AGENDA
BELOIT CITY COUNCIL REGULAR MEETING
City Hall Forum - 100 State Street, Beloit, WI 53511
6:00 PM
Monday, June 1, 2026

Public Comments via email are welcome. If you would like to provide public comment for the Public Comment section of the Agenda, please submit those to PublicComment@beloitwi.gov by 12:00 noon on Monday, June 1, 2026.

1. CALL TO ORDER AND CONFIRMATION OF QUORUM

2. PLEDGE OF ALLEGIANCE

3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS

   3.a. Proclamation 2026-016 recognizing Pride Month (Adama)
   Attachment

4. PUBLIC HEARINGS

5. PUBLIC COMMENTS

6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

   6.a. Consider the approval of the regular meeting minutes of May 18, 2026 (Wallendal)
   Attachment

   6.b. Consideration of Resolution 2026-082 approving applicants for an Alcohol Beverage Operator's (Bartender's) License for years 2025-2027 (Wallendal)
   Attachment

   6.c. Consideration of Resolution 2026-081 approving the renewal of the annual Mobile Home Park License for the property located at 2601 Colley Road, for license period July 1, 2026-June 30, 2027 (Wallendal)
   Attachment

   6.d. Consideration of Resolution 2026-079 authorizing final payment of Public Works Contract C24-21 Turtle Island Playscape Renovation (Frisbee)
   Attachment

   6.e. Consideration of Resolution 2026-080 Authorizing Final Payment of Public Works Contract C25-02 Regina Dunkin, Vernon and Turtle Creek Park Improvements (Frisbee)

Attachment

6.f. Referral to ABLCC: Consider Applications for the Annual renewal of Alcohol Beverage Licenses for License period July 1, 2026 through June 30, 2027 (Wallendal)
Attachment

6.g. Referral to ABLCC: Consider Late Applications for the Annual renewal of Alcohol Beverage Licenses for License period July 1, 2026 through June 30, 2027 (Wallendal)
Attachment

6.h. Referral to Plan Commission: Ordinance No. 3915 amending the Zoning District Map of the City of Beloit for the property located at 2501 Kadlec Drive (Christensen)
Attachment

6.i. Referral to Plan Commission: Ordinance No. 3916 amending the Zoning District Map of the City of Beloit for the properties located at 2209 and 2217 Hickory Drive (Christensen)
Attachment

7. LICENSES

8. ORDINANCES

8.a. Consideration of Ordinance No. 3917 amending 18.02(15) of the Code of General Ordinances for the City of Beloit authorizing Outdoor Vending for an event hosted by Queen of Martyrs Pastorate (Frisbee) First Reading
Attachment

9. APPOINTMENTS

The individuals named below have been nominated for a seat on a city board, committee or commission. Each nomination is subject to confirmation by the City Council, approval of appointment will be accomplished by one motion unless a council member requests to take up a nomination separately, in which event the nomination will be removed from the General Order of Business and considered at this point on the agenda.

9.a. Appointments
Attachment

10. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

11. CITY MANAGER PRESENTATION

12. REPORTS FROM BOARDS AND CITY OFFICERS

12.a. The City Council may adjourn into closed session pursuant to Wis. Stats. section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; namely to discuss the property at 500 Willowbrook Road and 2300 Colley Road. The council will not reconvene into open session to take action on the matter(s) discussed in closed session. (Krueger)

13. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Rebecca Wallendal
City of Beloit Clerk-Treasurer
www.beloitwi.gov

Regular City Council meetings occur on the first and third Mondays of the month. Meetings are televised on Charter Cable Access digital channel 992 and are live streamed via the Beloit Access Television (BATV) YouTube Channel. Council meetings are rebroadcast on Charter Cable Access digital channel 992 and are archived on the BATV YouTube Channel for viewing at your leisure.

City of Beloit

PROCLAMATION

WHEREAS, Pride Month recognizes and celebrates the dignity, humanity, and contributions of LGBTQ+ individuals whose lives, experiences, and relationships strengthen our families, workplaces, schools, and communities; and

WHEREAS, the City of Beloit believes every person deserves to feel safe, valued, respected, and welcomed, and recognizes the importance of fostering a community where all residents are treated with compassion and understanding; and

WHEREAS, communities grow stronger when they choose kindness, acceptance, and mutual respect over fear and division, particularly during times when many individuals continue to experience discrimination, isolation, or hardship; and

WHEREAS, Pride Month offers an opportunity for the Beloit community to come together in support of inclusion, celebrate diversity, and reaffirm the shared values of dignity, equality, and belonging for all people;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Beloit does hereby proclaim June 2026 as Pride Month in the City of Beloit and encourages all residents to celebrate diversity, promote inclusion, and continue building a community rooted in respect, equality, and acceptance for all.

Presented this 1st day of June, 2026.

BELOIT CITY COUNCIL

_____

Kevin Day, President

ATTEST:

_____

Rebecca Wallendal, City Clerk-Treasurer

2026-016

PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 6:00 p.m.
Monday, May 18, 2026

1) CALL TO ORDER AND CONFIRMATION OF QUORUM
Present: Kevin Day, Yusuf Adama, Nancy V. Forbeck, Kevin Leavy, Marty Densch, Jim White, Sherry Blakeley (via phone)
Absent: None

2) PLEDGE OF ALLEGIANCE

3) SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
3.a Proclamation 2026-013 Recognizing the Beloit Memorial High School Jazz Orchestra was presented to Christopher Behrens and the Jazz Orchestra students. Attachment
3.b Proclamation 2026-014 recognizing Beloit Memorial High School student competitors in the Skills USA Leadership and Skills Conference competition was presented to Joseph Kluge and the SkillsUSA students. Attachment

4) PUBLIC HEARINGS
4.a Consideration of Ordinance No. 3914 amending the Zoning District Map of the City of Beloit for the properties located at 2524, 2534, 2548, and 2570 S. Creek Road and 2327 Murphy Woods Road. File 2524-2026 Attachment
Community Development Director Christensen presented on items 4a and 4b.
President Day opened the public hearing.
No one spoke.
President Day closed the public hearing.
4.b Consideration of Resolution 2026-073 authorizing a Planned Unit Development Master Land Use Plan for the properties located at 2524, 2534, 2548, and 2570 S. Creek Road and 2327 Murphy Woods Road. File 2524-2026 Attachment
President Day opened the public hearing.
No one spoke
President Day closed the public hearing.

5) PUBLIC COMMENTS
Matthew Windmoeller-Schmit, Beloit - support for moratorium on data center projects to allow for sufficient guidelines to be implemented.
Jenny Hoople, Beloit, email – support for moratorium on data center projects to allow sufficient guidelines to be implemented.

6) CONSENT AGENDA
Motion by Sherry Blakeley, seconded by Nancy V. Forbeck, to adopt the consent agenda as presented. Motion carried.
6.a Consider the approval of the regular meeting minutes of May 4, 2026 Attachment

DRAFT

6.b Consideration of Resolution 2026-074 approving applicants for an Alcohol Beverage Operator's (Bartender's) License for years 2025-2027. File 9126 Attachment

6.c Consideration of Resolution 2026-075 approving a Temporary Monument Waiver for Creek Woods in the City of Beloit. File 9070 Attachment

6.d Consideration of Resolution 2026-078 Awarding Public Works Contract C25-24 Big Hill Welty Center Roof Replacement. File 9133 Attachment

7) LICENSES

7.a Consideration of Resolution 2026-077 for a new application for a new Class "B" Fermented Malt Beverage (Beer) and "Class B" Intoxicating Liquor License for Proof of the Pudding by MGR, LLC, d/b/a Proof of the Pudding, located at 217 Shirland Ave (ABC Stadium) Beloit, Jonathan Griffith, Agent. File 9076 Attachment

Motion by Marty Densch, seconded by Nancy V. Forbeck, to adopt Resolution 2026-077 as presented. Motion carried.

7.b Consideration of Resolution 2026-076 approving renewals of Alcohol Beverage Licenses for license period July 1, 2026 - June 30, 2027. File 9135 Attachment

Motion by Nancy V. Forbeck, seconded by Kevin Leavy, to adopt Resolution 2026-076 as presented. Motion carried.

8) ORDINANCES - None

9) APPOINTMENTS

9.a Appointments

Attachment

Motion by Nancy V. Forbeck, seconded by Kevin Leavy, to adopt the appointments as presented. Motion carried.

10) COUNCILOR ACTIVITIES AND UPCOMING EVENTS

Kevin Leavy – no report

Nancy V. Forbeck – I attended my first Plan Commission meeting, and I was so impressed with the resident members of the committee and the thoughtful discussion.

Yusuf Adama – Thank you to everyone serving on a committee. These people play an important role in the functioning of our city, so please apply.

Jim White – I attended the Badge Pinning ceremony for the new police officers. Welcome to the new officers.

Marty Densch – no report

Sherry Blakeley – no report

Kevin Day – no report

11) CITY MANAGER PRESENTATION - None

12) REPORTS FROM BOARDS AND CITY OFFICERS

12.a Consideration of Resolution 2026-072 approving the Final Plat of Creek Woods in the City of Beloit. File 9070 Attachment

Community Development Director Christensen presented. Nathan Watson, Next Generation Development, provided information on the Tree Protection and Preservation Plan and the Intersection Sight Distance Easement.

DRAFT

Motion by Jim White, seconded by Marty Densch, to adopt Resolution 2026-072 with Tree Protection and Preservation Plan option A and Intersection Sight Distance Easement option D. Motion carried, 6-1.

Motion by Nancy V. Forbeck, seconded by Jim White, to adopt Resolution 2026-073 as presented.
Roll Call:
Councilor Leavy – Nay
Councilor Forbeck – Aye
Councilor Adama – Nay
Councilor Day – Nay
Councilor Blakeley – Nay
Councilor Densch – Aye
Councilor White - Aye
Motion failed, 3-4.
Motion by Kevin Leavy, seconded by Nancy V. Forbeck, to adopt Resolution 2026-073 with connecting sidewalk required, the details of which to be discussed with staff and approved as part of the planning review process.
Roll Call:
Councilor Leavy – Aye
Councilor Forbeck – Aye
Councilor Adama – Aye
Councilor Day – Aye
Councilor Blakeley – Aye
Councilor Densch – Aye
Councilor White - Aye
Motion carried.

Motion by Kevin Leavy, seconded by Marty Densch, to suspend the rules and waive second reading on Ordinance 3914. Motion carried.
Motion by Kevin Leavy, seconded by Marty Densch, to adopt Ordinance 3914 as presented. Motion carried.

12.b The City Council may adjourn into closed session pursuant to Wis. Stats. section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; namely to discuss the collective bargaining agreement with the WPPA/LEER and BPSA police unions. The council may reconvene into open session to take action on the matter(s) discussed in closed session. (Krueger)
Motion by Nancy V. Forbeck, seconded by Yusuf Adama, to enter into closed session. Council adjourned into closed session at 7:13 p.m.
Council did not return from closed session.

13) ADJOURNMENT

DRAFT

_____
Rebecca Wallendal, City Clerk-Treasurer

www.beloitwi.gov
Date approved by City Council:[Insert date here]

DRAFT

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Proposed Resolution Considering the Applications for Alcohol Beverage Operator's (Bartender's) Licenses for license period July 1, 2025- June 30, 2027.**		
Date:	**June 1, 2026**		
Presenter:	**Rebecca Wallendal**	**Department:**	**City Clerk-Treasurer**

Overview/Background Information

Applicants for an Alcohol Beverage Operator's (Bartender's) License must apply (or renew) on a biennial basis. This process requires an application, proof that a responsible beverage server training course was completed, payment of the applicable fee and submission to a background check by the Beloit Police Department.

State law requires the City Council to act on all licenses prior to issuance. The attached resolution includes applicants received from, May 14, 2026 – May 27, 2026.

Key Issues

1. The applicants being recommended for approval or denial have completed the following steps:

   a. Submitted a complete application and proof of responsible beverage server training, shown ID, paid applicable fees and submitted to a background investigation.

   b. Upon completion of the background investigation, the Police Department provides a recommendation for approval or denial to the Clerk-Treasurer.

   c. Applications recommended for denial are sent a letter stating the reasons for the recommendation of denial and the opportunity to appeal to the City Council. Applications recommended for approval and those that do not appeal are placed on the master list and submitted to City Council every two weeks for consideration.

   d. Upon Council action, City Clerk-Treasurer provides the necessary follow-up by issuing the license or sending a letter to the applicant stating the reason(s) for denial.

2. Section 125.17(1), Wis. Stats., requires the governing body to approve qualified applicants prior to issuance of the license.

3. This list includes applicants taken between, May 14, 2026 – May 27, 2026

   a. Recommended for Approval- 8 applicant(s) are recommended for approval.

   b. Recommended for Denial- 0 applicants recommended for denial.

4. This process is consistent with state statute as well as guidance from the League of WI Municipalities for Municipal Licensing and Regulation of Alcohol Beverages.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- ☐ Goal #1 – Create and Sustain Safe and Healthy Neighborhoods
- ☒ Goal #2 – Create and Sustain a High Performing Organization
- ☐ Goal #3 – Create and Sustain Economic and Residential Growth
- ☐ Goal #4 – Create and Sustain a High Quality of Life
- ☐ Goal #5 – Create and Sustain High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Create and Sustain Enhanced Communications and Community Engagement, while maintaining a Positive Image

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

N/A

Action Required/Recommendation

Staff recommends approval of the resolution.

Fiscal Note/Budget Impact

Each applicant pays $50 for a license ending June 30, 2027.

Attachments
Resolution, List of applicants.

Revised 03-09-2022

RESOLUTION 2026-082

RESOLUTION CONSIDERING THE APPROVAL OF APPLICANTS FOR AN ALCOHOL BEVERAGE OPERATOR'S (BARTENDER'S) LICENSE FOR YEARS 2025-2027

WHEREAS, the applicant(s) listed in the attached document, which is incorporated herein by reference, have applied for operator's licenses; and

WHEREAS, all of the applicants listed in the attached document are either recommended for approval or denial by the Police Department and the City Clerk-Treasurer's Office; and

WHEREAS, for any license recommended for denial, the applicant was provided written notification of the basis for the recommendation for denial the basis of which is that the applicant failed to meet the statutory qualifications for the operator's license or that the applicant failed to disclose or provided misleading information on their application.

NOW, THEREFORE, BE IT RESOLVED THAT the applicants recommended for approval are hereby approved for the period ending June 30, 2027 and the City Clerk-Treasurer's Office is directed to issue the license to the applicant(s) provided the applicant(s) have complied with all other conditions of the license. The applicant(s) recommended for denial are hereby denied for the reasons stated in the written recommendation from the Police Department.

Adopted this 1st day of June, 2026.

CITY COUNCIL FOR THE CITY OF BELOIT

_____
Kevin Day, Council President

ATTEST:

_____
Rebecca Wallendal, City Clerk-Treasurer

Applicants Recommended for Approval Through May 27th, 2026:

Bennett, Mark A	Dave's Bait & Tackle
Esquivel, Mayra	N/A
Leech, Ashlee M	N/A
Parnau, Thomas A	Liberty House Grill
Schroeder, Jennifer A	N/A
Servin, Tracie J	Tobacco Shack
Sowl Spiess, Zoe R	Grand Avenue Pub
Tinder, Tiffany J	Grand Avenue Pub

Year to Date Total: 573

Applicants recommended for Denial through May 27th, 2026:

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Mobile Home Park License renewal 2026-2027 for Springbrook Village WI MHC, LLC Springbrook Village, 2601 Colley Road, Beloit WI 53511**		
Date:	**June 1, 2026**		
Presenter:	**Rebecca Wallendal**	**Department:**	**City Clerk-Treasurer**

Overview/Background Information

Beloit City Ordinance prescribes in 21.02(2) that "no person shall maintain or operate any mobile home park, or travel trailer park, within the City unless they hold a valid license issued annually by the City Clerk. A license will be issued by the City Clerk after notification by the Inspection Officers that minimum requirements have been complied with, and payment of the license fee. The license shall be issued July 1 of each year and shall be renewed annually. The maintenance or operation of a mobile home park or travel trailer park, in existence on March 26, 1970, or annexed after that date may be continued under a temporary license, which shall be issued on the condition that the Inspection Officers inform the applicant of the license, in writing, of the deficiencies which must be corrected, and that the deficiencies noted must be corrected within the time period determined by the Inspection Officers, but not more than one year."

Key Issues

1. Springbrook Village WI MHC, LLC has submitted an application on May 18, 2026 to the City Clerk and paid the annual fee of $400.00. The application included the location and legal description of the park and a complete plot plan of the park, showing compliance with all applicable provisions of the Mobile Homes Ordinance and Zoning Ordinance.

2. Requests for Inspections have been made to Code Enforcement, Fire Department and the Health Department and a check sheet has been run through the Treasurer for outstanding liabilities. Code Enforcement is pending approval at the time of this report, but is expected to be completed by the time of Council action. All other inspections have been returned approved.

3. City Ordinance 14.02(c)2 says the City Council may grant licenses to mobile homes and mobile home parks.

4. Upon approval of the City Council the City Clerk will issue a license to operate effective July 1, 2026 through June 30, 2027.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- ☐ Goal #1 – Create and Sustain Safe and Healthy Neighborhoods
- ☐ Goal #2 – Create and Sustain a High Performing Organization
- ☒ Goal #3 – Create and Sustain Economic and Residential Growth
- ☐ Goal #4 – Create and Sustain a High Quality of Life
- ☐ Goal #5 – Create and Sustain High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Create and Sustain Enhanced Communications and Community Engagement, while maintaining a Positive Image

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

N/A

Action Required/Recommendation

Approval of License

Fiscal Note/Budget Impact

There is little budgetary impact other than a $400 annual license fee and the ability to collect on outstanding liabilities prior to releasing the license.

Attachments

Resolution and application

RESOLUTION 2026-081

RESOLUTION APPROVING RENEWAL OF MOBILE HOME PARK LICENSE

WHEREAS, Springbrook Village WI MHC, LLC, has applied for renewal of the license to operate a Mobile Home Park, known as Springbrook Village, located at 2601 Colley Road for the period of July 1, 2026 – June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED that the renewal is approved and the license shall be issued upon compliance with all City Ordinances.

Approved this 1st day of June, 2026

CITY COUNCIL OF THE CITY OF BELOIT

_____
Kevin Day, President

ATTEST:

_____
Rebecca Wallendal, City Clerk-Treasurer

Docusign Envelope ID: 825B4342-12B1-8D45-8302-BC91494A6C6A

This is not a License

Application **CITY OF BELOIT** *Non-Transferable*

STATE OF WISCONSIN

SPRINGBROOK VILLAGE WI MHC, LLC

APPLICATION is hereby made for **L I C E N S E**

TO: OPERATE A MOBILE HOME PARK

AT: SPRINGBROOK VILLAGE, 2601 COLLEY ROAD

With the License fee of $ 400.00

Within this City, subject to the ordinances thereof and to the laws of this State. I understand and agree that such license, if granted, shall be non-transferable and may be revoked at any time for just and legal cause, and that in case of relinquishment or revocation thereof, I shall be entitled to no refund of license tax for the unexpired term.

This License expires: JUNE 30, 2027 Application approved by: CITY COUNCIL

Joel Brown

Signature of Applicant

Note: This is an **APPLICATION** only

Please be advised it is time to renew your License to OPERATE A MOBILE HOME PARK, sign where indicated and return to the City Clerk's office with your License fee of $ $400.00.

Beloit City Clerk
100 State Street
Beloit, WI 53511
(608) 364-6680

APPROVED BY: _____

DATE: _____

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Approval of Final Pay C24-21 Turtle Island Playscape Renovation**		
Date:	**May 14, 2026**		
Presenter:	**Bill Frisbee, Public Works Director**	**Department:**	**Engineering/Public Works**

Overview/Background Information

This project prepared the Turtle Park Playscape area for the installation of new playground equipment to replace deteriorating play structures.

Key Issues (Aim for no more than 5 key issues)

1. The requirements of the contract have been completed to the satisfaction of the City.
2. The awarded contract amount was $ 191,190.00

Contract additions and change orders	$ 1,846.60
Total contract amount	$ 193,036.60
Total payments to contractor to date	$ 191,950.29
Net payment due contractor	$ 1,086.31

3. The City Engineer, City Attorney, and Finance Director recommend that a final payment be made to Greener Valley Landscaping, Inc. in the amount of $1,086.31

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal

- ☒ Goal #1 – Safe and Healthy Neighborhoods
- ☐ Goal #2 – High Performing Organization
- ☐ Goal #3 – Economic and Residential Growth
- ☒ Goal #4 – High Quality of Life
- ☐ Goal #5 – High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Enhanced Communications and Engagement

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

N/A

Policy Compliance

Purchasing Policy Compliance:	☒	Complies with the City's Purchasing Policy
	☐	No City procurement of goods or services is contemplated by this action
Grant Policy Compliance:	☐	Complies with the City's Grant Policy
	☒	No City grant is contemplated by this action
Other City Policy Compliance:	☒	Complies with the applicable City Policy
	☐	No City Policy is applicable to this action

Action Required/Recommendation

The Engineering Division Recommends Approval of the Resolution authorizing Final Payment.

