BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

AGENDA
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Tuesday, January 20, 2026 - 5:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #7

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL OF MEMBERS

4. PUBLIC HEARINGS

5. RECOGNITIONS / PRESENTATIONS

5.1 Quarterly Update Presentation by Director of School Safety
Steve Cannon - (259-0432)

5.2 Recognize Pre-K Staff for the High Score on VPK CLASS Assessment
Wyatt Milton - (259-0401)

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA

7. REMOVAL OF ROUTINE ITEMS

8. APPROVAL OF ROUTINE ITEMS

8.1 Approval of the Personnel Items List for Approval on January 20, 2026.
Wyatt Milton - (259-0401)

8.2 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.3 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.4 Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.
Wyatt Milton - (259-0401)

8.5 Approval of the Minutes of the December 1, 2025, School Board Meeting.
Wyatt Milton - (259-0401)

8.6 Approval of Budget Amendment #2 to Grant Proposal for "Stronger Connections" in the Amount of $600,000.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching
Alice Schmitges - (259-0444)

8.7 Approval of Amendment #2 Strengthening Career & Technical Education for the 21st Century Act - Perkins V to Include Roll Forward Funds in the Amount of $12,519.00 for a New Total Budget of

$77,779.00. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.8 Approval of Amendment #7 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching
Carrie Dopson - (259-0408)

8.9 Approval of the Grant Proposal I.D.E.A. Part B, K-12 Entitlement 2025-2026 in the Amount of $1,120,806.00. New / Federal / No Matching
Alice Schmitges - (259-0444)

8.10 Approval of the Grant Proposal I.D.E.A. Part B, Preschool Entitlement 2025-2026 in the Amount of $47,375.00. New / Federal / No Matching
Alice Schmitges - (259-0444)

8.11 Approval of the Grant Proposal Computer Science Teacher Certification in the Amount of $6,632.00. New / State / No Matching
Carrie Dopson - (259-0408)

8.12 Approval of Budget Amendment #3 (BA 3) for Fiscal Year Ending June 30, 2026. (General Fund).
Teri Ambrose - (259-0418)

8.13 Approval of the Financial Reports for the Month Ending November 30, 2025.
Teri Ambrose - (259-0418)

8.14 Approval to Renew RFP #SBHC-2223-33 (Administered by Highland County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2025 - June 30, 2026.
Tonya Tarte - (259-4330)

8.15 Approval to Renew Agreement with Positive Behavior Supports Effective November 21, 2025 - June 30, 2026. Funding Source: Stronger Connections Grant.
Alice Schmitges - (259-0444)

8.16 Approval to Renew Agreement with Invo HealthCare Associates, LLC for Occupational Therapy Services, Effective July 1, 2025 - June 30, 2026.
Alice Schmitges - (259-0444)

8.17 Approval to Piggyback Lee County Bid #B227419JA (Fresh Produce) with Freedom Fresh Produce, Effective July 1, 2025 - June 30, 2026.
Tonya Tarte - (259-4330)

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
N/A

9.2 Approval of the No-Cost Agreement with American Income Life Insurance Company to Provide Parents with a Child Safety Kit.
Thomas Hill - (259-0429)

9.3 Approval to Dispose of Books Removed from the District Office. (Obsolete / No Longer in Use Items Will be Disposed of When Possible.)
Thomas Hill - (259-0429)

9.4 Approval of Out of State Field Trip on March 12, 2026 for Historical Tours of the Town of Savannah, Georgia, for BCHS History Club Students and Staff Chaperones. (Traveling by Charter Bus)
Andy Giddens - (259-6995)

9.5 Approval of the Internal Accounts Audit for the Period Ending June 30, 2025.
Teri Ambrose - (259-0418)

9.6 Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2025.

Teri Ambrose - (259-0418)

9.7 Approval to Piggyback Putnam County Bid #540072415 (Milk, Dairy & Juice) with M&B Products, Effective July 1, 2025 - June 30, 2026.
Tonya Tarte - (259-4330)

9.8 Approval of the Amendment to the 2025-2026 Salary Schedule to Include Substitute Nurses with Master's Degrees.
Teri Ambrose - (259-0418)

9.9 Approval of Out of State Field Trip on May 14, 2026, to Wild Adventures in Valdosta, Georgia, for Legacy Elementary School Fifth Grade Students and Chaperones. (Traveling by Charter Bus)
Naomi Anderson - (259-0300)

9.10 Approval of the Agreement with Who We Play For, Inc., Effective March 4, 2026.
Tina Bradley - (259-0476)

10. CITIZEN INPUT

A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.

11. INFORMATION AND ANNOUNCEMENTS

12. ADJOURNMENT

NOTICE: Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

AGENDA ITEM NO. 5.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Steve Cannon - (259-0432)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Quarterly Update Presentation by Director of School Safety

ATTACHMENTS:
01.20.2026 Quarterly Update by Director of School Safety_S.Cannon.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

School Safety and Auxiliary Services
270 East Jonathan Street
Macclenny, FL 32063
(904) 259-3931
www.bakerk12.org

Wyatt Milton, Superintendent

January 7, 2026

Superintendent Milton,

The purpose of this correspondence is to request time to present to the Board the findings from the Office of Safe Schools compliance visit. Per Florida State Statute 1001.212, the school safety specialist must provide a quarterly update to the Superintendent and School Board of the outcome of all compliance inspections. I am requesting to present the quarterly results for quarter 2 to the Board at the next meeting on January 20, 2026.

Regards,

Steve Cannon

Director of School Safety and Auxiliary Service

District	Number of School Facilities	Number of Schools Inspected or Reinspected	Percentage of Schools Inspected or Reinspected	Number of Inspected Schools With No School Safety Requirement Deficiencies	Percentage of Inspected Schools With No School Safety Requirement Deficiencies
BAKER	6	0	0	0	0

AGENDA ITEM NO. 5.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Recognition / Presentation
AGENDA SECTION:	**RECOGNITIONS / PRESENTATIONS**
SUBJECT:	Recognize Pre-K Staff for the High Score on VPK CLASS Assessment

AGENDA ITEM NO. 8.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: January 20, 2026

SUBMITTED BY: Wyatt Milton - (259-0401)

ITEM TYPE: Personnel

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Personnel Items List for Approval on January 20, 2026.

ATTACHMENTS:
01.20.2026 Approval of the Personnel Items List_W.Milton.pdf

PERSONNEL ITEMS LIST FOR APPROVAL ON JANUARY 20, 2026

RESIGNATIONS FOR APROVAL OF JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Blackshear	Tabitha			Teacher, Third Grade (197 Days)	Legacy Elementary School	January 8, 2026
Cranford	Jacob			Teacher, Science M/J (197 Days)	Baker County Middle School	November 10, 2025
Gaskins	Jarred			Landscape Gardener (261 Days)	Maintenance	January 15, 2026
Henry	Mekuey			Paraprofessional ESE, Ages 6-21 (187 Days)	Baker County Middle School	January 7, 2026
Ploucher	Melissa			Paraprofessional ESE, Ages 6-21 (187 Days)	Legacy Elementary School	December 19, 2025
Rogers	Mark			Teacher, Self Contained Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	January 9, 2026
Volner	Brynne			Specialist / Manager Psychologist (240 Days)	Student Services	January 8, 2026

EMPLOYMENT FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Barrett	Deanna		Initial Employment / New Unit	Paraprofessional, ESE Ages 3-5 (187 Days)	PreK-Kindergarten Center	January 6, 2026
Blackwood	Madison		Initial Employment / New Unit	Nutrition Services Assistant (186 Days, 3 Hours)	Westside Elementary School	December 11, 2025
Gonzalez	Kanon		Initial Employment / New Unit	Nutrition Services Assistant (186 Days, 3 Hours)	Baker County High School	December 11, 2025
Mills	Kimberly		Initial Employment / Replacing Sheila Egan	Paraprofessional, Social / Student Svcs Worker (187 Days) / 100% Stronger Connections Grant 06/30/26	Legacy Elementary School	December 16, 2025
Padgett	Donna		Initial Employment / Replacing Robert Sharpe	Teacher, Varying Exceptionalities (197 Days)	Macclenny Elementary School	January 5, 2026
Porch	Cameron		Transfer from Teacher, Physical Education SH (197 Days) Within the Same Site / Replacing Kendra Morgan	Teacher, Business Tech Ed (197 Days)	Baker County High School	January 20, 2026

EMPLOYMENT FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**POSITION**	**LOCATION**	**EFFECTIVE DATES**
Rhoden	Teagan		Initial Employment / Replacing Windy Tyson	School Secretary (216 Days)	Baker County Middle School	December 9, 2025
Shumate	Michelle		Transfer from Paraprofessional, Title I (187 Days) Within the Same Site / Replacing Herself, Unit Reassigned	Paraprofessional, Elementary (187 Days)	Westside Elementary School	July 31, 2025
Smith	Andrea		Transfer from Teacher, Varying Exceptionalities (197 Days) / Replacing Brianna MacFarlane	Teacher, Varying Exceptionalities (197 Days)	Baker County Middle School	January 5, 2026

EXTRA DUTY FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Akins	Kristina			Interim Alternative Education Setting / Home Services	Regular Hourly Rate / As Needed / Funding Source: General	December 1, 2025 - May 22, 2026
Beck	Jessica			Parent Engagement Night - Preparation	$31.54 Per Hour / Maximum 2 Hours / Funding Source: Federal	November 13, 2025 - December 9, 2025
Beck	Jessica			Parent Engagement Night - Presentation	Regular Hourly Rate / Maximum 2 Hours / Funding Source: Federal	December 9, 2025
Crews	Brandon			Attend AP Conference at the University of South Florida	$24.53 Per Hour / Maximum 30 Hours / Funding Source: Federal	July 7, 2025 - July 10, 2025
Crews	Stephen			Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	December 1, 2025 - May 22, 2026
Kittrell	Jessica			Attend AP Conference at the University of South Florida	$24.53 Per Hour / Maximum 30 Hours / Funding Source: Federal	July 7, 2025 - July 10, 2025

EXTRA DUTY FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**SPECIAL NOTE**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Nettles	Lisa			Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	August 11, 2025 - May 22, 2026
Smith	Andrea			Work Through Planning	Regular Hourly Rate / Maximum 180 Hours / Funding Source: General	January 5, 2026 - May 22, 2026
Starling	Jennifer			Parent Engagement Night - Preparation	$31.54 Per Hour / Maximum 2 Hours / Funding Source: Federal	November 13, 2025 - December 9, 2025
Starling	Jennifer			Parent Engagement Night - Presentation	Regular Hourly Rate / Maximum 2 Hours / Funding Source: Federal	December 9, 2025
Stewart	Kristyn			Parent Engagement Night - Preparation	$31.54 Per Hour / Maximum 2 Hours / Funding Source: Federal	November 13, 2025 - December 9, 2025
Stewart	Kristyn			Parent Engagement Night - Presentation	Regular Hourly Rate / Maximum 2 Hours / Funding Source: Federal	December 9, 2025
Waite	Angela			Interim Alternative Education Setting / Home Services	Regular Hourly Rate / As Needed / Funding Source: General	December 1, 2025 - May 22, 2026

SUPPLEMENTAL PAY FOR JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Barrett	Deanna		Baker County PreK/Kindergarten Center	ESE Paraprofessional	Board Approved Rate - Prorated	2025 - 2026 (Effective January 6, 2026)
Blackshear	Tabitha	Rescind Previously Approved on October 6, 2025	Rescind Legacy Elementary School	Rescind Just Say No Club Sponsor	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective January 8, 2026)

SUPPLEMENTAL PAY FOR JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Gnann	Debra	Rescind Previously Approved on August 18, 2025	Rescind Baker County High School	Rescind PLC Leader - CTE Department Chair	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective November 10, 2025)
Harrison	Robert		Baker County Middle School	Dean of Students	Board Approved Rate	2025 - 2026 (Effective July 1, 2025)
Hawkins	Cynthia		Baker County Middle School	Dean of Students	Board Approved Rate	2025 - 2026 (Effective July 1, 2025)
Lee	Lucious		Baker County High School	Boys Track Coach	Board Approved Rate	2025 - 2026 (Effective December 3, 2025)
Lee	Lucious		Baker County High School	Girls Track Coach	Board Approved Rate	2025 - 2026 (Effective December 3, 2025)
Lee	Lucious	Rescind Previously Approved on August 18, 2025	Rescind Baker County High School	Rescind Boys Assistant Track Coach	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective December 3, 2025)
Miller	Jody		Maintenance / Auxiliary Services	Landscape Coordinator	Board Approved Rate	2025 - 2026 (Effective January 2, 2026)
Morgan	Kendra	Rescind Previously Approved on August 18, 2025	Rescind Baker County High School	Rescind Future Business Leaders of America (FBLA)	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective December 5, 2025)
Padgett	Donna		Macclenny Elementary School	ESE Teacher	Board Approved Rate - Prorated	2025 - 2026 (Effective January 5, 2026)
Ploucher	Melissa	Rescind Previously Approved on August 4, 2025	Rescind Legacy Elementary School	Rescind ESE Paraprofessional	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective December 19, 2025)
Porch	Cameron	Rescind Previously Approved on August 18, 2025	Rescind Baker County High School	Rescind Football Offensive Coordinator - Spring	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective January 7, 2026)

SUPPLEMENTAL PAY FOR JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**SPECIAL NOTE**	**LOCATION**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Raulerson	DuShayne		Transportation	Certified Bus Inspector	Board Approved Rate	2025 - 2026 (Effective November 19, 2025)
Smith	Andrea	Rescind Previously Approved on September 8, 2025	Rescind Baker County Pre-K / Kindergarten Center	Rescind ESE Teacher	Rescind Board Approved Rate	Rescind 2025 - 2026 (Effective December 19, 2025)
Smith	Andrea		Baker County Middle School	ESE Teacher	Board Approved Rate	2025 - 2026 (Effective January 5, 2026)
Thomas	Vicki		Baker County High School	Future Business Leaders of America (FBLA)	Board Approved Rate	2025 - 2026 (Effective January 7, 2026)

OCCASIONAL PERSONNEL STAFFING FOR JANUARY 20, 2026				
LAST NAME	**FIRST NAME**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Thomas	Andrew	Football Defensive Coordinator - Fall	$2,450.00 Flat Rate / Funding Source: General	July 1, 2025 - June 30, 2026

OUT-OF-FIELD PERMITS FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**CERTIFIED IN**	**PERMIT FOR**	**SCHOOL SITE**	**EFFECTIVE DATES**
Benton	Tiffany		ESE K-12, Reading K-12, Pre-K/Primary PK-3, Reading	Access Points Grade 4: Social Studies, Science, Math, Language Arts / Grade 4: Soc Studies, Science, Math	Westside Elementary School	2025-2026
Clardy	Alane		Social Science 6-12, Educational Leadership	Access Points: World History	Baker County High School	2025-2026
Crawford	Staci		Elementary Education K-6, Reading, ESOL	Access Points: Mathematics	Macclenny Elementary School	2025-2026
Crews	Stephen		Business Education 6-12	Grade 4: Math, Language Arts, Science, Social Studies	Baker County Alternative School	2025-2026

OUT-OF-FIELD PERMITS FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**CERTIFIED IN**	**PERMIT FOR**	**SCHOOL SITE**	**EFFECTIVE DATES**
Crews	Stephen		Business Education 6-12	Grade 5: Math, Language Arts, Science, Social Studies	Westside Elementary School	2025-2026
Cushenbery	Haley		Social Studies 6-12	Digital Media Fundamentals, Digital Media Productions, Digital Media Delivery	Baker County High School	2025-2026
Dietz	Valerie		ESE K-12	Access Points: Geometry, Math Liberal Arts, Algebra 1, Biology 1, Earth Space Science, World History, and Integrated Science 1 / Tech Ed and Personal Financial Literacy	Baker County High School	2025-2026
Hamel	Rena		ESE K-12, Reading	Culinary Arts 3	Baker County High School	2025-2026
Hartley	Mark		History 6-12, Physical Education 6-12, Social Science 6-12, Driver Education, Teacher Coordinator of Work Experience Programs	Cooperative Education OJT: Health Science; Architecture & Construction; Agriculture, Food, & Natural Resources; Hospitality & Tourism; Law, Public Safety, & Security; Business; Education & Training; Information Technology; Transportation, Distribution & Logistics	Baker County High School	2025-2026
Hatcher	Tiffany		Elementary Education K-6, ESOL	Access Points: English Language Arts	Macclenny Elementary School	2025-2026
Hinkey	Brian		English 6-12, Athletic Coaching K-12	Access Points: English 1	Baker County High School	2025-2026
Hite	Jennifer		Mathematics 6-12, Elementary Education K-6, Reading, ESOL, Civics Seal of Excellence	Physics 1 Honors	Baker County High School	2025-2026
Lee	Toree		Elementary Education K-6, Reading	Access Points: English Language Arts and Science	Macclenny Elementary School	2025-2026

OUT-OF-FIELD PERMITS FOR APPROVAL ON JANUARY 20, 2026						
LAST NAME	**FIRST NAME**	**MI**	**CERTIFIED IN**	**PERMIT FOR**	**SCHOOL SITE**	**EFFECTIVE DATES**
Lokey	Tyler		Social Science 6-12	Access Points: US Government	Baker County High School	2025-2026
Mixon	Deneese		Social Science 5-9, ESE K-12, Civics Seal of Excellence	Personal Financial Literacy / Access Points: English 1, English 2, English 3, English 4	Baker County High School	2025-2026
Richardson	Kierra		Business Education 6-12	Florida History and Multicultural Studies	Baker County High School	2025-2026
Staples	Staci		Educational Media Specialist PK-12, English 6-12	Culinary Arts 2 and Florida History	Baker County High School	2025-2026
Wingard	Stephanie		ESE K-12, Reading, Civics Seal of Excellence, Social Science 6-12	Access Points: Geometry, Math Liberal Arts, Algebra 1, Biology 1, Earth Space Science, Integrated Science 1 / Environmental Science, Algebra 1, Math for College Algebra, Geometry, and Personal Financial Literacy	Baker County High School	2025-2026

LEAVE LIST FOR APPROVAL ON JANUARY 20, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Cassidy	Faith		73	Personal Leave Without Pay - Medical	October 30, 2025 - February 27, 2026
Eiserman	Ella		10	Personal Leave Without Pay - Medical	January 21, 2026 - February 3, 2026
Gibson	Barbara		124	Personal Leave Without Pay - Personal / Extended	November 1, 2025 - May 22, 2026
Hall	Whitney		3	Illness in the Line of Duty	November 12, 2025 - November 14, 2025
Hall	Whitney		.33	Illness in the Line of Duty	November 17, 2025
Hall	Whitney		.28	Illness in the Line of Duty	December 3, 2025
Martin	Jennifer		54	Personal Leave Without Pay - Medical	September 17, 2025 - December 10, 2025
Martin	Jennifer		7	Personal Leave Without Pay - Medical	December 11, 2025 - December 24, 2025

LEAVE LIST FOR APPROVAL ON JANUARY 20, 2026					
LAST NAME	**FIRST NAME**	**MI**	**# OF DAYS**	**TYPE OF LEAVE**	**EFFECTIVE DATES**
Martin	Jennifer		2	Personal Leave Without Pay - Medical	December 25, 2025 - January 7, 2026
Morgan	Kendra		111	Personal Leave Without Pay - Medical / Extended	December 5, 2025 - May 28, 2026

SUBSTITUTE LIST FOR APPROVAL ON JANUARY 20, 2026					
LAST NAME	**FIRST NAME**	**MI**	**DESCRIPTION**	**AMOUNT**	**EFFECTIVE DATES**
Cubias	Juliana		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 6, 2026
Hancock	Chase		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 16, 2025
Hodges	Shelby		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	November 19, 2025
Hodgson	Chelsea		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 20, 2025
Lee	Elisha		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 2, 2025

AGENDA ITEM NO. 8.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

ATTACHMENTS:
01.20.2026 Approval of 12.01.2025 Expulsion Hearing 400 P.M. Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, December 1, 2025 - 4:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #6

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
December 1, 2025	4:00 p.m.	Expulsion Hearing	120120254000557	Westside Elementary School

Case #: 120120254000557 / Westside Elementary School

The Baker County School Board met on Monday, December 1, 2025, at 4:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Westside Elementary School student case #120120254000557. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Attorney Leonard Dietzen were present at the closed hearing. Principal Lynn Green, Assistant Principal Pamela Harris, and Associate Superintendent of Human Resources Thomas Hill were present at the closed hearing. The student nor a representative for the student was present at the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Westside Elementary School student case #120120254000557 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation to expel Westside Elementary School student case #120120254000557 from the Baker County Public Schools for the remainder of the 2025-2026 school year, which also includes the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Westside Elementary School student case #120120254000557 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Westside Elementary School student case #120120254000557 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Clayton Lyons made a motion to approve, seconded by Mandi Canaday. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

ATTACHMENTS:
01.20.2026 Approval of 12.01.2025 Expulsion Hearing 415 P.M. Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, December 1, 2025 - 4:15 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #6

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
December 1, 2025	4:15 p.m.	Expulsion Hearing	120120254150632	Baker County Middle School

Case #: 120120254150632 / Baker County Middle School

The Baker County School Board met on Monday, December 1, 2025, at 4:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County Middle School student case #120120254150632. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Attorney Leonard Dietzen were present at the closed hearing. Principal Johnnie Jacobs, Assistant Principal Ashton Norman, and Associate Superintendent of Human Resources Thomas Hill were present at the closed hearing. The student nor a representative for the student was present at the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Baker County Middle School student case #120120254150632 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation for the Baker County Middle School student case #120120254150632 not to be expelled from the Baker County Public Schools. Baker County Middle School student case #120120254150632 was referred to an alternate setting at Baker County Virtual School for the remainder of the 2025-2026 school year. Baker County Middle School student case #120120254150632 cannot attend the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Baker County Middle School student case #120120254150632 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County Middle School student case #120120254150632 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Mandi Canaday made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the December 1, 2025, School Board Expulsion Hearing.

ATTACHMENTS:
01.20.2026 Approval of 12.01.2025 Expulsion Hearing 430 P.M. Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
EXPULSION HEARING (CLOSED TO THE PUBLIC)
Monday, December 1, 2025 - 4:30 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #6

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

Expulsion Hearing - Closed to the Public:

DATE	TIME	TYPE	CASE #	SCHOOL
December 1, 2025	4:30 p.m.	Expulsion Hearing	120120254300563	Baker County Middle School

Case #: 120120254300563 / Baker County Middle School

The Baker County School Board met on Monday, December 1, 2025, at 4:30 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County Middle School student case #120120254300563. The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and Attorney Leonard Dietzen were present at the closed hearing. Principal Johnnie Jacobs, Assistant Principal Ashton Norman, and Associate Superintendent of Human Resources Thomas Hill were present at the closed hearing. The student, student's grandmother, and grandfather were present for the closed hearing.

Chairperson Baker called the closed expulsion hearing to order on Baker County Middle School student case #120120254300563 and then turned the proceedings over to Superintendent Milton. After hearing the evidence and testimonies presented, Superintendent Milton made the recommendation for the Baker County Middle School student case #120120254300563 not to be expelled from the Baker County Public Schools. Baker County Middle School student case #120120254300563 was referred to an alternate setting at Baker County Virtual School for the remainder of the 2025-2026 school year. Baker County Middle School student case #120120254300563 cannot attend the Adult Education Program, as well as all school sponsored activities. The recommendation includes that Baker County Middle School student case #120120254300563 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County Middle School student case #120120254300563 must re-enter through the Baker County Alternative School for a minimum of forty-five (45) days. As recommended by Superintendent Milton, Amanda Hodges made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

_____ Superintendent

_____ Board Chairperson

AGENDA ITEM NO. 8.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Wyatt Milton - (259-0401)
ITEM TYPE:	Minutes
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Minutes of the December 1, 2025, School Board Meeting.

ATTACHMENTS:
01.20.2026 Approval of 12.01.2025 Meeting Minutes_W.Milton.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

MINUTES
SCHOOL BOARD MEETING (OPEN TO THE PUBLIC)
Monday, December 1, 2025 - 5:00 PM
District Board Room (270 South Boulevard East, Macclenny, Florida 32063)
Minute Book #40 / Supplemental Book #54 / Page #6

"The Vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

1. INVOCATION AND PLEDGE OF ALLEGIANCE
The Baker County School Board met on Monday, December 1, 2025, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida 32063. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Jack Baker announced Wyatt Milton would give the invocation, followed by the Pledge of Allegiance led by Board Member Clayton Lyons.

2. CALL TO ORDER
Chairperson Baker called the meeting of the Baker County School Board to order and asked for a roll call of members.

3. ROLL CALL OF MEMBERS
The following Board Members were present to wit: Chairperson Jack Baker Jr., Vice-Chairperson Tiffany McInarnay, Clayton Lyons, Amanda Hodges, and Mandi Canaday. Superintendent Wyatt Milton and School Board Attorney Leonard Dietzen were both present for the meeting.

4. PUBLIC HEARINGS
Chairperson Baker called the public hearing to order and opened the floor for public comment. No individual in the audience addressed the Board on this item. Therefore, Chairperson Baker closed the public hearing on this item.

5. RECOGNITIONS / PRESENTATIONS
Recognition of the Baker County Education Foundation for securing Florida Power & Light grants to support solar energy projects at Baker County Pre-K/Kindergarten, Macclenny Elementary School, Legacy Elementary School, Westside Elementary School, and Baker County Middle School.

6. APPROVAL TO CORRECT AND / OR ADD ITEMS TO THE FINAL AGENDA
There were no corrections or additions to the agenda. Therefore, no action was taken on this agenda item.

7. REMOVAL OF ROUTINE ITEMS
Chairperson Baker asked if any Board member wished to remove a routine item for separate consideration. Hearing none, he continued with the items for action.

8. APPROVAL OF ROUTINE ITEMS
Chairperson Baker entertained a motion from the Board to approve the routine items. As recommended: Tiffany McInarnay made a motion to approve the routine items, seconded by Mandi Canaday. The motion carried 5-0.

8.1 Approval of the Personnel Items List for Approval on December 1, 2025.

8.2 Approval of the Minutes of the November 17, 2025, School Board Organization Meeting.

8.3 Approval of the Minutes of the November 17, 2025, School Board Meeting.

8.4 Approval of the June - September 2025 District Property Inventory.

8.5 Approval of the Financial Reports for the Month Ending October 31, 2025.

8.6 Approval of Budget Amendment #2 (BA 2) for Fiscal Year Ending June 30, 2026. (School Food Service Fund).

9. APPROVAL OF ITEMS FOR ACTION

9.1 Approval of Removed Routine Items.
There were no removed routine items. Therefore, no action was taken on this agenda item.

9.2 Approval of the Agreement with Elevate Life Church, Inc. to Use Portions of the Baker County Middle School.
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Mandi Canaday made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

9.3 Approval of Out of State Field Trip on May 14, 2026, to Wild Adventures in Valdosta, Georgia, for Westside Elementary School Fifth Grade Students and Chaperones. (Traveling by Charter Bus)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Clayton Lyons made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.4 Approval of Out of State Field Trip on May 14, 2026, to Wild Adventures in Valdosta, Georgia, for Macclenny Elementary School Fifth Grade Students and Chaperones. (Traveling by Charter Bus)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

9.5 Approval of the 2026-2027 School Calendar. (Option 1)
Chairperson Baker entertained a motion from the Board to approve this agenda item. As recommended:
Amanda Hodges made a motion to approve, seconded by Clayton Lyons. The motion carried 5-0.

10. CITIZEN INPUT
A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to three (3) minutes.
No individual in the audience addressed the Board with citizen concerns at this meeting.

11. INFORMATION AND ANNOUNCEMENTS
New School Calendar – Special thank you to the Calendar Committee for their collaboration.

12. ADJOURNMENT
Since there was no further business to come before the Board:
Mandi Canaday made a motion to adjourn, seconded by Clayton Lyons. The motion carried via general consensus 0-0.

_____	_____
Superintendent	Board Chairperson

AGENDA ITEM NO. 8.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Budget Amendment #2 to Grant Proposal for "Stronger Connections" in the Amount of $600,000.00 with No Change in Over All Budget Total. Amendment / Federal / No Matching

ATTACHMENTS:
01.20.2026 Approval of the Stronger Connections Grant Program_A.Schmitges.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Stronger Connections Grant Program*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Alice Schmitges, Director/ESE Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*$600,000 currently approved $64,632.07 Amendment*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. We are reallocating funds to purchase a subscription that will benefit all school sites.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. Reallocating funds to purchase a Targeted Tier 3 Subscription to Insights to Behavior.

SUBMITTED BY: _____ **DATE:** _____

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-2423A-4CR01

3 PROJECT/PROGRAM TITLE
Stronger Connections Grant Program

TAPS 24A278

4 AUTHORITY
84.424F Title II BSCA SSAE Program
USDE or Appropriate Agency

FAIN#: S424F220010

5 AMENDMENT INFORMATION
Amendment Number: 2
Type of Amendment: Budgetary
Effective Date: 11/20/2025

6 PROJECT PERIODS
Budget Period: 01/01/2024 - 09/30/2026
Program Period: 01/01/2024 - 09/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$600,000.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$600,000.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 09/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 11/20/2026
- Last date for receipt of proposed budget and program amendments: 08/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 09/15/2022

10 DOE CONTACTS
Program: Andria Cole
Phone: (850) 245-0649
Email: Andria.Cole@fldoe.org
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Andria G. Cole
Authorized Official on behalf of the Commissioner of Education

11.25.25
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District 270 South Blvd. East Macclenny, Fl. 32063	Date Received 11/20/2025
B) Program Name: Stronger Connections Grant2023-2026 **TAPS Number:** 24A278		**Project Number (DOE Assigned)** **020-2423A-4CR01**

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number:** 2	Contact Name: Alice Schmitges	Telephone Numbers: **904-259-7825**
	Mailing Address: 420 S 8th St. Macclenny, Fl. 32063	E-mail Addresses: Alice.Schmitges@bakerk12.org

E) Required Signature and Certification

I, Wyatt Milton, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	11/12/25
Signature of Charter Head	Title	Date

F) Narrative

One Paraprofessional position has been dissolved. We would like to reallocate those funds to a Targeted Tier 3 subscription for Insights to Behavior. All school sites would benefit from the Tier 3 subscription.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County District School Board
District/Agency Name

B) 020-2423A-4CR01 24A278
Project Number/TAPS Number

C) 2
Amendment Number

D) Total Project Amount Currently Approved
$600,000

E) Total Project Amount resulting from this Budget Amendment
$600,000.00

F)

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6110	150	1 Paraprofessional position dissolved at Pre K (Budget period 3)			$43,411.78
6110	210	Retirement - Position dissolved at Pre K (Budget period 3)			$6,745.84
6110	220	FICA - Position dissolved at Pre K (Budget period 3)			$3,418.96
6110	230	Insurance - Position dissolved at Pre -K (Budget period 3)			$11,055.49
6140	310	Professional and Technical Services Consultants. Funds will be utilized to provide contracted behavior supports. (BCBA, RBT, BCaB) to provide support to schools as they implement Tier 1, 2, 3 behavioral interventions. (Budget period 3)		$ 39,632.07	
6140	369	Subscription for Insights to Behavior - Targeted Tier 3 Cohort Bundle (Budget period 3)		$ 25,000.00	
		Total		$64,632.07	$ 64,632.07

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

AGENDA ITEM NO. 8.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #2 Strengthening Career & Technical Education for the 21st Century Act - Perkins V to Include Roll Forward Funds in the Amount of $12,519.00 for a New Total Budget of $77,779.00. Amendment / Federal / No Matching

ATTACHMENTS:
01.20.2026 Approval of the Strengthening Career & Technical Education Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Strengthening Career & Technical Education for the 21st Century Act - Perkins V*

TYPE OF GRANT:
☐ **New** ☐ **Continuation** ☒ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Adult and Career Education*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*$65,260.00 plus roll-forward $12,519.00 = $77,779.0*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
Perkins V Secondary for Career and Technical Education Programs

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
This amendment is to add $12,519 Roll-forward allocation to the Perkins V Secondary budget. These funds will be used to support CTE programs by purchasing needed supplies, furniture and equipment and a digital forensics lab for the Information Technology program.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***12/01/2025***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-1616S-6CS01

3 PROJECT/PROGRAM TITLE
Strengthening Career & Technical Education for the 21st Century Act - Perkins V - Career and Technical Education Secondary Programs, Section 131

TAPS 26B004

4 AUTHORITY
84.048 Perkins V, Title I; WIA, Sect. 503
USDE or Appropriate Agency

FAIN#: V048A250009

5 AMENDMENT INFORMATION
Amendment Number: 2
Type of Amendment: Increase
Effective Date: 11/18/2025

6 PROJECT PERIODS
Budget Period: 07/16/2025 - 06/30/2026
Program Period: 07/16/2025 - 06/30/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$65,260.00
Amendment Amount:	$12,519.00
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$77,779.00

8 REIMBURSEMENT OPTION
Federal Cash Advance

9 TIMELINES
- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 04/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS
Program: Daphne Kilpatrick
Phone: (850) 245-9042
Email: Daphne.Kilpatrick@fldoe.org
Grants Management: Unit B (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS
- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Charles D. Fechter
Authorized Official on behalf of the Commissioner of Education

11/21/2025
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	Baker County School District	Date Received 11/18/2025 AW
B) Program Name: Strengthening Career and Technical Education **TAPS Number:** 26B004		**Project Number (DOE Assigned)** 020-1616S-6CS01 A2

C) Amendment Type	D) Amendment Request Contact Information	
☐ Program ☒ Budget **Amendment Number:** 2	Contact Name: Carrie Dopson	Telephone Numbers: **(904)259-0408**
	Mailing Address: **418 S. 8th Street Macclenny, FL**	E-mail Addresses: Carrie.dopson@bakerk12.org

E) Required Signature and Certification

I, Wyatt Milton, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

Signature of Agency Head	Title	Date
J. Wyatt Milton	Superintendent	11/17/2025

F) Narrative

This amendment is to add $12,519 Roll-forward allocation to the Perkins V Secondary budget. These funds will be used to support CTE programs by purchasing needed supplies, furniture and equipment and a digital forensics lab for the Information Technology program.

Instructions for Completion of DOE 150
Project Amendment Request

A. Enter Agency Name

B. Enter Program Name and TAPS number as listed on the original Project Award Notification.

C. Enter Amendment Type – Refer to Project Application and Amendment Procedures for Federal and State Programs (Green Book) for definitions of Program and Budget amendments.

D. Enter Amendment Request Contact Information for the person who is responsible for the project.

E. Complete Required Signature. **Note:** Application amendments signed by officials other than the Superintendent, or President/Chairman of the Board, must have a letter of authorization to sign on the behalf of said official, attached to the DOE 150 when the application amendment is submitted.

F. Provide sufficient narrative to describe and justify the type of amendment being requested. Narrative should include the purpose of the amendment and description of the amended services or budget changes – i.e. changes in scope or objectives, changes in deliverables or work tasks and how these changes affect the original application. Any budget change will require details on the increase/decrease and how the change affects the original application.

Attach Budget Amendment Narrative Form (DOE 151) if this amendment requires budget changes.

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) 020/Baker County
District/Agency Name

020-1616S-6CS01/ 26B004
Project Number/TAPS Number

C) 1
Amendment Number

D) Total Project Amount Currently Approved

$ 65,260.00

E) Total Project Amount resulting from this Budget Amendment

$ 77,779.00

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5300	510	Supplies: expenditures for supplies for running CTE programs at the Middle School and High School. (Classroom supplies, CTE program fair supplies, CTE job fair supplies, CTE college night supplies, and other consumables used in CTE classrooms) CLNA NEED(Sec 134): I6 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400		$ 5,269.00	
5300	642	Non-Capitalized furniture, fixtures, and equipment:Locking Souvenir tower, CLNA Need (134): C3, C7, C9, Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$ 500.00	
5300	643	Capitalized computer harware and technology related infrastructure (over $750) Digital Forensic lab for Information Technology) CLNA Need (134): C3, C7 Program Numbers: 8005100, 8121600,8106800, 9504100, 8301100, 8918000, 8909000, 8727200, 9005100, 8800500, 8417210, 9003400 Required Use of Funds: 5D, 5E		$ 6,500.00	
5300	790	Indirect Cost		$ 250.00	
			Total	$12,519.00	$ -

DOE 151
Revised July 2022

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

AGENDA ITEM NO. 8.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Amendment #7 to Title II, Part A - Supporting Effective Instruction with No Change in Over All Budget Total of $305,880.45. Amendment / Federal / No Matching

ATTACHMENTS:
01.20.2026 Approval of the Tittle II, Part A Supporting Effective Instruction Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Title II, Part A - Supporting Effective Instruction*

TYPE OF GRANT:
☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	*Carrie Dopson*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:
☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount $_____
☐ In-Kind Amount $_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
This amendment is to adjust the 24-25 budget/program activities due to a no-cost extension for the 24-25 grant funding.

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
This amendment will cover extra-duty hours and benefits for two high school teachers that attended the AP Conference in July of 2025. ***There are no changes in the overall grant total of $305,880.45***

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***12/2/2025***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-2245C-5CT01
3 PROJECT/PROGRAM TITLE Title II, Part A - Supporting Effective Instruction **TAPS 25A011**	**4 AUTHORITY** **84.367A Title II, A Teacher and Principal Training Fund** **USDE or Appropriate Agency** **FAIN#**: S367A240009
5 AMENDMENT INFORMATION Amendment Number: 7 Type of Amendment: Program/Budget Effective Date: 11/12/2025	**6 PROJECT PERIODS** Budget Period: 07/01/2024 - 06/30/2026 Program Period: 07/01/2024 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: $305,880.45 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $305,880.45	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/31/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2024

10 DOE CONTACTS **Program**: Matthew Caldwell Phone: (850) 245-0919 Email: Matthew.Caldwell@fldoe.org **Grants Management**: Unit A (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Jennifer Kruis
Authorized Official on behalf of the Commissioner of Education

11/21/2025
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT AMENDMENT REQUEST

Please return to:	A) Agency Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	**Baker County School District** **392 S BLVD EAST** **Macclenny, FL 32063**	Date Received 11/12/2025
B) Program Name: **Title II, Part A: Supporting Effective Instruction** **TAPS Number: 25A011**		**Project Number (DOE Assigned)** **020-2245C-5CT01**

C) Amendment Type	D) Amendment Request Contact Information	
☒ Program ☒ Budget **Amendment Number: 7**	Contact Name: **Carrie Dopson**	Telephone Numbers: **904-259-0404**
	Mailing Address: **270 S BLVD EAST** **Macclenny, FL 32063**	E-mail Addresses: Thomas.hill@bakerk12.org

E) Required Signature and Certification

I, **Wyatt Milton**, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.

J. Wyatt Milton — Signature of Agency Head

Superintendent — Title

11/12/25 — Date

F) Narrative

This amendment is to adjust the 24-25 budget and program activities due to a No Cost Extension for the 24-25 grant funding.

This amendment would add an activity for professional development that occurred in July of 2025. Two Baker County High School teachers attended an AP Conference at the University of South Florida. These hours occurred outside of contractual hours. If approved, the amendment would cover stipends for both teachers @ $24.53 per hour. The conference was held, July 7-10, 2025, therefore, 4 days at 7.5 hours for a total of 30 hours per teacher. 60 hours @ $24.53 = $1,471.80 plus retirement @ $206.50, and FICA @ $112.60 for a total of $1,790.90. This conference took an in-depth look at AP Human Geography course exam description, explored course content and skills, and how to discover how to effectively use AP classroom resources.

Decreased Funds would come from unencumbered money in the 2024-2025 grant that would have been included in roll-forward estimated money that was previously allocated for administrative travel.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

FLORIDA DEPARTMENT OF EDUCATION
BUDGET AMENDMENT NARRATIVE FORM

A) Baker County School District
District/Agency Name

B) 020-2245C-5CT01 / 25A011
Project Number/TAPS Number

C) 7
Amendment Number

D) Total Project Amount Currently Approved
$305,880.45

E) Total Project Amount resulting from this Budget Amendment
$305,880.45

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
6400	120	Classroom Teacher:(2) Baker County High School teachers @ $24.53 per hour, 4 days at 7.5 hours for a total of 30 hours per teacher. 60 hours @ $24.53 = $1,471.80		$1,471.80	
6400	210	Retirement		$206.50	
6400	220	FICA		$112.60	
7300	330	Administrative Travel: Activity 1, Professional Development			$1,790.90
Total				**$1,790.90**	**$1,790.90**

AGENDA ITEM NO. 8.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Grant Proposal I.D.E.A. Part B, K-12 Entitlement 2025-2026 in the Amount of $1,120,806.00. New / Federal / No Matching

ATTACHMENTS:
01.20.2026 Approval of the I.D.E.A. Part B, K-12 Entitlement 25-26 Grant_A.Schmitges.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*I.D.E.A PART B, K-12 Entitlement 2025-2026*

TYPE OF GRANT:
☒ **New** ☐ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Alice Schmitges, Director/ESE Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*I.D.E.A Part B $1,120,806.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. Federal funds are provided to support the implementation of the Individuals with Disabilities Act.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. IDEA – Funds will be used to pay all or a portion of the following salaries; Speech and Language Pathologists, Paraprofessionals, Guidance Aides, Behavior Analysts, School Psychologists, Mental Health Counselors, ESE Secretaries, School Health Nurses, Staffing Specialists, ESE Bus Aides and Bus Drivers. In addition, funds will be utilized to provide counseling services for ESE students, consultant fees, equipment, materials/supplies, computers and other hardware, travel expenses, extra duty pay, supplements, substitutes, etc. to support the implementation of the Individual with Disabilities Education Act.

SUBMITTED BY: _____ **DATE:** _____

MIS L284 REV 7/02

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-2636C-6CB01
3 PROJECT/PROGRAM TITLE IDEA Part B, K-12 Entitlement **TAPS 26C001**	**4 AUTHORITY** **PL 108.446 IDEA, Part B, Section 611** **USDE or Appropriate Agency** **FAIN#**: H027A250024
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	**6 PROJECT PERIODS** Budget Period: 07/01/2025 - 06/30/2026 Program Period:07/01/2025 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: $1,120,806.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $1,120,806.00	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS **Program**: Casey Grove Phone: (850) 245-9322 Email: Casey.Grove@fldoe.org **Grants Management**: Unit C (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Patricia Bodiford
Authorized Official on behalf of the Commissioner of Education

12/1/2025
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	IDEA, Part B, K-12 Entitlement 25-26 **TAPS NUMBER**: 26C001	Date Received **06/26/2025**
B) Name and Address of Eligible Applicant: Baker County School District 420 South 8th St. Macclenny, Fl. 32063		**Project Number (DOE Assigned)** **020-2636C-6CB01**

C) **Total Funds Requested:**	D) **Applicant Contact & Business Information**	
$1,120,806	Contact Name: Baker County School District – ESE/Student Services Department Attn: Alice Schmitges Fiscal Contact Name: Teri Ambrose	Telephone Numbers: (904) 259-7825 (904) 259-0449
DOE USE ONLY **Total Approved Project:** $ 1,120,806	Mailing Address: 420 South 8th St. Macclenny, Fl. 32063	E-mail Addresses: Alice.schmitges@bakerk12.org Mary.ambrose@bakerk12.org
	Physical/Facility Address: 420 South 8th St. Macclenny, Fl. 32063	DUNS number: 195771472 FEIN number: F596000509001

CERTIFICATION

I, J. Wyatt Milton, *(Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) J. Wyatt Milton

Signature of Agency Head | Title | 6/26/2025 Date

Baker County School District

A) Name of Eligible Recipient

020-2636C-6CB01

B) Project Code (DOE Assigned)

TAPS Number
26C001

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5200	120	Salaries SUPPLEMENT - THE DISTRICT WILL PAY A $1,200 SUPPLEMENT TO (17.666) ESE TEACHERS AND (2) SPEECH PATHOLOGISTS AND (1-2) ASSISTANT SPEECH PATHOLOGIST. SUPPLEMENTS ARE PAID FOR EXTRA DUTY BEYOND THEIR CONTRACT DAY TO ALLOW EMPLOYEES TO FULFILL ADDITIONAL OBLIGATIONS TO MEET THE NEEDS OF STUDENTS WITH DISABILITIES.		$24,800.00
5200	150	Salaries SUPPLEMENT - THE DISTRICT WILL PAY A SUPPLEMENT OF $500 TO (28) PARAPROFESSIONALS FOR THEIR EXTRA DUTY THAT IS REQUIRED WHILE WORKING WITH STUDENTS with DISABILITIES.		$14,000.00
5200	120	Salaries for (1) SPEECH/LANGUAGE PATHOLOGISTS AT 50% , (1) SPEECH/LANGUAGE PATHOLOGISTS AT 25% AND (1) SPEECH/LANGUAGE PATHOLOGISTS ASSISTANT AT 50%. THIS PROJECT WILL PAY 50% OF (2) SALARIES AND BENEFITS AND 25% (1) SALARY AND BENEFITS OF ANOTHER SLP THAT ARE WORKING WITH STUDENTS WITH DISABILITIES.	2	$70,000.00
5200	150	Aides PARAPROFESSIONALS - PAY 100% OF SALARIES FOR (10) PARAPROFESSIONALS THAT ARE WORKING WITH STUDENTS WITH DISABILITIES.	10	$165,000.00
5200	210	RETIREMENT BENEFITS - (26) TEACHERS SUPPLEMENTS, (2) SPEECH PATHOLOGISTS SUPPLEMENTS, (1) SPEECH PATHOLOGIST ASSISTANT SUPPLEMENT, (48) ESE PARAPROFESSIONALS SUPPLEMENTS, AND (10) ESE PARAPROFESSIONALS SALARY.		$30,000.00
5200	220	SOCIAL SECURITY BENEFITS - (26) TEACHERS SUPPLEMENTS, (2) SPEECH PATHOLOGISTS SUPPLEMENTS, (1) SPEECH PATHOLOGIST ASSISTANT SUPPLEMENT, (48) ESE PARAPROFESSIONALS SUPPLEMENTS, AND (10) ESE PARAPROFESSIONALS SALARY.		$40,000.00
5200	230	GROUP INSURANCE BENEFITS FOR SLP'S, EXTRA DUTY AND PARAPROFESSIONALS		$32,000.00
5200	390	OTHER PURCHASED SERVICES. Provide information to the local paper from the Exceptional Student Education office regarding services for students with disabilities and different events. ie Parent Outreach ($225.00 per notice x 2 notices per year) Also, subscription for the local paper. ($35.00 - $50.00 per year)		$500.00
5200	510	SUPPLIES -SENSORY ITEMS, HYGIENE ITEMS, TOILET SEATS, GLOVES, EDUCATIONAL MANIPULATIVES, AND OTHER ITEMS NECESSARY FOR STUDENTS WITH DISABILITIES AND THEIR CLASSROOMS. ($15.00 TO $100.00 or more for each item or set of items)		$6,000.00
5200	519	TECHNOLOGY RELATED SUPPLIES - INK CARTRIDGES, THUMB DRIVES, iPADS AND CASES TO USE WHILE SERVING STUDENTS WITH DISABILITIES. PRICES RANGE FROM $20.00 TO $250.00 PER ITEM PURCHASED.		$5,000.00
5200	641	FURNITURE, FIXTURES AND EQUIPMENT CAPITALIZED FURNITURE - SPECIALIZED FURNITURE TO BE USED IN CLASSROOMS FOR STUDENTS WITH DISABILITIES. SUCH ITEMS COULD INCLUDE SPECIALLY DESIGNED DESKS, KIDNEY TABLES, CHAIRS. (750.00 TO $2,000.00 FOR SPECIFIC ITEMS)		$2,000.00

5200	642	FURNITURE, FIXTURES AND EQUIPMENT NON-CAPITALIZED FURNITURE - SPECIALIZED FURNITURE TO BE USED IN CLASSROOMS FOR STUDENTS WITH DISABILITIES. SUCH ITEMS COULD INCLUDE SPECIALLY DESIGNED DESKS, KIDNEY TABLES, CHAIRS. (100.00 TO $2,000.00 FOR SPECIFIC ITEMS)		$2,000.00
5200	643	CAPITALIZED HARDWARE AND TECHNOLOGY RELATED INFRASTRUCTURE COMPUTER HARDWARE - LAPTOPS, CHROMEBOOKS AND OTHER DEVICES THAT CAN SUPPORT OUR STUDENTS WITH DISABILITIES. ($199.00 TO $999.99 EACH). 1-5 DEVICES AT $999.99. WE HAVE 1 STUDENT THAT NEEDS A MAGNIFIER THAT IS PRICED AT $3,599.00.		$5,000.00
5200	644	COMPUTER HARDWARE NON-CAPITALIZED HARDWARE AND TECHNOLOGY RELATED INFRASTRUCTURE TO SUPPORT STUDENTS WITH DISABILITIES. WE HAVE SOME STUDENTS THIS YEAR THAT ARE NEEDING VARIOUS ONLINE APPS FOR THEIR DEVICES. PRICES VARY FROM $30.00 EACH AND UPWARD. OTHER SOFTWARE PRODUCTS THAT WILL ENHANCE THE EDUCATION OF OUR STUDENTS WITH DISABILITIES. ($30.00 TO $250.00) NO MORE THAN 66 APPS.		$2,000.00
5200	750	OTHER PERSONAL SERVICES - 1 INTERPRETER FOR DEAF/HARD OF HEARING STUDENTS WITH DISABILITIES. NO MORE THAN 10 HOURS A WEEK AT $20.00 PER HOUR. (20-250 HOURS)	1	$5,000.00
5200	750	OTHER PERSONNEL SERVICES - SUBSTITUTES FOR GENERAL EDUCATION TEACHERS TO ATTEND IEP MEETINGS FOR STUDENTS WITH DISABILITIES. AVERAGE OF 5 SUBSTITUTES PER SCHOOL SITE AT $20.00 AN HOUR.	5	$10,000.00
6120	130	OTHER CERTIFIED INSTRUCTIONAL PERSONNEL - STIPEND PAY - GUIDANCE COUNSELORS, THIS PROJECT WILL PAY FOR EXTRA SUMMER HOURS FOR 7 GUIDANCE COUNSELORS TO WORK WITH ESE STUDENTS WITH DISABILITIES RECORDS, SCHEDULING AS NEEDED. THE EXTRA SUMMER TIME WOULD NOT BE ALLOWED WITHOUT FUNDING FROM THIS PROJECT.	7	$10,000.00
6120	150	AIDES - GUIDANCE AIDES - THIS PROJECT WILL PAY FOR 2 GUIDANCE AIDES, @ 50% OF THEIR SALARY TO ASSIST WITH ESE TEAM PAPERWORK AND OTHER DUTIES RELATING TO THE NEEDS OF STUDENTS WITH DISABILITIES	1	$30,000.00
6120	150	AIDE - GUIDANCE AIDE - 1 PART TIME GUIDANCE AIDE AT 100% OF SALARY TO ASSIST WITH ESE TEAM PAPERWORK AND OTHER DUTIES RELATING TO THE NEEDS OF STUDENTS WITH DISABILITIES.	1	$9,293.00
6120	210	RETIREMENT BENEFITS FOR SUMMER PAY FOR GUIDANCE COUNSELORS		$17,000.00
6120	210	RETIREMENT BENEFITS FOR (3) GUIDANCE AIDES		$11,000.00
6120	220	SOCIAL SECURITY BENEFITS FOR SUMMER PAY GUIDANCE COUNSELORS		$5,000.00
6120	220	SOCIAL SECURITY BENEFITS - FOR (3) GUIDANCE AIDES		$9,000.00
6120	230	GROUP INSURANCE FOR GUIDANCE COUNSELORS SUMMER PAY AND GUIDANCE AIDES REGULAR SALARY		$11,000.00
6120	350	Repairs and Maintenance Service for copier machine purchased for the Baker County Middle School Guidance office, to copy records for IEP meetings and other documents to support students with disabilities. Monthly fees are based on the number of copies per month. ($0.015 per copy). This will also pay for any repairs and service calls for the maintenance of machine. (service call fees could be $50.00 per hour per technician)		$1,000.00
6120	370	Postage stamps for School Guidance offices to mail communications to parents of SWD's for IEP meetings as needed. Currently a roll of 100 stamps is $78.00.		$1,500.00
6130	160	Other Support Personnel - Registered Nurse - One full time nurse to provide nursing services during ESY for SWD's at 100% of salary.		$5,000.00

6130	210	RETIREMENT BENEFITS FOR SUMMER PAY FOR REGISTERED NURSE DURING ESY FOR SWD'S		$700.00
6130	220	SOCIAL SECURITY BENEFITS FOR SUMMER PAY FOR REGISTERED NURSE DURING ESY FOR SWD'S		$400.00
6130	230	GROUP INSURANCE FOR SUMMER PAY FOR REGISTERED NURSE DURING ESY FOR SWD'S		$600.00
6140 I-1	130	Other Certified Instructional Personnel. 1 Mental Health Counselor and 1 Mental Health Specialist will provide Mental Health counseling services through the Mental Health Referral project. This grant pays 60% for 1 and 80% for another counselor to help improve Academic performance and Behaviors for SWD's. CCEIS	1.4	$105,000.00
6140	130	Other Certified Instructional Personnel. 1 full time School Psychologist will provide consultations, screenings, evaluations and re-evaluations for students at school sites for the purpose of identifying students for services under IDEA and supporting SWDs. This project will pay 50% of the salary.	0.5	$41,000.00
6140	130	Other Certified Instructional Personnel - supplements will allow Psychologist to meet with parents of students with disabilities after hours for evaluations and interviews. This project will pay 100% of the supplements paid for 2 school Psychologists at $6,000 each.	2	$12,000.00
6140	130	Other Certified Instructional Personnel - supplements will allow Mental Health/Behavior counselor to meet with parents/swd's if needed and follow up on required paper work. 1 at $3,000 and 1 at $6,000.00.	2	$9,000.00
6140	210	RETIREMENT - 2 School Psychologists, 2 Mental Health Counselors and 1 Mental Health Specialist		$15,000.00
6140	220	Social Security - 2 School Psychologists, 2 Mental Health Counselors and 1 Mental Health Specialist		$9,000.00
6140	230	Group Insurance- 2 School Psychologists, 2 Mental Health Counselors and 1 Mental Health Specialist		$15,000.00
6140	310	Professional and Technical Services for Evaluations. Funds will be used to provide 1 professional to provide evaluations for SWD's and students being evaluated for possible placement into an ESE program. These evaluations are over and beyond what can be offered by the professionals in our school system and will be referred to a licensed Psychiatrist. Rate is $150.00 per hour and not to exceed 10 hours.		$1,500.00
6140	590	Other Materials and Supplies. Purchase test materials for progress monitoring instruments for SWD's and students recommended for assessments. (example:BDI-3 Developmental complete screening tests subscription bundle) Record forms for all testing necessary. Comprehensive testing for Phonological Processing materials. All materials are ordered by the School District Psychologists requests. Prices range from $125.00 to $500.00 each set or bundle. Supplies such as paper and crayons for use with students while testing.		$7,000.00
6300 I-2	130	Other Certified Instructional Personnel: Private schools are provided related services for SWD students who are staffed speech and/or language and require therapy and/or consultation services. Required Proportionate share		$25,949.42
6300	130	Other Certified Instructional Personnel. 1 ESE Staffing Specialist for the Elementary and 1 ESE Staffing Specialist for the Secondary at 50% of their salary. The Staffing Specialists also serve as the LEA Representative. LEA Representative will support SWD's by making sure all required services on IEP's are provided .	1	$34,178.48
6300	130	Other Certified Instructional Personnel. 1 Technology Specialist salary will be paid at 25%. The position is utilized to assist school campus' in classrooms that serve students with disabilities.	0.25	$20,000.00
6300	210	RETIREMENT - 2 ESE Staffing Specialists, 1 Mental Health Behavior and 1 Tech Specialist		$24,000.00
6300	220	SOCIAL SECURITY - 2 ESE Staffing Specialist, and 1 Technology Specialist		$7,400.00
6300	230	GROUP INSURANCE - 2 ESE Staffing Specialist, and 1 Technology Specialist		$10,000.00

6300	160	Other Support Personnel - 2 ESE Secretaries. These funds will allow 2 Secretarial positions in the ESE/Student Services District Office to serve our students with disablities and their famlies. While also being utilized by School Psychologists, Behavior counselors, Staffing Specialists, ESE Director, Hospital Homebound teachers and others deemed appropriate that serve our students with disabilities. (2 at 50% of salaries) 2 staff at 1957.50 hours each x 13.50-14.82 per hour.	1	$58,000.00
6300	210	RETIREMENT - 2 ESE Secretaries.		$13,000.00
6300	220	SOCIAL SECURITY - 2 ESE Secretaries		$6,000.00
6300	230	GROUP INSURANCE - 2 ESE Secretaries		$10,000.00
6300	310	Professional and Technical Services - Funds will be used to purchase Consultative Services and provide assistance for State Performance Plan Indicators and Compliance for SWD's training and consultation on Legal Issues pertaining to SWD's (in Service training and LEA Policy review. Provided by Resolutions in Special Education (RISE). Attorneys provide consultative and or Legal services to Educational Agencies on an annual basis. Depending upon the need of the agency and the project at hand. Activities may include day to day advice or consult via telephone, text, video conference, email, etc. Assists in developing strategies for preventing or addressing Special Educations disputes. Consults on IDEA, or Section 504 procedures and manuals. Services will be offered by 1 person billing quarterly for $1,000.00 per quarter for the year.		$4,000.00
6300	369	Rentals - Funds will be used to purchase Software License renewal subscription fee for Moby Max and Renaissance for students with disabilities classes. 50 licenses purchased Prices range from $1,114.00 to $6,000.00)		$6,000.00
6300	370	Communications - Postage stamps for ESE office mailings for SWD's as needed and for shipping and handling services for Assistive Technology repairs. Prices are $78.00 - $100.00 depending on item.		$1,000.00
6300	390	Other Purchased services. Purchase printing forms to be used by staff for SWD's as the ESE guidelines change year to year. $17.00 up to $200.00 per item and type of item. ie. stationary with ESE letterhead is $161.00 for box of 500.		$1,000.00
6400 I-1	120	SUMMER PROFESSIONAL LEARNING - (20) ESE TEACHERS -Funds will be spent to provide ESE and Regular Education teachers and staff with the opportunity to increase their knowledge through inservice trainings for Best Practices in ESE Programs to increase achievement for SWD's. CCEIS 20 teachers for 34 hours at $23.53 an hour		$16,000.00
6400 I-1	150	SUMMER PROFESSIONAL LEARNING - Funds will be spent to provide ESE and Regular Education paraprofessional staff with the opportunity to increase their knowledge through inservice trainings for Best Practices in ESE Programs to increase achievement for SWD's. CCEIS 17.65 paraprofessionals for 34 hours at $15.00 an hour.		$9,000.00
6400	330	Travel - Funds will be spent to provide ESE and Regular Education teachers and staff with the opportunity to increase their knowledge through inservice trainings for Best Practices in ESE Programs to increase achievement for SWD's. Estimate of 37 travelers and the mileage rate is .445 a mile.		$3,000.00
6400	730	Dues and Fees - Funds will be spent to provide ESE and Regular Education teachers and staff to have their registration fees paid when needed (in-state travel for district contact meetings and Professional development) This would aid employees that serve our students with disabilities. ($125.00 - $325.00)		$1,000.00
6400 I-1	750	OTHER PERSONNEL SERVICES - SUBSTITUTES FOR TEACHERS, PARAPROFESSIONALS AND OTHER STAFF TO ATTEND TRAININGS TO INCREASE THEIR KNOWLEDGE OF ESE PROGRAMS TO INCREASE ACHIEVEMENT FOR SWD'S. CCEIS. Minimum rate of $15.00-$16.00 per hour for substitutes. Minimum hours is 2545.27.		$38,179.10
7200	790	Miscellaneous Expenses - Pay INDIRECT cost at 6.10%		$63,806.00

7730	330	Travel - Funds will be spent to provide 10 ESE Non Instructional staff with the opportunity to increase their knowledge through in service to provide BEST Practices in IDEA programs and IDEA Laws and guidelinesso that we can better serve students with disabilities. They change year to year and this is for In-state travel, per diem, mileage, (.445) and registration. Also allows us to reimburse 4 parents with transport costs as needed. Current rate is .445 per mile.		$5,000.00
7730	730	Dues and Fees - These funds will be used to pay for registration for inservice training, workshops, conferences for ESE Non Instructional staff to increase their knowledge to allow them to provide BEST practices in IDEA programs as IDEA Laws and guidelines change. It will also allow us to support parents with opportunities for training pertaining to their child's disability. This enables us to better serve our students with disabilities. Registration fees range from $125.00 to $325.00.		$4,000.00
7800	160	Other Support Personnel - 1 Bus driver and 1 bus aide will provide transportation and monitoring for students with disabilities to designated school sites. This project pays 50% of the bus driver salary and 50% of the bus aide salary.	1	$10,000.00
7800	210	RETIREMENT - for 1 bus driver and 1 bus aide		$5,000.00
7800	220	SOCIAL SECURITY - 1 bus driver and 1 bus aide		$2,000.00
7800	230	GROUP INSURANCE - 1 bus driver and 1 bus aide		$2,000.00
7800	460	Diesel Fuel - Purchase fuel for buses transporting SWD's to job training sites. Current gas/diesel prices are $3.36 to $4.36 in our area.		$500.00
7800	750	Other Personnel - Funds will be used to pay for substitutes for bus driver and bus aides that are transporting SWD's. (approximately 50 hours) 1 substitute at $15.00 per hour.		$1,500.00
			C) TOTAL	**$1,120,806.00**
			CCEIS I-1 Total	**$168,179.10**
			Prop Share I-2 Total	**$25,949.42**

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

IDEA General and Special Assurances

Instructions: Please review the following assurances and place a check mark in the "Agreed" box indicating certification of compliance with these requirements.

Child Find

☒ Agreed
In accordance with Title 20 sections 1401(3) and 1412(a)(3), United States Code (U.S.C.), and Title 34, section 300.111, Code of Federal Regulations (C.F.R.), local educational agencies (LEAs) shall ensure that all children residing within its jurisdiction, including children with disabilities who are homeless or are wards of the state and children with disabilities attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

-- LEA will carry out screening, referral and student evaluation procedures as required by Rule 6A-6.0331, Florida Administrative Code (F.A.C.), and as described in the LEA's currently approved Exceptional Student Education Policies and Procedures document ensuring that all children residing within the jurisdiction of the LEA and who are in need of special education and related services are identified, located and evaluated. These procedures will be carried out in collaboration with the Florida Diagnostic and Learning Resources System (FDLRS).

-- LEA cooperate with the Department of Health Early Steps for IDEA, Part C, child find activities to ensure that all infants and toddlers with disabilities ages birth through two are identified, located and evaluated, and receive appropriate transition services.

Free and Appropriate Public Education (FAPE)

☒ Agreed
In accordance with 20 U.S.C. §§1412(a)(1) and 34 C.F.R. §§300.101 through 300.106, a FAPE is available to all children with disabilities residing in the school LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled and/or are being served in an alternative educational program. Also, in accordance with section 1003.52, Florida Statutes, provision of services includes appropriate program of instruction and special education services for students with disabilities in Department of Juvenile Justice education programs.

Full Educational Opportunity Goal

☒ Agreed
A goal of providing full educational opportunity to all children with disabilities according to 20 U.S.C. §§1412(a)(2) and 34 C.F.R. §§300.109 and 300.110, and as stated in Florida's State Improvement Plan is supported and endorsed by the LEA.

Procedural Safeguards

☒ Agreed
Policies and procedures have been adopted that provide procedural safeguards for children with disabilities and their parents as required by 34 C.F.R. §§300.500 through 300.536 and in accordance with 20 U.S.C. §§1412(a)(6) and 34 C.F.R. §§300.121.

Least Restricted Environment

☒ Agreed
In accordance with 20 U.S.C. §§1412(a)(5) and 34 C.F.R. §§300.114 through 300.120, to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children without disabilities, and special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily

Confidentiality of Information

☒ Agreed
Assures compliance with 20 U.S.C. §§1412(a)(8) and 1417(c) and 34 C.F.R. §§300.623 to protect the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages.

Coordination with Elementary and Secondary Education Act of 1965 (ESEA)

☒ Agreed
Funds used to carry out coordinated early intervening services may also be aligned with activities funded by and carried out under the ESEA, if such funds are used to supplement and not supplant funds made available under ESEA. (20 U.S.C. §§1413 (f)(5) and 34 C.F.R. §§300.226(e)).

Consistency with State Policies

☒ Agreed
The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures and programs that are consistent with the State policies and procedures established under 34 C.F.R. §§300.101 through 300.163, and 300.165 through 300.174. (20 U.S.C. §§1413(a)(1) and 34 C.F.R. §§300.201)

Rule 6A-6.03411(2) ESE Policies and Procedures Document. ESE Policies and Procedures Document. For a school LEA to be eligible to receive state or federal funding for special education and related services for exceptional students, it shall: develop a written statement of policies and procedures for providing appropriate ESE in accordance with and as required by Rules 6A-6.03011-.0361, F.A.C., and as required by Section 1003.57(1)(b), F.S.; submit its written statement to the Bureau of Exceptional Student Education; and report the total number of exceptional students in the manner prescribed by the Department pursuant to Rule 6A-6.03411(2). The ESE Policies & Procedures (SP&P) document is intended to provide LEA and school-based personnel, parents of exceptional students, and other interested persons information regarding the implementation of the State's and school LEA's policies regarding ESE programs. The procedures document shall be submitted in accordance with the timelines required by the Department.

Use of Funds and Maintenance of Effort (MOE)

☒ Agreed
Assures compliance with federal regulations 20 U.S.C. §§1413(a)(2)(A)(i) -(iii) and 34 C.F.R. §§300.202(a-b) as specified in Project Application and Amendment Procedures for Federal and State Programs Administered by the Florida Department of Education (Green Book),

(a) General. Amounts provided to the LEA under Part B of the Act—

(1) Must be expended in accordance with the applicable provisions of this part;

(2) Must be used only to pay the excess costs of providing special education and related services to children with disabilities, consistent with paragraph (b) of this section; and

(3) Must be used to supplement State, local, and other Federal funds and not to supplant those funds.

(b) Excess cost requirement—

(1) General.

(i) The excess cost requirement prevents an LEA from using funds provided under Part B of the Act to pay for all of the costs directly attributable to the education of a child with a disability, subject to paragraph (b)(1)(ii) of this section.

(ii) The excess cost requirement does not prevent an LEA from using Part B funds to pay for all of the costs directly attributable to the education of a child with a disability in any of the ages 3, 4, 5, 18, 19, 20, or 21, if no local or State funds are available for children without disabilities of these ages. However, the LEA must comply with the no supplanting and other requirements of this part in providing the education and services for these children.

(2)

(i) An LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of its children with disabilities before funds under Part B of the Act are used.

(ii) The amount described in paragraph (b)(2)(i) of this section is determined in accordance with the definition of excess costs in 34 C.F.R. §§300.16. That amount may not include capital outlay or debt service.

(3) If two or more LEAs jointly establish eligibility in accordance with 34 C.F.R. §§300.223, the minimum average amount is the average of the combined minimum average amounts determined in accordance with the definition of excess costs in 34 C.F.R. §§300.16 in those agencies for elementary or secondary school students.

Maintenance of Effort

☒ Agreed
(a) Eligibility standard. (1) For purposes of establishing the LEA's eligibility for an award for a fiscal year, the state educational agency (SEA) must determine that the LEA budgets, for the education of children with disabilities, at least the same amount, from at least one of the following sources, as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available:

(i) Local funds only;

(ii) The combination of State and local funds;

(iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(2) When determining the amount of funds that the LEA must budget to meet the requirement in paragraph (a)(1) of this section, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment provided in 34 C.F.R. §§300.204 and 300.205 that the LEA:

i) Took in the intervening year or years between the most recent fiscal year for which information is available and this fiscal year for which the LEA is budgeting; and

(ii) Reasonably expects to take in the fiscal year for which the LEA is budgeting.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraph (a)(1) of this section.

(b) Compliance standard. (1) Except as provided in 34 C.F.R. §§300.204 and 300.205, funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year.

(2) An LEA meets this standard if it does not reduce the level of expenditures for the education of children with disabilities made by the LEA from at least one of the following sources below the level of those expenditures from the same source for the preceding fiscal year, except as provided in 34 C.F.R. §§300.204 and 300.205:

(i) Local funds only;

(ii) The combination of State and local funds;

(iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(3)Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraphs (b)(1) and (2) of this section.

(c) Subsequent years. (1) If, in the fiscal year beginning on July 1, 2013 or July 1, 2014, an LEA fails to meet the requirements of 34 C.F.R. §§300.203 in effect at that time, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required in the absence of that failure, not the LEA's reduced level of expenditures.

(2) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(i) or (iii) of this section and the LEA is relying on local funds only, or local funds only on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(i) or (iii) in the absence of that failure, not the LEA‘s reduced level of expenditures.

(3) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(ii) or (iv) of this section and the LEA is relying on the combination of State and local funds, or the combination of State and local funds on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(ii) or (iv) in the absence of that failure, not the LEA’s reduced level of expenditures.

(d) Consequence of failure to maintain effort. If an LEA fails to maintain its level of expenditures for the education of children with disabilities in accordance with paragraph (b) of this section, the SEA is liable in a recovery action under section 452 of the General Education Provisions Act (20

U.S.C.1234a) to return to the Department, using non-Federal funds, an amount equal to the amount by which the LEA failed to maintain its level of expenditures in accordance with paragraph (b) of this section in that fiscal year, or the amount of the LEA's Part B subgrant in that fiscal year, whichever is lower.

(Authority: 20 U.S.C. §§1413(a)(2)(A), and 34 C.F.R. §§300.203)

In accordance with 34 C.F.R. §§300.203, to allow the SEA to determine if the LEA has complied with the above IDEA requirements to budget at least the same amount as the LEA budgeted in the most recent prior year for the education of children with disabilities using state and local resources, please enter the budget and expenditure amounts for the indicated fiscal years in the boxes below. These amounts are to reflect state and local resources only. LEAs are required to maintain supporting documentation of these computations for audit purposes. Any LEA who has not met requirements as determined by the LEA Determination is not eligible to reduce MOE under any circumstances.

Budgetary Amounts:

Fiscal year 2024- 25 $4,090,227.08 Fiscal year 2025- 26 $3,444,997.00

Expenditures:

Fiscal Year 2023- 24 $3,973,662.66

These figures are calculated:

☐ Using local funds only
☒ the combination of state and local funds

These figures represent:

☒ Total amounts
☐ Per capita amounts

Will you be reducing MOE for the FY 2025-26?

☒ Yes
☐ No

If Yes, please explain: Explanations must be provided when the fiscal year 2025-26 budgeted number is less than that of the 2024-25 fiscal year expenditures.

Our school district has experienced a decline in enrollment which has resulted in a decrease in staff.

Exception to Maintenance of Effort

☒ Agreed
Notwithstanding the restriction in 34 C.F.R. §§300.203(a), an LEA may reduce the level of expenditures by the LEA under Part B of the Act below the level of those expenditures for the preceding fiscal year if the reduction is attributable to any of the following:

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

(b) A decrease in the enrollment of children with disabilities.

(c) The termination of the obligation of the agency consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child–

(1) Has left the jurisdiction of the agency;

(2) Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated; or

(3) No longer needs the program of special education.

(d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.

(e) The assumption of cost by the high-cost fund operated by the SEA under 34 C.F.R. §§300.704(c).

Any LEA who has not met requirements as determined by the LEA Determination is not eligible to reduce MOE under any circumstances. To comply with MOE requirements, the LEA must budget at least as much as the LEA expended in the 2021-22 fiscal year.

(20 U.S.C. §§1413(a)(2)(B) and 34 C.F.R. §§300.204)

Adjustment to Local Fiscal Effort

☒ Agreed
(a) Amounts in excess. Notwithstanding 34 C.F.R. §§300.202(a)(2) and 300.203(a), and except as provided in paragraph (d) of this section and 34 C.F.R. §§300.230(e)(2), for any fiscal year for which the allocation received by an LEA under 34 C.F.R. §§300.705 exceeds the amount the LEA received for the previous fiscal year, the LEA may reduce the level of expenditures otherwise required by 34 C.F.R. §§300.203(a) by not more than 50 percent of the amount of that excess.

(b) Use of amounts to carry out activities under ESEA. If an LEA exercises the authority under paragraph (a) of this section, the LEA must use an amount of local funds equal to the reduction in expenditures under paragraph (a) of this section to carry out activities that could be supported with funds under the ESEA regardless of whether the LEA is using funds under the ESEA for those activities.

(c) State prohibition. Notwithstanding paragraph (a) of this section, if an SEA determines that an LEA is unable to establish and maintain programs of FAPE that meet the requirements of section 613(a) of the Act and this part or the SEA has taken action against the LEA under section 616 of the Act and subpart F of these regulations, the SEA must prohibit the LEA from reducing the level of expenditures under paragraph (a) of this section for that fiscal year.

(d) Special rule. The amount of funds expended by an LEA for early intervening services under 34 C.F.R. §§300.226 shall count toward the maximum amount of expenditures that the LEA may reduce under paragraph (a) of this section.

(20 U.S.C. §§1413(a)(2)(B) and 34 C.F.R. §§300.205)

School-wide Programs under Title I of the ESEA

☒ Agreed
General. Notwithstanding the provisions of 34 C.F.R. §§300.202 and 300.203 or any other provision of Part B of the Act, an LEA may use funds received under Part B of the Act for any fiscal year to carry out a schoolwide program under section 1114 of the ESEA, except that the amount used in any schoolwide program may not exceed-

(1)(i) The amount received by the LEA under Part B of the Act for that fiscal year, divided by

(ii) The number of children with disabilities in the jurisdiction of the LEA; and multiplied by

(2) The number of children with disabilities participating in the schoolwide program.

(b) Funding conditions. The funds described in paragraph (a) of this section are subject to the following conditions:

(1) The funds must be considered as Federal Part B funds for purposes of the calculations required by 34 C.F.R. §§300.202(a)(2) and (a)(3).

(2) The funds may be used without regard to the requirements of 34 C.F.R. §§300.202(a)(1).

(c) Meeting other Part B requirements. Except as provided in paragraph (b) of this section, all other requirements of Part B of the Act must be met by an LEA using Part B funds in accordance with paragraph (a) of this section, including ensuring that children with disabilities in schoolwide program schools–

(1) Receive services in accordance with a properly developed individual educational plan (IEP); and

(2) Are afforded all of the rights and services guaranteed to children with disabilities under the Act.

(Authority: 20 U.S.C. §§1413(a)(2)(D) and 34 C.F.R. §§300.206)

Personnel Development

☒ Agreed
The LEA must ensure that all personnel necessary to carry out Part B of the Act are appropriately and adequately prepared, subject to the requirements of 34 C.F.R. §§300.156 (related to personnel qualifications) and section 2122 of the ESEA.

(20 U.S.C. §§1413(a)(3)(B) and 34 C.F.R. §§300.207)

Permissive Use of Funds

☒ Agreed
(a) Uses. Notwithstanding 34 C.F.R. §§300.202, 300.203(a), and 300.162(b), funds provided to an LEA under Part B of the Act may be used for the following activities:

(1) Services and aids that also benefit children without disabilities. For the costs of special education and related services, and supplementary aids and services, provided in a regular class or other education-related setting to a child with a disability in accordance with the IEP of the child, even if one or more children without disabilities benefit from these services.

(2) Early intervening services. To develop and implement coordinated, early intervening educational services in accordance with 34 C.F.R. §§300.226

(3) High-cost special education and related services. To establish and implement cost or risk sharing funds, consortia or cooperatives for LEA itself, or for LEAs working in a consortium of which the LEA is a part, to pay for high-cost special education and related services.

(b) Administrative case management. An LEA may use funds received under Part B of the Act to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP of children with disabilities that is needed for the implementation of those case management activities.

(Authority: 20 U.S.C. §§1413(a)(4) and 34 C.F.R. §§300.208).

Treatment of Charter Schools

☒ Agreed
(a) Rights of children with disabilities. Children with disabilities who attend public charter schools, and their parents retain all rights under this part.

(b) Charter schools that are public schools of the LEA. (1) In carrying out Part B of the Act and these regulations with respect to charter schools that are public schools of the LEA, the LEA must-

(i) Serve children with disabilities attending those charter schools in the same manner as the LEA serves children with disabilities in its other schools, including providing supplementary and related services on site at the charter school to the same extent to which the LEA has a policy or practice of providing such services on the site to its other public schools; and

(ii) Provide funds under Part B of the Act to those charter schools –

(A) At the same time as the LEA provides funds to the LEA's other public schools, including proportional distribution based on relative enrollment of children with disabilities; and

(B) At the same time as the LEA distributes other Federal funds to the LEA's other public schools, consistent with the State's charter school law.

(2) If the public charter school is a school of an LEA that receives funding under 34 C.F.R. §§300.705 and includes other public schools –

(i) The LEA is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity; and

(ii) The LEA must meet the requirements of paragraph (b)(1) of this section.

(c) Public charter schools that are LEAs. If the public charter school is an LEA, consistent with 34 C.F.R. §§300.28, that receives funding under 34 C.F.R. §§300.705, that charter school is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity.

(d) Public charter schools that are not an LEA or a school that is part of an LEA. (1) If the public charter school is not an LEA receiving funding under 34 C.F.R. §§300.705, or a school that is part of an LEA receiving funding under 34 C.F.R. §§300.705, the SEA is responsible for ensuring that the requirements of this part are met.

(2) Paragraph (d)(1) of this section does not preclude a State from assigning initial responsibility for ensuring the requirements of this part are met to another entity. However, the SEA must maintain the ultimate responsibility for ensuring compliance with this part, consistent with 34 C.F.R. §§300.149.

(20 U.S.C. §§1413(a)(5)(B) and 34 C.F.R. §§300.209)

National Instructional Materials Access Center

☒ Agreed
(a) General. Not later than December 3, 2006, an LEA that chooses to coordinate with the National Instructional Materials Access Center (NIMAC), when purchasing print instructional materials, must acquire those instructional materials in the same manner, and subject to the same conditions as an SEA under 34 C.F.R. §§300.172.

(b) Rights of an LEA .(1) Nothing in this section shall be constructed to require an LEA to coordinate with the NIMAC.

(2) If a LEA chooses not to coordinate with the NIMAC, the LEA must provide assurance to the SEA that the LEA will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

(3) Nothing in this section relieves an LEA of its responsibility to ensure that children with disabilities who need instructional materials in accessible formats but are not included under the definition of blind or other persons with print disabilities in §§300.172(e)(1)(i) or who need materials that cannot be produced from NIMAS files, receive those instructional materials in a timely manner.

(20 U.S.C. §§1413(a)(6) and 34 C.F.R. §§300.210)

Information for SEA

☒ Agreed
The LEA must provide the SEA with information necessary to enable the SEA to carry out its duties under Part B of the Act, including, with respect to 34 C.F.R. §§300.157 and 300.160, information relating to the performance of children with disabilities participating in programs carried out under Part B of the Act.

(20 U.S.C. §§1413(a)(7)(B) and 34 C.F.R. §§300.211)

Public Information

☒ Agreed
The LEA must make available to parents with children with disabilities and to the general public all documents relating to the eligibility of the agency under Part B of the Act.

(20 U.S.C. §§1413(a)(8) and 34 C.F.R. §§300.212)

Records Regarding Migratory Children with Disabilities

☒ Agreed
The LEA must cooperate in the Secretary's efforts under section 1308 of the ESEA to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding those children.

(20 U.S.C. §§1413(a)(9) and 34 C.F.R. §§00.213)

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

IDEA Assurances Private Schools

Instructions: Please review the following assurances and place a check mark in the "Agreed" box indicating certification of compliance with these requirements.

Children with Disabilities Enrolled by Their Parents in Private Schools

☒ Agreed
Assures compliance with 20 U.S.C. 1412 (a)(10) and 34 CFR §§300.130 – 300.148, as follows:

- Child find activities to locate, identify, and evaluate all parentally placed private school children with disabilities shall be similar to those activities undertaken for public school children and designed to ensure the equitable participation of parentally placed private school children with disabilities.
- Meaningful consultation with representatives of private schools shall be undertaken in a timely and meaningful manner to determine the number of parentally placed private school children with disabilities. This child count shall be used to determine the amount the LEA shall expend for providing special education and related services to private school children with disabilities in the subsequent fiscal year
- A proportionate share of the LEA's total annual award under IDEA, Part B, and IDEA, Part B, Preschool shall be expended on special education and related services for parentally placed private school children. Expenditures for child find activities, including individual evaluations, shall not be considered when determining whether the LEA has met its obligation.
- NOTE: Total proportionate share is calculated by multiplying the total LEA allocation by the ratio of eligible private school students to the total number of eligible private and public students. (IDEA, Part B, and IDEA, Part B, Preschool amounts are calculated separately using the student count by eligible age group.)
- On an annual basis each LEA shall provide to the Florida Department of Education the number of parentally placed private school children evaluated, determined eligible, and served under IDEA.
- The meaningful consultation process shall include a discussion with representatives of the private schools regarding the provision of services, including how, where, and by whom special education and related services will be provided. If the LEA disagrees with the private school officials with respect to the provision of services or types of services, the LEA shall provide the private school officials with a written explanation of the reasons why the LEA chose not to provide services through a contract.
- After a timely and meaningful consultation has occurred, LEAs shall obtain written affirmation signed by the representatives of participating private schools. If representatives do not provide affirmation within a reasonable length of time, the LEA shall forward documentation of the consultation process to the Florida Department of Education.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Schoolwide Programs Under Title I of the ESEA

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is not applicable, please indicate "not applicable" or "N/A."

Funds may be used to carry out a schoolwide program under section 1114 of the ESEA of 1965, according to 20 U.S.C. 1413 (a)(2)(D) and 34 CFR §§300.206. Funds shall not exceed the number of children with disabilities participating in the schoolwide program multiplied by the amount of funds allocated for the fiscal year divided by the number of children with disabilities in the LEA:

Response:
N/A

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Parent Involvement and Participation

Instructions: Review the statements below and place a check mark next to all applicable statements that best describe your LEA's or agency's efforts to ensure (A) Parent Involvement and (B) Parent Participation.

A. Parents of children with disabilities are involved in meeting the full educational opportunity goal through the following activities:

- ☒ Participation on LEA advisory committee.
- ☒ Participation on school advisory committees.
- ☒ Attendance at meetings where information regarding rules and regulations are discussed.
- ☒ Attendance at meetings where instructional strategies are shared.
- ☒ Participation in the evaluation, reevaluation, and eligibility processes.
- ☒ Participation in the IEP/family support plan development and review process.
- ☒ Participation in classroom activities.
- ☒ Participation in family support meetings or activities.
- ☒ Participation in group or individual parent conferences or meetings.
- ☒ Participation in any group that makes decisions on the educational placement of their child.
- ☒ Appraisal of school board agenda items through the public notice process.
- ☒ Assistance in evaluating program effectiveness.
- ☒ Other:

Specify Other:
A Participation at the following meetings: community organizations, Baker County Health Department, Baker Tobacco Free meetings, Baker County Safety Coalition, Baker County Students Working Against Tobacco, Baker County School Board Meetings and Baker County COAD.

B. Parents of children with disabilities were provided with the opportunity to participate in the development of the project application through the following methods:

- ☐ Parents were specifically requested to offer suggestions for project planning during classroom activities or during the IEP development process.
- ☒ A questionnaire, requesting suggestions for project planning, was mailed to parents.
- ☒ Participants on the LEA advisory council (including parents) provided suggestions for project development.
- ☒ Suggestions for project development were solicited from school improvement team members representing parents.
- ☒ Public notice was provided to solicit parental input in project development through newspaper notices, memoranda, telephone calls, or individual letters.
- ☐ Other:

Specify Other:

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Benefits to Nondisabled Students

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is not applicable, please indicate "not applicable" or "N/A."

Services and aids that also benefit nondisabled children. Funds may be used for the costs of providing special education and related services, and supplementary aids and services provided in a regular class or other education-related setting to a child with a disability in accordance with the child's IEP, where nondisabled children benefit from these services. Identify services and aids where a nondisabled child may derive incidental benefit. (20 U.S.C. 1413(a)(4)(A)(i) and 34 CFR §§300.208(a)(1))

Response:

ESE paraprofessional support in general education classes which provides benefits to non-disabled peers. Behavior interventionist who observes and suggests interventions for non-disabled peers (i.e. non-verbal cues, visual supports, picture exchange, MELD)

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, CEIS funds.

Is the LEA using CEIS funds for fiscal year (FY) 2025-26?

☒ Yes: Continue to the next question.
☐ No: The LEA should skip the CEIS section.

Is the LEA required to use Comprehensive CEIS funds for FY 2025-26?

YES: Mandatory CCEIS: THE LEA MUST RESERVE THE MAXIMUM ALLOWED FOR INTERVENING SERVICES (15%) TO PROVIDE COMPREHENSIVE CEIS. COMPLETE ALL SECTIONS BELOW.
NO: Voluntary CEIS: THE LEA MAY NOT USE MORE THAN 15% TO PROVIDE EARLY INTERVENING SERVICE. An LEA using voluntary CEIS funds should complete the below section. An LEA using carry forward only, should use the approved purpose, root cause of analysis, goals and strategies responses from the prior year's CEIS plan. Provide new progress monitoring, use of funds, and IDEA-Funded State Projects responses in the text boxes below.

CEIS Plan Narrative

CEIS Data: Provide subgroup data (risk ratios) that identifies LEA to set aside CEIS funds.

Reason for Identification:

☒ Identification
☐ Placement
☐ Discipline
☐ Not Applicable

Responses are limited to 1200 characters.

Root Cause of Analysis: Please detail the contributing factors of the significant disproportionality in the LEA. Conducting a problem-solving session that engages LEA and stakeholders is instrumental in determining the root cause of disproportionality. Identify the team of individuals from the LEA and community who are engaged in the problem-solving session. Provide a list of participants' titles and detailed narrative describing the problem-solving process and findings (information may be sent to IDEAGrant@fldoe.org. If the LEA is using CEIS funds voluntarily, the response to this section should

provide a detailed rationale that explains the purpose of using these funds.

The Baker County School District recognizes the critical importance of addressing the disproportionate identification of Black/African-American students as having intellectual disabilities. This is essential to ensure access to quality educational opportunities for all students.

The district is committed to implementing Coordinated Early Intervening Services (CEIS). These services are designed to provide targeted academic and behavioral support to students in general education who have not been identified as needing exceptional student education (ESE) but require additional assistance to succeed.

The primary goal of our CEIS plan is to reduce the over-identification of Black and African American students in the category of intellectual disability. By implementing targeted, data-driven interventions, we aim to address the root causes of this disproportionality and ensure that all students receive educational services that are appropriate, and effective.
This initiative reflects our district's commitment to preventing inappropriate identification and ensuring that every student has the necessary support to reach their full potential.

Goals: With consideration to the root cause analysis, please provide the specific measurable goals the LEA will achieve during the grant period. Also, LEAs using CEIS funds voluntarily will need to provide the goals it is seeking to obtain by using these funds. Goals must be specific, measurable, attainable, relevant to data, and time based (SMART).

In the 2025–2026 school year, the Baker County School District aims to decrease the percentage of Black/African-American students identified with intellectual disabilities by 10%. This will be measured using district ESE eligibility data. To achieve this goal, the district will implement Coordinated Early Intervening Services (CEIS) that include academic and behavioral interventions, progress monitoring, and high-quality instructional practices.

Strategies: Please provide specific details as to how the LEA will achieve the goal(s). These strategies must be quantifiable in nature. Additionally, describe the expected results of each of these strategies. Include data to support these strategies specific to sub-groups identified. Applicants using CEIS funds voluntarily will need to provide these strategies.

Over the last three years, the Baker County School District has successfully reduced the number of Black/African-American students with intellectual disabilities. We will continue to re-evaluate our processes at the district level to ensure that all referrals for intellectual disability eligibility are data-driven, appropriate, and include adequate general education interventions.

Progress Monitoring: Based upon the goals and strategies, please detail how the LEA will monitor the progress of the implementation and the staff responsible for ensuring implementation of the plan and progress toward the goals. Please provide timelines.

The district will ensure compliance with pre-referral invention fidelity in 100% of the reviewed cases. We will establish monthly data review cycles to monitor the progress of CEIS participants as needed.

Use of Funds: Please explain how Comprehensive CEIS and CEIS funds will be used to implement the stated strategies. It should not be assumed that these funds can be used to fund all activities stated in the LEA's strategies. Each LEA will also need to describe how it will sustain the progress achieved with Comprehensive CEIS funds once the funds are no longer used or required. If the LEA is required to reserve funds for Comprehensive CEIS, identify the percentage of funds that will be serving students with disabilities.

As part of Baker County School District's CEIS initiative, funds will be allocated to support the implementation of targeted, evidence-based academic and behavioral interventions, professional learning, family engagement, and data analysis systems.

Hire external trainers to deliver professional learning. Purchase training materials, books, and supplemental resources. All CEIS expenditures will be tracked, monitored, and aligned with 34 CFR 300.226.

IDEA-Funded State Projects: Please describe what IDEA-Funded State Projects the LEA will use for support and how the selected projects will assist in accomplishing LEA's goals. Please provide a contact for each project listed.

The strategies will be maintained by the LEAs IDEA funds.

If additional space in need for the above sections, please send separate documentation to IDEAGrant@fldoe.org email address.

Reporting Requirements

☒ Agreed

Each LEA that develops and maintains CEIS under this section must annually report to the SEA on the number of children served under this section who received early intervening services; and the number of children served under this section who received early intervening services and subsequently received special education and related services under Part B of the Act during the preceding two year period. (34 CFR §§300.266(d) and 34 CFR §§300.646(d))

Estimated number of students to be served during FY 2025-2026:

Please provide an estimated number of students who will served using Comprehensive CEIS or CEIS funds. This number should provide a basis for budgeting and planning and may not be reflective of the actual number of served and reported to FLDOE per 34 §300.266(d) and 34 CFR §§300.646(d).

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CEIS funds cannot be used for student universal screening or on LEA or school-wide initiatives that are intended for all students. CEIS funds can only be used for activities that support coordinated early intervening services for students in grades K-12 who have been determined to need Tier 2 and Tier 3 academic or behavioral support, including general education students and students with disabilities. In addition to direct services to students, activities may include professional development for teachers to support delivery of scientifically based academic instruction and behavioral interventions to the general education student identified as needing Tier 2 and Tier 3 interventions.

CEIS Funds

Did your LEA use CEIS funds for FY 2024-2025?

☒ Yes
☐ No

Was your LEA required to use CEIS funds for FY 2024-2025?

☒ Yes
☐ No

Does your LEA have any unexpended funds from CEIS (carry forward amount) from FY 2024-2025?

☒ Yes
☐ No

If the LEA answered yes to all the above questions, the LEA is required to carry forward any unexpended CEIS funds from the previous year. Additionally, if the LEA was required to use the CEIS funds set aside in years prior and those funds have remained unspent, the funds must be carried forward until fully expended. If the LEA answered no to any of the questions above, the LEA may choose to carry forward any unspent funds for the purposes of CEIS or may reallocate those funds for IDEA purposes (34 CFR §§300.646(b)(2).

If you are not using CEIS funds, please enter zeros in the entry boxes below.

Total Amount of Carried Forward funds from FY 2024-2025	$9,473.69
Required CEIS Amount for FY 2025-2026	$168,179.10
Required CEIS Budget for FY 2025-2026	$168,179.10

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Administrative Case Management

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is NOT applicable, please indicate "not applicable" or "N/A.".

Funds may be used to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP which are necessary for the implementation of such case management activities. Describe use of funds, if applicable. (20 U.S.C. 1413 (a)(4)(B) and 34 CFR §§300.208(b))

Response:

Funds will be used to purchase computers, printers, and ink cartridges.

Accurate Documentation of Services: Ensuring timely and compliant logging of services provided under IEPs, including frequency, duration, and setting, to demonstrate the provision of Free Appropriate Public Education (FAPE).

Data-Driven Decision-Making: Facilitating the collection and analysis of academic, behavioral, and functional data used to revise IEP goals and guide instructional decisions based on student needs.

Case Management and Coordination: Providing secure systems for managing student records and facilitating collaboration among IEP team members, including parents, teachers, and related service personnel.

Compliance and Audit Readiness: Supporting accurate reporting required under IDEA, Section 618, and state monitoring protocols, including documentation necessary for fiscal accountability and potential reimbursement through Medicaid where applicable.

All technology expenditures are reasonable, necessary, and allocable to the provision of special education services and are maintained in accordance with EDGAR requirements for equipment and technology purchased with federal funds.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Support for Strategic Plan

Describe how the LEA will incorporate one or more of the goals included in Florida's State Board of Education K-20 Strategic Plan. Include the identification of targeted State Performance Plan Indicators.

Information on the K-20 Strategic Plan is located at http://fldoe.org/policy/state-board-of-edu/strategic-plan.stml. Information on State Performance Plan Indicators can be found in the SPP/APR Calculation Guide located at http://www.fldoe.org/academics/exceptional-student-edu/data.

Response:

Strategic Goal #1: Higher Student Achievement

Baker County School District reaffirms its dedication to the Florida Department of Education's Strategic Goal #1: Higher Student Achievement, ensuring every student—including those with disabilities—receives equitable access to rigorous curriculum, differentiated instruction, and necessary supports for success.

Student Achievement Highlights

During the 2024–25 FAST assessment cycle, substantial growth occurred districtwide:
ELA proficiency in Grade 3 increased from ~47 % at PM1 to 63 % at PM3.
Grade 5 improved to 53 % proficient.
Grade 10 finished at 56 % proficient.
Mathematics scores also improved significantly: Grade 3 proficiency reached 84 %, while Grades 4 and 5 increased to 62 % and 53 %, respectively.
These gains highlight the effectiveness of Baker County's targeted instruction and intervention strategies across all grade levels.

Supports for Students with Disabilities

According to the 2025 SPP/APR indicator data:
Assessment participation rate and proficiency rate for students with IEPs increased.
Parent involvement survey data reflected an increase from 54.5% to 87.5% of parents of K–12 students receiving exceptional student education reported that the district facilitated involvement.

Preschool outcomes increased in all categories.

Post-School Outcomes increased from 9.6% to 24.32%.

Baker County's performance data reflect significant proficiency improvements, especially in early grades and mathematics, as well as strong early intervention gains for students with disabilities. Through rigorous instruction, tiered supports, and ongoing professional learning, the district remains aligned with Florida Department of Education priorities and demonstrates an unwavering commitment to elevating achievement for all students.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

General Education Provisions Act

For each award year, applicants are required to describe how equitable access to and participation in its program for students, teachers, and other program beneficiaries with special needs will be provided in accordance with section 427 of the General Education Provisions Act (GEPA), Public Law 103-382. This description must include the steps the applicant is taking to ensure equitable access to, and participation in, its IDEA, Part B, program for students, teachers, and other program beneficiaries with special needs. Additionally, the description needs to address how the LEA overcomes any or all barriers, including gender, race, national origin, color, disability, or age, applicable to the LEA's circumstances, that can impede equitable access or participation in this project. See this requirement at the following URL: http://www2.ed.gov/fund/grant/apply/appforms/gepa427.doc

Response:

The Baker County School District is committed to ensuring access to and participation in all IDEA Part B programs for students, teachers, and other beneficiaries with special needs. The district acknowledges that barriers may exist and is committed to implementing strategies to eliminate them and promote full inclusion.

Steps the District Will Take to Ensure Access and Participation:

All IDEA Part B-funded programs will be designed to support participation by students with disabilities across diverse cultural, linguistic, and socioeconomic backgrounds.

The district will monitor access to evaluations, specialized instruction, and related services to ensure that no student is denied services.

Individualized supports and accommodations will be provided to ensure students can fully participate in IDEA programs.

Training will include strategies for supporting diverse learners and addressing systemic barriers to education.

The district will conduct regular reviews of data on participation and outcomes in IDEA Part B programs.

Disproportionality data will be reviewed annually to ensure equitable identification and placement practices.

Barrier Identification and Removal:

The district will solicit input from families, community partners, and staff to identify potential barriers to participation in IDEA programs.

Action plans will be developed to address identified barriers, including transportation, scheduling, or accessibility of facilities.

Non-Discrimination Policy Enforcement:

All IDEA Part B programs are governed by the district's non-discrimination policy, which strictly prohibits discrimination.

Complaints regarding access or participation will be promptly investigated, and corrective actions will be implemented.

Private School Consultation

IDEA 2004 requires that LEAs consult with private school representatives and representatives of parents of children with disabilities to ensure that eligible parentally placed private school students can meaningfully participate in special education and related services. To demonstrate compliance with the regulations, applicants must provide a description of the consultation process carried out by the LEA in preparation for the 2023-24 school year. For each requirement, please provide the details you discussed and agreed up with the private schools during consultation.

Response:

The consultation process consists of the following key steps:
Notification: At the start of each school year, all private schools are formally notified about the opportunity to participate in the consultation process for exceptional student education services.

Scheduled Meetings: The district organizes meetings with private school administrators and representatives to collaboratively discuss the needs of students with disabilities enrolled in their schools.

Topics Covered: Consultation meetings address the following topics:
Child find procedures and evaluation processes
The criteria for determining the proportionate share of IDEA funds
Types of exceptional student education and related services available
Service delivery models and how services will be provided
Ongoing communication and documentation requirements

Documentation: The district maintains minutes and sign-in sheets for all consultation meetings, and provides private schools with written summaries outlining decisions and next steps.

Ongoing Collaboration: Throughout the school year, the district maintains open lines of communication to address new referrals, evaluate the effectiveness of services, and ensure compliance with federal and state regulations.

This collaborative process ensures private school representatives have meaningful input regarding the planning and delivery of services. It also guarantees that students with disabilities in private schools have access to appropriate special education supports in accordance with IDEA.

☒ Agreed
In accordance with 34 CFR §§300.133 the LEA will conduct an annual count, between October 1 and December 1, of all students with disabilities parentally placed in not-for-profit private schools, including students receiving the MacKay and Gardiner Scholarships, even if these private schools or students are not participating in proportionate share services, and utilize this count as the basis of calculating the LEA's proportionate share calculation.

☐ Agreed
The LEA does not currently have any not-for-profit private schools or there are no students with disabilities enrolled in not-for-profit private schools.

Support to Charter Schools

To ensure compliance with IDEA regulations, the applicant must describe how students with disabilities enrolled in its charter schools' benefit from IDEA, Part B and IDEA, Part B, Preschool Entitlement funds in the same manner as students with disabilities in its other public schools.

Response:
N/A

Proportionate Share - Entitlement and Preschool Calculation Page

Instructions: Enter the counts for eligible students with disabilities in private schools located within the LEA and for eligible students with disabilities in the public schools in the fields indicated below. Click on the SAVE button, which will automatically calculate the remaining fields for the worksheet, including the proportionate share of IDEA, Part B funds for which your district must expend.

All students with disabilities placed in not-for-profit private schools must be counted including those students receiving the McKay, Gardiner, and Family Empowerment Scholarships and even if the schools or students do not participate in proportionate share services.

Proportionate Share - Entitlement Calculation Page

Eligible Private School Children Ages 3-21

Data	Enter the Count: (Do not enter information in the grey cells.)	Possible Data Source
Total number of eligible parentally-placed private school students ages 3-21 with disabilities	4	LEA data collection during fall 2024 via consultation process, paper survey, and/or other methods. For students to be considered in this count, private schools must meet the state's statutory definition, as an elementary or secondary school with kindergarten or higher grades AND be registered with the FDOE as a "not-for-profit" private school.
Eligible Public School Students Ages 3-21		
Total number of eligible public school students ages 3-21 with disabilities	769	October 2024 survey 2, child count of students with disabilities reported to FDOE through automated student data system
Eligible Public School and Private School Students Ages 3-21		
Total number of eligible students ages 3-21 attending schools (public and private) in the district	773	Calculated Total
Proportion of eligible private school students to total eligible population	0.52%	Calculated Percentage
IDEA, Part B, Allocation (Enter IDEA K-12 Federal Funds from the spreadsheet.)		
IDEA K-12 Federal Funds	$1,120,806.00	Federally-mandated formula
IDEA Part B, K-12 Proportionate Share	$5,799.77	Calculated Proportionate Share

Proportionate Share - Preschool Entitlement Calculation Page

Eligible Private School Children Ages 3-5

Data	Enter the Count: (Do not enter information in the grey cells.)	Possible Data Source
Total number of eligible parentally-placed private school students ages 3-5 with disabilities	0	LEA data collection during fall 2024 via consultation process, paper survey, and/or other methods. For students to be considered in this count, private schools must meet the state's statutory definition, as an elementary or secondary school with kindergarten or higher grades AND be registered with the FDOE as a "not-for-profit" private school.
Eligible Public School Students Ages 3-5		
Total number of eligible public school students ages 3-5 with disabilities	22	October 2024 survey 2, child count of students with disabilities reported to FDOE through automated student data system
Eligible Public School and Private School Students Ages 3-5		
Total number of eligible students ages 3-5 attending schools (public and private) in the district	22	Calculated Total
Proportion of eligible private school students to total eligible population	0.00%	Calculated Percentage
IDEA, Part B, Allocation (Enter IDEA Pre-K Federal Funds from the spreadsheet.)		
IDEA Pre-K Federal Funds	$47,375.00	Federally-mandated formula
IDEA Part B, Pre-K Proportionate Share	$0.00	Calculated Proportionate Share

Proportionate Share - Entitlement and Preschool Calculation Page

If proportionate share was set-aside and funds were NOT expended, please provide an explanation in the response section below.

If this section is not applicable (no funds set-aside for proportionate share), enter zeros for amounts and "N/A" in the narrative box below.

The LEA must budget the amount indicated under the required budget. (Do not enter information in the grey cell.)

IDEA, Part B Entitlement Funds

1. Amount Budgeted for the 24-25 Fiscal Year	$25,120.86
2. Expended during the 24-25 Fiscal Year	$4,971.21
3. Remainder	$20,149.65
4. Previous Carry from the 23-24 Fiscal Year	$0.00
5. The Amount Calculated for the 25-26 Fiscal Year	$5,799.77
6. Amount you May Return to the IDEA Budget for the 25-26 Fiscal Year	$0.00
7. Carry-over from the 24-25 Fiscal Year	$20,149.65
8. Required Budget for the 25-26 Fiscal Year	$25,949.42
Provide a brief description of how proportionate share funds were expended by the district to ensure compliance with IDEA regulations. (Limit 5,000 characters or about 1000 words.)	" Our district used proportionate share funds to purchase assessment and progress monitoring tools that directly address students' educational needs. Specifically, the funds supported: * Test materials and supplies for monitoring student progress. * BDI-3 developmental screening subscriptions for assessing early developmental skills. * Comprehensive testing resources for psychological processing to ensure accurate evaluations. These materials are actively utilized by our school psychologist to provide effective screenings, evaluations, and ongoing monitoring of student progress."

IDEA, Part B Preschool Entitlement Funds

1. Amount Budgeted for the 24-25 Fiscal Year	**$0.00**
2. Expended during the 24-25 Fiscal Year	
3. Remainder	**$0.00**
4. Previous Carry from the 23-24 Fiscal Year	**$0.00**
5. The Amount Calculated for the 25-26 Fiscal Year	
6. Amount you May Return to the IDEA Budget for the 25-26 Fiscal Year	**$0.00**
7. Carry-over from the 24-25 Fiscal Year	**$0.00**
8. Required Budget for the 25-26 Fiscal Year	**$0.00**
Provide a brief description of how proportionate share funds were expended by the district to ensure compliance with IDEA regulations. **(Limit 5,000 characters or about 1000 words.)**	

AGENDA ITEM NO. 8.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Grant Proposal I.D.E.A. Part B, Preschool Entitlement 2025-2026 in the Amount of $47,375.00. New / Federal / No Matching

ATTACHMENTS:
01.20.2026 Approval of the I.D.E.A. Part B, Preschool Entitlement 25-26 Grant_A.Schmitges.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*I.D.E.A PART B, PRESCHOOL Entitlement 2025-2026*

TYPE OF GRANT:
☒ **New** ☐ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Alice Schmitges, Director/ESE Student Services*

CONTACT PHONE NUMBER:	*(904) 259-7825*

AMOUNT REQUESTED:	*I.D.E.A PART B / Preschool $47,375.00*

SOURCE: ☒ **Federal** ☐ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION *(If additional space is needed, attachments may be used)*
1. Federal funds are provided to support the implementation of the Individuals with Disabilities Act.

HOW WILL FUNDS BE USED *(If additional space is needed, attachments may be used)*
1. IDEA – Funds will be used to pay all or a portion of the following salaries; Speech and Language Pathologists, Paraprofessionals, Guidance Aides, Behavior Analysts, School Psychologists, Mental Health Counselors, ESE Secretaries, School Health Nurses, Staffing Specialists, ESE Bus Aides and Bus Drivers. In addition, funds will be utilized to provide counseling services for ESE students, consultant fees, equipment, materials/supplies, computers and other hardware, travel expenses, extra duty pay, supplements, substitutes, etc. to support the implementation of the Individual with Disabilities Education Act.

SUBMITTED BY: _____ **DATE:** _____

MIS L284 REV 7/02

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT Baker County School District	**2 PROJECT NUMBER** 020-2676C-6CP01
3 PROJECT/PROGRAM TITLE IDEA Part B, Preschool Entitlement **TAPS 26C002**	**4 AUTHORITY** **84.173A IDEA Part B - Preschool Section 619** **USDE or Appropriate Agency** **FAIN#**: H173A250027
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	**6 PROJECT PERIODS** Budget Period: 07/01/2025 - 06/30/2026 Program Period:07/01/2025 - 06/30/2026
7 AUTHORIZED FUNDING Current Approved Budget: $47,375.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: $47,375.00	**8 REIMBURSEMENT OPTION** Federal Cash Advance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 06/30/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 05/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date : 07/01/2025

10 DOE CONTACTS **Program**: Casey Grove Phone: (850) 245-9322 Email: Casey.Grove@fldoe.org **Grants Management**: Unit C (850) 245-0735	**Comptroller Office** **Phone**: (850) 245-0401	**UEI#**: MJG4ULGMPKE7 **FEIN#**: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Patricia Bodiford
Authorized Official on behalf of the Commissioner of Education

12/1/2025
Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION

Please return to:	A) Program Name:	DOE USE ONLY
Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	IDEA, PART B, Preschool Entitlement 25-26 **TAPS NUMBER**: 26C002	Date Received 6/26/2025
B) Name and Address of Eligible Applicant: Baker County School District 420 South 8th St. Macclenny, Fl. 32063		**Project Number (DOE Assigned)** 020-2676C-6CP01

C) **Total Funds Requested:**	D) **Applicant Contact & Business Information**	
$47,375	Contact Name: Baker County School District – ESE/Student Services Department Attn: Alice Schmitges Fiscal Contact Name: Teri Ambrose	Telephone Numbers: (904) 259-7825 (904) 259-0449
DOE USE ONLY **Total Approved Project:** $47,375	Mailing Address: 420 South 8th St. Macclenny, Fl. 32063	E-mail Addresses: Alice.schmitges@bakerk12.org Mary.ambrose@bakerk12.org
	Physical/Facility Address: 420 South 8th St. Macclenny, Fl. 32063	DUNS number: 195771472 FEIN number: F596000509001

CERTIFICATION

I, J. Wyatt Milton, (*Please Type Name)* as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) J. Wyatt Milton _____ _____ 6/26/2025

Signature of Agency Head | Title | Date

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Baker County School District

A) Name of Eligible Recipient

020-2676C-6CP01

B) Project Code (DOE Assigned)

TAPS Number
26C002

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

(1) Function	(2) Object	(3) Account Title & Narrative	(4) FTE Position	(5) Amount
5200	150	Aides - Salaries of 7 Paraprofessionals @15% each to provide services to Pre-K SWD's.	1.05	14,000.00
5200	210	Retirement - Retirement benefits for 7 paraprofessionals	0	2,500.00
5200	220	Social Security - Benefits for 7 paraprofessionals	0	3,000.00
5200	230	Group Insurance - Insurance benefits for 7 paraprofessionals	0	5,500.00
5200	369	Rentals - Funds will be used to purchase 1 software license annual fee for Reading programs, such as Fast Forward to improve academic performance for Pre-K SWD's. Single license is listed at $999.00, $544.00 per additional license. 1 License with 6 users for LessonPix subscription $216.00	0	2,000
5200	510	Supplies - Purchase consumable materials and supplies necessary for Pre-K SWD's with significant cognitive delays to participate in Pre-K classrooms. Cardstock for LessonPix. gloves for student hygiene, approx. $57.00 a case, wipes, $32.00 a case. $79.99 each LifeVac Home Kit - Portable Suction Rescue Device, first aid kit for kids. Other necessary items for teachers to use when working with Pre-K SWD's. Prices range from $20.00 per item to $150.00 each.	0	$ 1,973.63 ~~500.00~~
5200	519	Technology Related Supplies - Purchase headphones and ink cartridges. Pack of 10 headphones. Usually need 2 packs a year. 7 Ink cartridge refills for classroom printers. Headphones are used by students with disabilities to block distractable noises. Price range $50-$100.	0	500.00
6300	310	Supplies - Purchase consumable materials and supplies necessary for Pre-K SWD's with significant cognitive delays to participate in Pre-K classrooms. Price range $50-$250.	0	900.00
6300	642	Furniture, Fixtures and Equipment Non-Capitalized - Funds will be spent to purchase Non-Capitalized computer hardware to assist students with disabilities. ie. I-pads, protective cases, class printers, and key board. ($18.00 to $199.99 each)	0	500.00
7200	790	Miscellaneous Expenses - Indirect Cost 6.10%	0	$ 2694.99 ~~4,168.62~~
7730	330	Travel - Funds will be spent to provide travel reimbursement to Pre-K ESE Non-Instructional staff with the opportunity to increase their knowledge through inservice to provide Best Practices in ESE programs as ESE Laws and Guidelines change year to year. This project will pay travel reimbursement for parents and teachers of Pre-K Students with Disabilities to attend parent trainings, workshops and conferences to provide support and training pertaining to their child's disability. Travel will be in-state. Not to exceed 2 participants at $250.00 each. Current mileage rate is .445 per mile.	2	500

7730	730	Dues and Fees - Funds will be spent to pay registration fees for Pe-K ESE Non-Instructional staff, Teachers and Parents of SWD's with the opportunity to increase their knowledge through inservice to provide Best Practices in ESE Programs as ESE Laws and Guidelines change year to year. Not to exceed 3 participants. Price ranging from $120-$168	0	500.00
7800	160	Other Support Personnel - Pay 50% of salary and benefits of bus aide for ESE SWD's transportation. One bus aide will ride with the Pre-K students with disabilities who attend school. Our concern is for the safety of the small three and four year old children.	0.50	7395.38
7800	210	Retirement - Retirement benefits for 1 bus aide.	1	1,000.00
7800	220	Social Security - Social Security benefits for 1 bus aide.	1	1,000.00
7800	230	Group Insurance - Insurance benefits for 1 bus aide.	1	2,500.00
7800	750	Other Personnel Services - funds will be used to pay for substitute for a bus aide for Pre-K SWD's as needed. (approximately 50 hours @ $18.22 per hour)	1	911.00
			C) TOTAL	**$47,375.00**

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

IDEA General and Special Assurances

Instructions: Please review the following assurances and place a check mark in the "Agreed" box indicating certification of compliance with these requirements.

Child Find

☒ Agreed
In accordance with Title 20 sections 1401(3) and 1412(a)(3), United States Code (U.S.C.), and Title 34, section 300.111, Code of Federal Regulations (C.F.R.), local educational agencies (LEAs) shall ensure that all children residing within its jurisdiction, including children with disabilities who are homeless or are wards of the state and children with disabilities attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

-- LEA will carry out screening, referral and student evaluation procedures as required by Rule 6A-6.0331, Florida Administrative Code (F.A.C.), and as described in the LEA's currently approved Exceptional Student Education Policies and Procedures document ensuring that all children residing within the jurisdiction of the LEA and who are in need of special education and related services are identified, located and evaluated. These procedures will be carried out in collaboration with the Florida Diagnostic and Learning Resources System (FDLRS).

-- LEA cooperate with the Department of Health Early Steps for IDEA, Part C, child find activities to ensure that all infants and toddlers with disabilities ages birth through two are identified, located and evaluated, and receive appropriate transition services.

Free and Appropriate Public Education (FAPE)

☒ Agreed
In accordance with 20 U.S.C. §§1412(a)(1) and 34 C.F.R. §§300.101 through 300.106, a FAPE is available to all children with disabilities residing in the school LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled and/or are being served in an alternative educational program. Also, in accordance with section 1003.52, Florida Statutes, provision of services includes appropriate program of instruction and special education services for students with disabilities in Department of Juvenile Justice education programs.

Full Educational Opportunity Goal

☒ Agreed
A goal of providing full educational opportunity to all children with disabilities according to 20 U.S.C. §§1412(a)(2) and 34 C.F.R. §§300.109 and 300.110, and as stated in Florida's State Improvement Plan is supported and endorsed by the LEA.

Procedural Safeguards

☒ Agreed
Policies and procedures have been adopted that provide procedural safeguards for children with disabilities and their parents as required by 34 C.F.R. §§300.500 through 300.536 and in accordance with 20 U.S.C. §§1412(a)(6) and 34 C.F.R. §§300.121.

Least Restricted Environment

☒ Agreed
In accordance with 20 U.S.C. §§1412(a)(5) and 34 C.F.R. §§300.114 through 300.120, to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children without disabilities, and special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily

Confidentiality of Information

☒ Agreed
Assures compliance with 20 U.S.C. §§1412(a)(8) and 1417(c) and 34 C.F.R. §§300.623 to protect the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages.

Coordination with Elementary and Secondary Education Act of 1965 (ESEA)

☒ Agreed
Funds used to carry out coordinated early intervening services may also be aligned with activities funded by and carried out under the ESEA, if such funds are used to supplement and not supplant funds made available under ESEA. (20 U.S.C. §§1413 (f)(5) and 34 C.F.R. §§300.226(e)).

Consistency with State Policies

☒ Agreed
The LEA, in providing for the education of children with disabilities within its jurisdiction, must have in effect policies, procedures and programs that are consistent with the State policies and procedures established under 34 C.F.R. §§300.101 through 300.163, and 300.165 through 300.174. (20 U.S.C. §§1413(a)(1) and 34 C.F.R. §§300.201)

Rule 6A-6.03411(2) ESE Policies and Procedures Document. ESE Policies and Procedures Document. For a school LEA to be eligible to receive state or federal funding for special education and related services for exceptional students, it shall: develop a written statement of policies and procedures for providing appropriate ESE in accordance with and as required by Rules 6A-6.03011-.0361, F.A.C., and as required by Section 1003.57(1)(b), F.S.; submit its written statement to the Bureau of Exceptional Student Education; and report the total number of exceptional students in the manner prescribed by the Department pursuant to Rule 6A-6.03411(2). The ESE Policies & Procedures (SP&P) document is intended to provide LEA and school-based personnel, parents of exceptional students, and other interested persons information regarding the implementation of the State's and school LEA's policies regarding ESE programs. The procedures document shall be submitted in accordance with the timelines required by the Department.

Use of Funds and Maintenance of Effort (MOE)

☒ Agreed
Assures compliance with federal regulations 20 U.S.C. §§1413(a)(2)(A)(i) -(iii) and 34 C.F.R. §§300.202(a-b) as specified in Project Application and Amendment Procedures for Federal and State Programs Administered by the Florida Department of Education (Green Book),

(a) General. Amounts provided to the LEA under Part B of the Act—

(1) Must be expended in accordance with the applicable provisions of this part;

(2) Must be used only to pay the excess costs of providing special education and related services to children with disabilities, consistent with paragraph (b) of this section; and

(3) Must be used to supplement State, local, and other Federal funds and not to supplant those funds.

(b) Excess cost requirement—

(1) General.

(i) The excess cost requirement prevents an LEA from using funds provided under Part B of the Act to pay for all of the costs directly attributable to the education of a child with a disability, subject to paragraph (b)(1)(ii) of this section.

(ii) The excess cost requirement does not prevent an LEA from using Part B funds to pay for all of the costs directly attributable to the education of a child with a disability in any of the ages 3, 4, 5, 18, 19, 20, or 21, if no local or State funds are available for children without disabilities of these ages. However, the LEA must comply with the no supplanting and other requirements of this part in providing the education and services for these children.

(2)

(i) An LEA meets the excess cost requirement if it has spent at least a minimum average amount for the education of its children with disabilities before funds under Part B of the Act are used.

(ii) The amount described in paragraph (b)(2)(i) of this section is determined in accordance with the definition of excess costs in 34 C.F.R. §§300.16. That amount may not include capital outlay or debt service.

(3) If two or more LEAs jointly establish eligibility in accordance with 34 C.F.R. §§300.223, the minimum average amount is the average of the combined minimum average amounts determined in accordance with the definition of excess costs in 34 C.F.R. §§300.16 in those agencies for elementary or secondary school students.

Maintenance of Effort

☒ Agreed
(a) Eligibility standard. (1) For purposes of establishing the LEA's eligibility for an award for a fiscal year, the state educational agency (SEA) must determine that the LEA budgets, for the education of children with disabilities, at least the same amount, from at least one of the following sources, as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available:

(i) Local funds only;

(ii) The combination of State and local funds;

(iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(2) When determining the amount of funds that the LEA must budget to meet the requirement in paragraph (a)(1) of this section, the LEA may take into consideration, to the extent the information is available, the exceptions and adjustment provided in 34 C.F.R. §§300.204 and 300.205 that the LEA:

i) Took in the intervening year or years between the most recent fiscal year for which information is available and this fiscal year for which the LEA is budgeting; and

(ii) Reasonably expects to take in the fiscal year for which the LEA is budgeting.

(3) Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraph (a)(1) of this section.

(b) Compliance standard. (1) Except as provided in 34 C.F.R. §§300.204 and 300.205, funds provided to an LEA under Part B of the Act must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year.

(2) An LEA meets this standard if it does not reduce the level of expenditures for the education of children with disabilities made by the LEA from at least one of the following sources below the level of those expenditures from the same source for the preceding fiscal year, except as provided in 34 C.F.R. §§300.204 and 300.205:

(i) Local funds only;

(ii) The combination of State and local funds;

(iii) Local funds only on a per capita basis; or

(iv) The combination of State and local funds on a per capita basis.

(3)Expenditures made from funds provided by the Federal government for which the SEA is required to account to the Federal government or for which the LEA is required to account to the Federal government directly or through the SEA may not be considered in determining whether an LEA meets the standard in paragraphs (b)(1) and (2) of this section.

(c) Subsequent years. (1) If, in the fiscal year beginning on July 1, 2013 or July 1, 2014, an LEA fails to meet the requirements of 34 C.F.R. §§300.203 in effect at that time, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required in the absence of that failure, not the LEA's reduced level of expenditures.

(2) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(i) or (iii) of this section and the LEA is relying on local funds only, or local funds only on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(i) or (iii) in the absence of that failure, not the LEA‘s reduced level of expenditures.

(3) If, in any fiscal year beginning on or after July 1, 2015, an LEA fails to meet the requirement of paragraph (b)(2)(ii) or (iv) of this section and the LEA is relying on the combination of State and local funds, or the combination of State and local funds on a per capita basis, to meet the requirements of paragraph (a) or (b) of this section, the level of expenditures required of the LEA for the fiscal year subsequent to the year of the failure is the amount that would have been required under paragraph (b)(2)(ii) or (iv) in the absence of that failure, not the LEA’s reduced level of expenditures.

(d) Consequence of failure to maintain effort. If an LEA fails to maintain its level of expenditures for the education of children with disabilities in accordance with paragraph (b) of this section, the SEA is liable in a recovery action under section 452 of the General Education Provisions Act (20

U.S.C.1234a) to return to the Department, using non-Federal funds, an amount equal to the amount by which the LEA failed to maintain its level of expenditures in accordance with paragraph (b) of this section in that fiscal year, or the amount of the LEA's Part B subgrant in that fiscal year, whichever is lower.

(Authority: 20 U.S.C. §§1413(a)(2)(A), and 34 C.F.R. §§300.203)

In accordance with 34 C.F.R. §§300.203, to allow the SEA to determine if the LEA has complied with the above IDEA requirements to budget at least the same amount as the LEA budgeted in the most recent prior year for the education of children with disabilities using state and local resources, please enter the budget and expenditure amounts for the indicated fiscal years in the boxes below. These amounts are to reflect state and local resources only. LEAs are required to maintain supporting documentation of these computations for audit purposes. Any LEA who has not met requirements as determined by the LEA Determination is not eligible to reduce MOE under any circumstances.

Budgetary Amounts:

Fiscal year 2024- 25 $4,090,227.08 Fiscal year 2025- 26 $3,444,997.00

Expenditures:

Fiscal Year 2023- 24 $3,973,662.66

These figures are calculated:

☐ Using local funds only
☒ the combination of state and local funds

These figures represent:

☒ Total amounts
☐ Per capita amounts

Will you be reducing MOE for the FY 2025-26?

☒ Yes
☐ No

If Yes, please explain: Explanations must be provided when the fiscal year 2025-26 budgeted number is less than that of the 2024-25 fiscal year expenditures.

Our school district has experienced a decline in enrollment which has resulted in a decrease in staff.

Exception to Maintenance of Effort

☒ Agreed
Notwithstanding the restriction in 34 C.F.R. §§300.203(a), an LEA may reduce the level of expenditures by the LEA under Part B of the Act below the level of those expenditures for the preceding fiscal year if the reduction is attributable to any of the following:

(a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.

(b) A decrease in the enrollment of children with disabilities.

(c) The termination of the obligation of the agency consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child–

(1) Has left the jurisdiction of the agency;

(2) Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated; or

(3) No longer needs the program of special education.

(d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.

(e) The assumption of cost by the high-cost fund operated by the SEA under 34 C.F.R. §§300.704(c).

Any LEA who has not met requirements as determined by the LEA Determination is not eligible to reduce MOE under any circumstances. To comply with MOE requirements, the LEA must budget at least as much as the LEA expended in the 2021-22 fiscal year.

(20 U.S.C. §§1413(a)(2)(B) and 34 C.F.R. §§300.204)

Adjustment to Local Fiscal Effort

☒ Agreed
(a) Amounts in excess. Notwithstanding 34 C.F.R. §§300.202(a)(2) and 300.203(a), and except as provided in paragraph (d) of this section and 34 C.F.R. §§300.230(e)(2), for any fiscal year for which the allocation received by an LEA under 34 C.F.R. §§300.705 exceeds the amount the LEA received for the previous fiscal year, the LEA may reduce the level of expenditures otherwise required by 34 C.F.R. §§300.203(a) by not more than 50 percent of the amount of that excess.

(b) Use of amounts to carry out activities under ESEA. If an LEA exercises the authority under paragraph (a) of this section, the LEA must use an amount of local funds equal to the reduction in expenditures under paragraph (a) of this section to carry out activities that could be supported with funds under the ESEA regardless of whether the LEA is using funds under the ESEA for those activities.

(c) State prohibition. Notwithstanding paragraph (a) of this section, if an SEA determines that an LEA is unable to establish and maintain programs of FAPE that meet the requirements of section 613(a) of the Act and this part or the SEA has taken action against the LEA under section 616 of the Act and subpart F of these regulations, the SEA must prohibit the LEA from reducing the level of expenditures under paragraph (a) of this section for that fiscal year.

(d) Special rule. The amount of funds expended by an LEA for early intervening services under 34 C.F.R. §§300.226 shall count toward the maximum amount of expenditures that the LEA may reduce under paragraph (a) of this section.

(20 U.S.C. §§1413(a)(2)(B) and 34 C.F.R. §§300.205)

School-wide Programs under Title I of the ESEA

☒ Agreed
General. Notwithstanding the provisions of 34 C.F.R. §§300.202 and 300.203 or any other provision of Part B of the Act, an LEA may use funds received under Part B of the Act for any fiscal year to carry out a schoolwide program under section 1114 of the ESEA, except that the amount used in any schoolwide program may not exceed-

(1)(i) The amount received by the LEA under Part B of the Act for that fiscal year, divided by

(ii) The number of children with disabilities in the jurisdiction of the LEA; and multiplied by

(2) The number of children with disabilities participating in the schoolwide program.

(b) Funding conditions. The funds described in paragraph (a) of this section are subject to the following conditions:

(1) The funds must be considered as Federal Part B funds for purposes of the calculations required by 34 C.F.R. §§300.202(a)(2) and (a)(3).

(2) The funds may be used without regard to the requirements of 34 C.F.R. §§300.202(a)(1).

(c) Meeting other Part B requirements. Except as provided in paragraph (b) of this section, all other requirements of Part B of the Act must be met by an LEA using Part B funds in accordance with paragraph (a) of this section, including ensuring that children with disabilities in schoolwide program schools–

(1) Receive services in accordance with a properly developed individual educational plan (IEP); and

(2) Are afforded all of the rights and services guaranteed to children with disabilities under the Act.

(Authority: 20 U.S.C. §§1413(a)(2)(D) and 34 C.F.R. §§300.206)

Personnel Development

☒ Agreed
The LEA must ensure that all personnel necessary to carry out Part B of the Act are appropriately and adequately prepared, subject to the requirements of 34 C.F.R. §§300.156 (related to personnel qualifications) and section 2122 of the ESEA.

(20 U.S.C. §§1413(a)(3)(B) and 34 C.F.R. §§300.207)

Permissive Use of Funds

☒ Agreed
(a) Uses. Notwithstanding 34 C.F.R. §§300.202, 300.203(a), and 300.162(b), funds provided to an LEA under Part B of the Act may be used for the following activities:

(1) Services and aids that also benefit children without disabilities. For the costs of special education and related services, and supplementary aids and services, provided in a regular class or other education-related setting to a child with a disability in accordance with the IEP of the child, even if one or more children without disabilities benefit from these services.

(2) Early intervening services. To develop and implement coordinated, early intervening educational services in accordance with 34 C.F.R. §§300.226

(3) High-cost special education and related services. To establish and implement cost or risk sharing funds, consortia or cooperatives for LEA itself, or for LEAs working in a consortium of which the LEA is a part, to pay for high-cost special education and related services.

(b) Administrative case management. An LEA may use funds received under Part B of the Act to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP of children with disabilities that is needed for the implementation of those case management activities.

(Authority: 20 U.S.C. §§1413(a)(4) and 34 C.F.R. §§300.208).

Treatment of Charter Schools

☒ Agreed
(a) Rights of children with disabilities. Children with disabilities who attend public charter schools, and their parents retain all rights under this part.

(b) Charter schools that are public schools of the LEA. (1) In carrying out Part B of the Act and these regulations with respect to charter schools that are public schools of the LEA, the LEA must-

(i) Serve children with disabilities attending those charter schools in the same manner as the LEA serves children with disabilities in its other schools, including providing supplementary and related services on site at the charter school to the same extent to which the LEA has a policy or practice of providing such services on the site to its other public schools; and

(ii) Provide funds under Part B of the Act to those charter schools –

(A) At the same time as the LEA provides funds to the LEA's other public schools, including proportional distribution based on relative enrollment of children with disabilities; and

(B) At the same time as the LEA distributes other Federal funds to the LEA's other public schools, consistent with the State's charter school law.

(2) If the public charter school is a school of an LEA that receives funding under 34 C.F.R. §§300.705 and includes other public schools –

(i) The LEA is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity; and

(ii) The LEA must meet the requirements of paragraph (b)(1) of this section.

(c) Public charter schools that are LEAs. If the public charter school is an LEA, consistent with 34 C.F.R. §§300.28, that receives funding under 34 C.F.R. §§300.705, that charter school is responsible for ensuring that the requirements of this part are met, unless State law assigns that responsibility to some other entity.

(d) Public charter schools that are not an LEA or a school that is part of an LEA. (1) If the public charter school is not an LEA receiving funding under 34 C.F.R. §§300.705, or a school that is part of an LEA receiving funding under 34 C.F.R. §§300.705, the SEA is responsible for ensuring that the requirements of this part are met.

(2) Paragraph (d)(1) of this section does not preclude a State from assigning initial responsibility for ensuring the requirements of this part are met to another entity. However, the SEA must maintain the ultimate responsibility for ensuring compliance with this part, consistent with 34 C.F.R. §§300.149.

(20 U.S.C. §§1413(a)(5)(B) and 34 C.F.R. §§300.209)

National Instructional Materials Access Center

☒ Agreed
(a) General. Not later than December 3, 2006, an LEA that chooses to coordinate with the National Instructional Materials Access Center (NIMAC), when purchasing print instructional materials, must acquire those instructional materials in the same manner, and subject to the same conditions as an SEA under 34 C.F.R. §§300.172.

(b) Rights of an LEA .(1) Nothing in this section shall be constructed to require an LEA to coordinate with the NIMAC.

(2) If a LEA chooses not to coordinate with the NIMAC, the LEA must provide assurance to the SEA that the LEA will provide instructional materials to blind persons or other persons with print disabilities in a timely manner.

(3) Nothing in this section relieves an LEA of its responsibility to ensure that children with disabilities who need instructional materials in accessible formats but are not included under the definition of blind or other persons with print disabilities in §§300.172(e)(1)(i) or who need materials that cannot be produced from NIMAS files, receive those instructional materials in a timely manner.

(20 U.S.C. §§1413(a)(6) and 34 C.F.R. §§300.210)

Information for SEA

☒ Agreed
The LEA must provide the SEA with information necessary to enable the SEA to carry out its duties under Part B of the Act, including, with respect to 34 C.F.R. §§300.157 and 300.160, information relating to the performance of children with disabilities participating in programs carried out under Part B of the Act.

(20 U.S.C. §§1413(a)(7)(B) and 34 C.F.R. §§300.211)

Public Information

☒ Agreed
The LEA must make available to parents with children with disabilities and to the general public all documents relating to the eligibility of the agency under Part B of the Act.

(20 U.S.C. §§1413(a)(8) and 34 C.F.R. §§300.212)

Records Regarding Migratory Children with Disabilities

☒ Agreed
The LEA must cooperate in the Secretary's efforts under section 1308 of the ESEA to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding those children.

(20 U.S.C. §§1413(a)(9) and 34 C.F.R. §§00.213)

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

IDEA Assurances Private Schools

Instructions: Please review the following assurances and place a check mark in the "Agreed" box indicating certification of compliance with these requirements.

Children with Disabilities Enrolled by Their Parents in Private Schools

☒ Agreed
Assures compliance with 20 U.S.C. 1412 (a)(10) and 34 CFR §§300.130 – 300.148, as follows:

- Child find activities to locate, identify, and evaluate all parentally placed private school children with disabilities shall be similar to those activities undertaken for public school children and designed to ensure the equitable participation of parentally placed private school children with disabilities.
- Meaningful consultation with representatives of private schools shall be undertaken in a timely and meaningful manner to determine the number of parentally placed private school children with disabilities. This child count shall be used to determine the amount the LEA shall expend for providing special education and related services to private school children with disabilities in the subsequent fiscal year
- A proportionate share of the LEA's total annual award under IDEA, Part B, and IDEA, Part B, Preschool shall be expended on special education and related services for parentally placed private school children. Expenditures for child find activities, including individual evaluations, shall not be considered when determining whether the LEA has met its obligation.
- NOTE: Total proportionate share is calculated by multiplying the total LEA allocation by the ratio of eligible private school students to the total number of eligible private and public students. (IDEA, Part B, and IDEA, Part B, Preschool amounts are calculated separately using the student count by eligible age group.)
- On an annual basis each LEA shall provide to the Florida Department of Education the number of parentally placed private school children evaluated, determined eligible, and served under IDEA.
- The meaningful consultation process shall include a discussion with representatives of the private schools regarding the provision of services, including how, where, and by whom special education and related services will be provided. If the LEA disagrees with the private school officials with respect to the provision of services or types of services, the LEA shall provide the private school officials with a written explanation of the reasons why the LEA chose not to provide services through a contract.
- After a timely and meaningful consultation has occurred, LEAs shall obtain written affirmation signed by the representatives of participating private schools. If representatives do not provide affirmation within a reasonable length of time, the LEA shall forward documentation of the consultation process to the Florida Department of Education.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Schoolwide Programs Under Title I of the ESEA

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is not applicable, please indicate "not applicable" or "N/A."

Funds may be used to carry out a schoolwide program under section 1114 of the ESEA of 1965, according to 20 U.S.C. 1413 (a)(2)(D) and 34 CFR §§300.206. Funds shall not exceed the number of children with disabilities participating in the schoolwide program multiplied by the amount of funds allocated for the fiscal year divided by the number of children with disabilities in the LEA:

Response:
N/A

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Parent Involvement and Participation

Instructions: Review the statements below and place a check mark next to all applicable statements that best describe your LEA's or agency's efforts to ensure (A) Parent Involvement and (B) Parent Participation.

A. Parents of children with disabilities are involved in meeting the full educational opportunity goal through the following activities:

☒ Participation on LEA advisory committee.

☒ Participation on school advisory committees.

☒ Attendance at meetings where information regarding rules and regulations are discussed.

☒ Attendance at meetings where instructional strategies are shared.

☒ Participation in the evaluation, reevaluation, and eligibility processes.

☒ Participation in the IEP/family support plan development and review process.

☒ Participation in classroom activities.

☒ Participation in family support meetings or activities.

☒ Participation in group or individual parent conferences or meetings.

☒ Participation in any group that makes decisions on the educational placement of their child.

☒ Appraisal of school board agenda items through the public notice process.

☒ Assistance in evaluating program effectiveness.

☒ Other:

Specify Other:
A Participation at the following meetings: community organizations, Baker County Health Department, Baker Tobacco Free meetings, Baker County Safety Coalition, Baker County Students Working Against Tobacco, Baker County School Board Meetings and Baker County COAD.

B. Parents of children with disabilities were provided with the opportunity to participate in the development of the project application through the following methods:

☐ Parents were specifically requested to offer suggestions for project planning during classroom activities or during the IEP development process.

☒ A questionnaire, requesting suggestions for project planning, was mailed to parents.

☒ Participants on the LEA advisory council (including parents) provided suggestions for project development.

☒ Suggestions for project development were solicited from school improvement team members representing parents.

☒ Public notice was provided to solicit parental input in project development through newspaper notices, memoranda, telephone calls, or individual letters.

☐ Other:

Specify Other:

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Benefits to Nondisabled Students

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is not applicable, please indicate "not applicable" or "N/A."

Services and aids that also benefit nondisabled children. Funds may be used for the costs of providing special education and related services, and supplementary aids and services provided in a regular class or other education-related setting to a child with a disability in accordance with the child's IEP, where nondisabled children benefit from these services. Identify services and aids where a nondisabled child may derive incidental benefit. (20 U.S.C. 1413(a)(4)(A)(i) and 34 CFR §§300.208(a)(1))

Response:

ESE paraprofessional support in general education classes which provides benefits to non-disabled peers. Behavior interventionist who observes and suggests interventions for non-disabled peers (i.e. non-verbal cues, visual supports, picture exchange, MELD)

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, CEIS funds.

Is the LEA using CEIS funds for fiscal year (FY) 2025-26?

☒ Yes: Continue to the next question.
☐ No: The LEA should skip the CEIS section.

Is the LEA required to use Comprehensive CEIS funds for FY 2025-26?

YES: Mandatory CCEIS: THE LEA MUST RESERVE THE MAXIMUM ALLOWED FOR INTERVENING SERVICES (15%) TO PROVIDE COMPREHENSIVE CEIS. COMPLETE ALL SECTIONS BELOW.
NO: Voluntary CEIS: THE LEA MAY NOT USE MORE THAN 15% TO PROVIDE EARLY INTERVENING SERVICE. An LEA using voluntary CEIS funds should complete the below section. An LEA using carry forward only, should use the approved purpose, root cause of analysis, goals and strategies responses from the prior year's CEIS plan. Provide new progress monitoring, use of funds, and IDEA-Funded State Projects responses in the text boxes below.

CEIS Plan Narrative

CEIS Data: Provide subgroup data (risk ratios) that identifies LEA to set aside CEIS funds.

Reason for Identification:

☒ Identification
☐ Placement
☐ Discipline
☐ Not Applicable

Responses are limited to 1200 characters.

Root Cause of Analysis: Please detail the contributing factors of the significant disproportionality in the LEA. Conducting a problem-solving session that engages LEA and stakeholders is instrumental in determining the root cause of disproportionality. Identify the team of individuals from the LEA and community who are engaged in the problem-solving session. Provide a list of participants' titles and detailed narrative describing the problem-solving process and findings (information may be sent to IDEAGrant@fldoe.org. If the LEA is using CEIS funds voluntarily, the response to this section should

provide a detailed rationale that explains the purpose of using these funds.

The Baker County School District recognizes the critical importance of addressing the disproportionate identification of Black/African-American students as having intellectual disabilities. This is essential to ensure access to quality educational opportunities for all students.

The district is committed to implementing Coordinated Early Intervening Services (CEIS). These services are designed to provide targeted academic and behavioral support to students in general education who have not been identified as needing exceptional student education (ESE) but require additional assistance to succeed.

The primary goal of our CEIS plan is to reduce the over-identification of Black and African American students in the category of intellectual disability. By implementing targeted, data-driven interventions, we aim to address the root causes of this disproportionality and ensure that all students receive educational services that are appropriate, and effective.
This initiative reflects our district's commitment to preventing inappropriate identification and ensuring that every student has the necessary support to reach their full potential.

Goals: With consideration to the root cause analysis, please provide the specific measurable goals the LEA will achieve during the grant period. Also, LEAs using CEIS funds voluntarily will need to provide the goals it is seeking to obtain by using these funds. Goals must be specific, measurable, attainable, relevant to data, and time based (SMART).

In the 2025–2026 school year, the Baker County School District aims to decrease the percentage of Black/African-American students identified with intellectual disabilities by 10%. This will be measured using district ESE eligibility data. To achieve this goal, the district will implement Coordinated Early Intervening Services (CEIS) that include academic and behavioral interventions, progress monitoring, and high-quality instructional practices.

Strategies: Please provide specific details as to how the LEA will achieve the goal(s). These strategies must be quantifiable in nature. Additionally, describe the expected results of each of these strategies. Include data to support these strategies specific to sub-groups identified. Applicants using CEIS funds voluntarily will need to provide these strategies.

Over the last three years, the Baker County School District has successfully reduced the number of Black/African-American students with intellectual disabilities. We will continue to re-evaluate our processes at the district level to ensure that all referrals for intellectual disability eligibility are data-driven, appropriate, and include adequate general education interventions.

Progress Monitoring: Based upon the goals and strategies, please detail how the LEA will monitor the progress of the implementation and the staff responsible for ensuring implementation of the plan and progress toward the goals. Please provide timelines.

The district will ensure compliance with pre-referral invention fidelity in 100% of the reviewed cases. We will establish monthly data review cycles to monitor the progress of CEIS participants as needed.

Use of Funds: Please explain how Comprehensive CEIS and CEIS funds will be used to implement the stated strategies. It should not be assumed that these funds can be used to fund all activities stated in the LEA's strategies. Each LEA will also need to describe how it will sustain the progress achieved with Comprehensive CEIS funds once the funds are no longer used or required. If the LEA is required to reserve funds for Comprehensive CEIS, identify the percentage of funds that will be serving students with disabilities.

As part of Baker County School District's CEIS initiative, funds will be allocated to support the implementation of targeted, evidence-based academic and behavioral interventions, professional learning, family engagement, and data analysis systems.

Hire external trainers to deliver professional learning. Purchase training materials, books, and supplemental resources. All CEIS expenditures will be tracked, monitored, and aligned with 34 CFR 300.226.

IDEA-Funded State Projects: Please describe what IDEA-Funded State Projects the LEA will use for support and how the selected projects will assist in accomplishing LEA's goals. Please provide a contact for each project listed.

The strategies will be maintained by the LEAs IDEA funds.

If additional space in need for the above sections, please send separate documentation to IDEAGrant@fldoe.org email address.

Reporting Requirements

☒ Agreed

Each LEA that develops and maintains CEIS under this section must annually report to the SEA on the number of children served under this section who received early intervening services; and the number of children served under this section who received early intervening services and subsequently received special education and related services under Part B of the Act during the preceding two year period. (34 CFR §§300.266(d) and 34 CFR §§300.646(d))

Estimated number of students to be served during FY 2025-2026:

Please provide an estimated number of students who will served using Comprehensive CEIS or CEIS funds. This number should provide a basis for budgeting and planning and may not be reflective of the actual number of served and reported to FLDOE per 34 §300.266(d) and 34 CFR §§300.646(d).

4,582

CEIS funds cannot be used for student universal screening or on LEA or school-wide initiatives that are intended for all students. CEIS funds can only be used for activities that support coordinated early intervening services for students in grades K-12 who have been determined to need Tier 2 and Tier 3 academic or behavioral support, including general education students and students with disabilities. In addition to direct services to students, activities may include professional development for teachers to support delivery of scientifically based academic instruction and behavioral interventions to the general education student identified as needing Tier 2 and Tier 3 interventions.

CEIS Funds

Did your LEA use CEIS funds for FY 2024-2025?

☒ Yes
☐ No

Was your LEA required to use CEIS funds for FY 2024-2025?

☒ Yes
☐ No

Does your LEA have any unexpended funds from CEIS (carry forward amount) from FY 2024-2025?

☒ Yes
☐ No

If the LEA answered yes to all the above questions, the LEA is required to carry forward any unexpended CEIS funds from the previous year. Additionally, if the LEA was required to use the CEIS funds set aside in years prior and those funds have remained unspent, the funds must be carried forward until fully expended. If the LEA answered no to any of the questions above, the LEA may choose to carry forward any unspent funds for the purposes of CEIS or may reallocate those funds for IDEA purposes (34 CFR §§300.646(b)(2).

If you are not using CEIS funds, please enter zeros in the entry boxes below.

Total Amount of Carried Forward funds from FY 2024-2025	$9,473.69
Required CEIS Amount for FY 2025-2026	$168,179.10
Required CEIS Budget for FY 2025-2026	$168,179.10

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Administrative Case Management

Instructions: Describe the services or programs that will be implemented using IDEA, Part B, funds. If this item is NOT applicable, please indicate "not applicable" or "N/A.".

Funds may be used to purchase appropriate technology for recordkeeping, data collection, and related case management activities of teachers and related services personnel providing services described in the IEP which are necessary for the implementation of such case management activities. Describe use of funds, if applicable. (20 U.S.C. 1413 (a)(4)(B) and 34 CFR §§300.208(b))

Response:

Funds will be used to purchase computers, printers, and ink cartridges.

Accurate Documentation of Services: Ensuring timely and compliant logging of services provided under IEPs, including frequency, duration, and setting, to demonstrate the provision of Free Appropriate Public Education (FAPE).

