CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California
MONDAY, MAY 12, 2025 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. **Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.**
2. **Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php**
3. **Observe this meeting live from the local government cable channel 12.**

Public comments may be made:

1. **In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.**
2. **In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.**

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, May 12, 2025

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Muchovej will lead the pledge of

allegiance.

4. ROLL CALL

5. PUBLIC COMMENT

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. PROCLAMATIONS

A. **Proclamation - Recognizing Mule Days' Week - May 19-25, 2025 in the City of Bishop - Requested by Bishop Mule Days Celebration Executive Director Donna Bird**

Recommended Action: Council will read and present the proclamation recognizing the week of May 19-25, 2025 as Mule Days' Week in the City of Bishop to Bishop Mule Days Celebration Executive Director Donna Bird.

Proclamation - Mule Days' Week 2025

7. DEPARTMENT REPORTS

Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**

Fire Department Report - April 2025

B. **Police Department Report - Police Chief Nate Derr**

Police Department Report - April 2025

C. **Public Works Department Report - Public Works Director Nora Gamino**

Public Works Department Report - April 2025

D. **Community Services Department Report - Community Services Manager Daniel McElroy**

Community Services Department Report - April 2025

E. **Planning Department Report - Principal Planner Ana Budnyk**

Planning Department Report - April 2025

F. **City Administrator Report - City Administrator Deston Dishion**

City Administrator Report - April 2025

8. COUNTY OF INYO UPDATE

Prepared and presented by Second District Supervisor Jeff Griffiths.

9. PUBLIC HEARING AND ACTION

A. **Public Hearing and First Reading/Introduction of an Ordinance to Adopt the State Fire Marshal's Fire Hazard Severity Zone Map**

Recommended Action: Council to conduct a public hearing and approve the first

reading and introduction of an ordinance designating Fire Hazard Severity Zones within the City of Bishop in accordance with Government Code section 51179, incorporating the Fire Hazard Severity Zone (FHSZ) Map issued by the State Fire Marshal entitled “City of Bishop – Inyo County Local Responsibility Area Fire Hazard Severity Zones as Identified by the State Fire Marshal March 24, 2025” by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DESIGNATING THE FIRE HAZARD SEVERITY ZONES MAP AS RECOMMENDED BY THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

Public Hearing Notice - Fire Hazard Severity Zone Map - 05 01 2025
Ordinance - Adopting the State Fire Marshalâ€™s Fire Hazard Severity Zone Map - 05 12 2025

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **March 2025 Budget Report**
Recommended Action: City Council to accept the March 2025 Budget Report.
March 2025 Budget Report

B. **March 2025 Financial Reports**
Recommended Action: City Council to accept the March 2025 Financial Reports.
March 2025 Bank Reconciliation Report
March 2025 Combined Cash Report
March 2025 Investment Portfolio Report
March 2025 Warrant Register Report

C. **Police Department Budget Adjustment Request**
Recommended Action: City Council to review and approve the requested budget adjustment.

D. **Second Reading and Adoption of an Ordinance to Amend Section 2.24.020 of the Bishop Code of Ordinances, Relating to the Planning Commission**
Recommended Action: Council consideration to approve the second reading and adoption of the proposed ordinance by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING CHAPTER 2.24 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO THE PLANNING COMMISSION
Ordinance - Relating to the Planning Commission

E. **Fuel Services Vendor Agreement - Letter of Extension.**
Recommended Action: City Council to accept the Letter of Extension for Fuel Services from Pilot Thomas with a term ending on June 30th, 2026.
Fuel Services Extension Letter 2025

11. NEW BUSINESS

A. **First Reading and Introduction of an Ordinance Amending Title 13 of the**

Bishop Municipal Code – Water and Sewer Service Regulations

Recommended Action: Council consideration to approve the first reading and introduction of the proposed Ordinance amending Title 13 of the City of Bishop Code of Ordinances relating to water and sewer service regulations, by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 13 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO WATER AND SEWER SERVICE

Ordinance No. XXX Update to Title 13 Water and Sewer Ordinance 2025 05 12

B. **Agreement with LADWP and Consultant Task Orders for Environmental and Transportation Review – Bishop Training Facility and Construction Yard Project**

Recommended Action:

Approve the Agreement for Payment of Costs between the City of Bishop and the Los Angeles Department of Water and Power (LADWP) for environmental review related to the proposed Bishop Training Facility and Construction Yard Project.

Authorize staff to execute Task Orders with HELIX Environmental Planning, Inc. and Eastern Sierra Engineering (ESE) for peer review services as outlined below.

Agreement with LADWP_Training Facility
COB TO for Transportation Study Peer Review
Helix_Peer review of the Initial Study
Bishop Training Facility and Construction Yard

C. **Planning Commission - City Council Screening Committee Appointments**

Recommended Action: Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the current Planning Commission vacancy with a term ending on June 22, 2025.

Public Notice_Planning Commission Vacancy

12. FUTURE AGENDA ITEMS

13. COUNCIL AND COMMITTEE REPORTS

14. ADJOURNMENT

Tuesday, May 27, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

CITY OF

Bishop

Proclamation

MULE DAYS' WEEK
MAY 19-25, 2025

WHEREAS, every Memorial Day weekend, the City of Bishop comes alive celebrating Mule Days. Since 1970 local outfitters and packers of the region have wanted to host a gathering to start off the packing season, and the local business owners have wanted to draw vacationers to the Owens Valley; and

WHEREAS, what began as an informal gathering and a test of skills, has now grown into a fun-filled, world-class event over a six-day period. Mule Days' week includes performance shows and arena skills, a concert, a dance, the longest running non-motorized parade in the United States, and features hundreds of mules with their trainers, riders, and packers, drawing tens of thousands of visitors; and

WHEREAS, the celebration promotes interest in the historic, and continuous contribution of the mule in the building of America, as well as highlighting the importance of preserving the western lifestyle; and

WHEREAS, holding an event of this magnitude requires participation of hundreds of volunteers that dedicate their time every year, as a show of camaraderie and solidarity from every side of the community; and

WHEREAS, the City of Bishop comes alive once again during the 55th annual Mule Days celebration, in honor of its distinction as the Mule Capital of the World; and

WHEREAS, the Mule Days celebration, as a family event, provides an opportunity to educate the next generation of packers; and

WHEREAS, the Mule Days Board of Directors and staff, alongside the hundreds of volunteers, and the Bishop City Council welcomes everyone to the greatest mule show on earth.

NOW, THEREFORE, BE IT PROCLAIMED that I, Karen Kong, Mayor of the City of Bishop, California, along with the entire City Council, do hereby proclaim the week of May 19-25, 2025, as Mule Days' Week.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Bishop to be affixed this 12th day of May, 2025.

KAREN KONG, MAYOR

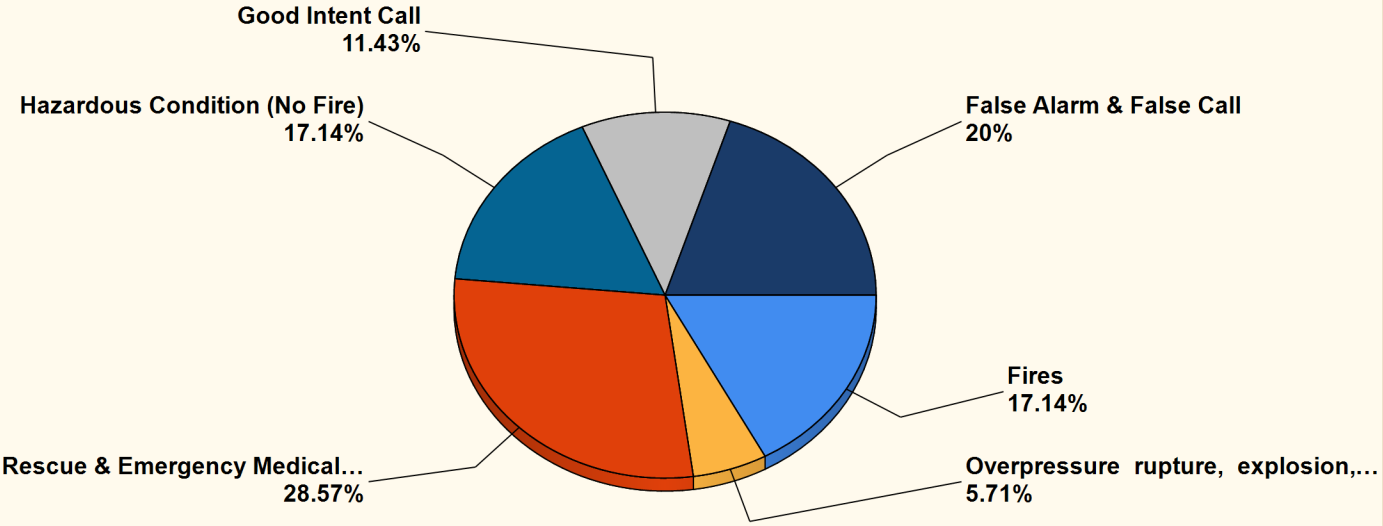
Bishop Fire Department

Bishop, CA

This report was generated on 5/7/2025 2:08:32 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2025 | End Date: 04/30/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	17.14%
Overpressure rupture, explosion, overheat - no fire	2	5.71%
Rescue & Emergency Medical Service	10	28.57%
Hazardous Condition (No Fire)	6	17.14%
Good Intent Call	4	11.43%
False Alarm & False Call	7	20%
TOTAL	35	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
113 - Cooking fire, confined to container	1	2.86%
118 - Trash or rubbish fire, contained	2	5.71%
122 - Fire in motor home, camper, recreational vehicle	1	2.86%
141 - Forest, woods or wildland fire	1	2.86%
142 - Brush or brush-and-grass mixture fire	1	2.86%
244 - Dust explosion (no fire)	1	2.86%
251 - Excessive heat, scorch burns with no ignition	1	2.86%
311 - Medical assist, assist EMS crew	9	25.71%
360 - Water & ice-related rescue, other	1	2.86%
412 - Gas leak (natural gas or LPG)	1	2.86%
440 - Electrical wiring/equipment problem, other	1	2.86%
445 - Arcing, shorted electrical equipment	3	8.57%
463 - Vehicle accident, general cleanup	1	2.86%
600 - Good intent call, other	2	5.71%
611 - Dispatched & cancelled en route	1	2.86%
631 - Authorized controlled burning	1	2.86%
733 - Smoke detector activation due to malfunction	5	14.29%
744 - Detector activation, no fire - unintentional	1	2.86%
745 - Alarm system activation, no fire - unintentional	1	2.86%
TOTAL INCIDENTS:	**35**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Bishop Police Department

April 2025 End of Month Report

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS	**1130**	**1137**	**1317**	**1190**								
CALLS FOR SERVICE	531	586	814	732								
OFFICER INITIATED INCIDENTS	599	551	503	458								
TRAFFIC STOPS	71	68	53	45								
OTHER OIA INC.	528	483	450	413								
BUS/BUILDING CHECKS	12	9	4	0								
VEH/PED CHECKS	48	48	34	41								
TOTAL OFFICER REPORTS	**94**	**75**	**96**	**92**								
ACCIDENT	6	4	3	4								
CRIMINAL ACCIDENT	1	0	1	4								
FELONY	12	12	21	12								
INFORMATION	32	24	35	22								
INFRACTION	0	1	0	0								
MISDEMEANOR	43	34	36	50								
TC WITH INJURIES	1	1	0	1								
TC NO INJURIES	6	3	4	7								
TOTAL MISDEMEANOR & FELONY ARRESTS	**28**	**28**	**28**	**44**								
MISDEMEANOR ARRESTS	22	23	16	33								
ADULT	18	20	16	31								
JUVENILE	4	3	0	2								
FELONY ARRESTS	6	5	12	11								
ADULT	6	5	12	10								
JUVENILE	0		0	1								
CITATIONS	**68**	**60**	**65**	**75**								
MOVING	15	15	11	11								
NON-MOVING	29	22	35	24								
CRIMINAL	24	23	19	40								
CAMPING ORDINANCE CONTACTS												
CAMPING ORDINANCE CITATIONS	2	0	0	2								

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		**185**	**184**	**203**	**201**								
	INBOUND	181	173	197	198								
	ABANDONED	4	11	6	3								
ADMINISTRATIVE CALLS		**931**	**949**	**1228**	**1100**								
	INBOUND	857	610	838	762								
	OUTBOUND	336	337	389	334								
	ABANDONED	8	2	1	4								

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Public Works Report

April 2025

Water

1. Water consumption for the month was down 21% compared to April 2013. Total ground water produced was 39,599,290 gallons.
2. Took monthly bacteria samples.
3. Continued working on Lead service line inventory with Inyo County GIS staff to create a map with all service lines and the type of materials they are.
4. Checked static water levels at Wells #1, #2 and #4.
5. Continued to work with Wood Rodgers on the design for the W. Line water main replacement project, associated Preliminary Engineering Report, and new City Standards.
6. Continue to work with Gemini Group to put together updated version of 2024 Consumer Confidence Report.
7. Exercised water valves on the City's water system.
8. Backflow inspections and testing.
9. Strengthen the honor system for the City's fill stem on South and Fowler, instituting an application process, keyed access, and standard operating procedures.
10. Submit all monthly reporting to the SWRCB.

Sewer

1. Periodically check the diversion manhole for obstructions.
2. Continued to serve as the Administrator for the Bishop Area Wastewater Authority.
3. Pulled sludge from digesters at the WWTP.
4. Clean problem sewer mains and continue with systematic cleaning of sewer system within the city.
5. Sewer maintenance in Aspendell.
6. Preformed maintenance on checks with disc at 40 acres to improve spreading treated water.

7. Met with Lahontan for sewer collection system and WWTP inspection and went over the City's SSMP, including reporting, FOG system and WWTP.
8. Quarterly FOG program inspections.
9. Submit quarterly reports for all BOD, Nitrogen test results, and Monitoring well ground water depths into the State GeoTracker web site.
10. Attend bi-monthly coordination meeting with ESCSD to discuss and collaborate ongoing operations.
11. Work with Control Point Engineering and Eldridge Electric on communication and electrical issues with the alarm systems for high level, grit channel, and others at the WWTP.
12. Provided review and input on the preliminary engineering report being prepared by Lumos & Associates for a consolidated regional WWTP.

Streets

1. Routinely checked the Sierra Bike Path for trash and debris.
2. Patched potholes on city streets.
3. Issued multiple encroachment permits and inspect work site before, during, and after work activities to ensure compliance with standards.
4. Continue working with Triad to complete the 100% Plans for the South Warren Sidewalk Project.
5. Trim trees along City Streets.

Miscellaneous

1. Provide weekly safety meetings for PW crew.
2. Participate in weekly coordination meetings.
3. Marked City utilities for Dig Alert tickets.
4. Performed routine maintenance on Public Works fleet.
5. Continue to work on final punch list with Control Point Engineering to complete the fine tuning of the new SCADA System.
6. Provided a review and input on the life-cycle cost analysis being prepared by Wood Rodgers for the Field 6 enhancement project.

7. Met with the Police Chief to discuss overall plans and needs for police and fire facilities.
8. Met with the Police Chief to discuss location for camera on the Sierra Bike path.
9. Interview candidates for the Public Works Support Services Specialist position.
10. Part of the PW crew attended CRWA Education and Exhibitor Expo.
11. Provide traffic cones and signage for the Foody Fest behind City Hall.

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Community Services Report

April 2025

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday The Stay and Play program is full, with a waiting list. Staff will work to find availability for those on the waiting list for 2025-2026 with some part time availability.

2. The Bishop Park Pool is preparing to open for the 2025 season. Preparations for Swim Team, Lap Swim, and School Parties for early season on May 5th. Swim Lessons registration will open April 14th. Aquatic Coordinator is finalizing staff and prepared for Lifeguard trainings. The pool facility has a few upgrades including new staff lockers, new diving board, new lounge chairs, and a robot vacuum.

3. Summer camps are prepared for 2025. Registration will open April 16th. We currently have some availability in Olympic Kids Camp. Program Coordinator Nancy Gonzalez are working with Eastside Student Center and Rams Club to create some crossover for Olympic Kids and Crafty Explorers Camp.

4. Gymnastics Spring and Summer Session is in preparation. This program occurs at the City Hall Auditorium during weekdays. We are looking to offer Baby Gym, Tumble Tots, and Open Gym on Saturdays.

5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.

6. Adult Fitness Classes are in session from February-April with Instructor Ashley McLaughlin. There are evening classes on Wednesdays at 6pm at the Civic Auditorium. We will have a break in the Spring with plans to offer this program in the Summer.

7. Adult Volleyball League was a success; we had our playoffs starting April 11th and with the Finals on April 24th. 2025 are repeat Champions are Practice Safe Sets.

8. Adult Softball League has registration closed with 28 Teams. League play will begin on May 12th. Schedules for League play are posted for all divisions. We hosted our annual Umpires clinic on April 26th.

Parks and Facilities

1. AYSO Soccer Spring Soccer on Field 6. Little League use on Field 2, 3, 4 and 5. Eastern Sierra Girls Softball use on Field 1. Bishop Union High School use on Fields 1, 2 and 4.

2. Worked with Bishop Little League on Scoreboard Project on Field 4.

3. Field preparations for Softball and Baseball on fields 1,2,3,4 and 5. Including materials to all Bilpin.

4. Park Staff and Pool Staff worked together to install the new diving board, lounge chairs, pool cleaning, new employee lockers, painted restroom and changing areas, and checked the function of all equipment for the 2025 season.

5. Solicitation for quotes for concrete at City Hall and the City Park. This is to address tripping hazards. Plans to replace a large section of paved path with concrete in March 2025.

6. Clean up and irrigation repairs to landscaping on Warren street, City Hall, and Main streets.

7. Seasonal cleaning of flower beds on Main Street and Bishop Chamber.

8. Seasonal routine maintenance of all mowing and landscape equipment.

9. Daily routine of trash and cleaning of restrooms.

10. Cleaned debris from the creek, pond, and fountain.

11. Use of blower on Main Street Mondays and Fridays.

12. Seasonal adjustments are made to all City irrigation and City Park. As we move into Summer, Irrigation systems will be Audited for function and set for operation.

13. Spring tree trimming at the City Park is ongoing. Eastern Sierra Tree Service continues to perform safety trimming. Pak staff is working to clean dead branches.

14. Worked with Bike Park Group on moving old materials for the Bike Park Area, to facilitate track construction. Phase one pump track is complete, and work has begun on the skills area. Work will continue until this project until completed.

15. Leveled Field 2 grandstands, removed vines on fence lines, and repaired drinking fountain at the lower bathroom.

16. Repairs made to Front Restrooms and Talmage Park due to vandalism.

17. Ordered new Pickleball nets. Pickleball has become a growing sport and use at the City Park courts has seen a steady increase.

18. Moving forward with the Heating and Air conditioning unit for the Public Works Office.

19. Preparations for Earth Day at the City Park on April 12th and the Inyo Walk on April 26th.

Sunrise

1. Daily routine of trash, debris, and inspections.

2. Leaf clean up at all common areas and residents.

3. Collected rents and payments for utilities.

4. Weekly routine maintenance of all lawns, landscapes, and common areas.

5. Made multiple repairs to City owned main water supply. Valve replacement.

6. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.

7. Trimmed Trees adjacent to units to prevent branches that touch awnings.

8. The use of Organic Cat-Mase to mitigate feral cats.

9. Currently seeking a part time Staff member to fill a vacant position for maintenance.

10. Irrigation is now on. Staff has installed all water timers and checked for function.

11. Prepared Swam Coolers for summer operation.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.
2. Attended by-weekly City Council meetings.
3. Attended weekly Department Head Meetings.
4. Attended Field 6 Enhancement Project field design and design costs options from Wood Rodgers.
5. Attended meeting with Bishop Unified School District Superintendent and Assistant Superintendent to discuss usage and future partnership.
6. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.
7. The Parks and Recreation Commission meeting on April 23rd at 6pm.
8. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track.
9. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Construction is complete and we continue to work with the Community Gardeners to make purchases.
10. Scheduling of outside events and parties hosted at the Bishop City Park facilities.
11. Began review of the City of Bishop Strategic Plan. Began research for potential projects.
12. Attended Meeting with the Bishop Swim Team to discuss 2025 operations of the Park Pool.
13. Conducted walk throughs and inspections for the Bishop Park Pool Resurfacing Project. The contractor Adams Pool Specialties issued first payment in the amount of $274,949.95 with the second and final payment to be issued after Inyo County Environmental Health inspection.
14. Conducted Part Time staff annual evaluations.

Highlights

1. Adult Coed Volleyball 2025 repeat Champions are the Practice Safe Sets.

2. Adult Coed Softball Leage play will begin on May 12th, with 28 teams and three divisions.

3. Registration for Summer Camps, Swim Lessons, and Stay and Play opened in April. We have some availability in Olympic Kids Camp and some part time availability in the Stay and Play Program. We are looking forward to

4. Bishop Park Pool Resurfacing Project is complete with inspections from City of Bishop Building Department and Inyo County Environmental Health.

5. Bishop Park Pool is open for early season starting May5th with Swim Team Mondays- Friday evenings and Public Lap Swim offer on Tuesday- Fridays in the evenings. Staff has installed the new diving board, lounge chairs, new employee lockers, new restroom dispensers, and painted both restroom/changing areas. We conducted our first lifeguard certification on May 1st with plans for the second starting on May 15th.

6. Foodie Fiesta was held on April 25th at the Church Street venue behind City Hall.

7. Dia Day Los Ninos and Family Fun Day on May 3rd at the rear of the City Park was successful. Estimated 200-300 participants. City Staff Nancy Gonzalez, Karey Poole, Part Time Pool, and Aquatic Coordinator were available to promote our Summer Programs.

8. Park Staff will be preparing for Mule Days.

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Planning Department Report
April 2025

1. **Silver Peaks:** worked with Visionary Homebuilders on the application for Affordable Housing and Sustainable Communities grant application. The submission deadline is May 28, 2025.

2. **Regional Housing Study:** worked on employee/employer surveys that will be released in May/June.

3. Works on variance application, 168 E Line St, Fitness Facility, and Climbing Gym

4. Coordinated with City Departments to prepare materials for the Strategic Planning meeting happening on May 8th.

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City Administrators Report

April 2025

1. Continue to negotiate with the Police Officers Association (POA) and the Bishop Employees Association for contract negotiations.
2. Met with the City of Los Angeles, City Attorney and discussed commercial leases and Government to Government leases and rates.
3. Met with the Executive Director of ESCOG to discuss program planning that could more directly benefit the City of Bishop.
4. Began the process of reorganizing the Administrative Assistance staff to streamline City processes as well as enhance the Bishop Fire Department.
5. Continue to meet with the developer of 711 Hammond Street apartment project. The developer has found a design/builder for the project.
6. Continuing discussions with local LADWP representatives to find a solution to Commercial lease transfers.
7. Continue to work with Graphic Solutions to design options for new City branding.
8. Continue to work with Inyo, Mono and the Town Of Mammoth on a regional Housing Study.
9. Continue to work with multiple developers to entice them to invest in Bishop.
10. Continue to work with our Federal and State Lobbyists to position the City to receive Community Funding.
11. Attended the Bishop Rural Fire Protection District monthly board meeting.
12. Attended the month Eastern Sierra Air Alliance (ESAA) meeting to discuss the Bishop Airport and flight schedules.
13. Continued meeting with each department within the city to discuss strategies to manage their department more efficiently and effectively.

14. Continued to work closely with the Personnel Department, Risk Management and California Joint Powers Authority to manage claims within the city.