Fiscal/Budget Note

Funding is available in the Capital Budget.

Legal Review

Legal Review: ☒ This action has had legal review ☐ No legal review is needed for this action

Write N/A if not applicable:

Attachments

Resolution 2026-079, Memo

RESOLUTION 2026-079

RESOLUTION AUTHORIZING FINAL PAYMENT OF PUBLIC WORKS CONTRACT C24-21 TURTLE ISLAND PLAYSCAPE RENOVATION

WHEREAS, work under this contract has been completed satisfactorily and in conformance with the requirements with the contract; and

WHEREAS, this project facilitated the renovation of the Turtle Island Playscape; and

WHEREAS, the City Engineer, Comptroller, and City Attorney recommended final payment to the contractor.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Beloit, Rock County, Wisconsin, hereby approves the request that Greener Valley Landscaping, Inc. be paid $1,086.31 as the final payment for the Public Works Contract C24-21 Turtle Island Playscape Renovation as recommended by the City Engineer in substantially the form attached hereto, and authorizes the City Manager to do all other things necessary and appropriate to implement and carry out the purposes of this Resolution.

Approved this 1st day of June , 2026.

CITY COUNCIL OF THE CITY OF BELOIT

_____
Kevin Day, President

ATTEST:

_____
Rebecca Wallendal , City Clerk-Treasurer

CITY OF Beloit WISCONSIN

Public Works Department
Engineering Division
Interoffice Memorandum

To: **Scot Prindiville, City Engineer**

From: **Paul Baumgarten, Project Manager**

Re: **Final Payment Contract 24-21 Turtle Island Playscape Renovation**

Date: **May 14, 2026**

The work on this project was completed on 9/17/2025. I have inspected the work and find it to be satisfactory and in compliance with the requirements of the contract. The contractor has asked for final payment. The project was inspected by city staff. The final payment quantities have been approved by the contractor.

The original contract amount was for $191,190.00, and increased to $193,036.60 after quantity increases and change orders. Payments to date under this contract total $191,950.29, and there were four subcontractors.

Therefore, I recommend a final payment in the amount of $1,086.31 be made to Greener Valley Landscaping, Inc.

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Resolution Authorizing Final Payment of Public Works Contract C25-02 Regina Dunkin, Vernon and Turtle Creek Park Improvements**		
Date:	**June 1, 2026**		
Presenter:	**Bill Frisbee, Public Works Director**	**Department:**	**Public Works/Engineering**

Overview/Background Information

The old bathhouse at Turtle Creek Park was demolished, and replaced with a new restroom facility. A historical commemoration of the Turtle Creek Pool was installed at the old bathhouse site. In addition, the existing restroom was replaced at Vernon Park and a new pavilion was erected. No improvements were done at Regina Dunkin Park.

Key Issues (Aim for no more than 5 key issues)

1. The requirements of the contract have been completed to the satisfaction of the City.
2. The awarded contract amount was $1,314,978.73
   Contract additions and change orders $ 3,651.39
   Total contract amount $1,318,630.12
   Total payments to contractor to date $1,313,630.12
   Net payment due to contractor $ 5,000.00
3. The City Engineer, City Attorney and Finance Director recommend that a final payment be made to Gilbank Construction, Inc., in the amount of $5,000.00

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal

- ☐ Goal #1 – Safe and Healthy Neighborhoods
- ☐ Goal #2 – High Performing Organization
- ☐ Goal #3 – Economic and Residential Growth
- ☒ Goal #4 – High Quality of Life
- ☒ Goal #5 – High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Enhanced Communications and Engagement

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

Park amenities have been improved encouraging recreation, outdoor activity and community engagement.

Policy Compliance

Purchasing Policy Compliance:	☒	Complies with the City's Purchasing Policy
	☐	No City procurement of goods or services is contemplated by this action
Grant Policy Compliance:	☐	Complies with the City's Grant Policy
	☒	No City grant is contemplated by this action
Other City Policy Compliance:	☐	Complies with the applicable City Policy
	☒	No City Policy is applicable to this action

Action Required/Recommendation

Approval of the Resolution authorizing Final Payment.

Fiscal/Budget Note

Funds are available in the CIP Budget.

Legal Review

Legal Review: ☒ This action has had legal review ☐ No legal review is needed for this action

Write N/A if not applicable:

Attachments

Resolution 2026-080

RESOLUTION 2026-080

RESOLUTION AUTHORIZING FINAL PAYMENT OF PUBLIC WORKS CONTRACT C25-02 REGINA DUNKIN, VERNON AND TURTLE CREEK PARK IMPROVEMENTS

WHEREAS, work under this contract has been completed satisfactorily and in conformance with the requirements of the contract; and

WHEREAS, the restrooms at Turtle Creek Park and Vernon Park were replaced, and a new pavilion installed at Vernon Park; and

WHEREAS, the City Engineer, Finance Director, and City Attorney have recommended final payment to the contractor.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Beloit, Rock County, Wisconsin, hereby approves the Final Payment Application for C25-02, Regina Dunkin, Vernon and Turtle Creek Park Improvements in substantially the form attached hereto, and authorizes the City Manager to execute said agreement or other document(s) on behalf of the City of Beloit, with such final revisions, corrections, and non-material modifications as the City Attorney determines in their professional judgment are necessary or appropriate to effectuate the intent of this Resolution and protect the interests of the City, and to do all other things necessary and appropriate to implement and carry out the purposes of this Resolution.

Approved this ___ day of _____ , 20____.

CITY COUNCIL OF THE CITY OF BELOIT

_____
Kevin Day, President

ATTEST:

_____
Rebecca Wallendal , City Clerk-Treasurer

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Referral to ABLCC: Annual Applications for Beer/Liquor Licenses 2026-2027**		
Date:	**June 1, 2026**		
Presenter:	**Rebecca Wallendal**	**Department:**	**City Clerk-Treasurer**

Overview/Background Information

1. The laws defining and regulating the sale, procurement, dispensing and transfer of alcoholic beverages are regulated by Wis. State Stats Chapter 125 and Chapter 31 of the General Code of Ordinances for the City of Beloit. Annually, the premises engaging in the sale, procurement, dispensing and transfer of alcoholic beverages must make application to the City of Beloit for annual renewal of their appropriate liquor license(s).

2. All licenses shall expire on June 30 of each year and a renewal process is necessary to maintain operations. The renewal process in the Clerk's office began in March when letters were sent to current license holders with a (AB-200) Alcohol Beverage License Application,(AB-101) Alcohol Beverage Appointment of Agent, (AB-100) Alcohol Beverage Individual Questionnaire, The City of Beloit Supplemental questionnaire and instructions for filing with the clerk and a list of applicable fees. They are asked to return the paperwork and pay the publication fee by April 15, 2026. The list is assembled and brought to Council for referral to the ABLCC upon which a recommendation to the City Council is made at the 2nd meeting in June.

3. City Ordinance 31.04 - Approval by City Council states: No new retail alcohol beverage license, other than a temporary Class "B" or "Class B" License, shall be granted except by a majority vote of the members present at a meeting of the City Council. In determining the suitability of an applicant, consideration shall be given to the responsibility of the applicant, the appropriateness of the location, the premises proposed and generally, the applicant's fitness for the trust to be reposed in him/her. In addition, the applicant shall possess the qualifications required by §125.04(5), Wis. Stats.

Key Issues

1. The City Clerk-Treasurer is responsible for receiving all renewal applications for timely referral to ABLCC
2. The City Clerk-Treasurer must publish all applications. (this list will publish June 5, 8 and 9, 2026)
3. The ABLCC will act on this list at the June 9, 2026 regular meeting. Upon committee recommendation, this list will return to the City Council for approval at the June 15, 2026 regular meeting.
4. The Municipal Clerk will issue check sheets and inspection forms to pertinent City authorities, collect all fees and upon successful completion of the application checklist, will issue a new annual license to be effective July 1, 2026-June 30, 2027.
5. By July 15, 2026, the Municipal Clerk is responsible for submitting an annual retail license report to the Department of Revenue.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- ☒ Goal #1 – Create and Sustain Safe and Healthy Neighborhoods
- ☐ Goal #2 – Create and Sustain a High Performing Organization
- ☒ Goal #3 – Create and Sustain Economic and Residential Growth
- ☐ Goal #4 – Create and Sustain a High Quality of Life
- ☐ Goal #5 – Create and Sustain High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Create and Sustain Enhanced Communications and Community Engagement, while maintaining a Positive Image

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

N/A

Action Required/Recommendation

Refer to Alcohol Beverage License Control Committee for review and recommendation at the June 9, 2026 regular meeting.

Fiscal Note/Budget Impact
Alcohol Licensing brings approximately $52,000 in revenues annually.

Attachments
List of Renewal Applications received by April 28, 2026 for Beer/Liquor Licenses for period July 1, 2026- June 30, 2027.

Revised 03-09-2022

BEER/LIQUOR LICENSE APPLICATIONS 2026-2027

CLASS "A" BEER

Class "A" licenses are for the sale of fermented malt beverages from premises within the municipality and authorizes retail sales of fermented malt beverages for consumption off the premises, where sold and in original packages, containers and bottles. See State Statute 125.25 for more.

125.51(2)(e) allows the granting and issuing of a "Class A" Cider license to applicants whose retails sales of intoxicating liquor is limited to cider and already hold a Class "A" license for the same premise. There is no additional cost for the Cider license. "Cider" means any alcohol beverage that is obtained from the fermentation of the juice of apples or pears that contains not less than 0.5 percent alcohol by volume and not more than 7.0 percent alcohol by volume. "Cider" includes flavored, sparkling, and carbonated cider. CLASS A BEER $500 CLASS A CIDER ONLY $0 PUBLICATION FEE $25 = $525. LATE CLASS A BEER $500 CLASS A CIDER ONLY $0 PUBLICATION FEE $50 LATE FEE $100 = $650.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	W/Cider	PAID
GS GAS MART	G.S. GAS MART, INC	HARJINDER SINGH SAMRA	1888 SHOPIERE RD	NO	$525
PARK AVENUE MART	PARK AVENUE MART INC	HARJINDER SINGH SAMRA	1771 PARK AVE	CIDER	$525

CLASS “A” BEER AND “CLASS A” LIQUOR

Class “A” licenses are for the sale of fermented malt beverages from premises within the municipality and authorizes retail sales of fermented malt beverages for consumption off the premises, where sold and in original packages, containers and bottles. See State Statute 125.25 for more.

