



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, AUGUST 11, 2025 - 5:30 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. All written public comments received prior to the above noted time will be distributed to the Council for their review and consideration prior to the meeting. All written public comments received after that time will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 5:30 p.m. Monday, August 11, 2025
2. **ROLL CALL**

3. PUBLIC COMMENT PRIOR TO CLOSED SESSION

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters agendized for closed session only. When recognized by the Mayor, please state your name, and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

4. CLOSED SESSION

A. **Conference with Legal Counsel - Initiation of Litigation pursuant to Government Code § 54956.9(c): 1 Potential Case**

5. OPEN SESSION - 6:00 p.m. Monday, August 11, 2025

6. MOMENT OF SILENCE

7. PLEDGE OF ALLEGIANCE - Councilmember Schwartz will lead the pledge of allegiance.

8. ROLL CALL

9. PUBLIC COMMENT

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

A. **Written Public Comments/Handouts Received**

[Item 9 - Public Comments](#)

10. REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

11. DEPARTMENT REPORTS

Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**

[Fire Department Report - July 2025](#)

B. **Police Department Report - Police Chief Nate Derr**

[Police Department Report - July 2025](#)

C. **Public Works Department Report - Public Works Director Nora Gamino**

[Public Works Department Report - July 2025](#)

D. **Community Services Department Report - Community Services Manager Daniel McElroy**

[Community Services Department Report - July 2025](#)

E. **Planning Department Report - Principal Planner Ana Budnyk**

F. **City Administrator Report - City Administrator Deston Dishion**

[City Administrator Report - July 2025](#)

12. **COUNTY OF INYO UPDATE**

Prepared and presented by Second District Supervisor Jeff Griffiths.

13. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **ORDINANCE - Second Reading and Adoption of an Ordinance Relating to Regulating Electric Mobility Devices**

Recommended Action: Council consideration to approve the Second Reading and Adoption of the proposed ordinance relating to regulating electric mobility devices by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10 OF THE BISHOP MUNICIPAL CODE BY ADDING CHAPTER 10.54 RELATING TO ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRICALLY MOTORIZED BOARDS

[E Mobility Device Ordinance - with Revisions](#)

14. **NEW BUSINESS**

A. **Discuss Options for the Future of the A-frame Building at the City Park**

Recommended Action: Council to discuss and give Staff direction.

[20250807_City of Bishop Cond Assmt Hours & Fee](#)

[20250807_City of Bishop Cond Assmt Proposal](#)

[RedTag_Chamber of Commerce](#)

15. **FUTURE AGENDA ITEMS**

16. **COUNCIL AND COMMITTEE REPORTS**

17. **ADJOURNMENT**

Monday, August 25, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers



[External] Public Comment For 081125 Bishop City Council Meeting

From Tawni Thomson <execdir@bishopvisitor.com>

Date Mon 8/11/2025 2:45 PM

To Karen Kong <kkong@cityofbishop.ca.gov>; karen@sagetosummit.com <karen@sagetosummit.com>; Jose Garcia <jgarcia@cityofbishop.ca.gov>; Stephen Muchovej <smuchovej@cityofbishop.ca.gov>; Dennis Freundt <dfreundt@cityofbishop.ca.gov>; Robin Picken <rpicken@cityofbishop.ca.gov>; Deston Dishion <ddishion@cityofbishop.ca.gov>

Cc Robert Sharp <rsharp@escbank.com>

Hi Mayor Kong, City Councilmembers, Deston and Robin –

I have been trying unsuccessfully to submit public comment on behalf of the Bishop Chamber of Commerce regarding Item 14 A on the Agenda for tonight's Bishop City Council Meeting. The Granicus system keeps telling me I will get a "verification" email before I can submit a comment, but it never comes through. I've tried the system from several different email addresses, but I can't seem to get it to work.

At any rate, the following is a 500-character Public Comment from the Board of Directors to the Bishop Chamber of Commerce:

The Bishop Chamber received a partial red-tag notice for the building that currently houses the Information Center and staff offices. We are relocating workspaces to the A-Frame section, that is deemed safe to occupy. We are actively working to secure a new location. We thank City Council and the community for concern and support. Please be assured we remain open and committed to our mission. We continue our daily work on behalf of the community and will keep you informed as we move forward.

Thank you!~

Tawni Thomson

Executive Director

Bishop Chamber of Commerce & Information Center

760/873-8405

www.bishopvisitor.com

www.bishopchamberofcommerce.com



**ITEM 9
PUBLIC COMMENT
BY EMILY BRINTON SIMS**

Robin Picken

From: Emily Sims <nec[REDACTED]>
Sent: Monday, August 11, 2025 2:59 PM
To: Robin Picken
Subject: [External] e-comment

Follow Up Flag: Follow up
Flag Status: Flagged

Emily Brinton Sims

[REDACTED]
Bishop, CA 93514
[REDACTED]
nec [REDACTED]

August 11, 2025

Via Email and U.S. Mail

Mayor Karen Kong
Mayor Pro Tem Stephen J.C. Muchovej
Council Member Karen Schwartz
Council Member Dennis Freundt
Council Member Jose Garcia
City Clerk Robin Picken
City Attorney Helen Kim
City Administrator Deston Dishion
Bishop Police Chief Nate Derr
Inyo County Sheriff
Inyo County District Attorney Dana Crom

Re: Immediate Inclusion of Evidentiary Record in Public Record – August 11, 2025 City Council Meeting

I. Purpose of This Letter

On July 24, 2025, I submitted a verified oversight letter and exhibits documenting procedural misconduct and conflicts of interest involving F[REDACTED] F[REDACTED]. That submission was neither read aloud nor acknowledged at the July 28 meeting, despite being timely public comment.

Today, I am providing follow-up notice, with additional evidence filed on **August 8, 2025** in *Sims v. BUSD et al.* and related cases, including:

- **374-page evidentiary record (CT 001–339)** containing affidavits, quashed subpoenas, and certified transcripts.

- **Affidavit of DA D [REDACTED] C [REDACTED]** confirming serious falsities used to justify holding a hearing without my presence.
- **Affidavit of C [REDACTED] [REDACTED] C [REDACTED]** former Wild Roots Forest School teacher and current Bishop Elementary teacher, affirming my positive parental role and R [REDACTED] thriving under my care.
- **Three additional affidavits** filed August 8, 2025.

The City Council is obligated under **Gov. Code § 54957.5(b)(1)** to make this part of the official public record for tonight's meeting.

