BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

AGENDA
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, May 4, 2026 - 6:00 PM
Baker County High School (1 Wildcat Drive, Glen St. Mary, Florida 32040)
Minute Book #40 / Supplemental Book #54 / Page #12

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL OF MEMBERS

4. PUBLIC HEARINGS

5. RECOGNITIONS / PRESENTATIONS

5.1 Recognize "Academic Achievers" from the Macclenny and Glen Communities in Grades 6-12
Wyatt Milton - (259-0401)

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

7. REMOVAL OF ROUTINE ITEMS

8. APPROVAL OF ROUTINE ITEMS

8.1 Approval of the Personnel Items List for Approval on May 4, 2026.
Wyatt Milton - (259-0401)

8.2 Approval of the Minutes of the April 20, 2026, Work Session.
Wyatt Milton - (259-0401)

8.3 Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.4 Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.5 Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.6 Approval of the Minutes of the April 20, 2026, School Board Meeting.
Wyatt Milton - (259-0401)

8.7 Approval of Amendment #8 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.8 Approval of the Financial Reports for the Month Ending March 31, 2026.
Teri Ambrose - (259-0418)

8.9 Approval of 2026-2027 Contract with School Datebooks for Student Planners at Macclenny Elementary School.
Jana Teague Milton (259-2551)

8.10 Approval to Piggyback Lee County Bid #B227419JA (Fresh Produce) with Freedom Fresh Produce, Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

8.11 Approval to Renew RFP #SBHC-2223-33 (Administered by Highland County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

8.12 Approval to Piggyback Putnam County Bid #540072415 (Milk, Dairy & Juice) with M&B Products, Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

8.13 Approval to Renew the Formal Quotation for Pest Control Services No. 2024-001 with Florida Pest Control Services, Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

8.14 Approval of the 2026-2027 Extended Day Enrichment Program Policy and Procedures Manual.
Teri Ambrose - (259-0418)

8.15 Approval of the 2026-2027 Extended Day Enrichment Program Fees and Payment Schedule.
Teri Ambrose - (259-0418)

8.16 Approval to Award Bid No. 2025-001 (Transportation Fuel and Unleaded Gasoline) to L.V. Hiers, Inc., Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
N/A

9.2 Approval to Utilize the State of Florida Propane Contract No.15111510-25-STC (LP Gas) Awarded to Suburban Propane of Sarasota, Florida. Effective July 1, 2026 - June 30, 2027.
Tonya Tarte - (259-4330)

9.3 Approval of the Amendment to the 2025-2026 Salary Schedule to the Number of Working Hours for the 11-Month, 240 Day Employees.
Teri Ambrose - (259-0418)

9.4 Approval to De-authorize and Dispose of Itemized Property on the Auxiliary Services Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Steve Cannon - (259-0432)

9.5 Approval of the 2026-2027 Payroll Schedules.
Teri Ambrose - (259-0418)

9.6 Approval of the 2026-2027 Voucher Schedule.
Teri Ambrose - (259-0418)

9.7 Approval of the Beginning and Ending Work Dates for Fiscal Year 2026-2027 Employees Working 197 & 216 Days.
Teri Ambrose - (259-0418)

9.8 Approval of the Beginning and Ending Work Dates for Fiscal Year 2026-2027 Employees Working 186, 187, 191, & 193 Days.
Teri Ambrose - (259-0418)

9.9 Approval of the 2026-2027 240-Day Employee Work Schedule.

Teri Ambrose - (259-0418)

9.10 Approval of the 2026-2027 Holiday Calendar for Twelve Month Personnel.
Teri Ambrose - (259-0418)

9.11 Approval to Accept the District Insurance Committee's Recommendation to Approve the Agreement with Tailored Healthcare, Inc., Effective May 4, 2026.
Thomas Hill - (259-0429)

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.

11. INFORMATION AND ANNOUNCEMENTS

12. ADJOURNMENT

NOTICE: Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

AGENDA ITEM NO. 5.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize "Academic Achievers" from the Macclenny and Glen Communities in Grades 6-12

AGENDA ITEM NO. 8.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Personnel

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Personnel Items List for Approval on May 4, 2026.

ATTACHMENTS:
05.04.2026 Approval of the Personnel Items List_W.Milton.pdf

PERSONNEL ITEMS LIST FOR APPROVAL ON MAY 4, 2026

RESIGNATIONS FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Howell	Noah			Nutrition Services Warehouse Delivery Clerk (240 Days)	District Office	April 17, 2026
Koburger	Lisa		Retirement	Paraprofessional, Pre-K (216 Days)	Baker County Pre-K / Kindergarten Center	June 12, 2026
Lough	Marian Yvette		Amend Previously Approved (April 20, 2026) Special Note to Retirement	Teacher, First Grade (197 Days)	Macclenny Elementary School	May 28, 2026
Scott	Cayla			Teacher, Fifth Grade (197 Days)	Westside Elementary School	May 28, 2026

EMPLOYMENT FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Goodwin	Melissa		Transfer / Promotion from School Secretary (216 Days) at Macclenny Elementary School / Replacing Julie Woolery	Maintenance Secretary (261 Days)	Maintenance	June 1, 2026
Rourke	Virginia		Transfer / Promotion from Nutrition Services Assistant (191 Days, 7 Hours) at PreK-Kindergarten Center / Replacing Michealle Davis	Nutrition Services Manager (193 Days, 7.5 Hours)	Legacy Elementary School	April 23, 2026
Teague	Jana		Transfer / Promotion Within Same Site from Teacher on Special Assignment (197 Days) / Replacing Herself, Unit Reassigned	Assistant Principal (240 Days)	Macclenny Elementary School	April 20, 2026

REAPPOINTMENT LIST FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Barton	Tana		Custodian (261 Days, 8 Hours)	Legacy Elementary School	Year to Year Continuous Employee	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Blackburn	Bonnie		Custodian (261 Days, 5.5 Hours)	Baker County High School	Year to Year Continuous Employee	2026-2027
Daniels	Isaac		Custodian (261 Days, 5.5 Hours)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Davis	Amanda		Custodian (261 Days, 5.5 Hours)	Baker County High School	Year to Year Continuous Employee	2026-2027
Davis	Brandy		Secretary II, Career and Adult Education (261 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2026-2027
Elledge	Thomas		Instructional Technology Specialist (197 Days)	District Office	Annual Contract (Pending Availability of Funding)	2026-2027
Ford	Isaac		Custodian (261 Days, 5.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2026-2027
Goodwin	Melissa		Maintenance Secretary (261 Days)	Facilities / Maintenance	Annual Contract (Pending Availability of Funding)	2026-2027
Hall	Sabrina		Paraprofessional, ESE Ages 6-12 (187 Days)	Westside Elementary School	Year to Year Continuous Employee	2026-2027
Hand	Peggy		Career Coach (197 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2026-2027
Hays	McKenzie		Teacher, Adult Education (197 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2026-2027
Herrick	Jennifer		Custodian (197 Days, 8 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Hodges	Mary		Auxiliary Services Supervisor (261 Days)	Facilities / Maintenance	Annual Contract (Pending Availability of Funding)	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Hodges	Shelby		Custodian (261 Days, 5.5 Hours)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Kimbrough	David		Custodian (261 Days, 8 Hours)	Baker County Middle School	Year to Year Continuous Employee	2026-2027
Lawson	Lesley		Custodian (261 Days, 8 Hours)	Macclenny Elementary School	Year to Year Continuous Employee	2026-2027
Lee	Elisha		Custodian (261 Days, 8 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Mack	Denzel		Custodian (261 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2026-2027
Morgan	Sharron		Custodian (197 Days, 8 Hours)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Powers	Jayson		Custodian (261 Days, 5.5 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Pruitt	Valor		Custodian (197 Days, 8 Hours)	Legacy Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Ruise	Michael		Custodian (261 Days, 8 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027
Sands	Patricia		Adult Education, Coordinator (197 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2026-2027
Staggs	Richard		Landscape Gardener (240 Days, 8 Hours)	Facilities / Maintenance	Annual Contract (Pending Availability of Funding)	2026-2027
Starling	Lindsey		Custodian (197 Days, 8 Hours)	Keller Education Center	Year to Year Continuous Employee	2026-2027

REAPPOINTMENT LIST FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**POSITION**	**LOCATION**	**CONTRACT STATUS**	**EFFECTIVE**
Waltman	Megan		Secretary / Bookkeeper, Other Clerical Staff Instruction / Curriculum (261 Days)	Career and Adult Education	Year to Year Continuous Employee	2026-2027
Warren	Teresa		Custodian (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	Year to Year Continuous Employee	2026-2027
Womack	Jamie		Custodian (261 Days, 8 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2026-2027

EXTRA DUTY FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Davis	Brandy			GED Examiner	$28.06 Per Hour / As Needed / Funding Source: General	July 1, 2026 - June 30, 2027
Deel	Ellen			Complete Manual for Parents of ESE Students Education, ESY Planning, Trainings and Workshops	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	June 15, 2026 - July 16, 2026
Hand	Peggy			Adult Ed Paraprofessional Instructor	$35.89 Per Hour / As Needed / Funding Source: Federal	July 1, 2026 - June 30, 2027
Hatcher	Cassandra			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2026 - July 30, 2026
Hays	McKenzie			Adult Ed Paraprofessional Instructor	$31.54 Per Hour / As Needed / Funding Source: Federal	July 1, 2026 - June 30, 2027
Register	Scott			Adult Ed Teacher, Part Time	$35.89 Per Hour / As Needed / Funding Source: Federal	July 1, 2026 - June 30, 2027
Sands	Patricia			Adult Ed Paraprofessional Instructor	$35.89 Per Hour / As Needed / Funding Source: Federal	July 1, 2026 - June 30, 2027

SUPPLEMENTAL PAY FOR APPROVAL ON MAY 4, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Teague	Jana	Rescind Previously Approved on July 21, 2025	Rescind Macclenny Elementary School	Rescind Teacher on Special Assignment	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective April 17, 2026)

STIPEND LIST FOR APPROVAL ON MAY 4, 2026					
LAST NAME	**FIRST NAME**	**MI**	**ASSIGNMENT**	**AMOUNT**	**EFFECTIVE**
Anger	Tracy		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Cushenbery	Haley		PLCP Mentor to Brandon Crews - Year 1	$1000.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Kittrell	Jessica		PLCP Mentor to Camryn Payne - Year 3	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Martin	Rachael		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Melton	Rachaelle		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Thrift	Pamela		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
West	April		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026
Willingham	Rebecca		Annual Reading Stipend: 2025-2026 School Year	$500.00 Flat Rate / Funding Source: Federal	July 31, 2025 - May 28, 2026

OCCASIONAL PERSONNEL STAFFING FOR MAY 4, 2026				
LAST NAME	**FIRST NAME**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Clayton	Arnold Travion	BCMS Head Football Coach - Spring	$600.00 Flat Rate / Funding Source: General	April 15, 2026 - May 28, 2026

LEAVE LIST FOR APPROVAL ON MAY 4, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Wilson	Jessica		25	Personal Leave Without Pay - Personal / Extended	April 20, 2026 - May 22, 2026
Wilson	Jessica		187	Personal Leave Without Pay - Personal / Extended	August 10, 2026 - May 28, 2027

AGENDA ITEM NO. 8.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the April 20, 2026, Work Session.

ATTACHMENTS:
05.04.2026 Approval of 04.20.2026 Work Session Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

MINUTES
WORK SESSION (OPEN TO THE PUBLIC)
Monday, April 20, 2026 - 3:15 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #11

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

SCHOOL BOARD WORK SESSION

School Finance Update (Facilitated by Superintendent Milton and Teri Ambrose, Executive Director of Finance/Support Services)

The Baker County School Board met on Monday, April 20, 2026, at 3:15 p.m. for the purpose of a work session for a school finance update. The following Board Members were present: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Jeffrey Grosholz were present at the work session. The work session was facilitated by Superintendent Wyatt Milton and Teri Ambrose, Executive Director of Support Services. Superintendent Milton and Mrs. Ambrose presented an update on the district's financial status and responded to questions from Board members. No official action was taken during the work session.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.

ATTACHMENTS:
05.04.2026 Approval of 04.20.2026 Expulsion Hearing 415 Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, April 20, 2026 - 4:15 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #11

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
April 20, 2026	4:15 p.m.	Expulsion Hearing	042020264150238	Westside Elementary School

Case #: 042020264150238 / Westside Elementary School

The Baker County School Board met on Monday, April 20, 2026, at 4:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Westside Elementary School student case #042020264150238. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Lawyer Jeffrey Grosholz were present at the closed hearing. Principal Lynn Green, Assistant Principal Pamela Harris, Assistant Principal Ashton Norman were present at the closed hearing. The student, student's mother, aunt, four siblings, and representative Amanda Daniels, Meridian Healthcare CAPE Coordinator for the student were present for the closed hearing. Representative Bobbie Evans, Meridian Healthcare CAPE Therapist was present by phone for the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Westside Elementary School student case #042020264150238 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation to expel Westside Elementary School student case #042020264150238 from the Baker County Public Schools for the remainder of the 2025-2026 school year, which also includes the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Westside Elementary School student case #042020264150238 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Westside Elementary School student case #042020264150238 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.

ATTACHMENTS:
05.04.2026 Approval of 04.20.2026 Expulsion Hearing 430 Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, April 20, 2026 - 4:30 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #11

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
April 20, 2026	4:30 p.m.	Expulsion Hearing	042020264300011	Baker County High School

Case #: 042020264300011 / Baker County High School

The Baker County School Board met on Monday, April 20, 2026, at 4:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County High School student case #042020264300011. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Lawyer Jeffrey Grosholz were present at the closed hearing. Principal Andy Giddens, Assistant Principal Ashton Norman, and Associate Superintendent of Human Resources Thomas Hill were present at the closed hearing. The student nor a representative for the student was present at the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Baker County High School student case #042020264300011 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation to expel Baker County High School student case #042020264300011 from the Baker County Public Schools for the remainder of the 2025-2026 school year, which also includes the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Baker County High School student case #042020264300011 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County High School student case #042020264300011 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Clayton Lyons made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the April 20, 2026, School Board Expulsion Hearing.

ATTACHMENTS:
05.04.2026 Approval of 04.20.2026 Expulsion Hearing 445 Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, April 20, 2026 - 4:45 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #11

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
April 20, 2026	4:45 p.m.	Expulsion Hearing	042020264450636	Baker County High School

Case #: 042020264450636 / Baker County High School

The Baker County School Board met on Monday, April 20, 2026, at 4:45 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County High School student case #042020264450636. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Lawyer Jeffrey Grosholz were present at the closed hearing. Principal Andy Giddens, Assistant Principal Ashton Norman, and Associate Superintendent of Human Resources Thomas Hill were present at the closed hearing. The student nor a representative for the student was present at the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Baker County High School student case #042020264450636 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation to expel Baker County High School student case #042020264450636 from the Baker County Public Schools for the remainder of the 2025-2026 school year, which also includes the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Baker County High School student case #042020264450636 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County High School student case #042020264450636 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Mandi Canaday made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Minutes

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Minutes of the April 20, 2026, School Board Meeting.

ATTACHMENTS:
05.04.2026 Approval of 04.20.2026 Meeting Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, April 20, 2026 - 6:00 PM
Macclenny Elementary School (1 Wildkitten Drive, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #11

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

The Baker County School Board met on Monday, April 20, 2026, at 6:00 p.m. at Macclenny Elementary School located at 1 Wildkitten Drive, Macclenny, Florida 32063. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Jack Baker announced Wyatt Milton would give the invocation, followed by the Pledge of Allegiance led by Macclenny Elementary School students Parker Goodwin and Emerson Andreani.

2. CALL TO ORDER

Chairperson Baker called the meeting of the Baker County School Board to order and asked for a roll call of members.

3. ROLL CALL OF MEMBERS

The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Jeffrey Grosholz were both present for the meeting.

4. PUBLIC HEARINGS

There were no public hearings at this meeting.

5. RECOGNITIONS / PRESENTATIONS

5.1 Recognize Jamey Hodges and Jack Baker, Jr. for their contributions to the district and the Baker County Education Foundation

Superintendent Milton recognized Jamey Hodges and Jack Baker, Jr., with plaques in honor of their unwavering commitment and continued contributions to the district and the Baker County Education Foundation.

5.2 Recognize Baker County High School Rhythmettes Madison Heppner, Kaylee Long, Brie Phillips, Alyssa Polhill, and Gabriella Wray for placing 5th place in the Intermediate Varsity Jazz Division at the 2026 NDA High School National Championship

Superintendent Milton congratulated the Baker County High School Rhythmettes for placing 5th place in the Intermediate Varsity Jazz Division at the 2026 NDA High School National Championship. Superintendent Milton presented each student with a certificate of recognition and a complimentary mug filled with gift items.

5.3 Presentation by the Baker County Middle School FFA Parliamentary Procedure Team

Fischer Cain, Waylon Fish, Gentri Griffis, Ava Cotchaleovitch, Kenall Strickland, and Ivy Johnson from the Baker County Middle School FFA Parliamentary Procedure Team presented a demonstration

of parliamentary procedure. Brandi Staier, Agricultural Education Teacher and FFA Advisor and Krystal Gainey, FFA Advisor were also present. Following the presentation, Superintendent Milton presented each student with a complimentary mug filled with gift items.

5.4 Recognize "Academic Achievers" from Macclenny Elementary School
Superintendent Milton, Board Members, and the respective principals congratulated the Academic Achievers. The student honorees were presented with a school certificate, Woody's BBQ meal certificate, an academic achiever wristband, and a paw pride medallion.

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA
There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

7. REMOVAL OF ROUTINE ITEMS
Chairperson Baker asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

8. APPROVAL OF ROUTINE ITEMS
Chairperson Baker entertained a motion from the Board to approve the routine items. As recommended: Clayton Lyons made a motion to approve the routine items, seconded by Mandi Canaday. The motion carried 5-0.

8.1 Approval of the Personnel Items List for Approval on April 20, 2026.

8.2 Approval of the Minutes of the March 16, 2026, School Board Expulsion Hearing.

8.3 Approval of the Minutes of the March 16, 2026, School Board Meeting.

8.4 Approval of Amendment #2 to Title IV, Part A - Student Support and Academic Enrichment in the Amount of $1,219.47 for a New Budget Total of $92,061.47. Amendment / Federal / No Matching

8.5 Approval of Amendment #3 to Title II, Part A - Supporting Effective Instruction in the Amount of $1,023.87 for a New Budget Total of $223,348.87. Amendment / Federal / No Matching

8.6 Approval of the Grant Proposal Voluntary PreKindergarten Summer Bridge Program Grant in the Amount of $18,347.70. New / Entitlement / Federal / No Matching

8.7 Approval of the Financial Reports for the Month Ending February 28, 2026.

8.8 Approval of the January 2026 - March 2026 District Property Inventory.

8.9 Approval of Budget Amendment #3 to Grant Proposal for "Stronger Connections" in the Amount of $46,571.92 for a New Budget Total of $646,571.92. Amendment / Federal / No Matching

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
There were no removed routine items. Therefore, no action was taken on this agenda item.

9.2 Approval to De-authorize and Dispose of Itemized Property on the Baker County Middle School Inventory Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.3 Approval to Award Bid for Category Two Firewall and Licensing RFP 260017804 to SETEL Effective July 1, 2026.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As

recommended:
Amanda Hodges made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.4 Approval to Award Bid for Category Two Network Infrastructure Equipment RFP 260017827 to PC Solutions Effective July 1, 2026.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.5 Approval of the Baker County Pre-K Program Fee Schedules for the 2026-2027 School Year.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.6 Approval of the 2025-2026 Five Year District Facilities Work Plan.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.7 Approval of the Auditor General's Attestation Examination for the Florida Education Finance Program Full-Time Equivalent Enrollment and Student Transportation for Fiscal Year Ending June 30, 2024.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

9.8 Approval of the Educational Plant Five Year Survey, Number 5 Version 3 as Completed by the Florida Department of Education Facilities Department.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.9 Approval of the Resolution Relating to the Disposal and Vacant District-Owned Property Parcel Number 18-2S-21-0000-0000-0048.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.10 Approval of Yolanda Ellis' Reinstatement Upon Receipt and Verification of a Satisfactory Background Check, in Accordance with District Policy.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

9.11 Approval of the Agreement with Baker County Touchdown Club, Effective April 20, 2026 - April 20, 2029.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.12 Approval of Out of State Travel for Tonya Tarte to Attend the 2026 Annual National Conference of the School Nutrition Association in Charlotte, North Carolina, on July 11 - 14, 2026. Funding Source: Nutrition Services
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

9.13 Approval of the MOU with Florida Gateway College for an Extension Program at Baker County High School, Effective April 20, 2026 - July 31, 2028.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.14 Approval of the English for Speakers of Other Languages (ESOL) Endoresement Add-On Program, Effective July 1, 2026 - June 30, 2031.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Amanda Hodges made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.
No individual in the audience addressed the Board with citizen concerns at this meeting.

11. INFORMATION AND ANNOUNCEMENTS

Superintendent Milton thanked all principals for a successful school year and commended Principal Jacobs and Assistant Principal Hall for their efforts related to the Baker County Learning Center.

12. ADJOURNMENT

Since there was no further business to come before the Board:
Mandi Canaday made a motion to adjourn, seconded by Clayton Lyons. The motion carried via general consensus 0-0.

_____ _____

Superintendent Board Chairperson

AGENDA ITEM NO. 8.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #8 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching

ATTACHMENTS:
05.04.2026 Approval of the Title II, Part A Supporting Effective Instruction_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title II, Part A - Supporting Effective Instruction*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
This amendment is to adjust the 24-25 budget/program activities due to a no-cost extension for the 24-25 grant funding.

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
This amendment will provide stipends for PLCP mentors and stipends for the annual Intensive Reading teachers. ***There are no changes in the overall grant total of $305,880.45***

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***4/17/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2245C-5CT01

3 PROJECT/PROGRAM TITLE
Title II, Part A - Supporting Effective Instruction

TAPS 25A011

4 AUTHORITY
84.367A Title II, A Teacher and Principal Training Fund
USDE or Appropriate Agency

FAIN#: S367A240009

5 AMENDMENT INFORMATION
Amendment Number: 8
Type of Amendment: Budgetary
Effective Date: 03/27/2026

6 PROJECT PERIODS
Budget Period: 07/01/2024 - 06/30/2026
Program Period: 07/01/2024 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$305,880.45
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$305,880.45

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2024

10 DOE CONTACTS
Program: Matthew Caldwell
Phone: (850) 245-0919
Email: Matthew.Caldwell@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

4/15/2026
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	Baker County School District 392 S BLVD EAST Macclenny, FL 32063	Date Received 3.27.26
B) Program Name: **Title II, Part A: Supporting Effective Instruction** **TAPS Number: 25A011**		**Project Number (DOE Assigned)** **020-2245C-5CT01**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number: 8**	Contact Name: **Carrie Dopson**	Telephone Numbers: **904-259-0404**
	Mailing Address: **270 S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton
Signature of Agency Head

Superintendent
Title

3-27-26
Date

F) Narrative

This amendment is to adjust the 24-25 budget due to a No Cost Extension for the 24-25 grant funding.

The following activities were approved in the program language for 24-25 grant period. We would like to add more funding to these activities to cover the stipends for 25-26 school year.

Activity 6: Mentor Program Stipends: Provide stipends for mentor teachers of educators participating in the Professional Learning Certification Program. Mentors of first year teachers will receive $1000- and mentors of second year teachers will receive $500 after completion verification. In some cases, a third-year mentor is needed, we would pay a $500 stipend for the third year. Verification of completion comes from the NEFEC PLCP Coordinator along with the school principal. Mentors receive these stipends when the mentee (teacher) completes the requirements of each year. BCSD will pay the mentor for the 1st, 2nd and sometimes 3rd year that the mentee completes the requirements of the program, these stipends are paid at the end of the school year in which the mentee has been working. After the mentee completes the 2-year program

(some require 3 years), they will have met certification requirements to continue to be employed by the BCSD. Stipends are paid to mentors for their time and effort above and beyond what is required of their regular teaching contract and regular contracted work day.

Activity 7: Recruitment of Qualified Intensive Reading Teachers: The purpose of this activity is to recruit teachers to instruct the intensive reading courses at the middle and high school levels. This stipend is provided to certified or reading endorsed teachers with a three-year aggregate VAM score of Effective or Highly Effective

Pease see attached DOE 151.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County School District
District/Agency Name

B) 020-2245C-5CT01 / 25A011
Project Number/TAPS Number

C) 8
Amendment Number

D) Total Project Amount Currently Approved
$305,880.45

E) Total Project Amount resulting from this Budget Amendment
$305,880.45

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6400	120	Classroom Teacher: PLCP (3) First year mentors paid @ $1,000 each, (3) second year mentors paid @ $500 each, and (4) third year mentors paid @ $500 each; Intensive Reading Teachers: (2) Baker County High School teachers paid @ $500 each and (4) Baker County Middle School teachers paid @ $500 each. Add to Activity 6 and 7, Recruitment and Retention AOF2		$ 9,500.00	
6400	220	FICA, Add to Activity 6 and 7, Recruitment and Retention		$ 726.75	
6300	110	Services Administrator, Activity 1, Administrative Cost AOF4			$ 0.21
6300	210	Retirement, Activity 1, AC			$ 0.07
6300	220	FICA, Activity 1, AC			$ 35.57
6300	230	Group Insurance, Activity 1, AC			$ 199.49
6400	120	Classroom Teacher, Activity 3, Professional Learning and Activity 5, Recruitment and Retention			$ 1,934.07
6400	130	Other Certified, Activities 1, 2, 3, and 4, Recruitment and Retention			$ 2,174.19
6400	210	Retirement, Activities 1, 2, 3, and 4, Recruitment and Retention			$ 673.20
6400	220	FICA, Activities 1, 2, 3, and 4, Recruitment and Retention			$ 1,484.52
6400	230	Group Insurance, Activities 1, 2, 3, and 4, Recruitment and Retention			$ 1,272.97

6400	750	**Other Personnel Services, Activity 6 and 8, Recruitment and Retention**			$ 583.05
7300	330	**Administration Travel, Activity 1 and 8, Professional Learning**			$ 1,869.41
Total				**$ 10,226.75**	**$ 10,226.75**

AGENDA ITEM NO. 8.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Finance

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Financial Reports for the Month Ending March 31, 2026.

ATTACHMENTS:
05.04.2026 Approval of the Financial Reports for the Month Ending March 31, 2026_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - General Fund
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	260,000.00	321,237.07
State - R3300-3399	36,798,868.00	27,733,362.10
Local - R3400-3499	8,127,597.00	7,196,221.45
Other Local Revenue - R3700-3799	-	33,265.52
Transfers In	-	-
Loss Recoveries	-	
Beginning Fund Balance	6,466,700.22	
	51,653,165.22	35,284,086.14

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 31-Mar-25 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 26,628,589.17	17,224,063.34	9,404,525.83	17,641,799.38	(417,736.04)
Pupil Personnel Services - Function 6100	2,867,312.32	1,860,049.31	1,007,263.01	1,896,770.05	(36,720.74)
Instructional Media Services - Function 6200	644,275.64	399,411.79	244,863.85	397,316.53	2,095.26
Instruction & Curriculum Development Services - Function 6300	636,967.01	451,284.61	185,682.40	554,689.94	(103,405.33)
Instructional Staff Training Services - Function 6400	136,113.89	97,827.59	38,286.30	145,352.10	(47,524.51)
Instructional Related Technology - Function 6500	339,200.00	245,042.32	94,157.68	247,433.84	(2,391.52)
School Board - Function 7100	450,250.00	315,081.97	135,168.03	301,336.20	13,745.77
General Administration - Function 7200	436,418.45	294,571.71	141,846.74	291,661.54	2,910.17
School Administration - Function 7300	2,458,404.43	1,814,154.12	644,250.31	1,704,703.83	109,450.29
Facilities Acquisition & Construction - Function 7400	72,994.00	8,660.46	64,333.54	42,000.00	(33,339.54)
Fiscal Services - Function 7500	836,450.00	618,596.04	217,853.96	655,948.83	(37,352.79)
School Food Services - Function 7600	25,000.00	25,065.85	(65.85)	9,101.65	15,964.20
Central Services - Function 7700	586,119.69	381,911.86	204,207.83	383,992.72	(2,080.86)
Pupil Transportation Services - Function 7800	2,465,601.09	1,863,609.43	601,991.66	1,812,028.81	51,580.62
Operation of Plant - Function 7900	5,836,534.99	4,283,902.40	1,552,632.59	4,510,023.67	(226,121.27)
Maintenance of Plant - Function 8100	1,087,500.00	887,744.36	199,755.64	813,815.70	73,928.66
Administrative Technology Services - Function 8200	724,560.05	645,182.19	79,377.86	629,510.61	15,671.58
Community Services - Function 9100	347,869.36	208,190.95	139,678.41	221,143.08	(12,952.13)
Debt Service - Function 9200	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	5,073,005.13		5,073,005.13		
	51,653,165.22	31,624,350.30	20,028,814.92	32,258,628.48	(634,278.18)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - School Food Service
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,492,050.00	2,023,505.85
State - R3300-3399	25,000.00	33,781.00
Local - R3400-3499	28,000.00	31,363.02
Other Financing Sources	-	-
Beginning Fund Balance	1,419,809.76	
	4,964,859.76	2,088,649.87

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**31-Mar-25 Actual Exp.**	**Difference (Current - Prior)**
Food Service - Function 7600	4,079,050.00	2,819,691.79	1,259,358.21	2,325,207.43	494,484.36
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	885,809.76		885,809.76		
	4,964,859.76	2,819,691.79	2,145,167.97	2,325,207.43	494,484.36

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Federal Programs
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,661,874.93	2,070,282.76
State - R3300-3399	-	-
Local - R3400-3499	-	3,442.19
Other/Transfers	-	-
	3,661,874.93	2,073,724.95

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 31-Mar-25 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 1,790,802.49	$ 1,213,865.70	576,936.79	$ 1,437,376.93	(223,511.23)
Pupil Personnel Services - Function 6100	791,051.48	360,611.45	430,440.03	250,882.17	109,729.28
Instructional Media Services - Function 6200	-	-	-	-	-
Instruction & Curriculum Development Services - Function 6300	364,509.99	264,752.84	99,757.15	299,456.04	(34,703.20)
Instructional Staff Training Services - Function 6400	461,752.96	182,291.46	279,461.50	203,278.07	(20,986.61)
Instructional Related Technology - Function 6500	-	-	-	-	-
School Board - Function 7100	-	-	-	-	-
General Administration - Function 7200	181,287.01	462.54	180,824.47	3,668.44	(3,205.90)
School Administration - Function 7300	19,688.00	1,206.28	18,481.72	3,360.00	(2,153.72)
Facilities Acquisition & Construction - Function 7400	-	-	-	-	-
Fiscal Services - Function 7500	-	-	-	-	-
School Food Services - Function 7600	-	-	-	-	-
Central Services - Function 7700	18,977.00	13,200.99	5,776.01	17,544.49	(4,343.50)
Pupil Transportation Services - Function 7800	33,806.00	34,799.48	(993.48)	27,663.29	7,136.19
Operation of Plant - Function 7900	-	-	-	-	-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Community Services - Function 9100	-	-	-	-	-
Debt Service - Function 9200					
	$ 3,661,874.93	$ 2,071,190.74	1,590,684.19	$ 2,243,229.43	(172,038.69)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - PECO
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	250,000.00	-
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	804.94	
	250,804.94	-

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Current Year Difference	Prior Year 31-Mar-25 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	250,804.94	-	250,804.94	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	250,804.94	-	250,804.94	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - CO & DS
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	164,500.00	0.02
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	364,498.67	
	528,998.67	0.02

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 31-Mar-25 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	528,998.67	-	528,998.67	10,000.00	(10,000.00)
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	528,998.67	-	528,998.67	10,000.00	(10,000.00)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - LCIF (1.5 MIL)
For the Month Ending March 31, 2026

	2025-2026 Budgeted	Actual
Revenues	**Revenues**	**Revenues**
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	2,617,292.00	2,503,167.47
Other Local Revenue - R3700-3799		38,239.00
Other/Transfers	-	-
Beginning Fund Balance	1,812,347.26	
	4,429,639.26	2,541,406.47

	Current Year			Prior Year	
	Budgeted	Actual		31-Mar-25	Difference
Expenditures	**Expenditures**	**Expenditures**	**Difference**	**Actual Exp.**	**(Current - Prior)**
K-12 Instruction - Function 5000-5900	-	-	-	-	-
Facilities Acquisition & Construction - Function 7400	4,429,639.26	916,589.62	3,513,049.64	651,370.97	265,218.65
Pupil Transportation Services - Function 7800	-	771,284.00	(771,284.00)	-	771,284.00
Operation of Plant - Function 7900	-	-	-		-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		-
	4,429,639.26	1,687,873.62	2,741,765.64	651,370.97	1,036,502.65

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Impact Fees
For the Month Ending March 31, 2026

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	85,000.00	127,988.43
Other/Transfers	-	-
Beginning Fund Balance	918,858.68	
	1,003,858.68	127,988.43

	Current Year			Prior Year	
Expenditures	Budgeted Expenditures	Actual Expenditures	Difference	31-Mar-25 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	1,003,858.68	221,709.47	782,149.21	-	221,709.47
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	1,003,858.68	221,709.47	782,149.21	-	221,709.47

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161746	R	ACE OF F000	ACE OF FLORIDA	03/06/2026	$ 1,825.00
161747	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	03/06/2026	$ 2,075.61
161748	R	BAKER CO001	BAKER COUNTY HIGH SCHOOL	03/06/2026	$ 1,340.00
161749	R	BAKER CO002	BAKER COUNTY MIDDLE SCHOOL	03/06/2026	$ 500.00
161750	R	BAKER CO032	BAKER COUNTY SHERIFFS OFFICE	03/06/2026	$ 55,255.05
161751	R	BALLECHA000	BALLERINO, CHARNA L.	03/06/2026	$ 75.00
161752	R	CITY OF 000	CITY OF MACCLENNY	03/06/2026	$ 22,358.25
161753	R	EAST COA001	EAST COAST TECHNICAL ASST CENTER	03/06/2026	$ 4,400.00
161754	R	FLORIDA 003	FLORIDA DEPT OF EDUCATION	03/06/2026	$ 90.00
161755	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	03/06/2026	$ 64,934.40
161756	R	FLORIDA 054	FLORIDA SCHOOL HEALTH ASSOCIATION	03/06/2026	$ 225.00
161757	R	FOLSOM B000	FOLSOM BUSINESS FORMS INC	03/06/2026	$ 1,918.85
161758	R	GAGGLE.N000	GAGGLE.NET, INC.	03/06/2026	$ 10,340.00
161759	R	GEORGE A000	GEORGE A ISRAEL JR INC	03/06/2026	$ 2,614.52
161760	R	GRAINGER002	GRAINGER	03/06/2026	$ 4,202.26
161761	R	GRAYLAND000	GRAYLAND RE, LLC	03/06/2026	$ 2,800.00
161762	R	HEALERIC000	HEALEY, RICHARD J. JR	03/06/2026	$ 5,436.00
161763	R	KENS FEN000	KENS FENCING LLC	03/06/2026	$ 586.16
161764	R	KIGHTCOU000	KIGHT, COURTLAND	03/06/2026	$ 617.22
161765	R	KIMBALL 000	KIMBALL MIDWEST	03/06/2026	$ 249.83
161766	R	L V HIER000	L V HIERS INC	03/06/2026	$ 618.56
161767	R	LAKESHOR002	LAKESHORE LEARNING MATERIALS, LLC	03/06/2026	$ 66.48
161768	R	LOVETT V000	LOVETT VALUATION, LLC	03/06/2026	$ 2,800.00
161769	R	M & B PR000	M & B PRODUCTS, INC	03/06/2026	$ 25,257.86
161770	R	MACCLENN009	MACCLENNY MOWER & SAW INC	03/06/2026	$ 858.89
161771	R	MURRAY F000	MURRAY FORD	03/06/2026	$ 745.45
161772	R	NAPA AUT000	NAPA AUTO PARTS	03/06/2026	$ 740.99
161773	R	NATIONAL041	NATIONAL BACKGROUND CHECK, INC	03/06/2026	$ 3,000.00
161774	R	NCCI HOL001	NCCI HOLDINGS, INC	03/06/2026	$ 250.00

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161775	R	PEARSON 006	PEARSON VUE	03/06/2026	$ 608.00
161776	R	PERRY WE000	PERRY WEATHER, INC.	03/06/2026	$ 5,834.00
161777	R	R N TOOL000	R N TOOLING, LLC.	03/06/2026	$ 143.65
161778	R	REGIONS 004	REGIONS COMMERCIAL BANKCARD	03/06/2026	$ 6,194.15
161779	R	ROBBIE'S001	ROBBIE'S CAR & TRUCK	03/06/2026	$ 320.00
161780	R	RUMBERGE000	RUMBERGER KIRK & CALDWELL PROFESSIONAL ASSOC	03/06/2026	$ 4,684.39
161781	R	SAFETY-K000	SAFETY-KLEEN SYSTEMS, INC	03/06/2026	$ 496.24
161782	R	SAM'S CL004	SAM'S CLUB / SYNCHRONY BANK	03/06/2026	$ 245.00
161783	R	SOLIANT 000	SOLIANT HEALTH, LLC	03/06/2026	$ 13,940.00
161784	R	SOURCE 4000	SOURCE 4 SOLUTIONS LLC	03/06/2026	$ 3,389.14
161785	R	SPURLKIM000	SPURLOCK, KIMBERLY	03/06/2026	$ 199.54
161786	R	SUBURBAN001	SUBURBAN PROPANE	03/06/2026	$ 691.85
161787	R	SYSCO CE000	SYSCO CENTRAL FLORIDA, INC.	03/06/2026	$ 130,040.23
161788	R	U.S. WAT000	U.S. WATER SERVICES CORPORATION	03/06/2026	$ 2,294.97
161789	R	UNIFIRST001	UNIFIRST CORPORATION	03/06/2026	$ 354.50
161790	R	VATES AM000	VATES AMERICA CORP	03/06/2026	$ 4,950.00
161791	R	VERIZON 001	VERIZON WIRELESS	03/06/2026	$ 309.24
161792	R	WEX BANK000	WEX BANK	03/06/2026	$ 34.91
161793	R	WHALEY F000	WHALEY FOODSERVICE LLC	03/06/2026	$ 1,659.99
161794	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	03/13/2026	$ 5,387.47
161795	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	03/13/2026	$ 670.00
161796	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	03/13/2026	$ 35.89
161797	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	03/13/2026	$ 7.97
161798	R	AFLAC GR000	AFLAC GROUP	03/20/2026	$ 73.06
161799	R	AMERICAN004	AMERICAN FIDELITY ASSURANCE	03/20/2026	$ 563.42
161800	R	FLORIDA 063	FLORIDA BLUE	03/20/2026	$ 951.98
161801	R	FLORIDA 065	FLORIDA BLUE	03/20/2026	$ 12,730.18
161802	R	FLORIDA 066	FLORIDA BLUE	03/20/2026	$ 1,078.96
161803	R	THE HART000	THE HARTFORD	03/20/2026	$ 671.42

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161804	R	VISION S000	VISION SERVICE PLAN (IC)	03/20/2026	$ 1,637.00
161805	R	AFLAC GR000	AFLAC GROUP	03/20/2026	$ 6,696.08
161806	R	AMERICAN003	AMERICAN FAMILY LIFE	03/20/2026	$ 921.38
161807	R	AMERICAN004	AMERICAN FIDELITY ASSURANCE	03/20/2026	$ 13,645.94
161808	R	BAKER CO027	BAKER COUNTY SCHOOL BOARD	03/20/2026	$ 19,194.64
161809	R	COLONIAL002	COLONIAL LIFE & ACCIDENT INSURANCE CO	03/20/2026	$ 10,067.92
161810	R	FLORIDA 063	FLORIDA BLUE	03/20/2026	$ 277,325.66
161811	R	LIBERTY 000	LIBERTY NATIONAL LIFE INS	03/20/2026	$ 2,296.22
161812	R	THE HART000	THE HARTFORD	03/20/2026	$ 11,739.73
161813	R	TRUSTMAR000	TRUSTMARK VOLUNTARY BENEFIT	03/20/2026	$ 635.34
161814	R	VISION S000	VISION SERVICE PLAN (IC)	03/20/2026	$ 3,974.56
161815	R	AGRICULT000	AGRICULTURAL EDUCATION SERVICES & TECHNOLOGY, INC	03/20/2026	$ 11,500.00
161816	R	AIRGAS, 000	AIRGAS, INC.	03/20/2026	$ 357.40
161817	R	ALL AMER002	ALL AMERICAN PANEL, LLC	03/20/2026	$ 6,400.00
161818	R	ALL FLOR001	ALL FLORIDA FENCE & BARN	03/20/2026	$ 25,092.00
161819	R	ALLIED I001	ALLIED INSTRUCTIONAL SERVICES, LLC	03/20/2026	$ 4,440.92
161820	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	03/20/2026	$ 1,063.93
161821	R	BAKER CO001	BAKER COUNTY HIGH SCHOOL	03/20/2026	$ 4,607.63
161822	R	BAKER DI000	BAKER DISTRIBUTING COMPANY	03/20/2026	$ 9,489.57
161823	R	CHARRON 000	CHARRON SPORTS SERVICES INC	03/20/2026	$ 2,336.35
161824	R	CHRISHEA000	CHRISTOPHER, HEATHER L.	03/20/2026	$ 44.50
161825	R	CITY OF 000	CITY OF MACCLENNY	03/20/2026	$ 14,523.54
161826	R	CRISIS P000	CRISIS PREVENTION INSTITUTE INC	03/20/2026	$ 507.80
161827	R	CUMBERLA001	CUMBERLAND INTERNATIONAL TRUCKS OF FLORIDA	03/20/2026	$ 2,805.40
161828	R	DOPSOCAR001	DOPSON, CARRIE L.	03/20/2026	$ 50.56
161829	R	ELIXSON 000	ELIXSON LUMBER CO, INC.	03/20/2026	$ 53,721.50
161830	R	ELLEDFOR000	ELLEDGE, FORREST S.	03/20/2026	$ 37.80
161831	R	FAAE 002	FAAE	03/20/2026	$ 310.00
161832	R	FACTE 000	FACTE	03/20/2026	$ 150.00

