

**CITY OF BELMONT
CITY COUNCIL AND BELMONT FIRE
PROTECTION DISTRICT BOARD OF
DIRECTORS**



www.belmont.gov

CITY COUNCIL SPECIAL MEETING AGENDA

Tuesday, November 29, 2022

6:00 PM

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

HELD VIA ZOOM AND CITY HALL ROOM 360

TELECONFERENCE PARTICIPANTS

Some Members may Participate Virtually
Being held under Gov. Code 54953(e)

The meeting will be a live via ZOOM. The public may also attend the meeting in person to address the Council during the Public Comment Portion of the Meeting. Social distancing must be practiced, and seating will be limited.

PUBLIC COMMENT:

To maximize time for live public comment, we encourage members of the public to provide comments by joining the City Council meeting via Zoom : For web, visit <https://belmont-gov.zoom.us/> select “Join” and enter Meeting ID: 95745673035. Use the Raise Hand feature to request to speak. You may rename your profile if you wish to remain anonymous.

For dial- in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number), enter Meeting ID: 95745673035, and press *9 to request to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Mayor.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email’s subject line. Any public comment regarding agenda items that are received from the publication of the agenda through the meeting date will be made part of the meeting record, but will not be read during the Council meeting.

1. ITEMS OF BUSINESS

Persons wishing to orally address the Council on the items of business listed below will be given an opportunity to do so before or during the Councils consideration of the item.

2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.

3. CONSENT BUSINESS

Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted

A. Approval of Minutes

Recommendation: Approve minutes as presented for Special and Regular meetings of June 28, 2022 and October 25, 2022.

Attachment(s):

[June 28, 2022 Special and Regular Meeting](#)
[October 25, 2022 Special and Regular Meeting](#)

B. Monthly Financial Reports - October 2022

Recommendation: Motion to receive Monthly Financial Reports

Attachment(s):

[Monthly Financial Reports - October.pdf](#)

4. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Interview Candidates for Belmont Representative to the San Mateo County Mosquito and Vector Control District

Recommendation:

- 1) Discuss Process
- 2) Conduct Interviews
- 3) Consider adoption of resolution appointing one member to the San Mateo County Mosquito and Vector Control District and determine appointment period

Attachment(s):

[Resolution](#)

5. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

Minutes of Special and Regular Meetings of Belmont City Council and Fire Board of Directors, June 28, 2022

SPECIAL MEETING

CALL TO ORDER 6:00 pm

ATTENDED BY: COUNCILMEMBERS: Lieberman, Hurt, McCune, Mates, Stone (arrived late)
ABSENT: None

STUDY SESSION

Business License Tax Modernization Study Session

Community Development and Housing Manager Rose provided an overview of the Business License Tax (BLT) updates. She explained that staff evaluated alternatives to update the tax to minimize fiscal impacts to businesses. She explained that the current tax rate table significantly overburdens small business making less than \$125 thousand as well as home-based consultants and small contractors, she further noted that two-thirds of Belmont business with gross receipts of less than \$100 thousand all currently pay \$27 per \$1000, she provided comparison with other jurisdictions noting significant lower gross receipts models. Ms. Rose provided the progress of the modernization efforts since 2019. She provided the proposed rates by business type.

She explained that based on the feedback received at the June 2022 business forums, staff worked with HdL Companies to generate an alternative tax model for Council consideration. She stated that staff proposes a three-year phased implementation, which would take into consideration the economic impact on some businesses, allowing for a more gradual increase. She stated that a phased implementation could result in less revenue than is currently being collected in BLT for the first year and potentially the second year.

Ms. Rose explained that with the new proposed model will provided a tax relief to smallest businesses estimated that over 70% of businesses will pay less than the current rates and will create a progressive tax system ensuring a fairer structure - with lower effective tax rates for businesses bringing in less gross receipts than for larger firms and maintain locally-controlled annual revenue for city services such as street & sidewalk repair, public safety, and other community priorities.

Receive an update on the Business License Tax modernization effort, consider proposed and alternative models, and provide direction on the next steps

Public Comment The following provided comments on the proposed tax structure.

Mike Picone, Carlmont Shopping Center, Art Santos, Mary Morrissey Parden, Belmont Chamber of Commerce, Andrew Freeman, Kay Shane, Danny Yay, Robert Mitchell
Email corresponded received on this item.

Council discussion ensued on the current structure of the business tax model and the newly proposed gross receipts model.

City Attorney Rennie noted that the San Mateo Elections Office requires notice of a proposed tax initiative for the November 2022 General Election by August 8, 2022.

Council concurred that more information is needed on the proposed models and a Belmont specific model is needed. Discussion ensued on the formation of a subcommittee Councilmembers Hurt, Stone and Liberman came forward to participate.

ACTION: a subcommittee of Councilmembers Hurt and Stone was created to focus on the BLT modernization on a condensed timeline to meet the Election Office ballot designation deadlines.

Adjournment at this being 7:56 P.M

**Jozi Plut
City Clerk**

CALL TO ORDER: 8:05 PM (Business License Modernization continued into the regular meeting)

ROLL CALL

COUNCILMEMBERS PRESENT: Lieberman, Hurt, McCune, Mates, Stone

PLEDGE OF ALLEGIANCE

Led by Mayor Mates

REPORT FROM CLOSED SESSION

No Closed Session held.

SPECIAL PRESENTATIONS

Mayor Mates announced the winner of the ReThink Waste Trash to Art Contest, Stella L., Belmont Oaks Academy 4th grade student

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Karen Shane commented in support of housing for those working in the trades.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Stone thanked Belmont Police for their participation in the recent Northern Californian Special Olympics Torch Run.