II. Summary of Legal Issues

1. **Brown Act & CPRA Violations** – My July 24 submission was not entered into the record or read aloud, violating **Gov. Code §§ 54954.3(a), 54953(b), 54957.9** and the **California Public Records Act (Gov. Code § 6250 et seq.)**.
2. **Conflict of Interest** – Pamela Foster remains a named defendant in active litigation involving verified claims of subpoena obstruction, alteration of court filings, and DOJ review. Her appointment without investigation violates **Gov. Code § 87100** and creates City liability under **Gov. Code § 815.2** and **42 U.S.C. § 1983**.
3. **Ongoing Procedural Interference** – Foster has issued defective hearing notices and jury summonses in my active cases, creating appearance of bias in violation of **Judicial Canons 3B(5), 3C(2)**.
4. **School Access & Parental Rights Violations** – BUSD has unlawfully enforced restrictions despite no court order limiting my rights under **Family Code § 3025** and **Education Code § 51101(a)**.
5. **Correction of Public Posting & Defamation Law** – I have publicly corrected a single AI-draft error in a July 23, 2025 post, restating the factual truth of an incident involving T [REDACTED] S [REDACTED] and C [REDACTED] M [REDACTED]. Under **Cal. Civ. Code § 45**, truth or substantial truth is a complete defense to defamation; M [REDACTED] has not filed a defamation claim, instead seeking a restraining order.

III. Background

I am a Chapman University graduate (3.3 GPA), former Top Orange County District Manager for ADP (Fortune 100), and a National Champion's Circle awardee. I am a certified Class IV river guide, former custom designer and painter (12+ years), and current paralegal student.

My family includes educators, artists, business leaders, and public servants. My grandmother, E [REDACTED] H [REDACTED] B [REDACTED] S [REDACTED] was UCLA English Literature professor, president of the Chaplains Society, and recognized as "Mother of the Year" by the *Los Angeles Times* in 1951.

I have raised two children, including a son who was a 4.8 GPA student-athlete at JSerra High School. The affidavit of C [REDACTED] C [REDACTED] confirms my daughter R [REDACTED] positive development and thriving under my majority custody, contradicting any claims to curtail my rights without due process.

IV. Two-Minute E-Comment for the Record

If I cannot attend tonight, I request the City Clerk read the following into the record:

"On July 24, 2025, I submitted verified evidence of P [REDACTED] F [REDACTED] procedural misconduct and conflicts of interest, including a 374-page evidentiary record filed in court. This evidence was ignored at the July 28 meeting. On August 8, I filed additional affidavits, including testimony from R [REDACTED] former teacher confirming my positive parental role. I ask the Council to honor its duties under the Brown Act and Public Records Act by entering this evidence into the public record, acknowledging its receipt, and ensuring it is available to the public. The community has a right to accountability and transparency."

V. Request

I request written confirmation that:

1. This letter and its attachments are entered into the public record for August 11, 2025.
2. The attached and linked evidence is included in the meeting agenda file.
3. The Council will respond to my July 24 submission and today's follow-up in writing.

Respectfully submitted,

Emily Brinton Sims
In Pro Per

Attachments / References:

- July 24, 2025 "City of Bishop Oversight Request Regarding Procedural Misconduct by P [REDACTED] F [REDACTED]"
- Aug 8, 2025 filings in *Sims v. Inyo Court et al.* (25UC72211) and *Sims v. BUSD et al.* (25PT72244) – link below:

<https://acrobat.adobe.com/id/urn:aaid:sc:va6c2:7ff67517-0e53-42d4-85b4-b91c63f84a67>

- CT 001–1398 evidentiary record (affidavits, certified transcripts, court filings) AVAILABLE UPON REQUEST
- 7 oral transcripts with related filings and declarations proving misconduct and violations including from P [REDACTED] F [REDACTED], filed with Judicial Council Performance and in the *Sieleman v Sims* case, in link below

<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:167a3943-e01d-4857-a081-e2037f31a110>

TO: The Honorable Members, City Council, City of Bishop

FROM: Allen Berrey

DATE: August 11, 2025

RE: Opening of La Cueva de Luz and Its Museum of Desert Lights

Dear Council Members,

It is with great joy that I announce the upcoming opening of La Cueva de Luz, located at 174 West Line Street, and respectfully invite you to stop by and have a look when it does (hopefully this weekend).

La Cueva is a space I have created to house what I call my Museum of Desert Lights, consisting of the 70 + "lights" I have made from old pieces of metal I have found on the LADWP lands surrounding Bishop.

For more detail I have attached the description of La Cueva and the Museum that will be posted therein for visitors to read. Also accompanying are some postcards of the front window of La Cueva.

Although I think locals will enjoy La Cueva, I made it more for visitors, as I firmly believe they need, want, and deserve more places of interest and entertainment to enjoy in Bishop, especially during the summer afternoons and evenings, when they are out and about, looking for things to do.

To that end, and because like me my lights look a lot better in the dark, I initially plan to have La Cueva open from 12 PM to 8 PM, Thursday through Monday.

I am grateful for the opportunity to open La Cueva; it has taken a long time to create, and so I am really looking forward to people enjoying it; especially since, having been a lawyer since 1985, it allows me at last to show the world my genuine side.

Although everyone with the City with whom I have interacted has been very kind, professional, and helpful, I wish to call particular attention to and thank Ana Budnyk in the Planning Department and Building Inspector Tyson Sparrow for their help. As I am sure you know, they are both tremendous assets to the City and the community.

Finally, I want to let you know that I named my place La Cueva de Luz because, in the spirit of Yogi Berra, I think: English just sounds better in Spanish. (I have even wondered whether part of the reason that those for whom Spanish is their first language are such good, kind, and happy people is that they have spent their lives speaking such a beautiful language!).

Bienvenidos a La Cueva de Luz and Its Museum of Desert Lights

For as long as we have walked the Earth, humans have found refuge and community in caves. And, as shown by the paintings of the horse behind you – from Lascaux in France – and the buffalo above the front door – from Altamira in Spain – caves are where we first expressed our innate need to create “art.”

It is with these thoughts in mind that I created La Cueva de Luz – The Cave of Light – and its Museum of Desert Lights, consisting of the seventy or so “lights” you see, all of which I made out of discarded pieces of metal I found on the land surrounding Bishop owned by the City of Los Angeles.

