



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, JULY 28, 2025 - 5:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. Written public comments received after the deadline will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. CALL TO ORDER - 5:00 p.m. Monday, July 28, 2025
2. ROLL CALL
3. PUBLIC COMMENT PRIOR TO CLOSED SESSION

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters agendized for closed session only. When recognized by the Mayor, please state your name, and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

4. CLOSED SESSION

A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code § 54957 – Title: Fire Chief

B. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code § 54957 – Title: Police Chief

5. OPEN SESSION - 6:00 p.m. Monday, July 28, 2025

6. MOMENT OF SILENCE

7. PLEDGE OF ALLEGIANCE - Councilmember Garcia will lead the pledge of allegiance.

8. ROLL CALL

9. PUBLIC COMMENT

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

10. REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

11. PRESENTATIONS

A. **PRESENTATION - Bishop Mule Days Report** - Prepared and presented by Bishop Mule Days Celebration Executive Director Donna Bird.

[2025 Bishop Mule Days Post Event Report - July 28, 2025](#)

12. DEPARTMENT REPORTS

Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**

[Fire Department Report - June 2025](#)

B. **Police Department Report - Police Chief Nate Derr**

[Police Department Report - June 2025](#)

C. **Public Works Department Report - Public Works Director Nora Gamino**

[Public Works Department Report - June 2025](#)

- D. **Community Services Department Report - Community Services Manager Daniel McElroy**
[Community Services Department Report - June 2025](#)
- E. **Planning Department - Principal Planner Ana Budnyk**
[Planning Department Report-June 2025](#)
- F. **City Administrator Report - City Administrator Deston Dishion**
[City Administrator Report - June 2025](#)

13. BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE

Prepared and presented by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson.

- A. **Bishop Area Chamber of Commerce and Information Center Update Report - July 28, 2025**
[BACCIC July 28 2025 City Council Report](#)

14. EASTERN SIERRA TRI-COUNTY FAIRGROUNDS QUARTERLY UPDATE REPORT

Prepared and presented by Interim Fairgrounds Manager Mike Francesconi.

15. CONSENT CALENDAR

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

- A. **June 2025 Budget Report**
Recommended Action: City Council to review and accept the June 2025 Budget Report.
[June 2025 Budget Report](#)
- B. **June 2025 Financial Reports**
Recommended Action: City Council to review and accept the June 2025 Financial Reports.
[June 2025 Bank Reconciliation Report](#)
[June 2025 Combined Cash Report](#)
[June 2025 Investment Portfolio Report](#)
[June 2025 Warrant Register Report](#)
- C. **[Authorization to Establish an Investment Account with J.P. Morgan Chase for the Purpose of Investing in U.S. Treasury Obligations](#)**
Recommended Action: City Council to authorize the Finance Director to establish an investment account with J.P. Morgan Chase.
[1-3 Year Treasury Ladder Fact Sheet](#)
[Customized Bond Portfolios Pitchbook](#)
- D. **[Sales Tax on Flock Camera System](#)**
Recommended Action: City Council to approve the adjusted not to exceed amount on the prepayment of the five-year Flock Camera System from \$187,500.00 to \$200,101.00.
- E. **[Proposed Guidelines for the Fiscal Year 2025-2026 Grant in Support Program](#)**
Recommended Action: City Council to review and approve the attached Grant in

F. **City Council Meeting Minutes**

Recommended Action: Council consideration to approve the City Council Meeting Minutes for June 9, 2025, June 23, 2025, and the City Council Special Meeting Minutes for June 30, 2025.

[Minutes 2025 06 09](#)

[Minutes 2025 06 23](#)

[Minutes 2025 06 30 - Special Meeting](#)

G. **Full-Time Salary Schedule - July 1, 2025 - June 30, 2026**

Recommended Action: Council consideration to approve the Salary Schedules for 2025/2026 fiscal year.

[2025-2026 Full-Time Salary Schedule](#)

H. **ORDINANCE - Second Reading and Adoption of an Ordinance Relating to Density Bonus**

Recommended Action: Council consideration to approve the second reading and adoption of an ordinance adding a new Chapter 17.14 - Density Bonus to the City of Bishop Municipal Code by title only.

[Ordinance - Chapter 17.14 Density Bonus 2025 06 23](#)

[Handout - GC 65915-65918](#)

I. **2025 Destruction Derby Agreement with the Tri-County Fairgrounds**

Recommended Action: Council consideration to approve the proposed contract for the 2025 Destruction Derby with the Tri-County Fairgrounds and to authorize Fire Chief Russell to execute the contract as presented.

[Bishop Fire Department Destruction Derby Agreement 2025](#)

J. **Parks and Recreation Commission Meetings**

Recommended Action: Council is requested to receive and file the attached Parks and Recreation Commission Meeting Notices.

[Parks and Recreation Commission Meeting Cancellation Notice - June 25, 2025](#)

[Parks and Recreation Commission Special Meeting Agenda - June 25, 2025](#)

[Parks and Recreation Commission Meeting Cancellation Notice - July 23, 2025](#)

K. **Planning Commission Meetings**

Recommended Action: Council is requested to receive and file the attached Planning Commission Meeting Notices.

[Planning Commission Meeting Cancellation Notice - June 24, 2025](#)

[Planning Commission Meeting Cancellation Notice - July 29, 2025](#)

16. **NEW BUSINESS**

A. **Council Consideration of City Administrator Appointment and Employment Agreement with Pamela Foster**

Recommended Action: Council consideration to appoint Pamela Foster as City Administrator and authorize Mayor Kong to execute the proposed City Administrator Employment Agreement.

[Proposed City Administrator Employment Agreement](#)

[Public Comments](#)

B. **ORDINANCE - First Reading and Introduction of an Ordinance Adding Chapter 6-4, Article 5 to the Bishop Municipal Code Regulating Electric Mobility Devices**

Recommended Action: Council consideration to approve the first reading and introduction of the proposed ordinance relating to regulating electric mobility devices by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10, VEHICLES AND TRAFFIC, OF THE BISHOP MUNICIPAL CODE TO ADD CHAPTER 10.53 REGULATING ELECTRIC MOBILITY DEVICES

[E Mobility Device Ordinance](#)

C. **Annual League of California Cities/Cal Cities Conference - Attendance and Confirmation of Voting Delegate and Alternate(s)**

Recommended Action: Council to discuss who will attend the League of California Cities/Cal Cities Annual Conference scheduled for October 8, 2025 through October 10, 2025 in Long Beach, California, and reconfirm the appointment of the City's voting delegate Councilmember Garcia and alternate voting delegate Mayor Kong to vote on behalf of the City at the League of California Cities/Cal Cities General Assembly Meeting scheduled on Friday, October 10, 2025.

[2025 Voting Delegate and General Assembly Meeting Information](#)

D. **Discussion for Possible Contract with the Bishop Rural Fire Protection District to Provide Fire Services in the District.**

Recommended Action: Provide direction to staff.

[Bishop Rural and City of Bishop JPA](#)

17. **FUTURE AGENDA ITEMS**

18. **COUNCIL AND COMMITTEE REPORTS**

19. **ADJOURNMENT**

Monday, August 11, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

2025 Bishop Mule Days Post Event Report

Attendance

- Contestant attendance is on a steady rise the last three years.
- Class entry count was 1,986. (Up 313 from three years ago.)
- RV sales totaled \$163,635 an increase of \$9,388 from 2024.
- Grandstand & Box Seat sales down 228 total from 2024.
- General Admission tickets sold totaled 3,730. (Up 1,119 from 2024)

Changes made for 2025 Event

- Competitive schedule rearranged to decrease expenses by hiring one less judge.
- BMD no longer provided hay for contestants.
- Reduced equipment rental fees by partnering with Tri County Fair.
- Reduced volunteer lunch expenses by utilizing new restaurants.

Proposed changes for 2026 Event

- Possible multi-year contract with Tri County Fair
- Encouraging local attendance with Local's Discount
- Increased interaction with local schools
- Promote local business participation through window painting, etc.
- Ticket & RV sales beginning in November to promote holiday sales
- Update marketing to better match current trends
- Improve marketing at similar events.
- Create revenue and promote BMD by hosting events throughout the year.
- Partnering with financial experts to build a strong, sustainable financial plan.

Bishop Fire Department

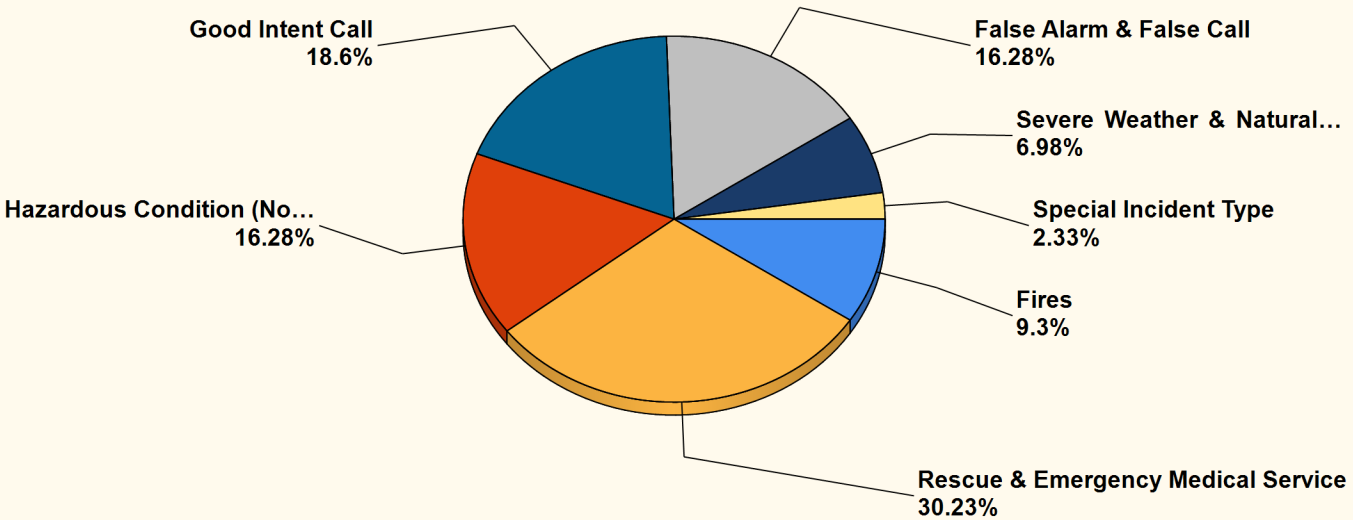
Bishop, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2025 | End Date: 06/30/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	9.3%
Rescue & Emergency Medical Service	13	30.23%
Hazardous Condition (No Fire)	7	16.28%
Good Intent Call	8	18.6%
False Alarm & False Call	7	16.28%
Severe Weather & Natural Disaster	3	6.98%
Special Incident Type	1	2.33%
TOTAL	43	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
132 - Road freight or transport vehicle fire	1	2.33%
137 - Camper or recreational vehicle (RV) fire	1	2.33%
140 - Natural vegetation fire, other	1	2.33%
142 - Brush or brush-and-grass mixture fire	1	2.33%
311 - Medical assist, assist EMS crew	10	23.26%
322 - Motor vehicle accident with injuries	2	4.65%
324 - Motor vehicle accident with no injuries.	1	2.33%
411 - Gasoline or other flammable liquid spill	1	2.33%
412 - Gas leak (natural gas or LPG)	2	4.65%
444 - Power line down	3	6.98%
445 - Arcing, shorted electrical equipment	1	2.33%
611 - Dispatched & cancelled en route	5	11.63%
622 - No incident found on arrival at dispatch address	2	4.65%
651 - Smoke scare, odor of smoke	1	2.33%
700 - False alarm or false call, other	1	2.33%
735 - Alarm system sounded due to malfunction	4	9.3%
736 - CO detector activation due to malfunction	1	2.33%
743 - Smoke detector activation, no fire - unintentional	1	2.33%
813 - Wind storm, tornado/hurricane assessment	3	6.98%
900 - Special type of incident, other	1	2.33%
TOTAL INCIDENTS:	43	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Bishop Police Department

June 2025 End of Month Report

			JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS			1130	1137	1317	1190	1269	1140						
	CALLS FOR SERVICE		531	586	814	732	788	719						
	OFFICER INITIATED INCIDENTS		599	551	503	458	481	421						
		TRAFFIC STOPS	71	68	53	45	41	43						
		OTHER OIA INC.	528	483	450	413	440	378						
	BUS/BUILDING CHECKS		12	9	4	0	3	4						
	VEH/PED CHECKS		48	48	34	41	48	34						
TOTAL OFFICER REPORTS			94	75	96	92	110	70						
	ACCIDENT		6	4	3	4	4	6						
	CRIMINAL ACCIDENT		1	0	1	4	3	3						
	FELONY		12	12	21	12	16	14						
	INFORMATION		32	24	35	22	34	18						
	INFRACTION		0	1	0	0	0	0						
	MISDEMEANOR		43	34	36	50	53	29						
	TC WITH INJURIES		1	1	0	1	1	2						
	TC NO INJURIES		6	3	4	7	6	7						
TOTAL MISDEMEANOR & FELONY ARRESTS			28	28	28	44	35	16						
	MISDEMEANOR ARRESTS		22	23	16	33	27	10						
		ADULT	18	20	16	31	23	10						
		JUVENILE	4	3	0	2	4	0						
	FELONY ARRESTS		6	5	12	11	8	6						
		ADULT	6	5	12	10	8	5						
		JUVENILE	0	0	0	1	0	1						
CITATIONS			68	60	65	75	70	35						
	MOVING		15	15	11	11	7	7						
	NON-MOVING		29	22	35	24	27	12						
	CRIMINAL		24	23	19	40	36	16						
	CAMPING ORDINANCE CONTACTS													
	CAMPING ORDINANCE CITATIONS		2	0	0	2	1	0						

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		185	184	203	201	256	212						
	INBOUND	181	173	197	198	241	200						
	ABANDONED	4	11	6	3	15	12						
ADMINISTRATIVE CALLS		931	949	1228	1100	1156	1229						
	INBOUND	857	610	838	762	761	844						
	OUTBOUND	336	337	389	334	381	385						
	ABANDONED	8	2	1	4	14	0						



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Public Works Report

June 2025

Water

1. Water consumption for the month was down 12% compared to June 2013. Total ground water produced was 57,625,439 gallons.
2. Took monthly bacteria samples.
3. Checked static water levels at Wells #1, #2 and #4.
4. Continued to work with Wood Rodgers on the design for the W. Line water main replacement project, associated Preliminary Engineering Report, and new City Standards.
5. Completed work with Gemini Group for a final version of 2024 Consumer Confidence Report that was mailed to all water customers on 6/6/2025.
6. Continue with backflow inspections and testing.
7. Strengthen the honor system for the City's fill stem on South and Fowler, instituting an application process, keyed access, and standard operating procedures.
8. Submit all monthly reporting to the SWRCB.
9. Re-locate 2 water services between Boyd fence and East South Street (after an unknown was found during excavation for BPP)
10. Repair water service leak at 336 Clarke Street.
11. 4" main water leak on Willow Street, temporary shutdown, cut out and replace section with C900.
12. Quarterly meter reading
13. Sought and received an extension from the SWRCB on certain aspects of the City's compliance with the new Cross Connection Control Policy Handbook and started discussions with consultants who carry the specialized certifications required for compliance.

Sewer

1. Periodically check the diversion manhole for obstructions.
2. Continued to serve as the Administrator for the Bishop Area Wastewater Authority.
3. Pulled sludge from digesters at the WWTP.



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4. Continue mowing at 40 acres, as a control measure for Whitetop and Xanthium (cocklebur).
5. Service actuator on South Clarifier (sludge valve)
6. Clean problem sewer mains and continue with systematic cleaning of sewer system within the city.
7. Video inspection of 8" clay line on Main Street SM5 to SM3, updated information on new GIS system.
8. Attend bi-monthly coordination meeting with ESCSD to discuss and collaborate ongoing operations.
9. Work with Control Point Engineering and Eldridge Electric on communication and electrical issues with the alarm systems for high level, grit channel, and others at WWTP.

Streets

1. Routinely checked the Sierra Bike Path for trash and debris.
2. Patched potholes on city streets.
3. Issued multiple encroachment permits and inspect work site before, during, and after work activities to ensure compliance with standards.
4. Continue working with Triad to complete the 100% Plans for the South Warren Sidewalk Project and prepare the mandatory Caltrans paperwork for approval.
5. Trim trees along City Streets.
6. Set up road closures for Friday Night Market event.
7. Attended construction meetings with Caltrans to stay informed and provide support for their Bishop Pavements Project.

Miscellaneous

1. Provide weekly safety meetings for PW crew.
2. Participate in weekly coordination meetings.
3. Marked City utilities for Dig Alert tickets.
4. Performed routine maintenance on Public Works fleet.
5. Finalized work on final punch list with Control Point Engineering to close out the SCADA Upgrade project.



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6. Introduction to ESRI/GIS applications for public utilities, update existing information, add missing information.
7. Continued working on the data gathering and analysis for the water and sewer rate study project with L&T consultants.



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Community Services Report

June 2025

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday. The Stay and Play program is full, with a waiting list. The Stay and Play Program is off for the summer and will resume August 11th.
2. The Bishop Park Pool is open for the 2025 season. Preparations for Swim Team, Lap Swim, Private Parties and Swim Lessons. Aquatic Coordinator is finalizing staff and prepared for Lifeguard trainings. The first session of Swim Lessons is complete, and we are looking forward to session two and three. The Park Pool also hosted the Friday Night Pool Parties with the Luau theme.
3. Summer camps 2025 are in session. We have completed Olympic Kidz, Skate Camp, Crafty Explorers, and Aquatics Camp. We look forward to July with Playhouse Camp, Gymnastics Camp, and Adventure Camp to finish out in the summer. We will also offer an additional half day Skate Camp in July as this was a popular camp.
4. Gymnastics Spring and Summer Session is in session, and preparation for Fall gymnastics are being made.
5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.
6. Adult Fitness Classes Spring session with Instructor Ashley McLaughlin has ended. There are evening classes on Wednesdays at 6pm at the Civic Auditorium. We will have a break in the Summer with plans to offer this program in the Fall.
7. Adult Softball League is halfway through the regular season. The end of season playoffs will begin in August.

Parks and Facilities

1. AYSO Soccer Spring Soccer and USA Soccer Organization use on Field 6. Little League use on Field 2, 3, 4 and 5. Eastern Sierra Girls Softball use on Field 1.
2. Hosted the Bishop All-Stars tournament on Fields 2, 3, and 4.
3. Closure of Field 6 to allow for turf recovery. Placed new makings and goals for Soccer use on Field 5.
4. Pool maintenance occurs daily. Mondays the pool is closed for cleaning our pumps, filters, and deep cleaning.
5. Field preparations for Softball and Baseball on fields 1,2,3,4 and 5.
6. Installed flower basket on Main Street and Waren Street. Checked all irrigation for summer operation.
7. Park Staff and Pool Staff worked together to install the new diving board, lounge chairs, pool cleaning, new employee lockers, painted restroom and changing areas, and checked the function of all equipment for the 2025 season.
8. Solicitation for quotes for concrete at City Hall and the City Park. This is to address tripping hazards. Plans to replace a large section of paved path with concrete in August.
9. Clean up and irrigation repairs to landscaping on Warren street, City Hall, and Main streets.
10. Seasonal cleaning of flower beds on Main Street and Bishop Chamber.
11. Seasonal routine maintenance of all mowing and landscape equipment.
12. Daily routine of trash and cleaning of restrooms.
13. Cleaned debris from the creek, pond, and fountain.
14. Use of blower on Main Street Mondays and Fridays.
15. Seasonal adjustments are made to all City irrigation and City Park. As we move into Summer, Irrigation systems will be Audited for function and set for operation.
16. Spring tree trimming at the City Park is ongoing. Park staff continues to perform safety trimming.

17. Worked with Bike Park Group on moving old materials for the Bike Park Area, to facilitate track construction. Phase one pump track is complete, and work has begun on the skills area. Work will continue until this project until completed.
18. Repairs made to Front Restrooms and Talmage Park doors due to vandalism.
19. Worked with Public Works on the renovations to Suite A.
20. Recovery of turf from Mule Days At in The Park, including aeration and fertilizer.
21. Repairs to Field 1 lights.
22. Mowing and cleaning of Field 6/Community Garden Area in preparation for 4th of July celebration.

Sunrise

1. Daily routine of trash, debris, and inspections.
2. Leaf clean up at all common areas and residents.
3. Collected rents and payments for utilities.
4. Weekly routine maintenance of all lawns, landscapes, and common areas.
5. Made multiple repairs to City owned main water supply. Valve replacement.
6. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.
7. Trimmed Trees adjacent to units to prevent branches that touch awnings.
8. The use of Organic Cat-Mase to mitigate feral cats.
9. Currently seeking a part time Staff member to fill a vacant position for maintenance.
10. Irrigation is now on. Staff has installed all water timers and checked for function.
11. Prepared Swamp Coolers for summer operation. Repairs made to City owned Unit #25.
12. Installed Astro-Turf Lawn on unit 23.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.
2. Attended by-weekly City Council meetings.
3. Attended weekly Department Head Meetings.
4. Attended the Strategic Planning meeting on May 8th.
5. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.
6. The Parks and Recreation Commission meeting on June 25th at 12pm. Hosted lunch for staff and commissioners. Opportunity for the Parks and Recreation Commission to meet our summer staff.
7. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track. Communication is ongoing.
8. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Construction is complete and we continue to work with the Community Gardeners to make purchases.
9. Scheduling of outside events and parties hosted at the Bishop City Park facilities.
10. Work with Public Works on the Downtown corridor for landscapes, trash receptacles, and benches for the Caltrans Bishop Pavements Project.
11. Prepared RFP for Pest Services and Tree Services.

Highlights

1. The City Park Pool will host the annual 4th of July celebration including free pie, ice cream, and a public swim.
2. Parks staff is focused on summer details for landscaping, field preparations, and flower baskets in the Downtown corridor.
3. Hosted the Bishop All-Stars tournament.
4. Working with the Community Gardeners on the Urban Greenig Grant Enhancement Project including communication with CNRA for grant administration.
5. Fourth of July Celebration and Big Day in the Park at the City Park is in preparations.



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Planning Department Report May–June 2025

1. **Silver Peaks – AHSC Grant Application**

Submitted the application with Visionary Homebuilders for the **Affordable Housing and Sustainable Communities (AHSC)** program. The proposal includes **\$9 million in Active Transportation Program (ATP) funds** for sidewalks and bike lanes. The application is currently under **threshold review**.

2. **Eastern Sierra Housing Needs Study**

Coordinated distribution of the **employee/employer surveys** and supported planning for **Community Workshop #2**:

 **Date:** Thursday, July 31, 2025

 **Time:** 5:00 PM

 **Location:** Inyo County Consolidated Office Building, 1360 N Main St, Bishop

3. Reviewed and processed a **variance application** for 168 E Line St, for a proposed **fitness facility and climbing gym**.

4. **Prohousing Designation**

Finalized the City's application and received **official Prohousing designation** from HCD on **May 28, 2025**.

5. **OpenGov Permitting Platform**

Continued implementation of the **online permitting system** for Planning applications. Launch is anticipated in **August 2025**.

6. **Parking Study**

Developed a **resident, business owner, and visitor survey** as part of the Parking Study. The survey will be **live throughout August**. Collaborated with the consultant on the structure of the final report.

7. **Density Bonus Ordinance**

Prepared the **Density Bonus Ordinance** for its **first reading before City Council**.

8. **Ordinance Updates**

Continued work on updates to the **Design Review, Accessory Dwelling Units (ADUs)**, and **Fences** ordinances.



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City Administrators Report

June 2025

1. Completed and ratified new labor agreements with all groups.
2. Began exploring options with LADWP on how to co-apply for grants to improve the back of the park that is owned by LADWP.
3. Began the recruitment process for Bishop's next City Administrator.
4. Successfully reorganized the Administrative Assistance staff to streamline City processes as well as enhance the Bishop Fire Department.
5. Continue to meet with the developer of 711 Hammond Street apartment project. The developer has found a design/builder for the project.
6. Continue to work with Graphic Solutions to design options for new City branding. We are very close to being able to share possible options.
7. Continue to work with Inyo, Mono and the Town Of Mammoth on a regional Housing Study.
8. Continue to work with multiple developers to entice them to invest in Bishop.
9. Once again with the help of our Lobbyist was successful at getting the Bishop Fire Ladder Truck through the Appropriations Committee at the Federal level.
10. Met individually with Board Members of the Bishop Rural Fire Protection District to discuss ideas to move Bishop Fire in a positive direction.
11. Attended the month Eastern Sierra Air Alliance (ESAA) meeting to discuss the Bishop Airport and flight schedules.
12. Continued meeting with each department within the city to discuss strategies to manage their department more efficiently and effectively.
13. Continued to work closely with the Personnel Department, Risk Management and California Joint Powers Authority to manage claims within the city.
14. Met individually with City Council members on a weekly basis.

15. Facilitated weekly Department Heads meetings.

16. Worked closely with Personnel to navigate several personnel issues.

Bishop Area Chamber of Commerce & Information Center
Report to Bishop City Council for Monday July 28, 2025
Prepared by: Tawni Thomson, Executive Director

BISHOP INFORMATION CENTER - DESTINATION DEVELOPMENT PROGRAMS:

Flight Centre Global Super Fam Tour: [Visit California](#) selected Bishop as one stop on a regional familiarization tour for international and domestic travel agents & tour guides following the huge [Flight Centre Global](#) conference in LA. We hosted 12 people including reps from England, Australia, Canada, Maryland, Texas and Las Vegas. Visit California provided the transportation and Bishop Chamber provided lodging, meals and activities. The group enjoyed a wonderful visit to the Paiute-Shoshone Cultural Center, picnic at Blue Heron Farm, soak at Keough's Hot Springs, and dinner in the pizza garden at Cardinal Village. They overnighted at the Wayfinder and spent some time in downtown Bishop. Fam tours are a very important way we establish and nurture relationships with travel professionals to help them promote our region.

California Film Commission: We were recently contacted by the Location Resource Coordinator from the [California Film Commission](#) to assist with updating photo assets and descriptions for the online [Cinema Scouts Location Library](#). The photos and descriptions they had for the [City of Bishop](#) and our surrounding area were very limited, outdated and did not properly represent Bishop as a desirable location for any type of film production. Our team has been working with Inyo County Film Commissioner Jesse Steele to provide updated assets. This is important, especially now that the Governor has renewed investment in promoting California's film industry.

Bishop Airport: Guest Hosts from the Bishop Chamber have been conducting passenger surveys on select days as part of a cooperative project with Mammoth Lakes Tourism (MLT), which reimburses staff time. In addition to gathering valuable survey data, our staff also provide concierge-style services to travelers—answering questions about the area and assisting with local ground transportation.

We are seeing a growing trend of visitors choosing to spend at least one night in Bishop at the beginning or end of their regional trips. We've also seen many locals traveling to see family or pick up family members from the airport. Summer airport activity is increasing, with 405 flights booked year-to-date compared to 231 during the same period last year. While flights are not yet operating at full capacity, the upward trend is a positive sign.

Bishop Information Center: Very busy with walk-in, telephone and email inquiries. We assisted 1,446 guests in June. The busiest days were Saturday, June 21 and Tuesday, June 24 with 80 guests on each of those days. July has also been busy with an average of 50.3 guests per day. We are still currently evaluating options for relocating the Bishop Information Center and staff offices.

Website Metrics:

- www.bishopvisitor.com had 76K visitors in May 2025 – 32% increase over May 2024
- 8K external links/partner referrals – 102K partner referrals in past year
- 735 digital downloads of Bishop Visitor Guide Magazine
- Top pages on website: Home, Lodging, Fishing, Fall Colors, Eastern Sierra Tour, Events, Webcams & Bristlecone Pines.

Organic Social Media Stats for May:

- Facebook: 69.7K followers (+269). 1M Reach. 22 posts. 17.1 K likes. 663 shares. 783 comments.
- Instagram: 42.6K followers (+456). 123K Reach. 10 posts.
- TikTok: 5.3K followers. 2 posts. 621 likes. 64 comments.
- YouTube: 482 Subscribers. 2 posts. 56K views.

Lodging Metrics:

- May occupancy was 68.5% (4% higher than last year).
 - May ADR was \$150 (3% higher than last year).
 - June occupancy was 81.8% (4% higher than last year).
 - June ADR was \$155 (6 % higher than last year).
 - May and June met pre-pandemic 2019 benchmark numbers for occupancy for the first time since the crisis.
 - ***A longer look back:*** May occupancy improved 12% and June 10% as compared to first year of Bishop Tourism Improvement District in 2015. This equates to at least at \$286K improvement to TOT collections for the City of Bishop for just those two months.
-

CHAMBER OF COMMERCE/LOCAL COMMUNITY MATTERS:

After Hours Mixer: Inyo Council for the Arts: Student Art Showcase. July 24, 5:30-7:30pm

Lunch & Learn: Inyo Mono Cattlewomen and UC Davis program discussing economic impact and importance of cattle ranching in our area. August 21, 12 Noon, Location TBD.

Leadership Training: Hosted by Eastern Sierra Business Resource Center. 5-month program with 6 total class days. Begins September 23. Tuition is \$200 and the registration deadline is August 29. Scholarships may be available. This program is designed for individuals that would like to advance their careers in leadership/management roles across all business sectors. To register visit the Eastern Sierra Business Resource Center website or contact Meryl Picard.

Community Economic Development Workshops: A series of four afternoon/evening training workshops designed to address key issues in our economy affecting small businesses, entrepreneurs, and workforce development in the Eastern Sierra. Participants will review regional economic data to help understand the local economy. There will be skills training for asset mapping and strategic planning. This program is designed for individuals that are currently or would like to be in leadership positions in our community – such as elected officials and advisory board members for government, non-profit and private sectors. There will be no charge to attend, but the capacity will be limited to 30. Registration will open soon, and the workshops will be in October & November.

JUNE 2025

BUDGET REPORT



Please note that this budget report is through June 30, 2025. The City's accrual period spans an additional 60 days, during which additional expenses and revenue will be accrued, and prepaid expenses will be recorded. A FY 24-25 final budget report will be published following the accrual period.

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CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
001-000-31010 PROPERTY TAXES SECURED	289,977.27	665,350.44	600,000.00	(65,350.44)	110.9
001-000-31020 PROPERTY TAXES UNSECURED	.00	51,968.02	51,968.02	.00	100.0
001-000-31030 PROPERTY TAXES PRIOR YR.	.00	6,695.23	6,695.23	.00	100.0
001-000-31050 PROPERTY TAX HOMEOWNERS	1,300.24	1,300.24	.00	(1,300.24)	.0
001-000-31060 PROPERTY TAX MISC.	18,483.83	18,483.83	.00	(18,483.83)	.0
001-000-31065 VLF SWAP/PROPERTY TAX IN LIEU	220,960.96	486,546.23	386,000.00	(100,546.23)	126.1
001-000-31066 VEHICLE LICENSE FEE IN EXCESS	.00	6,078.22	6,078.22	.00	100.0
001-000-31120 SALES TAX	359,244.64	4,159,939.44	5,084,000.00	924,060.56	81.8
001-000-31126 DWP WATER AGREEMENT PAYMENT	.00	241,878.00	241,878.00	.00	100.0
001-000-31128 SALES TAX 1/2% - PUBLIC SAFETY	6,475.85	11,656.54	10,000.00	(1,656.54)	116.6
001-000-31130 TRANSIENT OCCUPANCY TAX	162,044.79	2,963,068.42	3,430,000.00	466,931.58	86.4
001-000-31131 TOT PENALTIES	25.60	19,673.46	19,647.86	(25.60)	100.1
001-000-31132 TOT PRIOR YEAR	.00	163,850.21	163,850.21	.00	100.0
001-000-31150 REAL PROPERTY TRANSFER	776.33	4,326.20	4,000.00	(326.20)	108.2
001-000-32010 BUSINESS LICENSES	93.00	64,896.90	62,423.60	(2,473.30)	104.0
001-000-32015 SHORT-TERM RENTALS	149.40	2,921.80	2,757.80	(164.00)	106.0
001-000-32021 SB 813	100.86	100.86	.00	(100.86)	.0
001-000-32030 PARKING PERMITS	300.00	6,400.00	6,100.00	(300.00)	104.9
001-000-32040 USE PERMITS	(300.00)	1,660.00	2,000.00	340.00	83.0
001-000-32050 BUILDING PERMITS	3,752.38	162,001.88	159,162.91	(2,838.97)	101.8
001-000-32051 PLANNING FEE	300.00	3,545.00	3,245.00	(300.00)	109.2
001-000-32080 ELECTRICAL FRANCHISE	.00	51,601.98	51,601.98	.00	100.0
001-000-32081 CELL TOWER FRANCHISE	3,500.00	38,500.00	42,000.00	3,500.00	91.7
001-000-32082 CANNABIS DEVELOPMENT FEES	12,500.00	57,500.00	75,000.00	17,500.00	76.7
001-000-32090 TV FRANCHISE	.00	6,941.72	9,000.00	2,058.28	77.1
001-000-33010 INTEREST ON BANK DEPOSITS	44,380.33	586,655.54	550,000.00	(36,655.54)	106.7
001-000-33020 RENTAL OF REAL PROPERTY	9,956.34	121,779.03	60,000.00	(61,779.03)	203.0
001-000-33021 INTEREST - GASB 87	.00	.00	40,000.00	40,000.00	.0
001-000-34040 REIMB. FOR HIGHWAY SWEEPING	4,416.66	44,166.60	53,000.00	8,833.40	83.3
001-000-34045 RSTP	.00	35,168.00	35,168.00	.00	100.0
001-000-34047 REIMBURSEMENT FROM BUSD	.00	60,000.00	80,000.00	20,000.00	75.0
001-000-34050 MISC. REV. CAPITAL REPLACEMENT	.00	31,331.00	31,331.00	.00	100.0
001-000-34083 FIRE INSPECTION FEES	50.00	150.00	150.00	.00	100.0
001-000-34095 STRIKE TEAM/OES/CAL FIRE	10,068.30	24,303.87	52,900.00	28,596.13	45.9
001-000-34120 PEACE OFFICER S&T	.00	5,005.19	5,005.19	.00	100.0
001-000-34121 RAN REIMBURSEMENT	.00	8,640.49	15,000.00	6,359.51	57.6
001-000-34125 PARKING CITATIONS	.00	21,869.07	21,869.07	.00	100.0
001-000-34126 TOW FEES	.00	3,015.00	3,015.00	.00	100.0
001-000-34135 MANDATED COSTS REIMBURSEMENT	24.21	24.21	43,272.00	43,247.79	.1
001-000-34141 PD GRANTS	.00	.00	49,629.00	49,629.00	.0
001-000-34145 4850 PAY REIMBURSEMENT	(3,690.82)	5,427.68	9,118.50	3,690.82	59.5
001-000-35020 STRONG MOTION INST. PROGRAM	14.91	604.37	592.16	(12.21)	102.1
001-000-35060 CBSC/BUILDING PERMIT	11.00	207.60	199.60	(8.00)	104.0
001-000-36010 SALE OF CITY PROPERTY	.00	5,307.68	5,307.68	.00	100.0
001-000-36020 INSURANCE REFUNDS & DIVIDENDS	.00	14,531.22	14,531.22	.00	100.0
001-000-36030 MISCELLANEOUS REVENUE	258.31	10,351.24	11,100.00	748.76	93.3
001-000-36031 RETIREE MEDICAL COPAY	.00	3,718.26	3,718.26	.00	100.0
001-000-36040 FINGERPRINTING & REPORTS	1,784.00	22,058.00	22,100.00	42.00	99.8
001-000-36041 SUBPOENAS	.00	15.00	15.00	.00	100.0
001-000-36042 AB109/REALIGNMENT	.00	5,538.52	50,000.00	44,461.48	11.1
001-000-36074 SUMMER PROGRAM TUITION	1,450.00	44,780.00	43,890.00	(890.00)	102.0
001-000-36078 AFTER SCHOOL PROGRAM	.00	77,470.50	84,500.00	7,029.50	91.7

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
001-000-37010 SPECIAL EVENT INSURANCE	.00	2,711.00	2,711.00	.00	100.0
001-000-39250 SOFTBALL	.00	20,100.00	20,100.00	.00	100.0
001-000-39251 SOCCER	.00	4,500.00	4,500.00	.00	100.0
001-000-39255 VOLLEYBALL	.00	1,800.00	1,800.00	.00	100.0
001-000-39270 AEROBIC, DANCE, ZUMBA	.00	980.00	980.00	.00	100.0
001-000-39275 FACILITY RENTAL FEE	4,216.00	6,025.00	2,000.00	(4,025.00)	301.3
001-000-39278 TREE DEDICATION	(163.12)	92.27	255.39	163.12	36.1
001-000-39280 YOUTH PROGRAM	.00	390.00	390.00	.00	100.0
001-000-39281 GYMNASTICS	30.00	32,248.00	32,218.00	(30.00)	100.1
001-000-39290 POOL - PUBLIC SWIM	16,385.00	34,327.32	24,500.00	(9,827.32)	140.1
001-000-39291 POOL - RENTALS	600.00	2,840.00	10,000.00	7,160.00	28.4
001-000-39292 POOL - SWIM LESSONS	.00	10,570.00	21,000.00	10,430.00	50.3
001-000-39293 POOL - CONCESSIONS	1,520.50	3,780.75	2,300.00	(1,480.75)	164.4
001-000-39294 POOL - WATER FITNESS	714.00	4,567.00	7,200.00	2,633.00	63.4
001-000-39610 PROCEEDS FROM LITIGATION	.00	80,000.00	80,000.00	.00	100.0
001-000-39999 REVENUE -TRANSFERS IN	.00	401,792.96	401,792.96	.00	100.0
TOTAL REVENUE	1,171,710.77	10,935,726.99	12,314,567.86	1,378,840.87	88.8
TOTAL FUND REVENUE	1,171,710.77	10,935,726.99	12,314,567.86	1,378,840.87	88.8

The City anticipates that it will exceed its budget figures for sales tax and transient occupancy tax by the end of the accrual period. This would result in General Fund revenue exceeding its budget figure.

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY COUNCIL						
001-010-51001	FULL TIME SALARIES	2,538.50	32,365.87	33,500.00	1,134.13	96.6
001-010-51006	VISION INSURANCE	40.91	483.95	500.00	16.05	96.8
001-010-51007	HEALTH INSURANCE	8,609.92	95,090.78	86,480.86	(8,609.92)	110.0
001-010-51008	DENTAL INSURANCE	444.22	5,829.52	5,385.30	(444.22)	108.3
001-010-51011	MEDICARE TAX	22.96	327.93	490.00	162.07	66.9
001-010-51017	PARS-ARS	33.00	420.75	460.00	39.25	91.5
001-010-51025	RETIREE HEALTH INSURANCE	.00	24,788.40	24,788.40	.00	100.0
001-010-51042	UNEMPLOYMENT INSURANCE	.00	.00	20.00	20.00	.0
001-010-51043	DISABILITY INSURANCE	52.75	669.00	616.25	(52.75)	108.6
001-010-52009	TRAINING	.00	.00	500.00	500.00	.0
001-010-52011	ADVERTISING & PRINTING	.00	914.25	1,000.00	85.75	91.4
001-010-52012	OFFICE SUPPLIES & POSTAGE	.00	416.22	500.00	83.78	83.2
001-010-52013	COMMUNICATIONS	.00	1,429.45	1,600.00	170.55	89.3
001-010-52014	MEETINGS & TRAVEL	3,846.97	16,577.56	15,600.00	(977.56)	106.3
001-010-52015	PROFESSIONAL SERVICES	.00	2,955.20	6,000.00	3,044.80	49.3
001-010-52016	INSURANCE	.00	580.50	750.00	169.50	77.4
001-010-52018	SPECIAL DEPARTMENT SUPPLIES	193.86	8,733.73	10,000.00	1,266.27	87.3
001-010-52019	MISC. DUES & SUBSCRIPTIONS	.00	3,556.00	3,580.00	24.00	99.3
001-010-52030	ESCOG	.00	25,000.00	25,000.00	.00	100.0
001-010-52045	IT	217.95	11,504.33	16,000.00	4,495.67	71.9
001-010-55100	CITY COST PLAN	.00	(34,230.00)	(34,230.00)	.00	(100.0)
001-010-56028	CAPITAL EQUIPMENT	.00	6,644.88	6,644.88	.00	100.0
TOTAL CITY COUNCIL		16,001.04	204,058.32	205,185.69	1,127.37	99.5

Health, vision, dental, and disability insurance are not over budget. The current overages are based on premiums for the future fiscal year being paid during 24-25. During the accrual period, these overages will be journaled to record prepaid expenses and the expenses will be recorded in the period in which they are incurred.

