

CITY OF BELMONT CITY COUNCIL



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CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 26, 2024

6:00 PM

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

MEETING ATTENDANCE:

Council meetings, unless otherwise noted, are broadcast live to Belmont residents on

1. Comcast Cable Channel 27
2. Streamed live via the City's website at Belmont.gov,
3. ZOOM <https://belmont-gov.zoom.us/> Meeting ID: 95745673035
4. Public may attend the meeting in the Council Chambers, Belmont City Hall 2nd floor

PUBLIC COMMENT:

- Public in the Council Chamber present the Clerk a request to speak slip found at the table at the rear of the chamber.
- If participating virtually use the Raise Hand feature to request to speak.
 - For dial-in comments, call *67 1-(669) 900-6833 (your phone number will appear on the live broadcast if *67 is not dialed prior to the phone number),
 - enter Meeting ID: 95745673035, and press *9 to request to speak.

All public comments are subject to a **3-minute time limit** unless otherwise determined by the Chair.

If you wish to submit written public comment, you may send an email to cclerk@belmont.gov before the council considers the item. Please indicate the agenda item topic or agenda item number you wish to comment on in your email's subject line. Any public comment regarding agenda items that are received from the time of publication of the agenda and 3 hours before the start of the meeting will be distributed to the Council prior to the meeting and made part of the meeting record. Written public comments will not be read during the Council meeting.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period; If the subject raised is not within the subject matter jurisdiction of the City Council, during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All

persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak.

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **CLOSED SESSION**

- A. **Conference with Labor Negotiators (Govt Code Section 54957.6)**

- Agency designated representatives: Afshin Oskoui, City Manager
 - Employee organization: Mid-Management Confidential Employee Association (MMCEA) and Belmont Police Officers Association (BPOA)

REGULAR MEETING ITEMS

- 4. **PLEDGE OF ALLEGIANCE**
- 5. **REPORT FROM CLOSED SESSION**
- 6. **SPECIAL PRESENTATIONS**

- A. **San Mateo County Library Annual Report**

- 7. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

- This portion of the meeting is reserved for persons wishing to address the Body on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this comment period will be given an opportunity to address the Body later in the meeting. State law prohibits the Body from acting on non-agenda items.*

- 8. **COUNCILMEMBER ANNOUNCEMENTS**

- 9. **CONSENT BUSINESS**

- Consent business items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a member or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.*

- A. **Approval of Minutes**

- Recommendation: Consider modifications and approve minutes*

- Attachment(s):*

- [October 22, 2024](#)

- [November 12, 2024](#)

- B. **Belmont Library Exterior Improvement CCN 2024-632 and Belmont Library Interior Improvements CCN 2024-633**

- Recommendation: Adopt a motion authorizing the City Manager to 1) award a contract to Satellite Painting for \$42,800 plus a 10% contingency for a total not to exceed \$47,080 for the painting of the exterior of the Belmont Library, City Contract Number 2024-632, and 2) approve plans and specs and award a contract with OnPoint Construction for \$391,577 plus a*

15% contingency for a total not to exceed \$450,313 for the flooring replacement and painting of the interior of the Belmont Library, City Contract Number 2024-633.

Attachment(s):

[Staff Report](#)
[Attachment A](#)

C. Service Agreement with Bamacor, Inc. for Custodial Services

Recommendation: Approve a motion authorizing the City Manager to negotiate and execute a Services Agreement for an amount not to exceed \$188,274 plus a 10% contingency for a total not to exceed \$207,101 for a period of six months (January 2025 - June 2025) with Bamacor, Inc. for custodial services for City facilities, with a clause to permit renewal for up to four (4) additional one-year terms with annual CPI increases subject to annual budget appropriations.

Attachment(s):

[Staff Report](#)

D. Manor Roof Replacement Project Notice of Completion

Recommendation: Adopt a resolution accepting work and authorizing the issuance of a Notice of Completion for the Manor Roof Replacement Project, City Contract Number (CCN) 2023-629, Recording of Notice of Completion and Release of Retention 35 days after Recording Notice of Completion.

Attachment(s):

[Staff Report](#)
[Resolution](#)

E. 2024 Slurry Seal Pavement Project Notice of Completion

Recommendation: Adopt a resolution accepting the construction work and authorizing the issuance of a Notice of Completion for the 2024 Slurry Seal Pavement Project, City Contract Number 2024-630, Recording of Notice of Completion, and Release of Retention 35 days after Recording Notice of Completion

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Exhibit B - 2024 Slurry Seal Pavement Project Street Segments](#)

F. San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project Design

Recommendation: Adopt a motion authorizing the City Manager to negotiate and execute an agreement with Schaaf & Wheeler Engineers for design, bidding, and engineering services during construction for the San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project in an amount of \$499,305

Attachment(s):

[Staff Report](#)
[Attachment A - Design Proposal](#)
[Attachment B - San Juan Pump Station and Force Main Location](#)

G. Monthly Financial Reports - July, August, and September 2024

Recommendation: Motion to approve July, August, and September 2024 Monthly Financial Reports

Attachment(s):

[Monthly Financial Reports - July 2024](#)
[Monthly Financial Reports - August 2024](#)
[Monthly Financial Reports - September 2024](#)

H. Annual Report on Receipt and Use of Development Impact Fees, In-Lieu Fees, and Linkage Fees for Fiscal Year 2023-24

Recommendation: Adopt a Resolution to make certain findings and accept the annual report on receipt and use of development impact fees, in-lieu fees, and linkage fees for the fiscal year ended June 30, 2024

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Exhibit A - Development Impact Fees Annual Report FY 2023-24](#)
[Exhibit B - Public Improvement Project Expenditures Five-Year Plan](#)

10. PUBLIC HEARINGS

A. Revise Maximum Rates for Solid Waste Collection Services for Calendar Year 2025

Recommendation: Adopt a resolution revising the maximum rates that may be charged by Recology of San Mateo County for solid waste, recyclable materials, and organic materials collection services effective January 1, 2025

Attachment(s):

[Staff Report](#)
[Resolution](#)
[Attachment B - Recology 2025 Rate Application](#)
[Attachment C - HDR Inc Report - Solid Waste Rate Analysis](#)
[Attachment D - Prop 218 Notice](#)

11. GENERAL BUSINESS

General Business items are considered separately, typically in the order listed. The chair will call for public comment on each item when the body considers the item.

A. Report from Audit Committee and Measure I Committee for Fiscal Year Ending June 30, 2024

Recommendation:

1. The Audit Committee recommends the City Council receive the financial reports and recommendations of the City's independent auditor for the fiscal year ended June 30, 2024; and
2. Receive Annual Measure I Advisory Committee Report for the fiscal year ended June 30, 2024

Attachment(s):

[Staff Report](#)
[ACFR, including Transmittal Letter](#)
[Memorandum on Internal Control](#)
[Required Communications](#)
[Financial Policies Updates Memorandum](#)
[Measure I Fund Financial Statements](#)

B. Twin Pines Park Belmont Creek Restoration Project, Phase One (Project No. 3218)

Recommendation:

1. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder in an amount not to exceed \$570,000, which includes a ten percent construction contingency, for tree removal work associated with the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-064, and
2. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder for an amount not to exceed \$2,335,000, which includes a ten percent contingency, for the construction of the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-065; and
3. Adopt the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, per requirements of the California Environmental Quality Act (CEQA), for the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218); and
4. Authorize the City Manager to negotiate and execute a professional services agreement for construction management and inspection of the project in an amount not to exceed \$200,000; and
5. Authorize the City Manager to execute Amendment 1 to the funding agreement for the project between the City of Belmont, City of San Carlos, and the County of San Mateo; and
6. Authorize budget appropriations to the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), to reflect full project funding at \$3,967,600.

Attachment(s):

[Staff Report](#)

[Resolution](#)

[Amendment No.1 to Funding Agreement with San Carlos and County-11.12.24 Belmont Crk-MND-MMRP-Nov 2024](#)

12. BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

- A. **Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments**
- B. **Verbal report from City Manager**

13. MATTERS OF INTEREST/CLARIFICATION

Items in this category are for discussion and direction to staff only. However, Council/Board may take final action on an item if there is no need for additional staff analysis.

14. ADJOURNMENT

If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Meeting information can also be accessed via the internet at: www.belmont.gov. All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board or Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

AGENDA POSTING: I declare a copy of this agenda was posted at City Hall, One Twin Pines Lane, and the City's website www.belmont.gov on _____, by _____, /s/ _____

CITY COUNCIL MEETING MINUTES

City Council Chambers, City Hall, One Twin Pines Lane, Belmont, California

TUESDAY, OCTOBER 22, 2024

6:00 PM

CALL TO ORDER: 6:30 P.M.

ROLL CALL:

CLOSED SESSION

- A. Conference with Labor Negotiators (Govt Code Section 54957.6) Agency designated representatives: Afshin Oskoui, City Manager
Employee organization: Mid-Management Confidential Employee Association (MMCEA) and Belmont Police Officers Association (BPOA)

Adjourn to regular Council business at this time being 7:00 p.m.

REGULAR BUSINESS CALL TO ORDER 7:06 p.m.

PLEDGE OF ALLEGIANCE

Led by Mayor Mates

REPORT FROM CLOSED SESSION

No reportable action was made from the earlier held closed session.

SPECIAL PRESENTATIONS [none]

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Steve Peckler commented on safety and quality of life concerns in the area of Clipper and Concourse Streets.

COUNCILMEMBER ANNOUNCEMENTS

Councilmembers announced upcoming regina events and local holiday community events.

CONSENT BUSINESS

Approval of Minutes, City Council September 10, 2024, City Council September 24, 2024 City Council October 8, 2024

Resolution 2024-73 to 1) authorize the City Manager to negotiate and execute a Task Order with Parametrix to provide design, bid and construction support engineering services for the Belmont Village Bicycle Improvement Project Phase 2 for an amount not to exceed \$53,480, and 2) authorize a budget appropriation to the Belmont Village Bicycle Improvement Project in the amount of \$530,000, to be funded by \$330,000

Resolution 2024-74 authorizing the City Manager to negotiate and execute an amendment to the Service Agreement with Eaton & Associates for managed information technology services that aligns the existing compensation and terms for City and Police Department services to a new term of twenty-four

months with no increases to fees and an option to extend the agreement for an additional twelve months.

Motion to authorize the City Manager to negotiate and execute an amended agreement with Granicus LLC for the purchase of the “Service Cloud” product to redesign the City’s website and the associated annual subscription fees for the product and to retain GovDelivery, GovMeetings, CampaignDocs, Service Request Management, Open Platform Suite, Peak Agenda Management, Encoding Appliance, and all other products as part of the Granicus software solutions suite used by the City, in an amount not to exceed \$384,897 over five-years.

ACTION: On a motion made by Councilmember McCune and seconded by Councilmember Hurt the Consent Business items were unanimously approved by a roll call vote (5-0).

PUBLIC HEARINGS [none]

GENERAL BUSINESS

City Owned Property Status and Disposition Options

Housing and Economic Development Manager Liebermann provided an overview of three city-owned residential properties at 730 El Camino Real, 503 Crest View Drive, and 1000 O’Neill Avenue (Emmett House) uses and the City’s current responsibilities and challenges regarding the properties. He concluded his presentation and seeking Council direction in exploring the disposition of one or more of the properties and preferences on the options for potential disposition of the Emmet House property.

Public Comment, provided by Laura Bliss and Andrew Fisch in support of preserving the group home model.

Council discussion ensued. Council concurred to begin the disposition process and keeping the continuity of the use ensured via deed restriction for the properties at 730 El Camino Real and 503 Crest View Avenue. Council requested more information on the options for 1000 O’Neill Ave (Emmett House).

BRIEF VERBAL REPORTS FROM MEMBERS AND STAFF

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmembers reported on their assignments.

Verbal report from City Manager

City Manager Oskoui commended the Belmont Finance Department for their continued excellence and achieving the Government Finance Officers Association of the United States (GFOA) Distinguished Budget Presentation Award for the fourth consecutive year.

MATTERS OF INTEREST/CLARIFICATION [none]

ADJOURNMENT at this time being 7:35 pm

**Submitted by,
Jozi Plut, City Clerk**

CITY COUNCIL MEETING MINUTES

City Council Chambers, City Hall, One Twin Pines Lane, Belmont, California

TUESDAY, NOVEMBER 12, 2024, 7:00 PM

This meeting was continued to November 26, 2024 due to lack of Quorum

PUBLIC HEARINGS (Item continued)

Revise Maximum Rates for Solid Waste Collection Services for Calendar Year 2025

Adopt a resolution revising the maximum rates that may be charged by Recology of San Mateo County for solid waste, recyclable materials, and organic materials collection services effective January 1, 2025

Submitted by,
Jozi Plut, City Clerk

DRAFT



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Brigitte Shearer, Parks and Recreation Director, (650) 595-7488, bshearer@belmont.gov
Agenda Title: Belmont Library Exterior Improvement CCN 2024-632 and Belmont Library Interior Improvements CCN 2024-633
Agenda Action: Motion

Recommendation

Adopt a motion authorizing the City Manager to 1) award a contract to Satellite Painting for \$42,800 plus a 10% contingency for a total not to exceed \$47,080 for the painting of the exterior of the Belmont Library, City Contract Number 2024-632, and 2) approve plans and specs and award a contract with OnPoint Construction for \$391,577 plus a 15% contingency for a total not to exceed \$450,313 for the flooring replacement and painting of the interior of the Belmont Library, City Contract Number 2024-633.

Strategic Focus Area

Infrastructure and Mobility

Background

The Belmont Library was rebuilt and opened in April 2006. The 20,000 square foot project was built with funds secured through a partnership between San Mateo County Libraries (SMCL) and the City of Belmont with substantial support from local businesses and non-profits including the Friends of the Belmont Library, the Taube Foundation, the Belmont Rotary Club, and Oracle. The project resulted in a beautiful facility that is a true asset to the community. The building and three-acre land parcel are owned and maintained by the City of Belmont and library operations managed by SMCL.

The Belmont Library is one of the most popular libraries in the SMCL network. Its diverse portfolio of services and proximity to Belmont schools makes it a popular destination. The library is open 61 hours per week and has between 17,000 and 20,000 visitors per month.

Currently, there is \$500,000 budgeted for the Belmont Library's interior and exterior painting as well as a flooring replacement under Capital Improvement Program (CIP) project# 8087, with funding coming from the Library Maintenance and Operation Fund.

Analysis

The Belmont Library was built 18 years ago and has operated efficiently since then. To date, improvements to the lighting system, energy efficiency projects, installation of an automated book sorting machine, and small repairs due to normal wear and tear have been completed. Now, the building's age,



consistent heavy foot traffic, and its ongoing adaptation to meet the changing needs of the community necessitate more extensive improvements to its interior and exterior. The existing carpeting is failing in multiple locations, the perimeter and staff work area walls need repainting, acoustical panels need replacing, and the exterior walls need refreshing.

San Mateo County Libraries (SMCL) has engaged Noll & Tam Architects to develop a new flooring layout and interior and exterior color schemes. New paint and flooring will give the already beautiful Belmont Library a refreshed, modern look while preserving its charm. The carpet, inspired by the texture of bark, connects the space to its local natural surroundings. Together with updated paint and acoustical wallcoverings and, upon completion of the painting, flooring, and new furnishings, these changes will make the Library feel new and inviting, enhancing its appeal for visitors. To allow contractors to work as efficiently as possible, the interior work will require the closure of the Library for several weeks. The exterior painting may occur first, weather- and contract processing-permitting.

As the owner of the building, the City is responsible for executing these building improvements. SMCL will manage the removal of some cabinetry, shelving and wall-mounted items, temporary relocation of its collection, selected shelving, and equipment, and will install new furnishings upon project completion. Some library programs will be relocated to City facilities.

Procurement

The City issued Invitations for Sealed Bids for the Interior and Exterior projects on September 26 and September 30, respectively. Mandatory pre-bid meetings were held on October 16. The bid openings took place on October 29, 2024. The City received 9 bids for the exterior painting and 6 bids for the interior improvements. Both projects received multiple bids below the engineer's estimate. For the interior improvement project, the City rejected the lowest monetary bid due to material omissions on the bid form. Subsequently, The City has selected the lowest responsive and responsible bidder in each case.

Approval of the motion will approval of plans and specifications for interior improvements and award contracts with Satellite Painting for painting the exterior of the Belmont Library for a total amount not to exceed \$47,080 which includes a 10% contingency, and with OnPoint Construction for flooring replacement and painting of the interior of the Belmont Library for a total amount not to exceed \$450,313 which includes a 15% contingency.

Alternatives

1. Take No Action
2. Refer to staff for more information

Attachments

- A. Improvements prepared by Noll & Tam Architects for San Mateo County Libraries System, Belmont Library.
- B. [Invitation for Bid, including Plans and Specifications](#)



Fiscal Impact

No Fiscal Impact

Funding Source Confirmed:

Funding is budgeted for the Belmont Library’s interior and exterior painting as well as a flooring replacement under Capital Improvement Program (CIP) project #8087, with funding coming from the Library Maintenance and Operation Fund.

Source:

Staff

Purpose:

Discretionary Action

Public Outreach:

Posting of Agenda

CITY OF BELMONT

Belmont Library Improvements

City Council Meeting
November 26, 2024



Background

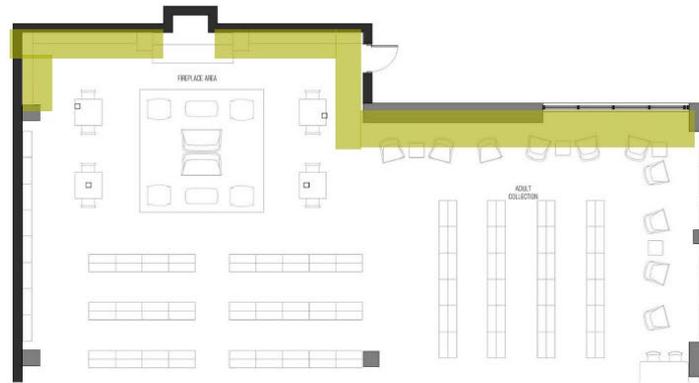
- Library was built in 2006
- Exterior paint update is needed (industry standard: 5-10 years)
- Interior improvements include new paint and replacement of carpet and tile flooring in all areas excluding lobby, restrooms, and Taube Room

New Exterior Paint

SW Manor
House



New Interior Look



KEY PLAN – ACCENT WALL



MAIN PAINT - THROUGHOUT

- Change wall shelving
- Upgrade technology – more screens, fewer whiteboards
- Renovate staff work area
- Repaint walls

New Interior Flooring



BENTLEY – RITUAL IN DAILY RITE (General)



BENTLEY – BATISTE IN THREAD (Resilient)



BENTLEY – INTERLUDE II IN BREAK A LEG (Adult/Teen Accent)



New Interior Look

“BARK SCHEME”

BELMONT



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Brigitte Shearer, Parks & Recreation Director, bshearer@belmont.gov; Cody George, Recreation Manager, cgeorge@belmont.gov
Agenda Title: Service Agreement with Bamacor, Inc. for Custodial Services
Agenda Action: Motion

Recommendation

Approve a motion authorizing the City Manager to negotiate and execute a Service Agreement for an amount not to exceed \$188,274 plus a 10% contingency for a total not to exceed \$207,101 for a period of six months (January 2025 – June 2025) with Bamacor, Inc. for custodial services for City facilities, with a clause to permit renewal for up to four (4) additional one-year terms with annual CPI increases subject to annual budget appropriations.

Strategic Focus Area

Fiscal and Organizational Sustainability

Background

The City operates 15 buildings which require custodial services on a regular basis. This service has been provided by Bamacor, Inc. for 30 years under a service agreement which was renewed annually and included modest annual price increases.

The City requires regular and frequent service in all recreation and city facilities and an expanded scope of service to outsource selected tasks. Staff prepared an RFP for custodial services to address the service request and to convert the awarded bid to a Service Agreement. The RFP required a pre-bid walk through of facilities, specified square footage, frequency and timing of service, and tasks to be completed at each facility. Proposals were to include cost of all labor, equipment, and cleaning agents required to complete all tasks, as well as fees to be charged for additional seasonal maintenance and ‘on-call’ service needs.

Analysis

The City’s most recent service agreement with Bamacor Inc. ended on June 30, 2024, but due to changes to the City Code regarding how service agreements are awarded, the City decided to extend their agreement with Bamacor Inc. until December 31, 2024. After new guidelines were in place, staff issued an RFP for custodial services of City facilities and received six responses. Bid results were reviewed and evaluated on the following weighted categories: Company Experience (30%), Quality of Service (30%), Pricing (20%), and Professionalism (20%). The results of bids are as follows:

Bidder	Weighted Score (out of 30)
Bamacor, Inc	27.3



Impec Group	23.0
Universal Building Services	21.6
Imperial Maintenance Services	20.2
Consolidated Facility Services	17.9
Aim to Please	16.9

Bamacor, Inc. is considered a responsible bidder and is therefore recommended for approval and authorization to enter into a Service Agreement for a period of six (6) months (January 2025 – June 2025) for custodial services for the City, with a clause to permit renewal for up to four (4) additional one-year terms with annual CPI increases subject to annual budget appropriations.

Alternatives

1. Take no action
2. Refer to staff for alternative direction

Attachments

- A. None

Fiscal Impact

- No Fiscal Impact

The current fiscal year 2024-25 budget for these services totals \$355,250 and is incorporated under the Facilities Management Fund 574, Recreation Fund 205, Library Maintenance and Operation Fund 206, and Athletic Field Maintenance Fund 207.

- Funding Source Confirmed: Cost for these services is estimated at \$172,000 from July to December 2024, plus an estimated not-to-exceed \$207,101 under the proposed agreement from January to June 2025, for a total of \$379,101. An additional budget appropriation of \$23,851 is necessary which will be addressed and incorporated at the mid-year budget review. Funding for subsequent renewals will be subject to the annual budget development process and will be contingent on Council appropriation.

Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Matt Ward, Parks and Facilities Manager
(650) 595-7442, mward@belmont.gov
Agenda Title: Manor Roof Replacement Project, City Contract Number (CCN) 2023-629, Notice of Completion
Agenda Action: Resolution

Recommendation

Adopt a resolution accepting work and authorizing the issuance of a Notice of Completion for the Manor Roof Replacement Project, City Contract Number (CCN) 2023-629, Recording of Notice of Completion, and Release of Retention 35 days after Recording Notice of Completion.

Strategic Focus Area

Infrastructure and Mobility

Background

The historic Manor Buildings roof was due for replacement due to age and multiple roof leaks during recent storms. To preserve the building's style, ceramic roof tiles were replaced with the same type of material. On the flat roof sections not visible to the public, a membrane roof system similar to that previously installed at City Hall and the Twin Pines Senior and Community Center was planned.

Analysis

The Manor Roof Replacement RFP was posted on August 23, 2023, subject to Council approval of this project. A mandatory pre-bid conference was held on September 6, 2023. On September 12, 2023, the City Council approved the award of City Contract Number 2023-629, Manor Roof Replacement Project, City Contract Number (CCN) 2023-629.

The subject project was advertised in September 2023 and received seven bids. The low bid of \$189,500 was below the engineer's estimate of \$220,000. On January 16, 2024, a contract was executed with Barth Roofing, Inc. for \$189,500 with a construction contingency of \$18,950 for a total amount not to exceed \$208,450. Project construction commenced in April 2024. Subsequently, 5 change orders were needed to address unforeseen issues involving stucco and dry rot repairs, additional metal flashing in several areas, and raising the height of the roof door to accommodate the new roofing material. This brought the total cost for the project to \$217,997.

The Contractor has completed the project in accordance with the plans and specifications and as modified by the approved change orders and all warranty documents have been received. A final project inspection has been conducted by the City staff, and the work has been deemed complete as of

September 2024 per the contract requirements, and that the project can be recommended for acceptance by Council and a “Notice of Completion” recorded.

If there are no claims filed within 35 days of recording the Notice of Completion, any final payment due will be released to the Contractor.

Alternatives

1. Take No Action
2. Refer back to staff for further information.

Attachments

- A. Resolution

Fiscal Impact

No Fiscal Impact

Funding Source Confirmed: Funding in the amount of \$217,997 came from the Manor Roof Replacement Capital Improvement Program (CIP) project #8111 (399-4-802-8111-9030) with funding from the General Facilities Fund.

Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda

RESOLUTION NO. 2024 –

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AUTHORIZING ISSUANCE OF A NOTICE OF COMPLETION FOR THE MANOR
ROOF REPLACEMENT PROJECT, CITY CONTRACT NUMBER 2023-629**

WHEREAS, Barth Roofing, Inc. has completed the contract work to the satisfaction of the City in accordance with construction plans and specifications; and,

WHEREAS, the final contract amount is \$217,997; and,

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. Accepts the work as complete.

SECTION 2. Authorizes the Parks and Recreation Department to issue a Notice of Completion to Barth Roofing, Inc.

SECTION 3. Authorizes the City Clerk to issue a Notice of Completion with the San Mateo County Clerk-Recorder’s Office for the Manor Roof Replacement Project, CCN 2023-629

* * *

ADOPTED November 26, 2024 by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Daniel Matthews, Public Works, (650)637-2985, dmatthews@belmont.gov
Agenda Title: 2024 Slurry Seal Pavement Project Notice of Completion
Agenda Action: Resolution

Recommendation

Adopt a resolution accepting the construction work and authorizing the issuance of a Notice of Completion for the 2024 Slurry Seal Pavement Project, City Contract Number 2024-630, Recording of Notice of Completion, and Release of Retention 35 days after Recording Notice of Completion.

Strategic Focus Area

Infrastructure and Mobility

Background

The City is responsible for the repair and maintenance of approximately 70 centerline miles (140 travel lane miles) of streets. The Public Works Department has implemented best management practices in our pavement preservation program to stretch our available dollars in the most effective way and to select certain streets for pavement projects in order to raise the city's overall pavement condition index (PCI).

In line with these best management practices, an integral part of the City's Pavement Management Program is a slurry seal, which is used to extend the life of roadways by 5-7 years in a cost-effective way. This mixture of emulsified asphalt and fine aggregate fills cracks, restores surface texture, and protects aging asphalt. By applying a slurry seal, the City can postpone more costly repairs while providing a smoother and more visually appealing driving surface.

The project was advertised in April 2024 and received two bids. The low bid came in at \$724,026 which was below the engineer's estimate of \$866,370.48. The project was awarded to the most responsible and lowest bidder, American Asphalt Repair & Resurfacing Co., Inc., and construction began in July 2024. Approximately 30,000 linear feet (5.67 miles) of roadway received a slurry seal treatment. Also installed were new high-visibility thermoplastic striping and asphalt reconstruction in a limited number of areas previously identified by the City Public Works' Maintenance Team. The list of streets are provided in Attachment B.

The project was funded by multiple sources including the Road Maintenance and Rehabilitation Account (RMRA), Measure I, and Measure W.



Analysis

The project started in July and was completed by the middle of September with three Change Orders issued. The final project cost including the change order is \$593,402.

The first change order in the amount of \$13,377 was to purchase a black rock aggregate for usage in the slurry to improve the aesthetic qualities of the slurry as it is wears in the coming years. In addition, the Public Works Department was able to further lower the cost throughout the project by eliminating sections of asphalt base repair that were determined to be unnecessary by staff and project personnel including the Contractor and Consultant, and reducing or eliminating segments of slurry from portions of roadway which had been recently repaired as a part of a separate project or utility work, or are slated for improvement in the coming years as a condition of a nearby development. The second and third change orders were to account for these changes in quantities and other minor deviations from the estimated quantities.

The Contractor has completed the project construction in accordance with the plans and specifications and as modified by approved change orders. A final project inspection has been conducted by the City staff, and the work has been deemed complete per the contract requirements, and the project can be recommended for acceptance by Council and a “Notice of Completion” recorded.

Alternatives

- 1. Take no action.
- 2. Refer back to staff for more information.

Attachments

- A. Resolution
- B. List of Streets

Fiscal Impact

No Fiscal Impact

Funding Source Confirmed:

Funding in the amount of \$593,402 came from the 2024 Slurry Seal Pavement Capital Improvement Program (CIP) Project No. 7074 (399-3-730-7092-9030) and was supported by multiple sources including RMRA, Measure I, and Measure W.

Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda

RESOLUTION NO. 2024 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT ACCEPTING THE WORK AND AUTHORIZING THE ISSUANCE OF A NOTICE OF COMPLETION FOR THE 2024 SLURRY SEAL PAVEMENT PROJECT, CITY CONTRACT NUMBER 2024-630 FOR A TOTAL CONSTRUCTION COST OF \$593,402.00

WHEREAS, on February 27, 2024, Council approved advertisement for sealed bids and authorizing the award of the 2024 Slurry Seal Pavement Project to the lowest responsible bidder for an amount not to exceed \$880,770; and,

WHEREAS, on April 24, 2024, City conducted a bid opening, and the lowest responsible bid came from American Asphalt Repair & Resurfacing Co., Inc in the amount of \$724,060; and,

WHEREAS, the construction started on August 5, 2024, and was completed ahead of schedule and below its construction budget.; and,

WHEREAS, the final cost of construction is \$593,402.00

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. Accepts the work as complete.

SECTION 2. Authorizes the City Clerk to issue the Notice of Completion to American Asphalt Repair & Resurfacing Co., Inc.

SECTION 3. Authorizes the City Clerk to file Notice of Completion with the San Mateo County Clerk-Record’s office for the 2024 Slurry Seal Pavement Project, City Contract Number 2024-630.

* * *

ADOPTED November 26, 2024 by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney

2024 Slurry Seal Pavement Project Street Segments

ADELAIDE WAY	CHRISTIAN DRIVE(N)	CHRISTIAN DRIVE (S)
ADELAIDE WAY	CHRISTIAN DRIVE(N)	CHRISTIAN DRIVE (S)
ANITA AVENUE	MALCOLM AVE	END OF CUL-DE-SAC
ANITA AVENUE	MALCOLM AVE	EL CAMINO REAL
ANITA COURT	ANITA AVENUE	END OF CUL-DE-SAC
BELMONT CANYON ROAD	HILLCREST DRIVE	W NAUGHTON AVE
BELMONT CANYON ROAD	W NAUGHTON AVE	RALSTON AVENUE WEST INT
CAMBRIDGE STREET	HILLER STREET	MARINE VIEW AVENUE
CHEVY STREET	BELBURN DRIVE	RALSTON AVENUE
CLEE STREET	NOTRE DAME AVENUE	CHEVY STREET
CORMORANT ROAD	SHOREWAY ROAD	REDWOOD CITY LIMIT
CORONET BOULEVARD	ALAMEDA DE LAS PULGAS	LYON AVENUE
COVINGTON ROAD	ALAMEDA DE LAS PULGAS (S)	PULLMAN AVE
COVINGTON ROAD	PULLMAN AVE	ALAMEDA DE LAS PULGAS (N)
CREST VIEW AVENUE	HILLER STREET	OLD COUNTY ROAD
DAVIS DRIVE	RALSTON AVENUE	10 DAVIS DRIVE
EL VERANO WAY	VALDEZ AVE	ALAMEDA DE LAS PULGAS
EL VERANO WAY	MAYWOOD DRIVE	VALDEZ AVE
FURLONG STREET	RALSTON AVENUE	O'NEILL AVENUE
GRANADA STREET	RALSTON AVENUE	O'NEILL AVENUE
IRWIN STREET	RALSTON AVENUE	O'NEILL AVENUE
JUDSON STREET	RALSTON AVENUE	O'NEILL AVENUE
KITTIE LANE	MAYWOOD DRIVE	DEAD END
LORI COURT	LORI DRIVE	END OF CUL-DE-SAC
LORI DRIVE	MARSTEN AVENUE	END OF CUL-DE-SAC
MIDDLESEX ROAD	HILLER STREET	IRWIN STREET
MONSERAT AVENUE	NEWLANDS AVENUE	LINCOLN AVE
MONSERAT AVENUE	LINCOLN AVE	BUENA VISTA AVE
MONSERAT AVENUE	BUENA VISTA AVE	CIPRIANI BOULEVARD
OAK KNOLL DRIVE	VALLEY VIEW AVENUE	END OF CUL-DE-SAC
O'NEILL AVENUE	HILLER STREET	DAIRY LANE
O'NEILL AVENUE	100' WEST OF FIFTH STREET	SIXTH AVENUE (W)
OXFORD WAY	192 OXFORD WAY	OXFORD CIRCLE
ROXBURY WAY	HILLER STREET	CAMBRIDGE STREET
SIXTH AVENUE	HARBOR BOULEVARD	SAN CARLOS CITY LIMIT
SKYMONT DRIVE	MARSTEN AVENUE	ROBERT AVE
W NAUGHTON AVENUE	RALSTON AVENUE	CUL-DE-SAC
YORKSHIRE WAY	MOUNTAIN VIEW AVENUE	MARINE VIEW AVENUE



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Bozhena Palatnik, Public Works, 595-7463, bpalatnik@belmont.gov
Agenda Title: San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project Design
Agenda Action: Motion

Recommendation

Adopt a motion authorizing the City Manager to negotiate and execute an agreement with Schaaf & Wheeler Engineers for design, bidding, and engineering services during construction for the San Juan Sanitary Sewer Pump Station and Force Main Rehabilitation Project in an amount of \$499,305.

Strategic Focus Area

Infrastructure and Mobility

Background

The San Juan Pump Station was originally built in 1956 and is the largest sanitary sewer pump station in the City's collection system. It is located on San Juan Boulevard and serves approximately 900 properties, as depicted in Attachment B. Typically, a pump station has a useful life of 25 years. In 1997, the pump station had a major rehabilitation. In 2017, the City completed a Pump Station Assessment and Inventory Report, and identified a need to address a number of maintenance and station operational related improvements. The pump station was also found to need additional capacity to more efficiently deal with wet weather impacts.

Also, in 2014, the City conducted a Sewer Force Main Condition Assessment. As part of the assessment work, along the approximately 5,000-foot San Juan 12-inch ductile iron pipe (DIP) force main, portions of the force main were found to have moderate likelihood of failure based on the pipe wall assessment analysis and soil corrosivity survey. As a result, the project will also address the force main replacement/rehabilitation when the sewer pump station is reconstructed.

Analysis

Staff requested a proposal from its on-call consultant, Schaaf & Wheeler Consulting Engineers (Schaaf and Wheeler), to provide design (plan, specification and estimating), bid and construction engineering support for the San Juan Pump Station and Force Main Rehabilitation Project. The Project will provide the following improvements to the pump station:

- New wet well, valve vault, discharge piping, flow meter, pressure transmitter, valves, & bypass pumping connection
- New motor control center (MCC), level sensors, meter/main switchboard, automatic transfer



- switch, distribution, feeders, electrical equipment, and grounding
- Replacement of all communications and alarms
- New pumps and mixer
- Replace the generator
- Convert old wet well into overflow storage structure
- Miscellaneous site improvements including fencing, utility relocation, etc.
- New force main and rehabilitation of the existing force main for redundancy

Schaaf & Wheeler provided a proposal (Attachment A) in the amount not to exceed \$499,305. Staff reviewed the proposal and finds the scope and fee acceptable. The scope of services includes the following tasks:

1. Data collection, review, and site visits
2. Utility investigations and potholing
3. Surveying and geotechnical investigation
4. Structural and seismic evaluation of the existing pump station building
5. Design of the improvements
6. Bid and construction support engineering services

Alternatives

1. Take no action.
2. Refer back to staff for further information

Attachments

- A. Design Proposal
- B. Exhibit of San Juan Pump Station and Force Main Location

Fiscal Impact

No Fiscal Impact

Funding Source Confirmed: Funding has been budgeted in the Capital Improvement Program (CIP) San Juan Pump Station Rehabilitation Project (Account Number 399-3-730-7089-9030).

Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda



Scope of Work for the San Juan Pump Station & Force Main Rehabilitation Project

October 7, 2024

Schaaf & Wheeler will provide the following scope of work for the San Juan Pump Station & Force Main Rehabilitation Project. The attached fee estimate for each task is for budgeting purposes; some individual tasks may require more effort than estimated, some less. This scope of services assumes that the following items will be included within the design:

Pump Station:

- New wetwell, valve vault, discharge piping, flow meter, pressure transmitter, valves, & bypass pumping connection. New infrastructure will be placed below grade in front of the existing pump station building to remain. All equipment will be traffic rated for access to the pump station building.
- New motor control center (MCC), level sensors, meter/main switchboard, ATS, distribution, feeders, electrical equipment, and grounding.
- Replacement of all communications and alarms.
- New pumps and mixer.
- Evaluate the existing generator with proposed pump station loads, keep existing generator if feasible, or replace if undersized.
- Convert old wetwell into overflow storage structure (may require small sump pump to drain once filled). Rehabilitate old wetwell structure, remove all existing mechanical equipment, replace miscellaneous appurtenances as necessary.
- Miscellaneous site improvements including fencing, utility relocation, etc.

Force Main:

- Design a new force main from the pump station to the discharge manhole (approx. 4960 LF).
- Keep existing force main operation for backup and redundancy if feasible.

Structural Evaluation & Building Upgrades:

- Seismic and condition evaluation of existing pump station building. Complete the appropriate Tier 1 Screening checklists per ASCE/SEI 41 and Level 2 Rapid Visual Screening forms per FEMA P-154.
- Prepare evaluation report including current structural condition, and any known structural or seismic deficiencies. The report will include recommended retrofits along with the estimated construction costs to complete the retrofits.
- Prepare structural drawings and specifications for necessary building retrofits.
- Replace ventilation system (explosion proof equipment in old wetwell).
- Replace all interior and exterior lighting & receptacles (explosion proof equipment in old wetwell).
- Design new interior walls, ceiling, & door around toilet to create a small restroom. Assumes construction will be timber and gypsum.

Additional design elements and assumptions are included in the detailed scope of services included below. Schaaf & Wheeler's proposed team includes the following subconsultants:

- Frisch Engineering, Inc. for electrical and communications design services.
- Cinquini and Passarino, Inc. for topographic surveying and basemapping.
- Cotton, Shires & Associates for geotechnical investigations, evaluations, and report.
- Peoples Associates Structural Engineers (PASE) for structural evaluation and design.



Task 1: Project Management and Coordination

Schaaf & Wheeler believes staying in regular contact with the City is an effective tool for keeping design projects on track and within budget. Clear communication between the project manager and City staff, along with clear and concise requests for City input early in the project also help keep projects on schedule. Our engineers also prefer to have both City engineering and operations personnel present at meetings in order to get the most real-time comprehensive feedback. Our goal is to produce a work product that all stakeholders have a part in and addresses all concerns and input.

Schaaf & Wheeler will attend a kick-off meeting with City staff to review the scope of work and confirm project schedules. Schaaf & Wheeler will provide project management and internal design reviews for the duration of the project, including attendance at three (3) design review meetings, and routine coordination with the City.

Task 2: Data Collection, Review, and Site Visits

Schaaf & Wheeler will collect existing available information from the City, including as-builts, reports, SCADA data, and any other pertinent data available from the City. The existing data will be reviewed and evaluated.

Schaaf & Wheeler will visit the pump station and force main site with City staff to evaluate and document existing conditions, perform pump drawdown tests, and identify the need for additional testing and monitoring.

Task 3: Utility Coordination

Schaaf & Wheeler and our subconsultants will begin the utility investigation process by obtaining system maps from all known utilities. USA will be contacted during the geotechnical boring process and all marked utilities will be recorded. Schaaf & Wheeler will also coordinate the project with PG&E, communication companies, the Mid-Peninsula Water District, and other utilities and stakeholders.

Task 4: Surveying & Basemapping

Schaaf & Wheeler's subconsultant Cinquini & Passarino, Inc. will perform topographic surveys and create a project basemap for the pump station and surrounding area. Surveying will include the manholes immediately upstream of the pump station and the force main discharge manhole so the hydraulics of the system can be accurately analyzed.

Schaaf & Wheeler will develop a project basemap from the previously design San Juan Boulevard gravity sewer replacement project. Additional utility data from USA markings and record drawings from the gravity sewer project will be recorded and included on the basemap for the new San Juan Pump Station Force Main.

Task 5: Preliminary Design

Schaaf & Wheeler's team will perform preliminary design services to accurately identify existing conditions and the rehabilitation requirements. Specifically the following tasks will be performed:

- A. Pump Station Assessment, alternatives, calculations, etc. – Review existing equipment, site layout, availability for expansion, prepare pump station alternatives (equipment, layout, etc.), and calculations to size the pump station equipment.
- B. Force Main evaluation, alternatives, calculations, estimates, etc. –This task will include hydraulic calculations and sizing of a new force main.
- C. Develop Preliminary Drawings – Preliminary design drawings for the pump station and associated equipment will be prepared for various layout alternatives. Potential issues and utility conflicts will be identified along with proposed approach to mitigate issues and conflicts.
- D. Opinion of Probable Construction Cost – Preliminary opinion of probable construction costs will be prepared for the proposed improvements and alternates.
- E. Prepare Draft Basis of Design Report – Prepare a basis of design report summarizing engineering calculations, recommended equipment and recommended pump station configuration, incorporating desired station features as determined in our preliminary meeting with City staff. The design report will also take into account any significant findings from the preliminary design tasks. The report will include a more detailed discussion of proposed improvements.
- F. Prepare Final Basis of Design Report – Based on feedback and comments from the City, a final preliminary design report will be prepared.



Task 6: Geotechnical Investigation

Once the proposed location of a new wetwell and valve vault has been identified geotechnical investigations will be scheduled. Schaaf & Wheeler's subconsultant, Cotton, Shires, & Associates, will conduct a geotechnical boring to about 20 to 30 feet in the proposed wetwell location. Geotechnical laboratory testing will be performed including moisture unit weight, Atterberg, sieve, and possibly shear strength testing. The findings of the geotechnical study, boring, and laboratory testing will be summarized in a geotechnical investigation report. The report will make recommendations regarding soil conditions including foundation design, temporary excavation shoring, and construction dewatering.

This scope assumes that the drill spoils will be left on site, additional fee will be necessary if the spoils need to be tested and off-hauled.

Task 7: 65% Design

Following the City's review and any subsequent revisions to the preliminary design, Schaaf & Wheeler will initiate the detailed design effort which will include detailed site plans, cross sections, plan and profiles of sewer lines, construction details, technical specifications, a construction cost estimate, and a construction schedule. Schaaf & Wheeler will perform an internal QA/QC review of 65% design documents prior to being submitted to the City.

Schaaf & Wheeler will attend a design review meeting with the City to present and review the 65% design documents.

Plans will be prepared in AutoCAD. Deliverables will include electronic files for the project plans, specifications, and construction cost estimate. Following each review, all comments will be addressed and documented.

Task 8: 95% Design

After receiving and reviewing comments from the City, Schaaf & Wheeler will prepare the 95% construction documents. Construction documents will include detailed plans, technical specifications, and engineer's estimates. Schaaf & Wheeler will perform an internal QA/QC review of 95% design documents prior to being submitted to the City.

Schaaf & Wheeler will attend a design review meeting with the City to present and review the 95% design documents.

Task 9: Final Design

After receiving and reviewing comments from the City Schaaf & Wheeler will prepare the final construction documents. Construction documents will include bid-ready plans, technical specifications, and engineer's estimates.

Task 10: Bid Support services

Schaaf & Wheeler will provide bid support services which may include attendance at the pre-bid meeting, responding to questions from bidders, prepare addenda, and evaluation of bids.

Task 11: Construction Support

Schaaf & Wheeler will be available to assist the City as desired throughout the construction process. Construction support assistance may include:

- Pre-construction meeting attendance;
- Coordination with the City and Contractor during construction, including meetings if necessary;
- Review and approve shop drawings and submittals;
- Review contractor's request for information (RFIs) and furnish additional drawings and/or specifications for supplementing, clarifying, and/or correcting purposes;
- Attend meetings and site visits when necessary (up to three site visits are included in fee estimate);
- Assist with the review of construction, and other activities, as required;
- Witness factory testing for motor control center (assumes electrical engineer will attend in-person testing)
- Witness on-site electrical and instrumentation testing, including:
 - Electrical pre-engineering tests
 - Electrical pre-operational tests
 - Electrical Operational tests
 - Commissioning
- Prepare, review, and recommend approval of change orders as required;
- Perform final walk through and punch list



- Provide one set of reproducible record drawings that reflect the changes to the work during construction based upon Contractor markups, drawings and other data furnished by the Contractor, City, and Consultants. The record drawings will also be provided in AutoCAD format. GIS shapefiles of the new infrastructure will be created and provided to the City in the City's desired format.

Assumptions

The scope of work discussed herein was prepared with the following assumptions.

1. It is assumed that the proposed project will be exempt from CEQA and environmental permitting; therefore, this work is specifically excluded from this scope of work.
2. New wetwell and valve vault will be precast structures. If cast-in-place structures are required due to the size and/or shape, structural design can be included for an additional scope and fee.
3. Detailed utility investigations and potholing will not be required. Utility data from previous gravity sewer project and USA data for proposed geotechnical boring will be used for design. If additional investigations and/or potholing is required, it can be added for an additional scope and fee.
4. Assumes structural/seismic retrofit design costs will not exceed \$10,000.
5. Assumes that the existing PG&E electric service will be adequate for the proposed upgrades. Additional scope and budget will be necessary if a new PG&E service is required.

Project Schedule

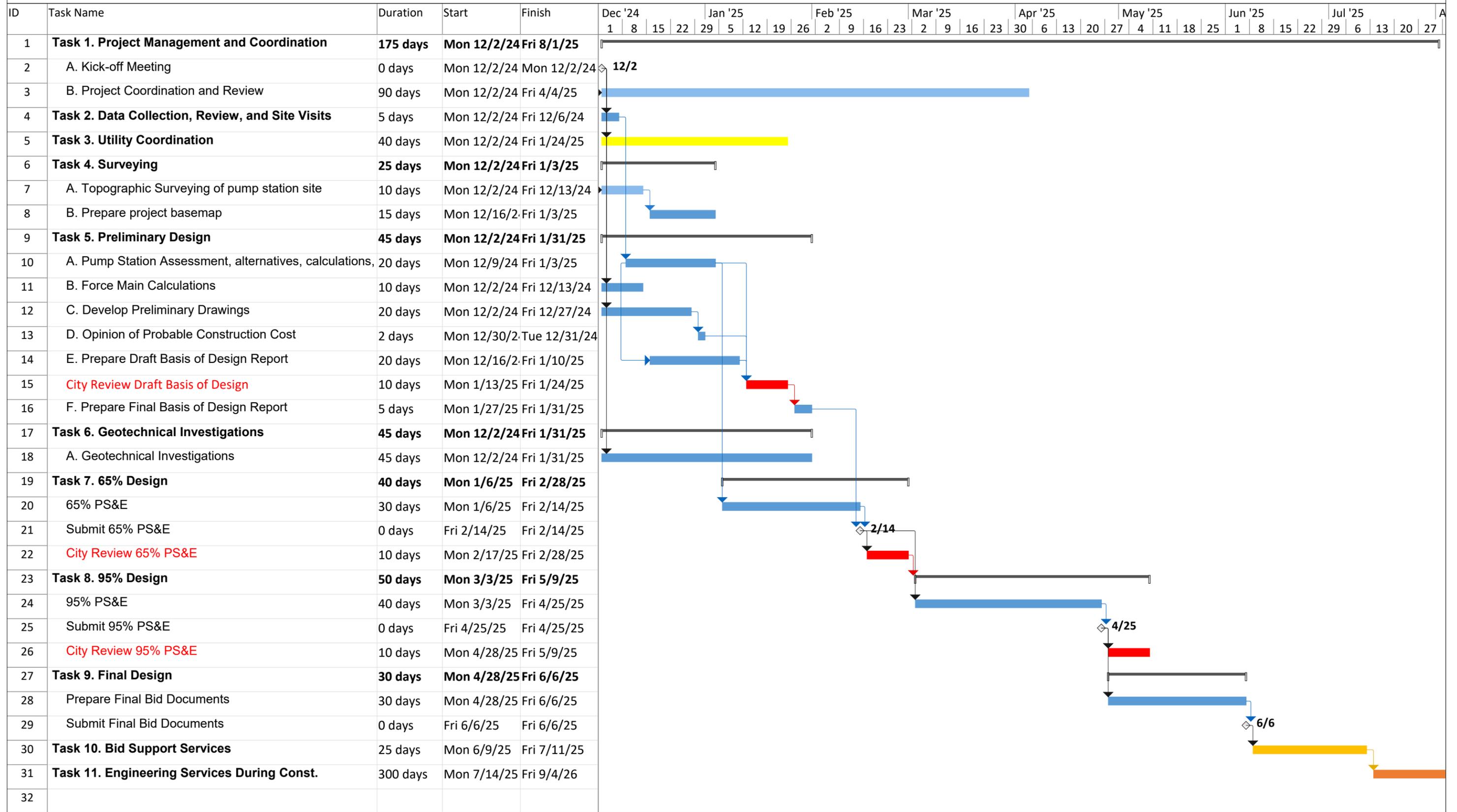
The proposed project schedule is attached. The schedule has an assumed notice to proceed (NTP) date, the final schedule will be adjusted based on the actual NTP date. The proposed schedule assumes that the City's review of each submittal will take approximately 2 weeks.



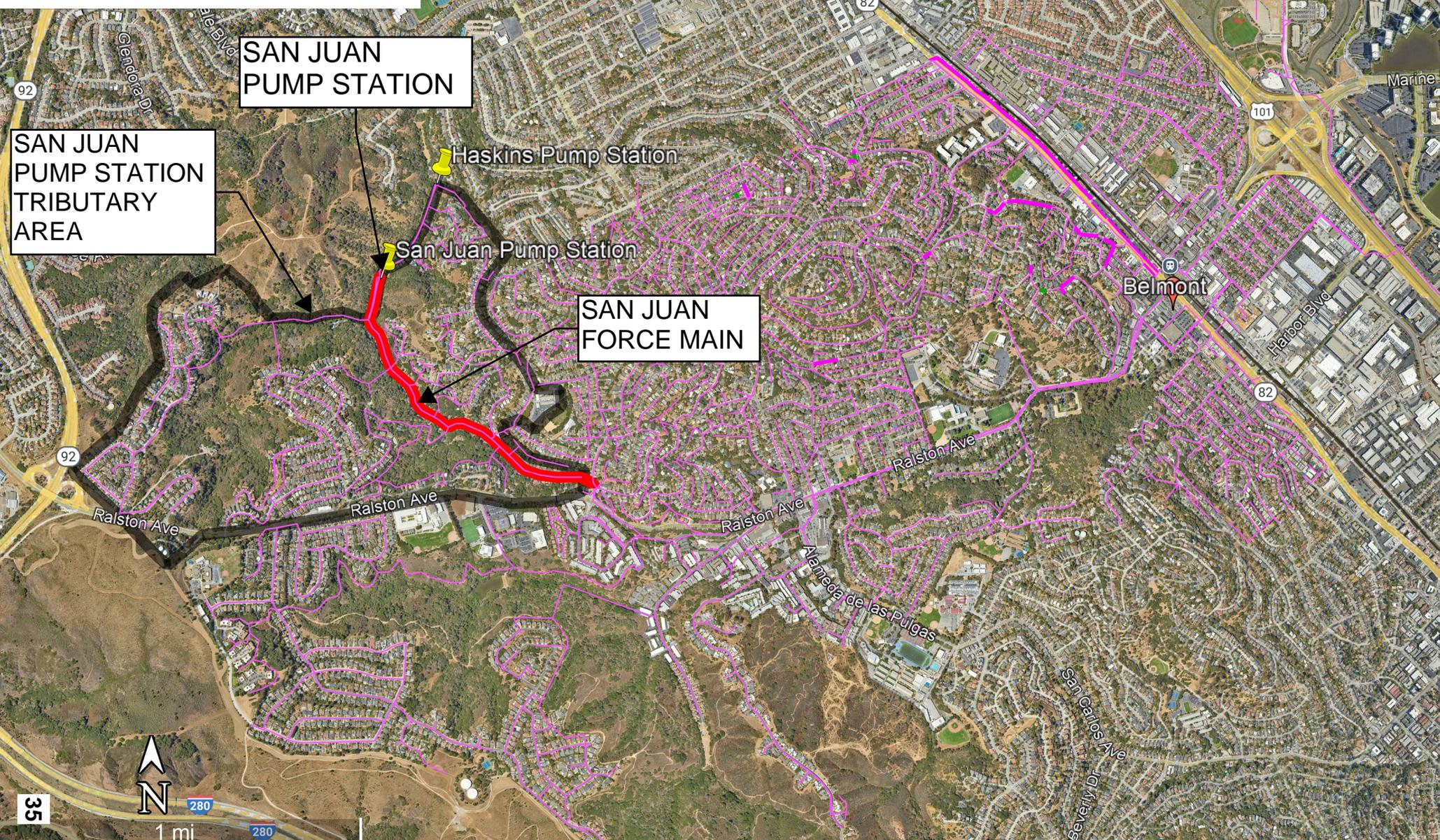
Fee Estimate

City of Belmont San Juan Pump Station & Force Main Rehabilitation Project Schaaf & Wheeler Fee Estimate - October 7, 2024		Schaaf & Wheeler			Schaaf & Wheeler Subtotal	Frisch Engr., Electrical Engineering	Cinquini & Passarino, Surveying	Colton, Shires & Assoc., Geotechnical	PASE, Structural	Subconsultant Markup (10%)	Total
		Principal Project Manager	Senior Engineer	Assistant Engineer							
Task	Hourly Rate	\$295	\$250	\$200							
Task 1	Project Management and Coordination	35	27	2	\$ 17,475	\$ 10,370	\$ -	\$ -	\$ -	\$ 1,037	\$ 28,882
A	Kick-off Meeting	2	2	2	\$ 1,490	\$ 1,000				\$ 100	\$ 2,590
B	Project Coordination and Review	24	16		\$ 11,080	\$ 4,570				\$ 457	\$ 16,107
C	Design Review Meetings (3)	9	9		\$ 4,905	\$ 4,800				\$ 480	\$ 10,185
Task 2	Data Collection, Review, and Site Visits	6	20	16	\$ 9,970	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,970
A	Collect & Review Existing Data	2	12	8	\$ 5,190					\$ -	\$ 5,190
B	Site Visits	4	8	8	\$ 4,780					\$ -	\$ 4,780
Task 3	Utility Coordination	2	0	16	\$ 3,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,790
A	Utility Coordination	2		16	\$ 3,790					\$ -	\$ 3,790
Task 4	Surveying & Basemapping	4	8	32	\$ 9,580	\$ -	\$ 6,716	\$ -	\$ -	\$ 672	\$ 16,968
A	Topographic Surveying	2			\$ 590		\$ 6,716			\$ 672	\$ 7,978
B	Prepare pump station & force main basemap	2	8	32	\$ 8,990					\$ -	\$ 8,990
Task 5	Preliminary Design	20	52	64	\$ 31,700	\$ 9,000	\$ -	\$ -	\$15,000	\$ 2,400	\$ 58,100
A	Pump Station Assessment, alternatives, calculations, etc.	4	24	4	\$ 7,980	\$ 4,500			\$ 10,000	\$ 1,450	\$ 23,930
B	Develop Preliminary Drawings	4	8	16	\$ 6,380					\$ -	\$ 6,380
C	Opinion of Probable Construction Cost	2	4		\$ 1,590	\$ 500				\$ 50	\$ 2,140
D	Prepare Draft Basis of Design Report	8	12	32	\$ 11,760	\$ 2,500			\$ 3,000	\$ 550	\$ 17,810
E	Prepare Final Basis of Design Report	2	4	12	\$ 3,990	\$ 1,500			\$ 2,000	\$ 350	\$ 7,840
Task 6	Geotechnical Investigations	2	2	0	\$ 1,090	\$ -	\$ -	\$17,297	\$ -	\$ 1,730	\$ 20,117
A	Geotechnical Investigations	2	2		\$ 1,090			\$ 17,297		\$ 1,730	\$ 20,117
Task 7	65% Design	22	56	82	\$ 36,890	\$ 40,870	\$ -	\$ -	\$ 5,000	\$ 4,587	\$ 87,347
A	65% Plans	16	48	54	\$ 27,520	\$ 35,000			\$ 4,000	\$ 3,900	\$ 70,420
B	65% Specifications	4	8	24	\$ 7,980	\$ 4,870			\$ 1,000	\$ 587	\$ 14,437
C	65% Engineer's Estimates	2		4	\$ 1,390	\$ 1,000				\$ 100	\$ 2,490
Task 8	95% Design	22	48	76	\$ 33,690	\$ 26,805	\$ -	\$ -	\$ 9,000	\$ 3,581	\$ 73,076
A	95% Plans	16	40	48	\$ 24,320	\$ 21,000			\$ 8,000	\$ 2,900	\$ 56,220
B	95% Specifications	4	8	24	\$ 7,980	\$ 4,805			\$ 1,000	\$ 581	\$ 14,366
C	95% Engineer's Estimates	2		4	\$ 1,390	\$ 1,000				\$ 100	\$ 2,490
Task 9	Final Design	18	40	70	\$ 29,310	\$ 8,905	\$ -	\$ -	\$ 4,000	\$ 1,291	\$ 43,506
A	Final Plans	12	32	48	\$ 21,140	\$ 5,000			\$ 3,000	\$ 800	\$ 29,940
B	Final Specifications	4	8	20	\$ 7,180	\$ 3,000			\$ 1,000	\$ 400	\$ 11,580
C	Final Engineer's Estimates	2		2	\$ 990	\$ 905				\$ 91	\$ 1,986
Task 10	Bid Support Services	8	0	4	\$ 3,160	\$ 2,000	\$ -	\$ -	\$ -	\$ 200	\$ 5,360
A	Bid Support Services	8		4	\$ 3,160	\$ 2,000				\$ 200	\$ 5,360
Task 11	Engineering Services During Const.	72	93	52	\$ 54,890	\$ 81,455	\$ -	\$ -	\$ 7,000	\$ 8,846	\$152,191
A	Pre-Construction Meeting	4	4		\$ 2,180	\$ 2,255				\$ 226	\$ 4,661
B	Construction Coordination	24	24		\$ 13,080	\$ 12,000			\$ 1,000	\$ 1,300	\$ 27,380
C	Review Submittals	24	32	40	\$ 23,080	\$ 21,835			\$ 5,000	\$ 2,684	\$ 52,599
D	Review RFIs	8	8		\$ 4,360	\$ 7,965				\$ 797	\$ 13,122
E	Factory Testing				\$ -	\$ 6,800				\$ 680	\$ 7,480
F	Witness Testing				\$ -	\$ 15,500				\$ 1,550	\$ 17,050
G	Attend Site Visits/Meetings (3 total)		9		\$ 2,250	\$ 3,500				\$ 350	\$ 6,100
H	Review Change Orders	4	4		\$ 2,180	\$ 3,500				\$ 350	\$ 6,030
I	Final Walk Through and Punch List	4	8		\$ 3,180	\$ 3,900				\$ 390	\$ 7,470
J	Record Drawings	4	4	12	\$ 4,580	\$ 4,200			\$ 1,000	\$ 520	\$ 10,300
	TOTAL DESIGN, BID, AND CONSTRUCTION TASKS	211	346	414	\$ 231,545	\$ 179,405	\$ 6,716	\$17,297	\$40,000	\$ 24,342	\$499,305

City of Belmont
San Juan Pump Station & Force Main Rehabilitation Project
Design, Bid, and Construction Support Engineering Services



CITY OF BELMONT SAN JUAN PUMP STATION AND FORCE MAIN LOCATION MAP





HIGHLIGHTS

PERFORMANCE AT A GLANCE REPORT

- General Fund balance increased compared to prior YTD

FUND RECAP AT A GLANCE REPORT

Notable Fund Balance Increase compared to prior YTD:

- General Fund
- Belmont Fire Protection District
- Street Maintenance
- Capital Improvement Projects
- Sewer Collection System

Notable Fund Balance Decrease compared to prior YTD:

- Affordable Housing Successor
- Sewer Treatment

BUDGET VARIANCE REPORT

- Management Discussion & Analysis
- Tax Trends

CASH DISBURSEMENTS & PURCHASE ORDER ACTIVITY REPORT

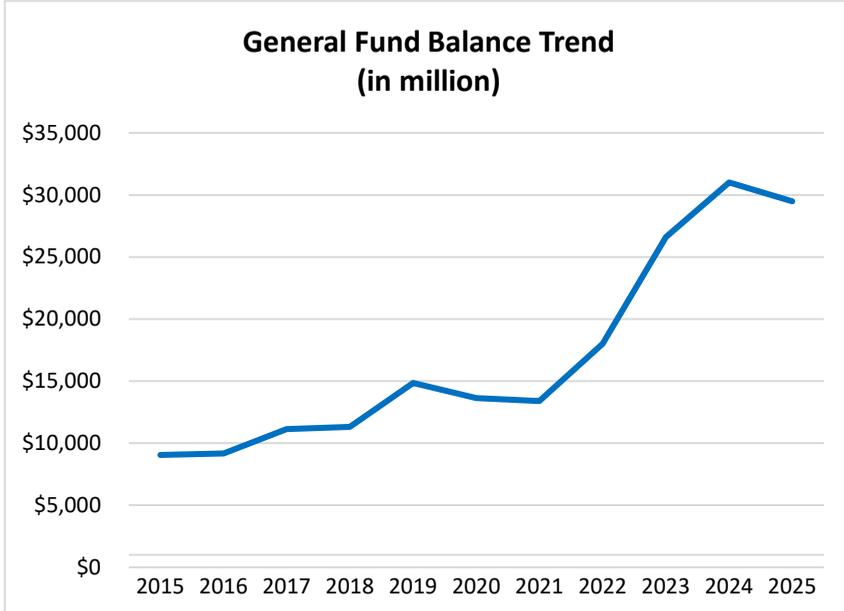
- Amounts equal to and above \$50,000



This report contains financial information which has not been reviewed or audited by an independent auditor, does not reflect the application of generally accepted accounting principles in all instances and is subject to future revision. This report has not been prepared with a view to informing an investment decision in any of the City's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in this report are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the City's bonds, notes or other obligations and investors and potential investors should rely only on information filed by the City on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and website, maintained on the World Wide Web at <https://emma.msrb.org/>

These financial reports are designed to provide a general overview of the City of Belmont's interim finances. Questions concerning any information provided in these reports should be addressed to financedent@belmont.aov or for additional information regarding the City's financial activities, including a past award

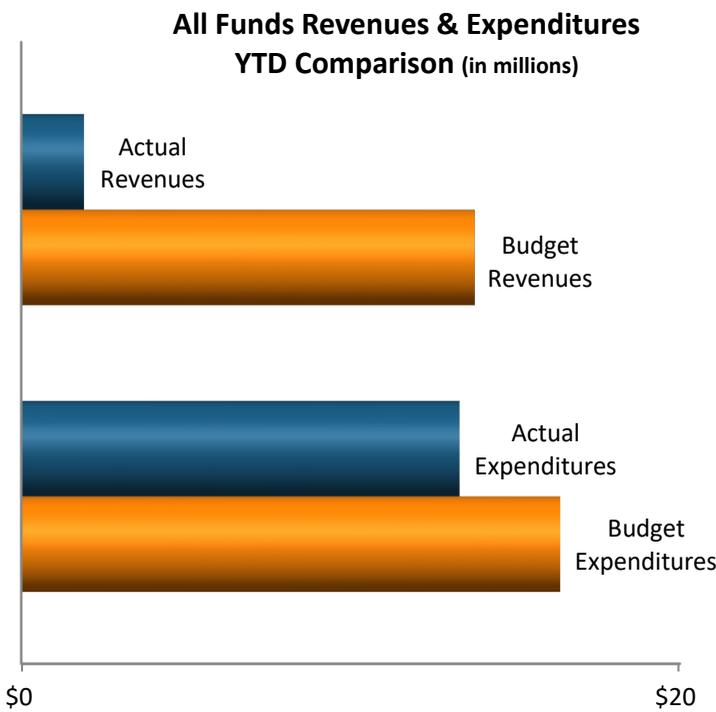
City of Belmont
Performance at a Glance
Results for the Period Ended July 31, 2024
(000's)



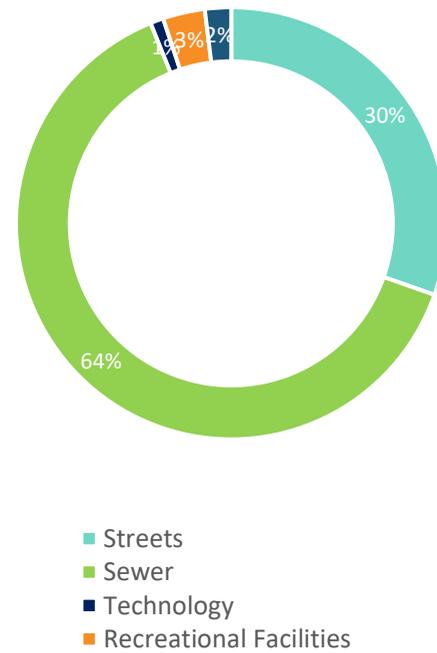
General Fund Balance Trends*

6/30/2015	2015	\$9,049	Audited
6/30/2016	2016	\$9,177	Audited
6/30/2017	2017	\$11,128	Audited
6/30/2018	2018	\$11,325	Audited
6/30/2019	2019	\$14,846	Audited
6/30/2020	2020	\$13,637	Audited
6/30/2021	2021	\$13,398	Audited
6/30/2022	2022	\$18,013	Audited
6/30/2023	2023	\$26,586	Audited
6/30/2024	2024	\$31,003	Audited
7/31/2024	2025	\$29,495	Unaudited

* excludes Measure I



Capital Improvement Plan



General Fund

The General Fund balance is \$29.5 million, a decrease of \$1.5 million compared to the amount at the prior fiscal year end primarily due to annual insurance premiums and pension contributions that were made in the beginning of the fiscal year.

Fund Balance - YTD Fund Deficits

As shown on the Fund Recap at a Glance (page 3) Library Bond Debt Service fund has deficits and is expected to be eliminated in a future period.

City of Belmont
Fund Recap at a Glance
Results for the Period Ended July 31, 2024
(000's)



Fund	Fund Name	Audited Fund Balance 06/30/24 (1)	Revenues					Expenditures					Unaudited Fund Balance 07/31/24 (1)+(2)-(3)	PY YTD Fund Balance 07/31/23
			YTD Budget	YTD Actual (2)	Variance (Under) Over	%	PY YTD Actual	YTD Budget	YTD Actual (3)	Variance (Over)	%	PY YTD Actual		
GENERAL FUND														
101	General	\$31,003	\$2,622	\$300	(\$2,322)	11%	\$1,002	\$2,612	\$1,808	\$804	69%	\$1,788	\$29,495	25,799
102	Measure I	4,464	206	(196)	(402)	-95%	(185)	686	1	685	0%	(160)	4,268	3,911
SPECIAL REVENUE FUNDS														
205	Recreation	397	345	87	(258)	25%	55	340	407	(67)	120%	383	77	255
206	Library Maintenance & Operation	777	28	0	(28)	0%	0	81	24	57	30%	30	753	785
207	Athletic Field Maintenance	391	14	28	15	206%	11	29	5	24	17%	(4)	414	381
208	City Tree	252	2	1	(1)	47%	4	6	3	4	45%	4	250	284
209	Senior Services Donation	96	1	6	5	684%	0	1	0	1	0%	0	102	93
210	Development Services	2,020	574	439	(135)	77%	1,090	582	375	206	65%	363	2,084	2,265
212	General Plan Maintenance	1,492	42	42	1	101%	26	114	43	71	38%	13	1,491	1,604
223	Belmont Fire Protection District	25,882	1,557	274	(1,283)	18%	903	1,135	4,653	(3,518)	410%	3,983	21,503	17,118
225	Police Grants and Donations	35	0	0	(0)	0%	0	1	0	1	0%	0	35	30
227	Supplemental Law Enforcement	71	15	0	(15)	0%	0	7	8	(0)	106%	9	63	(2)
231	Street Maintenance	1,365	222	2	(219)	1%	22	217	173	43	80%	241	1,194	(219)
232	RMRA Street Project	498	63	0	(63)	0%	0	140	6	134	4%	0	492	606
233	Measure W	2,295	41	(36)	(77)	-89%	(33)	246	0	246	0%	0	2,259	2,046
234	Street Improvements	2,935	127	9	(117)	7%	138	287	8	278	3%	6	2,936	2,097
237	Traffic Impact	100	3	0	(3)	0%	0	0	0	0	N/A	0	100	212
239	Public Art	420	2	0	(2)	0%	0	0	0	0	N/A	0	420	405
275	Affordable Housing Successor	6,056	19	7	(12)	36%	(143)	131	21	110	16%	12	6,042	9,292
277	Inclusionary Housing	3,254	12	0	(12)	0%	0	0	0	0	N/A	0	3,254	2,572
	Total Special Revenue	48,336	3,064	859	(2,204)	28%	2,073	3,317	5,726	(2,409)	173%	5,040	43,469	39,823
CAPITAL PROJECT FUNDS														
308	General Facilities	621	2	0	(2)	0%	0	49	0	49	0%	1	621	734
310	Infrastructure	2,290	7	0	(7)	0%	0	183	0	183	0%	0	2,290	2,396
312	Comcast PEG Program	421	1	0	(1)	0%	0	10	0	10	0%	0	421	404
341	Planned Park	1,084	8	0	(8)	0%	0	58	0	58	1%	0	1,084	1,701
342	Park Impact	680	4	0	(4)	0%	0	55	0	55	0%	0	680	642
343	Open Space	104	0	0	0	N/A	0	4	0	4	0%	1	104	96
399	Capital Improvement Projects	3,292	4,333	(17)	(4,350)	0%	0	4,632	(99)	4,731	-2%	78	3,374	(78)
704	Special Assessment Districts	328	1	0	(1)	0%	0	0	0	0	N/A	0	328	315
	Total Capital Projects	8,820	4,356	(17)	(4,374)	0%	0	4,992	(99)	5,091	-2%	80	8,901	6,208
DEBT SERVICE & OTHER FUNDS														
406	Library Bond Debt Service	320	58	0	(58)	0%	0	57	546	(490)	962%	526	(226)	(241)
501-505	Sewer Collection System	40,307	1,984	38	(1,947)	2%	141	2,801	1,766	1,036	63%	765	38,579	31,576
507	Sewer Treatment	28,834	276	0	(276)	0%	0	446	1,243	(797)	279%	(458)	27,591	28,595
525	Storm Drainage Enterprise	1,406	175	10	(164)	6%	7	260	138	123	53%	128	1,278	2,052
530	Solid Waste Management	2,110	57	0	(57)	0%	0	51	38	12	76%	38	2,072	1,830
570	Worker's Compensation	1,837	78	81	2	103%	83	71	729	(658)	1027%	664	1,189	1,181
571	Liability Insurance	3,324	76	67	(10)	87%	(444)	116	653	(536)	562%	540	2,738	2,703
572	Self Funded Vision	0	0	0	0	N/A	0	0	0	0	N/A	(4)	0	4
573	Fleet & Equipment Management	8,241	444	409	(34)	92%	378	565	301	263	53%	340	8,349	8,432
574	Facilities Management	366	253	244	(9)	97%	234	262	398	(136)	152%	387	212	(755)
575	Benefit Prefunding	1,313	126	109	(17)	86%	109	132	65	68	49%	122	1,357	1,222
775	Successor Agency Trust Fund ¹	-	0	0	0	N/A	0	0	0	0	N/A	0	0	0
	Total Debt & Other	88,058	3,527	957	(2,570)	27%	508	4,761	5,876	(1,115)	123%	3,048	83,139	76,598
	Total All Funds	\$180,681	\$13,775	\$1,904	(\$11,872)	14%	\$3,398	\$16,368	\$13,313	\$3,056	81%	\$9,798	\$169,272	\$152,339

Fund Types:

General Fund - Used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

Capital Projects Funds - Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service & Other Funds - Includes funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest; funds used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis; and funds to account for operations financed and operated in a manner similar to a private business enterprise with the intent that the cost of providing goods and services is primarily financed through user charges; and funds used to account for assets held by the City as an agent.

City of Belmont
Budget Variance Report
General Fund / All Other Funds
Results for the Period Ended July 31, 2024
(000's)



	General Fund					All Other Funds						
	Budget	Year to Date (YTD)		%	Annual Budget	PY YTD Actual	Budget	Year to Date (YTD)		%	Annual Budget	PY YTD Actual
REVENUES												
Taxes	\$1,846	(\$351)	(\$2,197)	-19% a	\$22,158	(\$403)	\$1,880	(\$232)	(\$2,112)	-12% a	\$22,556	(\$217)
Licenses and permits	101	5	(96)	5%	1,215	1	199	246	47	124%	2,385	158
Intergovernmental	31	17	(14)	56%	366	17	993	2	(991)	0% b	11,915	(6)
Charge for services	360	298	(62)	83%	4,318	291	3,229	1,253	(1,976)	39% c	38,744	1,262
Fines and forfeits	12	1	(11)	5%	144	(4)	-	-	-	N/A	-	-
Use of money and property	145	330	185	228%	1,738	1,100	421	320	(101)	76% d	5,049	1,038
Miscellaneous	27	0.04	(27)	0%	321	0.13	2	33	31	1463%	27	162
Other financing sources	-	-	-	N/A	-	-	-	-	-	N/A	-	-
Operating transfers in	100	-	(100)	0%	1,205	-	4,430	(17)	(4,448)	0% e	53,164	-
Total Revenues	2,622	300	(2,322)	11%	31,466	1,002	11,153	1,604	(9,550)	14%	133,841	2,396
EXPENDITURES												
General government	653	500	(153)	77%	7,838	442	730	1,747	1,017	239% f	8,765	1,662
Public safety	1,332	1,134	(198)	85%	15,984	1,172	1,137	4,660	3,524	410% g	13,642	3,992
Streets and utilities	-	-	-	N/A	-	-	5,815	1,043	(4,772)	18%	69,780	835
Culture and recreation	235	174	(61)	74%	2,821	174	898	854	(44)	95%	10,770	831
Urban redevelopment	-	-	-	N/A	-	-	669	326	(344)	49%	8,032	268
Non Departmental	-	-	-	N/A	-	-	168	7	(160)	4%	2,011	-
Debt service	-	-	-	N/A	-	-	498	2,885	2,387	580% h	2,011	-
Operating transfer out	392	-	(392)	0%	4,700	-	4,139	(17)	(4,157)	0%	49,669	-
Total Expenditures	2,612	1,808	(804)	69%	31,343	1,788	14,053	11,504	(2,549)	82%	164,679	7,587
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	\$10	(\$1,508)			\$122	(\$786)	(\$2,900)	(\$9,901)			(\$30,838)	(\$5,190)

Management Discussion and Analysis

(Items with unfavorable budget variance more than \$0.1 million)

General Fund

Revenues

a) Taxes - The budget variance is primarily due to the timing of semi-annual property tax receipts received in December and April. In addition, the majority of Sales Tax and Transient Occupancy Tax (TOT) received in July are related to June activities, which are subject to an accounting adjustment.

Other Funds

Revenues

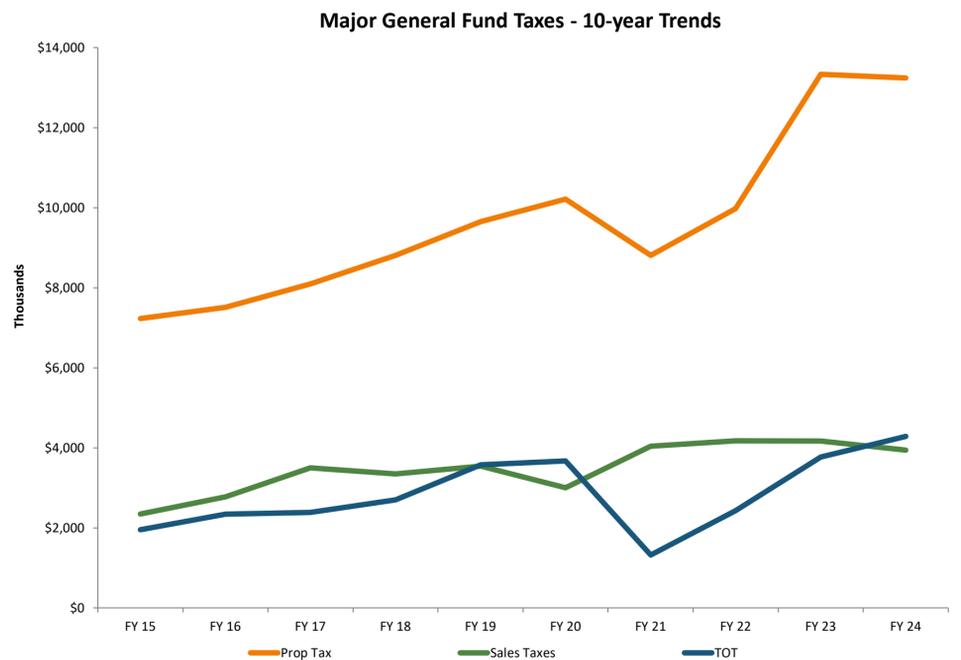
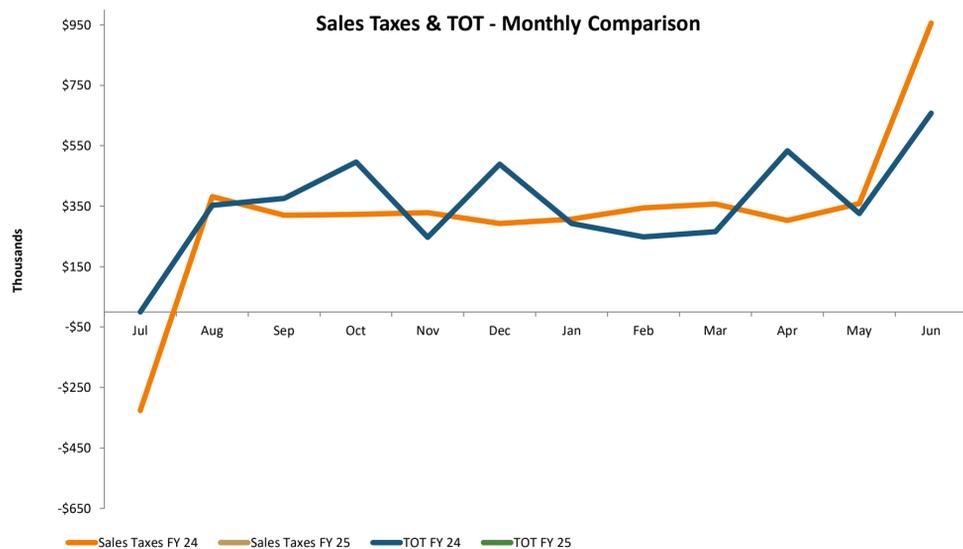
- b) Intergovernmental** - Grant revenue will be received and reported in a future reporting period.
- c) Charges for Services** - The Sewer User Fee (Collection & Treatment) is included as part of the City's Property Tax bill to be received semi-annually, typically in December and April. In addition, AB939/Admin and Litter Control Payment revenues received in July are related to June activities, which are subject to an accounting adjustment.
- d) Use of money and property** - The budget variance is primarily due to the fact that quarterly interest allocation was not booked until the end of the quarter.
- e) Operating Transfers In** - Budgeted operating transfers are recorded at the end of the fiscal year based on actual results.

Other Funds

Expenditures

- f) General Government** - The variance is due to annual insurance premiums, pension, and OPEB contributions were paid in July.
- g) Public Safety** - The first quarter payments of \$1.9M to BSCFD and \$2.4M to San Mateo Consolidated Fire Department and annual insurance premium were made in July.
- h) Debt service** - The budget variance is primarily due to annual/semi-annual debt service payments made in the beginning of the year.

Trends



** July Sales Tax & TOT revenues received were for June activities and accrued to the previous FY. July revenues will be received in August.

City of Belmont
Disbursements & Purchase Order Activity Report
Results for the Period Ended July 31, 2024



Disbursements Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
BARTH ROOFING COMPANY INC	MANOR ROOFING PROJECT	7/5/24	1204821	54,539.55
BELMONT INVESTMENT GROUP LLC	SURETY REFUND BISHOP RD	7/5/24	1204823	60,000.00
BNY MELLON	2004A SERIES BOND	7/29/24	DAJ000009101	539,000.97
BNY MELLON	2016 SEWER REVENUE BOND	7/29/24	DAJ000009102	305,560.59
BNY MELLON	2016 SEWER REFUNDING	7/29/24	DAJ000009103	613,600.56
BNY MELLON	2018 SEWER REVENUE BOND	7/29/24	DAJ000009104	819,446.06
BNY MELLON	2019 SEWER REVENUE BOND	7/29/24	DAJ000009105	653,383.91
CALPERS	COB CONTRIBUTION PPE 7/12/24	7/25/24	DAJ000009131	136,198.66
CALPERS	COB CONTRIBUTION PPE 6/28/24	7/5/24	DAJ000009132	139,223.06
CALPERS	COB UAL (ADP)	7/30/24	DAJ000009134	3,956,686.00
CALPERS	BFD UAL (ADP)	7/30/24	DAJ000009135	364,088.00
CALPERS	HEALTH PREMIUM-JULY	7/9/24	DAJ000009157	227,466.88
DUKE'S ROOT CONTROL, INC.	SEWER PIPE ROOT CONTROL	7/5/24	EFT00035800	59,998.27
FIRST FOUNDATION	2022 SEWER REFUNDING	7/29/24	DAJ000009106	765,226.50
GHILOTTI BROS INC	PROGRESS PAY 3	7/12/24	EFT00035846	242,964.40
GOOD CITY COMPANY	TO#8 HIA June 2024	7/5/24	EFT00035775	196,947.94
MISSION SQUARE	DEF COMP ACCT 302442	7/1/24	DAJ000009093	53,931.35
MISSION SQUARE	DEF COMP ACCT 302442	7/15/24	DAJ000009096	53,320.87
MISSION SQUARE	DEF COMP ACCT 302442	7/29/24	DAJ000009098	53,516.36
PAVEMENT ENGINEERING INC	PS&E 2023 PAVEMENT THRU 6/30	7/19/24	EFT00035863	168,168.75
PAYROLL PPE 7/20/2024	PAYROLL PPE 7/20/2024	7/26/24	DAJ000009143	134,726.09
PAYROLL PPE 7/20/2024	PAYROLL PPE 7/20/2024	7/26/24	DAJ000009144	556,621.33
PAYROLL PPE 7/6/2024	PAYROLL PPE 7/6/2024	7/12/24	DAJ000009139	108,801.00
PAYROLL PPE 7/6/2024	PAYROLL PPE 7/6/2024	7/12/24	DAJ000009140	488,599.76
PRISM	PRISM FY25 POLLUTION INS	7/19/24	EFT00036013	1,337,077.00
SAN MATEO CONSOLIDATED FIRE DEPARTMENT	Q1 FY24-25 SMC FIRE SERVICES	7/12/24	EFT00035815	2,395,638.75
SELWAY CONSTRUCTION	DEVELOPMENT REVIEW, VARIOUS	7/12/24	EFT00035843	106,390.00
SILICON VALLEY CLEAN WATER	SVCW AUG 2024	7/5/24	EFT00035753	399,366.00

Total Disbursements in Excess of \$50,000 \$ 14,990,488.61
Total Count 28

Purchase Order Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
BAMACOR, INC.	CITY FACILITIES	7/2/24	25 00007	76,358.00
PAVEMENT ENGINEERING INC	2024 SLURRY SEAL PROJECT	7/2/24	25 00009	199,980.00
VALLEY OIL COMPANY	CITYWIDE FUEL	7/11/24	25 00013	178,000.00

Total Purchase Orders Issued in Excess of \$50,000 \$ 454,338.00
Total Count 3

CITY OF BELMONT TREASURER'S REPORT July-24



Agency Receipts and Disbursements Summary

	Beginning Balance June 30, 2024	Receipts	Disbursements	Ending Balance July 31, 2024
City of Belmont	\$ 131,875,273.21	\$ 13,794,826.46	\$ (13,868,751.71)	\$ 131,801,347.96
Belmont Fire Protection District	23,731,225.67	18,468.00	(2,446,450.18)	21,303,243.49
Successor Agency of the RDA	-	-	-	-
Total	\$ 155,606,498.88	\$ 13,813,294.46	\$ (16,315,201.89)	\$ 153,104,591.45

Balance Summary

	Deposit	Investments	Pool Total
City of Belmont & Belmont Fire Protection District	\$ 1,435,700.30	\$ 154,170,798.58	\$ 155,606,498.88 (2,501,907.43)

I certify that this report accurately reflects all investments of City of Belmont and Belmont Fire Protection District, and is in conformance with the adopted Investment Policy mandated by Government Code 53646. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the Agency's budgeted expenditure requirement for the next six months.

Respectfully Submitted,

s/b Grace Castaneda

 Grace Castaneda
 City Treasurer

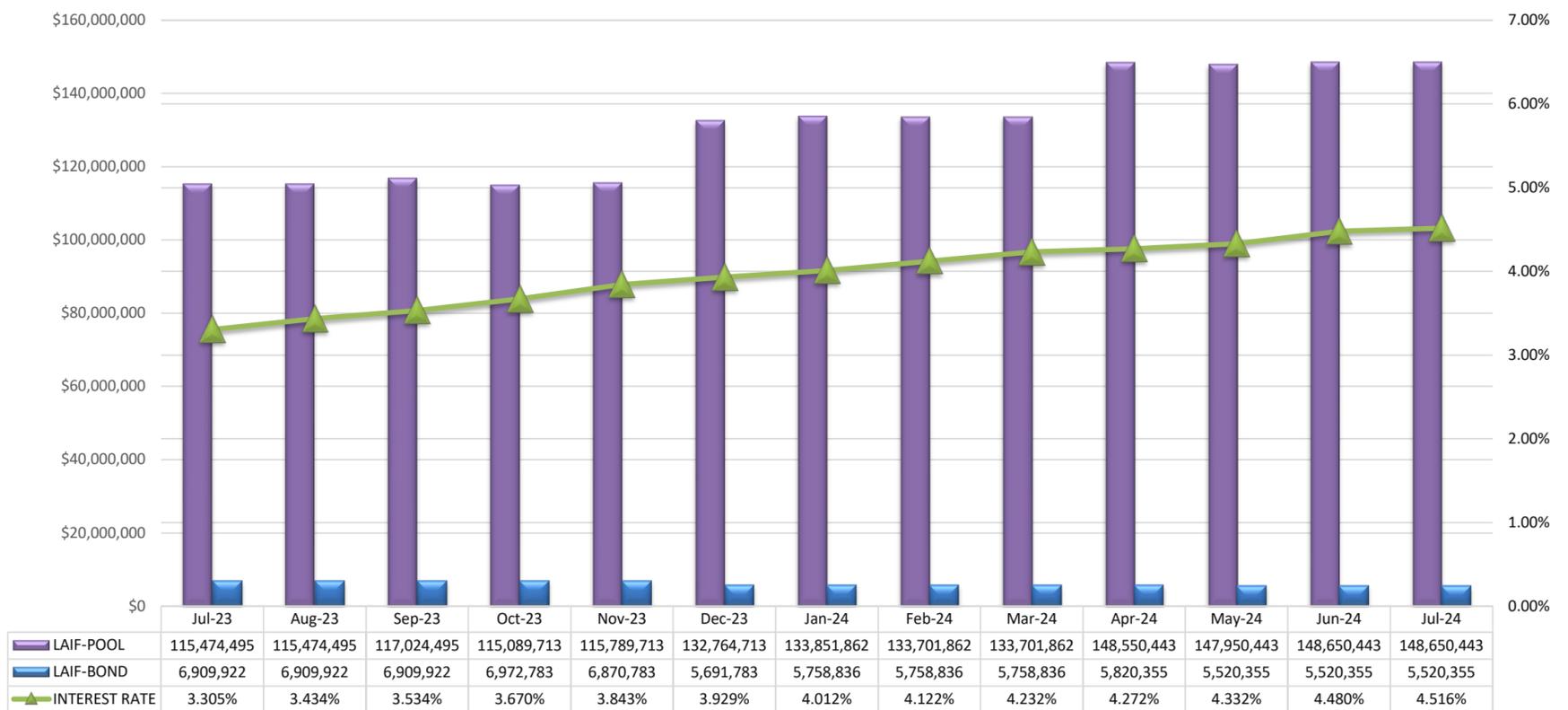
CITY OF BELMONT TREASURER'S REPORT July-24



Investment Detail

Investment Type	Issuer	Maturity Date	Par Amount	Current Market Value	Interest Total	Investment Period	Rate	Pricing Source	Manager
Deposit									
General Account	Wells Fargo		\$ 1,435,700.30	\$ 1,435,700.30				Bank	Bank
Investments:									
L.A.I.F.-POOL	State of California	Daily	148,650,443.35	148,102,821.36	559,421.17	90 days	4.516%	LAIF	LAIF
L.A.I.F.-BONDS	State of California	Daily	5,520,355.23	5,500,018.47	20,774.94	90 days	4.516%	LAIF	LAIF
Total			\$ 155,606,498.88	\$ 155,038,540.13	\$ 580,196.11				

City of Belmont Investment Portfolio Trends





HIGHLIGHTS

PERFORMANCE AT A GLANCE REPORT

- General Fund balance increased compared to prior YTD

FUND RECAP AT A GLANCE REPORT

Notable Fund Balance Increase compared to prior YTD:

- General Fund
- Belmont Fire Protection District
 - Street Maintenance
- Sewer Collection System
 - Sewer Treatment
- Facilities Management

Notable Fund Balance Decrease compared to prior YTD:

- Affordable Housing Successor

BUDGET VARIANCE REPORT

- Management Discussion & Analysis
- Tax Trends

CASH DISBURSEMENTS & PURCHASE ORDER ACTIVITY REPORT

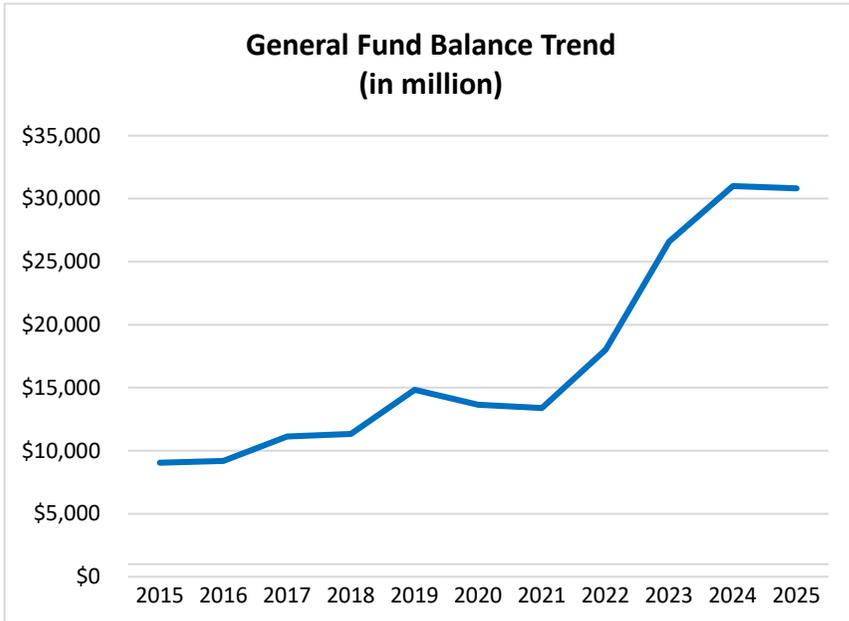
- Amounts equal to and above \$50,000



This report contains financial information which has not been reviewed or audited by an independent auditor, does not reflect the application of generally accepted accounting principles in all instances and is subject to future revision. This report has not been prepared with a view to informing an investment decision in any of the City's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in this report are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the City's bonds, notes or other obligations and investors and potential investors should rely only on information filed by the City on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and website, maintained on the World Wide Web at <https://emma.msrb.org/>

These financial reports are designed to provide a general overview of the City of Belmont's interim finances. Questions concerning any information provided in

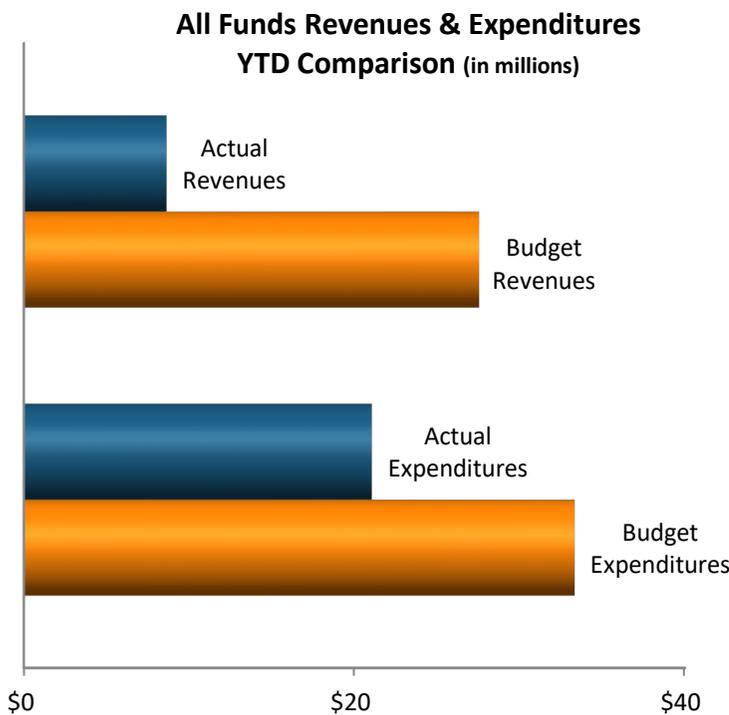
City of Belmont
Performance at a Glance
Results for the Period Ended August 31, 2024
(000's)



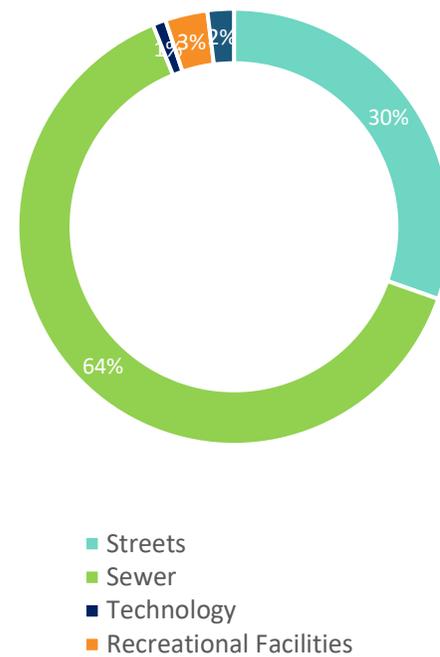
General Fund Balance Trends*

6/30/2015	2015	\$9,049	Audited
6/30/2016	2016	\$9,177	Audited
6/30/2017	2017	\$11,128	Audited
6/30/2018	2018	\$11,325	Audited
6/30/2019	2019	\$14,846	Audited
6/30/2020	2020	\$13,637	Audited
6/30/2021	2021	\$13,398	Audited
6/30/2022	2022	\$18,013	Audited
6/30/2023	2023	\$26,586	Audited
6/30/2024	2024	\$31,003	Audited
8/31/2024	2025	\$30,828	Unaudited

* excludes Measure I



Capital Improvement Plan



General Fund

The General Fund balance is \$30.8 million, a decrease of \$0.2 million compared to the amount at the prior fiscal year end.

Fund Balance - YTD Fund Deficits

As shown on the Fund Recap at a Glance (page 3) Recreation and Library Bond Debt Service funds have deficits and are expected to be eliminated in a future period.

City of Belmont
Fund Recap at a Glance
Results for the Period Ended August 31, 2024
(000's)



Fund	Fund Name	Audited Fund Balance 06/30/24 (1)	Revenues					Expenditures					Unaudited Fund Balance 08/31/24 (1)+(2)-(3)	PY YTD Fund Balance 08/31/23
			YTD Budget	YTD Actual (2)	Variance (Under) Over	%	PY YTD Actual	YTD Budget	YTD Actual (3)	Variance (Over)	%	PY YTD Actual		
GENERAL FUND														
101	General	\$31,003	\$5,244	\$3,744	(\$1,500)	71%	\$3,963	\$5,224	\$3,919	\$1,305	75%	\$3,664	\$ 30,828	26,885
102	Measure I	4,464	412	0	(412)	0%	47	1,372	1,118	254	81%	(153)	3,346	4,136
SPECIAL REVENUE FUNDS														
205	Recreation	397	689	300	(389)	44%	220	681	830	(149)	122%	757	(133)	46
206	Library Maintenance & Operation	777	57	0	(57)	0%	0	162	64	98	39%	72	713	743
207	Athletic Field Maintenance	391	27	64	37	234%	30	59	19	39	33%	21	436	375
208	City Tree	252	3	1	(2)	39%	4	13	6	7	43%	7	248	281
209	Senior Services Donation	96	2	7	5	374%	0	2	0	2	0%	0	103	93
210	Development Services	2,020	1,147	910	(238)	79%	1,800	1,164	896	267	77%	768	2,034	2,569
212	General Plan Maintenance	1,492	84	80	(4)	95%	177	228	116	112	51%	79	1,455	1,689
223	Belmont Fire Protection District	25,882	3,114	276	(2,838)	9%	903	2,269	4,650	(2,381)	205%	4,014	21,508	17,087
225	Police Grants and Donations	35	0	0	0	232%	0	2	0	2	0%	0	35	30
227	Supplemental Law Enforcement	71	29	0	(29)	0%	0	15	15	(1)	104%	18	56	(11)
231	Street Maintenance	1,365	443	168	(275)	38%	215	433	460	(27)	106%	453	1,073	(238)
232	RMRA Street Project	498	125	68	(57)	54%	54	280	(113)	393	-40%	0	679	660
233	Measure W	2,295	82	0	(82)	0%	0	492	0	492	0%	0	2,295	2,079
234	Street Improvements	2,935	253	89	(165)	35%	228	573	84	490	15%	13	2,940	2,180
237	Traffic Impact	100	5	0	(5)	0%	0	0	0	0	N/A	0	100	212
239	Public Art	420	4	0	(4)	0%	0	2	0	2	0%	0	420	405
275	Affordable Housing Successor	6,056	38	13	(24)	36%	13	262	51	212	19%	29	6,019	9,432
277	Inclusionary Housing	3,254	24	0	(24)	0%	0	0	0	0	N/A	0	3,254	2,572
	Total Special Revenue	48,336	6,127	1,976	(4,151)	32%	3,646	6,636	7,078	(442)	107%	6,231	43,234	40,204
CAPITAL PROJECT FUNDS														
308	General Facilities	621	5	0	(5)	0%	0	99	0	99	0%	1	621	733
310	Infrastructure	2,290	15	0	(15)	0%	0	367	(172)	539	-47%	1	2,462	2,395
312	Comcast PEG Program	421	3	0	(3)	0%	0	20	0	20	0%	0	421	404
341	Planned Park	1,084	15	0	(15)	0%	0	117	1	116	1%	1	1,083	1,700
342	Park Impact	680	7	0	(7)	0%	0	111	0	111	0%	0	680	642
343	Open Space	104	1	0	(1)	0%	0	9	53	(44)	615%	2	51	95
399	Capital Improvement Projects	3,292	8,666	842	(7,824)	10%	3,562	9,263	1,324	7,939	14%	845	2,810	2,719
704	Special Assessment Districts	328	2	0	(2)	0%	0	0	0	0	N/A	0	328	315
	Total Capital Projects	8,820	8,713	842	(7,871)	10%	3,562	9,984	1,205	8,779	12%	850	8,457	9,003
DEBT SERVICE & OTHER FUNDS														
406	Library Bond Debt Service	320	116	0	(116)	0%	0	114	548	(434)	482%	527	(228)	(242)
501-505	Sewer Collection System	40,307	3,969	45	(3,923)	1%	156	6,195	2,514	3,681	41%	2,078	37,839	30,277
507	Sewer Treatment	28,834	551	0	(551)	0%	0	892	1,466	(575)	164%	1,849	27,368	26,288
525	Storm Drainage Enterprise	1,406	349	91	(259)	26%	65	521	109	412	21%	286	1,387	1,952
530	Solid Waste Management	2,110	115	54	(61)	47%	47	101	78	24	77%	84	2,086	1,831
570	Worker's Compensation	1,837	157	191	35	122%	204	142	749	(607)	528%	681	1,279	1,285
571	Liability Insurance	3,324	153	133	(19)	87%	(377)	232	651	(418)	280%	550	2,807	2,759
572	Self Funded Vision	0	0	0	0	N/A	0	0	0	0	N/A	(4)	0	4
573	Fleet & Equipment Management	8,241	887	818	(69)	92%	757	1,129	871	258	77%	675	8,188	8,475
574	Facilities Management	366	505	519	14	103%	479	525	610	(85)	116%	646	275	(770)
575	Benefit Prefunding	1,313	252	220	(32)	87%	216	264	140	124	53%	195	1,392	1,256
775	Successor Agency Trust Fund ¹	-	0	0	0	N/A	0	0	0	0	N/A	0	0	0
	Total Debt & Other	88,058	7,054	2,071	(4,983)	29%	1,547	10,115	7,736	2,379	76%	7,567	82,393	73,117
	Total All Funds	\$180,681	\$27,551	\$8,634	(\$18,917)	31%	\$12,765	\$33,331	\$21,056	\$12,275	63%	\$18,159	\$168,259	\$153,344

Fund Types:

General Fund - Used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

Capital Projects Funds - Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service & Other Funds - Includes funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest; funds used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis; and funds to account for operations financed and operated in a manner similar to a private business enterprise with the intent that the cost of providing goods and services is primarily financed through user charges; and funds used to account for assets held by the City as an agent.

**City of Belmont
Budget Variance Report
General Fund / All Other Funds
Results for the Period Ended August 31, 2024
(000's)**



	General Fund						All Other Funds					
	Budget	Year to Date (YTD) Actual	Variance	%	Annual Budget	PY YTD Actual	Budget	Year to Date (YTD) Actual	Variance	%	Annual Budget	PY YTD Actual
REVENUES												
Taxes	\$3,693	\$2,498	(\$1,195)	68% a	\$22,158	\$2,016	\$3,759	\$80	(\$3,679)	2% a	\$22,556	\$133
Licenses and permits	203	162	(40)	80%	1,215	67	398	471	74	119%	2,385	561
Intergovernmental	61	140	78	228%	366	158	1,986	167	(1,819)	8% d	11,915	3,850
Charge for services	720	550	(170)	76% b	4,318	552	6,457	2,876	(3,581)	45% e	38,744	2,898
Fines and forfeits	24	8	(16)	33%	144	9	-	-	-	N/A	-	-
Use of money and property	290	387	97	133%	1,738	1,159	842	376	(466)	45% f	5,049	1,075
Miscellaneous	53	0	(53)	0%	321	3	5	77	73	1699%	27	222
Other financing sources	-	-	-	N/A	-	-	-	-	-	N/A	-	-
Operating transfers in	201	-	(201)	0% c	1,205	-	8,861	842	(8,018)	10% g	53,164	62
Total Revenues	5,244	3,744	(1,500)	71%	31,466	3,963	22,307	4,890	(17,417)	22%	133,841	8,801
EXPENDITURES												
General government	1,306	1,150	(156)	88%	7,838	905	1,461	2,451	991	168% h	8,765	2,099
Public safety	2,664	2,386	(279)	90%	15,984	2,344	2,274	4,700	2,427	207% i	13,642	4,032
Streets and utilities	-	-	-	N/A	0	0	11,630	3,856	(7,774)	33%	69,780	2,670
Culture and recreation	470	383	(87)	81%	2,821	415	1,795	1,580	(215)	88%	10,770	1,567
Urban redevelopment	-	-	-	N/A	0	0	1,339	809	(530)	60%	8,032	634
Non departmental	-	-	-	N/A	0	0	335	13	(322)	4%	8,032	-
Debt service	-	-	-	N/A	0	0	996	2,885	1,889	290% j	2,011	3,431
Operating transfer out	783	-	(783)	0%	4,700	0	8,278	842	(7,436)	10%	49,669	62
Total Expenditures	5,224	3,919	(1,305)	75%	31,343	3,664	28,107	17,137	(10,970)	61%	170,700	14,495
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	\$20	(\$175)			\$122	\$299	(\$5,800)	(\$12,247)			(\$36,860)	(\$5,693)

Management Discussion and Analysis

(Items with unfavorable budget variance more than \$0.1 million)

General Fund

Revenues

- a) **Taxes** - The budget variance is primarily due to the timing of semi-annual property tax receipts received in December and April.
- b) **Charges for Services** - The variance was primarily due to the quarterly Public Safety/Wild Fire Prev-BFPD revenue that will not be booked until the end of the quarter
- c) **Operating Transfers In** - Budgeted operating transfers are recorded at the end of the fiscal year based on actual results.

Other Funds

Revenues

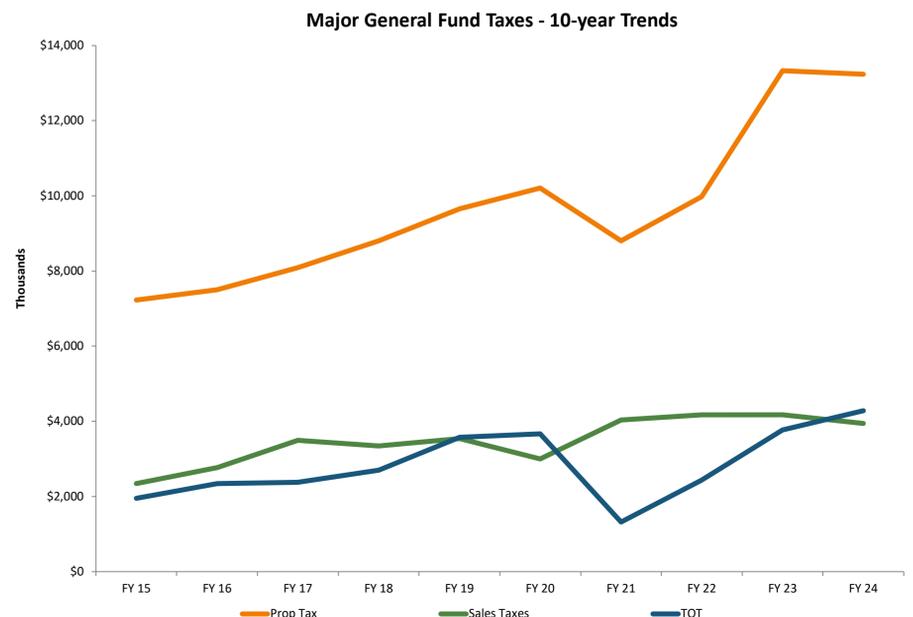
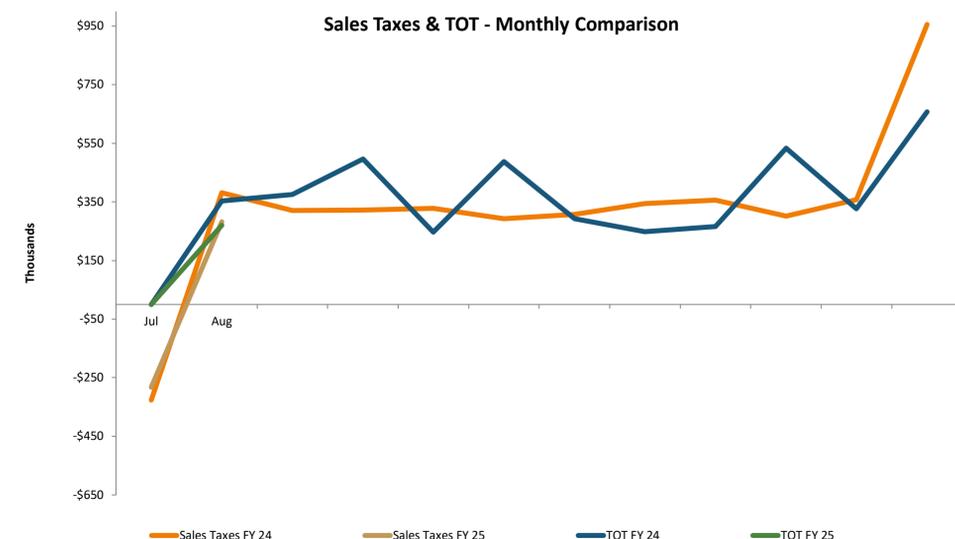
- d) **Intergovernmental** - Grant revenue will be received and reported in a future reporting period.
- e) **Charges for Services** - The Sewer User Fee (Collection & Treatment) is included as part of the City's Property Tax bill to be received semi-annually, typically in December and April.
- f) **Use of money and property** - The budget variance is primarily due to the fact that quarterly interest allocation was not booked until the end of the quarter.
- g) **Operating Transfers In** - Budgeted operating transfers are recorded at the end of the fiscal year based on actual results.

Other Funds

Expenditures

- h) **General Government** - The variance is due to annual insurance premiums, pension, and OPEB contributions were paid in July and accumulated as year-to-date amounts.
- i) **Public Safety** - The first quarter payments of \$1.9M to BSCFD and \$2.4M to San Mateo Consolidated Fire Department and annual insurance premium were made in July and accumulated as year-to-date amounts.
- j) **Debt service** - The budget variance is primarily due to annual/semi-annual debt service payments made in the beginning of the year.

Trends



** August Sales Tax & TOT revenues received were for July activities. August revenues will be received in September.

City of Belmont
Disbursements & Purchase Order Activity Report
Results for the Period Ended August 31, 2024



Disbursements Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
BEAR ELECTRICAL SOLUTIONS INC	RALSTON ADAPTIVE 8/1 - 8/31	8/30/24	1204989	54,391.95
CALPERS	COB CONTRIBUTION PPE 7/26/24	8/2/24	DAJ000009198	136,373.93
CALPERS	HEALTH PREMIUM-AUGUST	8/9/24	DAJ000009199	220,881.13
CALPERS	COB CONTRIBUTIONS PPE 8/9/24	8/15/24	DAJ000009200	139,680.19
CALPERS	COB CONTRIBUTION PPE 08/23/24	8/23/24	DAJ000009201	138,091.89
CCAG	ANNUAL MEMBER ASSESSMENTS	8/23/24	1204960	93,482.00
CRAFTWATER ENGINEERING INC	TWIN PINES PARK THRU 7/31	8/30/24	EFT00036341	148,851.90
GHILOTTI BROS INC	PROGRESS PAY 4	8/23/24	EFT00036192	736,900.13
GRANICUS, INC.	ADD SRVCS GRANICUS CONTRACT	8/30/24	EFT00036322	71,179.38
MISSIONSQUARE	DEF COMP ACCT#302442	8/12/24	DAJ000009177	56,065.28
MISSIONSQUARE	DEF COMP ACCT#302442	8/26/24	DAJ000009180	55,955.15
PAVEMENT ENGINEERING INC	2024 SLURRY SEAL THRU 7/31	8/30/24	EFT00036329	98,460.00
PAYROLL PPE 8/17/2024	PAYROLL PPE 8/17/2024	8/23/24	DAJ000009209	110,391.21
PAYROLL PPE 8/17/2024	PAYROLL PPE 8/17/2024	8/23/24	DAJ000009210	488,856.57
PAYROLL PPE 8/3/2024	PAYROLL PPE 8/3/2024	8/9/24	DAJ000009203	116,652.69
PAYROLL PPE 8/3/2024	PAYROLL PPE 8/3/2024	8/9/24	DAJ000009204	525,675.22
PG&E	Gas & Electricity 5092981327-2	8/23/24	EFT00036226	77,529.42
SILICON VALLEY CLEAN WATER	SEPTEMBER CONTRIBUTIONS	8/9/24	EFT00036061	399,366.00
SOFTWARE ONE	MICROSOFT O365 YRLY SUBSCRPTN	8/16/24	EFT00036107	98,859.14
UNITED STATES TREASURY	2019 SWR REV BND YIELD REDUCT	8/30/24	1205006	173,350.56
Total Disbursements in Excess of \$50,000				\$ 3,940,993.74
Total Count				20

Purchase Order Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
RESTORATION DESIGN GROUP INC	TPP CREEK RESTORATION	8/30/24	22 00078	405,093.23
ALL FENCE CO., INC.	CORP YARD AUTO GATE	8/6/24	25 00014	58,270.00
PAVEMENT ENGINEERING INC	2024 SLURRY SEAL PROJECT	8/14/24	25 00015	199,980.00
IEDA, INC.	FY25-FY27 LABOR RELATIONS CONSU	8/16/24	25 00016	84,617.60
AMERICAN ASPHALT REPAIR AND	2024 SLURRY SEAL PROJECT	8/20/24	25 00018	724,026.00
MNS ENGINEERS INC	TO#3-SAN JUAN SEWER	8/20/24	25 00019	270,452.00
PAVEMENT ENGINEERING INC	TO#8-2025 PAVEMENT PROJECT	8/22/24	25 00025	410,428.00
Total Purchase Orders Issued in Excess of \$50,000				\$ 2,152,866.83
Total Count				7

**CITY OF BELMONT
TREASURER'S REPORT
August-24**



Agency Receipts and Disbursements Summary

	Beginning Balance July 31, 2024	Receipts	Disbursements	Ending Balance August 31, 2024
City of Belmont	\$ 123,456,758.16	\$ 5,091,632.08	\$ (5,701,088.01)	\$ 122,847,302.23
Belmont Fire Protection District	21,506,707.74	2,672.86	(11,436.85)	21,497,943.75
Total	\$ 144,963,465.90	\$ 5,094,304.94	\$ (5,712,524.86)	\$ 144,345,245.98

Balance Summary

	Deposit	Investments	Pool Total
City of Belmont & Belmont Fire Protection District	\$ 785,043.65	\$ 143,560,202.33	\$ 144,345,245.98

I certify that this report accurately reflects all investments of City of Belmont and Belmont Fire Protection District, and is in conformance with the adopted Investment Policy mandated by Government Code 53646. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the Agency's budgeted expenditure requirement for the next six months.

Respectfully Submitted,

s/b Grace Castaneda
 Grace Castaneda
 City Treasurer

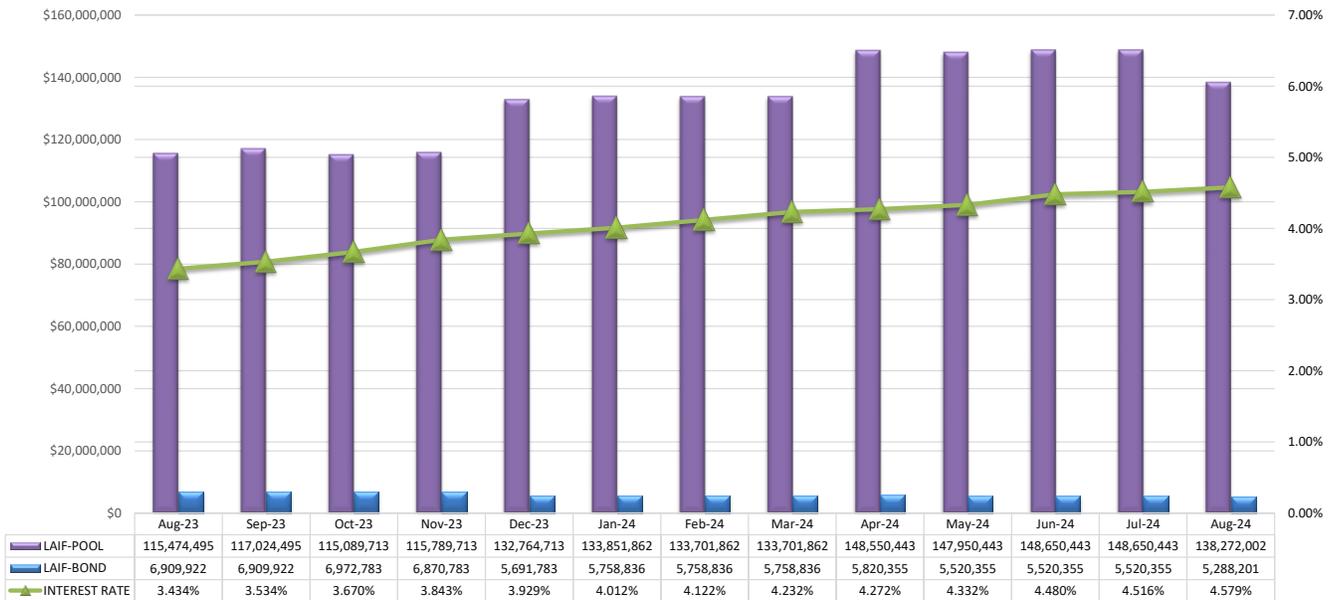
CITY OF BELMONT TREASURER'S REPORT August-24



Investment Detail

Investment Type	Issuer	Maturity Date	Par Amount	Current Market Value	Interest Total	Investment Period	Rate	Pricing Source	Manager
Deposit									
General Account	Wells Fargo		\$ 785,043.65	\$ 785,043.65				Bank	Bank
Investments:									
L.A.I.F.-POOL	State of California	Daily	138,272,001.79	137,762,613.54	527,622.91	90 days	4.579%	LAIF	LAIF
L.A.I.F.-BONDS	State of California	Daily	5,288,200.54	5,268,719.03	20,178.89	90 days	4.579%	LAIF	LAIF
Total			\$ 144,345,245.98	\$ 143,816,376.22	\$ 547,801.81				

City of Belmont Investment Portfolio Trends





HIGHLIGHTS

PERFORMANCE AT A GLANCE REPORT

- General Fund balance increased compared to prior YTD

FUND RECAP AT A GLANCE REPORT

Notable Fund Balance Increase compared to prior YTD:

- General Fund
- Belmont Fire Protection District
 - Street Maintenance
- Sewer Collection System
- Facilities Management

Notable Fund Balance Decrease compared to prior YTD:

- Affordable Housing Successor

BUDGET VARIANCE REPORT

- Management Discussion & Analysis
- Tax Trends

CASH DISBURSEMENTS & PURCHASE ORDER ACTIVITY REPORT

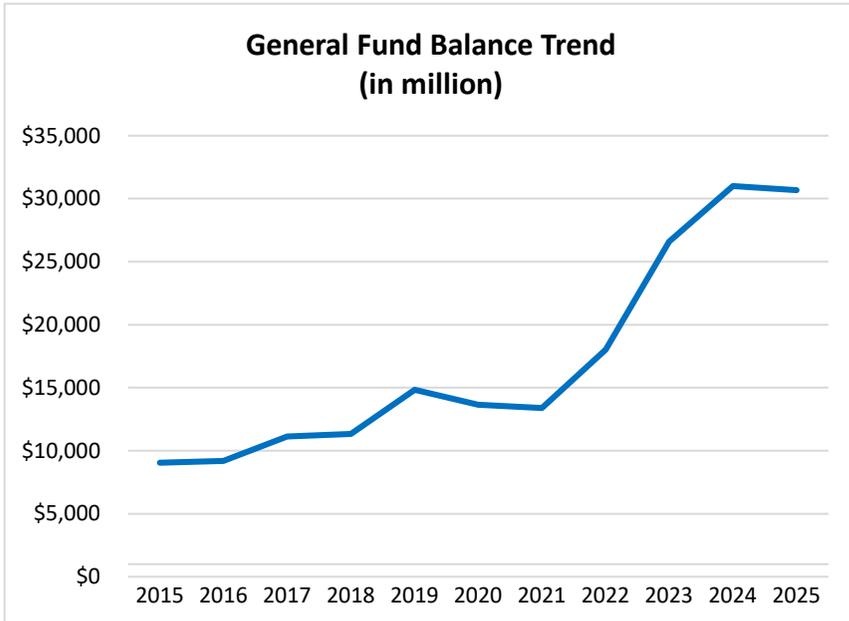
- Amounts equal to and above \$50,000



This report contains financial information which has not been reviewed or audited by an independent auditor, does not reflect the application of generally accepted accounting principles in all instances and is subject to future revision. This report has not been prepared with a view to informing an investment decision in any of the City's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in this report are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the City's bonds, notes or other obligations and investors and potential investors should rely only on information filed by the City on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and website, maintained on the World Wide Web at <https://emma.msrb.org/>

These financial reports are designed to provide a general overview of the City of Belmont's interim finances. Questions concerning any information provided in

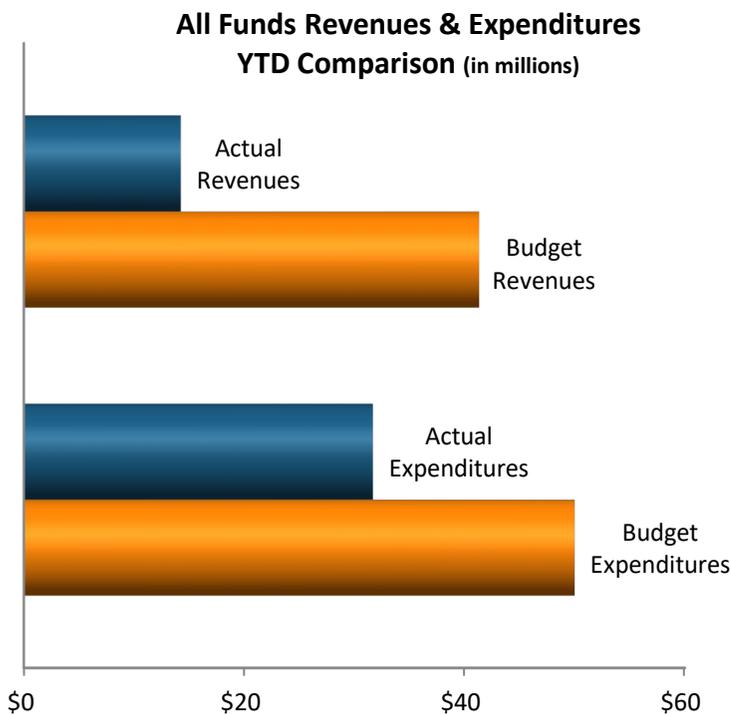
City of Belmont
Performance at a Glance
Results for the Period Ended September 30, 2024
(000's)



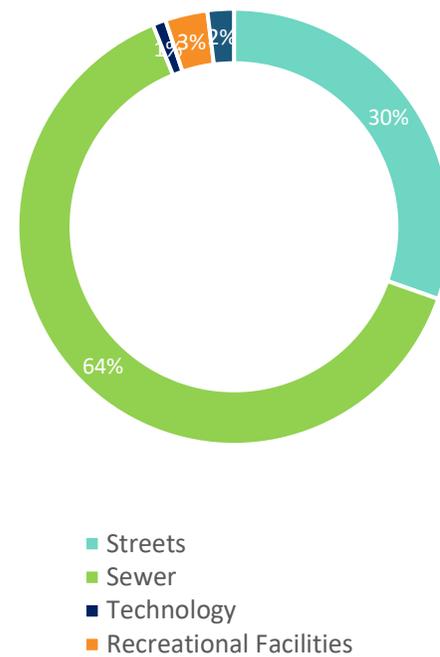
General Fund Balance Trends*

6/30/2015	2015	\$9,049	Audited
6/30/2016	2016	\$9,177	Audited
6/30/2017	2017	\$11,128	Audited
6/30/2018	2018	\$11,325	Audited
6/30/2019	2019	\$14,846	Audited
6/30/2020	2020	\$13,637	Audited
6/30/2021	2021	\$13,398	Audited
6/30/2022	2022	\$18,013	Audited
6/30/2023	2023	\$26,586	Audited
6/30/2024	2024	\$31,003	Audited
9/30/2024	2025	\$30,679	Unaudited

* excludes Measure I



Capital Improvement Plan



General Fund

The General Fund balance is \$30.7 million, a decrease of \$0.3 million compared to the amount at the prior fiscal year end

Fund Balance - YTD Fund Deficits

As shown on the Fund Recap at a Glance (page 3) Recreation and Library Bond Debt Service funds have deficits and are expected to be eliminated in a future period.

City of Belmont
Fund Recap at a Glance
Results for the Period Ended September 30, 2024
(000's)



Fund	Fund Name	Audited Fund Balance 06/30/24 (1)	Revenues					Expenditures					Unaudited Fund Balance 09/30/24 (1)+(2)-(3)	PY YTD Fund Balance 09/30/23
			YTD Budget	YTD Actual (2)	Variance (Under) Over	%	PY YTD Actual	YTD Budget	YTD Actual (3)	Variance (Over)	%	PY YTD Actual		
GENERAL FUND														
101	General	\$31,003	\$7,866	\$5,640	(\$2,227)	72%	\$5,672	\$7,836	\$5,963	\$1,872	76%	\$5,590	\$ 30,679	26,668
102	Measure I	4,464	618	213	(405)	35%	247	2,058	1,119	939	54%	276	3,559	3,907
SPECIAL REVENUE FUNDS														
205	Recreation	397	1,034	456	(577)	44%	385	1,021	1,093	(72)	107%	986	(240)	(18)
206	Library Maintenance & Operation	777	85	8	(78)	9%	6	243	102	142	42%	105	683	717
207	Athletic Field Maintenance	391	41	72	31	175%	33	88	43	45	49%	27	420	373
208	City Tree	252	5	4	(1)	79%	18	19	8	11	43%	11	248	292
209	Senior Services Donation	96	3	8	5	288%	1	2	0	2	0%	0	104	93
210	Development Services	2,020	1,721	1,425	(296)	83%	2,681	1,745	1,347	399	77%	1,243	2,098	2,976
212	General Plan Maintenance	1,492	126	126	0	100%	222	342	211	132	62%	152	1,408	1,661
223	Belmont Fire Protection District	25,882	4,671	541	(4,130)	12%	1,090	3,404	7,325	(3,921)	215%	4,350	19,098	16,939
225	Police Grants and Donations	35	0	1	1	287%	0	2	0	2	0%	0	36	31
227	Supplemental Law Enforcement	71	44	1	(43)	2%	97	22	22	(1)	103%	29	50	74
231	Street Maintenance	1,365	665	335	(329)	50%	262	650	654	(4)	101%	634	1,046	(372)
232	RMRA Street Project	498	188	135	(52)	72%	118	421	(91)	512	-22%	1	725	723
233	Measure W	2,295	122	58	(64)	48%	47	738	0	738	0%	0	2,353	2,126
234	Street Improvements	2,935	380	206	(174)	54%	321	860	92	769	11%	39	3,050	2,247
237	Traffic Impact	100	8	1	(7)	13%	1	0	0	0	N/A	0	101	212
239	Public Art	420	5	4	(1)	82%	3	3	0	3	0%	0	424	408
275	Affordable Housing Successor	6,056	57	57	0	100%	51	393	87	306	22%	50	6,026	9,448
277	Inclusionary Housing	3,254	37	12	(25)	32%	2	0	0	0	N/A	0	3,266	2,573
	Total Special Revenue	48,336	9,191	3,452	(5,739)	38%	5,339	9,954	10,893	(939)	109%	7,625	40,894	40,504
CAPITAL PROJECT FUNDS														
308	General Facilities	621	7	6	(1)	83%	6	148	0	148	0%	2	627	739
310	Infrastructure	2,290	22	22	1	103%	20	550	(172)	722	-31%	2	2,485	2,413
312	Comcast PEG Program	421	4	4	1	114%	3	30	0	30	0%	0	425	408
341	Planned Park	1,084	23	8	(15)	35%	14	175	1	174	1%	1	1,091	1,714
342	Park Impact	680	11	7	(4)	65%	5	166	0	166	0%	0	687	647
343	Open Space	104	0	1	1	N/A	1	13	53	(40)	410%	3	52	95
399	Capital Improvement Projects	3,292	12,999	951	(12,048)	7%	4,236	13,895	3,740	10,154	27%	2,762	503	1,474
704	Special Assessment Districts	328	3	3	0	114%	3	0	0	0	N/A	0	331	318
	Total Capital Projects	8,820	13,068	1,003	(12,065)	8%	4,289	14,977	3,622	11,355	24%	2,770	6,201	7,807
DEBT SERVICE & OTHER FUNDS														
406	Library Bond Debt Service	320	174	3	(171)	2%	0	170	549	(378)	322%	528	(225)	(242)
501-505	Sewer Collection System	40,307	5,953	643	(5,311)	11%	568	9,293	3,091	6,202	33%	2,804	37,859	29,964
507	Sewer Treatment	28,834	827	50	(777)	6%	37	1,337	2,342	(1,004)	175%	1,859	26,542	26,315
525	Storm Drainage Enterprise	1,406	524	154	(370)	29%	121	781	252	529	32%	445	1,308	1,848
530	Solid Waste Management	2,110	172	134	(39)	78%	113	152	120	32	79%	123	2,123	1,858
570	Worker's Compensation	1,837	235	282	47	120%	285	213	754	(541)	354%	682	1,365	1,365
571	Liability Insurance	3,324	229	236	8	103%	(284)	348	666	(318)	191%	559	2,894	2,844
572	Self Funded Vision	0	0	0	0	N/A	0	0	0	0	N/A	(4)	0	4
573	Fleet & Equipment Management	8,241	1,331	1,306	(25)	98%	1,196	1,694	1,315	378	78%	980	8,232	8,608
574	Facilities Management	366	758	782	24	103%	719	787	780	7	99%	797	368	(681)
575	Benefit Prefunding	1,313	378	344	(33)	91%	340	396	214	182	54%	286	1,443	1,288
	Total Debt & Other	88,058	10,581	3,935	(6,646)	37%	3,095	15,173	10,083	4,201	66%	9,060	81,910	73,173
	Total All Funds	\$180,681	\$41,326	\$14,243	(\$27,083)	34%	\$18,642	\$49,996	\$31,680	\$17,428	63%	\$25,321	\$163,244	\$152,060

Fund Types:

General Fund - Used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Funds - Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

Capital Projects Funds - Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt Service & Other Funds - Includes funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest; funds used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis; and funds to account for operations financed and operated in a manner similar to a private business enterprise with the intent that the cost of providing goods and services is primarily financed through user charges; and funds used to account for assets held by the City as an agent.

City of Belmont
Budget Variance Report
General Fund / All Other Funds
Results for the Period Ended September 30, 2024
(000's)



	General Fund				All Other Funds							
	Budget	Year to Date (YTD) Actual	Variance	%	Annual Budget	PY YTD Actual	Budget	Year to Date (YTD) Actual	Variance	%	Annual Budget	PY YTD Actual
REVENUES												
Taxes	\$5,539	\$3,404	(\$2,135)	61% a	\$22,158	\$2,827	\$5,639	\$370	(\$5,269)	7% a	\$22,556	\$436
Licenses and permits	304	262	(41)	86%	1,215	169	596	824	228	138%	2,385	774
Intergovernmental	92	164	72	179%	366	175	2,979	321	(2,658)	11% c	11,915	4,005
Charge for services	1,080	1,047	(33)	97%	4,318	1,057	9,686	4,270	(5,416)	44% d	38,744	4,750
Fines and forfeits	36	18	(18)	50%	144	30	-	-	-	N/A	-	-
Use of money and property	435	740	305	170%	1,738	1,408	1,262	1,848	586	146%	5,049	2,032
Miscellaneous	80	5	(75)	6%	321	6	7	88	81	1292%	27	238
Other financing sources	-	-	-	N/A	-	-	-	6	6	N/A	-	-
Operating transfers in	301	-	(301)	0% b	1,205	-	13,291	875	(12,416)	7% e	53,164	736
Total Revenues	7,866	5,640	(2,227)	72%	31,466	5,672	33,460	8,603	(24,857)	26%	133,841	12,970
EXPENDITURES												
General government	1,960	1,781	(179)	91%	7,838	1,458	2,191	2,918	727	133% f	8,765	2,505
Public safety	3,996	3,548	(448)	89%	15,984	3,531	3,410	7,383	3,972	216% g	13,642	4,362
Streets and utilities	-	-	-	N/A	0	0	17,445	8,210	(9,235)	47%	69,780	5,620
Culture and recreation	705	634	(71)	90%	2,821	600	2,693	2,100	(593)	78%	10,770	2,005
Urban redevelopment	-	-	-	N/A	0	0	2,008	1,260	(748)	63%	8,032	1,073
Non departmental	-	-	-	N/A	0	0	503	85	(417)	17%	8,032	-
Debt service	1,175	-	(1,175)	0%	4,700	0	318	2,885	2,566	906% h	(2,689)	3,431
Operating transfer out	7,836	5,963	(1,872)	76%	31,343	5,590	5,756	(5,088)	(10,844)	-88%	23,025	(4,854)
Total Expenditures	15,672	11,927	(3,745)	76%	62,687	11,179	34,325	19,753	(14,572)	58%	139,357	14,142
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(\$7,805)	(\$6,287)			(\$31,221)	(\$5,507)	(\$864)	(\$11,150)			(\$5,516)	(\$1,172)

Management Discussion and Analysis

(Items with unfavorable budget variance more than \$0.1 million)

General Fund

Revenues

- a) **Taxes** - The budget variance is primarily due to the timing of semi-annual property tax receipts received in December and April.
- b) **Operating Transfers In** - Budgeted operating transfers are recorded at the end of the fiscal year based on actual results.

Other Funds

Revenues

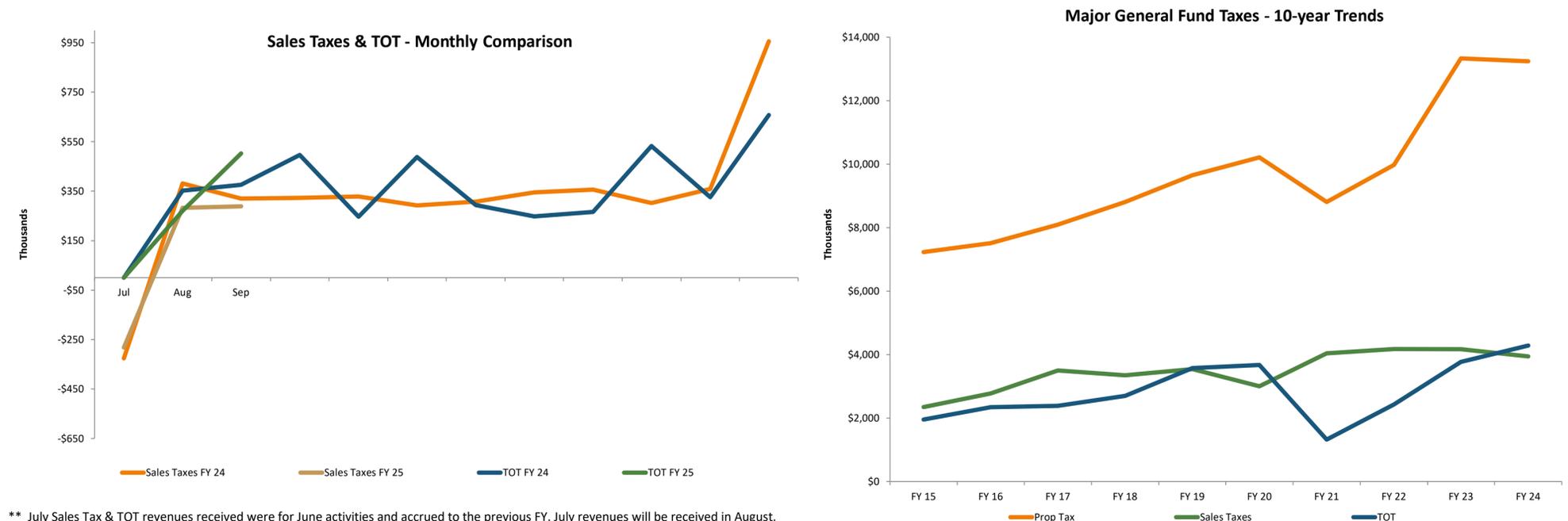
- c) **Intergovernmental** - Grant revenue will be received and reported in a future reporting period.
- d) **Charges for Services** - The Sewer User Fee (Collection & Treatment) is included as part of the City's Property Tax bill to be received semi-annually, typically in December and April.
- e) **Operating Transfers In** - Budgeted operating transfers are recorded at the end of the fiscal year based on actual results.

Other Funds

Expenditures

- f) **General Government** - The variance is due to annual insurance premiums, pension, and OPEB contributions were paid in July and accumulated as year-to-date amounts.
- g) **Public Safety** - The first quarter payments of \$1.9M to BSCFD and \$2.4M to San Mateo Consolidated Fire Department and annual insurance premium were made in July and accumulated as year-to-date amounts.
- h) **Debt service** - The budget variance is primarily due to annual/semi-annual debt service payments made in the beginning of the year.

Trends



** July Sales Tax & TOT revenues received were for June activities and accrued to the previous FY. July revenues will be received in August. Sales Tax & TOT for June activities in FY24 will be received in July, and have not yet been accrued to FY24.

City of Belmont
Disbursements & Purchase Order Activity Report
Results for the Period Ended September 30, 2024



Disbursements Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
AMERICAN ASPHALT REPAIR AND	PROGRESS PAY 1	9/13/24	EFT00036420	436,958.29
CALPERS	HEALTH PREMIUM-SEPT	9/9/24	DAJ000009236	227,389.09
CALPERS	COB CONTRIBUTIONS PPE 09/06/24	9/11/24	DAJ000009237	141,087.29
CALPERS	COB CONTRIBUTION PPE 09/20/24	9/26/24	DAJ000009238	146,866.01
CENTRALSQUARE TECHNOLOGIES LLC	YR 2 -CENTRAL SQUARE AGRMNT	9/27/24	EFT00036618	77,025.14
GHILOTTI BROS INC	PROGRESS PAY 5	9/27/24	EFT00036627	611,621.67
MISSION SQUARE	DEF COMP ACCT 302442	9/9/24	DAJ000009244	56,052.34
MISSION SQUARE	DEF COMP ACCT 302442	9/23/24	DAJ000009248	57,893.29
PAVEMENT ENGINEERING INC	PS&E 2025 PAVEMENT THRU 6/30	9/6/24	EFT00036377	91,338.75
PAVEMENT ENGINEERING INC	PAVMT EXPENDITURE THRU 8/31	9/27/24	EFT00036613	122,058.75
PAYROLL PPE 8/31/2024	PAYROLL PPE 8/31/2024	9/6/24	DAJ000009263	477,720.50
PAYROLL PPE 8/31/2024	PAYROLL PPE 8/31/2024	9/6/24	DAJ000009272	108,921.44
PAYROLL PPE 9/14/2024	PAYROLL PPE 9/14/2024	9/20/24	DAJ000009268	481,445.65
PAYROLL PPE 9/14/2024	PAYROLL PPE 9/14/2024	9/20/24	DAJ000009273	127,637.62
SAN MATEO CONSOLIDATED FIRE DEPARTMENT	Q2 24-25-SMC FIRE MEMEBER AGNC	9/13/24	EFT00036427	2,395,638.75
SILICON VALLEY CLEAN WATER	OCTOBER CONTRIBUTIONS	9/6/24	EFT00036369	399,366.00
SILICON VALLEY CLEAN WATER	OCT 24 DEBT SRVC SRF LOAN PAYM	9/27/24	EFT00036609	758,955.16

Total Disbursements in Excess of \$50,000 \$ 6,717,975.74
Total Count 17

Purchase Order Amounts Equal to \$50,000 and Above

Vendor	Description	Date	No.	Amount
CASEY CONSTRUCTION INC	HILLER LIFT STATION PROJEC	9/23/24	25 00039	2,607,176.00

Total Purchase Orders Issued in Excess of \$50,000 \$ 2,607,176.00
Total Count 1

**CITY OF BELMONT
TREASURER'S REPORT
September-24**



Agency Receipts and Disbursements Summary

	Beginning Balance				Ending Balance
	August 31, 2024	Receipts	Disbursements		September 30, 2024
City of Belmont	\$ 122,847,302.23	\$ 2,526,341.52	\$ (5,471,773.43)	\$	119,901,870.32
Belmont Fire Protection District	21,497,943.75	4,033.00	(2,471,999.05)	\$	19,029,977.70
Total	\$ 144,345,245.98	\$ 2,530,374.52	\$ (7,943,772.48)	\$	138,931,848.02

Balance Summary

	Deposit	Investments	Pool Total
City of Belmont & Belmont Fire Protection District	\$ 671,645.69	\$ 138,260,202.33	\$ 138,931,848.02

I certify that this report accurately reflects all investments of City of Belmont and Belmont Fire Protection District, and is in conformance with the adopted Investment Policy mandated by Government Code 53646. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the Agency's budgeted expenditure requirement for the next six months.

Respectfully Submitted,

s/b Grace Castaneda

Grace Castaneda
City Treasurer

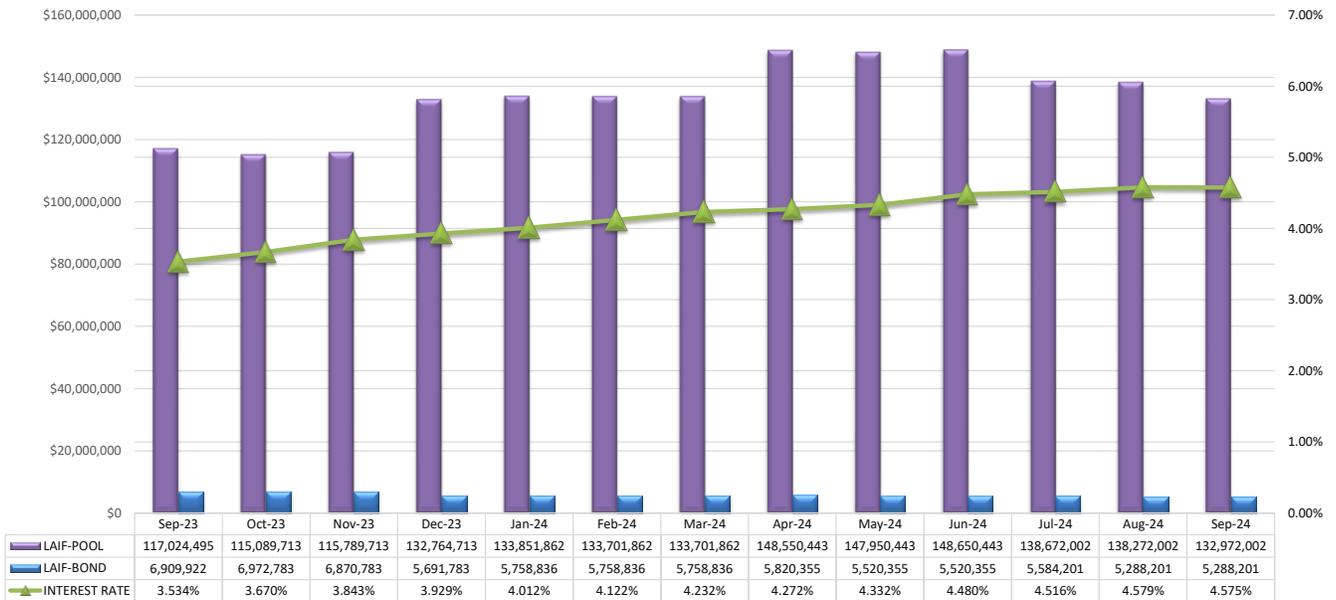
CITY OF BELMONT TREASURER'S REPORT September-24



Investment Detail

Investment Type	Issuer	Maturity Date	Par Amount	Current Market Value	Interest Total	Investment Period	Rate	Pricing Source	Manager
Deposit									
General Account	Wells Fargo		\$ 671,645.69	\$ 671,645.69				Bank	Bank
Investments:									
L.A.I.F.-POOL	State of California	Daily	132,972,001.79	133,246,068.26	506,955.76	90 days	4.575%	LAIF	LAIF
L.A.I.F.-BONDS	State of California	Daily	5,288,200.54	5,299,099.97	20,161.26	90 days	4.575%	LAIF	LAIF
Total			\$ 138,931,848.02	\$ 139,216,813.91	\$ 527,117.02				

City of Belmont Investment Portfolio Trends





STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Joanne Yung, Finance Department, jyung@belmont.gov
Agenda Title: Annual Report on Receipt and Use of Development Impact Fees, In-Lieu Fees, and Linkage Fees for Fiscal Year 2023-24
Agenda Action: Resolution

Recommendation

Adopt a Resolution to make certain findings and accept the annual report on receipt and use of development impact fees, in-lieu fees, and linkage fees for the fiscal year ended June 30, 2024.

Strategic Focus Area

Fiscal and Organizational Sustainability

Background

Development Impact Fees

The City of Belmont assesses two development impact fees – Park Improvement Impact Fee and Transportation Impact Fee. Local governments often charge fees as a condition of approval for development projects to fund public improvements to compensate for the demands that the developments have on public resources. These fees are commonly known as development impact fees. In 1989, the State Legislature passed Assembly Bill 1600 (AB 1600), which added Sections 66000 et seq. to the California Government Code, commonly known as the Mitigation Fee Act.

Government Code Section 66006 requires that the City make available to the public the following information regarding development impact fees within 180 days after the end of each fiscal year:

1. A brief description of the type of fee.
2. The amount of the fee.
3. The fee's beginning and ending balances for the fiscal year.
4. Total fees collected and the interest earned, if applicable.
5. Identification of each public improvement on which impact fees were expended and the amount of expenditure on each improvement, including the total percentage of the cost of the public improvement that was funded with impact fees.
6. Identification of an approximate date by which the construction of a public improvement will commence, if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.



- a. This information is listed in Exhibit B to the Resolution. Exhibit B shows the five-year plan for public improvement projects and their anticipated expenditures related to the Mitigation Fee Act and Quimby Act. Specific details on each of the projects listed in Exhibit B can be found in the five-year capital improvement program section in the City's fiscal year (FY) 2024-25 adopted budget.

7. Description and uses for transfers or loans of fees, if applicable.
8. Amounts of any refunds and allocations.

Further, the Mitigation Fee Act requires that findings describing the continuing need for impact fees be made every five years specifying the intended use of any unexpended impact fees, regardless of whether the fees are committed or uncommitted. If findings are not presented as scheduled, the City may be subjected to go through a refunding procedure. The City is opting to make such findings every year.

In-Lieu Fees

In-lieu fees are fees that are collected by the City instead of requiring developers to provide or construct specified improvements or amenities with their projects. The City of Belmont assesses three in-lieu fees: Park In-Lieu Fee, Inclusionary Housing In-Lieu Fee, and Public Art In-Lieu Fee.

Park In-Lieu Fees are assessed pursuant to the Quimby Act under Government Code Section 66477. The other in-lieu fees do not have statutory reporting requirements but are included in this report for informational purposes. Under the Quimby Act, local governments may require the dedication of land for parks or the payment of fees in-lieu of land dedication as a condition of subdivision map approval. While park in-lieu fees are exempt from the reporting requirements included in the Mitigation Fee Act, these fees have separate Quimby Act reporting requirements, specifically:

1. The City must develop a schedule specifying the use of land or fees to develop park or recreational facilities to serve the residents of the subdivision.
2. Any Quimby fees collected must be committed within five years after the payment of the fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later.
3. If not committed, the fees shall be distributed and paid to the record owners of the subdivision in the same proportion that the size of the lot bears to the total area of lots within the subdivision (Gov. Code section 66477(a)(6)).

Linkage Fees

Linkage fees are exactions for social needs indirectly related to development projects. The City of Belmont assesses one linkage fee –Affordable Housing Commercial Linkage Fee. While these are linkage fees, they are included in this report with reporting requirements under the Mitigation Fee Act for informational purposes and to make sure that information is available in the event that a court rules in the future that linkage fees are subject to the reporting requirements of the Mitigation Fee Act.

This report complies with requirements of the Mitigation Fee Act and the Quimby Act outlined above.



Analysis

For FY 2023-24, the City of Belmont is required to report on the following two development impact fees, pursuant to the Mitigation Fee Act.

Park Improvement Impact Fees – The purpose of park impact fees is to ensure that the City can construct park and recreation facilities needed for the population growth created by new development. The Development Fees Annual Report (Exhibit A) includes current fee information, a summary of revenues and expenditures, and opening and closing fund balance for the Park Impact Fees Fund (Fund 342).

Transportation Impact Fees – The City of Belmont transportation impact fee program requires new development to contribute funding for future transportation system improvements. The Development Fees Annual Report (Exhibit A) includes current fee information, a summary of revenues and expenditures, and opening and closing fund balance for the Transportation Impact Fee (Fund 237) in which the transportation impact fees are accounted for.

The Council is asked to make the following findings regarding both the Park Improvement and Transportation Impact Fees collected but not expended – these findings are detailed in the resolution provided as Attachment A:

1. Development impact fees are collected to mitigate direct and indirect impacts from development.
2. These funds are expended in a timely manner to fund continued improvements to public facilities related to the increased demand on the facilities resulting from development.
3. There is a reasonable relationship between these impact fees and their purpose.
4. These impact fees continue to be required to fund applicable improvements, and as such, these fees will continue to be collected for utilization solely for their intended purpose.

For FY 2023-24, Belmont is providing financial reporting information for four in-lieu and linkage fees:

Housing Mitigation Fees – Housing mitigation fees include both the inclusionary housing in-lieu fee, and the affordable housing commercial linkage fee. The purpose of the housing mitigation fees is to mitigate the burdens created by new residential and non-residential development projects on the need for extremely low, very low, low, and moderate-income housing. The Development Fees Annual Report (Exhibit A) includes current fee information, a summary of revenues and expenditures, and opening and closing fund balance for the Inclusionary Housing Fund (Fund 277), in which the inclusionary housing in-lieu fee and affordable housing commercial linkage fee are accounted for.

The Council is asked to make the following findings regarding housing mitigation fees collected but not expended – these findings are detailed in the resolution provided as Attachment A:

1. Development impact fees are collected to mitigate direct and indirect impacts from development.
2. These funds are expended in a timely manner to fund continued improvements to public facilities related to the increased demand on the facilities resulting from development.
3. There is a reasonable relationship between these impact fees and their purpose.



4. These impact fees continue to be required to fund applicable improvements, and as such, these fees will continue to be collected for utilization solely for their intended purpose.

Park In-Lieu (Quimby) Fees

The park in-lieu fee program is offered in-lieu of the City’s parkland dedication requirement for new residential subdivisions; this fee ensures that the City’s existing ratio of parkland acreage to 1,000 residents is maintained when new subdivision development occurs. The Development Fees Annual Report (Exhibit A) includes current fee information, a summary of revenues and expenditures, and opening and closing fund balance for the Planned Park Fund (Fund 341) in which the park in-lieu fee are accounted for.

Public Art In-Lieu Fees – The City of Belmont adopted a public art requirement for private development so that development of cultural and artistic assets is financed by those whose development diminishes the availability of the community's resources for those opportunities and contributes to community urbanization. The City requires certain private development projects to contribute not less than one percent of the building development costs towards acquisition and installation of public art or contribute an equivalent amount to the City's public art in-lieu fund. The Development Fees Annual Report (Exhibit A) includes current fee information, a summary of revenues and expenditures, and opening and closing fund balance for the Public Art In-Lieu Fund (Fund 239) in which the public art in-lieu fee are accounted for.

Alternatives

1. Request additional information on Development Fees.

Attachments

- A. Resolution
- B. Exhibit A – Development Fees Annual Report FY 2023-24
- C. Exhibit B – Public Improvement Project Expenditures Five-Year Plan

Fiscal Impact

- No Fiscal Impact
- Funding Source Confirmed: Receipt and use of development fees, as well as public improvement project expenditures five-year plan, are included as Exhibits to the Resolution.

Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Other*

*In accordance with Government Code Section 66006, this information was made available to the public. A notice of availability was published in a general circulation newspaper on November 8, 2024.

RESOLUTION NO. 2024 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT ACCEPTING THE ANNUAL REPORT ON RECEIPT AND USE OF DEVELOPMENT IMPACT FEES, IN-LIEU FEES, AND LINKAGE FEES FOR THE FISCAL YEAR ENDED JUNE 30, 2024 AND MAKING FINDINGS REGARDING DEVELOPMENT IMPACT FEES COLLECTED BUT NOT EXPENDED

WHEREAS, WHEREAS, Government Code Sections 66000 et seq., commonly known as the Mitigation Fee Act, regulate the imposition, collections, expenditure, and reporting of development impact fees; and,

WHEREAS, Government Code Section 66001 requires that certain information be made available to the public regarding development impact fees on an annual basis; and,

WHEREAS, Government Code Section 66001 requires the City Council to make findings describing the continuing need for impact fees every five years specifying the intended use of any unexpended impact fees; and,

WHEREAS, the City of Belmont assesses two development impact fees subject to Mitigation Fee Act reporting requirements – Park Impact Fee and Transportation Impact Fee; and,

WHEREAS, the City of Belmont also collects in-lieu fees and linkage fees, including Inclusionary Housing In-Lieu Fee, Public Art In-Lieu Fee, and Affordable Housing Commercial Linkage Fee; and,

WHEREAS, the City of Belmont adheres to the Mitigation Fee Act requirements for in-lieu fees and linkage fees in addition to development impact fees; and,

WHEREAS, the City Council of the City of Belmont has read and considered the Development Impact Fees, In-Lieu Fees, and Linkage Fees Annual Report for the Year Ended June 30, 2024, and all accompanying attachments.

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. Acceptance of this report is not a project subject to CEQA review because it is an organizational or administrative activity that will not result in direct or indirect physical changes to the environment pursuant to CEQA Guidelines section 15378(b)(5).

SECTION 2. The City Council accepts the Development Impact Fees, In-Lieu Fees, and Linkage Fees Annual Report for the Year Ended June 30, 2024, included as Exhibit A to this resolution.

SECTION 3. Based on the Report and the schedule for expenditure of improvements attached as Exhibit B to this resolution, the City Council makes the following findings with regard to the development impact fees and linkage fees collected but not expended in Fiscal Year 2023-24 and listed below:

Park Improvement Impact Fee

1. This fee is used to develop parkland and parkland improvements that are necessary to serve new development.
2. There is a reasonable relationship between the fee and its purpose, because the amount of the fee is determined based on the need for parkland and parkland improvements that will be generated by new development.
3. The sources and amounts of funding anticipated to complete the planned projects are shown in Exhibit B.
4. The approximate dates on which the necessary funding is expected to be deposited are shown in Exhibit B.

Transportation Impact Fee

1. This fee is used to develop transportation and transportation improvements that are necessary to serve new development.
2. There is a reasonable relationship between the fee and its purpose, because the amount of the fee is determined based on the need for transportation and transportation improvements that will be generated by new development.
3. The sources and amounts of funding anticipated to complete the planned projects are shown in Exhibit B.
4. The approximate dates on which the necessary funding is expected to be deposited are shown in Exhibit B.

Affordable Housing Commercial Linkage Fee

1. This fee will be used to support affordable housing that are necessary in order to serve new development.
2. There is a reasonable relationship between the fee and its purpose, because the amount of the fee is determined based upon the anticipated need for affordable housing that will be generated by new commercial development.
3. The sources and amounts of funding expected to complete the anticipated projects are shown in Exhibit B.
4. The approximate dates on which the necessary funding is expected to be deposited are shown in Exhibit B.

* * *

ADOPTED November 26, 2024 by the City of Belmont City Council by the following
vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney

**City of Belmont
Annual Report on Park Impact Fees (Fund 342)
Fiscal Year Ending June 30, 2024**

Purpose and Authority for Collection

The purpose of park impact fees is to ensure that the City can construct park and recreation facilities needed for the population growth created by new development. Existing park and recreational facilities are insufficient in number, size, location, and the kinds of recreational opportunities which they present to meet the needs of both the City's existing and projected service population. The City's goal is to provide five acres of neighborhood and community park facilities for every one thousand new residents, consistent with the City's General Plan and the Park's and Open Space Master Plan. City Council Resolution 2014-148, adopted October 28, 2014, authorizes assessment of Park Impact Fees in connection with the issuance of any building permit for residential or non-residential development within the City of Belmont.

Fee Enactment	10/28/2014
Initial Fee Collection	FY 2016-17

Amount of Fee FY 2023-24

Residential Development (fee per dwelling unit):

Single-Family Detached Housing	\$14,242
Single-Family Attached Housing	\$14,242
Multifamily Housing	\$9,495
Second Dwelling Unit	Varies in proportion to size of primary residence.

Non-Residential Development (per square foot):

Retail & Other Commercial	\$2.57
Office	\$0.77
Industrial	\$1.03
Lodging, per room	\$463.62

BEGINNING BALANCE, 7/1/2023	\$641,446
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Revenues

Fees Collected	\$13,117
Intergovernmental	\$0
Interest Earned	\$25,494

TOTAL REVENUES	\$38,611
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Expenditures

Transfer to Planned Park	0
Capital Improvements	0

TOTAL EXPENDITURES	0
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Other Commitments/Appropriations	0
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Ending Fund Balance, 6/30/2024	\$680,057
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**City of Belmont
Annual Report on Transportation Impact Fees (Fund 237)
Fiscal Year Ending June 30, 2024**

Purpose and Authority for Collection

The purpose of the transportation impact improvement fee is to mitigate the negative impacts that new development has on the citywide transportation system and to accommodate construction of new transportation infrastructure that expands and upgrades the Belmont transportation system. The transportation impact fee program requires new development to contribute funding for future transportation system improvements in Belmont that will maintain the existing proportionate levels of investment in the City's transportation infrastructure. City Council resolution No. 2020-103, adopted on November 24, 2020, authorizes assessment of Transportation Impact Fees in connection with the issuance of any building permit for residential or non-residential development within the City of Belmont.

Fee Enactment	1/25/2021
Initial Fee Collection	FY 2021-22

Amount of Fee FY 2023-24

Residential Mtigation and In-Lieu Fees (fee per square foot):	
Single-Family Detached Housing	\$7,697.00
Single-Family Attached Housing	\$7,697.00
Multifamily Housing	\$5,974.00
Second Dwelling Unit	Varies in proportion to size of primary residence.
Non-Residential Mitigation Fees (per square foot):	
Retail/commerical	\$18.00
Office/Other	\$12.00
Industrial	\$5.00
Lodging, per room	\$10,531.00

BEGINNING BALANCE, 7/1/2023	\$96,631
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Revenues

Fees Collected	\$0
Interest earned	\$3,789

TOTAL REVENUES	\$3,789
-----------------------	---------

Expenditures

Capital Outlay	\$0
Transfer to Street Improvement Fund	\$0

TOTAL EXPENDITURES	\$0
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Other Commitments/Appropriations	\$0
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Ending Fund Balance, 6/30/2024	\$100,420
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**City of Belmont
Annual Report on Housing Mitigation Fees (Fund 277)
Fiscal Year Ending June 30, 2024**

Purpose and Authority for Collection

The purpose of the housing mitigation fees is to mitigate the burdens created by new residential and non-residential development projects on the need for extremely low, very low, low, and moderate-income housing. All housing mitigation fees collected shall be deposited into the City's Affordable Housing Fund to be used to increase and preserve the supply of housing affordable to households of extremely low, very low, low, median, and moderate incomes (including necessary administrative costs). City Council Resolution 2017-005, adopted January 10, 2017, authorizes assessment of a Housing Impact Fee in connection with the issuance of any building permit for residential or non-residential development within the City of Belmont, consistent with the affordable housing goals, objectives, policies and programs of the City's Housing Element. Belmont Ordinance 2017-1115, adopted January 24, 2017, created Section 29 of the Belmont Zoning Ordinance which establishes inclusionary housing requirements and provides for payment of housing impact fees in-lieu of housing units for certain projects.

Fee Enactment	1/10/2017
Initial Fee Collection	FY 2017-18

Amount of Fee FY 2023-24

Residential Mitigation and In-Lieu Fees (fee per square foot):	
Single-Family Detached Housing	\$25.01
Single-Family Attached Housing	\$25.01
Multifamily Housing	\$26.05
Second Dwelling Unit	\$0.00
Non-Residential Mitigation Fees (per square foot):	
Retail/commercial	\$5.88
Office/Industrial/Other	\$14.11
Hotel	\$4.71

BEGINNING BALANCE, 7/1/2023	\$2,571,617
------------------------------------	--------------------

Revenues

Inclusionary Housing Fees	\$599,866
Commercial Linkage Fees	\$0
Reimbursements	\$0
Interest Earned	\$82,732
	\$82,732

TOTAL REVENUES	\$682,598
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Expenditures

Loans or Other Project Subsidies	\$0
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TOTAL EXPENDITURES	\$0
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Other Commitments/Appropriations	\$0
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Ending Fund Balance, 6/30/2024*	\$3,254,215
--	--------------------

* Total Fund Balance Includes Affordable Housing Loans Receivable Totaling \$2,415,973

City of Belmont
Annual Report on Park In-Lieu Fees (Fund 341)
Fiscal Year Ending June 30, 2024

Purpose and Authority for Collection

The Quimby Act allows California jurisdictions to establish parkland dedication requirements for new subdivisions of land. Pursuant to Belmont City Code Chapter 17, Article IV, *Parkland Dedication Requirements and In-Lieu Fees*, Developers wishing to create new residential parcels may meet the Quimby Act requirements either through direct land dedication, or payment of an equivalent in-lieu fee. The equivalent in-lieu fee level is calculated based on the parkland service standard per 1,000 residents, current per-acre land values, and number of persons per household. Revenue shall be used to acquire parkland or fund park improvements.

Fee Enactment	10/28/2014
Initial Fee Collection	FY 2014-15

Amount of Fee FY 2023-24

Residential Subdivision (fee per dwelling unit):

Single-Family Detached Housing	\$41,043
Single-Family Attached Housing	\$41,043
Multifamily Housing	\$27,362

BEGINNING BALANCE, 7/1/2023	\$1,700,822
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Revenues

Transfer from Park Impact (342)	\$0
In-Lieu Fees Collected	\$0
Contributions & Donations	\$3,705
Interest Earned	\$54,373
	\$58,078

TOTAL REVENUES	\$58,078
-----------------------	-----------------

Expenditures

Capital Outlay	0
Debt Service Principle	584,023
Interest and Fiscal Charges	83,977
Administrative Support	4,343
Capital Improvements	2,141
	674,484

TOTAL EXPENDITURES	674,484
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Other Commitments/Appropriations	0
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Ending Fund Balance, 6/30/2024	\$1,084,416
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**City of Belmont
Annual Report on Public Art In-Lieu Fees (Fund 239)
Fiscal Year Ending June 30, 2024**

Purpose and Authority for Collection

The City of Belmont adopted a public art requirement for private development so that development of cultural and artistic assets are financed by those whose development diminishes the availability of the community's resources for those opportunities and contributes to community urbanization. Through the inclusion of public art or payment of an in lieu fee, developers of private land uses help to address at least a portion of the impact of their developments on aesthetics. The City requires certain private development projects to contribute not less than one percent of the building development costs towards acquisition and installation of public art, or contribute an equivalent amount to the City's public art in-lieu fund.

Fee Enactment	1/7/2020
Initial Fee Collection	FY 2021-22
Amount of Fee FY 2023-24	
Non-residential or Mixed Use Development equal to or rgeater than 10,000 s.f.	1%
Residential development of 5 or more new dwelling units	1%
BEGINNING BALANCE, 7/1/2023	\$404,377
Revenues	
In-Lieu Fees Collected	\$0
Contributions & Donations	\$0
Interest Earned	\$15,858
	\$15,858
 TOTAL REVENUES	 \$15,858
Expenditures	
Capital Outlay	0
	0
 TOTAL EXPENDITURES	 0
Other Commitments/Appropriations	0
Ending Fund Balance, 6/30/2024	\$420,235

Exhibit B

City of Belmont
 Public Improvement Project Expenditures Related to the Mitigation Fee Act and Quimby Act
 FY 2024-25 Capital Improvement Project Budget Five-Year Plan

Fund	Project	Description (See Note)	Funding Sources	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
239	8114	Public Art Installation	Public Art In-Lieu			\$ 150,000		
	8122	2025 Public Art Project	Public Art In-Lieu	\$ 10,000				
342	8033	Open Space Trail Improvements	Park Impact	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
	6025	Twin Pines Park Stormwater Cap	Park Impact	\$ 125,000				
	8059	McDougal Field Improvements	Park Impact				\$ 100,000	
	8101	Hallmark Park Tennis Court	Park Impact	\$ 9,917				
	8103	Cipriani Park Design and Construction	Park Impact			\$ 250,000	\$ 250,000	
	8109	PROS Phase 1 Implementation	Park Impact	\$ 250,000	\$ 125,000	\$ 125,000	\$ 125,000	
277	n/a	Affordable Housing Development Contributions	Housing Mitigation	<i>Fee Expenditures subject to project negotiations and City Council approval; All Housing Mitigation Fees will be spend over the next five years.</i>				

Note: Details about each of these projects can be found in the five-year capital improvement program section of the City's FY 2024-25 Adopted Budget.



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Nisha Patel, Public Works, (650) 595-7459, npatel@belmont.gov
Alberto Espinoza, Public Works, (650) 595-7465, aespinoza@belmont.gov
Agenda Title: Revise Maximum Rates for Solid Waste Collection Services for Calendar Year 2025
Agenda Action: Resolution

Recommendation

Adopt a resolution revising the maximum rates that may be charged by Recology of San Mateo County for solid waste, recyclable materials, and organic materials collection services effective January 1, 2025.

Strategic Focus Area

Fiscal and Organizational Sustainability

Background

Recology of San Mateo County (Recology) provides solid waste, recyclable materials, and organic materials collection services in the City of Belmont under a 15-year franchise agreement between Recology and the City ending in 2035. Recology sets its own rates for collection services under the franchise agreement, but Recology may not charge Belmont residential and commercial customers more than the maximum rates approved by the City Council. This rate setting process is particular to Belmont.

Belmont is a member of the South Bayside Waste Management Authority (Rethinkwaste). The Authority assists member agencies with various matters related to the collection and disposal of wastes and recyclables, including the selection of a collection services provider (Recology) serving all members and the development of a model franchise agreement. Unlike the compensation provisions in the other members' franchise agreements with Recology, Belmont's agreement is based on a maximum rate formula that limits what Recology may charge and is not subject to a revenue reconciliation process at the end of each rate year.

Public Participation

In order to promote public participation in setting the maximum rates, Section 11.09 of the franchise agreement contemplates that the City will follow the notice and protest hearing procedures of Proposition 218 as set forth in California Constitution Article XIID, Section 6(a), and Government Code Section 53755. Those procedures require mailing a notice of a public hearing on the setting of maximum rates to solid waste customers (Attachment D) at least forty-five days before the hearing. Belmont customers and property owners may submit written protests against the proposed rates and may do so by mail or in person to the City Clerk no later than the conclusion of the public hearing. If written protests against the rate changes are presented by owners of a majority of the affected parcels, the City Council will not impose the new maximum rates.



On September 10, 2024, the City Council adopted Resolution No. 2024-63 stating its intent to revise the maximum rates for 2025 and set the public hearing for November 12, 2024. However, the meeting was continued to November 26, 2024, due to lack of quorum, and this was noted on the City’s agenda webpage.

Analysis

The maximum rates that Recology may charge for scheduled and additional services are determined by a formula described in Article 11 of the franchise agreement. In simple terms, the formula takes the existing maximum rates and multiplies each rate by an ‘adjustment multiplier’. The adjustment multiplier is essentially a cost index with three principal adjustment components: changes in the consumer price index or “CPI” for certain cost elements that make up the Base Contractor Compensation, changes in passthrough disposal costs and agency payments, and performance incentive/disincentive adjustments. The sum of all the adjustments is the Total Target Revenue for that year. Each year, Recology submits information and calculations for the adjustments and proposes changes to the maximum rates based on the information and calculations. City staff and the City’s solid waste consultant, HDR Engineering Inc. (HDR), then analyze Recology’s submissions for accuracy and consistency with the franchise agreement.

Recology is proposing total contractor compensation of \$9,938,659 for 2025. The percentage change between the 2025 total target revenue of \$9,938,659 and the 2024 target revenue of \$9,740,247 results in the adjustment multiplier rate of 2.04%, which is consistent with methodology of the Agreement. The adjustment multiplier rate of 2.04% is the proposed 2025 rate increase to the residential and commercial carts and bins and it accounts for CPI cost increases such as labor costs, fuel, general expenses, SB 1383 program implementation, depreciation, interests, incentives and disincentives, direct costs components, and agency payments.

HDR has prepared the attached report (Attachment C), which provides the basis of City’s review of the rate adjustment application and the accompanying maximum rate schedules submitted by Recology conforming to the requirements of the franchise agreement.

Residential Rates

Recology charges a flat monthly rate per cart size. Residential service is comprised of four different cart sizes which range from 20 gallons to 96 gallons. Table 1 is a summary of the present and calculated maximum residential solid waste rates for the for the different cart sizes. The price per cart size is projected to increase by 2.04% for all cart sizes.



Table 1
Summary of the Present and Calculated Maximum Residential Solid Waste Rates
(Regularly Scheduled - \$/Month)

RESIDENTIAL CARTS				
Schedule	Schedule Description	Present Monthly Rate	Calculated Maximum 2025 Rate	\$/Month Change
R20G	Residential Waste - 20 Gallons	\$40.21	\$41.03	\$0.82
R32G	Residential Waste - 32 Gallons	47.97	48.95	0.98
R64G	Residential Waste - 64 Gallons	94.43	96.36	1.93
R96G	Residential Waste - 96 Gallons	141.65	144.54	2.89

Commercial Rates

Commercial customers have similar service to residential customers, but they have the option to adjust the number of pickups per week. In 2025, commercial rate schedules are projected to increase by 2.04%. To see a complete listing of all commercial rates please see the attached Resolution. Table 2 below is a summary of the calculated maximum commercial solid waste rates for 2025 by cart size. Some minor rounding of the rates may occur for purposes of ease of administration.

Table 2
Summary of Calculated Maximum Commercial Solid Waste Rates
(By Gallon Cart Size; Regularly Scheduled - \$/Month)

		COMMERCIAL CARTS			
		Cart Size (in Gallons)			
		20	32	64	96
# of Pickups Per Week	1	\$52.35	\$58.12	\$112.40	\$162.46
	2	107.69	119.66	226.80	332.78
	3	160.34	178.12	344.13	505.02
	4	220.12	244.57	462.71	683.13
	5	278.50	309.42	588.16	863.66
	6	348.47	387.17	716.74	1,087.16
	7	424.49	471.64	839.05	1,268.34



COMMERCIAL CARTS ORGANICS

		Cart Size (in Gallons)		
		32	64	96
# of Pickups Per Week	1	\$40.71	\$78.70	\$113.72
	2	83.76	158.76	232.94
	3	124.68	240.88	353.51
	4	171.22	323.92	478.18
	5	216.60	411.72	604.56
	6	271.05	501.68	761.00
	7	330.17	587.33	887.84

Some commercial customers have larger bins which range in size from 1 yard to 6 yards. Commercial waste customers also have the option of different levels of service and can select the number of pick-ups per week. Table 3 is a summary of the calculated maximum commercial solid waste rates for 2025 for the larger bin sizes. It is projected that the rates (Schedule L) will increase by 2.04% for all bin sizes.

Table 3
Summary of Calculated Maximum Commercial Solid Waste Rates (By Bin Size in Yards; Regularly Scheduled - \$/Month)

COMMERCIAL BINS

		Bin Size (in Cubic Yards)				
		1	2	3	4	6
# of Pickups Per Week	1	\$272.61	\$548.36	\$827.02	\$1,128.96	\$1,736.26
	2	555.02	1,105.73	1,664.02	2,277.43	3,521.40
	3	842.26	1,668.35	2,505.93	3,425.93	5,293.26
	4	1,132.86	2,235.07	3,350.35	4,587.49	7,050.05
	5	1,425.79	2,809.80	4,197.69	5,753.95	8,831.87
	6	1,779.46	3,317.14	5,095.81	6,968.80	10,676.95
	7	2,099.54	3,928.58	6,000.20	8,209.08	12,505.21



COMMERCIAL BINS ORGANICS

		Bin Size (in Cubic Yards)				
		1	2	3	4	6
# of Pickups Per Week	1	\$190.84	\$383.86	\$578.90	\$790.28	\$1,215.39
	2	388.50	773.99	1,164.85	1,594.20	2,464.99
	3	589.57	1,167.86	1,754.16	2,398.14	3,705.27
	4	793.00	1,564.54	2,345.25	3,211.25	4,935.04
	5	998.06	1,966.83	2,938.37	4,027.75	6,182.32
	6	1,245.63	2,321.99	3,567.07	4,878.21	7,473.85
	7	1,469.69	2,750.01	4,200.14	5,746.36	8,753.64

GARBAGE COMPACTORS

Commercial Waste 3 Yard Compactor	\$1,985.89
Solid Waste Compactor Rate Per Yard	\$152.78

Additional Services

Recology also provides several “additional services” that are not considered regularly scheduled services. Those miscellaneous charges are itemized in Exhibit A, Attachment Q of the attached Resolution. In summary, an overall CPI rate increase of 3.77% is calculated for “additional services”. However, this rate increase does not apply to the vast majority of Belmont residents.

