



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, APRIL 22, 2024 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 P.M. Monday, April 22, 2024
2. **MOMENT OF SILENCE** - As we begin tonight's meeting, please join me in a moment of silence for self-meditation, prayer, or reflection.

3. **PLEDGE OF ALLEGIANCE** - Councilmember Schwartz will lead the pledge of allegiance.
4. **ROLL CALL**
5. **PUBLIC COMMENT**
NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.
6. **DEPARTMENT REPORTS**
Updates on department activities will be given by the Department Heads and/or their staff.
 - A. Fire Department - Fire Chief Bret Russell
 - B. Police Department - Police Chief Nate Derr
 - C. Public Works Department - Public Works Director Nora Gamino
 - D. Community Services Department - Community Services Manager Dan McElroy
 - E. Planning Department - Assistant Planner Ana Budnyk
 - F. Administration - City Administrator Deston Dishion
7. **PRESENTATIONS**
 - A. **Sierra Lifeflight Ground Ambulance Operations Update - Presented by Mike Pattersen and Lisa Davis.**
[PRESENTATION - Sierra Lifeflight Ground Ambulance Operations - April 22, 2024](#)
[HANDOUT - Sierra Lifeflight Ground Operations Master Data Sheet -March 2024](#)
8. **BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE**
Prepared and presented by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson.
 - A. **Bishop Area Chamber of Commerce and Information Center Update Report - April 22, 2024**
[Bishop Area Chamber of Commerce Report - April 22 2024](#)
9. **COUNTY OF INYO UPDATE**
Presented by Second District Supervisor Jeff Griffiths
10. **CONSENT CALENDAR**
NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.
 - A. **City Council Meeting Minutes**
Recommended Action: Council consideration to approve the City Council Meeting Minutes for March 7, 2024 and March 11, 2024; and to receive and file the March 25, 2024 Meeting Cancellation Notice.
[Minutes 2024 03 07 Special Meeting](#)
[Minutes 2024 03 11](#)
[Meeting Cancellation Notice 2024 03 25](#)

- B. **Monthly Budget Report for the Month of March 2024**
Recommended Action: Council consideration to approve the Monthly Budget Report for the month of March 2024.
[Monthly Budget Report for the Month of March 2024](#)
- C. **Financial Reports for the Month of March 2024**
Recommended Action: Council consideration to approve the Financial Reports for the month of March 2024.
[Bank Reconciliation Report for March 2024](#)
[Combined Cash Report for March 2024](#)
[Investment Portfolio for March 2024](#)
[Warrant Register Report for March 2024](#)
- D. **C.O.P.S. Fund Budget Adjustment**
Recommended Action: Council consideration to approve the proposed budget adjustment.
- E. **Police Department RAN Reimbursement**
Recommended Action: Council consideration to approve the proposed budget adjustment and capital expenditure.
- F. **City of Bishop Vendor Agreement with Playhouse 395.**
Recommended Action: City of Bishop City Council to approve the Vendor Agreement with Playhouse 395 for the initial term ending on March 24th, 2028, and in the amount not to exceed \$5,000.00 for theatrical services and \$300.00 for supplies annually.
[Playhouse 395 Certificate for City of Bishop.pdf](#)
[Vendor Agreement Between the City of Bishop and Playhouse 395](#)
- G. **November 2024 General Municipal Election**
Recommended Action: Council consideration to adopt each resolution individually by title only in order to facilitate the General Municipal Election to be held November 5, 2024.
[Resolution - Call for Election for City Offices 2024 04 22](#)
[Resolution - Request Consolidation with County Election 2024 04 22](#)
[Resolution - Regulations for Candidates' Statements 2024 04 22](#)
- H. **Bishop Area Wastewater Authority Meeting Cancellation Notice**
Recommended Action: Council is requested to receive and file the attached April 16, 2024 BAWA Meeting Cancellation Notice.
[April 16, 2024 - Meeting Cancellation Notice](#)
- I. **Planning Commission Meeting Cancellation Notice**
Recommended Action: Council is requested to receive and file the attached April 23, 2024 Planning Commission Meeting Cancellation Notice.
[April 23, 2024 - Meeting Cancellation Notice](#)
- J. **AMENDED Alcoholic Beverage License Application for 725 N. Main Street, Bishop, California 93514 (Owner: Dovetail Group LLC which will do business in California as Dovetail Group California LLC)**
Recommended Action: Council is requested to receive and file the attached Amended Alcoholic Beverage License Application for 725 N. Main Street in Bishop.

11. PUBLIC HEARING AND ACTION

- A. **PUBLIC HEARING - First Reading and Introduction of an Ordinance of The City Council Of The City Of Bishop, State Of California, to Rezone Certain Parcels to Mixed Use Downtown Overlay Zone (MUO-DT) and Tiering for Purposes Of CEQA Review from the Downtown Specific Plan and Mixed Use Overlay Zone Environmental Impact Report.**

Recommended Action: Council will hold a public hearing and consider approving the first reading and introduction of the proposed ordinance (by title only).

[Ordinance to Rezone Certain Parcels to Mixed Use Downtown Overlay Zone.pdf](#)

[PC 2024-01](#)

[2024-04-11_Public Hearing Notice](#)

- B. **PUBLIC HEARING - First Reading and Introduction of an Ordinance of the City Council of the City Of Bishop, State of California, to Amend Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement and Finding the Action Exempt From CEQA.**

Recommended Action: Council will hold a public hearing and consider approving the first reading and introduction of the proposed ordinance (by title only).

[Ordinance to Amend Chapter 17.46. MUO-DT Mixed Use Downtown Overlay](#)

[Zone_Section 17.46.120](#)

[PC 2024-02](#)

[2024-04-11_Public Hearing Notice](#)

12. FUTURE AGENDA ITEMS

13. COUNCIL AND COMMITTEE REPORTS

14. ADJOURNMENT

Monday, May 13, 2024 at 6:00 p.m. Regular Meeting in the City Council Chambers



Ground Ambulance Operations

Bishop City Council
April 22, 2024

Launching Ground Operations

- Integration of Ground & Air Emergency Services
- Continuity of Care (Ground to Air)

Sierra Lifeflight was prepared to run 911 calls within **46 Hrs** of initial notification

What was required to launch ground operations?

- Training & Certifications
- Compliance Requirements
- Data Collection System
- Hiring/Onboarding
- Billing Dept.
- Supplies/Medication
- Equipment/Vehicles
 - **5 Ambulances staged in Bishop**

Who is GMR / REACH / Sierra Lifeflight

- 8,000 Ground Vehicles, mostly ambulances
- 375 Rotor Wing Aircraft
- 123 Fixed Wing Aircraft
- 392 Air Ambulance Bases
- 174 Fire Apparatus
- 37,000 Employees
- 50 States
- 60 Communication Centers
- 51 Fire Stations





Daily Resources

- **First-Out Ambulance**
 - Always ALS
- **Second-Out Ambulance**
 - EMT
 - Always has ability to be ALS w/ QRV
- **Quick Response Vehicle**
 - Staffed by Supervisor or Paramedic
 - Assist First-Out
 - Complete Second-Out Crew

*Ability to have **additional staff and ambulances** respond to region within 24hrs

100%

911 ALS Response

(Ground Operations Launch to Present)

- Ability to run 2 ALS calls at any given time in Bishop
- Contract Requirement - BLS

Scope of Practice

Advanced Life Support (ALS)

- Paramedic License
- Authorized to perform invasive procedures & may administer a wide variety of medications

***Known Bishop pts with better outcomes due to ALS interventions**

Basic Life Support (BLS)

- EMT Certification
- Not authorized to perform invasive procedures & can administer a few select medications
- Assists with all pt care & procedures



25 Total

SLF Employees
Supporting Ground
Ambulance Operations

Ground Ambulance Staffing

- **9 Full-Time 911 Ground Staff**

- 3 Ground Paramedics
- 6 EMTs

- **16 Auxiliary Ground Staff**

- 2 Supervisors
- 2 Part-Time Paramedics
- 8 Flight Paramedics
- 4 Part-Time EMT
 - Ongoing Hiring of Part-Time EMTs for standby shifts/special events

Cerro Coso Community College

- Supporting local students in pursuing career paths in EMS
 - Goal to facilitate growth for local EMTs (Paramedic/RN)
 - **4 Full Time EMTs hired from Cerro Coso**
- Earn While You Learn Program
 - 1 Participant
- Cerro Coso Lead EMT Instructor
 - Sierra Lifeflight Paramedic
 - Bishop & Mammoth Campuses



Continuing Education

Training

- Quarterly Training
 - Mandatory all staff training
 - Hands-On Skills & Lectures
 - Critical-Care Level Training
- Regular Online Training Modules
- ALL ground staff EVOC Certified
 - Emergency Vehicle Operations Course
- **GMR Academy**
- **UCLA David Geffen School of Medicine - Cadaver Lab**

Medical Director

Atilla Uner M.D.

Specialty - Emergency Medicine

30yrs of Experience in Emergency Medicine

Affiliations:

UCLA David Geffen School of Medicine

Ronald Reagan UCLA Medical Center, Los Angeles

Antelope Valley Hospital



David Geffen
School of Medicine



ICEMA & Base Station Participation

Quarterly peer review with Northern Inyo Hospital

- Collaboration with Pre-Hospital Liaison Nurse
- Review and discussion with Base Station Medical Director

Ability to review throughput of critical calls from initiation of 911 to Transfer of care at the Receiving Hospital.

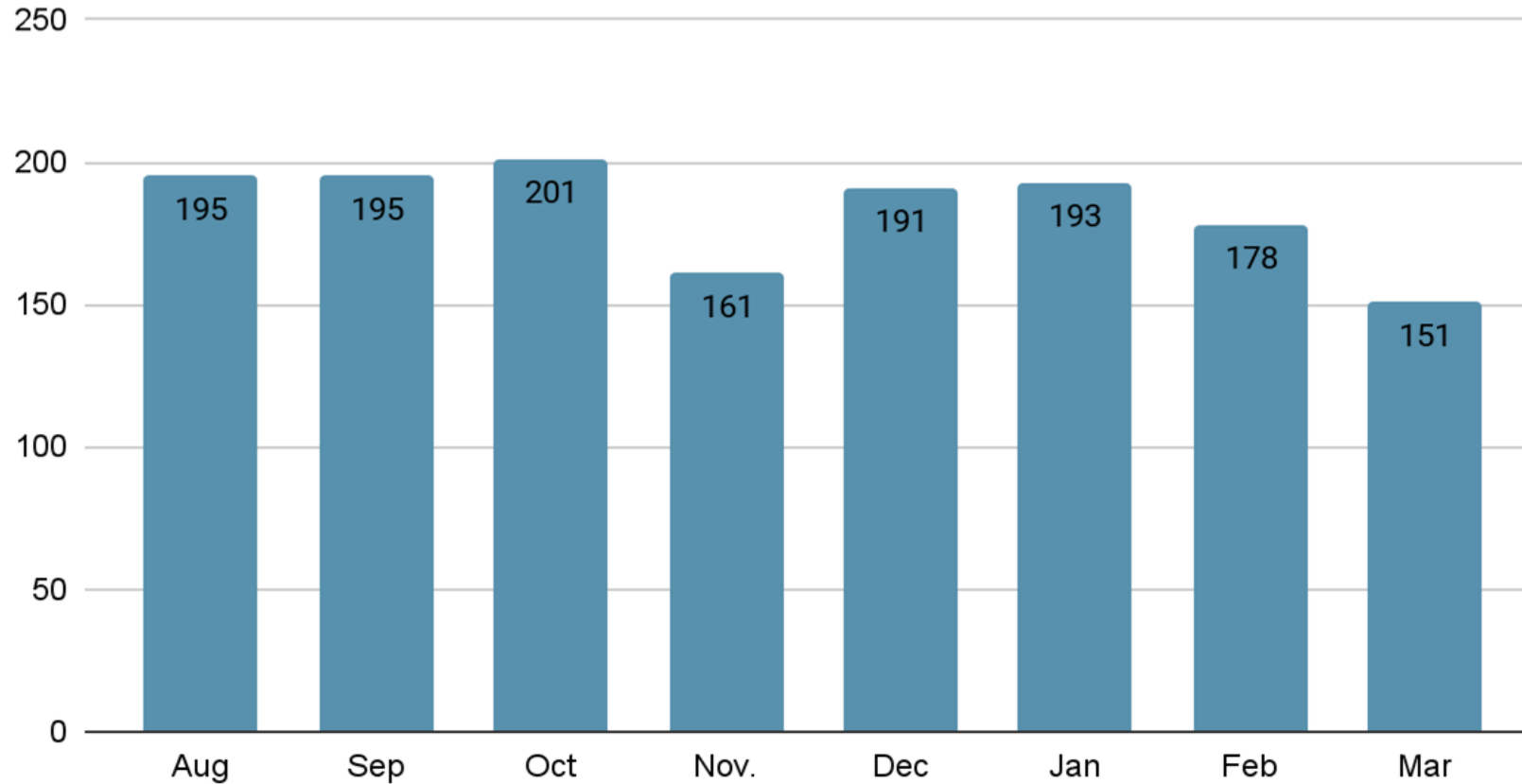
- **This is a CQI measurement of patient care and outcomes that has been difficult to capture in the past.**



Data Collection

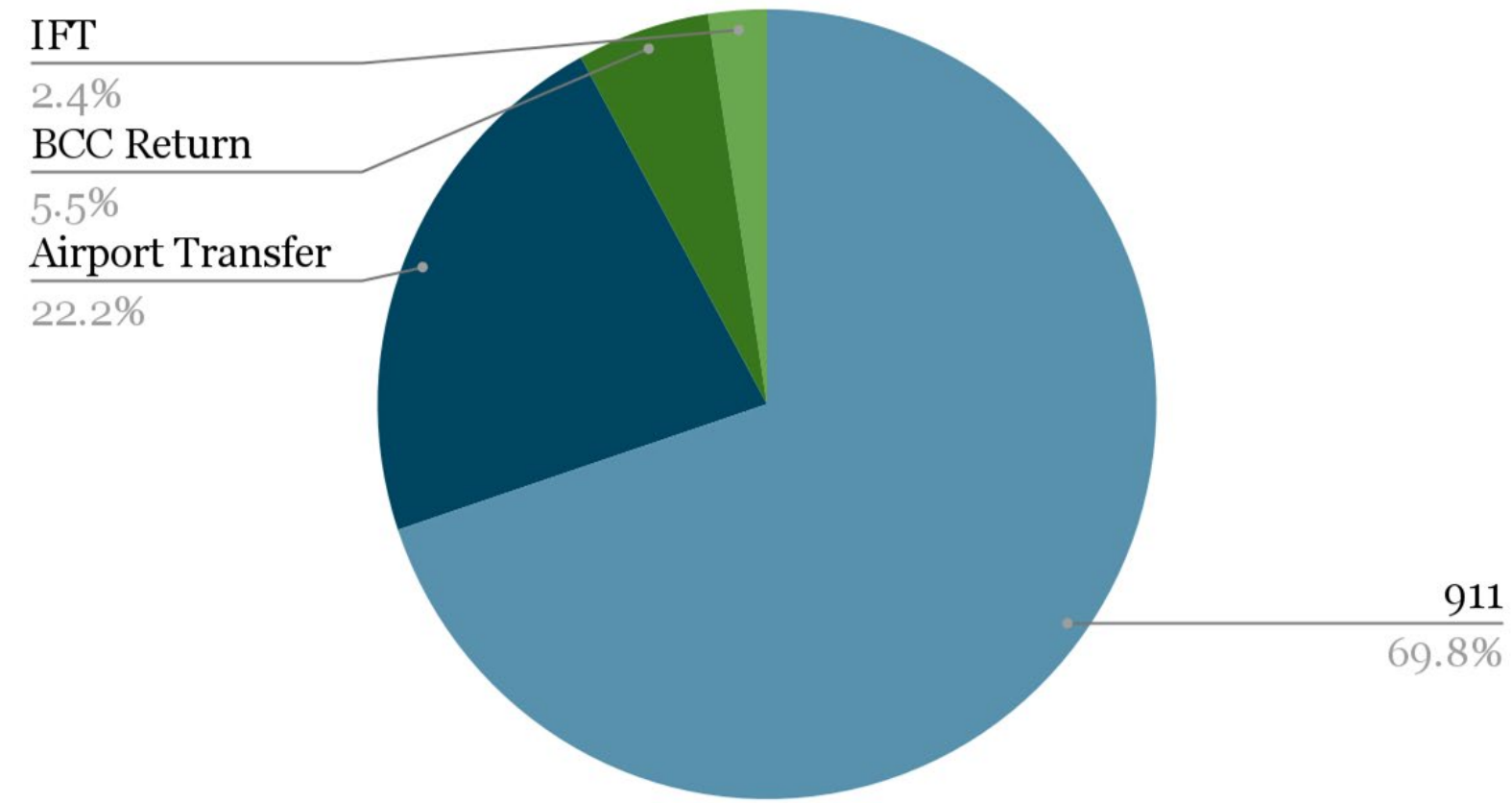
- Continuously improving data collection
- Adding new data points
- Streamlining data collection and dissemination

Total Call Volume



Avg.
183
Calls/Mo.

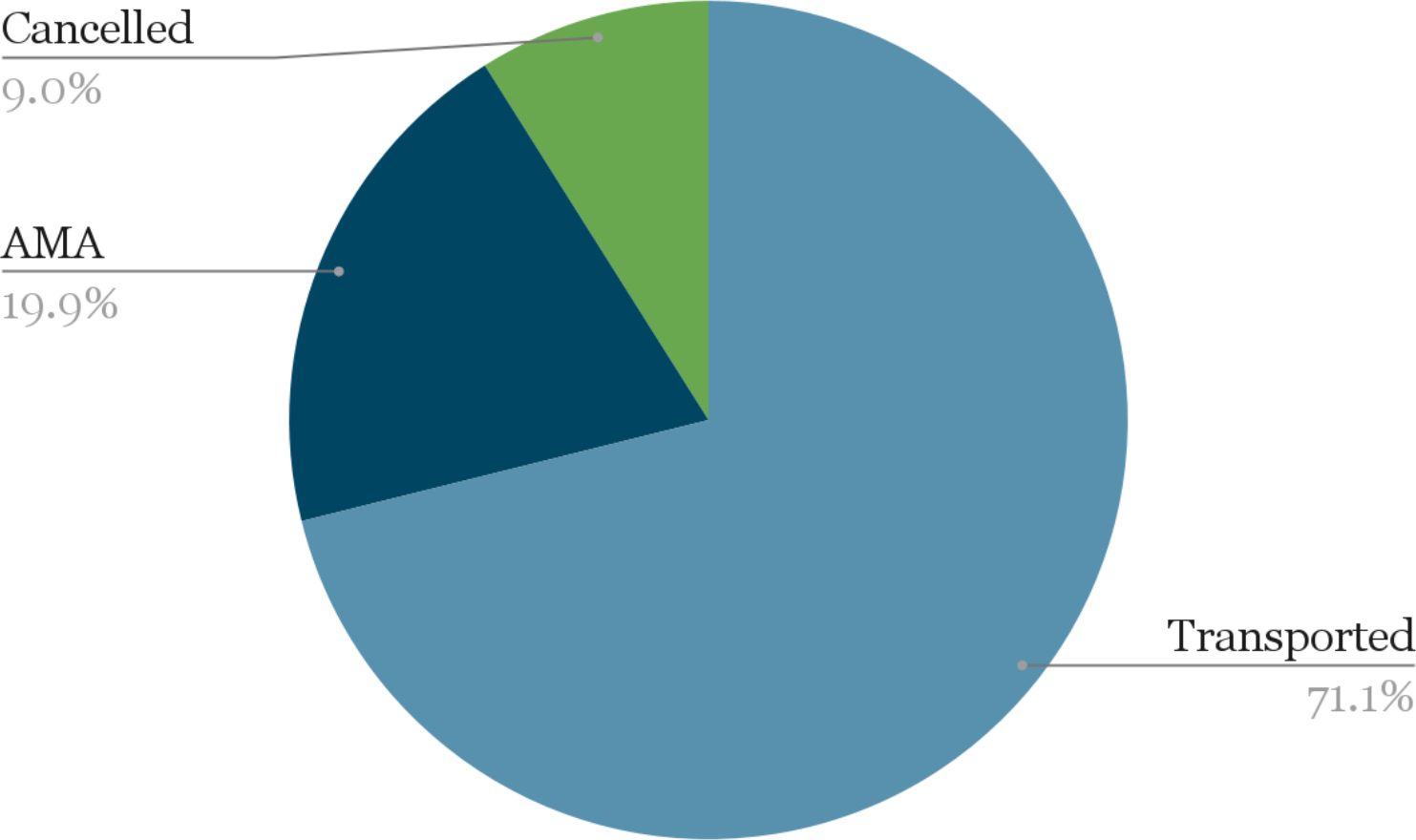
Call Type



Total Calls	1,461	
911 Response	748	69.8%
Airport Transfers	238	22.2%
Bishop Care Center Return	59	5.5%
IFT	26	2.4%