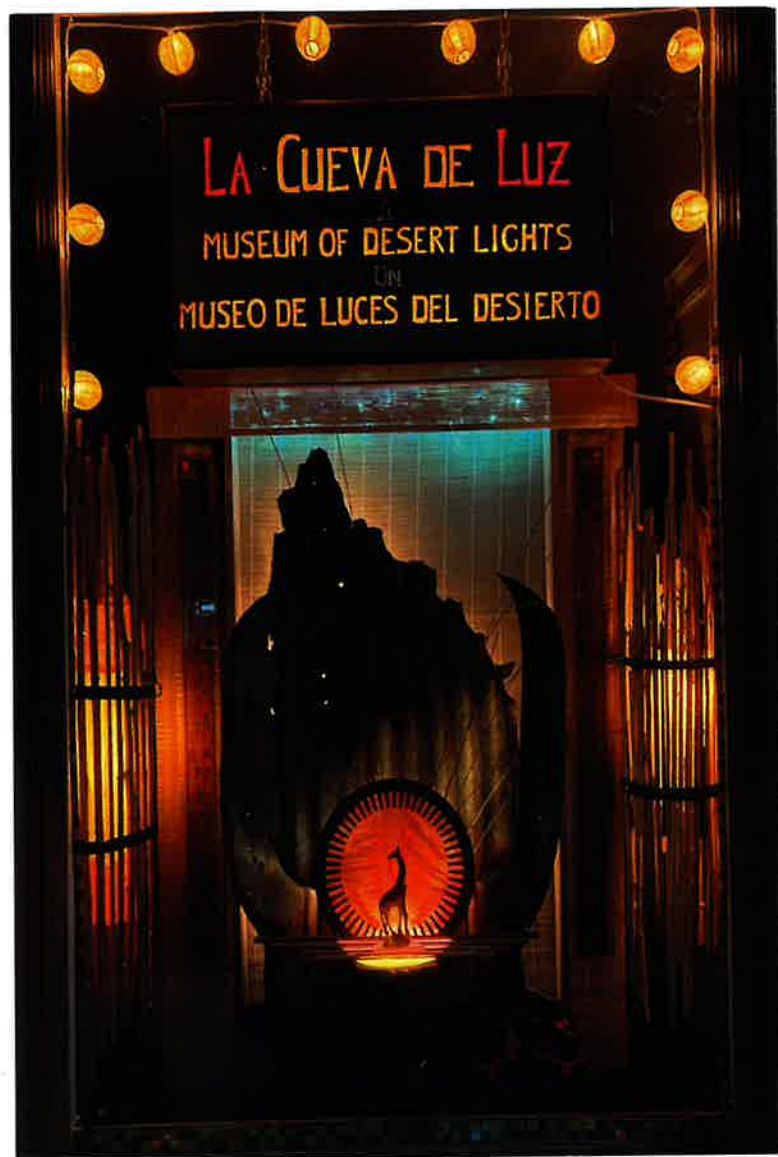
Although I just think *they are nice to look at, it is not difficult to see the lights as a metaphor for life: we are made, we are born, we grow, we learn, we end up performing some function, along the way becoming battered and bruised, then we wear out and die, often buried in the dirt; but the beautiful shining soul that God gave us remains, it survives and lives in eternity.*

La Cueva de Luz and the Museum of Desert Lights are dedicated to the memory of my parents, Henry and Eileen Berrey, who gave me a wonderful “cave” in Yosemite Valley in which to grow up, allowing me to see so profoundly that God is an artist.

If you enjoy your visit to the museum please consider making a small donation, as it receives no government funding (other than my social security pension) or other outside financial support.

Gracias por visitar,

Allen Berrey



Bishop Fire Department

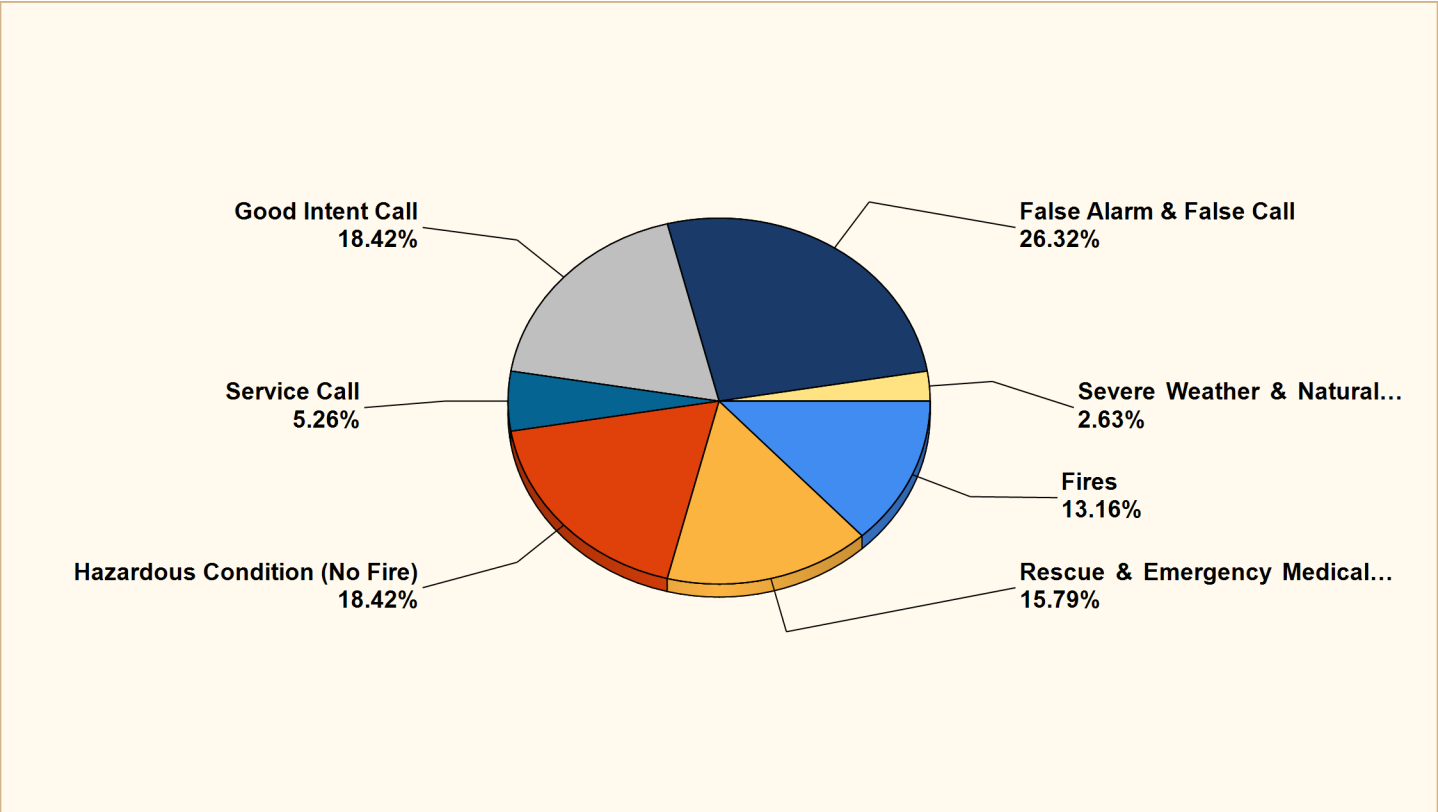
Bishop, CA

This report was generated on 8/6/2025 12:10:45 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2025 | End Date: 07/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	13.16%
Rescue & Emergency Medical Service	6	15.79%
Hazardous Condition (No Fire)	7	18.42%
Service Call	2	5.26%
Good Intent Call	7	18.42%
False Alarm & False Call	10	26.32%
Severe Weather & Natural Disaster	1	2.63%
TOTAL	38	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	2	5.26%
118 - Trash or rubbish fire, contained	1	2.63%
142 - Brush or brush-and-grass mixture fire	2	5.26%
311 - Medical assist, assist EMS crew	4	10.53%
324 - Motor vehicle accident with no injuries.	1	2.63%
351 - Extrication of victim(s) from building/structure	1	2.63%
410 - Combustible/flammable gas/liquid condition, other	1	2.63%
412 - Gas leak (natural gas or LPG)	1	2.63%
440 - Electrical wiring/equipment problem, other	1	2.63%
444 - Power line down	3	7.89%
445 - Arcing, shorted electrical equipment	1	2.63%
522 - Water or steam leak	1	2.63%
540 - Animal problem, other	1	2.63%
600 - Good intent call, other	1	2.63%
611 - Dispatched & cancelled en route	4	10.53%
651 - Smoke scare, odor of smoke	2	5.26%
733 - Smoke detector activation due to malfunction	5	13.16%
736 - CO detector activation due to malfunction	2	5.26%
743 - Smoke detector activation, no fire - unintentional	1	2.63%
745 - Alarm system activation, no fire - unintentional	2	5.26%
813 - Wind storm, tornado/hurricane assessment	1	2.63%
TOTAL INCIDENTS:	38	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Bishop Police Department

