



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, JANUARY 27, 2025 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, January 27, 2025
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE** - Councilmember Schwartz will lead the pledge of allegiance.

4. **ROLL CALL**

5. **PUBLIC COMMENT**

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. **DEPARTMENT REPORTS**

Updates on department activities will be given by the Department Heads and/or their staff.

- A. Fire Department - Fire Chief Bret Russell
- B. Police Department - Police Chief Nate Derr
- C. Public Works Department - Public Works Director Nora Gamino
- D. Community Services Department - Community Services Manager Dan McElroy
- E. Planning Department - Assistant Planner Ana Budnyk
- F. Administration - City Administrator Deston Dishion

7. **BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE -**

Prepared and presented by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson.

- A. **Bishop Area Chamber of Commerce and Information Center Update Report - January 27, 2025**
[BACCIC January 27 2025 City Council Report](#)

8. **PUBLIC HEARING**

- A. **Public Hearing – City Fees and Charges for Fiscal Year 2025-2026**

Recommended Action: After the Mayor opens the public hearing, Council will review the information and hold the public hearing to hear and consider public input on amending and restating certain fees and charges for City services. The Mayor will close the public hearing once all comments from the public have been received.

[Notice of Public Hearing](#)
[PW/BLDG Department Staff Memorandum on Proposed Changes](#)
[Proposed Resolution Amending and Restating Certain Fees and Charges](#)

9. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

- A. **City Council Meeting Minutes**

Recommended Action: Council consideration to approve the City Council Special Meeting Minutes for December 5, 2024, the City Council Meeting Minutes for December 9, 2024, and to receive and file the City Council Meeting Cancellation Notice for December 23, 2024.

[Minutes 2024 12 05 Special Meeting with BRFPD](#)
[Minutes 2024 12 09](#)
[City Council Meeting - Cancellation Notice 2024 12 23](#)

B. **December 2024 Budget Report**

Recommended Action: City Council to accept the December 2024 Budget Report.
[December 2024 Budget Report](#)

C. **December 2024 Financial Reports**

Recommended Action: City Council to accept the December 2024 Financial Reports.

[December 2024 Bank Reconciliation Report](#)

[December 2024 Combined Cash Report](#)

[December 2024 Investment Portfolio Report](#)

[December 2024 Warrant Register Report](#)

D. **Planning Commission Meeting Cancellation Notice**

Recommended Action: Council is requested to receive and file the attached Planning Commission Cancellation Notice.

[December 24, 2024 - Cancellation Notice](#)

10. **NEW BUSINESS**

A. **Parks and Recreation Commission - City Council Screening Committee Appointments**

Recommended Action: Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the current Parks and Recreation Commission vacancy with a term ending on October 28, 2027.

11. **FUTURE AGENDA ITEMS**

12. **COUNCIL AND COMMITTEE REPORTS**

13. **ADJOURNMENT**

Monday, February 10, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

Bishop Area Chamber of Commerce & Information Center
Report to Bishop City Council for Monday January 27, 2025

Prepared by: Tawni Thomson, Executive Director

CHAMBER OF COMMERCE/LOCAL COMMUNITY MATTERS:

2024 Holiday Events: Very positive feedback received regarding Christmas Parade, Tree Lighting, and downtown parties after the parade. Railroad Express at Laws went well; however, attendance was down slightly due to inclement weather. Chamber staff is thankful for so many volunteers and community support for these fun events.

Home & Business Decorating Contest: 14 businesses and 22 residential entries.

Business winners: 1st Brewed Awakening, 2nd KIBS/KBOV, 3rd Ascent.

Residential winners: 1st Andreas Residence, 2nd Weatherford's, 3rd Courtney House.

Thank you to everyone who participated and thank you to Jake Rasmuson and Bishop Real Estate for providing the prize money.

Shop Local Raffle: 1,648 shoppers entered the raffle at the 15 participating shops (600 more than last year). Many merchants told us that the contest brings new potential customers into their shops and it's a fun way to reward their existing customers.

New Chamber Members Since Last Report to City Council:

- Mammoth Hospital
- Small Business Resource Center
- Catalina Beverage Company

Business After Hours Mixer

Thursday, February 20, 2025 at Bishop Coins, 5-7pm.

Façade Improvement Grant Program

With the support of a generous community benefactor, \$43,500 has been allocated to fund a variety of local projects. A total of 37 proposals were submitted, requesting nearly \$300,000 in funding. After a thorough review process, the selection committee has chosen to support 11 projects at this time:

- **Bishop Coins:** New sign and façade improvements
- **Bishop Elks Lodge:** Painting
- **Bishop Twin Theatre:** Restoring historic façade
- **Bob's Auto & Sons:** Painting and signage
- **Calvary Chapel-Church on Main:** Painting and façade improvements
- **Eastern Sierra Grooming:** New sign
- **Eastern Sierra Tri-County Fairgrounds:** New sign
- **Eastside Student Center:** New sign
- **McCutcheon, Luis (Owner of Wild Iris Building):** Removal of rooftop billboard
- **Sierra Cottons & Wools:** New sign
- **Sierra Shanti Studio:** New sign and lighting

All the applicants have been notified and many are currently working with City Staff to ensure the projects have necessary permits and meet the guidelines of the Downtown Specific Plan.

BISHOP INFORMATION CENTER/OTHER DESTINATION DEVELOPMENT PROGRAMS:

Travel & Sport Shows: Our destination will be promoted at 8 major events over the next few months.

- International Sportsman's Expo in Sacramento (January 16-19)
- Hall Sport Show in Long Beach (January 30-February 2)
- Hall Sport Show in Del Mar (February 13-16)
- LA Travel & Adventure (February 22-23)
- PCS Fishing Show in Anaheim (March 6-9)
- *NEW THIS YEAR* Denver Travel & Adventure Show (March 8-9)
- Bay Area Travel & Adventure (March 15-16)
- US Travel Association IPW Conference in Chicago (June 16-18)

Winter Trout Stocking: CADFW Stocking Permit Application has been submitted. Wright's Rainbows is contracted to bring a load of fish for PVR and Owens River in just before Blake Jones Trout Derby.

Blake Jones Trout Derby: March 22. Check-in, weigh-in and prize ceremony at Tri-County Fair & Event Center. Event registration is live online. Staff are working now on t-shirt design, prizes and sponsorships.

Information Center: Traditionally quiet time of year, but that is good for us. Guest hosts have been working to transition to a new point of sale system. Hosts also assisting MLT with passenger surveys at the airport and providing a warm welcome and assistance with ground transportation.

2025 Events Calendar: Reminder to all local organizations to submit events through the new portal on www.bishopvisitor.com. Visitors use this website to plan their trips, and our social media team actively promotes all events via Facebook and Instagram.

Future Group Events: Assisting event coordinators with lodging, catering, marketing and other logistics for Bishop Trout Rodeo (2/8), Flash Foxy Climbing Festival (3/14-3/16), POBOB Motorcycle Group (May 1-4).

Website:

- New version of www.bishopvisitor.com launched 10/15/24. Transition is going very well.
- 45K pageviews in December – 30% increase over December 2023
- Book Direct generated 1,481 searches for lodging in Bishop with 508 partner referrals. About \$4K in direct bookings generated in December. Book Direct guests stay an average of 2 nights, spend \$345 and they are using the system to plan 40-50 days in advance of their trip.

Visit Bishop App

- Consistent growth in users – 30% increase over 2023
- 809 users with 5,747 pageviews in December
- 51% use the app while in market

Paid Social Campaigns:

- 274 Facebook leads in November
- 843 Facebook leads in December
- CTR and CPC improving as the new agency fine tunes our campaigns.

Organic Social Stats for December:

- Organic Facebook: 21 posts. 625K reach. 447 comments. 9K likes. 642 Shares. Gained 295 new followers. 67K total followers.
- Organic Instagram: 10 posts. 108K reach. 189K Impressions. 7K likes. 82 comments. Gained 66 new followers. 41.5K total followers.
- TikTok: 3 posts, 299 likes, 37 comments. Gained 14 followers. Total 5.2K followers.
- YouTube Channel has 437 subscribers. 21.9 hours of watch time in December.

Lodging Statistics: December occupancy and ADR were strong and showed improvement over last year. The first half of January tracked about 2.3% ahead of last year with 55% occupancy.

% Bishop Occupancy										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	35.5	42.1	50.2	43.2	58.3	54.9	48.4	61.0	62.6	54.2
February	53.7	42.3	52.0	54.2	63.2	57.3	53.4	68.5	67.6	58.0
March	53.7	57.0	59.4	61.1	65.8	47.2	61.5	66.6	70.7	65.2
April	55.9	52.6	60.4	57.6	65.8	27.1	65.4	65.3	69.4	65.6
May	61.0	63.0	64.6	69.8	68.6	38.3	70.2	68.5	68.8	65.7
June	74.6	81.5	81.2	81.0	81.7	66.2	86.1	82.1	79.4	78.8
July	81.5	84.4	86.9	86.3	84.8	71.0	82.9	79.0	76.9	80.2
August	74.5	81.1	84.9	78.8	86.7	69.3	66.9	78.5	77.2	80.6
September	75.4	85.1	85.1	83.6	88.6	62.8	66.8	76.1	79.0	78.2
October	64.6	77.9	85.6	81.6	86.0	73.8	78.1	82.1	84.0	83.6
November	43.4	52.8	54.4	56.5	57.5	59.4	61.5	63.9	59.4	57.9
December	46.1	46.9	47.8	52.3	54.1	44.8	61.8	57.0	47.9	51.0
Annual Average	60.0	63.9	67.7	67.2	71.8	56.0	66.9	70.7	70.2	68.3

AVERAGE DAILY RATE										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	\$84	\$87	\$94	\$ 91	\$100	\$103	\$108	\$114	\$124	\$123
February	\$86	\$93	\$105	\$104	\$112	\$109	\$106	\$123	\$133	\$131
March	\$86	\$87	\$96	\$100	\$103	\$102	\$105	\$115	\$128	\$128
April	\$88	\$89	\$96	\$ 98	\$102	\$ 95	\$110	\$117	\$129	\$127
May	\$102	\$102	\$111	\$114	\$122	\$100	\$125	\$133	\$138	\$146
June	\$99	\$105	\$111	\$117	\$121	\$117	\$115	\$138	\$141	\$146
July	\$98	\$114	\$118	\$122	\$128	\$126	\$137	\$139	\$140	\$150
August	\$106	\$106	\$122	\$124	\$129	\$125	\$132	\$135	\$138	\$155
September	\$104	\$114	\$116	\$120	\$126	\$118	\$130	\$135	\$143	\$156
October	\$102	\$110	\$113	\$115	\$125	\$115	\$132	\$136	\$152	\$164
November	\$85	\$92	\$94	\$ 95	\$102	\$105	\$117	\$121	\$128	\$136
December	\$88	\$97	\$98	\$ 97	\$102	\$104	\$124	\$122	\$126	\$132
Annual Average	\$94	\$100	\$106	\$108	\$114	\$110	\$120	\$127	\$135	\$141



Agenda Item: 8.A
Date of Meeting: January 27, 2025
Department: Administration

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Public Hearing – City Fees and Charges for Fiscal Year 2025-2026**
Prepared On: January 17, 2025
Attachments: Notice of Public Hearing
PW/BLDG Department Staff Memorandum on Proposed Changes
Proposed Resolution Amending and Restating Certain Fees and Charges

Background/History:

Each year all departments are requested to review fees and charges to determine if they cover the full costs reasonably borne for providing those services.

As part of the process, holding a public hearing and providing proposed changes to the public are required by Chapter 3.22 of the Bishop Municipal Code.

Proposed changes for Fiscal Year 202-2026 were submitted by the Public Works/Building Department.

At the February 10, 2025 regularly scheduled City Council Meeting, the City Council will consider adopting the proposed resolution amending and restating certain fees and charges for City services. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed.

The existing fees and charges shall remain in effect and unchanged until the rates set forth in the proposed resolution go into effect.

Analysis/Discussion:

Please refer to the staff memorandum attached outlining the Public Works/Building Department proposed changes to the Fiscal Year 2025-2026 fees and charges schedule.

Economic Impacts:

There are no projected economic impacts.

Budget Impacts:

Unless otherwise dictated by state or federal law, if the proposed resolution amending and restating certain fees and charges for Fiscal Year 2025-2026 is adopted by February 10, 2025 the proposed departmental fees and charges will be effective April 11, 2025.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

After the Mayor opens the public hearing, Council will review the information and hold the public hearing to hear and consider public input on amending and restating certain fees and charges for City services. The Mayor will close the public hearing once all comments from the public have been received.

Approved By: Ethan Aukee 1/17/2025

Approved By: Robin Picken 1/17/2025

Approved By: Deston Dishion 1/23/25

Approved By:

NOTICE OF PUBLIC HEARING
CITY OF BISHOP FEES AND CHARGES

NOTICE IS HEREBY GIVEN that the Bishop City Council will hold a public hearing at their regular meeting on Monday, January 27, 2025 at 6:00 p.m. in the Bishop City Council Chambers located at 301 West Line Street, Bishop, to hear and consider citizen input on proposed amendments to fees and charges for city services established by resolution.

Departmental staff reports of the proposed increases and decreases in fees and charges are available for public review at City Hall, 377 West Line Street, Bishop, California, and the City's website at www.cityofbishop.ca.gov.

PROPOSED FEES AND CHARGES:

Public Works/Building Department – Changes in fees and charges have been proposed under the Public Works and Building Fees. The fee schedule has been reorganized and streamlined to improve clarity and remove redundancies. Clarifications have been made regarding third party plan reviews as well as the cost for additional plan checks beyond the first two reviews. The proposed fee schedule includes automatic yearly increases or decreases to Building Permit Fees. The increase or decrease in the established fee shall be adjusted pursuant to the percentage of increase or decrease found in the Engineering News Record Construction Cost Index for the City of Los Angeles in March of each year. The building fees will automatically change again on July 1, 2025, based on the Consumer Cost Index as stated in the proposed fee schedule under Annual Construction Cost Index Based Fee Increases. The one-time water fee, WA-8 Water Stem Use, was adjusted to reflect a more typical use of the water stem.

Any persons wishing to comment are invited to attend said hearing, or send written comments to the City Council, 377 West Line Street, Bishop, California 93514 on or before the time of said hearing. Any questions can be directed to the Administration Department at 760-873-5863 Extension 124.

Published: January 16, 2025 and January 23, 2025



To: Robin Picken, City Clerk
From: Nora Gamino, Director of Public Works
Subject: Public Works Proposed Changes to Fiscal Year 2025-2026 Fees and Charges
Date: January 8, 2025
Attachments: none

General:

This memo presents the proposed 2025/2026 fiscal year fees and charges update for the Public Works/Building Department.

The fee schedule has been reorganized and streamlined to improve clarity and remove redundancies. Clarifications have been made regarding third party plan reviews as well as the cost for additional plan checks beyond the first two reviews. Other small corrections were made to clerical errors and formatting.

The proposed fee schedule includes automatic yearly increases or decreases to Building Permit Fees. The increase or decrease in the established fee shall be adjusted pursuant to the percentage of increase or decrease found in the Engineering News Record Construction Cost Index for the City of Los Angeles in March of each year. The building fees will automatically change again on July 1, 2025, based on the Consumer Cost Index as stated in the attached fee schedule under Annual Construction Cost Index Based Fee Increases.

The one-time water fee, WA-8 Water Stem Use, was adjusted to match a typical commercial use structure by establishing a minimum fill up charge and subsequent charge thereafter. This is more reflective of the typical use of the water stem.

Proposed Public Works 2025-2026 Fees and Charges

PUBLIC WORKS

Building Fees

No.	Title - Description	Fees/Charges
BL-1	Building Permits	See charts below
BL-2	Administrative Fines - Pursuant to Resolution 2019-02:	
	First offense	Up to \$200.00
	Second offense, within the same year	Up to \$500.00
	Each additional offense, within the same year	Up to \$1,000.00

Annual Constructiton Cost Index Based Fee Increases

Commencing July 1st, 2021, and every July 1st thereafter, the fees established herein shall be increased or decreased in proportion to the Consumer Cost Index (CCI) for that year published in the Engineering News Record for the City of Los Angeles. The head of the Building and Safety Division of the Public Works Department shall determine the above-described CCI and publish a new schedule of permit fees reflecting the changes to the fees required by this section.

Standardized Fee Schedule

Standardized fees are in addition to all Building Permit Fees, unless otherwise noted.

Strong Motion Instrumentation Program (SMIP), based on Valuation:	
Residential	0.013% of Value
Commercial	0.028% of Value
California Building Standards Commission Revolving Fund (REV), based on Permit Fee:	
\$1.00 to \$25,000	\$1.00
\$25,001 to \$50,000	\$2.00
\$50,001 to 75,000	\$3.00
\$75,001 to 100,000	\$4.00
Every \$25,000 or fraction thereof above \$100,000	ADD \$1.00
Continuing Education, based on Valuation	0.02% of Value

Building Valuation Fee Schedule

Value of Work	Fee Schedule
\$1.00 to \$500.00	\$47.53
\$501.00 to \$2,000.00	\$47.53 for the first \$500.00 plus \$5.10 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2, 001.00 to \$25,000.00	\$124.21 for the first \$2,000.00 plus \$23.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,000.00 to \$50,000.00	\$676.61 for the first \$25,000.00 plus \$17.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,118.75 for the first \$50,000.00 plus \$12.26 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,731.75 for the first \$100,000.00 plus \$10.17 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001 to \$1,000,000.00	\$5,660.85 for the first \$500,000.00 plus \$8.30 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,812.29 for the first \$1,000,000.00 plus \$5.34 for each additional \$1,000.00 or fraction thereof.

Over the Counter / Predetermined Cost Schedule

Over the Counter permits are priced at the predetermined rates shown below and include SMIP, Revolving Fund, and Continuing Education fees.

Reroof (residential)	\$312.51
HVAC replacement (heat/air)	\$312.51
Air conditioner replacement – up to 3 ton	\$312.51
Pellet / Wood Fireplace / Stoves	\$207.53
Fire sprinklers (residential)	\$429.16
Electrical panels (residential up to 400 amps)	\$207.53
Sewer lateral (residential)	\$207.53
Propane tank and/or gas line	\$153.95
Hot Water Heater (residential)	\$153.95

Plan Review Fee Schedule

Plan reviews may be conducted by the City of Bishop Building Department or a third party consultant. Plan reviews completed by a third party consultant will be charged at actual cost. Third party plan review can be requested by the applicant or assigned at the discretion of the Building Department.

Where plans are incomplete, inaccurate, or changed so as to require additional plan review beyond two plan checks, an additional plan review fee shall be charged at the current Senior Building Inspector hourly rate (one-hour minimum) for in-house plan checks and at the hourly rate of the outside plan check firm if the plans are routed to an outside plan checker.

Residential Construction	50% of Building Permit Fee
Commercial Construction	65% of Building Permit Fee
Third Party Plan Review	Actual Cost
Pre-Application Plan Review Fee:	
Commercial	\$251.21
Single Family Dwelling	\$125.61
Garages and Additions	\$62.80
Additional Plan Review, per review (one hour minimum)	Actual Cost

Plumbing Permit Fee Schedule

Issuance fee (plumbing only)	\$49.46
In conjunction with a new structure	\$23.74
Each building and mobilehome sewer lateral	\$39.59
Each trap	\$13.85
Water heater and/or vent	\$13.85
Gas piping system (1 to 4 outlets)	\$15.80
Each propane tank	\$15.80
Each industrial waste pretreatment interceptor	\$15.80
Each alteration or repair of water piping	\$15.80
Each alteration or repair of drain or vent piping	\$15.80
Each lawn sprinkler and backflow prevention system	\$15.80
Miscellaneous apparatus	\$29.71
Hydronic systems	\$39.59
Fire Sprinklers	\$115.94

Electrical Permit Fee Schedule

Issuance fee (electrical only)	\$49.46
In conjunction with a new structure	\$23.74
Temporary services	\$23.74
Permanent services:	
200 amp or less	\$23.74
201 amp to 1,000 amp	\$39.59
Over 1,000 amps	\$75.17
Unit fee schedule (lights, switches receptacles for the first 20 each)	\$1.81
Each additional outlet over 20	\$0.98
Residential fixed appliances (ranges, ovens washers, dryers etc)	\$15.80
Miscellaneous apparatus, conduit, and conductors regulated by the California electrical code and not listed, each	\$29.71

Mechanical Permit Fee Schedule

Issuance fee (mechanical only)	\$49.46
In conjunction with a new structure	\$23.74
Installation or relocation of heating apparatus including forced air units, suspended heaters, wall heaters, etc., each	\$23.74
Wood stoves	\$23.74
Residential ventilation fans, each	\$13.85
Residential exhaust and hood exhaust fans	\$19.81
Commercial hood exhaust systems	\$49.46
Residential refrigeration air conditioning systems:	
Up to three tons	\$49.46
Up to five tons	\$58.45
Commercial systems will be based on a valuation of per square foot of conditioned space.	\$7.59
Repairs, alterations or additions to each appliance	\$19.81
Air handlers:	
Up to 10,000 cfm	\$23.74
Over 10,000 cfm	\$49.46
Evaporative coolers	\$19.81
Miscellaneous mechanical apparatus (boilers, compressors, etc.)	\$29.71

Solar System Installation Fee Schedule

Base Permit Fee*	\$158.86
Collector fee per square foot of collector area	\$0.41
Plan review is based on Legislative Mandate and is approximately 50% of Permit Fee	~50% of Permit

*Does not include additional electrical and/or plumbing fees

Other Fees

Swimming Pools: construction below grade including piping and pump wiring	\$197.89
Jacuzzi: mechanical, electrical, and plumbing systems	\$118.71
Signs & Outdoor Lighting: permit fees shall be charged based on the valuation according to the building permit fee schedule, and if electrical is involved, each branch circuit	\$59.37
Demolition: per structure	\$119.22
No Permit Obtained: when any work for which a permit is required is started without having obtained the necessary permits, the permit fee will be doubled.	2 x Permit Fee
Reinspection: Third and subsequent reinspection necessitated by incomplete or faulty work, each reinspection	\$90.57

Mobile Home Fee Schedule

Mobile Homes fall under the jurisdiction of the State. However, foundations and in-ground plumbing and electrical should be permitted through the City prior to mobile home installation. Please note that septic/sewer systems are not allowed within the City of Bishop.

Standard mobile home placement	\$365.93
Permanent foundation system	\$762.16
Retro-fit foundation system	\$356.31
Earthquake bracing	\$158.35
Plumbing - Gas or Water (each)	\$15.80
Electrical Panel	\$23.74
Miscellaneous Apparatus	\$29.71
Issuance fee	\$23.74

General Public Works Fees

	Description	Fee
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	Actual Cost
PW-5	Water, Sewer, and Storm Drain Maintenance	Actual Cost
PW-6	Street Maintenance	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction:	
	\$50,000 or less of work	0.5%, \$20 minimum
	More than \$50,000 work	\$250 plus 0.1% of amount in excess of \$50,000

Water and Sewer Fees

WA-1 and SW-1 are monthly charges for water and sewer and are subject to the requirements of Proposition 218. Because of this, they are not part of this fees and charges schedule.

One Time Water and Sewer Fees

	Description	Fee
WA-2	Water Service Permit	\$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	\$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	\$0
WA-7	Water Lien	Actual Cost
WA-8	Water Stem Use	\$10 per fill, up to 2,000 gallons
		\$20 per fill, over 2,000 gallons
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	\$2,000 per EDU
SW-6	Sewer Lien	Actual Cost

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for the Public Works/Building Department services for Fiscal Year 2025-2026.

It has been determined the fees and charges for the Public Works/Building Department services do not exceed the costs reasonably borne.



Nora Gamino, Public Works Director

Public Works/Building Department
Department

January 9, 2025
Date Submitting Proposed Changes



Deston Dishion, City Administrator

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN
FEES AND CHARGES FOR CITY SERVICES**

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council adopted Ordinances No. 479 and No. 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; adopted Ordinance No. 538 updating Section 3.22.040 Schedule of fees and service charges; and directed staff as to the methodology for implementing said Ordinances; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 66016 the required information on proposed new or increased fees or services charges was provided by mail and available for general public review as required by state law and Bishop Municipal Code Section 3.22.060; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective in sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. Existing fees and charges shall remain in effect and unchanged until the rates set forth in this resolution go into effect.

PASSED, APPROVED AND ADOPTED this ____ day of February 2025.

Karen Kong, Mayor

ATTEST: _____
Robin Picken, City Clerk

EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES FISCAL YEAR 2025-2026

ADMINISTRATION & FINANCE SERVICES

No.	Title/Description	Fees/Charges
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	\$44.00 annually
	Five Employees, less than ten, and not otherwise specified	\$124.00 annually
	Ten Employees or more and not otherwise specified	\$204.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	\$54.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	\$54.00 daily or \$400.00 annually each vehicle/or person
	Amusements Generally	\$204.00 annually
	Bowling Alleys	\$44.00 annually per alley
	Public Dancing	\$204.00 annually
	Circuses, Carnivals, etc.	\$54.00 per day
	Contractors and Subcontractors	\$104.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	\$3.50 per day or \$104.00 annually
	Pool Halls, Social Clubs, etc.	\$17.00 annually each pool table and \$104.00 annually for each card table
	Professions	\$44.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	\$104.00 annually
	Out of City	\$13.50 per day or \$204.00 annually
	Past Due Business License Penalty	10% per month
AF-3	Bingo Fees	\$15.00 annually
AF-4	New T.O.T. Registration Certificate	-0-
	FEE AND CHARGES KEY: * = Annually; ** = One Time Fee	

No.	Title/Description	Fees/Charges
AF-5	Returned Check (NSF) Processing/Charge Back Fee	\$25.00 each
AF-6	Printed Materials/Map Production Sale	\$1.00 page
AF-7	Document Certification/Copying	\$.10 per page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Recording Copies	Actual Cost
AF-12	Short Term Rental Application Fee	\$314 annually
AF-13	Administrative Fines - The administrative fine for the first offense of the City's Municipal Code shall be up to \$100; up to \$200 for the second offense within the same year, and up to \$500 for each additional offense within the same year. (Pursuant to Resolution 2019-02)	Up to \$100.00 Up to \$200.00 Up to \$500.00
AF-14	Vacant Building Registration Processing Fee	\$75.00 at time of submission and renewal
AF-15	Vacant Building Monitoring Fee	\$75.00 at time of submission and quarterly

COMMUNITY SERVICES

No.	Title/Description	Fees/Charges
CS-1	Auditorium Rental	\$50.00 First 4 hours \$10.00/hour each additional hour
CS-2	Council Chambers Rental	\$75.00 First 4 hours \$15.00/hour each additional hour
CS-3	Conference Room Rental	\$35.00 First 4 hours \$5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	\$50.00 per rental ADDITIONAL - \$10 For Electricity Outlet access
CS-5	Weddings	\$150.00 per rental and a \$50.00 refundable deposit
FEE AND CHARGES KEY: * = Annually; ** = One Time Fee		

PARKS AND RECREATION

No.	Title/Description	Fees/Charges
PR-1	Softball Lights	\$25.00 an hour
PR-2	Tennis Lights	\$8.00 per hour/time clock
PR-3	Softball/Baseball Tournaments (includes marking fields and lights)	\$300.00 per tournament
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost
PR-6	Pool Rental	\$100.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes	\$70.00 for 8 sessions
PR-8	Public Swim – Youth	\$6.00 daily rate \$50.00-10 Use Pass
	Public Swim – Adult	\$9.00 daily rate \$40.00– 5 Use Pass
	Public Swim – Family Pass	\$80.00– 18 Use pass
PR-9	Water Fitness Pass (Lap Swim and Aerobic classes)	\$6.00 daily rate \$100.00– 20 Use Pass
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical, Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	\$30.00 per space \$55.00 per camp space
	City Park Vendor/Exhibitor Fees/Labor Day	\$20.00 per space \$55.00 per camp space
PR-13	Park Development Impact Fees	-0-
PR-14	Memorial Tree Program	\$375 per Memorial Tree with plaque
	FEE AND CHARGES KEY: * = Annually; ** = One Time Fee	

PUBLIC SAFETY

No.	Title/Description	Fees/Charges
PS-1	Check Collection Fee	\$25.00**
PS-2	Impound Fee	\$125.00**
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	\$25.00**
PS-4	Report Copying – Accident Report Report Copying – Other Reports	\$10.00** \$10.00**
PS-5	Booking Fees	\$130.00**
PS-6	Repossession Processing	\$15.00**
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	\$30.00 each violation
PS-8	Handicapped Parking Violations	\$255.00**
PS-9	Burning Permit Fee	-0-
PS-10	<NO ASSIGNED FEE>	-0-
PS-11	<NO ASSIGNED FEE>	-0-
PS-12	<NO ASSIGNED FEE>	-0-
PS-13	<NO ASSIGNED FEE>	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	\$10.00**
PS-16	Witness Fees-Civil Proceedings Pursuant to California Government Code 68097	\$275.00 or actual costs, whichever is greater.
PS-17	Long Term Parking Permits – for six (6) month periods	\$200 - Up to 20 feet long \$250 - 20 to 40 feet long \$300 – Over 40 feet long
PS-18	Fire Training Facility Use Fee The Fire Training Facility is a shared venture between the City of Bishop and the Bishop Rural Fire Protection District. Any cost benefit seen from city implemented fees will be divided equally between the two entities. The City of Bishop, Bishop Rural Fire Protection District, and our local government fire and emergency service agency partners are exempt from the Fire Training Facility Use Fee charges.	\$50.00 for up to 4 hours per day \$100.00 for over 4 hours per day
FEE AND CHARGES KEY: * = Annually; ** = One Time Fee		

Fire Code Construction Plan Review Fees

No.	Title/Description	Fees/Charges
PS-19	Residential Fire Sprinkler Review	\$150.00**
PS-20	Commercial Fire Sprinkler Review <5000 Sq.ft	\$425.00**
	>5000 Sq.ft	\$725.00**
PS-21	Fire Alarm/ Fire Detection Systems Review	\$425.00**
PS-22	Subdivision Review	\$625.00**
PS-23	Kitchen Hood and Duct and Clean Agent	\$275.00**
PS-24	Photovoltaic Systems (Commercial)	\$425.00**
PS-25	Photovoltaic Systems (Residential)	\$150.00**
PS-26	Unlisted Plan Review (Per Hour)	\$150.00**

Response and Operational Fees

No.	Title/Description	Fees/Charges
PS-27	False Alarm- 3 rd false alarm in a 12-month period and all subsequent false alarms.	\$300.00
PS-28	Basic Life Support EMS stand-by (per hour):	
	• 1 personnel with EMS equipment	\$30
	• 2 personnel with support vehicle	\$60
	• 3 personnel with ambulance and support vehicle	\$100
PS-29	Fire Apparatus Suppression or Rescue Response - Non-resident / Out of District Responses (per hour)	\$255.00
PS-30	Ambulance Transport Fees Transport fees are based on current year approved Inland Counties Emergency Agency (ICEMA) Inyo County Ground Ambulance Service rate. See: www.sbcounty.gov/icema	Based on ICEMA Current Fees and Charges

State Mandated and Local Fire Prevention Inspection Fees

No.	Title/Description	Fees/Charges
PS-31	Fire Prevention Inspections	
	Hospital	\$775.00**
	School	\$525.00**
	Preschool/ Daycare	\$150.00**
	Care Facility/ Nursing Home/ In Home Adult Care	\$375.00**
	Apartments/ Condos <5 Units	\$150.00**
	>5 Units	\$275.00**
	Motels/ Hotels <20 Units	\$150.00**
	>20 Units	\$275.00**
	Churches	\$100.00**
	Group F – Fabrication, Finishing, Manufacturing <5000 Sq.ft	\$150.00**
	>5000 Sq.ft	\$275.00**
	Group S – Storage <5000 Sq.ft	\$150.00**
	>5000 Sq.ft	\$275.00**
	FEE AND CHARGES KEY: * = Annually; ** = One Time Fee	

	State Mandated and Local Fire Prevention Inspection Fees - Continued		
No.	Title/Description		Fees/Charges
	Warehouse Inspections (B, M, F, and S)	<5000 Sq.ft	\$150.00**
		>5000 Sq.ft	\$275.00**
	Ordinary Hazard- Fire Prevention Inspection		\$100.00**
	Vacant Buildings	<5000 Sq.ft	\$150.00**
		>5000 Sq.ft	\$275.00**
	Fire Hydrant Flow		\$100.00**
	Wildland Urban Interface Inspection		\$100.00**
	Re-inspections (1 st reinspect- no charge) all subsequent		\$100.00**

PLANNING

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

No.	Title/Description	Fees/Charges
PL-1	Zone Change Review	\$1,500**
PL-2	Variance Review	\$1,500**
PL-3	Zone Ordinance Amendment Review	\$1,500**
PL-4	Appeals	\$300**
PL-5	Conditional Use Permit Review and Process	\$1,500**
PL-6	Specific Plan Review	\$1,500**
PL-7	General Plan Amendment	\$1,500**
PL-8	Categorical Exemption	\$120**
PL-9	Environmental Initial Study	\$1,500**
PL-10	EIR Staff Review	\$2,500**
PL-11	Time Extension Review	\$500**
PL-12	Tentative Parcel Map Review	\$2,000**
PL-13	Tentative Tract Map Review	\$2,500**
PL-14	Final Parcel Map Review	\$500**
PL-15	Final Tract Map Review	\$1,000**
PL-16	Certificate of Compliance	\$1,000**
PL-17	Lot Line Adjustment Review	\$1,000**
PL-18	Urban Lot Split Map Review (SB 9 Map)	\$1,500**
PL-19	Planning Review Minor	\$75**
PL-20	Planning Review Major	Actual cost**, require \$200 deposit**
PL-21	In-Lieu Parking Fee	\$500 per space**
	FEE AND CHARGES KEY: * = Annually; ** = One Time Fee	

PUBLIC WORKS

Building Fees

No.	Title/Description	Fees/Charges
BL-1	Building Permits	See below
BL-2	Residential SMIP Commercial SMIP	0.013% of Value 0.028% of Value
BL-3	Administrative Fines – Violations of building and safety codes may be subject to fines up to \$200 for the first offense; up to \$500 for the second offense within the same year, and up to \$1,000 for each additional offense within the same year (Pursuant to Resolution 2019-02)	Up to \$200.00 Up to \$500.00 Up to \$1,000.00

Building Fees

No.	Title - Description	Fees/Charges
BL-1	Building Permits	See charts below
BL-2	Administrative Fines - Pursuant to Resolution 2019-02:	
	First offense	Up to \$200.00
	Second offense, within the same year	Up to \$500.00
	Each additional offense, within the same year	Up to \$1,000.00

Annual Construciton Cost Index Based Fee Increases

Commencing July 1st, 2021, and every July 1st thereafter, the fees established herein shall be increased or decreased in proportion to the Consumer Cost Index (CCI) for that year published in the Engineering News Record for the City of Los Angeles. The head of the Building and Safety Division of the Public Works Department shall determine the above-described CCI and publish a new schedule of permit fees reflecting the changes to the fees required by this section.

Standardized Fee Schedule

Standardized fees are in addition to all Building Permit Fees, unless otherwise noted.

Strong Motion Instrumentation Program (SMIP), based on Valuation:	
Residential	0.013% of Value
Commercial	0.028% of Value
California Building Standards Commission Revolving Fund (REV), based on Permit Fee:	
\$1.00 to \$25,000	\$1.00
\$25,001 to \$50,000	\$2.00
\$50,001 to 75,000	\$3.00
\$75,001 to 100,000	\$4.00
Every \$25,000 or fraction thereof above \$100,000	ADD \$1.00
Continuing Education, based on Valuation	0.02% of Value

OVER THE COUNTER / PRE-DETERMINED COST SCHEDULE

Over the Counter permits are priced at the predetermined rates shown below and include SMIP, Revolving Fund, and Continuing Education fees/charges.

Reroof (residential)	\$292.73
HVAC replacement (heat/air)	\$292.73
Air conditioner replacement — up to 3 ton	\$292.73
Pellet / Wood Fireplace / Stoves	\$192.70
Fire sprinklers (residential)	\$403.88
Electrical panels (residential up to 400 amps)	\$192.70
Sewer lateral (residential)	\$192.70
Propane tank and/or gas line	\$141.65
Hot Water Heater (residential)	\$141.65

BUILDING PERMIT FEE SCHEDULE

~~\$1.00 to \$500.00 — \$43.33~~

~~\$501.00 to \$2,000.00 — \$43.33 for the first \$500.00 plus \$4.67 for each additional \$100.00 or fraction thereof, to and including \$2,000.00~~

~~\$2,001.00 to \$25,000.00 — \$113.23 for the first \$2,000.00 plus \$21.90 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.~~

~~\$25,000.00 to \$50,000.00 — \$616.78 for the first \$25,000.00 plus \$16.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.~~

~~\$50,001.00 to \$100,000.00 — \$1,019.83 for the first \$50,000.00 plus \$11.18 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.~~

~~\$100,001.00 to \$500,000.00 — \$1,578.62 for the first \$100,000.00 plus \$9.27 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.~~

FEE AND CHARGES KEY: * = Annually; ** = One Time Fee

BUILDING PERMIT FEE SCHEDULE — CONTINUED.

~~\$500,001 to \$1,000,000.00 — \$5,160.30 for the first \$500,000.00 plus \$7.57 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.~~

~~\$1,000,001.00 and up — \$8,944.66 for the first \$1,000,000.00 plus \$4.87 for each additional \$1,000.00 or fraction thereof.~~

~~Plan review for residential construction is equal to one-half of the building permit fee.~~

~~Plan review for commercial construction is equal to sixty-five percent of the building permit fee.~~

Continuing education fee is equal to 0.0002 multiplied by the total valuation for any project.

California Building Standards Commission fee collected as of January 1, 2009
(Revolving Fund)

California Building Standards Commission Fee Schedule

\$1.00 to \$25,000	\$1.00
\$25,001 to \$50,000	\$2.00
\$50,001 to 75,000	\$3.00
\$75,001 to 100,000	\$4.00
Every \$25,000 or fraction thereof above \$100,000	ADD \$1.00

Building Valuation Fee Schedule

Value of Work	Fee Schedule
\$1.00 to \$500.00	\$47.53
\$501.00 to \$2,000.00	\$47.53 for the first \$500.00 plus \$5.10 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2, 001.00 to \$25,000.00	\$124.21 for the first \$2,000.00 plus \$23.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,000.00 to \$50,000.00	\$676.61 for the first \$25,000.00 plus \$17.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,118.75 for the first \$50,000.00 plus \$12.26 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,731.75 for the first \$100,000.00 plus \$10.17 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001 to \$1,000,000.00	\$5,660.85 for the first \$500,000.00 plus \$8.30 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,812.29 for the first \$1,000,000.00 plus \$5.34 for each additional \$1,000.00 or fraction thereof.

Over the Counter / Predetermined Cost Schedule

Over the Counter permits are priced at the predetermined rates shown below and include SMIP, Revolving Fund, and Continuing Education fees.

Reroof (residential)	\$312.51
HVAC replacement (heat/air)	\$312.51
Air conditioner replacement – up to 3 ton	\$312.51
Pellet / Wood Fireplace / Stoves	\$207.53
Fire sprinklers (residential)	\$429.16
Electrical panels (residential up to 400 amps)	\$207.53
Sewer lateral (residential)	\$207.53
Propane tank and/or gas line	\$153.95
Hot Water Heater (residential)	\$153.95

PLAN DEVELOPMENT REVIEW FEE SCHEDULE

COMMERCIAL CONSTRUCTION	\$229.00
SINGLE FAMILY DWELLINGS	\$114.50
GARAGES AND ADDITIONS	\$57.25

Plan Review Fee Schedule

Plan reviews may be conducted by the City of Bishop Building Department or a third party consultant. Plan reviews completed by a third party consultant will be charged at actual cost. Third party plan review can be requested by the applicant or assigned at the discretion of the Building Department.

Where plans are incomplete, inaccurate, or changed so as to require additional plan review beyond two plan checks, an additional plan review fee shall be charged at the current Senior Building Inspector hourly rate (one-hour minimum) for in-house plan checks and at the hourly rate of the outside plan check firm if the plans are routed to an outside plan checker.

Residential Construction	50% of Building Permit Fee
Commercial Construction	65% of Building Permit Fee
Third Party Plan Review	Actual Cost
Pre-Application Plan Review Fee:	
Commercial	\$251.21
Single Family Dwelling	\$125.61
Garages and Additions	\$62.80
Additional Plan Review, per review (one hour minimum)	Actual Cost

PLUMBING PERMIT FEE SCHEDULE

Issuance fee (plumbing only)	\$45.08
In conjunction with a new structure	\$21.64
Each building and mobilehome sewer lateral	\$36.09
Each trap	\$12.63

Water heater and/or vent	\$12.63
Gas piping system (1 to 4 outlets)	\$14.40
Each propane tank	\$13.08
Each industrial waste pretreatment interceptor	\$14.40
Each alteration or repair of water piping	\$14.40

FEE AND CHARGES KEY: * = Annually; ** = One Time Fee

PLUMBING PERMIT FEE SCHEDULE – CONTINUED

Each alteration or repair of drain or vent piping	\$14.40
Each lawn sprinkler and backflow prevention system	\$14.40
Miscellaneous apparatus	\$27.08
Hydronic systems	\$36.09
Fire Sprinklers	\$105.68

ELECTRICAL PERMIT FEE SCHEDULE

Issuance fee (electrical only)	\$45.08
In conjunction with a new structure	\$21.64
Temporary services	\$21.64
Permanent services:	
200 amp or less	\$21.64
201 amp to 1,000 amp	\$36.09
Over 1,000 amps	\$68.53
Unit fee schedule (lights, switches receptacles for the first 20 each)	\$1.65
Each additional outlet over 20	\$0.90
Residential fixed appliances (ranges, ovens washers, dryers etc)	\$14.40
Miscellaneous apparatus, conduit, and conductors regulated by the California electrical code and not listed, each	\$27.08

MECHANICAL PERMIT FEE SCHEDULE

Issuance fee (mechanical only)	\$45.08
In conjunction with a new structure	\$21.64
Installation or relocation of heating apparatus including	
Forced air units, suspended heaters, wall heaters, etc., each	\$21.64
Wood stoves	\$21.64
Residential ventilation fans, each	\$12.63
Residential exhaust and hood exhaust fans	\$18.05
Commercial hood exhaust systems	\$45.08
Residential refrigeration air conditioning systems:	
Up to three tons	\$45.08
Up to five tons	\$53.28
Commercial systems will be based on a valuation of \$6.92 per square foot of conditioned space.	
Repairs, alterations or additions to each appliance	\$18.05
Air handlers:	
Up to 10,000 cfm	\$21.64
Over 10,000 cfm	\$45.08

Evaporative coolers _____ \$18.05
Miscellaneous mechanical apparatus (boilers, compressors, etc.) _____ \$27.08

FEE AND CHARGES KEY: * = Annually; ** = One Time Fee

SOLAR SYSTEM INSTALLATION FEES

Domestic water heating, active solar space conditioning, and electrical sub-feed systems.

Permit Fee _____ **\$144.81**
Plus **\$0.37** per square foot of collector area
Total of permit fee and collector fee
Plan review is 50% of permit fee and collector area total
Plus electrical, and or plumbing fees
SMIP fee (based on valuation)
Continuing Education fee
CBSC fee (based on valuation)
Total permit fee

PRIVATE SWIMMING POOLS

Residential swimming pools:
Construction below grade including piping and pump wiring _____ **\$180.39**

SIGNS AND OUTDOOR LIGHTING

Sign permit fees shall be charged based on the valuation according to the building permit fee schedule, and if electrical is involved:
One branch circuit, each _____ **\$54.12**

DEMOLITION PERMIT FEE SCHEDULE

Per unit _____ **\$108.21**

JACUZZI PERMIT FEE SCHEDULE

Mechanical, electrical and plumbing systems _____ **\$108.21**
Plan review is equal to one half of the permit fee _____ **\$54.11**

NO PERMIT OBTAINED

When any work for which a permit is required is started without having obtained the necessary permits, the permit fee will be doubled.

FEE AND CHARGES KEY: * = Annually; ** = One Time Fee

REINSPECTION / ADDITIONAL FEES

Third and subsequent reinspection necessitated by incomplete or faulty work, each reinspection **\$70.14**

Where plans are incomplete, inaccurate, or changed so as to require additional plan review beyond two plan checks, an additional plan review fee shall be charged at the current Senior Building Inspector hourly rate (one-hour minimum) for in-house plan checks and at the hourly rate of the outside plan check firm if the plans are routed to an outside plan checker.

STANDARD PLANS

Fees to establish standard plans **Regular Fee**

Additional units built to an approved standard plan on the same project **Regular Fee**

Plumbing Permit Fee Schedule

Issuance fee (plumbing only)	\$49.46
In conjunction with a new structure	\$23.74
Each building and mobilehome sewer lateral	\$39.59
Each trap	\$13.85
Water heater and/or vent	\$13.85
Gas piping system (1 to 4 outlets)	\$15.80
Each propane tank	\$15.80
Each industrial waste pretreatment interceptor	\$15.80
Each alteration or repair of water piping	\$15.80
Each alteration or repair of drain or vent piping	\$15.80
Each lawn sprinkler and backflow prevention system	\$15.80
Miscellaneous apparatus	\$29.71
Hydronic systems	\$39.59
Fire Sprinklers	\$115.94

Electrical Permit Fee Schedule

Issuance fee (electrical only)	\$49.46
In conjunction with a new structure	\$23.74
Temporary services	\$23.74
Permanent services:	
200 amp or less	\$23.74
201 amp to 1,000 amp	\$39.59
Over 1,000 amps	\$75.17
Unit fee schedule (lights, switches receptacles for the first 20 each)	\$1.81
Each additional outlet over 20	\$0.98
Residential fixed appliances (ranges, ovens washers, dryers etc)	\$15.80
Miscellaneous apparatus, conduit, and conductors regulated by the California electrical code and not listed, each	\$29.71

Mechanical Permit Fee Schedule

Issuance fee (mechanical only)	\$49.46
In conjunction with a new structure	\$23.74
Installation or relocation of heating apparatus including forced air units, suspended heaters, wall heaters, etc., each	\$23.74
Wood stoves	\$23.74
Residential ventilation fans, each	\$13.85
Residential exhaust and hood exhaust fans	\$19.81
Commercial hood exhaust systems	\$49.46
Residential refrigeration air conditioning systems:	
Up to three tons	\$49.46
Up to five tons	\$58.45
Commercial systems will be based on a valuation of per square foot of conditioned space.	\$7.59
Repairs, alterations or additions to each appliance	\$19.81
Air handlers:	
Up to 10,000 cfm	\$23.74
Over 10,000 cfm	\$49.46
Evaporative coolers	\$19.81
Miscellaneous mechanical apparatus (boilers, compressors, etc.)	\$29.71

Solar System Installation Fee Schedule

Base Permit Fee*	\$158.86
Collector fee per square foot of collector area	\$0.41
Plan review is based on Legislative Mandate and is approximately 50% of Permit Fee	~50% of Permit

*Does not include additional electrical and/or plumbing fees

Other Fees

Swimming Pools: construction below grade including piping and pump wiring	\$197.89
Jacuzzi: mechanical, electrical, and plumbing systems	\$118.71
Signs & Outdoor Lighting: permit fees shall be charged based on the valuation according to the building permit fee schedule, and if electrical is involved, each branch circuit	\$59.37
Demolition: per structure	\$119.22
No Permit Obtained: when any work for which a permit is required is started without having obtained the necessary permits, the permit fee will be doubled.	2 x Permit Fee
Reinspection: Third and subsequent reinspection necessitated by incomplete or faulty work, each reinspection	\$90.57

MOBILEHOME FEE SCHEDULE

Installation fee for standard mobilehome placement	\$333.57
Installation fee on a permanent foundation system	\$694.98
Installation fee for retro-fit foundation system	\$324.80
Plan review of 50% on installation fee for permanent foundation	\$347.39
Plan review for standard mobilehome placement	\$162.42
Plan review for retro-fit foundation system	\$162.42
Earthquake bracing	\$144.35
SMIP Fee (~~see fee schedule listed above~~)	

Continuing education fee based on new mobilehome valuation times 0.00021
California Building Standards Commission Fee (~~see fee schedule listed above~~)

MOBILEHOME PLUMBING PERMIT FEE SCHEDULE

Septic/sewer system (Not allowed within the City of Bishop)	\$36.09
Gas	\$14.40
Water	\$14.40
Issuance	\$21.64

MOBILEHOME ELECTRICAL FEE SCHEDULE

Panel	\$21.64
Misc. apparatus	\$27.08
Issuance fee	\$21.64

Mobile Home Fee Schedule

Mobile Homes fall under the jurisdiction of the State. However, foundations and in-ground plumbing and electrical should be permitted through the City prior to mobile home installation. Please note that septic/sewer systems are not allowed within the City of Bishop.

Standard mobile home placement	\$365.93
Permanent foundation system	\$762.16
Retro-fit foundation system	\$356.31
Earthquake bracing	\$158.35
Plumbing - Gas or Water (each)	\$15.80
Electrical Panel	\$23.74
Miscellaneous Apparatus	\$29.71
Issuance fee	\$23.74

FEE AND CHARGES KEY: * = Annually; ** = One Time Fee

INCREASES IN ESTABLISHED FEES

Increases or decreases in the established fee schedule shall occur every year following the adoption of this fee schedule. The increase or decrease in the established fee shall be adjusted to match the County of Inyo Building Permit Fee Schedule, which is

~~pursuant to the percentage of increase or decrease found in the Engineering News Record Construction Cost Index for the City of Los Angeles in March of every year.~~

~~ANNUAL CONSTRUCTION COST INDEX-BASED FEE INCREASES~~

~~Commencing July 1st, 2021 and every July 1st thereafter, the fees established herein shall be increased or decreased in proportion to the Consumer Cost Index (CCI) for that year published in the Engineering News Record for the City of Los Angeles. The head of the Building and Safety Division of the Public Works Department shall, by July 1st and by every July 1st thereafter, determine the above-described CCI and publish a new schedule of permit fees reflecting the changes to the fees required by this section.~~

General Public Works Fees

	Description	Fee
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	Actual Cost
PW-5	Water, Sewer, and Storm Drain Maintenance	Actual Cost
PW-6	Street Maintenance	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction:	
	\$50,000 or less of work	0.5%, \$20 minimum
	More than \$50,000 work	\$250 plus 0.1% of amount in excess of \$50,000

Water and Sewer Fees

WA-1 and SW-1 are monthly charges for water and sewer and are subject to the requirements of Proposition 218. Because of this, they are not part of this fees and charges schedule.

One Time Water and Sewer Fees

	Description	Fee
WA-2	Water Service Permit	\$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	\$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	\$0
WA-7	Water Lien	Actual Cost
WA-8	~~Water Stem Use~~	~~\$1 per 200 gallons~~

WA-8	Water Stem Use	\$10 per fill, up to 2,000 gallons
		\$20 per fill, over 2,000 gallons
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	\$2,000 per EDU
SW-6	Sewer Lien	Actual Cost

Approved by City Council on: _____

CITY OF BISHOP
CITY COUNCIL MINUTES
SPECIAL MEETING
DECEMBER 5, 2024

1. CALL TO ORDER

Mayor Garcia called the special joint meeting of the Bishop City Council and the Bishop Rural Fire Protection District Board of Commissioners to order at 5:04 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2. ROLL CALL

PRESENT:

Councilmember Ellis
Councilmember Schwartz
Mayor Pro Tem Kong
Mayor Garcia
Commissioner Tracy
Commissioner Kunze
Vice Chair Butler
Chair Holland

ABSENT:

Councilmember Muchovej

OTHERS PRESENT:

Deston Dishion, City Administrator
Robin Picken, City Clerk
Bret Russell, Fire Chief
Mandi Grisham, Fire Department Administrative Assistant

3. FIRE CHIEF REPORT

Fire Chief Russell announced that the new Firefighter Handbook can be viewed on the City's website for the upcoming December 9, 2024 City Council Meeting under the Fire Chief's report. After answering all of the Council's and Commissioner's questions, the Council and Commission thanked Fire Chief Russell for all his work on the new handbook and for its implementation.

4. NEW BUSINESS

A. Discuss Capital Priorities

Fire Chief Russell led a discussion on a list of the Fire Department's priorities that were prioritized as follows: Station 1 Ventilation Systems, Firefighter PPE/Turnouts, Type 1 Fire Engine, and Station Upgrades.

After a thorough review of the list of priorities and their potential costs, the Council and Commission outlined their next steps to:

1. Discuss the funding of the forementioned priority list;
2. Review the current Joint Powers Agreement between the City of Bishop and the Bishop Fire Protection District;
3. Create an Ad Hoc Committee to address issues on a timely basis; and
4. Pursue available grants and funding through federal/state programs and/or a consultant.

6. ADJOURNMENT

The Mayor adjourned the meeting at 6:00 p.m.

Jose Garcia, Mayor

Attest:

Robin Picken, City Clerk

I
CITY OF BISHOP
CITY COUNCIL MINUTES
DECEMBER 9, 2024

1) CALL TO ORDER

Mayor Garcia called the meeting of the Bishop City Council to order at 6:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) MOMENT OF SILENCE

Mayor Garcia announced a moment of silence.

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Ellis.

4) ROLL CALL

PRESENT:

Councilmember Ellis
Councilmember Schwartz
Councilmember Muchovej
Mayor Pro Tem Kong
Mayor Garcia

ABSENT:

None.

OTHERS PRESENT: Deston Dishion, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; Dan McElroy, Community Services Manager; and Jessica Ortiz, Administrative/Accounting Assistant

5) PUBLIC COMMENT

Public comments were made by Chris Costello, of the Eastern Sierra Pastors Association, who recited a prayer. No further public comments were made.

6) PRESENTATIONS

- 6.A) 2024 Employee Service Awards - Council will recognize eight city employees this year for their years of service. James Moffett for 20 years of service; Karey Poole, Daniel McElroy, and Waylon Cleland for 15 years of service; Cody Lawson and Jana Currie for 10 years of service; and David Scobie and Grant Zemel for 5 years of service.

2024 Service Awardees

Council and Police Chief Derr recognized Police Officer Cody Lawson for 10 years of service; Police Officer Grant Zemel for 5 years of service; and Police Sergeant David Scobie for 5 years of Service.

Council and City Administrator Dishion recognized Personnel/Payroll and Benefits Specialist Jana Currie for 10 years of service; and Community Services Manager Daniel McElroy for 15 years of service.

Council and Community Services Manager McElroy recognized Parks Supervisor Waylon Cleland for 15 years of service; and Community Services Administrative Assistant Karey Poole for 15 years of service.

Council and Public Works Director Gamino recognized Public Works Maintenance Worker James Moffett for 20 years of service.

7) DEPARTMENT REPORTS

Reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were given on each department's activities including upcoming and ongoing projects.

7.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - November 2024

7.B) Police Department Report - Police Chief Nate Derr

Police Department Report - November 2024

7.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Department Report - November 2024

7.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - November 2024

7.E) Planning Department Report - Assistant Planner Ana Budnyk

Planning Department - November 2024

7.F) City Administrator Report - City Administrator Deston Dishion

City Administrator Report - November 2024

8) COUNTY OF INYO UPDATE

Second District Supervisor Griffiths provided an update on Inyo County business and activities.

11) PRESENTATIONS AND SHORT RECESS

Mayor Garcia announced that before Council addresses Item 9 - Consent Calendar, Council will now go to Item 11A. – COUNCIL PRESENTATIONS TO JIM ELLIS and invited everyone to join the Council for some cake and coffee at the end of tonight's meeting to celebrate outgoing Councilmember Ellis for his years of service and our newly elected officials.

Council expressed their appreciation to Jim Ellis for his years of service and leadership and to his wife Cami Ellis for her unwavering support to her husband throughout his years of service. Mayor Garcia presented Jim Ellis with a City plaque and gavel, Councilmember Muchovej presented Jim Ellis with a City Coin and City Tile, Councilmember Schwartz presented Jim Ellis' wife Cami Ellis with a bouquet of flowers, and Mayor Pro Tem Kong presented Jim Ellis with a Certificate of Congressional Recognition from U.S. Representative Kevin Kiley and announced that all are invited to join a special recognition being made to Jim Ellis from California State Senator (District 4) Marie Alvarado-Gil here in the Council Chambers on December 10, 2025 at 3:15 p.m.

Jim Ellis expressed his appreciation and thanked everyone for their support and recognition.

9) CONSENT CALENDAR

9.A) 2025 City of Bishop City Council, Planning Commission, and Parks and Recreation Commission Meetings

2025 COUNCIL & COMMISSION MEETINGS

9.B) Grant in Support Awards for Review/Approval

Cover Page

2024-2025 Ad Hoc Committee Recommended Award List

9.C) Budget Adjustment Request - Community Services (Building and Grounds)

Cover Page

Bishop Heating and Air Conditioning Inc. Proposal

Sole Source Justification Finance Director

Quality Inyo Concrete Quote

9.D) Fire Captain Job Description, Fire Captain Job Analysis, and Fiscal Year 2024-2025 Monthly Salary Schedule

FT Fire Captain Job Description 12 09 2024

FT Fire Captain JDEFA 12 09 2024

FY 2024-2025 Full Time Monthly Salary Schedule 12 09 2024

10.A) City of Bishop General Municipal Election Results

November 5 2024 General Election City of Bishop - Statement of Votes Cast

Inyo County Clerk-Recorder Danielle Sexton reviewed this item with Council and presented the results of the City of Bishop Municipal Election to Council.

Clerk Recorder Sexton also took the opportunity to express her gratitude to the City of Bishop for hosting an additional in-person voting place for Inyo County this year located in the City Auditorium and mentioned that she received many positive comments from the poll workers and the public for the additional voting location in Bishop.

There were no questions from Council and no public comments were made.

Council received the results of the City of Bishop General Municipal Election held on November 5, 2024.

10.B) A Resolution Reciting the Fact of the General Municipal Election Held on November 5, 2024 and Declaring the Result and Such Other Matters as Provided by Law

Resolution No. 2024-XX Declaring Results of Elections

City Clerk Picken reviewed this item with Council. No public comments were made.

Motion/Councilmember Muchovej Seconded/Councilmember Schwartz
Councilmember Muchovej made a motion to approve Council consideration to adopt the proposed resolution as presented.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

Motion passed 5-0

Ayes: Councilmember Ellis, Councilmember Schwartz, Councilmember Muchovej, Mayor Pro Tem Kong, Mayor Garcia

Noes: None

Abstain: None

Absent: None

10.C) Oath of Office and Delivery of Certificates of Election

City Clerk Picken administered the oath of office and delivered the Certificates of Election to Dennis Freundt, Jose Garcia, and Karen Kong for the three four-year term City Council seats, and to Cheryl Underhill for the one four-year term City Treasurer seat who were all elected on November 5, 2024.

Outgoing Councilmember Ellis left the dais and newly elected Councilmember Freundt took his seat at the dais.

10.D) Call for Selection of Mayor and Mayor Pro Tem

Cover Page

City Administrator Dishion opened the nominations for Mayor.

Councilmember Schwartz nominated Mayor Pro Tem Karen Kong for Mayor.

No further nominations were made.

No public comments were made.

Councilmember Muchovej made a motion to close the nominations. Councilmember Schwartz seconded the motion.

Motion passed 5-0.

Ayes: Councilmembers Freundt, Schwartz, Muchovej, Mayor Pro Tem Kong, and Mayor Garcia

Noes: None

Abstain: None

Absent: None

Councilmember Muchovej made a motion to elect Karen Kong for Mayor of the City of Bishop. Councilmember Schwartz seconded the motion.

Motion passed 5-0.

Ayes: Councilmembers Freundt, Schwartz, Muchovej, Mayor Pro Tem Kong, and Mayor Garcia

Noes: None

Abstain: None

Absent: None

No public comments were made.

Newly elected Mayor Kong presented outgoing Mayor Garcia with a personalized gavel for serving as Mayor from 12/11/2023 - 12/9/2024.

Mayor Kong opened the nominations for Mayor Pro Tem.

Mayor Kong nominated Councilmember Muchovej for Mayor Pro Tem.

No further nominations were made.

No public comments were made.

Councilmember Garcia made a motion to close the nominations. Councilmember Schwartz seconded the motion.

Motion passed 5-0.

Ayes: Councilmembers Freundt, Schwartz, Muchovej, Garcia, and Mayor Kong

Noes: None

Abstain: None

Absent: None

Councilmember Garcia made a motion to elect Stephen Muchovej for Mayor Pro Tem of the City of Bishop. Mayor Kong seconded the motion.

Motion passed 5-0.

Ayes: Councilmembers Freundt, Schwartz, Muchovej, Garcia, and Mayor Kong

Noes: None

Abstain: None

Absent: None

No public comments were made.

10.E) Discuss Mayoral Committee and Agency Appointments

For Council Review - 2024 Council Committee & Agency Appointments

City Administrator Dishion reviewed this item with Council. Mayor Kong led the review and discussion of any changes to be made to the current Council Committee and Agency Appointments list.

After a review by Council, and adding two committees to the list as advised by City staff, the following appointments were made:

Bishop Area Wastewater Authority (BAWA) - Members: Muchovej and Schwartz;
Alternate: Freundt

Add: BISHOP FIRE DEPARTMENT AD HOC COMMITTEE - Members: Muchovej and Garcia; Alternate: Freundt

California Joint Powers Insurance Authority (CJPIA) - Member: Freundt; Alternate: Schwartz

City/County Liaison Committee Bishop City Council and Inyo Board of Supervisors - Members: Kong and Garcia; Alternate: Muchovej

Desert Mountain Division and League of California Cities Voting Delegate - Member: Garcia; Alternate: Kong

Eastern Sierra Council of Governments Joint Powers Authority (ESCOG JPA) - Members: Muchovej and Schwartz; Alternate: Kong

Eastern Sierra Transit Authority (ESTA) - Members: Freundt and Schwartz

Emergency Medical Care Committee (EMCC) - Member: Kong; Alternate: Fire Chief

Add: GRANTS IN SUPPORT AD HOC COMMITTEE - Members: Freundt and Kong; Alternate: Garcia

Indian Gaming Local Community Benefit Committee (IGLCBC) - Member: Muchovej; Alternate: Freundt

Local Agency Formation Commission (LAFCO) - Members: Muchovej and Kong; Alternate: Garcia

Local Transportation Commission (LTC) - Members: Muchovej and Garcia; Alternate: Kong; Non-Council Rep: Celeste Berg - No term limit

Owens Valley Groundwater Authority (OVGA) - Member: Kong; Alternate: Garcia

Remote Access Network (RAN) - Member: Schwartz

Public comments were made by Inyo County Second District Supervisor Jeff Griffiths who asked to repeat all appointments made. City Clerk Picken read the above list of appointments made. No further public comments were made.

Councilmember Garcia made a motion to approve the requested modifications (noted above) to the 2024 Council Committee and Agency Appointments to become effective immediately. Councilmember Freundt seconded the motion. Motion passed 5-0.

Ayes: Councilmembers Freundt, Garcia, Schwartz, Mayor Pro Tem Muchovej, and Mayor Kong

Noes: None

Abstain: None

Absent: None

12) FUTURE AGENDA ITEMS

December 9, 2025

Mayor Kong, with consensus from Council, asked staff to invite Eastern Sierra Tri-County Fairgrounds Interim Fairgrounds Manager Mike Francesconi to present Council with an update on their recent activities and on the two newly appointed Board Members made by the State for the Fairgrounds at a future meeting.

No further requests were made for future agendas items.

13) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings, community and employee events that they attended.

14) ADJOURNMENT

The Mayor adjourned the meeting at 7:22 p.m. to the City Council Meeting scheduled for Monday, January 13, 2025 at 6:00 p.m. in the City Council Chambers.

Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk



CITY OF BISHOP
P. O. Box 1236
Bishop, CA 93515
City Hall – 760-873-5863

December 18, 2024

MEETING CANCELLATION

The Bishop City Council Regular Meeting scheduled for Monday, December 23, 2024 has been cancelled.

The next regular City Council Meeting is scheduled on Monday, January 13, 2025 at 6:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.



Agenda Item: 9.B
Date of Meeting: January 27, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **December 2024 Budget Report**
Prepared On: January 17, 2025
Attachments: December 2024 Budget Report

Recommended Action:

City Council to accept the December 2024 Budget Report.

Approved By: Ethan Aukee 1/17/2025

Approved By:

Approved By:

Approved By:

December 2024 Budget Report



General Fund Revenue

Account #	Revenue	Actual	Budget	Percent Earned
001-000-31010	Property Taxes Secured	-	600,000.00	0%
001-000-31020	Property Taxes Unsecured	-	45,000.00	0%
001-000-31030	Property Taxes Prior Yr.	-	4,000.00	0%
001-000-31050	Property Tax Homeowners	-	2,200.00	0%
001-000-31060	Property Tax Misc.	-	21,000.00	0%
001-000-31065	VLF Swap/Property Tax In Lieu	-	386,000.00	0%
001-000-31066	Vehicle License Fee In Excess	-	3,700.00	0%
001-000-31120	Sales Tax	1,678,954.50	5,084,000.00	33%
001-000-31126	DWP Water Agreement Payment	241,878.00	241,878.00	100%
001-000-31128	Sales Tax 1/2% - Public Safety	-	15,000.00	0%
001-000-31130	Transient Occupancy Tax	1,421,614.73	3,150,000.00	45%
001-000-31131	TOT Penalties	8,519.21	-	0%
001-000-31132	TOT Prior Year	37,984.16	-	0%
001-000-31150	Real Property Transfer	1,711.34	9,680.00	18%
001-000-32010	Business Licenses	68,422.00	64,300.00	106%
001-000-32015	Short-Term Rentals	2,550.00	2,250.00	113%
001-000-32030	Parking Permits	2,050.00	5,150.00	40%
001-000-32040	Use Permits	280.00	2,400.00	12%
001-000-32041	Environmental Application Fee	-	500.00	0%
001-000-32050	Building Permits	64,474.23	120,000.00	54%
001-000-32051	Plan Check Fee	2,195.00	1,300.00	169%
001-000-32080	Electrical Franchise	-	35,000.00	0%
001-000-32081	Cell Tower Franchise	17,500.00	42,000.00	42%
001-000-32082	Cannabis Development Fees	-	150,000.00	0%
001-000-32090	TV Franchise	2,345.20	10,000.00	23%
001-000-33010	Interest On Bank Deposits	304,137.50	250,000.00	122%
001-000-33020	Rental Of Real Property	61,505.04	60,000.00	103%
001-000-33021	Interest - GASB 87	-	40,000.00	0%
001-000-34040	Reimb. For Highway Sweeping	22,083.30	53,000.00	42%
001-000-34047	Reimbursement From BUSD	-	80,000.00	0%
001-000-34050	Misc. Rev. Capital Replacement	31,331.00	31,331.00	100%
001-000-34083	Fire Inspection Fees	150.00	2,000.00	8%
001-000-34094	Local Response Standby	-	1,000.00	0%
001-000-34120	Peace Officer S&T	974.25	8,300.00	12%
001-000-34121	RAN Reimbursement	-	15,000.00	0%
001-000-34125	Parking Citations	2,112.25	6,950.00	30%
001-000-34126	Tow Fees	1,875.00	3,000.00	63%
001-000-34135	Mandated Costs Reimbursement	-	43,272.00	0%
001-000-34140	Dispatch Contracts	-	6,000.00	0%
001-000-35020	Strong Motion Inst. Program	146.70	100.00	147%
001-000-35060	CBSC/Building Permit	67.60	100.00	68%
001-000-36010	Sale Of City Property	1.00	-	0%
001-000-36030	Miscellaneous Revenue	7,388.80	11,100.00	67%
001-000-36031	Retiree Medical Copay	1,613.34	2,100.00	77%
001-000-36040	Fingerprinting & Reports	10,380.00	23,500.00	44%
001-000-36042	AB109/Realignment	965.76	50,000.00	2%
001-000-36074	Summer Program Tuition	25,580.00	40,000.00	64%
001-000-36078	After School Program	44,814.00	93,000.00	48%
001-000-37010	Special Event Insurance	1,651.00	-	0%
001-000-39250	Softball	-	15,000.00	0%

001-000-39251	Soccer	4,500.00	4,000.00	113%
001-000-39255	Volleyball	-	2,000.00	0%
001-000-39270	Aerobic, Dance, Zumba	500.00	500.00	100%
001-000-39275	Facility Rental Fee	950.00	2,000.00	48%
001-000-39280	Youth Program	390.00	2,800.00	14%
001-000-39281	Gymnastics	10,665.00	22,000.00	48%
001-000-39290	Pool - Public Swim	12,834.00	24,500.00	52%
001-000-39291	Pool - Rentals	2,240.00	10,000.00	22%
001-000-39292	Pool - Swim Lessons	3,290.00	21,000.00	16%
001-000-39293	Pool - Concessions	1,955.00	2,300.00	85%
001-000-39294	Pool - Water Fitness	3,637.00	7,200.00	51%
001-000-39297	Youth Athletics	-	500.00	0%
001-000-39710	Fines & Forfeitures	-	300.00	0%
001-000-39999	Revenue -Transfers In	401,792.96	400,000.00	100%
001-000-40002	PROP 68 Green Infrastructure	-	67,432.15	0%
001-000-40008	Urban Greening Grant	-	138,920.80	0%
Total Revenue		4,510,008.87	11,535,563.95	39%

General Fund Expenses

12/31/2024	Department	Actual	Budget	Percent Incurred
001-010-_____	City Council	98,177.03	190,095.00	52%
001-011-_____	Administration	453,596.30	1,033,858.59	44%
001-012-_____	Finance	126,924.08	311,185.36	41%
001-013-_____	Treasurer	746.86	1,983.00	38%
001-014-_____	Legal	68,552.86	184,505.00	37%
001-015-_____	Insurance	314,406.00	321,132.00	98%
001-016-_____	Building & Grounds	113,911.77	242,008.41	47%
001-017-_____	IT	43,348.51	56,744.00	76%
001-018-_____	Elections	5,027.79	5,200.00	97%
001-019-_____	Community Promotion	10,000.00	262,766.00	4%
001-020-_____	Police Department	2,910,733.08	5,379,018.65	54%
001-021-_____	Fire Department	493,034.43	831,353.56	59%
001-022-_____	Building	67,658.78	235,885.00	29%
001-023-_____	Street Maintenance	628,066.59	1,609,154.32	39%
001-031-_____	Parks & Rec	629,614.53	2,238,432.38	28%
001-034-_____	Planning	100,120.48	357,350.15	28%
001-035-_____	After School Program	38,138.31	84,840.00	45%
001-037-_____	Pool	109,316.36	302,570.00	36%
001-038-_____	Summer Camps	32,324.16	58,485.00	55%
Total Expenses		6,243,697.92	13,706,566.42	46%

Enterprise Funds

12/31/2024	Fund/Account	Actual	Budget	Percent Used
Sewer Fund - Revenue				
002-000-33010	Interest on Bank Deposits	78,471.92	66,000.00	119%
002-000-33020	Rental of Real Property	-	-	0%
002-000-39017	Sewer Miscellaneous	2,991.22	25,000.00	12%
002-000-39020	Sewer Service Collection	690,326.91	1,330,000.00	52%
002-000-39023	Sewer Service Penalties	616.88	1,000.00	62%
002-000-39035	Solar Rebates	-	-	0%
002-000-39075	Reimbursement From ESCSD	-	-	0%
Total:		772,406.93	1,422,000.00	54%
002-051-_____	Sewer Fund - Expenses	1,005,619.93	1,844,975.09	55%

Account #	Fund/Account	Actual	Budget	Percent Used
Water Fund - Revenue				
004-000-33010	Interest On Bank Deposits	72,793.29	63,000.00	116%
004-000-33020	Rental Of Real Property	-	-	0%
004-000-39012	Water Service Collection	545,799.96	1,111,000.00	49%
004-000-39013	Water Service Penalties	488.88	800.00	61%
004-000-39017	Water Miscellaneous	10,492.26	20,000.00	52%
004-000-39019	Backflow Fee	-	-	0%
004-000-39035	Solar Rebates	-	-	0%
Total:		629,574.39	1,194,800.00	53%
004-050-_____	Water Fund - Expenses	588,978.43	1,422,964.50	41%

Account #	Fund/Account	Actual	Budget	Percent Used
SMHP - Revenue				
012-000-33010	Interest On Bank Deposits	10,215.78	11,000.00	93%
012-000-39735	Utilities Clearing Account	17,425.00	38,400.00	45%
012-000-39750	Rents - Assisted Units	4,038.00	6,600.00	61%
012-000-39760	Rents - Unassisted Units	51,025.00	100,000.00	51%
012-000-39811	Miscellaneous	-	-	
012-000-39812	Gain On Sale	-	-	0%
Total:		82,703.78	156,000.00	53%
012-095-_____	SMPH - Expenses	84,726.18	133,670.74	63%

Special Funds

12/31/2024	Fund/Account	Actual	Budget	Percent Used
COPS Fund - Revenue				
033-000-33010	Interest On Bank Deposits	7,086.26	-	0%
033-000-39967	COPS/AB 1913	-	100,000.00	0%
Total:		7,086.26	100,000.00	7%
033-033-_____	COPS Fund - Expenses	55,465.44	235,822.48	24%

Account #	Fund/Account	Actual	Budget	Percent Used
Gas Tax Fund - Revenue				
003-000-33010	Interest on Bank Deposits	-	-	0%
003-000-39100	Section 2105	10,448.80	23,000.00	45%
003-000-39110	Section 2107-5	1,000.00	1,000.00	100%
003-000-39120	Section 2107	13,916.37	32,000.00	43%
003-000-39130	Section 2106	8,981.19	19,500.00	46%
003-000-39135	Misc/Prop 42	17,985.99	37,000.00	49%
003-000-39137	Traffic Congestion Relief	-	-	0%
003-000-39139	SB 1	44,495.52	99,094.00	45%
Total:		96,827.87	211,594.00	46%
003-030-_____	Gas Tax Fund - Expenses	78,252.75	389,764.37	20%



Agenda Item: 9.C
Date of Meeting: January 27, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **December 2024 Financial Reports**
Prepared On: January 17, 2025
Attachments: December 2024 Bank Reconciliation Report
December 2024 Combined Cash Report
December 2024 Investment Portfolio Report
December 2024 Warrant Register Report

Recommended Action:

City Council to accept the December 2024 Financial Reports.

Approved By: Ethan Aukee 1/17/2025

Approved By:

Approved By:

Approved By:

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

December 31, 2024

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	1,836,321.06	Book Balance Previous Month:	1,543,272.83
Outstanding Deposits:	104,560.67	Total Receipts:	861,529.54
Outstanding Checks:	242,041.78	Total Disbursements:	705,962.42
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	1,698,839.95	Book Balance:	1,698,839.95
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1034	128.00-	1057	101.00	1108	88.29-
1110	565.46	1132	1,472.00-	1137	370.00-	1145	359.00
1159	64.00-	1183	11,695.44	1194	2,061.68	1207	3,051.39
1209	196.75	1213	185.00-	1224	69,978.12	1234	558.40
1241	9,244.71	1242	2,093.26	1243	1,739.00	1244	183.75
1245	2,360.00	1256	2,400.00				
Grand Totals:							104,560.67

Deposits cleared: 73 items

Deposits Outstanding: 22 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6948	668.91	7108	4,602.50	7258	144.96
7412	18.58	7420	18.58	7859	1,076.50	8324	66.50
8752	110.82	9412	203.50	9861	.11	9941	46.25
10994	75.00	11079	14.30	11879	340.50	11909	436.49
11964	55.50	12044	33.25	12079	92.46	12086	31.99
12093	516.46	12096	461.75	12114	43.17	12116	1,203.67
12129	2,898.00	12130	25.00	12149	55.50	12151	361.05
12202	143.14	12217	27.75	12218	5,761.06	12224	535.25
12262	205.52	12272	204.00	12295	415.57	12303	58.18
12306	110.82	12310	840.00	12317	108.00	12318	289.83
12331	122.00	12332	40.24	12333	5,265.09	12334	2,697.80
12335	26,959.00	12336	424.28	12337	259.96	12338	1,466.15
12339	32.00	12340	2,808.50	12341	949.16	12342	4,870.73
12343	734.50	12344	152.70	12345	16,371.72	12346	531.44
12347	375.00	12348	100.00	12349	59.44	12350	273.29
12351	1,087.63	12352	1,533.77	12353	31.53	12354	400.00
12355	38,714.00	12357	120.00	12358	152.90	12359	474.97
12360	14,645.00	12362	207.79	12365	31.17	12366	338.36
12369	360.16	12370	166.23	12373	73.88	12374	3,756.11
12375	128.83	12376	70.65	12377	74.81	12378	66.50

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
12381	110.37	12386	877.53	12387	7,750.00	12388	1,222.89
12389	1,829.30	12390	496.99	12391	684.00	12392	6,899.78
12393	150.00	12394	10,000.00	12395	2,726.49	12396	541.70
12397	218.00	12398	2,000.00	12399	346.51	12400	2,750.00
12401	7.27	12402	115.20	12403	55.09	12404	110.87
12405	2,244.02	12406	27.36	12407	4,712.05	12408	128.44
12409	212.99	12410	136.67	12411	390.00	75403	8.00
111942	371.55	121324203	35,521.52				
Grand Totals:							242,041.78

Checks cleared: 225 items

Checks Outstanding: 122 items

Bank Adjustments SectionBook Adjustments Section

CITY OF BISHOP
COMBINED CASH
DECEMBER 31, 2024

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,694,219.47
999-000-10111	LAIF INVESTMENT	875,103.62
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	.00
999-000-10115	CASH IN BANK XPRESS BILLPAY	36,524.46
999-000-10116	CALIFORNIA CLASS INVESTMENT	19,487,735.28
999-000-10175	CASH CLEARING UTILITIES	15,537.62
999-000-10176	BUSINESS CASH CLEARING	(9,905.90)
	TOTAL COMBINED CASH	22,099,214.55
999-000-10100	CASH ALLOCATED TO FUNDS	(22,099,214.55)

TOTAL UNALLOCATED CASH	.00
------------------------	-----

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	11,221,489.85
2	ALLOCATION TO SEWER FUND	2,910,872.34
3	ALLOCATION TO GAS TAX	466,196.33
4	ALLOCATION TO WATER FUND	2,742,358.30
5	ALLOCATION TO RFPD	633,385.47
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	89,758.82
8	ALLOCATION TO BOND AND TRUST FUND	52,642.14
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,230,560.10
11	ALLOCATION TO ASSET FORFEITURE	5,782.62
12	ALLOCATION TO SUNRISE MHP	393,459.66
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	1,023,906.03
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	204,071.79
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	58,059.65
24	ALLOCATION TO BAWA	248,871.41
25	ALLOCATION TO WAYFINDING & SIGNAGE PROJECT	.00
26	ALLOCATION TO PLHA FUND	79,527.35
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	259,487.00
37	ALLOCATION TO HOME FUNDS/WILLOW ST	117,850.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	198,559.62
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00
71	ALLOCATION TO SILVER PEAK/IMACA	.00
72	ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48

CITY OF BISHOP
COMBINED CASH
DECEMBER 31, 2024

TOTAL ALLOCATIONS TO OTHER FUNDS	22,099,214.55
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(22,099,214.55)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF DECEMBER 2024

Statement Period	Account Type	Balance	Average Monthly Yield
December 2024	LAIF	\$875,103.56	4.434%
December 2024	California CLASS	\$19,487,735.28	4.639%
Total		\$20,362,838.84	4.630%

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 16, 2025

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

[Tran Type Definitions](#)

Account Number: 98-14-086

December 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	875,103.56
Total Withdrawal:	0.00	Ending Balance:	875,103.56



PMIA/LAIF Performance Report as of 01/15/25



Quarterly Performance Quarter Ended 12/31/24

LAIF Apportionment Rate ⁽²⁾ :	4.62
LAIF Earnings Ratio ⁽²⁾ :	0.00012664187216722
LAIF Administrative Cost ^{(1)*} :	TBD
LAIF Fair Value Factor ⁽¹⁾ :	0.999621985
PMIA Daily ⁽¹⁾ :	4.40
PMIA Quarter to Date ⁽¹⁾ :	4.48
PMIA Average Life ⁽¹⁾ :	252

PMIA Average Monthly Effective Yields⁽¹⁾

December	4.434
November	4.477
October	4.518
September	4.575
August	4.579
July	4.516

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 12/31/24 \$155.4 billion

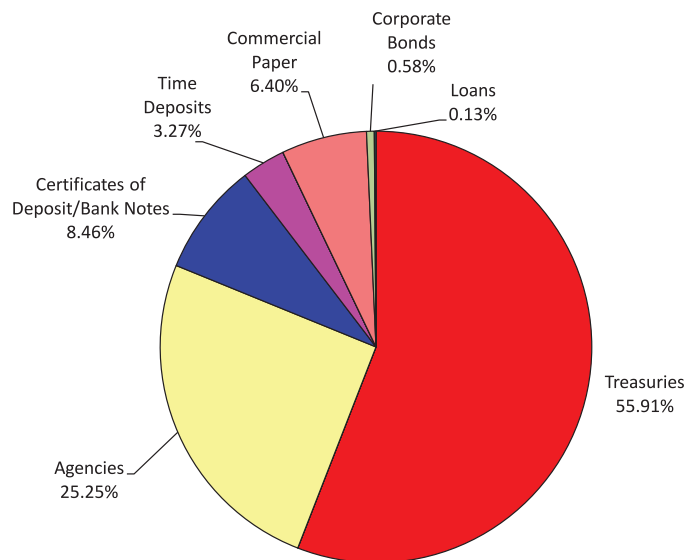


Chart does not include \$1,239,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
01/15/25	4.36	4.38	244
01/14/25	4.37	4.38	243
01/13/25	4.37	4.38	246
01/12/25	4.37	4.38	247
01/11/25	4.37	4.38	247
01/10/25	4.37	4.38	247
01/09/25	4.37	4.38	247
01/08/25	4.38	4.38	249
01/07/25	4.38	4.38	249
01/06/25	4.38	4.38	250
01/05/25	4.38	4.38	253
01/04/25	4.38	4.39	253
01/03/25	4.38	4.39	253
01/02/25	4.38	4.39	255
01/01/25	4.40	4.40	252
12/31/24	4.40	4.48	252
12/30/24	4.40	4.48	247
12/29/24	4.41	4.48	247
12/28/24	4.41	4.48	248
12/27/24	4.41	4.48	249
12/26/24	4.43	4.48	245
12/25/24	4.43	4.48	245
12/24/24	4.43	4.48	245
12/23/24	4.44	4.48	241
12/22/24	4.44	4.48	244
12/21/24	4.44	4.48	244
12/20/24	4.44	4.48	244
12/19/24	4.44	4.49	247
12/18/24	4.44	4.49	248
12/17/24	4.44	4.49	251
12/16/24	4.45	4.49	251
12/15/24	4.40	4.49	254
12/14/24	4.42	4.49	254
12/13/24	4.42	4.49	254
12/12/24	4.42	4.49	255
12/11/24	4.44	4.49	250
12/10/24	4.44	4.49	251



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
12/09/24	4.45	4.49	250
12/08/24	4.46	4.49	250
12/07/24	4.46	4.49	250
12/06/24	4.46	4.49	250
12/05/24	4.46	4.50	253
12/04/24	4.46	4.50	254
12/03/24	4.46	4.50	255
12/02/24	4.46	4.50	255
12/01/24	4.43	4.50	256



0000:69-0000672 PDF: 730830

City of Bishop
377 W Line Street
Bishop, CA 93514

California CLASS

California CLASS		Average Monthly Yield: 4.6385%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0180-0001	City of Bishop	19,411,481.77	0.00	0.00	76,253.51	487,735.28	19,413,941.56	19,487,735.28
TOTAL		19,411,481.77	0.00	0.00	76,253.51	487,735.28	19,413,941.56	19,487,735.28



City of Bishop

Account Summary

Average Monthly Yield: 4.6385%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	19,411,481.77	0.00	0.00	76,253.51	487,735.28	19,413,941.56	19,487,735.28

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2024	Beginning Balance			19,411,481.77	
12/31/2024	Income Dividend Reinvestment	76,253.51			
12/31/2024	Ending Balance			19,487,735.28	

California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
12/01/2024	0.000000000	4.7498%
12/02/2024	0.000129595	4.7433%
12/03/2024	0.000129619	4.7441%
12/04/2024	0.000129446	4.7377%
12/05/2024	0.000128716	4.7110%
12/06/2024	0.000386010	4.7093%
12/07/2024	0.000000000	4.7093%
12/08/2024	0.000000000	4.7093%
12/09/2024	0.000128609	4.7071%
12/10/2024	0.000128657	4.7089%
12/11/2024	0.000128809	4.7144%
12/12/2024	0.000128426	4.7004%
12/13/2024	0.000384270	4.6881%
12/14/2024	0.000000000	4.6881%
12/15/2024	0.000000000	4.6881%
12/16/2024	0.000128056	4.6868%
12/17/2024	0.000128365	4.6982%
12/18/2024	0.000127964	4.6835%
12/19/2024	0.000126121	4.6160%
12/20/2024	0.000368385	4.4943%
12/21/2024	0.000000000	4.4943%
12/22/2024	0.000000000	4.4943%
12/23/2024	0.000122622	4.4880%
12/24/2024	0.000245754	4.4973%
12/25/2024	0.000000000	4.4973%
12/26/2024	0.000124126	4.5430%
12/27/2024	0.000376965	4.5990%
12/28/2024	0.000000000	4.5990%
12/29/2024	0.000000000	4.5990%
12/30/2024	0.000124648	4.5621%
12/31/2024	0.000123841	4.5326%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

TO: City Council/City Administrator
FROM: Finance Director
DATE: January 16, 2025
SUBJECT: Approval of Warrant Registers for the Month of December 2024

Commercial Warrants

Check #12222-12230, 12260-12360, 12362-12381, 12386-12411	\$361,107.60
--	--------------

**Manual Checks &
Payroll Warrants**

	\$344,854.82
--	--------------

TOTAL:	\$705,962.42
---------------	--------------

Journal	Payee or Description	Date	Check Number	Amount
CD	Gonzalez B of A Credit Card payment December 2024	12/16/2024	1	876.41
CD	Gamino B of A Credit Card payment December 2024	12/16/2024	2	570.48
CD	Milici B of A Credit Card payment December 2024	12/16/2024	3	1,618.88
CD	Grisham B of A Credit Card payment December 2024	12/16/2024	4	3,669.09
CD	00101152019	12/18/2024	5	580.32
CD	PD B of A Credit Card Payment December 2024	12/20/2024	6	15,700.66
CD	Russell B of A Credit Card Payment December 2024	12/20/2024	7	711.80
CD	Cleland B of A Credit Card Payment December 2024	12/20/2024	8	206.61
CD	Poole B of A Credit Card payment December 2024	12/31/2024	9	1,407.31
CD	Gomez B of A Credit Card payment December 2024	12/31/2024	10	802.02
CD	CALPERS RETIREMENT EPMC & ADJ - 10/28/24 TO 11/10/2024	12/31/2024	11	100.95
CD	CALPERS RETIREMENT EPMC & ADJ - 11/11/24 TO 11/24/2024	12/31/2024	12	848.46
CD	IRS LATE FEE - JULY 2024 PAYROLL	12/31/2024	13	995.67
CD	Xpress Bill Pay Fee November 2024	12/31/2024	14	490.30
CD	Paymentech Fee November 2024	12/31/2024	15	460.15
CD	Paymentech Fee November 2024	12/31/2024	16	578.53
CD	Picken Credit Card: November 2024 (Closed Card)	12/31/2024	17	2,263.62
CD	Bamboo HR Dec 24-Jan 25	12/31/2024	18	1,286.87
CD	Enterprise December 2024 Lease Payment	12/31/2024	19	10,491.02
CDA	FRONTIER	12/05/2024	12222	713.63
CDA	HIGH COUNTRY LUMBER	12/05/2024	12223	85.11
CDA	HIGH COUNTRY LUMBER	12/05/2024	12224	535.25
CDA	HUNT PROPANE, INC.	12/05/2024	12225	845.17
CDA	INYO COUNTY ENVIRONMENTAL	12/05/2024	12226	2,898.00
CDA	Mammoth Hospital	12/05/2024	12227	230.00
CDA	MISSION LINEN & UNIFORM	12/05/2024	12228	59.44
CDA	Park Ink	12/05/2024	12229	676.45
CDA	Willdan Engineering	12/05/2024	12230	5,032.50
CDA	Best Best & Krieger	12/05/2024	12260	67.20
CDA	CARMICHAEL BUSINESS TECH.	12/05/2024	12261	291.00
CDA	DEAN'S PLUMBING & HEATING INC.	12/05/2024	12262	205.52
CDA	DEPT OF WATER AND POWER	12/05/2024	12263	2,096.57
CDA	DEPT OF WATER AND POWER	12/05/2024	12264	60,880.88
CDA	GRANICUS, INC.	12/05/2024	12265	6,644.88
CDA	HUNT PROPANE, INC.	12/05/2024	12266	1,070.92
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	12/05/2024	12267	77.00
CDA	JOSE GARCIA	12/05/2024	12268	20.00
CDA	Kiley & Associates LLC	12/05/2024	12269	2,000.00
CDA	LUMOS AND ASSOCIATES, INC.	12/05/2024	12270	32,458.65
CDA	MISSION LINEN & UNIFORM	12/05/2024	12271	59.44
CDA	MORALES ROOTER	12/05/2024	12272	204.00
CDA	PILOT THOMAS LOGISTICS	12/05/2024	12273	2,139.66
CDA	PREFERRED SEPTIC	12/05/2024	12274	3,207.01
CDA	Rojas Communications Group	12/05/2024	12275	2,000.00
CDA	SOUTHERN CALIFORNIA EDISON	12/05/2024	12276	721.33
CDA	STEVE'S AUTO & TRUCK PART	12/05/2024	12277	1,301.96
CDA	UNDERGROUND SERVICE ALERT	12/05/2024	12278	15.55
CDA	VERIZON WIRELESS	12/05/2024	12279	339.63
CDP	BOLING, WARREN J	12/13/2024	12280	71.11
CDP	ELLIS, JAMES V.	12/13/2024	12281	234.43
CDP	JACKSON, AVIS L.	12/13/2024	12282	207.79
CDP	SANTANA, FRANCISCO	12/13/2024	12283	1,151.97
CDP	ALVARADO, CRISTAL	12/13/2024	12284	506.99
CDP	FOREHAND, JASON A	12/13/2024	12285	138.52
CDP	GRISHAM, AMANDA R	12/13/2024	12286	1,789.39
CDP	GRISHAM, AMANDA R	12/13/2024	12287	615.84
CDP	REYNOLDS, JIM	12/13/2024	12288	1,197.09
CDP	SIMPSON, BRIAN J.	12/13/2024	12289	138.52

Journal	Payee or Description	Date	Check Number	Amount
CDP	MOLINA, MICHAEL	12/13/2024	12290	541.56
CDP	MCLAUGHLIN, ASHLEY	12/13/2024	12291	62.33
CDP	NAVALES, RYAN	12/13/2024	12292	338.36
CDP	JACKSON, THOMAS E.	12/13/2024	12293	677.37
CDP	POOL, PRESTON	12/13/2024	12294	73.88
CDP	MADERA, JOCELYN	12/13/2024	12295	415.57
CDP	TURMAN, MYLEE	12/13/2024	12296	103.89
CDP	ENNIS, JERRY	12/13/2024	12297	1,062.02
CDP	ENNIS, KAREN	12/13/2024	12298	859.88
CDP	DERR, LEVI	12/13/2024	12299	277.05
CDP	RUSSELL, BRET	12/13/2024	12300	3,756.11
CDP	MONDRAGON, DONOVAN	12/13/2024	12301	58.18
CDP	GIDNEY, MARLEY	12/13/2024	12302	87.27
CDP	RAGER, ARIANA	12/13/2024	12303	58.18
CDP	ORR, TEAGAN	12/13/2024	12304	49.87
CDP	DONDERO, JESIAH	12/13/2024	12305	277.05
CDP	DOUDA, ELLIOT	12/13/2024	12306	110.82
CDP	HERSLEY, HALEY	12/13/2024	12307	2,031.59
CDP	MONTOYA, ELOY	12/13/2024	12308	841.67
CDPT	AMERICAN FIDELITY	12/13/2024	12309	80.76
CDPT	BPOA	12/13/2024	12310	840.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	12/13/2024	12311	369.23
CDPT	US BANK TRUST WESTERN REGION	12/13/2024	12312	1,326.52
CDA	ALPINE PAINT OF BISHOP	12/13/2024	12313	320.45
CDA	CASELLE, INC.	12/13/2024	12314	2,050.00
CDA	CPRS	12/13/2024	12315	145.00
CDA	DEPT OF WATER AND POWER	12/13/2024	12316	1,970.74
CDA	Dewey Services Inc	12/13/2024	12317	108.00
CDA	FRONTIER	12/13/2024	12318	289.83
CDA	GALLS, LLC	12/13/2024	12319	494.64
CDA	HUNT PROPANE, INC.	12/13/2024	12320	4,152.65
CDA	MISSION LINEN & UNIFORM	12/13/2024	12321	113.16
CDA	PILOT THOMAS LOGISTICS	12/13/2024	12322	3,087.51
CDA	PINTAIL IMAGING	12/13/2024	12323	16.31
CDA	Quality Inyo Concrete	12/13/2024	12324	8,400.00
CDA	QUILL CORP	12/13/2024	12325	48.74
CDA	SOUTHERN CALIFORNIA EDISON	12/13/2024	12326	2,076.14
CDA	THE FED-UP STORE	12/13/2024	12327	300.90
CDA	Trentman Corp dba Interstate Sales	12/13/2024	12328	2,458.68
CDA	Vital Signs	12/13/2024	12329	1,220.00
CDA	WESTERN NEVADA SUPPLY CO.	12/13/2024	12330	55.03
CDA	Alliant Insurance Services, Inc	12/18/2024	12331	122.00
CDA	ALPINE PAINT OF BISHOP	12/18/2024	12332	40.24
CDA	AP Triton, LLC	12/18/2024	12333	5,265.09
CDA	ARBA	12/18/2024	12334	2,697.80
CDA	BISHOP HEATING & AIR CONDITIONING INC.	12/18/2024	12335	26,959.00
CDA	Boundary Peak Ready Mix, Inc	12/18/2024	12336	424.28
CDA	BSK ASSOCIATES	12/18/2024	12337	259.96
CDA	CANON FINANCIAL SERVICES	12/18/2024	12338	1,466.15
CDA	DEPT OF JUSTICE	12/18/2024	12339	32.00
CDA	HANSON BRIDGETT LLP	12/18/2024	12340	2,808.50
CDA	HUNT PROPANE, INC.	12/18/2024	12341	949.16
CDA	INYO COUNTY ELECTIONS DEP	12/18/2024	12342	4,870.73
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	12/18/2024	12343	734.50
CDA	Inyo Register	12/18/2024	12344	152.70
CDA	Jones Mayer	12/18/2024	12345	16,371.72
CDA	L.N Curtis & Sons	12/18/2024	12346	531.44
CDA	Mammoth Hospital	12/18/2024	12347	375.00

Journal	Payee or Description	Date	Check Number	Amount
CDA	Mike Alexander	12/18/2024	12348	100.00
CDA	MISSION LINEN & UNIFORM	12/18/2024	12349	59.44
CDA	MR. K. AUTOMOTIVE SERVICE INC.	12/18/2024	12350	273.29
CDA	OPTIMUM	12/18/2024	12351	1,087.63
CDA	PARS PHASE II SYSTEMS	12/18/2024	12352	1,533.77
CDA	QUILL CORP	12/18/2024	12353	31.53
CDA	SIERRA ANALYTICAL LABS INC.	12/18/2024	12354	400.00
CDA	STATE WATER RESOURCES CONTROL BOARD	12/18/2024	12355	38,714.00
CDA	The Rolling Chef 395	12/18/2024	12356	4,700.00
CDA	USC Foundation Office	12/18/2024	12357	120.00
CDA	VERIZON BUSINESS	12/18/2024	12358	152.90
CDA	WESTERN NEVADA SUPPLY CO.	12/18/2024	12359	474.97
CDA	Wood Rodgers Inc	12/18/2024	12360	14,645.00
CDP	JACKSON, AVIS L.	12/27/2024	12362	207.79
CDP	SANTANA, FRANCISCO	12/27/2024	12363	1,132.06
CDP	GRISHAM, AMANDA R	12/27/2024	12364	1,789.39
CDP	MCLAUGHLIN, ASHLEY	12/27/2024	12365	31.17
CDP	NAVALES, RYAN	12/27/2024	12366	338.36
CDP	JACKSON, THOMAS E.	12/27/2024	12367	677.37
CDP	POOL, PRESTON	12/27/2024	12368	480.22
CDP	MADERA, JOCELYN	12/27/2024	12369	360.16
CDP	TURMAN, MYLEE	12/27/2024	12370	166.23
CDP	ENNIS, JERRY	12/27/2024	12371	923.50
CDP	ENNIS, KAREN	12/27/2024	12372	835.56
CDP	DERR, LEVI	12/27/2024	12373	73.88
CDP	RUSSELL, BRET	12/27/2024	12374	3,756.11
CDP	MONDRAGON, DONOVAN	12/27/2024	12375	128.83
CDP	GIDNEY, MARLEY	12/27/2024	12376	70.65
CDP	RAGER, ARIANA	12/27/2024	12377	74.81
CDP	ORR, TEAGAN	12/27/2024	12378	66.50
CDP	HERSLEY, HALEY	12/27/2024	12379	1,651.44
CDP	MONTOYA, ELOY	12/27/2024	12380	711.91
CDP	FREUNDT, DENNIS	12/27/2024	12381	110.37
CDA	AT&T Mobility LLC	12/30/2024	12386	877.53
CDA	BISHOP VOLUNTEER FIRE	12/30/2024	12387	7,750.00
CDA	CALIFORNIA BROADBAND	12/30/2024	12388	1,222.89
CDA	CARMICHAEL BUSINESS TECH.	12/30/2024	12389	1,829.30
CDA	COMMUNITY PRINTING	12/30/2024	12390	496.99
CDA	DEPT OF JUSTICE	12/30/2024	12391	684.00
CDA	DEPT OF WATER AND POWER	12/30/2024	12392	6,899.78
CDA	DESTON DISHION	12/30/2024	12393	150.00
CDA	FRIENDS OF THE TRI-COUNTY FAIR	12/30/2024	12394	10,000.00
CDA	FRONTIER	12/30/2024	12395	2,726.49
CDA	INYO COUNTY INFORMATION SERVICES	12/30/2024	12396	541.70
CDA	Inyo Register	12/30/2024	12397	218.00
CDA	Kiley & Associates LLC	12/30/2024	12398	2,000.00
CDA	L.N Curtis & Sons	12/30/2024	12399	346.51
CDA	LARRY BAIN, CPA	12/30/2024	12400	2,750.00
CDA	MANOR TRUE VALUE HARDWARE	12/30/2024	12401	7.27
CDA	MR. K. AUTOMOTIVE SERVICE INC.	12/30/2024	12402	115.20
CDA	MSA-DENTAL POOL	12/30/2024	12403	55.09
CDA	OPTIMUM	12/30/2024	12404	110.87
CDA	QUADIENT FINANCE USA, INC	12/30/2024	12405	2,244.02
CDA	QUILL CORP	12/30/2024	12406	27.36
CDA	SOUTHERN CALIFORNIA EDISON	12/30/2024	12407	4,712.05
CDA	VERIZON BUSINESS	12/30/2024	12408	128.44
CDA	VERIZON WIRELESS	12/30/2024	12409	212.99
CDA	WESTERN NEVADA SUPPLY CO.	12/30/2024	12410	136.67

Journal	Payee or Description	Date	Check Number	Amount
CDA	White Mountain Medical Training	12/30/2024	12411	390.00
CDP	DIRECT DEPOSIT TOTAL	12/13/2024	92201	116,613.07
CDP	DIRECT DEPOSIT TOTAL	12/27/2024	92202	116,807.47
CDPT	EMPLOYMENT DEV. DEPT.	12/13/2024	121324200	6,574.00
CDPT	GREAT-WEST LIFE & ANNUITY	12/13/2024	121324201	2,927.86
CDPT	IRS	12/13/2024	121324202	20,854.90
CDPT	PERS	12/13/2024	121324203	35,521.52
CDPT	PERS DEFERRED COMP	12/13/2024	121324204	1,896.85
Grand Totals:				<u>705,962.42</u>



City of Bishop Planning Commission

There will be no Planning Commission Meeting
December 24, 2024

The next regularly scheduled meeting will be
January 28, 2025

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458



Agenda Item: 10.A
Date of Meeting: January 27, 2025
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Parks and Recreation Commission - City Council Screening Committee Appointments**
Prepared On: January 17, 2025

Background/History:

There has been a vacancy on the Parks and Recreation Commission due to Brad Balint's resignation effective November 5, 2024. Brad Balint's term ends on October 28, 2027. This unscheduled vacancy was advertised according to the procedures outlined in the City of Bishop City Council Standards and Procedures Manual Section 5.3 Procedure for Filling Vacancies on the Planning Commission and Parks and Recreation Commission.

The City advertised this unscheduled vacancy in the Inyo Register from November 9, 2024 through November 30, 2024 with the deadline for all applications to be submitted by Friday, December 6, 2024. With only one application received by December 6, 2024, staff extended the application period through January 10, 2025 by advertising this unscheduled vacancy in the Inyo Register from December 14, 2024 through January 4, 2025. The City received four (4) applications in total by the January 10, 2025 deadline.

Analysis/Discussion:

Pursuant to the City of Bishop City Council Standards and Procedures Manual Section 5.2 Recruitment Process, a screening committee, composed of two Councilmembers, appointed by the Mayor and approved by the City Council; two Commissioners (from the Commission where the vacancy exists), appointed by the Chair and approved by the Commission; and the City Administrator shall review the applications for each commission vacancy, interview applicants if deemed appropriate and check such reference as they may deem expedient, then make a nomination to the City Council for filling the commission vacancy.

Economic Impacts:

This item does not have any economic impacts.

Budget Impacts:

This item does not have any budget impacts.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the current Parks and Recreation Commission vacancy with a term ending on October 28, 2027.

Approved By: Ethan Aukee 1/17/2024

Approved By: Robin Picken 1/17/2025

Approved By: Deston Dishion 1/23/25

Approved By: