CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California
MONDAY, NOVEMBER 10, 2025 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. **Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.**
2. **Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php**
3. **Observe this meeting live from the local government cable channel 12.**

Public comments may be made:

1. **In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.**
2. **In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. All written public comments received prior to the above noted time will be distributed to the Council for their review and consideration prior to the meeting. All written public comments received after that time will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.**

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, November 10, 2025

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE** - Mayor Kong will lead the pledge of allegiance.

4. **ROLL CALL**

5. **PUBLIC COMMENT**
NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. **PRESENTATIONS**

A. **PRESENTATION - Former Planning Commissioner Andrew Gaidus**
Recommended Action: Present a City Tile to former Planning Commissioner Andrew Gaidus for his years of service on the Planning Commission.

B. **PRESENTATION - High Sierra Energy Foundation (HSEF) 20th Anniversary Celebration** - Presented by HSEF Executive Director Pam Bold.
High Sierra Energy Foundation - Celebrating 20 Years Presentation

C. **PRESENTATION – California Department of Transportation (CALTRANS) Projects Update** – Presented by Caltrans District 9 Public Information Office Chief Chris Andriessen.
Caltrans D9 Bishop City Council 11-10-25 Presentation

7. **DEPARTMENT REPORTS**
Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**
Fire Department Report - October 2025

B. **Police Department Report - Police Chief Nate Derr**
Police Department Report - October 2025

C. **Public Works Department Report - Public Works Director Nora Gamino**
Public Works Department Report - October 2025

D. **Community Services Department Report - Community Services Manager Daniel McElroy**
Community Services Department Report - October 2025

E. **Planning Department Report - Principal Planner Ana Budnyk**
Planning Department Report - October 2025

F. **City Administrator Report - City Administrator Pam Foster**
City Administrator Report - October 2025

8. **CONSENT CALENDAR**
NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **City Council Meeting Minutes**
Recommended Action: Council consideration to approve the City Council Meeting Minutes for: August 11, 2025 Regular Meeting, August 25, 2025 Regular Meeting, September 8, 2025 Regular Meeting, September 9, 2025 Special Meeting, September 22, 2025 Regular Meeting, and October 27, 2025 Regular Meeting.

Minutes 2025 08 11
Minutes 2025 08 25
Minutes 2025 09 08
Minutes 2025 09 09 - Special Meeting
Minutes 2025 09 22
Minutes 2025 10 27

B. **Cancellation of November 24, 2025 Regular City Council Meeting**
Recommended Action: If Council so desires, consideration is requested to cancel the 6:00 p.m. regularly scheduled meeting on Monday, November 24, 2025.

C. **September 2025 Budget Report**
Recommended Action: City Council to review and accept the September 2025 Budget Report.

September 2025 Budget Report

D. **September 2025 Financial Reports**
Recommended Action: City Council to review and accept the September 2025 Financial Reports.

September 2025 Bank Reconciliation Report
September 2025 Combined Cash Report
September 2025 Investment Portfolio Report
September 2025 Warrant Register Report

E. **Proposition 4 Calculations Report, Gann Appropriations Limit**
Recommended Action: City Council to accept the report as presented.

City of Bishop Proposition 4 Calculations for June 30, 2025

F. **Final Reports from the Fiscal Year 2024-25 Grant in Support Program**
Recommended Action: City Council to review the final reports from participating grantees.

Bishop Area Climber's Coalition Final Report
Bishop Little League Final Report
Bishop Museum and Historical Society Final Report
C5 Final Report
Calvary Baptist Church Final Report
Eastern Sierra Avalanche Center Final Report
Eastern Sierra Land Trust Final Report
Eastside Student Center Final Report (1)
Eastside Student Center Final Report (2)
Friends of the Inyo Final Report
Playhouse 395 Final Report
Sacred Rok Final Report
Sierra Roller Hockey League Final Report

G. **Approval to Purchase Vehicle for Parking Enforcement Officer – Not to Exceed $50,000**
Recommended Action: Staff recommends that the City Council authorize the

proposed budget adjustment and the purchase of a vehicle for the Police Department's newly established Parking Enforcement Officer position, in an amount not to exceed $50,000, from Perry Motors of Bishop, CA.

Toyota of Clovis Retail Pricing
Capistrano Valley Toyota Retail Pricing
Perry Motors Retail Pricing

H. **Capital Equipment Replacement - Public Works Utility Truck**

Recommended Action: City Council consideration to approve the purchase of a new 2024 Ford F-350 Gas Service Truck from Capital Ford, Carson City, Nevada, in an amount not to exceed $89,506.91 (including taxes and fees) and authorize the Public Works Director to sign the purchase order.

Bid Analysis
Capital Ford Quote
Diamond Ford Quote
Enterprise Quote

9. NEW BUSINESS

A. **Workshop #3: Presentation and Discussion on the Key Findings from the Regional Housing Needs Study.**

Recommended Action: Receive a presentation on the key findings from the Regional Housing Needs Study. This is an informational item only. The City Council may discuss and ask questions of the consultant, BAE Urban Economics, and City staff.

Housing Needs Study Workshop 3 - Bishop

B. **2024-2025 Audited Financial Statements**

Recommended Action: City Council to review and accept the City of Bishop's audited financial statements for fiscal year 2024-2025.

Audited Financial Statements for Fiscal Year 2024-2025
Finance Director's Report for Fiscal Year 2024-2025

C. **ORDINANCE - First Reading and Introduction of an Ordinance Relating to Establishing an Industrial Waste Discharge Permit Program**

Recommended Action: Council consideration to approve the first reading and introduction of the proposed ordinance adding Chapter 13.14 to the Bishop Municipal Code to establish an Industrial Waste Discharge Permit (WDP) Program by title only.

Ordinance - Relating to Establishing an Industrial Waste Discharge Permit Program

10. FUTURE AGENDA ITEMS

11. COUNCIL AND COMMITTEE REPORTS

12. ADJOURNMENT

TENTATIVE: Monday, November 24, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

Monday, December 8, 2025 at 6:00 p.m. Regular Meeting in the City Council Chambers

Agenda Item: 6.A
Date of Meeting: November 10, 2025
Department: City Clerk

STAFF REPORT

To: City Council

From: Robin Picken

Subject: **PRESENTATION - Former Planning Commissioner Andrew Gaidus**

Prepared On: November 6, 2025

Background/History:
Andrew Gaidus was appointed to the City of Bishop Planning Commission on January 25, 2021 and served on the Planning Commission until August 25, 2025.

Analysis/Discussion:
It is appropriate that Andrew Gaidus be recognized for his outstanding contributions to the City of Bishop and for serving four years and seven months on the Planning Commission.

Economic Impacts:
There are no economic impacts.

Budget Impacts:
There are no budget impacts.

Legal Review:
No legal review is required for this item.

Recommended Action:
Present a City Tile to former Planning Commissioner Andrew Gaidus for his years of service on the Planning Commission.

Approved By: Pam Foster 11/6/2025
Approved By:
Approved By:
Approved By:



HIGH SIERRA ENERGY FOUNDATION

Bishop City Council Presentation

November 10, 2025

Executive Director Pam Close Bold

Overview of the High Sierra Energy Foundation

- The High Sierra Energy Foundation (HSEF) is a nonprofit based in Mammoth and serving Mono and Inyo counties.
- Our mission is to promote the culture of energy efficiency and sustainability in the Eastern Sierra.
- The HSEF was founded in 2005 and is currently celebrating its 20th anniversary.
- Originally, the HSEF focused on exploring geothermal district heating for the Town of Mammoth Lakes.
- After the 2008 downturn, the organization pivoted its focus to energy efficiency and local government partnerships through Southern California Edison.
- Since then, the mission has expanded to include additional focus areas of energy and sustainability, and strives to connect residents and businesses with impactful programs.
- Our team does its best to help bring resources and programs that are readily available in urban areas to our rural hard-to-reach communities.



Pam Close Bold, HSEF Executive Director and Jess Blackwell, Program Manager

HIGH SIERRA ENERGY FOUNDATION

Understanding Public Purpose Dollars

Electricity and natural gas bills contain a public goods charge. These are funds collected from ratepayers and used to implement **public purpose programs.**

One type of public purpose program are energy efficiency programs. These ratepayer funded programs are **overseen by the California Public Utilities commission (CPUC).**

The goal of ratepayer funded energy efficiency programs is to **reduce energy use** so costly power plants and infrastructure does not have to be built.

Understanding Regional Energy Networks (RENs)

RENs are an innovative framework for local governments to design and administer **CPUC energy efficiency programs.**

RENs are allowed to design innovative programs which focus on **serving communities** in ways traditional energy efficiency programs do not.

This has led RENs to focus on serving **hard-to-reach customers** as well as disadvantaged and underserve communities.

Central California Rural Regional Energy Network

The HSEF is a founding member of the Central California Rural Regional Energy Network (CCR REN), which was approved by the CPUC in Sept. 2024 with six programs and a $36M four-year budget.

CCR REN serves 5.4 million customers across 14 Counties, and almost 50,000 square miles with a community breakdown of 76% geographically hard-to-reach, 40% disadvantaged, and 50% underserved.



CCR REN Programs

Residential	Energy efficiency audits and installation of simple measures
Workforce Education and Training	Youth workforce education and training program
Commercial Energy Improvement	No-cost electrification projects for commercial customers
Public	Support for hard-to-reach public agencies in Monterey Bay
Codes and Standard	Training and technical assistance for building professionals
Finance	Finance program is slated to launch in 2026

CCR REN Partners

Association of Monterey Bay Area Governments

San Joaquin Valley Clean Energy Organization

High Sierra Energy Foundation

County of San Luis Obispo

County of Ventura

Southern California Regional Energy Network

Southern California REGIONAL ENERGY NETWORK

The HSEF is a regional partner of the Southern California Regional Energy Network (SoCalREN), which is administered by the County of Los Angeles, and helps to deliver energy efficiency programs to public agencies and multifamily properties that receive electric service from Southern California Edison.

To date, the HSEF has worked with local governments, community services districts, schools, and the Bishop Paiute Tribe.

Current Programs include:

- Public Agency
- Energy Resilience Action Planning
- Facility Equipment Inventories
- Multifamily and Multifamily Hard-to-Reach Direct Install
- Kits for Kids



High Sierra Energy Foundation

Other Recent HSEF Initiatives

- Supporting youth education through scholarships given to Bishop High School students over the last five years (with a total of nearly $19K granted across all local schools).
- Providing financial support for the Business Resource Center in downtown Bishop with the hope it serves to educate and inspire others on the benefits of electrification.
- Delivering community events in partnership with both Inyo (2025) and Mono (2024, 2023) County Library Systems, with funding from the California Sustainable Libraries grant—events included energy conservation workshops and tours at hydropower, geothermal, and wastewater facilities.
- Leveraging funding from the LADWP Community Partnership Grant program since 2019 to deliver outreach and education to Owens Valley residents on energy conservation and relevant programs.
- Other Activities:
  - Outreach and education partner for SCE, LADWP, and other statewide Public Goods Programs.
  - Youth education delivered via Living Wise, Tribal Environmental Youth Camp, and local events.
  - Eastern Sierra Green Business Program (California Green Business Network).
  - CDFA Healthy Stores Grant.



Contributions to the City of Bishop

- **Bishop City Park Pool Pump Replacement (2025).** Replaced outdated pump for the wading pool with a premium-efficiency pump helping reduce operating costs and minimize maintenance issues.
- **Bishop City Park Weather Station (2019).** Installed a weather station at Bishop City Park at the request of the City of Bishop Parks and Recreation department, leveraging funding through LADWP.
- **Bishop Wastewater Treatment Plant Solar Initiative (2016).** Supported identification of the project opportunity and facilitated timely communications with SCE to ensure successful project completion, delivering an estimated $60K a year in energy savings and $168K in incentives. Additionally, the facility was grandfathered in on NEM 1.0 which extended pricing benefits for 10 years. (Total project cost was $600K.)

The HSEF team is very interested to further collaborate with the City of Bishop on energy efficiency projects and relevant energy-related programs!

HIGH SIERRA ENERGY FOUNDATION

Thank You!

Pam Close Bold, Executive Director
Bold@highsierraenergy.org
Office: 760.934.4650
Cell: 760.914.3136

Christopher Andriessen

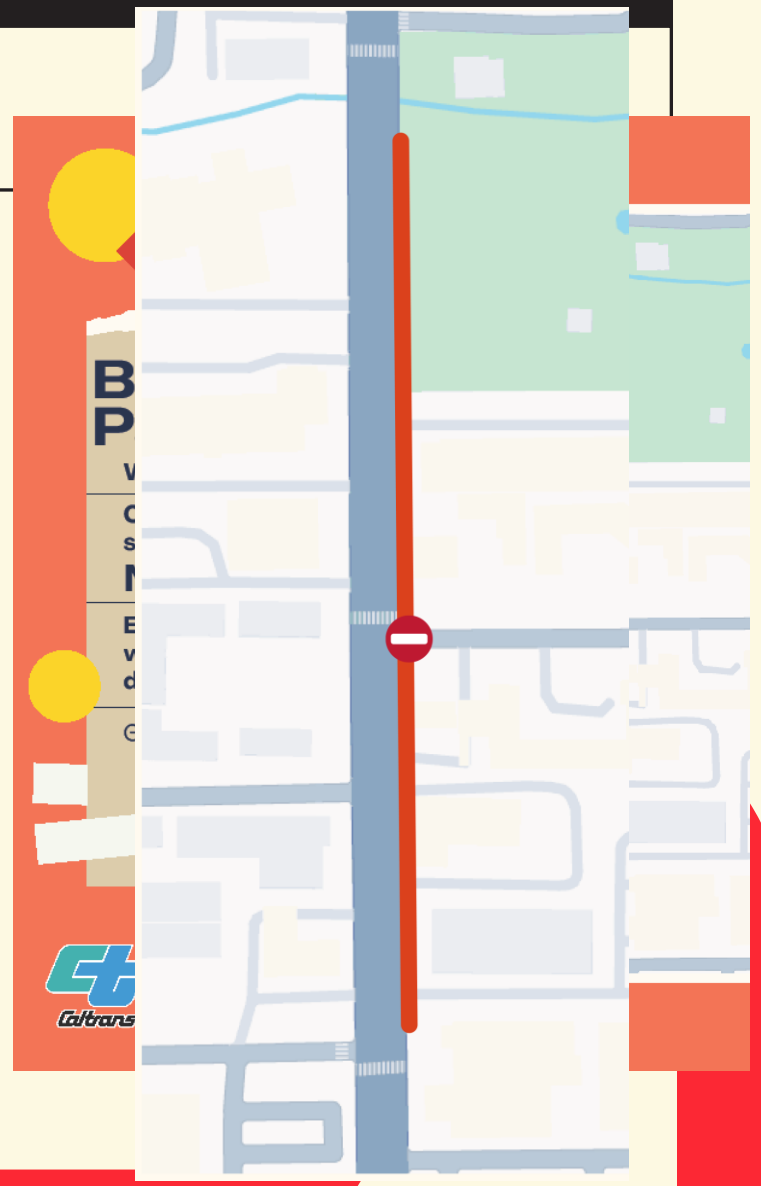
Caltrans D9 Bishop Projects

Topics

- Bishop Pavement — A
- Meadow Farms ADA — B
- Wye Road Roundabout — C
- Manor Market Complete Streets — D

A Bishop Pavement

- Construction at Work Area 2 (W Line to Lagoon) finishes November 17.
- Southbound traffic closure will lift.
- Construction moves to Work Areas 7&8 the week of November 17.
- Work Areas 7&8 stretch from Grove Street crosswalk to 300’ south of Bishop Creek Bridge.
  - Traffic control begins just north of May Street in front of AltaOne Credit Union.
- Construction is expected to last six to seven working weeks.
- E. Elm Street will close at Main Street.
- Businesses in the area have been notified.



Traffic control between the fairgrounds and See Vee will remain in its current configuration into December.

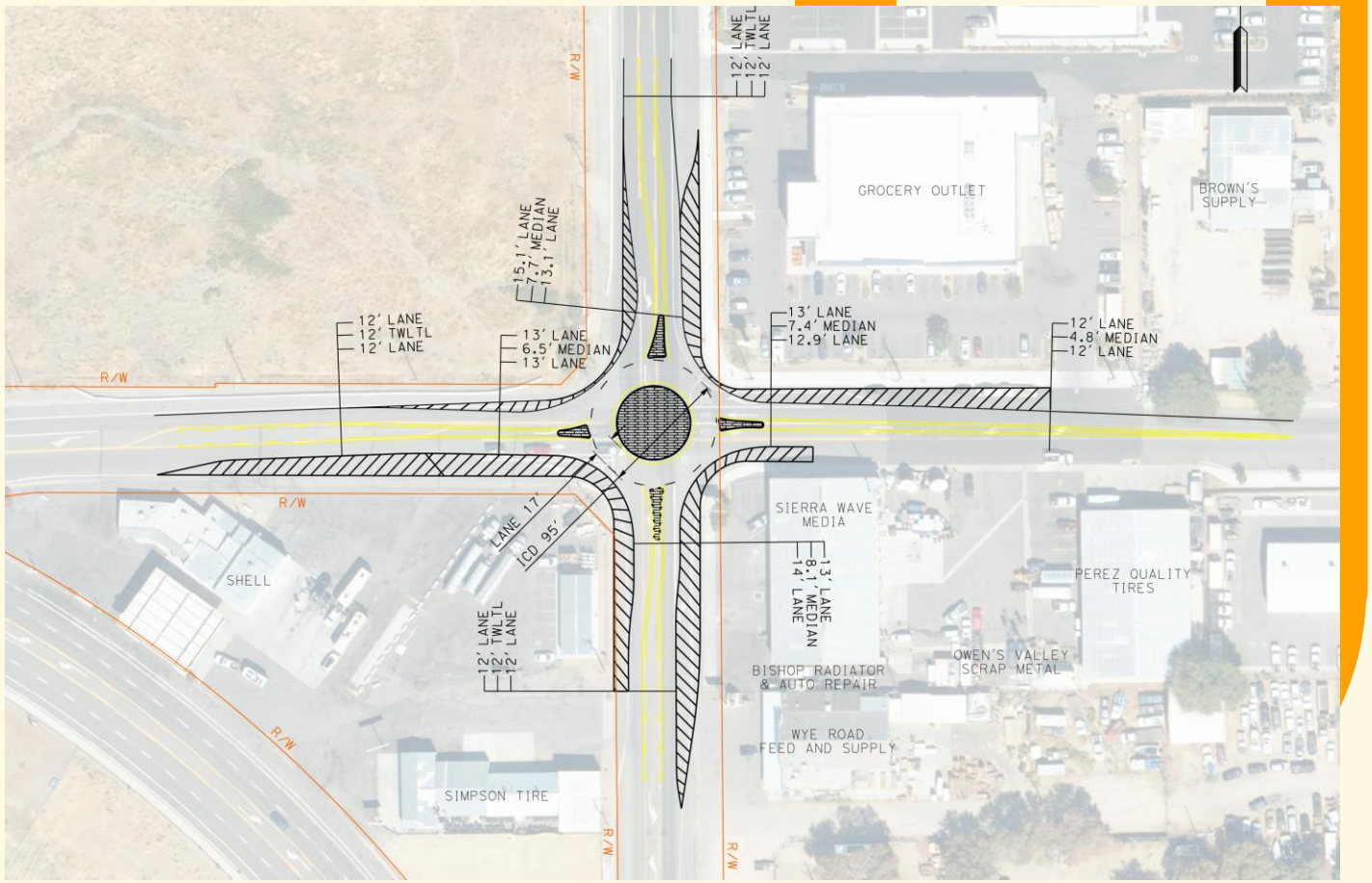
B Meadow Farms ADA

- Construction in Work Area 3 (southbound Barlow to Tu-Su) is expected to end on November 17.
- Southbound traffic control will be pulled through project area.
- Traffic control will move to Work Area 1 (northbound See Vee to the bridge) on November 19.
  - Outside lane will close, access to businesses and driveways will remain available.
- Bridgework on both sides of highway will continue.
- Work Area 1 expected to take six to seven working weeks.

Bishop Pavement and Meadow Farms ADA are both still on track to complete in late spring/early summer 2026.

C Wye Road Roundabout

- **Set for construction in summer 2026.**
- **Modular roundabout using VORTEX roundabout system.**
- **Temporary solution to be replaced by a permanent roundabout.**



C Wye Road Roundabout

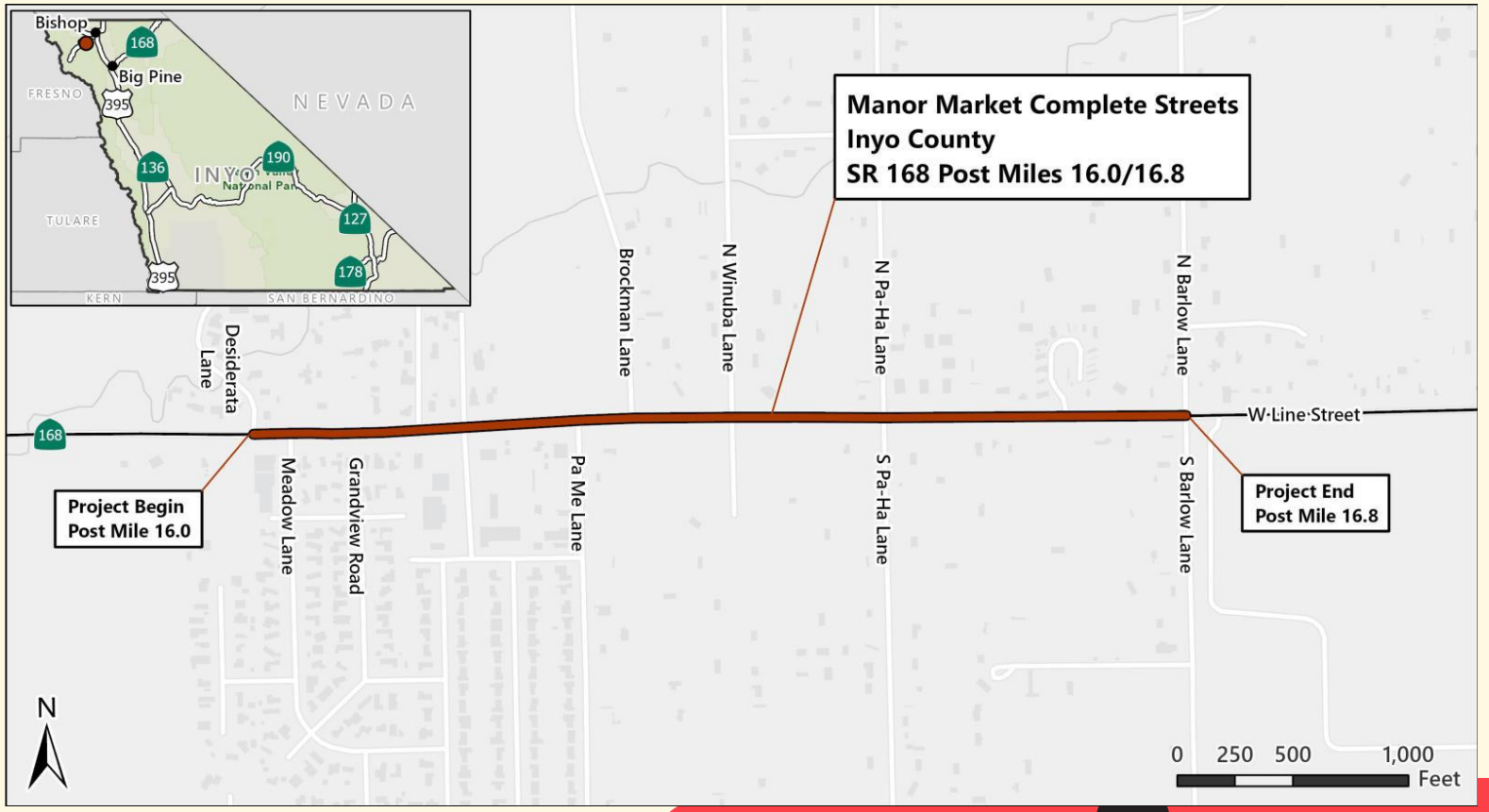
- **Roundabout project will require no highway construction beyond assembling and installing the device and restriping the roadway.**
- **All vehicle types will be able to use the roundabout.**



Manor Market Complete Streets

Project Info

- **Adding Complete Streets Elements to W Line Street from Barlow Lane to Desiderata Lane.**
  - **Constructing new sidewalk.**
  - **Adding a crosswalk with a rapid flashing beacon at Pa Me Lane**
- **Construction expected to begin in 2028.**



Manor Market Complete Streets

Caltrans is hosting an open house public meeting on December 10 at Jill Kinmont Booth School from 5:30 pm to 6:30 pm.

& Title VI

Caltrans will make every effort to ensure nondiscrimination in all of its programs and activities, whether they are federally funded or not, and that services and benefits are fairly distributed to all people, regardless of race, color, or national origin. In addition, Caltrans will facilitate meaningful participation in the transportation planning process in a nondiscriminatory manner.

scan for more info

District 9 Public Information Office

D9PublicInfo@dot.ca.gov

dot.ca.gov

Submit a Service Request

CSR.DOT.CA.GOV

Thank you

Christopher Andriessen

D9PublicInfo@dot.ca.gov

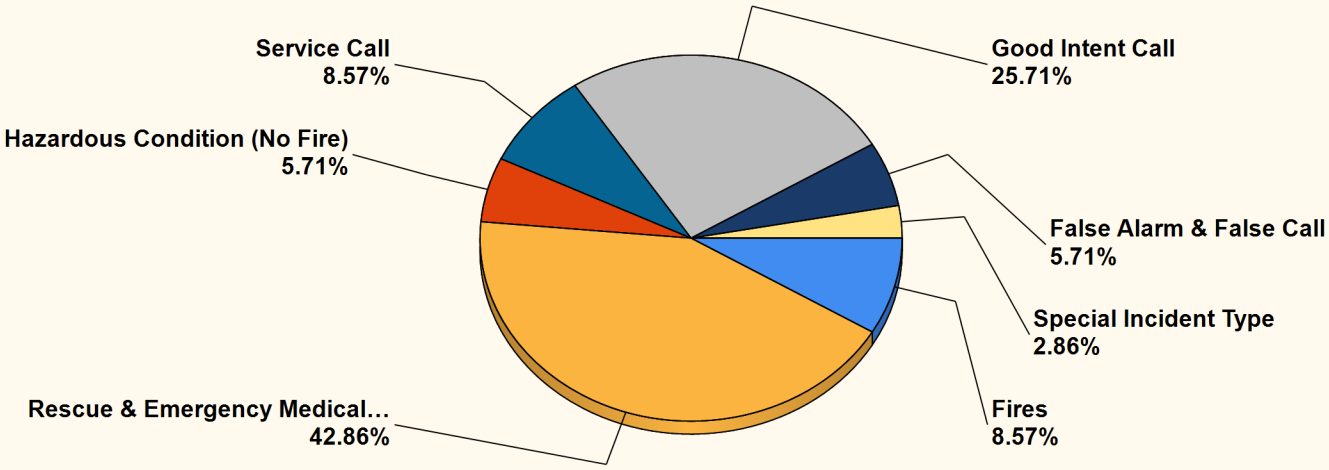
Bishop Fire Department

Bishop, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2025 | End Date: 10/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	8.57%
Rescue & Emergency Medical Service	15	42.86%
Hazardous Condition (No Fire)	2	5.71%
Service Call	3	8.57%
Good Intent Call	9	25.71%
False Alarm & False Call	2	5.71%
Special Incident Type	1	2.86%
TOTAL	35	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
113 - Cooking fire, confined to container	1	2.86%
132 - Road freight or transport vehicle fire	1	2.86%
160 - Special outside fire, other	1	2.86%
311 - Medical assist, assist EMS crew	12	34.29%
322 - Motor vehicle accident with injuries	2	5.71%
324 - Motor vehicle accident with no injuries.	1	2.86%
412 - Gas leak (natural gas or LPG)	1	2.86%
444 - Power line down	1	2.86%
522 - Water or steam leak	1	2.86%
561 - Unauthorized burning	2	5.71%
611 - Dispatched & cancelled en route	7	20%
651 - Smoke scare, odor of smoke	1	2.86%
671 - HazMat release investigation w/no HazMat	1	2.86%
730 - System malfunction, other	1	2.86%
733 - Smoke detector activation due to malfunction	1	2.86%
900 - Special type of incident, other	1	2.86%
TOTAL INCIDENTS:	**35**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Bishop Police Department

October 2025 End of Month Report

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS	**1130**	**1137**	**1317**	**1190**	**1269**	**1140**	**1257**	**1049**	**1119**	**1246**		
CALLS FOR SERVICE	531	586	814	732	788	719	717	585	652	728		
OFFICER INITIATED INCIDENTS	599	551	503	458	481	421	540	464	467	518		
TRAFFIC STOPS	71	68	53	45	41	43	65	29	50	37		
OTHER OIA INC.	528	483	450	413	440	378	475	435	417	481		
BUS/BUILDING CHECKS	12	9	4	0	3	4	2	5	4	14		
VEH/PED CHECKS	48	48	34	41	48	34	47	47	54	44		
TOTAL OFFICER REPORTS	**94**	**75**	**96**	**92**	**110**	**70**	**79**	**78**	**96**	**91**		
ACCIDENT	6	4	3	4	4	6	4	5	7	7		
CRIMINAL ACCIDENT	1	0	1	4	3	3	3	1	2	2		
FELONY	12	12	21	12	16	14	12	16	13	14		
INFORMATION	32	24	35	22	34	18	27	24	25	25		
INFRACTION	0	1	0	0	0	0	0	0	0	2		
MISDEMEANOR	43	34	36	50	53	29	33	25	49	41		
TC WITH INJURIES	1	1	0	1	1	2	1	1	1	1		
TC NO INJURIES	6	3	4	7	6	7	6	5	8	8		
TOTAL MISDEMEANOR & FELONY ARRESTS	**28**	**28**	**28**	**44**	**35**	**16**	**24**	**21**	**32**	**26**		
MISDEMEANOR ARRESTS	22	23	16	33	27	10	22	16	28	20		
ADULT	18	20	16	31	23	10	22	16	26	15		
JUVENILE	4	3	0	2	4	0	0	0	2	5		
FELONY ARRESTS	6	5	12	11	8	6	2	5	4	6		
ADULT	6	5	12	10	8	5	2	5	3	6		
JUVENILE	0	0	0	1	0	1	0	0	1	0		
CITATIONS	**68**	**60**	**65**	**75**	**70**	**35**	**84**	**40**	**53**	**63**		
MOVING	15	15	11	11	7	7	19	8	7	6		
NON-MOVING	29	22	35	24	27	12	46	18	24	44		
CRIMINAL	24	23	19	40	36	16	19	14	22	13		
CAMPING ORDINANCE CONTACTS												
CAMPING ORDINANCE CITATIONS	2	0	0	2	1	0	5	2	1	2		

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		**185**	**184**	**203**	**201**	**256**	**212**	**234**			**248**		
	INBOUND	181	173	197	198	241	200	228			242		
	ABANDONED	4	11	6	3	15	12	6			6		
ADMINISTRATIVE CALLS		**931**	**949**	**1228**	**1100**	**1156**	**1229**	**1230**			**1202**		
	INBOUND	857	610	838	762	761	844	826			784		
	OUTBOUND	336	337	389	334	381	385	403			415		
	ABANDONED	8	2	1	4	14	0	1			3		

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@cityofbishop.com
www.cityofbishop.com

Small Town with a Big Backyard!

Public Works Report

October 2025

Water

1. Water consumption for the month was down 3% compared to October 2013. Total ground water produced was 39,183,245 gallons.
2. Took monthly bacteria samples.
3. Checked static water levels at Wells #2 and #4.
4. Continued to work with Wood Rodgers on the design for the W. Line water main replacement project and began coordination with Caltrans on an encroachment permit.
5. Submit all monthly/quarterly reporting to the SWRCB.
6. Replace bad 2” valve at fill stem and add meter idler.
7. Replaced defective curb stop at the Calvery church on Main St.
8. Meet with representative from HydroPro solutions and begin pilot program water meter installations.
9. Pot holed water services on West Line Street that were unknowns for line replacement, located valves that had been concreted over.
10. Maintenance worker passed his backflow test.
11. Participated in a water sanitary survey virtual in brief, followed by an in person discussion and inspection of City water system by the Division of Drinking Water.
12. Sent out a Request for Proposals and received proposals for the development of a cross-connection control program and specialist services in order to meet the new requirements of the California Cross-Connection Control Policy Handbook.
13. Repaired and relocated multiple water laterals that were damaged or broken during the Bishop Pavements Project.

Sewer

1. Periodically check the diversion manhole for obstructions.
2. Continued to serve as the Administrator for the Bishop Area Wastewater Authority and facilitated the first meeting of the JPA negotiation Ad-Hoc committee to revise the BAWA JPA to include the Tribe as a member agency.
3. Pulled sludge from digesters at the WWTP.

4. Continue mowing at 40 acres, as a control measure for Whitetop and Xanthium (cocklebur).
5. Clean problem sewer mains and continue with systematic cleaning of sewer system within the city.
6. Work on 5-year sewer main maintenance cleaning of all main sewer lines.
7. Videoing of sewer mains.
8. Attend bi-monthly coordination meeting with ESCSD to discuss and collaborate ongoing operations.
9. Maintenance Worker attended Envirosight training in Mammoth with the Mammoth Community Water District, to further knowledge on use of videoing equipment.
10. Began the development of a Industrial Waste Discharge Permit program for the City with technical assistance from Lumos & Associates.

Streets

1. Routinely checked the Sierra Bike Path for trash and debris.
2. Patched potholes on city streets.
3. Issued multiple encroachment permits and inspect work site before, during, and after work activities to ensure compliance with standards.
4. Trim trees along City Streets.
5. Street sweeping.
6. Attended construction meetings with Caltrans to stay informed and provide support for their Bishop Pavements Project. Responded to calls and site visits for numerous issues encountered by the project.
7. In September, the City received Caltrans funding authorization (E-76) for the South Warren Street Improvement Project. Since it came too late to begin construction before winter, the project is now scheduled for the 2026 season.

Miscellaneous

1. Provide weekly safety meetings for PW crew.
2. Participate in weekly coordination meetings.
3. Marked City utilities for Dig Alert tickets.
4. Performed routine maintenance on Public Works fleet.

5. PW crew participated in aerial lift training and certification, as well as bloodborne pathogen, biohazard, hearing conservation, and heat stress training.
6. Continued working on water and sewer rate designs and options with L&T consultants after receiving feedback from presentations to Council.
7. Provided traffic control devices for the Friday Night Market on Academy Street, Cancer Awareness Walk, National Night Out, and the Fall Colors Car Show.
8. Developed a new City of Bishop web-based GIS map focused on water and sewer utilities. This map and the new tools are providing the PW crew the ability to make real time corrections to GIS data, including lead line inventory material type. Water and sewer infrastructure data is now being updated bi-weekly.

CITY OF BISHOP

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Community Services Report

October 2025

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday the Stay and Play program is full, with a waiting list. Staff and Participants will be working on fall crafts. Field trips planned are High School Sports and Gymnastics at the City Auditorium. Training of two new Activity Leaders. Planning has begun to hire an additional Program Leader.

2. The Bishop Park Pool is closed for the 2025 season. Preparations for winterization and season wrap up are being done. Aquatics Coordinator will be conducting staff and operational evaluations. Planning has begun for 2026 season with preparations for Jr. Lifeguard program.

3. Summer camps 2025 are wrapped up for the year and will begin registration in the spring of 2026.

4. Gymnastics Fall registration is open and will start in session September 27th. Winter Gymnastics Sessions is open for registration starting November 3rd. The Winter Session will be offered by the Upper-Level Gymnastics and Rams Club with instructor Francisco.

5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.

6. Plans for Adult Coed Volley in January 2026.

7. Adult Fitness with Ashley McLaughlin is in preparation for winter sessions.

Parks and Facilities

1. AYSO Soccer Fall, USA Soccer, and City of Bishop Adult has 13 fields at the City Park. Marking and upkeep of Soccer lines. This allows for multiple age groups and organizations to utilize the City Park.

2. Park staff has started work on Field 1 and Field 2 parking lot planters. This project will include wood planters around the tree wells and removal of existing railroad ties. This project will continue through the fall and winter months.

3. The annual leaf clean-up has begun! Park Staff will continue clean the park and all the city facilities as winter leaf drop progresses.

4. Park staff planted trees along the Pine to Park Path for the Community Garden Enhancement Project.

5. Pool maintenance occurs daily. Mondays the pool is closed for cleaning our pumps, filters, and deep cleaning.

6. Hosted the Cancer Awareness Walk on October 18th.

7. Hosted the Fall Colors Car Show on October 4th.

8. Removal of flower baskets on Main Street and Waren Street. Checked all irrigation for fall operation.

9. Park Staff and Pool Staff worked together to complete winterization of the park pool. This includes draining and cleaning of the pool house, installation of the winter covers, and removal of all interior handrails and swim blocks.

10. Pool Pump Room electrical panel emergency repair, this is necessary for pool circulation. Scheduled power outage for October 23rd. Work has been completed as pool pumps are running smoothly.

11. Clean up and irrigation repairs to landscaping on Warren Street, City Hall, and Main streets.

12. Seasonal cleaning of flower beds on Main Street and Bishop Chamber.

13. Seasonal routine maintenance of all mowing and landscape equipment.

14. Daily routine of trash and cleaning of restrooms.

15. Cleaned debris from the creek, pond, and fountain.

16. Use of blowers on Main Street Mondays and Fridays.
17. Seasonal adjustments are made to all City irrigation and City Park. As we move into Fall, Irrigation systems will be Audited for function and set for operation.
18. Spring tree trimming at the City Park is ongoing. Park staff continue to perform safety trimming.
19. Repairs made at the Senior Center to address a water leak.
20. Repairs made to Front Restrooms and Talmage Park doors due to vandalism.
21. Seasonal staff reduction.

Sunrise

1. Daily routine of trash, debris, and inspections.
2. Leaf clean up at all common areas and residents.
3. Collected rents and payments for utilities.
4. Weekly routine maintenance of all lawns, landscapes, and common areas.
5. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.
6. Removal of Elm and Cottonwood trees in all fence lines.
7. The use of Organic Cat-Mase to mitigate feral cats.
8. Winterization of swamp coolers at City owned units.
9. Installed Astro-Turf Lawn on unit 23.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.

2. Attended by-weekly City Council meetings.

3. Attended weekly Department Head Meetings.

4. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.

5. The Parks and Recreation Commission meeting in September was cancelled. A special meeting will be held on November 19th at 6pm.

6. Conducted interviews and hired new part-time staff for the Stay and Play program.

7. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track. Communication is ongoing.

8. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Construction is complete and we continue to work with the Community Gardeners to make purchases.

9. Scheduling of outside events and parties hosted at the Bishop City Park facilities.

10. Work with Public Works on the Downtown corridor for landscapes, trash receptacles, and benches for the Caltrans Bishop Pavements Project.

11. Met with Organizer of the Friday Night Market and the Bishop Chamber to coordinate efforts for the Street of Lights and Christmas Parade.

Highlights

1. The City Park Pool closed for the Season. Winterization by Park and Pool staff.

2. Parks staff are focused on Fall projects including the Annual Leaf Clean-up.

3. Working with the Community Gardeners on the Urban Greenig Grant Enhancement Project including communication with CNRA for grant administration. Pak staff has begun planting trees along the Pine to Park Path.

4. Wrapping up the Fall Season with AYSO and Adult Coed Soccer.

5. Planning for Tennis/Pickleball Court resurfacing. Contacted Omnia purchasing for preferred vendors. This project will have directions from the Parks and Recreation on striping of the Upper Courts for both Tennis and Pickleball.

6. Park and Recreation Commission meeting on November 19 at 6pm. Topics for discussion include future striping of the Tennis/Pickleball courts and appropriate signage for all racquet sports at the Tennis/Pickleball courts.

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
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www.cityofbishop.com

Small Town with a Big Backyard!

Planning Department Report- October 2025

1. **Worked on the scope for the Parks Masterplan.**

2. **LAWP Training Facility and Construction Yard (Wye Road)**

    - Worked with the consultant on the review of the CEQA.

3. **Eastern Sierra Housing Needs Study**

    - Housing Needs Study presentations scheduled for: Bishop – November 10

4. **OpenGov Permitting Platform**
    - Continued implementation of the online permitting system for Planning and Building Department applications.

5. **Parking and Land Use Study**

    - Closed the public survey period and began analysis with the consultant.
    - Total responses: **236** (August 4–September 8, 2025), with **213** from City of Bishop residents.
    - Working with consultants on the Parking Management Plan to be presented to PTAC.

6. **Ordinance Updates**

    - Worked with the city attorney on Housing Policies compliance, drafted ordinances to comply with State Law
    - **Accessory Dwelling Unit (ADU) Ordinance** is chedulued for Planning commission hearing on November 25.
    - Developed **Specific Plan Overlay Ordinance** to codify Specific Plan policies into the Municipal Code.
    - Advanced work on the **Design Review Ordinance**.

7. **Bishop Inn Hotel**

    - Receive signage variance application. Continued project review; construction anticipated to begin within the next two months.

8. **Community Economic Development Workshops**
    • Participated in **Session #2,3**.

CITY OF BISHOP

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Small Town with a Big Backyard!

City Administrator's Report

Late October 2025

Recent Activities and Ongoing Projects

Over the past several weeks, staff has been engaged in a range of coordination efforts, project planning, and interagency collaboration to support ongoing City priorities and community initiatives. The following is a summary of recent work:

- **Community Events:**
  Coordinated with the Bishop Area Chamber of Commerce on planning for the Christmas Parade and Friday Night Market scheduled for December 6. Staff has been working closely with Chamber representatives to ensure successful logistics, community engagement, and event promotion.
- **Planning and Development:**
  Continued collaboration with the Planning Department on moving forward with the Accessory Dwelling Unit (ADU) Ordinance and the Downtown Specific Plan Overlay Zone, which will include the incorporation of Design Review standards. Additionally, staff has been working to reinvigorate the City's Parking Study to support downtown development and address long-term parking management needs.
- **Intergovernmental Coordination:**
  Worked with Inyo County officials and consultants on the Request for Proposals (RFP) process related to Emergency Medical Services (EMS).
  Communicated with Inyo County representatives regarding the Elms Bridge Housing Project, reviewing potential coordination opportunities and impacts on City planning efforts.
- **Housing and Development:**
  Reviewed the recently completed Housing Study to assess current housing conditions and opportunities for future implementation.
  Met with potential developers to discuss project progress and provide status updates on pending applications and development timelines.
- **City Branding:**
  Continued progress on the City Logo Project, working collaboratively with a local designer and local artist to refine design concepts that reflect the community's identity and vision.

- **Community and Interagency Engagement:**
  Attended the Bishop Rural Fire Protection District meeting to stay informed on regional emergency services and coordination efforts.
  Met with Student Senate representatives from Bishop Union High School (BUHS) to discuss youth engagement and opportunities for civic participation.
- **Internal Coordination:**
  Held regular meetings with Department Heads and Council Members to discuss updates on current and upcoming projects, ensuring alignment with Council priorities and operational objectives.

CITY OF BISHOP
CITY COUNCIL MINUTES
AUGUST 11, 2025

1) CALL TO ORDER

Mayor Kong called the meeting of the Bishop City Council to order at 5:32 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Deston Dishion, City Administrator; Jessica Ortiz, Administrative Support Assistant; Dean J. Pucci, City Attorney

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) Conference with Legal Counsel - Initiation of Litigation pursuant to Government Code § 54956.9(c): 1 Potential Case

Closed session started at 5:32 p.m. Closed session ended at 5:59 p.m.

5) OPEN SESSION

Mayor Kong called the open session of the Bishop City Council to order at 6:04 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Kong announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Scwartz.

8) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Deston Dishion, City Administrator; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Dan McElroy, Community Services Manager; and Jessica Ortiz, Administrative Support Assistant

9) PUBLIC COMMENT

Fr. Cam Lemons, a local resident, offered an invocational prayer over tonight's meeting.

Jennifer Beaudean, a small business owner in Bishop, thanked Council for placing a discussion on the A-Frame on the agenda and asked if the Council could consider giving the Chamber the $55,000 that covers the A-Frame's rent and utility bills on top of the $85,000 per year already allocated to the Chamber.

Cari Arnal, read the definition of leadership, spoke about our youth in our community, the need to provide a positive environment or facility for our youth, and would like to see a mental health facility for crisis prevention here locally in Bishop.

Gayla Wolf, a local resident, spoke in support of conducting invocations at Council meetings, and would like to see empty buildings repurposed for recreational use.

Tawni Thomson, Bishop Chamber of Commerce & Information Center Executive Director, submitted written public comments to Council via email that acknowledged receipt of a partial red-tag notice for the building that currently houses the Information Center and staff offices, that they are working to secure a new location, and thanked City Council and the community for their concern and support. She assured that they will remain open and continue their daily work on behalf of the community and will keep the Council informed as they move forward.

Emily Brinton Sims, a local resident, submitted written public comments to Council via email "Re: Immediate Inclusion of Evidentiary Record in Public Record - August 11, 2025 City Council Meeting" which outlined several requests to Council relating to public comments and public records.

Allen Berrey, a small business owner in Bishop, submitted written public comments to Council via the City Clerk's office relating to the "Opening of La Cueva de Luz and Its Museum of Desert Lights" which he created for the benefit of locals and visitors to enjoy, and invited Council to the opening of this new museum located at 174 West Line Street on August 16, 2025 and August 17, 2025.

No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

To report on actions taken in Closed Session as required by law, Mayor Kong announced that no reportable action was taken.

11) DEPARTMENT REPORTS

Written reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were submitted on each department's activities including upcoming and ongoing projects. Verbal reports were also given by the Police, Community Services, and Administration Departments.

11.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - July 2025

11.B) Police Department Report - Police Chief Nate Derr

Police Department Report - July 2025

11.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Department Report - July 2025

11.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - July 2025

11.E) Planning Department Report - Principal Planner Ana Budnyk

Planning Department Report - July 2025

11.F) City Administrator Report - City Administrator Deston Dishion

City Administrator Report - July 2025

12) COUNTY OF INYO UPDATE

Mayor Kong announced that Supervisor Griffiths apologizes that he is not well and is unable to attend this meeting.

13) CONSENT CALENDAR

13.A) ORDINANCE - Second Reading and Adoption of an Ordinance Relating to Regulating Electric Mobility Devices

Cover Page

E Mobility Device Ordinance - with Revisions

No public comments were made.

Motion/Councilmember Schwartz Seconded/Councilmember Garcia
Councilmember Schwartz made a motion to approve the consent calendar.
Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong
Noes: None
Abstain: None
Absent: None

14) NEW BUSINESS

14.A) Discuss Options for the Future of the A-frame Building at the City Park

Cover Page

20250807_City of Bishop Cond Assmt Hours & Fee

20250807_City of Bishop Cond Assmt Proposal

RedTag_Chamber of Commerce

City Administrator Dishion reviewed this item with Council.

Public Comments were made by:

Carl Hoescher, a local resident, spoke to having an actual structural engineer provide information to Council on the A-frame structure to make a decision on the future of the A-frame building, expressed his displeasure on how Council handled the Chamber of Commerce's eviction, and asked that the Council consider how they make decisions that impact the entire community.

John F. Harris, a Bishop resident, thanked Council for listening to the public and for their consideration to keep the A-frame and to keep that building as the information center for the city.

Gayla Wolf, a local resident, spoke to having more than one appraisal on the A-frame building, how to reconfigure the current A-Frame building, look at the Schat's Bakery building across the street from the A-frame building to see if that building is available for some extra space for the Chamber to use instead of the current place they plan on leasing, and for the City to consider giving the Chamber a new home.

Christina Arnal, spoke to her support of historic things and the A-frame as a historic building.

Lynette McIntosh, a local resident, spoke in support of the A-frame, read a comment printed in a newspaper by Tyler Mitchell that does not agree with Council's decision to discuss Chamber eviction behind closed doors in closed session, and expressed her discontent as to how this matter was disclosed.

Jennifer Beaudean, a small business owner in Bishop, spoke to a petition she created to save the Bishop Visitor's Center and sent an email to Council that included 170 petitions. Jennifer Beaudean gave a copy to Council of 95 signatures and reported that there are close to 300 signatures that want to save the A-Frame building, not the

addition.

Noel Gabriel-Guacheno, a resident of Bishop, thanked Council for the inspection done on the A-frame building, is looking forward to the engineer's report, and supports keeping the Chamber of Commerce in the A-frame at its current central location.

Teresa Blum, a local resident, spoke about her daughter Kristina Blum, who volunteered and worked for the Chamber of Commerce and Visitor's Bureau. Teresa Blum then read aloud part of a letter sent to the newspaper by Kristina Blum that she wanted to share with the Council. At the end of the letter it asks the Council to invest the funds to fix the current A-frame or at least figure out a way to replace the Chamber's building at its current location.

No further public comments were made.

Council deliberated this item and directed staff to contract with Wildan to generate a structural engineering report for the A-frame and its addition.

15) FUTURE AGENDA ITEMS

Mayor Kong, with consensus from Council, requested that a public meeting be scheduled between the City Council and the Bishop Area Chamber of Commerce and Information Center Executive Board to continue discussions of the A-frame. No further requests were made for future agendas items.

16) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

17) ADJOURNMENT

The Mayor adjourned the meeting at 7:33 p.m. to the City Council Meeting scheduled for Monday, August 25, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
AUGUST 25, 2025

1) CALL TO ORDER

Mayor Pro Tem Muchovej called the meeting of the Bishop City Council to order at 6:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) MOMENT OF SILENCE

Mayor Pro Tem Muchovej announced a moment of silence.

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Freundt.

4) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej

ABSENT:
Mayor Kong

OTHERS PRESENT: Deston Dishion, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Ethan Aukee, Finance Director; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; Anastasiia Budnyk, Principal Planner; Dan McElroy, Community Services Manager; Gary Milici, Public Works Superintendent; and Hector Martinez, Public Works Supervisor.

5) PUBLIC COMMENT

Public comments were made by:
Lynette McIntosh, a local resident, spoke in favor of saving the A-Frame and the entire building, requested that the structural evaluation of the A-Frame be placed on the next City Council meeting agenda in September, and that the structural evaluation also be posted on a Facebook page and that information to the public be communicated that way.

Gayla Wolf, a local resident, spoke to saving the A-Frame and its extension, and to keep it where it is located.

Noel Gabriel Guacheno, a Bishop resident, spoke in support of keeping the Chamber of Commerce and Visitors Bureau in the A-Frame where it is and her anticipation of seeing the engineering inspection report on the Visitor Center Building for finding solutions for repairs to the whole building including the extension built by the Lions

Club.

Mark Harrison, a Bishop resident, recited a prayer.

Carl Hoelscher, a local resident, stated that he looks forward to seeing the engineering report and he believes that the building can be fixed and kept in the same location it is right now. He also stated that he hopes that the Council is more open in the future with decisions made.

Allen Berrey, who submitted a public comment via email to the City Council, respectfully submitted a suggestion to Council as to how our city might enhance the experience of summertime overnight visitors to Bishop.

No further public comments were made.

6) DEPARTMENT REPORTS

Reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were given on each department's activities including upcoming and ongoing projects.

Fire Chief Russell reported to Council on the Rosa Fire: resources sent and training received, his concern of volunteer staffing that was very thin in the past two weekends due to a social event and time of year for getting ready to start a new school year, and stressed early reporting of a fire or smoke by calling 911 is paramount to improve a Volunteer Fire Department's response time. He also reported that acquisition of "Brush 11" has been a great compliment to their department's apparatus.

Police Chief Derr reported to Council on several community updates: National Night Out with all first responders in our area to be held at Holland Park in Bishop on October 7th; and the Fall Community Citizens Academy which starts October 2 and runs through December 11, with applications being accepted starting September 1.

Public Works Director Gamino reported to Council that Well 1 is now physically disconnected since it is not used very much, Well 2 and Well 4 are currently running, and when driving into town from East Line Street you will notice speed limit signs in place. Public Works Director Gamino then encouraged everyone to stay to hear about the City's Water and Sewer Rate study to be discussed later on the agenda.

Community Services Manager McElroy reported to Council on the adult softball league winners, soccer is up and running, preparing for the upcoming Hispanic Heritage Month event to be held on September 15th at the Tri-County Fairgrounds, the start of gymnastics fall session, the After School Program is using a new app called "Brightwheel" to assist with communications with parents, Park staff is preparing for Art in the Park, and the Parks and Recreation Commission is meeting on Wednesday, August 27 to hear a summer recap by Aquatics Coordinator Danica Gomez and Recreation Coordinator Nancy Gonzalez.

Principal Planner Budnyk reported to Council on the housing study which recently wrapped up last week and that the consultants are scheduled to provide the Council with a presentation on their findings at the October 27, 2025 City Council meeting, and also reported that this is the last week for the City's parking study and encouraged all to complete this important survey.

City Administrator Dishion reported to Council on the structural engineer assessment conducted last Tuesday, August 19, and that it is expected to take approximately 2-6 weeks to receive a report on the assessment at which time the next set of costs and permitting can be looked at. City Administrator Dishion advised Council that he will be reaching out to them on scheduling meetings with our new City Administrator Pamela Foster who starts on September 2, 2025, and announced that he will be meeting tomorrow with Aubrey Anthony who is the Governor's Deputy Director of Appointments in order to discuss why the Tri-County Fairgrounds Board of Directors is still four seats short. City Administrator Dishion also reported that the Parking Enforcement Officer Job Description is still being worked on and will be brought to Council for approval once it is ready.

7) CONSENT CALENDAR

7.A) City Council Meeting Minutes

Minutes 2025 07 14 - Special Meeting

Minutes 2025 07 28

7.B) Consider Approval of Updated Agreement with Rojas Public Affairs

Cover Page

UPDATED_BIshop_RPA State Advocacy Proposal 2025_2026

7.C) Full-Time Salary Schedule - July 1, 2025 - June 30, 2026

2025-2026 Full Time Salary Schedule

7.D) Personnel Status Change Report - October 28, 2024

PERSONNEL STATUS CHANGE REPORT.8.25.25

No public comments were made.

Motion/Councilmember Garcia Seconded/Councilmember Schwartz
Councilmember Garcia made a motion to approve the Consent Calendar.
Motion passed 4-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej
Noes: None
Abstain: None
Absent: Mayor Kong

8) NEW BUSINESS

8.A) Planning Commission Appointment Recommendations

Cover Page

Principal Planner Budnyk reviewed this item with Council.

Council Members that were on the interview committee spoke to the difficulty of coming up with two recommended appointments, since all applicants were well qualified and motivated to serve on the City of Bishop Planning Commission.

Motion/Councilmember Garcia Seconded/Mayor Pro Tem Muchovej
Councilmember Garcia made a motion to approve the reappointment of Patricia Lew to a new four-year term ending August 25, 2029 on the Planning Commission and to appoint Casey Stroud to a four-year term ending August 25, 2029 on the Planning Commission.
Motion passed 4-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej
Noes: None
Abstain: None
Absent: Mayor Kong

8.B) LS-1 Option E Streetlight Conversion Agreement with Southern California Edison

Cover Page

1 AB719 LS-1 Option E Agreement_Redacted

LS-1 Lights Map

LS-1 Option E Closure Deck

Public Works Director Gamino reviewed this item with Council.

After a thorough discussion on Council's concerns for the city's residents and businesses, the Council came to a consensus to move forward on the agreement and asked staff to bring back further information at a future meeting in order for Council to select the City's preferred light color temperature.

No public comments were made.

Motion/Councilmember Schwartz Seconded/Councilmember Freundt
Councilmember Schwartz made a motion to approve and authorize the City Administrator to execute the Schedule LS-1 Option E Energy Efficiency LED Fixture Replacement Rate Agreement with Southern California Edison (SCE) to convert SCE-owned high-pressure sodium vapor (HPSV) streetlights in the City of Bishop to LED fixtures; and asked staff to bring back further information at a future meeting for their consideration in order to direct staff on the City's selected light color temperature.
Motion passed 4-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej
Noes: None
Abstain: None
Absent: Mayor Kong

8.C) Introduction to Water and Sewer Rate Study and Capital Improvement Plans

Cover Page

Introduction to Water and Sewer Rate Study and Capital Improvement Plans Presentation

Public Works Director Gamino reviewed this item with Council and introduced Lechowicz and Tseng Municipal Consultants Project Manager Alison Lechowicz to Council.

Alison Lechowicz reviewed the attached Water and Sewer Rate Study and Capital Improvement Plans presentation with Council. Public Works Director Gamino, Finance Director Aukee, and Consultant Alison Lechowicz were present and addressed all of Council's questions.

Public comments were made by:

Dustin Delguidice, a local business owner, stated that he is concerned about commercial rates and asked for clarification on whether the rates being discussed are just residential. Consultant Alison Lechowicz clarified that the rates given would be for all rate payers, both commercial and residential.

Hector Martinez, a local resident, spoke in support of not paying any interest. He expressed that there may be "sticker shock" at first, but at the end of the day it is a win-win.

No further public comments were made.

After further discussion, Council expressed their commitment to funding the full Capital Improvement Plan (CIP), avoiding multiple rates in a single year, and would like to discuss loan or no loan options further at their September 22, 2025 regularly scheduled meeting.

Consultant Lechowicz confirmed Council's request and stated that Lechowicz and Tseng Municipal Consultants will reconfigure the numbers, crunch through the data from the County, and present more solid impacts for a range of customers, not just single-family residential customers, for their review and consideration at their September 22, 2025 Council meeting.

9) FUTURE AGENDA ITEMS

Councilmember Freundt, with consensus from Council, asked that Rojas Communications Group provide Council with a presentation on their 6 months-12 month goals for the City at a future meeting.

Councilmember Schwartz, with consensus from Council, asked to discuss the Elms Hotel project, and a discussion on Field 6 and field maintenance at a future meeting.

No further requests were made for future agendas items.

10) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings that they attended.

11) ADJOURNMENT

The Mayor adjourned the meeting at 8:15 p.m. to the City Council Meeting scheduled for Monday, September 8, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
SEPTEMBER 8, 2025

1) CALL TO ORDER

Mayor Kong called the meeting of the Bishop City Council to order at 6:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) MOMENT OF SILENCE

Mayor Kong announced a moment of silence.

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Garcia.

4) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Deston Dishion, City Administrator (outgoing); Pam Foster, City Administrator (incoming); Robin Picken, City Clerk; Ryan R. Jones, Assistant City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; Anastasiia Budnyk, Principal Planner; and Dan McElroy, Community Services Manager

5) PUBLIC COMMENT

Public comments were made by:

Rick Klug, a local resident, wished outgoing City Administrator Deston Dishion well and welcomed incoming City Administrator Pam Foster. Rick Klug then offered a prayer for all.

Cari Arnal, a local resident, recited a prayer, spoke on behalf of herself and daughter who have seen too many students who have passed these past five years due to addictions and believes this problem should be addressed by leaders and fixing the current system. Cari Arnal then asked where will the monies that went to the A-frame from the City be diverted to?

Jennifer Beaudean, a small business owner in town, requested that a discussion on

the A-Frame Engineering Report be placed on the Council agenda and it would be nice if the engineer could be present as well to explain it to the public.

Noel Gabriel Guacheno, a Bishop resident, thanked Council for the engineering report and sharing it with the community, spoke to keeping the A-Frame, and asked that the A-Frame be deemed historic.

Carl Hoescher, a local resident and a past building contractor, spoke to how someone decided to get rid of the A-Frame and evict the Chamber of Commerce; received public resistance; had an engineer red tag the building; and had an engineer write an extensive report on a building built 50 years ago. Carl Hoescher, then stated that it is now incumbent on us to look at this carefully and would like to see Appendix A and B to further research the matter; and asked why after 50 years of this building standing are we now closing it?

Lynette McIntosh, a local resident, concurs with Carl Hoescher's comments and requested that this building be placed on some sort of historic building society and to restore it. Lynette McIntosh questioned who would be responsible to repair and to restore the building, and requested that a discussion on the future of the A-frame be placed on an upcoming agenda.

Gayla Wolf, a local resident, expressed that all of Bishop wants the A-frame to stay in Bishop; we want it; our visitors want it. Gayla Wolf asked that we fix it and find a way to save that historical spot for the city of Bishop.

No further public comments were made.

6) OATH OF OFFICE FOR CITY ADMINISTRATOR PAM FOSTER

City Clerk Picken administered the Oath of Office for newly appointed City Administrator Pam Foster.

7) PRESENTATIONS

7.A) PRESENTATION - Retirement of City Administrator Deston Dishion

Cover Page

Council made presentations to Deston Dishion to honor his nearly 30 years of public service with the City of Bishop and invited everyone to take a 7-10 minute break to join Council for cake in celebration of Deston Dishion's retirement from the City of Bishop.

8) PROCLAMATIONS

8.A) Proclamation - Recognizing the Eastern Sierra Cancer Alliance for 25 Years of Community Service - Requested by Eastern Sierra Cancer Alliance Michelle Garcia and Barbara Laughon.

Proclamation - ESCA 2025 09 08

Council read the proclamation recognizing the Eastern Sierra Cancer Alliance for 25 years of community service and Mayor Kong presented the signed proclamation to Eastern Sierra Cancer Alliance Board Members Michelle Garcia, Barbara Laughon, and Patricia Ramirez.

Michelle Garcia thanked the Council for the proclamation and invited everyone to attend a dinner to celebrate their 25 years of service on September 27, 2025 at the Tallman Pavilion. Patricia Ramirez also thanked Council for the proclamation and briefly described her journey of starting the Eastern Sierra Cancer Alliance non-profit organization in year 2000, thanks to Avon Breast Cancer Crusade and her patients that inspired her.

Mayor Kong asked all of the Board members present to please stand so they could all be recognized.

9) DEPARTMENT REPORTS

Reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were given on each department's activities and each department head took the opportunity to say a few words of thanks to Deston Dishion to express their appreciation for his service as City Administrator.

9.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - August 2025

9.B) Police Department Report - Police Chief Nate Derr

9.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Department Report - August 2025

9.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - August 2025

9.E) Planning Department Report - Principal Planner Ana Budnyk

Planning Department Report - August 2025

9.F) City Administrator Report - Deston Dishion

City Administrator Report - August 2025

City Administrator Foster confirmed that Deston Dishion provided Council with the attached written report. However, she would like to report to Council that things are going great since she started, grateful for the time spent with Deston Dishion learning things, and looking forward to working with City staff. City Administrator Foster also mentioned that she has been doing a lot of listening and expects to do a lot more listening in the weeks to come and urged the Council and members of the public to reach out to her if there is something you would like to address.

10) COUNTY OF INYO UPDATE

Second District Supervisor Griffiths first thanked Deston Dishion for his service and welcomed Pam Foster as the new City Administrator. Supervisor Griffiths then provided an update on Inyo County business and activities.

11) CONSENT CALENDAR

11.A) July 2025 Budget Report

Cover Page

July 2025 Budget Report

11.B) July 2025 Financial Reports

Cover Page

July 2025 Bank Reconciliation Report

July 2025 Combined Cash Report

July 2025 Investment Portfolio Report

July 2025 Warrant Register Report

11.C) September 13, 2025 Third Annual Hispanic Heritage Celebration Certificates of Recognition

No public comments were made.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to approve the Consent Calendar.
Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong
Noes: None
Abstain: None
Absent: None

12) NEW BUSINESS

12.A) Discussion: Studio Accessory Dwelling Units (ADUs) Parking Requirements

Cover Page

Parking for Studio ADUs

Principal Planner Budnyk reviewed this item with Council. After a thorough discussion by Council, Council directed staff to bring back an ordinance that addresses their concerns. However, Council requested that they see two proposed ordinances, one written with language that requires a parking requirement and one written with language that does not require a parking requirement for their consideration.

13) FUTURE AGENDA ITEMS

Councilmember Freundt, with consensus from Council, asked to bring back a discussion on approving an upgrade to the volunteer firefighters' bathroom/restrooms at Fire Station One at a future meeting. No further requests were made for future agendas items.

14) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended. Mayor Kong also reported on current legislation under consideration related to trucking and will plan to request it as a future agenda item once she has draft letters to share with Council, and reminded everyone that September is Suicide Prevention Month.

15) ADJOURNMENT

The Mayor adjourned the meeting at 8:19 p.m. to the City Council Meeting scheduled for Monday, September 22, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
SPECIAL MEETING
SEPTEMBER 9, 2025

1. CALL TO ORDER

Mayor Kong called the special joint meeting of the Bishop City Council and the Bishop Paiute Tribal Council to order at 12:11 p.m. in the Justice Center/Tribal Council Chambers, 50 Tu Su Lane, Bishop, California.