A “Class A" liquor license authorizes the retail sale of intoxicating liquor for consumption off the premises, where sold and in original packages and containers. CLASS A BEER $500 CLASS A LIQUOR $500 PUBLICATION FEE $25 = $1025. LATE CLASS A BEER $500 CLASS A LIQUOR $500 PUBLICATION FEE $50 LATE FEE $100 = $1150.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
ALDI #48	ALDI, INC	JENNIFER EMERSON	2780 MILWAUKEE ROAD	$1025
FAMILY DOLLAR #20882	FAMILY DOLLAR STORES OF WI LLC	MICHAEL NEWMAN	840 FOURTH STREET	$1025
LIBERTY GAS MART	LIBERTY GAS MART, INC.	HARJINDER SINGH SAMRA	1407 LIBERTY AVENUE	$1025
MADISON ROAD MART	MADISON ROAD MART, INC	HARJINDER SINGH SAMRA	1343 MADISON RD	$1025
MEXICO DOMINICANA	MEXICO DOMINICANA, INC.	ZAILY RODRIGUEZ	854 HENRY AVE	$1025
PIGGLY WIGGLY	GUZMAN'S SUPERMARKET, LLC	MIGUEL A GUZMAN, SR	1827 PRAIRIE AVE	$1025
SHOPIERE GAS MART	SHOPIERE GAS MART, INC.	HARJINDER SINGH SAMRA	1902 SHOPIERE ROAD	$1025
WAL-MART #2532	WAL-MART STORES EAST, LP	CASSIE L. COENEN	2785 MILWAUKEE RD	$1025

CLASS “B” BEER

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A Class “B" license authorizes retail sales of fermented malt beverages to be consumed either on the premises, where sold or off the premises. See State Statute 125.26 for more. CLASS B BEER $100 PUBLICATION FEE $25 = $125. LATE CLASS B BEER $100 PUBLICATION FEE $50 LATE FEE $100 = $250.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
CLASSIC CINEMAS BELOIT	TIVOLI ENTERPRISES INC	SANTANA HERNANDEZ	2799 CRANSTON RD	$125
BELOIT ART CENTER	BELOIT FINE ARTS INCUBATOR, INC	BEN HENTHRON JR	520 E GRAND AVE	$125
TAQUERIA AZTECA	TAQUERIA AZTECA BELOIT, LLC	RUBEN ROSAS	1910 SHOPIERE RD	$125
TONY & MARIA'S RESTAURANT	ANTONINO PICCIONE JR	ANTONINO PICCIONE JR	1181 MADISON RD	$125
TURTLE TAP BASEBALL PARK	THE TURTLE TAP, LTD	CURTIS W BRANNON	1344 E GRAND AVE	$125

CLASS “B” BEER AND “CLASS C” WINE

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A Class “B" license authorizes retail sales of fermented malt beverages to be consumed either on the premises, where sold or off the premises. See State Statute 125.26 for more.

A “Class C" license authorizes the retail sale of wine by the glass or in an opened original container for consumption on the premises where sold. A “Class C" license may be issued to a person qualified under s. 125.04 (5) for a restaurant in which the sale of alcohol beverages accounts for less than 50 percent of gross receipts and which does not have a barroom or for a restaurant in which the sale of alcohol beverages accounts for less than 50 percent of gross receipts and which has a barroom in which wine is the only intoxicating liquor sold. A “Class C" license may not be issued to a foreign corporation, a foreign limited liability company or a person acting as agent for or in the employ of another.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID

CLASS “B” BEER AND “CLASS B” LIQUOR

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A “Class B" liquor license authorizes the retail sale of intoxicating liquor for consumption on the premises, where sold by the glass and not in the original package or container. In addition, wine may be sold in the original package or container in any quantity to be consumed off the premises where sold. This paragraph does not apply in municipalities in which the governing body elects to come under par. (b) or to a winery that has been issued a “Class B" license. (License Quota is 42 licenses) $100 FOR CLASS B BEER $500 CLASS B LIQUOR $25 PUBLICATION FEE= $625 FEE

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
5BAR	5BAR, LLC	BENJAMIN WAITE	530 E GRAND AVE	$625
ANDIE’S PUB	ANDIE FLAHERTY	ANDIE FLAHERTY	1611 HACKETT STREET	$625
APPLEBEE'S NEIGHBORHOOD BAR & GRILL	THE BLOOMIN' APPLE BELOIT, LLC	ASHLEY BEAMON	2680 CRANSTON ROAD	$625
BITTERS PUB	BITTERS PUB INC	HO MING FONG	1309 MADISON ROAD	$625
BLUE COLLAR COFFEE COMPANY	BLUE COLLAR COFFEE COMPANY-BELOIT, LLC	JEFFERY WHITEMAN	108 W GRAND AVE	$625
BUSHEL AND PECK'S	YES WE CAN KITCHEN LLC	JACQUELINE GENNETT	328 STATE STREET	$625
BALLYHOO	TILLEY'S PIZZA HOUSE INC	TERESA DONOVAN	900 FOURTH ST	$625
DOMENICO'S ITALIAN RESTAURANT	DOMENICO PIZZA & RESTAURANT, INC	PETER V GABRIELE	547 E GRAND AVE	$625
DOWNTOWN DEN TAVERN & PIZZA	DOWNTOWN TAVERN & PIZZA, LLC	CARI PALMER	414-416 PLEASANT ST	$625
ENCORE LIVE	RELERFORD GROUP ENTERPRISES, LLC	DAIYON M DAVIS	2747 PRAIRIE AVE	$625
G5 BREWING COMPANY	G5 BREWING COMPANY, LLC	LEE GUNDERSON	1895 GATEWAY BLVD	$625
GRAND AVENUE PUB	JD SECOND TIME, INC	GAYLE SCHLIEM	132 W GRAND AVE	$625
CASA GRANDE II	PALERMO ENTERPRISE, INC	PETER V GABRIELE	648 FOURTH STREET	$625
THE GRAND SLAM	B CITY BAR, LLC	HOLLY NEHLS	173 W GRAND AVE	$625
HATLEY’S PUB	HATLEY ENTERPRISES OF BELOIT, INC	GREGORY L HATLEY	435 E GRAND AVE	$625
HENRY DORRBAKER	HENRY DORRBAKER, LLC	JEFFERY E WHITEMAN	605 THIRD ST	$625
IRONWORKS GOLF LAB	THE BELOIT CLUB, LLC	JEFFERY E WHITEMAN	625 THIRD ST, SUITE 100	$625

LIBERTY HOUSE GRILL	BOLA42, LLC	JOEL LEON	1901 LIBERTY AVE	$625
MAXINE'S SOCIAL	MAXINE'S SOCIAL, LLC	ZACHARIAH DAVIS	863 FIFTH STREET	$625
MERRILL AND HOUSTON'S STEAK JOINT	MERRILL& HOUSTON'S STEAK JOINT, LLC	JEFFERY E WHITEMAN	500 PLEASANT ST	$625
ROAD DAWG PUB	A VANCE RD PUB OF BELOIT, INC	AUSTIN VANCE	2956 MILWAUKEE RD	$625
PROOF OF THE PUDDING	PROOF OF THE PUDDING BY MGR, LLC	JONATHAN GRIFFITH	217 SHIRLAND AVE	$625
THE 615 CLUB	P AND G OF BELOIT, INC	GREGORY L HATLEY	615 BROAD STREET	$625
THE CASTLE BELOIT	THE HUB BELOIT, LLC	LEVI ANDERSEN	501 PROSPECT AVE	$625
THE LAST LAP	LAST LAP, INC	BRADLEY J SANDMIRE	1028 MARY ST	$625
THE ROCK BAR & GRILL	HOSPITALITY ON THE ROCK, INC	JONATHAN PINGEL	101 MAPLE AVE	$625
TRUK'T	TRUK'T LLC	JEFFERY E WHITEMAN	443 E GRAND AVE	$625
TURTLE TAP	THE TURTLE TAP LTD	CURTIS W BRANNON	1344 E GRAND AVE	$625
MEAD ALLEN VFW POST 2306	MEAD-ALLEN POST #2306 VETERANS OF FOREIGN WARS OF THE UNITED STATES	STEVEN MAYFIELD	2711 AFTON RD	$625

CLASS “B” BEER AND RESERVE “CLASS B” LIQUOR

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TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
AUSTIN’S FILLING STATION	AUSTIN’S FILLING STATION LLC	AUSTIN VANCE	1414 CRANSTON RD	$625
BUFFALO WILD WINGS	BLAZIN WINGS, INC	KATIE SCHULTZ	2747 MILWAUKEE ROAD	$625
CLANCY'S SPORTS LOUNGE & GRILL	CLANCY SMITH	CLANCY SMITH	201 SHORT ST	$625
LA CASA GRANDE	CASA GRANDE, INC	PETER V GABRIELE	618 FOURTH STREET	$625
LUCY'S #7 BURGER BAR	LUCY'S #7 BURGER BAR, LLC	JEFFERY E WHITEMAN	430 E GRAND AVE SUITE 102	$625
VELVET BUFFALO CAFE	VELVET BUFFALO CAFE, LLC	JEFFERY E WHITEMAN	500 PUBLIC AVE SUITE 100	$625
ZEN SUSHI & GRILL	KYOTAI CORP	TAI K PARK	430 E GRAND AVE SUITE 101	$625

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Annual Applications for Beer/Liquor Licenses 2026-2027**		
Date:	**June 1, 2026**		
Presenter:	**Rebecca Wallendal**	**Department:**	**City Clerk-Treasurer**

Overview/Background Information

1. The laws defining and regulating the sale, procurement, dispensing and transfer of alcoholic beverages are regulated by Wis. State Stats Chapter 125 and Chapter 31 of the General Code of Ordinances for the City of Beloit. Annually the premise engaging in the sale, procurement, dispensing and transfer of alcoholic beverages must make an application to the City of Beloit for annual renewal of their appropriate liquor license(s).

2. All licenses shall expire on June 30th of each year and a renewal process is necessary to maintain operations. The renewal process in the Clerk's office began in March when letters were mailed/emailed to current license holders with an Alcohol Beverage License Application (AB-200), Alcohol Beverage Questionnaire (AB-100), Alcohol Beverage Appointment of Agent (AB-101), instructions for filing with the clerk and a list of applicable fees. They were asked to return the paperwork and pay the publication fee by April 15, 2026. The list is assembled and brought to Council for referral to ABLCC upon which a recommendation to the City Council is made at the 2nd meeting in May.

3. However, a group of license renewals were not returned to the City Clerk's office in a timely manner and have been included in a second group on the attached list for referral and consideration. The Licensees have paid a $100.00 late fee and a $50.00 Publication fee. The group is placed on the City Council meeting for referral to the ABLCC meeting on June 9, 2026 upon which a recommendation to the City Council will be made at the June 15th City Council Meeting.

4. City Ordinance 31.04 Approval by City Council states: No new retail alcohol beverage license, other than a temporary Class "B" or "Class B" License, shall be granted except by a majority vote of the members present at a meeting of the City Council. In determining the suitability of an applicant, consideration shall be given to the responsibility of the applicant, the appropriateness of the location, the premises proposed and generally the applicant's fitness for the trust to be reposed in him/her. In addition, the applicant shall possess the qualifications required by §125.04(5), Wis. Stats.

Key Issues

1. The City Clerk-Treasurer is responsible for receiving all renewal applications for timely referral to ABLCC

2. The City Clerk-Treasurer must publish all applications. (This list will publish June 5, 8 and 9, 2026)

3. The ABLCC will act on this list at the June 9, 2026 regular meeting. Upon committee recommendation, this list will return to the City Council for approval at the June 15, 2026 regular meeting.

4. The Municipal Clerk's office will issue check sheets and inspection forms to pertinent City authorities, collect all fees and upon successful completion of the application checklist, will issue a new annual license to be effective July 1, 2025-June 30, 2026.

5. By July 15, 2026, the Municipal Clerk is responsible for submitting an annual retail license report to the Department of Revenue.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal:

- ☒ Goal #1 – Create and Sustain Safe and Healthy Neighborhoods
- ☐ Goal #2 – Create and Sustain a High Performing Organization
- ☒ Goal #3 – Create and Sustain Economic and Residential Growth
- ☐ Goal #4 – Create and Sustain a High Quality of Life
- ☐ Goal #5 – Create and Sustain High Quality Infrastructure and Connectivity
- ☐ Goal #6 – Create and Sustain Enhanced Communications and Community Engagement, while maintaining a Positive Image

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

N/A

Action Required/Recommendation
Refer to Alcohol Beverage License Control Committee for review and recommendation at their June 9, 2026 regular meeting.
Fiscal Note/Budget Impact
Alcohol Licensing brings approximately $52,000 in revenues annually.
Attachments
List of Renewal Applications received After April 15, 2026 for Beer/Liquor Licenses for period July 1, 2026-June 30, 2027.

Revised 03-09-2022

BEER/LIQUOR LICENSE APPLICATIONS 2026-2027

CLASS "A" BEER

Class "A" licenses are for the sale of fermented malt beverages from premises within the municipality and authorizes retail sales of fermented malt beverages for consumption off the premises, where sold and in original packages, containers and bottles. See State Statute 125.25 for more.

125.51(2)(e) allows the granting and issuing of a "Class A" Cider license to applicants whose retails sales of intoxicating liquor is limited to cider and already hold a Class "A" license for the same premise. There is no additional cost for the Cider license. "Cider" means any alcohol beverage that is obtained from the fermentation of the juice of apples or pears that contains not less than 0.5 percent alcohol by volume and not more than 7.0 percent alcohol by volume. "Cider" includes flavored, sparkling, and carbonated cider. CLASS A BEER $500 CLASS A CIDER ONLY $0 PUBLICATION FEE $25 = $525. LATE CLASS A BEER $500 CLASS A CIDER ONLY $0 PUBLICATION FEE $50 LATE FEE $100 = $650.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	W/Cider	PAID
DAVE'S BAIT & TACKLE	DAVID C. HUYCK	NA	901 BAYLISS AVE	NO	$650
PILOT TRAVEL CENTER #289	PILOT TRAVEL CENTERS LLC	AMBER BARROWS	3001 MILWAUKEE RD	CIDER	$650
SPEEDWAY #2086	SPEEDWAY LLC	BRIAN RANDALL	1107 LIBERTY AVE	CIDER	$650
SPEEDWAY #4087	SPEEDWAY LLC	BRIAN RANDALL	148 LIBERTY AVE	CIDER	$650
SPEEDWAY #4293	SPEEDWAY LLC	BRIAN RANDALL	2781 MILWAUKEE RD	CIDER	$650

CLASS “A” BEER AND “CLASS A” LIQUOR

Class “A” licenses are for the sale of fermented malt beverages from premises within the municipality and authorizes retail sales of fermented malt beverages for consumption off the premises, where sold and in original packages, containers and bottles. See State Statute 125.25 for more.

A “Class A" liquor license authorizes the retail sale of intoxicating liquor for consumption off the premises, where sold and in original packages and containers. CLASS A BEER $500 CLASS A LIQUOR $500 PUBLICATION FEE $25 = $1025. LATE CLASS A BEER $500 CLASS A LIQUOR $500 PUBLICATION FEE $50 LATE FEE $100 = $1150.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
CVS PHARMACY #5600	WISCONSIN CVS PHARMACY, LLC	JEANNINE HEAVER	2149 PRAIRIE AVE	$1150
SUNNY’S LIQUOR	SHA ENTERPRISES INC	SUKHJINDER SINGH	2621 PRAIRIE AVE	$1150
WALGREENS #06096	WALGREENS CO.	REGINA C. ROPER	1901 PRAIRIE AVE	$1150
WALGREENS #11528	WALGREENS CO.	CRYSTAL K PHIFFER	1531 MADISON RD	$1150
WALGREENS #12136	WALGREENS CO.	AMBER N. PARISH	910 BROAD ST	$1150

CLASS “B” BEER

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A Class “B" license authorizes retail sales of fermented malt beverages to be consumed either on the premises, where sold or off the premises. See State Statute 125.26 for more. CLASS B BEER $100 PUBLICATION FEE $25 = $125. LATE CLASS B BEER $100 PUBLICATION FEE $50 LATE FEE $100 = $250.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID

CLASS “B” BEER AND “CLASS C” WINE

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A Class “B" license authorizes retail sales of fermented malt beverages to be consumed either on the premises, where sold or off the premises. See State Statute 125.26 for more.

A “Class C" license authorizes the retail sale of wine by the glass or in an opened original container for consumption on the premises where sold. A “Class C" license may be issued to a person qualified under s. 125.04 (5) for a restaurant in which the sale of alcohol beverages accounts for less than 50 percent of gross receipts and which does not have a barroom or for a restaurant in which the sale of alcohol beverages accounts for less than 50 percent of gross receipts and which has a barroom in which wine is the only intoxicating liquor sold. A “Class C" license may not be issued to a foreign corporation, a foreign limited liability company or a person acting as agent for or in the employ of another.

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
BELOIT COLLEGE POWERHOUSE	BOARD OF TRUSTEES OF BELOIT COLLEGE	RON WATSON	850 PLEASANT STREET	$325
BELOIT COLLEGE COUGHY HAUS	BOARD OF TRUSTEES OF BELOIT COLLEGE	RON WATSON	740 CLARY ST	$325
VINCE’S PIZZA	VINCE’S PIZZA INC	PIERA FIORELLA PARISI	1050 HACKETT STREET	$325

CLASS “B” BEER AND “CLASS B” LIQUOR

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A “Class B" liquor license authorizes the retail sale of intoxicating liquor for consumption on the premises, where sold by the glass and not in the original package or container. In addition, wine may be sold in the original package or container in any quantity to be consumed off the premises where sold. This paragraph does not apply in municipalities in which the governing body elects to come under par. (b) or to a winery that has been issued a “Class B" license. (License Quota is 42 licenses) $100 FOR CLASS B BEER $500 CLASS B LIQUOR $25 PUBLICATION FEE= $625 FEE

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
BELOIT COLLEGE - PEARSONS	BOARD OF TRUSTEES OF BELOIT COLLEGE	RON WATSON	700 COLLEGE STREET	$725
COYOTES	COYOTES OF ROCK CO. LLC	ALEJANDRA MARTINEZ	107 DEARBORN STREET	$750
LITTLE MEXICO OF BELOIT	LITTLE MEXICO OF BELOIT, LLC	ADRIAN CORTES PICHARDO	2787 MILWAUKEE RD	$750
THE BRASS RAIL	CPRTB, LLC	TANA L ROBERTS	646 FOURTH ST	$750
DITA’S WEST SIDE PUB AND GRILL	DITA’S INC	SPHEZIME SARA FADILOVSKI	1567 MADISON RD	$750

CLASS “B” BEER AND RESERVE “CLASS B” LIQUOR

Class “B" Beer licenses are for the sale of fermented malt beverages from premises within the municipality and may authorize an official or body of the municipality to issue temporary Class “B" licenses under sub. (6). A “Class B" liquor license authorizes the retail sale of intoxicating liquor for consumption on the premises, where sold by the glass and not in the original package or container. In addition, wine may be sold in the original package or container in any quantity to be consumed off the premises where sold. This paragraph does not apply in municipalities in which the governing body elects to come under par. (b) or to a winery that has been issued a “Class B" license. (License Quota is 11) $625

TRADE NAME (DBA)	LEGAL NAME	AGENT	PREMISE ADDRESS	PAID
PENTAGONO RESTAURANT	PENTAGONO RESTAURANT	SHARIN REYNOSO NOVAS	1275 PRAIRIE AVE #B	$750

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Referral to Plan Commission: Ordinance No. 3915 amending the Zoning District Map for 2501 Kadlec Drive.**		
Date:	**June 1, 2026**		
Presenter:	**Julie Christensen**	**Department:**	**Community Development**

Overview/Background Information

Fehr Graham, on behalf of Next Generation Construction, LLC, has submitted an application for review and consideration of a Zoning Map Amendment for 2501 Kadlec Drive from R-2, Two-Family Residential District, to R-1B, Single-Family Residential District.

