



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, FEBRUARY 10, 2025 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, February 10, 2025
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Muchovej will lead the pledge of

allegiance.

4. **ROLL CALL**

5. **PUBLIC COMMENT**

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. **DEPARTMENT REPORTS**

Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**

[Fire Department Report - January 2025](#)

B. **Police Department Report - Police Chief Nate Derr**

[Police Department Report - January 2025](#)

C. **Public Works Department Report - Public Works Director Nora Gamino**

[Public Works Department Report - January 2025](#)

D. **Community Services Department Report - Community Services Manager Daniel McElroy**

[Community Services Department Report - January 2025](#)

E. **Planning Department Report - Assistant Planner Ana Budnyk**

[Planning Department Report-January 2025](#)

F. **City Administrator Report - City Administrator Deston Dishion**

[City Administrator Report - January 2025](#)

7. **COUNTY OF INYO UPDATE**

Prepared and presented by Second District Supervisor Jeff Griffiths.

8. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **Full-Time Monthly Salary Schedule - July 1, 2024 - June 30, 2025**

Recommended Action: Approve the Full-Time Monthly Salary Schedule for July 1, 2024 - June 30, 2025 as presented.

[2024-2025 Full Time Salary Schedule - 2025 02 10](#)

B. **[A Resolution Renewing the City of Bishop's Military Equipment Policy; AB 481-Military Equipment Annual Inventory and Report](#)**

Recommended Action: Council consideration to approve the attached equipment inventory and report so it may be presented to the public and discussed in an open forum with members of the public and the Chief of Police within 30 days of approval and approve the proposed resolution.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RENEWING ITS MILITARY EQUIPMENT POLICY

[AB 481 report 2025](#)

[AB 481 inventory 2025](#)

[Resolution - Renewing AB 481 Military Equipment Policy 2025 01 27](#)

C. **Challenger Sports - Agreement Letter of Extension**

Recommended Action: Council to approve the Challenger Sports Agreement Letter of Extension for a term of one year with the term ending on January 21st, 2026.

[Vendor Agreement - Challenger Sports 2024 02 12](#)

[Letter of Agreement - Bishop P&R](#)

D. **Community Services Department - Purchase of Tractor**

Recommended Action: Council to approve the expenditure for the Kioti Tractor from San Joaquin Tractor and authorize the City Administrator to sign the Purchase Order in the amount of \$49,407.00.

[Tractor Purchase Order](#)

[San Joaquin Tractor](#)

[Nolts Equipment](#)

[Garton Tractor](#)

E. **Building Permits Issued Report**

Recommended Action: Council is requested to receive and file the attached Building Permits Issued Report for January 2025

[Permits Issued Report - January 2025](#)

F. **Planning Commission Meeting Agenda**

Recommended Action: Council is requested to receive and file the attached Planning Commission Meeting Agenda

[January 28, 2025 - Planning Commission Meeting Agenda](#)

9. **NEW BUSINESS**

A. **Flock Security Camera and ALPR Project**

Recommended Action: Review and approve 5-year contract with Flock safety for a combination of 10 live view cameras and automatic license plate recognition cameras (ALPR's).

[Flock Sole Source Justification](#)

B. **Handheld Radio Purchase**

Recommended Action: Approve purchase of new state of the art handheld radios from Blackpoint LLC for the police department in an amount not to exceed \$49,629.00

[49er communications quote](#)

[Blackpoint LLC quote](#)

C. **Mid-Year Budget Adjustments**

Recommended Action: City Council to review and approve the budget adjustments as presented.

[General Fund Revenue FY 2024-25 Midyear Budget Adjustment](#)

[City Council FY 2024-25 Midyear Budget Adjustment](#)

Administration FY 2024-25 Midyear Budget Adjustment
Finance FY 2024-25 Midyear Budget Adjustment
Police Department FY 2024-25 Midyear Budget Adjustment
Fire Department FY 2024-25 Midyear Budget Adjustment
Public Works FY 2024-25 Midyear Budget Adjustment
Community Services FY 2024-25 Midyear Budget Adjustment
Sewer Fund Midyear Analysis
Gas Tax Fund Midyear Analysis
Water Fund Midyear Analysis
SMHP Fund Midyear Analysis
COPS Fund Midyear Analysis

10. FUTURE AGENDA ITEMS

11. COUNCIL AND COMMITTEE REPORTS

12. ADJOURNMENT

Monday, February 24, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

Bishop Fire Department

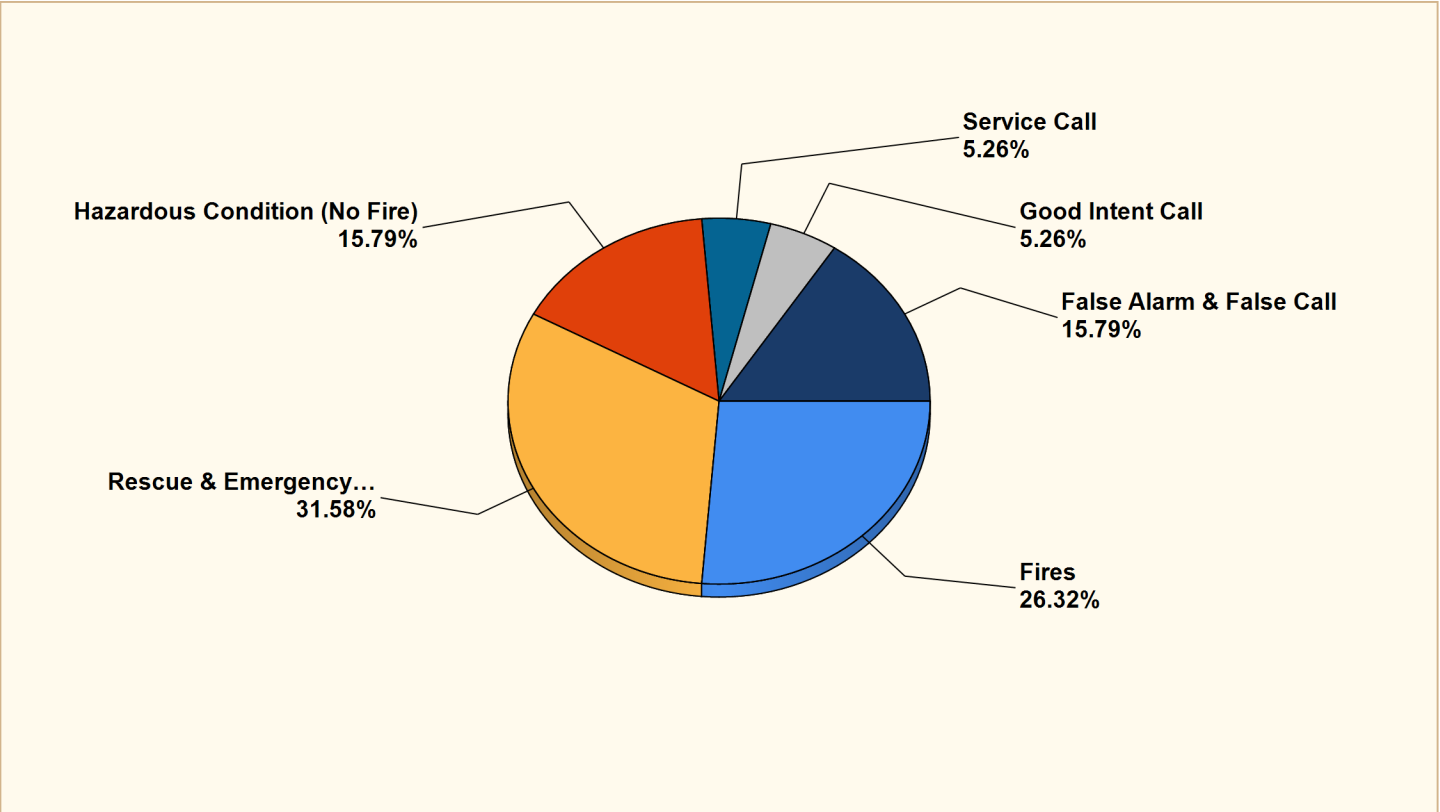
Bishop, CA

This report was generated on 2/5/2025 11:20:58 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2025 | End Date: 01/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	26.32%
Rescue & Emergency Medical Service	6	31.58%
Hazardous Condition (No Fire)	3	15.79%
Service Call	1	5.26%
Good Intent Call	1	5.26%
False Alarm & False Call	3	15.79%
TOTAL	19	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
114 - Chimney or flue fire, confined to chimney or flue	3	15.79%
132 - Road freight or transport vehicle fire	1	5.26%
140 - Natural vegetation fire, other	1	5.26%
311 - Medical assist, assist EMS crew	4	21.05%
324 - Motor vehicle accident with no injuries.	2	10.53%
412 - Gas leak (natural gas or LPG)	1	5.26%
440 - Electrical wiring/equipment problem, other	1	5.26%
445 - Arcing, shorted electrical equipment	1	5.26%
561 - Unauthorized burning	1	5.26%
651 - Smoke scare, odor of smoke	1	5.26%
733 - Smoke detector activation due to malfunction	1	5.26%
735 - Alarm system sounded due to malfunction	1	5.26%
745 - Alarm system activation, no fire - unintentional	1	5.26%
TOTAL INCIDENTS:	19	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Bishop Police Department

January 2025 End of Month Report

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS		1130											
	CALLS FOR SERVICE	531											
	OFFICER INITIATED INCIDENTS	599											
	TRAFFIC STOPS	71											
	OTHER OIA INC.	528											
	BUS/BUILDING CHECKS	12											
	VEH/PED CHECKS	48											
TOTAL OFFICER REPORTS		94											
	ACCIDENT	6											
	CRIMINAL ACCIDENT	1											
	FELONY	12											
	INFORMATION	32											
	INFRACTION	0											
	MISDEMEANOR	43											
	TC WITH INJURIES	1											
	TC NO INJURIES	6											
TOTAL MISDEMEANOR & FELONY ARRESTS		28											
	MISDEMEANOR ARRESTS	22											
	ADULT	18											
	JUVENILE	4											
	FELONY ARRESTS	6											
	ADULT	6											
	JUVENILE	0											
CITATIONS		68											
	MOVING	15											
	NON-MOVING	29											
	CRIMINAL	24											
	CAMPING ORDINANCE CONTACTS												
	CAMPING ORDINANCE CITATIONS	2											

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		185											
	INBOUND	181											
	ABANDONED	4											
ADMINISTRATIVE CALLS		931											
	INBOUND	857											
	OUTBOUND	336											
	ABANDONED	8											



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Public Works Report

January 2025

Water

1. Water consumption for the month was up 1.6% compared to January 2013. Total ground water produced was 21,342,776 gallons.
2. Took monthly bacteria samples.
3. Continued working on Lead service line inventory.
4. Checked static water levels at Wells #1, #2 and #4.
5. Continued to work with Wood Rodgers on the design for the W. Line water main replacement project and associated Preliminary Engineering Report.
6. Install re-build kit on Chlorine pump at Well #4. Ordered new 4-way valve.
7. Assist Bishop Fire Department with fire hydrant flow testing.
8. Repair water leak on 10" cast iron water main on Home Street in front of 436 Home Street.
9. Replaced leaking curb stop valve at 777 N. Main Street.
10. Assist Dave Tanksley with locating water leak on Cheyenne Dr.
11. Send notification letter to Town House Motel regarding future abandonment of 8" steel line that serves half of their property.
12. Remove and clean debris out of control valve pilot system.

Sewer

1. Periodically check the diversion manhole for obstructions.
2. Continued to serve as the Administrator for the Bishop Area Wastewater Authority.
3. Clean sludge drying beds and pull sludge from digesters at the WWTP.
4. Submitted USDA RD Disaster Funds funding application.
5. Continued to work with new sewer camera equipment and camera trailer.
6. Clean problem sewer mains and continued with systematic cleaning of sewer system within the city.
7. Assist High School staff to locate sewer lateral location on W. Pine St.



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8. Continue removing tulles from ponds at the WWTP and haul to 40 acres.

Streets

1. Routinely checked the Sierra Bike Path for trash and debris.
2. Finished up with fall leaf sweeping program and continued with Caltrans sweeping program.
3. Met with Lumos to discuss the 30% design plans for the E. Line Street Bridge replacement project.
4. Trimmed low hanging trees and around street signs.
5. Cleaned leaves and debris out of all storm water interceptors.
6. Patched potholes on City Streets.
7. Replace street sign at Willow & Main St. that was hit by vehicle.
8. Clean up leaves and trash in alley at well #2.

Miscellaneous

1. Provide weekly safety meetings for PW crew.
2. Marked City utilities for Dig Alert tickets.
3. Hauled leaves and street sweeper debris from Fowler Pit to the Sunland Landfill.
4. Performed routine maintenance on Public Works fleet.
5. Put together final punch list and continued to work with Control Point Engineering to complete the fine tuning of the new SCADA System.
6. Continue to work with Wood Rodgers on Updating City Standards.
7. Sold old Ques sewer camera equipment on public surplus auction.
8. PW Crew attended Leadership series training.
9. Superintendent attended Supervisor Academy in San Diego hosted by CJPIA.



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Community Services Report

January 2024

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday. The Stay and Play program is full, with a waiting list. Staff will work to find availability for those on the waiting list. In the month of January participants will participate in field trips to BUHS Basketball, Volleyball and Bowling.
2. The Bishop Park Pool is closed for the season. In the 2023-2024 season we offered Public swim, Swim Lessons, Swim Team, Swim Parties, and Lap Swim. The Aquatics Coordinator is currently addressing the 2023-2024 season to find availability for additional Public Swim opportunities. Aquatics Coordinator is working with the Bishop Swim Team and evaluating staffing levels for 2024-2025 and how this will affect our Pool budget. Interviews for Assistant Aquatic Coordinator have been conducted, and a selection has been made. Lifeguard interviews will take place in January.
3. Kids Night Out will have a break until Spring of 2025.
4. Gymnastics Winter Session #2 is now open. This program occurs at the City Hall Auditorium during weekdays. We continue to work with Rams Club and offer Birthday Parties. We have hired a new Gymnastics Instructor for the Baby Gym and Tumble TOT classes. Our Recreation Coordinator Nancy Gonzalez has conducted interviews for two potential instructors. We are now offering two new upper-level classes. Class availability will become more available in the winter session as we hire another staff member. A new Gymnastic Instructor has been interviewed and accepted the position; We are working on the Spring Session scheduling. We plan on offering more Spring Sessions depending on staff availability.
5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.

6. Adult Fitness Classes are in session from February-April with Instructor Ashley McLaughlin. There are evening classes on Wednesdays at the Auditorium. This Program will be offered through January 2025.
7. Looking forward to Adult Volleyball. Registration will open in January of 2025. League play will begin in February 2025.

Parks and Facilities

1. AYSO Soccer Winter preparations on fields 4 and 6.
2. Removed Holiday decorations on Warren Street.
3. Field 2 Field Softball Prep for traveling softball team.
4. Field 1 use by Ultimate Frisbee.
5. Field preparations for Softball and Baseball on fields 1,2,3,4 and 5.
6. Solicitation for quotes for concrete at City Hall and the City Park. This is to address tripping hazards. Plans to replace a large section of paved path with concrete in March 2025.
7. Clean up and irrigation repairs to landscaping on Warren street and Main streets.
8. Seasonal cleaning of flower beds on Main Street and Bishop Chamber.
9. Seasonal routine maintenance of all mowing and landscape equipment.
10. Daily routine of trash and cleaning of restrooms.
11. Cleaned debris from the creek, pond, and fountain.
12. Use of blower on Main Street Mondays and Fridays.
13. Seasonal adjustments are made to all City irrigation and City Park. As we move into Summer, Irrigation systems will be Audited for function and set for operation. All City irrigation is off for the season.
14. Winterization of the Park Pool facilities. Including the installation of the Winter covers.

15. Fall tree trimming at the City Park is ongoing. Eastern Sierra Tree Service continues to perform safety trimming. Meet with Eastern Sierra Tree Service to develop our Tree Safety Plan for Spring.
16. Worked with Bike Park Group on moving old materials for the Bike Park Area, to facilitate track construction. Phase one pump track is complete, and work has begun on the skills area. Work will continue until this project until completed.
17. Worked with the Little League organization for Field Lighting Project. Work will be ongoing on this project. Lights are installed and trenching for electrical are completed with plans to be operational in March 2025.
18. Repairs made to Front Restrooms and Talmage Park due to vandalism.
19. The annual leaf clean-up has begun and will continue throughout the fall – winter months.
20. Solicitation for 2 heating and Air Conditioning units at City Hall. Additional solicitation for new unit to address the Public Works Directors office. Installation of two replacement units and preparation for installation for the Public Works office.

Sunrise

1. Daily routine of trash, debris, and inspections.
2. Leaf clean up at all common areas and residents.
3. Collected rents and payments for utilities.
4. Weekly routine maintenance of all lawns, landscapes, and common areas.
5. Made multiple repairs to City owned main water supply. Valve replacement.
6. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.
7. Trimmed Trees adjacent to units to prevent branches that touch awnings.
8. The use of Organic Cat-Mase to mitigate feral cats.
9. Currently seeking a part time Staff member to fill a vacant position for maintenance.
10. Winterization of Swamp-coolers and irrigation.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.
2. Attended by-weekly City Council meetings.
3. Attended weekly Department Head Meetings.
4. Attended Field 6 Enhancement Project field design and design costs options from Wood Rodgers. A selection of the preferred design will be made in January.
5. Currently working with Eastern Sierra Energy to make upgrades to the existing Pool pumps. This will allow for energy efficiency and compliance.
6. Applications are open to fill the vacancy on the Parks and Recreation Commission. Selected two Parks and Recreation Commissioners and two Council Members for screening committee.
7. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.
8. The Parks and Recreation Commission meeting on January 22nd at 6pm.
9. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track.
10. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Clair Concrete Inc. plans to have construction completed in February 2025.
11. Scheduling of outside events and parties hosted at the Bishop City Park facilities.
12. Began review of 2024-2025 budget for Mid-Year adjustments. Meeting with staff and budget team to address any upcoming purchases and potential savings in all Community Services budgets.
13. Attended Meeting with the Bishop Swim Team to discuss 2025 operations of the Park Pool.
14. Released bid documents and advertisement for the Park Pool Resurfacing Project.

Highlights

1. Field 3 lighting project is nearing completion. Bishop Little League in partnership with LADWP and Southern California Edison have installed lights, trenches, and necessary electrical infrastructure to see this project become reality.
2. Applications for Lifeguards are open. Interviews will be conducted in February. Aquatic Coordinator Danica Gomez has been working to create schedules and address staffing to accommodate expansion of public hours.
3. Community Garden Enhancement Project is moving forward with Clair Concrete Inc. to begin construction of new irrigation, concrete paths and pergola. This project is funded through CNRA California Urban Greening Grant.
4. Bid documents and advertisement for Park Pool Resurfacing Project.
5. Registration for Adult Co-ed Volleyball is open with League play starting on February 18th.



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Planning Department Report January 2025

1. **Downtown Signage Enforcement:** Coordinated downtown signage updates with business and property owners.

2. **Regional Housing Study:**

The Memorandum of Understanding (MOU) has been approved by all participating jurisdictions, and the study officially kicked off on February 5th.

Staff is currently gathering existing information to provide to the consultant, while the consultant is in the process of collecting current demographic and economic trends data. **Additionally, preparations are underway for the Community Workshops, which are scheduled to launch by the end of February.** The exact date will be provided to the Council once confirmed. Real estate industry interviews and surveys are being planned next.

3. **Parking Study:** Reviewed and provided comments to the consultants on the parking memo and planned for the Technical Advisory Committee meeting which will be held by the end of February.
4. **Silver Peaks:** worked with Visionary Homebuilders on the application for Affordable Housing and Sustainable Communities grant application. The submission deadline is May 2025.
5. **Prohousing Designation:** The City's prerequisites for the designation have been **approved**. The final approval and official award of the designation will be determined by HCD's internal committee vote.

6. **Grant Reporting**

- **CDBG-CV1:** Supporting Fire Department PPE storage for the City of Bishop and Inyo County in grant reporting activities and compliance with prevailing wage requirements for any construction work.
- **CDBG**

7. **Developer Support:** Providing assistance to developers to facilitate the planning and implementation of residential and commercial development projects.



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8. Participated in leadership training organized by the City.
9. The Planning Commission was held on Jan 28th to approve new signage for the fairgrounds, shipping container at High Country Lumber, and confirm staff's direction to uphold Bishop Glass to Downtown Design Guidelines



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City Administrators Report

January 2025

1. Met with the Bishop Police Officers Association, Miscellaneous Employees Association and Mid-Management Group to initiate labor negotiations.
2. Worked through the Mid-Year Budget process with Finance Director Aukee.
3. Held continuing discussions with local LADWP representatives to find a solution to Commercial lease transfers.
4. Received over 100 responses on Survey Monkey in regard to a new city logo. The City and Graphic Solutions will take the next step in design.
5. Continue to work with Inyo, Mono and the Town Of Mammoth on a regional Housing Study.
6. Continue to work with multiple developers to entice them to invest in Bishop.
7. Updated the draft RFP to include comments made by ICEMA. Now the draft has been forwarded to the State for approval for an Exclusive Operating Area for EMS.
8. Met with a private contractor to explore ways to bolster the Friday Night Markets.
9. Met with our Federal and State Lobbyists to discuss 2025 calendar and arrange meetings with our State and Federal Representatives.
10. Attended the Bishop Rural Fire Protection District.
11. Attended the month Eastern Sierra Air Alliance (ESAA) meeting to discuss the Bishop Airport and flight schedules.
12. Continued meeting with each department within the city to discuss strategies to manage their department more efficiently and effectively.
13. Continued to work closely with the Personnel Department, Risk Management and California Joint Powers Authority to manage claims within the city.
14. Met individually with City Council members on a weekly basis.

15. Facilitated weekly Department Heads meetings.

16. Worked closely with Personnel to navigate several personnel issues.

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2024 - June 30, 2025

ADMINISTRATION

Position	Step 1	Step 2	Step 3	Step 4	Fixed
City Administrator					\$15,361
Assistant to the City Administrator (Not Filled)	\$7,811	\$8,592	\$9,364		
City Clerk					\$8,649
Personnel/Payroll & Benefits Specialist					\$8,161
Executive Secretary/Assistant City Clerk (Not Filled)	\$5,578	\$6,138	\$6,751	\$7,426	

FINANCE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Finance Director	\$8,649	\$9,514	\$10,464		
Accounting Secretary/Budget Manager (Not Filled)	\$5,579	\$6,138	\$6,751	\$7,426	
Administrative / Accounting Assistant	\$4,419	\$4,863	\$5,347	\$5,884	

COMMUNITY SERVICES DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Community Services Director (Not Filled)					\$11,622
Community Services Manager					\$7,845
Community Services Administrative Assistant	\$4,419	\$4,863	\$5,347	\$5,884	
Parks Supervisor	\$4,573	\$5,032	\$5,534	\$6,514	
Recreation Supervisor (Not Filled)	\$4,573	\$5,032	\$5,534	\$6,514	
Parks Facilities Lead Worker	\$4,155	\$4,571	\$5,027	\$5,531	

FIRE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Fire Chief					\$11,622
Deputy Fire Chief (Not Filled)					\$10,105
Assistant Fire Chief	\$3,557	\$3,912	\$4,304	\$4,734	
Fire Captain	\$5,211	\$5,734	\$6,307	\$6,940	
Administrative Assistant	\$4,419	\$4,863	\$5,347	\$5,884	

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					\$13,520
Lieutenant					\$10,105
Sergeant	\$7,583	\$8,341	\$9,175		
Corporal	\$6,759	\$7,435	\$8,178		
Police Officer	\$6,202	\$6,891	\$7,659		
Police Officer in Training	\$4,685	\$5,152	\$5,669		
Community Services Officer	\$4,419	\$4,863	\$5,347		
Police Records Clerk	\$4,419	\$4,863	\$5,347	\$5,884	
Police Services Technician	\$4,471	\$4,918	\$5,410	\$5,951	
Senior Communications Operator	\$5,152	\$5,668	\$6,235	\$6,858	
Communications Operator	\$4,258	\$4,685	\$5,152	\$5,669	

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2024 - June 30, 2025

PUBLIC WORKS DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Public Works Director					\$12,662
Public Works Superintendent (Not Filled)					\$9,926
Public Services Officer (Not Filled)	\$5,896	\$6,485	\$7,132	\$7,846	
Public Works Supervisor	\$5,896	\$6,485	\$7,132	\$7,846	
Lead Maintenance Worker	\$5,211	\$5,734	\$6,307	\$6,940	
Maintenance Worker	\$4,573	\$5,032	\$5,534	\$6,087	
Public Works Secretary	\$4,419	\$4,863	\$5,347	\$5,884	

PLANNING DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Senior Planner (Not Filled)					\$7,687
Assistant Planner	\$5,211	\$5,734	\$6,307	\$6,940	

Cost of Living Adjustments for Miscellaneous, Mid-Management, Management, and Bishop Police Officers Association contracts for Fiscal Years as follows:
2024/2025 - 4%

For all Step Classifications -Step Increases occur annually with one year in between each step based on successful employee evaluations.

Approved by Council on: _____



Agenda Item: 8.B
Date of Meeting: February 10, 2025
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **A Resolution Renewing the City of Bishop's Military Equipment Policy; AB 481-Military Equipment Annual Inventory and Report**
Prepared On: January 16, 2025
Attachments: AB 481 report 2025
AB 481 inventory 2025
Resolution - Renewing AB 481 Military Equipment Policy 2025 01 27

Background/History:

On February 14, 2022, Council approved the military equipment policy and associated City of Bishop Municipal Code, Chapter 13.20 – Military Equipment, in accordance with Government Code 7070. Part of maintaining compliance is an annual report to City Council, updating the military equipment and policy as necessary, make the information public and hold a public meeting to discuss the policy and equipment with members of the public. This staff report is presented to ensure full compliance and transparency with the legislative requirements.

Analysis/Discussion:

Since February 14, 2022, there have been no legislative changes to Government Code 7070, Lexipol Policy 706 of the City of Bishop Municipal Code. So, in order to maintain compliance, I have attached an updated military equipment inventory as well as the required report to be presented and discussed with members of the public. It is the goal of the Bishop Police Department to be as transparent as possible with members of the public. Pursuant to Government Code Section 7072(b), a community engagement is required to be held within 30 days of this date. A notice will be presented to the public on a date and time for public comment following this approval.

Economic Impacts:

There are no economic impacts related to this staff report or reporting requirement.

Budget Impacts:

There are no budget impacts as the additional equipment was budgeted for and purchased

during the last budget cycle.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the attached equipment inventory and report so it may be presented to the public and discussed in an open forum with members of the public and the Chief of Police within 30 days of approval and approve the proposed resolution.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RENEWING ITS MILITARY EQUIPMENT POLICY

Approved By: Ethan Aukee 1/16/2025

Approved By: Robin Picken 1/17/2025

Approved By: Deston Dishion 2/4/25

Approved By:



City of Bishop Police Department

Nate Derr
Chief of Police

Serving our Community”

(760) 873-5866
(760) 872-3485 FAX
www.cityofbishop.com

Bishop Police Department Annual Military Equipment Report

This report is prepared in accordance with Department Policy, associated legislative requirements and is provided to the Bishop City Council and members of the public regarding the possession and use of certain equipment in the possession of the Bishop Police Department. The equipment listed in the attached inventory has been deemed Military Equipment in accordance with Government Code 7070. In addition, this report is required under Government Code 7072.

In 2024, The Bishop Police Department required all uniformed patrol Officers to carry a Colt M4 rifle in their patrol unit while on duty. In 2024, none of the patrol rifles were discharged in the line of duty. However, all Officers received the appropriate range training and qualified in accordance with Department Policy. The Bishop Police Department also maintains two sub machine guns in its inventory, which are to be used by personnel assigned to the Inyo County Special Enforcement Detail. The sub machine guns were not used in the line of duty in 2024.

During the calendar year 2024, no complaints related to military equipment were received by the City of Bishop or the Bishop Police Department. If the needs of the Department change during the next year and we acquire additional military equipment, it will only be done so in accordance, with Department Policy, City of Bishop Municipal Code and legislative requirements.

Within 30 days of the publishing of this report I will be available to discuss the Departments military equipment and address any concerns.

**BISHOP POLICE DEPARTMENT
MILITARY EQUIPMENT INVENTORY
ANNUAL REPORT 2025**

Colt M4 Rifles - 12

Heckler & Koch MP5 Sub Machine Gun – 2

1994 International Armored Personnel Vehicle (On Loan to ICSO)

Def Tech Distraction Devices – 10

Penn Arms 40 mm less lethal Munitions launcher

Def-Tech 40 mm sponge rounds-50

The following items are in possession of the Bishop Police Department, though they are unavailable for use at this time due to the need for staff certification.

Model 515 CS Gas Canister

Model 517 CS Gas Canister

Model T16 CS Gas Canister

White Smoke Canister

Stinger Grenades

Model 530 CS Gas Canister

CS Gas Projectile Rounds - 3

Shotgun Delivered CS Gas Ferrett Rounds

37mm Less Lethal Munitions Launcher – 1 (Not in Service)

Colt AR 15 Rifles – 3 (Not in Service)

Ruger Mini 14 Rifle – 1 (Not in Service)

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BISHOP, STATE OF CALIFORNIA, RENEWING ITS MILITARY
EQUIPMENT POLICY**

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 ("AB 481"), adding Chapter 12.8, "Funding, Acquisition and Use of Military Equipment", to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, AB 481 requires, inter alia, the Police Department submit to the City Council an annual military equipment report for each type of military equipment approved by the City Council; and

WHEREAS, the City Council shall review its Ordinance approving the funding, acquisition, or use of military equipment at least annually and vote on whether to renew the Ordinance at a regular meeting; and

WHEREAS, the City Council shall determine, based on the annual military equipment report submitted, whether each type of military equipment identified in that report has complied with the standards for approval set forth in its Ordinance; and

WHEREAS, the City Council has reviewed the annual military report submitted by the Police Department and determined the military equipment has complied with the standards for approval set forth in its Ordinance; and

WHEREAS, the City Council voted to renew Ordinance No. 575 by resolution of the City Council set forth below.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are a substantial part of this resolution.

SECTION 2. City of Bishop Ordinance No. 575 is hereby renewed.

SECTION 3. The City Clerk shall certify to passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this 27th day of January 2025.

Jose Garcia, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 8.C
Date of Meeting: February 10, 2025
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Challenger Sports - Agreement Letter of Extension**
Prepared On: January 31, 2025
Attachments: Vendor Agreement - Challenger Sports 2024 02 12
Letter of Agreement - Bishop P&R

Background/History:

The Community Services Department has used the vendor Challenger Sports Soccer to provide youth soccer for our Olympic Kids Summer Camps for the past 6 years. In that time the Community Services Department has analyzed this agreement on an annual basis. The Community Services Department Program staff would recommend the continuation of the services. The current agreement has a term of one-year with the option to extend for one-year as long as parties agree.

Analysis/Discussion:

The Vendor Agreement between the City of Bishop and Challenger Sports will expire on January 21st, 2025. Challenger Sports has provided the Community Services Department with a one-year letter of extension. This letter of extension will be for a one-year term that will end on January 21st, 2026.

Economic Impacts:

None

Budget Impacts:

This Item is accounted for in the 2023-2024 Community Services Parks budget in the amount of \$3,600.00.

Legal Review:

Attorney Pucci has reviewed the item and finds the recommended action complies with the law.

Recommended Action:

Council to approve the Challenger Sports Agreement Letter of Extension for a term of one year with the term ending on January 21st, 2026.

Approved By: Deston Dishion 1/31/25

Approved By:

Approved By:

Approved By:

VENDOR AGREEMENT FOR REOCCURRING SERVICES Between The City of Bishop and Challenger Sports

This VENDOR AGREEMENT FOR REOCCURRING SERVICES ("AGREEMENT") is made and entered into as of February 12th, 2024, through February 11th, 2025, by and between the City of Bishop, a municipal corporation ("AGENCY"), and Challenger Sports ("VENDOR").

RECITALS:

AGENCY wishes to retain the services of an experienced and qualified VENDOR to provide experience and instructors for the City of Bishop Summer Camps.

Challenger Sports represents and warrants that it is qualified to perform those services.

AGREEMENT:

I. SERVICES TO BE PERFORMED BY VENDOR

VENDOR will provide the services listed in the Scope of Services attached hereto as Exhibit A. VENDOR warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

II. TERM

Unless earlier terminated in accordance with Paragraph 4 below, the AGREEMENT will continue in full force and effect from the Effective Date through January 21st, 2025. Upon mutual written AGREEMENT, the term of this AGREEMENT can be extended annually for an additional one (1) year period, or longer as the parties agree.

III. COMPENSATION

A. Vendor's Fee

For services rendered pursuant to this AGREEMENT, VENDOR will be paid in accordance with the Compensation Schedule attached hereto as Exhibit B, provided, however, that in no event will the total amount of money paid the VENDOR, for services initially contemplated by this AGREEMENT, exceed the sum of \$3,600, unless otherwise first approved in writing by AGENCY. Should this AGREEMENT be renewed, the VENDOR's fee may be adjusted upon the written AGREEMENT of the parties.

B. Schedule of Payment

Provided the VENDOR is not in default under the terms of this AGREEMENT, upon presentation of an invoice, VENDOR will be paid the fees described in Paragraph 3.A. above, according to the Compensation Schedule. Payment will be due within thirty (30) days after the date of the invoice.

IV. TERMINATION OF AGREEMENT

A. The AGENCY may at any time, for any reason, with or without cause, suspend or terminate this AGREEMENT, or any portion hereof, by serving upon the VENDOR at least ten (10) days prior written notice. The AGENCY may at anytime, suspend or terminate the AGREEMENT, or any portion hereof, due to cancellation because of California COVID-19 guidelines and mandates. Upon receipt of said notice, the VENDOR shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If the AGENCY suspends or terminates a portion of this AGREEMENT, such suspension or termination shall not make void or invalidate the remainder of this AGREEMENT.

B. In the event this AGREEMENT is terminated pursuant to this Section, the AGENCY shall pay to VENDOR the actual value of the work performed up to the time of termination, provided that the work performed is of value to the AGENCY. Upon termination of the AGREEMENT pursuant to this Section, the VENDOR will submit an invoice to the AGENCY pursuant to Section 3.

V. FORCE MAJEURE

If any party fails to perform its obligations because of strikes, lockouts, labor disputes, embargoes, acts of God, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental control, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, then that party's performance shall be excused for a period equal to the period of such cause for failure to perform.

VI. RETENTION OF FUNDS

VENDOR authorizes AGENCY to deduct from any amount payable to VENDOR (whether or not arising out of this AGREEMENT) any amounts the payment of which may be in dispute or that are necessary to compensate AGENCY for any

losses, costs, liabilities, or damages suffered by AGENCY, and all amounts for which AGENCY may be liable to third parties, by reason of VENDOR's acts or omissions in performing or failing to perform VENDOR's obligations under this AGREEMENT. In the event that any claim is made by a third party, the amount or validity of which is disputed by VENDOR, or any indebtedness exists that appears to be the basis for a claim of lien, AGENCY may withhold from any payment due, without liability for interest because of the withholding, an amount sufficient to cover the claim. The failure of AGENCY to exercise the right to deduct or to withhold will not, however, affect the obligations of VENDOR to insure, indemnify, and protect AGENCY as elsewhere provided in this AGREEMENT.

VII. AGENCY REPRESENTATIVE

Daniel McElroy, Community Services Manager and Deston Dishion, City Administrator are designated as the "CO-AGENCY Representative", authorized to act in its behalf with respect to the work and services specified in this AGREEMENT and to make all decisions in connection with this AGREEMENT. Whenever approval, directions, or other actions are required by AGENCY under this AGREEMENT, those actions will be taken by the AGENCY Representative, unless otherwise stated. The AGENCY's Chief Executive has the right to designate another AGENCY Representative at any time, by providing notice to VENDOR.

VIII. VENDOR REPRESENTATIVE(S)

The following principal(s) of VENDOR are designated as being the principal(s) and representative(s) of VENDOR authorized to act in its behalf with respect to the work specified in this AGREEMENT and make all decisions in connection with this AGREEMENT:

Challenger Sports Representative: Jack Drew.

IX. INDEPENDENT CONTRACTOR

The VENDOR is, and at all times will remain as to AGENCY, a wholly independent contractor. Neither AGENCY nor any of its officials, employees or agents will have control over the conduct of the VENDOR or any of the VENDOR's employees, except as otherwise set forth in this AGREEMENT. The VENDOR may not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

X. BUSINESS LICENSE

The VENDOR must obtain an Agency business license prior to the start of work under this AGREEMENT, unless VENDOR is qualified for an exemption.

XI. OTHER LICENSES AND PERMITS

VENDOR warrants that it has all professional, contracting and other permits and licenses required to undertake the work contemplated by this AGREEMENT.

XII. VENDOR'S ACCOUNTING RECORDS; OTHER PROJECT RECORDS

Records of the VENDOR's time pertaining to the project, and records of accounts between AGENCY and the VENDOR, will be kept on a generally recognized accounting basis. VENDOR will also maintain all other records, including without limitation specifications, drawings, progress reports and the like, relating to the project. All records will be available to AGENCY during normal working hours. VENDOR will maintain these records for three (3) years after final payment.

XIII. INDEMNIFICATION

VENDOR shall indemnify, defend, and hold harmless the AGENCY, and its officers, employees and agents, from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the VENDOR's performance of its obligations under this AGREEMENT or out of the operations conducted by VENDOR, including the AGENCY's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the AGENCY. In the event the AGENCY indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from VENDOR's performance of this AGREEMENT, the VENDOR shall provide a defense to the AGENCY indemnitees or at the AGENCY's option, reimburse the AGENCY indemnities their costs of defense, including reasonable legal fees, incurred in defense of such claims.

Payment by AGENCY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between VENDOR and AGENCY, as to whether liability arises from the sole negligence of the AGENCY or its officers, employees, or agents, VENDOR will be obligated to pay for AGENCY's defense until such time as a final judgment has been entered adjudicating the AGENCY as solely negligent. VENDOR will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees and costs of litigation.

XIV. NON-LIABILITY OF AGENCY OFFICERS AND EMPLOYEES

No officer or employee of AGENCY will be personally liable to VENDOR, in the event of any default or breach by the AGENCY or for any amount that may become due to VENDOR.

XV. INSURANCE

Without limiting VENDOR's indemnification of AGENCY, and prior to commencement of Work, VENDOR shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form that is satisfactory to AGENCY.

General liability insurance. VENDOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. VENDOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the VENDOR arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. [Optional depending on limits required] VENDOR shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers' compensation insurance. VENDOR shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

VENDOR shall submit to AGENCY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of AGENCY, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. VENDOR shall provide certificates of insurance to AGENCY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by AGENCY's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with AGENCY at all times during the term of this contract. AGENCY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. VENDOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by VENDOR, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by VENDOR shall be primary and any insurance or self-insurance procured or maintained by AGENCY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of AGENCY before the AGENCY's own insurance or self-insurance shall be called upon to protect it as a named insured.

Agency's rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, AGENCY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by AGENCY will be promptly reimbursed by VENDOR or AGENCY will withhold amounts sufficient to pay premium from VENDOR payments. In the alternative, AGENCY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the AGENCY's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this AGREEMENT shall be endorsed to waive subrogation against AGENCY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow VENDOR or others providing insurance evidence in

compliance with these specifications to waive their right of recovery prior to a loss. VENDOR hereby waives its own right of recovery against AGENCY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). VENDOR acknowledges and agrees that any actual or alleged failure on the part of the AGENCY to inform VENDOR of non-compliance with any requirement imposes no additional obligations on the AGENCY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the VENDOR maintains higher limits than the minimums shown above, the AGENCY requires and shall be entitled to coverage for the higher limits maintained by the VENDOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the AGENCY.

Notice of cancellation. VENDOR agrees to oblige its insurance agent or broker and insurers to provide to AGENCY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that AGENCY and its officers, officials, employees, and agents shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to AGENCY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that VENDOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. VENDOR agrees to ensure that its sub-consultants, sub-contractors, and any other party involved with the project who is brought onto or involved in the project by VENDOR, provide the same minimum insurance

coverage and endorsements required of VENDOR. VENDOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. VENDOR agrees that upon request, all AGREEMENTS with consultants, subcontractors, and others engaged in the project will be submitted to AGENCY for review.

Agency's right to revise specifications. The AGENCY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the VENDOR ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the VENDOR, the AGENCY and VENDOR may renegotiate VENDOR's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by AGENCY. AGENCY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by AGENCY.

Timely notice of claims. VENDOR shall give AGENCY prompt and timely notice of claims made or suits instituted that arise out of or result from VENDOR's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. VENDOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

XVI. SUBCONTRACTORS

Before VENDOR retains or hires a subcontractor to provide any work, labor, or services relative to this AGREEMENT, VENDOR must:

- A.** Present the name and identifying information of the subcontractor that will provide any work, labor, or services to AGENCY;
- B.** Present to the AGENCY the form of subcontract that will be used with the subcontractor for AGENCY's approval, which approval will not be unreasonably withheld. Such subcontract AGREEMENT must include an indemnity agreement that is generally in accord with the indemnity obligations contained in Paragraph 13 of this AGREEMENT and must specifically name the AGENCY as an indemnified party; and
- C.** Secure from the subcontractor evidence of insurance coverage that meets with this AGREEMENT including naming the AGENCY as an additional insured as required by this AGREEMENT, unless such requirement is

waived in writing by the AGENCY Risk Manager as provided in Paragraph 17 below.

XVII. CONFLICT OF INTEREST

No officer or employee of the AGENCY may have any financial interest, direct or indirect, in this AGREEMENT, nor may any officer or employee participate in any decision relating to the AGREEMENT that effects the officer or employee's financial interest or the financial interest of any corporation, partnership or association in which the officer or employee is, directly or indirectly interested, in violation of any law, rule or regulation.

No person may offer, give, or agree to give any officer or employee or former officer or employee, nor may any officer or employee solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any way pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal.

XVIII. NOTICE

All notices, requests, demands, or other communications under this AGREEMENT will be in writing. Notice will be sufficiently given for all purposes as follows:

- A. Personal delivery. When personally delivered to the recipient; notice is effective on delivery.
- B. First Class mail. When mailed first class to the last address of the recipient known to the party giving notice; notice is effective three mail delivery days after deposit in an United States Postal Service office or mailbox.
- C. Certified mail. When mailed certified mail, return receipt requested; notice is effective on receipt, if delivery is confirmed by a return receipt.
- D. Overnight delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account; notice is effective on delivery, if delivery is confirmed by the delivery service.
- E. Facsimile transmission. When sent by fax to the last fax number of the recipient known to the party giving notice; notice is effective on receipt.

Any notice given by fax will be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

To AGENCY: City of Bishop
377 West Line Street
Bishop, CA 93514
Attention: Daniel McElroy

To VENDOR: Challenger Sports
1540 River Park #224A
Sacramento, CA 95815
Attention: Jack Drew

- F. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified, will be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- G. Either party may change its address or fax number by giving the other party notice of the change in any manner permitted by this AGREEMENT. Any change in address or fax number that is not provided to the other party will not void delivery of any notice under this AGREEMENT, and delivery to the last known address or fax number shall be deemed sufficient for notice under this AGREEMENT.

XIX. PROHIBITION AGAINST ASSIGNMENT AND SUBCONTRACTING

This AGREEMENT and all exhibits are binding on the heirs, successors, and assigns of the parties. The AGREEMENT may not be assigned or subcontracted by either AGENCY or VENDOR without the prior written consent of the other.

XX. INTEGRATION; AMENDMENT

This AGREEMENT represents the entire understanding of AGENCY and VENDOR as to those matters contained in it. No prior oral or written understanding will be of any force or effect with respect to the terms of this AGREEMENT. The AGREEMENT may not be modified or altered except in writing signed by both parties.

XXI. INTERPRETATION

The terms of this AGREEMENT should be construed in accordance with the meaning of the language used and should not be construed for or against either

party by reason of the authorship of this AGREEMENT or any other rule of construction that might otherwise apply.

XXII. SEVERABILITY

If any part of this AGREEMENT is found to be in conflict with applicable laws, that part will be inoperative, null and void insofar as it is in conflict with any applicable laws, but the remainder of the AGREEMENT will remain in full force and effect.

XXIII. TIME OF ESSENCE

Time is of the essence in the performance of this AGREEMENT.

XXIV. GOVERNING LAW; JURISDICTION

This AGREEMENT will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from the AGREEMENT will be in a court of competent jurisdiction within the county in which AGENCY is located.

XXV. COMPLIANCE WITH STATUTES AND REGULATIONS

VENDOR will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

XXVI. WAIVER OF BREACH

No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair the right or remedy or be construed as a waiver. A party's consent or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this AGREEMENT.

XXVII. ATTORNEY'S FEES

Except as provided for in Paragraph 15, in any dispute, litigation, arbitration, or other proceeding by which one party either seeks to enforce its rights under this AGREEMENT (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this AGREEMENT, the prevailing party will be awarded reasonable attorney's fees, together with any costs and expenses, to resolve the dispute and to enforce any judgment, including post judgment attorney's fees costs and expenses and any attorneys' fees or costs incurred on appeal of any judgment.

XXVIII. EXHIBITS

All exhibits identified in this AGREEMENT are incorporated into the AGREEMENT by this reference.

Dean Pucci

Dean Pucci (Feb 21, 2024 12:14 PST)

XXIX. VENDOR'S AUTHORITY TO EXECUTE

The persons executing this AGREEMENT on behalf of the VENDOR warrant that (i) the VENDOR is duly organized and existing under the appropriate State laws; (ii) they are duly authorized to execute this AGREEMENT on behalf of the VENDOR; (iii) by so executing this AGREEMENT, the VENDOR is formally bound to the provisions of this AGREEMENT; and (iv) the entering into this AGREEMENT does not violate any provision of any other AGREEMENT to which the VENDOR is bound.

VENDOR: Challenger Sports

By: Jack Drew
Jack Drew (Feb 21, 2024 10:49 PST)
(Signature)

(Typed Name)

(Title)

AGENCY: City of Bishop
A Municipal Corporation


Deston Dishion, City Administrator

ATTEST:

Robin Picken
Robin Picken, City Clerk

APPROVED AS TO FORM:

Agency Attorney

By: Dean Pucci
Dean Pucci Feb 21, 2024 12:14 PST
Dean Pucci, City Attorney

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Compensation Schedule

EXHIBIT A
SCOPE OF SERVICES

1. Challenger Sports will provide a minimum of three Instructors/Supervisors for the City of Bishop Olympic Kidz Sports Camp. Challenger Sport Instructors will provide 3 hours of soccer instruction from 9:00 am to 12:00 pm daily, Monday – Friday June 10th – 14th, 2024, for children ages 5-12 years of age.
2. The City of Bishop will provide advertisement support for Challenger Sports half-day and full-day camp and provide reservation of venue. Challenger Sports will be responsible for the sign-up and collection of money for the Challenger Sports half-day and full-day camp.
3. The City of Bishop will provide for advertisement, sign-ups, collection of money, and reservation of venue for the Olympic Kidz Sports Camp. The City of Bishop will also be responsible for the pick-up of Olympic Kidz from soccer venue at 12:00pm. The City of Bishop will also provide a water, shade, lunch, and snacks daily at the soccer venue.

EXHIBIT B
COMPENSATION SCHEDULE

The City of Bishop will pay Challenger Sports the amount of \$100.00 per child participating in the Olympic Kidz Sports Camp, up to 36 children, 30 days after invoice is received by the City of Bishop from Challenger Sports in an amount not to exceed \$3,600.



Main: 913-599-4884
Toll-free: 800-878-2167
Fax 913-599-2928

8263 Flint St
Lenexa, KS 66214

Jack Drew
Pacific Northwest Regional Director
Challenger Sports
jdrew@challengersports.com
+1 (401) 442-6384

To Whom It May Concern,

This is Jack Drew of Challenger Sports indicating that I am looking to extend the current agreement with Bishop Parks & Recreation by another year.

Sincerely,

Jack Drew

A handwritten signature in black ink, appearing to be "JDrew", written over a horizontal line.

1/22/2025



Agenda Item: 8.D
Date of Meeting: February 10, 2025
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Community Services Department - Purchase of Tractor**
Prepared On: February 3, 2025
Attachments: Tractor Purchase Order
San Joaquin Tractor
Nolts Equipment
Garton Tractor

Background/History:

The Community Services Department staff maintains the landscaping equipment for operations at the City Park. The John Deere Tractor currently in service has been an essential piece of equipment. However, the John Deere Tractor has outlived its useful life. This piece of equipment has been identified for replacement in the 2023-2024 budget. The Community Services Department has solicited quotes for three vendors and selected the quote from San Joaquin Tractor in the amount of \$49,407.00.

Analysis/Discussion:

The City of Bishop Purchasing Policy allows for the City Administrator to authorize purchases that are budgeted for up to the amount of \$25,000.00. Any amount over \$25,000.00 requires City Council approval. The purchase amount for the Kioti Tractor from San Joaquin Tractor is for \$49,407.00 and requires the City Council to authorize and approve this purchase.

Economic Impacts:

None.

Budget Impacts:

This item was budgeted within the adopted FY 2024-25 budget, however, the item was under budgeted. The budget increase needed to complete this purchase is being presented for approval within the mid-year budget adjustments report on February 10, 2025.

Legal Review:

Recommended Action:

Council to approve the expenditure for the Kioti Tractor from San Joaquin Tractor and authorize the City Administrator to sign the Purchase Order in the amount of \$49,407.00.

Approved By: Ethan Aukee 2/3/2025

Approved By: Deston Dishion 2/4/25

Approved By:

Approved By:

PURCHASE ORDER

CITY OF BISHOP

POST OFFICE BOX 1236

BISHOP, CA 93515

(760) 873-5863

SHIP TO: 377 W Line Street
Bishop, CA 93514

NO. 24/25-108

DATE: 1/28/2025

T0: San Joaquin Tractor
PO Box 70067
Bakersfield, CA 93387-0067

Fund 001-031

Account 56028

Quantity	Description	Quote/Bid Price
	Kioti NS6010HCB 57.7 HP Daedong 3HT-S4TH58A 3 Cyl, Turbo Charged Diesel Engine Tractor	\$40,850.00
	72" Quick Attach Bucket	725.00
	Iron Craft Rototiller *** See attached quote for more in-depth details	3850.00
	Sales Tax	3975.00
	CA Tire Tax	7.00
	Total	\$49,407.00

CITY ADMINISTRATOR

CITY OF BISHOP PURCHASING AGENT

By _____
Deston Dishion

By _____
Ethan Aukee

INSTRUCTIONS TO VENDORS

1. Mail invoice in duplicate
2. Invoice must include tax and shipping charge,
f.o.b. Bishop, California
3. Show purchase order number on all invoices, packages,
delivery slips, and correspondence

The City of Bishop is not liable for materials or supplies furnished or services rendered, except by order of the City Council or by authority of a Purchase Order properly signed by the Purchasing Agent or his authorized representative.



1-22-2025
City of Bishop

GOVERNMENT FREE LOADER QUOTE

Kioti NS6010HCB 2023: 57.7 Hp Daedong 3HT-S4TH58A 3 Cyl Turbo Charged Diesel Engine, 3 Range Hydrostatic Transmission, Cat II Three Point, 2,493 Lift Capacity, Electric/Hydraulic 4WD, 540 Rpm Independent Pto, Power Steering, One Set of Spring Type Aux Remotes	\$40,850.00
Options added: Turff tires, 2 sets of rear remotes, rear work light, Extendable lower links, Blue tooth radio,	

Kioti KL5810QA72 loader: With 72" Quick Attach bucket Lift Capacity at 2680lbs.	\$725.00
Optioins included: 72" bolt on cutting edge	

Ironcraft UH72-R rototiller:	\$3850.00
------------------------------	-----------

Warranty: 2 years or 2000 hours bumper to bumper,	8.75% tax \$3975.00
---	---------------------

Availability: In stock	CA tire tax \$7.00
------------------------	--------------------

Free delivery to bishop	<u>Total \$49,407.00</u>
-------------------------	---------------------------------

Thank You,
Brian Agnetti, cell # 661-978-7660
San Joaquin Tractor



Search...



TRACTOR BUILDER

Explore Packages

Build My Tractor

NS6010 Cab

Price as configured \$53,395.00

Monthly Payment \$1,179.14

[Back to Category.](#)

Attachments

Options

☒	KL5810 Loader: \$6,600.00
☐	KB2485 Backhoe: \$9,700.00
☒	72" Tiller: \$2,995.00
☐	Sundown FM205 Flail Mower: \$4,699.00
☐	72" Rotary Cutter: \$2,995.00
☐	How can we help?
☐	72" Rear Blade: \$1,199.00
☐	Trailer Mover: \$199.00

Text Us!

☐	Weight Box: \$550.00
☐	Rock Fork Grapple: \$3,100.00
☐	Root Grapple: \$2,100.00
☐	Pallet Forks: \$949.00
☐	Quick Hitch: \$299.00
☐	Bale Spear: \$599.00

Product total	\$43,800.00
Options total	\$9,595.00
Grand total	\$53,395.00

Calculate Your Payment
Estimate

Description Specifications

FEATURES

- Projection Head and Working Lamp: With LED projection head and working lamps, the operator will experience safer and easier operation in low light conditions.
- 3-Point Hitch with Telescopic Lower Links: Standard telescopic lower link ends and stabilizers allow the operator to easily connect & adjust a wide variety of 3-point implements. The standard rear 3-point control lever easily raises and lowers the lift arms from outside the tractor when attaching implements.
- 3 Range HST Transmission: HST models feature performance proven, heavy-duty HST drives that deliver power and efficiency. The three range transmission (Hi/Mid/Low) with twin pedal operation makes your job easier, smoother and safer.
- Twin HST Pedals: Twin HST pedals offer easy forward and reverse movement with smooth engagement, acceleration and deceleration. Pedal pressure is minimized which reduces

<< Search Results

BUY
WHAT
YOU
WANT

WITH

Check Buying Power





Photos (3)



2022 NEW HOLLAND WORKMASTER 120 ☐ Compare

100 HP to 174 HP Tractors

 [View My Watch List](#) 

USD

USD \$77,700

 [Financial Calculator](#) 

 [Email Seller](#)

Machine Location: [800 S Madera Ave Madera, California 93637](#) 

Seller Information

[View Seller Information](#) 

Garton Tractor

Contact: Jeremy Correia

Phone: [\(559\) 474-4032](#)

 [\(559\) 474-4032](#) 

 [Video Chat](#) 

 [Email Seller](#)

 [Video Chat](#)

 [Get Shipping Quotes](#)

CURRENCY. [*Apply for Financing](#)

General

Year	2022
Manufacturer	NEW HOLLAND
Model	WORKMASTER 120
Serial Number	NH1616303
Condition	New
Stock Number	0101000106

Hours

3

Description

TIER 4
100 PTO HP (120 Engine HP)
MFD
Rops
Low Profile All Purpose Fast P
Reversing Fan
Downswept Exhaust
Open Station
Front 11.5/80-15.3 R1
Rear 500/60-22.5 R1
2 Rear Remotes
21.6 GPM (82 LPM) Imp_Pump_
Less Bucket
632TL and 84 Bucket SSL
540 RPM w/Cap
3 Point Hitch 7716lb 2812kg
Less Carrier and Weights
Rear Ballast 2x 50kg or 32kg
English (USA) Manual
Less Package
4 Cyl Diesel (207 CI/3.4L) F5C
Front Axle 4WD
Drawbar L/Clevis
MMV & Joystick
632TL AND 84 348110
Less Mirror
Air Suspension Seat
12x12 Power Shuttle
Unknown Attachment
Unknown Attachment

Attachments

Loader

Yes

Powertrain

Engine Horsepower

139 HP

Drive

4WD

See All 100 HP to 174 HP Tractors From Seller



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@cityofbishop.com
www.cityofbishop.com

Department of Public Works Building Permits Issued

1/2025

**Building Permit fees
collected: \$5,963.53**

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
Commercial					
1/21/2025	186 North Main Street, LLC 186 North Main Street M.A.C. Cortes Construction	Demolition	\$2,000.00	\$0.56	\$1.00
1/2/2025	Milton Rios 180 Short Street Berger Solar Electric, LLC	Propane Tank	\$1,175.00	\$0.90	\$1.00
1/6/2025	Aaron Schat 524 North Main Street	Sign Extension	\$1,500.00	\$0.50	\$1.00
Commercial Totals			\$4,675.00	\$1.96	\$3.00
Residential					
1/29/2025	Tani Tatum 524 Howard Street Clean Finish Construction	Reroof	\$28,300.00	\$1.30	\$1.00
1/27/2025	Michele & Paul Slaton 756 Rome Drive, Bishop CA 9 Berger Solar Electric, LLC	Solar	\$25,904.00	\$3.37	\$2.00
1/27/2025	Bob McGovern 645 Maple Avenue Roberts Roofing	Reroof	\$10,000.00	\$1.30	\$1.00
1/21/2025	Parris Construction, Inc. 771 Pivot Place Highpoint Solar	Solar	\$12,000.00	\$1.56	\$1.00
1/21/2025	Parris Construction, Inc. 755 Pivot Place Highpoint Solar	Solar	\$12,000.00	\$1.56	\$1.00

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
1/21/2025	Parris Construction, Inc. 782 Pivot Place Highpoint Solar	Solar	\$11,000.00	\$1.43	\$1.00
1/21/2025	Jean Redle 375 Clarke Street A Plus Roofing	Reroof	\$25,000.00	\$1.30	\$1.00
1/10/2025	Jim Gerard 562 Hobson Street Roberts Roofing	Reroof	\$10,000.00	\$1.30	\$1.00
1/3/2025	Michele Hartshorn 124 First Street Sean Johnston	Windows, Siding, Doors	\$16,000.00	\$1.04	\$1.00
1/3/2025	Michele Hartshorn 106 First Street Sean Johnston	Windows, Siding, Doors	\$16,000.00	\$1.04	\$1.00
1/3/2025	Miguel Ruiz 463 North Second Street A & R Construction	Reroof	\$19,480.00	\$1.30	\$1.00
1/1/2025	James "Bud" Miller 662 Grove Street	Home Improvements	\$40,000.00	\$5.20	\$2.00
Residential Totals			\$225,684.00	\$21.70	\$14.00

**Building Permit fees
collected: \$5,963.53**



CITY OF BISHOP

PLANNING COMMISSION MEETING

City Council Chambers - 301 West Line Street - Bishop, California

TUESDAY, JANUARY 28, 2025 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person or on the City of Bishop website. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/planning_commission/index.php

Public comments may be made:

1. In person: Live at the meeting. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chair for the opportunity to be heard when the item comes up for Commission consideration. Comments for all agenda items are limited to a speaking time of three minutes.
2. In writing: Please email planningdepartment@cityofbishop.ca.gov and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 2:00 p.m. will be emailed to the Planning Commissioners and included as an attachment under the Agenda's Item Number as "Public Comment" prior to the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 24. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT: NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Chair, it is requested that you please state your name and address for the record and please limit your comments to three minutes. Under California law the Planning Commission is prohibited from generally discussing or taking action on items not included in the agenda; however, the Planning Commission may briefly respond to comments or questions from members of the public. Therefore, the Planning Commission will listen to all public comment but will not generally discuss the matter or take action on it.
5. **CONSENT CALENDAR NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the Commission and will be acted on by one motion.
 - A. Planning Commission Meeting Minutes
[July 30, 2024 - Special Meeting Minutes](#)
6. **NEW BUSINESS**
 - A. [Appeal to Construct a Sloped Canopy at 476 West Line Street, Bishop, CA \(Bishop Glass Inc.\) APN 001-172-04](#)
Recommended Action: Staff recommends that the Planning Commission uphold the Planning Department's decision to deny the proposed sloped-roof canopy replacement. The proposed design does not align with the City of Bishop's Design and Character Guidelines, nor does it support the Downtown Beautification Project's goals. Maintaining the building's historic Mid-Century Modern character is essential to preserving the architectural integrity and cohesive aesthetic of Downtown Bishop.

Alternative: Approve the alternative for the low-slanted roof as presented in Attachment A.
[Attachment A](#)
[2024.12.12 - Planning Department Review - 476 West Line Street.pdf](#)
[Appeal_476 West Line Street](#)
7. **PUBLIC HEARING**
 - A. [Conditional Use Permit for the Placement of a Storage Container at 444 South Main Street \(High Country Lumber\), APN 008-180-12](#)
Recommended Action: Staff recommends that the Planning Commission hold a public hearing and approve the Conditional Use Permit, as outlined in the title.
[Location Map](#)
[CUP Application_444 S Main St](#)
[DRAFT_RESOLUTION NO. PC 2025-01_444 SOUTH MAIN STREET](#)
 - B. [A Variance to Allow a Monument Sign Exceeding the Maximum Height at 475 Sierra Street, APN 008-700-01 \(Fairgrounds\)](#)

Recommended Action: The Planning Commission to hold a public hearing and approve the request for a variance to waive the five-foot height restriction for monument sign proposed at 475 Sierra Street. This approval will permit the construction of a monument sign with a maximum height of 13 feet, as illustrated in Exhibit A.

[Site Photos](#)

[DRAFT RESOLUTION NO. PC 2025-02](#)

[Letter Caltrans](#)

[Application_ Zoning Variance](#)

8. STAFF AND COMMISSION REPORTS

- 9. ADJOURNMENT:** The next regularly scheduled meeting of the Planning Commission will be February 25, 2025 at 6:00 p.m. in the Bishop City Council Chambers, 301 West Line Street, Bishop.



Agenda Item: 9.A
Date of Meeting: February 10, 2025
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **Flock Security Camera and ALPR Project**
Prepared On: January 30, 2025
Attachments: Flock Sole Source Justification

Background/History:

Strategic Plan Item 4.6 - Real-Time Crime Center Initiative

In alignment with Item 4.6 of the City of Bishop's Strategic Plan, which focuses on modernizing workflows and implementing contemporary policing techniques to enhance departmental efficiency, the Police Department has identified the development of real-time crime centers as a key initiative. These centers, incorporating downtown camera networks and Automatic License Plate Readers (ALPRs), are recognized as essential tools for advancing modern policing practices and improving operational effectiveness.

As a direct result of the strategic plan's directive, the Police Department has prioritized this project and included it in the FY24/25 project list. This initiative, which has already received approval from the City Council, is allocated a budget not to exceed \$187,500.00.

Analysis/Discussion:

The City of Bishop Police Department is considering the purchase of cameras and Automatic License Plate Readers (ALPRs) to be deployed in the downtown core area. This initiative aims to enhance crime prevention and improve the efficiency of investigations. National statistics indicate that surveillance technologies such as cameras and ALPRs can significantly aid in reducing crime rates. For example, cities that have implemented such technologies have seen a 20-30% reduction in certain types of crime, particularly property crimes and theft. ALPRs, in particular, have been effective in identifying stolen vehicles, tracking suspects, and solving cases more quickly.

Flock Safety, a leading vendor in this field, is at the forefront of the competition due to its advanced, reliable technology. Flock Safety stands out as the only provider that integrates

seamlessly with Axon Evidence.com, a platform the Bishop Police Department already uses for managing evidence and case files. This integration allows for streamlined data sharing and case management, providing officers with a more efficient and effective way to handle investigations. The combination of Flock Safety's technology and Axon's platform will enhance the department's ability to quickly respond to crime, make informed decisions, and improve public safety in the downtown area.

Economic Impacts:

The purchase of a Flock Safety contract for a five-year term, which includes the acquisition and subscription for ten (10) devices, has been carefully evaluated and aligned with the FY24/25 budget. The total cost of the contract, including both the devices and associated subscription fees, is not to exceed \$187,500.00. This amount was previously approved by the City Council and is allocated within the current fiscal year's budget.

The financial commitment will cover the following:

1. **Device Acquisition:** The purchase of ten (10) Flock Safety devices, designed to enhance the Police Department's crime prevention and investigative capabilities.
2. **Subscription Fees:** Ongoing subscription costs for the five-year contract period, which will ensure continuous access to the system's features, software updates, and technical support.
3. **Integration and Maintenance:** Costs associated with the integration of the Flock Safety system with the Axon Evidence.com platform, as well as routine maintenance and operational support to ensure the system's optimal functionality.

The allocation of \$187,500.00 ensures that this critical technology can be fully implemented within the budgeted amount, enhancing both operational efficiency and public safety.

Budget Impacts:

This item was approved in general fund spending for FY 24/25.

Legal Review:

City Attorney Pucci has reviewed this item and finds it complies with the Law.

Recommended Action:

Review and approve 5-year contract with Flock safety for a combination of 10 live view cameras and automatic license plate recognition cameras (ALPR's).

Approved By: Ethan Aukee 2/3/2025

Approved By: Robin Picken 2/3/2025

Approved By: Deston Dishion 2/4/25

Approved By:



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

December 18, 2024

FINANCE DEPARTMENT MEMORANDUM

Sole Source Justification for Flock LPRs

To Whom it May Concern,

Bishop PD has City Council approval to purchase license plate readers (LPRs). When sourcing potential vendors, it was discovered that Flock Safety is the only LPR vendor that partners with Axon. Bishop PD utilizes Axon for its body camera system, and integration of the LPRs with the body camera system and evidence database with Evidence.com is an important and needed feature relating to installation of LPRs.

The excerpt below from the City's purchasing policy is being cited to justify a sole source procurement for LPRs through Flock Safety:

"Products that have been proven to be the only acceptable or compatible products to be utilized with existing City systems or equipment, but that available on the open market from multiple sources may be classified as sole source purchases."

Enclosed is the annual invoice from Flock Safety, a letter from the vendor that states its differentiators in what make the company a valid sole source procurement option, and the signed agreement between the City and vendor.

Best regards,

Ethan Aukee
Finance Director



Sole Source Letter for Flock Safety® ALPR Cameras and Solution

Flock Safety® is the sole manufacturer, developer, and distributor of the Flock Safety® ALPR Camera. Flock Safety® is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety® ALPR Camera.

The Flock Safety® ALPR camera and devices are the only Law Enforcement Grade ALPR System to offer the following combination of proprietary features:

1. **Vehicle Fingerprint Technology®:**

- Patented proprietary machine vision to analyze vehicle license plate, state recognition, and vehicle attributes such as color, type, make and objects (roof rack, bumper stickers, etc.) based on image analytics (not car registration data)
- Machine vision to capture and identify characteristics of vehicles with a paper license plate and vehicles with the absence of a license plate
- Ability to 'Save Search' based on description of vehicles using our patented Vehicle Fingerprint Technology without the need for a license plate, and set up alerts based on vehicle description
- Only LPR provider with "Visual Search" which can transform digital images from any source into an investigative lead by finding matching vehicles based on the vehicle attributes in the uploaded photo
- Flock Safety Falcon Flex™: an infrastructure-free, location-flexible license plate reader camera that is easy to self install. Flock Safety Falcon Flex™ ties seamlessly into the Flock Safety® ecosystem with a small and lightweight camera with the ability to read up to 30,000 license plates and vehicle attributes on a single battery charge

2. **Integrated Cloud-Software & Hardware Platform:**

- Ability to capture two (2+) lanes of traffic simultaneously with a single camera from a vertical mass
- Best in class ability to capture and process up to 30,000 vehicles per day with a single camera powered exclusively by solar power
- Wireless deployment of solar powered license plate reading cameras with integrated cellular communication weighing less than 5lbs and able to be powered solely by a solar panel of 60W or less
- Web based footage retrieval tool with filtering capabilities such as vehicle color, vehicle type, vehicle manufacturer, partial or full license plate, state of license plate, and object detection

flock safety

- Utilizes motion capture to start and stop recording without the need for a reflective plate
 - Motion detection allows for unique cases such as bicycle capture, ATV, motorcycle, etc.
 - On device machine processing to limit LTE bandwidth consumption
 - Cloud storage of footage
 - Covert industrial design for minimizing visual pollution
3. Transparency & Ethical Product Design:
- One-of-a-kind “Transparency Portal” public-facing dashboard that details the policies in place by the purchaser, as well as automatically updated metrics from the Flock Safety® system
 - Built-in integration with NCMEC to receive AMBER Alerts to find missing children
 - Privacy controls to enable certain vehicles to “opt-out” of being captured
4. Integrated Audio & Gunshot Detection:
- Natively integrated audio detection capabilities utilizing machine learning to recognize audio signatures typical of crimes in progress (e.g., gunshots)
5. Live Video Integration:
- Ability to apply computer vision to third-party cameras using Flock Safety Wing® LPR, transforming them to evidence capture devices using the same Vehicle Fingerprint technology offered on the Flock Safety Falcon® ALPR cameras
 - Flock Safety Wing® Livestream integrates live stream traffic cameras, publicly or privately owned livestream security cameras into one cloud-based situational awareness dashboard to increase response time in mission-critical incidents
 - Manage various government intelligence including ALPR, livestream cameras, CAD, automatic vehicle location (AVL) on Flock Safety Wing® Suite
 - Ability to access live and recorded video using Flock Safety Condor™, a subscription video solution which allows officers to remotely view instant replay of downloadable live on-scene video with PTZ controls and 25X optical zoom without the need for additional camera network set-up, installation, or up-keep.
6. Partnerships:
- Flock Safety® is the only LPR provider to officially partner with AXON to be natively and directly integrated into Evidence.com

flock safety

- Flock Safety® is the only LPR provider to be fully integrated into a dynamic network of AXON's Fleet 3 mobile ALPR cameras for patrol cars and Flock Safety Falcon® cameras
- Access to additional cameras purchased by our HOA and private business partners, means an ever-increasing amount of cameras and data at no additional cost

7. Warranty & Service:

- Lifetime maintenance and support included in subscription price
- Flock Safety® is the only fully integrated ALPR one-stop solution from production of the camera to delivery and installation
- Performance monitoring software to predict potential failures, obstructions, tilts, and other critical or minor issues

Thank you,



Garrett Langley CEO, Flock Safety®





Agenda Item: 9.B
Date of Meeting: February 10, 2025
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **Handheld Radio Purchase**
Prepared On: January 30, 2025
Attachments: 49er communications quote
Blackpoint LLC quote

Background/History:

The Bishop Police Department has submitted an application for \$50,000.00 from the Homeland Security grant, administered through Inyo County, to purchase state-of-the-art handheld radios. The Department was granted \$49,629.00. These funds will be used to replace the department's aging radio technology, ensuring more reliable communication for officers and improving overall operational efficiency. Bids were sought as per the City of Bishop purchasing policy. Only two vendors responded of the three contacted. Blackpoint LLC at \$48,830.08 and 49er Communications at \$53,808.68, Haloid Solutions never responded. It should be noted there are only limited radio dealers who can also program our radios and Blackpoint LLC holds the encryption key which is mandatory for our P25 compliance.

Analysis/Discussion:

Radio communication is a critical component of law enforcement operations, serving as one of the foremost tools for ensuring officer safety and effective service to the community. It is essential that communication equipment remains up-to-date and fully functional to support officers in the field, enabling them to respond swiftly and effectively in dynamic situations. Upgrading to state-of-the-art handheld radios will enhance the safety, coordination, and efficiency of the Bishop Police Department, ultimately benefiting both our officers and the public we serve.

Economic Impacts:

The purchase will be fully covered by a no match grant.

Budget Impacts:

General Fund revenue account, 001-000-34141 PD Grants, increase of \$49,629.00.

General Fund expense account, 001-020-55043 Law Enforcement Grant, increase of

\$49,629.00.

Legal Review:

City Attorney Pucci has reviewed this item and finds that it complies with the law.

Recommended Action:

Approve purchase of new state of the art handheld radios from Blackpoint LLC for the police department in an amount not to exceed \$49,629.00

Approved By: Ethan Aukee 2/5/2025

Approved By: Robin Picken 2/5/2025

Approved By: Dean Pucci 2/6/2025

Approved By: Deston Dishion 2/6/25



888 E. William St
Carson City, NV 89701
Phone 530-477-2590
Fax 530-478-9188
E-Mail cs@49er.cc

Quote 81732



Quoted 2/4/2025

Bill To

Bishop Police Department
207 W LINE ST
Bishop, CA 93514

Ship To

Bishop Police Department
Attn: Nathan Derr
207 W LINE ST
Bishop, CA 93514

Quote Expires

3/4/2025

Purchase Order	Ship Via	FOB	Reference	Entered By	Terms
	UPS Ground	Destination		JLC 2/4/2025	Prepaid
Product	Description	Ordered	Price	Disc%	Amount
HHTP6VHTIDLTM	TP9600, 136-174 MHZ, 4 Key, Black, P25 - Tait Portable Radio Includes 2000 Channels, GPS Display, MDC 1200 Signaling, Bluetooth	16	1,729.00	19.00	22,407.84
FETP9RS25	P25 Conventional Feature, TPAS050 - for Tait TP9400, TP9600, TP9800 & TP9900 Portables	16	316.00	19.00	4,095.36
FETP9ECAEDET	P25 CAP Encryption Feature, TPAS153 - AES/DES, Includes TPAS057 & TPAS058 for Tait TP9400, TP9600, TP9800 Portables	16	912.00	19.00	11,819.52
ANTP8HETI7V	Helical Antenna, TPA-AN-034 - VHF 136-174 MHz, 7 inch for Tait TP8/9 Portable Radio	16	55.00	19.00	712.80
BATP9RCTI33	Rechargeable Battery, T03-00011-EAAA - 3300 mAh, Li-Ion for Tait TP9300, TP9400 Series Portable Radios	32	139.00	19.00	3,602.88
CATP8ATIBC	Belt Clip, TPA-CA-201 - 55mm for Tait Radio TP8100, TP9300, TP9358, TP9368, TP9361, TP9400, TP9458, TP9468, TP9461, TP9500, TP9600, TP9800	32	25.00	19.00	648.00
AATP8SPTIP3E	Evolution Speaker Mic, T03-00045-JBAA - IP68 (Submersible), 3.5mm Audio Jack, E-Button for Tait Radio TP8100, TP9300, TP9400, TP9600 Series Handheld Radios	16	300.00	19.00	3,888.00
CHTP8DTTI1B	Desktop Charger, T03-00012-AEAA - Charges Li-Ion & NiMh, includes US/CAN AC Adaptor for Tait TP8 & TP9 Series Radios	16	130.00	19.00	1,684.80
P RTP94SWTI	PC Programming Software, P RTP94SWTI - Windows Based for Tait P25 TP9400, TP9600, TP9800, TP9900 and P25 Mobile Radios	1	225.00		225.00
P RTP9PCTIAD	Programming Adapter, T03-00118-0101 - for Use with T03-00118-0601 Programming cable for Tait TP81/93/94/96 Portable Radios	1	67.50		67.50
P RTP9PCTIUS	USB Programming Cable, T03-00118-0601 - USB to RJ11 for Tait Mobile Radios or Use with T03-00118-0101 Programming Adapter for Tait TP81/93/94/96 Portable Radios	1	147.60		147.60
UPS Ground	UPS Ground Freight & Insurance	1	179.95		179.95

We appreciate the opportunity to do business with you!

Upon placing this order, I agree with 49er's terms and conditions which I have read in detail at: <https://www.49ercommunications.com/policies/terms-of-service>. Should I wish to return or cancel any items above I understand there is a 25% restocking fee. I further agree that this includes back ordered items that have shipped from the factory to 49er. I understand that I cannot return any special order* items. Canceling back ordered items will result in a 10% processing fee if back ordered items have not shipped from the manufacturer and I can cancel the order.

Sub-total

\$49,479.25

Tax 8.75%

4,329.43

Total

\$53,808.68

BlackPointcorp@yahoo.com



DATE : 1/27/2025

To:

BISHOP POLICE DEPT

<i>JOB:</i>	<i>TAIT RADIO EQUIPMENT</i>
<i>P.O.</i>	

[illegible]



Agenda Item: 9.C
Date of Meeting: February 10, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Mid-Year Budget Adjustments**
Prepared On: February 3, 2025
Attachments: General Fund Revenue FY 2024-25 Midyear Budget Adjustment
City Council FY 2024-25 Midyear Budget Adjustment
Administration FY 2024-25 Midyear Budget Adjustment
Finance FY 2024-25 Midyear Budget Adjustment
Police Department FY 2024-25 Midyear Budget Adjustment
Fire Department FY 2024-25 Midyear Budget Adjustment
Public Works FY 2024-25 Midyear Budget Adjustment
Community Services FY 2024-25 Midyear Budget Adjustment
Sewer Fund Midyear Analysis
Gas Tax Fund Midyear Analysis
Water Fund Midyear Analysis
SMHP Fund Midyear Analysis
COPS Fund Midyear Analysis

Background/History:

The City adopted a FY 2024-25 budget prior to the start of the 2024-25 fiscal year. Following the conclusion of December, City staff analyzed the adopted budget in reference to actual performance through 50% of the fiscal year. City staff attempted to adjust revenue accounts to more accurately reflect expected revenue. With regard to expense accounts, City staff attempted to decrease expenses where possible, while ensuring that all planned spending for the remainder of the fiscal year is approved by City Council.

A main focus of the Finance Director during this process is to more accurately reflect capital outlay in the capital expense accounts. Some of the capital expense accounts include a budget figure for larger projects that will not be actualized during the fiscal year. These accounts are being adjusted to more accurately reflect the cash activity associated with the portion of projects that will be completed during the fiscal year.

Analysis/Discussion:

Analysis within this staff report is limited to the General Fund. Analysis of the other substantial City funds is included in the attachments.

- General Fund budgeted revenue would increase from \$11,535,564 to \$12,023,189. The majority of the \$487,625 increase in budgeted revenue can be attributed to prior year TOT collected pursuant to prior year audit results, as well as interest earned on bank deposits.
- General Fund budgeted "expenses" (including transfers out) would decrease from \$13,706,566 to \$13,586,842. This bottom line decrease of \$119,724 can be attributed to decreases in capital expense accounts to more accurately reflect capital outlay for the fiscal year. The adjusted budget maintains an operating surplus.
- If the budget adjustments are approved as presented, and all revenue is earned and all expenses are incurred, the net effect on cash within the General Fund would be a decrease of \$1,563,653. At the start of FY 2024-25, the General Fund maintained a cash balance of \$10,612,319, and if the adjusted budget is actualized, the General Fund should maintain a cash balance of \$9,048,666 at the conclusion of the fiscal year.

All substantial budget adjustments include commentary within the attached, respective reports.

Economic Impacts:

There are implicit economic impacts associated with the City's budget and the adjustments being presented.

Budget Impacts:

All budget impacts are included within the reports being presented.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council to review and approve the budget adjustments as presented.

Approved By: Ethan Aukee 2/3/2025

Approved By: Robin Picken 2/4/2025

Approved By: Deston Dishion 2/4/25

Approved By:

GENERAL FUND REVENUE REVENUE		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
001-000-31010	PROPERTY TAXES SECURED	600,000.00	600,000.00	-	
001-000-31020	PROPERTY TAXES UNSECURED	45,000.00	45,000.00	-	
001-000-31030	PROPERTY TAXES PRIOR YR.	4,000.00	4,000.00	-	
001-000-31050	PROPERTY TAX HOMEOWNERS	2,200.00	2,200.00	-	
001-000-31060	PROPERTY TAX MISC.	21,000.00	21,000.00	-	
001-000-31065	VLF SWAP/PROPERTY TAX IN LIEU	386,000.00	386,000.00	-	
001-000-31066	VEHICLE LICENSE FEE IN EXCESS	3,700.00	3,700.00	-	
001-000-31120	SALES TAX	5,084,000.00	5,084,000.00	-	
001-000-31126	DWP WATER AGREEMENT PAYMENT	241,878.00	241,878.00	-	
001-000-31128	SALES TAX 1/2% - PUBLIC SAFETY	15,000.00	15,000.00	-	
001-000-31130	TRANSIENT OCCUPANCY TAX	3,150,000.00	3,150,000.00	-	
001-000-31131	TOT PENALTIES	-	19,195.96	19,195.96	Increasing to account for 23-24 TOT audit findings.
001-000-31132	TOT PRIOR YEAR	-	163,850.21	163,850.21	Increasing to account for 23-24 TOT audit findings.
001-000-31150	REAL PROPERTY TRANSFER	9,680.00	5,134.02	(4,545.98)	Decreasing based on current trend analysis.
001-000-32010	BUSINESS LICENSES	64,300.00	69,587.00	5,287.00	Increasing to actual earned.
001-000-32015	SHORT-TERM RENTALS	2,250.00	2,550.00	300.00	Increasing to actual earned.
001-000-32030	PARKING PERMITS	5,150.00	5,150.00	-	
001-000-32040	USE PERMITS	2,400.00	2,400.00	-	
001-000-32041	ENVIRONMENTAL APPLICATION FEE	500.00	500.00	-	
001-000-32050	BUILDING PERMITS	120,000.00	120,000.00	-	
001-000-32051	PLAN CHECK FEE	1,300.00	2,195.00	895.00	Increasing to actual earned.
001-000-32080	ELECTRICAL FRANCHISE	35,000.00	35,000.00	-	
001-000-32081	CELL TOWER FRANCHISE	42,000.00	42,000.00	-	
001-000-32082	CANNABIS DEVELOPMENT FEES	150,000.00	150,000.00	-	
001-000-32090	TV FRANCHISE	10,000.00	10,000.00	-	
001-000-33010	INTEREST ON BANK DEPOSITS	250,000.00	550,000.00	300,000.00	Increasing based on current trend/macro outlook for remainder of FY.
001-000-33020	RENTAL OF REAL PROPERTY	60,000.00	60,000.00	-	
001-000-33021	INTEREST - GASB 87	40,000.00	40,000.00	-	
001-000-34040	REIMB. FOR HIGHWAY SWEEPING	53,000.00	53,000.00	-	
001-000-34047	REIMBURSEMENT FROM BUSD	80,000.00	80,000.00	-	
001-000-34050	MISC. REV. CAPITAL REPLACEMENT	31,331.00	31,331.00	-	
001-000-34083	FIRE INSPECTION FEES	2,000.00	2,000.00	-	
001-000-34094	LOCAL RESPONSE STANDBY	1,000.00	1,000.00	-	
001-000-34120	PEACE OFFICER S&T	8,300.00	8,300.00	-	
001-000-34121	RAN REIMBURSEMENT	15,000.00	15,000.00	-	
001-000-34125	PARKING CITATIONS	6,950.00	6,300.00	(650.00)	Decreasing based on current trend analysis.
001-000-34126	TOW FEES	3,000.00	3,000.00	-	
001-000-34135	MANDATED COSTS REIMBURSEMENT	43,272.00	43,272.00	-	
001-000-34140	DISPATCH CONTRACTS	6,000.00	6,000.00	-	
001-000-35020	STRONG MOTION INST. PROGRAM	100.00	100.00	-	
001-000-35060	CBSC/BUILDING PERMIT	100.00	100.00	-	
001-000-36010	SALE OF CITY PROPERTY	-	1,000.00	1,000.00	Increasing based on planned sale of asset.
001-000-36030	MISCELLANEOUS REVENUE	11,100.00	11,100.00	-	
001-000-36031	RETIREE MEDICAL COPAY	2,100.00	2,100.00	-	
001-000-36040	FINGERPRINTING & REPORTS	23,500.00	23,500.00	-	
001-000-36042	AB109/REALIGNMENT	50,000.00	50,000.00	-	
001-000-36074	SUMMER PROGRAM TUITION	40,000.00	40,000.00	-	
001-000-36078	AFTER SCHOOL PROGRAM	93,000.00	93,000.00	-	

001-000-37010	SPECIAL EVENT INSURANCE	-	-	-	
001-000-39250	SOFTBALL	15,000.00	15,000.00	-	
001-000-39251	SOCCER	4,000.00	4,500.00	500.00	Increasing to actual earned.
001-000-39255	VOLLEYBALL	2,000.00	2,000.00	-	
001-000-39270	AEROBIC, DANCE, ZUMBA	500.00	500.00	-	
001-000-39275	FACILITY RENTAL FEE	2,000.00	2,000.00	-	
001-000-39278	TREE DEDICATION	-	-	-	
001-000-39280	YOUTH PROGRAM	2,800.00	2,800.00	-	
001-000-39281	GYMNASTICS	22,000.00	22,000.00	-	
001-000-39290	POOL - PUBLIC SWIM	24,500.00	24,500.00	-	
001-000-39291	POOL - RENTALS	10,000.00	10,000.00	-	
001-000-39292	POOL - SWIM LESSONS	21,000.00	21,000.00	-	
001-000-39293	POOL - CONCESSIONS	2,300.00	2,300.00	-	
001-000-39294	POOL - WATER FITNESS	7,200.00	7,200.00	-	
001-000-39297	YOUTH ATHLETICS	500.00	500.00	-	
001-000-39710	FINES & FOREFEITURES	300.00	300.00	-	
Prior year, non material enterprise fund error identified. Increasing to cover the transfer required to correct the error that was identified. Prior period adjustment not needed based on materiality.					
001-000-39999	REVENUE -TRANSFERS IN	400,000.00	401,792.96	1,792.96	
001-000-40002	PROP 68 Green Infrastructure	67,432.15	67,432.15	-	
001-000-40008	Urban Greening Grant	138,920.80	138,920.80	-	
TOTAL GENERAL FUND REVENUE		11,535,563.95	12,023,189.10	487,625.15	

CITY COUNCIL		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
CITY COUNCIL					
001-010-51001	FULL TIME SALARIES	33,500.00	33,500.00	-	
001-010-51006	VISION INSURANCE	575.00	575.00	-	
					Increased due to new participant in health insurance plan.
001-010-51007	HEALTH INSURANCE	77,800.00	90,300.00	12,500.00	
001-010-51008	DENTAL INSURANCE	6,750.00	6,750.00	-	
001-010-51011	MEDICARE TAX	490.00	490.00	-	
001-010-51017	PARS-ARS	440.00	440.00	-	
001-010-51025	RETIREE HEALTH INSURANCE	23,400.00	23,400.00	-	
001-010-51043	DISABILITY INSURANCE	660.00	660.00	-	
001-010-52009	TRAINING	500.00	500.00	-	
001-010-52011	ADVERTISING & PRINTING	700.00	1,000.00	300.00	Increased based on current trend.
001-010-52012	OFFICE SUPPLIES & POSTAGE	300.00	400.00	100.00	Increased based on current trend.
001-010-52013	COMMUNICATIONS	1,560.00	1,560.00	-	
001-010-52014	MEETINGS & TRAVEL	16,600.00	16,600.00	-	
001-010-52015	PROFESSIONAL SERVICES	9,000.00	9,000.00	-	
001-010-52016	INSURANCE	750.00	750.00	-	
					Increased to allow for purchase of equipment for new council member.
001-010-52018	SPECIAL DEPARTMENT SUPPLIES	7,800.00	9,500.00	1,700.00	
001-010-52019	MISC. DUES & SUBSCRIPTIONS	3,500.00	3,500.00	-	
001-010-52030	ESCOG	25,000.00	25,000.00	-	
001-010-52045	IT	9,000.00	11,000.00	2,000.00	Increased for CBT council meeting IT support.
001-010-55100	CITY COST PLAN	(34,230.00)	(34,230.00)	-	
					Increased based on actual expense of Granicus Encoder purchase.
001-010-56028	CAPITAL EQUIPMENT	6,000.00	6,644.88	644.88	
TOTAL CITY COUNCIL		190,095.00	207,339.88	17,244.88	
ELECTIONS					
001-018-52011	ADVERTISING & PRINTING	100.00	70.50	(29.50)	Decreased to actual.
001-018-52012	OFFICE SUPPLIES & POSTAGE	500.00	54.90	(445.10)	Decreased to actual.
001-018-52015	PROFESSIONAL SERVICES	4,600.00	4,902.39	302.39	Increased to actual.
TOTAL ELECTIONS		5,200.00	5,027.79	(172.21)	

ADMINISTRATION		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
ADMINISTRATION					
001-011-51001	FULL TIME SALARIES	381,000.00	400,000.00	19,000.00	Adjusting for Dishion increase earlier in FY.
001-011-51004	OVERTIME WAGES	500.00	500.00	-	
001-011-51006	VISION INSURANCE	525.00	525.00	-	
001-011-51007	HEALTH INSURANCE	26,800.00	26,800.00	-	
001-011-51008	DENTAL INSURANCE	5,400.00	5,400.00	-	
001-011-51010	WORKER'S COMPENSATION	7,500.00	7,378.86	(121.14)	Bringing to actual expense.
001-011-51011	MEDICARE TAX	5,600.00	5,800.00	200.00	Adjusting for Dishion increase earlier in FY.
001-011-51022	PARS SYSTEM	33,200.00	34,970.00	1,770.00	Adjusting for Dishion increase earlier in FY.
001-011-51024	DEFERRED COMPENSATION	7,100.00	7,280.00	180.00	Adjusting for Dishion increase earlier in FY.
001-011-51025	RETIREE HEALTH INSURANCE	62,900.00	43,945.20	(18,954.80)	Adjusting for less covered participants.
001-011-51027	PERS EE/ER	63,600.00	68,000.00	4,400.00	Adjusting for Dishion increase earlier in FY.
001-011-51029	PERS LS UAL	179,755.59	179,755.22	(0.37)	Bringing to actual expense.
001-011-51042	UNEMPLOYMENT INSURANCE	3,000.00	3,000.00	-	
001-011-51043	DISABILITY & LIFE INSURANCE	2,000.00	2,000.00	-	
001-011-51046	OPEB	82,500.00	84,630.00	2,130.00	Adjusting for Dishion increase earlier in FY.
001-011-52008	ADMINISTRATION FEES	22,000.00	26,000.00	4,000.00	Increasing based on current and historical trend analysis.
001-011-52009	TRAINING	4,000.00	4,000.00	-	
001-011-52011	ADVERTISING & PRINTING	1,000.00	1,000.00	-	
001-011-52012	OFFICE SUPPLIES & POSTAGE	20,500.00	21,800.00	1,300.00	Increasing based on current and historical trend analysis.
001-011-52013	COMMUNICATIONS	3,000.00	3,000.00	-	
001-011-52014	MEETINGS & TRAVEL	8,400.00	10,500.00	2,100.00	50% Jess 100% Robin for Laserfiche conference.
001-011-52015	PROFESSIONAL SERVICES	211,487.00	211,487.00	-	
001-011-52018	SPECIAL DEPARTMENT SUPPLIES	8,000.00	8,000.00	-	
001-011-52019	MISC. DUES & SUBSCRIPTIONS	2,000.00	2,000.00	-	
001-011-52045	IT	18,000.00	18,000.00	-	
001-011-52126	SENIOR W/S PROGRAM DISCOUNT	7,000.00	7,000.00	-	
001-011-53020	VEHICLE OPERATION	2,000.00	2,000.00	-	
001-011-55099	CONTINGENCY	35,000.00	15,000.00	(20,000.00)	Decreasing based on decreased need for existing balance.
001-011-55100	CITY COST PLAN	(169,909.00)	(169,909.00)	-	
TOTAL ADMINISTRATION		1,033,858.59	1,029,862.28	(3,996.31)	
LEGAL SERVICES					
001-014-52015	PROFESSIONAL SERVICES	160,000.00	170,000.00	10,000.00	Increasing based on current trend.
001-014-55040	LITIGATION SERVICES	50,000.00	70,000.00	20,000.00	Increasing based on current trend.
001-014-55100	CITY COST PLAN	(25,495.00)	(25,495.00)	-	
TOTAL LEGAL SERVICES		184,505.00	214,505.00	30,000.00	
INSURANCE					
001-015-52016	INSURANCE	382,000.00	382,000.00	-	
001-015-55100	CITY COST PLAN	(60,868.00)	(60,868.00)	-	
TOTAL INSURANCE		321,132.00	321,132.00	-	

IT

001-017-52015	PROFESSIONAL SERVICES	67,500.00	70,000.00	2,500.00	Requesting addition of contract management within Laserfiche, one time \$2,500 expense.
001-017-55100	CITY COST PLAN	(10,756.00)	(10,756.00)	-	
TOTAL IT		56,744.00	59,244.00	2,500.00	

COMMUNITY PROMOTIONS

001-019-52130	ECONOMIC DEVELOPMENT	135,000.00	135,000.00	-
001-019-52131	COMMUNITY SUPPORT	127,766.00	127,766.00	-
TOTAL COMMUNITY PROMOTIONS		262,766.00	262,766.00	-

FINANCE		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
FINANCE					
001-012-51001	FULL TIME SALARIES	140,200.00	140,200.00	-	
001-012-51004	OVERTIME WAGES	500.00	500.00	-	
001-012-51006	VISION INSURANCE	290.00	290.00	-	
001-012-51007	HEALTH INSURANCE	31,400.00	31,400.00	-	
					Addition of small buffer to avoid exceeding budget during accrual
001-012-51008	DENTAL INSURANCE	2,970.00	3,000.00	30.00	period.
001-012-51010	WORKER'S COMPENSATION	3,175.00	3,123.72	(51.28)	Decreasing to actual expense.
001-012-51011	MEDICARE TAX	2,050.00	2,050.00	-	
001-012-51025	RETIREE HEALTH INSURANCE	5,320.00	5,320.00	-	
					Addition of small buffer to avoid exceeding budget during accrual
001-012-51027	PERS EE/ER	11,100.00	11,700.00	600.00	period.
001-012-51029	PERS LS UAL	262.36	262.27	(0.09)	Decreasing to actual expense.
001-012-51043	DISABILITY & LIFE INSURANCE	790.00	790.00	-	
					Addition of small buffer to avoid exceeding budget during accrual
001-012-51046	OPEB	30,300.00	30,940.00	640.00	period.
001-012-52007	BANK FEES	17,000.00	18,746.00	1,746.00	Increasing based on historical and current trend analysis.
					Decreasing based on lack of need. Training/education being
001-012-52009	TRAINING	1,000.00	-	(1,000.00)	expensed in 52019. Targeted books and AI assisted education.
001-012-52011	ADVERTISING & PRINTING	300.00	200.00	(100.00)	Decreased based on lack of use in first half year.
001-012-52012	OFFICE SUPPLIES & POSTAGE	5,400.00	5,400.00	-	
001-012-52014	MEETINGS & TRAVEL	2,000.00	2,000.00	-	
001-012-52015	PROFESSIONAL SERVICES	82,000.00	82,000.00	-	
001-012-52018	SPECIAL DEPARTMENT SUPPLIES	3,200.00	3,200.00	-	
001-012-52019	MISC. DUES & SUBSCRIPTIONS	400.00	400.00	-	
					Addition of small buffer to avoid exceeding budget during accrual
001-012-52045	IT	30,500.00	31,500.00	1,000.00	period.
001-012-55100	CITY COST PLAN	(58,972.00)	(58,972.00)	-	
TOTAL FINANCE		311,185.36	314,049.99	2,864.63	
TREASURER					
001-013-51001	FULL TIME SALARIES	1,900.00	1,900.00	-	
001-013-51011	MEDICARE TAX	28.00	28.00	-	
001-013-51017	PARS-ARS	25.00	25.00	-	
001-013-52045	IT	30.00	30.00	-	
TOTAL TREASURER		1,983.00	1,983.00	-	

POLICE DEPARTMENT		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
001-020-51001	FULL TIME SALARIES	1,955,300.00	1,870,000.00	(85,300.00)	Due to short staffing.
001-020-51002	PART TIME SALARIES	50,000.00	30,000.00	(20,000.00)	Due to short staffing.
001-020-51003	PART TIME RESERVES	5,000.00	5,000.00	-	
001-020-51004	OVERTIME WAGES	95,800.00	190,000.00	94,200.00	Due to short staffing.
001-020-51005	WATCH COMMAND SALARIES	3,000.00	3,700.00	700.00	Increased based on current trend.
001-020-51006	VISION INSURANCE	3,410.00	3,800.00	390.00	Increased based on current trend.
					Increased based on actual premium change/additional plan entrants.
001-020-51007	HEALTH INSURANCE	459,000.00	500,200.00	41,200.00	
001-020-51008	DENTAL INSURANCE	31,000.00	31,000.00	-	
001-020-51010	WORKER'S COMPENSATION	161,400.00	158,792.96	(2,607.04)	Decreased to actual.
001-020-51011	MEDICARE TAX	31,400.00	31,400.00	-	
001-020-51014	FIELD TRAINING	2,333.00	2,333.00	-	
001-020-51015	SHIFT DIFFERENTIAL PAY	23,000.00	26,500.00	3,500.00	Increased based on current trend.
001-020-51017	PARS-ARS	650.00	650.00	-	
001-020-51024	DEFERRED COMPENSATION	11,300.00	8,000.00	(3,300.00)	Due to short staffing.
001-020-51025	RETIREE HEALTH INSURANCE	360,000.00	350,000.00	(10,000.00)	Due to actual premium v. initial estimate.
001-020-51027	PERS EE/ER	475,700.00	460,000.00	(15,700.00)	Due to short staffing.
001-020-51029	PERS LS UAL	708,127.98	708,127.82	(0.16)	Decreased to actual.
001-020-51043	DISABILITY & LIFE INSURANCE	13,100.00	12,000.00	(1,100.00)	Due to short staffing.
001-020-51046	OPEB	416,600.00	395,000.00	(21,600.00)	Due to short staffing.
001-020-52006	RECRUITMENT	8,500.00	8,500.00	-	
001-020-52009	TRAINING	25,000.00	25,000.00	-	
001-020-52010	UTILITIES	19,000.00	19,000.00	-	
001-020-52011	OUTREACH	7,000.00	7,000.00	-	
001-020-52012	OFFICE SUPPLIES & POSTAGE	3,100.00	3,100.00	-	
					Increased to ensure that the budget isn't exceed during the accrual period.
001-020-52013	COMMUNICATIONS	36,500.00	40,000.00	3,500.00	
001-020-52014	MEETINGS & TRAVEL	25,000.00	25,000.00	-	
001-020-52015	PROFESSIONAL SERVICES	15,000.00	18,000.00	3,000.00	Increased based on current trend.
001-020-52017	WASTE FEES	350.00	350.00	-	
001-020-52018	SPECIAL DEPARTMENT SUPPLIES	30,000.00	39,383.87	9,383.87	Increased based on current trend.
001-020-52019	MISC. DUES & SUBSCRIPTIONS	3,800.00	3,800.00	-	
001-020-52021	FINGERPRINT FEES	13,300.00	13,300.00	-	
001-020-52024	PROPERTY TAXES	20.00	20.00	-	
001-020-52045	IT	27,266.67	29,000.00	1,733.33	Increased based on current trend.
001-020-53020	VEHICLE OPERATION	35,000.00	35,000.00	-	
001-020-54023	BUILDING OPERATION	5,000.00	7,000.00	2,000.00	Increased based on current trend.
001-020-54024	AB 109/REALIGNMENT EXPENSE	50,000.00	50,000.00	-	
001-020-54025	RAN REIMBURSEMENT	15,000.00	15,000.00	-	
001-020-56028	CAPITAL EQUIPMENT	187,500.00	187,500.00	-	
001-020-57000	LEASE PRINCIPAL	54,560.00	54,560.00	-	
001-020-58040	OFFICER WELLNESS GRANT	12,001.00	12,001.00	-	
TOTAL POLICE DEPARTMENT		5,379,018.65	5,379,018.65	-	

C.O.P.S.

033-033-51004	OVERTIME WAGES	60,000.00	60,000.00	-	
					Increased to maintain current spending level within COPS
033-033-52018	SPECIAL DEPARTMENT SUPPLIES	31,000.00	35,300.00	4,300.00	Fund.
033-033-52019	MISC. DUES & SUBSCRIPTIONS	25,000.00	25,000.00	-	
033-033-52045	IT	12,100.00	7,800.00	(4,300.00)	Removal of the two LPR project.
033-033-53020	VEHICLE OPERATION	10,000.00	10,000.00	-	
033-033-56029	CAPITAL EQUIPMENT REPLACEMENT	12,000.00	12,000.00	-	
033-033-57000	LEASE PRINCIPAL	85,722.48	85,722.48	-	
TOTAL C.O.P.S.		235,822.48	235,822.48	-	

C.O.P.S.**REVENUE**

					Increased based on current trend and macroeconomic outlook.
033-000-33010	INTEREST ON BANK DEPOSITS	6,800.00	11,000.00	4,200.00	
033-000-39967	COPS/AB 1913	100,000.00	100,000.00	-	
TOTAL REVENUE		106,800.00	111,000.00	4,200.00	

FIRE DEPARTMENT		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
001-021-51001	FULL TIME SALARIES	143,240.00	124,940.00	(18,300.00)	Due to short staffing.
001-021-51002	PART TIME SALARIES	6,000.00	9,700.00	3,700.00	Increased based on current trend.
					Increased based on opportunity. Results in revenue that exceeds the amount of expense. Increasing to actual.
001-021-51003	STRIKE TEAM PAY	-	19,996.80	19,996.80	
001-021-51004	OVERTIME WAGES	1,000.00	1,000.00	-	
001-021-51006	VISION INSURANCE	310.00	260.00	(50.00)	Due to short staffing.
001-021-51007	HEALTH INSURANCE	52,400.00	43,400.00	(9,000.00)	Due to short staffing.
001-021-51008	DENTAL INSURANCE	3,230.00	2,705.00	(525.00)	Due to short staffing.
001-021-51009	CITY FIRE CALLOUTS	50,000.00	50,000.00	-	
001-021-51010	WORKER'S COMPENSATION	13,850.00	13,626.29	(223.71)	Decrease to actual.
001-021-51011	MEDICARE TAX	2,920.00	3,100.00	180.00	Increased based on strike team and PT wages increase.
001-021-51017	PARS-ARS	1,800.00	1,400.00	(400.00)	Decreased based on initial over budgeting.
001-021-51024	DEFERRED COMPENSATION	2,235.00	1,117.50	(1,117.50)	Due to short staffing and lack of utilization.
001-021-51025	RETIREE HEALTH INSURANCE	16,500.00	14,000.00	(2,500.00)	Decreased based on actual premiums less than estimated.
001-021-51027	PERS EE/ER	18,520.00	17,520.00	(1,000.00)	Due to short staffing.
001-021-51029	PERS LS UAL	5,683.56	5,683.45	(0.11)	Decrease to actual.
001-021-51030	VOLUNTEER PENSION	7,000.00	7,000.00	-	
001-021-51041	FIREMAN'S LIFE INSURANCE	4,700.00	4,000.00	(700.00)	Decreased based on current trend.
001-021-51042	UNEMPLOYMENT INSURANCE	500.00	500.00	-	
001-021-51043	DISABILITY & LIFE INSURANCE	855.00	755.00	(100.00)	Due to short staffing.
001-021-51046	OPEB	30,470.00	27,470.00	(3,000.00)	Due to short staffing.
001-021-52006	RECRUITMENT	2,500.00	2,500.00	-	
001-021-52009	TRAINING	11,500.00	11,500.00	-	
001-021-52010	UTILITIES	19,100.00	19,100.00	-	
001-021-52011	ADVERTISING & PRINTING	1,700.00	1,700.00	-	
001-021-52012	OFFICE SUPPLIES & POSTAGE	600.00	600.00	-	
001-021-52013	COMMUNICATIONS	12,000.00	12,000.00	-	
001-021-52014	MEETINGS & TRAVEL	3,000.00	3,000.00	-	
001-021-52015	PROFESSIONAL SERVICES	37,500.00	37,500.00	-	
001-021-52017	WASTE FEES	1,940.00	3,000.00	1,060.00	Increased based on current trend.
					Roughly \$60k of the SCBA purchase does not qualify as a capital expense. Increasing this account to cover the SCBA portion that must be expensed this year. Corresponding decreased in capital account.
001-021-52018	SPECIAL DEPARTMENT SUPPLIES	56,000.00	117,084.00	61,084.00	
001-021-52019	MISC. DUES & SUBSCRIPTIONS	3,600.00	3,600.00	-	
001-021-52024	PROPERTY TAXES	1,000.00	1,000.00	-	
001-021-52045	IT	7,000.00	8,000.00	1,000.00	Increased based on current trend.
001-021-53020	VEHICLE OPERATION	32,000.00	33,000.00	1,000.00	Increased based on current trend.
001-021-53022	OFFICE EQUIPMENT OPERATION	800.00	1,000.00	200.00	Increased based on current trend.
001-021-54023	BUILDING OPERATION	3,500.00	3,500.00	-	
001-021-55024	RENTALS	1,200.00	1,200.00	-	

001-021-55101	REFUNDS	200.00	200.00	-	
001-021-56027	CAPITAL IMPROVEMENT	-	63,000.00	63,000.00	Station 1 ventilation, 50% of cost.
001-021-56028	CAPITAL EQUIPMENT	-	90,000.00	90,000.00	New turnouts for 40 staff, 50% of cost.
					Decreasing from original SCBA budget to actual amount
001-021-56029	CAPITAL EQUIPMENT REPLACEMENT	275,000.00	197,846.16	(77,153.84)	capitalized.
TOTAL FIRE DEPARTMENT		831,353.56	958,504.20	127,150.64	

PUBLIC WORKS		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
BUILDING					
001-022-51001	FULL TIME SALARIES	45,900.00	45,900.00	-	
001-022-51006	VISION INSURANCE	60.00	60.00	-	
001-022-51007	HEALTH INSURANCE	2,680.00	2,680.00	-	
001-022-51008	DENTAL INSURANCE	560.00	560.00	-	
001-022-51010	WORKER'S COMPENSATION	940.00	924.82	(15.18)	Decreased to actual.
001-022-51011	MEDICARE TAX	670.00	670.00	-	
001-022-51022	PARS SYSTEM	3,260.00	3,260.00	-	
001-022-51024	DEFERRED COMPENSATION	920.00	920.00	-	
001-022-51025	RETIREE HEALTH INSURANCE	14,700.00	14,700.00	-	
001-022-51027	PERS EE/ER	5,730.00	5,730.00	-	
001-022-51043	DISABILITY & LIFE INSURANCE	245.00	245.00	-	
001-022-51046	OPEB	9,920.00	9,920.00	-	
001-022-52012	OFFICE SUPPLIES & POSTAGE	300.00	300.00	-	
001-022-52013	COMMUNICATIONS	600.00	600.00	-	
001-022-52014	MEETINGS & TRAVEL	2,000.00	2,000.00	-	
001-022-52015	PROFESSIONAL SERVICES	100,300.00	124,764.18	24,464.18	Increased to cover a Willdan PSA extension.
001-022-52018	SPECIAL DEPARTMENT SUPPLIES	6,500.00	6,500.00	-	
001-022-52019	MISC. DUES & SUBSCRIPTIONS	39,200.00	14,751.00	(24,449.00)	Amount paid during accrual period and expensed in prior year.
001-022-52045	IT	900.00	900.00	-	
001-022-53020	VEHICLE OPERATION	500.00	500.00	-	
TOTAL BUILDING		235,885.00	235,885.00	-	

STREET MAINTENANCE

001-023-51001	FULL TIME SALARIES	193,186.06	202,000.00	8,813.94	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51004	OVERTIME WAGES	5,000.00	5,600.00	600.00	Increased based on current trend.
001-023-51006	VISION INSURANCE	350.00	350.00	-	
001-023-51007	HEALTH INSURANCE	47,050.00	47,050.00	-	
001-023-51008	DENTAL INSURANCE	3,610.00	3,610.00	-	
001-023-51010	WORKER'S COMPENSATION	4,380.00	4,309.25	(70.75)	Decreased to actual.
001-023-51011	MEDICARE TAX	2,927.52	3,300.00	372.48	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51018	DUTY TIME	3,500.00	3,500.00	-	
001-023-51022	PARS SYSTEM	19,755.17	20,700.00	944.83	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51024	DEFERRED COMPENSATION	3,186.92	3,350.00	163.08	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51025	RETIREE HEALTH INSURANCE	42,800.00	41,000.00	(1,800.00)	Decreased based on actual premiums less than anticipated.
001-023-51027	PERS EE/ER	27,208.68	28,500.00	1,291.32	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51029	PERS LS UAL	5,570.56	5,569.94	(0.62)	Decreased to actual.
001-023-51043	DISABILITY & LIFE INSURANCE	1,140.00	1,200.00	60.00	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-51046	OPEB	41,734.75	43,650.00	1,915.25	Increased to account for discrepancy in budgeting for and executing two department promotions.
001-023-52006	RECRUITMENT	3,000.00	-	(3,000.00)	Decreased based on low likelihood to spend this FY.
001-023-52010	UTILITIES	63,700.00	63,700.00	-	
001-023-52012	OFFICE SUPPLIES & POSTAGE	1,200.00	1,200.00	-	
001-023-52013	COMMUNICATIONS	1,000.00	1,400.00	400.00	Increased based on current trend.
001-023-52014	MEETINGS & TRAVEL	4,000.00	4,000.00	-	
001-023-52015	PROFESSIONAL SERVICES	35,759.00	35,759.00	-	
001-023-52017	WASTE FEES	5,000.00	5,000.00	-	
001-023-52018	SPECIAL DEPARTMENT SUPPLIES	23,000.00	23,000.00	-	
001-023-52019	MISC. DUES & SUBSCRIPTIONS	1,100.00	1,100.00	-	
001-023-52024	PROPERTY TAXES	300.00	300.00	-	
001-023-52045	IT	5,066.66	5,066.66	-	
001-023-53020	VEHICLE OPERATION	35,000.00	35,000.00	-	
001-023-55024	LEASE PROFIT AND LOSS	64,000.00	64,000.00	-	
001-023-56027	CAPITAL IMPROVEMENT	609,345.00	176,050.00	(433,295.00)	Reducing budget amount to amount of actual planned outlay for 24-25. Total encumbrances will be tracked on strategic plan document.
001-023-56031	CAPITAL IMPROVEMENT PROGRAM	350,000.00	700,000.00	350,000.00	Increased transfer out to streets/sidewalks fund. Based on desire to continue to build the balance of the fund while planning on spending a substantial amount next FY.
001-023-56034	LEASE PRINCIPAL	6,284.00	5,700.00	(584.00)	Correcting initial allocations to the allocations established for GASB 87.
TOTAL STREET MAINTENANCE		1,609,154.32	1,534,964.85	(74,189.47)	

PLANNING

001-034-51001	FULL TIME SALARIES	97,130.00	98,000.00	870.00	Increased based on current trend.
001-034-51002	PART TIME SALARIES	8,000.00	8,000.00	-	
001-034-51004	OVERTIME WAGES	4,500.00	4,500.00	-	
001-034-51006	VISION INSURANCE	136.00	136.00	-	
001-034-51007	HEALTH INSURANCE	30,850.00	27,500.00	(3,350.00)	Decreased based on current trend.
001-034-51008	DENTAL INSURANCE	1,540.00	1,350.00	(190.00)	Decreased based on current trend.
001-034-51010	WORKER'S COMPENSATION	2,275.00	2,238.25	(36.75)	Decreased to actual.
001-034-51011	MEDICARE TAX	1,600.00	1,670.00	70.00	Increased based on increased wages.
001-034-51017	PARS-ARS	105.00	105.00	-	
001-034-51022	PARS SYSTEM	1,150.00	1,150.00	-	
001-034-51024	DEFERRED COMPENSATION	1,945.00	1,245.00	(700.00)	Decreased based on lack of use.
001-034-51025	RETIREE HEALTH INSURANCE	13,970.00	14,600.00	630.00	Increased based on current trend.
001-034-51027	PERS EE/ER	8,420.00	8,420.00	-	
001-034-51029	PERS LS UAL	1,079.30	1,079.03	(0.27)	Decreased to actual.
001-034-51043	DISABILITY & LIFE INSURANCE	690.00	790.00	100.00	Increased based on current trend.
001-034-51046	OPEB	20,980.00	20,980.00	-	
001-034-52012	OFFICE SUPPLIES & POSTAGE	5,000.00	5,000.00	-	

001-034-52013	COMMUNICATIONS	500.00	500.00	-	
001-034-52014	MEETINGS & TRAVEL	5,500.00	5,500.00	-	
					Increasing for wayfinding/signage project. Initial plan was to transfer out, will now conduct the project within the General Fund. Corresponding decrease in transfers out.
001-034-52015	PROFESSIONAL SERVICES	5,000.00	52,000.00	47,000.00	
001-034-52018	SPECIAL DEPARTMENT SUPPLIES	2,000.00	2,000.00	-	
001-034-52019	MISC. DUES & SUBSCRIPTIONS	1,000.00	1,000.00	-	
001-034-52045	IT	3,600.00	5,600.00	2,000.00	Increased based on current trend.
001-034-53025	LAFCO	15,000.00	15,000.00	-	
001-034-54013	PROP 68 GREEN INFRASTRUCTURE	50,379.85	-	(50,379.85)	No intention on spending this FY.
001-034-56028	CAPITAL EQUIPMENT	25,000.00	25,000.00	-	
					No longer transferring for wayfinding and signage plan, we'll expense within 034. Adding in transfer for housing study MOU approved 1/13.
001-034-59999	TRANSFERS OUT	50,000.00	54,089.00	4,089.00	
TOTAL PLANNING		357,350.15	357,452.28	102.13	

SEWER FUND

REVENUE

002-000-33010	INTEREST ON BANK DEPOSITS	66,000.00	140,000.00	74,000.00	Increased based on current performance and macroeconomic outlook.
002-000-39017	SEWER MISCELLANEOUS	25,000.00	6,000.00	(19,000.00)	Decreased based on current trend.
002-000-39020	SEWER SERVICE COLLECTION	1,330,000.00	1,330,000.00	-	
002-000-39023	SEWER SERVICE PENALTIES	1,000.00	1,000.00	-	
TOTAL REVENUE		1,422,000.00	1,477,000.00	55,000.00	

SEWER

002-051-51001	FULL TIME SALARIES	251,106.10	253,000.00	1,893.90	Increased to account for discrepancy in budgeting for and executing two department promotions.
002-051-51002	PART TIME SALARIES	500.00	500.00	-	
002-051-51004	OVERTIME WAGES	8,350.00	8,350.00	-	
002-051-51006	VISION INSURANCE	475.00	475.00	-	
002-051-51007	HEALTH INSURANCE	74,400.00	74,400.00	-	
002-051-51008	DENTAL INSURANCE	4,880.00	4,880.00	-	
002-051-51010	WORKER'S COMPENSATION	6,160.00	6,060.50	(99.50)	Decreased to actual.
002-051-51011	MEDICARE TAX	3,780.58	4,100.00	319.42	Increased to account for discrepancy in budgeting for and executing two department promotions.
002-051-51017	PARS-ARS	7.00	7.00	-	
002-051-51018	DUTY TIME	6,000.00	6,000.00	-	
002-051-51022	PARS SYSTEM	32,221.38	32,221.38	-	
002-051-51024	DEFERRED COMPENSATION	3,966.32	3,966.32	-	
002-051-51025	RETIREE HEALTH INSURANCE	42,800.00	42,800.00	-	
002-051-51027	PERS EE/ER	39,457.95	39,457.95	-	
002-051-51029	PERS LS UAL	145,945.15	145,944.34	(0.81)	Decreased to actual.
002-051-51043	DISABILITY & LIFE INSURANCE	1,590.00	1,590.00	-	
002-051-51046	OPEB	54,246.28	54,246.28	-	
002-051-52006	RECRUITMENT	3,000.00	3,000.00	-	
002-051-52010	UTILITIES	23,250.00	23,250.00	-	
002-051-52012	OFFICE SUPPLIES & POSTAGE	7,300.00	7,300.00	-	
002-051-52013	COMMUNICATIONS	2,200.00	2,200.00	-	
002-051-52014	MEETINGS & TRAVEL	5,000.00	5,000.00	-	
002-051-52015	PROFESSIONAL SERVICES	154,759.00	154,759.00	-	
002-051-52017	WASTE FEES	5,310.00	5,310.00	-	
002-051-52018	SPECIAL DEPARTMENT SUPPLIES	50,000.00	50,000.00	-	
002-051-52019	MISC. DUES & SUBSCRIPTIONS	2,600.00	2,600.00	-	
002-051-52024	PROPERTY TAXES	640.00	640.00	-	
002-051-52045	IT	2,700.00	2,700.00	-	
002-051-53020	VEHICLE OPERATION	26,000.00	26,000.00	-	
002-051-55023	SMALL CLAIMS	100.00	100.00	-	
002-051-55024	RENTALS	2,000.00	2,000.00	-	
002-051-55100	CITY COST PLAN	194,357.00	194,357.00	-	
002-051-55101	REFUNDS	2,000.00	2,000.00	-	
002-051-55102	BAWA	152,700.00	152,880.00	180.00	BAWA budget slightly adjusted post City budget adoption.
002-051-56025	DEPRECIATION	150,908.00	150,908.00	-	

002-051-56027	CAPITAL IMPROVEMENT	152,724.00	152,724.00	-	
					Increasing by \$150,000 for Vaccon contribution. No longer transferring to cap reserve from enterprise fund. \$100k was set aside last year for contribution from Sewer Fund.
002-051-56028	CAPITAL EQUIPMENT	125,257.33	275,257.33	150,000.00	
002-051-57000	LEASE PRINCIPAL	6,284.00	6,284.00	-	
					Removing vaccon transfer and adding small transfer to correct for a prior year discrepancy. Heavy equipment reserve will only be used for General Fund.
002-051-59999	TRANSFERS OUT	100,000.00	1,792.96	(98,207.04)	
TOTAL SEWER		1,844,975.09	1,899,061.06	54,085.97	

GAS TAX**REVENUE**

003-000-39100	SECTION 2105	23,000.00	23,000.00	-
003-000-39110	SECTION 2107-5	1,000.00	1,000.00	-
003-000-39120	SECTION 2107	32,000.00	32,000.00	-
003-000-39130	SECTION 2106	19,500.00	19,500.00	-
003-000-39135	MISC/PROP 42	37,000.00	37,000.00	-
003-000-39139	SB 1	99,094.00	99,094.00	-
TOTAL REVENUE		211,594.00	211,594.00	-

GAS TAX

003-030-51001	FULL TIME SALARIES	67,540.03	67,540.03	-	
003-030-51004	OVERTIME WAGES	420.00	1,100.00	680.00	Increased based on current trend.
003-030-51006	VISION INSURANCE	150.00	150.00	-	
003-030-51007	HEALTH INSURANCE	25,090.00	25,090.00	-	
003-030-51008	DENTAL INSURANCE	1,490.00	1,490.00	-	
003-030-51010	WORKER'S COMPENSATION	1,750.00	1,721.73	(28.27)	Decreased to actual.
003-030-51011	MEDICARE TAX	993.07	1,080.00	86.93	Increased based on increased OT wages.
003-030-51018	DUTY TIME	2,000.00	2,000.00	-	
003-030-51022	PARS SYSTEM	9,716.21	9,716.21	-	
003-030-51024	DEFERRED COMPENSATION	979.40	979.40	-	
003-030-51027	PERS EE/ER	11,159.27	11,159.27	-	
003-030-51029	PERS LS UAL	2,424.86	2,424.04	(0.82)	Decreased to actual.
003-030-51043	DISABILITY & LIFE INSURANCE	450.00	450.00	-	
003-030-51046	OPEB	14,601.53	14,601.53	-	
003-030-52018	SPECIAL DEPARTMENT SUPPLIES	26,000.00	26,000.00	-	
003-030-56027	CAPITAL IMPROVEMENT	225,000.00	225,000.00	-	
TOTAL GAS TAX		389,764.37	390,502.21	737.84	

WATER FUND

REVENUE

004-000-33010	INTEREST ON BANK DEPOSITS	63,000.00	128,000.00	65,000.00	Increased based on current performance and macroeconomic outlook.
004-000-39012	WATER SERVICE COLLECTION	1,111,000.00	1,090,000.00	(21,000.00)	Decreased based on current trend.
004-000-39013	WATER SERVICE PENALTIES	800.00	800.00	-	
004-000-39017	WATER MISCELLANEOUS	20,000.00	20,000.00	-	
TOTAL REVENUE		1,194,800.00	1,238,800.00	44,000.00	

WATER

004-050-51001	FULL TIME SALARIES	206,628.08	212,000.00	5,371.92	Increased to account for discrepancy in budgeting for and executing two department promotions.
004-050-51002	PART TIME SALARIES	600.00	600.00	-	
004-050-51004	OVERTIME WAGES	8,840.00	8,840.00	-	
004-050-51006	VISION INSURANCE	400.00	400.00	-	
004-050-51007	HEALTH INSURANCE	64,000.00	64,000.00	-	
004-050-51008	DENTAL INSURANCE	4,100.00	4,100.00	-	
004-050-51010	WORKER'S COMPENSATION	5,170.00	5,086.50	(83.50)	Decreasing to actual.
004-050-51011	MEDICARE TAX	3,253.36	3,450.00	196.64	Increased to account for discrepancy in budgeting for and executing two department promotions.
004-050-51017	PARS-ARS	8.00	8.00	-	
004-050-51018	DUTY TIME	6,350.00	6,350.00	-	
004-050-51022	PARS SYSTEM	27,896.89	27,896.89	-	
004-050-51024	DEFERRED COMPENSATION	3,232.56	3,232.56	-	
004-050-51025	RETIREE HEALTH INSURANCE	55,260.00	54,000.00	(1,260.00)	Decreasing based on premiums being less than anticipated.
004-050-51027	PERS EE/ER	33,228.24	33,228.24	-	
004-050-51029	PERS LS UAL	113,025.70	113,025.46	(0.24)	Decreasing to actual.
004-050-51043	DISABILITY & LIFE INSURANCE	1,340.00	1,400.00	60.00	Increased to account for discrepancy in budgeting for and executing two department promotions.
004-050-51046	OPEB	44,639.67	44,639.67	-	
004-050-52006	RECRUITMENT	4,000.00	4,000.00	-	
004-050-52010	UTILITIES	57,200.00	68,000.00	10,800.00	Solar issues at well 2 leading to overages.
004-050-52012	OFFICE SUPPLIES & POSTAGE	6,800.00	6,800.00	-	
004-050-52013	COMMUNICATIONS	3,180.00	3,180.00	-	
004-050-52014	MEETINGS & TRAVEL	5,000.00	5,000.00	-	
004-050-52015	PROFESSIONAL SERVICES	113,759.00	113,759.00	-	
004-050-52017	WASTE FEES	1,590.00	1,590.00	-	
004-050-52018	SPECIAL DEPARTMENT SUPPLIES	47,000.00	47,000.00	-	
004-050-52019	MISC. DUES & SUBSCRIPTION	2,400.00	2,400.00	-	
004-050-52020	WATER CONSERVATION PROGRAM	1,300.00	1,300.00	-	
004-050-52024	PROPERTY TAXES	100.00	100.00	-	
004-050-52045	IT	2,700.00	2,700.00	-	
004-050-53020	VEHICLE OPERATION	26,000.00	26,000.00	-	
004-050-55023	SMALL CLAIMS	200.00	200.00	-	
004-050-55024	RENTALS	4,300.00	4,300.00	-	
004-050-55100	CITY COST PLAN	145,579.00	145,579.00	-	

004-050-55101	REFUNDS	2,000.00	10,000.00	8,000.00	Increasing based on current trend.
004-050-56025	DEPRECIATION	178,600.00	178,600.00	-	
004-050-56027	CAPITAL IMPROVEMENT	137,000.00	287,000.00	150,000.00	Vaccon truck
					Increasing to reallocate lease expense amongst funds as
004-050-57000	LEASE PRINCIPAL	6,284.00	8,390.00	2,106.00	established by GASB 87.
004-050-59999	TRANSFERS OUT	100,000.00	-	(100,000.00)	Removal of vaccon transfer out.
TOTAL WATER		1,422,964.50	1,498,155.32	75,190.82	

STREETS-SIDEWALK IMPROVEMENT**REVENUE**

					It would be prudent to contribute additional funds to this capital reserve. We will spend around \$1M by FY 25-26 on S. Warren. This extra contribution will backfill the balance to maintain a reserve for a subsequent project.
019-000-39999	TRANSFERS IN	250,000.00	600,000.00	350,000.00	
TOTAL REVENUE		250,000.00	600,000.00	350,000.00	

STREETS-SIDEWALK IMPROVEMENT

					Shifting from Whitney Alley construction to prep for S Warren. No spending this FY. \$1M spending next FY.
019-040-56027	CAPITAL IMPROVEMENT	450,000.00	-	(450,000.00)	
TOTAL STREETS-SIDEWALK IMPROVEMENT		450,000.00	-	(450,000.00)	

HEAVY EQUIPMENT REPLACEMENT**SOURCE 000**

022-000-39999	TRANSFERS IN	300,000.00	100,000.00	(200,000.00)	Only GF transfers.
TOTAL SOURCE 000		300,000.00	100,000.00	(200,000.00)	

DEPARTMENT 000

022-000-56029	CAPITAL EQUIPMENT REPLACEMENT	449,232.11	150,000.00	(299,232.11)	GF amount of Vaccon.
TOTAL DEPARTMENT 000		449,232.11	150,000.00	(299,232.11)	

PROPERTY/HOUSING DEVELOPMENT**DEPARTMENT 000**

023-000-55026	CONTRACT SERVICES	118,501.25	108,000.00	(10,501.25)	Decreasing to actual amount we're intending to spend this FY.
TOTAL DEPARTMENT 000		118,501.25	108,000.00	(10,501.25)	

WAYFINDING & SIGNAGE PROJECT**SOURCE 000**

025-000-39999	TRANSFERS IN	50,000.00	-	(50,000.00)	Conducting this expense within the GF.
TOTAL SOURCE 000		50,000.00	-	(50,000.00)	

DEPARTMENT 000

025-000-55026	CONTRACT SERVICES	50,000.00	-	(50,000.00)	Conducting this expense within the GF.
TOTAL DEPARTMENT 000		50,000.00	-	(50,000.00)	

STIP E. LINE ST. BRIDGE REPL.**REVENUE**

054-000-39925	PROJECT REVENUE	-	212,979.39	212,979.39	Increasing to account for full reimbursement of STIP funds this FY.
TOTAL REVENUE		-	212,979.39	212,979.39	

DEPARTMENT 000

054-000-55026	CONTRACT SERVICES	212,979.39	212,979.39	-	
TOTAL DEPARTMENT 000		212,979.39	212,979.39	-	

COMMUNITY SERVICES		BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
BUILDINGS AND GROUNDS					
001-016-51002	PART TIME SALARIES	76,336.00	76,336.00	-	
001-016-51011	MEDICARE TAX	1,110.00	1,110.00	-	
001-016-51017	PARS-ARS	1,000.00	1,000.00	-	
001-016-51029	PERS LS UAL	1,075.41	1,074.84	(0.57)	Decrease to actual.
001-016-52010	UTILITIES	58,000.00	58,000.00	-	
001-016-52011	ADVERTISING & PRINTING	250.00	250.00	-	
001-016-52013	COMMUNICATIONS	6,300.00	6,300.00	-	
001-016-52015	PROFESSIONAL SERVICES	8,000.00	10,000.00	2,000.00	Tree injections, HVAC repair.
001-016-52017	WASTE FEES	3,400.00	4,060.00	660.00	Increased based on current trend.
001-016-52018	SPECIAL DEPARTMENT SUPPLIES	6,300.00	6,300.00	-	
001-016-52045	IT	1,240.00	2,060.00	820.00	Increased based on current trend.
001-016-53020	VEHICLE OPERATION	3,500.00	4,600.00	1,100.00	Increased based on current trend.
001-016-54023	BUILDING OPERATION	11,000.00	10,000.00	(1,000.00)	Decreased based on current trend.
001-016-55065	TREE STREETSCAPE PROGRAM	3,386.00	-	(3,386.00)	Decreased based on no intention to spend this FY.
001-016-56029	CAPITAL EQUIPMENT REPLACEMENT	53,635.00	50,359.00	(3,276.00)	PW Director HVAC unit less expensive than remaining budget.
001-016-57000	LEASE PRINCIPAL	7,476.00	7,476.00	-	
TOTAL BUILDINGS AND GROUNDS		242,008.41	238,925.84	(3,082.57)	

PARKS AND RECREATION

					Increased due to initially underbudgeted. Function of Community Services reallocation/realignment last FY.
001-031-51001	FULL TIME SALARIES	308,800.00	317,000.00	8,200.00	
001-031-51002	PART TIME SALARIES	185,620.00	185,620.00	-	
001-031-51004	OVERTIME WAGES	7,000.00	7,000.00	-	
001-031-51006	VISION INSURANCE	775.00	775.00	-	
001-031-51007	HEALTH INSURANCE	132,220.00	130,000.00	(2,220.00)	Decreased based on current trend.
001-031-51008	DENTAL INSURANCE	8,055.00	8,130.00	75.00	Increased based on current trend.
001-031-51010	WORKER'S COMPENSATION	8,650.00	8,510.28	(139.72)	Decreased to actual.
001-031-51011	MEDICARE TAX	7,275.00	7,700.00	425.00	Function of total wages after changes.
001-031-51017	PARS-ARS	6,520.00	2,700.00	(3,820.00)	Overbudgeted.
001-031-51022	PARS SYSTEM	68,990.00	70,900.00	1,910.00	Increased based on increased wages.
001-031-51024	DEFERRED COMPENSATION	5,100.00	5,240.00	140.00	Increased based on increased wages.
001-031-51025	RETIREE HEALTH INSURANCE	49,510.00	51,300.00	1,790.00	Increased based on current trend.
001-031-51027	PERS EE/ER	60,000.00	61,600.00	1,600.00	Increased based on increased wages.
001-031-51029	PERS LS UAL	11,589.22	11,589.05	(0.17)	Decreased to actual.
001-031-51042	UNEMPLOYMENT INSURANCE	2,500.00	2,000.00	(500.00)	Decreased based on lack of claims.
001-031-51043	DISABILITY & LIFE INSURANCE	2,170.00	2,230.00	60.00	Function of total wages after changes.
001-031-51046	OPEB	66,690.00	68,500.00	1,810.00	Function of total wages after changes.
001-031-52009	TRAINING	1,500.00	3,000.00	1,500.00	Pool training, pesticide training.
					Decreased for tracking purposes, Pool utilities increased in the same amount.
001-031-52010	UTILITIES	70,100.00	59,600.00	(10,500.00)	
001-031-52011	ADVERTISING & PRINTING	500.00	500.00	-	
001-031-52012	OFFICE SUPPLIES & POSTAGE	150.00	150.00	-	
001-031-52013	COMMUNICATIONS	5,000.00	6,300.00	1,300.00	Increased to avoid overage during the accrual period.
001-031-52014	MEETINGS & TRAVEL	2,100.00	2,100.00	-	
001-031-52015	PROFESSIONAL SERVICES	28,000.00	28,000.00	-	
001-031-52017	WASTE FEES	29,500.00	29,500.00	-	
					Purchasing of new pickleball nets and replacement/repair of tennis court walls.
001-031-52018	SPECIAL DEPARTMENT SUPPLIES	75,061.60	80,000.00	4,938.40	
001-031-52019	MISC. DUES & SUBSCRIPTIONS	9,000.00	9,000.00	-	
001-031-52045	IT	14,766.67	14,766.67	-	
001-031-53020	VEHICLE OPERATION	10,000.00	10,000.00	-	
001-031-53021	SPECIAL EQUIPMENT OPERATION	10,000.00	10,000.00	-	
001-031-55024	RENTALS	62,850.00	65,365.03	2,515.03	Increased overall rent/property tax on leases.
001-031-55025	CHAMBER OF COMMERCE	1,000.00	1,000.00	-	
					Increased to fully fund the completion of the astroturf project on the Hanby sidewalks.
001-031-55050	PARK RENOVATION	5,000.00	15,000.00	10,000.00	
001-031-55063	DOC/RECYCLING GRANT	5,580.69	5,580.69	-	
					Decreasing from the full cost of Field 6 Project to the amount of capital outlay for this year. \$200k for field design, \$15k for concrete replacements in the park.
001-031-56027	CAPITAL IMPROVEMENT	767,500.00	215,000.00	(552,500.00)	
001-031-56028	CAPITAL EQUIPMENT	62,938.40	87,938.40	25,000.00	Increased tractor cost & \$10k for a car port/shop for the Park.
001-031-57000	LEASE PRINCIPAL	7,500.00	7,500.00	-	
001-031-58030	URBAN GREENING GRANT	138,920.80	138,920.80	-	
TOTAL PARKS AND RECREATION		2,238,432.38	1,730,015.92	(508,416.46)	

AFTER SCHOOL PROGRAM

001-035-51002	PART TIME SALARIES	68,100.00	68,100.00	-	
001-035-51011	MEDICARE TAX	990.00	990.00	-	
001-035-51017	PARS-ARS	890.00	890.00	-	
001-035-52010	UTILITIES	2,500.00	2,500.00	-	
001-035-52015	PROFESSIONAL SERVICES	250.00	250.00	-	
001-035-52018	SPECIAL DEPARTMENT SUPPLIES	11,000.00	11,000.00	-	
001-035-52045	IT	1,110.00	1,110.00	-	
TOTAL AFTER SCHOOL PROGRAM		84,840.00	84,840.00	-	

POOL

001-037-51002	PART TIME SALARIES	113,560.00	164,000.00	50,440.00	Increased staff to provide increased pool service to public.
001-037-51011	MEDICARE TAX	1,650.00	2,378.00	728.00	Increased staff to provide increased pool service to public.
001-037-51017	PARS-ARS	1,480.00	2,132.00	652.00	Increased staff to provide increased pool service to public.
001-037-52009	TRAINING	3,000.00	4,000.00	1,000.00	WSI training, lifeguard training.
					Increased for tracking purposes, parks decreased in the same amount.
001-037-52010	UTILITIES	9,800.00	20,300.00	10,500.00	
001-037-52013	COMMUNICATIONS	800.00	1,000.00	200.00	Increased to avoid overage during the accrual period.
001-037-52014	MEETINGS & TRAVEL	2,000.00	2,000.00	-	
001-037-52015	PROFESSIONAL SERVICES	8,500.00	8,500.00	-	
					Request to purchase 36 deck lounge chairs and a lookout lifeguard tower.
001-037-52018	SPECIAL DEPARTMENT SUPPLIES	50,000.00	60,300.00	10,300.00	
001-037-52045	IT	4,200.00	5,000.00	800.00	Increased to avoid overage during the accrual period.
001-037-52047	CONCESSIONS	2,580.00	3,580.00	1,000.00	Increasing, but revenue earned will exceed expense.
001-037-53021	SPECIAL EQUIPMENT OPERATION	5,000.00	5,000.00	-	
001-037-56027	CAPITAL IMPROVEMENT	100,000.00	300,000.00	200,000.00	Budgeting for the high end potential quote for pool resurfacing.
001-037-56028	CAPITAL EQUIPMENT	-	6,550.00	6,550.00	Purchase of commercial robot vacuum.
001-037-56029	CAPITAL EQUIPMENT REPLACEMENT	-	6,900.00	6,900.00	Purchase of diving board replacement.
TOTAL POOL		302,570.00	591,640.00	289,070.00	

SUMMER CAMP

001-038-51002	PART TIME SALARIES	39,300.00	39,300.00	-	
001-038-51011	MEDICARE TAX	570.00	570.00	-	
001-038-51017	PARS-ARS	515.00	515.00	-	
001-038-52010	UTILITIES	500.00	500.00	-	
001-038-52011	ADVERTISING & PRINTING	450.00	450.00	-	
001-038-52015	PROFESSIONAL SERVICES	11,000.00	11,000.00	-	
001-038-52018	SPECIAL DEPARTMENT SUPPLIES	6,000.00	7,200.00	1,200.00	Increased based on need.
001-038-52045	IT	150.00	150.00	-	
TOTAL SUMMER CAMP		58,485.00	59,685.00	1,200.00	

SUNRISE MHP

012-095-51001	FULL TIME SALARIES	13,400.00	14,200.00	800.00	Increased based on current trend.
012-095-51002	PART TIME SALARIES	19,400.00	12,250.00	(7,150.00)	Decreased based on lack of use.
012-095-51006	VISION INSURANCE	45.00	45.00	-	
012-095-51007	HEALTH INSURANCE	7,000.00	7,000.00	-	
012-095-51008	DENTAL INSURANCE	430.00	430.00	-	
012-095-51010	WORKER'S COMPENSATION	460.00	452.57	(7.43)	Decreased to actual.
012-095-51011	MEDICARE TAX	480.00	480.00	-	
012-095-51017	PARS-ARS	260.00	260.00	-	
012-095-51022	PARS SYSTEM	1,550.00	1,550.00	-	
012-095-51024	DEFERRED COMPENSATION	150.00	150.00	-	
012-095-51027	PERS EE/ER	2,100.00	2,500.00	400.00	Increased based on current trend.
012-095-51029	PERS LS UAL	8,096.74	8,096.74	-	
012-095-51043	DISABILITY & LIFE INSURANCE	105.00	105.00	-	
012-095-51046	OPEB	2,900.00	2,900.00	-	
012-095-52010	UTILITIES	43,600.00	43,600.00	-	
012-095-52012	OFFICE SUPPLIES & POSTAGE	100.00	100.00	-	
012-095-52015	PROFESSIONAL SERVICES	2,000.00	2,000.00	-	
012-095-52017	WASTE FEES	5,500.00	6,500.00	1,000.00	Increased based on current trend.
012-095-52018	SPECIAL DEPARTMENT SUPPLIES	5,000.00	5,000.00	-	
012-095-53020	VEHICLE OPERATION	800.00	800.00	-	
012-095-55100	CITY COST PLAN	20,294.00	20,294.00	-	
012-095-56027	CAPITAL IMPROVEMENT	-	6,000.00	6,000.00	Unit 38 driveway replacement
TOTAL SUNRISE MHP		133,670.74	134,713.31	1,042.57	

SUNRISE MHP

REVENUE

012-000-33010	INTEREST ON BANK DEPOSITS	11,000.00	16,000.00	5,000.00	Increased based on performance and macroeconomic outlook.
012-000-39735	UTILITIES CLEARING ACCOUNT	38,400.00	38,400.00	-	
012-000-39750	RENTS - ASSISTED UNITS	6,600.00	6,600.00	-	
012-000-39760	RENTS - UNASSISTED UNITS	100,000.00	100,000.00	-	
TOTAL REVENUE		156,000.00	161,000.00	5,000.00	

SEWER FUND ANALYSIS	BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
TOTAL SEWER FUND REVENUE	1,422,000.00	1,477,000.00	55,000.00	
TOTAL SEWER FUND EXPENSES	1,844,975.09	1,899,061.06	54,085.97	
TOTAL CASH VARIANCE	(422,975.09)	(422,061.06)	914.03	
Operating Expenses	1,466,993.76	1,469,286.77	2,293.01	
Capital Outlay	277,981.33	427,981.33	150,000.00	
Transfers Out	100,000.00	1,792.96	(98,207.04)	
	1,844,975.09	1,899,061.06	54,085.97	
Starting Cash Balance		2,810,598.12		
24-25 Cash Activity		(422,061.06)		
Budgeted Ending Cash Balance		2,388,537.06		

GAS TAX FUND ANALYSIS	BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
TOTAL GAS TAX FUND REVENUE	211,594.00	211,594.00	-	
TOTAL GAS TAX FUND EXPENSES	389,764.37	390,502.21	737.84	
TOTAL CASH VARIANCE	(178,170.37)	(178,908.21)	(737.84)	
Operating Expenses	164,764.37	165,502.21	737.84	
Capital Outlay	225,000.00	225,000.00	-	
	389,764.37	390,502.21	737.84	
Starting Cash Balance		422,799.20		
24-25 Cash Activity		(178,908.21)		
Budgeted Ending Cash Balance		243,890.99		

WATER FUND ANALYSIS	BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
TOTAL WATER FUND REVENUE	1,194,800.00	1,238,800.00	44,000.00	
TOTAL WATER FUND EXPENSES	1,422,964.50	1,498,155.32	75,190.82	
TOTAL CASH VARIANCE	(228,164.50)	(259,355.32)	(31,190.82)	
Operating Expenses	1,185,964.50	1,211,155.32	25,190.82	
Capital Outlay	137,000.00	287,000.00	150,000.00	
Transfers Out	100,000.00	-	(100,000.00)	
	1,422,964.50	1,498,155.32	75,190.82	
Starting Cash Balance		2,450,036.02		
24-25 Cash Activity		(259,355.32)		
Budgeted Ending Cash Balance		2,190,680.70		

SMHP FUND ANALYSIS	BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
TOTAL SMHP FUND REVENUE	156,000.00	161,000.00	5,000.00	
TOTAL SMHP FUND EXPENSES	133,670.74	134,713.31	1,042.57	
TOTAL CASH VARIANCE	22,329.26	26,286.69	3,957.43	
Operating Expenses	133,670.74	128,713.31	(4,957.43)	
Capital Outlay	-	6,000.00	6,000.00	
	133,670.74	134,713.31	1,042.57	
Starting Cash Balance		388,895.93		
24-25 Cash Activity		26,286.69		
Budgeted Ending Cash Balance		415,182.62		

COPS FUND ANALYSIS	BUDGET	ADJUSTED BUDGET	ADJUSTMENT AMOUNT	COMMENTARY
TOTAL COPS FUND REVENUE	106,800.00	111,000.00	4,200.00	
TOTAL COPS FUND EXPENSES	235,822.48	235,822.48	-	
TOTAL CASH VARIANCE	(129,022.48)	(124,822.48)	4,200.00	
Operating Expenses	223,822.48	223,822.48	-	
Capital Outlay	12,000.00	12,000.00	-	
	235,822.48	235,822.48	-	
Starting Cash Balance		324,135.89		
24-25 Cash Activity		(124,822.48)		
Budgeted Ending Cash Balance		199,313.41		