Mayor Mates announced “Mayor Mates in the Manor” informational meeting hours. She announced the National Night Out events.

CONSENT BUSINESS

Approved May 2022 Monthly **Financial Reports** as presented

Ordinance 2022-1166 Adopting A Military Equipment Policy for the Police Department

Resolution 2022-067 Calling and Giving Notice of The Holding of A General Municipal Election To Be Held On Tuesday, November 8, 2022, To Elect Two Members Of The City Council, One From District 1 And One From District 3, A Mayor At-Large And Any Ballot Measures Approved For Placement

Resolution 2022-068 Requesting The Board Of Supervisors of The County of San Mateo to Render Specified Services to The City Relating To The Conduct of A Regular Municipal Election To Be Held On Tuesday, November 8, 2022

Resolution 2022-069 Approving A Permanent Encroachment Agreement with San Mateo County Express Lanes Joint Powers Authority (APN 040-371-080)

Resolution 2022-070 Approving A Summary Vacation of A 5-Foot Wire Clearance Easement and Accept A 5-Foot Right of Way Dedication Along the Frontage of The Property At 3301 Haskins Drive (APN 043-221-330)

Resolution 2022-071 Authorizing a Three-Year Microsoft Enterprise Agreement with SoftwareONE, Inc Recommendation: Adopt a resolution authorizing the City Manager to execute a three-year Microsoft Enterprise Agreement with SoftwareONE, Inc. at a total cost of \$293,831.82, with an annual amount of \$97,943.94 each year for the next three years

Resolution 2022-072 Approving A Memorandum of Understanding Between the City of Belmont and The Mid-Management Confidential Employees Association For The Term Of January 1, 2022 Through December 31, 2024

In response to Councilmember Hurt, City Manager Oskoui stated that an annual report will be made to the Council regarding the Military Equipment Ordinance and procurements of any material under those categories will come before the Council for approval.

In response to Mayor Mates, City Attorney stated that the Mayor is a member of the Council, therefore the calling for an election of three seats on the Belmont City Council is correct.

Councilmember Stone expressed his appreciation to the MMCEA Bargaining Group and City Representatives on the work performed to complete the employment memorandum of understanding.

ACTION: On a motion made by Councilmember McCune and Seconded by Councilmember Stone the Consent Business was unanimously approved by roll call vote. (5-0)

PUBLIC HEARINGS (none)

GENERAL BUSINESS

Information Technology Strategic Plan Update

City Consultant Berry Dunn provided an overview of the five year Information Technology (IT) Strategic Plan methodology categorized recommendations and the implementation strategy including the budget.

Public Comment

Karen Shane commented on the project management.

The report was informational only no action was taken.

BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmembers reported on their IGR assignments.

Verbal report from City Manager

City Manager Oskoui reported on a recent Housing Workshop. He reminded residents about fire safety educational opportunities, he announced upcoming Sunday Concerts in the Park, he noted that Phase 1 of the summer paving program is complete and second phase to begin later in July. He announced that Park and Recreation equipment operator Kieran Cronin received 1st place in the Silicon Valley Rodeo Event and will represent Belmont at a national event.

MATTERS OF INTEREST/CLARIFICATION

Mickelson Therapy Pool

Mayor Mates stated that Council received an request to consider a resolution in support of reopening the Sutter Health, Mack E. Mickelson Arthritis and Rehabilitation Center Therapy Pool for community use at the Mills Health Center in San Mateo.

Email received in support of action received from, Ginnie K. Plato

Council concurred to directed staff to draft resolution for Council adoption at a upcoming Council meeting.

Resolution 2022-072-A of the City Council of the City of Belmont in Solidarity With All Individuals Affected By Roe v. Wade, Denouncing its Overturn

Mayor Mates requested that the Council discuss and consider adopting a resolution in solidarity with all individuals affected by Roe v. Wade and denouncing its overturn.

Council discussed and concurred to support the resolution.

ACTION: On a motion made by Councilmember McCune and seconded by Councilmember Hurt **Resolution 2022-072-A** in Solidarity with all Individuals Affected By Roe v. Wade, Denouncing its Overturn was unanimously approved by a roll call vote (5-0).

Email in support of action received from Terri Cook, Jennifer Hennings

ADJOURNMENT at this time being 9:31 PM: in memory of Ruth Waters, notable Peninsula artist and community builder.

**Jozi Plut
City Clerk**

Meeting Minutes of Regular Meeting of October 25, 2022, of City Council and Belmont Fire Protection District Board of Directors
City Council Chambers City Hall, One Twin Pines Lane, Belmont, California

SPECIAL MEETING 6:15 PM

ATTENDED BY: COUNCILMEMBERS Lieberman (virtual), Stone, Hurt, McCune, Mates

Review of Community Benefit Program Options

Housing Manager Rose presented a background on the community benefit program policy updates options. She defined the Community Benefit Program as a method to derive benefits from new development by offering incentives to developers which need to provide amenities and public improvements. She stated that staff seeks direction on implementation of either a formulaic which provides simple and clear expectations, or negotiation program policy type. She recommended a negotiation-based program to allow for maximum flexibility for both City and developers. She noted that staff recommends utilizing project development agreements for policy implantation and allowing developers to make financial contributions in lieu of providing direct benefits.

Council discussion ensued; Council concurred with staff recommendations.

ADJOURNMENT at this time being 6:47 PM

CALL TO ORDER 7:05 p.m.