Oct. 23' - Mar. 24'

911 Transports



Treated/Transported	71.1%
AMA/Pt Refusal	19.9%
Cancelled/DOA/CA	9.0%

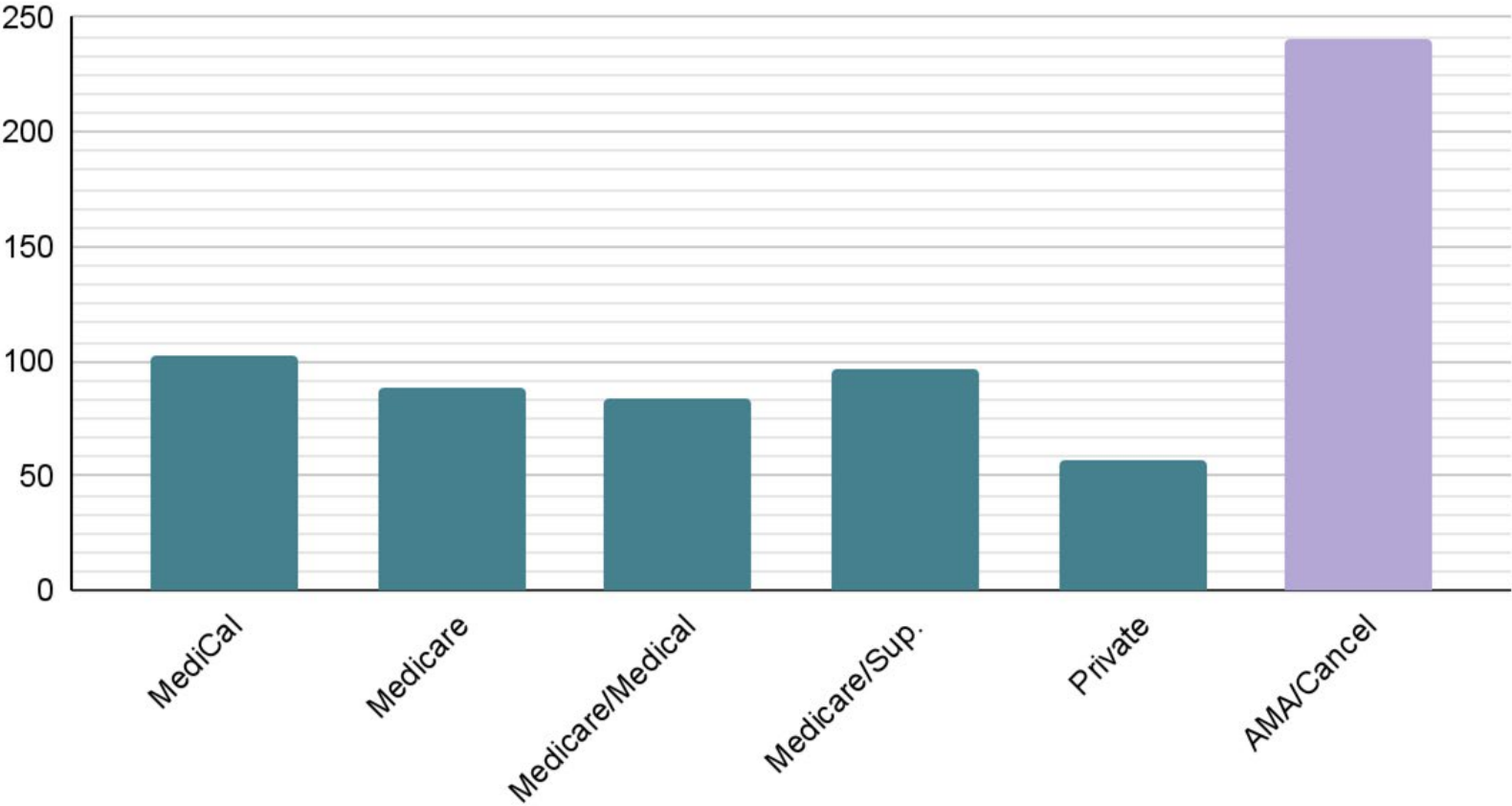
Oct. 23' - Mar. 24'

47.1%

911 QRV Response

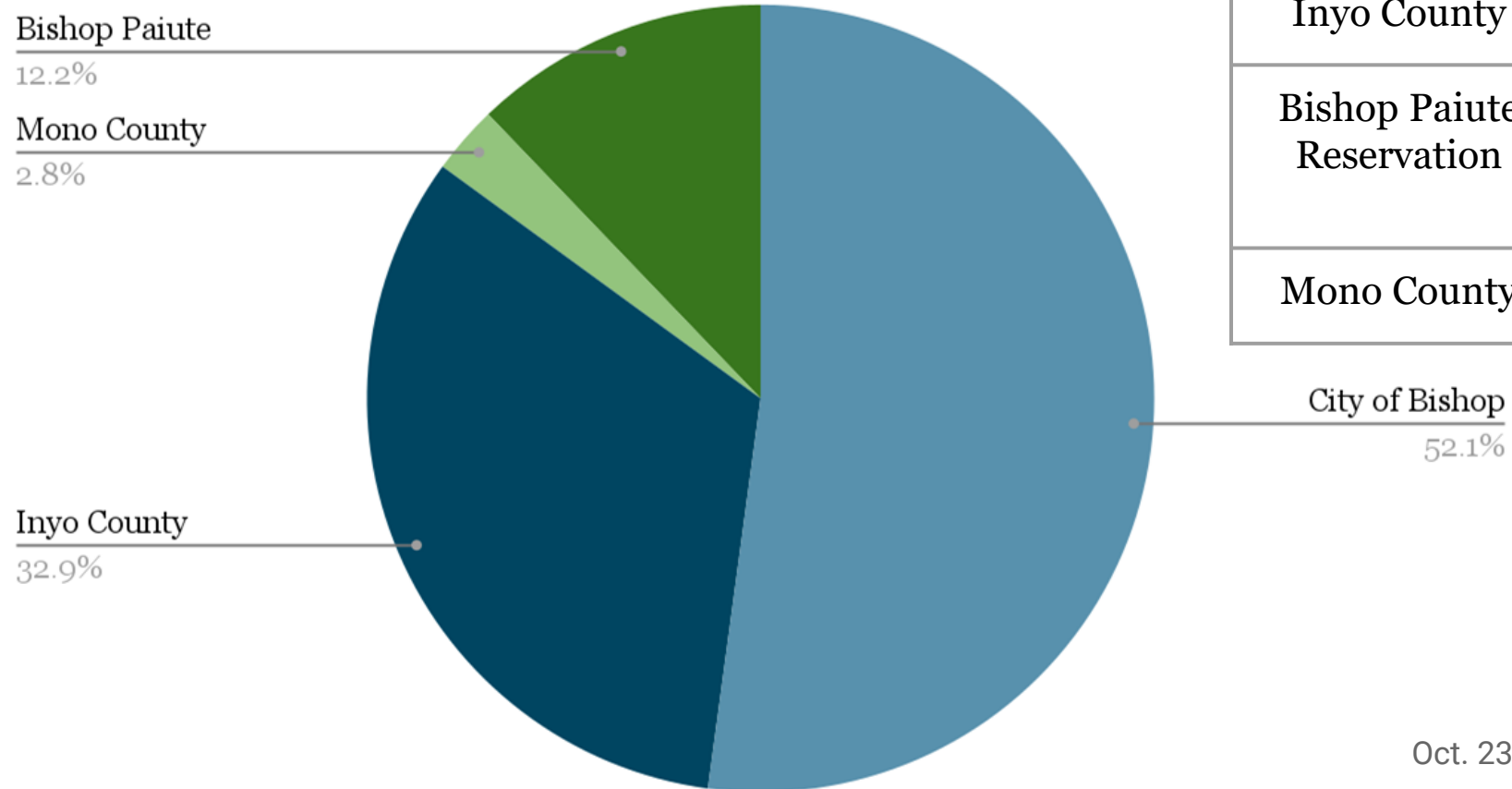
- Dual Medic or Supervisor on Scene
- Not including 2nd Out Ambulance Response
 - Will begin tracking 2nd Out 911 response in May

911 Payor Mix



Medi-Cal	13.7%
Medicare	11.9%
Medi-Cal/Medicare	11.2%
Medicare/Sup.	12.9%
Private	7.62%
Unknown/Cancel	32.1%
AMA/No Transport	

911 RESPONSE (LOCATION)



City of Bishop	52.1%
Inyo County	32.9%
Bishop Paiute Reservation	12.2%
Mono County	2.8%

Oct. 23' - Mar. 24'

7.75%

911 Mutual Aid

- Big Pine Fire Dept: 37 Total Calls
- Mono County: 21 Total Calls

COMMUNITY INVOLVEMENT

Volunteered Events

- Bishop High School Football (25hrs)
- Bishop Tri-County Fair
& Horse Show (63hrs)
(In-kind sponsorship)
- Bishop Youth Football League (8hrs)
- 5th Grade Career Day (4hrs)
- Big Pine FD Training (3hrs)
- Stop the Bleed: Probation Training (1hr)
- Discovery Point PreSchool (1hrs)
- Every 15min. Video/Event (40hrs)

Events @ Staffing Cost Only

- CA High School Rodeo (63hrs)
- Millpond Music Festival (16hrs)

Total: 224 Hrs

KEY TAKEAWAYS

1. Staffing
 - a. 100% ALS Response
 - b. 50% QRV Response
2. Payer Mix
 - a. 32.1% AMA/No Transport/Cancel
 - b. 13.7% Medi-cal
3. Continuing to make improvements in data collection
4. Community Involvement
 - a. 224 hours of Event Staffing
5. Professional Development
 - a. Regular Training
 - b. Train & Hire Local Ground Staff w/ Cerro Coso Affiliation
6. Financial Data - Gathering & Evolving



Special thanks to those who have supported SLF throughout this process!

- Northern Inyo Hospital
 - Wendy Derr, RN
 - Jenny Bates, RN
 - Allison Partridge, RN/CNO
 - Jacinda Thomsen, RN/PLN
 - Samantha Jeppsen, MD
- Bishop Police Department
 - Chief Derr
 - Dispatch
- Bishop Fire Department
 - Chief Russell
- Big Pine Fire Department
 - Chief Carrington
- Lone Pine Fire Department
 - Chief Bursell
- Mammoth Lakes Fire Department
- Mono County EMS
- Sam Bloom - Radio Technician
- Judd Symons - Consultation



Honoring the invaluable contributions of Bystanders, First Responders, EMS, ED Staff and Flight Crews for achieving ROSC in the field

April 22, 2024

What is ROSC?

Define ROSC: The return of sustained heart rhythm and perfusion after cardiac arrest

The achievement of ROSC is a critical milestone in the resuscitation process

- ROSC returns the patient to a state of normal cerebral function and maintains a stable hemodynamic state.
- ROSC is a positive sign and is the goal of CPR, but does not necessarily predict the long term outlook for a patient
- Post cardiac arrest care is critical once ROSC is maintained to ensure the best possible outcome.

The Power of Early Intervention

Bystanders have a crucial role in the chain of survival.



Initiating the 911 system and performing early CPR is the first link in the chain of Survival.
Prompt action increases the likelihood of achieving ROSC.

8/28/2023

- Ed Elbers was helping his friend, Johnny, with tree trimming when he began not feeling well.
- The quick action taken of bystanders who recognize cardiac emergencies and take immediate action is imperative to survivability of a cardiac event.

Communication Centers and EMS Activation

- Activation of 911
 - ▷ Communications Officer Kelsey Allred was on duty that day
 - ▷ Public Safety Dispatchers are the “First” First responders. They are responsible to quickly assess needs and coordinate resources. They are the lifeline to all field personnel.



Bishop Fire Department

- Bishop Fire and Rescue 10 responded
 - ▷ Captain Jim Reynolds
 - ▷ Firefighter Mandi Grisham
 - ▷ Firefighter Courtney Morrison
 - ▷ Firefighter Dominic Jahn
 - ▷ Firefighter Hector Martinez

- ▷ Within minutes of the 911 call Bishop Fire responded with trained personal to the scene. Firefighters assumed first on scene rolls and continued high quality CPR.

- ▷ All volunteers, these individuals are dedicated to the safety of our community. Their dedication, expertise, and tireless efforts are worthy of recognition.



Sierra Lifeflight-Ground

- First out ALS crew enroute and on scene within 4 minutes of initial 911 call. And quickly joined by 2nd out crew
- Paramedic Colton Riesen and Paramedic Devon Jeffrey
- Paramedic Andrew Bassett and EMT Dana Felthaus
 - ▷ ALS care provided
 - ▶ Immediate defibrillation
 - ▶ Venous access/ ACLS protocols initiated
 - ▶ Intubation with airway control
 - ▶ Rapid Transport to Northern Inyo Hospital



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Northern Inyo Hospital Emergency Dept. Staff

- Rapid assessment and treatment upon arrival at NIH ED by ED Staff
 - ▷ Becky Freeman RN
 - ▷ Andrew Stevens RN
 - ▷ Stacey Burke RN
 - ▷ Dr. David Amsalem
- ▷ Maintained and improved hemodynamics; initiated post ROSC cardiac care and stabilized pt for transfer.
- ▷ Arranged for immediate transport to a higher level of care



NORTHERN INYO HEALTHCARE DISTRICT
One Team. One Goal. Your Health.

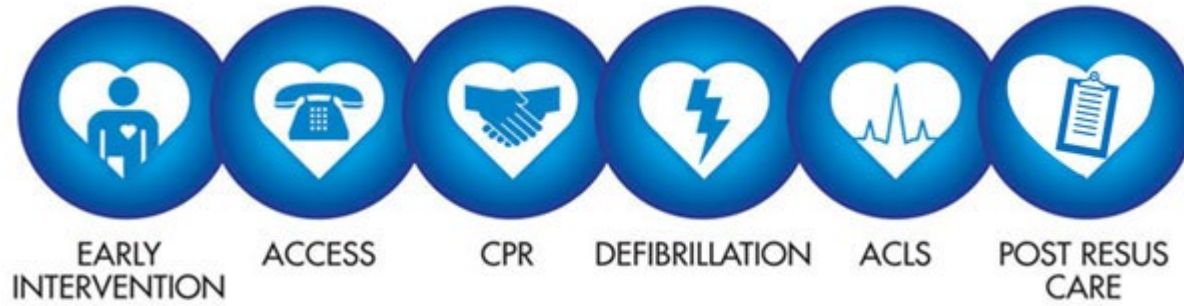
Sierra Lifeflight-Air Crew

- Accepted the call for emergent transfer of ROSC pt.
 - ▷ Crista Hollenberg Flight RN
 - ▷ Craig Ethington, Flight Paramedic
 - ▷ Brandin Nafeh, Medevac Pilot



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Timeline



- Activation of 911 12:53
- SLF Enroute 12:53
- Arrived at scene 12:55
- Arrived at patient 12:55
- Unit left scene to NIH 13:24
- Arrive NIH 13:28
- Flight Crew at NIH 16:03
- Arrive Reno 19:00

Success Story- Bishop Gym

- January 29, 2024
- Bystander Kevin Daniels
 - ▷ Recognized situation and acted swiftly
 - ▶ Directed activation of 911 and retrieval of the AED that is on site



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Public Safety Dispatch and Law Enforcement response

- Again, Kelsey Allred was able to assess the situation quickly and coordinate effective responses.
- Bishop Police Department-Rapid response to control the scene and ensure safety of responders-beginning to place defib pads
 - ▷ Officer Cody Lawson
 - ▷ Detective Robin Ludovico
 - ▷ Lieutenant Josh Ellsworth



Bishop Fire Department

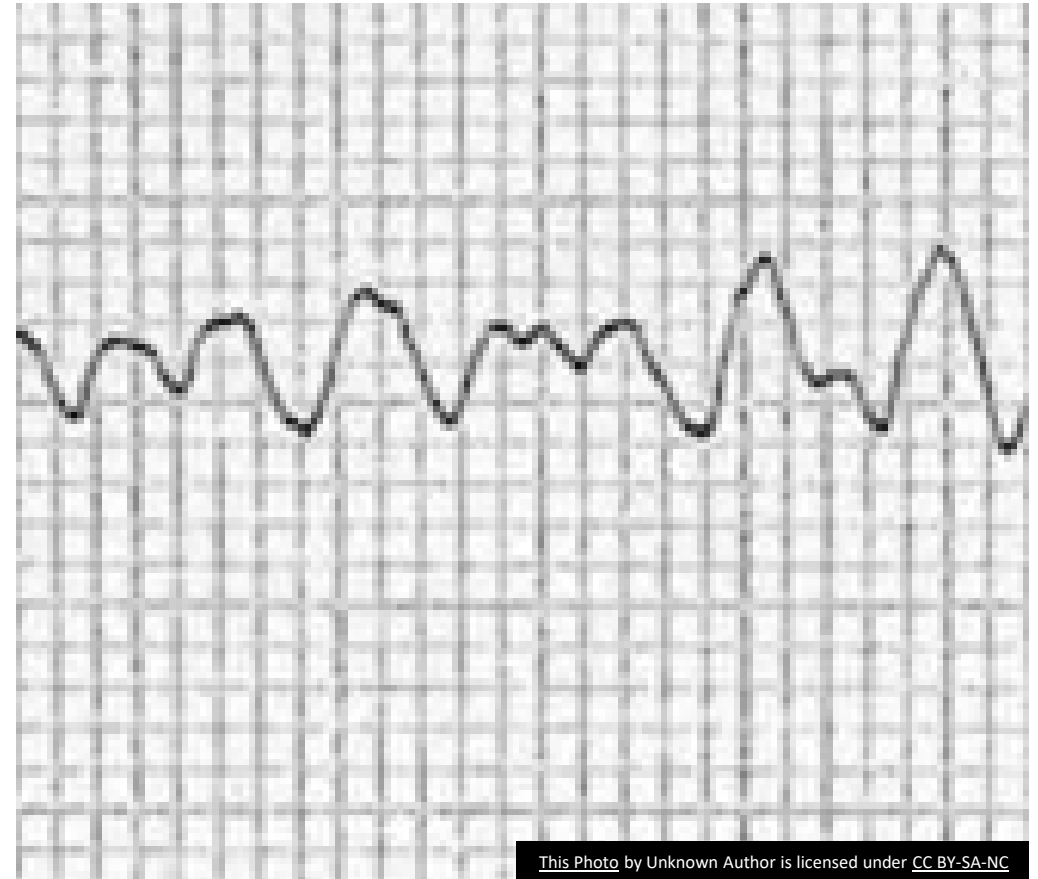
- With notification of CPR in progress R10 was activated
 - ▷ Responding on R10 that day were
 - ▶ Captain Jim Reynolds
 - ▶ Captain Hector Martinez
 - ▶ Firefighter Christal Alvarado
 - ▶ Firefighter Chris Costello
 - ▶ Firefighter Dominic Jahn
 - ▶ Firefighter Mandi Grisham
 - ▶ Assisted with CPR and movement of pt to ambulance, assisted with maintaining pt safety with loading.



