



AGENDA

CITY COUNCIL - SPECIAL MEETING (WORKSHOP)

CITY OF BANNING, CALIFORNIA

June 25, 2024
4:00 p.m.
In Chambers

Council Chambers
99 E. Ramsey Street
Banning, CA 92220

The following information comprises the agenda for the regular meeting of the Banning City Council, a joint meeting of the City Council and Banning Utility Authority, and the Banning City Council sitting in its capacity as the Banning Successor Agency Board.

Per City Council Resolution 2016-44, matters taken up by the Council before 10 p.m. may be concluded, but no new matters shall be taken up except upon a unanimous vote of the council members present and voting. Such an extension shall only be valid for one hour and each hour thereafter shall require a renewed action for the meeting to continue.

1. **CALL TO ORDER**

2. **PUBLIC COMMENTS - Agenda Items Only**

3. **WORKSHOP ITEMS**

3.1 **Provide City Manager with Direction for Animal Control and Shelter Services**

Recommendation: A motion providing direction to the City Manager for animal control and animal shelter services.

4. **ADJOURNMENT**

AFFIDAVIT • DECLARACIÓN JURADA

IT IS HEREBY CERTIFIED under the laws of the State of California that the above agenda was posted on the City's website (www.banningca.gov) as well as the Bulletin Board at Banning City Hall, located at 99 E Ramsey Street, Banning, CA 92220, at least 24 hours in advance of the meeting.

Caroline Patton, Administrative City Clerk
Secretario adjunto de la ciudad

PUBLIC NOTICE • NOTICIA PÚBLICA

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Public Comment

Agenda Items

Any member of the public may address this meeting of the City Council on any item appearing on the agenda. A five-minute limitation shall apply to each member of the public and no member of the public shall be permitted to share their time with any other person.

Non-Agenda Items

Any member of the public may address this meeting of the City Council on any item which does not appear on the regular meeting agenda but is of interest to the general public and is an item upon which the City Council may act. A three-minute limitation shall apply to each member of the public and no member shall be permitted to share their time with any other person. No action shall be taken, nor discussion held by the City Council, on any item which does not appear on the agenda, unless the action is otherwise authorized in accordance with the provisions of subdivision (b) of §54954.2 of the Government Code.

Special Assistance/Accessibility Requests

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¿Necesita servicios de traducción para participar? Contacto Oficina del Secretario de la Ciudad.

CONTACT • CONTACTO

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99 East Ramsey Street, Banning, California 92220



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Doug Schulze, City Manager
Doug Schulze, City Manager

MEETING DATE: June 25, 2024

SUBJECT: Provide City Manager with Direction for Animal Control and Shelter Services

RECOMMENDATION:

A motion providing direction to the City Manager for animal control and animal shelter services.

BACKGROUND:

On January 9, 2024, the City Council directed the City Manager to notify A.R.E. Animal Rescue of intent to terminate the contract for animal shelter services. The City Council also approved a motion made by Mayor Sanchez, to create an ad hoc committee consisting of two Councilmembers, ARE Animal Rescue and members of the community who were involved with the creation of the animal shelter. The committee was directed to identify solutions for animal services for City Council consideration. Mayor Pro Tem Minjares and Councilmember Flynn were appointed as the two City Council representatives on the ad hoc committee.

Alternative 1 - On May 21, 2024, the City Council held a special meeting to receive a presentation from Riverside County Animal Services. A contract proposal from Riverside County Animal Services has not been received as of June 14, 2024. In previous discussions with Riverside County Animal Services, City staff was told that Riverside County would not agree to use of the Banning Animal Shelter or City of Banning Animal Control Officers. This alternative would require layoff or reassignment of two full-time Animal Control Officers and closure of the Banning Animal Shelter.

Alternative 2 - Continued operation of the Banning Animal Shelter with City employees and volunteers. This alternative would keep the Banning Animal Shelter operational and available to Banning residents. In addition, both City Animal Control Officers would be retained and continue providing full-time animal control services six days per week.

Alternative 3 - Solicit proposals from 501 (c)(3) non-profit organizations to operate and manage the animal shelter. Animal Control would continue to be operated with two full-time City employees.

JUSTIFICATION:

Animal services are a primary responsibility of local government. The termination of the contract with A.R.E. Animal Rescue, effective June 30, 2024, will create a lapse of service.

FISCAL IMPACT:

The 2023-24 Animal control and shelter budget is \$363,000, of which, \$250,000 is for two full-time animal control officer wages and benefits. The animal shelter cost is approximately \$80,000. The

estimated cost for a City operated and managed shelter with retention of City animal control services is \$375,000. Revenue generated is estimated to be \$144,000 for a net cost of \$231,000.

ALTERNATIVES:

- 1) Provide direction to the City Manager;
- 2) Continue discussion.

ATTACHMENTS:

1. [DRAFT In-House Animal Control Budget.xlsx](#)

ANIMAL SHELTER & CONTROL - City Operating & Managed
Operating Budget

Revenue

License Fees	\$	50,000
Fines/Forfeits/Penalties	\$	45,000
Adoption Fees	\$	24,000
Donations/Contributions	\$	25,000
TOTAL REVENUE	\$	144,000

Expenditures

Personnel

Shelter Staff (x2)	\$	225,000
Animal Control Officer (x2)	\$	250,000
Total Personnel	\$	250,000

Supplies

Office Supplies	\$	2,000
Fuel	\$	5,000
Pet Food	\$	5,200
Uniforms	\$	1,200
Total Supplies	\$	13,400

Services

Advertising/Publishing	\$	4,000
Printing	\$	1,000
Dues/Subscriptions	\$	1,500
Postage	\$	500
Travel & Training	\$	2,500
Utilities	\$	15,000
Veteranary Services	\$	50,000
Total Services	\$	74,500

Capital Outlay

Office Furniture	\$	1,800
Computer Hardware	\$	5,000
Computer Software	\$	5,000
Animal Shelter Equipment	\$	25,000
Total Capital Outlay	\$	36,800

TOTAL EXPENDITURES	\$	374,700
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SURPLUS/(DEFICIT)	\$	(230,700)
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