



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, FEBRUARY 26, 2024 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12.Â In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124.Â Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at:
https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, February 26, 2024
2. **MOMENT OF SILENCE** - As we begin tonight's meeting, please join me in a moment of silence for self-meditation, prayer, or reflection.

3. **PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Kong will lead the pledge of allegiance.
4. **ROLL CALL**
5. **PUBLIC COMMENT**
NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.
6. **DEPARTMENT REPORTS**
Updates on department activities will be given by the Department Heads and/or their staff.
 - A. Fire Department - Fire Chief Bret Russell
 - B. Police Department - Police Chief Nate Derr
 - C. Public Works Department - Public Works Director Nora Gamino
 - D. Community Services Department - Community Services Manager Dan McElroy
 - E. Planning Department - Assistant Planner Ana Budnyk
 - F. Administration - City Administrator Deston Dishion
7. **COUNTY OF INYO UPDATE**
Presented by Second District Supervisor Jeff Griffiths.
8. **BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE**
Prepared and presented by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson.
 - A. **Bishop Area Chamber of Commerce and Information Center Update Report - February 26, 2024**
[Bishop Chamber of Commerce Report for 022624](#)
9. **NORTHERN INYO HOSPITAL QUARTERLY UPDATE**
Prepared and presented by Chief Executive Officer and Chief Financial Officer Stephen DelRossi.
 - A. **Northern Inyo Hospital Quarterly Update Report – February 26, 2024**
[Bishop City Council Update from NIHD 2024 02 26](#)
10. **PRESENTATIONS**
 - A. **Food Recycling Program / Bishop Community Composting at the Community Garden - Presented by Community Garden Assistant Manager Laura Mogg and Composting Site Manager Paula Salguero.**
[Video Presentation Link - Bishop Community Garden & Composting 2024 02 26](#)
11. **PUBLIC HEARING**
 - A. **[Public Hearing – City Fees and Charges for Fiscal Year 2024-2025](#)**
Recommended Action: After the Mayor opens the public hearing, Council will

review the information and hold the public hearing to hear and consider public input on amending and restating certain fees and charges for City services. The Mayor will close the public hearing once all comments from the public have been received.

[Notice of Public Hearing](#)

[Staff Memorandums on Proposed Changes](#)

[Proposed Resolution Amending and Restating Certain Fees and Charges](#)

CONSENT CALENDAR

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

12. CONSENT CALENDAR FOR APPROVAL/FILING

A. Monthly Budget Report for the Month of January 2024

[Monthly Budget Report for the Month of January 2024](#)

B. Financial Reports for the Month of January 2024

[Bank Reconciliation Report for January 2024](#)

[Combined Cash Report for January 2024](#)

[Investment Portfolio Report for January 2024](#)

[Warrant Register Report for January 2024](#)

C. [Approval for Refunding of \\$388.00 in Erroneously Assessed Business License Tax](#)

Recommended Action: Council consideration to approve the refund of erroneously assessed and collected business license tax from business license #4005 pursuant to City of Bishop Municipal Code 5.08.030.

D. [Vendor Agreement between the City of Bishop and Sportsites Inc.](#)

Recommended Action: City Council of the City of Bishop to approve and execute the Vendor Agreement between the City of Bishop and Sportsites Inc. with the first term beginning on March 1, 2024, in the amount not to exceed \$6,000.00 annually.

[Sportsites Agreement 2024](#)

E. [Approve Proposed Resolution that Amends the Retirement Medical Benefit for Newly Elected City Councilmembers.](#)

Recommended Action: Approve proposed Resolution removing Retiree Health Care for newly elected Council Members beginning with newly elected Council Members as of November 1, 2024.

[Resolution No. 2024-\(xx\) Regarding City Council Benefits 2024 02 26.pdf](#)

13. CONSENT CALENDAR FOR INFORMATION/FILING

A. Alcoholic Beverage License Application for 621 W. Line Street Ste 101, Bishop, California 93514 (Owner: GRANDMA'S SEASONING RESTAURANT LLC)

[ABC Application - 621 W. Line Street Ste 101 received 2024 02 15](#)

B. Alcoholic Beverage License Application for 112 N. Main Street, Bishop, California 93514 (Owner: SCHAT, ERICK FRANKLIN)

[ABC Application - 112 N. Main St. received 2024 02 15](#)

C. Planning Commission Meeting Cancellation Notice - February 27, 2024

14. NEW BUSINESS

A. **A Resolution Relating to Designating an Authorized Representative for a Financial Assistance Application with the State Water Resources Control Board**

Recommended Action: Council to approve a resolution relating to designating an authorized representative for a financial assistance application with the State Water Resources Control Board (by title only).

[No. 2024-\(xx\) Authorizing Resolution for CWSRF](#)

B.

A Resolution Authorizing Application to and Participation in the Prohousing Designation Program

Recommended Action: Recommended Motion: Adopt the Resolution (by title only) authorizing the Planning Departments to:

1. Submit a Prohousing Designation Program application to the California Department of Housing and Community Development (HCD); and if the application is approved by HCD,

2. Execute all documents deemed necessary or appropriate to participate in the Prohousing Designation Program.

[City of Bishop Preliminary Prohousing Score Sheet Project Proposal](#)
[Resolution Prohousing Designation Program](#)

15. FUTURE AGENDA ITEMS

16. COUNCIL AND COMMITTEE REPORTS

17. ADJOURNMENT

Monday, March 11, 2024 at 6:00 p.m. Regular Meeting in the City Council Chambers

Bishop Area Chamber of Commerce & Information Center
Report to Bishop City Council for Monday, February 26, 2024
Prepared by: Tawni Thomson, Executive Director

BISHOP INFORMATION CENTER/OTHER DESTINATION DEVELOPMENT PROGRAMS:

Completed Travel & Sport Shows:

- International Sportsmen's Expo: 1/18-1/20 in Sacramento. Well attended. Tawni and Jeff Thomson distributed 630 Bishop Visitor Guides, 400 Fishing Guides, 360 Treasure Maps, 200 Backroads Tours, 300 Scenic 395 Magazines, 200 Inyo County Fishing Maps and 250 miscellaneous brochures.
- Bart Hall Outdoor Show: 1/25-1/28 in Long Beach. Good attendance. The show was downsized from 5 to 4 days and moved from March to January. Gary and Pat Gunsolley distributed 1,260 Bishop Visitor Guides, 1,200 Fishing Guides, 540 Treasure Maps, 1,000 Inyo County Fishing Maps.
- Travel & Adventure Show: 2/3 & 2/4 in Los Angeles. Bishop shared booth with Mono County. Joe Pollini distributed 455 Visitor Guides, 360 Treasure Maps and 300 other brochures.
- Del Mar Hall Show 3/15-3/19. Gary and Pat Gunsolley distributed 400 Fishing Guides, 385 Bishop Visitor Guides, 250 Treasure Maps, 100 Backroads Tours Magazines and 500 miscellaneous brochures.

Upcoming Travel & Sport Shows:

- Pacific Coast Sportfishing Show in Anaheim 3/7-3/10.
- Bay Area Travel 3/16 & 3/17.

Visit California Outlook Forum:

3/10-3/12 in Palm Springs. Tawni Thomson and Julie Faber will attend. Looking forward to educational sessions on sustainable tourism, AI strategies in destination marketing, global travel trends and more.

US Travel Association IPW Conference:

- 5/3-5/7 in Los Angeles
- Bishop will be represented in two booths: Shared booth with High Sierra Visitors Council and shared booth with Mono County Tourism to Promote Eastern Sierra Tour (EST) Itinerary
- New EST brochure, video and decal are in the works.
- Post conference fam tour will include dinner (Whiskey Creek) and overnight (Creekside) in Bishop on 5/8. 20 international delegates plus 2 Visit California reps. Will tour OV Paiute Shoshone Cultural Center on 5/9 before going on to Mono County.

Winter Trout Stocking: First load of trout from Wright's Rainbows was delivered to PVR and Owens River on 2/15. Next stocking will be just before Blake Jones Trout Derby. Each delivery is about 1,600 lbs. and cost = \$9,000 per load.

Blake Jones Trout Derby: March 23, 2024. Check-in, weigh-in and prize ceremony at Tri-County Fair & Event Center. Event registration is live online. The staff is working now on t-shirt design, prizes, and sponsorships.

Visitor Information Requests: We have received 406 requests for Bishop Visitor Guides since 1/1/24. Exactly 50% digital download and 50% mailed hard copy. I've included a copy of one week's mailing labels – fun to put names with numbers. And fun to see where people are coming from.

Best Guest Inquiry of the Month: See attached email from Pedro Banuelos. We love that they love this place as much as we do!

Lodging Statistics:

January occupancy was 54.2% according to STR. This is less than the last two years, but close to pre-pandemic January of 2020. ADR was \$123 - \$1 less than last year. February so far is tracking at 58.3% - one percentage point higher than 2020.

CHAMBER OF COMMERCE/LOCAL COMMUNITY MATTERS:

Lunch and Learn: First one this year was 2/21 at Bishop Country Club. Robert Sharp of Eastern Sierra Community Bank gave a very informative presentation on fraud protection for small businesses.

New Chamber Members Since Last Report to City Council:

- Revival Salon
- Paradox Fitness
- Golnyo.com
- Premier Property Management

Chamber Board of Directors

- March 13 meeting cancelled due to date conflict with Outlook Forum.
- Next Board Meeting set for April 10, 2024 – 10:30 am at Alta One.

ROBIN TIMM
424 MORSE AVE
DAYTON, OH 45420

MIKE CONLEY
1046 RABBIT RUN CIRCLE.APT-101,
ANN ARBOR, MI 48103

JACK VANDERLAAN
6496 ROGUE RAPIDS CT NE
BELMONT, MI 49306

RENAE WHITE
9386 E GARFIELD RD
HESPERIA, MI 49421

RAYMOND HANSEN
1430 SCENIC VIEW LN
GRAYSLAKE, IL 60030

JESSICA CULLERS
25495 HWY D
STELLA, MO 64867

JANE HOUSEAL
29233 DOWNING ST
SHELL KNOB, MO 65747

NICHOLE CARMEN
1904 W 3RD TERRACE
LAWRENCE, KS 66044

KEITH MASSEY
8521 DECATUR STREET
OMAHA, NE 68114

JEFF GIBBS
7109 S R ST.
FORT SMITH, AR 72903

STEPHEN MILLER
1342 SOUTH 13TH STREET
MCALESTER, OK 74501

ROSE BERRYMAN
2236 WENDY LAN
WACO, TX 76710

NATASHA DAVASS
525 S CASSANDRA AVE
KUNA, ID 83634

MIKE WICKS
206 PALOMINO DR
PAYSON, AZ 85541

ROBERT GUM
2009 RANCHO LAKE DR. UNIT 206
LAS VEGAS, NV 89108

JIM DAVIS
317 OCCIDENTAL DR
DAYTON, NV 89403

HENRY MARTINEZ
948 SPRINGFIELD DRIVE
GARDNERVILLE, NV 89460

P DAY
7200 NATIVE DANCER DR
RENO, NV 89502

SOPHIE DUVERGER
11708 SUNDALE AVE
HAWTHORNE, CA 90250

RICKY SISNEROS
2145 DEL AMO BLVD
TORRANCE, CA 90501

JUDI HOLMES
3108 OCANA AVE.
LONG BEACH,, CA 90808

MIKE ASH
27940 SOLAMINT RD. APT 3-204
CANYON COUNTRY, CA 91387

GARY BOULTER
5444 VIA SERENA
ALTA LOMA, CA 91701

MARY RODRIGUEZ
5800 HAMNER AVE, SPACE 516
EASTVALE, CA 91752

CRYSTAL MURRIETA
2836 OAK CREEK DR., UNIT F
ONTARIO, CA 91761

SUSAN LOPEZ
1377 DON CARLOS CT
CHULA VISTA, CA 91910

ANDREA HOY
1633 TOWELL LANE
ESCONDIDO, CA 92029

BETH REARDON
9107 EMERALD GROVE AVE
LAKESIDE, CA 92040

TERRI BENNETT
1860 CAMPESINO PLACE
OCEANSIDE, CA 92054

RP PU
5 CHANNEL CT
RA MIRAGE, CA 92270

SANDRA PARK
8955 JOSHUA STREET
APPLE VALLEY, CA 92308

DON AND SUE LOVELACE
10961 DESERT LAWN DR., SPACE 365
CAILMESA, CA 92320

DEBBIE SAWYER
24321 MONTREUX CT 5362
CRESTLINE, CA 92325

MARIO CARBAJAL
PO BOX 4816
CRESTLINE, CA 92325

ERIC SCHWARZ
9245 DATE ST
FONTANA, CA 92335

STEVEN MORENO
3324 BROU LANE
RIVERSIDE, CA 92503

MIKE STELLE
11639 INWOOD DR
RIVERSIDE, CA 92503

CHARLES RODRIGUEZ
16453 GELDING WAY
MORENO VALLEY, CA 92555

MARSHA YARBROUGH
28298 OASIS VIEW CIR
MENIFEE, CA 92584

JOHN BASS
45120 HWY 79, #815
AGUANGA, CA 92636

JENNY WILSON
16825 HARVEST LANE
HUNTINGTON BEACH, CA 92648

BETSY COBB
26024 SUNNYGLEN
LAGUNA HILLS, CA 92653

TERRY TONGATE
20 HAWKMOOR
ALISO VIEJO, CA 92656

SANDIE PRIOR
2763 W. TOLA AVE
ANAHEIM, CA 92804

BARBARA KENNEDY
10566 ALMOND AVE
OAK VIEW, CA 93022

JOYCE LANE
9 DON ANTONIO WAY
OJAI, CA 93023

STEVEN SANTO
735 COLDBROOK PLACE
SIMI VALLEY, CA 93065

TINA TOTH
3202 W STEWART AVE
VISALIA, CA 93291

GUNTHER DEFANT
5505 SARA JANE ST.
BAKERSFIELD, CA 93313

DENISE BROWN-HOLLISTER
1055 COFFEE LANE
ARROYO GRANDE, CA 93420

DARRYL HERZON
8833 EAST AVE. T2
LITTLEROCK, CA 93543

RICHARD KOHR
333 FOUNTAIN ST
RIDGECREST, CA 93555

JANICE QUILL
8628 N. CEDAR AVE.. APT 204
FRESNO, CA 93720

YA CHANG
337 GLENWOOD AVE
DALY CITY, CA 94015

RENEE STARK
2109 CLINTON AVENUE #C
ALAMEDA, CA 94501

LOOM PHASA
37766 SPRING TIDE RD
NEWARK, CA 94560

TRACEY WYATT
2842 WINTHROP AVENUE
SAN RAMON, CA 94583

MARLON KUNTZE
2489 KILKARE RD
SUNOL, CA 94586

EUGENE CHANG
12712 MILLER AVE
SARATOGA, CA 95070

MAY FENG
1220 TEA ROSE CIR
SAN JOSE, CA, CA 95131

JOAN GOIN
3400 WAGNER HEIGHTS RD APT 264
STOCKTON, CA 95209

TIM WRIGHT
210 DIANE PLACE
DIXON, CA 95620

KELLY KEEGAN
9000 ERLE BLUNDEN WAY
FAIR OAKS, CA 95628

RACHEL LEWIS
3321 DEMARTINI DRIVE
ROSEVILLE, CA 95661

PETER J FRACCHIA
5075 POPLAR RD
VACAVILLE, CA 95687

JULIE SOOTOO
46 MANZANITA DR
VACAVILLE, CA 95688

JAMES CHESTER
602 W MAIN ST
GRASS VALLEY, CA 95945

MARK COOK
PO BOX 299
MEADOW VALLEY, CA 95956

FELIX TREVINO
249 PACIFIC DRIVE
PARADISE, CA 95969

MINDY BROWN
25 PHLOX WAY
CHICO, CA 95973

CHARLES COLOMBO
680 N. MURDOCK AVE.
WILLOWS, CA 95988

BOBBI COOPER
552 FORBES AVE
YUBA CITY, CA 95991

YVONNE NEGRETE
16616 GAS POINT RD.
COTTONWOOD, CA 96022

C. MICHAEL EVANS
1471 CHINQUAPIN DRIVE
SOUTH LAKE TAHOE, CA 96150

EDILBERTO DIAZ
6833 MAYFLOWER AV.
BELL, CA 90201

NANCY Y THOMAS
PO BOX 291327
PHELAN, CA 92329

JOHN NOGARE
41228 ALLINE STREET
FREMONT, CA 94538

CAROLYN WHITE
1531 SUNRISE AVE
MODESTO, CA 95350

ROXANNE TOBLER
18805 N DEVRIES ROAD
LODI, CA 95242

BONNIE HILL
15090 PINION DR
RENO, NV 89521

Tawni Thomson

From: Pedro Banuelos <noreply@bishopvisitor.com>
Sent: Tuesday, February 20, 2024 5:21 PM
To: info; Tawni Thomson
Subject: Bishop Visitor Contact form submission from Pedro Banuelos

From: Pedro Banuelos <peterbanuelos92@yahoo.com> **Subject:** Proposal **Message Body:** Hello, My Name Is Pedro. My Girlfriend And I Are Planning To Visit Bishop In March. I Am Planning To Propose To Her. Any Recommendations? We Both Love Bishops Beautiful Landscapes. Also Are There Any Photographers In The Town?

Thank You, Much Appreciated.

-Pedro



*Improving our communities, one life at a time.
One Team, One Goal, Your Health!*

150 Pioneer Lane
Bishop, California 93514
(760) 873-5811

DATE: February 26, 2024
TO: City of Bishop – City Council Members
FROM: Stephen DelRossi, Chief Executive Officer (CEO)
RE: Quarterly CEO & CFO Reports– Northern Inyo Healthcare District

REPORT CONTENT

A. Chief Executive Officer Report

- a. Monthly Community Town Hall via Zoom, April 25 at 5:30pm.
Zoom link available on the NIH website.
Send questions to **Cori.stearns@nih.org**.
- b. Expansion of medical services
- c. Rehabilitation Trailer
- d. Roof, equipment, Pharmacy, Infusion
- e. Building Replacement
- f. Introduction of CFO

B. Chief Financial Officer Report

- a. Financial & Statistical Reports
Financial & Statistical Reports are available on the NIHD website
- b. FY 2023 Audit

VIDEO PRESENTATION BY:
BISHOP COMMUNITY COMPOSTING
AT THE COMMUNITY GARDEN
FOR CITY COUNCIL
ON 2/26/2024

BISHOP COMMUNITY GARDEN & COMPOSTING

<https://vimeo.com/circletakemedia/bishopcomposting?share=copy>



Agenda Item: 11.A
Date of Meeting: February 26, 2024
Department: Administration

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Public Hearing – City Fees and Charges for Fiscal Year 2024-2025**
Prepared On: February 15, 2024
Attachments: Notice of Public Hearing
Staff Memorandums on Proposed Changes
Proposed Resolution Amending and Restating Certain Fees and Charges

Background/History:

Each year all departments are requested to review fees and charges to determine if they cover the full costs reasonably borne for providing those services.

As part of the process, holding a public hearing and providing proposed changes to the public are required by Chapter 3.22 of the Bishop Municipal Code.

Proposed changes for Fiscal Year 2024-2025 were submitted by the Administration and Finance Departments, Community Services/Parks and Recreation Department, Police Department, and Planning Department.

At the March 11, 2024 regularly scheduled City Council Meeting, the City Council will consider adopting the proposed resolution amending and restating certain fees and charges for City services. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. The Administration and Finance Services fees and charges, the Community Services/Parks and Recreation fees and charges, and the Planning fees and charges will be effective May 10, 2024 following the sixty (60) days as stipulated. Fees and charges for all other departments, unless otherwise dictated by state or federal law, will not be effective until July 1, 2024. Existing fees and charges shall remain in effect and unchanged until these dates.

Analysis/Discussion:

Please refer to the staff memorandums attached outlining their proposed changes to the Fiscal Year 2024-2025 fees and charges schedule.

Economic Impacts:

There are no projected economic impacts.

Budget Impacts:

Unless otherwise dictated by state or federal law, if the proposed resolution amending and restating certain fees and charges for Fiscal Year 2024-2025 is adopted by March 11, 2024 the proposed departmental fees from the Administration and Finance Services Departments, the Community Services/Parks and Recreation Department, and the Planning Department will be effective May 10, 2024, and all other departments will become effective July 1, 2024.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

After the Mayor opens the public hearing, Council will review the information and hold the public hearing to hear and consider public input on amending and restating certain fees and charges for City services. The Mayor will close the public hearing once all comments from the public have been received.

Approved By: Ethan Aukee 2/15/2024

Approved By: Robin Picken 2/15/2024

Approved By: Dean Pucci 2/15/2024

Approved By: Deston Dishion 2/20/2024

NOTICE OF PUBLIC HEARING
CITY OF BISHOP FEES AND CHARGES

NOTICE IS HEREBY GIVEN that the Bishop City Council will hold a public hearing at their regular meeting on Monday, February 26, 2024 at 6:00 p.m. in the Bishop City Council Chambers located at 301 West Line Street, Bishop, to hear and consider citizen input on proposed amendments to fees and charges for city services established by resolution.

Departmental staff reports of the proposed increases and decreases in fees and charges are available for public review at City Hall, 377 West Line Street, Bishop, California, and the City's website at www.cityofbishop.com.

PROPOSED FEES AND CHARGES:

Administration and Finance Services – Changes in fees and charges have been proposed under the Administration and Finance Services Fees, AF-12 Short Term Rental Application Fee, AF-14 Vacant Building Registration Processing Fee, and AF-15 Vacant Building Monitoring Fee.

Community Services/Parks and Recreation – Changes in fees and charges have been proposed under the Community Services/Parks and Recreation Fees, PR-1 Softball Lights, PR-2 Tennis Lights, PR-3 Softball/Baseball Tournaments (includes marking fields and lights), PR-6 Pool Rental, PR-7 Swim Classes, PR-8 Public Swim-Youth/Public Swim-Adult/Public Swim-Family Pass, PR-9 Water Fitness Pass (Lap Swim and Aerobic classes), PR-12 City Park Vendor/Exhibitor Fees/Mule Days and City Park Vendor/Exhibitor Fees/Labor Day, PR-14 Memorial Tree Program.

Public Safety – Changes in fees and charges have been proposed under the Public Safety Fees, PS-4 Report Copying – Accident Report and Report Copying-Other Reports.

Planning – Changes in fees and charges have been proposed under the Planning Fees, PL-19 Planning Review Minor, PL-20 Planning Review Major.

Any persons wishing to comment are invited to attend said hearing, or send written comments to the City Council, 377 West Line Street, Bishop, California 93514 on or before the time of said hearing. Any questions can be directed to the Administration Department at 760-873-5863 Extension 124.

Published: February 15, 2024 and February 22, 2024



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

To: Robin Picken, City Clerk
From: Deston Dishion, City Administrator
Subject: Proposed Fiscal Year 2024-2025 Administration and Finance Services Fees
Prepared on: February 9, 2024

General:

This memo presents the proposed 2024/2025 fiscal year fees and charges update for Administration and Finance Services.

1. **Short Term Rental Application Fee:** It is recommended to increase the fee to \$314 annually. This adjustment is based on the median transient rental nightly rate of \$157 for a 2-night stay in the City of Bishop. The purpose of this fee increase is to partially offset the staff costs associated with the administration of short-term rental activities.
2. **Vacant Building Ordinance Fees:** In 2023 the City Council has adopted an Ordinance of The City Council of The City of Bishop, State of California, Adding Chapter 8.07 of The City Of Bishop Code of Ordinances, Relating to Vacant Building and Storefront Nuisances. The ordinance stipulates the following fees to be paid by owners of vacant buildings:
 - **Vacant Building Registration Processing Fee:** at the time of submitting an application for vacant building registration, renewal of vacant building registration, or removal from registration.
 - **Vacant Building Monitoring Fee:** at the time of submitting a registration for vacant building registration, and quarterly thereafter while the building remains vacant.

Upon payment of the monitoring fee provided in this chapter, the enforcement official will monitor the vacant building for compliance with the maintenance standards of this chapter.

The establishment of these fees is based on the administrative costs and the expenses associated with inspections.

Proposed Administration and Finance Services 2024-2025 Fees and Charges

AF-12	Short Term Rental Application Fee	~~\$150 annually~~ \$314 annually
AF-14	Vacant Building Registration Processing Fee	\$75
AF-15	Vacant Building Monitoring Fee	\$75

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for Administration and Finance Services for Fiscal Year 2024-2025.

It has been determined the fees and charges for Administration and Finance Services do not exceed the costs reasonably borne.



Ethan Aukee, Finance Director

Administration and Finance Departments
Department

February 7, 2024
Date Submitting Proposed Changes



Deston Dishion, City Administrator



CITY OF BISHOP

377 West Line Street – Bishop, CA 93514
P.O. Box 1236 – Bishop, CA 93515
City Hall (760) 873-5863 – Fax (760) 873-4873

To: Robin Picken, City Clerk
From: Dan McElroy, Community Services Manager 
Subject: Community Services/Parks and Recreation Proposed Changes to Fiscal Year 2024-2025 Fees and Charges
Date: 1/25/2024

General:

It has been requested to update the current Fees and Charges as stated below.

Community Services/Parks and Recreation

The Community Services/Parks and Recreation Department is requesting the following adjustments to the Fees and Charges Schedule. Increases in utilities, staffing and supplies have triggered this necessary increase.

PARKS AND RECREATION

No.	Title/Description	Fees/Charges
PR-1	Softball Lights	~~\$20.00~~ \$25.00 an hour
PR-2	Tennis Lights	~~\$5.00~~ \$8.00 per hour/time clock
PR-3	Softball/Baseball Tournaments (includes marking fields and lights)	~~\$200.00~~ \$300.00 per tournament
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost
PR-6	Pool Rental	~~\$70.00~~ \$100.00 hour/plus cost of aquatic personnel
No.	Title/Description	Fees/Charges
PR-7	Swim Classes	~~\$64.00~~ \$70.00 for 8 sessions
	Individual Lesson	~~\$90.00~~ for 4 sessions
PR-8	Public Swim – Youth	~~\$5.00~~ \$6.00 ~~\$40.00~~ \$50.00-10 Passes
	Public Swim – Adult	~~\$8.00~~ \$9.00 ~~\$35.00~~ \$40.00 5 Passes

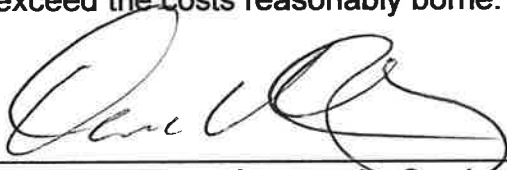
	Public Swim – Family Pass	~~\$70.00~~ ~~\$80.00~~ – 18 passes
PR-9	Water Fitness Pass (Lap Swim and Aerobic classes)	~~\$5.00~~ ~~\$6.00~~ ~~\$90.00~~ ~~\$100.00~~ – 20 Punches
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical, Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	~~\$20.00~~ ~~\$30.00~~ per space ~~\$45.00~~ ~~\$55.00~~ per camp space
	City Park Vendor/Exhibitor Fees/Labor Day	~~\$10.00~~ ~~\$20.00~~ per space ~~\$45.00~~ ~~\$55.00~~ per camp space
PR-13	Park Development Impact Fees	-0-
PR-14	Memorial Tree Program	~~\$325~~ ~~\$375~~

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for the Community Services Department services for Fiscal Year 2024-2025.

It has been determined the fees and charges for Community Services do not exceed the costs reasonably borne.



Daniel McElroy, Community Services Manager

Community Services
Department

January 29, 2024

Date Submitting Proposed Changes



Deston Dishion, City Administrator

City of Bishop Police Department

Nate Derr
Chief of Police

Serving our Community"

(760) 873-5866
(760) 872-3485 FAX
www.cityofbishop.com

January 23, 2024

To: Robin Picken, City Clerk

From: Nate Derr, Chief of Police

Subject: Police Department Proposed Changes to Fiscal Year 2024-2025 Fees and Charges

General:

It has been requested to update current Fees and Charges as stated below for the Police Department Report Copying Fees.

The Police Department proposes that No. PS-4 Report Copying Fees for Accident and Other reports be reduced to \$10.00. This will bring the fee in line with state guidelines and other law enforcement agencies.

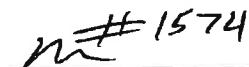
PS-4	Report Copying – Accident Report	\$20.00 ~~\$20.00~~ \$10.00
	Report Copying – Other Reports	\$20.00 ~~\$20.00~~ \$10.00

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for the Police Department services for Fiscal Year 2024-2025.

It has been determined the fees and charges for the Police Department services do not exceed the costs reasonably borne.

 #1574

Nate Derr, Chief of Police

Police Department
Department

1/23/24

Date Submitting Proposed Changes



Deston Dishion, City Administrator



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

To: Robin Picken, City Clerk
From: Anastasiia Budnyk, Assistant Planner
Subject: Proposed Fiscal Year 2024-2025 Planning Department Fees
Prepared on: February 9, 2024

General:

Planning Department application fees are subject to recovery of the actual cost of review, which can vary depending on the complexity of the project.

The establishment of local agency zoning and permit fees is subject to Government Code Section 66014, which includes the ability to set fees for the processing of maps. The fees may not exceed the estimated reasonable cost to provide the service for which the fee is charged.

Proposed New Fees for the Planning Reviews

Staff is proposing to the Council to approve the addition of PL-19 Planning Review Minor fee for minor design reviews. Typical reviews may include single-family, ADU, accessory structures, and signage reviews. The fee is based on average staff hours cost.

PL-20 Planning Review Major may include a design review of residential developments over 4 units, and commercial development site reviews over 0.5 acres, the cost will include pre-application consultations.

Staff is recommending to add the PL-21 In-Lieu Parking Fee for developments situated in parking-exempted areas outlined in Bishop Municipal Code, section 17.76.080. This fee, determined based on current cost considerations, is aimed at facilitating mixed-use development, particularly focusing on 144 South Main Street, situated within a parking-exempted area. It's important to note that staff is actively engaged in conducting a parking study to delineate the City's in-lieu parking strategy, and consequently, the proposed fee will be subject to adjustment based on the findings of this study.

PL-19	Planning Review Minor	\$75
PL-20	Planning Review Major	Actual cost, \$200 deposit
PL-21	In-Lieu Parking Fee	\$500 per space

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for Planning services for Fiscal Year 2024-2025.

It has been determined the fees and charges for Planning services do not exceed the costs reasonably borne.



Deston Dishion, Planning Director

Planning
Department

February 23, 2024
Date Submitting Proposed Changes



Deston Dishion, City Administrator

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN
FEES AND CHARGES FOR CITY SERVICES**

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council adopted Ordinances No. 479 and No. 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; adopted Ordinance No. 538 updating Section 3.22.040 Schedule of fees and service charges; and directed staff as to the methodology for implementing said Ordinances; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 66016 the required information on proposed new or increased fees or services charges was provided by mail and available for general public review as required by state law and Bishop Municipal Code Section 3.22.060; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective in sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. The Administration and Finance Services fees and charges, the Community Services/Parks and Recreation fees and charges, and the Planning fees and charges will be effective May 10, 2024 following the sixty (60) days as stipulated. Fees and charges for all other departments, unless otherwise dictated by state or federal law, will not be effective until July 1, 2024. Existing fees and charges shall remain in effect and unchanged until these dates.

PASSED, APPROVED AND ADOPTED this 11th day of March 2024.

Jose Garcia, Mayor

ATTEST: _____
Robin Picken, City Clerk

EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES

FISCAL YEAR 2023-2024

FISCAL YEAR 2024-2025

ADMINISTRATION & FINANCE SERVICES

No.	Title/Description	Fees/Charges
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	\$44.00 annually
	Five Employees, less than ten, and not otherwise specified	\$124.00 annually
	Ten Employees or more and not otherwise specified	\$204.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	\$54.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	\$54.00 daily or \$400.00 annually each vehicle/or person
	Amusements Generally	\$204.00 annually
	Bowling Alleys	\$44.00 annually per alley
	Public Dancing	\$204.00 annually
	Circuses, Carnivals, etc.	\$54.00 per day
	Contractors and Subcontractors	\$104.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	\$3.50 per day or \$104.00 annually
	Pool Halls, Social Clubs, etc.	\$17.00 annually each pool table and \$104.00 annually for each card table
	Professions	\$44.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	\$104.00 annually
	Out of City	\$13.50 per day or \$204.00 annually
	Past Due Business License Penalty	10% per month
AF-3	Bingo Fees	\$15.00 annually
AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing/Charge Back Fee	\$25.00 each
AF-6	Printed Materials/Map Production Sale	\$1.00 page

No.	Title/Description	Fees/Charges
AF-7	Document Certification/Copying	\$.10 per page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Recording Copies	Actual Cost
AF-12	Short Term Rental Application Fee	~~\$150 annually~~ \$314 annually
AF-13	Administrative Fines - The administrative fine for the first offense of the City's Municipal Code shall be up to \$100; up to \$200 for the second offense within the same year, and up to \$500 for each additional offense within the same year. (Pursuant to Resolution 2019-02)	Up to \$100.00 Up to \$200.00 Up to \$500.00
AF-14	Vacant Building Registration Processing Fee	\$75.00
AF-15	Vacant Building Monitoring Fee	\$75.00

COMMUNITY SERVICES

No.	Title/Description	Fees/Charges
CS-1	Auditorium Rental	\$50.00 First 4 hours \$10.00/hour each additional hour
CS-2	Council Chambers Rental	\$75.00 First 4 hours \$15.00/hour each additional hour
CS-3	Conference Room Rental	\$35.00 First 4 hours \$5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	\$50.00 ADDITIONAL - \$10 For Electricity Outlet access
CS-5	Weddings	\$150.00 and a \$50.00 refundable deposit

PARKS AND RECREATION

No.	Title/Description	Fees/Charges
PR-1	Softball Lights	~~\$20.00~~ \$25.00 an hour
PR-2	Tennis Lights	~~\$5.00~~ \$8.00 per hour/time clock
PR-3	Softball/Baseball Tournaments (includes marking fields and lights)	~~\$200.00~~ \$300.00 per tournament
PR-4	Tennis Courts	-0-

No.	Title/Description	Fees/Charges
PR-5	League Play	Actual Cost
PR-6	Pool Rental	~~\$70.00~~ \$100.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes	~~\$64.00~~ \$70.00 for 8 sessions
	Individual Lesson	\$90.00 for 4 sessions
PR-8	Public Swim – Youth	~~\$5.00~~ \$6.00 ~~\$40.00~~ \$50.00 - 10 Passes
	Public Swim – Adult	~~\$8.00~~ \$9.00 ~~\$35.00~~ \$40.00 - 5 Passes
	Public Swim – Family Pass	~~\$70.00~~ \$80.00 - 18 passes
PR-9	Water Fitness Pass (Lap Swim and Aerobic classes)	~~\$5.00~~ \$6.00 ~~\$90.00~~ \$100.00 - 20 Punches
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical, Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	~~\$20.00~~ \$30.00 per space ~~\$45.00~~ \$55.00 per camp space
	City Park Vendor/Exhibitor Fees/Labor Day	~~\$10.00~~ \$20.00 per space ~~\$45.00~~ \$55.00 per camp space
PR-13	Park Development Impact Fees	-0-
PR-14	Memorial Tree Program	~~\$325~~ \$375

PUBLIC SAFETY

No.	Title/Description	Fees/Charges
PS-1	Check Collection Fee	\$25.00
PS-2	Impound Fee	\$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	\$25.00
PS-4	Report Copying – Accident Report Report Copying – Other Reports	~~\$20.00~~ \$10.00 ~~\$20.00~~ \$10.00
PS-5	Booking Fees	\$130.00
PS-6	Repossession Processing	\$15.00

No.	Title/Description	Fees/Charges
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	\$30.00 each violation
PS-8	Handicapped Parking Violations	\$255.00
PS-9	Burning Permit Fee	-0-
PS-10	<NO ASSIGNED FEE>	-0-
PS-11	<NO ASSIGNED FEE>	-0-
PS-12	<NO ASSIGNED FEE>	-0-
PS-13	<NO ASSIGNED FEE>	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	\$10.00
PS-16	Witness Fees-Civil Proceedings Pursuant to California Government Code 68097	\$275.00 or actual costs, whichever is greater.
PS-17	Long Term Parking Permits – for six (6) month periods	\$200 - Up to 20 feet long \$250 - 20 to 40 feet long \$300 – Over 40 feet long
PS-18	Fire Training Facility Use Fee* *The Fire Training Facility is a shared venture between the City of Bishop and the Bishop Rural Fire Protection District. Any cost benefit seen from city implemented fees will be divided equally between the two entities. The City of Bishop, Bishop Rural Fire Protection District, and our local government fire and emergency service agency partners are exempt from the Fire Training Facility Use Fee charges.	\$50.00 for up to 4 hours per day \$100.00 for over 4 hours per day

Fire Code Construction Plan Review Fees

No.	Title/Description	Fees/Charges
PS-19	Residential Fire Sprinkler Review	\$150.00
PS-20	Commercial Fire Sprinkler Review	<5000 Sq.ft
		>5000 Sq.ft
PS-21	Fire Alarm/ Fire Detection Systems Review	\$425.00
PS-22	Subdivision Review	\$625.00
PS-23	Kitchen Hood and Duct and Clean Agent	\$275.00
PS-24	Photovoltaic Systems (Commercial)	\$425.00
PS-25	Photovoltaic Systems (Residential)	\$150.00
PS-26	Unlisted Plan Review (Per Hour)	\$150.00

Response and Operational Fees

No.	Title/Description	Fees/Charges
PS-27	False Alarm- 3 rd false alarm in a 12-month period and all subsequent false alarms.	\$300.00
PS-28	Basic Life Support EMS stand-by (per hour): 1 personnel with EMS equipment 2 personnel with support vehicle 3 personnel with ambulance and support vehicle	\$30 \$60 \$100
PS-29	Fire Apparatus Suppression or Rescue Response - Non-resident / Out of District Responses (per hour)	\$255.00
PS-30	Ambulance Transport Fees Transport fees are based on current year approved Inland Counties Emergency Agency (ICEMA) Inyo County Ground Ambulance Service rate. See: www.sbcounty.gov/icema	Based on ICEMA Current Fees and Charges

State Mandated and Local Fire Prevention Inspection Fees

No.	Title/Description	Fees/Charges
PS-31	Fire Prevention Inspections	
	Hospital	\$775.00
	School	\$525.00
	Preschool/ Daycare	\$150.00
	Care Facility/ Nursing Home/ In Home Adult Care	\$375.00
	Apartments/ Condos <5 Units	\$150.00
	>5 Units	\$275.00
	Motels/ Hotels <20 Units	\$150.00
	>20 Units	\$275.00
	Churches	\$100.00
	Group F – Fabrication, Finishing, Manufacturing <5000 Sq.ft	\$150.00
	>5000 Sq.ft	\$275.00
	Group S – Storage <5000 Sq.ft	\$150.00
	>5000 Sq.ft	\$275.00
	Warehouse Inspections (B, M, F, and S) <5000 Sq.ft	\$150.00
	>5000 Sq.ft	\$275.00
	Ordinary Hazard- Fire Prevention Inspection	\$100.00
	Vacant Buildings <5000 Sq.ft	\$150.00
	>5000 Sq.ft	\$275.00
	Fire Hydrant Flow	\$100.00
	Wildland Urban Interface Inspection	\$100.00
	Re-inspections (1 st reinspect- no charge) all subsequent	\$100.00

PLANNING

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

No.	Title/Description	Fees/Charges
PL-1	Zone Change Review	\$1,500

PL-2	Variance Review	\$1,500
PL-3	Zone Ordinance Amendment Review	\$1,500
PL-4	Appeals	\$300
PL-5	Conditional Use Permit Review and Process	\$1,500
PL-6	Specific Plan Review	\$1,500
PL-7	General Plan Amendment	\$1,500
PL-8	Categorical Exemption	\$120
PL-9	Environmental Initial Study	\$1,500
PL-10	EIR Staff Review	\$2,500
PL-11	Time Extension Review	\$500
PL-12	Tentative Parcel Map Review	\$2,000
PL-13	Tentative Tract Map Review	\$2,500
PL-14	Final Parcel Map Review	\$500
PL-15	Final Tract Map Review	\$1,000
PL-16	Certificate of Compliance	\$1,000
PL-17	Lot Line Adjustment Review	\$1,000
PL-18	Urban Lot Split Map Review (SB 9 Map)	\$1,500.00
PL-19	Planning Review Minor	\$75
PL-20	Planning Review Major	Actual cost, require \$200 deposit
PL-21	In-Lieu Parking Fee	\$500 per space

PUBLIC WORKS

Building Fees

No.	Title/Description	Fees/Charges
BL-1	Building Permits	See below
BL-2	Residential SMIP Commercial SMIP	0.013% of Value 0.028% of Value
BL-3	Administrative Fines - Violations of building and safety codes may be subject to fines up to \$200 for the first offense; up to \$500 for the second offense within the same year, and up to \$1,000 for each additional offense within the same year (Pursuant to Resolution 2019-02)	Up to \$200.00 Up to \$500.00 Up to \$1,000.00

OVER THE COUNTER / PRE-DETERMINED COST SCHEDULE

Over the Counter permits are priced at the predetermined rates shown below and include SMIP, Revolving Fund, and Continuing Education fees/charges.

Reroof (residential)	\$292.73
HVAC replacement (heat/air)	\$292.73
Air conditioner replacement – up to 3 ton	\$292.73
Pellet / Wood Fireplace / Stoves	\$192.70
Fire sprinklers (residential)	\$403.88
Electrical panels (residential up to 400 amps)	\$192.70
Sewer lateral (residential)	\$192.70
Propane tank and/or gas line	\$141.65
Hot Water Heater (residential)	\$141.65

BUILDING PERMIT FEE SCHEDULE

\$1.00 to \$500.00 **\$43.33**

\$501.00 to \$2,000.00 **\$43.33** for the first \$500.00 plus **\$4.67** for each additional \$100.00 or fraction thereof, to and including \$2,000.00

\$2,001.00 to \$25,000.00 **\$113.23** for the first \$2,000.00 plus **\$21.90** for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.

\$25,000.00 to \$50,000.00 **\$616.78** for the first \$25,000.00 plus **\$16.10** for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.

\$50,001.00 to \$100,000.00 **\$1,019.83** for the first \$50,000.00 plus **\$11.18** for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.

\$100,001.00 to \$500,000.00 **\$1,578.62** for the first \$100,000.00 plus **\$9.27** for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.

\$500,001 to \$1,000,000.00 **\$5,160.30** for the first \$500,000.00 plus **\$7.57** for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.

\$1,000,001.00 and up **\$8,944.66** for the first \$1,000,000.00 plus **\$4.87** for each additional \$1,000.00 or fraction thereof.

Plan review for residential construction is equal to one-half of the building permit fee.

Plan review for commercial construction is equal to sixty-five percent of the building permit fee.

Continuing education fee is equal to 0.0002 multiplied by the total valuation for any project.

California Building Standards Commission fee collected as of January 1, 2009
(Revolving Fund)

California Building Standards Commission Fee Schedule

\$1.00 to \$25,000	\$1.00
\$25,001 to \$50,000	\$2.00
\$50,001 to 75,000	\$3.00
\$75,001 to 100,000	\$4.00
Every \$25,000 or fraction thereof above \$100,000	ADD \$1.00

PLAN DEVELOPMENT REVIEW FEE SCHEDULE

COMMERCIAL CONSTRUCTION	\$229.00
SINGLE FAMILY DWELLINGS	\$114.50
GARAGES AND ADDITIONS	\$57.25

PLUMBING PERMIT FEE SCHEDULE

Issuance fee (plumbing only)	\$45.08
In conjunction with a new structure	\$21.64
Each building and mobilehome sewer lateral	\$36.09
Each trap	\$12.63
Water heater and/or vent	\$12.63
Gas piping system (1 to 4 outlets)	\$14.40
Each propane tank	\$13.08
Each industrial waste pretreatment interceptor	\$14.40
Each alteration or repair of water piping	\$14.40
Each alteration or repair of drain or vent piping	\$14.40
Each lawn sprinkler and backflow prevention system	\$14.40
Miscellaneous apparatus	\$27.08
Hydronic systems	\$36.09
Fire Sprinklers	\$105.68

ELECTRICAL PERMIT FEE SCHEDULE

Issuance fee (electrical only)	\$45.08
In conjunction with a new structure	\$21.64
Temporary services	\$21.64
Permanent services:	
200 amp or less	\$21.64
201 amp to 1,000 amp	\$36.09
Over 1,000 amps	\$68.53
Unit fee schedule (lights, switches receptacles for the first 20 each)	\$1.65
Each additional outlet over 20	\$0.90
Residential fixed appliances (ranges, ovens washers, dryers etc)	\$14.40
Miscellaneous apparatus, conduit, and conductors regulated by the California electrical code and not listed, each	\$27.08

MECHANICAL PERMIT FEE SCHEDULE

Issuance fee (mechanical only)	\$45.08
In conjunction with a new structure	\$21.64
Installation or relocation of heating apparatus including	
Forced air units, suspended heaters, wall heaters, etc., each	\$21.64
Wood stoves	\$21.64
Residential ventilation fans, each	\$12.63
Residential exhaust and hood exhaust fans	\$18.05
Commercial hood exhaust systems	\$45.08
Residential refrigeration air conditioning systems:	
Up to three tons	\$45.08

Up to five tons	\$53.28	
Commercial systems will be based on a valuation of \$6.92 per square foot of conditioned space.		
Repairs, alterations or additions to each appliance		\$18.05
Air handlers:		
Up to 10,000 cfm	\$21.64	
Over 10,000 cfm	\$45.08	
Evaporative coolers	\$18.05	
Miscellaneous mechanical apparatus (boilers, compressors, etc.)		\$27.08

SOLAR SYSTEM INSTALLATION FEES

Domestic water heating, active solar space conditioning, and electrical sub-feed systems.

Permit Fee	\$144.81
Plus \$0.37 per square foot of collector area	
Total of permit fee and collector fee	
Plan review is 50% of permit fee and collector area total	
Plus electrical, and or plumbing fees	
SMIP fee (based on valuation)	
Continuing Education fee	
CBSC fee (based on valuation)	
Total permit fee	

PRIVATE SWIMMING POOLS

Residential swimming pools:	
Construction below grade including piping and pump wiring	\$180.39

SIGNS AND OUTDOOR LIGHTING

Sign permit fees shall be charged based on the valuation according to the building permit fee schedule, and if electrical is involved:

One branch circuit, each	\$54.12
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DEMOLITION PERMIT FEE SCHEDULE

Per unit	\$108.21
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JACUZZI PERMIT FEE SCHEDULE

Mechanical, electrical and plumbing systems	\$108.21
Plan review is equal to one half of the permit fee	\$54.11

NO PERMIT OBTAINED

When any work for which a permit is required is started without having obtained the necessary permits, the permit fee will be doubled.

REINSPECTION / ADDITIONAL FEES

Third and subsequent reinspection necessitated by incomplete or faulty work, each reinspection **\$70.14**

Where plans are incomplete, inaccurate, or changed so as to require additional plan review beyond two plan checks, an additional plan review fee shall be charged at the current Senior Building Inspector hourly rate (one-hour minimum) for in-house plan checks and at the hourly rate of the outside plan check firm if the plans are routed to an outside plan checker.

STANDARD PLANS

Fees to establish standard plans **Regular Fee**

Additional units built to an approved standard plan on the same project **Regular Fee**

MOBILEHOME FEE SCHEDULE

Installation fee for standard mobilehome placement	\$333.57
Installation fee on a permanent foundation system	\$694.98
Installation fee for retro-fit foundation system	\$324.80
Plan review of 50% on installation fee for permanent foundation	\$347.39
Plan review for standard mobilehome placement	\$162.42
Plan review for retro-fit foundation system	\$162.42
Earthquake bracing	\$144.35
SMIP Fee (see fee schedule listed above)	

Continuing education fee based on new mobilehome valuation times 0.00021
California Building Standards Commission Fee (see fee schedule listed above)

MOBILEHOME PLUMBING PERMIT FEE SCHEDULE

Septic/sewer system (Not allowed within the City of Bishop)	\$36.09
Gas	\$14.40
Water	\$14.40
Issuance	\$21.64

MOBILEHOME ELECTRICAL FEE SCHEDULE

Panel	\$21.64
Misc. apparatus	\$27.08
Issuance fee	\$21.64

INCREASES IN ESTABLISHED FEES

Increases or decreases in the established fee schedule shall occur every year following the adoption of this fee schedule. The increase or decrease in the established fee shall be adjusted to match the County of Inyo Building Permit Fee Schedule, which is

pursuant to the percentage of increase or decrease found in the Engineering News Record Construction Cost Index for the City of Los Angeles in March of every year.

ANNUAL CONSTRUCTION COST INDEX-BASED FEE INCREASES

Commencing July 1st, 2021 and every July 1st thereafter, the fees established herein shall be increased or decreased in proportion to the Consumer Cost Index (CCI) for that year published in the Engineering News Record for the City of Los Angeles. The head of the Building and Safety Division of the Public Works Department shall, by July 1st and by every July 1st thereafter, determine the above-described CCI and publish a new schedule of permit fees reflecting the changes to the fees required by this section.

General Public Works Fees

	Description	Fee
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	Actual Cost
PW-5	Water, Sewer, and Storm Drain Maintenance	Actual Cost
PW-6	Street Maintenance	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction 1. \$50,000 or less of work 2. More than \$50,000 work	0.5%, \$20 minimum \$250 plus 0.1% of amount in excess of \$50,000

Water and Sewer Fees

WA-1 and SW-1 are monthly charges for water and sewer and are subject to the requirements of Proposition 218. Because of this, they are not part of this fees and charges schedule.

One Time Water and Sewer Fees

	Description	Fee
WA-2	Water Service Permit	\$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	\$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	\$0
WA-7	Water Lien	Actual Cost
WA-8	Water Stem Use	\$1 per 200 gallons
SW-2	Sewer Service Permit	\$50
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	\$2,000 per EDU
SW-6	Sewer Lien	Actual Cost

Approved by City Council on: _____

DRAFT

Monthly Budget Report for the Month of January 2024

General Fund- Revenue

1/31/2024	Revenue	Actual	Approved Budget	Percent Received
001-000-31010	PROPERTY TAXES SECURED	352,105.45	540,000.00	65%
001-000-31020	PROPERTY TAXES UNSECURED	52,565.59	45,000.00	117%
001-000-31030	PROPERTY TAXES PRIOR YR.	4,204.02	10,000.00	42%
001-000-31050	PROPERTY TAX HOMEOWNERS	-	1,000.00	0%
001-000-31060	PROP TAX MISC	-	21,000.00	0%
001-000-31065	VLF SWAP/PROP TX IN LIEU	-	350,000.00	0%
001-000-31066	VEHICLE LIC FEE IN EXCESS	-	3,700.00	0%
001-000-31120	SALES TAX	2,090,535.20	5,000,000.00	42%
001-000-31126	DWP WTR AGREEMENT PAYMNT	232,799.00	232,799.00	100%
001-000-31128	SALES TX 1/2%-PUBLIC SAF	6,475.85	10,000.00	65%
001-000-31130	TRANSIENT OCCUPANCY TAX	1,472,895.65	2,750,000.00	54%
001-000-31131	TOT PENALTIES	64.33	-	0%
001-000-31132	TOT PRIOR YR	130,495.51	-	0%
001-000-31150	REAL PROPERTY TRANSFER	9,738.87	8,500.00	115%
001-000-32010	BUSINESS LICENSES	63,001.50	62,000.00	102%
001-000-32011	BL PENALTIES	-	-	0%
001-000-32015	SHORT-TERM RENTALS	2,414.60	1,500.00	161%
001-000-32020	SB 1186/ADA	-	-	0%
001-000-32030	PARKING PERMITS	4,050.00	3,400.00	119%
001-000-32035	TENTATIVE MAP PERMITS	-	-	0%
001-000-32040	USE PERMITS	1,620.00	3,500.00	46%
001-000-32041	ENVIRONMENTAL APP FEE	120.00	3,500.00	3%
001-000-32050	BUILDING PERMITS	77,767.79	90,000.00	86%
001-000-32051	PLAN CHECK FEE	1,800.00	3,300.00	55%
001-000-32080	ELECTRICAL FRANCHISE	-	32,000.00	0%
001-000-32081	CELL TOWER FRANCHISE	21,000.00	31,500.00	67%
001-000-32090	TV FRANCHISE	2,518.06	10,000.00	25%
001-000-33010	INTEREST ON BANK DEPOSITS	182,062.69	11,000.00	1655%
001-000-33020	RENTAL OF REAL PROPERTY	59,073.81	100,000.00	59%
001-000-34010	MOTOR VEHICLE IN LIEU	-	-	0%
001-000-34015	MTR VEH LIC FEE 11005.7	-	-	0%
001-000-34040	REIMB. HIGHWAY SWEEPING	22,083.30	53,000.00	42%
001-000-34041	HWY 6 TRASH	18,750.00	45,000.00	42%
001-000-34045	RSTP	-	-	0%
001-000-34046	DOC/RECYCLING GRANT	-	5,000.00	0%
001-000-34047	REIMB FROM BUSD	-	-	0%
001-000-34049	DWP TREE SPONSORSHIP	-	-	0%
001-000-34050	MISC REVENUE CAPITAL REPLACE	31,331.00	31,331.00	100%
001-000-34079	FIRE EMS FUNDING	12,500.00	10,500.00	119%
001-000-34080	REIMB. RFD W/COMP.	-	-	0%
001-000-34081	SALARY REIMB FRM RF DIST	-	-	0%
001-000-34082	MISC REIM FROM RF DIST	-	-	0%
001-000-34083	FIRE INSPECTION FEES	1,237.17	15,000.00	8%
001-000-34094	LOCAL RESPONSE_STANDBY	-	1,000.00	0%

001-000-34095	STRIKE TEAM	95,720.98	120,000.00	80%
001-000-34110	COURT RESTITUTIONS	-	500.00	0%
001-000-34111	ORDINANCE ENFORCEMENT	-	-	0%
001-000-34116	DOJ-BULLET PRF VEST GRNT	-	2,000.00	0%
001-000-34120	PEACE OFFICERS TRAINING	5,585.38	18,000.00	31%
001-000-34121	RAN REIMB	-	10,000.00	0%
001-000-34122	DVROS-STATE	-	-	0%
001-000-34124	BUDGET ACT 2013/LAW ENF	-	-	0%
001-000-34125	PARKING CITATIONS	5,086.67	6,000.00	85%
001-000-34126	TOW FEE	2,250.00	1,765.00	127%
001-000-34140	DISPATCH CONTRACTS	-	7,200.00	0%
001-000-34141	PD Grants	121,460.95	-	0%
001-000-34145	4850 PAY REIMB	-	-	0%
001-000-34160	911 REIM-STATE	-	-	0%
001-000-35020	STRONG MOTION INST. PROG	140.14	1,000.00	14%
001-000-35060	CBSC/BLDG PERMIT	42.40	250.00	17%
001-000-36010	SALE OF PERSONAL PROP.	666.00	-	0%
001-000-36020	INS. REFUNDS & DIVIDENDS	-	-	0%
001-000-36025	FORFEITURE OF DEPOSITS	-	-	0%
001-000-36020	INS. REFUNDS & DIVIDENDS	-	-	0%
001-000-36030	MISCELLANEOUS	3,387.41	13,700.00	25%
001-000-36031	RETIREE MED COPAY	1,764.00	3,100.00	57%
001-000-36040	FINGERPRINTING & REPORTS	16,526.00	25,000.00	66%
001-000-36041	SUBPOENAS	-	-	0%
001-000-36042	AB109/REALIGNMENT	-	50,000.00	0%
001-000-36070	CIVIC ARTS	-	-	0%
001-000-36074	SUMMER PROGRAM TUITION	21,340.00	61,500.00	35%
001-000-36075	KIND ACTIVITY FEE	-	-	0%
001-000-36076	KIND TUITION	-	-	0%
001-000-36077	ASP ACTIVITY FEE	-	-	0%
001-000-36078	AFTER SCHOOL PROGRAM	55,853.50	98,000.00	57%
001-000-36079	GYMNASTICS CLUB	-	-	0%
001-000-36089	CHILDRENS DAY OF ARTS	-	-	0%
001-000-37010	SPECIAL EVENT INSURANCE	-	-	0%
001-000-39240	TENNIS	-	-	0%
001-000-39250	SOFTBALL	552.31	16,000.00	3%
001-000-39251	SOCCER	4,375.00	5,560.00	79%
001-000-39255	VOLLEYBALL	1,600.00	-	0%
001-000-39260	BASKETBALL	-	-	0%
001-000-39270	AEROBIC,DANCE,ZUMBA	640.00	500.00	128%
001-000-39275	FACILITY RENTAL FEE	1,285.00	4,000.00	32%
001-000-39278	TREE DEDICATION	(90.24)	-	0%
001-000-39280	YOUTH PROGRAM	1,410.00	3,200.00	44%
001-000-39281	GYMNASTICS	16,803.00	21,000.00	80%
001-000-39283	PAGEANT	-	-	0%
001-000-39289	POOL-LIFEGRD RECERT	-	-	0%
001-000-39290	POOL-PUBLIC SWIM	16,095.00	20,000.00	80%
001-000-39291	POOL RENTALS	4,132.00	15,000.00	28%

001-000-39292	POOL-SWIM LESSONS	832.00	24,000.00	3%
001-000-39293	POOL-CONCESSIONS	1,380.00	1,800.00	77%
001-000-39294	POOL-WATER FITNESS	3,355.00	5,000.00	67%
001-000-39297	YOUTH ATHLETICS	(25.00)	500.00	-5%
001-000-39710	FINES & FOREFEITURES	296.04	4,500.00	7%
001-000-39722	TUT MEASURE A	-	-	0%
001-000-39925	CITY COST PLAN	-	-	0%
001-000-39990	OTHER FINANCE SOURCES	-	-	0%
001-000-39995	CITY COST PLAN	-	-	0%
001-000-39999	REVENUE-TRANS IN	500,000.00	500,000.00	100%
001-000-40000	Caltrans Sustainable Grant	-	-	0%
001-000-40001	SB2 Housing & Community	-	-	0%
001-000-40002	PROP 68 Green	32,567.85	100,000.00	33%
001-000-40003	Playground Grant	-	-	0%
001-000-40004	COVID-19 Funding	-	-	0%
001-000-40005	LEAP GRANT	-	-	0%
001-000-40006	REAP GRANT	-	-	0%
Total- Revenue		5,768,240.78	10,623,605.00	54%

General Fund-Expenses

1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
001-010-_____	City Council	113,795.51	181,010.10	63%
001-011-_____	Administration	447,817.07	853,010.35	52%
001-012-_____	Finance	186,823.98	312,172.36	60%
001-013-_____	Treasurer	1,041.54	1,901.39	55%
001-014-_____	Legal	73,172.80	157,996.89	46%
001-015-_____	Insurance	302,571.50	304,429.50	99%
001-016-_____	Building & Grounds	114,360.72	202,055.08	57%
001-018-_____	Elections	1,416.92	1,500.00	94%
001-019-_____	Community Promotion	12,500.00	181,000.00	7%
001-020-_____	Police Department	2,781,129.36	4,558,039.02	61%
001-021-_____	Fire Department	241,322.35	971,730.16	25%
001-022-_____	Building	47,929.87	151,863.00	32%
001-023-_____	Street Maintenance	615,468.90	1,694,889.27	36%
001-031-_____	Parks & Rec	657,933.12	1,376,970.20	48%
001-034-_____	Planning	256,317.87	479,855.27	53%
001-035-_____	After School Program	38,525.68	104,757.57	37%
001-036-_____	After School Outside	-	-	0%
001-037-_____	Pool	72,875.88	476,827.85	15%
001-038-_____	Summer Camps	18,613.74	55,391.65	34%
001-039-_____	Gymnastics Club	-	-	0%
	Total General Fund	5,983,616.81	12,065,399.66	50%

Enterprise Funds

1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
	SEWER-REVENUE			
002-000-33010	INTEREST ON BANK DEPOSITS	54,548.27	9,300.00	587%
002-000-33020	RENTAL OF REAL PROPERTY	-	-	0%
002-000-39017	SEWER MISCELLANEOUS	25,520.58	13,100.00	195%
002-000-39020	SEWER SERVICE COLLECTION	809,813.46	1,265,000.00	64%
002-000-39023	PENALTIES-SEWER SERVICE	882.89	1,000.00	88%
002-000-39035	SOLAR REBATES	2,932.40	-	0%
002-000-39075	REIMB FROM ESCSD	5,552.72	-	0%
Total:		899,250.32	1,288,400.00	70%
002-051-_____	Sewer- Expense	835,156.05	1,638,552.54	51%

1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
	WATER-REVENUE			
004-000-33010	INTEREST ON BANK DEPOSITS	52,357.29	10,000.00	524%
004-000-33020	RENTAL OF REAL PROPERTY	-	-	0%
004-000-39012	WATER SERVICE COLLECTION	640,210.73	1,028,000.00	62%
004-000-39013	PENALTIES-WATER SERVICE	697.74	900.00	78%
004-000-39017	WATER MISCELLANEOUS	28,449.36	10,900.00	261%
004-000-39019	BACKFLOW FEE	-	-	0%
004-000-39035	SOLAR REBATES	-	-	0%
Total:		721,715.12	1,049,800.00	69%
004-050-_____	Water- Expense	831,911.14	1,362,046.87	61%

1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
	SMHP-REVENUE			
012-000-33010	INTEREST ON BANK DEPOSITS	7,444.66	2,800.00	266%
012-000-39735	UTILITY CLEARING ACCOUNT	22,015.00	38,400.00	57%
012-000-39750	RENTS-ASSISTED UNITS	3,736.00	6,600.00	57%
012-000-39760	RENTS-UNASSISTED UNITS	59,620.00	100,440.00	59%
012-000-39811	MISC	25.00	-	>100%
012-000-39812	GAIN ON SALE	-	-	0%
Total:		92,840.66	148,240.00	63%
012-095-_____	SMPH- Expense	135,314.80	203,737.70	66%

Special Funds

1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
REVENUE				
	COPS			
033-000-33010	INTEREST ON BANK DEPOSITS	3,600.11	-	>100%
033-000-39967	COPS/AB 1913	51,900.68	100,000.00	52%
Total:		55,500.79	100,000.00	56%
EXPENSE				
033-033-_____	COPS- EXPENSE	59,528.53	138,000.00	43%
1/31/2024	Department	1/31/2024 Actual	Approved Budget	Percent Used
REVENUE				
	TRAFFIC			
003-000-33010	INTEREST ON BANK DEPOSITS	-	-	0%
003-000-39100	SECTION 2105	11,745.89	22,500.00	52%
003-000-39110	SECTION 2107-5	1,000.00	1,000.00	100%
003-000-39120	SECTION 2107	16,333.48	30,300.00	54%
003-000-39130	SECTION 2106	9,968.70	19,500.00	51%
003-000-39135	MISC/PROP 42	19,378.95	34,200.00	57%
003-000-39137	TRAFFIC CONGESTION RELIEF	-	-	0%
003-000-39139	SB1	46,521.09	84,100.00	55%
Total:		104,948.11	191,600.00	55%
EXPENSE				
003-030-_____	GAS TAX	59,030.56	218,937.80	27%

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

January 31, 2024

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	2,104,149.44	Book Balance Previous Month:	1,275,673.84
Outstanding Deposits:	56,385.01	Total Receipts:	2,261,919.32
Outstanding Checks:	332,630.01	Total Disbursements:	1,707,998.03
Bank Adjustments:	1,690.69	Book Adjustments:	.00
Bank Balance:	1,829,595.13	Book Balance:	1,829,595.13
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1057	101.00	1108	88.29-	1110	565.46
1132	1,472.00-	1137	370.00-	1145	359.00	1159	64.00-
1213	185.00-	1234	558.40	1249	48,365.74	1250	1,294.70
1256	2,400.00	1258	1,939.00	1259	1,742.50	1260	958.50
Grand Totals:							56,385.01

Deposits cleared: 89 items

Deposits Outstanding: 16 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6777	164.50	6810	442.73	6948	668.91
7108	4,602.50	7179	46.17	7258	144.96	7412	18.58
7420	18.58	7859	1,076.50	8324	66.50	8752	110.82
9067	309.34	9177	129.52	9412	203.50	9425	174.54
9487	52.64	9661	54.95	9726	1,384.00	9749	51.02
9801	1,699.61	9804	51.80	9861	.11	9871	385.94
9872	7,100.00	9903	77.57	9910	172.70	9916	385.94
9917	1,716.52	9920	51.80	9923	1,701.16	9941	46.25
9983	342.16	9984	102.05	9991	68.51	10017	385.94
10032	149.18	10038	108.03	10051	183.20	10054	2,576.65
10071	221.64	10072	234.43	10075	147.76	10080	269.10
10083	55.41	10087	92.35	10089	166.23	10090	55.41
10093	202.73	10096	315.84	10097	55.41	10104	369.23
10105	1,366.02	10106	851.00	10110	895.00	10114	2,953.87
10125	120.00	10131	2,222.22	10132	877.20	10133	2,222.22
10134	440.90	10136	440.00	10137	114.61	10138	168.00
10139	872.00	10140	7,270.07	10142	100.00	10143	690.46
10144	583.98	10145	2,222.22	10147	291.02	10148	2,222.22
10149	2,222.22	10150	2,222.22	10153	231.61	10154	346.18
10155	26.10	10156	515.31	10157	428.72	10158	73.00
10159	1,618.87	10160	8,600.00	10161	62.99	10162	720.55
10164	233.48	10165	2,222.22	10166	2,222.22	10167	234.43

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
10174	324.61	10175	109.89	10178	105.28	10181	192.30
10182	2,029.00	10183	1,560.00	10184	369.23	10185	83.25
10186	5,646.73	10187	361.05	10188	1,698.08	10189	56,962.84
10190	14,700.01	10191	1,047.03	10192	552.60	75403	8.00
11224300	5,284.00	11224301	2,818.04	11224303	31,581.51	11224304	1,868.75
12623200	85,646.68	12623202	2,639.54	12623204	32,173.31	12623205	1,868.75
Grand Totals:							<u>337,914.01</u>

Checks cleared: 211 items Checks Outstanding: 124 items

Bank Adjustments Section

Description	Amount	Description	Amount
J Scida Wages Incorrectly Paid and Owed	1,690.71	Carrying Prior Month Bank Adjustment	.02-
Grand Totals:			<u>1,690.69</u>