Sierra Lifeflight-Ground

- Rapid response and arrival on scene withing 3 minutes of initial call w
 - ▷ Paramedic Lorenzo Tovar
 - ▷ Paramedic Colton Riesen
 - ▷ EMT Hannah Waasdorp
 - ▷ EMT Kaylyn Rickford
 - ▷ Paramedic John Almeida
 - ▷ EMT Patrick Griley

- ▷ Initiation of ACLS protocols with defibrillation, IO access, ACLS medications
- ▷ ROSC received before departure of scene



Northern Inyo Hospital Emergency Department

Awaiting arrival of ROSC patient at NIH were

Andrew Stevens RN

Jacinda Thompsen RN

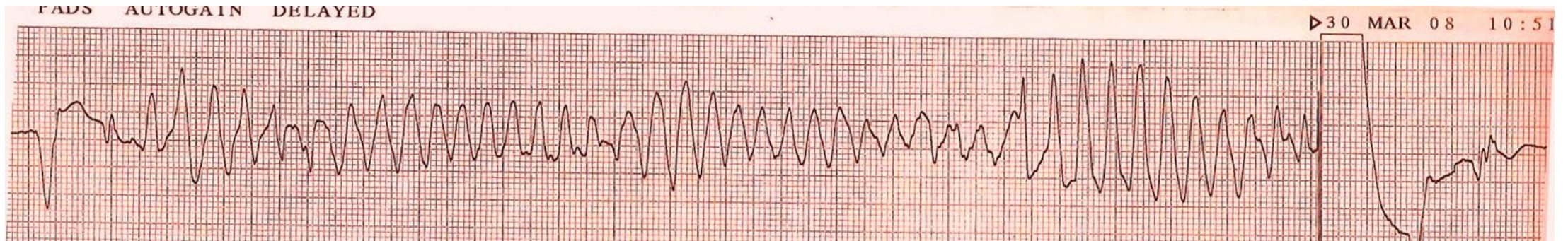
Michael Ragsdale RN

Dr. Chelsea Robinson

Provided post ROSC cardiac care and stabilization of this patient for rapid transport by air to definitive care



NORTHERN INYO HEALTHCARE DISTRICT
One Team. One Goal. Your Health.



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REACH Air- Reno

Accepting the
emergent request
by NIH for air
transport were

Peter Bell,
Medevac Pilot

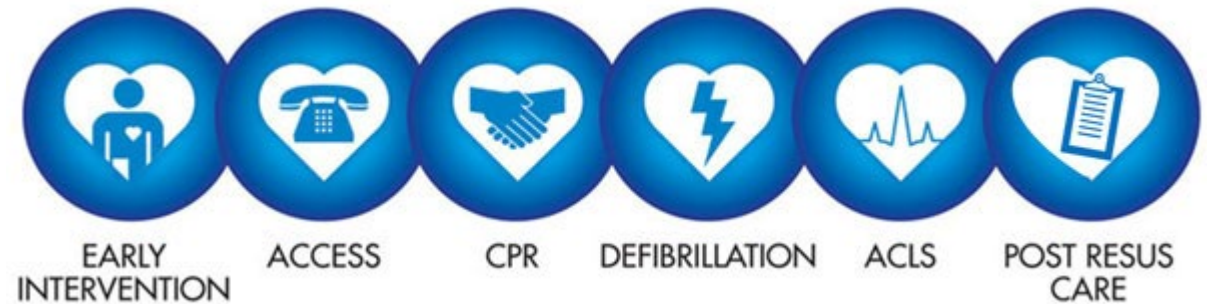
Celia Garcia,
Medevac Pilot

Rafael Lara, Flight
Paramedic

Clay Hudson, Flight
Nurse

Timeline

- Initial call 13:12
- ALS enroute 13:13
- On Scene 13:16
- Enroute to NIH 13:39
- Arrived NIH 13:44



- 36 Minutes from initiation of 911 to transfer of care at ED for post ROSC cardiac care.
- Arrived in Reno 1947 after stable transport.

SLF Ground Operations: Master Data Sheet

Call Volume/Call Type									
Month	Total Call Volume	911	911 %	Airport	Airport %	BCC Return	BCC Return %	IFT	IFT%
January	193	127	65.80%	45	23.30%	19	9.84%	2	1.03%
February	178	124	69.66%	47	26.40%	5	2.80%	2	1.12%
March	151	111	73.50%	22	14.56%	8	5.29%	10	6.62%

Transports										
Month	Total Call Volume	Total 911	Transport	Transport %	AMA	AMA %	Cancelled	Cancelled %	DOA/CA	DOA/CA %
January	193	127	97	76.37%	23	18.11%	4	3.14%	3	2.36%
February	178	124	87	70.16%	27	21.77%	6	4.83%	4	3.22%
March	151	111	82	73.87%	18	16.21%	4	3.60%	7	6.30%

Location										
Month	Total Call Volume	Total 911	City of Bishop	%	Inyo County	%	Paiute Tribal Lands	%	Mono County	%
January	193	127	62	48.81%	47	37.00%	14	11.02%	4	3.15%
February	178	124	67	54.03%	42	33.87%	13	10.48%	2	1.61%
March	151	111	66	59.46%	31	27.93%	14	12.61%	0	0.00%

Mutual Aid						
Month	Total Call Volume	Total 911	Big Pine	%	Mono County	%
January	193	127	7	5.51%	4	3.15%
February	178	124	8	6.45%	2	1.61%
March	151	111	6	5.41%	0	0.00%

Call Volume/Call Type				
Month	Total Call Volume	911	QVR Response	%
January	193	127	61	48.03%
February	178	124	50	40.32%
March	151	111	54	48.65%

Payor Mix														
Month	Total Call Volume	Total 911	Medi-Cal	%	Medi-Care	%	Cancelled/AMA	%	Private	%	Medi/Medi	%	Medi-Care/Sup.	%
January	193	127	15	23.26%	12	9.44%	38	29.92%	9	7.09%	19	14.96%	25	19.69%
February	178	124	18	14.52%	20	16.13%	36	29.03%	11	8.87%	2	1.61%	21	16.94%
March	151	111	23	20.72%	15	13.51%	33	29.73%	9	8.10%	9	8.11%	11	9.90%

Call Volume/Call Type									
Month	Total Call Volume	911	911 %	Airport	Airport %	BCC Return	BCC Return %	IFT	IFT%
July	32								
August	195								
September	195								
October	198	140	70.70%	49	24.74%	8	4.04%	1	0.50%
November	160	115	71.87%	31	19.37%	8	5.00%	6	3.75%
December	191	131	68.58%	44	23.03%	11	5.75%	5	2.61%
January	193	127	65.80%	45	23.30%	19	9.84%	2	1.03%
February	178	124	69.66%	47	26.40%	5	2.80%	2	1.12%
March	151	111	73.50%	22	14.56%	8	5.29%	10	6.62%

Transports										
Month	Total Call Volume	Total 911	Transport	%	AMA	%	Cancelled	%	DOA/CA	%
July	32									
August	195									
September	195									
October	198	140	89	63.57%	33	23.57%	15	10.71%	3	2.14%
November	160	115	82	71.30%	25	21.79%	6	5.21%	2	1.73%
December	191	131	95	72.51%	23	17.55%	11	8.39%	2	1.52%
January	193	127	97	76.37%	23	18.11%	4	3.14%	3	2.36%
February	178	124	87	70.16%	27	21.77%	6	4.83%	4	3.22%
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August	195									
September	195									
October	198	140	76	54.29%	40	28.57%	17	12.14%	7	5.00%
November	160	115	60	52.17%	37	32.17%	12	10.43%	6	5.21%
December	191	131	59	45.04%	49	37.40%	21	16.03%	2	1.53%
January	193	127	62	48.81%	47	37.00%	14	11.02%	4	3.15%
February	178	124	67	54.03%	42	33.87%	13	10.48%	2	1.61%
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July	32					
August	195					
September	195					
October	198	140	5	3.57%	7	5.00%
November	160	115	3	2.61%	6	5.21%
December	191	131	8	6.11%	2	1.53%
January	193	127	7	5.51%	4	3.15%
February	178	124	8	6.45%	2	1.61%
March	151	111	6	5.41%	0	0.00%

Payor Mix														
Month	Total Call Volume	Total 911	Medi-Cal	%	Medi-Care	%	Cancelled/AMA	%	Private	%	Medi/Medi	%	Medi-Care/Sup.	%
July	32													
August	195													
September	195													
October	198	140	19	13.57%	10	7.14%	55	39.29%	16	11.43%	17	12.14%	14	10.00%
November	160	115	13	11.30%	14	12.17%	36	31.30%	8	7.00%	17	14.78%	11	9.57%
December	191	131	15	11.45%	18	13.74%	42	32.06%	4	3.05%	20	15.28%	15	11.45%
January	193	127	15	23.26%	12	9.44%	38	29.92%	9	7.09%	19	14.96%	25	19.69%
February	178	124	18	14.52%	20	16.13%	36	29.03%	11	8.87%	2	1.61%	21	16.94%
March	151	111	23	20.72%	15	13.51%	33	29.73%	9	8.10%	9	8.11%	11	9.90%

Call Volume/Call Type				
Month	Total Call Volume	911	QRV Response	%
July	32			
August	195			
September	195			
October	198	140	64	45.14%
November	160	115	59	51.30%
December	191	131	64	48.85%
January	193	127	61	48.03%
February	178	124	50	40.32%
March	151	111	54	48.65%

Bishop Area Chamber of Commerce & Information Center
Report to Bishop City Council for Monday April 22, 2024
Prepared by: Tawni Thomson, Executive Director

CHAMBER OF COMMERCE/LOCAL COMMUNITY MATTERS:

New Chamber Members Since Last Report to City Council:

- Wakeful Ascent Aerial Arts
- Optimum
- Britt's Diesel & Automotive
- Eastern Sierra Marketing
- Motel 6 - Bishop
- Crossroads Recovery Center

Meetings/Collaborations:

An important role the chamber provides to our business community is representation. Many recent meetings have provided the opportunity for us to participate in important discussions and planning processes.

- Eastern Sierra Air Service Alliance
- California Jobs First (CERF)
- Eastern Sierra PIO Group
- New Buttermilk Partners Group
- Inyo County Ag Advisory Committee
- CA Department of Fish and Wildlife
- High Sierra Visitors Council
- Bishop Climbing Rangers
- Inyo Associates
- Visit California/JLL Consulting (regional strategic plans for tourism)

Networking Opportunity:

Mixer/Open House at new location for Bishop Veterinary Hospital. 4/23, 5-7pm.

BISHOP INFORMATION CENTER/OTHER DESTINATION DEVELOPMENT PROGRAMS:

Blake Jones Trout Derby 3/23/24: Very successful. 378 registered participants, plus free kids' entries and family members that came along. New for this year, we offered discounts for seniors, military, and youth. Good mix of locals and visitors; approximately 40% from Bishop. Most came from Southern California and some as far away as Pennsylvania, Tennessee, and New York. This was the third year for catch & release category, and we had over 80 entries. 10 people also entered the trash pick-up raffle. About 70 sponsors and 30 volunteers supported the event. Already planning for next year – March 22.

Climbing Event Support: Co-sponsored Bishop Climbing Rangers gym to crag project. Provided marketing support and equipment for Flash Foxy Climbing Festival.

Travel & Sport Shows:

Six shows have been successfully completed since January. Total investment \$20,436. Met thousands of potential visitors in-person; distributed 16,021 guides, maps, brochures, and stickers. Booths were staffed by mix of staff and dedicated volunteers – thank you!

US Travel Association IPW Conference is coming up May 5-7 in Los Angeles. We are hosting a portion of a post-conference fam tour for 20 international delegates May 8-9.

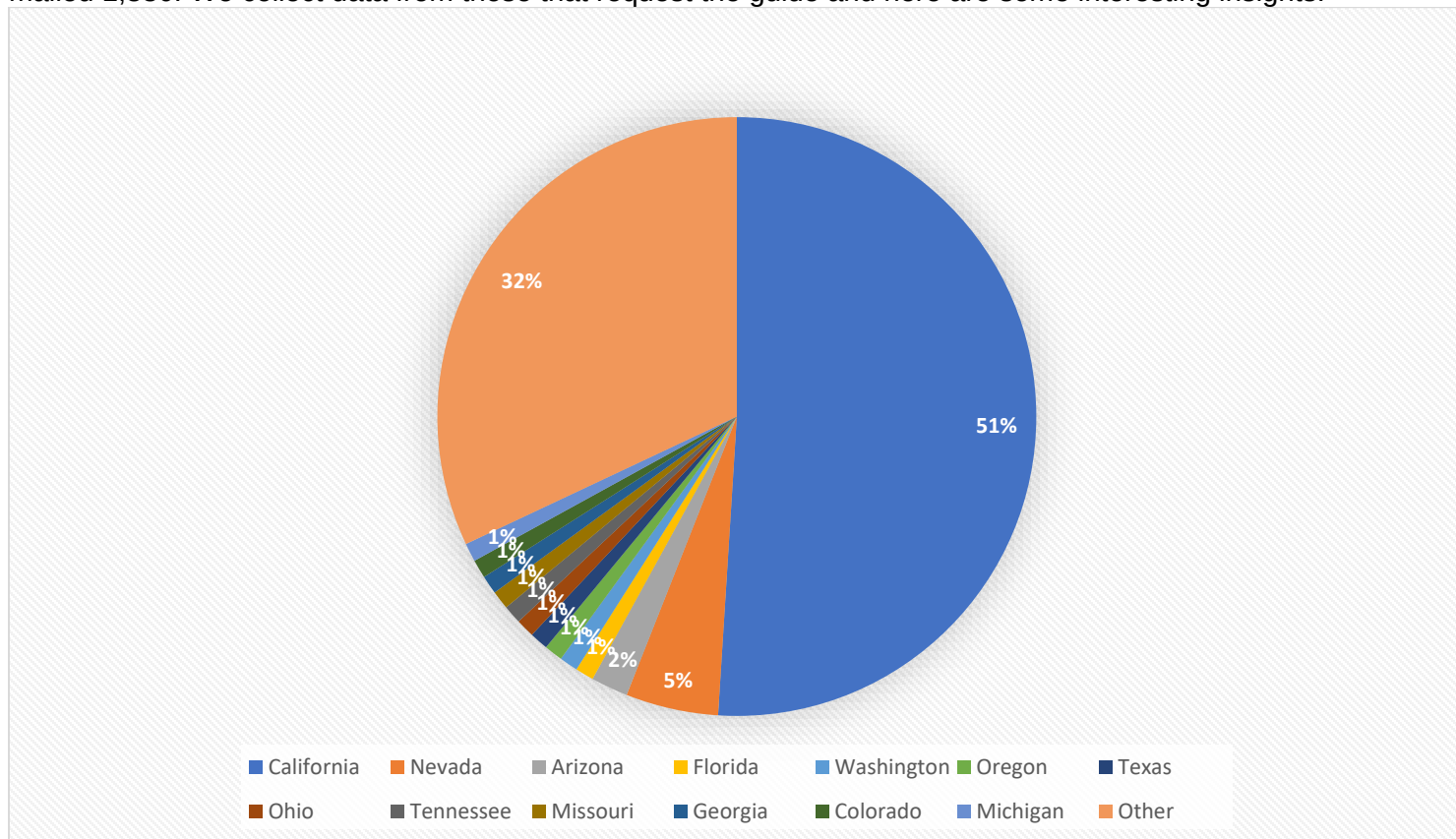
Trout Opener Media Reception: Friday, 4/26 at Bishop Country Club Golf Course. Hosted dinner, live music, door prizes and lots of fish stories.

CHSRA State Finals Rodeo: June 10-16, 2024. Complimentary hotel rooms for judges, timers and announcers have been secured. Working now on soliciting sponsors for buckles, trailers, welcome gifts and welcome dinner. The current contract expires this year. Chamber is working with Tri-County Fairgrounds on bid proposal for CHSRA 2025-2027.

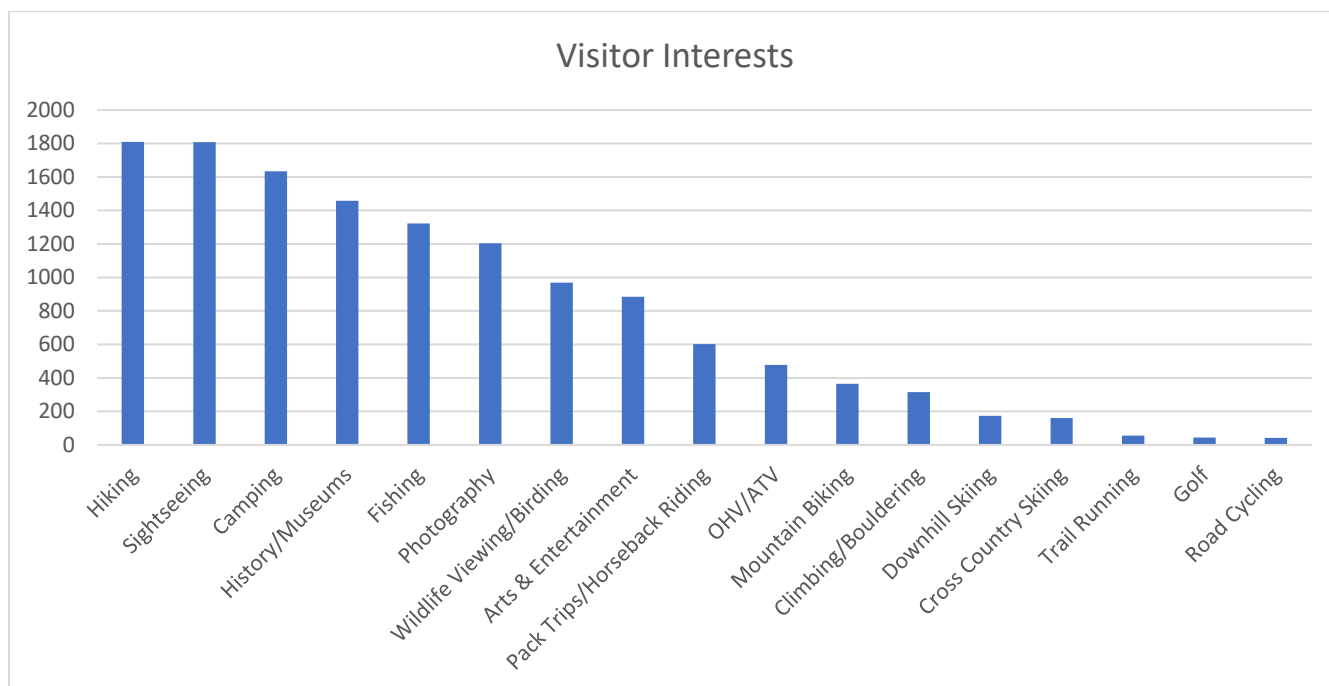
Lodging Statistics: March occupancy was 65.2%, a bit less than the last two years, but the same as 2019. March ADR was \$127.77, same as last year. Note: Saturday night of Blake Jones Trout Derby reported 90% occupancy in Bishop hotels.

VISITOR INFORMATION REQUESTS:

In past year, we have received 3,117 requests for the Bishop Visitor Guide. 1,287 took digital download and we mailed 1,830. We collect data from those that request the guide and here are some interesting insights.



51% are from California. 5% from Nevada. 2% from Arizona. We have requests from almost all other states, but in small numbers.



Guests are asked to select activities they are interested in doing while in Bishop. They can select as many as they wish and most select multiple activities.

CITY OF BISHOP
CITY COUNCIL MINUTES
SPECIAL MEETING
MARCH 7, 2024

1. CALL TO ORDER

Mayor Garcia called the special joint meeting of the Bishop City Council and the Bishop Rural Fire Protection District Board of Commissioners to order at 4:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2. ROLL CALL

PRESENT:

Councilmember Ellis
Mayor Pro Tem Kong
Mayor Garcia
Commissioner Kunze
Vice Chair Butler
Chair Holland

ABSENT:

Councilmember Schwartz – joined the meeting after roll call was taken.
Councilmember Muchovej – joined the meeting after roll call was taken.
Commissioner Steinwand

OTHERS PRESENT:

Deston Dishion, City Administrator
Ethan Aukee, Finance Director
Bret Russell, Fire Chief
Mandi Grisham, Fire Department Administrative Assistant

Councilmembers Schwartz and Muchovej joined the meeting after roll call was taken.

3. PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters agendized for closed session only. When recognized by the Mayor, please state your name, and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

No public comments were made.

4. NEW BUSINESS

A. DISCUSS BISHOP FIRE DEPARTMENT BUDGET

Council and Fire Commissioners discussed the Bishop Fire Department's 2024-2025 Fiscal Year Budget. No action was taken.

5. FIRE CHIEF REPORT

Fire Chief Russell presented updates on Deputy Chief Position, February Fire Calls, FEMA Grant & Earmarks for equipment, Policies & Procedures, and Duty Officers.