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161833	R	FIVE STA001	FIVE STAR PRINTING, INC.	03/20/2026	$ 140.00
161834	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	03/20/2026	$ 29,854.19
161835	R	FLORIDA 042	FLORIDA DEPT OF LAW ENFORCEMENT	03/20/2026	$ 348.00
161836	R	FLORIDA 076	FLORIDA DEPT OF FINANCIAL SERVICES	03/20/2026	$ 304.47
161837	R	FREEDOM 001	FREEDOM FRESH, LLC.	03/20/2026	$ 349.00
161838	R	GREAT AM001	GREAT AMERICA FINANCIAL SERVICES	03/20/2026	$ 4,191.25
161839	R	HAGAN AC000	HAGAN ACE HARDWARE	03/20/2026	$ 852.37
161840	R	HITE JEN001	HITE, JENNIFER L.	03/20/2026	$ 49.12
161841	R	HOMETOWN001	HOMETOWN ELECTRICAL LLC	03/20/2026	$ 577.29
161842	R	INTERSTA003	INTERSTATE BILLING SERVICES, INC	03/20/2026	$ 216.04
161843	R	INVO HEA002	INVO HEALTHCARE ASSOCIATES	03/20/2026	$ 8,084.03
161844	R	JAX CHAM000	JAX CHAMBER	03/20/2026	$ 500.00
161845	R	JOHNSTON001	JOHNSTONE SUPPLY	03/20/2026	$ 127.19
161846	R	L V HIER000	L V HIERS INC	03/20/2026	$ 44,223.57
161847	R	LONG'S G000	LONG'S GREENHOUSE ENT INC	03/20/2026	$ 12,916.32
161848	R	M & B PR000	M & B PRODUCTS, INC	03/20/2026	$ 14,402.93
161849	R	MACCLENN009	MACCLENNY MOWER & SAW INC	03/20/2026	$ 1,113.90
161850	R	MACCLENN010	MACCLENNY TIRE AND LUBE	03/20/2026	$ 479.00
161851	R	MARK CAS000	MARK CASSANO & ASSOCIATES	03/20/2026	$ 550.00
161852	R	MIGHTY I000	MIGHTY IMMERSION, INC	03/20/2026	$ 192.00
161853	R	MUSEUM O000	MUSEUM OF SCIENCE & HISTORY	03/20/2026	$ 950.00
161854	R	NCCER 000	NCCER	03/20/2026	$ 2.25
161855	R	NEW RIVE000	NEW RIVER SOLID WASTE ASSOC	03/20/2026	$ 51.60
161856	R	O'REILLY000	O'REILLY AUTO PARTS	03/20/2026	$ 850.46
161857	R	OFFICE D005	OFFICE DEPOT, INC	03/20/2026	$ 204.53
161858	R	PERMA-BO000	PERMA-BOUND BOOKS	03/20/2026	$ 1,504.05
161859	R	POSTMAST000	POSTMASTER	03/20/2026	$ 2,418.00
161860	R	PRE-K KI000	PRE-K KINDERGARTEN CENTER	03/20/2026	$ 140.18
161861	R	QUALITY 005	QUALITY THERAPY SOLUTIONS	03/20/2026	$ 21,785.25

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161862	R	SHARP EL001	SHARP ELECTRONICS CORPORATION	03/20/2026	$ 264.36
161863	R	SOLIANT 000	SOLIANT HEALTH, LLC	03/20/2026	$ 10,182.50
161864	R	SOURCE 4000	SOURCE 4 SOLUTIONS LLC	03/20/2026	$ 2,544.43
161865	R	SOUTHEAS017	SOUTHEASTERN PAPER GROUP LLC	03/20/2026	$ 18,048.60
161866	R	STEMFINI000	STEMFINITY, LLC	03/20/2026	$ 4,100.00
161867	R	SYSCO CE000	SYSCO CENTRAL FLORIDA, INC.	03/20/2026	$ 73,111.50
161868	R	TARGET S000	TARGET SPECIALTY PRODUCTS	03/20/2026	$ 807.36
161869	R	TEXTBOOK000	TEXTBOOK ACQUISITION SERVICES INC	03/20/2026	$ 217.98
161870	R	UNIFIRST001	UNIFIRST CORPORATION	03/20/2026	$ 484.22
161871	R	VERIZON 001	VERIZON WIRELESS	03/20/2026	$ 16.72
161872	R	WESTSIDE003	WESTSIDE ELEM SCHOOL	03/20/2026	$ 98.67
161873	R	WHALEY F000	WHALEY FOODSERVICE LLC	03/20/2026	$ 2,170.35
161874	R	WHEELSTE001	WHEELER, STEPHANIE P.	03/20/2026	$ 132.76
161875	R	WHEELTRA001	WHEELER, TRACI D.	03/20/2026	$ 158.30
161876	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	03/27/2026	$ 670.00
161877	R	CHARLES 001	CHARLES SCHWAB BANK 401(A)	03/27/2026	$ 15,645.94
161878	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	03/27/2026	$ 35.89
161879	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	03/27/2026	$ 7.97
161880	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	03/27/2026	$ 4,129.36
161881	R	CHRISHEA000	CHRISTOPHER, HEATHER L.	03/27/2026	$ 22.34
161882	R	DOPSOCAR001	DOPSON, CARRIE L.	03/27/2026	$ 25.17
161883	R	HITE JEN001	HITE, JENNIFER L.	03/27/2026	$ 24.56
202500503	W	BAKER BU000	BAKER BUSINESS CENTER, LLC	03/06/2026	$ 14.69
202500509	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 17.58
202500510	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 35.64
202500511	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 39.99
202500512	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 26.91
202500513	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 69.94
202500514	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 21.99

DISTRICT:
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Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
202500515	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 19.99
202500516	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 37.64
202500517	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 19.99
202500518	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 7.99
202500519	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 12.99
202500520	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 4.18
202500521	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 39.98
202500522	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 19.99
202500523	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/06/2026	$ 859.90
202500524	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 969.11
202500525	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 1,174.41
202500526	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 353.77
202500527	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 88.25
202500528	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 894.52
202500529	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 324.95
202500530	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 706.92
202500531	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 281.66
202500532	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 980.87
202500533	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 650.03
202500534	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 8.15
202500535	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 241.67
202500536	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 80.57
202500537	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 5.01
202500538	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 20.33
202500539	W	MACC'S G000	MACC'S GLASS INC	03/20/2026	$ 300.00
202500540	W	LUKE A/C000	LUKE A/C CONTRACTING INC	03/20/2026	$ 95.36
202500541	W	LUKE A/C000	LUKE A/C CONTRACTING INC	03/20/2026	$ 644.16
202500542	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 92.78
202500543	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	03/20/2026	$ 78.99

DISTRICT:
REPORT TITLE:

Baker County School Board
MARCH 2026
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
202500544	W	PRO-CHEM000	PRO-CHEM, INC	03/20/2026	$ 233.90
202500545	W	INTERSTA002	INTERSTATE SUPPLY INC	03/20/2026	$ 720.00
202500546	W	PRO-CHEM000	PRO-CHEM, INC	03/20/2026	$ 1,536.50
202500547	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	03/13/2026	$ 71,473.06
202500548	W	BCSB FIC000	BCSB FICA	03/13/2026	$ 170,942.06
202500549	W	BCSB ANN000	BCSB ANNUITIES	03/13/2026	$ 37,999.50
202500550	W	STAPLES 000	STAPLES BUSINESS ADVANTAGE	03/20/2026	$ 142.13
202500553	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	03/20/2026	$ 100.00
202500555	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	03/27/2026	$ 71,579.19
202500556	W	BCSB FIC000	BCSB FICA	03/27/2026	$ 170,728.72
202500557	W	BCSB ANN000	BCSB ANNUITIES	03/27/2026	$ 38,564.50
202500576	W	BCSB FIC000	BCSB FICA	03/27/2026	$ 114.62
			TOTAL		**$ 1,753,965.95**

AGENDA ITEM NO. 8.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Jana Teague Milton (259-2551)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of 2026-2027 Contract with School Datebooks for Student Planners at Macclenny Elementary School.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 MES Student Planners_J.Teague Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Macclenny Elementary School
1 Wild Kitten Dr
Macclenny, Fl, 32063
(904) 259-2551
www.bakerk12.org

Wyatt Milton, Superintendent

April 21, 2026

RE: School Datebooks Contract

Dear Superintendent Milton and Baker County School Board Members,

Macclenny Elementary School will be entering into a one school year contract (2026-2027) with School Datebooks for Student Planners. Attached are the agreements for the 2026 -2027 school year.

If you have any questions, please contact Jana Milton at 904-259-2551.

Thank you for your time and consideration.

Sincerely,

Jana Teague Milton
Assistant Principal

2026 Engage 8.5x11 Quote

Order online @ schooldatebooks.com

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Macclenny Elementary School
1 Wildkitten Dr
Macclenny, FL 32063-4198

Administrator
Ms. Kelly Horne, Principal
Phone: (904) 259-2551
Fax: (904) 259-5171
Email: kelly.horne@bakerk12.org

Contact
Ms Ronda Hartley, Librarian
Phone: (904) 259-2551
Cell/Summer Number: ____
Email: ronda.hartley@bakerk12.org

Date: 4/21/2026
Sales Rep: Erica Connors
ericaconnors@schooldatebooks.com
Account Manager: Cortney Stevenson
cortney@schooldatebooks.com

Billing and Shipping

Bill To PO#:
Macclenny Elementary School
Ronda Hartley
1 Wildkitten Dr
Macclenny, Florida 32063-4198
United States
Email: ronda.hartley@bakerk12.org

Ship To
Macclenny Elementary School
Ronda Hartley
1 Wildkitten Dr
Macclenny, Florida 32063-4198
United States
Phone: (904) 259-2551
Email: ronda.hartley@bakerk12.org

Desired Delivery Date: 7/24/2026
Earliest Delivery Date: 7/13/2026
(do not complete if 'Ship When Ready' is checked)

OR ☐ Ship When Ready
Do not check if summer hours or budget deadlines restrict delivery.

No deliveries prior to **5/1/2026**. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Engage 8.5x11	430	8	$2.68	$1,152.40

FastTrack Pricing

FastTrack	$1,152.40	x	0%	$0.00

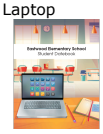
Discounts **Discounts do not apply to three-year contracts*

4% Discount per year with a three-year contract	$1,152.40	x	0.00	-$0.00
4% Discount for contracts received by 10/30/25*	$1,152.40	x	0.00	-$0.00
3% Discount for contracts received by 12/12/25*	$1,152.40	x	0.00	-$0.00
2% Discount for contracts received by 4/10/26*	$1,152.40	x	0.00	-$0.00
1% School District Discount	$1,152.40	x	0.00	-$0.00

Cover Options (View Covers Here)

Plastic Window	Artistic designs on PolyFusion™. School name will appear if handbook is added.	$0.45	x	430	$193.50

circle your selection

Aurora 3D 
Backpack 
Chalkboard 
Daydream 
Destination 
Inspiration 
Laptop 
Magic 
Motivate 
Patriotic 
Prism 

Circle Your Design Selection

Seaside 
Shuttle 
Slate 
Space 3D 

Enhancements

Vinyl pocket page	$0.50	x	430	$215.00
Stickers (per sheet)	$0.50	x	0	$0.00
Card-stock hall pass	$0.25	x	0	$0.00
Full Color handbook	$0.24	x	0	$0.00

Accessories

Wall chart	$7.00	x	0	$0.00
This Week Marker *(Minimum order of 25)*	$0.30	x	0	$0.00
Teacher Lesson Plan and Grade Book *(Minimum order of 25)*	$4.95	x	0	$0.00

Adjustments

Percent: Winter Blues Discount 7.00%		x	$1,152.00	-$80.67

Adjustments Total	**$80.67**
Sub-Total*	**$1,480.23**

Shipping and Handling: 17% , Minimum $20, Rate applies to contiguous US only. International shipping rates may vary and are subject to change after 30 days. S&H: $251.64

Sales Tax: Exempt#: 85-8015982665C-9 Tax: $0.00

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable. **Sales Tax on contract is an estimate only.** The official tax amount will be calculated on the order ship date. Buyer is responsible for the tax amount listed on the final invoice.

Total (USD) **$1,731.87**
Pricing valid for 30 days

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

In the event that an item on this contract is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.

*SDI reserves the right to request prepayment prior to processing an order.

☐ **One-Year Contract**
We agree to purchase datebooks from School Datebooks for the year of 2026-2027.

☐ **Three-Year Contract**
We agree to purchase datebooks from School Datebooks for the years of 2026-2027, 2027-2028, 2028-2029 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date	Signed (School Administrator)	Title

2026 Create 8.5x11 Quote

Order online @ schooldatebooks.com

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Macclenny Elementary School
1 Wildkitten Dr
Macclenny, FL 32063-4198

Administrator
Ms. Kelly Horne, Principal
Phone: (904) 259-2551
Fax: (904) 259-5171
Email: kelly.horne@bakerk12.org

Contact
Ms Ronda Hartley, Librarian
Phone: (904) 259-2551
Cell/Summer Number: ____
Email: ronda.hartley@bakerk12.org

Date: 4/21/2026
Sales Rep: Erica Connors
ericaconnors@schooldatebooks.com
Account Manager: Cortney Stevenson
cortney@schooldatebooks.com

Billing and Shipping

Bill To PO#:
Macclenny Elementary School
Ronda Hartley
1 Wildkitten Dr
Macclenny, Florida 32063-4198
United States
Email: ronda.hartley@bakerk12.org

Ship To
Macclenny Elementary School
Ronda Hartley
1 Wildkitten Dr
Macclenny, Florida 32063-4198
United States
Phone: (904) 259-2551
Email: ronda.hartley@bakerk12.org

Desired Delivery Date: 7/24/2026
Earliest Delivery Date: 7/13/2026
(do not complete if 'Ship When Ready' is checked)

OR ☐ Ship When Ready
Do not check if summer hours or budget deadlines restrict delivery.

No deliveries prior to **5/1/2026**. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Create 8.5x11	250	8	$2.68	$670.00

FastTrack Pricing

FastTrack	$670.00	x	0%	$0.00

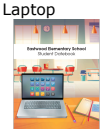
Discounts **Discounts do not apply to three-year contracts*

4% Discount per year with a three-year contract	$670.00	x	0.00	-$0.00
4% Discount for contracts received by 10/30/25*	$670.00	x	0.00	-$0.00
3% Discount for contracts received by 12/12/25*	$670.00	x	0.00	-$0.00
2% Discount for contracts received by 4/10/26*	$670.00	x	0.00	-$0.00
1% School District Discount	$670.00	x	0.00	-$0.00

Cover Options (View Covers Here)

Plastic Window	Artistic designs on PolyFusion™. School name will appear if handbook is added.	$0.45	x	250	$112.50

circle your selection

Aurora 3D 
Backpack 
Chalkboard 
Daydream 
Destination 
Inspiration 
Laptop 
Magic 
Motivate 
Patriotic 
Prism 

Circle Your Design Selection

Seaside 
Shuttle 
Slate 
Space 3D 

Enhancements

Vinyl pocket page	$0.50	x	250	$125.00
Stickers (per sheet)	$0.50	x	0	$0.00
Card-stock hall pass	$0.25	x	0	$0.00
Full Color handbook	$0.24	x	0	$0.00

Accessories

Wall chart	$7.00	x	0	$0.00
This Week Marker *(Minimum order of 25)*	$0.30	x	0	$0.00
Teacher Lesson Plan and Grade Book *(Minimum order of 25)*	$4.95	x	0	$0.00

Adjustments

Percent: Winter Blues Discount 7.00%		x	$670.00	-$46.90

Adjustments Total	**$46.90**
Sub-Total*	**$860.60**

Shipping and Handling: 17% , Minimum $20, Rate applies to contiguous US only. International shipping rates may vary and are subject to change after 30 days. S&H: $146.30

Sales Tax: Exempt#: 85-8015982665C-9 Tax: $0.00

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable. **Sales Tax on contract is an estimate only.** The official tax amount will be calculated on the order ship date. Buyer is responsible for the tax amount listed on the final invoice.

Total (USD) **$1,006.90**
Pricing valid for 30 days

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

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In the event that an item on this contract is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.

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☐ **One-Year Contract**
We agree to purchase datebooks from School Datebooks for the year of 2026-2027.

☐ **Three-Year Contract**
We agree to purchase datebooks from School Datebooks for the years of 2026-2027, 2027-2028, 2028-2029 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date	Signed (School Administrator)	Title

AGENDA ITEM NO. 8.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Piggyback Lee County Bid #B227419JA (Fresh Produce) with Freedom Fresh Produce, Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval to Piggyback for Produce_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: Piggyback for Produce, Lee County Bid # B227419JA, Fresh Produce

DATE: April 21, 2026

I am requesting School Board approval to piggyback off of Lee County Bid #B227419JA for Fresh Produce. This bid is effective beginning July 1, 2026 through June 30, 2027. Freedom Fresh Produce is the awarded company.

Thank you for your time and approval of this agenda item.

AGENDA ITEM NO. 8.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew RFP #SBHC-2223-33 (Administered by Highland County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval of Mainline Food Contract_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

To: Wyatt Milton, Superintendent of Schools

From: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

Re: **RFP #SBHC 2223-33 - Mainline Food Contract - Contract Renewal**

Date: April 21, 2026

Our district is part of the P.O.W.E.R. Buying Group for purchase of mainline food items used for School Nutrition Services. Highland County School Board administers this bid and the contract was approved for the 2026-2027 school year.

I am seeking approval to renew **RFP #SBHC 2223-33** Mainline Food Contract in accordance with the contract period from July 1, 2026 through June 30, 2027.

Thank you for your time and consideration of this recommendation.

cc: Teri Ambrose, Executive Director for Support Services

AGENDA ITEM NO. 8.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Piggyback Putnam County Bid #540072415 (Milk, Dairy & Juice) with M&B Products, Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval to Piggyback for Milk, Dairy, & Juice_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: Piggyback for Milk & Juice Products, Putnam County RFP #540072415

DATE: April 21, 2026

I am requesting School Board approval to piggyback off Putnam County Milk, Dairy & Juice Products RFP 540072415 for the 2026-2027 school year. This bid is effective beginning July 1, 2026 through June 30, 2027. M&B Products is the awarded company.

Thank you for your time and approval of this agenda item.

AGENDA ITEM NO. 8.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew the Formal Quotation for Pest Control Services No. 2024-001 with Florida Pest Control Services, Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval of Florida Pest Control Services_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County Purchasing & Warehousing
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

Phone: (904) 259-4330 August 6, 2025 Fax: (904) 259-2825

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: RENEWAL OF FORMAL QUOTATION FOR PEST CONTROL SERVICES, NO. 2024-001

DATE: April 21, 2026

I am seeking approval to renew Formal Quotation for Pest Control Services No. 2024-001 beginning July 1, 2026 through June 30, 2027. This is the 2nd year of the 2-year allowable renewal not to exceed 6/30/2027.

Florida Pest Control Services has agreed to keep the same pricing, terms, and conditions originally awarded as follows:

Integrated Pest Management
Item 1 Monthly - $1498.00/ Annual - $17,976.00

All Baker County School Board Areas
Item 2 – $125.00/Item 3 - $125.00/Item 4 - $125.00

Thank you for your time and consideration of this recommendation.

cc: Melanie Watson

AGENDA ITEM NO. 8.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	EDEP
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the 2026-2027 Extended Day Enrichment Program Policy and Procedures Manual.

ATTACHMENTS:
05.04.2026 Approval of 2026-2027 Extended Day Policy & Procedure Manual_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 21, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance and Support Services

RE: EXTENDED DAY ENRICHMENT PROGRAM POLICY AND PROCEDURES MANUAL 2026-2027

Please request Board approval of the attached Policies and Procedures Manual for the Extended Day Enrichment Program for school year 2026 - 2027. This manual was developed with the help of the EDEP personnel from each school. It provides a set of universal policies, procedures, and forms for use in all EDEP programs.

If you have any questions, please let me know. Thank you for your assistance in this matter.



Extended Day Enrichment Program (E.D.E.P.)

2026 – 2027 Policies and Procedures Manual

Baker County School District
Table of Contents

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Policies and Procedures	**4**
Rules	**10**
Schedule of Activities	**11**
Respect and Civility Statement	**12**
Parent/Guardian/Student Contract	**13**

Goals

1. The program is designed to provide a safe and familiar setting for all enrolled students.

2. The program shall meet the needs of children by creating an environment that offers a base of warmth and security.

3. The program shall meet the needs of parents by offering a safe, accessible, and affordable program that is school based.

4. The program shall serve children enrolled in **PRE-KINDERGARTEN THROUGH FIFTH GRADE (5TH)** whose parents are working, attending school, or simply desire an enriching experience for their child.

5. The program will encourage children to share their perceptions about the world, express themselves creatively, develop problem solving skills, develop a positive self-concept, and to enjoy social interaction and fun.

Policies and Procedures

Days and Times of Operation

The Extended Day Enrichment Program shall operate **only on days school is in session** for students. The program consists of two sessions: a morning session before school begins and an afternoon session after the school day ends. Currently the morning session operates from 6:30 a.m. until the time school starts. The afternoon session begins immediately at the end of the regular school day and continues until 6:00 p.m. In addition, the program will be available on early-out days from the end of the school day until 6:00 p.m.

Eligibility

To be eligible for enrollment in the Extended Day Enrichment Program, a child must be enrolled as a student in the school offering the program.

Registration Procedure

All children participating in the Baker County School District's Extended Day Enrichment Program will need to be officially registered by parents/guardians at the school where they are enrolled. They will need to complete a registration form for each child. This form will provide necessary information about each child and will include the following: students' general information, parents'/guardians' contact information, departure procedures, and health status. **There is a non-refundable $30.00 yearly registration fee for each student enrolled in the Extended Day Enrichment Program.** The registration fee must be paid at time of registration and is not refundable. There is a waiting list for the Extended Day Enrichment Program. If you have registered and do not use the program for a 9-week period, you will be contacted by the E.D.E.P. supervisor or assistant supervisor and your spot will be given to a child on the waiting list.

Daily Attendance and Payment Record

Daily attendance will be kept and recorded on the Arrival and Departure sheet. **NO CREDIT OR REFUND FOR NON-ATTENDANCE.**

Enrollment & Session Fees

Parents may enroll their children in the morning session, the afternoon session, or both.

The Baker County School District will offer the Extended Day Enrichment Program at the following schools:

Baker Learning Center	(904) 259-0395
Legacy Elementary School	(904) 259-2315
Macclenny Elementary School	(904) 259-4992
Westside Elementary School	(904) 259-2452

Session Fees are to **be prepaid on a bi-weekly basis**. Fees will be paid each Friday before the start of each two-week session. Collection of the fees are handled in accordance with established School Board policies and regulations and deposited in the School District's general fund. If a parent chooses to pay in advance for future sessions, please be aware that there will be NO REFUNDS OR CREDITS if their student does not attend. The program must be self-sufficient, with all expenses incurred by the operation of the program paid from fees generated by the program. The program will be discontinued in schools where it is not self-sufficient.

If the parent/guardian is one (1) session behind in payment or $50.00 behind in drop-in fees, the student will not be allowed to return until the payment is current according to the Extended Day Enrichment Program payment schedules. If there is a 2nd occurrence, the student will not be allowed to return to the program for the remainder of that nine weeks and payment must be made current. If there is a 3rd occurrence, the student will not be allowed to return to the program for the remainder of the semester and payment must be made current. At the 4th occurrence, the student will not be allowed to return to the Extended Day Enrichment Program. If this is in the afternoon, the student will be sent to the Main Office to await pick-up.

Baker County School District's permanent full-time or permanent part-time employees are eligible to receive a reduced rate (see Payment Schedule 2) per dependent child (employee must be a parent or legal guardian) that is enrolled in the Extended Day Enrichment Program. **(Substitutes are not eligible for this reduced rate, unless they are in a long term substitute position.)**

In addition, families that are listed on the District Certification List are eligible to receive a reduced rate (see Payment Schedule 2) per dependent child that is enrolled in the Extended Day Enrichment Program.

For families with multiple children registered in the Extended Day Enrichment Program **at the same school**, there will be a $10.00 sibling discount per session. **This only applies if the siblings are at the same school. There will not be a sibling discount for students at different schools. There will be only one discount per family.**

If the Superintendent deems it necessary to close schools due to extenuating circumstances for 5 or more continuous days, the Baker County School District will adjust the E.D.E.P. payment schedules. Payment schedules will not change for school closures 4 days or less.

Late Payment Fee

Payments are due the **Friday** before the start of each two-week session. A $10.00 late fee, per child will be charged if payment is **more** than two school days late. **However, fees have been prorated for non-student days and holidays.**

Returned Checks

Every effort will be made to collect money for returned checks. The amount of the returned check will need to be paid in cash as soon as possible.

Receipts

Parents must be issued a receipt each time payment is made for an Extended Day Enrichment Program session. All receipts should include: 1- Date received; 2- Received from; 3- Child/children's name(s) and session number for AM, PM, AM/PM or drop-in dates; 4- Amount; 5- Indicated how paid: cash or check (record the check number). Official Baker County School District receipt books are to be used. Receipt books are to be used as follows: 1 - White copy – parent/guardian; 2 - Yellow copy –stays in receipt book; 3 - Pink copy delivered to County office with deposit; 4 - in case of "void", **all copies (with the exception of pink) should stay in the receipt book. Please send the voided pink receipt with your deposit so that Finance will know why there was a break in the receipt numbers.**

Report of Monies Collected

A Report of Monies collected form must be turned in each time you turn in money to the District Finance Office along with the pink copies from the receipt book. Include the receipt numbers and the amount, the collection period, purpose (which will be the Extended Day Enrichment Program), the date, and the Supervisor's signature. All monies collected will need to be turned in to the District Finance Office within five (5) working days of receipt.

Arrival and Departure

Transportation to and from the Extended Day Enrichment Program is the responsibility of the parent. Programs will operate as follows: the morning session will begin at 6:30 a.m. and last until the time school starts and the afternoon session will begin immediately at the end of the regular school day and continues until 6:00 p.m. Extended Day Enrichment Program is only available on days when school is in session. Children must not be dropped off before 6:30 a.m. Children will not be allowed to leave with **ANYONE** except parent and/or person designated by the parents on the Registration Form. The Registration Form for E.D.E.P. and the Yellow Card for school should be the same in regards to who is designated to pick up. **Verbal authorizations cannot be accepted by the supervisor/assistant from the student or parent/guardian.**

***ALL STUDENTS MUST BE PICKED-UP NO LATER THAN 6:00 P.M. STUDENTS MUST NOT ARRIVE BEFORE 6:30 A.M. PARENTS MUST ENTER THE BUILDING DAILY TO SIGN STUDENTS IN TO THE A.M. SESSION AND OUT OF THE P.M. SESSION. A SIBLING IS NOT ALLOWED TO SIGN STUDENTS IN AND OUT UNLESS THE SIBLING IS 16 YEARS OF AGE OR OLDER AND LISTED ON THE STUDENTS' REGISTRATION FORM/YELLOW CARD.**

Late Departure Violation

For each violation, a penalty will be assessed of $1.00 per minute, per child after 6:00 p.m. **IF THREE VIOLATIONS OCCUR, YOUR CHILD WILL BE REMOVED FROM THE PROGRAM FOR THE REMAINDER OF THE SCHOOL YEAR.**

If a student is NOT picked up by 6:30 p.m. and the parent/guardian has NOT notified the E.D.E.P. staff, then the Supervisor will begin calling ALL authorized pick-up contacts on the Registration Form. At 7:00 p.m., if the student has not been picked up, the Supervisor will contact the school Principal and they will make the final decision on how to proceed.

Early Arrival

The Extended Day Enrichment Program begins at 6:30 a.m. Children are not to be dropped off before 6:30 a.m.

Parental Sign In/Sign Out Procedure

Parents/guardians must enter the Extended Day Enrichment Program site and sign their children in and out of the program daily. The Arrival and Departure sheet should be placed in an accessible area for parents to sign. A sibling is not allowed to sign students in and out unless the sibling is 16 years of age or older and listed on the students' Registration Card/Yellow Card.

Withdrawal

Regulations for withdrawal of children from the Extended Day Enrichment Program:

1. The supervisor should be notified within three (3) days of anticipated withdrawal.
2. No refunds will be given to participants upon withdrawal from the Extended Day Enrichment Program.

Discipline

Positive reinforcement principles will be used in dealing with children. If problems persist and affect the safety and educational enrichment of the other children in the program, the Extended Day Enrichment Program reserves the right to suspend and/or expel a child from the program.

Input from parents concerning problems at home that may affect a child's behavior is welcomed. Parents are encouraged to discuss matters that affect the enrichment atmosphere of the program.

Citizenship warnings for disciplinary reasons will be given to children as follows:

First Warning – Must be signed and returned before the student can return to the Extended Day Enrichment Program.

Second Warning – Must be signed and returned. Parent must meet with the Extended Day Enrichment Program Supervisor within a twenty-four hour period. This meeting must be documented. Failure to do so will result in removal of the child from the program.

Third Warning – Must be signed and returned. Parents will be notified of their child's one week suspension from the program. Payment must still be made during this time to hold the student's place in the program.

Fourth Warning – Child will **not** be allowed to return to the Extended Day Enrichment Program. All monies collected will be non-refundable.

Additional allowable reasons for expulsion from the Extended Day Enrichment Program:

1. Suspension or expulsion can result without discipline warning if behavior or incident warrants.
2. Repeated tardiness for pick-up.
3. Program fees continually delinquent.

No refunds will be given to participants upon expulsion from the Extended Day Enrichment Program.

Illness

For children who become ill while attending the Extended Day Enrichment Program, parents/guardians will be contacted to pick the child up. **Under no circumstances will the child be permitted to go home alone.**

Dispensing of Medicine

No medication will be dispensed during the Extended Day Enrichment Program. Also, no medicine will be held for nurse/teacher/other parent/guardian by the Extended Day Enrichment Program staff. In addition, no medicine is allowed to be sent with the student in their backpack at any time.

Emergency Policy

Always treat anything that involves a child's welfare with serious consideration. Never assume it's nothing. Any incident that requires treatment must be documented on an official School Board Student Accident Report. This report must be complete and turned in to the school office within twenty-four (24) hours.

Authorization for Emergency Care

The following procedures should be posted and followed:

1. Provide minimum necessary first aid and rescue.
2. Establish who is in charge.
3. Call 911.
4. Establish supervision and control for involved participants.
5. Identify treatment locations and send to appropriate centers.
6. Call parents and Superintendent.
7. Call Principal.
8. Refer media to Superintendent.
9. Complete Student Accident Report and turn in within 24 hours.

Program/School Relationship

It is the responsibility of the Supervisor to work with the Principal and other school personnel to ensure their support of the Extended Day Enrichment Program. Careful attention must be given to establishing a positive on-going relationship with everyone from the Principal to the custodians. The Extended Day Enrichment Program is designed to positively affect the entire school and its staff.

Extended Day Enrichment
Program Rules – Applicable to Students and Parents/Guardians

1. Respect for other people and property must be displayed.

2. **Program leaders must be obeyed and treated with proper respect**. You may leave **your** group only after asking your program leader.

3. Children must report for roll call without delay and must remain with their program leaders at all times.

4. All injuries, no matter how small, are to be reported to the Supervisor immediately.

5. Good sportsmanship and fair play should be practiced at all times.

6. Foul, abusive, or obscene language will not be accepted from students or parents/guardians.

7. Horseplay, fighting, throwing objects, or hitting other students or program leaders will result in immediate disciplinary action. Always walk in cafeteria or buildings.

8. Tampering with other students' or program leaders' belongings will not be tolerated. Children are responsible for their own belongings and may **not** play with toys from home during enrichment. Students MAY NOT bring personal items (toys, purses, electronic devices, etc.…) from home to Extended Day.

9. Dangerous items of any kind should not be brought to school.

10. Chewing gum will not be allowed.

11. The Baker County School District Code of Conduct applies to the Extended Day Enrichment Program, including the Dress Code stated within the Code of Conduct.

Schedule of Activities

Weekly Activities

A Weekly Planning Sheet is used to identify planned activities and approximate time. The planning and coordination of activities is the responsibility of the Supervisor. Activities will be individualized per school.

Program Activities

The program will vary from school to school according to the interests of the children and the talents of the staff.

All programs should include the following components:

1. Enrichment activities; such as, computers, art, music, etc…
2. Homework tutorial time, this time will vary from school to school.
3. Organized games and activities.
4. Quiet time.
5. Recreational opportunities.
6. Arts and crafts.
7. Guest speakers.
8. Snack time.

Activity Materials and Supplies

Materials and supplies that are needed for activities should be requested by the Supervisor and approved by the principal. Your budget for supplies is $10.00 per child per year.

Breakfast and Afternoon Snacks

Children enrolled at the Baker Learning Center, Legacy Elementary School, Macclenny Elementary School, and Westside Elementary School may participate in the breakfast program, which begins at 8:30 a.m. in the cafeteria.

Children enrolled in the Afternoon Extended Day Enrichment Program will be served a snack each day. Snacks will be provided by the Nutrition Service Department.

Baker County School District

Respect and Civility Statement

The Baker County School District believes that a safe, secure, nurturing and civil environment is essential in accomplishing its mission to create a community which works together so all Baker county students will reach their highest potential. This policy promotes mutual respect, civility and orderly conduct among all district employees, students, parents and the general public. The policy is not intended to deprive any person of his/her right to freedom of expression. Rather, it is intended to maintain, to the extent that is possible and reasonable, a safe, harassment-free workplace for students, families, and staff that is free of disruptive, demeaning, intimidating, threatening, or aggressive behaviors.

1. District staff will treat students, parents, fellow staff members, and members of the public with respect and will expect the same in return.

2. District staff will not conduct business with those who use obscenities or otherwise speak in a demanding, loud, insulting, or threatening manner.

3. Volatile, hostile, or aggressive actions and words will not be tolerated, and individuals who engage in these activities may face penalties up to, and including, criminal prosecution.

4. These expectations are for all school activities, including athletic events, extra-curricular activities, school programs, etc. If civility is not followed, the person/persons causing incivility will be asked to leave the premises, and could be banned from further visits to school property.

District students' rights and responsibilities are further defined within the Student Code of Conduct.

BCSD Policy 5.101 (III A.B. C.)
Authority: F.S. 1001.41 (1)

Parent/Guardian/Student Contract

Must return this page, signed by parent/guardian.

- ☐ I fully understand and agree to abide by the policies and procedures and rules (as listed in this manual) as set forth by the Baker County School District for the Extended Day Enrichment Programs.

- ☐ I understand all terms and conditions of the fees and payments associated with the Extended Day Enrichment Program. I also understand that neglect to make proper, timely payments will result in the dismissal of my student from the Program.

- ☐ I understand that the Extended Day Enrichment Program staff will not administer any medication to my student.

- ☐ I understand that I, the parent/guardian, must enter the building to sign my child into and out of the Extended Day Enrichment Program DAILY.

Student's Name:_____

Parent/Guardian Signature:_____ Date:_____

Parent/Guardian Print Name:_____

BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
REGISTRATION FORM
2026 – 2027
SCHOOL:_____

Student Name:_____ Date of Birth:_____

Nickname:_____ Social Security No:_____ Sex:_____
(Pre-K ONLY)

Grade:_____ Teacher:_____

Student's Home Address:_____

City:_____ State:_____ Zip Code:_____

Home Phone Number:_____

Mother's Name:_____ Cell Phone:_____
Work Phone:_____

Father's Name:_____ Cell Phone:_____
Work Phone:_____

Parent/Guardian E-Mail:_____

Who has legal custody?_____ Relationship to Child:_____

AM Session: _____ AM/PM Session: _____ Applicable Payment Schedule:_____
PM Session: _____ Drop-in ONLY: _____ If 2, School Board Employee:_____

THERE IS A $30.00 NON-REFUNDABLE REGISTRATION FEE.

****

PERSONS AUTHORIZED TO REMOVE CHILD FROM PROGRAM
Name of persons permitted to pick up student from the Extended Day Program (include yourself):

Name:_____ Relation:_____ Phone No.:_____

Name:_____ Relation:_____ Phone No.:_____

Name:_____ Relation:_____ Phone No.:_____

Name:_____ Relation:_____ Phone No.:_____

Name:_____ Relation:_____ Phone No.:_____

Name:_____ Relation:_____ Phone No.:_____

Please note, you will need to present a Driver's License or government issued photo I.D. for pickup.

PERSONS TO CONTACT IN CASE OF AN EMERGENCY IF I CANNOT BE REACHED

Name:_____ Address:_____ Phone No.:_____
Name:_____ Address:_____ Phone No.:_____

****

The following information enables us to better protect your student's health and safety:

Does your student have any physical, emotional, mental disabilities? Yes _____ No _____

If yes, please explain:_____
_____

Does your child have medical problems of which we need to be aware? Yes _____ No _____

If yes, please explain:_____
_____

Is your student currently taking any medications? Yes _____ No _____

If yes, please list medications:_____
_____

List of Allergies:_____
_____
_____

Family Physician:_____ Phone:_____

****

I hereby consent for my student to participate in the Extended Day Enrichment Program and agree to release and discharge the Baker County School District, its officers, agents, and employees, exercising reasonable care within their scope of employment, from all liability claims, damages, suits, judgments, and settlements involving personal injury and property damage resulting from or arising in connection with the Extended Day Enrichment Program.

Parent/Guardian Signature:_____ Date:_____

Parent/Guardian Print Name:_____

****

AUTHORIZATION FOR EMERGENCY CARE

In case of an accident or serious illness, and the school is unable to contact me, I hereby authorize the school to contact the physician indicated and to follow his/her instructions. If it is impossible to contact this physician, the school may take whatever arrangements necessary to provide care and treatment for my student.

Student's Name:_____

Parent/Guardian Signature:_____ Date:_____

****

CONSENT AND RELEASE TO PHOTOGRAPH STUDENTS

- ☐ I **DO** consent to the photographing/videotaping of my student while he/she is involved in any Extended Day Enrichment Program and/or activities during the present school year.

- ☐ I **DO NOT** consent to the photographing/videotaping of my student while he/she is involved in any Extended Day Enrichment Program and/or activities during the present school year.

It is understood that the school or school district will not duplicate photographs/videos for the use or benefit of any individual student or parent. It is also understood that failure to return this permission form to the school will constitute parent/guardian consent for the purposes described above.

Student's Name:_____

Parent/Guardian Signature:_____ Date:_____

BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
NOTIFICATION OF PHOTO ID REQUIREMENT
2026 – 2027

To the parents/guardians of Extended Day Enrichment Program participants,

In order to make sure our students are safe at school, please press the bell button and stand in front of the camera with your state issued PHOTO ID in view of the camera. PLEASE DO NOT hold the door open for anyone behind you. We are not allowed to let anyone in without a state issued PHOTO ID.

Thank you for your patience and understanding as we continue to work to provide a safe learning environment at all schools in the Baker County School District.

If you have any questions, please contact your Extended Day Enrichment Program Supervisor or the Principal at your student's school.

****

I, _____, understand that I will not be able to enter any Baker County School District property without my state issued PHOTO ID presented at the door camera and that I CAN NOT hold the door open for anyone else.

Student's Name:_____

Parent/Guardian Signature:_____ Date:_____

BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
CITIZENSHIP WARNING
2026 – 2027

Date:_____

To the parents/guardians of _____,
Student's Name

Today your student broke one of our Extended Day Enrichment Program rules.

The offense was _____
_____
_____
_____
_____
_____
_____.

This is your student's…

- ☐ First Warning
- ☐ Second Warning
- ☐ Third Warning
- ☐ Fourth Warning

Our discipline policy states when a student breaks a rule for the first time a parent or guardian will need to sign this form and have the student return the form before we will re-admit him/her. The second warning will require a signature on this form and a parent or guardian will need to meet with the Extended Day Enrichment Program's Supervisor as outlined in the Policies and Procedures Manual. The third warning will require a signature on this form and it will result in a one week suspension from the Program. The fourth warning will require a signature on this form and will result in expulsion from the Extended Day Enrichment Program. Please discuss this with your child. Thank you for your cooperation.

_____
Extended Day Enrichment Program Supervisor

****

Student's Name:_____

Parent/Guardian Signature:_____ Date:_____

BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
PAST DUE ACCOUNT BALANCE STATEMENT
2026 – 2027

Parent/Guardian Name:_____ Date:_____

Student Name:_____

Your current Extended Day Enrichment Program account balance is:_____

This balance includes the following:

Sessions:_____

Drop-Ins:_____

Please remit the outstanding balance as soon as possible. Our policy states that if you are more than one (1) session behind in payment or $50.00 behind in drop-in fees, the student will not be allowed to return until the payment is current.

Thank you so much!