Book Adjustments Section

CITY OF BISHOP
COMBINED CASH
JANUARY 31, 2024

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,824,974.65
999-000-10111	LAIF INVESTMENT	18,159,424.35
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	.00
999-000-10115	CASH IN BANK XPRESS BILLPAY	34,141.33
999-000-10175	CASH CLEARING UTILITIES	17,863.91
999-000-10176	BUSINESS CASH CLEARING	276.10
TOTAL COMBINED CASH		20,036,680.34
999-000-10100	CASH ALLOCATED TO FUNDS	(20,036,680.34)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	9,880,425.79
2	ALLOCATION TO SEWER FUND	2,549,672.33
3	ALLOCATION TO GAS TAX	403,430.47
4	ALLOCATION TO WATER FUND	2,406,560.29
5	ALLOCATION TO RFPD	1,139,726.96
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	116,972.11
8	ALLOCATION TO BOND AND TRUST FUND	109,952.47
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,124,712.76
11	ALLOCATION TO ASSET FORFEITURE	6,722.63
12	ALLOCATION TO SUNRISE MHP	350,306.28
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	750,000.00
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	300,000.00
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	141,305.00
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	200,656.58
37	ALLOCATION TO HOME FUNDS/WILLOW ST	100,302.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	275,771.89
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	17,786.71
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00
71	ALLOCATION TO SILVER PEAK/IMACA	.00
72	ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48

CITY OF BISHOP
COMBINED CASH
JANUARY 31, 2024

TOTAL ALLOCATIONS TO OTHER FUNDS	20,036,680.34
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(20,036,680.34)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP
MONTH OF JANUARY 2024

<u>STATEMENT PERIOD</u>	<u>ACCT TYPE</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY YIELD</u>
JANUARY 2024	LAIF	\$18,159,424.29	4.012%



PMIA/LAIF Performance Report as of 2/14/24



Quarterly Performance Quarter Ended 12/31/23

LAIF Apportionment Rate ⁽²⁾ :	4.00
LAIF Earnings Ratio ⁽²⁾ :	0.00010932476863589
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.993543131
PMIA Daily ⁽¹⁾ :	3.96
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	230

PMIA Average Monthly Effective Yields⁽¹⁾

January	4.012
December	3.929
November	3.843
October	3.670
September	3.534
August	3.434

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 1/31/24 \$165.8 billion

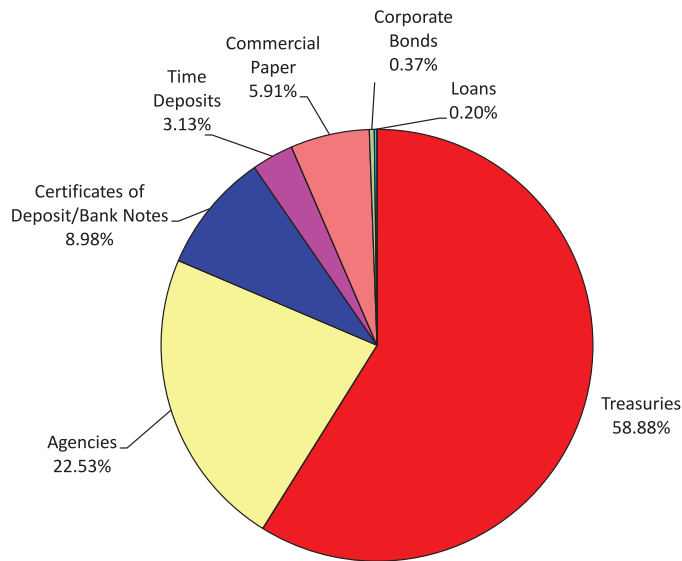


Chart does not include \$2,112,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

February 20, 2024

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

[Tran Type Definitions](#)

Account Number: 98-14-086

January 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/11/2024	1/10/2024	RW	1744754	1705167	ETHAN AUKEE	-500,000.00
1/12/2024	1/11/2024	QRD	1746632	N/A	SYSTEM	165,946.12
1/30/2024	1/29/2024	RD	1747602	1708015	ETHAN AUKEE	800,000.00

Account Summary

Total Deposit:	965,946.12	Beginning Balance:	17,693,478.17
Total Withdrawal:	-500,000.00	Ending Balance:	18,159,424.29



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
02/14/24	4.09	4.03	206
02/13/24	4.09	4.03	206
02/12/24	4.07	4.03	206
02/11/24	4.07	4.03	208
02/10/24	4.07	4.03	208
02/09/24	4.07	4.03	208
02/08/24	4.08	4.03	209
02/07/24	4.08	4.02	209
02/06/24	4.08	4.02	209
02/05/24	4.08	4.02	210
02/04/24	4.07	4.02	214
02/03/24	4.07	4.02	214
02/02/24	4.07	4.02	214
02/01/24	4.07	4.01	214
01/31/24	4.08	4.01	212
01/30/24	4.03	4.01	210
01/29/24	4.02	4.01	211
01/28/24	4.04	4.01	212
01/27/24	4.04	4.01	212
01/26/24	4.04	4.01	212
01/25/24	4.04	4.01	211
01/24/24	4.03	4.00	213
01/23/24	4.04	4.00	212
01/22/24	4.04	4.00	213
01/21/24	4.04	4.00	216
01/20/24	4.04	4.00	216
01/19/24	4.04	3.99	216
01/18/24	4.04	3.99	217
01/17/24	4.03	3.99	218
01/16/24	4.00	3.99	221
01/15/24	3.97	3.98	226
01/14/24	3.97	3.99	226
01/13/24	3.97	3.99	226
01/12/24	3.97	3.99	226
01/11/24	3.97	3.99	227
01/10/24	3.99	3.99	224
01/09/24	3.99	3.99	225



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
01/08/24	4.01	3.99	223
01/07/24	4.00	3.99	226
01/06/24	4.00	3.99	226
01/05/24	4.00	3.98	226
01/04/24	4.00	3.98	228
01/03/24	3.98	3.97	230
01/02/24	3.98	3.97	229
01/01/24	3.96	3.96	228

TO: City Council/City Administrator
FROM: Finance Director
DATE: February 20, 2024
SUBJECT: Approval of Warrant Registers for the Month of January 2024

Commercial Warrants

Check # 10017-10021, 10024-10127, 10130- 10192	\$352,862.51
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Manual Checks &
Payroll Warrants

	\$1,355,135.52
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TOTAL: \$1,707,998.03

Journal	Payee or Description	Date	Check Number	Amount
CD	CALPERS RETIREE MEDICAL & ADJ. - DEC BILL, JAN PREMIUM	01/04/2024	1	55,934.14
CD	Gamino B of A credit card payment January 2024	01/16/2024	2	1,831.70
CD	Fire B of A credit card payment January 2024	01/16/2024	3	2,047.25
CD	Paymentech Fee	01/31/2024	4	512.03
CD	Paymentech Fee	01/31/2024	5	689.43
CD	Xpress Bill Pay Fee	01/31/2024	6	539.70
CD	Bamboo HR Implementation and First Month Charge	01/31/2024	7	2,919.18
CD	1/12/24 Paymentech/Xpress Deposit	01/31/2024	8	88.29
CD	Transfer from Operating to LAIF	01/31/2024	9	800,000.00
CD	Picken B of A Credit Card payment January 2024	01/31/2024	12	1,433.22
CD	McElroy B of A Credit Card payment January 2024	01/31/2024	13	822.57
CD	Poole B of A Credit Card payment January 2024	01/31/2024	14	2,751.35
CD	Ellsworth B of A Credit Card payment January 2024	01/31/2024	15	1,327.40
CD	Dishon B of A Credit Card payment January 2024	01/31/2024	16	1,294.55
CD	CALPERS ADJ & EPMC - 11/27/23 TO 12/10/23	01/31/2024	17	883.33
CD	CALPERS ADJ & EPMC - 12/11/23 TO 12/24/23	01/31/2024	18	1,896.49
CD	CALPERS LATE FEE - HARTSHORN & SEGUINE	01/31/2024	19	600.00
CDPT	AMERICAN FIDELITY	01/02/2024	10017	385.94
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	01/02/2024	10018	369.23
CDPT	U.S Bank PARS Account #: 6746050100	01/02/2024	10019	27,265.48
CDPT	US BANK TRUST WESTERN REGION	01/02/2024	10020	7,350.00
CDPT	US BANK TRUST WESTERN REGION	01/02/2024	10021	1,049.58
CDA	BISHOP PAIUTE TRIBAL	01/05/2024	10024	34.00
CDA	CARMICHAEL BUSINESS TECH.	01/05/2024	10025	776.00
CDA	DEPT OF WATER AND POWER	01/05/2024	10026	85.10
CDA	DEPT OF WATER AND POWER	01/05/2024	10027	500.00
CDA	FRONTIER	01/05/2024	10028	292.83
CDA	HIGH COUNTRY LUMBER	01/05/2024	10029	1,489.33
CDA	HUNT PROPANE, INC.	01/05/2024	10030	1,816.18
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	01/05/2024	10031	445.00
CDA	JANA CURRIE	01/05/2024	10032	149.18
CDA	NORA GAMINO	01/05/2024	10033	150.00
CDA	PARS PHASE II SYSTEMS	01/05/2024	10034	1,497.34
CDA	SOUTHERN CALIFORNIA EDISON	01/05/2024	10035	244.18
CDA	STATE WATER RESOURCES CONTROL BOARD	01/05/2024	10036	11,043.77
CDA	SUSAN SAXE- CLIFFORD, PH. D ABPP APC	01/05/2024	10037	1,382.50
CDA	THE HARTFORD	01/05/2024	10038	108.03
CDA	TURF STAR INC.	01/05/2024	10039	507.84
CDA	UNDERGROUND SERVICE ALERT	01/05/2024	10040	18.75
CDA	VERIZON WIRELESS	01/05/2024	10041	209.42
CDA	Wood Rodgers Inc	01/05/2024	10042	6,470.00
CDA	ARBA	01/10/2024	10043	575.75
CDA	BISHOP PAIUTE TRIBAL	01/10/2024	10044	24.00
CDA	CA DEPARTMENT OF TAX & FEE ADMIN.	01/10/2024	10045	105.00
CDA	CALIFORNIA BUILDING STANDARDS COMMISSION	01/10/2024	10046	90.00
CDA	CARMICHAEL BUSINESS TECH.	01/10/2024	10047	2,345.97
CDA	CASELLE, INC.	01/10/2024	10048	2,102.00
CDA	DEPT OF CONSERVATION-DIV	01/10/2024	10049	406.33
CDA	DESTON DISHION	01/10/2024	10050	150.00
CDA	DIVISION OF THE STATE ARCHITECT	01/10/2024	10051	183.20
CDA	ENTERPRISE	01/10/2024	10052	17,944.62
CDA	FRONTIER	01/10/2024	10053	381.68
CDA	HUNT PROPANE, INC.	01/10/2024	10054	2,576.65
CDA	INYO COUNCIL FOR THE ARTS	01/10/2024	10055	12,500.00
CDA	KIBS-FM	01/10/2024	10056	150.00
CDA	LIEBERT CASSIDY WHITMORE	01/10/2024	10057	174.00
CDA	LINDE GAS & EQUIPMENT INC.	01/10/2024	10058	102.67
CDA	LUMOS AND ASSOCIATES, INC.	01/10/2024	10059	14,129.63

Journal	Payee or Description	Date	Check Number	Amount
CDA	MISSION LINEN & UNIFORM	01/10/2024	10060	100.00
CDA	MR. K. AUTOMOTIVE SERVICE INC.	01/10/2024	10061	63.00
CDA	PILOT THOMAS LOGISTICS	01/10/2024	10062	3,650.75
CDA	QUADIENT LEASING USA, INC.	01/10/2024	10063	434.78
CDA	SOUTHERN CALIFORNIA EDISON	01/10/2024	10064	2,514.19
CDA	STATE WATER RESOURCES CONTROL BOARD	01/10/2024	10065	2,509.00
CDA	STEVE'S AUTO & TRUCK PART	01/10/2024	10066	969.52
CDA	THE FED-UP STORE	01/10/2024	10067	436.26
CDA	VERIZON WIRELESS	01/10/2024	10068	114.03
CDA	WESTERN NEVADA SUPPLY CO.	01/10/2024	10069	826.37
CDA	BLACK POINT LLC.	01/10/2024	10070	11,823.98
CDP	BOLING, WARREN J	01/12/2024	10071	221.64
CDP	ELLIS, JAMES V.	01/12/2024	10072	234.43
CDP	SANTANA, FRANCISCO	01/12/2024	10073	1,061.17
CDP	ALVARADO, CRISTAL	01/12/2024	10074	385.26
CDP	CHINZI, LENNY D	01/12/2024	10075	147.76
CDP	CLARKSON, DONALD	01/12/2024	10076	36.94
CDP	FOREHAND, JASON A	01/12/2024	10077	720.33
CDP	GRISHAM, AMANDA R	01/12/2024	10078	1,719.56
CDP	GRISHAM, AMANDA R	01/12/2024	10079	641.35
CDP	KULCHIN, RACHEL C.	01/12/2024	10080	269.10
CDP	KUNZE, DONALD	01/12/2024	10081	418.45
CDP	LINDEMANN, STEVE	01/12/2024	10082	129.29
CDP	PEREZ ARIAS, EMMA	01/12/2024	10083	55.41
CDP	REYNOLDS, JIM	01/12/2024	10084	753.82
CDP	ROUTT, ANDREW W.	01/12/2024	10085	184.70
CDP	SIMPSON, BRIAN J.	01/12/2024	10086	646.45
CDP	WELLER, DICK D	01/12/2024	10087	92.35
CDP	ROBINSON, TOBY R.	01/12/2024	10088	572.57
CDP	ALMEIDA, JOHN S.	01/12/2024	10089	166.23
CDP	MANUELITO, RUBEE	01/12/2024	10090	55.41
CDP	MOLINA, MICHAEL	01/12/2024	10091	219.32
CDP	NAVALES, RYAN	01/12/2024	10092	335.48
CDP	THOMAS, HUNTER	01/12/2024	10093	202.73
CDP	JACKSON, THOMAS E.	01/12/2024	10094	642.01
CDP	POOL, PRESTON	01/12/2024	10095	122.82
CDP	MADERA, JOCELYN	01/12/2024	10096	315.84
CDP	RICKFORD, KAYLYN	01/12/2024	10097	55.41
CDP	ENNIS, JERRY	01/12/2024	10098	842.24
CDP	ENNIS, KAREN	01/12/2024	10099	746.86
CDP	RUSSELL, BRET	01/12/2024	10100	3,708.32
CDP	ANDERSON, GREGORY	01/12/2024	10101	584.13
CDP	GOMEZ, DANICA	01/12/2024	10102	817.40
CDA	JARED WAASDORP	01/10/2024	10103	417.04
CDPT	EMPLOYMENT DEV. DEPT.	01/07/2024	10103	.00
CDPT	GREAT-WEST LIFE & ANNUITY	01/07/2024	10104	369.23
CDPT	IRS	01/07/2024	10105	1,366.02
CDA	ALENA DONDERO	01/17/2024	10106	851.00
CDPT	PERS	01/07/2024	10106	.00
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	01/17/2024	10107	837.90
CDPT	PERS DEFERRED COMP	01/07/2024	10107	.00
CDA	BSK Associates	01/17/2024	10108	346.38
CDA	CANON FINANCIAL SERVICES	01/17/2024	10109	1,351.56
CDA	CSULB Research Foundation	01/17/2024	10110	895.00
CDA	DEPT OF WATER AND POWER	01/17/2024	10111	3,455.11
CDA	DEPT OF WATER AND POWER	01/17/2024	10112	4,599.90
CDA	FRONTIER	01/17/2024	10113	107.99
CDA	HUNT PROPANE, INC.	01/17/2024	10114	2,953.87