Data-Driven Decision-Making: Facilitating the collection and analysis of academic, behavioral, and functional data used to revise IEP goals and guide instructional decisions based on student needs.

Case Management and Coordination: Providing secure systems for managing student records and facilitating collaboration among IEP team members, including parents, teachers, and related service personnel.

Compliance and Audit Readiness: Supporting accurate reporting required under IDEA, Section 618, and state monitoring protocols, including documentation necessary for fiscal accountability and potential reimbursement through Medicaid where applicable.

All technology expenditures are reasonable, necessary, and allocable to the provision of special education services and are maintained in accordance with EDGAR requirements for equipment and technology purchased with federal funds.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

Support for Strategic Plan

Describe how the LEA will incorporate one or more of the goals included in Florida's State Board of Education K-20 Strategic Plan. Include the identification of targeted State Performance Plan Indicators.

Information on the K-20 Strategic Plan is located at http://fldoe.org/policy/state-board-of-edu/strategic-plan.stml. Information on State Performance Plan Indicators can be found in the SPP/APR Calculation Guide located at http://www.fldoe.org/academics/exceptional-student-edu/data.

Response:

Strategic Goal #1: Higher Student Achievement

Baker County School District reaffirms its dedication to the Florida Department of Education's Strategic Goal #1: Higher Student Achievement, ensuring every student—including those with disabilities—receives equitable access to rigorous curriculum, differentiated instruction, and necessary supports for success.

Student Achievement Highlights

During the 2024–25 FAST assessment cycle, substantial growth occurred districtwide:
ELA proficiency in Grade 3 increased from ~47 % at PM1 to 63 % at PM3.
Grade 5 improved to 53 % proficient.
Grade 10 finished at 56 % proficient.
Mathematics scores also improved significantly: Grade 3 proficiency reached 84 %, while Grades 4 and 5 increased to 62 % and 53 %, respectively.
These gains highlight the effectiveness of Baker County's targeted instruction and intervention strategies across all grade levels.

Supports for Students with Disabilities

According to the 2025 SPP/APR indicator data:
Assessment participation rate and proficiency rate for students with IEPs increased.
Parent involvement survey data reflected an increase from 54.5% to 87.5% of parents of K–12 students receiving exceptional student education reported that the district facilitated involvement.

Preschool outcomes increased in all categories.

Post-School Outcomes increased from 9.6% to 24.32%.

Baker County's performance data reflect significant proficiency improvements, especially in early grades and mathematics, as well as strong early intervention gains for students with disabilities. Through rigorous instruction, tiered supports, and ongoing professional learning, the district remains aligned with Florida Department of Education priorities and demonstrates an unwavering commitment to elevating achievement for all students.

Individuals with Disabilities Education Act (IDEA) 2025-2026

Baker County

General Education Provisions Act

For each award year, applicants are required to describe how equitable access to and participation in its program for students, teachers, and other program beneficiaries with special needs will be provided in accordance with section 427 of the General Education Provisions Act (GEPA), Public Law 103-382. This description must include the steps the applicant is taking to ensure equitable access to, and participation in, its IDEA, Part B, program for students, teachers, and other program beneficiaries with special needs. Additionally, the description needs to address how the LEA overcomes any or all barriers, including gender, race, national origin, color, disability, or age, applicable to the LEA's circumstances, that can impede equitable access or participation in this project. See this requirement at the following URL: http://www2.ed.gov/fund/grant/apply/appforms/gepa427.doc

Response:

The Baker County School District is committed to ensuring access to and participation in all IDEA Part B programs for students, teachers, and other beneficiaries with special needs. The district acknowledges that barriers may exist and is committed to implementing strategies to eliminate them and promote full inclusion.

Steps the District Will Take to Ensure Access and Participation:

All IDEA Part B-funded programs will be designed to support participation by students with disabilities across diverse cultural, linguistic, and socioeconomic backgrounds.

The district will monitor access to evaluations, specialized instruction, and related services to ensure that no student is denied services.

Individualized supports and accommodations will be provided to ensure students can fully participate in IDEA programs.

Training will include strategies for supporting diverse learners and addressing systemic barriers to education.

The district will conduct regular reviews of data on participation and outcomes in IDEA Part B programs.

Disproportionality data will be reviewed annually to ensure equitable identification and placement practices.

Barrier Identification and Removal:

The district will solicit input from families, community partners, and staff to identify potential barriers to participation in IDEA programs.

Action plans will be developed to address identified barriers, including transportation, scheduling, or accessibility of facilities.

Non-Discrimination Policy Enforcement:

All IDEA Part B programs are governed by the district's non-discrimination policy, which strictly prohibits discrimination.

Complaints regarding access or participation will be promptly investigated, and corrective actions will be implemented.

Private School Consultation

IDEA 2004 requires that LEAs consult with private school representatives and representatives of parents of children with disabilities to ensure that eligible parentally placed private school students can meaningfully participate in special education and related services. To demonstrate compliance with the regulations, applicants must provide a description of the consultation process carried out by the LEA in preparation for the 2023-24 school year. For each requirement, please provide the details you discussed and agreed up with the private schools during consultation.

Response:

The consultation process consists of the following key steps:
Notification: At the start of each school year, all private schools are formally notified about the opportunity to participate in the consultation process for exceptional student education services.

Scheduled Meetings: The district organizes meetings with private school administrators and representatives to collaboratively discuss the needs of students with disabilities enrolled in their schools.

Topics Covered: Consultation meetings address the following topics:
Child find procedures and evaluation processes
The criteria for determining the proportionate share of IDEA funds
Types of exceptional student education and related services available
Service delivery models and how services will be provided
Ongoing communication and documentation requirements

Documentation: The district maintains minutes and sign-in sheets for all consultation meetings, and provides private schools with written summaries outlining decisions and next steps.

Ongoing Collaboration: Throughout the school year, the district maintains open lines of communication to address new referrals, evaluate the effectiveness of services, and ensure compliance with federal and state regulations.

This collaborative process ensures private school representatives have meaningful input regarding the planning and delivery of services. It also guarantees that students with disabilities in private schools have access to appropriate special education supports in accordance with IDEA.

☒ Agreed
In accordance with 34 CFR §§300.133 the LEA will conduct an annual count, between October 1 and December 1, of all students with disabilities parentally placed in not-for-profit private schools, including students receiving the MacKay and Gardiner Scholarships, even if these private schools or students are not participating in proportionate share services, and utilize this count as the basis of calculating the LEA's proportionate share calculation.

☐ Agreed
The LEA does not currently have any not-for-profit private schools or there are no students with disabilities enrolled in not-for-profit private schools.

Support to Charter Schools

To ensure compliance with IDEA regulations, the applicant must describe how students with disabilities enrolled in its charter schools' benefit from IDEA, Part B and IDEA, Part B, Preschool Entitlement funds in the same manner as students with disabilities in its other public schools.

Response:
N/A

AGENDA ITEM NO. 8.11

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Carrie Dopson - (259-0408)
ITEM TYPE:	Grant
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of the Grant Proposal Computer Science Teacher Certification in the Amount of $6,632.00. New / State / No Matching

ATTACHMENTS:
01.20.2026 Approval of the Computer Science Teacher Certification Grant_C.Dopson.pdf

GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL

Board Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	*Computer Science Teacher Certification*

TYPE OF GRANT:
☒ **New** ☐ **Continuation** ☐ **Amendment** ☐ **Entitlement** ☐ **Competitive**

CONTACT PERSON:	*Carrie Dopson, Director of Teaching and Learning*

CONTACT PHONE NUMBER:	*(904) 259-0408*

AMOUNT REQUESTED:	*$6,632.00*

SOURCE: ☐ **Federal** ☒ **State** ☐ **Other:** _____

LOCAL MATCHING FUNDS REQUESTED:
☒ **No**
☐ **Yes . . . If yes, please specify:** ☐ **Monetary Amount $**_____
☐ **In-Kind Amount $**_____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION ***(If additional space is needed, attachments may be used)***
Computer Science Teacher Certifications

HOW WILL FUNDS BE USED ***(If additional space is needed, attachments may be used)***
These funds will be used to support the professional preparation and certification of two teachers currently teaching Computer Science courses out of field.

SUBMITTED BY: ***Carrie Dopson*** **DATE:** ***01/07/2026***

Florida Department of Education
Project Award Notification

1 PROJECT RECIPIENT
Baker County School District

2 PROJECT NUMBER
020-90430-6P001

3 PROJECT/PROGRAM TITLE
Computer Science Teacher Certification

TAPS 26A140

4 AUTHORITY
105 General Appropriation Act
USDE or Appropriate Agency

FAIN#:

5 AMENDMENT INFORMATION
Amendment Number:
Type of Amendment:
Effective Date:

6 PROJECT PERIODS

Budget Period: 07/01/2025 - 07/31/2026
Program Period:07/01/2025 - 07/31/2026

7 AUTHORIZED FUNDING

Current Approved Budget:	$6,632.00
Amendment Amount:	
Estimated Roll Forward:	
Certified Roll Amount:	
Total Project Amount:	$6,632.00

8 REIMBURSEMENT OPTION
Reimbursement with Performance

9 TIMELINES

- Last date for incurring expenditures and issuing purchase orders: 07/31/2026
- Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2026
- Last date for receipt of proposed budget and program amendments: 06/30/2026
- Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:
- Date(s) for program reports:
- Federal Award Date :
- Last date for receipt of invoice : 07/31/2026

10 DOE CONTACTS

Program: LaKeesha Parker
Phone: (850) 245-0887
Email: Lakeesha.Parker@FLDOE.ORG
Grants Management: Unit A (850) 245-0735

Comptroller Office
Phone: (850) 245-0401

UEI#: MJG4ULGMPKE7
FEIN#: F596000509001

11 TERMS AND SPECIAL CONDITIONS

- This project and any amendments are subject to the procedures outlined in the Project Application and Amendment Procedures for Federal and State Programs (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.
- Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned.
- In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation.
- All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.
- The Department's approval of this contract/grant does not excuse compliance with any law.
- Other: Please note that additional terms and conditions may apply depending on the assurances associated with this project. For further details, refer to Section 11 on the following page.

12 APPROVED:

Patricia Duncan — Authorized Official on behalf of the Commissioner of Education

1.5.26 — Date of Signing

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

DOE-200
Revised 07/15

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.

2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).

3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.

4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.

5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.

6 Project Periods: The periods for which the project budget and program are in effect.

7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).

8 Reimbursement Options:

Federal Cash Advance –On-Line Reporting required monthly to record expenditures.

Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.

Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.

10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.

11 Terms and Special Conditions: Listed items apply to this project

Payment is rendered upon submission of documented allowable disbursements, plus documentation of completion of specified performance objectives.

As applicable, grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq. or 42 U.S.C. § 2000e et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), section 504 of the Rehabilitation Act (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131 et seq.), the Boy Scouts of America Equal Access Act of 2001 (20 U.S.C. § 7905), section 117 of the Higher Education Act of 1965, as amended (20 U.S.C. § 1011f), or other applicable federal law. To the extent that a grantee uses grant funds for such unallowable activities, the U.S. Department of Education and/or the Florida Department of Education may take appropriate enforcement action including under section 451 of the General Education Provisions Act (GEPA), which may include the recovery of funds under section 452 of GEPA.

12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

DOE-200
Revised 07/15

Florida Department of Education Project Application

A) Program Name: Computer Science Teacher Certification	DOE USE ONLY (Date Received): 10/22/2025
TAPS NUMBER: 26A140	
B) Name and Physical/Facility Address of Eligible Applicant: Baker County School District, 270 South Blvd. East, Macclenny, FL 32063	Project Number (DOE Assigned): 020-90430-6P001

C) Total Funds Requested: $6,632.00	D) Applicant Contact & Business Information	
DOE USE ONLY Total Approved Project: $6,632.00	Program Contacts' Name: Carrie Dopson Email Address: carrie.dopson@bakerk12.org Telephone Number: (904)259-0408	Fiscal Contacts' Name: Mary Ambrose Email Address: mary.ambrose@bakerk12.org Telephone Number: (904)259-0418
	Mailing Address(If different from Physical/Facility Address): dhdgd	UEI number: MJG4ULGMPKE7 FEIN number: 59-6000509

CERTIFICATION

As the official who is authorized to legally bind the agency/organization, I do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E) Signature of Agency Head		
John Wyatt Milton	Superintendent	10/21/2025
Printed Name of Agency Head	**Title of Agency Head**	**Date Signed**

DOE 100A
Revised March 2025

FLORIDA DEPARTMENT OF EDUCATION fldoe.org

Computer Science Teacher Certification

TAPS #26A140

1. Project Abstract and Summary

The Baker County School District seeks funding to support the professional preparation and certification of two teachers currently teaching Computer Science courses out of field. This project will provide targeted training and resources to assist these teachers in obtaining the Florida Computer Science Certification, ensuring compliance with state certification requirements and strengthening instructional quality in Computer Science classrooms. Through participation in state-approved workshops, substitute coverage, and reimbursement for testing and travel costs, this project aims to build sustainable capacity for high-quality Computer Science instruction and expand equitable access to technology education for students.

2. Project Design

The project is designed to provide comprehensive support for two teachers pursuing Computer Science certification. Each teacher will participate in a series of workshops designed to prepare candidates for success on the Florida Computer Science Certification Exam. Funds will be used to cover registration fees, travel, meals, substitute teachers, and instructional supplies. Participants will receive stipends to offset the cost of certification testing. The design ensures teachers can attend training sessions without interrupting student learning, while also providing resources and materials to implement new skills in their classrooms. The district's instructional leadership team will monitor participation, completion, and progress toward certification, maintaining documentation and accountability as required by the Florida Department of Education.

3. Baseline Data

Currently, Baker County High School offers Computer Science courses that are taught by teachers who are not certified in this subject area. While these teachers demonstrate strong instructional skills, they lack formal certification aligned to Florida's Computer Science standards. This gap limits the district's ability to report fully in-field instruction and hinders long-term program sustainability. By providing targeted support for certification, this project will move the district toward 100% in-field instruction in Computer Science by the end of the 2025–2026 school year, improving both teacher qualifications and student outcomes.

4. Project Goals

1. **Certify two out-of-field Computer Science teachers** by June 30, 2026, through participation in state-approved workshops and successful completion of the Florida Computer Science Certification Exam.
2. **Increase district capacity** to offer high-quality, standards-aligned Computer Science instruction to all students.

3. **Improve student access** to certified Computer Science teachers, expanding opportunities for students to engage in STEM and technology-related pathways.
4. **Strengthen the local workforce pipeline** by providing students with exposure to Computer Science concepts that align with Florida's technology and innovation economy.

5. Deliverable Requirements

Deliverables for this project include:

- Completion certificates for each teacher participating in the Computer Science Certification workshops.
- Documentation of substitute teacher coverage and attendance logs.
- Receipts and purchase orders for training supplies.
- Exam registration and results verifying successful certification.
- Travel and meal reimbursement forms.
  All deliverables will be maintained in accordance with DOE recordkeeping standards and provided as evidence of project implementation and completion by June 30, 2026.

6. Intended Impacts or Projected Outcomes

By the conclusion of the project, two Baker County teachers will hold valid Computer Science certifications, ensuring that all Computer Science courses are taught by appropriately certified, highly qualified instructors. Students will benefit from more rigorous, engaging instruction that integrates real-world technology applications and computational thinking skills. Long term, the district anticipates increased enrollment in Computer Science courses and stronger alignment between secondary education and postsecondary or industry pathways in technology fields. This project will establish a replicable model for teacher certification support, contributing to the district's overall goal of expanding STEM opportunities and workforce readiness for all students.

DOE ATTESTATION (Program and Grants Management)
The cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

FLORIDA DEPARTMENT OF EDUCATION
March 2025

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:	B) DOE Assigned Project Number:	C) TAPS Number:
Baker County School District		26A140

D) Total Funds Requested: $6,632.00

1) Function	2) Object	3) Account Title and Narrative	4) FTE (If applicable)	5) Amount	6) % Allocation to This Project
5300	330	Travel: Costs for Professional Learning provided by Stem2Hub will included transportation, meals, hotels, registration fees and other expenditures associated with traveling on business for the district school board. (2 registrations @ $1850; 2 meals per teacher @ $11 each;		$3,744.00	100.00%
5300	750	Substitute Teacher: Provided for classroom teachers for 2 days of workshop and 1 day of independent work. (3 days @ $150/teacher)		$900.00	100.00%
5300	220	FICA/ Medicare provided for substitute teachers		$70.00	100.00%
5300	120	Salary: 2 Teacher stipends to reimburse cost of certification testing in order to be in field for the position of Computer Science instructors.		$1,000.00	100.00%
5300	220	FICA/ Medicare provided for teachers		$77.00	100.00%
5300	510	Supplies: Expenditures for supplies used in the workshop for Computer Science training - includes any study materials or practice guides not included in the workshop. (This would include pens, pencils, notebooks, binders, extra study guide materials, flashcards, timers and practice exams)		$841.00	100.00%

Florida Department of Education
General Assurances, Terms, and Conditions for Participation in Federal and State Programs

Authority for Data Collection: 20 USC 1232e (a)

Planned Use of Data: The requirements established in United States Code Annotated, Title 20, Education, Chapter 31, Subchapter III, Section 1232(e), stipulate that "[e]ach local education agency which participates in an applicable program under which federal funds are made available to such agency through a state agency shall submit, to such an agency, a general application containing the assurances set forth in subsection [1232e] (b)." The application shall cover the participation by the local education agency and all other organizations participating in state and federal programs administered by the Florida Department of Education. These assurances are set forth below in the "General Assurances" section.

Instructions: These general assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in federal or state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the following address. No payment for project/grant awards will be made by this agency without a current signed General Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in federally funded and/or state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with the General Assurances, Terms, and Conditions and all requirements outlined in the "Project Application and Amendment Procedures for Federal and State Programs" (Green Book).

Baker County School District	020	John Wyatt Milton
Typed Agency Name	Agency Number	Typed Name and Title of Authorized Official (Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

J. Wyatt Milton	10/21/2025	(904) 259-0401
Signature (must be original)	Date	Area Code/Telephone Number

2025-26 General Appropriations Act

PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES The Applicant assures the following:

26A140 | Computer Science Teacher Certification

The applicant will use grant funds in accordance with the requirements of this RFA. The purpose of the Computer Science Teacher Certification project is to cover the costs associated with computer science certification and/or professional learning.

I certify that in accordance with the requirements of this funding, the LEA will:

1. Comply with all reporting requirements and submit required reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.
2. Cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority.
3. Report, at the end of the grant period, on the computer science professional learning teachers participated in that supported their pursuit ofK-12 computer science certification, industry certification associated with computer science courses identified in the Course Code Directory, and professional learning in computer sciences courses and content.
4. Provide a proportional allocation based on total FTE enrollment to each charter school in the district, collect charter school assurances from charter schools accepting funds and include that documentation as part of the district grant application, and make charter school closeout documentation available to the Florida Department of Education.

John Wyatt Milton

Printed Name of Superintendent

Baker County School District

District

Applicant's Superintendent or Authorized Representative:

Signature:	Date:
John W. Milton	10/22/25

will gain strategies for fostering critical thinking, problem-solving, and ethical awareness. No prior AI or computer science experience is needed, making it accessible to all educators. 3-day offering, summer of 2026.

Florida Computer Science Certification Exam – Content Development (Hybrid)
Registration $1850/Teacher (Includes a Study Materials)

This series of workshops prepares teachers for success on the Florida Computer Science Certification Exam through targeted content development and practice. Participants will review key concepts such as algorithms, data structures, programming, and computer systems, with attention to the competencies outlined in Florida's certification framework. The hybrid format combines live sessions with flexible online modules, allowing teachers to learn at their own pace while receiving guided support. Teachers will gain strategies, resources, and study tools to build confidence and mastery. Designed for educators seeking certification, this training bridges content knowledge with practical classroom application. Independent study and synchronous on-line sessions, followed by 2 full day, in person sessions.

Scratch Programming for the Classroom
Registration $1850/Teacher (Includes a Study Materials)

This workshop introduces teachers to Scratch, a block-based coding platform designed to make programming accessible and fun for students. Participants will learn how to create interactive stories, games, and animations while building a foundation in computational thinking. The training emphasizes classroom integration strategies, encouraging creativity, collaboration, and problem-solving. Teachers will leave with ready-to-use projects and ideas to engage students across subjects. No prior coding experience is required, making Scratch an ideal entry point for computer science.

Woz ED STEM Pathway Professional Development
Registration $2250/Teacher (Includes CS Materials for Training)

This workshop introduces teachers to the Woz ED STEM Pathways, a hands-on, project-based approach to engaging students in emerging technologies. Participants will explore pathways such as robotics, drones, coding, artificial intelligence, animation, augmented reality/virtual reality, engineering

Florida Department of Education
Project Performance Accountability Form

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
Identify and train 2 teachers to prep for the Computer Science Certification Exam	Teachers will complete a series of workshops preparing for success on the Florida Computer Science Certification Exam.	Course Certificate	30-Jun-26	
Substitutes provided for teachers who attend training	Substitutes will be provided for teachers attending the Florida computer Science Certification Exam 2 day workshop	Payroll documents	30-May-26	
K-12 Computer Science Teacher Education Certification Examinations (including adding it to teacher's certificate)	Exam results	Exam results	30-May-26	
Travel: Reimbursement for teachers to travel meals (lunch only) for days at workshop	Travel forms will be created to reimburse teachers who attend workshop for Computer Science Certification	Travel forms	30-May-26	
Supplies for workshop	Supplies used in workshop will be purchased to assist teacher in implementing computer science skills within the classroom.	Purchase Orders and receipts	June 30,2026	

FLORIDA DEPARTMENT OF EDUCATION
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AGENDA ITEM NO. 8.12

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Budget
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval of Budget Amendment #3 (BA 3) for Fiscal Year Ending June 30, 2026. (General Fund).

ATTACHMENTS:
01.20.2026 Approval of the Budget Amendement #3 for June 30, 2026_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: November 21, 2025

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director for Support Services

RE: Board approval of Budget Amendment #3 - General Fund

Please request Board approval of Budget Amendment #3 (BA 3) for the fiscal year ended June 30, 2026. Budget Amendment #3 is necessary to present budgets within the respective functions where expenditures are projected to occur. This budget amendment is to allow for the payment of terminal leave and/or sick leave for retiring employees from the General Fund.

If you have any questions, please let me know. Thank you for your assistance in this matter.

RESOLUTION TO AMEND DISTRICT SCHOOL BUDGET 2025-2026

CHECK APPROPRIATE FUND
_X_ General Fund
____ Special Revenue
____ Food Service
____ Debt Service
___ Capital Projects

SCHOOL BOARD OF BAKER COUNTY, FLORIDA
RESOLUTION NO: 3 **FUND 100**

	ESTIMATED REVENUE		
TOTAL REVENUE TRANSFERS & BALANCES	PRESENT BUDGET	INCREASE/DECREASE	REVISED BUDGET
TOTAL			

	APPROPRIATIONS			
FUNCTION	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
6300	661,967.01		25,000.00	636,967.01
7600	0.00	25,000.00		25,000.00
TOTAL REVISIONS	661,967.01	25,000.00	25,000.00	661,967.01

ADOPTED BY SCHOOL BOARD: _____

CERTIFIED CORRECT: _____
District Superintendent's Signature

AGENDA ITEM NO. 8.13

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: January 20, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Finance

AGENDA SECTION: **APPROVAL OF ROUTINE ITEMS**

SUBJECT: Approval of the Financial Reports for the Month Ending November 30, 2025.

ATTACHMENTS:
01.20.2026 Approval of the Financial Reports for the Month Ending November 30, 2025_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - General Fund
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	260,000.00	15,595.35
State - R3300-3399	36,798,868.00	15,674,204.86
Local - R3400-3499	8,127,597.00	1,511,601.90
Other Local Revenue - R3700-3799	-	33,265.52
Transfers In	-	-
Loss Recoveries	-	
Beginning Fund Balance	6,466,700.22	
	51,653,165.22	17,234,667.63

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 30-Nov-24 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 26,628,589.17	8,590,864.20	18,037,724.97	8,677,001.64	(86,137.44)
Pupil Personnel Services - Function 6100	2,867,312.32	901,293.78	1,966,018.54	938,019.93	(36,726.15)
Instructional Media Services - Function 6200	644,275.64	178,841.29	465,434.35	193,026.34	(14,185.05)
Instruction & Curriculum Development Services - Function 6300	661,967.01	228,948.63	433,018.38	312,683.82	(83,735.19)
Instructional Staff Training Services - Function 6400	136,113.89	50,541.68	85,572.21	72,251.30	(21,709.62)
Instructional Related Technology - Function 6500	339,200.00	135,882.13	203,317.87	137,602.16	(1,720.03)
School Board - Function 7100	450,250.00	172,063.14	278,186.86	165,751.32	6,311.82
General Administration - Function 7200	436,418.45	156,383.23	280,035.22	152,670.03	3,713.20
School Administration - Function 7300	2,458,404.43	962,496.41	1,495,908.02	874,387.16	88,109.25
Facilities Acquisition & Construction - Function 7400	72,994.00	8,660.46	64,333.54	-	8,660.46
Fiscal Services - Function 7500	836,450.00	321,135.14	515,314.86	349,024.65	(27,889.51)
School Food Services - Function 7600	-	14,454.77	(14,454.77)	1,501.59	12,953.18
Central Services - Function 7700	586,119.69	217,544.18	368,575.51	223,031.83	(5,487.65)
Pupil Transportation Services - Function 7800	2,465,601.09	927,610.47	1,537,990.62	858,150.88	69,459.59
Operation of Plant - Function 7900	5,836,534.99	2,662,811.23	3,173,723.76	2,917,483.73	(254,672.50)
Maintenance of Plant - Function 8100	1,087,500.00	507,944.82	579,555.18	517,742.38	(9,797.56)
Administrative Technology Services - Function 8200	724,560.05	403,908.63	320,651.42	398,835.24	5,073.39
Community Services - Function 9100	347,869.36	107,915.39	239,953.97	114,935.60	(7,020.21)
Debt Service - Function 9200	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	5,073,005.13		5,073,005.13		
	51,653,165.22	16,549,299.58	35,103,865.64	16,904,099.60	(354,800.02)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - School Food Service
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,492,050.00	964,816.18
State - R3300-3399	25,000.00	16,889.00
Local - R3400-3499	28,000.00	20,932.19
Other Financing Sources	-	-
Beginning Fund Balance	1,419,809.76	
	4,964,859.76	1,002,637.37

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**30-Nov-24 Actual Exp.**	**Difference (Current - Prior)**
Food Service - Function 7600	4,079,050.00	1,745,423.59	2,333,626.41	1,243,815.47	501,608.12
Other Financing Uses	-	-	-	-	-
Ending Fund Balance	885,809.76		885,809.76		
	4,964,859.76	1,745,423.59	3,219,436.17	1,243,815.47	501,608.12

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Federal Programs
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	3,661,874.93	1,000,062.42
State - R3300-3399	-	-
Local - R3400-3499	-	1,904.76
Other/Transfers	-	-
	3,661,874.93	1,001,967.18

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 30-Nov-24 Actual Exp.	Difference (Current - Prior)
K-12 Instruction - Function 5000-5900	$ 1,790,802.49	$ 671,906.96	1,118,895.53	$ 824,837.12	(152,930.16)
Pupil Personnel Services - Function 6100	791,051.48	160,692.29	630,359.19	124,030.43	36,661.86
Instructional Media Services - Function 6200	-	-	-	-	-
Instruction & Curriculum Development Services - Function 6300	364,509.99	136,813.16	227,696.83	154,792.12	(17,978.96)
Instructional Staff Training Services - Function 6400	461,752.96	91,686.44	370,066.52	110,353.26	(18,666.82)
Instructional Related Technology - Function 6500	-	-	-	-	-
School Board - Function 7100	-	-	-	-	-
General Administration - Function 7200	181,287.01	462.54	180,824.47	3,668.44	(3,205.90)
School Administration - Function 7300	19,688.00	806.28	18,881.72	3,935.00	(3,128.72)
Facilities Acquisition & Construction - Function 7400	-	-	-	-	-
Fiscal Services - Function 7500	-	-	-	-	-
School Food Services - Function 7600	-	-	-	-	-
Central Services - Function 7700	18,977.00	6,829.03	12,147.97	10,164.09	(3,335.06)
Pupil Transportation Services - Function 7800	33,806.00	21,699.81	12,106.19	14,409.42	7,290.39
Operation of Plant - Function 7900	-	-	-	-	-
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	-	-
Community Services - Function 9100	-	-	-	-	-
Debt Service - Function 9200					
	$ 3,661,874.93	$ 1,090,896.51	2,570,978.42	$ 1,246,189.88	(155,293.37)

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - PECO
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	250,000.00	-
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	804.94	
	250,804.94	-

Expenditures	Current Year Budgeted Expenditures	Actual Expenditures	Difference	Prior Year 30-Nov-24 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	250,804.94	-	250,804.94	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	250,804.94	-	250,804.94	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - CO & DS
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	164,500.00	0.02
Local - R3400-3499	-	-
Other/Transfers	-	-
Beginning Fund Balance	364,498.67	
	528,998.67	0.02

Expenditures	Current Year Budgeted Expenditures	Current Year Actual Expenditures	Difference	Prior Year 30-Nov-24 Actual Exp.	Difference (Current - Prior)
Facilities Acquisition & Construction - Function 7400	528,998.67	-	528,998.67	-	-
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	528,998.67	-	528,998.67	-	-

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - LCIF (1.5 MIL)
For the Month Ending November 30, 2025

	2025-2026 Budgeted	Actual
Revenues	**Revenues**	**Revenues**
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	2,617,292.00	416,677.02
Other Local Revenue - R3700-3799		38,239.00
Other/Transfers	-	-
Beginning Fund Balance	1,812,347.26	
	4,429,639.26	454,916.02

	Current Year			Prior Year	
	Budgeted	Actual		30-Nov-24	Difference
Expenditures	**Expenditures**	**Expenditures**	**Difference**	**Actual Exp.**	**(Current - Prior)**
K-12 Instruction - Function 5000-5900	-	-	-	2,251.50	(2,251.50)
Facilities Acquisition & Construction - Function 7400	4,429,639.26	847,076.07	3,582,563.19	74,786.83	772,289.24
Pupil Transportation Services - Function 7800	-	468,498.00	(468,498.00)	-	468,498.00
Operation of Plant - Function 7900	-	-	-	32,415.35	(32,415.35)
Maintenance of Plant - Function 8100	-	-	-	-	-
Administrative Technology Services - Function 8200	-	-	-	15,974.30	(15,974.30)
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		-
	4,429,639.26	1,315,574.07	3,114,065.19	125,427.98	1,190,146.09

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Revenue and Expenditure Report - Impact Fees
For the Month Ending November 30, 2025

Revenues	2025-2026 Budgeted Revenues	Actual Revenues
Federal - R3200 - 3299	-	-
State - R3300-3399	-	-
Local - R3400-3499	85,000.00	80,797.46
Other/Transfers	-	-
Beginning Fund Balance	918,858.68	
	1,003,858.68	80,797.46

	Current Year			Prior Year	
Expenditures	**Budgeted Expenditures**	**Actual Expenditures**	**Difference**	**30-Nov-24 Actual Exp.**	**Difference (Current - Prior)**
Facilities Acquisition & Construction - Function 7400	1,003,858.68	83,444.58	920,414.10	-	83,444.58
Other Financing Uses/Transfers	-	-	-	-	-
Ending Fund Balance	-		-		
	1,003,858.68	83,444.58	920,414.10	-	83,444.58

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161208	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	11/07/2025	$ 1,068.57
161209	R	CAPITAL 003	CAPITAL ONE/WALMART	11/07/2025	$ 49.68
161210	R	CAPITAL 007	CAPITAL ONE/WALMART	11/07/2025	$ 160.26
161211	R	CAPITAL 009	CAPITAL ONE/WALMART	11/07/2025	$ 392.57
161212	R	REGIONS 004	REGIONS COMMERCIAL BANKCARD	11/07/2025	$ 6,719.66
161213	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	11/07/2025	$ 684.00
161214	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	11/07/2025	$ 35.89
161215	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	11/07/2025	$ 7.97
161216	R	ALL BRIT000	ALL BRITE SALES CO	11/14/2025	$ 320.84
161217	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	11/14/2025	$ 2,973.69
161218	R	ARTHUR J000	ARTHUR J GALLAGHER RISK MANAGEMENT SERV INC	11/14/2025	$ 672.66
161219	R	BAKER CO032	BAKER COUNTY SHERIFFS OFFICE	11/14/2025	$ 8,861.84
161220	R	BAKER DI000	BAKER DISTRIBUTING COMPANY	11/14/2025	$ 723.31
161221	R	BESCH AN000	BESCH AND SMITH CIVIL GROUP INC.	11/14/2025	$ 83,444.58
161222	R	BIG BEND000	BIG BEND RESTAURANT SUPPLY, INC.	11/14/2025	$ 420,997.55
161223	R	CENTRAL 001	CENTRAL RESTAURANT PRODUCTS	11/14/2025	$ 2,543.09
161224	R	CITY OF 000	CITY OF MACCLENNY	11/14/2025	$ 16,806.83
161225	R	CUMBERLA001	CUMBERLAND INTERNATIONAL TRUCKS OF FLORIDA	11/14/2025	$ 5,813.12
161226	R	DAVISBRA001	DAVIS, BRANDY M.	11/14/2025	$ 538.20
161227	R	DELL MAR000	DELL MARKETING L.P.	11/14/2025	$ 72,720.00
161228	R	FAMILY F001	FAMILY FIRST, INC.	11/14/2025	$ 100.00
161229	R	FAPT 002	FAPT	11/14/2025	$ 100.00
161230	R	FL SCHOO003	FL SCHOOL BOOK DEPOSITORY	11/14/2025	$ 60,209.28
161231	R	FLORIDA 003	FLORIDA DEPT OF EDUCATION	11/14/2025	$ 270.00
161232	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	11/14/2025	$ 22,124.14
161233	R	FOLLETT 018	FOLLETT HIGHER EDUCATION GROUP, LLC	11/14/2025	$ 1,343.47
161234	R	GRAINGER002	GRAINGER	11/14/2025	$ 323.42
161235	R	GREAT AM001	GREAT AMERICA FINANCIAL SERVICES	11/14/2025	$ 4,191.25
161236	R	HAGAN AC000	HAGAN ACE HARDWARE	11/14/2025	$ 1,632.81
161237	R	HARTLMAR000	HARTLEY, MARCUS R.	11/14/2025	$ 71.65
161238	R	HIGGINBO001	HIGGINBOTHAM'S TOWING	11/14/2025	$ 350.00

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161239	R	HINSODIA001	HINSON, DIANNA F.	11/14/2025	$ 15.17
161240	R	HOLTOASH000	HOLTON, ASHLEY N.	11/14/2025	$ 75.00
161241	R	INTERSTA003	INTERSTATE BILLING SERVICES, INC	11/14/2025	$ 3,214.51
161242	R	INVO HEA002	INVO HEALTHCARE ASSOCIATES	11/14/2025	$ 9,587.37
161243	R	KENS FEN000	KENS FENCING LLC	11/14/2025	$ 1,558.80
161244	R	KIGHTCOU000	KIGHT, COURTLAND	11/14/2025	$ 649.70
161245	R	KIMBALL 000	KIMBALL MIDWEST	11/14/2025	$ 525.01
161246	R	M & B PR000	M & B PRODUCTS, INC	11/14/2025	$ 13,870.69
161247	R	MACCLENN010	MACCLENNY TIRE AND LUBE	11/14/2025	$ 519.50
161248	R	MANALLAR000	MANALO, LARA H.	11/14/2025	$ 237.55
161249	R	MAX GRAP000	MAX GRAPHIX, LLC	11/14/2025	$ 150.00
161250	R	MYER DEA001	MYER, DEANNE J.	11/14/2025	$ 265.38
161251	R	NAPA AUT000	NAPA AUTO PARTS	11/14/2025	$ 367.73
161252	R	O'REILLY000	O'REILLY AUTO PARTS	11/14/2025	$ 623.75
161253	R	PERMA-BO000	PERMA-BOUND BOOKS	11/14/2025	$ 630.41
161254	R	SETEL 000	SETEL	11/14/2025	$ 5,063.45
161255	R	SETEL 000	SETEL	11/14/2025	$ 5,107.20
161256	R	SIEMENS 000	SIEMENS BUILDING TECHNOLOGIES INC	11/14/2025	$ 674.00
161257	R	SOUTHEAS017	SOUTHEASTERN PAPER GROUP LLC	11/14/2025	$ 7,202.00
161258	R	SPURLKIM000	SPURLOCK, KIMBERLY	11/14/2025	$ 231.04
161259	R	STAFFORD000	STAFFORDS FIRE EXTINGUISHER	11/14/2025	$ 1,152.00
161260	R	SUBURBAN001	SUBURBAN PROPANE	11/14/2025	$ 961.84
161261	R	SYSCO CE000	SYSCO CENTRAL FLORIDA, INC.	11/14/2025	$ 149,668.09
161262	R	TAYLOBRI001	TAYLOR, BRIDGET N.	11/14/2025	$ 75.00
161263	R	UNIFIRST001	UNIFIRST CORPORATION	11/14/2025	$ 386.42
161264	R	UNION ME000	UNION MEDICAL	11/14/2025	$ 1,495.02
161265	R	VENTRIS 000	VENTRIS LEARNING LLC	11/14/2025	$ 1,881.25
161266	R	VERIZON 001	VERIZON WIRELESS	11/14/2025	$ 309.30
161267	R	WHALEY F000	WHALEY FOODSERVICE LLC	11/14/2025	$ 4,325.28
161268	R	CITY OF 000	CITY OF MACCLENNY	11/18/2025	$ 17,562.30
161269	R	AFLAC GR000	AFLAC GROUP	11/20/2025	$ 15.72

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161270	R	BAKER CO027	BAKER COUNTY SCHOOL BOARD	11/20/2025	$ 12.70
161272	R	FLORIDA 065	FLORIDA BLUE	11/20/2025	$ 12,730.18
161273	R	FLORIDA 066	FLORIDA BLUE	11/20/2025	$ 1,078.96
161274	R	THE HART000	THE HARTFORD	11/20/2025	$ 648.54
161275	R	VISION S000	VISION SERVICE PLAN (IC)	11/20/2025	$ 1,575.88
161276	R	AFLAC GR000	AFLAC GROUP	11/20/2025	$ 6,737.32
161277	R	AMERICAN003	AMERICAN FAMILY LIFE	11/20/2025	$ 921.38
161278	R	AMERICAN004	AMERICAN FIDELITY ASSURANCE	11/20/2025	$ 14,484.62
161279	R	BAKER CO027	BAKER COUNTY SCHOOL BOARD	11/20/2025	$ 19,707.46
161280	R	COLONIAL002	COLONIAL LIFE & ACCIDENT INSURANCE CO	11/20/2025	$ 10,390.96
161281	R	FLORIDA 063	FLORIDA BLUE	11/20/2025	$ 284,601.36
161282	R	LIBERTY 000	LIBERTY NATIONAL LIFE INS	11/20/2025	$ 2,296.22
161283	R	THE HART000	THE HARTFORD	11/20/2025	$ 11,942.21
161284	R	TRUSTMAR000	TRUSTMARK VOLUNTARY BENEFIT	11/20/2025	$ 635.34
161285	R	VISION S000	VISION SERVICE PLAN (IC)	11/20/2025	$ 4,054.64
161286	R	BAKER CO011	BAKER CO EDUCATION FOUNDATION	11/21/2025	$ 683.00
161287	R	MIDLAND 000	MIDLAND CREDIT MANAGEMENT, INC.	11/21/2025	$ 35.89
161288	R	PRE-PAID000	PRE-PAID LEGAL SERVICES INC	11/21/2025	$ 7.97
161289	R	8-KOI, I000	8-KOI, INC.	11/21/2025	$ 38,215.03
161290	R	AKEL LOG000	AKEL LOGAN & SHAFER PA	11/21/2025	$ 13,203.28
161291	R	ALLIED I001	ALLIED INSTRUCTIONAL SERVICES, LLC	11/21/2025	$ 3,280.96
161292	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	11/21/2025	$ 2,261.41
161293	R	BAKER CO032	BAKER COUNTY SHERIFFS OFFICE	11/21/2025	$ 63,848.43
161294	R	CAPITAL 004	CAPITAL ONE/WALMART	11/21/2025	$ 176.98
161295	R	CARDIO P000	CARDIO PARTNERS INC.	11/21/2025	$ 731.23
161296	R	CITY ELE000	CITY ELECTRIC SUPPLY CO	11/21/2025	$ 955.66
161297	R	CITY OF 000	CITY OF MACCLENNY	11/21/2025	$ 2,646.54
161298	R	DESTINAT000	DESTINATION KNOWLEDGE	11/21/2025	$ 4,098.00
161299	R	DOPSOCAR001	DOPSON, CARRIE L.	11/21/2025	$ 49.00
161300	R	FL SCHOO003	FL SCHOOL BOOK DEPOSITORY	11/21/2025	$ 126.72
161301	R	FLORIDA 026	FLORIDA POWER & LIGHT COMPANY	11/21/2025	$ 13,215.01

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161302	R	FLORIDA 042	FLORIDA DEPT OF LAW ENFORCEMENT	11/21/2025	$ 330.00
161303	R	GAGGLE.N000	GAGGLE.NET, INC.	11/21/2025	$ 15,000.00
161304	R	H2 REHAB000	H2 REHABILITATION SERVICES OF FLORIDA, LLC	11/21/2025	$ 1,980.00
161305	R	HAGAN AC000	HAGAN ACE HARDWARE	11/21/2025	$ 304.23
161306	R	HEALERIC000	HEALEY, RICHARD J. JR	11/21/2025	$ 5,886.00
161307	R	L V HIER000	L V HIERS INC	11/21/2025	$ 20,343.48
161308	R	LANE KIM000	LANE, KIMBRA MCCOOK	11/21/2025	$ 90.16
161309	R	LYONSCLA000	LYONS, CLAYTON	11/21/2025	$ 215.00
161310	R	NEW RIVE000	NEW RIVER SOLID WASTE ASSOC	11/21/2025	$ 99.60
161311	R	PRE-K KI000	PRE-K KINDERGARTEN CENTER	11/21/2025	$ 164.00
161312	R	QUADIENT001	QUADIENT LEASING USA, INC	11/21/2025	$ 393.00
161313	R	QUALITY 005	QUALITY THERAPY SOLUTIONS	11/21/2025	$ 32,476.13
161314	R	RAULETIN000	RAULERSON, TINA	11/21/2025	$ 108.11
161315	R	RICHARD 001	RICHARD FERRY ENTERPRISES	11/21/2025	$ 915.69
161316	R	SHARP EL001	SHARP ELECTRONICS CORPORATION	11/21/2025	$ 914.94
161317	R	SKOLNTOM000	SKOLNICK, TOMMIEJOE S.	11/21/2025	$ 110.00
161318	R	SOLIANT 000	SOLIANT HEALTH, LLC	11/21/2025	$ 11,267.20
161319	R	SOUTHEAS017	SOUTHEASTERN PAPER GROUP LLC	11/21/2025	$ 2,156.66
161320	R	SUBURBAN001	SUBURBAN PROPANE	11/21/2025	$ 90.54
161321	R	THE BAKE001	THE BAKER COUNTY PRESS	11/21/2025	$ 20.90
161322	R	UNIFIRST001	UNIFIRST CORPORATION	11/21/2025	$ 193.21
161323	R	VATA INC000	VATA INC	11/21/2025	$ 321.62
161324	R	VERIZON 001	VERIZON WIRELESS	11/21/2025	$ 16.74
161325	R	WATKISHA000	WATKINS, SHA'DIAMOND	11/21/2025	$ 108.11
161326	R	WEBBER T000	WEBBER TIRE CO.	11/21/2025	$ 988.90
161327	R	WHALEY F000	WHALEY FOODSERVICE LLC	11/21/2025	$ 567.00
161328	R	WILLILIN000	WILLIAMS, LINDSEY	11/21/2025	$ 108.11
161329	R	WILSOBRI000	WILSON, BRIANNA	11/21/2025	$ 123.11
161330	R	AMAZON C001	AMAZON CAPITAL SERVICES, INC.	11/21/2025	$ 120.02
161331	R	M & B PR000	M & B PRODUCTS, INC	11/21/2025	$ 9,065.20
161332	R	SUBURBAN001	SUBURBAN PROPANE	11/21/2025	$ 89.67

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
161333	R	SYSCO CE000	SYSCO CENTRAL FLORIDA, INC.	11/21/2025	$ 82,554.45
161334	R	WHALEY F000	WHALEY FOODSERVICE LLC	11/21/2025	$ 6,371.48
161335	R	BOZARD F000	BOZARD FORD COMPANY	11/21/2025	$ 58,528.00
202500253	W	BAKER BU000	BAKER BUSINESS CENTER, LLC	11/14/2025	$ 13.51
202500254	W	JIMMY'S 002	JIMMY'S AUTOMOTIVE REPAIR INC	11/14/2025	$ 608.00
202500255	W	SHERWIN-001	SHERWIN-WILLIAMS CO	11/14/2025	$ 535.14
202500256	W	BEST PLU000	BEST PLUMBING SPECIALTIES INC	11/14/2025	$ 1,703.17
202500257	W	STAPLES 000	STAPLES BUSINESS ADVANTAGE	11/14/2025	$ 28.39
202500259	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 1,242.87
202500260	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 1,574.11
202500261	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 487.67
202500262	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 92.15
202500263	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 1,141.27
202500264	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 311.47
202500265	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 119.78
202500266	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 891.74
202500267	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 10.75
202500268	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 137.81
202500269	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 33.96
202500270	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 8.86
202500271	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 1,182.61
202500272	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 689.32
202500273	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 13.86
202500274	W	LUKE A/C000	LUKE A/C CONTRACTING INC	11/14/2025	$ 12,303.00
202500275	W	BAKER CO000	BAKER COUNTY SCHOOL BOARD	11/07/2025	$ 137.00
202500276	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	11/07/2025	$ 78,425.70
202500277	W	BCSB FIC000	BCSB FICA	11/07/2025	$ 174,753.74
202500278	W	BCSB ANN000	BCSB ANNUITIES	11/07/2025	$ 39,220.50
202500279	W	SHERWIN-001	SHERWIN-WILLIAMS CO	11/14/2025	$ 45.99
202500280	W	SHERWIN-001	SHERWIN-WILLIAMS CO	11/14/2025	$ 380.42
202500281	W	SHERWIN-001	SHERWIN-WILLIAMS CO	11/14/2025	$ 20.71

DISTRICT:
REPORT TITLE:

Baker County School Board
NOVEMBER 2025
A/P CHECK SUMMARY

Check Number	Check Type	Payee Key	Payee Name (as it appeared on check)	Check Date	Check Amount
202500282	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500283	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500284	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500285	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500286	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500287	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 19.99
202500288	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 61.94
202500289	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 24.58
202500290	W	GLEN CAS001	GLEN CASH HARDWARE FEED & SEED INC	11/14/2025	$ 64.57
202500291	W	INTERSTA002	INTERSTATE SUPPLY INC	11/14/2025	$ 1,070.64
202500292	W	INTERSTA002	INTERSTATE SUPPLY INC	11/14/2025	$ 98.40
202500293	W	SPORTS S000	SPORTS SHAK	11/14/2025	$ 690.00
202500294	W	MCCRIMON000	MCCRIMON'S OFFICE SYSTEMS INC	11/14/2025	$ 65.39
202500295	W	TAMPA FO000	TAMPA FORKLIFT, INC	11/10/2025	$ 4,035.00
202500296	W	TAMPA FO000	TAMPA FORKLIFT, INC	11/10/2025	$ 108.00
202500297	W	TAMPA FO000	TAMPA FORKLIFT, INC	11/10/2025	$ 1,504.48
202500298	W	BAKER CO000	BAKER COUNTY SCHOOL BOARD	11/21/2025	$ 137.00
202500299	W	BCSB FED000	BCSB FEDERAL WITHHOLDING	11/21/2025	$ 75,344.23
202500300	W	BCSB FIC000	BCSB FICA	11/21/2025	$ 171,229.62
202500301	W	BCSB ANN000	BCSB ANNUITIES	11/21/2025	$ 38,920.50
202500302	W	SPORTS S000	SPORTS SHAK	11/12/2025	$ 255.75
			TOTAL		**$ 2,321,868.49**

AGENDA ITEM NO. 8.14

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew RFP #SBHC-2223-33 (Administered by Highland County School Board as Part of P.O.W.E.R. Buying Group) for Mainline Food Contract, Effective July 1, 2025 - June 30, 2026.

ATTACHMENTS:
01.20.2026 Approval of the Mainline Contract Renewal for 2025-2026_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

To: Wyatt Milton, Superintendent of Schools

From: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

Re: **RFP #SBHC 2223-33 - Mainline Food Contract - Contract Renewal**

Date: December 17, 2025

Our district is part of the P.O.W.E.R. Buying Group for purchase of mainline food items used for School Nutrition Services. Highland County School Board administers this bid and the contract was approved for the 2025-2026 school year.

I am seeking approval to renew **RFP #SBHC 2223-33** Mainline Food Contract in accordance with the contract period from July 1, 2025 through June 30, 2026.

Please accept our apology for late submission to the board. As you will see attached, all documentation from vendor was received as required within the appropriate timeline.

Thank you for your time and consideration of this recommendation.

cc: Teri Ambrose, Executive Director for Support Services

2025-2026 SY LETTER OF AGREEMENT

To participate in the P.O.W.E.R. Buying Group (PBG)

For the term of July 1, 2025 – June 30, 2026

Baker County School District

Name of Member's School District

PBG's purpose is to facilitate the members' processes for purchasing high quality food and supply products at competitive prices in compliance with all applicable guidance and regulations for their child nutrition programs.

The resulting contract from the RFP, "Food and Supply Purchasing Services" by Highlands County as lead agency for the P.O.W.E.R. Buying Group (PBG) SBHC 2223-33 will be used by PBG members. After a competitive Request for Proposal, Purchase Smaart, LLC, was awarded the contract to liaise with Sysco Corporation and PBG member districts for the utilization of distribution services, as well as for the purchase of food and supplies.

IMPORTANT: Food item pricing includes commercial pricing; and, if applicable, Net-Off-Invoice (NOI) or Modified-Fee-For-Service Through Distribution (MFFS) pricing for further-processed USDA Foods.

Termination of this Agreement by a member is permitted with written notice received by the Executive Director, by January 1 prior to the start of the PBG fiscal year. A departing district may be financially responsible for any dedicated product that is in Sysco inventory.

Due date for this Letter of Agreement with required signatures is **Friday, April 4, 2025** to be electronically mailed to the Executive Director at powerbuyinggroup@gmail.com

For the term of this Agreement, each member shall:

- Stay current with all PBG information to include: face to face member meetings, conference calls, minutes, and email communications.
- Issue blanket purchase orders to the approved distributor (Sysco Corporation) to cover purchases of the food and supply items effective July 1, 2025, through June 30, 2026.
- Purchase bid items from the distributor in strict adherence with the terms, conditions, and unit prices of the P.O.W.E.R. Buying Group RFP/contract and manufacturer direct pricing, and all related addenda; as well as all applicable federal, state, and local statutes, regulations, and ordinances and member purchasing policies and procedures.
- Pay all distributor invoices per the contract terms for food and supplies received. Purchase Smaart, Sysco and member district will work to resolve disputed invoices to facilitate timely payments. Undisputed invoices 90 days or more past due may result in the account being put on stop shipment until paid in full and penalties for non-payment may be applied to the invoice.

- Complete and submit within deadlines all necessary Forecasting Adjustment Request (FAR) forms to Purchase Smaart and PBG Executive Director for product/order guide changes.

- Cooperatively contribute time and expertise (of one or more staff members as appropriate) to price solicitation development, product testing and evaluation to improve the product pricing for the benefit of all members.

- Provide Purchase Smaart and Sysco district calendar, all cycle menus for Breakfast, Lunch, Afterschool Snacks, Supper, and Summer Foodservice programs, and provide advance forecasts of food and supply items as requested by either Purchase Smaart or Sysco, using the appropriate forms provided to members.

- Provide accurate and complete information (including surveys, votes, required forms and website profiles, etc.) requested by the Executive Director, Purchase Smaart, Executive Committee and/or Committee/Division Chair(s) by the stated deadline or according to established procedures.

- Review members' administrative procurement policies and procedures to ensure compliance with PBG stated guidance.

- Adhere to the Mission Statement, Code of Ethics, Bylaws, and Policies and Procedures as approved by PBG members.

- Communicate distributor and/or GPO concerns and requests accurately to the members' Sysco or Purchase Smaart representatives in a timely manner, sending copies of all incident reports and pictures to the PBG Executive Director, Sysco Division Representative, and Purchase Smaart Representative.

- Communicate PBG concerns, questions, and ideas to Sysco Opsite (Gulf Coast, Jacksonville, Central, Southeast and West) Chair and PBG Executive Director.

- Remit the annual service fee of $4,500* minus Loyalty Discount of $2,250 for current members for the SY 25.26 only, prior to the April 4, 2025, due date. A late fee of an additional 5% will be assessed for any payments after the due date.

  NOTE: Failure to pay the annual fee invoice by September 30, 2025, may result in initiation of the termination process and the assessment of the late fee.

***Executive Committee members from the previous school year (SY24.25) will receive a discount to the annual service fee on their 2025 -2026 invoice as stated below (this is in addition to this years $2,250 Loyalty Discount for all current member districts):**

- **Chair discount is $1,500**
- **Chair-Elect discount is $1,000**
- **Other Exe Board, Division and Committee Chairs' discounts are $500 each.**

Failure to adhere to all elements of this Letter of Agreement may qualify as grounds for termination of member's access to PBG pricing and services up to 36 months. Noncompliant members will receive notification of the initiation of the termination process which includes an opportunity for resolution of the

noncompliant issue(s). The termination will be effective twelve (12) weeks after the PBG Executive Committee decision is issued.

PBG Member Determination Bid Category Participation

Members will provide information below on their participation decisions for the 2025 – 2026 school year.

PBG members are ***not required*** to participate in all product categories.

Please circle Yes or No and add the School Nutrition Program Administrator's initials for each category:


Initials Main Line Items (**required category**)

Yes No 
Initials Disposable/Paper Products

Yes No 
Initials Bread Items

Yes No 
Initials 100% Fruit Juice - Frozen

Yes No 
Initials Fresh Produce

Yes No 
Initials Smallwares/Custodial Supplies

Yes No 
Initials Cleaning Supplies-Eco Lab

The member acknowledges that as in any successful partnership, it is imperative that all participants work cooperatively to achieve maximum benefit both individually and collectively. Members providing accurate, complete information as requested directly contribute to the total effectiveness of the PBG. The PBG is committed to providing all members with quality products, which are competitively priced, in compliance with all guidance and regulations in an effective, efficient manner.

P.O.W.E.R. Buying Group Mission Statement

The mission of the POWER Buying Group is to work collaboratively to procure high quality, competitively priced foods and supplies that will enhance the health and nutritional well-being of students participating in Florida Child Nutrition Programs.

Tonya Harte	Director of Nutrition Services Purchasing Warehousing	2/28/25
Administrative Authority Signature	Title	Date
Tonya Harte		2/28/25
Purchasing Authority Signature	Title	Date
Valerie Hansen		3/26/25
PBG Chair Signature		Date

Note: Please electronically mail the completed and signed Letter of Agreement to the PBG Executive Director no later than **Friday, April 4, 2025,** at: powerbuyinggroup@gmail.com.

PURCHASE SMAART
CULINARY AND HOSPITALITY GROUP PURCHASING

To: All Power Buying Group Members

From: Scott Rivera-President

Date: June 13, 2025

Re: Distribution and Procurement of Food and Non-Food Products for the P.O.W.E.R. Buying Group

Dear Valued P.O.W.E.R Buying Members,

Purchase Smaart GPS and its Affiliate Distributors agrees to allow POWER Buying Group (PBG) Members access to and utilize all Purchase Smaart GPS's Distribution and Procurement of all food and non-food products and services. As per the SBHC RFP. As per our agreement, distribution to school locations is a case fee of $3.55 per case.
Distribution to school warehouses is a case fee of $3.09 per case. All terms and conditions of the SBHC RFP apply.

Active Members for the 2025 – 2026 school year are as follows:

Sysco Jacksonville	Sysco Central Fl
Volusia	Highlands
Baker	Osceola

Sysco Golf Coast	Sysco Southeast FL	Sysco West Coast Fl
Calhoun	Broward	Hardee
Gadsden	St Lucie	Desoto
Liberty	Indian River	Charlotte
Walton	True North Academy	Collier

Sincerely,

Scott Rivera- President
386-956-6154

AGENDA ITEM NO. 8.15

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Agreement with Positive Behavior Supports Effective November 21, 2025 - June 30, 2026. Funding Source: Stronger Connections Grant.

ATTACHMENTS:
01.20.2026 Approval of the Agreement with Positive Behavior Supports Corporation_A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 32063
(904) 259-7825
www.bakerk12.org

Wyatt Milton, Superintendent

December 16, 2025

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I would like to request School Board approval for the agreement by the Baker County School Board and Positive Behavior Supports Corporation. With approval this agreement will provide our students with a Board Certified Behavior Analyst, Registered Behavior Technician, and Staff/Teacher Training beginning November 21, 2025 and continue through June 30, 2026. Funding for these services will be paid through the Stronger Connections Grant.

If you have any questions please contact me at (904)259-7825 or Alice.Schmitges@bakerk12.org.

Sincerely,

Alice Schmitges, Director
Exceptional Student Education/
Student Services

AS:cm

POSITIVE BEHAVIOR SUPPORTS CORP.

• EST 2007•

Agreement: Organization Contract

This contract represents an agreement between Baker County School District (Entity) (Agency) for comprehensive, student behavioral support through *Positive Behavior Supports Corporation* (PBS Corp.). PBS Corp. will support individual client and school needs as requested and defined by Baker County School District.

Individual Client Needs

PBS Corp. specializes in providing individual supports to clients with special needs. We take a team approach to identify problematic behaviors, evaluate functions of behaviors, and develop strategies that are a good contextual fit.

The process begins with our Behavior Analyst completing a records review of the client, conducting staff and caregiver interviews, and observation, as part of a Functional Behavior Assessment. In this process we hypothesize why behaviors are occurring and which behavior analytic strategies would benefit the client for behavior reduction. In conjunction, we identify appropriate and functional replacement behaviors and skills to teach. Based on this assessment a comprehensive plan is written.

Once the behavior plan is developed, it is recommended to have a meeting to review plan development with all stakeholders (managers, support specialists, and caregivers). We provide a variety of different services, and our assigned staff and regional team will work collaboratively with you to identify our services that are the best match for your program.

Risks and Benefits

Participating in any treatment has numerous benefits, but also certain inherent risks. For example, individuals receiving services from PBS Corp. may experience disruptions in daily schedules and routines (e.g., due to professionals entering the setting or suggesting changes in routines), stress associated with identifying problematic patterns or learning to respond differently to the individual's behavior, or frustration at delays in progress or the necessity to modify approaches periodically. These are, of course, in addition to risks to privacy and confidentiality that occur when sharing information. PBS Corp. will make every effort to minimize these risks and make services optimally beneficial and enjoyable.

Cost Description

The following is a proposed summary of cost per service provided at an hourly rate. PBS Corp. provides an extensive list of services in addition to the standard daily supports within the school. These rates are derived based on what other state and private funding sources are currently reimbursing. Please note that trainings can be offered in half or full day increments.

Service Type	Rate	Not To Exceed
Board Certified Behavior Analyst Services (BCBA) – including 5% oversight of staff for RBT (as needed)	$95/hr	
Registered Behavior Technician (RBT)	$45/hr	
Staff/Teacher Training Content Hourly	$250/hr	
Staff/Teacher Training Content Half-Day	$750/flat rate	
Staff/Teacher Training Content Full-Day	$1500/flat rate	
Online RBT Course		

Witnesses

For and in consideration of the mutual covenants contained herein, the parties to this Agreement agree as follows:

PBS Corp. shall:

a. Provide behavioral services with comprehensive report of recommendations and training services to properly classified exceptional individuals and staff as identified by school personnel.
b. Present a monthly summary of services rendered as applicable.
c. Furnish copies of evaluation/reviews.
d. Maintain record keeping practices. Data collection will be reviewed, and ongoing feedback/inquiry given.
e. Conduct training as requested and modify existing contract to meet any requested ongoing service needs as authorized.
f. Comply with all Federal, State and Local Statues prohibiting discrimination, abuse, and neglect while maintaining confidentiality.
g. Follow ethical guidelines set forth by the Behavior Analyst Certification Board.
h. Complete background check requirements as identified by the agency.
i. Maintain adequate liability insurance coverage on a comprehensive basis to hold such liability insurance at all times during the term of the contract. PBS Corp. accepts full responsibility for identifying and determining the type(s) and extent of liability insurance necessary to provide reasonable financial protections for PBS. Corp. and the consumers to be served under this contract. Upon the execution of the contract, PBS Corp. shall furnish the The Agency written verification supporting both the determination and existence of such coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the operating state. At a minimum the following types of insurance will be maintained by PBS Corp. during the term of this contract:

Type	**Amount**
Comprehensive General Liability (to include professional liability) with a minimum limit of:	$1,000,000/ occurrence $2,000,000/ aggregate
Worker's Compensation	Statutory limit, as required

2. Baker County School District shall:

a. Pay the sum of fee schedule above per hour for services rendered and as agreed upon by the The Agency and PBS Corp.
b. Pay all outstanding invoices within 60 days of receiving to:
Attn: Accounts Payable
7108 S Kanner Hwy
Stuart, Fl 34997
c. Render payment within 60 days of invoice.
d. Obtain client consent.
e. Be responsible for encouraging/overseeing revolving staff to ensure that behavioral management procedures learned during training are utilized and ethical guidelines are followed.
f. Provide 15-day notice prior to any requested trainings.
g. Understand any invoicing change needed will be considered, but not guaranteed during the authorized annual contract period.
h. Communicate changes or requests within a timely manner. A two week notice is required before discontinuing a service line or staff position.

In Witness Whereof, the parties agree and have executed this Agreement on 11/21/2025 through 06/30/2026. Either party, with a 30-day written notice, can dissolve this agreement at any time.

☐ ***I attest that I have read this document in its entirety and by checking this box agree to the terms***

Agency Name - *Baker County School District*

Payee - Positive Behavior Supports Corp.

Payor Signature	Date	Payor Print Name

Point of Contact to Receive Invoices	Email Address

Physical Address	Phone Number

Nicole Postma-Gates	11/21/25	
Contract Manager Print Name	Date	Michael Nolan, CEO, PBS Corp.

School Service Provisions and Policies

Prior to PBS Services:

The Regional Coordinator will:

- Meet with the District ESE Director, administrators, and identified school staff to determine:
    - Current school needs
    - Type of service and the hours needed
    - PBS staff's schedule
- Collaborate to fill the requested school staffing needs
- Respond within 24 business hours with any urgent requests
- Ensure all staff meet background check requirements before starting

The School District will:

- Provide details of the assignment at least 48 hours before the identified staff can start
- Provide PBS with any salient documents that are appropriate for review (i.e., FBA, BIP, IEP, etc.)
- Identify if any crisis management training is necessary
- Provide the district's policy related to contractors and receiving clearance before the start date
- Give clear guidance on any emergency procedures that may occur within the building (i.e., fire drill, active shooter response, natural disasters, etc.)
- Identify any type of documents that may be desired for monthly updates
- Refrain from sharing PBS staff personal information without consent from PBS.

Sub Expectations:

It is always our intention at PBS to provide consistent staffing that follows the school calendar. While we cannot guarantee a sub, we will do our best contingent on the amount of notice we receive. If you feel as though one of our team members is not meeting your needs due to lack of consistency, or simply is not a good fit for the position, you may request this person to be removed effective immediately. It is expected that the designated staff member will first inform

PBS leadership and their analyst, if appropriate, and in turn, the analyst will inform the relevant stakeholders.

When Student is Absent:

PBS team members rely on consistent hours as it is their livelihood. If a student is absent, a PBS leadership team member will reach out to the district to determine if there is another position that could be filled for that day to provide services to maintain the anticipated hours. If this is not possible, and the student has multiple absences, it is in PBS's jurisdiction to put a hold on staffing until the student's schedule is more consistent.

During Services, PBS will:

- Provide services consistently as agreed upon and will meet the hours requested to the best of our ability
- Monitor and supervise staff to ensure professionalism and address any issues immediately if they should arise
- Follow ethical guidelines set forth by the BACB
- Follow school district policies
- Will cooperate with any legal requests as needed
- Relinquish any documents as requested
- Build capacity within the school district team with the intention of knowledge transfer and training
- Continue with weekly visits to ensure behavior plans are being implemented properly
- Notify district staff if a plan is not being implemented properly
- PBS will provide monthly invoicing by the 10th of each month unless otherwise requested and agreed upon
- Ensure that any school-based student has a separate support team (BCBA/RBT) than the in-home team should PBS be the provider for both, unless otherwise agreed upon by the district.

PBS will not:

- Be included in the staffing ratio

- Make recommendations for placement/eligibility
- Communicate with parents or provide training to them unless requested by the district in which case district personnel will be present during training or communication
- Allow PBS team members to be left alone with a student
- Support and/or consult for other students or classrooms that are not assigned
- Exceed the hours designated in the agreed-upon contract unless instructed by district administration
- Be responsible for providing reinforcers and creating program materials (i.e., token economies, visual supports, etc.) for the students/classrooms
- Hire any district staff during the school calendar unless services are being provided outside of school hours
- Solicit district staff for either hire or additional services
- Will not allow RBTs to attend any IEP or legal meetings as they are only allowed to provide direct services within the classroom

School District will:

- Ensure that PBS staff is not left alone with students or be counted in the staffing ratio
- Refrain from hiring or soliciting to PBS staff during the duration of the contract knowingly or unknowingly.
- Ensure PBS will not be dependent on providing educational instruction as this is outside the scope of our services
- Address any issues with PBS staff by notifying the Analyst and/Regional Coordinator
- Provide at least a 2-week notice before discontinuing any position unless otherwise agreed upon
- Refrain from sharing any staff personal information without prior consent from PBS leadership team member.

These are guidelines and may be addressed differently on a case-by-case basis

Who is on your team?

Regional Coordinator Responsibilities:

- Oversight and supervision of all PBS behavioral services
- The primary point of contact for any additions or removal of PBS services such as requesting FBAs, modifying, removing, and/or requesting additional staffing supports
- Communicate with the Executive Director of ESE and Student Services to identify the ABA-related service needs of the district
- Liaisons between district and clinical teams and staff
- Develops and disseminates status reports to the District ESE Director or ESE Specialist and identified school administrators
- Reviews crisis management training needs for assigned students/classrooms and staff's acquisition of any required training
- Attend school/district team meetings as requested
- Debrief critical incidents with PBS Regional Clinical Support, Analyst, RBT, and school staff if needed

Business Development Director:

- Budget review, billing issues, and PBS service logs
- Review, provide revisions, and finalize PBS-requested FBAs and BIPs which may include 1 hour of billing for supervision services
- The primary point of contact for contract questions or concerns
- Person to escalate any ongoing or critical incidences.

Regional Clinical Support Responsibilities:

- Assist with oversight and supervision of PBS behavioral services
- Conducts site visits and provides recommendations for interventions when requested
- Implement IEEs, BIP, and FBAs, when requested
- Attend school/district team meetings as requested
- Be the primary point of contact for PBS analysts and direct care staff for clinical support

- Conduct professional development training as requested by the District ESE Director or ESE Specialist
- Debrief critical incidents with PBS Analyst, RBT, and school staff if needed

PBS Analyst Responsibilities:

- Reports to PBS Regional Coordinator, supported by Regional Clinical Support
- Collaborates with school teams to ensure PBS staff have all the students' required programming and materials
- Review Records (i.e., BIP, FBA, IEP, and other relevant reports)
- Conduct observations and Functional Behavior Assessments (FBAs) of identified students/classrooms and make recommendations for evidence-based interventions as requested
- Provide direct clinical oversight/supervision of PBS staff when working with students while implementing all required instruction, behavioral interventions, and data collection
- Acquire treatment fidelity data and provide PBS staff ongoing feedback to ensure staff has an operational understanding of all related educational expectations and can effectively implement students' programming and data collection with proficiency
- Provide ongoing communication with the school team to check in and clarify any questions about current student needs, programming, and expectations of staff participation
- Attend IEP meetings as requested
- Develop reports, protocols, and instructional documents as needed/requested
- Provide training to school staff on the implementation of behavioral support strategies as needed
- Conduct and participate in meetings and professional development as requested by the school district
- Assist with data collection and analysis
- Complete daily progress notes and service time logs
- Review finalized assessment results and/or proposed Behavior Intervention Plan as requested
- Provide supervision and/or conduct competency assessments for school district's RBTs and/or required supervision hours

PBS Registered Behavior Technician Responsibilities:

- Adhere to school district policies and procedures
- Review behavior plans, IEPs, and other relevant documents/materials to facilitate consistent implementation and monitor the outcomes appropriately
- Support school staff in the implementation of behavioral interventions for the assigned student/classroom
- Participate in program meetings and professional development as requested by the school district
- Communicate openly with supervising Analysts, Regional Leadership, and identified school staff regarding:
    - Scheduled absences, callouts, and tardiness
    - Concerns affecting the delivery of services
    - Other issues requiring attention (i.e., critical incidents, new target behaviors, concerns with school staff, etc.)
    - Requesting additional training on specific procedures or strategies in the behavior plan
- Collect data through a specified data collection system
- Complete daily progress notes and service time logs
- Obtain crisis management certification as per district requirements/requests

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.16

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Alice Schmitges - (259-0444)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Renew Agreement with Invo HealthCare Associates, LLC for Occupational Therapy Services, Effective July 1, 2025 - June 30, 2026.

ATTACHMENTS:
01.20.2026 Approval of the Agreement with Invo Healthcare Associates, LLC_A.Schmitges.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Exceptional Student Education
and Student Services
420 South 8th Street
Macclenny, FL 3206
(904) 259-7825
www.bakerk12.org
Wyatt Milton, Superintendent

December 16, 2025

Wyatt Milton, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton,

I would like to request School Board approval to renew the agreement between the Baker County School Board and Invo Healthcare Associates, LLC. This agreement provides Occupational Therapy services to qualifying students in the Baker County School system from July 1, 2025 through June 30, 2026. There are no changes from the prior year agreement and the funding source will remain General.

If you have any questions please contact me at (904)259-7825 or alice.schmitges@bakerk12.org

Warm regards,

Alice Schmitges
Director, Exceptional Student Education & Student Services
Baker County School District

AS:cm

INVO HEALTHCARE ASSOCIATES, LLC
AND
BAKER COUNTY SCHOOL BOARD

MASTER SERVICES AGREEMENT FOR EDUCATION AND EDUCATION RELATED SERVICES

This MASTER SERVICES AGREEMENT FOR EDUCATION AND EDUCATION RELATED SERVICES together with Addenda and Exhibits (collectively, the "Agreement") is made and entered into this 1st day of July, 2025 ("Effective Date"), by and between **Invo HealthCare Associates, LLC** ("INVO"), a Delaware limited liability company, having its principal place of business at 4200 W Cypress Street, Suite 550, Tampa, Florida 33607 and **Baker County School Board** ("Client"), having its principal place of business at 290 Jonathan Street East, MacClenny, Florida 32063.

WHEREAS INVO is in the business of providing personnel, including professionals and assistants (collectively referred to herein as "Education and Education Related Service Providers") to perform physical therapy, occupational therapy, speech-language therapy, psychology, special education teaching, and nursing ("Education and Education Related Services"); and

WHEREAS Client is in need of Education and Education Related Services;

WHEREAS Client desires to engage INVO to provide Education and Education Related Services under the terms and conditions contained herein;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Term of Agreement

The term of this Agreement, unless otherwise terminated pursuant to the terms of this Agreement, shall be for the period beginning on the Effective Date until June 30, 2026. This Agreement will automatically renew for three (3) additional one (1) year periods. In the event either party wishes not to renew the Agreement for the following Agreement year, notice must be given no later than 30 days prior to the end date.

2. Requests for Education and Education Related Services

INVO will use its best efforts to supply Client with Education and Education Related Service Providers for the hours and times requested by Client. Nothing contained herein will guarantee that INVO will be able to fill any particular request of Client for Education and Education Related Service Providers. Further, nothing contained herein will guarantee that an Education and Education Related Service Provider, once

assigned to Client, will be able to complete the assignment. If an Education and Education Related Service Provider is unable to complete an assignment for any reason, INVO' sole obligation is to use its best efforts to procure a replacement Education and Education Related Service Provider for Client. Client hereby releases and relieves INVO from all liability in connection with its failure to provide an Education and Education Related Service Provider when requested by Client or to replace an Education and Education Related Service Provider who has begun an assignment.

3. Education and Education Related Service Provider Assignments and Rates

A. Education and Education Related Service Provider Assignments

(i) Client will provide Education and Education Related Service Providers with work assignments consistent with Client's standard workday and calendar, 8 hours per workday ("Standard Workday").

(ii) Client will provide Education and Education Related Service Providers with orientation, training and professional development days. These will be billed as Standard Workdays.

B. Education and Education Related Service Provider Rates

(i) Hourly Rate

The attached Rate Schedule (**Addendum A**) lists hourly rates for all Education and Education Related services requested by Client. INVO and Client mutually agree that the rates in Addendum A will increase by 3% or CPI, whichever is highest, each contract year in order to align with Cost-of-Living Adjustments.

(ii) Mileage Reimbursement

Education and Education Related Service Providers assigned to Client will be reimbursed mileage for travel between Client's assigned facilities, training sites and professional development sites ("Mileage Reimbursement"). Mileage Reimbursement will be reimbursed at the federally approved mileage reimbursement rate and will be adjusted as necessary to maintain consistency with the federally approved rate.

4. Education and Education Related Service Providers

A. Licensure

All Education and Education Related Service Providers provided to Client pursuant to this Agreement shall be qualified to perform the services requested and will be certified and/or licensed during the term hereof to perform the applicable Education and Education Related services in the state in which Client requests an Education and Education Related Service Provider to perform services.

B. Screening of Education and Education Related Service Providers

Subject to the limitations of applicable federal, state and local laws and regulations, INVO will conduct the following screenings, tests, and background checks for all Education and Education Related Service Providers provided to Client pursuant to this Agreement: freedom from communicable diseases; including Tuberculosis; lack of criminal record including sexual offender and predator; and acceptable professional references.

C. Employees and Subcontractors

All Education and Education Related Service Providers provided to Client pursuant to this Agreement are employees or subcontractors of INVO and INVO is solely responsible for the wages or fees, benefits (if any), and tax withholding (if any) of the Education and Education Related Service Providers. INVO reserves the right to terminate, discipline, or reassign Education and Education Related Service Providers if such action is warranted in its sole discretion. In the event Client is dissatisfied with the services of a particular Education and Education Related Service Provider, Client's sole remedy is to notify INVO of its dissatisfaction. If INVO is unable to cure Client's dissatisfaction within a reasonable amount of time, INVO will provide Client with another Education and Education Related Service Provider if available.

D. Health and Safety Training

INVO will provide Education and Education Related Service Providers all training necessary to comply with the Occupational Safety and Health Administration's (OSHA) blood borne pathogens standard. Client agrees to provide Education and Education Related Service Providers with site specific information required by OSHA standards, including but not limited to availability of protective equipment and site procedures.

E. Health Insurance Portability and Accountability Act ("HIPAA") Compliance

INVO and all Education and Education Related Service Providers providing Education and Education Related services to Client pursuant to this Agreement will comply with HIPAA and regulations promulgated thereunder in regard to the disclosure of "Protected Health Information," as defined therein.

F. Family Educational Rights and Privacy Act ("FERPA") Compliance

INVO and all Education and Education Related Service Providers providing Education and Education Related services to Client pursuant to this Agreement will comply with FERPA and regulations promulgated thereunder in regard to the disclosure of Student Education Records as defined therein.

5. Client's Obligations

A. Facility

To the extent Client provides the facility in which Education and Education Related Service Provider performs services and such facility is not a private personal residence, such facility will

be well lit, climate controlled, and free from recognized hazards. Client warrants and represents that the facility in which Education and Education Related Service Provider will perform services complies with all federal, state, and local health and safety codes, laws and regulations, and with all federal, state, and local laws governing reasonable accommodations for disabled individuals. Client will provide adequate or designated space for Education and Education Related Service Provider to perform services and a designated storage area for Education and Education Related Service Provider to store student records. Client will also provide free parking and restroom facilities for use by Education and Education Related Service Provider.

B. Designation of Liaison

Client will designate a representative of Client to serve as a Liaison between Client and Education and Education Related Service Provider on all operational matters, including, but not limited to, use of facilities, implementation of applicable state and federal guidelines for services, scheduling, attendance record keeping, progress reports, services notes, in-service meetings, consultations, and reporting of time. Client may change the designation from time to time by providing notice to INVO as addressed below.

C. Client's Procedures

Client will provide instruction, orientation and professional development days for Education and Education Related Service Provider assigned to work in its facility. Education and Education Related Service Provider will be fully integrated in Client's program and will be instructed as to its documentation, administrative, and services procedures. Education and Education Related Service Provider will comply with all instructions given by Client. Client will notify INVO and Education and Education Related Service Provider of all documentation/record-keeping procedures.

D. Equipment

Client will provide Education and Education Related Service Provider with all equipment reasonably necessary for Education and Education Related Service Provider to perform mandated services hereunder, including without limitation, office supplies, access to service-related equipment, assessment tests and service-related materials, and technology required to implement and document services. If Client has an automated and/or mandated documentation method, requiring access to an Intranet and/or a proprietary Student/Patient Information Management System, the Client must identify an assigned computer to the Education and Education Related Service Provider, and provide training and grant full access to implement that method.

E. Notice of Replacement and Opportunity to Backfill

Client will provide INVO with 30 days advance notice prior to replacing or terminating any Education and Education Related Service Provider. If terminating Education and Education Related Service Provider, Client will provide INVO with 30 days from notice to replace terminated Education and Education Related Service Provider with a substitute qualified Education and Education Related Service Provider.

6. Billing and Invoicing

A. Billing Rates

The billing rates for each Education and Education Related Service Provider assigned to Client are specified in **Addendum A** of this Agreement which may govern any particular Education and Education Related Service Provider assignment.

B. Invoicing

INVO will send periodic (monthly, semi-monthly or weekly) invoices to Client, at Client's email address as indicated below. INVO invoices are based on time cards completed by Education and Education Related Service Provider. Payment is due in full upon receipt in accordance with instructions on the invoice. If any payment is not paid within sixty (60) days of the date of invoice, unpaid balances will be assessed interest charges of 1.5% per month [18 percent (18%) per annum]. The ability to invoice based on approval of the contract will not be unreasonably withheld. A flat administrative fee of $50.00 will be charged to Client for each invoice that requires original, written paper documentation to be provided to Client for invoice support.

C. Payment

INVO anticipates prompt remittance of amounts due. The preferred method of payment is through the Automated Clearing House Processing System ("ACH") upon conditions of invoice – related banking information:

Bank Name:	Fifth Third Bank
Routing/ABA #	042000314
Account #	7027701015
Account Name	Invo HealthCare Associates, LLC

Checks may alternatively be mailed to the following address:

Postal Mail: Invo HealthCare Associates, LLC
PO BOX 639867
CINCINNATI OH 45263

INVO will not pay convenience fees, surcharges, or any additional costs for payments made by credit card. If Client elects to pay with a credit card, INVO reserves the right to assess a credit card processing fee equal to the additional cost for payments made by credit card.

D. Contact Information

The Client hereby designates the following individual to be contacted for any billing and/or payment matters including, but not limited to, invoices, purchase orders, documentation, and accounts receivable:

Contact Name:	Alice Schmitges, Director Student Services and ESE
Address:	290 Jonathan Street East, MacClenny, Florida 32063
Phone:	(904) 259-7825
Email:	Alice.schmitges@bakerk12.org

Inquiries of the Client to INVO should be directed to the Accounts Receivable Representative at (866) 468-6471.

7. Insurance

A. Provided by INVO

INVO shall maintain the following insurance coverage during the term of this Agreement:

(i) Professional Liability Coverage with limits of no less than $1,000,000 per occurrence and $3,000,000 in the aggregate;

(ii) Worker's Compensation Insurance including occupational disease coverage in accordance with all state and federal requirements.

B. Provided by Client

Client shall maintain the following insurance coverage during the term of this Agreement:

Comprehensive General Liability with bodily injury and property damage with combined single limits of not less than $1,000,000 per occurrence and $3,000,000 in the aggregate, naming INVO as an additional insured.

Upon request, the parties agree to provide each other with insurance certificates evidencing the requisite insurance coverage, which contains a provision that the coverage afforded under the policies will not be cancelled without thirty (30) days written notice.

8. Indemnification

The parties hereto agree to indemnify, defend and hold harmless, each other and their respective parents, subsidiaries and affiliates, directors, officers, agents, servants and employees, from and against any and all claims, demands, causes of action, proceedings, losses, damages, fines, penalties, liabilities, judgments, orders, costs and expenses including, without limitation, reasonable attorney's fees and legal costs, sustained or incurred by or asserted against the party seeking indemnification by reason of, arising from, or in any way attributable to the duties, responsibilities or obligations of the other party under and during the term of this Agreement; any negligence, wrongful act, intentional act, or omission of or by the other party, their agents, servants, employees, officers, representatives or subcontracts, provided that this indemnification shall not apply to the sole negligence or wrongful act of the party seeking indemnification, their agents, servants, employees, officers, representatives, subcontractors and Education and Education Related entities. The aforesaid indemnification shall survive termination of this Agreement.

9. Termination of Agreement

Either party may terminate this Agreement upon forty-five (45) days written notice to the other party. In the event Client terminates the Agreement, Client will be responsible to pay for the following:

A. All services performed by Education and Education Related Service Provider through the effective date of termination; and

B. All expenses incurred by INVO in placing an Education and Education Related Service Provider with Client, including without limitation, nonrefundable security deposits, prepaid rent, transportation costs, utility deposits and the like.

INVO may terminate the Agreement immediately upon notice to Client if;

C. Client fails to pay any invoice within sixty (60) days of its due date; or

D. Any petition is filed or proceeding is commenced by or against Client for adjudication as a bankrupt or insolvent entity under federal bankruptcy law or any other bankruptcy and insolvency act; or a proceeding for reorganization is filed by or instituted against Client; or Client makes an assignment for the benefit of creditors; or a proceeding is filed or instituted for the appointment of a receiver for Client.

10. Non-Solicitation

During the term of this Agreement and for a period of twelve (12) months thereafter (the "Non-Solicitation Period"), Client agrees not to, either directly or indirectly through a third party, hire, attempt to hire, contract with independently, or solicit for employment an Education and Education Related Service Provider who was referred to Client by INVO, whether Client accepted placement of the Education and Education Related Service Provider, interviewed the Education and Education Related Service Provider or reviewed the Education and Education Related Service Provider's resume or background information. Client acknowledges that this Non-Solicitation provision is reasonable and necessary for the protection of INVO' valid business interests, and that failure to comply with the Non-Solicitation provision will cause immediate and irreparable injury to INVO, for which injury there is no adequate remedy at law. In the event of the actual or threatened breach of this Non-Solicitation provision by Client, INVO shall be entitled to immediate injunction by a court of competent jurisdiction to prevent and restrain such breach, and INVO shall be entitled to recover its costs, including reasonable attorney's fees and expenses in addition to any other legal or equitable relief to which it may be entitled. This paragraph shall survive termination of the Agreement.

11. Confidentiality

Client and INVO agree to keep the terms of this Agreement confidential and not to disclose the terms to any third party, including without limitation, employees of INVO, provided however, that this paragraph shall not apply if such disclosure is required by law or court order. Client agrees to inform all persons, whether employees, contractors, or agents of Client, with knowledge of the terms of the Agreement of the confidentiality provisions contained herein.

12. Notice

Any notice required to be given hereunder shall be in writing and shall be either hand delivered, mailed via certified mail, or mailed via a nationally recognized overnight courier to the addresses set forth below.

A. **INVO HEALTHCARE ASSOCIATES, LLC**
4200 W Cypress Street, Suite 550
Tampa, Florida 33607
Phone: (267) 337-6530
Attention: Morgan Dooley, Contracts Manager

B. **BAKER COUNTY SCHOOL BOARD**
290 Jonathan Street East
MacClenny, Florida 32063
Phone: (904) 259-7825
Attention: Alice Schmitges, Director Student Services and ESE

Notices are effective upon mailing or delivery to overnight courier service, as the case may be.

13. Assignment

A. By Client

This Agreement may not be assigned by Client without the express written consent of INVO, which consent will not be unreasonably withheld.

B. By INVO

This Agreement may be assigned by INVO to INVO' successor or to any affiliate of INVO and their respective successors.

14. Addenda and Exhibits

All addenda and exhibits, if any, referred to in or attached to this Agreement are and shall be deemed to be an integral part of this Agreement as if fully set forth herein.

15. Entire Agreement

This Agreement, together with all addenda and exhibits attached hereto, constitute the entire agreement between the parties hereto and supersedes all prior oral and written negotiations and agreements. This Agreement may only be modified in a writing signed by all parties hereto.

16. Waiver and Severability

No delay or omission by either party to enforce or exercise any right, remedy or power under this Agreement shall be construed as a waiver of such right, remedy or power. A waiver by either party of any breach or default under the terms of this Agreement shall not constitute a waiver of any subsequent

breach or default. In the event any provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

17. Jurisdiction and Applicable Law

This Agreement is deemed to have been made in the State of Florida, County of Hillsborough, and shall be interpreted in accordance with Florida law, without regard to its conflict of law principles. The parties agree that all litigation arising out of this Agreement must be brought in Florida state court in Hillsborough County, sitting in Tampa, Florida, or in the United States District Court for the Middle District of Florida, sitting in Tampa, Florida, and that the court will have personal jurisdiction over the parties, and that the venue of the action shall be appropriate to and exclusive in such court.

18. Binding Agreement

This Agreement shall inure to the benefit of, and be binding upon the parties' respective successors and assigns.

19. Attorneys' Fees and Costs

In the event of litigation arising out of this Agreement, the prevailing party in such litigation shall be entitled to payment of its reasonable attorneys' fees and costs from the other party.

20. Cumulative Remedies

No right or remedy herein conferred or reserved in this Agreement is exclusive of any right or remedy provided or permitted at law or in equity, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise, and may be enforced concurrently therewith or from time to time.

[Remainder of page intentionally left blank.
Signature page follows.]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and date first written above.

INVO HEALTHCARE ASSOCIATES, LLC

By: _____
Matt Stringer, Chief Executive Officer

Date: _____

BAKER COUNTY SCHOOL BOARD

By: _____

Print Name: _____

Title: _____

Date: _____

ADDENDUM A

MASTER SERVICES AGREEMENT RATE SCHEDULE

DISCIPLINE	BILL RATE
Certified Occupational Therapy Assistant	$56.73/Hour

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 8.17

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ROUTINE ITEMS**
SUBJECT:	Approval to Piggyback Lee County Bid #B227419JA (Fresh Produce) with Freedom Fresh Produce, Effective July 1, 2025 - June 30, 2026.

ATTACHMENTS:
01.20.2026 Approval to Piggyback for Produce_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: Piggyback for Produce, Lee County Bid # B227419JA, Fresh Produce

DATE: December 17, 2025

I am requesting School Board approval to piggyback off of Lee County Bid #B227419JA for Fresh Produce. This bid is effective beginning July 1, 2025 through June 30, 2026. Freedom Fresh Produce is the awarded company.

Please accept our apology for late submission to the board. As you will see attached, all documentation from vendor was received as required within the appropriate timeline.

Thank you for your time and approval of this agenda item.

FREEDOM FRESH
• MASTERS OF QUALITY PRODUCE •

July 24, 2025

RE: School District of Baker County

Dear USDA,

Please be advised that School District of Baker County are customers of Freedom Fresh. Our company provides fresh fruit, vegetables and dairy products to them. School District of Baker County participates in the same program as Lee County Schools.

If you have any questions, please do not hesitate to contact our offices.

Sincerely,

Idalmis (Didi) Rodriguez
Director of Account Management

11001 NW 124th Street • Medley, FL 33178 • (866) 841 – 3380 • info@freedomfresh.com • www.freedomfresh.com

PROCUREMENT SERVICES

July 24, 2025

To: The School District of Baker County
Attn: Kristie T. Shook
Nutrition Services, Purchasing & Warehousing

Subject: Approval to Piggyback the School District of Lee County Fresh Produce ITB No. B227419JA

Dear Kristie T. Shook,

This letter serves as formal approval for the School District of Baker County to piggyback the School District of Lee County's Fresh Produce Invitation to Bid (ITB) No. B227419JA, awarded to Freedom Fresh, LLC.

Please consider this letter as authorization to utilize the terms, conditions, and pricing as outlined in the original contract with Freedom Fresh, LLC. Attached to this letter is a copy of the vendor's submitted bid, which shall serve as the binding contract for this piggyback agreement.

If you require any additional documentation or have further questions, please do not hesitate to contact me.
Sincerely,

Sincerely,

Tracey Adams

Tracey N. Adams, CLGPO
Assistant Director of Procurement Services

cc: File ITB No. B227419JA

AGENDA ITEM NO. 9.1

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	N/A
ITEM TYPE:	Removed Routine
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Removed Routine Items.

AGENDA ITEM NO. 9.2

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the No-Cost Agreement with American Income Life Insurance Company to Provide Parents with a Child Safety Kit.

ATTACHMENTS:
01.20.2026 Approval of the American Income Life Insurance Company Agreement_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
270 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

November 20, 2025

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
Baker County Schools
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval of the no-cost agreements between each of our elementary school sites and the American Income Life Insurance Company. American Income has been endorsed by the International Union of Police Associations to promote a program designed to help protect children. These agreements would provide parents the opportunity to receive an identification kit, which could be used to potentially save a child's life. The program allows families to record and keep fingerprints, vital information, and a photo of each child. The safety kit would be provided to families in a "keep at home" version or a mobile app. In the event of a child reported as missing, the parent could get this information to authorities quickly. Please see the attached flyer for more details.

The safety kit, once requested by the parent, is provided to the family at no cost, and there is no cost to the district. Each school would receive a small donation from the American Income Insurance Company for participating in the program.

Thank you for your consideration of this request. Please do not hesitate to reach out to me with any questions or concerns.

Sincerely,

Thomas Hill
904.259.0427

INTERNATIONAL UNION OF POLICE ASSOCIATIONS AFL-CIO

The Only Union for Law Enforcement Officers

SAM A. CABRAL
International President

MIKE V. CRIVELLO
Internatinal Executive Vice-President

Dear Parent:

Commitment and dedication to serving and protecting citizens are a significant part of our culture at the International Union of Police Associations. It is what our members do every day. We are excited to endorse a national program designed to help protect children that is offered through American Income Life Insurance Company (AIL) and National Income Life Insurance Company (NILICO).

AIL/NILICO's Child Safe Kit is an easy to use identification kit, which could help save your child's life. It allows families to record and keep fingerprints, vital information, and a photo of each child. The kit is provided in a "keep at home" version or a mobile app. In the horrific event your child is abducted or lost, you can get this information to authorities quickly.

That's why we are endorsing and supporting American Income Life and National Income Life in their efforts to distribute thousands of Child Safe kits to families throughout North America. Protecting families is nothing new to American Income Life. For over 60 years, American Income Life has been dedicated to serving and protecting families and individuals by offering supplemental life and health insurance benefits.

We sincerely hope you will take advantage of this opportunity to make the Child Safe Kit part of your sound family protection and planning. More importantly, we sincerely hope you will never need to use it.

Sincerely,

Sam A. Cabral
International President

President
Leonard Pugliese
Executive Vice President
Lauran Waters-Cherry
Secretary-Treasurer
Mark Cannizzaro
Vice Presidents
Wendi Caporicci
Donis Coronel
Victor Cristofaro
Carver Farrow
Richard Jackson
Robert Motley
Luis Orengo
Karl Perry
Benjamin Pryor
Henry Rubio
Dominic Sacchetti
Anthony Salvatore
Caroline Satoda
Cynthia Warren

Chief of Staff
Nick Spina
Administration
Paul Wolotsky
General Counsel
Bruce Bryant
Program Director
Florida Woods
Director of Governmental and Political Affairs
Gabe Gallucci
Retiree Liaison
Aona Jefferson
Affiliate Liaison
Doris Reed
Phone
(202) 986-4209
Fax
(202) 986-4211
Email
afsa@AFSAadmin.org
Web
TheSchoolLeader.org
Facebook
/AFSAUnion
Twitter
@AFSAUnion
National Office
815 16th St, NW
Suite 4125
Washington, DC, 20006

American Federation of School Administrators
AFSA, AFL-CIO

The National Voice for Education Leaders

Dear Parent:

The safety and protection of our children is the top priority of your child's school principals, assistant principals and other school leaders. Providing a safe and secure environment for all is essential to supporting teaching and learning. For that reason, the American Federation of School Administrators is strongly supporting the Child Safe Kits offered through American Income Life Insurance Company (AIL).

We have all borne witness to far too many tragic events in the media and perhaps even close to home. The Child Safe Kit gives you the opportunity to have your child's identifying information on record through fingerprints, photographs and other important information. In the unthinkable case your child might be in such a situation, you can immediately provide essential information to the appropriate authorities.

In the spirit of Resolution #9 Enhancing School Safety, adopted unanimously at the 16th AFSA Constitutional Convention this year, AFSA is lending its wholehearted support to AIL in providing thousands of Child Safe Kits to North America's working families. For more than 65 years, AIL has been in the business of protecting and supporting individuals and families through its various benefit packages.

We encourage you to take advantage of the Child Safe Kit to help protect the safety of your child, and truly hope that it will never need to be used.

Sincerely,



Leonard Pugliese, Ed.D.
AFSA National President

American Income
life insurance company

PO Box 2608
Waco, TX 76702
AILife.com

Offer Consent Form

This form will serve as consent for American Income Life to offer our members/participants:

❑ **Child Safe Kit® Program**

❑ **AIL*Plus* Health Services Discount Program*** (Optional)

A notification mailing will be done to inform members/participants of the organization that the above program is now available.

Organization Information (Please Print)

Organization Name _____ Abbreviation _____

Street Address _____

City _____ State/Province _____ ZIP/Postal Code _____

Contact Phone _____ Email _____ Website _____

Persons Eligible _____ Total Number Eligible _____

Address Correspondence to _____

City _____ State/Province _____ ZIP/Postal Code _____

Dated at _____ this _____ day of _____
City, State/Province Day of Month Month, Year

_____ _____
Print Name of Officer Licensed Resident Agent

_____ _____
Signature of Officer Print Name of Licensed Resident Agent

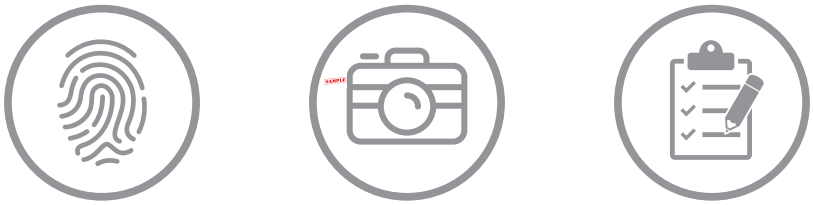
_____
Officer's Title

*AIL Plus not available in NY or Canada. Lab Testing not available in MD, NJ or RI.

An Important Message From Your Child's School

[School Name]

Child safety is on our minds more than ever. American Income Life (AIL) has partnered with schools across the U.S. and Canada to provide the NO-COST Child Safe Kit®, proudly endorsed and supported by the International Union of Police Associations.



If the child is ever lost or abducted, vital data can quickly be relayed to authorities. That's why your child's school, together with American Income Life Insurance Company, has arranged Child Safe Kits for the children and grandchildren in your family at NO COST to you or the school.

P.S. You and your family may qualify for additional insurance benefits offered at this time. Please take a few minutes and listen to the AIL representative who will be delivering your Child Safe Kit(s). **If you have any questions, please contact American Income Life Insurance Company at 800-495-1213.**

Sincerely,

John Doe

Name
Title

SAMPLE

RETURN TO YOUR CHILD'S TEACHER!

Scan to view message from International Union of Police Associations

Complete card and return to your child's teacher or reply online at MyBenefits.AILife.com. Enter access code: CH---

No-Cost Child Safe Kit®

[School Name]

Parent/Guardian: Last Name | First Name | Initial

Street Address

City | State | ZIP

Phone Number | Alternate Phone Number

Email Address | Number of Kits Desired (Limit 5)

Provided by American Income Life Insurance Company. Ask the AIL representative about supplemental insurance bene its you may qualify for when they deliver your kit(s).

+ ACH***011* +

INTERNATIONAL UNION OF POLICE ASSOCIATIONS

THE ONLY UNION FOR LAW ENFORCEMENT OFFICERS

SAM A. CABRAL
International President

MICHAEL V. CRIVELLO
International Secretary-Treasurer

Dear Parent:

Commitment and dedication to serving and protecting citizens are a significant part of our culture at the International Union of Police Associations. It is what our members do every day. We are excited to endorse a national program designed to help protect children that is offered through American Income Life Insurance Company (AIL) and National Income Life Insurance Company (NILICO).

AIL/NILICO's Child Safe Kit® is an easy to use identification kit, which could help save your child's life. It allows families to record and keep fingerprints, vital information, and a photo of each child. The kit is provided in a "keep at home" version or a mobile app. In the horrific event your child is abducted or lost, you can get this information to authorities quickly.

That's why we are endorsing and supporting American Income Life and National Income Life in their efforts to distribute thousands of Child Safe Kits to families throughout North America. Protecting families is nothing new to American Income Life. For over 60 years, American Income Life has been dedicated to serving and protecting families and individuals by offering supplemental life and health insurance benefits.

We sincerely hope you will take advantage of this opportunity to make the Child Safe Kit® part of your sound family protection and planning. More importantly, we sincerely hope you will never need to use it.

Sincerely,

Sam A. Cabral
International President

ida • 34233





No-Cost **Child Safe Kit®**

Complete card and return to your child's teacher or reply online at address listed on reverse side.

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
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   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

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A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

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A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

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A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____

AGENDA ITEM NO. 9.3

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Thomas Hill - (259-0429)
ITEM TYPE:	Property
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Dispose of Books Removed from the District Office. (Obsolete / No Longer in Use Items Will be Disposed of When Possible.)

ATTACHMENTS:
01.20.2026 Approval of the Book Disposal from the Superintendent's Office_T.Hill.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Office of Human Resources
270 South Boulevard East
Macclenny, FL 32063
(904) 259-6251
www.bakerk12.org

Wyatt Milton, Superintendent

December 2, 2025

Mr. Wyatt Milton, Superintendent of Schools
Baker County School Board Members
Baker County Schools
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Milton and School Board Members:

The purpose of this letter is to request School Board approval to dispose of books that have been removed from the district office. The books are outdated and no longer of use. Please see the images below for samples of the types of books requested to be disposed of upon approval:







Thank you for your consideration of this request. Please do not hesitate to reach out to me with any questions or concerns.

Sincerely,

Thomas Hill
904.259.0427

AGENDA ITEM NO. 9.4

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Andy Giddens - (259-6995)
ITEM TYPE:	Out of State Travel
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Out of State Field Trip on March 12, 2026 for Historical Tours of the Town of Savannah, Georgia, for BCHS History Club Students and Staff Chaperones. (Traveling by Charter Bus)

ATTACHMENTS:
01.20.2026 Approval of the BCHS History Club Out-Of-State Field Trip_A.Giddens.pdf

November 18, 2025

Mr. Giddens
Principal
Baker County High School
One Wildcat Drive
Glen St. Mary Florida 32040

Dear Mr. Giddens,

We are writing you this letter to request permission to take members of the History Club from Baker County High School on an out-of-state trip. We plan to visit the historical town of Savannah, Georgia; Ft. Pulaski, Owens-Thomas House, Green-Meldrim House, and the historical Trolley Tour. The students will have the opportunity to learn about the Revolutionary and Civil war era in the Savannah area.

We expect to take approximately forty students and chaperones, including: myself Mark Hartley, Vanessa Roberts, and Haley Cushenbery. We plan to leave school at 5:00am on March 12, 2026, and we will return to school around 11:00 pm on March 12, 2026. We will be traveling by charter bus. The students participating and History Club funds will incur all expenses.

Concurrence with this request would be appreciated. We look forward to hearing from you.

Sincerely,

Mark Hartley
History Club Sponsor

AGENDA ITEM NO. 9.5

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE: January 20, 2026

SUBMITTED BY: Teri Ambrose - (259-0418)

ITEM TYPE: Audit

AGENDA SECTION: **APPROVAL OF ITEMS FOR ACTION**

SUBJECT: Approval of the Internal Accounts Audit for the Period Ending June 30, 2025.

ATTACHMENTS:
01.20.2026 Approval of the District's Internal Accounts Audit Ending June 30, 2025_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: December 1, 2025

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director for Support Services

RE: Internal Accounts Audit

Please request Board approval of the Baker County School District's Internal Accounts Audit for the period ending June 30, 2025.

If you have any questions, please let me know. Thank you for your assistance in this matter.

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

November 20, 2025

King & Walker, CPAs
2803 W. Busch Blvd Ste 106
Tampa, FL 33618

This representation letter is provided in connection with your audit of the financial statements of the Baker County District School Board Miscellaneous Special Revenue Fund (School Internal Accounts) as of June 30, 2025 and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 20, 2025, the following representations made to you during your audit.

Financial Statements

1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter for the 2025 fiscal year, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the required supplementary information in accordance with the applicable criteria.
2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified accounts and other financial information required by generally accepted accounting principles to be included in the Internal Funds financial statements.
3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
6) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.

7) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.

8) Guarantees, whether written or oral, under which the Internal Funds is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

9) We have provided you with:

   a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, including all audit or relevant monitoring reports, if any, received from funding sources.

   b) Additional information that you have requested from us for the purpose of the audit.

   c) Unrestricted access to persons within the Internal Funds from whom you determined it necessary to obtain audit evidence.

10) All material transactions have been recorded in the accounting records and are reflected in the financial statements.

11) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

12) We have no knowledge of any fraud or suspected fraud that affects the Internal Funds and involves—

- Management,
- Employees who have significant roles in internal control, or
- Others where the fraud could have a material effect on the financial statements.

13) We have no knowledge of any allegations of fraud or suspected fraud affecting the Internal Fund's financial statements communicated by employees, former employees, regulators, or others.

14) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

15) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.

Government-specific

16) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

17) We have a process to track the status of audit findings and recommendations, if applicable and noted in prior audits.

18) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report, if applicable.

19) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.

20) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

21) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

22) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.

23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.

24) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.

25) The Internal Funds has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

26) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended, and GASBS No. 84.

27) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.

28) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.

Sincerely,

_____

J. Wyatt Milton, Superintendent

_____

M. Teri Ambrose

Executive Director of Finance and Support Services

KING & WALKER
CERTIFIED PUBLIC ACCOUNTANTS

Members:
Florida Institute of CPAs
American Institute of CPAs
Government Audit Quality Center

2803 W. Busch Blvd Ste 106
Tampa, FL 33618
office (813) 892-4274 *fax* (813) 932-1913
www.KingandWalker.com

November 20, 2025

To the Board of Directors
Baker County District School Board
Macclenny, Florida

We have audited the accompanying balance sheet and statement of revenue, expenditures, and changes in fund balance of the Baker County District School Board ("District") Miscellaneous Special Revenue Fund (School Internal Accounts), as of and for the year ended June 30, 2025, and the related notes to the financial statements.

Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and Government Auditing Standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 20, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the 2025 fiscal year. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. The District's Internal Accounts used no accounting estimates in its financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no sensitive disclosures affecting the financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no such misstatements noted in the current audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 5, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District 's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

During our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The following is a list by School of our comments and suggestions concerning those matters.

<u>Baker County High:</u>

- District procedures require money collected outside the School Office to be turned into the bookkeeper no later than the next business day. We noted four instances where the collections were held from 3 to 7 business days from collection before remittance to the bookkeeper for deposit.
- District procedures require the use of triplicate receipts of money collected outside the School Office. We noted one instance where the receipts did not include the date to verify when the funds were collected.
- District procedures require event tickets sold to be documented with a reconciliation of the number of tickets sold with two people counting the money before being turned into the bookkeeper. We noted two instances for events where there was no accounting made for the number of tickets issued or sold. We also noted that the event activity reports did not have signatures of the individual issued tickets for sale nor signature of the transfer of cash between individuals collecting money.

Westside Elementary:

- District procedures require money collected outside the School Office to be turned into the bookkeeper no later than the next business day. We noted two instances where the collections were held from 4 and 5 business days from collection before remittance to the bookkeeper for deposit.

Other Matters

We applied certain limited procedures to the combining schedule of changes in internal account balances by school, this schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements. This schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Restriction on Use

This communication is intended solely for the information and use of management, the governing body of the District, others within the District, and applicable federal and state agencies, and is not intended to be, and should not be, used by anyone other than those specified parties.

King & Walker, CPAs

November 20, 2025
Tampa, Florida

BAKER COUNTY
DISTRICT SCHOOL BOARD
MISCELLANEOUS SPECIAL REVENUE FUND
(SCHOOL INTERNAL ACCOUNTS)

INDEPENDENT AUDITOR'S REPORT

for the fiscal year ended JUNE 30, 2025

King & Walker, CPAs, PL

Certified Public Accountants

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BAKER COUNTY DISTRICT SCHOOL BOARD –
MISCELLANEOUS SPECIAL REVENUE FUND (SCHOOL INTERNAL ACCOUNTS)

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Independent Auditor's Report

To the Board of Directors
Baker County District School Board
Macclenny, Florida

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheet and statement of revenue, expenditures, and changes in fund balance of the Baker County District School Board ("District") Miscellaneous Special Revenue Fund (School Internal Accounts), as of and for the year ended June 30, 2025, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the District's Miscellaneous Special Revenue Fund, as of June 30, 2025, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Emphasis of Matter

As described in Note 1, the accompanying financial statements referred to above present only the District's Miscellaneous Special Revenue Fund and do not purport to, and do not, present fairly the financial position of Baker County District School Board as of June 30, 2025, and the changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Supplementary Information

The accompanying combining schedule of changes in internal account balances is presented for purposes of additional analysis and is not a required part of the basic financial statements. This schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2025, on our consideration of the District's Miscellaneous Special Revenue Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

King & Walker, CPAs

November 20, 2025
Tampa, Florida

BAKER COUNTY DISTRICT SCHOOL BOARD
MISCELLANEOUS SPECIAL REVENUE FUND

BALANCE SHEET
JUNE 30, 2025

	School Internal Funds
ASSETS	
Cash and Cash Equivalents	$ 954,169
TOTAL ASSETS	$ 954,169
LIABILITIES	
Accounts Payable	$ -
TOTAL LIABILITIES	-
FUND BALANCE	
Restricted for Internal Funds	954,169
Total Fund Balance	954,169
TOTAL LIABILITIES & FUND BALANCE	$ 954,169

The accompanying notes to financial statements are an integral part of this statement.

BAKER COUNTY DISTRICT SCHOOL BOARD
MISCELLANEOUS SPECIAL REVENUE FUND

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
for the Fiscal Year Ended JUNE 30, 2025

	School Internal Funds
Revenues	
Intergovernmental:	
Interest	$ 9,903
Miscellaneous Local	1,419,571
Total Revenues	1,429,474
Expenditures	
Current:	
Community Service	1,516,197
Total Expenditures	1,516,197
Net Change in Fund Balance	(86,723)
Fund Balance, July 1, 2023	1,040,892
Fund Balance, June 30, 2024	$ 954,169

The accompanying notes to financial statements are an integral part of this statement.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- **Reporting Entity**

  The Baker County District School Board ("District") Miscellaneous Special Revenue Fund (School Internal Accounts), are maintained under the authority of the Baker County District School Board (District) as provided by Section 1011.07 Florida Statutes and are composed of individual accounts of the seven public schools located within Baker County Florida.

  The District is the governing body of the Schools and is comprised of five elected members. The Superintendent of Schools is the executive officer of the Board.

  The District's Miscellaneous Special Revenue Fund is included as a special revenue fund in the District's annual financial report. The accompanying financial statements present only the Miscellaneous Special Revenue Fund and are not intended to present fairly the financial position of the District as of June 30, 2025, and its changes in financial position and results of operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

- **Basis of Presentation**

  The Miscellaneous Special Revenue Fund financial statements are comprised of the Balance Sheet – Governmental Fund and the Statement of Revenue, Expenditures, and Changes in Fund Balance – Governmental Fund. In accordance with Florida Statutes, the District accounts for its School Internal Accounts as a Special Revenue Fund Governmental Fund. The Miscellaneous Special Revenue Fund financial statements have been prepared on the modified accrual basis of accounting.

  The School Internal Accounts are used to administer moneys collected at the schools in connection with school, student athletic, class, and club activities.

- **Basis of Accounting**

  Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

  The School Internal Accounts are accounted for as a Miscellaneous Special Revenue Fund - Governmental Fund. Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the

modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

- **Cash and Cash Equivalents**

  Cash deposits are held by banks qualified as public depositories under Florida law. All deposits are insured by Federal depository insurance and collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes. Funds held in certificates of deposit are considered cash equivalents.

- **Fund Balance Classification**

  Fund Financial Statements

  GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions,* defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

  - Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
  - Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
  - Committed – fund balance that can be used only for the specific purposes determined by a formal action of the District's Board of Governance.
  - Assigned – fund balance that is intended to be used by the School's management for specific purposes but does not meet the criteria to be classified as restricted or committed.
  - Unassigned – fund balance that is the residual amount for the District's general fund and includes all spendable amounts not contained in the other classifications.

- **Revenue**

  School Internal Accounts are those funds received on behalf of the students in connection with school, athletics, class, and club activities.

- **Subsequent Events**

  Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

2. CASH DEPOSITS

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to the District. The District does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

SUPPLEMENTARY INFORMATION

BAKER COUNTY DISTRICT SCHOOL BOARD
MISCELLANEOUS SPECIAL REVENUE FUND

COMBINING SCHEDULE OF CHANGES IN INTERNAL FUND BALANCES
JUNE 30, 2025

	Fund Balance July 1, 2023	Revenue	Expenditures	Fund Balance June 30, 2024
Baker County High	$ 483,361	$ 903,188	$ (944,300)	$ 442,249
Baker County Middle	195,349	261,889	(275,376)	181,862
Legacy Elementary	79,249	87,554	(99,629)	67,174
Macclenny Elementary	84,199	57,334	(62,268)	79,265
Westside Elementary	61,829	50,204	(58,861)	53,172
Adult Center Southside	80,992	833	(254)	81,571
Pre K/Kindergarten Center	55,913	68,472	(75,509)	48,876
TOTAL	$ 1,040,892	$ 1,429,474	$ (1,516,197)	$ 954,169

See Independent Auditor's Report.

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Government Audit Quality Center

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Directors
Baker County District School Board
Macclenny, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying balance sheet and statement of revenue, expenditures, and changes in fund balance of the Baker County District School Board ("District") Miscellaneous Special Revenue Fund , as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District Miscellaneous Special Revenue Fund's basic financial statements, and have issued our report thereon dated November 20, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's Miscellaneous Special Revenue Fund's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



November 20, 2025
Tampa, Florida

AGENDA ITEM NO. 9.6

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Audit
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2025.

ATTACHMENTS:
01.20.2026 Approval of the Baker County Education Foundation Audit_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: December 2, 2025

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director for Support Services

RE: Baker County Education Foundation Audit

Please request Board approval of the Baker County Education Foundation Audit for the fiscal year ending June 30, 2025.

If you have any questions, please let me know. Thank you for your assistance in this matter.

BAKER COUNTY EDUCATION FOUNDATION, INC.
270 SOUTH BOULEVARD EAST
MACCLENNY, FLORIDA 32063
PHONE 904-259-6251

November 20, 2025

King & Walker, CPAs, PL
2803 W. Busch Blvd. Suite 106
Tampa, FL 33618

We are providing this letter in connection with your audit of the financial statements of the Baker County Education Foundation, Inc. as of June 30, 2025 and the related statement of revenues, expenses, and changes in net assets and cash flows for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, changes in net assets, and cash flows of the Baker County Education Foundation, Inc. in conformity with U.S. generally accepted accounting principles. We confirm that we are responsible for the fair presentation in the financial statements, changes in net assets, and cash flows in conformity with generally accepted accounting principles. We are also responsible for adopting sound accounting policies, establishing and maintaining effective internal control, and preventing and detecting fraud.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

1) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all assets and liabilities under the organization's control.

2) We have made available to you all—

   a) Financial records and related data.

   b) Minutes of the meetings of the Baker County Education Foundation, Inc. or summaries of actions of recent meetings for which minutes have not yet been prepared.

3) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

4) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.

5) We believe the effects of the uncorrected financial statement misstatements summarized in the attached schedule are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

6) We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.

7) We have no knowledge of any fraud or suspected fraud affecting the Organization involving—

   a) Management,

   b) Employees who have significant roles in internal control, or

   c) Others where the fraud could have a material effect on the financial statements.

8) We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others.

9) The Organization has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.

10) The following, if any, have been properly recorded or disclosed in the financial statements:

   a) Related party transactions, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.

b) Guarantees, whether written or oral, under which the Organization is contingently liable.

c) All accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.

11) There are no estimates that may be subject to a material change in the near term that have not been properly disclosed in the financial statements. We understand that *near term* means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations existing at the date of the financial statements that make the organization vulnerable to the risk of severe impact that have not been properly disclosed in the financial statements.

12) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts.

13) The Baker County Education Foundation, Inc. is an exempt organization under Section 503(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.

14) There are no—

a) Violations or possible violations of laws and regulations and provisions of contracts and grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with *Statement of Financial Accounting Standards No. 5*, *Accounting for Contingencies*.

c) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.

d) Designations of net assets disclosed to you that were not properly authorized and approved, or reclassifications of net assets that have not been properly reflected in the financial statements.

15) The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.

16) We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.

No events have occurred subsequent to the statement of financial position date and through the date of this letter that would require adjustment to, or disclosure in, the financial statements.

_____ _____

Board Chair Date

_____ _____

Executive Director Date

BAKER COUNTY
EDUCATION
FOUNDATION, INC.

INDEPENDENT AUDITOR'S REPORT

for the fiscal year ended June 30, 2025

King & Walker, CPAs, PL

Certified Public Accountants

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BAKER COUNTY EDUCATION FOUNDATION, INC.

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KING & WALKER
CERTIFIED PUBLIC ACCOUNTANTS

Members:
Florida Institute of CPAs
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Government Audit Quality Center

2803 W. Busch Blvd. Ste 106
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office (813) 892-4274 *fax* (813) 932-1913
www.KingandWalker.com

Independent Auditor's Report

Board of Directors
Baker County Education Foundation, Inc.
Macclenny, Florida

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of the Baker County Education Foundation, Inc. (Foundation), a non-profit Foundation which comprise the statements of financial position as of June 30, 2025, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis For Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibility of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Foundation's ability to continue as a going concern for a reasonable period of time.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated November 20, 2025, on our consideration of the Foundation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

King & Walker, CPAs

Tampa, Florida
November 20, 2025

BAKER COUNTY EDUCATION FOUNDATION, INC.
STATEMENT OF FINANCIAL POSITION
as of JUNE 30, 2025

ASSETS	
Current Assets:	
Cash and Cash Equivalents	$ 340,208
TOTAL ASSETS	340,208
LIABILITIES AND NET ASSETS	
Liabilities:	
Accounts Payable & Accrued Expenses	$ -
Total Liabilities	-
Net Assets:	
Without Donor Restrictions	82,597
With Donor Restrictions	257,611
Total Net Assets	340,208
TOTAL LIABILITIES AND NET ASSETS	$ 340,208

The accompanying notes to the financial statements are an integral part of this statement.

BAKER COUNTY EDUCATION FOUNDATION, INC.
STATEMENT OF ACTIVITIES
Year Ended JUNE 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Operating Revenue:			
Contributions	$ 25,527	$ 144,793	$ 170,320
Grants	397	121,696	122,093
Fund Raising	16,945	-	16,945
Interest	2,076	5,647	7,723
Assets Released from Restrictions	165,189	(165,189)	-
Total Operating Revenue	210,134	106,947	317,081
Operating Expenses:			
Program Services	207,594	-	207,594
Support Services:			
Management & General	270	-	270
Fundraising	5,833	-	5,833
Total Support Services	6,103	-	6,103
Total Operating Expenses	213,697	-	213,697
Change in Net Assets	(3,563)	106,947	103,384
Increase/(Decrease) in Net Assets	(3,563)	106,946	103,384
Net Assets - Beginning	86,160	150,665	236,825
Net Assets - Ending	$ 82,597	$ 257,611	$ 340,208

The accompanying notes to the financial statements are an integral part of this statement.

BAKER COUNTY EDUCATION FOUNDATION, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended JUNE 30, 2025

		SUPPORT SERVICES		
	Program	Management and General	Fundraising	**TOTAL**
Operating Expenses:				
Program Enhancements	$ 141,596	$ -	$ -	$ 141,596
General Administration	-	270	-	270
Fundraising	-	-	5,833	5,833
Scholarships & Support	65,998	-	-	65,998
Total Expenses	$ 207,594	$ 270	$ 5,833	$ 213,697

The accompanying notes to the financial statements are an integral part of this statement.

BAKER COUNTY EDUCATION FOUNDATION, INC.
STATEMENT OF CASH FLOWS
Year Ended JUNE 30, 2025

Operating Activities:		
Increase in Net Assets	$	103,384
Adjustments to reconcile increase in net assets to net cash provided/(used) by operating activities:		
Increase in Cash and Cash Equivalents		103,384
Cash and Cash Equivalents, beginning of year		236,824
Cash and Cash Equivalents, end of year	$	340,208

The accompanying notes to the financial statements are an integral part of this statement.

1. DESCRIPTION OF FOUNDATION AND SIGNIFICANT ACCOUNTING POLICIES

- ***Reporting Entity***

The Baker County Education Foundation, Inc., (Foundation) was incorporated March 31, 1989, and operates as a Florida non-profit corporation in accordance with Section 501(c)(3), of the Internal Revenue Code. The Foundation has been established to support the educational activities of Baker County District Schools.

- ***Basis of Presentation***

The accompanying financial statements have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

The Foundation is required to report information regarding its financial position and activities according to two classes of net assets: with donor restrictions and without donor restrictions.

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed stipulations and may be expended for any purpose in performing the primary objectives of the Foundation. These net assets may be used at the discretion of the Foundation's management and the board of directors.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

- ***Measure of Operations***

The statements of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Foundation’s ongoing services and interest and dividends earned on investments. Nonoperating activities are limited to resources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

- ***Donated Services, Goods, and Facilities***

A substantial number of volunteers have donated services to the Foundation's programs and fund-raising campaigns during the year; however, these donated services are not reflected in the financial statements since the services do not require specialized skills. Donated professional services are reflected in the statement of activities at their fair value.

Materials and other assets received as donations are recorded and reflected in the accompanying financial statements at their fair values at the date of receipt.

- ***Cash and Cash Equivalents***

  Cash deposits and certificates of deposit are maintained in local financial institutions at year-end and throughout the year. Accounts at the institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000. Amounts held in these accounts in excess of insured limits are exposed to custodial risk. Funds held in certificates of deposit are considered cash equivalents.

- ***Contributions***

  Contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, without restriction. Contributions that are restricted by the donor are reported as increases in net assets without restriction if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with restrictions are reclassified to net assets without restriction.

- ***Functional Expenses***

  The costs of providing the various programs, fund-raising and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and fund-raising activities benefited.

- ***Use of Estimates***

  The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

- ***Income Tax***

  The Foundation has been granted tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and is not considered a private foundation under Section 509(a)(2). Therefore, no provision has been made for income taxes in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related note to financial statements. The Foundation's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

- ***Subsequent Events***

  Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

2. LIQUIDITY

The Foundation has $340,208 worth of financial assets available consisting of cash of $102,619 and certificates of deposit of $237,589. This includes an amount of $257,611 which is subject to donor restrictions. There are no other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

3. NET ASSETS WITH DONOR RESTRICTION

Net assets with donor restriction are assets of the Foundation subject to donor-imposed stipulations that may or will be met, either by actions of the Foundation and/or the passage of time. Net assets with donor restriction were as follows:

Scholarship	2025
Kirkland Family Scholarship	$ 186,738
Kim Brannan Memorial Scholarship	31,354
Fox Hunter Scholarship	19,498
Colby Chase Hodges Scholarship	15,258
Berry F. Rhoden Scholarship	650
The Taylor School Scholarship	2,114
Dennis Schmitz Memorial Scholarship	2,000
Total Restricted Net Assests	$ 257,611

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2803 W. Busch Blvd. Ste 106
Tampa, FL 33618
office (813) 892-4274 *fax* (813) 932-1913
www.KingandWalker.com

Independent Auditor's Report Internal Control Over Financial Reporting and Compliance Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Baker County Education Foundation, Inc.
Macclenny, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Baker County Education Foundation, Inc., (Foundation) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Foundation's basic financial statements, and have issued our report thereon dated November 20, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended for the information and use of the Board of Directors of the Foundation, its management, and funding agencies, and is not intended to be and should not be used by anyone other than these specific parties.

King & Walker, CPAs

November 20, 2025
Tampa, Florida

AGENDA ITEM NO. 9.7

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Tonya Tarte - (259-4330)
ITEM TYPE:	Bid
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval to Piggyback Putnam County Bid #540072415 (Milk, Dairy & Juice) with M&B Products, Effective July 1, 2025 - June 30, 2026.

ATTACHMENTS:
01.20.2026 Approval to Piggyback for Milk & Juice Products_T.Tarte.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Nutrition Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

TO: Wyatt Milton, Superintendent of Schools

FROM: Tonya L. Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: Piggyback for Milk & Juice Products, Putnam County RFP #540072415

DATE: December 17, 2025

I am requesting School Board approval to piggyback off Putnam County Milk, Dairy & Juice Products RFP 540072415 for the 2025-2026 school year. This bid is effective beginning July 1, 2025 through June 30, 2026. M&B Products is the awarded company.

Please accept our apology for late submission to the board. As you will see attached, all documentation from vendor was received as required within the appropriate timeline.

Thank you for your time and approval of this agenda item.

July 22, 2025

Baker County School Food Service
Attn: Kristie Shook
392 South Boulevard East
Macclenny, Florida 32063
904-259-4330

RE: Piggyback Approval for Milk, Dairy and Juice Products RFP 540072415

Dear Ms. Shook,

M & B Products, Inc. would like to continue to offer Baker County School District a piggyback off of the Putnam County Public Schools RFP 540072415 – SFS Milk, Dairy, and Juice Products for the 2025-2026 school year.

We sincerely appreciate the opportunity to offer this piggyback to Baker County Schools and hope that you find this proposal acceptable. If you have any questions or require further information or documentation, please feel free to reach out to me at any time.

Thank you again for your support.

Regards,

Andrea McClellan

Andrea McClellan
M & B Products, Inc.
8601 Harney Road
Temple Terrace, Fl. 33637
andrea@mbproducts.com
(813)988-2211 ext. 241

PUTNAM COUNTY SCHOOL DISTRICT
SHAPING THE FUTURE

200 Reid Street
Palatka, Florida 32177
386.329.0538

July 29th, 2025

Kristie T Shook
Baker County School Board
Nutrition Services, Purchasing & Warehousing

Dear Kristie Shook,

This letter grants approval to the Baker County School District
to piggyback off the Putnam County School District's contract for RFP 540072415 SFS Milk Dairy and Juice Products. Please let us know if you need additional information regarding RFP 540072415.

Thank you,
Joshua C. Speicher
Purchasing Coordinator
Putnam County School District
Purchasing Department

AGENDA ITEM NO. 9.8

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Teri Ambrose - (259-0418)
ITEM TYPE:	Payroll
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Amendment to the 2025-2026 Salary Schedule to Include Substitute Nurses with Master's Degrees.

ATTACHMENTS:
01.20.2026 Approval of the Amendment to the 2025-2026 Salary Schedule_T.Ambrose.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Finance and Support Services
392 South Boulevard East
Macclenny, FL 32063
(904) 259-0449
www.bakerk12.org

Wyatt Milton, Superintendent

DATE: December 19, 2025

TO: Wyatt Milton, Superintendent

FROM: Teri Ambrose
Executive Director for Support Services

RE: 2025-2026 SALARY SCHEDULE update

Please request Board approval of the update to the 2025-2026 Salary Schedule. The salary schedule was originally approved at the November 17, 2025, board meeting. To help us secure additional qualified candidates to serve as substitute nurses, it is necessary to add a category for substitute nurses with Master's degrees. The update will affect page 15 of the salary schedule.

If you have any questions, please let me know. Thank you for your assistance in this matter.

2025-2026 Baker County School Board **FYE June 30, 2026**

Substitute Teacher
Substitute Nurse

SUBSTITUTE TEACHER PAY

Non-Degreed (High School Diploma)	**$ 15.00 per hour**
Associate of Arts or Science	**$ 15.25 per hour**
Bachelor's Degree	**$ 15.75 per hour**
Master's Degree or Higher	**$ 18.00 per hour**

SUBSTITUTE NURSE PAY –

All substitutes, as verified by the Associate Superintendent in charge of certification, will be paid as follows:

LPN w/A.A. or A.S. Degree (Subbing for a Nurse)	**$ 20.00 per hour**
RN w/B.A. or B.S. Degree (Subbing for a Nurse)	**$ 25.00 per hour**
RN w/M.A. or M.S. Degree (Subbing for a Nurse)	**$ 30.00 per hour**

LONG TERM SUBSTITUTE TEACHER PAY

******As of August 11, 2025 ALL LONG TERM substitute teacher staffing will be recruited and paid through ESS Southeast, LLC.**

ESS
Every day counts.

AGENDA ITEM NO. 9.9

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Naomi Anderson - (259-0300)
ITEM TYPE:	Out of State Travel
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of Out of State Field Trip on May 14, 2026, to Wild Adventures in Valdosta, Georgia, for Legacy Elementary School Fifth Grade Students and Chaperones. (Traveling by Charter Bus)

ATTACHMENTS:
01.20.2026 Approval of LES Out-of-State Trip to Valdosta, GA_N.Anderson.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Legacy Elementary School
1 Lions Den Drive
Macclenny, FL 32063
(904) 259-0300
www.bakerk12.org

Naomi Anderson, Principal

January 5, 2026

Dear Superintendent Milton and Baker County School Board Members,

This letter is written on behalf of the fifth grade classes of Legacy Elementary School. We are requesting permission for our fifth grade classes to visit Wild Adventures Theme Park in Valdosta, Georgia as the end-of-the-year field trip.

At this time, the trip is scheduled for Thursday, May 14, 2026. We are planning on 12 adults from our school attending. More may be needed based on the number of students attending.

With your permission, we would like to move forward with reserving the charter buses and contacting Wild Adventures for ticket information.

Thank you for your time and consideration in this matter. If you have any further questions, please do not hesitate to contact Principal Naomi Anderson (904-259-0300).

Sincerely,

Naomi Anderson

Naomi Anderson
LES Principal

Tiffany McInarnay District 1 | Jack Baker, Jr. District 2 | Clayton Lyons, Jr. District 3 | Mandi Canaday District 4 | Amanda Hodges District 5

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

AGENDA ITEM NO. 9.10

Item Cover Page

SCHOOL BOARD MEETING (OPEN TO THE PUBLIC) AGENDA ITEM REPORT

DATE:	January 20, 2026
SUBMITTED BY:	Tina Bradley - (259-0476)
ITEM TYPE:	Agreement
AGENDA SECTION:	**APPROVAL OF ITEMS FOR ACTION**
SUBJECT:	Approval of the Agreement with Who We Play For, Inc., Effective March 4, 2026.

ATTACHMENTS:
01.20.2026 Approval of the Agreement with Who We Play For, Inc_T.Bradley.pdf

BAKER COUNTY SCHOOL DISTRICT
Committed to Excellence

Health Services
418 South 8th Street
Macclenny, FL 32063
(904) 259-6551
www.bakerk12.org

Wyatt Milton, Superintendent

January 20,2026

Superintendent Wyatt Milton
Baker County School Board
270 South Blvd East
Macclenny, FL 32063

Dear Superintendent Milton,

Please submit for approval the agreement between Who We Play For, Inc. and the Baker County School District to provide Electrocardiogram Heart Screenings for students of the Baker County School District. The screening event will take place on March 4, 2026 at Baker County Middle School during regular school hours.

Thank you for your continued support.

Sincerely,

Tina Bradley, RN, BSN
Director of Health Services
Baker County School District

TLB/alg

enclosure

Heart Screening Agreement

This agreement ("Agreement") is by and between Baker County School District ("School District") and Who We Play For, Inc. ("WWPF"), a Florida not-for-profit corporation, to engage as set forth herein. School District and WWPF may individually be referred to herein as "Party" and may collectively be referred to herein as "Parties".

WHEREAS, WWPF's mission is to eliminate preventable sudden cardiac death in the young through affordable heart screenings. WWPF has been operating for over a decade and is one of the largest nonprofits in the country dedicated to protecting the young from sudden cardiac arrest through heart screenings and advocacy. Over the past decade, WWPF has provided heart screenings for over 350,000 students; and

WHEREAS, School District desires to engage with WWPF in order to provide heart screenings for School District students.

NOW, **THEREFORE**, the Parties agree as follows:

1. **Term**. The effective date of this Agreement ("Effective Date") is the latest date of signature by either Party. The relationship under this Agreement shall commence on the Effective Date and shall continue in effect until terminated in accordance with this Agreement (the "Term").

2. **Termination**. This Agreement may be terminated by either Party upon at least thirty (30) days' written notice to the other Party. Either Party may terminate this Agreement with or without cause at any point during the Term.

3. **Electrocardiogram Heart Screenings Services and Outreach**.

    a. WWPF shall offer electrocardiogram heart screenings ("Heart Screenings") on a voluntary basis for students that attend school in the School District system. WWPF shall provide Heart Screenings during ECG heart screening events at School District locations or other locations ("Heart Screening Events") to any School District student that agrees to receive a Heart Screening. Heart Screening Events shall be planned at Baker County Middle School on March 4, 2026 as mutually agreed upon by the Parties.

    b. WWPF is responsible for the recording of the Heart Screenings, obtaining an interpretation of the Heart Screenings, and communicating the Heart Screening results to the participant. WWPF personnel shall administer the Heart Screenings using appropriate equipment and consistent with protocols established by WWPF. Each School District student must sign the consent form provided by WWPF prior to receiving a Heart Screening ("WWPF Consent"). Documentation of the screenings will be kept by the Athletic Directors (Jon Mobley, Greg Harrison, Jennifer Shields).

c. School District and WWPF will work together to announce Heart Screening Events to students in the district and recruit volunteers for the Heart Screening Events. WWPF may provide an online sign-up platform for School District students to register for the Heart Screening Events. School District shall actively promote Heart Screening Events through all available and reasonable communication channels, including but not limited to: (i) student announcements; (ii) parent newsletters; (iii) school websites; (iv) social media platforms; and (v) direct email communications. All promotional materials, when reasonable, should include WWPF's mission statement, contact information for WWPF (including via email at info@whoweplayfor.org), and educational content about sudden cardiac arrest prevention.

4. **Educational Efforts and Awareness.**

a. As reasonable, School District agrees to distribute and publish educational content about sudden cardiac arrest, CPR techniques, and the use of AEDs provided by WWPF.

b. As reasonable, all promotional materials for Heart Screening Events should include language provided by WWPF on at least the following topics: (i) WWPF's mission statement; (ii) statistics about sudden cardiac arrest in the young; and (iii) WWPF's contact information and website.

c. As reasonable, School District agrees to allow WWPF representatives to present educational sessions about heart health awareness, CPR training, and AED usage to students, staff, and parents, with such sessions to be scheduled at mutually convenient times.

d. As reasonable, School District agrees to allow the display of WWPF educational posters and materials in high-visibility areas including gymnasiums, athletic facilities, and health offices throughout the academic year as mutually agreed upon by the Parties.

e. As reasonable, School District agrees to share all media outreach and educational information about heart screening events with WWPF prior to sharing publicly in order for WWPF to be able to provide feedback.

5. **Interpreting Physicians and Independent Medical Judgment.**

a. WWPF obtains interpretations for the Heart Screenings from physicians ("Interpreting Physicians"). Interpreting Physicians shall retain full and free discretion to exercise Interpreting Physician's independent, professional medical judgment with respect to any medical judgement. WWPF shall have no right to direct, control, or interfere with Interpreting Physician's clinical judgment.

b. Interpreting Physicians shall perform all medical services in accordance with currently approved methods and standards of practice in the medical community. The Parties fully understand that results of a Heart Screening are not 100% accurate and are subject to medical interpretation.

6. Cost of ECG Screening and Resource Planning.

a. WWPF will list the value of the Heart Screening on its registration page for every event and provide participants with the option to proceed with a suggested donation to support the cause of twenty dollars ($20.00 USD) or receive a Heart Screening for free. WWPF will attempt to receive the suggested twenty-dollar donation from all participants but, importantly, WWPF does not turn away any participant that is unable to pay or donate and provides free Heart Screenings for anyone in need. WWPF's mission is to screen all kids regardless of their financial situation and WWPF shall not turn away a single participant due to lack of payment.

b. AED Partnership. One option to help cover any potential shortfall is to participate in the WWPF AED Partnership program where the school district becomes an AED (automated external defibrillator) partner and, as part of this relationship, WWPF agrees that any profits made by WWPF from selling AEDs to the School District are entirely utilized to provide heart screenings and heart screening operations.

7. **Miscellaneous**.

a. **Insurance**. During the Term of this Agreement, each Party will have and maintain in full force and effect, at its own expense, insurance coverage (with a Third Party or solely through a program of self-insurance) to include commercial general liability insurance with limits of liability not less than $1,000,000 per occurrence and $2,000,000 in the aggregate. General liability limit requirements may be satisfied by a combination of primary and umbrella or excess liability insurance coverage. Each party shall provide Certificate of Insurance documentation prior to any screening events.

b. **Indemnification.** WWPF agrees to indemnify and hold harmless the School District, its officers, agents and employees from and against any and all claims, demands, suits, judgments, damages to person or property, losses, expenses or liabilities arising directly or indirectly from or out of any negligent act or omission of WWPF. This indemnity shall not be deemed to include matter which may be caused by or result solely from a negligent act or omission of the School District. Nothing in this agreement shall be interpreted or construed as an agreement on the part of the School District to indemnify or hold harmless any party, including, but not limited to WWPF.

c. **Confidentiality**. School District and WWPF acknowledge that their employees, agents, or representatives, may during the term of this Agreement, be exposed to or acquire information that is proprietary to or confidential to the Parties or its affiliated companies or its clients or students. The Parties will hold such information in strict confidence and represent and warrant that its employees, agents, or representatives will hold such information in strict confidence and not disclose such information to third parties, except to the extent required by law. To this end, the Parties will advise each of its employees, agents, and representatives to keep such information confidential. The Parties agree to comply with all applicable privacy laws and regulations.

d. **Modification of Agreement**. This Agreement may only be modified or amended by a written agreement signed by both Parties.

e. **Severability**. If any portion of this Agreement is found to be unenforceable, the validity of the remaining provisions shall not be affected.

f. **Execution of Agreement**. This Agreement may be signed in counterparts and all such counterparts together shall be deemed as originals that are binding upon each Party, their successors, and assignees. Facsimile or scanned signatures shall be deemed as originals.

g. **Entire Agreement**. There are no other agreements other than those contained herein. This Agreement shall supersede all previous communications, representations, and agreements, whether verbal or written between the Parties.

h. **Section Headings**. The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

i. **Relationship of the Parties**. Nothing contained herein shall be deemed to create an association, partnership, joint venture, employment, or relationship of principal and agent or master and servant among the Parties or any affiliate thereof, or to provide any Party hereto with the right, power, or authority whether expressed or implied, to create any such duty or obligation on behalf of any other party. The relationship of the Parties hereunder shall be as an independent contractor only. Neither Party shall have the power to bind the other party or contract in the name of the other party. WWPF retains the right to perform similar services for other clients.

j. **Governing Law and Venue**. This Agreement, and any extensions, renewals, amendments, supplements, and modifications, and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of Florida.

k. **Conduct While on School Property**. WWPF acknowledges that its employees and agents will behave in an appropriate manner while on the premises of any facility. WWPF agrees to immediately remove any agent or employee if directed to do so by the premise's administrator or official.

l. **No Establishment of Third-Party Rights**. This Agreement is not intended to create any rights or interests for any other person or entity other than to School District and to WWPF.

m. **Notice**. Notice may only be provided to the Parties in one of the following forms:

i. Email and mailing address for WWPF:
   1. Email Address: info@whoweplayfor.org
   2. Mailing Address: 106 Deleon Road, Cocoa Beach, Florida 32931

ii. Email and mailing address for School District:
   1. Email Address: tina.bradley@bakerk12.org
   2. Mailing Address: 418 South 8th Street, Macclenny, FL 32063

[*Remainder of page left blank intentionally; signature page follows*]

The Parties hereto have executed this Agreement as of the latest date of signature below.

Who We Play For, Inc.	**School District**
Name: Evan Ernst	**Name**:
Title: Executive Director	**Title**:
Signature: EEE	**Signature**:
Date: December 12, 2025	**Date**:

EXHIBIT "A"

This Addendum and the following modifications ("Addendum") are hereby incorporated into the attached Agreement, and shall be binding on the signatory Parties. To the extent any terms and conditions between the Agreement and this Addendum conflict, the Addendum's terms and conditions shall supersede any conflicting terms and conditions of the Agreement, and the terms and conditions of the Addendum shall be binding and shall be controlling on the Parties.

Section I.

A. All references to "Contractor" herein shall be deemed to refer to the party(ies) who have entered into the agreement with the Baker County School Board ("Board") to which this attachment is affixed.

B. The terms contained herein shall prevail over any contrary or incompatible term within the attached agreement.

Section II.

A. **Level II Background Check** – Any individual providing services under this agreement who will (1) be at a school when students are present; (2) have direct contact with students; or (3) have access to or control of school funds shall have a Level II background check submitted through the Board. The Contractor shall be required to pay for all costs of the background reports. If it is discovered during the period of the agreement that Contractor substituted an unapproved individual for an approved individual for purposes of this agreement, then the agreement may be cancelled immediately by Board.

Section III.

A. **Indemnification -** The Board shall indemnify and hold harmless Contractor from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Board or its employees arising out of or in connection with the provisions of this agreement, up to the limits on liability prescribed in Section 768.28, Florida Statutes, including $200,000.00 per claimant and $300,000.00 per occurrence. Contractor agrees to indemnify and hold harmless the Board and its employees from and against any and all liability or claims for damages of any kind whatsoever resulting from negligent acts, intentional acts, or failure to act on the part of Contractor arising out of or in connection with the provisions of this agreement.

B. **Sovereign Immunity** – Except for as expressly provided in this agreement and Section 768.28, Florida Statutes, the Board does not waive its sovereign immunity.

Section IV.

A. **Governing Law and Venue -** This agreement shall be governed by and construed in accordance with the laws of the State of Florida. The parties agree that the county and circuit courts in the Eighth Judicial Circuit, Baker County, Florida and the United States District Court for the Middle District of Florida – Jacksonville Division shall have exclusive jurisdiction to enforce the terms of this agreement. Venue for any disputes shall exclusively lie in the state and federal courts for Baker County, Florida**.**

Section V.

A. Public Records – To the extent applicable to Contractor, Contractor shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, Contractor shall:

1. Keep and maintain public records required by the Board to perform the service.

2. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the Board.

4. Upon completion of the agreement, transfer, at no cost, to the Board all public records in possession of the Contractor or keep and maintain public records required by the Board to perform the service. If the Contractor transfers all public records to the Board upon completion of the agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.

5. **If Contractor has questions regarding the application of Chapter 119, Florida Statutes, to Contractor's duty to provide public records relating to this Contract, Contractor shall contact the Custodian of Public Records at:**

   Felicia D. Raulerson
   Executive Secretary
   Baker County School Board
   270 South Boulevard East
   Macclenny, FL 32063
   (904) 259-0401
   felicia.raulerson@bakerk12.org

6. In the event the Board must initiate litigation against Contractor in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the Board because Contractor failed to provide access to public records responsive to a public record request, the public agency shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

Section VI.

A. **E-Verify** – To the extent Section 448.095, Florida Statutes, applies to Contractor, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this agreement.

1. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Section 448.095, Florida Statutes.

(iii) Contractor shall provide a copy of such affidavit to the Board upon receipt and shall maintain a copy for the duration of the agreement.

B. Contractor must provide evidence of compliance with Section 448.095, Florida Statutes, by the date of execution of this agreement. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

C. Failure to comply with this provision is a material breach of the agreement, and Board may choose to terminate the agreement at its sole discretion. Contractor may be liable for all costs associated with Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs, if necessary.

Section VII.

A. **Affidavit Regarding the Use of Coercion for Labor and Services** – If Contractor is not a governmental entity, then Contractor shall execute the Board's "**Affidavit Regarding the Use of Coercion for Labor and Services"** and provide a copy to the Board no later than the time of execution of the agreement by the Contractor.

Section VIII.

A. **Force Majeure** - Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this agreement if and to the extent that such party's performance under this agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the agreement's term.

Section IX.

A. **Student Data** - If Contractor meets the definition of "Operator" in Section 1006.1494, Florida Statutes, then the parties shall enter into a Data Privacy Agreement prior to any "Covered Information," as defined in Section 1006.1494, Florida Statutes, being provided to Contractor.

Section X.

A. **Federally Funded Agreement** – If this agreement is paid by the Board using federal funds, then the terms contained in the attached "Baker County School Board Federal Contract Addendum," based off of the requirements of 2 Code of Federal Regulations 200, Title 2, shall govern this agreement.

_____

Signature of Authorized Contractor Representative

_____

Date

State of Florida

Affidavit Regarding the Use of Coercion for Labor and Services

Nongovernmental Entity's Name:_____

Nongovernmental Entity's FEIN: _____

Authorized Representative Name and Title:_____

Address:_____

City:_____State:_____ZIP:_____

Phone Number: _____

Email Address: _____

Section 787.06(13), Florida Statutes, requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute. The Baker County School Board is a governmental entity for purposes of this statute.

As the person authorized to sign on behalf of the company above, I certify that the company identified does not:

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against her or his will;
- Use lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit; or
- Provide a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

By: _____

AUTHORIZED SIGNATURE

Print Name and Title:_____

Date:_____