_____
Extended Day Enrichment Program, Supervisor
Baker County School District

****

Please see Extended Day Enrichment Program Policies and Procedures Manual under allowable reasons for expulsion from the program.

1st Occurrence – Student may return to the Program when payments are current.

2nd Occurrence – Student will NOT be allowed to return to the Program for the remainder of the current nine-week period and until payments are current.

3rd Occurrence – Student will NOT be allowed to return to the Program for the remainder of the current semester and until payments are current. This will be at the discretion of the appropriate Principal and the District Finance Director.

4th Occurrence – Student will be expelled from the Extended Day Enrichment Program.

AGENDA ITEM NO. 8.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	EDEP
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the 2026-2027 Extended Day Enrichment Program Fees and Payment Schedule.

ATTACHMENTS:
05.04.2026 Approval of 2026-2027 Extended Day Enrichment Program Session Fees_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 21, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance and Support Services

RE: EXTENDED DAY ENRICHMENT PROGRAM
SESSION FEES 2026-2027

Please request Board approval of the attached payment schedules for the Extended Day Enrichment Program for school year 2026 - 2027. The session fees have increased by $1.00 for the AM session and $1.00 for the PM session. The yearly registration fee for the program remains at $30.00 for the 2026 - 2027 school year. The EDEP rates still remain well below the average cost of other extended day providers.

1. Payment Schedule #1 is the regular (non-school board employee) biweekly rates.

2. Payment Schedule #2 is for School Board employees and reflects a 50% discount.

3. Payment Schedule #3 is the daily drop-in rates for both School Board Employees and non-school board employees.

If you have any questions, please let me know. Thank you for your assistance in this matter.

Baker County School District
2026-2027 EXTENDED DAY PAYMENT SCHEDULE
Payment Schedule #1

SESSION	SESSION DATES	DAYS IN SESSION	FEES AM ONLY	FEES PM ONLY	FEES for AM & PM	DATE FEES ARE DUE	LATE FEE DUE ON OR AFTER...
1	Aug 10 - Aug 21 **WEDNESDAY, AUGUST 19, 2026 1 HOUR EARLY DISMISSAL**	10	$ 38.00	$ 45.00	$ 83.00	**First day of school - Monday, August 10, 2026**	*August 12, 2026*
2	Aug 24 - Sept 4 **WEDNESDAY, SEPT 2, 2026 1 HOUR EARLY DISMISSAL**	10	$ 38.00	$ 45.00	$ 83.00	**August 21, 2026**	*August 26, 2026*
	MONDAY, SEPTEMBER 7, 2026 - NO SCHOOL - LABOR DAY						
3	Sept 7 - Sept 18	9	$ 35.00	$ 41.00	$ 76.00	**September 4, 2026**	*September 10, 2026*
	MONDAY, SEPTEMBER 21, 2026 - NO SCHOOL - STAFF PROFESSIONAL DEVELOPMENT						
4	Sept 21 - Oct 2 **WEDNESDAY, SEPT 30, 2026 1 HOUR EARLY DISMISSAL**	9	$ 35.00	$ 41.00	$ 76.00	**September 18, 2026**	*September 24, 2026*
	MONDAY, OCTOBER 12, 2026 - NO SCHOOL - PLANNING DAY						
5	Oct 5 - Oct 16	9	$ 35.00	$ 41.00	$ 76.00	**October 2, 2026**	*October 7, 2026*
	THURSDAY, OCTOBER 22, 2026 & FRIDAY, OCTOBER 23, 2026 - NO SCHOOL - FALL BREAK						
6	Oct 19 - Oct 30	8	$ 31.00	$ 36.00	$ 67.00	**October 16, 2026**	*October 21, 2026*
	WEDSDAY, NOVEMBER 11, 2026 - NO SCHOOL - STAFF PROFESSIONAL DEVELOPMENT - VETERANS DAY						
7	Nov 2 - Nov 13 **WEDNESDAY, NOV 4, 2026 1 HOUR EARLY DISMISSAL**	9	$ 35.00	$ 41.00	$ 76.00	**October 30, 2026**	*November 4, 2026*
	MONDAY, NOVEMBER 23, 2026 - FRIDAY, NOVEMBER 27, 2026 - NO SCHOOL - THANKSGIVING BREAK						
8	Nov 16 - Dec 4 **WEDNESDAY, DEC 2, 2026 1 HOUR EARLY DISMISSAL**	10	$ 38.00	$ 45.00	$ 83.00	**November 13, 2026**	*November 18, 2026*
9	Dec 7 - Dec 18 **FRIDAY, DEC 18, 2026 2 HOUR EARLY DISMISSAL**	10	$ 38.00	$ 45.00	$ 83.00	**December 4, 2026**	*December 9, 2026*
	MONDAY, DECEMBER 21, 2026 - MONDAY, JANUARY 4, 2027 - NO SCHOOL - CHRISTMAS/NEW YEAR'S BREAK/PLANNING DAY						
10	Jan 4 - Jan 15	9	$ 35.00	$ 41.00	$ 76.00	**December 18, 2026**	*January 7, 2027*
	MONDAY, JANUARY 18, 2027 - NO SCHOOL - MARTIN LUTHER KING DAY						
11	Jan 18 - Jan 29 **WEDNESDAY, JAN 27, 2027 1 HOUR EARLY DISMISSAL**	9	$ 35.00	$ 41.00	$ 76.00	**January 15, 2027**	*January 21, 2027*
	MONDAY, FEBRUARY 1, 2027 - NO SCHOOL -STAFF PROFESSIONAL DEVELOPMENT						
12	Feb 1 - Feb 12	9	$ 35.00	$ 41.00	$ 76.00	**January 29, 2027**	*February 4, 2027*
	MONDAY, FEBRUARY 15, 2027 - NO SCHOOL - PRESIDENT'S DAY						
13	Feb 15 - Feb 26 **WEDNESDAY, FEB 24, 2027 1 HOUR EARLY DISMISSAL**	9	$ 35.00	$ 41.00	$ 76.00	**February 12, 2027**	*February 18, 2027*
	FRIDAY, MARCH 12, 2027 - NO SCHOOL - PLANNING DAY						
14	Mar 1 - Mar 12	9	$ 35.00	$ 41.00	$ 76.00	**February 26, 2027**	*March 3, 2027*
	FRIDAY, MARCH 26, 2027 NO SCHOOL - GOOD FRIDAY						
15	Mar 15 - Mar 26	9	$ 35.00	$ 41.00	$ 76.00	**March 11, 2027**	*March 17, 2027*
	MONDAY, MARCH 29, 2027 - NO SCHOOL - EASTER MONDAY						
16	Mar 29 - Apr 9	9	$ 35.00	$ 41.00	$ 76.00	**March 25, 2027**	*April 1, 2027*
	MONDAY, APRIL 12, 2027 - FRIDAY, APRIL 16, 2027 - NO SCHOOL - SPRING BREAK						
	MONDAY, APRIL 19, 2027 - NO SCHOOL - PLANNING DAY						
17	Apr 19 - April 30	9	$ 35.00	$ 41.00	$ 76.00	**April 9, 2027**	*April 22, 2027*
18	May 3 - May 14	10	$ 38.00	$ 45.00	$ 83.00	**April 30, 2027**	*May 5, 2027*
	FRIDAY, MAY 28, 2027 - LAST DAY OF SCHOOL 2 HOUR EARLY DISMISSAL						
19	May 17 - May 28	10	$ 38.00	$ 45.00	$ 83.00	**May 14, 2027**	*May 19, 2027*

Extended Day hours are 6:30 - 9:00 A. M. and 3:00 - 6:00 P. M. There will be no Extended Day on School Holidays. ALL tuition payments are due on the **Friday** before the start of each two week session unless noted otherwise. A $10.00 late fee will be charged if payments are more than two school days late. **NO CREDIT OR REFUND WILL BE GIVEN FOR ABSENCES.** However, fees are prorated for non-student days and holidays. There is a $30.00 yearly registration fee for students enrolled in any session. Registration Fee must be paid at time of registration. A **late fee** of $1.00 per minute, per child will be assessed for every minute after 6:00 PM. Three late pickups could result in dismissal from EDEP. Sibling discount of $10.00 per session applies only at the same school and there is only one discount allowed.

If the Superintendent deems it necessary to close schools due to extenuating circumstances for 5 or more continuous days, the School District will adjust the EDEP payment schedules.

EDEP Phone Numbers

(904)259-2315	**Legacy EDEP**	**(904)259-2452**	**Westside EDEP**
(904)259-4992	**Macclenny EDEP**	**(904)259-0395**	**Baker Learning Center**

Baker County School District

2026-2027 EXTENDED DAY PAYMENT SCHEDULE

Payment Schedule #2

SCHOOL BOARD EMPLOYEE ONLY

SESSION	SESSION DATES	DAYS IN SESSION	FEES AM ONLY	FEES PM ONLY	FEES for AM & PM	DATE FEES ARE DUE	LATE FEE DUE ON OR AFTER...
1	Aug 10 - Aug 21 **WEDNESDAY, AUGUST 19, 2026 1 HOUR EARLY DISMISSAL**	10	$ 19.00	$ 23.00	$ 42.00	**First day of school - Monday, August 10, 2026**	*August 12, 2026*
2	Aug 24 - Sept 4 **WEDNESDAY, SEPT 2, 2026 1 HOUR EARLY DISMISSAL**	10	$ 19.00	$ 23.00	$ 42.00	**August 21, 2026**	*August 26, 2026*
	MONDAY, SEPTEMBER 7, 2026 - NO SCHOOL - LABOR DAY						
3	Sept 7 - Sept 18	9	$ 17.00	$ 21.00	$ 38.00	**September 4, 2026**	*September 10, 2026*
	MONDAY, SEPTEMBER 21, 2026 - NO SCHOOL - STAFF PROFESSIONAL DEVELOPMENT						
4	Sept 21 - Oct 2 **WEDNESDAY, SEPT 30, 2026 1 HOUR EARLY DISMISSAL**	9	$ 17.00	$ 21.00	$ 38.00	**September 18, 2026**	*September 24, 2026*
	MONDAY, OCTOBER 12, 2026 - NO SCHOOL - PLANNING DAY						
5	Oct 5 - Oct 16	9	$ 17.00	$ 21.00	$ 38.00	**October 2, 2026**	*October 7, 2026*
	THURSDAY, OCTOBER 22, 2026 & FRIDAY, OCTOBER 23, 2026 - NO SCHOOL - FALL BREAK						
6	Oct 19 - Oct 30	8	$ 15.00	$ 18.00	$ 33.00	**October 16, 2026**	*October 21, 2026*
	WEDSDAY, NOVEMBER 11, 2026 - NO SCHOOL - STAFF PROFESSIONAL DEVELOPMENT - VETERANS DAY						
7	Nov 2 - Nov 13 **WEDNESDAY, NOV 4, 2026 1 HOUR EARLY DISMISSAL**	9	$ 17.00	$ 21.00	$ 38.00	**October 30, 2026**	*November 4, 2026*
	MONDAY, NOVEMBER 23, 2026 - FRIDAY, NOVEMBER 27, 2026 - NO SCHOOL - THANKSGIVING BREAK						
8	Nov 16 - Dec 4 **WEDNESDAY, DEC 2, 2026 1 HOUR EARLY DISMISSAL**	10	$ 19.00	$ 23.00	$ 42.00	**November 13, 2026**	*November 18, 2026*
9	Dec 7 - Dec 18 **FRIDAY, DEC 18, 2026 2 HOUR EARLY DISMISSAL**	10	$ 19.00	$ 23.00	$ 42.00	**December 4, 2026**	*December 9, 2026*
	MONDAY, DECEMBER 21, 2026 - MONDAY, JANUARY 4, 2027 - NO SCHOOL - CHRISTMAS/NEW YEAR'S BREAK/PLANNING DAY						
10	Jan 4 - Jan 15	9	$ 17.00	$ 21.00	$ 38.00	**December 18, 2026**	*January 7, 2027*
	MONDAY, JANUARY 18, 2027 - NO SCHOOL - MARTIN LUTHER KING DAY						
11	Jan 18 - Jan 29 **WEDNESDAY, JAN 27, 2027 1 HOUR EARLY DISMISSAL**	9	$ 17.00	$ 21.00	$ 38.00	**January 15, 2027**	*January 21, 2027*
	MONDAY, FEBRUARY 1, 2027 - NO SCHOOL -STAFF PROFESSIONAL DEVELOPMENT						
12	Feb 1 - Feb 12	9	$ 17.00	$ 21.00	$ 38.00	**January 29, 2027**	*February 4, 2027*
	MONDAY, FEBRUARY 15, 2027 - NO SCHOOL - PRESIDENT'S DAY						
13	Feb 15 - Feb 26 **WEDNESDAY, FEB 24, 2027 1 HOUR EARLY DISMISSAL**	9	$ 17.00	$ 21.00	$ 38.00	**February 12, 2027**	*February 18, 2027*
	FRIDAY, MARCH 12, 2027 - NO SCHOOL - PLANNING DAY						
14	Mar 1 - Mar 12	9	$ 17.00	$ 21.00	$ 38.00	**February 26, 2027**	*March 3, 2027*
	FRIDAY, MARCH 26, 2027 NO SCHOOL - GOOD FRIDAY						
15	Mar 15 - Mar 26	9	$ 17.00	$ 21.00	$ 38.00	**March 11, 2027**	*March 17, 2027*
	MONDAY, MARCH 29, 2027 - NO SCHOOL - EASTER MONDAY						
16	Mar 29 - Apr 9	9	$ 17.00	$ 21.00	$ 38.00	**March 25, 2027**	*April 1, 2027*
	MONDAY, APRIL 12, 2027 - FRIDAY, APRIL 16, 2027 - NO SCHOOL - SPRING BREAK						
	MONDAY, APRIL 19, 2027 - NO SCHOOL - PLANNING DAY						
17	Apr 19 - April 30	9	$ 17.00	$ 21.00	$ 38.00	**April 9, 2027**	*April 22, 2027*
18	May 3 - May 14	10	$ 19.00	$ 23.00	$ 42.00	**April 30, 2027**	*May 5, 2027*
	FRIDAY, MAY 28, 2027 - LAST DAY OF SCHOOL 2 HOUR EARLY DISMISSAL						
19	May 17 - May 28	10	$ 19.00	$ 23.00	$ 42.00	**May 14, 2027**	*May 19, 2027*

Extended Day hours are 6:30 - 9:00 A. M. and 3:00 - 6:00 P. M. There will be no Extended Day on School Holidays. ALL tuition payments are due on the **Friday** before the start of each two week session unless noted otherwise. A $10.00 late fee will be charged if payments are more than two school days late. **NO CREDIT OR REFUND WILL BE GIVEN FOR ABSENCES.** However, fees are prorated for non-student days and holidays. There is a $30.00 yearly registration fee for students enrolled in any session. Registration Fee must be paid at time of registration. A **late fee** of $1.00 per minute, per child will be assessed for every minute after 6:00 PM. Three late pickups could result in dismissal from EDEP. Sibling discount of $10.00 per session applies only at the same school and there is only one discount allowed.

If the Superintendent deems it necessary to close schools due to extenuating circumstances for 5 or more continuous days, the School District will adjust the EDEP payment schedules.

EDEP Phone Numbers

(904)259-2315	**Legacy EDEP**	**(904)259-2452**	**Westside EDEP**
(904)259-4992	**Macclenny EDEP**	**(904)259-0395**	**Baker Learning Center**

Please retain this payment schedule for your records.

Baker County School District

EXTENDED DAY ENRICHMENT PROGRAM
Payment Schedule #3
DAILY DROP-IN RATES
2026-2027 SCHOOL YEAR

School Board Employee Regular Daily Rate	AM ONLY	PM ONLY	AM & PM	DATE FEES ARE DUE
	$ 9.00	$ 10.00	$ 19.00	ON DAY OF ATTENDANCE

Regular Daily Rate	AM ONLY	PM ONLY	AM & PM	DATE FEES ARE DUE
	$ 11.00	$ 13.00	$ 24.00	ON DAY OF ATTENDANCE

School Board Employee 2 Hour Early Dismissal Daily Rate	1:00pm - 4:00pm	1:00pm- 6:00pm	DATE FEES ARE DUE
	$ 11.00	$ 13.00	ON DAY OF ATTENDANCE

2 Hour Early Dismissal Daily Rate	1:00pm - 4:00pm	1:00pm- 6:00pm	DATE FEES ARE DUE
	$ 13.00	$ 15.00	ON DAY OF ATTENDANCE

Extended Day hours are 6:30 - 9:00 A. M. and 3:00 - 6:00 P. M. There will be no Extended Day on School Holidays. **Drop-in fees are due on the day of attendance at EDEP**. Payments not received by the Friday of the week of attendance will be assessed a late fee of $5.00. **NO credit or refund will be given for absences.** However, fees are prorated for non-student days and holidays. There is a **$30.00 yearly registration fee** for students enrolled in any session, including Drop-ins. Registration Fee must be paid at time of registration. A late fee of **$1.00 per minute, per child** will be assessed for every minute after 6:00 PM. Three late pickups could result in dismissal from EDEP.

EDEP Phone Numbers

259-2315	Legacy EDEP
259-2452	Westside EDEP
259-4992	Macclenny EDEP
259-0395	Baker Learning Center

Please retain this payment schedule for your records.

AGENDA ITEM NO. 8.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Award Bid No. 2025-001 (Transportation Fuel and Unleaded Gasoline) to L.V. Hiers, Inc., Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval of L.V.Heirs, Inc. for Fuel_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County Purchasing & Warehousing
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

Phone: (904) 259-4330 August 6, 2025 Fax: (904) 259-2825

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: RENEWAL OF Bid No: 2025-001 – Transportation Gasoline & Diesel Fuel

DATE: April 21, 2026

I am seeking approval to renew Transportation Gasoline & Diesel Fuel Bid No: 2025-001 beginning July 1, 2026 through June 30, 2027.

LV Heirs, Inc. has agreed to keep the same pricing, terms, and conditions originally awarded.

Thank you for your time and consideration of this recommendation.

cc: Teri Ambrose, Executive Director for Support Services

AGENDA ITEM NO. 9.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	N/A
ITEM TYPE:	Removed Routine
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Removed Routine Items.

AGENDA ITEM NO. 9.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Utilize the State of Florida Propane Contract No.15111510-25-STC (LP Gas) Awarded to Suburban Propane of Sarasota, Florida. Effective July 1, 2026 - June 30, 2027.

ATTACHMENTS:
05.04.2026 Approval of State Contract for LP Gas for Surburban Propane_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Baker County Purchasing & Warehousing
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

Phone: (904) 259-4330 Fax: (904) 259-2825

March 24, 2026

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: Request to utilize State of Florida Liquefied Petroleum (LP) Gas (15111510-25-STC)

DATE: April 21, 2026

I am seeking approval to utilize State of Florida Liquefied Petroleum (LP) Gas Contract for school year 7/1/2026 to 6/30/2027.

The State of Florida Liquefied Petroleum (LP) Gas (15111510-25-STC) State Term Contract effective 10/30/25 through 10/30/2028 provides Customers with the sale and delivery of LP Gas; LP Gas storage tank rental; and LP Gas storage tank maintenance in accordance with the State Term Contract and the Scope of Work.

Suburban Propane is the provider for Baker County.

Thank you for your time and consideration of this recommendation.

cc: Chadd Scarborough

AGENDA ITEM NO. 9.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Payroll
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Amendment to the 2025-2026 Salary Schedule to the Number of Working Hours for the 11-Month, 240 Day Employees.

ATTACHMENTS:
05.04.2026 Approval of 2025-2026 Salary Schedule Correction_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 14, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance & Support Services

RE: 2025-2026 SALARY SCHEDULE correction

Please request Board approval of the correction to the 2025-2026 Salary Schedule. The salary schedule was originally approved at the November 17, 2025, board meeting. This correction will update page 34 of the salary book to reflect the correct number of working hours for the 11 month 240-day employees.

If you have any questions, please let me know. Thank you for your assistance in this matter.

Baker County School Board
Maintenance Department (Journeyman),Transportation Mechanic (Journeyman)
Maintenance I, Mechanic II, Warehouse/Inventory Clerk
Salary Schedule
FYE June 30, 2026
(12 Months, 8 hours, 261 days = 2088 hours)
(11 Months, 7.5 Hours, 240 days = 1800 hours)
Maintenance Department (Journeyman),Transportation Mechanic (Journeyman)

Years Experience	Per Hour	261 - Days Per Year Salary	240 - Days Per Year Salary
0	20.89	43,618.32	37,602.00
1	21.18	44,223.84	38,124.00
2	21.33	44,537.04	38,394.00
3	21.63	45,163.44	38,934.00
4	21.78	45,476.64	39,204.00
5	22.01	45,956.88	39,618.00
6	22.14	46,228.32	39,852.00
7	22.29	46,541.52	40,122.00
8	22.42	46,812.96	40,356.00
9	22.55	47,084.40	40,590.00
10	22.83	47,669.04	41,094.00
11	25.84	53,953.92	46,512.00
11*	25.99	54,267.12	46,782.00

Employee must have a Journeyman's License from a recognized labor union covering these fields or receive immediate supervisor's recommendation after two (2) years successful service with the Baker County School System.