Key Issues (Aim for no more than 5 key issues)

1. The property owner is requesting to rezone the parcel from R-2, Two-Family Residential District, to R-1B, Single-Family Residential District, to ensure consistency with the zoning of the Elmwood Commons subdivision.

2. The current R-2 zoning requires a larger lot size, lot width, and front and street side setbacks than R-1B, which affects the developer's ability to develop the lots with homes similar to those planned for Elmwood Commons.

3. The City's Comprehensive Plan recommends *Established Neighborhood* for the subject property, which includes already developed, predominately residential areas, with a mix of housing types and, where appropriate in context to the existing neighborhood and building format, small-scale neighborhood-oriented mixed-use development. The proposed land use is consistent with the Comprehensive Plan.

4. The subject property is located at the northeast corner of Kadlec Drive and Elaine Drive and northeast of the Elmwood Commons subdivision, and is also the subject of a proposed Certified Survey Map (CSM) to divide the existing large lot into two single family residential lots meeting the R-1B District area and dimensional standards.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal

☒ Goal #1 – Safe and Healthy Neighborhoods	☐ Goal #4 – High Quality of Life
☐ Goal #2 – High Performing Organization	☐ Goal #5 – High Quality Infrastructure and Connectivity
☒ Goal #3 – Economic and Residential Growth	☐ Goal #6 – Enhanced Communications and Engagement

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

R-1B zoning will foster Economic Sustainability by allowing two additional single-family homes to be built in the City of Beloit.

Policy Compliance

Purchasing Policy Compliance:	☐	Complies with the City's Purchasing Policy
	☒	No City procurement of goods or services is contemplated by this action
Grant Policy Compliance:	☐	Complies with the City's Grant Policy
	☒	No City grant is contemplated by this action
Other City Policy Compliance:	☒	Complies with the applicable City Policy
	☐	No City Policy is applicable to this action

Action Required/Recommendation

- Referral to the Plan Commission for the June 3, 2026 meeting
- This item will likely return to the City Council for a public hearing on July 7, 2026, and possible action on July 20, 2026.

Fiscal/Budget Note

The resulting proposed housing development would increase the City's tax base.

Legal Review		
Legal Review:	☐ This action has had legal review	☒ No legal review is needed for this action

Write N/A if not applicable:
N/A

Attachments
Application and Ordinance

Revised 04-26-2026

CITY of BELOIT

PLANNING & BUILDING SERVICES DIVISION

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

Zoning Map Amendment Application Form

(Please Type or Print) **File No.:** _____

1. **Address of subject property:** 2501 Kadlec Dr.
2. **Legal description: Lot:** 1 **Block:** _____ **Subdivision:** _____
   (If property has not been subdivided, attach a copy of the complete legal description from deed.)
   Property dimensions are: _____ feet by _____ feet = _____ square feet.
   If more than two acres, give area in acres: _____ acres.
3. **Tax Parcel Number(s):** 11340590
4. **Owner of record:** Next Generation Construction, LLC Phone: [redacted]
   430 East Grand Ave. (Address) | Beloit (City) | WI (State) | 53511 (Zip)
5. **Applicant's Name:** Fehr Graham
   200 Prairie Street, Suite 208 (Address) | Rockford (City) | IL (State) | 61107 (Zip)
   [redacted] (Office Phone #) / [redacted] (Cell Phone #) / [redacted] (E-mail Address)
6. ***THE FOLLOWING ACTION IS REQUESTED:***
   Change zoning district classification from: R-2 to: R-1B
   All existing uses on this property are: Vacant land
7. **All the proposed uses for this property are:**
   Principal use(s): Residential (Single Family)
   Secondary use(s): _____
   Accessory use(s): _____

8. I/we represent that I/we have a vested interest in this property in the following manner:

(x) Owner

( ) Leasehold, Length of lease:_____

( ) Contractual, Nature of contract:_____

( ) Other, explain: _____

9. Individual(s) responsible for compliance with conditions (if any), if request is granted:

Name(s): Zach Knutson Phone: [redacted]

430 East Grand Ave.	Beloit	WI	53511
(Address)	(City)	(State)	(Zip)

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/we, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/we represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Beloit. I/we also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

	Zach Knutson	04/29/2026
(Signature of Owner)	(Print name)	(Date)
Verified by signNow 04/29/2026 21:26:18 UTC 6405635cf1c6480ebe0c	Brian Wells	April 29, 2026
(Signature of Applicant, if different)	(Print name)	(Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application and all accompanying documents to the Planning and Building Services Division for acceptance by the filing deadline date prior to a scheduled Plan Commission meeting. This application must be submitted with the application fee.

To be completed by Planning Staff

Filing Fee: **$500.00** Amount Paid:_____ Meeting Date:_____

Application accepted by:_____ Date:_____

ORDINANCE NO. 3915

AN ORDINANCE AMENDING THE
ZONING DISTRICT MAP OF THE CITY OF BELOIT

The City Council of the City of Beloit, Rock County, Wisconsin do ordain as follows:

Section 1. The Zoning District Map of the City of Beloit, mentioned in the Zoning Code, Chapter 19 of the Code of General Ordinances of the City of Beloit, is amended as follows:

The following described land is hereby changed from R-2, Two-Family Residential District, to R-1B, Single-Family Residential District:

LOT 1, CERTIFIED SURVEY MAP, RECORDED JUNE 1, 2010, IN VOLUME 33, PAGES 343 TO 345 TO CERTIFIED SURVEY MAPS ON ROCK COUNTY, WISCONSIN, AS DOCUMENT #189882, BEING PART OF OUT LOT 13-12, ASSESSOR'S PLAT OF THE TOWN OF BELOIT, LOCATED IN SW 1/4 OF THE SE 1/4 OF SECTION 13, T1N, R12E, CITY OF BELOIT, WISCONSIN.

Section 2. This Ordinance shall take effect and be in force upon its passage and publication.

Adopted this ____ day of _____, 2026.

City Council of the City of Beloit

_____
Kevin Day, Council President

Attest:

_____
Rebecca Wallendal, City Clerk-Treasurer

Published this ____ day of _____, 2026

Effective this ____ day of _____, 2026

01-611100-5231-_____

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**Referral to Plan Commission: Ordinance No. 3916 amending the Zoning District Map for 2209 and 2217 Hickory Drive.**		
Date:	**June 1, 2026**		
Presenter:	**Julie Christensen**	**Department:**	**Community Development**

Overview/Background Information

Above The Peak Construction, LLC, on behalf of Sarah E. Nelson, has submitted an application for review and consideration of a Zoning Map Amendment for the properties located at 2209 and 2217 Hickory Drive from R-3, Low-Density Multifamily Residential District, to PUD, Planned Unit Development District. The applicant has also submitted an application for a Planned Unit Development (PUD) - Master Land Use Plan for the subject properties.

Key Issues (Aim for no more than 5 key issues)

1. The subject properties are currently vacant. The applicant has proposed the development of three duplexes and three detached garages.
2. The applicant is seeking approval of a PUD to allow for multiple buildings on one lot and reduced setbacks, which are otherwise not allowed in the R-3, Low-Density Multifamily Residential District.
3. The City's Comprehensive Plan recommends *Established Neighborhood* for the subject property, which includes already developed, predominately residential areas, with a mix of housing types and, where appropriate in context to the existing neighborhood and building format, small-scale neighborhood-oriented mixed-use development. The proposed land use is consistent with the Comprehensive Plan.
4. Attached is a copy of the Ordinance being referred.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal

☒ Goal #1 - Safe and Healthy Neighborhoods	☐ Goal #4 - High Quality of Life
☐ Goal #2 - High Performing Organization	☐ Goal #5 - High Quality Infrastructure and Connectivity
☒ Goal #3 - Economic and Residential Growth	☐ Goal #6 - Enhanced Communications and Engagement

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

If approved, the resulting development would foster Economic Sustainability by allowing new housing development in the City of Beloit.

Policy Compliance

Purchasing Policy Compliance:	☐	Complies with the City's Purchasing Policy
	☒	No City procurement of goods or services is contemplated by this action
Grant Policy Compliance:	☐	Complies with the City's Grant Policy
	☒	No City grant is contemplated by this action
Other City Policy Compliance:	☒	Complies with the applicable City Policy
	☐	No City Policy is applicable to this action

Action Required/Recommendation

- Referral to the Plan Commission for the June 3, 2026 meeting
- This item will likely return to the City Council for a public hearing on July 7, 2026, and possible action on July 20, 2026.

Fiscal/Budget Note

The resulting development contemplated if the rezoning is approved will increase the City's tax base.

Legal Review		
Legal Review:	☐ This action has had legal review	☒ No legal review is needed for this action

Write N/A if not applicable:
N/A

Attachments
Application, Ordinance, and Proposed Master Land Use Plan

Revised 04-26-2026

CITY of BELOIT

PLANNING & BUILDING SERVICES DIVISION

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

Zoning Map Amendment Application Form

(Please Type or Print) **File No.:** _____

1. **Address of subject property:** 2209 & 2217 Hickory Drive

2. **Legal description: Lot:** 9&8 **Block:** -- **Subdivision:** Earle Morris Addition
(If property has not been subdivided, attach a copy of the complete legal description from deed.)

Property dimensions are: 195 feet by 162.90 feet = 31765.5 square feet.

If more than two acres, give area in acres: _____ acres.

3. **Tax Parcel Number(s):** 23060020 & 23060025

4. **Owner of record:** Sarah E. Nelson Phone: [redacted]

1743 Jackson Street, Beloit WI 53511
(Address) (City) (State) (Zip)

5. **Applicant's Name:** David Nelson (Above The Peak Construction, LLC)

1743 Jackson Street Beloit WI 53511
(Address) (City) (State) (Zip)

_____ / _____ / _____
(Office Phone #) (Cell Phone #) (E-mail Address)

6. ***THE FOLLOWING ACTION IS REQUESTED:***

Change zoning district classification from: R-3 to: PUD

All existing uses on this property are: Vacant except 2 paved access drives serving 2231 Hickory Drive.

7. **All the proposed uses for this property are:**

Principal use(s): Multi-family residential (3 duplexes = 6 units) including 3 detached garage structures.