The Council and Fire Commissioners came to a consensus to conduct their next joint meeting on Thursday, May 16, 2024 at 4:00 p.m. in the City Council Chambers.

6. ADJOURNMENT

The Mayor adjourned the meeting at 4:55 p.m.

Jose Garcia, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
MARCH 11, 2024

1) CALL TO ORDER

Mayor Garcia called the meeting of the Bishop City Council to order at 5:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Ellis
Councilmember Schwartz
Mayor Garcia

ABSENT:

Councilmember Muchovej
Mayor Pro Tem Kong

OTHERS PRESENT:

Deston Dishion, City Administrator
Robin Picken, City Clerk
Dean J. Pucci, City Attorney
Jessica Ortiz, Administrative/Accounting Assistant

Councilmember Muchovej joined Closed Session at 5:07 p.m.

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

- 4.A) Conference with Legal Counsel - Initiation of Litigation pursuant to Government Code Section 54956.9(c): (2 Cases)

Closed Session began at 5:02 p.m. Closed Session ended at 5:48 p.m.

Councilmember Muchovej joined Closed Session at 5:07 p.m.

5) OPEN SESSION

Mayor Garcia called the open session of the Bishop City Council to order at 6:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Garcia announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Garcia.

8) ROLL CALL

PRESENT:

Councilmember Ellis
Councilmember Schwartz
Councilmember Muchovej
Mayor Garcia

ABSENT:

Mayor Pro Tem Kong

OTHERS PRESENT:

Deston Dishion, City Administrator;
Robin Picken, City Clerk;
Dean J. Pucci, City Attorney;
Bret Russell, Fire Chief;
Nate Derr, Police Chief;
Nora Gamino, Public Works Director;
Dan McElroy, Community Services Manager; and
Jessica Ortiz, Administrative/Accounting Assistant

9) PUBLIC COMMENT

Public comments were made by:
Eddie Davis recited a prayer.

No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

Mayor Garcia reported there was no action taken.

11) PRESENTATIONS

11.A) Update on Community Mural-Public Art – Presented by C5 Studios Co-Directors Erin Dews and Naomi Hart Johnson.

Co-Directors Dews and Johnson provided Council with an update on the mural located on Warren Street. Funding was made possible by a grant from a California Art organization based in Kern County. Various murals aim to initiate diverse perspectives to the community. About 50 different artists participated in mural, youngest is a 3rd grader and ages range to much older. A new mural on Warren Street for the Police Department is also in the works. Murals hope to provide a positive outlook for community. They welcomed the public to stop by and see progress, generally 10 am/ 11am - Sundown all week long. Anticipating mural be completed by May, when grant ends.

12) DEPARTMENT REPORTS

March 11, 2024

Reports from the Fire, Police, Public Works, Community Services, and Administration Departments were given on each department's activities including upcoming and ongoing projects.

12.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - February 2024

12.B) Police Department - Police Chief Nate Derr

Police Department Report - February 2024

12.C) Public Works Department - Public Works Director Nora Gamino

Public Works Department Report - February 2024

12.D) Community Services Department - Community Services Manager Dan McElroy

Community Services Department Report - February 2024 Addition of events by dept. Support to Blake Jones derby, Foodie F

12.E) Planning Department - Assistant Planner Ana Budnyk

Planning Department Report - February 2024

12.F) Administration - City Administrator Deston Dishion

City Administrator Report - February 2024

13) CONSENT CALENDAR

13.A) A Resolution Authorizing Application to, and Receipt of, Prohousing Incentive Program Funds.

Cover Page

RESOLUTION - APPLICATION TO FOR AND RECEIPT OF PROHOUSING INCENTIVE PROGRAM FUNDS

13.B) General Plan 2023 Annual Progress Report

Cover Page

General Plan 2023 Annual Progress Report

2023-housing-element-annual-progress-report

13.C) Building Permits Issued Report

February 2024 - Building Permit Issued Report

Councilmember Muchovej made a motion to approve the consent calendar as presented.

Motion passed 4-0

Ayes: Councilmember Ellis, Councilmember Schwartz, Councilmember Muchovej, Mayor Garcia

Noes: None

Abstain: None

Absent: Mayor Pro Tem Kong

14) NEW BUSINESS

14.A) Parks and Recreation Commission - Appoint one commissioner to fill a scheduled vacancy on the Parks and Recreation Commission with a term ending on May 13, 2024.

Cover Page

Letter requesting reappointment C.Underhill 2024 03 04.pdf

Attach B_A-3 COMM APPOINTMENTS - COUNCIL POLICY MANUAL.pdf

Community Services Manager McElroy reviewed this item with Council.

No public comments were made.

Motion/Councilmember Ellis

Seconded/Councilmember Muchovej

Councilmember Ellis made a motion to approve and reappoint Cheryl Underhill to the Parks and Recreation Commission with a term ending on May 13, 2028.

Motion passed 4-0

Ayes: Councilmember Ellis, Councilmember Schwartz, Councilmember Muchovej, Mayor Garcia

Noes: None

Abstain: None

Absent: Mayor Pro Tem Kong

14.B) Adoption of the Mitigated Negative Declaration for the East Line Street Bridge Replacement Project

Cover Page

Resolution No. 2024-(xx) MND E. Line Bridge 2024 03 11

Response to Comments Memo

Appendix A - Comment Letters

Appendix B - Revised MMRP

Notice of Determination

Public Works Director Gamino reviewed this item with Council.

Public comment made by:

Michele Hartshorn, a Bishop resident expressed concern for water drainage and believes the impact would be significant should the street and bridge be leveled up during construction. Michele Hartshorn is curious if funds for draining have been allocated to address drainage issues that may arise from new construction and would like to be part of the design process.

No further public comments were made.

Motion/Councilmember Schwartz Seconded/Councilmember Muchovej
Councilmember Schwartz made a motion to approve a resolution to approve and adopt the Mitigated Negative Declaration for the East Line Street Bridge Replacement Project and authorize the Public Works Director to sign the Notice of Determination.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROVING A MITIGATED NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACTS AND APPROVING A MITIGATION MONITORING PROGRAM.

Motion passed 4-0

Ayes: Councilmember Ellis, Councilmember Schwartz, Councilmember Muchovej, Mayor Garcia

Noes: None

Abstain: None

Absent: Mayor Pro Tem Kong

14.C) Resolution - City Fees and Charges Fiscal Year 2024-2025

Cover Page

Notice of Public Hearing

Staff Memorandums on Potential Changes

Proposed Resolution Amending and Restating Certain Fees and Charges

City Clerk Picken reviewed this item with Council.

Motion/Councilmember Schwartz Seconded/Councilmember Ellis
Councilmember Schwartz made a motion to approve the resolution amending and restating certain fees and charges for city services.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

Motion passed 4-0

Ayes: Councilmember Ellis, Councilmember Schwartz, Councilmember Muchovej, Mayor Garcia

Noes: None

Abstain: None

March 11, 2024

Absent: Mayor Pro Tem Kong

15) FUTURE AGENDA ITEMS

Councilmember Muchovej asked to bring back a discussion on extending dates for pool season at their next meeting.

No further requests for future agenda items were made.

16) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

17) ADJOURNMENT

The Mayor adjourned the meeting at 7:03 p.m. to the City Council Meeting scheduled for Monday, April 8, 2024 at 6:00 p.m. Regular Meeting in the City Council Chambers.



CITY OF BISHOP
P. O. Box 1236
Bishop, CA 93515
City Hall – 760-873-5863

March 21, 2024

MEETING CANCELLATION

The Bishop City Council Regular Meeting scheduled for Monday, March 25, 2024 has been cancelled.

The next regular City Council Meeting is scheduled on Monday, April 8, 2024 at 6:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

Monthly Budget Report for the Month of March 2024

General Fund- Revenue

3/31/2024	Revenue	Actual	Approved Budget	Percent Received
001-000-31010	PROPERTY TAXES SECURED	352,105.45	540,000.00	65%
001-000-31020	PROPERTY TAXES UNSECURED	52,565.59	45,000.00	117%
001-000-31030	PROPERTY TAXES PRIOR YR.	4,204.02	6,000.00	70%
001-000-31050	PROPERTY TAX HOMEOWNERS	-	2,200.00	0%
001-000-31060	PROP TAX MISC	-	21,000.00	0%
001-000-31065	VLF SWAP/PROP TX IN LIEU	-	350,000.00	0%
001-000-31066	VEHICLE LIC FEE IN EXCESS	4,782.92	3,700.00	129%
001-000-31120	SALES TAX	3,110,359.44	5,000,000.00	62%
001-000-31126	DWP WTR AGREEMENT PAYMNT	232,799.00	232,799.00	100%
001-000-31128	SALES TX 1/2%-PUBLIC SAF	6,475.85	15,000.00	43%
001-000-31130	TRANSIENT OCCUPANCY TAX	1,988,504.31	3,100,000.00	64%
001-000-31131	TOT PENALTIES	9,044.29	-	0%
001-000-31132	TOT PRIOR YR	201,760.67	200,000.00	101%
001-000-31150	REAL PROPERTY TRANSFER	10,477.94	10,000.00	105%
001-000-32010	BUSINESS LICENSES	65,247.10	62,000.00	105%
001-000-32011	BL PENALTIES	-	-	0%
001-000-32015	SHORT-TERM RENTALS	2,414.60	2,250.00	107%
001-000-32020	SB 1186/ADA	-	-	0%
001-000-32030	PARKING PERMITS	4,900.00	5,000.00	98%
001-000-32035	TENTATIVE MAP PERMITS	-	-	0%
001-000-32040	USE PERMITS	1,620.00	3,000.00	54%
001-000-32041	ENVIRONMENTAL APP FEE	120.00	1,000.00	12%
001-000-32050	BUILDING PERMITS	97,210.90	110,000.00	88%
001-000-32051	PLAN CHECK FEE	1,900.00	500.00	380%
001-000-32080	ELECTRICAL FRANCHISE	-	32,000.00	0%
001-000-32081	CELL TOWER FRANCHISE	31,500.00	42,000.00	75%
001-000-32090	TV FRANCHISE	4,968.69	10,000.00	50%
001-000-33010	INTEREST ON BANK DEPOSITS	183,082.24	220,000.00	83%
001-000-33020	RENTAL OF REAL PROPERTY	79,550.81	100,000.00	80%
001-000-34010	MOTOR VEHICLE IN LIEU	-	-	0%
001-000-34015	MTR VEH LIC FEE 11005.7	-	-	0%
001-000-34040	REIMB. HIGHWAY SWEEPING	35,333.28	53,000.00	67%
001-000-34041	HWY 6 TRASH	30,000.00	45,000.00	67%
001-000-34045	RSTP	-	-	0%
001-000-34046	DOC/RECYCLING GRANT	-	-	0%
001-000-34047	REIMB FROM BUSD	-	-	0%
001-000-34049	DWP TREE SPONSORSHIP	-	-	0%
001-000-34050	MISC REVENUE CAPITAL REPLACE	31,331.00	31,331.00	100%
001-000-34079	FIRE EMS FUNDING	12,500.00	12,500.00	100%
001-000-34080	REIMB. RFD W/COMP.	-	-	0%
001-000-34081	SALARY REIMB FRM RF DIST	-	-	0%
001-000-34082	MISC REIM FROM RF DIST	-	-	0%
001-000-34083	FIRE INSPECTION FEES	1,287.17	2,000.00	64%
001-000-34094	LOCAL RESPONSE_STANDBY	-	1,000.00	0%

001-000-34095	STRIKE TEAM	95,720.98	82,320.00	116%
001-000-34110	COURT RESTITUTIONS	-	-	0%
001-000-34111	ORDINANCE ENFORCEMENT	-	-	0%
001-000-34116	DOJ-BULLET PRF VEST GRNT	-	-	0%
001-000-34120	PEACE OFFICERS TRAINING	6,648.69	9,500.00	70%
001-000-34121	RAN REIMB	9,768.53	6,000.00	163%
001-000-34122	DVROS-STATE	-	-	0%
001-000-34124	BUDGET ACT 2013/LAW ENF	-	-	0%
001-000-34125	PARKING CITATIONS	6,599.49	6,000.00	110%
001-000-34126	TOW FEE	2,750.00	2,630.00	105%
001-000-34140	DISPATCH CONTRACTS	-	6,000.00	0%
001-000-34141	PD Grants	121,460.95	121,460.95	100%
001-000-34145	4850 PAY REIMB	5,223.61	-	0%
001-000-34160	911 REIM-STATE	-	-	0%
001-000-35020	STRONG MOTION INST. PROG	893.39	500.00	179%
001-000-35060	CBSC/BLDG PERMIT	245.00	200.00	123%
001-000-36010	SALE OF PERSONAL PROP.	686.00	-	0%
001-000-36020	INS. REFUNDS & DIVIDENDS	-	-	0%
001-000-36025	FORFEITURE OF DEPOSITS	-	-	0%
001-000-36020	INS. REFUNDS & DIVIDENDS	-	-	0%
001-000-36030	MISCELLANEOUS	8,724.04	15,000.00	58%
001-000-36031	RETIREE MED COPAY	2,832.00	3,500.00	81%
001-000-36040	FINGERPRINTING & REPORTS	20,905.00	23,500.00	89%
001-000-36041	SUBPOENAS	-	-	0%
001-000-36042	AB109/REALIGNMENT	-	50,000.00	0%
001-000-36070	CIVIC ARTS	-	-	0%
001-000-36074	SUMMER PROGRAM TUITION	21,340.00	40,000.00	53%
001-000-36075	KIND ACTIVITY FEE	-	-	0%
001-000-36076	KIND TUITION	-	-	0%
001-000-36077	ASP ACTIVITY FEE	-	-	0%
001-000-36078	AFTER SCHOOL PROGRAM	71,504.50	92,000.00	78%
001-000-36079	GYMNASTICS CLUB	-	-	0%
001-000-36089	CHILDRENS DAY OF ARTS	-	-	0%
001-000-37010	SPECIAL EVENT INSURANCE	-	-	0%
001-000-39240	TENNIS	-	-	0%
001-000-39250	SOFTBALL	5,052.31	16,000.00	32%
001-000-39251	SOCCER	4,375.00	4,375.00	100%
001-000-39255	VOLLEYBALL	2,200.00	-	0%
001-000-39260	BASKETBALL	-	-	0%
001-000-39270	AEROBIC,DANCE,ZUMBA	640.00	640.00	100%
001-000-39275	FACILITY RENTAL FEE	1,475.00	2,000.00	74%
001-000-39278	TREE DEDICATION	(90.24)	-	0%
001-000-39280	YOUTH PROGRAM	2,010.00	2,800.00	72%
001-000-39281	GYMNASTICS	23,850.00	21,000.00	114%
001-000-39283	PAGEANT	-	-	0%
001-000-39289	POOL-LIFEGRD RECERT	-	-	0%
001-000-39290	POOL-PUBLIC SWIM	16,095.00	23,500.00	68%
001-000-39291	POOL RENTALS	4,132.00	15,000.00	28%

001-000-39292	POOL-SWIM LESSONS	832.00	24,000.00	3%
001-000-39293	POOL-CONCESSIONS	1,380.00	2,400.00	58%
001-000-39294	POOL-WATER FITNESS	3,355.00	7,900.00	42%
001-000-39297	YOUTH ATHLETICS	(25.00)	500.00	-5%
001-000-39710	FINES & FOREFEITURES	296.04	300.00	99%
001-000-39722	TUT MEASURE A	-	-	0%
001-000-39925	CITY COST PLAN	-	-	0%
001-000-39990	OTHER FINANCE SOURCES	-	-	0%
001-000-39995	CITY COST PLAN	-	-	0%
001-000-39999	REVENUE-TRANS IN	500,000.00	500,000.00	100%
001-000-40000	Caltrans Sustainable Grant	-	-	0%
001-000-40001	SB2 Housing & Community	-	-	0%
001-000-40002	PROP 68 Green	32,567.85	100,000.00	33%
001-000-40003	Playground Grant	-	-	0%
001-000-40004	COVID-19 Funding	-	-	0%
001-000-40005	LEAP GRANT	4,984.52	-	0%
001-000-40006	REAP GRANT	-	-	0%
Total- Revenue		7,534,476.93	11,437,305.95	66%

General Fund-Expenses

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
001-010-_____	City Council	142,131.82	188,615.10	75%
001-011-_____	Administration	599,960.12	903,167.93	66%
001-012-_____	Finance	237,735.11	315,933.42	75%
001-013-_____	Treasurer	1,397.19	1,904.76	73%
001-014-_____	Legal	110,165.23	199,996.89	55%
001-015-_____	Insurance	306,453.50	304,429.50	101%
001-016-_____	Building & Grounds	145,944.34	228,325.73	64%
001-018-_____	Elections	1,416.92	1,700.00	83%
001-019-_____	Community Promotion	50,000.00	172,100.00	29%
001-020-_____	Police Department	3,460,074.27	4,564,602.71	76%
001-021-_____	Fire Department	324,121.95	753,629.22	43%
001-022-_____	Building	52,703.47	152,130.00	35%
001-023-_____	Street Maintenance	771,854.49	1,686,739.17	46%
001-031-_____	Parks & Rec	856,703.97	1,382,432.98	62%
001-034-_____	Planning	302,604.96	442,726.44	68%
001-035-_____	After School Program	55,259.60	78,850.00	70%
001-036-_____	After School Outside	-	-	0%
001-037-_____	Pool	94,618.74	178,490.00	53%
001-038-_____	Summer Camps	20,034.51	48,420.00	41%
001-039-_____	Gymnastics Club	-	-	0%
	Total General Fund	7,533,180.19	11,604,193.85	65%

Enterprise Funds

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
	SEWER-REVENUE			
002-000-33010	INTEREST ON BANK DEPOSITS	54,548.27	60,000.00	91%
002-000-33020	RENTAL OF REAL PROPERTY	-	-	0%
002-000-39017	SEWER MISCELLANEOUS	24,325.91	30,000.00	81%
002-000-39020	SEWER SERVICE COLLECTION	1,049,181.84	1,330,000.00	79%
002-000-39023	PENALTIES-SEWER SERVICE	1,075.25	1,250.00	86%
002-000-39035	SOLAR REBATES	2,932.40	2,932.40	100%
002-000-39075	REIMB FROM ESCSD	16,251.89	176,050.00	9%
Total:		1,148,315.56	1,600,232.40	72%
002-051-_____	Sewer- Expense	948,983.04	1,772,375.67	54%

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
	WATER-REVENUE			
004-000-33010	INTEREST ON BANK DEPOSITS	52,357.29	60,000.00	87%
004-000-33020	RENTAL OF REAL PROPERTY	-	-	0%
004-000-39012	WATER SERVICE COLLECTION	829,436.61	1,111,000.00	75%
004-000-39013	PENALTIES-WATER SERVICE	848.89	1,200.00	71%
004-000-39017	WATER MISCELLANEOUS	32,177.48	30,000.00	107%
004-000-39019	BACKFLOW FEE	-	-	0%
004-000-39035	SOLAR REBATES	-	-	0%
Total:		914,820.27	1,202,200.00	76%
004-050-_____	Water- Expense	991,803.58	1,602,207.36	62%

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
	SMHP-REVENUE			
012-000-33010	INTEREST ON BANK DEPOSITS	7,444.66	9,000.00	83%
012-000-39735	UTILITY CLEARING ACCOUNT	27,965.00	38,400.00	73%
012-000-39750	RENTS-ASSISTED UNITS	5,057.00	6,600.00	77%
012-000-39760	RENTS-UNASSISTED UNITS	76,280.00	100,000.00	76%
012-000-39811	MISC	(348.18)	-	#DIV/0!
012-000-39812	GAIN ON SALE	-	-	0%
Total:		116,398.48	154,000.00	76%
012-095-_____	SMPH- Expense	147,488.28	172,274.85	86%

Special Funds

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
REVENUE				
	COPS			
003-000-33010	INTEREST ON BANK DEPOSITS	3,600.11	-	0%
003-000-39967	COPS/AB 1913	51,900.68	100,000.00	52%
Total:		55,500.79	100,000.00	56%
EXPENSE				
003-033-_____	COPS- EXPENSE	80,071.73	152,800.00	52%

3/31/2024	Department	3/31/2024 Actual	Approved Budget	Percent Used
REVENUE				
	TRAFFIC			
003-000-33010	INTEREST ON BANK DEPOSITS	-	-	0%
003-000-39100	SECTION 2105	15,624.65	22,500.00	69%
003-000-39110	SECTION 2107-5	1,000.00	1,000.00	100%
003-000-39120	SECTION 2107	20,904.76	30,300.00	69%
003-000-39130	SECTION 2106	13,310.90	19,500.00	68%
003-000-39135	MISC/PROP 42	24,630.76	34,200.00	72%
003-000-39137	TRAFFIC CONGESTION RELIEF	-	-	0%
003-000-39139	SB1	63,966.12	84,100.00	76%
Total:		139,437.19	191,600.00	73%
EXPENSE				
003-030-_____	GAS TAX	89,919.94	224,729.74	40%



Agenda Item: 10.C
Date of Meeting: April 22, 2024
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Financial Reports for the Month of March 2024**
Prepared On: April 11, 2024
Attachments: Bank Reconciliation Report for March 2024
Combined Cash Report for March 2024
Investment Portfolio for March 2024
Warrant Register Report for March 2024

Recommended Action:

Council consideration to approve the Financial Reports for the month of March 2024.