Bus Mechanic Journeyman -- Employee must have worked three (3) years prior with a reputable firm employing more than one (1) full-time mechanic. This must be verified by employer.

A $500 supplement will be paid to the Bus Mechanic Trainer.
A $500 supplement will be paid to the Certified Bus Inspector.

SUBSTITUTE BUS MECHANIC $24.84 PER HOUR EFFECTIVE DECEMBER 5, 2023

Maintenance I, Mechanic II, Warehouse/Inventory Clerk

Years Experience	Per Hour	261 - Days Per Year Salary	240 - Days Per Year Salary
0	17.17	35,850.96	30,906.00
1	17.46	36,456.48	31,428.00
2	17.60	36,748.80	31,680.00
3	17.92	37,416.96	32,256.00
4	18.05	37,688.40	32,490.00
5	18.27	38,147.76	32,886.00
6	18.40	38,419.20	33,120.00
7	18.54	38,711.52	33,372.00
8	18.67	38,982.96	33,606.00
9	18.82	39,296.16	33,876.00
10	19.08	39,839.04	34,344.00
11	21.79	45,497.52	39,222.00
11*	21.94	45,810.72	39,492.00

EXPERIENCE MUST BE IN FIELD AND VERIFIED BY EMPLOYER.

*** Salary for Employees on step 11 at the end of 2024-2025 will now be shown as step 12 in Skyward to accommodate for systems limitations and reflect the correct contract amount.**

AGENDA ITEM NO. 9.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Steve Cannon - (259-0432)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to De-authorize and Dispose of Itemized Property on the Auxiliary Services Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)

ATTACHMENTS:
05.04.2026 Approval to Remove List of Property from Auxiliary Services Property_S.Cannon.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

School Safety and Auxiliary Services
270 East Jonathan Street
Macclenny, FL 32063
(904) 259-3931
www.bakerk12.org

Wyatt Milton, Superintendent

April 14, 2026

Wyatt Milton, Superintendent
392 South Blvd. East
Macclenny, FL 32063

Dear Superintendent Milton:

The purpose of this communication is to request approval of the removal of the attached list of items and equipment from the Baker County Public School District's inventory. The listed items are broken and damaged beyond repair. If you have any questions or seek additional clarification, please contact my office.

Sincerely,

Steve Cannon, Director of School Safety and Auxiliary Services

SURPLUS LIST

Property Number		Serial Number	Item/Description	Cost
19801		E-2100217	STT-28Catss Turf Tiger	$11,025.00
19979		STT-J0000051	Scag Turf Tiger	$14,543.10
19972		16010965	Big Dog Mower 36"	$2,600.00
3606		9A306814	Tractor-Massey Ferguson Non-WK	$6,563.00
19835		US002999K	Viper Auto Scrubber 20"	$3,562.70
19892			Victory Cordless Backpack Sprayer	$1,490.90
19910		B22014331	Victory Cordless Backpack Sprayer	$1,490.90
19931		B2020143415	Victory Cordless Backpack Sprayer	$1,490.90
19893			Victory Cordless Backpack Sprayer	$1,490.90
16032		1GCC51453YK2240	Chevy S10 Truck	$11,256.00
19900		B202143432	Victory Cordless Backpack Sprayer	$1,490.90
5208			Tiller, Maletti	
19901		B2020143605	Victory Cordless Backpack Sprayer	$1,490.90
19894			Victory Cordless Backpack Sprayer	$1,490.90
19950		US013275G	Vipwolf 130 Carpet Spotter	$446.79
19895			Victory Cordless Backpack Sprayer	$1,490.00
19949		4000098197	Clarke Carpet Extractor	$1,910.39
19897			Victory Cordless Backpack Sprayer	$1,490.90
6333			Gang Mower	$4,603.00
19810		#10052230000502	Windsor Saber Auto Scrubber	$4,062.07
19835		US002999K	Viper Auto Scrubber 20"	$3,562.70
19884			Victory Cordless Backpack Sprayer	$1,490.90
19896			Victory Cordless Backpack Sprayer	$1,490.00
19811		#10052230000501	Windsor Saber Auto Scrubber	$4,062.07
19839		17D3014	Powr Flite 58 Wet/Dry Vac 20	$539.00
19862		US001520M	Renown 20" Walk Behind Scrubber	$2,995.95
19857		19D3034	Powr Flite 58 Wet/Dry Vac 20	$549.99
19845		1703016	Powr Flite 58 Wet/Dry Vac 20	$429.99
19841		18B3073	Powr Flite 58 Wet/Dry Vac 20	$539.00

4/7/2026

AGENDA ITEM NO. 9.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Payroll

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval of the 2026-2027 Payroll Schedules.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 Payroll Schedule_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance and Support Services

RE: 2026-2027 Payroll schedule

Please request Board approval of the 2026-2027 Payroll schedule.

If you have any questions, please let me know. Thank you for your assistance in this matter.

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

2026-2027 PAYROLL SCHEDULE

Pay Period	PAY PERIOD STARTS	PAY PERIOD ENDS	PAY DATE
1	Wednesday, July 1, 2026	Wednesday, July 8, 2026	Thursday, July 16, 2026
2	Thursday, July 9, 2026	Wednesday, July 22, 2026	Thursday, July 30, 2026
3	Thursday, July 23, 2026	Wednesday, August 5, 2026	Friday, August 14, 2026
4	Thursday, August 6, 2026	Wednesday, August 19, 2026	Friday, August 28, 2026
5	Thursday, August 20, 2026	Wednesday, September 2, 2026	Friday, September 11, 2026
6	Thursday, September 3, 2026	Wednesday, September 16, 2026	Friday, September 25, 2026
7	Thursday, September 17, 2026	Wednesday, September 30, 2026	Friday, October 9, 2026
8	Thursday, October 1, 2026	Wednesday, October 14, 2026	Friday, October 23, 2026
9	Thursday, October 15, 2026	Wednesday, October 28, 2026	Friday, November 6, 2026
10	Thursday, October 29, 2026	Wednesday, November 11, 2026	Friday, November 20, 2026
11	Thursday, November 12, 2026	Wednesday, November 25, 2026	Friday, December 4, 2026
12	Thursday, November 26, 2026	Wednesday, December 9, 2026	Friday, December 18, 2026
13	Thursday, December 10, 2026	Wednesday, December 23, 2026	Wednesday, December 30, 2026
14	Thursday, December 24, 2026	Wednesday, January 6, 2027	Friday, January 15, 2027
15	Thursday, January 7, 2027	Wednesday, January 20, 2027	Friday, January 29, 2027
16	Thursday, January 21, 2027	Wednesday, February 3, 2027	Friday, February 12, 2027
17	Thursday, February 4, 2027	Wednesday, February 17, 2027	Friday, February 26, 2027
18	Thursday, February 18, 2027	Wednesday, March 3, 2027	Friday, March 12, 2027
19	Thursday, March 4, 2027	Wednesday, March 17, 2027	Friday, March 26, 2027
20	Thursday, March 18, 2027	Wednesday, March 31, 2027	Friday, April 9, 2027
21	Thursday, April 1, 2027	Wednesday, April 14, 2027	Friday, April 23, 2027
22	Thursday, April 15, 2027	Wednesday, April 28, 2027	Friday, May 7, 2027
23	Thursday, April 29, 2027	Wednesday, May 12, 2027	Friday, May 21, 2027
24	Thursday, May 13, 2027	Wednesday, May 26, 2027	Friday, June 4, 2027
25	Thursday, May 27, 2027	Wednesday, June 9, 2027	Thursday, June 17, 2027
26	Thursday, June 10, 2027	Wednesday, June 30, 2027	Tuesday, June 29, 2027

NOTE: EMPLOYEES MUST HAVE A MINIMUM OF THREE (3) PAID DAYS DURING THE PAY PERIOD TO RECEIVE A PAYCHECK ON THE CORRESPONDING PAY DATE.

BAKER COUNTY DISTRICT SCHOOL BOARD
2026-2027

2026-2027 PAYROLL SCHEDULE		186 Day Personnel	187 Day Personnel	191 Day Personnel	193 Day Personnel	197 Day Personnel	216 Day Personnel	240 Day Personnel	261 Day Personnel	Payroll Due In Office By Close of Bus.	Payday	For Personnel Groups
Total Checks		25	25	25	25	26	26	26	26			
JUL 1	JUL 8							5	5	JUL 8 ←	JUL 16	261, 240
JUL 9	JUL 22						3	10	10	JUL 22 ←	JUL 30	261, 240, 216
JUL 23	AUG 05	3	3	3	4	4	10	10	10	AUG 06	AUG 14	ALL
AUG 06	AUG 19	9	9	10	10	10	10	10	10	AUG 20	AUG 28	ALL
AUG 20	SEP 02	10	10	10	10	10	10	10	10	SEPT 3	SEP 11	ALL
SEP 03	SEP 16	9	9	9	9	9	9	9	9	SEPT 17	SEP 25	ALL
SEP 17	SEP 30	9	10	10	10	10	10	10	10	OCT 01	OCT 09	ALL
OCT 01	OCT 14	9	9	9	9	10	10	10	10	OCT 15	OCT 23	ALL
OCT 15	OCT 28	8	8	8	8	8	8	10	10	OCT 29	NOV 06	ALL
OCT 29	NOV 11	9	9	9	9	10	10	10	10	NOV 12	NOV 20	ALL
NOV 12	NOV 25	7	7	7	7	7	7	7	10	NOV 30 ←	DEC 04	ALL
NOV 26	DEC 09	8	8	8	8	8	8	8	8	DEC 10	DEC 18	ALL
DEC 10	DEC 23	7	7	7	7	7	7	7	10	DEC 18 ←	DEC 30	ALL
DEC 24	JAN 06	2	2	3	3	3	3	3	4	JAN 7	JAN 15	ALL
JAN 07	JAN 20	9	9	9	9	9	9	9	10	JAN 21	JAN 29	ALL
JAN 21	FEB 03	9	9	9	10	10	10	10	10	FEB 4	FEB 12	ALL
FEB 04	FEB 17	9	9	9	9	9	9	9	10	FEB 18	FEB 26	ALL
FEB 18	MAR 03	10	10	10	10	10	10	10	10	MAR 4	MAR 12	ALL
MAR 04	MAR 17	9	9	9	9	10	10	10	10	MAR 18	MAR 26	ALL
MAR 18	MAR 31	8	8	8	8	8	8	8	10	APR 1	APR 09	ALL
APR 01	APR 14	7	7	7	7	7	7	7	8	APR 15	APR 23	ALL
APR 15	APR 28	7	7	7	7	8	8	8	10	APR 29	MAY 07	ALL
APR 29	MAY 12	10	10	10	10	10	10	10	10	MAY 13	MAY 21	ALL
MAY 13	MAY 26	10	10	10	10	10	10	10	10	MAY 27	JUN 04	ALL
MAY 27	JUN 09	2	2	4	4	4	9	9	9	JUN 09 ←	JUN 17	ALL **
JUN 10	JUN 30						5	15	15	JUN 17 ←	JUN 29	261, 240, 216
Work Days		180	181	185	187	191	210	234	248	← : Early Payroll		
Holidays		6	6	6	6	6	6	6	13			
Total Days		186	187	191	193	197	216	240	261			

Paid Holidays (6)		
Labor Day	Sep	4
Thanksgiving	Nov	23
Christmas	Dec	25
New Year's Day	Jan	1
M.L. King Day	Jan	15
Memorial Day	May	27

** Jun 17 additional checks
1 additional check: 216
2 additional checks: 186, 187, 191, 193
3 additional checks: 197

AGENDA ITEM NO. 9.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Payroll

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval of the 2026-2027 Voucher Schedule.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 AP Voucher Schedule_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director of Finance and Support Services

RE: 2026-2027 AP Voucher Schedule

Please request Board approval of the 2026-2027 AP voucher schedule.

If you have any questions, please let me know. Thank you for your assistance in this matter.

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

ACCOUNTS PAYABLE VOUCHER SCHEDULE
2026-2027

CLOSE OUT DATE	CHECK DATE
JULY 1, 2026	JULY 9, 2026
JULY 16, 2026	JULY 23, 2026
JULY 30, 2026	AUGUST 7, 2026
AUGUST 14, 2026	AUGUST 21, 2026
AUGUST 28, 2026	SEPTEMBER 4, 2026
SEPTEMBER 11, 2026	SEPTEMBER 18, 2026
SEPTEMBER 25, 2026	OCTOBER 2, 2026
OCTOBER 9, 2026	OCTOBER 16, 2026
OCTOBER 23, 2026	OCTOBER 30, 2026
NOVEMBER 6, 2026	NOVEMBER 13, 2026
NOVEMBER 20, 2026	NOVEMBER 27, 2026
DECEMBER 4, 2026	DECEMBER 11, 2026
DECEMBER 18, 2026	DECEMBER 18, 2026
JANUARY 4, 2027	JANUARY 8, 2027
JANUARY 15, 2027	JANUARY 22, 2027
JANUARY 29, 2027	FEBRUARY 5, 2027
FEBRUARY 12, 2027	FEBRUARY 19, 2027
FEBRUARY 26, 2027	MARCH 5, 2027
MARCH 12, 2027	MARCH 19, 2027
MARCH 26, 2027	APRIL 2, 2027
APRIL 9, 2026	APRIL 16, 2027
APRIL 23, 2027	APRIL 30, 2027
MAY 7, 2027	MAY 14, 2027
MAY 21, 2027	MAY 28, 2027
JUNE 3, 2027	JUNE 10, 2027
JUNE 17, 2026	JUNE 24, 2027

AGENDA ITEM NO. 9.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Payroll
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Beginning and Ending Work Dates for Fiscal Year 2026-2027 Employees Working 197 & 216 Days.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 197 & 216 Day Work Calendars_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose, Executive Director of Finance and Support Services

RE: 2026-2027 Beginning and ending dates and work calendars for 197 & 216 Day Personnel

Please request Board approval of the beginning and ending dates for the 2026-2027 fiscal year for non-instructional personnel working 197 & 216 day contracts.

All personnel must begin and end working on the assigned dates to receive their full salary for the 2026-2027 school year.

POSITION	**CONTRACT DAYS (INCLUDES PAID HOLIDAYS)**	**BEGINNING DATE**	**ENDING DATE**
10-Month Media Assistants	197	07/31/26	06/02/27
10-Month Custodians	197	07/31/26	06/02/27
***Guidance/Data Processors	216	07/20/26	06/16/27
***Secretaries	216	07/20/26	06/16/27

Personnel working 197 or 216 days **do** work teacher planning days but **do not** work teacher holidays: Sept. 7, Oct. 22-23, Nov. 23-27, Dec. 21-Jan. 4, Jan. 18, Feb. 16, Mar. 26-29, Apr. 12-16, and May 31.

Personnel working 197 or 216 days **do** work all Professional Development (PD) days.

All non-instructional personnel have six (6) paid holidays: Labor Day – Sept. 7, Thanksgiving – Nov. 26, Christmas – December 25, New Years – Jan. 1, M.L. King Day – Jan. 18, and Memorial Day – May 31.

***Skyward date **does not** reflect the district schedule during summer (Closed Fridays) for 216 personnel.

2026/27 School Year Calendar for 197 Day Employees

July 2026

Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2027

Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2027

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Important Days	
Friday, 7/31/26	First Day of Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/15/27	No Work - President's Day
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Wednesday, 6/02/27	Last Day of Work

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22*
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	Thursday, 6/17/27	26
* No insurance or annuities deducted			

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

197 Contract Dates
First: 7/31/2026
Last: 6/02/2027

Revised 4/14/2026

2026/27 School Year Calendar for 216 Day Employees

July 2026

Mo	Tu	We	Th	Fr
	~~X~~	~~1~~	~~2~~	~~3~~
~~6~~	~~7~~	~~8~~	~~9~~	~~10~~
~~13~~	~~14~~	~~15~~	~~16~~	~~17~~
20	21	22	23	~~24~~
27	28	29	30	31

August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	~~22~~	~~23~~
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
4	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
19	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				

June 2027

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	~~11~~
14	15	16	~~17~~	~~18~~
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~		

Important Days	
Monday, 7/20/26	First Day of Work
Monday - Thursday, 7/20/26 - 7/23/26	Summer Schedule - 10 Hr Work Day
Friday, 7/24/26	Summer Schedule - Off Friday
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/15/27	No Work - President's Day
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Monday - Thursday, 6/7/27 - 6/10/27	Summer Schedule - 10 Hr Work Day
Friday, 6/11/27	Summer Schedule - Off Friday
Wednesday, 6/16/27	Last Day of Work

Pay Date	Pay Check #	Pay Date	Pay Check #
Thursday, 7/30/26	1*	Friday, 1/29/27	14
Friday, 8/14/26	2*	Friday, 2/12/27	15
Friday, 8/28/26	3	Friday, 2/26/27	16
Friday, 9/11/26	4	Friday, 3/12/27	17
Friday, 9/25/26	5	Friday, 3/26/27	18
Friday, 10/09/26	6	Friday, 4/09/27	19
Friday, 10/23/26	7	Friday, 4/23/27	20
Friday, 11/06/26	8	Friday, 5/07/27	21
Friday, 11/20/26	9	Friday, 5/21/27	22
Friday, 12/04/26	10	Summer Check #1	23
Friday, 12/18/26	11	Friday, 6/04/27	24
Friday, 1/01/27	12	Thursday, 6/17/27	25
Friday, 1/15/27	13	Tuesday, 6/29/27	26

* No insurance or annuities deducted

Revised 4/14/2026

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

216 Contract Dates
First: 7/20/2026
Last: 6/16/2027

AGENDA ITEM NO. 9.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Payroll
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Beginning and Ending Work Dates for Fiscal Year 2026-2027 Employees Working 186, 187, 191, & 193 Days.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 186, 187, 191 & 193 Day Work Calendars_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose, Executive Director of Finance and Support Services

RE: 2026-2027 Beginning and ending dates and work calendars for 186, 187, 191, & 193 day personnel

Please request Board approval of the beginning and ending dates for the 2026-2027 fiscal year for non-instructional personnel working 186, 187, 191 & 193 day contracts.

All personnel must begin and end working on the assigned dates to receive their full salary for the 2026-2027 school year.

POSITION	CONTRACT DAYS (INCLUDES PAID HOLIDAYS)	BEGINNING DATE	ENDING DATE
Bus Drivers/Aides	186	08/03/26	05/28/27
Instructional Assistants	187	08/03/26	05/28/27
Nutrition Service - Part Time	186	08/03/26	05/31/27
Nutrition Service - Full Time	191	08/03/26	06/02/27
Nutrition Service - Managers	193	07/31/26	06/02/27

PLEASE SEE ATTACHED INDIVIDUAL WORK CALENDARS FOR ACTUAL WORKING DAYS.

All non-instructional personnel have six (6) paid holidays: Labor Day – Sept. 7, Thanksgiving – Nov. 26, Christmas – December 25, New Years – Jan. 1, M.L. King Jr. Day – Jan. 18, and Memorial Day – May 31.

If you have any questions, please let me know. Thank you for your assistance in this matter.