ROLL CALL

COUNCILMEMBERS PRESENT: Lieberman (virtual), Stone, Hurt, McCune, Mates,

PLEDGE OF ALLEGIANCE

Led by Leo Bolghand (Mayor for a Day)

REPORT FROM CLOSED SESSION

City Attorney Rennie stated that there is no closed session on the agenda.

SPECIAL PRESENTATIONS

Stanford University Community Update on NDNU Campus

At this time Councilmember Lieberman stated that he would recuse himself from the presentation due to his residence in the vicinity of the proposed project and logged out of the meeting.

Lucy Wicks, Stanford University made a presentation on the potential purchase of the Notre Dame University Campus by Stanford University

Steve Elliott, Stanford University provided an overview of Stanford's proposal.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Lieberman announced a grant awarded to the SMC Consolidated Fire for fire safety preparedness.

Councilmember Stone announced an upcoming Badge Pinning Ceremony for the SMC Consolidated Fire Department. He reminded all to vote in the upcoming November 8, 200 General Election.

Councilmember Hurt announced that she will be representing the Bay Area the Climate Conference in Egypt.

In the spirit of Halloween Councilmember McCune provided comments of a hopeful vision comparing modern day issues to those on the Star Trek television series.

Councilmember Mates outlined various upcoming community Halloween events. She announced the call for nominations for the Beautiful Belmont and Community Service awards, she announced Town Hall events in the County to bid Farewell to Congresswoman Jackie Speier and congratulated the Belmont Finance on second consecutive award of the distinguished budget presentation award.

CONSENT BUSINESS

Approved **August 2022 Monthly Financials**

Resolution 2022-101 supporting the Belmont Village Pedestrian/Bike Improvement Project and the application submittal to San Mateo County Transportation Authority (SMCTA) for Cycle 6 Pedestrian and Bicycle Program grant funding

Approved Grand Jury Response entitled, "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know" dated August 9, 2022 and authorize the City Clerk to send the response letter on behalf of the City

Resolution 2022-102 Finding the Real Property Located at 876, 884, 898, and 900 El Camino Real to be Exempt Surplus Lands to be Disposed of Pursuant to Government Code Section 37364

City Clerk Plut noted that e-mail correspondence was received on Consent Business Item.

ACTION: On a motion made by Councilmember Stone and seconded by Councilmember Hurt the Consent Business was unanimously approved as amended by a roll call vote. (5-0)

ITEMS REMOVED FROM CONSENT BUSINESS FOR SEPARATE CONSIDERATION

1301 6th Avenue Permanent Encroachment Agreement

Public Works Director Brown, presented the report intended as a General Business item. He stated the item was continued from a prior September 27, 2022 meeting for more information. He outlined the benefits of the permanent encroachment agreement (PEA) including noise attenuation, sidewalk repair and addressing ongoing Covid-19 concerns for indoor close contact seating. He clarified that restaurant hours of operation, street parking near the restaurant are not under consideration in this agreement.

Public Comment provided by

Dana Carrino, Patti Smith, Katie Chong, Elisa Stern, Laura Meyer, MaryBeth Jones

Written correspondence received from Karen Silfvast,

Councilmember discussion ensued.

Councilmember McCune stated that he is not in support of the proposed agreement. He noted that the proposed agreement does not provide a complete design that addresses acoustics as part of the community benefit.

ACTION: On a motion made by Councilmember Stone and Seconded by Councilmember Hurt **Resolution 2022-103** approving a Permanent Encroachment Agreement to allow construction of a covered pergola for outdoor seating within the public right of way at 1301 6th Avenue (Farm House Restaurant) and additional sound attenuation along the southern property line fence was approved by a roll call vote. (4-1, McCune no)

RECESS: 8:45 PM

RECONVENE: 8:55 PM

PUBLIC HEARINGS

None

GENERAL BUSINESS

Belmont Village Specific Plan (BVSP) Streetscape Design Guidelines

Community Development Director de Melo explained that placemaking improvements including wayfinding signage, street scape design guideline and public art are part of Council Priorities, he noted that Council already adopted public art guidelines and touched on wayfinding and signage and is currently focused on Streetscape Design Guidelines. He outlined the key placemaking goals and stated that they are online with the General Plan and the Belmont Village Specific Plan. He noted the importance of advancing the guidelines so they can be provided to the development stakeholders with future projects in Belmont.

City Consultant Linda Gates, Gates and Associates outlined the design guidelines process. She noted that the guidelines do not replace City standards including mobility and accessibility. She explained that the guidelines intend to improve multi-modal mobility and enhance public infrastructure and attractions.

In response to Councilmember Lieberman Mr. de Melo stated that the guidelines embody the ideals of the Grand Boulevard Initiative whilst creating attractive public spaces, interactive and pedestrian and higher density use zoning. He noted that for budgetary purposes the responsibility will be a blend of both private and City funds explaining that certain development project will be responsible for their frontage improvements and as the City completes its capital improvement projects will include the guidelines. He further explained that grant opportunities are available to mitigate cost.

Council Subcommittee members Mates and Hurt stated that the committee concurs with the guidelines as presented.

Public Comment

Nicki Fox commented on including public art in the guidelines.

Mr. de Melo added that public art will be incorporated into the document.

Council concurred to support the Belmont Village Specific Plan (BVSP) Streetscape Design Guidelines.

BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmembers reported on their IGR assignments.

Verbal report from City Manager

City Manager Oskoui stated that at a previous meeting staff received direction to draft an ordinance for Council consideration on flavored tobacco and vaping, he noted that San Mateo County anticipates adoption of such an ordinance and stated that for efforts of uniformity the City will opt in with the County.

MATTERS OF INTEREST/CLARIFICATION

Discussion of School Crossing Guard Pilot Program at Carlmont High School (Councilmembers Mates and Stone)

Councilmember Stone stated that school start times are no longer staggered, and traffic is increasing around local schools. Mayor Mates and Councilmember Stone requested that Council consider creating a Council Subcommittee to work with the Sequoia Union High School District (SUHSD) and City of San Carlos regarding the development of a school crossing guard pilot program at Carlmont High School to help traffic flow during school peak time traffic.

Council discussion ensued.

Public Comments in support of the crossing guard pilot program.

Alan Sarver, Suvarna Bhopale

ACTION: on a motion made by Councilmember Stone and seconded by Councilmember Hurt a subcommittee of Councilmembers Mates and Stone to further study and implementation of the pilot program was unanimously approved by a roll call vote (5-0).

ADJOURNMENT at this time being 9:35 PM

**Jozi Plut
City Clerk**



HIGHLIGHTS

PERFORMANCE AT A GLANCE REPORT

- General Fund balance increased compared to prior YTD
- Some funds experiencing cyclical deficits

FUND RECAP AT A GLANCE REPORT

Notable Fund Balance Increase compared to prior YTD:

- General Fund
- Belmont Fire Protection District
- Affordable Housing Successor
 - Planned Park
- Sewer Collection System
 - Sewer Treatment
- Fleet and Equipment Management

Notable Fund Balance Decrease compared to prior YTD:

- Park Impact

BUDGET VARIANCE REPORT

- Management Discussion & Analysis
- Tax Trends

CASH DISBURSEMENTS & PURCHASE ORDER ACTIVITY REPORT

- Amounts equal to and above \$50,000

This report contains financial information which has not been reviewed or audited by an independent auditor, does not reflect the application of generally accepted accounting principles in all instances and is subject to future revision. This report has not been prepared with a view to informing an investment decision in any of the City's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in this report are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the City's bonds, notes or other obligations and investors and potential investors should rely only on information filed by the City on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and website, maintained on the World Wide Web at <https://emma.msrb.org/>

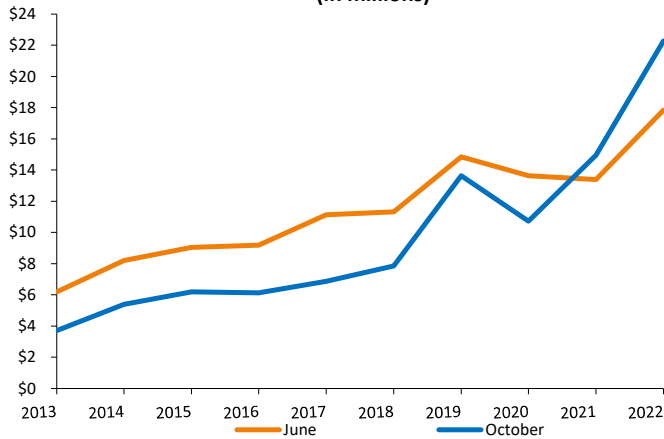
These financial reports are designed to provide a general overview of the City of Belmont's interim finances. Questions concerning any information provided in these reports should be addressed to financedept@belmont.gov or for additional information regarding the City's financial activities, including past award winning audited financial statements, transparency efforts and best practices please visit the City at www.belmont.gov.



City of Belmont
Performance at a Glance
Results for the Period Ended October 31, 2022
(000's)



General Fund Balance Trend
(in millions)

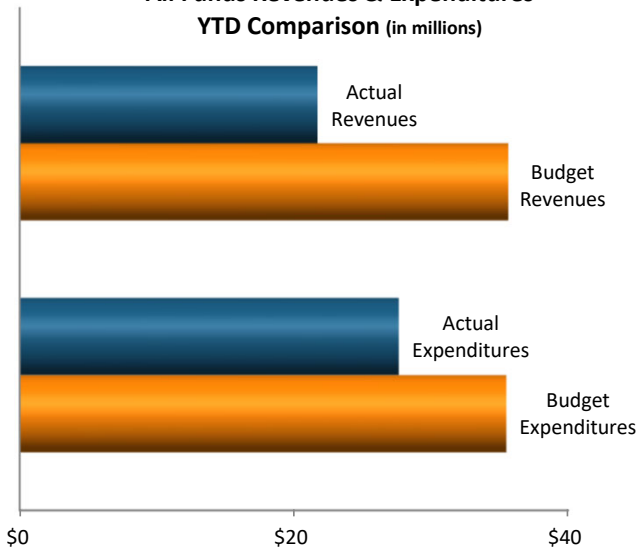


General Fund Balance Trends*

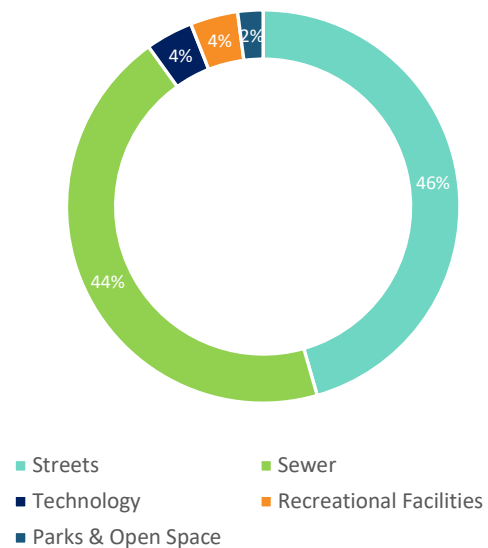
6/30/2013	\$6,200	Audited
6/30/2014	\$8,204	Audited
6/30/2015	\$9,049	Audited
6/30/2016	\$9,177	Audited
6/30/2017	\$11,128	Audited
6/30/2018	\$11,325	Audited
6/30/2019	\$14,846	Audited
6/30/2020	\$13,637	Audited
6/30/2021	\$13,398	Audited
6/30/2022	\$17,839	Unaudited
10/31/2022	\$22,279	Unaudited