Alternatives

1. Take no action.
2. Direct staff to adjust rates differently while meeting the revenue requirements in accordance with the franchise agreement.

Attachments

- A. Resolution
- B. Recology 2025 Rate Application
- C. HDR Report
- D. Proposition 218 Notice

Fiscal Impact

No Fiscal Impact

Funding Source Confirmed:

If approved, the maximum rate schedules listed under Exhibit A of the Resolution will become effective January 1, 2025, and will cover the solid waste program's revenue requirements.



Source:

Staff

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda

* 45-day notice mailed to customers as required under Proposition 218

RESOLUTION NO. 2024 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT REVISING THE MAXIMUM RATES FOR SOLID WASTE, RECYCLABLE MATERIALS, AND ORGANIC MATERIALS COLLECTION SERVICES EFFECTIVE JANUARY 1, 2025

WHEREAS, Recology San Mateo County (Recology) provides solid waste, recyclable materials, and organic materials collection services in the City of Belmont under a franchise agreement with the City; and,

WHEREAS, the franchise agreement provides for an annual review of the maximum rates that Recology may charge Belmont residential and commercial customers; and,

WHEREAS, Recology provided the City a letter and detailed worksheet outlining their calculation of the maximum rates for 2025; and,

WHEREAS, on September 10, 2024, the City Council adopted a resolution stating the City's intention to adjust the maximum rates that may be charged for solid waste, recyclable materials, and organic materials collection services effective January 1, 2025, and setting the date of the public hearing for November 12, 2024. However, the meeting was continued to November 26, 2024, due to lack of quorum, and this was noted on the City's agenda webpage.

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. The City Council approves the maximum rates proposed by Recology as set forth in Exhibit A to this resolution.

SECTION 2. The City Council finds that:

(a) The City followed the procedures in California Constitution Article XIID, Section 6 in approving the maximum rates.

(b) The rates approved by this Resolution do not exceed the amounts permissible under Article XIID if that article applied, and the solid waste charge is not a tax.

(c) A majority protest, as defined Article XIID, Section 6(b) does not exist with respect to the revision of the schedule of solid waste maximum rates.

(d) Although the City Council, in the interest of public participation, has chosen as a matter of policy to follow the procedures set forth in Article XIID, nothing in this Resolution is interpreted as an admission by the City that the provisions of Article XIID apply to the actions taken herein.

(e) The City Council would take the action set forth in Section 1 of this Resolution regardless of whether Article XIID applies to the action.

* * *

ADOPTED November 26, 2024 by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney

EXHIBIT A TO RESOLUTION

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

RESIDENTIAL CARTS				
	Cart Size (in Gallons)			
	20	32	64	96
1 Pickup Per Week	\$41.03	\$48.95	\$96.36	\$144.54

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

COMMERCIAL CARTS

		Cart Size (in Gallons)			
		20	32	64	96
# of Pickups Per Week	1	\$52.35	\$58.12	\$112.40	\$162.46
	2	107.69	119.66	226.80	332.78
	3	160.34	178.12	344.13	505.02
	4	220.12	244.57	462.71	683.13
	5	278.50	309.42	588.16	863.66
	6	348.47	387.17	716.74	1,087.16
	7	424.49	471.64	839.05	1,268.34

COMMERCIAL CARTS ORGANICS

		Cart Size (in Gallons)		
		32	64	96
# of Pickups Per Week	1	\$40.71	\$78.70	\$113.72
	2	83.76	158.76	232.94
	3	124.68	240.88	353.51
	4	171.22	323.92	478.18
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Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

COMMERCIAL BINS

		Bin Size (in Cubic Yards)				
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	2	555.02	1,105.73	1,664.02	2,277.43	3,521.40
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	5	1,425.79	2,809.80	4,197.69	5,753.95	8,831.87
	6	1,779.46	3,317.14	5,095.81	6,968.80	10,676.95
	7	2,099.54	3,928.58	6,000.20	8,209.08	12,505.21

COMMERCIAL BINS ORGANICS

		Bin Size (in Cubic Yards)				
		1	2	3	4	6
# of Pickups Per Week	1	\$190.84	\$383.86	\$578.90	\$790.28	\$1,215.39
	2	388.50	773.99	1,164.85	1,594.20	2,464.99
	3	589.57	1,167.86	1,754.16	2,398.14	3,705.27
	4	793.00	1,564.54	2,345.25	3,211.25	4,935.04
	5	998.06	1,966.83	2,938.37	4,027.75	6,182.32
	6	1,245.63	2,321.99	3,567.07	4,878.21	7,473.85
	7	1,469.69	2,750.01	4,200.14	5,746.36	8,753.64

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

GARBAGE COMPACTORS

Commercial Waste 3 Yard Compactor	\$1,985.89
Solid Waste Compactor Rate Per Yard	\$152.78

Schedule Q Additional Services

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
1	Single-Family Dwelling Backyard Collection Service	Section 5.02.A	See Maximum Rate in the table at the end of this Attachment	See Maximum Rate in the table at the end of this Attachment
2	Long Distance Service for MFD, Mixed Use, and Commercial Accounts (Note: only applicable to Containers with wheels)	Section 5.02.B, 5.02.C; 8.02 B	A - No more than 10% of base monthly Maximum Rate of the Collection Rate for each Container requiring Long Distance Service B - 25% of base monthly Rate of the Collection Rate for each Container requiring Long Distance Service	A - Distance greater than 50 feet and less than or equal to 100 feet B - Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
3	Container Relocation Service	Section 5.02.B and 8.02.B	A - 12% of base monthly Rate of the Collection Rate for each Container requiring Container Relocation Service B - 27% of base monthly Rate of the Collection Rate for each Container requiring Container Relocation Service	A - Distance greater than 50 feet and less than or equal to 100 feet B - Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.
4	On-Call, Pick-up for SFD, MFD, Mixed Use, and Commercial Customers	Section 5.02.A, 5.02.B, and 5.02.C	25% of the base monthly Rate for the size of Container Collected once per week.	Per Collection event per Container for Collection requested by Customer

Schedule Q
Additional Services (Continued)

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
5	Return Trip (SFD, MFD, Mixed Use, or Commercial)	Sections 5.02.A, B, C; 5.03.A, B, C; 5.04.A, B, C	\$20.92 for SFD \$20.92 for Commercial, Mixed Use, and MFD	Per Collection event (i.e. request to return and provide Collection service after the Customer failed to properly set out their Container(s) for regularly scheduled Collection)
6	Additional Targeted Recyclable Materials or Organic Materials Cart Service for SFD	Sections 5.03.A and 5.04.A	\$1.37 per Recycling Cart \$4.16 per Organic Materials Cart	Per Cart month (any Cart size). Six month minimum charge required. Includes one-time Cart delivery upon start of service and removal of Cart when service is discontinued by Customer.
7	Additional On-Call Bulky Item Collection	Sections 5.05, 5.06	\$113.74	Per Bulky Item Collection event (in addition to the events provided at no charge to Customer pursuant to Section 5.12)
8	Collect Contaminated Targeted Recyclable Materials or Organic Materials Container	Section 6.03.A and 8.02.F	25% of base monthly Solid Waste Rate for the size of Container Collected once per week plus Return Trip Fee if applicable	Per Collection event for Container with Contamination Level greater than the maximum level pursuant to Table 1 in Section 6.02.B
9	Lock Service (Key Service)	Section 8.02.B	A - \$11.85 per usage B - \$13.24 per usage	Monthly cost: A-Residential Customers B-Commercial Customers
10	Lock Purchase	Section 8.02.B	\$23.71 per lock	Per lock

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
11	Overage Service	Section 8.02.G	100% of the base monthly Solid Waste Collection Rate	Per Collection event (after the first two events)
12	Overage Bags Cost	Section 8.02.G	50% of the base monthly Solid Waste Collection Rate or \$11.14 minimum	Per bag
13	Container Cleaning Service	Section 8.05.D	A - \$69.73 B - \$118.54	A - per Cart B - per Bin or Drop-Box Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D.
14	Dirty Cart Replacement (Exchange) Service	Section 8.05.D	A - \$90.65 B - \$104.60 C - \$118.54	A - per 32 gallon Cart B - per 64 gallon Cart C - per 96 gallon Cart Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D.
15	Additional Confidential Document Destruction Service Event	Section 5.07	\$1,673.47	Per event

Schedule Q
Additional Services (Continued)

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
16	Additional Compost Material Delivery	Section 5.11	A - \$174.31 per delivery B - \$348.65 per delivery	A - "one-way" only delivery by Contractor where Contractor delivers to and unloads compost at an Agency-approved location B- "Round-trip" delivery by Contractor where Contractor delivers compost in a Drop Box to an Agency-approved location and returns at a later time or date to pick up the Drop Box and any remaining compost (charge includes the delivery of and later pick-up of the Drop Box)
17	Community Drop-Off Events	Section 5.13	\$28,449.23 per event or day	Per event or day targeting 5,000 households. Does not include disposal or public education expenses.
No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
18	Collection for Agency-Sponsored and Non-Agency sponsored Community Events	Section 5.08	A - \$4,183.70 B - \$6,972.84 C - \$10,459.27	A - One day event with a projected 2,500 or fewer attendees B - One (1) or two (2) day events with a projected 2,501 to 7,500 attendees per day C - One (1) or two (2) day events with a projected 7,501 to 10,000 attendees per day

Schedule Q
Additional Services (Continued)

Backyard Collection Service Charge for Single Family Dwellings (Section 5.02.A)				
**	One (1) Solid Waste Cart	Two (2) Solid Waste Carts	Three (3) Solid Waste Carts	Four (4) Solid Waste Carts
Distance <= 50 feet	\$25.08	\$40.03	\$80.12	\$120.15
50 < Distance <= 100 feet	29.29	44.25	84.29	124.35
100 < Distance <= 150 feet	33.45	48.42	88.45	128.53
150 < Distance <= 200 feet	37.66	52.61	92.64	132.73
200 < Distance <= 250 feet	41.83	56.78	96.85	136.91
250 < Distance <= 300 feet	46.02	60.96	101.03	141.07
300 < Distance <= 350 feet	50.21	65.14	105.22	145.25
Each additional 50 foot increment over 350 feet	Amount equal the difference between the Charge for 250 to 300 feet and 300 to 350 feet			
* Backyard Collection Service Charges are charges added to the base monthly Rate for Single-Family Collection service, and cover the provision of Backyard Collection Service for all Customer's Solid Waste, Recyclable Materials, and Organic Materials Carts.				
** Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Cart, if there is no curb.				



July 31, 2024

Ms. Nisha Patel
Director of Public Works
City of Belmont
One Twin Pines Lane, Suite 320
Belmont, CA 94002

Re: Rate Year 2025 Rate Application

Dear Ms. Patel:

Enclosed is our Rate Year 2025 Rate Application, Calculation of Actual Disposal Expense (April 2023 through March 2024), Calculation of Projected Disposal Costs (April 2024 – March 2025), Performance Incentive/Disincentive schedule, Attachment L for 2025, CPI index data from the Bureau of Labor Statistics and Attachment Q schedules for 2025.

In accordance with Article 11 of the Franchise Agreement for Recyclable Materials, Organic Materials and Solid Waste Collection Services, we applied the following methodology to our calculations:

- **Wages for CBAs Component** – Multiplied the Wage Component of \$1,310,584 by the CPI-W-Wages Index for April 2024 (346.671) and divided that by the CPI-W-Wages Index for April 2020 (290.304). The calculated Wages for CBAs Component for Rate Year 2025 is \$1,565,054.
- **Benefits for CBAs Component** – Multiplied the Benefits Component of \$608,287 by the CPI-W-Medical Index for April 2024 (587.011) and divided that by the CPI-W-Medical Index for April 2020 (548.136). The calculated Benefits for CBAs Component for Rate Year 2025 is \$651,428.
- **Payroll Taxes Component** – Multiplied the Wages for CBAs Component of \$1,565,054 by the effective payroll tax rate of 8.1%. The calculated Payroll Taxes Component for Rate Year 2025 is \$126,769.
- **Workers Compensation Insurance Component** – Multiplied the Workers Compensation Insurance Component of \$93,961 by the CPI-W-Wages Index for April 2024 (346.671) and divided that by the CPI-W-Wages Index for April 2020 (290.304). The calculated Workers Compensation Insurance Component for Rate Year 2025 is \$112,205.
- **Direct Fuel Component** - Multiplied the Direct Fuel Component of \$169,992 by CPI-U-Motor Fuel Index for April 2024 (397.919) and divided that by the CPI-U-Motor Fuel

Index for April 2020 (209.994). The calculated Direct Fuel Component for Rate Year 2025 is \$322,119.

- **General Expenses Direct Component** – Multiplied the General Expenses Direct Component of \$191,163 by the CPI-U-General Index for April 2024 (351.247) and divided that by the CPI-U-General Index for April 2020 (298.074). The calculated General Expenses Direct Component for Rate Year 2025 is \$225,264.
- **General Expenses Indirect Component** – Multiplied the General Expenses Indirect Component of \$1,020,220 by the CPI-U-General Index for April 2024 (351.247) and divided that by the CPI-U-General Index for April 2020 (298.074). The calculated General Expenses Indirect Component for Rate Year 2025 is \$1,202,216.
- **SBWMA Approved SB 1383 Costs Component** – Multiplied the SBWMA Approved SB 1383 Costs Component of \$18,124 by the CPI-U-General Index for April 2024 (351.247) and divided that by the CPI-U-General Index for April 2024 (338.496). The calculated SBWMA Approved SB 1383 Costs Component for Rate Year 2025 is \$18,807.
- **Disposal Costs Component** – The Disposal Costs Component equals (i) Contractor’s reasonable good faith projection of Disposal Costs for the period from April 1 of the Current Year through March 31 of the Adjustment Year (\$2,434,527), *plus* (ii) Contractor’s actual Disposal Costs for the period from April 1 of the Prior Year through March 31 of the Current Year (\$2,114,505), *minus* (iii) Contractor’s previous projection of Disposal Costs for the period described in clause (ii) (\$2,241,715). The calculation of projected disposal costs used in (i) assumed volumes delivered to the Designated Disposal Site using actual volumes delivered during the quarter April 1, 2024 through June 30, 2024, then duplicating those volumes for the next three quarters. The disposal rates are the anticipated rates for 2024 and 2025 at the Designated Disposal Site. The total Disposal Component equals \$2,307,317 ($\$2,434,527 + \$2,114,505 - \$2,241,715$).
- **Performance-Based Component** – Incentives and disincentives were reviewed by RRS consultants and are included in the rate year 2025 compensation application. Incentives total \$0 and disincentives total \$ 4,487 for a combined disincentive amount of \$4,487.

Based on the calculations described above, the Total Target Revenue increase for Rate Year 2025 is 2.04%. The Rate Year 2025 Rate Application includes a calculation of the Potential Cap Carry Forward of \$ zero. The Attachment L for 2025 is calculated at 2.04%.

If you have any questions, or need any additional information, please call me at (650) 595-3900.

Sincerely,

John Zirelli

John Zirelli
General Manager
Recology San Mateo County

Recology San Mateo County
City of Belmont
Refuse Rate Index Calculation

Cost Description	Basis for Adjustment	SBWMA- Adjusted 2021 Values	SBWMA Approved SB 1383 Costs	SBWMA- Adjusted 2021 Plus SB 1383	April 2020 CPI Index	April 2024 CPI Index	Adjusted 2025 Rate Year Compensation
Direct Labor Related							
Wages for CBA's	CPI-W: CWURS49BSA0	1,310,584		1,310,584	290.304	346.671	1,565,054
Benefits for CBA's	CPI-W-Medical: CUURS49BSAM	608,287		608,287	548.136	587.011	651,428
Payroll Taxes	Effective Rate: 8.1%	109,005		109,005	na	na	126,769
Workers Compensation	CPI-W: CWURS49BSA0	93,961		93,961	290.304	346.671	112,205
Direct Fuel Costs	CPI-U-Motor Fuel: CUURS49BSE	169,992		169,992	209.994	397.919	322,119
General Expenses Direct	CPI-U: CUURS49BSA0	191,163		191,163	298.074	351.247	225,264
General Expenses Indirect	CPI-U: CUURS49BSA0	1,020,220	-	1,020,220	298.074	351.247	1,202,216
SBWMA Approved SB 1383 Costs	CPI-U: CUURS49BSA0	-	18,124	18,124	338.496	351.247	18,807 ⁽¹⁾
General Expenses Depreciation	Fixed	281,317		281,317	na	na	281,317
Profit Calculation	Operating Ratio of 90.5%	397,271		397,271	na	na	472,919
Interest	Fixed	73,679		73,679	na	na	73,679
Performance Incentives	Based on Annual Report	-		-	na	na	-
Performance Disincentives	Based on Annual Report	-		-	na	na	(4,487)
Base Contractor's Compensation		4,255,478	18,124	4,273,602			5,047,290
Disposal Cost Component (i)	Projected Next Rate Year	1,732,663					2,434,527
Disposal Cost Component (ii)	Actual Prior Year						2,114,505
Disposal Cost Component (iii)	Less Projected Prior Year						(2,241,715)
Agency Payments		2,051,120					2,584,051
Total Contractor Compensation		8,039,261		8,057,385			9,938,659

⁽¹⁾ Note: The SB 1383 cost of \$18,124 is added to base costs starting in year 2024 and is subject to CPI-U adjustment beginning in year rate 2025 using the beginning CPI Index from April 2023 rather than April 2020.

	2024
Total Contractor Compensation	9,938,659
Cap Carry Forward 11.11	-
Total Target Revenue	<u>9,938,659</u>
2024 Target Revenue	9,740,247
Adjustment Multiplier	2.04%

5% Cap Calculation 11.11

Adjusted Contractor's Compensation 2025	5,051,777
Adjusted Contractor's Compensation 2024	<u>4,874,782</u>
difference	176,996
5 % of Adjusted Contractor's Compensation 2024	<u>243,739</u>
Potential Cap Carry Forward	0

Recology San Mateo County
City of Belmont
Actual Disposal Calculation (Apr 2023 - Mar 2024)
Rate Year 2025

BELMONT CITY VEHICLES

	Solid Waste	Green/Org	Bulky Items	Solid Waste	Green/Org	Dirt	C&D	Concrete	Asphalt	Refrigerators
APR	573.85	454.26	3.22	39.37	16.81	8.44	0.00	0.00	0.00	1.00
MAY	662.89	522.18	2.55	36.58	2.00	15.84	0.00	42.36	0.00	0.00
JUN	640.01	482.35	2.16	30.99	2.67	146.21	0.00	21.85	0.00	0.00
JUL	587.43	420.07	1.83	19.81	6.81	32.11	0.00	49.00	0.00	0.00
AUG	641.13	456.90	1.60	42.36	12.30	38.59	0.00	14.68	0.00	0.00
SEP	592.56	399.59	1.96	31.02	2.41	32.78	0.00	14.32	0.00	0.00
OCT	615.31	405.82	2.74	35.82	14.61	138.69	0.43	20.14	0.00	0.00
NOV	623.60	415.70	3.26	86.80	2.38	16.45	8.44	7.72	0.00	0.00
DEC	618.19	452.07	4.20	31.57	10.98	43.81	2.70	0.00	0.00	0.00
subtotal Apr - Dec 2023	5554.97	4008.94	23.52	354.32	70.97	472.92	11.57	170.07	0.00	1.00
JAN	629.27	471.88	0.00	49.21	6.03	21.20	0.00	0.00	7.12	0.00
FEB	603.24	451.77	2.84	44.22	9.22	1.29	0.00	0.00	0.00	0.00
MAR	622.06	482.48	2.40	43.75	28.41	51.92	0.00	0.00	9.99	0.00
subtotal Jan - Mar 2024	1854.57	1406.13	5.24	137.18	43.66	74.41	0.00	0.00	17.11	0.00
SBWMA Total	7409.54	5415.07	28.76	491.50	114.63	547.33	11.57	170.07	17.11	1.00
Rate Apr 2023 - Dec 2023	\$139.00	\$150.00	\$139.00	\$139.00	\$150.00	\$121.00	\$136.00	\$121.00	\$136.00	\$53.00
Rate Jan 2024 - Mar 2024	\$165.00	\$178.00	\$165.00	\$165.00	\$178.00	\$146.00	\$165.00	\$146.00	\$170.00	\$53.00
Per Item Cost	\$1,078,144.88	\$851,632.14	\$4,133.88	\$71,885.18	\$18,416.98	\$68,087.18	\$1,573.52	\$20,578.47		\$53.00
Total Disposal	\$2,114,505.23									

Recology San Mateo County
City of Belmont
Projected Disposal Calculation (Apr 2024 - Mar 2025)
Rate Year 2025

				BELMONT CITY VEHICLES				
	Solid Waste	Green/Org	Bulky Items	Solid Waste	Green/Org	Dirt	C&D	Each Refrigerator
APR (Actual)	650.48	488.62	3.53	42.97	4.64	95.75	0.00	0.00
MAY (Actual)	636.66	490.32	1.62	37.48	9.70	24.47	0.00	0.00
JUN (Actual)	558.93	385.35	2.40	35.75	11.96	43.85	0.00	1.00
JUL	650.48	488.62	3.53	42.97	4.64	95.75	0.00	0.00
AUG	636.66	490.32	1.62	37.48	9.70	24.47	0.00	0.00
SEP	558.93	385.35	2.40	35.75	11.96	43.85	0.00	1.00
OCT	650.48	488.62	3.53	42.97	4.64	95.75	0.00	0.00
NOV	636.66	490.32	1.62	37.48	9.70	24.47	0.00	0.00
DEC	558.93	385.35	2.40	35.75	11.96	43.85	0.00	1.00
subtotal Apr - Dec	5,538.21	4,092.87	22.65	348.60	78.90	492.21	0.00	3.00
JAN	650.48	488.62	3.53	42.97	4.64	95.75	0.00	0.00
FEB	636.66	490.32	1.62	37.48	9.70	24.47	0.00	0.00
MAR	558.93	385.35	2.40	35.75	11.96	43.85	0.00	1.00
subtotal Jan - Mar	1,846.07	1,364.29	7.55	116.20	26.30	164.07	0.00	1.00
SBWMA Total	7,384.28	5,457.16	30.20	464.80	105.20	656.28	0.00	4.00
Rates Apr 2024 - Dec 2024	\$165.00	\$178.00	\$165.00	\$165.00	\$178.00	\$146.00	\$165.00	\$58.00
Rates Jan 2025 - Mar 2025	\$178.20	\$192.24	\$173.75	\$178.20	\$192.24	\$161.40	\$186.00	\$58.00
Per Item Cost	\$ 1,242,774.32	\$ 990,801.97	\$ 5,049.06	\$ 78,225.84	\$ 19,100.11	\$ 98,343.56	\$ -	\$ 232.00
Total Disposal	\$ 2,434,526.87							

Recology San Mateo County
 Incentives and Disincentives
 Year 2023

Performance Incentive/Disincentive Payments 2023					
	Performance Incentives and Disincentives				
Member Agency	SFD and Commercial Missed P/U Events	Average Speed of Answer	90 Second Max Hold Time	Diversion	Maximum Incentives and Disincentives¹
Belmont	\$0	\$14,800	\$6,562	(\$11,228)	\$4,487
Burlingame	\$53	\$34,428	\$15,265	(\$26,120)	\$10,490
East Palo Alto	\$53	\$23,939	\$10,614	(\$18,162)	\$7,310
Foster City	\$0	\$21,230	\$9,413	(\$16,107)	\$6,436
Hillsborough	\$0	\$5,478	\$2,429	(\$4,156)	\$1,661
Menlo Park	\$106	\$31,140	\$13,807	(\$23,626)	\$9,547
North Fair Oaks	\$0	\$11,769	\$5,218	(\$8,929)	\$3,568
Redwood City	\$212	\$70,079	\$31,071	(\$53,167)	\$21,457
San Carlos	\$53	\$25,209	\$11,177	(\$19,126)	\$7,695
San Mateo	\$212	\$80,555	\$35,716	(\$61,116)	\$24,633
County Franchised Area	\$0	\$7,892	\$3,499	(\$5,987)	\$2,392
WBSD	\$0	\$3,342	\$1,482	(\$2,535)	\$1,013
Total	\$690	\$329,860	\$146,252	(\$250,260)	\$100,690
Negative number in parenthesis denotes Incentive payment due to Recology.					
¹ In accordance with Attachment I, the maximum annual incentive or disincentive, except for Single-Family and Commercial Missed Pick-up Events is \$100,000 or (\$100,000).					

**Recology San Mateo County
City of Belmont
Attachment L
Rate Year 2025**

Adjustment Multiplier

2.04%

RESIDENTIAL RATES

R20G	RES WASTE 20G	41.03
R32G	RES WASTE 32 GAL	48.95
R64G	RES WASTE 64 GAL	96.36
R96G	RES WASTE 96 GAL	144.54

COMMERCIAL/MULTI FAMILY RATES

		Times Per Week						
		1	2	3	4	5	6	7
C1YG	COMML WASTE 1 YD	272.61	555.02	842.26	1,132.86	1,425.79	1,779.46	2,099.54
C1YO	COMML ORGANICS 1 YD	190.84	388.50	589.57	793.00	998.06	1,245.63	1,469.69
C15CG	COMML WASTE 1.5 YD COMPACTOR	993.10	1,986.21	2,979.31	3,972.42	4,965.52	5,958.63	6,951.73
C15CO	COMML ORGANICS 1.5 YD COMPACTOR	695.18	1,390.35	2,085.52	2,780.69	3,475.87	4,171.04	4,866.22
C20G	COMML WASTE 20 GALLON	52.35	107.69	160.34	220.12	278.50	348.47	424.49
C2YG1	COMML WASTE 2 YD	548.36	1,105.73	1,668.35	2,235.07	2,809.80	3,317.14	3,928.58
C2YO	COMML ORGANICS 2 YD	383.86	773.99	1,167.86	1,564.54	1,966.83	2,321.99	2,750.01
C32G	COMML WASTE 32 GALLON	58.12	119.66	178.12	244.57	309.42	387.17	471.64
C32O	COMML ORGANICS 32 GAL	40.71	83.76	124.68	171.22	216.60	271.05	330.17
C3CG	COMML WASTE 3 YD COMPACTOR	1,985.89	0.00	0.00	0.00	0.00	0.00	0.00
C3YG	COMML WASTE 3 YD	827.02	1,664.02	2,505.93	3,350.35	4,197.69	5,095.81	6,000.20
C3YO	COMML ORGANICS 3 YD	578.90	1,164.85	1,754.16	2,345.25	2,938.37	3,567.07	4,200.14
C4YG1	COMML WASTE 4 YD	1,128.96	2,277.43	3,425.93	4,587.49	5,753.95	6,968.80	8,209.08
C4YO	COMML ORGANICS 4 YD	790.28	1,594.20	2,398.14	3,211.25	4,027.75	4,878.21	5,746.36
C64G	COMML WASTE 64 GALLON	112.40	226.80	344.13	462.71	588.16	716.74	839.05
C64O	COMML ORGANICS 64 GAL	78.70	158.76	240.88	323.92	411.72	501.68	587.33
C6YG1	COMML WASTE 6 YD	1,736.26	3,521.40	5,293.26	7,050.05	8,831.87	10,676.95	12,505.21
C6YO	COMML ORGANICS 6 YD	1,215.39	2,464.99	3,705.27	4,935.04	6,182.32	7,473.85	8,753.64
C96G	COMML WASTE 96 GALLON	162.46	332.78	505.02	683.13	863.66	1,087.16	1,268.34
C96O	COMML ORGANICS 96 GAL	113.72	232.94	353.51	478.18	604.56	761.00	887.84

SOLID WASTE COMPACTOR RATE PER YARD	152.78
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CPI for Urban Wage Earners and Clerical Workers (CPI-W)
Original Data Value

Series Id: CWURS49BSA0

Not Seasonally Adjusted

Series All items in San Francisco-Oakland-Hayward, CA, urban wage
 Title: earners and clerical workers, not seasonally adjusted
 Area: San Francisco-Oakland-Hayward, CA
 Item: All items
 Base: 1982-84=100
 Period:
 Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014		245.148		247.932		250.085		249.877		250.508		247.680	248.326	247.097	249.555
2015		249.809		252.875		254.736		256.060		256.107		255.492	253.910	252.041	255.780
2016		257.141		259.386		261.017		262.326		264.026		263.222	260.830	258.715	262.946
2017		265.569		268.896		269.508		269.827		271.272		271.342	268.990	267.426	270.555
2018		275.699		278.039		280.219		281.536		283.183		283.278	279.572	277.035	282.110
2019		284.758		288.266		288.581		288.514		291.707		289.456	288.192	286.615	289.770
2020		292.010		290.304		292.420		293.062		294.442		295.687	292.601	291.297	293.906
2021		297.170		302.294		304.971		307.423		309.656		312.019	304.602	300.275	308.928
2022		316.463		322.021		328.137		325.932		329.331		326.465	323.900	320.408	327.391
2023		331.875		333.478		335.725		336.663		337.698		335.597	334.662	332.718	336.605
2024		341.595		346.671		345.789								343.520	

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURS49BSAM

Not Seasonally Adjusted

Series Medical care in San Francisco-Oakland-Hayward, CA, all
 Title: urban consumers, not seasonally adjusted
 Area: San Francisco-Oakland-Hayward, CA
 Item: Medical care
 Base: 1982-84=100
 Period:
 Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014		440.573		448.951											
2016								486.042		486.894		488.508			486.068
2017		485.741		491.228		493.123		489.826		493.957		493.055	490.720	489.198	492.241
2018		500.434		504.092		511.465		508.677		510.198		539.595	508.623	502.138	515.108
2019		519.339		537.178		538.854				551.902		554.645	541.173	532.698	549.647
2020		545.970		548.136		549.438		548.733		549.432		545.016	548.802	549.120	548.484
2021		555.065		555.675		551.518		550.215		556.119		561.352	553.445	552.681	554.209
2022		567.774		573.254		583.038		591.731		587.405			580.306	571.613	588.998
2023				583.268		586.550		591.060		594.003		592.166	588.750	586.600	590.899
2024		586.760		587.011		591.992								588.625	

CPI for All Urban Consumers (CPI-U)

Original Data Value

Series Id: CUURS49BSETB

Not Seasonally Adjusted

Series Motor fuel in San Francisco-Oakland-Hayward, CA, all urban

Title: consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: Motor fuel

Base 1982-84=100

Period:

Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014	273.919	279.844	297.341	313.061	315.401	312.578	308.499	297.489	287.115	268.189	242.194	216.165	284.316	298.691	269.942
2015	193.209	209.050	250.324	240.323	269.479	253.019	257.434	247.551	223.945	208.973	202.552	196.642	229.375	235.901	222.850
2016	195.010	178.296	191.074	202.420	208.843	213.139	209.663	197.818	204.532	207.138	200.994	200.151	200.757	198.130	203.383
2017	208.379	212.552	223.591	224.219	229.642	227.099	218.805	221.035	233.253	227.464	236.297	232.445	224.565	220.914	228.217
2018	239.938	248.958	254.538	264.816	276.100	277.231	275.852	273.651	274.578	284.833	278.051	264.929	267.790	260.264	275.316
2019	255.355	251.375	259.552	290.028	297.662	280.364	272.104	263.865	268.181	300.258	286.954	261.728	273.952	272.389	275.515
2020	254.945	251.171	235.263	209.994	208.040	220.382	229.239	236.785	239.082	236.633	236.201	237.489	232.935	229.966	235.905
2021	246.145	253.600	277.844	289.079	301.702	310.278	315.657	322.785	321.903	330.112	343.726	342.260	304.591	279.775	329.407
2022	340.187	343.538	408.338	414.030	435.497	464.377	428.878	391.441	401.663	435.974	383.334	325.704	397.747	400.995	394.499
2023	323.764	340.659	354.292	354.844	349.579	350.034	351.675	370.944	398.486	401.688	366.097	340.105	358.514	345.529	371.499
2024	335.924	331.815	359.973	397.919	386.142	359.602								361.896	

CPI for All Urban Consumers (CPI-U)

Original Data Value

Series Id: CUURS49BSA0

Not Seasonally Adjusted

Series All items in San Francisco-Oakland-Hayward, CA, all urban

Title: consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base 1982-84=100

Period:

Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2014		248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463
2015		254.910		257.622		259.117		259.917		261.019		260.289	258.572	256.723	260.421
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032		300.182		301.736		302.948	300.084	299.109	301.059
2021		304.387		309.419		309.497		311.167		313.265		315.805	309.721	306.724	312.718
2022		320.195		324.878		330.539		328.871		332.062		331.222	327.060	323.408	330.711
2023		337.173		338.496		340.056		340.094		341.219		339.915	339.050	337.689	340.411
2024		345.151		351.247		351.064								347.857	

ATTACHMENT Q SCHEDULE OF CONTRACTOR'S MAXIMUM RATES FOR ADDITIONAL SERVICES

For Rate Years Eleven (2021) through the remaining Rate Years in the Term, the Maximum Rate for additional services specified in Attachment Q shall be adjusted annually in accordance with Section 11.05. For Rate Year 2025, the current effective Maximum Rates are multiplied by the April 2024 CPI-U-General value of 351.247 and divided by the April 2023 CPI-U-General value of 338.496.

The Maximum Rate for additional services for Rate Year Ten (2020) shall be the Maximum Rates for Rate Year Ten (2020) as determined under the 2009 Franchise Agreement. These amounts will be adjusted as provided in Section 11.05 of this Agreement to determine the Maximum Rates for Rate Year Eleven (2021).

Two additional services are included in this Attachment Q there were not in Attachment Q of the 2009 Franchise Agreement. The two new services are Container Relocation Service and Agency-Specific Reporting for Abandoned Waste Collections. Maximum Rates for these services are presented in the table below.

Charges for Additional Services may not exceed the Maximum Rates approved by the City for the respective Rate Year.

	Service	Reference	Agency-Approved Maximum Rate	Description
Additional Services for Customers				
1	Single-Family Dwelling Backyard Collection Service	Section 5.02.A	See Maximum Rate in the table at the end of this Attachment	See Maximum Rate in the table at the end of this Attachment
2	Long Distance Service for MFD, Mixed Use, and Commercial Accounts (Note: only applicable to Containers with wheels)	Sections 5.02.B, 5.02.C; and 8.02.B	A – No more than 10% of base monthly Maximum Rate of the Collection Rate for each Container requiring Long Distance Service B – 25% of base monthly Rate of the Collection Rate for each Container requiring Long Distance Service	A – Distance greater than 50 feet and less than or equal to 100 feet B – Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.

ATTACHMENT Q
SCHEDULE OF CONTRACTOR'S MAXIMUM RATES
FOR ADDITIONAL SERVICES

	Service	Reference	Agency-Approved Maximum Rate	Description
3	Container Relocation Service	Sections 5.02B and 8.02B	A – 12% of base monthly rate of the Collection Rate for each Container requiring Container Relocation Service B – 27% of base monthly Rate of the Collection Rate for each Container requiring Container Relocation Service	A – Distance greater than 50 feet and less than or equal to 100 feet B – Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.
4	On-Call Pick-up for SFD, MFD, Mixed Use, and Commercial Customers	Sections 5.02.A, 5.02.B, and 5.02.C	25% of the base monthly Rate for the size of Container Collected once per week	Per Collection event per Container for Collection requested by Customer
5	Return Trip (SFD, MFD, Mixed Use, or Commercial)	Sections 5.02.A, B, C; 5.03.A, B, C; 5.04.A, B, C	\$20.92 for SFD \$20.92 for Commercial, Mixed Use, and MFD	Per Collection event (i.e., request to return and provide Collection service after the Customer failed to properly set out their Container(s) for regularly scheduled Collection)
6	Additional Targeted Recyclable Materials or Organic Materials Cart Service for SFD	Sections 5.03.A and 5.04.A	\$1.37 per Recycling Cart \$4.16 per Organic Materials Cart	Per Cart per month (any Cart size). Six month minimum charge required. Includes one-time Cart delivery upon start of service and removal of Cart when service is discontinued by Customer.
7	Additional On-Call Bulky Item Collection	Sections 5.05, 5.06	\$113.74	Per Bulky Item Collection event (in addition to the events provided at no charge to Customer pursuant to Section 5.12)

ATTACHMENT Q
SCHEDULE OF CONTRACTOR'S MAXIMUM RATES
FOR ADDITIONAL SERVICES

	Service	Reference	Agency-Approved Maximum Rate	Description
8	Collect Contaminated Targeted Recyclable Materials or Organic Materials Container	Section 6.03.A and 8.02.F	25% of the base monthly Solid Waste Rate for the size of Container Collected once per week plus Return Trip Fee if applicable	Per Collection event for Container with Contamination Level greater than the maximum level pursuant to Table 1 in Section 6.02.B
9	Lock Service (Key Service)	Section 8.02.B	A – \$11.85 per usage B – \$13.24 per usage	Monthly cost: A – Residential Customers B – Commercial Customers
10	Lock Purchase	Section 8.02.B	\$23.71 per lock	Per lock
11	Overage Service	Section 8.02.G	100% of the base monthly Solid Waste Collection Rate	Per Collection event (after the first two events)
12	Overage Bags Cost	Section 8.02.G	50% of the base monthly Solid Waste Collection Rate or \$11.14 minimum	Per bag
13	Container Cleaning Service	Section 8.05.D	A – \$69.73 B – \$118.54	A – per Cart B – per Bin or Drop-Box Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D

ATTACHMENT Q
SCHEDULE OF CONTRACTOR’S MAXIMUM RATES
FOR ADDITIONAL SERVICES

	Service	Reference	Agency-Approved Maximum Rate	Description
14	Dirty Cart Replacement (Exchange) Service	Section 8.05.D	A – \$90.65 B – \$104.60 C – \$118.54	A – per 32 gallon Cart B – per 64 gallon Cart C – per 96 gallon Cart Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D
Additional Services for Agency				
15	Additional Confidential Document Destruction Service Event	Section 5.07	\$1,673.47	Per event
16	Additional Compost Material Delivery	Section 5.11	A – \$174.31 per delivery B – \$348.65 per delivery	A – “one-way” only delivery by Contractor where Contractor delivers to and unloads compost at an Agency-approved location B – “Round-trip” delivery by Contractor where Contractor delivers compost in a Drop Box to an Agency-approved location and returns at a later time or date to pick up the Drop Box and any remaining compost (charge includes the delivery of and later pick-up of the Drop Box)
17	Community Drop-Off Events	Section 5.13	\$28,449.23 per event or day	Per event or day targeting 5,000 households. Does not include disposal or public education expenses.
18	Collection for Agency-Sponsored and Non-Agency sponsored Community Events	Section 5.08	A – \$4,183.70 B – \$6,972.84 C – \$10,459.27	A – One day event with a projected 2,500 or fewer attendees B – One (1) or two (2) day events with a projected 2,501 to 7,500 attendees per day C – One (1) or two (2) day events with a projected 7,501 to 10,000 attendees per day

ATTACHMENT Q
SCHEDULE OF CONTRACTOR'S MAXIMUM RATES
FOR ADDITIONAL SERVICES

Backyard Collection Service Charge for Single-Family Dwellings* (Section 5.02.A)				
Distance from Curb**	Backyard Charge for Customers with One (1) Solid Waste Cart	Backyard Charge for Customers with Two (2) Solid Waste Carts	Backyard Charge for Customers with Three (3) Solid Waste Carts	Backyard Charge for Customers with Four (4) Solid Waste Carts
Distance <= 50 feet	\$25.08	\$40.03	\$80.12	\$120.15
50 < Distance <= 100 feet	\$29.29	\$44.25	\$84.29	\$124.35
100 < Distance <= 150 feet	\$33.45	\$48.42	\$88.45	\$128.53
150 < Distance <= 200 feet	\$37.66	\$52.61	\$92.64	\$132.73
200 < Distance <= 250 feet	\$41.83	\$56.78	\$96.85	\$136.91
250 < Distance <= 300 feet	\$46.02	\$60.96	\$101.03	\$141.07
300 < Distance <= 350 feet	\$50.21	\$65.14	\$105.22	\$145.25
Each additional 50 foot increment over 350 feet	Amount equals the difference between the Charge for 250 to 300 feet and 300 to 350 feet			

* Backyard Collection Service Charges are charges added to the base monthly Rate for Single-Family Collection service, and cover the provision of Backyard Collection Service for all of Customer's Solid Waste, Recyclable Materials, and Organic Materials Carts.

** Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Cart, if there is no curb.



Draft Report



Review of the 2025 Solid Waste Rates

City of Belmont
August 2024





August 22, 2024

Ms. Nisha Patel, P.E.
Public Works Director
City of Belmont
One Twin Pines Lane Suite 385
Belmont, California 94002

Subject: Review of the 2025 Solid Waste Rates Final Report

Dear Ms. Patel:

HDR Engineering, Inc. (HDR) was retained by the City of Belmont (City) to provide professional and technical rate services as they relate to the City's solid waste utility. The City is a member of the South Bayside Waste Management Authority (SBWMA) and has a franchise agreement with Recology of San Mateo County (Recology) for solid waste collection services, including the collection of recycling and organic materials. Through the franchise agreement, the annual compensation for Recology's services is contractually determined. Recology has provided to the City their calculation of the maximum rates for both regularly scheduled services, and additional services, for Rate Year 2025, based on their July 31st rate year 2025 application letter. The franchise agreement calls for the City to adopt solid waste retail rates, but not at a level which exceeds the Contractor's "Maximum Rates for Regularly Scheduled Services".

HDR and the City have reviewed Recology's calculations and this report summarizes our findings, conclusions, and recommendations. This report and HDR's technical review were developed utilizing the City's and Recology's accounting, operating, and management records. HDR has relied upon this information to conduct our limited review, which provides the basis for our findings, conclusions, and recommendations contained in this report.

We appreciate the assistance provided by City staff, management, and City Council. More importantly, we appreciate the opportunity to work with City on this project.

Sincerely yours,
HDR Engineering, Inc.

Shawn Koorn
Associate Vice President



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Technical Appendix A – Attachment L Rates – Regularly Scheduled Rates

Technical Appendix B – Attachment Q Rates – Additional Services

Introduction

The City of Belmont (City) is a member of the South Bayside Waste Management Authority (SBWMA). On August 28, 2018, the City finalized an Amended and Restated Franchise Agreement (Agreement) with Recology of San Mateo County (Recology) for solid waste collection services, including the collection of recycling and organic materials. The Agreement is for the 15-year period of 2021 to 2035. Through the Agreement (i.e., 7.01.A.5, 11.01.A, 11.06), the annual compensation for Recology’s collection and recycling services is contractually determined. At the same time, the Agreement calls for the City to adopt solid waste rates, but not at a level which exceeds the Contractor’s “Maximum Rates for Regularly Scheduled and Additional Services”. Ultimately, Recology bills the City’s customers for the solid waste services at the rates established and formally adopted by the Belmont City Council.

As a part of the overall rate setting process, Recology’s data and information is reviewed by an outside party prior to its use within the calculation of the City’s maximum rates. Once that data and information is confirmed, Recology calculates the “maximum rates for regularly scheduled and additional services” and provides a copy of those calculations to the City for their review and acceptance. This review and rate setting process is similar to the reviews that HDR has provided to the City annually since 2013, which the City has requested HDR to conduct for rate year 2025.

The Agreement contains specific language and exhibits related to the development of the maximum rates for a given year for both regularly scheduled services (Schedule L) and additional services (Schedule Q). Rate year 2021, the first year of the current Agreement, serves as the base year for adjusting rates in future years. HDR has reviewed the applicable portions of the Agreement as they pertain to the 2025 rate year¹. From our understanding of the current Agreement and the rate setting requirements, HDR reviewed Recology’s submittal for the 2025 rate year. This report discusses the review undertaken by HDR for the 2025 rate year.

Limitations of HDR’s Review

HDR has provided a limited review of Recology’s maximum rate calculations for the 2025 rate year. As noted above, the data and information used by Recology to calculate the City’s maximum rates were independently reviewed by another outside firm. Given the outside review of Recology’s data and information, HDR and the City have assumed that the data and information input into Recology’s rate calculations are reasonable and appropriate. As part of the review, HDR did cross-check and verify the inputs into Recology’s model from the database of previously reviewed basic input data and information.

¹ HDR assisted the City in negotiating a current franchise agreement with Recology and is very familiar with the requirements of the current agreement as it relates to rate setting (Article 11).

Within HDR’s review, four key items have been reviewed and verified. These included:

- A review of Recology’s methodology for compliance with our understanding of the required methodology specific for the 2025 rate year based on the current Agreement
- A review of the data inputs and information used within the methodology to confirm that the costs and any other adjustments comply with the methodology for regularly scheduled services (Schedule L) for rate year 2025 as required in the current Agreement
- A review of the data inputs and methodology used to adjust additional services (Schedule Q) for the 2025 rate year to confirm the use of the appropriate cost index, as specified in the current Agreement
- Confirmation/verification of the calculations (formulas) within the methodology as they apply to the 2025 rate year based on the current Agreement

Overview of the Agreement

The Agreement with Recology is intended to continue to provide the City of Belmont community with high-quality waste collection, waste reduction, recycling, and composting programs. In order to maximize the quality of services and waste-diversion potential, the City granted to Recology an exclusive right to provide these services within the City. In order to balance that exclusive right to provide these solid waste services against the costs/rates associated with that program, the parties needed to develop an approach or methodology that fairly compensated (and limited) the charges that Recology could charge the City’s customers. To address this requirement, Article 11 of the Agreement contains specific language, and a methodology, for annually establishing the maximum rates for the up-coming calendar year for both regularly scheduled (Schedule L) and additional services (Schedule Q).

The Agreement provides for an orderly process and approach to establish rates for the City and compensation for Recology. The review being undertaken by the City and HDR is a part of that orderly process, and the City is performing its due diligence to verify and confirm that the maximum rates calculated by Recology are in accordance with the Agreement. The agreement stipulates this as follows:

Article 11, “The Contractor’s Compensation, Pass-Through Costs and Rates” determines the annual compensation for Recology’s collection and recycling services. This calculation of annual compensation sets the Contractor’s “Maximum Rates for Regularly Scheduled Services” (Attachment L) and “Additional Services” (Attachment Q). Within the franchise agreement, Attachment L is established in 11.04 of Article 11, Annual Adjustment of Maximum Rates for Schedule Services. Attachment Q is established in 11.05 of Article 11, Annual Adjustment of Maximum Rates for Additional Services.

The review being undertaken by the City and HDR is a part of that orderly process, and the City is performing its due diligence to verify and confirm that the maximum rates calculated by Recology are in accordance with the Agreement.

Regularly Scheduled Service (Attachment L) – Review of Recology’s Calculated Maximum

On July 31, 2024, Recology provided to the City a letter outlining their calculation of the rates for rate year 2025. The City retained HDR Engineering, Inc. (HDR) to provide the rate review of the proposed 2025 rates as has been performed annually since 2013, which is to confirm that the overall methodology is in conformance with the current Agreement. In addition, HDR also verified or confirmed that the proper cost data appeared to be used within the analysis, and that the mathematical calculations are correct. In providing this review, HDR also attempted to independently calculate the rate index used for Schedule Q rates (e.g., consumer price index (CPI-U General)). This report details the City’s process to revise the maximum rates that may be charged for solid waste, recyclable materials, and organic materials collection services for rate year 2025.

The rates that Recology charges its customers include Recology (contractor) compensation, SBWMA costs to operate the Shoreway transfer facility, waste disposal costs, franchise fees, and other related charges. Article 11 of the Agreement provides the framework or methodology for the determination of the maximum rate for the upcoming year. In very simple terms, the Agreement calls for Recology to annually take the existing maximum rate that is in effect and multiply each rate by an “adjustment multiplier”. The adjustment multiplier is essentially a cost index to develop Total Target Revenue for the rate year.

The rate adjustment multiplier is composed of three elements; the 2025 Base Contractor’s Compensation based on CPI cost adjustments, the 2024 Performance Incentive/Disincentive adjustment, and the 2025 pass through costs which comprise both disposal and agency payments. For 2025, these elements are a total rate index adjustment of 2.04% as shown in Table ES – 1.

Table ES – 1 Summary of 2025 Rate Adjustment to 2024 Rates				
Cost Component	2024 Target Revenue	2025 Target Revenue	\$ Difference	% Adjustment to 2024 Rates
Total Base Compensation	\$4,874,782	\$5,047,290	\$178,996	3.63%
Performance (Inc.) / Dis.	(6,147)	(\$4,487)	1,660	-27.01%
Pass Thru Costs	4,871,613	4,891,367	19,755	0.41%
Plus Disincentive Payable 2022	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Target Revenue	\$9,740,247	\$9,938,658	\$198,410	2.04%

In the review of Recology’s Total Target Revenue for the 2025 rate year, HDR concluded that the total target revenue used the appropriate data and information for the time period and the calculations within the methodology were correct. As a result of our review, HDR concluded that based on the current Agreement, the City’s adopted solid waste rates for 2024 should be increased by 2.04% for rate year 2025 proposed rates. Provided in this report is a more detailed

discussion of each of the elements of the calculation of the 2025 maximum rate calculation and the basis for HDR’s summary conclusion.

Presented below in Table ES – 2 are the present monthly residential rate and the proposed residential rates for 2025.

Table ES – 2 Summary of the Present and Proposed Residential Solid Waste Rates (Regularly Scheduled - \$/Month)				
Schedule	Schedule Description	Present Monthly Rate	Proposed 2024 Rates	\$/Month Change
R20G	Residential Waste - 20 Gallons	\$40.21	\$41.03	\$0.82
R32G	Residential Waste - 32 Gallons	47.97	48.95	0.98
R64G	Residential Waste - 64 Gallons	94.43	96.36	1.93
R96G	Residential Waste - 96 Gallons	141.65	144.54	2.89

In addition to the above residential rates for regularly scheduled service, the City and Recology have a number of other rate schedules for regularly scheduled solid waste services. These include the following:

- Commercial Waste Carts (20 gallons to 96 gallons)
- Commercial Waste Bins (1 yard to 6 yards; 1 day to 7 days per week pickup)
- Commercial Organics (1 yard to 6 yards; 1 day to 7 days per week pickup)
- Commercial Organics Carts (20 gallons to 96 gallons; 1 day to 7 days per week pickup)
- Commercial Waste 3 Yard Compactor
- Solid Waste Compactor (per yard)

Each of these commercial rate schedules were increased by the overall 2.04% rate increase. A more detailed discussion of these other regularly scheduled services can be found in Section 4 of the report and also within the Technical Appendices as Attachment L rate schedules.

Additional Services (Attachment Q) – Review of Recology’s Calculated Maximum

In addition to the regularly scheduled rates, there are also rates for “additional services”. The rates for additional services are contained in Attachment Q of the Agreement and are annually updated in accordance with the Agreement. Attachment Q is established in 11.05 of Article 11, Annual Adjustment of Maximum Rates for Additional Services.

The Maximum Rate set forth in Attachment Q is adjusted annually by multiplying the then effective April CPI-U General for the year in which rates are set and divided by the April CPI-U from the year prior to the year in which rates are set. For example, the April CPI-U-General is 351.247 for 2024 and the April CPI-U-General for 2023 is 338.496. Therefore, each Maximum Rate is multiplied by the April CPI-U-General for 2024 and divided by the April CPI-U-General for

2023. This resulted in an overall rate increase of 3.77% (351.247 / 338.496) for Attachment Q rates effective in 2025 for the additional services.

A more detailed discussion of these additional services can be found in Section 4 of the report and also within the Technical Appendices as Attachment Q rate schedules.

Summary Conclusions and Recommendations

Based on the limited review undertaken, it was the conclusion of HDR that the maximum rates, as calculated by Recology, were in conformance with the City's current Agreement. In reaching this conclusion, HDR has relied on the data and information as supplied by the City and Recology. Given that conclusion, HDR would recommend that the City revise the residential and commercial rates based on the proposed rates as provided in this report which reflects a 2.04% increase for the maximum rate calculation. Finally, the additional services (Attachment Q), as calculated by Recology and as reviewed within this report, should also be adopted for 2025 based on the CPI increase of 3.77%.

City Council Review

The results of the study will be presented to the City of Belmont City Council on September 10, 2024. This will reflect the proposed 2.04% rate adjustment for 2025 rates for the scheduled services, Schedule L, and a 3.77% rate adjustment for additional services, Schedule Q as outlined in this report. If accepted by the City Council, the City will distribute the customer notification as required by Proposition 218, and hold a public hearing no sooner than 45 days from the issuance of the customer notification.

Summary of the Review of Solid Waste Rates

This completes the summary review and analysis for the City's solid waste rates. A full and complete discussion of the review of solid waste rates as calculated by Recology can be found in the following sections of this report.

1 Introduction and Overview of the Report

1.1 Introduction

The City of Belmont (City) is a member of the South Bayside Waste Management Authority (SBWMA). In 2018, the City signed an Agreement with Recology of San Mateo County (Recology) for solid waste collection services, including the collection of recycling and organic materials. As part of the Agreement (i.e., 7.01.A.5, 11.01.A, 11.06), the annual compensation for Recology’s collection and recycling services is contractually determined. At the same time, the Agreement calls for the City to adopt solid waste rates, but not at a level which exceeds the Contractor’s “Maximum Rates for Regularly Scheduled or Unscheduled Services”. Ultimately, Recology bills the City’s customers for the solid waste services at the rates established by the City of Belmont City Council.

The 2018 Agreement is for a 15-year term, for rate years 2021 through 2035. While the current Agreement is similar to the 2010 agreement, there are certain differences. Both franchise agreements contain specific language and exhibits related to the development of the maximum rates for a given year.

The general approach for rate adjustments (2022 – 2035) is based on changes in specific cost indices for the primary cost categories outlined by Recology for the base contractor’s compensation. For example, in 2025 the costs will be adjusted by the change in the specific cost indices from 2022 to 2024. These cost indices include CPI-U, CPI-U-Motor Fuel, CPI-W, etc. The Agreement has outlined each of the specific cost indices that will be used in escalating the base costs for future year rate adjustments. The total target revenues for rate year 2025 will be compared to the total target revenues for the prior year, in this case the 2024 rate year. This comparison will result in the rate multiplier to be applied to the adopted 2024 rates to establish the proposed 2025 rates.

1.2 Limitations of HDR’s Review

It is important to understand that HDR has provided a limited review of Recology’s maximum rate calculations for the 2025 rate year. The data and information used by Recology to calculate the City’s maximum rates were reviewed by another outside firm. HDR does not provide a review of this basic input data as a part of this review. Therefore, HDR and the City have assumed that the data and information input into Recology’s rate calculations are reasonable and appropriate. Having said that, HDR did a limited cross-check to verify the inputs into Recology’s model, from the data of previously reviewed basic input data and information.

Within HDR’s review, the three key items reviewed were the overall methodology, compliance to the agreed upon methodology, and verification of the data inputs. First, the overall methodology is generally well-laid out within Article 11 of the current Agreement. Given that, HDR reviewed Recology’s methodology for compliance with our understanding of the required methodology for the 2025 rate year. At the same time, HDR also reviewed the data inputs and information used within the methodology as applied to the 2024 rate year. While the data and information were previously reviewed, the selection and use of the appropriate costs and

adjustment factors must comply with the methodology. Finally, HDR confirmed/verified the calculations (formulas) used within the methodology as applied to the 2025 rate year were accurate. As a part of HDR’s review, these three aspects of Recology’s rate filing were reviewed and verified.

1.3 Organization of the Report

This report is organized in a manner that reflects the general approach used by HDR to review Recology’s maximum rates for “Regularly Scheduled” and “Additional Services”. The next section of this report provides a brief overview of the relevant portions of the Agreement. Section 3 then provides a discussion and overview of the technical review undertaken by HDR of the Recology rate calculations. From that review, HDR was then able to review and verify the proposed maximum rates for Regularly Scheduled and Additional Services. The proposed maximum rates are discussed and shown in Section 4. Finally, Section 5 provides a summary of HDR’s findings, conclusions, and recommendations from this study.

2 Overview of the Agreement

2.1 Introduction

An important starting point for reviewing the City’s solid waste rates is to gain an understanding of the current Agreement which is an extension of the original 2010 franchise agreement. This section of the report is intended to provide a brief overview of the relevant portions of the City’s current Agreement with Recology to help the reader better understand the basis for this review of the rates.

The review and discussion contained herein is not intended to be comprehensive in nature, nor provide any legal interpretation or opinion regarding the relevant portions of this Agreement as it relates to this study.

2.2 Overview of the Agreement

As noted, the agreement was extended in 2018 for an additional 15-year term for rate years 2021 through 2035. The Agreement is very similar to the 2010 franchise agreement but does contain some relevant changes to Article 11 which determines Recology’s compensation and the City’s solid waste rates. Similar to the 2010 agreement, for 2021 and beyond, Recology’s annual compensation for collection and recycling services is outlined in the Agreement and contractually determined. The Agreement calls for the City to establish and adopt solid waste rates, but not at a level which exceeds the Contractor’s “Maximum Rates for Regularly Scheduled Services” referred to as Attachment L and “Maximum Rates for Additional Services”, referred to as Attachment Q². The Agreement between the parties contains specific language and exhibits related to the development of the maximum rates for a given year for both Attachments L and Q.

...and the City is performing its due diligence to verify and confirm that the maximum rates calculated by Recology are in accordance with the Agreement for the 2024 rate year.

The Agreement provides for an orderly process and approach to establish rates for the City and compensation for Recology. The review being undertaken by the City and HDR is a part of that orderly process, and the City is performing its due diligence to verify and confirm that the maximum rates calculated by Recology are in accordance with the Agreement for the 2025 rate year.

More specific to the Agreement, Article 11 – “The Contractor’s Compensation, Pass-Through Costs and Rates” provides the analytical framework for determining the annual compensation for Recology’s collection and recycling services. This calculation of annual compensation sets the Contractor’s “Maximum Rates for Regularly Scheduled Services” known as Attachment L and “Additional Services” known as Attachment Q. Attachment L is established in 11.04 of Article 11, Annual Adjustment of Maximum Rates for Schedule Services. Attachment Q is established in 11.05 of Article 11, Annual Adjustment of Maximum Rates for Additional Services.

² Under the 2010 franchise agreement, Regularly Scheduled services were referred to as Attachment R and Additional Services was referred to as Schedule Q.

2.3 Regularly Scheduled Services (Attachment L)

As noted above, Article 11 of the Agreement provides the analytical framework or methodology for the determination of the maximum rates for the upcoming year. In very simple terms, the Agreement calls for Recology to annually take the existing maximum rate that is in effect and multiply each rate by the “adjustment multiplier”. The adjustment multiplier is essentially a “cost index” based on CPI value adjustments to arrive at the Total Target Revenue for the rate year. The Total Target Revenue for the current year is divided by the prior year Total Target Revenue per 11.04.A. as follows:

“...Beginning with the adjustment for Rate Year 2022, each Maximum Rate set forth in Attachment L shall be adjusted annually by multiplying the then-effective Maximum Rate by the Adjustment Multiplier. The Adjustment Multiplier used to calculate the Maximum Rates that will be effective in a given Rate Year (the “Adjustment Year”) shall be calculated by dividing Total Target Revenue for the Adjustment Year (calculated pursuant to Table 2 below) by Total Target Revenue for the Rate Year prior to the Adjustment Year (the “Current Year”).”³

However, for only Rate Year 2022 the “prior” year will be the 2021 adjusted Total Target Revenue of \$7,888,920 as follows in 11.04A.

“...For purposes of determining Maximum Rates for Rate Year 2022, Total Target Revenue for Rate Year 2021 shall be the same as Total Contractor’s Compensation for that year (i.e. \$7,888,920).”⁴

Going forward in rate year 2023 to 2035 the adjustment multiplier will be the current year Total Target Revenue divided by the prior year Total Target Revenue. For example, for rate year 2025 the Total Target Revenue for 2025 rate year will be divided by the rate year 2024 Total Target Revenue.

The franchise agreement provides the cost index for the various components to calculate the Total Target Revenue. The Total Target Revenue is stated in total dollars. For example, the Total Target Revenue for 2024 is \$9,740,248. Going forward, for each year the cost index is calculated by adding together the various component costs which are composed of the following cost elements:

- Direct Labor (Wages for CBA’s, Benefits for CBA’s, Payroll Taxes, Worker’s Compensation)
- Direct Fuel Costs
- General Expenses Direct and Indirect
- General Expenses Depreciation
- Profit Calculation
- Interest
- Performance Incentives/Performance Disincentives
- Pass Through Costs

³ Franchise Agreement, Section 11.04(A), Adjustment Multiplier for Regularly Scheduled Services, p. 99.

⁴ Franchise Agreement, Section 11.04(A), Adjustment Multiplier for Regularly Scheduled Services, p. 99.

- Disposal Costs (i) Projected Next Year, (ii) Actual Prior Year, (iii) less Prior Projected Year)
- Agency Payments

The general approach for future year rate adjustments is based on changes in specific cost indices for the primary cost categories outlined by Recology for the base contractor’s compensation. For example, in 2025 the costs will be adjusted by the change in the specific cost indices from 2020 to 2024. These cost indices include CPI-U, CPI-U-Motor Fuel, CPI-W, etc. The current Agreement outlines each of the specific cost indices that will be used in escalating the base costs (adjusted 2021 Total Target Revenue) for future year rate adjustments. For rate year 2025, the 2025 Total Target Revenue of \$9,938,658 is compared to the 2024 Total Target Revenue of \$9,740,248.

Finally, the disposal costs are calculated separately from base contractor’s compensation. The current franchise agreement uses a similar approach to establishing the annual adjustments to the disposal costs. Essentially, all increases or changes in disposal costs are passed through as direct rate adjustments to the customer.

2.4 Additional Services (Attachment Q)

The rates for additional services are addressed in the current franchise agreement and are annually updated in accordance with the Agreement. Rates for Additional Services are discussed and established in 11.05 of Article 11, Annual Adjustment of Maximum Rates for Additional Services.

11.05 – Annual Adjustment of Maximum Rates for Additional Services

A. The Maximum Rates for Rate Year 2021 for the additional services described in Attachment Q shall be the charges for those services determined under the SBWMA-wide methodology, adjusted as necessary to pass through the Franchise Fee and any other Agency fees under this Agreement. Beginning with the adjustment for Rate Year 2022, each Maximum Rate set forth in Attachment Q shall be adjusted annually by multiplying the then-effective Maximum Rate by April CPI-U-General for the year in which the calculation is made and dividing the result by April CPI-U-General for the year prior to the year in which the calculation is made. For example, to calculate the Maximum Rates set forth in Attachment Q effective in 2025, each such Maximum Rate effective in 2024 shall be multiplied by CPI-U-General for April 2024 and divided by CPI-U-General for April 2023.

The adjustment to Schedule Q is based upon a cost-indexing approach and a CPI for general inflation is used. As an example, assume the April 2026 CPI-U-General is 300.000 and the April 2025 CPI-U-General is 295.000. This would result in an adjustment to the Additional Services rates of 1.7%. ($300.000 / 295.000 = 1.017$ or 1.7%).

2.5 Summary

This section of the report has provided a brief overview of the relevant portions of the current Agreement with Recology. While this overview of the Agreement has been necessarily abbreviated, it is intended to provide an understanding of the basic framework or methodology used to calculate the maximum rates for Regularly Scheduled Services and Additional Services.

3 Review of Recology’s Calculated Maximum Rates for Regularly Scheduled Services

3.1 Introduction

As stated in the Agreement, Recology calculates the maximum rates for the up-coming calendar year. The calculated maximum rates are formula driven, and as noted in the prior section of the report, there is relatively clear language and numeric examples of the rate setting process. The purpose of this section of the report is to provide an overview of Recology’s rate filing to the City for the 2025 rate year, along with HDR’s technical review of that filing. Article 11.04 specifically outlines the establishment of maximum rates for 2025 and after for regularly scheduled services.

3.2 Overview of Recology’s 2024 Rate Application

On July 31, 2024, Recology provided to the City a letter and the detailed worksheets outlining their calculation of the maximum rates for rate year 2025. The rate application letter indicated a maximum increase adjustment of 2.04%. HDR reviewed that calculation and determined based on the information provided that it appears to agree with the current Agreement.

For 2025, the adjustment multiplier is based on CPI cost adjustment by component. HDR conducted a review of Recology’s calculations and determined, based on the information provided, that it appears to be in compliance with the Agreement. Provided below in Table 3 – 1 is an overview of Recology’s Total Target Revenue calculation for rate year 2025.

Table 3 – 1
Overview of Recology’s Total Target Revenue Calculation Rate Year 2025

Cost Component	Adj. 2021 Target Revenue	April 2020 CPI Index	April 2024 CPI Index	Change 2020 to 2024	2025 Target Revenue
Direct Labor Related					
Wages for CBA’a	\$1,310,584	290.304	346.671	1.194	\$1,565,054
Benefits for CBA’s	608,287	548.136	587.011	1.071	651,428
Payroll Taxes	109,005	N/A	N/A		126,769
Workers Compensation	93,961	290.304	346.671	1.194	112,205
Direct Fuel Costs	169,992	209.994	397.919	1.895	322,119
General Expense Direct & Indirect	1,211,383	298.074	351.247	1.178	1,427,480
SB 1383 (2024)					18,807
Depreciation	281,317	N/A	N/A		281,317
Profit	397,271	N/A	N/A		472,919
Interest	73,679	N/A	N/A		73,679
Performance Inc./Disincentives	0	N/A	N/A		(4,487)
Base Contractor’s Compensation	\$4,255,479				\$5,047,290
Agency Components					\$2,584,050
Disposal Projected Cost (i)					2,434,527
Disposal Actual Prior Year Cost (ii)					2,114,505
Disposal Prior Projected Cost (iii)					(2,241,715)
Disposal Cost Component					\$4,891,367
Total Target Revenue					\$9,983,658

- (i) The Contractor’s projected costs for April 1 of that calendar year through March 31 of the following year plus
- (ii) The Contractors’ actual costs April 1 of the year prior through March 31 of the calendar year minus
- (iii) The contractor’s previous projection.

As noted above, the City retained HDR to review the Recology calculations (Table 3 - 1) to confirm that the proper data appeared to be used within the analysis, and that the mathematical calculations were correct for the 2025 rate year. While Table 3 - 1 appears rather simple and straight-forward, the calculations are, in some cases, much more complex with other detailed worksheets behind them.

Provided below is a more detailed discussion of the analytical steps taken to review the Recology calculations and the results of our review.

3.3 Overview of General Approach Used to Review Costs

As noted in Section 2, an important starting point for reviewing Recology’s compensation is understanding the Agreement. HDR reviewed the documents, then independently reviewed the rate year 2025 maximum rate calculations. HDR developed spreadsheets to review and attempt to duplicate the Recology calculations for 2025. In this way, HDR could review the data sources

used and verify their appropriateness, while at the same time, verifying the formulas used within the calculations.

3.4 Summary Conclusions of HDR’s Review of the Maximum Rate Calculations

Based on HDR’s review of Recology’s 2025 rate application, HDR concluded that the costs contained in Table 3 - 1 used appropriate cost data and information for the time period and the calculations within the methodology were correct. As a result of our independent review HDR concluded that based upon the existing Agreement, the maximum rates should be calculated based on the increase in rates of 2.04%.

3.5 HDR’s Detailed Review of the Total Target Revenue Calculations

As previously discussed, the focus of HDR’s review was on the calculations used to establish the Total Target Revenue for rate year 2025 or the “Maximum Rates for Regularly Scheduled Services”. Article 11 of the Agreement form the basis for the calculations. As shown in Table 3 - 1, there is one primary calculation component to the maximum rate calculation, the CPI value adjustment.

3.5.1 CPI Value Adjustment

The general approach for future year rate adjustments (2023 – 2035) is based on changes in specific cost indices for the primary cost categories outlined by Recology for the base contractor’s compensation. For example, in 2025, the 2021 adjusted base target revenue will be adjusted by the change in the specific cost indices from 2020 to 2024. These cost indices include CPI-U, CPI-U-Motor Fuel, CPI-W, etc. The current Agreement outlines each of the specific cost indices that will be used in escalating the base adjusted target revenue for future year rate adjustments. For Rate Year 2025, and thereafter, the specific cost indices will compare for the current year index to the 2020 index and the 2021 adjusted Total Target Revenue. In simplified terms, general operating costs are adjusted annually by the use of a CPI value. The CPI value index is segregated into nine main components. They are as follows:

- **Direct Labor** - The direct labor includes wages for CBA’s, benefits for CBA’s, payroll taxes, and worker’s compensation. Wages for CBA’s, benefits for CBA’s, and worker’s compensation for base year 2021 is multiplied by the difference between the 2020 base year CPI for that component and the current year (2024) CPI for that component. In very simplified terms, the agreement uses the wages for CBAs at the start of the agreement of 2021 and then simply adjusts wages for CBAs by a CPI amount based on 2020 CPI and the current year CPI. Payroll tax is a formula based on the wage’s times 14.9%.
- **Direct Fuel** – The fuel for base year 2021 is multiplied by the difference between the 2020 average price per gallon and the average price per gallon of fuel for the twelve month period ending March 31 of the Calendar Year.
- **General Expense Direct and Indirect** – The general expense base for 2021 is multiplied by the difference between the 2021 base year Consumer Price Index and the current year Consumer Price Index.
- **Depreciation Vehicles, Containers, Indirect** – The vehicle depreciation remains fixed at \$196,818 for rate year 2022-2026. Values for rate years 2027-2035 shall be determined

as part of the SBWMA-wide rate application for rate year 2027. The container depreciation remains fixed at \$77,090 for rate years 2022-2035 unless additional containers are purchased. The indirect remains fixed at \$7,409 for rate years 2022-2035.

- **Profit Calculation** – The profit is calculated by taking the sum of direct labor, direct fuel, general expenses direct and indirect, and the depreciation vehicles, containers and indirect for the current rate year, divide by 0.905, and subtract from the result the sum of direct labor, direct fuel, general expenses direct and indirect, and the depreciation vehicles, containers and indirect for the current rate year components for the rate year. This calculation represents application of the 90.5% operating ratio to Contractor’s calculated total annual cost of operations.
- **Disposal Costs** – (i) The Contractor’s projected costs for April 1 of that calendar year through March 31 of the following year plus (ii) the Contractors’ actual costs April 1 of the year prior through March 31 of the calendar year minus (iii) the contractor’s previous projection.
- **Interest** – The value remains fixed at \$73,679 for rate years 2022-2035 unless additional vehicles or containers are purchased.
- **Performance-Based** – Is the sum of incentives and disincentives the year immediately preceding the Calendar Year of the Cost Index. The determination of incentives and disincentives is independently determined by another outside party.
- **Agency Payment** – The anticipated amount of total Agency payments as detailed in Article 11 (direct labor, direct fuel, general expenses direct and indirect, depreciation, profit, interest, performance incentives & disincentives, and disposal costs, divided by $(1 - 0.26)$ then multiplying the result by 0.26.

For each of the above components, HDR reviewed the source data and information used within Recology’s calculations. As a part of Recology’s packet of information, the source data used by Recology was attached to the application letter. While much of the cost data and information had previously been audited by another outside independent consultant, in those cases where other key assumptions to the analysis were needed (e.g., CPI index), HDR attempted to independently review them.

Based on the changes from the 2024 Total Target Revenue to the 2025 Total Target Revenue the costs increased by \$198,410 or 2.04% overall ($\$9,938,658 - \$9,740,247 = \$198,410$ or $\$198,410 / \$9,740,247 = 2.04\%$). The majority of the components are based on specific cost indexes and/or formulas as explained previously. Disposal costs are based on projections and actuals and are made of three components the (i) Contractor’s projected costs, (ii) the Contractors’ actual costs of the year prior, and the (iii) Contractor’s previous projection. Provided below in Table 3 – 2 is a summary of the changes in target revenue compared from 2024 to 2025.

Table 3 – 2
Summary of Changes in Total Target Revenue from 2024 to 2025

Cost Component	2024 Target Revenue	2025 Target Revenue	\$ Difference	% Difference
Base Contractor Compensation				
Direct Labor Related	\$2,382,648	\$2,455,457	\$72,808	3.06%
Direct Fuel Costs	287,249	322,119	34,870	12.14%
General Expense Direct & Indirect	1,393,783	1,446,287	52,503	3.77%
Depreciation	281,317	281,317	0	0.00%
Profit	456,105	472,919	16,815	3.69%
Interest	<u>73,679</u>	<u>73,679</u>	<u>0</u>	<u>0.00%</u>
Total Base Compensation	\$4,874,782	\$5,051,777	\$176,996	3.63%
Performance (Inc.) / Dis.	(6,147)	(4,487)	1,660	-27.01%
Total Pass Thru Costs				
Disposal Projected Cost (i)	\$2,241,715	\$2,434,527	\$192,812	8.60%
Disposal Actual Prior Year Cost (ii)	1,843,054	2,114,505	271,451	14.73%
Disposal Prior Projected Cost (iii)	(1,745,620)	(2,241,715)	(496,095)	28.42%
Agency Payments	<u>2,532,464</u>	<u>2,584,050</u>	<u>51,587</u>	<u>2.04%</u>
Total Pass Thru Costs	\$4,871,613	\$4,891,367	\$19,755	0.41%
Plus Disincentive Payable 2021	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Target Revenue	\$9,740,247	\$9,938,658	\$198,410	2.04%

In a more simplified or summarized manner, the rate adjustment multiplier is composed of three elements; the 2025 CPI cost adjustments, the 2024 Incentive/Disincentive adjustment, and the 2025 pass through costs which comprise both disposal and agency payments. Table 3 - 3 summarizes this adjustment by component.

Table 3 – 3
Summary of 2025 Rate Adjustment to 2024 Rates

Cost Component	2024 Target Revenue	2025 Target Revenue	\$ Difference	% Adjustment to 2024 Rates
Total Base Compensation	\$4,874,782	\$5,051,777	\$176,996	3.63%
Performance (Inc.)./Dis.	(6,147)	(\$4,487)	1,660	-27.01%
Pass Thru Costs	4,871,613	4,891,367	19,755	0.41%
Plus Disincentive Payable 2022	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Target Revenue	\$9,740,247	\$9,938,658	\$198,410	2.04%

3.6 Conclusions Regarding the Calculation of the Maximum Rate

Based on the review of the Recology rate calculation, HDR concluded that the calculation as provided by Recology appears appropriate and in keeping with the current Agreement. In reaching this conclusion, HDR reviewed and verified the data inputs into the calculation, while also confirming the overall methodology and calculations. Based on our review, the calculated Maximum Rate Index for 2025 is an increase of 2.04% in overall rates for regularly scheduled services.

4 Review of the Proposed 2025 Solid Waste Rates

4.1 Introduction

In the previous section of this report, the cost basis for the City’s 2025 solid waste rates was reviewed and provides the basis for determining the City’s maximum rates for rate year 2025. This section of the report will review the maximum solid waste rates for Regularly Scheduled Services (Attachment L) and Additional Services (Attachment Q).

4.2 Residential Regularly Scheduled Service (Attachment L)

From the review of the rate index multiplier, it was concluded that the analysis developed by Recology appears to comply with the City’s Agreement. The overall adjustment to revenues derived from rates for 2025 is a 2.04% increase in the existing rates. In developing the calculated maximum rates, Recology provided a schedule of the rates. HDR reviewed the calculated maximum rates to confirm that they use the appropriate multiplier. Presented below is a discussion of the present solid waste rates and the proposed 2025 rates for residential and commercial customers. Provided below in Table 4 – 1 are the proposed 2025 Residential rates for Schedule L (regularly scheduled services).

Schedule	Schedule Description	Present Monthly Rate	Proposed 2025 Rates	\$/Month Change
R20G	Residential Waste - 20 Gallons	\$40.21	\$41.03	\$0.82
R32G	Residential Waste - 32 Gallons	47.97	48.95	0.98
R64G	Residential Waste - 64 Gallons	94.43	96.36	1.93
R96G	Residential Waste - 96 Gallons	141.65	144.54	2.89

4.3 Commercial Carts Regularly Scheduled Service (Attachment L)

Some commercial waste customers have similar service to the residential customers in that they have cart sizes that range from 20 gallons to 96 gallons. However, a difference between the residential and commercial service is the number of pick-ups per week. A commercial customer may choose their level of service (number of pick-ups per week). Presented in Table 4 – 2 is a summary of the current commercial rates and the calculated maximum rate for 2025. The maximum calculated rate assumes a 2.04% increase from the present rates. Some minor rounding of the rates may occur for purposes of ease of administration.

Table 4 – 2
Summary of the Present and Calculated Max. Commercial Solid Waste Rates
(By Gallon Cart Size; Regularly Scheduled - \$/Month)

Schedule	Collection – Times Per Week						
	1	2	3	4	5	6	7
C20G Commercial Waste – 20 Gallon							
Present 2024 Monthly Rate	\$51.30	\$105.54	\$157.13	\$215.72	\$272.93	\$341.50	\$416.00
Calculated Maximum 2025 Rate	\$52.35	\$107.69	\$160.34	\$220.12	\$278.50	\$348.47	\$424.49
\$/Month Change	\$1.05	\$2.15	\$3.21	\$4.40	\$5.57	\$6.97	\$8.49
C32G Commercial Waste – 32 Gallon							
Present 2024 Monthly Rate	\$56.96	\$117.27	\$174.56	\$239.68	\$303.23	\$379.43	\$462.21
Calculated Maximum 2025 Rate	\$58.12	\$119.66	\$178.12	\$244.57	\$309.42	\$387.17	\$471.64
\$/Month Change	\$1.16	\$2.39	\$3.56	\$4.89	\$6.19	\$7.74	\$9.43
C64G Commercial Waste – 64 Gallon							
Present 2024 Monthly Rate	\$110.15	\$222.27	\$337.25	\$453.46	\$576.40	\$702.41	\$822.28
Calculated Maximum 2025 Rate	\$112.40	\$226.80	\$344.13	\$462.71	\$588.16	\$716.74	\$839.05
\$/Month Change	\$2.25	\$4.53	\$6.88	\$9.25	\$11.76	\$14.33	\$16.77
C96G Commercial Waste – 96 Gallon							
Present 2024 Monthly Rate	\$159.21	\$326.13	\$494.92	\$669.47	\$846.39	\$1,065.43	\$1,242.98
Calculated Maximum 2025 Rate	\$162.46	\$332.78	\$505.02	\$683.13	\$863.66	\$1,087.16	\$1,268.34
\$/Month Change	\$3.25	\$6.65	\$10.10	\$13.66	\$17.27	\$21.73	\$25.36

As can be seen, the rates have maintained the existing structure for commercial waste customers with carts.

4.4 Commercial Waste Bins Regularly Scheduled Service

Other commercial customers have larger bins which range in size from 1 yard to 6 yards. These commercial waste customers also have the option of different levels of service and can select the number of pick-ups per week. Presented in Table 4 – 3 is a summary of the current commercial waste bin rates and the calculated maximum rate for 2025. The maximum calculated rate reflects a 2.04% increase from the present rates. Some minor rounding of the rates may occur for purposes of ease of administration.

Table 4 – 3
Summary of the Present and Calculated Max. Commercial Solid Waste Rates
(By Yard Cart Size; Regularly Scheduled - \$/Month)

Schedule	Collection – Times Per Week						
	1	2	3	4	5	6	7
C1YG Commercial Waste - 1 Yard							
Present 2024 Monthly Rate	\$267.16	\$543.92	\$825.42	\$1,110.21	\$1,397.29	\$1,743.88	\$2,057.57
Calculated Maximum 2025 Rate	\$272.61	\$555.02	\$842.26	\$1,132.86	\$1,425.79	\$1,779.46	\$2,099.54
\$/Month Change	\$5.45	\$11.10	\$16.84	\$22.65	\$28.50	\$35.58	\$41.97
C2YG Commercial Waste - 2 Yard							
Present 2024 Monthly Rate	\$537.40	\$1,083.62	\$1,635.00	\$2,190.39	\$2,753.62	\$3,250.82	\$3,850.04
Calculated Maximum 2025 Rate	\$548.36	\$1,105.73	\$1,668.35	\$2,235.07	\$2,809.80	\$3,317.14	\$3,928.58
\$/Month Change	\$10.96	\$22.11	\$33.35	\$44.68	\$56.17	\$66.32	\$78.54
C2YG1 Commercial Waste - 2 Yard							
Present 2024 Monthly Rate	\$537.40	\$1,083.62	\$1,635.00	\$2,190.39	\$2,753.62	\$3,250.82	\$3,850.04
Calculated Maximum 2025 Rate	\$548.36	\$1,105.73	\$1,668.35	\$2,235.07	\$2,809.80	\$3,317.14	\$3,928.58
\$/Month Change	\$10.96	\$22.11	\$33.35	\$44.68	\$56.17	\$66.32	\$78.54
C3YG Commercial Waste - 3 Yard							
Present 2024 Monthly Rate	\$810.49	\$1,630.75	\$2,455.83	\$3,283.37	\$4,113.77	\$4,993.93	\$5,880.24
Calculated Maximum 2025 Rate	\$827.02	\$1,664.02	\$2,505.93	\$3,350.35	\$4,197.69	\$5,095.81	\$6,000.20
\$/Month Change	\$16.53	\$33.27	\$50.10	\$66.98	\$83.92	\$101.88	\$119.96
C4YG Commercial Waste - 4 Yard							
Present 2024 Monthly Rate	\$1,106.39	\$2,231.90	\$3,357.44	\$4,495.78	\$5,638.92	\$6,829.48	\$8,044.96
Calculated Maximum 2025 Rate	\$1,128.96	\$2,277.43	\$3,425.93	\$4,587.49	\$5,753.95	\$6,968.80	\$8,209.08
\$/Month Change	\$22.57	\$45.53	\$68.49	\$91.71	\$115.03	\$139.32	\$164.12
C6YG Commercial Waste - 6 Yard							
Present 2024 Monthly Rate	\$1,701.55	\$3,451.00	\$5,187.44	\$6,909.10	\$8,655.30	\$10,463.49	\$12,255.20
Calculated Maximum 2025 Rate	\$1,736.26	\$3,521.40	\$5,293.26	\$7,050.05	\$8,831.87	\$10,676.95	\$12,505.21
\$/Month Change	\$34.71	\$70.40	\$105.82	\$140.95	\$176.57	\$213.46	\$250.01

The commercial waste rates for customers with bins has also maintained the existing rate structure.

4.5 Commercial Organics Bins Regularly Scheduled Service

The rate charged for commercial organics is tied to the commercial waste rate. Commercial organics rates are charged at 70% of the commercial waste rate, for a comparable size bin. Similar to the commercial waste bin customers, commercial organics customers have bins which range in size from 1 yard to 6 yards. Similar to the commercial waste customer, the commercial organics customers also have the option of different levels of service and can select the number of pick-ups per week. Presented in Table 4 – 4 is a summary of the current commercial organics bin rates and the calculated maximum rate for 2025. The maximum calculated rate assumes a 2.04% increase from the present rates. Some rounding of the rates may occur for purposes of ease of administration.

Table 4 – 4
Summary of the Present and Calculated Maximum Commercial Organics
(By Bin Size in Yards; Regularly Scheduled - \$/Month)

Schedule	Collection – Times Per Week						
	1	2	3	4	5	6	7
C1YO Commercial Waste - 1 Yard							
Present 2024 Monthly Rate	\$187.02	\$380.73	\$577.78	\$777.15	\$978.11	\$1,220.73	\$1,440.31
Calculated Maximum 2025 Rate	\$190.84	\$388.50	\$589.57	\$793.00	\$998.06	\$1,245.63	\$1,469.69
\$/Month Change	\$3.82	\$7.77	\$11.79	\$15.85	\$19.95	\$24.90	\$29.38
C2YO Commercial Waste - 2 Yard							
Present 2024 Monthly Rate	\$376.19	\$758.52	\$1,144.51	\$1,533.26	\$1,927.51	\$2,275.57	\$2,695.03
Calculated Maximum 2025 Rate	\$383.86	\$773.99	\$1,167.86	\$1,564.54	\$1,966.83	\$2,321.99	\$2,750.01
\$/Month Change	\$7.67	\$15.47	\$23.35	\$31.28	\$39.32	\$46.42	\$54.98
C3YO Commercial Waste - 3 Yard							
Present 2024 Monthly Rate	\$567.33	\$1,141.56	\$1,719.09	\$2,298.36	\$2,879.63	\$3,495.76	\$4,116.17
Calculated Maximum 2025 Rate	\$578.90	\$1,164.85	\$1,754.16	\$2,345.25	\$2,938.37	\$3,567.07	\$4,200.14
\$/Month Change	\$11.57	\$23.29	\$35.07	\$46.89	\$58.74	\$71.31	\$83.97
C4YO Commercial Waste - 4 Yard							
Present 2024 Monthly Rate	\$774.48	\$1,562.33	\$2,350.20	\$3,147.05	\$3,947.23	\$4,780.68	\$5,631.48
Calculated Maximum 2025 Rate	\$790.28	\$1,594.20	\$2,398.14	\$3,211.25	\$4,027.75	\$4,878.21	\$5,746.36
\$/Month Change	\$15.80	\$31.87	\$47.94	\$64.20	\$80.52	\$97.53	\$114.88
C6YO Commercial Waste - 6 Yard							
Present 2024 Monthly Rate	\$1,191.09	\$2,415.71	\$3,631.19	\$4,836.38	\$6,058.72	\$7,324.43	\$8,578.64
Calculated Maximum 2025 Rate	\$1,215.39	\$2,464.99	\$3,705.27	\$4,935.04	\$6,182.32	\$7,473.85	\$8,753.64
\$/Month Change	\$24.30	\$49.28	\$74.08	\$98.66	\$123.60	\$149.42	\$175.00

4.6 Commercial Organics Carts Regularly Scheduled Service

Commercial customers can also have the smaller gallon-sized carts for organic waste. Presented in Table 4 – 5 is a summary of the current commercial organics cart rates and the calculated maximum rate for 2025. The maximum calculated rate assumes a 2.04% increase from the present rates. Some minor rounding of the rates may occur for purposes of ease of administration.

Table 4 – 5
Summary of the Present and Calculated Maximum Commercial Organics
(By Gallon Cart Size; Regularly Scheduled - \$/Month)

Schedule	Collection – Times Per Week						
	1	2	3	4	5	6	7
C320 Commercial Organics – 32 Gallon							
Present 2024 Monthly Rate	\$39.90	\$82.09	\$122.19	\$167.80	\$212.27	\$265.63	\$323.57
Calculated Maximum 2025 Rate	\$40.71	\$83.76	\$124.68	\$171.22	\$216.60	\$271.05	\$330.17
\$/Month Change	\$0.81	\$1.67	\$2.49	\$3.42	\$4.33	\$5.42	\$6.60
C640 Commercial Organics – 64 Gallon							
Present 2024 Monthly Rate	\$77.13	\$155.59	\$236.06	\$317.44	\$403.49	\$491.65	\$575.59
Calculated Maximum 2025 Rate	\$78.70	\$158.76	\$240.88	\$323.92	\$411.72	\$501.68	\$587.33
\$/Month Change	\$1.57	\$3.17	\$4.82	\$6.48	\$8.23	\$10.03	\$11.74
C960 Commercial Organics – 96 Gallon							
Present 2024 Monthly Rate	\$111.45	\$228.28	\$346.44	\$468.62	\$592.47	\$745.79	\$870.09
Calculated Maximum 2025 Rate	\$113.72	\$232.94	\$353.51	\$478.18	\$604.56	\$761.00	\$887.84
\$/Month Change	\$2.27	\$4.66	\$7.07	\$9.56	\$12.09	\$15.21	\$17.75

The commercial organics cart rates have maintained the existing rate structure.

4.7 Other Miscellaneous Solid Waste Rates

The solid waste rates also include other solid waste rates for multi-family customers. The maximum calculated rate assumes a 2.04% increase from the present rates. Some minor rounding of the rates may occur for purposes of ease of administration. These rates are shown below in Table 4 – 6.

Table 4 – 6 Summary of the Present and Calculated Maximum Other Miscellaneous Solid Waste Rates (Regularly Scheduled - \$/Month)		
Schedule		Rate
C3CG	Commercial Waste 3 Yard Compactor	
	Present 2024 Monthly Rate	\$1,946.19
	Calculated Maximum 2025 Rate	\$1,985.89
	\$/Month Change	\$39.70
	Solid Waste Compactor Rate Per Yard	
	Present 2024 Monthly Rate	\$149.73
Calculated Maximum 2025 Rate	\$152.78	
\$/Month Change	\$3.05	

4.8 Rates for Additional Services (Attachment Q)

Recology also provides a number of services that are not considered “regularly scheduled” services and these particular services are not included as a part of the Attachment L rates discussed above. These services are considered “Additional Services” (i.e., Schedule Q) and as discussed in Section 2, they are adjusted using a cost index for general inflation.

The Maximum Rate set forth in Attachment Q is adjusted annually by multiplying the then effective April CPI-U General for the year in which rates are set and divided by the April CPI-U from the year prior to the year in which rates are set. For rate year 2025, the April CPI-U-General is 351.247 for 2024 and the April CPI-U-General for 2023 is 338.496. Therefore, each Maximum Rate is multiplied by the April CPI-U-General for 2024 and divided by the April CPI-U-General for 2023. This resulted in an overall rate increase of 3.77% (351.247 / 338.496) for Attachment Q rates effective in 2025 for the additional services. Details of the Additional Service rates (Schedule Q) can be found in Technical Appendix B.

4.9 City Council Review

The results of the study will be presented to the City of Belmont City Council on September 10, 2024. This will reflect the proposed 2.04% rate adjustment for 2025 rates for the scheduled services, Schedule L, and a 3.77% rate adjustment for additional services, Schedule Q as outlined in this report. If accepted by the City Council, the City will distribute the customer notification as required by Proposition 218, and hold a public hearing no sooner than 45 days from the issuance of the customer notification.

4.10 Summary

HDR reviewed the Recology rate calculation and concluded that the resulting maximum solid waste rates for both regularly scheduled services (Attachment L) and additional services (Attachment Q) for rate year 2025 were calculated in a manner which reflected the intent of the Agreement.

5 Summary of Solid Waste Rate Findings, Conclusions and Recommendations

5.1 Introduction

This report has reviewed the calculated Maximum Rate as developed by Recology. HDR used a systematic process to review the base-year costs, along with the resulting maximum rates for regularly scheduled service.

5.2 Summary Findings, Conclusions and Recommendations

HDR has confirmed that the rate adjustment application and the accompanying maximum rate schedules submitted by Recology meet the requirements of the Agreement. On September 10, 2024, HDR will present the proposed 2025 rates for Schedule L of 2.04% and unscheduled services, Schedule Q, of 3.77% to the City Council. If accepted by the City Council, a public hearing will be set and a customer notification mailed to the City's customers.

5.3 Looking Ahead – Future Rate Adjustment to 2026

The 2026 rate adjustment will include CPI value adjustment components for the current year (2025 for rate year 2026) compared to the 2020 CPI value components and the adjusted 2021 target revenue. The multiplier will be based on the 2026 Total Target Revenue compared to the 2025 Total Target Revenue of \$9,938,658.

5.4 Summary

This completes the review conducted by HDR for the City of Belmont on the proposed 2025 Solid Waste rates. This report has met the City's requirement to conduct a due diligence on the proposed compensation to Recology and the resulting regularly scheduled and additional services solid waste rates.



Technical Appendix A – Attachment L

Regularly Scheduled Service

The following table specifies Maximum Allowable Rates for Regularly Scheduled Services. These Maximum Rates shall be adjusted annually in accordance with Article 11. The following Attachment L rates are the proposed 2025 rates.

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

RESIDENTIAL CARTS				
	Cart Size (in Gallons)			
	20	32	64	96
1 Pickup Per Week	\$41.03	\$48.95	\$96.36	\$144.54

Residential customers are billed based on their Garbage Cart size.

The monthly rate above includes the following:

- One (1) Garbage Cart provided to customer
- Curbside Household Hazardous Waste Collection
- One (1) 64-Gallon Recycling Cart and (1) 96-Gallon Yard Waste Cart

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

COMMERCIAL CARTS

		Cart Size (in Gallons)			
		20	32	64	96
# of Pickups Per Week	1	\$52.35	\$58.12	\$112.40	\$162.46
	2	107.69	119.66	226.80	332.78
	3	160.34	178.12	344.13	505.02
	4	220.12	244.57	462.71	683.13
	5	278.50	309.42	588.16	863.66
	6	348.47	387.17	716.74	1,087.16
	7	424.49	471.64	839.05	1,268.34

The monthly rate above includes the following:

- One (1) Garbage Cart
- Recycling Cart

COMMERCIAL CARTS ORGANICS

		Cart Size (in Gallons)		
		32	64	96
# of Pickups Per Week	1	\$40.71	\$78.70	\$113.72
	2	83.76	158.76	232.94
	3	124.68	240.88	353.51
	4	171.22	323.92	478.18
	5	216.60	411.72	604.56
	6	271.05	501.68	761.00
	7	330.17	587.33	887.84

Not Organics containers are charged at seventy percent (70%) of the similar Garbage commercial cart rate above container size and service levels for Garbage, representing a thirty percent (30%) discount

**Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate**

COMMERCIAL BINS						
Bin Size (in Cubic Yards)						
1 2 3 4 6						
# of Pickups Per Week	1	\$272.61	\$548.36	\$827.02	\$1,128.96	\$1,736.26
	2	555.02	1,105.73	1,664.02	2,277.43	3,521.40
	3	842.26	1,668.35	2,505.93	3,425.93	5,293.26
	4	1,132.86	2,235.07	3,350.35	4,587.49	7,050.05
	5	1,425.79	2,809.80	4,197.69	5,753.95	8,831.87
	6	1,779.46	3,317.14	5,095.81	6,968.80	10,676.95
	7	2,099.54	3,928.58	6,000.20	8,209.08	12,505.21

The monthly rate above includes the following:
 One (1) Garbage Bin
 Recycling container at customer's requested size

COMMERCIAL BINS ORGANICS						
Bin Size (in Cubic Yards)						
1 2 3 4 6						
# of Pickups Per Week	1	\$190.84	\$383.86	\$578.90	\$790.28	\$1,215.39
	2	388.50	773.99	1,164.85	1,594.20	2,464.99
	3	589.57	1,167.86	1,754.16	2,398.14	3,705.27
	4	793.00	1,564.54	2,345.25	3,211.25	4,935.04
	5	998.06	1,966.83	2,938.37	4,027.75	6,182.32
	6	1,245.63	2,321.99	3,567.07	4,878.21	7,473.85
	7	1,469.69	2,750.01	4,200.14	5,746.36	8,753.64

Note: Organics containers are charged at seventy percent (70%) of the similar garbage container size above and service level for garbage, representing a thirty percent (30%) discount

Attachment L
Maximum Rate Schedule
Effective January 1, 2025 to December 31, 2025
Monthly Rate

GARBAGE COMPACTORS	
Commercial Waste 3 Yard Compactor	\$1,985.89
Solid Waste Compactor Rate Per Yard	\$152.78

The monthly fee above includes the following:
Recycling container at customer's requested size



Technical Appendix B – Attachment Q

Additional Services

The following table specifies Maximum Allowable Rates for Additional Services. These Maximum Rates shall be adjusted annually in accordance with Article 11. The following Attachment Q rates are the proposed 2025 rates.

Schedule Q Additional Services (Continued)

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
1	Single-Family Dwelling Backyard Collection Service	Section 5.02.A	See Maximum Rate in the table at the end of this Attachment	See Maximum Rate in the table at the end of this Attachment
2	Long Distance Service for MFD, Mixed Use, and Commercial Accounts (Note: only applicable to Containers with wheels)	Section 5.02.B, 5.02.C; 8.02 B	A - No more than 10% of base monthly Maximum Rate of the Collection Rate for each Container requiring Long Distance Service B - 25% of base monthly Rate of the Collection Rate for each Container requiring Long Distance Service	A - Distance greater than 50 feet and less than or equal to 100 feet B - Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
3	Container Relocation Service	Section 5.02.B and 8.02.B	A - 12% of base monthly Rate of the Collection Rate for each Container requiring Container Relocation Service B - 27% of base monthly Rate of the Collection Rate for each Container requiring Container Relocation Service	A - Distance greater than 50 feet and less than or equal to 100 feet B - Distance greater than 100 feet Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Container, if there is no curb.
4	On-Call, Pick-up for SFD, MFD, Mixed Use, and Commercial Customers	Section 5.02.A, 5.02.B, and 5.02.C	25% of the base monthly Rate for the size of Container Collected once per week.	Per Collection event per Container for Collection requested by Customer

Schedule Q Additional Services (Continued)

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
5	Return Trip (SFD, MFD, Mixed Use, or Commercial)	Sections 5.02.A, B, C; 5.03.A, B, C; 5.04.A, B, C	\$20.92 for SFD \$20.92 for Commercial, Mixed Use, and MFD	Per Collection event (i.e. request to return and provide Collection service after the Customer failed to properly set out their Container(s) for regularly scheduled Collection)
6	Additional Targeted Recyclable Materials or Organic Materials Cart Service for SFD	Sections 5.03.A and 5.04.A	\$1.37 per Recycling Cart \$4.16 per Organic Materials Cart	Per Cart month (any Cart size). Six month minimum charge required. Includes one-time Cart delivery upon start of service and removal of Cart when service is discontinued by Customer.
7	Additional On-Call Bulky Item Collection	Sections 5.05, 5.06	\$113.74	Per Bulky Item Collection event (in addition to the events provided at no charge to Customer pursuant to Section 5.12)
8	Collect Contaminated Targeted Recyclable Materials or Organic Materials Container	Section 6.03.A and 8.02.F	25% of base monthly Solid Waste Rate for the size of Container Collected once per week plus Return Trip Fee if applicable	Per Collection event for Container with Contamination Level greater than the maximum level pursuant to Table 1 in Section 6.02.B
9	Lock Service (Key Service)	Section 8.02.B	A - \$11.85 per usage B - \$13.24 per usage	Monthly cost: A-Residential Customers B-Commercial Customers
10	Lock Purchase	Section 8.02.B	\$23.71 per lock	Per lock

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
11	Overage Service	Section 8.02.G	100% of the base monthly Solid Waste Collection Rate	Per Collection event (after the first two events)
12	Overage Bags Cost	Section 8.02.G	50% of the base monthly Solid Waste Collection Rate or \$11.14 minimum	Per bag
13	Container Cleaning Service	Section 8.05.D	A - \$69.73 B - \$118.54	A - per Cart B - per Bin or Drop-Box Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D.
14	Dirty Cart Replacement (Exchange) Service	Section 8.05.D	A - \$90.65 B - \$104.60 C - \$118.54	A - per 32 gallon Cart B - per 64 gallon Cart C - per 96 gallon Cart Charge only applies to cleaning or Container exchange in addition to the service to be provided at no charge to the Customer pursuant to Section 8.05.D.
15	Additional Confidential Document Destruction Service Event	Section 5.07	\$1,673.47	Per event

**Schedule Q
Additional Services (Continued)**

No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
16	Additional Compost Material Delivery	Section 5.11	A - \$174.31 per delivery B - \$348.65 per delivery	A - "one-way" only delivery by Contractor where Contractor delivers to and unloads compost at an Agency-approved location B- "Round-trip" delivery by Contractor where Contractor delivers compost in a Drop Box to an Agency-approved location and returns at a later time or date to pick up the Drop Box and any remaining compost (charge includes the delivery of and later pick-up of the Drop Box)
17	Community Drop-Off Events	Section 5.13	\$28,449.23 per event or day	Per event or day targeting 5,000 households. Does not include disposal or public education expenses.
No.	Additional Service Category	Reference	Agency-Approved Maximum Rate	Description
18	Collection for Agency-Sponsored and Non-Agency sponsored Community Events	Section 5.08	A - \$4,183.70 B - \$6,972.84 C - \$10,459.27	A - One day event with a projected 2,500 or fewer attendees B - One (1) or two (2) day events with a projected 2,501 to 7,500 attendees per day C - One (1) or two (2) day events with a projected 7,501 to 10,000 attendees per day

**Schedule Q
Additional Services (Continued)**

Backyard Collection Service Charge for Single Family Dwellings (Section 5.02.A)				
**	One (1) Solid Waste Cart	Two (2) Solid Waste Carts	Three (3) Solid Waste Carts	Four (4) Solid Waste Carts
Distance <= 50 feet	\$25.08	\$40.03	\$80.12	\$120.15
50 < Distance <= 100 feet	29.29	44.25	84.29	124.35
100 < Distance <= 150 feet	33.45	48.42	88.45	128.53
150 < Distance <= 200 feet	37.66	52.61	92.64	132.73
200 < Distance <= 250 feet	41.83	56.78	96.85	136.91
250 < Distance <= 300 feet	46.02	60.96	101.03	141.07
300 < Distance <= 350 feet	50.21	65.14	105.22	145.25
Each additional 50 foot increment over 350 feet	Amount equal the difference between the Charge for 250 to 300 feet and 300 to 350 feet			
<p>* Backyard Collection Service Charges are charges added to the base monthly Rate for Single-Family Collection service, and cover the provision of Backyard Collection Service for all Customer's Solid Waste, Recyclable Materials, and Organic Materials Carts.</p>				
<p>** Distance shall be measured from the face of the curb, or from the edge of the roadway nearest the closest edge of the Cart, if there is no curb.</p>				

This notice is to advise Belmont property owners and solid waste customers of the City Council proceedings to consider maximum allowable rates for garbage and recyclables collection services in the City of Belmont.

Adoption of new rates will result in the maximum rates in 2025. Belmont follows the protest procedures of Proposition 218 and Article XIID of the California Constitution.

WHAT DO RATES PAY FOR?

- Operation of the Shoreway Environmental Center for waste and recycling
- Residential weekly curbside collection for garbage, recycling, and organics
- Commercial collection for garbage, recycling, and organics
- Two free pre-scheduled bulky item pick-ups per year. Curbside cell phone & battery collection -- *place on top of black cart in a clear plastic bag*
- Holiday tree recycling
- Free mattress recycling at Shoreway
- Once-a-year free, confidential document shredding event Energy-efficient, cleaner emission garbage and recycling collection trucks
- Street Sweeping

For additional information and to see a complete listing of all proposed rates including commercial organics, compactor rates, and additional services, visit www.belmont.gov/departments/public-works/garbage-recycling.

Proposed Rates effective Jan. 1, 2025 through Dec. 31, 2025 - 2.04% increase over 2024 rates.

COMMERICAL CARTS

Monthly rates based on cart size in gallons. Organics rates on webpage.

	20	32	64	96
1	\$52.35	\$58.12	\$112.40	\$162.46
2	107.69	119.66	226.80	332.78
3	160.34	178.12	344.13	505.02
4	220.12	244.57	462.71	683.13
5	278.50	309.42	588.16	863.66
6	348.47	387.17	716.74	1,087.16
7	424.49	471.64	839.05	1,268.34

COMMERICAL BINS

Monthly rates based on bin size in cubic yards. Organics rates on webpage.

	1	2	3	4	6
1	\$272.61	\$548.36	\$827.02	\$1,128.96	\$1,736.26
2	555.02	1,105.73	1,664.02	2,277.43	3,521.40
3	842.26	1,668.35	2,505.93	3,425.93	5,293.26
4	1,132.86	2,235.07	3,350.35	4,587.49	7,050.05
5	1,425.79	2,809.80	4,197.69	5,753.95	8,831.87
6	1,779.46	3,317.14	5,095.81	6,968.80	10,676.95
7	2,099.54	3,928.58	6,000.20	8,209.08	12,505.21

HOW CAN I OPPOSE THE PROPOSED RATES?

To oppose the proposed rate changes, submit a formal written protest at the hearing, or via postal mail or hand delivery (to be received by 5:00 pm on the hearing date) to the City Clerk’s office.

A formal written protest must be submitted in writing, contain a description of the property (street address) and include the original signature of the property owner or solid waste customer (per state law, fax or e-mail is not acceptable). Protests will be tabulated pursuant to procedures that have been adopted by the City Council.

If written protests are submitted with respect to a majority (50% plus 1) of the affected parcels within the City, then the proposed changes will not be approved.

Protests may be mailed to: **City Clerk, City of Belmont, 1 Twin Pines Lane, Suite 330, Belmont, CA 94002**

Notice of Public Hearing

TUESDAY, NOV. 12, 2024
7 P.M.

CITY COUNCIL CHAMBERS
1 Twin Pines Lane
Belmont, CA 94002



**ZOOM: BELMONT-
GOV.ZOOM.US**
MEETING ID: 95745673035

Or scan this QR code

In 2018, Belmont entered into an amended and restated Franchise Agreement with Recology of San Mateo County (Recology) for recyclable materials, organic materials, and solid waste collection services from Jan. 1, 2021 to December 31, 2035. The Franchise Agreement provides for an annual review of the maximum rates that Recology may charge Belmont residential and commercial customers for regular and unscheduled services. Each year, Recology proposes, City staff analyzes, and the City Council adopts the maximum allowable rates per the Franchise Agreement. For calendar year 2025, Recology is proposing an adjustment multiplier rate of 2.04%, which is the proposed 2025 rate increase to all the residential and commercial carts and bins over the rates charged in 2024.

Residential customers are offered different cart sizes ranging from 20-gallon to 96-gallon. For calendar year 2025, the proposed maximum rates are shown in the Residential Carts chart below.

Did you know? Recology also provides several “Additional Services” that are not considered “regularly scheduled” services, such as return trip, additional on-call bulky item collection, lock service, container cleaning service, and others. An overall rate increase of 3.77 % for calendar year 2025 is being proposed for Additional Services. For a detailed listing of all proposed rates, including commercial rates, please visit www.belmont.gov/departments/public-works/garbage-recycling.

RESIDENTIAL CARTS

Cart Size in Gallons	Waste Description	2024 CURRENT RATES	PROPOSED RATES 2025	\$/Month Change
20	Residential Waste 20 Gallons	\$40.21	\$41.03	\$0.82
32	Residential Waste 32 Gallons	\$47.97	\$48.95	\$0.98
64	Residential Waste 64 Gallons	\$94.43	\$96.36	\$1.93
96	Residential Waste 96 Gallons	\$141.65	\$144.54	\$2.89

Rate based on one (1) pickup per week.

Residential customers are billed based on their garbage cart size. The monthly rate noted here includes the following:

- One (1) garbage cart provided to customer.
- Two (2) bulky items collections annually.
- One (1) 64-gallon recycling cart & One (1) 96-gallon yard waste cart.

WHAT GOES WHERE?

Need help sorting your waste? Visit: www.recology.com/recology-san-mateo-county/what-goes-where-residential/



SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY



South Bayside Waste Management Authority (SBWMA), also known as **Rethinkwaste.org**, is comprised of 11 member agencies, including: Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, City of San Mateo, County of San Mateo, and the West Bay Sanitary District.

Each member agency has its own Franchise Agreement with Recology for garbage and recycling collection services within its own jurisdictions.

SBWMA provides coordinated waste management related staff services to member agencies and manages the operations of the Shoreway Environmental Center in San Carlos. The Shoreway Center is open to all.



STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Grace Castaneda, Finance Director, (650) 595-7436
Afshin Oskoui, City Manager, (650) 595-7410
Agenda Title: Report from Audit Committee and Measure I Committee for Fiscal Year Ending June 30, 2024
Agenda Action: Other

Recommendation

- 1) The Audit Committee recommends the City Council receive the financial reports and recommendations of the City's independent auditor for the fiscal year ended June 30, 2024; and
- 2) Receive Annual Measure I Advisory Committee Report for the fiscal year ended June 30, 2024.

Strategic Focus Area

Fiscal and Organizational Sustainability

Background

Audit Committee

The Audit Committee, comprised of Vice Mayor Latimerlo, who serves as the Chair, and Council Member Pang-Maganaris, provides independent review and oversight of the City of Belmont's financial reporting processes, internal controls, and independent auditors. By effectively carrying out its functions and responsibilities, the Audit Committee helps to ensure that staff properly develops and adheres to a sound system of internal controls, that procedures are in place to objectively assess management's practices, and that the independent auditors, through their own review, objectively assess the City's financial reporting practices. In fulfilling these duties, the Audit Committee met this calendar year on June 4th and November 18th. Council Member McCune attended as an alternate for Council Member Pang-Maganaris at the November 18th meeting.

For the fiscal year ended June 30, 2024, the reports include:

- Annual Comprehensive Financial Report (ACFR)
- Memorandum on Internal Control and Required Communications
- Measure A Funds Report on Compliance
- Measure I Fund Financial Statements
- Measure W Funds Report on Compliance
- Agreed Upon Procedures Report on Compliance with Proposition 111 (City)
- Agreed Upon Procedures Report on Compliance with Proposition 111 (BFPD)



Measure I Advisory Committee

Measure I, the one-half cent transaction and use tax, is a locally-controlled funding source that was approved by Belmont voters in November 2016 and became effective beginning on April 1, 2017.

Measure I was passed as a general tax, and therefore the funds may be used for any valid governmental purpose. However, based on input received through community meetings and numerous surveys, the City Council has continued to direct that Measure I fund be utilized towards streets and storm drains infrastructure improvements.

Measure I provides that, by no later than December 31st of each year, the City's independent auditor shall complete a report to verify that the taxes levied under Measure I have been properly applied, exempted, collected, and remitted in accordance with the law for the prior fiscal year.

The Belmont City Code establishes the duties of the Measure I Advisory Committee ("the Committee"), which are to monitor and report on how the tax levied by Measure I has been spent, to review the annual audit prepared by the City's independent auditor related to the prior fiscal year's collection and expenditure of Measure I funds, and to transmit a report annually regarding the accuracy of the auditor's findings. To preserve the integrity and independence of the advisory process, the Committee members shall not have a role in determining the use of revenue generated by Measure I.

The Committee understands that its role is to review and evaluate Measure I annual reports and the general scope of the associated audit work, and to give reasonable assurance that the Measure I funds are being properly spent and reported on.

Analysis

Audit Committee

From an oversight standpoint, the Audit Committee has been able to provide an independent review of the City's financial reporting processes and internal controls and finds that the City is in good financial health and is maintaining control over budgeted activities. For the fiscal year ended June 30, 2024, the City's general funds, which include the General Fund and Measure I Fund, ended with a \$35.5 million fund balance, of which \$30.3 million is classified as "unassigned" and is therefore available for expenditures at the City's discretion. As of June 30, 2024, the General Fund balance met both the target 33% of operating expenditure budget, or \$8.5 million, reserve requirements.

In an effort to make the financial statements clearer and more understandable to readers, the ACFR includes a Letter of Transmittal and a Management Discussion and Analysis section that summarize and highlight the City's financial results. They are intended to be read in conjunction with the accompanying Basic Financial Statements in the ACFR.

The ACFR has been audited by an independent, certified, and licensed auditor. On November 18th, the Audit Committee received the auditor's opinion, annual financial reports, and Memorandum on Internal Control (MOIC). At this meeting, the auditor discussed the City's financial results with the Audit Committee, along with City management. The Audit Committee determined that the reports and related information were fairly presented, to the extent such a determination can be made solely on the basis of



such conversations. The Audit Committee also determined the reports were comprehensive and adequately disclosed the financial position and results of operations for the City.

In addition, the Audit Committee formally received the MOIC from the City's independent auditor. A MOIC consists of notes to material weaknesses, significant deficiencies, and other matters that include new Government Accounting Standards Board (GASB) pronouncements that could impact financial reporting and operations taking effect in the next few years and opportunities for strengthening internal controls and operating efficiency.

As prescribed by policy, the Audit Committee at its meeting on November 18th directed the Chair to transmit this report to the City Council. By doing so, the Committee is recommending that the financial reports and recommendations of the auditor are made public. Furthermore, in performing this function, the Audit Committee has discharged its duties and met its responsibilities.

As for discharging its other responsibilities, the Audit Committee makes the following comments:

1. The Audit Committee has reviewed its provision of funding. No changes are proposed.
2. The Audit Committee has considered and determined there is no need to retain a financial expert to assist in fulfilling its responsibilities.
3. The Audit Committee has reviewed updates to the best practices, which have been added to the City's financial policies.

With respect to the reports, the Audit Committee would like to draw attention to the following:

- The Independent Auditors have issued an unmodified opinion, which is the highest level of assurance possible.

The City of Belmont has a long history of being a best practice city and, as such, incorporates Best Practices and Advisories issued annually by the Government Finance Officers Association (GFOA) into its Financial Policies. GFOA Best Practices and Advisories are written as a guide, identifying specific policies and procedures contributing to improved government management. They aim to promote and facilitate positive change rather than to codify current accepted practices.

Periodically, the Best Practices and Advisories will include new or modified recommended practices that apply to the City. The Audit Committee recognizes the importance of Best Practices and Advisories in the design, operation, and administration of the City's internal control system in discharging its fiduciary duty and, similarly to the reports discussed previously, recommends City Council receive the updates to the Financial Policies. Staff would also like to draw attention to the annual budget document, which includes a Financial Policies section. It serves as a central reference point to the most important of the City's policies, which are critical to the continued financial health of our local government.

The Audit Committee wishes to express its appreciation to the City's management, and in particular, the Finance Department staff, for the information they have provided for the Committee to compile this report.



Measure I Advisory Committee

For fiscal year ended June 30, 2024, the Measure I financial statements have been audited by the City's independent auditor who issued a report on the financial statements and a report on Measure I compliance. The financial statements and the auditor's reports are attached, and hard copies have been provided to the Council under separate cover.

During the fiscal year, the City recognized revenues totaling \$2,346,324 in Measure I transactions and use tax, and \$144,440 in interest earnings, for a total of \$2,490,764 in revenues. For street improvements, \$1,917,090 was expended, and \$45,997 was expended for storm drain improvements, leaving a fund balance as of June 30, 2024, at \$4,464,348 for project expenditures.

The Committee met on November 15th and, based on the Committee's review of information made available by City staff, including the Measure I financial statements and the audit opinions of the independent auditor, gained reasonable assurance that the Measure I funds are being properly spent and reported on. The Committee directed the Chair to transmit this report through the City Manager's Office and, by doing so, has discharged its duties and met its responsibilities for the year ended June 30, 2024, as required by the Belmont City Code.

The Committee noted that they continue to review supplemental materials provided by the Public Works Department regarding the nature of ongoing and planned improvements to streets and the storm drainage system.

The Committee wishes to express its appreciation to the City's management, the staff members of the Finance and Public Works Departments, for the information they have provided for the Committee to compile this report.

By:

Richard Bortoli

Measure I Advisory Committee Chair

Alternatives

1. Take no action.
2. Refer to staff with direction.

Attachments

- A. ACFR, including Transmittal Letter
- B. Memorandum on Internal Control
- C. Required Communications
- D. Financial Policy Updates Memorandum
- E. Measure I Fund Financial Statements

On file and available on the City's website:

1. [Measure A Funds Report on Compliance](#)



2. [Measure W Funds Report on Compliance](#)
3. Agreed Upon Procedures Report on Compliance with Proposition 111 (City) (on file and available in the Finance Department)
4. Agreed Upon Procedures Report on Compliance with Proposition 111 (BFPD) (on file and available in the Finance Department)

Fiscal Impact

No Fiscal Impact

Receipt of the financial reports and recommendations of the City's independent auditor for the fiscal year ended June 30, 2024 has no direct fiscal impact.

Funding Source Confirmed:

Source:

Other*

Purpose:

Statutory/Contractual Requirement

Public Outreach:

Posting of Agenda

*Audit Committee and Measure I Advisory Committee

City of Belmont, California



ANNUAL COMPREHENSIVE

FINANCIAL REPORT

**For Fiscal Year Ended
June 30, 2024**



Mission

To enrich the quality of life for our community with the services provided for a safe, fulfilling and vibrant life.



www.belmont.gov

Vision

We are celebrated for enhancing:

- Distinctive community character
- Easy mobility
- Natural beauty
- Thriving culture
- Thriving economy

CITY OF BELMONT, CALIFORNIA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2024

Prepared by
FINANCE DEPARTMENT

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Introductory Section

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CITY OF BELMONT

Annual Comprehensive Financial Report
For the Year Ended June 30, 2024

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Message from the Finance Director

November 7, 2024

To the Citizens of the City of Belmont, California:

We are pleased to present the City of Belmont’s Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024. The format and content of this ACFR complies with the principles and standards of accounting and financial reporting adopted by the Governmental Accounting Standards Board (GASB), and contains all information needed for readers to gain an understanding of the City’s financial activities. Responsibility for both the accuracy of the data, and completeness and fairness of the presentation, including all disclosures, rests with the management of the City.

The City’s financial statements have been audited by Maze & Associates, a firm of licensed certified public accountants. The goal of the audit is to obtain reasonable assurance that the financial statements are free of material misstatement. The audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditors concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion on the City’s basic financial statements as of and for the year ended June 30, 2024. The independent auditors’ report is presented as the first component of the financial section of this report.

The following pages in this transmittal are intended to summarize and highlight the City’s financial results for the fiscal year ended June 30, 2024, and complement the Management’s Discussion & Analysis (MD&A) and basic financial statements.

The MD&A, which provides a more comprehensive look at the City’s financial results, includes a narrative introduction, overview, and analysis. Readers are encouraged to read the MD&A, which can be found immediately following the independent auditor’s report in the financial section of the ACFR, along with accompanying basic financial statements.

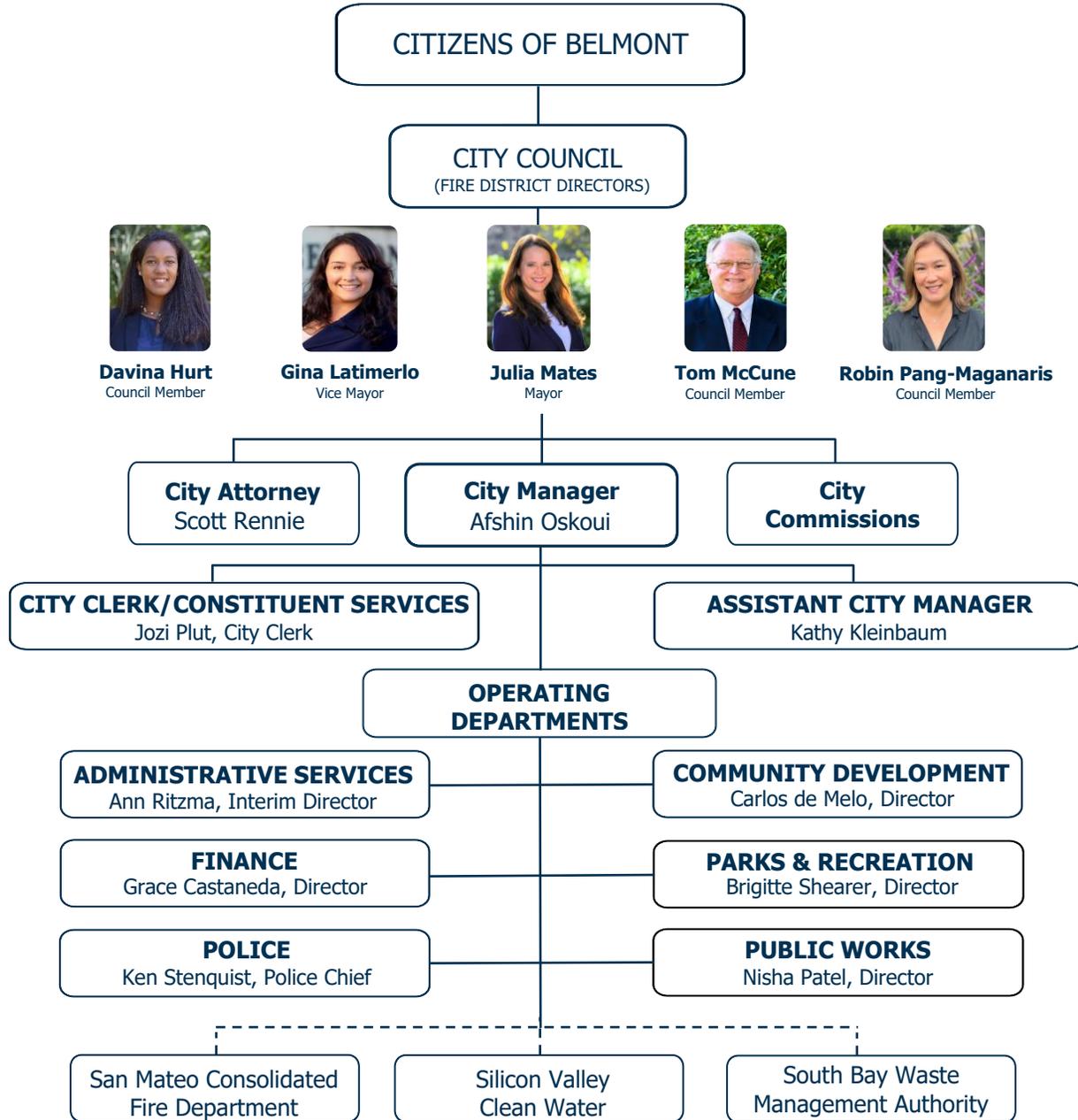
The preparation of this ACFR was made possible by the dedicated service of the entire staff of the Finance Department. The dedication and cooperation of staff in all City departments in the administration of financial policies throughout the year is also appreciated. We also acknowledge the thorough and professional manner in which our independent auditors, Maze & Associates, conducted their audit.

Respectfully submitted,



Grace Castaneda
Finance Director

Organizational Chart and Principal Officials



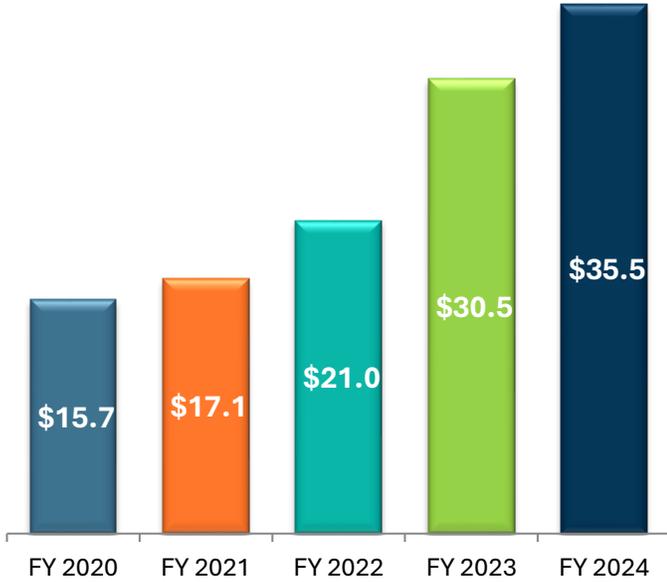
About City of Belmont

The City of Belmont, incorporated in 1926, is located on the San Francisco Peninsula, midway between San Francisco and San Jose. The City of Belmont operates under the council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor and four other members. The City Council is responsible, amongst other things, for passing ordinances, adopting the budget, appointing commissions, and hiring both the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the Council, for overseeing day-to-day operations of the City, and for appointing the heads of the various departments.

The City provides a full range of services including police and fire protection; sanitation services; construction and maintenance of highways, streets, and infrastructure; community development; parks; recreational activities; and general government activities.

General Fund Results

**General Fund Balance Trends
(in millions)**



*includes Measure I

The City continues to build on prior year successes of stabilizing operations and restoring its General Fund balance.

Fiscal year (FY) 2023-24 actual revenue exceeded the final budget amount by \$2.2 million to \$34.5 million. Tax revenues were \$24.8 million, including \$2.3 million of Measure I revenue.

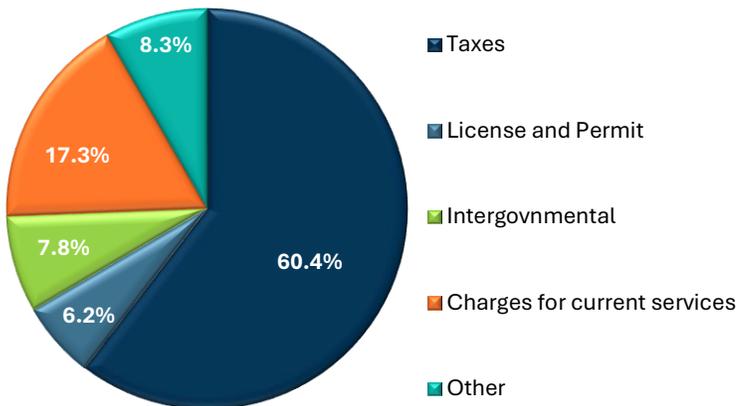
FY 2023-24 operating expenditures were managed and below the final budget by \$1.8 million.

The total General Fund balance experienced an uptick to \$35.5 million, an increase of \$5.0 million from the prior year. It was primarily due to \$1.4 million increase in interest revenue due to an interest rate increase, \$0.5 million increase in transient occupancy tax, and \$0.8 million increase in property taxes, in addition to \$1.4 million decrease in capital outlay expenditures due to the expenditures getting recorded in the capital improvement projects fund, a new fund in FY 2023-24.

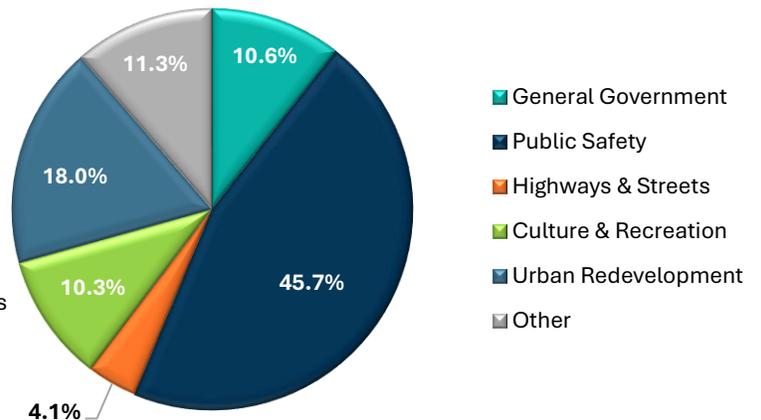
Looking forward, the FY 2024-25 adopted budget is \$31.3 million, including \$4.7 million transfer out to support other funds. The adopted budget projects a General Fund reserve balance of \$28.2 million. This meets the target reserve policy set by City Council, which is 33% of total General Fund operating expenditure budget.

Governmental Fund Results

Revenues

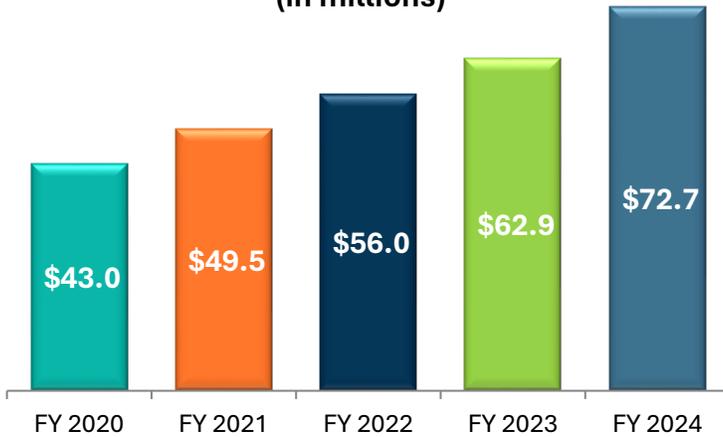


Expenditures



Enterprise Fund Results

**Enterprise Fund Net Position
(in millions)**



FY 2023-24 operating revenues of \$21.6 million were 7.1%, or \$1.5 million, higher than last year. It was primarily due to \$1.4 million increase in the collection of sewer connection fees.

FY 2023-24 operating expenses were \$12.2 million, a \$0.6 million increase compared to last year.

The FY 2024-25 adopted budget includes \$18.3 million for operations and \$10.9 million in sewer system capital improvements.

Budget Process and Control

The City's budget is based upon the principle of cost centers (i.e., fund, departments, and service area) and all funds are annually appropriated. Each department submits annual expenditure plans and revenue estimates to the City Council for approval.

Budgetary control is established at each individual fund. The City Manager is authorized to transfer appropriation between any departments. Any revisions which increase the total appropriations of any fund must be approved by the City Council. Unencumbered operating appropriations lapse at year end, while capital improvement appropriations are carried over to subsequent years until projects are completed.

Long-Term Debt

At the end of FY 2023-24, the City had a total of \$71.3 million in long-term debt. The existing long-term debt does not address deferred capital maintenance and retirement obligations, which are discussed in greater detail below.

Cash Management

Cash temporarily idle during the year was invested in U.S. Government securities and with the State Treasurer's Local Agency Investment Fund (LAIF).

Risk Management

Since 2004, the City has purchased primary workers' compensation insurance with no deductible. All claims from that date are covered 100% by the carrier. Prior to 2004, the City maintained a self-insurance program for workers' compensation. The City also purchases commercial insurance against general liability and pollution with self-insured retention at \$250,000.

Internal Control

Management is responsible for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control. Because the cost of internal controls should not

exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatement.

Long-Term Financial Planning & Major Initiatives

The City has long been fiscally responsible with a focus on long-term sustainability. It provides an extended financial projection as part of the budget process, allowing the City to be proactive in seeking both short-term and long-term budget solutions.

The City Council annually performs a review of the City’s strategic plan, including priorities and policy modifications. This year’s collaborative and productive discussions to address Belmont’s critical issues generated five Strategic Focus Areas to build on the City’s continued momentum and success. A unified vision for the future uses the following City Council focus areas as its roadmap for action over the next 3-5 years, as highlighted below.

• • • Strategic Focus Areas • • •



Infrastructure and Mobility



Economic Development & Housing



Fiscal & Organizational Stability



Public Safety



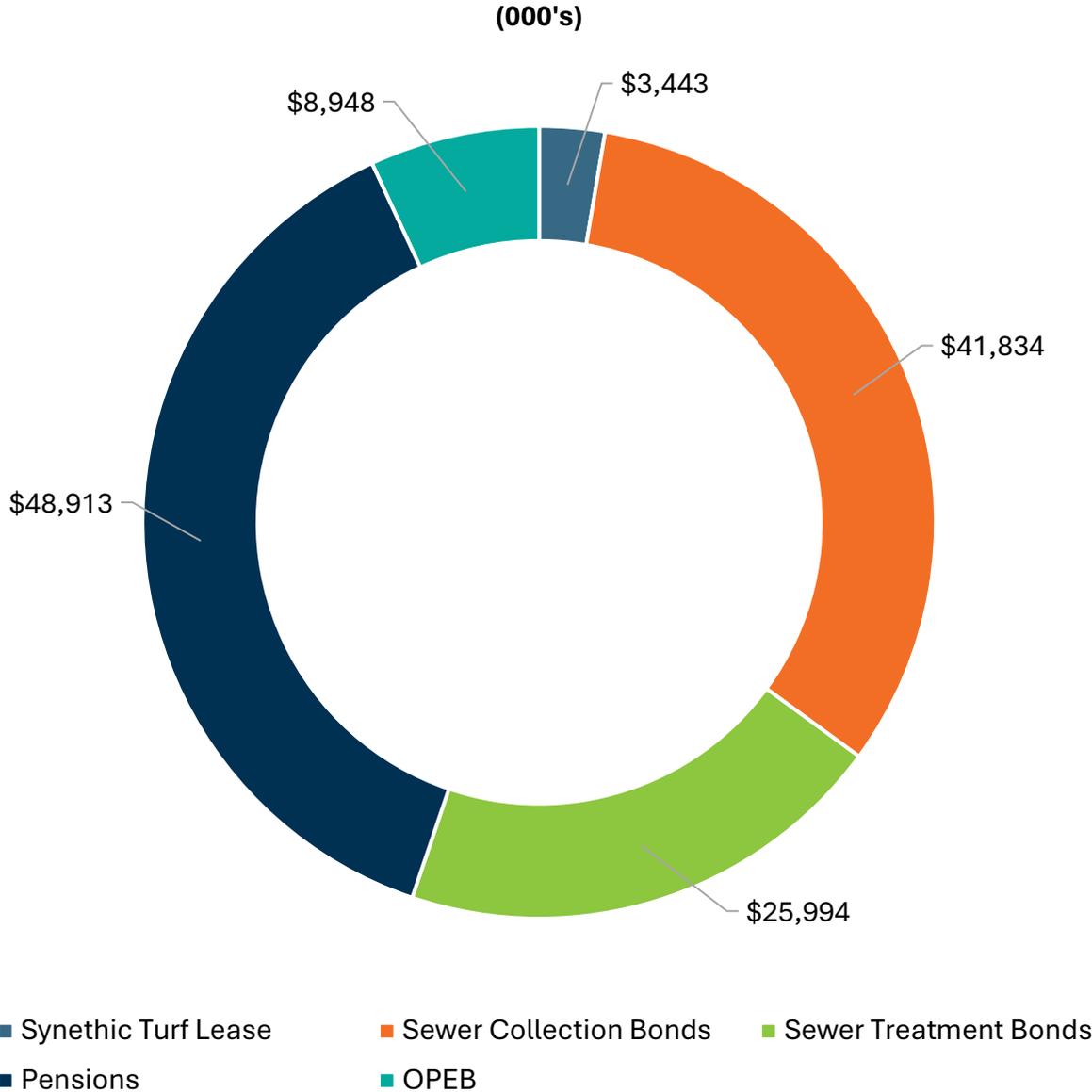
Quality of Life

Major initiatives under these five Strategic Focus Areas include:

- Maintaining service levels and addressing succession planning.
- Enhancing funding to support afterschool and senior enrichment programs and events.
- Addressing affordable housing projects and major development projects review, including comprehensive Harbor Industrial Area annexation analysis.
- Enhancing funding for street improvements.
- Supporting public safety via investments in investigative technology and Mobile Command Center.
- Supporting and delivering diversity, equity, and inclusion programs, including training and cultural events.

Capital and Retirement Obligations

The chart below summarizes the City’s capital and retirement obligations as of June 30, 2024.



Facts and Statistics

2024 Population

26,931



FTE Employees

City – 144.25



Area

4.61 Sq. Miles

Parks & Recreation

Recreation Class Participants: 103,009

Developed Parks: 15

Acres of Open Space: 317.00

Acres of Developed Parks: 61.4

Permit Center

Permits Issued: 1,425

Inspections Performed: 7,482

Public Safety

Police

Calls for Service – 20,197

Parking Violations – 2,115

Physical Arrests – 555

Traffic Violations – 1,366

Fire

Calls for Service – 2,831

Plan Checks – 280

Annual Fire Inspections – 340

Public Works

Sewer

Miles of Sewer – 85

Sewer Connections – 7,691

Storm Drains

Miles of Storm Drains – 27

Storm Drain Inlets – 1,500

Streets

Miles of Streets – 70

Streetlights – 1,465

Traffic Signals – 18

Vision Statement

The City's Vision Statement typically drives Council's Strategic Focus Areas, goals and objectives, and includes the following areas:

- Distinctive Community Character
- Easy Mobility
- Natural Beauty
- Thriving Culture
- Thriving Economy



Top 10 Employers*

1. RingCentral, Inc.
2. Volkswagen Group of America ERL
3. Autobahn Motors
4. Safeway Store #1138
5. Carlmont Gardens Nursing Center
6. Silverado – Belmont Hills
7. Nikon Precision Inc.
8. Lunardi's Market
9. Nikon Research Corporation of America
10. Woodmont Real Estate Services

**Excludes governmental agencies and not for profit entities*



Request for Information

This financial report is designed to provide a general overview of the City of Belmont's finances for all those interested.

Questions concerning any information provided in this report should be addressed to the Finance Director or for additional information regarding the City's financial activities, including past award winning Annual Comprehensive Financial Reports, transparency efforts and best practices please visit the City at www.belmont.gov.

Contact Us:

Finance Director
Finance Department
Belmont City Hall
One Twin Pines Lane, Suite 320
Belmont, CA 94002

Phone (650) 595-7433
finance@belmont.gov



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Belmont
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

Christopher P. Morill

Executive Director/CEO

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Financial Section

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Members of the City Council
City of Belmont, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Belmont, California (City), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

In our opinion, based on our audit and report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparisons listed in the Table of Contents as part of the basic financial statements for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of San Mateo Consolidated Fire Department (SMC Fire) as of and for the year ended June 30, 2023, related to the calculation of the Investment in Joint Venture. The Investment in this Joint Venture represents 2%, 3% and 0%, respectively, of the assets, net position and revenues of the governmental activities. The financial statements of SMC Fire were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the calculation of the Investment in Joint Venture, is based solely on the report of the other auditors.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirement relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibility of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and other Required Supplementary Information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information is the responsibility of management, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying Supplementary Information, as listed in the Table of Contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Introductory Section and Statistical Section listed in the Table of Contents, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 7, 2024 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Mazze & Associates

Pleasant Hill, California
November 7, 2024

**CITY OF BELMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Management of the City of Belmont offers this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2024, to make the financial statements clearer and more understandable. We encourage readers to consider the information presented here in conjunction with the additional information furnished in our letter of transmittal.

FINANCIAL HIGHLIGHTS

- The City's total assets increased by \$24.1 million to \$356.5 million, of which \$211.3 million represented governmental assets and \$145.2 million represented business-type assets.
- City's total liabilities increased by \$4.5 million to \$140.8 million, of which \$66.7 million were governmental liabilities and \$74.1 million were business-type liabilities.
- The City's total net position increased by \$22.8 million (11.1%) from the prior year. On June 30, 2024, net position totaled \$228.1 million, comprised of \$155.4 million for governmental activities and \$72.7 million for business-type activities. Of the \$228.1 million net position, \$65.3 million is unrestricted which can be used to meet the City's ongoing obligations.
- City-wide revenues were \$98.7 million, of which \$73.7 million were generated by governmental activities and \$25.0 million were generated by business-type activities.
- City-wide expenses were \$75.9 million, of which \$60.7 million were incurred by governmental activities and \$15.2 million were incurred by business-type activities.
- Governmental Fund balances increased by \$13.4 million (16.9%) to \$92.6 million. Of this amount, \$30.3 million, or 32.7%, was unassigned fund balance and available for spending at the City's discretion.
- Governmental Fund revenues were \$73.2 million, an increase of \$5.1 million (7.5%) from prior fiscal year.
- Governmental Fund expenditures increased by \$10.1 million to \$61.7 million, from prior year.
- Enterprise Fund net position increased by \$9.8 million (15.6%) to \$72.7 million. Of this amount, \$43.5 million (59.8%) was unrestricted net position and available for spending at the City's discretion.
- Enterprise Fund operating revenues were \$21.6 million, an increase of \$1.5 million (7.5%) compared to \$20.1 million in the prior year.
- Enterprise Fund operating expenses were \$12.2 million, an increase of \$0.6 million (5.2%) compared to the prior fiscal year.
- Net pension liability increased by \$2.8 million (6.0%) from prior year to \$48.9 million. The increase was primarily due to inflation and salary increases.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Annual Comprehensive Financial Report is composed of the following:

1. Introductory section, which includes the Transmittal Letter and general information,
2. Management’s Discussion and Analysis (this part),
3. Basic Financial Statements, which include the Government-wide and the Fund financial statements along with the Notes to these financial statements,
4. Required and Other Supplemental Information, and
5. Statistical information.

The Basic Financial Statements

The Basic Financial Statements consist of the Government-wide Financial Statements and the Fund Financial Statements. These two sets of financial statements provide two different views of the City’s financial activities and financial position—long-term and short-term.

The Government-wide Financial Statements provide a longer-term view of the City’s activities as a whole and consist of the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the City as a whole, including all its capital assets and long-term liabilities on the full accrual basis, similar to that used by corporations. The Statement of Activities provides information about all of the City’s revenues and expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of each of the City’s programs. The Statement of Activities explains in detail the change in Net Position for the year.

The Fund Financial Statements report the City’s operations in more detail than the City-wide statement and focus primarily on the short-term activities of the City’s General Fund and other Major Funds. The Fund Financial Statements measure only current revenues and expenditures, current assets, liabilities, and fund balances; they exclude capital assets, long-term debt, and other long-term amounts.

Major Funds account for the major financial activities of the City and are presented individually, while the activities of Non-major Funds are presented in summary, with subordinate schedules presenting the detail for each of these other funds. Major Funds are explained below.

The Government-wide Financial Statements

The Government-wide Financial Statements provide a broad view of the City’s finances in a manner like private-sector businesses and consist of the Statement of Net Position and the Statement of Activities.

The Statement of Net Position provides information about the financial position of the City as a whole, including its capital assets plus deferred outflow of resources and long-term liabilities plus deferred inflow of resources, with the difference reported as net position. Over time, increase or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information on all City's revenues and expenses with the emphasis on measuring net revenues or expenses of each of the City's programs. The statement explains in detail how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., loans receivable, and earned but unused compensated leaves).

The City's basic services are considered governmental activities, including general government, public safety, highways and streets, culture and recreation, urban development, and miscellaneous. These services are supported by taxes, intergovernmental revenues, and program revenues, such as user fees and charges. The City's governmental activities also include the activities of two separate legal entities: the Belmont Fire Protection District and the Belmont Joint Powers Financing Authority. The City is financially accountable for these entities.

The City's enterprise activities are reported as Business-type activities, including sewer, storm drainage, and solid waste. Unlike governmental services, these activities are supported by charges paid by users based on the amount of service they use and are intended to recover all costs.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Belmont, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All funds at the City of Belmont can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

The Fund financial statements provide detailed information about each of the City's significant funds, called Major Funds. Each Major Fund is presented individually with all Non-major Funds summarized and presented in a single column. Subordinate schedules present the detail of these non-major funds. Major Funds present the major activities of the City for the year. The General Fund is always a Major Fund, and other funds may change from year to year because of changes in the pattern of the City's activities.

The City has three Major Governmental Funds in fiscal year 2023-24 in addition to the General Fund, which is discussed in the Analysis of Major Governmental Funds section.

Comparisons of Budget and Actual financial information are presented for the General Fund and other Major governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Governmental fund financial statements are prepared on the modified accrual basis, which means they measure only current financial resources and uses. Capital assets and other long-lived assets, along with long-term liabilities, are presented only in the government-wide financial statements.

The focus of governmental funds is narrower than that of government-wide financial statements, so it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions.

Because governmental fund financial statements do not encompass the long-term focus of the government-wide statements, additional information is provided that reconciles the governmental fund financial statements to the government-wide statements explaining the relationship (or differences) between them.

Proprietary funds. The City maintains two different types of proprietary funds, enterprise funds and internal service funds. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its sewer, storm drain, and solid waste activities. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for its workers compensation, liability, vision, benefit prefunding, fleet and equipment, facilities management, and other such services. Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for Sewer, Storm Drainage, and Solid Waste activities. Internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements elsewhere in this report.

Fiduciary funds. The City acts as an agent on behalf of outside parties, holding funds collected, and disbursing them as directed or required. The City's fiduciary activities are reported in the separate Statement of Fiduciary Net Position and Statement of Changes in Net Position. These activities are excluded from the City's other financial statements because the City cannot use these assets to finance its own operations.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the fund financial statements in this report.

Other Information

Information concerning the City's pension and other post-employment benefits can be found in Required Supplementary Information Section. The combining statements and schedules in connection with General Fund, non-major Governmental Funds, and Internal Service Funds can be found in the Supplemental information section of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Governmental Activities

Tables 1 and 2 present the net position and changes in net position of the City's governmental activities on June 30, 2023, and June 30, 2024.

Table 1		
Governmental Activities Net Position on June 30		
(in thousands)		
	2024	2023
Current and other assets	\$124,922	\$107,821
Capital assets	86,384	85,443
Total assets	211,306	193,264
Deferred outflows related to pension	17,761	18,684
Deferred outflows related to OPEB	3,570	2,013
Total deferred outflows	21,331	20,697
Current and other liabilities	8,809	5,060
Long-term obligations outstanding	57,859	53,726
Total liabilities	66,668	58,786
Deferred inflows related to pension	2,261	3,428
Deferred inflows related to OPEB	1,325	1,879
Deferred inflows related to leases	6,955	7,490
Total deferred inflows	10,541	12,797
Net position:		
Net investment in capital assets	83,035	81,466
Restricted	50,594	45,547
Unrestricted	21,799	15,366
Total net position	<u>\$155,428</u>	<u>\$142,379</u>

Table 2
Changes in Governmental Activities Net Position
for the year ended June 30
(in thousands)

	2024	2023
Revenues		
Program revenues:		
Charges for services	\$18,937	\$16,209
Operating grants and contributions	3,646	7,198
Capital grants and contributions	4,032	1,390
Total program revenues	26,615	24,797
General revenues:		
Taxes:		
Property taxes	26,680	25,203
Sales taxes	6,452	6,692
Transient occupancy taxes	4,283	3,771
Franchise taxes	1,583	1,524
Motor vehicle in lieu	2,868	4,683
Equity in (losses) of joint ventures	-	551
Gain on sale of capital assets	-	2,148
Investment earnings and Other	5,218	2,135
Total general revenues	47,084	46,707
Total revenues	73,699	71,504
Expenses		
General government	7,896	4,744
Public safety	29,969	25,349
Highways and streets	4,561	4,155
Culture and recreation	6,971	5,074
Urban redevelopment	11,169	5,705
Interest on long-term debt	84	96
Total expenses	60,650	45,123
Change in net position	13,049	26,381
Net position-Beginning	142,379	115,998
Net position-Ending	<u>\$155,428</u>	<u>\$142,379</u>

Net Position

At the close of FY 2023-24, the governmental activities' total assets and deferred outflows of resources exceeded total liabilities and deferred inflows of resources by \$155.4 million, a 9.2% increase from the prior year.

The largest portion, approximately \$83.0 million, or 53.4%, of the City's net position represents its investment in infrastructure and other capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), net of amounts borrowed to finance that investment. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be liquidated for these liabilities.

An additional portion of the City's governmental net position of \$50.6 million, or 32.6%, represents resources that are subject to external restrictions and may only be used to construct specified capital projects, debt service, or special revenue programs. The restrictions on these funds were placed by outsiders and cannot be changed by the City.

The remaining \$21.8 million, or 14.0%, of net position is unrestricted. Unrestricted net position can, when positive, be used to finance day-to-day operations without constraints established by debt covenants or other legal requirements or restrictions.

Changes in Net Position

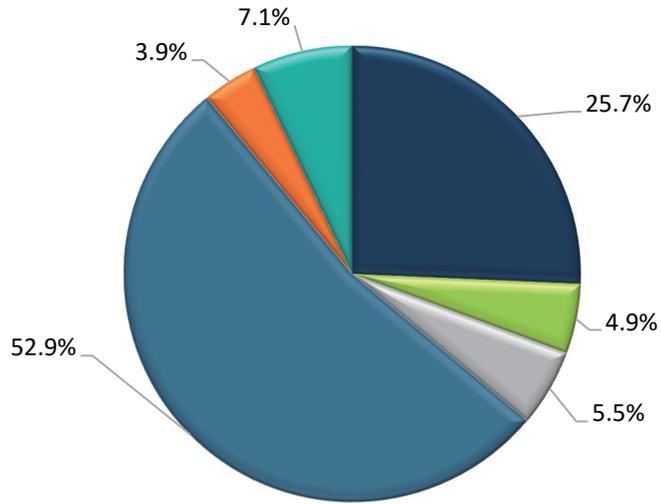
The Statement of Activities provides information about all the City's revenues and all its expenses, with the emphasis on measuring net revenues or expenses of each of the City's programs. The Statement of Activities explains in detail the change in Net Position for the year. At the close of FY 2023-24, the City's governmental activities net position increased by \$13.0 million.

Governmental activities revenue increased by \$2.2 million to \$73.7 million. Program revenues such as charges for services, operating grants and contributions, and capital grants and contributions are generated from or restricted to each activity. Total program revenues increased by \$1.8 million (7.3%) to \$26.6 million compared to prior year. General revenues increased by \$0.4 million (0.8%), compared to prior year. Tax revenues for the year increased primarily due to increased property taxes revenue, which grew as a result of approximately 5.6% increase in taxable property values.

The governmental activities expenses were \$60.7 million, an increase of \$15.6 million from the prior year primarily due to increases in public safety and urban redevelopment expenditures.

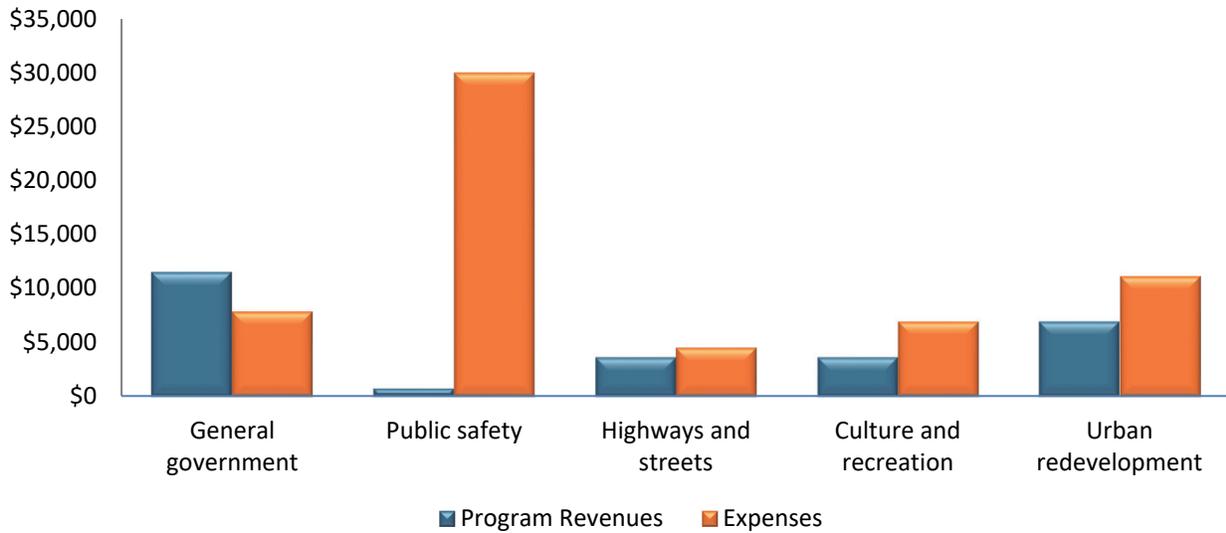
The following charts display the City's governmental activities revenues by source, as well as expenses and program revenues for fiscal year 2023-24.

Revenues by Source Governmental Activities



- Charges for services
- Operating grants and contributions
- Capital grants and contributions
- Taxes
- Motor vehicle in lieu
- Investment earnings and Other

Expenses and Program Revenues Governmental Activities (in thousands)



Business-Type Activities

The City’s business-type activities include sewer collection, sewer treatment, storm drainage, and solid waste. Tables 3 and 4 present the net position and changes in net position of the City’s business-type activities on June 30, 2023 and June 30, 2024.

Table 3		
Business-Type Net Position on June 30		
(in thousands)		
	2024	2023
Current and other assets	\$112,054	\$106,137
Capital assets	33,124	32,980
Total assets	145,178	139,117
Deferred outflows related to pension	1,675	1,649
Deferred outflows related to OPEB	321	178
Total deferred outflows	1,996	1,827
Current and other liabilities	3,435	4,799
Long-term debt outstanding	70,727	72,744
Total liabilities	74,162	77,543
Deferred inflows related to pension	235	321
Deferred inflows related to OPEB	119	166
Total deferred inflows	354	487
Net position:		
Net investment in capital assets	288	511
Restricted	28,834	27,391
Unrestricted	43,535	35,012
Total net position	\$72,657	\$62,914

Table 4
Business-Type Activities
Changes in Net Position for the year ended June 30
(in thousands)

	2024	2023
Revenues		
Program Revenues:		
Charges for Services	\$21,581	\$20,103
Operating Grants and Contributions	103	34
Capital Grants and Contributions		
Total program revenues	<u>21,684</u>	<u>20,137</u>
General Revenues:		
Investment earnings and Other	2,873	1,467
Transfers	396	
Total general revenues and Transfers	<u>3,269</u>	<u>1,467</u>
Expenses		
Sewer Collection	12,546	12,400
Storm Drainage	2,114	1,718
Solid Waste	550	534
Total expenses	<u>15,210</u>	<u>14,652</u>
Change in net position	9,743	6,952
Net position-Beginning	<u>62,914</u>	<u>55,962</u>
Net position-Ending	<u><u>\$72,657</u></u>	<u><u>\$62,914</u></u>

Net Position

At the close of the fiscal year, the net position of business-type activities was \$72.7 million, an increase of \$9.7 million (15.5%) from the prior fiscal year. \$0.3 million or 0.4% of net position was invested in capital assets, net of related debt, \$28.8 million or 39.7% is restricted for sewer treatment facility activities, and \$43.5 million or 59.9% are unrestricted and available for the operations of the proprietary funds.

Changes in Net Position

Total program revenues of business-type activities were \$21.6 million in fiscal year 2023-24, an increase of \$1.5 million over the prior year primarily due to an increase in charges for services. Total expenses were \$15.2 million, a slight increase of \$0.5 million over the prior year.

GOVERNMENTAL FUNDS FINANCIAL ANALYSIS

Table 5 below summarizes the Governmental Funds’ balances.

Table 5		
Financial Highlights at Fund Level for the year ended June 30		
(in thousands)		
	2024	2023
Total assets	\$106,126	\$89,799
Total liabilities	6,547	3,018
Deferred Inflows	6,954	7,628
Total fund balances	92,624	79,153
Total revenues	73,225	68,055
Total expenditures	61,710	51,628
Total other financing sources (uses)	1,956	2,940

As of June 30, 2024, the City’s Governmental Funds reported combined ending fund balances of \$92.6 million, an increase of \$13.5 million, or 17.0%, from the prior year. In comparison with the prior year, revenues increased by \$5.2 million to \$73.2 million, and expenditures increased by \$10.1 million to \$61.7 million primarily due to an increase in capital outlay and urban redevelopment expenditures.

Analysis of Major Governmental Funds

General Fund

As the principal operating fund of the City, the General Fund, by definition, is a Major Governmental Fund. The General Fund accounted for 47.2% of total governmental revenues and 39.3% of total expenditures. City basic services are accounted for in the General Fund, including public safety, general government, culture and recreation, and community development.

At the end of the current fiscal year, the total fund balance of General Fund increased by \$5.0 million to \$35.5 million, representing a 16.3% increase over the prior year. The fund balance is classified as follows: \$0.7 million non-spendable, \$2.2 million restricted, \$2.3 million committed, and \$30.3 million unassigned. The unassigned fund balance of \$30.3 million represents 85.4% of the total fund balance. Since the unassigned fund balance represents available liquid resources for spending at the City’s discretion, it may be useful to compare the unassigned fund balance to total fund expenditures. The City’s unassigned fund balance represents 125.2%, or equates to approximately 457 days, of total General Fund expenditures (excluding transfers out) for the year.

The City’s General Fund revenues totaled \$34.5 million, a decrease of \$2.4 million, or 6.5%, compared to the prior year. This decrease was mainly due to \$3.2 million decrease in intergovernmental revenues, which was partially mitigated by an increase of \$1.4 million in revenues generated from the use of money and property.

General Fund expenditures increased by \$0.3 million to \$24.2 million. This is due to \$0.7 million increase in public safety, \$0.8 million increase in general government expenditures, which were partially offset by a decrease in \$1.4 million drop in capital outlay expenditures, which were recorded in a newly created Capital Improvement Projects fund in fiscal year 2023-24 to account for all of the City's capital improvement projects' funding sources and expenditures.

General Fund Budgetary Highlights

The fiscal year 2023-24 adopted budget for General Fund expenditures amounted to \$25.7 million, excluding \$5.2 million transfers out. The final budget amount was \$26.1 million. General Fund revenues budget was adopted at \$31.9 million, and the final budget amount was \$32.4 million.

Overall expenditures were \$1.8 million less than the final budget, mainly due to unfilled positions and \$1.4 million in capital outlay expenditures that were no longer recorded in the General Fund but instead got recorded in a newly created Capital Improvements Project fund starting in fiscal year 2023-24. Overall revenues were more than the final budget by \$2.2 million, mainly due to earnings generated from the use of money and property.

Belmont Fire Protection District Fund

The Belmont Fire Protection District Fund (the District) accounts for resources received by a special district, shown as a blended component unit, from the citizens of Belmont and the unincorporated Harbor Industrial Area to finance fire protection and suppression services. Since mid-January 2019, fire protection, fire prevention and emergency response services are provided to Belmont community by the San Mateo Consolidated Fire Department (SMC Fire) Joint Powers Authority (JPA).

As of June 30, 2024, the fund balance increased \$5.7 million over the prior year to \$25.9 million. Overall revenues increased by \$2.3 million to \$18.5 million. An increase of \$0.7 million in tax revenues was primarily due to increased property taxes revenue, which grew because of approximately 5.6% increase in taxable property values. Overall expenditures increased by \$0.5 million over the prior year to \$12.7 million, mainly due to the increase in member agency contributions for contracted fire services. The District has a \$12.8 million reserve set aside for replacing facilities.

Development Services Fund

The Development Services Fund is used to account for the Permit Center and Development Regulation Programs. This fund provides financial data for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

As of June 30, 2024, the fund balance increased \$0.5 million over the prior year to \$2.0 million. Overall revenues increased by \$2.2 million to \$6.7 million. The increase in revenues was primarily due to a \$0.9 million increase in licenses and permits and \$1.3 million increase in development fees collected. Overall expenditures increased by \$0.7 million over the prior year to \$6.2 million.

Capital Improvement Projects Fund

This fund was a new fund created in FY 2023-24. It is used to account for funding and expenditures for capital projects, with funding from various City funds, including Enterprise Funds, as well as other sources such as grant funding, contributions from other agencies, and other miscellaneous donations and contributions. Annually, this fund transfers construction-in-progress and completed projects back to Enterprise Funds as applicable.

As of June 30, 2024, total revenue was \$4.0 million, with \$5.5 million that was transferred from other funds. Total expenditures amounted to \$6.2 million, resulted in a fund balance at year-end of \$3.3 million. Since this is a new fund in fiscal year 2023-24, there was no prior year's data for comparison.

Analysis of the Enterprise Funds

Sewer Collections

Compared to the prior year, operating revenues increased \$1.4 million to \$16.7 million. This was primarily due to \$1.3 million increase in the collection of sewer connection fees. Operating expenses increased by \$0.8 million to \$9.2 million. Net position totaled \$40.3 million, an increase of \$8.8 million from the prior year. Of this amount, \$42.6 million was unrestricted. The remaining net position was a negative \$2.3 million in net investment in capital assets, due to the recording of the current net book value of the capital assets, less the outstanding balance of debt issued to finance these assets.

Sewer Treatment

Compared to the prior year, operating revenues were relatively unchanged at \$3.1 million and operating expenses decreased \$0.5 million to \$0.4 million compared to prior year. Net position totaled \$28.8 million, a \$1.4 million increase compared to prior year, all of which is restricted for sewer treatment facility activities.

Storm Drainage Fund

This fund is used to account for the maintenance of the storm drain system and other activities related to the mandated National Pollution Discharge Elimination System (NPDES).

Storm drainage fund operating revenues, which consist primarily of NPDES storm drain charges and street sweeping charges, were relatively unchanged at \$1.1 million. Operating expenses increased by \$0.4 million to \$2.1 million, compared to prior year. Net position totaled \$1.4 million, with \$2.6 million invested in capital assets and a negative \$1.2 million in unrestricted net position due to the recording of the net pension and OPEB liabilities and related deferred outflows/inflows of resources.

Solid Waste Fund

Compared to the prior year, both operating revenues and operating expenses were relatively flat at \$0.6 million and \$0.5 million respectively. Net position was \$2.1 million, which is unrestricted as to use.

CAPITAL ASSETS

Table 6 presents the City's capital assets on June 30, 2023 and June 30, 2024. Additional information can be found in Note 7 to the financial statements.

Table 6		
Capital Assets on June 30		
(in thousands)		
	2024	2023
<i>Governmental Activities</i>		
Land	\$13,010	\$13,010
Construction in progress	3,817	1,330
Buildings	37,986	37,986
Improvements other than buildings	5,603	5,603
Streets and infrastructure	80,259	78,578
Machinery and equipment	7,626	7,313
Vehicles	5,173	5,033
Subscription assets	774	553
Less accumulated depreciation	(67,864)	(63,963)
Totals	\$86,384	\$85,443
<i>Business-Type Activities</i>		
Land	\$15	\$15
Construction in progress	634	649
Improvements other than buildings	58,250	56,042
Machinery and equipment	327	327
Less accumulated depreciation	(26,101)	(24,052)
Totals	\$33,125	\$32,981

DEBT ADMINISTRATION

Table 7 summarizes the City’s long-term obligations on June 30, 2023 and June 30, 2024. Additional information on the City’s long-term debt can be found in Note 8 and Note 13 of the financial statement.

Table 7		
Long Term Obligations on June 30		
(in thousands)		
	2024	2023
Governmental Activities Debt:		
Capital Lease:		
2019 Synthetic Turf Installation project, 2%, due 2029	\$3,443	\$4,027
Subscription Based IT Arrangements	308	352
Subtotal Governmental Activities Debt	<u>3,751</u>	<u>4,379</u>
Business-type Activities Debt – Sewer Enterprise Funds:		
Long-Term Bonds Payable:		
2016 Sewer Refunding Revenue Bonds, 2%-5% due 2035	6,722	7,324
2016 Sewer Revenue Bonds, 2%-50% due 2046	15,423	15,542
2018 Sewer Treatment Revenue Bonds, 5% due 2048	22,252	22,753
2019 Sewer Collection Bonds, 5% due 2049	19,689	20,131
2022 Sewer Revenue Bonds, 2.15%, due 2033	3,742	5,088
Subtotal Business-type Activities Debt	<u>67,829</u>	<u>70,838</u>
Total Long-Term Obligations	<u>\$71,580</u>	<u>\$75,217</u>

On June 30, 2024, the City had total long-term obligations outstanding at \$71.6 million, excluding compensated absences, pension and OPEB liabilities. The reduction in debt over the prior year was mainly due to scheduled retirements that were made. A majority of the outstanding long-term debt is composed of bonds secured by specified revenue sources, e.g., sewer charges.

ECONOMIC OUTLOOK AND MAJOR INITIATIVES

The economy of the City and its major initiatives for the coming year are discussed in detail in the accompanying Transmittal Letter.

CONTACTING THE CITY’S FINANCIAL MANAGEMENT

This Annual Comprehensive Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the City’s finances. Questions about this Report should be directed to the Finance Department at One Twin Pines Lane, Suite 320, Belmont, CA 94002. Additional information about the City’s operations and activities can be obtained from the website at www.belmont.gov.

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STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES

The Statement of Net Position and the Statement of Activities summarize the City's financial activities and financial position. They are prepared on the same basis as is used by most businesses, which means they include all the City's assets and deferred outflows of resources and all its liabilities and deferred inflows of resources, as well as all its revenues and expenses. This is known as the full accrual basis—the effect of all the City's transactions is taken into account, regardless of whether or when cash changes hands, but all material internal transactions between City funds have been eliminated.

The City's Governmental Activities include the activities of its General Fund, along with all its Special Revenue and Capital Projects Funds. Since the City's Internal Service Funds service these funds, their activities are consolidated with Governmental Activities, after eliminating inter-fund transactions and balances. The City's Business-type Activities include all its Enterprise Fund activities.

The Statement of Activities reports increases and decreases in the City's net position. It is also prepared on the full accrual basis, which means it includes all the City's revenues and all its expenses, regardless of when cash changes hands. This differs from the "modified accrual" basis used in the Fund financial statements, which reflect only current assets, current liabilities, current deferred outflows/inflows of resources, available revenues and measurable expenditures.

The format of the Statement of Activities presents the City's expenses first, listed by program, and follows these with the expenses of its business-type activities. Program revenues—that is, revenues which are generated directly by these programs—are then deducted from program expenses to arrive at the net expense of each governmental and business-type program. The City's general revenues are then listed in the Governmental Activities or Business-type Activities column, as appropriate, and the Change in Net Position is computed and reconciled with the Statement of Net Position.

Both these Statements include the financial activities of the City, the Belmont Fire Protection District and the Belmont Joint Powers Financing Authority, which are legally separate but are component units of the City because they are controlled by the City, which is financially accountable for the activities of these entities.

These financial statements along with the fund financial statements and footnotes are called *Basic Financial Statements*.

CITY OF BELMONT
STATEMENT OF NET POSITION
JUNE 30, 2024

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and investments (Note 3)	\$96,478,319	\$58,300,531	\$154,778,850
Cash and investments with fiscal agent (Note 3)		6,907,580	6,907,580
Receivables:			
Accounts	1,213,535	573,057	1,786,592
Interest	1,710,404		1,710,404
Due from other governmental agencies	1,916,345	111,159	2,027,504
Notes receivable (Note 5)	7,239,210		7,239,210
Leases (Note 10)	7,504,745		7,504,745
Prepays and other assets	2,448,261		2,448,261
Internal balances (Note 1D)	239,176	(239,176)	
Land held for resale (Note 6)	1,651,791		1,651,791
Investment in SVCW - Joint Venture (Note 15A)		46,399,949	46,399,949
Investment in SMC Fire - Joint Venture (Note 15A)	4,520,180		4,520,180
Capital assets (Note 7)			
Land and construction in progress	16,827,386	649,146	17,476,532
Depreciable assets, net	69,556,924	32,475,356	102,032,280
Total Assets	<u>211,306,276</u>	<u>145,177,602</u>	<u>356,483,878</u>
DEFERRED OUTFLOWS OF RESOURCES			
Related to pensions (Note 11B)	17,761,507	1,674,815	19,436,322
Related to OPEB (Note 12)	3,569,792	320,989	3,890,781
Total Deferred Outflows of Resources	<u>21,331,299</u>	<u>1,995,804</u>	<u>23,327,103</u>
LIABILITIES			
Accounts payable and other liabilities	1,943,830	1,148,125	3,091,955
Unearned revenue	3,500,000		3,500,000
Deposits	1,202,661		1,202,661
Compensated absences (Note 1H)			
Due within one year	1,224,163	157,823	1,381,986
Due in more than one year	1,639,704	99,925	1,739,629
Long-term debt (Note 8)			
Due within one year	596,729	2,130,000	2,726,729
Due in more than one year	2,846,508	65,698,678	68,545,186
Subscription liabilities (Note 13)			
Due within one year	231,136		231,136
Due in more than one year	77,357		77,357
Net Pension Liability (Note 11)			
Due in more than one year	44,723,194	4,189,710	48,912,904
Net OPEB Liability (Note 12)			
Due in more than one year	8,209,851	738,215	8,948,066
Claims payable (Note 14)			
Due within one year	110,418		110,418
Due in more than one year	362,804		362,804
Total Liabilities	<u>66,668,355</u>	<u>74,162,476</u>	<u>140,830,831</u>
DEFERRED INFLOWS OF RESOURCES			
Related to leases (Note 10)	6,954,310		6,954,310
Related to pensions (Note 11B)	2,261,158	234,655	2,495,813
Related to OPEB (Note 12)	1,325,319	119,171	1,444,490
Total Deferred Inflows of Resources	<u>10,540,787</u>	<u>353,826</u>	<u>10,894,613</u>
NET POSITION (Note 9)			
Net investment in capital assets	83,034,874	287,849	83,322,723
Restricted for:			
Capital projects	11,246,252		11,246,252
Special revenue programs:			
Belmont Fire Protection District	20,858,796		20,858,796
Public safety	70,826		70,826
Recreation	397,360		397,360
Senior Activities	95,990		95,990
Library Maintenance & Operations	777,132		777,132
City Trees	252,309		252,309
Street Improvements and Maintenance	1,862,908		1,862,908
Street Improvements - Measures A, W and Grants	5,230,108		5,230,108
Traffic Mitigation	100,420		100,420
Athletic Field Maintenance	390,962		390,962
Affordable Housing Successor Agency	6,056,433		6,056,433
Housing Inclusionary	3,254,215		3,254,215
Sewer Treatment Facility Charge		28,834,072	28,834,072
Total Restricted Net Position	<u>50,593,711</u>	<u>28,834,072</u>	<u>79,427,783</u>
Unrestricted	21,799,848	43,535,183	65,335,031
Total Net Position	<u>\$155,428,433</u>	<u>\$72,657,104</u>	<u>\$228,085,537</u>

See accompanying notes to financial statements

CITY OF BELMONT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
Governmental Activities:						
General government	\$7,896,080	\$7,596,615	\$26,878	\$3,927,381	\$3,654,794	\$3,654,794
Public safety	29,969,262	433,440	338,086		(29,197,736)	(29,197,736)
Highways and streets	4,561,468	595,756	2,957,946	101,943	(905,823)	(905,823)
Culture and recreation	6,970,771	3,456,619	203,170	2,771	(3,308,211)	(3,308,211)
Urban redevelopment	11,168,966	6,854,360	119,368		(4,195,238)	(4,195,238)
Interest on long-term debt	83,977				(83,977)	(83,977)
Total Governmental Activities	60,650,524	18,936,790	3,645,448	4,032,095	(34,036,191)	(34,036,191)
Business-type Activities:						
Sewer Collections	10,507,770	16,684,309			\$6,176,539	6,176,539
Sewer Treatment	2,037,820	3,147,629			1,109,809	1,109,809
Storm Drainage	2,113,909	1,149,248			(964,661)	(964,661)
Solid Waste	550,348	599,960	102,552		152,164	152,164
Total Business-type Activities	15,209,847	21,581,146	102,552		6,473,851	6,473,851
Total	\$75,860,371	\$40,517,936	\$3,748,000	\$4,032,095	(34,036,191)	(27,562,340)
General revenues:						
Taxes:						
Property taxes					26,680,829	26,680,829
Sales taxes					6,452,130	6,452,130
Transient occupancy taxes					4,283,476	4,283,476
Franchise					1,583,477	1,583,477
Motor vehicle in lieu, unrestricted					2,867,799	2,867,799
Investment earnings and rentals					5,415,938	2,587,536
Miscellaneous					197,691	285,854
Transfers					(395,601)	395,601
Total General Revenues and Transfers					47,085,739	3,268,991
Change in Net Position					13,049,548	9,742,842
Net Position-Beginning					142,378,885	62,914,262
Net Position-Ending					\$155,428,433	\$72,657,104

See accompanying notes to financial statements

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FUND FINANCIAL STATEMENTS

Fund Financial Statements are presented by individual major funds, while non-major funds are combined in a single column. Major funds are defined generally as having significant activities or balances in the current year.

MAJOR GOVERNMENTAL FUNDS

The funds described below were determined to be Major Funds by the City. Individual non-major funds may be found in the Supplemental section.

GENERAL FUND

The General Fund is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the City that are not accounted for through other funds. For the City, the General Fund includes such activities as police protection, parks operations and maintenance, and legal and administrative services. The General Fund also accounts for Measure I, a half cent local district tax approved in 2016 that will expire in 30 years. This general tax funding source provides for street and road and storm drain repair.

BELMONT FIRE PROTECTION DISTRICT SPECIAL REVENUE FUND

This fund is used to account for property taxes received and expended by the District on providing fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area.

DEVELOPMENT SERVICES

The fund is used to account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

CAPITAL IMPROVEMENT PROJECTS

This fund is used to account for funding and expenditures for capital projects, with funding from various City funds, including Enterprise Funds, as well as other sources such as grant funding, contributions from other agencies, and other miscellaneous donations and contributions. Annually, this fund transfers construction-in-progress and completed projects back to Enterprise Funds as applicable.