Journal	Payee or Description	Date	Check Number	Amount
CDA	JONES & MAYER LAW OFFICE	01/17/2024	10115	11,940.00
CDA	JOSE GARCIA	01/17/2024	10116	927.76
CDA	LEAGUE OF CA CITIES	01/17/2024	10117	2,870.00
CDA	MISSION LINEN & UNIFORM	01/17/2024	10118	172.95
CDA	OPTIMUM	01/17/2024	10119	1,261.06
CDA	PERRY MOTORS, INC.	01/17/2024	10120	306.78
CDA	PILOT THOMAS LOGISTICS	01/17/2024	10121	1,654.33
CDA	PTS	01/17/2024	10122	85.00
CDA	SIERRA ANALYTICAL LABS INC.	01/17/2024	10123	1,570.00
CDA	SOUTHERN CALIFORNIA EDISON	01/17/2024	10124	77.94
CDA	USC FOUNDATION FCCCHR	01/17/2024	10125	120.00
CDA	WESTERN NEVADA SUPPLY CO.	01/17/2024	10126	982.26
CDA	Wood Rodgers Inc	01/17/2024	10127	8,845.00
CDA	INYO COUNTY CLERK	01/18/2024	10130	50.00
CDA	Antelope Valley Fire Protection District	01/24/2024	10131	2,222.22
CDA	AT&T Mobility LLC	01/24/2024	10132	877.20
CDA	BIG PINE FIRE	01/24/2024	10133	2,222.22
CDA	BLUE360 MEDIA, LLC	01/24/2024	10134	440.90
CDA	CALIFORNIA BROADBAND	01/24/2024	10135	874.71
CDA	Carrillo Electric	01/24/2024	10136	440.00
CDA	CASCADE FIRE EQUIPMENT CO	01/24/2024	10137	114.61
CDA	Cole Huber LLP	01/24/2024	10138	168.00
CDA	DEPT OF JUSTICE	01/24/2024	10139	872.00
CDA	DEPT OF WATER AND POWER	01/24/2024	10140	7,270.07
CDA	DOOLEY ENTERPRISES, INC	01/24/2024	10141	2,152.83
CDA	Eastern Sierra Peace Officers Associatio	01/24/2024	10142	100.00
CDA	FRONTIER	01/24/2024	10143	690.46
CDA	HUNT PROPANE, INC.	01/24/2024	10144	583.98
CDA	Independence Fire Protection District	01/24/2024	10145	2,222.22
CDA	L.N Curtis & Sons	01/24/2024	10146	1,693.11
CDA	LEHR AUTO ELECTRIC	01/24/2024	10147	291.02
CDA	Lone Pine Fire Protection District	01/24/2024	10148	2,222.22
CDA	Long Valley Fire Protection	01/24/2024	10149	2,222.22
CDA	Mammoth Lakes Fire Protection District	01/24/2024	10150	2,222.22
CDA	MCA DIRECT	01/24/2024	10151	1,416.92
CDA	MUNICIPAL MAINT EQUIPMENT	01/24/2024	10152	163.52
CDA	OPTIMUM	01/24/2024	10153	231.61
CDA	Pedley Knowles & Company	01/24/2024	10154	346.18
CDA	PINTAIL IMAGING	01/24/2024	10155	26.10
CDA	QUADIENT LEASING USA, INC.	01/24/2024	10156	515.31
CDA	QUILL CORP	01/24/2024	10157	428.72
CDA	SHREDPRO, INC	01/24/2024	10158	73.00
CDA	SOUTHERN CALIFORNIA EDISON	01/24/2024	10159	1,618.87
CDA	TRIAD-HOLMES ASSOCIATES	01/24/2024	10160	8,600.00
CDA	VERIZON BUSINESS	01/24/2024	10161	62.99
CDA	VERIZON WIRELESS	01/24/2024	10162	720.55
CDA	WESTERN AUDIO VISUAL	01/24/2024	10163	693.81
CDA	WESTERN NEVADA SUPPLY CO.	01/24/2024	10164	233.48
CDA	Wheeler Crest Fire Protection District	01/24/2024	10165	2,222.22
CDA	White Mountain Fire Protection District	01/24/2024	10166	2,222.22
CDP	ELLIS, JAMES V.	01/26/2024	10167	234.43
CDP	JACKSON, AVIS L.	01/26/2024	10168	332.46
CDP	SANTANA, FRANCISCO	01/26/2024	10169	991.85
CDP	GRISHAM, AMANDA R	01/26/2024	10170	1,727.42
CDP	NAVALES, RYAN	01/26/2024	10171	338.36
CDP	JACKSON, THOMAS E.	01/26/2024	10172	691.15
CDP	POOL, PRESTON	01/26/2024	10173	576.38
CDP	MADERA, JOCELYN	01/26/2024	10174	324.61

Journal	Payee or Description	Date	Check Number	Amount
CDP	TURMAN, MYLEE	01/26/2024	10175	109.89
CDP	ENNIS, JERRY	01/26/2024	10176	877.32
CDP	ENNIS, KAREN	01/26/2024	10177	781.60
CDP	DERR, LEVI	01/26/2024	10178	105.28
CDP	RUSSELL, BRET	01/26/2024	10179	3,747.59
CDP	GOMEZ, DANICA	01/26/2024	10180	802.42
CDPT	AMERICAN FIDELITY	01/26/2024	10181	192.30
CDPT	AMERICAN FIDELITY	01/26/2024	10182	2,029.00
CDPT	BPOA	01/26/2024	10183	1,560.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	01/26/2024	10184	369.23
CDPT	COBEA	01/26/2024	10185	83.25
CDPT	MSA-DENTAL POOL	01/26/2024	10186	5,646.73
CDPT	TEXAS LIFE INSURANCE COMPANY	01/26/2024	10187	361.05
CDPT	THE HARTFORD	01/26/2024	10188	1,698.08
CDPT	U.S Bank PARS Account #: 6746050100	01/26/2024	10189	56,962.84
CDPT	US BANK TRUST WESTERN REGION	01/26/2024	10190	14,700.01
CDPT	US BANK TRUST WESTERN REGION	01/26/2024	10191	1,047.03
CDPT	VISION SERVICE PLAN	01/26/2024	10192	552.60
CDP	DIRECT DEPOSIT TOTAL	01/02/2024	92201	447.03
CDP	DIRECT DEPOSIT TOTAL	01/12/2024	92202	103,184.06
CDP	DIRECT DEPOSIT TOTAL	01/26/2024	92203	107,933.10
CDPT	EMPLOYMENT DEV. DEPT.	01/12/2024	11224300	5,284.00
CDPT	GREAT-WEST LIFE & ANNUITY	01/12/2024	11224301	2,818.04
CDPT	IRS	01/12/2024	11224302	18,324.54
CDPT	PERS	01/12/2024	11224303	31,581.51
CDPT	PERS DEFERRED COMP	01/12/2024	11224304	1,868.75
CDPT	CALPERS MEDICAL	01/26/2024	12623200	85,646.68
CDPT	EMPLOYMENT DEV. DEPT.	01/26/2024	12623201	5,825.00
CDPT	GREAT-WEST LIFE & ANNUITY	01/26/2024	12623202	2,639.54
CDPT	IRS	01/26/2024	12623203	18,932.65
CDPT	PERS	01/26/2024	12623204	32,173.31
CDPT	PERS DEFERRED COMP	01/26/2024	12623205	1,868.75
CDPT	EMPLOYMENT DEV. DEPT.	01/02/2024	122923200	5,925.00
CDPT	GREAT-WEST LIFE & ANNUITY	01/02/2024	122923201	2,540.89
CDPT	IRS	01/02/2024	122923202	19,650.44
CDPT	PERS	01/02/2024	122923203	31,052.85
CDPT	PERS DEFERRED COMP	01/02/2024	122923204	1,868.75
Grand Totals:				1,707,998.03



Agenda Item: 12.C
Date of Meeting: February 26, 2024
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Approval for Refunding of \$388.00 in Erroneously Assessed Business License Tax**
Prepared On: February 14, 2024

Background/History:

Business license #4005 ceased operations in calendar year 2021 and informed City staff that the business was closing and no longer wished to pursue licensure. It appears that there were communication/documentation errors at the City which resulted in billing the operator for a license in both calendar year 2022 and 2023. The operator paid both billings but did not operate a business in either year. The operator is now requesting a refund of the payments made on the erroneous billings. Following review of this instance, it's my understanding that this issue is due to communication errors within the City, the operator was incorrectly billed and should be refunded.

Analysis/Discussion:

The City of Bishop Municipal Code requires council approval to refund erroneously assessed and collected business license tax. If approved, the operator would receive a refund of \$194 for each of the calendar years being referenced, for a total refund of \$388.

Economic Impacts:

No economic impacts.

Budget Impacts:

The budget would not be impacted by issuance of this proposed refund.

Legal Review:

City Attorney Jones has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the refund of erroneously assessed and collected business license tax from business license #4005 pursuant to City of Bishop Municipal Code 5.08.030.

Approved By: Ethan Aukee 2/14/2024

Approved By: Robin Picken 2/15/2024
Approved By: Ryan Jones 2/15/2024
Approved By: Deston Dishion 2/20/2024



Agenda Item: 12.D
Date of Meeting: February 26, 2024
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Vendor Agreement between the City of Bishop and Sportsites Inc.**
Prepared On: January 25, 2024
Attachments: Sportsites Agreement 2024

Background/History:

On March 1, 2019, the City of Bishop entered into an agreement with Sportsites Inc. This agreement was for three years and included two one-year extensions. The current agreement is set to expire on February 29, 2024. The Community Services Department has been in contact with the Vendor Sportsites Inc. and has prepared a new agreement. The new agreement between the City of Bishop and Sportsites Inc. will be for three years initial term and have options for two one-year extensions.

Analysis/Discussion:

Sportsites Inc. have played an integral part in streamlining program registration and facility management. The online software has allowed staff to focus on providing quality programs. The ability to use this software works as a facility schedule module to give Parks staff up to date daily, weekly, and monthly schedules to ensure proper planning and maintenance of our facilities. City staff uses the features of this software as a point-of-sale module for the Bishop Park Pool which has streamlined customer service.

Economic Impacts:

None

Budget Impacts:

Budget impacts are accounted for in the 2023-2024 budget and has been projected for the term of this agreement. The City of Bishop will pay the amount of \$6,000 annually for the use of the Sportsites software.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council of the City of Bishop to approve and execute the Vendor Agreement between the

City of Bishop and Sportsites Inc. with the first term beginning on March 1, 2024, in the amount not to exceed \$6,000.00 annually.

Approved By: Ethan Aukee 2/15/2024

Approved By: Robin Picken 2/15/2024

Approved By: Ryan Jones 2/15/2024

Approved By: Deston Dishion 2/15/2024

**CITY OF BISHOP
VENDOR AGREEMENT FOR REOCCURRING SERVICES
WITH SPORTSITES INC.**

This VENDOR AGREEMENT FOR REOCCURRING SERVICES ("AGREEMENT") is made and entered into as of March 1st, 2024 (the "Effective Date"), by and between the City of Bishop, a municipal corporation ("AGENCY"), and Sportsites Inc. ("VENDOR").

RECITALS:

AGENCY wishes to retain the services of an experienced and qualified VENDOR to provide software and automated management tools and services.

VENDOR represents and warrants that it is qualified to perform those services.

AGREEMENT:

I. SERVICES TO BE PERFORMED BY VENDOR

VENDOR will provide the services listed in the Scope of Services attached hereto as Exhibit A. VENDOR warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional, and satisfactory manner.

II. TERM

Unless earlier terminated in accordance with Paragraph 4 below, the AGREEMENT will continue in full force and effect from the Effective Date through February 28, 2027. Upon mutual written AGREEMENT, the term of this AGREEMENT can be extended pursuant to the contemplated extension periods set forth in Exhibit B.

III. COMPENSATION

A. Vendor's Fee

For services rendered pursuant to this AGREEMENT, VENDOR will be paid in accordance with the Compensation Schedule attached hereto as Exhibit B, provided, however, that in no event will the total amount of money paid the VENDOR, for services initially contemplated by this AGREEMENT, exceed the annual sum of \$6,000.00 ("Agreement Sum"), unless otherwise first approved in writing by AGENCY. Should this AGREEMENT be renewed, the VENDOR's fee may be adjusted upon the written AGREEMENT of the parties.

B. Schedule of Payment

Provided the VENDOR is not in default under the terms of this AGREEMENT, upon presentation of an invoice, VENDOR will be paid the fees described in Paragraph 3.A. above, according to the Compensation Schedule. Payment will be due within thirty (30) days after the date of the invoice.

IV. TERMINATION OF AGREEMENT

- A.** The AGENCY may at any time, for any reason, with or without cause, suspend or terminate this AGREEMENT, or any portion hereof, by serving upon the VENDOR at least ten (10) days prior written notice. Upon receipt of said notice, the VENDOR shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If the AGENCY suspends or terminates a portion of this AGREEMENT, such suspension or termination shall not make void or invalidate the remainder of this AGREEMENT. VENDOR may also terminate this agreement at any time without cause upon 90 days written notice. In the event of such termination, Vendor will refund a prorated portion of the annual fee paid. Such refund will be calculated by the number of days from the termination date to the end of the annual period divided by 365 times the annual fee.
- B.** In the event this AGREEMENT is terminated pursuant to this Section, the AGENCY shall pay to VENDOR the actual value of the work performed up to the time of termination, provided that the work performed is of value to the AGENCY. Upon termination of the AGREEMENT pursuant to this Section, the VENDOR will submit an invoice to the AGENCY pursuant to Section 3.

V. FORCE MAJEURE

If any party fails to perform its obligations because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental control, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, then that party's performance shall be excused for a period equal to the period of such cause for failure to perform.

VI. RETENTION OF FUNDS

VENDOR authorizes AGENCY to deduct from any amount payable to VENDOR (whether or not arising out of this AGREEMENT) any amounts the payment of which may be in dispute or that are necessary to compensate AGENCY for any losses, costs, liabilities, or damages suffered by AGENCY, and all amounts for which AGENCY may be liable to third parties, by reason of VENDOR's acts or

omissions in performing or failing to perform VENDOR's obligations under this VENDOR warrants that it has all professional, contracting, and other permits and licenses required to undertake the work contemplated by this AGREEMENT.

VII. INDEPENDENT CONTRACTOR

The VENDOR is, and at all times will remain as to AGENCY, a wholly independent contractor. Neither AGENCY nor any of its officials, employees or agents will have control over the conduct of the VENDOR or any of the VENDOR's employees, except as otherwise set forth in this AGREEMENT. The VENDOR may not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

VIII. BUSINESS LICENSE

The VENDOR is not required to obtain a business license prior to the start of work under this AGREEMENT.

IX. VENDOR'S ACCOUNTING RECORDS; OTHER PROJECT RECORDS

Records of the VENDOR's time pertaining to the project, and records of accounts between AGENCY and the VENDOR, will be kept on a generally recognized accounting basis. VENDOR will also maintain all other records, including without limitation specifications, drawings, progress reports and the like, relating to the project. All records will be available to AGENCY during normal working hours. VENDOR will maintain these records for three (3) years after final payment.

X. INDEMNIFICATION

VENDOR shall indemnify, defend, and hold harmless the AGENCY, and its officers, employees and agents, from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the VENDOR's performance of its obligations under this AGREEMENT or out of the operations conducted by VENDOR, including the AGENCY's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the AGENCY. In the event the AGENCY indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from VENDOR's performance of this AGREEMENT, the VENDOR shall provide a defense to the AGENCY indemnitees or at the AGENCY's option, reimburse the AGENCY indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims. No officer, owner, or employee of VENDOR will be personally liable to AGENCY, in the event of any default or breach by the VENDOR or for any amount that may become due to AGENCY.

Payment by AGENCY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between VENDOR and AGENCY, as to whether liability arises from the sole negligence of the AGENCY or its officers,

employees, or agents, VENDOR will be obligated to pay for AGENCY's defense until such time as a final judgment has been entered adjudicating the AGENCY as solely negligent. VENDOR will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

Any provision contained herein to the contrary notwithstanding, in no event shall VENDOR be liable for indirect incidental or consequential damages under this agreement and in no event shall the liability of VENDOR arising in connection with any of its services, whether such liability arises from a claim based on contract, warranty, tort, or otherwise, exceed the actual amount paid by AGENCY to VENDOR for such services.

XI. NON-LIABILITY OF AGENCY OFFICERS AND EMPLOYEES

No officer or employee of AGENCY will be personally liable to VENDOR, in the event of any default or breach by the AGENCY or for any amount that may become due to VENDOR.

Without limiting VENDOR's indemnification of AGENCY, and prior to commencement of Work, VENDOR shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form that is satisfactory to AGENCY.

General liability insurance. VENDOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. VENDOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the VENDOR arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. [Optional depending on limits required] VENDOR shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;

- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall “follow form” to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers’ compensation insurance. VENDOR shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

VENDOR shall submit to AGENCY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of AGENCY, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. VENDOR shall provide certificates of insurance to AGENCY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by AGENCY’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with AGENCY at all times during the term of this contract. AGENCY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. VENDOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by VENDOR, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by VENDOR shall be primary and any insurance or self-insurance procured or maintained by AGENCY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of AGENCY before the AGENCY’s own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency’s rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, AGENCY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by AGENCY will be promptly reimbursed by VENDOR or AGENCY will withhold amounts sufficient to pay premium from VENDOR payments. In the alternative, AGENCY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the AGENCY's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this AGREEMENT shall be endorsed to waive subrogation against AGENCY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow VENDOR or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. VENDOR hereby waives its own right of recovery against AGENCY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). VENDOR acknowledges and agrees that any actual or alleged failure on the part of the AGENCY to inform VENDOR of non-compliance with any requirement imposes no additional obligations on the AGENCY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the VENDOR maintains higher limits than the minimums shown above, the AGENCY requires and shall be entitled to coverage for the higher limits maintained by the VENDOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the AGENCY.

Notice of cancellation. VENDOR agrees to oblige its insurance agent or broker and insurers to provide to AGENCY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that AGENCY and its officers, officials, employees, and agents shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY

and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that VENDOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. VENDOR agrees to ensure that its sub-consultants, sub-contractors, and any other party involved with the project who is brought onto or involved in the project by VENDOR, provide the same minimum insurance coverage and endorsements required of VENDOR. VENDOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. VENDOR agrees that upon request, all AGREEMENTS with consultants, subcontractors, and others engaged in the project will be submitted to AGENCY for review.

Agency's right to revise specifications. The AGENCY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the VENDOR ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the VENDOR, the AGENCY and VENDOR may renegotiate VENDOR's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by AGENCY. AGENCY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by AGENCY.

Timely notice of claims. VENDOR shall give AGENCY prompt and timely notice of claims made or suits instituted that arise out of or result from VENDOR's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. VENDOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

XII. CONFLICT OF INTEREST

No officer or employee of the AGENCY may have any financial interest, direct or indirect, in this AGREEMENT, nor may any officer or employee participate in any decision relating to the AGREEMENT that effects the officer or employee's financial interest or the financial interest of any corporation, partnership or

association in which the officer or employee is, directly or indirectly interested, in violation of any law, rule or regulation.

No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

XIII. NOTICE

All notices, requests, demands, or other communications under this AGREEMENT will be in writing. Notice will be sufficiently given for all purposes as follows:

- A.** Personal delivery. When personally delivered to the recipient; notice is effective on delivery.
- B.** First Class mail. When mailed first class to the last address of the recipient known to the party giving notice; notice is effective three mail delivery days after deposit in an United States Postal Service office or mailbox.
- C.** Certified mail. When mailed certified mail, return receipt requested; notice is effective on receipt, if delivery is confirmed by a return receipt.
- D.** Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account; notice is effective on delivery, if delivery is confirmed by the delivery service.
- E.** Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice; notice is effective on receipt.

Any notice given by fax will be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

party by reason of the authorship of this AGREEMENT or any other rule of construction that might otherwise apply.

XVII. SEVERABILITY

If any part of this AGREEMENT is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with any applicable laws, but the remainder of the AGREEMENT will remain in full force and effect.

XVIII. TIME OF ESSENCE

Time is of the essence in the performance of this AGREEMENT.

XIX. GOVERNING LAW; JURISDICTION

This AGREEMENT will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the AGREEMENT will be in a court of competent jurisdiction within the county in which AGENCY is located.

XX. COMPLIANCE WITH STATUTES AND REGULATIONS

VENDOR will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

XXI. WAIVER OF BREACH

No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair the right or remedy or be construed as a waiver. A party's consent or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this AGREEMENT.

XXII. ATTORNEY'S FEES

Except as provided for in Paragraph 15, in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this AGREEMENT (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this AGREEMENT, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment, including post judgment attorney's fees costs and expenses and any attorneys' fees or costs incurred on appeal of any judgment.

XXIII. EXHIBITS

All exhibits identified in this AGREEMENT are incorporated into the AGREEMENT by this reference.

XXIV. VENDOR'S AUTHORITY TO EXECUTE

The persons executing this AGREEMENT on behalf of the VENDOR warrant that (i) the VENDOR is duly organized and existing under the appropriate State laws; (ii) they are duly authorized to execute this AGREEMENT on behalf of the VENDOR; (iii) by so executing this AGREEMENT, the VENDOR is formally bound to the provisions of this AGREEMENT; and (iv) the entering into this AGREEMENT does not violate any provision of any other AGREEMENT to which the VENDOR is bound.

VENDOR: Sportsites Inc

By: _____
(Signature)

(Typed Name)

(Title)

AGENCY: City of Bishop
A Municipal Corporation

Deston Dishion, City Administrator

ATTEST:

Agency Clerk

APPROVED AS TO FORM:

Agency Attorney

By: _____
Dean Pucci, City Attorney

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Compensation Schedule

EXHIBIT A
SCOPE OF SERVICES



Recreation Management Software

SPORTSITES OFFERS THE FOLLOWING BENEFITS:



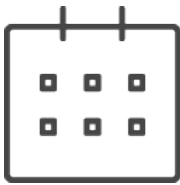
-
- Easy to use cloud-based software for all your recreation management needs
 - First-class customer support and service
 - A software that is engineered to manage your parks and recreation registrations and reservations
 - One-on-one training and implementation to ensure a smooth transition to SportSites
 - All-inclusive software system with full access to all products. Your city can grow with the software
 - No user licenses or hidden transaction fees to have access to the software

ACTIVITY REGISTRATIONS:



-
- Ability to register individuals, families, and entire teams for activities both online and on-site
 - Create custom programs with waivers, and pricing
 - Multiple household reservations
 - Transactions through merchant account
 - Branded Receipts emailed upon registration
 - Multiple payment type solutions for a single transaction
 - Resident and Non-Resident pricing validation
 - Ability to ask unlimited custom questions
 - Secure registrations with HTTPS everywhere
 - Enhanced registration reporting with customization

FACILITY RESERVATIONS:



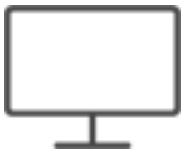
-
- Activity scheduling
 - Reservations both online and on-site
 - League and Tournament Scheduling
 - Meeting and Class Schedules
 - Admin Drag and Drop reservation changes
 - Create advanced custom reservations blocks
 - Easy Admin Quick Reserves
 - Complete reservation and financial reporting
 - Campsite (Overnight) reservations with Map and List Views
paired with enhanced search filtering that will enable viewing
and reserving multiple campsites from a single map.

MEMBERSHIP MANAGEMENT:



-
- Capture photo of resident for membership identification
 - Ability to issue membership cards
 - Ability to print and scan Barcoded Passes
 - Create and manage membership profiles
 - Membership usage history
 - Recurring and Multiple payment solutions
 - Season Passes
 - Custom Punch Cards

POINT OF SALE SYSTEM:



-
- Easy system to sell merchandise, register residents, or reserve facilities in one or multiple locations
 - Compatible with most barcode readers
 - Inventory management system
 - Custom pricing on merchandise
 - Touch screen enabled
 - Custom Receipts
 - Single checkout
 - Custom Tax Support

LEAGUE AND TOURNAMENT MANAGEMENT:



-
- Create custom leagues and schedules
 - Analyze players through skill assessments
 - Publish Scores, Schedules, and Standings to members
 - Team Assessments
 - Drag and Drop Team creation
 - Auto create teams through custom priorities

FINANCIAL AND ACTIVITY REPORTING:



-
- Multiple custom reports
 - Custom Filters
 - Send reports through various portals
 - Export to multiple formats including: Excel, CSV, PDF, Word and others
 - Full detailed financial reports
 - Accept partial payments and track with Balance Due report
 - Complete Venue and Schedule Reporting
 - Full detailed Activity Management Reports

EMAIL AND TEXTING COMMUNICATIONS:



-
- Mass mailings to teams or coaches
 - Filter who should receive messages
 - SMS messaging for instant messages
 - Easily select sender
 - Ability to mass email Archived Participants, Coaches, etc.
 - Multiple file attachment support



INVESTMENT

	SETUP FEES	ANNUAL SUBSCRIPTION
SportSites Annual License	\$0	\$4,000 - \$6,000
Discounts	\$0	Variable

Includes software maintenance, support, backups, product upgrades, etc.

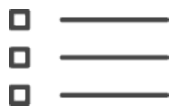
MERCHANT OPTIONS:

SportSites can act as your merchant provider and collect and disburse all credit card monies. A Percentage of 3.5% applies when SportSites sets up an Authorize.Net account for the municipality. This is would be in addition to the annual maintenance and support fee.

SportSites encourages municipalities to sign up for their own merchant account to avoid additional fees. SportSites is fully integrated with Authorize.net, Xpress Bill Pay, and Forte. The municipality can choose which merchant processor they would like to use, and SportSites will help get them setup.



COMING SOON IN OUR IMMEDIATE DEVELOPMENT PIPELINE:



-
- General Admission Ticketing
 - Master Calendar to view all Venue reservations
 - Employee time card management
 - Day Care Management Module
 - Integration with Casselle
 - Integrated Background Checks

**For more information or to schedule a demo, please contact us:
Sales@sportsites.com or 888-600-6100 Extension #3**

EXHIBIT B
COMPENSATION SCHEDULE

Compensation. The City of Bishop will remit to Sportsites Inc. an annual fee of \$6,000 covering an unlimited usage of Sportsites software, tools, and customer support. The City of Bishop's annual period shall run from March 1st – February 29th. An annual invoice will be set each March in the amount of \$6,000 unless either party has terminated this agreement. Payment is due upon receipt of the invoice.

Term. The initial term of this agreement will be for 3 years commencing March 1, 2024, with two 1-year extension options as follows:

- 2.1. March 1, 2024-February 28, 2027 - Initial Term
- 2.2. March 1, 2027-February 29, 2028 – Extension 1
- 2.3. March 1, 2028-February 28, 2029 – Extension 2



Agenda Item: 12.E
Date of Meeting: February 26, 2024
Department: Administration

STAFF REPORT

To: City Council
From: Deston Dishion
Subject: **Approve Proposed Resolution that Amends the Retirement Medical Benefit for Newly Elected City Councilmembers.**
Prepared On: February 21, 2024
Attachments: Resolution No. 2024-(xx) Regarding City Council Benefits 2024 02 26.pdf

Background/History:

In 1996 the City of Bishop adopted a Resolution to to allow qualifying retired Councilmembers to receive retiree health benefits.

Analysis/Discussion:

After multiple amendments to the retiree health benefit program over the past 28 years City Staff has been tasked with revisiting this benefit. Due to cost and the and the average amount of years that Councilmembers actually serve, the benefit of retiree health no longer seems commensurate.

Economic Impacts:

None

Budget Impacts:

A cost savings will be realized over time.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Approve proposed Resolution removing Retiree Health Care for newly elected Council Members beginning with newly elected Council Members as of November 1, 2024.

Approved By: Deston Dishion 2/21/2024

Approved By: Dean Pucci 2/21/2024

Approved By:

Approved By:

RESOLUTION NO. 2024-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROVING PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT MEDICAL INSURANCE BENEFITS WITH RESPECT TO MEMBERS OF CITY COUNCIL

WHEREAS, the City of Bishop is a contracting agency under Government Code section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS, for members of the Bishop City Council who will be active and newly-elected for terms beginning on or after November 1, 2024, the City of Bishop desires to establish medical insurance under the Act and to accept the liabilities and obligations of an employer under the Act; and

WHEREAS, the City of Bishop has previously fixed the amount of the employer contribution by resolution for active members of the Bishop City Council.

NOW, THEREFORE, BE IT RESOLVED that the Bishop City Council elects, and it does hereby elect, that the employer contribution for each newly-elected active member of the Bishop City Council for terms beginning on or after November 1, 2024 shall be the amount adopted in City Resolution No. 00-04, which is the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan or plans up to a maximum of the least expensive family plan offered by PERS which is available to the City of Bishop employees plus administrative fees and Contingency Reserve Fund assessments; and

BE IT FURTHER RESOLVED that members of the Bishop City Council who are newly-elected for terms beginning on or after November 1, 2024 are not entitled to retirement medical benefits from the City after they leave office at the end of their service; and

BE IT FURTHER RESOLVED that members of the Bishop City Council who are newly-elected for terms beginning on or after November 1, 2024 are not entitled to participate in a deferred compensation plan or retirement plan provided by the City; and

BE IT FURTHER RESOLVED that this resolution amends the retirement medical benefit provided by prior City of Bishop Resolution Nos. 95-17, 96-04, and 00-04 as related to members of the Bishop City Council who are newly-elected for terms beginning on or after November 1, 2024.

PASSED, APPROVED AND ADOPTED this 26th day of February 2024.

Jose Garcia, Mayor

ATTEST: _____
Robin Picken, City Clerk

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
4800 STOCKDALE HWY
STE 213
BAKERSFIELD, CA 93309
(661) 395-2731

File Number: **656448**
Receipt Number: **2868390**
Geographical Code: **1401**
Copies Mailed Date: **February 8, 2024**
Issued Date: TV

DISTRICT SERVING LOCATION: **BAKERSFIELD**First Owner: **GRANDMA'S SEASONING RESTAURANT LLC**Name of Business: **GRANDMA'S SEASONING RESTAURANT**Location of Business: **621 W LINE ST STE 101
BISHOP, CA 93514-3320**County **INYO**Is Premises inside city limits **Yes** Census Tract: **0001.00**Mailing Address: (If different
from
premises address) **399 N SEE VEE LN
BISHOP, CA 93514**Type of license(s): **41** Dropping Partner: Yes ☐ No ☒

Transferor's license/name:

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>
41 - On-Sale Beer And Wine - Eating	ORI	Y	

<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	FEDERAL FINGERPRINTS	NA	2	02/08/24	\$48.00
Application Fee	STATE FINGERPRINTS	NA	2	02/08/24	\$78.00
Application Fee	ADD PRIMARY LICENSE TYPE	NA	0	02/08/24	\$1,065.00
41 - On-Sale Beer And Wine - Ea	ANNUAL FEE	NA	0	02/08/24	\$530.00
Total					\$1,721.00

Have you ever been convicted of a felony? **No**Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the
Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of INYO

Date: February 8, 2024

Applicant Name(s)

GRANDMA'S SEASONING RESTAURANT LLC

RECEIVED

FEB 15 2024

CITY OF BISHOP

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
 4800 STOCKDALE HWY
 STE 213
 BAKERSFIELD, CA 93309
 (661) 395-2731

File Number: **656368**
 Receipt Number: **2867558**
 Geographical Code: **1401**
 Copies Mailed Date: **February 6, 2024**
 Issued Date: TV

DISTRICT SERVING LOCATION: **BAKERSFIELD**First Owner: **SCHAT, ERICK FRANKLIN**Name of Business: **RUSTYS SALOON & GRILL**

Location of Business: **112 N MAIN ST**
BISHOP, CA 93514

County **INYO**Is Premises inside city limits **Yes** Census Tract: **0004.00**

Mailing Address:(If different
 from
 premises address)

Type of license(s): **48, 58** Dropping Partner: Yes ☐ No ☒Transferor's license/name: **423194 / RUSTYS SALOON & GRILL INC**

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>		
48 - On-Sale General Public Premises	PER	Y	58[1]		
58 - Caterer Permit	PER	N			

<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	PERSON TO PERSON TRF	NA	0	02/06/24	\$1,470.00
Application Fee	FEDERAL FINGERPRINTS	NA	2	02/06/24	\$48.00
Application Fee	STATE FINGERPRINTS	NA	2	02/06/24	\$78.00
58 - Caterer Permit	ANNUAL FEE	NA	1	02/06/24	\$275.00
48 - On-Sale General Public Pre	ANNUAL FEE	P0	0	02/06/24	\$925.00
Total					\$2,796.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the
 Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of INYO

Date: February 6, 2024

Applicant Name(s)

SCHAT, ERICK FRANKLIN

RECEIVED

FEB 15 2024

CITY OF BISHOP



City of Bishop Planning Commission

There will be no Planning Commission Meeting
February 27, 2024

The next regularly scheduled meeting will be
March 26, 2024

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458



Agenda Item: 14.A
Date of Meeting: February 26, 2024
Department: Public Works

STAFF REPORT

To: City Council
From: Nora Gamino
Subject: **A Resolution Relating to Designating an Authorized Representative for a Financial Assistance Application with the State Water Resources Control Board**
Prepared On: February 20, 2024
Attachments: No. 2024-(xx) Authorizing Resolution for CWSRF

Background/History:

The State Water Resources Control Board (SWRCB) has several financing and funding programs for water and wastewater projects. The Clean Water State Revolving Fund (CWSRF) can fund wastewater facilities from planning to construction. Primarily, the program financed projects with low interest loans, however small, disadvantaged communities may be eligible for grants or principal forgiveness.

Upon request, the SWRCB Division of Finance (DFA) provided a formal determination of the disadvantaged status of BAWA. Unfortunately, the combined services areas of the District and the City do not qualify as a disadvantaged community. However, BAWA does qualify if the Tribe is included in the determination rather than just being in the sphere of influence. The formal determination from the DFA, which includes the Tribe, is valid through March 31, 2024.

There are two types of grant applications, planning and construction. The development of a combined wastewater treatment plant would be eligible for up to \$125,000 per household in funding, however funding is limited, and it is not likely that BAWA would be funded through the CWSRF for 100% of construction. The planning aspects, such as environmental compliance, plant design, and future governance structure of a combined plant, can all be included in the scope of a planning grant. Additionally, planning costs incurred prior to grant award, such as a Preliminary Engineering Report, could be eligible for reimbursement if accurate records are maintained.

Analysis/Discussion:

There is no more funding available this fiscal year. For consideration in next year's budget, the grant application would need to be submitted no later than March 2024. Decisions on funding would occur in late summer of 2024 and funds would be received by June 2025.

While regionalization and consolidation projects are high priorities for funding, the grants are typically managed through one of the two entities. The DFA recommended that the City or the District be the applicant for the grant rather than BAWA. The City provides the administrative services, including fiscal accountability, for BAWA, therefore the BAWA Board of Directors agreed with the City taking the lead at their January 16, 2024 quarterly meeting.

As part of the application, an Authorizing Resolution is required to identify an Authorized Representative. The City of Bishop's Public Works Director also currently serves as the Administrator for BAWA. As such, it is recommended that the City's Public Works Director be identified as the Authorized Representative on the financial assistance application.