* excludes Measure I

All Funds Revenues & Expenditures
YTD Comparison (in millions)



Capital Improvement Plan



General Fund

The General Fund balance is \$22.3 million, a \$4.4 million increase compared to amount at the prior fiscal year end. The increase compared to the 6/30/22 balance was primarily due to the receipt of the second and last tranche of one-time \$3.2 million in ARPA Federal Coronavirus State and Local Fiscal Recovery Funds, a \$1.5 million VLF reimbursement due to the shortfall from two years prior, as well as transient occupancy tax recovering from the prior year.

Fund Balance - YTD Fund Deficits

As shown on the Fund Recap at a Glance (page 3), the Recreation Fund, Street Maintenance, Library Bond Debt Service and Facilities Management Fund have deficits and are expected to be eliminated in a future period.

City of Belmont
Fund Recap at a Glance
Results for the Period Ended October 31, 2022
(000's)



Fund	Fund Name	Unaudited Fund Bal. 06/30/22 (1)	Revenues					Expenditures					Unaudited Fund Bal. 10/31/22 (1)+(2)-(3)	PY YTD Fund Bal. 10/31/21	
			YTD Budget	YTD Actual (2)	Variance (Under) Over	%	PY YTD Actual	YTD Budget	YTD Actual (3)	Variance Under (Over)	%	PY YTD Actual			
GENERAL FUND															
101	General	\$17,839	\$10,321	\$11,305	\$984	110%	\$8,003	\$9,435	\$6,865	\$2,570	73%	\$6,474	\$ 22,279	14,946	
102	Measure I	2,939	723	390	(333)	54%	384	1,800	257	1,543	14%	709	3,072	3,426	
SPECIAL REVENUE FUNDS															
205	Recreation	(0)	1,301	531	(769)	41%	390	1,282	1,095	187	85%	883	(564)	(469)	
206	Library Maintenance & Operation	835	101	3	(99)	2%	0	240	101	139	42%	120	737	842	
207	Athletic Field Maintenance	375	30	45	15	148%	19	90	18	72	20%	23	402	373	
208	City Tree	297	3	3	(1)	82%	4	24	11	13	46%	10	289	320	
209	Senior Services Donation	90	1	1	(1)	49%	0	0	0	0	N/A	0	91	86	
210	Development Services	1,085	1,843	1,514	(329)	82%	1,273	1,893	1,563	330	83%	1,465	1,036	203	
212	General Plan Maintenance	1,305	167	361	194	216%	41	344	33	311	9%	0	1,633	779	
223	Belmont Fire Protection District	16,217	4,869	486	(4,383)	10%	475	4,106	4,432	(326)	108%	6,308	12,272	9,575	
225	Police Grants and Donations	33	0	0	0	613%	0	2	2	(0)	128%	1	31	34	
227	Supplemental Law Enforcement	0	59	73	13	123%	84	55	56	(1)	103%	74	17	10	
231	Street Maintenance	(1)	787	381	(405)	48%	327	811	766	45	94%	679	(385)	358	
232	RMRA Street Project	(1)	202	152	(50)	75%	137	257	2	255	1%	612	149	(151)	
233	Measure W	1,107	184	84	(100)	45%	72	107	0	107	0%	0	1,190	321	
234	Street Improvements	1,255	530	696	166	131%	456	791	588	203	74%	1,102	1,363	1,515	
237	Traffic Impact	200	271	1	(271)	0%	0	0	0	0	N/A	0	201	0	
239	Public Art	396	105	1	(104)	1%	0	0	0	0	N/A	0	397	0	
275	Affordable Housing Successor	6,468	1,430	2,413	983	169%	26	879	165	713	19%	95	8,716	3,619	
277	Inclusionary Housing	2,452	264	1	(264)	0%	0	55	0	55	0%	0	2,453	2,385	
Total Special Revenue		32,115	12,148	6,743	(5,405)	56%	3,302	10,934	8,832	2,102	81%	11,373	30,026	19,800	
CAPITAL PROJECT FUNDS															
308	General Facilities	725	12	2	(10)	18%	0	124	1	123	1%	2	726	825	
310	Infrastructure	2,809	406	302	(104)	74%	0	853	621	232	73%	180	2,490	2,122	
312	Comcast PEG Program	396	0	1	1	713%	16	40	0	40	0%	0	397	363	
341	Planned Park	1,989	467	413	(53)	89%	0	250	32	218	13%	69	2,371	288	
342	Park Impact	327	938	283	(655)	30%	0	437	151	286	35%	0	459	1,397	
343	Open Space	164	0	3	3	3686%	0	15	21	(6)	137%	5	147	201	
704	Special Assessment Districts	309	0	1	1	654%	0	0	0	0	N/A	0	310	308	
Total Capital Projects		6,719	1,823	1,005	(818)	55%	17	1,719	825	893	48%	256	6,899	5,504	
DEBT SERVICE & OTHER FUNDS															
406	Library Bond Debt Service	270	225	0	(225)	0%	0	228	530	(302)	232%	515	(261)	(248)	
501-505 Sewer Collection System															
501	Sewer Treatment	25,615	5,260	583	(4,678)	11%	47	5,369	3,317	2,052	62%	3,539	22,881	16,825	
507	Sewer Treatment	25,992	1,051	15	(1,036)	1%	1	1,425	2,255	(830)	158%	2,520	23,752	21,782	
525	Storm Drainage Enterprise	2,588	735	292	(443)	40%	195	975	526	449	54%	543	2,353	3,237	
530	Solid Waste Management	1,767	183	143	(40)	78%	125	185	170	15	92%	134	1,739	1,594	
570	Worker's Compensation	1,537	233	254	21	109%	234	236	643	(407)	272%	548	1,148	1,023	
571	Liability Insurance	3,387	234	(1,539)	(1,773)	-657%	(1,553)	356	582	(226)	163%	435	1,266	1,387	
572	Self Funded Vision	-	1	0	(1)	3%	4	2	(6)	7	-352%	(8)	6	11	
573	Fleet & Equipment Management	7,439	1,485	1,505	21	101%	1,710	1,623	1,433	190	88%	1,115	7,511	6,426	
574	Facilities Management	0	733	599	(134)	82%	552	776	763	13	98%	686	(165)	(97)	
575	Benefit Prefunding	1,081	491	434	(57)	88%	419	437	668	(230)	153%	876	848	984	
Total Debt & Other		69,676	10,630	2,285	(8,345)	21%	1,734	11,613	10,881	732	94%	11,723	61,080	52,925	
Total All Funds		\$129,289	\$35,645	\$21,729	(\$13,916)	61%	\$13,440	\$35,501	\$27,661	\$7,840	78%	\$30,536	\$123,357	\$96,602	