Secondary use(s): _____

Accessory use(s): _____

8. I/we represent that I/we have a vested interest in this property in the following manner:

   (X) Owner

   ( ) Leasehold, Length of lease:_____

   ( ) Contractual, Nature of contract:_____

   ( ) Other, explain: _____

9. Individual(s) responsible for compliance with conditions (if any), if request is granted:

   Name(s): David Nelson (Above The Peak Construction, LLC) Phone: [redacted]

   1743 Jackson Street, Beloit WI 53511

   (Address) (City) (State) (Zip)

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/we, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/we represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Beloit. I/we also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

Sarah Nelson | 5-22-26

(Signature of Owner) (Print name) (Date)

David Nelson | 4-29-26

(Signature of Applicant, if different) (Print name) (Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application and all accompanying documents to the Planning and Building Services Division for acceptance by the filing deadline date prior to a scheduled Plan Commission meeting. This application must be submitted with the application fee.

To be completed by Planning Staff

Filing Fee: **$500.00** Amount Paid: 500.00 CC 3467 Meeting Date:_____

Application accepted by:_____ Date:_____

ORDINANCE NO. 3916

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP OF THE CITY OF BELOIT

The City Council of the City of Beloit, Rock County, Wisconsin do ordain as follows:

Section 1. The Zoning District Map of the City of Beloit, mentioned in the Zoning Code, Chapter 19 of the Code of General Ordinances of the City of Beloit, is amended as follows:

The following described land is hereby changed from R-3, Low-Density Multifamily Residential District, to PUD, Planned Unit Development District:

LOTS 8 AND 9, EARLE MORRIS ADDITION, CITY OF BELOIT, ROCK COUNTY, WISCONSIN, EXCEPTING THE NORTHWEST 87 FEET THEREOF.

Section 2. This Ordinance shall take effect and be in force upon its passage and publication.

Adopted this ____ day of _____, 2026.

City Council of the City of Beloit

_____
Kevin Day, Council President

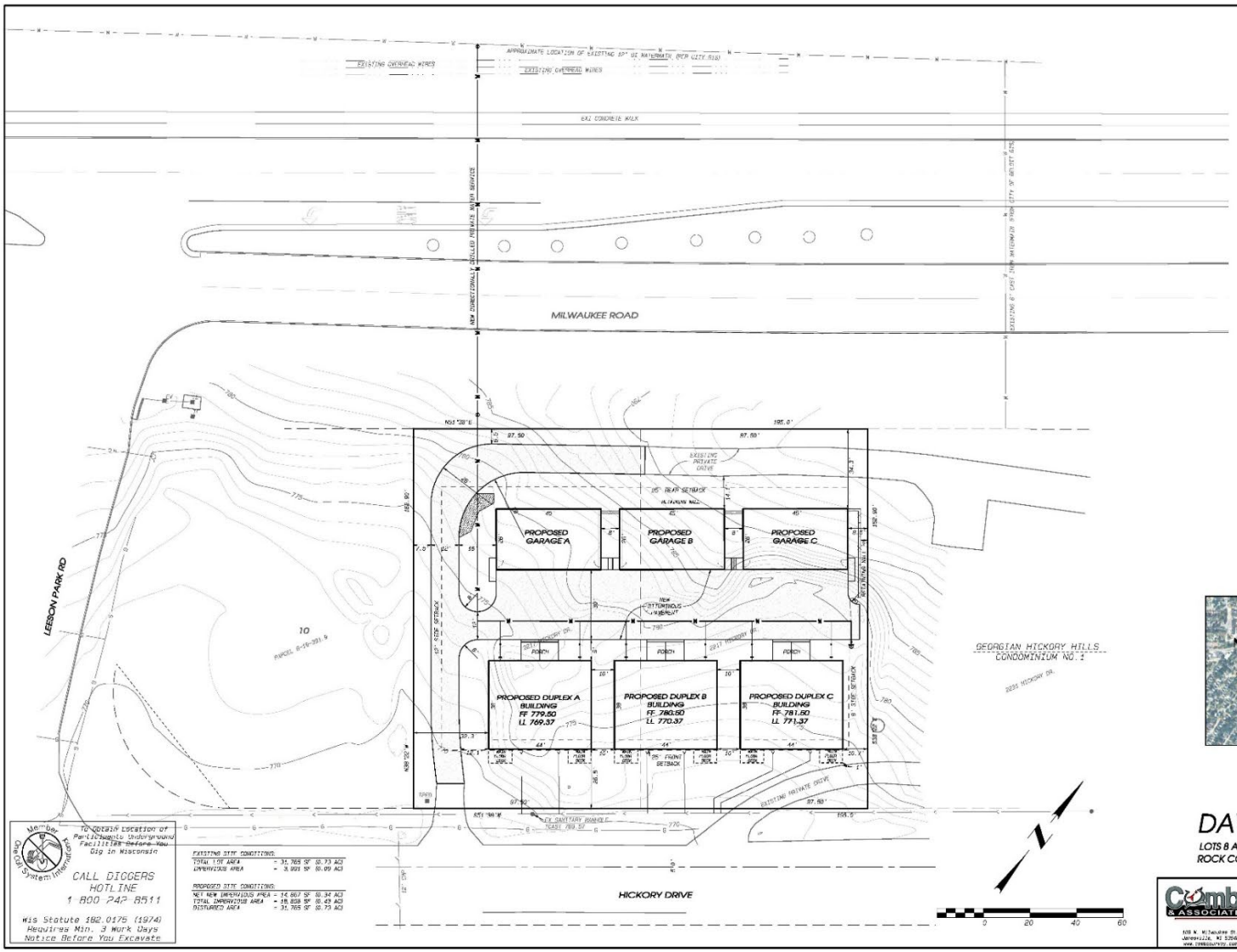
Attest:

_____
Rebecca Wallendal, City Clerk-Treasurer

Published this ____ day of _____, 2026

Effective this ____ day of _____, 2026

01-611100-5231-_____



LEGEND:

- EASEMENT LINE
- BUILDING SETBACK LINE
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- WATER MAIN
- WATER SERVICE
- PROPERTY LINE
- FENCE LINE
- CONSTRUCTION LIMITS
- PROPOSED SILT FENCE
- CONTOUR LINE
- CENTER LINE
- BUILDING LINE
- AERIAL UTILITY WIRE (U)
- T TELEPHONE LINE
- G GAS LINE
- E ELECTRIC LINE
- PROPOSED SURFACE DRAINAGE DIRECTION
- VE VISION EASEMENT
- DE DRAINAGE EASEMENT
- UE UTILITY EASEMENT
- WW WINDOW WELL
- AC AIR CONDITIONER
- E ELECTRIC BOX
- EM ELECTRIC METER
- GM GAS METER
- T TELEPHONE BOX
- CC CATV CABLE ANCHOR
- LIGHT POLE
- UTILITY POLE
- EXISTING SPOT ELEVATION

INDEX OF SHEETS

1. DIMENSION PLAN
2. DEMOLITION PLAN / GENERAL NOTES & DETAILS
3. DIRECTIONAL DRILLING & UTILITY PLAN
4. SITE UTILITY, GRADING, DRAINAGE PLAN
5. EROSION CONTROL PLAN
6. ECP NOTES AND DETAILS
7. LANDSCAPE PLAN



LOCATION SKETCH

CONSTRUCTION PLANS
FOR

DAVID NELSON P.U.D.

LOTS 8 AND 9, EARLE MORRIS ADDITION, CITY OF BELOIT, ROCK COUNTY, WISCONSIN, EXCEPTING THE NORTHWEST 87 FEET THEREOF.

Member One Call System International

TO OBTAIN LOCATION OF PERTINENT UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1 800 242 8511

Wis Statute 182.0175 (1974) Requires Min. 3 Work Days Notice Before You Excavate

EXISTING SITE CONDITIONS:
TOTAL SITE AREA = 35,765 SF (0.73 AC)
IMPERVIOUS AREA = 3,991 SF (0.09 AC)

PROPOSED SITE CONDITIONS:
NET NEW IMPERVIOUS AREA = 14,867 SF (0.34 AC)
TOTAL IMPERVIOUS AREA = 18,858 SF (0.43 AC)
DISTURBED AREA = 31,765 SF (0.73 AC)

Combs & ASSOCIATES
103 N. Milwaukee St.
Janesville, WI 53548
www.combsurvey.com
tel: 608 758-0875
fax: 608 758-0534

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

DATE: 04/10/26
BY: BFG
APPROVED: AFG
PROJECT NO.: 125-185
REVISIONS

DIMENSION PLAN

SHEET 1 OF 7

CITY OF BELOIT
REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic:	**AN ORDINANCE TO AMEND 18.02(15)(aj) OF THE CODE OF GENERAL ORDINANCES OF THE CITY OF BELOIT AUTHORIZING OUTDOOR VENDING FOR AN EVENT HOSTED BY QUEEN OF MARTYRS PASTORATE IN TELFER PARK**		
Date:	**6/01/2026**		
Presenter:	**Bill Frisbee, Public Works Director**	**Department:**	**Public Works**

Overview/Background Information

Queen of Martyrs Pastorate is a Catholic pastorate formed through the consolidation of four parishes serving the Beloit and Clinton area: St. Jude, Our Lady of the Assumption, St. Stephens, and St. Thomas. The Pastorate has requested permission to hold its annual fundraising festival, rebranded as the Queen of Martyrs Community Celebration, at Telfer Park and Stadium on Sunday, August 16, 2026, from 11:30 a.m. to 3:30 p.m. A unity mass would precede the festival from 10:15 a.m. to 11:15 a.m. in the stadium.

The event would include food sales (tacos, quesadillas, hamburgers, hot dogs, street corn, walking tacos, fruit cups, churros, and beverages), a beer tent operated by the Knights of Columbus, a DJ providing background music and karaoke, a Ballet Folklorico performance, traditional and Mexican bingo, a silent auction, a dessert walk, cornhole, children's games and face painting, kickball, water balloons, a “Touch the Truck” component, a Kona Ice food truck, a $10,000 or car lease raffle, and a 50/50 raffle to benefit the OLA eighth-grade class trip.

Section 18.02(15) of the Code of General Ordinances generally prohibits outdoor vending within City parks. The Pastorate's request requires a Council-authorized exception. A list of existing authorized exceptions is set forth in Section 18.02(15)(a) through (ai). The proposed Ordinance No. 3917 would add subsection (aj) to authorize an annual fundraising event sponsored by Queen of Martyrs Pastorate in Telfer Park.