Approved By: Ethan Aukee 4/11/2024
Approved By: Robin Picken 4/12/2024
Approved By: Deston Dishion 4/12/2024
Approved By:

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

March 31, 2024

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	1,928,259.45	Book Balance Previous Month:	1,557,526.41
Outstanding Deposits:	9,072.47	Total Receipts:	942,449.75
Outstanding Checks:	319,085.52	Total Disbursements:	880,039.07
Bank Adjustments:	1,690.69	Book Adjustments:	.00
Bank Balance:	1,619,937.09	Book Balance:	1,619,937.09
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1034	128.00-	1057	101.00	1108	88.29-
1110	565.46	1132	1,472.00-	1137	370.00-	1145	359.00
1159	64.00-	1210	151.00	1211	75.00	1213	185.00-
1226	4,785.15	1227	442.00	1228	269.00	1229	348.75
1230	573.00	1231	52.00	1232	420.00	1234	558.40
1256	2,400.00						
Grand Totals:							9,072.47

Deposits cleared: 78 items

Deposits Outstanding: 21 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6777	164.50	6810	442.73	6948	668.91
7108	4,602.50	7258	144.96	7412	18.58	7420	18.58
7859	1,076.50	8324	66.50	8752	110.82	9412	203.50
9861	.11	9872	7,100.00	9941	46.25	10075	147.76
10089	166.23	10093	202.73	10313	106.67	10321	309.34
10322	129.52	10361	60.88	10407	1,712.54	10416	377.25
10423	70.65	10451	400.00	10476	120.87	10480	25.00
10481	2,801.76	10482	234.43	10484	2,593.77	10488	338.36
10491	342.16	10492	94.20	10495	315.84	10497	113.82
10498	149.15	10499	94.20	10500	137.37	10501	350.93
10502	877.20	10505	440.00	10507	247.79	10516	345.40
10518	64.00	10521	582.15	10522	351.50	10526	174.00
10527	400.00	10531	290.00	10536	2,073.50	10537	1,440.00
10538	369.23	10539	55.50	10540	5,816.15	10541	361.05
10542	1,698.08	10543	57,072.17	10544	14,700.01	10545	3,238.95
10546	553.16	10547	384.56	10548	369.23	10549	386.02
10550	301.91	10551	200.00	10552	419.00	10553	80.11
10554	280.00	10555	353.44	10556	6,318.55	10557	836.19
10558	1,168.53	10559	76.35	10560	2,135.00	10561	232.45
10562	259.12	10563	85.00	10564	289.24	10565	1,775.91

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
10566	138.42	10567	10,148.38	10568	114.03	10569	17.99
75403	8.00	30824201	2,639.54	30824203	30,982.12	30824204	1,868.75
32224200	88,341.19	32224201	5,870.00	32224202	2,639.54	32224204	31,144.01
32224205	1,868.75						
Grand Totals:							319,110.52

Checks cleared: 224 items Checks Outstanding: 105 items

Bank Adjustments Section

Description	Amount	Description	Amount
J Scida Wages Incorrectly Paid and Owed	1,690.71	Carrying Prior Month Bank Adjustment	.02-
Grand Totals:			1,690.69

Book Adjustments Section

CITY OF BISHOP
COMBINED CASH
MARCH 31, 2024

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,615,316.61
999-000-10111	LAIF INVESTMENT	18,659,424.35
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	.00
999-000-10115	CASH IN BANK XPRESS BILLPAY	31,016.23
999-000-10175	CASH CLEARING UTILITIES	17,811.91
999-000-10176	BUSINESS CASH CLEARING	446.10
TOTAL COMBINED CASH		20,324,015.20
999-000-10100	CASH ALLOCATED TO FUNDS	(20,324,015.20)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	10,260,516.05
2	ALLOCATION TO SEWER FUND	2,606,947.47
3	ALLOCATION TO GAS TAX	409,963.78
4	ALLOCATION TO WATER FUND	2,379,584.27
5	ALLOCATION TO RFPD	1,114,980.41
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	89,758.82
8	ALLOCATION TO BOND AND TRUST FUND	34,644.01
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,124,712.76
11	ALLOCATION TO ASSET FORFEITURE	5,300.63
12	ALLOCATION TO SUNRISE MHP	362,825.90
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	750,000.00
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	300,000.00
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	123,603.75
24	ALLOCATION TO BAWA	.00
25	ALLOCATION TO WAYFINDING & SIGNAGE PROJECT	.00
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	180,131.41
37	ALLOCATION TO HOME FUNDS/WILLOW ST	100,302.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	318,367.87
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00
71	ALLOCATION TO SILVER PEAK/IMACA	.00
72	ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48

CITY OF BISHOP
COMBINED CASH
MARCH 31, 2024

TOTAL ALLOCATIONS TO OTHER FUNDS	20,324,015.20
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(20,324,015.20)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP
MONTH OF MARCH 2024

<u>STATEMENT PERIOD</u>	<u>ACCT TYPE</u>	<u>BALANCE</u>	<u>AVERAGE MONTHLY YIELD</u>
MARCH 2024	LAIF	\$18,659,424.29	4.232%



PMIA/LAIF Performance Report as of 4/3/24



Quarterly Performance Quarter Ended 12/31/23

LAIF Apportionment Rate ⁽²⁾ :	4.00
LAIF Earnings Ratio ⁽²⁾ :	0.00010932476863589
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.993543131
PMIA Daily ⁽¹⁾ :	3.96
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	230

PMIA Average Monthly Effective Yields⁽¹⁾

March	4.232
February	4.122
January	4.012
December	3.929
November	3.843
October	3.670

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 2/29/24 \$164.3 billion

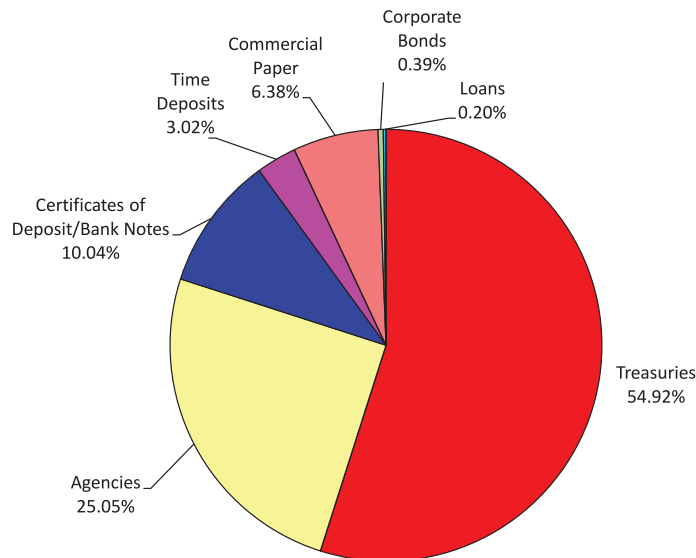


Chart does not include \$2,059,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 11, 2024

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

[Tran Type Definitions](#)

Account Number: 98-14-086

March 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	18,659,424.29
Total Withdrawal:	0.00	Ending Balance:	18,659,424.29



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
04/10/24	4.23	4.23	227
04/09/24	4.23	4.23	229
04/08/24	4.24	4.23	223
04/07/24	4.23	4.23	226
04/06/24	4.23	4.22	226
04/05/24	4.23	4.22	226
04/04/24	4.23	4.21	226
04/03/24	4.21	4.20	227
04/02/24	4.19	4.20	230
04/01/24	4.22	4.22	225
03/31/24	4.22	4.12	226
03/30/24	4.22	4.12	228
03/29/24	4.22	4.12	228
03/28/24	4.25	4.12	223
03/27/24	4.24	4.12	223
03/26/24	4.25	4.12	221
03/25/24	4.25	4.11	223
03/24/24	4.28	4.11	220
03/23/24	4.28	4.11	220
03/22/24	4.28	4.11	220
03/21/24	4.27	4.11	221
03/20/24	4.27	4.11	223
03/19/24	4.26	4.10	224
03/18/24	4.25	4.10	225
03/17/24	4.27	4.10	223
03/16/24	4.27	4.10	223
03/15/24	4.27	4.09	223
03/14/24	4.20	4.09	217
03/13/24	4.21	4.09	215
03/12/24	4.21	4.09	216
03/11/24	4.21	4.09	215
03/10/24	4.21	4.09	218
03/09/24	4.21	4.08	218
03/08/24	4.21	4.08	218
03/07/24	4.21	4.08	219
03/06/24	4.20	4.08	220
03/05/24	4.20	4.08	221

*Daily yield does not reflect capital gains or losses

Updated: 4/10/2025



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
03/04/24	4.19	4.07	223
03/03/24	4.19	4.07	225
03/02/24	4.19	4.07	225
03/01/24	4.19	4.07	225

TO: City Council/City Administrator
FROM: Finance Director
DATE: April 11, 2024
SUBJECT: Approval of Warrant Registers for the Month of March 2024

Commercial Warrants

Check # 10377, 10400-10569	\$500,265.16
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Manual Checks &
Payroll Warrants

	\$379,773.91
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TOTAL:	\$880,039.07
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Journal	Payee or Description	Date	Check Number	Amount
CD	CALPERS RETIREE MEDICAL & ADJ - FEB BILL MARCH PREMIUM	03/31/2024	1	58,886.31
CD	CALPERS EPMC & ADJ - 01/22/24 TO 02/04/24	03/31/2024	2	1,545.72
CD	Gamino B of A Credit card payment March 2024	03/18/2024	3	10.06
CD	Dishon B of A Credit card payment March 2024	03/18/2024	4	744.00
CD	Picken B of A Credit card payment March 2024	03/18/2024	5	512.87
CD	Derr B of A Credit card payment March 2024	03/18/2024	6	4,328.63
CD	Russell B of A Credit card payment March 2024	03/18/2024	7	4,412.97
CD	Bamboo HR March-April 2024	03/31/2024	8	1,380.24
CD	Payment Tech Fee	03/31/2024	9	270.37
CD	Payment Tech Fee	03/31/2024	10	484.31
CD	Xpress Bill Pay Fee	03/31/2024	11	408.30
CD	Payment Tech Charge for Daily Credit Balance 3/6	03/31/2024	12	128.00
CD	CALPERS RETIREMENT EPMC & ADJ - 2/05/24 TO 2/18/24	03/31/2024	13	848.94
CD	Poole B of A Credit Card Payment March 2024	03/31/2024	14	2,267.86
CDA	BRIAN HOHENSTEIN	03/05/2024	10377	258.75-
CDP	ELLIS, JAMES V.	03/08/2024	10400	234.43
CDP	JACKSON, AVIS L.	03/08/2024	10401	265.96
CDP	SANTANA, FRANCISCO	03/08/2024	10402	1,152.39
CDP	FOREHAND, JASON A	03/08/2024	10403	1,846.70
CDP	GRISHAM, AMANDA R	03/08/2024	10404	1,727.42
CDP	GRISHAM, AMANDA R	03/08/2024	10405	939.05
CDP	KULCHIN, RACHEL C.	03/08/2024	10406	1,224.82
CDP	REYNOLDS, JIM	03/08/2024	10407	1,712.54
CDP	SIMPSON, BRIAN J.	03/08/2024	10408	1,846.70
CDP	ROBINSON, TOBY R.	03/08/2024	10409	1,804.51
CDP	MOLINA, MICHAEL	03/08/2024	10410	1,231.82
CDP	MCLAUGHLIN, ASHLEY	03/08/2024	10411	48.03
CDP	NAVALES, RYAN	03/08/2024	10412	338.36
CDP	THOMAS, HUNTER	03/08/2024	10413	437.85
CDP	JACKSON, THOMAS E.	03/08/2024	10414	645.93
CDP	POOL, PRESTON	03/08/2024	10415	52.64
CDP	MADERA, JOCELYN	03/08/2024	10416	377.25
CDP	TURMAN, MYLEE	03/08/2024	10417	70.65
CDP	ENNIS, JERRY	03/08/2024	10418	929.97
CDP	ENNIS, KAREN	03/08/2024	10419	766.20
CDP	RUSSELL, BRET	03/08/2024	10420	3,643.99
CDP	MONDRAGON, DONOVAN	03/08/2024	10421	78.50
CDP	GIDNEY, MARLEY	03/08/2024	10422	109.89
CDP	GUSE, COLE	03/08/2024	10423	70.65
CDP	RAGER, ARIANA	03/08/2024	10424	94.20
CDA	Best Best & Krieger	03/07/2024	10425	834.60
CDA	BSN SPORTS INC.	03/07/2024	10426	908.56
CDA	CARMICHAEL BUSINESS TECH.	03/07/2024	10427	349.10
CDA	CASEY STEWART	03/07/2024	10428	433.19
CDA	CHALFANT BIG TREES FARM	03/07/2024	10429	102.96
CDA	DEPT OF WATER AND POWER	03/07/2024	10430	1,968.19
CDA	FRONTIER	03/07/2024	10431	322.47
CDA	GOLDEN STATE EMERGENCY	03/07/2024	10432	61.81
CDA	HIGH COUNTRY LUMBER	03/07/2024	10433	1,665.00
CDA	HUNT PROPANE, INC.	03/07/2024	10434	844.60
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	03/07/2024	10435	617.50
CDA	INYO REGISTER	03/07/2024	10436	138.00
CDA	KNORR SYSTEMS, INC.	03/07/2024	10437	844.42
CDA	LIEBERT CASSIDY WHITMORE	03/07/2024	10438	1,337.00
CDA	LUMOS AND ASSOCIATES, INC.	03/07/2024	10439	10,532.13
CDA	MANOR TRUE VALUE HARDWARE	03/07/2024	10440	17.76
CDA	PEREZ QUALITY TIRES	03/07/2024	10441	30.00
CDA	PILOT THOMAS LOGISTICS	03/07/2024	10442	3,349.30

Journal	Payee or Description	Date	Check Number	Amount
CDA	PREFERRED SEPTIC	03/07/2024	10443	3,207.01
CDA	QUADIENT FINANCE USA, INC	03/07/2024	10444	2,948.51
CDA	QUILL CORP	03/07/2024	10445	176.79
CDA	SOUTHERN CALIFORNIA EDISON	03/07/2024	10446	3,947.10
CDA	UNDERGROUND SERVICE ALERT	03/07/2024	10447	24.00
CDA	VERIZON WIRELESS	03/07/2024	10448	292.48
CDA	WESTERN NEVADA SUPPLY CO.	03/07/2024	10449	1,566.36
CDA	ALENA DONDERO	03/14/2024	10450	425.50
CDA	Alpen Arete	03/14/2024	10451	400.00
CDA	ARBA	03/14/2024	10452	756.70
CDA	BISHOP CHAMBER OF COMMERCE	03/14/2024	10453	37,500.00
CDA	BISHOP PAIUTE TRIBAL	03/14/2024	10454	24.00
CDA	BRIAN HOHENSTEIN	03/14/2024	10455	425.50
CDA	BSK Associates	03/14/2024	10456	248.05
CDA	CANON FINANCIAL SERVICES	03/14/2024	10457	1,461.19
CDA	CARMICHAEL BUSINESS TECH.	03/14/2024	10458	1,440.00
CDA	Carrillo Electric	03/14/2024	10459	330.00
CDA	CASELLE, INC.	03/14/2024	10460	1,971.00
CDA	DEPT OF JUSTICE	03/14/2024	10461	64.00
CDA	ENTERPRISE	03/14/2024	10462	8,054.22
CDA	FRONTIER	03/14/2024	10463	107.99
CDA	HIGH COUNTRY LUMBER	03/14/2024	10464	62.62
CDA	HUNT PROPANE, INC.	03/14/2024	10465	3,470.28
CDA	INYO COUNTY CLERK	03/14/2024	10466	50.00
CDA	INYO COUNTY OFFICE OF EDUCATION	03/18/2024	10467	.00
CDA	JOSE GARCIA	03/14/2024	10468	553.04
CDA	L.N Curtis & Sons	03/14/2024	10469	2,222.85
CDA	MISSION LINEN & UNIFORM	03/14/2024	10470	113.16
CDA	MR. K. AUTOMOTIVE SERVICE INC.	03/14/2024	10471	171.20
CDA	OPTIMUM	03/14/2024	10472	1,149.57
CDA	PERRY MOTORS, INC.	03/14/2024	10473	481.26
CDA	PETTY CASH - CLERK DEPT.	03/14/2024	10474	127.68
CDA	PILOT THOMAS LOGISTICS	03/14/2024	10475	2,158.14
CDA	QUILL CORP	03/14/2024	10476	120.87
CDA	Rojas Communications Group	03/14/2024	10477	4,000.00
CDA	SOUTHERN CALIFORNIA EDISON	03/14/2024	10478	81.44
CDA	THE FED-UP STORE	03/14/2024	10479	279.38
CDA	INYO COUNTY OFFICE OF EDUCATION	03/18/2024	10480	25.00
CDA	INYO COUNTY OFFICE OF EDUCATION	03/31/2024	10481	.00
CDP	CLELAND, WAYLON J.	03/22/2024	10481	2,801.76
CDP	ELLIS, JAMES V.	03/22/2024	10482	234.43
CDP	JACKSON, AVIS L.	03/22/2024	10483	369.40
CDP	ANDERSON, MICHELLE R.	03/22/2024	10484	2,593.77
CDP	SANTANA, FRANCISCO	03/22/2024	10485	1,123.76
CDP	GRISHAM, AMANDA R	03/22/2024	10486	1,727.42
CDP	JAHN, DOMINIC	03/22/2024	10487	328.41
CDP	NAVALES, RYAN	03/22/2024	10488	338.36
CDP	JACKSON, THOMAS E.	03/22/2024	10489	645.93
CDP	POOL, PRESTON	03/22/2024	10490	500.08
CDP	MADERA, JOCELYN	03/22/2024	10491	342.16
CDP	TURMAN, MYLEE	03/22/2024	10492	94.20
CDP	ENNIS, JERRY	03/22/2024	10493	912.41
CDP	ENNIS, KAREN	03/22/2024	10494	766.20
CDP	DERR, LEVI	03/22/2024	10495	315.84
CDP	RUSSELL, BRET	03/22/2024	10496	3,643.99
CDP	MONDRAGON, DONOVAN	03/22/2024	10497	113.82
CDP	GIDNEY, MARLEY	03/22/2024	10498	149.15
CDP	GUSE, COLE	03/22/2024	10499	94.20