2026/27 School Year Calendar for 186 Day Employees (Nutrition Services Part Time)



August 2026				
Mo	Tu	We	Th	Fr
3	4	5	6	~~7~~
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026				
Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
~~21~~	22	23	24	25
28	29	30		

October 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	13	14	15	16
19	20	21	~~22~~	~~23~~
26	27	28	29	30

November 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	~~11~~	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027				
Mo	Tu	We	Th	Fr
				~~1~~
~~4~~	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027				
Mo	Tu	We	Th	Fr
~~1~~	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	~~12~~
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
~~19~~	20	21	22	23
26	27	28	29	30

May 2027				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

186 Contractual Dates
First Day: 8/3/2026
Last Day: 5/31/2027

Important Days	
Monday, 8/3/2026	First Day of Work
Friday, 8/7/26	No Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Friday, 9/21/26	No Work - Prof Development #1
Monday, 10/12/26	No Work - Planning Day #1
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Wednesday, 11/11/26	No Work - Veteran's Day/Prof Dev #2
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/4/27	No Work - Planning Day #2
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/1/27	No Work - Prof Development #3
Monday, 2/15/27	No Work - President's Day
Friday, 3/12/27	No Work - Planning Day #3
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Monday, 4/19/27	No Work - Planning Day #4
Friday, 5/28/27	Student's Last Day & Last Day of Work
Monday, 5/31/27	No Work - Memorial Day

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	* No insurance or annuities deducted	

Revised 4/14/2026

2026/27 School Year Calendar for 186 Day Employees (Transportation)



August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	~~7~~
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
~~21~~	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	13	14	15	16
19	20	21	~~22~~	~~23~~
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	~~11~~	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
~~4~~	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
~~1~~	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	~~12~~
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
~~19~~	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

186 Contractual Dates
First Day: 8/3/2026
Last Day: 5/31/2027

Important Days	
Monday, 8/3/2026	First Day of Work
Friday, 8/7/26	No Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Friday, 9/21/26	No Work - Prof Development #1
Monday, 10/12/26	No Work - Planning Day #1
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Wednesday, 11/11/26	No Work - Veteran's Day/Prof Dev #2
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/4/27	No Work - Planning Day #2
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/1/27	No Work - Prof Development #3
Monday, 2/15/27	No Work - President's Day
Friday, 3/12/27	No Work - Planning Day #3
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Monday, 4/19/27	No Work - Planning Day #4
Friday, 5/28/27	Student's Last Day & Last Day of Work
Monday, 5/31/27	No Work - Memorial Day

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	* No insurance or annuities deducted	

Revised 4/14/2026

2026/27 School Year Calendar for 187 Day Employees (Paraprofessional)



August 2026

Mo	Tu	We	Th	Fr
3	4	5	~~6~~	~~7~~
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	13	14	15	16
19	20	21	~~22~~	~~23~~
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	~~11~~	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
~~4~~	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	~~12~~
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
~~19~~	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

187 Contractual Dates
First Day: 8/3/2026
Last Day: 5/31/2027

Important Days	
Monday, 8/3/26	First Day of Work
Thursday & Friday,8/6/26 - 8/7/2026	No Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Monday, 9/21/2026	Work - Professional Development #1
Monday, 10/12/26	No Work - Planning Day #1
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Wednesday, 11/11/26	No Work - Veteran's Day/Prof Dev #2
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/4/27	No Work - Planning Day #2
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/1/27	Work - Professional Development #3
Monday, 2/15/27	No Work - President's Day
Friday, 3/12/27	No Work - Planning Day #3
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Monday, 4/19/27	No Work - Planning Day #4
Friday, 5/28/27	Student's Last Day & Last Day of Work
Monday, 5/31/27	No Work - Memorial Day

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	* No insurance or annuities deducted	

2026/27 School Year Calendar for 191 Day Employees (Nutrition Services Full Time)



August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	13	14	15	16
19	20	21	~~22~~	~~23~~
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	~~11~~	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
4	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
~~1~~	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	~~12~~
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
~~19~~	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				

June 2027

Mo	Tu	We	Th	Fr
	1	2	~~3~~	~~4~~
~~7~~	~~8~~	~~9~~	~~10~~	~~11~~
~~14~~	~~15~~	~~16~~	~~17~~	~~18~~
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~		

Important Days	
Monday, 8/3/26	First Day of Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Monday, 9/21/2026	Work - Professional Development #1
Monday, 10/12/26	No Work - Planning Day #1
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Wednesday, 11/11/26	No Work - Veteran's Day/Prof Dev #2
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/4/27	Work - Planning Day #2
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/1/27	No Work - Prof Development #3
Monday, 2/15/27	No Work - President's Day
Friday, 3/12/27	No Work - Planning Day #3
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Monday, 4/19/27	No Work - Planning Day #4
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Wednesday, 6/02/27	Last Day of Work

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

191 Contractual Dates
First Day: 8/03/2026
Last Day: 6/02/2027

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	* No insurance or annuities deducted	

Revised 4/14/2026

2026/27 School Year Calendar for 193 Day Employees (Nutrition Services Manager)

July 2026

Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2027

Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2027

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

193 Contractual Dates
First Day: 7/31/2026
Last Day: 6/02/2027

Important Days	
Friday, 7/31/26	First Day of Work
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Monday, 9/21/2026	Work - Professional Development #1
Monday, 10/12/26	No Work - Planning Day #1
Thursday & Friday, 10/22/26 - 10/23/26	No Work - Fall Break
Wednesday, 11/11/26	No Work - Veteran's Day/Prof Dev #2
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/4/27	Work - Planning Day #2
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/1/27	Work - Prof Development #3
Monday, 2/15/27	No Work - President's Day
Friday, 3/12/27	No Work - Planning Day #3
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Monday, 4/19/27	No Work - Planning Day #3
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Wednesday, 6/02/27	Last Day of Work

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/14/26	1*	Friday, 2/12/27	14
Friday, 8/28/26	2	Friday, 2/26/27	15
Friday, 9/11/26	3	Friday, 3/12/27	16
Friday, 9/25/26	4	Friday, 3/26/27	17
Friday, 10/09/26	5	Friday, 4/09/27	18
Friday, 10/23/26	6	Friday, 4/23/27	19
Friday, 11/06/26	7	Friday, 5/07/27	20
Friday, 11/20/26	8	Friday, 5/21/27	21
Friday, 12/04/26	9	Summer Check #1	22
Friday, 12/18/26	10	Summer Check #2	23
Friday, 1/01/27	11	Summer Check #3	24
Friday, 1/15/27	12	Friday, 6/04/27	25
Friday, 1/29/27	13	* No insurance or annuities deducted	

Revised 4/14/2026

AGENDA ITEM NO. 9.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Payroll

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval of the 2026-2027 240-Day Employee Work Schedule.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 240 Day Work Calendar_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose, Executive Director of Finance and Support Services

RE: 2026-2027 240-Day Personnel Work Schedule

Please request Board Approval of the following 240-day personnel work schedule:

July 1, 2026 through July 30, 2026 = 21 Days

July 31, 2026 through June 2, 2027 = 199 Days
(Regular Teacher Schedule excluding Fall Break)

June 3, 2027 through June 30, 2027 = 20 Days

PAID HOLIDAYS

LABOR DAY	**SEP. 7, 2026**
THANKSGIVING	**NOV. 26, 2026**
CHRISTMAS	**DEC. 25, 2026**
NEW YEAR'S DAY	**JAN. 1, 2027**
M.L. KING DAY	**JAN. 18, 2027**
MEMORIAL DAY	**MAY 31, 2027**

Thank you for your assistance in this matter. Please call me if you have any questions.

2026/27 School Year Calendar for 240 Day Employees

July 2026

Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
~~23~~	~~24~~	~~25~~	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
~~21~~	~~22~~	~~23~~	~~24~~	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
4	5	6	7	8
11	12	13	14	15
~~18~~	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
~~15~~	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	~~26~~
~~29~~	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	~~14~~	~~15~~	~~16~~
19	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				

June 2027

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	~~11~~
14	15	16	17	~~18~~
21	22	23	24	~~25~~
28	29	30		

Important Days	
Wednesday, 7/1/26	First Day of Work
Wednesday, 7/1/26	Summer Schedule - 10 Hr Work Day
Thursday, 7/2/26	No Work - Independence Day Observed
Friday, 7/3/26	Summer Schedule - Off Friday
Monday - Thursday, 7/6/26 - 7/09/26	Summer Schedule - 10 Hr Work Day
Friday, 7/10/26	Summer Schedule - Off Friday
Monday - Thursday, 7/13/26 - 7/16/26	Summer Schedule - 10 Hr Work Day
Friday, 7/17/26	Summer Schedule - Off Friday
Monday - Thursday, 7/20/26 - 7/23/26	Summer Schedule - 10 Hr Work Day
Friday, 7/24/26	Summer Schedule - Off Friday
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Monday - Friday, 11/23/26 - 11/27/26	No Work - Thanksgiving Break
Monday - Friday, 12/21/26 - 1/1/27	No Work - Christmas Break
Monday, 1/18/27	No Work - Martin L. King Jr. Day
Monday, 2/15/27	No Work - President's Day
Friday & Monday, 3/26/27 - 3/29/27	No Work - Good Friday & Easter Monday
Monday - Friday, 4/12/27 - 4/16/27	No Work - Spring Break
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Tuesday - Friday, 6/1/27 - 6/4/27	Regular Work Days
Monday - Thursday, 6/7/27 - 6/10/27	Summer Schedule - 10 Hr Work Day
Friday, 6/11/27	Summer Schedule - Off Friday
Monday - Thursday, 6/14/27 - 6/17/27	Summer Schedule - 10 Hr Work Day
Friday, 6/18/27	Summer Schedule - Off Friday
Monday - Thursday, 6/21/27 - 6/24/27	Summer Schedule - 10 Hr Work Day
Friday, 6/25/27	Summer Schedule - Off Friday
Monday - Wednesday, 6/28/27 - 6/30/27	Summer Schedule - 10 Hr Work Day
Monday, 6/30/27	Last Contractual Day of Work

Pay Date	Pay Check #
Thursday, 7/16/26	1
Thursday, 7/30/26	2*
Friday, 8/14/26	3*
Friday, 8/28/26	4
Friday, 9/11/26	5
Friday, 9/25/26	6
Friday, 10/09/26	7
Friday, 10/23/26	8
Friday, 11/06/26	9
Friday, 11/20/26	10
Friday, 12/04/26	11
Friday, 12/18/26	12
Friday, 1/01/27	13
Friday, 1/15/27	14
Friday, 1/29/27	15
Friday, 2/12/27	16
Friday, 2/26/27	17
Friday, 3/12/27	18
Friday, 3/26/27	19
Friday, 4/09/27	20
Friday, 4/23/27	21
Friday, 5/07/27	22
Friday, 5/21/27	23
Friday, 6/04/27	24
Thursday, 6/17/27	25
Tuesday, 6/29/27	26

* No insurance or annuities deducted

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

240 Contractual Dates	
First Contractual Day	7/1/2026
Last Contractual Day	6/30/2027

Revised 4/14/2026

AGENDA ITEM NO. 9.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: May 4, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Payroll

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval of the 2026-2027 Holiday Calendar for Twelve Month Personnel.

ATTACHMENTS:
05.04.2026 Approval of the 2026-2027 261 Holiday Calendar_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: April 20, 2026

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose, Executive Director of Finance and Support Services

RE: 2026-2027 Holiday Calendar for 261 Day Personnel

Please request Board approval of the following Holiday Calendar for Twelve Month Personnel.

2026-27 HOLIDAY CALENDAR
FOR TWELVE MONTH PERSONNEL

1 Day	July 2, 2026 Thursday	Independence Day
1 Day	September 7, 2026 Monday	Labor Day
2 Days	November 26 and 27, 2026 Thursday and Friday	Thanksgiving
6 Days	December 25, 2026 through January 1, 2027 Friday – Friday	Christmas through New Years
2 Days	April 12 and 13, 2027 Monday and Tuesday	Spring Break
1 Day	May 31, 2027 Monday	Memorial Day

If any employee wishes to take a holiday other than the date approved, he/she shall notify the Superintendent in writing of the alternate day to be taken. The alternate day must be taken within the month in which the holiday falls.

If you have any questions, please let me know. Thank you for your assistance in this matter.

2026/27 School Year Calendar for 261 Day Employees

July 2026

Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2026

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
~~7~~	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026

Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	~~26~~	~~27~~
30				

December 2026

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	~~25~~
~~28~~	~~29~~	~~30~~	~~31~~	

January 2027

Mo	Tu	We	Th	Fr
				~~1~~
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2027

Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2027

Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
~~12~~	~~13~~	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2027

Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
~~31~~				

June 2027

Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	~~11~~
14	15	16	17	~~18~~
21	22	23	24	~~25~~
28	29	30		

Important Days

Wednesday, 7/1/26	First Day of Work
Wednesday, 7/1/26	Summer Schedule - 10 Hr Work Day
Thursday, 7/2/26	No Work - Independence Day Observed
Friday, 7/3/26	Summer Schedule - Off Friday
Monday - Thursday, 7/6/26 - 7/09/26	Summer Schedule - 10 Hr Work Day
Friday, 7/10/26	Summer Schedule - Off Friday
Monday - Thursday, 7/13/26 - 7/16/26	Summer Schedule - 10 Hr Work Day
Friday, 7/17/26	Summer Schedule - Off Friday
Monday - Thursday, 7/20/26 - 7/23/26	Summer Schedule - 10 Hr Work Day
Friday, 7/24/26	Summer Schedule - Off Friday
Monday, 8/10/26	Student's First Day
Monday, 9/7/26	No Work - Labor Day
Thursday - Friday, 11/26/26 - 11/27/26	No Work - Thanksgiving Break
Friday, 12/25/26 - Friday, 1/1/27	No Work - Christmas Break
Monday -Tuesday, 4/12/27 - 4/13/27	No Work - Spring Break
Friday, 5/28/27	Student's Last Day
Monday, 5/31/27	No Work - Memorial Day
Tuesday - Friday, 6/1/27 - 6/4/27	Regular Work Days
Monday - Thursday, 6/7/27 - 6/10/27	Summer Schedule - 10 Hr Work Day
Friday, 6/11/27	Summer Schedule - Off Friday
Monday - Thursday, 6/14/27 - 6/17/27	Summer Schedule - 10 Hr Work Day
Friday, 6/18/27	Summer Schedule - Off Friday
Monday - Thursday, 6/21/27 - 6/24/27	Summer Schedule - 10 Hr Work Day
Friday, 6/25/27	Summer Schedule - Off Friday
Monday - Wednesday, 6/28/27 - 6/30/27	Summer Schedule - 10 Hr Work Day
Monday, 6/30/27	Last Contractual Day of Work

261 Contractual Dates

First Contractual Day	7/1/2026
Last Contractual Day	6/30/2027

Pay Date	Pay Check #
Thursday, 7/16/26	1
Thursday, 7/30/26	2*
Friday, 8/14/26	3*
Friday, 8/28/26	4
Friday, 9/11/26	5
Friday, 9/25/26	6
Friday, 10/09/26	7
Friday, 10/23/26	8
Friday, 11/06/26	9
Friday, 11/20/26	10
Friday, 12/04/26	11
Friday, 12/18/26	12
Friday, 1/01/27	13
Friday, 1/15/27	14
Friday, 1/29/27	15
Friday, 2/12/27	16
Friday, 2/26/27	17
Friday, 3/12/27	18
Friday, 3/26/27	19
Friday, 4/09/27	20
Friday, 4/23/27	21
Friday, 5/07/27	22
Friday, 5/21/27	23
Friday, 6/04/27	24
Thursday, 6/17/27	25
Tuesday, 6/29/27	26
* No insurance or annuities deducted	

Revised 4/14/2026

AGENDA ITEM NO. 9.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	May 4, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Insurance
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Accept the District Insurance Committee's Recommendation to Approve the Agreement with Tailored Healthcare, Inc., Effective May 4, 2026.

ATTACHMENTS:
05.04.2026 Approval of the Tailored Healthcare, Inc. Agreement_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
392 South Boulevard East
Macclenny, Fl, 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

April 23, 2026

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
392 South Blvd East
Macclenny, FL 32063

Dear Members of the Baker County School Board,

Subject: Approval Request – Direct Primary Care Agreement with Tailored Healthcare, Inc.

The Baker County School District is requesting approval to enter a Direct Primary Care (DPC) Employer Agreement with Tailored Healthcare, Inc., effective May 4, 2026, for an initial term of one year with automatic annual renewals unless terminated by either party.

This agreement provides eligible District employees, and their enrolled spouses and dependents, access to comprehensive primary care services through a Direct Primary Care model. Services include routine office visits, preventive care, annual wellness exams and labs, basic in-office procedures, and other covered primary care services, all provided for a fixed monthly membership fee. The program is intended to improve access to care, promote preventative health services, and offer a cost-effective healthcare option for participating employees.

Approval of this agreement will allow the District to offer employees an additional healthcare option that supports employee wellness while maintaining predictable costs.

We respectfully request the School Board's approval of the Direct Primary Care Employer Agreement with Tailored Healthcare, Inc., as presented.

Sincerely,

Thomas Hill
Associate Superintendent of Human Resources
904.259.0427

Tailored Healthcare Direct Primary Care Employer Agreement

This Direct Primary Care Agreement ("DPC Agreement"), dated, **May 4, 2026,** is between Tailored Healthcare, a Florida Corporation ("Tailored Healthcare") and the **Baker County School Board**. Tailored Healthcare and Employer Group are referred to herein, individually, as a "Party" and, collectively, as the "Parties."

Recitals

A. Tailored Healthcare has created and administers the Tailored Healthcare Direct Primary Care Program which provides certain medical services to Employer Group's eligible employees who enroll into the program. The cost for these services is a combination of both a fixed monthly fee per Member and the discounted fee(s) associated with the administration of other primary care medical services that are not included in the fixed monthly fee offerings. Tailored Healthcare provides these services through its own practice as well as through its Provider Affiliates.

B. Tailored Healthcare and Employer Group are entering into this DPC Agreement to provide Direct Primary Care Medical Services as described and discussed herein to eligible Employer Group employees, their spouses and/or dependents who become Members of the Tailored Healthcare Direct Primary Care Program on the terms and conditions set forth herein.

AGREEMENT

Accordingly, the Parties agree as follows:

ARTICLE I Definitions

1.1 "Tailored Healthcare Direct Primary Care Program" or "Program" means the direct primary care membership program created and administered by Tailored Healthcare, pursuant to which direct primary care medical services are provided by Tailored Healthcare and its Provider Affiliates to Members in exchange for the payment to Tailored Healthcare of membership fees and discounted fees for other medical services that are not included in the fixed monthly membership fee offering.

1.2 “Member(s)” means all eligible Employer Group employees, their spouses and/or dependents who enroll in the Tailored Healthcare Direct Primary Care Program and for whom payment is made for both the monthly membership fee as detailed in Exhibit B, as well as any discounted fee(s) associated with the administration of other primary care medical services that are not included in the fixed monthly fee as detailed in Exhibit A.

1.3 “Direct Primary Care Medical Services” or “Services” means the delivery of medical services described in Exhibits A by Tailored Healthcare and its Provider Affiliates.

1.4 “Tailored Healthcare Provider Affiliates” or “Provider” means a licensed medical professional under Florida law who is contracted with Tailored Healthcare to participate in the Tailored Healthcare Direct Primary Care Program by providing Services to Members.

ARTICLE II Obligations of the Parties

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Tailored Healthcare shall provide to eligible employees, their spouses and/or dependents who become Members of the Tailored Healthcare Direct Primary Care Program the Direct Primary Care Medical Services specified in the Scope of Services (“Services”) attached hereto as Exhibit “A” and incorporated herein by this reference. Tailored Healthcare and its Provider Affiliates reserve the right to decline to enroll an eligible Employer Group employee, spouse and/or dependent if, in Tailored Healthcare and/or its Provider Affiliate’s sole discretion, it is determined that the individual has health care needs that exceed the Services offered herein.

2.2 Eligibility. The following individuals will be eligible to participate in the Tailored Healthcare Direct Primary Care Program:

• Employees- all benefits-eligible employees of Employer Group, as that term is defined in the Employer Group’s Benefit Plan (the “Plan”) who have enrolled in an eligible medical program under the Plan, as designated by Employer Group;

• Spouse- an individual to whom the employee is legally married. For purposes of this Agreement, “Spouse” includes an Employee’s domestic partner as defined in the Plan; and

• Eligible Dependents- those individuals who are eligible dependents under the Plan, including children up to age 26.

2.3 Notification of Member Enrollment and Disenrollment. Employer Group's human resources department will notify Tailored Healthcare in writing either by email or by certified mail within seven days of each Member's enrollment or disenrollment into the Program. Membership adjustments will be reflected on the invoice for the month following the month of enrollment or disenrollment. In the event a Member becomes no longer employed with Employer Group, and is disenrolled from the Program, that Member and his or her family may continue their membership directly with Tailored Healthcare at the Employer Group Member price for up to the maximum period required under the Consolidated Omnibus Budget Reconciliation Act ("COBRA") and applicable guidance, as outlined in Exhibit B, by re-enrolling into the Program and paying the monthly membership payments. Tailored Healthcare does not offer pro-rated monthly fees. Accordingly, Employer Group will be charged the full monthly amount of Membership fees regardless of whether the Member joins the Program after the first of the month or disenrolls prior to the end of the month. Member benefits will continue through the last day of the month in which the termination or dis-enrollment occurs. Employer Group agrees that it will communicate to Members the language contained in this Paragraph 2.3 pertaining to continued benefits for dis-enrolled Members.

2.4 HIPAA Compliance. Each of the Parties shall comply with all applicable provisions of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations as contained in 45 C.F.R. Part 164 (the "Federal Privacy Regulations"), the federal security standards as contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements." Each of the Parties shall not use or further disclose any Protected Health Information, as defined in 45 C.F.R. § 164.504, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d,

2.5 Further Responsibilities of the Parties. Both Parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both Parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement.

2.6 Cooperation. Employer Group agrees to work cooperatively with Tailored Healthcare on all matters related to compliance with third-party requirements regarding the provision of the Services, documentation of the Services, billing for the Services, and any other administrative matters related to the Services.

2.7 Tailored Healthcare Connects. Tailored Healthcare will make a concerted effort to connect with every Member enrolled in the program by communicating with all newly enrolled Members via email or phone introducing them to the Program and describing the Services that are available to Members.