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
001-011-51001 FULL TIME SALARIES	30,602.96	384,519.24	400,000.00	15,480.76	96.1
001-011-51002 PART TIME SALARIES	130.00	130.00	.00	(130.00)	.0
001-011-51004 OVERTIME WAGES	.00	.00	500.00	500.00	.0
001-011-51006 VISION INSURANCE	39.85	531.07	491.22	(39.85)	108.1
001-011-51007 HEALTH INSURANCE	2,265.77	28,296.59	26,030.82	(2,265.77)	108.7
001-011-51008 DENTAL INSURANCE	449.35	5,814.91	5,365.56	(449.35)	108.4
001-011-51010 WORKER'S COMPENSATION	.00	7,378.86	7,378.86	.00	100.0
001-011-51011 MEDICARE TAX	439.97	5,516.71	5,800.00	283.29	95.1
001-011-51017 PARS-ARS	1.69	1.69	.00	(1.69)	.0
001-011-51022 PARS SYSTEM	2,679.92	34,112.49	34,970.00	857.51	97.6
001-011-51024 DEFERRED COMPENSATION	556.40	6,795.30	7,280.00	484.70	93.3
001-011-51025 RETIREE HEALTH INSURANCE	.00	47,341.48	47,341.48	.00	100.0
001-011-51027 PERS EE/ER	4,971.42	64,867.16	68,000.00	3,132.84	95.4
001-011-51029 PERS LS UAL	.00	179,755.22	179,755.22	.00	100.0
001-011-51043 DISABILITY & LIFE INSURANCE	166.88	2,125.12	2,000.00	(125.12)	106.3
001-011-51046 OPEB	6,610.24	83,056.13	85,630.00	2,573.87	97.0
001-011-52000 SETTLEMENTS	.00	6,457.95	6,457.95	.00	100.0
001-011-52006 RECRUITMENT	2,230.41	2,230.41	.00	(2,230.41)	.0
001-011-52008 ADMINISTRATION FEES	2,584.55	25,940.60	26,000.00	59.40	99.8
001-011-52009 TRAINING	.00	2,520.45	3,500.00	979.55	72.0
001-011-52011 ADVERTISING & PRINTING	.00	359.20	800.00	440.80	44.9
001-011-52012 OFFICE SUPPLIES & POSTAGE	1,371.82	21,017.64	21,800.00	782.36	96.4
001-011-52013 COMMUNICATIONS	607.03	3,063.87	3,400.00	336.13	90.1
001-011-52014 MEETINGS & TRAVEL	825.00	10,353.03	10,500.00	146.97	98.6
001-011-52015 PROFESSIONAL SERVICES	4,270.00	138,198.77	208,029.05	69,830.28	66.4
001-011-52018 SPECIAL DEPARTMENT SUPPLIES	52.21	6,332.49	7,500.00	1,167.51	84.4
001-011-52019 MISC. DUES & SUBSCRIPTIONS	430.00	1,567.03	1,900.00	332.97	82.5
001-011-52045 IT	2,577.05	9,864.15	12,000.00	2,135.85	82.2
001-011-52126 SENIOR W/S PROGRAM DISCOUNT	.00	.00	7,000.00	7,000.00	.0
001-011-53020 VEHICLE OPERATION	93.94	754.33	1,600.00	845.67	47.2
001-011-55099 CONTINGENCY	.00	905.89	2,000.00	1,094.11	45.3
001-011-55100 CITY COST PLAN	.00	(169,909.00)	(169,909.00)	.00	(100.0)
TOTAL ADMINISTRATION	63,956.46	909,898.78	1,013,121.16	103,222.38	89.8

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>						
001-012-51001	FULL TIME SALARIES	11,475.81	140,978.26	145,200.00	4,221.74	97.1
001-012-51004	OVERTIME WAGES	.00	.00	500.00	500.00	.0
001-012-51006	VISION INSURANCE	21.48	286.14	264.66 (	21.48)	108.1
001-012-51007	HEALTH INSURANCE	2,650.95	33,107.01	30,456.06 (	2,650.95)	108.7
001-012-51008	DENTAL INSURANCE	249.51	3,228.81	2,979.30 (	249.51)	108.4
001-012-51010	WORKER'S COMPENSATION	.00	3,123.72	3,123.72	.00	100.0
001-012-51011	MEDICARE TAX	161.46	1,991.69	2,120.00	128.31	94.0
001-012-51025	RETIREE HEALTH INSURANCE	.00	5,577.42	5,577.42	.00	100.0
001-012-51027	PERS EE/ER	926.10	11,381.89	11,750.00	368.11	96.9
001-012-51029	PERS LS UAL	.00	262.27	262.27	.00	100.0
001-012-51043	DISABILITY & LIFE INSURANCE	66.38	859.10	810.00 (	49.10)	106.1
001-012-51046	OPEB	2,478.76	30,451.18	31,240.00	788.82	97.5
001-012-52007	BANK FEES	2,024.03	21,345.75	20,000.00 (	1,345.75)	106.7
001-012-52011	ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-012-52012	OFFICE SUPPLIES & POSTAGE	.00	3,182.63	5,400.00	2,217.37	58.9
001-012-52014	MEETINGS & TRAVEL	.00	755.44	755.44	.00	100.0
001-012-52015	PROFESSIONAL SERVICES	1,025.44	46,835.92	60,000.00	13,164.08	78.1
001-012-52018	SPECIAL DEPARTMENT SUPPLIES	240.21	1,835.03	3,200.00	1,364.97	57.3
001-012-52019	MISC. DUES & SUBSCRIPTIONS	34.95	363.68	450.00	86.32	80.8
001-012-52045	IT	634.70	26,201.12	31,500.00	5,298.88	83.2
001-012-55100	CITY COST PLAN	.00 (	58,972.00)	(58,972.00)	.00	(100.0)
TOTAL FINANCE		21,989.78	272,795.06	296,816.87	24,021.81	91.9
<u>TREASURER</u>						
001-013-51001	FULL TIME SALARIES	138.46	1,626.90	1,900.00	273.10	85.6
001-013-51011	MEDICARE TAX	2.00	23.50	28.00	4.50	83.9
001-013-51017	PARS-ARS	1.80	21.15	25.00	3.85	84.6
001-013-52045	IT	.00	17.28	30.00	12.72	57.6
TOTAL TREASURER		142.26	1,688.83	1,983.00	294.17	85.2
<u>LEGAL SERVICES</u>						
001-014-52015	PROFESSIONAL SERVICES	15,390.92	146,304.16	170,000.00	23,695.84	86.1
001-014-55040	LITIGATION SERVICES	2,125.95	80,280.05	85,000.00	4,719.95	94.5
001-014-55100	CITY COST PLAN	.00 (	25,495.00)	(25,495.00)	.00	(100.0)
TOTAL LEGAL SERVICES		17,516.87	201,089.21	229,505.00	28,415.79	87.6
<u>INSURANCE</u>						
001-015-52016	INSURANCE	.00	375,274.00	382,000.00	6,726.00	98.2
001-015-55100	CITY COST PLAN	.00 (	60,868.00)	(60,868.00)	.00	(100.0)
TOTAL INSURANCE		.00	314,406.00	321,132.00	6,726.00	97.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>BUILDINGS AND GROUNDS</u>					
001-016-51002	PART TIME SALARIES	5,764.00	66,874.50	76,336.00	9,461.50	87.6
001-016-51011	MEDICARE TAX	83.57	969.66	1,110.00	140.34	87.4
001-016-51017	PARS-ARS	74.94	869.39	1,000.00	130.61	86.9
001-016-51029	PERS LS UAL	.00	1,074.84	1,074.84	.00	100.0
001-016-52010	UTILITIES	3,676.80	52,768.14	58,000.00	5,231.86	91.0
001-016-52011	ADVERTISING & PRINTING	56.80	56.80	250.00	193.20	22.7
001-016-52013	COMMUNICATIONS	565.87	5,218.35	6,300.00	1,081.65	82.8
001-016-52015	PROFESSIONAL SERVICES	239.34	8,440.48	10,000.00	1,559.52	84.4
001-016-52017	WASTE FEES	175.84	2,777.21	4,060.00	1,282.79	68.4
001-016-52018	SPECIAL DEPARTMENT SUPPLIES	2,712.69	4,378.62	6,300.00	1,921.38	69.5
001-016-52045	IT	969.75	2,180.95	2,060.00	(120.95)	105.9
001-016-53020	VEHICLE OPERATION	.00	2,194.89	4,600.00	2,405.11	47.7
001-016-54023	BUILDING OPERATION	1,599.48	8,091.77	11,765.00	3,673.23	68.8
001-016-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	48,594.00	48,594.00	.00	100.0
001-016-57000	LEASE PRINCIPAL	628.50	7,524.66	7,476.00	(48.66)	100.7
	TOTAL BUILDINGS AND GROUNDS	16,547.58	212,014.26	238,925.84	26,911.58	88.7
	<u>IT</u>					
001-017-52015	PROFESSIONAL SERVICES	929.56	70,650.02	70,651.00	.98	100.0
001-017-55100	CITY COST PLAN	.00	(10,756.00)	(10,756.00)	.00	(100.0)
	TOTAL IT	929.56	59,894.02	59,895.00	.98	100.0
	<u>ELECTIONS</u>					
001-018-52011	ADVERTISING & PRINTING	.00	70.50	70.50	.00	100.0
001-018-52012	OFFICE SUPPLIES & POSTAGE	.00	54.90	54.90	.00	100.0
001-018-52015	PROFESSIONAL SERVICES	.00	4,902.39	4,902.39	.00	100.0
	TOTAL ELECTIONS	.00	5,027.79	5,027.79	.00	100.0
	<u>COMMUNITY PROMOTIONS</u>					
001-019-52130	ECONOMIC DEVELOPMENT	.00	55,000.00	110,000.00	55,000.00	50.0
001-019-52131	COMMUNITY SUPPORT	9,686.72	49,688.60	127,766.00	78,077.40	38.9
	TOTAL COMMUNITY PROMOTIONS	9,686.72	104,688.60	237,766.00	133,077.40	44.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
001-020-51001 FULL TIME SALARIES	147,805.55	1,819,709.95	1,870,000.00	50,290.05	97.3
001-020-51002 PART TIME SALARIES	768.20	17,104.20	30,000.00	12,895.80	57.0
001-020-51003 PART TIME RESERVES	77.00	572.00	5,000.00	4,428.00	11.4
001-020-51004 OVERTIME WAGES	14,733.52	204,733.52	190,000.00	(14,733.52)	107.8
001-020-51005 WATCH COMMAND SALARIES	9.81	4,936.03	5,500.00	563.97	89.8
001-020-51006 VISION INSURANCE	245.91	3,339.43	3,200.00	(139.43)	104.4
001-020-51007 HEALTH INSURANCE	43,439.27	539,084.92	495,645.65	(43,439.27)	108.8
001-020-51008 DENTAL INSURANCE	2,611.52	33,962.33	31,350.81	(2,611.52)	108.3
001-020-51010 WORKER'S COMPENSATION	.00	158,792.96	158,792.96	.00	100.0
001-020-51011 MEDICARE TAX	2,319.64	29,773.63	31,400.00	1,626.37	94.8
001-020-51014 FIELD TRAINING	.00	1,900.00	2,333.00	433.00	81.4
001-020-51015 SHIFT DIFFERENTIAL PAY	1,927.95	26,556.89	27,200.00	643.11	97.6
001-020-51017 PARS-ARS	11.00	229.89	650.00	420.11	35.4
001-020-51024 DEFERRED COMPENSATION	426.06	5,460.70	6,200.00	739.30	88.1
001-020-51025 RETIREE HEALTH INSURANCE	(684.03)	349,249.65	349,933.68	684.03	99.8
001-020-51027 PERS EE/ER	34,816.56	426,977.99	460,000.00	33,022.01	92.8
001-020-51029 PERS LS UAL	.00	708,127.82	708,127.82	.00	100.0
001-020-51043 DISABILITY & LIFE INSURANCE	935.05	11,779.92	12,000.00	220.08	98.2
001-020-51046 OPEB	31,726.62	379,315.01	395,000.00	15,684.99	96.0
001-020-52006 RECRUITMENT	60.00	5,006.64	8,500.00	3,493.36	58.9
001-020-52009 TRAINING	129.84	10,848.25	25,000.00	14,151.75	43.4
001-020-52010 UTILITIES	50.96	15,188.61	19,000.00	3,811.39	79.9
001-020-52011 OUTREACH	460.00	5,588.90	7,000.00	1,411.10	79.8
001-020-52012 OFFICE SUPPLIES & POSTAGE	60.85	1,737.88	3,100.00	1,362.12	56.1
001-020-52013 COMMUNICATIONS	2,641.94	34,812.54	40,000.00	5,187.46	87.0
001-020-52014 MEETINGS & TRAVEL	1,772.80	18,765.82	25,000.00	6,234.18	75.1
001-020-52015 PROFESSIONAL SERVICES	563.00	12,141.28	18,000.00	5,858.72	67.5
001-020-52017 WASTE FEES	7.25	16.25	350.00	333.75	4.6
001-020-52018 SPECIAL DEPARTMENT SUPPLIES	5,417.85	40,328.39	39,383.87	(944.52)	102.4
001-020-52019 MISC. DUES & SUBSCRIPTIONS	742.65	2,092.62	3,800.00	1,707.38	55.1
001-020-52021 FINGERPRINT FEES	895.00	9,120.00	13,300.00	4,180.00	68.6
001-020-52024 PROPERTY TAXES	.00	.00	20.00	20.00	.0
001-020-52045 IT	944.54	28,000.65	29,000.00	999.35	96.6
001-020-53020 VEHICLE OPERATION	5,875.35	40,875.35	35,000.00	(5,875.35)	116.8
001-020-54023 BUILDING OPERATION	149.79	3,801.74	7,000.00	3,198.26	54.3
001-020-54024 AB 109/REALIGNMENT EXPENSE	.00	3,607.00	50,000.00	46,393.00	7.2
001-020-54025 RAN REIMBURSEMENT	.00	3,310.83	15,000.00	11,689.17	22.1
001-020-55043 LAW ENFORCEMENT GRANT	.00	.00	49,629.00	49,629.00	.0
001-020-56028 CAPITAL EQUIPMENT	.00	184,000.04	187,500.00	3,499.96	98.1
001-020-56030 LOAN PAYMENT	.00	22,991.56	22,991.56	.00	100.0
001-020-57000 LEASE PRINCIPAL	2,645.98	31,679.16	31,568.44	(110.72)	100.4
001-020-58040 OFFICER WELLNESS GRANT	.00	12,001.00	12,001.00	.00	100.0
 TOTAL POLICE DEPARTMENT	 303,587.43	 5,207,521.35	 5,424,477.79	 216,956.44	 96.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
001-021-51001 FULL TIME SALARIES	12,028.42	116,308.74	122,940.00	6,631.26	94.6
001-021-51002 PART TIME SALARIES	867.65	6,415.33	7,750.00	1,334.67	82.8
001-021-51003 STRIKE TEAM PAY	5,249.16	58,157.40	70,000.00	11,842.60	83.1
001-021-51004 OVERTIME WAGES	24.81	24.81	1,000.00	975.19	2.5
001-021-51006 VISION INSURANCE	18.46	203.79	260.00	56.21	78.4
001-021-51007 HEALTH INSURANCE	3,511.94	28,705.11	25,193.17	(3,511.94)	113.9
001-021-51008 DENTAL INSURANCE	206.04	2,042.80	2,100.00	57.20	97.3
001-021-51009 CITY FIRE CALLOUTS	525.00	38,555.00	50,000.00	11,445.00	77.1
001-021-51010 WORKER'S COMPENSATION	.00	13,626.29	13,626.29	.00	100.0
001-021-51011 MEDICARE TAX	268.82	3,147.95	3,300.00	152.05	95.4
001-021-51017 PARS-ARS	68.31	972.03	1,400.00	427.97	69.4
001-021-51018 DUTY TIME	231.20	496.99	1,000.00	503.01	49.7
001-021-51024 DEFERRED COMPENSATION	1.28	34.44	200.00	165.56	17.2
001-021-51025 RETIREE HEALTH INSURANCE	.00	13,136.54	13,136.54	.00	100.0
001-021-51027 PERS EE/ER	1,555.27	14,154.51	15,599.24	1,444.73	90.7
001-021-51029 PERS LS UAL	.00	5,683.45	5,683.45	.00	100.0
001-021-51041 FIREMAN'S LIFE INSURANCE	.00	1,636.77	4,000.00	2,363.23	40.9
001-021-51042 UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
001-021-51043 DISABILITY & LIFE INSURANCE	83.41	634.27	755.00	120.73	84.0
001-021-51046 OPEB	2,449.10	23,581.37	26,132.27	2,550.90	90.2
001-021-52009 TRAINING	787.50	5,345.90	9,116.80	3,770.90	58.6
001-021-52010 UTILITIES	188.01	12,984.45	17,500.00	4,515.55	74.2
001-021-52011 ADVERTISING & PRINTING	.00	308.48	800.00	491.52	38.6
001-021-52012 OFFICE SUPPLIES & POSTAGE	13.15	207.85	500.00	292.15	41.6
001-021-52013 COMMUNICATIONS	638.19	8,361.14	10,000.00	1,638.86	83.6
001-021-52014 MEETINGS & TRAVEL	300.53	4,803.47	7,000.00	2,196.53	68.6
001-021-52015 PROFESSIONAL SERVICES	821.14	29,675.77	37,500.00	7,824.23	79.1
001-021-52017 WASTE FEES	146.69	2,086.70	2,600.00	513.30	80.3
001-021-52018 SPECIAL DEPARTMENT SUPPLIES	10,850.92	100,208.34	156,564.00	56,355.66	64.0
001-021-52019 MISC. DUES & SUBSCRIPTIONS	.00	187.50	3,000.00	2,812.50	6.3
001-021-52045 IT	679.20	5,844.18	6,800.00	955.82	85.9
001-021-53020 VEHICLE OPERATION	5,443.30	22,911.54	40,000.00	17,088.46	57.3
001-021-53022 OFFICE EQUIPMENT OPERATION	58.03	674.73	1,000.00	325.27	67.5
001-021-54023 BUILDING OPERATION	364.29	2,215.77	3,500.00	1,284.23	63.3
001-021-55024 RENTALS	.00	1,623.56	1,800.00	176.44	90.2
001-021-55101 REFUNDS	.00	.00	200.00	200.00	.0
001-021-56027 CAPITAL IMPROVEMENT	.00	58,962.83	58,962.83	.00	100.0
001-021-56028 CAPITAL EQUIPMENT	115,541.32	115,541.32	80,000.00	(35,541.32)	144.4
001-021-56029 CAPITAL EQUIPMENT REPLACEMENT	.00	197,846.16	197,846.16	.00	100.0
TOTAL FIRE DEPARTMENT	162,921.14	897,307.28	999,265.75	101,958.47	89.8

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>BUILDING</u>					
001-022-51001	FULL TIME SALARIES	3,589.34	44,171.18	45,900.00	1,728.82	96.2
001-022-51006	VISION INSURANCE	4.32	52.94	48.62	(4.32)	108.9
001-022-51007	HEALTH INSURANCE	226.58	2,622.41	2,395.83	(226.58)	109.5
001-022-51008	DENTAL INSURANCE	46.77	558.94	512.17	(46.77)	109.1
001-022-51010	WORKER'S COMPENSATION	.00	924.82	924.82	.00	100.0
001-022-51011	MEDICARE TAX	51.69	636.50	670.00	33.50	95.0
001-022-51022	PARS SYSTEM	250.26	3,127.08	3,260.00	132.92	95.9
001-022-51024	DEFERRED COMPENSATION	70.60	881.14	920.00	38.86	95.8
001-022-51025	RETIREE HEALTH INSURANCE	.00	13,357.09	13,357.09	.00	100.0
001-022-51027	PERS EE/ER	427.58	5,343.64	5,730.00	386.36	93.3
001-022-51043	DISABILITY & LIFE INSURANCE	19.88	235.86	245.00	9.14	96.3
001-022-51046	OPEB	762.34	9,528.05	9,920.00	391.95	96.1
001-022-52012	OFFICE SUPPLIES & POSTAGE	.00	144.49	300.00	155.51	48.2
001-022-52013	COMMUNICATIONS	36.60	365.51	600.00	234.49	60.9
001-022-52014	MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-022-52015	PROFESSIONAL SERVICES	524.00	76,852.00	123,764.18	46,912.18	62.1
001-022-52018	SPECIAL DEPARTMENT SUPPLIES	472.88	1,502.90	6,500.00	4,997.10	23.1
001-022-52019	MISC. DUES & SUBSCRIPTIONS	4.00	15,459.80	16,800.00	1,340.20	92.0
001-022-52045	IT	31.52	359.99	900.00	540.01	40.0
001-022-53020	VEHICLE OPERATION	.00	.00	500.00	500.00	.0
	TOTAL BUILDING	6,518.36	176,124.34	235,247.71	59,123.37	74.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STREET MAINTENANCE</u>					
001-023-51001	FULL TIME SALARIES	15,303.47	191,797.96	202,000.00	10,202.04	95.0
001-023-51002	PART TIME SALARIES	278.44	278.44	900.00	621.56	30.9
001-023-51004	OVERTIME WAGES	479.35	3,087.94	5,600.00	2,512.06	55.1
001-023-51006	VISION INSURANCE	26.44	346.36	319.92	(26.44)	108.3
001-023-51007	HEALTH INSURANCE	3,982.06	47,281.68	43,299.62	(3,982.06)	109.2
001-023-51008	DENTAL INSURANCE	303.25	3,778.61	3,610.00	(168.61)	104.7
001-023-51010	WORKER'S COMPENSATION	.00	4,309.25	4,309.25	.00	100.0
001-023-51011	MEDICARE TAX	229.36	2,801.99	3,314.00	512.01	84.6
001-023-51017	PARS-ARS	3.84	3.84	14.00	10.16	27.4
001-023-51018	DUTY TIME	258.43	3,278.02	3,500.00	221.98	93.7
001-023-51022	PARS SYSTEM	1,527.89	19,215.65	20,700.00	1,484.35	92.8
001-023-51024	DEFERRED COMPENSATION	236.72	3,002.42	3,350.00	347.58	89.6
001-023-51025	RETIREE HEALTH INSURANCE	.00	40,159.92	40,159.92	.00	100.0
001-023-51027	PERS EE/ER	2,111.93	27,417.25	29,000.00	1,582.75	94.5
001-023-51029	PERS LS UAL	.00	5,569.94	5,569.94	.00	100.0
001-023-51043	DISABILITY & LIFE INSURANCE	94.77	1,209.54	1,200.00	(9.54)	100.8
001-023-51046	OPEB	3,279.61	41,154.49	43,650.00	2,495.51	94.3
001-023-52010	UTILITIES	5,040.76	57,852.81	65,200.00	7,347.19	88.7
001-023-52012	OFFICE SUPPLIES & POSTAGE	10.50	174.08	1,200.00	1,025.92	14.5
001-023-52013	COMMUNICATIONS	146.93	1,265.24	1,400.00	134.76	90.4
001-023-52014	MEETINGS & TRAVEL	397.12	1,837.61	4,000.00	2,162.39	45.9
001-023-52015	PROFESSIONAL SERVICES	1,567.72	19,625.97	35,759.00	16,133.03	54.9
001-023-52017	WASTE FEES	81.54	2,500.24	5,000.00	2,499.76	50.0
001-023-52018	SPECIAL DEPARTMENT SUPPLIES	8,192.71	21,761.98	23,000.00	1,238.02	94.6
001-023-52019	MISC. DUES & SUBSCRIPTIONS	188.77	1,179.68	1,100.00	(79.68)	107.2
001-023-52024	PROPERTY TAXES	.00	.00	300.00	300.00	.0
001-023-52045	IT	209.43	3,900.19	5,066.66	1,166.47	77.0
001-023-53020	VEHICLE OPERATION	3,667.10	20,606.05	35,000.00	14,393.95	58.9
001-023-55024	LEASE PROFIT AND LOSS	.00	65,578.77	65,600.00	21.23	100.0
001-023-56027	CAPITAL IMPROVEMENT	.00	17,688.00	176,050.00	158,362.00	10.1
001-023-56031	CAPITAL IMPROVEMENT PROGRAM	.00	700,000.00	700,000.00	.00	100.0
001-023-56034	LEASE PRINCIPAL	473.93	5,674.12	5,700.00	25.88	99.6
	TOTAL STREET MAINTENANCE	48,092.07	1,314,338.04	1,534,872.31	220,534.27	85.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
001-031-51001 FULL TIME SALARIES	24,656.67	311,138.75	319,500.00	8,361.25	97.4
001-031-51002 PART TIME SALARIES	17,178.92	170,503.39	182,620.00	12,116.61	93.4
001-031-51004 OVERTIME WAGES	.00	4,671.01	7,000.00	2,328.99	66.7
001-031-51006 VISION INSURANCE	58.30	776.74	718.44	(58.30)	108.1
001-031-51007 HEALTH INSURANCE	11,192.90	139,785.08	128,592.18	(11,192.90)	108.7
001-031-51008 DENTAL INSURANCE	677.24	8,763.92	8,086.68	(677.24)	108.4
001-031-51010 WORKER'S COMPENSATION	.00	8,510.28	8,510.28	.00	100.0
001-031-51011 MEDICARE TAX	583.39	6,804.70	7,700.00	895.30	88.4
001-031-51017 PARS-ARS	223.33	2,217.33	2,700.00	482.67	82.1
001-031-51022 PARS SYSTEM	4,212.96	52,679.38	56,000.00	3,320.62	94.1
001-031-51024 DEFERRED COMPENSATION	386.46	4,919.76	5,240.00	320.24	93.9
001-031-51025 RETIREE HEALTH INSURANCE	.00	52,244.58	52,244.58	.00	100.0
001-031-51027 PERS EE/ER	4,525.41	58,207.99	61,600.00	3,392.01	94.5
001-031-51029 PERS LS UAL	.00	11,589.05	11,589.05	.00	100.0
001-031-51042 UNEMPLOYMENT INSURANCE	.00	388.00	2,000.00	1,612.00	19.4
001-031-51043 DISABILITY & LIFE INSURANCE	181.21	2,314.22	2,230.00	(84.22)	103.8
001-031-51046 OPEB	5,325.86	66,653.84	70,000.00	3,346.16	95.2
001-031-52009 TRAINING	.00	741.32	3,000.00	2,258.68	24.7
001-031-52010 UTILITIES	4,665.37	38,082.15	59,600.00	21,517.85	63.9
001-031-52011 ADVERTISING & PRINTING	.00	212.65	500.00	287.35	42.5
001-031-52012 OFFICE SUPPLIES & POSTAGE	.00	55.74	150.00	94.26	37.2
001-031-52013 COMMUNICATIONS	596.58	5,468.13	6,300.00	831.87	86.8
001-031-52014 MEETINGS & TRAVEL	.00	1,992.48	2,100.00	107.52	94.9
001-031-52015 PROFESSIONAL SERVICES	1,296.33	29,947.84	30,000.00	52.16	99.8
001-031-52017 WASTE FEES	3,253.24	25,750.31	29,500.00	3,749.69	87.3
001-031-52018 SPECIAL DEPARTMENT SUPPLIES	5,905.51	65,289.31	80,000.00	14,710.69	81.6
001-031-52019 MISC. DUES & SUBSCRIPTIONS	601.99	1,271.63	9,000.00	7,728.37	14.1
001-031-52045 IT	1,285.68	20,276.18	21,500.00	1,223.82	94.3
001-031-53020 VEHICLE OPERATION	432.15	7,684.54	10,000.00	2,315.46	76.9
001-031-53021 SPECIAL EQUIPMENT OPERATION	3,105.74	4,132.81	8,000.00	3,867.19	51.7
001-031-55024 RENTALS	.00	65,365.03	65,365.03	.00	100.0
001-031-55025 CHAMBER OF COMMERCE	.00	.00	1,000.00	1,000.00	.0
001-031-55050 PARK RENOVATION	.00	.00	15,000.00	15,000.00	.0
001-031-55063 DOC/RECYCLING GRANT	5,000.00	5,000.00	5,580.69	580.69	89.6
001-031-56027 CAPITAL IMPROVEMENT	.00	37,090.00	215,000.00	177,910.00	17.3
001-031-56028 CAPITAL EQUIPMENT	.00	74,156.69	87,938.40	13,781.71	84.3
001-031-57000 LEASE PRINCIPAL	628.50	7,524.66	7,500.00	(24.66)	100.3
001-031-58030 URBAN GREENING GRANT	2,149.41	97,035.67	136,020.80	38,985.13	71.3
001-031-58031 HSEF GRANT	.00	12,216.02	12,216.02	.00	100.0
TOTAL PARKS AND RECREATION	98,123.15	1,401,461.18	1,731,602.15	330,140.97	80.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
001-034-51001 FULL TIME SALARIES	8,222.66	97,946.21	101,000.00	3,053.79	97.0
001-034-51002 PART TIME SALARIES	450.00	800.00	2,000.00	1,200.00	40.0
001-034-51004 OVERTIME WAGES	.00	2,384.45	3,000.00	615.55	79.5
001-034-51006 VISION INSURANCE	10.11	134.27	124.16	(10.11)	108.1
001-034-51007 HEALTH INSURANCE	2,345.07	29,214.44	26,869.37	(2,345.07)	108.7
001-034-51008 DENTAL INSURANCE	109.07	1,407.63	1,298.56	(109.07)	108.4
001-034-51010 WORKER'S COMPENSATION	.00	2,238.25	2,238.25	.00	100.0
001-034-51011 MEDICARE TAX	118.41	1,391.32	1,590.00	198.68	87.5
001-034-51017 PARS-ARS	5.85	10.40	105.00	94.60	9.9
001-034-51022 PARS SYSTEM	87.60	1,094.58	1,200.00	105.42	91.2
001-034-51024 DEFERRED COMPENSATION	8.34	104.09	200.00	95.91	52.1
001-034-51025 RETIREE HEALTH INSURANCE	.00	13,357.24	14,600.00	1,242.76	91.5
001-034-51027 PERS EE/ER	713.54	8,507.27	9,420.00	912.73	90.3
001-034-51029 PERS LS UAL	.00	1,079.03	1,079.03	.00	100.0
001-034-51043 DISABILITY & LIFE INSURANCE	56.14	715.97	790.00	74.03	90.6
001-034-51046 OPEB	1,776.10	21,091.61	21,980.00	888.39	96.0
001-034-52012 OFFICE SUPPLIES & POSTAGE	97.90	809.19	3,000.00	2,190.81	27.0
001-034-52013 COMMUNICATIONS	36.60	365.51	500.00	134.49	73.1
001-034-52014 MEETINGS & TRAVEL	.00	3,812.34	5,500.00	1,687.66	69.3
001-034-52015 PROFESSIONAL SERVICES	982.65	19,655.51	60,000.00	40,344.49	32.8
001-034-52018 SPECIAL DEPARTMENT SUPPLIES	151.80	2,087.43	3,000.00	912.57	69.6
001-034-52019 MISC. DUES & SUBSCRIPTIONS	432.50	554.30	1,000.00	445.70	55.4
001-034-52045 IT	317.35	3,904.30	5,600.00	1,695.70	69.7
001-034-53025 LAFCO	.00	15,000.00	15,000.00	.00	100.0
001-034-59999 TRANSFERS OUT	.00	54,089.00	54,089.00	.00	100.0
TOTAL PLANNING	15,921.69	281,754.34	335,183.37	53,429.03	84.1
<u>AFTER SCHOOL PROGRAM</u>					
001-035-51002 PART TIME SALARIES	3,346.25	56,687.92	68,100.00	11,412.08	83.2
001-035-51011 MEDICARE TAX	48.52	822.11	990.00	167.89	83.0
001-035-51017 PARS-ARS	43.50	736.95	890.00	153.05	82.8
001-035-52010 UTILITIES	.00	.00	2,500.00	2,500.00	.0
001-035-52015 PROFESSIONAL SERVICES	.00	.00	250.00	250.00	.0
001-035-52018 SPECIAL DEPARTMENT SUPPLIES	648.71	9,660.81	11,000.00	1,339.19	87.8
001-035-52045 IT	113.81	979.39	1,110.00	130.61	88.2
TOTAL AFTER SCHOOL PROGRAM	4,200.79	68,887.18	84,840.00	15,952.82	81.2

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POOL</u>					
001-037-51002	PART TIME SALARIES	38,056.35	133,326.10	164,000.00	30,673.90	81.3
001-037-51011	MEDICARE TAX	551.84	1,933.27	2,378.00	444.73	81.3
001-037-51017	PARS-ARS	494.75	1,733.31	2,132.00	398.69	81.3
001-037-52009	TRAINING	1,305.82	2,115.11	4,000.00	1,884.89	52.9
001-037-52010	UTILITIES	2,156.82	12,581.18	20,300.00	7,718.82	62.0
001-037-52013	COMMUNICATIONS	61.00	650.72	1,000.00	349.28	65.1
001-037-52014	MEETINGS & TRAVEL	.00	1,539.80	2,000.00	460.20	77.0
001-037-52015	PROFESSIONAL SERVICES	.00	8,232.53	9,500.00	1,267.47	86.7
001-037-52018	SPECIAL DEPARTMENT SUPPLIES	119.64	53,118.85	56,000.00	2,881.15	94.9
001-037-52045	IT	812.62	5,989.36	5,600.00	(389.36)	107.0
001-037-52047	CONCESSIONS	1,103.00	3,061.53	3,580.00	518.47	85.5
001-037-53021	SPECIAL EQUIPMENT OPERATION	168.19	4,995.94	5,200.00	204.06	96.1
001-037-56027	CAPITAL IMPROVEMENT	.00	303,956.94	303,956.94	.00	100.0
001-037-56028	CAPITAL EQUIPMENT	568.66	7,067.66	6,499.00	(568.66)	108.8
001-037-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	6,355.00	6,355.00	.00	100.0
	TOTAL POOL	45,398.69	546,657.30	592,500.94	45,843.64	92.3
	<u>SUMMER CAMP</u>					
001-038-51002	PART TIME SALARIES	7,422.00	31,307.07	39,300.00	7,992.93	79.7
001-038-51011	MEDICARE TAX	107.63	453.94	570.00	116.06	79.6
001-038-51017	PARS-ARS	96.50	407.00	515.00	108.00	79.0
001-038-52010	UTILITIES	.00	.00	500.00	500.00	.0
001-038-52011	ADVERTISING & PRINTING	.00	.00	450.00	450.00	.0
001-038-52015	PROFESSIONAL SERVICES	.00	7,500.00	11,000.00	3,500.00	68.2
001-038-52018	SPECIAL DEPARTMENT SUPPLIES	1,112.73	6,864.58	7,200.00	335.42	95.3
001-038-52045	IT	.00	21.02	150.00	128.98	14.0
	TOTAL SUMMER CAMP	8,738.86	46,553.61	59,685.00	13,131.39	78.0
	TOTAL FUND EXPENDITURES	840,272.45	12,226,165.49	13,607,033.37	1,380,867.88	89.9
	NET REVENUE OVER EXPENDITURES	331,438.32	(1,290,438.50)	(1,292,465.51)	(2,027.01)	(99.8)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
002-000-33010	INTEREST ON BANK DEPOSITS	10,950.68	145,612.13	140,000.00	(5,612.13)	104.0
002-000-39016	CONNECTION FEE	.00	4,000.00	4,000.00	.00	100.0
002-000-39017	SEWER MISCELLANEOUS	.00	2,991.22	6,000.00	3,008.78	49.9
002-000-39020	SEWER SERVICE COLLECTION	119,805.47	1,409,401.23	1,330,000.00	(79,401.23)	106.0
002-000-39023	SEWER SERVICE PENALTIES	532.46	2,064.78	1,000.00	(1,064.78)	206.5
002-000-39075	INTERGOVERNMENTAL REVENUE	.00	10,631.36	10,631.36	.00	100.0
002-000-39812	GAIN ON SALE	.00	2,748.66	2,748.66	.00	100.0
	TOTAL REVENUE	131,288.61	1,577,449.38	1,494,380.02	(83,069.36)	105.6
	TOTAL FUND REVENUE	131,288.61	1,577,449.38	1,494,380.02	(83,069.36)	105.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER</u>					
002-051-51001 FULL TIME SALARIES	19,892.78	249,865.48	253,000.00	3,134.52	98.8
002-051-51002 PART TIME SALARIES	433.12	433.12	1,400.00	966.88	30.9
002-051-51004 OVERTIME WAGES	.00	5,298.91	8,350.00	3,051.09	63.5
002-051-51006 VISION INSURANCE	36.00	466.53	430.53 (	36.00)	108.4
002-051-51007 HEALTH INSURANCE	6,298.85	74,412.01	68,113.16 (	6,298.85)	109.3
002-051-51008 DENTAL INSURANCE	410.52	5,168.64	4,880.00 (	288.64)	105.9
002-051-51010 WORKER'S COMPENSATION	.00	6,060.50	6,060.50	.00	100.0
002-051-51011 MEDICARE TAX	289.59	3,660.86	4,114.00	453.14	89.0
002-051-51017 PARS-ARS	5.97	5.97	21.00	15.03	28.4
002-051-51018 DUTY TIME	402.04	5,096.33	6,000.00	903.67	84.9
002-051-51022 PARS SYSTEM	2,492.15	31,267.50	32,700.00	1,432.50	95.6
002-051-51024 DEFERRED COMPENSATION	292.21	3,704.66	3,966.32	261.66	93.4
002-051-51025 RETIREE HEALTH INSURANCE	.00	40,159.92	40,159.92	.00	100.0
002-051-51027 PERS EE/ER	3,034.96	39,102.74	40,957.95	1,855.21	95.5
002-051-51029 PERS LS UAL	.00	145,944.34	145,944.34	.00	100.0
002-051-51043 DISABILITY & LIFE INSURANCE	131.98	1,686.18	1,590.00 (	96.18)	106.1
002-051-51046 OPEB	4,280.67	53,569.36	55,546.28	1,976.92	96.4
002-051-52010 UTILITIES	1,495.21	21,387.64	26,000.00	4,612.36	82.3
002-051-52012 OFFICE SUPPLIES & POSTAGE	158.02	6,564.67	7,500.00	935.33	87.5
002-051-52013 COMMUNICATIONS	186.93	2,003.49	2,200.00	196.51	91.1
002-051-52014 MEETINGS & TRAVEL	397.11	3,608.09	5,000.00	1,391.91	72.2
002-051-52015 PROFESSIONAL SERVICES	3,523.75	64,995.13	114,759.00	49,763.87	56.6
002-051-52017 WASTE FEES	413.22	4,973.16	5,310.00	336.84	93.7
002-051-52018 SPECIAL DEPARTMENT SUPPLIES	2,856.31	51,843.39	52,000.00	156.61	99.7
002-051-52019 MISC. DUES & SUBSCRIPTIONS	686.77	2,734.94	2,600.00 (	134.94)	105.2
002-051-52024 PROPERTY TAXES	.00	.00	640.00	640.00	.0
002-051-52045 IT	225.18	984.19	2,700.00	1,715.81	36.5
002-051-53020 VEHICLE OPERATION	3,975.76	14,766.19	26,000.00	11,233.81	56.8
002-051-55023 SMALL CLAIMS	.00	.00	100.00	100.00	.0
002-051-55024 RENTALS	.00	247.20	2,000.00	1,752.80	12.4
002-051-55100 CITY COST PLAN	.00	194,357.00	194,357.00	.00	100.0
002-051-55101 REFUNDS	98.70	1,334.85	2,000.00	665.15	66.7
002-051-55102 BAWA	48.95	152,928.95	152,880.00 (	48.95)	100.0
002-051-56025 DEPRECIATION	.00	.00	150,908.00	150,908.00	.0
002-051-56027 CAPITAL IMPROVEMENT	.00	177,465.65	222,242.37	44,776.72	79.9
002-051-56028 CAPITAL EQUIPMENT	.00	275,001.37	275,257.33	255.96	99.9
002-051-57000 LEASE PRINCIPAL	473.93	5,674.11	6,284.00	609.89	90.3
002-051-59999 TRANSFERS OUT	.00	1,792.96	1,792.96	.00	100.0
TOTAL SEWER	52,540.68	1,648,566.03	1,925,764.66	277,198.63	85.6
TOTAL FUND EXPENDITURES	52,540.68	1,648,566.03	1,925,764.66	277,198.63	85.6
NET REVENUE OVER EXPENDITURES	78,747.93 (	71,116.65)	(431,384.64)	(360,267.99)	(16.5)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
004-000-33010	INTEREST ON BANK DEPOSITS	10,373.47	137,192.61	128,000.00	(9,192.61)	107.2
004-000-39012	WATER SERVICE COLLECTION	94,729.01	1,114,363.77	1,090,000.00	(24,363.77)	102.2
004-000-39013	WATER SERVICE PENALTIES	419.82	1,628.12	1,208.30	(419.82)	134.7
004-000-39016	WATER CONNECTION FEE	.00	4,000.00	4,000.00	.00	100.0
004-000-39017	WATER MISCELLANEOUS	.00	19,194.22	20,000.00	805.78	96.0
004-000-39812	GAIN ON SALE	.00	1,796.66	1,796.66	.00	100.0
	TOTAL REVENUE	105,522.30	1,278,175.38	1,245,004.96	(33,170.42)	102.7
	TOTAL FUND REVENUE	105,522.30	1,278,175.38	1,245,004.96	(33,170.42)	102.7