July 2025 End of Month Report

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
	TOTAL INCIDENTS	1130	1137	1317	1190	1269	1140	1257					
	CALLS FOR SERVICE	531	586	814	732	788	719	717					
	OFFICER INITIATED INCIDENTS	599	551	503	458	481	421	540					
		TRAFFIC STOPS	71	68	53	45	41	43	65				
		OTHER OIA INC.	528	483	450	413	440	378	475				
	BUS/BUILDING CHECKS	12	9	4	0	3	4	2					
	VEH/PED CHECKS	48	48	34	41	48	34	47					
	TOTAL OFFICER REPORTS	94	75	96	92	110	70	79					
	ACCIDENT	6	4	3	4	4	6	4					
	CRIMINAL ACCIDENT	1	0	1	4	3	3	3					
	FELONY	12	12	21	12	16	14	12					
	INFORMATION	32	24	35	22	34	18	27					
	INFRACTION	0	1	0	0	0	0	0					
	MISDEMEANOR	43	34	36	50	53	29	33					
	TC WITH INJURIES	1	1	0	1	1	2	1					
	TC NO INJURIES	6	3	4	7	6	7	6					
	TOTAL MISDEMEANOR & FELONY ARRESTS	28	28	28	44	35	16	24					
	MISDEMEANOR ARRESTS	22	23	16	33	27	10	22					
		ADULT	18	20	16	31	23	10	22				
		JUVENILE	4	3	0	2	4	0	0				
	FELONY ARRESTS	6	5	12	11	8	6	2					
		ADULT	6	5	12	10	8	5	2				
		JUVENILE	0	0	0	1	0	1	0				
	CITATIONS	68	60	65	75	70	35	84					
	MOVING	15	15	11	11	7	7	19					
	NON-MOVING	29	22	35	24	27	12	46					
	CRIMINAL	24	23	19	40	36	16	19					
	CAMPING ORDINANCE CONTACTS												
	CAMPING ORDINANCE CITATIONS	2	0	0	2	1	0	5					

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		185	184	203	201	256	212	234					
	INBOUND	181	173	197	198	241	200	228					
	ABANDONED	4	11	6	3	15	12	6					
ADMINISTRATIVE CALLS		931	949	1228	1100	1156	1229	1230					
	INBOUND	857	610	838	762	761	844	826					
	OUTBOUND	336	337	389	334	381	385	403					
	ABANDONED	8	2	1	4	14	0	1					



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377 West Line Street - Bishop, California 93514

Post Office Box 1236 - Bishop, California 93515

760-873-8458 publicworks@cityofbishop.com

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Public Works Report

July 2025

Water

1. Water consumption for the month was down 7% compared to July 2013. Total ground water produced was 62,449,056 gallons.
2. Took monthly bacteria samples.
3. Checked static water levels at Wells #1, #2 and #4.
4. Well #1 was taken further offline, blind flanges were installed to interrupt connection between well pump and tank.
5. Concrete information and location of existing water meters was collected for the update of our new GIS.
6. Continued to work with Wood Rodgers on the design for the W. Line water main replacement project, associated Preliminary Engineering Report, and new City Standards.
7. Continue with backflow inspections and testing.
8. Closed 8" valve at Elm and Main (MAWE-N) and 8" valve Wayfinder and Main (MACS-W) as an investigation, found out the Eastside Guest house is also connected to that section.
9. Strengthen the honor system for the City's fill stem on South and Fowler, instituting an application process, keyed access, and standard operating procedures.
10. Submit all monthly/quarterly reporting to the SWRCB.
11. Sought and received an extension from the SWRCB on certain aspects of the City's compliance with the new Cross Connection Control Policy Handbook and started discussions with consultants who carry the specialized certifications required for compliance.

Sewer

1. Periodically check the diversion manhole for obstructions.
2. Continued to serve as the Administrator for the Bishop Area Wastewater Authority.
3. Pulled sludge from digesters at the WWTP.
4. Continue mowing at 40 acres, as a control measure for Whitetop and Xanthium (cocklebur).



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5. Clean problem sewer mains and continue with systematic cleaning of sewer system within the city.
6. Attend bi-monthly coordination meeting with ESCSD to discuss and collaborate ongoing operations.
7. Work with Control Point Engineering and Eldridge Electric on communication and electrical issues with the alarm systems for high level, grit channel, and others at WWTP.
8. Data collecting and logging to strengthen FOG system.
9. Clean up of tumble weeds along pond 1 at WWTP.

Streets

1. Routinely checked the Sierra Bike Path for trash and debris.
2. Patched potholes on city streets.
3. Issued multiple encroachment permits and inspect work site before, during, and after work activities to ensure compliance with standards.
4. Continue working with Triad to complete the 100% Plans for the South Warren Sidewalk Project and prepare the mandatory Caltrans paperwork for approval.
5. Trim trees along City Streets.
6. Set up road closures for the 4th of July festivities.
7. Sidewalk grinding and patching (7/31) along Home St., Pine, Grove, Elm and Keogh.
8. Red curbs touched up on McIver to help with traffic safety.
9. Attended construction meetings with Caltrans to stay informed and provide support for their Bishop Pavements Project.

Miscellaneous

1. Provide weekly safety meetings for PW crew.
2. Participate in weekly coordination meetings.
3. Marked City utilities for Dig Alert tickets.
4. Performed routine maintenance on Public Works fleet.
5. Kicked off the water and sewer rate study project with L&T consultants.



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Community Services Report

July 2025

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday. The Stay and Play program is full, with a waiting list. The Stay and Play Program is off for the summer and will resume August 11th.
2. The Bishop Park Pool is open for the 2025 season. Preparations for Swim Team, Lap Swim, Private Parties and Swim Lessons. Aquatic Coordinator is finalizing staff and prepared for Lifeguard trainings. The first session of Swim Lessons is complete, and we are looking forward to session two and three. The Park Pool also hosted the Friday Night Pool Parties with a movie night coming in August.
3. Summer camps 2025 are in session. We have completed Olympic Kidz, Skate Camp, Crafty Explorers, and Aquatics Camp. We look forward to July with Playhouse Camp, Gymnastics Camp, and Adventure Camp to finish out in the summer. We will also offer an additional half day Skate Camp in July as this was a popular camp.
4. Gymnastics Spring and Summer Session is in session, and preparation for Fall gymnastics are being made.
5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.
6. Adult Fitness Classes Spring session with Instructor Ashley McLaughlin has ended. There are evening classes on Wednesdays at 6pm at the Civic Auditorium. We will have a break in the Summer with plans to offer this program in the Fall.
7. Adult Softball League is halfway through the regular season. The end of season playoffs will begin in August.
8. Adult Soccer registration is open, with League play beginning on August 22nd.