Key Issues (Aim for no more than 5 key issues)

1. Outdoor vending in a City park is prohibited absent a Council-authorized exception. Approval of Ordinance No. 3917 would add Queen of Martyrs Pastorate as an authorized exception under Section 18.02(15)(aj). The exception is recurring (annual) and is tied specifically to Telfer Park.
2. The Pastorate proposes a beer tent operated by the Knights of Columbus. A separate Class “B” fermented malt beverage temporary (picnic) license under Wis. Stat. § 125.26(6) will be required. The applicant must satisfy all conditions of the temporary license, including operator training, insurance, and conformance with City regulations governing alcohol service on public property. Approval of the ordinance exception does not, by itself, authorize alcohol sales.
3. The proposed $10,000 or car lease raffle and the 50/50 raffle require a Wisconsin Raffle License issued by the Wisconsin Department of Administration, Division of Gaming, under Wis. Stat. ch. 563. The dessert walk and human slot machine, as described, do not appear to involve consideration in exchange for a chance to win a prize of value, but the applicant should confirm structure with counsel prior to the event. Bingo for cash prizes also requires a state Bingo License under Wis. Stat. ch. 563.
4. The City will require the Pastorate to provide a Certificate of Insurance naming the City of Beloit as an additional insured for the event, with limits consistent with City standards for special events on public property, and to execute a Hold Harmless and Indemnification Agreement. This is particularly important given the scope of the event (food preparation, alcohol service, children's activities, and amplified entertainment).
5. Food preparation by Emma DeLuna (identified as a certified food truck owner) and other volunteers will require compliance with Rock County Health Department temporary food establishment permitting requirements. Volunteers preparing food should operate under the certified food truck owner's permit or obtain separate temporary food licenses.
6. The proposed ordinance language authorizes “an annual fundraising event,” which would permit the Pastorate to hold this event each year without returning to Council. The Council may wish to consider whether to limit the authorization to 2026 only, to a defined number of years, or to retain the annual structure as drafted.

Conformance with Strategic Plan

Approval of this action would conform with the stated purpose of the following strategic goal

☐ Goal #1 – Safe and Healthy Neighborhoods
☐ Goal #2 – High Performing Organization
☐ Goal #3 – Economic and Residential Growth
☒ Goal #4 – High Quality of Life
☐ Goal #5 – High Quality Infrastructure and Connectivity
☒ Goal #6 – Enhanced Communications and Engagement

Sustainability

If applicable, briefly comment on the environmental, economic, and/or social sustainability of this policy or program. Consider how current needs are met without compromising the ability of future generations to meet their own needs. **Write N/A if not applicable**

The event will generate solid waste (food packaging, beverage containers) typical of a community festival. Staff recommends the applicant coordinate with Parks and Recreation regarding waste receptacles, recycling, and post-event cleanup obligations as a condition of facility use.

Policy Compliance

Purchasing Policy Compliance:	☐	Complies with the City's Purchasing Policy
	☒	No City procurement of goods or services is contemplated by this action
Grant Policy Compliance:	☐	Complies with the City's Grant Policy
	☒	No City grant is contemplated by this action
Other City Policy Compliance:	☒	Complies with the applicable City Policy
	☐	No City Policy is applicable to this action

Action Required/Recommendation

Staff recommends that the City Council adopt Ordinance No. 3917.

The applicant has requested that the Council suspend its rules to permit first and second readings of Ordinance No. 3917 at the June 1, 2026 regular meeting so that the Pastorate may begin advertising the event. Staff has no objection to suspension of the rules given the August 16, 2026 event date and the applicant's reasonable need for lead time to promote the event.

Fiscal/Budget Note

The ordinance amendment itself has no direct fiscal impact.

Legal Review

Legal Review: ☒ This action has had legal review ☐ No legal review is needed for this action

Write N/A if not applicable:

The proposed ordinance has been reviewed by the City Attorney as to form and legal sufficiency. The amendment creates a narrow, applicant-specific exception to the general prohibition on outdoor vending in City parks under Section 18.02(15) of the Code of General Ordinances and is consistent in form with the existing authorized exceptions listed in subsections (a) through (ai).

Approval of the ordinance authorizes outdoor vending only. The applicant remains responsible for obtaining all other required state and local authorizations, including any temporary Class "B" fermented malt beverage license under Wis. Stat. § 125.26(6), raffle and bingo licenses under Wis. Stat. ch. 563, and Rock County Health Department temporary food establishment permits. The City Attorney recommends that approval be conditioned on receipt of a Certificate of Insurance naming the City as an additional insured and execution of a Hold Harmless and Indemnification Agreement in a form approved by the City Attorney prior to the event.

Attachments

Proposed Ordinance 3917
Letter from Queen of Martyrs Chairperson

Revised 04-26-2026

Greetings,

On behalf of Queen of Martyrs Pastorate (which includes 4 churches: St. Jude, Our Lady of the Assumption, St. Stephens, and St. Thomas) we would like to hold our annual Fall Festival off our usual property, OLA, at Telfer Park & Stadium. Since our merging of all the Catholic Churches in the Beloit/Clinton area, we are re-branding and looking for a site that is neutral and accepting to not only our parishioners, but to the citizens of Beloit as well. The purpose of this annual fundraiser is to help support the churches to keep their lights on, pay their respective staff, and maintain the many programs they use to help the people in the community. We are naming our new festival, Queen of Martyrs Community Celebration, and would like to hold it Sunday, August 16th, from 11:30am-3:30pm. We will also have a 4-church unity mass held in the stadium from 10:15am-11:15am. As a part of this merger, we are excited to be able to embrace our Hispanic parishioners, with a bilingual mass, as well as letting them take a more front and center role by providing cultural food and entertainment for everyone.

At this celebration, we want to invite the city of Beloit to have a day of food and fun by having the following components: **Food** cooked by our certified Food Truck owner, Emma DeLuna and other volunteers. Tacos, Quesadillas, Hamburgers, Hot Dogs, Street Corn, Walking Tacos, Fruit Cups, and Churros. We would need to have grills, coolers, and tools necessary to cook. These will be for purchase for a certain number of tickets, which will be sold in the lobby and outside the main pavilion. **Beverages** will also be sold for a certain ticket amount. There will be Aqua Frescas, soda & water, as well as a Beer Tent provided by our Knights of Columbus. We will also need to bring pop up canopies, tables, and chairs. We will also have our sisters handing out popcorn and other religious items. They will have a small table with a popcorn maker.

For entertainment, we have secured a **DJ** who will provide his own speakers & equipment that will need electricity. No stage is required, and the speakers aren't very large. He will be playing background music and will have the capability to have people perform karaoke. We will be inviting **Ballet Folklorico** to perform different dances of Hispanic nature, and they usually have their own speaker.

We will have several games that people can play by either using tickets or cash. We will have free **Bingo** for people who want to play. There will be two kinds: Traditional and Mexican Bingo which uses picture cards instead of numbers. Either cash or prizes will be given (hasn't been determined yet) There will be **a Human Slot Machine**, where 3 people who can't see one another will each hold up a different item. If there is a 3-way match, the player will get a free food item or prize. We will also have a **Silent Auction** with 20 items that people can bid on. We will have a **Dessert Walk** kind of like musical chairs that people can play for a ticket amount, and they can win a dessert donated by church members. **Cornhole** will be available to play for those who want to. It was suggested to have a "tournament", but not sure if that will be plausible at this time, but it could happen.

For the kids we will have **Pickles the Clown,** who will do face painting & balloon animals for a ticket fee. **Kickball & water balloons** we would like to have in the smaller field for the kids (or adults) to do. **Various kids' games** that we will have for them to play for candy, cost would be a ticket. We would also like to have a **"Touch the Truck"** where the City of Beloit could have a police vehicle and/or fire truck for the kids to see/touch. I know someone reached out to them, no answer from either. We will also ask UPS if they would be willing to loan us one of their vehicles for this too. We also invited **Kona Ice**, the food truck, to be on premises to sell their snow cones. Finally, we have a $10,000 or car lease raffle with different prize money given

away, where we will do the drawing at 3pm for the winners. Our 8th grade students at OLA will have a 50/50 raffle a couple times to help them fund their school trip.

Since we aren't sure if we can secure everything we need to have this festival, many things are still in the working phase. If we can't find enough volunteers to oversee, or run some of these components, they will not happen. This is the first time being off our property, and we are hoping that we can pull it off. To have the opportunity to invite the community to an environment that isn't heavily religious is what we are really going for. Thank you for your consideration.

Sincerely,

Tracy Goethe
Queen of Martyrs Chairperson

ORDINANCE NO. 3917

AN ORDINANCE TO CREATE SECTION 18.02 (15)(aj) OF THE CODE OF GENERAL ORDINANCES OF THE CITY OF BELOIT AUTHORIZING OUTDOOR VENDING BY QUEEN OF MARTYRS PASTORATE

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1. Sections 18.02(15)(aj) of the Code of General Ordinances of the City of Beloit is hereby created to read as follows:

"(aj) Queen of Martyrs Community Celebration, an annual fundraising event sponsored by Queen of Martyrs Pastorate in Telfer Park."

Section 2. This ordinance shall be in force and take effect upon passage and publication.

Adopted this ___ day of June, 2026.

CITY COUNCIL FOR THE CITY OF BELOIT

By: _____
Kevin Day, President

ATTEST:

By:_____
Rebecca Wallendal, City Clerk-Treasurer

PUBLISHED: _____
EFFECTIVE DATE: _____
01-611100-5231-_____

18.02(15)(aj) = ORD 20260524 (26-1138)

June 1, 2026

APPOINTMENT REVIEW COMMITTEE
REPORT TO CITY COUNCIL
APPOINTMENT RECOMMENDATION

The undersigned, Kevin Day, duly elected President of the Beloit City Council, does hereby appoint the following resident members to the vacancies and terms indicated below, said appointments being made pursuant to nominations made and approved by the Appointment Review Committee and confirmed by the City Council.

Dated: June 1, 2026

_____
Kevin Day, President

Appointments

Board of Review

Tracy Buck, appointment to a term ending December 31, 2027

PLEASE ANNOUNCE THE FOLLOWING VACANCIES

Alcohol Beverage License Control Committee (2 vacancies for residents)
Board of Appeals (2 Vacancies for residents, 2 Vacancies for Alternates)
Board of Ethics (2 Vacancies for residents)
Board of Review (2 Vacancies for Alternates)
Community Development Authority (Vacancy for Public Housing resident)
Equal Opportunities Commission (2 vacancies for residents)
Municipal Golf Committee (Vacancy for youth, Vacancy for Senior Golf Club Rep)
Municipal Library Board (Vacancy for resident)
Park, Recreation & Conservation Advisory Commission (Vacancy for youth)
Traffic Review Committee (Vacancy for resident)