CITY OF BELMONT
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2024

	General	Belmont Fire Protection District	Development Services	Capital Improvement Projects	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and investments (Note 3)	\$31,432,439	\$23,725,121	\$2,290,175	\$3,984,122	\$20,797,126	\$82,228,983
Receivables:						
Accounts	899,275	25,283	1,401		277,805	1,203,764
Interest	1,710,404					1,710,404
Due from other governmental agencies Notes (Note 5)	1,406,806	252,118		36,797	220,624	1,916,345
Leases (Note 10)	7,504,745				7,239,210	7,239,210
Due from other funds (Note 4B)	239,176					239,176
Prepays and other assets	450,236	1,879,873			101,254	2,431,363
Land held for resale (Note 6)	298,748				1,353,043	1,651,791
Total Assets	\$43,941,829	\$25,882,395	\$2,291,576	\$4,020,919	\$29,989,062	\$106,125,781
LIABILITIES						
Accounts payable and other liabilities	\$390,068	\$590	\$272,669	\$728,498	\$452,580	\$1,844,405
Unearned revenue					3,500,000	3,500,000
Deposits	1,130,334		(780)		73,107	1,202,661
Total Liabilities	1,520,402	590	271,889	728,498	4,025,687	6,547,066
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue Related to leases (Note 10)	6,954,310					6,954,310
Total Deferred Inflows of Resources	6,954,310					6,954,310
FUND BALANCES (Note 9)						
Nonspendable	748,984	1,879,873				2,628,857
Restricted	2,178,855	24,001,932		3,292,421	21,421,606	50,894,814
Committed for:						
Measure I Infrastructure	2,285,493					2,285,493
Special Revenue Programs			2,019,687		1,526,912	3,546,599
Assigned					3,014,857	3,014,857
Unassigned	30,253,785					30,253,785
Total Fund Balances	35,467,117	25,881,805	2,019,687	3,292,421	25,963,375	92,624,405
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$43,941,829	\$25,882,395	\$2,291,576	\$4,020,919	\$29,989,062	\$106,125,781

See accompanying notes to financial statements

CITY OF BELMONT
Reconciliation of the
GOVERNMENTAL FUNDS -- BALANCE SHEET
with the
STATEMENT OF NET POSITION
JUNE 30, 2024

Total fund balances reported on the governmental funds balance sheet \$92,624,405

Amounts reported for Governmental Activities in the Statement of Net Position
are different from those reported in the Governmental Funds above because of the following:

CAPITAL ASSETS

Capital assets used in Governmental Activities are not current assets or financial resources and
therefore are not reported in the Governmental Funds. 86,384,310

ALLOCATION OF INTERNAL SERVICE FUND NET POSITION

Internal service funds are not governmental funds. However, they are used by management to
charge the costs of certain activities, such as insurance and central services and maintenance
to individual governmental funds. The net current assets of the Internal Service Funds are therefore
included in Governmental Activities in the following line items in the Statement of Net Position.

Cash and investments	14,249,336
Accounts receivable	9,771
Prepays and other assets	16,898
Accounts payable and other liabilities	(99,425)
Claims payable	(473,222)
Compensated absences	(216,929)
Subscription liabilities	(308,493)

ACCRUAL OF NONCURRENT REVENUES AND EXPENSES

Revenues which are deferred on the Fund Balance Sheets because they are not available currently
are taken into revenue in the Statement of Activities

DEFERRED INFLOWS AND OUTFLOWS

The deferred outflows below are not current assets or financial resources; and the deferred inflows
are not due and payable in the current period and therefore are not reported in the Governmental Funds.

Deferred outflows related to pensions	17,761,507
Deferred outflows related to OPEB	3,569,792
Deferred inflows related to pensions	(2,261,158)
Deferred inflows related to OPEB	(1,325,319)

LONG-TERM ASSETS AND LIABILITIES

The assets and liabilities below are not due and payable in the current period and therefore are not
reported in the Funds:

Investment in JPA Equity	4,520,180
Long-term debt	(3,443,237)
Net OPEB liability	(8,209,851)
Compensated absences	(2,646,938)
Net pension liability	(44,723,194)

NET POSITION OF GOVERNMENTAL ACTIVITIES \$155,428,433

See accompanying notes to financial statements

CITY OF BELMONT
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

	General	Belmont Fire Protection District	Development Services	Capital Improvement Projects	Other Governmental Funds	Total Governmental Funds
REVENUES						
Taxes	\$24,835,171	\$16,997,799			\$2,420,446	\$44,253,416
Licenses and permits	1,280,014		\$3,247,999			4,528,013
Fines and forfeitures	158,740					158,740
Use of money and property	3,098,879	1,437,981	92,318	105,108	994,582	5,728,868
Intergovernmental	265,615	50,509		3,927,381	1,444,219	5,687,724
Charges for current services	4,804,352		3,359,759		4,531,596	12,695,707
Miscellaneous	104,586	4	4,038		64,073	172,701
Total Revenues	34,547,357	18,486,293	6,704,114	4,032,489	9,454,916	73,225,169
EXPENDITURES						
Current:						
General government	6,526,423					6,526,423
Public safety	15,387,621	12,699,078			125,433	28,212,132
Highways and streets					2,502,394	2,502,394
Culture and recreation	2,309,225				4,069,423	6,378,648
Urban redevelopment			6,221,977		4,873,290	11,095,267
Capital outlay				6,252,156	74,912	6,327,068
Debt service:						
Principal					584,023	584,023
Interest and fiscal charges					83,977	83,977
Total Expenditures	24,223,269	12,699,078	6,221,977	6,252,156	12,313,452	61,709,932
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	10,324,088	5,787,215	482,137	(2,219,667)	(2,858,536)	11,515,237
OTHER FINANCING SOURCES (USES)						
Transfers in (Note 4A)				5,512,088	3,293,618	8,805,706
Transfers (out) (Note 4A)	(5,379,166)	(103,325)			(1,367,254)	(6,849,745)
Total Other Financing Sources (Uses)	(5,379,166)	(103,325)		5,512,088	1,926,364	1,955,961
NET CHANGE IN FUND BALANCES	4,944,922	5,683,890	482,137	3,292,421	(932,172)	13,471,198
BEGINNING FUND BALANCES	30,522,195	20,197,915	1,537,550		26,895,547	79,153,207
ENDING FUND BALANCES	\$35,467,117	\$25,881,805	\$2,019,687	\$3,292,421	\$25,963,375	\$92,624,405

See accompanying notes to financial statements

CITY OF BELMONT
 Reconciliation of the
 NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS
 with the
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2024

The schedule below reconciles the Net Changes in Fund Balances reported on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Position of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$13,471,198

Amounts reported for governmental activities in the Statement of Activities are different because of the following:

CAPITAL ASSETS TRANSACTIONS

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

The capital outlay and departmental expenditures are therefore added back to fund balance 6,361,427
 Capital expenses transferred to Business-Type Activities (2,192,961)

Depreciation expense is deducted from the fund balance (3,058,638)
 (Depreciation expense is net of internal service fund depreciation of \$961,896 which has already been allocated to serviced funds)

LONG TERM DEBT PROCEEDS AND PAYMENTS

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of bond principal is an expenditure in the governmental funds, but in the Statement of Net Position the repayment reduces long-term liabilities.

Repayment of debt principal is added back to fund balance 584,023

ACCRUAL OF NON-CURRENT ITEMS

The amounts below included in the Statement of Activities do not provide or (require) the use of current financial resources and therefore are not reported as revenue or expenditures in governmental funds (net change):

Investment in SMC Fire - Joint Venture (176,522)
 Unavailable revenue (138,395)
 Compensated absences (56,831)
 Pension expense (2,281,098)
 OPEB expense (69,950)

ALLOCATION OF INTERNAL SERVICE FUND ACTIVITY

Internal Service Funds are used by management to charge the costs of certain activities, such as equipment acquisition, maintenance, and insurance to individual funds.

The portion of the net revenue (expense) of these Internal Service Funds arising out of their transactions with governmental funds is reported with governmental activities, because they service those activities.

Change in Net Position - All Internal Service Funds 607,295

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES \$13,049,548

See accompanying notes to financial statements

CITY OF BELMONT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2024

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Taxes	\$24,239,481	\$24,368,127	\$24,835,171	\$467,044
Licenses and permits	1,188,075	1,188,075	1,280,014	91,939
Fines and forfeitures	160,000	160,000	158,740	(1,260)
Use of money and property	1,477,655	1,777,655	3,098,879	1,321,224
Intergovernmental	111,389	160,513	265,615	105,102
Charges for current services	4,618,151	4,618,151	4,804,352	186,201
Miscellaneous	86,268	86,268	104,586	18,318
Total Revenues	<u>31,881,019</u>	<u>32,358,789</u>	<u>34,547,357</u>	<u>2,188,568</u>
EXPENDITURES:				
Current:				
General government	7,384,461	7,752,210	6,526,423	1,225,787
Public safety	15,738,244	15,738,244	15,387,621	350,623
Culture and recreation	2,560,285	2,575,285	2,309,225	266,060
Total Expenditures	<u>25,682,990</u>	<u>26,065,739</u>	<u>24,223,269</u>	<u>1,842,470</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>6,198,029</u>	<u>6,293,050</u>	<u>10,324,088</u>	<u>4,031,038</u>
OTHER FINANCING SOURCES (USES)				
Transfers in (Note 4A)				
Transfers out (Note 4A)	<u>(5,189,820)</u>	<u>(11,374,491)</u>	<u>(5,379,166)</u>	<u>5,995,325</u>
Total Other Financing Sources (Uses)	<u>(5,189,820)</u>	<u>(11,374,491)</u>	<u>(5,379,166)</u>	<u>5,995,325</u>
NET CHANGE IN FUND BALANCE	<u>\$1,008,209</u>	<u>(\$5,081,441)</u>	<u>4,944,922</u>	<u>\$10,026,363</u>
BEGINNING FUND BALANCE			<u>30,522,195</u>	
ENDING FUND BALANCE			<u>\$35,467,117</u>	

See accompanying notes to financial statements

CITY OF BELMONT
 BELMONT FIRE PROTECTION DISTRICT SPECIAL REVENUE FUND
 STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Taxes	\$16,999,806	\$16,898,916	\$16,997,799	\$98,883
Use of money and property	192,502	377,934	1,437,981	1,060,047
Intergovernmental	36,790	36,790	50,509	13,719
Miscellaneous			4	4
Total Revenues	17,229,098	17,313,640	18,486,293	1,172,653
EXPENDITURES:				
Current:				
Public safety	12,784,473	12,784,473	12,699,078	85,395
Total Expenditures	12,784,473	12,784,473	12,699,078	85,395
Excess (Deficiency) of Revenues Over (Under) Expenditures	4,444,625	4,529,167	5,787,215	1,258,048
Other Financing Sources (Uses)				
Transfers out (Note 4A)	(50,000)	(50,000)	(103,325)	(53,325)
Total Other Financing Sources (Uses)	(50,000)	(50,000)	(103,325)	(53,325)
NET CHANGE IN FUND BALANCE	\$4,394,625	\$4,479,167	5,683,890	\$1,204,723
BEGINNING FUND BALANCE			20,197,915	
ENDING FUND BALANCE			\$25,881,805	

See accompanying notes to financial statements

CITY OF BELMONT
DEVELOPMENT SERVICES SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES:				
Licenses and permits	\$2,064,448	\$2,565,231	\$3,247,999	\$682,768
Use of money and property	17,762	17,762	92,318	74,556
Charges for current services	2,157,660	3,221,078	3,359,759	138,681
Miscellaneous	8,200	8,200	4,038	(4,162)
Total Revenues	4,248,070	5,812,271	6,704,114	891,843
EXPENDITURES:				
Current:				
Urban redevelopment	6,509,267	6,533,785	6,221,977	311,808
Total Expenditures	6,509,267	6,533,785	6,221,977	311,808
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,261,197)	(721,514)	482,137	1,203,651
OTHER FINANCING SOURCES (USES)				
Transfers in (Note 4A)	1,000,000	1,000,000		(1,000,000)
Total Other Financing Sources (Uses)	1,000,000	1,000,000		(1,000,000)
NET CHANGE IN FUND BALANCE	(\$1,261,197)	\$278,486	482,137	\$203,651
BEGINNING FUND BALANCE			1,537,550	
ENDING FUND BALANCE			\$2,019,687	

See accompanying notes to financial statements

PROPRIETARY FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

The City has identified the funds below as major proprietary funds in fiscal year 2024.

SEWER COLLECTIONS FUND

To account for sanitary sewer services provided to the citizens of Belmont. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, capital improvement, and billing and collections.

SEWER TREATMENT FUND

To account for capital improvements made to the Silicon Valley Clean Water Authority treatment plant and related capital improvements. Revenue for the improvements comes from the sewer treatment facility charge paid by users connected to the sanitary system.

STORM DRAINAGE FUND

To account for the maintenance of the storm drain system, street sweeping and other activities related to the mandated National Pollution Discharge Elimination System (NPDES). Funding comes from customers connected to the City's sewer system, due to extensive infiltration and intrusion to the City's sewer system, street sweeping charges, and NPDES charges.

NON-MAJOR FUND:

SOLID WASTE FUND

To account for operating costs associated with administering the solid waste franchise.

CITY OF BELMONT
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION
 JUNE 30, 2024

	Business-type Activities-Enterprise Funds				Totals	Governmental Activities- Internal Service Funds
	Sewer Collections	Sewer Treatment	Storm Drainage	Nonmajor- Solid Waste		
ASSETS						
Current Assets:						
Cash and investments (Note 3)	\$50,673,081	\$5,149,729	\$6,885	\$2,470,836	\$58,300,531	\$14,249,336
Cash and investments with fiscal agent (Note 3)	3,497,685	3,409,895			6,907,580	
Accounts receivable	252,397	313,177	7,483		573,057	9,771
Prepays and other assets						16,898
Due from other governmental agencies			57,638	53,521	111,159	
Total Current Assets	54,423,163	8,872,801	72,006	2,524,357	65,892,327	14,276,005
Noncurrent Assets:						
Investment in SVCW joint venture (Note 15)		46,399,949			46,399,949	
Capital assets (Note 7):						
Land and construction in progress	601,437		47,709		649,146	
Depreciable assets, net	29,955,059		2,520,297		32,475,356	1,902,045
Total Noncurrent Assets	30,556,496	46,399,949	2,568,006		79,524,451	1,902,045
Total Assets	84,979,659	55,272,750	2,640,012	2,524,357	145,416,778	16,178,050
DEFERRED OUTFLOWS						
Related to pension (Note 11B)	1,005,705		470,213	198,897	1,674,815	
Related to OPEB (Note 12)	198,430		87,153	35,406	320,989	
Total Deferred Outflows	1,204,135		557,366	234,303	1,995,804	
LIABILITIES						
Current Liabilities:						
Accounts payable and other liabilities	696,723	444,356	6,891	155	1,148,125	99,425
Due to other funds (Note 4B)			239,176		239,176	
Claims payable (Note 14)						110,418
Long-term debt (Note 8)	990,000	1,140,000			2,130,000	
Compensated absences (Note 1H)	97,831		47,872	12,120	157,823	77,552
Subscription liabilities (Note 13)						231,136
Total Current Liabilities	1,784,554	1,584,356	293,939	12,275	3,675,124	518,531
Noncurrent Liabilities:						
Claims payable (Note 14)						362,804
Compensated absences (Note 1H)	61,382		22,130	16,413	99,925	139,377
Long-term debt (Note 8)	40,844,356	24,854,322			65,698,678	
Subscription liabilities (Note 13)						77,357
Net pension liability (Note 11)	2,515,867		1,176,283	497,560	4,189,710	
Net OPEB liability (Note 12)	456,351		200,437	81,427	738,215	
Total Noncurrent Liabilities	43,877,956	24,854,322	1,398,850	595,400	70,726,528	579,538
Total Liabilities	45,662,510	26,438,678	1,692,789	607,675	74,401,652	1,098,069
DEFERRED INFLOWS						
Related to pension (Note 11B)	140,907		65,881	27,867	234,655	
Related to OPEB (Note 12)	73,669		32,357	13,145	119,171	
Total Deferred Inflows	214,576		98,238	41,012	353,826	
NET POSITION (Note 9)						
Net investment in capital assets	(2,280,157)		2,568,006		287,849	1,593,552
Restricted for treatment facility		28,834,072			28,834,072	
Unrestricted	42,586,865		(1,161,655)	2,109,973	43,535,183	13,486,429
Total Net Position	\$40,306,708	\$28,834,072	\$1,406,351	\$2,109,973	\$72,657,104	\$15,079,981

See accompanying notes to financial statements

CITY OF BELMONT
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES
 AND CHANGES IN FUND NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2024

	Business-type Activities-Enterprise Funds				Totals	Governmental Activities- Internal Service Funds
	Sewer Collections	Sewer Treatment	Storm Drainage	Nonmajor- Solid Waste		
OPERATING REVENUES						
Charges for current services						
Sewer service charges	\$14,998,231	\$3,147,629			\$18,145,860	
Sewer connection fees	1,539,176				1,539,176	
NPDES storm drain charges			\$518,888		518,888	
Street sweeping			553,809		553,809	
Garbage franchise fee				\$599,960	599,960	
Interdepartmental charges	146,902		76,551		223,453	\$10,195,974
Insurance claims, change in claims payable						
Total Operating Revenues	<u>16,684,309</u>	<u>3,147,629</u>	<u>1,149,248</u>	<u>599,960</u>	<u>21,581,146</u>	<u>10,195,974</u>
OPERATING EXPENSES						
Personnel services	1,932,236		857,149	343,526	3,132,911	
Services and supplies	5,466,120	363,564	1,015,121	206,822	7,051,627	
Insurance premiums						1,183,346
Professional and legal						2,068,779
Operating costs						4,331,003
Pension and other post employment benefits						1,077,960
Insurance claims, net of change in claims payable						299,095
Depreciation	1,807,282		241,639		2,048,921	961,896
Total Operating Expenses	<u>9,205,638</u>	<u>363,564</u>	<u>2,113,909</u>	<u>550,348</u>	<u>12,233,459</u>	<u>9,922,079</u>
Operating Income (Loss)	<u>7,478,671</u>	<u>2,784,065</u>	<u>(964,661)</u>	<u>49,612</u>	<u>9,347,687</u>	<u>273,895</u>
NONOPERATING REVENUES (EXPENSES)						
Interest	2,169,189	333,710	(4,901)	89,538	2,587,536	850,298
Interest expense	(1,302,132)	(964,998)			(2,267,130)	
Loss from investment in SVCW - Joint Venture (Note 15A)		(709,258)			(709,258)	
Gain from sale of capital assets						14,305
Intergovernmental and miscellaneous	83,132		202,722	102,552	388,406	(372,602)
Total Nonoperating Revenues (Expenses)	<u>950,189</u>	<u>(1,340,546)</u>	<u>197,821</u>	<u>192,090</u>	<u>(446)</u>	<u>492,001</u>
Income (Loss) Before Transfers	<u>8,428,860</u>	<u>1,443,519</u>	<u>(766,840)</u>	<u>241,702</u>	<u>9,347,241</u>	<u>765,896</u>
Capital asset transfers (Note 7A)	2,192,961				2,192,961	
Transfers in (Note 4A)			287,740		287,740	422,436
Transfers (out) (Note 4A)	(1,797,361)		(287,739)		(2,085,100)	(581,037)
Net transfers	<u>395,600</u>		<u>1</u>		<u>395,601</u>	<u>(158,601)</u>
Change in net position	<u>8,824,460</u>	<u>1,443,519</u>	<u>(766,839)</u>	<u>241,702</u>	<u>9,742,842</u>	<u>607,295</u>
BEGINNING NET POSITION	<u>31,482,248</u>	<u>27,390,553</u>	<u>2,173,190</u>	<u>1,868,271</u>	<u>62,914,262</u>	<u>14,472,686</u>
ENDING NET POSITION	<u>\$40,306,708</u>	<u>\$28,834,072</u>	<u>\$1,406,351</u>	<u>\$2,109,973</u>	<u>\$72,657,104</u>	<u>\$15,079,981</u>

See accompanying notes to financial statements

CITY OF BELMONT
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED JUNE 30, 2024

	Business-type Activities-Enterprise Funds				Totals	Governmental Activities- Internal Service Funds
	Sewer Collections	Sewer Treatment	Storm Drainage	Nonmajor- Solid Waste		
CASH FLOWS FROM OPERATING ACTIVITIES						
Receipts from customers	\$16,372,923	\$2,834,452	\$1,058,788	\$606,160	\$20,872,323	
Other receipts	83,132		202,722	102,552	388,406	
Interdepartmental charges	146,902		76,551		223,453	\$9,828,935
Payments to suppliers	(6,136,047)	(363,564)	(1,052,775)	(206,667)	(7,759,053)	(5,527,105)
Payments to employees	(1,797,185)		(838,113)	(343,168)	(2,978,466)	(3,222,318)
Settlements received						510,388
Claims paid						(23,315)
Cash Flows from Operating Activities	8,669,725	2,470,888	(552,827)	158,877	10,746,663	1,566,585
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Interfund receipts			526,916		526,916	
Interfund payments	(1,797,361)		(287,739)		(2,085,100)	(944,921)
Cash Flows from Noncapital Financing Activities	(1,797,361)		239,177		(1,558,184)	(944,921)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Proceeds from sale of capital assets						14,305
Acquisition of capital assets						(793,093)
Principal payments on capital debt	(940,000)	(1,741,000)			(2,681,000)	(43,981)
Interest paid	(1,624,694)	(1,090,798)			(2,715,492)	
Cash Flows from Capital and Related Financing Activities	(2,564,694)	(2,831,798)			(5,396,492)	(822,769)
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest and rents	2,169,189	333,710	(4,901)	89,538	2,587,536	850,298
Cash Flows from Capital and Related Investing Activities	2,169,189	333,710	(4,901)	89,538	2,587,536	850,298
Net Cash Flows	6,476,859	(27,200)	(318,551)	248,415	6,379,523	649,193
Cash and investments at beginning of period	47,693,907	8,586,824	325,436	2,222,421	58,828,588	13,600,143
Cash and investments at end of period	<u>\$54,170,766</u>	<u>\$8,559,624</u>	<u>\$6,885</u>	<u>\$2,470,836</u>	<u>\$65,208,111</u>	<u>\$14,249,336</u>
Reconciliation of Operating Income (Loss) to Cash Flows						
from Operating Activities:						
Operating income (loss)	\$7,478,671	\$2,784,065	(\$964,661)	\$49,612	\$9,347,687	\$273,895
Adjustments to reconcile operating income (loss) to cash flows from operating activities:						
Depreciation	1,807,282		241,639		2,048,921	961,896
Miscellaneous	83,132		202,722	102,552	388,406	(372,602)
Change in assets, deferred outflows and liabilities:						
Receivables, net	(164,484)	(313,177)	(13,909)	6,200	(485,370)	512,559
Accounts payable	(669,927)		(37,654)	155	(707,426)	(116,248)
Claims payable						282,250
Deferred outflows	(131,203)		(29,617)	(8,319)	(169,139)	
Deferred inflows	(75,823)		(39,565)	(17,759)	(133,147)	
Net pension liability	210,619		26,065	4,266	240,950	
Net OPEB liability	125,103		57,918	21,357	204,378	
Compensated absences	6,355		4,235	813	11,403	24,835
Cash Flows from Operating Activities	\$8,669,725	\$2,470,888	(\$552,827)	\$158,877	\$10,746,663	\$1,566,585
Non-cash transactions						
Amortization of Bond Premiums	\$222,730	\$105,513			\$328,243	
Loss from investment in SVCW - Joint Venture (Note 15A)		(709,258)			(709,258)	
Capital assets transfers from governmental activities	2,192,961				2,192,961	
	<u>\$2,415,691</u>	<u>(\$603,745)</u>			<u>\$1,811,946</u>	

See accompanying notes to financial statements

FIDUCIARY FUNDS

Custodial Funds report resources, not in a trust, that are held by the City for other parties outside of the City's reporting entity. The Library Community Facilities District Custodial Fund accounts for payment of interest and principal on debt service of the District for the construction, maintenance and operations of the Library building.

CITY OF BELMONT
 FIDUCIARY FUND
 STATEMENT OF FIDUCIARY NET POSITION
 JUNE 30, 2024

	Custodial Fund
	Library Community Facilities District
ASSETS	
Cash and investments (Note 3)	\$310,443
Cash and investments with fiscal agent (Note 3)	218
Due from other governmental agencies	9,532
Total Assets	320,193
NET POSITION:	
Restricted for:	
Bondholders	320,193
Total Net Position	\$320,193

See accompanying notes to financial statements

CITY OF BELMONT
 FIDUCIARY FUND
 STATEMENT OF CHANGES IN NET POSITION
 FOR THE YEAR ENDED JUNE 30, 2024

	Custodial Fund
	Library Community Facilities District
Additions:	
Special assessments	\$696,237
Use of money and property	4,418
Total Additions	700,655
Deductions:	
Payments to bondholders	666,367
Total Deductions	666,367
Change in net position	34,288
Beginning Net Position	285,905
Ending Net Position	\$320,193

See accompanying notes to financial statements

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CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Belmont (City) was incorporated as a general law city in 1926. The City operates under the Council-Manager form of government and is governed by a five member council elected by the City’s voters. The City provides the following services: public safety (police and fire), highways and streets, sewer, storm drainage, solid waste, recreation, public improvements, planning and zoning, building inspections, general administration services, and economic development.

The financial statements and accounting policies of the City conform with generally accepted accounting principles applicable to governments in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Significant accounting policies are summarized below.

A. Reporting Entity

The financial statements of the City of Belmont include the financial activities of the City, the Belmont Fire Protection District (District) and the Belmont Joint Powers Financing Authority (Authority). All of these entities are controlled by and dependent on the City and their financial activities have been aggregated and merged (termed “blended”) with those of the City in the accompanying financial statements.

The **Belmont Fire Protection District**, established in 1928, is a special district created under the general laws of California to provide fire protection services to City residents. The District is controlled by the City and has the same governing board as the City, which also performs all accounting and administrative functions for the District. The financial activities of the District have been included in these financial statements in the Belmont Fire Protection District Special Revenue Fund. The District does not issue separate financial statements.

The **Belmont Joint Powers Financing Authority** is a separate government entity whose purpose is to assist with the financing certain public capital facilities for the City through the issuance of bonds or other forms of debt. The Authority is controlled by the City and has the same governing body as the City, which also performs all accounting and administrative functions for the Authority. The Authority does not issue separate financial statements.

B. Major Funds

The City’s major governmental and enterprise funds are identified and presented separately in the fund financial statements. All other funds, called non-major funds, are combined and reported in a single column, regardless of their fund-type.

Major funds are defined as funds that have either assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses equal to ten percent of their fund-type total and five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General Fund – The General Fund is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the City that are not accounted for through other funds. For the City, the General Fund includes such activities as police protection, parks operations and maintenance, and legal and administrative services. The General Fund also accounts for Measure I, a half cent local district tax approved in 2016 that will expire in 30 years. This general tax funding source provides for street and road and storm drain repair.

Belmont Fire Protection District Special Revenue Fund – To account for property taxes received and expended by the District on providing fire protection services to the City of Belmont and the unincorporated Harbor Industrial Area.

Development Services – To account for the Permit Center and Development Regulation Programs. This fund makes it possible for staff to track and determine if development fees are covering the direct and indirect cost of providing these services. State law allows for full recovery of these costs.

Capital Improvement Projects – To account for funding and expenditures for capital projects, with funding from various City funds, including Enterprise funds, as well as other sources such as grant funding, contributions from other agencies, and other miscellaneous donations and contributions. Annually, this fund transfers construction-in-progress and completed projects back to Enterprise Funds as applicable.

The City reported the following enterprise funds as major funds in the accompanying financial statements:

Sewer Collections Fund – To account for certain sanitary sewer services provided to the citizens of Belmont. Activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, capital improvement, and billing and collections.

Sewer Treatment Fund – To account for capital improvements made to the Silicon Valley Clean Water Authority treatment plant and related capital improvements. Revenue for the improvements comes from the sewer treatment facility charge paid by users connected to the sanitary system.

Storm Drainage Fund – To account for the maintenance of the storm drain system, street cleaning and other activities related to the mandated National Pollution Discharge Elimination System (NPDES). Funding comes from customers connected to the City's sewer system, due to extensive infiltration and intrusion to the City's sewer system, street sweeping charges, and NPDES charges.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The City also reports the following fund types:

Internal Service Funds

The funds account for workers' compensation, general liability, vision, benefit prefunding, fleet and equipment management, and facilities management; all of which are provided to other departments on a cost-reimbursement basis.

Fiduciary Funds

Trust Funds and Custodial Funds are used to account for assets held by the City as an agent or trustee for individuals, private organizations, and other governments. The City has one custodial fund: the Library Community Facilities District Fund, a fund reporting cash and investments for the District. The financial activities of the fund are excluded from the Government-wide financial statements, and are presented in a separate Fiduciary Fund financial statement.

C. Basis of Accounting

The government-wide, proprietary fund and fiduciary fund financial statements are reported using the *economic resources measurement focus* and the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable* and *available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, lease liabilities, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Governmental capital asset acquisitions, including entering into contracts giving the City the right to use leased assets and right to use subscription assets, are reported as *expenditures* in governmental funds. Proceeds of governmental long-term debt and financing through leases are reported as *other financing sources*.

Those revenues susceptible to accrual are property, sales and use, transient occupancy, franchise and gas taxes, business license taxes, intergovernmental revenues, grants, parking fines and interest revenue. Other fines, licenses and permits, and charges for services are not susceptible to accrual because they are not measurable until collected.

Non-exchange transactions, in which the City gives or receives value without directly, receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Certain indirect costs are included in program expenses reported for individual functions and activities.

D. Basis of Presentation

The City's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Government Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the U.S.A.

These Standards require that the financial statements described below be presented.

Government-wide Statements: The Statement of Net Position and the Statement of Activities display information about the primary government (the City) and its component units. These statements include the financial activities of the overall City government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the government's proprietary funds and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements: The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category—*governmental*, *proprietary*, and *fiduciary*—are presented. The emphasis of fund financial statements is on major individual governmental and enterprise funds, each of which is displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Proprietary fund *operating* revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. *Nonoperating* revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

E. Revenue Recognition for Enterprise Funds

Sewer and Storm Drain user fee revenues are placed on the county tax rolls. The County bills customers annually and requires payment prior to year-end. Solid waste revenue is remitted by Recology San Mateo County as part of garbage services. At year-end there were no material uncollected sewer, storm drain, or solid waste user fees.

F. Property Tax

San Mateo County assesses properties, and it bills, collects, and distributes property taxes to the City. The County remits the entire amount levied and handles all delinquencies, retaining interest, and penalties. Secured and unsecured property taxes are levied on January 1 of the preceding fiscal year.

Secured property tax is due in two installments, on November 1 and February 1, and becomes a lien on those dates. It becomes delinquent on December 10 and April 10, respectively. Unsecured property tax is due on July 1 and becomes delinquent on August 31. Collection of delinquent accounts is the responsibility of the County, which retains all penalties.

The term “unsecured” refers to taxes on personal property other than real estate, land, and buildings. These taxes are secured by liens on the property being taxed. Property tax revenues are recognized by the City in the fiscal year they are assessed provided they become available as defined above, generally within sixty days.

G. Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except for intangible right to use lease assets, the measurement of which is discussed in Note 10, and intangible right to use subscription assets, the measurement of which is discussed in Note 13. Contributed capital assets are valued at their estimated acquisition value on the date contributed.

The City has recorded all its public domain (infrastructure) capital assets, which include roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

Capital assets with limited useful lives and the right to use leased assets are depreciated over their estimated useful lives. The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year’s pro rata share of the cost of capital assets.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Depreciation is provided using the straight line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The City has assigned the useful lives listed below to capital assets:

Building and Building Improvements	40 years
Improvements Other than Buildings	25-75 years
Streets and Infrastructure	25-100 years
Machinery and Equipment	5-10 years
Vehicles	5-10 years

Non-infrastructure and infrastructure assets with historical costs exceeding \$5,000 and \$25,000 respectively are capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

H. *Compensated Absences*

Compensated absences comprise unpaid vacation and the vested portion of sick leave, which are accrued as earned. Employee bargaining unit agreements specify the vested portion of unused sick leave, which accumulates and is paid at time of termination of City employment. The City's liability for compensated absences is recorded in various Governmental funds and Proprietary funds as appropriate. The liability for compensated absences is determined annually. For all governmental funds, amounts expected to be paid due to terminations are recorded as fund liabilities; the long term portion is recorded in the Statement of Net Position.

The changes of the compensated absences were as follows:

	Governmental Activities	Business-Type Activities			Total
		Sewer Collections	Storm Drainage	Solid Waste	
Summary of Activity:					
Beginning Balance	\$2,782,201	\$152,858	\$65,767	\$27,720	\$3,028,546
Additions	1,570,029	123,565	57,131	19,436	1,770,161
Retirements	(1,488,363)	(117,210)	(52,896)	(18,623)	(1,677,092)
Ending Balance	<u>\$2,863,867</u>	<u>\$159,213</u>	<u>\$70,002</u>	<u>\$28,533</u>	<u>\$3,121,615</u>
Financial Statement					
Presentation:					
Due within One Year	\$1,224,163	\$97,831	\$47,872	\$12,120	\$1,381,986
Due in More than One Year	<u>1,639,704</u>	<u>61,382</u>	<u>22,130</u>	<u>16,413</u>	<u>1,739,629</u>
Total Ending Balance	<u>\$2,863,867</u>	<u>\$159,213</u>	<u>\$70,002</u>	<u>\$28,533</u>	<u>\$3,121,615</u>

Compensated absences are liquidated by the fund that has recorded the liability. The long-term portion of governmental activities compensated absences is liquidated primarily by the General Fund.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Fair Value Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

J. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

K. Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, deferred outflows/inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. New and Closed Funds

During fiscal year 2023-24, the City opened the Capital Improvement Projects Capital Projects Fund to manage the costs and funding sources of the City’s capital projects, and closed the Self-Funded Vision Internal Service Fund.

NOTE 2 – BUDGETS AND BUDGETARY ACCOUNTING

The City Manager submits to the City Council a proposed annual operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the means of financing them and is subjected to public hearings where comments are obtained for consideration. The Council adopts the budget through passage of a budget resolution at which time the proposed expenditures become appropriations. The budget is effective the following July 1 and may be amended by subsequent resolutions. The City Manager is authorized to transfer appropriations between any departments; however, any revisions, which increase the total appropriations of any fund, must be approved by the Council. Transfers not included in the original budget must be approved by the Finance Director. Where not contractually committed, expenditures may not exceed appropriations at the fund level. Unencumbered operating appropriations lapse at year end, while capital improvement appropriations are carried over to subsequent years until projects are completed. Supplemental appropriations adopted by the Council are included in the budget versus actual statements.

Formal budgetary integration is employed as a management control device. Encumbrance accounting is employed as an extension of formal budgetary integration in all funds. Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

Encumbrances outstanding at year end do not constitute expenditures or liabilities and are reappropriated in the following year budget. Budget amounts include appropriations, which are formally integrated into the City’s accounting records for all funds. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) for all funds. Encumbrances outstanding by fund as of June 30, 2024 were as follows:

Major Governmental Funds:	
General Fund	\$802,680
Development Services	
Special Revenue Fund	98,847
Non-Major Governmental Funds	29,546
Total Encumbrances	\$931,073

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS

The City pools cash from all sources and all funds except Cash and Investments held by Trustees so that it can be invested consistent with the principles of safety and liquidity, while individual funds can make expenditures at any time.

A. Policies

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the City’s cash on deposit, or first trust deed mortgage notes with a market value of 150% of the deposit, as collateral for these deposits. Under California Law this collateral is held in a separate investment pool by another institution in the City’s name and places the City ahead of general creditors of the institution.

The City invests in individual investments and in investment pools. Individual investments are evidenced by specific identifiable securities instruments, or by an electronic entry registering the owner in the records of the institution issuing the security, called the book entry system. In order to increase security, the City employs the Trust Department of a bank as the custodian of certain City managed investments, regardless of their form.

The City’s investments are carried at fair value, as required by generally accepted accounting principles. The City adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

B. Classification

Cash and investments are classified in the financial statements as shown below, based on whether or not their use is restricted under the terms of City debt instruments or Agency agreements.

Cash and investments as of June 30, 2024 consist of the following:

Statement of Net Position	
Cash and investments	\$154,778,850
Cash and investments with fiscal agent	6,907,580
Fiduciary Funds	
Cash and investments	310,443
Cash and investments with fiscal agent	218
Total Cash and Investments	<u>\$161,997,091</u>

Cash and Investments Available for Operations is used in preparing proprietary fund statements of cash flows because these assets are highly liquid and are expended to liquidate liabilities arising during the year.

As of June 30, 2024, the City holds \$5,500,018 in unexpended proceeds from the Sewer Revenue Bonds, Series 2019, which were included in Cash and Investments, but recorded in the Sewer Collections Enterprise Fund. The restricted funds are to be spent on project costs as defined in the underlying indenture.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS (Continued)

C. Investments Authorized by the California Government Code and the City's Investment Policy

The City's Investment Policy and the California Government Code allow the City to invest in the investment types included in the following schedule, provided the credit ratings of the issuers are acceptable to the City, and approved percentages and maturities are not exceeded. The table below also identifies certain provisions of the California Government Code, or the City's Investment Policy where the City's Investment Policy is more restrictive.

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality	Maximum % of Portfolio	Maximum Investment In One Issuer
Local Agency Municipal Bonds	5 years	None	None	None
U.S. Treasury Obligations	5 years	None	None	None
State of California and Other State Obligations	5 years	None	None	None
CA Local Agency Obligations	5 years	None	None	None
U.S. Agency Securities	5 years	None	None	None
Bankers Acceptances	180 days	None	40%	30%
Commercial Paper (pooled)	270 days	A1 / P1	40%	(C)
Commercial Paper (non-pooled)	270 days	A1 / P1	25%	(C)
Negotiable Certificates of Deposit	5 years	None	30%	None
Non-Negotiable Certificates of Deposit	5 years	None	None	None
Placement Service Deposits	5 years	None	50% (A)	None
Placement Service Certificates of Deposit	5 years	None	50% (A)	None
Repurchase Agreements	1 year	None	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	None	20% of base value of portfolio	None
Medium Term Corporate Notes	5 years	A	30%	(C)
Mutual Funds	N/A	Top rating category	20%	10%
Money Market Mutual Funds	N/A	Top rating category	20%	None
Collateralized Bank Deposits	5 years	None	None	None
Mortgage Pass-Through and Asset-Backed Securities	5 years	AA	20%	None
County Pooled Investment Funds	N/A	None	None	None
Joint Powers Authority Pool	N/A	Multiple	None	None
California Local Agency Investment Fund	N/A	None	None	\$75M per account
Voluntary Investment Program Fund	N/A	None	None	None
Supranational Obligations (B)	5 years	AA	30%	None
Public Bank Obligations	5 years	None	None	None

(A) 50% maximum % of portfolio is for deposits and certificates of deposit combined.

(B) Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB)

(C) 10% maximum of the outstanding commercial paper and medium term notes of any single issuer.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS (Continued)

D. Investments Authorized by Debt Agreements

The City must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged reserves to be used if the City fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with City resolutions, bond indentures or State statutes. These bond indentures did not disclose limitations for maximum percentage of portfolio and investment in one issuer. The table below identifies the investment types that are authorized for investments held by fiscal agents. The table also identifies certain provisions of these debt agreements:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality
Local Agency Municipal Bonds	N/A	Two highest rating categories
U.S. Treasury Obligations	N/A	N/A
State of California Obligations	N/A	A2/A
CA Local Agency Obligations	N/A	N/A
U.S. Agency Securities (A)	N/A	N/A
Bankers Acceptances	1 year	A1
Commercial Paper	270 days	A-1 +
Short-Term Certificates of Deposit	1 year	A-1+
Repurchase Agreements	30 days	A, A-
Money Market Mutual Funds	N/A	AA-M
Collateralized Bank Deposits	N/A	N/A
California Local Agency Investment Fund	N/A	N/A
Unsecured CD's, deposit accounts, time deposits, bankers acceptances	365 Days	A-1+
Special Revenue Bonds	N/A	AA-
Prefunded Municipal Obligations	N/A	AAA
FDIC insured deposit	N/A	N/A
Investment Agreements	N/A	AA-
Pre Refunded Municipal Obligations	N/A	Two highest rating categories
Cash	N/A	N/A

(A) Securities issued by agencies of the federal government such as the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), Export-Import Bank, Farm Credit System Financial Assistance Corporation, Farmers Home Administration, General Services Administration, United States Maritime Administration, Small Business Administration, Government National Mortgage Association (GNMA), United States Department of Housing & Urban Development (PHA's), the Federal Home Loan Mortgage Corporation (FHLMC) and Federal Housing Administration debentures.

The 2019 Sewer Revenue Bonds also allow investment in Federal Housing Administration debentures.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS (Continued)

E. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of the City’s investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the City’s investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City’s investments by maturity or earliest call date:

Investment Type	12 Months or less	Total
California Local Agency Investment Fund	\$153,602,839	\$153,602,839
Held by Trustees:		
Money Market Mutual Funds	1,187,021	1,187,021
U.S. Treasury Notes	5,720,777	5,720,777
Total Investments	\$160,510,637	160,510,637
Cash in banks and on hand		1,486,454
Total Cash and Investments		\$161,997,091

F. Local Agency Investment Fund

The City is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The City reports its investment in LAIF at the amortized costs provided by LAIF, which is the same as the value of the pool share. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Each regular LAIF account is permitted to have up to 15 transactions per month, with a minimum transaction amount of \$5,000, a maximum transaction amount of \$75 million and at least 24 hours advance notice for withdrawals of \$10 million or more. Bond proceeds accounts are subject to a one-time deposit with no cap and are set up with a monthly draw down schedule. Included in LAIF’s investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2024, these investments matured in an average of 217 days.

G. Fair Value Hierarchy

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS (Continued)

The following is a summary of the fair value hierarchy of the City’s investments as of June 30, 2024:

Investment Type	Level 1	Exempt or Amortized Cost	Total
California Local Agency Investment Fund		\$153,602,839	\$153,602,839
<i>Held by Trustees:</i>			
Money Market Mutual Funds		1,187,021	1,187,021
U.S. Treasury Notes	\$5,720,777		5,720,777
Total Investments	<u>\$5,720,777</u>	<u>\$154,789,860</u>	<u>\$160,510,637</u>

U.S. Treasury Notes totaling \$5,720,777 classified in Level 1 of the fair value hierarchy are valued using quoted prices in an active market for identical assets. Matrix pricing is used to value securities based on the securities’ relationship to benchmark quoted prices. These prices are obtained from various pricing sources by the custodian bank. As an external investment pool, the Local Agency Investment Fund is exempt from the fair value hierarchy.

H. Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The actual ratings as of June 30, 2024 are provided by Standard and Poor’s except as noted.

Investment Type	AAAm	Total Investments
Money Market Mutual Funds	<u>\$1,187,021</u>	\$1,187,021
<i>Not rated:</i>		
California Local Agency Investment Fund		153,602,839
<i>Exempt from rating requirement:</i>		
U.S. Treasury Notes		<u>5,720,777</u>
Total investments		<u>\$160,510,637</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 4 – INTERFUND TRANSACTIONS

A. Transfers Between Funds

The purpose of the majority of transfers is to provide annual subsidiary to the transit fund, which has made an expenditure on behalf of another fund. Less often, a transfer may be made to open or close a fund.

Transfers between funds during the fiscal year ended June 30, 2024 were as follows:

Fund Receiving Transfer	Fund Making Transfer	Amount Transferred
Non-Major Governmental Funds		
Recreation Special Revenue Fund	General Fund	\$793,618 (b)
Street Maintenance Special Revenue Fund	General Fund	2,500,000 (b)
Capital Projects Fund		
Capital Improvement Projects	General Fund	2,085,548 (a) & (b)
	Belmont Fire Protection District Special Revenue Fund	103,325 (a)
	Non-Major Governmental Funds	1,367,254 (a)
	Sewer Collections Enterprise Fund	1,509,621 (a)
	Storm Drainage Enterprise Fund	287,739 (a)
	Fleet and Equipment Management Internal Service Fund	71,766 (a)
	Facilities Management Internal Service Fund	86,835 (a)
Enterprise Fund		
Storm Drainage	Sewer Collections Enterprise Fund	287,740 (a)
Internal Service Fund		
Facilities Management	Fleet and Equipment Management Internal Service Fund	422,436 (b)
		<u>\$9,515,882</u>

The purpose of the significant transfers that were not routine in nature or consistent with activities of the fund making the transfers is set forth below:

- (a) Transfer to fund capital projects.
- (b) To fund operations and achieve targeted fund balances.

B. Current Interfund Balances

Current interfund balances arise in the normal course of business and are expected to be repaid shortly after at the end of the fiscal year. The Storm Drainage Enterprise Fund owed the General Fund \$239,176 as of June 30, 2024.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 5 – NOTES RECEIVABLE

These notes are summarized below:

Project	Amount
Mid-Peninsula Horizons, Inc.	\$246,735
Home Buyer Assistance Program	228,250
Firehouse Square	3,238,047
ROEM Family Apartments	3,526,178
Total notes receivable	\$7,239,210

The former Belmont Redevelopment Agency (Agency) entered into the loan programs below to improve the quality of housing and to increase the availability of affordable housing. With the dissolution of the former Redevelopment Agency, the City elected to become the successor to the former Agency’s housing activities and as a result assumed the loans receivable as of February 1, 2012.

On September 30, 1992 the former Agency made a loan to **Mid-Peninsula Horizons, Inc.**, a nonprofit corporation, to assist in financing an affordable housing project. The Agency loan is secured by a second deed of trust. The loan bears interest at one percent per annum and is due along with interest in 2039 or the date the project is no longer subject to a related regulatory agreement with HUD, whichever is later.

In fiscal year 1999, the former Agency began providing financial assistance for first time home buyers through the **Home Buyer Assistance Program**. Loans provide down payment assistance to qualified home buyers in Belmont. Loans are long-term low interest loans for down payments on the purchase of single-family residences, town homes, or condominiums. Loans are secured by a deed of trust.

On October 22, 2019 the City approved Development Agreements with **MP Firehouse Square Associates, L.P., and Belmont Firehouse Square LLC** for the construction of a new four-story, mixed-use residential/commercial building consisting of 65 affordable rental apartment units, a manager's unit, amenity space, a community room, and 3,748 square feet of retail and commercial space; and a 15-unit market rate for sale townhome component. The project site is located on City-owned property at 1300 El Camino Real and 875 O'Neill Avenue that was to be sold to the developer for \$2,616,150. The City had committed to loan the Developer up to \$5,598,000, comprised of the Predevelopment Component (\$316,000), the Construction Component (\$2,000,000) and the Construction Contingency Amount (\$2,598,000). On July 14, 2020, the City amended the terms of the Development Agreements to instead ground lease the property to the Developer for a period of seventy (70) years at the rate of one dollar (\$1.00) per year, paid annually, and reduce the project funding to a predevelopment loan of up to \$1,000,000, a construction loan of up to \$1,150,000, and a grant of \$1,000,000. Total potential costs to the City will not exceed \$5,648,000. During the year ended June 30, 2020, the developer drew down \$1,000,000 of the predevelopment loan, and during the year ended June 30, 2021, the developer drew down the construction loan of \$1,150,000 and the grant of \$1,000,000.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 5 – NOTES RECEIVABLE (Continued)

The loans bear simple interest at three percent per annum and is payable from residual receipts as defined in the Agreement and is due upon the earliest of the transfer of the project or the developer's interest in the property in a manner that is not approved by the City, the occurrence of a Developer event of default, or 70 years from the date of the promissory note or August 2090. The balance of the loans as of June 30, 2024, including accrued interest, was \$2,415,973.

In August 2021, the City and Belmont Firehouse Square, LLC entered into an amended and restated Development Agreement that includes selling property for its appraised value of \$4,800,000 for phase 2 of the project, which includes the 15-unit market rate for sale townhomes. In June 2022, the Agreement was assigned to Belmont Firehouse Square Property, LLC. On June 30, 2022 the City and Belmont Firehouse Square Property, LLC, closed the sale of phase 2 of the Firehouse Square project. Per the Amended and Restated Development Agreement, the developer paid the City \$1,000,000 at close of escrow; the balance of the sales price of \$3,800,000 was funded by a loan from the City's affordable housing funds. The loan is secured by a promissory note and deed of trust on the property. Prior to or concurrently with the sale of each townhome unit in the project, the Developer is required to pay the City in cash an amount equal to the then outstanding indebtedness under the Promissory Note divided by the number of unsold townhome units existing immediately prior to the sale of such townhome unit, which will be credited to the outstanding balance of the loan. The loan bears compound interest at four percent per month and is payable no later than December 31, 2024. The balance of the loan as of June 30, 2024 was \$822,074.

On April 10, 2024, the City approved development agreements with **Belmont Family Apartments, LP** (Developer) for the construction of a 125-unit multi-family affordable housing development, spanning 1.46 acres located at 800-803 Belmont Avenue. The City committed to loan the Developer up to \$3,500,000 to finance the acquisition and development of the property. The balance of the loan as of June 30, 2024 was \$3,526,178.

NOTE 6 – LAND HELD FOR RESALE

The City purchased parcels of land as part of efforts to develop or redevelop properties. Land held for resale is carried in the financial statements at the lower of cost or estimated net realizable value.

With the dissolution of the Redevelopment Agency in fiscal year 2012, the City elected to assume housing activities as the Housing Successor, and the land held for resale was transferred to the Affordable Housing Special Revenue Fund on February 1, 2012.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 7 – CAPITAL ASSETS

A. Capital Asset Additions and Retirements

Capital assets at June 30 comprise:

	Balance June 30, 2023	Additions	Retirements	Balance June 30, 2024
Governmental Activities				
Capital assets not being depreciated:				
Land	\$13,010,328			\$13,010,328
Construction in progress	1,330,242	\$2,486,816		3,817,058
Total capital assets not being depreciated	<u>14,340,570</u>	<u>2,486,816</u>		<u>16,827,386</u>
Capital assets being depreciated:				
Buildings and building improvements	37,986,357			37,986,357
Improvements other than buildings	5,603,220			5,603,220
Streets and infrastructure	78,577,820	1,681,650		80,259,470
Machinery and equipment	7,312,684	312,927		7,625,611
Vehicles	5,032,903	259,140	(\$119,229)	5,172,814
Subscription assets	553,087	221,025		774,112
Total capital assets being depreciated	<u>135,066,071</u>	<u>2,474,742</u>	<u>(119,229)</u>	<u>137,421,584</u>
Less accumulated depreciation for:				
Buildings and building improvements	19,707,910	897,125		20,605,035
Improvements other than buildings	2,397,540	240,926		2,638,466
Streets and infrastructure	30,963,734	1,852,216		32,815,950
Machinery and equipment	6,568,151	400,906		6,969,057
Vehicles	4,128,954	358,617	(119,229)	4,368,342
Subscription assets	197,067	270,743		467,810
Total accumulated depreciation	<u>63,963,356</u>	<u>4,020,533</u>	<u>(119,229)</u>	<u>67,864,660</u>
Net depreciable assets	<u>71,102,715</u>	<u>(1,545,791)</u>		<u>69,556,924</u>
Governmental activities capital assets, net	<u>\$85,443,285</u>	<u>\$941,025</u>		<u>\$86,384,310</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 7 – CAPITAL ASSETS (Continued)

Beginning July 1, 2023, the City created a new Capital Improvements Projects Capital Projects Fund to receive all capital-related funding from all City funds, including Enterprise Funds. This fund is used to manage and pay all capital-related costs for the City’s capital improvement plan. At year-end, any construction in progress and capitalized asset balances are transferred to the appropriate Enterprise Funds. The table above shows balances net of Business-Type Activities (the amounts transferred to Enterprise Funds). At June 30, 2024, the Governmental Activities transferred \$693,327 of construction in progress, and \$1,499,634 in capitalized improvements, for total of \$2,192,961, to the Sewer Collections Enterprise Fund.

	Balance June 30, 2023	Additions	Transfers	Balance June 30, 2024
Business-type activities				
Capital assets not being depreciated:				
Land	\$14,793			\$14,793
Construction in progress	649,321	\$693,327	(\$708,295)	634,353
Total capital assets not being depreciated	664,114	693,327	(708,295)	649,146
Capital assets being depreciated:				
Improvements other than buildings	56,041,834	1,499,634	708,295	58,249,763
Machinery and equipment	326,766			326,766
Total capital assets being depreciated	56,368,600	1,499,634	708,295	58,576,529
Less accumulated depreciation				
Improvements other than buildings	23,732,126	2,046,950		25,779,076
Machinery and equipment	320,126	1,971		322,097
Total accumulated depreciation	24,052,252	2,048,921		26,101,173
Net depreciable assets	32,316,348	(549,287)	708,295	32,475,356
Business-type activities capital assets, net	\$32,980,462	\$144,040		\$33,124,502

Additions in the table above reflect the \$2,192,961 transferred from Governmental Activities.

B. Capital Asset Contributions

Some capital assets may be acquired using federal and State grant funds, or they may be contributed by developers or other governments. These contributions are required to be accounted for as revenues at the time the capital assets are acquired.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 7 – CAPITAL ASSETS (Continued)

C. Depreciation Allocation

Depreciation expense is charged to functions and programs based on their usage of the related assets. The amounts allocated to each function or program are as follows:

Governmental Activities	
General Government	\$1,117,525
Public Safety	88,895
Highways and Streets	1,537,946
Culture and Recreation	314,271
Depreciation Charges to Internal Service Funds	<u>961,896</u>
Total Governmental Activities	<u>\$4,020,533</u>
 Business-Type Activities	
Sewer Collections	\$1,807,282
Storm Drainage	<u>241,639</u>
Total Business-Type Activities	<u>\$2,048,921</u>

NOTE 8 – LONG TERM DEBT

The City generally incurs long-term debt to finance projects or purchase assets, which will have useful lives equal to or greater than the related debt.

This debt will be repaid only out of governmental funds but is not accounted for in these funds because this debt does not require an appropriation or expenditure in this accounting period.

Proprietary Fund (Enterprise) long-term debt is accounted for in the proprietary funds, which will repay the debt because these funds are accounted for on the full-accrual basis in a similar manner to commercial operations.

The City's debt issues and transactions are summarized below and discussed in detail thereafter.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 8 – LONG TERM DEBT (Continued)

A. Current Year Transactions and Balances

	Balance June 30, 2023	Retirements	Balance as of June 30, 2024	
			Due Within One Year	Due Beyond One Year
GOVERNMENTAL ACTIVITIES DEBT				
Lease Financing				
2019 San Mateo County				
2%, due 2029	\$4,027,260	\$584,023	\$596,729	\$2,846,508
Total Governmental Activities Debt	4,027,260	584,023	596,729	2,846,508
BUSINESS-TYPE ACTIVITIES DEBT				
Bonds:				
2016 Sewer Revenue Refunding Bonds				
2.00%-5.00%, due serially to 2035	6,730,000	525,000	555,000	5,650,000
Premium	594,095	76,657		517,438
2016 Sewer Revenue Bonds				
2.00%-5.00%, due serially to 2046	15,510,000	115,000	120,000	15,275,000
Premium	32,212	4,158		28,054
2018 Sewer Treatment Revenue Bonds				
5%, due serially to 2048	20,115,000	395,000	415,000	19,305,000
Premium	2,637,835	105,513		2,532,322
2019 Sewer Revenue Bonds				
5%, due serially to 2049	16,370,000	300,000	315,000	15,755,000
Premium	3,760,779	141,915		3,618,864
Subtotal Bonds	65,749,921	1,663,243	1,405,000	62,681,678
Direct Placement:				
2022 Sewer Treatment Revenue Refunding Obligations				
2.15%, due serially to 2033	5,088,000	1,346,000	725,000	3,017,000
Total Business-Type Activities Debt	70,837,921	3,009,243	2,130,000	65,698,678
Total Long-Term Obligations	\$74,865,181	\$3,593,266	\$2,726,729	\$68,545,186

B. 2019 San Mateo County Lease Agreement

On December 18, 2019, the City entered into Lease and Sublease Agreements with the County of San Mateo under which the City leased the Belmont Sports Complex & Conference Center to the County for which the County made a one-time up-front lease payment to the City in the amount of \$6,000,000. Simultaneously, the City will sublease back from the County with annual rental payments over a lease term of 10 years, at a fixed interest rate of 2% per year. The Sublease is secured by the Belmont Sports Complex and the funds are to be used for turf replacement. The Sublease is repayable in semi-annual payments of \$334,000 beginning April 15, 2020 through December 15, 2029. While the pledge of repayment is from the General Fund, repayment will be made from Planned Park (Quimby/Park In Lieu) and Park Impact Fees. To terminate the Sublease after having fully paid all installment payments through and including the year seven payment, the City may make a one-time, lumpsum payment to the County of \$1,926,013.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 8 – LONG TERM DEBT (Continued)

C. Summary of Sewer Debt Issues

On October 1, 2018, the Authority issued \$21,385,000 in **Sewer Treatment Facility Revenue Bonds, Series 2018**. Proceeds will be used to finance certain improvements to the Silicon Valley Clean Water's sewer treatment facility. Interest is due semiannually on February 1 and August 1 and principal is due annually on August 1 and is payable on parity with the 2009A bonds solely from Sewer Treatment Facility Revenues. Interest on the Bonds commenced August 1, 2019. The bond covenants contain events of default that require the revenue of the City to be applied by the Trustee as specified in the terms of the agreement if any of the following conditions occur: default on debt service payments; the failure of the City to observe or perform the conditions, covenants, or agreement terms of the debt; or bankruptcy filing by the City. There were no such events during the fiscal year ending June 30, 2024.

On April 29, 2022, the Authority issued \$6,408,000 principal amount of 2022 Sewer Treatment Facilities Revenue Refunding Obligations. Proceeds from the Installment Purchase Agreement were used to refund the Sewer Treatment Facility Revenue Bonds, Series 2009A. Interest is due semiannually on February 1 and August 1 and principal is due annual on August 1 and is payable solely from Sewer Treatment Facility Revenues. The Agreement is on parity with the Series 2018 Bonds. Principal and interest payments on the Agreement commence on August 1, 2022 and continue through 2033. The Agreement contains events of default that allow the Authority to declare all principal and accrued interest to be immediately due and payable if any of the following conditions occur: default on debt service payments; failure of the City to observe or perform the conditions, covenants or agreement terms of the Agreement; or bankruptcy filing by the City. There were no such events during the fiscal year ending June 30, 2024. The 2009A Bonds were called on May 27, 2022.

The pledge of future Sewer Treatment Facility charges ends upon repayment of \$41,333,247 in remaining debt service on the 2018 Bonds and 2022 Obligations which is scheduled to occur in 2048. For fiscal year 2024, Sewer Treatment Facility Revenues amounted to \$3,147,629 and debt service was \$2,540,713.

On March 2016, the Authority issued \$9,945,000 in **Sewer Revenue Refunding Bonds, Series 2016** and \$16,120,000 in **Sewer Revenue Bonds, Series 2016** with interest rates ranging from 3.0% to 5.0% and 2.0% to 5.0% respectively. The \$11,094,848 in net proceeds (including a \$1,149,848 premium and after payment of \$104,670 in underwriting fees and other issuance costs) of the Sewer Revenue Refunding Bonds, Series 2016, were used to refund \$10,830,000 of outstanding 2001 and 2006 Series Sewer Revenue Bonds which had interest rates ranging from 4.375% to 5.00% and 4.00% to 4.375% respectively. The net proceeds of \$15,182,357 from the Sewer Revenue Bonds, Series 2016 (including a \$62,357 premium and after payment of \$169,662 in underwriting fees and other issuance costs) will be used to finance improvements to the City's sewer system.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 8 – LONG TERM DEBT (Continued)

The 2016 Revenue Bonds are general obligations of the City, payable solely from System Revenues and all amounts on deposit in the System Revenue Fund collected by the City of Belmont. The bond covenants contain events of default that require the revenue of the City to be applied by the Trustee as specified in the terms of the agreement if the following conditions occur: default on debt service payments. There were no such events during the fiscal year ending June 30, 2024.

On November 20, 2019, the Authority issued \$17,095,000 principal amount of **Sewer Revenue Bonds, Series 2019**. Proceeds will be used to finance certain improvements to the sewer collection, conveyance and treatment system of the City. Interest is due semiannually on February 1 and August 1, commencing February 1, 2020 and principal is due annually on August 1. The Bonds are payable on parity with the 2016 bonds, solely from System Revenues and all amounts on deposit in the System Revenue Fund collected by the City. The Bonds are structured with a par optional redemption date of August 1, 2029. The bond covenants contain events of default that require the revenue of the City to be applied by the Trustee as specified in the terms of the agreement if the following conditions occur: default on debt service payments. There were no such events during the fiscal year ending June 30, 2024.

The pledge of future Sewer Collections Fund Revenues ends upon repayment of \$61,401,534 in remaining debt service on the 2016 Sewer Revenue Refunding Bonds, 2016 Sewer Revenue Bonds and 2019 Sewer Revenue Bonds, which is scheduled to occur in 2049. For fiscal year 2024, Sewer Fund Revenues, excluding sewer treatment facility revenue, including operating revenues, but not connection charges or non-operating interest earnings, amounted to \$15,145,133 and operating costs including operating expenses, but not interest, depreciation or amortization amounted to \$13,648,103. Net revenues available for debt service amounted to \$13,392,304 and debt service was \$2,484,446.

D. Debt Service Requirements

Annual debt service requirements are shown below for all long-term debt with specified repayment terms:

For the Year Ending June 30	Governmental Activities		Business-Type Activities			
	Lease Financing		Bonds		Direct Placement	
	Principal	Interest	Principal	Interest	Principal	Interest
2025	\$596,729	\$71,271	\$1,405,000	\$2,471,820	\$725,000	\$72,660
2026	609,489	58,511	1,470,000	2,399,946	740,000	56,911
2027	622,522	45,478	1,545,000	2,324,572	757,000	40,818
2028	635,757	32,243	1,625,000	2,257,021	304,000	29,412
2029	649,427	18,573	1,675,000	2,198,146	314,000	22,769
2030 - 2034	329,313	4,686	9,445,000	9,891,137	902,000	49,129
2035 - 2039			11,605,000	7,705,031		
2040 - 2044			14,240,000	4,994,671		
2045 - 2049			13,315,000	1,745,869		
2050 - 2051			1,065,000	26,625		
Total	\$3,443,237	\$230,762	\$57,390,000	\$36,014,838	\$3,742,000	\$271,699

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 8 – LONG TERM DEBT (Continued)

E. Special Assessment Debt With No City Commitment

On February 4, 2004, the Community Facilities District No. 2000-1 issued Special Tax Bonds, Series 2004A for \$8,650,000 to finance the construction, maintenance and building operations of a new library. The City has no legal or moral liability with respect to the payment of this debt, which is secured by proceeds of an annual special tax levy received by the District. Therefore, this debt is not included in the long-term debt of the City. As of June 30, 2024, the outstanding balance was \$3,625,000.

Pursuant to the terms of the underlying indenture for the Special Tax Bonds, the Trustee holds a Surety Bond issued by AMBAC Assurance Corporation as a debt service reserve for the Bonds. During fiscal 2010-11, AMBAC declared bankruptcy. As of the date of this report, the Trustee had not requested, and the District had not obtained, a replacement surety bond.

NOTE 9 – NET POSITION AND FUND BALANCES

Net Position is measured on the full accrual basis while Fund Balance is measured on the modified accrual basis.

A. Net Position

Net Position is the excess of all the City's assets and deferred outflows, if any, over all its liabilities and deferred inflows, if any, regardless of fund. Net Position is divided into three captions. These captions apply only to Net Position, which is determined only at the Government-wide level, and are described below.

Net Investment in Capital Assets describes the portion of Net Position which is represented by the current net book value of the City's capital assets, less the outstanding balance of any debt issued to finance these assets.

Restricted describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the City cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, and redevelopment funds restricted to low and moderate income housing purposes.

Unrestricted describes the portion of Net Position which is not restricted to use.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 9 – NET POSITION AND FUND BALANCES (Continued)

B. Fund Balances

Governmental fund balances represent the net current assets of each fund. Net current assets generally represent a fund's cash and receivables, less its liabilities.

The City's fund balances are classified in accordance with generally accepted accounting principles which require the City to classify its fund balances based on spending constraints imposed on the use of resources. For programs with multiple funding sources, the City prioritizes and expends funds in the following order: Restricted, Committed, Assigned, and Unassigned. Each category in the following hierarchy is ranked according to the degree of spending constraint:

Nonspendables represents balances set aside to indicate items do not represent available, spendable resources even though they are a component of assets. Fund balances required to be maintained intact, such as Permanent Funds, and assets not expected to be converted to cash, such as prepaids, notes receivable, and land held for resale are included. However, if proceeds realized from the sale or collection of nonspendable assets are restricted, committed or assigned, then Nonspendable amounts are required to be presented as a component of the applicable category.

Restricted fund balances have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the resources to be used only for a specific purpose. Nonspendable amounts subject to restrictions are included along with spendable resources.

Committed fund balances have constraints imposed by resolution of the City Council which may be altered only by resolution of the City Council. Nonspendable amounts subject to council commitments are included along with spendable resources.

Assigned fund balances are amounts constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the City Council or its designee and may be changed at the discretion of the City Council or its designee. This category includes encumbrances; Nonspendables, when it is the City's intent to use proceeds or collections for a specific purpose, and residual fund balances, if any, of Special Revenue, Capital Projects and Debt Service Funds which have not been restricted or committed. Through a Council Resolution, the City Council has designated the City Manager to determine the amount of assigned fund balances.

Unassigned fund balance represents residual amounts that have not been restricted, committed, or assigned. This includes the residual general fund balance and residual fund deficits, if any, of other governmental funds.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 9 – NET POSITION AND FUND BALANCES (Continued)

Detailed classifications of the City’s fund balances, as of June 30, 2024, are below:

Fund Balance Classifications	General Fund	Belmont Fire Protection District	Development Services	Capital Improvement Projects	Other Governmental Funds	Total
Nonspendables:						
Items not in spendable form:						
Prepays	\$450,236	\$1,879,873				\$2,330,109
Land held for resale	298,748					298,748
Total Nonspendable Fund Balances	748,984	1,879,873				2,628,857
Restricted for:						
Qualified Capital Outlay	2,178,855	3,664,562				5,843,417
Transportation and Street Maintenance					\$7,193,436	7,193,436
Belmont Fire Protection District		20,337,370				20,337,370
Special Revenue Programs:						
Recreation					397,360	397,360
Library Maintenance & Operations					777,132	777,132
City Trees					252,309	252,309
Athletic Field Maintenance					390,962	390,962
Senior Donations					95,990	95,990
Public Art					420,235	420,235
Affordable Housing					9,310,648	9,310,648
Public Safety					70,826	70,826
Capital Projects				\$3,292,421	2,185,158	5,477,579
Special Assessment District					327,550	327,550
Total Restricted Fund Balances	2,178,855	24,001,932		3,292,421	21,421,606	50,894,814
Committed to:						
Measure I Infrastructure	2,285,493					2,285,493
Special Revenue Programs:						
Development Services			\$2,019,687			2,019,687
General Plan Maintenance					1,491,649	1,491,649
Public Safety					35,263	35,263
Total Committed Fund Balances	2,285,493		2,019,687		1,526,912	5,832,092
Assigned to:						
Capital Projects					3,014,857	3,014,857
Total Assigned Fund Balances					3,014,857	3,014,857
Unassigned	30,253,785					30,253,785
Total Unassigned Fund Balances	30,253,785					30,253,785
Total Fund Balances	\$35,467,117	\$25,881,805	\$2,019,687	\$3,292,421	\$25,963,375	\$92,624,405

C. Minimum Fund Balance Policies

The City Council has established a policy with adoption of the annual budget that the General Fund balance should be maintained at a target of 33% of operating expenditures with a \$5,000,000 minimum. In addition, the City Council has established a \$250,000 Contingency appropriation which may be used to pay for an emergency or an uncertain occurrence. The use of contingency funds requires City Council approval. As of June 30, 2024, the City is in compliance with its minimum fund balance policies.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 9 – NET POSITION AND FUND BALANCES (Continued)

D. Net Position and Fund Balance Restricted for Qualified Capital Outlay

The City established Reserves for Qualified Capital Outlay in the General Fund and in the Belmont Fire Protection District Special Revenue Fund and transferred \$4,947,325 and \$3,767,887, respectively, into the reserves amounts from fiscal year 2024 necessary to ensure compliance with State Gann Limit provisions. These funds are to be used solely to pay for Gann Limit excludable capital expenditures. To qualify, they must be for assets with a value greater than \$100,000 and a useful life of at least 10 years.

During fiscal year ended June 30, 2024, qualified capital expenditures of \$2,768,470 and \$103,325 were incurred by the City and District, respectively, leaving remaining restricted balances of \$2,178,855 and \$3,664,562 at year-end.

E. Belmont Fire Protection District

The District established a \$12,750,000 reserve of fund balance for the future replacement of a fire station. The reservation is included in the Belmont Fire Protection District Special Revenue Fund's restricted fund balance.

F. Net Investment In Capital Assets

The balances related to Net Investment in Capital Assets are comprised of the following as of June 30, 2024:

	Governmental Activities	Business-Type Activities	Total
Capital Assets, Net of Accumulated Depreciation	\$86,384,310	\$33,124,502	\$119,508,812
Less Capital Debt	(3,751,730)	(41,834,356)	(45,586,086)
Plus Unspent Bond Proceeds	402,294	8,997,703	9,399,997
Net Investment in Capital Assets	<u>\$83,034,874</u>	<u>\$287,849</u>	<u>\$83,322,723</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 10 – LEASES

A. Policies

A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. The City recognizes lease receivable or liabilities with an initial, individual value of \$100,000 or more, based on the future lease payments remaining at the start of the lease.

Lessee – The City does not have any noncancellable leases of nonfinancial assets as of June 30, 2022, other than the financed purchase discussed in Note 8. If there were such leases outstanding, the City would recognize a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide financial statements.

At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life.

Key estimates and judgments related to leases include how the City determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments as follows:

- The City uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease.
- Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the City is reasonably certain to exercise.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with other capital assets and lease liabilities are reported with long-term debt on the statement of net position.

Lessor – The City is a lessor for noncancellable leases of buildings and facilities. The City recognizes a lease receivable and a deferred inflow of resources in the government-wide and fund financial statements.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 10 – LEASES (Continued)

At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts as follows:

- The City uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease.
- Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The City monitors changes in circumstances that would require a remeasurement of its lease, and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

B. Leases Receivable

The balances related to leases receivable and deferred inflows of resources as of June 30, 2024 were:

	Lease Receivable	Deferred Inflows of Resources
Governmental Activities		
Leases Receivable (Lessor)		
1070 Sixth Avenue Rentals	\$266,975	\$246,937
Facilities Rentals	725,501	660,477
Billboard Lease	4,831,678	4,430,107
Airspace Lease	1,680,591	1,616,789
Total governmental activities leases receivable	\$7,504,745	\$6,954,310

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 10 – LEASES (Continued)

The City’s leases receivable and transactions are summarized below and discussed in detail thereafter.

	Balance June 30, 2023	Retirements	Balance June 30, 2024
Governmental Activities			
Leases Receivable (Lessor)			
1070 Sixth Avenue Rentals	\$343,000	\$76,025	\$266,975
Facilities Rentals	866,421	140,920	725,501
Billboard Lease	4,896,183	64,505	4,831,678
Airspace Lease	1,766,238	85,647	1,680,591
 Total governmental activities leases receivable	 <u>\$7,871,842</u>	 <u>\$367,097</u>	 <u>\$7,504,745</u>

1070 Sixth Avenue Rentals – The City leases office space attached to City Hall to third parties. During the year ended June 30, 2024, of the three office space leases, the City had two leases that were subject to being recorded as leases receivable under generally accepted accounting principles. The original lease terms were just over five years each and as of June 30, 2024, the two leases had three years remaining. The leases can be renewed for one additional five year term upon written notice of the tenant. The City recognized \$83,397 in lease revenue and \$7,372 in interest revenue during the current fiscal year related to these leases. Also, the City has deferred inflows of resources associated with these leases that will be recognized as revenue over the lease term.

Facilities Rentals – The City leases various facilities to third parties. During the year ended June 30, 2024, the City had three leases, with original lease terms ranging from ten to thirty years and as of June 30, 2024, the leases had 2.5 to 8 years remaining. The City recognized \$164,999 in lease revenue and \$24,079 in interest revenue during the current fiscal year related to these leases. Also, the City has deferred inflows of resources associated with these leases that will be recognized as revenue over the lease term.

Billboard Lease – The City leases billboard space to a third party. The original term of the lease was thirty years and as of June 30, 2024, the lease had 23 years remaining. The rent is based on a minimum annual guaranteed payment, paid on a monthly basis, which increases 3% per year. In addition, the City receives a percentage rent if that amount exceeds the minimum annual guaranteed payment. The City recognized \$210,526 in lease revenue and \$146,021 in interest revenue during the current fiscal year related to this lease. Also, the City has deferred inflows of resources associated with this lease that will be recognized as revenue over the lease term.

Airspace Lease – The City leases airspace to a third party. The original term of the lease was twenty years, but the most recent amendment in October 2019 extended the lease term for ten years, with two five year options. As of June 30, 2024, the City determined that the remaining lease term is sixteen years. The City recognized \$137,462 in lease revenue and \$51,816 in interest revenue during the current fiscal year related to this lease. Also, the City has deferred inflows of resources associated with this lease that will be recognized as revenue over the lease term.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

A. General Information about the Pension Plan

Plan Description – All qualified employees are eligible to participate in the City’s separate Safety (Police and Fire) and Miscellaneous (all other) Employee Pension Rate Plans. The City’s Miscellaneous and Safety Rate Plans are part of the public agency cost-sharing multiple-employer defined benefit pension plan (PERF C), which is administered by the California Public Employees’ Retirement System (CalPERS). PERF C consists of a miscellaneous pool and a safety pool (also referred to as “risk pools”), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Individual employers may sponsor more than one miscellaneous and safety rate plan. The employer participates in one cost-sharing multiple-employer defined benefit pension plan, regardless of the number of rate plans the employer sponsors. The City sponsors six rate plans and the District sponsors three rate plans as follows:

- City Miscellaneous (Tier 1)
- City Miscellaneous (Tier 2)
- City Miscellaneous (Tier 3)
- City Safety (Tier 1)
- City Safety (Tier 2)
- City Safety (Tier 3)
- District Safety (Tier 1)
- District Safety (Tier 2)
- District Safety (Tier 3)

The Plan is administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website (www.calpers.ca.gov.)

With the transfer of the District’s personnel to the San Mateo Consolidated Fire Department Joint Powers Authority in January 2019 discussed in Note 15A, the District’s Safety Plan is closed to new entrants.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN (Continued)

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1959 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

The Plan’s provisions and benefits in effect at June 30, 2024 are summarized as follows:

	<i>City Miscellaneous Rate Plans</i>		
	<i>Tier 1</i>	<i>Tier 2</i>	<i>Tier 3</i>
Hire date	Prior to August 1, 2012 (1)	On or after August 1, 2012 (1)	On or after January 1, 2013
Benefit formula	2% @ 55	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Final Average Compensation Period	One Year	Three Year	Three Year
Retirement age	50 - 67	50 - 67	52 - 67
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.426% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7.0%	7.0%	8.0%
Required employer contribution rates (normal cost)	12.76%	12.13%	7.75%
	<i>City Safety Rate Plans</i>		
	<i>Tier 1</i>	<i>Tier 2</i>	<i>Tier 3</i>
Hire date	Prior to October 1, 2011	On or after October 1, 2011	On or after January 1, 2013
Benefit formula	3% @ 50	3% @ 55	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Final Average Compensation Period	One Year	Three Year	Three Year
Retirement age	50	50 - 55	50 - 57
Monthly benefits, as a % of eligible compensation	3.0%	2.4% to 3.0%	2.0% to 2.7%
Required employee contribution rates	9.0%	9.0%	13.75%
Required employer contribution rates (normal cost)	27.11%	22.83%	13.54%
	<i>District Safety Rate Plans</i>		
	<i>Tier 1</i>	<i>Tier 2</i>	<i>Tier 3</i>
Hire date	Prior to January 1, 2012	On or after January 1, 2012	On or after January 1, 2013
Benefit formula	3% @ 55	2% @ 50	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Final Average Compensation Period	Three Year	Three Year	Three Year
Retirement age	50 - 55	50 - 55	50 - 57
Monthly benefits, as a % of eligible compensation	2.4% to 3.0%	2.0% to 2.7%	2.0% to 2.7%
Required employee contribution rates	0.0%	0.0%	0.0%
Required employer contribution rates (normal cost)	0.0%	0.0%	0.0%

- (1) For unrepresented employees, the hire date that determines the level of benefits is December 28, 2012.
(2) The District’s Safety Plan has no active participants as of January 2019.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN (Continued)

Beginning in fiscal year 2016, CalPERS collects employer contributions for the Plan as a percentage of payroll for the normal cost portion as noted in the rates above and as a dollar amount for contributions toward the unfunded liability. The dollar amounts are billed on a monthly basis or may be paid in a lump sum at a discount. The City's and District's required contributions for the unfunded liability were \$3,140,065 and \$0, respectively, in fiscal year 2024, which were made under the lump sum option.

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions.

For the year ended June 30, 2024, the contributions recognized as part of pension expense for the Plan were as follows:

	Safety	Miscellaneous	Total
Contributions - employer	\$2,349,364	\$3,127,399	\$5,476,763

During fiscal year 2024, the City made additional contributions to reduce the unfunded liability balances in the Safety and Miscellaneous rate plans in the amounts of \$142,134 and \$157,441, respectively, which are included in the contribution amounts above.

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2024, the City reported the collective net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

	Share of Net Pension Liability
Safety Rate Plans	\$23,397,013
Miscellaneous Rate Plans	25,515,891
Total Net Pension Liability	\$48,912,904

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN (Continued)

Pension liabilities are liquidated by the fund that has recorded the liability. The long-term portion of governmental activities net pension liabilities is liquidated primarily by the General Fund and the Belmont Fire Protection District Special Revenue Fund.

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2023, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for the Plan as of June 30, 2022 and 2023 was as follows:

	<u>Safety</u>	<u>Miscellaneous</u>
Proportion - June 30, 2022	0.32%	0.51%
Proportion - June 30, 2023	0.31%	0.51%
Change - Increase (Decrease)	<u>-0.01%</u>	<u>0.00%</u>

For the year ended June 30, 2024, the City recognized pension expense of \$7,886,505. On June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$5,476,763	
Differences between actual and expected experience	3,021,263	(\$349,262)
Changes in assumptions	2,905,990	
Net differences between projected and actual earnings on plan investments	7,333,127	
Change in proportion and differences between actual contributions and proportionate share of contributions	<u>699,179</u>	<u>(2,146,551)</u>
Total	<u>\$19,436,322</u>	<u>(\$2,495,813)</u>

\$5,476,763 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense (credits) as follows:

<u>Year Ended June 30</u>	<u>Annual Amortization</u>
2025	\$3,235,645
2026	2,288,418
2027	5,731,769
2028	207,914
Total	<u>\$11,463,746</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN (Continued)

Actuarial Assumptions – For the measurement period ended June 30, 2023, the total pension liability was determined by rolling forward the June 30, 2022 total pension liability. The June 30, 2022 total pension liability was based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by entry age and service
Mortality	Derived using CalPERS' membership data for all funds (1)
Post Retirement Benefit Increase	The lesser of contract COLA or 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter

(1) The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 to 2019. Pre-retirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from November 2021 that can be found on the CalPERS website.

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2022 valuation were based on the results of a November 2021 actuarial experience study for the period 2001 to 2019. Further details of the Experience Study can be found on the CalPERS website.

Discount Rate – The discount rate used to measure the total pension liability for the Plan was 6.90%. The projection of cash flows used to determine the discount rate for the Plan assumed that contributions from all plan members in the Public Employees Retirement Fund (PERF) will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 basis points.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 11 – PENSION PLAN (Continued)

The expected real rates of return by asset class are as follows:

Asset Class (a)	Assumed Asset Allocation	Real Return Years ^{a,b}
Global Equity - Cap-weighted	30%	4.54%
Global Equity - Non-Cap-weighted	12%	3.84%
Private Equity	13%	7.28%
Treasury	5%	0.27%
Mortgage-backed Securities	5%	0.50%
Investment Grade Corporates	10%	1.56%
High Yield	5%	2.27%
Emerging Market Debt	5%	2.48%
Private Debt	5%	3.57%
Real Assets	15%	3.21%
Leverage	-5%	-0.59%
Total	<u>100%</u>	

(a) An expected inflation of 2.30% used for this period.

(b) Figures are based on the 2021 Asset Liability Management Study.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the City’s proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate		
	1% Decrease 5.90%	Current 6.90%	1% Increase 7.90%
Safety	\$35,065,375	\$23,397,013	\$13,857,296
Miscellaneous	38,268,922	25,515,891	15,019,051
Total	<u>\$73,334,297</u>	<u>\$48,912,904</u>	<u>\$28,876,347</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS

A. *General Information about the City's Other Post Employment Benefit (OPEB) Plans*

By resolution and through agreements with its labor units, the City and District provide certain health care benefits for retired employees (spouse and dependents are not included) under third-party insurance plans (Retiree Health Care Benefits Plans). The City and District participate in the CalPERS health care plan, which is governed under the California Public Employees Health and Medical Care Act (PEMCHA). During fiscal year 2008, the City Council and, during fiscal year 2012, the District passed resolutions to participate in the California Employers Retirees Benefit Trust (CERBT), an irrevocable trust established to fund OPEB. CERBT is an agent multiple-employer defined benefit other postemployment benefits plan administrated by CalPERS, and is managed by an

appointed board not under the control of the City Council or Fire Board of Directors. CERBT consists of participating employers of the State of California and public agencies. Individual employers may establish more than one plan.

The CERBT was established by Chapter 331 of the 1988 California Statutes, and employers elect to participate in the CERBT to pre-fund health, dental, and other non-pension postemployment benefits for their retirees and survivors. The CERBT has pooled administrative and investment functions, while separate employer accounts are maintained to prefund and pay for health care or other postemployment benefits in accordance with the terms of the participating employers' plans. There are three CalPERS Board approved investment strategies for employers to choose from depending on their expected levels of return and volatility. Benefit provisions are established by participating employers.

The CERBT Trusts are not considered a component unit by the City or District and have been excluded from these financial statements. Separately issued financial statements for CERBT may be obtained from CALPERS at P.O. Box 942709, Sacramento, CA 94229-2709.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

A summary of eligibility and retiree contribution requirements for the City and District Plans are shown below by bargaining unit:

Eligibility	<p>Service or Disability Retirement from the City</p> <ul style="list-style-type: none"> - Age and service requirements: AFSCME <ul style="list-style-type: none"> - 50 & 10 hired before 7/1/1985 and retired before 7/1/2001 - 50 & 12 retired after 7/1/2001 and retired before 8/1/2012 - 50 & 12 hired after 8/1/2012 or who retire due to disability BPOA <ul style="list-style-type: none"> - 50 & 12 retired before 7/1/2001 - 50 & 12 retired on or after 7/1/2001 and hired before 10/11/2011 - 50 & 12 hired on or after 10/11/2011 MMCEA <ul style="list-style-type: none"> - 50 & 12 retired before 7/1/2001 - 50 & 12 retired on or after 7/1/2001 and hired before 10/1/2012 - 50 & 12 hired on or after 10/1/2012 or who retire due to disability Unrepresented <ul style="list-style-type: none"> - 50 & 12 retired before 7/1/2001 - 50 & 12 retired on or after 7/1/2001 and hired before 1/1/2013 - 50 & 12 hired on or after 1/1/2013 or who retire due to disability Service or Disability Retirement from District <ul style="list-style-type: none"> - 50 & 5 Transitioning to District from BSCFD <ul style="list-style-type: none"> - 50 & 15 including service with BSCFD or South County Fire Authority, provided that 5 years must be with the District; or effective 10/1/2012, employees with 25 years of service (including any time served with SCFA or BSCFD) may retire after 3 years. 						
Benefit	<p>Service Retirement:</p> <ul style="list-style-type: none"> - Retire before 7/1/2001 - Region 1 premium for retiree selected plan - Retire on or after 7/1/2001 and hired prior to 10/11/2011 (BPOA), 10/1/2012 (MMCEA), 8/1/2012 (AFCME), 1/1/2013 (Unrepresented) - Receive a benefit which, when added to the CalPERS Minimum Employer Contribution, brings the total up to the lesser of the Region 1 single premium rate for the medical plan selected by the retiree and the Region 1 Kaiser single rate. - Hired on or after 10/11/2011 (BPOA), 10/1/2012 (MMCEA), 8/1/2012 (AFCME), 1/1/2013 (Unrepresented)- Public Employees' Medical Hospital Care Act (PEMHCA) minimum only. <p>Disability Retirement:</p> <ul style="list-style-type: none"> - Miscellaneous Group - Same benefit as service retirement or PEMHCA minimum if eligibility requirement not met. - BPOA - same benefit as service retirement but without the age or service requirement. <p>Retirement from District:</p> <ul style="list-style-type: none"> - PEMHCA minimum, subject to "unequal method" <p>Transitioning to District from BSCFD (or on active eligible list until 10/1/12):</p> <ul style="list-style-type: none"> - Receive a benefit which, when added to the CalPERS Minimum Employer Contribution, brings the total up to the lesser of the Region 1 single premium rate for the medical plan selected by the retiree and the Region 1 Kaiser single rate. 						
Surviving Spouse Continuation	<p>City:</p> <ul style="list-style-type: none"> - Public Employees Medical Hospital Care Act (PEMHCA) minimum only. <p>District:</p> <ul style="list-style-type: none"> - Based on CalPERS retirement election - PEMHCA Minimum - Unequal Method 						
Public Employees' Medical Hospital Care Act (PEMHCA) minimum	<p>CalPERS minimum employer contribution:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">YEAR</th> <th style="text-align: left; border-bottom: 1px solid black;"><u>PEMHCA Minimum</u></th> </tr> </thead> <tbody> <tr> <td>2024</td> <td>\$157</td> </tr> <tr> <td>2025+</td> <td>Increase medical care component of CPI</td> </tr> </tbody> </table>	YEAR	<u>PEMHCA Minimum</u>	2024	\$157	2025+	Increase medical care component of CPI
YEAR	<u>PEMHCA Minimum</u>						
2024	\$157						
2025+	Increase medical care component of CPI						

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

In accordance with the City and District budgets, the Actuarially Determined Contribution (ADC) is to be funded throughout the year as a percentage of payroll. For the year ended June 30, 2024, the City’s contributions to the Plan were \$920,996, and the District’s Contributions to the Plan were \$119,696.

Employees Covered by Benefit Terms – Membership in the Plans consisted of the following at the June 30, 2023 measurement date:

City	
Inactive employees or beneficiaries currently receiving benefits	106
Inactive employees entitled to but not yet receiving benefits	26
Active employees	126
Total	258
 District	
Inactive employees or beneficiaries currently receiving benefits	9
Inactive employees entitled to but not yet receiving benefits	13
Active employees	0
Total	22

As of June 30, 2024, there were approximately 126 active City eligible participants, 106 eligible City retirees or surviving spouses, exclusive of living spouses and dependents, receiving benefits, and 26 retirees that were eligible, but not enrolled in the Plan benefits. For the District, as of June 30, 2024 there were no active District eligible participants and there were 9 eligible District retirees or surviving spouses, exclusive of living spouses and dependents, receiving benefits and 13 retirees that were eligible, but not enrolled in the Plan benefits.

OPEB Liabilities, OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB – For purposes of measuring the net OPEB liabilities, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City’s and District’s OPEB Plans and additions to/deductions from the OPEB Plans’ fiduciary net position have been determined on the same basis as they are reported by CERBT. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

B. Net OPEB Liability

Actuarial Methods and Assumptions – The City and District net OPEB liabilities were measured as of June 30, 2023 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2023, rolled forward to June 30, 2024, based on the following actuarial methods and assumptions:

City

Valuation Date	June 30, 2023
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Normal level percent of pay
Actuarial Assumptions:	
Discount Rate	6.25%
Inflation	2.50%
Salary Increases	2.75%
Mortality Rates	Same as CalPERS (1)
Healthcare Cost Trend Rates	Pre-Medicare: 8.50% for 2025, and trending down to 3.45% in 2076 and beyond. Medicare (Non-Kaiser): 7.50% in 2025, trending down to 3.45% in 2076 and beyond. Medicare (Kaiser): 6.25% in 2025, trending down to 3.45% in 2076 and beyond. PEMHCA: 3.50% of retiree premium

District

Valuation Date	June 30, 2023
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Normal level percent of pay
Actuarial Assumptions:	
Discount Rate	5.25%
Inflation	2.50%
Salary Increases	No active District employees
Mortality Rates	Same as CalPERS (1)
Healthcare Cost Trend Rates	Pre-Medicare: 8.50% for 2025, and trending down to 3.45% in 2076 and beyond. Medicare (Non-Kaiser): 7.50% in 2025, trending down to 3.45% in 2076 and beyond. Medicare (Kaiser): 6.25% in 2025, trending down to 3.45% in 2076 and beyond. PEMHCA: 3.50% of retiree premium

(1) The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Mortality Improvement Scale MP 2021. For more details on this table, please refer to the CalPERS 2000-2019 experience study report available on the CalPERS website.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

City		
Asset Class	Target Allocation	Long-term expected real rate of return
Global Equity	49.0%	4.56%
Fixed Income	23.0%	1.56%
TIPS	5.0%	-0.08%
Commodities	3.0%	1.22%
REITs	20.0%	4.06%
Total	<u>100.0%</u>	
Assumed Long-Term Rate of Inflation		2.50%
Expected Long-Term Net Rate of Return		6.25%
District		
Asset Class	Target Allocation	Long-term expected real rate of return
Global Equity	23.0%	4.56%
Fixed Income	51.0%	1.56%
TIPS	9.0%	-0.08%
Commodities	3.0%	1.22%
REITs	14.0%	4.06%
Total	<u>100.0%</u>	
Assumed Long-Term Rate of Inflation		2.50%
Expected Long-Term Net Rate of Return		5.25%

Discount Rate – The discount rate used to measure the total OPEB liability was 6.25% for the City and 5.25% for the District. The projection of cash flows used to determine the discount rate assumed that City and District contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plans’ fiduciary net position were each projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

Detailed information about the OPEB plans' fiduciary net position is available in the separately issued CalPERS Annual Comprehensive Financial Report that may be obtained from CalPERS website.

OPEB liabilities are liquidated by the fund that has recorded the liability. The long-term portion of governmental activities net OPEB liabilities is liquidated primarily by the General Fund and the Belmont Fire Protection District Special Revenue Fund.

D. Sensitivity of the Net OPEB Liability to Changes in the Discount Rate and Healthcare Cost Trend Rates

The following presents the net OPEB liability of the City and District, as well as what the City's or District's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

<u>City</u>	<u>Trend Rate</u>
1% Decrease	5.25%
Net OPEB Liability (Asset)	\$10,346,046
Current Discount Rate	6.25%
Net OPEB Liability (Asset)	\$8,341,998
1% Increase	7.25%
Net OPEB Liability (Asset)	\$6,654,651
<u>District</u>	<u>Trend Rate</u>
1% Decrease	4.25%
Net OPEB Liability (Asset)	\$947,353
Current Discount Rate	5.25%
Net OPEB Liability (Asset)	\$606,068
1% Increase	6.25%
Net OPEB Liability (Asset)	\$323,280

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

The following presents the net OPEB liability of the City and District, as well as what the City's and District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

<u>City</u>	<u>Trend Rate</u>
1% Decrease	7.5% Decreasing to 2.45%
Net OPEB Liability (Asset)	\$6,631,494
Trend Rate	8.5% Decreasing to 3.45%
Net OPEB Liability (Asset)	\$8,341,998
1% Increase	9.5% Decreasing to 4.45%
Net OPEB Liability (Asset)	\$10,376,188
<u>District</u>	<u>Trend Rate</u>
1% Decrease	7.5% Decreasing to 2.45%
Net OPEB Liability (Asset)	\$223,017
Trend Rate	8.5% Decreasing to 3.45%
Net OPEB Liability (Asset)	\$606,068
1% Increase	9.5% Decreasing to 4.45%
Net OPEB Liability (Asset)	\$1,075,484

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

E. OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the year ended June 30, 2024, the City and District recognized OPEB expense of \$684,784 and \$440,256, respectively, for total OPEB expense of \$1,125,040. At June 30, 2024, the City and District reported deferred outflows and inflows of resources related to OPEB from the following sources:

<u>City</u>	Deferred Outflows of Resources	Deferred Inflows of Resources
Employer contributions subsequent to measurement date	\$920,996	
Differences between actual and expected experience	1,074,849	(\$1,200,249)
Changes of assumptions	1,079,330	(224,421)
Net differences between projected and actual earnings on OPEB plan investments	<u>542,463</u>	
Total	<u>\$3,617,638</u>	<u>(\$1,424,670)</u>
<u>District</u>	Deferred Outflows of Resources	Deferred Inflows of Resources
Employer contributions subsequent to measurement date	\$119,696	
Differences between actual and expected experience		
Changes of assumptions		(\$19,820)
Net differences between projected and actual earnings on OPEB plan investments	<u>153,447</u>	
Total	<u>\$273,143</u>	<u>(\$19,820)</u>
Grand Total, Both Plans	<u>\$3,890,781</u>	<u>(\$1,444,490)</u>

\$1,040,692 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as part of OPEB expense as follows:

Fiscal Year Ended June 30	Annual Amortization	
	City	District
2025	\$6,103	\$21,632
2026	43,863	9,840
2027	511,001	93,107
2028	200,356	11,628
2029	340,432	(2,580)
Thereafter	<u>170,217</u>	
Total	<u>\$1,271,972</u>	<u>\$133,627</u>

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

F. *Deferred Compensation Plans*

City employees may defer a portion of their compensation under a City sponsored Deferred Compensation Plan created in accordance with Internal Revenue Code Section 457. Under the Plan, participants are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, and death or in an emergency as defined by the Plan.

The Plan is part of the public agency agent multiple-employer defined contribution plans that are administered by Mission Square Retirement (formerly ICMA RC). Benefit provisions under the Plan are established by City resolution.

The City has no liability for any losses incurred by the Plan and does not participate in any gains, but does have the duty of due care that would be required of an ordinary prudent investor. The City has a contract with Mission Square to manage and invest the assets of the Plan. The administrator pools the assets of the Plan with those of other participants and does not make separate investments for the City. The assets in the Plan are the sole property of the participants or their beneficiaries. Since the assets held under the Plan are not the City's property and are not subject to claims by general creditors of the City, they have been excluded from these financial statements. The Plan requires investments to be stated at fair market value and it requires all gains and losses on Plan investments to accrue directly to participant accounts.

A summary of eligibility and employer contribution requirements for the City's Plan are shown below by bargaining unit:

AFSCME

All employees:

-1.3% of base salary plus \$150.00 per month.

Employees hired before October 1, 2012 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance receive \$150.07 per month for plan year 2022
- Employees that continue to waive coverage as of January 1, 2023 receive an additional \$150.07 per month (for a total of \$300.14).
- Employees that later elect to be covered by the City's medical insurance no longer receive the additional deferred compensation contributions.

Employees hired on or after October 1, 2012 receive additional deferred compensation contributions as follows

- Employees that waive the City's medical insurance may elect to receive \$389.94 per month

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 12 – OTHER POST EMPLOYMENT BENEFITS (Continued)

BPOA

Police Records Specialist I and II, Community Service Officer and Police Dispatcher:

- \$100.00 per month.

Employees hired before October 11, 2011 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance receive \$192.38 per month for plan year 2022
- Employees that change coverage status (i.e., waiver to coverage, coverage to waiver, or increase/decrease in level of coverage) are treated as an employee hired after October 11, 2011.
- Employees who previously waived coverage, but elected coverage due to a qualifying life event occurring in plan year 2021 shall be permitted on a one-time basis to waive coverage on or before June 1, 2022 as part of a qualifying life event occurring before that date and receive the \$192.38 in deferred compensation as if the employee had waived coverage as of January 1, 2022 for plan year 2022.
- Employees that later elect to be covered by the City's medical insurance no longer receive the additional deferred compensation contributions.

MMCEA

Certain classifications (31 specific class titles):

- \$335.00 per month

Employees hired before October 1, 2012 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance receive \$150.07 per month for plan year 2022
- Employees that continue to waive coverage as of January 1, 2023 receive an additional \$150.07 per month (for a total of \$300.14).
- Employees that later elect to be covered by the City's medical insurance no longer receive the additional deferred compensation contributions.

Employees hired on or after August 1, 2012 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance may elect to receive \$389.94 per month

Unrepresented

Management:

- \$350.00 per month

Non-Management:

Certain classifications:

- \$335.00 per month

Employees hired before October 1, 2012 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance receive \$150.07 per month for plan year 2022
- Employees that continue to waive coverage as of January 1, 2023 receive an additional \$150.07 per month (for a total of \$300.14).
- Employees that later elect to be covered by the City's medical insurance no longer receive the additional deferred compensation contributions.

Employees hired on or after August 1, 2012 receive additional deferred compensation contributions as follows:

- Employees that waive the City's medical insurance may elect to receive \$389.94 per month

City Manager:

- 5% of annual base salary

City Attorney:

- 4% of annual base salary

The City's required contributions for the year ended June 30, 2024 totaled \$458,777.

The District previously sponsored two public agency agent multiple-employer defined contribution Deferred Compensation Plans. Since the District does not have any active employees, it no longer makes contributions to the Plans.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 13 – SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS (SBITAs)

A SBITA is a contract that conveys control of the right to use another party’s (a SBITA vendor’s) IT software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. The City recognizes subscription assets and liabilities with an initial, individual value of \$100,000 or more, based on the up front or future subscription payments remaining at the start of the agreement.

At the commencement of a SBITA, the City initially measures the subscription liability at the present value of payments expected to be made during the contract term. Subsequently, the subscription liability is reduced by the principal portion of payments made. The subscription asset is initially measured as the initial amount of the subscription liability, adjusted for payments made at or before the SBITA commencement date, plus certain initial direct costs. Subsequently, the subscription asset is amortized on a straight-line basis over shorter of the subscription term or the useful life of the underlying IT assets.

Key estimates and judgments related to SBITAs include how the City determines (1) the discount rate it uses to discount the expected subscription payments to present value, (2) subscription term, and (3) subscription payments as follows:

- The City uses the interest rate charged by the IT vendor as the discount rate. When the interest rate charged by the IT vendor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for subscription liabilities.
- The subscription term includes the noncancellable period of the subscription.
- Subscription payments included in the measurement of the subscription liability are composed of fixed payments and purchase option price that the City is reasonably certain to exercise.

The City monitors changes in circumstances that would require a remeasurement of its subscription and will remeasure the subscription asset and liability if certain changes occur that are expected to significantly affect the amount of the subscription liability.

Subscription assets are reported with other capital assets and subscription liabilities are reported as long-term debt on the statement of net position.

A summary of governmental activities SBITA transactions for the fiscal year ended June 30, 2024, are as follows:

	Balance June 30, 2023	Additions	Retirements	Balance June 30, 2024	Due Within One Year
Governmental Activities					
Subscription Liabilities					
Software One - Office 365	\$189,608		\$93,773	\$95,835	\$95,835
ESRI - GIS Software	37,730		37,730		
Granicus - Communications Cloud	125,136		60,327	64,809	64,809
Central Square - Community Development		\$221,025	73,176	147,849	70,492
Total Subscription Liabilities	\$352,474	\$221,025	\$265,006	\$308,493	\$231,136

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 13 – SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS (SBITAs) (Continued)

In July 2022, the City entered into a three-year SBITA for the use of Microsoft Office 365. An initial subscription liability was recorded in the amount of \$287,552. As of June 30, 2024, the balance of the subscription liability was \$95,835. The City is required to make annual principal and interest payments of \$97,944. The software has a three-year estimated useful life. The value of the right-to-use asset as of the end of the current fiscal year was \$95,851 and had accumulated amortization of \$191,701.

During fiscal year 2021, the City entered into a three year SBITA for the use of GIS software. An initial subscription liability was recorded in the amount of \$76,230. During fiscal year ended June 30, 2024, the balance of the subscription liability was repaid, and the balance was \$0.

In July 2022, the City entered into a three-year SBITA for the use of the Granicus Communications Cloud software. An initial subscription liability was recorded in the amount of \$189,305. As of June 30, 2024, the balance of the subscription liability was \$64,809. The City is required to make an annual principal and interest payments from \$63,079 to \$64,169. The software has a three-year estimated useful life. The value of the right-to-use asset as of the end of the current fiscal year was \$63,102 and had accumulated amortization of \$126,203.

In October 2023, the City entered into a three-year SBITA for the use of the Central Square Technologies community development software. An initial subscription liability was recorded in the amount of \$221,025 during the current fiscal year. As of June 30, 2024, the balance of the subscription liability was \$147,849. The City is required to make an annual principal and interest payment from \$73,175 to \$80,676. The software has a three-year estimated useful life. The value of the right-to-use asset as of the end of the current fiscal year was \$147,350 and had accumulated amortization of \$73,675.

The future principal and interest subscription liability payments as of June 30, 2024, were as follows:

For the Year Ended June 30	Principal	Interest	Total
2025	\$231,136	\$9,877	\$241,013
2026	77,357	3,319	80,676
Totals	\$308,493	\$13,196	\$321,689

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 14 – RISK MANAGEMENT

The City is exposed to various risks of loss related to theft of, damage to, and destruction of assets; general liability; errors and omissions; injuries to employees; natural disasters; and inverse condemnation.

The City is a member of Public Risk Innovation, Solutions and Management (PRISM) (formerly the California State Association of Counties Excess Insurance Authority (CSAC EIA)) for general liability, worker's compensation and other coverage. PRISM is a public entity risk pool of cities and counties within California. Loss contingency reserves established by the PRISM are funded by contributions from member agencies. The City pays an annual contribution to the PRISM, which includes its pro-rata share of excess insurance premiums, charges for pooled risk, claims adjusting and legal costs, and administrative and other costs to operate the risk pool. The City paid contributions of \$1,181,480 for the year ended June 30, 2024. PRISM provides insurance through the pool up to a certain level, beyond which group purchased commercial excess insurance is obtained. PRISM is currently fully funded. No provision has been made on these financial statements for liabilities related to possible additional assessments.

Audited financial statements for PRISM are available from PRISM, 75 Iron Point Circle, Suite 200, Folsom, CA 95630.

A. *Liability Coverage*

PRISM provides general liability coverage up to \$25,000,000 per occurrence above the City's \$250,000 self-insured retention. The City has auto physical damage commercial coverage through PRISM of \$3,938,697 above the City's deductible of \$1,000 or \$5,000, depending on the size of the vehicle, and commercial property coverage at the replacement value of the property with a limit of \$200,000,000 above the City's deductible of \$10,000. The City also purchases dual pollution insurance policies through both PRISM and Alliant's property insurance program (APIP) with program aggregates of \$50,000,000 and \$25,000,000 and per named insured aggregate limits of \$10,000,000 and \$2,000,000, respectively.

B. *Workers Compensation Coverage*

Effective December 1, 2004 the City purchased insurance for workers compensation through PRISM with coverage up to statutory limits after the City's self-insured retention of zero. This policy also covered the District as of October 1, 2011, until the San Mateo Consolidated Fire Department discussed in Note 15A commenced operations on January 13, 2019. Prior to those dates, the City purchased commercial insurance for workers compensation coverage up to statutory limits that had deductibles ranging from \$100,000 to \$275,000.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 14 – RISK MANAGEMENT (Continued)

C. Liability for Uninsured Claims

The City provides for the uninsured portion of claims and judgments in the Workers' Compensation and General Liability Internal Service Funds. Claims and judgments, including a provision for claims incurred but not reported, are recorded when a loss is deemed probable of assertion and the amount of the loss is reasonably determinable. As discussed, above, the City has coverage for such claims, but it has retained the risk for the deductible or uninsured portion of these claims.

For the fiscal years ended June 30, 2024, 2023 and 2022 the amount of settlements did not exceed insurance coverage.

The City's liability for uninsured claims is limited to workers' compensation and general liability claims, as discussed above, and was estimated by management based on prior year's claims experience as follows:

	2024	2023
Balance, July 1	\$190,972	\$570,551
Net change in claims liabilities	581,345	(252,564)
Claims paid	(299,095)	(127,015)
Balance, June 30	\$473,222	\$190,972

NOTE 15 – JOINT VENTURES

The City participates in the joint ventures discussed below through formally organized and separate entities established under the Joint Exercise of Powers Act of the State of California. As separate legal entities, these entities exercise full powers and authorities within the scope of the related Joint Powers Agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each joint venture is governed by a board consisting of representatives from member municipalities. Each board controls the operations of the respective joint venture, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on that board. Obligations and liabilities for certain of these joint ventures are not the City's responsibility and the City generally does not have an equity interest in the assets of each joint venture except upon dissolution of the joint venture.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 15 – JOINT VENTURES (Continued)

A. Equity Interests

The City has recorded its equity interest in the following joint ventures:

Silicon Valley Clean Water Joint Powers Authority (SVCW), formerly known as the South Bayside System Authority, was formed in 1975 between the Cities of San Carlos, Belmont and Redwood City and the West Bay Sanitary District to operate a wastewater treatment facility. The cost of operating and maintaining the facility is divided in proportion to the volume of sewage entering from each member entity, based on three-year averages and updated annually. SVCW applies the JPA-defined formula to allocate annual budgeted operating costs to the four member entities and the City's proportionate share was 9.45% for fiscal year 2024 and is projected to be 10.54% in fiscal year 2024. The City's share of debt service of SVCW is allocated to the member entities according to the Joint Power Authority Agreement-defined percentage of ownership, as well as member's participation in each debt issuance. As SVCW continues to fund capital construction projects, debt service payments will peak in fiscal year 2029-30, once significant projects are complete, and all necessary debt is secured. The City's actual and projected share of debt service costs range from \$196,711 in fiscal year 2024 to \$1.44 million in fiscal year 2034. The City's proportionate share of operating and maintaining the facility and debt service, during the year ended, June 30, 2024 was \$3,626,880.

In addition, during fiscal year 2009, the SVCW and its members authorized the commencement of a major renovation and replacement project to its infrastructure wastewater facility. In conjunction with that project, the City is obligated to fund its share of project costs. The City's share of project costs is 9.45%, based on the percentages for each member entity defined in the Joint Power Authority Agreement, which are based on each member's dry weather capacity owned and its allocated share of future dry weather capacity.

The City has an equity interest in the net assets of SVCW, which has been recorded as Investment in SVCW in the Sewer Enterprise Funds based on the latest audited financial statements of SVCW as of June 30, 2023, plus the additional capital contribution made during the year ended June 30, 2024. The loss from investment in SVCW was \$709,258 for the year ended June 30, 2024, and the investment was comprised of the following:

	Sewer Treatment	Total
Balance June 30, 2023	\$47,109,207	\$47,109,207
Change in investment	(709,258)	(709,258)
Additional capital contribution	-	-
Balance June 30, 2024	<u>\$46,399,949</u>	<u>\$46,399,949</u>

Financial statements may be obtained by mailing a request to the Silicon Valley Clean Water, 1400 Radio Road, Redwood City, CA 94065.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 15 – JOINT VENTURES (Continued)

San Mateo Consolidated Fire Department (SMC Fire) Joint Powers Authority (JPA) was established on November 22, 2017 by the City of San Mateo, the City of Belmont/Belmont Fire Protection District and the City of Foster City/Estero Municipal Improvement District to provide integrated and comprehensive fire protection, fire prevention, and emergency response services to all three communities serving a population of over 164,000. SMC Fire commenced operations on January 13, 2019. Thereafter, certain costs, including the annual employer contribution associated with the unfunded CalPERS pension liability remain with Belmont. Effective January 13, 2019, Belmont’s financial contributions to SMC Fire are accounted for annually as an investment in equity interest in its government-wide financial statements.

SMC Fire is governed under the terms of the JPA Agreement by a Board of Directors consisting of one voting representative and one alternate who are elected members from the governing boards of the three JPA Member Agencies. Each member agency has the following weighted vote: City of San Mateo (60%), Belmont (20%) and City of Foster City (20%). The City’s contributions to SMC Fire in fiscal year 2024 to fund capital outlay and operations totaled \$9,169,909. The City has an equity interest in the net assets of SMC Fire, which has been recorded as an Investment in SMC Fire in the governmental activities based on the latest audited financial statements of SMC Fire as of June 30, 2023, plus the capital contributions made during the year ended June 30, 2024, and the investment is comprised of the following:

	Governmental Activities
Balance June 30, 2023	\$4,696,702
Change in investment	(535,175)
Additional capital contribution	358,653
Balance June 30, 2024	\$4,520,180

Audited financial statements are available from City of San Mateo, 330 West 20th Avenue, San Mateo, CA 94403.

B. Other Jointly Governed Organizations

The City also participates in the following jointly governed organizations under which it is obligated to fund annual operating costs, but there is no ongoing equity interest in the net assets of the organizations:

City/County Association of Governments of San Mateo County (C/CAG) was formed in 1990 between the various cities in San Mateo County to prepare, adopt, monitor and enforce state mandated plans for the management of traffic congestion, integrated solid waste, airport land use, hazardous waste and county-wide housing element. The City’s contribution to C/CAG was \$81,001 for the year ended June 30, 2024. Financial statements may be obtained by mailing a request to the City of San Carlos, 666 Elm Street, San Carlos, CA 94070.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 15 – JOINT VENTURES (Continued)

Peninsula Traffic Congestion Relief Agency was formed by the cities of San Mateo County and San Mateo County to attempt to mitigate traffic congestion. The Agency is funded through a Countywide sales tax levied for transportation systems improvements.

Belmont-San Carlos Fire Department was formed in 1979 between the City of San Carlos and Belmont Fire Protection District on an equal basis to provide more efficient fire protection services. Any assets used by the Department but owned by the member agencies prior to the creation of the Department remain the property of the members.

On September 30, 2011, the Department terminated providing services to the Members. As a result, the Department's employees were laid off, its capital assets were distributed to the Members and certain lease obligations were assumed by the Members. Subsequent to that date, the Department operates in an inactive mode, collecting Member contributions to fund legacy costs, such as pension and retiree medical obligations and claims payable, remaining after service termination. As required under the Agreement, these legacy costs are funded through contributions from Members according to the average of annual funding formulas used to determine Member contributions. The City's contribution was roughly \$3.76 million for the year ended June 30, 2024.

The Department had a negative net position balance of \$22.9 million per its audited financial statements as of June 30, 2024. Belmont's share of this balance was 47.1% or approximately \$10.8 million. The negative position is due to unfunded liabilities of the Department.

South Bayside Waste Management Authority (SBWMA) is a joint powers agreement formed on October 13, 1999. Members of the South Bayside Waste Management Authority currently include the cities of Atherton, Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, as well as the West Bay Sanitary District and the County of San Mateo. The Members are required by AB939 to reduce, recycle and reuse solid waste generated within their respective jurisdictions and to provide source reduction, recycling and composting activities. The South Bayside Waste Management Authority's purpose is to assist its members in meeting these requirements.

NOTE 16 – COMMITMENTS AND CONTINGENT LIABILITIES

A. *Litigation*

The City is subject to litigation arising in the normal course of business. In the opinion of the City Attorney there is no pending litigation, which is likely to have a material adverse effect on the financial position of the City.

CITY OF BELMONT
NOTES TO BASIC FINANCIAL STATEMENTS
For the Year Ended June 30, 2024

NOTE 16 – COMMITMENTS AND CONTINGENT LIABILITIES (Continued)

B. Grant Programs

The City participates in Federal, State and local grant programs. These programs have been audited by the City's independent accountants in accordance with the provisions of the Federal Single Audit Act as amended and applicable State requirements. No cost disallowances were proposed as a result of these audits; however, these programs are still subject to further examination by the grantors and the amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. The City expects such amounts, if any, to be immaterial.

C. San Mateo County Animal Shelter

Since 1951 cities in San Mateo County have contracted with the County to manage animal control field and sheltering services. The current shelter has been determined to be inadequate to meet current animal sheltering services. In May 2014, all the municipalities signed an agreement, effective September 9, 2014, to share in the construction costs for a new animal control center by repaying the County through a 30-year, interest free lease agreement in the amount of \$20.2 million. The certificate of occupancy for the shelter was issued in May 2020 and the final costs of construction totaled \$25.7 million. The City's share of annual lease payment is based on a methodology of three year average of shelter use and percentage of population. Payment on the lease commenced on July 1, 2020 and the City paid \$26,452 for the year ended June 30, 2024.

The cities and the County entered into a new animal care and control, shelter services, and animal licensing agreement effective July 1, 2021 for 5 years ending on June 30, 2026, under which the annual shared contractor and administrative costs total \$6.9 million and the annual license fees are expected to be approximately \$190 thousand. The City's share of the costs is 2.58%, or \$180 thousand per year for the contractor and administrator costs, plus actual license fees of approximately \$5 thousand per year. Payments under the agreement totaled \$157,314 for the year ended June 30, 2024.

D. Linc-Hill Street, L.P., Loan

In February 2023, the City agreed to loan up to \$1,000,000 to Linc-Hill Street, L.P., with a 3% simple annual interest rate for the development of a 37-unit 100% affordable rental housing project. Under the terms of the agreement the City will also sell City-owned property to the developer for \$1.00. As of October 2024, the project is still in process and no loan draws were made during fiscal year 2024.

REQUIRED SUPPLEMENTARY INFORMATION

City of Belmont
 Cost Sharing Multiple-Employer Defined Benefit Pension Plan
 Last 10 Years
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

	Safety Rate Plan				
Measurement Date - June 30,	2014	2015	2016	2017	2018
Plan's proportion of the Net Pension Liability (Asset)	0.20%	0.20%	0.31%	0.31%	0.31%
Plan's proportion share of the Net Pension Liability (Asset)	\$12,312,595	\$13,427,040	\$16,249,057	\$18,263,828	\$18,172,487
Plan's Covered Payroll	\$3,572,606	\$3,842,764	\$4,758,030	\$4,919,474	\$5,180,593
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	345%	349%	342%	371%	351%
	Miscellaneous Rate Plan				
Measurement Date - June 30,	2014	2015	2016	2017	2018
Plan's proportion of the Net Pension Liability (Asset)	0.48%	0.48%	0.48%	0.48%	0.48%
Plan's proportion share of the Net Pension Liability (Asset)	\$16,585,515	\$13,198,544	\$16,585,515	\$19,048,251	\$18,686,649
Plan's Covered Payroll	\$8,929,517	\$8,858,005	\$9,854,986	\$10,289,053	\$10,592,598
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	186%	149%	168%	185%	176%
	Plan Totals				
Measurement Date - June 30,	2014	2015	2016	2017	2018
Plan's proportion of the Net Pension Liability (Asset)	0.68%	0.68%	0.79%	0.79%	0.79%
Plan's proportion share of the Net Pension Liability (Asset)	\$28,898,110	\$26,625,584	\$32,834,572	\$37,312,079	\$36,859,136
Plan's Covered Payroll	\$12,502,123	\$12,700,769	\$14,613,016	\$15,208,527	\$15,773,191
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	231.15%	209.64%	224.69%	245.34%	233.68%
Plan's Fiduciary Net Position as a Percentage of the Total Pension Liability	79.82%	78.40%	74.06%	73.31%	75.26%

City of Belmont
 Cost Sharing Multiple-Employer Defined Benefit Pension Plan
 Last 10 Years

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

	Safety Rate Plan				
Measurement Date - June 30,	2019	2020	2021	2022	2023
Plan's proportion of the Net Pension Liability (Asset)	0.31%	0.30%	0.34%	0.32%	0.31%
Plan's proportion share of the Net Pension Liability (Asset)	\$19,293,513	\$20,251,178	\$11,813,386	\$22,083,670	\$23,397,013
Plan's Covered Payroll	\$4,397,264	\$4,078,548	\$4,078,548	\$4,035,453	\$4,035,453
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	439%	497%	290%	547%	580%
	Miscellaneous Rate Plan				
Measurement Date - June 30,	2019	2020	2021	2022	2023
Plan's proportion of the Net Pension Liability (Asset)	0.50%	0.50%	0.66%	0.51%	0.51%
Plan's proportion share of the Net Pension Liability (Asset)	\$20,209,752	\$21,245,410	\$12,449,103	\$24,063,134	\$25,515,891
Plan's Covered Payroll	\$10,632,569	\$9,489,183	\$9,890,731	\$9,621,685	\$9,621,685
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	190%	224%	126%	250%	265%
	Plan Totals				
Measurement Date - June 30,	2019	2020	2021	2022	2023
Plan's proportion of the Net Pension Liability (Asset)	0.81%	0.80%	1.00%	0.83%	0.82%
Plan's proportion share of the Net Pension Liability (Asset)	\$39,503,265	\$41,496,588	\$24,262,489	\$46,146,804	\$48,912,904
Plan's Covered Payroll	\$15,029,833	\$13,567,731	\$14,051,612	\$14,051,612	\$14,051,612
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered Payroll	262.83%	305.85%	172.67%	328.41%	348.09%
Plan's Fiduciary Net Position as a Percentage of the Total Pension Liability	75.26%	75.10%	88.29%	76.68%	76.21%

City of Belmont
 Cost Sharing Multiple-Employer Defined Benefit Pension Plan
 Last 10 Years
SCHEDULE OF CONTRIBUTIONS

Fiscal Year Ended June 30,	Safety Rate Plan				
	2015	2016	2017	2018	2019
Actuarially determined contribution	\$1,125,011	\$2,287,426	\$2,058,664	\$2,263,676	\$2,293,736
Contributions in relation to the actuarially determined contributions	<u>(1,125,011)</u>	<u>(2,287,426)</u>	<u>(2,058,664)</u>	<u>(2,263,676)</u>	<u>(2,293,736)</u>
Contribution deficiency (excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Covered payroll	\$3,842,764	\$4,758,030	\$4,919,474	\$5,180,593	\$4,397,264
Contributions as a percentage of covered payroll	29.28%	48.08%	41.85%	43.70%	52.16%

Fiscal Year Ended June 30,	Miscellaneous Rate Plan				
	2015	2016	2017	2018	2019
Actuarially determined contribution	\$1,137,293	\$1,903,476	\$1,523,004	\$1,663,314	\$1,921,271
Contributions in relation to the actuarially determined contributions	<u>(1,137,293)</u>	<u>(1,903,476)</u>	<u>(1,523,004)</u>	<u>(1,663,314)</u>	<u>(1,921,271)</u>
Contribution deficiency (excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Covered payroll	\$8,858,005	\$9,854,986	\$10,289,053	\$10,592,598	\$10,632,569
Contributions as a percentage of covered payroll	12.84%	19.31%	14.80%	15.70%	18.07%

Fiscal Year Ended June 30,	Plan Totals				
	2015	2016	2017	2018	2019
Actuarially determined contribution	\$2,262,304	\$4,190,902	\$3,581,668	\$3,926,990	\$4,215,007
Contributions in relation to the actuarially determined contributions	<u>(2,262,304)</u>	<u>(4,190,902)</u>	<u>(3,581,668)</u>	<u>(3,926,990)</u>	<u>(4,215,007)</u>
Contribution deficiency (excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Covered payroll	\$12,700,769	\$14,613,016	\$15,208,527	\$15,773,191	\$15,029,833
Contributions as a percentage of covered payroll	17.81%	28.68%	23.55%	24.90%	28.04%

Fiscal Year Ended June 30,	Safety Rate Plan				
	2020	2021	2022	2023	2024
Actuarially determined contribution	\$2,660,652	\$2,700,413	\$2,752,531	\$2,926,740	\$2,349,364
Contributions in relation to the actuarially determined contributions	(2,660,652)	(2,700,413)	(2,752,531)	(2,926,740)	(2,349,364)
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0
Covered payroll	\$4,078,548	\$4,160,881	\$4,035,453	\$4,317,810	\$4,453,971
Contributions as a percentage of covered payroll	65.24%	64.90%	68.21%	67.78%	52.75%

Fiscal Year Ended June 30,	Miscellaneous Rate Plan				
	2020	2021	2022	2023	2024
Actuarially determined contribution	\$2,633,458	\$2,799,829	\$2,825,996	\$2,977,193	\$3,127,399
Contributions in relation to the actuarially determined contributions	(2,633,458)	(2,799,829)	(2,825,996)	(2,977,193)	(3,127,399)
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0
Covered payroll	\$9,489,183	\$9,890,731	\$9,621,685	\$9,318,728	\$11,111,032
Contributions as a percentage of covered payroll	27.75%	28.31%	29.37%	31.95%	28.15%

Fiscal Year Ended June 30,	Plan Totals				
	2020	2021	2022	2023	2024
Actuarially determined contribution	\$5,294,110	\$5,500,242	\$5,578,527	\$5,903,933	\$5,476,763
Contributions in relation to the actuarially determined contributions	(5,294,110)	(5,500,242)	(5,578,527)	(5,903,933)	(5,476,763)
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0
Covered payroll	\$13,567,731	\$14,051,612	\$13,657,138	\$13,636,538	\$15,565,003
Contributions as a percentage of covered payroll	39.02%	39.14%	40.85%	43.29%	35.19%

City of Belmont
Schedule of Changes in the City's Net OPEB Liability and Related Ratios
Agent Multiple Employer Defined Benefit OPEB Plan
For the measurement year ending June 30
Last 10 Years*

Measurement Date - June 30,	2017	2018	2019	2020	2021	2022	2023
Total OPEB Liability							
Service Cost	\$370,743	\$381,865	\$375,298	\$336,270	\$346,358	\$273,028	\$280,536
Interest on the total OPEB Liability	1,013,089	1,022,229	1,101,266	974,383	1,012,016	884,652	904,218
Actual and expected experience difference	-	-	(2,333,966)	-	(1,009,642)	-	1,270,276
Changes in assumptions	-	(430,465)	1,023,392	-	(304,718)	-	942,533
Changes in benefit terms	-	-	-	-	-	-	-
Benefit Payments	(592,208)	(608,758)	(669,829)	(581,052)	(629,633)	(673,399)	(710,015)
Implicit rate subsidy fulfilled	(218,910)	(234,234)	(234,234)	(152,749)	(162,997)	(152,139)	(168,732)
Net change in total OPEB liability	<u>572,714</u>	<u>130,637</u>	<u>(738,073)</u>	<u>576,852</u>	<u>(748,616)</u>	<u>332,142</u>	<u>2,518,816</u>
Total OPEB liability - beginning	<u>14,500,658</u>	<u>15,073,372</u>	<u>15,204,009</u>	<u>14,465,936</u>	<u>15,042,788</u>	<u>14,294,172</u>	<u>14,626,314</u>
Total OPEB liability - ending (a)	<u>\$15,073,372</u>	<u>\$15,204,009</u>	<u>\$14,465,936</u>	<u>\$15,042,788</u>	<u>\$14,294,172</u>	<u>\$14,626,314</u>	<u>\$17,145,130</u>
Plan fiduciary net position							
Contributions - employer-City's contribution	\$920,754	\$880,232	\$940,286	\$909,577	\$876,080	\$907,627	\$712,727
Contributions - employer-implicit subsidy	218,910	234,234	234,234	152,749	162,997	152,139	168,732
Net investment income	465,943	401,898	370,618	258,178	1,964,480	(1,262,499)	530,858
Benefit payments	(592,208)	(608,758)	(669,829)	(581,052)	(629,633)	(673,399)	(710,015)
Implicit rate subsidy fulfilled	(218,910)	(234,234)	(234,234)	(152,749)	(162,997)	(152,139)	(168,732)
Administrative expense	(2,373)	(2,813)	(1,269)	(5,308)	(4,676)	(4,461)	(5,115)
Net change in plan fiduciary net position	<u>792,116</u>	<u>670,559</u>	<u>639,806</u>	<u>581,395</u>	<u>2,206,251</u>	<u>(1,032,732)</u>	<u>528,455</u>
Plan fiduciary net position - beginning	<u>4,417,282</u>	<u>5,209,398</u>	<u>5,879,957</u>	<u>6,519,763</u>	<u>7,101,158</u>	<u>9,307,409</u>	<u>8,274,677</u>
Plan fiduciary net position - ending (b)	<u>\$5,209,398</u>	<u>\$5,879,957</u>	<u>\$6,519,763</u>	<u>\$7,101,158</u>	<u>\$9,307,409</u>	<u>\$8,274,677</u>	<u>\$8,803,132</u>
Net OPEB liability - ending (a)-(b)	<u>\$9,863,974</u>	<u>\$9,324,052</u>	<u>\$7,946,173</u>	<u>\$7,941,630</u>	<u>\$4,986,763</u>	<u>\$6,351,637</u>	<u>\$8,341,998</u>
Plan fiduciary net position as a percentage of the total OPEB liability	34.56%	38.67%	45.07%	47.21%	65.11%	56.57%	51.34%
Covered-Employee Payroll	\$13,696,266	\$14,265,327	\$14,953,325	\$15,418,025	\$15,860,488	\$15,413,540	\$17,165,922
Net OPEB liability as percentage of covered-employee payroll	72.02%	65.36%	53.14%	51.51%	31.44%	41.21%	48.60%

Notes to Schedule:

*The City adopted GASB 75 during the fiscal year ended June 30, 2018.

City of Belmont
For the fiscal year ending June 30
Last 10 Years*
SCHEDULE OF CONTRIBUTIONS
Agent Multiple Employer Defined Benefit OPEB Plan

Fiscal Year Ending June 30,	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Actuarially determined contribution	\$1,153,043	\$1,229,277	\$1,018,423	\$1,039,077	\$1,061,419	\$708,498	\$722,305
Contributions in relation to the actuarially determined contributions	<u>(1,139,664)</u>	<u>(1,174,520)</u>	<u>(1,062,326)</u>	<u>(1,039,077)</u>	<u>(1,059,766)</u>	<u>(881,459)</u>	<u>(920,996)</u>
Contribution deficiency (excess)	<u>\$13,379</u>	<u>\$54,757</u>	<u>(\$43,903)</u>	<u>\$0</u>	<u>\$1,653</u>	<u>(\$172,961)</u>	<u>(\$198,691)</u>
Covered-employee payroll	\$14,265,327	\$14,953,325	\$15,418,025	\$15,860,488	\$15,413,540	\$17,165,922	\$18,302,929
Contributions as a percentage of covered-employee payroll	8.0%	7.9%	6.9%	6.6%	6.9%	5.1%	5.0%
Notes to Schedule							
Valuation date:	7/1/2017	7/1/2017	7/1/2019	7/1/2019	7/1/2019	7/1/2021	7/1/2021
Methods and assumptions used to determine contribution rates:							
Actuarial Cost Method	Entry age normal, level percent of pay						
Amortization Method	Closed period, level percent of pay						
Amortization Period	13 years						
Inflation	2.5% for 2018 and 2019; 2.75% for 2020, 2021 and 2022; 2.5% for 2023 and 2024						
Assumed Payroll Growth	3.0% for 2018; 2.75% for 2019; 3.0% for 2020 and 2021; 2.75% for 2022, 2023, and 2024						
Healthcare trend rates	6.50%, trending down to 3.84% for 2018						
	7.0%, trending down to 3.84% for 2019						
	6.3%, trending down to 4.0% for 2020, 2021 and 2022						
	Medicare (Non-Kaiser) - 5.65%, trending down to 3.75% for 2023 and 2024						
	Medicare (Kaiser) - 4.60%, trending down to 3.75% for 2023 and 2024						
Rate of return on assets	7.0% for 2018; 7.28% for 2019; 6.75% for 2020, 2021 and 2022; 6.25% for 2023 and 2024						
Mortality rate	CalPERS Rates						
Retirement Rates	CalPERS Rates						

* Fiscal year 2018 was the first year of implementation.

City of Belmont
Schedule of Changes in the Belmont Fire Protection District's
Net OPEB Liability and Related Ratios
Agent Multiple Employer Defined Benefit OPEB Plan
For the measurement year ending June 30
Last 10 Years*

Measurement Date - June 30,	2017	2018	2019	2020	2021	2022	2023
Total OPEB Liability							
Service Cost	\$135,523	\$139,589	\$140,544	\$0	\$0	\$55,838	\$57,374
Interest on the total OPEB Liability	123,123	132,415	152,041	87,946	87,950	120,973	125,390
Actual and expected experience difference	-	-	(956,257)	-	781,678	-	80,977
Changes in assumptions	-	(45,680)	98,289	-	167,346	-	264,245
Changes in benefit terms	-	-	-	-	-	-	-
Benefit Payments	(60,100)	(39,972)	(43,125)	(63,553)	(68,772)	(64,138)	(68,626)
Implicit rate subsidy fulfilled	(32,332)	(34,595)	(34,595)	(18,011)	(25,449)	(24,649)	(31,039)
Net change in total OPEB liability	166,214	151,757	(643,103)	6,382	942,753	88,024	428,321
Total OPEB liability - beginning	1,668,817	1,835,031	1,986,788	1,343,685	1,350,067	2,292,820	2,380,844
Total OPEB liability - ending (a)	\$1,835,031	\$1,986,788	\$1,343,685	\$1,350,067	\$2,292,820	\$2,380,844	\$2,809,165
Plan fiduciary net position							
Contributions - employer-District's contribution	\$338,844	\$179,326	\$139,141	\$363	\$0	64,436	69,020
Contributions - employer-implicit subsidy	32,332	34,595	34,595	18,011	-	24,649	31,039
Net investment income	90,364	114,253	113,037	75,366	550,861	(278,843)	34,194
Investment Gains on Expected Return	27,956	-	-	-	-	-	-
Benefit payments	(60,100)	(39,972)	(43,125)	(63,553)	(68,772)	(64,138)	(68,626)
Implicit rate subsidy fulfilled	(32,332)	(34,595)	(34,595)	(18,011)	(25,449)	(24,649)	(31,039)
Administrative expense	(608)	(839)	(385)	(1,311)	(1,066)	(919)	(1,010)
Net change in plan fiduciary net position	396,456	252,768	208,668	10,865	455,574	(279,464)	33,578
Plan fiduciary net position - beginning	1,124,652	1,521,108	1,773,876	1,982,544	1,993,409	2,448,983	2,169,519
Plan fiduciary net position - ending (b)	\$1,521,108	\$1,773,876	\$1,982,544	\$1,993,409	\$2,448,983	\$2,169,519	\$2,203,097
Net OPEB liability - ending (a)-(b)	\$313,923	\$212,912	(\$638,859)	(\$643,342)	(\$156,163)	\$211,325	\$606,068
Plan fiduciary net position as a percentage of the total OPEB liability	82.89%	89.28%	147.55%	147.65%	106.81%	91.12%	78.43%
Covered-employee payroll	\$4,177,634	\$4,249,486	\$2,979,220	\$217,500	\$0	\$0	\$0
Net OPEB liability as percentage of covered-employee payroll	7.51%	5.01%	-21.44%	-295.79%	n/a	n/a	n/a

Notes to Schedule:

* Fiscal year 2018 was the first year of implementation.

City of Belmont
Belmont Fire Protection District
For the fiscal year ending June 30
Last 10 Years*

SCHEDULE OF CONTRIBUTIONS
Agent Multiple Employer Defined Benefit OPEB Plan

Fiscal Year Ending	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Actuarially determined contribution	\$185,827	\$165,429	\$0	\$0	\$0	\$59,137	\$60,821
Contributions in relation to the actuarially determined contributions	<u>(371,176)</u>	<u>(213,921)</u>	<u>(18,374)</u>	<u>-</u>	<u>(89,085)</u>	<u>(100,059)</u>	<u>(119,696)</u>
Contribution deficiency (excess)	<u>(\$185,349)</u>	<u>(\$48,492)</u>	<u>(\$18,374)</u>	<u>-</u>	<u>(\$89,085)</u>	<u>(\$40,922)</u>	<u>(\$58,875)</u>
Covered-employee payroll	\$4,249,486	\$2,979,220	\$217,500	\$0	\$0	\$0	\$0
Contributions as a percentage of covered payroll	8.73%	7.18%	8.45%	N/A	N/A	N/A	N/A
Notes to Schedule							
Valuation date:	7/1/2017	7/1/2017	7/1/2019	7/1/2019	7/1/2019	7/1/2021	7/1/2021
Methods and assumptions used to determine contribution rates:							
Actuarial cost method	Entry age normal, level percent of pay						
Amortization method	Closed period, level percent of pay						
Amortization period	16 years						
Inflation	2.5% for 2018 and 2019; 2.75% for 2020, 2021 and 2022; 2.5% for 2023 and 2024						
Assumed Payroll Growth	3.0% for 2018; 2.75% for 2019; 3.0% for 2020 and 2021; 0% for 2022, 2023, and 2024						
Healthcare trend rates	6.50%, trending down to 3.84% for 2018						
	7.0%, trending down to 3.84% for 2019						
	6.3%, trending down to 4.0% for 2020, 2021 and 2022						
	Medicare (Non-Kaiser) - 5.65%, trending down to 3.75% for 2023 and 2024						
	Medicare (Kaiser) - 4.60%, trending down to 3.75% for 2023 and 2024						
Rate of return on assets	7.0% for 2018; 7.28% for 2019; 6.75% for 2020, 2021 and 2022; 5.25% for 2023 and 2024						
Mortality rate	CalPERS Rates						
Retirement Rates	CalPERS Rates						

* Fiscal year 2018 was the first year of implementation.

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SUPPLEMENTAL INFORMATION

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CITY OF BELMONT
GENERAL FUND
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

	General	Measure I	Total General Fund
REVENUES			
Taxes	\$22,488,847	\$2,346,324	\$24,835,171
Licenses and permits	1,280,014		1,280,014
Fines and forfeitures	158,740		158,740
Use of money and property	2,954,439	144,440	3,098,879
Intergovernmental	265,615		265,615
Charges for current services	4,804,352		4,804,352
Miscellaneous	104,586		104,586
Total Revenues	32,056,593	2,490,764	34,547,357
EXPENDITURES			
Current:			
General government	6,526,423		6,526,423
Public safety	15,387,621		15,387,621
Culture and recreation	2,309,225		2,309,225
Total Expenditures	24,223,269		24,223,269
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	7,833,324	2,490,764	10,324,088
OTHER FINANCING SOURCES (USES)			
Transfers in			
Transfers (out)	(3,416,079)	(1,963,087)	(5,379,166)
Total Other Financing Sources (Uses)	(3,416,079)	(1,963,087)	(5,379,166)
NET CHANGE IN FUND BALANCES	4,417,245	527,677	4,944,922
BEGINNING FUND BALANCES	26,585,524	3,936,671	30,522,195
ENDING FUND BALANCES	\$31,002,769	\$4,464,348	\$35,467,117

CITY OF BELMONT
GENERAL FUND
COMBINING SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2024

	<u>General</u>			Variance with Final Budget Positive (Negative)
	<u>Budgeted Amounts</u>		Actual Amounts	
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Taxes	\$21,991,696	\$22,027,988	\$22,488,847	\$460,859
Licenses and permits	1,188,075	1,188,075	1,280,014	91,939
Fines and forfeitures	160,000	160,000	158,740	(1,260)
Use of money and property	1,416,134	1,716,134	2,954,439	1,238,305
Intergovernmental	111,389	160,513	265,615	105,102
Charges for current services	4,618,151	4,618,151	4,804,352	186,201
Miscellaneous	86,268	86,268	104,586	18,318
Total Revenues	<u>29,571,713</u>	<u>29,957,129</u>	<u>32,056,593</u>	<u>2,099,464</u>
EXPENDITURES:				
Current:				
General government	7,384,461	7,752,210	6,526,423	1,225,787
Public safety	15,738,244	15,738,244	15,387,621	350,623
Culture and recreation	2,560,285	2,575,285	2,309,225	266,060
Total Expenditures	<u>25,682,990</u>	<u>26,065,739</u>	<u>24,223,269</u>	<u>1,842,470</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>3,888,723</u>	<u>3,891,390</u>	<u>7,833,324</u>	<u>3,941,934</u>
OTHER FINANCING SOURCES USES				
Transfers in				
Transfers out	<u>(4,600,000)</u>	<u>(4,600,000)</u>	<u>(3,416,079)</u>	<u>1,183,921</u>
Total Other Financing Sources (Uses)	<u>(4,600,000)</u>	<u>(4,600,000)</u>	<u>(3,416,079)</u>	<u>1,183,921</u>
NET CHANGE IN FUND BALANCE	<u>(\$711,277)</u>	<u>(\$708,610)</u>	4,417,245	<u>\$5,125,855</u>
BEGINNING FUND BALANCE			<u>26,585,524</u>	
ENDING FUND BALANCE			<u>\$31,002,769</u>	

Measure I				Total General Fund			
Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
Original	Final			Original	Final		
\$2,247,785	\$2,340,139	\$2,346,324	\$6,185	\$24,239,481	\$24,368,127	\$24,835,171	\$467,044
				1,188,075	1,188,075	1,280,014	91,939
				160,000	160,000	158,740	(1,260)
61,521	61,521	144,440	82,919	1,477,655	1,777,655	3,098,879	1,321,224
				111,389	160,513	265,615	105,102
				4,618,151	4,618,151	4,804,352	186,201
				86,268	86,268	104,586	18,318
<u>2,309,306</u>	<u>2,401,660</u>	<u>2,490,764</u>	<u>89,104</u>	<u>31,881,019</u>	<u>32,358,789</u>	<u>34,547,357</u>	<u>2,188,568</u>
				7,384,461	7,752,210	6,526,423	1,225,787
				15,738,244	15,738,244	15,387,621	350,623
				2,560,285	2,575,285	2,309,225	266,060
				<u>25,682,990</u>	<u>26,065,739</u>	<u>24,223,269</u>	<u>1,842,470</u>
<u>2,309,306</u>	<u>2,401,660</u>	<u>2,490,764</u>	<u>89,104</u>	<u>6,198,029</u>	<u>6,293,050</u>	<u>10,324,088</u>	<u>4,031,038</u>
<u>(589,820)</u>	<u>(6,774,491)</u>	<u>(1,963,087)</u>	<u>4,811,404</u>	<u>(5,189,820)</u>	<u>(11,374,491)</u>	<u>(5,379,166)</u>	<u>5,995,325</u>
<u>(589,820)</u>	<u>(6,774,491)</u>	<u>(1,963,087)</u>	<u>4,811,404</u>	<u>(5,189,820)</u>	<u>(11,374,491)</u>	<u>(5,379,166)</u>	<u>5,995,325</u>
<u>\$1,719,486</u>	<u>(\$4,372,831)</u>	527,677	<u>\$4,900,508</u>	<u>\$1,008,209</u>	<u>(\$5,081,441)</u>	4,944,922	<u>\$10,026,363</u>
		<u>3,936,671</u>				<u>30,522,195</u>	
		<u>\$4,464,348</u>				<u>\$35,467,117</u>	

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NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Recreation – To account for certain recreation programs where a large portion of the expenditures are financed by user fees.

Library Maintenance and Operations – To account for funds restricted for the maintenance and operations of the library, which is financed by parcel tax and special tax revenue.

City Trees – To account for the removal of trees required for the development of property, which is financed by user fees.

General Plan Maintenance – To account for activities related to the General Plan Update which are financed by user fees.

Supplemental Law Enforcement Services – To account for resources received from the State of California to be spent on front line law enforcement needs.

Public Safety – To account for grants and donations committed to the Police Department’s activities.

Street Maintenance – To account for gas tax resources restricted for expenditure on streets.

Street Improvements – To account for the City’s portion of the special half cent sales tax (Measure A) receipts restricted for street expenditures and other street related grants.

Measure W – To account for the City’s portion of the special half cent sales tax (Measure W) receipts restricted for street expenditures.

Athletic Field Maintenance – To account for athletic field maintenance and operations, which are financed by player registration fees.

Affordable Housing – To account for all housing operations of the City of Belmont in its capacity as the Housing Successor Agency to the former Belmont Redevelopment Agency. Activities include asset property management, rental operations, and long range housing planning.

Housing Mitigation Fees – To account for residential mitigation fees collected from new development activity, including the residential housing in-lieu fee and the commercial linkage fee. These housing mitigation fees are intended to be used to lessen the burdens created by new residential and non-residential development on the need for affordable housing.

Road Maintenance and Rehabilitation Account Fund (RMRA) – To account for gas tax resources restricted for expenditure on basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017 provides funding for local streets and roads over the next 10 years.

Senior Donations – To account for donations from the community to be used for senior services and programming.

NON-MAJOR GOVERNMENTAL FUNDS (Continued)

Public Art – To account for the private development fee paid in lieu of incorporating art elements in the development to provide funds for art installations on City property.

Traffic Mitigation – To account for transportation impact fees. Traffic Impact Fee revenues will be used to mitigate the impacts of new development by requiring new development to contribute to future transportation system investments in the City based on maintaining the existing proportionate level of investment in the City’s transportation infrastructure.

CAPITAL PROJECTS FUNDS

General Facilities – To account for the construction and maintenance of improvements to general-use City facilities.

Infrastructure – To account for expenditures associated with the City infrastructure, including streets, retaining walls, bridges, culverts, and waterways.

Comcast – To account for the purchase and installation of hardware within City Hall to broadcast events to Pen TV, our Public Education Government Channel.

Planned Park – To account for the acquisition and improvement of parks, playgrounds, and recreation facilities.

Special Assessment District – To account for maintenance and improvement costs within City’s Special Assessment District boundaries. Resources represent funds remaining after the retirement of Special Assessment Debt.

Open Space – To account for the accumulation of resources for the acquisition, preservation, and improvements of open space.

Park Impact Fees – The Park Impact Fee Fund is to account for park impact fees, interest earned thereon and their expenditure, pursuant to the Mitigation Fee Act, needed to ensure that the City can construct park and recreation facilities and improvements needed for the population growth created by new development consistent with the policies of the City of Belmont General Plan.

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CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2024

	SPECIAL REVENUE FUNDS			
	Recreation	Library Maintenance and Operations	City Trees	General Plan Maintenance
ASSETS				
Cash and investments	\$439,163	\$777,673	\$255,269	\$1,550,489
Receivables:				
Accounts	54,374			
Due from other governmental agencies		4,282		
Notes				
Prepays and other assets				101,254
Land held for redevelopment				
Total Assets	\$493,537	\$781,955	\$255,269	\$1,651,743
LIABILITIES				
Accounts payable and other liabilities	\$96,177	\$4,823	\$2,960	\$160,094
Deposits				
Unearned revenue				
Total Liabilities	96,177	4,823	2,960	160,094
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue				
FUND BALANCES				
Restricted	397,360	777,132	252,309	
Committed				1,491,649
Assigned				
Total Fund Balances	397,360	777,132	252,309	1,491,649
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$493,537	\$781,955	\$255,269	\$1,651,743

SPECIAL REVENUE FUNDS

Supplemental Law Enforcement Services	Public Safety	Street Maintenance	Street Improvements	Measure W	Athletic Field Maintenance
\$71,268	\$35,263	\$1,319,394	\$2,764,854	\$2,223,495	\$404,858
		17,060	100,000	71,403	
		87,441	70,356		
<u>\$71,268</u>	<u>\$35,263</u>	<u>\$1,423,895</u>	<u>\$2,935,210</u>	<u>\$2,294,898</u>	<u>\$404,858</u>
\$442		\$58,697			\$13,896
<u>442</u>		<u>58,697</u>			<u>13,896</u>
70,826	\$35,263	1,365,198	\$2,935,210	\$2,294,898	390,962
<u>70,826</u>	<u>35,263</u>	<u>1,365,198</u>	<u>2,935,210</u>	<u>2,294,898</u>	<u>390,962</u>
<u>\$71,268</u>	<u>\$35,263</u>	<u>\$1,423,895</u>	<u>\$2,935,210</u>	<u>\$2,294,898</u>	<u>\$404,858</u>

(Continued)

CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2024

	SPECIAL REVENUE FUNDS			
	Affordable Housing	Housing Mitigation Fees	Road Maintenance and Rehabilitation Account (SB1)	Senior Donations
ASSETS				
Cash and investments	\$3,564,525	\$838,242	\$439,165	\$95,990
Receivables:				
Accounts	4,226			
Due from other governmental agencies			58,545	
Notes	4,823,237	2,415,973		
Prepays and other assets				
Land held for redevelopment	1,353,043			
Total Assets	\$9,745,031	\$3,254,215	\$497,710	\$95,990
LIABILITIES				
Accounts payable and other liabilities	\$115,491			
Deposits	73,107			
Unearned revenue	3,500,000			
Total Liabilities	3,688,598			
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue				
FUND BALANCES				
Restricted	6,056,433	\$3,254,215	\$497,710	\$95,990
Committed				
Assigned				
Total Fund Balances	6,056,433	3,254,215	497,710	95,990
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$9,745,031	\$3,254,215	\$497,710	\$95,990

SPECIAL REVENUE FUNDS		CAPITAL PROJECTS FUNDS			
Public Art	Traffic Mitigation	General Facilities	Infrastructure	Comcast	Planned Park
\$420,235	\$100,420	\$621,464	\$2,259,076	\$420,685	\$1,084,416
			30,742		
<u>\$420,235</u>	<u>\$100,420</u>	<u>\$621,464</u>	<u>\$2,289,818</u>	<u>\$420,685</u>	<u>\$1,084,416</u>
\$420,235	\$100,420	\$621,464	\$2,289,818	\$420,685	\$1,084,416
<u>420,235</u>	<u>100,420</u>	<u>621,464</u>	<u>2,289,818</u>	<u>420,685</u>	<u>1,084,416</u>
<u>\$420,235</u>	<u>\$100,420</u>	<u>\$621,464</u>	<u>\$2,289,818</u>	<u>\$420,685</u>	<u>\$1,084,416</u>

(Continued)

CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
JUNE 30, 2024

	CAPITAL PROJECTS FUNDS			
	Special Assessment District	Open Space	Park Impact Fees	Total Nonmajor Governmental Funds
ASSETS				
Cash and investments	\$327,550	\$103,575	\$680,057	\$20,797,126
Receivables:				
Accounts				277,805
Due from other governmental agencies				220,624
Notes				7,239,210
Prepays and other assets				101,254
Land held for redevelopment				1,353,043
Total Assets	\$327,550	\$103,575	\$680,057	\$29,989,062
LIABILITIES				
Accounts payable and other liabilities				\$452,580
Deposits				73,107
Unearned revenue				3,500,000
Total Liabilities				4,025,687
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue				
FUND BALANCES				
Restricted	\$327,550		\$680,057	21,421,606
Committed				1,526,912
Assigned		\$103,575		3,014,857
Total Fund Balances	327,550	103,575	680,057	25,963,375
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$327,550	\$103,575	\$680,057	\$29,989,062

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CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS			
	Recreation	Library Maintenance and Operations	City Trees	General Plan Maintenance
REVENUES				
Taxes		\$312,802		
Use of money and property	(\$5,596)	29,657	\$10,297	\$55,258
Intergovernmental	86,469	4,797	1,361	
Charges for current services	2,385,481		10,432	816,926
Miscellaneous	27,250		23,307	
Total Revenues	2,493,604	347,256	45,397	872,184
EXPENDITURES				
Current:				
Public safety				
Highways and streets				
Culture and recreation	3,473,361	384,652	77,163	
Urban redevelopment				972,109
Capital outlay				
Debt service:				
Principal				
Interest and fiscal charges				
Total Expenditures	3,473,361	384,652	77,163	972,109
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(979,757)	(37,396)	(31,766)	(99,925)
OTHER FINANCING SOURCES (USES)				
Transfers in	793,618			
Transfers (out)				
Total Other Financing Sources (Uses)	793,618			
NET CHANGE IN FUND BALANCES	(186,139)	(37,396)	(31,766)	(99,925)
BEGINNING FUND BALANCES	583,499	814,528	284,075	1,591,574
ENDING FUND BALANCES	\$397,360	\$777,132	\$252,309	\$1,491,649

SPECIAL REVENUE FUNDS

Supplemental Law Enforcement Services	Public Safety	Street Maintenance	Street Improvements	Measure W	Athletic Field Maintenance
		\$776,230	\$921,853	\$409,561	
\$2,678	\$1,239	(26,471)	95,403	76,474	\$15,036
186,159		42,692	270,851		
		560,903			144,310
	4,596	700	4,340		
188,837	5,835	1,354,054	1,292,447	486,035	159,346
124,832	601	2,488,952			
					133,983
			74,912		
124,832	601	2,488,952	74,912		133,983
64,005	5,234	(1,134,898)	1,217,535	486,035	25,363
		2,500,000			
			(185,600)		
		2,500,000	(185,600)		
64,005	5,234	1,365,102	1,031,935	486,035	25,363
6,821	30,029	96	1,903,275	1,808,863	365,599
\$70,826	\$35,263	\$1,365,198	\$2,935,210	\$2,294,898	\$390,962

(Continued)

CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS			
	Affordable Housing	Housing Mitigation Fees	Road Maintenance and Rehabilitation Account (SB1)	Senior Donations
REVENUES				
Taxes				
Use of money and property	\$390,144	\$82,732	\$32,215	\$3,624
Intergovernmental	119,368		711,507	
Charges for current services		599,866		
Miscellaneous				175
Total Revenues	509,512	682,598	743,722	3,799
EXPENDITURES				
Current:				
Public safety				
Highways and streets				
Culture and recreation				264
Urban redevelopment	3,901,181			
Capital outlay				
Debt service:				
Principal				
Interest and fiscal charges				
Total Expenditures	3,901,181			264
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,391,669)	682,598	743,722	3,535
OTHER FINANCING SOURCES (USES)				
Transfers in				
Transfers (out)			(851,854)	
Total Other Financing Sources (Uses)			(851,854)	
NET CHANGE IN FUND BALANCES	(3,391,669)	682,598	(108,132)	3,535
BEGINNING FUND BALANCES	9,448,102	2,571,617	605,842	92,455
ENDING FUND BALANCES	\$6,056,433	\$3,254,215	\$497,710	\$95,990

SPECIAL REVENUE FUNDS		CAPITAL PROJECTS FUNDS			
Public Art	Traffic Mitigation	General Facilities	Infrastructure	Comcast	Planned Park
\$15,858	\$3,789	\$27,176	\$89,002 2,771	\$15,874	\$54,373
					3,705
15,858	3,789	27,176	91,773	15,874	58,078
		9,099			4,343
					584,023 83,977
		9,099			672,343
15,858	3,789	18,077	91,773	15,874	(614,265)
		(130,497)	(197,162)		(2,141)
		(130,497)	(197,162)		(2,141)
15,858	3,789	(112,420)	(105,389)	15,874	(616,406)
404,377	96,631	733,884	2,395,207	404,811	1,700,822
\$420,235	\$100,420	\$621,464	\$2,289,818	\$420,685	\$1,084,416

(Continued)

CITY OF BELMONT
NON-MAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2024

	CAPITAL PROJECTS FUNDS			Total Nonmajor Governmental Funds
	Special Assessment District	Open Space	Park Impact Fees	
REVENUES				
Taxes				\$2,420,446
Use of money and property	\$12,360	\$3,840	\$25,494	994,582
Intergovernmental		2,370		1,444,219
Charges for current services		561	13,117	4,531,596
Miscellaneous				64,073
Total Revenues	12,360	6,771	38,611	9,454,916
EXPENDITURES				
Current:				
Public safety				125,433
Highways and streets				2,502,394
Culture and recreation				4,069,423
Urban redevelopment				4,873,290
Capital outlay				74,912
Debt service:				
Principal				584,023
Interest and fiscal charges				83,977
Total Expenditures				12,313,452
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	12,360	6,771	38,611	(2,858,536)
OTHER FINANCING SOURCES (USES)				
Transfers in				3,293,618
Transfers (out)				(1,367,254)
Total Other Financing Sources (Uses)				1,926,364
NET CHANGE IN FUND BALANCES	12,360	6,771	38,611	(932,172)
BEGINNING FUND BALANCES	315,190	96,804	641,446	26,895,547
ENDING FUND BALANCES	\$327,550	\$103,575	\$680,057	\$25,963,375

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CITY OF BELMONT
 BUDGETED NON-MAJOR FUNDS
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS					
	RECREATION			LIBRARY MAINTENANCE AND OPERATIONS		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes				\$302,000	\$312,802	\$10,802
Licenses and permits						
Fines and forfeitures						
Use of money and property	\$1,000	(\$5,596)	(\$6,596)	15,286	29,657	14,371
Intergovernmental	79,000	86,469	7,469		4,797	4,797
Charges for current services	2,153,300	2,385,481	232,181			
Miscellaneous	36,000	27,250	(8,750)			
Total Revenues	2,269,300	2,493,604	224,304	317,286	347,256	29,970
EXPENDITURES						
Current						
Public safety						
Highways and streets						
Culture and recreation	3,682,741	3,473,361	209,380	449,004	384,652	64,352
Urban redevelopment						
Capital outlay						
Debt service:						
Principal						
Interest and fiscal charges						
Total Expenditures	3,682,741	3,473,361	209,380	449,004	384,652	64,352
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,413,441)	(979,757)	433,684	(131,718)	(37,396)	94,322
OTHER FINANCING SOURCES (USES)						
Transfers in	1,100,000	793,618	(306,382)			
Transfers (out)				(500,000)		500,000
Total Other Financing Sources (Uses)	1,100,000	793,618	(306,382)	(500,000)		500,000
NET CHANGE IN FUND BALANCES	(313,441)	(186,139)	\$127,302	(631,718)	(37,396)	\$594,322
BEGINNING FUND BALANCES		583,499			814,528	
ENDING FUND BALANCES		\$397,360			\$777,132	

SPECIAL REVENUE FUNDS

CITY TREES			GENERAL PLAN MAINTENANCE			SUPPLEMENTAL LAW ENFORCEMENT SERVICES		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$5,467	\$10,297	\$4,830	\$30,913	\$55,258	\$24,345	\$359	\$2,678	\$2,319
	1,361	1,361				174,736	186,159	11,423
10,000	10,432	432	568,350	816,926	248,576			
	23,307	23,307						
<u>15,467</u>	<u>45,397</u>	<u>29,930</u>	<u>599,263</u>	<u>872,184</u>	<u>272,921</u>	<u>175,095</u>	<u>188,837</u>	<u>13,742</u>
						127,064	124,832	2,232
85,052	77,163	7,889	1,124,197	972,109	152,088			
<u>85,052</u>	<u>77,163</u>	<u>7,889</u>	<u>1,124,197</u>	<u>972,109</u>	<u>152,088</u>	<u>127,064</u>	<u>124,832</u>	<u>2,232</u>
(69,585)	(31,766)	37,819	(524,934)	(99,925)	425,009	48,031	64,005	15,974
<u>(\$69,585)</u>	<u>(31,766)</u>	<u>\$37,819</u>	<u>(\$524,934)</u>	<u>(99,925)</u>	<u>\$425,009</u>	<u>\$48,031</u>	64,005	<u>\$15,974</u>
	284,075			1,591,574			6,821	
	<u>\$252,309</u>			<u>\$1,491,649</u>			<u>\$70,826</u>	

(Continued)

CITY OF BELMONT
 BUDGETED NON-MAJOR FUNDS
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS					
	PUBLIC SAFETY			STREET MAINTENANCE		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes				\$771,000	\$776,230	\$5,230
Licenses and permits						
Fines and forfeitures						
Use of money and property	\$591	\$1,239	\$648	(8,926)	(26,471)	(17,545)
Intergovernmental					42,692	42,692
Charges for current services				598,500	560,903	(37,597)
Miscellaneous		4,596	4,596	500	700	200
Total Revenues	<u>591</u>	<u>5,835</u>	<u>5,244</u>	<u>1,361,074</u>	<u>1,354,054</u>	<u>(7,020)</u>
EXPENDITURES						
Current						
Public safety	5,000	601	4,399			
Highways and streets				2,605,597	2,488,952	116,645
Culture and recreation						
Urban redevelopment						
Capital outlay						
Debt service:						
Principal						
Interest and fiscal charges						
Total Expenditures	<u>5,000</u>	<u>601</u>	<u>4,399</u>	<u>2,605,597</u>	<u>2,488,952</u>	<u>116,645</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(4,409)</u>	<u>5,234</u>	<u>9,643</u>	<u>(1,244,523)</u>	<u>(1,134,898)</u>	<u>109,625</u>
OTHER FINANCING SOURCES (USES)						
Transfers in				2,500,000	2,500,000	
Transfers (out)						
Total Other Financing Sources (Uses)				<u>2,500,000</u>	<u>2,500,000</u>	
NET CHANGE IN FUND BALANCES	<u>(\$4,409)</u>	<u>5,234</u>	<u>\$9,643</u>	<u>\$1,255,477</u>	<u>1,365,102</u>	<u>\$109,625</u>
BEGINNING FUND BALANCES		<u>30,029</u>			<u>96</u>	
ENDING FUND BALANCES		<u>\$35,263</u>			<u>\$1,365,198</u>	

SPECIAL REVENUE FUNDS

STREET IMPROVEMENTS			MEASURE W			ATHLETIC FIELD MAINTENANCE		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$936,817	\$921,853	(\$14,964)	\$406,422	\$409,561	\$3,139			
23,639	95,403	71,764	30,929	76,474	45,545	\$7,541	\$15,036	\$7,495
91,890	270,851	178,961				115,000	144,310	29,310
30,000	4,340	(25,660)						
<u>1,082,346</u>	<u>1,292,447</u>	<u>210,101</u>	<u>437,351</u>	<u>486,035</u>	<u>48,684</u>	<u>122,541</u>	<u>159,346</u>	<u>36,805</u>
						141,667	133,983	7,684
74,912	74,912							
<u>74,912</u>	<u>74,912</u>					<u>141,667</u>	<u>133,983</u>	<u>7,684</u>
<u>1,007,434</u>	<u>1,217,535</u>	<u>210,101</u>	<u>437,351</u>	<u>486,035</u>	<u>48,684</u>	<u>(19,126)</u>	<u>25,363</u>	<u>44,489</u>
<u>(3,287,655)</u>	<u>(185,600)</u>	<u>3,102,055</u>	<u>(950,000)</u>		<u>950,000</u>	<u>(209,150)</u>		<u>209,150</u>
<u>(3,287,655)</u>	<u>(185,600)</u>	<u>3,102,055</u>	<u>(950,000)</u>		<u>950,000</u>	<u>(209,150)</u>		<u>209,150</u>
<u>(\$2,280,221)</u>	1,031,935	<u>\$3,312,156</u>	<u>(\$512,649)</u>	486,035	<u>\$998,684</u>	<u>(\$228,276)</u>	25,363	<u>\$253,639</u>
	<u>1,903,275</u>			<u>1,808,863</u>			<u>365,599</u>	
	<u>\$2,935,210</u>			<u>\$2,294,898</u>			<u>\$390,962</u>	

(Continued)

CITY OF BELMONT
 BUDGETED NON-MAJOR FUNDS
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS					
	AFFORDABLE HOUSING			HOUSING MITIGATION FEES		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes						
Licenses and permits						
Fines and forfeitures						
Use of money and property	\$142,430	\$390,144	\$247,714	\$3,151	\$82,732	\$79,581
Intergovernmental	32,688	119,368	86,680			
Charges for current services				600,000	599,866	(134)
Miscellaneous						
Total Revenues	<u>175,118</u>	<u>509,512</u>	<u>334,394</u>	<u>603,151</u>	<u>682,598</u>	<u>79,447</u>
EXPENDITURES						
Current						
Public safety						
Highways and streets						
Culture and recreation						
Urban redevelopment	3,937,523	3,901,181	36,342			
Capital outlay						
Debt service:						
Principal						
Interest and fiscal charges						
Total Expenditures	<u>3,937,523</u>	<u>3,901,181</u>	<u>36,342</u>			
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(3,762,405)</u>	<u>(3,391,669)</u>	<u>370,736</u>	<u>603,151</u>	<u>682,598</u>	<u>79,447</u>
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers (out)						
Total Other Financing Sources (Uses)						
NET CHANGE IN FUND BALANCES	<u>(\$3,762,405)</u>	<u>(3,391,669)</u>	<u>\$370,736</u>	<u>\$603,151</u>	<u>682,598</u>	<u>\$79,447</u>
BEGINNING FUND BALANCES		<u>9,448,102</u>			<u>2,571,617</u>	
ENDING FUND BALANCES		<u>\$6,056,433</u>			<u>\$3,254,215</u>	

SPECIAL REVENUE FUNDS

ROAD MAINTENANCE AND REHABILITATION ACCOUNT (SB1)			SENIOR DONATIONS			PUBLIC ART		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$5,025	\$32,215	\$27,190	\$1,747	\$3,624	\$1,877	\$7,643	\$15,858	\$8,215
673,359	711,507	38,148						
			4,000	175	(3,825)			
678,384	743,722	65,338	5,747	3,799	(1,948)	7,643	15,858	8,215
			5,000	264	4,736			
			5,000	264	4,736			
678,384	743,722	65,338	747	3,535	2,788	7,643	15,858	8,215
(1,318,842)	(851,854)	466,988						
(1,318,842)	(851,854)	466,988						
(\$640,458)	(108,132)	\$532,326	\$747	3,535	\$2,788	\$7,643	15,858	\$8,215
	605,842			92,455			404,377	
	\$497,710			\$95,990			\$420,235	

(Continued)

CITY OF BELMONT
 BUDGETED NON-MAJOR FUNDS
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS			CAPITAL PROJECT FUNDS		
	TRAFFIC MITIGATION			GENERAL FACILITIES		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes						
Licenses and permits						
Fines and forfeitures						
Use of money and property	\$3,872	\$3,789	(\$83)	\$13,937	\$27,176	\$13,239
Intergovernmental						
Charges for current services	7,793		(7,793)			
Miscellaneous						
Total Revenues	<u>11,665</u>	<u>3,789</u>	<u>(7,876)</u>	<u>13,937</u>	<u>27,176</u>	<u>13,239</u>
EXPENDITURES						
Current						
Public safety						
Highways and streets				9,296	9,099	197
Culture and recreation						
Urban redevelopment						
Capital outlay						
Debt service:						
Principal						
Interest and fiscal charges						
Total Expenditures				<u>9,296</u>	<u>9,099</u>	<u>197</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>11,665</u>	<u>3,789</u>	<u>(7,876)</u>	<u>4,641</u>	<u>18,077</u>	<u>13,436</u>
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers (out)				(691,887)	(130,497)	561,390
Total Other Financing Sources (Uses)				<u>(691,887)</u>	<u>(130,497)</u>	<u>561,390</u>
NET CHANGE IN FUND BALANCES	<u>\$11,665</u>	3,789	<u>(\$7,876)</u>	<u>(\$687,246)</u>	(112,420)	<u>\$574,826</u>
BEGINNING FUND BALANCES		<u>96,631</u>			<u>733,884</u>	
ENDING FUND BALANCES		<u>\$100,420</u>			<u>\$621,464</u>	

CAPITAL PROJECT FUNDS

INFRASTRUCTURE			COMCAST			PLANNED PARK		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$44,257	\$89,002 2,771	\$44,745 2,771	\$7,651	\$15,874	\$8,223	\$40,786	\$54,373	\$13,587
							3,705	3,705
<u>44,257</u>	<u>91,773</u>	<u>47,516</u>	<u>7,651</u>	<u>15,874</u>	<u>8,223</u>	<u>40,786</u>	<u>58,078</u>	<u>17,292</u>
						4,343	4,343	
						584,023 83,977	584,023 83,977	
						672,343	672,343	
<u>44,257</u>	<u>91,773</u>	<u>47,516</u>	<u>7,651</u>	<u>15,874</u>	<u>8,223</u>	<u>(631,557)</u>	<u>(614,265)</u>	<u>17,292</u>
<u>(1,413,033)</u>	<u>(197,162)</u>	<u>1,215,871</u>				<u>(40,618)</u>	<u>(2,141)</u>	<u>38,477</u>
<u>(1,413,033)</u>	<u>(197,162)</u>	<u>1,215,871</u>				<u>(40,618)</u>	<u>(2,141)</u>	<u>38,477</u>
<u>(\$1,368,776)</u>	<u>(105,389)</u>	<u>\$1,263,387</u>	<u>\$7,651</u>	<u>15,874</u>	<u>\$8,223</u>	<u>(\$672,175)</u>	<u>(616,406)</u>	<u>\$55,769</u>
	<u>2,395,207</u>			<u>404,811</u>			<u>1,700,822</u>	
	<u>\$2,289,818</u>			<u>\$420,685</u>			<u>\$1,084,416</u>	

(Continued)

CITY OF BELMONT
 BUDGETED NON-MAJOR FUNDS
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2024

	CAPITAL PROJECT FUNDS					
	SPECIAL ASSESSMENT DISTRICT			OPEN SPACE		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes						
Licenses and permits						
Fines and forfeitures						
Use of money and property	\$5,957	\$12,360	\$6,403		\$3,840	\$3,840
Intergovernmental					2,370	2,370
Charges for current services					561	561
Miscellaneous						
Total Revenues	<u>5,957</u>	<u>12,360</u>	<u>6,403</u>		<u>6,771</u>	<u>6,771</u>
EXPENDITURES						
Current						
Public safety						
Highways and streets						
Culture and recreation						
Urban redevelopment						
Capital outlay						
Debt service:						
Principal						
Interest and fiscal charges						
Total Expenditures						
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>5,957</u>	<u>12,360</u>	<u>6,403</u>		<u>6,771</u>	<u>6,771</u>
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers (out)				(\$70,609)		70,609
Total Other Financing Sources (Uses)				<u>(70,609)</u>		<u>70,609</u>
NET CHANGE IN FUND BALANCES	<u>\$5,957</u>	<u>12,360</u>	<u>\$6,403</u>	<u>(\$70,609)</u>	<u>6,771</u>	<u>\$77,380</u>
BEGINNING FUND BALANCES		<u>315,190</u>			<u>96,804</u>	
ENDING FUND BALANCES		<u>\$327,550</u>			<u>\$103,575</u>	

CAPITAL PROJECT FUNDS

PARK IMPACT FEES

<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
\$7,070	\$25,494	\$18,424
158,147	13,117	(145,030)
<u>165,217</u>	<u>38,611</u>	<u>(126,606)</u>
<u>165,217</u>	<u>38,611</u>	<u>(126,606)</u>
<u>(655,000)</u>		<u>655,000</u>
<u>(655,000)</u>		<u>655,000</u>
<u>(\$489,783)</u>	38,611	<u>\$528,394</u>
	<u>641,446</u>	
	<u>\$680,057</u>	

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INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis.

The concept of major funds does not extend to internal service funds because they do not do business with outside parties. For the Statement of Activities, the net revenues or expenses of each internal service fund be eliminated by netting them against the operations of the other City departments, which generated them. The remaining balance sheet items are consolidated with these same funds in the Statement of Net Position.

However, internal service funds are still presented separately in the Fund financial statements, including the funds below.

Workers' Compensation – To account for the City's workers' compensation insurance program.

Liability Insurance – To account for coverage on the City's and District's general and automobile liability.

Self-Funded Vision – To account for the City's vision reimbursement plan for its employees.

Benefit Prefunding – To account for certain accrued employee benefits.

Fleet and Equipment Management – To account for the interdepartmental services provided by the Fleet Management division and Information Technology division.

Facilities Management – To account for the interdepartmental services provided by the Facilities Management Division.

CITY OF BELMONT
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET POSITION
JUNE 30, 2024

	<u>Workers'</u> <u>Compensation</u>	<u>Liability</u> <u>Insurance</u>	<u>Self-Funded</u> <u>Vision</u>	<u>Benefit</u> <u>Prefunding</u>	<u>Fleet and</u> <u>Equipment</u> <u>Management</u>
ASSETS					
Current Assets:					
Cash and investments	\$2,209,686	\$3,444,977		\$1,313,478	\$7,119,083
Accounts receivable					933
Prepays and other assets					16,898
Total Current Assets	<u>2,209,686</u>	<u>3,444,977</u>		<u>1,313,478</u>	<u>7,136,914</u>
Noncurrent Assets:					
Depreciable capital assets, net					1,596,187
Total Assets	<u>2,209,686</u>	<u>3,444,977</u>		<u>1,313,478</u>	<u>8,733,101</u>
LIABILITIES					
Current Liabilities:					
Accounts payable		21,130		421	51,330
Claims payable	10,373	100,045			
Compensated absences					47,090
Subscription liabilities					231,136
Total Current Liabilities	<u>10,373</u>	<u>121,175</u>		<u>421</u>	<u>329,556</u>
Noncurrent Liabilities:					
Claims payable	362,804				
Compensated absences					85,612
Subscription liabilities					77,357
Total Noncurrent Liabilities	<u>362,804</u>				<u>162,969</u>
Total Liabilities	<u>373,177</u>	<u>121,175</u>		<u>421</u>	<u>492,525</u>
NET POSITION					
Net investment in capital assets					
Unrestricted	1,836,509	3,323,802		1,313,057	1,287,694
Total Net Position	<u>\$1,836,509</u>	<u>\$3,323,802</u>		<u>\$1,313,057</u>	<u>\$8,240,576</u>

Facilities Management	Total
\$162,112	\$14,249,336
8,838	9,771
	<u>16,898</u>
170,950	14,276,005
<u>305,858</u>	<u>1,902,045</u>
<u>476,808</u>	<u>16,178,050</u>
26,544	99,425
	110,418
30,462	77,552
	<u>231,136</u>
<u>57,006</u>	<u>518,531</u>
	362,804
53,765	139,377
	<u>77,357</u>
<u>53,765</u>	<u>579,538</u>
<u>110,771</u>	<u>1,098,069</u>
305,858	1,593,552
60,179	13,486,429
<u>\$366,037</u>	<u>\$15,079,981</u>

CITY OF BELMONT
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
FOR THE YEAR ENDED JUNE 30, 2024

	Workers' Compensation	Liability Insurance	Self-Funded Vision	Benefit Prefunding	Fleet and Equipment Management
OPERATING REVENUES					
Interdepartmental charges for services	\$851,314	\$799,999		\$1,426,243	\$4,539,778
Total Operating Revenues	851,314	799,999		1,426,243	4,539,778
OPERATING EXPENSES					
Insurance premiums	649,611	533,735			
Professional and legal	68,796	185,132		91,062	1,448,705
Operating costs				225,934	2,099,452
Pension and other post employment benefits				1,077,960	
Insurance claims, net of change in claims payable	235,234	63,861			
Depreciation					947,621
Total Operating Expenses	953,641	782,728		1,394,956	4,495,778
Operating Income (Loss)	(102,327)	17,271		31,287	44,000
NONOPERATING REVENUES (EXPENSES)					
Gain from sale of capital assets					14,305
Use of money and property	70,022	121,133	(\$1)	47,490	272,544
Miscellaneous	107,356	(500,965)			10,315
Total Nonoperating Revenues (Expenses)	177,378	(379,832)	(1)	47,490	297,164
Income (Loss) Before Transfers	75,051	(362,561)	(1)	78,777	341,164
Transfers in					
Transfers (out)					(494,202)
Net transfers					(494,202)
Change in Net Position	75,051	(362,561)	(1)	78,777	(153,038)
BEGINNING NET POSITION	1,761,458	3,686,363	1	1,234,280	8,393,614
ENDING NET POSITION	\$1,836,509	\$3,323,802		\$1,313,057	\$8,240,576

Facilities Management	Total
<u>\$2,578,640</u>	<u>\$10,195,974</u>
<u>2,578,640</u>	<u>10,195,974</u>
	1,183,346
275,084	2,068,779
2,005,617	4,331,003
	1,077,960
	299,095
<u>14,275</u>	<u>961,896</u>
<u>2,294,976</u>	<u>9,922,079</u>
<u>283,664</u>	<u>273,895</u>
	14,305
339,110	850,298
<u>10,692</u>	<u>(372,602)</u>
<u>349,802</u>	<u>492,001</u>
<u>633,466</u>	<u>765,896</u>
422,436	422,436
<u>(86,835)</u>	<u>(581,037)</u>
<u>335,601</u>	<u>(158,601)</u>
<u>969,067</u>	<u>607,295</u>
<u>(603,030)</u>	<u>14,472,686</u>
<u>\$366,037</u>	<u>\$15,079,981</u>

CITY OF BELMONT
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2024

	<u>Workers' Compensation</u>	<u>Liability Insurance</u>	<u>Self-Funded Vision</u>	<u>Benefit Prefunding</u>	<u>Fleet and Equipment Management</u>
CASH FLOWS FROM OPERATING ACTIVITIES					
Receipts from other funds	\$958,670	\$299,034		\$1,426,243	\$4,550,093
Payments to vendors	(724,242)	(713,562)		(316,996)	(2,196,170)
Payment to or on behalf of employees				(1,077,539)	(1,399,740)
Settlements received		510,388			
Claims paid	(15,989)	(856)	(\$6,470)		
	<u>218,439</u>	<u>95,004</u>	<u>(6,470)</u>	<u>31,708</u>	<u>954,183</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
Interfund receipts					(494,202)
					<u>(494,202)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Acquisition of capital assets					(793,093)
Proceeds from sale of capital assets					14,305
Principal payments on subscription liability					(43,981)
					<u>(822,769)</u>
CASH FLOWS FROM INVESTING ACTIVITIES					
Interest and rents	70,022	121,133	(1)	47,490	272,544
	<u>70,022</u>	<u>121,133</u>	<u>(1)</u>	<u>47,490</u>	<u>272,544</u>
Net Cash Flows	288,461	216,137	(6,471)	79,198	(90,244)
Cash and investments at beginning of period	1,921,225	3,228,840	6,471	1,234,280	7,209,327
Cash and investments at end of period	<u>\$2,209,686</u>	<u>\$3,444,977</u>		<u>\$1,313,478</u>	<u>\$7,119,083</u>
Reconciliation of operating income (loss) to net cash flows from operating activities:					
Operating income (loss)	(\$102,327)	\$17,271		\$31,287	\$44,000
Adjustments to reconcile operating income (loss) to net cash flows from operating activities:					
Depreciation					947,621
Miscellaneous revenues	107,356	(500,965)			10,315
Change in assets and liabilities:					
Accounts receivables		510,388			
Prepays and other net assets					(3,392)
Accounts payable	(5,835)	5,305	(\$6,470)	421	(83,251)
Claims payable	219,245	63,005			
Compensated absences					38,890
	<u>\$218,439</u>	<u>\$95,004</u>	<u>(\$6,470)</u>	<u>\$31,708</u>	<u>\$954,183</u>
Cash Flows from Operating Activities	<u>\$218,439</u>	<u>\$95,004</u>	<u>(\$6,470)</u>	<u>\$31,708</u>	<u>\$954,183</u>

<u>Facilities Management</u>	<u>Total</u>
\$2,594,895	\$9,828,935
(1,576,135)	(5,527,105)
(745,039)	(3,222,318)
	510,388
	<u>(23,315)</u>
<u>273,721</u>	<u>1,566,585</u>
<u>(450,719)</u>	<u>(944,921)</u>
<u>(450,719)</u>	<u>(944,921)</u>
	(793,093)
	14,305
	<u>(43,981)</u>
	<u>(822,769)</u>
<u>339,110</u>	<u>850,298</u>
<u>339,110</u>	<u>850,298</u>
162,112	649,193
	<u>13,600,143</u>
<u>\$162,112</u>	<u>\$14,249,336</u>
\$283,664	\$273,895
14,275	961,896
10,692	(372,602)
5,563	515,951
	(3,392)
(26,418)	(116,248)
	282,250
<u>(14,055)</u>	<u>24,835</u>
<u>\$273,721</u>	<u>\$1,566,585</u>

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Statistical Section

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STATISTICAL SECTION

This part of the City's Annual Comprehensive Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health. In contrast to the financial section, the statistical section information is not subject to independent audit.

Financial Trends

These schedules contain trend information to help the reader understand how the City's financial performance and wellbeing have changed over time:

1. Net Position by Component
2. Changes in Net Position
3. Fund Balances of Governmental Funds
4. Changes in Fund Balance of Governmental Funds

Revenue Capacity

These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax:

1. Assessed Value of Taxable Property
2. Direct and Overlapping Property Tax Rates
3. Principal Property Taxpayers
4. Property Tax Levies and Collections

Debt Capacity

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future:

1. Ratio of Outstanding Debt by Type
2. Computation of Direct and Overlapping Debt
3. Computation of Legal Bonded Debt Margin
4. Bonded Debt Pledged Revenue Coverage:
 - a. 2016 Sewer Revenue and Sewer Refunding Revenue Bonds and 2019 Sewer Revenue Bonds – Last Ten Fiscal Years
 - b. 2018 Sewer Treatment Facility Revenue Bonds and 2022 Sewer Treatment Facility Obligations
 - c. Former Redevelopment Agency Bonds
5. Continuing Disclosure Requirements:
 - a. Sewer System Summary Statement of Historical Revenue and Expenditures
 - b. Ten Largest Users of the Sewer System
 - c. Number of Sewer Service Users
 - d. Sewer Service Revenues by Class of User
 - e. Schedule of Budgeted and Projected Sewer Treatment Facility Charges and Associated Debt Service
 - f. Community Facilities District No. 2000-1

STATISTICAL SECTION (Continued)

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place:

1. Demographic and Economic Statistics
2. Principal Employers

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs:

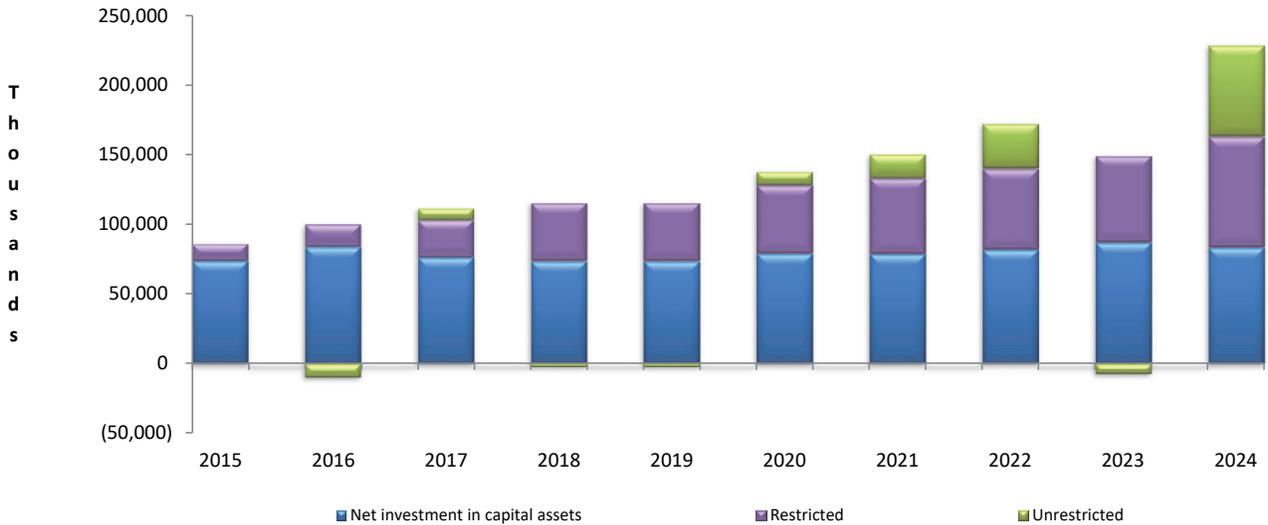
1. Full-Time Equivalent City Government Employees by Function
2. Operating Indicators by Function/Program
3. Capital Asset Statistics by Function/Program

Sources

Unless otherwise noted, the information in these schedules is derived from the Annual Comprehensive Financial Reports for the relevant year.

**CITY OF BELMONT
NET POSITION BY COMPONENT**

**Last Ten Fiscal Years
(accrual basis of accounting)**



	As of June 30,				
	2015	2016	2017	2018	2019
Governmental activities					
Net investment in capital assets	\$65,328,759	\$67,139,553	\$69,831,130	\$67,969,307	\$69,521,925
Restricted	6,904,176	6,904,177	11,714,283	24,061,436	24,039,737
Unrestricted	(8,619,488)	(9,680,086) (a)	(188,113) (a)	(12,213,657) (a)	(4,098,068)
Total governmental activities	\$63,613,447	\$64,363,644	\$81,357,300	\$79,817,086	\$89,463,594
Business-type activities					
Net investment in capital assets	\$8,424,614	\$16,739,430	\$6,439,038	\$5,536,183	\$3,453,035
Restricted	5,383,408	9,143,559	14,957,819	17,728,929	20,219,035
Unrestricted	8,634,126	(a)	8,602,110 (a)	9,913,265 (a)	13,315,730
Total business-type activities	\$22,442,148	\$25,882,989	\$29,998,967	\$33,178,377	\$36,987,800
Primary government					
Net investment in capital assets	\$73,753,373	\$83,878,983	\$76,270,168	\$73,505,490	\$72,974,960
Restricted	12,287,584	16,047,736	26,672,102	41,790,365	44,258,772
Unrestricted	14,638	(9,680,086) (a)	8,413,997 (a)	(2,300,392) (a)	9,217,662
Total primary government	\$86,055,595	\$90,246,633	\$111,356,267	\$112,995,463	\$126,451,394
	2020	2021	2022	2023	2024
Governmental activities					
Net investment in capital assets	\$74,539,932	\$74,700,385	\$80,638,254	\$79,747,471	\$83,034,874
Restricted	26,494,396	29,925,106	31,881,783	36,023,415	50,593,711
Unrestricted	(6,415,098) (b)	(4,130,669)	3,477,732	(7,231,599)	21,799,848
Total governmental activities	\$94,619,230	\$100,494,822	\$115,997,769	\$108,539,287	\$155,428,433
Business-type activities					
Net investment in capital assets	\$4,445,755	\$3,971,403	\$1,163,216	\$7,176,591	\$287,849
Restricted	22,464,351	24,300,968	25,991,829	25,991,829	28,834,072
Unrestricted	16,112,774 (b)	21,229,648	28,806,567		43,535,183
Total business-type activities	\$43,022,880	\$49,502,019	\$55,961,612	\$33,168,420	\$72,657,104
Primary government					
Net investment in capital assets	\$78,985,687	\$78,671,788	\$81,801,470	\$86,924,062	\$83,322,723
Restricted	48,958,747	54,226,074	57,873,612	62,015,244	79,427,783
Unrestricted	9,697,676 (b)	17,098,979	32,284,299	(7,231,599)	65,335,031
Total primary government	\$137,642,110	\$149,996,841	\$171,959,381	\$141,707,707	\$228,085,537

(a) Fiscal year 2015 was the first year of implementation for GASB 68.
(b) Fiscal year 2018 was the first year of implementation for GASB 75.

**CITY OF BELMONT
CHANGES IN NET POSITION**

**Last Ten Fiscal Years
(Accrual Basis of Accounting)**

	Fiscal Year Ended June 30,			
	2015	2016	2017	2018
Expenses				
Governmental Activities:				
General government	\$5,244,211	\$5,439,850	\$5,671,719	\$6,598,992
Public safety	19,218,589	19,906,577	21,282,999	23,461,443
Highways and streets	3,340,232	2,998,364	2,785,012	3,182,025
Culture and recreation	5,018,290	4,729,514	4,759,282	5,344,942
Urban redevelopment	2,268,840	3,436,088	3,223,265	3,447,979
Interest on long term debt	24,850	16,708	5,592	3,169
Total Governmental Activities Expenses	<u>35,115,012</u>	<u>36,527,101</u>	<u>37,727,869</u>	<u>42,038,550</u>
Business-Type Activities:				
Sewer Collection	7,654,335	8,251,781	8,251,781	9,087,660
Sewer Treatment		403,386	403,386	517,015
Storm drainage	1,446,650	1,603,968	1,603,968	1,566,875
Solid waste	223,392	283,045	283,045	338,756
Total Business-Type Activities Expenses	<u>9,324,377</u>	<u>10,542,180</u>	<u>10,542,180</u>	<u>11,510,306</u>
Total Primary Government Expenses	<u>\$44,439,389</u>	<u>\$47,069,281</u>	<u>\$48,270,049</u>	<u>\$53,548,856</u>
Program Revenues				
Governmental Activities:				
Charges for Services:				
General Government	\$4,937,130	\$5,780,785	\$8,184,093	\$6,868,959
Public Safety	1,143,332	998,958	1,113,555	1,425,037
Highways and streets	473,341	464,902	498,637	490,979
Culture and recreation	2,729,732	2,629,840	5,997,226	3,250,607
Urban redevelopment	3,627,765	3,860,509	4,701,066	3,692,543
Operating Grants and Contributions	2,042,316	1,861,488	1,767,235	2,175,529
Capital Grants and Contributions	411,980	2,746,475	596,190	1,262,562
Total Government Activities				
Program Revenues	<u>15,365,596</u>	<u>18,342,957</u>	<u>22,858,002</u>	<u>19,166,216</u>
Business-Type Activities:				
Charges for Services:				
Sewer Collection	11,905,392	9,623,230	10,974,015	10,451,746
Sewer Treatment		3,124,223	3,087,872	3,225,639
Storm drainage	943,554	903,147	875,926	886,380
Solid Waste	458,337	443,408	429,212	428,446
Operating Grants and Contributions			37,862	23,408
Capital Grants and Contributions				
Total Business-Type Activities				
Program Revenue	<u>13,307,283</u>	<u>14,094,008</u>	<u>15,404,887</u>	<u>15,015,619</u>
Total Primary Government Program Revenues	<u>\$28,672,879</u>	<u>\$32,436,965</u>	<u>\$38,262,889</u>	<u>\$34,181,835</u>
Net (Expense)/Revenue				
Governmental Activities	(\$19,749,416)	(\$18,184,144)	(\$14,869,867)	(\$22,872,334)
Business-Type Activities	3,982,906	2,018,171	4,862,707	3,505,313
Total Primary Government Net Expense	<u>(\$15,766,510)</u>	<u>(\$16,165,973)</u>	<u>(\$10,007,160)</u>	<u>(\$19,367,021)</u>

Fiscal Year Ended June 30,					
2019	2020	2021	2022	2023	2024
\$5,621,928	\$8,461,468	\$8,168,398	\$7,642,172	\$4,744,236	\$7,896,080
21,608,132	24,687,962	25,705,962	24,908,569	25,349,206	29,969,262
2,845,390	2,768,906	2,563,851	2,936,535	4,155,398	4,561,468
5,754,393	6,727,967	5,707,179	6,218,434	5,073,656	6,970,771
3,274,118	4,504,187	5,678,182	5,520,422	5,704,749	11,168,966
644	41,615	119,690	107,965	95,990	83,977
<u>39,104,605</u>	<u>47,192,105</u>	<u>47,943,262</u>	<u>47,334,097</u>	<u>45,123,235</u>	<u>60,650,524</u>
11,292,920	10,066,509	10,760,135	10,634,189	10,491,755	10,507,770
1,121,846	1,376,670	1,370,917	1,437,779	1,908,406	2,037,820
1,893,199	2,119,817	2,056,207	2,190,249	1,717,872	2,113,909
284,968	343,075	452,750	502,470	533,852	550,348
<u>14,592,933</u>	<u>13,906,071</u>	<u>14,640,009</u>	<u>14,764,687</u>	<u>14,651,885</u>	<u>15,209,847</u>
<u>\$53,697,538</u>	<u>\$61,098,176</u>	<u>\$62,583,271</u>	<u>\$62,098,784</u>	<u>\$59,775,120</u>	<u>\$75,860,371</u>
\$6,142,052	\$6,577,974	\$8,880,620	\$6,161,208	\$6,690,833	\$7,596,615
1,250,205	404,688	413,536	370,671	382,813	433,440
504,891	808,673	1,220,787	868,986	623,278	595,756
3,589,282	2,948,206	2,966,339	4,942,718	3,989,155	3,456,619
4,104,255	4,212,747	4,227,537	5,023,122	4,522,634	6,854,360
2,196,042	3,511,589	3,456,820	5,895,499	7,198,319	3,645,448
107,597	944,285	1,227,833	1,868,526	1,389,555	4,032,095
<u>17,894,324</u>	<u>19,408,162</u>	<u>22,393,472</u>	<u>25,130,730</u>	<u>24,796,587</u>	<u>26,614,333</u>
11,131,538	12,711,450	16,273,536	16,360,163	15,330,295	16,684,309
3,178,480	3,196,757	3,181,962	3,142,679	3,142,057	3,147,629
922,892	969,136	968,969	1,024,532	1,076,079	1,149,248
457,015	482,843	489,560	623,030	554,730	599,960
15,650	98,099		58,914	34,146	102,552
<u>1,708,952</u>					
<u>17,414,527</u>	<u>17,458,285</u>	<u>20,914,027</u>	<u>21,209,318</u>	<u>20,137,307</u>	<u>21,683,698</u>
<u>\$35,308,851</u>	<u>\$36,866,447</u>	<u>\$43,307,499</u>	<u>\$46,340,048</u>	<u>\$44,933,894</u>	<u>\$48,298,031</u>
(\$21,210,281)	(\$27,783,943)	(\$25,549,790)	(\$22,203,367)	(\$20,326,648)	(\$34,036,191)
2,821,594	3,552,214	6,274,018	6,444,631	5,485,422	6,473,851
<u>(\$18,388,687)</u>	<u>(\$24,231,729)</u>	<u>(\$19,275,772)</u>	<u>(\$15,758,736)</u>	<u>(\$14,841,226)</u>	<u>(\$27,562,340)</u>

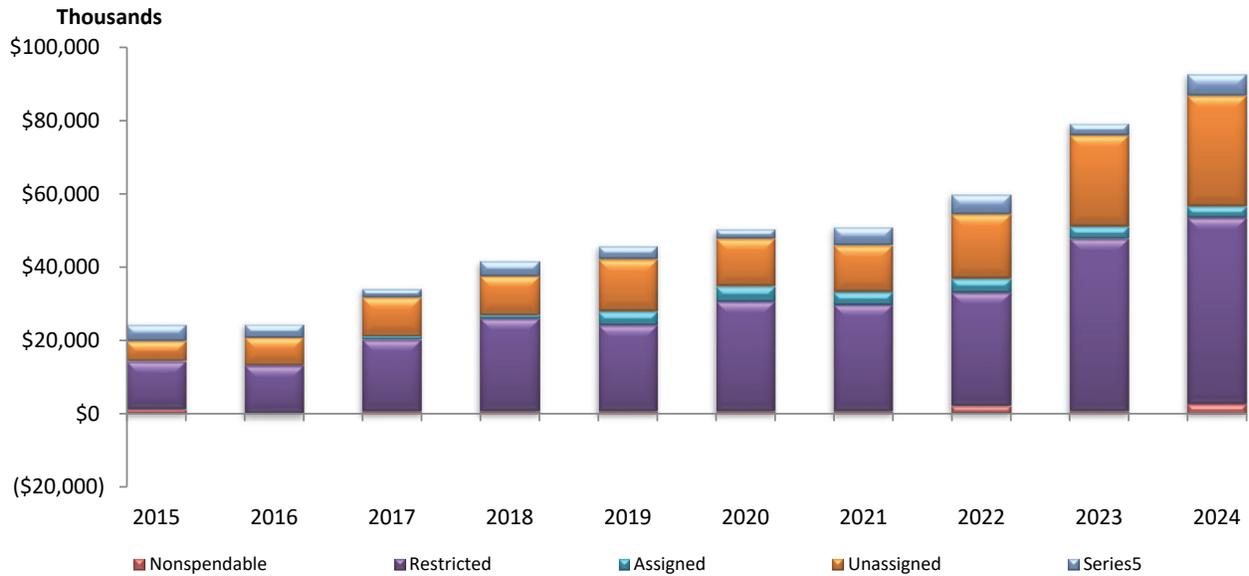
CITY OF BELMONT
CHANGES IN NET POSITION
(continued)
Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year Ended June 30,			
	2015	2016	2017	2018
General Revenues and Other Changes in Net Position				
Governmental Activities:				
Taxes:				
Property taxes	\$13,134,287	\$14,132,122	\$15,527,210	\$16,894,686
Incremental property tax				
Sales taxes	3,085,607	3,613,991	3,882,588	5,134,206
Other taxes	3,487,040	3,957,259	3,927,717	4,039,400
Motor vehicle in lieu	2,474,536	2,436,212	2,619,042	2,786,304
Investment earnings and rentals	590,418	540,269	588,798	981,525
Miscellaneous/Gain on sale	3,803	6,263	3,663	89,454
Gain on sale of capital assets				
Loss on disposal of capital assets	(39,381)			
Equity in gains/(losses) of joint ventures				
Transfers		(437,270)		
Extraordinary items				
Total Government Activities	22,736,310	24,248,846	26,549,018	29,925,575
Business-Type Activities:				
Investment earnings	17,275	77,370	104,041	489,367
Miscellaneous		57,142	118	36,854
Transfers	45,769	437,270		
Total Business-Type Activities	63,044	571,782	104,159	526,221
Total Primary Government	\$22,799,354	\$24,820,628	\$26,653,177	\$30,451,796
Change in Net Position				
Governmental Activities	\$2,986,894	\$6,064,702	\$11,679,151	\$7,053,241
Business-Type Activities	4,045,950	2,589,953	4,966,866	4,031,534
Total Primary Government	\$7,032,844	\$8,654,655	\$16,646,017	\$11,084,775

Fiscal Year Ended June 30,					
2019	2020	2021	2022	2023	2024
\$18,038,474	\$19,236,918	\$20,132,097	\$20,468,903	\$25,203,194	\$26,680,829
5,543,213	5,128,787	5,969,774	6,602,318	6,691,999	6,452,130
4,916,495	5,177,005	2,693,563	3,905,904	5,294,944	5,866,953
2,987,318	3,076,967	1,943,403	2,833,129	4,683,087	2,867,799
1,713,215	1,680,176	280,325	(166,620)	1,937,786	5,415,938
238,833	7,550	727	12,680	197,129	197,691
(2,580,759)		405,493	4,050,000	2,148,468	
	(1,367,824)			551,157	(395,601)
<u>30,856,789</u>	<u>32,939,579</u>	<u>31,425,382</u>	<u>37,706,314</u>	<u>46,707,764</u>	<u>47,085,739</u>
975,602	1,115,042	126,076	(53,021)	1,275,157	2,587,536
12,227		79,045	67,983	192,071	285,854
	1,367,824				395,601
<u>987,829</u>	<u>2,482,866</u>	<u>205,121</u>	<u>14,962</u>	<u>1,467,228</u>	<u>3,268,991</u>
<u>\$31,844,618</u>	<u>\$35,422,445</u>	<u>\$31,630,503</u>	<u>\$37,721,276</u>	<u>\$48,174,992</u>	<u>\$50,354,730</u>
\$9,646,508	\$5,155,636	\$5,875,592	\$15,502,947	\$26,381,116	\$13,049,548
3,809,423	6,035,080	6,479,139	6,459,593	6,952,650	9,742,842
<u>\$13,455,931</u>	<u>\$11,190,716</u>	<u>\$12,354,731</u>	<u>\$21,962,540</u>	<u>\$33,333,766</u>	<u>\$22,792,390</u>

**CITY OF BELMONT
FUND BALANCES OF GOVERNMENTAL FUNDS**

**Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)**



	Fiscal Year Ended June 30,				
	2015	2016	2017	2018	2019
General Fund					
Nonspendable	\$1,130,963		\$627,500	\$641,355	\$641,115
Restricted			251,184	1,879,332	
Committed					2,903,606
Assigned	2,327,624	\$1,507,974			
Unassigned	5,590,065	7,540,974	10,500,188	10,683,682	14,204,643
Total General Fund	\$9,048,652	\$9,048,948	\$11,378,872	\$13,204,369	\$17,749,364
All Other Governmental Funds					
Restricted	\$13,099,710	\$13,099,725	\$19,239,022	\$23,400,819	
Committed	5,644	(140,892)	936,200	784,403	\$23,504,778
Assigned	2,111,573	2,111,572	2,289,075	4,116,485	658,745
Unassigned	(146,538)				3,602,036
Total all other governmental funds	\$15,070,389	\$15,070,405	\$22,464,297	\$28,301,707	\$27,765,559
	Fiscal Year Ended June 30,				
	2020	2021	2022	2023	2024
General Fund					
Nonspendable	\$641,273	\$639,099	\$376,537	\$674,455	\$748,984
Restricted				4,869,244	2,178,855
Committed	2,101,292	3,751,162	2,938,455		2,285,493
Assigned					
Unassigned	12,995,874	12,759,010	17,636,404	24,978,496	30,253,785
Total General Fund	\$15,738,439	\$17,149,271	\$20,951,396	\$30,522,195 (a)	\$35,467,117
All Other Governmental Funds					
Nonspendable			\$1,736,353		\$1,879,873
Restricted	\$30,017,035	\$29,119,357	30,977,682	\$42,245,964	48,715,959
Committed	443,069	1,190,051	2,422,303	3,159,153	3,546,599
Assigned	4,070,714	3,335,478	3,698,561	3,225,895	3,014,857
Total all other governmental funds	\$34,530,818	\$33,644,886	\$38,834,899	\$48,631,012 (a)	\$57,157,288

(a) The change in total fund balance for the General Fund and other governmental funds is explained in Management's Discussion and Analysis.

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CITY OF BELMONT
CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS

Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

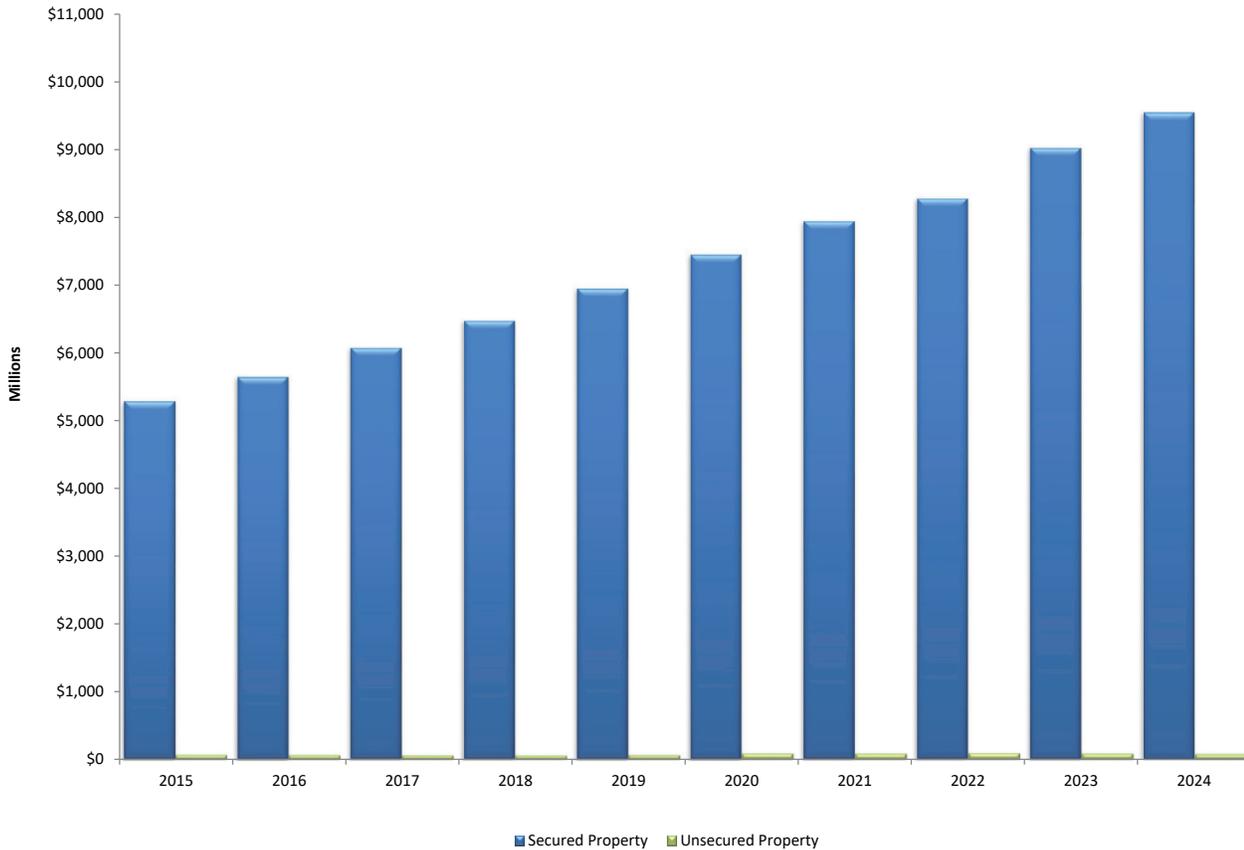
	Fiscal Year Ended June 30,			
	2015	2016	2017	2018
Revenues				
Taxes	\$20,592,362	\$22,462,269	\$24,901,868	\$27,919,446
Licenses and permits	1,846,367	2,085,424	2,800,954	2,317,393
Fines and forfeitures	210,470	234,582	168,763	216,183
Use of money and property	585,120	599,818	759,981	1,228,596
Intergovernmental	5,098,802	5,496,855	4,819,712	4,975,667
Charges for current services	8,517,414	8,574,373	14,587,389	9,890,785
Miscellaneous	868,303	1,387,317	937,673	2,069,817
Total Revenues	37,718,838	40,840,638	48,976,340	48,617,887
Expenditures				
Current:				
General government	4,219,915	4,300,780	4,955,053	5,151,403
Public safety	19,146,371	19,872,825	21,056,427	22,788,288
Highways and streets	2,195,722	1,814,166	1,909,799	1,935,535
Culture and recreation	4,817,387	4,525,998	5,038,819	5,274,846
Urban redevelopment	2,522,957	3,442,355	3,495,988	3,358,362
Capital outlay	1,736,968	3,390,421	3,828,413	1,382,112
Debt service:				
Principal	451,490	55,316	57,641	60,064
Interest and fiscal charges	24,850	16,708	5,592	3,169
Total Expenditures	35,115,660	37,418,569	40,347,732	39,953,779
Excess (deficiency) of revenues over (under) expenditures	<u>2,603,178</u>	<u>3,422,069</u>	<u>8,628,608</u>	<u>8,664,108</u>
Other Financing Sources (Uses)				
Transfers in	2,859,034	1,984,813	1,697,887	5,931,220
Transfers (out)	(2,954,849)	(4,869,841)	(1,834,158)	(6,932,421)
Gain from sale of capital assets				
Proceeds from sale of capital assets		686,750	8,000	
Proceeds of debt issuance				
Total other financing sources (uses)	<u>(95,815)</u>	<u>(2,198,278)</u>	<u>(128,271)</u>	<u>(1,001,201)</u>
Net Change in fund balances	<u>\$2,507,363</u>	<u>\$1,223,791</u>	<u>\$8,500,337</u>	<u>\$7,662,907</u>
Debt service as a percentage of noncapital expenditures	1.4%	1.4%	0.2%	0.2%

Fiscal Year Ended June 30,

2019	2020	2021	2022	2023	2024
\$30,101,322	\$32,173,339	\$33,671,449	\$35,877,026	\$44,533,834	\$44,253,416
2,026,047	2,156,235	3,421,169	3,412,657	3,549,928	4,528,013
164,265	160,211	170,105	156,422	139,859	158,740
1,947,782	2,070,593	1,021,749	292,841	2,221,374	5,728,868
5,611,404	6,106,124	1,677,393	6,006,905	6,141,065	5,687,724
10,296,325	10,012,330	12,337,351	12,481,949	11,023,716	12,695,707
609,958	236,306	1,411,931	297,432	445,528	172,701
<u>50,757,103</u>	<u>52,915,138</u>	<u>53,711,147</u>	<u>58,525,232</u>	<u>68,055,304</u>	<u>73,225,169</u>
5,563,535	6,251,896	6,894,135	5,750,762	5,735,226	6,526,423
25,312,692	24,684,871	25,665,084	25,760,691	27,048,944	28,212,132
2,115,327	2,312,159	2,361,710	2,001,625	2,232,006	2,502,394
5,766,923	5,897,618	5,414,402	5,358,664	5,647,578	6,378,648
3,362,011	4,400,315	5,491,628	5,219,975	6,255,312	11,095,267
5,316,611	8,912,121	6,569,459	7,558,546	4,041,326	6,327,068
30,972	292,385	548,310	560,035	572,010	584,023
644	41,615	119,690	107,965	95,990	83,977
<u>47,468,715</u>	<u>52,792,980</u>	<u>53,064,418</u>	<u>52,318,263</u>	<u>51,628,392</u>	<u>61,709,932</u>
<u>3,288,388</u>	<u>122,158</u>	<u>646,729</u>	<u>6,206,969</u>	<u>16,426,912</u>	<u>11,515,237</u>
2,671,111	4,740,278	2,355,020	6,252,414	3,861,938	8,805,706
(1,963,685)	(6,108,102)	(2,476,849)	(7,517,245)	(3,861,938)	(6,849,745)
13,033			4,050,000	2,940,000	
	6,000,000				
<u>720,459</u>	<u>4,632,176</u>	<u>(121,829)</u>	<u>2,785,169</u>	<u>2,940,000</u>	<u>1,955,961</u>
<u>\$4,008,847</u>	<u>\$4,754,334</u>	<u>\$524,900</u>	<u>\$8,992,138</u>	<u>\$19,366,912</u>	<u>\$13,471,198</u>
0.1%	0.1%	1.4%	1.5%	1.4%	1.2%

**CITY OF BELMONT
ASSESSED VALUE OF TAXABLE PROPERTY**

Last Ten Fiscal Years



Fiscal Year Ended June 30	Secured Property (a)		Unsecured Property		Total		Assessed to Estimated Actual Value	Increased From Prior Year	Total Direct Tax Rate (c)
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value (b)	Estimated Actual Value (b)			
2015	\$5,290,249,361	\$5,209,249,361	\$65,747,681	\$65,747,681	\$5,355,997,042	\$5,274,997,042	100%	3.94%	1%
2016	5,648,901,772	5,648,901,772	63,091,530	63,091,530	5,711,993,302	5,711,993,302	100%	8.28%	1%
2017	6,077,587,115	6,077,587,115	57,759,601	57,759,601	6,135,346,716	6,135,346,716	100%	7.41%	1%
2018	6,477,809,867	6,477,809,867	56,079,812	56,079,812	6,533,889,679	6,533,889,679	100%	6.50%	1%
2019	6,951,922,956	6,951,922,956	62,126,944	62,126,944	7,014,049,900	7,014,049,900	100%	7.35%	1%
2020	7,453,883,672	7,453,883,672	87,805,614	87,805,614	7,541,689,286	7,541,689,286	100%	7.52%	1%
2021	7,946,879,729	7,946,879,729	85,078,190	85,078,190	8,031,957,919	8,031,957,919	100%	6.50%	1%
2022	8,281,898,247	8,281,898,247	93,084,659	93,084,659	8,374,982,906	8,374,982,906	100%	4.27%	1%
2023	9,028,158,925	9,028,158,925	85,529,004	85,529,004	9,113,687,929	9,113,687,929	100%	8.82%	1%
2024	9,550,802,070	9,550,802,070	75,405,106	75,405,106	9,626,207,176	9,626,207,176	100%	5.62%	1%

SOURCES: SAN MATEO COUNTY CONTROLLER

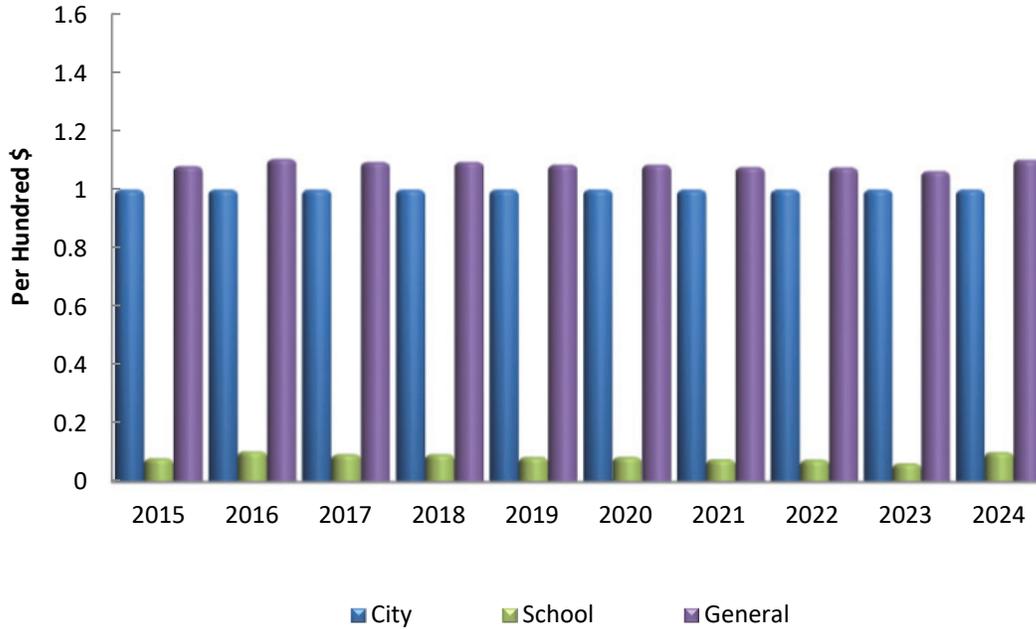
(a) Secured Property includes State Board Roll

(b) The State Constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

(c) California cities do not set their own direct tax rate. The state constitution establishes the rate at 1% and allocates a portion of that amount, by an annual calculation, to all the taxing entities within a tax rate area. The City of Belmont encompasses more than 15 tax rate areas.

**CITY OF BELMONT
DIRECT AND OVERLAPPING PROPERTY TAX RATES**

Last Ten Fiscal Years



<u>Fiscal Year</u>	<u>City of Belmont</u>	<u>School Districts</u>	<u>Total</u>
2015	1.0000	0.0805	1.0805
2016	1.0000	0.1046	1.1046
2017	1.0000	0.0944	1.0944
2018	1.0000	0.0948	1.0948
2019	1.0000	0.0854	1.0854
2020	1.0000	0.0852	1.0852
2021	1.0000	0.0771	1.0771
2022	1.0000	0.0759	1.0759
2023	1.0000	0.0632	1.0632
2024	1.0000	0.1018	1.1018

Source: San Mateo County Controller - Rates are per \$100 of assessed value.

**CITY OF BELMONT
PRINCIPAL PROPERTY TAXPAYERS**

Current Year and Ten Years Ago

Taxpayer	2023-24			2014-15		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
PMI Belmont II LLC	\$125,233,720	1	1.31%			
600 Clipper Operating LLC	97,994,833	2	1.03%			
1 Shoreway Owner LLC	92,055,000	3	0.96%			
B9 Island Parkway LLC	83,538,000	4	0.87%			
Catania Limited Partnership	56,238,046	5	0.59%			
Belmont Hotels LLC	53,434,688	6	0.56%			
Nikon Precision Inc.	41,302,174	7	0.43%	\$45,841,100	4	0.87%
CP VII 815 Belmont LLC	42,804,968	8	0.45%			
Safeway Inc.	38,955,980	9	0.41%	18,518,935	10	0.35%
SRE California-3 LLC	38,427,463	10	0.40%	21,030,156	8	0.40%
Hines VAF II 600 Clipper LP				53,575,372	1	1.01%
Oracle Corporation				47,819,063	3	0.90%
Carlmont Woods II LLC				50,168,538	2	0.95%
Prime Old County LP				30,265,392	5	0.57%
SSL Landlord LLC				27,050,252	6	0.51%
ECI Two Belmont LLC				22,148,215	7	0.42%
Grand Prix Belmont LLC				18,519,320	9	0.35%
Subtotal	<u>\$669,984,872</u>		<u>7.01%</u>	<u>\$334,936,343</u>		<u>6.33%</u>

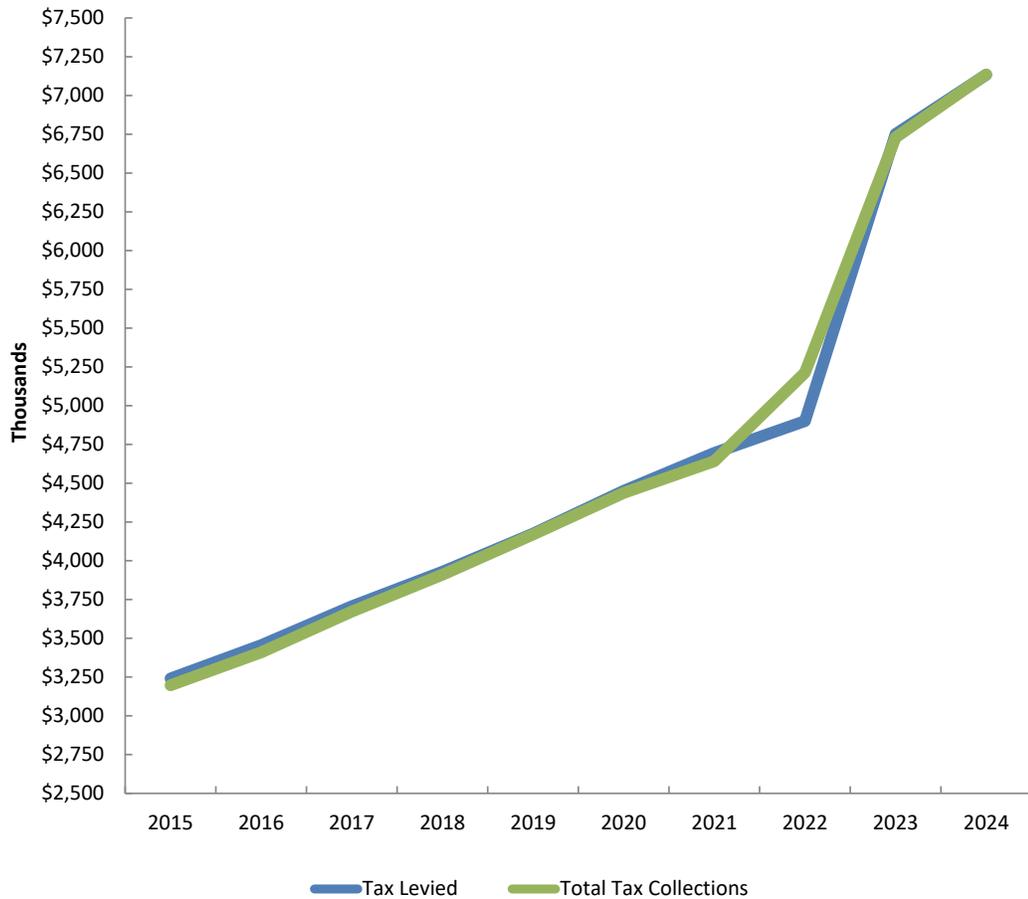
Total Net Assessed Valuation:

Fiscal Year 2023-24	\$9,550,802,070
Fiscal Year 2014-15	\$5,290,249,361

Source: County of San Mateo Assessor's Office Fiscal Year Combined Secured Tax Rolls via HdL Companies

**CITY OF BELMONT
PROPERTY TAX LEVIES AND COLLECTIONS**

Last Ten Fiscal Years



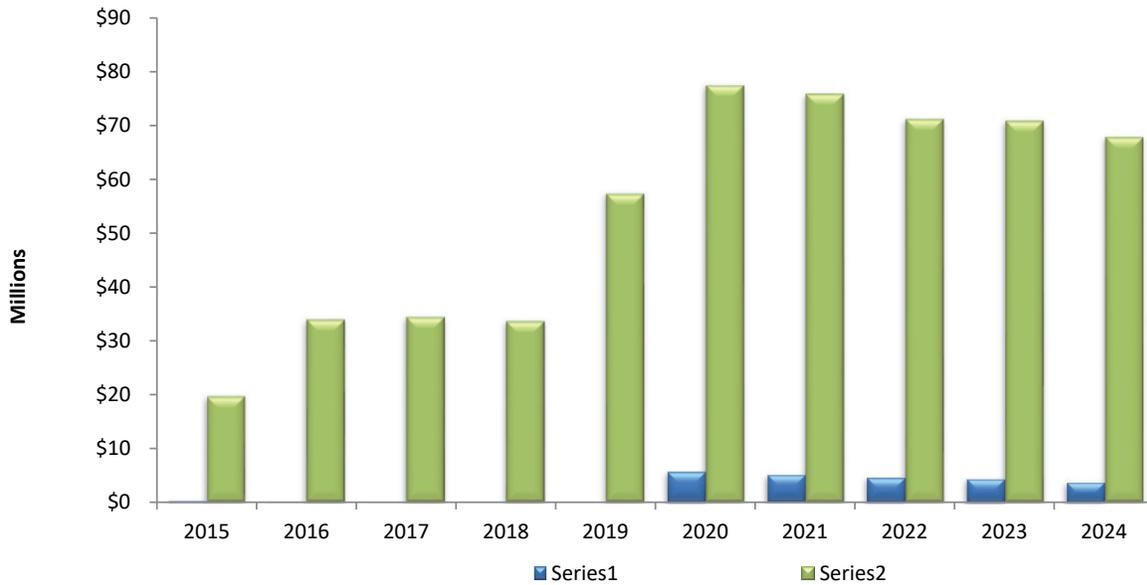
Fiscal Year	Total Tax Levy (1)	Current Tax Collections (2)	Percent of Levy Collected (a)	Total Tax Collections	Percent of Total Tax Collections to Tax Levy
2015	\$3,240,621	\$3,196,712	98.65%	\$3,196,712	98.65%
2016	3,455,413	3,409,309	98.67%	3,409,309	98.67%
2017	3,706,404	3,672,355	99.08%	3,672,355	99.08%
2018	3,928,687	3,909,998	99.52%	3,909,998	99.52%
2019	4,174,608	4,169,363	99.87%	4,169,363	99.87%
2020	4,450,637	4,437,632	99.71%	4,437,632	99.71%
2021	4,695,353	4,641,802	98.86%	4,641,802	98.86%
2022	4,900,439	5,211,925 (b)	106.36% (b)	5,211,925	106.36%
2023	6,751,183	6,729,238	99.67%	6,729,238	99.67%
2024	7,134,020	7,135,598	100.02%	7,135,598	100.02%

Source: (1) San Mateo County Controller.
(2) City of Belmont General Ledger

Note: Current tax collections beginning in 1993 have been reduced by a mandatory tax reallocation imposed by the State of California.
(a) During fiscal year 1995, the County began providing the City 100% of its tax levy under an agreement which allows the County to keep all interest and delinquency charges collected.
(b) Includes \$345,855 received for Belmont RDA dissolution that was not in tax levy.

**CITY OF BELMONT
RATIO OF OUTSTANDING DEBT BY TYPE**

Last Ten Fiscal Years



Governmental Activities

Fiscal Year	Leases, Notes and SBITAs	
	Leases, Notes and SBITAs	Total
2015	\$203,992	\$203,992
2016	147,677	147,677
2017	91,036	91,036
2018	30,972	30,972
2019	0	0
2020	5,707,615	5,707,615
2021	5,159,305	5,159,305
2022	4,599,270	4,599,270
2023	4,379,734	4,379,734
2024	3,751,730	3,751,730

Business-Type Activities

Fiscal Year	Sewer Revenue and Obligation Bonds		Total Primary Government	Percentage of Assessed Valuation (a)	Per Capita (a)
	Sewer Revenue and Obligation Bonds	Total			
2015	\$19,660,000	\$19,660,000	\$19,863,992	0.37%	\$742.63
2016	33,920,000	33,920,000	34,067,677	0.60%	1,233.98
2017	34,376,186	34,376,186	34,467,222	0.56%	1,260.55
2018	33,615,381	33,615,381	33,646,353	0.51%	1,228.51
2019	57,279,454	57,279,454	57,279,454	0.82%	2,107.88
2020	77,449,650	77,449,650	83,157,265	1.10%	3,118.12
2021	75,851,407	75,851,407	81,010,712	1.01%	2,936.55
2022	71,166,164	71,166,164	75,765,434	0.90%	2,785.19
2023	70,837,921	70,837,921	75,217,655	0.78%	2,807.36
2024	67,828,677	67,828,677	71,580,407	0.74%	2,657.92

Note : Debt amounts include premiums, discounts, or other amortization amounts.

Sources: City of Belmont
State of California, Department of Finance (population)
U.S. Department of commerce, Bureau of the Census (income)

(a) (Demographic Statistics) for assessed value and population data.

**CITY OF BELMONT
COMPUTATION OF DIRECT AND OVERLAPPING DEBT**

June 30, 2024

2023-24 Assessed Valuation

\$9,660,857,176

DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	Total Debt June 30, 2024	% Applicable (1)	City's Share of Debt June 30, 2024
City of Belmont	\$3,751,730	100.000%	\$3,751,730
Total Direct Debt	\$3,751,730		\$3,751,730
San Mateo Community College District	\$682,237,216	3.139%	\$21,415,426
Sequoia Union High School District	488,322,000	7.258%	35,442,411
Belmont-Redwood Shores School District	69,920,935	49.816%	34,831,813
Belmont-Redwood Shores School District Belmont School Facilities Improvement District	39,231,717	81.816%	32,097,822
Belmont-Redwood Shores School District Redwood Shores School Facilities Improvement District	16,595,000	7.868%	1,305,695
Midpeninsula Regional Open Space District	80,700,000	0.005%	4,035
City of Belmont Community Facilities District No. 2000-1	3,625,000	100.000%	3,625,000
Total Overlapping Debt	1,380,631,868		128,722,202
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	\$1,384,383,598		\$132,473,932
OVERLAPPING GENERAL FUND DEBT:			
San Mateo County General Fund Obligations	\$565,146,645	3.139%	\$17,739,953
San Mateo County Board of Education Certificates of Participation	5,735,000	3.139%	180,022
Belmont-Redwood Shores School District General Fund Obligations	4,498,074	49.816%	2,240,761
Midpeninsula Regional Open Space District General Fund Obligations	79,795,600	0.005%	3,990
San Mateo County Mosquito and Vector Control District General Fund Obligations	3,404,654	3.139%	106,872
TOTAL OVERLAPPING GENERAL FUND DEBT	\$658,579,973		\$20,271,597
COMBINED TOTAL DEBT			\$152,745,529 (2)

(1) The percentage of overlapping debt applicable to the City is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the City divided by the district's total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue, and mortgage revenue bonds.

RATIOS TO 2022-23 ASSESSED VALUATION:	
Direct Debt	0.04%
Combined Direct Debt	1.58%
Total Net Direct and Overlapping Tax and Assessment Debt	1.37%

**CITY OF BELMONT
COMPUTATION OF LEGAL BONDED DEBT MARGIN**

June 30, 2024

ASSESSED VALUATION:

Secured property assessed value, net of exempt real property	\$9,660,857,176
--	-----------------

BONDED DEBT LIMIT (3.75% OF ASSESSED VALUE) (a)	\$362,282,144
---	---------------

AMOUNT OF DEBT SUBJECT TO LIMIT:

Total Bonded Debt	\$0
-------------------	-----

Less Tax Allocation Bonds and Sales Tax Revenue Bonds, Certificate of Participation not subject to limit	\$0
--	-----

Amount of debt subject to limit	\$0
---------------------------------	-----

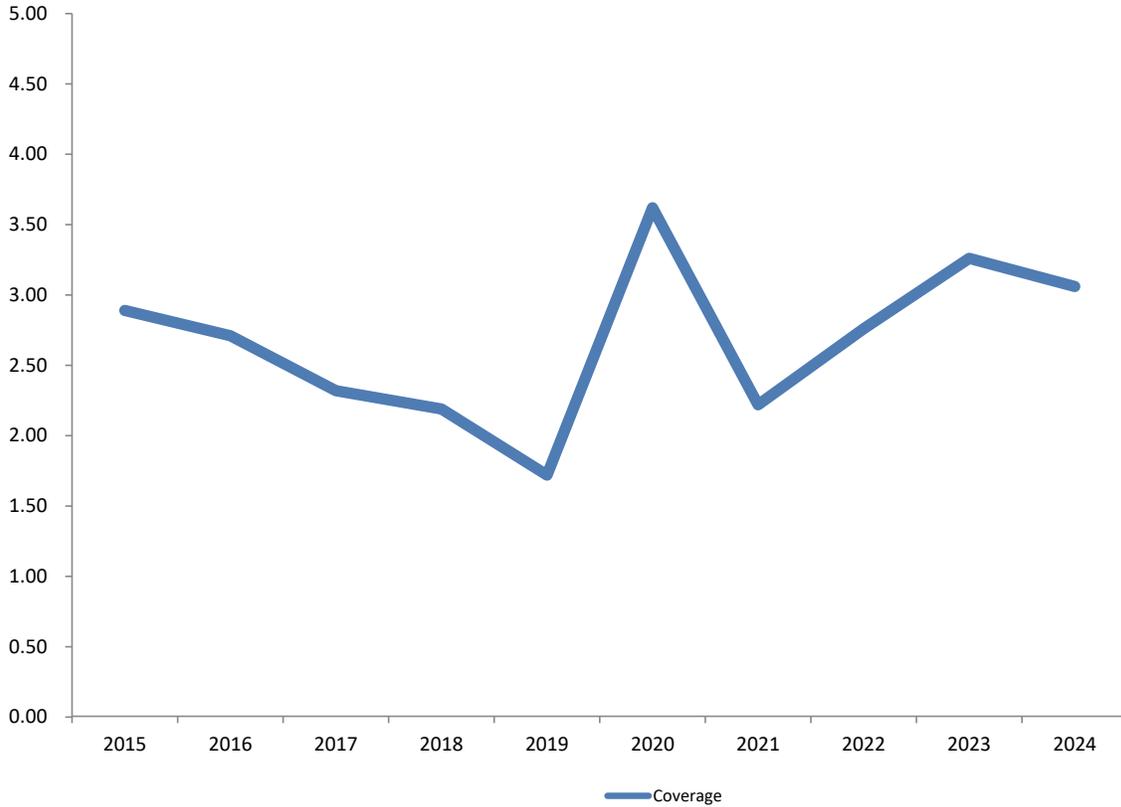
LEGAL BONDED DEBT MARGIN	\$362,282,144
--------------------------	---------------

Fiscal Year	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2015	\$200,849,889		\$200,849,889	
2016	214,199,749		214,199,749	
2017	230,075,502		230,075,502	
2018	246,378,145		246,378,145	
2019	264,366,934		264,366,934	
2020	284,140,706		284,140,706	
2021	302,531,239		302,531,239	
2022	315,395,096		315,395,096	
2023	343,075,522		343,075,522	
2024	362,282,144		362,282,144	

NOTE:

(a) California Government Code, Section 43605 sets the debt limit at 15%. The Code section was enacted prior to the change in basing assessed value to full market value when it was previously 25% of market value. Thus, the limit shown as 3.75% is one-fourth the limit to account for the adjustment of showing assessed valuation at full cash value. Limits presented from prior years have been adjusted for this methodology.

CITY OF BELMONT
HISTORIC OPERATING RESULTS – DEBT SERVICE AND COVERAGE RATIOS
2016 SEWER REVENUE AND SEWER REFUNDING REVENUE BONDS (2001 AND 2006 SEWER REVENUE BONDS),
AND 2019 SEWER REVENUE BONDS
Last Ten Fiscal Years



Fiscal Year (1)	System Revenues (2)	Operating & Maintenance Expenditures (3)	Net System Revenues	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2015	\$7,886,591	\$5,219,101	\$2,667,490	\$385,000	\$537,995	\$922,995	2.89
2016	9,101,597	6,013,171	3,088,426	405,000	736,145	1,141,145	2.71
2017	9,470,233	6,577,227	2,893,006	485,000	762,279	1,247,279	2.32
2018	10,311,885	7,287,562	3,024,323	505,000	876,271	1,381,271	2.19
2019	10,850,538	8,473,802	2,376,736	520,000	860,896	1,380,896	1.72
2020	12,468,348	6,486,172	5,982,176	540,000	1,113,827	1,653,827	3.62
2021	12,572,930	7,257,702	5,315,228	735,000	1,662,471	2,397,471	2.22
2022	13,995,360	7,115,757	6,879,603	865,000	1,625,446	2,490,446	2.76
2023	14,822,694	6,719,728	8,102,966	900,000	1,587,371	2,487,371	3.26
2024	14,998,231	7,398,356	7,599,875	940,000	1,544,446	2,484,446	3.06

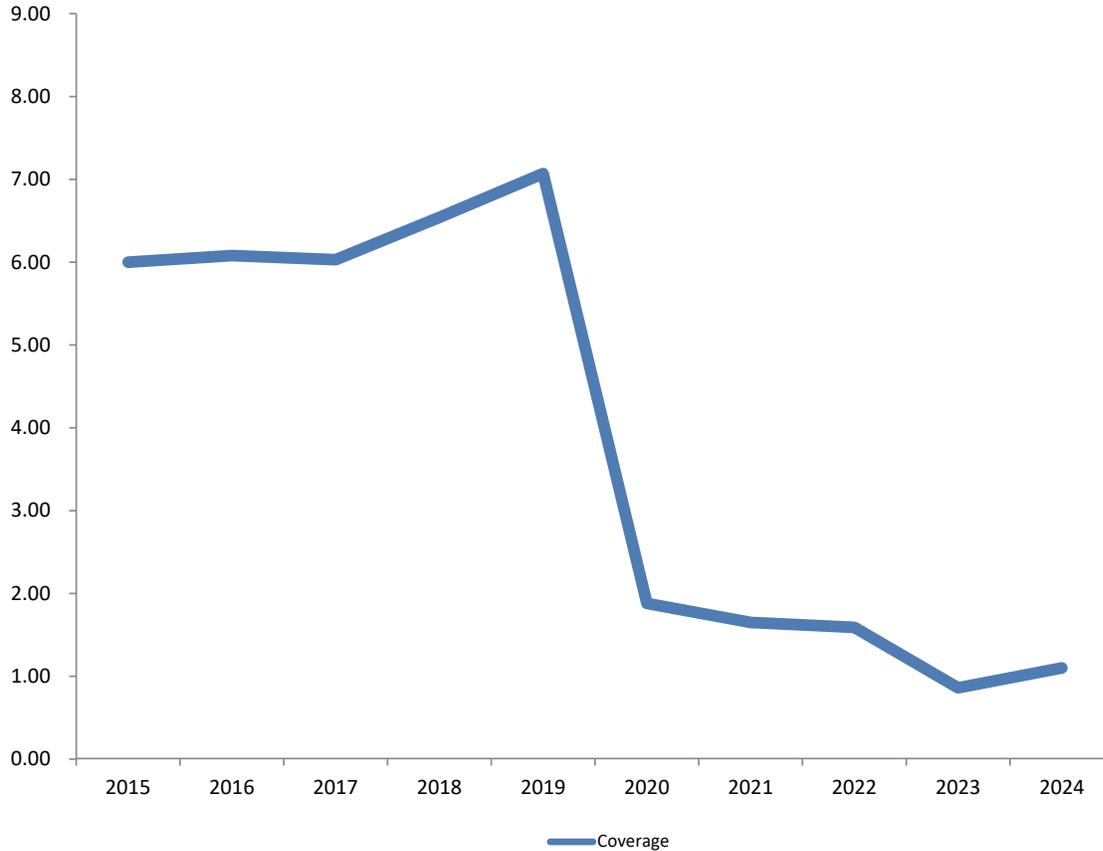
Notes:

- (1) Beginning in 2016, only sewer collection fund activities included.
- (2) Beginning in 2016, includes sewer service charges and all other income, excluding interest earned, income on joint ventures, connection fees and other income pursuant to Installment Purchase Agreement dated March 1, 2016.
- (3) Beginning in 2016, includes reasonable and necessary costs for maintaining and operating sewer system, excluding parity debt, capital improvements, depreciation and other costs pursuant to Installment Purchase Agreement dated March 1, 2016

Source: City of Belmont Annual Financial Statements

**CITY OF BELMONT
REVENUE BOND COVERAGE
2018 SEWER TREATMENT FACILITY REVENUE BONDS AND
2022 SEWER TREATMENT FACILITY OBLIGATIONS (2009A SEWER REVENUE BONDS)**

Last Ten Fiscal Years



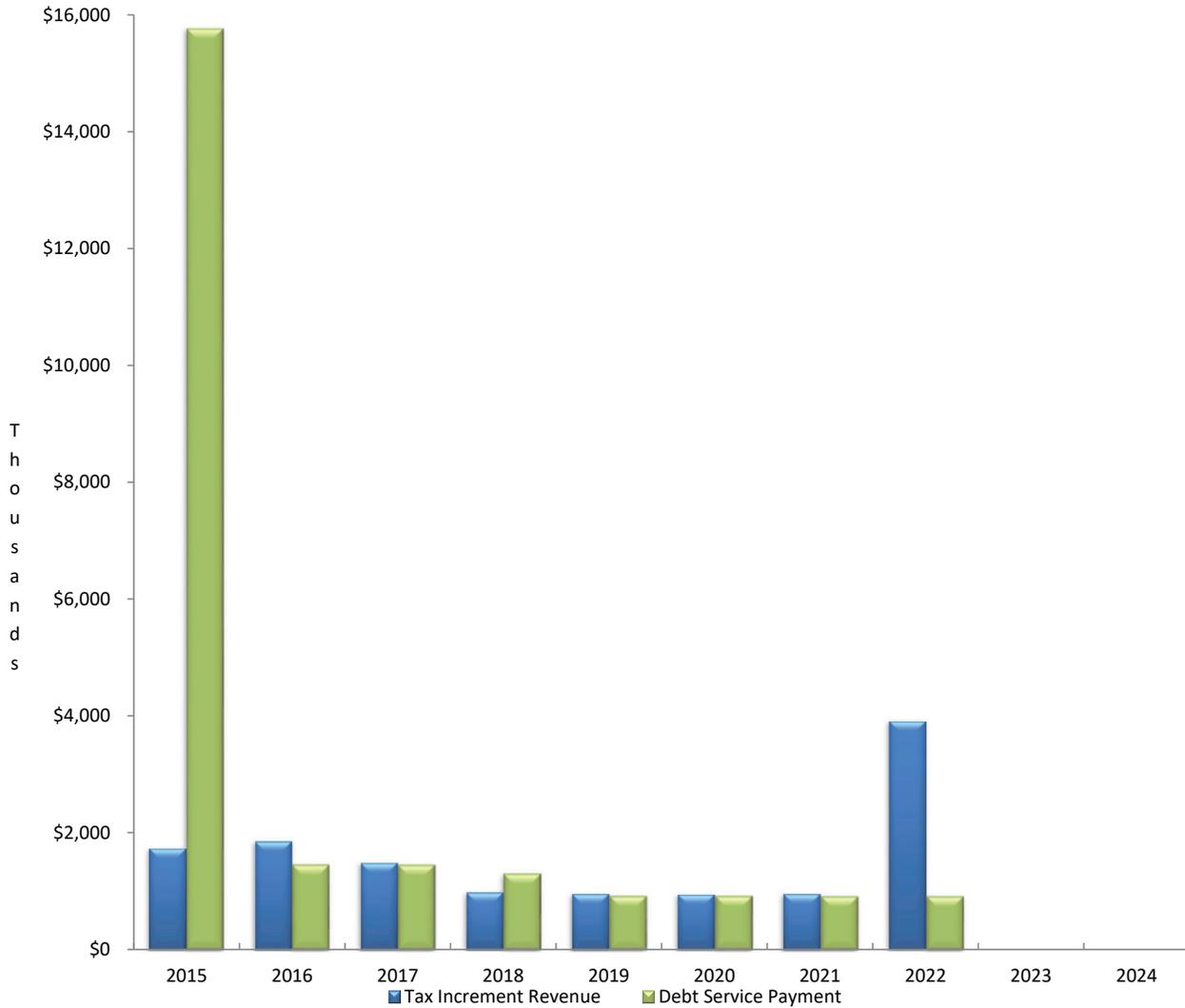
Fiscal Year	Sewer Treatment Facility		Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
	Gross Revenue	Expenses		Principal	Interest	Total	
2015	\$3,113,080	\$84,082	\$3,028,998	\$165,000	\$340,207	505,207	6.00
2016	3,124,790	83,594	3,041,196	165,000	335,257	500,257	6.08
2017	3,093,423	75,282	3,018,141	170,000	330,232	500,232	6.03
2018	3,288,125	18,489	3,269,636	175,000	325,057	500,057	6.54
2019	3,611,952	77,591	3,534,361	180,000	319,732	499,732	7.07
2020	3,621,986	90,354	3,531,632	385,000	1,497,313	1,882,313	1.88
2021	3,207,534	126,823	3,080,711	535,000	1,329,209	1,864,209	1.65
2022	3,128,640	125,473	3,003,167	555,000	1,329,209	1,884,209	1.59
2023	3,307,130	894,849	2,412,281	1,695,000	1,105,029	2,800,029	0.86
2024	3,481,339	363,564	3,117,775	1,741,000	1,105,029	2,846,029	1.10

Notes: Debt service on the 2018 bonds did not begin until August 2019.
The 2022 Obligations refunded the 2009A Bonds and debt service on the 2022 Obligations did not begin until August 2022.

Source: City of Belmont Annual Financial Statements

**CITY OF BELMONT
 BONDED DEBT PLEDGED REVENUE COVERAGE
 SUCCESSOR AGENCY (INCLUDING FORMER REDEVELOPMENT AGENCY BONDS)**

Last Ten Fiscal Years



Fiscal Year	Tax Revenue (a)	Debt Service Requirements			Coverage
		Principal	Interest	Total	
2015	\$1,744,119	\$15,605,000	\$165,050	\$15,770,050	0.11 (b)
2016	1,865,275	1,125,000	347,079	1,472,079	1.27
2017	1,498,633	1,160,000	307,056	1,467,056	1.02
2018	992,433	1,050,000	268,552	1,318,552	0.75
2019	966,582	695,000	238,235	933,235	1.04
2020	956,855	720,000	213,518	933,518	1.02
2021	966,457	740,000	188,015	928,015	1.04
2022	3,922,881	740,000 (c)	188,015 (c)	928,015	4.23
2023	(c)				
2024	(c)				

Notes:

(a) Tax Increment Revenues are no longer allocated to Redevelopment Agencies, effective January 31, 2012.

Effective February 1, 2012, the Successor Agency had assumed all obligations of the Redevelopment Agency. Pursuant to law, the Successor Agency receives Real Property Tax Trust Funds Allocations to finance its activities including debt service on obligations of the former Redevelopment Agency.

(b) Coverage is low due to refunding of debt in fiscal year 2015

(c) The Bonds were defeased during fiscal year 2022.

Source: City of Belmont Annual Financial Statements

**CITY OF BELMONT
SEWER SYSTEM
SUMMARY STATEMENT OF HISTORICAL
REVENUE AND EXPENDITURES
Last Ten Fiscal Years**

	Notes	Fiscal Year Ended June 30,				
		2015	2016	2017	2018	2019
REVENUES						
Charges for services		\$8,413,152	\$9,092,502	\$9,413,671	\$10,311,885	\$10,850,538
Connection charges	(1)		428,116	1,503,782	60,125	49,272
Miscellaneous revenues (charges)		0	9,095	118		1,708,958
Interest revenue	(1)	12,711	75,252	90,353	388,306	481,193
Joint venture interest	(1)	(922,413)	(2,265,589)	(240,494)	(228,686)	(585,866)
Total Revenues		7,503,450	7,339,376	10,767,430	10,531,630	12,504,095
EXPENSES						
Personnel services		1,181,169	1,232,220	1,589,589	2,047,229	1,785,140
Supplies, materials and services		4,037,932	4,780,951	4,987,638	5,240,333	6,688,662
Sewer treatment services		0				
Interest expense	(1)	530,041	1,059,926	719,883	771,944	780,887
Total Expenses		5,749,142	7,073,097	7,297,110	8,059,506	9,254,689
Net Operating Transfers In (Out)	(1),(2)	(628,769)	(1,285,187)	(824,580)	(1,312,423)	0
NET REVENUES		\$1,125,539	(\$1,018,908)	\$2,645,740	\$1,159,701	\$3,249,406
Less adjustments		\$0	\$0	\$190,822	\$1,864,622	\$836,288
AMOUNTS AVAILABLE FOR DEBT SERVICE		\$1,125,539	(\$1,018,908)	\$2,836,562	\$3,024,323	\$4,085,694

	Notes	Fiscal Year Ended June 30,				
		2020	2021	2022	2023	2024
REVENUES						
Charges for services		\$12,468,348	\$12,572,930	\$13,995,360	\$14,822,694	\$14,998,231
Connection charges	(1)	60,124	3,603,551	2,255,284	180,373	1,539,176
Miscellaneous revenues (charges)		0	125	0	9,128	83,132
Interest revenue	(1)	632,309	86,058	(45,649)	1,051,575	2,169,189
Joint venture interest	(1)	(652,586)	(677,611)	(723,609)	(717,644)	0
Total Revenues		12,508,195	15,585,053	15,481,386	15,346,126	18,789,728
EXPENSES						
Personnel services		1,233,263	1,478,448	1,709,147	1,238,959	1,932,236
Supplies, materials and services		5,252,909	5,779,254	5,406,610	5,480,769	5,466,120
Sewer treatment services						
Interest expense	(1)	1,385,791	1,424,429	1,387,174	1,348,454	1,302,132
Total Expenses		7,871,963	8,682,131	8,502,931	8,068,182	8,700,488
Net Operating Transfers In (Out)	(1),(2)	(325,000)	(8,334)	(98,948)	(32,851)	(1,797,361)
NET REVENUES		\$4,311,232	\$6,894,588	\$6,879,507	\$7,245,093	\$8,291,879
Less adjustments (1), (2)		\$1,670,944	(\$1,579,235)	\$96	\$867,001	(\$608,872)
AMOUNTS AVAILABLE FOR DEBT SERVICE		\$5,982,176	\$5,315,353	\$6,879,603	\$8,112,094	\$7,683,007

Notes:

(1) Not included in System Revenues under the Installment Purchase Agreement, beginning March 1, 2016.

(2) Includes transfers for storm drain improvements that mitigate infiltration and intrusion into the sewage system.

Source: City of Belmont

**CITY OF BELMONT
TEN LARGEST USERS OF THE SEWER SYSTEM**

<u>User</u>	<u>Type</u>	<u>Fiscal Year 2023-24 Revenues*</u>	
Prime Old County LP	040-271-380	Multifamily Residential	\$252,998
PMI Belmont II LLC	Various	Multifamily Residential	213,142
McLellan Estate Co	040-290-320	Multifamily Residential	204,066
The McLellan Company	040-246-300	Multifamily Residential	146,041
Timberlane Apartments Partnership LP	045-373-150	Multifamily Residential	125,537
Crestview South Apartments LLC	040-261-370	Multifamily Residential	121,241
Catania Limited Partnership	Various	Multifamily Residential	104,686
Continental Belmont Partnership	045-372-130	Shopping Center	87,929
Carlmont Heights LLC	045-030-240	Multifamily Residential	87,033
Carlmont Village Shopping Center	Various	Shopping Center	86,339

* Includes Base and Flow Charges

Source: City of Belmont

Required per 2016 Sewer Revenue Bonds Continuing Disclosure.

NUMBER OF SEWER SERVICE USERS

<u>User Type</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
All Users	8,240	8,239	8,240	8,240	8,248
	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
All Users	8,253	8,342	8,345	8,340	8,341

(1) Decline due to a change from a flat rate to a metered rate system.

**SEWER SERVICE REVENUES BY CLASS OF USER
June 30, 2024**

<u>User Class</u>	<u>Revenue</u>	<u>Percent</u>
Single Family & Multiple Family Residential	\$12,679,439	85.04%
Commercial/Institutional	2,230,518	14.96%
Total Revenue	<u>\$14,909,957</u>	<u>100.00%</u>

Source: nbsgov.com

**CITY OF BELMONT
SCHEDULE OF BUDGETED & PROJECTED
SEWER TREATMENT FACILITY CHARGES
AND ASSOCIATED DEBT SERVICE**

Fiscal Year	2019-20	2020-21	2021-22	2022-23	2023-24
Sewer Treatment Facility Charges Revenue ^(A)	\$3,196,757	\$3,181,962	\$3,142,679	\$3,142,057	\$3,147,630
Debt Service Series 2009A Bonds ^(B)	(506,481)	(505,436)	(508,836)		
Debt Service 2022 Sewer Treatment Facility Obligations				(1,409,904)	(1,440,923)
Debt Service Series 2018 Bonds	(1,383,056)	(1,390,750)	(1,388,375)	(1,390,125)	(1,390,875)
Surplus, after debt service	1,307,220	1,285,776	1,245,468	342,028	315,833
Debt Service Coverage Ratio	169.182%	167.809%	165.647%	112.215%	111.153%

Fiscal Year	2024-25	2025-26	2026-27	2027-28	2028-29
Sewer Treatment Facility Charges Revenue ^(A)	\$3,148,980	\$3,211,960	\$3,276,199	\$3,341,723	\$3,408,557
Debt Service 2022 Sewer Treatment Facility Obligations	(797,659)	(796,911)	(797,818)	(333,412)	(336,769)
Debt Service Series 2018 Bonds	(1,390,625)	(1,389,375)	(1,387,125)	(1,388,750)	(1,384,250)
Surplus, after debt service	960,696	1,025,675	1,091,256	1,619,561	1,687,539
Debt Service Coverage Ratio	143.902%	146.914%	149.944%	194.042%	198.055%

^(A) Not including amounts on deposit in the Rate Stabilization Fund.

If such amounts were added to revenues, debt service coverage would be higher than shown.

^(B) Series 2009A Bonds were refunded in May 2022.

Collection of charge began in 2011-12.

Required per 2009 and 2018 Sewer Treatment Facility Revenue Bonds Continuing Disclosure.

Source: nbsgov.com

**COMMUNITY FACILITIES DISTRICT NO. 2000-1 OF THE CITY OF BELMONT
CONTINUING DISCLOSURES**

June 30, 2024

Bond Principal Outstanding - August 30, 2024 \$3,190,000

Balance Outstanding by Fund - August 1, 2024

Reserve Fund (surety bond w/
\$1 Ambac no value)

Maximum Debt Service Coverage

Year Ending August 1,	Net Taxes	Bond Debt Service	Debt Service Coverage
2004	\$855,013.15	\$328,750.00	2.60
2005	840,459.85	650,000.00	1.29
2006	848,544.45	645,000.00	1.32
2007	856,703.50	642,200.00	1.33
2008	864,937.60	640,300.00	1.35
2009	873,247.39	640,400.00	1.36
2010	881,633.49	640,425.00	1.38
2011	890,096.52	639,925.00	1.39
2012	898,637.11	643,900.00	1.40
2013	907,255.90	642,088.00	1.41
2014	915,953.53	644,163.00	1.42
2015	924,730.64	644,788.00	1.43
2016	864,667.73	639,550.00	1.35
2017	870,121.20	643,738.00	1.35
2018	878,822.41	641,775.00	1.37
2019	866,272.46	638,950.00	1.36
2020	860,531.00	640,262.50	1.34
2021	869,462.47	640,425.00	1.36
2022	873,830.66	644,437.50	1.36
2023	882,568.97	642,012.50	1.37
2024	891,394.66	643,437.50	1.39
2025	900,308.61	643,425.00	1.40
2026	909,311.70	641,975.00	1.42
2027	918,404.82	644,087.50	1.43
2028	927,588.87	644,475.00	1.44
2029	936,864.76	643,137.50	1.46
2030	946,233.41	645,075.00	1.47
Total	\$23,953,596.86	\$17,038,702.00	1.41

Special Tax Levy Delinquency Rate - June 30, 2024 0.68% (a)

Status of Foreclosure Actions on Special Tax Levy in Excess of \$10,000 None

Special Tax Delinquency in Excess of 5% of Total Levy

Owner	Land Use	Special Tax	Total Special Tax
None	N/A	N/A	N/A

Changes to Tax Rate and Method of Apportionment None

Supplemental California Debt and Investment Advisory

Commission Reporting

None

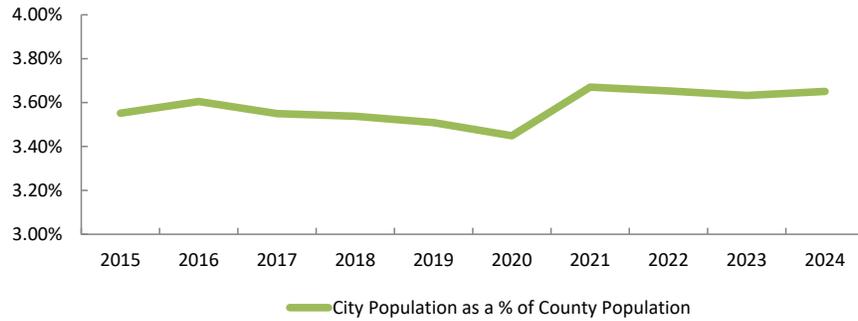
CDIAC

To be filed by October 30

(a) Provided by NBS - Delinquency Summary Report

**CITY OF BELMONT
DEMOGRAPHIC AND ECONOMIC STATISTICS**

Last Ten Fiscal Years



Fiscal Year	City Population	Assessed Valuation	San Mateo County Population	City Population % of County
2015	26,748	\$5,209,249,361	753,123	3.55%
2016	27,608	5,648,901,772	765,895	3.60%
2017	27,343	6,077,587,115	770,256	3.55%
2018	27,388	6,477,809,867	774,155	3.54%
2019	27,174	6,951,922,956	774,485	3.51%
2020	26,669	7,453,883,672	773,244	3.45%
2021	27,587	7,946,879,729	751,596	3.67%
2022	27,203	8,281,898,247	744,662	3.65%
2023	26,793	9,028,158,925	737,644	3.63%
2024	26,931	9,550,802,070	737,644	3.65%

	2021-2022 (a)	2017-2021	2016-2020	2010-2014
Per Capita Income:	\$95,748	\$86,444	\$79,061	\$56,033
Unemployment Rate:				
Male:	4.60% *	4.80%	4.20%	8.56%
Female:	4.00% *	5.00%	2.10%	5.54%
Total Personal Income:	\$185,944	\$178,125	\$160,046	\$106,287

(a) The most recent information available is from 2022.

* Data only available for California, July 2024

Source: California State Department of Finance
County of San Mateo Controller's Office
www.census.gov
www.usa.com

**CITY OF BELMONT
PRINCIPAL EMPLOYERS**

Current Year and Ten Years Ago

Fiscal 2023-2024		Fiscal 2014-2015	
Employer	Number of Employees	Employer	Number of Employees
RING CENTRAL, INC.	460	ORACLE AMERICA, INC.	570
VOLKSWAGEN GRP OF AMERICA ERL	275	RING CENTRAL, INC.	272
AUTOBAHN MOTORS	150	SAFEWAY STORE	183
SAFEWAY STORE #1138	120	SUNEDISON	150
CARLMONT GARDENS NURSING CENTER	96	NIKON PRECISION, INC.	138
SILVERADO - BELMONT HILLS	84	AUTOBANH MOTORS	120
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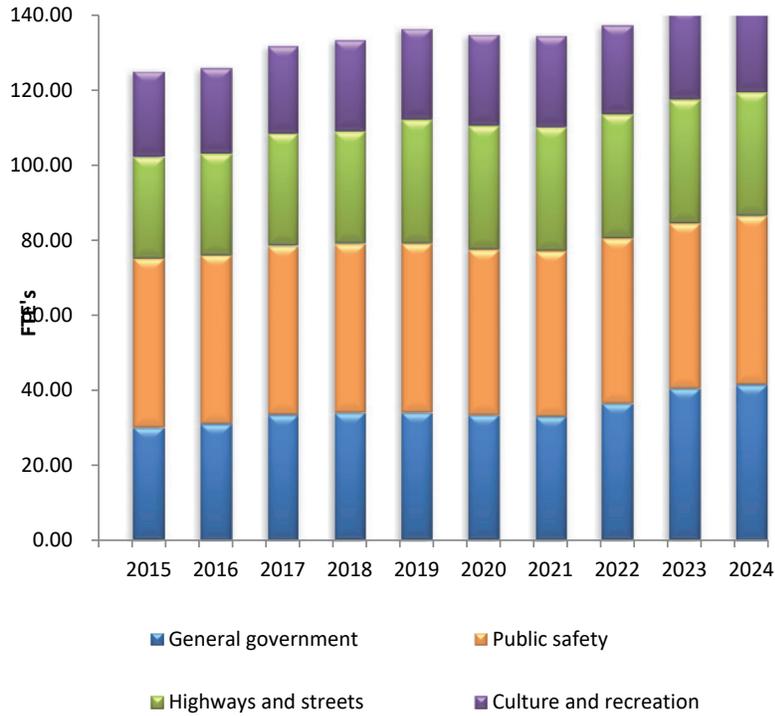
Note: Excludes exempt entities, such as financial institutions, governments and non-profits.

Data not available for ranking or total employment.

Source: City of Belmont Finance, Business License (Hdl Companies)

**CITY OF BELMONT
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION**

Last Ten Fiscal Years



Function	Fiscal Year Ended June 30,									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General government	30.00	31.00	33.50	34.00	34.00	33.42	33.00	36.50	40.50	41.50
Public safety	45.00	45.00	45.00	45.00	45.00	44.00	44.00	44.00	44.00	45.00
Highways and streets	27.00	27.00	30.00	30.00	33.00	33.00	33.00	33.00	33.00	33.00
Culture and recreation	22.85	22.85	23.30	24.30	24.30	24.30	24.30	23.80	24.00	24.75
Total	124.85	125.85	131.80	133.30	136.30	134.72	134.30	137.30	141.50	144.25

Source: City of Belmont Budget

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**CITY OF BELMONT
OPERATING INDICATORS BY FUNCTION/PROGRAM**

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30			
	2015	2016	2017	2018
Public safety:				
Belmont Fire Department (established October 1, 2011) (1)				
Fire calls for service	2,678	2,225	2,459	2,294
Annual Fire Inspections	125	850	451	647
New Business License Inspections	45	52	83	53
Plan Checks	133	92	131	183
Police:				
Police calls for service	30,426	29,981	29,039	26,715
Law violations: (2)				
Part I crimes	340	493	474	498
Physical arrests (adult and juvenile)	546	470	383	336
Traffic violations	1,535	2,177	2,449	2,373
Parking violations	3,351	3,078	2,461	2,428
Public works				
Street resurfacing (miles)	0	0	0	0
Culture and recreation:				
Community Services:				
Recreation class participants	39,715	40,150	43,580	44,910
Sewer				
Sewer Connections	7,663	7,671	7,673	7,678
Average daily treatment (millions of gallons) - City only	1.80	1.80	1.80	1.80
Average daily treatment (millions of gallons) - Total SVCW	15.75	15.75	15.75	15.75
Treatment capacity - SVCW (millions of gallons)	29.00	29.00	29.00	29.00
Storm drain inlets	1,500	1,500	1,500	1,500
Sewer main blockages	6	2	4	2

Source: City of Belmont

Notes:

- (1) Fire services provided through Belmont-San Carlos Fire Department through September 30, 2011.
 - (2) Belmont PD switched to the FBI and California DOJ required NIBRS crime reporting as of June 2021.
- N/A denotes information not available.

Fiscal Year Ended June 30

2019	2020	2021	2022	2023	2024
2,354	2,249	2,455	2,510	2,719	2,831
466	249	403	340	561	340
49	38	7	29	28	14
157	36	209	171	163	280
24,947	25,347	25,559	20,858	21,765	20,197
513	558	556	506	476	508
373	358	459	504	551	555
1,644	1,580	989	1,150	1,505	1,366
2,350	2,037	1,935	1,574	1,969	2,115
7	2	3	2	1	1
44,947	34,230	18,075	52,714	92,280	103,009
7,682	7,687	7,689	7,690	7,691	7,691
1.80	1.80	1.80	1.80	1.80	1.80
15.75	15.75	15.75	15.75	15.75	15.75
29.00	29.00	29.00	29.00	29.00	29.00
1,500	1,500	1,500	1,500	1,500	1,500
2	2	2	2	1	1

**CITY OF BELMONT
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30			
	2015	2016	2017	2018
General Government:				
Administration Buildings	2	2	2	2
Public safety:				
Fire stations (1)	2	2	2	2
Police stations	1	1	1	1
Public works				
Miles of streets	70	70	70	70
Street lights	1,465	1,465	1,465	1,465
Traffic Signals	17	17	17	17
Culture and recreation:				
Community services:				
City parks:				
Number of developed parks	14	14	14	15
Acres of developed parks	60.40	60.40	60.40	61.40
Number of undeveloped parks	3	3	3	3
Acres of undeveloped parks	29.16	29.16	29.16	29.16
Acres of open space	287.58	287.58	287.58	287.58
Community Buildings	19	19	19	19
Library:				
City Library (2)	1	1	1	1
Water (Provided by Mid-Peninsula Water District)				
Sewer				
Miles of sanitary sewers	85.00	85.00	85.00	85.00
Storm Drains (miles)	27.00	27.00	27.00	27.00
Number of treatment plants (3)	1	1	1	1

Notes:

- (1) Provided through the Belmont-San Carlos Fire Department through September 30, 2011.
 Belmont Fire Department established October 1, 2011 provided services through January 12, 2019.
 San Mateo Consolidated Fire Department established January 13, 2019.
- (2) The Library is property of the City of Belmont and operated by San Mateo County.
- (3) Provided through the Silicon Valley Clean Water Authority
- N/A denotes information not available.
- Source: City of Belmont

Fiscal Year Ended June 30

2019	2020	2021	2022	2023	2024
2	2	2	2	2	2
2	2	2	2	2	2
1	1	1	1	1	1
70	70	70	70	70	70
1,465	1,465	1,465	1,465	1,465	1,465
18	18	18	18	18	18
15	15	15	15	15	15
61.40	61.40	61.40	61.40	61.40	61.40
2	2	2	2	2	2
28.16	28.16	28.16	28.16	6.30	6.30
287.58	287.58	287.58	287.58	317.00	317.00
19	19	19	19	19	19
1	1	1	1	1	1
85.00	85.00	85.00	85.00	85.00	85.00
27.00	27.00	27.00	27.00	27.00	27.00
1	1	1	1	1	1

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**INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Members of the City of Council
City of Belmont, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the City of Belmont, California, as of and for the year ended June 30, 2024, and have issued our report thereon dated November 7, 2024. Our report includes a reference to other auditors who audited the financial statements of the San Mateo Consolidated Fire Department (SMC Fire) as of and for the year ended June 30, 2023, related to the calculation of the Investment in Joint Venture, as described in our report on the City's financial statements.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We have also issued a separate Memorandum on Internal Control dated November 7, 2024, which is an integral part of our audit and should be read in conjunction with this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Pleasant Hill, California
November 7, 2024

CITY OF BELMONT
MEMORANDUM ON INTERNAL CONTROL
FOR THE YEAR ENDED JUNE 30, 2024

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CITY OF BELMONT
MEMORANDUM ON INTERNAL CONTROL

For the Year Ended June 30, 2024

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MEMORANDUM ON INTERNAL CONTROL

To the City Council of
the City of Belmont, California

We have audited the basic financial statements of the City of Belmont for the year ended June 30, 2024, and have issued our report thereon dated November 7, 2024. Our opinions on the basic financial statements and this report, insofar as they relate to the Investment in Joint Venture of the San Mateo Consolidated Fire Department (SMC Fire), are based solely on the report of other auditors. In planning and performing our audit of the basic financial statements of the City as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Included in the Schedule of Other Matters are recommendations not meeting the above definitions that we believe are opportunities for strengthening internal controls and operating efficiency.

This communication is intended solely for the information and use of management, City Council, others within the organization, and agencies and pass-through entities requiring compliance with *Government Auditing Standards*, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads 'Maze & Associates'.

Pleasant Hill, California
November 7, 2024

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MEMORANDUM ON INTERNAL CONTROL

SCHEDULE OF OTHER MATTERS

NEW GASB PRONOUNCEMENTS OR PRONOUNCEMENTS NOT YET EFFECTIVE

The following comment represents new pronouncements taking effect in the next few years. We cite them here to keep you informed of developments:

EFFECTIVE FISCAL YEAR 2024/25:

GASB 101 – Compensated Absences

The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

Recognition And Measurement

This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences.

This Statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This Statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used.

This Statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. A liability for leave that has been used but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

With respect to financial statements prepared using the current financial resources measurement focus, this Statement requires that expenditures be recognized for the amount that normally would be liquidated with expendable available financial resources.

MEMORANDUM ON INTERNAL CONTROL

SCHEDULE OF OTHER MATTERS

GASB 101 – Compensated Absences (Continued)

Notes To Financial Statements

This Statement amends the existing requirement to disclose the gross increases and decreases in a liability for compensated absences to allow governments to disclose only the net change in the liability (as long as they identify it as a net change). In addition, governments are no longer required to disclose which governmental funds typically have been used to liquidate the liability for compensated absences.

How the Changes in this Statement Will Improve Financial Reporting

The unified recognition and measurement model in this Statement will result in a liability for compensated absences that more appropriately reflects when a government incurs an obligation. In addition, the model can be applied consistently to any type of compensated absence and will eliminate potential comparability issues between governments that offer different types of leave.

The model also will result in a more robust estimate of the amount of compensated absences that a government will pay or settle, which will enhance the relevance and reliability of information about the liability for compensated absences.

GASB 102 – Certain Risk Disclosures

State and local governments face a variety of risks that could negatively affect the level of service they provide or their ability to meet obligations as they come due. Although governments are required to disclose information about their exposure to some of those risks, essential information about other risks that are prevalent among state and local governments is not routinely disclosed because it is not explicitly required. The objective of this Statement is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints.

This Statement defines a concentration as a lack of diversity related to an aspect of a significant inflow of resources or outflow of resources. A constraint is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority. Concentrations and constraints may limit a government's ability to acquire resources or control spending.

This Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

MEMORANDUM ON INTERNAL CONTROL

SCHEDULE OF OTHER MATTERS

GASB 102 – Certain Risk Disclosures (Continued)

If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact. The disclosure should include descriptions of the following:

- The concentration or constraint.
- Each event associated with the concentration or constraint that could cause a substantial impact if the event had occurred or had begun to occur prior to the issuance of the financial statements.
- Actions taken by the government prior to the issuance of the financial statements to mitigate the risk.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information that currently is not often provided. The disclosures will provide users with timely information regarding certain concentrations or constraints and related events that have occurred or have begun to occur that make a government vulnerable to a substantial impact. As a result, users will have better information with which to understand and anticipate certain risks to a government's financial condition.

EFFECTIVE FISCAL YEAR 2025/26:

GASB 103 – Financial Reporting Model Improvements

The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This Statement also addresses certain application issues.

Management's Discussion and Analysis - This Statement continues the requirement that the basic financial statements be preceded by management's discussion and analysis (MD&A), which is presented as required supplementary information (RSI). MD&A provides an objective and easily readable analysis of the government's financial activities based on currently known facts, decisions, or conditions and presents comparisons between the current year and the prior year. This Statement requires that the information presented in MD&A be limited to the related topics discussed in five sections: (1) Overview of the Financial Statements, (2) Financial Summary, (3) Detailed Analyses, (4) Significant Capital Asset and Long-Term Financing Activity, and (5) Currently Known Facts, Decisions, or Conditions. Furthermore, this Statement stresses that the detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed. This Statement emphasizes that the analysis provided in MD&A should avoid unnecessary duplication by not repeating explanations that may be relevant to multiple sections and that "boilerplate" discussions should be avoided by presenting only the most relevant information, focused on the primary government. In addition, this Statement continues the requirement that information included in MD&A distinguish between that of the primary government and its discretely presented component units.

MEMORANDUM ON INTERNAL CONTROL

SCHEDULE OF OTHER MATTERS

GASB 103 – Financial Reporting Model Improvements (Continued)

Unusual or Infrequent Items - This Statement describes unusual or infrequent items as transactions and other events that are either unusual in nature or infrequent in occurrence. Furthermore, governments are required to display the inflows and outflows related to each unusual or infrequent item separately as the last presented flow(s) of resources prior to the net change in resource flows in the government-wide, governmental fund, and proprietary fund statements of resource flows.

Presentation of the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position - This Statement requires that the proprietary fund statement of revenues, expenses, and changes in fund net position continue to distinguish between operating and nonoperating revenues and expenses. Operating revenues and expenses are defined as revenues and expenses other than nonoperating revenues and expenses. Nonoperating revenues and expenses are defined as (1) subsidies received and provided, (2) contributions to permanent and term endowments, (3) revenues and expenses related to financing, (4) resources from the disposal of capital assets and inventory, and (5) investment income and expenses.

In addition to the subtotals currently required in a proprietary fund statement of revenues, expenses, and changes in fund net position, this Statement requires that a subtotal for operating income (loss) and noncapital subsidies be presented before reporting other nonoperating revenues and expenses. Subsidies are defined as (1) resources received from another party or fund (a) for which the proprietary fund does not provide goods and services to the other party or fund and (b) that directly or indirectly keep the proprietary fund's current or future fees and charges lower than they would be otherwise, (2) resources provided to another party or fund (a) for which the other party or fund does not provide goods and services to the proprietary fund and (b) that are recoverable through the proprietary fund's current or future pricing policies, and (3) all other transfers.

Major Component Unit Information - This Statement requires governments to present each major component unit separately in the reporting entity's statement of net position and statement of activities if it does not reduce the readability of the statements. If the readability of those statements would be reduced, combining statements of major component units should be presented after the fund financial statements.

Budgetary Comparison Information - This Statement requires governments to present budgetary comparison information using a single method of communication—RSI. Governments also are required to present (1) variances between original and final budget amounts and (2) variances between final budget and actual amounts. An explanation of significant variances is required to be presented in notes to RSI.

How the Changes in This Statement Will Improve Financial Reporting

The requirements for MD&A will improve the quality of the analysis of changes from the prior year, which will enhance the relevance of that information. They also will provide clarity regarding what information should be presented in MD&A.

The requirements for the separate presentation of unusual or infrequent items will provide clarity regarding which items should be reported separately from other inflows and outflows of resources.

MEMORANDUM ON INTERNAL CONTROL

SCHEDULE OF OTHER MATTERS

GASB 103 – Financial Reporting Model Improvements (Continued)

The definitions of operating revenues and expenses and of nonoperating revenues and expenses will replace accounting policies that vary from government to government, thereby improving comparability. The addition of a subtotal for operating income (loss) and noncapital subsidies will improve the relevance of information provided in the proprietary fund statement of revenues, expenses, and changes in fund net position.

The requirement for presentation of major component unit information will improve comparability.

The requirement that budgetary comparison information be presented as RSI will improve comparability, and the inclusion of the specified variances and the explanations of significant variances will provide more useful information for making decisions and assessing accountability.

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CITY OF BELMONT
REQUIRED COMMUNICATIONS
FOR THE YEAR ENDED JUNE 30, 2024

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**CITY OF BELMONT
REQUIRED COMMUNICATIONS**

For the Year Ended June 30, 2024

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REQUIRED COMMUNICATIONS

To the City Council of
the City of Belmont, California

We have audited the basic financial statements of the City of Belmont, California, for the year ended June 30, 2024. We did not audit the financial statements of the San Mateo Consolidated Fire Department (SMC Fire) as of and for the year ended June 30, 2023, related to the calculation of the Investment in Joint Venture, which represents 2%, 3%, and 0%, respectively, of the total assets, net position and revenues of the governmental activities. The financial statements of SMC Fire were audited by other auditors, whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for this entity, is based solely on the report of the other auditors.

Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards and Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our email correspondence to the Audit Committee on September 10, 2024. Professional standards also require that we communicate to you the following information related to our audit:

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Accounting Policies – Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year.

The following pronouncements became effective, but did not have a material effect on the financial statements:

- GASB 99** – *Omnibus 2022, paragraphs 4-10*
- GASB 100** – *Accounting for Changes and Error Corrections*

Unusual Transactions, Controversial or Emerging Areas – We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates – Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City’s financial statements were:

Estimated Net Pension Liabilities and Pension-Related Deferred Outflows and Inflows of Resources: Management's estimate of the net pension liabilities and deferred outflows/inflows of resources are disclosed in Note 11 to the financial statements and are based on accounting valuations determined by the California Public Employees Retirement System, which are based on the experience of the City. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Estimated Net OPEB Liabilities and OPEB-Related Deferred Outflows and Inflows of Resources: Management's estimate of the net OPEB liabilities and deferred outflows/inflows of resources are disclosed in Note 12 to the financial statements and are based on actuarial studies determined by a consultant, which are based on the experience of the City. We evaluated the key factors and assumptions used to develop the estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Estimated Fair Value of Investments: As of June 30, 2024, the City held approximately \$162 million of cash and investments as measured by fair value as disclosed in Note 3 to the financial statements. Fair value is essentially market pricing in effect as of June 30, 2024. These fair values are not required to be adjusted for changes in general market conditions occurring subsequent to June 30, 2024.

Estimated Investments in Joint Ventures: Management's estimate of the investments in joint ventures is disclosed in Note 15A to the financial statements and is based on the audited financial statements of the two entities for the prior year fiscal year. We evaluated the key factors and assumptions used to develop the investment in joint venture in determining that it is reasonable in relation to the financial statements taken as a whole.

Estimate of Depreciation: Management's estimate of the depreciation is based on useful lives determined by management. These lives have been determined by management based on the expected useful life of assets as disclosed in Note 1G to the financial statements. We evaluated the key factors and assumptions used to develop the depreciation estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Estimate of Compensated Absences: Accrued compensated absences which are comprised of accrued vacation, holiday, and certain other compensating time is estimated using accumulated unpaid leave hours and hourly pay rates in effect at the end of the fiscal year as disclosed in Note 1H to the financial statements. We evaluated the key factors and assumptions used to develop the accrued compensated absences and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Estimated Claims Liabilities: Management's estimate of the claims liabilities payable is disclosed in Note 14 to the financial statements and is based on estimates determined by a third party administrator, which are based on the claims experience of the City. We evaluated the key factors and assumptions used to develop the estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Disclosures – The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Professional standards require us to accumulate all known and likely uncorrected misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have no such misstatements to report to the City Council.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in a management representation letter dated November 7, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information that accompanies and supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on the required supplementary information.

We were engaged to report on the supplementary information that accompanies the financial statements, but is not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the Introductory and Statistical Sections included as part of the Annual Comprehensive Financial Report, but are not required supplementary information. We did not audit or perform other procedures on this other information, and we do not express an opinion or provide any assurance on them.

This information is intended solely for the use of City Council and management and is not intended to be, and should not be, used by anyone other than these specified parties.



Pleasant Hill, California
November 7, 2024



MEMORANDUM

TO: Audit Committee
FROM: Grace Castaneda, Finance Director *Grace*
SUBJECT: City of Belmont Financial Policies
DATE: November 18, 2024

The City of Belmont has a long history of being a best practice city and, as such, incorporates Best Practices and Advisories issued annually by the Government Finance Officers Association (GFOA) and from other sources. GFOA Best Practices and Advisories are written as a guide, identifying specific policies and procedures contributing to improved government management. They aim to promote and facilitate positive change rather than to codify current accepted practices. These policies are used by staff to identify enhanced techniques and provide information about effective strategies when these topics arise. They are not prescriptive but are formative.

As part of the City's annual update, the GFOA Best Practices and Advisories include new or modified recommended practices as they apply to the City. These Best Practices and Advisories can be referenced at www.gfoa.org/best-practices.

Staff would also like to draw the Audit Committee's attention to the annual budget document, which includes a Financial Policies section (www.belmont.gov/budget). It serves as a central reference point to the most important of the City's policies, which are critical to the continued financial health of our local government.

By receiving and accepting this report, the Audit Committee recognizes the importance of best practices in the design, operation, and administration of the City's internal control system, and in doing so, discharges its fiduciary duties and responsibilities. It is recommended that the Audit Committee direct the Chair to transmit this action to the City Council as part of its annual report on the audit to City Council. By doing so, the Committee is recommending that the financial policies be accepted by City Council.

Feel free to contact me, should you have any questions.

**City of Belmont, California
Measure I Fund
Financial Statements
For the Year Ended June 30, 2024**

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<p>CITY OF BELMONT Measure I Fund Financial Statements For the Fiscal Year Ended June 30, 2024</p>

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members of the City Council
City of Belmont, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Measure I Fund (Fund) of the City of Belmont, California (City), as of and for the year ended June 30, 2024, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of June 30, 2024, and the change in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirement relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fund's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fund's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of a Matter

The financial statements referred to above present only the Fund and are not intended to present fairly the financial positions of the City or the results of its operations in accordance with accounting principles generally accepted in the United States of America.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Statistical Section listed in the Table of Contents, but does not include the basic financial statements and our auditor's report thereon. Our opinion on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 7, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Pleasant Hill, California
November 7, 2024

CITY OF BELMONT
MEASURE I FUND

BALANCE SHEET
JUNE 30, 2024

Assets:	
Cash and investments	\$4,076,555
Due from the State of California	<u>387,793</u>
Total Assets	<u><u>\$4,464,348</u></u>
Liabilities:	
Accounts payable	<u> </u>
Total Liabilities	<u> </u>
Fund Balance:	
Committed for Infrastructure	<u>\$4,464,348</u>
Total Liabilities and Fund Balance	<u><u>\$4,464,348</u></u>

See accompanying notes to financial statements

CITY OF BELMONT
MEASURE I FUND

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2024

Revenues:

Measure I Sales Tax	\$2,346,324
Interest Earnings	<u>144,440</u>

Total Revenues	<u>2,490,764</u>
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Expenditures:

Measure I Projects:	
Street Improvements	1,917,090
Storm Drain Improvements	<u>45,997</u>

Total Expenditures	<u>1,963,087</u>
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Net Change in Fund Balance	527,677
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Fund Balance - July 1, 2023	<u>3,936,671</u>
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Fund Balance - June 30, 2024	<u><u>\$4,464,348</u></u>
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See accompanying notes to financial statements

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CITY OF BELMONT, CALIFORNIA
MEASURE I FUND
NOTES TO FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2024

NOTE 1 – BACKGROUND

The Belmont Streets and Services Measure (Measure I) was approved by the voters in November 2016, with 55 percent of the vote. The collection of the half cent general sales tax started in the first week of April 2017. The stated objective of the City Council for Measure I is to pay for the City's infrastructure for the next 30 years. The City of Belmont administers the program and distributes the funds.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity – All transactions of the Measure I Program of the City of Belmont, California (City), are reported as a part of the General Fund in the basic financial statements of the City. The Measure I Fund is used to account for the City's share of revenues earned and expenditures incurred pursuant to the Belmont Streets and City Services Measure. The accompanying financial statements include Measure I Funds only and are not intended to fairly present the financial position, results of operations and cash flows of the City in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting – The accompanying financial statements are prepared on the modified accrual basis of accounting. Revenues are generally recorded when measurable and available, and expenditures are recorded when the related liabilities are incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a "*current financial resources*" measurement focus, wherein only current assets and current liabilities generally are included on the balance sheets. Operating statements of governmental funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Description of Funds – The accounts are maintained on the basis of fund accounting. A fund is a separate accounting entity with a self-balancing set of accounts. The City uses a subfund of the General Fund to account for the proceeds of specific revenues (other than for capital projects) that are legally restricted to be expended for specified purposes.

Use of Estimates – Management uses estimates and assumptions in preparing the financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

CITY OF BELMONT, CALIFORNIA
MEASURE I FUND
NOTES TO FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2024

NOTE 3 – CASH AND INVESTMENTS

Cash and investments are maintained on a pooled basis with those of other funds of the City. Pooled cash and investments consist of money market funds investing in such obligations and the State Treasurer’s investment pool (Local Agency Investment Fund). All investments are stated at fair value. Pooled investment earnings are allocated based on the average cash and investment balances of the various funds and related entities of the City.

See the City’s Annual Comprehensive Financial Report for disclosures related to cash and investments and the related custodial risk categorization. The Annual Comprehensive Financial Report may be obtained from the City of Belmont, 1 Twin Pines Lane, Belmont, CA, 94002.

**INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON MEASURE I COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Members of the City Council
City of Belmont, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure I Fund (Fund) of the City of Belmont, California, as of and for the year ended June 30, 2024, and have issued our report thereon dated November 7, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Fund's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. Our procedures included tests of compliance with the applicable provisions of Section 23-114, Annual Audit, of Chapter 23 of the Belmont City Code (Ordinance No, 2016-1109). However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We have also issued a separate Memorandum on Internal Control dated November 7, 2024 which is an integral part of our audit and should be read in conjunction with this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements specified in Section 23-114, Annual Audit, of Chapter 23 of the Belmont City Code (Ordinance No, 2016-1109), and not to provide an opinion on the effectiveness of the City’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

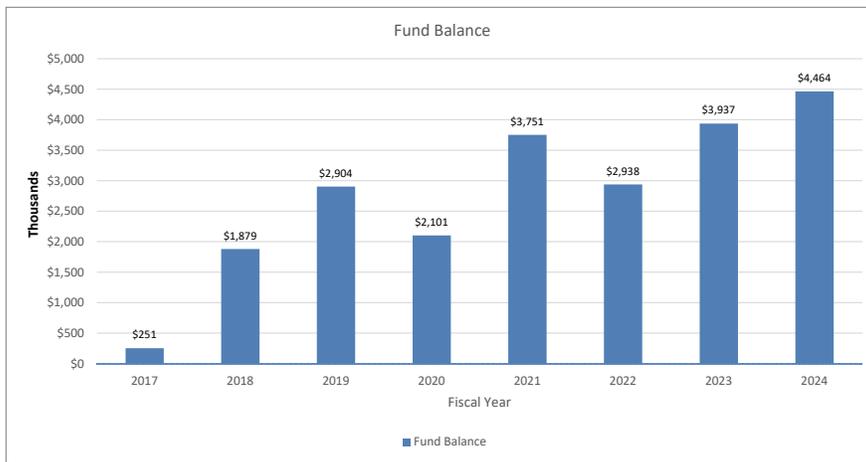
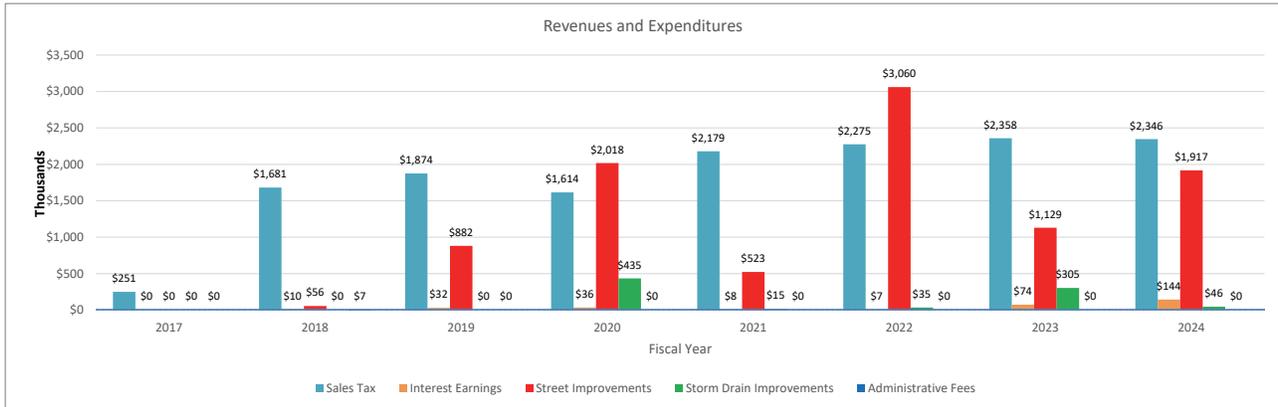
This report is intended solely for the information and use of management, City Council, others within the City, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties; however, this restriction is not intended to limit the distribution of this report, which is a matter of public record.



Pleasant Hill, California
November 7, 2024

**CITY OF BELMONT
MEASURE I FUND
REVENUES AND PROJECT EXPENDITURES**

Last Ten Fiscal Years*



	Fiscal Year Ended June 30,							
	2017*	2018	2019	2020	2021	2022	2023	2024
Revenues:								
Measure I Sales Tax	\$251,095	\$1,681,041	\$1,874,155	\$1,614,275	\$2,179,340	\$2,275,183	\$2,358,043	\$2,346,324
Interest Earnings	89	10,194	31,712	35,707	8,318	7,361	74,159	144,440
Total Revenues	\$251,184	\$1,691,235	\$1,905,867	\$1,649,982	\$2,187,658	\$2,282,544	\$2,432,202	\$2,490,764

	Fiscal Year Ended June 30,								
	2017*	2018	2019	2020	2021	2022	2023	2024	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Actual
Expenditures:									
Projects:									
Street Improvements	\$0	\$56,440	\$881,593	\$1,058,939	\$523,150	\$1,674,062	\$1,129,467	\$6,728,494	\$1,917,090
Storm Drain Improvements	0	0	0	434,613	14,638	35,325	304,519	45,997	\$45,997
Transfer to Measure A Projects	0	0	0	958,744	0	0	0	0	0
Transfer to Infrastructure Projects	0	0	0	0	0	1,385,864	0	0	0
State of California District Tax	0	0	0	0	0	0	0	0	0
Administrative Fee	0	6,647	0	0	0	0	0	0	0
Total Expenditures	\$0	\$63,087	\$881,593	\$2,452,296	\$537,788	\$3,095,251	\$1,433,986	\$6,774,491	\$1,963,087
Fund Balance	\$251,184	\$1,879,332	\$2,903,606	\$2,101,292	\$3,751,162	\$2,938,455	\$3,936,671		\$4,464,348

*Measure I was effective April 1, 2017.

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STAFF REPORT

Meeting Date: November 26, 2024
Agency: City of Belmont
Staff Contact: Nisha Patel, Public Works Director, (650) 595-7425, npatel@belmont.gov
Brigitte Shearer, Parks & Rec. Director, (650) 595-7488, bshearer@belmont.gov
Agenda Title: Twin Pines Park Belmont Creek Restoration Project, Phase One (Project No. 3218)
Agenda Action: Resolution

Recommendation

Adopt a resolution to:

1. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder in an amount not to exceed \$570,000, which includes a ten percent construction contingency, for tree removal work associated with the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-064, and
2. Approve plans and specifications, and authorize the City Manager to execute a construction contract with the lowest responsible bidder for an amount not to exceed \$2,335,000, which includes a ten percent contingency, for the construction of the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), City Contract No. 2024-065; and
3. Adopt the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, per requirements of the California Environmental Quality Act (CEQA), for the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218); and
4. Authorize the City Manager to negotiate and execute a professional services agreement for construction management and inspection of the project in an amount not to exceed \$200,000; and
5. Authorize the City Manager to negotiate and execute Amendment 1 to the funding agreement for the project between the City of Belmont, City of San Carlos, and the County of San Mateo; and
6. Authorize budget appropriations to the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218), to reflect full project funding at \$3,967,600 as follows:
 - a. \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR). About \$140,000 has been reimbursed to date.
 - b. Transfer \$311,000 of California Natural Resources Agency (CNRA) grant funding that had been budgeted in the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025) to pay for approximately 8,000 SF of required mitigation planting being constructed by the restoration project for the detention basin project.
 - c. Contributions totaling \$2,265,000 from the three-agency funding agreement between Belmont, the City of San Carlos, and the County of San Mateo. This includes:
 - i. \$150,000 (25%) each, or \$300,000 total, from the City of San Carlos and County of San Mateo as part of the funding agreement on March 8, 2022. This



- funding has already been received into Belmont’s Infrastructure Repair Fund 310, and a transfer from Fund 310 to the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025).
- ii. \$300,000 (50%) transfer from the Infrastructure Repair Fund for Belmont’s portion of the March 8, 2022, funding agreement.
 - iii. \$416,250 (25%) each, or \$832,500 total, from the City of San Carlos and County of San Mateo as part of Amendment 1 to the funding agreement.
 - iv. \$832,500 (50%) transfer from the Infrastructure Repair Fund for Belmont’s portion of Amendment 1 to the funding agreement.
- d. Transfer \$331,600 from the Belmont Fire Protection District Fund 223 and \$60,000 from the City Tree Fund 208, for a total of \$391,600, for removal of additional eucalyptus tree removals in Twin Pines Park.

Strategic Focus Area

Infrastructure and Mobility

Background

Belmont Creek originates in Belmont and flows through the Harbor Industrial Area (HIA) of San Mateo County along the border of San Carlos before reaching Belmont Slough and San Francisco Bay. Belmont Creek within Twin Pines Park (Park) has degraded over time due to increased urban runoff, channelization, invasive species, and other factors, causing bank erosion, tree fall, and loss of riparian vegetation and habitat, impairing water quality and exacerbating downstream flooding.

Because these concerns directly impact Belmont, San Carlos, and the County of San Mateo, the three agencies have been working collaboratively to address them. As an initial step in that collaboration, the agencies jointly funded the 2019 Belmont Creek Watershed Management Plan (WMP). The WMP and other studies have completed detailed technical analyses of Belmont creek and concluded that the Twin Pines Park reach will continue to experience bank failure unless an engineered solution is implemented. Accordingly, the WMP identified restoration of the creek within the park as one of the priority projects.

The project will restore the banks and channel bottom of approximately 500 linear feet of Belmont Creek within the park, just upstream and downstream of the Redwood Picnic Area pedestrian bridge. The restoration work includes, but is not limited to, removing invasive vegetation, regrading and revegetating eroded creek banks with riparian vegetation, and stabilizing the creek banks and bottom to minimize future channel erosion and resultant downstream flooding impacts from future storm events, improve water quality, improve aquatic and terrestrial habitat, and enhance the park experience and educational and creek viewing opportunities for park users.

The project is related to, but separate from, the Twin Pines Park Stormwater Detention Basin Project which will construct off-stream flood water storage under the City Hall Parking Lot, downstream of the restoration project. The restoration project is being constructed first to reduce sediment from creek erosion travelling downstream to the detention basin.

Both projects are being led by the Belmont Public Works Department in coordination with the Parks and



Recreation Department and the Belmont Park Boosters and the City's 2019 Twin Pines Park Master Plan.

The following is a summary chronology of major project actions since inception:

- In August 2019, the Belmont Creek Watershed Management Plan identified the restoration of Belmont Creek within Twin Pines Park as a priority project.
- In 2020, the San Mateo County Flood and Sea Level Rise Resiliency District (One Shoreline) successfully applied for a \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR) for the project on behalf of the City of Belmont.
- On June 22, 2021, the City Council authorized the City Manager to accept the DWR grant funds and execute the required grant agreement.
- On March 8, 2022, the City Council authorized the City Manager to execute a funding agreement between Belmont, the City of San Carlos and the County of San Mateo, for a combined amount of \$600,000 from the three agencies, and an agreement with Restoration Design Group for project design in the amount of \$812,730.
- On May 9, 2023, staff provided a progress update to the City Council, and on April 5, 2023 and May 1, 2024, to the Parks and Recreation Commission.

The project was also presented at several Concert in the Park events in July 2022 and July 2023. The project has a webpage that is updated regularly with background information and current project status. The webpage is accessible via a QR code that was distributed with the CEQA notices for the project and will be displayed on project signage during construction. The URL of the webpage is provided below:

<https://www.belmont.gov/Home/Components/FacilityDirectory/FacilityDirectory/451/938>.

Analysis

Project design and environmental clearance began in 2022 and are substantially complete. The design is currently at the 100% completion stage, the CEQA Mitigated Negative Declaration public review period ended October 14, 2024, and permit applications are under review by the Regional Water Quality Control Board, California Department of Fish and Wildlife, and US Army Corps of Engineers.

The original term of the DWR agreement required all work to be completed by June 30, 2025. In November 2024, DWR approved an amendment for a time extension to December 31, 2025. Staff initially asked DWR for a longer extension in case the project was delayed to the 2026 construction season. DWR was not able to approve a longer extension because the Proposition 68 stream restoration grant program is fully expended and sunseting next year. Therefore, it is imperative that the project be completed in 2025, and staff is proceeding accordingly.

The total length of Belmont Creek within the park is approximately 1600 linear feet (LF). The WMP identified the need for restoration work, to varying extent, along that entire length. During project design it was determined that the approximately 500 LF westerly section just upstream and downstream of the Redwood Picnic Area pedestrian bridge is the most degraded segment and the most visible and accessible



to park users. Additionally, the original \$1.6M project budget was inadequate to fund either the 500 LF or 1600 LF alternatives.

In 2023 and 2024, staff applied for additional grant funding from the U.S. Environmental Protection Agency and the California Coastal Conservancy, but those applications were unsuccessful. Accordingly, and considering the need to meet the DWR grant deadline, staff proceeded with design of the 500 LF section as a “Phase One” project. Should the City decide to continue to pursue restoration of the remaining 1100 LF of the creek within the park as a “Phase Two” project, it could continue to seek additional grant funding as a future standalone project. Currently, the adopted FY 2024-25 City Budget lists the Phase 2 Creek Restoration Project under Deferred Maintenance with an estimated budget of \$5M.

Tree Removal Work

The design of the Phase One restoration project calls for the removal of 36 trees within and immediately adjacent to the project area. Some of the trees are within the limits of grading, others are close enough that they will be damaged by construction, and some are non-native Eucalyptus trees called for removal by the Fire District and the City due to fire hazard and limb fall potential. In addition to those 36 trees, the Parks and Recreation Department has requested the removal of 16 large Eucalyptus trees within/near the Redwood Picnic Area, and immediately adjacent to the project area, which they are proposing to fund separately. While not strictly required for the restoration project, concurrent removal of the 16 additional trees will benefit the future restored creek flora and habitat and would be most efficient and less costly to remove now in conjunction with removal of the other trees.

To mitigate for the trees being removed, 48 trees will be replanted along the creek throughout the restoration area, including 22 coast live oaks, 10 white alder, 12 California buckeye, and 4 box elder based on the City’s tree succession plan.

Staff bid the tree removal work on October 30, 2024, ahead of the restoration construction, in order to complete the tree removals ahead of the tree removal moratorium season. Bids were opened on November 19, 2024 and are currently under evaluation. The recommended action would allow the City Manager to execute the tree removal contract for a not to exceed amount of \$570,000.

Restoration Construction

The remainder of the restoration construction includes grading back the creek banks, raising the channel invert with constructed riffles, installing natural creek stabilization methods including logs, root wads, and boulders, and extensive replanting of the newly graded banks with native, riparian trees and other vegetation with a temporary irrigation system. Additional work includes new post and rail fencing, drinking fountain, and other miscellaneous work. The work will require temporarily dewatering the channel within the construction area with a pipe bypass system. The high end of the engineers estimate for restoration construction is \$2,150,000.

During construction a temporary access road will be constructed to provide ingress/egress between the construction area and Ralston Avenue near the westerly park trailhead at Ralston Avenue to minimize the impact of construction traffic on the remainder of the park, including the playground area. The westerly trail access at Ralston Avenue will be closed during construction.



Staff is also requesting authorization to execute a professional services agreement for construction management and inspection of the project during the tree removal and restoration construction work, in the event the City chooses not to complete those services with City staff.

Staff plans to bid the restoration construction in January 2025, award the construction contract in March 2025, and complete construction between June and October 2025, during the stream construction window and in time to meet the DWR grant deadline.

Because of the fixed timeline to complete all of these actions prior to the expiration of the DWR grant agreement, staff is requesting approval now from Council for the tree removal and restoration construction contracts.

Plans and specifications for the tree removal work and the restoration construction are on file and available for review in the office of the City Engineer.

CEQA Compliance

The City of Belmont is the lead agency under CEQA. The City's environmental consultant Montrose Environmental, prepared the environmental document pursuant to the California Environmental Quality Act (CEQA).

In accordance with CEQA requirements, an Initial Study and Mitigated Negative Declaration (IS/MND) was prepared and circulated in September 2024 for a 30-day public review period, from September 13 to October 14, 2024 (State Clearinghouse No. 2024090518). No comment letters were received, and no new information was received during the comment period that would require recirculation of the IS/MND under State CEQA Guidelines Section 15073.5.

The IS/MND identified potentially significant impacts that will be reduced to a less-than-significant level with specified mitigation measures. Approval of the Project therefore requires adoption and implementation of a Mitigation Monitoring and Reporting Program (MMRP) under CEQA (attachment to the staff report) and filing of a Notice of Determination with the San Mateo County Clerk's Office.

Project Schedule

Staff plans to award the construction contract for the tree removal work in November, and complete that work between December and March 2025.

Staff plans to bid the restoration construction work in January 2025, award the contract in March 2025, and complete construction from June to October 2025, in time to complete the project within the 2025 stream construction season and ahead of the DWR grant deadline.

Project Cost and Amendment No. 1 to the Three-Agency Agreement

The current total project cost estimate is \$3,967,600, including design, environmental clearance, project management, and construction. The original project budget was \$1,600,000: \$1,000,000 from the DWR grant and \$600,000 contribution from the original funding agreement (\$300,000 from Belmont, \$150,000 each from the City of San Carlos and the County of San Mateo). The agreement stipulates that, after



seeking additional funding from external grant sources, the additional funding necessary to complete the project shall be provided by the parties, with Belmont contributing 50% and San Carlos and the County each contributing 25%. Staff has discussed the additional funding (\$416,250 each) with San Carlos and the County and requested that they seek approval for the funding from their elected bodies by the end of January 2025 so that the funding is in place prior to the award of the restoration construction contract. The additional funding requires an amendment to the three-agency agreement (Attachment 3).

The current proposed project budget is shown in the table below:

Project Budget Table

ITEM	Amount
Revenue	
DWR Urban Streams Grant	\$1,000,000
CNRA Grant from the Stormwater Detention Basin Project 6025	\$311,000
Funding Agreement – original contribution (50% City of Belmont, 25% City of San Carlos, 25% County of San Mateo)	\$600,000
Amendment 1 to the Funding Agreement – additional contribution (50% City of Belmont, 25% City of San Carlos, 25% County of San Mateo)	\$1,665,000
Funding from the Belmont Fire Protection District Fund 223 and City Tree Fund 208 for removal of 16 hazardous trees	\$391,600
Total	\$3,967,600
Expenses	
Design and Environmental (RDG)	\$648,000
Project Management	\$75,000
Construction (includes 36 tree removals)	\$2,350,000
Construction Contingency (10%)	\$235,000
Construction (16 Additional Trees w/ 10% contingency)	\$391,600
Construction Engineering/Management/Inspection	\$268,000
Total	\$3,967,600

Alternatives

1. Take no action.
2. Refer back to staff for more information.

Attachments

- A. Resolution
- B. Mitigation Monitoring and Reporting Program
- C. Amendment 1 to the Funding Agreement between City of Belmont, City of San Carlos, and County of San Mateo



Fiscal Impact

No Fiscal Impact

Funding Source Confirmed:

Budget appropriations to the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218) are necessary to reflect full project funding at \$3,967,600:

- a. \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR). About \$140,000 has been reimbursed to date, with about \$840,000 left to be received/reimbursed.
- b. Transfer \$311,000 of California Natural Resources Agency (CNRA) grant funding that had been budgeted in the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025) to pay for approximately 8,000 SF of required mitigation planting being constructed by the restoration project for the detention basin project.
- c. Contributions totaling \$2,265,000 from the three-agency funding agreement between Belmont, the City of San Carlos, and the County of San Mateo. This includes:
 - i. \$150,000 (25%) each, or \$300,000 total, from the City of San Carlos and County of San Mateo as part of the funding agreement on March 8, 2022. This funding has already been received into Belmont’s Infrastructure Repair Fund 310, and a transfer from Fund 310 to the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025).
 - ii. \$300,000 (50%) transfer from the Infrastructure Repair Fund for Belmont’s portion of the March 8, 2022 funding agreement.
 - iii. \$416,250 (25%) each, or \$832,500 total, from the City of San Carlos and County of San Mateo as part of Amendment 1 to the funding agreement.
 - iv. \$832,500 (50%) transfer from the Infrastructure Repair Fund for Belmont’s portion of Amendment 1 to the funding agreement.
- d. Transfer \$331,600 from the Belmont Fire Protection District Fund 223 and \$60,000 from the City Tree Fund 208, for a total of \$391,600, to pay for additional hazardous eucalyptus tree removals in Twin Pines Park.

Source:

Staff

Purpose:

Council Vision/Priority

Public Outreach:

Posting of Agenda

RESOLUTION NO. 2024 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT APPROVING PLANS AND SPECIFICATIONS; AUTHORIZING CONSTRUCTION CONTRACTS FOR TREE REMOVAL WORK AND RESTORATION CONSTRUCTION; ADOPTING CEQA MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM; AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION; AUTHORIZING AN AMENDMENT TO THE FUNDING AGREEMENT WITH CITY OF SAN CARLOS AND COUNTY OF SAN MATEO; AND AUTHORIZING BUDGET APPROPRIATIONS ALL IN CONNECTION WITH THE TWIN PINES PARK BELMONT CREEK RESTORATION PROJECT (PROJECT NO. 3218)

WHEREAS, in August 2019, the Belmont Creek Watershed Management Plan identified the restoration of Belmont Creek within Twin Pines Park as a priority project; and,

WHEREAS, in 2020, the San Mateo County Flood and Sea Level Rise Resiliency District successfully applied for a \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR) for the project on behalf of the City of Belmont; and,

WHEREAS, on June 22, 2021, the City Council authorized the City Manager to accept the DWR grant funds and execute the required grant agreement; and

WHEREAS, on March 8, 2022, the City Council authorized the City Manager to execute a funding agreement between Belmont, the City of San Carlos and the County of San Mateo, for a combined amount of \$600,000 from the three agencies, and an agreement with Restoration Design Group for project design in the amount of \$812,730; and

WHEREAS, project design and environmental clearance began in 2022 and are now substantially complete; and

WHEREAS, in November 2024, DWR approved an amendment to the grant agreement for a time extension to December 31, 2025, by which date all costs must be invoiced to DWR; and

WHEREAS, in order to complete the tree removal construction associated with the project ahead of the nesting bird season, bids were opened on November 19, 2024. Bids were opened on November 19, 2024 and are currently under evaluation. Staff is recommending authorization to execute the tree removal contract for a not to exceed amount of \$570,000, which includes a 10% contingency; and

WHEREAS, staff plans to bid the remainder of the restoration project construction in January 2025, award the construction contract in March 2025, and complete construction between June and October 2025, during the stream construction window, and in time to meet the DWR grant deadline; and

WHEREAS, plans and specifications for the tree removal construction and the restoration construction are on file and available for review in the office of the City Engineer; and

WHEREAS, the project's Mitigated Negative Declaration identified potentially significant impacts that will be reduced to a less-than-significant level with adoption and implementation of a Mitigation Monitoring and Reporting Program (MMRP) under CEQA; and

WHEREAS, the total project cost estimate is \$3,967,600, including design, environmental clearance, project management, and construction, requiring various budget appropriations and an amendment to the three-agency funding agreement that stipulates the City's additional \$832,500 as well as \$416,250 contributions each from the City of San Carlos and County of San Mateo; and

NOW, THEREFORE, the City Council of the City of Belmont resolves as follows:

SECTION 1. The City Council approves the plans and specifications for the Tree Removal Construction and Restoration Construction for the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218).

SECTION 2. The City Manager is authorized to execute a construction contract for tree removal construction in an amount not to exceed \$570,000, which includes a ten percent construction contingency.

SECTION 3. The City Manager is authorized to execute a construction contract with the lowest responsible bidder for an amount not to exceed \$2,135,000, which includes a ten percent contingency, for the construction of the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218).

SECTION 4. The City Council hereby adopts the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218).

SECTION 5. The City Manager is authorized to negotiate and execute a professional services agreement for construction management and inspection of the project in an amount not to exceed \$200,000.

SECTION 6. The City Manager is authorized to execute Amendment 1 to the funding agreement for the project between the City of Belmont, City of San Carlos, and the County of San Mateo

SECTION 7. Budget appropriations to the Twin Pines Park Belmont Creek Restoration Project, Phase One (Project 3218) are approved to reflect full project funding:

a. \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR). About \$140,000 has been reimbursed to date, with about \$840,000 left to be received/reimbursed.

b. Transfer \$311,000 of California Natural Resources Agency (CNRA) grant funding that had been budgeted in the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025) to pay for approximately 8,000 SF of required mitigation planting being constructed by the restoration project for the detention basin project.

c. Contributions totaling \$2,265,000 from the three-agency funding agreement between Belmont, the City of San Carlos, and the County of San Mateo. This includes:

i. \$150,000 (25%) each, or \$300,000 total, from the City of San Carlos and County of San Mateo as part of the funding agreement on March 8, 2022. This funding has already been received into Belmont's Infrastructure Repair Fund 310, and a transfer from Fund 310 to the Twin Pines Park Belmont Creek Stormwater Detention Basin Project (Project 6025) will be needed.

ii. \$300,000 (50%) transfer from the Infrastructure Repair Fund for Belmont's portion of the March 8, 2022 funding agreement.

iii. \$416,250 (25%) each, or \$832,500 total, from the City of San Carlos and County of San Mateo as part of Amendment 1 to the funding agreement.

iv. \$832,500 (50%) transfer from the Infrastructure Repair Fund for Belmont's portion of Amendment 1 to the funding agreement.

d. Transfer \$331,600 from the Belmont Fire Protection District Fund 223 and \$60,000 from the City Tree Fund 208, for a total of \$391,600, to pay for additional hazardous eucalyptus tree removals in Twin Pines Park.

* * *

ADOPTED November 26, 2024 by the City of Belmont City Council by the following vote:

Ayes:

Noes:

Absent:

Abstain:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

City Attorney

CITY OF BELMONT

AMENDMENT No. 1 To

FUNDING AGREEMENT BETWEEN THE CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO TO SHARE COSTS AND RESPONSIBILITIES RELATED TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES GRANT FUNDING BELMONT CREEK RESTORATION, WATER QUALITY IMPROVEMENT, AND FLOOD PROTECTION PROJECT IN TWIN PINES PARK

This Amendment No. 1, dated for identification this _____ day of _____, _____, to the above-referenced Funding Agreement between the City of Belmont, City of San Carlos, and County of San Mateo is made and entered into by and between the City of Belmont, (hereinafter "Belmont"), the City of San Carlos (hereinafter "San Carlos"), municipal corporations of the State of California (collectively, "Cities"), and the County of San Mateo, a political subdivision of the State of California (hereinafter "County"), collectively referred to as the "Parties" and each of the Parties may be referred to singularly as "Party".

RECITALS

Parties entered into the above-referenced Funding Agreement, (hereinafter "Agreement") on March 24, 2022, the purpose of which was to share the costs and responsibilities for the Belmont Creek Restoration, Water Quality Improvement, and Flood Protection Projects in Twin Pines Park, as set forth in the Agreement. Belmont is the lead agency for both projects, with project benefits accruing to all Parties. The project will decrease the amount of sediment flowing downstream which would otherwise contribute to flooding portions of Belmont, San Carlos, and unincorporated San Mateo County.

The Creek Restoration Project (Project) is the recipient of a \$1,000,000 Proposition 68 Urban Streams Restoration Grant from the California Department of Water Resources (DWR). Per the grant agreement, the project must be completed by December 31, 2025.

Section 5 of the Agreement stipulates that the Parties contribute an initial estimated amount of \$600,000 to the Project as a shared obligation towards the project cost. The percentage shares are fixed throughout the term of the agreement at Belmont 50%, San Carlos 25%, and County 25%. Accordingly, the initial \$600,000 contribution was \$300,000 from Belmont, and \$150,000 each from San Carlos and the County. Those contributions have been made and deposited with Belmont for the project.

The Agreement further stipulates that the parties periodically meet and confer to reassess project costs and determine whether any adjustment in the estimated amount is warranted in light of the actual project costs. In the event that the updated estimated amounts, as determined by the Parties at any point during the project, are more than the original estimated amount, additional funding from a third-party source beyond the original \$1,000,000 DWR grant may be sought and secured for the project during the term, otherwise, the increased obligations of the Parties will be met proportionally

AMENDMENT NO. 1 TO FUNDING AGREEMENT BETWEEN CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO

in the respective percentages stated above. Likewise, any cost savings will be shared proportionally by the same percentages.

During design, Belmont applied for additional grant funding from DWR and from the U.S. Environmental Protection Agency, but those applications did not result in additional funding.

The design and environmental clearance of the Project is now substantially complete. The Project will restore approximately 500 linear feet of Belmont Creek within Twin Pines Park. The total cost of the Project attributable to the Parties is \$3,265,000, leaving a funding shortfall of \$1,665,000. Of that amount, the additional funding obligations in accordance with the fixed percentage shares are \$832,500 from Belmont, \$416,250 from San Carlos, and \$416,250 from the County. In order to fully fund the Project to completion, the parties now wish to amend Section 5 of the Agreement as set forth below.

NOW, THEREFORE, THE PARTIES HEREBY AGREE THE AGREEMENT IS AMENDED AS FOLLOWS:

- SECTION 5, AMENDED.** Section 5 is hereby amended by adding the **bolded** text below:

5. Payment. DWR awarded \$1,000,000 to Belmont through their Urban Streams Restoration Program for the construction of the Channel Restoration of the Creek, requiring a minimum local match of \$319,960.46 ("DWR Grant"). Additionally, the California Natural Resources Agency has awarded the City of Belmont \$913,334 to support the design, CEQA review, and environmental permitting of the proposed Basin Project ("Natural Resources Agency Grant"). CNRA also expects to award Belmont \$5,951,000 to construct the Basin Project which will necessitate a \$1,500,000 in local match funds to be split evenly between the Parties. The DWR Grant match requires estimated cost of approximately \$600,000, which is the amount to be shared by the Cities and County ("Shared Obligation") as follows, with the understanding that percentage shares of costs are fixed throughout the life of the Agreement and while current cost estimates are shown, they may fluctuate up or down.

Per Amendment No. 1, the Parties agree to additional contributions for the Creek Restoration Project totaling \$1,665,000 in accordance with the fixed percentage shares and corresponding amounts shown below.

Contributing Jurisdiction	Estimated Contribution and Percentage of Shared Obligation Under this Agreement (Creek Restoration Project) (Per Original Agreement)	Additional Contribution and Percentage of Shared Obligation Under this Agreement (Creek Restoration Project) (Per Amendment No. 1)
City of Belmont	50% (\$300,000)	50% (\$832,500)
City of San Carlos	25% (\$150,000)	25% (\$416,250)
County of San Mateo	25% (\$150,000)	25% (\$416,250)
Total	\$600,000	\$1,665,000

**AMENDMENT NO. 1 TO FUNDING AGREEMENT BETWEEN CITY OF BELMONT,
CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO**

At least every 12 months, the Parties shall meet and confer to reassess the Project costs and determine whether any adjustment in the Estimated Amount is warranted in light of the actual design and permitting. In the event that the updated estimated amounts, as determined by the Parties at any point during the Project, are more than the original estimated amount sums set forth above, additional funding from a third party source beyond the above-mentioned contribution by the grants may be sought and secured for the Project during the Term, otherwise, the increased obligations of the Cities and County will be met proportionally based on their respective percentages of the Shared Obligation set forth above (i.e., Belmont 50%, San Carlos 25%, and the County 25%). Likewise, cost savings will be shared proportionally based on those same respective percentages.

It is anticipated that a future amendment to this agreement will include an additional \$500,000 each from Belmont, San Carlos and the County in order to provide matching funds for the CNRA grant to construct the Basin Project.

In order to ensure that Belmont has sufficient funding to pay initial Vendor invoices for the Creek Restoration Project, upon the effective date of this Agreement, Belmont will submit invoices to San Carlos and County for an amount equal to 25% of their then-estimated respective contributions, and each jurisdiction shall pay its initial invoice within thirty (30) days of receipt. Belmont will then invoice the other Parties on a quarterly basis throughout the Term for the Creek Restoration Project according to their respective prorated contributions, less contingencies, including a final invoice once the Scope of Work is complete, and each jurisdiction shall pay all such invoices within 30 days of receipt.

2. **INCORPORATION BY REFERENCE.** This Amendment hereby incorporates by reference all terms and conditions set forth in the Agreement, unless specifically modified by this Amendment. All terms and conditions set forth in the Agreement which are not specifically modified by this Amendment shall remain in full force and effect.
3. **SIGNATURES.** The individuals executing this Amendment represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Amendment on behalf of the Parties. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

Attachment:

Original Funding Agreement, dated March 24, 2022

**AMENDMENT NO. 1 TO FUNDING AGREEMENT BETWEEN CITY OF BELMONT,
CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO**

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Amendment No. 1.

Each Party has executed a separate signature page.

CITY OF BELMONT

By: _____
Afshin Oskoui, City Manager

Date: _____

APPROVED AS TO FORM

Scott M. Rennie, City Attorney

Date: _____

**AMENDMENT NO. 1 TO FUNDING AGREEMENT BETWEEN CITY OF BELMONT,
CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO**

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Amendment No. 1.

Each Party has executed a separate signature page.

CITY OF SAN CARLOS

By: _____
Jeff Maltbie, City Manager

Date: _____

APPROVED AS TO FORM

Gregory J. Rubens, City Attorney

Date: _____

**AMENDMENT NO. 1 TO FUNDING AGREEMENT BETWEEN CITY OF BELMONT,
CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO**

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Amendment No. 1.

Each Party has executed a separate signature page.

COUNTY OF SAN MATEO

By: _____
Michael Callagy, County Executive Officer

Date: _____

APPROVED AS TO FORM

Brian Wong, Deputy County Counsel

Date: _____

FUNDING AGREEMENT BETWEEN THE CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO TO SHARE THE COSTS AND RESPONSIBILITIES RELATED TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES GRANT FUNDED BELMONT CREEK RESTORATION, WATER QUALITY IMPROVEMENT, AND FLOOD PROTECTION PROJECT IN TWIN PINES PARK

This Agreement is made and entered into this 24th day of March, 2022 by and among the the City of Belmont (“Belmont”), the City of San Carlos (“San Carlos”), municipal corporations of the State of California (collectively, “Cities”), and the County of San Mateo, a political subdivision of the State of California (“County”), collectively referred to as the “Parties” and each of the Parties may be referred to singularly as “Party.”

Reticals

Belmont Creek originates in Belmont and runs though the unincorporated Harbor Industrial Area (“HIA”) of the County along the border of San Carlos before reaching San Francisco Bay.

The lower, flatter segment of Belmont Creek that runs through the HIA can experience flooding in rain events as well as siltation from upstream sediments, requiring periodic channel dredging and maintenance.

Improvements to restore Belmont Creek that enhance flood protection, erosion protection, and downstream water quality can benefit all Parties and, accordingly, the Parties desire to work cooperatively on such projects.

DWR Grant totaling \$1,600,000. The California Department of Water Resources (“DWR”) has awarded \$1,000,000 to Belmont through their Urban Streams Restoration Grant Program (“DWR Grant”) for development of a channel restoration project in a portion of Belmont Creek that runs through Twin Pines Park (“Park”) in Belmont (the “Creek Restoration Project”), and the DWR Grant requires a minimum local match of \$319,960.46. To ensure project success and to maximize project benefits, Parties are committing \$600,000 collectively.

In reliance on the mutual promises and obligations of the Parties set forth in this Agreement, Belmont is accepting the DWR Grant for the purpose of construction of the Creek Restoration Project prior to completion of the Creek Restoration Project’s California Environmental Quality Act (CEQA) review.

CNRA Grant totaling \$913,334 for Design and \$5,951,000 for Construction. The California Natural Resources Agency (CNRA) has awarded Belmont an additional \$913,334 (“Natural Resources Agency Grant”) to design a proposed stormwater capture basin (the “Basin Project”), which proposes the installation of a stormwater detention system adjacent to the Creek Restoration Project site, and will rely on a diversion structure as part of the Creek Restoration Project to operate. No matching funds are required for the design portion. At the time of the drafting of this Funding Agreement, CNRA is also considering awarding Belmont \$5,951,000 in construction funding for the Basin Project, which all three Parties are in the process of securing \$500,000 each in matching funds in a future year’s budget in order to deliver all phases, including construction of the Basin Project for a current budget of \$7,451,000 (CNRA grant plus local match of \$1,500,000, or \$500,000 per jurisdiction).

This Agreement establishes the terms and conditions for the Parties to share the costs and responsibilities for the Project, and under California Code of Regulations Title 14, Section 15051(d) designates Belmont as the lead agency under CEQA for both the Creek Restoration Project and the Basin Project.

In consideration of the facts set forth in the foregoing recitals and the mutual promises contained herein, the Parties agree as follows:

1. **Purpose.** The Parties agree to share the costs and responsibilities for the Creek Restoration Project and the Basin Project, as set forth in this Agreement. The Creek Restoration Project entails completing engineering and design, CEQA documents, securing all necessary permits and property rights, and completing construction of the Creek Restoration Project, as well as completing preliminary engineering, design, and CEQA documents for the Basin Project, all of which is detailed in **Exhibit "A"** attached to this Agreement and incorporated by this reference ("Scope of Work").

2. **Term of Agreement and Withdrawal by a Party.**

A. **Term.** This Agreement is effective upon the day and date last signed and executed by the duly-authorized representative of each Party and shall remain in full force and effect until two years after the completion of the Project ("Term").

B. **Withdrawal.** Any Party may withdraw from this Agreement, with or without cause, at any time during the Term upon 90 days written notice to all other Parties ("Notice of Withdrawal") subject to the conditions set forth in this Paragraph 2, and the date which is 90 days after the date of the Notice of Withdrawal is referred to herein as the "Effective Date of Withdrawal". Following receipt of a Notice of Withdrawal from a Party, the remaining Parties shall meet and confer and, if necessary, negotiate one or more separate agreement(s) setting forth the Parties' respective responsibilities and payments after the Effective Date of Withdrawal. If the Notice of Withdrawal is delivered prior to Belmont's award of contracts for the Creek Restoration Project design, CEQA review, and environmental permitting services, then the Party withdrawing from this Agreement shall be responsible for its share of expenses determined in accordance with Paragraph 5 below of all Project expenses incurred prior to the Effective Date of Withdrawal. If the Effective Date of Withdrawal occurs on or after the date that Belmont awards professional service or construction contracts for the Creek Restoration Project design, CEQA review, and environmental permitting services then the withdrawing Party will be responsible for (a) its entire share of all Project expenses incurred prior to the Effective Date of Withdrawal, plus (b) its entire share of the cost of work, including contingencies, under those design, CEQA review, and environmental permitting contracts through its completion. If the Effective Date of Withdrawal occurs on or after the date that Belmont awards contracts for Creek Restoration Project construction and construction management services, then the withdrawing Party will be responsible for (a) its entire share of all Project expenses incurred prior to the Effective Date of Withdrawal, plus (b) its entire share of the cost of work, including contingencies, under those construction and construction management contracts through the completion of the Creek Restoration Project as provided in Paragraphs 4 and 5 below. Belmont, as the primary funder, owner, and contracting agency for construction of the Creek Restoration Project, commits to construct the Creek Restoration Project once environmental clearance is obtained through CEQA review, and may not withdraw from this Agreement before completion and acceptance of construction of the Creek Restoration Project, once awarded.

3. **Authorizations.** If agreed to by all Parties, the City Managers of the Cities, and County Manager of the County are authorized to extend the Term, modify due dates, resolve conflicts,

or otherwise grant approvals on behalf of their respective agencies, provided such approvals are not vested in the authority of the agency's governing board, and provided that any approval requiring payment of funds in excess of appropriated funds shall require governing board approval of the appropriations of such additional funds.

4. Responsibilities of the Parties.

A. **Finance.** The Parties agree to share costs as provided in Section 5.

B. **Contracting.** Belmont will be the contracting agency for both all phases of both projects, while San Carlos and County will provide matching funds and expertise on technical advisory committees for both projects.

C. **Lead Agency Under CEQA.** Belmont will serve as the Lead Agency under CEQA for both projects. Belmont, as the owner and contracting agency, will be the applicant on necessary environmental regulatory permits.

D. **Improvements.** Belmont will be the owner of any and all Project improvements.

E. **Project Management.** Belmont will lead the day-to-day management of the work associated with all Pre-Construction Activities for the Creek Restoration Project and communication with the Vendors. San Carlos and the County will serve advisory roles. Belmont, as the owner of the Creek Restoration Project, shall be responsible for securing all necessary temporary and permanent real property easement rights to construct, operate, and maintain the Creek Restoration Project. The out-of-pocket costs of securing such easement rights shall be shared by the Cities and County according to the percentage shares of costs as set forth below in Section 5 (Payment).

Staff from each Party, will participate in and support the management of the both projects through a working group known as the Project Team, which will regularly meet with the Vendors to ensure proper project direction and coordination, particularly between the Vendors designing the adjacent restoration and stormwater capture project features. Project Team members will update their respective jurisdictions as necessary to resolve issues throughout the duration of the both projects.

F. **Post-Project Responsibilities.** Both before initiation of construction and upon completion of the design of the Creek Restoration Project, the Parties will meet and confer and negotiate one or more separate agreement(s) setting forth the Parties' respective obligations for performing and funding operation and maintenance, mitigation activities, if required for the purposes of the Project and any other Project-related responsibilities beyond the Term of this Agreement.

5. Payment. \$1,000,000 to Belmont through their Urban Streams Restoration Program for the construction of the Channel Restoration of the Creek, requiring a minimum local match of \$319,960.46 ("DWR Grant"). Additionally, the California Natural Resources Agency has awarded the City of Belmont \$913,334 to support the design, CEQA review, and environmental permitting of the proposed Basin Project ("Natural Resources Agency Grant"). CNRA also expects to award Belmont \$5,951,000 to construct the Basin Project which will necessitate a \$1,500,000 in local match funds to be split evenly between the Parties. The DWR Grant match requires estimated cost of approximately \$600,000, which is the amount to be shared by the Cities and County ("Shared Obligation") as follows, with the understanding that percentage shares of costs are fixed throughout the life of the Agreement and while current cost estimates are shown, they may fluctuate up or down.

<u>Project</u>	<u>Contributing Jurisdiction</u>	<u>Estimated Contribution and Percentage of Shared Obligation Under this Agreement (Creek Restoration)</u>
	City of Belmont	50% (\$300,000)
	City of San Carlos	25% (\$150,000)
	County of San Mateo	25% (\$150,000)

At least every 12 months, the Parties shall meet and confer to reassess the Project costs and determine whether any adjustment in the Estimated Amount is warranted in light of the actual design, and permitting. In the event that the updated estimated amounts, as determined by the Parties at any point during the Project, are more than the original estimated amount sums set forth above, additional funding from a third party source beyond the above-mentioned contribution by the grants may be sought and secured for the Project during the Term, otherwise, the increased obligations of the Cities and County will be met proportionally based on their respective percentages of the Shared Obligation set forth above (i.e., Belmont 50%, San Carlos 25%, and the County 25%). Likewise, cost savings will be shared proportionally based on those same respective percentages.

Once approved in each jurisdiction's budget, likely in 2022, it is anticipated that a future amendment to this agreement will include an additional \$500,000 from Belmont, San Carlos and the County in order to provide matching funds for the CNRA grant to construct the Basin Project.

In order to ensure that Belmont has sufficient funding to pay initial Vendor invoices for the Creek Restoration Project, upon the effective date of this Agreement, Belmont will submit invoices to San Carlos and County for an amount equal to 25% of their then-estimated respective contributions, and each jurisdiction shall pay its initial invoice within thirty (30) days of receipt. Belmont will then invoice the other Parties on a quarterly basis throughout the Term for the Creek Restoration Project according to their respective prorated contributions, less contingencies, including a final invoice once the Scope of Work is complete, and each jurisdiction shall pay all such invoices within 30 days of receipt.

6. General Provisions.

A. Indemnification. Pursuant to Government Code Section 895.4, each Party agrees to fully indemnify, defend, and hold the other Parties (including its appointed and elected officials, officers, employees, and agents) harmless and free from any damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying Party, its appointed or elected officials, officers, employees, or agents, under or in connection with any work, authority, or jurisdiction delegated to such Party under this Agreement. No Party, nor any appointed or elected official, officer, employee, or agent thereof, shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of any other Party, its appointed or elected officials, officers, employees, or agents, under or in connection, with any work, authority, or jurisdiction delegated to such other Party under this Agreement.

B. Amendments. Any Party may request changes to this Agreement. Any changes, modifications, revisions or amendments, including to the contribution limits set forth above in

Paragraph 5 (Payment), which are mutually agreed upon by and between the Parties, shall be incorporated by written instrument, and effective when executed and signed by all Parties.

C. Severability. If any provision of this Agreement shall be held to be invalid, void, or unenforceable, the validity, legality, or enforceability of the remaining portions hereof shall not in any way be affected or impaired thereby.

D. Applicable Law. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of California. The courts of the State of California shall have jurisdiction over any action arising out of this Agreement, with venue in San Mateo County.

E. Notices. Any and all notices required to be given hereunder shall be deemed to have been delivered 2 days following deposit in the United States mail, postage prepaid, addressed to each Party at the following address or such other address as is provided by such Party in writing:

To: City of Belmont Peter Brown Public Works Director 1 Twin Pines Lane Belmont, CA 94002	To: City of San Carlos Steven Machida Public Works Director City Hall, 600 Elm Street San Carlos, CA 94070	To: County of San Mateo Ann Stillman, Interim Public Works Director 555 County Center, 5 th Floor Redwood City, CA 94063	
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F. Entirety of Agreement. This Agreement, including Exhibit A, represents the entire and complete agreement among the Parties with respect to the subject matter hereof and supersedes any prior negotiations, representations and agreements, whether written or oral.

G. Debt Limitation. The Parties are subject to laws or policies which limit their ability to incur debt in future years. Nothing in this Agreement shall constitute an obligation of future legislative bodies of the Cities or County to appropriate funds for the purpose of this Agreement.

H. Conflict of Interest. Each of the Parties shall avoid all conflicts of interest in the performance of this Agreement and shall immediately notify the other Parties should a conflict of interest arise that would prohibit or impair its ability to perform under this Agreement.

I. Disputes. The Parties agree that, with regard to all disputes or disagreements arising under this Agreement that are not resolved informally at the staff level after a good faith attempt, the Parties may, at their sole and mutual discretion, agree to engage in mediation, and the costs of any such mediation shall be divided equally among the Parties.

J. Non-Discrimination. The Parties will not discriminate, in any way, against any person based on sex, pregnancy, childbirth or related medical conditions, race, veteran status, religion, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, gender (including gender identity and gender perception), sexual orientation, use of family medical leave, genetic testing, or any other basis protected by federal or state law. This policy shall apply to all employment practices.

K. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when executed and delivered, shall be deemed to be an original, and all of which, taken together, shall be deemed to be one and the same instrument.

L. Facsimile and Electronic Signatures. Facsimile or electronic signatures may be used in place of original signatures on this Agreement. Each Party intends to be bound by the signatures on the facsimile or electronic document, is aware that the other Parties will rely on the facsimile or electronic signatures, and hereby waives any defenses to the enforcement of the terms of this Agreement based on the use of a facsimile or electronic signature.

7. Signatures. In witness whereof, the Parties, through their respective duly-authorized representatives, have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

The effective date of this Agreement is the date of the signature last affixed to this Agreement.

[SIGNATURES ON FOLLOWING PAGES]

AGREEMENT AMONG THE CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO TO SHARE THE COSTS AND RESPONSIBILITIES RELATED TO THE BELMONT CREEK RESTORATION, WATER QUALITY IMPROVEMENT, AND FLOOD PROTECTION PROJECT IN TWIN PINES PARK

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Memorandum of Understanding.

Each Party has executed a separate signature page.

APPROVED AS TO FORM:

**City of Belmont, a California
Municipal Corporation**

By: 
5E523D1D832F4B7...

Scott Rennie
City Attorney

Date: 3/24/2022

By: 
E57AF6DC814A4A9...

Afshin Oskoui
City Manager

Date: 3/24/2022

AGREEMENT AMONG THE CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO TO SHARE THE COSTS AND RESPONSIBILITIES RELATED TO THE BELMONT CREEK RESTORATION, WATER QUALITY IMPROVEMENT, AND FLOOD PROTECTION PROJECT IN TWIN PINES PARK

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Memorandum of Understanding.

Each Party has executed a separate signature page.

APPROVED AS TO FORM:

City of San Carlos, a California
Municipal Corporation

By: Greg Rubens
Gregory J. Rubens
City Attorney

By: Jeff Maltbie SM
Jeff Maltbie
City Manager

Date: January 27, 2022

Date: January 28, 2022

AGREEMENT AMONG THE CITY OF BELMONT, CITY OF SAN CARLOS, AND COUNTY OF SAN MATEO TO SHARE THE COSTS AND RESPONSIBILITIES RELATED TO THE BELMONT CREEK RESTORATION, WATER QUALITY IMPROVEMENT, AND FLOOD PROTECTION PROJECT IN TWIN PINES PARK

IN WITNESS WHEREOF, the Parties hereto, by their duly authorized representatives, have executed this Memorandum of Understanding.

Each Party has executed a separate signature page.

APPROVED AS TO FORM:

County of San Mateo, a California
Municipal Corporation

By: 

Brian Wong
Deputy County Counsel

By: 

Ann M. Stillman
Interim Director of Public Works

Digitally signed by Ann M. Stillman
DN: cn=Ann M. Stillman, o=Department
of Public Works, ou=Interim Director of
Public Works,
email=astillman@smcgov.org, c=US
Date: 2022.02.08 13:43:53 -08'00'

Date: 02/10/2022

Date: 02/08/2022

Exhibit A

Belmont Creek Restoration, Water Quality Improvement, and Flood Protection Project In Twin Pines Park, Belmont, California

Scope of Work

The Belmont Creek Restoration, Water Quality Improvement, and Flood Protection Project in Twin Pines Park (Project) consists of a channel restoration project in a portion of Belmont Creek that runs through Twin Pines Park (“Park”) in Belmont (the “Creek Restoration Project”), and a stormwater capture basin project in the Park (the “Basin Project”). The Project is the continuation of the collaborative effort between the Cities of Belmont (“Belmont”) and San Carlos, and County of San Mateo. This Project Scope includes the completion of design, CEQA review, environmental permitting, and construction of the Belmont Creek Restoration Project.

The objective in the implementation of these improvements is to mitigate the frequency of flooding and accretion of sediment in the downstream portion of the creek between Old County Road and US Highway 101, improving and restoring the natural creek flow, as well as alleviate channel incising and erosion.

The Creek Restoration Project addresses the severe erosion and bank failure along the reach in Twin Pines Park (Park). The Creek Restoration Project will create a more natural stream channel, restore and create natural riparian habitat, remove invasive species of flora, stabilize stream banks through planting and other slope stabilization methods, and expand community connectivity through integration with the recreational facilities of the Park. This work will include the construction of a low-flow sediment capture basin, which further reduces sediment transport downstream. The necessary outreach obligations for Creek Restoration Project construction and grant compliance are to be led by Belmont and the Park and Recreation Boosters.

The Basin Project proposes to locate a stormwater capture facility beneath the parking lots in the Park. It is to be designed to attenuate the peak stormwater flow up to the 10-year storm event. The Basin Project will include an in-stream diversion structure and pipe, trash capture, and return pipe to the Creek. The basin will also serve as a centralized sediment capture facility, preventing downstream sedimentation and reducing the demand for dredging downstream. This related project is funded through the Design phase, and a future grant is nearly finalized for construction which will necessitate an amendment to this funding agreement to secure additional local matching funds totaling \$1,500,000.

TWIN PINES PARK BELMONT CREEK RESTORATION PROJECT

MITIGATION MONITORING AND REPORTING PLAN

The following mitigation monitoring and reporting program (MMRP) summary table includes the mitigation measures identified in the Twin Pines Park Belmont Creek Restoration Project Final Initial Study/ Mitigated Negative Declaration (IS/MND). For each mitigation measure, this table identifies monitoring and reporting actions that shall be carried out, the party responsible for implementing these actions, and the monitoring schedule. This table also includes a column where responsible parties can check off monitoring and reporting actions as they are completed. It is the responsibility of the Contractor to ensure that actions required for all of the mitigation measures listed herein are included in the project plans and specifications. It is the responsibility of the City of Belmont (City) to review and confirm that all of the mitigation measure actions described herein are in the project plans and specifications.

Aesthetics

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Agriculture and Forestry Resources

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Air Quality

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Biological Resources

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>BIO-1. Special-Status Plant Surveys</p> <p>Prior to ground disturbance, appropriately timed rare plant bloom surveys shall be conducted by a qualified biologist to identify any special-status plant species that may occur within the Project area. Should special-status plants be observed on site, a 15-foot buffer shall be placed around the plant. A smaller buffer may be allowed based on specific site conditions and proximity to Project activities. If the plant is observed within the Project footprint and cannot be avoided, consultation with CDFW may be required to determine appropriate mitigating actions.</p>	<ol style="list-style-type: none"> 1. N/A 2. Comply with required 15-foot buffer on-site, if needed. 3. Comply with District and CDFW recommended actions, if needed. 	<ol style="list-style-type: none"> 1. Retain a qualified biologist to conduct rare plant bloom surveys, to measure specifications. 2. If needed, ensure the creation of a 15-foot buffer around discovered plant species. 3. Consult with CDFW, if needed. 	<ol style="list-style-type: none"> 1. Prior to the start of ground-disturbing activities. 2. Prior to the construction and during construction. 3. Prior to the start of construction and during construction. 	
<p>BIO-2. Pre-construction Wildlife Surveys</p> <p>A qualified biologist shall conduct a pre-construction survey for wildlife and special-status species no more than 5 days prior to ground disturbance. Should special-status species be identified within the Project area, USFWS or CDFW may need to be consulted prior to ground disturbance, depending on the species observed.</p>	<ol style="list-style-type: none"> 1. N/A 2. Comply with District and CDFW guidance, if needed. 	<ol style="list-style-type: none"> 1. Retain a qualified biologist to conduct a pre-construction survey for wildlife and special status species. 2. Consult with CDFW, if needed. 	<ol style="list-style-type: none"> 1. No more than 5 days prior to the start of ground-disturbing activities. 2. Prior to the start of ground disturbance. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>BIO-3. Roosting Bat Surveys</p> <p>To minimize potential impacts on bat maternity colonies during the maternity season (March 15 – July 31) or non-reproductive roosting bats during the non-maternity season (August 1 – March 14), a qualified biologist will conduct a pre-construction survey(s) for roosting bats prior to the onset of ground-disturbing activities. The biologist shall inspect for evidence of bat use within suitable habitat, such as guano, urine staining, or oil staining. If evidence of use is observed, or if high-quality roost sites are present in areas where evidence of bat use might not be detectable (such as a tree cavity), an evening emergence survey and/or a nocturnal acoustic survey may be necessary to determine if a bat colony is present and to identify the specific location of the bat colony.</p> <ul style="list-style-type: none"> • If no active maternity colony or non-breeding bat roost is located, Project work can continue as planned. • If an active maternity colony or non-breeding roost is located, the Project work will be modified to avoid disturbance of the roosts, if feasible. • If an active maternity colony is located and Project work cannot be modified to 	<ol style="list-style-type: none"> 1. N/A 2. N/A 3. Comply with biologist evaluations and/or avoidance recommendations during construction activities, if needed. 4. Comply with biologist guidance and disturbance buffer zone, if needed. 5. Comply with biologist/ City guidance for the two-step tree removal process, if needed. 	<ol style="list-style-type: none"> 1. Retain a qualified biologist to conduct a pre-construction survey for roosting bats. 2. Ensure the biologist conducts a secondary evening emergence or nocturnal acoustic survey, if needed. 3. Ensure Project work is modified to avoid disturbance of discovered roosts, if needed. 4. Ensure the creation of a non-disturbance buffer zone, if needed. 5. If work needs to occur within a buffered area, ensure the removal of the tree using the two-step process with a qualified biologist present, to measure specifications. 	<ol style="list-style-type: none"> 1. Prior to the start of ground disturbance. 2. Prior to the start of ground disturbance, if needed. 3. During construction, if needed. 4. During construction, if needed. 5. During construction, if needed. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>avoid removal or disturbance of the colony location, disturbance will be scheduled to take place outside the maternity roost season (March 15– July 31), and a non-disturbance buffer zone (determined by a qualified biologist) will be implemented during the maternity roost season.</p> <ul style="list-style-type: none"> If an active non-breeding bat roost is located and Project work cannot be modified to avoid removal of the occupied tree, the tree will be removed using a two-day phased method as follows: Day 1, under supervision of a qualified biologist, tree limbs not containing suitable bat roosting habitat will be removed; then, Day 2, the rest of the tree can be removed. 				
<p>BIO-4. Nesting Birds Survey</p>	<ol style="list-style-type: none"> N/A N/A Comply with biologist guidance and non-disturbance buffer, if needed. Comply with biologist and City 	<ol style="list-style-type: none"> Schedule construction activities to avoid the nesting season, if feasible. Retain a qualified biologist to conduct pre-construction surveys for nesting birds, if needed. 	<ol style="list-style-type: none"> Prior to the start of construction. No more than 7 days prior to the start of construction, if needed. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>To the extent feasible, construction activities should be scheduled to avoid the nesting season for birds. The nesting season for most birds in San Mateo County extends from February 1 through August 31, inclusive. If Project activities are scheduled to take place outside the nesting season, impacts to nesting birds would be avoided. If it is not possible to schedule Project activities outside the nesting season, then the following measures will be implemented:</p> <ul style="list-style-type: none"> • A qualified biologist will conduct pre-construction survey(s) for nesting birds. These surveys shall be conducted no more than seven days prior to the initiation of Project activities, including tree and vegetation removal. During these surveys, the biologist shall inspect all trees and other potential nesting habitats (e.g., shrubs, ruderal grasslands, and structures) in and immediately adjacent to the construction areas for nests. 	<p>guidance regarding the use of avoidance buffers during project activities.</p>	<ol style="list-style-type: none"> 3. Ensure the creation of a non-disturbance buffer at the biologist's discretion, if needed. 4. Provide contractor guidance and ensure that buffers zones remain until the birds have fledged or the nest is no longer active. 	<ol style="list-style-type: none"> 3. During construction, if needed. 4. During construction, if needed. 5. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<ul style="list-style-type: none"> If an active nest is found sufficiently close to work areas to be disturbed by these activities, a non-disturbance buffer zone will be established around the nest at the biologist's discretion and in accordance with regulatory permits and conditions to ensure that no nests of species protected by the MBTA and California Fish and Game Code shall be disturbed during project implementation. Buffers zones will remain until the birds have fledged or the nest is no longer active as determined by a qualified biologist. 				

Cultural Resources

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>CR-1. Conduct Archaeological and Tribal Cultural Monitoring</p>	<ol style="list-style-type: none"> NA Comply with established Environmental Sensitive Area immediately if any cultural resources are discovered 	<ol style="list-style-type: none"> Retain qualified archaeologist and tribal monitor to conduct monitoring during ground-disturbing activities. Ensure that an Environmental Sensitive 	<ol style="list-style-type: none"> Prior to the initiation of ground disturbing activities. Following any cultural 	

<p>Prior to the initiation of ground disturbing activity within the Project area, the City shall retain a qualified archaeologist and a Tribal monitor to conduct monitoring of ground-disturbing activity. Because the NAHC had previously appointed the Muwekma Ohlone Tribe of the San Francisco Bay Area (Tribe) as the MLD for the Storm Water Project, it would be likely a representative of this Tribe would serve as the Tribal monitor in this case.</p> <p>In the event that cultural resources are exposed during construction, the monitor shall be empowered to temporarily halt activities in the immediate vicinity of the discovery while it is evaluated for significance. An Environmental Sensitive Area shall be installed around the find to protect during further investigation of the find is conducted. If the archeologist determines that the cultural resources exposed potentially contribute to the eligibility of site P-41-000152 or are unique archeological resources as defined by Section 21083.2 of CEQA, then the archeologist shall consult with the City and the Tribal monitor before conducting additional excavations or similar investigation techniques, such as auguring or shovel test pits, to confirm whether the find has significance and may be further impacted by project actions. If they do not contribute to the eligibility of P-41-000152, or are not “unique,” then no further mitigation would be required. Unique cultural resources shall be determined based on the criteria set forth in Section 21083.2 of CEQA. If the find is determined to be</p>	<p>during project activities.</p> <ol style="list-style-type: none"> 3. Ensure archaeologist consultation with the city and tribal monitor, if needed. 4. Comply with archaeologist recommendations and excavation practices, if needed. 	<p>Area is installed immediately if any cultural resources are discovered during project activities.</p> <ol style="list-style-type: none"> 3. Ensure consultation with archaeologist and tribal monitor, if needed. 4. Ensure that archaeological excavation is conducted by a qualified archaeologist, if needed, to measure specifications. 	<p>resource discovery.</p> <ol style="list-style-type: none"> 3. Following any cultural resource discovery. 4. Following any cultural resource discovery. 	
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Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>significant or likely contributes to the eligibility of P-41-000152, the archaeologist, Tribal monitor, and the City will meet to determine the appropriate avoidance measure for the situation.</p> <p>If it is infeasible to avoid impacts to the site that have been determined to be eligible individually for listing on the CRHR or the NRHP or may contribute to the significance of P-41-000152, additional research including, but not necessarily limited to, archaeological excavation shall be conducted (CCR Section 15126.4 (b)(3)(C)). This work shall be conducted by a qualified archaeologist and be conducted following the research design and recommendations provided by the Twin Pines Storm Water Capture Project, San Mateo County, California: <i>Archaeological Testing Results Report</i> (ESA 2023).</p>				
<p>CR-2. Stop Work in the Event of an Archaeological Discovery</p>	<ol style="list-style-type: none"> 1. Stop work immediately if archaeological features or deposits are discovered during work activities. 2. Comply with recommendations of qualified archaeologist and 	<ol style="list-style-type: none"> 1. Ensure work is stopped immediately within a radius of at least 100 feet in if archaeological features or deposits are discovered. 2. Retain a qualified archaeologist and Native American representative for evaluation of the 	<ol style="list-style-type: none"> 1. Following any archaeological discovery. 2. Following any archaeological discovery. 3. Following any archaeological discovery. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>If evidence of any subsurface archaeological features or deposits is discovered during construction-related earth-moving activities (e.g., lithic scatters, midden soils, historic era farming, or construction materials), all ground-disturbing activity in the area of the discovery shall be halted within 100 feet of the find until a qualified archaeologist and Native American representative from a traditionally and culturally affiliated tribe, as appropriate, can assess the significance of the find and make recommendations for further evaluation and treatment as necessary. Culturally appropriate treatment may include, but is not limited to, processing materials for reburial, minimizing handling of cultural objects, leaving objects in place within the landscape, and returning objects to a location within the project area where they will not be subject to future impacts.</p> <p>If after evaluation, a resource is considered significant or is considered a tribal cultural resource, all preservation options shall be considered as required by CEQA (see Public Resources Code 21084.3), including possible capping, data recovery, mapping, or avoidance of the resource. Treatment that preserves or restores the cultural character and integrity of a tribal cultural resource may include tribal monitoring, culturally appropriate recovery of cultural objects, and reburial of cultural objects</p>	<p>Native American representative.</p> <p>3. Comply with recommendations of qualified archaeologist and Native American representative.</p> <p>4. N/A</p>	<p>resource if a discovery is made.</p> <p>3. Comply with recommendations of archaeologist and Native American representative following completion of the evaluation, to measure specifications.</p> <p>4. Ensure the preparation of a quality report that details all methods and findings of evaluation to measure specifications, if needed.</p>	<p>4. Following any archaeological discovery.</p>	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>or cultural soil. If artifacts are recovered from significant prehistoric archaeological resources or tribal cultural resources, the first option shall be to transfer the artifacts to an appropriate tribal representative. If possible, accommodations shall be made to re-inter the artifacts at the Project site. Only if no other options are available will recovered prehistoric archeological material be housed at a qualified curation facility. The results of the identification, evaluation, and/or data recovery program for any unanticipated discoveries shall be presented in a professional-quality report that details all methods and findings, evaluates the nature and significance of the resources, analyzes and interprets the results, and distributes this information to the public.</p>				
<p>CR-3. Protect Native American Human Remains Consistent with the California Health and Safety Code and the California Native American Historical, Cultural, and Sacred Sites Act, if suspected human remains are found during project construction, all work shall be halted within 100 feet of the finds, and the San Mateo County Medical Examiner shall be notified, pursuant to California Public Resources Code Sections 5097.94, 5097.98, and 5097.99, to determine the nature of the remains. The coroner shall examine all discoveries of</p>	<ol style="list-style-type: none"> 1. Halt work within 100 feet if suspected human remains are found and follow guidance of City and Coroner. 2. N/A 3. N/A 4. N/A 5. N/A 	<ol style="list-style-type: none"> 1. Ensure work is halted within 100 feet if suspected human remains are found. 2. Notify the San Mateo County Medical Examiner immediately after discovery of suspected human remains. 3. Contact the NAHC within 24 hours of 	<ol style="list-style-type: none"> 1. Following a human remains discovery. 2. Following a human remains discovery. 3. Following a human remains discovery. 	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>suspected human remains within 48 hours of receiving notice of a discovery on private or State lands (Health and Safety Code Section 7050.5[b]). If the coroner determines that the remains are those of a Native American, he or she shall contact the NAHC by phone within 24 hours of making that determination (Health and Safety Code Section 7050[c]). The NAHC shall then assign a most likely descendant (MLD) to serve as the main point of Native American contact and consultation. Following the coroner’s findings, the MLD, in consultation with the State, shall determine the ultimate treatment and disposition of the remains. If the NAHC concurs that the Muwekma Ohlone Tribe of the San Francisco Bay Area should continue as the MLD for this Project, similar to that role with the Storm Water Project, the recommendations provided for the treatment of human remains outlined in the Twin Pines Storm Water Capture Project, San Mateo County, California: Archaeological Testing Results Report (ESA 2023) shall be followed.</p>		<p>coroner examination if remains are believed to be of Native American descent.</p> <p>4. Consult with MLD and the state to determine appropriate treatment.</p> <p>5. Follow guidelines from the Twin Pines Storm Water Capture Project if the NAHC concurs that the Muwekma Ohlone Tribe of the San Francisco Bay Area should continue as the MLD.</p>	<p>4. Following a human remains discovery.</p> <p>5. Following a human remains discovery.</p>	

Energy

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Geology, Soils, and Seismicity

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Greenhouse Gas Emissions

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Hazards and Hazardous Materials

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Hydrology and Water Quality

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Land Use and Planning

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Mineral Resources

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Noise

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None Required				

Population and Housing

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Public Services

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required				

Recreation

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Transportation

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>TR-1. Prepare and Implement a Construction Traffic Management Plan</p> <p>The City shall require that the construction contractor(s) prepare and implement a construction traffic management plan to manage traffic flow during construction, reduce potential interference with local emergency response plans, reduce potential traffic safety hazards, and ensure adequate access for emergency responders. The City and/or the construction contractor(s) will ensure that the plan is implemented during construction. The plan will include, but not be limited to, the following measures:</p> <ul style="list-style-type: none"> • Identify construction truck haul routes and timing to limit conflicts between truck and automobile traffic on nearby roads. The identified routes will be designed to minimize impacts on vehicular and pedestrian traffic, circulation, and safety. • Evaluate the need to provide signage, flaggers, or temporary traffic control on Ralston Avenue to assist trucks in accessing the roadway with minimal disruption of traffic. 	<p>1. Prepare and implement a construction traffic management plan for use during all Project activities, to measure specifications.</p>	<p>1. Ensure the preparation and implementation of a construction traffic management plan, to measure specifications.</p>	<p>1. Prior to the start of construction and during construction.</p>	

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<ul style="list-style-type: none"> Document road pavement conditions at Ralston Avenue where it enters Twin Pines Park before and after Project construction so that any damage or debris attributable to haul trucks can be identified and corrected. Roads damaged by construction vehicles shall be repaired to their preconstruction condition. 				

Tribal Cultural Resources

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
<p>CR-1. Conduct Archaeological and Tribal Monitoring See "Cultural Resources" above.</p>				
<p>CR-2. Stop Work in the Event of an Archaeological Discovery See "Cultural Resources" above.</p>				
<p>CR-3. Protection Native American Human Remains See "Cultural Resources" above.</p>				

Utilities and Service Systems

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Wildfire

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
None required.				

Cumulative Impacts

Mitigation Measures	Contractor Responsibility	City Responsibility	Monitoring Schedule	Completion Date and Initials
BIO-1, BIO-2, BIO-3, BIO-4 See “Biological Resources” above.				
CR-1, CR-2, CR-3 See “Cultural Resources” above.				

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