2. ROLL CALL

PRESENT:
City Council Member Freundt
City Council Member Garcia
City Council Member Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

Tribal Council Member Dale “Chad” Delgado
Tribal Council Member Jeff Romero
Tribal Secretary/Treasurer Meryl Picard
Tribal Vice Chairwoman Emma Williams

OTHERS PRESENT:
Pam Foster, City Administrator (incoming)
Deston Dishion, City Administrator (outgoing)
Robin Picken, City Clerk
Nate Derr, City Police Chief
Nora Gamino, City Public Works Director

Joseph Byrd, Tribal Chief Executive Officer
Charlene Keller, Administrative Assistant to the Tribal Council
Ray Allen, Tribal Police Chief
Sandra Warlie, Tribal Public Works Director
Ambroshia Stone, Tribal Social Services Director

3. A MEET AND GREET LUNCHEON HOSTED BY THE BISHOP PAIUTE TRIBAL COUNCIL

After introductions were made by all in attendance, Bishop Paiute Tribal Chief Executive Officer Byrd started the meeting’s discussions by discussing the upcoming California Indian Day Festivities scheduled to begin on September 26, 2025 through September 28, 2025.

After a lengthy discussion on past, current, and future projects in their respective jurisdictions, no action was taken.

Mayor Kong thanked the Tribal Council and staff for hosting this meeting's lunch at their new Justice Center and Tribal Chambers.

4. ADJOURNMENT

The Mayor adjourned the meeting at 1:33 p.m. to the City Council Meeting scheduled for Monday, September 22, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
SEPTEMBER 22, 2025

1) CALL TO ORDER

Mayor Kong called the meeting of the Bishop City Council to order at 6:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) MOMENT OF SILENCE

Mayor Kong announced a moment of silence.

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Schwartz.

4) ROLL CALL

PRESENT:
Councilmember Garcia
Councilmember Schwartz
Mayor Kong

ABSENT:
Councilmember Freundt
Mayor Pro Tem Muchovej

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; and Dan McElroy, Community Services Manager

5) PUBLIC COMMENT

Public comments were made by:

Rick Klug, a local resident, offered a prayer for all present.

Jennifer Beaudean, a small business owner in town, requested that the A-Frame Engineering Report, and the Los Angeles Department of Water and Power (LADWP) leases and vacant buildings on Main Street be placed on a Council agenda for discussion.

Noel Gabriel Guacheno, a Bishop resident, thanked the Nevada Historic Society and Jenny Kitchens for their research about the Bishop Visitor Center that referenced an article in the Mono Herald and Bridgeport Chronicle on November 26, 1970. Noel Gabriel Guacheno read the short article out loud. It mentioned that Clyde Coons, City of Bishop Building Inspector, was recognized by Chamber of Commerce President Ernest Bonta for Conns' key role in planning and construction of the Bishop Visitors Center and Chamber office. Noel Gabriel Guacheno continued to speak in support of

saving the building. A copy of the article read was given to Council for their information.

Richard Hanley, a Bishop resident, spoke to Charlie Kirk and his hatred. Richard Hanley requested that this topic be placed on the Council agenda for their next meeting and open it up to public comment. Richard Hanley then stated that hate is not what we want in our community.

No further public comments were made.

6) PRESENTATIONS

6.A) The Bishop Community Garden - Presented by Kerry Lozito

Presentation - The Bishop Community Garden

Bishop Community Garden representatives Kerry Lozito and Rosey Howard provided Council with an update on the Bishop Community Garden activities and programs, and how they benefit our community and visitors.

6.B) Inyo Mono Broadband Consortium (IMBC) Update - Presented by Regional Broadband Coordinator Scott Armstrong

Inyo Mono Broadband Consortium Summer Update

Regional Broadband Coordinator Scott Armstrong provided Council with an update on Inyo Mono Broadband Consortium Grant Program Updates, Legacy Grant Project Awards, Long-Term Broadband Expansion Outlook, and Website Updates that include a new speed test, and their impacts to Bishop and our surrounding areas.

6.C) University of California Cooperative Extension Community Economic Development Workshop Series - Presented by Inyo-Mono UCCE CED Advisor Aaron Wilcher

Program Flier - Community Economic Development Workshops

Presentation - Community Economic Development Workshops Overview

Inyo-Mono University of California Cooperative Extension (UCCE) Community Economic Development Advisor Aaron Wilcher provided Council with information on UCCE's upcoming Community Economic Development Workshops, a pilot program, scheduled to take place in both Bishop and Mammoth Lakes starting October 2, 2025 through November 13, 2025. The goal of this workshop series is to bring together local stakeholders who are interested in helping to shape the future of the Eastern Sierra.

7) DEPARTMENT REPORTS

Verbal reports from the Fire, Police, Public Works, Community Services, and Administration Departments were given on each of their department's activities including upcoming and ongoing projects. Written reports were also provided by the Fire Department and Police Department.

7.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - September 22 2025

7.B) Police Department Report - Police Chief Nate Derr

Police Department Report - August 2025

8) BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE

8.A) Bishop Area Chamber of Commerce and Information Center Update Report - September 22, 2025

BACCIC September 22 2025 City Council Report

Bishop Area Chamber of Commerce Board President Robert Sharp reviewed the report prepared by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson with Council.

9) NORTHERN INYO HEALTHCARE DISTRICT QUARTERLY UPDATE REPORT

9.A) Northern Inyo Healthcare District Quarterly Update Report – September 22, 2025

Northern Inyo Healthcare District Report - September 22, 2025

Northern Inyo Healthcare District Interim Chief Executive Officer Christian Wallis reviewed his report with Council and provided an update on Northern Inyo Healthcare District's programs and activities.

10) CONSENT CALENDAR

10.A) Updated Police Sergeant Job Description

Cover Page

Police Sergeant - Updated Job Description 9 22 2025

10.B) Updated Police Captain Job Description

Cover Page

Police Captain - Updated Job Description 9 22 2025

10.C) Tesla Supercharger Agreement – Exercise of First Renewal Term

Cover Page

Renewal Letter from Tesla to the City of Bishop, CA

No public comments were made.

Motion/Councilmember Garcia Seconded/Councilmember Schwartz
Councilmember Garcia made a motion to approve the Consent Calendar.

Motion passed 3-0

Ayes: Councilmember Garcia, Councilmember Schwartz, Mayor Kong
Noes: None
Abstain: None
Absent: Councilmember Freundt, Mayor Pro Tem Muchovej

11) NEW BUSINESS

11.A) Introduction of Water and Sewer Rate Structure Design Options

Cover Page

Water & Sewer Rate Structure Presentation

Draft Bishop Prop 218 Notice

Public Works Director Gamino reviewed this item with Council and introduced Lechowicz and Tseng Municipal Consultants Alison Lechowicz to review with Council the revised water and sewer rate study that reflects the changes requested at their August 25, 2025 Council Meeting.

Public comments were made by:

James Hoover, spoke to being a renter of a residential property and not a property owner. James Hoover stated that he is currently retired and on a fixed income. It is also his understanding that with the implementation of water meters this will increase his landlords water and sewer costs. James Hoover then stated that this increase will threaten his ability to maintain a level that is consistent with his income.

Gary Colbert, a local landlord, spoke to the proposed increase in water and sewer rates and how this is unsustainable for folks like James Hoover and will run people out of the rental business. Gary Colbert pointed out that there are more people like James Hoover out there, and as a landlord with insurance and electricity costs going up, it is getting harder to keep people in a place. Gary Colbert then stated that the proposed option one does not bother him too much, the proposed option two he can live with over a five-year period, but the proposed option three is out of bounds for him.

Jennifer Beaudean, a small business owner in town, asked for clarification on what happens if 50% of the people disagree with the proposed rates and protest it? Mayor Kong confirmed that if 50% of the people disagree with the proposed rates in writing, then the proposed rates are not implemented.

Rick Klug, a local resident and a pastor of a local church, spoke to the differences in church landscaping and use of irrigation as it relates to the proposed charges. Staff confirmed that the proposed water and sewer charges are based on the square footage of a building and that three churches with multiple acres have been identified for irrigation charges. Rick Klug thanked the consultant for the clarification.

No further public comments were made.

City Attorney Pucci stated that if it is Council's direction to explore what options the City has, in relation to general funds or other funds, to provide relief to rate payers that

are going to be challenged by rate increases then staff can provide a full analysis of what those options are to Council.

After a lengthy discussion, Council directed staff to explore funds that may be available to provide relief to rate payers who are challenged by the new rates, to continue moving in the direction we are moving, and examine the different categories in order to bring the Single-Family residential rates down from $45.

12) FUTURE AGENDA ITEMS

Mayor Kong, with consensus from Council, asked that City Attorney Pucci report back to Council on the use of the City's General Fund to provide relief to water and sewer rate payers, asked staff to bring back a letter relating to big trucks for Council's consideration to approve, and to place a discussion on the A-Frame on the Council's agenda at the next regularly scheduled meeting. No further requests were made for future agendas items.

13) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

14) ADJOURNMENT

The Mayor adjourned the meeting at 8:41 p.m. to the City Council Meeting scheduled for Monday, October 27, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
OCTOBER 27, 2025

1) CALL TO ORDER

Mayor Kong called the meeting of the Bishop City Council to order at 5:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; and Dean J. Pucci, City Attorney

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: City Administrator

Closed Session began at 5:03 p.m. Closed Session ended at 5:57 p.m.

5) OPEN SESSION

Mayor Kong called the open session of the Bishop City Council to order at 6:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Kong announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Muchovej.

8) ROLL CALL

PRESENT:
Councilmember Freundt
Councilmember Garcia
Councilmember Schwartz
Mayor Pro Tem Muchovej
Mayor Kong

ABSENT:
None.

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; Nora Gamino, Public Works Director; and Daniel McElroy, Community Services Manager.

9) PUBLIC COMMENT

Public comments were made by:

Cari Arnal, a local resident, spoke to the loss of our young people in our community due to addictions and accidents. Cari Arnal asked that a crisis mental health facility be made available here in Bishop, and a large gym or youth center available to encourage positive activities and jobs for our older youth.

Michele Hartshorn, a Bishop resident, spoke on behalf of herself and all of her neighbors requesting that Council help seek another location for the Bridge Housing Project through the County of Inyo Board of Supervisors. Michele Hartshorn invited just two Council Members, in order to not have a quorum, to join them in a meeting to discuss this topic with them.

Todd Bradlee, a Bishop resident, spoke to the City of Bishop's public right of way and stated that his complaint is that there are some homes that extend their yard all the way to the street making it difficult to walk by without being forced to walk onto the street. Todd Bradley also requested Council adopt a dark sky ordinance for downtown so we can see the sky at night.

No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

To report on actions taken in Closed Session as required by law, Mayor Kong announced that there is no reportable action.

11) PRESENTATIONS

11.A) PRESENTATION - Retirement of City of Bishop Police Captain Joshua Ellsworth

Mayor Kong introduced this item and Council made presentations to Joshua "Josh" Ellsworth to honor his nine and a half years of public service with the City. Mayor Pro Tem Muchovej presented Josh Ellsworth with a City Coin, and Mayor Kong presented

Josh Ellsworth with a City Tile. Council, Police Chief Derr, and Police Sergeant Hohenstein thanked Josh Ellsworth for his many years of service at the Bishop Police Department.

Mayor Kong then invited everyone to join them for a five to ten minute break to enjoy some cake to celebrate Josh Ellsworth's retirement and years of service with the City.

Mayor Kong reconvened the meeting at 6:32 p.m.

11.B) PRESENTATION - Bishop Tourism Improvement District (BTID) Annual Report - Presented by Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson.

2024-2025 BTID Annual Report

Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson and Chamber Member Julie Faber who oversees marketing and public relations reviewed their BTID annual report with Council. After answering all of Council's questions, the Council thanked Tawni Thomson and Julie Faber for their report.

11.C) PRESENTATION - Inyo Mono Advocates for Community Action (IMACA) Annual Report - Presented by IMACA Executive Director Kelly Barceloux.

IMACA Executive Director Kelly Barceloux provided Council with an update on IMACA's funding, grants, and activities. After answering all of Council's questions, Council thanked Kelly Barceloux for her annual report.

12) PROCLAMATIONS

12.A) PROCLAMATION - Declaring October 2025 as Domestic Violence Awareness Month in Bishop – To be received by Wild Iris/CASA Executive Director Dominic Hays.

Proclamation Wild Iris DVAM 2025 10 27

Council read the proclamation and Mayor Kong presented the signed proclamation to Wild Iris/CASA Executive Director Dominic Hays.

Dominic Hays thanked Council for the proclamation, briefly spoke to the work that Wild Iris and CASA (Court Appointed Special Advocate program) is doing and the people they serve, and would appreciate any partnership and support from Council.

13) DEPARTMENT REPORTS

Written reports from the Fire, Police, Public Works, Community Services, Planning, and Administration Departments were submitted on each department's activities including upcoming and ongoing projects. Verbal reports were also given by the Fire, Police, Public Works, Community Services, and Administration Departments.

13.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - September 2025

13.B) Police Department Report - Police Chief Nate Derr

Police Department Report - September 2025

13.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Department Report - September 2025

13.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - September 2025

13.E) Planning Department Report - Principal Planner Ana Budnyk

Planning Department Report - September 2025

13.F) City Administrator Report - City Administrator Pam Foster

City Administrator Report - September 2025 and October 2025

14) BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE

14.A) Bishop Area Chamber of Commerce and Information Center Update Report - October 27, 2025

BACCIC October 27 2025 City Council Report

Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson reviewed her report submitted to Council. Council thanked Tawni Thomson for her report.

15) EASTERN SIERRA TRI-COUNTY FAIRGROUNDS QUARTERLY UPDATE REPORT

Interim Fairgrounds Manager Mike Francesconi reported on the Eastern Sierra Tri-County Fairgrounds activities, post event wrap-ups, future plans, and shared a handout on their preliminary financials. After Mike Francesconi addressed all of Council's questions, Council thanked Mike Francesconi for his report.

16) CONSENT CALENDAR

16.A) City Council Regular Meeting Cancellation Notice

October 13 2025 Regular Meeting - Cancellation Notice

16.B) August 2025 Budget Report

August 2025 Budget Report

16.C) August 2025 Financial Reports

August 2025 Bank Reconciliation Report

August 2025 Combined Cash Report

August 2025 Investment Portfolio Report

August 2025 Warrant Register Report

16.D) Administration Budget Adjustment Request

Cover Page

16.E) 2024-25 Grant in Support Reimbursement Claims Made

Cover Page

16.F) Granicus Agreement – Three-Year Extension 11/12/2025-11/11/2028

Cover Page

Granicus Agreement 2018-2021

Granicus Proposed Agreement for 11 12 2025 - 11 11 2028

16.G) New Part Time Parking Enforcement Officer Job Description

Parking Enforcement Officer PT

EFA- Parking enforcement

16.H) Full-time Engineering Technician I/II/III Job Description

FT Public Works Engineering Technician I_ II_III

16.I) Full-Time and Part-Time Salary Schedules - July 1, 2025 - June 30, 2026

2025-2026 Part Time Salary Schedule - Parking Enforcement Officer Update

2025-2026 Full Time Salary Schedule-Captain Administrative correction, Engineering Tech I addition

16.J) S. Warren Street Improvement Project Budget Adjustment Request

Cover Page

16.K) Approval of Task Orders 25-TO-05 (HELIX Environmental Planning) and 25-TO-07 (Lumos & Associates) and Related Budget Adjustment for the East Line Street Bridge Replacement Project

Cover Page

25-TO-05 HELIX - Bridge Permitting

25-TO-07 Lumos - Bridge ROW Support

16.L) Declaration of City-Owned Equipment as Surplus

Cover Page

16.M) Consideration of Request from Coalition Against Bigger Trucks (CABT) for Letter Opposing Increases in Truck Size and Weight

Cover Page

CABT Draft Letter

16.N) Parks and Recreation Commission Meetings

Parks and Recreation Commission Meeting Cancellation Notice - October 22, 2025

16.O) Planning Commission Meetings

Planning Commission Meeting Cancellation Notice - October 28, 2025

Public Comments were made by:
Michele Hartshorn, a Bishop resident, spoke in regards to Item 16.K - Approval of Task Orders 25-TO-05 (HELIX Environmental Planning) and 25-TO-07 (Lumos & Associates) and Related Budget Adjustment for the East Line Street Bridge Replacement Project. Michele Hartshorn requested that the City address the poor drainage system at the East Line Street Bridge Project area with a culvert or providing proper drainage infrastructure, reconsider the placement of a median on the bridge, and consider placing a speed bump to slow traffic down on the bridge instead with adequate lighting and a flashing speed bump ahead sign prior to commencing work on this project. Michele Hartshorn also asked that since her parcel number was listed on this staff report for a road right of way, she would like to be part of that decision.

No further public comments were made.

Motion/Councilmember Garcia Seconded/Councilmember Freundt
Councilmember Garcia made a motion to approve the Consent Calendar.
Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong
Noes: None
Abstain: None
Absent: None

17) NEW BUSINESS

17.A) Adoption of the 2025–2030 Water and Sewer Capital Improvement Plans

Cover Page

Water Projects CIP

Sewer Projects CIP

Public Works Director Gamino reviewed this item with Council.

After answering all of Council's questions, Director Gamino recommended that Council consider approving the Water and Sewer Capital Improvement Plans as presented.

Public comments were made by:
Michele Hartshorn, a Bishop resident, asked for clarification that once water meters are implemented, will consumers start getting a separate water bill and sewer bill? Will consumer payments go towards maintenance and repairs or will some of the funds go towards maintenance and repairs and part of it goes to the General Fund? Does the City have a reserve in place?

After Council and staff answered all of Michele Hartshorn's questions, Council recommended viewing the past council meetings which address the water and sewer rate study for more information.

Motion/Councilmember Schwartz Seconded/Mayor Pro Tem Muchovej
Councilmember Schwartz made a motion to approve the 2025–2030 Water and Sewer Capital Improvement Plans as presented.
Motion passed 5-0

Ayes: Councilmember Freundt, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Muchovej, Mayor Kong
Noes: None
Abstain: None
Absent: None

17.B) A-Frame Building (Bishop Area Chamber of Commerce and Visitors Center) - Structural Integrity and Site Considerations

Cover Page

A Frame Structural Conditions Report

City Administrator Foster reviewed this item with Council

Public comments were made by:
Leslie Sasuga, spoke in support of keeping and fixing the A-frame building.

Joyce Walker, a Bishop resident, spoke in support of keeping the A-frame building where it is. Joyce Walker stated the A-frame building is good for the community.

Gayla Wolf, a local resident, spoke in support of keeping the A-frame building where it is. Gayla Wolf stated the A-frame building is historical.

Jennifer Beaudean, a small business owner in town, spoke to the engineering report, questioned the use of Wood Rodgers for the report, and stated that the Chamber's new location will not suit them due to its poor number of parking spaces and the location's lack of community interaction.

Lynette McIntosh, a local resident, spoke in support of saving the A-frame building and to keep it where it is. Lynette McIntosh also mentioned the lack of maintenance of the building, and asked that Council contact Carl Hoescher to get the name of the local engineer mentioned in past public comments.

Noel Gabriel-Guacheno, a Bishop resident, thanked Council for placing the Bishop Visitor Center on the agenda and for looking into cost estimates for repairs. Noel Gabriel-Guacheno then spoke to keeping the Bishop Visitor Center in good repair at its current location.

After much deliberation by Council, Council directed staff to start the process to go to bid for the demolition of the entire structure located at 690 North Main Street.

18) FUTURE AGENDA ITEMS

Mayor Pro Tem Muchovej, with consensus from Council, asked staff to invite Bridge Housing to come and present their project at a future meeting, to invite the Bishop Union High School Senate to provide a quarterly report to Council and to schedule a special joint meeting with the City Council at the high school once a year, and to revisit the City's curfew law.

Mayor Kong, with consensus from Council, asked staff to invite Wild Iris to a future meeting in order for them to talk about the services they offer, and to share what is new or any other information.

No further requests were made for future agendas items.

19) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

20) ADJOURNMENT

The Mayor adjourned the meeting at 9:28 p.m. to the City Council Meeting scheduled for Monday, November 10, 2025 at 6:00 p.m. in the City Council Chambers.

_____
Karen Kong, Mayor

Attest: _____
Robin Picken, City Clerk

Agenda Item: 8.B
Date of Meeting: November 10, 2025
Department: Administration

STAFF REPORT

To: City Council

From: Robin Picken

Subject: **Cancellation of November 24, 2025 Regular City Council Meeting**

Prepared On: October 27, 2025

Background/History:
In the past, Council has cancelled the the second regular meeting in December due to the Christmas holidays and potential lack of a quorum. Likewise, due to many families taking time off for Thanksgiving, a lack of agenda items, and the potential lack of a quorum, City staff would like Council to consider cancelling the second regular meeting in November. The next regularly scheduled meeting would be Monday, December 8, 2025.

Analysis/Discussion:
None.

Economic Impacts:
None.

Budget Impacts:
None.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
If Council so desires, consideration is requested to cancel the 6:00 p.m. regularly scheduled meeting on Monday, November 24, 2025.

Approved By: Pam Foster 11/4/2025
Approved By:
Approved By:
Approved By:

SEPTEMBER 2025
BUDGET REPORT

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CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUE					
001-000-31010	PROPERTY TAXES SECURED	.00	.00	670,000.00	670,000.00	.0
001-000-31020	PROPERTY TAXES UNSECURED	.00	.00	50,000.00	50,000.00	.0
001-000-31030	PROPERTY TAXES PRIOR YR.	.00	.00	6,000.00	6,000.00	.0
001-000-31050	PROPERTY TAX HOMEOWNERS	.00	.00	2,600.00	2,600.00	.0
001-000-31060	PROPERTY TAX MISC.	.00	.00	10,000.00	10,000.00	.0
001-000-31065	VLF SWAP/PROPERTY TAX IN LIEU	.00	.00	386,000.00	386,000.00	.0
001-000-31066	VEHICLE LICENSE FEE IN EXCESS	5,893.84	5,893.84	4,800.00	(1,093.84)	122.8
001-000-31120	SALES TAX	371,176.53	371,176.53	5,100,000.00	4,728,823.47	7.3
001-000-31126	DWP WATER AGREEMENT PAYMENT	.00	249,134.00	249,134.00	.00	100.0
001-000-31128	SALES TAX 1/2% - PUBLIC SAFETY	.00	.00	15,000.00	15,000.00	.0
001-000-31130	TRANSIENT OCCUPANCY TAX	224,594.58	362,226.39	3,550,000.00	3,187,773.61	10.2
001-000-31131	TOT PENALTIES	66.05	139.97	2,000.00	1,860.03	7.0
001-000-31150	REAL PROPERTY TRANSFER	882.75	882.75	6,000.00	5,117.25	14.7
001-000-32010	BUSINESS LICENSES	(42.00)	1,353.00	62,500.00	61,147.00	2.2
001-000-32015	SHORT-TERM RENTALS	.00	.00	2,500.00	2,500.00	.0
001-000-32030	PARKING PERMITS	250.00	2,950.00	7,000.00	4,050.00	42.1
001-000-32040	USE PERMITS	.00	.00	2,000.00	2,000.00	.0
001-000-32041	ENVIRONMENTAL APPLICATION FEE	.00	.00	500.00	500.00	.0
001-000-32050	BUILDING PERMITS	7,450.25	17,080.48	145,000.00	127,919.52	11.8
001-000-32051	PLANNING FEE	.00	275.34	3,100.00	2,824.66	8.9
001-000-32080	ELECTRICAL FRANCHISE	.00	.00	52,000.00	52,000.00	.0
001-000-32081	CELL TOWER FRANCHISE	7,270.97	10,770.97	42,000.00	31,229.03	25.7
001-000-32082	CANNABIS DEVELOPMENT FEES	15,000.00	15,000.00	75,000.00	60,000.00	20.0
001-000-32090	TV FRANCHISE	2,617.13	2,617.13	8,400.00	5,782.87	31.2
001-000-33010	INTEREST ON BANK DEPOSITS	40,218.99	122,674.89	480,000.00	357,325.11	25.6
001-000-33020	RENTAL OF REAL PROPERTY	3,434.37	28,239.69	70,000.00	41,760.31	40.3
001-000-33021	INTEREST - GASB 87	.00	.00	42,000.00	42,000.00	.0
001-000-34040	REIMB. FOR HIGHWAY SWEEPING	8,833.32	8,833.32	53,000.00	44,166.68	16.7
001-000-34047	REIMBURSEMENT FROM BUSD	.00	.00	80,000.00	80,000.00	.0
001-000-34050	MISC. REV. CAPITAL REPLACEMENT	.00	31,331.00	31,331.00	.00	100.0
001-000-34083	FIRE INSPECTION FEES	.00	50.00	1,000.00	950.00	5.0
001-000-34094	LOCAL RESPONSE STANDBY	.00	.00	1,000.00	1,000.00	.0
001-000-34095	STRIKE TEAM/OES/CAL FIRE	25,727.50	25,727.50	.00	(25,727.50)	.0
001-000-34120	PEACE OFFICER S&T	.00	2,636.57	7,000.00	4,363.43	37.7
001-000-34121	RAN REIMBURSEMENT	.00	.00	28,275.00	28,275.00	.0
001-000-34125	PARKING CITATIONS	2,060.90	2,060.90	15,000.00	12,939.10	13.7
001-000-34126	TOW FEES	375.00	1,530.00	3,300.00	1,770.00	46.4
001-000-34135	MANDATED COSTS REIMBURSEMENT	.00	1,512.00	23,900.00	22,388.00	6.3
001-000-34141	PD GRANTS	49,629.00	49,629.00	.00	(49,629.00)	.0
001-000-34145	4850 PAY REIMBURSEMENT	3,039.50	9,118.50	.00	(9,118.50)	.0
001-000-35020	STRONG MOTION INST. PROGRAM	93.82	161.56	800.00	638.44	20.2
001-000-35060	CBSC/BUILDING PERMIT	23.00	53.00	200.00	147.00	26.5
001-000-36030	MISCELLANEOUS REVENUE	950.93	1,597.32	11,100.00	9,502.68	14.4
001-000-36031	RETIREE MEDICAL COPAY	.00	.00	2,600.00	2,600.00	.0
001-000-36040	FINGERPRINTING & REPORTS	1,142.00	7,211.00	22,500.00	15,289.00	32.1
001-000-36041	SUBPOENAS	.00	30.00	.00	(30.00)	.0
001-000-36042	AB109/REALIGNMENT	.00	.00	103,900.00	103,900.00	.0
001-000-36074	SUMMER PROGRAM TUITION	1,000.00	23,710.00	41,000.00	17,290.00	57.8
001-000-36078	AFTER SCHOOL PROGRAM	9,331.50	24,436.50	80,000.00	55,563.50	30.6
001-000-37010	SPECIAL EVENT INSURANCE	1,150.00	1,850.00	.00	(1,850.00)	.0
001-000-39250	SOFTBALL	.00	.00	17,000.00	17,000.00	.0
001-000-39251	SOCCER	.00	4,800.00	4,500.00	(300.00)	106.7

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
001-000-39255	VOLLEYBALL	.00	.00	1,700.00	1,700.00	.0
001-000-39270	AEROBIC, DANCE, ZUMBA	.00	.00	600.00	600.00	.0
001-000-39275	FACILITY RENTAL FEE	128.00	792.00	2,000.00	1,208.00	39.6
001-000-39280	YOUTH PROGRAM	.00	.00	500.00	500.00	.0
001-000-39281	GYMNASTICS	6,100.00	6,100.00	28,000.00	21,900.00	21.8
001-000-39290	POOL - PUBLIC SWIM	671.00	16,388.00	26,000.00	9,612.00	63.0
001-000-39291	POOL - RENTALS	.00	11,010.00	10,000.00	(1,010.00)	110.1
001-000-39292	POOL - SWIM LESSONS	280.00	13,300.00	21,000.00	7,700.00	63.3
001-000-39293	POOL - CONCESSIONS	115.50	2,416.00	3,580.00	1,164.00	67.5
001-000-39294	POOL - WATER FITNESS	198.00	2,358.00	8,000.00	5,642.00	29.5
001-000-39520	INTERGOVERNMENTAL REVENUE	.00	.00	1,000,000.00	1,000,000.00	.0
001-000-39999	REVENUE -TRANSFERS IN	700,000.00	700,000.00	700,000.00	.00	100.0
	TOTAL REVENUE	1,489,662.43	2,139,057.15	13,372,320.00	11,233,262.85	16.0
	TOTAL FUND REVENUE	1,489,662.43	2,139,057.15	13,372,320.00	11,233,262.85	16.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY COUNCIL					
001-010-51001	FULL TIME SALARIES	2,538.50	8,159.46	33,500.00	25,340.54	24.4
001-010-51006	VISION INSURANCE	40.91	163.64	600.00	436.36	27.3
001-010-51007	HEALTH INSURANCE	8,609.92	34,439.68	117,785.00	83,345.32	29.2
001-010-51008	DENTAL INSURANCE	444.22	1,776.88	5,582.00	3,805.12	31.8
001-010-51011	MEDICARE TAX	22.96	69.84	490.00	420.16	14.3
001-010-51017	PARS-ARS	33.00	115.50	440.00	324.50	26.3
001-010-51025	RETIREE HEALTH INSURANCE	.00	2,338.80	30,186.00	27,847.20	7.8
001-010-51043	DISABILITY INSURANCE	52.75	211.00	660.00	449.00	32.0
001-010-52011	ADVERTISING & PRINTING	48.95	247.90	1,000.00	752.10	24.8
001-010-52012	OFFICE SUPPLIES & POSTAGE	4.93	42.98	400.00	357.02	10.8
001-010-52013	COMMUNICATIONS	232.98	480.24	1,700.00	1,219.76	28.3
001-010-52014	MEETINGS & TRAVEL	1,870.19	3,575.30	15,000.00	11,424.70	23.8
001-010-52015	PROFESSIONAL SERVICES	.00	3,025.60	7,000.00	3,974.40	43.2
001-010-52016	INSURANCE	.00	392.50	750.00	357.50	52.3
001-010-52018	SPECIAL DEPARTMENT SUPPLIES	15.00	1,185.66	9,500.00	8,314.34	12.5
001-010-52019	MISC. DUES & SUBSCRIPTIONS	.00	.00	3,800.00	3,800.00	.0
001-010-52030	ESCOG	.00	.00	25,000.00	25,000.00	.0
001-010-52045	IT	163.95	4,165.56	19,000.00	14,834.44	21.9
001-010-55100	CITY COST PLAN	(37,749.00)	(37,749.00)	(37,749.00)	.00	(100.0)
	TOTAL CITY COUNCIL	(23,670.74)	22,641.54	234,644.00	212,002.46	9.7

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
001-011-51001	FULL TIME SALARIES	75,675.49	145,048.27	404,426.39	259,378.12	35.9
001-011-51002	PART TIME SALARIES	.00	1,988.55	4,400.00	2,411.45	45.2
001-011-51004	OVERTIME WAGES	136.96	282.31	500.00	217.69	56.5
001-011-51006	VISION INSURANCE	55.19	174.74	659.00	484.26	26.5
001-011-51007	HEALTH INSURANCE	2,265.77	9,063.08	29,847.84	20,784.76	30.4
001-011-51008	DENTAL INSURANCE	627.57	1,975.62	5,400.00	3,424.38	36.6
001-011-51010	WORKER'S COMPENSATION	.00	7,846.42	7,885.14	38.72	99.5
001-011-51011	MEDICARE TAX	1,248.42	2,273.95	5,864.28	3,590.33	38.8
001-011-51013	HOLIDAY PAYOUT	10,173.69	10,173.69	.00	(10,173.69)	.0
001-011-51016	CAR ALLOWANCE	500.00	500.00	.00	(500.00)	.0
001-011-51017	PARS-ARS	.00	25.85	57.20	31.35	45.2
001-011-51022	PARS SYSTEM	2,746.89	8,814.96	35,709.72	26,894.76	24.7
001-011-51024	DEFERRED COMPENSATION	1,340.82	3,385.53	7,414.11	4,028.58	45.7
001-011-51025	RETIREE HEALTH INSURANCE	.00	13,041.72	60,030.00	46,988.28	21.7
001-011-51027	PERS EE/ER	6,249.39	18,136.97	67,723.43	49,586.46	26.8
001-011-51029	PERS LS UAL	.00	199,338.28	199,824.00	485.72	99.8
001-011-51042	UNEMPLOYMENT INSURANCE	.00	.00	1,500.00	1,500.00	.0
001-011-51043	DISABILITY & LIFE INSURANCE	219.77	720.41	2,122.00	1,401.59	34.0
001-011-51046	OPEB	7,386.33	14,490.10	41,420.00	26,929.90	35.0
001-011-52006	RECRUITMENT	.00	179.47	.00	(179.47)	.0
001-011-52008	ADMINISTRATION FEES	2,684.46	3,367.21	26,000.00	22,632.79	13.0
001-011-52009	TRAINING	.00	.00	4,000.00	4,000.00	.0
001-011-52011	ADVERTISING & PRINTING	54.38	54.38	1,000.00	945.62	5.4
001-011-52012	OFFICE SUPPLIES & POSTAGE	1,834.77	5,076.93	22,000.00	16,923.07	23.1
001-011-52013	COMMUNICATIONS	168.00	504.00	2,900.00	2,396.00	17.4
001-011-52014	MEETINGS & TRAVEL	866.50	866.50	10,500.00	9,633.50	8.3
001-011-52015	PROFESSIONAL SERVICES	17,615.69	24,389.69	188,200.00	163,810.31	13.0
001-011-52018	SPECIAL DEPARTMENT SUPPLIES	586.61	1,042.47	7,000.00	5,957.53	14.9
001-011-52019	MISC. DUES & SUBSCRIPTIONS	40.00	1,147.07	2,000.00	852.93	57.4
001-011-52045	IT	132.10	3,097.10	18,000.00	14,902.90	17.2
001-011-52126	SENIOR W/S PROGRAM DISCOUNT	.00	.00	6,500.00	6,500.00	.0
001-011-53020	VEHICLE OPERATION	77.88	177.88	1,600.00	1,422.12	11.1
001-011-55099	CONTINGENCY	.00	.00	35,000.00	35,000.00	.0
001-011-55100	CITY COST PLAN	(165,532.00)	(165,532.00)	(165,534.00)	(2.00)	(100.0)
	TOTAL ADMINISTRATION	(32,845.32)	311,651.15	1,033,949.11	722,297.96	30.1

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FINANCE					
001-012-51001	FULL TIME SALARIES	12,278.08	39,233.74	149,557.13	110,323.39	26.2
001-012-51004	OVERTIME WAGES	136.95	282.29	500.00	217.71	56.5
001-012-51006	VISION INSURANCE	21.48	85.92	283.00	197.08	30.4
001-012-51007	HEALTH INSURANCE	2,650.95	10,603.80	34,920.85	24,317.05	30.4
001-012-51008	DENTAL INSURANCE	249.51	998.04	3,000.00	2,001.96	33.3
001-012-51010	WORKER'S COMPENSATION	.00	3,321.65	3,338.04	16.39	99.5
001-012-51011	MEDICARE TAX	175.08	558.52	2,169.37	1,610.85	25.8
001-012-51025	RETIREE HEALTH INSURANCE	.00	1,578.69	7,314.00	5,735.31	21.6
001-012-51027	PERS EE/ER	1,001.88	3,224.14	12,069.38	8,845.24	26.7
001-012-51029	PERS LS UAL	.00	290.84	292.00	1.16	99.6
001-012-51043	DISABILITY & LIFE INSURANCE	66.38	265.52	835.75	570.23	31.8
001-012-51046	OPEB	1,257.26	4,017.48	15,320.00	11,302.52	26.2
001-012-52007	BANK FEES	2,153.83	4,858.07	20,000.00	15,141.93	24.3
001-012-52011	ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-012-52012	OFFICE SUPPLIES & POSTAGE	456.51	891.50	5,000.00	4,108.50	17.8
001-012-52014	MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-012-52015	PROFESSIONAL SERVICES	776.72	2,276.72	70,000.00	67,723.28	3.3
001-012-52018	SPECIAL DEPARTMENT SUPPLIES	15.00	1,534.09	3,200.00	1,665.91	47.9
001-012-52019	MISC. DUES & SUBSCRIPTIONS	34.95	69.90	500.00	430.10	14.0
001-012-52045	IT	2,323.07	9,299.08	31,500.00	22,200.92	29.5
001-012-55100	CITY COST PLAN	(50,167.00)	(50,167.00)	(50,167.00)	.00	(100.0)
	TOTAL FINANCE	(26,569.35)	33,222.99	311,832.52	278,609.53	10.7
	TREASURER					
001-013-51001	FULL TIME SALARIES	138.46	445.05	1,900.00	1,454.95	23.4
001-013-51011	MEDICARE TAX	2.00	6.43	28.00	21.57	23.0
001-013-51017	PARS-ARS	1.80	6.30	25.00	18.70	25.2
001-013-52045	IT	.00	.00	30.00	30.00	.0
	TOTAL TREASURER	142.26	457.78	1,983.00	1,525.22	23.1
	LEGAL SERVICES					
001-014-52015	PROFESSIONAL SERVICES	18,841.50	35,397.46	175,000.00	139,602.54	20.2
001-014-55040	LITIGATION SERVICES	280.99	1,947.39	20,000.00	18,052.61	9.7
001-014-55100	CITY COST PLAN	(24,252.00)	(24,252.00)	(24,252.00)	.00	(100.0)
	TOTAL LEGAL SERVICES	(5,129.51)	13,092.85	170,748.00	157,655.15	7.7
	INSURANCE					
001-015-52016	INSURANCE	4,612.00	416,761.00	427,300.00	10,539.00	97.5
001-015-55100	CITY COST PLAN	(59,216.00)	(59,216.00)	(59,216.00)	.00	(100.0)
	TOTAL INSURANCE	(54,604.00)	357,545.00	368,084.00	10,539.00	97.1

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BUILDINGS AND GROUNDS					
001-016-51002	PART TIME SALARIES	5,898.11	20,984.07	69,290.00	48,305.93	30.3
001-016-51011	MEDICARE TAX	85.51	304.25	1,006.00	701.75	30.2
001-016-51017	PARS-ARS	76.68	272.80	901.00	628.20	30.3
001-016-51029	PERS LS UAL	.00	1,191.94	1,195.00	3.06	99.7
001-016-52010	UTILITIES	4,648.29	11,857.43	60,000.00	48,142.57	19.8
001-016-52011	ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-016-52013	COMMUNICATIONS	199.75	321.22	6,300.00	5,978.78	5.1
001-016-52015	PROFESSIONAL SERVICES	1,446.83	3,479.85	10,000.00	6,520.15	34.8
001-016-52017	WASTE FEES	180.84	543.52	4,200.00	3,656.48	12.9
001-016-52018	SPECIAL DEPARTMENT SUPPLIES	152.81	706.14	7,000.00	6,293.86	10.1
001-016-52045	IT	104.81	723.32	2,100.00	1,376.68	34.4
001-016-53020	VEHICLE OPERATION	103.34	577.98	4,700.00	4,122.02	12.3
001-016-54023	BUILDING OPERATION	1,995.87	4,332.81	10,000.00	5,667.19	43.3
001-016-56029	CAPITAL EQUIPMENT REPLACEMENT	11,538.22	11,538.22	22,000.00	10,461.78	52.5
001-016-57000	LEASE PRINCIPAL	628.50	1,885.50	7,548.00	5,662.50	25.0
	TOTAL BUILDINGS AND GROUNDS	27,059.56	58,719.05	206,440.00	147,720.95	28.4
	IT					
001-017-52015	PROFESSIONAL SERVICES	.00	58,618.80	69,640.00	11,021.20	84.2
001-017-55100	CITY COST PLAN	(9,651.00)	(9,651.00)	(9,651.00)	.00	(100.0)
	TOTAL IT	(9,651.00)	48,967.80	59,989.00	11,021.20	81.6
	COMMUNITY PROMOTIONS					
001-019-52130	ECONOMIC DEVELOPMENT	.00	.00	110,000.00	110,000.00	.0
001-019-52131	COMMUNITY SUPPORT	.00	.00	100,000.00	100,000.00	.0
	TOTAL COMMUNITY PROMOTIONS	.00	.00	210,000.00	210,000.00	.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE DEPARTMENT					
001-020-51001	FULL TIME SALARIES	173,962.80	510,383.53	1,996,963.12	1,486,579.59	25.6
001-020-51002	PART TIME SALARIES	683.29	2,050.98	61,200.00	59,149.02	3.4
001-020-51003	PART TIME RESERVES	.00	.00	5,000.00	5,000.00	.0
001-020-51004	OVERTIME WAGES	16,332.12	46,257.74	162,000.00	115,742.26	28.6
001-020-51005	WATCH COMMAND SALARIES	.00	700.49	3,792.50	3,092.01	18.5
001-020-51006	VISION INSURANCE	245.91	983.64	3,284.00	2,300.36	30.0
001-020-51007	HEALTH INSURANCE	43,439.27	173,757.08	516,352.00	342,594.92	33.7
001-020-51008	DENTAL INSURANCE	2,611.52	10,446.08	32,700.00	22,253.92	32.0
001-020-51010	WORKER'S COMPENSATION	.00	168,854.78	169,688.06	833.28	99.5
001-020-51011	MEDICARE TAX	2,902.99	8,188.62	33,164.85	24,976.23	24.7
001-020-51013	HOLIDAY PAYOUT	11,957.12	11,957.12	.00	(11,957.12)	.0
001-020-51014	FIELD TRAINING	.00	.00	2,400.00	2,400.00	.0
001-020-51015	SHIFT DIFFERENTIAL PAY	2,616.40	8,557.01	26,500.00	17,942.99	32.3
001-020-51017	PARS-ARS	8.88	26.65	1,205.60	1,178.95	2.2
001-020-51024	DEFERRED COMPENSATION	440.30	1,412.20	7,558.40	6,146.20	18.7
001-020-51025	RETIREE HEALTH INSURANCE	.00	94,452.72	420,000.00	325,547.28	22.5
001-020-51027	PERS EE/ER	35,359.08	113,610.00	473,619.00	360,009.00	24.0
001-020-51029	PERS LS UAL	.00	785,273.34	787,187.00	1,913.66	99.8
001-020-51043	DISABILITY & LIFE INSURANCE	949.70	3,807.60	12,000.00	8,192.40	31.7
001-020-51046	OPEB	16,620.03	49,975.82	204,505.00	154,529.18	24.4
001-020-52006	RECRUITMENT	65.00	65.00	7,000.00	6,935.00	.9
001-020-52009	TRAINING	1,345.57	5,706.78	25,000.00	19,293.22	22.8
001-020-52010	UTILITIES	1,601.36	4,010.75	19,000.00	14,989.25	21.1
001-020-52011	OUTREACH	.00	3,431.21	7,000.00	3,568.79	49.0
001-020-52012	OFFICE SUPPLIES & POSTAGE	40.23	261.45	3,000.00	2,738.55	8.7
001-020-52013	COMMUNICATIONS	2,856.20	8,248.68	38,000.00	29,751.32	21.7
001-020-52014	MEETINGS & TRAVEL	.00	2,330.80	25,000.00	22,669.20	9.3
001-020-52015	PROFESSIONAL SERVICES	1,123.13	5,887.73	18,000.00	12,112.27	32.7
001-020-52017	WASTE FEES	.00	.00	350.00	350.00	.0
001-020-52018	SPECIAL DEPARTMENT SUPPLIES	3,974.57	15,679.21	39,000.00	23,320.79	40.2
001-020-52019	MISC. DUES & SUBSCRIPTIONS	40.98	1,193.00	3,800.00	2,607.00	31.4
001-020-52021	FINGERPRINT FEES	1,117.00	2,817.00	13,000.00	10,183.00	21.7
001-020-52024	PROPERTY TAXES	.00	.00	20.00	20.00	.0
001-020-52045	IT	9,865.78	14,591.78	29,000.00	14,408.22	50.3
001-020-53020	VEHICLE OPERATION	5,528.32	15,919.56	35,000.00	19,080.44	45.5
001-020-54023	BUILDING OPERATION	476.97	2,075.89	7,000.00	4,924.11	29.7
001-020-54024	AB 109/REALIGNMENT EXPENSE	.00	.00	103,900.00	103,900.00	.0
001-020-54025	RAN REIMBURSEMENT	.00	660.00	28,275.00	27,615.00	2.3
001-020-56028	CAPITAL EQUIPMENT	.00	.00	105,000.00	105,000.00	.0
001-020-56030	LOAN PAYMENT	.00	22,144.29	23,000.00	855.71	96.3
001-020-57000	LEASE PRINCIPAL	2,645.98	7,937.94	31,800.00	23,862.06	25.0
	TOTAL POLICE DEPARTMENT	338,810.50	2,103,656.47	5,480,264.53	3,376,608.06	38.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIRE DEPARTMENT					
001-021-51001	FULL TIME SALARIES	10,232.58	35,101.79	157,892.09	122,790.30	22.2
001-021-51002	PART TIME SALARIES	265.65	1,103.23	33,342.50	32,239.27	3.3
001-021-51003	STRIKE TEAM PAY	17,085.97	87,104.24	.00	(87,104.24)	.0
001-021-51004	OVERTIME WAGES	467.14	1,430.48	7,000.00	5,569.52	20.4
001-021-51006	VISION INSURANCE	19.19	80.81	304.00	223.19	26.6
001-021-51007	HEALTH INSURANCE	3,651.79	14,187.61	58,202.00	44,014.39	24.4
001-021-51008	DENTAL INSURANCE	214.50	888.26	3,208.00	2,319.74	27.7
001-021-51009	CITY FIRE CALLOUTS	900.00	1,740.00	50,000.00	48,260.00	3.5
001-021-51010	WORKER'S COMPENSATION	.00	14,489.71	14,561.22	71.51	99.5
001-021-51011	MEDICARE TAX	410.91	1,821.30	3,525.00	1,703.70	51.7
001-021-51017	PARS-ARS	33.39	740.49	1,175.00	434.51	63.0
001-021-51018	DUTY TIME	160.32	500.64	3,000.00	2,499.36	16.7
001-021-51024	DEFERRED COMPENSATION	4.08	4.08	2,283.59	2,279.51	.2
001-021-51025	RETIREE HEALTH INSURANCE	.00	3,396.42	16,000.00	12,603.58	21.2
001-021-51027	PERS EE/ER	2,024.76	5,835.47	19,183.58	13,348.11	30.4
001-021-51029	PERS LS UAL	.00	6,302.62	6,318.00	15.38	99.8
001-021-51041	FIREMAN'S LIFE INSURANCE	.00	.00	4,000.00	4,000.00	.0
001-021-51042	UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
001-021-51043	DISABILITY & LIFE INSURANCE	68.45	283.74	888.00	604.26	32.0
001-021-51046	OPEB	1,028.93	3,666.54	15,060.00	11,393.46	24.4
001-021-52006	RECRUITMENT	.00	.00	1,500.00	1,500.00	.0
001-021-52009	TRAINING	.00	53.50	15,000.00	14,946.50	.4
001-021-52010	UTILITIES	894.55	2,373.55	16,000.00	13,626.45	14.8
001-021-52011	ADVERTISING & PRINTING	.00	.00	1,200.00	1,200.00	.0
001-021-52012	OFFICE SUPPLIES & POSTAGE	.00	44.64	600.00	555.36	7.4
001-021-52013	COMMUNICATIONS	384.09	1,529.64	12,000.00	10,470.36	12.8
001-021-52014	MEETINGS & TRAVEL	463.21	501.95	9,000.00	8,498.05	5.6
001-021-52015	PROFESSIONAL SERVICES	2,257.89	9,572.09	35,000.00	25,427.91	27.4
001-021-52017	WASTE FEES	146.69	440.07	3,000.00	2,559.93	14.7
001-021-52018	SPECIAL DEPARTMENT SUPPLIES	4,071.21	12,348.87	75,000.00	62,651.13	16.5
001-021-52019	MISC. DUES & SUBSCRIPTIONS	.00	.00	3,000.00	3,000.00	.0
001-021-52024	PROPERTY TAXES	.00	.00	1,000.00	1,000.00	.0
001-021-52045	IT	220.65	895.66	8,000.00	7,104.34	11.2
001-021-53020	VEHICLE OPERATION	1,715.73	3,958.74	33,000.00	29,041.26	12.0
001-021-53022	OFFICE EQUIPMENT OPERATION	90.73	164.15	1,000.00	835.85	16.4
001-021-54023	BUILDING OPERATION	.00	15.05	3,500.00	3,484.95	.4
001-021-55024	RENTALS	.00	.00	2,000.00	2,000.00	.0
001-021-55101	REFUNDS	.00	.00	200.00	200.00	.0
001-021-56028	CAPITAL EQUIPMENT	.00	.00	75,000.00	75,000.00	.0
	TOTAL FIRE DEPARTMENT	46,812.41	210,575.34	691,442.98	480,867.64	30.5

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BUILDING					
001-022-51001	FULL TIME SALARIES	2,396.12	8,084.07	49,600.00	41,515.93	16.3
001-022-51006	VISION INSURANCE	3.07	16.03	100.00	83.97	16.0
001-022-51007	HEALTH INSURANCE	.00	465.74	7,760.19	7,294.45	6.0
001-022-51008	DENTAL INSURANCE	35.64	153.69	860.00	706.31	17.9
001-022-51010	WORKER'S COMPENSATION	.00	983.42	988.27	4.85	99.5
001-022-51011	MEDICARE TAX	34.74	117.02	746.00	628.98	15.7
001-022-51022	PARS SYSTEM	.00	53.63	.00	(53.63)	.0
001-022-51024	DEFERRED COMPENSATION	119.80	374.53	1,000.00	625.47	37.5
001-022-51025	RETIREE HEALTH INSURANCE	.00	3,157.38	15,180.00	12,022.62	20.8
001-022-51027	PERS EE/ER	195.52	678.79	3,900.00	3,221.21	17.4
001-022-51043	DISABILITY & LIFE INSURANCE	10.58	51.62	250.00	198.38	20.7
001-022-51046	OPEB	245.36	826.52	5,270.00	4,443.48	15.7
001-022-52012	OFFICE SUPPLIES & POSTAGE	.74	114.46	300.00	185.54	38.2
001-022-52013	COMMUNICATIONS	.00	.00	600.00	600.00	.0
001-022-52014	MEETINGS & TRAVEL	.00	.00	5,000.00	5,000.00	.0
001-022-52015	PROFESSIONAL SERVICES	.00	257.79	105,000.00	104,742.21	.3
001-022-52018	SPECIAL DEPARTMENT SUPPLIES	900.00	867.49	13,500.00	12,632.51	6.4
001-022-52019	MISC. DUES & SUBSCRIPTIONS	4.00	12.00	16,260.00	16,248.00	.1
001-022-52045	IT	.00	.00	900.00	900.00	.0
001-022-53020	VEHICLE OPERATION	.00	.00	500.00	500.00	.0
	TOTAL BUILDING	3,945.57	16,214.18	227,714.46	211,500.28	7.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREET MAINTENANCE					
001-023-51001	FULL TIME SALARIES	14,886.15	48,126.87	205,105.37	156,978.50	23.5
001-023-51002	PART TIME SALARIES	165.96	683.87	7,800.00	7,116.13	8.8
001-023-51004	OVERTIME WAGES	190.95	190.95	4,600.00	4,409.05	4.2
001-023-51006	VISION INSURANCE	25.21	104.53	366.00	261.47	28.6
001-023-51007	HEALTH INSURANCE	3,755.05	15,551.49	55,799.00	40,247.51	27.9
001-023-51008	DENTAL INSURANCE	291.32	1,218.87	3,844.00	2,625.13	31.7
001-023-51010	WORKER'S COMPENSATION	.00	4,582.31	4,604.92	22.61	99.5
001-023-51011	MEDICARE TAX	221.05	708.55	3,272.36	2,563.81	21.7
001-023-51017	PARS-ARS	2.16	8.91	102.00	93.09	8.7
001-023-51018	DUTY TIME	467.10	1,502.07	3,600.00	2,097.93	41.7
001-023-51022	PARS SYSTEM	1,400.08	4,528.27	16,878.01	12,349.74	26.8
001-023-51024	DEFERRED COMPENSATION	380.21	1,195.14	3,155.78	1,960.64	37.9
001-023-51025	RETIREE HEALTH INSURANCE	.00	10,173.90	47,800.00	37,626.10	21.3
001-023-51027	PERS EE/ER	2,014.06	6,767.68	25,465.49	18,697.81	26.6
001-023-51029	PERS LS UAL	.00	6,206.69	6,222.00	15.31	99.8
001-023-51043	DISABILITY & LIFE INSURANCE	87.03	372.25	1,145.00	772.75	32.5
001-023-51046	OPEB	1,524.32	4,915.71	19,700.00	14,784.29	25.0
001-023-52009	TRAINING	46.66	46.66	.00	(46.66)	.0
001-023-52010	UTILITIES	4,622.60	11,995.81	69,000.00	57,004.19	17.4
001-023-52012	OFFICE SUPPLIES & POSTAGE	53.13	151.49	1,200.00	1,048.51	12.6
001-023-52013	COMMUNICATIONS	134.54	153.72	1,400.00	1,246.28	11.0
001-023-52014	MEETINGS & TRAVEL	153.04	431.68	3,000.00	2,568.32	14.4
001-023-52015	PROFESSIONAL SERVICES	115.08	115.08	5,400.00	5,284.92	2.1
001-023-52017	WASTE FEES	87.04	288.62	4,000.00	3,711.38	7.2
001-023-52018	SPECIAL DEPARTMENT SUPPLIES	1,014.78	2,628.61	53,500.00	50,871.39	4.9
001-023-52019	MISC. DUES & SUBSCRIPTIONS	10.99	562.97	1,900.00	1,337.03	29.6
001-023-52024	PROPERTY TAXES	.00	.00	300.00	300.00	.0
001-023-52045	IT	36.41	941.86	5,200.00	4,258.14	18.1
001-023-53020	VEHICLE OPERATION	893.63	2,015.67	23,000.00	20,984.33	8.8
001-023-55024	LEASE PROFIT AND LOSS	100.00	600.00	68,000.00	67,400.00	.9
001-023-56027	CAPITAL IMPROVEMENT	.00	.00	1,000,000.00	1,000,000.00	.0
001-023-56028	CAPITAL EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
001-023-56031	CAPITAL IMPROVEMENT PROGRAM	350,000.00	350,000.00	350,000.00	.00	100.0
001-023-56034	LEASE PRINCIPAL	473.93	1,421.79	5,700.00	4,278.21	24.9
	TOTAL STREET MAINTENANCE	383,152.48	478,192.02	2,031,059.93	1,552,867.91	23.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS AND RECREATION					
001-031-51001	FULL TIME SALARIES	25,450.04	81,506.65	318,705.96	237,199.31	25.6
001-031-51002	PART TIME SALARIES	18,192.54	62,255.89	215,250.00	152,994.11	28.9
001-031-51004	OVERTIME WAGES	835.88	1,143.58	8,000.00	6,856.42	14.3
001-031-51006	VISION INSURANCE	58.61	233.51	775.00	541.49	30.1
001-031-51007	HEALTH INSURANCE	11,254.14	44,832.83	147,443.59	102,610.76	30.4
001-031-51008	DENTAL INSURANCE	680.94	2,712.66	8,130.00	5,417.34	33.4
001-031-51010	WORKER'S COMPENSATION	.00	9,049.53	9,094.19	44.66	99.5
001-031-51011	MEDICARE TAX	621.66	2,025.76	8,020.95	5,995.19	25.3
001-031-51017	PARS-ARS	236.53	809.35	2,910.00	2,100.65	27.8
001-031-51022	PARS SYSTEM	4,306.12	13,815.14	55,000.00	41,184.86	25.1
001-031-51024	DEFERRED COMPENSATION	410.10	1,313.11	5,240.00	3,926.89	25.1
001-031-51025	RETIREE HEALTH INSURANCE	.00	14,217.15	62,568.00	48,350.85	22.7
001-031-51027	PERS EE/ER	4,676.32	15,451.58	61,600.00	46,148.42	25.1
001-031-51029	PERS LS UAL	.00	12,851.60	12,883.00	31.40	99.8
001-031-51042	UNEMPLOYMENT INSURANCE	.00	.00	1,500.00	1,500.00	.0
001-031-51043	DISABILITY & LIFE INSURANCE	182.14	725.77	2,264.00	1,538.23	32.1
001-031-51046	OPEB	2,606.06	8,346.24	32,645.00	24,298.76	25.6
001-031-52009	TRAINING	46.67	46.67	3,000.00	2,953.33	1.6
001-031-52010	UTILITIES	7,567.46	14,872.54	50,000.00	35,127.46	29.8
001-031-52011	ADVERTISING & PRINTING	.00	.00	500.00	500.00	.0
001-031-52012	OFFICE SUPPLIES & POSTAGE	.00	.00	300.00	300.00	.0
001-031-52013	COMMUNICATIONS	475.24	1,603.10	6,000.00	4,396.90	26.7
001-031-52014	MEETINGS & TRAVEL	48.68	192.19	4,000.00	3,807.81	4.8
001-031-52015	PROFESSIONAL SERVICES	2,232.42	3,676.42	28,000.00	24,323.58	13.1
001-031-52017	WASTE FEES	1,794.86	5,663.26	32,450.00	26,786.74	17.5
001-031-52018	SPECIAL DEPARTMENT SUPPLIES	18,672.38	25,897.24	80,000.00	54,102.76	32.4
001-031-52019	MISC. DUES & SUBSCRIPTIONS	31.99	92.98	3,000.00	2,907.02	3.1
001-031-52045	IT	830.68	8,068.03	19,500.00	11,431.97	41.4
001-031-53020	VEHICLE OPERATION	962.67	1,734.05	10,000.00	8,265.95	17.3
001-031-53021	SPECIAL EQUIPMENT OPERATION	.00	.00	10,000.00	10,000.00	.0
001-031-55024	RENTALS	.00	1,312.00	70,595.00	69,283.00	1.9
001-031-55025	CHAMBER OF COMMERCE	.00	.00	1,000.00	1,000.00	.0
001-031-55050	PARK RENOVATION	.00	15,000.00	30,000.00	15,000.00	50.0
001-031-56027	CAPITAL IMPROVEMENT	.00	700.00	70,000.00	69,300.00	1.0
001-031-56028	CAPITAL EQUIPMENT	.00	.00	47,000.00	47,000.00	.0
001-031-57000	LEASE PRINCIPAL	628.50	1,885.50	7,560.00	5,674.50	24.9
001-031-58030	URBAN GREENING GRANT	1,682.49	2,656.72	50,000.00	47,343.28	5.3
	TOTAL PARKS AND RECREATION	104,485.12	354,691.05	1,474,934.69	1,120,243.64	24.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PLANNING					
001-034-51001	FULL TIME SALARIES	8,400.32	27,811.76	110,466.30	82,654.54	25.2
001-034-51002	PART TIME SALARIES	.00	.00	5,000.00	5,000.00	.0
001-034-51004	OVERTIME WAGES	.00	.00	500.00	500.00	.0
001-034-51006	VISION INSURANCE	9.67	40.00	166.00	126.00	24.1
001-034-51007	HEALTH INSURANCE	2,265.77	9,226.10	32,562.95	23,336.85	28.3
001-034-51008	DENTAL INSURANCE	105.18	424.61	1,420.00	995.39	29.9
001-034-51010	WORKER'S COMPENSATION	.00	2,380.07	2,391.82	11.75	99.5
001-034-51011	MEDICARE TAX	114.58	377.92	1,716.30	1,338.38	22.0
001-034-51017	PARS-ARS	.00	.00	65.00	65.00	.0
001-034-51022	PARS SYSTEM	.00	18.77	.00	(18.77)	.0
001-034-51024	DEFERRED COMPENSATION	.00	1.79	200.00	198.21	.9
001-034-51025	RETIREE HEALTH INSURANCE	.00	3,157.38	14,718.00	11,560.62	21.5
001-034-51027	PERS EE/ER	685.47	2,837.67	8,802.35	5,964.68	32.2
001-034-51029	PERS LS UAL	.00	1,196.58	1,200.00	3.42	99.7
001-034-51043	DISABILITY & LIFE INSURANCE	52.89	214.81	790.00	575.19	27.2
001-034-51046	OPEB	860.20	2,847.50	11,175.00	8,327.50	25.5
001-034-52011	ADVERTISING & PRINTING	.00	519.81	.00	(519.81)	.0
001-034-52012	OFFICE SUPPLIES & POSTAGE	674.33	822.13	2,500.00	1,677.87	32.9
001-034-52013	COMMUNICATIONS	.00	.00	550.00	550.00	.0
001-034-52014	MEETINGS & TRAVEL	614.22	1,422.22	5,500.00	4,077.78	25.9
001-034-52015	PROFESSIONAL SERVICES	38.36	1,665.86	172,000.00	170,334.14	1.0
001-034-52018	SPECIAL DEPARTMENT SUPPLIES	.00	5.51	2,000.00	1,994.49	.3
001-034-52019	MISC. DUES & SUBSCRIPTIONS	20.00	560.00	1,000.00	440.00	56.0
001-034-52045	IT	11.03	1,331.32	6,000.00	4,668.68	22.2
001-034-53025	LAFCO	.00	.00	15,000.00	15,000.00	.0
	TOTAL PLANNING	13,852.02	56,861.81	395,723.72	338,861.91	14.4
	AFTER SCHOOL PROGRAM					
001-035-51002	PART TIME SALARIES	8,734.54	16,869.11	69,800.00	52,930.89	24.2
001-035-51011	MEDICARE TAX	126.64	244.62	1,015.00	770.38	24.1
001-035-51017	PARS-ARS	113.52	219.23	910.00	690.77	24.1
001-035-52010	UTILITIES	.00	.00	3,500.00	3,500.00	.0
001-035-52015	PROFESSIONAL SERVICES	.00	.00	250.00	250.00	.0
001-035-52018	SPECIAL DEPARTMENT SUPPLIES	745.37	1,140.54	12,000.00	10,859.46	9.5
001-035-52045	IT	103.71	325.91	1,200.00	874.09	27.2
	TOTAL AFTER SCHOOL PROGRAM	9,823.78	18,799.41	88,675.00	69,875.59	21.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POOL					
001-037-51002	PART TIME SALARIES	10,314.75	91,313.56	224,020.00	132,706.44	40.8
001-037-51011	MEDICARE TAX	149.56	1,324.04	3,300.00	1,975.96	40.1
001-037-51017	PARS-ARS	134.12	1,187.12	2,950.00	1,762.88	40.2
001-037-52009	TRAINING	.00	.00	2,500.00	2,500.00	.0
001-037-52010	UTILITIES	908.73	2,326.76	30,000.00	27,673.24	7.8
001-037-52013	COMMUNICATIONS	.00	.00	1,000.00	1,000.00	.0
001-037-52014	MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-037-52015	PROFESSIONAL SERVICES	644.44	644.44	5,000.00	4,355.56	12.9
001-037-52018	SPECIAL DEPARTMENT SUPPLIES	3,340.85	12,687.82	61,000.00	48,312.18	20.8
001-037-52045	IT	311.12	1,161.04	6,000.00	4,838.96	19.4
001-037-52047	CONCESSIONS	876.87	3,024.27	3,580.00	555.73	84.5
001-037-53021	SPECIAL EQUIPMENT OPERATION	.00	.00	7,000.00	7,000.00	.0
001-037-56028	CAPITAL EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
	TOTAL POOL	16,680.44	113,669.05	358,350.00	244,680.95	31.7
	SUMMER CAMP					
001-038-51002	PART TIME SALARIES	.00	15,807.21	40,210.00	24,402.79	39.3
001-038-51011	MEDICARE TAX	.00	229.18	585.00	355.82	39.2
001-038-51017	PARS-ARS	.00	205.52	525.00	319.48	39.2
001-038-52010	UTILITIES	.00	.00	500.00	500.00	.0
001-038-52011	ADVERTISING & PRINTING	.00	.00	450.00	450.00	.0
001-038-52015	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
001-038-52018	SPECIAL DEPARTMENT SUPPLIES	.00	3,155.03	8,200.00	5,044.97	38.5
001-038-52045	IT	.00	.00	150.00	150.00	.0
	TOTAL SUMMER CAMP	.00	19,396.94	60,620.00	41,223.06	32.0
	TOTAL FUND EXPENDITURES	792,294.22	4,218,354.43	13,406,454.94	9,188,100.51	31.5
	NET REVENUE OVER EXPENDITURES	697,368.21	(2,079,297.28)	(34,134.94)	2,045,162.34	(6091.