15. Met individually with City Council members on a weekly basis.

16. Facilitated weekly Department Heads meetings.

17. Worked closely with Personnel to navigate several personnel issues.

Agenda Item: 9.A
Date of Meeting: May 12, 2025
Department: Fire

STAFF REPORT

To:	City Council
From:	Bret Russell
Subject:	**Public Hearing and First Reading/Introduction of an Ordinance to Adopt the State Fire Marshal's Fire Hazard Severity Zone Map**
Prepared On:	April 28, 2025
Attachments:	Public Hearing Notice - Fire Hazard Severity Zone Map - 05 01 2025 Ordinance - Adopting the State Fire Marshalâ€™s Fire Hazard Severity Zone Map - 05 12 2025

Background/History:
On March 24, 2025, the California Department of Forestry and Fire Protection (CAL FIRE), through the Office of the State Fire Marshal, issued updated Fire Hazard Severity Zone (FHSZ) maps for Local Responsibility Areas (LRAs) pursuant to Government Code section 51178. These maps classify land in LRAs into Moderate, High, or Very High Fire Hazard Severity Zones based on fuel loading, slope, fire weather, and other relevant factors.

The LRA map for the City of Bishop for adoption is attached to this report and can be found on the City's Website on the Fire Department's webpage at:
https://cityofbishop.ca.gov/departments/fire/index.php

Analysis/Discussion:
Under Government Code section 51179, cities and other local agencies are required to adopt the State's FHSZ recommendations for LRAs within 120 days of receiving them. Government Code section 51179(b)(3) prohibits any local agency from decreasing the severity of the zones as identified by the State Fire Marshal. The City cannot, for example, re-designate a very high severity zone to a high or moderate severity zone. However, the City may designate a more severe classification if the Council makes findings supported by substantial evidence justifying the upward redesignation.

Designation as a "Very High Fire Hazard Severity Zone" (VHFHSZ) imposes requirements on property owners within those zones. Key requirements include:

- Defensible Space: Property owners must maintain 100 feet of defensible space around occupied structures (Government Code § 51182).

- Building Code Compliance: New construction in VHFHSZ must meet ignition-resistant building standards, including ember-resistant vents, non-combustible roofs, and tempered glass windows (California Building Code Chapter 7A).

- Notice to Buyers: Sellers must disclose to potential buyers when a property lies within a designated VHFHSZ (Government Code § 51183.5).

Economic Impacts:
There is currently no known economic impact associated with the adoption of this ordinance.

Budget Impacts:
There is no immediate fiscal impact associated with adoption of this ordinance. However, designation of fire hazard severity zones will result in increased enforcement burden. Being a volunteer agency, our Fire Department has limited personnel to proactively enforce defensible space requirements. The Fire Chief is currently working with CAL FIRE for assistance in addressing compliance and enforcement challenges.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
Council to conduct a public hearing and approve the first reading and introduction of an ordinance designating Fire Hazard Severity Zones within the City of Bishop in accordance with Government Code section 51179, incorporating the Fire Hazard Severity Zone (FHSZ) Map issued by the State Fire Marshal entitled “City of Bishop – Inyo County Local Responsibility Area Fire Hazard Severity Zones as Identified by the State Fire Marshal March 24, 2025” by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DESIGNATING THE FIRE HAZARD SEVERITY ZONES MAP AS RECOMMENDED BY THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

Approved By: Ethan Aukee 4/29/2025
Approved By: Robin Picken 4/29/2025
Approved By: Dean Pucci 4/29/2025
Approved By: Deston Dishion 4/30/2025

CITY OF BISHOP
NOTICE OF PUBLIC HEARING
ON THE PROPOSED ADOPTION OF AN ORDINANCE
TO DESIGNATE FIRE HAZARD SEVERITY ZONES

NOTICE IS HEREBY GIVEN that the Bishop City Council will hold a public hearing on Monday, May 12, 2025, at 6:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California to hear and consider citizen input on the proposed ordinance.

SUMMARY OF ORDINANCE
The proposed ordinance designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178. The map to be approved by the City is entitled "City of Bishop – Inyo County Local Responsibility Area Fire Hazard Severity Zones as Identified by the State Fire Marshal, March 24, 2025."

A copy of the map and the full text of this ordinance is available for public inspection at City Hall, 377 West Line Street, Bishop, California. Any persons wishing to comment are invited to attend the public hearing or send written comments to the City Council, 377 West Line Street, Bishop, California, 93514 on or before the time of said hearing. Any questions can be directed to the Fire Chief at (760) 873-5485 Extension 401.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at (760) 873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102.35.104 ADA Title II].

Published on: May 1, 2025

ORDINANCE NO. ___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DESIGNATING THE FIRE HAZARD SEVERITY ZONES MAP AS RECOMMENDED BY THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

WHEREAS, on March 24, 2025, pursuant to Government Code section 51178, the State Fire Marshal issued Fire Hazard Severity Zone Maps for Local Responsibility Areas including the City of Bishop; and

WHEREAS, under California Government Code section 51179, local agencies are required to designate by ordinance moderate, high and very high fire hazard severity zones in their jurisdictions within 120 days of receiving recommendations from the State Fire Marshal pursuant to section 51178; and

WHEREAS, under California Government Code section 51179(b)(3) a local agency may not decrease the severity of a fire hazard zone as identified by the State Fire Marshal for any area within its jurisdiction.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. Fire Hazard Severity Zones. The City hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178. The map, approved by the City, entitled "City of Bishop – Inyo County Local Responsibility Area Fire Hazard Severity Zones as Identified by the State Fire Marshal, March 24, 2025" is hereby incorporated by reference and attached hereto. The map is also available on the City of Bishop Fire Department webpage located at: https://cityofbishop.ca.gov/departments/fire/index.php on the City's website.

SECTION 2. Effective Date. This ordinance shall be in full force and effect commencing thirty (30) days after its final adoption and a summary hereof shall be published once within fifteen (15) days in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop and hereby designated for that purpose by the City Council.

SECTION 3. Certification. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ___ day of _____, 2025.

_____
Karen Kong, Mayor

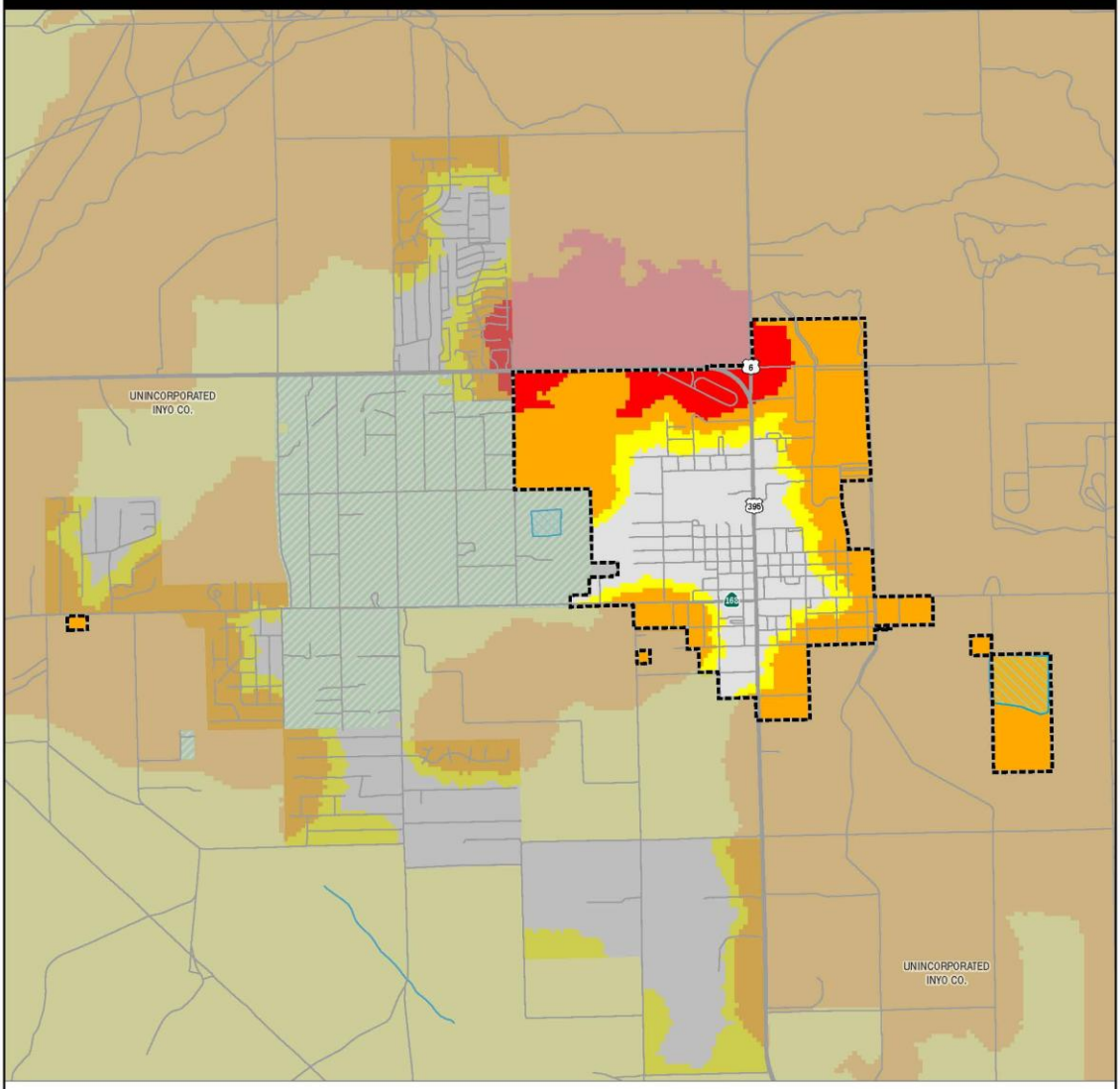
Attest:
By: _____
Robin Picken, City Clerk

CITY OF BISHOP – INYO COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal

March 24, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High | High | Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High | High | Moderate

Mi 0 1

Km 0 1 2

Projection: NAD 83 California Teale Albers
Scale: 1:29,000 at 11" x 17"

Incorporated City | Waterbody

Unzoned LRA | Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)

MARCH 2025
BUDGET REPORT

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CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUE					
001-000-31010	PROPERTY TAXES SECURED	.00	375,373.17	600,000.00	224,626.83	62.6
001-000-31020	PROPERTY TAXES UNSECURED	.00	51,968.02	45,000.00	(6,968.02)	115.5
001-000-31030	PROPERTY TAXES PRIOR YR.	.00	6,695.23	4,000.00	(2,695.23)	167.4
001-000-31050	PROPERTY TAX HOMEOWNERS	.00	.00	2,200.00	2,200.00	.0
001-000-31060	PROPERTY TAX MISC.	.00	.00	21,000.00	21,000.00	.0
001-000-31065	VLF SWAP/PROPERTY TAX IN LIEU	.00	265,585.27	386,000.00	120,414.73	68.8
001-000-31066	VEHICLE LICENSE FEE IN EXCESS	.00	6,078.22	3,700.00	(2,378.22)	164.3
001-000-31120	SALES TAX	386,527.01	2,884,547.78	5,084,000.00	2,199,452.22	56.7
001-000-31126	DWP WATER AGREEMENT PAYMENT	.00	241,878.00	241,878.00	.00	100.0
001-000-31128	SALES TAX 1/2% - PUBLIC SAFETY	.00	5,180.69	15,000.00	9,819.31	34.5
001-000-31130	TRANSIENT OCCUPANCY TAX	109,711.30	2,224,129.94	3,150,000.00	925,870.06	70.6
001-000-31131	TOT PENALTIES	25.14	19,647.86	19,195.96	(451.90)	102.4
001-000-31132	TOT PRIOR YEAR	.00	163,850.21	163,850.21	.00	100.0
001-000-31150	REAL PROPERTY TRANSFER	371.25	2,420.85	5,134.02	2,713.17	47.2
001-000-32010	BUSINESS LICENSES	(6,953.00)	61,516.40	69,587.00	8,070.60	88.4
001-000-32015	SHORT-TERM RENTALS	164.60	2,443.80	2,550.00	106.20	95.8
001-000-32030	PARKING PERMITS	.00	5,250.00	5,150.00	(100.00)	101.9
001-000-32040	USE PERMITS	.00	160.00	2,400.00	2,240.00	6.7
001-000-32041	ENVIRONMENTAL APPLICATION FEE	.00	.00	500.00	500.00	.0
001-000-32050	BUILDING PERMITS	25,371.74	129,660.10	120,000.00	(9,660.10)	108.1
001-000-32051	PLAN CHECK FEE	300.00	2,945.00	2,195.00	(750.00)	134.2
001-000-32080	ELECTRICAL FRANCHISE	.00	.00	35,000.00	35,000.00	.0
001-000-32081	CELL TOWER FRANCHISE	3,500.00	28,000.00	42,000.00	14,000.00	66.7
001-000-32082	CANNABIS DEVELOPMENT FEES	15,000.00	15,000.00	150,000.00	135,000.00	10.0
001-000-32090	TV FRANCHISE	2,277.60	4,622.80	10,000.00	5,377.20	46.2
001-000-33010	INTEREST ON BANK DEPOSITS	46,388.59	447,301.31	550,000.00	102,698.69	81.3
001-000-33020	RENTAL OF REAL PROPERTY	3,381.47	85,013.57	60,000.00	(25,013.57)	141.7
001-000-33021	INTEREST - GASB 87	.00	.00	40,000.00	40,000.00	.0
001-000-34040	REIMB. FOR HIGHWAY SWEEPING	.00	30,916.62	53,000.00	22,083.38	58.3
001-000-34045	RSTP	.00	35,168.00	.00	(35,168.00)	.0
001-000-34047	REIMBURSEMENT FROM BUSD	40,000.00	40,000.00	80,000.00	40,000.00	50.0
001-000-34050	MISC. REV. CAPITAL REPLACEMENT	.00	31,331.00	31,331.00	.00	100.0
001-000-34083	FIRE INSPECTION FEES	50.00	200.00	2,000.00	1,800.00	10.0
001-000-34094	LOCAL RESPONSE STANDBY	.00	.00	1,000.00	1,000.00	.0
001-000-34095	STRIKE TEAM/OES/CAL FIRE	.00	14,235.57	.00	(14,235.57)	.0
001-000-34120	PEACE OFFICER S&T	.00	5,005.19	8,300.00	3,294.81	60.3
001-000-34121	RAN REIMBURSEMENT	.00	.00	15,000.00	15,000.00	.0
001-000-34125	PARKING CITATIONS	14,603.74	18,091.54	6,300.00	(11,791.54)	287.2
001-000-34126	TOW FEES	250.00	2,890.00	3,000.00	110.00	96.3
001-000-34135	MANDATED COSTS REIMBURSEMENT	.00	.00	43,272.00	43,272.00	.0
001-000-34140	DISPATCH CONTRACTS	.00	.00	6,000.00	6,000.00	.0
001-000-34141	PD GRANTS	.00	.00	49,629.00	49,629.00	.0
001-000-35020	STRONG MOTION INST. PROGRAM	218.78	402.04	100.00	(302.04)	402.0
001-000-35060	CBSC/BUILDING PERMIT	54.00	150.60	100.00	(50.60)	150.6
001-000-36010	SALE OF CITY PROPERTY	4,500.00	5,307.68	1,000.00	(4,307.68)	530.8
001-000-36020	INSURANCE REFUNDS & DIVIDENDS	.00	14,531.22	.00	(14,531.22)	.0
001-000-36030	MISCELLANEOUS REVENUE	2,037.45	9,372.93	11,100.00	1,727.07	84.4
001-000-36031	RETIREE MEDICAL COPAY	2,104.92	3,718.26	2,100.00	(1,618.26)	177.1
001-000-36040	FINGERPRINTING & REPORTS	1,907.00	16,382.00	23,500.00	7,118.00	69.7
001-000-36041	SUBPOENAS	.00	15.00	.00	(15.00)	.0
001-000-36042	AB109/REALIGNMENT	.00	5,538.52	50,000.00	44,461.48	11.1
001-000-36074	SUMMER PROGRAM TUITION	.00	26,380.00	40,000.00	13,620.00	66.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
001-000-36078	AFTER SCHOOL PROGRAM	9,078.00	68,080.50	93,000.00	24,919.50	73.2
001-000-37010	SPECIAL EVENT INSURANCE	760.00	2,411.00	.00	(2,411.00)	.0
001-000-39250	SOFTBALL	.00	.00	15,000.00	15,000.00	.0
001-000-39251	SOCCER	.00	4,500.00	4,500.00	.00	100.0
001-000-39255	VOLLEYBALL	.00	1,800.00	2,000.00	200.00	90.0
001-000-39270	AEROBIC, DANCE, ZUMBA	.00	980.00	500.00	(480.00)	196.0
001-000-39275	FACILITY RENTAL FEE	30.00	1,395.00	2,000.00	605.00	69.8
001-000-39278	TREE DEDICATION	.00	2,345.46	.00	(2,345.46)	.0
001-000-39280	YOUTH PROGRAM	.00	390.00	2,800.00	2,410.00	13.9
001-000-39281	GYMNASTICS	6,680.00	27,953.00	22,000.00	(5,953.00)	127.1
001-000-39290	POOL - PUBLIC SWIM	.00	13,531.32	24,500.00	10,968.68	55.2
001-000-39291	POOL - RENTALS	.00	2,240.00	10,000.00	7,760.00	22.4
001-000-39292	POOL - SWIM LESSONS	.00	3,850.00	21,000.00	17,150.00	18.3
001-000-39293	POOL - CONCESSIONS	.00	1,955.00	2,300.00	345.00	85.0
001-000-39294	POOL - WATER FITNESS	.00	3,637.00	7,200.00	3,563.00	50.5
001-000-39297	YOUTH ATHLETICS	.00	.00	500.00	500.00	.0
001-000-39610	PROCEEDS FROM LITIGATION	80,000.00	80,000.00	.00	(80,000.00)	.0
001-000-39710	FINES & FOREFEITURES	.00	.00	300.00	300.00	.0
001-000-39999	REVENUE -TRANSFERS IN	.00	401,792.96	401,792.96	.00	100.0
	TOTAL REVENUE	748,339.59	7,905,765.63	11,866,465.15	3,960,699.52	66.6
	TOTAL FUND REVENUE	748,339.59	7,905,765.63	11,866,465.15	3,960,699.52	66.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY COUNCIL					
001-010-51001	FULL TIME SALARIES	3,807.75	24,750.37	33,500.00	8,749.63	73.9
001-010-51006	VISION INSURANCE	40.91	361.22	575.00	213.78	62.8
001-010-51007	HEALTH INSURANCE	8,609.92	69,261.02	90,300.00	21,038.98	76.7
001-010-51008	DENTAL INSURANCE	444.22	4,496.86	6,750.00	2,253.14	66.6
001-010-51011	MEDICARE TAX	34.44	252.13	490.00	237.87	51.5
001-010-51017	PARS-ARS	49.50	321.75	440.00	118.25	73.1
001-010-51025	RETIREE HEALTH INSURANCE	.00	17,772.00	23,400.00	5,628.00	76.0
001-010-51042	UNEMPLOYMENT INSURANCE	6.70	.00	20.00	20.00	.0
001-010-51043	DISABILITY INSURANCE	42.70	517.45	660.00	142.55	78.4
001-010-52009	TRAINING	.00	.00	500.00	500.00	.0
001-010-52011	ADVERTISING & PRINTING	42.10	914.25	1,000.00	85.75	91.4
001-010-52012	OFFICE SUPPLIES & POSTAGE	170.95	392.70	400.00	7.30	98.2
001-010-52013	COMMUNICATIONS	116.76	1,196.00	1,560.00	364.00	76.7
001-010-52014	MEETINGS & TRAVEL	975.27	11,228.64	16,600.00	5,371.36	67.6
001-010-52015	PROFESSIONAL SERVICES	.00	2,955.20	8,900.00	5,944.80	33.2
001-010-52016	INSURANCE	.00	580.50	750.00	169.50	77.4
001-010-52018	SPECIAL DEPARTMENT SUPPLIES	87.28	8,403.59	9,500.00	1,096.41	88.5
001-010-52019	MISC. DUES & SUBSCRIPTIONS	.00	3,556.00	3,580.00	24.00	99.3
001-010-52030	ESCOG	.00	25,000.00	25,000.00	.00	100.0
001-010-52045	IT	814.95	10,320.48	11,000.00	679.52	93.8
001-010-55100	CITY COST PLAN	.00	(34,230.00)	(34,230.00)	.00	(100.0)
001-010-56028	CAPITAL EQUIPMENT	.00	6,644.88	6,644.88	.00	100.0
	TOTAL CITY COUNCIL	15,243.45	154,695.04	207,339.88	52,644.84	74.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
001-011-51001	FULL TIME SALARIES	45,181.37	293,192.39	400,000.00	106,807.61	73.3
001-011-51004	OVERTIME WAGES	.00	.00	500.00	500.00	.0
001-011-51006	VISION INSURANCE	39.85	411.52	525.00	113.48	78.4
001-011-51007	HEALTH INSURANCE	2,265.77	21,499.28	26,800.00	5,300.72	80.2
001-011-51008	DENTAL INSURANCE	449.35	4,466.86	5,400.00	933.14	82.7
001-011-51010	WORKER'S COMPENSATION	.00	7,378.86	7,378.86	.00	100.0
001-011-51011	MEDICARE TAX	646.65	4,204.87	5,800.00	1,595.13	72.5
001-011-51022	PARS SYSTEM	4,019.88	26,072.73	34,970.00	8,897.27	74.6
001-011-51024	DEFERRED COMPENSATION	834.60	5,402.74	7,280.00	1,877.26	74.2
001-011-51025	RETIREE HEALTH INSURANCE	.00	34,299.76	43,945.20	9,645.44	78.1
001-011-51027	PERS EE/ER	7,323.15	49,386.76	68,000.00	18,613.24	72.6
001-011-51029	PERS LS UAL	.00	179,755.22	179,755.22	.00	100.0
001-011-51042	UNEMPLOYMENT INSURANCE	.00	.00	3,000.00	3,000.00	.0
001-011-51043	DISABILITY & LIFE INSURANCE	165.46	1,619.46	2,000.00	380.54	81.0
001-011-51046	OPEB	9,759.17	63,329.54	84,630.00	21,300.46	74.8
001-011-52000	SETTLEMENTS	6,000.00	6,000.00	6,457.95	457.95	92.9
001-011-52008	ADMINISTRATION FEES	2,342.79	18,893.11	26,000.00	7,106.89	72.7
001-011-52009	TRAINING	.00	2,092.31	4,000.00	1,907.69	52.3
001-011-52011	ADVERTISING & PRINTING	.00	359.20	1,000.00	640.80	35.9
001-011-52012	OFFICE SUPPLIES & POSTAGE	1,462.35	16,183.43	21,800.00	5,616.57	74.2
001-011-52013	COMMUNICATIONS	207.07	1,970.84	3,000.00	1,029.16	65.7
001-011-52014	MEETINGS & TRAVEL	620.84	8,767.91	10,500.00	1,732.09	83.5
001-011-52015	PROFESSIONAL SERVICES	2,000.00	86,271.31	208,029.05	121,757.74	41.5
001-011-52018	SPECIAL DEPARTMENT SUPPLIES	226.23	4,800.21	8,000.00	3,199.79	60.0
001-011-52019	MISC. DUES & SUBSCRIPTIONS	120.00	1,058.00	2,000.00	942.00	52.9
001-011-52045	IT	151.28	6,691.71	18,000.00	11,308.29	37.2
001-011-52126	SENIOR W/S PROGRAM DISCOUNT	.00	.00	7,000.00	7,000.00	.0
001-011-53020	VEHICLE OPERATION	71.83	566.98	2,000.00	1,433.02	28.4
001-011-55099	CONTINGENCY	.00	479.79	12,000.00	11,520.21	4.0
001-011-55100	CITY COST PLAN	.00	(169,909.00)	(169,909.00)	.00	(100.0)
	TOTAL ADMINISTRATION	83,887.64	675,245.79	1,029,862.28	354,616.49	65.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FINANCE					
001-012-51001	FULL TIME SALARIES	16,490.61	107,032.91	140,200.00	33,167.09	76.3
001-012-51004	OVERTIME WAGES	.00	.00	500.00	500.00	.0
001-012-51006	VISION INSURANCE	21.48	221.70	290.00	68.30	76.5
001-012-51007	HEALTH INSURANCE	2,650.95	25,154.16	31,400.00	6,245.84	80.1
001-012-51008	DENTAL INSURANCE	249.51	2,480.28	3,000.00	519.72	82.7
001-012-51010	WORKER'S COMPENSATION	.00	3,123.72	3,123.72	.00	100.0
001-012-51011	MEDICARE TAX	231.69	1,511.84	2,050.00	538.16	73.8
001-012-51025	RETIREE HEALTH INSURANCE	.00	3,998.73	5,320.00	1,321.27	75.2
001-012-51027	PERS EE/ER	1,330.80	8,642.49	11,700.00	3,057.51	73.9
001-012-51029	PERS LS UAL	.00	262.27	262.27	.00	100.0
001-012-51043	DISABILITY & LIFE INSURANCE	68.30	656.12	790.00	133.88	83.1
001-012-51046	OPEB	3,561.96	23,119.02	30,940.00	7,820.98	74.7
001-012-52007	BANK FEES	2,440.02	15,093.08	18,746.00	3,652.92	80.5
001-012-52011	ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-012-52012	OFFICE SUPPLIES & POSTAGE	703.80	3,159.12	5,400.00	2,240.88	58.5
001-012-52014	MEETINGS & TRAVEL	.00	373.79	2,000.00	1,626.21	18.7
001-012-52015	PROFESSIONAL SERVICES	755.38	45,810.48	82,000.00	36,189.52	55.9
001-012-52018	SPECIAL DEPARTMENT SUPPLIES	(115.24)	417.62	3,200.00	2,782.38	13.1
001-012-52019	MISC. DUES & SUBSCRIPTIONS	34.95	239.80	400.00	160.20	60.0
001-012-52045	IT	2,223.85	21,393.50	31,500.00	10,106.50	67.9
001-012-55100	CITY COST PLAN	.00	(58,972.00)	(58,972.00)	.00	(100.0)
	TOTAL FINANCE	30,648.06	203,718.63	314,049.99	110,331.36	64.9
	TREASURER					
001-013-51001	FULL TIME SALARIES	207.69	1,211.52	1,900.00	688.48	63.8
001-013-51011	MEDICARE TAX	3.00	17.50	28.00	10.50	62.5
001-013-51017	PARS-ARS	2.70	15.75	25.00	9.25	63.0
001-013-52045	IT	.00	17.28	30.00	12.72	57.6
	TOTAL TREASURER	213.39	1,262.05	1,983.00	720.95	63.6
	LEGAL SERVICES					
001-014-52015	PROFESSIONAL SERVICES	11,149.05	107,958.80	170,000.00	62,041.20	63.5
001-014-55040	LITIGATION SERVICES	9,776.28	55,294.01	70,000.00	14,705.99	79.0
001-014-55100	CITY COST PLAN	.00	(25,495.00)	(25,495.00)	.00	(100.0)
	TOTAL LEGAL SERVICES	20,925.33	137,757.81	214,505.00	76,747.19	64.2
	INSURANCE					
001-015-52016	INSURANCE	.00	375,274.00	382,000.00	6,726.00	98.2
001-015-55100	CITY COST PLAN	.00	(60,868.00)	(60,868.00)	.00	(100.0)
	TOTAL INSURANCE	.00	314,406.00	321,132.00	6,726.00	97.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BUILDINGS AND GROUNDS					
001-016-51002	PART TIME SALARIES	7,087.00	49,953.50	76,336.00	26,382.50	65.4
001-016-51011	MEDICARE TAX	102.76	724.31	1,110.00	385.69	65.3
001-016-51017	PARS-ARS	92.13	649.40	1,000.00	350.60	64.9
001-016-51029	PERS LS UAL	.00	1,074.84	1,074.84	.00	100.0
001-016-52010	UTILITIES	1,792.41	38,155.61	58,000.00	19,844.39	65.8
001-016-52011	ADVERTISING & PRINTING	.00	.00	250.00	250.00	.0
001-016-52013	COMMUNICATIONS	179.08	4,473.38	6,300.00	1,826.62	71.0
001-016-52015	PROFESSIONAL SERVICES	570.00	8,201.14	10,000.00	1,798.86	82.0
001-016-52017	WASTE FEES	175.84	2,249.69	4,060.00	1,810.31	55.4
001-016-52018	SPECIAL DEPARTMENT SUPPLIES	.00	1,029.34	6,300.00	5,270.66	16.3
001-016-52045	IT	69.82	1,037.65	2,060.00	1,022.35	50.4
001-016-53020	VEHICLE OPERATION	103.66	2,033.29	4,600.00	2,566.71	44.2
001-016-54023	BUILDING OPERATION	857.11	4,989.57	10,000.00	5,010.43	49.9
001-016-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	35,359.00	50,359.00	15,000.00	70.2
001-016-57000	LEASE PRINCIPAL	628.50	5,639.16	7,476.00	1,836.84	75.4
	TOTAL BUILDINGS AND GROUNDS	11,658.31	155,569.88	238,925.84	83,355.96	65.1
	IT					
001-017-52015	PROFESSIONAL SERVICES	.00	69,720.46	70,000.00	279.54	99.6
001-017-55100	CITY COST PLAN	.00	(10,756.00)	(10,756.00)	.00	(100.0)
	TOTAL IT	.00	58,964.46	59,244.00	279.54	99.5
	ELECTIONS					
001-018-52011	ADVERTISING & PRINTING	.00	70.50	70.50	.00	100.0
001-018-52012	OFFICE SUPPLIES & POSTAGE	.00	54.90	54.90	.00	100.0
001-018-52015	PROFESSIONAL SERVICES	.00	4,902.39	4,902.39	.00	100.0
	TOTAL ELECTIONS	.00	5,027.79	5,027.79	.00	100.0
	COMMUNITY PROMOTIONS					
001-019-52130	ECONOMIC DEVELOPMENT	.00	55,000.00	135,000.00	80,000.00	40.7
001-019-52131	COMMUNITY SUPPORT	20,000.00	30,000.00	127,766.00	97,766.00	23.5
	TOTAL COMMUNITY PROMOTIONS	20,000.00	85,000.00	262,766.00	177,766.00	32.4

CITY OF BISHOP
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE DEPARTMENT					
001-020-51001	FULL TIME SALARIES	219,428.24	1,379,996.57	1,870,000.00	490,003.43	73.8
001-020-51002	PART TIME SALARIES	2,241.40	13,172.80	30,000.00	16,827.20	43.9
001-020-51003	PART TIME RESERVES	275.00	407.00	5,000.00	4,593.00	8.1
001-020-51004	OVERTIME WAGES	39,406.20	183,334.28	190,000.00	6,665.72	96.5
001-020-51005	WATCH COMMAND SALARIES	19.84	2,188.16	3,700.00	1,511.84	59.1
001-020-51006	VISION INSURANCE	255.02	2,598.82	3,800.00	1,201.18	68.4
001-020-51007	HEALTH INSURANCE	45,251.89	408,087.37	500,200.00	92,112.63	81.6
001-020-51008	DENTAL INSURANCE	2,680.18	25,990.45	31,000.00	5,009.55	83.8
001-020-51010	WORKER'S COMPENSATION	.00	158,792.96	158,792.96	.00	100.0
001-020-51011	MEDICARE TAX	3,721.58	22,528.93	31,400.00	8,871.07	71.8
001-020-51014	FIELD TRAINING	340.00	1,900.00	2,333.00	433.00	81.4
001-020-51015	SHIFT DIFFERENTIAL PAY	3,236.79	20,216.25	26,500.00	6,283.75	76.3
001-020-51017	PARS-ARS	32.73	176.61	650.00	473.39	27.2
001-020-51024	DEFERRED COMPENSATION	717.57	4,182.52	8,000.00	3,817.48	52.3
001-020-51025	RETIREE HEALTH INSURANCE	.00	255,480.96	350,000.00	94,519.04	73.0
001-020-51027	PERS EE/ER	50,856.63	323,275.48	460,000.00	136,724.52	70.3
001-020-51029	PERS LS UAL	.00	708,127.82	708,127.82	.00	100.0
001-020-51043	DISABILITY & LIFE INSURANCE	946.88	8,963.64	12,000.00	3,036.36	74.7
001-020-51046	OPEB	46,083.89	286,759.84	395,000.00	108,240.16	72.6
001-020-52006	RECRUITMENT	500.00	4,256.64	8,500.00	4,243.36	50.1
001-020-52009	TRAINING	135.94	9,123.41	25,000.00	15,876.59	36.5
001-020-52010	UTILITIES	422.78	12,213.73	19,000.00	6,786.27	64.3
001-020-52011	OUTREACH	294.61	3,659.20	7,000.00	3,340.80	52.3
001-020-52012	OFFICE SUPPLIES & POSTAGE	93.58	807.94	3,100.00	2,292.06	26.1
001-020-52013	COMMUNICATIONS	3,481.61	26,670.67	40,000.00	13,329.33	66.7
001-020-52014	MEETINGS & TRAVEL	731.50	12,632.41	25,000.00	12,367.59	50.5
001-020-52015	PROFESSIONAL SERVICES	241.28	10,612.08	18,000.00	7,387.92	59.0
001-020-52017	WASTE FEES	.00	9.00	350.00	341.00	2.6
001-020-52018	SPECIAL DEPARTMENT SUPPLIES	1,525.15	26,963.54	39,383.87	12,420.33	68.5
001-020-52019	MISC. DUES & SUBSCRIPTIONS	19.99	653.91	3,800.00	3,146.09	17.2
001-020-52021	FINGERPRINT FEES	2,025.00	7,011.00	13,300.00	6,289.00	52.7
001-020-52024	PROPERTY TAXES	.00	.00	20.00	20.00	.0
001-020-52045	IT	517.80	24,561.70	29,000.00	4,438.30	84.7
001-020-53020	VEHICLE OPERATION	2,909.14	25,483.57	35,000.00	9,516.43	72.8
001-020-54023	BUILDING OPERATION	19.55	3,241.76	7,000.00	3,758.24	46.3
001-020-54024	AB 109/REALIGNMENT EXPENSE	.00	3,607.00	50,000.00	46,393.00	7.2
001-020-54025	RAN REIMBURSEMENT	.00	3,310.83	15,000.00	11,689.17	22.1
001-020-55043	LAW ENFORCEMENT GRANT	.00	.00	49,629.00	49,629.00	.0
001-020-56028	CAPITAL EQUIPMENT	184,000.04	184,000.04	187,500.00	3,499.96	98.1
001-020-56030	LOAN PAYMENT	.00	22,991.56	.00	(22,991.56)	.0
001-020-57000	LEASE PRINCIPAL	2,645.99	23,741.22	54,560.00	30,818.78	43.5
001-020-58040	OFFICER WELLNESS GRANT	.00	12,001.00	12,001.00	.00	100.0
	TOTAL POLICE DEPARTMENT	615,057.80	4,223,732.67	5,428,647.65	1,204,914.98	77.8

CITY OF BISHOP
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIRE DEPARTMENT					
001-021-51001	FULL TIME SALARIES	12,184.78	82,630.56	124,940.00	42,309.44	66.1
001-021-51002	PART TIME SALARIES	536.50	5,316.43	9,700.00	4,383.57	54.8
001-021-51003	STRIKE TEAM PAY	.00	48,721.38	19,996.80	(28,724.58)	243.7
001-021-51004	OVERTIME WAGES	.00	.00	1,000.00	1,000.00	.0
001-021-51006	VISION INSURANCE	10.79	139.07	260.00	120.93	53.5
001-021-51007	HEALTH INSURANCE	2,039.19	19,642.03	43,400.00	23,757.97	45.3
001-021-51008	DENTAL INSURANCE	144.75	1,430.33	2,705.00	1,274.67	52.9
001-021-51009	CITY FIRE CALLOUTS	.00	37,165.00	50,000.00	12,835.00	74.3
001-021-51010	WORKER'S COMPENSATION	.00	13,626.29	13,626.29	.00	100.0
001-021-51011	MEDICARE TAX	179.57	2,491.99	3,100.00	608.01	80.4
001-021-51017	PARS-ARS	6.98	846.58	1,400.00	553.42	60.5
001-021-51024	DEFERRED COMPENSATION	.00	30.69	1,117.50	1,086.81	2.8
001-021-51025	RETIREE HEALTH INSURANCE	.00	9,740.12	14,000.00	4,259.88	69.6
001-021-51027	PERS EE/ER	1,539.44	9,824.92	17,520.00	7,695.08	56.1
001-021-51029	PERS LS UAL	.00	5,683.45	5,683.45	.00	100.0
001-021-51030	VOLUNTEER PENSION	.00	.00	7,000.00	7,000.00	.0
001-021-51041	FIREMAN'S LIFE INSURANCE	.00	1,636.77	4,000.00	2,363.23	40.9
001-021-51042	UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
001-021-51043	DISABILITY & LIFE INSURANCE	58.99	430.50	755.00	324.50	57.0
001-021-51046	OPEB	2,537.52	16,699.34	27,470.00	10,770.66	60.8
001-021-52006	RECRUITMENT	.00	.00	2,500.00	2,500.00	.0
001-021-52009	TRAINING	1,221.40	3,998.90	11,500.00	7,501.10	34.8
001-021-52010	UTILITIES	1,068.28	10,553.73	19,100.00	8,546.27	55.3
001-021-52011	ADVERTISING & PRINTING	.00	280.58	1,700.00	1,419.42	16.5
001-021-52012	OFFICE SUPPLIES & POSTAGE	.00	72.42	600.00	527.58	12.1
001-021-52013	COMMUNICATIONS	710.99	6,895.20	12,000.00	5,104.80	57.5
001-021-52014	MEETINGS & TRAVEL	279.50	1,766.38	3,000.00	1,233.62	58.9
001-021-52015	PROFESSIONAL SERVICES	4,421.00	24,746.07	37,500.00	12,753.93	66.0
001-021-52017	WASTE FEES	146.69	1,646.63	3,000.00	1,353.37	54.9
001-021-52018	SPECIAL DEPARTMENT SUPPLIES	5,822.99	83,293.38	117,084.00	33,790.62	71.1
001-021-52019	MISC. DUES & SUBSCRIPTIONS	.00	50.00	3,600.00	3,550.00	1.4
001-021-52024	PROPERTY TAXES	.00	.00	1,000.00	1,000.00	.0
001-021-52045	IT	148.54	4,776.32	8,000.00	3,223.68	59.7
001-021-53020	VEHICLE OPERATION	453.52	16,438.51	33,000.00	16,561.49	49.8
001-021-53022	OFFICE EQUIPMENT OPERATION	62.44	545.38	1,000.00	454.62	54.5
001-021-54023	BUILDING OPERATION	29.80	1,685.37	3,500.00	1,814.63	48.2
001-021-55024	RENTALS	250.00	1,373.56	1,200.00	(173.56)	114.5
001-021-55101	REFUNDS	.00	.00	200.00	200.00	.0
001-021-56027	CAPITAL IMPROVEMENT	58,962.83	58,962.83	63,000.00	4,037.17	93.6
001-021-56028	CAPITAL EQUIPMENT	.00	.00	90,000.00	90,000.00	.0
001-021-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	197,846.16	197,846.16	.00	100.0
	TOTAL FIRE DEPARTMENT	92,816.49	670,986.87	958,504.20	287,517.33	70.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BUILDING					
001-022-51001	FULL TIME SALARIES	5,294.00	33,523.16	45,900.00	12,376.84	73.0
001-022-51006	VISION INSURANCE	4.32	39.98	60.00	20.02	66.6
001-022-51007	HEALTH INSURANCE	226.58	1,942.67	2,680.00	737.33	72.5
001-022-51008	DENTAL INSURANCE	46.77	418.63	560.00	141.37	74.8
001-022-51010	WORKER'S COMPENSATION	.00	924.82	924.82	.00	100.0
001-022-51011	MEDICARE TAX	76.23	482.99	670.00	187.01	72.1
001-022-51022	PARS SYSTEM	375.39	2,376.30	3,260.00	883.70	72.9
001-022-51024	DEFERRED COMPENSATION	105.90	669.34	920.00	250.66	72.8
001-022-51025	RETIREE HEALTH INSURANCE	.00	10,199.71	14,700.00	4,500.29	69.4
001-022-51027	PERS EE/ER	641.37	4,060.90	5,730.00	1,669.10	70.9
001-022-51043	DISABILITY & LIFE INSURANCE	19.58	176.22	245.00	68.78	71.9
001-022-51046	OPEB	1,143.51	7,241.03	9,920.00	2,678.97	73.0
001-022-52012	OFFICE SUPPLIES & POSTAGE	70.53	144.49	300.00	155.51	48.2
001-022-52013	COMMUNICATIONS	.00	328.91	600.00	271.09	54.8
001-022-52014	MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-022-52015	PROFESSIONAL SERVICES	.00	52,089.22	123,764.18	71,674.96	42.1
001-022-52018	SPECIAL DEPARTMENT SUPPLIES	.00	1,024.02	6,500.00	5,475.98	15.8
001-022-52019	MISC. DUES & SUBSCRIPTIONS	.00	15,451.80	15,751.00	299.20	98.1
001-022-52045	IT	.00	80.64	900.00	819.36	9.0
001-022-53020	VEHICLE OPERATION	.00	.00	500.00	500.00	.0
	TOTAL BUILDING	8,004.18	131,174.83	235,885.00	104,710.17	55.6

CITY OF BISHOP
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FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREET MAINTENANCE					
001-023-51001	FULL TIME SALARIES	22,782.42	146,117.86	202,000.00	55,882.14	72.3
001-023-51004	OVERTIME WAGES	.00	2,334.02	5,600.00	3,265.98	41.7
001-023-51006	VISION INSURANCE	25.75	260.70	350.00	89.30	74.5
001-023-51007	HEALTH INSURANCE	4,288.38	35,438.05	47,050.00	11,611.95	75.3
001-023-51008	DENTAL INSURANCE	295.53	2,855.25	3,610.00	754.75	79.1
001-023-51010	WORKER'S COMPENSATION	.00	4,309.25	4,309.25	.00	100.0
001-023-51011	MEDICARE TAX	325.24	2,131.41	3,300.00	1,168.59	64.6
001-023-51018	DUTY TIME	385.49	2,511.34	3,500.00	988.66	71.8
001-023-51022	PARS SYSTEM	2,296.09	14,626.28	20,700.00	6,073.72	70.7
001-023-51024	DEFERRED COMPENSATION	355.65	2,292.22	3,350.00	1,057.78	68.4
001-023-51025	RETIREE HEALTH INSURANCE	.00	29,306.28	41,000.00	11,693.72	71.5
001-023-51027	PERS EE/ER	3,143.14	20,855.42	28,500.00	7,644.58	73.2
001-023-51029	PERS LS UAL	.00	5,569.94	5,569.94	.00	100.0
001-023-51043	DISABILITY & LIFE INSURANCE	93.31	923.79	1,200.00	276.21	77.0
001-023-51046	OPEB	4,920.98	31,313.55	43,650.00	12,336.45	71.7
001-023-52010	UTILITIES	5,170.52	42,988.01	63,700.00	20,711.99	67.5
001-023-52012	OFFICE SUPPLIES & POSTAGE	66.67	156.52	1,200.00	1,043.48	13.0
001-023-52013	COMMUNICATIONS	67.31	849.62	1,400.00	550.38	60.7
001-023-52014	MEETINGS & TRAVEL	534.30	1,117.28	4,000.00	2,882.72	27.9
001-023-52015	PROFESSIONAL SERVICES	.00	16,496.59	35,759.00	19,262.41	46.1
001-023-52017	WASTE FEES	57.75	2,158.70	5,000.00	2,841.30	43.2
001-023-52018	SPECIAL DEPARTMENT SUPPLIES	892.38	12,906.45	23,000.00	10,093.55	56.1
001-023-52019	MISC. DUES & SUBSCRIPTIONS	112.00	966.23	1,100.00	133.77	87.8
001-023-52024	PROPERTY TAXES	.00	.00	300.00	300.00	.0
001-023-52045	IT	31.28	3,604.77	5,066.66	1,461.89	71.2
001-023-53020	VEHICLE OPERATION	1,630.37	15,097.76	35,000.00	19,902.24	43.1
001-023-55024	LEASE PROFIT AND LOSS	.00	100.00	64,000.00	63,900.00	.2
001-023-56027	CAPITAL IMPROVEMENT	.00	17,688.00	176,050.00	158,362.00	10.1
001-023-56031	CAPITAL IMPROVEMENT PROGRAM	.00	700,000.00	700,000.00	.00	100.0
001-023-56034	LEASE PRINCIPAL	473.93	4,252.33	5,700.00	1,447.67	74.6
	TOTAL STREET MAINTENANCE	47,948.49	1,119,227.62	1,534,964.85	415,737.23	72.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS AND RECREATION					
001-031-51001	FULL TIME SALARIES	36,492.94	236,963.92	317,000.00	80,036.08	74.8
001-031-51002	PART TIME SALARIES	20,617.45	123,462.70	185,620.00	62,157.30	66.5
001-031-51004	OVERTIME WAGES	.00	4,671.01	7,000.00	2,328.99	66.7
001-031-51006	VISION INSURANCE	58.30	601.84	775.00	173.16	77.7
001-031-51007	HEALTH INSURANCE	11,192.89	106,206.39	130,000.00	23,793.61	81.7
001-031-51008	DENTAL INSURANCE	677.24	6,732.20	8,130.00	1,397.80	82.8
001-031-51010	WORKER'S COMPENSATION	.00	8,510.28	8,510.28	.00	100.0
001-031-51011	MEDICARE TAX	793.27	5,106.39	7,700.00	2,593.61	66.3
001-031-51017	PARS-ARS	268.04	1,605.82	2,700.00	1,094.18	59.5
001-031-51022	PARS SYSTEM	6,159.42	39,997.49	70,900.00	30,902.51	56.4
001-031-51024	DEFERRED COMPENSATION	579.69	3,760.38	5,240.00	1,479.62	71.8
001-031-51025	RETIREE HEALTH INSURANCE	.00	38,027.43	51,300.00	13,272.57	74.1
001-031-51027	PERS EE/ER	6,566.03	44,125.12	61,600.00	17,474.88	71.6
001-031-51029	PERS LS UAL	.00	11,589.05	11,589.05	.00	100.0
001-031-51042	UNEMPLOYMENT INSURANCE	.00	388.00	2,000.00	1,612.00	19.4
001-031-51043	DISABILITY & LIFE INSURANCE	181.03	1,763.97	2,230.00	466.03	79.1
001-031-51046	OPEB	7,824.16	50,786.00	68,500.00	17,714.00	74.1
001-031-52009	TRAINING	.00	.00	3,000.00	3,000.00	.0
001-031-52010	UTILITIES	3,329.69	25,131.79	59,600.00	34,468.21	42.2
001-031-52011	ADVERTISING & PRINTING	.00	212.65	500.00	287.35	42.5
001-031-52012	OFFICE SUPPLIES & POSTAGE	1.38	55.74	150.00	94.26	37.2
001-031-52013	COMMUNICATIONS	428.00	4,082.25	6,300.00	2,217.75	64.8
001-031-52014	MEETINGS & TRAVEL	1,992.48	1,992.48	2,100.00	107.52	94.9
001-031-52015	PROFESSIONAL SERVICES	2,039.70	9,700.11	28,000.00	18,299.89	34.6
001-031-52017	WASTE FEES	1,990.61	18,434.10	29,500.00	11,065.90	62.5
001-031-52018	SPECIAL DEPARTMENT SUPPLIES	12,704.93	52,846.59	80,000.00	27,153.41	66.1
001-031-52019	MISC. DUES & SUBSCRIPTIONS	271.28	602.21	9,000.00	8,397.79	6.7
001-031-52045	IT	468.94	15,782.04	17,666.67	1,884.63	89.3
001-031-53020	VEHICLE OPERATION	500.75	5,961.55	10,000.00	4,038.45	59.6
001-031-53021	SPECIAL EQUIPMENT OPERATION	173.73	1,027.07	10,000.00	8,972.93	10.3
001-031-55024	RENTALS	.00	65,365.03	65,365.03	.00	100.0
001-031-55025	CHAMBER OF COMMERCE	.00	.00	1,000.00	1,000.00	.0
001-031-55050	PARK RENOVATION	.00	.00	15,000.00	15,000.00	.0
001-031-55063	DOC/RECYCLING GRANT	.00	.00	5,580.69	5,580.69	.0
001-031-56027	CAPITAL IMPROVEMENT	16,070.00	25,200.00	215,000.00	189,800.00	11.7
001-031-56028	CAPITAL EQUIPMENT	.00	74,156.69	87,938.40	13,781.71	84.3
001-031-57000	LEASE PRINCIPAL	628.50	5,639.16	7,500.00	1,860.84	75.2
001-031-58030	URBAN GREENING GRANT	8,832.49	92,333.45	136,020.80	43,687.35	67.9
001-031-58031	HSEF GRANT	.00	.00	12,216.02	12,216.02	.0
	TOTAL PARKS AND RECREATION	140,842.94	1,082,820.90	1,742,231.94	659,411.04	62.2

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PLANNING					
001-034-51001	FULL TIME SALARIES	11,575.20	73,278.23	98,000.00	24,721.77	74.8
001-034-51002	PART TIME SALARIES	.00	350.00	8,000.00	7,650.00	4.4
001-034-51004	OVERTIME WAGES	115.83	2,384.45	4,500.00	2,115.55	53.0
001-034-51006	VISION INSURANCE	10.11	103.94	136.00	32.06	76.4
001-034-51007	HEALTH INSURANCE	2,345.07	22,179.23	27,500.00	5,320.77	80.7
001-034-51008	DENTAL INSURANCE	109.07	1,080.42	1,350.00	269.58	80.0
001-034-51010	WORKER'S COMPENSATION	.00	2,238.25	2,238.25	.00	100.0
001-034-51011	MEDICARE TAX	158.50	1,047.26	1,670.00	622.74	62.7
001-034-51017	PARS-ARS	.00	4.55	105.00	100.45	4.3
001-034-51022	PARS SYSTEM	131.40	831.78	1,150.00	318.22	72.3
001-034-51024	DEFERRED COMPENSATION	12.51	79.07	1,245.00	1,165.93	6.4
001-034-51025	RETIREE HEALTH INSURANCE	.00	10,199.86	14,600.00	4,400.14	69.9
001-034-51027	PERS EE/ER	1,009.09	6,366.65	8,420.00	2,053.35	75.6
001-034-51029	PERS LS UAL	.00	1,079.03	1,079.03	.00	100.0
001-034-51043	DISABILITY & LIFE INSURANCE	55.07	547.55	790.00	242.45	69.3
001-034-51046	OPEB	2,500.25	15,763.31	20,980.00	5,216.69	75.1
001-034-52012	OFFICE SUPPLIES & POSTAGE	151.48	591.99	5,000.00	4,408.01	11.8
001-034-52013	COMMUNICATIONS	.00	328.91	500.00	171.09	65.8
001-034-52014	MEETINGS & TRAVEL	50.00	3,812.34	5,500.00	1,687.66	69.3
001-034-52015	PROFESSIONAL SERVICES	6,932.50	11,388.56	77,000.00	65,611.44	14.8
001-034-52018	SPECIAL DEPARTMENT SUPPLIES	.00	799.60	2,000.00	1,200.40	40.0
001-034-52019	MISC. DUES & SUBSCRIPTIONS	20.00	81.80	1,000.00	918.20	8.2
001-034-52045	IT	10.43	3,556.48	5,600.00	2,043.52	63.5
001-034-53025	LAFCO	15,000.00	15,000.00	15,000.00	.00	100.0
001-034-59999	TRANSFERS OUT	.00	54,089.00	54,089.00	.00	100.0
	TOTAL PLANNING	40,186.51	227,182.26	357,452.28	130,270.02	63.6
	AFTER SCHOOL PROGRAM					
001-035-51002	PART TIME SALARIES	6,346.50	44,581.70	68,100.00	23,518.30	65.5
001-035-51011	MEDICARE TAX	92.06	646.55	990.00	343.45	65.3
001-035-51017	PARS-ARS	82.49	579.60	890.00	310.40	65.1
001-035-52010	UTILITIES	.00	.00	2,500.00	2,500.00	.0
001-035-52015	PROFESSIONAL SERVICES	.00	.00	250.00	250.00	.0
001-035-52018	SPECIAL DEPARTMENT SUPPLIES	1,420.61	8,170.77	11,000.00	2,829.23	74.3
001-035-52045	IT	69.82	683.03	1,110.00	426.97	61.5
	TOTAL AFTER SCHOOL PROGRAM	8,011.48	54,661.65	84,840.00	30,178.35	64.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POOL					
001-037-51002	PART TIME SALARIES	5,243.50	74,657.75	164,000.00	89,342.25	45.5
001-037-51011	MEDICARE TAX	76.02	1,082.52	2,378.00	1,295.48	45.5
001-037-51017	PARS-ARS	68.18	970.58	2,132.00	1,161.42	45.5
001-037-52009	TRAINING	14.42	531.03	4,000.00	3,468.97	13.3
001-037-52010	UTILITIES	.00	9,690.44	20,300.00	10,609.56	47.7
001-037-52013	COMMUNICATIONS	.00	589.72	1,000.00	410.28	59.0
001-037-52014	MEETINGS & TRAVEL	(1,088.13)	1,539.80	2,000.00	460.20	77.0
001-037-52015	PROFESSIONAL SERVICES	.00	7,199.88	8,500.00	1,300.12	84.7
001-037-52018	SPECIAL DEPARTMENT SUPPLIES	18,662.07	37,926.83	60,300.00	22,373.17	62.9
001-037-52045	IT	619.12	4,181.48	5,000.00	818.52	83.6
001-037-52047	CONCESSIONS	.00	1,549.96	3,580.00	2,030.04	43.3
001-037-53021	SPECIAL EQUIPMENT OPERATION	4,532.32	4,532.32	5,000.00	467.68	90.7
001-037-56027	CAPITAL IMPROVEMENT	5,035.94	5,035.94	300,000.00	294,964.06	1.7
001-037-56028	CAPITAL EQUIPMENT	.00	.00	6,550.00	6,550.00	.0
001-037-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	.00	6,900.00	6,900.00	.0
	TOTAL POOL	33,163.44	149,488.25	591,640.00	442,151.75	25.3
	SUMMER CAMP					
001-038-51002	PART TIME SALARIES	.00	23,667.32	39,300.00	15,632.68	60.2
001-038-51011	MEDICARE TAX	.00	343.15	570.00	226.85	60.2
001-038-51017	PARS-ARS	.00	307.67	515.00	207.33	59.7
001-038-52010	UTILITIES	.00	.00	500.00	500.00	.0
001-038-52011	ADVERTISING & PRINTING	.00	.00	450.00	450.00	.0
001-038-52015	PROFESSIONAL SERVICES	.00	2,500.00	11,000.00	8,500.00	22.7
001-038-52018	SPECIAL DEPARTMENT SUPPLIES	.00	5,700.22	7,200.00	1,499.78	79.2
001-038-52045	IT	.00	21.02	150.00	128.98	14.0
	TOTAL SUMMER CAMP	.00	32,539.38	59,685.00	27,145.62	54.5
	TOTAL FUND EXPENDITURES	1,168,607.51	9,483,461.88	13,648,686.70	4,165,224.82	69.5
	NET REVENUE OVER EXPENDITURES	(420,267.92)	(1,577,696.25)	(1,782,221.55)	(204,525.30)	(88.5)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
002-000-33010	INTEREST ON BANK DEPOSITS	11,311.82	112,090.96	140,000.00	27,909.04	80.1
002-000-39016	CONNECTION FEE	4,000.00	4,000.00	.00	(4,000.00)	.0
002-000-39017	SEWER MISCELLANEOUS	.00	2,991.22	6,000.00	3,008.78	49.9
002-000-39020	SEWER SERVICE COLLECTION	119,868.47	1,049,942.82	1,330,000.00	280,057.18	78.9
002-000-39023	SEWER SERVICE PENALTIES	108.36	949.15	1,000.00	50.85	94.9
002-000-39812	GAIN ON SALE	952.00	2,748.66	.00	(2,748.66)	.0
	TOTAL REVENUE	136,240.65	1,172,722.81	1,477,000.00	304,277.19	79.4
	TOTAL FUND REVENUE	136,240.65	1,172,722.81	1,477,000.00	304,277.19	79.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER					
002-051-51001	FULL TIME SALARIES	29,737.87	190,322.26	253,000.00	62,677.74	75.2
002-051-51002	PART TIME SALARIES	.00	.00	500.00	500.00	.0
002-051-51004	OVERTIME WAGES	707.96	4,578.47	8,350.00	3,771.53	54.8
002-051-51006	VISION INSURANCE	37.21	358.65	475.00	116.35	75.5
002-051-51007	HEALTH INSURANCE	7,453.62	70,809.05	74,400.00	3,590.95	95.2
002-051-51008	DENTAL INSURANCE	424.24	3,908.64	4,880.00	971.36	80.1
002-051-51010	WORKER'S COMPENSATION	.00	6,060.50	6,060.50	.00	100.0
002-051-51011	MEDICARE TAX	432.60	2,791.30	4,100.00	1,308.70	68.1
002-051-51017	PARS-ARS	.00	.00	7.00	7.00	.0
002-051-51018	DUTY TIME	599.72	3,903.59	6,000.00	2,096.41	65.1
002-051-51022	PARS SYSTEM	3,744.79	23,782.28	32,221.38	8,439.10	73.8
002-051-51024	DEFERRED COMPENSATION	439.19	2,827.97	3,966.32	1,138.35	71.3
002-051-51025	RETIREE HEALTH INSURANCE	.00	29,306.28	42,800.00	13,493.72	68.5
002-051-51027	PERS EE/ER	4,518.62	29,683.62	39,457.95	9,774.33	75.2
002-051-51029	PERS LS UAL	.00	145,944.34	145,944.34	.00	100.0
002-051-51043	DISABILITY & LIFE INSURANCE	135.85	1,287.59	1,590.00	302.41	81.0
002-051-51046	OPEB	6,423.42	40,724.14	54,246.28	13,522.14	75.1
002-051-52006	RECRUITMENT	.00	.00	3,000.00	3,000.00	.0
002-051-52010	UTILITIES	2,536.97	15,805.72	23,250.00	7,444.28	68.0
002-051-52012	OFFICE SUPPLIES & POSTAGE	696.99	5,308.77	7,300.00	1,991.23	72.7
002-051-52013	COMMUNICATIONS	133.33	1,375.81	2,200.00	824.19	62.5
002-051-52014	MEETINGS & TRAVEL	534.30	1,117.28	5,000.00	3,882.72	22.4
002-051-52015	PROFESSIONAL SERVICES	259.96	52,202.43	154,759.00	102,556.57	33.7
002-051-52017	WASTE FEES	404.43	3,751.08	5,310.00	1,558.92	70.6
002-051-52018	SPECIAL DEPARTMENT SUPPLIES	945.09	48,055.41	50,000.00	1,944.59	96.1
002-051-52019	MISC. DUES & SUBSCRIPTIONS	1,044.00	2,021.49	2,600.00	578.51	77.8
002-051-52024	PROPERTY TAXES	.00	.00	640.00	640.00	.0
002-051-52045	IT	31.28	673.02	2,700.00	2,026.98	24.9
002-051-53020	VEHICLE OPERATION	1,409.87	9,221.23	26,000.00	16,778.77	35.5
002-051-55023	SMALL CLAIMS	.00	.00	100.00	100.00	.0
002-051-55024	RENTALS	.00	.00	2,000.00	2,000.00	.0
002-051-55100	CITY COST PLAN	.00	194,357.00	194,357.00	.00	100.0
002-051-55101	REFUNDS	80.00	1,224.11	2,000.00	775.89	61.2
002-051-55102	BAWA	.00	152,880.00	152,880.00	.00	100.0
002-051-56025	DEPRECIATION	.00	.00	150,908.00	150,908.00	.0
002-051-56027	CAPITAL IMPROVEMENT	.00	164,573.17	152,724.00	(11,849.17)	107.8
002-051-56028	CAPITAL EQUIPMENT	.00	125,257.33	275,257.33	150,000.00	45.5
002-051-57000	LEASE PRINCIPAL	473.93	4,252.32	6,284.00	2,031.68	67.7
002-051-59999	TRANSFERS OUT	.00	1,792.96	1,792.96	.00	100.0
	TOTAL SEWER	63,205.24	1,340,157.81	1,899,061.06	558,903.25	70.6
	TOTAL FUND EXPENDITURES	63,205.24	1,340,157.81	1,899,061.06	558,903.25	70.6
	NET REVENUE OVER EXPENDITURES	73,035.41	(167,435.00)	(422,061.06)	(254,626.06)	(39.7)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
004-000-33010	INTEREST ON BANK DEPOSITS	11,003.29	105,151.12	128,000.00	22,848.88	82.2
004-000-39012	WATER SERVICE COLLECTION	94,778.51	830,143.74	1,090,000.00	259,856.26	76.2
004-000-39013	WATER SERVICE PENALTIES	85.17	750.02	800.00	49.98	93.8
004-000-39016	WATER CONNECTION FEE	4,000.00	4,000.00	.00	(4,000.00)	.0
004-000-39017	WATER MISCELLANEOUS	7,136.42	19,194.22	20,000.00	805.78	96.0
004-000-39812	GAIN ON SALE	.00	1,796.66	.00	(1,796.66)	.0
	TOTAL REVENUE	117,003.39	961,035.76	1,238,800.00	277,764.24	77.6
	TOTAL FUND REVENUE	117,003.39	961,035.76	1,238,800.00	277,764.24	77.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WATER					
004-050-51001	FULL TIME SALARIES	24,490.28	158,253.39	212,000.00	53,746.61	74.7
004-050-51002	PART TIME SALARIES	.00	.00	600.00	600.00	.0
004-050-51004	OVERTIME WAGES	370.32	3,982.68	8,840.00	4,857.32	45.1
004-050-51006	VISION INSURANCE	29.79	311.94	400.00	88.06	78.0
004-050-51007	HEALTH INSURANCE	6,049.70	50,819.18	64,000.00	13,180.82	79.4
004-050-51008	DENTAL INSURANCE	339.45	3,391.00	4,100.00	709.00	82.7
004-050-51010	WORKER'S COMPENSATION	.00	5,086.50	5,086.50	.00	100.0
004-050-51011	MEDICARE TAX	353.02	2,321.97	3,450.00	1,128.03	67.3
004-050-51017	PARS-ARS	.00	.00	8.00	8.00	.0
004-050-51018	DUTY TIME	514.00	3,387.42	6,350.00	2,962.58	53.4
004-050-51022	PARS SYSTEM	3,236.68	20,793.63	27,896.89	7,103.26	74.5
004-050-51024	DEFERRED COMPENSATION	357.75	2,313.40	3,232.56	919.16	71.6
004-050-51025	RETIREE HEALTH INSURANCE	.00	39,075.06	54,000.00	14,924.94	72.4
004-050-51027	PERS EE/ER	3,844.39	25,865.24	33,228.24	7,363.00	77.8
004-050-51029	PERS LS UAL	.00	113,025.46	113,025.46	.00	100.0
004-050-51043	DISABILITY & LIFE INSURANCE	110.90	1,128.74	1,400.00	271.26	80.6
004-050-51046	OPEB	5,289.92	33,852.34	44,639.67	10,787.33	75.8
004-050-52006	RECRUITMENT	.00	.00	4,000.00	4,000.00	.0
004-050-52010	UTILITIES	2,226.15	35,258.71	68,000.00	32,741.29	51.9
004-050-52012	OFFICE SUPPLIES & POSTAGE	743.57	3,932.56	6,800.00	2,867.44	57.8
004-050-52013	COMMUNICATIONS	163.81	1,626.30	3,180.00	1,553.70	51.1
004-050-52014	MEETINGS & TRAVEL	457.95	1,012.62	5,000.00	3,987.38	20.3
004-050-52015	PROFESSIONAL SERVICES	.00	41,151.05	113,759.00	72,607.95	36.2
004-050-52017	WASTE FEES	82.84	707.54	1,590.00	882.46	44.5
004-050-52018	SPECIAL DEPARTMENT SUPPLIES	5,788.76	22,516.12	47,000.00	24,483.88	47.9
004-050-52019	MISC. DUES & SUBSCRIPTION	1,028.00	2,126.38	2,400.00	273.62	88.6
004-050-52020	WATER CONSERVATION PROGRAM	.00	.00	1,300.00	1,300.00	.0
004-050-52024	PROPERTY TAXES	.00	.00	100.00	100.00	.0
004-050-52045	IT	41.71	874.04	2,700.00	1,825.96	32.4
004-050-53020	VEHICLE OPERATION	1,208.33	7,004.87	26,000.00	18,995.13	26.9
004-050-55023	SMALL CLAIMS	.00	.00	200.00	200.00	.0
004-050-55024	RENTALS	.00	.00	4,300.00	4,300.00	.0
004-050-55100	CITY COST PLAN	.00	145,579.00	145,579.00	.00	100.0
004-050-55101	REFUNDS	70.00	4,957.94	10,000.00	5,042.06	49.6
004-050-56025	DEPRECIATION	.00	.00	178,600.00	178,600.00	.0
004-050-56027	CAPITAL IMPROVEMENT	1,195.00	55,771.14	287,000.00	231,228.86	19.4
004-050-57000	LEASE PRINCIPAL	631.91	5,669.77	8,390.00	2,720.23	67.6
	TOTAL WATER	58,624.23	791,795.99	1,498,155.32	706,359.33	52.9
	TOTAL FUND EXPENDITURES	58,624.23	791,795.99	1,498,155.32	706,359.33	52.9
	NET REVENUE OVER EXPENDITURES	58,379.16	169,239.77	(259,355.32)	(428,595.09)	65.3

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
012-000-33010	INTEREST ON BANK DEPOSITS	1,685.41	15,083.94	16,000.00	916.06	94.3
012-000-39735	UTILITIES CLEARING ACCOUNT	3,060.00	26,775.00	38,400.00	11,625.00	69.7
012-000-39750	RENTS - ASSISTED UNITS	558.00	5,151.00	6,600.00	1,449.00	78.1
012-000-39760	RENTS - UNASSISTED UNITS	9,240.00	79,306.00	100,000.00	20,694.00	79.3
	TOTAL REVENUE	14,543.41	126,315.94	161,000.00	34,684.06	78.5
	TOTAL FUND REVENUE	14,543.41	126,315.94	161,000.00	34,684.06	78.5

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SUNRISE MHP					
012-095-51001	FULL TIME SALARIES	1,643.15	10,573.91	14,200.00	3,626.09	74.5
012-095-51002	PART TIME SALARIES	210.00	2,674.00	12,250.00	9,576.00	21.8
012-095-51006	VISION INSURANCE	3.06	31.68	45.00	13.32	70.4
012-095-51007	HEALTH INSURANCE	589.11	5,589.85	7,000.00	1,410.15	79.9
012-095-51008	DENTAL INSURANCE	35.64	354.36	430.00	75.64	82.4
012-095-51010	WORKER'S COMPENSATION	.00	452.57	452.57	.00	100.0
012-095-51011	MEDICARE TAX	24.67	181.03	480.00	298.97	37.7
012-095-51017	PARS-ARS	2.73	34.76	260.00	225.24	13.4
012-095-51022	PARS SYSTEM	177.93	1,155.40	1,550.00	394.60	74.5
012-095-51024	DEFERRED COMPENSATION	16.95	109.84	150.00	40.16	73.2
012-095-51027	PERS EE/ER	250.43	1,842.22	2,500.00	657.78	73.7
012-095-51029	PERS LS UAL	.00	8,096.74	8,096.74	.00	100.0
012-095-51043	DISABILITY & LIFE INSURANCE	8.72	82.03	105.00	22.97	78.1
012-095-51046	OPEB	348.44	2,260.15	2,900.00	639.85	77.9
012-095-52010	UTILITIES	2,311.48	37,800.37	43,600.00	5,799.63	86.7
012-095-52012	OFFICE SUPPLIES & POSTAGE	.00	.00	100.00	100.00	.0
012-095-52015	PROFESSIONAL SERVICES	.00	1,029.61	2,000.00	970.39	51.5
012-095-52017	WASTE FEES	546.64	4,834.20	6,500.00	1,665.80	74.4
012-095-52018	SPECIAL DEPARTMENT SUPPLIES	.00	430.50	5,000.00	4,569.50	8.6
012-095-53020	VEHICLE OPERATION	.00	315.37	800.00	484.63	39.4
012-095-55100	CITY COST PLAN	.00	20,294.00	20,294.00	.00	100.0
012-095-56027	CAPITAL IMPROVEMENT	.00	.00	6,000.00	6,000.00	.0
	TOTAL SUNRISE MHP	6,168.95	98,142.59	134,713.31	36,570.72	72.9
	TOTAL FUND EXPENDITURES	6,168.95	98,142.59	134,713.31	36,570.72	72.9
	NET REVENUE OVER EXPENDITURES	8,374.46	28,173.35	26,286.69	(1,886.66)	107.2

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
003-000-39100	SECTION 2105	1,938.02	16,485.88	23,000.00	6,514.12	71.7
003-000-39110	SECTION 2107-5	.00	1,000.00	1,000.00	.00	100.0
003-000-39120	SECTION 2107	1,843.50	21,412.52	32,000.00	10,587.48	66.9
003-000-39130	SECTION 2106	1,720.96	14,152.79	19,500.00	5,347.21	72.6
003-000-39135	MISC/PROP 42	2,491.88	26,467.21	37,000.00	10,532.79	71.5
003-000-39139	SB 1	7,522.29	70,665.10	99,094.00	28,428.90	71.3
	TOTAL REVENUE	15,516.65	150,183.50	211,594.00	61,410.50	71.0
	TOTAL FUND REVENUE	15,516.65	150,183.50	211,594.00	61,410.50	71.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GAS TAX					
003-030-51001	FULL TIME SALARIES	8,065.75	51,171.13	67,540.03	16,368.90	75.8
003-030-51004	OVERTIME WAGES	.00	473.15	1,100.00	626.85	43.0
003-030-51006	VISION INSURANCE	10.43	103.44	150.00	46.56	69.0
003-030-51007	HEALTH INSURANCE	2,294.34	18,508.83	25,090.00	6,581.17	73.8
003-030-51008	DENTAL INSURANCE	120.26	1,138.87	1,490.00	351.13	76.4
003-030-51010	WORKER'S COMPENSATION	.00	1,721.73	1,721.73	.00	100.0
003-030-51011	MEDICARE TAX	114.32	738.81	1,080.00	341.19	68.4
003-030-51018	DUTY TIME	214.19	1,392.10	2,000.00	607.90	69.6
003-030-51022	PARS SYSTEM	1,129.62	7,136.14	9,716.21	2,580.07	73.5
003-030-51024	DEFERRED COMPENSATION	105.76	669.90	979.40	309.50	68.4
003-030-51027	PERS EE/ER	1,283.04	8,361.95	11,159.27	2,797.32	74.9
003-030-51029	PERS LS UAL	.00	2,424.04	2,424.04	.00	100.0
003-030-51043	DISABILITY & LIFE INSURANCE	35.70	351.14	450.00	98.86	78.0
003-030-51046	OPEB	1,742.17	10,915.14	14,601.53	3,686.39	74.8
003-030-52018	SPECIAL DEPARTMENT SUPPLIES	.00	1,938.74	26,000.00	24,061.26	7.5
003-030-56027	CAPITAL IMPROVEMENT	.00	32,058.75	225,000.00	192,941.25	14.3
	TOTAL GAS TAX	15,115.58	139,103.86	390,502.21	251,398.35	35.6
	TOTAL FUND EXPENDITURES	15,115.58	139,103.86	390,502.21	251,398.35	35.6
	NET REVENUE OVER EXPENDITURES	401.07	11,079.64	(178,908.21)	(189,987.85)	6.2

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
033-000-33010	INTEREST ON BANK DEPOSITS	1,359.16	11,316.08	11,000.00	(316.08)	102.9
033-000-39967	COPS/AB 1913	.00	128,512.51	100,000.00	(28,512.51)	128.5
	TOTAL REVENUE	1,359.16	139,828.59	111,000.00	(28,828.59)	126.0
	TOTAL FUND REVENUE	1,359.16	139,828.59	111,000.00	(28,828.59)	126.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	C.O.P.S.					
033-033-51004	OVERTIME WAGES	.00	.00	60,000.00	60,000.00	.0
033-033-52018	SPECIAL DEPARTMENT SUPPLIES	3,257.94	36,248.42	35,300.00	(948.42)	102.7
033-033-52019	MISC. DUES & SUBSCRIPTIONS	660.00	1,320.00	20,300.00	18,980.00	6.5
033-033-52045	IT	.00	.00	7,800.00	7,800.00	.0
033-033-53020	VEHICLE OPERATION	.00	.00	10,000.00	10,000.00	.0
033-033-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	.00	16,700.00	16,700.00	.0
033-033-57000	LEASE PRINCIPAL	5,008.26	68,800.91	85,722.48	16,921.57	80.3
	TOTAL C.O.P.S.	8,926.20	106,369.33	235,822.48	129,453.15	45.1
	TOTAL FUND EXPENDITURES	8,926.20	106,369.33	235,822.48	129,453.15	45.1
	NET REVENUE OVER EXPENDITURES	(7,567.04)	33,459.26	(124,822.48)	(158,281.74)	26.8

MARCH 2025
BANK RECONCILIATION REPORT

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

March 31, 2025

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	2,047,230.35	Book Balance Previous Month:	1,816,067.80
Outstanding Deposits:	41,148.44	Total Receipts:	927,520.15
Outstanding Checks:	577,423.86	Total Disbursements:	1,232,633.02
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	1,510,954.93	Book Balance:	1,510,954.93
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1034	128.00-	1057	101.00	1108	88.29-
1110	565.46	1132	1,472.00-	1137	370.00-	1145	359.00
1159	64.00-	1213	185.00-	1218	28,990.92	1219	659.00
1220	246.25	1229	7,216.45	1230	146.25	1231	1,933.00
1234	558.40	1256	2,400.00				
Grand Totals:							41,148.44

Deposits cleared: 76 items Deposits Outstanding: 18 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6948	668.91	7108	4,602.50	7258	144.96
7412	18.58	7420	18.58	7859	1,076.50	8324	66.50
8752	110.82	9412	203.50	9861	.11	9941	46.25
10994	75.00	11079	14.30	11879	340.50	11909	436.49
12044	33.25	12079	92.46	12086	31.99	12096	461.75
12114	43.17	12129	2,898.00	12202	143.14	12295	415.57
12444	70.28	12474	36.94	12488	31.17	12493	36.94
12500	129.29	12502	166.23	12564	1,680.00	12566	55.50
12613	120.00	12637	56.00	12732	457.97	12749	281.67
12765	1,680.00	12767	55.50	12828	4,532.32	12840	49.87
12843	374.02	12877	301.00	12898	6,932.50	12899	505.18
12901	150.00	12906	2,138.80	12910	341.61	12918	2,737.17
12923	62.33	12926	313.99	12935	112.21	12937	55.41
12940	284.66	12941	2,819.62	12942	1,680.00	12943	369.23
12944	55.50	12945	6,151.48	12946	456.02	12947	1,927.38
12948	63,465.10	12949	14,478.56	12950	1,140.98	12951	561.83
12952	340.00	12953	2,494.72	12954	760.00	12955	2,039.06
12956	952.00	12957	184,000.04	12958	1,353.17	12959	318.17
12960	3,500.00	12961	45,472.00	12962	61.33	12963	312.18
12964	1,564.50	12965	298.49	12966	1,286.14	12967	3,257.94
12968	259.42	12969	2,388.99	12970	2,681.25	75403	8.00

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
111942	371.55	30725203	35,646.24	32125200	108,308.87	32125202	3,236.34
32125204	35,650.04	32125205	1,896.85				
Grand Totals:							577,423.86

Checks cleared: 216 items Checks Oustanding: 102 items

Bank Adjustments Section

Book Adjustments Section

MARCH 2025
COMBINED CASH REPORT

CITY OF BISHOP
COMBINED CASH
MARCH 31, 2025

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,506,334.45
999-000-10111	LAIF INVESTMENT	885,277.81
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	.00
999-000-10115	CASH IN BANK XPRESS BILLPAY	30,753.25
999-000-10116	CALIFORNIA CLASS INVESTMENT	21,110,348.69
999-000-10175	CASH CLEARING UTILITIES	15,275.12
999-000-10176	BUSINESS CASH CLEARING	(17,055.90)
	TOTAL COMBINED CASH	23,530,933.42
999-000-10100	CASH ALLOCATED TO FUNDS	(23,530,933.42)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	11,649,591.96
2	ALLOCATION TO SEWER FUND	2,840,744.68
3	ALLOCATION TO GAS TAX	457,534.18
4	ALLOCATION TO WATER FUND	2,763,260.91
5	ALLOCATION TO RFPD	910,117.19
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	89,758.82
8	ALLOCATION TO BOND AND TRUST FUND	46,228.05
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,619,249.76
11	ALLOCATION TO ASSET FORFEITURE	5,782.62
12	ALLOCATION TO SUNRISE MHP	423,257.10
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	1,388,725.58
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	206,496.98
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	102,511.17
24	ALLOCATION TO BAWA	128,035.94
25	ALLOCATION TO WAYFINDING & SIGNAGE PROJECT	.00
26	ALLOCATION TO PLHA FUND	79,527.35
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	341,325.44
37	ALLOCATION TO HOME FUNDS/WILLOW ST	117,850.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	198,559.62
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00
71	ALLOCATION TO SILVER PEAK/IMACA	.00
72	ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48

CITY OF BISHOP
COMBINED CASH
MARCH 31, 2025

TOTAL ALLOCATIONS TO OTHER FUNDS	23,530,933.42
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(23,530,933.42)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

MARCH 2025
INVESTMENT PORTFOLIO REPORT

Investment Accounts

LAIF

Statement Period: March 2025

Ending Balance: $885,277.81

Average Monthly Yield: 4.313%

California Class

Statement Period: March 2025

Ending Balance: $21,110,348.69

Average Monthly Yield: 4.396%

Combined City of Bishop Investments

Statement Period: March 2025

Ending Balance: $21,995,626.50

Average Monthly Yield: 4.393%

California State Treasurer
Fiona Ma, CPA

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 29, 2025

LAIF Home
PMIA Average Monthly Yields

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

Tran Type Definitions

Account Number: 98-14-086

March 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	885,277.81
Total Withdrawal:	0.00	Ending Balance:	885,277.81

PMIA/LAIF Performance Report as of 04/23/25

Quarterly Performance Quarter Ended 3/31/25

LAIF Apportionment Rate[2]:	4.48
LAIF Earnings Ratio[2]:	0.00012266258268207
LAIF Administrative Cost[1]*:	0.26
LAIF Fair Value Factor[1]:	1.000849191
PMIA Daily[1]:	4.30
PMIA Quarter to Date[1]:	4.34
PMIA Average Life[1]:	244

PMIA Average Monthly Effective Yields[1]

March	**4.313**
February	4.333
January	4.366
December	4.434
November	4.477
October	4.518

Pooled Money Investment Account Monthly Portfolio Composition [1] 3/31/25 $156.8 billion

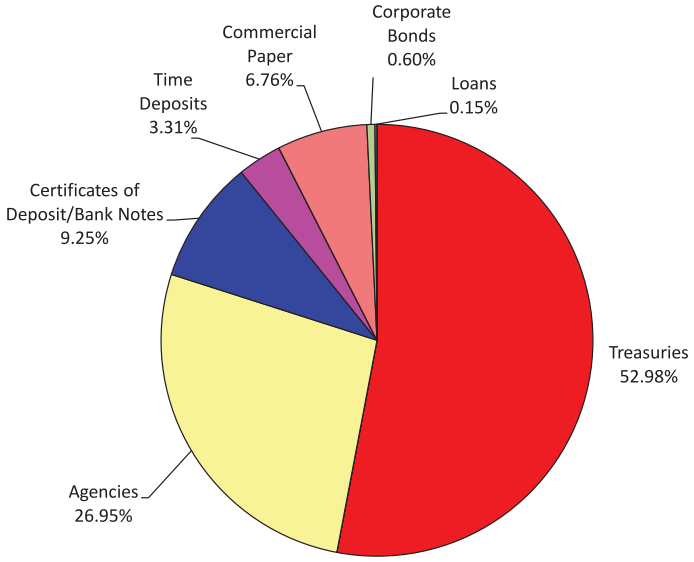


Chart does not include $1,138,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. View PMIA Daily Rates

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

**The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.*

Source:
[1] State of California, Office of the Treasurer
[2] State of California, Office of the Controller

CALIFORNIA STATE TREASURER
FIONA MA, CPA

PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
04/16/25	4.28	4.29	242
04/15/25	4.28	4.29	243
04/14/25	4.28	4.29	242
04/13/25	4.28	4.29	243
04/12/25	4.28	4.29	244
04/11/25	4.28	4.29	245
04/10/25	4.29	4.29	239
04/09/25	4.29	4.29	241
04/08/25	4.29	4.29	244
04/07/25	4.29	4.29	244
04/06/25	4.29	4.29	245
04/05/25	4.29	4.29	247
04/04/25	4.29	4.29	247
04/03/25	4.29	4.29	246
04/02/25	4.29	4.29	248
04/01/25	4.29	4.29	250
03/31/25	4.30	4.34	244
03/30/25	4.30	4.34	245
03/29/25	4.30	4.34	246
03/28/25	4.30	4.34	247
03/27/25	4.30	4.34	245
03/26/25	4.31	4.34	245
03/25/25	4.31	4.34	244
03/24/25	4.31	4.34	247
03/23/25	4.31	4.34	247
03/22/25	4.31	4.34	247
03/21/25	4.31	4.34	247
03/20/25	4.32	4.34	247
03/19/25	4.32	4.34	247
03/18/25	4.32	4.34	249
03/17/25	4.32	4.34	249
03/16/25	4.28	4.34	249
03/15/25	4.28	4.34	250
03/14/25	4.30	4.35	248
03/13/25	4.30	4.35	249
03/12/25	4.31	4.35	237
03/11/25	4.32	4.35	241

*Daily yield does not reflect capital gains or losses

Updated: 4/16/20

CALIFORNIA STATE TREASURER
FIONA MA, CPA

PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
03/10/25	4.32	4.35	235
03/09/25	4.32	4.35	234
03/08/25	4.32	4.35	235
03/07/25	4.32	4.35	236
03/06/25	4.32	4.35	237
03/05/25	4.33	4.35	236
03/04/25	4.33	4.35	238
03/03/25	4.33	4.35	238
03/02/25	4.34	4.35	235
03/01/25	4.34	4.35	236

*Daily yield does not reflect capital gains or losses

California CLASS

Summary Statement

March 31, 2025

Investor ID: CA-01-0180

0000-69-000069- PDF- 763882

City of Bishop
377 W Line Street
Bishop, CA 93514

California CLASS

California CLASS

Average Monthly Yield: 4.3961%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0180-0001	City of Bishop	21,031,840.05	0.00	0.00	78,508.64	222,613.41	21,034,372.59	21,110,348.69
TOTAL		**21,031,840.05**	**0.00**	**0.00**	**78,508.64**	**222,613.41**	**21,034,372.59**	**21,110,348.69**

Account Number: CA-01-0180-0001

City of Bishop

Account Summary

Average Monthly Yield: 4.3961%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	21,031,840.05	0.00	0.00	78,508.64	222,613.41	21,034,372.59	21,110,348.69

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
03/01/2025	Beginning Balance			21,031,840.05	
03/31/2025	Income Dividend Reinvestment	78,508.64			
03/31/2025	Ending Balance			21,110,348.69	

California CLASS

	California CLASS	
Date	Dividend Rate	Daily Yield
03/01/2025	0.000000000	4.4335%
03/02/2025	0.000000000	4.4335%
03/03/2025	0.000121349	4.4292%
03/04/2025	0.000120588	4.4015%
03/05/2025	0.000120466	4.3970%
03/06/2025	0.000120677	4.4047%
03/07/2025	0.000362385	4.4090%
03/08/2025	0.000000000	4.4090%
03/09/2025	0.000000000	4.4090%
03/10/2025	0.000120522	4.3991%
03/11/2025	0.000120356	4.3930%
03/12/2025	0.000120018	4.3806%
03/13/2025	0.000119828	4.3737%
03/14/2025	0.000359073	4.3687%
03/15/2025	0.000000000	4.3687%
03/16/2025	0.000000000	4.3687%
03/17/2025	0.000119914	4.3769%
03/18/2025	0.000120185	4.3868%
03/19/2025	0.000119990	4.3796%
03/20/2025	0.000119800	4.3727%
03/21/2025	0.000359682	4.3761%
03/22/2025	0.000000000	4.3761%
03/23/2025	0.000000000	4.3761%
03/24/2025	0.000120077	4.3828%
03/25/2025	0.000120260	4.3895%
03/26/2025	0.000120681	4.4049%
03/27/2025	0.000120904	4.4130%
03/28/2025	0.000363102	4.4178%
03/29/2025	0.000000000	4.4178%
03/30/2025	0.000000000	4.4178%
03/31/2025	0.000120873	4.4119%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

MARCH 2025
WARRANT REGISTER REPORT

TO: CITY COUNCIL/CITY ADMINISTRATOR

FROM: FINANCE DIRECTOR

DATE: APRIL 29, 2025

SUBJECT: APPROVAL OF WARRANT REGISTER FOR THE MONTH OF MARCH 2025

COMMERCIAL WARRANTS

CHECK #12801-12970

AMOUNT ISSUED: $710,368.54

MANUAL CHECKS & PAYROLL WARRANTS

AMOUNT ISSUED: $522,264.48

TOTAL AMOUNT ISSUED: $1,232,633.02

Journal	Payee or Description	Date	Check Number	Amount
CD	Gamino B of A Credit Card payment March 2025	03/31/2025	1	4,485.78
CD	Gonzalez B of A Credit Card payment March 2025	03/31/2025	2	1,007.81
CD	McElroy B of A Credit Card payment March 2025	03/31/2025		604.78
CD	Poole B of A Credit Card payment March 2025	03/31/2025	4	2,091.38
CD	Toy B of A Credit Card payment March 2025	03/31/2025	5	1,209.76
CD	Grisham B of A Credit Card payment March 2025	03/31/2025	6	2,531.43
CD	Dishion B of A Credit Card payment March 2025	03/31/2025	7	1,690.05
CD	Gomez B of A Credit Card payment March 2025	03/31/2025	8	1,372.63
CD	Russell B of A Credit Card payment March 2025	03/31/2025	9	3,752.81
CD	CALPERS late fee - Reporting	03/31/2025	10	400.00
CD	CALPERS RETIREMENT EPMC & ADJ - 2/03/2025 to 2/16/2025	03/31/2025	11	820.81
CD	Chase Paymentech Fee	03/31/2025	12	446.29
CD	Chase Paymentech Fee	03/31/2025	13	1,453.66
CD	Xpress BillPay Fee	03/31/2025	14	540.07
CD	Restaurant Supply - ACH Payment for Pool Deck Chairs	03/31/2025	15	5,061.80
CD	TAX PAYMENT - IRS LATE PAYMENT	03/31/2025	16	402.80
CD	Bamboo HR 3/10/2025-4/9/2025	03/31/2025	17	1,277.47
CD	Enterprise Lease Payments March 2025	03/31/2025	18	10,491.02
CDA	ADAM MARCELLIN	03/06/2025	12801	559.00
CDA	Aris Electric	03/06/2025	12802	375.00
CDA	Benz Air Engineering Co. Inc	03/06/2025	12803	117,925.65
CDA	BSK ASSOCIATES	03/06/2025	12804	259.96
CDA	Calvary Baptist Church	03/06/2025	12805	7,186.68
CDA	CARMICHAEL BUSINESS TECH.	03/06/2025	12806	510.40
CDA	CHALFANT BIG TREES FARM	03/06/2025	12807	190.12
CDA	Department of Pesticide Regulation	03/06/2025	12808	320.00
CDA	DEPT OF JUSTICE	03/06/2025	12809	1,265.00
CDA	DEPT OF WATER AND POWER	03/06/2025	12810	1,829.68
CDA	DEPT OF WATER AND POWER	03/06/2025	12811	500.00
CDA	FRONTIER	03/06/2025	12812	909.95
CDA	HIGH COUNTRY LUMBER	03/06/2025	12813	678.06
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	03/06/2025	12814	263.75
CDA	JOSHUA ELLSWORTH	03/06/2025	12815	229.12
CDA	KAREN KONG	03/06/2025	12816	58.52
CDA	L.N Curtis & Sons	03/06/2025	12817	2,483.94
CDA	LEHR AUTO ELECTRIC	03/06/2025	12818	3,939.82
CDA	MISSION LINEN & UNIFORM	03/06/2025	12819	61.33
CDA	MORALES ROOTER	03/06/2025	12820	817.50
CDA	MSA-DENTAL POOL	03/06/2025	12821	55.64
CDA	PETTY CASH - PARKS DEPT.	03/06/2025	12822	472.00
CDA	Pilot Thomas Logistics	03/06/2025	12823	2,793.73
CDA	PREFERRED SEPTIC	03/06/2025	12824	3,287.73
CDA	RIGHT WAY POOL & SPA	03/06/2025	12825	11,741.33
CDA	Rojas Communications Group	03/06/2025	12826	2,000.00
CDA	SOUTHERN CALIFORNIA EDISON	03/06/2025	12827	1,965.81
CDA	Sparks Electric Motor Repair	03/06/2025	12828	4,532.32
CDA	STEVE'S AUTO & TRUCK PART	03/06/2025	12829	734.53
CDA	THE FED-UP STORE	03/06/2025	12830	608.03
CDA	THE HARTFORD	03/06/2025	12831	76.15
CDA	UNDERGROUND SERVICE ALERT	03/06/2025	12832	24.80
CDA	VERIZON WIRELESS	03/06/2025	12833	453.68
CDA	WESTERN NEVADA SUPPLY CO.	03/06/2025	12834	373.98
CDP	BOLING, WARREN J	03/07/2025	12835	121.91
CDP	JACKSON, AVIS L.	03/07/2025	12836	415.57
CDP	UNDERHILL, CHERYL L.	03/07/2025	12837	63.94
CDP	SANTANA, FRANCISCO	03/07/2025	12838	1,849.44
CDP	GRISHAM, AMANDA R	03/07/2025	12839	1,966.19
CDP	MCLAUGHLIN, ASHLEY	03/07/2025	12840	49.87

Journal	Payee or Description	Date	Check Number	Amount
CDP	NAVALES, RYAN	03/07/2025	12841	356.50
CDP	JACKSON, THOMAS E.	03/07/2025	12842	680.46
CDP	MADERA, JOCELYN	03/07/2025	12843	374.02
CDP	TURMAN, MYLEE	03/07/2025	12844	83.11
CDP	ENNIS, JERRY	03/07/2025	12845	886.56
CDP	ENNIS, KAREN	03/07/2025	12846	806.21
CDP	DERR, LEVI	03/07/2025	12847	110.82
CDP	RUSSELL, BRET	03/07/2025	12848	3,780.57
CDP	MONDRAGON, DONOVAN	03/07/2025	12849	124.67
CDP	GIDNEY, MARLEY	03/07/2025	12850	70.65
CDP	RAGER, ARIANA	03/07/2025	12851	91.42
CDP	ORR, TEAGAN	03/07/2025	12852	83.11
CDP	DONDERO, JESIAH	03/07/2025	12853	73.88
CDP	HERSLEY, HALEY	03/07/2025	12854	1,595.51
CDP	MONTOYA, ELOY	03/07/2025	12855	737.05
CDPT	AMERICAN FIDELITY	03/07/2025	12856	284.66
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	03/07/2025	12857	369.23
CDPT	US BANK TRUST WESTERN REGION	03/07/2025	12858	1,217.52
CDA	ALPINE PAINT OF BISHOP	03/13/2025	12859	118.62
CDA	CALIFORNIA BROADBAND	03/13/2025	12860	168.00
CDA	CARMICHAEL BUSINESS TECH.	03/13/2025	12861	2,230.08
CDA	CASELLE, INC.	03/13/2025	12862	2,050.00
CDA	CASEY STEWART	03/13/2025	12863	796.37
CDA	CREATIVE IMAGE EMBROIDERY	03/13/2025	12864	368.81
CDA	Daniel Burton	03/13/2025	12865	301.00
CDA	DEPT OF WATER AND POWER	03/13/2025	12866	1,744.61
CDA	FRONTIER	03/13/2025	12867	166.83
CDA	Guardian Alliance Technologies, Inc	03/13/2025	12868	500.00
CDA	HUNT PROPANE, INC.	03/13/2025	12869	6,643.89
CDA	INYO COUNTY PLANNING DEPT	03/13/2025	12870	15,000.00
CDA	Inyo Register	03/13/2025	12871	42.10
CDA	L.N Curtis & Sons	03/13/2025	12872	.00
CDA	MISSION LINEN & UNIFORM	03/13/2025	12873	178.48
CDA	MuniServices	03/13/2025	12874	755.38
CDA	OPTIMUM	03/13/2025	12875	2,175.26
CDA	OSCAR LOPEZ	03/13/2025	12876	129.50
CDA	Phil West	03/13/2025	12877	301.00
CDA	Pilot Thomas Logistics	03/13/2025	12878	2,557.96
CDA	PTS	03/13/2025	12879	85.00
CDA	RIGHT WAY POOL & SPA	03/13/2025	12880	1,988.04
CDA	SCMAF	03/13/2025	12881	100.00
CDA	SOUTHERN CALIFORNIA EDISON	03/13/2025	12882	2,226.52
CDA	Thomsom Reuters - West	03/13/2025	12883	660.00
CDA	VERIZON BUSINESS	03/13/2025	12884	34.64
CDA	WESTERN NEVADA SUPPLY CO.	03/13/2025	12885	842.61
CDA	AQUATIC TECHNOLOGY, INC	03/20/2025	12886	5,035.94
CDA	AT&T Mobility LLC	03/20/2025	12887	878.74
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	03/20/2025	12888	505.05
CDA	Bishop Mule Days Celebrations	03/20/2025	12889	10,000.00
CDA	C&D Pickleball Nets	03/20/2025	12890	9,865.45
CDA	CALIFORNIA BROADBAND	03/20/2025	12891	1,766.93
CDA	Calvary Baptist Church	03/20/2025	12892	2,813.32
CDA	CANON FINANCIAL SERVICES	03/20/2025	12893	1,461.78
CDA	CLAIR CONCRETE, INC.	03/20/2025	12894	8,832.49
CDA	ESO SOLUTIONS, INC	03/20/2025	12895	3,599.50
CDA	FEDEX	03/20/2025	12896	5.66
CDA	FRONTIER	03/20/2025	12897	43.15
CDA	Graphic Solutions Ltd.	03/20/2025	12898	6,932.50

Journal	Payee or Description	Date	Check Number	Amount
CDA	HECTOR MARTINEZ	03/20/2025	12899	505.18
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	03/20/2025	12900	147.00
CDA	Jacob Trauscht	03/20/2025	12901	150.00
CDA	Jones Mayer	03/20/2025	12902	20,420.28
CDA	JOSE GARCIA	03/20/2025	12903	534.38
CDA	KIBS-FM	03/20/2025	12904	250.00
CDA	L.N Curtis & Sons	03/20/2025	12905	224.59
CDA	Lassen Community College	03/20/2025	12906	2,138.80
CDA	MANOR TRUE VALUE HARDWARE	03/20/2025	12907	248.38
CDA	MISSION LINEN & UNIFORM	03/20/2025	12908	500.64
CDA	MORALES ROOTER	03/20/2025	12909	982.50
CDA	NORTHERN INYO HEALTHCARE DISTRICT	03/20/2025	12910	341.61
CDA	PARS PHASE II SYSTEMS	03/20/2025	12911	1,539.99
CDA	SOUTHERN CALIFORNIA EDISON	03/20/2025	12912	15.62
CDA	WESTERN NEVADA SUPPLY CO.	03/20/2025	12913	40.00
CDA	Wood Rodgers Inc	03/20/2025	12914	27,027.50
CDA	Christina Gonzalez	03/20/2025	12915	6,000.00
CDP	JACKSON, AVIS L.	03/21/2025	12916	374.02
CDP	HOHENSTEIN, BRIAN A.	03/21/2025	12917	3,247.76
CDP	ANDERSON, MICHELLE R.	03/21/2025	12918	2,737.17
CDP	JIMENEZ, KARLA A.	03/21/2025	12919	3,050.79
CDP	UNDERHILL, CHERYL L.	03/21/2025	12920	63.94
CDP	SANTANA, FRANCISCO	03/21/2025	12921	1,745.76
CDP	GRISHAM, AMANDA R	03/21/2025	12922	1,966.20
CDP	MCLAUGHLIN, ASHLEY	03/21/2025	12923	62.33
CDP	NAVALES, RYAN	03/21/2025	12924	356.50
CDP	JACKSON, THOMAS E.	03/21/2025	12925	680.46
CDP	MADERA, JOCELYN	03/21/2025	12926	313.99
CDP	TURMAN, MYLEE	03/21/2025	12927	157.92
CDP	ENNIS, JERRY	03/21/2025	12928	868.09
CDP	ENNIS, KAREN	03/21/2025	12929	790.99
CDP	DERR, LEVI	03/21/2025	12930	55.41
CDP	RUSSELL, BRET	03/21/2025	12931	3,780.57
CDP	MONDRAGON, DONOVAN	03/21/2025	12932	128.83
CDP	GIDNEY, MARLEY	03/21/2025	12933	116.36
CDP	RAGER, ARIANA	03/21/2025	12934	132.98
CDP	ORR, TEAGAN	03/21/2025	12935	112.21
CDP	DONDERO, JESIAH	03/21/2025	12936	55.41
CDP	DOUDA, ELLIOT	03/21/2025	12937	55.41
CDP	HERSLEY, HALEY	03/21/2025	12938	1,602.29
CDP	MONTOYA, ELOY	03/21/2025	12939	535.63
CDPT	AMERICAN FIDELITY	03/26/2025	12940	284.66
CDPT	AMERICAN FIDELITY	03/26/2025	12941	2,819.62
CDPT	BPOA	03/26/2025	12942	1,680.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	03/26/2025	12943	369.23
CDPT	COBEA	03/26/2025	12944	55.50
CDPT	MSA-DENTAL POOL	03/26/2025	12945	6,151.48
CDPT	TEXAS LIFE INSURANCE COMPANY	03/26/2025	12946	456.02
CDPT	THE HARTFORD	03/26/2025	12947	1,927.38
CDPT	U.S Bank PARS Account #: 6746050100	03/26/2025	12948	63,465.10
CDPT	US BANK TRUST WESTERN REGION	03/26/2025	12949	14,478.56
CDPT	US BANK TRUST WESTERN REGION	03/26/2025	12950	1,140.98
CDPT	VISION SERVICE PLAN	03/26/2025	12951	561.83
CDA	ATHERLEY AUTO TRANSPORT	03/27/2025	12952	340.00
CDA	CAROLYN BERTRAND	03/27/2025	12953	2,494.72
CDA	DEPT OF JUSTICE	03/27/2025	12954	760.00
CDA	DEPT OF WATER AND POWER	03/27/2025	12955	2,039.06
CDA	EASTERN SIERRA COMMUNITY SERVICE DIST.	03/27/2025	12956	952.00

Journal	Payee or Description	Date	Check Number	Amount
CDA	Flock Safety	03/27/2025	12957	184,000.04
CDA	FRONTIER	03/27/2025	12958	1,353.17
CDA	Inyo Register	03/27/2025	12959	318.17
CDA	LANDSCAPE SOLUTIONS	03/27/2025	12960	3,500.00
CDA	LUMOS AND ASSOCIATES, INC.	03/27/2025	12961	45,472.00
CDA	MISSION LINEN & UNIFORM	03/27/2025	12962	61.33
CDA	OPTIMUM	03/27/2025	12963	312.18
CDA	QUADIENT FINANCE USA, INC	03/27/2025	12964	1,564.50
CDA	QUILL CORP	03/27/2025	12965	298.49
CDA	SOUTHERN CALIFORNIA EDISON	03/27/2025	12966	1,286.14
CDA	Stop Stick, Ltd.	03/27/2025	12967	3,257.94
CDA	VERIZON WIRELESS	03/27/2025	12968	259.42
CDA	WESTERN NEVADA SUPPLY CO.	03/27/2025	12969	2,388.99
CDA	Willdan Engineering	03/27/2025	12970	2,681.25
CDP	DIRECT DEPOSIT TOTAL	03/07/2025	92201	115,118.32
CDP	DIRECT DEPOSIT TOTAL	03/21/2025	92202	119,545.11
CDPT	EMPLOYMENT DEV. DEPT.	03/07/2025	30725200	6,086.00
CDPT	GREAT-WEST LIFE & ANNUITY	03/07/2025	30725201	2,827.86
CDPT	IRS	03/07/2025	30725202	20,496.05
CDPT	PERS	03/07/2025	30725203	35,646.24
CDPT	PERS DEFERRED COMP	03/07/2025	30725204	1,896.85
CDPT	CALPERS MEDICAL	03/21/2025	32125200	108,308.87
CDPT	EMPLOYMENT DEV. DEPT.	03/21/2025	32125201	7,457.00
CDPT	GREAT-WEST LIFE & ANNUITY	03/21/2025	32125202	3,236.34
CDPT	IRS	03/21/2025	32125203	24,458.60
CDPT	PERS	03/21/2025	32125204	35,650.04
CDPT	PERS DEFERRED COMP	03/21/2025	32125205	1,896.85
	Grand Totals:			1,232,633.02

Agenda Item: 10.C
Date of Meeting: May 12, 2025
Department: Police

STAFF REPORT

To: City Council

From: Ethan Aukee

Subject: **Police Department Budget Adjustment Request**

Prepared On: April 29, 2025

Background/History:
The Police Department and Finance Department were conducting routine review of the Police Department's budget and identified operating expense accounts that will not be fully utilized during FY 2024-25. When assessing the lack of use, a buffer was added to the analysis of each account to ensure that adequate budgets are available for the remainder of planned spending during the FY.

In order to utilize previously approved spending in a manner that best serves both the operational needs of the Bishop Police Department and the safety and well-being of the community, City staff is recommending the reallocation of **$**19,744.33 from multiple Police Department operating expense accounts to account 001-020-52018 (Police Department – Special Department Supplies).

If approved, these funds will be used to upgrade critical police department equipment in alignment with modern law enforcement practices and regulatory compliance standards. This proposed reallocation is consistent with the City of Bishop's Strategic Plan, which prioritizes modernization of public safety services and investment in up-to-date resources to ensure efficient and effective policing.

We respectfully request consideration and approval of this reallocation to support the continued advancement of public safety in our community.

Analysis/Discussion:
This budget adjustment proposal is spending neutral. The intention is to reallocate prior approved spending, not to increase overall spending. The goal is to ensure effective and efficient use of existing budgeted funds without incurring additional costs, while also maximizing the utilization of the department's overall approved budget.

Economic Impacts:
No significant economic impacts.

Budget Impacts:
This budget adjustment does not increase overall City spending in FY 2024-25. The detailed reallocation is as follows (All accounts are Police Department operating expense accounts):

Increase
001-020-52018 (Special Department Supplies) 19,744.33

Decrease

001-020-52006 (Recruitment)	(1,412.24)
001-020-52009 (Training)	(6,417.73)
001-020-52012 (Office Supplies)	(1,011.37)
001-020-52013 (Communications)	(2,096.43)
001-020-52014 (Meetings & Travel)	(4,078.39)
001-020-52015 (Professional Services)	(1,925.28)
001-020-52019 (Misc. Dues & Subscriptions)	(1,464.06)
001-020-54023 (Building Operation)	(1,338.83)

Legal Review:
Legal review is not required for this item.

Recommended Action:
City Council to review and approve the requested budget adjustment.

Approved By: Ethan Aukee 4/29/2025
Approved By: Robin Picken 4/30/2025
Approved By: Deston Dishion 4/30/25
Approved By:

Agenda Item: 10.D
Date of Meeting: May 12, 2025
Department: Administration

STAFF REPORT

To:	City Council
From:	Robin Picken
Subject:	**Second Reading and Adoption of an Ordinance to Amend Section 2.24.020 of the Bishop Code of Ordinances, Relating to the Planning Commission**
Prepared On:	May 6, 2025
Attachments:	Ordinance - Relating to the Planning Commission

Background/History:

The Bishop City Planning Commission currently consists of seven members appointed after nomination and approval by a majority vote of the City Council. Members are not required to live in the city. California law allows a city planning commission to consist of five members living inside the city. This ordinance would reduce the Commission to five and require that members live in the city. The resolution would make corresponding changes to the Council Standards and Procedures Manual, which would become effective on the effective date of the amendment.

Analysis/Discussion:

The aim of this amendment is to seat a Planning Commission drawn from residents of the City of Bishop.

The ordinance would achieve this aim by amending Section 2.24.020 of the Bishop Code of Ordinances. The amendment would reduce the number of commissioners from seven to five.

The amendment would also add language requiring planning commissioners to reside inside the city limits of Bishop. As currently enacted, Section 2.24.020 specifies “[i]n making appointments to the commission, the city council shall endeavor to appoint the best members to the commission whether or not such persons are residents and citizens of the city.

The resolution would make corresponding changes to the Council Standards and Procedures Manual.

On April 28, 2025, the City Council held a public hearing and approved the first reading and introduction of the proposed ordinance by title only.

On April 28, 2025, the City Council also approved the proposed resolution that would make the corresponding changes to the Council Standards and Procedures Manual to be effective on the effective date of the proposed ordinance.

Economic Impacts:

This amendment will not result in economic impacts to the city.

Budget Impacts:
This amendment will not result in any substantial budget impacts.

Legal Review:

City Attorney Pucci has reviewed this item and finds it complies with the law.

Recommended Action:
Council consideration to approve the second reading and adoption of the proposed ordinance by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING CHAPTER 2.24 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO THE PLANNING COMMISSION

Approved By: Dean Pucci 5/7/2025
Approved By: Robin Picken 5/7/2025
Approved By: Deston Dishion 5/7/25
Approved By:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING CHAPTER 2.24 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO THE PLANNING COMMISSION

WHEREAS, the City of Bishop has established a Planning Commission pursuant to California Government Code sections 65100 et seq.; and

WHEREAS, the Planning Commission currently consists of seven members appointed by the City Council by majority vote and who serve for a term of four years; and

WHEREAS, the City Council may determine the rules, procedures, and standards of the Planning Commission under California Government Code section 65102; and

WHEREAS, the City Council desires a planning commission composed of five members who reside in the city limits of Bishop.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2.24.020 of the City of Bishop Code of Ordinances is hereby amended to read as follows:

§2.24.020. Membership.

The commission shall consist of five (5) members who reside in the city limits of Bishop. Members shall be appointed by the city council on the basis of nominations submitted pursuant to the policy manual of the city.

SECTION 2. **ENVIRONMENTAL DETERMINATION.** The project has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA Guidelines, and the City's environmental procedures, and has been found to be not a project under Section 15378 (b)(5) of the CEQA Guidelines.

SECTION 3. **INCONSISTENCIES.** Any provision of the Bishop Code of Ordinances or appendicies thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and/or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION 4. **SEVERABILITY.** If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 5. **EFFECTIVE DATE.** This ordinance shall be in full force and effect commencing thirty (30) days after its final adoption and a summary hereof shall be published once within fifteen (15) days in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop and hereby designated for that purpose by the City Council.

SECTION 6. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this __th day of _____, 2025.

_____
Karen Kong, Mayor

ATTEST: _____
Robin Picken, City Clerk

Agenda Item: 10.E
Date of Meeting: May 12, 2025
Department: Community Services

STAFF REPORT

To: City Council

From: Dan McElroy

Subject: **Fuel Services Vendor Agreement - Letter of Extension.**

Prepared On: May 6, 2025

Attachments: Fuel Services Extension Letter 2025

Background/History:
On June 14th, 2021, the City of Bishop entered into a Services Agreement with Pilot Thomas to provide Fuel Services. This Agreement has an initial term set to expire on June 30th, 2024, with an option to extend for annually for three years. Pilot Thomas has submitted a letter of
extension for a one-year term ending on June 30th, 2025, for the first extension. Pilot Thomas has submitted a letter of extension for a one-year with a term ending on June 30th, 2026, for the second extension.

Analysis/Discussion:
Pilot Thomas has provided the Fuel Vendor Services for the City of Bishop for many years. Pilot Thomas gives the City of Bishop with the best rate within our area. The Letter of Extension submitted by Pilot Thomas will take effect on July 1, 2025, with a one-year term ending on June 30, 2026.

Economic Impacts:
Ther are no economic impacts.

Budget Impacts:
The Budget Impacts will be for accounted for in the 2025-2026.

Legal Review:
City Attorney Dean Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
City Council to accept the Letter of Extension for Fuel Services from Pilot Thomas with a term ending on June 30th, 2026.

Approved By: Deston Dishion 5/7/25
Approved By: Dean Pucci 5/7/2025
Approved By:
Approved By:

Pilot Thomas LOGISTICS
481 East Line St. Bishop, Ca 93514
Phone: 760-872-4645

May 6, 2025

Deston Dishion, City of Bishop Administrator
377 W. Line Street
Bishop, CA. 93514

RE: Vehicle Fuel Supplier Agreement- Extension

Dear Mr. Dishion, We would like to continue as your current fuel supplier. For this extension, there will be no changes to the current pricing schedule. This extension is effective July 1st, 2025-June 30th, 2026.

Sincerely,

Chadelle Warner
Administrative Assistant

Pilot Thomas Logistics
I o 760.872.4645 I f 760.872.4435
481 E. Line St. I Bishop, Ca. 93514
chadelle.warner@pilotthomas.com

Agenda Item: 11.A
Date of Meeting: May 12, 2025
Department: Public Works

STAFF REPORT

To:	City Council
From:	Nora Gamino
Subject:	**First Reading and Introduction of an Ordinance Amending Title 13 of the Bishop Municipal Code – Water and Sewer Service Regulations**
Prepared On:	May 6, 2025
Attachments:	Ordinance No. XXX Update to Title 13 Water and Sewer Ordinance 2025 05 12

Background/History:
The City of Bishop periodically reviews its municipal code to ensure that provisions are current, consistent, and support efficient public service delivery. Staff has identified several areas of Title 13 (Public Services) that require update or clarification to ensure orderly, efficient, and cost-effective administration of the City's water and sewer services. The proposed amendments include:

- Limiting properties to one water and one sewer connection per parcel to reduce redundancy.
- Updating terminology to reflect current job titles (e.g., replacing “public works supervisor” with “public works superintendent”).
- Clarifying responsibilities between the Public Works and Finance departments.
- Ensuring that all food service establishments are required to install and maintain functioning grease interceptors.
- Prohibiting the use of garbage grinders in restaurants and commercial food establishments.
- Repealing outdated provisions regarding annual payment discounts.
- Clarifying billing practices related to backflow testing.

The changes are administrative in nature and do not affect service levels or rates.

Analysis/Discussion:
Several sections are being revised to align terminology with current staffing titles—specifically, replacing references to the “public works supervisor” with “public works superintendent.” This change ensures that the municipal code accurately reflects the City’s organizational structure and current job titles.

New sections are proposed to limit each parcel to a single water and a single sewer connection. These changes are intended to eliminate redundant utility connections, which can lead to inefficiencies in maintenance, increased infrastructure costs, and complications in utility management. The ordinance also requires that each water service connection be separately metered. This requirement aligns with Senate Bill 552 (SB 552), which emphasizes the importance of water loss control and system efficiency as part of statewide drought preparedness efforts.

Water meters are a critical tool for promoting conservation and operational efficiency. By measuring actual usage, meters allow property owners to monitor consumption, identify leaks, and make informed decisions about water use. For the City, metering improves system oversight, enhances planning and forecasting, and supports targeted conservation efforts during drought conditions. These benefits contribute to the City's long-term water reliability and compliance with state mandates for drought resilience.

The ordinance also repeals outdated provisions that allowed property owners to prepay their annual water and sewer charges in exchange for a 5% discount. While originally intended to reduce administrative burden, these provisions are no longer consistent with the City's billing practices and now result in a measurable loss of revenue. Over the past four fiscal years, these discounts have averaged approximately $46,800 per year in foregone revenue. In addition, it costs the City an estimated $5,000 annually in staff time and administrative overhead to process these advance payment discounts.

Given that modern billing systems have streamlined monthly payment processing, the original justification for offering this discount no longer applies. Eliminating the discount will ensure fair and consistent billing, simplify administration, and help preserve revenue needed for ongoing utility operations and infrastructure investments.

The ordinance strengthens the City's requirements for grease interceptors by explicitly requiring their installation and maintenance at all food service establishments and other commercial or industrial facilities that discharge fats, oils, or grease. This update provides clearer enforceability and better protects the City's sewer infrastructure from blockages and costly maintenance issues.

Additional changes include:

- Clarifying that testing fees for backflow preventers are billed separately from regular utility bills, rather than being included in bi-monthly billing.
- Revising language to prohibit the use of garbage grinders in commercial food establishments, simplifying enforcement of existing waste discharge controls.
- Minor editorial corrections to align with existing City policies and practices.

These updates are administrative and regulatory in nature and are not expected to affect service levels or impose new costs on utility users. The ordinance provides the City with clearer authority and improved tools to manage its utility systems effectively.

<u>Economic Impacts:</u>
There is no direct economic impact associated with this ordinance. The amendments streamline administrative procedures and reflect current City operations.

<u>Budget Impacts:</u>

Repealing the 5% advance payment discount is expected to increase annual water and sewer revenue by approximately $46,800 and reduce administrative processing costs by an estimated $5,000, resulting in a total fiscal benefit of nearly $51,800 per year to the City's water and sewer funds.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
Council consideration to approve the first reading and introduction of the proposed Ordinance amending Title 13 of the City of Bishop Code of Ordinances relating to water and sewer service regulations, by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 13 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO WATER AND SEWER SERVICE

Approved By: Ethan Aukee 5/7/2025
Approved By: Robin Picken 5/7/2025
Approved By: Dean Pucci 5/7/2025
Approved By: Deston Dishion 5/7/25

ORDINANCE NO. ___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 13 OF THE CITY OF BISHOP CODE OF ORDINANCES, RELATING TO WATER AND SEWER SERVICE

WHEREAS, the City of Bishop is responsible for providing for the health, safety and welfare of its residents and their water supply; and

WHEREAS, under Cal. Const. art. XI, §7, cities may make and enforce within their limits all local, police, sanitary and other ordinances not in conflict with general laws; and

WHEREAS, certain water and sewer provisions of Title 13 of the City of Bishop Code of Ordinances need updating so as to provide for orderly, efficient, and cost-effective administration of government; and

WHEREAS, the City of Bishop, California, pursuant to the provisions of the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §§21000 and following) and State CEQA Guidelines (14 CCR §§15000 and following) has determined that this ordinance is not a project under CEQA pursuant to Title 14, Section 15378 (b)(5) of the California Code of Regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and incorporated into this ordinance.

SECTION 2. The indicated sections of Title 13 of the City of Bishop Code of Ordinances are hereby amended as follows:

Section 13.04. of the City of Bishop Code of Ordinances is hereby amended to read as follows:

13.04.110. - Collection of charges; inspections.
The charges and rentals levied pursuant to this chapter shall be collected by the finance ~~public works~~ department, which shall prepare and send monthly statements for all charges fixed by this chapter. The public works director, or the director's designated representative, is authorized to make all such inspections as may be necessary to implement this chapter.

Section 13.04.030 is hereby added to the City of Bishop Code of Ordinances, to read as follows:

13.04.030. – Connections to water system limited; separate meters required.

In order to avoid redundant connections to properties, no more than one water system connection per parcel may be made. As part of the city's drought resiliency measures, each service connection shall be separately metered.

Section 13.08.035 is hereby added to the City of Bishop Code of Ordinances, to read as follows:

13.08.035. – Connections to sewer system limited.
In order to avoid redundant connections to properties, no more than one sewer system connection per parcel may be made.

The term "public works supervisor" is hereby changed to "public works superintendent" in the following sections:

13.04.010. - Applications and charges for connection to water system.
Applications for connections with the water facilities shall be in writing and shall be made to the department of public works of the city, which department shall issue permits for such connection with the approval of the public works director or the public works ~~supervisor~~ superintendent. Upon making application for connection to any portion of the water facilities, the applicant shall pay to the city the actual costs of all labor, materials and equipment expended, together with the administrative fee for such connection.
13.04.020. - Obligation of city.
In no event shall the public works director or the public works ~~supervisor~~ superintendent be required to lay or place connections to the water facilities other than from the main water line to the curbline of the property to be served by such connection. In all cases the materials so used and which become a part of such connection, shall become the property of the city and is under the control of the public works superintendent ~~supervisor~~ .
13.04.040. - Fire hydrants and valves.
No person except firefighters in carrying out firefighter duties during a fire or during practice or other employees of the city in discharge of their duties shall turn water on or off through any public hydrant or valve, without a written permit from the public works director or public works superintendent ~~supervisor~~. No person shall obstruct the free access to any hydrant or valve.
13.08.020. - Applications and charges for connection to sewer system.
Applications for connections with the sewer facilities shall be in writing and shall be made to the department of public works of the city, which department shall issue permits for such connection with the approval of the public works director or the public works superintendent ~~supervisor~~. Upon making application for connection to any portion of the sewer facilities, the applicant shall pay to the city the actual costs of all labor and materials expended, together with the administrative fee for such connection.
13.08.030. - Obligation of city.
In no event shall the public works director or the public works superintendent ~~supervisor~~ be required to lay or place connections to the sewer facilities other than from the sewer main to the property line of the property to be served by such connection. In all cases, the materials so used, and which become a part of such connection, shall become the

property of the property owner and is under the control of the public works superintendent ~~supervisor~~.

Subsection E. of Section 13.04.090 is hereby repealed.

~~E. Any owner wishing to make payments as delineated in this section on a fiscal year basis rather than a monthly basis shall be allowed a five percent credit for such advance payment as a result of savings in billing, collecting and bookkeeping resulting from annual rather than monthly payments, provided that payment is received by the city not later than July 20 of each year.~~

Subsection E. of Section 13.08.090 is hereby repealed.

~~E. Any owner wishing to make payments as delineated in this section on a fiscal year basis rather than a monthly basis shall be allowed a five percent credit for such advance payment as a result of savings in billing, collecting and bookkeeping resulting from annual rather than monthly payments provided payment is received by the city not later than July 20 of each year.~~

Subsection A of Section 13.06.060 is hereby amended to read as follows:
13.06.060. - Testing and maintenance.

A. Testing of backflow preventers shall be conducted only by certified testers. Testing is the responsibility of the user. Testing shall be required immediately following installation and annually thereafter, or more frequently if required by the city. Testing will be done by the city unless the user makes prior arrangements and presents test results by a certified tester on forms provided by the city. Charges for testing performed by the city are based upon ~~actual time and materials and~~ the adopted fee schedule and are billed to the user ~~on~~ separately from the standard ~~bi-~~monthly billing for sewer and water service

Subsection C of Section 13.12.030 is hereby amended to read as follows:

C. *Grease interceptors required.* All food establishments and other commercial or industrial facilities that discharge fats, oils, grease, or other materials that could obstruct or damage the sanitary sewer system must install and maintain a grease interceptor or similar device of sufficient size to meet manufacturer's specifications for their use. These devices must be installed and maintained at all times so as to prevent the materials described above from entering the sewer system. It is unlawful to discharge wastewater from such establishments into the sanitary sewer system without a working interceptor in place.

~~Interception. Every building or premises used or occupied by any sewer user where any commercial or industrial operations are conducted or permitted which result in the discharge into the sanitary sewer system of the city of any of the products, waste products or other substances in the manner and to the extent prohibited in this section shall be equipped with an adequate and suitable catchbasin, grease trap, filter or other interceptor installed in such a manner that the products, waste products or other substances herein set forth will not flow into or be discharged into the sanitary sewer system. It is unlawful to permit the flow of waste from such building or premises into the sanitary sewer system unless such interceptor is installed and in good working order.~~

Section 13.16.030 is hereby amended to read as follows:
13.16.030. - Use unlawful in premises where food is prepared for onsite consumption.
It shall be unlawful to install or use garbage grinders for discharge into the sewer system of the city in premises where food or drink is prepared for onsite consumption.~~, desiring to use garbage grinders for the purpose of preparing garbage for deposit into the sewer system of the city shall first make application to the building and plumbing inspector of the city for a permit to install and use such garbage grinder. Upon approval, by the building and plumbing inspector, of such installation and use of a garbage grinder the same may be used by restaurants, hotels and establishments where food or drink is prepared and consumed on the premises, provided that the use thereof shall be subject to the conditions of such approval.~~

Section 13.16.040 is hereby amended to read as follows:
13.16.040. - Use in food plants and stores prohibited.
It shall be unlawful to install or use garbage grinders for discharge into the sewer system of the city in food plants, markets, wholesale or retail stores, and commercial or industrial establishments. ~~or any person or establishment, except family homes and dwelling units, and restaurants, hotels and establishments where food or drink is prepared and consumed on the premises, shall use garbage grinders or like equipment for discharge into the sewer system of the city and food plant waste, market refuse, glass, foreign matter or garbage.~~

SECTION 3. **ENVIRONMENTAL DETERMINATION.** The project has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA Guidelines, and the City's environmental procedures, and has been found to be not a project under Section 15378 (b)(5) of the CEQA Guidelines.

SECTION 4. **INCONSISTENCIES.** Any provision of the Bishop Code of Ordinances or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and/or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION 5. **SEVERABILITY.** If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. **EFFECTIVE DATE.** This ordinance shall be in full force and effect commencing thirty (30) days after its final adoption and a summary hereof shall be published once within fifteen (15) days in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop and hereby designated for that purpose by the City Council.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this __ day of _____, 2025.

_____
Karen Kong, Mayor

ATTEST: _____
Robin Picken, City Clerk

Agenda Item: 11.B
Date of Meeting: May 12, 2025
Department: Planning

STAFF REPORT

To: City Council

From: Ana Budnyk

Subject: **Agreement with LADWP and Consultant Task Orders for Environmental and Transportation Review – Bishop Training Facility and Construction Yard Project**

Prepared On: May 7, 2025

Attachments: Agreement with LADWP_Training Facility
COB TO for Transportation Study Peer Review
Helix_Peer review of the Initial Study
Bishop Training Facility and Construction Yard

Background/History:

LADWP has submitted applications for a Zone Change and General Plan Amendment to support the proposed development of a training facility and construction yard on approximately 44.9 acres located at Wye Road and U.S. Highway 6. The facility will include indoor and outdoor training areas, administrative buildings, warehouses, workshops, and other support infrastructure.

Due to the rezoning and General Plan amendment, a full review under the California Environmental Quality Act (CEQA) is required. LADWP will prepare the draft Initial Study (IS), and the City of Bishop will review the study and act as the Lead Agency.

Analysis/Discussion:

AGREEMENT FOR PAYMENT OF COSTS

The agreement between the **City of Bishop and LADWP**, dated **June 1, 2025**, ensures LADWP will fund all costs associated with City and consultant review services. Key terms include:

- **Initial Deposit**: $88,000 from LADWP to cover costs of staff time, legal review, consultant fees, and administrative overhead.
- **City Responsibilities**:

    - Act as CEQA Lead Agency
    - Hire consultants to review the Initial Study, transportation studies
    - Conduct Planning Commission hearing
    - Lead tribal consultation
- **LADWP Responsibilities**:
    - Provide technical studies and CEQA documents
    - Make revisions based on City and consultant feedback

CONSULTANT TASK ORDERS

1. **HELIX Environmental Planning, Inc. (City's on-call consultants)**

Total Not-to-Exceed Cost: **$35,500**
Scope of Services:

- Peer review of the Initial Study (IS/MND)
- Attendance at up to five coordination meetings with City, LADWP, and stakeholders
- Support for CEQA tribal consultation (AB 52)

2. **Eastern Sierra Engineering (ESE) / LSC Transportation Consultants (City's on-call consultants)**

Total Not-to-Exceed Cost: **$9,383**
Scope of Services:

- Peer review of the LADWP Transportation Assessment
- Two coordination meetings with City staff (kick-off and post-review)
- Evaluation of trip generation, vehicle miles traveled (VMT), site access, and consistency with CEQA transportation guidelines

Economic Impacts:
n/a

Budget Impacts:
none

Legal Review:
Attorney Russell A. Hildebrand has approved the item.

Recommended Action:

Approve the Agreement for Payment of Costs between the City of Bishop and the Los Angeles Department of Water and Power (LADWP) for environmental review related to the proposed Bishop Training Facility and Construction Yard Project.

Authorize staff to execute Task Orders with HELIX Environmental Planning, Inc. and Eastern Sierra Engineering (ESE) for peer review services as outlined below.

Approved By: Russell A. Hildebrand 05/07/25

Approved By: Ethan Aukee 5/7/2025
Approved By: Deston Dishion 5/7/25
Approved By:

AGREEMENT FOR PAYMENT OF COSTS FOR REVIEW OF ENVIRONMENTAL ASSESSMENT AND SUBSEQUENT STUDIES FOR ZONE CHANGE AND GENERAL PLAN AMENDMENT FOR LOS ANGELES DEPARTMENT OF WATER AND POWER BISHOP TRAINING FACILITY AND CONSTRUCTION YARD PROJECT

This Agreement (the "Agreement") is made on **June 1, 2025**, by and between **Los Angeles Department of Water and Power** ("LADWP" or "Applicant"), and **City of Bishop** ("City").

WHEREAS:

1. The Applicant has submitted applications for the Zone Change and General Plan Amendment for the LADWP Bishop Training Facility and Construction Yard Project (the "Project").

2. Environmental assessments are required for Zone Reclassification requests to determine necessary documentation for compliance with the California Environmental Quality Act (CEQA).

3. To satisfy the requirements of the California Environmental Quality Act imposed on the City, an environmental assessment is required to be done to identify potential impacts to the environment which may result from the development of the Project.

4. Additional studies may be required based on the results of the environmental assessment.

DRAFT

NOW, THEREFORE, the City and LADWP agree as follows:

1. **City Responsibilities**

   The City will:

   - Be Lead Agency with LADWP identified as the Responsible Agency for CEQA, Rezoning, and General Plan Amendment.

   - Conduct a review of the environmental assessment and any required studies for the Zone Change and General Plan Amendment, including hiring a consultant for review and providing a comment memo to the Applicant.

     - The consultant will be onboarded within two (2) months following the approval of this agreement to align with our project schedule.

     - CEQA Initial Study Peer Review - the consultant will provide comments on the Initial Study. LADWP shall be responsible for any additional data

collection and/or analysis needed per the recommended edits for the final review. The consultant has allocated a total of 60 hours of labor by the project manager and environmental planner for this task.

  - Consultant will staff up to five coordination meetings with the City of Bishop, LADWP, and the larger project team throughout the life of the Project.

- Serve as the lead agency and conduct General Plan Amendment Tribal Consultation under SB18.

- Participate in Project meetings with LADWP as needed.

- Prepare and hold a Planning Commission meeting to review the Project.

- Provide the Applicant with a **quarterly expenditure report** detailing:
  - **Hours spent** on the project
  - **Hourly rates** applied
  - **Remaining balance** of funds

2. Applicant Responsibilities

LADWP will:

- Prepare a draft of the CEQA document (assumed to be IS/MND) for the City's review and comments.

- Provide the City with all necessary documents, technical analyses, and information for review, ensuring they meet the requirements in Appendix G of the CEQA Guidelines.

- Implement reasonable revisions requested by the City to the environmental assessment and related studies, including additional data or analyses, as required.

- Ensure that technical reports submitted to the City comply with document accessibility requirements under the Americans with Disabilities Act (ADA), Section 508 of the Rehabilitation Act, and similar standards.

- Pay the City an initial deposit of $88,000 within 30 days of executing this Agreement, to cover estimated costs for staff, legal, administrative, and consulting services.

- The deposit can be sent in the form of a check, wire transfer, Automated Clearing House (ACH) transfer, or in a manner reasonably acceptable to the City.

DRAFT

3. **Unused Deposit Reimbursement**

   Upon completion of the services or termination of this Agreement, the City shall reimburse Applicant for any unused portion of the deposit, along with a detailed accounting of expenses incurred. Reimbursement shall be made within 30 days of the completion or termination date in the form of a check, wire transfer, Automate Clearing House (ACH) transfer, or in a manner reasonably acceptable to Applicant.

4. **Scope and Timeline Adjustments**

   If the project timeline extends beyond the anticipated completion date of December 31, 2026, or if significant scope changes require additional review, the City may charge an additional, reasonable amount based on the applicable fees at that time.

5. **Term and Termination**

   This Agreement remains effective until the services are completed or terminated by either party with 30 days' written notice. Upon termination, the City will reimburse the Applicant for all unused costs incurred, per Section 3, above.

6. **Miscellaneous Provisions**

   - Applicant may execute this Agreement in two or more counterparts which shall, in the aggregate, be signed by all parties; each counterpart shall be deemed an original instrument as against any party who executed it.

   - This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect.

7. **Disputes**

   The parties shall use their best efforts to resolve any disputes arising under this Agreement. If a resolution cannot be reached, LADWP and the City of Bishop shall schedule a meeting in a good faith attempt to resolve the dispute. This Dispute Resolution meeting shall be scheduled and held within ten (10) business days of written request by their Party. The meeting shall allow for a detailed presentation of each Party's views on the issues and potential solutions to the dispute. If possible, the meeting should result in an agreed-upon course of action to resolve the dispute.

DRAFT

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first written above.

CITY OF BISHOP
A Municipal Corporation
By: _____
Deston Dishion, City Administrator

Approved as to Form:

_____
Dean J. Pucci, City Attorney

Attest:

_____
Robin Picken, City Clerk

APPLICANT:
Los Angeles Department of Water and Power

By: _____

Name: _____

Title: _____

DRAFT

Exhibit A: Total Costs

Description	Amount
City Staff Review and Meetings	$ 25,088
Environmental Consultant Review	$ 35,500
Transportation Review Cost	$ 9,383
Administrative Cost	$ 7,287
Contingency	$ 6,348
Total for Review	$ 86,502
Planning Commission Hearing	$ 1,500
Total Deposit	$ 88,000

Staff Hourly rates	Planner	Public Works Director	City Administrator	City Attorney
FY 23/24	$ 63.55	$ 95.97	$ 149.94	$ 206.00
FY 24/25	$ 73.18	$ 99.82	$ 163.87	$ 206.00
FY 25/26	$ 76.11	$ 103.81	$ 170.42	$ 214.24
FY 26/27	$ 79.15	$ 107.97	$ 177.24	$ 222.81

DRAFT

EASTERN SIERRA ENGINEERING
CIVIL ENGINEERING & CONSTRUCTION SERVICES

main: 442.228.5049
140 Whitney Alley
Bishop, CA 93514
www.esengr.com

May 7, 2025

Anastasiia Budnyk
Principal Planner
City of Bishop
377 W. Line Street
Bishop, CA 93514

Subject: Task Order Proposal for Peer Review of LADWP Training Facility Transportation Study

Dear Anastasiia:

Eastern Sierra Engineering, P.C. (ESE) is pleased to present this proposal for a task order under our on-call services agreement with the City of Bishop. The work involves our subconsultant, LSC Transportation Consultants, Inc., conducting a peer review of the Transportation Study for the LADWP Training Facility. LSC's scope of services and fee are discussed in the attached letter. Our fee for the task order is calculated below:

LSC Study Cost	$8,530
10% Subconsultant Markup	$853
TOTAL	$9,383

As always, we appreciate the opportunity to work with the City of Bishop. If you have any questions or comments, or require additional information, please don't hesitate to reach out to me at jroman@esengr.com or (775) 902-8157.

Sincerely,
EASTERN SIERRA ENGINEERING, P.C.

Jennifer G. Roman, PE
Principal Engineer

Enclosure

COB TO for Transportation Study Peer Review.docx

LSC Transportation Consultants, Inc.
2690 Lake Forest Road, Suite C
P.O. Box 5875
Tahoe City, CA 96145
530-583-4053 ▲ FAX: 530-583-5966
info@lsctrans.com ▲ www.lsctrans.com

May 7, 2025

Jennifer Roman, PE, Principal Engineer
Eastern Sierra Engineering
308 Dorla Court
Zephyr Cove, Nv 89448
775-902-8157

RE: Bishop LADWP Training Facility Transportation Assessment Peer Review Proposal

Dear Ms. Roman:

Per your request, LSC Transportation Consultants, Inc. is pleased to present our proposal to provide a peer review of the *Transportation Assessment for the LADWP Training Facility Project in the City of Bishop California* (Stantec, November 19, 2024). The proposed facility located off Highway 6 and Wye Road in Bishop, California will be a mix of indoor/outdoor training facility, administrative buildings, workshops, warehousing and equipment yards.

LSC will attend one virtual kick off meeting with City of Bishop to discuss details of the proposed project.

LSC will review the Transportation Assessment with respect to the following:

- Trip generation assumptions and consistency with project land uses
- Count Volumes and Roadway LOS
- Vehicle Miles Traveled (VMT) of the proposed project
- VMT standard of significance and methodology
- Site Access and driveway detail review

The results of this review will be presented in a concise technical memo. LSC will then attend one post report meeting to discuss review with City staff. The memo will be updated with the incorporation of the comments. Attendance at additional meetings or additional analysis is possible with a supplementary fee.

We estimate that this peer review will require $8,530 in professional fees to successfully complete (as shown in Table A) and be billed as time and materials which would not exceeded $8,530 without your approval. The draft report would take three weeks to complete. This proposal remains valid for 60 days.

▲ ▲ ▲

Thank you for the opportunity to make this proposal. We look forward to your reply.

Respectfully Submitted,
LSC TRANSPORTATION CONSULTANTS, INC.

Leslie Suen, PE, Principal

Table A: Cost Analysis: Bishop LADWP Facility Transp. Assessment Peer Review

	Personnel & Hourly Rates				
	Principal Engineer	Senior Engineer	Support Staff	Total	
Total Hourly Fee	$273.00	$185.00	$90.00	Hours	Costs
Two Meetings	3	3	0	6	$1,374
Trip Gen, Roadway Volumes and LOS	2	4	0	6	$1,286
VMT Methodolgy	4	4	0	8	$1,832
Site Access and Driveways	2	2	0	4	$916
Memo Report (Draft and Final)	4	10	2	16	$3,122
Total Hours	15	23	2	36	
Total Personnel Costs	**$4,095**	**$4,255**	**$180**		**$8,530**
			Total Study Cost		**$8,530**

HELIX Environmental Planning, Inc.
1180 Iron Point Road, Suite 130
Folsom, CA 95630
916.365.8700
www.**helixepi**.com

November 1, 2024

Ms. Anastasiia Budnyk
Assistant City Planner
City of Bishop
377 W. Line Street
Bishop, CA 93514
abudnyk@cityofbishop.ca

Subject: Letter Proposal to Provide Environmental Consulting Services for the Proposed LADWP Training Facility Project

Dear Ms. Budnyk:

HELIX Environmental Planning, Inc. (HELIX) holds a design professional service agreement for as needed, on-call environmental consulting services with the City of Bishop (City) valid though June 1, 2027. We have been asked by the City to provide environmental consulting services for the proposed Los Angeles Department of Water and Power (LADWP) Training Facility located in the Laws neighborhood of City. The project is proposed by LADWP as the landowner of the subject parcels.

LADWP proposes to develop the project site, consisting of three parcels, into an indoor/outdoor training facility in support of existing LADWP water service operations. The four subject parcels are identified as APNs 10-480-06, -07, -10, and -11 consisting of a total of approximately 44.9 acres. The subject parcels consist of the following City of Bishop General Plan Land Use Designations and Zoning: Industrial (M-1); General Commercial (C-H); Parks/Open Space (O-S); and Office and Professional (O-P). Access to the subject parcels would be located on Wye Road east of Spruce Street and from U.S. Highway 6 north of Wye Road. The project site is bisected by the Bishop Creek Canal flowing in a southeasterly direction.

We understand that the proposed LADWP Training Facility would include the following elements: outdoor training area; indoor training facility; high-bay training area; warehouse fleet shops; fleet maintenance yard; multiple water equipment shops; water construction headquarters building; water construction equipment storage facility; covered/uncovered surface parking lots; landscape improvements; security fencing and access control; and a vehicular bridge spanning Bishop Creek Canal.

Project entitlement requires approval of a rezone application by the City along with compliance with the California Environmental Quality Act (CEQA). Accordingly, the City shall be identified as Lead Agency while City of Los Angeles shall be a responsible agency under CEQA. Regulatory

permitting would likely be triggered for the potential impacts associated with the proposed bridge.

HELIX understands that LADWP will undertake technical studies (e.g., biological resource assessments, aquatic resource delineation, cultural resource assessment, etc.) in support of the proposed project. LADWP and/or their consultants will also prepare a CEQA Initial Study (likely leading to a Mitigated Negative Declaration) with the City identified as the Lead Agency. Per the City's request, HELIX has prepared this scope of services to assist City staff with entitlement processing of the proposed project, including a peer review of the Initial Study on behalf of the City, as well as attendance at project team meetings.

SCOPE OF SERVICES

Task 1: CEQA Initial Study Peer Review

HELIX will conduct a peer review of the administrative draft Initial Study as prepared by LADWP. The Initial Study shall identify the City as the CEQA Lead Agency and LADWP as a responsible agency under CEQA. Referenced and/or appended technical studies are excluded from this peer review. The Initial Study shall be transmitted electronically to HELIX in Microsoft Word™ format.

HELIX will provide comment on the Initial Study in track changes mode. Comments may be open-ended in nature and/or direct LADWP to make specific changes to the document. HELIX assumes all edits will be accepted and open-ended comments addressed to the City's satisfaction. LADWP shall be responsible for any additional data collection and/or analysis needed per the recommended edits. HELIX has allocated a total of 60 hours of labor by the project manager and environmental planner for this task.

Deliverable. Initial Study peer review in track changes mode and transmitted electronically to City of Bishop/LADWP.

Task 2: Coordination Meetings

HELIX will staff a total of five coordination meetings with the City, LADWP, and the larger project team throughout the life of the project. Meetings shall largely consist of discussion of project schedule, roles and responsibilities of the City/LADWP and/or other regulatory entities, scope and extent of technical study required to support the CEQA document, and other miscellaneous project logistics. HELIX shall advise the City as to CEQA compliance recommendations and land use entitlement processing before, during, or after the meetings. Meeting attendance shall be virtual (MS Teams or Zoom); no deliverables are associated with the task. HELIX has allocated a total of 40 hours of labor by the project manager and environmental planner for this task.

Deliverable. N/A

Task 3: Tribal Consultation under CEQA (AB 52) Support Services

The Initial Study for the proposed project shall be prepared by LADWP; however, the City is required to undertake tribal consultation under CEQA (formerly known as Assembly Bill 52 tribal consultation) with the three tribes that have requested said consultation with the City: Bishop Paiute Tribe; Big Pine Tribe; and Cabazon Band of Mission Indians.

HELIX will support the City with preparation of tribal consultation invitation letters to be transmitted to the tribes via certified mail on City letterhead. HELIX will maintain the administrative record of tribal consultation and provide LADWP with the results upon termination of formal consultation; the administrative record shall be integrated into and/or appended to the draft Initial Study prior to circulation for public comment. HELIX attendance at on-site project meetings, if requested by the tribe(s), is not included. Requests for additional consultation services beyond the initial 30-day invitation period and/or for preparation/ dissemination of project information beyond any technical information prepared by LADWP in support of the proposed project is excluded from this task. HELIX has allocated a total of 24 hours of labor by the environmental planner in support of this task.

Deliverable. Compilation of the administrative record for formal tribal consultation under CEQA (assumed to be the initial 30-day invitation period).

ASSUMPTIONS AND LIMITATIONS

The following assumptions and limitations are a material component of this proposal.

- The City/LADWP shall provide HELIX with current available digital baseline data and project plans for producing all maps and graphics, which should be submitted in one of the following formats: .dxf, .dwg (AutoCAD), .shp (ArcView shapefiles), .gdb (ArcGIS geodatabase) or .kmz (Google Earth). In some cases, .pdf files will be acceptable.

- LADWP shall provide technical analysis or any other information necessary to adequately address environmental topics per Appendix G of the CEQA Guidelines as required/requested by the City and as related to the engineering design of the project.

- HEILX assumes the three tribes shall not request formal consultation under CEQA beyond the 30-day invitation period. Additional tribal consultation support services can be provided with additional authorization by the City.

- Requested revisions to the Initial Study, including additional data collection and/or analysis, shall be undertaken by LADWP to the satisfaction of the City. Our scope of services includes one-round of peer review of the administrative draft Initial Study.

- Technical studies, hearing attendance, and other tasks not identified in this scope ("additional work") are not included within the scope of services required of HELIX under this proposal.

- LADWP shall be responsible for ensuring that technical reports that are provided to the City for the public record are consistent with the document accessibility requirements of the Americans with Disabilities Act (ADA), Section 508 of the Rehabilitation Act, and any similar requirements.

COST ESTIMATE AND PAYMENT PROCEDURES

HELIX estimates the cost to complete the outlined tasks shall not to exceed $35,500. The estimated cost for each task is provided below. All work shall be invoiced on a time-and-materials basis.

Task No.	Task Name	Cost
1	CEQA Initial Study Peer Review	$15,000
2	Coordination Meetings (5)	$12,000
3	Tribal Consultation Under CEQA Support	$8,500
	TOTAL	**$35,500**

We look forward to working with you on this project. If you have any questions concerning this proposal, please call me at 916.365.8713.

Sincerely,

Robert Edgerton, AICP CEP
Principal Planner

BISHOP TRAINING FACILITY AND CONSTRUCTION YARD PROJECT

APRIL 2024

AGENDA

- INTRODUCTIONS
- PROJECT DETAILS
  - Project Vicinity
  - Project Site
  - Project Objectives
  - Project Description
  - Training Facility
  - Construction Yard
  - Cultural and Tribal Cultural Resources
  - Schedule
- THANK YOU and OPEN DIALOGUE

INTRODUCTIONS

PROJECT VICINITY

PROJECT SITE

H.W.Y. 6

VETERINARY HOSPITAL

COUNTY GOVERNMENT OFFICE

GROCERY OUTLET

BISHOP CREEK CANAL

BISHOP
TRAINING FACILITY &
CONSTRUCTION YARD

N

Wye Rd

WYE ROAD

CALTRANS

PROJECT OBJECTIVES

01 | **Offer workforce development resources for the community.**

02 | **Provide indoor and outdoor spaces for the construction and maintenance of typical LADWP infrastructure.**

03 | **Foster community well-being and economic growth for the region.**

PROJECT DESCRIPTION

The Bishop Training Facility and Construction Yard Project

- **The Project would be constructed on land bisected by Bishop Creek Canal in the Northeast section of the City of Bishop east of U.S. Highway 6 and north of Wye Road.**

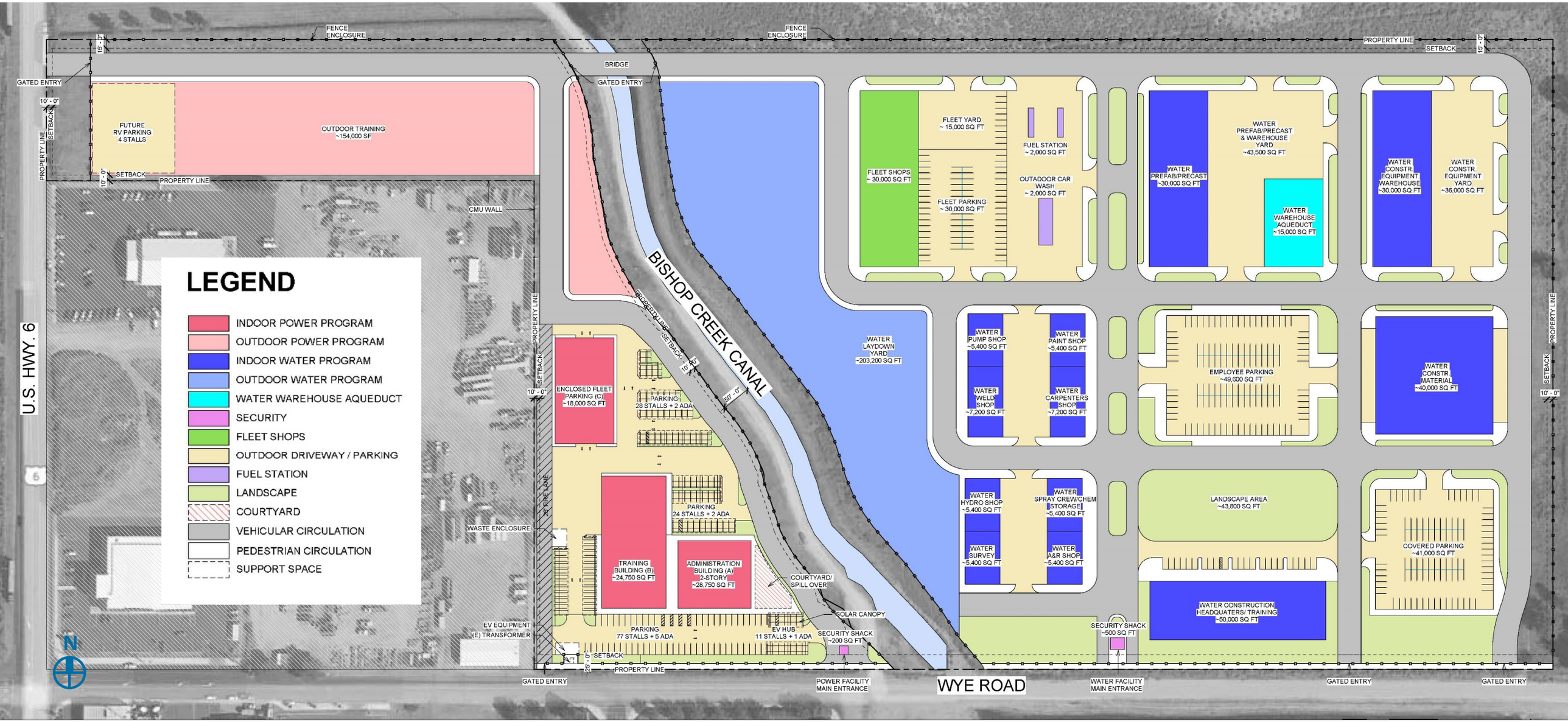
- **It would include department classrooms, offices, storage, parking, and indoor and outdoor training spaces, along with warehouse storage facilities, workshop spaces, and industrial equipment for infrastructure construction and maintenance.**

- **The development would also include a large assembly room available for local community use.**

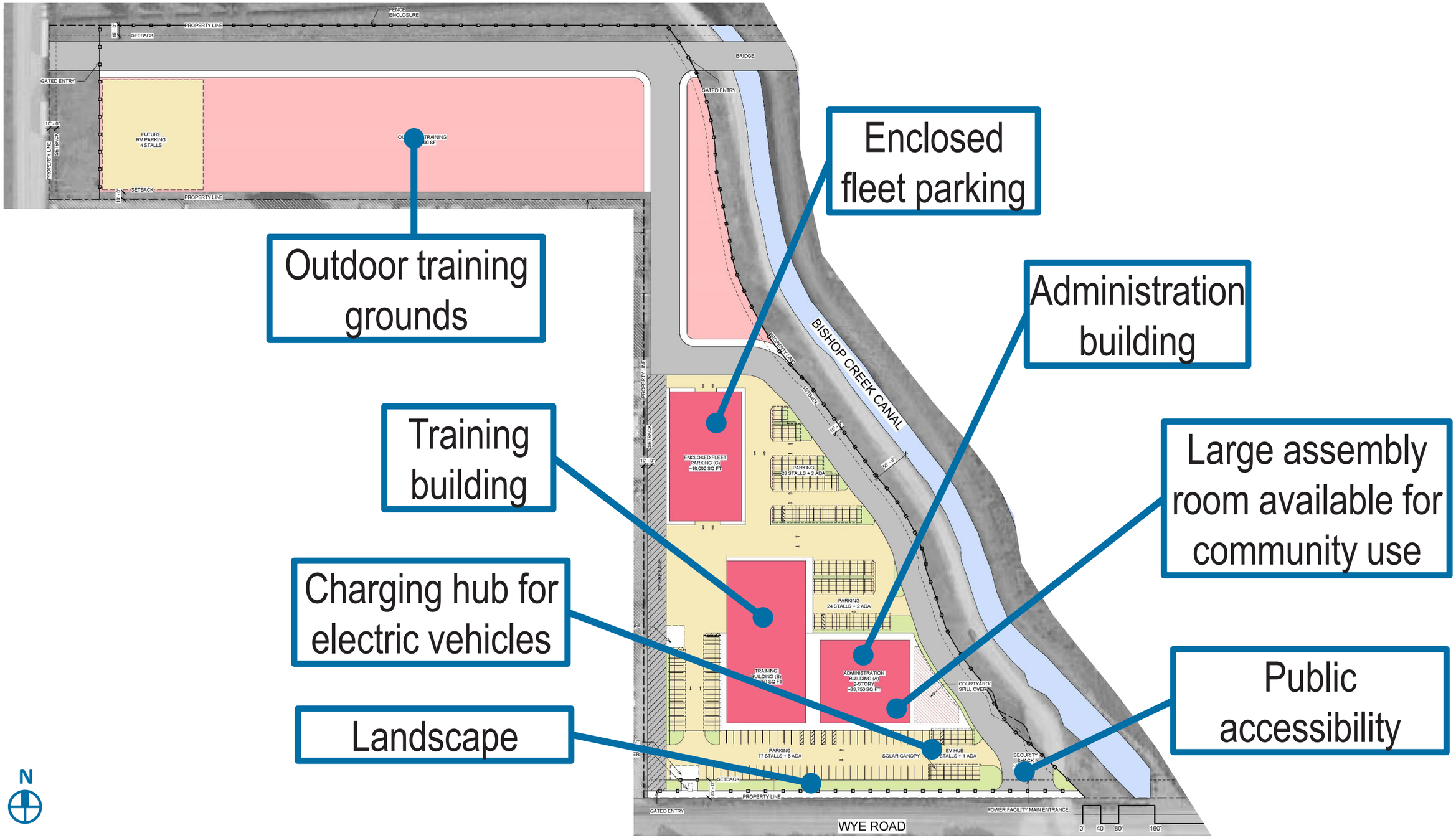
- **The Power Training Facility anticipated construction duration is 2026 - 2027.**

- **The Water Construction Yard anticipated construction schedule is 2029 - 2032.**

MASTER PLAN


LEGEND
INDOOR POWER PROGRAM
OUTDOOR POWER PROGRAM
INDOOR WATER PROGRAM
OUTDOOR WATER PROGRAM
WATER WAREHOUSE AQUEDUCT
SECURITY
FLEET SHOPS
OUTDOOR DRIVEWAY / PARKING
FUEL STATION
LANDSCAPE
COURTYARD
VEHICULAR CIRCULATION
PEDESTRIAN CIRCULATION
SUPPORT SPACE
FENCE ENCLOSURE
GATED ENTRY
FUTURE RV PARKING 4 STALLS
OUTDOOR TRAINING ~154,000 SF
PROPERTY LINE
SETBACK
CMU WALL
BRIDGE
BISHOP CREEK CANAL
WATER LAYDOWN YARD ~203,200 SQ FT
ENCLOSED FLEET PARKING (C) ~18,000 SQ FT
PARKING 28 STALLS + 2 ADA
PARKING 24 STALLS + 2 ADA
TRAINING BUILDING (B) ~24,750 SQ FT
ADMINISTRATION BUILDING (A) 2-STORY ~28,750 SQ FT
COURTYARD/ SPILL OVER
SOLAR CANOPY
PARKING 77 STALLS + 5 ADA
EV HUB 11 STALLS + 1 ADA
SECURITY SHACK ~200 SQ FT
WASTE ENCLOSURE
EV EQUIPMENT (E) TRANSFORMER
FIRE LANE
FLEET YARD ~ 15,000 SQ FT
FLEET SHOPS ~ 30,000 SQ FT
FLEET PARKING ~ 30,000 SQ FT
FUEL STATION ~ 2,000 SQ FT
OUTADOOR CAR WASH ~ 2,000 SQ FT
WATER PREFAB/PRECAST ~30,000 SQ FT
WATER PREFAB/PRECAST & WAREHOUSE YARD ~43,500 SQ FT
WATER WAREHOUSE AQUEDUCT ~15,000 SQ FT
WATER CONSTR. EQUIPMENT WAREHOUSE ~30,000 SQ FT
WATER CONSTR. EQUIPMENT YARD ~36,000 SQ FT
WATER PUMP SHOP ~5,400 SQ FT
WATER PAINT SHOP ~5,400 SQ FT
WATER WELD SHOP ~7,200 SQ FT
WATER CARPENTERS SHOP ~7,200 SQ FT
EMPLOYEE PARKING ~49,600 SQ FT
WATER CONSTR. MATERIAL ~40,000 SQ FT
WATER HYDRO SHOP ~5,400 SQ FT
WATER SPRAY CREW/CHEM STORAGE ~5,400 SQ FT
WATER SURVEY ~5,400 SQ FT
WATER A&R SHOP ~5,400 SQ FT
LANDSCAPE AREA ~43,800 SQ FT
COVERED PARKING ~41,000 SQ FT
WATER CONSTRUCTION HEADQUATERS/ TRAINING ~50,000 SQ FT
SECURITY SHACK ~500 SQ FT
U.S. HWY. 6
WYE ROAD
GATED ENTRY
POWER FACILITY MAIN ENTRANCE
WATER FACILITY MAIN ENTRANCE
N

TRAINING FACILITY SCOPE



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LA DWP

4/17/2024

CONSTRUCTION YARD SCOPE

Fleet Shop & Fueling and Wash Station

Prefabrication & Aqueduct Warehouse

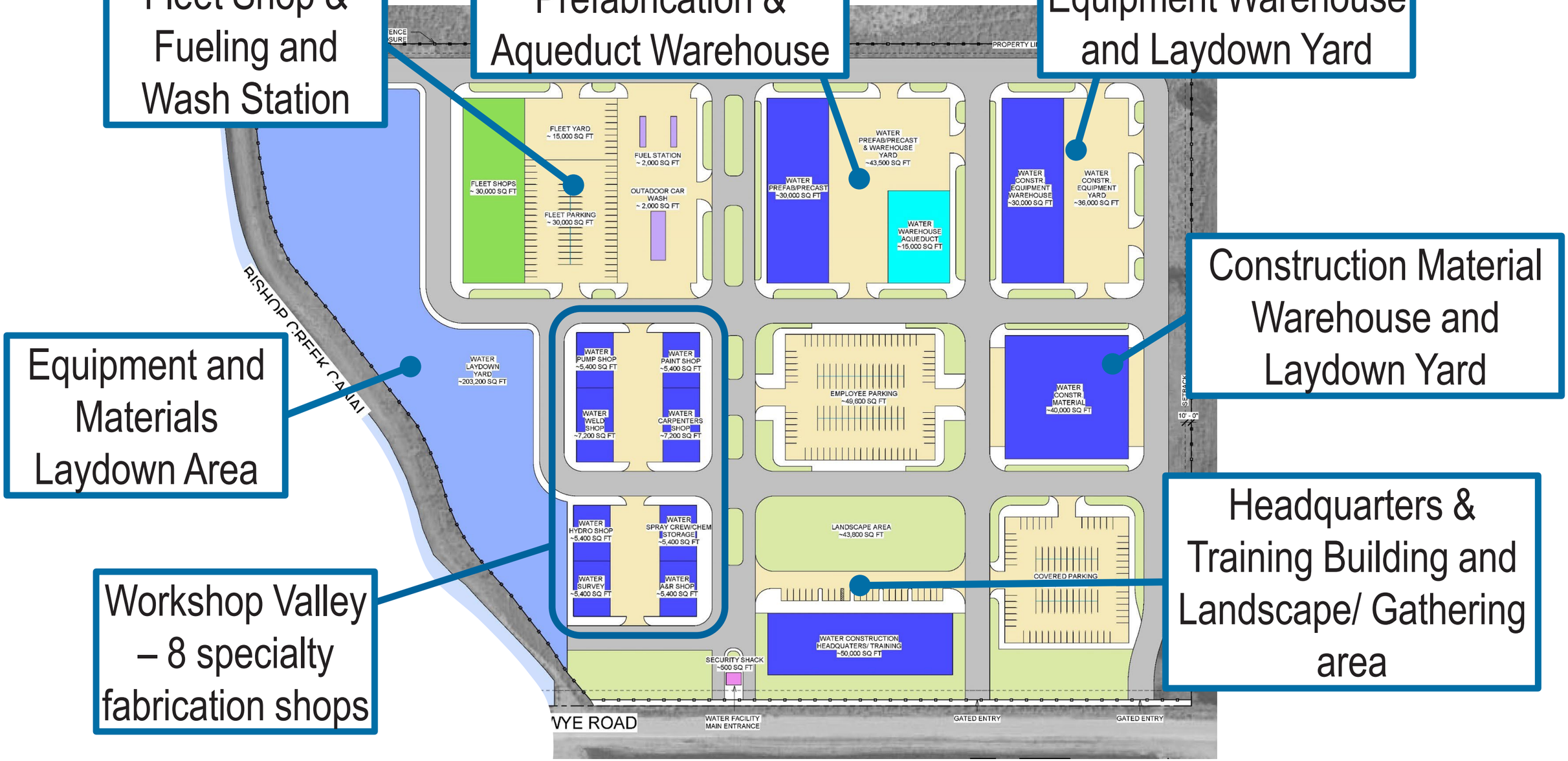
Construction Equipment Warehouse and Laydown Yard

Construction Material Warehouse and Laydown Yard

Equipment and Materials Laydown Area

Workshop Valley – 8 specialty fabrication shops

Headquarters & Training Building and Landscape/ Gathering area



CULTURAL AND TRIBAL CULTURAL RESOURCES

February 2024

- **The Sacred Lands File search conducted through the Native American Heritage Commission was determined to be negative.**

March 2024

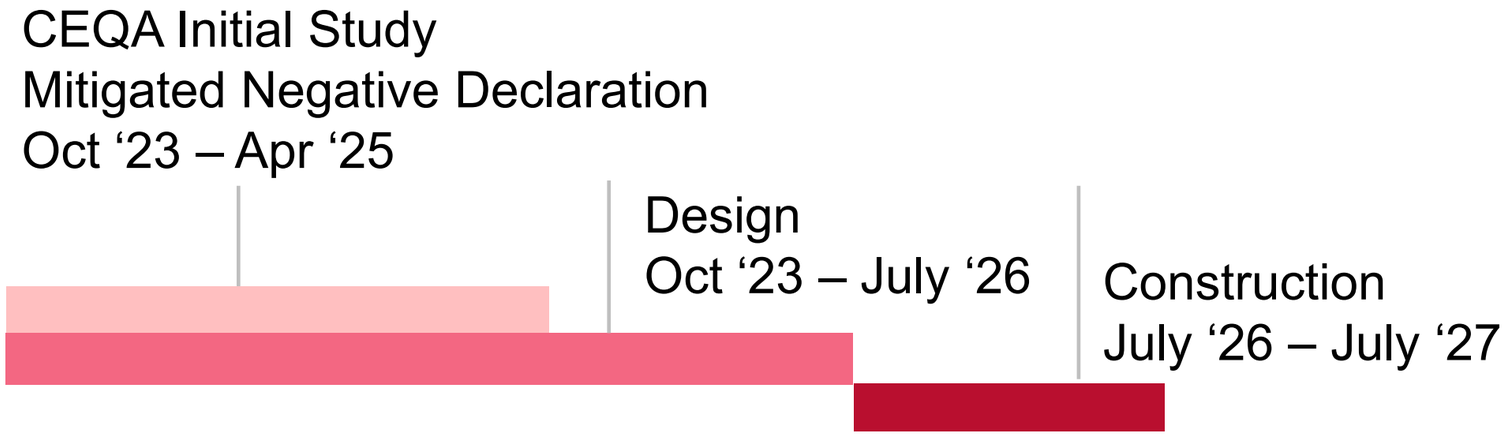
- **Tribal consultation letters were mailed out to the tribes provided by the Native American Heritage Commission.**

Thursday April 25, 2024

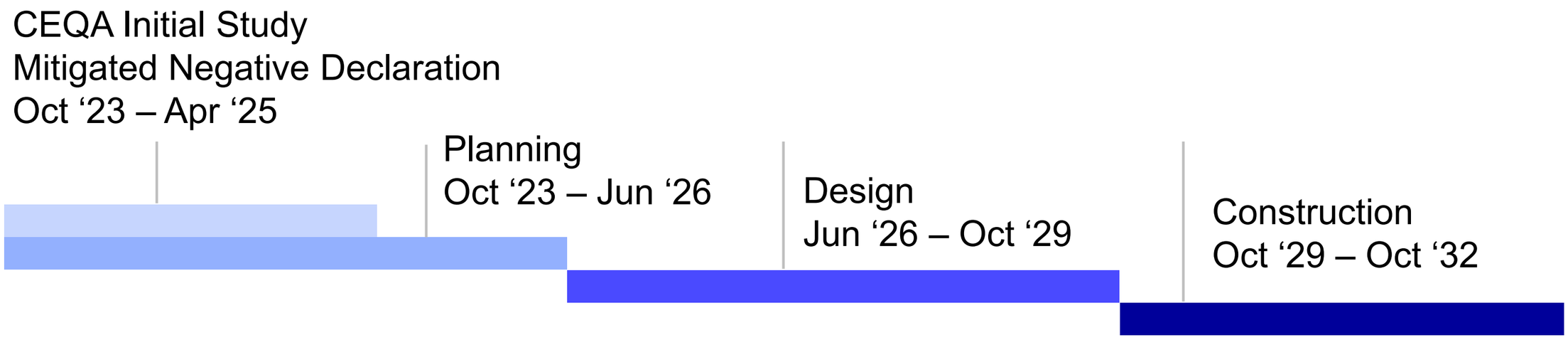
Archaeologist are scheduled to conduct the Bishop Training Facility and Construction Yard field work.

SCHEDULE

TRAINING FACILITY



CONSTRUCTION YARD



LA
DWP
Los Angeles
Department of
Water & Power

Agenda Item: 11.C
Date of Meeting: May 12, 2025
Department: City Clerk

STAFF REPORT

To:	City Council
From:	Robin Picken
Subject:	**Planning Commission - City Council Screening Committee Appointments**
Prepared On:	May 1, 2025
Attachments:	Public Notice_Planning Commission Vacancy

Background/History:
There is one scheduled vacancy on the Planning Commission, due to Planning Commissioner Patricia Lew's term ending on June 22, 2025. This scheduled vacancy was advertised according to the procedures outlined in the City of Bishop City Council Standards and Procedures Manual Section 5.3 Procedure for Filling Vacancies on the Planning Commission and Parks and Recreation Commission.

The City is advertising this scheduled vacancy in the Inyo Register on May 3, 2025, May 10, 2025, and May 17, 2025 with the deadline for all applications to be submitted by 4:00 p.m. on Friday, May 23, 2025.

Analysis/Discussion:
Pursuant to the City of Bishop City Council Standards and Procedures Manual Section 5.2 Recruitment Process, a screening committee, composed of two Councilmembers, appointed by the Mayor and approved by the City Council; two Commissioners (from the Commission where the vacancy exists), appointed by the Chair and approved by the Commission; and the City Administrator shall review the applications for each commission vacancy, interview applicants if deemed appropriate and check such reference as they may deem expedient, then make a nomination to the City Council for filling the commission vacancy.

Economic Impacts:
This item does not have any economic impacts.

Budget Impacts:
This item does not have any budget impacts.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies

with the law.

Recommended Action:
Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the current Planning Commission vacancy with a term ending on June 22, 2025.

Approved By: Ethan Aukee 5/1/2025
Approved By: Robin Picken 5/1/2025
Approved By: Dean Pucci 5/7/2025
Approved By: Deston Dishion 5/7/25

CITY OF BISHOP
PLANNING COMMISSION
VACANCY

One seat on the Planning Commission is scheduled to expire on June 22, 2025. The City of Bishop is seeking persons interested in serving on this commission. All interested persons may contact Bishop City Hall at (760) 873-5863 Extension 124. Applications and descriptions of duties and responsibilities for the Planning Commission is available at City Hall, located at 377 West Line Street in Bishop, or on the City's website at www.cityofbishop.ca.gov. Applications will be accepted until 4:00 p.m. on Friday, May 23, 2025.

Publish: 5/3/2025; 5/10/2025; 5/17/2025