ARTICLE III

Compensation

3.1 Periodic and Additional Fees. For the Membership and Services rendered pursuant to this Agreement, Tailored Healthcare shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "B" and incorporated herein by reference.

3.2 Price Adjustment. After the initial term of this Agreement, Tailored Healthcare may adjust the price by providing Employer Group with written notice of the price adjustment no later than 30-days prior to the renewal date.

3.3 Additional Costs. The Tailored Healthcare Direct Primary Care Program provides certain Services that are included in the Membership Fee while other services are charged separately according to Tailored Healthcare's current Member Fee Schedule. Exhibit "A" lists all Services included in the Membership Fee as well as all other Services available to Members from Tailored Healthcare at an additional deeply discounted price. The Tailored Healthcare Direct Primary Care Program provides only those Services that are included in Exhibit "A" of this Agreement. Any other medical services, not specifically listed on Exhibit "A," such as urgent care clinics, emergency room services, hospitalization and surgeries; ancillary, complementary or alternative medicine service providers and specialists including maternity care, as well as all ancillary services including medical supplies and equipment, injections and diagnostic tests, labs, pathology, imaging, medication and vaccines are not covered under this Agreement, and the costs associated with these services will be the sole responsibility of the Members.

3.4 Method of Payments. Tailored Healthcare will invoice Employer Group during the first week of each month and Employer Group agrees to pay Tailored Healthcare the fixed monthly membership amounts referenced in the Schedule of Compensation via ACH Debit or Company check by the 15th day of each month. Service fees associated with the specific Non-Covered Services received by Members will be billed at the time of service via HINT using the Employer Group's payment information. Tailored Healthcare will provide a receipt for these services within 30-days of the services rendered. Tailored Healthcare does not accept payments by credit card. Any necessary administrative or membership adjustments will be reflected on the next month's billing. Employer Group will complete the attached Authorization Agreement for Automatic Debit Payments if selecting the ACH Debit option, attached as Exhibit "C" and incorporated herein by reference, contemporaneously with the execution of this Agreement. Payments are due upon receipt. If Employer Group chooses the autopay option via ACH Debit, payment will be drawn from the account on file by the 15th of each month. A late fee of 1.5% may be added to the monthly membership fee if payment is received after the 10th of the month. If any monthly membership fee is more than 30-days past due, Members may be denied treatment and will be told that the reason for such denial of treatment is due to nonpayment of Membership Fees. Members will be given the option of paying all delinquent fees in order to seek treatment unless such treatment is determined to be emergent and necessary in the sole discretion of Tailored Healthcare.

ARTICLE IV

Term and Termination

4.1 Term. This Agreement shall extend for an initial one-year term followed by successive one-year terms unless terminated by either party. At any time during the initial term or any renewal term, Employer Group and Tailored Healthcare may terminate 4.1 Term. This Agreement shall extend for an initial one-year term followed by successive one-year terms unless terminated by either party. At any time during the initial term or any renewal term, Employer Group and Tailored Healthcare may terminate.

4.2 Termination and Refund. In the event a party breaches any of its material obligations or representations under this Agreement, the non-breaching party will have the right to terminate this Agreement by giving the breaching party written notice of intention to terminate. Termination will become effective automatically and without further notice unless the breaching party cures the breach within 30 days after being given such notice. In the event of termination by Employer Group due to Tailored Healthcare alleged failure to provide Services, Employer Group shall be entitled to a pro-rata refund for all days of the month (not to exceed 30-days) during which the Services were not provided and for which Membership Fees were paid and received by Tailored Healthcare. No refund will be due under this agreement unless Employer Group can show that Tailored Healthcare has continuously and routinely failed to provide Services to its Member(s) and only to the extent of the amount of the Membership Fees that were received from the Member(s) who demonstrates that Services were requested and not received.

4.3 Obligations Upon Termination or Expiration. Upon termination or expiration of this Agreement:

(a) All obligations of Employer Group that by their terms should survive the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement, including, but not limited to, all obligations in Sections 2.4, 2.6 and Sections 5.4 through 5.15 of this Agreement; and

(b) All rights, duties and obligations of Tailored Healthcare to Employer Group that by their terms should survive the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement, including, but not limited to, all obligations in Sections 2.4 and 2.6.

4.4 Change in Law. If there shall be a change in applicable regulations (or in the application thereof), enactment of a law, or a judicial or administrative interpretation of either, any of which renders this Agreement or the performance thereof illegal, impossible, or commercially impracticable, then the Parties shall use commercially reasonable efforts

to amend this Agreement in order to remove or modify the provisions causing such illegality, impossibility, or commercial impracticability. If the Parties are unable to reach agreement on any such amendment, either Party may terminate this Agreement effective as of the earlier of 60 days following the delivery by such Party of written notice of termination or the date of such illegality, impossibility or commercial impossibility.

ARTICLE V General Terms

5.1 Non-Participation in Medicare and Private Insurance Plans. Employer Group understands that Tailored Healthcare and its Practitioners do not participate or contract with Medicare or any insurance plans, including, but not limited to, Health Maintenance Organizations (HMOs), Point of Service Plans (POSs), Preferred Provider Organizations (PPOs) and Preferred Provider Networks (PPNs), and that all Practitioners are opted out of the Medicare program. Employer Group therefore acknowledges that when Tailored Healthcare provides Services to Members: (a) Tailored Healthcare, and not Medicare or any insurance plan, will bill Employer Group directly for those Services rendered to Members at the applicable rates contained herein, (b) payment for such Services will be due within 30 days from the time the services were rendered, and (c) Employer Group instead of Medicare or any insurance plan, will be fully responsible for paying for those Services. Employer Group further acknowledges that each Member who enrolls in the Tailored Healthcare DPC Program is responsible for understanding the limitations of any insurance coverage and that Employer Group or its Members will not hold Tailored Healthcare responsible for any denied payment for services by any insurance plan caused by Employer Group and/or the Member entering into this Agreement. Employer Group further understands that Members may, at any point, elect to obtain Services from a health care provider who does participate in Medicare or insurance plans rather than getting treatment from Tailored Healthcare, and that if Members obtain Services from such other health care provider, more favorable reimbursement may be available to Members. Employer Group understands and agrees that it will communicate this fact to Members as part of the Tailored Healthcare enrollment process.

5.2 Submission of Insurance Claims. Employer Group understands that Tailored Healthcare will NOT submit any claims for Services to Members' insurance plans on behalf of any Member, and that Members will be solely responsible for submitting such claims if they choose to seek reimbursement from an insurance plan for such Services. Employer Group understands that any reimbursement by any insurance plan will be sent directly to the Member. If Tailored Healthcare is mistakenly reimbursed by an insurance plan on behalf of a Member, then Tailored Healthcare will return the check to the insurance plan. Employer Group understands that a Member's insurance plan may not pay at all for some Services provided by Tailored Healthcare, may only make a partial payment for other Services provided by Tailored Healthcare. Employer Group further understands that Tailored Healthcare makes no representations or promises regarding the amount of payment to be received for any claim(s) a Member may submit to the Member's

insurance plan. Medicare and HMOs do NOT permit Members to submit claims for Services provided by Tailored Healthcare, and Members agree not to submit a claim for any such services to Medicare or any HMO. Employer Group understands and agrees that it will communicate this fact to Members as part of the Tailored Healthcare enrollment process.

5.3 THIS AGREEMENT IS NOT HEALTH INSURANCE. THIS AGREEMENT IS FOR THE PROVISION OF DIRECT PRIMARY CARE AND DOES NOT CONSTITUTEAN AGREEMENT FOR THE PROVISION OF HEALTH INSURANCE. ACCORDINGLY, TAILORED HEALTHCARE DIRECT PRIMARY CARE PROGRAM AND THE DELIVERY OF DIRECT PRIMARY CARE MEDICAL SERVICES AS DESCRIBED AND AGREED TO HEREIN DOES NOT MEET ANY INDIVIDUAL HEALTH BENEFIT PLAN MANDATE THAT MAY BE REQUIRED BY FEDERAL AND/OR STATE LAW. EMPLOYER GROUP UNDERSTANDS AND AGREES THAT IT WILL CONVEY THIS FACT TO ALL ELIGIBLE EMPLOYEES, THEIR SPOUSES AND/OR THEIR DEPENDENTS WHO MAY BE CONSIDERING BECOMING MEMBERS Tailored Healthcare's DIRECT PRIMARY CARE PROGRAM PRIOR TO JOINING.

5.4 Entire Agreement. This Agreement supersedes all prior or contemporaneous understandings, agreements or representations of the Parties and constitutes the entire agreement between the Parties with respect to the subject matter hereof. Both Parties specifically acknowledge that, in entering into and executing this Agreement, they have relied solely upon the representations and agreements contained in this Agreement and no others.

5.6 Amendments to this Agreement. This Agreement may be amended or superseded only by a written agreement signed by both Parties. Notice of change of address shall be provided in the same manner as any other notice.

5.7 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

5.8 Assignment. This Agreement cannot be assigned by either Party without the prior written consent of the other party, except that Tailored Healthcare may assign this Agreement to an affiliate of Tailored Healthcare (i.e. any entity controlling, controlled by, or under common control with Tailored Healthcare) or to any entity that has acquired all or substantially all of the business or assets of Tailored Healthcare related to the provision of health services under this Agreement, whether by sale of assets or equity, merger, operation of law, or otherwise, by providing written notice to Employer Group prior to or promptly following such assignment. This Agreement shall be binding upon, and inure to the benefit of, the parties and their respective successors and assigns.

5.9 Severability. If any provision of this Agreement or the application thereof to any person or

circumstance shall be invalid, illegal, or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the extent permitted by law.

5.10 Governing Law and Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without giving effect to principles of conflicts of law. Each of the Parties irrevocably submits to the exclusive jurisdiction of any federal or state court located in Baker County, Florida, and agrees that all proceedings will be brought only in such courts.

5.11 Waiver of Breach. The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate as, or be construed.

5.12 Waiver of Jury Trial. EACH PARTY TO THIS AGREEMENT ACKNOWLEDGES AND AGREES THAT ANY CONTROVERSY WHICH MAY ARISE UNDER THIS AGREEMENT IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES, AND THEREFORE, IT HEREBY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT TO A TRIAL BY JURY IN RESPECT OF ANY LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT AND ANY OF THE AGREEMENTS DELIVERED WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THEREBY.

5.13 Indemnification. To the extent permitted by law, Employer Group shall indemnify and hold harmless, and at Tailored Healthcare's request, defend Tailored Healthcare and its affiliates and their respective owners, officers, directors, shareholders, managers, members, employees, and agents (each, an "Indemnified Party") from and against any and all actions, claims, demands, liabilities, losses, damage, costs and expenses, including reasonable attorneys' fees, suffered or incurred by any Indemnified Party and arising out or resulting from, whether directly or indirectly, Employer Group's breach or violation of this Agreement.

Tailored Healthcare shall indemnify and hold harmless, and at Employer Group request, defend Employer Group and its officers, directors, employees, and agents (each, an "Indemnified Party") from and against any and all actions, claims, demands, liabilities, losses, damage, costs and expenses, including reasonable attorneys' fees, suffered or incurred by any Indemnified Party and arising out or resulting from, whether directly or indirectly, Tailored Healthcare's breach or violation of this Agreement.

5.14 Legal Expenses. If any Party brings a legal action to enforce the provisions of this Agreement or otherwise reasonably incurs attorneys' fees or other legal expenses to enforce this Agreement or to recover damages as a result of the breach or alleged breach of any provision hereof, the substantially prevailing Party in such action or proceedings shall be entitled to recover from the Party that does not substantially prevail all costs and expenses, including but not limited to attorneys' fees and

disbursements, reasonably incurred by the substantially prevailing Party in connection with such action or enforcement.

5.15 Force Majeure. Neither Party shall be deemed to have breached this Agreement, nor be held liable for any failure or delay in the performance of any portion of its obligations under this Agreement, including performance guarantees if applicable, if prevented from doing so by a cause or causes beyond the reasonable control of the Party. Such causes include, but are not limited to: acts of God; acts of terrorism; pandemic; fires; wars; floods; storms; earthquakes; riots; labor disputes or shortages; and governmental laws, ordinances, rules, regulations, or the opinions rendered by any court, whether valid or invalid ("Force Majeure Event"). If either Party is prevented from, or delayed in performing any of its obligations under this Agreement by a Force Majeure Event, it will promptly notify the other Party as soon as reasonably practicable (to be confirmed in writing as soon as reasonably practicable) and describe, in reasonable detail, the circumstances constituting the Force Majeure Event and of the obligations, the performance of which are thereby delayed or prevented. Such Party will continue to use commercially reasonable efforts to recommence performance as soon as reasonably practicable

IN WITNESS WHEREOF, the Parties have executed this Agreement to be Effective as of the Effective Date.

Tailored Healthcare, Inc:

By: _____

Printed Name: _____

Title: _____

Baker County School District:

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
SCOPE OF SERVICES

Tailored Healthcare will deliver primary care services to each employee, their spouse and/or dependents that are currently enrolled in the Tailored Healthcare Direct Primary Care Program. The primary care services that are included in the monthly membership fee are as follows:

Tailored Services Scope of Services

EXHIBIT "A" SCOPE OF SERVICES
Tailored Healthcare Inc. will deliver primary care services to each employee, their spouse and/or dependents that are currently enrolled in the Tailored Healthcare Inc. Direct Primary Care Program. The primary care services that are included in the monthly membership fee are as follows:

- Annual Physical Exam
- Sick Visits
- Annual Wellness Labs (CBC, CMP, Lipids, TSH, HgbA1c)
- EKG
- Urine analysis
- COVID/Flu/Strep
- Joint Injections
- Abscess Drainage
- Laceration repair
- School Physicals
- DOT Physicals
- Nebulizer treatments

The U.S. Preventive Services Task Force is an independent panel of experts in primary care and prevention who systematically reviews the evidence of effectiveness and develops recommendations for clinical preventive services. These reviews are published as U.S. Preventive Services Task Force recommendations on the Task Force web site and/or in a peer-reviewed journal. Tailored Healthcare Inc. will provide the following recommendations at no additional charge:

Abdominal aortic aneurysm screening: men	The USPSTF recommends one-time screening for abdominal aortic aneurysm by ultrasonography in men ages 65 to 75 years who have ever smoked.
Aspirin preventive medication: adults aged 50 to 59 years with $\geq$ 10% 10-year cardiovascular risk	The USPSTF recommends initiating low-dose aspirin use for the primary prevention of cardiovascular disease and colorectal cancer in adults aged 50 to 59 years who have a 10% or greater 10-year cardiovascular risk, are not at increased risk for bleeding, have a life expectancy of at least 10 years, and are willing to take low-dose aspirin daily for at least 10 years.

Bacteriuria screening: pregnant women	The USPSTF recommends screening for asymptomatic bacteriuria with urine culture in pregnant women at 12 to 16 weeks' gestation or at the first prenatal visit, if later.
Blood pressure screening adults:	The USPSTF recommends screening for high blood pressure in adults aged 18 years or older. The USPSTF recommends obtaining measurements outside of the clinical setting for diagnostic confirmation before starting treatment.
Breast cancer preventive medications	The USPSTF recommends that clinicians engage in shared, informed decisions making with women who are at increased risk for breast cancer about medications to reduce their risk. For women who are at increased risk for breast cancer and at low risk for adverse medication effects, clinicians should offer to prescribe risk-reducing medications, such as tamoxifen or raloxifene.
Breastfeeding interventions	The USPSTF recommends providing interventions during pregnancy and after birth to support breastfeeding.
Cervical cancer screening	The USPSTF recommends screening for cervical cancer every 3 years with cervical cytology alone in women aged 21 to 29 years. For women aged 30 to 65 years, the USPSTF recommends screening every 3 years with cervical cytology alone, every 5 years with high-risk human papillomavirus (hrHPV) testing alone, or every 5 years with hrHPV testing in combination with cytology (contesting).
Depression screening: adolescents	The USPSTF recommends screening for major depressive disorder (MDD) in adolescents aged 12 to 18 years. Screening should be implemented with adequate systems in place to ensure accurate diagnosis, effective treatment, and appropriate follow-up.
Depression screening: adults	The USPSTF recommends screening for depression in the general adult population, including pregnant and postpartum women. Screening should be implemented with adequate systems in place to ensure accurate diagnosis, effective treatment, and appropriate follow-up.
Diabetes screening	The USPSTF recommends screening for abnormal blood glucose as part of cardiovascular risk assessment in adults aged 40 to 70 years who are overweight or obese. Clinicians should offer or refer patients with abnormal blood glucose to intensive behavioral counseling interventions to promote a healthful diet and physical activity.
Falls prevention: older adults	The USPSTF recommends exercise interventions to prevent falls in community-dwelling adults 65 years or older who are at increased risk for falls.
Folic acid supplementation	The USPSTF recommends that all women who are planning or capable of pregnancy take a daily supplement containing 0.4 to 0.8 mg (400 to 800 μg) of folic acid.
Gestational diabetes mellitus screening	The USPSTF recommends screening for gestational diabetes mellitus in asymptomatic pregnant women after 24 weeks of gestation.
Healthy diet and physical activity counseling to prevent cardiovascular disease: adults with cardiovascular risk factors	The USPSTF recommends offering or referring adults who are overweight or obese and have additional cardiovascular disease (CVD) risk factors to intensive behavioral counseling

	interventions to promote a healthful diet and physical activity for CVD prevention.
Intimate partner violence screening: women of reproductive age	The USPSTF recommends that clinicians screen for intimate partner violence in women of reproductive age and provide or refer women who screen positive to ongoing support services.
Tobacco use counseling and interventions: nonpregnant adults	The USPSTF recommends that clinicians ask all adults about tobacco use, advise them to stop using tobacco, and provide behavioral interventions and U.S. Food and Drug Administration (FDA)-approved pharmacotherapy for cessation to adults who use tobacco.
Tobacco use counseling: pregnant women	The USPSTF recommends that clinicians ask all pregnant women about tobacco use, advise them to stop using tobacco, and provide behavioral interventions for cessation to pregnant women who use tobacco.
Tobacco use interventions: children and adolescents	The USPSTF recommends that clinicians provide interventions, including education or brief counseling, to prevent initiation of tobacco use in school-aged children and adolescents.
Tuberculosis screening: adults	The USPSTF recommends screening for latent tuberculosis infection in populations at increased risk.
Unhealthy alcohol use: adults	The USPSTF recommends screening for unhealthy alcohol use in primary care settings in adults 18 years or older, including pregnant women, and providing person engaged in risky or hazardous drinking with brief behavioral counseling interventions to reduce unhealthy alcohol use.
Obesity screening and counseling: adults	The USPSTF recommends that clinicians offer or refer adults with a body mass index of 30 or higher (calculated as weight in kilograms divided by height in meters squared) to intensive, multicomponent behavioral interventions.
Obesity screening: children and adolescents	The USPSTF recommends that clinicians screen for obesity in children and adolescents 6 years and older and offer or refer them to comprehensive, intensive behavioral interventions to promote improvements in weight status.
Sexually transmitted infections counseling	The USPSTF recommends intensive behavioral counseling for all sexually active adolescents and for adults who are at increased risk for sexually transmitted infections.
Skin cancer behavioral counseling	The USPSTF recommends counseling young adults, adolescents, children, and parents of young children about minimizing exposure to ultraviolet (UV) radiation for persons aged 6 months to 24 years with fair skin types to reduce their risk of skin cancer.

Additional Labs

Lab:	Price:
Wellness Panel (CBC, CMP, TSH, A1c, Lipids, Vit D)	$75
Thyroid Panel	$50
ANA Screen (autoimmune panel)	$200
BNP	$40
CA-125	$30
CA 19-9	$60
CEA	$25
Chlamydia/Gonorrhea	$45
Cortisol	$25
Urine Culture	$25
Mono	$20
Folate	$10
Estradiol	$20
HgbA1c	$15
Ferritin	$10
Hepatitis Panel	$65
Urine Microalbumin	$15
Iron	$10
TIBC	$17
PSA	$10
Sed Rate	$12
Uric Acid	$10
B12	$8
Folate	$8
Vit D 25-Hydroxy	$40
Testosterone	$50
CBC	$8
Basic Metabolic Panel	$8
CMP	$10
Lipid Panel	$15

In Office Injections

Injection:	Price:
Decadron	$25
Toradol	$20
Rocephin	$20
Flu vaccine	$15
Kenalog	$35
Promethazine	$15

EXHIBIT "B" MONTHLY MEMBERSHIP SCHEDULE OF COMPENSATION

In exchange for the provision of Direct Primary Care Medical Services as described in Exhibit "A", Employer Group will pay Tailored Healthcare, Inc. the monthly membership fees outlined below for each Employer Group employee that is enrolled, individually or with spouse and/or dependents, in the Tailored Healthcare, Inc. Direct Primary Care program:

- Employee: $60
- Each additional family member (Children up to age 26): $25

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   392 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____