Parks and Facilities

1. AYSO Soccer Spring Soccer and USA Soccer Organization use on Field 6. Little League use on Field 2, 3, 4 and 5. Eastern Sierra Girls Softball use on Field 1.
2. Hosted the Bishop All-Stars tournament on Fields 2, 3, and 4.
3. Closure of Field 6 to allow for turf recovery. Placed new makings and goals for Soccer use on Field 5. Field 6 will be open for soccer play in August.
4. Pool maintenance occurs daily. Mondays the pool is closed for cleaning our pumps, filters, and deep cleaning.
5. Field preparations for Softball and Baseball on fields 1,2,3,4 and 5.
6. Installed flower basket on Main Street and Warren Street. Checked all irrigation for summer operation.
7. Park Staff and Pool Staff worked together to install the new diving board, lounge chairs, pool cleaning, new employee lockers, painted restroom and changing areas, and checked the function of all equipment for the 2025 season.
8. Solicitation for quotes for concrete at City Hall and the City Park. This is to address tripping hazards. Plans to replace a large section of paved path with concrete in August.
9. Clean up and irrigation repairs to landscaping on Warren street, City Hall, and Main streets.
10. Seasonal cleaning of flower beds on Main Street and Bishop Chamber.
11. Seasonal routine maintenance of all mowing and landscape equipment.
12. Daily routine of trash and cleaning of restrooms.
13. Cleaned debris from the creek, pond, and fountain.
14. Use of blower on Main Street Mondays and Fridays.
15. Seasonal adjustments are made to all City irrigation and City Park. As we move into Summer, Irrigation systems will be Audited for function and set for operation.
16. Spring tree trimming at the City Park is ongoing. Park staff continues to perform safety trimming.

17. Worked with Bike Park Group on moving old materials for the Bike Park Area, to facilitate track construction. Phase one pump track is complete, and work has begun on the skills area. Work will continue until this project until completed.
18. Repairs made to Front Restrooms and Talmage Park doors due to vandalism.
19. Worked with Public Works on the renovations to Suite A.
20. Recovery of turf from Mule Days At in The Park, including aeration and fertilizer.
21. Repairs to Field 1 lights.
22. Mowing and cleaning of Field 6/Community Garden Area in preparation for 4th of July celebration.

Sunrise

1. Daily routine of trash, debris, and inspections.
2. Leaf clean up at all common areas and residents.
3. Collected rents and payments for utilities.
4. Weekly routine maintenance of all lawns, landscapes, and common areas.
5. Made multiple repairs to City owned main water supply. Valve replacement.
6. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.
7. Trimmed Trees adjacent to units to prevent branches that touch awnings.
8. The use of Organic Cat-Mase to mitigate feral cats.
9. Currently seeking a part time Staff member to fill a vacant position for maintenance.
10. Irrigation is now on. Staff has installed all water timers and checked for function.
11. Prepared Swam Coolers for summer operation. Repairs made to City owned Unit #25.
12. Installed Astro-Turf Lawn on unit 23.
13. Hired new part time staff member.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.
2. Attended by-weekly City Council meetings.
3. Attended weekly Department Head Meetings.
4. Attended the Strategic Planning meeting on May 8th.
5. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.
6. The Parks and Recreation Commission meeting in July was cancelled.
7. Conducted interviews and hired new part-time staff member for Sunrise Mobile Home Park.
8. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track. Communication is ongoing.
9. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Construction is complete and we continue to work with the Community Gardeners to make purchases.
10. Scheduling of outside events and parties hosted at the Bishop City Park facilities.
11. Work with Public Works on the Downtown corridor for landscapes, trash receptacles, and benches for the Caltrans Bishop Pavements Project.

Highlights

1. The City Park Pool will hours of operation change coming in August.
2. Parks staff is focused on Fall Soccer.
3. Planning for Park Path replacement to address uneven pavement around the Skate Park area. Pavement will be replaced with concrete.
4. Working with the Community Gardeners on the Urban Greenig Grant Enhancement Project including communication with CNRA for grant administration.
5. Adult Softball playoffs will begin August 8th and Finals will be August 20th for Men's and August 21st for Coed.
6. Adult Soccer will begin League play on August 22nd, along with Fall Soccer.



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514

Post Office Box 1236 - Bishop, California 93515

760-873-8458 publicworks@cityofbishop.com

www.cityofbishop.com

Planning Department Report July 2025

1. **Eastern Sierra Housing Needs Study:**
Hosted **Community Workshop #2 for Inyo County and City of Bishop**
The survey is extended until August 15th, please fill it in and encourage others to do so! - <https://escog.ca.gov/>
2. **OpenGov Permitting Platform**
Continued implementation of the **online permitting system** for Planning applications.
3. **Parking and Land Use Study:**
Parking Study Survey is launched and will be open until August 31:
<https://woodpolls.com/lime5/index.php/219939?newtest=Y&lang=en>
4. **Ordinance Updates**
Continued work on updates to the **Design Review, Accessory Dwelling Units (ADUs)**, and **Fences** ordinances.
5. Worked with Laserfiche on online records retention setup.
6. Met with consultant, Kosmont, to inquire about Tax Increment Financing (TIF) and Enhanced Infrastructure Financing Districts (EIFD).
7. Finalized contract with LADWP for the rezoning and general plan amendment for the training facility, kickoff is scheduled for September 11th.



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City Administrators Report

July 2025

1. Completed the reorganization of City Hall and the Fire Department.
2. Successfully recruited Pam Foster as Bishop's next City Administrator.
3. Began exploring options to bring the Bishop Fire Department as a joint operation with the Bishop Rural Fire Protection District.
4. Met with members of the Community Garden to tour the improvements that have been made with the CNRA grant.
5. Continue to work with Graphic Solutions to design options for new City branding. We are very close to being able to share possible options.
6. Continue to work with Inyo, Mono and the Town Of Mammoth on a regional Housing Study.
7. Continue to work with multiple developers to entice them to invest in Bishop.
8. Once again with the help of our Lobbyist was successful at getting the Bishop Fire Ladder Truck through the Appropriations Committee at the Federal level.
9. Met individually with Board Members of the Bishop Rural Fire Protection District to discuss ideas to move Bishop Fire in a positive direction.
10. Attended the month Eastern Sierra Air Alliance (ESAA) meeting to discuss the Bishop Airport and flight schedules.
11. Continued meeting with each department within the city to discuss strategies to manage their department more efficiently and effectively.
12. Continued to work closely with the Personnel Department, Risk Management and California Joint Powers Authority to manage claims within the city.
13. Met individually with City Council members on a weekly basis.
14. Facilitated weekly Department Heads meetings.

15. Worked closely with Personnel to navigate several personnel issues.



Agenda Item: 13.A
Date of Meeting: August 11, 2025
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **ORDINANCE - Second Reading and Adoption of an Ordinance Relating to Regulating Electric Mobility Devices**
Prepared On: August 6, 2025
Attachments: E Mobility Device Ordinance - with Revisions

Background/History:

Electric mobility devices—including electric bicycles, electric scooters, and electrically motorized boards/skateboards—have become increasingly popular in Bishop as environmentally responsible transportation alternatives for residents and visitors. However, with this popularity comes public safety concerns, as operators of these devices face higher injury risks than traditional riders, and accidents involving motor vehicles result in more serious injuries and greater property damage.

Analysis/Discussion:

The proposed ordinance establishes a regulatory framework that balances safety with transportation accessibility while respecting state law limitations. The ordinance incorporates all California Vehicle Code requirements and exercises local authority only where permitted.

Key provisions of the ordinance exercising local authority include the following:

- Sidewalk Operations: Class 1 and 2 e-bikes and motorized boards are permitted on sidewalks at speeds not exceeding 5 mph, except near schools during school hours, places of worship during services, and parks during events. Class 3 e-bikes and e-scooters are prohibited on all sidewalks except when entering or leaving adjacent property.
- Speed Limits: 15 mph maximum on bicycle paths; posted limits in bicycle lanes.

- Parking: Devices must be parked upright without obstructing traffic, walkways, or accessibility features.

- Prohibited Locations: Devices are prohibited wherever bicycles are prohibited and where designated by City Council resolution due to safety hazards.

The ordinance also incorporates existing state law provisions. These include helmets for operators under 18 on all devices and driver's licenses to operate e-scooters. Additionally, operators must be at least 16 years old for Class 3 e-bikes and motorized boards. State law also limits e-scooters and motorized boards to 15 mph on public property.

Enforcement

Following a 90-day education period, violations are punishable by warning (first offense), \$50 fine (second offense), or \$100 fine (subsequent offenses).

The first reading and introduction of the proposed ordinance was approved by City Council with their requested changes at their regularly scheduled meeting held on July 28, 2025.

Economic Impacts:

There are no significant economic impacts.

Budget Impacts:

Minimal fiscal impact is anticipated. Some costs may be incurred for new signage in restricted areas, which can be absorbed within existing departmental budgets.

Legal Review:

City Attorney Pucci has reviewed this ordinance and finds it complies with the law.

Recommended Action:

Council consideration to approve the Second Reading and Adoption of the proposed ordinance relating to regulating electric mobility devices by title only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10 OF THE BISHOP MUNICIPAL CODE BY ADDING CHAPTER 10.54 RELATING TO ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRICALLY MOTORIZED BOARDS

Approved By: Ethan Aukee 8/6/2025

Approved By: Robin Plcken 8/7/2025

Approved By: Deston Dishion 8/7/25
Approved By:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 10 OF THE BISHOP MUNICIPAL CODE BY ADDING CHAPTER 10.54 RELATING TO ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRICALLY MOTORIZED BOARDS

WHEREAS, the City of Bishop has experienced a significant increase in the use of electric bicycles, electric scooters, and electrically motorized boards on public streets, sidewalks, paths, and trails; and

WHEREAS, these devices provide environmentally friendly transportation alternatives that reduce traffic congestion and parking demand while promoting active lifestyles; and

WHEREAS, the unregulated operation of such devices may create safety hazards for operators, pedestrians, and other users of public rights-of-way; and

WHEREAS, the California Vehicle Code authorizes local jurisdictions to adopt regulations governing the operation of electric bicycles, electric scooters, and electrically motorized boards on facilities under their jurisdiction; and

WHEREAS, the City Council finds it necessary and appropriate to establish reasonable regulations to promote the safe operation of these devices while preserving their benefits as alternative transportation options.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. Amendment to Title 10.

Chapter 10.54 is hereby added to Title 10 of the Bishop Municipal Code to read as follows:

Chapter 10.54 - ELECTRIC BICYCLES, ELECTRIC SCOOTERS, AND ELECTRICALLY MOTORIZED BOARDS

10.54.010. State law incorporated.

All provisions of the California Vehicle Code relating to the operation of electric bicycles, electric scooters, and electrically motorized boards are hereby incorporated into this chapter by reference and shall apply to the operation of such devices within the City. Terms used in this chapter shall have the meanings given in the California Vehicle Code unless otherwise defined herein.

10.54.020. Definitions.

For purposes of this chapter:

A. *Device* means any electric bicycle (including Class 1, Class 2, and Class 3), electric scooter, or electrically motorized board, as those terms are defined in the California Vehicle Code.

B. *Operator* means any person who operates, rides upon, or is in actual physical control of a device.

10.54.030. General operating requirements.

A. Every person operating a device within the City shall comply with all applicable provisions of this chapter, the California Vehicle Code, and all traffic control devices.

B. No person shall operate a device in a manner that endangers the safety of the operator or other persons.

C. Every operator shall yield the right-of-way to pedestrians at all times.

D. No person shall perform or attempt to perform stunts, tricks, or acrobatic maneuvers on any street, sidewalk, or other public way.

10.54.040. Prohibited locations.

A. No person shall operate a device in any location where the operation of bicycles is prohibited by this Code or by posted signage.

B. The City Council may designate additional locations by resolution where device operation is prohibited if it determines such operation creates a public safety hazard. The City shall post appropriate signage for any location so designated.

10.54.050. Sidewalk operation.

A. Electrically motorized boards and Class 1 and 2 electric bicycles may be operated on sidewalks, unless otherwise prohibited by this chapter, and subject to the following conditions:

1. The device shall not be operated at a speed exceeding five (5) miles per hour;
2. The operator shall yield the right-of-way to all pedestrians;
3. The operator shall provide an audible signal before overtaking and passing any pedestrian;
4. The operator shall dismount and walk the device when sidewalk conditions make riding unsafe.

B. No person shall operate Class 3 electric bicycles or electric scooters on any sidewalk except when necessary to enter or leave adjacent property, and then only by the most direct route.

C. No person shall operate any device on sidewalks adjacent to:

1. Schools during school hours (7:00 a.m. to 4:00 p.m. on school days);
2. Places of worship during scheduled services;
3. Parks during organized events;
4. Any location where operation is prohibited by posted signage.

10.54.060. Speed limits.

A. No person shall operate an electric bicycle at a speed exceeding fifteen (15) miles per hour on any bicycle path as defined in Section 10.50.010(D) of this Code.

B. No person shall operate any device at a speed greater than is reasonable and prudent under the conditions then existing.

10.54.070. Parking requirements.

A. Every device must be parked in an upright position.

B. No person shall park a device in a manner that obstructs pedestrian or vehicular traffic.

C. No person shall park a device in landscaped areas or attach a device to trees or plants.

10.54.090. Enforcement and penalties.

A. For the first ninety (90) days following the effective date of this chapter, enforcement shall be limited to education and warnings.

B. Violations of this chapter shall be punishable as follows:

1. First offense: Written warning;
2. Second offense: Fifty dollars (\$50) fine;
3. Third and subsequent offenses: One hundred dollars (\$100) fine.

C. Nothing in this chapter shall limit the authority of peace officers to enforce applicable provisions of the California Vehicle Code.

SECTION 3. Conforming Amendment.

Section 10.52.010 (C) of the Bishop Municipal Code is hereby amended to read as follows:

"C. *Wheeled toys* includes all other wheeled objects, regardless of motive power, not classified as bicycles in this title nor as vehicles in the Vehicle Code of the state, and specifically includes, but without limitation, roller skates, skateboards, coasters, scooters and toy vehicles, but excludes electric bicycles, electric scooters, and electrically motorized boards as defined in Chapter 10.54."

SECTION 4. California Environmental Quality Act.

The City Council finds that this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the adoption of this ordinance will have a significant effect on the environment.

SECTION 5. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION 6. Effective Date.

This ordinance shall take effect thirty (30) days after its adoption.

SECTION 7.

The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____ day of August, 2025.

Karen Kong, Mayor

Attest:

By: _____
Robin Picken, City Clerk



Agenda Item: 14.A
Date of Meeting: August 11, 2025
Department: Administration

STAFF REPORT

To: City Council
From: Deston Dishion
Subject: **Discuss Options for the Future of the A-frame Building at the City Park**
Prepared On: August 6, 2025
Attachments: 20250807_City of Bishop Cond Assmt Hours & Fee
20250807_City of Bishop Cond Assmt Proposal
RedTag_Chamber of Commerce

Background/History:

Over the past several years City Council and City Staff have discussed the structural issues and varying other issues with the Chamber of Commerce / Visitor Center. In May of 2024 at the City's annual Strategic Planning meeting it was discussed thoroughly. About 2 years ago the City and the Chamber starting collaborating on finding a new location for the Chamber. One such idea was trying to lease the old Mo-Mart property (empty lot to the north of Holy Smokes Texas Style BBQ) This option unfortunately did not work out. The Chamber has continued to pursue other options.

On June 4, 2025, I met with Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson and delivered to her a Notice to Vacate the building by October 30, 2025.

Also on July 28, 2025, Willdan Engineering, an independent third party company that provides building inspection services, performed an inspection of the Chamber building. The results of this inspection found that all additions that came after the A-frame were in an unstable condition and therefore a Red Tag was placed on those portions of the building.

Analysis/Discussion:

As part of the Red Tag, a further assessment of the building was suggested. A structural engineer will be needed to do this assessment. I contacted Wood Rodgers Incorporated, who has structural engineers on staff, to get a quote for the assessment. See attached quote. The cost for services \$20,285 is below the spending authority of the City Administrator and does not need City Council approval. The assessment will be two separate tasks: 1. To assess the full repair of the building; and 2. Can the A-frame remain if all additions are removed?

Recommended Action:

Council to discuss and give Staff direction.

Approved By: Deston Dishion 8/7/25

Approved By:

Approved By:

Approved By:

Project Hours and Fee (T&M) 8/7/2025
City of Bishop - Task Order 5 On-Call Engineering Services
Structural Assesment of Chamber of Commerce Building

		Wood Rodgers, Inc.										Reimbursables	Subtotals
		Senior Engineer	Senior Engineer I	CAD Tech III	Assist. Engineer	Project Coordinator	Admin. Assist.	1 Person Survey Crew	2 Person Survey Crew	3 Person Survey Crew	Subtotal		
		A. Johnson	E. Toschi / D. Slavin	F. Fraiser									
No.		\$ 260	\$ 250	\$ 200	\$ 190	\$ 185	\$165	\$250	\$370	\$460			
Task 1 Project Management - T&M													
1.1	Project Management	2									\$ 520		\$ 520
1.2	Meetings (3 - 1 hour remote meetings with the City)	1	3								\$ 1,010		\$ 1,010
Subtotal:		3	3	-	-	-	-	-	-	-	\$ 1,530	-	\$ 1,530
Task 2 Document Review and Structural Observation - T&M													
2.1	Review Documents (provided by City)		1								\$ 250		\$ 250
2.2	Review Photos (provided by City)		1								\$ 250		\$ 250
2.3	Preparation for Site Observation (Schematic of Building)		1	4							\$ 1,050		\$ 1,050
2.4	Site Observation		15								\$ 3,750		\$ 3,750
2.5	Mileage to and from site										-	\$ 385	\$ 385
2.6	Hotel for one night										-	\$ 260	\$ 260
2.7	Photo Processing		2								\$ 500		\$ 500
2.8	Obseration Notes/Data Compilation		2								\$ 500		\$ 500
Subtotal:		-	22	4	-	-	-	-	-	-	6,300	\$ 645	\$ 6,945
Task 3 Condition Assesment Report - T&M													
3.1	Review of Loading/Design Review		4								\$ 1,000		\$ 1,000
3.2	Write condition assessment Draft Report	1	24								\$ 6,260		\$ 6,260
3.3	Review and surmize if A-frame can be saved	1	2								\$ 760		\$ 760
3.4	Add A-frame information to Condition Assessment	1	4								\$ 1,260		\$ 1,260
3.5	QA/QC Draft Report Review	1	1								\$ 510		\$ 510
3.6	Response to City draft report comments	1	2								\$ 760		\$ 760
3.7	Finalize Condition Assesment Report		2								\$ 500		\$ 500
3.8	QA/QC Final Report Review	1	2								\$ 760		\$ 760
Subtotal:		6	41	-	-	-	-	-	-	-	11,810	-	\$ 11,810
Total		9	66	4	-	-	-	-	-	-	\$ 19,640	\$ 645	\$ 20,285



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

Wood Rodgers, Inc. Task Order 5 for As Needed On-Call Engineering and Surveying Services

Date: 07 August, 2025
Consultant: Wood Rodgers Inc.
Contract No: WR TO 05
Project Title: City of Bishop Condition Assessment of Chamber of Commerce Building
Not to Exceed Fee: \$20,285

A. PROJECT DESCRIPTION AND BACKGROUND INFORMATION

The City of Bishop seeks a proposal from Wood Rodgers, Inc. for Structural Engineering Services to prepare a structural assessment technical memorandum documenting the condition of the existing Chamber of Commerce building located at 690 North Main Street, Bishop, California. The City is seeking a structural assessment based on a requirement from a report summarizing the findings from a life-safety inspection by Willdan Engineering of the subject building. Project elements include, but are not limited to:

- Perform a site observation to assess the condition of the existing building structural gravity and lateral force resisting system. The intent of the structural assessment technical memorandum is to determine the general condition of the structural framing and foundation. Provide a qualitative rating description of the deficient members and make recommendations of portions of the building that might remain in service.

B. SCOPE OF SERVICES

The project scope of the services for the full project is listed below by tasks.

Task 1 – Project Management & Meetings

For this task, we will perform the following:

- ❑ Initiate a virtual (MS Teams or equal) Kick-Off Meeting to discuss the City's goals and needs for the Project.

- ❑ Participate in virtual meetings (two (2) meetings, MS Teams or equal) with City Staff to review the DRAFT and Final structural assessment technical memorandum and address any City comments.
- ❑ Provide project management, submit monthly invoices and coordinate as necessary to provide the structural assessment technical memorandum.

Task 1 Deliverables:

- None

Task 2 – Structural Site Observation and Documentation

For this task, we will perform the following:

- ❑ Review of life-safety inspection report by Willden Engineering provided by the City.
- ❑ Review of photos of the existing building provided by the City.
- ❑ Prepare a schematic diagram of the existing building to be used for site observation notes.
- ❑ Round trip mileage to the project site (530 miles plus/minus) and fee for one night of a hotel room are included in the fee for this task.
- ❑ One (1) Wood Rodgers Engineer will perform one (1) site observation and will observe the readily accessible portions of the existing structure.
- ❑ During the site observation, the Wood Rodgers Engineer will use the Thloedolite iPhone application to photo document areas of visible structural deficiencies and locations. Take measurements of possible structural member net section losses for qualitative rating descriptions.
- ❑ No destructive or non-destructive testing will be performed.
- ❑ No existing finishes will be removed to access or expose structural elements.
- ❑ Wood Rodgers will review and process photos and observation notes. The photos will be numbered and shown on a site map based on the photograph GPS data. The photos and the schematic existing building diagram will be documented in the appendix section of the structural assessment technical memorandum.

Task 2 Deliverables:

- None

Task 3 – Structural Assessment Technical Memorandum

For this task, we will perform the following:

- ❑ Wood Rodgers will prepare DRAFT and FINAL structural assessment technical memorandum opining on the current condition of the existing building, summarizing the findings from the site observation, and recommendations of portions of the building that might remain in service.
- ❑ Wood Rodgers will determine the roof live load, wind load, and the seismic design parameters based on the California Building Code (2022 CBC) and any local amendments.
- ❑ Responses and revisions based on the City's comments of up to one (1) cycle on the DRAFT structural assessment technical memorandum.

Task 3 Deliverables:

- DRAFT structural assessment technical memorandum
- FIINAL structural assessment technical memorandum

C. ASSUMPTIONS AND PROVIDED DOCUMENTS

- ❑ City provided photos of the existing building.
- ❑ Life Safety Inspection Report by Willdan Engineering.

D. FEES

The total cost to complete the work included in the Scope of Services shall not exceed \$20,285 without written authorization. This work and any additional work outside the Scope of Services will be billed on a time and materials basis based on the fee schedule attached as EXHIBIT B.

E. CONTACT PERSON

City of Bishop
Nora Gamino
Director of Public Works
(760)-874-8983
ngamino@cityofbishop.ca.gov

Wood Rodgers Inc.
Eric Toschi, PE
Senior Engineer
(916)-503-5693 Direct
etoschi@WoodRodgers.com

IN WITNESS WHEREOF, this Task Order has been executed under the provisions of the As Needed, On-Call Civil Engineering Service Agreement between the City of Bishop and Wood Rodgers Inc. that was executed on July 1, 2023. By the signatures below, the parties hereto agree that all terms and conditions of this Task Order and previously agreed upon On-Call Service Agreement shall be in full force and effect.

Nora Gamino
Director of Public Works
City of Bishop

Date



Anthony Johnson, SE
Principal Engineer
Wood Rodgers, Inc.

08/07/2025

Date

EXHIBIT “B”**SACRAMENTO & ROSEVILLE FEE SCHEDULE**

CLASSIFICATION	STANDARD RATE
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$320
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$285
Senior Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$260
Senior Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$250
Project Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$235
Project Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$225
Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$215
Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$195
Assistant Engineer/Geologist/Surveyor/Planner/GIS/LA*	\$165
Designer	\$100
Senior CAD Technician/Graphics Designer II	\$200
Senior CAD Technician/Graphics Designer I	\$175
CAD Technician/Graphics Designer	\$155
Project Coordinator	\$170
Administrative Assistant	\$135
1 Person Survey Crew	\$255
2 Person Survey Crew	\$365
3 Person Survey Crew	\$465
Consultants, Outside Services, Materials & Direct Charges	Cost Plus 10%
Overtime Work, Expert Witness Testimony and Preparation	Rate Plus 50%

*LA = Landscape Architect

Blueprints, reproductions, and outside graphic services will be charged at vendor invoice. Auto mileage will be charged at the IRS standard rate, currently 70 cents per mile.

Fee Schedule subject to change January 1, 2026 and annually thereafter.

CITY OF BISHOP REDTAG

Property: Chamber of Commerce building

Address: 690 N. Main Street, Bishop, CA 93514

Date: August 05, 2025

Property: Chamber of Commerce Building

Address: 690 N. Main Street, Bishop, CA 93514

Prepared by:

David G. Lackyard,

ICBO Certified Inspector #8067775, GC #764716

Willdan Engineering

Email: dlackyard@willdan.com | Phone: (909) 659-6610

Contact:

Nora Gamino

Director of Public Works

Phone: (760) 873-8458

Email: ngamino@cityofbishop.ca.gov

1. Introduction

This report documents findings from a life-safety inspection of the Chamber of Commerce Building, conducted on behalf of the City of Bishop Department of Building and Safety. The building consists of:

- North Section: An original A-frame structure, which includes a checkout counter and retail sales area. Exterior restrooms are attached but currently closed due to disrepair.
- South Expansion Area: A later addition constructed over a stream maintained by LADWP, which flows west to east along the southern side of the building.

It is noted that at the time of its construction, the southern expansion was likely in full compliance with required setbacks from the water's edge. However, over the years, ongoing erosion has caused the stream to encroach directly against the structure, significantly compromising its foundation integrity.

2. Hazard Conditions

- The expansion area (southern portion) is constructed on pier-and-beam framing with a concrete masonry unit (CMU) perimeter wall.
- Currently, approximately 60% of the cantilevered portion of the foundation has been undermined by the stream's erosion.
- The watercourse now directly abuts the CMU foundation wall, putting the structure at imminent risk of collapse due to:
 - Loss of bearing support
 - Soil displacement and scouring
 - Unstable footings

3. Recommendation

It is my professional opinion that:

- The southern expansion area is unsafe for occupancy and must be immediately evacuated.
- A Red-Tag Order should be issued for this portion of the building due to the structural risk posed by stream undermining.
- A full structural evaluation must be conducted by a California-licensed Structural Engineer or Architect to assess safety and remediation options.

4. Building Status Summary

Building Portion	Status	Reasoning
A-frame (North)	Occupancy Permitted	Not affected by erosion; no structural deficiencies observed.
Expansion (South)	Red-Tag Recommended	Stream erosion has undermined foundation; structure unsafe for occupancy.

5. Code Authority and Enforcement

This recommendation is based on the following provisions:

- CBC §116 – Unsafe Structures and Equipment
- California Health and Safety Code §17920.3 – Substandard Buildings
- CBC §105 – Permits Required (future repair work)
- City of Bishop Municipal Code and applicable ordinances

The City of Bishop Building Department shall post a Red-Tag Notice and require immediate evacuation of the affected area. No re-occupancy shall occur without structural clearance and proper permits.

6. Next Steps

- Red-Tag Order: To be posted for the expansion area (southern portion).
- Evacuation: Immediate removal of all occupants from the red-tagged area.
- Engineering Evaluation: Submit stamped report from a licensed engineer/architect within 15 calendar days.
- Permit Process: Any future structural remediation requires a full permit review through the City of Bishop.
- Monitoring: City officials will continue to monitor the condition pending further assessment and remediation.

7. City Contact Information

City of Bishop – Department of Building and Safety
377 West Line Street, Bishop, CA 93514
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