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
002-000-33010	INTEREST ON BANK DEPOSITS	9,679.76	31,724.11	121,800.00	90,075.89	26.1
002-000-39017	SEWER MISCELLANEOUS	.00	30.00	6,000.00	5,970.00	.5
002-000-39020	SEWER SERVICE COLLECTION	119,807.57	359,372.31	1,400,000.00	1,040,627.69	25.7
002-000-39023	SEWER SERVICE PENALTIES	347.73	640.39	1,000.00	359.61	64.0
002-000-39075	INTERGOVERNMENTAL REVENUE	.00	.00	675,000.00	675,000.00	.0
	TOTAL REVENUE	129,835.06	391,766.81	2,203,800.00	1,812,033.19	17.8
	TOTAL FUND REVENUE	129,835.06	391,766.81	2,203,800.00	1,812,033.19	17.8

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER					
002-051-51001	FULL TIME SALARIES	18,696.76	60,735.45	262,033.89	201,298.44	23.2
002-051-51002	PART TIME SALARIES	258.16	1,130.45	8,320.00	7,189.55	13.6
002-051-51004	OVERTIME WAGES	325.12	325.12	8,684.00	8,358.88	3.7
002-051-51006	VISION INSURANCE	33.62	141.62	512.00	370.38	27.7
002-051-51007	HEALTH INSURANCE	5,860.74	24,425.57	90,377.00	65,951.43	27.0
002-051-51008	DENTAL INSURANCE	388.00	1,618.44	5,381.00	3,762.56	30.1
002-051-51010	WORKER'S COMPENSATION	.00	6,444.52	6,476.32	31.80	99.5
002-051-51011	MEDICARE TAX	279.58	898.60	4,222.34	3,323.74	21.3
002-051-51017	PARS-ARS	3.36	14.71	110.00	95.29	13.4
002-051-51018	DUTY TIME	726.60	2,336.56	6,240.00	3,903.44	37.4
002-051-51022	PARS SYSTEM	2,177.93	7,068.73	26,254.79	19,186.06	26.9
002-051-51024	DEFERRED COMPENSATION	368.44	1,173.85	3,883.18	2,709.33	30.2
002-051-51025	RETIREE HEALTH INSURANCE	.00	10,173.90	48,000.00	37,826.10	21.2
002-051-51027	PERS EE/ER	2,766.63	9,339.73	36,480.88	27,141.15	25.6
002-051-51029	PERS LS UAL	.00	161,843.94	162,239.00	395.06	99.8
002-051-51043	DISABILITY & LIFE INSURANCE	115.97	497.02	1,590.00	1,092.98	31.3
002-051-51046	OPEB	1,914.54	6,199.39	25,390.00	19,190.61	24.4
002-051-52009	TRAINING	46.67	46.67	.00	(46.67)	.0
002-051-52010	UTILITIES	1,163.92	2,948.79	28,400.00	25,451.21	10.4
002-051-52012	OFFICE SUPPLIES & POSTAGE	532.17	755.05	7,300.00	6,544.95	10.3
002-051-52013	COMMUNICATIONS	134.54	153.72	2,700.00	2,546.28	5.7
002-051-52014	MEETINGS & TRAVEL	963.10	2,665.25	4,000.00	1,334.75	66.6
002-051-52015	PROFESSIONAL SERVICES	19,415.03	21,248.82	71,400.00	50,151.18	29.8
002-051-52017	WASTE FEES	413.22	1,317.41	5,600.00	4,282.59	23.5
002-051-52018	SPECIAL DEPARTMENT SUPPLIES	577.40	1,564.06	74,300.00	72,735.94	2.1
002-051-52019	MISC. DUES & SUBSCRIPTIONS	520.49	552.47	3,800.00	3,247.53	14.5
002-051-52045	IT	36.41	1,341.86	2,700.00	1,358.14	49.7
002-051-53020	VEHICLE OPERATION	604.42	1,723.62	20,000.00	18,276.38	8.6
002-051-55023	SMALL CLAIMS	.00	.00	100.00	100.00	.0
002-051-55024	RENTALS	.00	.00	1,000.00	1,000.00	.0
002-051-55100	CITY COST PLAN	165,264.00	165,264.00	165,264.00	.00	100.0
002-051-55101	REFUNDS	.00	.00	2,000.00	2,000.00	.0
002-051-56025	DEPRECIATION	.00	.00	140,000.00	140,000.00	.0
002-051-56027	CAPITAL IMPROVEMENT	.00	29,518.37	718,000.00	688,481.63	4.1
002-051-56028	CAPITAL EQUIPMENT	.00	.00	40,000.00	40,000.00	.0
002-051-57000	LEASE PRINCIPAL	473.93	1,421.79	5,800.00	4,378.21	24.5
	TOTAL SEWER	224,060.75	524,889.48	1,988,558.40	1,463,668.92	26.4
	TOTAL FUND EXPENDITURES	224,060.75	524,889.48	1,988,558.40	1,463,668.92	26.4
	NET REVENUE OVER EXPENDITURES	(94,225.69)	(133,122.67)	215,241.60	348,364.27	(61.9)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
004-000-33010	INTEREST ON BANK DEPOSITS	9,086.15	29,911.45	71,360.00	41,448.55	41.9
004-000-39012	WATER SERVICE COLLECTION	94,730.66	284,152.38	1,100,000.00	815,847.62	25.8
004-000-39013	WATER SERVICE PENALTIES	273.82	503.87	900.00	396.13	56.0
004-000-39017	WATER MISCELLANEOUS	.00	30.00	20,000.00	19,970.00	.2
	TOTAL REVENUE	104,090.63	314,597.70	1,192,260.00	877,662.30	26.4
	TOTAL FUND REVENUE	104,090.63	314,597.70	1,192,260.00	877,662.30	26.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	WATER					
004-050-51001	FULL TIME SALARIES	15,255.75	49,615.99	217,049.16	167,433.17	22.9
004-050-51002	PART TIME SALARIES	221.28	951.83	8,430.00	7,478.17	11.3
004-050-51004	OVERTIME WAGES	358.25	358.25	9,194.00	8,835.75	3.9
004-050-51006	VISION INSURANCE	27.87	117.66	429.00	311.34	27.4
004-050-51007	HEALTH INSURANCE	5,036.14	20,982.14	78,020.00	57,037.86	26.9
004-050-51008	DENTAL INSURANCE	321.86	1,358.70	4,505.00	3,146.30	30.2
004-050-51010	WORKER'S COMPENSATION	.00	5,408.80	5,435.49	26.69	99.5
004-050-51011	MEDICARE TAX	229.58	735.60	3,570.90	2,835.30	20.6
004-050-51017	PARS-ARS	2.86	12.32	110.00	97.68	11.2
004-050-51018	DUTY TIME	622.80	2,002.76	6,604.00	4,601.24	30.3
004-050-51022	PARS SYSTEM	1,866.82	6,062.83	22,503.53	16,440.70	26.9
004-050-51024	DEFERRED COMPENSATION	277.31	887.80	3,200.00	2,312.20	27.7
004-050-51025	RETIREE HEALTH INSURANCE	.00	13,565.20	63,756.60	50,191.40	21.3
004-050-51027	PERS EE/ER	2,340.25	8,077.19	29,681.20	21,604.01	27.2
004-050-51029	PERS LS UAL	.00	125,338.78	125,645.00	306.22	99.8
004-050-51043	DISABILITY & LIFE INSURANCE	96.22	419.84	1,400.00	980.16	30.0
004-050-51046	OPEB	1,562.25	5,063.67	21,200.00	16,136.33	23.9
004-050-52009	TRAINING	900.00	900.00	.00	(900.00)	.0
004-050-52010	UTILITIES	8,573.64	13,854.75	48,000.00	34,145.25	28.9
004-050-52012	OFFICE SUPPLIES & POSTAGE	902.84	1,121.93	6,800.00	5,678.07	16.5
004-050-52013	COMMUNICATIONS	115.33	131.77	3,700.00	3,568.23	3.6
004-050-52014	MEETINGS & TRAVEL	131.18	370.03	4,000.00	3,629.97	9.3
004-050-52015	PROFESSIONAL SERVICES	9,928.29	12,158.29	102,000.00	89,841.71	11.9
004-050-52017	WASTE FEES	52.77	158.31	1,670.00	1,511.69	9.5
004-050-52018	SPECIAL DEPARTMENT SUPPLIES	1,708.54	5,284.21	47,000.00	41,715.79	11.2
004-050-52019	MISC. DUES & SUBSCRIPTION	379.51	397.53	3,800.00	3,402.47	10.5
004-050-52020	WATER CONSERVATION PROGRAM	.00	.00	1,300.00	1,300.00	.0
004-050-52045	IT	36.41	1,346.21	2,700.00	1,353.79	49.9
004-050-53020	VEHICLE OPERATION	492.35	1,492.24	20,000.00	18,507.76	7.5
004-050-55023	SMALL CLAIMS	.00	.00	200.00	200.00	.0
004-050-55024	RENTALS	.00	.00	3,000.00	3,000.00	.0
004-050-55100	CITY COST PLAN	160,881.00	160,881.00	160,881.00	.00	100.0
004-050-55101	REFUNDS	.00	.00	6,000.00	6,000.00	.0
004-050-56025	DEPRECIATION	.00	.00	200,000.00	200,000.00	.0
004-050-56027	CAPITAL IMPROVEMENT	.00	.00	1,070,000.00	1,070,000.00	.0
004-050-56028	CAPITAL EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
004-050-56030	LOAN PAYMENT	.00	.00	18,260.17	18,260.17	.0
004-050-56500	INTEREST	.00	.00	110,625.00	110,625.00	.0
004-050-57000	LEASE PRINCIPAL	631.91	1,895.73	7,596.00	5,700.27	25.0
	TOTAL WATER	212,953.01	440,951.36	2,448,266.05	2,007,314.69	18.0
	TOTAL FUND EXPENDITURES	212,953.01	440,951.36	2,448,266.05	2,007,314.69	18.0
	NET REVENUE OVER EXPENDITURES	(108,862.38)	(126,353.66)	(1,256,006.05)	(1,129,652.39)	(10.1)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
012-000-33010	INTEREST ON BANK DEPOSITS	1,437.86	4,701.13	13,920.00	9,218.87	33.8
012-000-39735	UTILITIES CLEARING ACCOUNT	2,805.00	8,670.00	39,000.00	30,330.00	22.2
012-000-39750	RENTS - ASSISTED UNITS	773.00	2,149.00	6,600.00	4,451.00	32.6
012-000-39760	RENTS - UNASSISTED UNITS	8,080.00	27,285.00	102,000.00	74,715.00	26.8
	TOTAL REVENUE	13,095.86	42,805.13	161,520.00	118,714.87	26.5
	TOTAL FUND REVENUE	13,095.86	42,805.13	161,520.00	118,714.87	26.5

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SUNRISE MHP					
012-095-51001	FULL TIME SALARIES	1,186.28	3,777.14	14,330.00	10,552.86	26.4
012-095-51002	PART TIME SALARIES	1,952.25	5,178.60	12,740.00	7,561.40	40.7
012-095-51006	VISION INSURANCE	2.75	11.93	50.00	38.07	23.9
012-095-51007	HEALTH INSURANCE	527.86	2,295.17	7,770.00	5,474.83	29.5
012-095-51008	DENTAL INSURANCE	31.94	138.86	440.00	301.14	31.6
012-095-51010	WORKER'S COMPENSATION	.00	481.62	484.00	2.38	99.5
012-095-51011	MEDICARE TAX	44.13	124.86	402.00	277.14	31.1
012-095-51017	PARS-ARS	25.38	67.34	100.00	32.66	67.3
012-095-51022	PARS SYSTEM	133.74	426.38	1,581.00	1,154.62	27.0
012-095-51024	DEFERRED COMPENSATION	12.74	40.64	151.00	110.36	26.9
012-095-51027	PERS EE/ER	194.49	699.94	2,165.00	1,465.06	32.3
012-095-51029	PERS LS UAL	.00	8,978.82	9,001.00	22.18	99.8
012-095-51043	DISABILITY & LIFE INSURANCE	7.61	33.23	110.00	76.77	30.2
012-095-51046	OPEB	121.48	386.79	1,470.00	1,083.21	26.3
012-095-52010	UTILITIES	1,352.99	31,908.92	44,000.00	12,091.08	72.5
012-095-52012	OFFICE SUPPLIES & POSTAGE	.00	.00	100.00	100.00	.0
012-095-52015	PROFESSIONAL SERVICES	278.11	390.11	5,000.00	4,609.89	7.8
012-095-52017	WASTE FEES	546.64	1,687.36	7,500.00	5,812.64	22.5
012-095-52018	SPECIAL DEPARTMENT SUPPLIES	260.46	377.32	7,500.00	7,122.68	5.0
012-095-52045	IT	.00	.00	100.00	100.00	.0
012-095-53020	VEHICLE OPERATION	.00	.00	1,200.00	1,200.00	.0
012-095-55100	CITY COST PLAN	20,422.00	20,422.00	20,422.00	.00	100.0
012-095-56027	CAPITAL IMPROVEMENT	.00	.00	30,000.00	30,000.00	.0
	TOTAL SUNRISE MHP	27,100.85	77,427.03	166,616.00	89,188.97	46.5
	TOTAL FUND EXPENDITURES	27,100.85	77,427.03	166,616.00	89,188.97	46.5
	NET REVENUE OVER EXPENDITURES	(14,004.99)	(34,621.90)	(5,096.00)	29,525.90	(679.4)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
003-000-39100	SECTION 2105	2,025.12	3,928.55	23,000.00	19,071.45	17.1
003-000-39110	SECTION 2107-5	.00	1,000.00	1,000.00	.00	100.0
003-000-39120	SECTION 2107	2,308.07	4,901.82	32,000.00	27,098.18	15.3
003-000-39130	SECTION 2106	1,756.36	3,446.23	19,500.00	16,053.77	17.7
003-000-39135	MISC/PROP 42	3,714.13	6,896.75	37,000.00	30,103.25	18.6
003-000-39139	SB 1	8,525.34	18,246.80	99,094.00	80,847.20	18.4
	TOTAL REVENUE	18,329.02	38,420.15	211,594.00	173,173.85	18.2
	TOTAL FUND REVENUE	18,329.02	38,420.15	211,594.00	173,173.85	18.2

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GAS TAX					
003-030-51001	FULL TIME SALARIES	5,607.76	18,040.13	66,607.41	48,567.28	27.1
003-030-51002	PART TIME SALARIES	92.20	446.60	.00	(446.60)	.0
003-030-51004	OVERTIME WAGES	70.97	70.97	1,144.00	1,073.03	6.2
003-030-51006	VISION INSURANCE	10.48	42.91	150.00	107.09	28.6
003-030-51007	HEALTH INSURANCE	2,061.66	8,434.14	27,981.45	19,547.31	30.1
003-030-51008	DENTAL INSURANCE	120.76	494.41	1,500.00	1,005.59	33.0
003-030-51010	WORKER'S COMPENSATION	.00	1,830.83	1,839.86	9.03	99.5
003-030-51011	MEDICARE TAX	83.74	268.12	1,033.56	765.44	25.9
003-030-51017	PARS-ARS	1.20	5.82	.00	(5.82)	.0
003-030-51018	DUTY TIME	259.50	834.49	2,080.00	1,245.51	40.1
003-030-51022	PARS SYSTEM	777.81	2,494.84	9,376.47	6,881.63	26.6
003-030-51024	DEFERRED COMPENSATION	78.11	251.48	948.44	696.96	26.5
003-030-51027	PERS EE/ER	899.23	2,999.00	10,900.25	7,901.25	27.5
003-030-51029	PERS LS UAL	.00	2,688.12	2,695.00	6.88	99.7
003-030-51043	DISABILITY & LIFE INSURANCE	36.19	148.05	450.00	301.95	32.9
003-030-51046	OPEB	574.22	1,840.87	6,875.00	5,034.13	26.8
003-030-52018	SPECIAL DEPARTMENT SUPPLIES	.00	.00	16,000.00	16,000.00	.0
	TOTAL GAS TAX	10,673.83	40,890.78	149,581.44	108,690.66	27.3
	TOTAL FUND EXPENDITURES	10,673.83	40,890.78	149,581.44	108,690.66	27.3
	NET REVENUE OVER EXPENDITURES	7,655.19	(2,470.63)	62,012.56	64,483.19	(4.0)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
033-000-33010	INTEREST ON BANK DEPOSITS	829.17	2,784.97	9,570.00	6,785.03	29.1
033-000-39967	COPS/AB 1913	.00	.00	110,000.00	110,000.00	.0
	TOTAL REVENUE	829.17	2,784.97	119,570.00	116,785.03	2.3
	TOTAL FUND REVENUE	829.17	2,784.97	119,570.00	116,785.03	2.3

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	C.O.P.S.					
033-033-51004	OVERTIME WAGES	.00	.00	60,000.00	60,000.00	.0
033-033-52018	SPECIAL DEPARTMENT SUPPLIES	.00	.00	30,000.00	30,000.00	.0
033-033-52019	MISC. DUES & SUBSCRIPTIONS	660.00	10,660.00	10,000.00	(660.00)	106.6
033-033-53020	VEHICLE OPERATION	.00	.00	10,000.00	10,000.00	.0
033-033-57000	LEASE PRINCIPAL	5,008.26	30,385.26	90,000.00	59,614.74	33.8
	TOTAL C.O.P.S.	5,668.26	41,045.26	200,000.00	158,954.74	20.5
	TOTAL FUND EXPENDITURES	5,668.26	41,045.26	200,000.00	158,954.74	20.5
	NET REVENUE OVER EXPENDITURES	(4,839.09)	(38,260.29)	(80,430.00)	(42,169.71)	(47.6)

SEPTEMBER 2025
BANK RECONCILIATION
REPORT

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

September 30, 2025

Account: 99900010110

Bank Account Number: 006107370

Bank Statement Balance:	2,018,973.78	Book Balance Previous Month:	1,755,950.03
Outstanding Deposits:	218,381.15	Total Receipts:	1,597,574.33
Outstanding Checks:	750,393.98	Total Disbursements:	1,866,563.42
Bank Adjustments:	.01-	Book Adjustments:	.00
Bank Balance:	1,486,960.94	Book Balance:	1,486,960.94
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
19	280.00	1034	128.00-	1057	101.00	1108	88.29-
1110	565.46	1132	1,472.00-	1137	370.00-	1145	359.00
1159	64.00-	1213	185.00-	1232	92,595.45	1234	558.40
1240	105.00-	1243	498.00	1244	762.00	1245	146.25
1251	121,318.13	1252	786.00	1253	423.75	1256	2,400.00
Grand Totals:							218,381.15

Deposits cleared: 86 items Deposits Outstanding: 20 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
21	400,000.00	1092	19.83	1639	38.00	1644	38.00
2443	165.48	3849	74.99	4696	1,623.97	4738	250.29
4877	6,920.00	5119	457.64	5546	119.89	6366	313.36
6412	100.00	6693	48.03	6948	668.91	7108	4,602.50
7258	144.96	7412	18.58	7420	18.58	7859	1,076.50
8324	66.50	8752	110.82	9412	203.50	9861	.11
9941	46.25	10994	75.00	11079	14.30	11879	340.50
12044	33.25	12086	31.99	12129	2,898.00	12474	36.94
12488	31.17	12493	36.94	12502	166.23	12613	120.00
13139	55.50	13215	25.00	13247	30.35	13262	43.86
13272	103.89	13280	73.88	13318	59.20	13366	210.55
13407	40.00	13415	700.00	13642	88.80	13729	312.42
13898	57.35	13974	219.21	14016	475.93	14034	4,632.25
14046	240.00	14053	65.00	14055	563.06	14058	2.74
14067	351.10	14082	170.80	14101	55.50	14102	6,205.40
14119	39.50	14138	111.28	14157	2,400.00	14161	700.00
14166	19,205.97	14185	345.50	14186	122.21	14198	317.88
14201	156.57	14212	5,903.77	14216	162.30	14229	30.45
14230	59.31	14231	247.11	14232	465.27	14233	585.99
14234	2,301.00	14235	113.00	14237	80.00	14239	623.63
14241	65.00	14242	437.26	14245	33.00	14247	17,587.91
14249	9,920.00	14250	310.62	14251	128.01	14253	3,767.81
14254	85.00	14256	337.50	14257	2,722.21	14258	80.00
14259	125.00	14260	210.00	14261	660.00	14262	5,114.81

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
14266	681.28	14267	274.51	14268	415.57	14274	345.50
14275	289.42	14279	361.37	14282	217.84	14283	207.10
14285	207.10	14288	149.49	14289	76.88	14292	153.77
14294	42.71	14296	284.66	14297	2,869.24	14298	1,680.00
14299	369.23	14300	55.50	14301	6,383.62	14302	551.55
14303	2,029.96	14304	31,942.96	14305	13,698.55	14306	1,977.95
14307	577.17	14313	71.78	14317	54.38	14323	1,598.83
14328	530.00	14329	23.98	14330	344.95	14332	34.71
14333	335.50	14335	1,117.00	14336	11,188.87	14337	100.00
14339	773.72	14341	911.13	14343	51.95	14344	149.11
14346	1,553.49	14347	121.87	14350	4,612.39	14351	395.00
14352	313.42	14355	2,295.15	75403	8.00	71125300	.73-
91925200	105,917.22	91925204	39,036.13	91925205	1,765.53		
Grand Totals:							750,393.98

Checks cleared: 249 items Checks Oustanding: 147 items

Bank Adjustments Section

Description	Amount	Description	Amount
Reconciliation off by 0.01	.01-		
Grand Totals:			.01-

Book Adjustments Section

SEPTEMBER 2025
COMBINED CASH REPORT

CITY OF BISHOP
COMBINED CASH
SEPTEMBER 30, 2025

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,482,340.46
999-000-10111	LAIF INVESTMENT	904,839.50
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	18,488.32
999-000-10115	CASH IN BANK XPRESS BILLPAY	30,096.04
999-000-10116	CALIFORNIA CLASS INVESTMENT	20,246,391.88
999-000-10117	CASH IN BANK STRIPE	.00
999-000-10175	CASH CLEARING UTILITIES	15,098.87
999-000-10176	BUSINESS CASH CLEARING	.00
999-000-10177	DEPOSITS IN TRANSIT	.00
	TOTAL COMBINED CASH	22,697,255.07
999-000-10100	CASH ALLOCATED TO FUNDS	(22,697,255.07)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	11,531,479.68
2	ALLOCATION TO SEWER FUND	2,775,574.02
3	ALLOCATION TO GAS TAX	484,264.77
4	ALLOCATION TO WATER FUND	2,605,363.67
5	ALLOCATION TO RFPD	731,329.08
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	124,926.82
8	ALLOCATION TO BOND AND TRUST FUND	84,816.45
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	1,188,343.50
11	ALLOCATION TO ASSET FORFEITURE	5,782.62
12	ALLOCATION TO SUNRISE MHP	412,291.82
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	1,673,146.69
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	158,452.47
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	77,190.64
24	ALLOCATION TO BAWA	85,791.91
25	ALLOCATION TO WAYFINDING & SIGNAGE PROJECT	.00
26	ALLOCATION TO PLHA FUND	219,148.28
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	237,755.25
37	ALLOCATION TO HOME FUNDS/WILLOW ST	128,632.26
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	10,589.83
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00

71	ALLOCATION TO SILVER PEAK/IMACA	.00
72	ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48
	TOTAL ALLOCATIONS TO OTHER FUNDS	22,697,255.07
	ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(22,697,255.07)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

SEPTEMBER 2025 INVESTMENT PORTFOLIO REPORT

Investment Accounts

LAIF

Statement Period: September 2025

Ending Balance: $904,839.50

Average Monthly Yield: 4.212%

California Class

Statement Period: September 2025

Ending Balance: $20,246,391.88

Average Monthly Yield: 4.273%

Combined City of Bishop Investments

Statement Period: September 2025

Ending Balance: $21,151,231.38

Average Monthly Yield: 4.270%

California CLASS

Summary Statement

September 30, 2025

Investor ID: CA-01-0180

0000-70-0000705 PDF 834242

City of Bishop
377 W Line Street
Bishop, CA 93514

California CLASS

California CLASS

Average Monthly Yield: 4.2725%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0180-0001	City of Bishop	19,877,722.00	800,000.00	500,000.00	68,669.88	658,656.60	19,570,011.00	20,246,391.88
TOTAL		**19,877,722.00**	**800,000.00**	**500,000.00**	**68,669.88**	**658,656.60**	**19,570,011.00**	**20,246,391.88**

City of Bishop

Account Summary

Average Monthly Yield: 4.2725%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	19,877,722.00	800,000.00	500,000.00	68,669.88	658,656.60	19,570,011.00	20,246,391.88

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2025	Beginning Balance			19,877,722.00	
09/10/2025	Withdrawal		500,000.00		13563
09/29/2025	Contribution	400,000.00			13678
09/30/2025	Contribution	400,000.00			13687
09/30/2025	Income Dividend Reinvestment	68,669.88			
09/30/2025	Ending Balance			20,246,391.88	

California CLASS

	California CLASS	
Date	Dividend Rate	Daily Yield
09/01/2025	0.000000000	4.3238%
09/02/2025	0.000118470	4.3175%
09/03/2025	0.000118622	4.3297%
09/04/2025	0.000118635	4.3302%
09/05/2025	0.000357231	4.3463%
09/06/2025	0.000000000	4.3463%
09/07/2025	0.000000000	4.3463%
09/08/2025	0.000119040	4.3449%
09/09/2025	0.000118746	4.3342%
09/10/2025	0.000118698	4.3325%
09/11/2025	0.000118598	4.3288%
09/12/2025	0.000356493	4.3373%
09/13/2025	0.000000000	4.3373%
09/14/2025	0.000000000	4.3373%
09/15/2025	0.000119379	4.3574%
09/16/2025	0.000119433	4.3593%
09/17/2025	0.000118363	4.3202%
09/18/2025	0.000116724	4.2604%
09/19/2025	0.000344004	4.1854%
09/20/2025	0.000000000	4.1854%
09/21/2025	0.000000000	4.1854%
09/22/2025	0.000114288	4.1715%
09/23/2025	0.000114221	4.1691%
09/24/2025	0.000114187	4.1678%
09/25/2025	0.000114492	4.1790%
09/26/2025	0.000344334	4.1894%
09/27/2025	0.000000000	4.1894%
09/28/2025	0.000000000	4.1894%
09/29/2025	0.000114709	4.1848%
09/30/2025	0.000114740	4.1880%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 30, 2025

LAIF Home
PMIA Average Monthly Yields

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

Tran Type Definitions

Account Number: 98-14-086

September 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	904,839.50
Total Withdrawal:	0.00	Ending Balance:	904,839.50

PMIA/LAIF Performance Report as of 10/22/25

Quarterly Performance Quarter Ended 9/30/25

LAIF Apportionment Rate[2]:	4.34
LAIF Earnings Ratio[2]:	0.00011893333163814
LAIF Administrative Cost[1]*:	0.26
LAIF Fair Value Factor[1]:	1.001929581
PMIA Daily[1]:	4.19
PMIA Quarter to Date[1]:	4.24
PMIA Average Life[1]:	254

PMIA Average Monthly Effective Yields[1]

September	**4.212**
August	4.251
July	4.258
June	4.269
May	4.272
April	4.281

Pooled Money Investment Account Monthly Portfolio Composition [1] 9/30/25 $161.7 billion

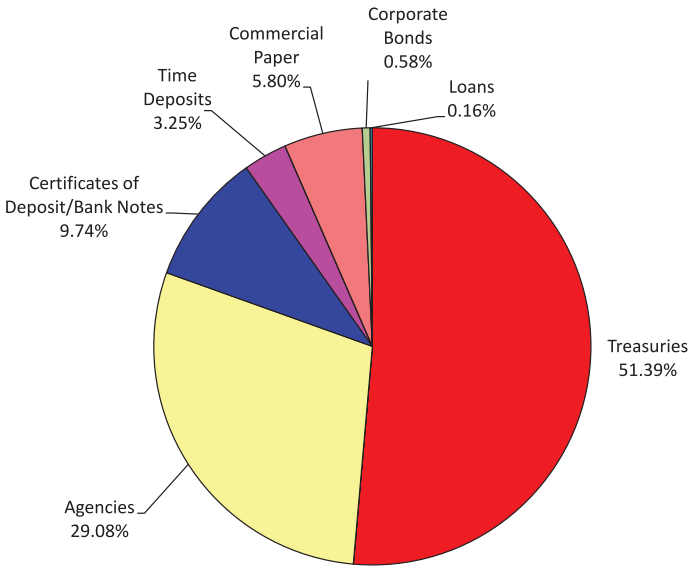


Chart does not include $987,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. View PMIA Daily Rates

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) .

**The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.*

Source:
[1] State of California, Office of the Treasurer
[2] State of California, Office of the Controller

CALIFORNIA STATE TREASURER
FIONA MA, CPA

PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
10/29/25	4.13	4.15	256
10/28/25	4.13	4.15	256
10/27/25	4.13	4.15	255
10/26/25	4.13	4.16	258
10/25/25	4.13	4.16	258
10/24/25	4.13	4.16	258
10/23/25	4.14	4.16	253
10/22/25	4.14	4.16	252
10/21/25	4.14	4.16	253
10/20/25	4.14	4.16	254
10/19/25	4.14	4.16	257
10/18/25	4.14	4.16	257
10/17/25	4.14	4.16	257
10/16/25	4.15	4.17	259
10/15/25	4.15	4.17	262
10/14/25	4.16	4.17	264
10/13/25	4.16	4.17	261
10/12/25	4.16	4.17	264
10/11/25	4.16	4.17	264
10/10/25	4.16	4.17	264
10/09/25	4.16	4.17	265
10/08/25	4.17	4.17	263
10/07/25	4.17	4.17	264
10/06/25	4.17	4.17	265
10/05/25	4.17	4.17	266
10/04/25	4.17	4.17	266
10/03/25	4.17	4.18	266
10/02/25	4.17	4.18	266
10/01/25	4.18	4.18	265
09/30/25	4.19	4.24	254
09/29/25	4.19	4.24	252
09/28/25	4.19	4.24	252
09/27/25	4.19	4.24	252
09/26/25	4.19	4.24	252
09/25/25	4.20	4.24	246
09/24/25	4.20	4.24	245

*Daily yield does not reflect capital gains or losses

CALIFORNIA STATE TREASURER
FIONA MA, CPA

PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
09/23/25	4.20	4.25	246
09/22/25	4.20	4.25	245
09/21/25	4.20	4.25	247
09/20/25	4.20	4.25	247
09/19/25	4.20	4.25	247
09/18/25	4.21	4.25	248
09/17/25	4.21	4.25	249
09/16/25	4.21	4.25	251
09/15/25	4.21	4.25	252
09/14/25	4.21	4.25	257
09/13/25	4.21	4.25	257
09/12/25	4.21	4.25	257
09/11/25	4.22	4.25	258
09/10/25	4.22	4.25	250
09/09/25	4.22	4.25	250
09/08/25	4.23	4.25	244
09/07/25	4.23	4.25	247
09/06/25	4.23	4.25	247
09/05/25	4.23	4.25	247
09/04/25	4.24	4.25	246
09/03/25	4.24	4.25	248
09/02/25	4.24	4.25	248
09/01/25	4.25	4.26	248

*Daily yield does not reflect capital gains or losses

Updated: 10/29/2

SEPTEMBER 2025
WARRANT REGISTER REPORT

TO: CITY COUNCIL/CITY ADMINISTRATOR

FROM: FINANCE DIRECTOR

DATE: NOVEMBER 4, 2025

SUBJECT: APPROVAL OF WARRANT REGISTER FOR THE MONTH OF SEPTEMBER 2025

COMMERCIAL WARRANTS

CHECK #14153-14357

AMOUNT ISSUED: $411,921.32

MANUAL CHECKS & PAYROLL WARRANTS

AMOUNT ISSUED: $1,454,642.10

TOTAL AMOUNT ISSUED: $1,866,563.42

Journal	Payee or Description	Date	Check Number	Amount
CD	Dishion B of A Credit Card payment September 2025	09/30/2025	1	9,581.60
CD	Ellsworth B of A Credit Card payment September 2025	09/30/2025	2	4,090.38
CD	Gonzalez B of A Credit Card payment September 2025	09/30/2025	3	847.62
CD	Reynolds B of A Credit Card payment September 2025	09/30/2025	4	1,248.67
CD	Gomez B of A Credit Card Payment September 2025	09/30/2025	5	1,762.00
CD	Russell B of A Credit Card payment September 2025	09/30/2025	6	1,592.43
CD	Grisham B of A Credit Card payment September 2025	09/30/2025	7	4,150.44
CD	Milici B of A Credit Card payment September 2025	09/30/2025	8	102.63
CD	Gamino B of A Credit Card payment September 2025	09/30/2025	9	1,075.06
CD	Poole B of A Credit Card payment September 2025	09/30/2025	10	3,137.16
CD	McElroy B of A Credit Card payment September 2025	09/30/2025	11	3,992.62
CD	Chase Paymentech Fee August 2025	09/30/2025	12	1,198.62
CD	Bamboo HR Test Account September 2025	09/30/2025	13	99.00
CD	Xpress Bill Pay Fee August 2025	09/30/2025	14	709.35
CD	Bamboo HR Sept-Oct 2025	09/30/2025	15	1,897.59
CD	Enterprise Lease Payment September 2025	09/30/2025	16	10,491.01
CD	Chargeback: Hero Hospitality 9/25 TOT Payment	09/30/2025	17	55,427.01
CD	Transfer from Operating Account to CA CLASS	09/30/2025	18	400,000.00
CD	CALPERS EPMC & ADJ - 8/18/25 TO 8/31/25	09/30/2025	19	1,886.80
CD	IRS - amount due for 6/30/25 quarter ending., late payment	09/30/2025	20	1,130.97
CD	Transfer from Operating Account to CA CLASS	09/30/2025	21	400,000.00
CDA	AIRMEDCARE NETWORK	09/04/2025	14153	4,425.00
CDA	AMERICAN BUSINESS MACHINE	09/04/2025	14154	15.00
CDA	AMERICAN WATER WORKS	09/04/2025	14155	525.00
CDA	BISHOP HEATING & AIR CONDITIONING INC.	09/04/2025	14156	11,538.22
CDA	BISHOP LITTLE LEAGUE	09/04/2025	14157	2,400.00
CDA	BSK ASSOCIATES	09/04/2025	14158	624.26
CDA	CANON FINANCIAL SERVICES	09/04/2025	14159	497.87
CDA	CHALFANT BIG TREES FARM	09/04/2025	14160	1,532.33
CDA	Collins Accountancy Company	09/04/2025	14161	700.00
CDA	DEPT OF WATER AND POWER	09/04/2025	14162	5,635.95
CDA	Eastern Sierra Peace Officers Associatio	09/04/2025	14163	510.00
CDA	FRONTIER	09/04/2025	14164	194.77
CDA	HIGH COUNTRY LUMBER	09/04/2025	14165	1,000.61
CDA	INYO COUNTY ADMINISTRATION	09/04/2025	14166	19,205.97
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	09/04/2025	14167	195.50
CDA	Inyo Register	09/04/2025	14168	48.95
CDA	L.N Curtis & Sons	09/04/2025	14169	158.13
CDA	Pilot Thomas Logistics	09/04/2025	14170	2,054.38
CDA	Pilot Thomas Logistics LLC	09/04/2025	14171	271.88
CDA	PREFERRED SEPTIC	09/04/2025	14172	3,287.73
CDA	QUILL CORP	09/04/2025	14173	131.42
CDA	RAMONS AUTO DETAIL	09/04/2025	14174	250.00
CDA	Rojas Communications Group	09/04/2025	14175	2,500.00
CDA	Savant Solutions	09/04/2025	14176	3,194.00
CDA	SOUTHERN CALIFORNIA EDISON	09/04/2025	14177	6,017.93
CDA	STATE WATER RESOURCES	09/04/2025	14178	105.00
CDA	Tint This	09/04/2025	14179	650.00
CDA	UNDERGROUND SERVICE ALERT	09/04/2025	14180	18.00
CDA	US Foods, Inc.	09/04/2025	14181	2,274.66
CDA	VERIZON WIRELESS	09/04/2025	14182	676.47
CDP	UNDERHILL, CHERYL L.	09/05/2025	14183	63.94
CDP	SANTANA, FRANCISCO	09/05/2025	14184	1,525.08
CDP	SANTANA, MISAEL	09/05/2025	14185	345.50
CDP	COKELEY, RACHEL D	09/05/2025	14186	122.21
CDP	ALVARADO, CRISTAL	09/05/2025	14187	899.00
CDP	FOREHAND, JASON A	09/05/2025	14188	10,464.99
CDP	GRISHAM, AMANDA R	09/05/2025	14189	2,613.69

Journal	Payee or Description	Date	Check Number	Amount
CDP	REYNOLDS, JIM	09/05/2025	14190	3,685.34
CDP	ALMEIDA, JOHN S.	09/05/2025	14191	663.00
CDP	MOLINA, MICHAEL	09/05/2025	14192	5,903.77
CDP	NAVALES, RYAN	09/05/2025	14193	365.62
CDP	FITT, ASHLEY	09/05/2025	14194	238.26
CDP	JACKSON, THOMAS E.	09/05/2025	14195	697.31
CDP	POOL, PRESTON	09/05/2025	14196	1,111.63
CDP	BRAATEN, BRAD	09/05/2025	14197	224.41
CDP	MADERA, JOCELYN	09/05/2025	14198	317.88
CDP	ENNIS, JERRY	09/05/2025	14199	1,044.48
CDP	ENNIS, KAREN	09/05/2025	14200	1,028.48
CDP	SANTANA, ALONDRA	09/05/2025	14201	156.57
CDP	RUSSELL, BRET	09/05/2025	14202	3,840.54
CDP	MONDRAGON, DONOVAN	09/05/2025	14203	166.58
CDP	RAGER, ARIANA	09/05/2025	14204	196.48
CDP	FITT, CALEB	09/05/2025	14205	259.21
CDP	OSLAND, SCOUT	09/05/2025	14206	356.29
CDP	HAVERSTOCK, CLARE	09/05/2025	14207	238.61
CDP	ORR, TEAGAN	09/05/2025	14208	89.70
CDP	ORDONEZ, TABATHA	09/05/2025	14209	905.00
CDP	LOWDEN, MIKE	09/05/2025	14210	364.37
CDP	BEALL, NOAH	09/05/2025	14211	5,029.05
CDP	SNYDER, MARY	09/05/2025	14212	5,903.77
CDP	DURHAM, CLAIRE	09/05/2025	14213	10,234.53
CDP	JONES, MATTHEW	09/05/2025	14214	6,701.73
CDP	CLARK, DACIA	09/05/2025	14215	237.57
CDP	DEVINCENT, MALEAH	09/05/2025	14216	162.30
CDP	DAVIS, ELLARY	09/05/2025	14217	213.56
CDP	DEHAVEN, BRANDON	09/05/2025	14218	5,029.05
CDP	JOHNSON, BRADY	09/05/2025	14219	239.18
CDP	NOESSER, COLIN	09/05/2025	14220	192.21
CDP	MARTINEZ, DULCE	09/05/2025	14221	123.87
CDP	CORTES, GETHSEMANIE	09/05/2025	14222	106.78
CDP	CHIRRICK, HALLE	09/05/2025	14223	132.41
CDP	TAYLOR, ASHLEY	09/05/2025	14224	180.77
CDPT	AMERICAN FIDELITY	09/04/2025	14225	284.66
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	09/04/2025	14226	369.23
CDPT	US BANK TRUST WESTERN REGION	09/04/2025	14227	8,163.89
CDA	ADAM MARCELLIN	09/11/2025	14228	80.00
CDA	ALEX PRINTING	09/11/2025	14229	30.45
CDA	ALPINE PAINT OF BISHOP	09/11/2025	14230	59.31
CDA	BISHOP HEATING & AIR CONDITIONING INC.	09/11/2025	14231	247.11
CDA	BLACK POINT LLC.	09/11/2025	14232	465.27
CDA	BSK ASSOCIATES	09/11/2025	14233	585.99
CDA	CASELLE, INC.	09/11/2025	14234	2,301.00
CDA	CHRIS COSTELLO	09/11/2025	14235	113.00
CDA	Courtney Morrison	09/11/2025	14236	33.00
CDA	Cristal Alvarado	09/11/2025	14237	80.00
CDA	Dominic Jahn	09/11/2025	14238	193.00
CDA	FRONTIER	09/11/2025	14239	623.63
CDA	GALLS, LLC	09/11/2025	14240	27.61
CDA	Guardian Alliance Technologies, Inc	09/11/2025	14241	65.00
CDA	HECTOR MARTINEZ	09/11/2025	14242	437.26
CDA	HUNT PROPANE, INC.	09/11/2025	14243	908.73
CDA	JIM REYNOLDS	09/11/2025	14244	80.00
CDA	John Almeida	09/11/2025	14245	33.00
CDA	JOSHUA ELLSWORTH	09/11/2025	14246	80.00
CDA	Lechowicz & Tseng Municipal Consultants	09/11/2025	14247	17,587.91

Journal	Payee or Description	Date	Check Number	Amount
CDA	LEHR AUTO ELECTRIC	09/11/2025	14248	1,588.53
CDA	Mesa Energy Systems Inc.	09/11/2025	14249	9,920.00
CDA	MISSION LINEN & UNIFORM	09/11/2025	14250	310.62
CDA	MR. K. AUTOMOTIVE SERVICE INC.	09/11/2025	14251	128.01
CDA	OPTIMUM	09/11/2025	14252	1,142.01
CDA	Pilot Thomas Logistics	09/11/2025	14253	3,767.81
CDA	PTS	09/11/2025	14254	85.00
CDA	RAMONS AUTO DETAIL	09/11/2025	14255	1,000.00
CDA	SIERRA SECURITY SYSTEMS	09/11/2025	14256	337.50
CDA	SOUTHERN CALIFORNIA EDISON	09/11/2025	14257	2,722.21
CDA	Tabitha Ordonez	09/11/2025	14258	80.00
CDA	THE SHEET	09/11/2025	14259	125.00
CDA	The Sierra Reader/ El Sol de la Sierra	09/11/2025	14260	210.00
CDA	Thomsom Reuters - West	09/11/2025	14261	660.00
CDA	WESTERN NEVADA SUPPLY CO.	09/11/2025	14262	5,114.81
CDA	CF Music Promoter LLC	09/12/2025	14263	8,000.00
CDP	UNDERHILL, CHERYL L.	09/19/2025	14264	63.94
CDP	SANTANA, FRANCISCO	09/19/2025	14265	1,520.48
CDP	SANTANA, MISAEL	09/19/2025	14266	681.28
CDP	COKELEY, RACHEL D	09/19/2025	14267	274.51
CDP	FOREHAND, JASON A	09/19/2025	14268	415.57
CDP	GRISHAM, AMANDA R	09/19/2025	14269	6,179.86
CDP	REYNOLDS, JIM	09/19/2025	14270	2,637.19
CDP	NAVALES, RYAN	09/19/2025	14271	973.61
CDP	JACKSON, THOMAS E.	09/19/2025	14272	761.18
CDP	POOL, PRESTON	09/19/2025	14273	227.73
CDP	BRAATEN, BRAD	09/19/2025	14274	345.50
CDP	MADERA, JOCELYN	09/19/2025	14275	289.42
CDP	ENNIS, JERRY	09/19/2025	14276	989.62
CDP	ENNIS, KAREN	09/19/2025	14277	974.62
CDP	DERR, LEVI	09/19/2025	14278	227.73
CDP	SANTANA, ALONDRA	09/19/2025	14279	361.37
CDP	RUSSELL, BRET	09/19/2025	14280	3,840.54
CDP	MONDRAGON, DONOVAN	09/19/2025	14281	115.33
CDP	RAGER, ARIANA	09/19/2025	14282	217.84
CDP	FITT, CALEB	09/19/2025	14283	207.10
CDP	OSLAND, SCOUT	09/19/2025	14284	85.55
CDP	HAVERSTOCK, CLARE	09/19/2025	14285	207.10
CDP	DONDERO, JESIAH	09/19/2025	14286	417.51
CDP	CLARK, DACIA	09/19/2025	14287	262.53
CDP	DEVINCENT, MALEAH	09/19/2025	14288	149.49
CDP	DAVIS, ELLARY	09/19/2025	14289	76.88
CDP	JOHNSON, BRADY	09/19/2025	14290	226.38
CDP	NOESSER, COLIN	09/19/2025	14291	183.67
CDP	MARTINEZ, DULCE	09/19/2025	14292	153.77
CDP	CORTES, GETHSEMANIE	09/19/2025	14293	153.77
CDP	CHIRRICK, HALLE	09/19/2025	14294	42.71
CDP	TAYLOR, ASHLEY	09/19/2025	14295	424.94
CDPT	AMERICAN FIDELITY	09/18/2025	14296	284.66
CDPT	AMERICAN FIDELITY	09/18/2025	14297	2,869.24
CDPT	BPOA	09/18/2025	14298	1,680.00
CDPT	CALIFORNIA STATE DISBURSEMENT UNIT	09/18/2025	14299	369.23
CDPT	COBEA	09/18/2025	14300	55.50
CDPT	MSA-DENTAL POOL	09/18/2025	14301	6,383.62
CDPT	TEXAS LIFE INSURANCE COMPANY	09/18/2025	14302	551.55
CDPT	THE HARTFORD	09/18/2025	14303	2,029.96
CDPT	U.S Bank PARS Account #: 6746050100	09/18/2025	14304	31,942.96
CDPT	US BANK TRUST WESTERN REGION	09/18/2025	14305	13,698.55

Journal	Payee or Description	Date	Check Number	Amount
CDPT	US BANK TRUST WESTERN REGION	09/18/2025	14306	1,977.95
CDPT	VISION SERVICE PLAN	09/18/2025	14307	577.17
CDA	AIRMEDCARE NETWORK	09/18/2025	14308	187.00
CDA	AT&T Mobility LLC	09/18/2025	14309	941.39
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	09/18/2025	14310	2,435.50
CDA	AXON ENTERPRISE, INC.	09/18/2025	14311	895.00
CDA	BLIZZARD FIRE PROTECTION	09/18/2025	14312	292.00
CDA	BRISTLECONE CHAPTER CNPS	09/18/2025	14313	71.78
CDA	CALIFORNIA BROADBAND	09/18/2025	14314	168.00
CDA	Capital Industrial Medical Supply Co	09/18/2025	14315	418.80
CDA	CARMICHAEL BUSINESS TECH.	09/18/2025	14316	6,429.06
CDA	COMMUNITY PRINTING	09/18/2025	14317	54.38
CDA	FRONTIER	09/18/2025	14318	43.19
CDA	GALLS, LLC	09/18/2025	14319	39.05
CDA	HACH COMPANY	09/18/2025	14320	260.43
CDA	Jones Mayer	09/18/2025	14321	16,686.99
CDA	Pilot Thomas Logistics	09/18/2025	14322	1,906.17
CDA	QUADIENT FINANCE USA, INC	09/18/2025	14323	1,598.83
CDA	RAMONS AUTO DETAIL	09/18/2025	14324	400.00
CDA	VERIZON BUSINESS	09/18/2025	14325	79.07
CDA	Wood Rodgers Inc	09/18/2025	14326	495.00
CDA	ADAM MARCELLIN	09/24/2025	14327	380.00
CDA	BLIZZARD FIRE PROTECTION	09/24/2025	14328	530.00
CDA	BROWN'S SUPPLY	09/24/2025	14329	23.98
CDA	CALIFORNIA BROADBAND	09/24/2025	14330	344.95
CDA	CANON FINANCIAL SERVICES	09/24/2025	14331	1,764.22
CDA	CHALFANT BIG TREES FARM	09/24/2025	14332	34.71
CDA	Comcast Business	09/24/2025	14333	335.50
CDA	Dennis Freundt	09/24/2025	14334	1,691.41
CDA	DEPT OF JUSTICE	09/24/2025	14335	1,117.00
CDA	DEPT OF WATER AND POWER	09/24/2025	14336	11,188.87
CDA	DEPT OF WATER AND POWER	09/24/2025	14337	100.00
CDA	Dewey Services Inc	09/24/2025	14338	1,604.00
CDA	FRONTIER	09/24/2025	14339	773.72
CDA	Haaker Equipment Company	09/24/2025	14340	530.37
CDA	JAKE KIDDOO	09/24/2025	14341	911.13
CDA	L.N Curtis & Sons	09/24/2025	14342	2,782.65
CDA	MANOR TRUE VALUE HARDWARE	09/24/2025	14343	51.95
CDA	MISSION LINEN & UNIFORM	09/24/2025	14344	149.11
CDA	OPTIMUM	09/24/2025	14345	312.18
CDA	PARS PHASE II SYSTEMS	09/24/2025	14346	1,553.49
CDA	QUILL CORP	09/24/2025	14347	121.87
CDA	RAMONS AUTO DETAIL	09/24/2025	14348	950.00
CDA	ROBIN PICKEN	09/24/2025	14349	791.50
CDA	SOUTHERN CALIFORNIA EDISON	09/24/2025	14350	4,612.39
CDA	STATE WATER RESOURCES	09/24/2025	14351	395.00
CDA	THE FED-UP STORE	09/24/2025	14352	313.42
CDA	US Foods, Inc.	09/24/2025	14353	2,265.39
CDA	WESTERN NEVADA SUPPLY CO.	09/24/2025	14354	35.38
CDA	Willdan Engineering	09/24/2025	14355	2,295.15
CDA	Wood Rodgers Inc	09/24/2025	14356	14,962.25
CDP	DISHION, DESTON	09/26/2025	14357	28,434.68
CDP	DIRECT DEPOSIT TOTAL	09/05/2025	92201	135,183.82
CDP	DIRECT DEPOSIT TOTAL	09/19/2025	92202	131,707.68
CDP	DIRECT DEPOSIT TOTAL	09/26/2025	92203	4,927.99
CDPT	EMPLOYMENT DEV. DEPT.	09/04/2025	90525200	12,042.00
CDPT	IRS	09/04/2025	90525201	39,012.57
CDPT	PERS	09/04/2025	90525202	37,398.77

Journal	Payee or Description	Date	Check Number	Amount
CDPT	PERS DEFERRED COMP	09/04/2025	90525203	1,740.53
CDPT	GREAT-WEST LIFE & ANNUITY	09/04/2025	90525204	3,520.81
CDPT	CALPERS MEDICAL	09/18/2025	91925200	105,917.22
CDPT	EMPLOYMENT DEV. DEPT.	09/18/2025	91925201	8,025.00
CDPT	GREAT-WEST LIFE & ANNUITY	09/18/2025	91925202	3,520.81
CDPT	IRS	09/18/2025	91925203	26,422.28
CDPT	PERS	09/18/2025	91925204	39,036.13
CDPT	PERS DEFERRED COMP	09/18/2025	91925205	1,765.53
	Grand Totals:			1,866,563.42

Agenda Item: 8.E
Date of Meeting: November 10, 2025
Department: Finance

STAFF REPORT

To: City Council

From: Ethan Aukee

Subject: **Proposition 4 Calculations Report, Gann Appropriations Limit**

Prepared On: November 4, 2025

Attachments: City of Bishop Proposition 4 Calculations for June 30, 2025

Background/History:
California Constitution Section 1.5 of Article XIIIB (Proposition 4) limits the annual appropriations for State and local governments. The requirements of Section 1.5 of Article XIIIB of the California Constitution, also known as the Gann Appropriations Limit, are met with an agreed-upon procedure report applied to the Gann Appropriations Limit calculated for the year ending June 30, 2025.

Analysis/Discussion:
The accuracy of the approved calculations for fiscal year 2024-25 has been tested and the information is presented in the attached report prepared by Larry Bain, CPA. No exceptions were noted in the procedures for compliance with the fiscal year 2024-25 appropriations limit calculation.

Economic Impacts:
There are no significant economic impacts.

Budget Impacts:
There are no budgetary impacts.

Legal Review:
Legal review is not required for this item.

Recommended Action:
City Council to accept the report as presented.

Approved By: Ethan Aukee 11/4/2025
Approved By: Robin Picken 11/4/2025
Approved By: Pam Foster 11/6/2025
Approved By:

CITY OF BISHOP

PROPOSITION 4
CALCULATIONS

JUNE 30, 2025

CITY OF BISHOP

PROPOSITION 4
CALCULATIONS

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LARRY BAIN, CPA

An Accounting Corporation

2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894

lpbain@sbcglobal.net

INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES APPLIED TO THE APPROPRIATIONS LIMIT WORKSHEETS

To the City Council
City of Bishop
Bishop, California

We have applied the procedures enumerated below to the accompanying Appropriations Limit worksheet of the City of Bishop, California (City) for the fiscal year ended June 30, 2025. These procedures, which were agreed to by the City and the League of California Cities (as presented in the League publication entitled *Article XIIIB Appropriations Limitation Uniform Guidelines*) were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIIIB of the California Constitution.

This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the price and population information for the City and calculated the appropriations limit and annual adjustment factors included in those worksheets. We also compared the population and inflation factors included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Calculation worksheet, we added the limit at June 30, 2024, last year's limit, to the total adjustments in the appropriations limit for fiscal year 2024-25, and compared the limit at June 30, 2025 to the subject proceeds of tax.

   Finding: The City was under the Appropriations Limit at June 30, 2025 by $776,455.

3. We compared the current year information presented in the accompanying Appropriations Limit worksheet to the other worksheets described in No. 1 above.

   Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council.

   Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIIIB Appropriations Limitation Uniform Guidelines*.

This report is intended solely for the use of the City of Bishop, California and the State of California Controllers Office and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Larry Bain, CPA

Larry Bain, CPA,
An Accounting Corporation
October 22, 2025

CITY OF BISHOP

Proposition 4 Limit Summary
For the Fiscal Year Ended June 30, 2025

Appropriations Subject to Limit (Schedule A)	$11,011,797
Appropriations Limit (Schedule B)	11,788,252
Amount Under (Over) the Legal Limit	$ 776,455

The Notes to Proposition 4 Calculations is an Integral Part of this Schedule

CITY OF BISHOP

Schedule A

Calculation of Appropriations Subject to Proposition 4 Limit
For the Fiscal Year Ended June 30, 2025

	Proceeds	Non-Proceeds	Total
General Fund			
Taxes			
Property-secured	$ 681,113	$ -	$ 681,113
Property-unsecured	51,968		51,968
Prior year	6,826		6,826
Homeowners	1,300		1,300
Sales	5,149,979		5,149,979
DWP Water Agreement Payment		241,878	241,878
Transient occupancy	3,876,919		3,876,919
Sales tax - public safety	14,247		14,247
Real property transfer	4,326		4,326
Total Taxes	9,786,678	241,878	10,028,556
Licenses and Permits			
Business licenses	64,897		64,897
Use permits		8,060	8,060
Building permits		223,809	223,809
Electrical franchise		51,602	51,602
TV franchise		9,178	9,178
Total Licenses and Permits	64,897	292,649	357,546
Fines, Forfietures and Penalties			
Citation/litigation proceeds		107,096	107,096
Total Fines, Forfietures and Penalties		107,096	107,096
Aid from Other Governmental Agencies			
Motor vehicle in lieu (includes VLF swap)	492,624		492,624
Reimbursement - highway sweeping and Hwy 6 trash		53,000	53,000
Strike team reimbursements		107,696	107,696
BUSD Reimbursement		80,000	80,000
Peace officers training		5,005	5,005
Grants		39,564	39,564
Total Aid from Other Governmental Agencies	492,624	285,265	777,889
Subtotal Forward	$ 10,344,199	$ 926,888	$ 11,271,087

The Notes to Proposition 4 Calculations is an Integral Part of this Schedule

CITY OF BISHOP

Schedule A (continued)

Calculation of Appropriations Subject to Proposition 4 Limit
For the Fiscal Year Ended June 30, 2025

	Proceeds	Non-Proceeds	Total
General Fund (Continued)			
Subtotal Forwarded	$ 10,344,199	$ 926,888	$ 11,271,087
Charges for Current Services			
Fingerprinting		22,073	22,073
After school program		77,896	77,896
Park and recreation		169,711	169,711
Total Charges for Current Services		269,680	269,680
Use of Money and Property			
Interest and investment income	692,024	120,274	812,298
GASB 87 interest on finance leases		37,286	37,286
Willow Housing Interest		24,130	24,130
Rents		125,508	125,508
Total Use of Money and Property	692,024	307,198	999,222
Other			
Insurance refunds and dividends		51,290	51,290
Miscellaneous		29,182	29,182
Total Other		80,472	80,472
Total General Fund	11,036,223	1,584,238	12,620,461
Special Revenue/Capital Project Funds			
T.U.T - Measure A	657,784		657,784
Street projects		73,064	73,064
Gas tax	17,790	201,227	219,017
Public safety (SLESF)+asset forfeiture		176,144	176,144
Total Revenues - Special Revenue Funds	675,574	450,435	1,126,009
Total Revenues - General and Special Revenue & Cap Proj Funds	11,711,797	2,034,673	13,746,470
Contributions to Capital Reserve			
Contribution for projects and heavy eq (fds 19 and 22)	$ (700,000)		$ (700,000)
Total Subject and Non-Subject Proceeds	$ 11,011,797	$ 2,034,673	$ 13,046,470

The Notes to Proposition 4 Calculations is an Integral Part of this Schedule

CITY OF BISHOP

Schedule B

Appropriation Limit Calculation
For the Fiscal Year Ended June 30, 2025

A.	Limit at June 30, 2024	$ 11,391,234
B.	Adjustment factors supplied by the Department of Finance, report dated April, 2024	
	Per Capita Income Change for the fiscal year 2024-25, 3.62%	
	Per Capital Income converted to a ratio	1.0362
	Population change for the fiscal year 2024-25, -.13%	
	Population change converted to a ratio	0.9987
	Calculation of Factor for Fiscal Year 2024-2025	1.0349
C.	Annual increase (decrease) in Appropriation Limit	397,018
D.	Other adjustments	
E.	Total adjustments	397,018
F.	Limit at June 30, 2025	$ 11,788,252

The Notes to Proposition 4 Calculations is an Integral Part of this Schedule

CITY OF BISHOP

Notes to Proposition 4 Calculations
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Policies

A. Background

The voters of the State of California, in November 1979, passed Proposition 4, which added Article XIIIB to the State Constitution. This article establishes limits on the appropriations of proceeds of taxes. This report presents the calculation that the City of Bishop is required to make to conform to the provisions of this law.

B. Accounting Basis

The City of Bishop prepares the annual budget using a modified accrual basis of accounting. This method is in accordance with U.S. generally accepted accounting principles; accordingly, the calculation included in this report has been prepared on the budgetary basis of accounting used by the City.

C. Proceeds/Non-Proceeds of Tax

The revenue for each governmental-type fund has been allocated between proceeds and non-proceeds of tax based on guidelines established by the office of the State Controller.

Note 2: Interest Allocation

Interest earned is required to be allocated between proceeds and non-proceeds of taxes. We performed the following calculation to make this allocation:

	Total	Proceeds	Non-Proceeds
Total Subject Governmental Funds Revenue-Excluding Interest	$13,046,470	$11,011,797	$ 2,034,673
Percentage	100.0%	83.74%	16.26%
Allocated Interest	$ 812,298	$ 692,024	$ 120,274

Note 3: Population and Price Indexes

The State of California provides to each agency subject to the provisions of Article XIIIB the population information in conjunction with a change in the cost of living, or price factor for the applicable county. We used the factors made available as of April 2024, to present the 2024/25 fiscal year calculations presented in this report.

Agenda Item: 8.F
Date of Meeting: November 10, 2025
Department: Finance

STAFF REPORT

To: City Council

From: Ethan Aukee

Subject: **Final Reports from the Fiscal Year 2024-25 Grant in Support Program**

Prepared On: October 24, 2025

Attachments:
Bishop Area Climber's Coalition Final Report
Bishop Little League Final Report
Bishop Museum and Historical Society Final Report
C5 Final Report
Calvary Baptist Church Final Report
Eastern Sierra Avalanche Center Final Report
Eastern Sierra Land Trust Final Report
Eastside Student Center Final Report (1)
Eastside Student Center Final Report (2)
Friends of the Inyo Final Report
Playhouse 395 Final Report
Sacred Rok Final Report
Sierra Roller Hockey League Final Report

Background/History:
Grantees are required to provide a final report for City Council review following completion of their grant project. During FY 2024-25, 16 grant agreements were executed and 15 grantees submitted project related expenses for reimbursement. Of the 15 grantees that submitted for reimbursement, 12 submitted a final report. The 3 grantees that have not submitted a final report have been contacted with a request to submit their report at their earliest convenience.

Analysis/Discussion:
Generally, public participation and grantee project completion/administrative follow-through increased year over year.

Economic Impacts:
The economic impacts of the FY 2024-25 Grant in Support Program are detailed in the individual final reports from each grantee.

Budget Impacts:

There are no budgetary impacts relating to the review of the FY 2024-25 Grant in Support Program grantee final reports.

Legal Review:
Legal review is not necessary for this agenda item.

Recommended Action:
City Council to review the final reports from participating grantees.

Approved By: Ethan Aukee 11/4/2025
Approved By: Robin Picken 10/4/2025
Approved By: Pam Foster 11/6/2025
Approved By:

City of Bishop Grant in Support Program
Grant Cycle: 2024-2025
Subject: Final Report
Date: 10/29/2025

Organization: Bishop Area Climbers' Coalition (BACC)
Project Title: BACC Outdoor Engagement Plan
Contact: Jane Hsu, Development Director and Treasurer, jane@bishopclimbers.org

A. Services Provided
Describe the project/program or services provided and how it benefited the community. From the evaluation method used to measure the success of the project/program implemented, describe the outcome and its impact on the community.

The BACC's Outdoor Engagement services involved our annual Reek Rock film night (kicking off the Craggin' Classic festival) and hosting year-round community events such as trail clean-ups, free bowling nights, and climbing trivia. These services successfully fostered a strong sense of belonging among outdoor enthusiasts while promoting environmental stewardship.

The evaluation method used to measure success was fundraising revenue and event attendance. The outcome demonstrates significant impact: the Reel Rock film night was sold out, generating a net average of $3,000, which directly funded the year-round community events and stewardship initiatives. We worked with donating local businesses and strengthened our partnerships with Eastside Sports, Mountain Rambler, Sage to Summit and Pupfish Cafe.

B. Project Goals
Describe how the project/program achieved the goals and objectives identified in the submitted funding application.

The project successfully achieved its core goals of stewardship, education, and community engagement.

- Community Engagement Goal Achieved: Reel Rock Film Night consistently brought together residents and visitors, and the resulting funds allowed BACC to host regular, free gatherings like bowling and trivia nights, successfully fostering inclusivity and community.
- Environmental Stewardship Goal Achieved: Funds generated supported outdoor engagement educational initiatives and facilitated tangible efforts such as volunteer-led trail clean-ups.
- Advocacy Goal Achieved: The high-profile success of the Reel Rock Film Night and partnership with the American Alpine Club (funder for the Craggin' Classic climbing festival) increased BACC's visibility, enabling their advocacy work with local land management agencies to protect and enhance outdoor resources.

C. Number Served by Grant
Describe the target population served by the project/program, and the number of City residents as well as the total number of people served by the grant funds during the reporting period.

- **Target Population:** The primary target population served were outdoor enthusiasts (climbers, hikers, mountaineers, skiers, and nature lovers) as well as local Bishop residents of all ages and interests. The grant supported our social media and marketing initiative to promote flyers and educational information serving our outdoor engagement programs, reaching locals as well as outdoor enthusiasts in our region and around the world.
- **City Residents Served:** The events included free community events (like bowling and climbing trivia nights) specifically for locals, as well as supported a professional tabling set-up for city-wide fairs such as Earth Day at the Paiute Cultural Center.

- **Total Served:** The largest single event, Reel Rock Film Night, was sold out with 200 people attending. The total number served by the overall program (including film nights, trail clean-ups, and free local events) would be over a thousand annually.

D. Total Expenditures

Describe how the grant funds were spent

- **Community Events:** Funds were spent directly to support local community events throughout the year; mainly supporting professional tabling supplies such as a shaded canopy, rolling storage bins, and signage.
- **Operational Costs:** Funds covered costs related to organizing film nights and our social media outreach to promote outdoor engagement education and events.
- **Stewardship Initiatives:** Funds likely covered costs associated with environmental stewardship and volunteer-led trail clean-ups (e.g., tools, supplies, and organizational logistics).

E. Attachments

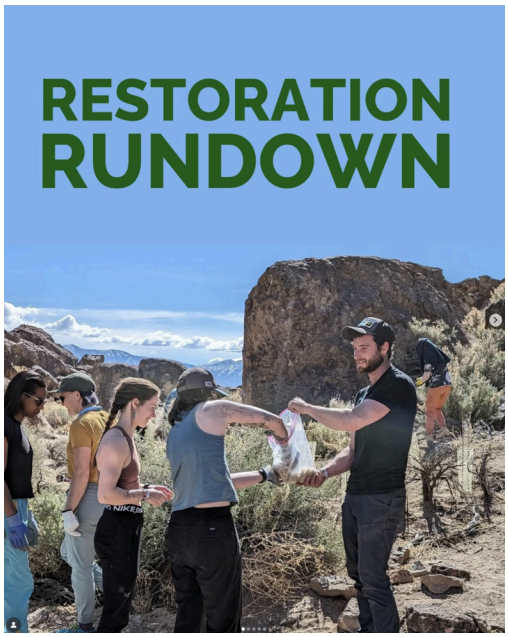
Invoices: Previously submitted to the City.

Images: Earth Day: Grant supported our first tabling materials; Reel Rock Film Festival: Grant supported rental of the Bishop Twin Theatre; Outdoor Engagement Campaign: Grant supported public flyers for fire safety and volunteer trail clean-up days, as well as conditions reports for outdoor recreation areas. To access more photos and videos, please see our Instagram here: https://www.instagram.com/bishopclimbers/

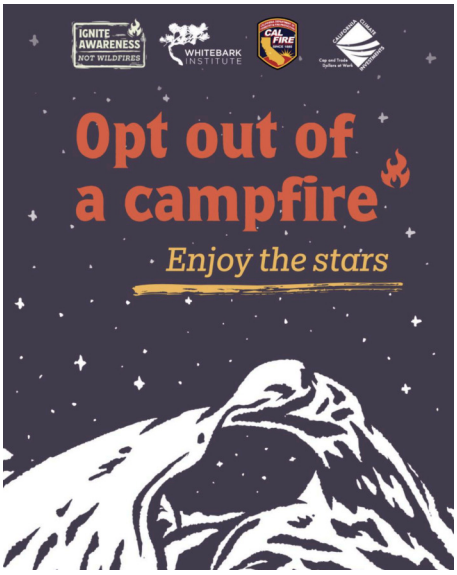





Eastern Sierra
wildfire season is
YEAR-ROUND
High winds, low humidity, and dry, fire-prone vegetation contribute to high wildfire risk - all months of the year.
IGNITE AWARENESS NOT WILDFIRES
WHITEBARK INSTITUTE
CAL FIRE


RESTORATION
RUNDOWN


THISTLE
THROW DOWN
THURSDAY, JUNE 12TH 5:30PM-7:30PM
THURSDAY, JUNE 19TH 5:30PM-7:30PM
Russian thistle is a highly invasive weed. By pulling it in the spring while it's still sprouting, we can reduce the spread of giant thorny tumbleweeds in the fall and give native plants a better chance to thrive. Join us and help restore the landscape—your efforts make a big difference!
Meet at Happy Boulders parking lot toilets.
Bring sun protection, water, and closed-toed shoes.
Tools and gloves provided.
Questions? email Izzy@bishopclimbers.org
The Bishop Area Climbers Coalition is a 100% volunteer run 501(c)(3) non-profit supporting the community and climbing areas of Bishop.
BISHOP
FRIENDS OF THE INYO


IGNITE AWARENESS NOT WILDFIRES
WHITEBARK INSTITUTE
CAL FIRE
Opt out of
a campfire
Enjoy the stars


OWENS RIVER GORGE
CLOSED
9/9 to 9/17

Bishop Little League
Field 6 Scoreboard

A. Services Provided

With the grant funds, we purchased and installed a new scoreboard on Field 6, which serves as the primary field for our Junior League and high school baseball players. This improvement allowed us to host the Juniors All-Stars tournament in Bishop, creating opportunities for local youth to play at home while also bringing visiting teams and their families into the community. Our evaluation method focused on tracking field usage, team participation, and community attendance at games. Success was measured by the number of games and tournaments held on Field 6 since installation, as well as positive feedback from players, coaches, and families. The outcome has increased community engagement, enhanced player experience, and greater visibility for local youth sports, all of which contribute to a stronger sense of pride and connection in Bishop.

B. Project Goals

The project directly achieved the goals and objectives identified in our funding request by enhancing recreational opportunities for youth and supporting community events. Installing the new scoreboard on Field 6 created a safer, more functional, and competitive environment for Junior League and high school athletes, aligning with our objective to improve local sports facilities. Additionally, the scoreboard allowed Bishop to successfully host the Juniors All-Stars tournament, fulfilling our goal of attracting regional events that benefit both players and the broader community. By improving the quality of facilities, we not only supported youth development and teamwork but also strengthened community pride and economic activity through increased attendance at games.

C. Number Served by Grant

The target population served through this project included local youth athletes, specifically Junior League players and high school baseball teams. During the reporting period, approximately 52 Junior League players regularly used Field 6, along with the Bishop High School junior varsity and varsity baseball teams, which together include an additional 30–40 student athletes. In total, more than 80 local youth directly benefited from the score board. Beyond the players themselves, the project also served their families, coaches, visiting teams, and community spectators who attended games and tournaments, resulting in numerous community members and visitors engaging with and benefiting from the upgraded field during the season.

D. Total Expenditures

Grant funds were used to purchase and install a new electronic scoreboard on Field 6. Expenses included the scoreboard unit itself, mounting hardware needed for secure installation, and the electrical wiring and connections required to power and operate the system. Thankfully, additional costs, such as the support poles, professional installation services, including trenching and setting the poles, and running underground electrical lines, were donated by Rollins Electric and Carrillo Electric, which saved us thousands. Together, these expenses ensured that the scoreboard was safely installed, fully operational, and ready for long-term use by Junior League and high school baseball teams, as well as community tournaments hosted in Bishop.

VARSITY SCOREBOARDS

INVOICE

106 Max Hurt Drive
Murray KY 42071

Toll-Free: **1-800-323-7745**
varsityscoreboards.com

BILL TO:

Bishop Little League
1630 South Valley View Dr Bishop, CA 93514

SHIP TO:

Daniel Burton
1630 south valley view dr
Bishop , CA 93514
760-920-8345

DETAILS

Created On: October 30, 2024

PART #	DESCRIPTION	QTY.	LIST PRICE ($)	EXTENDED PRICE ($)
3359-22	**20' x 8' BASEBALL SCOREBOARD** • 15" LED digits with Protective Shields • 9 Inning Scoreboard • Ball, Strike, Out up to 9, Runs up to 99, and Pitches up to 199 • Galvanized steel cabinet with powder coat finish • Wireless remote control • 5 - Year Limited Warranty	1	$10,665.00	$10,665.00

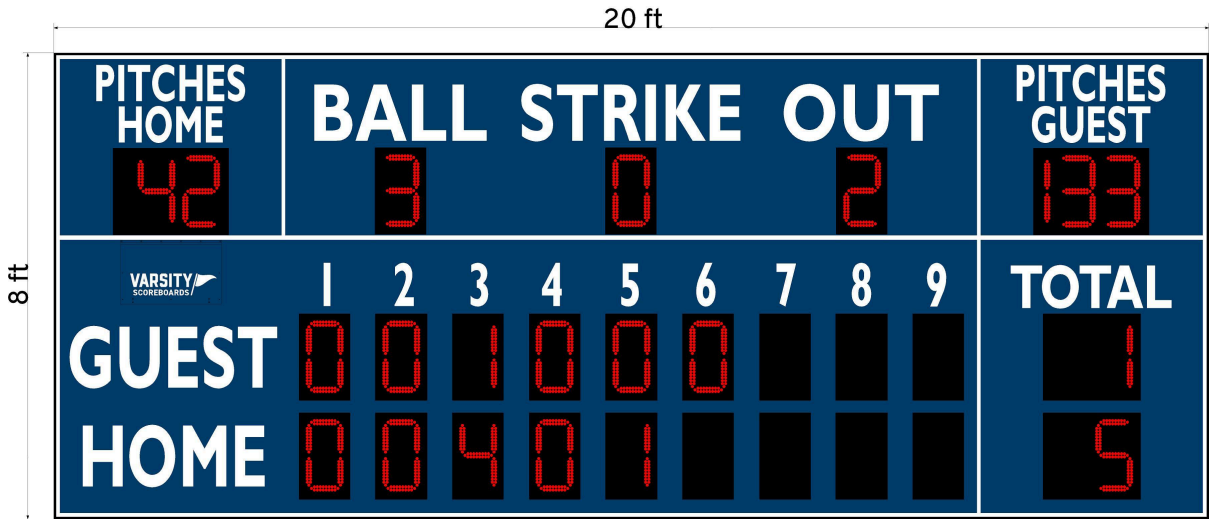
Subtotal: $10,665.00
Residential Shipping & Handling: $1,525.00
CA sales tax (7.75%) based off shipping address: $944.73

Total: $13,134.73

NOTES

Please review these graphics carefully. Changes requested after acceptance of this quote may result in additional charges. Colors are for proofing only and may vary on different printers, monitors, and finished products.

MODEL - 3359



Sincerely,

JACEY DAWSON, Sales Associate

jacey.dawson@varsityscoreboards.com

TEL: 800.323.7745x104

VARSITY SCOREBOARDS

Invoice 535398

Print

HIGH COUNTRY LUMBER, INC.
444 SOUTH MAIN STREET
BISHOP, CA. 93514
CL #756395
(760) 873 - 5874

Store	1
Salesperson	1B
Clerk/User	TM

Billing Address:

BISHOP LITTLE LEAGUE
P.O. BOX 1815
BISHOP, CA
93515

Shipping Address:

Customer	BISHOP LITTLE LEAGUE 010755
Phone #	
Authorized Charge	
Date/Time	03/09/20251:02 PM
Resale#	
Reference	PO # SCOREBOARD
PO #	SCOREBOARD
Taxcode	BIN
Terms	NET 10TH
Charge	37.58

Item	Description	Ord	UM	Units	Price	Ext
43771	PIPE PVC DWV 1.25"X10'	1	EA	1	15.99/EA	15.99
43107	1.25" COUPLING SXS SCH40	2	EA	2	1.79/EA	3.58
2008097	WRECKER RECIP BLD 9"6TPI	1	EA	1	14.99/EA	14.99

Subtotal 34.56

Tax 3.02

Total 37.58

Invoice 535372

Print

HIGH COUNTRY LUMBER, INC.
444 SOUTH MAIN STREET
BISHOP, CA. 93514
CL #756395
(760) 873 - 5874

Store	1
Salesperson	1B
Clerk/User	TM

Billing Address:

BISHOP LITTLE LEAGUE
P.O. BOX 1815
BISHOP, CA
93515

Shipping Address:

Customer	BISHOP LITTLE LEAGUE 010755
Phone #	
Authorized Charge	
Date/Time	03/09/20259:25 AM
Resale#	
Reference	PO # SCOREBOARD
PO #	SCOREBOARD
Taxcode	BIN
Terms	NET 10TH
Charge	148.90

Item	Description	Ord	UM	Units	Price	Ext
4038840	CMNT PVCRDHOT LOVOC32OZ	1	EA	1	34.99/EA	34.99
4589388	PURPLE PRIMER CLNR32 OZ	1	EA	1	22.99/EA	22.99
2138741	TWIST NYLN LINE 270'REEL	1	EA	1	8.99/EA	8.99
1804814	MARKING PAINT PL WHITE	1	EA	1	9.99/EA	9.99
31807	ELBOW PVC 90D SCH 80 2"	4	EA	4	14.99/EA	59.96

Subtotal 136.92

Tax 11.98

Total 148.90

Invoice 526736

Print

HIGH COUNTRY LUMBER, INC.
444 SOUTH MAIN STREET
BISHOP, CA. 93514
CL #756395
(760) 873 - 5874

Store	1
Salesperson	1Y
Clerk/User	DD

Billing Address:

BISHOP LITTLE LEAGUE
P.O. BOX 1815
BISHOP, CA
93515

Shipping Address:

Customer	BISHOP LITTLE LEAGUE 010755
Phone #	
Authorized Charge	
Date/Time	12/19/202411:05 AM
Resale#	
Reference	HANDBY
PO #	JAMIE
Taxcode	BIN
Terms	NET 10TH
Charge	15.28

Item	Description	Ord	UM	Units	Price	Ext
32328	SPEAKER WIRE 18AWG 500'	7	LF	7	0.59/LF	4.13
BC40	BC40 SIMPSON	2	EA	2	4.96/EA	9.92

Subtotal 14.05

Tax 1.23

Total 15.28


BALL STRIKE OUT
1 2 0 2
GUEST
HOME
TOTAL

City of Bishop
FY 2024-25 Grant in Support
Sample Final Report

*****Final Reports can now be submitted online at https://www.cityofbishop.com/departments/finance/grants.php*****

Name of Organization Bishop Museum & Historical Site dba Laws Railroad Museum & Historical Site

Project Title Textiles Touch All of Us

A. Services Provided

Describe the project/program or services provided and how it benefited the community. From the evaluation method used to measure the success of the project/program implemented, describe the outcome and its impact on the community.

It was reported that the project would be deemed a success when the building renovation was completed. Due to certain transitions within the administration at the museum and a mishap with incorrect ordering of materials, the project has not yet been completed. With that said, we are currently working on gathering the appropriate materials for the ceiling and roof and after that portion is complete we will be able to move forward with redesigning the exhibits and re-opening the textile building to the visitors and community of Laws Railroad Museum & Historical Site.

B. Project Goals

Describe how the project/program achieved the goals and objectives identified in the submitted funding application.

As of now, we have been able to accomplish the rehabilitation of interior areas that were in need of repair. The second goal, the ceiling, has not yet been completed as the incorrect materials were ordered. Therefore, we are now in the process of ascertaining the correct materials for a t-bar ceiling, previously thought to be a drop ceiling, for the textile building. The final goal is to provide the community of Bishop with stories, historical information, and collections of Inyo County residents and this goal will be complete once the ceiling and roof are completed and the collections are re-homed in the textile building.

C. Number Served by Grant

Describe the target population served by the project/program, and the number of City residents as well as the total number of people served by the grant funds during the reporting period.

The target population as described was visitors to the museum and the Bishop community. This is still the target audience.

D. Total Expenditures

Describe in detail how the grant funds received were spent.

The funds received were spent on paint for the interior of the textile building, wallpaper for the interior of the textile building, curtains for the windows, and other miscellaneous items needed to complete the proper renovations in the textile building. Invoices and an itemized cover letter have already been submitted to the City of Bishop for your convenience.

E. Attachments

- Attach copies of invoices for all expenses paid by City grant funds as outlined in the project line-item budget.
- Attach a minimum of 1-3 photographs of the program for which the grant was awarded.

CITY OF BISHOP 2024-2025 GRANT IN SUPPORT

FINAL REPORT

Name of Organization: Eastern Sierra Artists DBA C5 Studios Community Arts Center

Project Title: Art in Storefronts 2025

A. SERVICES PROVIDED -

Eastern Sierra Artists DBA C5 Studios Community Arts Center requested funding to support the annual "Art in Storefronts" project to beautify and enrich building storefronts in downtown Bishop that are neglected or vacant, with the intention of giving artists an opportunity to share their artwork with the community and to bring more art, aesthetic interest and charm to downtown Bishop.
This project, now in its third successful year, was launched to the general public through an interactive and inspiring Art Walk event on June 13th, 2025, with over 50 members of the community gathering and using a printed brochure and map to guide their movement around the downtown area to visit the art installations displayed within participating storefronts. The launch event was a great success, with many community members commenting that there is a great desire for more "Art Walk" - style events.

B. PROJECT GOALS:

Our primary goal within this project was to address the number of vacant or neglected buildings in downtown Bishop and the appearance and aesthetic of these empty storefronts.

Our objectives were:

1. Provide opportunities for artists to display their work and share it with the community, and to support artists to make an income from their creative practice
2. To utilize and transform unused spaces or neglected storefronts
3. To create an exciting and vibrant Art Walk in downtown Bishop, including a brochure/map of the participating artist's work

We are confident that our primary goal was reached, with a total of 10 storefront locations housing artwork created for this project, including some storefronts that we had worked with in previous years but also a number of new participating locations.

We reached all objectives, as detailed below:

1. We provided a unique creative opportunity for a total of 15 local artists (5 adults, 5 youth) to display their work and share it with the community. All the participating artists were paid for their participation, allowing us to continue the important work of ensuring that local artists can make an income from their creative practice. Participating artists have given us feedback about the value of this increased exposure of their work, and we are thrilled to share that two participating artists were offered a fairly lucrative creative commission because of the exposure that this project provided them. They are now working to create a bespoke art piece for a new business opening in town, which is an exciting project for them that will further support their professional development and portfolios. Our decision to use local artist Jenny Kane as the Project Coordinator for this project also provided an emerging local artist organizer and administrator a paid opportunity to get involved in this unique community project.
2. A total of 10 storefronts were transformed using art installations

3. A brochure was created that continues to be used by folks to guide their self-paced Art Walk in downtown Bishop. At C5 Studios we continue to share these brochures within interested visitors and local community members alike.

C. NUMBER SERVED BY THE GRANT:

The target population for this project in terms of audience was the general public, inclusive of both the local community and visiting members of the public. In terms of artist and business participation our target population was local artists of all ages and organizations/businesses in need of creative support to provide interesting and inspiring public art in their windows. We provided paid opportunities to 15 local artists, and partnered with 10 local storefront locations.

The Art Walk event launch was a great success with over 50 people in attendance. We printed 300 brochures which have all been used, prompting us to print more. We also recognize that there are many local community members who have enjoyed seeing the art in some locations, but have not followed the entire Art Walk. We have seen increased numbers of folks visiting our arts center to find out more about the project and installations and the participating artists.

We would estimate the total number of people served by the grant funds, including the general public who have visited some but perhaps not all locations to be over 5000.

D. TOTAL EXPENDITURES:

Of the funds awarded, a total of $5000 was spent on Artist Stipends for participating artists, with $1000 spent on Project Coordinator Jenny Kane in terms of project management. Of the remaining balance, $400 was used to cover administrative

expenses for C5 Studios, $300 was spent on space rental for hosting meetings and the launch event gathering at C5 Studios.

EXPENSES		
Personnel		
Artistic	$5000	Artist Stipends
Project Management	$1000	Project Coordinator Jenny Kane - project management, artist liaison, brochure design
Project Expenses		
Facility Rental	$292.50	Use of space at C5 Studios for artist info meetings and Art Walk gathering
Printing	$275.60	Printing of promotional materials and brochures
Supplies	$150.52	Refreshments for launch event
Contractual services	$120	Window cleaning
Administrative expenses	$560	Oversight of all aspects of the project - liaising with Project Coordinator, payment of artists, Scheduling, artist contracts, budget management and distribution of funds
TOTAL	**$7398.62**	

Please see attached invoices that were submitted to the City of Bishop along with all receipts on 5/27/2025 and 6/30/25.

E. ATTACHMENTS:

All receipts have already been submitted to the City. Attached is a copy of the Art Walk brochure and some photographs of the successful Art Walk launch event on June 13th.

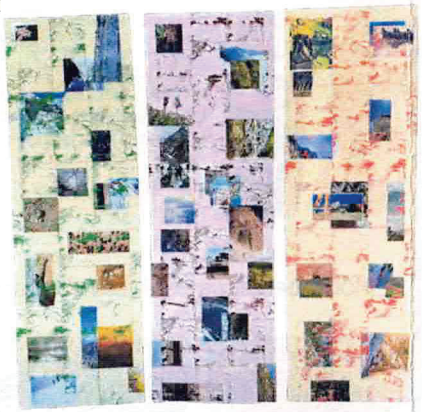
8. Taylor Schmidt - Place Patchwork @ Sage to Summit



What makes up the patchwork of a place, and what can we see of it? Which of these elements are in the positive and negative spaces, and when might they move from one into the other?

These three multimedia panels offer glimpses into the desert, the alpine, and the in-between. My first year in the Eastern Sierra was scattered with introductions and distant observations, and it served as a reminder that knowledge of a place and its various textures and forms is a continual pursuit and an endless reflection.

IG: @fs_elia



10. Eastside Student Center
Midnight Memories



Artists: George Brown, Aubrey Downard, Ulysses Garcia, Nakoa Lee, Aro Masterson, and Linden Norman.



This mural blends fantasy and reality, imagination and place. Set against the familiar mountain skyline, the artists' Dungeons & Dragons characters gather around a campfire - symbols of friendship, collaboration, and shared story. Scattered throughout the piece are subtle references to Eastside Student Center and the local landscape, including local Indigenous references integrated into the scene.

By weaving the "inside" of the student center into the "outside" world, this piece reflects how youth at ESC see themselves as part of the land and community that surrounds them. Throughout the creative process, students explored how composition and placement of images can communicate feeling and narrative—ultimately crafting a scene that honors connection: to self, to one another, and to Payahuunadü.

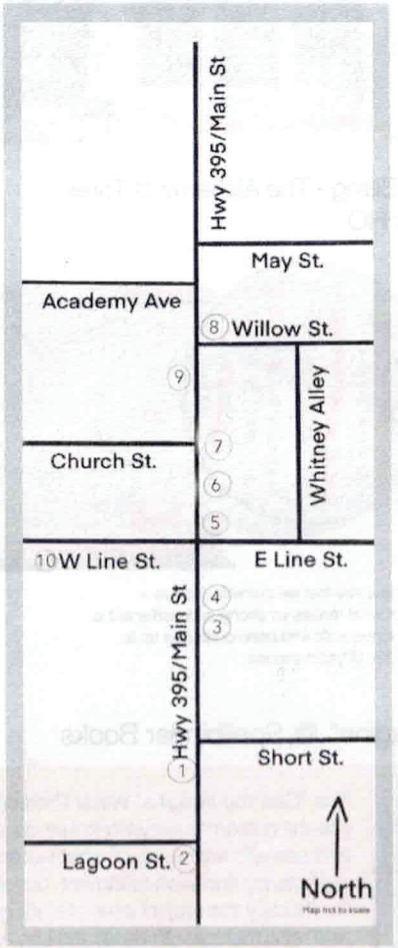
9. Topah Spoonhunter and Mattie-le Fox - On a Whim @ the Business Resource Center

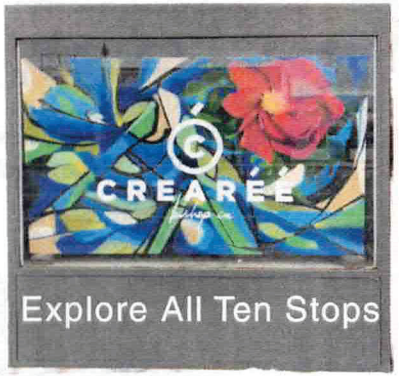


Stacked circles representing the layers of the Owen's Valley. From the dynamic skies to the Owen's river, and all the mountains and valleys in between. The layers are meant to show the variety of animals and ecology the valley has to offer. The left side represents the west side of the valley. Mount Tom is at the top, with the buttermilks below, following down the valley with mount thumb at big pine and Independence peak to Mount Whitney and the Alabama Hills. The right side is the east side of the valley with the white mountains, the fields of Mules and Horses, down through the bristlecone pine forest. This piece was designed to be interactive, so the sky and the animals rotate, illustrating the bustle of life in the valley.

C5 Studios

ART IN STOREFRONTS 2025





1. Crearéé- 276 S Warren St, Bishop, CA
   Artwork is on main street in the box next to the alley
2. Luxe Salon 307 S Main St
3. Farm to Crag/Ken Etzel 156 S Main St.
4. Spellbinder Books 124 S Main St
5. Tera Kaia 100 N Main St
6. Rusty's Saloon 112 N Main St.
7. River Queen Provisions 162 N Main St.
8. Sage to Summit 312 N Main St.
9. Business Resource Center 269 N Main St
10. Eastside Student Center 162 W Line St.

Art in Storefronts is a project of C5 Studios with grant support from the City of Bishop. Visit our website for more information and full bios of each artist or artist team.



1. Corey Posner - CREATE @ Crearee

My contribution to the art in storefronts project is an abstract composition of the word create. Using earth tones I decided to produce the word in an organic state, flowing like water or growing like the blooming rose flower; complementing the plant like abstract.
IG: unfound.art



2. Lori Michelon- @ Luxe Salon

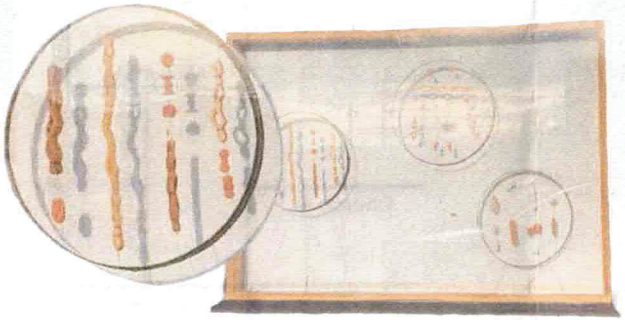
For the Luxe windows I enjoyed playing with black gesso and acrylic paint pens.
I am still in love with hybrids, hence, the raven people I created.

IG: @lorileeandherart



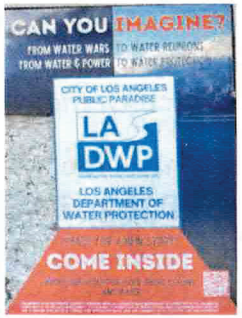
3. Alyssa Marquez, Denver Billing, Laurie Billing - The Alchemy of Three @ Farm to Crag & Ken Etzel Photography HQ

This piece is a collaboration between three artists— a fiber artist, a ceramic sculptor and a sculptural artist— whose connection spans generations and deepens through love and shared creative practice.
This artwork continues the story of connection, expanding to explore the interplay between collaborating artists and the alchemy that transpires when artists create together. It is the result of providing space for each other's creativity and allowing our creative vision to be influenced by each other. The idea of seeing beyond the self and allowing external influences to intertwine with our perceived self, is something which can only transpire through collaboration and can nourish the world.



Welcoming ideas or perspectives with curiosity and openness is a skill that we currently lack as a society. Holding steadfast onto one's beliefs or viewpoints is not what makes us strong and resilient it is our ability to be empathetic and compassionate that allows us to feel safe and open ourselves up to new perspectives, new experiences, and grow as individuals. IG: @lyss.marquez

4. Santeena Pugliese - "Can you Imagine" @ Spellbinder Books





The "Can You Imagine" Water Protection Art Exhibit and Engagement is a design that intends to utilize our human capacity to envision and dream into the outcomes we wish to see, as an effective way of changemaking. The project guides the public community into invoking their own imagination and somatic anchoring of what water protection and reunion in Payahuunadü will feel and be like, understanding that if we create from a place of expectancy and wish-fulfillment, our aligned actions amplify this outcome.
Specifically, the project aims at shifting the identity and scope of the valley's gatekeeper of water and our cultural, community, and future experiences and relationships with water: the Los Angeles Department of Water and Power (LADWP). The project invites us to shift the relational range of LADWP into its future incarnation: Los Angeles Department of Water Protection, regenerating values of what the future is calling into being: from water wars to water reunion and from water & power to water protection. Essentially, the project asks that we shift the power to the relational authority of people of the land and the consciousness that we are able to cultivate within that enables "right relationship" with the sacred water and ways of these lands. And, first, we imagine that reality. This project invites just that. IG: @santeena.pugliese @threecreekscollective @lightmachinearts



5. Cora Berger - CA Flora and Fauna @ Tera Kaia

These two diptych pieces are painted on birch wood hand-worked to create a live edge effect. Oil paint on birch wood, California flora and fauna, 2025.

IG: @corawhisper



6. Hollenberg-Witters Artistic Consortium - Factors on the Side Street @Rusty's Saloon



Factors on the street side is an abstract piece about the human condition. On the indoor side the piece is an abstract in progress by the bar patrons who directly draw and write on the blank side.
Artists: Brent Witters and Crista Hollenberg
IG: @wittersbrent. @criiiiista

7. Kymberli Fraser - Deadstock Valley @River Queen Provisions



When the Los Angeles Aqueduct was completed in 1913, it diverted much of the Owens Valley's water to the rapidly growing city of LA. This redirection of a vital resource dramatically reshaped the environment and economies of both regions.

In agriculture, deadstock refers to animals no longer viable for production; in retail, it describes a surplus of unsold inventory. Deadstock Valley speaks to both – taking the form of a shop selling goods and artifacts from the valley's past, it seeks to ask:

When do a region's resources belong to its inhabitants— and what is lost when they don't?

www.kfraser.work



BEN FRANKLIN
rivertqueen

FAMILY

Sept. 10, 2025

Grant in Support 2024-2025
Final Report

Organization: Calvary Baptist Church

Project Title: Sober Grad Night

A) Services Provided: We were able to put on another successful Grad Night Party to prevent Graduation Night fatalities due to Drinking and Driving. We celebrate again that there were no reports of Graduation Night fatalities due to drinking and driving in the greater Bishop Area. This allowed our future leaders to have a great time of fellowship and fun and an opportunity for they and their families to see each of them have a chance to realize the next chapter of their lives.

B) Project Goals: We achieved our goals by creating an environment of Fun, Food, and Entertainment, with some exciting Raffle prizes that we used as a draw and that we gave away to some very excited students. One of the keys prizes that we gave away this year thanks to the Grant monies and which helped to create an even greater draw was a used Yamaha Quad. This quad was won by a young lady who had just lost the use of her old one, so was very excited.

C) Number Served by Grant: Our Target population was all Bishop Union High School Seniors this year plus Palisades Glacier High School, a total of 165 students. We actually drew 90 students and realized a small increase over Last Year.

D) Total Expenditures: The grant funds were primarily used on all the cost's associated with putting this event on, IE; Inflatable games ($6,730) Décor, Administrative costs, etc. ($1,185) with some being used to purchase the quad @ ($3,500), allowing donations from other sources to be solely spent on additional entertainment and prize give aways that are used to help draw students to this event, IE; MacBook Pro, E-Bike, and many other household & dorm related items and outdoor equipment as well.

E) Invoices were previously submitted and reimbursed. We totally forgot to take pictures of the event; however, I do have a few pics of prize winners. Thank you

YAMAHA
25
25
MOBIL ONE

City of Bishop				
Program Services	**Cost Description**	**Attachment**	**Total Spent**	**Grant Amount**
Employee Costs			11/1/24 - 4/13/25	
Forecasters	Costs for four avalanche forecasters to produce daily avalanche forecasts, to collect field observations essential to creating forecasts, and to conduct outreach.	Nov 24 - Apr 25 Payroll Journal Summary - this shows total wages for all staff for this period. All staff work relates to the deliverables of this grant.	$95,919.50	$5,500.00
Admin Staff	Costs for staff to organize and deliver education events, create and distribute educational materials, coordinate partnerships with local organizations and agencies, facilitate community outreach, and maintain the website.		$12,269.50	$1,000.00
				$6,500.00
Other, Itemized Costs (Events, Advertising, Web Maintenance)				
Website	Costs include contract and payment to National Avalanche Center for website platform for avalanche advisory, hazard map, observations, and weather content for Bishop users. Additional costs may include contracts for website maintenance and updates.	AAA Website Platform Invoice Bishop	$2,550.00	$1,000.00
				$1,000.00
Total Grant Expenditures				**$7,500.00**





City of Bishop: Grant in Support- Final Report

Name of Organization: Eastern Sierra Land Trust
Project Title: Eastside Pollinator Garden Project

A. Services Provided This project provided educational resources through a pollinator garden workshop, GardenFest, and the Pollinator Garden Inspiration Tour. At these events, we offered free pollinator garden recommendations, tips, and resources. We also enhanced the educational value of the Eastern Sierra Land Trust Demonstration Garden by installing permanent interpretive signage.

Additionally, we implemented the Sunflower Kids Program, serving four third-grade classes at Bishop Elementary School. This program introduced students to the importance of pollinators and native plants through hands-on learning and interactive lessons.

B. Project Goals The project successfully met its goals of increasing pollinator habitats, raising community awareness, promoting environmental stewardship, and encouraging community engagement. We hosted our largest GardenFest event to date and saw record participation from Bishop Elementary's third-grade classes. We also received numerous requests for pollinator garden consultations and certifications, indicating growing community interest and impact.

C. Number Served by Grant The program primarily served Bishop residents interested in pollinator gardening, as well as students at Bishop Elementary School. In total, the project directly reached **558 individuals**:

- **100 third-grade students** through the Sunflower Kids Program
- **458 adults** through events, workshops, and tours

An unknown additional amount of Bishop residents was reached through social media and local newspaper contributions.

D. Total Expenditures The total expenditures for this project were **$4,582.59**, allocated as follows:

- **Supplies and Materials:** $3,565.10
- **Printing and Copying:** $472.49
- **Marketing and Advertising:** $545.00

Supplies and Materials included classroom materials for Sunflower Kids, supplies for workshops, and permanent garden signage. **Printing and Copying** covered student journals, informational handouts for workshops, and event flyers. **Marketing and Advertising** costs included a feature editorial in *The Sheet* and a banner ad in the *Inyo Register*.

In addition to grant-supported expenses, Eastern Sierra Land Trust contributed $7,696.50 in staff time and received volunteer support valued at $837.00, bringing the total project cost to $13,116.09.



Updated permanent demonstration garden signs provide residents an educational resource.



GardenFest 2025 was a big success!





Bishop Elemntary 3rd grade students learned about growing sunflowers, native plants, and pollinators through interactive lessons over 6 lessons in April and May

Eastside Student Center, Grant In Support Report 2024 - 2025

Services Provided

The Eastside Student Center's Line Street Lunch & Dinner Program provided free, nutritious meals in a safe, welcoming environment for 7th - 12th grade students in Bishop. Three times a week we opened for High School Lunch, where students could enjoy delicious healthy meals for free in a comfortable environment. On Fridays, we hosted "Community Nights" where we prepared food, shared culinary traditions, and created a space for the students to enjoy a dinner with friends and peers. Students were able to drop in, enjoy healthy meals, connect with peers, and build meaningful relationships with trusted adult mentors. The program directly addressed two critical community needs: food insecurity and the lack of safe, supervised spaces for youth during out-of-school hours. By offering healthy meals, we ensured students had consistent access to nourishment even when free/reduced school lunches were unavailable. By providing a supportive space, we reduced risks associated with unsupervised time, while fostering belonging, resilience, and positive peer and mentor relationships. In total, the program reached an average of 20–40 students each week, with a majority of youth being from underserved and low-income backgrounds. Beyond providing meals, it created opportunities for mentorship, social connection, and positive youth development — strengthening both individual student outcomes and the broader community.

Anyone who steps foot in the Eastside Student Center during programming hours will see the incredible impact we have in the community. The students are happy, they play and laugh with each other, art is constantly being made, snacks and meals are devoured, and music flows from our piano. We evaluated our program on the following criteria:

- Participation: we saw consistent participation in the program serving 20-40 students per week and we had nearly 100 unique students that participated last year.
- Access to Nutrition: over the course of the school year students received hundreds of free nutritious meals they may would not have had access too otherwise
- Substance Abuse Prevention: by providing alternatives to risky behavior, and building positive relationship with adults we provided research based substance abuse prevention

Project Goals

The Eastside Student Center's Line Street Lunch & Dinner Program successfully met the goals outlined in our original funding application by providing consistent access to healthy meals, safe spaces, and positive relationships for high school students in Bishop.

Goal 1: Provide a Safe Space During Off-Campus Lunch Hours
We provided free, nutritious meals three times a week during lunch hours and every Friday evening. On average, 20–40 students participated each week, ensuring that students had reliable access to healthy food even when school meals or home resources were limited.

Goal 2: Foster Strong Relationships with Trusted Adults:
The Eastside Student Center created a welcoming, substance-free, and youth-centered space for students to gather during unsupervised times. Staff observations and student feedback confirmed that participants felt safer, more supported, and more engaged in positive activities than they would have in unstructured settings.

Goal 3: Promote Positive Community Building
Each program day provided opportunities for youth to connect not only with peers but also with caring adult mentors. We averaged 5 - 9 mentorship activities a week, and 3-5 peer-peer led activities a week.

By consistently delivering on these objectives, the program provided both immediate impact (nutritious meals and safe supervision) and long-term benefits (youth empowerment, belonging, and resilience). In doing so, it fully achieved the goals described in our initial application and contributed to a healthier, more supportive community for Bishop youth.

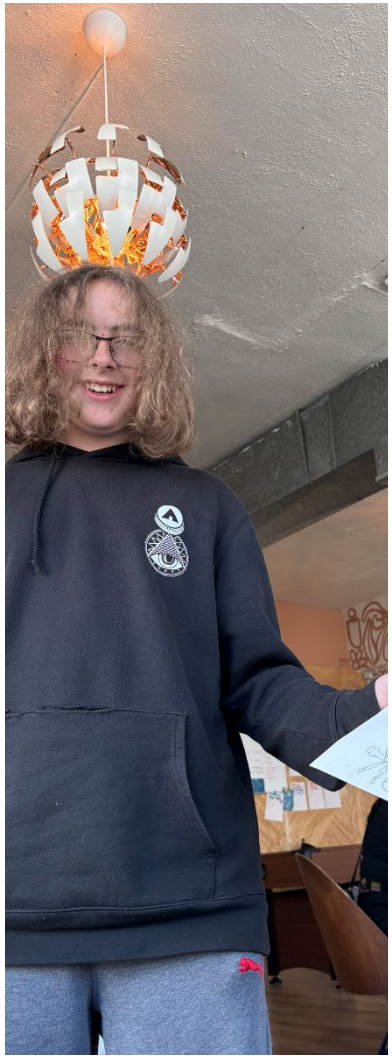
Number Served by Grant

The Eastside Student Center High School Lunch & Dinner Program served students in 7th - 12th grade in Bishop, California, with a focus on youth who are most at risk of food insecurity, lack of safe supervision, and limited access to positive adult role models. A large proportion of participants are from low- and moderate-income households, and many are members of the Bishop Paiute Tribe or other Indigenous families in the community. Students experiencing poverty, unstable family environments, food insecurity, and higher exposure to substance use risk factors.Many participants lack consistent access to healthy meals outside of school hours and safe spaces during unsupervised lunch breaks or evenings

We had a total of 93 unique enrolled students in our program, and approximately 30 additional students who did not complete full enrollment (and thus we have less data on).

Total Expenditures

Grant funds were used to purchase nutritious food and essential cooking supplies for the Line Street Lunch & Dinner Program. This included fresh ingredients, pantry staples, and prepared items needed to provide consistent, high-quality meals to students, as well as kitchen supplies and cookware. Through this funding, the Eastside Student Center was able to serve hundreds of free lunches and dinners to Bishop high school students, ensuring they had reliable access to healthy, balanced meals in a safe and welcoming environment. All receipts have been submitted in person.







Eastside Student Center

EYC Grant Report: 01

January 2025 - June 2025

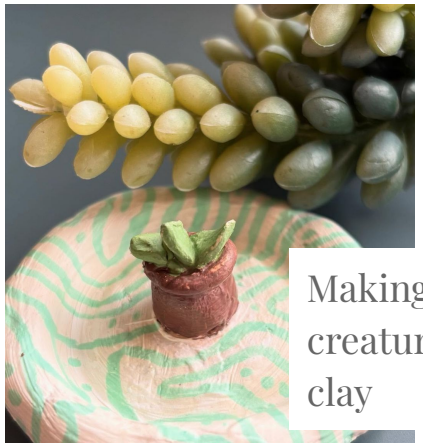
Dungeons and dragons in action!

Drop-in program regulars



Yummy snacks!

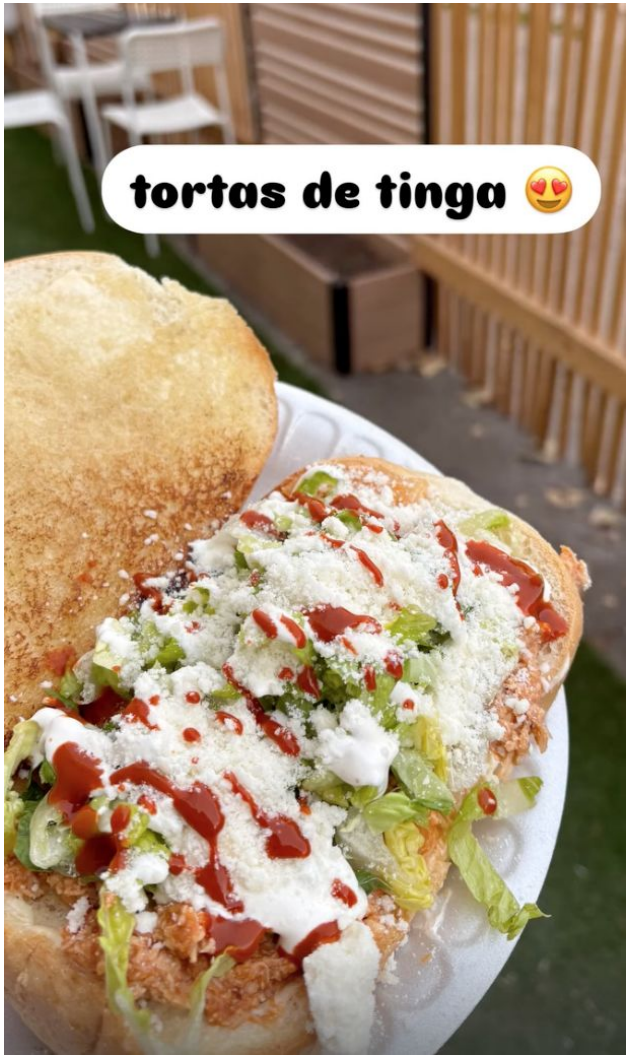




Making creatures from clay




Breakfast for family dinner tonight! 🍳🥓
-french toast casserole with homemade whipped cream and berry compote
-eggs
-sausage and bacon
-hashbrowns
+some biscuits and gravy!


tortas de tinga 😍


rainy days call for loaded potato soup 🥣🥰
🌧️

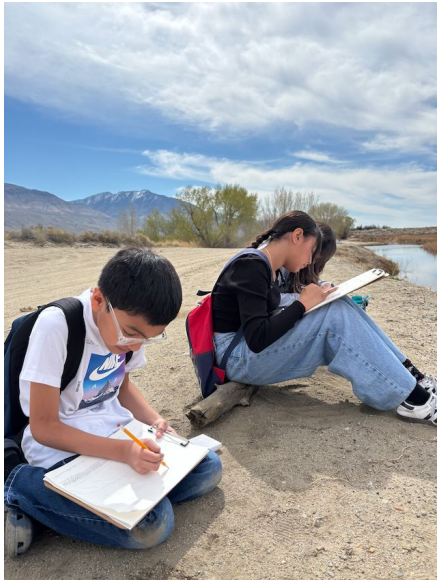


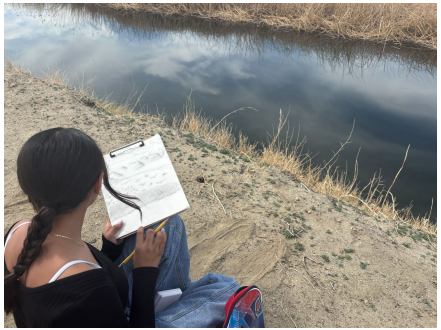


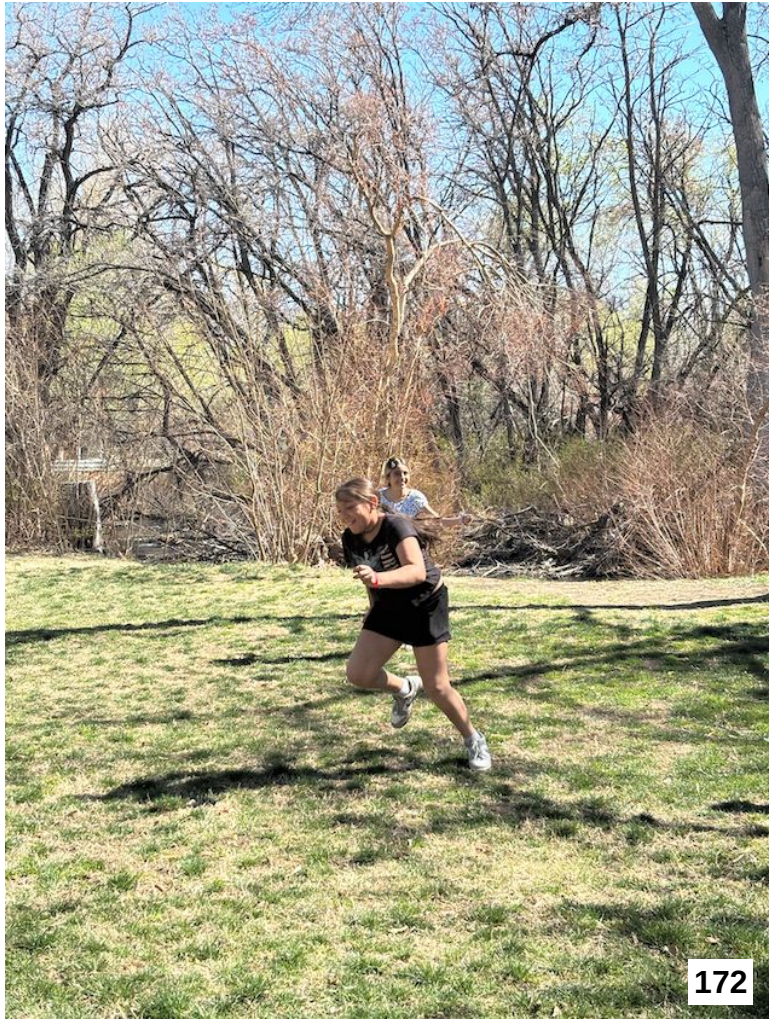
We love Community Dinner!



Youth Outdoors









Tabling events!









End of the year pizza party!

Friends of the Inyo - City of Bishop Grant in Support Final Report
Grant Period: January 2nd, 2025 - June 30th, 2025

The goal of this project is to care for the lands of the Eastern Sierra through public engagement via volunteer opportunities, free interpretive programs, and trail maintenance projects. This work aims to support Eastern Sierra communities and their recreation-based economies by caring for public land resources and connecting community members to their public lands. Feedback from volunteers and partners, return participation, and the completion of planned projects strongly indicate that our goals are being either met or exceeded. Additionally, the early demand for 2025 wilderness work week projects and early engagement from FS staff show the growing need for our work.

Volunteer Events: We completed 10 volunteer stewardship events in the grant period. These events totalled 166 volunteers (including 25 youth volunteers) and 516 volunteer hours. These events were:

- 3 trail delineation and erosion prevention trailwork days at the Buttermilks, in collaboration with the Bishop Area Climbing Coalition and Bishop Climbing Rangers
- A native planting project for the Flash Foxy Women and Genderqueer Climbing Festival at the Buttermilks
- 2 days of fire ring and campsite restoration with students from the Athenian School in the Alabama Hills
- A morning of fire ring and campsite restoration in Mammoth with the Whitebark Institute
- A day of brushing and trail maintenance on Robinson Creek Trail with the Humboldt-Toiyabe National Forest
- 2 evenings of invasive plant removal at the Volcanic Tablelands, in collaboration with the Bishop Area Climbers Coalition

Trail Ambassadors: Five Trail Ambassadors were hired for the 2025 season, including three returning from the 2024 season and one long-time Inyo National Forest Wilderness Ranger who lost his position with the USFS due to DOGE cuts. The team started in late May and spent May and June training, getting to know their Ranger Districts, and planning their seasons.

Early-season training was coordinated with USFS partners. INF leadership has made it clear that the Trail Ambassador program, especially in light of USFS funding and staffing cuts, has been absolutely vital this year in maintaining a strong and knowledgeable presence on Eastern Sierra trails and providing high-quality visitor interaction and education.

Although Trail Ambassadors were only working for 1 month by the end of the grant reporting period, there are several qualitative indicators of their effectiveness in just a short span of time:

- 1,058 visitor interactions

- 114 pounds of trash removed from public lands trails
- 43 fire rings naturalized
- 30 campsites naturalized
- 65 campsites maintained
- 49 logs removed from trails
- 103 miles of trail monitored and maintained

These metrics show the tangible impact that Trail Ambassadors have on keeping Eastern Sierra trails safe, high-quality, and enjoyable for locals and visitors alike.

Planning: Much of May and June is spent planning for the rest of the season. Trail Ambassadors spent time planning out, practicing, and advertising for their interpretive programs. These programs include forest ecology of the Ancient Bristlecones, nature-themed yoga, bear safety talks, edible and medicinal plant walks, and more. This planning resulted in 32 interpretive programs, reaching 445 individuals.

Youth Outreach: During the grant period, Friends of the Inyo hosted SnowSchool, an annual snow science education program that reached over 250 local 5th graders. We also collaborated with the Clark Foundation for their annual student trash clean-up event and organized Round Valley School's Earth Day, in which we invited other conservation agencies and organizations to host an activity for rotating groups of students.

Media: We communicate projects and results via social media (Facebook, Instagram, Bluesky), our monthly newsletter, the Juniper, and our biannual publication, the Jeffrey Pine Journal. Our staff members also share results in several working group meetings, such as the Take Care Sierra meeting hosted by the Sierra Nevada Alliance, with representatives of relevant public agencies and non-profits.

Partners: The Forest Service remains our primary partner in all stewardship activities. Our partnerships with other local NPOs are increasing, evidenced by our new collaborations with the Climbing Rangers (managed by Sierra Forever), BACC, and Whitebark Institute to reach a wider volunteer pool and co-host volunteer projects. Other long-term partners include Mammoth Mountain, the American Alpine Club, Flash Foxy, the Athenian School, the Los Angeles Department of Water and Power, the Bureau of Land Management, Eastern Sierra Land Trust, and Winter Wildlands Alliance.

In most partnerships, Friends of the Inyo assumes the role of volunteer coordination, event communications, and project co-management. Partner organizations provide volunteer project ideas of interest and importance to their mission and group, and help lead events.

Challenges: The biggest challenge encountered during this project was limited USFS staffing. This created delays in communication and program planning, and at times left Trail Ambassadors without clear direction. Staff currently working within the Forests are managing huge workloads and taking on additional responsibilities as colleagues depart due to staffing reductions and difficult working conditions. I have discussed this with Forest Service leadership, and plans are in place for next season to streamline communication and provide clearer guidance at the outset. This will ensure Trail Ambassadors are well-oriented to their ranger districts early on and able to operate independently while still meeting the needs and standards of the Forest.

Refinement: We would like to implement structured post-event feedback mechanisms to refine logistics and effectiveness. For example, it would be enlightening to get more feedback about what types of volunteer events the public is most interested in, and what types of topics they would most like to see covered during interpretive programs.

City of Bishop
FY 2024-25 Grant in Support
Sample Final Report

*****Final Reports can now be submitted online at https://www.cityofbishop.com/departments/finance/grants.php*****

Name of Organization Playhouse 395

Project Title Capital Expenditure

A. Services Provided

Describe the project/program or services provided and how it benefited the community. From the evaluation method used to measure the success of the project/program implemented, describe the outcome and its impact on the community.

This expenditure replaces equipment used for all of our productions since 2007. The benefit to the community will be felt for a similar amount of time as the previous equipment (18 years), although as with the old equipment, it will require periodic repairs and/or upgrades before it in turn will need replacing. The equipment will be used in all future events/shows. A ten-year period of use will impact the lives of roughly 17,000 people, based upon past partricipation and attendence.

B. Project Goals

Describe how the project/program achieved the goals and objectives identified in the submitted funding application.

Existing equipment was no longer repairable and did not meet current technological needs. Replacing it was the only viable alternative.

C. Number Served by Grant

Describe the target population served by the project/program, and the number of City residents as well as the total number of people served by the grant funds during the reporting period.

A minimum of 1,700 people experience our productions each year. Over the ten-year expected lifetime of this equipment (with repairs/upgrades), we can expect a minimum of 17,000 people to experience live performances presented by Playhouse 395.

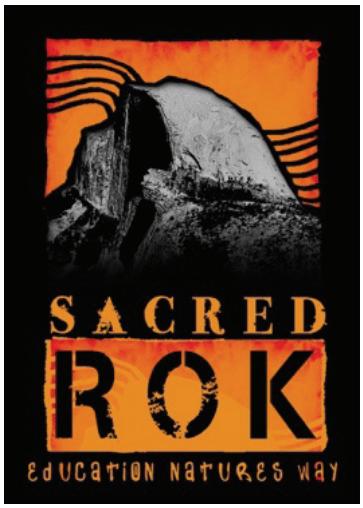
D. Total Expenditures

Describe in detail how the grant funds received were spent.

See Attachment: We spent a total of $6,629.49 on this $5,000 grant for the equipment listed on the attached order confirmation. This includes a new high quality soundboard, wireless microphone headsets, mic-pacs to power the headsets, and charging units for the batteries. The headsets are listed as "2", however that is 2-sets, with 8 headsets, mic-pacs and the recharging units for each, for a total of 16. The "Wing" 48 channel mixer is a full size mixer (not compact), with high quality stereo sound capabilities. We have available funds for future repairs and upgrades.

E. Attachments

- Attach copies of invoices for all expenses paid by City grant funds as outlined in the project line-item budget.
- Attach a minimum of 1-3 photographs of the program for which the grant was awarded.



Board of Directors

Ron Kauk
Executive Director

Steve Shackelton
Board Chair

Brandi Lennertz
Secretary

Lam Kindavong
Treasurer

Lamar Henderson

Aug 22. 2025

To the City of Bishop Finance Department,

I am writing to report on the 2024-2025 City of Bishop grant Sacred Rok received for the Keith Bright Beautification Project.

Between January and June 2025 Sacred Rok staff and volunteers met for a total of 26 days with the youth and teachers from the Keith Bright Juvenile High School and our varying community partners for stewardship, gardening, art, and volunteering.

26 days from January to June
4 Sacred Rok staff
3 teachers and 8 youth
4 community partner organizations/entities

With advice and direction from gardener Bruce Willey we transformed their school yard into a vegetable and pollinator garden. The yard now features two large beds of native, medicinal, herbal and perineal pollinators, four seasonal vegetable beds, two grape vines and a fig tree. We created a composting station and a shaded picnic bench.

We volunteered with the Bishop Paiute Tribe Food Sovereignty Program for stewardship in their Cultural Center Garden where we learned about and participated in the propagating of native plants, the harvesting and uses of edible, medicinal and ceremonial plants, vegetable garden tending and planting and other land stewardship principles.

We volunteered at the Methodist Church worm farm as well as the soup kitchen, continuing our composting and nutrition education.

We worked with and are continuing to do so with Naomi Hart Johnson and C5 Community Art Center where we created a 4’x8’ Garden Mural to be hung in their school yard in addition to several smaller panel pieces that will be for individual students to paint as they wish.

Once the garden started producing in June, we have been able to use the food in the garden for school and youth lunches, to take home and for nutrition education.

City of Bishop
FY 2024-25 Grant in Support
Sample Final Report

*****Final Reports can now be submitted online at https://www.cityofbishop.com/departments/finance/grants.php*****

Name of Organization Sierra Roller Hockey League

Project Title Goalie Equipment

A. Services Provided

Describe the project/program or services provided and how it benefited the community. From the evaluation method used to measure the success of the project/program implemented, describe the outcome and its impact on the community.

SRHL used the grant in support funds to purchase new goalie gear that will be used for the upcoming hockey season. The new gear will keep our participants safe and allow the league to keep registration costs at a minimum. Any participant can use the goalie gear during the league's season.

B. Project Goals

Describe how the project/program achieved the goals and objectives identified in the submitted funding application.

Since SRHL's goalie gear was older than the recommended life span of 6 to 8 years, the new gear provides much needed protection for all players. The goalie gear will be used for the upcoming season, and the grant will allow the league to keep costs lower for all participants..

C. Number Served by Grant

Describe the target population served by the project/program, and the number of City residents as well as the total number of people served by the grant funds during the reporting period.

The SRHL league consisted of 245 youth from the ages of 4 through 18 and over 20 adults that live in Inyo and Mono counties, with about 80% of the league residing within the City of Bishop.

D. Total Expenditures

Describe in detail how the grant funds received were spent.

All of the grant funds were spent on goalie equipment, including new pads, gloves, helmets, sticks, and other protective equipment.

E. Attachments

- Attach copies of invoices for all expenses paid by City grant funds as outlined in the project line-item budget.
- Attach a minimum of 1-3 photographs of the program for which the grant was awarded.

Sierra Roller Hockey League

2024-2025







Agenda Item: 8.G
Date of Meeting: November 10, 2025
Department: Police

STAFF REPORT

To:	City Council
From:	Nate Derr
Subject:	**Approval to Purchase Vehicle for Parking Enforcement Officer – Not to Exceed $50,000**
Prepared On:	November 5, 2025
Attachments:	Toyota of Clovis Retail Pricing Capistrano Valley Toyota Retail Pricing Perry Motors Retail Pricing

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Background/History:
The City recently created a part-time Parking Enforcement Officer position to improve parking management, enhance turnover in the downtown business district, and support overall community accessibility and safety. This position is administered under the Bishop Police Department.

The Parking Enforcement Officer currently does not have access to a suitable vehicle. Marked police patrol vehicles are designed and equipped for use by sworn personnel and are not appropriate or necessary for civilian parking enforcement operations. Additionally, assigning a marked patrol unit to a non-sworn position creates unnecessary confusion for the public and presents equipment, operational, and vehicle wear concerns.

Analysis/Discussion:

To effectively perform parking enforcement duties, the Parking Enforcement Officer requires a vehicle capable of:

- Transporting cones, signage, and basic traffic control equipment.
- Navigating downtown streets and City parking areas efficiently.
- Presenting a professional, identifiable City presence without conveying that the operator is a sworn police officer.
- Providing safe transportation for the employee in various weather and operational conditions.

Because the PEO does not engage in emergency response or vehicle pursuit, a pursuit-rated police vehicle is unnecessary. Staff evaluated several options and determined that a small pickup truck best meets operational needs due to cargo capacity, maneuverability, lower operating costs, and visual differentiation from patrol vehicles.

Economic Impacts:

The purchase of this vehicle will be funded within the currently approved General Fund Police Department budget. No additional appropriation is required.

The Parking Enforcement Officer is expected to have positive economic benefits, including:

- Revenue Generation: Parking citations, business district enforcement, and improved turnover will produce regular, ongoing revenue that offsets personnel and operating costs.
- Enhanced Downtown Commerce: Consistent parking enforcement increases vehicle turnover, helping ensure that visitors and customers have parking access near businesses. This supports retail sales, restaurant traffic, and general downtown activity.
- Support for Local Businesses: By reducing long-term parking in prime business district spaces, the City encourages active commercial use, benefiting business owners and strengthening the local economy.
- Local Vendor Support: Purchasing the vehicle from Perry Motors keeps City spending local, supporting jobs and economic activity within Bishop.

In summary, the position and vehicle will not only pay for themselves over time but will contribute to improved business vitality and a more accessible, visitor-friendly downtown.

Budget Impacts:
The FY 2025-26 Budget contains a partial amount ($35,000.00) of the full capital expense approval needed to execute this transaction. The below listed budget adjustment is required to ensure that funds are appropriated for this purchase. The proposed adjustment is spending neutral, simply a reallocation of previously approved spending.

Three retail prices were gathered from licensed Toyota dealerships for competitive sourcing. Perry Motors is the lowest of the three dealerships sourced. It's assumed that if the other two sourced dealerships offered any additional incentives to decrease the retail price, the savings would be offset by the costs associated with travel or towing to obtain the vehicle.

Proposed Budget Adjustment
001-020-52018 (Special Department Supplies) (10,000)
001-020-51025 (Retiree Health Insurance) (5,000)
001-020-56028 (Capital Equipment) 15,000

Legal Review:
City Attorney Pucci has reviewed this item and finds it complies with the law.

Recommended Action:
Staff recommends that the City Council authorize the proposed budget adjustment and the

purchase of a vehicle for the Police Department's newly established Parking Enforcement Officer position, in an amount not to exceed $50,000, from Perry Motors of Bishop, CA.

Approved By: Ethan Aukee 11/6/2025
Approved By: Robin Picken 11/6/2025
Approved By: Pam Foster 11/6/2025
Approved By:

New 2025 Toyota

Tacoma SR5 Double Cab

Total SRP	$42,964
Total SRP Detailed Pricing	$42,964

Explore All Offers

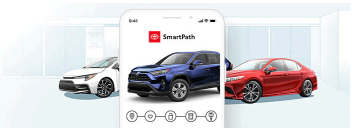
We're here to help

(559)-316-0431

SmartPath

Fully transparent. Fully in control.

Say hello to an online shopping experience that puts you right in the driver's seat.



(https://smartpath.toyotaofclovis.com/inventory?dealerCd=04053&source=t3&zipcode=93612&type=new)

Exterior Color

Black

Interior Color

Boulder Fabric w

Fuel Economy

Engine

i-FORCE 2.4L 4-Cyl. Turbo Engine

Bed Length

5-ft bed

VIN

19/24 MPG City/Hwy

Details

3TMLB5JN5SM193955

Stock Number

25-2280

Transmission

8-Speed Automatic Transmission

Drivetrain

4-Wheel Drive

ToyotaCare

Toyota Safety Sense

Included Packages & Options

More manufacturer pre-installed items

$879 total, included in TSRP

- Spray on bedliner. $575 Disclaimer
- Alloy wheel locks. $105 Disclaimer
- All-weather floor liners. $199 Disclaimer

Detailed Specifications

Exterior

Interior

MechanicalAndPerformance

SafetyAndConvenience

Dealer Notes

This vehicle won't be on the lot long!

Live ChatText Us

technology provides forced air induction, enhancing performance while preserving fuel economy. Toyota prioritized fit and finish as evidenced by: a trailer hitch, a bedliner, and much more. It features an automatic transmission, 4-wheel drive, and a 2.4 liter 4 cylinder engine.

With a friendly and knowledgeable sales staff, superb customer care, and competitive prices, our dealership is a great place to do business.

Total SRP (aka TSRP) is the Total Suggested Retail Price and DPH references the Delivery Process and Handling fee (if applicable).

For In-Transit inventory, a 90 day arrival time frame is expected. Dealer reserves the right to change the date due to conditions beyond our control. Please contact dealer for delivery details. $795 for door edge guard accessory not included in SRP.

Picture may not represent actual vehicle. Price varies based on Trim Levels and Options. See Dealer for in-stock inventory and actual selling price. SRP includes delivery, processing, and handling fees. Inventory is subject to prior sale. We are not responsible for typographical, technical, or misprint errors. Please contact us directly via phone or email to verify all information.

The advertised price does not include sales tax, vehicle registration fees, finance charges, dealer documentation charge of $85, dealer installed options, and any other fees required by law. We attempt to update this inventory on a regular basis. However, there can be lag time between the sale of a vehicle and the update of the inventory.

EPA mileage estimates are for newly manufactured vehicles only. Your actual mileage will vary depending on how you drive and maintain your vehicle.

WARNING: Operating, servicing, and maintaining a passenger vehicle or off-highway motor vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information related to passenger vehicles visit https://www.p65warnings.ca.gov/products/passenger-vehicle (https://www.p65warnings.ca.gov/products/passenger-vehicle), for additional information related to Vehicle Repair Facilities, visit https://www.p65warnings.ca.gov/places/vehicle-repair-facilities (https://www.p65warnings.ca.gov/places/vehicle-repair-facilities) or review the information within the Proposition 65 Warnings website at https://www.p65warnings.ca.gov. (https://www.p65warnings.ca.gov.)

It is the customer's sole responsibility to verify the existence and condition of any equipment listed. Neither the dealership nor the website provider is responsible for misprints on prices or equipment.

It is the customer's sole responsibility to verify the accuracy of the prices with the dealer, including the pricing for all added accessories.

Advertised service loaners may not be immediately available for demonstration or delivery. See dealer to schedule an appointment.

All advertised prices exclude government fees and taxes, any finance charges, a $85 dealer document processing charge, any electronic filing charge, and any emission testing charge.

All advertised prices expire at midnight on the day of posting.

WARNING: Operating, servicing, and maintaining a passenger vehicle or off-highway motor vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information related to passenger vehicles visit https://www.p65warnings.ca.gov/products/passenger-vehicle (https://www.p65warnings.ca.gov/products/passenger-vehicle), for additional information related to Vehicle Repair Facilities, visit https://www.p65warnings.ca.gov/places/vehicle-repair-facilities (https://www.p65warnings.ca.gov/places/vehicle-repair-facilities) or review the information within the Proposition 65 Warnings website at https://www.p65warnings.ca.gov. (https://www.p65warnings.ca.gov.)



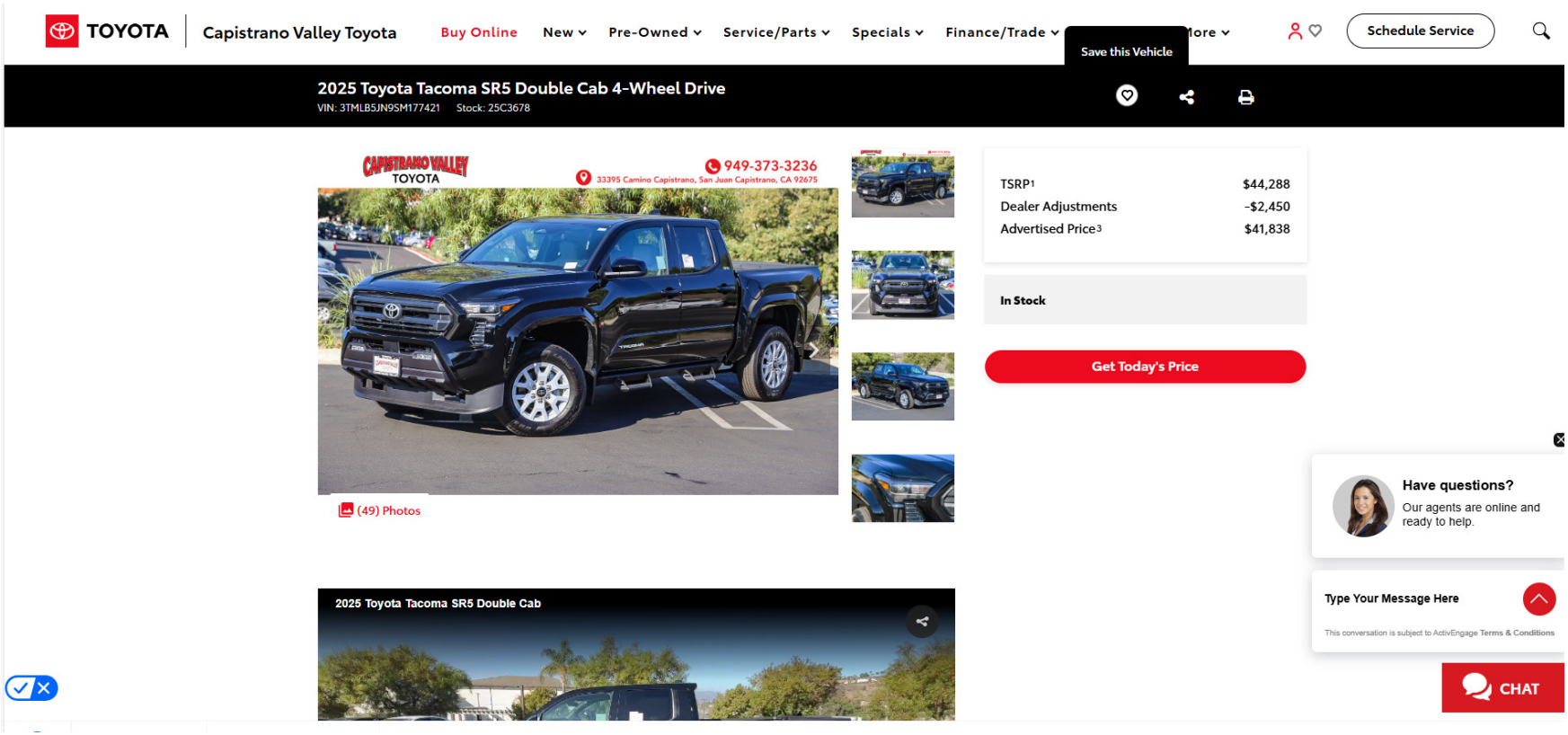
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2025 Toyota Tacoma SR5 Double Cab 4-Wheel Drive
VIN: 3TMLB5JN9SM177421 Stock: 25C3678
CAPISTRANO VALLEY TOYOTA
949-373-3236
33395 Camino Capistrano, San Juan Capistrano, CA 92675
(49) Photos
TSRP1 $44,288
Dealer Adjustments -$2,450
Advertised Price3 $41,838
In Stock
Get Today's Price
2025 Toyota Tacoma SR5 Double Cab
Have questions?
Our agents are online and ready to help.
Type Your Message Here
This conversation is subject to ActivEngage Terms & Conditions
CHAT









RECENT PRICE DROP!

2025 Toyota Tacoma SR5

In Stock

$1,942
AVAIL. SAVINGS

$41,432
PERRY PRICE

Less

Total SRP:	$43,374
Dealer Discount	$1,942
Perry Price	$41,432

Add. Available Toyota Offers:

APR Subvention Cash	-$1,000
Retail Military Appreciation	-$500
Retail College Graduate	-$500

CHECK AVAILABILITY

VALUE YOUR TRADE

SEE PAYMENT OPTIONS

Visit our Store

Perry Motors Toyota
310 S. Main St

Agenda Item: 8.H
Date of Meeting: November 10, 2025
Department: Public Works

STAFF REPORT

To:	City Council
From:	Nora Gamino
Subject:	**Capital Equipment Replacement - Public Works Utility Truck**
Prepared On:	November 5, 2025
Attachments:	Bid Analysis Capital Ford Quote Diamond Ford Quote Enterprise Quote

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Background/History:
The City's Public Works Department utilizes service trucks for water, sewer, and street maintenance activities. These trucks carry tools, materials, and equipment to job sites and are essential for daily operations, emergency response, and maintenance of City infrastructure.

The department currently operates an older F-550 flatbed, which has exceeded its useful life and is no longer reliable for field service work. The vehicle suffers from lighting failures, ongoing oil leaks, lack of four-wheel drive, and no snowplowing capabilities, creating both safety and operational limitations. Despite consistent maintenance, repair needs have increased significantly, and the vehicle frequently sits out of service.

A replacement is needed to ensure reliable field response capability, improve operator safety, and expand operational flexibility. The new service truck will include a service body for organized tool storage, a snowplow for winter operations, and a full lighting and safety package.

This item is included in Objective 3.6 of the City's Strategic Plan.

Analysis/Discussion:
Staff identified the following key performance and safety requirements for the new utility service truck:

- Four-wheel drive for snow access.
- Service body with secure tool and equipment compartments.
- Snowplow attachment capable of operating on narrower City streets.
- Lighting and visibility package (strobes, beacons, and light bar) for safe day and night

operations.
- F-350 class to allow maneuverability in alleys and tight work zones.

Public Works obtained quotes from three qualified suppliers offering trucks that met these specifications (Bid Analysis Attachment).

Bid Evaluation

- Lowest Responsible Bid: Capital Ford submitted the lowest total bid ($89,506.91) and was the only dealer to include all taxes and fees in its price.
- Vehicle Availability: The City did not specify a particular model year—only that the vehicle be readily available from dealer inventory ("on-lot"). Diamond Ford and Enterprise both had 2026 model-year trucks available and indicated they could transfer older model years upon request, though those would involve longer lead times. Capital Ford has a 2024 F-350 available immediately, meeting the City's preference for rapid delivery.
- Cab Configuration: Diamond Ford's super cab configuration was offered because that was the only service truck available on their lot at the time of inquiry. The City's operational preference is for a single cab to maintain maneuverability in alleys and tight work areas.
- Specifications Compliance: All bids met the required service body, lighting, and snowplow specifications. Capital Ford's proposed Knapheide service body and Boss V-Plow are standard, proven configurations with strong manufacturer support.
- Cost Comparison: The Capital Ford proposal represents a savings of approximately $4,500 to $5,200 compared to the other options.

Based on total cost, specification compliance, and immediate availability, Capital Ford provides the best overall value to the City.

Economic Impacts:
None.

Budget Impacts:
This item is included within the FY 2025-26 Budget. The total expense will be split evenly between the General Fund, the Sewer Fund, and the Water Fund.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
City Council consideration to approve the purchase of a new 2024 Ford F-350 Gas Service Truck from Capital Ford, Carson City, Nevada, in an amount not to exceed $89,506.91 (including taxes and fees) and authorize the Public Works Director to sign the purchase order.

Approved By: Ethan Aukee 11/6/2025
Approved By: Robin Picken 11/6/2025
Approved By: Pam Foster 11/6/2025
Approved By:

PW Utility Truck
Bid Analysis

Bidder	Total Bid	Taxes & Fees Included	Model / Year	Cab Type	Service Body	Snow Plow	Lighting Package
Capital Ford	$89,506.91	Yes	2024 F-350	Single Cab	Knapheide	8’ Boss V-Plow	Included
Diamond Ford	$94,000.00	No	2026 F-350	Super Cab	Royal	Snow-Way 8’ V-Plow	Included
Enterprise Fleet Management	$ 94,179.42	No	2026 F-350	Regular Cab	Harbor	8’ Phenix V-Plow	Included

DEAL# 55555

RETAIL ORDER FOR A MOTOR VEHICLE

DEALER

10/22/2025
DATE

TO

CAPITAL FORD
3660 S. Carson St.
CARSON CITY, NV 89701
Phone (775) 882-5353

GONZALES
PURCHASER'S NAME

STREET ADDRESS

CITY STATE

SALESMAN'S NAME

RES. PHONE BUS. PHONE

PLEASE ENTER MY ORDER FOR THE FOLLOWING ☒ XX NEW ☒ XX CAR ☐ USED ☐ TRUCK

YEAR 2024 MAKE FORD

MODEL OR SERIES F350 BODY TYPE COLOR SERIAL NO.

TO BE DELIVERED ON OR ABOUT 10/22 20 25 STOCK NO.

CASH DELIVERED PRICE OF UNIT	$	52000.00
DOCUMENTATION FEE		199.50
ACCESSORIES	$	
BOSS 8' V PLOW		14000.00
KNAPHEIDE SERVICE BODY W/RACK		17000.00
LIGHTS AND LIGHTBAR		6000.00
INVENTORY TRANSFER		2000.00
REMARKS:		
CASH SALE PRICE OF DESCRIBED MOTOR VEHICLE	$	91199.50
STATE AND LOCAL TAXES		6779.16
LICENSE, LICENSE TRANSFER, TITLE, REGISTRATION FEE		28.25
1. TOTAL PRICE OF UNIT	$	98006.91
2. DOWN PAYMENT: consisting of $ 8500.00 in cash and/or $ N/A net trade-in allowance on trade-in; see statement in right hand column for details.	$	8500.00
3. UNPAID CASH BALANCE DUE ON DELIVERY (difference between Items 1 and 2)	$	89506.91

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE. Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

10/22/25
PURCHASER'S SIGNATURE DATE

ACCEPTED BY:
DEALER OR HIS AUTHORIZED REPRESENTATIVE

USED CAR TRADE-IN AND/OR OTHER CREDITS

MAKE OF TRADE-IN

YEAR MODEL BODY

SERIAL NO.

BALANCE OWED TO

ADDRESS

USED TRADE-IN ALLOWANCE	$	N/A
BALANCE OWED ON TRADE-IN		N/A
NET ALLOWANCE ON USED TRADE-IN	$	N/A
DEPOSIT OR CREDIT BALANCE		8500.00
DOWN PAYMENT (Trans. to Left Col.)	$	8500.00

DATE	INVOICE NO.	STOCK NO.	KEY
10/22/2025			I

	COST	KEY	ACCT. NO.	SALE	KEY
		C	3		–
NEVADA TITLE FEE		C	2424		–
		C			–
		C			–
DUE BILL		C	2310		–
COST		C	4		+
		C			–
RECON		C	4		+
COST		C	4		–
		C			–
EX. WAR. N		C	5		–
EX. WAR. U		C	5		–
WAR. PBL		C	2315		–
		C			–
INS. N		C	5		–
INS. U		C	5		–
INS. PBL		C	2315		–
DOC. FEE		C			–
FIN. N		C	5		–
FIN. U		C	5		–
FIN. REC.		C	12__		+
→ CAR DEAL NO.					I
SALES TAX			2150		–
LIEN PAYOFFS			2311		–
DEPOSITS			2300		+
CONTRACTS IN TRANSIT			10		+
CASH & VEHICLE ACCTS. REC.			1110		+
			2000		+
			1111		–
					–
VALUE OF TRADE STOCK NO.		I			+
VALUE OF TRADE STOCK NO.		I			+

THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO COI
FITNESS FOR PURPOSE OF THIS FORM. CONSULT YOUR OWN LEGAL (

From: Hector Martinez
To: Nora Gamino
Subject: Fw: [External] Updated Quote - F-350
Date: Wednesday, November 5, 2025 1:57:30 PM
Attachments: Bishop Snow.pdf

Sent from my Verizon, Samsung Galaxy smartphone
Get Outlook for Android

From: Diamond Ford <sales@diamondford.forddirectcrmpro.com>
Sent: Friday, October 31, 2025 2:58:33 PM
To: Hector Martinez <hmartinez@cityofbishop.ca.gov>
Subject: [External] Updated Quote - F-350

Good afternoon Hector,

Here is the updated quote with everything. I do not have a regular cab ready to go at the moment, so I did send this quote to you as a super cab (small rear seat access with the suicide doors). I will try to stay competitive with the price though.

This build would be 96,546 in this configuration. I'll get it done for you guys at 94k. Pretty much the same price as a regular cab.

Attached is the exact build and invoice for the truck.

VIN# 1FD8X3FN2TEC93700 --- 2026 F-350

Hope this helps!

Brian Miller
Diamond Ford

To stop receiving these messages visit Communication Preferences

DEALER 860 024

MEMO INVOICE: FINAL VIN # AND PRICE LEVEL
SUBJECT TO CHANGE

DOES NOT INCLUDE HOLD BACK OR ADVERTISING

I have reviewed this vehicle factory invoice and acknowledge this is the vehicle I am requesting from Scelzi Enterprises bailment inventory.

Authorized by: _____ Date: _____ Dealer Code: _____

		Suggested Retail Price
	F35W 4X4 SUPERCAB CHAS CAB/168	56050 00
	SPECIAL DEALER ACCOUNT ADJUSTM	
	2026 MODEL YEAR	
Z1	OXFORD WHITE	
1S	MEDIUM DARK SLATE CLOTH	
	PREFERRED EQUIPMENT PKG.630A	
	.XL TRIM	
572	.AIR CONDITIONING -- CFC FREE	NC
	.AM/FM STEREO MP3/CLK	
99N	.7.3L DEVCT NA PFI V8 ENGINE	
44G	10-SPEED AUTO TORQSHIFT	NC
TDX	LT275/70R18E BSW ALL TERRAIN	265 00
X4M	4.30 ELECTRONIC-LOCKING AXLE	NC
512	SPARE TIRE AND WHEEL	350 00
61J	JACK	NC
	FORD FLEET SPECIAL ADJUSTMENT	NC
153	FRONT LICENSE PLATE BRACKET	NC
18B	PLATFORM RUNNING BOARDS	445 00
	11300# GVWR PACKAGE	
41H	ENGINE BLOCK HEATER	250 00
41P	SKID PLATES	150 00
425	50 STATE EMISSIONS	NC
43C	PRO POWER ONBOARD - 400W	225 00
473	SNOW PLOW PREP PACKAGE	350 00
	JOB #1 ORDER	
52B	TRAILER BRAKE CONTROLLER	300 00
67B	410 AMP DUAL ALTERNATOR	215 00
86M	DUAL BATTERY	NC
872	REAR VIEW CAMERA & PREP KIT	515 00
1	CLOTH 40/20/40 SEAT	100 00
	CONN PKG: 1 YR INCL W/FORD APP	
96V	XL CHROME PACKAGE	425 00
	.BACKGLASS DEFROST	
	.POWER SLIDING REAR WINDOW	
	.FOG LAMPS	
	.REMOTE START SYSTEM	
	.PRIVACY GLASS	
	SPCL. DLR. ACCT. ADJ. CR.	
	TOTAL OPTIONS/OTHER	3590 00
	TOTAL VEHICLE & OPTIONS/OTHER	59640 00
	DESTINATION & DELIVERY	2595 00
	TOTAL FOR VEHICLE	62235 00
	FUEL CHARGE	
	SHIPPING WEIGHT 6107 LBS.	
	TOTAL	62235 00

SNO-WAY
SNOW & ICE CONTROL EQUIPMENT

Snow Plow Model 29VHD-8'-6" S2

Print date: 10/31/2025

Your Vehicle Configuration

Make:	Ford	FGAWR:	5950
Model:	F350 Super Duty	GVWR:	11300
Year:	2025	Rear Wheel:	SRW with 18" All-Season Tires
Cab:	Super	Bed:	8'
Engine:	7.3L	Trim Pkg:	*
Wheel Base:	164	Headlamp:	All Vehicles - ESS - 99101399
Drive Train:	4X4		

Application Notes - 2025 Ford F350 Super Duty on Sno-Way 29VHD-8'-6" S2

- May require major modifications to the air dam and /or fascia.

- For easier installation of the ESS kit, a 99101394 Interface Kit can be purchased. Click here to see the Installation Manual.

- If installing VMK with Serial Number 1240A201054 or earlier, click here for the latest manual. See TSB 22-04-26A for details.

This 'What Plow Fits My Truck' guide is for reference only. Calculations and fitment notes are based on the best information available for vehicle geometry, curb weights, and axle ratings. It is the operator's responsibility to ensure the vehicle's FGAWR, RGAWR, & GVWR are not exceeded. Some vehicles may require suspension aids to maintain good ground clearance.

Click here to download the full Sno-Way Statement Regarding the Installation of Snow Plow.

Application Part Specifications for 2025 Ford F350 Super Duty

Power Pack Choice - Select One		Down Pressure	99101409
Blade Assembly Choices		8'6" Steel Flared Wing	99101298
Control Choice - Select One		Wired ProControl**II Plus	99101397
		Wireless ProControl**II Plus	99101398
Subframe		Vehicle Mount Kit	99101240
		Vehicle Center Member	99100891
Headlamp Choice		Headlamp	All Vehicles - ESS - 99101399
Snow Plow Interface Module Kit		SPIM kit	N/A
Accessory Options - Select Any or All		E-Z Fit** Deflector	99100999
		Stainless Steel Skin Kit	99101489
		Shoe Kit	96113394
		Smart Sight**	99101449
		Smart Flash**	99101450
		Sno-Way Plow Parka	99101213
		Rubber Deflector	99101436
		Curb Guard	99101485
		Poly Caster Wheel Kit	99101486
		Emergency Plow Parts Kit	99101252

**This is a Trademarked term of Sno-Way, Intl.

29VHD-8'-6" S2 Plow Specifications

Model Name:	29VHD-8'-6" S2	Shock Killer:	Standard
Blade Width:	95"(vee) 102"(straight)	Paint Triple Coat Protection:	Standard
Blade Height:	Center 29", Outer 36-1/2"	Plow Lights:	ESS® LED Thermose...
Weight Steel:	840 lbs.	Flexforce Frame:	Standard
Cutting Edge:	1/2" x 6" Proprietary Steel	Down Pressure Hydraulic S...	Standard
Verticaldiagonal Ribs:	6/0	Wireless Pro-control:	Optional
Trip Springs:	2	Mount System:	Drive In
Plow Shoes:	Optional		

*Weight does not include weight of Subframe.

Open-End (Equity) Lease Rate Quote

Quote No: 9312313

Prepared For: City of Bishop
Ellsworth, Josh

Date 10/08/2025
AE/AM JDD/AGE

Unit #
Year 2026 **Make** Ford **Model** F-350 Chassis
Series XL 4x4 SD Regular Cab 145 in. WB SRW
Vehicle Order Type Ordered **Term** 60 **State** CA **Customer#** 587091

$ 94,179.42		Capitalized Price of Vehicle[1]
$0.00	*	Sales Tax 0.0000% **State** CA
$ 1,288.83	*	Initial License Fee
$ 0.00		Registration Fee
$ 560.00		Other: (See Page 2)
$ 94,734.68	*	Capitalized Price Reduction
$ 0.00		Gain Applied From Prior Unit
$ 0.00	*	Security Deposit
$8,333.03	*	Taxes
$ 4.74		Total Capitalized Amount (Delivered Price)
$ 0.07		Depreciation Reserve @ 1.5000%
$ 97.13		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)[2]
$ 97.20		**Total Monthly Rental Excluding Additional Services**

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	(0 P) Oxford White
Interior Color	Medium Dark Slate w/HD Vinyl 40/20/40 Split B
Lic. Plate Type	Exempt
GVWR	0

Additional Fleet Management

Master Policy Enrollment Fees

$ 0.00 Commercial Automobile Liability Enrollment

Liability Limit $0.00

$ 0.00 Physical Damage Management — Comp/Coll Deductible 0 / 0

$ 0.00 Full Maintenance Program[3] Contract Miles 0 — OverMileage Charge $ 0.0720 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0 — # Tires 0 — Loaner Vehicle Not Included

$ 0.00	**Additional Services SubTotal**
$ 8.51	Tax 8.7500% **State** CA
$ 105.71	**Total Monthly Rental Including Additional Services**
$ 0.54	Reduced Book Value at 60 Months
$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.
Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a $500 disposal fee, interest incurred, and loss of value.

LESSEE City of Bishop

BY **TITLE** **DATE**

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

[1] Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

[2] Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

[3] The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Snow Plow - Phenix Quote TQ52696 (AME Quote: TQ52696)	C	$ 18,071.42
Cab Protector - Harbor Quote SQ102794 (AME Quote: SQ102794)	C	$ 0.00
Service/Utility - Harbor Quote SQ102794 (AME Quote: SQ102794)	C	$ 16,246.98
Strobe Lights - Strongs Truck and Van quote 77227 (AME Quote: 77227)	C	$ 4,358.02
Receiver Hitch - Harbor Quote SQ102794 (AME Quote: SQ102794)	C	$ 0.00
Material/Pipe Rack - Harbor Quote SQ102794 (AME Quote: SQ102794)	C	$ 0.00
Spray In Bedliner - Harbor Quote SQ102794 (AME Quote: SQ102794)	C	$ 0.00
Total Aftermarket Equipment Billed		$ 0.00
Total Aftermarket Equipment Capitalized		$ 38,676.42
Aftermarket Equipment Total		$ 38,676.42

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	$ 60.00
Courtesy Delivery Fee	C	$ 500.00
Total Other Charges Billed		$ 0.00
Total Other Charges Capitalized		$ 560.00
Other Charges Total		$ 560.00

Open-End (Equity) Lease Rate Quote

Quote No: 9312313

VEHICLE INFORMATION:

2026 Ford F-350 Chassis XL 4x4 SD Regular Cab 145 in. WB SRW - US

Series ID: F3F

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	$51,338	$54,040.00
Total Options	$2,070.00	$2,275.00
Destination Charge	$2,595.00	$2,595.00
Total Price	**$56,003.00**	**$58,910.00**

SELECTED COLOR:

Exterior: Z1-(0 P) Oxford White

Interior: AS-Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
145WB	145" Wheelbase	STD	STD
153	Front License Plate Bracket	NC	NC
18B	Platform Running Boards	$291.00	$320.00
425	50-State Emissions System	STD	STD
43C	120V/400W Outlet	$205.00	$225.00
44G	Transmission: TorqShift 10-Speed Automatic	Included	Included
473	Snow Plow Prep Package	$319.00	$350.00
512	Spare Tire & Wheel	$319.00	$350.00
52B	Trailer Brake Controller	$273.00	$300.00
61J	3-Ton Mechanical Jack	Included	Included
630A	Order Code 630A	NC	NC
64F	Wheels: 18" Argent Painted Steel	Included	Included
67B	410 Amp Dual Alternators	$195.00	$215.00
86M	Dual 68 AH/65 AGM Battery	Included	Included
872	Rear View Camera & Prep Kit	$468.00	$515.00
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	Included	Included
A	HD Vinyl 40/20/40 Split Bench Seat	Included	Included
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	NC	NC
FCP1	Ford Connectivity Package (1-Year Included)	Included	Included
PAINT	Monotone Paint Application	STD	STD
STDGV	GVWR: 10,900 Lb Payload Package	Included	Included
STDRD	Radio: AM/FM Stereo w/MP3 Player	Included	Included
SYNC4	SYNC 4 Communication & Entertainment System	Included	Included
TCH	Tires: LT275/65Rx18E BSW A/S	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
X4M	Electronic-Locking w/4.30 Axle Ratio	Included	Included
Z1_01	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

- Number Of Doors 2
- Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors with turn signal indicator
- Convex Driver Mirror: convex driver and passenger mirror
- Mirror Type: manual extendable trailer mirrors
- Running Boards: running boards
- Door Handles: black
- Front And Rear Bumpers: black front and rear bumpers with black rub strip
- Front Tow Hooks: 2 front tow hooks
- Front License Plate Bracket: front license plate bracket
- Body Material: aluminum body material
- : trailering with harness, brake controller
- Grille: black grille
- Upfitter Switches: upfitter switches

Convenience Features:

- Air Conditioning manual air conditioning
- Air Filter: air filter
- Cruise Control: cruise control with steering wheel controls
- Power Windows: power windows with driver and passenger 1-touch down
- Remote Keyless Entry: yes remote keyless entry
- Illuminated Entry: illuminated entry
- Integrated Key Remote: integrated key/remote
- Auto Locking: auto-locking doors
- Steering Wheel: steering wheel with manual tilting, manual telescoping
- Day-Night Rearview Mirror: day-night rearview mirror
- Emergency SOS: SYNC 4 911 Assist emergency communication system
- Front Cupholder: front cupholder
- Overhead Console: full overhead console with storage
- Glove Box: illuminated locking glove box
- Dashboard Storage: dashboard storage
- IP Storage: covered bin instrument-panel storage
- Retained Accessory Power: retained accessory power
- Power Accessory Outlet: 2 12V DC power outlets
- AC Power Outlet: 1 interior 120V AC power outlet

Entertainment Features:

- radio AM/FM stereo with seek-scan
- Voice Activated Radio: voice activated radio
- Speed Sensitive Volume: speed-sensitive volume
- Steering Wheel Radio Controls: steering-wheel mounted audio controls
- Speakers: 4 speakers
- Internet Access: FordPass Connect 5G internet access
- 1st Row LCD: 2 1st row LCD monitor
- Wireless Connectivity: wireless phone connectivity
- Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

- Headlamp Type delay-off reflector halogen headlamps
- Cab Clearance Lights: cab clearance lights
- Front Wipers: variable intermittent wipers
- Tinted Windows: light-tinted windows
- Dome Light: dome light with fade
- Front Reading Lights: front reading lights
- Variable IP Lighting: variable instrument panel lighting
- Display Type: digital/analog appearance
- Tachometer: tachometer
- Compass: compass
- Exterior Temp: outside-temperature display

Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Forward Collision Alert: forward collision
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: spare tire mounted frame mounted
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st row overhead airbag
Height Adjustable Seatbelts: height adjustable front seatbelts
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Ignition Disable: SecuriLock immobilizer
Security System: security system Ford Security Package (1-year included with activation)
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-rollover
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 3
Front Bucket Seats: front split-bench 40-20-40 seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Lumbar: manual driver and passenger lumbar support
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest with storage
Leather Upholstery: vinyl front seat upholstery
Headliner Material: full cloth headliner
Floor Covering: full vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob
Interior Accents: chrome interior accents

Standard Engine:

Engine 335-hp, 7.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and PowerShift automatic

Agenda Item: 9.A
Date of Meeting: November 10, 2025
Department: Planning

STAFF REPORT

To:	City Council
From:	Ana Budnyk
Subject:	**Workshop #3: Presentation and Discussion on the Key Findings from the Regional Housing Needs Study.**
Prepared On:	November 5, 2025
Attachments:	Housing Needs Study Workshop 3 - Bishop

Background/History:

The City of Bishop, Inyo County, Town of Mammoth Lakes, and Mono County have partnered to complete a Regional Housing Needs Assessment and Housing Action Plan (Report). The goal of the Report is to develop a clearer understanding of the Eastern Sierra's current housing needs and to guide future housing policies and investment decisions across jurisdictions and locally.

Work on the Report began in January 2025 and has included two public workshops, an extensive resident and employer survey, key stakeholder interviews, and an in-depth analysis of available data sources (including Census, USPS, and regional employment data).

Analysis/Discussion:

The Housing Needs Assessment phase is largely complete, and the consultant is preparing the final report. This presentation will summarize the preliminary key findings at both the regional and local (City of Bishop) levels.

The presentation will cover the following topic areas:

1. Socioeconomic trends
2. Housing market conditions
3. Employee–employer survey results
4. Housing needs model output

The final Housing Needs Assessment and Action Plan will be presented to the City Council for

formal acceptance in early 2026.

Economic Impacts:
Strategic Planning Objective 2.1

Budget Impacts:
There are no budget impacts at this time.

Legal Review:
None.

Recommended Action:
Receive a presentation on the key findings from the Regional Housing Needs Study. This is an informational item only. The City Council may discuss and ask questions of the consultant, BAE Urban Economics, and City staff.

Approved By: Pam Foster 11/6/2025
Approved By:
Approved By:
Approved By:



bae urban economics



HOUSING NEEDS STUDY FOR THE EASTERN SIERRA

City of Bishop
November 10, 2025

AGENDA

1. Purpose and Approach
2. Summary of Key findings
    a. *Socioeconomic Trends*
    b. *Housing Market Conditions*
    c. *Employee-Employer Surveys*
    d. *Housing Needs Model Outputs*
3. Next Steps - Planning for Action



COLLECTIVE HOUSING COMMITTEE (CHC)

Regional coalition of local governments

- **Eastern Sierra Council of Gov'ts** – Elaine Kabala
- **Mono County** – Sandra Moberly
- **Town of Mammoth Lakes** – Nolan Bobroff
- **Inyo County** – Meaghan McCamman
- **City of Bishop** – Anastasiia Budnyk

Supported by two consulting firms

- **SMR Development** – Shellan Rodriguez
- **BAE Urban Economics** – Aaron Nousaine

escog.ca.gov/housing-needs

Contact List



APPROACH

Phase 1 – Needs Assessment

- Assess housing needs using data, analysis and outreach
- Evaluate and validate the available data
- Administer resident/employee and employer surveys
- Prepare quantitative housing needs model
- Confirm/present key findings through outreach

Phase 2 – Action Planning

- Confirm/present key findings through outreach
- Strategically identify policies, programs, and actions



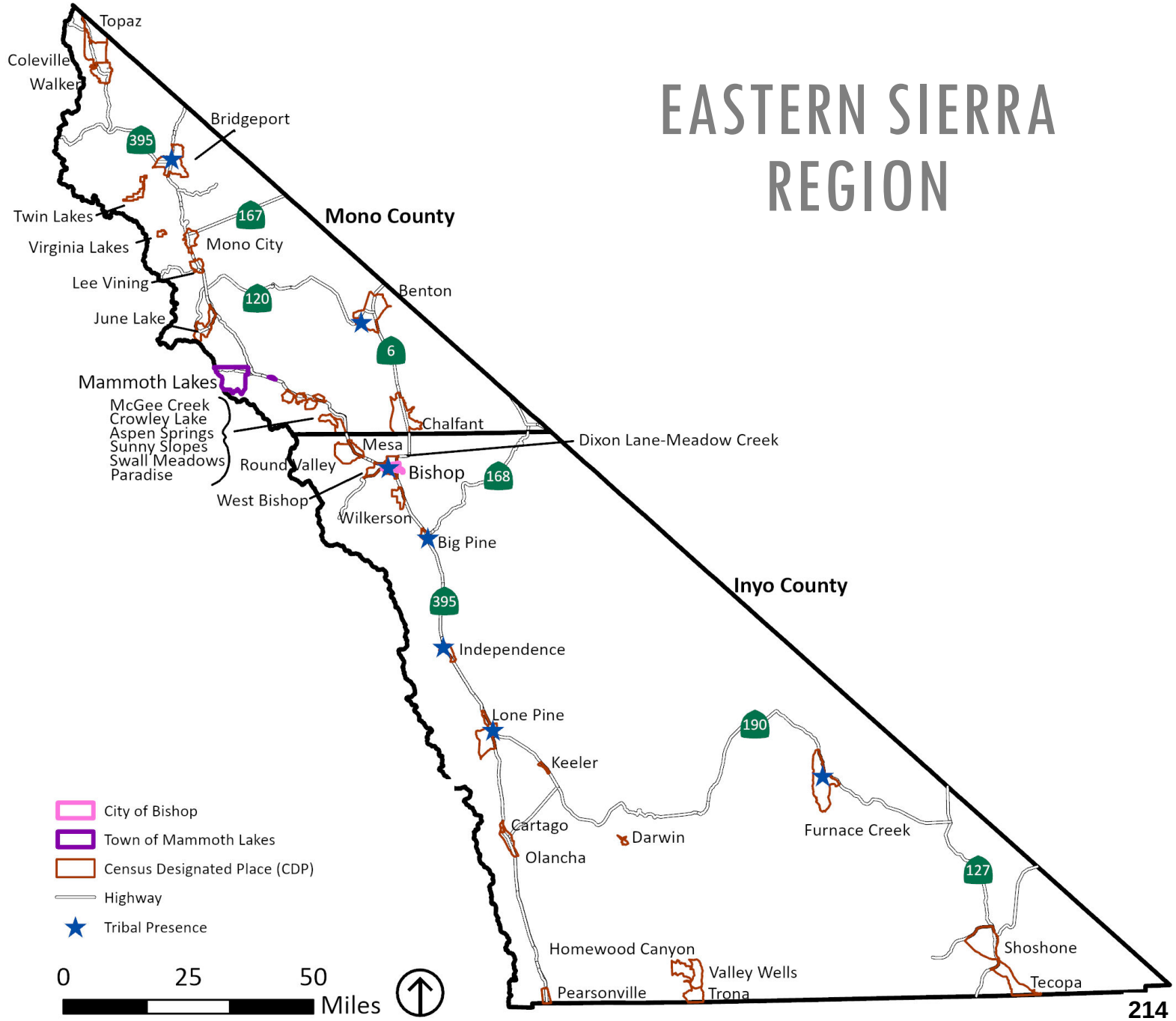


PRELIMINARY FINDINGS

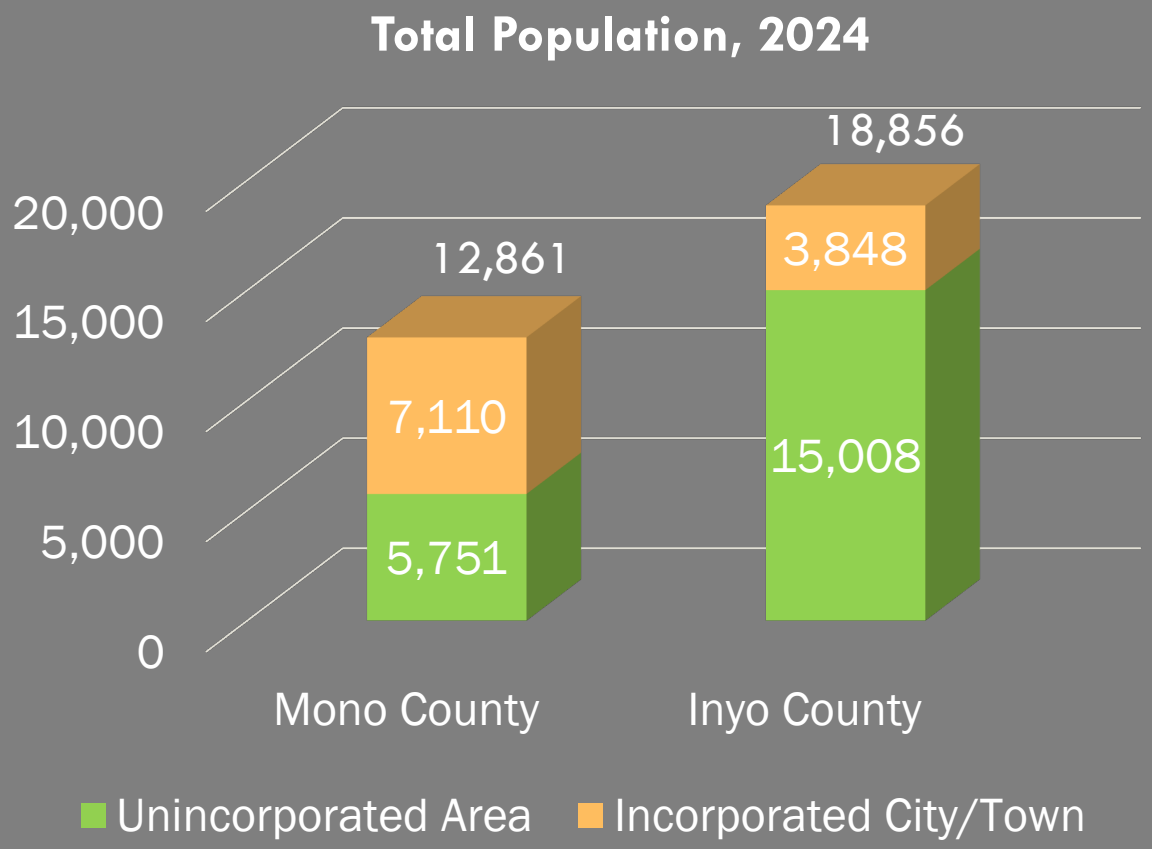
Study Area
Socioeconomic Trends
Market Conditions
Survey Results
Housing Needs Model

EASTERN SIERRA REGION

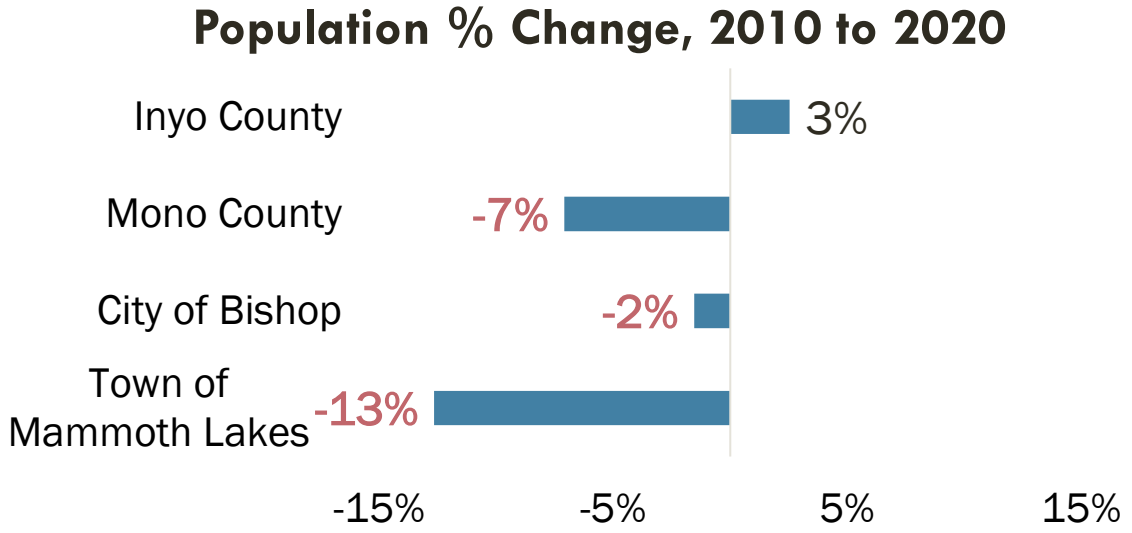
- Eastern Sierra Region includes
  - Inyo County
  - Mono County
- Two incorporated places
  - City of Bishop
  - Town of Mammoth Lakes
- Census Designated Places
  - Inyo County – 18
  - Mono County - 10
- Federally Recognized Tribes
  - Big Pine Paiute Tribe of the Owens Valley
  - Bishop Tribe
  - Timbi-Sha Shoshone Tribe
  - For Independence Community of Paiute
  - Lone Pine
  - Bridgeport Indian Colony
  - Benton Paiute Reservation

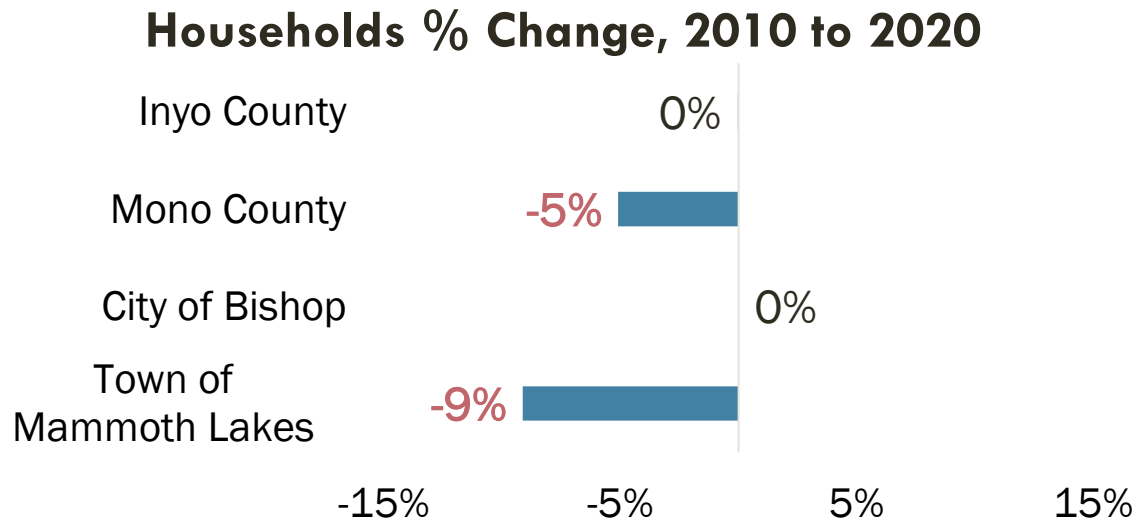


POPULATION AND HOUSEHOLDS



Sources: U.S. Census Bureau Decennial Census 2010 (Tables P1, P17, P42, and H3); Decennial Census 2020 (Tables P1, P5, and H1); California Department of Finance 2020 and 2024 (Table E-5); BAE 2025.

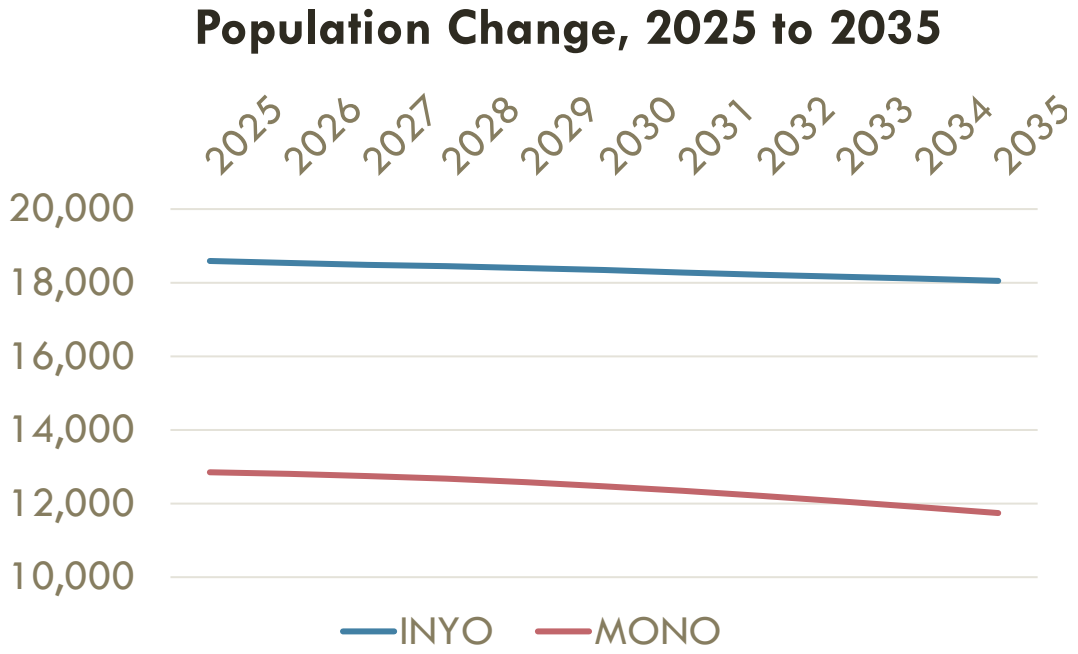


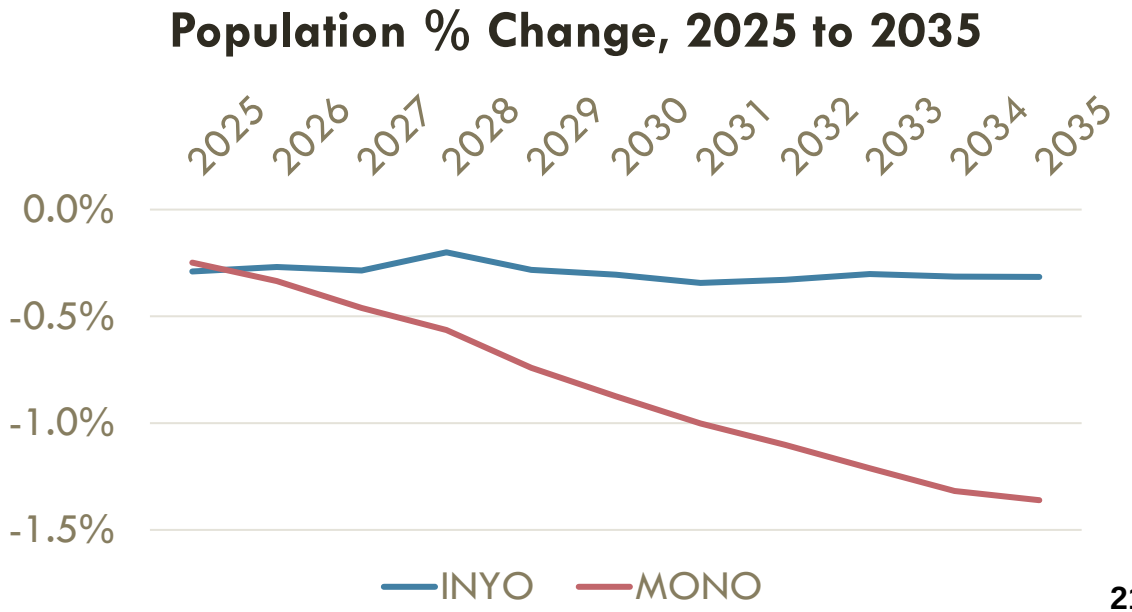


POPULATION FORECAST

- California Department of Finance (DOF) forecasts modest population growth statewide
- Both Inyo and Mono Counties are projected to lose population over the next decade
- Inyo County projected to lose around 55 people per year on average; 104 in Mono County
- The more rapid population loss in Mono County is current interpreted to be driven by cost of living
- **What is driving differences between counties?**
  - **Housing availability, affordability, and condition…**
  - **Other related quality of life considerations**

Sources: California Department of Finance, Report P-2A: Total Population Projections, 2020-2070, California Counties, 2023 Baseline; BAE 2025.



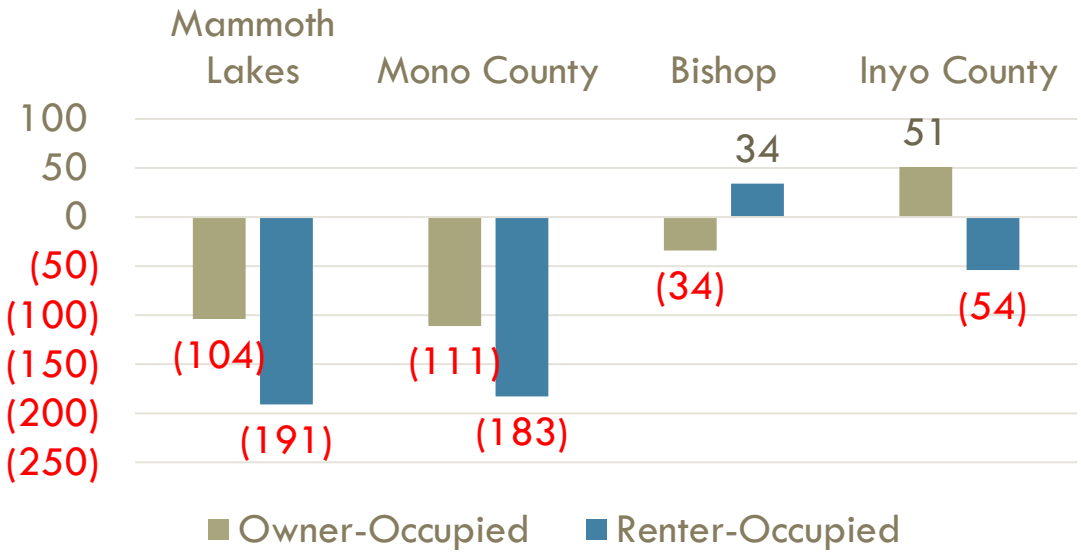


CHANGE IN HOUSEHOLD TENURE

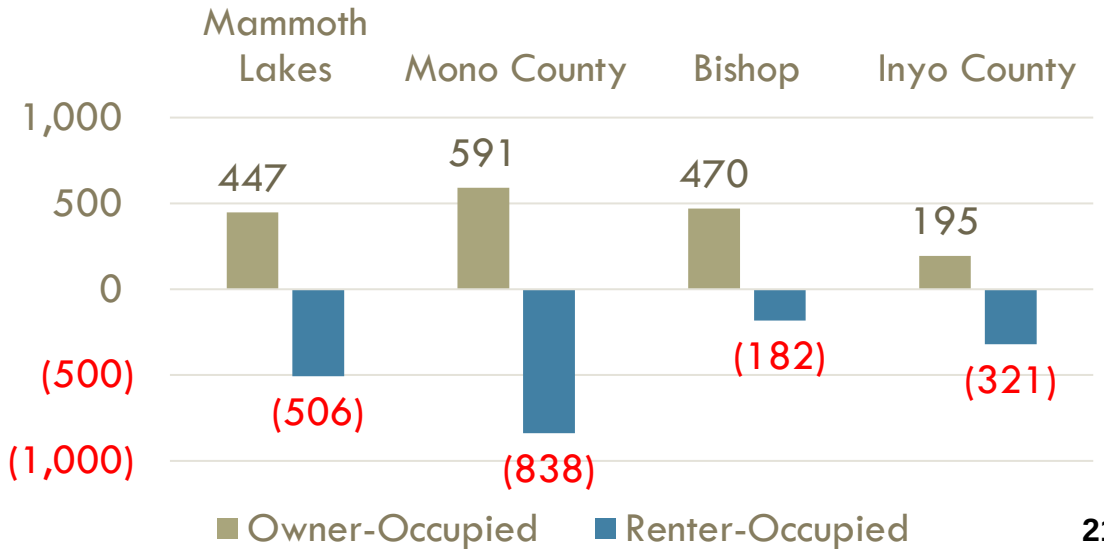
- Before 2020, Mono County lost both renters and owners (more renters)
- The data indicate a possible influx of new resident home buyers in more recent years
- The region continued to lose renters
- **What effect did the pandemic have?**
  - **Influx of new demand, mostly higher-income…**
- **Are renters shifting into the ownership market or are buyers from elsewhere?**
  - **An influx of wealth appears a main drive…**

Sources: U.S. Census Bureau Decennial Census 2010 and 2020 (Tables H16 and H12); American Community Survey 2019-2023 (Table B25009); BAE, 2025.

Change in Household Tenure, '10 to '20



Change in Household Tenure, '10 to '19-'23

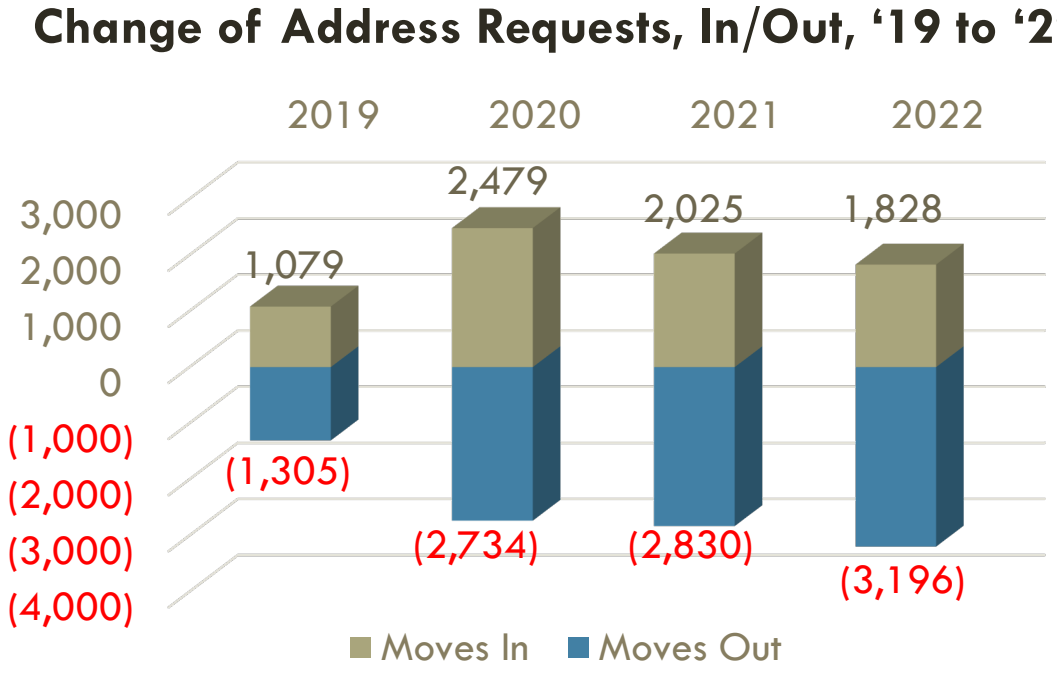


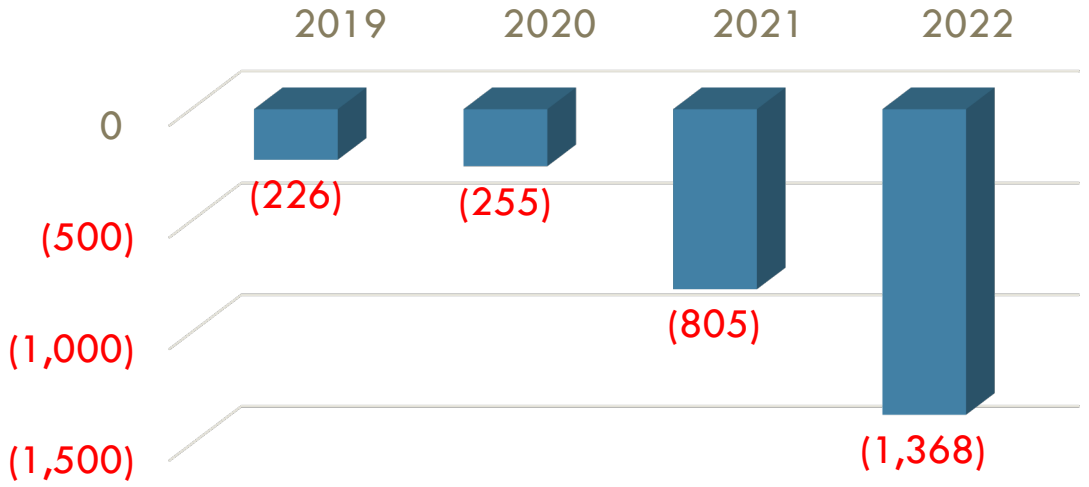
MIGRATION PATTERNS (MONO ONLY)

- The United States Postal Service (USPS) tracks data on change of address request
- Data for 2019-2022 were collected as part of the Mammoth/Mono County short-term rental study
- Data for Inyo County are currently unavailable
- Shows large increase in relocation activity in 2020 through 2022 with a net loss of residents
- Data for Mammoth shows similar trend

- **While unclear exactly who's going in/out, this data suggests notable population/household turnover.**

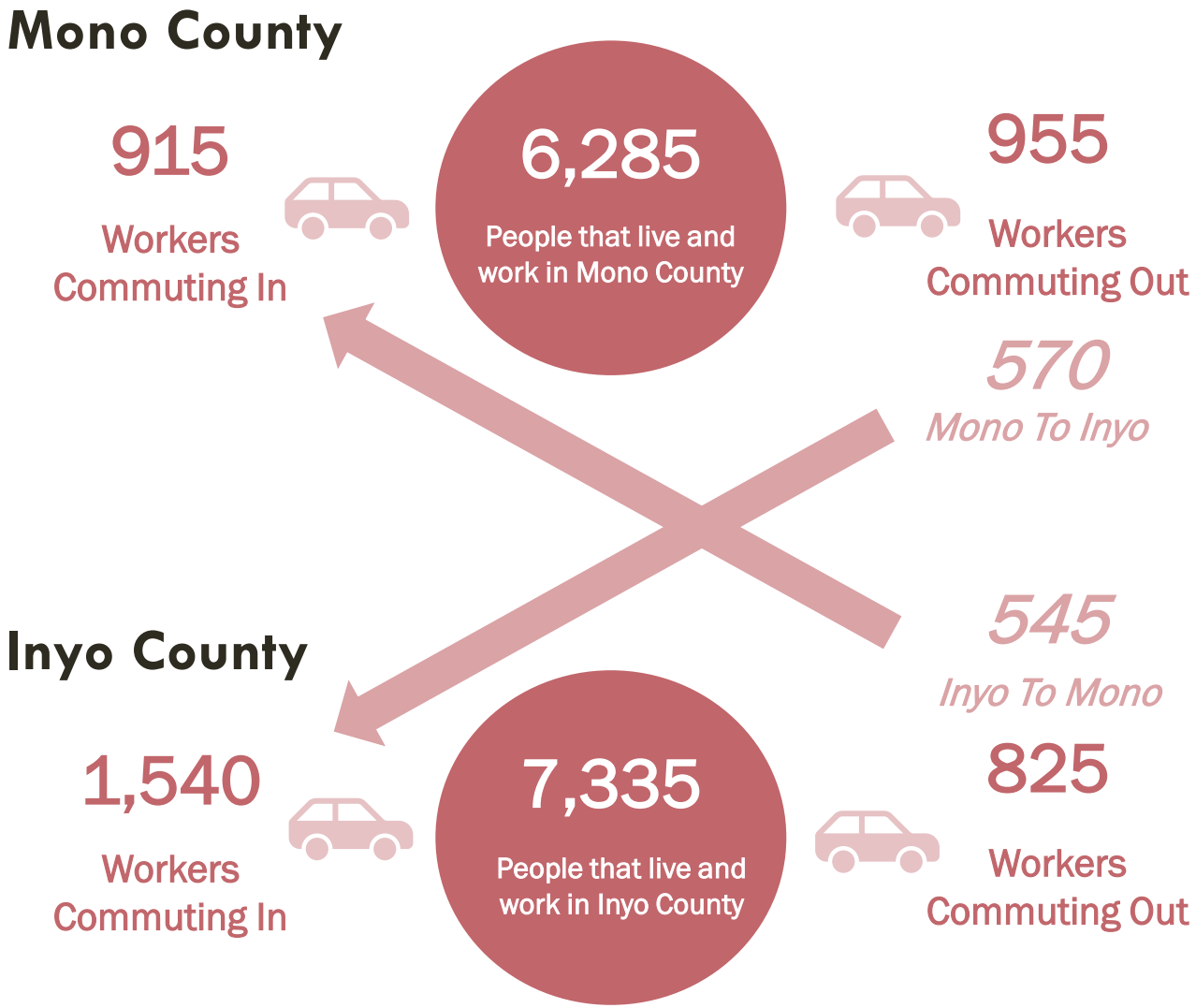
Sources: U.S. Postal Service, National Change of Address; BAE, 2023.





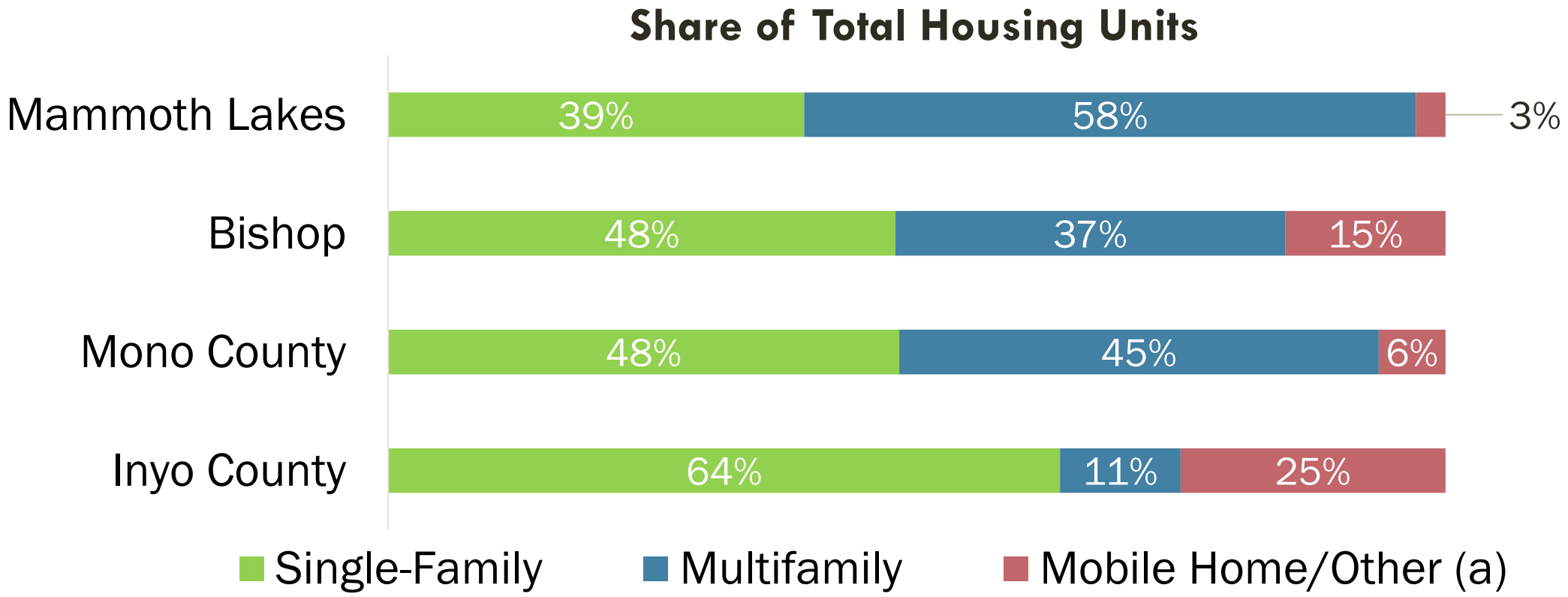
COMMUTE FLOWS, '17 - 21

- Limited in/out commuting to/from the Eastern Sierra Region
- 500-600 workers cross commute between Inyo and Mono counties
- Only 5% of Mono workers and 11% of Inyo workers commute in from outside the Region
- This emphasizes the region's reliance on a resident workforce



Sources: U.S. Census Bureau, Census Transportation Planning Package (CTPP), 2017-2021; BAE, 2025.

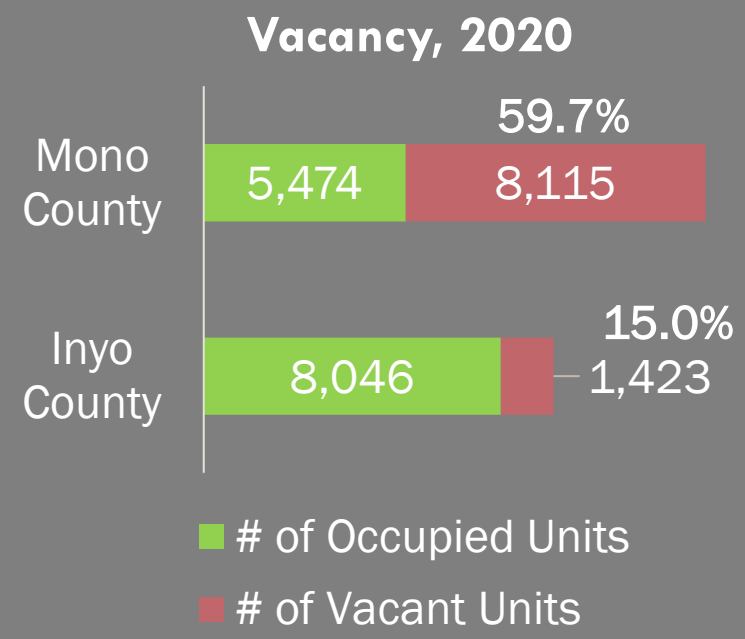
HOUSING UNIT CHARACTERISTICS, 2019 TO 2023



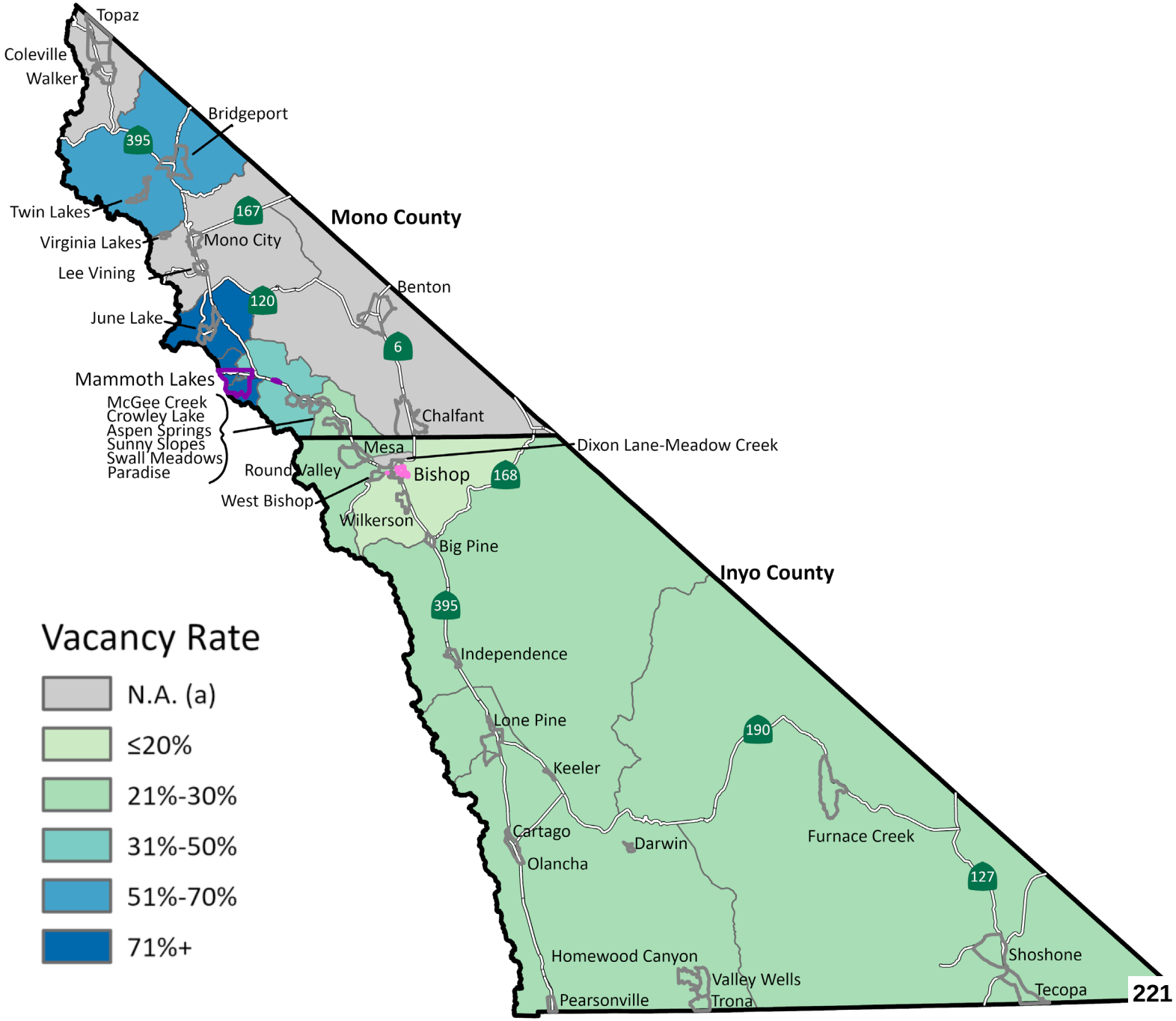
(a) Includes boats, RVs, vans, or any other non-traditional residences.

Sources: U.S. Census Bureau American Community Survey 2019-2023 (Table B25024); BAE, 2025.

HOUSING VACANCY

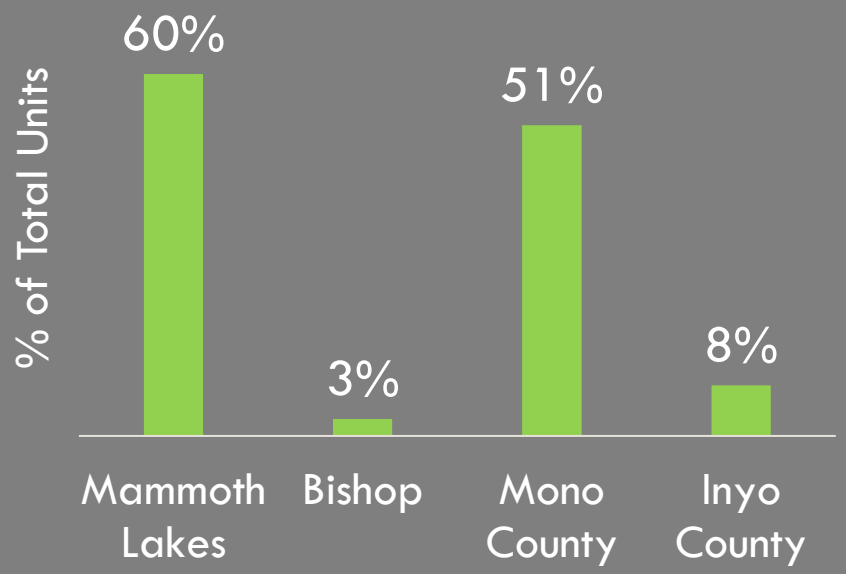


Sources: U.S. Census Bureau 2020 Decennial Census (Tables H5, H12, and H16); American Community Survey 2019-2023 (Tables B25004 and B25009); BAE, 2025.

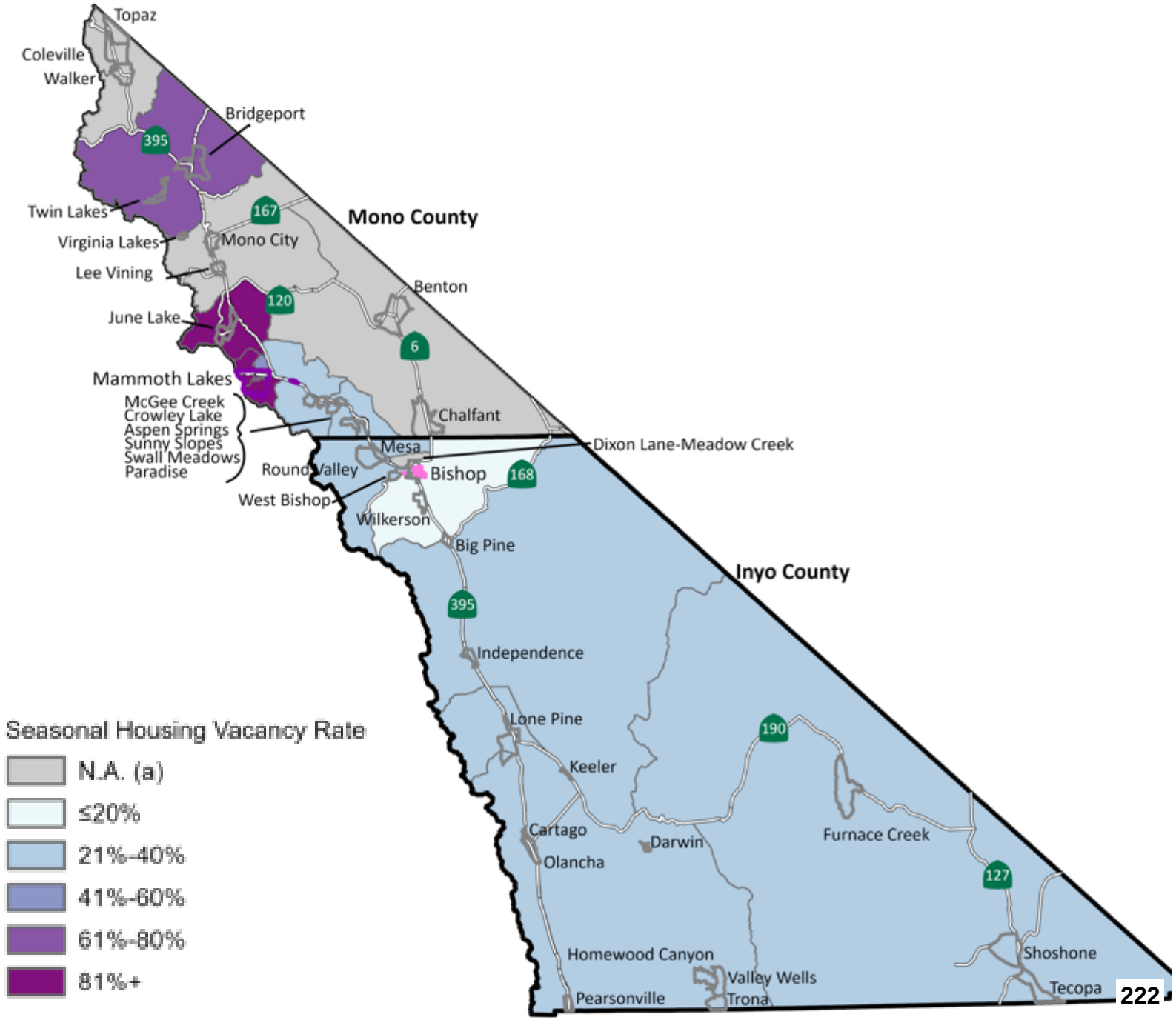


SEASONAL VACANCY

Seasonally Vacant Units, 2019 - 2023



Sources: American Community Survey 2019-2023 (Tables B25004 and B25009); BAE, 2025.



HOME SALES, 2024

Single Family Home Sales Price Distribution

Sale Price	Uninc. Mono County	Mammoth Lakes	Uninc. Inyo County	Bishop
Less than $500,000	48%	2%	84%	31%
$500,000-$749,999	33%	8%	13%	48%
$750,000-$999,999	12%	19%	3%	17%
$1,000,000-$1,499,999	7%	42%	0%	4%
$1,500,000 or more	0%	30%	0%	0%

SF Median Sale Price	**$ 496,250**	**$ 1,297,500**	**$ 349,000**	**$ 601,000**
Condo Median Sale Price	**$ 535,500**	**$ 700,000**	**$ 277,500**	**$ -**

Sources: Listsource, 2025; BAE, 2025.

MARKET RATE RENT, 2025

- BAE collected data from conversations with property managers, rental listings, and local newspapers between January to April 2025.

Average Market Rate Rent, 2025

Weighted by Unit Size

Geography	Studio	1-BR	2-BR	3-BR	4-BR	Weighted Average Rent (b)
Uninc. Mono County	(a)	$1,498	$1,650	$3,100	(a)	$2,441
Mammoth Lakes	$1,400	$2,800	$3,500	$3,500	$5,000	$3,273
Uninc. Inyo County	(a)	(a)	$1,950	$2,125	(a)	$2,055
Bishop	$1,500	$1,800	$2,100	$2,400	(a)	$2,106

(a) Data insufficient to evaluate market rate rent.
(b) Average rent weighted by the number of units of each unit type.

Sources: American Community Survey 2019-2023 (Table B25042); Zillow.com, Local Property Managers, The Sheet News, The Mammoth Times, Inyo Register, The Sierra Reader, BAE, 2025.

INCOME LIMITS

- Income limits refer to gross annual household income as a percentage of the area median income adjusted by household size.
- The area median income (AMI) is based a seven county region including:
  - Alpine
  - Amador
  - Calaveras
  - Inyo County
  - Mono County
  - Tuolumne

Statutory Income Limits

- Published by the California Department of Housing and Community Development (HCD) based on data from the U.S. Department of Housing and Urban Development (HUD).

Achievable Income Limits

- Refers to the income needed to afford market rate housing.
- Developed by BAE.

STATUTORY AND ACHIEVABLE INCOME LIMITS, INYO COUNTY, 2025

Inyo County (Median Income $97,200)

	Number of People per Household				
HCD Income Limits (a)	1	2	3	4	5
Acutely Low-Income (15% MFI)	$10,200	$11,700	$13,150	$14,600	$15,750
Extremely Low-Income (30% MFI)	$20,200	$23,050	$26,650	$32,150	$37,650
Very Low-Income (50% MFI)	$33,600	$38,400	$43,200	$48,000	$51,850
Low-Income (80% MFI)	$53,750	$61,400	$69,100	$76,750	$82,900
Median Income (100% MFI)	**$68,050**	**$77,750**	**$87,500**	**$97,200**	**$105,000**
Moderate-Income (120% MFI)	$81,650	$93,300	$105,000	$116,650	$126,000
Achievable Income Limits (b)					
150% MFI	$102,075	$116,625	$131,250	$145,800	$157,500
200% MFI	$136,100	$155,500	$175,000	$194,400	$210,000
250% MFI	$170,125	$194,375	$218,750	$243,000	$262,500
300% MFI	$204,150	$233,250	$262,500	$291,600	$315,000
350% MFI	$238,175	$272,125	$306,250	$340,200	$367,500

Market Rate For-Sale, Market Rate Rental Uninc. Inyo County

Market Rate For-Sale, Bishop Area

(a) As published by the California Department of Housing and Community Development (HCD).

(b) Based on the income needed to afford a median priced housing unit. A household must earn 120 percent of AMI to afford market rate rental housing in unincorporated Inyo County and the City of Bishop. To purchase the median priced home, a household would need to earn 120 percent of AMI in unincorporated Inyo County or 200 percent of AMI in the greater Bishop area.

Sources: California Department of Housing and Community Development, 2024; BAE, 2025.



SURVEYS RESULTS

Resident-Workforce
Employers

SURVEY OUTREACH

- Administered June 2 – Aug 15
- English and Spanish language
- Outreach Channels
  - Press release
  - Email invitations
  - Social media posts
  - Newspaper ads
  - Hard-copy flyers
  - Hard-copy mailers
  - Community partner outreach



RESPONSE SUMMARY

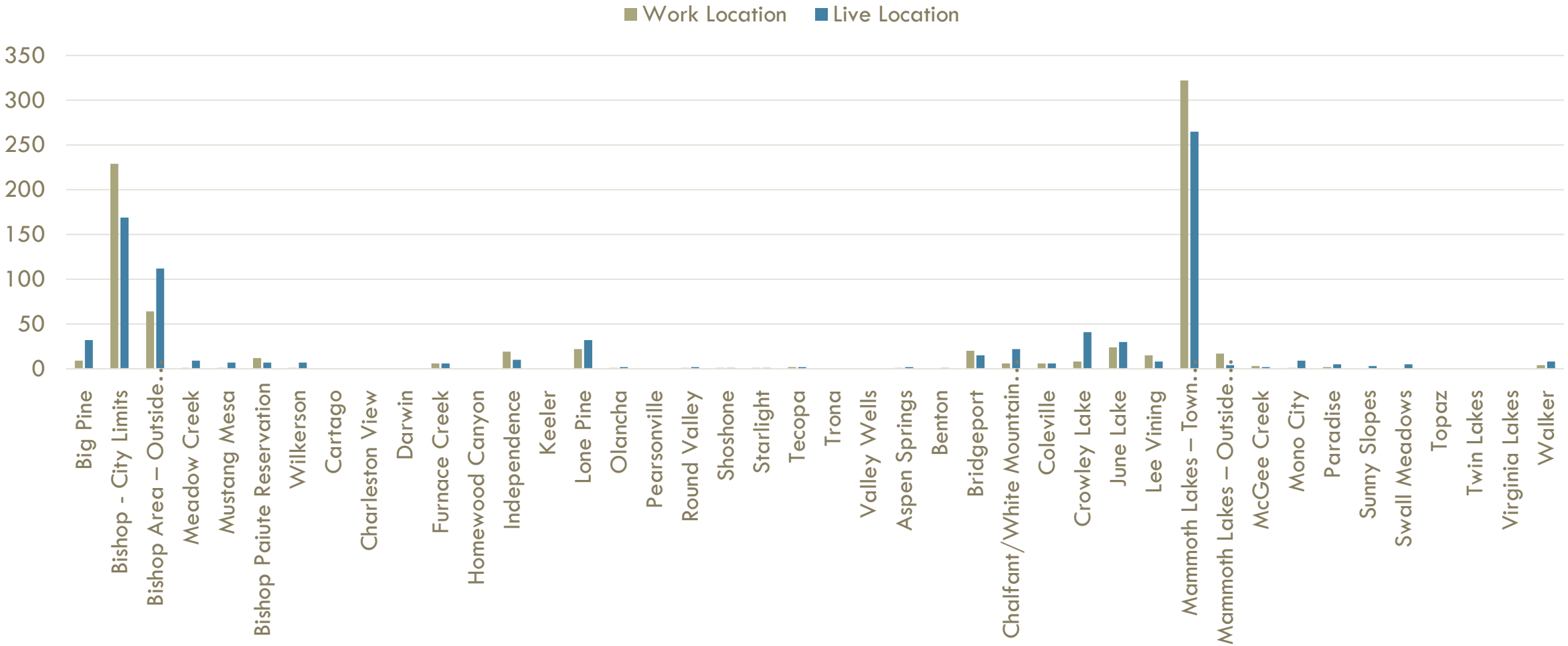
- Reasonable response rate (min 3-10% target)
  - 6.1% of regional households
  - 5.0% of Inyo County households
  - 7.7% of Mono County households
- Representation across city/town and uninc. areas
  - See figure on next slide
- Under representation among Spanish language speakers and Native American tribal members

Sources: BAE, 2025.

Response Summary

Survey Cohort	Respondents
Resident-Workforce Survey	**993**
Primary Residents	949
Local Workers	833
In-Commuters	22
Employer Survey	**196**

RESPONDENT LOCATION



Sources: BAE, 2025.

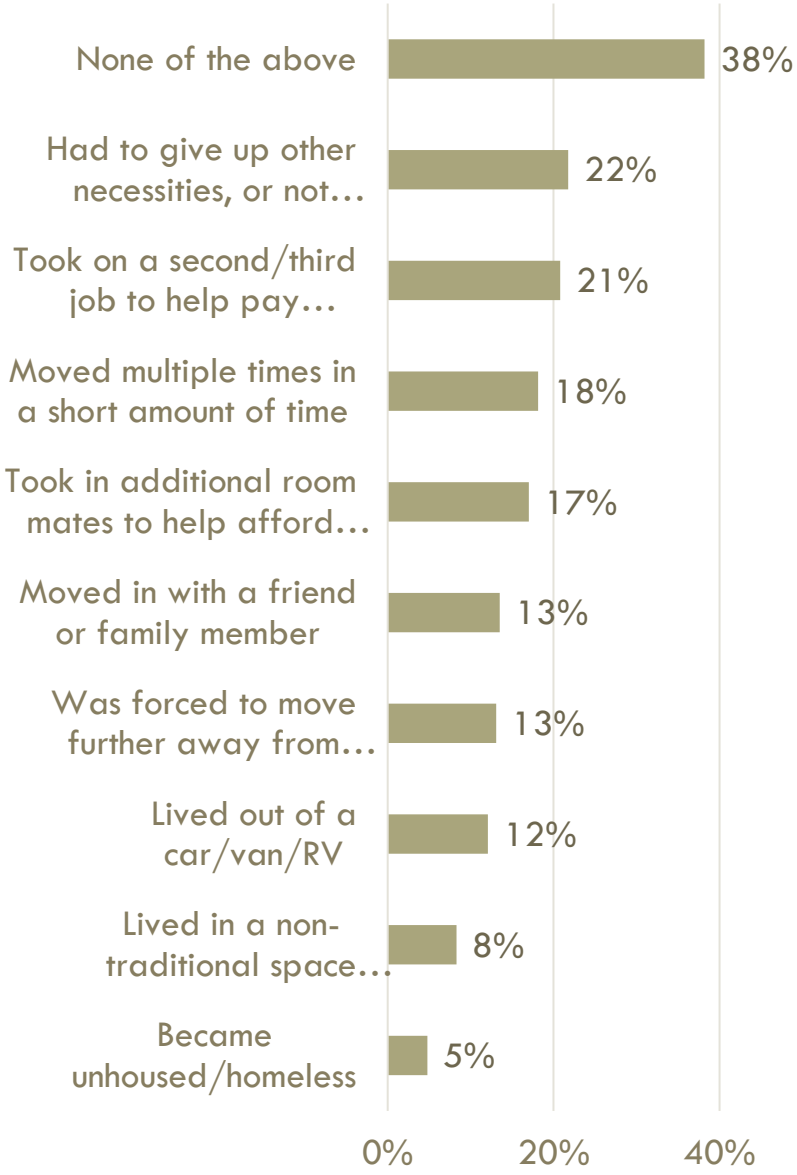
WORKER RESPONDENTS

CHARACTERISTICS

- ~33% have **more than one job**; 7% have 3 or more
- 90% of worker respondents are **full-time**
- ~70% are **generally satisfied** with their current housing
- 34% are ***actively looking*** for a new place to live
- 35% are (very) **concerned to finding housing**
- 53% are **overpaying** for housing; 13% pay 50% of income

Sources: BAE, 2025.

Have you experienced any of…?



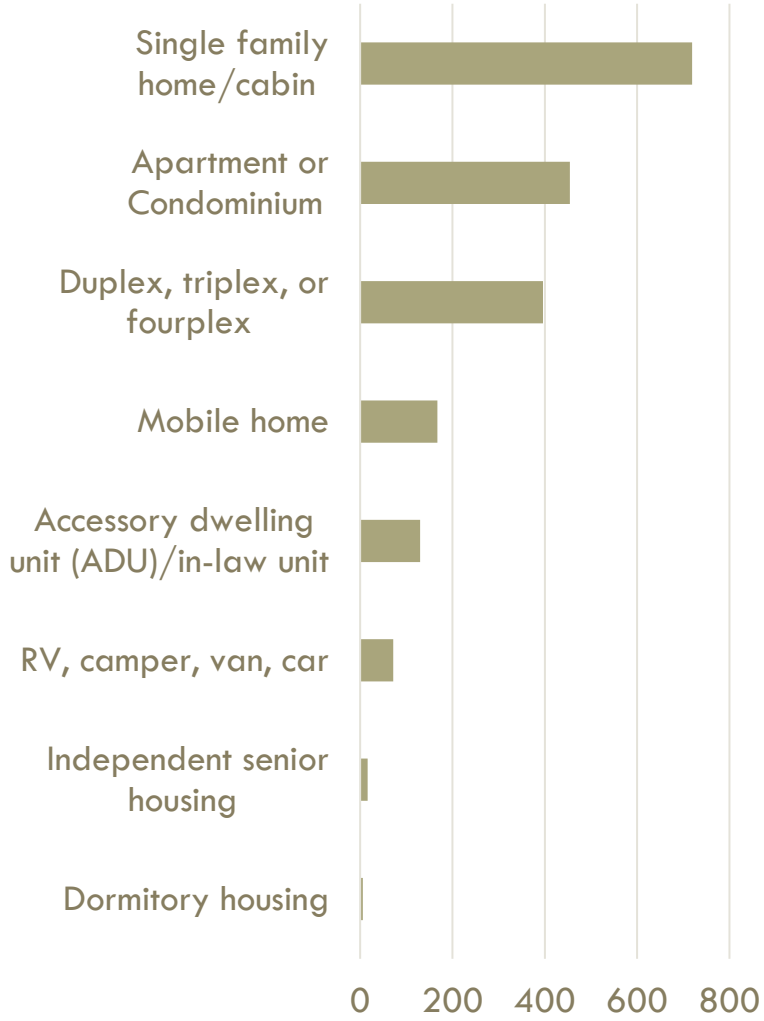
WORKER RESPONDENTS

PREFERENCES

- In general worker households **would prefer to**:
  - Own their home (90%) versus rent (10%)
  - Live in a single-family home, apartment, duplex/triplex, or mobile home
  - Live within easy driving distance to Mammoth or Bishop
- Things that worker households **want in a home** are:
  - General affordability
  - Good build quality/condition
  - Allows pets/pet friendly
  - Yard/outdoor space
  - Enclosed garage/storage
  - In-unit washer/dryer hookups
- Things that worker households **want in a neighborhood** are:
  - Save/attractive area
  - Access to public open space
  - Proximity to jobs/employment
  - Mostly full-time residents
  - Large lots (1/4 acre or more)
  - Walkable to restaurants/shops

Sources: BAE, 2025.

Select the top three housing types that you most prefer to live in.



EMPLOYER RESPONDENTS

- ~80% located **in the greater Bishop and Mammoth** areas
  - *~25% in hospitality/service; ~20% in government*
- 63 reported **jobs going unfilled** during recent peak season
  - Ave. of 15 full-time and 8 part-time positions went unfilled
- 68 expect some **year-round employees to retire** (next 5 years)
  - Ave. of 8 retirements per respondent employer
- ~25 percent of **employees turn over each year**
- **Mixed outlook** over the next five years
  - 105 expect to grow by up to ~30%; 49 expect to shrink by ~10%
  - ~55% would grow if workforce housing were more available
  - Ave. expected growth of ~23% over current levels
- Greatest **need for seasonal/year-round apartments rentals**

Sources: BAE, 2025.

How much does housing impact your ability to recruit and retain workers?

Response	Count	Percent
Significantly	55	51%
Somewhat	22	20%
Moderately	9	8%
Very little	11	10%
Not at all	11	10%
Total	**108**	**100%**



WORKFORCE HOUSING NEEDS MODEL

Resident Households
In-Commuters
Seasonal Workers
Homeless

HOUSING NEEDS MODEL

What it is?
What it isn't?



What it is? A rough order-of-magnitude estimation of the number and type of existing workforce households that may be in need of housing assistance of some type.



How to meet the need? The need can be met in various ways, like new construction, but also through rehabilitation and programs designed to improve affordability.



What the estimates aren't? These estimates ARE NOT the same as the California Housing and Community Development (HCD) Regional Housing Needs Allocation (RHNA). The RHNA is based on Department of Finance population growth projection and adjusted based in a variety of State policy objectives.



How to use the estimates? A rough indication of the number of workforce households that face housing challenges by type and income. These estimates can then help to inform and monitor voluntary strategic action by local/regional actors.

HOUSING NEEDS MODEL

Key Definitions



Resident Workforce. Working households, already residing in the region



In-Commuting Workforce. Workers who are employed in the Study Area but live elsewhere



Seasonal Workforce. Workers who work in the Study Area on a seasonal basis



Homeless Population. People living and potentially working in the Study Area without a safe, secure, consistent place to live, as observed during the 2025 Point-in-Time Count (PIT).



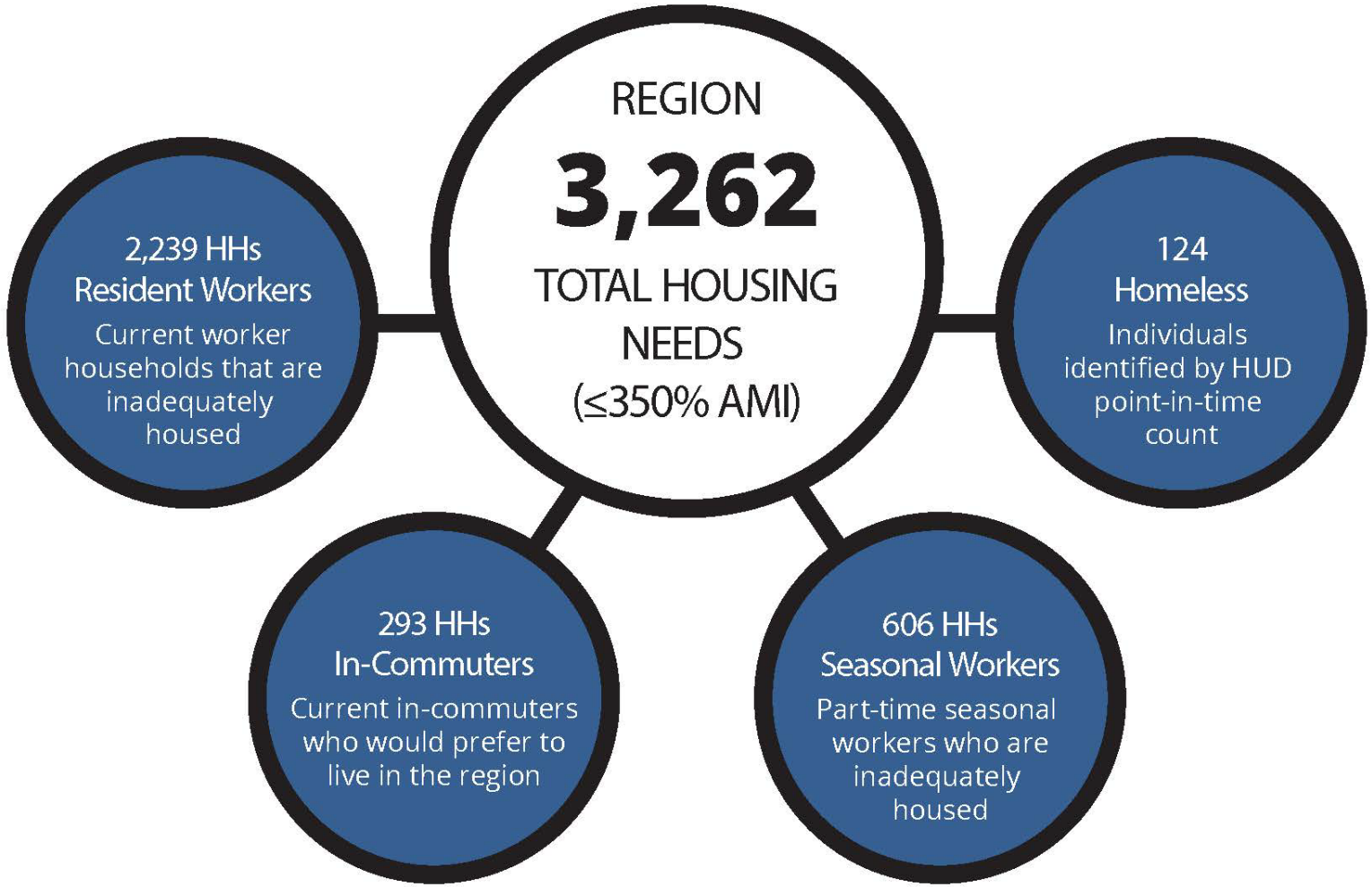
Unmet Need/Inadequately housed. refers to households who face 1 or more of these problems:

1) Overburdened (> 30% of income spent on housing)
2) Overcrowded (> 1 person per room)
3) Substandard conditions (lack plumbing or kitchen facilities)



Adequately Housed: Households who do not face any of the above housing problems and/or who can afford to purchase a median price housing unit in their area.

REGIONAL HOUSING NEEDS



(a) Accounts for recently delivered of deed restricted low-income units.
Source: BAE, 2025.

Totals by Sub Area

Resident Workforce HHs

Inyo County: 705
Bishop: 302
Mono County: 467
Mammoth Lakes: 765

In-Commuter HHs

Inyo County: 112
Bishop: 71
Mono County: 30
Mammoth Lakes: 80

Seasonal Worker HHs

Inyo County: 89
Bishop: 34
Mono County: 169
Mammoth Lakes: 314

Homeless

Inyo County: 25
Bishop: 55
Mono County: 33
Mammoth Lakes: 11

Total, All

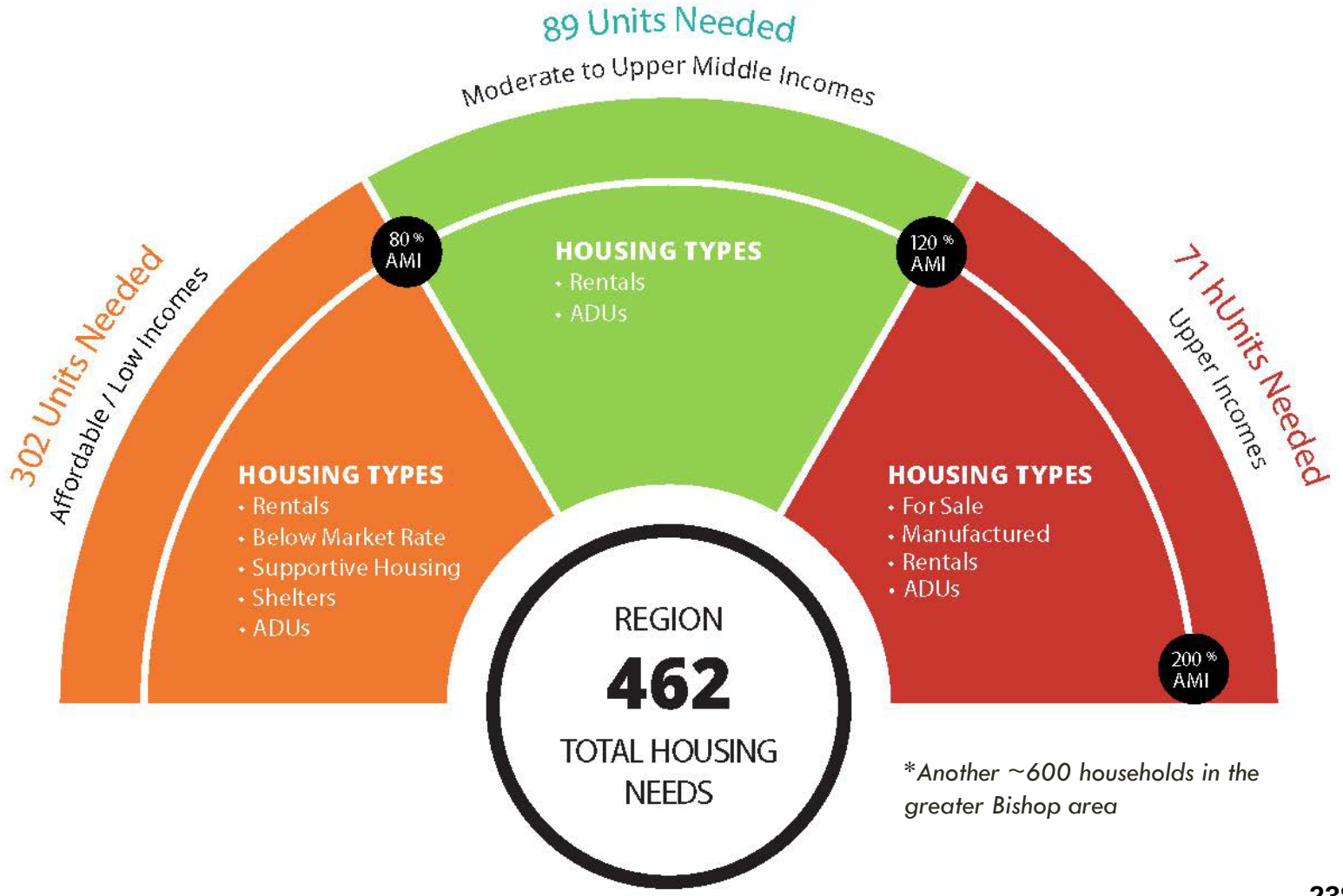
Inyo County: 931
Bishop: 462
Mono County: 699
Mammoth Lakes: 1,170

HOUSING NEEDS BRIDGE

- ~65% of the need is at 80% AMI and below
  - 60 units planned a Silver Peaks in Bishop
  - Most other low-income development is in Mammoth
- ~19% at 80-120% AM
  - 100 units at Bishop Commons
  - 14 units at Silver Peaks
  - Other capacity in Mammoth
- ~15% at 120-200%
  - Median priced single-family home affordable at ~200%

Sources: BAE, 2025.

Unmet Housing Need by Income Bracket
City of Bishop (City Limits)



**Another ~600 households in the greater Bishop area*

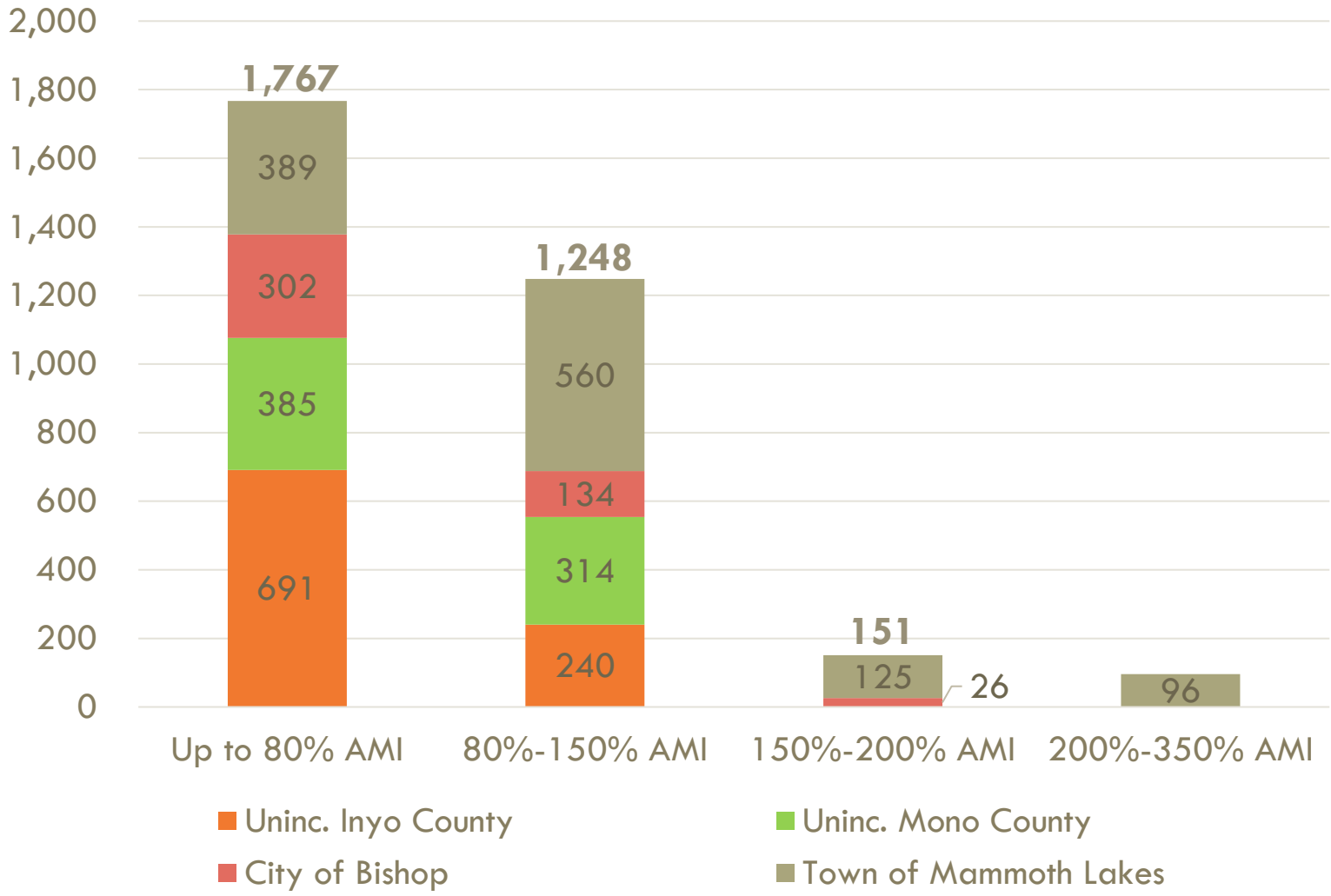
NEED BY SUBAREA

- The need is distributed consistent with the employed resident base
  - *City of Bishop ~460 households have unmet housing needs*
  - *Another ~600 households in greater Bishop area*
- Bishop and Inyo County account for ~50% of the estimated need
- Drop off in need >150% AMI reflects affordability of unincorporated areas
- Mammoth Lakes hosts most of the existing income-restricted units

Sources: BAE, 2025.

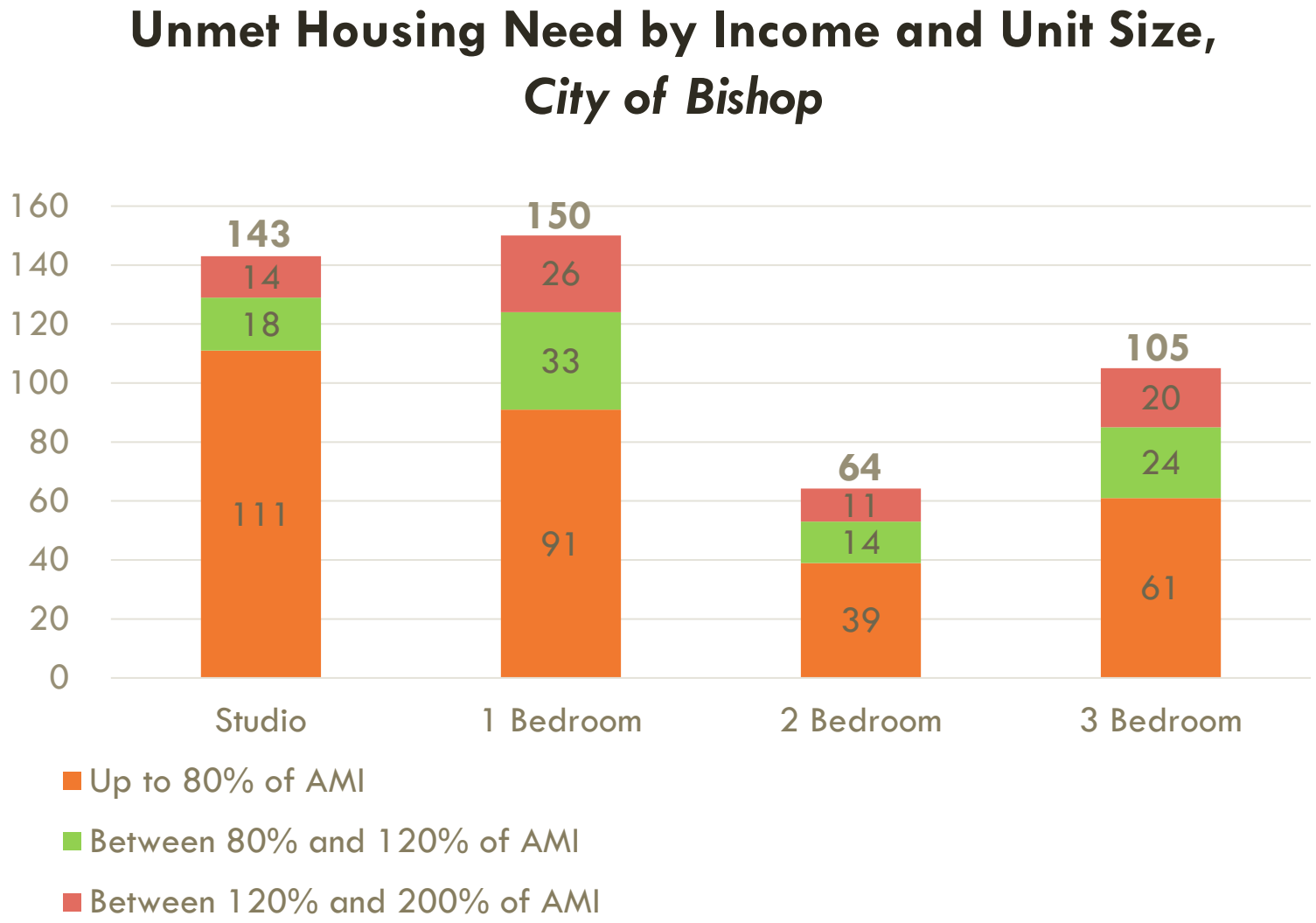
Unmet Housing Need by Income and Subarea

Eastern Sierra Region



NEED BY UNIT SIZE

- Assumes one person per bedroom, plus one
- Households occupy the smallest unit available without overcrowding
- Significant need for smaller units (studio, 1bd)
  - *Smaller units are generally more cost effective to build*
- Some need for larger units at lower incomes



Sources: BAE, 2025.



NEXT STEPS

Additional Outreach
Action Planning

SCHEDULE AND NEXT STEPS

Aug. '25

Begin analyzing survey responses

Complete draft housing needs model

Prepare housing funding gap analysis

Sept. '25

Finalize analysis of survey responses

Finalize needs assessment model

Oct.-Nov. '25

Workshop #3 - Present needs assessment to boards/councils

- Mammoth (Nov. 5)
- Bishop (Nov. 10)
- Inyo County (Nov. 18)
- Mono County (Nov. 18)

Build consensus on priority needs

Prepare final needs assessment report

Winter – Spring '26

Workshop #4 – Review technical analysis and discuss priorities

Workshop #5 – Report back on options; begin identifying actions and assigning responsibility

Workshop #6 – Present/revise draft housing action plan

QUESTIONS AND DISCUSSION

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shellan@smrdevelopment.com

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escog.ca.gov/housing-needs

Surveys and contact list



Agenda Item: 9.B
Date of Meeting: November 10, 2025
Department: Finance

STAFF REPORT

To:	City Council
From:	Ethan Aukee
Subject:	**2024-2025 Audited Financial Statements**
Prepared On:	November 5, 2025
Attachments:	Audited Financial Statements for Fiscal Year 2024-2025 Finance Director's Report for Fiscal Year 2024-2025

Background/History:
As required by government code, each year the City of Bishop undergoes an independent audit of the City's basic financial statements to ensure the financial statements are in conformity with generally accepted accounting principles, including the standards set forth by the Governmental Accounting Standards Board (GASB). Larry Bain, CPA performed the independent audit and provided his opinion that the City's financial statements fairly represent the City's financial position as of June 30, 2025, and the financial statements conform with generally accepted accounting principles. Additionally, internal control over financial reporting was considered in performing the audit.

Analysis/Discussion:
For analysis and potential discussion items, please review the attached Finance Director's Report for Fiscal Year 2024-25.

Economic Impacts:
There are no significant economic impacts associated with the review of the prior year's fiscal performance and position.

Budget Impacts:
There are no current budgetary impacts associated with the review of the prior year's fiscal performance and position.

Legal Review:
Legal review is not required for this item.

Recommended Action:
City Council to review and accept the City of Bishop's audited financial statements for fiscal year 2024-2025.

Approved By: Ethan Aukee 11/5/2025
Approved By: Robin Picken 11/6/2025
Approved By: Pam Foster 11/6/2025
Approved By:

CITY OF BISHOP

FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 2025

CITY OF BISHOP

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LARRY BAIN, CPA

An Accounting Corporation

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INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Bishop, California

Opinion

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information and the fiduciary fund of the City of Bishop, California, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City of Bishop as of June 30, 2025, and the changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Bishop and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Bishop's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Bishop's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Bishop's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3–8, the budgetary comparison for the General fund and Measure A on pages 46-48, the City's Employees' Retirement System Schedule of the City's Proportionate Share of the Net Pension Liability and the Retirement System Schedule of the City's Contributions on pages 49-50 and as the City's Other Postemployment Benefits (OPEB) Plan Schedule of Changes in the City's Net OPEB Liability and Related Rations on page 51, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

The combining and individual fund financial statements and schedules on pages 53 to 58 are presented for purpose of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied by us in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements themselves and other additional procedures in accordance with accounting standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Larry Bain, CPA

Larry Bain, CPA,
An Accounting Corporation
October 22, 2025

This section of the City of Bishop's annual financial report provides an analysis of the City's financial performance during the fiscal year ended June 30, 2025. This information is presented in conjunction with the audited basic financial statements, which follows this section.

FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2025

- The City's total assets were $51.33 million as of June 30, 2025. Of this total, $37.47 million are governmental assets and $13.86 million are business type assets.
- At June 30, 2025, the City's governmental funds reported combined fund balances of $21.74 million. Approximately 64.50% of the combined fund balances, $14.02 million, is available to meet the City's current and future needs (assigned and unassigned fund balance).
- At the close of the fiscal year, the unassigned fund balance for the general fund was $14.14 million or 120% of total general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: government-wide financial statements, fund financial statements and notes to the basic financial statements. This report also includes additional required supplementary information in addition to the basic financial statements.

REQUIRED FINANCIAL STATEMENTS

Government-Wide Financial Statements are designed to provide readers with a broad overview of City finances, in a manner similar to a private-sector business.

The *Statements of Net Position* include information on the City's assets and liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statements of Activities* presents information showing how net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public protection, public works and facilities, and community development. The business- type activities are water, sewer and the Sunrise Mobile Home Park.

Fund Financial Statements are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and to demonstrate finance-related legal compliance. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

***Governmental Funds* –** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as of balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate comparison between governmental funds and governmental activities.

Proprietary Funds – The City charges customers for the services it provides. These services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds (a component of proprietary funds) are identical to the business type activities that are reported in the government-wide statements, but provide more detail and additional information, such as cash flows, for proprietary funds.

The City of Bishop maintains three individual enterprise funds. The City uses enterprise funds to account for its water and sewer enterprises as well as the low-income senior mobile home park operated by the City. The funds provide the same type of information as the government-wide financial statements, only more in detail. The proprietary fund financial statements provide separate information for water, sewer and mobile home park, all of which are considered major funds of the City.

***Fiduciary Funds* –** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reported in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information concerning the City's budgetary comparative information for the general fund and the major special revenue fund. Also the funding progress of the City's pension is presented as required supplementary information. The final item included in this report is a report on internal control.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

	June 30, 2025			June 30, 2024		
	Governmental Activities	Business-type Activities	Total	Governmental Activities	Business-type Activities	Total
Current and other assets	$ 25,652,698	$ 6,490,200	$ 32,142,898	$ 23,497,817	$ 6,214,088	$ 29,711,905
Capital Assets-net	11,813,841	7,374,885	19,188,726	11,228,079	7,002,132	18,230,211
Total Assets	37,466,539	13,865,085	51,331,624	34,725,896	13,216,220	47,942,116
Deferred Outflows	7,219,394	2,266,096	9,485,490	6,636,338	1,975,588	8,611,926
Liabilities						
Current/non current	20,663,459	6,208,286	26,871,745	20,417,006	6,207,465	26,624,471
Deferred Inflows	3,554,723	1,672,186	5,226,909	2,232,410	670,215	2,902,625
Net Position						
Net investment in capital assets	11,813,841	7,374,885	19,188,726	11,228,079	7,002,132	18,230,211
Restricted	1,533,046	444,424	1,977,470	1,399,897	405,826	1,805,723
Unrestricted	7,120,864	431,400	7,552,264	6,084,842	906,170	6,991,012
Total Net Position	$ 20,467,751	$ 8,250,709	$ 28,718,460	$ 18,712,818	$ 8,314,128	$ 27,026,946

The Condensed Statement of Net Position presents the City's governmental and business activities in total for the years ending June 30, 2025, and June 30, 2024.

Net position increased $1.69 million for year ending June 30, 2025. This is attributed to greater revenue than expenditures.

Change in Net Position

The statement of activities identifies the various revenue and expense items which affect the change in net position, highlights of which were noted above.

	Fiscal Year Ending June 30, 2025			Fiscal Year Ending June 30, 2024		
	Governmental Activities	Business-type Activities	Totals	Governmental Activities	Business-type Activities	Totals
Governmental Activities:						
Charges for services	$ 1,045,840	$ 2,701,004	$ 3,746,844	$ 927,481	$ 2,711,626	$ 3,639,107
Capital grants and contributions	306,544	21,198	327,742	128,312	64,456	192,768
Operating grants and contributions	613,792	215,859	829,651	520,420		520,420
General Revenue:						
Property taxes	1,398,991		1,398,991	1,609,936		1,609,936
Sales and use tax	5,164,226		5,164,226	5,437,106		5,437,106
Other revenue	4,609,089	2,753	4,611,842	4,593,963	1,375	4,595,338
Investment income	916,199	343,553	1,259,752	709,979	295,375	1,005,354
Total revenue	14,054,681	3,284,367	17,339,048	13,927,197	3,072,832	17,000,029
Expenses:						
General government	1,853,099		1,853,099	2,031,808		2,031,808
Public Safety	6,040,038		6,040,038	6,013,175		6,013,175
Public Works	1,965,033		1,965,033	1,880,608		1,880,608
Community development/recreation	1,952,963		1,952,963	1,784,308		1,784,308
Interest expense	25,705	3,409	29,114	14,474		14,474
Business-type activities:						
Water		1,332,343	1,332,343		1,343,793	1,343,793
Sewer		1,601,142	1,601,142		1,292,269	1,292,269
Mobile Home Park		115,721	115,721		152,095	152,095
BAWA		215,859				
Total expenses	11,836,838	3,268,474	14,889,453	11,724,373	2,788,157	14,512,530
Change in net position	2,217,843	15,893	2,449,595	2,202,824	284,675	2,487,499
Net Position:						
Net position - beginning as restated	18,249,908	8,234,816	26,484,724	16,492,923	7,991,062	24,483,985
Net position - Ending	$ 20,467,751	$ 8,250,709	$ 28,934,319	$ 18,695,747	$ 8,275,737	$ 26,971,484

FINANCIAL ANALYSIS OF THE FUND STATEMENTS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The general government functions are contained in the general, special revenue, debt service and capital project funds. The focus of the City's governmental funds is to provide information on near-term inflow, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements.

At June 30, 2025, the City's governmental funds (general, special revenue, and capital projects) reported combined fund balances of $21.74 million, a 6.9% increase over the prior year. The increase was mainly due to an increase in tourism related revenue for sales tax and transient occupancy tax, as well as an increase in interest earnings. Of the combined fund balances, $14.02 million (64.50%) is considered unassigned and available for General Fund appropriation.

Proprietary Funds

The City's proprietary funds include the Water and Sewer funds, which account for the City's water and sewer utilities, along with the Sunrise Mobile Home Park fund which accounts for a City-owned low-income senior mobile home park.

At June 30, 2025, the City's proprietary funds reported a combined ending net position of $8.25 million, a .3% net decrease over the prior year.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The capital assets of the City are those assets used in the performance of City functions. Investment in capital assets includes land, buildings, site improvements, equipment, and infrastructure.

As of June 30, 2025, the City's investment in capital assets totaled $19.19 million net of accumulated depreciation.

CAPITAL ASSETS

	June 30, 2025			June 30, 2024		
	Governmental Activities	Business-type Activities	Total	Governmental Activities	Business-type Activities	Total
Land	$ 386,105	$ 481,056	$ 867,161	$ 386,105	$ 481,056	$ 867,161
Construction in progress	682,049	207,590	889,639	469,617	330,314	799,931
Buildings	5,351,400	335,633	5,687,033	5,252,243	335,633	5,587,876
Site improvements	1,210,044		1,210,044	797,401		797,401
Equipment	5,724,325	2,693,620	8,417,945	5,136,424	1,975,185	7,111,609
Infrastructure	13,459,705	14,309,195	27,768,900	13,459,705	14,313,816	27,773,521
Less: accumulated depreciation	(15,258,485)	(10,652,209)	(25,910,694)	(14,547,843)	(10,433,872)	(24,981,715)
Leased and subscription assets	433,104		433,104	375,913		375,913
Less: accumulated amortization	(174,406)		(174,406)	(101,486)		(101,486)
Total Capital Assets	$ 11,813,841	$ 7,374,885	$ 19,188,726	$ 11,228,079	$ 7,002,132	$ 18,230,211

Additional detail is presented in Note 6 of the financial statements.

LONG-TERM DEBT

At June 30, 2025, the City's long-term debt consisted of capital leases for vehicles and police department body cams. The total amount of capital leases as of June 30, 2025 was $335,139.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The 2025-26 fiscal year budget is based on total revenues of $17,411,064. The City has managed its finances conservatively over the past several years; however, beginning in fiscal year 2025-26, the City is transitioning toward a period of significant project execution and service expansion. This shift reflects the City's commitment to investing in critical infrastructure and strengthening essential public services while maintaining a foundation of sound financial management.

Two major projects are planned for 2025-26: the South Warren Street Improvement Project and the West Line Street Water Main Replacement Project. The South Warren Street project will leverage a $1 million federal earmark and a City contribution of approximately $1.5 million. The water main replacement project is urgently prioritized to ensure completion before the Bishop Pavements Project repaves West Line Street. When preparing the 2025-26 budget, the City planned to finance this project through a combination of Water Fund reserves and a USDA loan. City staff continue to evaluate alternative financing options and will bring forward recommendations if a more favorable approach emerges.

Thanks to prudent fiscal management in prior years, the City has retained the flexibility to thoughtfully finance major projects without compromising its long-term financial stability. Planning for the City Park Field 6 Renovation Project began during 2024-25, but no capital outlay was budgeted for 2025-26. City staff continue to refine the project scope and may propose a budget adjustment during 2025-26 to authorize capital expenditures and move the project forward.

In addition to infrastructure investment, the City is focusing on expanding essential services—particularly within the Fire Department. Staff are evaluating recent operational changes and working toward a reconfiguration of the department's staffing structure to ensure consistent, dependable, and professional service delivery.

While the City is shifting toward a more active investment posture, it will continue to uphold disciplined fiscal management—regularly assessing opportunities, identifying risks, and remaining adaptable to new information. Every decision will continue to be guided by the City's responsibility to use public funds prudently and in the best interest of the community.

ADDITIONAL FINANCIAL INFORMATION

This financial report is designed to provide the City's customers, investors and other interested parties with an overview of the City's financial operations and financial condition. Should the reader have questions regarding the information included in this report, or wish to request additional financial information, please contact the Finance Department at the City of Bishop, 377 West Line Street, Bishop, California 93514.

CITY OF BISHOP
STATEMENT OF NET POSITION
JUNE 30, 2025

	Governmental Activities	Business-type Activities	Total
Assets			
Cash and investments	$ 15,987,400	$ 5,988,934	$ 21,976,334
Restricted cash and investments	117,851		117,851
Accounts receivables	2,233,107	27,635	2,260,742
Interest receivable	6,790	3,016	9,806
Due from other governments	323,794		323,794
Prepaid expenses	768,932	26,191	795,123
Leases receivable	67,281		67,281
Total current assets	19,505,155	6,045,776	25,550,931
Non Current Assets			
Restricted investment in Section 115 Trust	1,533,046	444,424	1,977,470
Loans receivable	3,493,273		3,493,273
Leases receivable	1,121,224		1,121,224
Capital assets:			
Land	386,105	481,056	867,161
Construction in progress	682,049	207,590	889,639
Buildings	5,351,400	335,633	5,687,033
Site improvements	1,210,044		1,210,044
Equipment	5,724,325	2,693,620	8,417,945
Infrastructure	13,459,705	14,309,195	27,768,900
Less: accumulated depreciation	(15,258,485)	(10,652,209)	(25,910,694)
Right-to-use assets-leased property	375,913		375,913
Right-to-use assets-subscriptions	57,191		57,191
Less: accumulated amortization-leased property	(160,108)		(160,108)
Less: accumulated amortization-subscriptions	(14,298)		(14,298)
Total capital assets	11,813,841	7,374,885	19,188,726
Total non current assets	17,961,384	7,819,309	25,780,693
Total assets	37,466,539	13,865,085	51,331,624
Deferred Outflows of Resources			
Deferred outflows-OPEB	2,537,377	433,384	2,970,761
Deferred outflows-pensions	4,682,017	1,692,374	6,374,391
Total deferred outflows of resources	7,219,394	2,125,758	9,345,152
Liabilities			
Current liabilities:			
Accounts payable	407,234	44,805	452,039
Accrued salary and benefits payable	158,184	14,955	173,139
Deposit liability	9,910		9,910
Deferred revenue-unearned	602,385	89,541	691,926
Due within one year	383,910	48,995	432,905
Total current liabilities	1,561,623	198,297	1,759,919
Liabilities-due in more than one year:			
Customer deposits		24,452	24,452
Compensated absences	713,351	115,215	828,566
Capital leases	215,275	30,183	245,458
Leases payable	135,810		135,810
Subscriptions payable	28,562		28,562
Net pension liability	12,191,017	4,854,078	17,045,095
OPEB liability	5,817,821	1,005,996	6,823,817
Total liabilities due in more than one year	19,101,836	6,029,924	25,131,759
Total liabilities	20,663,459	6,228,220	26,891,679
Deferred Inflows of Resources			
Deferred inflows-leases	1,188,504		1,188,504
Deferred inflows-OPEB	546,689	94,252	640,941
Deferred inflows-pensions	1,819,530	1,080,170	2,899,700
Total deferred inflows of resources	3,554,723	1,174,421	4,729,144
Net Position			
Net investment in capital assets	11,813,841	7,374,885	19,188,726
Restricted for investment in Section 115 Trust	1,533,046	444,424	1,977,470
Unrestricted	7,120,864	768,892	7,889,756
Total net position	$ 20,467,751	$ 8,588,202	$ 29,055,952

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF ACTIVITIES
JUNE 30, 2025

Functions/programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Capital Grants and Contributions	Program Revenues: Operating Grants and Contributions	Net (Expense) Revenue and Changes in Net Position: Governmental Activities	Net (Expense) Revenue and Changes in Net Position: Business-type Activities	Total
Governmental Activities:							
General government	$ 1,853,099	$ 268,756	$ -	$ -	$ (1,584,343)	$ -	$ (1,584,343)
Public safety	6,040,038	59,547	175	390,680	(5,589,636)		(5,589,636)
Public works	1,965,033	547,826	306,369	133,000	(977,838)		(977,838)
Community services/recreation	1,952,963	169,711		90,112	(1,693,140)		(1,693,140)
Interest expense	25,705				(25,705)		(25,705)
Total governmental activities	11,836,838	1,045,840	306,544	613,792	(9,870,662)		(9,870,662)
Business-type Activities:							
Water	1,163,597	1,137,378	4,000			(22,219)	(22,219)
Sewer	1,432,396	1,417,420	17,198			2,223	2,223
Mobile home park	115,721	146,206				30,485	30,485
BAWA	215,859			215,859			-
Interest expense	3,409					(3,409)	(3,409)
Total business-type activities	2,930,982	2,701,004	21,198	215,859		7,079	7,079
Total government	$ 14,767,820	$ 3,746,843	$ 327,742	$ 829,651	(9,870,662)	7,079	(9,863,583)
General Revenues:							
Taxes:							
Property taxes					1,398,991		1,398,991
Sales and use tax					5,164,226		5,164,226
Transient occupancy tax					3,695,375		3,695,375
Franchise tax					60,780		60,780
Motor vehicle in lieu tax					492,624		492,624
Litigation					80,000		80,000
Other taxes					241,878		241,878
Transfers					1,793	(1,793)	
Gain (loss) on sale of capital assets					5,308	4,546	9,854
Insurance refund					31,331		31,331
Investment income					916,199	343,553	1,259,752
Total general revenues and special items					12,088,505	346,306	12,434,810
Change in net position					2,217,843	353,385	2,571,228
Net position - beginning as restated					18,249,908	8,234,816	26,484,724
Net position - ending					$ 20,467,751	$ 8,588,202	$ 29,055,952

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2025

	General	Special Revenue-Major Funds: Home Fund Willow Street	Special Revenue-Major Funds: Measure A	Other Nonmajor Funds	Total Governmental Funds
Assets					
Cash and investments held by the City	$ 12,887,407	$ -	$ 1,888,344	$ 1,211,649	$ 15,987,400
Restricted cash and investments	1,529,012	117,851		4,033	1,650,896
Receivables					
Accounts	2,214,615			18,492	2,233,107
Interest	6,597			193	6,790
Due from other governments				323,794	323,794
Loan interest		1,093,593			1,093,593
Prepaid expense	764,804			4,128	768,932
Due from other funds	126,441				126,441
Loans/notes receivable		2,220,000		179,681	2,399,681
Total assets	$ 17,528,876	$ 3,431,444	$ 1,888,344	$ 1,741,970	$ 24,590,634
Liabilities, Deferred Inflows of Resources and Fund Balances					
Liabilities					
Accounts payable	$ 312,914	$ -	$ -	$ 94,320	$ 407,234
Accrued salary and benefits payable	155,952			2,232	158,184
Deposit liability	9,910				9,910
Due to other funds				126,441	126,441
Total liabilities	478,776			222,993	701,769
Deferred Inflows of Resources					
Deferred revenue-unearned	282,780			319,604	602,384
Deferred revenue-unavailable	336,588			127,983	464,571
Unavailable revenue-loans		1,082,811			1,082,811
Total deferred inflows of resources	619,368	1,082,811		447,587	2,149,766
Fund Balances					
Restricted	1,529,012	2,348,633		179,681	4,057,326
Nonspendable-prepaid items	764,804			4,128	768,931
Committed					
Special revenue funds			1,888,344	904,650	2,792,994
Capital projects funds				98,782	98,782
Unassigned	14,136,916			(115,851)	14,021,066
Total fund balances	16,430,732	$ 2,348,633	1,888,344	1,071,390	21,739,099
Total liabilities, deferred inflows of resources and fund balances	$ 17,528,876	$ 3,431,444	$ 1,888,344	$ 1,741,970	$ 24,590,634

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
RECONCILIATION OF GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
JUNE 30, 2025

Fund balances of governmental funds	$	21,739,099
Amounts reported for governmental activities in the statement of net position are different because:		
Capital, leased and subscription assets, net of accumulated depreciation and amortization, are not current financial resources and are not included in the governmental funds.		11,813,841
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government wide statement.		1,547,381
Certain amounts have been recorded as OPEB, and pension liability, deferred outflows and deferred inflows of resources that are not due and payable and not reported in the funds.		(13,155,663)
Some liabilities, including long-term liabilities, compensated absences and accrued interest are not due and payable in the current period and therefore are not reported in the funds.		(1,476,907)
Net position of governmental activities	$	20,467,751

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

		Special Revenue-Major Funds		Other	Total
		Home Funds		Nonmajor	Governmental
	General	Willow Street	Measure A	Funds	Funds
Revenues					
Taxes	$10,519,882	$ -	$ 657,784	$ -	$ 11,177,667
Licenses and permits	357,544				357,544
Intergovernmental	286,566			468,707	755,273
Fines, forfeitures and penalties	107,096				107,096
Charges for current services	269,680				269,680
Use of money and property	955,509	24,130		19,583	999,221
Other	80,472				80,472
Total revenues	12,576,749	24,130	657,784	488,290	13,746,953
Expenditures					
Current:					
General government	1,999,607				1,999,607
Public ways and facilities/ transportation	1,175,211			139,317	1,314,528
Public safety	5,603,421			124,616	5,728,037
Community development	1,864,537				1,864,537
Lease and subscription principal	36,930			30,609	67,540
Lease and subscription interest	4,803			15,300	20,104
Principal expense	46,400			37,198	83,598
Interest expense	5,601				5,601
Capital outlay	1,093,392			368,789	1,462,181
Total expenditures	11,829,902			715,830	12,545,732
Excess (deficiency) of revenues over expenditures	746,847	24,130	657,784	(227,540)	1,201,221
Other Financing Sources (Uses)					
Proceeds of debt				130,334	130,334
Subscription obligations				57,191	57,191
Sale of property	5,308				5,308
Operating transfers in	401,793				401,793
Operating transfers out			(400,000)		(400,000)
Total other financing sources (uses)	407,101		(400,000)	187,525	194,626
Net change in fund balances	1,153,948	24,130	257,784	(40,015)	1,395,847
Fund balances, beginning of fiscal year	15,276,784	2,324,503	1,630,560	1,111,404	20,343,251
Fund balances, end of fiscal year	$16,430,732	$ 2,348,633	$1,888,344	$ 1,071,389	$ 21,739,098

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
RECONCILIATION OF GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

Net change in fund balances - total governmental funds	$	1,395,847
Amounts reported for governmental activities in the statement of activities differs from the amounts reported in the statement of revenues, expenditures and changes in fund balances because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities. The costs of those assets is allocated over their estimated useful lives as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This activity is reconciled as follows:		
Cost of assets capitalized		1,462,181
Depreciation expense		(803,498)
Amortization expense		(72,920)
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government-wide statement.		300,613
Changes in pension expense benefits reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.		(710,230)
Changes in other than pension expense benefits reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.		818,536
Changes in finance lease expense reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.		67,539
Other financing sources for capital leases and subscriptions in the fund financial statements are reported as lease liabilites in the statement of net position		(187,525)
Changes in capital lease expense reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.		83,599
Changes in compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.		(136,299)
Change in net position of governmental activities	$	2,217,843

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

	Major Funds		Non Major Funds		Total
	Water	Sewer	Mobile Home Park	Bishop Area Wastewater Authority	Business-type Activities
Current Assets:					
Cash and investments held by the City	$ 2,643,545	$2,792,591	$ 444,509	$ 108,290	$ 5,988,934
Receivables					
Accounts	7,894	18,157	1,584		27,635
Interest	1,356	1,431	228		3,016
Prepaid expense	11,305	13,322	1,118	446	26,191
Total current assets	2,664,100	2,825,501	447,439	108,736	6,045,776
Non Current Assets					
Restricted investment in Section 115 Trust	188,085	242,865	13,474		444,424
Capital Assets:					
Nondepreciable capital assets:					
Land	67,324	88,882	324,850		481,056
Construction in progress	102,649	96,341	8,600		207,590
Depreciable capital assets					
Building	88,879	121,035	125,719		335,633
Equipment	1,421,597	1,272,023			2,693,620
Infrastructure	8,189,913	6,119,282			14,309,195
Less accumulated depreciation	(5,829,546)	(4,696,944)	(125,719)		(10,652,209)
Total capital assets (net of accumulated depreciation)	4,040,816	3,000,619	333,450		7,374,885
Total non current assets	4,228,901	3,243,484	346,924		7,819,309
Total assets	6,893,001	6,068,985	794,363	108,736	13,865,085
Deferred Outflows of Resources					
Deferred outflows-OPEB	214,786	214,786	3,812		433,384
Deferred outflows-pensions	846,187	846,187			1,692,374
Total deferred outflows of resources	1,060,973	1,060,973	3,812		2,125,758
Liabilities					
Current liabilities:					
Accounts payable	8,724	16,577	309	19,195	44,805
Accrued payroll	6,641	7,947	367		14,955
Capital lease	6,051	4,538			10,589
Unearned revenue				89,541	89,541
Compensated absences	19,203	19,203			38,406
Total current liabilities	40,619	48,264	676	108,736	198,297
Noncurrent liabilities:					
Customer deposits	16,466	7,986			24,452
Compensated absences	49,612	65,603			115,215
Capital lease	17,247	12,936			30,183
Net pension liability	2,427,039	2,427,039			4,854,078
OPEB liability	493,050	493,279	19,667		1,005,996
Total noncurrent liabilities	3,003,414	3,006,843	19,667		6,029,924
Total liabilities	3,044,033	3,055,108	20,343	108,736	6,228,220
Deferred Inflows of Resources					
Deferred inflows-OPEB	46,340	46,340	1,572		94,252
Deferred inflows-pensions	540,085	540,085			1,080,170
Total deferred inflows of resources	586,425	586,425	1,572		1,174,421
Net Position:					
Net investment in capital assets	4,040,816	3,000,619	333,450		7,374,885
Restricted for investment in Section 115 Trust	188,085	242,865	13,474		444,424
Unrestricted (deficit)	94,616	244,941	429,336		768,892
Total net position	$ 4,323,516	$3,488,425	$ 776,260	$ -	$ 8,588,202

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2025

	Major Funds		Non Major Fund		Total
	Water	Sewer	Mobile Home Park	Bishop Area Wastewater Authority	Business-type Activities
Operating Revenues					
Charges for services	$ 1,116,556	$ 1,412,364	$ -	$ -	$ 2,528,920
Member agency assessments				215,859	215,859
Rent			106,766		106,766
Utility reimbursement			39,440		39,440
Other income	20,822	5,056			25,878
Total operating revenues	1,137,378	1,417,420	146,206	215,859	2,916,863
Operating Expenses					
Salaries and benefits	660,919	772,712	43,034		1,476,665
Services and supplies	317,091	536,861	72,687	215,859	1,142,498
Depreciation expense	185,587	122,823			308,410
Total operating expenses	1,163,597	1,432,396	115,721	215,859	2,927,572
Operating income (loss)	(26,219)	(14,976)	30,485		(10,710)
Non-Operating Revenues (Expenses)					
Interest income	154,284	167,506	21,763		343,553
Connection fees	4,000	4,000			8,000
Gain on sale of assets	1,797	2,749			4,546
Intergovernmental-ESCSD		13,198			13,198
Interest expense	(1,948)	(1,461)			(3,409)
Total non-operating revenues (expenses)	158,133	185,992	21,763		365,888
Total revenues over (under) expenditures before other financing sources (uses)	131,914	171,016	52,248		355,179
Other Financing Sources (Uses)					
Operating transfers out		(1,793)			(1,793)
Total other financing sources (uses)		(1,793)			(1,793)
Change in net position	131,914	169,223	52,248		353,385
Net position, beginning of fiscal year-restated	4,191,602	3,319,202	724,012		8,234,816
Net position, end of fiscal year	$ 4,323,516	$ 3,488,425	$ 776,260	$ -	$ 8,588,202

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
JUNE 30, 2025

	Major Funds		Non Major Fund		Total
	Water	Sewer	Mobile Home Park	Bishop Area Wastewater Authority	Business-type Activities
Cash Flows from Operating Activities					
Cash received from customers	$ 1,137,521	$ 1,443,054	$ 147,181	$ 305,400	$ 3,033,156
Cash payments to suppliers	(308,971)	(536,975)	(74,135)	(197,110)	(1,117,191)
Cash payments to employees	(574,683)	(663,211)	(43,001)		(1,280,895)
Net cash provided by (used for) operating activities	253,867	242,868	30,045	108,290	635,070
Cash Flows from Capital and Related Financing Activities					
Purchase of fixed assets	(226,480)	(454,682)			(681,162)
Sale of fixed assets	1,797	2,749			4,546
Capital lease expense	(5,618)	(4,213)			(9,831)
Interest expense	(1,948)	(1,461)			(3,409)
Connection fees	4,000	4,000			8,000
Transfers out		(1,793)			(1,793)
Intergovernmental-ESCSD		13,198			13,198
Net cash provided by (used for) capital and related financing activities	(228,249)	(442,202)			(670,451)
Cash Flows from Investing Activities:					
Interest income	184,226	202,220	26,738		413,184
Net cash provided by investing activities	184,226	202,220	26,738	-	413,184
Net increase (decrease) in cash and cash equivalents	209,844	2,886	56,783	108,290	377,803
Cash and cash equivalents, beginning of fiscal year	2,621,786	3,032,570	401,200		6,055,556
Cash and cash equivalents, end of fiscal year	$ 2,831,630	$ 3,035,456	$ 457,983	$ 108,290	$ 6,433,359
Reconciliation of Cash and Cash Equivalents:					
Cash and investments	$ 2,643,545	$ 2,792,591	$ 444,509	$ 108,290	$ 5,988,935
Restricted cash and investments	188,085	242,865	13,474	-	444,424
Total cash and cash equivalents	$ 2,831,630	$ 3,035,456	$ 457,983	$ 108,290	$ 6,433,359
Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities	$ (26,219)	$ (14,976)	$ 30,485	$ -	$ (10,710)
Adjustments to operating income:					
Depreciation	185,587	122,823			308,410
(Increase) decrease in accounts receivable	(2,275)	(4,090)	975		(5,390)
Due from others		38,391			38,391
Increase (decrease) in prepaid expense	1,151	(1,564)	(80)	(446)	(939)
Increase (decrease) in accounts payable	6,969	1,451	(1,369)	19,195	26,246
Increase (decrease) in accrued payroll	(391)	2,092	55		1,756
Increase (decrease) in customer deposits	2,418	(8,667)			(6,249)
Deferred revenue-unearned				89,541	89,541
Increase in OPEB	(69,889)	(69,608)	(23)		(139,519)
Increase (decrease) pension	168,746	168,746			337,492
Increase (decrease) in compensated absences	(12,230)	8,271			(3,959)
Net cash provided by (used for) operating activities	$ 253,867	$ 242,868	$ 30,045	$ 108,290	$ 635,070

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2025

	Custodial Funds				
	Bond & Trust	Canine Donations	PARS-REP Trust Fund	OPEB Trust Fund	Totals
Assets					
Cash and investments	$ 51,901	$ 8,013	$ 2,350,564	$ 7,936,838	$ 10,347,316
Due from others	2,293				2,293
Total assets	54,194	8,013	2,350,564	7,936,838	10,349,609
Liabilities					
Due to others	60,112				60,112
Total liabilities	60,112				60,112
Net Position					
Held in trust	(5,918)	8,013	2,350,564	7,936,838	10,289,497
Total net position	$ (5,918)	$ 8,013	$ 2,350,564	$ 7,936,838	$ 10,289,497

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2025

	Custodial Funds				
	Bond & Trust	Canine Donations	PARS-REP Trust Fund	OPEB Trust Fund	Totals
Additions:					
Contributions	$ 243	$ -	$ 186,824	$ 806,229	$ 993,296
Investment gains			260,380	730,367	990,747
Total additions	243		447,204	1,536,596	1,984,043
Deductions					
Investment losses					-
Distributions			(396,796)		(396,796)
Bad debt expense					-
Administrative costs			(8,558)	(38,505)	(47,063)
Total deductions			(405,354)	(38,505)	(443,859)
Change in net position	243		41,850	1,498,091	1,540,184
Net position beginning of year	(6,161)	8,013	2,308,714	6,438,747	8,749,313
Net position end of year	$ (5,918)	$ 8,013	$ 2,350,564	$ 7,936,838	$ 10,289,497

The notes to the financial statements are an integral part of this statement

Note 1: Summary of Significant Accounting Policies

The City of Bishop, California (the City) was incorporated in 1903, as a municipal corporation operating under the general laws of the State of California. The City operates under a Council-Manager form of government and provides the following services: general government, public works, public safety and parks and recreation.

The accounting policies of the City of Bishop, California conform to accounting principles generally accepted in the United States of America, as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The City has defined its reporting entity in accordance with generally accepted accounting principles, which provides guidance for determining which governmental activities, organizations and functions should be included in the reporting entity. In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The primary criterion for including a potential component unit within the reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board.

Based upon the aforementioned oversight criteria, the City has included the Bishop Area Wastewater Authority as a component units and is included as an enterprise fund in these financial statements.

B. Basis of Accounting

The government-wide, proprietary and agency fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue from sales tax is recognized when the underlying transactions take place. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligible requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or as a reservation of fund balance. The City considers property taxes available if they are collected within sixty-days after year-end.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt, as well as compensated absences and claims and judgments are recorded only when payment is due. General capital acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financial sources.

When applicable, the City reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue source does not meet both the measurable and available criteria for recognition in the current period. Deferred revenues also arise when resources are received by the City before it has legal claim to them, as when grant monies are received prior to the occurrences of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has legal claim to the resources, deferred revenue is removed from the combined balance sheet and revenue is recognized.

Note 1: Summary of Significant Accounting Policies

B. Basis of Accounting (Continued)

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

C. Basis of Presentation

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the primary government (the City) and its blended component units. These statements include the financial activities of the overall government, except for fiduciary activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees charged to external parties.

The statement of activities demonstrates the degree to which the program expenses of a given function are offset by program revenues. Program expenses include direct expenses, which are clearly identifiable with a specific function. Program revenues include 1) charges paid by the recipient of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented instead as general revenues.

When both restricted and unrestricted net position are available, unrestricted resources are used only after the restricted resources are depleted.

Fund Financial Statements

The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in separate columns. All remaining governmental and enterprise funds are separately aggregated and reported as non-major funds.

The City reports the following major governmental funds:

General Fund - This fund accounts for all the financial resources not required to be accounted for in another fund. This fund consists primarily of general government type activities.

The Home Funds Willow Street Special Revenue Fund - was established to account for funds received by the City and loaned to Developers for the sole purpose of building affordable housing on Willow Street.

The Measure A Fund - was established to account for the City's portion of a County-Wide tax that can be used for general operations and capital additions of the City.

Note 1: Summary of Significant Accounting Policies (Continued)

C. Basis of Presentation (Continued)

The City reports the following major enterprise funds.

Water and Sewer Funds - account for the operation of the City's water and sewer utilities. Activities of these funds include administration, operation and maintenance of the water and sewer systems and billing and collection activities. The Funds also accumulate resources for, and payment of long-term debt principal and interest. All costs are financed through charges made to utility customers with rates reviewed regularly and adjusted if necessary to ensure the integrity of the Funds.

The City also reports the following Fiduciary Fund type:

Agency Funds – are used to account for assets held by the City in an agency capacity for individuals, local law enforcement agencies or developers and fiduciary assets held in trust for post-retirement benefits.

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

E. Cash Equivalents

For the purpose of the statement of cash flows, the City considers cash and cash equivalents as short term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.

Restricted cash and unrestricted pooled cash and investments held by the City are considered cash equivalents for purposes of the combined statement of cash flow's because the City's cash management pool and funds invested by the City possess the characteristics of demand deposit accounts.

F. Capital Assets

Capital assets, recorded at historical cost or estimated historical cost if actual historical cost is not available, are reported in governmental activities column of the government-wide financial statements. Contributed fixed assets are valued at their estimated fair market value. Capital assets include land, buildings and building improvements and equipment. Capital assets are defined by the City as assets with an initial, individual cost of more than $5,000. The costs of maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized, as projects are constructed.

Right-to-use lease assets are initially measured at the present value of payments expected to be made during the lease term, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset.

Subscription-Based Information Technology Arrangements (SBITA) assets are initially measured as the sum of the present value of payments expected to be made during the subscription term, payments associated with the SBITA contract made to the SBITA vendor at the commencement of the subscription term, when applicable, and capitalizable implementation costs, less any SBITA vendor incentives received form the SBITA vendor at the commencement of the SBITA term. SBITA assets are amortized in a systematic and rational manner over the shorter of the subscription term or the useful life of the underlying IT assets.

Note 1: Summary of Significant Accounting Policies (Continued)

F. Fixed Assets (Continued)

Depreciation is recorded in the government-wide financial statements on the straight-line basis over the useful life of the assets as follows:

Assets	Useful Life
Buildings	20-30 years
Building improvements	10-15 years
Site improvements	15-20 years
Equipment and machinery	3-20 years
Infrastructure	30-45 years

G. Property Tax

Inyo County is responsible for assessing, collecting and distributing property taxes in accordance with enabling legislation. Revenue received is based on an allocation factor calculated by the County under the provisions of Proposition 13 plus a percentage of the increase in market value in specific areas. The City's property tax is levied each July 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Property sold after the assessment date (January 1) is reassessed and the amount of property tax levied is prorated.

Secured property taxes are due in two equal installments; the first is due November 1 and delinquent with penalties after December 10; the second is due February 1 and delinquent with penalties after April 10. Unsecured property tax is levied on July 1 and due on July 31 and becomes delinquent on August 31.

Based on a policy by the County called the Teeter Plan, 100% of the allocated taxes are transmitted by the County to the City, eliminating the need for an allowance for uncollectable. The County, in return, receives all penalties and interest on the related delinquent taxes.

H. Balance Sheet Classifications

Certain resources are classified as restricted assets as their use is restricted for specific purposes by bond agreements, lease agreements, trust agreements, grant agreements, City Charter provisions, or other requirements. Governmental fund types' restricted assets are for grant and bond agreements. Proprietary fund types' restricted assets are for renewal and replacement of equipment and security deposits.

I. Fund Equity

The unassigned fund balances for governmental funds represent the amount available for budgeting future operations. Unrestricted net position for proprietary funds represents the net position available for future operations.

Restrictions of fund balances of governmental funds are established to either (1) satisfy legal covenants that require a portion of fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriable for future expenditures.

Restricted net position for proprietary funds represent the net position legally identified for specific purposes.

Note 1: Summary of Significant Accounting Policies (Continued)

J. Deferred Inflows of Resources

The City records deferred revenue for funds earned as of fiscal year end, but not reimbursed within sixty days after fiscal year end (unavailable.) The amount of the deferred revenue reported in the fund financial statements was $2,149,766. Included in the deferred revenue balance is $1,082,811 interest for the workforce housing loan receivable that will be repaid in future years. The City also received $602,384 advanced funds for certain projects that is recorded as deferred revenue-unearned. $1,547,382 of the fund financial statement deferred revenue has been recognized as revenue in the statement of net position under the required full accrual method of accounting. Note 1 M. has additional information regarding deferred inflows and deferred outflows for pensions reported in the government-wide financial statements.

K. Intergovernmental Revenues

Federal and state governments reimburse the City for costs incurred on certain fixed asset construction projects under capital grant agreements. Amounts claimed under such grants are credited to intergovernmental revenues if the project is being administered by a Capital Project Fund. Additionally, the City receives reimbursement from federal and state governments for other programs, such as housing and rehabilitation grants. These reimbursements are recorded in the fund administering the program as intergovernmental revenues with the related program costs included in expenditures.

The respective grant agreements generally require the City to maintain accounting records and substantiating evidence to determine if all costs incurred and claimed are proper and that the City is in compliance with other terms of the grant agreements. These records are subject to audit by the appropriate government agency. Any amounts disallowed will reduce future claims or be directly recovered from the City.

L. Reclassifications

Certain amounts in the prior year financial statements have been reclassified to conform to the presentation of the current year financial statements.

M. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. GASB Statement No. 87 Leases

In June 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases* (GASB Statement No. 87), to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It also establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.

Note 1: Summary of Significant Accounting Policies (Continued)

GASB 87 Leases (Continued)

A. Lessor

The City acts as the lessor for renting City owned buildings to other governmental entities. The City recognizes leases receivable and deferred inflows of resources in the government-wide financial statements. Variable payments based on future performance of the lessee or usage of the underlying asset are not included in the measurement of the lease receivable.

At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflows of resources are initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflows of resources are recognized as revenue over the life of the lease term in a systematic and rational method.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The City uses an estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the leases receivable.

Note 2: Cash and Investments

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as cash and investments. Unless otherwise dictated by legal or contractual requirements, income earned or losses arising from the investment of pooled cash are allocated on a quarterly basis to the participating funds and component units based on their proportionate shares of the average quarterly cash balance.

The City maintains “restricted cash and investments”. Monies restricted are for special revenue and capital project funds.

Cash and investments at June 30, 2025, consisted of the following:

Cash and investments	$	21,976,334
Restricted cash and investments		2,095,320
Cash and investments, statement of net position		24,071,654
Cash and investments, agency funds		59,914
Total cash and investments	$	24,131,568
Checking account	$	1,025,386
Imprest cash		340
Inyo county		18,488
Investment in Section 115 Trust		1,977,470
CA CLASS		20,214,851
Local agency investment fund		895,033
Total cash and investments	$	24,131,568

Note 2: Cash and Investments (Continued)

A. Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the **investment types** that are authorized for the City of Bishop by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address **interest rate risk, credit risk** and **concentration of credit risk**. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City investment policy.

Authorized Investment Type	Maximum Maturity	Percentage of Portfolio	Investment in One Issuer
Investment pools authorized under CA Statutes governed by Government Code	N/A	None	$40 million
U.S. Treasury Obligations	5 years	None	None
Bank Savings Accounts	N/A	25%	None
Federal Agencies	5 years	75%	None
Commercial Paper	180 days	20%	None
Negotiable Certificates of Deposit	180 days	20%	None
Re-Purchase Agreements	180 days	20%	None
Corporate Debt	5 years	25%	None

B. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of all investments. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investment maturity:

		Remaining Maturity (in Months)	
Investment Type	Totals	12 Months or Less	13-48 Months
County cash*	$ 18,488	$ 18,488	$ -
Investment in Section 115 Trust*	1,977,470	1,977,470	
California Class*	20,214,851	20,214,851	
State Investment Pool*	895,033	895,033	
Totals	$ 23,105,842	$ 23,105,842	$ -

*Not subject to categorization

C. Concentrations of Credit Risk

The investment policy of the City contains limitations on the amount that can be invested in any one issuer. There are no investments to one issuer exceeding those limits.

D. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secured deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the City's deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits.

Note 2: Cash and Investments (Continued)
Custodial Credit Risk (Continued)

At June 30, 2025, the City's deposits balance was $1,989,034 and the carrying amount was $1,025,386. The difference between the bank balance and the carrying amount was due to normal outstanding checks and deposits in transit. Of the bank balance all was covered by the Federal Depository Insurance or by collateral held in the pledging bank's trust department in the City's name.

E. Investment in State Investment Pool

LAIF is included in the State's Pooled Money Investment Account. The total amount invested by all public agencies in the State's Pooled Money Investment Account approximates $179.92 billion. Of the $179.92 billion managed by the State Treasurer, 100% is invested in non-derivative financial products and 3.81% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by state statute.

Investments are accounted for in accordance with the provisions of GASB Statement No. 31, which requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in fair value of investments in the year in which the change occurred. The City reports its investments at fair value based on quoted market information obtained from fiscal agents or other sources if the change is material to the financial statements.

Note 3: Loans Receivable

The City is participating in an affordable workforce housing loan program designed to construct low to moderate income housing. Under the terms of the loan the City is providing a 3% note to the developer, Bishop Pacific Associates. The maximum amount available under the loan is $2,220,000. As of June 30, 2025 the City had loaned $2,220,000 and there was accrued interest of $1,093,593. The term of the note commenced on September 1, 2006 and will expire on the date that is fifty-five years after issuance of the date of completion, but no longer than fifty-eight years from the date of commencement. The source of the funding for the loan was a grant to the City from the State of California, Housing and Community Development, Home Funds program.

The City participates in an "Affordable Housing Loan Program" designed to encourage home ownership in the City limits. Under the program, loans were provided under favorable terms to homeowners who agree to spend these funds in accordance with the City's loan agreement terms. Although these loans are expected to be repaid in full, their balance in the governmental funds balance sheet. Mammoth Lakes Housing is administrating the loan program on behalf of the City. Notes receivable as reported in the statement of net position consist of the following: Mammoth Lakes Housing Loans $179,681.

Note 4: Liability, Insured Programs and Workers Compensation Protection

A. **Description of Self-Insurance Pool Pursuant to Joint Powers Agreement**

The City is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 124 California public entities and is organized under a joint powers agreement pursuant to California Government Code Section 6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other coverages. The Authority's pool began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a 9-member Executive Committee.

Note 4: Liability, Insured Programs and Workers Compensation Protection (Continued)

B. **Primary Self-Insurance Programs Authority**

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $100,000 to $500,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $500,000 to $50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The coverage limit for each member, including all layers of coverage, is $50 million per occurrence. Subsidence losses have a sub-limit of $50 million per occurrence. The coverage structure includes retained risk that is pooled among members, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the following website: https://cjpia.org/protection/coverage-programs.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $75,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $75,000 to $200,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $200,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2024-25 the Authority's pooled retention is $1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to $1 million. Coverage from $1 million to $5 million is purchased through reinsurance policies, and Employer's Liability losses from $5 million to $10 million are pooled among members.

C. Purchased Insurance

Pollution Legal Liability Insurance

The City of Bishop participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Bishop. Coverage is on a claims-made basis. There is a $250,000 deductible.

Property Insurance

The City of Bishop participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Bishop property is currently insured according to a schedule of covered property submitted by the City of Bishop to the Authority. There is a $10,000 deductible per occurrence except for non-emergency vehicle insurance which has a $2,500 deductible.

Note 4: Liability, Insured Programs and Workers Compensation Protection (Continued)

Earthquake and Flood Insurance
The City of Bishop purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Bishop property currently has earthquake protection. There is a deductible of 5% per unit of value with a minimum deductible of $100,000.

Crime Insurance
The City of Bishop purchases crime insurance coverage in the amount of $1,000,000 with a $2,500 deductible. The fidelity coverage is provided through the Authority.

D. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2024-25.

Note 5: Leases Receivable

The City derives a portion of its revenue from the rental of real property based on a fixed lease amount to other government organizations and to one cell tower provider. These leases are treated as finance leases for accounting purposes under Governmental Accounting Board Statement No. 87. The initial lease terms started as early as August 1, 2019 for periods between five and thirty years, and can be terminated by the lessee at any time and without cause by giving the City written notice of termination. Early termination is not expected. The rents range from $965 to $6,610 per month and increases by the consumer price index annually. The City has other leases that do not meet the definition of finance leases under GASB 87.

A summary of changes in lease receivable for the fiscal year ended June 30, 2025 is as follows:

	Balance 7/1/2024	Additions	Retirements/ Adjustments	Balance 6/30/2025	Due within One Year	Due in More Than One Year
Leases receivable	$ 1,312,599	$ -	$ (124,094)	$ 1,188,505	$ 67,781	$ 1,120,724

Lease receivable are due in the upcoming years as follows:

Year Ending June 30,	Principal	Interest	Total
2026	$ 67,781	$ 34,374	$ 102,155
2027	38,469	33,201	71,671
2028	65,568	32,072	97,640
2029	43,231	30,001	73,232
2030	45,173	28,724	73,897
2031-2035	187,024	125,167	312,192
2036-2040	180,312	97,927	278,240
2041-2045	237,664	68,399	306,063
2046-2050	306,829	29,841	336,671
2051	16,453	480	16,932
Total	$ 1,188,504	$ 480,187	$ 1,668,691

Note 6: Capital Assets

Capital asset activity for the year ended June 30, 2025 was as follows:

Governmental Activities	Balance July 1, 2024	Additions	Retirements/ Adjustments	Balance June 30, 2025
Capital assets, not being depreciated:				
Land	$ 386,105	$ -	$ -	$ 386,105
Construction in progress	469,617	220,755	(8,323)	682,049
Capital assets, being depreciated and amortized:				
Buildings and improvements	5,252,243	99,157		5,351,400
Site improvements	797,401	412,643		1,210,044
Equipment	5,136,424	680,758	(92,857)	5,724,325
Infrastructure	13,459,705			13,459,705
Right-to-use assets-leased property	375,913			375,913
Right-to-use assets-subscriptions		57,191		57,191
Total capital assets, being depreciated	25,021,686	1,249,749	(92,857)	26,178,578
Less accumulated depreciation for:				
Buildings and improvements	(4,746,583)	(43,307)		(4,789,890)
Site Improvements	(684,219)	(13,778)		(697,997)
Equipment	(3,599,344)	(255,584)	92,857	(3,762,071)
Infrastructure	(5,517,697)	(490,830)		(6,008,527)
Total accumulated depreciation	(14,547,843)	(803,499)	92,857	(15,258,485)
Less accumulated amortization for:				
Leased property	(101,486)	(58,622)		(160,108)
Subscriptions		(14,298)		(14,298)
Total capital assets, being depreciated and amortized, net	10,372,357	373,330	-	10,745,687
Governmental activities capital assets, net	$ 11,228,079	$ 594,085	$ (8,323)	$ 11,813,841
Business-Type Activities				
Capital assets, not being depreciated:				
Land	$ 481,056	$ -	$ -	$ 481,056
Construction in progress	330,314	191,264	(313,988)	207,590
Capital assets, being depreciated:				
Buildings and improvements	335,633			335,633
Equipment	1,975,185	808,508	(90,073)	2,693,620
Infrastructure	14,313,816		(4,621)	14,309,195
Total capital assets, being depreciated	16,624,634	808,508	(94,694)	17,338,448
Less accumulated depreciation:	(10,433,872)	(308,410)	90,073	(10,652,209)
Total capital assets, being depreciated, net	6,190,762	500,098	(4,621)	6,686,239
Business- type activities capital assets, net	$ 7,002,132	$ 691,362	$ (318,609)	$ 7,374,885

Depreciation expense was charged to governmental fund functions/programs of the City as follows:

General government	$ 19,701
Parks	64,208
Public Safety	203,037
Streets and roads	516,553
Total	$ 803,499

Note 7: Long-Term Liabilities

A summary of the changes in the City's long-term liabilities reported in the governmental activities column of the government-wide financial statements for the year ended June 30, 2025:

Governmental Activities:

	Balance July 1, 2024	Additions	Adjustments/ Retirements	Balance June 30, 2025	Due Within One Year
Compensated absences	$ 351,928	$ 599,207	$ -	$ 951,135	$ 237,784
Capital lease A	91,906		(22,977)	68,929	22,977
Capital lease B	155,726	130,334	(60,622)	225,438	56,115
Net lease liability	241,753		(52,178)	189,575	53,765
Subscription payable		57,191	(15,360)	41,831	13,269
OPEB liability (Note 10)	6,616,313		(798,492)	5,817,821	
Net pension liability (Note 9)	12,364,183		(173,166)	12,191,017	
Total	$ 19,821,809	$ 786,732	$ (1,122,795)	$ 19,485,746	$ 383,910

A. Compensated Absences

City employees are granted vacation in varying amounts based on classification and length of service. Upon termination or retirement, the City is to pay 100% of the vacation time accrued and none of the accrued sick leave.

Governmental Funds – Governmental Funds record expenditures for compensated absences as they are taken by employees. A year–end accrual for compensated absences has not been made in the Governmental Funds as of June 30, 2025, because the City does not believe any of the available year–end resources will be required to fund the year–end compensated absences liability. The City implemented Governmental Accounting Standards Board Statement 101 in the 2024/25 fiscal year which added a portion of the sick leave liability. The City estimated that of the amount of sick leave available to employees at year end, 50% will be used by termination. The cumulative effect of the restatement on beginning governmental funds net position was a decrease of $462,908.

Proprietary Funds – Proprietary funds accrue a liability for unused compensated absences earned through year-end. An expense is recognized for the increase in liability from the prior year. The City estimated that of the amount of sick leave available to water and sewer employees at year end, 50% will be used by termination. The cumulative effect of the restatement on beginning enterprise funds net position was a decrease of $36,320 in the water fund and a decrease of $42,992 in the sewer fund.

B. Capital Leases

Capital Lease A: In July 2023 the City took possession of twelve tasers, body cameras and video evidence storage for the police department. The total liability incurred to purchase the equipment was $114,889 financed through Axon Enterprise Inc. The 5 year lease terms begin with the first lease in July 2023 and ends in July 2027. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2025, are as follows:

Year Ending June 30,	Principal
2026	$ 22,977
2027	22,977
2028	22,975
Total	$ 68,929

Note 7: Long-Term Liabilities (Continued)

Capital Lease B: On August 18, 2023 the City took possession of four trucks for the public works department and two truck to be used for public safety. The total liability incurred to purchase the vehicles was $264,082 financed through Enterprise Fleet Management. The calculated interest rate was between 7.45% and 8.70%. The 5 year lease terms begin with the first lease in September 2023 and end on December 2028. The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2025, are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	$ 56,115	$ 16,017	$ 72,132
2027	60,833	11,299	72,132
2028	65,951	6,181	72,132
2029	37,855	1,603	39,458
2030	4,684	43	4,728
Totals	$ 225,438	$ 35,143	$ 260,580

C. Net Lease Liability

The City has entered into lease arrangements as lessee with the Los Angeles Department of Water and Power to finance the use of 8 parking lots and the City park that expire at various times through FY 2049. The City also leases a copy machine and 4 police vehicles. The calculated borrowing rate used was 3%.

Principal and interest payments to maturity for these leases are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	$ 53,765	$ 4,858	$ 58,623
2027	55,399	3,224	58,623
2028	29,235	1,818	31,053
2029	2,664	1,536	4,200
2030	2,744	1,456	4,200
2031-2035	15,004	5,996	21,000
2036-2040	17,394	3,606	21,000
2041-2045	7,903	1,362	9,265
2046-2050	5,467	504	5,971
Total	$ 189,575	$ 24,360	$ 213,935

D. Subscription Payable

The City has entered into a subscription-based information technology arrangements (SBITA) software application. The SBITA arrangement expires in 2028. As of June 30, 2025, SBITA assets and the related accumulated amortization totaled $42,831 and $14,298, respectively. The future subscription payments under SBITA agreement is as follows:

Year Ending June 30,	Principal	Interest	Total
2026	$ 13,269	$ 2,091	$ 15,360
2027	13,932	1,428	15,360
2028	14,630	731	15,361
Total	$ 41,831	$ 4,250	$ 46,081

Note 7: Long-Term Liabilities (Continued)

Business-Type Activities:

A summary of the changes in the City's long-term business-type liabilities reported in the proprietary funds statement of net position and the business-type activities column of the government-wide financial statements for the year ended June 30, 2025:

	Balance July 1, 2024	Additions	Adjustments/ Retirements	Balance June 30, 2025	Due Within One Year
Compensated absences	$ 78,267	$ 75,354	$ -	$ 153,621	$ 38,405
Capital lease	50,603		(9,831)	40,772	10,589
OPEB liability (Note 10)	1,142,125		(136,129)	1,005,996	
Net pension liability (Note 9)	4,874,012		(19,934)	4,854,078	
Total	$ 6,145,007	$ 75,354	$ (165,894)	$ 6,054,467	$ 48,994

Capital Lease: On August 18, 2023 the City took possession of four trucks for the public works department and two truck to be used for public safety. The total liability incurred to purchase the vehicles was $264,082 financed through Enterprise Fleet Management. The calculated interest rate was between 7.45% and 8.70%. The 5 year lease terms begin with the first lease in September 2023 and end on December 2028. Principal and interest payments to maturity for these leases are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	$ 10,589	$ 2,681	$ 13,270
2027	11,406	1,864	13,270
2028	12,285	985	13,270
2029	6,492	142	6,634
Totals	$ 40,772	$ 5,672	$ 46,445

Note 8: Fund Balances – Governmental Funds

The City adopted a policy for GASB Statement No. 54, Fund Balance Reporting. GASB 54 establishes fund balance classifications that comprise a hierarchy based on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. While the classifications of fund balance in the City's various governmental funds were revised, the implementation of this standard had no effect on total fund balance. Detailed information on governmental fund-type, fund balances are as follows:

	General Fund	Measure A	Non-Major Special Revenue	Non-Major Capital Project
Restricted for:				
Section 115 trust	$ 1,529,012	$ -	$ -	$ -
Total restricted	1,529,012			
Nonspendable				
Prepaid expense	764,804		4,128	
Total nonspendable	764,804		4,128	
Committed to:				
Special Revenue Funds		1,888,344	904,650	
Capital Project Funds				98,782
Total committed		1,888,344	904,650	98,782
Unassigned	14,136,916			(115,851)
Total fund balance	$ 16,430,732	$ 1,888,344	$ 904,650	$ (17,069)

Note 9: Defined Benefit Pension Cost-Sharing Employer Plan

a. Miscellaneous and Safety Pension Plans

A. General Information about the Pension Plans

The City has pension plans with the California Public Employees Retirement System ("CalPERS") and the Public Agency Retirement Services ("PARS"). Information about the pension plans follows.

California Public Employees Retirement System (CalPERS)

Plan Descriptions – All qualified permanent and probationary employees are eligible to participate in the City's separate Safety (police and fire) and Miscellaneous (all other) Employee Pension Plans, cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

Funding Policy – Active plan members in the Plan are required to contribute 7.00% to 8.00% of their covered salary for the miscellaneous plans and 9% to 13.75% for public safety members. The City contributes the employee portion for miscellaneous and safetuy classic employee's. The City is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration.

The Plans' provisions and benefits in effect at June 30, 2025, are summarized as follows:

	Miscellaneous Tier 1	Miscellaneous Tier 2	PEPRA Miscellaneous Plan
Hire date	Prior to January 1, 2010	After January 1, 2010	On or after January 1, 2013
Benefit formula	2% @ 55	2% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50-55	56-60	57-62
Monthly benefits , as a % of compensation	1.5% to 2%	1.5% to 2%	1% to 2%
Required employee contribution rates	7.00%	7.00%	8.00%
Required employer contribution rates	13.05%	11.16%	8.07%

	Safety Classic Tier 1	Safety Classic Tier 2	PEPRA Police & Fire Plans
Hire date	Prior to January 1, 2010	After January 1, 2010	On or after January 1, 2013
Benefit formula	3% @ 50	2.7% @ 57	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	45-50	52-57	52-57
Monthly benefits , as a % of compensation	2.5% to 3%	2.2% to 2.7%	2.2% to 2.7%
Required employee contribution rates	9.00%	9.00%	13.75%
Required employer contribution rates	28.52%	25.40%	14.66%

Note 9: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

A. General Information about the Pension Plans (Continued)

For the year ended June 30, 2025, contributions recognized as part of pension expense for each Plan were as follows:

CalPERS Contributions-employer	$	1,763,556
Contributions-employee (paid by employer)	$	158,926

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2025, the City reported net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

		Proportionate share of Net pension liability
Miscellaneous Plans	$	5,877,093
Safety Plans	$	6,932,486

The City's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2024, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2023 rolled forward to June 30, 2024 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The City's proportionate share of the net pension liability as of June 30, 2024 and 2025 was as follows:

	Miscellaneous Plans	Safety Plans
Proportion - June 30, 2024	0.11735%	0.09477%
Proportion - June 30, 2025	0.12151%	0.09509%
Change - Increase (Decrease)	0.00416%	0.00031%

For the fiscal year-ended June 30, 2025, the City recognized CalPERS miscellaneous and safety pension expense of $1,569,874. At June 30, 2025, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

		Deferred Outflows of Resources		Deferred Inflows of Resources
Differences between expected and actual experience	$	1,073,882	$	(38,222)
Changes of assumptions		321,855.00		
Net difference between projected and actual earnings on pension plan investments		2,698,968		(2,025,545)
Change in proportions		404,770		(1,323)
Change in proportionate share of contributions				(639,987)
City contributions subsequent measurement date		1,763,556		
Total	$	6,263,031	$	(2,705,077)

$1,763,556 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2026.

Note 9: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30:		
2026	$	(569,791)
2027		(1,498,810)
2028		43,609
2029		230,594
20230		-
Thereafter		-

Actuarial Assumptions – The total pension liabilities in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions:

Valuation Date	June 30, 2023
Measurement Date	June 30, 2024
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.50%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	6.90%

Discount Rate – The discount rate used to measure the total pension liability was 6.90% for each cost-sharing multiple employer Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current cost sharing 6.90 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 6.90 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2024-25 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

Note 9: Defined Benefit Pension Cost-Sharing Employer Plan (Continued)

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1-10 (1)(2)
Global equity-cap weighted	30.0%	4.54%
Global equity non-cap weighted	12.0%	3.84%
Private equity	13.0%	7.28%
Treasury	5.0%	0.27%
Mortgage backed securities	5.0%	0.50%
Investment grade corporates	10.0%	1.56%
High yield	5.0%	2.27%
Emerging market debt	5.0%	2.48%
Private debt	5.0%	3.57%
Real assets	15.0%	3.21%
Leverage	-5.0%	-0.59%

(1) An expected inflation of 2.30% used for this period

(2) Figures are based on the 2021-22 Asset Liability Management study.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the City's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the City's proportionate share of the net pension liability would be if calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate -1% (5.90%)	Current Discount Rate (6.90%)	Discount Rate +1% (7.90%)
Misc Plan	$ 9,519,843	$ 5,877,093	$ 2,889,509
Safety Plan	$ 11,229,399	$ 6,932,486	$ 3,408,402

b. City of Bishop Retirement Enhancement Plan

The PARS Retirement Enhancement Plan ("REP") was implemented July 1, 2001 and closed to new participants hired after January 1, 2012. This plan is separate from CalPERS and is established as a 401 (a) Defined Benefit Plan. The REP is administered by PARS.

The REP provides a benefit equal to 1.00% of final average compensation for eligible miscellaneous employee service while employed at the City of Bishop.

Eligibility for the benefit is a) full-time Miscellaneous employee's on or after July 1, 2001 and before July 1, 2012 b) retire directly from the City under CalPERS under a service retirement and remain retired under CalPERS c) Tier I-hired before January 1, 2010-age 55 with 10 or more years of full-time City service, Tier II-hired after January 1, 2010-age 60 with 10 or more years of full-time City service, Tier III-age 55 with no service requirements (2 employees). The plan is closed to employees hired on or after January 1, 2012.

Contribution Description - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

Note 9: Defined Benefit Pension Plans (Continued)

The City makes all contributions necessary to fund the benefits available under the REP. Employees are not permitted to make any contributions.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability - The June 30, 2025 total pension liability was based on the following actuarial methods and assumptions:

Valuation Date	July 1, 2023
Measurement Date	June 30, 2025
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	5.00%
Inflation	2.50%
Projected Salary Increase	3.00%
Investment Rate of Return	5.00%

Discount Rate - The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are per actuarial investment consulting practice as of June 30, 2025.

Asset Class	Estimated Real Rate of Return
60% Broad U.S. Equity	5.10%
40% U.S. Fixed	2.40%

A blended discount rate is generally required to be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair market value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate will often require that the actuary perform complex projects of future benefit payments and asset values. Alternative evaluations of projected solvency are allowed, if such evaluation can reliability be made.

Note 9: Defined Benefit Pension Plans (Continued)

Pension Plan Fiduciary Net Position - The following table shows the changes in net pension liability recognized over the measurement period.

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability (c)=(a)-(b)
Balances at 6/30/2024	$ 6,594,746	$ 2,308,714	$ 4,286,032
Changes for the year:			
Service cost	64,942		64,942
Interest	323,185		323,185
Amortization of expected and actual investment income			-
Differerence between expected and actual experience			-
Amortization of expected and Changes in assumptions actual experience			-
Contribution-employer		186,824	(186,824)
Net investment income		260,380	(260,380)
Benefit payments	(396,796)	(396,796)	-
Administrative expense		(8,558)	8,558
Net changes	(8,669)	41,850	(50,519)
Balances at 6/30/2025	$ 6,586,077	$ 2,350,564	$ 4,235,513

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the net pension liability of the City of Bishop, calculated using the discount rate of 5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (4%) or 1 percentage point higher (6%) than the current rate.

	Discount Rate -1% 4%	**Current Discount Rate 5%**	**Discount Rate +1% 6%**
Miscellaneous PARS Enhancement	$ 3,606,311	$ 4,235,513	$ 4,968,356

Subsequent Events - There were no subsequent events that would materially affect the results presented in this disclosure.

Recognition of Gains and Losses - Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

Note 9: Defined Benefit Pension Plans (Continued)

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period

Deferred Outflows/(Inflows) of Resources - As of June 30, 2025, the City of Bishop has deferred outflows and deferred inflows of resources related to this pension plan as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ (11,536)
Changes of assumptions		(42,943)
Net difference between projected and actual earnings on pension plan investments	111,362	(140,143)
Total	$ 111,362	$ (194,622)

Amounts reported as deferred outflows or deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30:	
2026	$ 34,129
2027	(51,794)
2028	(37,273)
2029	(28,322)
2030	-

Note 10: Other Postemployment Benefits (OPEB)

General Information about the OPEB Plan

The City Council passed a resolution to establish health benefit vesting requirements for future retirees under public employees' medical and hospital care act, whereas for employees hired before 1/1/2010, the City contributes at retirement up to a maximum of 90% of the PERS Choice – Other Southern California plan. Those who retire directly from the City with at least 50 years in age and 5 years CalPERS service are eligible. Those hired on or after 1/1/2010 are subject to vesting on the PERS Choice Other Southern California plan, in the amount of 50% of the monthly premium for those with 10 years CalPERS service (none if under), grading up to 100% for those with 20 or more years CalPERS service. A minimum of 5 years of service with the City of Bishop is required.

Note 10: Post-Retirement Health Care Benefits (Continued)

The Bishop City Council passed ordinance No. 551, whereby Council members who retire directly from the City are at least 65 years of age and have at least 8 full years of service are eligible for benefits similar to those hired before 1/1/2010. The above requirements are waived for Council members who were on the Bishop City Council as of November 1, 2016. Council members who were on the City Council as of November 1, 2016, are entitled to medical benefits if they have served two full terms of seven and one half years on the Council as an elected official with the City, and having reached a minimum of 62 years of age at the time they leave the Council.

Plan Description

The City's Post-Retirement Healthcare Plan is a single employer defined benefit healthcare plan administered by CalPERS. CalPERS provides medical insurance benefits only to eligible retirees and their eligible dependents. The City approved post-retirement health insurance benefits for all of its employees under the Public Employees' Medical and Hospital Care Act (PEMHCA). The minimum age for receiving benefits is 50 and there is no cap. The plan also provides coverage for eligible family members. For employees who are eligible to participate in the plan the City will contribute the health benefit cost for the retiree and eligible family members up to 90% of the least expensive PERS plan, except as noted under the tier II plan. A retiree with less than the required years of service with the City will receive no benefit, unless they have previous employment qualifying them for CalPERS retirement, in which case they are eligible to receive the CalPERS minimum at the time of retirement. The CalPERS minimum is set by law. The retiree is on the same medical plan as the City's active employees, however monthly rates for coverage of covered active and retired employees are computed separately.

Funding Policy

The contribution requirement of plan members is established by the City Council. The 2024-25 fiscal year contribution was based on amortized funding over a 30 year period using entry age normal cost. For the fiscal year ending June 30, 2025 the City contributed $708,771 towards the unfunded actuarial accrued liability (UAAL). The City initially chose the California Employers Retiree Benefit Trust (CERBT) as the trustee for the plan and then transferred plan assets to the Public Agency Retirement Services (PARS) in the 2022/23 fiscal year. The City also made the net contribution for fiscal year end June 30, 2025 directly to health insurance providers totalling $666,055 that was not reimbursed by the PARS trust account. Plan members receiving benefits contributed 10% of the total premiums.

Employees Covered By Benefit Terms

At the reporting date of June 30, 2025 the following employees were covered by the benefit terms:

Retirees currently receiving benefit payments	56
Active employees	40
Total	96

Contributions

The City's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the actuarially determined contribution of the employer (ADC), an amount actuarially determined in accordance with the parameters of GASB Statement 75. The ADC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The City chose a 30 year period to amortize the unfunded actuarial liability.

The contribution requirement of plan members is established by the City Council. The 2023-24 measurement period contribution was based on the actuarially determined contribution using entry age actuarial cost with normal costs calculated as a level percentage of payroll, as required by GASB 75. For the fiscal year ending June 30, 2025 valuation, the City contributed $708,771 towards the net OPEB Liability (NOL). The City also paid the retiree premiums for fiscal year end June 30, 2023 valuation directly to health insurance providers totalling $787,205 (including implicit subsidy associated with benefits paid). Plan members receiving benefits contributed 10% of the total premiums.

Note 10: Post-Retirement Health Care Benefits (Continued)

Net OPEB Liability: At June 30, 2025 the City reported a net OPEB liability of $6,824,967. The net OPEB liability was measured from July 1, 2023 to June 30, 2024 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation with a valuation date of July 1, 2023.

Actuarial Assumptions

The net OPEB liabilities in the July 1, 2023 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	July 1, 2023
Measurement Date	July 1, 2023 to June 30, 2024
Actuarial Assumptions:	
Discount Rate	6.75%
Healthcare trend rates	5.50% to 4.00%
Salary increase	2.80%
Inflation rate	2.30%
Investment Rate of Return	6.75%

OPEB Assets

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	Asset Allocation	Long-term Expected Real Rate of Return
Global ex-U.S. Equity	60.00%	5.90%
U.S fixed income	35.00%	0.90%
Cash Equivalents	5.00%	-0.60%
Total	100.00%	

The OPEB assets are held by PARS, the trustee for the OPEB assets. The OPEB assets are not FDIC insured, there is no bank guarantee and the assets may lose value. The investments are in in strategy 1 which is the least conservative of the 3 risk levels offered by the trustee. The investment objective is to seek returns that reflect the broad investment performance of the financial markets through capital appreciation and investment income. There is no guarantee that the portfolio will achieve its investment objective.

The discount rate used to measure the total OPEB liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed the City's contributions will continue based upon the current OPEB funding policy. Based on those assumptions, the OPEB plans fiduciary net position was projected to be available to make future benefit payments for current members for all future years. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Note 10: Post-Retirement Health Care Benefits (Continued)

Changes in the Net OPEB Liability

The table below shows the changes in the total OPEB liability, the Plan Fiduciary Net Position (i.e. fair value of Plan assets), and the net OPEB liability at June 30, 2025.

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (c)
Balances at 6/30/2024	$ (12,785,564)	$ 5,026,088	$ (7,759,476)
Changes for the year:			
Service cost	(401,371)		(401,371)
Interest	(863,984)		(863,984)
Difference between expected and actual experience			-
Change in assumptions			-
Contribution-employer-prior year		1,495,976	1,495,976
Net investment income		734,432	734,432
Benefit payments	787,205	(787,205)	-
Administrative expense		(29,394)	(29,394)
Net changes	(478,150)	1,413,809	935,659
Balances at 6/30/2025	$ (13,263,714)	$ 6,439,897	$ (6,823,817)

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the City's share of the net OPEB liability if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease 5.75%	Discount Rate 6.75%	1% Increase 7.75%
Net OPEB liability (asset)	$ 8,342,737	$ 6,823,817	$ 5,549,042

Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the net OPEB liability, as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease (4.5% decreasing to 3%)	Discount Rate 5.5% decreasing to 4%	1% Increase (6.5% decreasing to 5%)
Net OPEB liability (asset)	$ 5,328,955	$ 6,823,817	$ 8,628,980

OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2025, the City recognized OPEB expense of $1,376,665. OPEB expense represents the change in the net OPEB liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, and actuarial assumptions or methods. At June 30, 2025, the City reported deferred outflows and inflows of resources related to OPEB from the following sources:

Note 10: Post-Retirement Health Care Benefits (Continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 918,529	$ (1,880)
Changes in assumptions	80,717	
Net difference between projected and actual earnings on retirement plan investments	378,080	(639,061)
District contributions subsequent to measurement date	1,593,435	
Totals	$ 2,970,761	$ (640,941)

$806,229 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2026.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30,	
2026	$ 367,334
2027	490,501
2028	(53,258)
2029	(68,192)
	$ 736,385

Note 11: Interfund Transactions

Operating transfers are transactions to allocate resources from one fund to another fund not contingent on the incurrence of specific expenditures in the receiving fund. Interfund transfers are generally recorded as operating transfers in and operating transfers out in the same accounting period.

Receivables and Payables

Balances representing lending/borrowing transactions between funds outstanding at the fiscal year end are reported as either "due from/due to other funds" (amounts due within one year), "advances to/from other funds" (non-current portions of interfund lending/borrowing transactions), or "loans to/from other funds" (long-term lending/borrowing transactions evidenced by loan agreements). Advances and loans to other funds are offset by a fund balance reserve in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources. Interfund transactions for the fiscal year ended June 30, 2025 are summarized as follows:

Fund Type	Due To Other Funds	Due From Other Funds	Operating Transfers In	Operating Transfers Out
General	$ -	$ 126,441	$ 401,793	$ -
Special Revenue				400,000
Capital Projects	126,441			
Enterprise				1792.96
Total	$ 126,441	$ 126,441	$ 401,793	$ 401,793

Note 12: Revenue Limitations Imposed by California Proposition 218

Proposition 218, which was approved by the voters in November 1996, regulates the City's ability to impose, increase, and extend taxes and assessments. Any new increase or extended taxes and assessments subject to the provisions of Proposition 218, requires voter approval before they can be implemented. Additionally, Proposition 218 provides that these taxes and assessments are subject to voter initiative and may be rescinded in the future years by the voters.

Note 13: Restatement of Beginning Net Position

Beginning net position in the government wide statement of activities decreased $462,908, beginning net position in the water fund statement of revenue, expenditures and changes in net positon decreased $36,320 and beginning net position in the sewer fund statement of revenue, expenditures and changes in net positon decreased $42,992 to implement Governmental Accounting Standards Board Statement 101 for recognition of a liability for sick leave that is expected to be paid out prior to termination or retirement from employment with the City.

Note 14: Economic Dependency

The City's general fund revenue relies heavily on tourism, which provides transient occupancy taxes and sales taxes. During the 2024-25 fiscal year the City collected $3,695,375 in transient occupancy tax which accounted for 29% of general fund revenue. Tourism related spending also accounts for additional sales taxes generated at the City. Sales tax revenue was $5,164,226 or 41% of general fund revenue for the 2024-25 fiscal year.

Because the tourism industry and related sales taxes account for a significant portion of the City's general fund revenues, a downturn in tourism could result in a substantial reduction in general fund revenues and the City may not have sufficient resources to pay all of its general fund obligations.

Note 15: Commitments and Contingencies

Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

Note 16: Subsequent Events

The City has evaluated subsequent events through October 22, 2025, the date these financial statements were available for distribution.

City of Bishop

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
June 30, 2025

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues				
Taxes				
Property - secured	$ 600,000	$ 600,000	$ 681,113	$ 81,113
Property - unsecured	45,000	51,968	51,968	
Prior year and other	25,000	6,695	6,826	131
VLF swap	389,700	392,078	492,624	100,546
Sales tax	5,084,000	5,084,000	5,149,979	65,979
DWP water agreement	241,878	241,878	241,878	
Transient occupancy	3,150,000	3,613,498	3,876,919	263,421
Sales tax - public safety	15,000	10,000	14,247	4,247
Real property transfer	9,680	4,000	4,326	326
Total taxes	9,560,258	10,004,117	10,519,882	515,764
Licenses and Permits				
Business licenses	64,300	62,424	64,897	2,473
Use permits	7,550	8,100	8,060	(40)
Building permits	270,200	234,955	223,809	(11,146)
SB 1186/ADA				
Environmental fee	1,800	3,245		(3,245)
Electrical franchise	35,000	51,602	51,602	
TV franchise	10,000	9,000	9,178	178
Total licenses and permits	388,850	369,326	357,544	(11,781)
Intergovernmental				
Motor vehicle fees				
Homeowners	2,200		1,300	1,300
Reimbursement - highway sweeping	53,000	53,000	53,000	
Reimbursement Hwy 6 trash				
Fire department reimbursements	3,000	53,050	107,696	54,646
Reimbursement - Bishop Unified School District	80,000	80,000	80,000	
Peace officers training	8,300	5,005	5,005	
Dispatch contracts	6,000			
Grants	299,625	329,206	39,564	(289,642)
Total intergovernmental	452,125	520,261	286,566	(233,696)
Fines, Forfeitures and Penalties				
Parking citations and tow fees	10,250	24,884	27,097	2,213
Proceeds from litigation		80,000	80,000	
Total fines, forfeitures and penalties	10,250	104,884	107,096	2,213
Charges for Current Services				
Fingerprinting and public safety	23,500	22,115	22,073	(42)
After school program	93,000	84,500	77,896	(6,605)
Parks and recreation	151,800	171,844	169,711	(2,133)
Total charges for current services	268,300	278,459	269,680	(8,779)
Use of Money and Property				
Interest and investment income	345,471	590,000	830,001	240,001
Rent	106,250	106,758	125,508	18,750
Total use of money and property	451,721	696,758	955,509	258,750
Other				
Insurance refunds, reimbursements and dividends	31,331	54,981	51,290	(3,691)
Miscellaneous - all others	28,200	29,818	29,182	(636)
Total other	59,531	84,799	80,472	(4,328)
Total revenues	11,191,035	12,058,604	12,576,751	518,147

City of Bishop

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
June 30, 2025

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Total revenues (continued)	11,191,035	12,058,604	12,576,751	518,147
Expenditures				
General Government				
City Council	184,095	198,540	190,107	8,433
Administration - clerk	896,417	1,013,121	937,072	76,049
Finance	311,125	296,816	277,551	19,265
City treasurer	1,983	1,983	1,729	254
Legal service	184,505	229,505	212,590	16,915
IT	56,744	59,895	59,894	1
Insurance	321,132	321,132	315,635	5,497
Elections	5,200	5,028	5,028	
Total general government	1,961,201	2,126,020	1,999,607	126,414
Public Ways and Facilities/Transportation				
Building and grounds	180,650	182,807	159,831	22,976
Building	235,885	235,248	199,302	35,946
Planning	282,102	281,094	228,424	52,670
Street lighting, sweeping, maintenance	609,939	653,238	587,654	65,584
Total public ways and facilities/transportation	1,308,576	1,352,387	1,175,211	177,176
Public Safety				
Police	4,971,780	5,182,308	5,014,208	168,100
Fire	555,046	662,456	589,213	73,243
Total public safety	5,526,826	5,844,764	5,603,421	241,344
Community Development				
Parks and recreation	1,659,555	1,744,356	1,491,845	252,511
After school program	84,840	84,840	68,909	15,931
Community promotion	313,501	345,766	303,784	41,982
Total community development	2,057,896	2,174,962	1,864,537	310,425
Lease principal	75,820	52,429	36,930	15,499
Lease interest			4,803	(4,803)
Principal expense		22,992	46,400	(23,408)
Interest expense			5,601	(5,601)
Capital outlay	3,311,577	2,224,919	1,093,392	1,131,527
Total expenditures	14,241,896	13,798,473	11,829,904	1,968,572
Excess (deficit) of revenues over expenditures	(3,050,861)	(1,739,869)	746,847	2,486,716
Other Financing Sources (Uses)				
Capital leases				
Sale of property		5,308	5,308	
Operating transfers in	400,000	401,793	401,793	
Operating transfers out				
Total other financing sources (uses)	400,000	407,101	407,101	
Changes in fund balances	$ (2,650,861)	$ (1,332,768)	1,153,948	$ 2,486,716
Fund balance, beginning of fiscal year			15,276,784	
Fund balance, end of fiscal year			$ 16,430,732	

City of Bishop

REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
MEASURE A-SPECIAL REVENUE FUND
June 30, 2025

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Taxes	$ 595,000	$ 595,000	$ 657,784	$ 62,784
Total revenues	595,000	595,000	657,784	62,784
Other Financing Sources (Uses)				
Operating transfers out	(400,000)	(400,000)	(400,000)	-
Excess (deficit) of revenues over (under) other financing sources (uses)	$ 195,000	$ 195,000	257,784	$ 62,784
Fund balance, beginning of fiscal year			1,630,560	
Fund balance, end of fiscal year			$ 1,888,344	

CITY OF BISHOP

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE PLAN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
JUNE 30, 2025

Reporting Date	City's proportion of the net pension liability (asset)	City's proportionate share of the net pension liability (asset)	City's covered-employee payroll	City's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
CalPERS-Miscellaneous Plan					
6/30/2016	0.11968%	$3,283,463	$1,742,705	188.41%	84.13%
6/30/2017	0.12048%	$4,185,221	$1,663,803	251.55%	80.32%
6/30/2018	0.12577%	$4,957,924	$1,714,172	289.23%	73.95%
6/30/2019	0.13088%	$4,932,525	$1,741,040	283.31%	74.43%
6/30/2020	0.10518%	$4,211,943	$1,771,812	237.72%	77.38%
6/30/2021	0.11024%	$4,650,245	$1,839,471	252.80%	76.65%
6/30/2022	0.12418%	$2,357,973	$1,695,887	139.04%	75.16%
6/30/2023	0.11345%	$5,308,730	$1,787,347	297.02%	84.19%
6/30/2024	0.11735%	$5,868,103	$1,882,417	311.73%	72.69%
6/30/2025	0.12151%	$5,877,093	$2,061,439	285.10%	72.62%
CalPERS-Safety Plan					
6/30/2016	0.10674%	$4,398,084	$1,249,583	351.96%	80.12%
6/30/2017	0.10670%	$5,526,383	$1,268,052	435.82%	75.81%
6/30/2018	0.10628%	$6,350,222	$1,341,548	473.35%	70.17%
6/30/2019	0.10979%	$6,350,222	$1,281,978	495.35%	71.39%
6/30/2020	0.07822%	$4,882,959	$1,233,863	395.75%	77.72%
6/30/2021	0.08255%	$5,499,753	$1,251,498	439.45%	76.95%
6/30/2022	0.07649%	$2,684,428	$1,172,131	229.02%	75.42%
6/30/2023	0.08684%	$5,966,993	$1,128,081	528.95%	85.02%
6/30/2024	0.09477%	$7,084,058	$1,184,419	598.10%	73.42%
6/30/2025	0.09509%	$6,932,486	$1,299,402	533.51%	73.41%
PARS Miscellaneous					
Single Employer Plan					
6/30/2016*	NA	$2,579,156	$1,020,118	252.83%	51.64%
6/30/2017*	NA	$2,605,528	$1,142,000	228.15%	52.62%
6/30/2018*	NA	$2,615,457	$1,047,401	249.71%	52.75%
6/30/2019*	NA	$2,555,824	$1,050,335	243.33%	54.26%
6/30/2020*	NA	$2,411,591	$1,014,025	237.82%	56.00%
6/30/2021*	NA	$2,384,524	$688,185	346.49%	56.21%
6/30/2022*	NA	$4,282,760	$752,320	569.27%	36.06%
6/30/2023*	NA	$4,443,949	$940,740	472.39%	33.79%
6/30/2024*	NA	$4,286,032	$895,156	478.80%	35.01%
6/30/2025*	NA	$4,235,513	$883,543	479.38%	35.69%

* Payroll is projected by actuary

CITY OF BISHOP

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY CONTRIBUTIONS
JUNE 30, 2025

Reporting Date	Contractually required contribution	to the contractually required contribution	Contribution deficiency (excess)	City's covered-employee payroll	percentage of covered employee payroll
CalPERS-Miscellaneous Plans					
6/30/2016	$275,081	($275,081)	$0	$1,742,705	15.78%
6/30/2017	$294,779	($294,779)	$0	$1,663,803	17.72%
6/30/2018	$350,005	($350,005)	$0	$1,714,172	20.42%
6/30/2019	$425,695	($425,695)	$0	$1,741,040	24.45%
6/30/2020	$456,505	($456,505)	$0	$1,771,812	25.76%
6/30/2021	$504,540	($504,540)	$0	$1,839,471	27.43%
6/30/2022	$552,109	($552,109)	$0	$1,695,887	32.56%
6/30/2023	$612,047	($612,047)	$0	$1,787,347	34.24%
6/30/2024	$600,809	($600,809)	$0	$1,882,417	31.92%
6/30/2025	$708,122	($708,122)	$0	$2,061,439	34.35%
CalPERS-Safety Plans					
6/30/2016	$430,675	($430,675)	$0	$1,249,583	34.47%
6/30/2017	$450,927	($450,927)	$0	$1,268,052	35.56%
6/30/2018	$508,813	($508,813)	$0	$1,341,548	37.93%
6/30/2019	$593,823	($593,823)	$0	$1,281,978	46.32%
6/30/2020	$626,682	($626,682)	$0	$1,233,863	50.79%
6/30/2021	$646,762	($646,762)	$0	$1,251,498	51.68%
6/30/2022	$696,107	($696,107)	$0	$1,172,131	59.39%
6/30/2023	$762,722	($762,722)	$0	$1,128,081	67.61%
6/30/2024	$752,433	($752,433)	$0	$1,184,419	63.53%
6/30/2025	$1,055,434	($1,055,434)	$0	$1,299,402	81.22%
PARS Miscellaneous Single Employer Plan					
6/30/2016 *	$271,900	($234,903)	$36,997	$1,020,118	23.03%
6/30/2017*	$242,039	($242,039)	$0	$1,142,000	21.19%
6/30/2018*	$227,617	($227,617)	$0	$1,047,401	21.73%
6/30/2019*	$222,671	($222,671)	$0	$1,050,335	21.20%
6/30/2020*	$214,973	($203,082)	$11,891	$1,014,025	20.03%
6/30/2021*	$145,895	($45,202)	$100,693	$688,185	6.57%
6/30/2022*	$237,533	($42,917)	$194,616	$752,320	5.70%
6/30/2023*	$167,771	($167,771)	$0	$940,740	17.83%
6/30/2024*	$274,046	($274,046)	$0	$895,156	30.61%
6/30/2025*	$186,824	($186,824)	$0	$883,543	21.14%

* Payroll is projected by actuary

CITY OF BISHOP

REQUIRED SUPPLEMENTARY INFORMATION
OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN SCHEDULE OF CHANGES IN THE CITY'S NET OPEB LIABILITY AND RELATED RATIOS
JUNE 30, 2025

Total OPEB liability	6/30/2025	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018
Service cost	$ 401,371	$ 388,448	$ 316,067	$ 271,736	$ 247,177	$ 256,310	$ 232,949	$ 226,164
Interest	863,984	714,282	688,555	637,890	620,592	606,072	573,334	558,196
Changes in benefit terms								
Differences between expected and actual experience		1,753,557		(39,516)		540,448		
Changes of assumptions		108,709		499,268		(583,977)		
Benefit payments**	(787,205)	(733,907)	(659,062)	(666,980)	(606,171)	(590,486)	(565,091)	(555,279)
Net change in total OPEB liability	478,150	2,231,089	345,560	702,398	261,598	228,367	241,192	229,081
Total OPEB liability-beginning (a).	$ 12,785,564	$ 10,554,475	$ 10,208,915	$ 9,506,517	$ 9,244,919	$ 9,016,552	8,771,762	8,542,681
Total OPEB liability-ending (b)	$ 13,263,714	$ 12,785,564	$ 10,554,475	$ 10,208,915	$ 9,506,517	$ 9,244,919	$ 9,012,954	$ 8,771,762
Plan fiduciary net position								
Contributions-employer **	$ 1,495,976	$ 991,177	$ 905,253	$ 728,833	$ 855,843	$ 661,790	$ 626,701	$ 622,608
Net investment income (loss)	734,432	675,012	(632,109)	963,409	115,101	179,763	208,674	241,990
Benefit payments	(787,205)	(733,907)	(659,062)	(666,980)	(606,171)	(590,486)	(565,091)	(555,279)
Administrative expenses	(29,394)	(20,147)	(1,168)	(1,327)	(1,573)	(621)	(2,364)	(2,046)
Net change in plan fiduciary net position	1,413,809	912,135	(387,086)	1,023,935	363,200	250,446	267,920	307,273
Plan fiduciary net position-beginning (c)	5,026,088	4,113,953	4,501,039	3,477,104	3,113,904	2,863,458	2,595,538	2,288,265
Plan fiduciary net position-ending (d)	$ 6,439,897	$ 5,026,088	$ 4,113,953	$ 4,501,039	$ 3,477,104	$ 3,113,904	$ 2,863,458	$ 2,595,538
Net OPEB liability-beginning (a)-(c)	$ 7,759,476	$ 6,440,522	$ 5,707,876	$ 6,029,413	$ 6,131,015	$ 6,153,094	$ 6,176,224	$ 6,254,416
Net OPEB liability-ending (b)-(d)	$ 6,823,817	$ 7,759,476	$ 6,440,522	$ 5,707,876	$ 6,029,413	$ 6,131,015	$ 6,149,496	$ 6,176,224
Plan fiduciary net position as a % of the total OPEB liability	49%	39%	39%	44%	37%	34%	32%	30%
Covered-employee payroll	$ 3,221,699	$ 3,192,825	$ 3,144,755	$ 2,715,795	$ 2,938,754	$ 3,175,934	$ 3,324,357	$ 3,023,018
District's net OPEB liability as a % of covered-employee payroll	212%	243%	205%	210%	205%	193%	185%	204%
Measurement date	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017

* Amounts presented above were determined as of June 30. Additional years will be presented as they become available.

**Amount includes implicit subsidy associated with benefits paid.

City of Bishop
Note to Required Supplementary Information
June 30, 2025

Budgets and Budgetary Accounting

As required by the laws of the State of California, the City prepares and legally adopts a final balanced operating budget. Public hearings were conducted on the proposed final budget to review all appropriations and the sources of financing. Because the final budget must be balanced, any shortfall in revenue requires an equal reduction in financing requirements.

Budgets for the general and special revenue funds are adopted on the modified accrual basis of accounting. The budgets for the general and special revenue funds are the only legally adopted budgets. Budgets for the debt service, capital project funds and proprietary funds are used for management and control purposes only.

At the fund level, actual expenditures cannot exceed budgeted appropriations. In order to accommodate operational changes that may result during the course of a budget year, management can modify in line items of a budget, not to exceed 20% of said line item, with the limitation that the overall departmental budget shall not be exceeded without Council approval.

The budgetary data presented in the accompanying financial statements includes all revisions approved by the City Council.

CITY OF BISHOP

Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2025

	Special Revenue Funds	Capital Project Funds	Total
Assets			
Cash and investments held by the City	$ 977,806	$ 233,843	$ 1,211,649
Restricted cash and investments	4,033		4,033
Accounts receivable	18,492		18,492
Interest receivable	193		193
Prepaid expense	4,128		4,128
Loans/notes receivable	179,681		179,681
Due from other governments	132,952	190,842	323,794
Total assets	$ 1,317,285	$ 424,685	$ 1,741,970
Liabilities and Fund Balances			
Liabilities			
Accounts payable	$ 14,115	$ 80,205	$ 94,320
Accrued wages	2,232		2,232
Deferred revenue-unavailable		127,983	127,983
Due to other funds		126,441	126,441
Total liabilities	16,347	334,629	350,976
Deferred Inflows of Resources			
Deferred revenue-unearned	212,479	107,125	319,604
Total deferred inflows of resources	212,479	107,125	319,604
Fund Balances			
Restricted	179,681		179,681
Nonspendable-prepaid items	4,128		4,128
Committed:			
Capital projects		98,782	98,782
Public safety	281,799		281,799
Economic development	128,100		128,100
Public works programs	494,751		494,751
Unassigned (deficit)		(115,851)	(115,851)
Total fund balance	1,088,459	(17,069)	1,071,390
Total liabilities, deferred inflows of resources and fund balances	$ 1,317,285	$ 424,685	$ 1,741,970

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP

Combining Statement of Revenues, Expenditure and Changes in Fund Balances
Nonmajor Governmental Funds
June 30, 2025

	Special Revenue Funds	Capital Project Funds	Total
Revenues			
Intergovernmental	$ 395,643	$ 73,064	$ 468,707
Use of money and property	19,583		19,583
Total revenues	415,226	73,064	488,290
Expenditures			
Current:			
Public ways and facilities/ transportation	139,317		139,317
Public safety	124,616		124,616
Lease principal	30,609		30,609
Lease interest	15,300		15,300
Principal expense	37,198		37,198
Interest expense			-
Capital outlay	242,269	126,520	368,789
Total expenditures	589,309	126,520	715,829
Excess (deficit) of revenues over expenditures before other financing sources (uses)	(174,083)	(53,456)	(227,539)
Other Financing Sources (Uses)			
Proceeds of debt	130,334		130,334
Subscription obligations	57,191		57,191
Total other financing sources (uses)	187,525		187,525
Net change in fund balances	13,442	(53,456)	(40,014)
Fund balances, beginning of fiscal year	1,075,017	36,387	1,111,404
Fund balances, end of fiscal year	$ 1,088,459	$ (17,069)	$ 1,071,390

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP

Combining Balance Sheet
Nonmajor Special Revenue Funds
June 30, 2025

	Gas Tax	Traffic Safety	Public Safety	Asset Forfeiture	09-STBG 6407 Home Program	Permanent Local Housing Allocation	Totals
Assets							
Cash and investments held by the City	$ 469,498	$ 8,141	$ 282,583	$ 5,783	$ 128,100	$ 83,701	$ 977,806
Restricted cash and investements	4,033						4,033
Accounts receivable	18,492						18,492
Interest receivable			150			43	193
Prepaid expense	4,128						4,128
Due from other government						132,952	132,952
Note receivable					179,681		179,681
Total assets	$ 496,151	$ 8,141	$ 282,733	$ 5,783	$ 307,781	$ 216,696	$ 1,317,285
Liabilities, Deferred Revenue and Fund Balances							
Liabilities							
Accounts payable	$ 7,398	$ -	$ 6,717	$ -	$ -	$ -	$ 14,115
Accrued wage	2,232						2,232
Total liabilities	9,630		6,717				16,347
Deferred Inflows of Resources							
Deferred revenue-unearned						212,479	212,479
Total deferred inflows of resources						212,479	212,479
Fund Balances							
Restricted					179,681		179,681
Nonspendable-prepaid items	4,128						4,128
Committed:							
Public safety			276,016	5,783			281,799
Economic development					128,100		128,100
Public works programs	482,393	8,141				4,217	494,751
Total fund balances	486,521	8,141	276,016	5,783	307,781	4,217	1,088,459
Total liabilities, deferred revenue and fund balances	$ 496,151	$ 8,141	$ 282,733	$ 5,783	$ 307,781	$ 216,696	$ 1,317,285

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP

Combining Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Special Revenue Funds
June 30, 2025

	Gas Tax	Traffic Safety	Public Safety	Asset Forfeiture	09-STBG 6407 Home Program	Permanent Local Housing Allocation	Totals
Revenues							
Intergovernmental	$ 219,017	$ -	$ 176,144	$ 482	$ -	$ -	$ 395,643
Use of money and property	350		15,016			4,217	19,583
Total revenues	219,367		191,160	482		4,217	415,226
Expenditures							
Current:							
Public ways and facilities/ transportation	139,317						139,317
Public safety			124,616				124,616
Lease principal			30,609				30,609
Lease interest expense			15,300				15,300
Principal expense			37,198				37,198
Interest expense							
Capital outlay	39,457		202,812				242,269
Total expenditures	178,774		410,535				589,309
Excess (deficit) of revenues over expenditures	40,593		(219,375)	482		4,217	(174,083)
Other Financing Sources (Uses)							
Proceeds of debt			130,334				130,334
Subscription obligations			57,191				57,191
Total other financing sources (uses)			187,525				187,525
Net change in fund balances	40,593		(31,850)	482		4,217	13,442
Fund balances, beginning of fiscal year	445,928	8,141	307,866	5,301	307,781		1,075,017
Fund balances, end of fiscal year	$ 486,521	$ 8,141	$ 276,016	$ 5,783	$ 307,781	$ 4,217	$ 1,088,459

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP

Combining Balance Sheet
Nonmajor Capital Projects Funds
June 30, 2025

	East Line Bridge Replacement	Valley Apt. CBBG Solar Project	Local Transportation Fund	Totals
Assets				
Cash and investments held by the City	$ 90,795	$ 18,121	$ 124,927	$ 233,843
Due from other governments	127,983		62,859	190,842
Total assets	$ 218,778	$ 18,121	$ 187,786	$ 424,685
Liabilities				
Liabilities				
Accounts payable	$ 80,205	$ -	$ -	$ 80,205
Deferred revenue-unavailable	127,983			127,983
Due to other fund	126,441			126,441
Total liabilities	334,629			334,629
Deferred Inflows of Resources				
Deferred revenue-unearned			107,125	107,125
Total deferred inflows of resources			107,125	107,125
Fund Balances				
Committed:				
Capital projects		18,121	80,661	98,782
Unassigned (deficit)	(115,851)			(115,851)
Total fund balances	(115,851)	18,121	80,661	(17,069)
Total liabilities, deferred inflows of resources and fund balances	$ 218,778	$ 18,121	$ 187,786	$ 424,685

The notes to the financial statements are an integral part of this statement

CITY OF BISHOP

Combining Statement of Revenues, Expenditure, and Changes in Fund Balance
Nonmajor Capital Projects Funds
June 30, 2025

	East Line Bridge Replacement	Valley Apt. CDBG Solar Project	Local Transportation Fund	Totals
Revenues				
Intergovernmental	$ 37,896	$ -	$ 35,168	$ 73,064
Total revenues	37,896		35,168	73,064
Expenditures				
Current:				
Public ways and facilities/ Transportation				-
Capital outlay	126,520			126,520
Total expenditures	126,520			126,520
Net change in fund balances	(88,624)		35,168	(53,456)
Fund balances, beginning of fiscal year	(27,227)	18,121	45,493	36,387
Fund balances, end of fiscal year	$ (115,851)	$ 18,121	$ 80,661	$ (17,069)

The notes to the financial statements are an integral part of this statement

City of Bishop

Finance Director's Report
Fiscal Year 2024-25

Introduction

The purpose of this annual report is to review and report on the audited City financial statements with the purpose of relaying staff analysis to the public and its representatives. This FY 2024-25 report is less detailed when compared to last year's report, and readers are encouraged to review the report from FY 2023-24 for a thorough review and explanation of the structure of our financial statements. FY 2024-25 is focused on high-level City staff analysis following a preliminary review of the financial statements. Additional, more detailed analysis will occur, and the findings will help continue to guide the City's financial management practices.

All sections within this report refer to the 2024-25 Audited Financial Statements (AFS).

Please feel free to contact me with any questions or feedback you might have following your review.

Sincerely,

Ethan Aukee

Ethan Aukee

Finance Director

City of Bishop

Management Discussion & Analysis

(Pages 3-8 in the AFS)

When analyzing government-wide, year over year, a few noteworthy items are:

- Total assets increased, the majority of which are driven by governmental activities.
- Total liabilities generally remained stagnant.
- Total net position increased by $1.69M, however, net position of business type activities slightly decreased, especially unrestricted net position of business type activities. This is a realization of the indicators that were flagged in the prior year that the utilities enterprise funds are trending toward a realization that the proceeds of providing service will not cover the cost of provision of service.
- Revenue increased; however, the rate of increase is modest compared to prior years. Investment income has masked a slight decrease in sales tax and property tax revenue.
- Expenses increased in alignment with revenue. Generally, expense management should be commended on the basis of aligning with revenue trends, constraints, and long-term planning.
- The Economic Factors and Next Year's Budget section contains commentary from City management to be shared with all City stakeholders.

Statement of Net Position

(Page 9 in the AFS)

The governmental unrestricted net position is $7.12M and this number can be used as an indicator of financial flexibility. One ratio to use is to compare unrestricted net position with total governmental expenses. If the ratio is above 25%, the indication is that there is a healthy level of ability for financial flexibility. In FY 24-25, the total governmental expenditures totaled $11.83M. The City of Bishop's ratio is roughly 60%, which means that after accounting for pensions, OPEB and all long-term liabilities, the City is in an advantageous position when it comes to flexibility while ensuring liabilities are appropriately managed.

Statement of Activities

(Page 10 in the AFS)

The City's governmental activities generated a net positive change in net position of $2.22M. From the government-wide perspective, this signals growth in the City's overall financial capacity. This metric indicates operational sustainability, which is needed as the City shifts into it's capital-investment phase of operating as described in the management discussion and analysis section.

Governmental Funds Balance Sheet

(Page 11 in the AFS)

- The City's governmental funds maintain a very strong fund balance position of $21.74M. More importantly, $14.02M of that total is unassigned and available for current or future needs. The City has maintained exceptional liquidity and flexibility. This metric indicates that the City can absorb shocks, fund capital outlay without debt, and maintain services through economic downturns.
- This positive position is also an indicator that capital investment should occur, corresponding with the City's plan to shift to a capital improvement and investment cycle in the coming years.
- It's important to note that fund balance is not the controlling factor when it comes to what the City can spend. The controlling factors are cash, cash flow cycles, required reserves and existing obligations pursuant to the City's strategic plan or other restrictions/encumbrances.

Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance

(Page 13 in the AFS)

Focusing on the General Fund, total revenues outpaced total expenditures by $746,847. When accounting for other financing sources such as sales of property and transfers in, the change in fund balance totaled $1.15M. One noteworthy item to continue to monitor is the amount of interest earnings. Use of money and property totaled $955,509 in the General Fund. As interest rates decrease, and the City shifts toward capital investment, the amount of cash invested in interest bearing accounts, as well as the rate of return on the cash invested will decrease.

Proprietary Funds Statement of Net Position

(Page 15 in the AFS)

- Focusing on the water and sewer utility funds, each maintains a healthy cash balance, aging infrastructure as indicated by the amount of accumulated depreciation compared to the net capital asset values, and minimal current liabilities.
- Healthy cash balances are a function of accumulation of deferred maintenance and deferred capital investment. The capital improvement plan for these two funds identifies the infrastructure investment needs of each. For the City to catch up on deferred maintenance and delayed capital investment, these existing cash balances are needed to support potential debt service and capital outlay.
- The City is undergoing a utility rate study implemented by a third-party consultant. The completion of the rate study, coupled with the capital improvement plans for these two funds, will provide clarity to all stakeholders as to the City's intended use of cash and debt and will guide the City's execution and use of resources for the subsequent five years, assuming updated rates are adopted.
- As a percentage of total net position, the unrestricted net position for the water and sewer funds are 2% and 7% respectively. This indicates that water and sewer operations are generally balancing revenues with expenses, with little left over beyond capital assets and restricted reserves. These thin margins provide for minimal financial flexibility.
- These funds are solvent and well-capitalized, but operating margins are a concern and a driving factor in the current rate study being conducted. At this time, rates are essentially recovering depreciation and daily costs, but not building substantial reserves for future capital replacement.

Proprietary Funds Statement of Revenues, Expenses and Changes in Net Position

(Page 16 in the AFS)

- Focusing on the water and sewer utility funds, both funds operated at a loss during FY 2024-25, meaning the revenues associated with provision of service were exceeded by the expenses associated with providing the service.
- Each fund earned significant amounts of interest revenue on their cash balances, which allowed for each fund to reflect a positive change in net position at the end of the year. As the City progresses toward executing the projects listed on its capital improvement plan, cash reserves will vary over time and interest revenue will potentially not be as reliable or substantial in amount when compared to prior years.

Proprietary Funds Statement of Cash Flows

(Page 17 in the AFS)

The City's utility operations are cash-positive and self-sustaining but not meaningfully growing their cash position from operations after accounting for capital reinvestment. The statement of cash flows indicates that each fund is in a relatively adequate position to maintain a mature, stable utility system that is in good repair. However, the City has determined that its utility systems have significant deferred maintenance and require significant capital investment. Based on these determinations, the current cash flows are insufficient due to no future accumulation of reserves, depreciation level reinvestment occurring, and a limited unrestricted net position. In short, current cash flows support a steady-state utility, not a reinvestment cycle.

Fiduciary Funds Statement of Changes in Net Position

(Page 19 in the AFS)

One should note that the fiduciary position of both the PARS retirement enhancement plan and the OPEB trust fund increased throughout FY 2024-25, in a substantial manner with respect to the OPEB trust. The City was able to adjust its reporting practice for OPEB, which could provide a more accurate reflection of its net OPEB liability over time. This change could be beneficial to future City operations as it relates to the availability of current resources for needs other than managing the OPEB liability.

Notes to Financial Statements – Note 6 Capital Assets

(Page 30 in the AFS)

As the City has been positioning itself to obtain financial flexibility and begin executing substantial capital projects, it has continued to conduct capital investment on an annual basis. During FY 2024-25, governmental capital outlay totaled $1,249,749 and business type capital outlay totaled $808,508, for a City-wide total capital outlay in the amount of $2,058,257.

Notes to Financial Statements – Note 7 Long-Term Liabilities

(Page 31 in the AFS)

Governmental long-term liabilities decreased in FY 2024-25 due to both the City's OPEB and pension liability decreasing. This is an indication and realization of the City's recent focus on understanding and managing its long-term liabilities.

General Fund Budgetary Comparison Schedule

(Page 46 in the AFS)

Generally, the City is budgeting its revenue and non-capital expenses in alignment with best practices, leaving a slight buffer with regard to revenue and ensuring that all expenditures are appropriated, but not excessively budgeted. However, with regard to budgeting and/or executing on capital outlay, the City needs to improve. Improvement can be achieved by focusing on budgeting for the actual amount of cash outlay to occur within a fiscal year and then ensuring that the corresponding capital projects are executed in alignment with those plans. If intention and execution are not closely correlated for large-scale capital projects, the resulting discrepancy in budget to actual can be substantial and result in financial planning variances over time.

Agenda Item: 9.C
Date of Meeting: November 10, 2025
Department: Public Works

STAFF REPORT

To:	City Council
From:	Nora Gamino
Subject:	**ORDINANCE - First Reading and Introduction of an Ordinance Relating to Establishing an Industrial Waste Discharge Permit Program**
Prepared On:	November 6, 2025
Attachments:	Ordinance - Relating to Establishing an Industrial Waste Discharge Permit Program

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Background/History:
The City of Bishop operates a publicly owned treatment works (POTW) that provides wastewater collection and treatment for the community. The City's existing Municipal Code does not provide a permitting mechanism for the discharge of non-domestic or industrial wastewater into the sewer system.

Recently, an environmental contractor began removal of underground storage tanks (USTs) at a former gas station site. Groundwater infiltration requires dewatering of the excavation area, and the extracted water contains hydrocarbons that must be treated and disposed of properly to complete remediation. Discharging the dewatered groundwater to the City's sewer system is the only practical option available that meets environmental and public health requirements.

Because the City does not currently have a permit process for these types of discharges, staff is proposing a new Industrial Waste Discharge Permit Program (Chapter 13.14) to establish a lawful, protective, and cost-recovering process for evaluating and permitting such discharges.

Analysis/Discussion:
The proposed ordinance, titled Chapter 13.14 – Industrial Waste Discharge Permit Program, establishes a regulatory framework for the temporary or industrial discharge of non-domestic wastewater into the City's sewer system. The ordinance aligns with the Clean Water Act (33 U.S.C. §1251 et seq.), 40 CFR Part 403 (General Pretreatment Regulations), and the Porter-Cologne Water Quality Control Act.

Key provisions include:

- Permit Requirement: A Wastewater Discharge Permit (WDP) must be obtained prior to any non-domestic discharge to the POTW.

- Permit Conditions: Each permit will specify pollutant limits, flow restrictions, sampling frequency, and reporting requirements.
- Enforcement: The ordinance authorizes administrative orders, compliance schedules, penalties, and suspension of service to protect the POTW.
- Cost Recovery: The City may recover all costs associated with permit administration, monitoring, testing, and treatment.

Proposed Fee and Deposit Structure
To implement the program, staff has developed a proposed fee schedule and deposit structure to recover the City's actual costs. The proposed structure ensures sufficient funds are received in advance while allowing accurate reconciliation after the permitted activity concludes.

Fee / Deposit Type	Description	Amount	Timing of Payment
Application / Permit Issuance Fee	Covers staff review of the application, discharge data, and sampling plan.	$500 per permit	Due upon application submission
Inspection & Monitoring Fee	Covers field inspections, sampling, and lab testing costs.	$150 per inspection + actual lab costs	Deducted from deposit; reconciled post-activity
Treatment & Processing Fee	Recovers WWTP treatment and disposal costs based on discharge volume and strength.	$0.10 per gallon (initial rate; subject to adjustment)	Deducted from deposit; reconciled post-activity
Administrative Oversight / Compliance Fee	Covers staff time for data review, enforcement follow-up, and reporting.	$120/hour (staff rate)	Deducted from deposit; reconciled post-activity
Refundable Deposit	Secures payment for estimated monitoring, lab, and treatment costs.	$2,000 minimum or as estimated by the Public Works Director based on project scope and volume	Due prior to permit issuance

At the close of the permitted activity:
- Actual costs are reconciled against the deposit.
- Any remaining balance is refunded to the permittee within 30 days.
- If costs exceed the deposit, the remaining balance is invoiced and due within 30 days.
- Unpaid balances are enforceable under the City's new Chapter 13.14 as non-compliance costs.

This proposed fee structure ensures cost recovery while protecting the City against unpaid fees.

Next Steps and Implementation Schedule

- Following this first reading, the ordinance will return for second reading and adoption at the next regular City Council meeting.
- The ordinance will take effect 30 days after adoption.
- The fee resolution will be presented for Council consideration at the next regular meeting.
- The fee resolution will take effect 60 days after adoption.
- After both actions are effective, Public Works will begin issuing Industrial Waste Discharge Permits consistent with the adopted program.

Economic Impacts:
There are no significant economic impacts.

Budget Impacts:
There are no general fund impacts associated with this action. Implementation of the permit program will be cost-neutral to the City, as all administrative and monitoring costs will be recovered through the adopted fees.

Legal Review:
City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:
Council consideration to approve the first reading and introduction of the proposed ordinance adding Chapter 13.14 to the Bishop Municipal Code to establish an Industrial Waste Discharge Permit (WDP) Program by title only.

Approved By: Pam Foster 11/7/2025
Approved By:
Approved By:
Approved By:

ORDINANCE NO. ___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 13 OF THE CITY OF BISHOP CODE OF ORDINANCES, ADDING CHAPTER 13.14 RELATING TO WATER AND SEWER SERVICE

WHEREAS, the City of Bishop is responsible for providing for the health, safety and welfare of its residents and their water supply; and

WHEREAS, under Cal. Const. art. XI, §7, cities may make and enforce within their limits all local, police, sanitary and other ordinances not in conflict with general laws; and

WHEREAS, certain water and sewer provisions of Title 13 of the City of Bishop Code of Ordinances need updating so as to provide for orderly, efficient, and cost-effective administration of government; and

WHEREAS, the City of Bishop, California, pursuant to the provisions of the California Environmental Quality Act ("CEQA") (Cal. Pub. Res. Code §§21000 and following) and State CEQA Guidelines (14 CCR §§15000 and following) has determined that this ordinance is not a project under CEQA pursuant to Title 14, Section 15378 (b)(5) of the California Code of Regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and incorporated into this ordinance.

SECTION 2. Chapter 13.14 of Title 13 of the City of Bishop Code of Ordinances is hereby added to read as follows:

Chapter 13.14

CITY OF BISHOP INDUSTRIAL WASTE DISCHARGE PROGRAM

Sec. 13.14.010 Purpose and definitions.

A. *Purpose and policy.* This chapter sets forth uniform requirements for users of the Publicly Owned Treatment Works ("POTW") of the City of Bishop Department of Public Works ("department") to comply with all applicable state, federal and local laws, including but not limited to, the Clean Water Act (33 United States Code (USC) section 1251 et seq., the "Act"), the General Pretreatment Regulations (Title 40 of the Code of Federal Regulations [CFR] Part 403); the County Water District Law (California Water Code sections 30000 to 33901); California Government Code sections 54739—54740.6; and the California Porter Cologne Water Quality Act (California Water Code section 13000 et seq.). The objectives of this chapter are:

1. To prevent the introduction of pollutants into the POTW that will interfere with its operation;
2. To prevent the introduction of pollutants into the publicly owned treatment works that will pass through the POTW, inadequately treated, into receiving waters, or otherwise be incompatible with the POTW;
3. To protect both POTW personnel who may be affected by wastewater and sludge in the course of their employment and the general public;
4. To promote reuse and recycling of industrial wastewater and sludge from the POTW;
5. To enable the department to provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the POTW; and
6. To enable the city and department to comply with waste discharge requirements (WDR) conditions, water reuse, sludge use and disposal requirements, and any other federal or state laws to which the POTW is subject.

This chapter shall apply to all users of the POTW. The ordinance authorizes the issuance of wastewater discharge permits; provides for monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires user reporting; and enables the department to set fees for the equitable distribution of costs resulting from the program established herein.

B. *Administration*. Except as otherwise provided herein, the director (see C. Definitions 16. Director) shall administer, implement, and enforce the provisions of this chapter. Any powers granted to or duties imposed upon the director may be delegated by director to a duly authorized department employee.

C. *Definitions*. Unless a provision explicitly states otherwise or is defined in context herein, the following terms and phrases as used in this chapter shall have the meanings hereinafter designated:

1. "Administrative order" or "AO." An enforcement document which directs a user to implement corrective or remedial measures.
2. “Authorized” or “duly authorized representative of the user."
    a. If the user is a corporation:
        i. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
        ii. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for wastewater

discharge permit (WDP) requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

b. If the user is a partnership or sole proprietorship: a general partner or proprietor, respectively.

c. If the user is a federal, state, or local governmental facility: a director, chief executive officer, or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

3. The individuals described in subparagraphs (a) through (c), above, may designate a duly authorized representative if the authorization is submitted to the department.

4. "Best management practices" or "BMPs." The schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in section 13.14.020 [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

5. "Categorical industrial user" or "CIU." An industrial user subject to a categorical pretreatment standard or categorical standard.

6. "Categorical pretreatment standard" or "categorical standard." Any regulation containing pollutant discharge limits promulgated by Environmental Protection Agency in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405—471.

7. "Cease and desist order." An AO issued by the department requiring a user to halt the discharge of wastewater that is in violation of the provisions of this ordinance or take other actions to remedy violations.

8. “City.” The City of Bishop, California, a general law municipal corporation.

9. “City administrator.” The administrative manager or chief executive officer of the city.

10. “City council." The city council as governing, elected legislative body of the city.

11. "Civil penalties." Monetary penalties which can be imposed and recovered by the city through filing a petition in the superior court under the authority of California Government Code sections 54739 and 54740.

12. "Department." The City of Bishop Department of Public Works.

13. "Enforcement action" or "EA." Any of a series of progressively more stringent measures taken by the department to obtain compliance with the provisions of this chapter, a WDP or order issued hereunder, or any other pretreatment standard or requirement. EAs include, without limitation, informal and letter notices, notice of violations, administrative orders, administrative complaints, WDP revocations,

emergency suspensions, terminations of discharge, civil and/or criminal actions and may include monetary fees, costs, fines or penalties.

14. "Environmental Protection Agency" or "EPA." The U.S. Environmental Protection Agency or, where appropriate, the regional water management division director, the regional administrator, or other duly authorized official of said agency.

15. "Existing source." Any source of discharge that is not a "new source."

16. "Director." The city's director of the department and person designated by the city council to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this chapter. The term also means a duly authorized representative of the director.

17. "Fats, oils and grease" or "FOG" means those components of wastewater amenable to measurement by methods for the determination of oil and grease described in the current method of standard methods or methods identified in 40 CFR 136. The term "fats, oils and grease" shall include polar and nonpolar fats, oils, and grease and other components extracted from wastewater by these methods.

18. "Grab sample." A sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen minutes.

19. "Industrial user" or "user" (significant or non-significant). A person who discharges or causes a discharge of industrial wastewater directly or indirectly to the POTW. Users are "significant" except as provided in subparagraphs (c) and (d):

    a. An industrial user subject to categorical pretreatment standards; or

    b. An industrial user that:

        i. Discharges an average twenty-five thousand gallons or more per day (gpd) of process wastewater (excluding sanitary, noncontact cooling and boiler blowdown wastewater);

        ii. Contributes a process wastestream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the treatment plant; or

        iii. Is designated as such by the department on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement.

    c. The department may determine that an industrial user subject to categorical pretreatment standards is a non-significant categorical industrial user rather than a significant industrial user on a finding that the industrial user never discharges more than one hundred gallons gpd of total categorical wastewater (excluding sanitary, non-contact cooling and boiler blowdown wastewater, unless specifically included in the pretreatment standard) and the following conditions are met:

        i. The user, prior to the department's finding, has consistently complied with all applicable categorical pretreatment standards and requirements;

ii. The user annually submits information and certified statements under 40 CFR 403.12(q) and required by this chapter; and

iii. The user never discharges any untreated concentrated wastewater.

d. Upon a finding that a user meeting the criteria in subsection (b) has no reasonable potential for adversely affecting the POTW's operation or for violating pretreatment standards, the department may at any time, on its own initiative or in response to a petition received from an user, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such user is non-significant.

20. "Interference." A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the WDP, or prevents reuse of the treated effluent in compliance with California Code of Regulations Title 22, or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent state or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act; any state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; the Marine Protection, Research, and Sanctuaries Act; and the California Porter-Cologne Water Quality Act.

21. "New source."

a. Any facility from which there may be a discharge of pollutants, the construction of which commenced after the publication of proposed pretreatment standards under section 307(c) of the Act.

b. Construction on a site that alters, replaces, or adds to existing process or production equipment. Construction is considered to be commenced if the owner or operator has begun mobilization of equipment or materials as any part of a continuous onsite construction program.

22. "Non-compliance costs." Charges issued to a user to recover costs incurred by the department to address user non-compliance, including but not limited to: (1) costs arising out of a user's violations (such as penalties and fines imposed on the city by regulatory agencies and costs of replacing POTW facilities or equipment damaged by a user's noncompliant discharge); (2) the department's administrative costs (staff time) associated with pursuing EAs and investigating/resolving user non-compliance; and (3) actual costs incurred by the department for conducting monitoring, testing, sampling, investigation and inspections required as result user non-compliance.

23. "Notice of violation" or "NOV." An official written notice from the department to a user stating that a violation of this chapter, a wastewater discharge permit or order issued hereunder or a pretreatment requirement has occurred and requires immediate attention and correction by the user to achieve compliance.

24. "Pass through." A discharge which exits the POTW into a regulated receiving water in quantities or concentrations which, alone or in conjunction with discharge from other sources, is a cause of a violation of any requirement of the WDP conditions.
25. "Person." Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all federal, state, and local governmental entities.
26. "Pollutant." As defined in 40 CFR 203.3.
27. "Pretreatment." The reduction of pollutants or alteration pollutions properties in wastewater prior to, introducing such pollutants into the POTW.
28. “Publicly owned treatment works” or “POTW”. A treatment works, as defined by section 212 of the Act (33 United States Code section 1292), which is owned and/or operated by the city."Slug load" or "slug discharge." Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in section 13.14.020 of this chapter. A slug discharge is any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations or permit conditions.
29. "Wastewater." Liquid and water-carried industrial wastes and sewage from residential dwellings (i.e. human excrement and gray water from household fixtures), commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.
30. "Wastewater discharge permit" or "WDP." The form of authorization issued by the department director to a user for the discharge of wastewater. The WDP sets forth the limits and conditions under which users shall be able to discharge wastewater into POTW.
31. "Wastewater treatment plant" or "treatment plant." That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste, including the industrial wastewater treatment plant located at 980 Poleta Road, Bishop, CA, and any permitted facility owned or operated by the city or other public entity that is designed to treat the city’s municipal and/or industrial wastewater.
32. "Working days." Any day except Saturdays, Sundays, and state or federal holidays observed by the city.

Sec. 13.14.020 General POTW use requirements.

A. *Prohibited discharge standards*.

1. *General prohibitions*. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. These general prohibitions apply to all users of the POTW whether or not they are subject to categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements.

2. *Specific prohibitions*. No user shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

   a. Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, wastestreams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;

   b. Wastewater having a pH level less than 5.0 or greater than 9.0, or otherwise causing corrosive structural damage to the POTW or equipment;

   c. Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in interference but in no case solids greater than one-half inch in any dimension;

   d. Pollutants, including oxygen-demanding pollutants (biochemical oxygen demand, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;

   e. Wastewater having a temperature greater than 140 degrees F (60 degrees C), or which will inhibit biological activity in the treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F (40 degrees C);

   f. Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;

   g. Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;

   h. Untreated trucked or hauled pollutants, except at discharge points designated by the director in accordance with subsection 13.14.030(D) of this chapter;

   i. Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;

   j. Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes, food and beverage processing wastes, and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the WDR permits;

   k. Wastewater containing any radioactive wastes or isotopes except in compliance with applicable state or federal regulations;

   l. Stormwater, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, noncontact cooling water, and unpolluted wastewater, unless specifically authorized by the director;

   m. Sludges, screenings, or other residues from the pretreatment of industrial wastes;

n. Medical wastes, except as specifically authorized by the director in a WDP;

o. Wastewater causing, alone or in conjunction with other sources, the treatment plant(s) effluent to fail toxicity test;

p. Detergents, surface-active agents, or other substances which might cause excessive foaming in the POTW;

q. Fats, oils, or greases of animal or vegetable origin in concentrations greater than concentrations (combined polar and nonpolar oil and grease) that exceed 100 mg/L;

r. Hazardous waste as defined in 40 CFR Part 261.

Pollutants, substances, or wastewater prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW.

B. *National Categorical Pretreatment Standards*. Users must comply with the categorical pretreatment standards found at 40 CFR Chapter I, Subchapter N, Parts 405—471, as may be amended from time to time. The director will develop such standards and concentration or mass limitations as needed for compliance with the standards.

C. *Department's right of revision*. The city reserves the right to establish, by ordinance, resolution or in WDPs, more stringent standards or requirements on discharges to the POTW consistent with the purpose of this chapter.

D. *Dilution*. No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable pretreatment standard or requirement. The director may impose mass limitations on users who are using dilution to meet applicable pretreatment standards or requirements, or in other cases when the imposition of mass limitations is appropriate.

Sec. 13.14.030 Pretreatment of wastewater.

A. *Pretreatment facilities*. Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all the prohibitions set out in section 13.14.020 of this chapter within the time limitations specified by the director. Any facilities necessary for compliance shall be provided, operated, and maintained at the user's expense.

B. *Additional pretreatment measures*.

1. Whenever deemed necessary, the director may require users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the user's compliance with the requirements of this chapter.

2. The director may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control

facility to ensure equalization of flow. A WDP may be issued solely for flow equalization.

3. Grease, fat, oil, and sand interceptors shall be provided when, in the opinion of the director, they are necessary for the proper handling of wastewater containing excessive amounts of grease, fat oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the director and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired by the user at their expense.

4. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

C. *Accidental discharge/slug discharge control plans*. The director shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control slug discharges. The director may require any user to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control slug discharges. Alternatively, the director may develop such a plan for any user.

D. *Hauled wastewater*. Haulers of septic tank waste and industrial waste may be required by the director to obtain WDPs. The director may designate times, locations and load tracking systems for the hauling and discharge of industrial and/or septic waste. The discharge of hauled industrial and septic waste is subject to all other requirements of this chapter.

Sec. 13.14.040 Wastewater discharge permits (WDPs) required; WDP applications.

A. *Wastewater analysis*. When requested by the director, a user must submit information on the nature and characteristics of its wastewater within thirty days of the request. The director is authorized to prepare a form for this purpose and may periodically require users to update this information.

B. *Wastewater discharge permit (WDP) requirement*.

1. No significant industrial user shall discharge wastewater into the POTW without first obtaining a WDP from the director.

2. The director may require other users to obtain WDPs as necessary to carry out the purposes of this chapter.

3. Any violation of the terms and conditions of a WDP shall be deemed a violation of this chapter and subjects the wastewater discharge permittee to the sanctions set out in sections 13.14.070 through 13.14.100 of this chapter. Obtaining a WDP does not relieve a permittee of its obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state, and local law.

C. *Wastewater discharge permit (WDP) application contents*. All users required to obtain a WDP must submit a permit application. The director shall develop a WDP application form that requires users to submit all information relevant to the requirements of this

chapter, including without limitation the user's identifying information; environmental permit status; proposed operations and operative personnel; the nature, measurement and flow of proposed wastewater discharges; sampling and proposed pretreatment measures; and any other information as may be deemed necessary by the director to evaluate the permit application.

D. *Application completion, certification*. All WDP applications shall be signed and certified by the user or an authorized representative of user, containing certification statements reasonably satisfactory to the director. Incomplete or inaccurate applications will not be processed and will be returned to the user for revision.

Sec. 13.14.050 Wastewater discharge permit (WDP) issuance.

A. *Wastewater discharge permit (WDP) decisions*. The director will evaluate the data furnished in a WDP application and may require additional information. If no additional information is needed, within thirty days of receipt of a complete permit application, the director will determine whether to issue a WDP.

B. *Wastewater discharge permit (WDP) duration*. A WDP shall be issued for a specified time period, not to exceed five years from the effective date of the permit. A WDP may be issued for a period less than five years, at the discretion of the director. Each WDP will indicate a specific date upon which it will expire.

C. *Wastewater discharge permit (WDP) findings and contents*. A WDP shall include such conditions as are found reasonably necessary by the director to prevent pass through or interference, protect the quality of the water body receiving the treatment plant's effluent, or such reuse of reclaimed water, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

1. WDPs must contain:

   a. A statement that indicates the WDP issuance date, expiration date and effective date;

   b. A statement that the WDP is nontransferable without prior written consent of the director, and provisions for furnishing the new owner or operator with a copy of the existing WDP;

   c. Effluent limits, including Best Management Practices (BMPs), based on applicable pretreatment standards;

   d. Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These pretreatment requirements shall include an identification of pollutants (or BMPs) to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law;

   e. Statements of indemnity and defense in favor of the city, its employees, agents and officers;

   f. A statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements, and any applicable compliance schedule; and

g. Requirements to control slug discharge, if determined by the director to be necessary.

2. WDPs may contain, but need not be limited to, conditions imposing limits on rates and times of discharge and flows; pretreatment technologies and pollution containment; spill control; user charges and fees for the management of wastewater discharged to the POTW; inspections; statements of compliance with all applicable federal and state pretreatment standards; and other conditions as deemed appropriate by the director to ensure compliance with this ordinance, and state and federal laws, rules, and regulations.

D. *Appeals.* The director's decision upon WDP issuance or non-issuance may be appealed to the city council pursuant to section 13.14.110.

13.14.060 Reporting requirements.

A. *Baseline monitoring reports*. Within either one hundred eighty days after the effective date of a categorical pretreatment standard, or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing categorical industrial users currently discharging to or scheduled to discharge to the POTW shall submit to the director a report which contains the information listed in subsection (B), below. At least ninety days prior to commencement of their discharge, new sources, and sources that become categorical industrial users subsequent to the promulgation of an applicable categorical standard, shall submit to the director a report which contains the information listed in subsection (B), below. A new source shall report the method of pretreatment it intends to use to meet applicable categorical standards. A new source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. *Report Contents.* Users described above shall submit

1. All applicable information required in section 13.14.040;

2. Measurements of pollutants, including without limitation samples taken immediately downstream from pretreatment facilities or such sampling area as directed by the director, sample analyses as reasonably requested by the director, flow measurements and concentrations, baseline and historical data, and such other information reasonably required by the director;

3. Compliance certification statements, reviewed by the user's authorized representative and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the pretreatment standards and requirements;

4. A compliance schedule if additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard.

5. Signature and report certification. All baseline monitoring reports must be certified and signed by the user or an authorized representative.

C. *Compliance schedule progress reports*. The compliance schedule required above shall include progress report, with progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards. No increment shall exceed nine months. The user shall submit a progress report to the director in a form and at such times as reasonably required by the director.

D. *Reports on compliance with categorical pretreatment standard deadline.* Within ninety days following the date for final compliance with applicable categorical pretreatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any user subject to such pretreatment standards and requirements shall submit to the director a report containing the user's long-term production rate or the user's actual production during the appropriate sampling period, as applicable. All compliance reports must be signed and certified by the user or his/her authorized representative.

E. *Periodic compliance reports*. All significant industrial users must, at a frequency determined by the director, submit reports indicating the nature, concentration of pollutants in the discharge which are limited by pretreatment standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the pretreatment standard requires compliance with a BMP or pollution prevention alternative, the user must submit documentation required by the director or the pretreatment standard necessary to determine the compliance status of the user. Wastewater monitoring and flow measurement facilities shall be properly operated, clean, and maintained in good working order such that all wastewater samples are representative of the user's discharge. All periodic compliance reports must be signed and certified by the user or his/her authorized representative.

F. *Reports of changed conditions*. Each user must notify the director of any significant changes to the user's operations or system which might alter the nature, quality, or volume of its wastewater at least ten days before the change. The director may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a new WDP application or the director may elect to modify an existing WDP.

G. *Reports of potential problems*. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a slug discharge or slug load, that might cause potential problems for the POTW, the user shall immediately notify the director of the incident, the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user. Within five days following such discharge, the user shall, unless waived by the director in writing, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Nothing herein shall relieve the user of any expense, loss, damage, or other liability which might be incurred as a result of damage

to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this chapter.

H. *Reports from unpermitted users*. All users not required to obtain a WDP shall provide appropriate reports to the director as the director may require.

I. *Notification of sampling violation/repeat sampling and reporting*. If sampling performed by a user indicates a violation, the user must notify the director within twenty-four hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the director within thirty days after becoming aware of the violation. Resampling by the industrial user is not required if the department performs sampling at the user's facility at least once a month, or if the department performs sampling at the user between the time when the initial sampling was conducted and the time when the user or the department receives the results of this sampling, or if the department has performed the sampling and analysis in lieu of the industrial user.

J. *Analytical requirements*. All pollutant analyses, including sampling techniques, to be submitted as part of a WDP application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical pretreatment standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including those suggested by the director or other parties approved by EPA.

K. *Sample collection*. Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

   1. Except as indicated in subsections (2) and (3) below, the user must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the director. Where time-proportional composite sampling or grab sampling is authorized by the director, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics, oil, fat and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the director as appropriate. In addition, grab samples may be required to show compliance with instantaneous limits.

2. Samples for oil, fat and grease; temperature; pH, cyanide; total phenols; sulfides; and volatile organic compounds must be obtained using grab collection techniques.

3. For sampling required in support of baseline monitoring and compliance reports, a minimum of four grab samples must be used for pH; cyanide; total phenols; oil, fat and grease; sulfide and volatile organic compounds for facilities for which historical sampling data do not exist. For facilities for which historical sampling data are available, the director may authorize a lower minimum. For the reports required by section 13.14.060(D) [40 CFR 403.12(e) and 403.12(h)], the industrial user is required to collect the number of grab samples necessary to assess and assure compliance with applicable pretreatment standards and requirements.

L. *Date of receipt of reports.* Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

M. *Recordkeeping*. Users subject to the reporting requirements of this chapter shall retain, and make available for city inspection and copying, all records of information obtained pursuant to any monitoring activities required by this chapter, any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements, and documentation associated with BMPs. Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three years, as may be automatically extended for the duration of any litigation involving the user's compliance with this chapter.

N. *Certification statements*. The director is authorized to develop the criteria and statements to be required for certification of permit applications, user reports and any monitoring waiver. The director may also devise and require annual certification statements for non-significant categorical industrial users for purposes of managing compliance with categorical pretreatment standards.

Sec. 13.14.070 Administrative enforcement actions and remedies.

A. *Enforcement actions ("EAs") generally*. Administrative EAs and remedies, together with the judicial enforcement remedies and other EAs specified elsewhere in this chapter, are authorized for city use under state and federal law, including but not limited to: the Act; the California Porter-Cologne Water Quality Act; the County Water District Law (Water Code sections 30000 to 33901); and Government Code sections 54739—54740.6.

B. *Informal notice; warning notice of non-compliance letter*.

1. *Informal notice*. Informal notices are issued by department staff under the authority of the director to correct minor infractions resulting in inadvertent non-compliance and may consist of a telephone call, electronic notice, site visit or informal meeting

advising the user of a requirement to complete a compliance action or to exercise more due diligence.

2. *Warning notice of non-compliance letter*. The warning notice of non-compliance letter (WNON) is an informal written communication used by department staff under the authority of the director to address minor violations of this chapter, a WDP or order issued hereunder, or any other pretreatment standard or requirement. A WNON may include specific corrective actions required of the user, non-compliance costs and a warning that additional EAs may be pursued if corrective actions are not accomplished.

3. *Notice of violation*. When the director finds that a user has violated, or continues to violate, any provision of this chapter, a WDP, or order issued hereunder, or any other pretreatment standard or requirement, the director may serve upon that user a written notice of violation (NOV). The NOV shall be hand delivered or delivered by certified mail with a written receipt of delivery. At a minimum, the NOV shall demand, within timeframes set forth in the NOV, a response to the alleged violation and a plan for satisfactory corrective action and prevention. Submission of such a plan in no way relieves the user of liability for any violations or non-compliance costs occurring before or after receipt of the NOV. Nothing in this section shall limit the authority of the city to take any action, including emergency actions or other EAs, without first issuing a NOV.

C. *Administrative orders (AOs).* The director may require compliance with this chapter, any WDP or order issued hereunder, or any other pretreatment standard or requirement, by issuing administrative orders (AOs) directing users to implement corrective or remedial measures. Such AOs include consent orders (COs), compliance orders (CMOs), and cease and desist orders. AOs may be accompanied by an administrative complaint (AC) specifying proposed administrative civil penalties (ACPs). AOs may incorporate compliance schedules, time frames and may specify non-compliance costs to be paid by the user. AOs issued under this chapter are judicially enforceable, and the director may use AOs, either individually, sequentially, concurrently, or in any order for one or more violations as appropriate for the circumstances. Except as may be specified otherwise in this section, AOs shall be hand-delivered or delivered by certified mail with a written receipt of delivery to the user. AOs may not extend the deadline for compliance established for a pretreatment standard or requirement, nor relieve the user of liability for any violation, including any continuing violation. Issuance of a CMO shall not be a bar against, or a prerequisite for, taking any other action against the user.

D. *Show cause hearing and order*.

1. The director may order a user that has violated, or continues to violate, any provision of this chapter, a WDP, or order issued hereunder, or any other pretreatment standard or requirement, to appear before the city administrator and show cause why a proposed EA should not be taken up to and including discharge termination (a "show cause hearing"). Notice shall be served on the user specifying the time and place for the hearing, the proposed EA, the reasons for such action, and a request that the user show cause why the proposed EA should not be taken.

The show cause hearing notice shall be served personally or by registered or certified mail (return receipt requested) on any authorized representative of the user at least ten working days prior to the hearing.

2. A show cause hearing shall be conducted in accordance with written procedures to be established by the city administrator in consultation with the city attorney, to be maintained for public review in the office of the city administrator and provided to the user with notice of the show cause hearing. Issuance of a show cause hearing order (SCO) shall not be a bar against, or prerequisite for, taking any other action against the user and such SCO may specify non-compliance costs to be paid by the user and/or may be accompanied by an administrative complaint specifying proposed administrative civil penalties.

E. *Administrative complaint (AC); administrative civil penalties (ACPs)*. Pursuant to the authority of California Government Code sections 54739 and 54740.5, the director may issue an AC to any user who violates or continues to violate any provision of this chapter, a WDP or order issued hereunder, or any pretreatment standard or requirement adopted or ordered by the city pursuant to this chapter.

1. The administrative complaint shall be served by personal delivery or certified mail on such user and shall inform the user that a hearing shall be conducted, within sixty days following service. The administrative complaint will allege the act or failure to act that constitutes the violation(s), set forth the provisions of law authorizing civil liability to be imposed and the proposed administrative civil penalty. The matter shall be heard by the city administrator or such hearing officer as he/she may designate.

2. At the hearing, the user shall have an opportunity to respond to the allegations set forth in the administrative complaint by presenting written or oral evidence. The hearing shall be conducted in accordance with procedures established by the city administrator and approved by the city attorney. A user dissatisfied with the decision of the city administrator or hearing officer may appeal to the city council in the manner specified in section 13.14.110 of this chapter.

3. The user to whom an administrative complaint has been issued may waive the right to a hearing.

4. If after the hearing, or appeal, if any, it is found that the user has violated reporting or discharge requirements, the city administrator or hearing officer (or the city council in the event of an appeal), may assess an administrative civil penalty against that user. In determining the amount of the administrative civil penalty, the city administrator or hearing officer (or city council in the event of an appeal) may take into consideration all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the economic benefit derived through any non-compliance, the nature and persistence of the violation, the length of time over which the violation occurs and corrective action, if any, attempted or taken by the discharger.

5. Administrative civil penalties may be imposed as follows:

a. In an amount which shall not exceed $2,000 for each day for failing or refusing to furnish technical or monitoring reports.

b. In an amount which shall not exceed $3,000 for each day for failing or refusing to timely comply with any compliance schedule.

c. In an amount which shall not exceed $5,000 per violation for each day for discharges in violation of any waste discharge limitation, permit condition, or requirement issued, reissued, or adopted by the city.

d. In an amount which does not exceed $10.00 per gallon for discharges in violation of any suspension, cease and desist order or other orders, or prohibition issued, reissued, or adopted by the city.

e. The amount of any civil penalties imposed under this section and California Government Code section 54740.5 which have remained delinquent for a period of sixty days shall constitute a lien against the real property of the discharger from which the discharge originated resulting in the imposition of the civil penalty. The lien shall be renewable in accordance with the provisions of Code of Civil Procedure sections 683.110 to 683.220, inclusive.

f. All moneys collected under this section shall be deposited in a dedicated, restricted city fund available for the monitoring, treatment, and control of discharges into the department's POTW or for other mitigation measures.

6. Unless appealed, orders setting administrative civil penalties shall become effective and final upon issuance thereof, and payment shall be made to the city within thirty days.

7. Remedies under this section are in addition to and do not supersede or limit any and all other remedies, civil or criminal, no civil penalties shall be recoverable pursuant to an administrative complaint for any violation for which civil liability is recovered under California Government Code section 54740.

F. *Emergency suspension order*. The director may immediately suspend a user's discharge, after giving notice to the user by any means reasonably available, to stop an actual or threatened discharge which the director determines is likely to cause an interference or pass-through or otherwise threatens to interfere with the operation of the treatment works, or which constitutes an imminent or substantial threat to the health, safety or welfare of persons or endangers the environment or property (hereinafter, "emergency condition").

1. Any user notified of a suspension of its discharge shall immediately cease discharging or eliminate the pollutant or other cause for the suspension. If a user fails to comply immediately with the suspension order, the director may take such steps as deemed necessary, including immediate severance of the connection of the user's facilities to the treatment works, in order to prevent or minimize the emergency condition. The director may allow the user to resume its discharge when the user has demonstrated to the satisfaction of the director that the emergency condition has been eliminated or reduced to a level determined reasonably acceptable to the director, unless termination proceedings are initiated against the user.

2. When deemed necessary by the director, for the continuing preservation of public health or safety or for the protection of public or private property, the director may suspend sewer service to any person or persons using the wastewater system in a manner or way to endanger the public health or safety of public or private property. In suspending service, the director may sever all pertinent connections to the public sewer. If such endangerment shall be imminent, then the director may act immediately to suspend sewer service without notice or warning to said person or persons.
3. A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement that includes the causes of the harmful contribution and the measures taken to prevent any future occurrence. The written statement shall be submitted to the director five days prior to the date of any show cause or termination hearing, excepting that no hearing shall be required for any action taken by the department in response to an emergency condition under this section.
4. Recipients of emergency suspension orders remain liable for non-compliance costs.

G. *Discharge termination*. Any user who violates the following conditions is subject to discharge termination:

1. Violation of WDP conditions;
2. Failure to accurately report the wastewater constituents and characteristics of its discharge;
3. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
4. Refusal of reasonable access to the user's premises for the purpose of inspection, monitoring, or sampling; or
5. Violation of the pretreatment standards in section 13.14.020 of this chapter; or
6. Other material violations of this chapter.

Such user will be notified of the proposed discharge termination and be offered an opportunity to show cause hearing as to why the proposed action should not be taken. Exercise of this EA by the city shall not be a bar to, or a prerequisite for, taking any other action against the user. Users subject to discharge termination may be required to pay non-compliance costs.

Sec. 13.14.080 Enforcement remedies.

A. *Public Nuisance*. Discharge of wastewater in any manner in violation of this chapter or of any order issued by the director, as authorized by this chapter, is hereby declared a public nuisance and shall be corrected or abated as directed by the director. Any person creating such a public nuisance is guilty of a misdemeanor.

B. *Injunction*. Whenever a discharge of wastewater is in violation of the provisions of this chapter or otherwise causes or threatens to cause a condition of contamination, pollution, or nuisance, the director may cause the city to seek a petition to the Superior Court for the issuance of a preliminary or permanent injunction or both, as may be appropriate in restraining the continuance of such discharge.

C. *Costs of Damage*. Any person violating any provisions of this chapter or having a discharge that causes a deposit, obstruction, damage, or any other impairment to water service facilities or the public health shall become liable to the city for all expense, loss, or damage occasioned the city by reason of such violation or discharge.

D. *Falsifying of Information*. Any person who knowingly makes any false statements, representation, record, report, plan, or other document filed with the department, director or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this chapter, shall be guilty of a misdemeanor.

E. *Termination of Service*. The city may terminate any industrial WDP issued pursuant to this chapter or terminate or cause to be terminated any wastewater service to any premises if a violation of any provision of this chapter is found to exist or if a discharge of wastewater causes or threatens to cause a condition of contamination, pollution, or nuisance. This provision is in addition to other statutes or rules authorizing termination of service for delinquency in payment.

F. *Civil Penalties*. Any person who violates any provision of this chapter or permit condition, or who discharges wastewater which causes pollution, or who violates any cease and desist order, prohibition, effluent limitation or national pretreatment standard, shall be liable civilly for a penalty not to exceed $500.00 for each day in which such violation occurs.

G. *Criminal Penalties*. Any person who intentionally violates any provision of this chapter or permit condition or who discharges wastewater which causes pollution or who violates any cease and desist order, prohibition, effluent limitation or national pretreatment standard shall be liable, upon conviction, for a sum not to exceed $10,000 for each day in which such violation occurs, or for imprisonment for not more than one year or both.

H. *Remedies nonexclusive*. The city may exercise all legal and equitable remedies available to it in the course of enforcing this chapter. The remedies provided for herein are not intended to be exclusive or establish a waiver of any remedial actions available to the city. Nothing in this ordinance is intended to prevent state and/or federal regulatory agencies from undertaking enforcement actions against users and persons as may otherwise be available due to a violation of this ordinance which also constitutes a violation of federal or state statutes and regulations.

Sec. 13.14.090 Supplemental enforcement actions.

A. *Payment of outstanding fees, costs and penalties*. The director may decline to issue or reissue a WDP to any user who has failed to pay any outstanding fees, non-compliance costs, fines or penalties incurred as a result of any provision of this ordinance, a previous WDP, or order issued hereunder.

B. *Contractor listing*. Users that have not achieved compliance with applicable pretreatment standards and requirements are not eligible to receive a contractual award for the sale of goods or services to the department.

C. *Liability for non-compliance costs incurred by the department*.

1. Any user found in violation of any requirement adopted or ordered by the department to meet the standards established to protect the department's POTW or to prevent the entry of any wastewater found or suspected to be in violation of any state, federal, or WDP, or any provisions of this ordinance which causes expense, loss, damage or other liability to the department shall be liable to the department for such expense, loss, damage or other liability (non-compliance costs) and shall pay the same to the department in a manner prescribed by the director.

2. Non-compliance costs can include environmental fines and cleanup costs arising out of, or resulting from, user non-compliance as well as any related cost of defense, settlement, arbitration, and attorney's fees. Non-compliance costs may also be levied to recover any costs incurred by the department to replace or repair POTW facilities or equipment damaged by a user's unauthorized discharge of industrial wastewater.

3. Non-compliance costs further include, but are not limited to, inspection, monitoring and sampling costs as well as transportation, equipment, and labor costs incurred by the department to investigate and/or demonstrate user non-compliance/compliance, as well as administrative (department staff) time spent in resolution of non-compliance. Administrative non-compliance costs will be based on actual staff hourly time expended to resolve user non-compliance (e.g., issuing NOVs and AOs; engaging in EAs; and conducing additional monitoring, sampling, testing, inspections or investigation as may be required). To the extent standardized hourly rates for administrative time expended in addressing user non-compliance can be established by the department, such standardized rates will be adopted by city resolution and utilized in calculating any non-compliance costs to be assessed.

Sec. 13.14.100 Pretreatment costs and fees.

A. *Pretreatment charges, fees and costs*. To the extent that such costs may be standardized and expressed as flat fees or hourly rates, the city council, by means of a resolution adopted and amended from time to time after appropriate public notice and hearing, may adopt reasonable fees for reimbursement of the costs of setting up and operating the department's pretreatment program, which may include:

1. Fees for WDP applications, including the cost of processing such applications;

2. Fees for routine monitoring, inspection, and surveillance procedures including the cost of collection and analyzing a user's discharge, and reviewing monitoring reports and certification statements submitted by users (based on staff time expended and costs associated with materials and/or outside testing facilities as may be required);
3. Fees for reviewing and responding to accidental discharge procedures and construction;
4. Fees for hearings and appeals pursuant to this chapter;
5. Fees to recover administrative and legal costs (which are not included in section 13.14.090 above) associated with investigation and regulation of user non-compliance as well as costs associated with EAs taken by the director and department staff to address, regulate or investigate user non-compliance; and
6. Other fees as the department may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this ordinance and are separate from all other fees, fines, and penalties chargeable by the Department.

Sec. 13.14.110 Appeals.

Any user affected by a definitive decision, action or determination (WDP conditions or denials, SCOs, AC hearing decisions, and other administrative EA determinations) made by director or city administrator pursuant to this chapter, may appeal in writing to the city council by filing with the city clerk written notice of an appeal, setting forth the grounds thereof. Appellant shall file such notice within thirty days after receipt of the notice of the administrative decision concerned. Upon receipt of a notice of appeal, the city clerk shall set the date for hearing the appeal, which shall not be more than sixty days from the date the notice of appeal was filed. The city clerk shall give the appellant written notice of the date, time and place of the hearing on the appeal by certified or registered mail not less than fifteen days before the hearing on the appeal. The director and/or city administrator shall be a party to all appeals to the city council.

On appeal, the city council shall follow an order of presentation for a public hearing as to effectively permit appellant and relevant city staff to present their position and support thereof. Strict rules of evidence shall not apply to the presentation of evidence; provided, that any relevant facts may be admitted into evidence at the discretion of the city council. The city council shall determine the weight and credibility of the evidence. The city council shall serve its written decision, including any findings that the city council may make, within thirty days from the conclusion of the hearing. Nothing in the preceding sentence shall be construed to require the making of any findings except as may be required by applicable substantive law governing the appealed decision.

A. The order of the city council shall be deemed final upon its adoption.
B. If the user fails to appeal to the city council, or the city council fails to reverse or modify the administrative decision, the administrative decision shall be deemed final.

SECTION 3. **ENVIRONMENTAL DETERMINATION.** The project has been reviewed for compliance with the California Environmental Quality Act (CEQA), the CEQA Guidelines, and the City's environmental procedures, and has been found to be not a project under Section 15378 (b)(5) of the CEQA Guidelines.

SECTION 4. **INCONSISTENCIES.** Any provision of the Bishop Code of Ordinances or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and/or further, is hereby repealed or modified to the extent necessary to affect the provisions of this ordinance.

SECTION 5. **SEVERABILITY.** If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions or clauses or applications of this ordinance which can be implemented without the invalid provision, clause or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. **EFFECTIVE DATE.** This ordinance shall be in full force and effect commencing thirty (30) days after its final adoption and a summary hereof shall be published once within fifteen (15) days in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop and hereby designated for that purpose by the City Council.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this __ day of _____, 2025.

_____
Karen Kong, Mayor

ATTEST: _____
Robin Picken, City Clerk