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>WATER</u>					
004-050-51001	FULL TIME SALARIES	16,365.44	207,272.50	213,000.00	5,727.50	97.3
004-050-51002	PART TIME SALARIES	371.25	371.25	1,500.00	1,128.75	24.8
004-050-51004	OVERTIME WAGES	.00	4,908.90	8,840.00	3,931.10	55.5
004-050-51006	VISION INSURANCE	29.93	402.93	400.00	(2.93)	100.7
004-050-51007	HEALTH INSURANCE	5,415.19	67,290.19	61,875.00	(5,415.19)	108.8
004-050-51008	DENTAL INSURANCE	341.16	4,467.78	4,200.00	(267.78)	106.4
004-050-51010	WORKER'S COMPENSATION	.00	5,086.50	5,086.50	.00	100.0
004-050-51011	MEDICARE TAX	238.25	3,042.24	3,464.00	421.76	87.8
004-050-51017	PARS-ARS	5.11	5.11	22.00	16.89	23.2
004-050-51018	DUTY TIME	344.58	4,409.69	6,350.00	1,940.31	69.4
004-050-51022	PARS SYSTEM	2,154.03	27,263.22	28,196.89	933.67	96.7
004-050-51024	DEFERRED COMPENSATION	237.11	3,024.79	3,232.56	207.77	93.6
004-050-51025	RETIREE HEALTH INSURANCE	.00	53,546.58	53,546.58	.00	100.0
004-050-51027	PERS EE/ER	2,594.50	34,064.68	35,500.00	1,435.32	96.0
004-050-51029	PERS LS UAL	.00	113,025.46	113,025.46	.00	100.0
004-050-51043	DISABILITY & LIFE INSURANCE	110.36	1,467.62	1,400.00	(67.62)	104.8
004-050-51046	OPEB	3,525.22	44,430.73	45,800.00	1,369.27	97.0
004-050-52010	UTILITIES	4,801.97	46,634.78	68,000.00	21,365.22	68.6
004-050-52012	OFFICE SUPPLIES & POSTAGE	10.50	4,343.31	6,800.00	2,456.69	63.9
004-050-52013	COMMUNICATIONS	223.63	2,399.11	3,180.00	780.89	75.4
004-050-52014	MEETINGS & TRAVEL	348.21	4,329.19	5,000.00	670.81	86.6
004-050-52015	PROFESSIONAL SERVICES	3,171.31	51,294.03	113,759.00	62,464.97	45.1
004-050-52017	WASTE FEES	52.75	900.97	1,590.00	689.03	56.7
004-050-52018	SPECIAL DEPARTMENT SUPPLIES	819.91	28,399.42	47,000.00	18,600.58	60.4
004-050-52019	MISC. DUES & SUBSCRIPTION	685.78	3,195.17	2,600.00	(595.17)	122.9
004-050-52020	WATER CONSERVATION PROGRAM	.00	450.00	1,300.00	850.00	34.6
004-050-52024	PROPERTY TAXES	.00	.00	100.00	100.00	.0
004-050-52045	IT	212.86	1,201.54	2,700.00	1,498.46	44.5
004-050-53020	VEHICLE OPERATION	3,417.30	11,912.53	26,000.00	14,087.47	45.8
004-050-55023	SMALL CLAIMS	.00	.00	200.00	200.00	.0
004-050-55024	RENTALS	2,168.07	2,415.27	4,300.00	1,884.73	56.2
004-050-55100	CITY COST PLAN	.00	145,579.00	145,579.00	.00	100.0
004-050-55101	REFUNDS	77.55	7,522.82	10,000.00	2,477.18	75.2
004-050-56025	DEPRECIATION	.00	.00	178,600.00	178,600.00	.0
004-050-56027	CAPITAL IMPROVEMENT	17,787.50	224,265.18	287,000.00	62,734.82	78.1
004-050-57000	LEASE PRINCIPAL	631.91	7,565.50	8,390.00	824.50	90.2
	TOTAL WATER	66,141.38	1,116,487.99	1,497,536.99	381,049.00	74.6
	TOTAL FUND EXPENDITURES	66,141.38	1,116,487.99	1,497,536.99	381,049.00	74.6
	NET REVENUE OVER EXPENDITURES	39,380.92	161,687.39	(252,532.03)	(414,219.42)	64.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SUNRISE MHP

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
012-000-33010	INTEREST ON BANK DEPOSITS	1,746.75	20,453.32	17,006.39	(3,446.93)	120.3
012-000-39735	UTILITIES CLEARING ACCOUNT	2,720.00	34,680.00	38,400.00	3,720.00	90.3
012-000-39750	RENTS - ASSISTED UNITS	988.00	7,255.00	6,600.00	(655.00)	109.9
012-000-39760	RENTS - UNASSISTED UNITS	8,250.00	104,271.00	100,000.00	(4,271.00)	104.3
	TOTAL REVENUE	<u>13,704.75</u>	<u>166,659.32</u>	<u>162,006.39</u>	<u>(4,652.93)</u>	<u>102.9</u>
	TOTAL FUND REVENUE	<u>13,704.75</u>	<u>166,659.32</u>	<u>162,006.39</u>	<u>(4,652.93)</u>	<u>102.9</u>

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SUNRISE MHP</u>					
012-095-51001	FULL TIME SALARIES	1,131.88	13,992.30	15,000.00	1,007.70	93.3
012-095-51002	PART TIME SALARIES	1,120.00	5,274.00	8,000.00	2,726.00	65.9
012-095-51006	VISION INSURANCE	3.06	40.86	45.00	4.14	90.8
012-095-51007	HEALTH INSURANCE	589.10	7,357.16	7,000.00	(357.16)	105.1
012-095-51008	DENTAL INSURANCE	35.64	461.28	430.00	(31.28)	107.3
012-095-51010	WORKER'S COMPENSATION	.00	452.57	452.57	.00	100.0
012-095-51011	MEDICARE TAX	31.18	264.47	345.00	80.53	76.7
012-095-51017	PARS-ARS	14.56	68.56	260.00	191.44	26.4
012-095-51022	PARS SYSTEM	130.48	1,551.62	1,700.00	148.38	91.3
012-095-51024	DEFERRED COMPENSATION	11.30	143.74	170.00	26.26	84.6
012-095-51027	PERS EE/ER	185.32	2,472.60	2,700.00	227.40	91.6
012-095-51029	PERS LS UAL	.00	8,096.74	8,096.74	.00	100.0
012-095-51043	DISABILITY & LIFE INSURANCE	8.54	108.40	105.00	(3.40)	103.2
012-095-51046	OPEB	244.48	2,981.39	3,200.00	218.61	93.2
012-095-52010	UTILITIES	1,294.96	41,554.72	43,600.00	2,045.28	95.3
012-095-52012	OFFICE SUPPLIES & POSTAGE	.00	.00	100.00	100.00	.0
012-095-52015	PROFESSIONAL SERVICES	123.33	1,260.94	2,000.00	739.06	63.1
012-095-52017	WASTE FEES	546.64	6,474.12	6,700.00	225.88	96.6
012-095-52018	SPECIAL DEPARTMENT SUPPLIES	1,572.68	2,788.16	5,000.00	2,211.84	55.8
012-095-53020	VEHICLE OPERATION	.00	315.37	800.00	484.63	39.4
012-095-55100	CITY COST PLAN	.00	20,294.00	20,294.00	.00	100.0
012-095-56027	CAPITAL IMPROVEMENT	.00	.00	6,000.00	6,000.00	.0
	TOTAL SUNRISE MHP	7,043.15	115,953.00	131,998.31	16,045.31	87.8
	TOTAL FUND EXPENDITURES	7,043.15	115,953.00	131,998.31	16,045.31	87.8
	NET REVENUE OVER EXPENDITURES	6,661.60	50,706.32	30,008.08	(20,698.24)	169.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUE						
003-000-39100	SECTION 2105	2,108.42	21,863.68	23,000.00	1,136.32	95.1
003-000-39110	SECTION 2107-5	.00	1,000.00	1,000.00	.00	100.0
003-000-39120	SECTION 2107	2,979.58	28,888.66	32,000.00	3,111.34	90.3
003-000-39130	SECTION 2106	1,854.46	18,888.82	19,500.00	611.18	96.9
003-000-39135	MISC/PROP 42	3,734.93	33,869.45	37,000.00	3,130.55	91.5
003-000-39139	SB 1	9,010.22	96,015.24	99,094.00	3,078.76	96.9
TOTAL REVENUE		19,687.61	200,525.85	211,594.00	11,068.15	94.8
TOTAL FUND REVENUE		19,687.61	200,525.85	211,594.00	11,068.15	94.8

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GAS TAX</u>					
003-030-51001	FULL TIME SALARIES	5,374.52	67,300.03	69,040.03	1,740.00	97.5
003-030-51002	PART TIME SALARIES	154.69	154.69	300.00	145.31	51.6
003-030-51004	OVERTIME WAGES	.00	559.26	1,100.00	540.74	50.8
003-030-51006	VISION INSURANCE	10.81	135.32	150.00	14.68	90.2
003-030-51007	HEALTH INSURANCE	2,124.17	24,779.37	22,655.20	(2,124.17)	109.4
003-030-51008	DENTAL INSURANCE	124.55	1,516.25	1,490.00	(26.25)	101.8
003-030-51010	WORKER'S COMPENSATION	.00	1,721.73	1,721.73	.00	100.0
003-030-51011	MEDICARE TAX	78.54	972.99	1,100.00	127.01	88.5
003-030-51017	PARS-ARS	1.17	1.17	10.00	8.83	11.7
003-030-51018	DUTY TIME	143.59	1,818.08	2,150.00	331.92	84.6
003-030-51022	PARS SYSTEM	751.51	9,393.81	9,716.21	322.40	96.7
003-030-51024	DEFERRED COMPENSATION	70.30	880.82	979.40	98.58	89.9
003-030-51027	PERS EE/ER	861.40	11,034.33	11,600.00	565.67	95.1
003-030-51029	PERS LS UAL	.00	2,424.04	2,424.04	.00	100.0
003-030-51043	DISABILITY & LIFE INSURANCE	37.28	462.16	450.00	(12.16)	102.7
003-030-51046	OPEB	1,160.89	14,398.98	14,901.53	502.55	96.6
003-030-52018	SPECIAL DEPARTMENT SUPPLIES	.00	1,938.74	25,700.00	23,761.26	7.5
003-030-56027	CAPITAL IMPROVEMENT	.00	32,058.75	225,000.00	192,941.25	14.3
	TOTAL GAS TAX	10,893.42	171,550.52	390,488.14	218,937.62	43.9
	TOTAL FUND EXPENDITURES	10,893.42	171,550.52	390,488.14	218,937.62	43.9
	NET REVENUE OVER EXPENDITURES	8,794.19	28,975.33	(178,894.14)	(207,869.47)	16.2

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
033-000-33010	INTEREST ON BANK DEPOSITS	1,150.24	14,928.83	12,728.83	(2,200.00)	117.3
033-000-39967	COPS/AB 1913	30,945.79	159,458.30	128,512.51	(30,945.79)	124.1
	TOTAL REVENUE	32,096.03	174,387.13	141,241.34	(33,145.79)	123.5
	TOTAL FUND REVENUE	32,096.03	174,387.13	141,241.34	(33,145.79)	123.5

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>C.O.P.S.</u>					
033-033-51004	OVERTIME WAGES	.00	38,676.21	60,000.00	21,323.79	64.5
033-033-52018	SPECIAL DEPARTMENT SUPPLIES	5,382.20	42,696.48	44,640.00	1,943.52	95.7
033-033-52019	MISC. DUES & SUBSCRIPTIONS	660.00	6,095.00	6,800.00	705.00	89.6
033-033-52045	IT	.00	.00	6,000.00	6,000.00	.0
033-033-53020	VEHICLE OPERATION	.00	3,628.92	11,800.00	8,171.08	30.8
033-033-56029	CAPITAL EQUIPMENT REPLACEMENT	.00	15,287.14	21,360.00	6,072.86	71.6
033-033-57000	LEASE PRINCIPAL	4,290.26	83,107.69	85,722.48	2,614.79	97.0
	TOTAL C.O.P.S.	10,332.46	189,491.44	236,322.48	46,831.04	80.2
	TOTAL FUND EXPENDITURES	10,332.46	189,491.44	236,322.48	46,831.04	80.2
	NET REVENUE OVER EXPENDITURES	21,763.57	(15,104.31)	(95,081.14)	(79,976.83)	(15.9)

JUNE 2025

BANK RECONCILIATION

REPORT



Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

June 30, 2025

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	1,938,799.78	Book Balance Previous Month:	1,689,202.46
Outstanding Deposits:	14,443.82	Total Receipts:	1,868,383.49
Outstanding Checks:	975,426.90	Total Disbursements:	2,579,769.25
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	977,816.70	Book Balance:	977,816.70
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1034	128.00-	1057	101.00	1108	88.29-
1110	565.46	1132	1,472.00-	1137	370.00-	1145	359.00
1159	64.00-	1213	185.00-	1234	558.40	1240	105.00-
1256	2,400.00	1265	9,413.40	1266	1,929.50	1267	274.50
1268	476.50	1269	200.00	1270	267.00	1271	31.35
Grand Totals:							14,443.82

Deposits cleared: 89 items Deposits Outstanding: 20 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6948	668.91	7108	4,602.50	7258	144.96
7412	18.58	7420	18.58	7859	1,076.50	8324	66.50
8752	110.82	9412	203.50	9861	.11	9941	46.25
10994	75.00	11079	14.30	11879	340.50	12044	33.25
12079	92.46	12086	31.99	12129	2,898.00	12474	36.94
12488	31.17	12493	36.94	12500	129.29	12502	166.23
12613	120.00	13137	1,680.00	13139	55.50	13158	383.25
13215	25.00	13247	30.35	13260	303.09	13262	43.86
13272	103.89	13280	73.88	13316	1,560.00	13318	59.20
13321	1,950.49	13363	369.40	13366	210.55	13393	41.56
13396	41.56	13407	40.00	13409	45.00	13415	700.00
13422	284.66	13437	168.19	13458	30.00	13463	164.34
13470	1,400.00	13477	400.00	13486	5.57	13487	386.00
13507	92.35	13514	744.96	13517	412.43	13519	469.96
13532	87.27	13542	199.48	13546	203.63	13554	284.66
13555	369.23	13556	2,295.79	13557	15.00	13559	876.43
13560	24.00	13561	2,890.65	13563	1,056.57	13565	750.00
13566	895.00	13569	489.56	13571	147.85	13572	270.00
13573	17,372.27	13575	8,250.21	13576	731.51	13577	61.33
13579	871.00	13581	1,519.66	13582	270.00	13583	200.32
13585	300.00	13586	55.89	13587	2,268.43	13588	67.35

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
13589	66.37	13590	63.90	13591	22,146.25	13592	10,765.57
13594	3,690.82	13595	767.12	13596	63.94	13597	1,966.20
13601	356.50	13603	89.21	13604	984.48	13605	1,031.52
13607	268.55	13611	191.17	13614	521.19	13618	335.96
13619	282.24	13620	259.83	13622	714.45	13625	564.26
13626	726.72	13627	2,318.88	13628	487.59	13630	765.85
13633	513.72	13634	763.20	13635	476.38	13636	341.97
13637	547.32	13638	284.66	13639	2,869.24	13640	1,680.00
13641	369.23	13642	88.80	13643	6,261.04	13644	551.55
13645	2,038.31	13646	66,749.88	13647	14,584.56	13648	4,363.26
13649	568.06	13650	230.00	13651	5,597.21	13652	495,810.00
13653	12,241.00	13654	5,410.49	13655	1,312.00	13656	700.47
13657	7,824.17	13659	1,010.21	13660	265.00	13661	729.70
13662	144.60	13663	180.00	13664	477.00	13665	312.18
13666	5,000.00	13667	800.00	13668	860.12	13669	4,686.72
13670	788.01	13671	4,589.75	13672	149.02	13673	638.50
13674	179.98	75403	8.00	111942	371.55	61325201	3,077.86
61325203	36,859.01	62725200	107,175.98	62725201	7,287.00	62725202	3,077.86
62725204	36,976.75	62725205	1,946.85	71125300	.73-		
Grand Totals:							975,426.90

Checks cleared: 250 items

Checks Outstanding: 171 items

Bank Adjustments Section

Book Adjustments Section

JUNE 2025

COMBINED CASH REPORT



CITY OF BISHOP
COMBINED CASH
JUNE 30, 2025

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	973,196.22
999-000-10111	LAIF INVESTMENT	895,033.48
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	.00
999-000-10115	CASH IN BANK XPRESS BILLPAY	32,649.46
999-000-10116	CALIFORNIA CLASS INVESTMENT	21,033,484.11
999-000-10175	CASH CLEARING UTILITIES	17,505.62
999-000-10176	BUSINESS CASH CLEARING	79.00
999-000-10177	DEPOSITS IN TRANSIT	.00
TOTAL COMBINED CASH		22,951,947.89
999-000-10100	CASH ALLOCATED TO FUNDS	(22,951,947.89)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	11,295,828.56
2	ALLOCATION TO SEWER FUND	2,787,202.77
3	ALLOCATION TO GAS TAX	469,388.77
4	ALLOCATION TO WATER FUND	2,640,288.83
5	ALLOCATION TO RFPD	805,389.30
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	89,758.82
8	ALLOCATION TO BOND AND TRUST FUND	51,901.36
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,888,343.50
11	ALLOCATION TO ASSET FORFEITURE	5,782.62
12	ALLOCATION TO SUNRISE MHP	444,589.55
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	1,405,875.90
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	57,451.42
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	87,118.00
24	ALLOCATION TO BAWA	108,518.58
25	ALLOCATION TO WAYFINDING & SIGNAGE PROJECT	.00
26	ALLOCATION TO PLHA FUND	79,527.35
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	292,761.87
37	ALLOCATION TO HOME FUNDS/WILLOW ST	117,850.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	161,994.62
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00
71	ALLOCATION TO SILVER PEAK/IMACA	.00

CITY OF BISHOP
COMBINED CASH
JUNE 30, 2025

72 ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48
TOTAL ALLOCATIONS TO OTHER FUNDS	22,951,947.89
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(22,951,947.89)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

JUNE 2025

INVESTMENT PORTFOLIO

REPORT



INVESTMENT ACCOUNTS

LAIF

STATEMENT PERIOD: JUNE 2025

ENDING BALANCE: \$895,033.48

AVERAGE MONTHLY YIELD: 4.269%

CALIFORNIA CLASS

STATEMENT PERIOD: JUNE 2025

ENDING BALANCE: \$21,033,484.11

AVERAGE MONTHLY YIELD: 4.343%

COMBINED CITY OF BISHOP INVESTMENTS

STATEMENT PERIOD: JUNE 2025

ENDING BALANCE: \$21,928,517.59

AVERAGE MONTHLY YIELD: 4.340%

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 22, 2025

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

[Tran Type Definitions](#)

Account Number: 98-14-086

June 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	895,033.48
Total Withdrawal:	0.00	Ending Balance:	895,033.48



PMIA/LAIF Performance Report as of 07/16/25



Quarterly Performance Quarter Ended 6/30/25

LAIF Apportionment Rate ⁽²⁾ :	4.40
LAIF Earnings Ratio ⁽²⁾ :	0.00012059828906715
LAIF Administrative Cost ^{(1)*} :	TBD
LAIF Fair Value Factor ⁽¹⁾ :	1.001198310
PMIA Daily ⁽¹⁾ :	4.26
PMIA Quarter to Date ⁽¹⁾ :	4.27
PMIA Average Life ⁽¹⁾ :	248

PMIA Average Monthly Effective Yields⁽¹⁾

June	4.269
May	4.272
April	4.281
March	4.313
February	4.333
January	4.366

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 6/30/25 \$178.1 billion

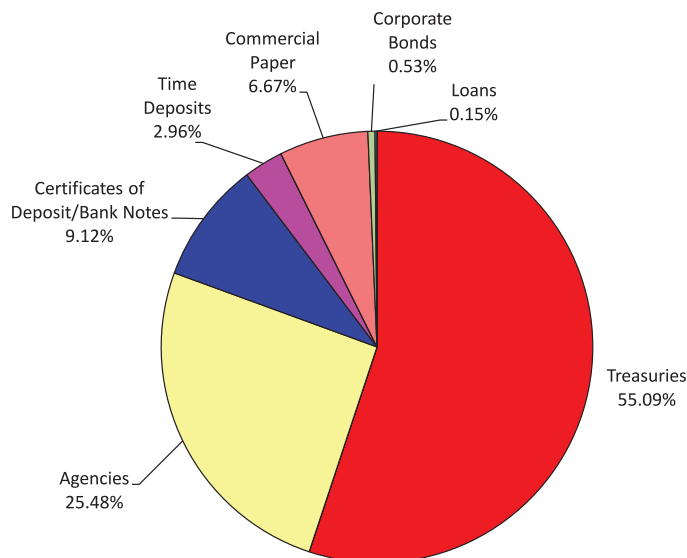


Chart does not include \$1,063,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
07/16/25	4.26	4.26	256
07/15/25	4.26	4.26	257
07/14/25	4.26	4.26	251
07/13/25	4.26	4.26	251
07/12/25	4.26	4.26	252
07/11/25	4.26	4.26	253
07/10/25	4.26	4.26	252
07/09/25	4.26	4.26	248
07/08/25	4.26	4.26	249
07/07/25	4.26	4.26	249
07/06/25	4.26	4.26	253
07/05/25	4.26	4.26	253
07/04/25	4.26	4.26	253
07/03/25	4.26	4.26	253
07/02/25	4.26	4.26	254
07/01/25	4.26	4.26	256
06/30/25	4.26	4.27	248
06/29/25	4.27	4.27	236
06/28/25	4.27	4.27	236
06/27/25	4.27	4.27	236
06/26/25	4.27	4.27	235
06/25/25	4.27	4.27	237
06/24/25	4.27	4.28	239
06/23/25	4.27	4.28	234
06/22/25	4.27	4.28	236
06/21/25	4.27	4.28	236
06/20/25	4.27	4.28	236
06/19/25	4.27	4.28	236
06/18/25	4.27	4.28	237
06/17/25	4.27	4.28	238
06/16/25	4.27	4.28	237
06/15/25	4.27	4.28	234
06/14/25	4.27	4.28	234
06/13/25	4.27	4.28	235
06/12/25	4.27	4.28	236
06/11/25	4.27	4.28	233



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
06/10/25	4.27	4.28	235
06/09/25	4.27	4.28	230
06/08/25	4.27	4.28	232
06/07/25	4.27	4.28	232
06/06/25	4.27	4.28	232
06/05/25	4.27	4.28	232
06/04/25	4.27	4.28	233
06/03/25	4.27	4.28	234
06/02/25	4.27	4.28	235
06/01/25	4.28	4.28	236



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City of Bishop
377 W Line Street
Bishop, CA 93514

California CLASS

California CLASS

Average Monthly Yield: 4.3433%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0180-0001	City of Bishop	20,258,791.08	700,000.00	0.00	74,693.03	445,748.83	20,914,614.18	21,033,484.11
TOTAL		20,258,791.08	700,000.00	0.00	74,693.03	445,748.83	20,914,614.18	21,033,484.11



City of Bishop

Account Summary

Average Monthly Yield: 4.3433%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	20,258,791.08	700,000.00	0.00	74,693.03	445,748.83	20,914,614.18	21,033,484.11

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2025	Beginning Balance			20,258,791.08	
06/03/2025	Contribution	700,000.00			11497
06/30/2025	Income Dividend Reinvestment	74,693.03			
06/30/2025	Ending Balance			21,033,484.11	

California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
06/01/2025	0.000000000	4.3731%
06/02/2025	0.000119541	4.3631%
06/03/2025	0.000119420	4.3588%
06/04/2025	0.000119203	4.3509%
06/05/2025	0.000118678	4.3317%
06/06/2025	0.000356079	4.3323%
06/07/2025	0.000000000	4.3323%
06/08/2025	0.000000000	4.3323%
06/09/2025	0.000118839	4.3376%
06/10/2025	0.000118727	4.3336%
06/11/2025	0.000118676	4.3317%
06/12/2025	0.000118426	4.3225%
06/13/2025	0.000354540	4.3136%
06/14/2025	0.000000000	4.3136%
06/15/2025	0.000000000	4.3136%
06/16/2025	0.000118444	4.3232%
06/17/2025	0.000118904	4.3400%
06/18/2025	0.000237954	4.3427%
06/19/2025	0.000000000	4.3427%
06/20/2025	0.000356484	4.3372%
06/21/2025	0.000000000	4.3372%
06/22/2025	0.000000000	4.3372%
06/23/2025	0.000118791	4.3359%
06/24/2025	0.000118706	4.3328%
06/25/2025	0.000119020	4.3442%
06/26/2025	0.000119757	4.3711%
06/27/2025	0.000359763	4.3771%
06/28/2025	0.000000000	4.3771%
06/29/2025	0.000000000	4.3771%
06/30/2025	0.000122462	4.3829%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

JUNE 2025

WARRANT REGISTER REPORT



TO: CITY COUNCIL/CITY ADMINISTRATOR

FROM: FINANCE DIRECTOR

DATE: JULY 22, 2025

**SUBJECT: APPROVAL OF WARRANT REGISTER FOR THE MONTH OF
JUNE 2025**

COMMERCIAL WARRANTS

CHECK #12637, 13082, 13398-13399,
13422-13487, 13503-13549,
13554-13674

AMOUNT ISSUED: \$1,095,226.57

MANUAL CHECKS & PAYROLL WARRANTS

AMOUNT ISSUED: \$1,484,542.68

TOTAL

AMOUNT ISSUED: \$2,579,769.25

Journal	Payee or Description	Date	Check Number	Amount
CD	Gonzalez B of A Credit Card payment June 2025	06/30/2025	1	1,595.59
CD	Reynolds B of A Credit Card payment June 2025	06/30/2025	2	3,906.47
CD	Grisham B of A Credit Card payment June 2025	06/30/2025	3	5,955.04
CD	Toy B of A Credit Card payment June 2025	06/30/2025	4	7,993.63
CD	Gomez B of A Credit Card payment June 2025	06/30/2025	5	2,235.35
CD	CALPERS EPMC & ADJ - 5/12/25 TO 5/25/25	06/30/2025	6	901.88
CD	EDD LATE FEE - MAY PAYROLL	06/30/2025	7	1,064.89
CD	Move VOID of Hector Martinez Check #13658 to Correct Period	06/30/2025	8	470.42-
CD	Chase Paymentech Fee May 2025	06/30/2025	9	644.24
CD	Chase Paymentech Fee May 2025	06/30/2025	10	538.53
CD	Xpress Bill Pay Fee May 2025	06/30/2025	11	663.17
CD	Gamino B of A Credit Card payment June 2025	06/30/2025	12	34.00
CD	Milici B of A Credit Card payment June 2025	06/30/2025	13	19.99
CD	McElroy B of A Credit Card payment June 2025	06/30/2025	14	6,743.70
CD	Dishion B of A Credit Card payment June 2025	06/30/2025	15	9,556.53
CD	Poole B of A Credit Card payment June 2025	06/30/2025	16	1,736.61
CD	Used 2007 Type 3 Wildland Engine	06/30/2025	17	139,900.00
CD	Utility Account 47401 Refund Via Xpress	06/30/2025	18	105.00
CD	Transfer from Operating Account to CA CLASS	06/30/2025	19	700,000.00
CD	Bamboo HR Test Account June 2025	06/30/2025	20	99.00
CD	Bamboo HR June-July 2025	06/30/2025	21	1,972.70
CD	Enterprise June 2025 Lease Payment	06/30/2025	22	9,773.01
CD	Randall Byerly ACH Reissue	06/30/2025	23	305.60
CD	Russell B of A Credit Card payment June 2025	06/30/2025	24	3,317.07
CDA	David Surber	06/19/2025	12637	56.00-
CDA	CA DEPARTMENT OF TAX & FEE ADMIN.	06/17/2025	13082	2,609.15-
CDPT	U.S Bank PARS Account #: 6746050100	06/02/2025	13398	97,562.12
CDPT	US BANK TRUST WESTERN REGION	06/02/2025	13399	21,940.95
CDPT	AMERICAN FIDELITY	06/02/2025	13422	284.66
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	06/02/2025	13423	369.23
CDPT	US BANK TRUST WESTERN REGION	06/02/2025	13424	2,048.82
CDA	Best Best & Krieger	06/05/2025	13425	67.20
CDA	BLIZZARD FIRE PROTECTION	06/05/2025	13426	460.00
CDA	CA RURAL WATER ASSOC.	06/05/2025	13427	992.00
CDA	CARMICHAEL BUSINESS TECH.	06/05/2025	13428	1,401.61
CDA	CASEY STEWART	06/05/2025	13429	487.69
CDA	CPRS	06/05/2025	13430	570.00
CDA	DEPT OF WATER AND POWER	06/05/2025	13431	3,534.86
CDA	DEPT OF WATER AND POWER	06/05/2025	13432	2,168.07
CDA	FRONTIER	06/05/2025	13433	663.46
CDA	HIGH COUNTRY LUMBER	06/05/2025	13434	5,910.78
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	06/05/2025	13435	178.50
CDA	Kiley & Associates LLC	06/05/2025	13436	2,000.00
CDA	KNORR SYSTEMS, INC.	06/05/2025	13437	168.19
CDA	L.N Curtis & Sons	06/05/2025	13438	80,264.03
CDA	Lechowicz & Tseng Municipal Consultants	06/05/2025	13439	3,240.00
CDA	LUMOS AND ASSOCIATES, INC.	06/05/2025	13440	23,359.00
CDA	MuniServices	06/05/2025	13441	1,025.44
CDA	OWENS VALLEY PEST	06/05/2025	13442	50.00
CDA	PETTY CASH - PARKS DEPT.	06/05/2025	13443	326.89
CDA	Pilot Thomas Logistics	06/05/2025	13444	2,037.79
CDA	PREFERRED SEPTIC	06/05/2025	13445	4,645.36
CDA	PTS	06/05/2025	13446	85.00
CDA	RAMONS AUTO DETAIL	06/05/2025	13447	550.00
CDA	RIGHT WAY POOL & SPA	06/05/2025	13448	50.98
CDA	Rojas Communications Group	06/05/2025	13449	2,000.00
CDA	Sierra Cotton & Wools	06/05/2025	13450	71.25
CDA	SOUTHERN CALIFORNIA EDISON	06/05/2025	13451	1,765.26

Journal	Payee or Description	Date	Check Number	Amount
CDA	STEVE'S AUTO & TRUCK PART	06/05/2025	13452	950.93
CDA	Thomsom Reuters - West	06/05/2025	13453	660.00
CDA	VERIZON WIRELESS	06/05/2025	13454	372.19
CDA	WESTERN NEVADA SUPPLY CO.	06/05/2025	13455	4,226.53
CDA	Willdan Engineering	06/05/2025	13456	524.00
CDA	Wood Rodgers Inc	06/05/2025	13457	1,380.00
CDA	AMERICAN BUSINESS MACHINE	06/12/2025	13458	30.00
CDA	BROWN'S SUPPLY	06/12/2025	13459	23.74
CDA	BSK ASSOCIATES	06/12/2025	13460	336.03
CDA	CADD Microsystems, Inc	06/12/2025	13461	945.83
CDA	CALIFORNIA BROADBAND	06/12/2025	13462	168.00
CDA	CARMICHAEL BUSINESS TECH.	06/12/2025	13463	164.34
CDA	CASELLE, INC.	06/12/2025	13464	2,301.00
CDA	CASEY STEWART	06/12/2025	13465	165.19
CDA	CHALFANT BIG TREES FARM	06/12/2025	13466	2,132.05
CDA	DEPT OF JUSTICE	06/12/2025	13467	224.00
CDA	Dept. of Resources Recycling & Recovery	06/12/2025	13468	5,000.00
CDA	Dewey Services Inc	06/12/2025	13469	108.00
CDA	ESRI, INC.	06/12/2025	13470	1,400.00
CDA	FRONTIER	06/12/2025	13471	123.45
CDA	Graphic Solutions Ltd.	06/12/2025	13472	920.00
CDA	Guardian Alliance Technologies, Inc	06/12/2025	13473	60.00
CDA	Inyo Register	06/12/2025	13474	62.65
CDA	KnowBe4, Inc	06/12/2025	13475	929.56
CDA	MANOR TRUE VALUE HARDWARE	06/12/2025	13476	158.99
CDA	Martinez Welding	06/12/2025	13477	400.00
CDA	MISSION LINEN & UNIFORM	06/12/2025	13478	61.33
CDA	Pilot Thomas Logistics	06/12/2025	13479	5,042.62
CDA	PINTAIL IMAGING	06/12/2025	13480	117.45
CDA	QUILL CORP	06/12/2025	13481	78.88
CDA	RAMONS AUTO DETAIL	06/12/2025	13482	500.00
CDA	RIGHT WAY POOL & SPA	06/12/2025	13483	75.06
CDA	SOUTHERN CALIFORNIA EDISON	06/12/2025	13484	90.44
CDA	SYMBOL ARTS	06/12/2025	13485	381.64
CDA	THE HARTFORD	06/12/2025	13486	5.57
CDA	THE SHEET	06/12/2025	13487	386.00
CDP	BOLING, WARREN J	06/13/2025	13503	71.11
CDP	JACKSON, AVIS L.	06/13/2025	13504	207.79
CDP	LOWTHORP, ROBERT B.	06/13/2025	13505	92.35
CDP	UNDERHILL, CHERYL L.	06/13/2025	13506	63.94
CDP	BHAKTA, HARIVANDEN E.	06/13/2025	13507	92.35
CDP	SANTANA, FRANCISCO	06/13/2025	13508	1,075.40
CDP	FOREHAND, JASON A	06/13/2025	13509	277.05
CDP	GRISHAM, AMANDA R	06/13/2025	13510	1,966.19
CDP	REYNOLDS, JIM	06/13/2025	13511	2,701.46
CDP	LEW, PATRICIA	06/13/2025	13512	.00
CDP	NAVALES, RYAN	06/13/2025	13513	356.50
CDP	FITT, ASHLEY	06/13/2025	13514	744.96
CDP	JACKSON, THOMAS E.	06/13/2025	13515	439.47
CDP	POOL, PRESTON	06/13/2025	13516	110.82
CDP	MADERA, JOCELYN	06/13/2025	13517	412.43
CDP	CARR, PRESLEY	06/13/2025	13518	611.00
CDP	GRAVES, KANO	06/13/2025	13519	469.96
CDP	TURMAN, MYLEE	06/13/2025	13520	116.36
CDP	ENNIS, JERRY	06/13/2025	13521	930.75
CDP	ENNIS, KAREN	06/13/2025	13522	917.75
CDP	DERR, LEVI	06/13/2025	13523	387.87
CDP	RUSSELL, BRET	06/13/2025	13524	3,780.57

Journal	Payee or Description	Date	Check Number	Amount
CDP	MONDRAGON, DONOVAN	06/13/2025	13525	108.05
CDP	GIDNEY, MARLEY	06/13/2025	13526	58.18
CDP	RAGER, ARIANA	06/13/2025	13527	66.50
CDP	FITT, CALEB	06/13/2025	13528	396.74
CDP	MULLNER, LOLA	06/13/2025	13529	365.21
CDP	OSLAND, SCOUT	06/13/2025	13530	263.98
CDP	HAVERSTOCK, CLARE	06/13/2025	13531	349.44
CDP	ORR, TEAGAN	06/13/2025	13532	87.27
CDP	LOWDEN, MIKE	06/13/2025	13533	126.06
CDP	DONDERO, JESIAH	06/13/2025	13534	682.26
CDP	DOUDA, ELLIOT	06/13/2025	13535	313.99
CDP	MONTOYA, ELOY	06/13/2025	13536	424.81
CDP	BANK, LOU	06/13/2025	13537	246.12
CDP	TRUELSEN, ALYSSA	06/13/2025	13538	216.10
CDP	CLARK, DACIA	06/13/2025	13539	228.56
CDP	NOTT, CADENCE	06/13/2025	13540	284.11
CDP	DEVINCENT, MALEAH	06/13/2025	13541	223.58
CDP	DAVIS, ELLARY	06/13/2025	13542	199.48
CDP	Tari, Trisztan	06/13/2025	13543	453.98
CDP	JOHNSON, BRADY	06/13/2025	13544	405.44
CDP	NOESSER, COLIN	06/13/2025	13545	267.30
CDP	MARTINEZ, DULCE	06/13/2025	13546	203.63
CDP	RAULJI, HARSHVI	06/13/2025	13547	24.94
CDP	CORTES, GETHSEMANIE	06/13/2025	13548	20.77
CDP	CHIRRIK, HALLE	06/13/2025	13549	224.41
CDPT	AMERICAN FIDELITY	06/12/2025	13554	284.66
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	06/12/2025	13555	369.23
CDPT	US BANK TRUST WESTERN REGION	06/12/2025	13556	2,295.79
CDA	AMERICAN BUSINESS MACHINE	06/19/2025	13557	15.00
CDA	Aris Electric	06/19/2025	13558	860.79
CDA	AT&T Mobility LLC	06/19/2025	13559	876.43
CDA	BISHOP PAIUTE TRIBAL	06/19/2025	13560	24.00
CDA	CA DEPARTMENT OF TAX & FEE ADMIN.	06/19/2025	13561	2,890.65
CDA	CA JPIA	06/19/2025	13562	.00
CDA	CALIFORNIA BROADBAND	06/19/2025	13563	1,056.57
CDA	CANON FINANCIAL SERVICES	06/19/2025	13564	1,452.96
CDA	CARMICHAEL BUSINESS TECH.	06/19/2025	13565	750.00
CDA	DEPT OF JUSTICE	06/19/2025	13566	895.00
CDA	DEPT OF WATER AND POWER	06/19/2025	13567	1,822.43
CDA	FEDEX	06/19/2025	13568	21.18
CDA	HECTOR MARTINEZ	06/19/2025	13569	489.56
CDA	HUNT PROPANE, INC.	06/19/2025	13570	2,934.93
CDA	Inyo Register	06/19/2025	13571	147.85
CDA	ioPredict, Inc	06/19/2025	13572	270.00
CDA	Jones Mayer	06/19/2025	13573	17,372.27
CDA	KIBS-FM	06/19/2025	13574	300.00
CDA	L.N Curtis & Sons	06/19/2025	13575	8,250.21
CDA	MANOR TRUE VALUE HARDWARE	06/19/2025	13576	731.51
CDA	MISSION LINEN & UNIFORM	06/19/2025	13577	61.33
CDA	MR. K. AUTOMOTIVE SERVICE INC.	06/19/2025	13578	8,774.15
CDA	NORTHERN INYO HEALTHCARE DISTRICT	06/19/2025	13579	871.00
CDA	OPTIMUM	06/19/2025	13580	1,118.30
CDA	PARS PHASE II SYSTEMS	06/19/2025	13581	1,519.66
CDA	PEREZ QUALITY TIRES	06/19/2025	13582	270.00
CDA	QUILL CORP	06/19/2025	13583	200.32
CDA	RAMONS AUTO DETAIL	06/19/2025	13584	400.00
CDA	Sage to Summit, LLC	06/19/2025	13585	300.00
CDA	SILVER STATE INTERNATIONAL	06/19/2025	13586	55.89

Journal	Payee or Description	Date	Check Number	Amount
CDA	SOUTHERN CALIFORNIA EDISON	06/19/2025	13587	2,268.43
CDA	UNDERGROUND SERVICE ALERT	06/19/2025	13588	67.35
CDA	VERIZON BUSINESS	06/19/2025	13589	66.37
CDA	WESTERN NEVADA SUPPLY CO.	06/19/2025	13590	63.90
CDA	Wood Rodgers Inc	06/19/2025	13591	22,146.25
CDA	ZOLL MEDICAL CORPORATION	06/19/2025	13592	10,765.57
CDA	CA JPIA	06/19/2025	13593	.00
CDA	CA JPIA	06/19/2025	13594	3,690.82
CDA	Pilot Thomas Logistics	06/19/2025	13595	767.12
CDP	UNDERHILL, CHERYL L.	06/27/2025	13596	63.94
CDP	GRISHAM, AMANDA R	06/27/2025	13597	1,966.20
CDP	PEREZ ARIAS, EMMA	06/27/2025	13598	2,041.96
CDP	REYNOLDS, JIM	06/27/2025	13599	2,770.37
CDP	REYNOLDS, JIM	06/27/2025	13600	2,340.69
CDP	NAVALES, RYAN	06/27/2025	13601	356.50
CDP	JACKSON, THOMAS E.	06/27/2025	13602	605.41
CDP	MADERA, JOCELYN	06/27/2025	13603	89.21
CDP	CARR, PRESLEY	06/27/2025	13604	984.48
CDP	GRAVES, KANO	06/27/2025	13605	1,031.52
CDP	TURMAN, MYLEE	06/27/2025	13606	532.40
CDP	GONZALEZ, ROBERT	06/27/2025	13607	268.55
CDP	ENNIS, JERRY	06/27/2025	13608	1,037.80
CDP	ENNIS, KAREN	06/27/2025	13609	917.75
CDP	DERR, LEVI	06/27/2025	13610	972.66
CDP	KILGORE, JEFF	06/27/2025	13611	191.17
CDP	RUSSELL, BRET	06/27/2025	13612	3,780.57
CDP	MONDRAGON, DONOVAN	06/27/2025	13613	207.79
CDP	RAGER, ARIANA	06/27/2025	13614	521.19
CDP	FITT, CALEB	06/27/2025	13615	70.19
CDP	MULLNER, LOLA	06/27/2025	13616	806.01
CDP	OSLAND, SCOUT	06/27/2025	13617	792.22
CDP	HAVERSTOCK, CLARE	06/27/2025	13618	335.96
CDP	ORR, TEAGAN	06/27/2025	13619	282.24
CDP	LOWDEN, MIKE	06/27/2025	13620	259.83
CDP	DONDERO, JESIAH	06/27/2025	13621	957.36
CDP	DOUDA, ELLIOT	06/27/2025	13622	714.45
CDP	SNYDER, MARY	06/27/2025	13623	2,047.96
CDP	MONTOYA, ELOY	06/27/2025	13624	184.70
CDP	BANK, LOU	06/27/2025	13625	564.26
CDP	TRUELSEN, ALYSSA	06/27/2025	13626	726.72
CDP	HENCKEL, KELLY	06/27/2025	13627	2,318.88
CDP	CLARK, DACIA	06/27/2025	13628	487.59
CDP	NOTT, CADENCE	06/27/2025	13629	878.80
CDP	DEVINCENT, MALEAH	06/27/2025	13630	765.85
CDP	TARI, TRISZTAN	06/27/2025	13631	622.00
CDP	JOHNSON, BRADY	06/27/2025	13632	569.73
CDP	NOESSER, COLIN	06/27/2025	13633	513.72
CDP	MARTINEZ, DULCE	06/27/2025	13634	763.20
CDP	RAULJI, HARSHVI	06/27/2025	13635	476.38
CDP	CORTES, GETHSEMANIE	06/27/2025	13636	341.97
CDP	CHIRICK, HALLE	06/27/2025	13637	547.32
CDPT	AMERICAN FIDELITY	06/27/2025	13638	284.66
CDPT	AMERICAN FIDELITY	06/27/2025	13639	2,869.24
CDPT	BPOA	06/27/2025	13640	1,680.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	06/27/2025	13641	369.23
CDPT	COBEA	06/27/2025	13642	88.80
CDPT	MSA-DENTAL POOL	06/27/2025	13643	6,261.04
CDPT	TEXAS LIFE INSURANCE COMPANY	06/27/2025	13644	551.55

Journal	Payee or Description	Date	Check Number	Amount
CDPT	THE HARTFORD	06/27/2025	13645	2,038.31
CDPT	U.S Bank PARS Account #: 6746050100	06/27/2025	13646	66,749.88
CDPT	US BANK TRUST WESTERN REGION	06/27/2025	13647	14,584.56
CDPT	US BANK TRUST WESTERN REGION	06/27/2025	13648	4,363.26
CDPT	VISION SERVICE PLAN	06/27/2025	13649	568.06
CDA	BLIZZARD FIRE PROTECTION	06/26/2025	13650	230.00
CDA	CASCADE FIRE EQUIPMENT CO	06/26/2025	13651	5,597.21
CDA	CJPIA	06/26/2025	13652	495,810.00
CDA	DEPT OF MOTOR VEHICLE	06/26/2025	13653	12,241.00
CDA	DEPT OF WATER AND POWER	06/26/2025	13654	5,410.49
CDA	DEPT OF WATER AND POWER	06/26/2025	13655	1,312.00
CDA	FRONTIER	06/26/2025	13656	700.47
CDA	GLOBAL EQUIPMENT CO. INC	06/26/2025	13657	7,824.17
CDA	HECTOR MARTINEZ	06/26/2025	13658	470.42
CDA	Inyo Register	06/26/2025	13659	1,010.21
CDA	ISU INSURANCE SERVICES	06/26/2025	13660	265.00
CDA	JOSE GARCIA	06/26/2025	13661	729.70
CDA	LIEBERT CASSIDY WHITMORE	06/26/2025	13662	144.60
CDA	MORALES ROOTER	06/26/2025	13663	180.00
CDA	NORTHERN INYO HEALTHCARE DISTRICT	06/26/2025	13664	477.00
CDA	OPTIMUM	06/26/2025	13665	312.18
CDA	PLAYHOUSE 395	06/26/2025	13666	5,000.00
CDA	RAMONS AUTO DETAIL	06/26/2025	13667	800.00
CDA	SAN JOAQUIN TRACTOR CO.	06/26/2025	13668	860.12
CDA	Sierra Roller Hockey League	06/26/2025	13669	4,686.72
CDA	SILVER STATE INTERNATIONAL	06/26/2025	13670	788.01
CDA	SOUTHERN CALIFORNIA EDISON	06/26/2025	13671	4,589.75
CDA	THE FED-UP STORE	06/26/2025	13672	149.02
CDA	VERIZON WIRELESS	06/26/2025	13673	638.50
CDA	WESTERN NEVADA SUPPLY CO.	06/26/2025	13674	179.98
CDP	DIRECT DEPOSIT TOTAL	06/13/2025	92201	123,436.30
CDP	DIRECT DEPOSIT TOTAL	06/27/2025	92202	135,914.75
CDPT	EMPLOYMENT DEV. DEPT.	06/02/2025	53025200	7,458.00
CDPT	GREAT-WEST LIFE & ANNUITY	06/02/2025	53025201	2,851.02
CDPT	IRS	06/02/2025	53025202	24,137.62
CDPT	PERS	06/02/2025	53025203	36,490.35
CDPT	PERS DEFERRED COMP	06/02/2025	53025204	1,946.85
CDPT	EMPLOYMENT DEV. DEPT.	06/12/2025	61325200	6,638.00
CDPT	GREAT-WEST LIFE & ANNUITY	06/12/2025	61325201	3,077.86
CDPT	IRS	06/12/2025	61325202	22,507.68
CDPT	PERS	06/12/2025	61325203	36,859.01
CDPT	PERS DEFERRED COMP	06/12/2025	61325204	1,946.85
CDPT	CALPERS MEDICAL	06/27/2025	62725200	107,175.98
CDPT	EMPLOYMENT DEV. DEPT.	06/27/2025	62725201	7,287.00
CDPT	GREAT-WEST LIFE & ANNUITY	06/27/2025	62725202	3,077.86
CDPT	IRS	06/27/2025	62725203	26,223.10
CDPT	PERS	06/27/2025	62725204	36,976.75
CDPT	PERS DEFERRED COMP	06/27/2025	62725205	1,946.85
CDPT	IRS	06/27/2025	71125300	.73-
Grand Totals:				<u>2,579,769.25</u>



Agenda Item: 15.C
Date of Meeting: July 28, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Authorization to Establish an Investment Account with J.P. Morgan Chase for the Purpose of Investing in U.S. Treasury Obligations**
Prepared On: July 9, 2025
Attachments: 1-3 Year Treasury Ladder Fact Sheet
Customized Bond Portfolios Pitchbook

Background/History:

Historically, the City has only established the ability to invest in investment pools authorized under California statutes governed by government code. The City is authorized to invest in U.S. Treasury obligations with a maximum maturity of five years and no restrictions with regard to percentage of total investment portfolio or total amount in one issuer.

Establishing a new investment account to allow for investment in U.S. Treasury obligations will provide for an additional investment option to allow for yield management if the City anticipates decreases in the federal funds rate.

Analysis/Discussion:

Generally, the City's returns from investing in CA approved investment pools are correlated with the federal funds rate. If the cost of borrowing money increases, the City's investment returns tend to increase as well. If the cost of borrowing money decreases, the City's investment returns tend to decrease.

Having the ability to invest in a staggered treasury ladder comprised of U.S. Treasury obligations is a useful tool for diversifying investment options, as well as ensuring a fixed return if the bond(s) purchased is held to maturity. This type of investment can be beneficial as the times to maturity are staggered and can allow for withdrawal of funds in six-month increments, while also offering extended maturity dates when compared to the City's investment pool options. The staggering/ladder approach to the purchasing of these bonds provides for liquidity needs, the extended maturity aspect of the investment option allows for yield stabilization/slower decreases in yield in instances where the federal funds rate decreases. The yield to maturity return listed in the fact sheet is net of fees and actual fees associated with participation in the investment strategy may be lower.

If the establishment of this account is authorized, all investment activity will be conducted pursuant with City policy or California government code (wherever more restrictive).

One note to consider with regard to investing in the treasury ladder is that if any of the bonds owned within the investment account are sold prior to maturity (money withdrawn based on need), the sale would be subject to the then current yield of the type of bond being sold. In other words, if a treasury is owned and sold prior to maturity, there's potential to incur an investment loss based on the yield at the time of sale.

Economic Impacts:

None.

Budget Impacts:

None.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council to authorize the Finance Director to establish an investment account with J.P. Morgan Chase.

Approved By: Ethan Aukee 7/14/2025

Approved By: Robin Picken 7/14/2025

Approved By: Deston Dishion

Approved By:

JPMorgan 1-3 Year Treasury Ladder Strategy

Separately Managed Account
Formerly JPMorgan Short Treasury Ladder Strategy

Designed to provide a stable stream of interest income through a portfolio of U.S. Treasuries

Approach

- Invests in a laddered buy-and-maintain portfolio of U.S. Treasuries
- Target duration of 0-4 years

Expertise

Strategy manager(s) and years of experience
Debbie Fierro, 27 yrs
Stephen Deibel, 35 yrs

Strategy Information

Launch date
October 24, 2022

Portfolio Analysis

Yield to maturity (%)	4.05
Yield to worst (%)	4.05
Effective (OA) duration (years)	1.53
Average price	\$97.59
Average life (years)	1.58
Average coupon (%)	2.55
Average number of holdings ¹	18

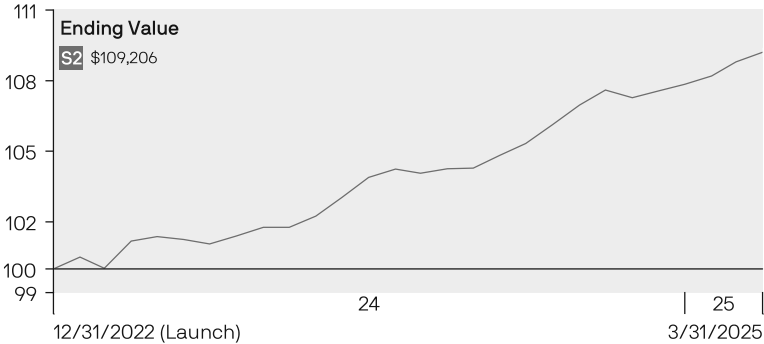
¹Number of positions may vary by account size and parameters. The above characteristics are from a representative portfolio. Actual account characteristics of individual accounts may be different. Portfolio characteristics are as of 3/31/2025 and are based on individual securities in the Portfolio on that date. Securities in the Portfolio are subject to change. Statistics shown are not indicative of future statistics and are not representative of future Portfolio performance.

Performance

- S1 Strategy (gross of fees)
- S2 Strategy (net of maximum allowable fees - 70 bps)*
- B Benchmark: Bloomberg 1-3 Year U.S. Treasury Index

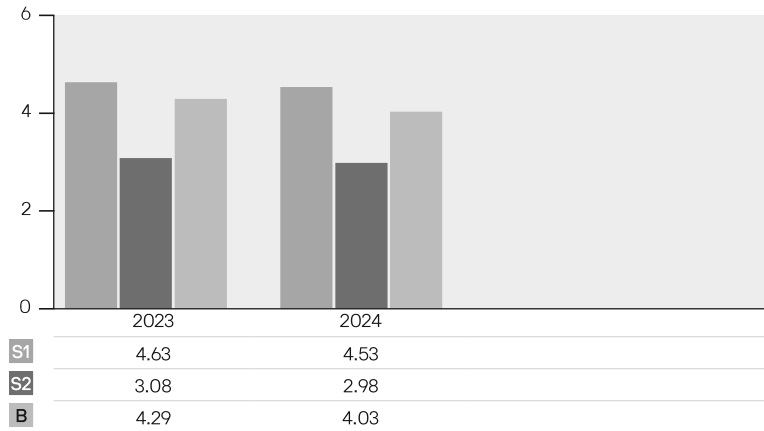
*Please note, actual fees associated with this strategy may be lower.

Growth of \$100,000



Historical performance shown since inception with dividends and capital gains reinvested. There is no direct correlation between this illustration and the anticipated performance of the Strategy.

Calendar Year Performance (%)



Composite Performance (%)

	3 mos	YTD	1 year	3 years	5 years	Inception
S1	1.44	1.44	5.48	N/A	N/A	4.72
S2	1.26	1.26	4.74	N/A	N/A	4.00
B	1.62	1.62	5.42	N/A	N/A	4.43

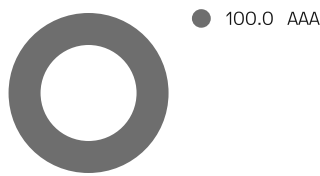
Performance Disclosures
Past performance is not indicative of future returns. Returns will fluctuate and sell prices may be more or less than original cost. Net-of-fees returns are calculated by deducting the maximum managed account fee of 1.50%. Total returns include reinvestment of any income.
The composite includes all JPMIM discretionary separately managed accounts invested according to the strategy above.

INVESTMENT AND INSURANCE PRODUCTS ARE:

- NOT FDIC INSURED
- NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY
- NOT A DEPOSIT OR OTHER OBLIGATION OF, OR GUARANTEED BY, JPMORGAN CHASE BANK, N.A. OR ANY OF ITS AFFILIATES
- SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED

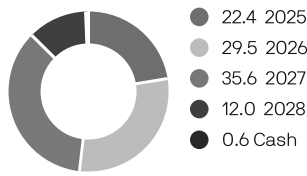
Holdings

Credit Quality (%)



Certain holdings may not be included due to de minimis values and rounding. Values may not total 100%.

Maturity Years (%)



Sectors

Sector	Weighting
Treasuries	99.5
Cash	0.6

Due to rounding, values may not total 100%.

This document is a general communication being provided for informational purposes only. It is educational in nature and not designed to be a recommendation for any specific investment product, strategy, plan feature or other purpose. Any examples used are generic, hypothetical and for illustration purposes only. Prior to making any investment or financial decisions, an investor should seek individualized advice from personal financial, legal, tax and other professionals that take into account all of the particular facts and circumstances of an investor's own situation.

Risk Summary

The following risks could cause the Strategy's portfolio to lose money or perform more poorly than other investments.

Because this Strategy invests primarily in bonds, it is subject to interest rate risks. Bond prices generally fall when interest rates rise.

For some investors, income may be subject to the Alternative Minimum Tax. Capital gains, if any, are federally taxable. Income may be subject to state and local taxes.

Managed accounts are subject to market risks. Investment return and principal value will fluctuate so that when an account is liquidated, it may be worth more or less than the original value.

The securities highlighted have been selected based on their significance. They are not recommendation to buy or sell. Contact your financial professional for a complete list of firm recommendations in the Portfolio for the last year or to assist you in evaluating your investment objective, and to make specific recommendations regarding your account. Representative portfolios and/or individual accounts may, or may not, hold the stocks mentioned above. Actual accounts will differ based on individual client account restrictions, investment guidelines, and account inception dates.

Opinions and estimates offered constitute our judgment and are subject to change without notice, as are statements of financial market trends, which are based on current market conditions. We believe the information provided here is reliable, but do not warrant its accuracy or completeness.

This material has been prepared for informational purposes only, and is not intended to provide, and should not be relied on for, accounting, legal or tax advice. References to future returns are not promises or even estimates of actual returns a client portfolio may achieve. Any forecasts contained herein are for illustrative purposes only and are not to be relied upon as advice or interpreted as a recommendation.

This material is not intended as an offer or solicitation for the purchase or sale of any financial instrument. The view and strategies described may not be suitable for all investors.

IMPORTANT INFORMATION ABOUT YOUR INVESTMENTS AND POTENTIAL CONFLICTS OF INTEREST

Conflicts of interest will arise whenever JPMorgan Chase Bank, N.A. or any of its affiliates (together, "J.P. Morgan") has an actual or perceived economic or other incentive in its management of our clients' portfolios to act in a way that benefits J.P. Morgan. Conflicts will result, for example (to the extent the following activities are permitted in your account): (1) when J.P. Morgan invests in an investment product, such as a mutual fund, structured product, separately managed account or hedge fund issued or managed by JPMorgan Chase Bank, N.A. or an affiliate, such as J.P. Morgan Investment Management Inc.; (2) when a J.P. Morgan entity obtains services, including trade execution and trade clearing, from an affiliate; (3) when J.P. Morgan receives payment as a result of purchasing an investment product for a client's account; or (4) when J.P. Morgan receives payment for providing services (including shareholder servicing, recordkeeping or custody) with respect to investment products purchased for a client's portfolio. Other conflicts will result because of relationships that J.P. Morgan has with other clients or when J.P. Morgan acts for its own account. Investment strategies are selected from both J.P. Morgan and third-party asset managers and are subject to a review process by our manager research teams. From this pool of strategies, our portfolio construction teams select those strategies we believe fit our asset allocation goals and forward looking views in order to meet the portfolio's investment objective. As a general matter, we prefer J.P. Morgan managed

strategies. We expect the proportion of J.P. Morgan managed strategies will be high (in fact, up to 100 percent) in strategies such as, for example, cash and high-quality fixed income, subject to applicable law and any account-specific considerations. While our internally managed strategies generally align well with our forward looking views, and we are familiar with the investment processes as well as the risk and compliance philosophy of the firm, it is important to note that J.P. Morgan receives more overall fees when internally managed strategies are included. We offer the option of choosing to exclude J.P. Morgan managed strategies (other than cash and liquidity products) in certain portfolios.

Composite

The composite includes all discretionary separately managed accounts invested according to JPMIM's 1-3 Year Treasury Ladder strategy. Effective January 01, 2024, accounts from one sponsor have been included in the composite at an aggregate level and are counted as a single account. The strategy invests in U.S. Treasuries with effective maturities of up to 4.0 years. The strategy seeks to earn a stable stream of interest income while emphasizing capital preservation. From inception, only accounts with a minimum market value of \$100,000 are included in the composite. Beginning January 01, 2024, and going forward, the minimum has changed to \$90,000. Prior to December 2024, the composite name was Short Treasury Ladder - MA strategy. The inception date is January 01, 2023.

Credit Quality

J.P. Morgan Investment Management (JPMIM) receives credit quality ratings on underlying securities of the Portfolio from the three major ratings agencies – S&P, Moody's and Fitch. When calculating credit quality breakdown, JPMIM selects the highest rating of the agencies when two or more rate a security, and one rating if that is all that is provided. Securities that are not rated by all three agencies are reflected as such.

Indexes

The Bloomberg 1-3 Year U.S. Treasury Index an unmanaged index of U.S. Treasury issued securities with maturities of one to three years.

Managed Accounts have fees that reduce their performance: indexes do not. You cannot invest directly in an index.

Past performance is no guarantee of future results.

Portfolio Analysis Definitions

Yield to maturity (YTM): is the estimated total return anticipated on a bond or other obligation if the obligation is held until maturity and if all payments are made as scheduled.

Yield to worst (YTW) is the lower of a bond or other obligation's yield to maturity (YTM) and yield to call (YTC). **Gross YTW** is calculated by averaging the YTW of each obligation held in the portfolio on a market weighted basis without the deduction of fees and expenses. YTM is calculated as described next to the YTM figures. YTC is calculated the same way as YTM, but assumes that a bond or other obligation will be called or repurchased by the issuer before its maturity date (generally the next call date), and that the portfolio will be paid a call price (generally a percentage of the then-current face value of the obligation) on the call date. Gross YTW, YTM and YTC are not a guarantee nor necessarily indicative of future performance or income generation.

Duration: Measures price sensitivity of fixed income securities to interest rate changes.

Average Life: The length of time the principal of a debt issue is expected to be outstanding.

Entities

J.P. Morgan Asset Management is the brand name for the asset management business of JPMorgan Chase & Co and its affiliates worldwide.

Issued by: J.P. Morgan Asset Management, 277 Park Avenue, Floor 8, New York, NY 10172, dedicated broker support 1-800-556-8103.

If you are a person with a disability and need additional support in viewing the material, please call us at 1-800-343-1113 for assistance.

©JPMorgan Chase & Co., April 2025



April 2025

Customized Bond Portfolios (CBP)

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Global Fixed Income, Currency & Commodities Overview

Why fixed income with J.P. Morgan Asset Management

A steward of capital



- Invest as lenders of our clients' money
- A fiduciary mindset for **150 years**
- A firm-wide culture of **risk management**, embedded on multiple levels
- A **proven track record** of navigating through financial crises and seeks to deliver **strong risk-adjusted returns**

Information advantage



- JPMC works with more than **90% of the Fortune 500 and 50% of American households**
- Proprietary banking data provides **real-time insights into the economy**
- JPMC operates in over 60 countries, providing **global perspective and local insights**
- Access to **key industry decision makers**, and strong relationships with financial institutions

Extensive resources



- **314 fixed income investment professionals** across 5 countries
- Global research team with **71 quantitative and fundamental research analysts**
- Common **trading platform** seeks to create scale in an effort to deliver **best execution**

Proven Process



- Globally integrated, research-driven
- **Fundamental, Quantitative, Technical (FQT)** inputs used to underwrite every investment
- Continuous collaboration including our weekly strategy meetings and our **Investment Quarterly (IQ)**

Source: J.P. Morgan Chase & Co., J.P. Morgan Asset Management, personnel figures as of March 31, 2025, statistics in Information Advantage section updated through March 31, 2024. The manager seeks to achieve the stated objectives. There can be no guarantees those objectives will be met. Past performance is not indicative of comparable future results.

Common research language is the foundation of our consistent and repeatable investment process

Fundamentals

- Macroeconomic Data: Growth, inflation, etc.
- Corporate Health: Defaults, earnings, etc.
- ESG Profile: Greenhouse gas emissions, labor practices, etc.¹

Quantitative (valuations)

- Proprietary Quantitative Research (QRG) models inform rich/cheapness of sector or security
- Absolute, relative, historical basis

Technicals

- Supply / demand (issuance and flows)
- Investor positioning and momentum

Investment Quarterly (IQ) Meeting

- Global sector heads and investment officers discuss and debate macro environment and sector signals
- Participants establish three-six-month forward investment themes and identify best ideas across different scenarios

Weekly Global Strategy Meeting

- Sector heads and portfolio managers evaluate evolving market factors
- Global sector specialists provide input and updates on each sector

Weekly Sector Team Meetings

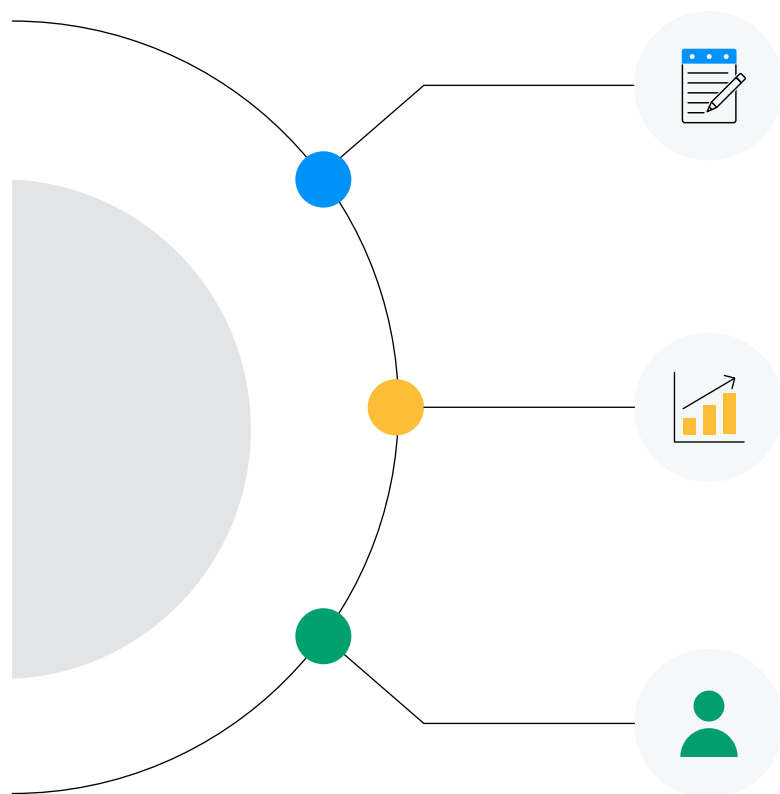
- Teams focus on the economy, markets and relative value
- Teams adjust their strategies and tactical positioning accordingly

Continuous Dialogue

- Teams leverage the expertise of locally based specialists
- Analysts and traders closely integrated with portfolio managers

The manager seeks to achieve the stated objective. There can be no guarantee the objective will be met. As of March 31, 2025. ¹ In the research process described above, we systematically assess financially material ESG factors amongst other factors in our investment decisions with the goals of managing risk and improving long-term returns. ESG integration does not change a strategy's investment objective, exclude specific types of companies or constrain a strategy's investable universe. ESG factors will not be considered for each and every security.

Three tiers of risk management: An integrated and multi-layered framework



Portfolio management

- Has day-to-day responsibility for portfolio risk and adherence with guidelines
- Ensures risk allocation is delivered as intended
- Monitors ESG risks and opportunities where appropriate
- Uses proprietary and external systems to analyse risks: tracking error, contribution to risk, factor exposure, liquidity

Investment directors

- Provide portfolio management oversight by monitoring adherence to investment objectives and process
- Lead in depth quarterly investment strategy reviews with portfolio managers (performance, risk, ESG profile, dispersion)
- Provide customized risk monitoring within the asset class
- Report to Global Head of Fixed Income

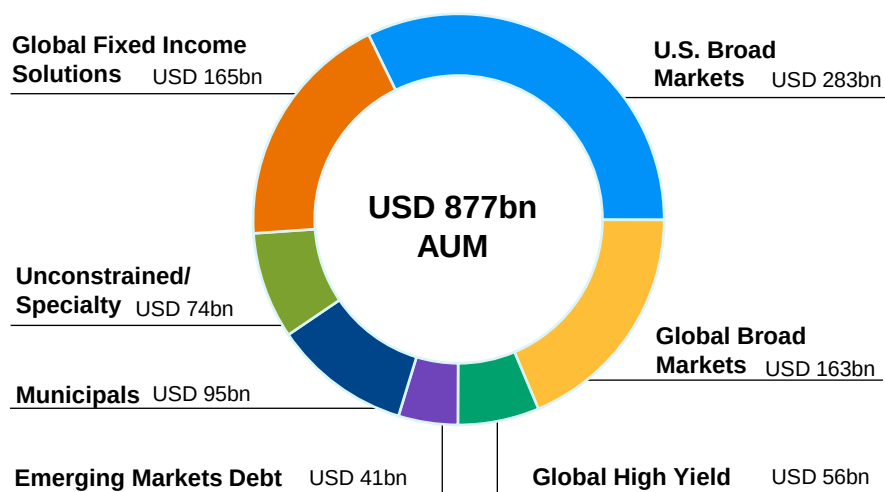
Independent risk

- Provides credible challenge to the business
- Presents a consolidated view of risks to senior management
- Plays a key role in governance forums
- Ensures proper risk disclosures
- Reports to independent AM Chief Risk Officer

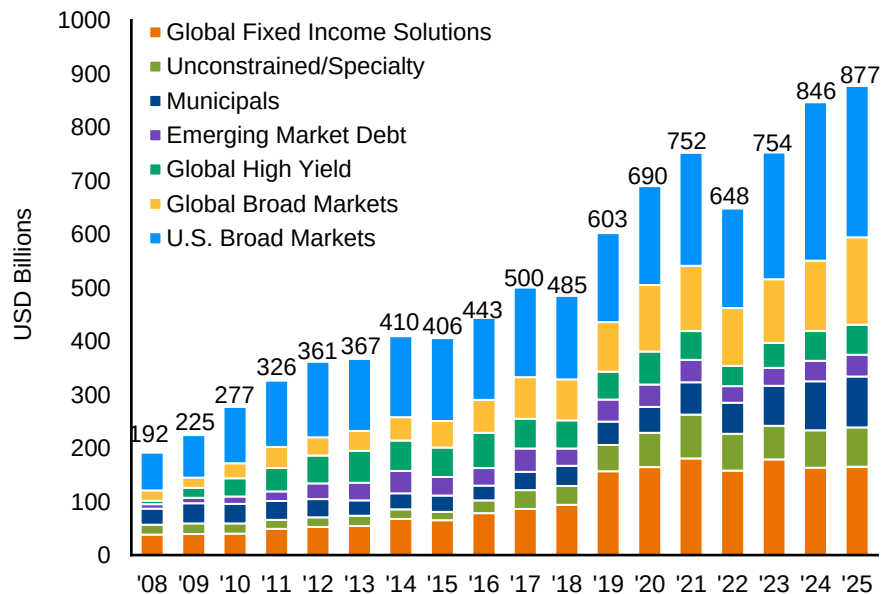
As of March 31, 2025. The portfolio risk management process includes an effort to monitor and manage risk but does not imply low risk. In actively managed assets deemed by J.P. Morgan Asset Management to be ESG integrated under our governance process, we systematically assess financially material ESG factors amongst other factors in our investment decisions with the goals of managing risk and improving long-term returns. ESG integration does not change a strategy's investment objective, exclude specific types of companies or constrain a strategy's investable universe.

Global Fixed Income, Currency & Commodities Assets Under Management

AUM across our product offerings



AUM growth since 2008



Source: J.P. Morgan Asset Management. Data as of March 31, 2025. Due to rounding, data may not always add up to the total AUM. AUM figures are representative of assets managed by the Global Fixed Income, Currency & Commodities group and include AUM managed on behalf of other J.P. Morgan Asset Management investment teams. The manager seeks to achieve the above stated objective. There can be no guarantee the objective will be met.

Global Fixed Income, Currency & Commodities: Operating Committee



Bob Michele, CFA
Head of Global Fixed Income, Currency & Commodities

Investment Leads



Kay Herr, CFA*
U.S. CIO



Iain Stealey, CFA*
International CIO



Debbie Fierro*
Customized Bond
Portfolios CIO



Pierre-Yves Bateau*
Emerging Markets CIO

Common Platform



Brian Lysiak*
Head of Trading



Sam Soquar*
Head of Research



Vincent Kumaradjaja*
Head of Risk

Business Management



Jeff Shkreli
COO



Jay Kim
Human Resources



Josh Ludmer
Technology



Nitin Kulkarni
Middle Office/Operations

As of March 31, 2025. * Bob Michele direct report. There can be no assurance that the professionals currently employed by J.P. Morgan Asset Management will continue to be employed by J.P. Morgan Asset Management or that the past performance or success of any such professional serves as an indicator of such professional's future performance or success.

Global Research: an experienced team of specialists with sector expertise



Bob Michele, CFA

Head of Global Fixed Income, Currency & Commodities



Samrawit Soquar

Head of Research



Russell Klein

U.S. Investment Grade Industrial

Erik Brewer, CFA
Industrial
Jenny Feng, CFA
Industrial
Amanda McCluskey, CFA
Industrial
Prerit Jain
Finance
Michael Kolster
Finance
Warren Leonard, CFA
Industrial

Jesse Liu
Industrial
Edward Mui
Industrial
Balakrishnan Prakash, CFA
Finance
Thomas Socha
Utilities
Steve Sun
Industrial
Manases Zarco, CFA
Industrial



Beate Muenstermann

Non- U.S. Investment Grade Finance

Andy Chang, CFA
Finance, Industrial
Robert Emes
Industrial, Utilities
Will Essayan, CFA
Finance
Theodorus Hadiwidjaja, CFA
Finance, Industrial, Utilities
Mary Nnachi
Industrial
Natalie Peers
Finance
Vishal Singhal, CFA
Industrial



Jeff Lovell, CFA

High Yield

NORTH AMERICA
Samuel Castell, CFA
Industrial
Andrew Clouse, CFA
Industrial
Mark Dunbar, CFA
Industrial
Patrick Goff, CFA
Industrial
Andrew Guest
Industrial
Jeffrey Hutz, CFA
Industrial, Converts
Matthew Nelson, CFA
Industrial
Mark Prenger, CFA
Utilities
Kara Clement
Industrial

EUROPE
Lily Baik, CFA
Industrial
Giles Haworth, CFA
Industrial
Irem Sukan
Industrial
Russell Taylor
Industrial
Monica Recher
Industrial

RYAN SAPP
Industrial
Greg J Seketa
Finance, Industrials, Utilities
Kenneth Williamson, CFA
Industrial
Jacob Shamion
Generalist
Trenton Zoeller
Generalist
Laura Watanabe
Generalist



Abbas Ali

EM Corporate Research Industrial

ASIA
Stanley Chan
Industrial
Andrew Chong, CFA
Industrial
Nitesh Kathuria
Finance
Jerry Tsui
Consumer, Utilities

LATAM
Janina Magnasco
Industrial
Luis Serrano
Industrial
Ricardo Schiavinato, CFA
Finance, Industrial

EMEA
Tamzin Lloyd
Finance
Divya Poojary, CFA
Industrial, Finance, Utilities



Sameer Riaz

Securitized

Shirley Cheng
CMBS
Jeniffer Lee, CFA
Agency/ Non-Agency MBS, ABS
Denise Hesser, CFA
ABS, RMBS, CMBS, CLOs
Danial Qureshi, CFA
Agency MBS, ABS, RMBS, CMBS
Daniel Wang
ABS, RMBS



Neene Jenkins

Municipal Healthcare, High Yield, Education, Tax Supported

Benjamin Grindle-deGraaf
Structured, Tax Supported, Public Utilities
Robert Herndon
Tax Supported, Public Utilities, Education, High Yield
Derek Petriello
Structured, Tax Supported
Adarsh Doshi
Education, Tax Supported

David Gao
Tax Supported, Transportation, Not for Profit Organizations
Nicole Byrd
Tax Supported
Catie Tsao
Transportation, Tax Supported
Pat Moran
Healthcare, High Yield

Matthew Sinni
Structured, Tax Supported, Healthcare, High Yield, Public Utilities
Hilary Sutton
Tax Supported, Public Utilities
Bryan Laing
Tax Supported, Not for Profit Organizations, Structured, High Yield



Lutz Schloegl

Quant Research

Lisa Wang
Credit
Ruslan Bikbov,
Interest Rates
Eugene Pauksta
Credit and Systematic Strategies



Janet Lu

Asset Management China (AMC) Research

Xuesi Wang
Convertibles
Huanpeng Nie
LGFV, Commodities
Tina Li
Financials
Yuqing Huang
LGFV, Utilities, Real Estate
Diqiao Huo
Convertibles

As of March 31, 2025. There can be no assurance that the professionals currently employed by J.P. Morgan Asset Management will continue to be employed by J.P. Morgan Asset Management or that the past performance or success of any such professional serves as an indicator of such professional's future performance or success. Dotted line to Sam Soquar.

Customized Bond Portfolios Overview

Customized Bond Portfolios

A dedicated SMA team that allows clients to tailor portfolios to their individual objectives

Customizable portfolios with flexibility and transparency

- Separately managed accounts (SMAs): the client owns each individual bond and has line-by-line transparency into their portfolio
- Clients have the ability to customize their portfolio across categories such as credit quality, duration, state, maturity, etc.
- Ability to request tax loss harvesting
- Accounts can be funded with bonds. Our team can perform a transition analysis of existing bond portfolios held away

Best-in-class institutional trading and research platforms

- Leverages depth of J.P. Morgan Asset Management's research team for robust credit, sector, and relative value insight and analysis
- Access to a vast network of institutional and regional trading counterparties which provide competitive sourcing and execution across primary and secondary markets
- No trading mark-ups on the bonds purchased for client portfolios: clients receive bonds at the executed level

Buy & Maintain

- Strategies with a "Buy & Maintain" approach deliver income and credit oversight with a focus on capital preservation
 - While the intent is to hold bonds to maturity, the holdings in the portfolio are continuously monitored and will be sold if a material credit concern arises
- Portfolios are well diversified, helping to minimize individual security risk

Active

- Strategies with an "Active" approach identify undervalued securities through relative value analysis, with a focus on total return
- Emphasize research and individual security analysis, rather than large macro bets
- Portfolios are well diversified, helping to minimize individual security risk

The manager seeks to achieve the stated objective. There can be no guarantee the objective will be met. Past performance is not indicative of comparable future results.

Customized Bond Portfolios team leverages high conviction ideas and cross-sector insights from J.P. Morgan's global fixed income platform



Debbie Fierro (26)

Customized Bond Portfolios CIO



Jennifer Gonzalez (21)

Head of Municipals

Buy and Maintain
Jennifer Gonzalez (21)

Kathryn Brandon (19) Daniel Freise (23)
Maria Gallagher, CFA (10) John Hojnacki, CFA (6)
Audrey Kuchtyak (42) Stephanie Levine, CFA (16)
Chris McMahon, CFA (10) Kevin Mortimer (35)
Melissa Perez (25) Ben Petrie (23)
Josh Reid (22) David Winkelried (33)

Active
Daphne Car, CFA (20)

James Ahn (28) Michael Caggia (26)
Kevin Ellis, CFA (30) Michal Misiolek (18)
Tara Lee Noto (18) Kiran Shah (22)
Dan Urbanowicz (18)



Chris Bailey, CFA (19)

Head of Taxables

Buy and Maintain
Chris Bailey, CFA (19)

Rebecca Ahern, CFA (13) Reinor Bazarewski (16)
James Carillo (35) Shantanu Punj (6)
Kian Tehranian (2)

Active
Steve Deibel, CFA (36)

Kris Beachnau (27) Michelle Blakeman (19)
Kasey DeWalt (2) Sean Evers (2)
Cody Faerber (10) Jonathan Likavec, CFA (22)
John Mercer, CFA (23) Thad Paskell (38)
Jeff Whipple, CFA (18)



Nikhil Khosla (16)

Head of Extended Credit

Matthew Casalaina (12) Joseph Hurley (20)
Traci Manford (23) Milan Nayee, CFA (13)



Will Zhang, CFA (20)

Head of International

Jian Cai (16) Homa Gharagozlou (4)
David Oliver (35) Angela Pan (8)
Jeff Sawyer (38) James Tan, CFA (10)



Sanaa Khan (19)

Head of Investment Specialists

Margaret Byrne, CFA (43) Caroline Hampton (23) Marisol Israel (23)
Leila Mahoney (17) Tom Plate (10) Bill Teets (18)



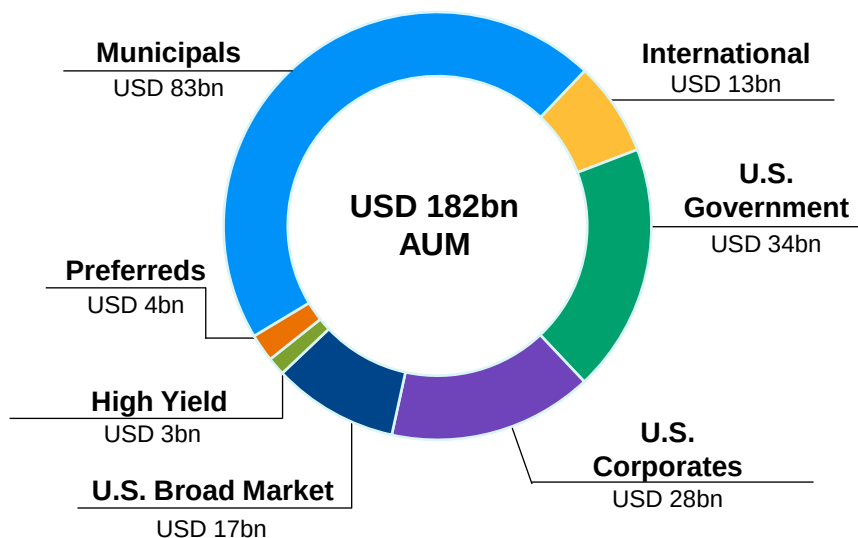
Denise El Chaar (30)

Head of Strategic Initiatives

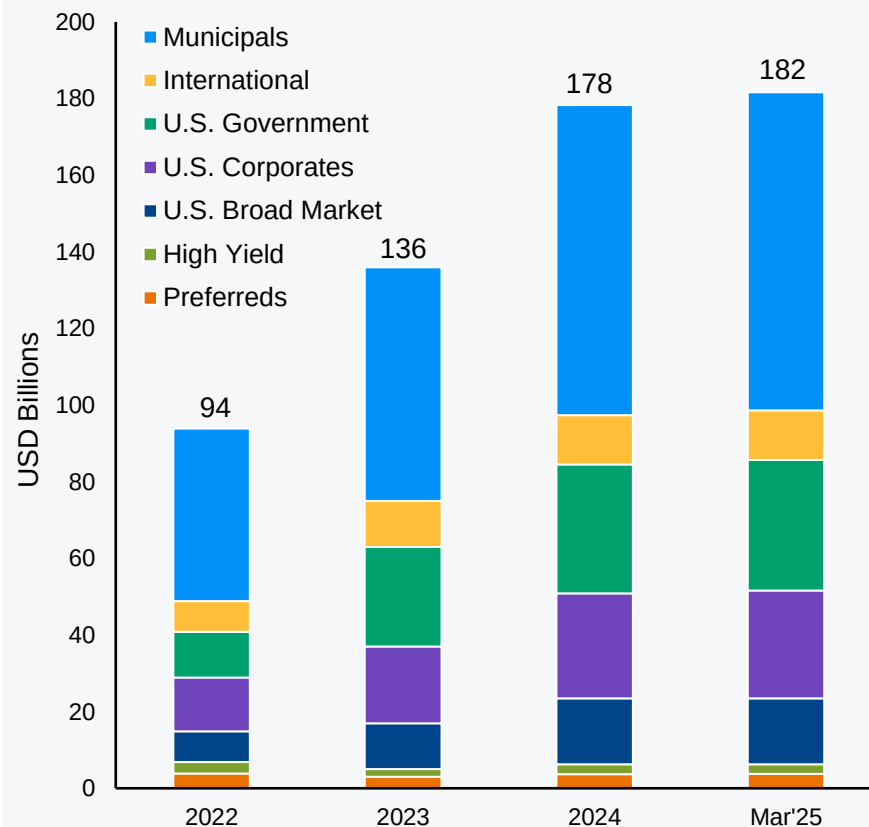
As of May 5, 2025. There can be no assurance that the professionals currently employed by J.P. Morgan will continue to be employed by J.P. Morgan or that the past performance or success of any such professional serves as an indicator of such professional's future performance or success. Parenthesis reflect years of industry experience.

Customized Bond Portfolio: Diversity in assets under management

Across Our Strategies



AUM Growth and Diversified Offerings



Source: J.P. Morgan Asset Management. Data as of March 31, 2025. Due to rounding, data may not add up to the total AUM.

Customized Bond Portfolios – Chase Wealth Management Strategy Offerings

Customized Municipal Bond Portfolio (C-MAP)	Customized Taxable Bond Portfolio (C-TAX)	Customized Preferreds Portfolio (C-PREP)
Ultra-Short Municipal Ladder (1.5 Years Max, 3 Years Max)	Short Treasury Ladder	Preferreds ³
1-5 Year Municipal Ladder	Short Treasury & Agency Ladder	
1-10 Year Municipal Ladder	Intermediate Treasury Ladder	
1-17 Year Municipal Ladder	Intermediate Treasury & Agency Ladder	
Yield Curve Enhanced Municipal Ladder	Ultra-Short Corporate Ladder (1 Year Max, 2 Years Max, 3 Years Max)	
Long Municipal Ladder	1-5 Year Corporate Ladder	
Municipal Fixed Income (Active)	1-10 Year Corporate Ladder	
	Yield Curve Enhanced Corporate Ladder	
	1-5 Years Corporate Cross-Over (~60% Investment Grade / ~40% BB-rated ²)	
Intermediate Municipal ¹		

Note: C-TAX strategies are available for both retirement and non-retirement accounts

¹Strategy is offered in the Advisory Program. Minimum investment: \$250,000

²Investment Grade (BBB- or better) and BB-rated (BB+ to BB-) at time of purchase. This allocation is subject to change

³Preferreds is soft closed

Customized Bond Portfolios – Chase Wealth Management Customization Options

	C-MAP	C-TAX		
Min. Investment ¹	\$250K	\$100K (Treasury / Treasury & Agency)	\$250K (Investment Grade Corporate)	\$500K (Corporate Cross-Over)
Funding Source	▪ Cash ▪ In-kind transfer of bonds	▪ Cash ▪ In-kind transfer of bonds	▪ Cash ▪ In-kind transfer of bonds	▪ Cash ▪ In-kind transfer of bonds
Duration	Duration range based on strategy selection			
Credit Quality ²	▪ AA- or Aa3 or better ▪ A- or A3 or better	▪ BBB- or Baa3 or better	▪ A- or A3 or better ▪ BBB- or Baa3 or better	▪ BB- or Ba3 or better
State Preference ³	▪ National ▪ State Specific (minimum 80%) ▪ State Focused (minimum 50%) ▪ State Best Efforts (minimum 20%) ▪ Option to exclude up to 5 states⁴	Not Applicable	Not Applicable	Not Applicable
Max Maturity	▪ Ultra-Short: 1.5 & 3 Years	Not Applicable	▪ Ultra-Short: 1, 2, & 3 Years	Not Applicable

¹ The minimum investment for the J.P. Morgan Yield Curve Enhanced Corporate Ladder is \$500k

² J.P. Morgan Ultra-Short & Long Municipal Ladder strategies are only available at A- or A3 or better. J.P. Morgan Ultra-Short Corporate Ladder is only available at BBB- or Baa3 or better

³ J.P. Morgan Ultra-Short & Long Municipal Ladder strategies are only available as National and State Focused (CA & NY). For the rest of the strategies:

State Specific is available for CA, NY, TX, UT*

State Focused is available for AZ, CA, CO, CT, GA, MA, MD, MI, MN, NC, NJ, NY, OH, OR, PA, SC, TX, VA

State Best Efforts is available for AL, DC, HI, IN, KS, LA, ME, MO, NM, OK

⁴ This is the ability to exclude up to 5 of the 50 states, District of Columbia, Guam, or Puerto Rico

*UT exempts bonds from AK, DC, FL, NV, ND, SD, TN, TX, WA, WY; the in-state allocation could be reached utilizing the exempt states

Appendix

J.P. Morgan Asset Management – Conflicts of interest

Important Information About Your Investments And Potential Conflicts Of Interest

Conflicts of interest will arise whenever JPMorgan Chase Bank, N.A. or any of its affiliates (together, “J.P. Morgan”) has an actual or perceived economic or other incentive in its management of our clients’ portfolios to act in a way that benefits J.P. Morgan. Conflicts will result, for example (to the extent the following activities are permitted in your account): (1) when J.P. Morgan invests in an investment product, such as a mutual fund, structured product, separately managed account or hedge fund issued or managed by JPMorgan Chase Bank, N.A. or an affiliate, such as J.P. Morgan Investment Management Inc.; (2) when a J.P. Morgan entity obtains services, including trade execution and trade clearing, from an affiliate; (3) when J.P. Morgan receives payment as a result of purchasing an investment product for a client’s account; or (4) when J.P. Morgan receives payment for providing services (including shareholder servicing, recordkeeping or custody) with respect to investment products purchased for a client’s portfolio. Other conflicts will result because of relationships that J.P. Morgan has with other clients or when J.P. Morgan acts for its own account.

Investment strategies are selected from both J.P. Morgan and third-party asset managers and are subject to a review process by our manager research teams. From this pool of strategies, our portfolio construction teams select those strategies we believe fit our asset allocation goals and forward-looking views in order to meet the portfolio’s investment objective.

As a general matter, we prefer J.P. Morgan managed strategies. We expect the proportion of J.P. Morgan managed strategies will be high (in fact, up to 100 percent) in strategies such as, for example, cash and high-quality fixed income, subject to applicable law and any account-specific considerations.

While our internally managed strategies generally align well with our forward-looking views, and we are familiar with the investment processes as well as the risk and compliance philosophy of the firm, it is important to note that J.P. Morgan receives more overall fees when internally managed strategies are included. We offer the option of choosing to exclude J.P. Morgan managed strategies (other than cash and liquidity products) in certain portfolios.

J.P. Morgan Asset Management Disclaimer

Risk Summary

The following risks could cause the Strategy's portfolio to lose money or perform more poorly than other investments. Securities rated below investment grade are considered "high-yield," "non-investment grade," "below investment-grade," or "junk bonds." They generally are rated in the fifth or lower rating categories of Standard & Poor's and Moody's Investors Service. Although they can provide higher yields than higher rated securities, they can carry greater risk. Investments in derivatives may be riskier than other types of investments. They may be more sensitive to changes in economic or market conditions than other types of investments. Derivatives may create leverage, which could lead to greater volatility and losses that significantly exceed the original investment. Investments in bonds and other debt securities will change in value based on changes in interest rates. If rates rise, the value of these investments generally drops. This material has been prepared for informational purposes only, and is not intended to provide, and should not be relied on for, accounting, legal or tax advice. References to future returns are not promises or even estimates of actual returns a client portfolio may achieve. Any forecasts contained herein are for illustrative purposes only and are not to be relied upon as advice or interpreted as a recommendation. Opinions and estimates offered constitute our judgment and are subject to change without notice, as are statements of financial market trends, which are based on current market conditions. We believe the information provided here is reliable, but do not warrant its accuracy or completeness. This material is not intended as an offer or solicitation for the purchase or sale of any financial instrument. The view and strategies described may not be suitable for all investors.

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Agenda Item: 15.D
Date of Meeting: July 28, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Sales Tax on Flock Camera System**
Prepared On: July 10, 2025

Background/History:

The City Council previously approved a not to exceed amount for prepayment of a five-year lease of a Flock Safety Camera System in the amount of \$187,500.00. The vendor did not charge sales tax on the leased equipment, and at the time, City staff did not detect this as an omission from the total liability associated with the purchase. After review, it has been determined that sales tax is owed in the amount of \$16,100.00. The agreement without tax totaled \$184,000.04, the addition of sales tax totals \$16,100.00, for a new not to exceed amount of \$200,100.04 (rounded up to the nearest dollar).

Analysis/Discussion:

City staff will be more vigilant in scrutinizing these types of transactions in the future.

Economic Impacts:

None.

Budget Impacts:

No adjustments are needed to the budget. This additional amount, if approved, would be accrued to FY 2024-25 and recorded as a prepaid expense. Once the equipment is installed, the lease will commence and will be subject to GASB 87. Being that the lease is fully prepaid, we will not make payments over the five years of the agreement, but subject to GASB 87, the full amount will be recorded as a right to use asset and amortized over the term of the lease agreement.

Legal Review:

City Attorney Pucci has reviewed this item and finds that it complies with the law.

Recommended Action:

City Council to approve the adjusted not to exceed amount on the prepayment of the five-year Flock Camera System from \$187,500.00 to \$200,101.00.

Approved By: Ethan Aukee 7/10/2025

Approved By: Robin Picken 7/10/2025

Approved By: Deston Dishion 7/22/25

Approved By:



Agenda Item: 15.E
Date of Meeting: July 28, 2025
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Proposed Guidelines for the Fiscal Year 2025-2026 Grant in Support Program**
Prepared On: July 24, 2025
Attachments: Grant in Support Information Packet FY 2025-2026

Background/History:

The City of Bishop allocated \$100,000 for community support within the FY 2025-2026 budget. Historically, the City Council awards funding to support the community via the City's Grant in Support Program. The standard practice of the program is to review grantee applications and award funding based on the needs of the community.

Analysis/Discussion:

City staff has developed the attached Grant in Support Information Packet. The information packet includes an application timeline, grant requirements, fact sheet, grant submission checklist, grant application, project proposal narrative, sample project line-item budget, and a sample final report. The intention of the information packet is to clearly communicate with the public regarding the requirements of the Grant in Support Program and to provide transparency with regard to the use of awarded funding.

Economic Impacts:

Economic impacts could potentially include, and are not limited to, job creation & retention, business growth & development, attracting investment, enhancing public services, supporting community development, multiplier effects, environmental and sustainability benefits, and boosting tourism.

Budget Impacts:

Approval of the Grant in Support Information Packet FY 2025-2026 does not have an impact on the FY 2025-2026 budget.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council to review and approve the attached Grant in Support Information Packet Fiscal Year 2025-2026.

Approved By: Ethan Aukee 7/24/2025

Approved By: Robin Picken 7/24/2025

Approved By: Dean Pucci 7/24/25

Approved By: Deston Dishion 7/24/2025

City of Bishop
Grant in Support Information Packet
FY 2025-26



For questions, please contact:
Ethan Aukee, Finance Director
760-873-5863 x.123
eaukee@cityofbishop.ca.gov

Application Process Timeline

Release of Grant Information Packets

Tuesday, July 29, 2025

- 12:00 p.m.
- Packets can be found online at <https://www.cityofbishop.com/departments/finance/grants.php>
- Packets can be picked up at City Hall

Grant Application Submission Deadline

Friday, October 31, 2025

- 4:30 p.m.
- City Hall
- 377 W. Line Street, Bishop, CA 93514

Notification of Awards Provided to All Applicants

Monday, December 1, 2025

- Prior to 4:30 p.m.
- Communication to all applicants via email to inform whether grant was awarded as outlined in application

Grant Requirements

Contractual and Reporting Requirements for Grant Recipients

- Successful grant recipients must plan to expend the funds within FY 2025-26, ending June 30, 2026.
- Organizations approved to receive grant funds must enter into a Grant Agreement with the City.
- The City has the option to require insurance certificates with endorsements to complete the Grant Agreement and release the grant funds.

Additional Information

The City

- May request the return of awarded grant funds not expended before June 30, 2026.
- May request additional information on the proposed project and the organization.
- May recommend funding levels below the amounts requested by the organization.
- Has the right to conduct a program/fiscal site visit and review all organization records related to the grant.

Organizations

- If reapplying, organizations must have met all grant conditions and requirements during their most recent grant period. Additionally, a final report must have been submitted during their most recent grant period.
- Must have a functioning Board of Directors.

Grant Final Report

- Final reports can be submitted online at <https://www.cityofbishop.com/departments/finance/grants.php>.
- Organizations are required to submit a Final Report no later than September 30th, 2026.
- The Final Report shall contain narrative and quantitative information, as well as documentation of grant expenditures.
- Receipts for all expenses totaling grant amount must be submitted in reimbursement requests to the City, or with the Final Report.
- Failure to submit a Final Report will result in the City requesting reimbursement of grant funds.
- Specifics on the Final Report will be outlined in the Grant Agreement.

Fact Sheet

Overview

The Grant in Support Program is designed to assist community-based nonprofit organizations in providing community services, art activities, programs, and events for City of Bishop residents. The intent of the funding assistance provided by the Grant in Support Program is to provide services to, or directly benefiting, residents living in the City of Bishop.

Eligibility

All nonprofit organizations providing services to Bishop residents are eligible to apply for grant funding.

Eligible Projects

- One-time projects or programs
- Program enhancements
- Pilot programs
- Capital expenditures
- Special supplies

Ineligible Projects

- Routine personnel costs
- Self-labor expenses
- Requests that fund the organization's general operations and maintenance activities
- Scholarships or other direct support to individuals or families
- Fundraising sponsorships

Selection Criteria

The City Council will review completed grant applications with necessary attachments and evaluate them based upon:

- Proposal project/goal and objectives
- Community needs and benefit
- Future funding to sustain programs/matches
- Organization's background
- Evaluation method
- Project timeline identifying key activities
- Estimated project line-item budget

Grant Submission Checklist

Required Documentation

- One original of the completed grant application
- Project proposal narrative
- Project line-item budget
- List of Organization's Board of Directors
- Verification of 501(c)3 status
- A submitted Federal Form 990 for tax year ending on or after December 31, 2024

Submission Process

Grant submission with required attachments in PDF format can be emailed to eaukee@cityofbishop.ca.gov or mail/deliver hard copy to the City of Bishop on or before October 31, 2025, at 4:30 p.m. Grant submissions received after this date and time will not be considered for funding.

Please Note

- Failure to follow the directions as outlined may result in grant submission rejection.
- Proof of insurance does not need to be submitted by October 31, 2025, at 4:30 p.m. If selected to receive grant funds, the City reserves the right to require insurance certificates with endorsements as outlined by the City.
- The City Council will rate the grant submittal and decide if the applicant should be fully, partially, or not funded.
- Applicants may receive feedback regarding the grant submittal from the grant coordinator. The coordinator does not rate the applications, nor influence the City Council funding recommendations.

Grant Application

Check One: ☐ Community Services ☐ Community Arts

Name of Organization: _____

Contact Person: _____

Telephone: _____ Email Address: _____

Project Title: _____

Project Location: _____

Total Project Cost: _____ Grant Amount Requested: _____

Organization Address: _____

Does your organization carry General Liability and Worker's Compensation Insurance? _____

Has your organization received City funding in prior years? _____

Attach Grant Submission Packet:

Including:

- Project Proposal Narrative
- Project Line-Item Budget
- List of Organization's Board of Directors

Attach Verification Documents:

Including:

- Verification of 501(c)3 Status
- Federal Form: 990, 990-EZ, or 990-N

To the best of my knowledge, the data and information in this grant application is true and correct, and I am authorized to file this grant application on behalf of the organization.

Name of Grant Applicant's Representative: _____

Signature: _____ Date: _____

Title: _____

Project Proposal Narrative

A project proposal narrative shall be submitted as part of the application package. The information provided in the project proposal narrative will be used to evaluate grant proposals. The proposal narrative shall be limited to the following:

- A narrative response to Categories A-F (listed below)
- A proposed project line-item budget, as described in Category G

The Project Proposal Includes the Following Categories

A. Proposed Project/Goals and Objectives

- Detailed description of the proposed project
- Outlining of goals and how goals will be accomplished
- Interesting details associated with the proposed project

B. Community Need and Benefit

- Describe the community need for the proposed project and include any supporting data
- Identify the community benefits associated with the proposed project and how the community will be made aware of the project
- Identify the target population receiving the proposed program's services

C. Future Funding to Sustain Program/Matches

- Describe how the organization plans to sustain the program/performance beyond the current year of grant funding
- List any dollar or in-kind match that will be made to the proposed project
- Describe whether the proposed project would be possible without the grant funding being requested

D. Organizational Background

- Describe the organization's mission statement
- Describe experience and success as they pertain to administering similar projects

E. Evaluation Method

- Describe how the organization will measure the success of the proposed project as it relates to quality and overall impact on the community

F. Project Timeline Identifying Key Activities

- Outline the proposed timeframe in which the project will be performed, include any significant benchmarks
- Include start date, end date, and any important benchmarks within this timeframe

G. Project Line-Item Budget

- Attach a separate page with a line-item budget for the proposed project that details how the grant funds will be spent. If the project budget is larger than the City grant amount requested, please provide a separate line-item budget showing the overall project budget and how the City grant funds will be used. A sample project line-item budget is enclosed for reference.

Sample Project Line-Item Budget

Name of Organization: _____

Project Title: _____

Requested Amount: _____

	Project Budget	Required Grant	Grant Budget Line Item Description
INCOME			
A. Contributed			
City of Bishop	4,500	4,500	City Grant
Individual Contributions	1,500		
Business/Corporations	1,000		
Foundations			
Fundraising Events	800		
Subtotal Income Contributed	7,800	4,500	
B. Earned			
Admissions/Entry Fees	1,200		
Product Sales/Concessions	300		
Subtotal Income Earned:	1,500		
TOTAL PROJECT INCOME	9,300	4,500	
EXPENSES			
A. Personnel			
Administrative	3,000		
Technical			
Artistic			
Subtotal Personnel	3,000		
B. Operating Expenses			
Facility Rental			
Supplies	1,600	800	wood, hardware, paint
Printing	800	800	publicity flyers, posters
Contractual Services	500		
Professional Services	1,500	1,500	specialized consultant
Promotion & Publicity	1,000	600	educational brochures
Equipment	900	800	tools, supplies
Utilities			
Insurance			
Subtotal Operating Expenses:	6,300	4,500	
TOTAL PROJECT EXPENSES	9,300	4,500	

Sample Final Report

Name of Organization: _____

Project Title: _____

A. Services Provided

Describe the project/program or services provided and how it benefited the community. From the evaluation method used to measure the success of the project/program implemented, describe the outcome and its impact on the community.

B. Project Goals

Describe how the project/program achieved the goals and objective identified in the submitted funding application.

C. Number Served by Grant

Describe the target population served by the project/program, and the number of City residents as well as the total number of people served by the grant funds during the reporting period.

D. Total Expenditures

Describe how the grant funds received were spent.

E. Attachments

Attach invoices for all expenses paid by grant funds, unless already submitted to the City. Attach a minimum of 1-3 photographs of the program for which the grant was awarded.

CITY OF BISHOP
CITY COUNCIL MINUTES
JUNE 9, 2025

1) CALL TO ORDER

Mayor Kong called the meeting of the Bishop City Council to order at 5:09 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:

None.

OTHERS PRESENT: Deston Dishion, City Administrator, Dean Pucci, City Attorney

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code § 54957 - Title: City Administrator

Closed Session began at 5:10 p.m. Closed Session ended at 5:59 p.m.

5) OPEN SESSION

Mayor Kong called the open session of the Bishop City Council to order at 6:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Kong announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Kong.

8) ROLL CALL

PRESENT:

Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Deston Dishion, City Administrator; Karey Poole, Community Services Administrative Assistant; Russell Hildebrand, Deputy City Attorney; Ethan Aukee, Finance Director; Adam Marcellin, Fire Department Volunteer Battalion Chief; Nate Derr, Police Chief; and Nora Gamino, Public Works Director

9) PUBLIC COMMENT

Public Comments were made by Mark Harrison, pastor for the Seventh Day Adventist Church in Bishop, recited a prayer. No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

To report on actions taken in Closed Session as required by law, Mayor Kong announced that direction was given to staff.

11) PRESENTATIONS

11.A) PRESENTATION - California High School Rodeo Association Update

California High School Rodeo (CHSR) State President Adam Boles thanked Council for their support and hospitality again this year and introduced two CHSR State Student Officers Lilly Thompson and Riley Kern. Lilly Thompson introduced herself as the current CHSR State Student Secretary and will be next year's CHSR State Student Vice President and is from the Central Coast of California. Lilly Thompson thanked the Council for welcoming them to Bishop and expressed how she really enjoys it here. Riley Kern introduced himself as the current CHSR State Student President and is a high school senior this year from Clements, California. Riley Kern thanked Council for welcoming the CHSR State Championship Rodeo here again and mentioned that he has been in the championships for the last four years. Riley Kern wanted to thank all the local businesses for staying open for them at night and that there is no better place to be than in Bishop with all of the fishing, floating the river, and golfing. Adam Boles invited the Council to come out and join the festivities at the rodeo.

Council thanked them for attending their meeting, being such great guests, and hopes that CHSR will continue to come back for another 20 years.

12) DEPARTMENT REPORTS

Written reports from the Fire, Police, Public Works, Community Services, and Administration Departments were given on each department's activities including upcoming and ongoing projects. Verbal reports were also given by the Fire, Police,

Public Works, and Administration Departments.

12.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - May 2025

12.B) Police Department Report - Police Chief Nate Derr

Police Department Report - May 2025

12.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Department Report - May 2025

12.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - May 2025

12.E) City Administrator Report - City Administrator Deston Dishion

City Administrator Report - May 2025

13) COUNTY OF INYO UPDATE

Second District Supervisor Griffiths provided an update on Inyo County business and activities.

14) CONSENT CALENDAR

14.A) April 2025 Budget Report

April 2025 Budget Report

14.B) April 2025 Financial Reports

April 2025 Bank Reconciliation Report

April 2025 Combined Cash Report

April 2025 Investment Portfolio Report

April 2025 Warrant Register Report

14.C) City Council Meeting Minutes

Minutes 2025 04 14

Minutes 2025 04 28

14.D) Extension of Services Agreement Between the City of Bishop and the Bishop Area Chamber of Commerce and Visitors Bureau

Cover Page

City and Chamber Services Agreement

Draft Amendment No. 1

14.E) Second Reading and Adoption of an Ordinance to Adopt the State Fire Marshal's Fire Hazard Severity Zone Map

Cover Page

Ordinance - Adopting the State Fire Marshal's Fire Hazard Severity Zone Map

14.F) Second Reading and Adoption of an Ordinance Amending Title 13 of the Bishop Municipal Code – Water and Sewer Service Regulations

Cover Page

Ordinance - Update to Title 13 Water and Sewer Ordinance

14.G) Resolution Authorization of Public Works Director as Signatory for Federal-Funded Street Projects

Cover Page

Resolution - Authorized Representative for Federal Funding

14.H) A Resolution to Adopt a List of Projects for Fiscal Year 2024-25 Funded by SB 1: The Road Maintenance and Accountability Act

Cover Page

Resolution - SB1 FY 2025-26 Project List

No public comments were made.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to approve the consent calendar.
Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz,
Mayor Pro Tem Muchovej, Mayor Kong

Noes: None

Abstain: None

Absent: None

15) NEW BUSINESS

15.A) Request to Waive Specific Bishop City Park Pool Fees for 2025

Cover Page

City Administrator Dishion reviewed this item on behalf of Community Services
June 9, 2025

Manager McElroy.

No public comments were made.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to approve waiving pool fees for children under the age of 3 if accompanied by a paying adult for the 2025 season, and approve waiving pool fees for the City of Bishop Big Day in the Park on July 4, 2025.

Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong

Noes: None

Abstain: None

Absent: None

15.B) Amendment 2 to the Agreement Between the County of Inyo The Bishop Paiute Tribe and City of Bishop For the Provision of Emergency Medical Services (EMS) Cost Sharing.

Cover Page

Cost Share Agreement - 2nd Amendment - 6-30-26 Extension

City Administrator Dishion reviewed this item with Council.

No public comments were made.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to approve Amendment 2 of the EMS Cost Sharing Agreement.

Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong

Noes: None

Abstain: None

Absent: None

15.C) FY 2025-26 Budget Adoption

Cover Page

City of Bishop FY 2025-26 Budget

Finance Director Aukee reviewed this item with Council.

No public comments were made.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to adopt the proposed City of Bishop Fiscal Year 2025-2026 Budget as presented.

Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz,
Mayor Pro Tem Muchovej, Mayor Kong
Noes: None
Abstain: None
Absent: None

16) FUTURE AGENDA ITEMS

Councilmember Schwartz, with consensus from Council, asked that the Bishop Fire Department reach out to the public to educate them on wildfire risks around their properties.

Mayor Pro Tem Muchovej, with consensus from Council, asked to bring back a discussion on a strategy to start implementing the park master plan.

No further requests were made for future agendas items.

17) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings that they attended.

18) ADJOURNMENT

The Mayor adjourned the meeting at 7:23 p.m. to the City Council Meeting scheduled for Monday, June 23, 2025 at 6:00 p.m. in the City Council Chambers.

Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
JUNE 23, 2025

1) CALL TO ORDER

Mayor Pro Tem Muchovej called the meeting of the Bishop City Council to order at 4:34 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej

ABSENT:

Mayor Kong

OTHERS PRESENT: Deston Dishion, City Administrator; Robin Picken, City Clerk; and Nora Gamino, Public Works Director

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Public Works Director

4.B) PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code § 54957 - Title: City Administrator

Closed Session began at 4:35 p.m. Closed Session ended at 5:57 p.m.

5) OPEN SESSION

Mayor Pro Tem Muchovej called the open session of the Bishop City Council to order at 6:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Pro Tem Muchovej announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Freundt.

8) ROLL CALL

PRESENT:

Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej

ABSENT:

Mayor Kong

OTHERS PRESENT: Deston Dishion, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; Anastasiia Budnyk, Principal Planner; and Daniel McElroy, Community Services Manager

Mayor Pro Tem Muchovej announced that Item 17.B has been pulled from the agenda.

9) PUBLIC COMMENT

Public Comments were made by Mammoth Lakes Chamber of Commerce Interim Director David Eichman who invited the Council to join their upcoming events in Mammoth Lakes such as their "Business After Hours" reception, in partnership with the Mammoth Lakes Tourism and Visit California, scheduled for June 24, 2025, from 5:00 p.m. - 7:00 p.m. at the Mammoth Lakes Welcome Center on Highway 203; and the 4th of July parade in Mammoth Lakes which starts at 11:00 a.m. No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

To report on actions taken in Closed Session as required by law, Mayor Pro Tem Muchovej announced that direction was given to staff.

11) PRESENTATIONS

11.B) PRESENTATION - Former Planning Commissioner Hank Truxillo

Cover Page

Mayor Pro Tem Muchovej invited former Planning Commissioner Hank Truxillo to the lectern and thanked him for his 10 years of service on the Planning Commission. The City Council presented Hank Truxillo with a City Tile in recognition of his service.

Hank Truxillo stated that he resigned with a heavy heart since he had to leave Bishop for another job opportunity and thanked Council for this recognition.

11.A) PRESENTATION - Former Planning Commissioner Robert Lowthorp

Cover Page

Mayor Pro Tem Muchovej thanked Robert Lowthorp for his 42 years of service on the
June 23, 2025

Planning Commission and asked that the City Clerk deliver the City Tile to Robert Lowthorp.

Mayor Pro Tem Muchovej announced a 10-minute break for everyone to enjoy some cake in recognition of former Planning Commissioners Hank Truxillo and Robert Lowthorp.

Mayor Pro Tem Muchovej reconvened the meeting after a 10-minute break.

12) DEPARTMENT REPORTS

Verbal reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were given on each of their department's activities including upcoming and ongoing projects.

13) BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE

13.A) Bishop Area Chamber of Commerce and Information Center Update Report for May 27, 2025 and June 23, 2025

BACCIC May 27 2025 City Council Report

BACCIC June 23 2025 City Council Report

Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson reviewed her reports for May and June submitted to Council. Council thanked Tawni Thomson for her report.

14) PUBLIC HEARING

14.A) Public Hearing to Assure Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment and Retention Efforts by the City of Bishop.

Cover Page

City Administrator Dishion reviewed this item with Council.

Mayor Pro Tem Muchovej opened the public hearing.

No public comments were made.

Mayor Pro Tem Muchovej closed the public hearing. No further action was taken.

15) PUBLIC HEARING AND ACTION

15.A) ORDINANCE - Public Hearing and First Reading & Introduction of an Ordinance Relating to Density Bonus

Cover Page

Public Notice

Ordinance - Chapter 17.14 Density Bonus 2025 06 23

Principal Planner Budnyk reviewed this item with Council.

Mayor Pro Tem Muchovej opened the public hearing.

No public comments were made.

Mayor Pro Tem Muchovej closed the public hearing.

Council discussed this item further with staff. After staff answered all of Council's questions, a motion was made.

Motion/Councilmember Schwartz Seconded/Councilmember Garcia
Councilmember Schwartz made a motion to approve the first reading and introduction of a proposed ordinance adding a new Chapter 17.14 - Density Bonus to the City of Bishop Municipal Code by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADDING CHAPTER 17.14 DENSITY BONUS TO THE CITY OF BISHOP CODE OF ORDINANCES

Motion passed 4-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej

Noes: None

Abstain: None

Absent: Mayor Kong

16) CONSENT CALENDAR

16.A) May 2025 Budget Report

Cover Page

May 2025 Budget Report

16.B) May 2025 Financial Reports

Cover Page

May 2025 Bank Reconciliation Report

May 2025 Combined Cash Report

May 2025 Investment Portfolio Report

May 2025 Warrant Register Report

16.C) End of Fiscal Year 2024-2025 Budget Adjustment Request

Cover Page

End of FY 2024-25 Budget Adjustment

16.D) RESOLUTION: Establish the FY 2025-26 Appropriations Limit Pursuant to Article XIII B of the California Constitution (Proposition 4)

Cover Page

Reso No. 2025-(xx) Establishing Appropriations Limit FY 2025-26

16.E) City Council Meeting Minutes

Minutes 2025 05 08 - Special Meeting

Minutes 2025 05 12 - Regular Meeting

City Council Meeting Cancellation Notice - 2025 05 27

16.F) Full-time Fire Engineer Job Description and Job Function Analysis

FT Fire Engineer Job Description

Fire Engineer JDEFA

16.G) Updated Job Description for Police Lieutenant

Cover Page

FT Police Captain

Captain JDEFA

16.H) Building Inspector / Code Enforcement Job Description

Cover Page

Building Inspector / Code Enforcement Officer Job Description

16.I) Engineering Technician II/III Job Description

Cover Page

Public Works Engineering Technician II_III Job Description

16.J) Salary Schedules - July 1, 2025 - June 30, 2026

2025-2026 Full Time Salary Schedule

2025-2026 Part Time Salary Schedule

City Council & Treasurer - 2025-2026

16.K) IT Services Agreement Extension Letter for July 1, 2025 - June 30, 2026

IT Support Services Agreement - Approved by City Council 2023 06 26

CBT IT Support Services Agreement Extension Letter 07 01 2025 - 06 30 2026

16.L) Tree Trimming and Removal Services Agreement between the City of Bishop and West Coast Arborists Inc.

Cover Page

Professional Services Agreement between City of Bishop and West Coast Arborists Inc. (002).pdf

WCA Bishop Tree Trimming and Removal Services Proposal.pdf

16.M) Agreement for Pest Control Services between the City of Bishop and Dewey Pest Control

Cover Page

Professional Services Agreement between the City of Bishop and Dewey Pest Control .pdf

Pest control RFP.pdf

Dewey Pest Proposal 2025.pdf

No public comments were made.

Motion/Councilmember Garcia Seconded/Councilmember Schwartz
Councilmember Garcia made a motion to approve the consent calendar.
Motion passed 4-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz,
Mayor Pro Tem Muchovej

Noes: None

Abstain: None

Absent: Mayor Kong

17) NEW BUSINESS

17.A) Policy for Selecting Council Members to serve on Commissions and Committees.

Cover Page

City Administrator Dishion reviewed this item with Council.

Council deliberated this item and directed staff to bring back a policy based on their discussions for Council's consideration to approve.

No public comments were made.

17.B) Council to consider Reappointment of Planning Commissioner Lew or conduct Interviews.

Cover Page

Mayor Pro Tem Muchovej announced at the beginning of the meeting that this item has been pulled from the agenda.

18) FUTURE AGENDA ITEMS

Councilmember Garcia, with consensus from Council, asked staff to invite a representative from the Mule Days Committee to provide Council with an update on this year's Mule Days event and their plans for the future.

Councilmember Schwartz, with consensus from Council, asked to bring back a discussion on adopting California's joint strategy for sustainable outdoor recreation and wildfire resilience.

Mayor Pro Tem Muchovej acknowledged that staff will be addressing the Los Angeles Department of Water and Power public land sales.

No further requests were made for future agendas items.

19) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

20) ADJOURNMENT

The Mayor Pro Tem adjourned the meeting at 7:32 p.m. to the City Council Meeting scheduled for Monday, July 28, 2025 at 6:00 p.m. in the City Council Chambers.

Stephen Muchovej, Mayor Pro Tem

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL SPECIAL MEETING MINUTES
JUNE 30, 2025

1) CALL TO ORDER

Mayor Kong called the special meeting of the Bishop City Council to order at 6:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Freundt
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:

Councilmember Garcia
Councilmember Schwartz

OTHERS PRESENT: Deston Dishion, City Administrator; Robin Picken, City Clerk; Keith Collins, Deputy City Attorney; Russell Hildebrand, Deputy City Attorney; and Anastasiia Budnyk, Principal Planner

3) PUBLIC COMMENT FOR SPECIAL MEETINGS

No public comments were made for items listed on the agenda.

4) CONSENT CALENDAR

4.A) Renewal of Solar Asset Management Agreement with TerraVerde Energy, LLC

Cover Page

Solar Asset Management Renewal Agreement

Sole Source Memo - TerraVerde

4.B) Proposed Amendment to the City Council Standards and Procedures, Section 5.2 Procedures for Appointments to Boards/Commissions/Committees.

Cover Page

No public comments were made.

Motion/Mayor Pro Tem Muchovej Seconded/Councilmember Freundt
Mayor Pro Tem Muchovej made a motion to approve the consent calendar.
Motion passed 3-0

Ayes: Councilmember Freundt, Mayor Pro Tem Muchovej, Mayor Kong
Noes: None

Abstain: None

Absent: Councilmember Garcia, Councilmember Schwartz

5) NEW BUSINESS

5.A) MEMORANDUMS OF UNDERSTANDING WITH THE BISHOP
EMPLOYEES ASSOCIATION, MID-MANAGEMENT GROUP,
MANAGEMENT GROUP, AND THE BISHOP POLICE OFFICERS
ASSOCIATION

Bishop Employees Association MOU 2025-2028

Mid-Management Group MOU 2025-2028

Management Group MOU 2025-2028

Bishop Police Officers Association MOU 2025-2028

City Administrator Dishion reviewed this item with Council.

No public comments were made.

Motion/Councilmember Freundt Seconded/Mayor Pro Tem Muchovej
Councilmember Freundt made a motion to approve the Memorandums of
Understanding between the City of Bishop and the Bishop Employees Association,
Mid-Management Group, Management Group, and the Bishop Police Officers
Association effective July 1, 2025 through June 30, 2028.
Motion passed 3-0

Ayes: Councilmember Freundt, Mayor Pro Tem Muchovej, Mayor Kong

Noes: None

Abstain: None

Absent: Councilmember Garcia, Councilmember Schwartz

6) PUBLIC HEARING AND ACTION

6.A) Appeal of Planning Commission Decision – Design Guidelines
Compliance and Variance Findings for 168 East Line Street

Cover Page

2025-06-02_Appeal Application_168 E Line

Public Comment

PC 2025-03 168 E. Line Variance_2025 05 28

Planning Commission Report

Planning Commission Minutes_05-28-2025

Staff report_05-28-2025

Vicinity Maps

168 E LINE_PROPOSAL

Notice of Public Hearing_Published

CHAPTER 17.46. - MUO-DT

Design Guidelines

Mayor Kong opened the public hearing.

Mayor Kong asked to hear from the appellant Robert Sharp.

The appellant Robert Sharp reviewed his appeal with Council.

Principal Planner Budnyk clarified the items outlined in the appeal while answering questions from Council and the Appellant.

Mayor Kong asked for public comment.

Public comments were made by:

Jane Jackson, a Bishop resident, spoke in favor to deny the appeal.

Elaine Kabala, a local resident, had no comment on the appeal. Instead, Elaine Kabala spoke in support for the public process to ensure community engagement and to advocate for the design review process.

Marissa Leonard, a local resident, spoke to having no opposition for this project at this time. Instead, Marissa Leonard spoke to the Appellant's comment of the lack of clarity in the due process for this project thus far. Marissa Leonard announced the filing of a CEQA violation with the City and expressed her concerns relating to the City following CEQA law.

Shawn Kilgore, a Bishop resident, stated that he did not know this project was happening and to say everyone was informed is inaccurate. Shawn Kilgore shared his concerns relating to this project's maximum capacity, insufficient parking, the change of name from a training center to a training/fitness center, and no information on environmental impacts.

Lauren Miller, a Bishop resident, spoke in support of denying the appeal.

Cam Smith, spoke in support of the climbing gym project and to deny the appeal.

Allan Pietrasanta, a Bishop resident, spoke in support to deny the appeal.

Robin Stator, a Bishop resident, spoke in support to approve the appeal.

Kate Rutherford, a Bishop resident, spoke in support to deny the appeal.

April Kress, a Bishop resident, made comments to support the appeal.

Melissa Kilgore, a Bishop resident, spoke to the importance of respecting the land and learning the culture and history of the land. Her comment is to hope that people will become more educated of our area and to respect it.

Raina Aim, Bishop homeowner, spoke in support to deny the appeal.

Public comment was made by Bud Miller who spoke in support of denying the appeal and to uphold the Planning Commission decision.

No further public comments were made.

Mayor Kong closed the public hearing.

After Council deliberated this item, a motion was made.

Motion/Mayor Pro Tem Muchovej Seconded/Mayor Kong
Mayor Pro Tem Muchovej made a motion to reject this appeal.
Motion passed 3-0

Ayes: Councilmember Freundt, Mayor Pro Tem Muchovej, Mayor Kong

Noes: None

Abstain: None

Absent: Councilmember Garcia, Councilmember Schwartz

7) ADJOURNMENT

The Mayor adjourned the meeting at 7:40 p.m. to the City Council Meeting scheduled for Monday, July 28, 2025 at 6:00 p.m. in the City Council Chambers.

Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2025 - June 30, 2026

*Corrections per MOU changes not referenced
on previously approved Salary Schedule.

ADMINISTRATION

Position	Step 1	Step 2	Step 3	Step 4	Fixed
City Administrator					\$15,745
Assistant to the City Administrator (Not Filled)	\$8,006	\$8,807	\$9,598		
City Clerk					\$8,865
Personnel/Payroll & Benefits Specialist					\$8,365
Executive Secretary/Assistant City Clerk (Not Filled)	\$5,717	\$6,291	\$6,920	\$7,612	
Administrative Support Assistant	\$4,983	\$5,483	\$6,029	\$6,634	

FINANCE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Finance Director	\$8,865	\$9,752	\$10,726		
Accounting Secretary/Budget Manager (Not Filled)	\$5,718	\$6,291	\$6,920	\$7,612	
Administrative / Accounting Assistant (Not Filled)	\$4,529	\$4,985	\$5,481	\$6,031	

COMMUNITY SERVICES DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Community Services Director (Not Filled)					\$11,913
Community Services Manager					\$8,041
Community Services Administrative Assistant	\$4,529	\$4,985	\$5,481	\$6,031	
Parks Supervisor	~~\$4687~~ \$4921	~~\$5128~~ \$5384	~~\$5672~~ \$5956	~~\$6677~~ \$7011	
Recreation Supervisor (Not Filled)	\$4,687	\$5,158	\$5,672	\$6,677	
Parks Facilities Lead Worker	~~\$529~~ \$4472	~~\$4685~~ \$4919	~~\$5153~~ \$5411	~~\$5669~~ \$5952	

FIRE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Fire Chief					\$11,913
Deputy Fire Chief (Not Filled)					\$10,358
Assistant Fire Chief (Not Filled)	\$3,646	\$4,010	\$4,412	\$4,852	
Fire Captain	\$5,341	\$5,877	\$6,465	\$7,114	
Engineer	\$4,529	\$4,985	\$5,481	\$6,031	
Administrative Assistant	\$4,529	\$4,985	\$5,481	\$6,031	

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					\$13,858
Captain					\$10,358
Sergeant	\$7,773	\$8,550	\$9,404		
Corporal	\$6,928	\$7,621	\$8,382		
Police Officer	\$6,357	\$7,063	\$7,850		
Police Officer in Training	\$4,802	\$5,281	\$5,811		
Community Services Officer	\$4,529	\$4,985	\$5,481		
Police Records Clerk	\$4,529	\$4,985	\$5,481	\$6,031	
Police Services Technician	\$4,583	\$5,041	\$5,545	\$6,100	
Senior Communications Operator	\$5,281	\$5,810	\$6,391	\$7,029	
Communications Operator	\$4,536	\$5,039	\$5,599	\$6,221	

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2025 - June 30, 2026

* Corrections per MOU changes not referenced
on previously approved Salary Schedule.

PUBLIC WORKS DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Public Works Director					\$12,979
Public Works Superintendent					\$10,174
Public Works Supervisor	~~\$6043~~ \$6496	~~\$6647~~ \$7146	~~\$7310~~ \$7858	~~\$8042~~ \$8645	
Building Inspector / Code Enforcement Officer	\$5,750	\$6,325	\$6,957	\$7,653	
Engineering Technician III	\$5,750	\$6,325	\$6,957	\$7,653	
Engineering Technician II	\$5,106	\$5,617	\$6,178	\$6,796	
Lead Maintenance Worker (Not Filled)	\$5,341	\$5,877	\$6,465	\$7,114	
Maintenance Worker	~~\$4687~~ \$4921	~~\$5128~~ \$5384	~~\$5672~~ \$5956	~~\$6239~~ \$6551	
Public Works Secretary	\$4,529	\$4,985	\$5,481	\$6,031	

PLANNING DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Principal Planner					\$8,667
Assistant Planner (Not Filled)	\$5,341	\$5,877	\$6,465	\$7,114	

Cost of Living Adjustments for Miscellaneous, Mid-Management, Management, and Bishop Police Officers Association contracts for Fiscal Years as follows: 2025/2026 - 2.5%

For all Step Classifications -Step Increases occur annually with one year in between each step based on successful employee evaluations.

Approved by Council on:



Agenda Item: 15.H
Date of Meeting: July 28, 2025
Department: Planning

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **ORDINANCE - Second Reading and Adoption of an Ordinance Relating to Density Bonus**
Prepared On: July 22, 2025
Attachments: Ordinance - Chapter 17.14 Density Bonus 2025 06 23
Handout - GC 65915-65918

Background/History:

California law requires that local jurisdictions adopt regulations consistent with **State Density Bonus Law (Government Code §65915 et seq.)**, which mandates that jurisdictions offer density bonuses, incentives/concessions, waivers of development standards, and reduced parking requirements to housing developments that include affordable housing units or serve certain targeted populations.

The **City of Bishop** has drafted the **Density Bonus Ordinance** (Chapter 17.14) to ensure local compliance with state requirements. This update is necessary to:

- Fulfill the commitments outlined in the City's **2021-2029 Housing Element**, which includes implementing programs that remove governmental constraints and facilitate affordable housing;
- Achieve and maintain **Prohousing Designation** by the California Department of Housing and Community Development (HCD), which recognizes jurisdictions that adopt policies to accelerate housing production;
- Ensure that developers seeking density bonuses and related benefits have a clear, ministerial path to approval in accordance with state law.

Analysis/Discussion:

The proposed ordinance incorporates and codifies recent amendments to State Density Bonus Law, and:

- Clearly outlines eligibility requirements for density bonuses based on income levels, housing types, and populations served (e.g., seniors, students, transitional foster youth, disabled veterans, homeless individuals);

- Establishes procedures for applicants to request density bonuses, incentives/concessions, waivers of development standards, and reduced parking ratios;
- Sets forth requirements for affordability covenants and regulatory agreements;
- Ensures ministerial processing of qualifying projects consistent with state law, helping to reduce project delays and facilitate affordable housing development;
- Supports objectives of the Housing Element to streamline local development processes and meet RHNA (Regional Housing Needs Allocation) goals.

By adopting this ordinance, the City of Bishop will also satisfy key criteria for Prohousing Designation, which makes the City eligible for competitive transportation and housing-related grant funding.

Economic Impacts:

There is no direct fiscal impact from the adoption of the ordinance. However, eligibility for future grant opportunities under the State's **Prohousing Incentive Program** could result in financial benefits to the City.

Budget Impacts:

None

Legal Review:

Deputy City Attorney Hildebrand reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the second reading and adoption of an ordinance adding a new Chapter 17.14 - Density Bonus to the City of Bishop Municipal Code by title only.

Approved By: Russell A. Hildebrand 6/18/2025

Approved By: Ethan Aukee 6/18/2025

Approved By: Robin Picken 6/18/2025

Approved By: Deston Dishion 6/18/2025

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, ADDING CHAPTER 17.14 DENSITY BONUS TO THE CITY
OF BISHOP CODE OF ORDINANCES**

WHEREAS, the City of Bishop adopted a new General Plan Housing Element on May 23, 2022; and

WHEREAS, a required action in the updated Housing Element was the adoption of an ordinance implementing state Density Bonus law found at California Government Code section 65915; and

WHEREAS, the City of Bishop, California, pursuant to the provisions of the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §§21000 and following) and State CEQA Guidelines (14 CCR §§15000 and following) has determined that this ordinance is not a project under CEQA pursuant to Title 14, Section 15378 (b)(5) of the California Code of Regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and incorporated into this ordinance.

SECTION 2. A new Chapter 17.14, Density Bonus, is added to the City of Bishop Code of Ordinances to read as follows:

Chapter 17.14 Density bonus.

A. The availability of housing for California's diverse and growing population is a matter of statewide importance. State statutes recognize that cooperation between government and the private sector is critical to attainment of the state's housing goals, among which are to promote and assist in development of housing for various special needs groups, among which are the homeless, low- and moderate- income households and senior citizens. Section 65915 of the California Government Code, as amended, establishes the framework for granting a density bonus and/or development incentive(s) or concession(s) for housing developments for lower, very-low or moderate income households, senior citizens, transitional foster youth, disabled veterans, and homeless persons. In addition, it contains provisions for a density bonus or development incentive/concession when a child care facility is to be included with an affordable housing development, or when land is donated for affordable housing under specified conditions.

B. This Chapter 17.14 applies to a housing development that provides at least one of following:

1. For the purpose of this section, "total units" does not include units added by a density bonus.

2. Ten percent of the total units of a housing development for lower income households, where income does not exceed 80 percent of Area Median Income, pursuant to Section 50079.5 of the Health and Safety Code.

3. Five percent of the total units of a housing development, including a shared housing building development, for very-low income households, where income does not exceed 50 percent of Area Median income pursuant to Section 50105 of the Health and Safety Code.

4. A senior citizen housing development containing at least 35 units and residents are 62 years of age or older, or 55 years of age or older in a senior citizen housing development pursuant to Sections 51.3 and 51.12 of the Civil Code, or a mobile home park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code. For purposes of this section, "development" includes a shared housing building development and a residential care facility for the elderly, as defined in Section 1569.2 of the Health and Safety Code.

5. Ten percent of the total dwelling units of a housing development are sold to persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, provided that all units in the development are offered to the public for purchase.

6. Ten percent of the total units of a housing development for transitional foster youth, as defined in Section 66025.9 of the Education Code, disabled veterans, as defined in Cal Govt. Code section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.). The units described in this section shall be subject to a recorded affordability restriction of 55 years and shall be provided at the same affordability level as very-low income units.

7. Twenty percent of the total units for lower income students in a student housing development that meets the requirements set forth in Government Code subparagraph 65915(b)(1)(F).

C. The City shall grant one density bonus, the amount of which shall be as specified in Government Code 65915 subdivision (f), and, if requested by the applicant and consistent with the applicable requirements of this Chapter and Government Code 65915, incentives or concessions, as described in Government Code 65915 subdivision (d), waivers or reductions of development standards, as described in Government Code 65915 subdivision (e), and parking ratios, as described in Government Code 65915 subdivision (p), if an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded.

D. An applicant requesting a density bonus, concession(s), incentive(s) or waiver(s) shall make such request at the time an application is first submitted for review and approval.

E. An application for a density bonus shall include the following information:

1. Existing land uses on the property, including any existing rental housing unit(s).
2. Type and location of affordable units.
3. All requested development incentives and/or concessions.
4. Evidence that the incentives and/or concessions will result in identifiable and actual cost reductions to provide for affordable housing units.
5. All requested waivers of development standards.
6. Evidence that each standard for which a waiver is requested physically precludes the project at the density or with the incentives or concessions allowed under this section.

F. The City shall not be required to grant a requested density bonus, incentive or concession or waiver of development standards under the following circumstances:

1. The density bonus, incentive or concession, or waiver of development standards will have an adverse impact upon health, safety or the physical environment when there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact.
2. The density bonus, incentive or concession will have an adverse impact upon a property that is listed in the California Register of Historical Resources.
3. An "adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

G. A housing development as described in Government Code Section 65915 (c)(3) shall be ineligible for a density bonus or incentives or concessions unless replacement housing is provided in accordance with the requirements set forth in Government Code Section 65915 (c)(3).

H. For a project meeting one or more of the criteria of section B above, the City shall process applications for a housing development project density bonus and grant development incentive(s) and concession(s), concurrently with and subject to the normal review process for the housing development project and without additional permits or hearings.

I. The City shall provide of a list of all documents and information required to be submitted with the density bonus application in order for the density bonus application to be deemed complete on forms approved by the City Administrator.

J. Upon submittal of the required information the City shall notify the applicant for a density bonus whether the application is complete in a manner consistent with the timelines specified in Section 65943. When the application is deemed complete the City shall provide the applicant with the following determinations:

1. The amount of density bonus, calculated pursuant to subdivision (f), for which the applicant is eligible.

2. If the applicant requests a parking ratio pursuant to subdivision (p), the parking ratio for which the applicant is eligible.

3. If the applicant requests incentives or concessions pursuant to subdivision (d) or waivers or reductions of development standards pursuant to subdivision (e), whether the applicant has provided adequate information for the local government to make a determination as to those incentives, concessions, waivers, or reductions of development standards.

4. Any determination required by this section shall be based on the development project at the time the application is deemed complete. The City shall adjust the amount of density bonus and parking ratios awarded pursuant to this section based on any changes to the project during the course of development.

K. When City grants a density bonus and/or development incentives, concessions, or waivers, the property shall be subject to a Regulatory Agreement and Declaration of Covenants and Restrictions ("Agreement") that establishes rental or sales price criteria for all affordable units. The provisions of such Agreement constitute covenants which shall run with the land and shall benefit and burden the property as provided therein.

1. The provisions of the Agreement shall include.

a. Percentage of affordable units in the housing development, number and allocation of affordable units by size and location.

b. The percentage of unit types and sizes among the affordable units shall be the same as the percentage of unit types and sizes units throughout the project as a whole.

2. The formula used to calculate maximum rents shall be as set forth in the California Health and Safety Code Section 50053, including utility allowance.

3. For affordable rental units the Agreement shall run with the land and shall be in effect for a minimum period of 55 years from the date the building is first occupied, or a longer period if required by the finance or insurance program, in accordance with Government Code Section 65915(c).

4. For a for-sale unit the Agreement shall specify the unit is sold at an affordable housing cost, as that cost is defined in Section 50052.5 of the Health and Safety Code, is sold to a qualified applicant meeting the conditions of Government Code Section 65915(c)(2)(A) and is subject to an equity sharing agreement consistent with the requirements set forth in Government Code Section 65915(c)(3).

L. When an applicant for a tentative subdivision map or other residential development proposal donates land to the City, the applicant shall be entitled to a 15 percent density bonus above the otherwise maximum allowable residential density for the entire development, subject to compliance with all provisions of Government Code Section 65915 (g).

M. When an applicant proposes to construct a housing development meeting one or more of the criteria of 17.14 B above and includes a child care facility that will be

located on the premises of, or part of, or adjacent to the project, the City shall grant either an additional density bonus or an additional development concession in accordance with the provisions of California Government Code Section 65915(h). For the purposes of this section, a child care facility means a child day care facility other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school-age child care centers.

N. In any circumstance where the applicant for a housing development project requests waivers or concessions in excess of those mandated to be granted ministerially as stated in Government Code 65915(d)(2) such request shall be subject to review and approval of the Planning Commission.

O. The City Council may grant a density bonus greater than what is described in this Chapter and Government Code Section 65915 for a development that meets the requirements of this Chapter.

P. For purposes of this Chapter, the following definitions shall apply, in addition all other definitions of terms set forth in Government Code 65915(o) are incorporated by reference:

1. "Development standard" includes a site or construction condition, including, but not limited to, a height limitation, a setback requirement, a floor area ratio, an onsite open-space requirement, a minimum lot area per unit requirement, or a parking ratio that applies to a residential development pursuant to any ordinance, general plan element, specific plan, charter, or other local condition, law, policy, resolution, or regulation that is adopted by the local government or that is enacted by the local government's electorate exercising its local initiative or referendum power, whether that power is derived from the California Constitution, statute, or the charter or ordinances of the local government.

2. "Located within one-half mile of a major transit stop" means that any point on a proposed development, for which an applicant seeks a density bonus, other incentives or concessions, waivers or reductions of development standards, or a vehicular parking ratio pursuant to this section, is within one-half mile of any point on the property on which a major transit stop is located, including any parking lot owned by the transit authority or other local agency operating the major transit stop.

3. "Major transit stop" has the same meaning as defined in subdivision (b) of Section 21155 of the Public Resources Code.

4. "Maximum allowable residential density" or "base density" has the same meaning as set forth in Government Code Section 65915(o)(6).

Q. Each component of any density calculation, including base density and bonus density, resulting in fractional units shall be separately rounded up to the next whole number.

R. Provided that the resulting housing development would not restrict more than 50 percent of the total units to moderate-income, lower income, or very low income households, the City shall grant an additional density bonus calculated pursuant to

paragraph (2) of Government Code Section 65915(v) when an applicant proposes to construct a housing development that conforms to the requirements of Section B above and agrees to include additional rental or for-sale units affordable to very low income households or moderate income households.

PASSED, APPROVED AND ADOPTED this __ day of _____, 2025.

Karen Kong, Mayor

Attest:

By: _____
Robin Picken, City Clerk



GOVERNMENT CODE - GOV

TITLE 7. PLANNING AND LAND USE [65000 - 66499.58] (*Heading of Title 7 amended by Stats. 1974, Ch. 1536.*)DIVISION 1. PLANNING AND ZONING [65000 - 66342] (*Heading of Division 1 added by Stats. 1974, Ch. 1536.*)CHAPTER 4.3. Density Bonuses and Other Incentives [65915 - 65918] (*Chapter 4.3 added by Stats. 1979, Ch. 1207.*)

65915. (a) (1) When an applicant seeks a density bonus for a housing development within, or for the donation of land for housing within, the jurisdiction of a city, county, or city and county, that local government shall comply with this section. A city, county, or city and county shall adopt an ordinance that specifies how compliance with this section will be implemented. Except as otherwise provided in subdivision (s), failure to adopt an ordinance shall not relieve a city, county, or city and county from complying with this section.

(2) A local government shall not condition the submission, review, or approval of an application pursuant to this chapter on the preparation of an additional report or study that is not otherwise required by state law, including this section. This subdivision does not prohibit a local government from requiring an applicant to provide reasonable documentation to establish eligibility for a requested density bonus, as described in subdivision (b), and parking ratios, as described in subdivision (p).

(3) In order to provide for the expeditious processing of a density bonus application, the local government shall do all of the following:

(A) Adopt procedures and timelines for processing a density bonus application.

(B) Provide a list of all documents and information required to be submitted with the density bonus application in order for the density bonus application to be deemed complete. This list shall be consistent with this chapter.

(C) Notify the applicant for a density bonus whether the application is complete in a manner consistent with the timelines specified in Section 65943.

(D) (i) If the local government notifies the applicant that the application is deemed complete pursuant to subparagraph (C), provide the applicant with a determination as to the following matters:

(I) The amount of density bonus, calculated pursuant to subdivision (f), for which the applicant is eligible.

(II) If the applicant requests a parking ratio pursuant to subdivision (p), the parking ratio for which the applicant is eligible.

(III) If the applicant requests incentives or concessions pursuant to subdivision (d) or waivers or reductions of development standards pursuant to subdivision (e), whether the applicant has provided adequate information for the local government to make a determination as to those incentives, concessions, waivers, or reductions of development standards.

(ii) Any determination required by this subparagraph shall be based on the development project at the time the application is deemed complete. The local government shall adjust the amount of density bonus and parking ratios awarded pursuant to this section based on any changes to the project during the course of development.

(b) (1) A city, county, or city and county shall grant one density bonus, the amount of which shall be as specified in subdivision (f), and, if requested by the applicant and consistent with the applicable requirements of this section, incentives or concessions, as described in subdivision (d), waivers or reductions of development standards, as described in subdivision (e), and parking ratios, as described in subdivision (p), if an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this section, that will contain at least any one of the following:

(A) Ten percent of the total units of a housing development, including a shared housing building development, for rental or sale to lower income households, as defined in Section 50079.5 of the Health and Safety Code.

(B) Five percent of the total units of a housing development, including a shared housing building development, for rental or sale to very low income households, as defined in Section 50105 of the Health and Safety Code.

(C) A senior citizen housing development, as defined in Sections 51.3 and 51.12 of the Civil Code, or a mobilehome park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code. For purposes of this subparagraph, "development" includes a shared housing building development and a residential care facility for the elderly, as defined in Section 1569.2 of the Health and Safety Code.

(D) Ten percent of the total dwelling units of a housing development are sold to persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, provided that all units in the development are offered to the public for purchase.

(E) Ten percent of the total units of a housing development for transitional foster youth, as defined in Section 66025.9 of the Education Code, disabled veterans, as defined in Section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.). The units described in this subparagraph are subject to a recorded affordability restriction of 55 years and shall be provided at the same affordability level as very low income units.

(F) (i) Twenty percent of the total units for lower income students in a student housing development that meets the following requirements:

(I) All units in the student housing development shall be used exclusively for undergraduate, graduate, or professional students enrolled currently or in the past six months in at least six units at an institution of higher education accredited by the Western Association of Schools and Colleges or the Accrediting Commission for Community and Junior Colleges. In order to be eligible under this subclause, the developer shall, as a condition of receiving a certificate of occupancy, provide evidence to the city, county, or city and county that the developer has done any one of the following:

(ia) Entered into an operating agreement or master lease with one or more institutions of higher education for the institution or institutions to occupy all units of the student housing development with students from that institution or institutions. An operating agreement or master lease entered into pursuant to this subclause is not violated or breached if, in any subsequent year, there are insufficient students enrolled in an institution of higher education to fill all units in the student housing development.

(ib) Established a system for confirming its renters' status as students to ensure that all units of the student housing development are occupied with students from an institution of higher education.

(II) The applicable units in the student housing development for lower income students shall be used for and occupied by lower income students.

(III) The rent provided in the applicable units of the development for lower income students shall be calculated at 30 percent of 65 percent of the area median income for a single-room occupancy unit type.

(IV) The development shall provide priority for the applicable affordable units for lower income students experiencing homelessness. A homeless service provider, as defined in paragraph (3) of subdivision (e) of Section 103577 of the Health and Safety Code, or institution of higher education that has knowledge of a person's homeless status may verify a person's status as homeless for purposes of this subclause.

(V) The student housing development is not located on a site that pursuant to paragraph (3) of subdivision (c) would require replacement units for projects with greater than a 35 percent density bonus.

(ii) For purposes of calculating a density bonus granted pursuant to this subparagraph, the term "unit" as used in this section means one rental bed and its pro rata share of associated common area facilities. The units described in this subparagraph are subject to a recorded affordability restriction of 55 years, which shall not tie any rental bed reserved for lower income students to a specific bedroom. Notwithstanding any other law, an affordability restriction provision, state or county law or policy, or property management policy shall not prevent a lower income student from sharing a room or unit with a nonlower income student. Any attempted waiver of the requirements of this clause is void as against public policy.

(G) One hundred percent of all units in the development, including total units and density bonus units, but exclusive of a manager's unit or units, are for lower income households, as defined by Section 50079.5 of the Health and Safety Code, except that up to 20 percent of the units in the development, including total units and density bonus units, may be for moderate-income households, as defined in Section 50053 of the Health and Safety Code. For purposes of this subparagraph, "development" includes a shared housing building development.

(2) For purposes of calculating the amount of the density bonus pursuant to subdivision (f), an applicant who requests a density bonus pursuant to this subdivision shall elect whether the bonus shall be awarded on the basis of subparagraph (A), (B), (C), (D), (E), (F), or (G) of paragraph (1).

(c) (1) (A) An applicant shall agree to, and the city, county, or city and county shall ensure, the continued affordability of all very low and low-income rental units that qualified the applicant for the award of the density bonus for 55 years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.

(B) (i) Except as otherwise provided in clause (ii), rents for the lower income density bonus units shall be set at an affordable rent, as defined in Section 50053 of the Health and Safety Code.

(ii) For housing developments meeting the criteria of subparagraph (G) of paragraph (1) of subdivision (b), rents for all units in the development, including both base density and density bonus units, shall be as follows:

(I) The rent for at least 20 percent of the units in the development shall be set at an affordable rent, as defined in Section 50053 of the Health and Safety Code.

(II) The rent for the remaining units in the development shall be set at an amount consistent with the maximum rent levels for lower income households, as those rents and incomes are determined by the California Tax Credit Allocation Committee.

(2) (A) An applicant shall agree to ensure, and the city, county, or city and county shall ensure, that a for-sale unit that qualified the applicant for the award of the density bonus meets one of the following conditions:

(i) The unit is initially sold to and occupied by a person or family of very low, low, or moderate income, as required, and it is offered at an affordable housing cost, as that cost is defined in Section 50052.5 of the Health and Safety Code and is subject to an equity sharing agreement.

(ii) If the unit is not purchased by an income-qualified person or family within 180 days after the issuance of the certificate of occupancy, the unit is purchased by a qualified nonprofit housing corporation that meets all of the following requirements pursuant to a

recorded contract that satisfies all of the requirements specified in paragraph (10) of subdivision (a) of Section 402.1 of the Revenue and Taxation Code:

(I) The nonprofit corporation has a determination letter from the Internal Revenue Service affirming its tax-exempt status pursuant to Section 501(c)(3) of the Internal Revenue Code and is not a private foundation as that term is defined in Section 509 of the Internal Revenue Code.

(II) The nonprofit corporation is based in California.

(III) All of the board members of the nonprofit corporation have their primary residence in California.

(IV) The primary activity of the nonprofit corporation is the development and preservation of affordable home ownership housing in California that incorporates within their contracts for initial purchase a repurchase option that requires a subsequent purchaser of the property that desires to resell or convey the property to offer the qualified nonprofit corporation the right to repurchase the property prior to selling or conveying that property to any other purchaser pursuant to an equity sharing agreement or affordability restrictions on the sale and conveyance of the property that ensure that the property will be preserved for lower income housing for at least 45 years for owner-occupied housing units and will be sold or resold only to persons or families of very low, low, or moderate income, as defined in Section 50052.5 of the Health and Safety Code.

(B) For purposes of this paragraph, a "qualified nonprofit housing corporation" is a nonprofit housing corporation organized pursuant to Section 501(c)(3) of the Internal Revenue Code that has received a welfare exemption under Section 214.15 of the Revenue and Taxation Code for properties intended to be sold to low-income families who participate in a special no-interest loan program.

(C) The local government shall enforce an equity sharing agreement required pursuant to clause (i) or (ii) of subparagraph (A), unless it is in conflict with the requirements of another public funding source or law or may defer to the recapture provisions of the public funding source. The following apply to the equity sharing agreement:

(i) Upon resale, the seller of the unit shall retain the value of any improvements, the downpayment, and the seller's proportionate share of appreciation.

(ii) Except as provided in clause (v), the local government shall recapture any initial subsidy, as defined in clause (iii), and its proportionate share of appreciation, as defined in clause (iv), which amount shall be used within five years for any of the purposes described in subdivision (e) of Section 33334.2 of the Health and Safety Code that promote homeownership.

(iii) For purposes of this subdivision, the local government's initial subsidy shall be equal to the fair market value of the home at the time of initial sale minus the initial sale price to the moderate-income household, plus the amount of any downpayment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale shall be used as the initial market value.

(iv) For purposes of this subdivision, the local government's proportionate share of appreciation shall be equal to the ratio of the local government's initial subsidy to the fair market value of the home at the time of initial sale.

(v) If the unit is purchased or developed by a qualified nonprofit housing corporation pursuant to clause (ii) of subparagraph (A) the local government may enter into a contract with the qualified nonprofit housing corporation under which the qualified nonprofit housing corporation would recapture any initial subsidy and its proportionate share of appreciation if the qualified nonprofit housing corporation is required to use 100 percent of the proceeds to promote homeownership for lower income households as defined by Section 50079.5 of the Health and Safety Code within the jurisdiction of the local government.

(3) (A) Except as provided in subclause (V) of clause (i) of subparagraph (F) of paragraph (1) of subdivision (b), an applicant shall be ineligible for a density bonus or any other incentives or concessions under this section if the housing development is proposed on any property that includes a parcel or parcels on which rental dwelling units are located or, if the dwelling units have been vacated or demolished in the five-year period preceding the application, have been subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of lower or very low income; subject to any other form of rent or price control through a public entity's valid exercise of its police power; or occupied by lower or very low income households, unless the proposed housing development replaces those units, and either of the following applies:

(i) The proposed housing development, inclusive of the units replaced pursuant to this paragraph, contains affordable units at the percentages set forth in subdivision (b).

(ii) Each unit in the development, exclusive of a manager's unit or units, is affordable to, and occupied by, either a lower or very low income household.

(B) For the purposes of this paragraph, "replace" shall mean either of the following:

(i) If any dwelling units described in subparagraph (A) are occupied on the date of application, the proposed housing development shall provide at least the same number of units of equivalent size to be made available at affordable rent or affordable housing cost to, and occupied by, persons and families in the same or lower income category as those households in occupancy. If the income category of the household in occupancy is not known, it shall be rebuttably presumed that lower income renter households occupied these units in the same proportion of lower income renter households to all renter households within the jurisdiction, as determined by the most

recently available data from the United States Department of Housing and Urban Development's Comprehensive Housing Affordability Strategy database. For unoccupied dwelling units described in subparagraph (A) in a development with occupied units, the proposed housing development shall provide units of equivalent size to be made available at affordable rent or affordable housing cost to, and occupied by, persons and families in the same or lower income category as the last household in occupancy. If the income category of the last household in occupancy is not known, it shall be rebuttably presumed that lower income renter households occupied these units in the same proportion of lower income renter households to all renter households within the jurisdiction, as determined by the most recently available data from the United States Department of Housing and Urban Development's Comprehensive Housing Affordability Strategy database. All replacement calculations resulting in fractional units shall be rounded up to the next whole number. If the replacement units will be rental dwelling units, these units shall be subject to a recorded affordability restriction for at least 55 years. If the proposed development is for-sale units, the units replaced shall be subject to paragraph (2).

(ii) If all dwelling units described in subparagraph (A) have been vacated or demolished within the five-year period preceding the application, the proposed housing development shall provide at least the same number of units of equivalent size as existed at the highpoint of those units in the five-year period preceding the application to be made available at affordable rent or affordable housing cost to, and occupied by, persons and families in the same or lower income category as those persons and families in occupancy at that time, if known. If the incomes of the persons and families in occupancy at the highpoint is not known, it shall be rebuttably presumed that low-income and very low income renter households occupied these units in the same proportion of low-income and very low income renter households to all renter households within the jurisdiction, as determined by the most recently available data from the United States Department of Housing and Urban Development's Comprehensive Housing Affordability Strategy database. All replacement calculations resulting in fractional units shall be rounded up to the next whole number. If the replacement units will be rental dwelling units, these units shall be subject to a recorded affordability restriction for at least 55 years. If the proposed development is for-sale units, the units replaced shall be subject to paragraph (2).

(C) Notwithstanding subparagraph (B), for any dwelling unit described in subparagraph (A) that is or was, within the five-year period preceding the application, subject to a form of rent or price control through a local government's valid exercise of its police power and that is or was occupied by persons or families above lower income, the city, county, or city and county may do either of the following:

(i) Require that the replacement units be made available at affordable rent or affordable housing cost to, and occupied by, low-income persons or families. If the replacement units will be rental dwelling units, these units shall be subject to a recorded affordability restriction for at least 55 years. If the proposed development is for-sale units, the units replaced shall be subject to paragraph (2).

(ii) Require that the units be replaced in compliance with the jurisdiction's rent or price control ordinance, provided that each unit described in subparagraph (A) is replaced. Unless otherwise required by the jurisdiction's rent or price control ordinance, these units shall not be subject to a recorded affordability restriction.

(D) For purposes of this paragraph, "equivalent size" means that the replacement units contain at least the same total number of bedrooms as the units being replaced.

(E) Subparagraph (A) does not apply to an applicant seeking a density bonus for a proposed housing development if the applicant's application was submitted to, or processed by, a city, county, or city and county before January 1, 2015.

(d) (1) An applicant for a density bonus pursuant to subdivision (b) may submit to a city, county, or city and county a proposal for the specific incentives or concessions that the applicant requests pursuant to this section, and may request a meeting with the city, county, or city and county. The city, county, or city and county shall grant the concession or incentive requested by the applicant unless the city, county, or city and county makes a written finding, based upon substantial evidence, of any of the following:

(A) The concession or incentive does not result in identifiable and actual cost reductions, consistent with subdivision (k), to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code, or for rents for the targeted units to be set as specified in subdivision (c).

(B) The concession or incentive would have a specific, adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5, upon public health and safety or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact without rendering the development unaffordable to low-income and moderate-income households.

(C) The concession or incentive would be contrary to state or federal law.

(2) The applicant shall receive the following number of incentives or concessions:

(A) One incentive or concession for projects that include at least 10 percent of the total units for lower income households, at least 5 percent for very low income households, or at least 10 percent for persons and families of moderate income in a development in which the units are for sale.

(B) Two incentives or concessions for projects that include at least 17 percent of the total units for lower income households, at least 10 percent for very low income households, or at least 20 percent for persons and families of moderate income in a development in which the units are for sale.

(C) Three incentives or concessions for projects that include at least 24 percent of the total units for lower income households, at least 15 percent for very low income households, or at least 30 percent for persons and families of moderate income in a development in which the

units are for sale.

(D) Five incentives or concessions for a project meeting the criteria of subparagraph (G) of paragraph (1) of subdivision (b). If the project is located within one-half mile of a major transit stop or is located in a very low vehicle travel area in a designated county, the applicant shall also receive a height increase of up to three additional stories, or 33 feet.

(E) One incentive or concession for projects that include at least 20 percent of the total units for lower income students in a student housing development. If a project includes at least 23 percent of the total units for lower income students in a student housing project, the applicant shall instead receive two incentives or concessions.

(F) Four incentives or concessions for projects that include at least 16 percent of the units for very low income households or at least 45 percent for persons and families of moderate income in a development in which the units are for sale.

(3) The applicant may initiate judicial proceedings if the city, county, or city and county refuses to grant a requested density bonus, incentive, or concession. If a court finds that the refusal to grant a requested density bonus, incentive, or concession is in violation of this section, the court shall award the plaintiff reasonable attorney's fees and costs of suit. This subdivision shall not be interpreted to require a local government to grant an incentive or concession that has a specific, adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5, upon health or safety, and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. This subdivision shall not be interpreted to require a local government to grant an incentive or concession that would have an adverse impact on any real property that is listed in the California Register of Historical Resources. The city, county, or city and county shall establish procedures for carrying out this section that shall include legislative body approval of the means of compliance with this section.

(4) The city, county, or city and county shall bear the burden of proof for the denial of a requested concession or incentive.

(e) (1) In no case may a city, county, or city and county apply any development standard that will have the effect of physically precluding the construction of a development meeting the criteria of subdivision (b) at the densities or with the concessions or incentives permitted by this section. Subject to paragraph (3), an applicant may submit to a city, county, or city and county a proposal for the waiver or reduction of development standards that will have the effect of physically precluding the construction of a development meeting the criteria of subdivision (b) at the densities or with the concessions or incentives permitted under this section, and may request a meeting with the city, county, or city and county. If a court finds that the refusal to grant a waiver or reduction of development standards is in violation of this section, the court shall award the plaintiff reasonable attorney's fees and costs of suit. This subdivision shall not be interpreted to require a local government to waive or reduce development standards if the waiver or reduction would have a specific, adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5, upon health or safety, and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. This subdivision shall not be interpreted to require a local government to waive or reduce development standards that would have an adverse impact on any real property that is listed in the California Register of Historical Resources, or to grant any waiver or reduction that would be contrary to state or federal law.

(2) A proposal for the waiver or reduction of development standards pursuant to this subdivision shall neither reduce nor increase the number of incentives or concessions to which the applicant is entitled pursuant to subdivision (d).

(3) A housing development that receives a waiver from any maximum controls on density pursuant to clause (ii) of subparagraph (D) of paragraph (3) of subdivision (f) shall only be eligible for a waiver or reduction of development standards as provided in subparagraph (D) of paragraph (2) of subdivision (d) and clause (ii) of subparagraph (D) of paragraph (3) of subdivision (f), unless the city, county, or city and county agrees to additional waivers or reductions of development standards.

(f) For the purposes of this chapter, "density bonus" means a density increase over the otherwise maximum allowable gross residential density, as of the date of application by the applicant to the city, county, or city and county, or, if elected by the applicant, a lesser percentage of density increase, including, but not limited to, no increase in density. The amount of density increase to which the applicant is entitled shall vary according to the amount by which the percentage of affordable housing units exceeds the percentage established in subdivision (b).

(1) For housing developments meeting the criteria of subparagraph (A) of paragraph (1) of subdivision (b), the density bonus shall be calculated as follows:

Percentage Low-Income Units	Percentage Density Bonus
10	20
11	21.5
12	23
13	24.5
14	26
15	27.5
16	29
17	30.5
18	32

19	33.5
20	35
21	38.75
22	42.5
23	46.25
24	50

(2) For housing developments meeting the criteria of subparagraph (B) of paragraph (1) of subdivision (b), the density bonus shall be calculated as follows:

Percentage Very Low Income Units	Percentage Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35
12	38.75
13	42.5
14	46.25
15	50

(3) (A) For housing developments meeting the criteria of subparagraph (C) of paragraph (1) of subdivision (b), the density bonus shall be 20 percent of the number of senior housing units.

(B) For housing developments meeting the criteria of subparagraph (E) of paragraph (1) of subdivision (b), the density bonus shall be 20 percent of the number of the type of units giving rise to a density bonus under that subparagraph.

(C) For housing developments meeting the criteria of subparagraph (F) of paragraph (1) of subdivision (b), the density bonus shall be calculated as follows:

Percentage Lower Income Units	Percentage Density Bonus
20	35
21	38.75
22	42.5
23	46.25
24	50

(D) For housing developments meeting the criteria of subparagraph (G) of paragraph (1) of subdivision (b), the following shall apply:

(i) Except as otherwise provided in clauses (ii) and (iii), the density bonus shall be 80 percent of the number of units for lower income households.

(ii) If the housing development is located within one-half mile of a major transit stop, the city, county, or city and county shall not impose any maximum controls on density.

(iii) If the housing development is located in a very low vehicle travel area within a designated county, the city, county, or city and county shall not impose any maximum controls on density.

(4) For housing developments meeting the criteria of subparagraph (D) of paragraph (1) of subdivision (b), the density bonus shall be calculated as follows:

Percentage Moderate-Income Units	Percentage Density Bonus
10	5
11	6
12	7

13	8
14	9
15	10
16	11
17	12
18	13
19	14
20	15
21	16
22	17
23	18
24	19
25	20
26	21
27	22
28	23
29	24
30	25
31	26
32	27
33	28
34	29
35	30
36	31
37	32
38	33
39	34
40	35
41	38.75
42	42.5
43	46.25
44	50

(5) All density calculations resulting in fractional units shall be rounded up to the next whole number. The granting of a density bonus shall not require, or be interpreted, in and of itself, to require a general plan amendment, local coastal plan amendment, zoning change, or other discretionary approval.

(g) (1) When an applicant for a tentative subdivision map, parcel map, or other residential development approval donates land to a city, county, or city and county in accordance with this subdivision, the applicant shall be entitled to a 15-percent increase above the otherwise maximum allowable residential density for the entire development, as follows:

Percentage Very Low Income	Percentage Density Bonus
10	15
11	16
12	17
13	18
14	19
15	20

16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32
28	33
29	34
30	35

(2) This increase shall be in addition to any increase in density mandated by subdivision (b), up to a maximum combined mandated density increase of 35 percent if an applicant seeks an increase pursuant to both this subdivision and subdivision (b). All density calculations resulting in fractional units shall be rounded up to the next whole number. Nothing in this subdivision shall be construed to enlarge or diminish the authority of a city, county, or city and county to require a developer to donate land as a condition of development. An applicant shall be eligible for the increased density bonus described in this subdivision if all of the following conditions are met:

(A) The applicant donates and transfers the land no later than the date of approval of the final subdivision map, parcel map, or residential development application.

(B) The developable acreage and zoning classification of the land being transferred are sufficient to permit construction of units affordable to very low income households in an amount not less than 10 percent of the number of residential units of the proposed development.

(C) The transferred land is at least one acre in size or of sufficient size to permit development of at least 40 units, has the appropriate general plan designation, is appropriately zoned with appropriate development standards for development at the density described in paragraph (3) of subdivision (c) of Section 65583.2, and is or will be served by adequate public facilities and infrastructure.

(D) The transferred land shall have all of the permits and approvals, other than building permits, necessary for the development of the very low income housing units on the transferred land, not later than the date of approval of the final subdivision map, parcel map, or residential development application, except that the local government may subject the proposed development to subsequent design review to the extent authorized by subdivision (i) of Section 65583.2 if the design is not reviewed by the local government before the time of transfer.

(E) The transferred land and the affordable units shall be subject to a deed restriction ensuring continued affordability of the units consistent with paragraphs (1) and (2) of subdivision (c), which shall be recorded on the property at the time of the transfer.

(F) The land is transferred to the local agency or to a housing developer approved by the local agency. The local agency may require the applicant to identify and transfer the land to the developer.

(G) The transferred land shall be within the boundary of the proposed development or, if the local agency agrees, within one-quarter mile of the boundary of the proposed development.

(H) A proposed source of funding for the very low income units shall be identified not later than the date of approval of the final subdivision map, parcel map, or residential development application.

(h) (1) When an applicant proposes to construct a housing development that conforms to the requirements of subdivision (b) and includes a childcare facility that will be located on the premises of, as part of, or adjacent to, the project, the city, county, or city and county shall grant either of the following:

(A) An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the childcare facility.

(B) An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the childcare facility.

(2) The city, county, or city and county shall require, as a condition of approving the housing development, that the following occur:

(A) The childcare facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable pursuant to subdivision (c).

(B) Of the children who attend the childcare facility, the children of very low income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low income households, lower income households, or families of moderate income pursuant to subdivision (b).

(3) Notwithstanding any requirement of this subdivision, a city, county, or city and county shall not be required to provide a density bonus or concession for a childcare facility if it finds, based upon substantial evidence, that the community has adequate childcare facilities.

(4) "Childcare facility," as used in this section, means a child daycare facility other than a family daycare home, including, but not limited to, infant centers, preschools, extended daycare facilities, and schoolage childcare centers.

(i) "Housing development," as used in this section, means a development project for five or more residential units, including mixed-use developments. For the purposes of this section, "housing development" also includes a subdivision or common interest development, as defined in Section 4100 of the Civil Code, approved by a city, county, or city and county and consists of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling, as defined in subdivision (d) of Section 65863.4, where the result of the rehabilitation would be a net increase in available residential units. For the purpose of calculating a density bonus, the residential units shall be on contiguous sites that are the subject of one development application, but do not have to be based upon individual subdivision maps or parcels. The density bonus shall be permitted in geographic areas of the housing development other than the areas where the units for the lower income households are located.

(j) (1) The granting of a concession or incentive shall not require or be interpreted, in and of itself, to require a general plan amendment, local coastal plan amendment, zoning change, study, or other discretionary approval. For purposes of this subdivision, "study" does not include reasonable documentation to establish eligibility for the concession or incentive or to demonstrate that the incentive or concession meets the definition set forth in subdivision (k). This provision is declaratory of existing law.

(2) Except as provided in subdivisions (d) and (e), the granting of a density bonus shall not require or be interpreted to require the waiver of a local ordinance or provisions of a local ordinance unrelated to development standards.

(k) For the purposes of this chapter, concession or incentive means any of the following:

(1) A reduction in site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission as provided in Part 2.5 (commencing with Section 18901) of Division 13 of the Health and Safety Code, including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable and actual cost reductions, to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code, or for rents for the targeted units to be set as specified in subdivision (c).

(2) Approval of mixed-use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.

(3) Other regulatory incentives or concessions proposed by the developer or the city, county, or city and county that result in identifiable and actual cost reductions to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code, or for rents for the targeted units to be set as specified in subdivision (c).

(l) Subdivision (k) does not limit or require the provision of direct financial incentives for the housing development, including the provision of publicly owned land, by the city, county, or city and county, or the waiver of fees or dedication requirements.

(m) This section does not supersede or in any way alter or lessen the effect or application of the California Coastal Act of 1976 (Division 20 (commencing with Section 30000) of the Public Resources Code). Any density bonus, concessions, incentives, waivers or reductions of development standards, and parking ratios to which the applicant is entitled under this section shall be permitted in a manner that is consistent with this section and Division 20 (commencing with Section 30000) of the Public Resources Code.

(n) If permitted by local ordinance, nothing in this section shall be construed to prohibit a city, county, or city and county from granting a density bonus greater than what is described in this section for a development that meets the requirements of this section or from granting a proportionately lower density bonus than what is required by this section for developments that do not meet the requirements of this section.

(o) For purposes of this section, the following definitions shall apply:

(1) "Designated county" includes the Counties of Alameda, Contra Costa, Los Angeles, Marin, Napa, Orange, Riverside, Sacramento, San Bernardino, San Diego, San Mateo, Santa Barbara, Santa Clara, Solano, Sonoma, and Ventura, and the City and County of San Francisco.

(2) "Development standard" includes a site or construction condition, including, but not limited to, a height limitation, a setback requirement, a floor area ratio, an onsite open-space requirement, a minimum lot area per unit requirement, or a parking ratio that applies to a residential development pursuant to any ordinance, general plan element, specific plan, charter, or other local condition, law, policy, resolution, or regulation that is adopted by the local government or that is enacted by the local government's electorate exercising its local initiative or referendum power, whether that power is derived from the California Constitution, statute, or the charter or ordinances of the local government.

- (3) "Located within one-half mile of a major transit stop" means that any point on a proposed development, for which an applicant seeks a density bonus, other incentives or concessions, waivers or reductions of development standards, or a vehicular parking ratio pursuant to this section, is within one-half mile of any point on the property on which a major transit stop is located, including any parking lot owned by the transit authority or other local agency operating the major transit stop.
- (4) "Lower income student" means a student who has a household income and asset level that does not exceed the level for Cal Grant A or Cal Grant B award recipients as set forth in subdivision (k) of Section 69432.7 of the Education Code. The eligibility of a student to occupy a unit for lower income students under this section shall be verified by an affidavit, award letter, or letter of eligibility provided by the institution of higher education in which the student is enrolled or by the California Student Aid Commission that the student receives or is eligible for financial aid, including an institutional grant or fee waiver from the college or university, the California Student Aid Commission, or the federal government.
- (5) "Major transit stop" has the same meaning as defined in subdivision (b) of Section 21155 of the Public Resources Code.
- (6) "Maximum allowable residential density" or "base density" means the greatest number of units allowed under the zoning ordinance, specific plan, or land use element of the general plan, or, if a range of density is permitted, means the greatest number of units allowed by the specific zoning range, specific plan, or land use element of the general plan applicable to the project. Density shall be determined using dwelling units per acre. However, if the applicable zoning ordinance, specific plan, or land use element of the general plan does not provide a dwelling-units-per-acre standard for density, then the local agency shall calculate the number of units by:
- (A) Estimating the realistic development capacity of the site based on the objective development standards applicable to the project, including, but not limited to, floor area ratio, site coverage, maximum building height and number of stories, building setbacks and stepbacks, public and private open-space requirements, minimum percentage or square footage of any nonresidential component, and parking requirements, unless not required for the base project. Parking requirements shall include considerations regarding number of spaces, location, design, type, and circulation. A developer may provide a base density study and the local agency shall accept it, provided that it includes all applicable objective development standards.
 - (B) Maintaining the same average unit size and other project details relevant to the base density study, excepting those that may be modified by waiver or concession to accommodate the bonus units, in the proposed project as in the study.
- (7) (A) (i) "Shared housing building" means a residential or mixed-use structure, with five or more shared housing units and one or more common kitchens and dining areas designed for permanent residence of more than 30 days by its tenants. The kitchens and dining areas within the shared housing building shall be able to adequately accommodate all residents. If a local ordinance further restricts the attributes of a shared housing building beyond the requirements established in this section, the local definition shall apply to the extent that it does not conflict with the requirements of this section.
- (ii) A "shared housing building" may include other dwelling units that are not shared housing units, provided that those dwelling units do not occupy more than 25 percent of the floor area of the shared housing building. A shared housing building may include 100 percent shared housing units.
- (B) (i) "Shared housing unit" means one or more habitable rooms, not within another dwelling unit, that includes a bathroom, sink, refrigerator, and microwave, is used for permanent residence, that meets the "minimum room area" specified in Section R304 of the California Residential Code (Part 2.5 of Title 24 of the California Code of Regulations), and complies with the definition of "guestroom" in Section R202 of the California Residential Code. If a local ordinance further restricts the attributes of a shared housing building beyond the requirements established in this section, the local definition shall apply to the extent that it does not conflict with the requirements of this section.
- (ii) "Shared housing unit" for purposes of a residential care facility for the elderly, as defined in Section 1569.2 of the Health and Safety Code, includes a unit without an individual kitchen where a unit may be shared by unrelated persons, and a unit where a room that may be shared by unrelated persons meets the "minimum room area" requirements of clause (i).
- (8) "Student housing development" means a development that contains bedrooms containing two or more bedspaces that have a shared or private bathroom, access to a shared or private living room and laundry facilities, and access to a shared or private kitchen.
- (9) (A) "Total units" or "total dwelling units" means a calculation of the number of units that:
- (i) Excludes a unit added by a density bonus awarded pursuant to this section or any local law granting a greater density bonus.
 - (ii) Includes a unit designated to satisfy an inclusionary zoning requirement of a city, county, or city and county.
- (B) For purposes of calculating a density bonus granted pursuant to this section for a shared housing building, "unit" means one shared housing unit and its pro rata share of associated common area facilities.
- (10) "Very low vehicle travel area" means an urbanized area, as designated by the United States Census Bureau, where the existing residential development generates vehicle miles traveled per capita that is below 85 percent of either regional vehicle miles traveled per capita or city vehicle miles traveled per capita. For purposes of this paragraph, "area" may include a travel analysis zone, hexagon, or grid. For the purposes of determining "regional vehicle miles traveled per capita" pursuant to this paragraph, a "region" is the entirety of incorporated and unincorporated areas governed by a multicounty or single-county metropolitan planning organization, or the entirety of the incorporated and unincorporated areas of an individual county that is not part of a metropolitan planning organization.

(p) (1) Except as provided in paragraphs (2), (3), and (4), upon the request of the developer, a city, county, or city and county shall not require a vehicular parking ratio, inclusive of parking for persons with a disability and guests, of a development meeting the criteria of subdivisions (b) and (c), that exceeds the following ratios:

- (A) Zero to one bedroom: one onsite parking space.
- (B) Two to three bedrooms: one and one-half onsite parking spaces.
- (C) Four and more bedrooms: two and one-half parking spaces.
- (D) One bedspace in a student housing development: zero parking spaces.

(2) (A) Notwithstanding paragraph (1), if a development includes at least 20 percent low-income units for housing developments meeting the criteria of subparagraph (A) of paragraph (1) of subdivision (b) or at least 11 percent very low income units for housing developments meeting the criteria of subparagraph (B) of paragraph (1) of subdivision (b), is located within one-half mile of a major transit stop, and there is unobstructed access to the major transit stop from the development, then, upon the request of the developer, a city, county, or city and county shall not impose a vehicular parking ratio, inclusive of parking for persons with a disability and guests, that exceeds 0.5 spaces per unit. Notwithstanding paragraph (1), if a development includes at least 40 percent moderate-income units for housing developments meeting the criteria of subparagraph (D) of paragraph (1) of subdivision (b), is located within one-half mile of a major transit stop, as defined in subdivision (b) of Section 21155 of the Public Resources Code, and the residents of the development have unobstructed access to the major transit stop from the development then, upon the request of the developer, a city, county, or city and county shall not impose a vehicular parking ratio, inclusive of parking for persons with a disability and guests, that exceeds 0.5 spaces per bedroom.

(B) For purposes of this subdivision, "unobstructed access to the major transit stop" means a resident is able to access the major transit stop without encountering natural or constructed impediments. For purposes of this subparagraph, "natural or constructed impediments" includes, but is not limited to, freeways, rivers, mountains, and bodies of water, but does not include residential structures, shopping centers, parking lots, or rails used for transit.

(3) Notwithstanding paragraph (1), if a development meets the criteria of subparagraph (G) of paragraph (1) of subdivision (b), then, upon the request of the developer, a city, county, or city and county shall not impose vehicular parking standards if the development meets any of the following criteria:

- (A) The development is located within one-half mile of a major transit stop and there is unobstructed access to the major transit stop from the development.
- (B) The development is a for-rent housing development for individuals who are 55 years of age or older that complies with Sections 51.2 and 51.3 of the Civil Code and the development has either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.
- (C) The development is either a special needs housing development, as defined in Section 51312 of the Health and Safety Code, or a supportive housing development, as defined in Section 50675.14 of the Health and Safety Code. A development that is a special needs housing development shall have either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.

(4) If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number. For purposes of this subdivision, a development may provide onsite parking through tandem parking or uncovered parking, but not through onstreet parking.

(5) This subdivision shall apply to a development that meets the requirements of subdivisions (b) and (c), but only at the request of the applicant. An applicant may request parking incentives or concessions beyond those provided in this subdivision pursuant to subdivision (d).

(6) This subdivision does not preclude a city, county, or city and county from reducing or eliminating a parking requirement for development projects of any type in any location.

(7) Notwithstanding paragraphs (2) and (3), if a city, county, city and county, or an independent consultant has conducted an areawide or jurisdictionwide parking study in the last seven years, then the city, county, or city and county may impose a higher vehicular parking ratio not to exceed the ratio described in paragraph (1), based upon substantial evidence found in the parking study, that includes, but is not limited to, an analysis of parking availability, differing levels of transit access, walkability access to transit services, the potential for shared parking, the effect of parking requirements on the cost of market-rate and subsidized developments, and the lower rates of car ownership for low-income and very low income individuals, including seniors and special needs individuals. The city, county, or city and county shall pay the costs of any new study. The city, county, or city and county shall make findings, based on a parking study completed in conformity with this paragraph, supporting the need for the higher parking ratio.

(8) A request pursuant to this subdivision shall neither reduce nor increase the number of incentives or concessions to which the applicant is entitled pursuant to subdivision (d).

(q) Each component of any density calculation, including base density and bonus density, resulting in fractional units shall be separately rounded up to the next whole number. The Legislature finds and declares that this provision is declaratory of existing law.

(r) This chapter shall be interpreted liberally in favor of producing the maximum number of total housing units.

(s) Notwithstanding any other law, if a city, including a charter city, county, or city and county has adopted an ordinance or a housing program, or both an ordinance and a housing program, that incentivizes the development of affordable housing that allows for density bonuses that exceed the density bonuses required by the version of this section effective through December 31, 2020, that city, county, or city and county is not required to amend or otherwise update its ordinance or corresponding affordable housing incentive program to comply with the amendments made to this section by the act adding this subdivision, and is exempt from complying with the incentive and concession calculation amendments made to this section by the act adding this subdivision as set forth in subdivision (d), particularly subparagraphs (B) and (C) of paragraph (2) of that subdivision, and the amendments made to the density tables under subdivision (f).

(t) When an applicant proposes to construct a housing development that conforms to the requirements of subparagraph (A) or (B) of paragraph (1) of subdivision (b) that is a shared housing building, the city, county, or city and county shall not require any minimum unit size requirements or minimum bedroom requirements that are in conflict with paragraph (7) of subdivision (o).

(u) (1) The Legislature finds and declares that the intent behind the Density Bonus Law is to allow public entities to reduce or even eliminate subsidies for a particular project by allowing a developer to include more total units in a project than would otherwise be allowed by the local zoning ordinance in exchange for affordable units. It further reaffirms that the intent is to cover at least some of the financing gap of affordable housing with regulatory incentives, rather than additional public subsidy.

(2) It is therefore the intent of the Legislature to make modifications to the Density Bonus Law by the act adding this subdivision to further incentivize the construction of very low, low-, and moderate-income housing units. It is further the intent of the Legislature in making these modifications to the Density Bonus Law to ensure that any additional benefits conferred upon a developer are balanced with the receipt of a public benefit in the form of adequate levels of affordable housing. The Legislature further intends that these modifications will ensure that the Density Bonus Law creates incentives for the construction of more housing across all areas of the state.

(v) (1) Provided that the resulting housing development would not restrict more than 50 percent of the total units to moderate-income, lower income, or very low income households, a city, county, or city and county shall grant an additional density bonus calculated pursuant to paragraph (2) when an applicant proposes to construct a housing development that conforms to the requirements of paragraph (1) of subdivision (b), agrees to include additional rental or for-sale units affordable to very low income households or moderate income households, and meets any of the following requirements:

(A) The housing development conforms to the requirements of subparagraph (A) of paragraph (1) of subdivision (b) and provides 24 percent of the total units to lower income households.

(B) The housing development conforms to the requirements of subparagraph (B) of paragraph (1) of subdivision (b) and provides 15 percent of the total units to very low income households.

(C) The housing development conforms to the requirements of subparagraph (D) of paragraph (1) of subdivision (b) and provides 44 percent of the total units to moderate-income households.

(2) A city, county, or city and county shall grant an additional density bonus for a housing development that meets the requirements of paragraph (1), calculated as follows:

Percentage Very Low Income Units	Percentage Density Bonus
5	20
6	23.75
7	27.5
8	31.25
9	35
10	38.75

Percentage Moderate-Income Units	Percentage Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35
12	38.75
13	42.5
14	46.25

(3) The increase required by paragraphs (1) and (2) shall be in addition to any increase in density granted by subdivision (b).

(4) The additional density bonus required under this subdivision shall be calculated using the number of units excluding any density bonus awarded by this section.

(Amended by Stats. 2024, Ch. 432, Sec. 1.5. (AB 3116) Effective January 1, 2025.)



Agenda Item: 15.I
Date of Meeting: July 28, 2025
Department: Fire

STAFF REPORT

To: City Council
From: Bret Russell
Subject: **2025 Destruction Derby Agreement with the Tri-County Fairgrounds**
Prepared On: July 16, 2025
Attachments: Bishop Fire Department Destruction Derby Agreement 2025

Background/History:

Each year the volunteer firefighters host a destruction derby at the Tri-County Fair. This year it will be held on Sunday, August 31, 2025. The City and Fire Department enter into an agreement with the State of California to put on the derby.

Analysis/Discussion:

The agreement is reviewed by California Joint Powers Insurance Authority (CJPIA) and we follow recommendations about safety and risk management for the City.

Economic Impacts:

The Destruction Derby has a significant positive impact on the community's economy. The Tri-County Fair is a major event each year and the Destruction Derby is one of its star attractions. Many visitors will book hotel rooms for more than one day and will spend time at our local restaurants and businesses during their stay. Funds raised by the Derby benefit both the Tri-County Fairgrounds and the Bishop Firefighters Association.

Budget Impacts:

There are no budget impacts.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the proposed contract for the 2025 Destruction Derby with the Tri-County Fairgrounds and to authorize Fire Chief Russell to execute the contract as presented.

Approved By: Bret Russell 7/21/2025

Approved By: Ethan Aukee 7/22/2025, Robin Picken 7/22/2025

Approved By: Dean Pucci 7/22/25
Approved By: Deston Dishion 7/22/2025

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

SA-25-16

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

18th District Agricultural Association - Eastern Sierra Tri County Fairgrounds

CONTRACTOR NAME

MAKE PAYABLE TO:

Bishop Fire Department/ City of Bishop**Bishop Fire Department/ City of Bishop**

2. The term of this Agreement is:

START DATE

THROUGH

END DATE

8/31/25

8/31/25

3. The maximum amount of this Agreement is:

70% of Destruction Derby grandstand ticket sales, less ticketing fees (does not include fair admission)

to Produce the Destruction Derby event (6 PM start time), in accordance with scope of work (Exhibit A) handle all entries, requirements, intermission shows/races, day-of duties and any other tasks necessary for a successful and safe Destruction Derby event

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	2-3
Exhibit B	Budget Detail and Payment Provisions	4
Exhibit C *	General Terms and Conditions (GTC 307)	6-9
Attachments	Payee Data Record (Form STD 204), Contractor Certification Clause (CCC 307), Workers Comp Insurance Statement, and (if applicable) Insurance Requirements & Additional Wording	10+

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>*

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Bishop Fire Department/ City of Bishop**EMAIL:** brussell@cityofbishop.ca.gov |

rpicken@cityofbishop.ca.gov | jason.forehand@bishopcarecenter.com

CONTRACTOR BUSINESS ADDRESS 377 W.Line Street	CITY Bishop	STATE CA	ZIP 93314
PRINTED NAME OF PERSON SIGNING Brett Russell	TITLE		
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED		

STATE OF CALIFORNIA (CONTRACTING AGENCY – STATE/18th DAA)

CONTRACTING AGENCY NAME

18th District Agricultural Association - Eastern Sierra Tri-County Fairgrounds

CONTRACTING AGENCY ADDRESS 475 Sierra Street	CITY Bishop	STATE CA	ZIP 93514
PRINTED NAME OF PERSON SIGNING Mike Francesconi	TITLE Interim CEO		
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED		
CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)		

Exhibit A: Scope of Work

Performing Contractor/Artists agrees to the scope of work and the following additional terms and conditions:

1. Term of this agreement (and Performance Date) is **SUNDAY, AUGUST 31, 2025**.
2. Provide the services of **Bishop Fire Department/ City of Bishop** providing *Produce the Destruction Derby event (6 PM start time), in accordance with scope of work (Exhibit A) (handle all entries, requirements, intermission shows/races, day-of duties and any other tasks necessary for a successful and safe Destruction Derby event)*, for the Tri-County Fair SUNDAY, AUGUST 31, 2025, on the grounds of the 18th District Agricultural Association, Bishop, California as the State directs. The term of this contract is from **8/31/25 through 8/31/25**.
3. The Contractor/Artist certifies that all provisions of Section 271 and 1700.5 of the Labor Code and Section 9940, et seq., of the Business and Professions Code have been complied with.
4. Contractor/Artist agrees that the Tri-County Fair is a family event and therefore language used by Contractor/Artist in music, displays, videos, CD's, tapes, material/routines used, and clothing worn, etc., will be appropriate for hearing and viewing by all age groups, especially small children.
5. While on the Fairgrounds, Contractor/Artists must assist in securing and protecting their instruments, personal belongings, and/or performance equipment upon their arrival and throughout their entire stay on the Fairgrounds.
6. The DAA's Chief Executive Officer, Mike Francesconi, signs as a legal representative of the State of California's 18th District Agricultural Association and assumes no personal liability or personal financial responsibility whatsoever in regard to this Agreement and Contractor's Contract/Rider.

The performance of this Agreement is subject to termination without liability by either party upon the occurrence, or upon the prediction by the National Oceanic and Atmospheric Administration, any agency of the United States Government, or any agency of the Government of the State of California of the occurrence of any circumstance beyond the control of either party - including, without limitation, act of God, war, act of terrorism within a fifty (50) mile radius of the Tri-County Fairgrounds, government regulations, disaster, pandemic/epidemic illness, strikes or threat of strikes (except that neither party may terminate this Agreement for situations involving that party's own employees), civil disorder, or curtailment of transportation facilities - to the extent that such circumstance makes it illegal, impossible or economically impracticable for the Tri-County Fairgrounds to provide, or for the Contractor in general to use, the Tri-County Fairgrounds facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice from one party to the other within 10 days of such occurrence or upon delivery of written notice from one party to the other within 24 hours of the receipt of notice of the prediction of any of the above occurrences.

CONTRACTOR Signature_____

MIKE FRANCESCONI Signature_____

Exhibit B: Budget Details & Payment Provisions

The 18th District Agricultural Association, Tri- County Fair (State), agrees to provide the following for performing Contractor/Artist herein on **SUNDAY, AUGUST 31, 2025**:

1. The State agrees to provide - a) EMS onsite; b) arena for event to take place, c) mainteance to assist with set-up and tear-down, d) sound-system for announcing ; and any other item(s) deemed necessary to meet the terms of this contract, as approved and determined by Fair Management.
2. The State agrees to pay the Contractor/ Artists a total amount that will not exceed **70% of Destruction Derby grandstand ticket sales, less ticketing fees (does not include fair admission)** (), upon satisfactory completion of the terms and conditions of Standard Agreement **SA-25-16**.
3. The California State Franchise Tax Board has the authority to demand the 18th District Agricultural Association withhold State tax monies from monies due to Contractors/ Artists. Contractor/Artist found not to be residents of the State of California or from any Contractor/Artist owing State taxes in the State of California. 7% will be automatically withheld from payment for out-of-state residents, unless exemption paperwork is provided to the 18th DAA *prior* to the date of services.
4. Payment to Contractor/Artist shall be made in the form of an 18th District Agricultural Association check and made payable to:

Bishop Fire Department
377 W.Line Street
Bishop, CA 93314

Unless noted otherwise on W9 or Payee Data Record.

CONTRACTOR Signature_____

MIKE FRANCESCONI Signature_____



CITY OF BISHOP

PARKS AND RECREATION COMMISSION

MEETING CANCELLED

City Council Chambers - 301 West Line Street - Bishop, California
WEDNESDAY, JUNE 25, 2025 - 6:00 PM

Meeting Cancellation Notice

This scheduled meeting for the Parks and Recreation Commission has been cancelled.



CITY OF BISHOP

PARKS AND RECREATION COMMISSION

SPECIAL MEETING

**Bishop City Park, 700 N Main St, Bishop CA
WEDNESDAY, JUNE 25, 2025 - 12:00 PM**

NOTICE TO THE PUBLIC: Please be advised that the Council Chambers are currently open to the public. This meeting is accessible to the public only in person, due to the location it is not available via Zoom video conference, on the City of Bishop website, or on the local government cable channel 12.

The public is encouraged to participate or observe this meeting by:

- 1. Attending this meeting in person at the City of Bishop City Park, 700 N Main Street in Bishop, California.**

1. In person: Live at the meeting. Members of the public desiring to speak on a matter appearing on the agenda should ask the Commission Chair for the opportunity to be heard when the item comes up for Commission consideration. Comments for all agenda items are limited to a speaking time of three minutes.

2. In writing: Please email publiccomment@cityofbishop.com and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments must be received by 4:00 p.m. Tuesday June 25, 2025 to be emailed to the Parks and Recreation Commission members and included as an attachment under the Agenda's Item Number as "Public Comment" prior to the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the Community Services Secretary at 760-873-5863 Extension 21. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
- 5. PUBLIC COMMENT**
- 6. CORRESPONDENCE**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - a. Staff/Commissioner Introductions
- 9. STAFF REPORT(S)**
- 10. NEW BUSINESS ITEMS FROM THE COMMISSION**
- 11. ADJOURNMENT**

The next meeting is scheduled to be held on July 25, 2025 at 6:00pm in the City Council Chambers, 301 W. Line St. Bishop, CA



CITY OF BISHOP

PARKS AND RECREATION COMMISSION

MEETING CANCELLED

City Council Chambers - 301 West Line Street - Bishop, California
WEDNESDAY, JULY 23, 2025 - 6:00 PM

Meeting Cancellation Notice

This scheduled meeting for the Parks and Recreation Commission has been cancelled.
The next meeting is scheduled for Wednesday, August 27, 2025 at 6:00PM in the City Council Chambers, 301 W. Line St., Bishop, CA



City of Bishop Planning Commission

There will be no Planning Commission Meeting
Tuesday, June 24, 2025

The next regularly scheduled meeting will be
July 22, 2025

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458



CITY OF BISHOP

PLANNING COMMISSION MEETING CANCELLED

City Council Chambers - 301 West Line Street - Bishop, California

TUESDAY, JULY 29, 2025 - 6:00 PM

Meeting Cancellation Notice

This scheduled meeting for the Planning Commission has been cancelled.

The next meeting is scheduled for August 26, 2025 at 6:00PM in the City Council Chambers, 301 W. Line St, Bishop, CA



Agenda Item: 16.A
Date of Meeting: July 28, 2025
Department: Administration

STAFF REPORT

To: City Council
From: Dean Pucci
Subject: **Council Consideration of City Administrator Appointment and Employment Agreement with Pamela Foster**
Prepared On: July 22, 2025
Attachments: Proposed City Administrator Employment Agreement
Public Comments

Background/History:

Following the announcement of Deston Dishion's intent to retire the City published the opening of the City Administrator. A comprehensive screening of applications submitted resulted in the City Council interviewing final candidates on July 14, 2025. Following those interviews a preliminary offer of employment was made to Mrs. Pam Foster. Mrs. Foster has accepted the terms of the proposed employment agreement and Council is asked tonight to approve the employment agreement with a start date contemplated of September 2, 2025.

Analysis/Discussion:

Mrs. Foster has an impressive record of management or supervisory responsibilities in the public sector specifically in our regional area. Her experience includes her current role as Court Executive Director for the Inyo County Superior Court and previously serving as the Senior Deputy County Administrator for Inyo County where she supervised County Department Heads across multiple divisions. Mrs. Foster has also previously served as Executive Director of Mammoth Lakes Housing. Mrs. Foster holds a Master of Business Administration.

Economic Impacts:

None.

Budget Impacts:

The proposed Employment Agreement includes a monthly salary of \$15,745 (which is the current published salary for City Administrator). The Agreement also provides that Foster will be provided use of a city vehicle or be entitled to a vehicle stipend as an alternative. Foster will also be provided medical, leave and retirement benefits as provided in the management MOU with the City of Bishop however she will be provided sick leave accrual at the rate the management unit received prior to July 1, 2025.

Legal Review:

The City Attorney's office has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to appoint Pamela Foster as City Administrator and authorize Mayor Kong to execute the proposed City Administrator Employment Agreement.

Approved By: Deston Dishion 7/22/2025

Approved By: Dean Pucci 7/22/2025

Approved By:

Approved By:

CITY OF BISHOP

CITY ADMINISTRATOR EMPLOYMENT AGREEMENT

This Agreement (“Agreement”) is entered into on the [day] of [month, year] (“Effective Date”), by and between the City of Bishop, a municipal corporation (“City”), and Pamela Foster, an individual (“Employee”).

RECITALS

WHEREAS, the City Council desires to hire Employee to perform the duties of, and serve as, the City Administrator;

WHEREAS, Employee is willing to accept the position of City Administrator, and;

WHEREAS, it is the desire of the City and Employee to enter into an Employment Agreement concerning the terms and conditions of her employment as the City Administrator; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties mutually agree as follows:

AGREEMENT

1. Employment

- 1.1. During the term of this Agreement, Employee shall perform all of the functions and duties of the office of City Administrator, as currently in effect or as may be hereafter established by ordinance, resolution, or action of the City Council.
- 1.2. All articles of the Bishop Municipal Code relating to the position of City Administrator are incorporated herein by this reference as though fully set forth at length and made a part of this Agreement.
- 1.3. Employee shall not accept work from any other person or organization other than the City during the term of this Agreement that conflicts with her role as City Administrator. Any outside employment must be approved by the City Council, except that during the first 60 days of the term of this Agreement, Employee may perform services for the State of California, provided it does not create any conflict of interest.
- 1.4. Employee shall devote necessary time, within and outside normal business hours, to the business of the City. Due to the nature of the position, it is understood that the workday and work week hours may vary. The City Administrator is an exempt position; Employee shall not be eligible for overtime.

2. Term of Employment

The term of this Agreement shall begin on September 2, 2025. The Agreement shall continue in effect for a term of five (5) years from the start of the term, unless earlier amended or terminated as provided in Section 5. Employee will be eligible for consideration for salary increases at her annual anniversary and performance evaluation.

3. Salary and Benefits

- 3.1. Salary: A monthly salary of fifteen thousand seven hundred and forty-five dollars (\$15,745.00) to be paid in accordance with City's regular bi-weekly payroll.
- 3.2. Benefit Package: Employee shall receive all benefits, and only those benefits, as provided by City to its management employees in the Memorandum of Understanding Between Management Group and the City of Bishop, except as expressly modified by this Agreement.
- 3.3. Sick Leave: Employee shall accrue sick leave at a rate of 16 hours per month.
- 3.3. Health Insurance Opt-Out: Upon adequate proof of alternate group health coverage acceptable to the City, Employee shall receive a \$500 per pay period opt-out.
- 3.5. City Vehicle: Employee shall be provided either a City vehicle or a \$500 per month vehicle allowance at the Employee's option and discretion.

4. Professional Development, Dues, Subscriptions, and Expenses

- 4.1. City hereby agrees to pay the travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other functions for City, including but not limited to, International City Management Association, League of California Cities, and other professional associations.
- 4.2. City agrees to pay for the professional dues and subscriptions of Employee necessary for her continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for her continued professional participation, growth and advancement, and for the good of the City.
- 4.3. City also agrees to pay for reasonable travel and subsistence expenses of Employee for short courses, institutes and seminars that are necessary for her professional development and for the good of the City.
- 4.4. City recognizes that certain expenses of a non - personal and job-affiliated nature are incurred by Employee, and hereby agrees to pay said general expenses subject to submission of written receipts of such expenses and approval by the City Council.

5. Termination

- 5.1. Mutual Termination. Subject to the terms and conditions in this Section, this Agreement may be terminated at any time upon the mutual written consent of both City and Employee.
- 5.2. Voluntary Resignation. Employee may terminate this Agreement any time by providing the City not less than thirty (30) calendar days prior written notice.
- 5.3. By City without Cause. The City Council may terminate Employee at any time, with or without cause, by a majority vote of its members. However, if termination is without cause, Employee shall be entitled to a severance payment of six (6) months base salary. In order to be entitled to the severance, Employee must execute a Settlement Agreement that is acceptable to the City and Employee.
- 5.4. By City with Cause. The City may terminate Employee for cause. For purposes of this section, "for cause" means the Employee's material breach of this Agreement; conviction of a felony; conviction of a misdemeanor arising out of Employee's duties under this Agreement; willful abandonment of duties; inability to perform; any other intentional or grossly negligent action or inaction by Employee that materially and substantially impedes or disrupts the performance of the City or its organizational units. If the City terminates Employee for cause, Employee shall be entitled to only the compensation and benefits accrued up to the date of termination, and such other termination benefits and payments as may be required by law.
- 5.5. Incorporation. Notwithstanding any provision in this Agreement, this Agreement is subject to the provisions of Government Code sections 53243 through 53244

6. General Provisions

- 6.1. Notices. Any notices to be given hereunder by either party to the other shall be in writing and may be transmitted by personal delivery or by first class mail, postage prepaid, certified mail, or by a nationally recognized overnight delivery service. Mailed notices shall be addressed to the parties as follows:

If sent by Employee to the City: If sent to Employee by the City:

City Clerk/City Attorney
City of Bishop
377 West Line Street
Bishop, CA 93514

Pamela Foster
[Confidential address on file]

Notices delivered personally shall be deemed communicated as of the date of actual

receipt; mailed notices shall be deemed communicated as of the date of postmark.

- 6.2. Entire Agreement. The text herein shall constitute the entire agreement between the parties. This Agreement supersedes any and all other agreements, whether oral or written, between the parties hereto with respect to the subject matter hereof and contains all of the covenants and agreements between the parties with respect to said matter, and each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement or modification of this Agreement shall be effective only if executed in writing and signed by both the City and Employee.
- 6.3. Severability. If any provision, or any portion thereof, contained in this Agreement is held to be invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severed, shall not be affected, and shall remain in full force and effect.
- 6.4. Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.
- 6.5. Opportunity to Consult with Counsel. Employee acknowledges that she has been represented by independent legal counsel of her own choosing, or if not, has been advised to obtain independent legal counsel and has freely and voluntarily waived and relinquished the right to legal counsel. Further, if Employee has not obtained independent legal counsel, she acknowledges that the failure to have independent legal counsel will not excuse her failure to perform under this Agreement or any agreement referred to in this Agreement.
- 6.6. Attorneys' Fees. In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover reasonable attorneys' fees and costs from the opposing party in an amount determined by the Court to be reasonable.
- 6.7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Inyo County, California.
- 6.8. Indemnification. City shall defend, save harmless and indemnify Employee against any tort, complaint giving rise to an investigation, professional liability claim, and demand or other legal action, whether groundless or otherwise, arising out of an alleged act of omission occurring in the performance of Employee's duties as City

Administrator, unless such act or omission was an intentional tort or due to actual fraud, corruption, or actual malice. City shall not pay any punitive damages awarded as a result of any claim arising out of the performance of this Agreement, unless the Council makes the required findings in California Government Code section 825. In the event the City determines there is a conflict of interest between the City and Employee, and that independent counsel is required for Employee's defense, City and Employee shall select and City shall pay the reasonable fees of such independent counsel. Employee shall cooperate fully in the investigation and defense of any civil action or proceeding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date and year first above written.

Dated: _____

Pamela Foster

Dated: _____

Karen Kong, Mayor

ATTEST:

Approved as to Form:

Robin Picken, City Clerk

Dean J. Pucci, City Attorney

**PUBLIC
COMMENTS
RECEIVED
PRIOR TO 3:00 PM
ON
MONDAY, 7/28/2025**

The comments received from the public do not reflect the position of the City and do not constitute the agreement or support of any remarks in the comments.

From: [Emily Sims](#)
To: [Karen Kong](#); [Robin Picken](#); [Stephen Muchovej](#); [Dennis Freundt](#); [Jose Garcia](#); [Karen Schwartz](#); [Jeremy Ibrahim](#); [Jessica Sharkey](#); [Laura Wieggers](#)
Cc: [REDACTED]
Subject: [External] Submission for Public Comment – July 28, 2025 Council Meeting – Pamela Foster Appointment
Date: Thursday, July 24, 2025 4:26:01 AM
Attachments: [City of Bishop Oversight Request Emily Sims.pdf](#)

Subject: Submission for Public Comment – July 28, 2025 Council Meeting – Pamela Foster Appointment

Dear City Clerk, Mayor and Council Members,

This letter and its exhibits are submitted pursuant to my rights under the California Public Records Act, Gov. Code § 6250 et seq., and the First Amendment. All statements are factual, supported by documentary evidence, and submitted in good faith for oversight and corrective action.

Please find attached:

“City of Bishop Oversight Request Regarding Procedural Misconduct by Executive Court Clerk Pamela Foster — Pending Appointment as City Administrator.”

I respectfully request that this submission be:

1. Entered into the official public record of the July 28, 2025 meeting,
2. Read aloud during the public comment period if I am not present or unable to connect remotely,
3. Circulated to all Council Members and included with the agenda materials regarding the pending appointment of Ms. Foster.

This letter includes factual documentation, legal citations, and certified records showing why her appointment raises substantial public trust concerns. I ask that the City Council delay formal approval of her employment agreement pending review of these materials and **confirmation of the facts and evidence therein and available to verify.**

Thank you for your time, and please confirm receipt

Respectfully,

Emily Sims

Paralegal Student | Pro Se Litigant | Mother

[REDACTED]

em [REDACTED]

Cc: Affiliated or involved parties, including witnesses to incidents involving school, government, my child's medical care, counseling, after school activities, and custody decisions, as well as public officials with oversight responsibility, including members of the Bishop Unified School District Board and the Inyo County Board of Supervisors. These individuals have either direct knowledge of the documented conduct or public oversight responsibility. This notification is made transparently, in good faith, and is based on factual records submitted under penalty of perjury, not for defamation or harassment but to ensure public accountability and lawful response to harm. This notice is submitted with full transparency and in good faith, in light of the damage caused to my child's physical and mental health, the documented loss of time and access, and the reputational harm I have endured as a result of suppressed evidence and official misconduct that must be addressed.



Agenda Item: 16.B
Date of Meeting: July 28, 2025
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **ORDINANCE - First Reading and Introduction of an Ordinance Adding Chapter 6-4, Article 5 to the Bishop Municipal Code Regulating Electric Mobility Devices**
Prepared On: July 3, 2025
Attachments: E Mobility Device Ordinance

Background/History:

Electric mobility devices—including electric bicycles, electric scooters, and electrically motorized boards/skateboards—have become increasingly popular in Bishop as environmentally responsible transportation alternatives for residents and visitors. However, with this popularity comes public safety concerns, as operators of these devices face higher injury risks than traditional riders, and accidents involving motor vehicles result in more serious injuries and greater property damage.

Analysis/Discussion:

The proposed ordinance establishes a comprehensive regulatory framework for electric mobility devices while respecting the boundaries of state law. California has created distinct regulatory schemes for different types of devices, and cities must navigate these requirements carefully.

State Law Preemption and Local Authority

The California Vehicle Code comprehensively regulates electric bicycles, significantly limiting local authority. Cities cannot impose different helmet requirements or age restrictions than those mandated by state law. Electric scooters and electrically motorized boards, however, are subject to different state regulations, providing cities with more flexibility to establish local rules for these devices. The ordinance addresses each device category consistent with state law.

Electric Bicycles: Follows state-mandated helmet and age requirements, while exercising local authority to regulate sidewalk use (prohibiting Class 3 e-bikes on sidewalks entirely) and establishing speed limits in areas under city jurisdiction.

Electric Scooters: Incorporates state requirements (helmets for under 18, driver's license requirement, 15 mph speed limit) while adding local regulations for sidewalk use and operational safety standards.

Electrically Motorized Boards: Establishes helmet requirements for all operators, age restrictions, and operational limitations.

Common Rules for All Devices

The ordinance prohibits all electric mobility devices on sidewalks in high-pedestrian areas including commercial districts, school zones during school hours, and near active recreational facilities. These restrictions address documented safety concerns while maintaining transportation accessibility on other sidewalks at reduced speeds (5 mph limit). It also sets general operational safety standards for operating all mobility devices.

Disability Accommodation

The ordinance explicitly excludes mobility devices used by persons with disabilities in accordance with the Americans with Disabilities Act. This ensures that wheelchairs and other power-driven mobility devices used by individuals with mobility disabilities remain unrestricted, recognizing their essential role in providing accessibility rather than recreational or general transportation use.

Economic Impacts:

There are no significant economic impacts.

Budget Impacts:

Minimal fiscal impact is anticipated. Some costs may be incurred for new signage in restricted areas, which can be absorbed within existing departmental budgets.

Legal Review:

City Attorney Pucci has reviewed this ordinance and finds it complies with the law.

Recommended Action:

Council consideration to approve the first reading and introduction of the proposed ordinance relating to regulating electric mobility devices by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10, VEHICLES AND TRAFFIC, OF THE BISHOP MUNICIPAL CODE TO ADD CHAPTER 10.53 REGULATING ELECTRIC MOBILITY

DEVICES

Approved By: Ethan Aukee 7/7/2025

Approved By: Robin Picken 7/7/2025

Approved By: Dean Pucci 7/7/25

Approved By: Deston Dishion 7/18/2025

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10, VEHICLES AND TRAFFIC, OF THE BISHOP MUNICIPAL CODE TO ADD CHAPTER 10.53 REGULATING ELECTRIC MOBILITY DEVICES

WHEREAS, electric bicycles, electric scooters, and other electrically powered mobility devices have become increasingly popular within the City of Bishop; and

WHEREAS, the California Legislature has established a comprehensive regulatory framework for electric bicycles in the California Vehicle Code and has addressed certain aspects of electric scooter regulation; and

WHEREAS, electric mobility devices provide environmental benefits and promote alternative transportation options for residents and visitors; and

WHEREAS, the City has authority under its police powers to regulate traffic and ensure public safety on local streets and sidewalks, except where the California Vehicle Code occupies the regulatory field; and

WHEREAS, it is necessary to establish local regulations that are consistent with state law while addressing the unique needs and safety concerns of the Bishop community; and

WHEREAS, these regulations will promote the safe operation of electric bicycles, electric scooters, and electrically motorized boards while protecting pedestrians and other users of public spaces.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. The Bishop Municipal Code is amended by adding Chapter 10.53 to Title 10 to read as follows:

CHAPTER 10.53 - ELECTRIC MOBILITY DEVICES

10.53.010. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

A. *Bicycle* means a device upon which a person may ride, propelled exclusively by human power through a belt, chain, or gears, and having one or more wheels.

B. *Electric Bicycle* means a bicycle equipped with fully operable pedals and an electric motor of less than 750 watts, classified per California Vehicle Code Section 312.5, subdivision (a), as follows:

1. Class 1: Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches 20 mph.
2. Class 2: May be exclusively propelled by the electric motor and ceases to provide assistance when the bicycle reaches 20 mph.
3. Class 3: Provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches 28 mph. Must be equipped with a speedometer.

C. *Bike Lane/Path/Route* means the facilities designated for bicycle use as defined by California Streets and Highways Code Section 890.4.

D. *Electric Mobility Device* means an electric bicycle, motorized scooter, or electrically motorized board.

E. *Sidewalk* means any pedestrian walkway located within the public right-of-way.

F. *Director* means the Public Works Director of the City of Bishop or authorized designee.

G. *Police Chief* means the Chief of Police of the Bishop Police Department or authorized designee.

10.53.020. Common Rules for All Electric Mobility Devices.

A. *Direction of Travel.* Persons operating an Electric Mobility Device on any roadway, bicycle lane, bicycle path, or trail must travel in the same direction as adjacent vehicular traffic, unless otherwise designated by official signage or pavement markings approved by the City.

B. *Safe Operation Standards.*

1. No person may operate an Electric Mobility Device in a manner that endangers any person or animal.
2. No person may operate an Electric Mobility Device at a speed greater than is reasonable and prudent, considering other users and the surface, width, and grade of the roadway.
3. Persons operating Electric Mobility Devices on sidewalks must yield the right-of-way to all pedestrians.
4. An audible signal must be given when overtaking or passing pedestrians.
5. When entering a roadway or driveway from a sidewalk, operators must yield to all vehicular traffic and comply with applicable traffic control devices.

6. No more than two Electric Mobility Devices may be operated abreast on roadways. On sidewalks, where permitted, operators must operate in single file.

C. Prohibited Areas. All Electric Mobility Devices are prohibited on sidewalks in the following areas:

1. Within designated commercial business districts
2. Adjacent to public schools during school hours (7:00 AM to 4:00 PM on school days)
3. Within 100 feet of active recreational facilities during organized activities
4. Adjacent to places of worship during scheduled services
5. Any area where prohibited by posted signage

D. Additional Restrictions. The Director may designate additional sidewalk areas where Electric Motility Devices are restricted or prohibited, based on safety considerations and pedestrian traffic patterns.

E. Obstruction and Parking. Electric Mobility Devices must be parked upright and not in any manner that obstructs pedestrian or vehicular traffic flow.

F. Public Agency Personnel. Notwithstanding any provision of this Chapter, City and public agency personnel may operate Electric Mobility Devices or other vehicles at any place in the City to perform their duties.

G. Disability Exclusion. This Chapter does not apply to or otherwise restrict persons with mobility disabilities utilizing a wheelchair or other power-driven mobility device in accordance with the Americans with Disabilities Act (42 U.S.C. Section 12101 et seq.) and section 36.311 of Title 28 of the Code of Federal Regulations.

10.53.030. Electric Bicycles.

A. Sidewalks.

1. Class 1 and Class 2 electric bicycles may be operated on sidewalks within the City at speeds not exceeding 5 mph, except where specifically prohibited by this Chapter.
2. Class 3 electric bicycles are prohibited on all sidewalks within the City.

B. Helmet Requirements.

1. All persons under 18 years of age must wear a properly fitted and fastened bicycle helmet when operating or riding as a passenger on any bicycle or electric bicycle, as required by California Vehicle Code Section 21212.

2. All persons operating or riding as passengers on Class 3 electric bicycles must wear a properly fitted and fastened bicycle helmet, as required by California Vehicle Code Section 21213.

C. Speed. No person shall operate an electric bicycle at a speed exceeding 28 miles per hour on any roadway, trail, or path within the City, or exceed the posted speed limit, whichever is lower.

D. Age Restrictions for Class 3 Electric Bicycles. No person under 16 years of age may operate a Class 3 electric bicycle, as prohibited by California Vehicle Code Section 21213.

E. Passengers. Passengers are permitted only on electric bicycles that are designed and equipped by the manufacturer to safely carry more than one person.

10.53.025. Electric Scooters.

A. Sidewalks and Bikeways.

1. Electric scooters may be operated on sidewalks at speeds not exceeding 5 mph, except where specifically prohibited.
2. Electric scooters must be operated in Class II bikeways where available, except when making turns or when reasonably necessary to avoid conditions that make it unsafe to continue in the bicycle lane.
3. Electric scooters may not be operated on roadways with speed limits of more than 25 miles per hour unless within a Class II or Class IV bikeway.

B. Helmet Requirements. All persons under 18 years of age must wear a properly fitted and fastened bicycle helmet when operating an electric scooter.

C. Speed Limitations. No person shall operate an electric scooter at a speed exceeding 15 miles per hour on any trail, path, or sidewalk within the City.

D. Safe Operation.

1. No person shall operate an electric scooter while carrying any package, bundle, or article that prevents the operator from keeping at least one hand on the handlebars.
2. No person shall operate an electric scooter with any passenger in addition to the operator.
3. Electric scooters shall not be operated during hours of darkness unless equipped with proper lighting as specified in California Vehicle Code Section 21235.

E. License or Permit Required. No person may operate an electric scooter without a valid driver's license or instruction permit.

10.53.027. Electrically Motorized Boards.

A. Sidewalks. Operation of motorized boards is prohibited on all sidewalks within the City except when crossing at designated crosswalks.

B. Helmet Requirements. All persons operating an electrically motorized board must wear a properly fitted and fastened helmet.

C. Speed Limitations. No person shall operate an electrically motorized board at a speed exceeding 15 miles per hour on any roadway, trail, path, or sidewalk within the City.

D. Age Restrictions. No person under 16 years of age may operate an electrically motorized board on any public property within the City.

E. Operation Requirements.

1. Electrically motorized boards must be operated in bicycle lanes where available.
2. Operation is prohibited on roadways with speed limits exceeding 25 miles per hour unless within a Class II or Class IV bikeway.

F. Prohibited Areas. Electrically motorized boards are prohibited in all City parks, plazas, and recreational facilities unless specifically designated for such use.

10.53.060. Enforcement and Penalties.

A. Enforcement Authority. This ordinance may be enforced by the Police Chief or authorized designee.

B. Violations. Every person violating any provisions of this chapter shall be subject to the penalties provided for in Chapter 1.16 of the Bishop Municipal Code.

SECTION 2. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. Effective Date.

This ordinance shall take effect thirty (30) days after its passage and adoption and a summary hereof shall be published once within fifteen (15) days in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop and hereby designated for that purpose by the City Council.

SECTION 4. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this __ day of _____, 2025.

Karen Kong, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 16.C
Date of Meeting: July 28, 2025
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Annual League of California Cities/Cal Cities Conference - Attendance and Confirmation of Voting Delegate and Alternate(s)**
Prepared On: July 16, 2025
Attachments: 2025 Voting Delegate and General Assembly Meeting Information

Background/History:

The League of California Cities, now known as Cal Cities, Annual Conference is scheduled for October 8-10, 2025 in Long Beach, California. Each year the Council discusses who will be attending the Annual Conference and its General Assembly Meeting.

Council is required to take action to designate one voting delegate and up to two alternates in order to vote at the Cal Cities General Assembly Meeting. This year the General Assembly Meeting is scheduled for Friday, October 10, 2025 at 8:30 a.m.

On December 9, 2024, the City Council appointed Councilmember Garcia as the voting delegate and Mayor Kong as the alternate voting delegate for the 2025 League of California Cities/Cal Cities Annual Conference.

Analysis/Discussion:

In 2024, the Cal Cities Annual Conference was held in Long Beach, California, from October 16-18, 2024. Mayor Garcia, Councilmember Ellis, and City Administrator Dishion attended the annual conference with Mayor Garcia designated as the City's voting delegate and Councilmember Ellis appointed as the City's alternate voting delegate.

Economic Impacts:

There are no economic impacts.

Budget Impacts:

The cost to attend this year's conference will run approximately \$2,000.00 per person.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council to discuss who will attend the League of California Cities/Cal Cities Annual Conference scheduled for October 8, 2025 through October 10, 2025 in Long Beach, California, and reconfirm the appointment of the City's voting delegate Councilmember Garcia and alternate voting delegate Mayor Kong to vote on behalf of the City at the League of California Cities/Cal Cities General Assembly Meeting scheduled on Friday, October 10, 2025.

Approved By: Ethan Aukee 7/17/2025

Approved By: Robin Picken 7/17/2025

Approved By: Deston Dishion 7/18/25

Approved By:

DATE: Wednesday, July 16, 2025

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



Agenda Item: 16.D
Date of Meeting: July 28, 2025
Department: Administration

STAFF REPORT

To: City Council
From: Deston Dishion
Subject: **Discussion for Possible Contract with the Bishop Rural Fire Protection District to Provide Fire Services in the District.**
Prepared On: July 22, 2025
Attachments: Bishop Rural and City of Bishop JPA

Background/History:

For many decades the City of Bishop and the Bishop Rural Fire Protection District (BRFPD) have partnered to provide fire services to the City and the greater Bishop area. At face value the partnership served both parties well, but left issues that still arise today. These issues were multifaceted and complex. Both parties were adopting budgets without consulting each other, equipment was being purchased without approval from both parties and in some cases equipment was being purchased in whole or partially by the Volunteer Firefighter Association. Probably the most glaring issue was that the Fire Chief was working under the direction of 2 separate boards. In 2019 the City of Bishop and the BRFPD entered into a Joint Powers Agreement (JPA). The hopes of the agreement were to alleviate the before mentioned issues. There have been parts of the JPA that have suited both parties well, but the fundamental issues within the structure still continue.

Analysis/Discussion:

Over the past year there has been discussion amongst the City and the BRFPD to move to a Contract for Services which could allow for the City solely operate the Fire Department and the BRFPD would contract with the City for services. The BRFPD board would stay tact and would serve a roll as an avenue for residents of the District to voice concerns. The Board would also be taxed with how to bring in additional revenue to fund a fire department with growing needs. At this time the City serves as Human Resources, Finance, Payroll and Administration for the Fire Department per the JPA. The change to a Contract for Services would not change any of the City's responsibilities nor provide any additional workload on City Staff. If Council so chooses to move in this direction Staff would be tasked with developing a contract that would come to both the Council and the BRFPD Board sometime in the future.

Economic Impacts:

None at this time.

Budget Impacts:

None at this time.

Legal Review:

City Attorney Pucci has reviewed this item and has determined it complies with the law.

Recommended Action:

Provide direction to staff.

Approved By: Deston Dishion 7/23/25

Approved By:

Approved By:

Approved By:

AGREEMENT FOR SHARED MANAGEMENT OF FIRE DEPARTMENTS

THIS AGREEMENT becomes effective on July 1, 2019 ("Effective Date") in Bishop, California, between the City of Bishop, a general law municipal corporation ("City") and the Bishop Rural Fire Protection District, a California fire protection district formed pursuant to Health and Safety Code Sections 13800 et seq. ("District"), (collectively the "Parties" and individually "Party"), all of which are organized and existing under and by virtue of the Constitution and the laws of the State of California.

WITNESSETH:

WHEREAS, the Parties are each empowered by law to acquire sites, construct, equip, staff, maintain, operate and lease public buildings and related facilities to provide fire, medical, and other emergency services; and

WHEREAS, the Parties desire to maximize use of the existing resources, create cost containment opportunities, reduce duplication, maintain local control and continue to deliver fire, medical, and other emergency services at a high level of service; and

WHEREAS, the Parties desire to accomplish the aforesaid purpose by jointly exercising their common powers in the manner set forth in this Agreement; and

WHEREAS, the Parties have been collaborating and providing extended services to each other continuously for decades (and prior to January 1, 2001), which relationship they now wish to formalize and memorialize in writing; and

WHEREAS, the Parties are authorized to jointly exercise their powers pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1, Sections 6500 through 6530, of the Government Code of the State of California; and

WHEREAS, the Parties' entry into this joint powers agreement does not require approval of the Local Agency Formation Commission (see, e.g., Cal. Gov. Code §56133(e)(4))

NOW, THEREFORE, the Parties, for and in consideration of the mutual benefits, promises, and agreements set forth herein, AGREE as follows:

Section 1. Purpose

This Agreement is made pursuant to California Government Code Section 6500, et seq., hereinafter referred to as the "Act," to permit the joint exercise of certain powers common to the Parties. The purpose of this Agreement is to exercise these powers jointly by managing, equipping, maintaining, and operating fire, medical, and other emergency services to said Parties. Such purpose will be accomplished and common powers exercised in the manner set forth in this Agreement. The Parties may use the designation "Bishop Fire Department" to identify the provision of the services provided under this Agreement, including on equipment, uniforms, buildings, letterhead, phone and other directories; provided, however, that the use of such

designation shall not be deemed to create a separate legal entity or to change the liability of the Parties or change the contractual obligations of the Parties under this or any other agreements. All pre-existing obligations, rights, and privileges of the Parties shall continue hereunder, subject to the terms and conditions of this Agreement.

The legislative bodies of the Parties shall jointly meet a minimum of twice a year to review the activities and operation of this Agreement including a joint review of the annual budget development and a mid-fiscal year review. The Parties may call for additional joint meetings, as may be needed from time to time.

Section 2. Service Level

The Parties shall jointly coordinate an emergency response system inclusive of structural firefighting, wildland firefighting, public education, hazardous material response, emergency medical response (EMS), disaster response, rescue, fire prevention inspections, fire investigations and related public safety, managerial and administrative services, to the extent and in the manner consistent with this Agreement and approved annual budgets.

Section 3. Term

This Agreement shall become effective as of July 1, 2019 and shall be binding upon all parties hereto, and shall thereafter continue in full force and effect until such time as the Parties agree to terminate the Agreement, in the manner set forth in Section 9 or 10.

Section 4. Fire Executive Committee

- A. The Parties hereby agree that the duties set forth in Section 5 of this Agreement shall be conducted by an administrative entity to be known as the "Fire Executive Committee" whose membership shall consist of two appointees from each Party's legislative bodies who shall serve at the pleasure of these bodies for a period of two (2) years.
- B. Meeting of the Fire Executive Committee
 - 1. Regular Meetings of the Fire Executive Committee.

The Fire Executive Committee shall provide for its regular meetings; however, it shall hold at least one regular meeting each quarter. The Fire Executive Committee may call special meetings, as may be needed from time to time.
 - 2. The entire Fire Executive Committee shall constitute a quorum for the transaction of business. A majority vote of the members of the Fire Executive Committee is required to take action, although a lesser number of the Fire Executive Committee may adjourn for lack of a quorum.
 - 3. The Fire Executive Committee shall comply with the Brown Act.
 - 4. For those duties of Fire Executive Committee requiring collaboration, the term "collaboration", "collaborate," or "collaborative" shall mean the meaningful and timely process of the members each seeking, discussing, and considering carefully the information and views of each Party in a manner that is cognizant of all Parties' values, reasonably attempting to reach agreement through

cooperative efforts for the mutual benefit of the Parties. Collaboration among the members shall be conducted in a way that is mutually respectful of each Party's discretionary authority. If agreement cannot reasonably be reached among the members with respect to any particular, necessary action concerning matters within the discretionary authority of a particular Party to this Agreement, then the Party with discretionary authority shall take the action it determines appropriate or the Parties can move to mediation as described in Section 18 of this document.

Section 5. Powers and Duties of the Fire Executive Committee

A. Common Powers

The Parties shall retain the legislative authority to exercise their common powers for the purposes of this Agreement. The Parties do not intend the Fire Executive Committee to be a legal entity, separate and apart from the Parties. The Fire Executive Committee is not a joint powers agency or authority, partnership, joint venture, or joint enterprise of any kind.

B. Duties

The Fire Executive Committee shall take any and all actions within its authority as specified in this Agreement necessary and appropriate to implement the purposes of this Agreement, including, but not limited to, any or all of the following:

1. Jointly develop and recommend to their respective legislative bodies an annual budget and cost apportionment plan for each of the Parties to participate in the cooperative efforts contemplated by this Agreement; and
2. Collaborate to ensure the cost for services are equitably shared among those receiving and/or benefiting from the services provided for under this Agreement; and
3. Collaborate with the City regarding the appointment of the Fire Chief, who shall be responsible for coordinating and overseeing the cooperative efforts of the Parties in providing fire, medical and other emergency services in each jurisdiction, in a manner consistent with this Agreement;
4. Collaborate to identify and recommend comprehensive approaches for shared fire, medical, and other emergency services between the Parties including, but not limited to governance, personnel, apparatus, equipment and facilities; and
5. Collaborate to identify and recommend fire and emergency medical service policies, ordinances, and fees consistent with the cooperative efforts contemplated by this Agreement.

Section 6. Key Management Services

The services identified below ("Key Management Personnel/Services") shall be subject to this Agreement:

A. Fire Chief

1. The Fire Chief shall provide general administration and oversight of the City and District Fire Departments, all in accordance with the requirements and expectations of this Agreement, statutory law, local ordinances, applicable City and District rules and regulations and the customary duties of a Fire Chief.

2. In addition to any other powers and duties it may have under this Agreement, The Fire Executive Committee identified in Section 4 of this agreement is an Advisory Board to the Fire Chief. The Fire Chief shall coordinate and cooperate with each Party regarding the performance of services within their respective jurisdiction. Each Party shall provide direction to the Fire Chief regarding services or any desired special projects to be performed for each Party. The Fire Executive Committee shall collaborate regarding directions from their respective Parties, for the purpose of avoiding conflicting guidance or creating conflicts relating to priority of services.

B. Financial and General Services

1. The City agrees to provide financial and general services to the District for the term of the Agreement, including accounts payable, procurement, billing and accounts receivable, general accounting and reporting, budget development and monitoring, and other general services such as human resources and city clerk services as may be deemed necessary by the District.
2. The City will perform financial and general services pursuant to any applicable state and federal law and pursuant to City policies and regulations, unless otherwise directed by the District in writing. The District shall be responsible for understanding the financial and other activities and information performed or related to the services provided by the City to the District under this Agreement. The City is not performing these services as the District's agent but as a service provider. The parties agree that the City does not assume a fiduciary duty to the District in the performance of these financial and general services.
3. The District shall compensate the City for Financial and General Services as approved in its annual Cost Apportionment Plan, as described in Section 7 below.

Section 7. Budget and Cost Apportionment Plan

- A. The Parties, in adopting their annual budgets, will determine the specific expenditures and costs to be shared among the Parties (the "Cost Apportionment Plan"). The Cost Apportionment Plan shall be developed by the Fire Executive Committee and recommended for approval by the Parties. Payment and credits under the Cost Apportionment Plan shall be based on actual expenditures.
- B. The Fire Executive Committee has the authority to fully implement the approved Budget and Cost Apportionment Plan. The Fire Chief, with the approval of Fire Executive Committee, may recommend expenditures and transfers or adjustments of amounts authorized by the Cost Apportionment Plan. However, neither the Fire Chief nor Fire Executive Committee may exceed the personnel staffing authorized except for temporary, strike team or emergency positions, either in number, position classification, or salary. In addition, neither the Fire Chief nor Fire Executive Committee may increase the total amount of the approved expenditure budget without the approval of the legislative body of each Party.

Section 8. Services to Other Agencies

The Fire Executive Committee, through this Agreement may recommend that the

Parties provide fire, medical, and/or other emergency services to other agencies that are not already a party to this Agreement. Such services may be provided with the concurrence of all Parties and upon execution of an amendment to this Agreement by all Parties, including any such additional agencies. The charges for such services shall be determined in accordance with the authority of the Parties under the provisions of Government Code section 55631, et seq.

Section 9. Withdrawal; Termination

A Party may withdraw as a party to this Agreement without penalty upon a minimum of 18 months notice with a July 1st effective date unless otherwise agreed to by both Parties. Such withdrawing Party shall perform all obligations under this Agreement until the noticed July 1 date of withdrawal. A withdrawing Party shall remain obligated to perform obligations, including financial obligations arising prior to the July 1 withdrawal date.

Section 10. Dissolution

The Agreement shall terminate if the number of parties to this Agreement becomes less than two, or if the parties unanimously agree to terminate the Agreement. If the Parties have accumulated any assets relating to the shared management of fire, medical, and other emergency services prior to termination, such assets shall be distributed among the Parties per their respective contributions, or as the Parties may otherwise agree.

Section 11. Amendment to Agreement

The Fire Executive Committee may recommend an amendment to this Agreement. This Agreement may only be amended by approval of all the Parties to this Agreement. The Fire Executive Committee shall forward the proposed amendment with its recommendation to the legislative body of each party to the Agreement. The proposal shall be accompanied by a copy of the proposed amendment to the Agreement, which shall be adopted, properly executed, and returned to Fire Executive Committee if the party concurs with the amendment. This Section 11 shall not prevent the Parties from adopting an amendment to this agreement that is not recommended by the Fire Executive Committee.

Section 12. Additional Parties to the Agreement

Agencies, as defined in the Act, which are not parties hereto, may become Parties hereto only by amendment to this Agreement and upon approval of all the Parties to this Agreement.

Section 13. Notices

Whenever notice or other communication is permitted or required by this agreement, it shall be deemed given when personally delivered or when received, if delivered by overnight courier or email, if receipt is acknowledged in writing, or 48 hours after it is deposited in the United States mail with proper first class postage affixed thereto and addressed as follows:

To City: City of Bishop
 P.O. Box 1236

Bishop, CA 93515
Attention: Mayor and City Administrator

To District: Bishop Rural Fire Protection District
P.O. Box 325
Bishop, CA 93515
Attention: Board Chair

A Party may change the address and email address to which notices shall be sent by giving notice of the change as provided herein.

Section 14. Severability

Should any part, term, portion, or provision of this Agreement or the application thereof of any person or circumstances, be in conflict with any State or Federal law, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms, portions or provisions, or the application thereof to other persons or circumstances, shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to continue to constitute the Agreement that the parties intended to enter into in the first instance.

Section 15. Hold Harmless and Indemnity

Each party agrees to defend, indemnify, and save all other parties harmless from any and all claims arising out of said party's employees' negligent acts, errors, omissions or willful misconduct while performing pursuant to this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of said party, its officers, employees, or agents.

Each party hereby agrees to defend itself from any claim, action or proceeding by third parties arising out of the concurrent acts or omissions of their employees. In such cases, each party agrees to retain their own legal counsel, bear their own defense costs, and waive their right to seek reimbursement of such costs.

Notwithstanding the above, where a trial verdict or arbitration award allocates or determines the comparative fault of the members, the members may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with said comparative fault.

As required by Section 17 herein, the City is responsible to provide workers compensation insurance for injuries sustained in the normal course and scope of the parties' respective employees' performance of services. The Parties waive any right of subrogation against each other for any and all losses sustained by the Parties, subject to such workers compensation coverage. The Parties further acknowledge that the so-called "firefighter's rule" regarding primary assumption of risk generally prevents public safety officers employed by one agency, or their agency itself, from being exposed to liability for injuries suffered by public safety officers employed by another agency in the line of duty. To the extent any such claims of liability or actions are brought by any employee(s) of

one Party against another Party to this Agreement, or such other Party sustains any losses thereby, the Party employing such claimant(s) shall indemnify the other Party for any such claims, actions, or losses.

Section 16. Legal Representation and Advice

In the course of providing fire and emergency services in accordance with this Agreement, each Party shall seek legal counsel regarding legal matters or issues from their respective counsel. In the event that a legal matter or issue relates to two or more Parties where the Parties involved will benefit from joint representation, the Parties may choose to be represented by the same legal counsel so long as no conflict of interest arises by such representation, and the Parties may agree on an apportionment of costs, if applicable, as allowed by law. Under any circumstances when two or more Parties are represented by the same legal counsel, no Party may bind the others to a settlement agreement without the written consent of the other Parties.

Section 17. Insurance

Each Party shall be responsible for maintaining a program of insurance that shall cover each Party's indemnification obligations. Without in any way affecting the indemnity herein provided and in addition thereto, each Party shall secure and maintain throughout the Agreement the following types of insurance.

A. City Responsibilities:

The City will be responsible for all liability and workers compensation for the Fire Chief, Assistant Fire Chief, Fire Prevention Officer and the part time employees of the Bishop/Bishop Rural Fire Protection District fire department. The City will be responsible for the liability and workers compensation for all volunteer firefighters. The City will be responsible for the all-risk property coverage of Station 1 located at 209 West Line Street.

B. District Responsibilities:

The Bishop Rural Fire Protection District will be responsible for the all-risk property coverage for the Fire Training Facility and district owned fire stations. The District will be responsible for auto physical damage coverage of all City and District owned vehicles. The District will take all responsibility for liability and workers compensation coverage for the District Board.

C. Liability Coverage:

The District will maintain general liability coverage in the amount of \$10,000,000, and name the City of Bishop as an additional protected party. The City will maintain general and auto liability in the amount of \$15,000,000 and name the Bishop Rural Fire Protection District as an additional protected party.

D. Workers' Compensation Coverage:

Both parties shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

E. Other Provisions:

Both parties shall provide certificates of insurance or an evidence of coverage letter to the other party outlining insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation.

The City shall endorse its general liability policies to provide that Bishop Rural Fire Protection District and its officers, officials, employees, volunteers, and agents shall be named additional insureds or additional protected parties under such policies. The Bishop Rural Fire Protection District shall endorse its general liability policies to provide that the City of Bishop and its officers, officials, employees, volunteers, and agents shall be additional insureds or additional protected parties under such policies.

Section 18. Mediation

Should any dispute arise out of this Agreement, any Party may request that it be submitted to mediation. The Parties shall meet in mediation within 30 days of a request. The mediator shall be agreed to by the Parties; in the absence of an agreement, the parties shall each submit one name from mediators listed by an agreed-upon service or parties themselves. The mediator shall be selected by a "blindfolded" process. The cost of mediation shall be borne equally by the Parties. No Party shall be deemed the prevailing party. No Party shall be permitted to file a legal action without first meeting in mediation in making a good-faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall not last more than 60 days, unless the 60-day period is extended in writing by the Parties.

Section 19. Additional Documents and Agreements

The parties agree to cooperate in the execution of any additional documents or agreements that may be required to carry out the terms of this Agreement.

Section 20. Successors

This Agreement shall bind and inure to the benefit of all successors and assigns of the parties and any associates in interest, and their respective directors, officers, agents, servants, and employees, and the successors and assigns of each of them, separately and collectively.

Section 21. Warranty of Legal Authority

Each party warrants and covenants that it has the present legal authority to enter into this Agreement and to perform the acts required of it hereunder. If any party is found to lack the authority to perform the acts required of it hereunder or is prevented from performing the acts by a court of competent jurisdiction, this Agreement shall be void.

Section 22. Assignment/Delegation

Neither party hereto shall assign, sublet, or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

Section 23. No Third-Party Beneficiary

This Agreement is only for the benefit of the Parties as municipal or corporate entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or party shall have any right of action or obtain any right to benefits or position of any kind for any reason whatsoever.

Section 24. Successors

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto.

Section 25. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Section 26. Agreement Controlling

In the event of a conflict between the provisions of the text of this Agreement and the Exhibits, the provisions of the text shall prevail.

Section 27. Entire Agreement

This document is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. This Agreement may be executed in counterparts, each of which shall constitute an original.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized, and their official seals to be hereto affixed as of the day and year first above written.

CITY OF BISHOP

Approved to Form: 

Ryan R. Jones, City Attorney

By: 

Jim Ellis
Its: Mayor

Attest: 

Robin Picken, City Clerk

BISHOP RURAL FIRE PROTECTION DISTRICT

By: 

Michael Holland
Its: Board Chair

Approved to Form: 

Marshall Rudolph, County Counsel

Attest: 

Susan Booth, District Secretary

Bishop Fire Department

2019/2020 Cost Apportionment Plan



Purpose

The Bishop Fire Department (BFD) is a divided venture between the City of Bishop (City) and the Bishop Rural Fire Protection District (District). In conjunction with the 2019 establishment of a joint powers agreement, the two parties require a document to establish each of their respective financial commitment to the BFD. The purpose of this cost apportionment plan is to summarize, in writing, the methods and procedures that the BFD will use to allocate costs to various programs, administration, and general expenses.

General Approach

Both the City of Bishop and the Bishop Rural Fire Protection District rely on each other for services. The BFD has been operating as a single organization for many years. Call volumes, resources, and budgets are similar between the two parties. Many bills have historically been divided equally. It is current practice to share the costs of paid personnel and large equipment. Moving forward, most operations and costs will be divided between the two parties, as equal partners.

Although equal, each party may have specific needs or obligations that may not be appropriate to be funded by the other party. One party may also decide to allocate more money depending on needs. Each party will consult with the other if they wish to add funds that have not been previously agreed on. Costs that are unallowable include alcoholic beverages, bad debts, advertising (except for recruitment efforts), political contributions, lobbying, fines and penalties.

Each year both parties will evaluate the actual expenditures of the previous year and evaluate the next budget cycle. Together, the parties will collaborate to determine recommended service levels, facilities, apparatus, equipment, and personnel in furtherance of each party's participation in their cooperative efforts.

Budget Summary Table

SALARIES/ BENEFITS/ VOLUNTEER INCENTIVES	The District Clerk will be paid for by the District. Otherwise, all other personnel costs Will be divided equally.
RECRUITMENT-	Will be divided equally.
TRAINING/MEETINGS/ CONFERENCES-	Will be divided equally.
HEAT, LIGHT, POWER-	The City and District operating costs for their respective facilities is almost equal. These facilities benefit both Parties and costs will be divided equally.
ADVERTISING/PRINTING-	Will be divided equally.
OFFICE SUPPLIES-	Will be divided equally.
COMMUNICATIONS-	Will be divided equally.
TRAVEL-	Will be divided equally.
PROFESSIONAL AND TECHNICAL-	Most of these costs benefit both Parties and will be divided equally. The District is required to fund their own Financial Audit and Legal Services. The District is responsible for paying the City for financial and general services rendered.
SPECIAL DEPARTMENT SUPPLIES-	Will be divided equally.
MISC. DUES & SUBSCRIPTION-	Will be divided equally.
INFORMATIONAL TECHNOLOGY SERVICES-	Will be divided equally.
TAXES-	Each Party will pay their own tax burden.
RENTALS/ LEASES-	Will be divided equally.
REFUNDS-	Will be divided equally.
LOAN PAYMENTS-	The District owes a third party for the purchase Water Tender 14. This obligation will be paid in full by the District. All further apparatus purchases will be provided for by the capital replacement fund.
VEHICLE OPERATIONS-	Will be divided equally.
BUILDING OPERATIONS-	Will be divided equally.
CAPITAL REPLACEMENT FUND-	This fund Will be divided equally between the City and District. It is recommended that this fund receives revenues from the Bishop Paiute Tribe contract and OES and CAL FIRE responses.

RESOLUTION NO. 2019-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE A JOINT POWERS AGREEMENT WITH THE BISHOP RURAL FIRE PROTECTION DISTRICT FOR SHARED MANAGEMENT OF FIRE SERVICES

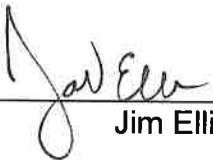
WHEREAS, the City of Bishop and the Bishop Rural Fire Protection District are each empowered by law to acquire sites, construct, equip, staff, maintain, operate and lease public buildings and related facilities, including for providing fire, medical, and other emergency services; and

WHEREAS, the City of Bishop and the Bishop Rural Fire Protection District desire to maximize use of the existing resources, create opportunities to reduce duplication of effort and explore efficiencies, maintain local control and continue to deliver fire, medical, and other emergency services at a high level of service; and

WHEREAS, the City of Bishop and the Bishop Rural Fire Protection District are authorized to jointly exercise their powers pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1, Sections 6500 through 6530, of the Government Code of the State of California.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bishop, that the Mayor is hereby authorized to execute a Joint Powers Agreement, attached hereto as Exhibit A, by and between the City of Bishop, a Municipal Corporation, and Bishop Rural Fire Protection District, a California fire protection district formed pursuant to Health and Safety Code Sections 13800 et seq., for shared management of fire services.

PASSED, APPROVED AND ADOPTED this 8th day of July, 2019.



Jim Ellis, Mayor

ATTEST: 

Robin Picken, City Clerk



STATE OF CALIFORNIA }
COUNTY OF INYO }
CITY OF BISHOP }

I, Robin Picken, City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 2019-19 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on July 8, 2019, and that the same was so passed and adopted by the following roll call vote.

AYES: Muchovej, Schwartz, Smith, Ellis

ABSENT: Costello

NOES: None

DISQUALIFIED: None

WITNESS, my hand and the seal of the City of Bishop this 9th day of July, 2019.



Robin Picken, City Clerk
CITY OF BISHOP