Journal	Payee or Description	Date	Check Number	Amount
CDP	RAGER, ARIANA	03/22/2024	10500	137.37
CDP	GORBY, MICHAEL	03/22/2024	10501	350.93
CDA	AT&T Mobility LLC	03/20/2024	10502	877.20
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	03/20/2024	10503	340.73
CDA	Bishop Waste Disposal	03/20/2024	10504	3,408.55
CDA	BLIZZARD FIRE PROTECTION	03/20/2024	10505	440.00
CDA	CALIFORNIA BROADBAND	03/20/2024	10506	1,926.37
CDA	CARMICHAEL BUSINESS TECH.	03/20/2024	10507	247.79
CDA	CASCADE FIRE EQUIPMENT CO	03/20/2024	10508	213.15
CDA	Cole Huber LLP	03/20/2024	10509	168.00
CDA	DEPT OF JUSTICE	03/20/2024	10510	1,196.00
CDA	DEPT OF WATER AND POWER	03/20/2024	10511	1,690.02
CDA	EASTERN SIERRA ENGINEERING, PC	03/20/2024	10512	11,915.00
CDA	Ecolab	03/20/2024	10513	75.23
CDA	FRONTIER	03/20/2024	10514	43.23
CDA	GRANITE CONSTRUCTION COMPANY INC.	03/20/2024	10515	1,870.54
CDA	JIM ELLIS	03/20/2024	10516	345.40
CDA	JONES & MAYER LAW OFFICE	03/20/2024	10517	14,440.00
CDA	JOSE GARCIA	03/20/2024	10518	64.00
CDA	L.N Curtis & Sons	03/20/2024	10519	11,367.91
CDA	MANOR TRUE VALUE HARDWARE	03/20/2024	10520	6.52
CDA	MISSION LINEN & UNIFORM	03/20/2024	10521	582.15
CDA	Nathaniel Derr	03/20/2024	10522	351.50
CDA	NORA GAMINO	03/20/2024	10523	1,163.49
CDA	Robin Ludovico	03/20/2024	10524	795.50
CDA	ROBIN PICKEN	03/20/2024	10525	64.00
CDA	SCMAF	03/20/2024	10526	174.00
CDA	SIERRA ANALYTICAL LABS INC.	03/20/2024	10527	400.00
CDA	SOUTHERN CALIFORNIA EDISON	03/20/2024	10528	155.22
CDA	STANTEC CONSULTING SERV.	03/20/2024	10529	21,588.00
CDA	STANTEC CONSULTING SERV.	03/20/2024	10530	19,510.00
CDA	STATE WATER RESOURCES	03/20/2024	10531	290.00
CDA	STEVE'S AUTO & TRUCK PART	03/20/2024	10532	381.14
CDA	VERIZON BUSINESS	03/20/2024	10533	150.83
CDA	VERIZON WIRELESS	03/20/2024	10534	212.69
CDA	Wood Rodgers Inc	03/20/2024	10535	25,803.75
CDPT	AMERICAN FIDELITY	03/22/2024	10536	2,073.50
CDPT	BPOA	03/22/2024	10537	1,440.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	03/22/2024	10538	369.23
CDPT	COBEA	03/22/2024	10539	55.50
CDPT	MSA-DENTAL POOL	03/22/2024	10540	5,816.15
CDPT	TEXAS LIFE INSURANCE COMPANY	03/22/2024	10541	361.05
CDPT	THE HARTFORD	03/22/2024	10542	1,698.08
CDPT	U.S Bank PARS Account #: 6746050100	03/22/2024	10543	57,072.17
CDPT	US BANK TRUST WESTERN REGION	03/22/2024	10544	14,700.01
CDPT	US BANK TRUST WESTERN REGION	03/22/2024	10545	3,238.95
CDPT	VISION SERVICE PLAN	03/22/2024	10546	553.16
CDPT	AMERICAN FIDELITY	03/22/2024	10547	384.56
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	03/22/2024	10548	369.23
CDP	GORBY, MICHAEL	03/27/2024	10549	386.02
CDA	ALPINE PAINT OF BISHOP	03/27/2024	10550	301.91
CDA	BIG PINE PEST CONTROL	03/27/2024	10551	200.00
CDA	CARMICHAEL BUSINESS TECH.	03/27/2024	10552	419.00
CDA	CHALFANT BIG TREES FARM	03/27/2024	10553	80.11
CDA	Cole Huber LLP	03/27/2024	10554	280.00
CDA	COMMUNITY PRINTING	03/27/2024	10555	353.44
CDA	DEPT OF WATER AND POWER	03/27/2024	10556	6,318.55
CDA	FRONTIER	03/27/2024	10557	836.19

Journal	Payee or Description	Date	Check Number	Amount
CDA	HUNT PROPANE, INC.	03/27/2024	10558	1,168.53
CDA	INYO REGISTER	03/27/2024	10559	76.35
CDA	LUMOS AND ASSOCIATES, INC.	03/27/2024	10560	2,135.00
CDA	MCA DIRECT	03/27/2024	10561	232.45
CDA	OPTIMUM	03/27/2024	10562	259.12
CDA	PTS	03/27/2024	10563	85.00
CDA	QUILL CORP	03/27/2024	10564	289.24
CDA	SOUTHERN CALIFORNIA EDISON	03/27/2024	10565	1,775.91
CDA	THE FED-UP STORE	03/27/2024	10566	138.42
CDA	TRIAD-HOLMES ASSOCIATES	03/27/2024	10567	10,148.38
CDA	VERIZON WIRELESS	03/27/2024	10568	114.03
CDA	WESTERN NEVADA SUPPLY CO.	03/27/2024	10569	17.99
CDP	DIRECT DEPOSIT TOTAL	03/08/2024	92201	107,902.31
CDP	DIRECT DEPOSIT TOTAL	03/22/2024	92202	106,657.56
CDPT	EMPLOYMENT DEV. DEPT.	03/08/2024	30824200	5,683.00
CDPT	GREAT-WEST LIFE & ANNUITY	03/08/2024	30824201	2,639.54
CDPT	IRS	03/08/2024	30824202	19,168.37
CDPT	PERS	03/08/2024	30824203	30,982.12
CDPT	PERS DEFERRED COMP	03/08/2024	30824204	1,868.75
CDPT	CALPERS MEDICAL	03/22/2024	32224200	88,341.19
CDPT	EMPLOYMENT DEV. DEPT.	03/22/2024	32224201	5,870.00
CDPT	GREAT-WEST LIFE & ANNUITY	03/22/2024	32224202	2,639.54
CDPT	IRS	03/22/2024	32224203	19,271.44
CDPT	PERS	03/22/2024	32224204	31,144.01
CDPT	PERS DEFERRED COMP	03/22/2024	32224205	1,868.75
Grand Totals:				<u><u>880,039.07</u></u>



Agenda Item: 10.D
Date of Meeting: April 22, 2024
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **C.O.P.S. Fund Budget Adjustment**
Prepared On: April 5, 2024

Background/History:

The Police Department has been reviewing its budget, along with current trends and has identified that overtime wage expenses will not reach initial budget projections within the C.O.P.S. Fund. The initial C.O.P.S. Fund budget allows for \$50,000 in Overtime Wages, 033-033-51004, however, it's anticipated that only \$25,000 will be needed.

The Police Department is requesting approval to reallocate \$25,000 from Overtime Wages, 033-033-51004, to Special Department Supplies, 033-033-52018. The equipment purchased with the reallocated \$25,000 would further the department's progress with regard to achieving the missions outlined in the City of Bishop Strategic Plan, specifically;

- **Objective 4.5: Investing in modernizing business functions and streamlining processes.** Purchase of equipment to modernize the City's Police Department to align with current standards.
- **Objective 3.8: Protection of Critical Infrastructure within the City.** Purchase equipment to better monitor and respond to incidents involving critical infrastructure within the City.

Analysis/Discussion:

The reallocation of previously approved spending within the C.O.P.S. Fund will have no net impact on the projected C.O.P.S. Fund balance. City staff recommends consistent annual use of C.O.P.S. Fund resources to maintain an acceptable fund balance year over year, pursuant to the requirements of the C.O.P.S. program.

Economic Impacts:

No significant economic impacts.

Budget Impacts:

Decrease expense account Overtime Wages, 033-033-51004, by \$25,000.

Increase expense account Special Department Supplies, 033-033-52018, by \$25,000.

This request is budget neutral and approval of additional spending is not being requested.

Legal Review:

Legal review is not required.

Recommended Action:

Council consideration to approve the proposed budget adjustment.

Approved By: Ethan Aukee 4/5/2024

Approved By: Robin Picken 4/5/2024

Approved By:

Approved By:



Agenda Item: 10.E
Date of Meeting: April 22, 2024
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Police Department RAN Reimbursement**
Prepared On: April 11, 2024

Background/History:

The Police Department receives reimbursement on an annual basis for RAN Board approved expenditures. For FY 23-24, reimbursement revenue was budgeted, but an intended capital expenditure was not budgeted. The Police Department intends to purchase an evidence-drying locker, which is approved for reimbursement by the RAN Board. However, City Council approval is needed to increase expense account 001-020-56028, Police Department Capital Equipment, prior to making the purchase. The expected cost of the item is \$5,500.

Analysis/Discussion:

It is City Staff's current understanding that the purchase of the evidence-drying locker will be fully reimbursed by the RAN Program. Beginning in FY 24-25, City staff will create an expense account within the Police Department that is specific to RAN Reimbursement with hopes of adequately budgeting these types of expenditures.

Economic Impacts:

No significant economic impacts.

Budget Impacts:

If approved, Capital Equipment 001-020-56028 would be increased by \$5,500. It's expected that this cost will be fully reimbursed.

Legal Review:

Legal review is not required.

Recommended Action:

Council consideration to approve the proposed budget adjustment and capital expenditure.

Approved By: Ethan Aukee 4/11/2024

Approved By: Robin Picken 4/12/2024

Approved By: Deston Dishion 4/18/2024

Approved By:



Agenda Item: 10.F
Date of Meeting: April 22, 2024
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **City of Bishop Vendor Agreement with Playhouse 395.**
Prepared On: April 15, 2024
Attachments: Playhouse 395 Certificate for City of Bishop.pdf
Vendor Agreement Between the City of Bishop and Playhouse 395

Background/History:

The City of Bishop Community Services Department operates multiple summer camps throughout the summer season. One summer camp that is popular with the community is the Playhouse 395 camp. The Community Services Department partners with Playhouse 395 to offer instruction and theatrical production for this camp.

Analysis/Discussion:

The Community Services Department has reviewed the current Vendor Agreement with Playhouse 395 and finds that it set to expire on June 30th, 2024. The new agreement will have an initial term of 5 years ending on March 24th, 2028, with the option to extend for an additional one year. The Community Services Department will pay an annual sum of \$5,000.00 for the theatrical production and \$300.00 for supplies for the Playhouse 395 summer camp.

Economic Impacts:

There are no economic impacts.

Budget Impacts:

The City of Bishop Community Services Department will account for this expense in the upcoming budgets through 2028. Each fiscal year \$5,000.00 for theatrical services and \$300.00 for supplies will be accounted for in the Parks and Recreation budget.

Legal Review:

Recommended Action:

City of Bishop City Council to approve the Vendor Agreement with Playhouse 395 for the initial term ending on March 24th, 2028, and in the amount not to exceed \$5,000.00 for theatrical services and \$300.00 for supplies annually.

Approved By:
Approved By:
Approved By:
Approved By:



PLAY395-01

LROSENFELD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Schwelckert & Company Insurance Agents, Brokers & Managers
2603 Main Street, Suite 1190
Irvine, CA 92614

CONTACT

NAME:

PHONE (A/C, No, Ext): (714) 436-6400

FAX

E-MAIL: mail@schwelckert.com

(A/C, No): (714) 436-6499

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Nonprofits' Insurance Alliance

11845

INSURER B : North American Elite Insurance

29700

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED
Playhouse 395
P.O. Box 146
Bishop, CA 93515

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		2024-27297	3/2/2024	3/2/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	X		2024-27297	3/2/2024	3/2/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Property	X		2024-27297-PROP	3/2/2024	3/2/2025	Rented Equipment 25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Bishop and Inyo County are named as Additional insured as respects to the operations of the named insured's use of premises

CERTIFICATE HOLDER

City Of Bishop
Inyo County
377 W. Line St.
Bishop, CA 93514

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lori Rosenfeld

**CITY OF BISHOP
VENDOR AGREEMENT
FOR REOCCURRING SERVICES
WITH PLAYHOUSE 395**

This vendor agreement ("Agreement") is made and effective as of April 22nd, 2024, by and between the City of Bishop ("Agency"), a municipal corporation, and Playhouse 395 ("Vendor").

RECITALS

Agency wishes to retain the services of an experienced and qualified Vendor to provide expertise and instruction to perform a theatrical play by children enrolled in the City of Bishop Summer Camp. The Vendor Playhouse 395 is a non-profit theatre company located in Bishop, California.

Vendor represents and warrants that it is qualified to perform those services.

AGREEMENT

I. SERVICES

Vendor will provide the work and services listed in the Scope of Services attached hereto as Exhibit A. Vendor warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional, and satisfactory manner.

II. TERM

Unless terminated earlier as provided herein below, the Agreement will continue in full force and effect from the Effective Date through March 24th, 2028. Upon mutual written agreement, the term of this Agreement can be extended annually for an additional one (1) year period.

III. COMPENSATION

A. Vendor's Fee

For services rendered pursuant to this Agreement, Vendor will be paid in accordance with the Compensation Schedule attached hereto as Exhibit B, provided, however, that in no event will the total amount of money paid to Vendor, for services initially contemplated by this Agreement, exceed the sum of \$5,000.00 annually ("Agreement Sum"), unless otherwise first approved in writing by Agency. Should this Agreement be renewed, the Vendor's fee may be adjusted upon the written agreement of the parties.

B. Schedule of Payment

Provided the Vendor is not in default under the terms of this Agreement, upon presentation of an invoice, Vendor will be paid the fees described as provided herein above. Payment will be due within thirty (30) days after the date of the invoice.

IV. TERMINATION OF AGREEMENT

- A. Agency may, at any time, for any reason, with or without cause, terminate this Agreement, or any portion hereof, by serving written notice of termination upon the Vendor at least ten (10) days prior to the date of termination. Upon receipt of said notice, the Vendor shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the Agency terminates a portion of this Agreement, such termination shall not make void or invalidate the remainder of this Agreement.
- B. In the event this Agreement is terminated pursuant to this section, the Agency shall pay to Vendor the actual value of the work performed up to the time of termination, less any disputed amounts. Upon termination of the Agreement pursuant to this section, the Vendor will submit an invoice to the Agency as provided herein above.

V. FORCE MAJEURE

If either party fails to perform its obligations because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental control, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, then that party's performance shall be excused for a period equal to the period of such cause for failure to perform.

VI. AGENCY REPRESENTATIVE

Agency's City of Bishop, City Administrator, Deston Dishion and Daniel McElroy, Community Services Manager shall represent Agency in all matters pertaining to the administration of this Agreement, with respect to the work and services specified in this Agreement and to make all decisions in connection with this Agreement. Whenever approval, directions, or other actions are required by the Agency under this Agreement, those actions will be taken by the Agency representative, unless otherwise stated. The Agency's Chief Executive has the right to designate another Agency Representative at any time, by providing notice to Vendor.

VII. VENDOR REPRESENTATIVE(S)

Vendor's are designated as being the principal(s) and representative(s) of Vendor authorized to act on its behalf with respect to the work specified in this Agreement and make all decisions in connection with this Agreement. Vendor shall not change the designated representatives without prior written consent of the Agency.

VIII. BUSINESS LICENSE

The Vendor must obtain an Agency business license prior to the start of work under this Agreement unless Vendor is qualified for an exemption.

IX. OTHER LICENSES AND PERMITS

Vendor warrants that it has all professional, contracting, and other permits and licenses required to undertake the work contemplated by this Agreement.

X. VENDOR'S RECORDS

Records of the Vendor's time pertaining to the services and records of accounts between the Agency and the Vendor will be kept on a generally recognized accounting basis. Vendor will also maintain all other records, including without limitation invoices, correspondence, specifications, drawings, progress reports, and the like, relating to the Vendor's services. All records will be available to Agency during normal working hours. Vendor will maintain these records for three (3) years after final payment.

XI. RETENTION OF FUNDS

Vendor authorizes Agency to deduct from any amount payable to Vendor (whether or not arising out of this Agreement) any amounts the payment of which may be in dispute or that are necessary to compensate Agency for any losses, costs, liabilities, or damages suffered by Agency, and all amounts for which Agency may be liable to third parties, by reason of Vendor's acts or omissions in performing or failing to perform Vendor's obligations under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Vendor, or any indebtedness exists that appears to be the basis for a claim, Agency may withhold from any payment due, without liability for interest because of the withholding, an amount sufficient to cover the claim. The failure of Agency to exercise the right to deduct or to withhold will not, however, affect the obligations of Vendor to insure, indemnify, and protect Agency as elsewhere provided in this Agreement.

XII. NON-LIABILITY OF AGENCY OFFICERS AND EMPLOYEES

No officer or employee of Agency will be personally liable to Vendor, in the event of any default or breach by the Agency or for any amount that may become due to Vendor under this Agreement.

XIII. INDEPENDENT CONTRACTOR

- A. Vendor is and shall at all times remain as to the Agency a wholly independent contractor. Vendor's employees performing the services under this Agreement on behalf of Vendor shall at all times be under Vendor's exclusive direction and control. Neither Agency nor any of its officers, employees, or agents shall have control over the conduct of Vendor or any of Vendor's employees, except as set forth in this Agreement. Vendor shall not at any time or in any manner represent that it or any of its employees or agents are in any manner employees or agents of the Agency. Vendor shall not incur nor have the power to incur any debt, obligation, or liability whatsoever against Agency, or bind Agency in any manner.
- B. No employee benefits shall be available to Vendor in connection with the performance of this Agreement. Except for the fees paid to Vendor as provided in the Agreement, Agency shall not pay salaries, wages, or other compensation to Vendor and/or its employees for performing work or services hereunder for Agency. Agency shall not be liable for compensation or indemnification to Vendor for injury or sickness to its employee(s) arising out of performing work or services hereunder.

XIV. SUBCONTRACTORS

Before Vendor retains or hires a subcontractor to provide any work, labor, or services relative to this Agreement, Vendor must:

- A. Present the name and identifying information of the subcontractor that will provide any work, labor, or services to Agency;
- B. Present to the Agency the form of subcontract that will be used with the subcontractor for Agency's approval, which approval will not be unreasonably withheld. Such subcontract agreement must include an indemnity agreement that is generally in accord with the indemnity obligations contained herein of this Agreement and must specifically name the Agency as an indemnified party; and
- C. Secure from the subcontractor evidence of insurance coverage that meets with this Agreement including naming the Agency as an additional insured as required by this Agreement, unless such requirement is waived in writing by the Agency as provided herein below.

XV. INDEMNIFICATION

Vendor shall indemnify, defend, and hold harmless the Agency, and its officers, employees, and agents ("Agency Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable attorney's fees and costs of litigation ("claims"), arising out of the Vendor's performance of its obligations under this agreement or out of the operations conducted by Vendor, including the Agency's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the Agency. In the event the Agency Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Vendor's performance of this Agreement, the Vendor shall provide a defense to the Agency Indemnitees or at the Agency's option reimburse the Agency Indemnitees their costs of defense, including reasonable attorney's fees, incurred in defense of such claims.

Payment by Agency is not a condition precedent to enforcement of this indemnity. In the event of any dispute between Vendor and Agency, as to whether liability arises from the sole negligence or willful misconduct of the Agency or its officers, employees, or agents, Vendor will be obligated to pay for Agency's defense until such time as a final judgment has been entered adjudicating the Agency as solely negligent or to have acted with willful misconduct. Vendor will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees, and costs of litigation.

XVI. INSURANCE

Without limiting Vendor's indemnification of Agency, and prior to commencement of work, Vendor shall obtain, provide, and maintain at its own expense during the term of this Agreement, policies of insurance of the types and amounts described below and in a form that is satisfactory to Agency.

General liability insurance. Vendor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Vendor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Vendor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. . Vendor shall obtain and maintain an umbrella liability insurance policy with limits that will provide bodily injury, personal injury, and property damage liability coverage, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop-down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason, other than bankruptcy or insolvency of said primary insurer;
- "Pay on behalf of" wording as opposed to "reimbursement";
- Concurrency of effective dates with primary policies.

Should Vendor obtain and maintain an excess liability policy, such policy shall be excess over commercial general liability, automobile liability, and employer's liability policies. Such policy or policies shall include wording that the excess liability policy follows the terms and conditions of the underlying policies.

Workers' compensation insurance. Vendor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

Vendor shall submit to Agency, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees, and volunteers.

Other provisions or requirements

Proof of insurance. Vendor shall provide certificates of insurance and required endorsements to Agency as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by Agency's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with Agency for the contract period and any additional length of time required thereafter. Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Vendor shall procure and maintain for the contract period, and any additional length of time required thereafter, insurance against claims for injuries to persons or damages to property, or financial loss which may arise from or in connection with the performance of the Work hereunder by Vendor, their agents, representatives, employees, or subconsultants.

Primary/non-contributing. Coverage provided by Vendor shall be primary and any insurance or self-insurance procured or maintained by Agency shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess

insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of Agency before the Agency's own insurance or self- insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Agency has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by Agency will be promptly reimbursed by Vendor or Agency will withhold amounts sufficient to pay premium from Vendor payments. In the alternative, Agency may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Agency, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow Vendor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Vendor hereby waives its own right of recovery against Agency and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Vendor acknowledges and agrees that any actual or alleged failure on the part of the Agency to inform Vendor of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Vendor maintains higher limits than the minimums shown above, the Agency requires and shall be entitled to coverage for the higher limits maintained by the Vendor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Agency.

Notice of cancellation. Vendor agrees to oblige its insurance agent or broker and insurers to provide the Agency with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage

for each required coverage. If any of the Vendor's insurers are unwilling to provide such notice, then Vendor shall have the responsibility of notifying the Agency immediately in the event of Vendor's failure to renew any of the required insurance coverages or insurer's cancellation or non-renewal.

Additional insured status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that Agency and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to Agency and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Vendor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. Vendor agrees to ensure that its subconsultants, subcontractors, and any other party who is brought into or involved in the services by Vendor (hereinafter collectively "Subcontractor"), provide the same minimum insurance coverage and endorsements required of Vendor. Vendor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. However, in the event Vendor's Subcontractor cannot comply with this requirement, which proof must be submitted to the Agency, Vendor may still be able to utilize the Subcontractor provided Vendor shall be required to ensure that its Subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with Subcontractor's scope of work and services, with limits less than required of the Vendor, but in all other terms consistent with the Vendor's requirements under this Agreement. This provision does not relieve the Vendor of its contractual obligations under the Agreement and/or limit its liability to the amount of insurance coverage provided by its Subcontractors. This provision is intended solely to provide Vendor with the ability to utilize a Subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the Vendor under this Agreement given the limited scope of work or services provided by the Subcontractor. Vendor agrees that upon request, all agreements with Subcontractors, and others engaged in the services, will be submitted to Agency for review.

Agency's right to revise specifications. The Agency reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Vendor ninety (90) days advance written notice of such

change. If such change results in substantial additional cost to the Vendor, the Agency and Vendor may renegotiate Vendor's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by Agency. Agency reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter.

Timely notice of claims. Vendor shall give Agency prompt and timely notice of claims made or suits instituted that arise out of or result from Vendor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Vendor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

XVII. CONFLICT OF INTEREST

No officer or employee of the Agency may have any financial interest, direct or indirect, in this Agreement, nor may any officer or employee participate in any decision relating to the Agreement that affects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly interested, in violation of any law, rule or regulation.

No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

XVIII. NOTICE

All notices, requests, demands, or other communications under this Agreement will be in writing. Notice will be sufficiently given for all purposes as follows:

- A. Personal delivery. When personally delivered to the recipient; notice is effective on delivery.

- B. First Class mail. When mailed first class to the last address of the recipient known to the party giving notice, notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- C. Certified mail. When mailed certified mail, return receipt requested, notice is effective on receipt, if delivery is confirmed by a return receipt.
- D. Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account; notice is effective on delivery, if delivery is confirmed by the delivery service.
- E. Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice; notice is effective on receipt. Any notice given by fax will be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

To AGENCY: City of Bishop

 377 West Line Street

 Bishop, Ca 93514

Attention: City Clerk

To VENDOR: Playhouse 395

 P.O. Box 146

 Bishop, Ca 93515

 Attention: Stan Conger

- F. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, will be deemed effective as of the first date the notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger, or overnight delivery service.
- G. Either party may change its address or fax number by giving the other party notice of the change in any manner permitted by this Agreement. Any change in address or fax number that is not provided to the other party will not void delivery of any notice under this Agreement, and delivery to the last known address or fax number shall be deemed sufficient for notice under this Agreement.

XIX. PROHIBITION AGAINST ASSIGNMENT AND SUBCONTRACTING

This agreement and all exhibits are binding on the heirs, successors, and assigns of the parties. The Agreement may not be assigned or subcontracted by either Agency or Vendor without the prior written consent of the other.

XX. INTEGRATION; AMENDMENT

This Agreement represents the entire understanding of Agency and Vendor as to those matters contained in it. No prior oral or written understanding will be of any force or effect with respect to the terms of this Agreement. The Agreement may not be modified or altered except in writing signed by both parties.

XXI. INTERPRETATION

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

XXII. SEVERABILITY

If any part of this Agreement is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with any applicable laws, but the remainder of the Agreement will remain in full force and effect.

XXIII. TIME OF ESSENCE

Time is of the essence in the performance of this Agreement.

XXIV. GOVERNING LAW; JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the Agreement will be in a court of competent jurisdiction within the county in which Agency is located.

XXV. COMPLIANCE WITH STATUTES AND REGULATIONS

Vendor will be knowledgeable of and will comply with all applicable federal, state, local, county, and city statutes, rules, regulations, ordinances, and orders.

XXVI. WAIVER OF BREACH

No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default will impair the right or remedy or be construed as a waiver. A party's consent or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any

default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

ATTORNEY'S FEES

Except as provided for herein above, in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment, including post-judgment attorney's fees costs and expenses and any attorneys' fees or costs incurred on appeal of any judgment.

XXVII. EXHIBITS

All exhibits identified in this Agreement are incorporated into the Agreement by this reference.

XXVIII. VENDOR'S AUTHORITY TO EXECUTE

The persons executing this Agreement on behalf of the Vendor warrant: (i) the Vendor is duly organized and existing under the appropriate state laws; (ii) they are duly authorized to execute this Agreement on behalf of the Vendor; (iii) by so executing this Agreement, the Vendor is formally bound to the provisions of this Agreement; and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which the Vendor is bound.

By VENDOR: Playhouse 395

(Signature)

(Typed Name)

Stan Conger, CFO Treasure, Playhouse 395

AGENCY: City of Bishop
A Municipal Corporation

Deston Dishion, City Administrator

ATTEST:

Robin Picken, City Clerk

APPROVED AS TO FORM:

By Dean Pucci, City Attorney

(Signature)

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Compensation Schedule

EXHIBIT A SCOPE OF SERVICES

1. Playhouse 395 to provide the City of Bishop Summer Camp with a theatrical service.
2. Playhouse 395 will select the theatrical production, provide two directors and qualified volunteers for the theatrical production, and be responsible for obtaining the production license.
3. The City of Bishop will provide the theatre venue and be responsible for advertisement, camp registration, and payments.
4. The City of Bishop will provide a minimum two staff members to assist in the supervision of this camp.

EXHIBIT B
COMPENSATION SCHEDULE

1. The City of Bishop will pay Playhouse 395 in an amount not to exceed \$5,000.00 annually for the cost of salaries for two directors, theatrical license, and any other production equipment needs.
2. The City of Bishop will provide Playhouse 395 the amount not to exceed \$300.00 annually for the cost of materials and supplies.



Agenda Item: 10.G
Date of Meeting: April 22, 2024
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **November 2024 General Municipal Election**
Prepared On: April 17, 2024
Attachments: Resolution - Call for Election for City Offices 2024 04 22
Resolution - Request Consolidation with County Election 2024 04 22
Resolution - Regulations for Candidates' Statements 2024 04 22

Background/History:

The attached resolutions are necessary for the City of Bishop to consolidate its General Municipal Election with the Statewide General Election scheduled on Tuesday, November 5, 2024. The City needs to hold an election for three Council seats, and a City Treasurer. The terms for City Council Members Jim Ellis, Jose Garcia, Karen Kong, and City Treasurer Nick Lara will be expiring.

There are three (3) proposed resolutions attached for Council's consideration.

1. A proposed resolution that calls for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the state of California relating to General Law cities. This resolution will call an election for the selection of three councilmembers, and a city treasurer.
2. A proposed resolution that requests consolidation with the County of Inyo for the City's election for these offices.
3. A proposed resolution that sets forth regulations on candidate statements for these offices.

Analysis/Discussion:

The attached resolutions set in motion the process by which three councilmembers will be selected to upcoming terms, and the process by which the city treasurer will be selected for an upcoming term. These resolutions are procedural in nature and are required for the City to decide these matters at the upcoming election November 5, 2024.

The first resolution calls the election for the election of three council seats and one city treasurer. The second resolution requests that the County of Inyo consolidate its election with the City of Bishop's election for these City offices. This allows the City to avoid the cost of

conducting a separate election for its own offices and provides the public with the convenience of voting for city, county, state and federal matters all on the same ballot.

The third resolution sets forth regulations regarding the submission of candidate statements for the city council and treasurer offices. The proposed resolution provides that candidate statements are due at the time nomination papers are filed and contains required language regarding translation of these statements.

Economic Impacts:

There are no Economic Impacts.

Budget Impacts:

Costs associated with running a consolidated election with the County of Inyo since November of 2012 has saved the City of Bishop thousands of dollars. Since the County upgraded their voting technology in 2020, it allows them to run even more efficiently saving the City even more money. Elections have cost the City less than \$3,000. However, due to inflation, costs are expected to increase this year.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to adopt each resolution individually by title only in order to facilitate the General Municipal Election to be held November 5, 2024.

Approved By: Deston Dishion 4/18/2024

Approved By: Dean Pucci 4/19/2024

Approved By:

Approved By:

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 5, 2024, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Bishop, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of electing three Members of the City Council for the full term of four years; and a City Treasurer for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Inyo Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in §§ 14212, 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Inyo Registrar-Recorder/County Clerk, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED ON APRIL 22, 2024.

Jose Garcia, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE.

WHEREAS, the City Council of the City of Bishop called a General Municipal Election to be held on November 5, 2024, for the purpose of the election of three Members of the City Council, and a City Treasurer; and

WHEREAS, it is desirable that the General municipal election be consolidated with the Statewide General election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Inyo canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Inyo is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General election on Tuesday, November 5, 2024, for the purpose of the election of three Members of the City Council, and a City Treasurer.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Bishop recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Inyo.

SECTION 6 That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON APRIL 22, 2024.

Jose Garcia, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official

RESOLUTION NO. 2024-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Bishop on November 5, 2024 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Inyo. At this time, the County of Inyo has no foreign language requirements.
- B. The County will print and mail voter information guides and candidates statements to all voters in any foreign language requested as an option by the candidate. The County will make the voter information guides and candidates statements in any foreign language requested as an option by the candidate available at all polling places, on the County's website, and in the Elections Official's office.

SECTION 3. PAYMENT.

A. Translations:

- 1. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in (A) and (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow upper and lower case and block paragraph form to the same extent and manner as allowed by the County.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 5, 2024 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON APRIL 22, 2024.

Jose Garcia, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official



Bishop Area Wastewater Authority

The regularly scheduled April 16, 2024
Bishop Area Wastewater Authority
meeting has been cancelled

A Special Meeting is tentatively scheduled for
May 7, 2024

The next regularly scheduled meeting will be
July 16, 2024

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458



City of Bishop Planning Commission

There will be no Planning Commission Meeting
April 23, 2024

The next regularly scheduled meeting will be
May 29, 2024

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

ABC 211 (6/99)

AMENDED

TO:Department of Alcoholic Beverage Control
 4800 STOCKDALE HWY
 STE 213
 BAKERSFIELD, CA 93309
 (661) 395-2731

File Number: **654995**
 Receipt Number: **2855354**
 Geographical Code: **1401**
 Copies Mailed Date: **March 28, 2024**
 Issued Date: 

DISTRICT SERVING LOCATION: **BAKERSFIELD**

First Owner: **DOVETAIL GROUP LLC WHICH WILL DO BUSINESS IN CALIFORNIA AS DOVETAIL GROUP CALIFORNIA LLC**

Name of Business: **CREEKSIDE INN**

Location of Business: **725 N MAIN STREET
 BISHOP, CA 93514**

County **INYO**

Is Premises inside city limits **Yes** Census Tract: **0004.00**

Mailing Address:(If different from premises address) **10 EAST 53RD STREET
 18TH FLOOR
 NEW YORK, NY 10022**

Type of license(s): **41** Dropping Partner: Yes___ No X

Transferor's license/name:

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>		
41 - On-Sale Beer And Wine - Eating	ORI	Y			
<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	FEDERAL FINGERPRINTS	NA	0	03/28/24	\$0.00
Application Fee	STATE FINGERPRINTS	NA	0	03/28/24	\$0.00
Application Fee	ADD PRIMARY LICENSE TYPE	NA	0	12/07/23	\$990.00
41 - On-Sale Beer And Wine - Ea	ANNUAL FEE	NA	0	12/07/23	\$495.00
Total					\$1,485.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of INYO

Date: December 7, 2023

Applicant Name(s)

DOVETAIL GROUP LLC WHICH WILL DO BUSINESS IN CALIFORNIA AS DOVETAIL GROUP CALIFORNIA L

RECEIVED

APR - 8 2024

CITY OF BISHOP



Agenda Item: 11.A
Date of Meeting: April 22, 2024
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **PUBLIC HEARING - First Reading and Introduction of an Ordinance of The City Council Of The City Of Bishop, State Of California, to Rezone Certain Parcels to Mixed Use Downtown Overlay Zone (MUO-DT) and Tiering for Purposes Of CEQA Review from the Downtown Specific Plan and Mixed Use Overlay Zone Environmental Impact Report.**
Prepared On: April 18, 2024
Attachments: Ordinance to Rezone Certain Parcels to Mixed Use Downtown Overlay Zone.pdf
PC 2024-01
2024-04-11_Public Hearing Notice

Background/History:

The Planning Department has received an application from Mr. Jack Reynolds, to include Parcel 001-020-15-00, 711 North Hammond Street, in the Mixed-Use Downtown Overlay Zone (MUO-DT).

The property has a General Plan Land Use designation of Medium High Density Residential, with a corresponding zoning designation of Medium High Density Residential (R-2000). This parcel falls within the Specific Plan (SP) area.

The applicant also owns the property at 647/649 North Main Street, which currently accommodates a bowling alley and distributorship warehouse. While there are no immediate development plans for this property, staff recommends adding 649/647 North Main Street parcel to MUO-DT for zone continuity from Main Street. This parcel falls within the Specific Plan (SP) area and is designated as General Commercial in the General Plan, with a zoning designation of General Commercial and Retail (C1). Additionally, the property features a 38-foot easement providing access to the 711 Hammond Street site. The owner will ensure that there is no conflict between the existing delivery equipment located on the easement and access for vehicles and fire trucks to the 711 Hammond Street site.

The City Council adopted Resolution No.2022-38 adopting the Downtown Specific Plan and Mixed Use Overlay Zone (MUO) and General Plan Amendment No. 2022-01 to incorporate Specific Plan (SP) boundary within the Land Use Plan. Both above-mentioned parcels are

within the SP boundary, but not MUO.

The City Council approved Resolution No. 2022-37 certifying the Environmental Impact Report (EIR) for the Downtown SP and MUO and adopting the mitigation monitoring and reporting program. Section 3.4.3 Development Scenarios of EIR, subsection 3.4.3.1 High Development Scenario, assumed that 25 percent of all parcels within the SP, not including the area that falls within the MUO, would be developed to include two additional units on each of those parcels. Under this scenario, a total of 213 new dwellings were studied to be added to the SP area.

The EIR also mentions the 711 North Hammond Street parcel in section 3.4.3 Development Scenarios as vacant and not presently owned by the Los Angeles Department of Water and Power (LADWP) and, therefore, considered developable.

The Housing Element identifies the 711 North Hammond Street parcel as one of five available City of Bishop 2021-29 Regional Housing Needs Allocation (RHNA) Inventory sites.

A duly-noticed public hearing has been conducted by the Planning Commission to consider the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone as set forth herein.

A public hearing to consider the application for this rezoning was noticed in the Inyo Register on April 11, 2024.

Analysis/Discussion:

Development Standard	Allowable Under R-2000	Allowable Under MUO-DT
Site Address	711 North Hammond Street, APN 008-360-09	
Total Project Site Size:	0.71 acres	
Maximum Residential Units Allowed	15 units + 2 ADUs	35 units
Setbacks	Front: 10 feet Rear: 5 feet Side: 10 feet	Front: 0 feet Rear: 0 feet Side: 0 feet
Maximum Building Height	26 feet	46 feet
Residential parking spaces required	2 spaces/dwelling unit	One bedroom or studio unit = one space/dwelling unit Two-bedroom unit = 1.25 spaces/dwelling unit Three or more-bedroom unit = 1.5 spaces/dwelling unit

Development Standard	Allowable Under C1	Allowable Under MUO-DT
Site Address	647/649 North Main Street, APN 001-240-04-00	
Total Project Site Size:	1.78 acre	

Maximum Residential Units* Allowed	none	89 units
Setbacks	All: 0 feet with 38.9-foot-wide access/utility easement on the western side of the property.	All: 0 feet
Maximum Building Height	26 feet	46 feet
Residential parking spaces required	n/a	One bedroom or studio unit = one space/dwelling unit Two-bedroom unit = 1.25 spaces/dwelling unit Three or more-bedroom unit = 1.5 spaces/dwelling unit
Commercial parking spaces required	For bowling alleys: six spaces for each alley For warehouses 1,000 square feet of gross floor area	A building greater than 15,000 square feet will require two spaces per 1,000 square feet. A building less than 15,000 square feet will require 1.5 spaces per 1,000 square feet.

The proposed zone changes align with the General Plan, Specific Plan, and Housing Element, facilitating greater residential density to help the City achieve its housing goals for moderate and above moderate-income units, and will promote the welfare of the community.

Economic Impacts:

The project would bring up to 35 new housing units.

Budget Impacts:

None

Legal Review:

Deputy City Attorney Russell Hildebrand reviewed and approved this item and finds that the recommended action complies with the law.

Recommended Action:

Council will hold a public hearing and consider approving the first reading and introduction of the proposed ordinance (by title only).

Approved By: Robin Picken 4/18/2024

Approved By: Deston Dishion 4/18/2024

Approved By: Dean Pucci 4/19/2024

Approved By:

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, TO REZONE CERTAIN PARCELS TO MIXED USE DOWNTOWN OVERLAY ZONE (MUO-DT) AND TIERING FOR PURPOSES OF CEQA REVIEW FROM THE DOWNTOWN SPECIFIC PLAN AND MIXED USE OVERLAY ZONE ENVIRONMENTAL IMPACT REPORT

WHEREAS, the Downtown Specific Plan and Mixed Use Overlay have been prepared to establish a framework to guide the growth, function, and aesthetics of Bishop's city center while maintaining its distinct small-town character and creating a vibrant pedestrian-friendly environment; and

WHEREAS, the Downtown Specific Plan and Mixed Use Overlay provide regulations and guidance for increased residential development and a broader mix of uses within their respective boundaries; and

WHEREAS, the Mixed Use Overlay provides regulations for development, redevelopment, infill, new land uses, and building form within the mixed use boundary to increase residential development; and

WHEREAS, in compliance with the California Environmental Quality Act, the environmental impacts of the Downtown Specific Plan and Mixed Use Overlay Zone have been evaluated in an Environmental Impact Report which has been considered and certified the City Council; and

WHEREAS, pursuant to the applicable provisions of the Bishop Municipal Code, the Planning Commission at its regular meeting of March 26, 2024, held a duly advertised public hearing and considered and recommended approval of a change of zoning for the parcels known as 711 Hammond Street, APN 001-020-15-00 and 647 North Main Street, APN 001-240-04-00.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1: Findings. The City Council finds, determines and declares:

1. A duly-noticed public hearing has been conducted by the Planning Commission to consider the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone as set forth herein.
2. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone will not result in any new or more severe significant adverse environmental impacts beyond those previously examined in the Environmental Impact Report prepared for the Mixed Use Overlay Project and all mitigation measures from that Environmental Impact Report will be implemented for the rezoned parcels.

3. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone will promote the welfare of the community.
4. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone is consistent with and implement the policies of the City of Bishop's General Plan, including the Housing Element.
5. The land uses, and their density and intensity, allowed by the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone are not likely to create serious health problems or create nuisances on properties in the vicinity.
6. The Planning Commission has considered the effect of the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone on the housing needs of the region and has balanced those needs against the public service needs of its residents and available fiscal and environmental resources.

SECTION 2. The City Council of the City of Bishop hereby approves the change in zoning of the following three parcels and directs the City Zoning Map be so revised, as shown on Exhibit A attached hereto and incorporated by reference herein:

<u>Address</u>	<u>APN</u>	<u>Current Zoning</u>	<u>New Zoning</u>
711 N. Hammond Street	001-020-15-00	R-2000	MUO-DT
647/649 North Main Street	001-240-04-00	C1	MUO-DT

SECTION 5. COMPLIANCE WITH CEQA. In compliance with the California Environmental Quality Act, the environmental impacts of this ordinance have been evaluated and found to be consistent with and adequately disclosed in an Environmental Impact Report for the Downtown Specific Plan and Mixed Use Overlay Zone which has been previously considered and certified by the City Council.

SECTION 6. INCONSISTENCIES. Any provision of the Bishop Municipal Code or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION 7. SEVERABILITY. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 8. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after its passage and adoption.

SECTION 9. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in the Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2024.

Jose Garcia, Mayor

Attest:

By: _____
Robin Picken, City Clerk

RESOLUTION NO. PC 2024-01

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BISHOP RECOMMENDING CITY COUNCIL APPROVAL TO REZONE CERTAIN PARCELS TO MIXED USE DOWNTOWN OVERLAY ZONE (MUO-DT) AND TIERING FOR PURPOSES OF CEQA REVIEW FROM THE DOWNTOWN SPECIFIC PLAN AND MIXED USE OVERLAY ZONE ENVIRONMENTAL IMPACT REPORT (711 N. Hammond, 647/649 N. Main St.)

The Planning Commission of the City of Bishop does resolve as follows:

Section 1. The Planning Commission of the City of Bishop finds and determines:

- A. The following properties are to be rezoned as follows and the official City Zoning Map is to be revised accordingly:

Address	APN	Current Zoning	New Zoning
711 N. Hammond	001-020-15-00	R-2000	MUO-DT
647/649 N. Main St.	001-240-04-00	C-1	MUO-DT

- B. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone will not result in any new or more severe significant adverse environmental impacts beyond those previously examined in the Environmental Impact Report prepared for the Mixed Use Overlay Project and all mitigation measures from that Environmental Impact Report will be implemented for the rezoned parcels.
- C. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone will promote the welfare of the community.
- D. The rezoning of 2 parcels to Mixed Use Downtown Overlay Zone is consistent with and implement the policies of the City of Bishop's General Plan, including the Housing Element.
- E. The land uses, and their density and intensity, allowed by the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone are not likely to create serious health problems or create nuisances on properties in the vicinity.
- F. The Planning Commission has considered the effect of the rezoning of 2 parcels to Mixed Use Downtown Overlay Zone on the housing needs of the region and has balanced those needs against the public service needs of its residents and available fiscal and environmental resources.

Section 2. The Planning Commission of the City of Bishop hereby recommends City Council approval of an ordinance for a change of zoning designation for two parcels in substantially the form shown on Attachment 1, attached hereto and incorporated by reference herein.

PASSED, APPROVED AND ADOPTED this 9th day of April, 2024.



Heather Lind, Chair

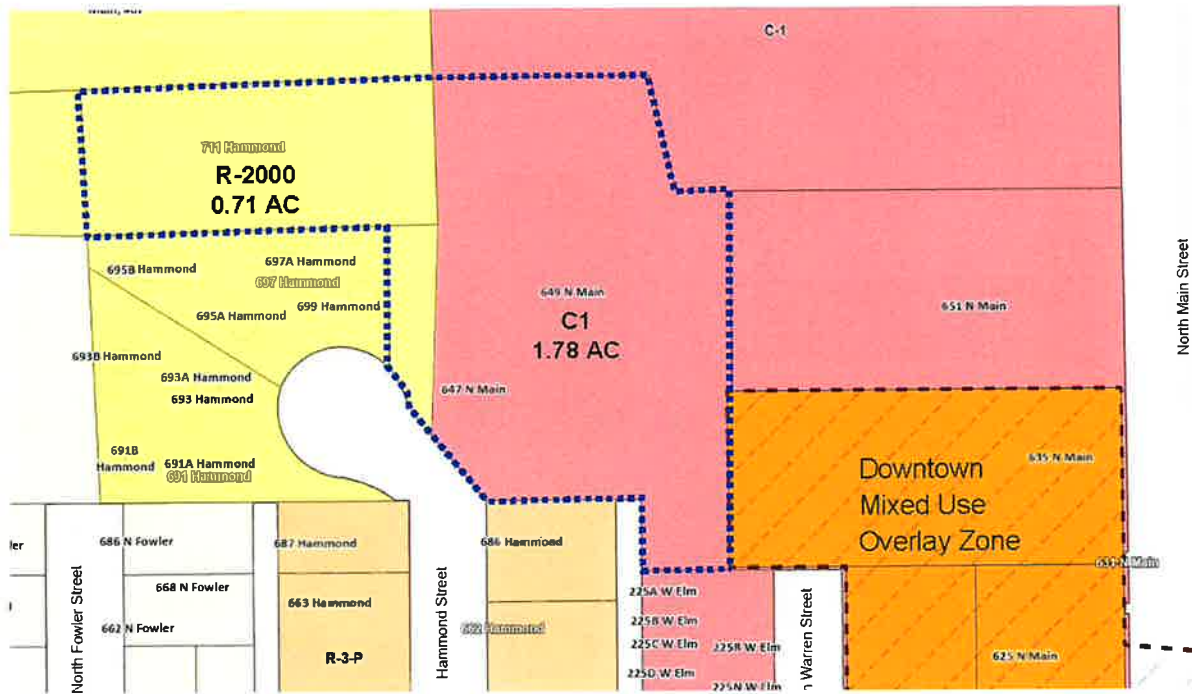
ATTEST: Deston Dishion, Planning Director

By: 

Robin Picken, City Clerk



Attachment 1



STATE OF CALIFORNIA
COUNTY OF INYO
CITY OF BISHOP



I, Robin Picken, City Clerk for the City of Bishop, do hereby certify that the whole number of members of the Planning Commission of said City of Bishop is seven (7); that the foregoing Resolution No. PC 2024-01 was duly passed and adopted by said Planning Commission; approved and signed by the Planning Commission Chair of said City; and attested by the Planning Director of said City, all at a special meeting of said Planning Commission, held on April 9, 2024, and that the same was so passed and adopted by the following roll call vote.

AYES: Leitch, Lew, Lowthorp, Bhakta, Lind

ABSENT: Gaidus, Truxillo

NOES: None

DISQUALIFIED: None

WITNESS, my hand and the seal of the City of Bishop this 10th day of April, 2024.

Robin Picken, City Clerk
CITY OF BISHOP



PROOF OF PUBLICATION

(2015.5 C.C.P.)

This space is for County Clerk's Filing Stamp

STATE OF CALIFORNIA,
COUNTY OF INYO

I am a citizen of the United States
and a resident of the County aforesaid.
I am over the age of eighteen years,
And not a party to or interested in the
above-entitled matter. I am the principal
clerk of the printer of the
The Inyo Register

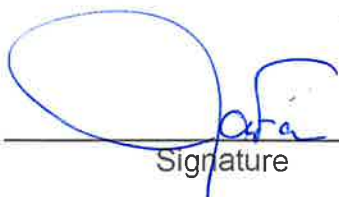
County of Inyo

The Inyo Register has been adjudged a
newspaper of general circulation by the
Superior Court of the County of Inyo,
State of California, under date of
Oct. 5, 1953, Case Number 5414;
that the notice, of which the annexed
is a printed copy (set in type not
smaller than non-pareil), has been
published in each regular and entire
issue of said newspaper and not in
any supplement thereof, on the
following date, to with:

April 11th,
In the year of 2024

I certify (or declare) under penalty of perjury
that the foregoing is true and correct.

Dated at Bishop, California, on this
11th Day of April, 2024



Signature

Proof of Publication of Public Notice

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN
that a Public Hearing will be
held April 22, 2024, at 6:00
p.m. in the City Council Cham-
bers, 301 West Line Street,
Bishop, CA, to consider the re-
zoning of two parcels to Mixed
Use Downtown Overlay Zone
as set forth herein, located at
711 North Hammond Street,
APN 001-020-15-00; and 647
North Main Street, APN
001-240-04-00.

The City will also have a Public
Hearing regarding the amend-
ment of Chapter 17.46 -
MUO-DT Mixed Use Downtown
Overlay Zone, section
17.46.120. Building Placement,
of City of Bishop Municipal
Code to add setback require-
ments.

The Rezoning application and
the amendment may be in-
spected in the Planning De-
partment at 377 West Line
Street, Bishop.

If you challenge the findings,
determination, or decision
made on the rezoning and
amendment in court, you may
be limited to raising only those
issues you or someone else
raised at the Public Hearing, or
in written correspondence de-
livered to the Planning Depart-
ment at, or prior to, the Public
Hearing. You are encouraged
to submit public comments in
writing by 2:00 pm on April 22,
2024.

To submit a comment in writ-
ing, please email [rpicken@city-
of-bishop.com](mailto:rpicken@city-of-bishop.com) and write "Public
Comment" in the subject line.
In the email's body, include the
item number and/or title and
your comments. You may also
hand deliver public comments
to the City drop/payment box
located at the Church Street
entrance to City Hall on or be-
fore the deadline noted above.

In compliance with the Ameri-
cans with Disabilities Act of
1990, if you need special assis-
tance to participate in this
meeting, please contact the
City at 760-873-5863 Exten-
sion 121. Notification at least
48 hours prior to the meeting
will enable the City to make
reasonable arrangements to
ensure accessibility to this
meeting. (IR 04.11, 2024
#21794)



Agenda Item: 11.B
Date of Meeting: April 22, 2024
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **PUBLIC HEARING - First Reading and Introduction of an Ordinance of the City Council of the City Of Bishop, State of California, to Amend Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement and Finding the Action Exempt From CEQA.**
Prepared On: April 18, 2024
Attachments: Ordinance to Amend Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone_Section 17.46.120
PC 2024-02
2024-04-11_Public Hearing Notice

Background/History:

Resolution No. 2022-38, adopted by the City Council, introduced the Downtown Specific Plan and Mixed Use Overlay Zone (MUO), which comprises two zones: the Mixed Use Downtown Overlay Zone (MUO-DT) and the Mixed Use Neighborhood Transition Overlay Zone (MUO-NT). Section 17.47.120. - Building Placement stipulates zero-foot setbacks for MUO-DT, a decision made based on best practices or form-based code principles.

A duly-noticed public hearing has been conducted by the Planning Commission to consider the Amendment to Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement.

Analysis/Discussion:

While zero-foot setbacks align with the majority of underlying General Commercial and Retail Zones (C1) and existing structures, MUO-DT also encompasses developed and vacant residential parcels with underlying zoning of R-3-P and R-2000 zones. As MUO-DT functions as an overlay, less restrictive standards, including zero-foot setbacks, would apply.

The staff recommends maintaining the existing setbacks of base zoning to mitigate the potential impact of multifamily developments permitted by MUO-DT on adjacent residential properties. This entails retaining zero-foot setbacks for parcels with a base zoning of C1, while parcels with a base zoning of P-3-P and R-2000 would adhere to setbacks of ten feet for front

and rear yards, and five feet for side yards.

The staff believes that imposing more restrictive setback requirements would not have a negative impact on density of the future developments.

Adoption of this Ordinance is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines [14 CCR § 15061(b)(3)] because this ordinance does not have the potential to cause a significant effect on the environment.

Public hearing notice was published in the local newspaper on April 11th, 2024.

Economic Impacts:

None

Budget Impacts:

None

Legal Review:

Deputy City Attorney Russell Hildebrand review this item and finds that the recommended action complies with the law.

Recommended Action:

Council will hold a public hearing and consider approving the first reading and introduction of the proposed ordinance (by title only).

Approved By: Robin Picken 4/18/2024

Approved By: Deston Dishion 4/18/2024

Approved By: Dean Pucci 4/19/2024

Approved By:

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, TO AMEND CHAPTER 17.46. MUO-DT MIXED USE DOWNTOWN OVERLAY ZONE, SECTION 17.46.120. BUILDING PLACEMENT AND FINDING THE ACTION EXEMPT FROM CEQA.

WHEREAS, Bishop Municipal Code Chapter 17.46 – MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120 – Building Placement requires zero feet front, rear, and side setbacks.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1: Findings. The City Council finds, determines and declares:

1. A duly-noticed public hearing has been conducted by the Planning Commission to consider the Amendment to Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement.

SECTION 2. Section 17.46.120. - Building placement is amended to read as follows:

A. Buildings shall be located on the site as indicated below. Setbacks shall apply to all floors to promote a consistent street wall (for example, if the ground floor is set back zero feet from the primary property line, upper floors shall be set back a minimum of zero feet from the primary property line).

- ~~1. Front setback: Zero feet.~~
- ~~2. Rear setback: Zero feet.~~
- ~~3. Side setback: Zero feet.~~

1. Setbacks must adhere to the setback regulations specified by the underlying zone.

SECTION 3. COMPLIANCE WITH CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) under CEQA Guidelines [14 CCR § 15061(b)(3)] because this ordinance does not have the potential to cause a significant effect on the environment.

SECTION 4. INCONSISTENCIES. Any provision of the Bishop Municipal Code or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION 5. SEVERABILITY. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not

affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after its passage and adoption.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in the Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2024.

Jose Garcia, Mayor

Attest:

By: _____
Robin Picken, City Clerk

RESOLUTION NO. PC 2024-02

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BISHOP RECOMMENDING CITY COUNCIL APPROVAL OF A TEXT AMENDMENT TO AMEND CHAPTER 17.46. MUO-DT MIXED USE DOWNTOWN OVERLAY ZONE SECTION 17.46.120. BUILDING PLACEMENT AND FINDING THE ACTION EXEMPT FROM CEQA

The Planning Commission of the City of Bishop does resolve as follows:

Section 1. The Planning Commission of the City of Bishop finds and determines:

- A. The Bishop Municipal Code Chapter 17.46 – MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120 – Building Placement requires zero feet front, rear, and side setbacks.
- B. The use of setbacks for new projects adjacent to existing residential zones will provide more compatibility between new and existing uses.
- C. The Planning Commission has considered the effect of this change to the required setbacks in the Mixed Use Downtown Overlay Zone on the housing needs of the region and has balanced those needs against the public service needs of its residents and available fiscal and environmental resources.

Section 2. The Planning Commission of the City of Bishop hereby recommends City Council approval of an ordinance for a change to the Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement in substantially the form shown on Attachment 1, attached hereto and incorporated by reference herein.

Section 3. Compliance With CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) under CEQA Guidelines [14 CCR § 15061(b)(3)] because this ordinance does not have the potential to cause a significant effect on the environment.

PASSED, APPROVED AND ADOPTED this 9th day of April, 2024.



Heather Lind, Chair

ATTEST: Deston Dishion, Planning Director

By: 
Robin Picken, City Clerk



ATTACHMENT 1

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, TO AMEND CHAPTER 17.46. MUO-DT MIXED USE DOWNTOWN OVERLAY ZONE, SECTION 17.46.120. BUILDING PLACEMENT AND FINDING THE ACTION EXEMPT FROM CEQA.

WHEREAS, Bishop Municipal Code Chapter 17.46 – MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120 – Building Placement requires zero feet front, rear, and side setbacks.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1: Findings. The City Council finds, determines and declares:

1. A duly-noticed public hearing has been conducted by the Planning Commission to consider the Amendment to Chapter 17.46. MUO-DT Mixed Use Downtown Overlay Zone, Section 17.46.120. Building Placement.

SECTION 2. Section 17.46.120. - Building placement is amended to read as follows:

A. Buildings shall be located on the site as indicated below. Setbacks shall apply to all floors to promote a consistent street wall (for example, if the ground floor is set back zero feet from the primary property line, upper floors shall be set back a minimum of zero feet from the primary property line).

- ~~1. Front setback: Zero feet.~~
- ~~2. Rear setback: Zero feet.~~
- ~~3. Side setback: Zero feet.~~

1. Setbacks must adhere to the setback regulations specified by the underlying zone.

SECTION 3. COMPLIANCE WITH CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines [14 CCR § 15061(b)(3)] because this ordinance does not have the potential to cause a significant effect on the environment.

SECTION 4. INCONSISTENCIES. Any provision of the Bishop Municipal Code or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

ATTACHMENT 1

SECTION 5. SEVERABILITY. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days from and after its passage and adoption.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in the Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2024.

Jose Garcia, Mayor

Attest:

By: _____
Robin Picken, City Clerk

STATE OF CALIFORNIA }
COUNTY OF INYO }
CITY OF BISHOP }

I, Robin Picken, City Clerk for the City of Bishop, do hereby certify that the whole number of members of the Planning Commission of said City of Bishop is seven (7); that the foregoing Resolution No. PC 2024-02 was duly passed and adopted by said Planning Commission; approved and signed by the Planning Commission Chair of said City; and attested by the Planning Director of said City, all at a special meeting of said Planning Commission, held on April 9, 2024, and that the same was so passed and adopted by the following roll call vote.

AYES: Leitch, Lew, Lowthorp, Bhakta, Lind

ABSENT: Gaidus, Truxillo

NOES: None

DISQUALIFIED: None

WITNESS, my hand and the seal of the City of Bishop this 10th day of April, 2024.



Robin Picken, City Clerk
CITY OF BISHOP



PROOF OF PUBLICATION

(2015.5 C.C.P.)

This space is for County Clerk's Filing Stamp

STATE OF CALIFORNIA,
COUNTY OF INYO

I am a citizen of the United States
and a resident of the County aforesaid.
I am over the age of eighteen years,
And not a party to or interested in the
above-entitled matter. I am the principal
clerk of the printer of the
The Inyo Register

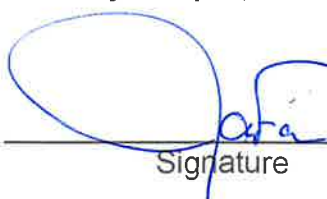
County of Inyo

The Inyo Register has been adjudged a
newspaper of general circulation by the
Superior Court of the County of Inyo,
State of California, under date of
Oct. 5, 1953, Case Number 5414;
that the notice, of which the annexed
is a printed copy (set in type not
smaller than non-pareil), has been
published in each regular and entire
issue of said newspaper and not in
any supplement thereof, on the
following date, to with:

April 11th,
In the year of 2024

I certify (or declare) under penalty of perjury
that the foregoing is true and correct.

Dated at Bishop, California, on this
11th Day of April, 2024



Signature

Proof of Publication of Public Notice

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN
that a Public Hearing will be
held April 22, 2024, at 6:00
p.m. in the City Council Cham-
bers, 301 West Line Street,
Bishop, CA, to consider the re-
zoning of two parcels to Mixed
Use Downtown Overlay Zone
as set forth herein, located at
711 North Hammond Street,
APN 001-020-15-00; and 647
North Main Street, APN
001-240-04-00.

The City will also have a Public
Hearing regarding the amend-
ment of Chapter 17.46 -
MUO-DT Mixed Use Downtown
Overlay Zone, section
17.46.120. Building Placement,
of City of Bishop Municipal
Code to add setback require-
ments.

The Rezoning application and
the amendment may be in-
spected in the Planning De-
partment at 377 West Line
Street, Bishop.

If you challenge the findings,
determination, or decision
made on the rezoning and
amendment in court, you may
be limited to raising only those
issues you or someone else
raised at the Public Hearing, or
in written correspondence de-
livered to the Planning Depart-
ment at, or prior to, the Public
Hearing. You are encouraged
to submit public comments in
writing by 2:00 pm on April 22,
2024.

To submit a comment in writ-
ing, please email [rpicken@city-
of-bishop.com](mailto:rpicken@city-of-bishop.com) and write "Public
Comment" in the subject line.
In the email's body, include the
item number and/or title and
your comments. You may also
hand deliver public comments
to the City drop/payment box
located at the Church Street
entrance to City Hall on or be-
fore the deadline noted above.

In compliance with the Ameri-
cans with Disabilities Act of
1990, if you need special assis-
tance to participate in this
meeting, please contact the
City at 760-873-5863 Exten-
sion 121. Notification at least
48 hours prior to the meeting
will enable the City to make
reasonable arrangements to
ensure accessibility to this
meeting. (IR 04.11, 2024
#21794)