Fund Types:

General Fund - Used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

Capital Projects Funds - Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service & Other Funds - Includes funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest; funds used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis; and funds to account for operations financed and operated in a manner similar to a private business enterprise with the intent that the cost of providing goods and services is primarily financed through user charges; and funds used to account for assets held by the City as an agent.

City of Belmont
Budget Variance Report
General Fund / All Other Funds
Results for the Period Ended October 31, 2022
(000's)



	General Fund					All Other Funds				
	Budget	Year to Date (YTD)			Annual	Budget	Year to Date (YTD)			Annual
		Actual	Variance	%	Budget		Actual	Variance	%	Budget
REVENUES										
Taxes	\$6,816	\$4,865	(\$1,951)	71% a	\$20,449	\$2,787	\$6,292	\$736	(\$5,556)	12% a
<i>Property Taxes</i>	2,260	84	(2,176)	4%	6,780	357	4,825	49	(4,776)	91%
<i>Sales Taxes</i>	1,379	831	(548)	60%	4,136	832	1,141	687	(453)	71%
<i>Other Taxes</i>	3,178	3,950	772	124%	9,533	1,599	325	(0)	(326)	99%
Licenses and permits	375	324	(51)	86%	1,124	261	619	873	254	141%
Intergovernmental	1,162	3,361	2,199	289%	3,486	3,297	1,413	1,068	(345)	76% c
Charge for services	1,488	1,459	(29)	98%	4,464	1,363	13,292	5,806	(7,485)	44% d
Fines and forfeits	55	31	(24)	56%	165	38	-	0	0	N/A
Use of money and property	313	1,261	948	403%	938	243	178	930	753	524%
Miscellaneous	112	4	(108)	4% b	337	15	66	(1,387)	(1,453)	-2094% e
Other financing sources	-	-	-	N/A	-	-	1,303	2,397	1,093	184%
Operating transfers in	-	-	-	N/A	-	-	2,161	-	(2,161)	f
Total Revenues	10,322	11,305	983	110%	30,963	8,005	25,323	10,424	(14,899)	41%
EXPENDITURES										
General government	2,338	1,733	(605)	74%	7,013	1,598	2,711	3,333	622	123% g
Public safety	4,886	4,458	(428)	91%	14,658	4,279	4,162	4,490	328	108% h
Streets and utilities	-	-	-	N/A	-	-	11,043	6,101	(4,943)	55%
Culture and recreation	738	674	(64)	91%	2,214	597	2,751	2,261	(490)	82%
Urban redevelopment	-	-	-	N/A	-	-	2,514	1,268	(1,246)	50%
Debt service	-	-	-	N/A	-	-	2,196	3,343	1,147	152% i
Operating transfer out	1,473	-	(1,473)		4,420	-	688	-	(688)	
Total Expenditures	9,435	6,865	(2,570)	73%	28,305	6,474	26,066	20,796	(5,270)	80%
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$887	\$4,440	(\$1,587)		\$2,658	\$1,531	(\$743)	(\$10,372)	(\$20,169)	(\$2,225)

Management Discussion and Analysis
(Items with unfavorable budget variance more than \$0.1 million)

General Fund:

Revenues

- a) **Taxes** - The budget variance is primarily due to the timing of semi-annual property tax receipts received in December and April. In addition, the majority of Sales Tax and Transient Occupancy Taxes received in July are related to June activities, which are subject to an accounting adjustment.
- b) **Miscellaneous** - The budget variance is primarily due to the timing of the annual Crystal Springs Uplands School (CSUS) Public Service Fee, which will be received in a future reporting period.

Other Funds

Revenues

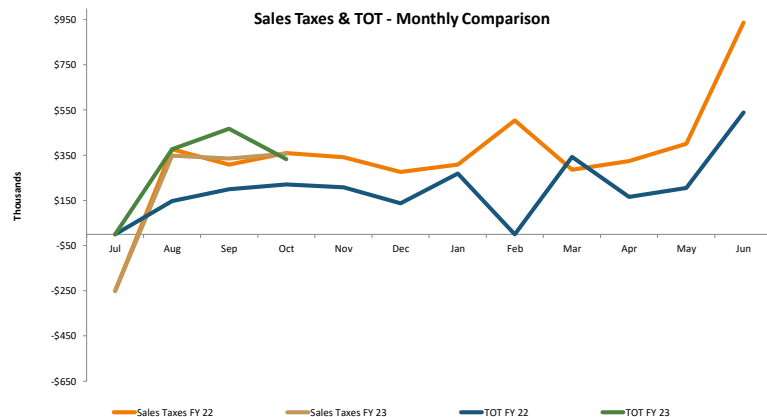
- c) **Intergovernmental** - The revenue will be received in a future reporting period and includes activities related to the prior fiscal year, which are subject to accounting adjustment.
- d) **Charges for Services** - The Sewer Use Fee (Collection & Treatment) is included as part of the City's Property Tax bill to be received semi-annually, typically in December and April.
- e) **Miscellaneous** - This revenue is subject to an accounting adjustment during the fiscal year closing process related to claims liability.
- f) **Operating Transfers In** - Budgeted operating transfers will be recorded at the end of the fiscal year based on actual results.

Other Funds

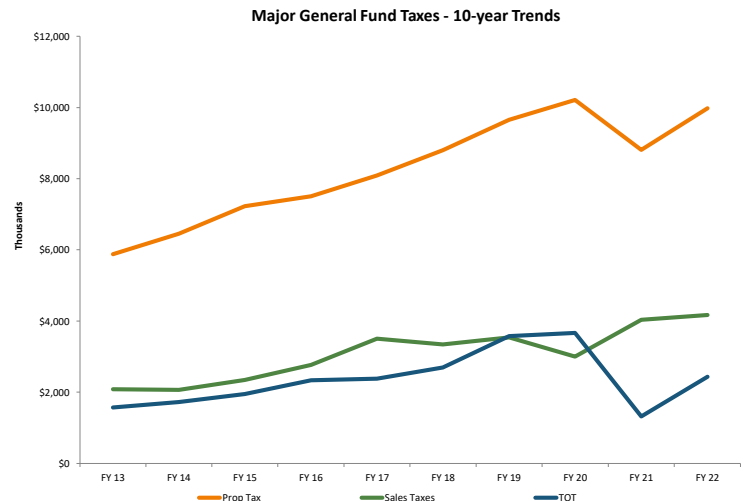
Expenditures

- g) **General Government** - The annual insurance premiums and OPEB contributions were paid in July.
- h) **Public Safety** - Majority of contribution to BSCFD was paid in July.
- i) **Debt Service** - Semi-annual debt service on bonds were paid in August.

Trends



** July TOT revenues received were for June activities and accrued to the previous FY. July revenues will be received in August.



City of Belmont
Disbursements & Purchase Order Activity Report
Results for the Period Ended October 31, 2022



Disbursements Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
ADP	PAYROLL 10/1/2022 TAXES	10/6/22	DAJ000007707	91,457.84
ADP	PAYROLL 10/15/2022 TAXES	10/21/22	DAJ000007715	98,291.95
CALPERS	CONTRIBUTION PPE 9/3/22	10/4/22	DAJ000007755	107,183.32
CALPERS	HEALTH PREMIUM	10/11/22	DAJ000007756	159,990.43
CALPERS	CONTRIBUTION PPE 9/17/22	10/17/22	DAJ000007758	107,097.29
CALPERS	CONTRIBUTIONS PPE 10/01/22	10/27/22	DAJ000007750	108,689.41
CITY OF BELMONT EMPLOYEES	PAYROLL 10/1/2022	10/6/22	DAJ000007708	388,005.03
CITY OF BELMONT EMPLOYEES	PAYROLL 10/15/2022	10/20/22	DAJ000007714	406,229.15
CRAFTWATER ENGINEERING INC	TWINES PINES PARK PROJECT	10/28/22	EFT00030146	86,695.07
EXPRESS PLUMBING	SANITARY SEWER EASEMENT REHABILITATION PROJECT	10/21/22	EFT00030111	156,879.75
GOOD CITY COMPANY	PLANNING SERVICES - VARIOUS PROJECTS	10/14/22	EFT00029954	63,254.68
O'GRADY PAVING INC.	PAVEMENT PRESERVATION PROJECT	10/21/22	EFT00030026	64,283.65
SILICON VALLEY CLEAN WATER	10/22-12/22 QTRLY CASH SHARE	10/21/22	EFT00029995	355,246.45
Total Disbursements in Excess of \$50,000				\$ 2,193,304.02
Total Count				13

Purchase Order Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
GCS ENVIRONMENTAL EQUIP SVCS	2022 TYMCO 600 REGENERATIVE AIR STREET SWEEPER	10/20/22	23 00017	312,634.75
TOWNE FORD SALES	2023-FORD TRANSIT VAN	10/20/22	23 00018	68,605.25
Total Purchase Orders Issued in Excess of \$50,000				\$ 381,240.00
Total Count				2

CITY OF BELMONT TREASURER'S REPORT October-22



Agency Receipts and Disbursements Summary

	Beginning Balance September 30, 2022	Receipts	Disbursements	Ending Balance October 31, 2022
City of Belmont	\$ 91,263,533.52	\$ 3,340,657.80	\$ (3,163,096.42)	\$ 91,441,094.90
Belmont Fire Protection District	12,515,924.89	3,301.43	(253,572.46)	12,265,653.86
Total	\$ 103,779,458.41	\$ 3,343,959.23	\$ (3,416,668.88)	\$ 103,706,748.76

Balance Summary

	Deposit	Investments	Pool Total
City of Belmont & Belmont Fire Protection District	\$ 873,016.81	\$ 102,833,731.95	\$ 103,706,748.76

I certify that this report accurately reflects all investments of City of Belmont and Belmont Fire Protection District, and is in conformance with the adopted Investment Policy mandated by Government Code 53646. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the Agency's budgeted expenditure requirement for the next six months.