Economic Impacts:

None

Budget Impacts:

If approved, the cost of the project would be paid through the City and then reimbursed through the DFA. Because funding is not anticipated until June 2025, the reimbursable project would be included in the City's Fiscal Year 2025 – 2026 budget.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council to approve a resolution relating to designating an authorized representative for a financial assistance application with the State Water Resources Control Board (by title only).

Approved By: Ethan Aukee 2/22/2024

Approved By: Robin Picken 2/22/2024

Approved By: Dean Pucci 2/22/2024

Approved By: Deston Dishion 2/22/2024

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, DESIGNATING THE PUBLIC WORKS
DIRECTOR OF THE CITY OF BISHOP AS THE AUTHORIZED
REPRESENTATIVE FOR THE FINANCIAL ASSISTANCE
APPLICATION WITH THE STATE WATER RESOURCES CONTROL
BOARD FOR THE BISHOP AREA WASTEWATER TREATMENT
PLANT PROJECT.**

WHEREAS, the City Council of the City of Bishop is eligible to submit applications for financial agreements from the State Water Resources Control Board; and

WHEREAS, the City of Bishop routinely enters into agreements with State and Federal agencies for financial assistance which require execution by an Authorized Representative from the Administering Agency; and

WHEREAS, the City of Bishop currently serves as the Administrator for the Bishop Area Wastewater Authority.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES
RESOLVE AS FOLLOWS:**

1. The Public Works Director (the "Authorized Representative"), or designee, is hereby authorized and directed to sign and file, for and on behalf of the City of Bishop, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Bishop Area Wastewater Treatment Plant (the "Project").
2. The Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
3. The Authorized Representative, or his/her designee, is designated to represent the City of Bishop in carrying out the City of Bishop's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the City of Bishop and compliance with applicable state and federal laws.

PASSED, APPROVED AND ADOPTED this 26th day of February 2024.

Jose Garcia, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 14.B
Date of Meeting: February 26, 2024
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **A Resolution Authorizing Application to and Participation in the Prohousing Designation Program**

Prepared On: February 21, 2024

Attachments: City of Bishop Preliminary Prohousing Score Sheet Project Proposal
Resolution Prohousing Designation Program

Background/History:

Increasing the availability of housing statewide is critical to bettering the quality of life of all Californians. The 2019-2020 Budget Act provided a spectrum of support, incentives, and accountability measures to meet California housing goals, and provided for the establishment of the Prohousing Designation Program. Local governments with the Prohousing Designation can receive priority processing or funding points when applying for several funding programs including:

- Affordable Housing & Sustainable Communities (AHSC)
- Infill Infrastructure Grant (IIG)
- Transformative Climate Communities (TCC)
- Solutions for Congested Corridors
- Local Partnership Program
- Transit and Intercity Rail Capital Program (TIRCP)

Other programs may be added to the list after HCD engages with stakeholders and partner agencies to consider adding Prohousing points to other housing and non-housing programs.

The Prohousing Designation Program creates incentives for jurisdictions that are compliant with state housing element requirements and have enacted what HCD has determined to be Prohousing local policies. Cities with a Prohousing Designation will receive additional points or other preference in the scoring of their competitive applications for specified housing, community development, and infrastructure funding. Local governments with the Prohousing Designation are eligible to apply for Prohousing Incentive Pilot Program (PIP Round 2) grant funding, a \$9.5 million state investment from the Building Homes and Jobs Trust Fund. Future grant funds may also be available to jurisdictions with Prohousing Designation.

Analysis/Discussion:

The City of Bishop can use PIP funds to contribute to the housing fund, provide predevelopment loans to construct affordable units, pursue preservation efforts on existing units, completing the financing for the City's affordable housing pipeline. The City has Silver Peaks affordable housing site that requires access to competitive State funding to move forward. Obtaining the Prohousing Designation will improve the developers ability to access competitive funds.

City of Bishop has made significant progress in adopting policies consistent with the Prohousing Designation Program, which are outlined in the Housing Element and Specific Plan. The City's application will reflect adopted policies and programs as well as those identified in the Housing Element, Specific Plan, and Strategic Plan to be implemented in the next two years, which can be included in the application as proposed policies.

In order to receive a Prohousing designation, a jurisdiction must receive a minimum of 30 points. Existing and proposed policies may receive points. Staff has done a preliminary assessment of existing policies and those proposed in Housing Element. The attached Preliminary Prohousing Score Sheet details each of the categories eligible for points. Staff has calculated that the City of Bishop is likely to receive 36 points under the four Prohousing categories. Staff has not yet done a full assessment of all policies that qualify for enhancement factors.

Economic Impacts:

The City will receive additional points or other preference in the scoring of their competitive applications for specified housing, community development, and infrastructure funding, as well as obtain access to grants only available to Prohousing jurisdictions.

Budget Impacts:

None

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Recommended Motion: Adopt the Resolution (by title only) authorizing the Planning Departments to:

1. Submit a Prohousing Designation Program application to the California Department of Housing and Community Development (HCD); and if the application is approved by HCD,
2. Execute all documents deemed necessary or appropriate to participate in the Prohousing Designation Program.

Approved By: Robin Picken 2/21/2024

Approved By: Russell Hildebrand 2/22/24

Approved By: Dean Pucci 2/22/2024

Approved By: Deston Dishion 2/22/2024

City of Bishop Preliminary Prohousing Score Sheet Project Proposal
(Enhancement points to be determined by HCD in later phases)

#	Concise Written Description of Prohousing Policy	Points Possible	Points Eligible
Category 1: Favorable Zoning and Land Use			
1A	Sufficient sites, including rezoning, to accommodate 150 percent or greater of the current or draft RHNA, whichever is greater, by total or income category.	3	3
1B	Permitting missing middle housing uses (e.g., duplexes, triplexes, and fourplexes) by right in existing low-density, single-family residential zones.	3	3
1C	Sufficient sites, including rezoning, to accommodate 125 to 149 percent of the current or draft RHNA, whichever is greater, by total or income category. These points shall not be awarded if the applicant earns three points pursuant to Category (1)(A) above.	2	
1D	Density bonus programs which exceed statutory requirements by 10 percent or more.	2	
1E	Increasing allowable density in low-density, single-family residential areas beyond the requirements of state Accessory Dwelling Unit law (e.g., permitting more than one ADU or JADU per single-family lot). These policies shall be separate from any qualifying policies under Category (1)(B) above.	2	
1F	Reducing or eliminating parking requirements for residential development as authorized by Government Code sections 65852.2; adopting vehicular parking ratios that are less than the relevant ratio thresholds at subparagraphs (A), (B), and (C) of Government Code section 65915, subdivision (p)(1); or adopting maximum parking requirements at or less than ratios pursuant to Government Code section 65915, subdivision (p).	2	2

1G	Zoning to allow for residential or mixed uses in one or more non-residential zones (e.g., commercial, light industrial). Qualifying non-residential zones do not include open space or substantially similar zones.	1	1
1H	Zoning or other land use designation methods to allow for residential or mixed uses in one or more non-residential zones (e.g., commercial, light industrial). Qualifying non-residential zones do not include open space or substantially similar zones.	1	1
1I	Modification of development standards and other applicable zoning provisions or land use designation methods to promote greater development intensity. Potential areas of focus include floor area ratio; height limits; minimum lot or unit sizes; setbacks; and allowable dwelling units per acre. These policies must be separate from any qualifying policies under paragraph (1)(B).	1	
1J	Establishment of a Workforce Housing Opportunity Zone, as defined in Government Code section 65620, or a Housing Sustainability District, as defined in Government Code section 66200.	1	
1K	Establishment of an inclusionary housing program requiring new developments to include housing affordable to and reserved for low- and very low-income households, consistent with the requirements of AB 1505 (Chapter 376, Statutes of 2017, Gov. Code, § 65850.01).	1	
1L	Other zoning and land use actions not described in subdivisions (b)(1)(A)-(K) of this section that measurably support the Acceleration of Housing Production.	1	
Category 2: Acceleration of Housing Production Timeframes			
2A	Establishment of ministerial approval processes for a variety of housing types, including single-family and multifamily housing.	3	3

2B	Acceleration of Housing Production through the establishment of streamlined, program-level CEQA analysis and certification of general plans, community plans, specific plans with accompanying Environmental Impact Reports (EIR), and related documents	2	2
2C	Documented practice of streamlining housing development at the project level, such as by enabling a by-right approval process or by utilizing statutory and categorical exemptions as authorized by applicable law (Pub. Resources Code, §§ 21155.1, 21155.4, 21159.24, 21159.25; Gov. Code, § 65457; Cal Code Regs., tit. 14, §§ 15303, 15332; Pub. Resources Code, §§ 21094.5, 21099, 21155.2, 21159.28).	2	2
2D	Establishment of permit processes that take less than four months. Policies under this Category (2)(D) must address all approvals necessary to issue building permits.	2	2
2E	Absence or elimination of public hearings for projects consistent with zoning and the general plan.	2	2
2F	Establishment of consolidated or streamlined permit processes that minimize the levels of review and approval required for projects, and that are consistent with zoning regulations and the general plan.	1	1
2G	One (1) Point. Establishment of consolidated or streamlined permit processes that minimize the levels of review and approval required for projects, and that are consistent with zoning regulations and the general plan.	1	1
2H	Absence, elimination or replacement of subjective development and design standards with objective development and design standards that simplify zoning clearance and improve approval certainty and timing.	1	1
2I	Establishment of one-stop-shop permitting processes or a single point of contact where entitlements are coordinated across city approval functions (e.g., planning, public works, building) from entitlement application to certificate of occupancy.	1	1
2J	Priority permit processing or reduced plan check times for ADUs/JADUs or multifamily housing.	1	1

2K	Establishment of a standardized application form for all entitlement applications	1	
2L	Documented practice of publicly posting status updates on project permit approvals on the internet.	1	1
2M	Limitation on the total number of hearings for any project to three or fewer. Applicants that accrue points pursuant to paragraph (2)(E) are not eligible for points under this subparagraph.	1	
2N	Other policies not described in subdivisions (b)(2)(A)- (M) of this section that quantifiably decrease production timeframes or promote the streamlining of approval processes.	1	
Category 4: Providing Financial Subsidies			
3A	Waiver or significant reduction of development impact fees for residential development.	3	3
3B	Adoption of ordinances or implementation of other mechanisms that result in less restrictive requirements than Government Code sections 65852.2 and 65852.22 to reduce barriers for property owners to create ADUs/JADUs. Examples of qualifying policies include, but are not limited to, development standards improvements, permit processing improvements, dedicated ADU/JADU staff, technical assistance programs, and pre-approved ADU/JADU design packages.	2	2
3C	Adoption of other fee reduction strategies separate from Category (3)(A) above, including fee deferrals and reduced fees for housing for persons with special needs.	1	
3D	Accelerating housing production through innovative housing types (e.g., manufactured homes, recreational vehicles, park models, community ownership, and other forms of social housing) that reduce development costs.	1	
3E	Measures that reduce costs for transportation-related infrastructure or programs that encourage active modes of transportation or other alternatives to automobiles. Qualifying policies include, but are not limited to, publicly funded programs to expand sidewalks or protect bike/micro-mobility lanes; creation of on-street parking for bikes; transit-related improvements; or establishment of carshare programs.	1	
3F	Adoption of universal design ordinances pursuant to Health and Safety Code section 17959.	1	
3G	Establishment of pre-approved or prototype plans for missing middle housing types (e.g., duplexes, triplexes, and fourplexes) in low-density, single-family residential areas.	1	

3H	Adoption of ordinances that reduce barriers, beyond existing law, for the development of housing affordable to Lower-Income Households	1	
3 I	Other policies not described in subdivisions (b)(3)(A)-(H) of this section that quantifiably reduce construction or development costs	1	
Category 4: Providing Financial Subsidies			
4A	Establishment of local housing trust funds or collaboration on a regional housing trust fund.	2	
4B	Establishment of local housing trust funds or collaboration on a regional housing trust fund, which include the Jurisdiction's own funding contributions. The Jurisdiction must contribute to the local or regional housing trust fund regularly and significantly. For the purposes of this subparagraph, "regularly" shall be defined as at least annually, and "significant" contributions shall be determined based on the impact the contributions have in accelerating the production of affordable housing.	2	
4C	Demonstration of regular use or planned regular use of funding (e.g., federal, state, or local) for preserving assisted units at-risk of conversion to market rate uses and conversion of market rate uses to units with affordability restrictions (e.g., acquisition/rehabilitation). For the purposes of this subparagraph, "regular use" can be demonstrated through the number of units preserved annually by utilizing this funding source.	2	
4D	Provide grants or low-interest loans for ADU/JADU construction affordable to lower- and moderate-income households.	2	2
4E	A comprehensive program that complies with the Surplus Land Act (Gov. Code, § 54220 et seq.) and that makes publicly owned land available for affordable housing, or for multifamily housing projects with the highest feasible percentage of units affordable to lower income households. A qualifying program may utilize mechanisms such as land donations, land sales with significant write-downs, or below-market land leases.	2	
4F	Establishment of an Enhanced Infrastructure Financing District or similar local financing tool that, to the extent feasible, directly supports housing developments in an area where at least 20 percent of the residences will be affordable to lower income households.	2	

4G	Prioritization of local general funds to accelerate the production of housing affordable to Lower-Income Households.	2	2
4H	Directed residual redevelopment funds to affordable housing.	1	
4I	Development and regular (at least biennial) use of a housing subsidy pool, local or regional trust fund, or other similar funding source sufficient to facilitate and support the development of housing affordable to Lower-Income Households.	1	
4J	Prioritization of local general funds for affordable housing. This point shall not be awarded if the applicant earns two points pursuant to paragraph (4)(G).	1	
4K	Providing operating subsidies for permanent Supportive Housing.	1	
4L	Providing subsidies for housing affordable to Extremely Low-Income Households	1	
4M	Other policies not described in subdivisions (b)(4)(A)- (L) of this section that quantifiably promote, develop, or leverage financial resources for housing affordable to Lower-Income Households.	1	

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AUTHORIZING APPLICATION TO AND
PARTICIPATION IN THE PROHOUSING DESIGNATION PROGRAM**

WHEREAS, Government Code section 65589.9 established the Prohousing Designation Program (“Program”), which creates incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Prohousing local policies; and

WHEREAS, such jurisdictions will be designated Prohousing, and, as such, will receive additional points or other preference during the scoring of their competitive Applications for specified housing and infrastructure funding; and

WHEREAS, the California Department of Housing and Community Development (“Department”) has adopted regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) to implement the Program (“**Program Regulations**”), as authorized by Government Code section 65589.9, subdivision (d); and

WHEREAS, the The City of Bishop (“Applicant”) desires to submit an Application for a Prohousing Designation (“Application”).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES
RESOLVE AS FOLLOWS:**

1. Applicant is hereby authorized and directed to submit an Application to the Department.
2. Applicant acknowledges and confirms that it is currently in compliance with applicable state housing law.
3. Applicant acknowledges and confirms that it will continue to comply with applicable housing laws and to refrain from enacting laws, developing policies, or taking other local governmental actions that may or do inhibit or constrain housing production. Examples of such local laws, policies, and actions include moratoriums on development; local voter approval requirements related to housing production; downzoning; and unduly restrictive or onerous zoning regulations, development standards, or permit procedures. Applicant further acknowledges and confirms that the Prohousing Policies in its Application comply with its duty to Affirmatively Further Fair Housing pursuant to Government Code sections 8899.50 and 65583. Applicant further acknowledges and confirms that its general plan is in alignment with an adopted sustainable communities strategy pursuant to Public Resources Code section 21155- 21155.4. Applicant further acknowledges and confirms that its policies for the treatment of homeless encampments on public property comply with and will continue to comply with the

Constitution and that it has enacted best practices in its jurisdiction that are consistent with the United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments" (June 17, 2022, update).

4. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver all documents required or deemed necessary or appropriate to participate in the Program, and all amendments thereto (the "Program Documents").
5. Applicant acknowledges and agrees that it shall be subject to the Application; the terms and conditions specified in the Program Documents; the Program Regulations; and any and all other applicable law.
6. Anastasiia Budnyk, Assistant Planner, is authorized to execute and deliver the Application and the Program Documents on behalf of the Applicant for participation in the Program.

PASSED, APPROVED AND ADOPTED this 26th day of February 2024 by the following vote:

AYES: [Insert #]
NOES: [Insert #]
ABSENT: [Insert #]
ABSTAIN: [Insert #]

The undersigned, Robin Picken, City Clerk of the City of Bishop, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the City of Bishop City Council adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.

Jose Garcia, Mayor

ATTEST: _____
Robin Picken, City Clerk

STATE OF CALIFORNIA }
COUNTY OF INYO }
CITY OF BISHOP }

I, Robin Picken, City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 2024-__ was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on February 26, 2024, and that the same was so passed and adopted by the following roll call vote.

AYES:

ABSENT:

NOES:

DISQUALIFIED:

WITNESS, my hand and the seal of the City of Bishop this 27th day of February 2024.

Robin Picken, City Clerk
CITY OF BISHOP