Respectfully Submitted,

s/b Grace Castaneda
Grace Castaneda
City Treasurer

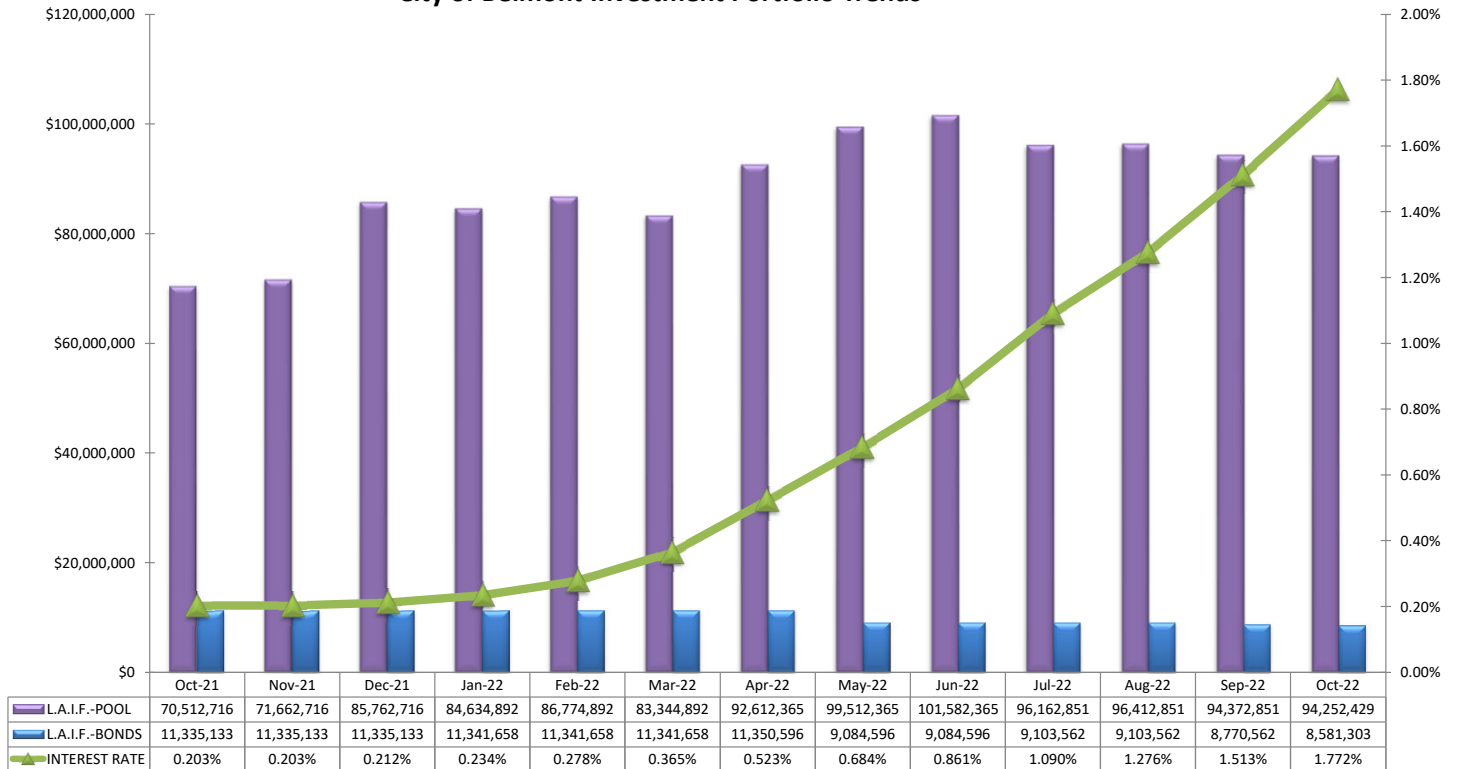
CITY OF BELMONT TREASURER'S REPORT October-22



Investment Detail

Investment Type	Issuer	Maturity Date	Par Amount	Current Market Value	Interest	Total	Investment Period	Rate	Pricing Source	Manager
Deposit										
General Account	Wells Fargo		\$ 873,016.81	\$ 873,016.81					Bank	Bank
Investments:										
L.A.I.F.-POOL	State of California	Daily	94,252,428.93	92,439,102.87	139,179.42		90 days	1.772%	LAIF	LAIF
L.A.I.F.-BONDS	State of California	Daily	8,581,303.02	8,416,207.01	12,671.72		90 days	1.772%	LAIF	LAIF
Total			\$ 103,706,748.76	\$ 101,728,326.68	\$ 151,851.14					

City of Belmont Investment Portfolio Trends



RESOLUTION NO. 2022 –

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT MAKING
APPOINTMENT TO THE SAN MATEO COUNTY MOSQUITO AND VECTOR
CONTROL DISTRICT**

RESOLVED by the City Council of the City of Belmont that the following resident is hereby appointed as the City of Belmont's representative to the San Mateo County Mosquito and Vector Control District for a _____ term ending December _____.

* * *

ADOPTED November 29, 2022 by the City of Belmont City Council by the following
vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney