



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, JUNE 8, 2026 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. All written public comments received prior to the above noted time will be distributed to the Council for their review and consideration prior to the meeting. All written public comments received after that time will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, June 8, 2026
2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Freundt will lead the pledge of allegiance.
4. **ROLL CALL**
5. **PUBLIC COMMENT**
NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.
6. **DEPARTMENT REPORTS**
Updates on department activities will be given by the Department Heads and/or their staff.
 - A. **Fire Department Report - Fire Chief Bret Russell**
[Fire Department Report - May 2026](#)
 - B. **Police Department Report - Police Chief Nate Derr**
[Police Department Report - May 2026](#)
 - C. **Community Services Department Report - Community Services Manager Daniel McElroy**
[Community Services Department Report - May 2026](#)
 - D. **Planning Department Report - Principal Planner Ana Budnyk**
[Planning Department Report - May 2026](#)
 - E. **City Administrator Report - City Administrator Pam Foster**
[City Administrator Report - May 2026](#)
7. **COUNTY OF INYO UPDATE**
Prepared and presented by Second District Supervisor Jeff Griffiths.
8. **CONSENT CALENDAR**
NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.
 - A. **[RESOLUTIONS: November 2026 General Municipal Election](#)**
Recommended Action: Council consideration to adopt each resolution individually by title only in order to facilitate the General Municipal Election to be held November 3, 2026.
[Resolution - Call for Election for City Offices](#)
[Resolution - Request Consolidation with County Election](#)
[Resolution - Regulations for Candidate's Statements](#)
 - B. **[RESOLUTION: Establish the FY 2026-27 Appropriations Limit Pursuant to Article XIII B of the California Constitution \(Proposition 4\)](#)**
Recommended Action: City Council to review the proposed resolution and consider action to adopt by title only.
[RESOLUTION: Establishing the FY 2026-27 Appropriation Limit Pursuant to Article XIII B of the California Constitution \(Proposition 4\)](#)

PUBLIC NOTICE: Proposition 4

- C. **Audit Engagement Letter with Larry Bain, CPA**
Recommended Action: Approve and execute the proposed audit engagement letter.
[Audit Engagement Letter with Larry Bain, CPA](#)
- D. **Salary Schedules - July 1, 2026 - June 30, 2027**
Recommended Action: Council consideration to approve the Salary Schedules for 2026/2027 fiscal year.
[2026-2027 Full Time Salary Schedule](#)
[City Council & Treasurer - 2026-2027](#)
[2026-2027 Part Time Salary Schedule](#)
- E. **Approval of Memorandum of Understanding for Ladder Truck Purchase**
Recommended Action: Approve the Memorandum of Understanding (MOU) between the City of Bishop, Bishop Fire Protection District, and the Bishop Paiute Tribe for the purchase of a ladder truck and authorize the Commission Chair to execute the agreement.
[Bishop Ladder Truck MOU](#)
- F. **2026 Destruction Derby Agreement with the Tri-County Fairgrounds**
Recommended Action: Council consideration to approve the proposed contract for the 2026 Destruction Derby with the Tri-County Fairgrounds and to authorize Fire Chief Russell to execute the contract as presented.
[Bishop Fire Department Destruction Derby Agreement 2026](#)
- G. **Second Reading and Adoption of an Ordinance Amending Section 9.12.010 of the Bishop Municipal Code Relating to the Juvenile Curfew**
Recommended Action: Council consideration to approve the Second reading and Adoption of an ordinance amending Section 9.12.010 of the Bishop Municipal Code by title only to modernize the City's juvenile curfew regulations, ensure compliance with current legal standards, and align with California provisional driver's license restrictions.
[Ordinance - Amending Section 9.12.010 - Juvenile Curfew](#)
- H. **A Resolution to Adopt a List of Projects for Fiscal Year 2026-27 Funded by SB 1: The Road Maintenance and Accountability Act**
Recommended Action: City Council consideration to approve the Resolution adopting the list of projects funded by SB 1: The Road Repair and Accountability Act for fiscal year 2026-2027.
[Resolution 2026-XX SB1 FY 2026-27 Project List](#)
- I. **Task Order Amendment - Wood Rodgers 25-TO-09 Park Master Plan**
Recommended Action: City Council consideration to approve the Task Order Amendment with Wood Rodgers 25-TO-09 Park Master Plan in an amount not to exceed \$168,135 and increase Park budget 001-031-52015 Professional Services in the amount of \$9,810.
[Amendment Proposal Task Order 25-TO-09](#)
[25-TO-09 Amendment 1 - signed](#)
- J. **Request to Waive Specific Bishop Park Pool Fees for 2026.**

Recommended Action: Council consideration to approve waiving pool fees for the City of Bishop Bid Day in the Park on July 4th, 2026.

K. **Planning Commission - Cancellation Notice**

[Meeting Cancellation Notice - 05 27 2026](#)

L. **Approval of Amended and Restated Lease Agreement with the Judicial Council of California**

Recommended Action: Consider and Approve the lease agreement with the Judicial Council of California

[Lease with Judicial Council of California 2025-2028.](#)

9. **PUBLIC HEARING**

A. **Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment and Retention Efforts**

Recommended Action: Conduct a Public Hearing in accordance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment and Retention Efforts.

10. **NEW BUSINESS**

A. **Adoption of the FY 2026-27 Budget**

Recommended Action:

Adopt the proposed City of Bishop FY 2026-27 Budget as presented, and adopt the following resolutions:

1. Resolution No. 2026-XX approving a short-term interfund cash advance to support the purchase of the Fire Department ladder truck; and
2. Resolution No. 2026-XX approving a short-term interfund cash advance to support the South Warren Street Improvement Project.

[City of Bishop FY 2026-27 Budget](#)

[Resolution No. 2026-XX approving a short-term interfund cash advance to support the purchase of the Fire Department ladder truck](#)

[Resolution No. 2026-XX approving a short-term interfund cash advance to support the South Warren Street Improvement Project](#)

B. **Consideration and Review of Draft Joint Powers Agreement with Bishop Fire Protection District**

Recommended Action: Review and provide feedback on the Draft Agreement for Shared Management of Fire Services with the Bishop Fire Protection District.

[Agreement for Shared Management of Fire Services - DRAFT](#)

C. **Planning Commission - City Council Screening Committee Appointments**

Recommended Action: Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the scheduled vacancy on the Planning Commission with a term ending on July 10, 2030.

[Public Notice_Planning Commission Vacancy](#)

D. **Annual League of California Cities/Cal Cities Conference - Attendance and Confirmation of Voting Delegate and Alternate(s)**

Recommended Action: Council to discuss who will attend the League of California Cities/Cal Cities Annual Conference scheduled for September 23, 2026 through September 25, 2026 in Anaheim, California, and to reconfirm the appointment of the City's voting delegate Councilmember Garcia and alternate voting delegate Councilmember Kong to vote on behalf of the City at the League of California Cities/Cal Cities General Assembly Meeting scheduled on Friday, September 25, 2026.

[2026 Voting Delegate and General Assembly Meeting Information](#)

11. FUTURE AGENDA ITEMS

12. COUNCIL AND COMMITTEE REPORTS

13. ADJOURNMENT

Monday, June 22, 2026 at 6:00 p.m. Regular Meeting in the City Council Chambers

Bishop Fire Department

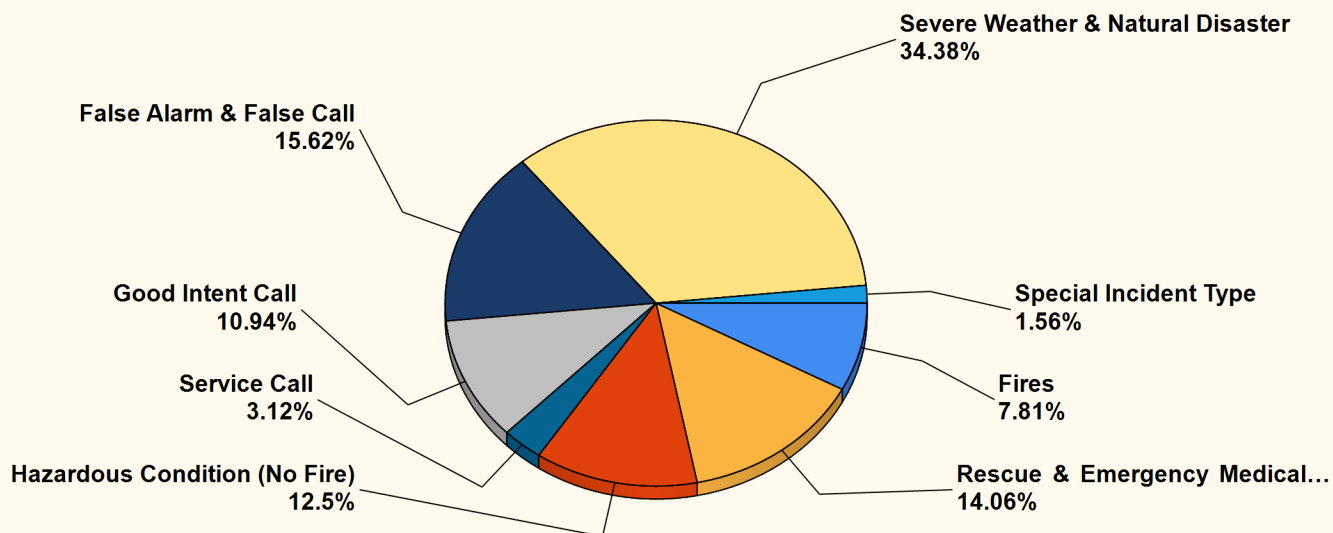
Bishop, CA

This report was generated on 6/2/2026 10:06:40 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2026 | End Date: 05/31/2026



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	7.81%
Rescue & Emergency Medical Service	9	14.06%
Hazardous Condition (No Fire)	8	12.5%
Service Call	2	3.12%
Good Intent Call	7	10.94%
False Alarm & False Call	10	15.62%
Severe Weather & Natural Disaster	22	34.38%
Special Incident Type	1	1.56%
TOTAL	64	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
122 - Fire in motor home, camper, recreational vehicle	1	1.56%
131 - Passenger vehicle fire	3	4.69%
143 - Grass fire	1	1.56%
311 - Medical assist, assist EMS crew	6	9.38%
322 - Motor vehicle accident with injuries	1	1.56%
324 - Motor vehicle accident with no injuries.	2	3.12%
413 - Oil or other combustible liquid spill	1	1.56%
440 - Electrical wiring/equipment problem, other	1	1.56%
444 - Power line down	3	4.69%
445 - Arcing, shorted electrical equipment	1	1.56%
481 - Attempt to burn	2	3.12%
531 - Smoke or odor removal	1	1.56%
551 - Assist police or other governmental agency	1	1.56%
611 - Dispatched & cancelled en route	7	10.94%
731 - Sprinkler activation due to malfunction	1	1.56%
733 - Smoke detector activation due to malfunction	6	9.38%
735 - Alarm system sounded due to malfunction	2	3.12%
745 - Alarm system activation, no fire - unintentional	1	1.56%
812 - Flood assessment	1	1.56%
813 - Wind storm, tornado/hurricane assessment	21	32.81%
900 - Special type of incident, other	1	1.56%
TOTAL INCIDENTS:	64	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Bishop Police Department

May 2026 End of Month Report

			JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS			1139	1085	1155	1108	1253							
	CALLS FOR SERVICE		653	654	696	672	724							
	OFFICER INITIATED INCIDENTS		486	431	459	436	529							
		TRAFFIC STOPS	64	32	32	27	42							
		OTHER OIA INC.	422	399	427	409	487							
	BUS/BUILDING CHECKS		5	2	0	12	6							
	VEH/PED CHECKS		33	21	26	41	31							
TOTAL OFFICER REPORTS			77	58	75	86	79							
	ACCIDENT		0	3	5	6	4							
	CRIMINAL ACCIDENT		3	4	2	0	3							
	FELONY		13	9	9	19	15							
	INFORMATION		29	23	25	26	26							
	INFRACTION		1	2	0	0	0							
	MISDEMEANOR		31	17	34	35	31							
	TC WITH INJURIES		0	1	3	1	0							
	TC NO INJURIES		3	6	4	5	7							
TOTAL MISDEMEANOR & FELONY ARRESTS			20	20	21	25	23							
	MISDEMEANOR ARRESTS		14	14	17	16	16							
		ADULT	14	13	17	16	16							
		JUVENILE	0	1	0	0	0							
	FELONY ARRESTS		6	6	4	9	7							
		ADULT	6	5	4	9	7							
		JUVENILE	0	1	0	0	0							
CITATIONS			50	30	38	33	39							
	MOVING		19	3	3	5	4							
	NON-MOVING		18	14	17	10	21							
	CRIMINAL		13	13	15	18	14							
	CAMPING ORDINANCE CONTACTS													
	CAMPING ORDINANCE CITATIONS		5	0	0	1	0							

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		197	253	241	210	259							
	INBOUND	190	244	230	204	250							
	ABANDONED	7	9	11	6	9							
ADMINISTRATIVE CALLS		1011	1397	1184	1109	1229							
	INBOUND	694	677	740	713	759							
	OUTBOUND	315	463	443	393	469							
	ABANDONED	2	4	1	3	1							



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Community Services Report

May 2026

Programs

1. After School Stay and Play program is operating at the Elm Street School, Monday through Friday the Stay and Play program is full, with a waiting list. Staff and Participants will be working on Spring crafts. Participants were able to have bike days on Wednesdays and build ice cream sundaes. Continue to meet with staff weekly to address any operational concerns. Registration for 2026-2027 will open in April.
2. The Bishop Park Pool open in May for the 2026 season, including afternoon use by swim team and public lap swim. Preparations for Spring opening including Mule Days. Lifeguard training and orientation on May 4th. Swim Lesson registration is open.
3. Summer camps 2026. Registration is open with most camps filled.
4. Spring Gymnastics Sessions are in session. Plans for Summer Gymnastics have begun.
5. Senior Yoga class continues to be successful. Hosted at the City Auditorium on Mondays and Wednesdays at 10am.
6. Adult Coed Softball. Hosted managers meeting to discuss changes in rules and format for 2026. Registration is open April 1st and league play will begin May 4th.

Parks and Facilities

1. AYSO Soccer Spring and USA Soccer fields have been moved to Field 6 for the spring.
2. Field preparations for Little League, Eastern Sierra Girls Softball, and High School Softball/Baseball.
3. Preparations for Mule Days.
4. Park staff have started work on Field 1 and Field 2 parking lot planters. This project will include wood planters around the tree wells and removal of existing railroad ties. This project will continue through the fall and winter months.
5. The annual aeration and fertilizer for spring green up.
6. Pool maintenance occurs daily. Mondays the pool is closed for cleaning our pumps, filters, and deep cleaning.
7. Park Staff and Pool Staff will work together to prepare the Park Pool for Lifeguard training and Swim Team use in May. Preparations for environmental health inspections. Replaced sand in all Pool filters. Install all rails, waxed the slide, and shade canopies.
8. Clean up and irrigation repairs to landscaping on Warren Street, City Hall, and Main streets.
9. Seasonal cleaning of flower beds on Main Street and Front Memorial planters.
10. Seasonal routine maintenance of all mowing and landscape equipment.
11. Daily routine of trash and cleaning of restrooms.
12. Cleaned debris from the creek, pond, and fountain.
13. Use of blowers on Main Street Mondays and Fridays.
14. Seasonal adjustments are made to all City irrigation and City Park. As we move into Spring, Irrigation systems will be Audited for function and set for operation.
15. Repairs were made to Front, Middle Restrooms and Talmage Park due to vandalism.

16. In preparation for Spring Softball and Baseball use, Park Staff tilled, leveled, and edged fields 1, 2, 3, and 4. Field preparation daily for all four fields.

17. Installation of flower baskets on Warren Street.

18. May 17th Windstorm cleanup.

Sunrise

1. Daily routine of trash, debris, and inspections.

2. Elm tree clean up at all common areas and residents.

3. Collected rents and payments for utilities.

4. Weekly routine maintenance of all lawns, landscapes, and common areas.

5. Began planning process of street and sidewalk replacement. Consultant has begun to design. Design is complete. We are seeking funding to complete this project.

6. Removal of Elm and Cottonwood trees in all fence lines.

7. The use of Organic Cat-Mase to mitigate feral cats.

8. Winter clean-up of City Owned facilities including the Community Building.

9. Working on quotes for concrete driveway replacement on unit 38.

10. May 17th Windstorm cleanup.

11. Purchase of New Maintenance truck.

Budget/Administrative

1. Held weekly staff meetings Tuesdays and Wednesdays.

2. Attended by-weekly City Council meetings.

3. Attended weekly Department Head Meetings.

4. Organized all Youth Sports Organizations on the use of Sportsites for schedules and games.
5. The Parks and Recreation Commission will have a break in May and schedule for June 23rd.
6. Communication with Bishop Area Bike Organization for the possible relocation of a portion of the Skills track to accommodate the Field 6 Enhancement Project. Phase one Pump Track is complete, and the group has begun work on the Skills Track. Communication is ongoing.
7. California Urban Greening Grant has been awarded to the City of Bishop, coordination with the Friends of the Eastern Sierra Community Gardens. Work with selected contractor Clair Concrete Inc. has begun for the Community Garden Enhancement Project. The contractor has ongoing work on concrete paths, pergola, and irrigation. Construction is complete and we continue to work with the Community Gardeners to make purchases. Submitted for reimbursement in May.
8. Scheduling of outside events and parties hosted at the Bishop City Park facilities.
9. Work with Public Works on the Downtown corridor for landscapes, trash receptacles, and benches for the Caltrans Bishop Pavements Project.
10. Met with Wood Rodgers on the Field 6 and Parks Master Plan Projects. Looking forward to Field 6 100% plans. Preparations for Parks Master Plan presentation to City Council on May 11th. Meeting with Wood Rodgers to address City Council's recommendations and feedback for the Parks Master Plan.
11. Meet with Finance Director Akee for 2026-2027 Budgets.
12. Strategic Planning on May 12th.

Events

1. Hosted Inyo County Office of Education Fundraiser May 16th at the City Park.
2. Bishop Paiute Tribe Wal and Gathering May 20th at Talmage Park.
3. Mule Days Art in the Park Inyo Council for the Arts May 22-25.
4. Pool Luau June 19th at the City Park Pool.
5. Fourth of July and Pie and Ice-cream at the City Park.

Highlights

- May 17th, 2026, Windstorm cleanup and response.
 1. At approximately 4:30 pm on May 17th, 2026, the Community Services Manager was informed by the Bishop Police Department of multiple trees down and a water leak at the City Park.
 2. Wills Dondero Parks Lead Worker responded and with help from Public Works they were able to shut off the water to the leak.
 3. On the morning of May 20th, the Bishop City Park was closed for safety concerns and to allow crews to work.
 4. The Community Services Department contacted the Vendor for Tree Services, West Coast Arborist. West Coast Arborists arrived at the City Park at 2 pm on May 20th.
 5. Parks Staff has done an amazing job with the water leak repair and coordinating with West Coast Arborists and Public Works in the Cleanup Process.
 6. In response to the City Park closure, Community Services Department posted on social media and informed all user groups of this action. This includes Bishop Little League, City League Softball, Eastern Sierra Girls Softball, BUHS sports, USA soccer, AYSO soccer, and Bishop Swim Team.
 7. The Bishop Park Pool was also affected by the winds, Park Supervisor Waylon Cleland and Aquatic Coordinator Danica Gomez formed a plan for safety and cleaning of the Pool facility for planned opening May 23rd.

With everyone working as a team we are confident in the safety of the City Park operations for Mule Days and Memorial Day pool opening. Thanks to all of the Community Services Staff, Public Works, and West Coast Arborists for the response and team work.



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Planning Department Report –May 2026

1. Active Transportation Plan for Cycle 8 Application

- Working on the application layouts, narrative, see website link for project updates:
 - https://cityofbishop.ca.gov/departments/planning/parking_and_land_use_study.php
- ATP secured 20% funding match from Local Transportation Commission

2. LAWP Training Facility and Construction Yard (Wye Road):

provided comments on the transportation study, worked on tribal consultation

3. Finalized Eastern Sierra Housing Needs Study and Toolkit - :

- Final Report Eastern Sierra Regional Housing Study and toolkit published:
<https://escog.ca.gov/housing-needs>
- The presentation to the Council is scheduled for June-July 2026

4. Prepared for and attended Strategic Plan meeting



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City Administrator's Report

May 2026

During the month of May, significant effort was focused on strategic planning, interagency coordination, and supporting City operations during several major community events and unexpected challenges.

A key accomplishment this month was the successful completion of the City of Bishop's annual Strategic Planning Session. The meeting provided an opportunity for the City Council and staff to discuss priorities, establish goals, and identify key initiatives for the coming year. Since the session, considerable time has been dedicated to organizing the Council's direction into a working implementation framework, including the development of a strategic calendar and action plan to help ensure accountability and progress on the priorities identified.

I continued meeting with Inyo County officials on matters of mutual interest and regional importance. Work also continued on the Housing Needs Assessment, with efforts focused on finalizing the assessment and preparing for the next phase of implementation, including strategies and tools to address local housing needs.

The City experienced a significant wind event during the month that resulted in substantial debris, impacts to City facilities, and cleanup needs throughout the community. I would like to extend my sincere appreciation to our Parks, Public Works, and Fire Department teams for their exceptional efforts in responding to the event. Their hard work, flexibility, and commitment allowed the City to address immediate concerns, restore affected areas, and maintain services during a challenging situation.

Despite the impacts of the windstorm, the annual Mule Days celebration was a tremendous success. The event showcased the strength and resilience of our community and would not have been possible without the dedication of City staff. Special thanks are due to our Parks, Public Works, Fire, and Police Department teams, whose preparation, coordination, and support helped ensure a safe and successful event for residents and visitors alike.

As we move into the summer months, staff will continue working to implement the priorities identified during the Strategic Planning Session while advancing ongoing projects and maintaining the high level of service our community expects.



Agenda Item: 8.A
Date of Meeting: June 8, 2026
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **RESOLUTIONS: November 2026 General Municipal Election**
Prepared On: May 5, 2026
Attachments: Resolution - Call for Election for City Offices
Resolution - Request Consolidation with County Election
Resolution - Regulations for Candidate's Statements

Background/History:

The attached resolutions are necessary for the City of Bishop to consolidate its General Municipal Election with the Statewide General Election scheduled on Tuesday, November 3, 2026. The City needs to hold an election for two Council seats. The terms for City Council Members Stephen Muchovej and Karen Schwartz will be expiring.

There are three (3) proposed resolutions attached for Council's consideration.

1. A proposed resolution that calls for the holding of a General Municipal Election to be held on Tuesday, November 3, 2026, for the election of certain officers as required by the provisions of the laws of the state of California relating to General Law cities. This resolution will call an election for the selection of two council members.
2. A proposed resolution that requests consolidation with the County of Inyo for the City's election for these offices.
3. A proposed resolution that sets forth regulations on candidate statements for these offices.

Analysis/Discussion:

The attached resolutions set in motion the process by which two council members will be selected to upcoming terms. These resolutions are procedural in nature and are required for the City to decide these matters at the upcoming election November 3, 2026.

The first resolution calls the election for the election of two council seats. The second resolution requests that the County of Inyo consolidate its election with the City of Bishop's election for these City offices. This allows the City to avoid the cost of conducting a separate election for its own offices and provides the public with the convenience of voting for city, county, state and federal matters all on the same ballot.

The third resolution sets forth regulations regarding the submission of candidate statements for the city council offices. The proposed resolution provides that candidate statements are due at the time nomination papers are filed and contains required language regarding translation of these statements.

Impacts to Council Goals and Strategic Planning Priorities:

Not applicable.

Budget Impacts:

Costs associated with running a consolidated election with the County of Inyo Elections Office since November of 2012 has saved the City of Bishop thousands of dollars. The City has been able to save even more money since the County upgraded their voting technology in 2020. The City was invoiced a total of \$4,870.73 to pay for its portion of costs incurred by the County of Inyo Elections Office to conduct the consolidated November 5, 2024 General Elections for the City of Bishop. The City's estimated cost is \$5,000.00 to pay for its portion of costs to be incurred by the County of Inyo Elections Office to conduct the consolidated November 3, 2026 General Elections for the City of Bishop.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to adopt each resolution individually by title only in order to facilitate the General Municipal Election to be held November 3, 2026.

Approved By:

Approved By: Robin Picken 6/4/2026

Approved By: Dean Pucci 6/4/2026

Approved By: Pam Foster 6/4/2026

RESOLUTION NO. 2026-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election must be held on November 3, 2026, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Bishop, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing two Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Inyo Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in §§ 14212, 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the County of Inyo Registrar-Recorder/County Clerk, the City Council, in accordance with Election Code § 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED this 8th day of June, 2026.

Stephen Muchovej, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official

RESOLUTION NO. 2026-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, REQUESTING THE BORD OF SUPERVISORS OF THE COUNTY OF INYO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE.

WHEREAS, the City Council of the City of Bishop called a General Municipal Election to be held on November 3, 2026, for the purpose of the election of two Members of the City Council; and

WHEREAS, it is desirable that the General municipal election be consolidated with the Statewide General election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Inyo canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Inyo County Board of Supervisors is hereby requested to consent and agree to the consolidation of the City's General Municipal Election with the Statewide General Election on Tuesday, November 3, 2026, for the purpose of the election of two Members of the City Council.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The City Council acknowledges that, pursuant to § 10418 of the Elections Code, the election will be held and conducted in accordance with the provisions of law regulating the Statewide General Election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county elections department to take any and all steps necessary for the hold of the consolidated election.

SECTION 4. That the City of Bishop recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the election department of the County of Inyo.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 8th day of June, 2026.

Stephen Muchovej, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official

RESOLUTION NO. 2026-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026.

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Bishop on November 3, 2026 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate's statements will be translated into all languages required by the County of Inyo. At this time, the County of Inyo has no foreign language requirements.
- B. The County will print and mail voter information guides and candidate's statements to all voters in any foreign language requested as an option by the candidate. The County will make the voter information guides and candidate's statements in any foreign language requested as an option by the candidate available at all polling places, on the County's website, and in the Elections Official's office.

SECTION 3. PAYMENT.

A. Translations:

- 1. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election, or when all expenses of the election have been received from vendor; whichever is greater.

SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow upper and lower case and block paragraph form to the same extent and manner as allowed in previous City elections.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 3, 2026 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 8th day of June, 2026.

Stephen Muchovej, Mayor

ATTEST:

Robin Picken, City Clerk, Elections Official



Agenda Item: 8.B
Date of Meeting: June 8, 2026
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **RESOLUTION: Establish the FY 2026-27 Appropriations Limit Pursuant to Article XIII B of the California Constitution (Proposition 4)**
Prepared On: May 19, 2026
Attachments: RESOLUTION: Establishing the FY 2026-27 Appropriation Limit Pursuant to Article XIII B of the California Constitution (Proposition 4)
PUBLIC NOTICE: Proposition 4

Background/History:

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the Gann Initiative. The proposition created Article XIII B of the State Constitution placing limits on the amount of revenue that can be spent by State and local governments. The appropriations limit is adjusted annually based on population and per capita income "change factors". These factors are received each year from the California Department of Finance. Government Code 7910 requires the governing body of each local jurisdiction to establish, by resolution, its appropriation limit for the upcoming fiscal year. Attached for Council review is a proposed resolution to establish the City of Bishop appropriations limit for Fiscal Year 2026-27.

Analysis/Discussion:

The appropriations limit of the City of Bishop for Fiscal Year 2026-27 is \$13,165,529.

Impacts to Council Goals and Strategic Planning Priorities:

There are no significant impacts.

Budget Impacts:

There are no significant impacts.

Legal Review:

The City Attorney has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council to review the proposed resolution and consider action to adopt by title only.

Approved By: Ethan Aukee 5/19/2026
Approved By: Robin Picken 5/20/2026
Approved By: Dean Pucci 5/20/2026
Approved By: Pam Foster 5/29/2026

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, ESTABLISHING THE APPROPRIATIONS
LIMIT PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA
CONSTITUTION (PROPOSITION 4)**

WHEREAS, Government Code Section 7910 requires that each year local governments shall establish, by resolution, its appropriations limit each year pursuant to Article XIII B of the California Constitution; and

WHEREAS, Article XIII B Section 8(e)(2) requires the governing body to select the change in cost of living methodology each year by recorded vote; and

WHEREAS, the percentage change in California per capita income and the percentage change in the population in the City of Bishop, as provided annually by the California Department of Finance, are the adjustment factors used in the calculation; and

WHEREAS, the City's Finance Department has prepared calculations and documentation required for and to be used in the determination of certain matters and for the establishment of an Appropriations Limit for the City for Fiscal Year 2026-27 and such data and documentation has been made available to the public for a period of not less than fifteen (15) days prior to the adoption of this Resolution; and

WHEREAS, the Appropriations Limit for the City of Bishop for Fiscal Year 2026-27 is hereby established at \$13,165,529

THEREFORE, BE IT RESOLVED that the City Council selects the percentage change in California per capita income and the percentage change in the population in the City of Bishop for use in calculating its appropriation limit for Fiscal Year 2026-27; and

BE IT FURTHER RESOLVED, that the Appropriations Limit of the City of Bishop for Fiscal Year 2026-27 is \$13,165,529 as reflected in Exhibit A.

PASSED, APPROVED AND ADOPTED this 8th day of June 2026.

Stephen Muchovej, Mayor

ATTEST: _____
Robin Picken, City Clerk

EXHIBIT A
CITY OF BISHOP

Appropriations Limit Calculation
For the Fiscal Year 2026-27

Appropriations Limit on June 30, 2026		\$12,535,018
Adjustment Factors:		
Change in Per Capita	4.95	1.0495
Change in Population	0.08	1.0008
Factor to Apply to 2026-27 Limit		1.0503
2026-27 Appropriations Limit		\$13,165,529
(\$12,535,018 * 1.0503)		

CITY OF BISHOP

Computation of Allowable Growth Factor For the Fiscal Year 2026-27

Percentage Change in Per Capita (CPI) Personal Income		4.95
CPI Change Converted to a Ratio	$\frac{(4.95+100)}{100}$	1.0495
City of Bishop Percentage of Change in Population		0.08
Population Change Converted to a Ratio	$\frac{(0.08+100)}{100}$	1.0008
Factor to Apply to 2026-27 Limit	$1.0495 * 1.0008$	1.0503
Fiscal Year 2026-27 Appropriations Limit		\$13,165,529
(\$12,535,018 * 1.0503)		

May 1, 2026

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2026, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2026–27. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2026–27 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2026.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Erika Li
Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2026–27 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2026-27	4.95

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2026–27 appropriation limit.

2026–27:

Per Capita Cost of Living Change = 4.95 percent
Population Change = -0.14 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.95 + 100}{100} = 1.0495$

Population converted to a ratio: $\frac{-0.14 + 100}{100} = 0.9986$

Calculation of factor for FY 2026–27: $1.0495 \times 0.9986 = 1.0480$

FISCAL YEAR 2026-27
Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2025 to January 1, 2026, and Total Population January 1, 2026

City	County	Percent Change 25-26	Population Minus Exclusions 1-1-25	Population Minus Exclusions 1-1-26	Total Population 1-1-26
Bishop	Inyo	0.08	3,849	3,852	3,852

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

MAY 19, 2026

ATTACHED IS THE FISCAL YEAR 2026-27 PROPOSITION 4 APPROPRIATIONS LIMIT CALCULATIONS FOR THE CITY OF BISHOP. PURSUANT TO GOVERNMENT CODE SECTION 7910, THE ATTACHED DOCUMENTATION USED IN THE DETERMINATION OF THE APPROPRIATIONS LIMIT AND OTHER NECESSARY DETERMINATIONS ARE BEING MADE AVAILABLE TO THE PUBLIC FROM MAY 19, 2026, THROUGH JUNE 8, 2026.

ACTION ON THIS MATERIAL HAS BEEN SET FOR JUNE 8, 2026, AT 6 P.M. IN THE CITY COUNCIL CHAMBERS LOCATED AT 301 WEST LINE STREET, BISHOP, CALIFORNIA.

EACH YEAR THE CITY COUNCIL SHALL, BY RESOLUTION, ESTABLISH ITS APPROPRIATIONS LIMIT AND MAKE OTHER NECESSARY DETERMINATIONS FOR THE FOLLOWING FISCAL YEAR PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION AT A REGULARLY SCHEDULED MEETING OR NOTICED SPECIAL MEETING. FIFTEEN DAYS PRIOR TO THE MEETING, DOCUMENTATION USED IN THE DETERMINATION OF THE APPROPRIATIONS LIMIT AND OTHER NECESSARY DETERMINATIONS SHALL BE AVAILABLE TO THE PUBLIC.

EXHIBIT A
CITY OF BISHOP

Appropriations Limit Calculation
For the Fiscal Year 2026-27

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Adjustment Factors:		
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For the Fiscal Year 2026-27

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May 1, 2026

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Price Factor and Population Information

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/s Erika Li
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FISCAL YEAR 2026-27
Attachment B
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Bishop	Inyo	0.08	3,849	3,852	3,852

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Agenda Item: 8.C
Date of Meeting: June 8, 2026
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Audit Engagement Letter with Larry Bain, CPA**
Prepared On: May 19, 2026
Attachments: Audit Engagement Letter with Larry Bain, CPA

Background/History:

The City is required to conduct a third-party audit of its financial records on an annual basis.

Analysis/Discussion:

No pertinent analysis or discussion.

Impacts to Council Goals and Strategic Planning Priorities:

None.

Budget Impacts:

The costs associated with the required audit will be included within the FY 2026-27 proposed budget. The service will be provided and expenses incurred in FY 2026-27.

Legal Review:

The City Attorney has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Approve and execute the proposed audit engagement letter.

Approved By: Ethan Aukee 5/19/2026

Approved By: Robin Picken 5/20/2026

Approved By: Dean Pucci 5/20/2026

Approved By: Pam Foster 5/29/2026

LARRY BAIN, CPA
 PUBLIC ACCOUNTANTS
AN ACCOUNTING CORPORATION
 PROGRAM

MEMBER OF AMERICAN INSTITUTE OF CERTIFIED

MEMBER OF AICPA PEER REVIEW

2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894

lpbain@sbcglobal.net

May 16, 2026

City Council
 City of Bishop
 Bishop, CA

We are pleased to confirm our understanding of the services we are to provide City of Bishop for the fiscal year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of City of Bishop as of and for the fiscal year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Bishop's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Bishop's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budget to Actual Schedule
- 3) Pension Trend Information in accordance with GASB 68
- 4) OPEB Trend Information in accordance with GASB 75

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Bishop's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the state controller financial transaction report and the financial statements of City of Bishop in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the State Controller financial transaction report and the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance..

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information.

You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Larry Bain, CPA, An Accounting Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larry Bain, CPA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State Controller's Office or its designee. The State Controller or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Larry Bain, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on August 24, 2026, and to issue our reports no later than November 2026.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed:

City of Bishop Financial Audit	\$36,750
Proposition 4 calculation and report	\$ 1,500
State Controller Annual Financial Transaction Report	\$ 3,500
T.O.T. site testing (per motel)	\$ 2,000

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of City of Bishop's financial statements. Our report will be addressed to management and those charged with governance of City of Bishop. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to City of Bishop and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Larry Bain, CPA

An Accounting Corporation

RESPONSE:

This letter correctly sets forth the understanding of City of Bishop.

Governance signature: _____

Title: _____

Date: _____

Management signature: _____

Title: _____

Date: _____

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

ADMINISTRATION

Position	Step 1	Step 2	Step 3	Step 4	Fixed
City Administrator					\$16,233
Assistant to the City Administrator (Not Filled)	\$8,254	\$9,080	\$9,896		
City Clerk	\$7,555	\$8,309	\$9,140		
Personnel/Payroll & Benefits Specialist					\$8,624
Executive Secretary/Assistant City Clerk (Not Filled)	\$5,894	\$6,486	\$7,135	\$7,848	
Administrative Support Assistant	\$5,137	\$5,653	\$6,216	\$6,840	

FINANCE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Finance Director	\$9,140	\$10,054	\$11,059		
Accounting Secretary/Budget Manager (Not Filled)	\$5,895	\$6,486	\$7,135	\$7,848	
Administrative / Accounting Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

COMMUNITY SERVICES DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Community Services Director (Not Filled)					\$12,282
Community Services Manager					\$8,290
Community Services Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	
Parks Supervisor	\$5,074	\$5,551	\$6,141	\$7,228	
Recreation Supervisor (Not Filled)	\$4,832	\$5,318	\$5,848	\$6,884	
Parks Facilities Lead Worker	\$4,611	\$5,071	\$5,579	\$6,137	

FIRE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Fire Chief					\$12,282
Deputy Fire Chief					\$8,248
Fire Captain	\$5,507	\$6,059	\$6,665	\$7,335	
Engineer	\$4,669	\$5,140	\$5,651	\$6,218	
Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					\$14,288
Captain (Not Filled)					\$11,747
Sergeant	\$8,014	\$8,815	\$9,696		
Corporal	\$7,143	\$7,857	\$8,642		
Police Officer	\$6,554	\$7,282	\$8,093		
Police Officer in Training (Not Filled)	\$4,951	\$5,445	\$5,991		
Community Services Officer	\$4,669	\$5,140	\$5,651		
Police Records Clerk	\$4,669	\$5,140	\$5,651	\$6,218	
Police Services Technician	\$4,725	\$5,197	\$5,717	\$6,289	
Senior Communications Operator	\$5,445	\$5,990	\$6,589	\$7,247	
Communications Operator	\$4,677	\$5,195	\$5,773	\$6,414	

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

PUBLIC WORKS DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Public Works Director					\$13,381
Public Works Superintendent					\$10,489
Public Works Supervisor	\$6,697	\$7,368	\$8,102	\$8,913	
Building Inspector / Code Enforcement Officer (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician III (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician II (Not Filled)	\$5,264	\$5,791	\$6,370	\$7,007	
Engineering Technician I (Not Filled)	\$4,725	\$5,197	\$5,717	\$6,289	
Lead Maintenance Worker (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	
Maintenance Worker	\$5,074	\$5,551	\$6,141	\$6,754	
Public Works Secretary (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

PLANNING DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Principal Planner					\$8,936
Assistant Planner (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	

Cost of Living Adjustments for Miscellaneous, Mid-Management, Management, and Bishop Police Officers Association contracts for Fiscal Years as follows: 2026/2027 - 3.1%

For all Step Classifications -Step Increases occur annually with one year in between each step based on successful employee evaluations.

Approved by Council on:

Effective Date: July 6, 2026

**CITY OF BISHOP
ELECTED OFFICIALS**

**MONTHLY SALARY SCHEDULE
July 1, 2026 – June 30, 2027**

Position	Fixed
City Council	\$550
City Treasurer	\$150

Pursuant to Ordinance No. 547 approved by Council on 07/28/2014 – Starting December 1, 2014 the City Council Monthly Salary was changed from \$300/month to \$550/month.

Approved by Council on:

CITY OF BISHOP
PART-TIME EMPLOYEES WAGE SCALE
JULY 1, 2026 - JUNE 30, 2027

ADMINISTRATION / FINANCE DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	

FIRE DEPARTMENT

Position	Step	Hourly	Monthly	Statutory
Mechanic	NO STEPS	\$ 39.15	Not Applicable	
Telecommunications (Radio) Technician	NO STEPS	\$ 39.15	Not Applicable	
Fire Inspector	I	\$ 46.65	Step increases occur annually with one year in between each step based on successful employee evaluations.	
	II	\$ 47.65		
	III	\$ 48.65		
Volunteer Firefighters	NO STEPS			Per call: \$21.25
Volunteer Emergency Medical Technician	NO STEPS			Per call: \$21.25
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.	
	II	\$ 22.25		
	III	\$ 23.25		

COMMUNITY SERVICES DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Recreation Coordinator	I	\$ 27.55	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 28.55	
	III	\$ 29.55	
Facility Maintenance Worker	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Custodian/Facility Maintenance Worker	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Park Helper	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Aquatics Coordinator	I	\$ 27.55	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 28.55	
	III	\$ 29.55	
Assistant Aquatics Coordinator	I	\$ 24.40	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 25.40	
	III	\$ 26.40	
Pool Manager (Senior Guard)	I	\$ 21.20	Step increases will be considered for each additional season worked.
	II	\$ 22.20	
Lifeguard	I	\$ 19.20	Step increases will be considered for each additional season worked.
	II	\$ 20.20	

CITY OF BISHOP
PART-TIME EMPLOYEES WAGE SCALE
JULY 1, 2026 - JUNE 30, 2027

COMMUNITY SERVICES (continued)

Pool Cashier	I	\$	19.20	Not Applicable
Athletic Coordinator	I	\$	21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$	22.25	
	III	\$	23.25	
Sports Official	NO STEPS	\$	43.30	Not Applicable
Assistant Sports Official	NO STEPS	\$	29.90	Not Applicable
Instructor	NO STEPS	\$	28.55	Not Applicable
Activity Leader	NO STEPS	\$	19.20	Not Applicable
Program Leader	I	\$	21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$	22.25	
	III	\$	23.25	
Program Site Coordinator	I	\$	24.40	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$	25.40	
	III	\$	26.40	

POLICE DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Parking Enforcement Officer	I	\$ 25.85	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 26.85	
	III	\$ 27.85	
Reserve	Level II	\$ 23.25	
	Level I	\$ 39.15	
Reserve Specialist	NO STEPS	\$ 23.25	Not Applicable
Relief Communications Operator	I	\$ 32.85	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 33.85	
	III	\$ 34.85	
Police Cadet	I	\$ 19.20	Not Applicable
Facility Maintenance Worker	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Facility Maintenance Worker II	NO STEPS	\$ 24.35	Not Applicable
Crossing Guard	NO STEPS	\$ 19.20	Not Applicable

PLANNING DEPARTMENT

Position	Step	Hourly	Step Adjustments
Associate Planner / Economic Development Coordinator	I	\$ 46.65	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 47.65	
	III	\$ 48.65	
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	

CITY OF BISHOP
PART-TIME EMPLOYEES WAGE SCALE
JULY 1, 2026 - JUNE 30, 2027

PUBLIC WORKS DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Drafter	I	\$ 45.55	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 46.55	
	III	\$ 47.55	
IT Specialist	NO STEPS	\$ 47.55	Not Applicable
Engineer	NO STEPS	\$ 66.60	Not Applicable
Assistant Engineer	NO STEPS	\$ 56.05	Not Applicable
Maintenance Worker	I	\$ 21.25	Step increases occur annually with one year in between each step based on successful employee evaluations.
	II	\$ 22.25	
	III	\$ 23.25	
Public Works Intern	NO STEPS	\$ 20.10	Not Applicable

Position	Hourly
Retired Annuitant	A retired annuitant may work during an emergency to prevent stoppage of public business or because the annuitant has specialized skills needed in performing work of limited duration. The wage will be the hourly rate at time of retirement but not less than the minimum nor exceed that paid to other employees performing comparable duties.

Approved by Council on:

Effective Date: July 6th, 2026



Agenda Item: 8.E
Date of Meeting: June 8, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Approval of Memorandum of Understanding for Ladder Truck Purchase**
Prepared On: June 1, 2026
Attachments: Bishop Ladder Truck MOU

Background/History:

The proposed MOU establishes a partnership between the City of Bishop, the Bishop Fire Protection District, and the Bishop Paiute Tribe to jointly fund the purchase of a ladder truck that will enhance fire protection and emergency response capabilities throughout the Bishop area.

The total purchase price of the ladder truck is \$1,732,745. Funding for the project consists of a federal reimbursement component and equal local contributions from each participating agency.

The MOU identifies the City as the lead agency responsible for procurement, project administration, financial tracking, reimbursement requests, and accounting oversight.

Analysis/Discussion:

The ladder truck will provide critical firefighting and emergency response capabilities that benefit the City, surrounding service areas, and tribal lands. The cooperative funding approach ensures that the cost of the apparatus is shared equally among the three local partners while maximizing available federal funding.

The proposed accounting structure was designed to maintain a single audit-ready project fund, provide clear documentation of all transactions, and ensure proper tracking of federal reimbursement and partner contributions. This approach simplifies project administration and supports compliance with federal and local financial reporting requirements.

Approval of the MOU will allow the City to proceed with the purchase and reimbursement process while formalizing the financial responsibilities of each participating agency.

Impacts to Council Goals and Strategic Planning Priorities:

This purchase in this manner meets Objective 2.4 - Collaborate with regional partners and 5.2 Develop plans for improved public safety facilities of the Strategic Plan.

Budget Impacts:

The funding plan is structured as follows:

Funding Source	Amount
Federal Reimbursement	\$1,214,366
City of Bishop Contribution	\$172,793
Bishop Rural Fire Protection District Contribution	\$172,793
Bishop Paiute Tribe Contribution	\$172,793
Total Project Funding	\$1,732,745

Legal Review:

City Attorney Pucci has reviewed this MOU and finds no legal issues.

Recommended Action:

Approve the Memorandum of Understanding (MOU) between the City of Bishop, Bishop Fire Protection District, and the Bishop Paiute Tribe for the purchase of a ladder truck and authorize the Commission Chair to execute the agreement.

Approved By: Pam Foster 6/1/2026

Approved By:

Approved By:

Approved By:

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF BISHOP, BISHOP RURAL FIRE PROTECTION DISTRICT, AND THE BISHOP PAIUTE TRIBE

REGARDING THE PURCHASE OF A LADDER TRUCK

This Memorandum of Understanding ("MOU") is entered into by and between the City of Bishop ("City"), the Bishop Rural Fire Protection District ("RFPD"), and the Bishop Paiute Tribe ("Tribe"), collectively referred to as the "Parties."

1. PURPOSE

The purpose of this MOU is to establish the roles, responsibilities, financial contributions, and accounting procedures related to the cooperative purchase of a ladder truck for regional fire protection and emergency response services benefiting the community and surrounding service areas.

The Parties acknowledge that the ladder truck purchase will be administered through the City of Bishop Capital Projects Fund in a manner intended to maintain clear financial tracking, ensure compliance with applicable federal reimbursement requirements, and support a single audit-ready accounting structure.

2. PROJECT DESCRIPTION

The City shall coordinate and execute the purchase of one ladder truck in the total amount of One Million Seven Hundred Thirty-Two Thousand Seven Hundred Forty-Five Dollars (\$1,732,745).

The Parties agree that the project shall be administered through the City's Capital Projects Fund.

3. FINANCIAL CONTRIBUTIONS AND FUNDING STRUCTURE

A. City Contribution

The City shall contribute One Hundred Seventy-Two Thousand Seven Hundred Ninety-Three Dollars (\$172,793) toward the purchase of the ladder truck through a transfer from the City General Fund.

B. General Fund Cash Advance

To ensure adequate cash flow for the purchase prior to receipt of reimbursements and partner contributions, the City shall advance One Million Five Hundred Fifty-Nine Thousand Nine Hundred Fifty-Two Dollars (\$1,559,952) from the General Fund to the Capital Projects Fund.

The advance shall be authorized through the City's annual budget adoption and associated

resolution as a balance sheet transaction.

C. Purchase Execution

The City shall execute the ladder truck purchase in the total amount of \$1,732,745.

D. Federal Reimbursement

The City shall submit all required documentation to the federal government for reimbursement in the amount of One Million Two Hundred Fourteen Thousand Three Hundred Sixty-Six Dollars (\$1,214,366).

Upon receipt of federal reimbursement funds, the Capital Projects Fund shall reimburse the City General Fund in the amount received.

E. Bishop Rural Fire Protection District Contribution

The City shall invoice the Bishop Rural Fire Protection District in the amount of \$172,793 as its equal share contribution toward the ladder truck purchase.

F. Bishop Paiute Tribe Contribution

The City shall invoice the Bishop Paiute Tribe in the amount of \$172,793 as its equal share contribution toward the ladder truck purchase.

G. Repayment of General Fund Advance

Upon receipt of the contributions from the RFPD and the Tribe, the Capital Projects Fund shall reimburse the City General Fund in the amount of those contributions.

4. ACCOUNTING AND AUDIT COMPLIANCE

The Parties acknowledge and agree that the funding structure established in this MOU is intended to:

1. Maintain a single, clearly traceable project fund;
2. Properly document all cash advances, reimbursements, and partner contributions;
3. Ensure equal financial participation by the Parties;
4. Facilitate compliance with federal grant and reimbursement requirements;
5. Maintain an audit-ready accounting structure; and
6. Ensure that all project revenues and expenditures fully reconcile to the total purchase amount of the ladder truck.

The City shall maintain all financial records associated with the project in accordance with applicable accounting standards and records retention requirements.

5. PROCUREMENT AND PROJECT ADMINISTRATION

The City shall serve as the lead agency for procurement and project administration related to the ladder truck purchase, including:

- Executing purchase agreements;
- Coordinating with vendors;
- Submitting reimbursement requests;
- Maintaining financial records; and
- Administering project payments and invoicing.

6. TERM

This MOU shall become effective upon execution by all Parties and shall remain in effect until all financial obligations described herein have been completed unless terminated earlier by mutual written agreement of the Parties.

7. AMENDMENTS

This MOU may only be amended by written agreement approved and executed by all Parties.

8. NO PARTNERSHIP

Nothing in this MOU shall be construed to create a partnership, joint venture, or agency relationship between the Parties beyond the specific cooperative purposes described herein.

9. AUTHORIZATION

The individuals signing below certify that they are authorized to execute this MOU on behalf of their respective agencies or entities.

CITY OF BISHOP

By: _____

Name: _____

Title: _____

Date: _____

BISHOP RURAL FIRE PROTECTION DISTRICT

By: _____

Name: _____

Title: _____

Date: _____

BISHOP PAIUTE TRIBE

By: _____

Name: _____

Title: _____

Date: _____



Agenda Item: 8.F
Date of Meeting: June 8, 2026
Department: Fire

STAFF REPORT

To: City Council
From: Adam Marcellin
Subject: **2026 Destruction Derby Agreement with the Tri-County Fairgrounds**
Prepared On: June 2, 2026
Attachments: Bishop Fire Department Destruction Derby Agreement 2026

Background/History:

Each year the volunteer firefighters host a destruction derby at the Tri-County Fair. This year it will be held on Sunday, September 6, 2026. The City and Fire Department enter into an agreement with the State of California to put on the derby.

Analysis/Discussion:

The agreement is reviewed by California Joint Powers Insurance Authority (CJPIA) and we follow recommendations about safety and risk management for the City.

Impacts to Council Goals and Strategic Planning Priorities:

Strategic Plan Objective: 1.2 Support community spaces and local partnerships

The Destruction Derby has a significant positive impact on the community's economy. The Tri-County Fair is a major event each year and the Destruction Derby is one of its star attractions. Many visitors will book hotel rooms for more than one day and will spend time at our local restaurants and businesses during their stay. Funds raised by the Derby benefit both the Tri-County Fairgrounds and the Bishop Firefighters Association.

Budget Impacts:

There are no budget impacts.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve the proposed contract for the 2026 Destruction Derby with the Tri-County Fairgrounds and to authorize Fire Chief Russell to execute the contract as presented.

Approved By: Ethan Aukee 6/4/2026
Approved By: Robin Picken 6/4/2026
Approved By: Dean Pucci 6/4/2026
Approved By: Pam Foster 6/4/2026

General Terms and Conditions (GTC 02/2025)

EXHIBIT C

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.
15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.
 - a. The Government Code Chapter on Antitrust claims contains the following definitions:
 - 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
 - b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.
 - c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
 - d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:
- a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
 - b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.
17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.
19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:
- a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
 - b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a “loss leader” as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)
21. GENERATIVE AI DISCLOSURE OBLIGATIONS:
- a. The following terms are in addition to the defined terms and shall apply to the Contract:
 - 1) “Generative AI (GenAI)” means an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data. (Gov. Code § 11549.64.)
 - b. Contractor shall immediately notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term “materially impacts” shall have the meaning set forth in State Administrative Manual (SAM) § 4986.2 Definitions for GenAI.
 - c. Notification shall be provided to the State designee identified in this Contract.
 - d. At the direction of the State, Contractor shall discontinue the provision to the State of any previously unreported GenAI that results in a material impact to the functionality of the System, risk to the State, or Contract performance, as determined by the State.
 - e. If the use of previously undisclosed GenAI is approved by the State, then Contractor will update the Deliverable description, and the Parties will amend the Contract accordingly, which may include incorporating the GenAI Special Provisions into the Contract, at no additional cost to the State.
 - f. The State, at its sole discretion, may consider Contractor’s failure to disclose or discontinue the provision or use of GenAI as described above, to constitute a material breach of Contract when such failure results in a material impact to the functionality of the System, risk to the State, or Contract performance. The State is entitled to seek any and all remedies available to it under law as a result of such breach, including but not limited to termination of the contract.

PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 03/2021)

Section 1 – Payee Information**NAME** (This is required. Do not leave this line blank. Must match the payee's federal tax return)**BUSINESS NAME, DBA NAME or DISREGARDED SINGLE MEMBER LLC NAME** (If different from above)**MAILING ADDRESS** (number, street, apt. or suite no.) (See instructions on Page 2)**CITY, STATE, ZIP CODE****E-MAIL ADDRESS****Section 2 – Entity Type****Check one (1) box only that matches the entity type of the Payee listed in Section 1 above.** (See instructions on page 2)☐ **SOLE PROPRIETOR / INDIVIDUAL**☐ **SINGLE MEMBER LLC** *Disregarded Entity owned by an individual*☐ **PARTNERSHIP**☐ **ESTATE OR TRUST****CORPORATION** (see instructions on page 2)☐ **MEDICAL** (e.g., dentistry, chiropractic, etc.)☐ **LEGAL** (e.g., attorney services)☐ **EXEMPT** (e.g., nonprofit)☐ **ALL OTHERS****Section 3 – Tax Identification Number**Enter your Tax Identification Number (TIN) in the appropriate box. The TIN must **match** the name given in Section 1 of this form. Do not provide more than one (1) TIN. The TIN is a 9-digit number. **Note:** Payment will not be processed without a TIN.

- For **Individuals**, enter SSN.
- If you are a **Resident Alien**, and you do not have and are not eligible to get an SSN, enter your ITIN.
- Grantor Trusts (such as a Revocable Living Trust while the grantors are alive) may not have a separate FEIN. Those trusts must enter the individual grantor's SSN.
- For **Sole Proprietor or Single Member LLC (disregarded entity)**, in which the **sole member is an individual**, enter SSN (ITIN if applicable) or FEIN (FTB prefers SSN).
- For **Single Member LLC (disregarded entity)**, in which the **sole member is a business entity**, enter the owner entity's FEIN. Do not use the disregarded entity's FEIN.
- For all other entities including LLC that is taxed as a corporation or partnership, estates/trusts (with FEINs), enter the entity's FEIN.

Social Security Number (SSN) or Individual Tax Identification Number (ITIN)

_____ - _____ - _____

OR**Federal Employer Identification Number (FEIN)**

_____ - _____

Section 4 – Payee Residency Status (See instructions)☐ **CALIFORNIA RESIDENT** – Qualified to do business in California or maintains a permanent place of business in California.☐ **CALIFORNIA NONRESIDENT** – Payments to nonresidents for services may be subject to state income tax withholding.☐ No services performed in California☐ Copy of Franchise Tax Board waiver of state withholding is attached.**Section 5 – Certification*****I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the state agency below.*****NAME OF AUTHORIZED PAYEE REPRESENTATIVE****TITLE****E-MAIL ADDRESS****SIGNATURE****DATE****TELEPHONE** (include area code)**Section 6 – Paying State Agency****Please return completed form to:****STATE AGENCY/DEPARTMENT OFFICE**
18th DISTRICT AGRICULTURAL ASSOCIATION**UNIT/SECTION****MAILING ADDRESS**
475 SIERRA STREET**FAX****TELEPHONE** (include area code)
760-873-3588**CITY**
BISHOP**STATE**
CA**ZIP CODE**
93514**E-MAIL ADDRESS**
INFO@TRICOUNTYFAIR.COM

PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 03/2021)

GENERAL INSTRUCTIONS

Type or print the information on the Payee Data Record, STD 204 form. Sign, date, and return to the state agency/department office address shown in Section 6. Prompt return of this fully completed form will prevent delays when processing payments.

Information provided in this form will be used by California state agencies/departments to prepare Information Returns (Form 1099).

NOTE: Completion of this form is optional for Government entities, i.e. federal, state, local, and special districts.

A completed Payee Data Record, STD 204 form, is required for all payees (non-governmental entities or individuals) entering into a transaction that may lead to a payment from the state. Each state agency requires a completed, signed, and dated STD 204 on file; therefore, it is possible for you to receive this form from multiple state agencies with which you do business.

Payees who do not wish to complete the STD 204 may elect not to do business with the state. If the payee does not complete the STD 204 and the required payee data is not otherwise provided, payment may be reduced for federal and state backup withholding. Amounts reported on Information Returns (Form 1099) are in accordance with the Internal Revenue Code (IRC) and the California Revenue and Taxation Code (R&TC).

Section 1 – Payee Information

Name – Enter the name that appears on the payee's federal tax return. The name provided shall be the tax liable party and is subject to IRS TIN matching (when applicable).

- Sole Proprietor/Individual/Revocable Trusts – enter the name shown on your federal tax return.
- Single Member Limited Liability Companies (LLCs) that is disregarded as an entity separate from its owner for federal tax purposes - enter the name of the individual or business entity that is tax liable for the business in section 1. Enter the DBA, LLC name, trade, or fictitious name under Business Name.
- Note: for the State of California tax purposes, a Single Member LLC is not disregarded from its owner, even if they may be disregarded at the Federal level.
- Partnerships, Estates/Trusts, or Corporations – enter the entity name as shown on the entity's federal tax return. The name provided in Section 1 must match to the TIN provided in section 3. Enter any DBA, trade, or fictitious business names under Business Name.

Business Name – Enter the business name, DBA name, trade or fictitious name, or disregarded LLC name.

Mailing Address – The mailing address is the address where the payee will receive information returns. Use form STD 205, Payee Data Record Supplement to provide a remittance address if different from the mailing address for information returns, or make subsequent changes to the remittance address.

Section 2 – Entity Type

If the Payee in Section 1 is a(n)...	THEN Select the Box for...
Individual • Sole Proprietorship • Grantor (Revocable Living) Trust disregarded for federal tax purposes	Sole Proprietor/Individual
Limited Liability Company (LLC) owned by an individual and is disregarded for federal tax purposes	Single Member LLC-owned by an individual
Partnerships • Limited Liability Partnerships (LLP) • and, LLC treated as a Partnership	Partnerships
Estate • Trust (other than disregarded Grantor Trust)	Estate or Trust
Corporation that is medical in nature (e.g., medical and healthcare services, physician care, nursery care, dentistry, etc.) • LLC that is to be taxed like a Corporation and is medical in nature	Corporation-Medical
Corporation that is legal in nature (e.g., services of attorneys, arbitrators, notary publics involving legal or law related matters, etc.) • LLC that is to be taxed like a Corporation and is legal in nature	Corporation-Legal
Corporation that qualifies for an Exempt status, including 501(c) 3 and domestic non-profit corporations.	Corporation-Exempt
Corporation that does not meet the qualifications of any of the other corporation types listed above • LLC that is to be taxed as a Corporation and does not meet any of the other corporation types listed above	Corporation-All Other

Section 3 – Tax Identification Number

The State of California requires that all parties entering into business transactions that may lead to payment(s) from the state provide their Taxpayer Identification Number (TIN). The TIN is required by R&TC sections 18646 and 18661 to facilitate tax compliance enforcement activities and preparation of Form 1099 and other information returns as required by the IRC section 6109(a) and R&TC section 18662 and its regulations.

Section 4 – Payee Residency Status

Are you a California resident or nonresident?

- A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.
- A partnership is considered a resident partnership if it has a permanent place of business in California.
- An estate is a resident if the decedent was a California resident at time of death.
- A trust is a resident if at least one trustee is a California resident.
 - For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.

For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:

Withholding Services and Compliance Section: 1-888-792-4900

E-mail address: wscs.gen@ftb.ca.gov

For hearing impaired with TDD, call: 1-800-822-6268

Website: www.ftb.ca.gov

Section 5 – Certification

Provide the name, title, email address, signature, and telephone number of individual completing this form and date completed. In the event that a SSN or ITIN is provided, the individual identified as the tax liable party must certify the form. Note: the signee may differ from the tax liable party in this situation if the signee can provide a power of attorney documented for the individual.

Section 6 – Paying State Agency

This section must be completed by the state agency/department requesting the STD 204.

Privacy Statement

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and state law imposes noncompliance penalties of up to \$20,000. You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

All questions should be referred to the requesting state agency listed on the bottom front of this form.

Contractor Certification Clause

CCC 307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

CONTRACTOR CERTIFICATION CLAUSES

STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b) Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;
 - 3) any available counseling, rehabilitation and employee assistance programs;
- and,

- 4) penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
 - 1) receive a copy of the company's drug-free policy statement; and,
 - 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

- a) Current State Employees (PCC 10410):
 - 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
 - 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.
- b) Former State Employees (PCC 10411):
 - 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning,

arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation

is in good standing by calling the Office of the Secretary of State.

RESOLUTION:

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:

This form must be completed by all contractors that are not another state agency or other government entity.

WORKERS COMPENSATION INSURANCE STATEMENT
18th DAA - EASTERN SIERRA TRI-COUNTY FAIR

NAME OF CONTRACTOR: _____

PLEASE FILL OUT EITHER PART A OR PART B

PART A

☐ I DO HAVE WORKERS' COMPENSATION INSURANCE. If you have insurance, please sign below and return your contract along with a copy of your Certificate.

IT IS NOT NECESSARY TO COMPLETE PART B.

SIGNATURE OF CONTRACTOR: _____

DATE: _____

PART B

☐ I DO NOT HAVE WORKERS' COMPENSATION INSURANCE. If Contractor does not have proof of Workers' Compensation Insurance, please read, date and sign statement below:

I hereby certify that I am an Independent Contractor and have not paid or volunteer employees, therefore, Workers' Compensation Insurance, which is required for each contract for the Tri County Fair, does not apply to me.

I am aware that this statement is for the internal use of the Tri County Fair and their insurance carrier, and does not alter the Worker's Compensation Requirements in the Labor Code of the State of California defining "Employees."

DATE: _____

SIGNATURE: _____

PRINT NAME: _____

INSURANCE REQUIREMENTS

(revised effective January 1, 2023)

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the contract or agreement (hereinafter "contract") protecting the legal liability of the State of California, the California Fair Services Authority, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured: "That the State of California, the California Fair Services Authority, the District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."
2. Dates: The dates of inception and expiration of the insurance. **For individual events, the specific event dates must be listed, along with all set-up and tear down dates.**
3. Coverages:
 - a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CG 00-01. Limits shall not be less than for the limits in the CFSA Hazardous/Nonhazardous Activities List which includes, but is not limited to, the following: **\$5,000,000 per occurrence** for Carnival Rides and for Freefall Attractions (elevated jumps involving airbags); **\$5,000,000 per occurrence** for the following types of Motorized Events: Automobile races, drifting exhibitions, burnout contests/competitions, truck rodeos, tractor/truck pulls, destruction derbies, RV destruction derbies, mud bogs, mud racing, car crunches, monster truck shows, automobile thrill shows, figure 8 racing, stock car racing, tuff trucks, boat races, autocross, dirt racing, oval track, sprint cars/410 sprints, modified, super stock, mini-stock, dwarf cars, micro lights, endure, pro stock. **\$3,000,000 per occurrence** for the following types of Motorized Events: motorcycle racing, flat track motorcycle racing, arena-cross, freestyle motocross, motorcycle thrill shows and stunt teams, ATV, sand drags, go karts, snowmobile races, quarter midget races, golf cart races, Redneck Roundup (ATVs), lawnmower races. **\$3,000,000 per occurrence** for Rodeo Events all types with a paid gate and any Rough Stock Events such as Bull Riding,

Bareback, Saddle Bronc, or Mutton Busting; **\$2,000,000 per occurrence for the following:** Concerts: 2,000 and more attendees; Extreme Attractions*: All Types, including but not limited to bungee attractions, ejection seats, sky scrapers, Trampoline Things/quad jumpers, zip line or similar attractions requiring a Cal/OSHA permit to operate; Fair time Kiddie Carnival Rides: Up to 6 kiddie rides (includes book-in rides); Interim Carnival Rides; Extreme Attractions; Law Enforcement: All types, including but not limited to city police, county sheriff, California Highway Patrol, county probation, California Department of Corrections, state or federal military. Mutual indemnification in the contract may substitute for coverage with written approval from CFSA. Mechanical Bulls; Motorized Events: Car jumping contests/demonstrations of hydraulic modifications to automobiles; Rave Type Events: Any dance or concert which extends beyond midnight; Rodeo Events: All Types without a paid gate and with any Rough Stock Events such as Bull Riding, Bareback, Saddle Bronc, or Mutton Busting; Simulators; **\$1,000,000 per occurrence** for Rodeo Events All Types **without** any Rough Stock Events but including barrel racing, penning, and roping; **\$1,000,000 per occurrence** for all other contracts for which liability insurance (and liquor liability, if applicable) is required.

The Certificate of Insurance shall list the applicable policy forms, including endorsements. Any exclusions or coverage limitations, including sub-limits, that apply to the contractor/renter's activities, or business to be conducted under the contract or rental agreement/lease, must be listed in the Certificate of Insurance. If there is a self-insured retention or deductible in the contractor/renter's coverage equal to or in excess of \$100,000, the self-insured retention/deductible amount shall be included as part of the Certificate of Insurance. A copy of the contractor/renter's policy declaration page containing this information as an attachment/exhibit to the Certificate of Insurance will be acceptable, provided it contains all the aforementioned information.

- b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 00-01, Symbol #1 (Any Auto) with limits of not less than \$1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.
- c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.
- d. Medical Malpractice - Medical Malpractice coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving medical services.
- e. Liquor Liability - Liquor Liability coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.

- 4. Cancellation Notice: Notice of cancellation of the listed policy or policies shall be

sent to the Certificate Holder in accordance with policy provisions.

5. Certificate Holder:

- For Individual Events Only - Fair, along with fair's address, is listed as the certificate holder.
- For Master Insurance Certificates Only - California Fair Services Authority, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

6. Insurance Company: The company providing insurance coverage must be acceptable to the California Department of Insurance.

7. Insured: The contractor/renter must be specifically listed as the Insured.

OR

B. CFSA Special Events Program - The contractor/renter obtains liability protection through the California Fair Services Authority (CFSA) Special Events Program, when applicable.

OR

C. Master Certificates - A current master certificate of insurance for the contractor/renter has been approved by and is on file with California Fair Services Authority (CFSA).

OR

D. Self-Insurance - The contractor/renter is self-insured and acceptable evidence of self-insurance has been approved by California Fair Services Authority (CFSA).

II. General Provisions

1. Maintenance of Coverage - The contractor/renter agrees that the commercial general liability (and automobile liability, workers' compensation, medical malpractice and/or liquor liability, if applicable) insurance coverage herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires or is cancelled at any time or times prior to or during the term of this contract, contractor/renter agrees to provide the fair, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of California Fair Services Authority, and contractor/renter agrees that no work or services shall be performed prior to the giving of such approval. In the event the contractor/renter fails to keep in effect at all times insurance coverage as herein provided, the fair may, in addition to any other remedies it may have, take any of the following actions: (1) declare a material breach by contractor/renter and terminate this contract; (2) withhold all payments due to contractor/renter until notice is received that such insurance coverage is in effect; and (3) obtain such insurance coverage and deduct premiums for same from any sums due or which become due to contractor/renter under the terms of this contract.

2. Primary Coverage - The contractor/renter's insurance coverage shall be primary and any separate coverage or protection available to the fair or any other additional insured shall be secondary.
3. Contractor's Responsibility - Nothing herein shall be construed as limiting in any way the extent to which contractor/renter may be held responsible for damages resulting from contractor/renter's operations, acts, omissions or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve contractor/renter of liability in excess of such minimum coverage, nor shall it preclude the fair from taking other actions available to it under contract documents or by law, including, but not limited to, actions pursuant to contractor/renter's indemnity obligations. **The contractor/renter indemnity obligations shall survive the expiration, termination or assignment of this contract.**
4. Certified Copies of Policies - Upon request by fair, contractor/renter shall immediately furnish a complete copy of any policy required hereunder, with said copy certified by the underwriter to be a true and correct copy of the original policy. Fairtime Carnival Ride contractors must submit copies of actual liability insurance policies, certified by an underwriter, to California Fair Services Authority (CFSA).

III. Participant Waivers

1. For hazardous participant events (see subsection 4. below), the contractor/renter agrees to obtain a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events sponsored by contractor/renter.
2. Contractor/renter shall ensure that any party renting space from the contractor/renter with, or for, hazardous participant events (see subsection 4. below) obtains a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events and provides a copy to the contractor/renter.
3. The contractor/renter shall provide copies of all executed release and waiver of liability agreements required under subsections 1. and 2. above to the Fair at the end of the rental agreement.
4. Hazardous participant events include, but are not limited to, any event within the following broad categories: Athletic Team Events; Equestrian-related Events; Extreme Attractions; Freefall Attractions; Mechanical Bulls; Simulators; Motorized Events; Rodeo Events; and Wheeled Events, including bicycle, skates, skateboard, or scooter. Contact California Fair Services Authority, Risk Management Department at (916) 921-2213 for further information and for CFSA Release and Waiver Form.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CONTACT

NAME:

PHONE

(A/C, No, Ext):

FAX

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED

**Must match name
on contract**

INSURER A:

ABC Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COM/OP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE \$
	DED	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y / N	N / A				OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

**Make sure dates
Cover event**

**Limits need to be
EACH
OCCURRENCE**

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The State of California, California Fair Services Authority, The District Agricultural Association, County Fair, The County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned.

List the specific event dates, including set-up and tear down dates.

CERTIFICATE HOLDER

CANCELLATION

**FAIR needs to be
named as
certificate holder**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Signature Required

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ACORD 25 (2010/05)

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List as the Additional Insured Exact Wording on Certificates:

"That the State of California, the California Fair Services Authority, the 18th District Agricultural Association, Tri-County Fair, Inyo County, City of Los Angeles Dept of Water and Power, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."

CERTIFICATE HOLDER:

18th DAA - Tri-County Fairgrounds
475 Sierra Street
Bishop, CA 93514

The EVENT date/s, including SETUP & TEARDOWN dates, MUST be listed with the Additional Insured Wording at the bottom of the certificate.

Examples:

CHSRA State Finals - June 7th - 13th, 2026
Setup: June 5, 2026 & Teardown by June 14, 2026

or

2026 TRI-COUNTY FAIR: September 3-6, 2026
Setup: August 31, 2026
Teardown: September 7, 2026

STANDARD AGREEMENT

STD 213 (DGS Rev. 04/2020 / F&E Rev. 03/2026)

AGREEMENT NUMBER

SA-26-21

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

18th District Agricultural Association – Tri-County Fairgrounds

CONTRACTOR NAME

Bishop Fire Department/ City of Bishop

MAKE PAYABLE TO:

Bishop Volunteer Firefighters Association

2. The term of this Agreement is:

START DATE

THROUGH

END DATE

9/6/26

9/6/26

3. The maximum amount of this Agreement is:

70% of Destruction Derby grandstand ticket sales, less ticketing fees (does not include fair admission)

to Produce the Destruction Derby event (Meet & Greet 2:30 pm to 4 pm / Gates open @ 4:30 PM / Event starts @ 6 PM) handle all entries, waivers, requirements, intermission shows/races, day-of duties and any other tasks necessary for a successful and safe Destruction Derby event. Details & Waivers required for "Meet the Drivers" Fundraiser.

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	2
Exhibit B	Budget Detail and Payment Provisions	3
Exhibit C *	General Terms and Conditions (GTC 610* v. GTC 02-2025)	4-7
Attachments	Payee Data Record (Form STD 204), Contractor Certification Clause (CCC 307), Workers Comp Insurance Statement, and (if applicable) Insurance Requirements & Additional Wording	8+

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.*

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Bishop Fire Department/ City of Bishop

CONTRACTOR BUSINESS ADDRESS 377 W.Line Street	CITY Bishop	STATE CA	ZIP 93314
PRINTED NAME OF PERSON SIGNING Brett Russell	TITLE		
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED		

EMAIL: brussell@cityofbishop.ca.gov | amarcellin@cityofbishop.ca.gov | rpicken@cityofbishop.ca.gov | jason.forehand@bishopcacarecenter.com

STATE OF CALIFORNIA (CONTRACTING AGENCY – STATE/18th DAA)

CONTRACTING AGENCY NAME

18th District Agricultural Association – Tri-County Fairgrounds

CONTRACTING AGENCY ADDRESS

475 Sierra Street

CITY

Bishop

STATE

CA

ZIP

93514

PRINTED NAME OF PERSON SIGNING

Mike Francesconi

TITLE

Interim CEO

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

Exhibit A: Scope of Work

Contractor agrees to the scope of work and the following additional terms and conditions:

1. Term of this agreement is: **SUNDAY, SEPTEMBER 6, 2026.**
2. **Bishop Fire Department/ City of Bishop** to produce *the Destruction Derby event (Meet & Greet 2:30 pm to 4 pm / Gates open @ 4:30 PM / Event starts @ 6 PM) (handle all entries, waivers, requirements, intermission shows/races, day-of duties and any other tasks necessary for a successful and safe Destruction Derby event. Details & Waivers required for "Meet the Drivers" Fundraiser.)*, for the Tri-County Fairgrounds SUNDAY, SEPTEMBER 6, 2026, on the grounds of the 18th District Agricultural Association, Bishop, California as the State directs. The term of this contract is from **9/6/26 through 9/6/26**.
3. The Contractor certifies that all provisions of Section 271 and 1700.5 of the Labor Code and Section 9940, et seq., of the Business and Professions Code have been complied with.
4. The DAA's Chief Executive Officer (CEO) signs as a legal representative of the State of California's 18th District Agricultural Association and assumes no personal liability or personal financial responsibility whatsoever in regard to this Agreement.
5. The performance of this Agreement is subject to termination without liability by either party upon the occurrence, or upon the prediction by the National Oceanic and Atmospheric Administration, any agency of the United States Government, or any agency of the Government of the State of California of the occurrence of any circumstance beyond the control of either party - including. without limitation, act of God, war, act of terrorism within a fifty (50) mile radius of the Tri-County Fairgrounds, government regulations, disaster, pandemic/epidemic illness, strikes or threat of strikes (except that neither party may terminate this Agreement for situations involving that party's own employees), civil disorder, or curtailment of transportation facilities - to the extent that such circumstance makes it illegal, impossible or economically impracticable for the Tri-County Fairgrounds to provide, or for the Contractor in general to use, the Tri-County Fairgrounds facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice from one party to the other within 10 days of such occurrence or upon delivery of written notice from one party to the other within 24 hours of the receipt of notice of the prediction of any of the above occurrences.
6. Contractor shall defend, indemnify, and save harmless the Association, the County of Inyo, and the State of California, their officers, agents, servants and employees from any and all claims, causes of action and suits accruing or resulting from damage, injury or loss to any person or persons, including all persons to whom the contractor/renter may be liable under and worker's compensation law and contractor himself and from any loss, damage, cause of action, claims, or suits for damages, including but not limited to loss of property, goods, wares, or merchandise, caused by, arising out of, or in any way connected with the exercise by the contractor of the privileges herein granted. Said obligations shall survive the expiration, termination, or assignment of this Agreement.

Exhibit B: Budget Details & Payment Provisions

The 18th District Agricultural Association, Tri-County Fairgrounds (State), agrees to provide the following for the Contractor herein on **SUNDAY, SEPTEMBER 6, 2026**:

1. The State agrees to pay the Contractor a total amount that will not exceed **70% of Destruction Derby grandstand ticket sales, less ticketing fees (does not include fair admission)**, upon satisfactory completion of the terms and conditions of Standard Agreement **SA-26-21**.
2. Payments to out-of-state contractors, employees, or performers are subject to withholding requirements established by the California Franchise Tax Board. Unless an approved exemption is provided prior to performance, a 7 percent withholding must be applied to payments made to non-California residents.
 - a. A Form 592-B must accompany each payment and must also be filed with the Franchise Tax Board along with required quarterly filings. DAAs are responsible for ensuring compliance with current reporting requirements.
3. The State agrees to provide - a) EMS onsite; b) arena for event to take place, c) maintenance to assist with set-up and tear-down, d) sound-system for announcing (repay DAA), e) 100 complimentary derby tickets for reserved bleachers, not including fair admission, f) all proceeds from ; and any other item(s) deemed necessary to meet the terms of this contract, as approved and determined by Fair Management (State).
4. Payment to Contractor shall be made in the form of an 18th District Agricultural Association check and made payable to:

Bishop Volunteer Firefighters Association
377 W.Line Street
Bishop, CA 93314

Unless noted otherwise on W9 or Payee Data Record.



Agenda Item: 8.G
Date of Meeting: June 8, 2026
Department: Police

STAFF REPORT

To: City Council
From: Nate Derr
Subject: **Second Reading and Adoption of an Ordinance Amending Section 9.12.010 of the Bishop Municipal Code Relating to the Juvenile Curfew**
Prepared On: May 28, 2026
Attachments: Ordinance - Amending Section 9.12.010 - Juvenile Curfew

Background/History:

The City of Bishop's current juvenile curfew ordinance was last substantially updated in 1985. Since that time, significant legal, social, and regulatory changes have occurred that affect both the enforceability and clarity of the ordinance.

This issue was recently brought forward by local high school students (Bishop Student Senate) who identified discrepancies between the City's curfew ordinance and California's provisional driver's license restrictions. Students also noted outdated terminology and inconsistencies that created confusion regarding when minors are legally permitted to be in public during nighttime hours.

Upon further review, City staff and the City Attorney identified several deficiencies in the existing ordinance, including:

- Use of outdated and legally problematic terminology such as "loiter," which has been found unconstitutionally vague in the context of juvenile curfew laws (see *Nunez v. City of San Diego*).
- Reliance on "sunrise" as a curfew end time, which varies seasonally and creates ambiguity.
- Outdated exemptions, including references that are no longer consistent with modern legal standards.
- Lack of clearly defined enforcement procedures and constitutionally sufficient exceptions.

Additionally, the current ordinance does not adequately reflect modern constitutional requirements or best practices for narrowly tailored curfew regulations.

Analysis/Discussion:

The City has authority under Article XI, Section 7 of the California Constitution to enact ordinances to protect public health, safety, and welfare.

While the State of California does not impose a statewide juvenile curfew, state law expressly permits local jurisdictions to adopt and enforce their own curfew ordinances. Welfare and Institutions Code § 625.5 authorizes peace officers to take minors into temporary custody for curfew violations.

Impacts to Council Goals and Strategic Planning Priorities:

This aligns with the City of Bishop's Strategic Plan Mission 4 Objective 4.2: Support a connected and engaged community where all residents feel represented and informed.

Budget Impacts:

There is no significant fiscal impact associated with this amendment. The ordinance primarily clarifies existing law and improves enforceability. Minor administrative or training updates may be required for implementation.

Legal Review:

City Attorney Pucci has reviewed this item and finds it complies with the law.

Recommended Action:

Council consideration to approve the Second reading and Adoption of an ordinance amending Section 9.12.010 of the Bishop Municipal Code by title only to modernize the City's juvenile curfew regulations, ensure compliance with current legal standards, and align with California provisional driver's license restrictions.

Approved By: Ethan Aukee 6/1/2026

Approved By: Robin Picken 6/1/2026

Approved By: Dean Pucci 6/1/2026

Approved By: Pam Foster 6/2/2026

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AMENDING SECTION 9.12.010 OF CHAPTER
9.12 OF TITLE 9 OF THE BISHOP CODE OF ORDINANCES RELATING
TO THE JUVENILE CURFEW**

WHEREAS, the City of Bishop (the “City”) has the authority under Article XI, Section 7 of the California Constitution to enact and enforce ordinances and regulations to protect the public health, safety, and welfare of its residents; and

WHEREAS, California Welfare and Institutions Code section 625.5 expressly authorizes the peace officers of a city to take into temporary custody any minor who is in violation of a curfew ordinance of that city; and

WHEREAS, the City of Bishop has long maintained a juvenile curfew ordinance, codified at Bishop Code of Ordinances section 9.12.010, which prohibits persons under the age of 18 from loitering in public places between 10:00 p.m. and sunrise of the following day when unaccompanied by a parent, guardian, or other adult having legal care, custody, or control of the minor; and

WHEREAS, the existing curfew ordinance was adopted decades ago and contains outdated and imprecise language, including the term “loiter,” which has been held unconstitutionally vague in the juvenile curfew context by the United States Court of Appeals for the Ninth Circuit in *Nunez v. City of San Diego*, 114 F.3d 935, 940–941 (9th Cir. 1997); the reference to “sunrise” (which varies substantially throughout the year); and an exception applicable only to a “spouse of such person over 21 years of age,” which is no longer consistent with modern practice; and

WHEREAS, the proposed curfew hours of 11:30 p.m. to 5:00 a.m. closely align with the restrictions imposed upon provisional (minor) driver’s licenses under California Vehicle Code section 12814.6, which generally prohibits a licensee under 18 years of age from driving between the hours of 11:00 p.m. and 5:00 a.m., thereby creating a more consistent and understandable regulatory framework for minors, parents, and law enforcement; and

WHEREAS, the City Council finds that juvenile curfew regulations, when appropriately tailored, serve compelling governmental interests in protecting the safety and welfare of minors, reducing juvenile victimization and delinquency during late-night hours, strengthening parental authority and responsibility for the whereabouts of minors, and preserving the peace of residential neighborhoods; and

WHEREAS, the City Council further finds that the amended ordinance is narrowly tailored to serve those interests, and is drafted to address the constitutional infirmities identified in *Nunez v. City of San Diego*, 114 F.3d 935 (9th Cir. 1997) by (i) avoiding the imprecise and potentially vague verbs “loiter, idle, wander, stroll, or play” in favor of the more objective formulation “be present or remain”; (ii) providing meaningful, enumerated

defenses for minors accompanied by a parent, guardian, or other responsible adult, or engaged in or traveling to or returning from lawful employment, a school-sponsored or officially supervised activity, a religious activity, or an activity protected by the First Amendment to the United States Constitution or Article I, Section 2 of the California Constitution; (iii) ensuring that each activity-based defense includes a “going to or returning from” component so that the defense is not rendered “hollow”; (iv) preserving parental authority through exceptions for parent-directed errands and for activities undertaken with parental permission; and (v) requiring law enforcement to inquire into the minor’s age and reason for being in the public place before enforcement action is taken; and

WHEREAS, the City Council finds that the amended ordinance does not unreasonably interfere with the fundamental due process right of parents to direct the care, custody, and upbringing of their children, because the ordinance does not apply when the minor is accompanied by a parent, guardian, or other responsible adult; when the minor is on an errand at the direction of the minor’s parent, guardian, or responsible adult; or when the minor is engaged in activities that parents would reasonably be expected to permit, including employment, school and religious activities, and activities protected by the First Amendment; and

WHEREAS, the City Council has considered the proposed amendment and finds that adoption of this ordinance is in the best interests of the residents and visitors of the City of Bishop.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. RECITALS. The above recitals are true and correct and are incorporated herein by this reference as findings of the City Council.

SECTION 2. AMENDMENT TO SECTION 9.12.010. Section 9.12.010 of Chapter 9.12 of Title 9 of the Bishop Code of Ordinances is hereby amended in its entirety to read as follows:

9.12.010. Curfew.

A. Prohibition. It is unlawful for any person under the age of 18 years to be present or remain in or upon any public street, public place, or any place open to the public within the City of Bishop between the hours of 11:30 p.m. and 5:00 a.m. of the following day.

B. Defenses. It is a defense to prosecution under subsection A that, at the time of the alleged violation, the minor was:

1. Accompanied by the minor’s parent or legal guardian, or by another adult person, at least 21 years of age, having the legal care, custody, or control of such minor;

2. On an errand at the direction of the minor's parent, legal guardian, or responsible adult, without any detour or stop;
3. In a motor vehicle involved in interstate travel;
4. Engaged in lawful employment activity, or going to or returning directly home from lawful employment activity, without any detour or stop;
5. Involved in an emergency;
6. On the sidewalk abutting the minor's residence or the residence of a next-door neighbor, provided the neighbor has not complained to the Bishop Police Department regarding the minor's presence;
7. Attending, or going to or returning directly home from, without any detour or stop, an official school activity, a religious activity, or another recreational activity supervised by adults and sponsored by the City of Bishop, a civic organization, a charitable organization, a religious entity, an accredited public or private school, or another similar entity that accepts responsibility for the minor;
8. Engaged in, or going to or returning directly home from, without any detour or stop, an activity protected by the First Amendment to the United States Constitution or Article I, Section 2 of the California Constitution, including without limitation the free exercise of religion, freedom of speech, the right of assembly, and the right to petition the government; or
9. Emancipated under California law, or married or has been married.

C. Enforcement procedure. Before taking any enforcement action under this section, a peace officer shall ask the apparent offender's age and the reason for the minor's presence in the public place during curfew hours. The officer shall not issue a citation, take the minor into custody, or make an arrest under this section unless the officer reasonably believes that an offense has occurred and that, based on the minor's responses and other circumstances, no defense under subsection B is applicable.

D. Penalty. A violation of this section shall be punishable as set forth in Chapter 1.16 of this Code.

E. Definitions. For purposes of this section, "emergency" means an unforeseen combination of circumstances or the resulting state that calls for immediate action, including, without limitation, a fire, a natural disaster, an automobile accident, or a situation requiring immediate action to prevent serious bodily injury or loss of life. "Responsible adult" means a person at least 21 years of age and authorized by the minor's parent or legal guardian to have the care and custody of the minor.

(Prior Code, § 13-7; Code 1985, § 9.12.010; Ord. No. ____, § ____, 2026)

SECTION 3. ENVIRONMENTAL DETERMINATION. The City Council finds that this ordinance is not a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5), because it consists of an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment, and is therefore not subject to CEQA review.

SECTION 4. INCONSISTENCIES. Any provision of the Bishop Code of Ordinances or appendices thereto inconsistent with the provisions of this ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to the extent necessary to effect the provisions of this ordinance.

SECTION 5. SEVERABILITY. If any provision, clause, sentence, or section of this ordinance or the application thereof to any person or circumstance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other provisions, clauses, sentences, sections, or applications of this ordinance which can be implemented without the invalid provision, clause, sentence, section, or application; and to this end, the provisions of this ordinance are declared to be severable.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in full force and effect thirty (30) days after its final adoption. A summary of this ordinance shall be published once within fifteen (15) days after its adoption, along with the names of the City Council members voting for and against the ordinance, in The Inyo Register, a newspaper of general circulation printed and published in the County of Inyo and circulated in the City of Bishop, and hereby designated for that purpose by the City Council.

SECTION 7. CERTIFICATION AND PUBLICATION. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in The Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2026.

Stephen Muchovej, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 8.H
Date of Meeting: June 8, 2026
Department: Public Works

STAFF REPORT

To: City Council
From: Nora Gamino
Subject: **A Resolution to Adopt a List of Projects for Fiscal Year 2026-27 Funded by SB 1: The Road Maintenance and Accountability Act**
Prepared On: June 2, 2026
Attachments: Resolution 2026-XX SB1 FY 2026-27 Project List

Background/History:

Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017, was intended to address the significant multi-modal transportation funding shortfalls statewide. SB 1 funds come from the Road Maintenance and Rehabilitation Account (RMRA).

The City of Bishop is expected to receive approximately \$108,465 (RMRA portion) of SB 1 funding in the 2026-2027 fiscal year up from about \$101,501 this fiscal year. This SB 1 funding is in addition to the approximately \$117,692 (Highway Users Tax Account) the City anticipates receiving in other gas tax funding.

SB 1 includes accountability and transparency provisions intended to ensure the funds collected under SB 1 for road work are used for that purpose. One provision is that to receive SB 1 funds, the City must transmit a list of projects it intends to fund with SB 1 funds each fiscal year to the California Transportation Commission (CTC). The deadline to submit a list of projects for the 2026-2027 fiscal year is July 1, 2026.

The three projects that are proposed for SB 1 funding are the same projects from the previous year and will be relisted. There are no new projects proposed. A list of the proposed projects eligible for SB 1 funding is included in the attached draft resolution.

Analysis/Discussion:

The attached resolution has been prepared based on the CTC's resolution template. The resolution includes a list with the proposed project and other project information required by the state.

Impacts to Council Goals and Strategic Planning Priorities:

None.

Budget Impacts:

~~_____~~

SB 1 funding and the proposed projects will be incorporated in the 2026-2027 fiscal year budget to the extent possible.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council consideration to approve the Resolution adopting the list of projects funded by SB 1: The Road Repair and Accountability Act for fiscal year 2026-2027.

Approved By: Robin Picken 6/3/2026

Approved By: Dean Pucci 6/3/2026

Approved By: Pam Foster 6/3/2026

Approved By:

RESOLUTION NO. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD MAINTENANCE AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$108,465 in RMRA funding in Fiscal Year 2025-26 from SB 1; and

WHEREAS, this is the 10th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain, rehabilitate, and improve street pavement, sidewalks, paths, and other active transportation infrastructure throughout the City this year and into the future; and

WHEREAS, the 2021 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Bishop, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues:

No new projects listed.

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Fiber Seal of Various City Streets

Project Description: Place fiber seal and restripe various City streets that are in poor condition. This project will include placement of fiber seal and striping.

Project Location: Various locations throughout the City, including, but not limited to North and South Third Street, May Street, and Willow Street

Estimated Project Schedule: Start (07/23) – Completion (06/27) based on the component being funded with RMRA funds

Estimated Project Useful Life: 10 years

Project Title: Sidewalk Safety

Project Description: Remove and replace damaged and/or substandard sidewalks.
This project will include procurement of road maintenance and rehab materials.

Project Location: Various locations throughout the City.

Estimated Project Schedule: Start (07/22) – Completion (06/27) based on the
component being funded with RMRA funds

Estimated Project Useful Life: 50 years

Project Title: City of Bishop Downtown Streets and Sidewalk Improvements

Project Description: Design, environmental compliance, and construction of the
South Warren Street Improvement Project which will replace the full width 40-
foot pavement section and improve roadway grade and drainage by construction
or repair of curb and gutter, cross gutters, and intersection improvements at
Lagoon and West South Streets.

Project Location: South Warren Street, Lagoon Street, West South Street

Estimated Project Schedule: Start (09/22) – Completion (06/27) based on the
component being funded with RMRA funds

Estimated Project Useful Life: 50 years

PASSED, APPROVED AND ADOPTED this 8th day of June, 2026.

Stephen Muchovej, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 8.I
Date of Meeting: June 8, 2026
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Task Order Amendment - Wood Rodgers 25-TO-09 Park Master Plan**
Prepared On: May 21, 2026
Attachments: Amendment Proposal Task Order 25-TO-09
25-TO-09 Amendment 1 - signed

Background/History:

On December 8th, 2025, the Community Services Department developed a Task Order 25-TO-09 with Wood Rodgers to facilitate the Park Master Plan in the amount of \$158,325.00. The Task Order 25-TO-09 was approved by the City Council on December 8th, 2025. Community Services staff worked with Wood Rodgers to host public outreach including a public survey to collect data. The data collect for these efforts has been presented to the Parks and Recreation Commission and the City Council for Strategic Planning.

Analysis/Discussion:

During the process of developing the Park Master Plan, additional funds are being requested by Wood Rodgers in the amount of \$9,810 to cover the cost of additional work on the public survey/community engagement, alternative concepts, and mapping. The items for increase were included in the initial Task Order 25-TO-09 however, as additional work was requested in public survey/community engagement, alternative concepts, and mapping these costs have increased.

Impacts to Council Goals and Strategic Planning Priorities:

The City Park Master Plan was identified as a priority project in the Strategic Plan Objective 1.2 Support community space and maintain partnerships.

Budget Impacts:

If this item is approved, the budget for expense account 001-031-52015, Professional Services, will be increased by \$9,810.

Legal Review:

Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council consideration to approve the Task Order Amendment with Wood Rodgers 25-TO-09 Park Master Plan in an amount not to exceed \$168,135 and increase Park budget 001-031-52015 Professional Services in the amount of \$9,810.

Approved By: Ethan Aukee 5/21/2026

Approved By: Dean Pucci 5/21/2026

Approved By: Pam Foster 5/29/2026

Approved By:



May 21, 2026

Dan, Parks Director
City of Bishop
PO Box 1236
Bishop, CA 93515
Via Email: dmcelroy@cityofbishop.ca.gov

RE: Bishop Park Master Plan Task Order 25-TO-09 Budget Amendment Request #1

Dear Dan,

Wood Rodgers is requesting a budget amendment to account for additional work required for concept parking designs for the LADWP lot on Main Street adjacent to the park, additional work to go through the large number of public outreach written comments, and additional work on the master plan. Below is an outline of the additional work:

- **LADWP Parking Concepts:** At the request of the City Administrator Wood Rodgers provided four different concepts and updated two of the concepts based on LADWP comments. In total this added 12 hours at a billing rate of \$225 (Project LA) for a total increase of \$2,700 for Task 3 – Concept Alternatives.
- **Community Engagement:** At the request of the City, Wood Rodgers developed a third open Alternative concept with puzzle pieces representing potential park amenities the public could move around to create their own concept. The contract originally assumed to present two concept boards. At the conclusion of the public outreach process we received over 300 written comments, which added time to go through and summarize all the comments. In total the additional concept presented and public comment summaries added 10 hours @ \$195 (Senior Graphics) for \$1,950 and 8 hours @ \$225 (Project LA) for \$1,800 increasing Task 4 – Community Engagement by \$3,750.
- **Master Plan:** Wood Rodgers addressed several rounds of comments on the Park Master Plan illustrative. Following the recent City Council recommendations, Wood Rodgers will address another round of comments not originally anticipated. In total this will add 8 hours @ \$195 (Senior Graphics) for \$1,560, and 8 hours @ \$225 (Project LA) for \$1,800 increasing Task 5 – Master Plan by \$3,360.

A recap of the requested amendment:

- Increase Task 3 by \$2,700
- Increase Task 4 by \$3,750
- Increase Task 5 by \$3,360
- Total Contract Increase: \$9,810 From \$158,325 to \$168,135.

If you should have any questions regarding the proposed Task Order Amendment please contact me at 775-828-7742 or via email at dkirkland@woodrogers.com.

Thanks!

Derek Kirkland
Principal Planner



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

25-TO-09 Wood Rodgers Park Master Plan AMENDMENT #1

1. This is the first amendment to task order 25-TO-09 for the Park Master Plan between Wood Rodgers and the City of Bishop executed on December 8, 2025.
2. Scope of Services:

Task 3 – Conceptual Alternatives Development

- Wood Rodgers will develop up to four (4) conceptual parking alternatives for the LADWP parcel located on Main Street adjacent to the Park.

Task 4 – Community Engagement

- Based on the higher than anticipated written comments, Wood Rodgers will summarize over 300 comments and add the summary to the community engagement summary as part of the master plan.

Task 5 – Master Plan Document

- Wood Rodgers provided several updates to the master plan map. Following the City Council recommendations Wood Rodgers will provide a final revised master plan map.

3. This amendment covers the additional scope of work mentioned above. The budgeted amounts for each task are as follows:

Task #	Task Description	Cost
3	Conceptual Alternatives Development	\$2,700
4	Community Engagement	\$3,750
5	Master Plan Document	\$3,360
Total Cost		\$9,810

4. The not-to-exceed fee for the work covered by this amendment is \$9,810 therefore the total not-to-exceed amount for the contract increases to \$168,135.
5. All other terms and conditions of the Project remain unchanged.

IN WITNESS WHEREOF, the parties hereto have caused this AMENDMENT to be executed the day and year of the last signature below.

CONTRACTOR'S NAME



Derek Kirkland, ACIP, Principal Planner

05/21/2026

Date

CITY OF BISHOP

Pam Foster

Pam Foster, City Administrator

05/21/2026

Date

25-TO-09 Amendment 1

Final Audit Report

2026-05-21

Created:	2026-05-21
By:	Daniel McElroy (dmcelroy@cityofbishop.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYZjvDoY_uMRqk0sgHB5Delc6iMhC_48R

"25-TO-09 Amendment 1" History

-  Document created by Daniel McElroy (dmcelroy@cityofbishop.com)
2026-05-21 - 8:51:44 PM GMT
-  Document emailed to Pam Foster (pfoster@cityofbishop.ca.gov) for signature
2026-05-21 - 8:51:50 PM GMT
-  Email viewed by Pam Foster (pfoster@cityofbishop.ca.gov)
2026-05-21 - 9:57:01 PM GMT
-  Document e-signed by Pam Foster (pfoster@cityofbishop.ca.gov)
Signature Date: 2026-05-21 - 9:57:22 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-05-21 - 9:57:22 PM GMT



Agenda Item: 8.J
Date of Meeting: June 8, 2026
Department: Community Services

STAFF REPORT

To: City Council
From: Dan McElroy
Subject: **Request to Waive Specific Bishop Park Pool Fees for 2026.**
Prepared On: May 19, 2026

Background/History:

The 4th of July Big Day in the Park celebration has historically been accompanied with a public free swim day at the City Park Pool. This event has typically been well attended by our community members and visitors.

Analysis/Discussion:

The request has been made for the 4th of July event each year. Upon approval, this action will waive pool fees for July 4th, 2026. The event shows appreciation to our community and guests as we come together to celebrate.

Impacts to Council Goals and Strategic Planning Priorities:

This action supports the Strategic goal of Support Community Spaces.

Budget Impacts:

There is minimal budget impacts as the financial expense will be to cover staffing costs.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Council consideration to approve waiving pool fees for the City of Bishop Big Day in the Park on July 4th, 2026.

Approved By: Dean Pucci 5/19/2026

Approved By: Pam Foster 5/29/2026

Approved By:

Approved By:



City of Bishop Planning Commission

There will be no Planning Commission
Meeting May 27, 2026

The next regularly scheduled meeting will be
June 23, 2026

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760-873-8458



Agenda Item: 8.L
Date of Meeting: June 8, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Approval of Amended and Restated Lease Agreement with the Judicial Council of California**
Attachments: Lease with Judicial Council of California 2025-2028.

Background/History:

The Superior Court of California County of Inyo, through the Judicial Council of California has leased space within the Clark wing since court consolidation in 2008. Various versions of a lease have been in place since that time.

The parties have agreed to an additional 30 month lease term dating back to the expiration of the lease on October 31, 2025 for 30 months with an expiration of April 30, 2028.

Analysis/Discussion:

This lease term will allow for both the City and Court to explore other options in the future while maintaining the current lease situation. The lease includes a 5% per year increase in rent.

Impacts to Council Goals and Strategic Planning Priorities:

N/A

Budget Impacts:

N/A

Legal Review:

Attorney Pucci has reviewed the lease agreement.

Recommended Action:

Consider and Approve the lease agreement with the Judicial Council of California

Approved By: 6/1/2026

Approved By:

Approved By:

Approved By:



**Judicial Council of California
Facilities Services
455 Golden Gate Avenue, San Francisco, CA 94102-3688**

For the benefit of: Superior Court of California, County of Inyo

Location of Premises: 301 West Line Street
Bishop, California (Facility No. 14-C1)

AMENDED AND RESTATED LEASE AGREEMENT

1. Parties. This Amended and Restated Lease Agreement (“**Lease**”) dated November 1, 2025 (“**Effective Date**”), is made by and between the City of Bishop, a California Municipal Corporation (“**Lessor**”) and the Judicial Council of California (“**Lessee**” or “**Judicial Council**”) for the benefit of the Superior Court of California, County of Inyo (“**Court**”). Lessee and Lessor may hereinafter be collectively referred to as the “**Parties**” or individually referred to as a “**Party**.”

2. Amendment and Restatement. This Lease is intended to supersede and replace the Lease Agreement dated July 11, 2008 between the City of Bishop and Inyo County Assigned on Behalf of Inyo Courts as amended and assigned to the Judicial Council (“2008 Lease”). This Lease is also intended to supersede and replace the Lease Agreement dated November 1, 2015 between the City of Bishop and the Judicial Council as amended (“2015 Lease”). Upon the Effective Date, both the 2008 Lease and the 2015 Lease are hereby terminated.

3. Property. Lessor is title holder of that certain parcel of real property located at 301 West Line, Bishop, California (“**Property**”), and the building and other improvements located on the Property (“**Building**”), commonly known as Bishop City Hall Building.

4. Lease of Premises; Common Area; Parking.

4.1 Premises. Lessor hereby leases to Lessee, and Lessee leases from Lessor, that portion of the Building generally described as follows: approximately 5,223 rentable square feet of space, located on the first floor of the Building, as shown on the floor plan attached hereto as **Exhibit “A-1”** and incorporated herein, together with all improvements therein or to be provided by Lessor under the terms of this Lease (“**Premises**”).

4.2 Common Areas. In addition to the Premises, Lessee will have non-exclusive rights to use all areas and facilities outside the Premises and within the exterior boundary line of the Property and interior utility raceways and installations within the Building that are for the general non-exclusive use of Lessor, Lessee, and other tenants of the Property and their respective employees, suppliers, shippers, customers, contractors, and invitees, including parking areas as provided herein, loading and unloading zones, trash areas, roadways, walkways, driveways, and landscaped areas ("**Common Areas**"). Lessor will have the right to make reasonable rules and regulations for the management, safety, care, and cleanliness of the Common Areas upon written notice to Lessee thereof along with any subsequent updates thereto, which shall be subject to Lessee's reasonable, unconditioned, and timely consent.

5. Term.

5.1 Initial Term. The initial term of this Lease will be for a period of thirty (30) months from the Effective Date ("**Initial Term**"), subject to any early termination or any options to extend, as set forth in this Lease.

5.2 Options to Extend.

5.2.1 Extended Terms. Lessee will have the right to extend its tenancy beyond the Initial Term for three additional successive optional Extended Terms of 12 months each on the same terms, covenants, and conditions (except as to the number of remaining option terms) as are contained in this Lease (each, an "Extended Term").

5.2.2 Exercise of Extension. Lessee will exercise each Extended Term, if at all, by giving written notice thereof to Lessor not less than ninety (90) days prior to the expiration of the then-current term.

5.2.3 Extended Terms' Rent. Unless otherwise agreed to in writing by the Parties, the Rent for each Extended Term shall be set at the Lease's then-current rental rate increased by an additional three percent (3%).

6. Rent.

6.1 Rent. Lessee will pay to Lessor as rent for the Premises, payable in arrears on the last day of each month, beginning on the last day of the first full month following the Commencement Date, the following amounts ("**Rent**"), which already reflects an annual three percent (3%) increase thereto, in accordance with the terms of this Lease:

Initial Term Months	Rate/S.F.	Monthly Rent
11/1/2025 through 10/31/2026	\$1.54	\$8,043.42
11/1/2026 through 10/31/2027	\$1.59	\$8,284.72
11/1/2027 through 4/30/2028	\$1.63	\$8,533.26

Rent for any partial month will be prorated based on the actual number of days of the month. All Rent shall be payable by State of California warrants or any other warrant from any account utilized by Lessee. The payment of Rent is subject to appropriation of funds therefor by the State of California. An Event of Default (as defined below) shall not occur if Lessee is unable to pay any amount owed because of the State of California's failure to timely approve and adopt a State budget appropriating said funds; provided, however, if Lessee fails to pay any Rent or other amounts owed as a result of the State of California's failure to timely approve and adopt a State budget appropriating said funds, Lessee shall promptly pay any previously due and unpaid Rent or other amounts owed upon approval and adoption of such State budget.

7. **Use.** The Premises may be primarily used for the Court's purposes including, but not limited to, general administrative offices, the conducting of Court operations (e.g., filings, hearings, trials, jury assembly/selection, etc.), and any ancillary or other legal uses which are reasonably comparable thereto. Notwithstanding Lessee having the right to access the Premises and Property at all times, Lessee's normal operating hours at the Premises will be 8:00 a.m. to 6:00 p.m., Monday through Friday, except for Court holidays, as may be revised by the Court from time to time.

8. **Delivery of Premises.**

8.1 Base Building Systems. Lessor warrants that all systems and equipment including, but not limited to, all electrical, plumbing, fire sprinkler, fire suppression system, fire/life/safety system, elevators, security systems, lighting, heating, ventilating and air conditioning systems (HVAC), loading doors, if any, that serve the Premises and the Building and all other such elements in the Building (collectively, the "**Base Building Systems**"), other than those installed or constructed by Lessee, shall be in safe, hazard free, good-operating condition, and that the structural elements of the roof, bearing walls, and foundation of the Building shall be free of material defect. The Property in its entirety shall be in similar condition when the Premises are so delivered.

8.2 Sick Building Syndrome. Lessor warrants and represents that the Premises and the Property shall be constructed, operated, and maintained to avoid elevated levels of

certain hazards including, but not limited to carbon dioxide, spores, fungus, molds, bacteria, chemicals or fumes, or other causes of any hazardous micro-environments, also known as Sick Building Syndrome, emanating from or within the Premise or the Property that may cause bodily injury, sickness, or death. Any cost incurred to cause the Premises or the Property to promptly eliminate or control such hazard shall be borne by Lessor.

8.3 Seismic Certification. Lessor agrees to provide in a form reasonably satisfactory to Lessee, prior to the Commencement Date or as otherwise requested by Lessee, certification of the Building's compliance with seismic code or other related regulations.

8.4 Abatement. Notwithstanding anything to the contrary contained in this Lease, if Lessee is prevented from using and does not use the Premises or any portion thereof, or if Lessee's ability to conduct its operations from the Premises is materially impaired as a result of (i) any repair, alteration, or maintenance work performed by Lessor or which Lessor failed to timely perform and was required to be performed by Lessor under this Lease, or (ii) any failure to provide services to the Premises and such failure was not caused directly or indirectly by the negligence of Lessee (collectively, an "**Abatement Event**"), then Lessee shall give written notice of such Abatement Event to Lessor. If an Abatement Event occurs, then all Rent shall be abated or reduced for such time that Lessee continues to be so prevented from using and does not use the Premises, or Parking (to the extent the inability to use said parking areas prevents Lessee from being able to use the Premises), or any portion thereof. The amount of Rent abatement shall be in proportion to the rentable area of the portion of the Premises that Lessee is prevented from using to the total rentable area of the Premises; provided, however, that Rent shall be abated completely if the portion of the Premises or Parking that Lessee is prevented from using and does not use is so significant as to make it impractical for Lessee in Lessee's discretion to conduct its business in the Premises and Lessee does not conduct its business in the Premises for that reason.

9. Utilities. Lessor will provide, or cause to be provided, and pay for all utility services, including, without limitation, water, natural gas, electrical, refuse collection, and sewer services, as may be required in the maintenance, operation, and use of the Premises and Building, but excluding telephone or telecommunications services. Lessee will contract directly and pay for all telephone and telecommunications services as may be required in Lessee's use of the Premises.

10. Building & Custodial Services.

10.1 Building Services. Lessor will, at Lessor's sole expense, furnish to the Premises and Building the following services, utilities, and supplies:

10.1.1 Air conditioning and heat, all in such reasonable quantities as reasonably necessary for the comfortable occupancy of the Premises, from 7:00 a.m. to 7:00 p.m. Mondays through Fridays and 8:00 a.m. to 5:00 p.m. on Saturdays, excepting local and national holidays;

10.1.2 Adequate electric power for normal lighting, office equipment/machines, and elevator service;

10.1.3 Hot and cold water on each floor of the Premises for lavatory and drinking purposes as reasonably necessary for Lessee's use under this Lease;

10.1.4 Common Areas cleaning and day porter services;

10.1.5 Full landscaping services, including periodic tree trimming, of the Property and Common Areas; and

10.1.6 24/7 roaming security patrol of the Property.

10.2 Lessee's Right to Provide Services and Deduct Cost. If Lessee provides notice to Lessor, which notice may be submitted via email only, of an event or circumstance that requires Lessor's action with respect to either building or custodial services and Lessor fails to provide such action as required by this Lease within three (3) days of Lessee's notice, Lessee may take whatever action is deemed reasonably necessary by Lessee provided that: (i) Lessee delivers to Lessor an written notice, which may be submitted via email only, advising Lessor that Lessee intends to take the required action if Lessor does not begin the required action within forty-eight (48) hours after the subsequent notice; and (ii) Lessor fails to begin the required work within said forty-eight (48) hour period. In the event that Lessee so performs any building or custodial services as provided herein, upon written demand by Lessee, Lessor shall promptly reimburse Lessee the reasonable costs and expenses actually incurred by Lessee therefor. Lessee may offset against the Rent payable or to be due under this Lease any sums not so reimbursed to Lessee within thirty (30) days after delivery to Lessor of a written demand for payment.

11. Repairs and Maintenance.

11.1 Lessor's Repair and Maintenance Obligations. Lessor will, at Lessor's sole expense and in accordance with the terms of this Lease, repair and maintain in good order and condition (reasonable wear and tear excepted):

11.1.1 All structural portions of the Building and Premises;

11.1.2 All nonstructural portions of the Building and Premises including, but not limited to, all improvements, alterations, and fixtures but excluding furnishings as of the Commencement Date;

11.1.3 All systems and equipment including, but not limited to, Base Building Systems (as defined above); and

11.1.4 The exterior portions of the Property including, but not limited to, any landscaping, routine and emergency pest/rodent control, driveways, sidewalks, lighting, and parking facilities serving the Premises or the Property, as applicable.

11.2 Lessor's Default. Repairs and maintenance shall be made promptly when and how appropriate to keep the Premises, Building, Property, and other items in good working order and usable condition and as otherwise described in this Lease. Lessor shall be in default of its repair and maintenance obligations if Lessor does not perform the applicable repairs and maintenance within thirty (30) days of notice to Lessor, which notice may be submitted via email only, of the need for such repairs and maintenance ("**Repair and Maintenance Notice**"). If more than thirty (30) days are reasonably required to complete the particular repair or maintenance obligation due to the nature of the circumstances, then Lessor shall not be in default if both: (i) within five (5) business days of receiving a Repair and Maintenance Notice, Lessor provides Lessee with a date that Lessor anticipates the repair or maintenance obligation will be complete; and (ii) Lessor commences the repair or maintenance obligation within thirty (30) days of receiving a Repair and Maintenance Notice and diligently prosecutes the applicable work to completion.

11.3 Lessee's Right to Make Repairs. If Lessee provides a Repair and Maintenance Notice to Lessor and Lessor fails to properly take the required action in compliance with the terms of this Lease and within the applicable periods specified, then Lessee may elect, but shall not be obligated, to take whatever actions are deemed by Lessee to be necessary and appropriate to carry out the applicable repair or maintenance obligation on Lessor's behalf. Lessor accordingly grants to Lessee a license to enter upon those portions of the Premises and Property reasonably necessary for Lessee to effectuate said repair or maintenance obligation and the terms of this section. If Lessee performs any such action required of Lessor by this Lease, then Lessee shall be entitled to prompt reimbursement by Lessor of Lessee's reasonable costs and expenses incurred therein, which reimbursement obligation shall survive any expiration or earlier termination of this Lease. In the event that Lessee so performs any maintenance or repairs as provided herein, upon written demand by Lessee, Lessor shall promptly reimburse Lessee the reasonable costs and expenses actually incurred by Lessee therefor. Lessee may offset against the Rent payable or to be due under this Lease any sums not so reimbursed to Lessee within thirty (30) days after delivery to Lessor of a written demand for payment.

11.4 Emergency and Urgent Repairs.

11.4.1 An “**Emergency Repair Situation**” is defined as the existence of any condition that is an imminent or perceived threat to life, safety, health, property, documents, or security requiring immediate repair, replacement, or service to eliminate that imminent or perceived threat. An “**Urgent Repair Situation**” is defined as the existence of any condition that requires prompt repair, replacement, or service to enable the Court to conduct business in a neat, clean, safe, and functional environment. The determination of whether a repair is an Emergency/Urgent Repair Situation shall be based upon the impact of the situation upon the Court and shall be at the sole, but reasonable, discretion of Lessee.

11.4.2 If Lessee notifies Lessor of an Emergency/Urgent Repair Situation which occurs in or about the Property which is the responsibility of the Lessor to repair or maintain, then Lessor shall commence appropriate repairs or maintenance immediately with respect to an Emergency Repair Situation, and promptly with respect to an Urgent Repair Situation, after notice of the condition is given by Lessee, which notice may be via telephone, email, facsimile, personal contact, or any other means, and Lessor shall thereafter diligently pursue to completion said repairs or maintenance.

11.4.3 If, after receiving notice from Lessee, Lessor fails to commence and diligently pursue repairs within four (4) hours for an Emergency Repair Situation, and twenty-four (24) hours for an Urgent Repair Situation, or if Lessee is unable to contact Lessor or any designated agent within a reasonable time based upon the seriousness of the event or situation, Lessee may elect, but shall not be obligated to, cause said repairs to be made or such maintenance to be performed. Upon demand by Lessee, Lessor shall promptly reimburse Lessee, the action cost and expenses thereof. Should Lessor fail to reimburse the cost and expenses within thirty (30) days from receipt of Lessee’s written demand for reimbursement, Lessee may deduct and offset that amount from Rent payable or to be due under this Lease.

12. Alterations and Additions.

12.1 During the Initial Term and any Extended Terms, Lessee will not make or allow any alterations, installations, remodeling, additions, or improvements for Lessee’s account (“**Alterations**”) in or to the Premises or the Building without Lessor’s prior written consent, which consent will not be unreasonably withheld, conditioned, or delayed; provided, however, that such consent may be reasonably conditioned on Lessor’s receipt and approval of a set of plans and specifications for the requested Alterations prior to the commencement of construction. Lessor agrees to reasonably cooperate in good faith with Lessee to the greatest extent possible with respect to any Alterations to be performed at Lessee’s cost and Lessor will perform the Alterations on Lessee’s behalf whenever and to the extent that the Parties reach mutually-agreeable terms in writing therefor.

12.2 Notwithstanding the foregoing, without requiring any prior notice to or consent of Lessor, Lessee may make or install any non-structural Alterations within the Premises which do not adversely affect any of the Base Building Systems.

12.3 All Alterations made and installed by or on behalf of Lessee's account shall remain Lessee's property and may be removed by or prior to the expiration of this Lease; provided, however, that such removal does not cause injury or damage to the Premises. If Lessee decides, in Lessee's sole discretion, not to remove any Alterations at the expiration or earlier termination of this Lease, said Alterations will become the property of Lessor and Lessee will have no further obligation or liability therefor.

12.4 For all Alterations performed by Lessor at the Property, Lessor shall comply and stay current with all applicable building codes and laws as amended from time to time including, but not limited to, the Americans with Disabilities Act. Lessor recognizes and understands that any improvements requested by Lessee during the term of this Lease may be subject to the provisions contained in the California Labor Code (commencing with section 1720) relating to, without limitation, general prevailing wage rates.

13. Signage. Lessee may, at Lessee's sole expense, install identification signs (including its logo) in the Common Areas of the Property including the Building's lobby, subject to Lessor's prior written consent which may not be unreasonably withheld, conditioned, or delayed; provided, however, that any such signs must keep with the quality, design, and style of the Building.

14. Compliance with Laws.

14.1 Lessor warrants and represents that the Premises, all improvements in the Premises, Building, and Property, and Lessor's operation thereof, shall at all times comply with all applicable Federal, State, and local laws, covenants or restrictions of record, building codes, regulations, ordinances, orders, local and national public health and emergency orders, and consent decrees, as may be updated from time to time, regardless of the use to which Lessee will put the Premises. If the Premises, Building, or Property do not comply with this warranty, Lessor will, promptly after receipt of written notice setting forth the nature and extent of such non-compliance, rectify the same at Lessor's sole expense; provided, however, that Lessee's failure to notify Lessor of any non-compliance shall not relieve Lessor from or waive any obligation that the Premises, Building, and Property comply with said warranty.

14.2 Lessor further warrants and represents that the Premises and the Property will be readily accessible to and usable by individuals with disabilities in compliance with the Disability Accessibility Laws (defined below) and any regulations issued thereunder as may be amended from time to time. **"Disability Accessibility Laws"** include, but are not limited to, Title II of the Americans with Disabilities Act, 42 U.S.C. section 12131 et seq.;

those provisions of the California Government Code relating to Access to Public Buildings by Physically Handicapped Persons, including California Government Code section 4450 et seq.; the accessibility provisions of the applicable edition of the California Building Code; the Unruh Civil Rights Act, California Civil Code section 51 et seq.; and the Disabled Persons Act, California Civil Code section 54 et seq.

15. Real Property Taxes. Lessor will, during the Initial Term and any Extended Terms of this Lease, make payment of all applicable real property taxes and general and special assessments levied against the Property and the Premises which it has the duty to pay within the time allowed by the taxing authorities in order to avoid penalty.

16. Hazardous Materials.

16.1 Lessee agrees that it will not use, generate, store, or dispose of any Hazardous Material (defined herein) on, under, about, or within the Premises in violation of any law or regulation. Lessor represents, warrants, and agrees that (i) neither Lessor nor, to Lessor's knowledge, any third party has used, generated, stored, or disposed of, or permitted the use, generation, storage, or disposal of, any Hazardous Material on, under, about, or within the Property in violation of any law or regulation; and (ii) Lessor will not, and will not permit any third party to, use, generate, store or dispose of any Hazardous Material on, under, about, or within the Property in violation of any law or regulation. As used in this section, "**Hazardous Material**" will mean petroleum or any petroleum product, asbestos, any substance known by the State of California to cause cancer and/or reproductive toxicity, and/or any substance, chemical, or waste that is identified as hazardous, toxic, or dangerous in any applicable Federal, State or local law or regulation.

17. Indemnification.

17.1 Indemnification Obligation of Lessor. To the fullest extent permitted by law, Lessor shall, at Lessor's sole expense and with legal counsel reasonably acceptable to Lessee, indemnify, defend, and hold harmless the Lessee Parties (defined below) from and against any and all liability, penalties, losses, damages, costs, expenses, causes of action, claims, or judgments including, but not limited to, reasonable attorneys' fees and costs arising from (i) property damage and bodily injury to or death of persons in, on, or about the Premises, whether that bodily injury or death is sustained by a third party or by an officer, agent, or employee of Lessee or the Court, where and to the extent arising from the willful misconduct or negligent acts, errors, or omissions of Lessor, (ii) Lessor's possession, operation, management, maintenance, and repair of, or responsibility for, the Building and Property on and after the Commencement Date, except to the extent arising from Lessee's negligence or willful misconduct, and/or (iii) Lessor's breach or inaccuracy of any representations or warranty made under, or any breach or failure to comply with any term or covenant of, this Lease.

17.2 Definition of Lessee Parties. “Lessee Parties” refers singularly and collectively to the State of California; the Judicial Council of California; the Superior Court of California, County of Inyo; and their respective officers, judicial officers, agents, employees, contractors, and representatives, in both individual and official capacities.

17.3 Survival of Indemnification. The defense and indemnification obligations hereunder will survive the expiration or earlier termination of this Lease until all claims involving any of the indemnified matters against the Lessee Parties are either concluded or fully, finally, and absolutely barred by the applicable statutes of limitations.

18. Insurance.

18.1 Lessor Insurance Coverage. Lessor agrees at all times during the Initial Term and any Extended Terms of this Lease to purchase, or provide via a program of self-insurance reasonably acceptable to Lessee, and keep in force the following policies/coverages of insurance:

18.1.1 Property (Physical Damage) insurance covering loss or damage to the Property by reason of fire (extended coverage), flood, systems breakdown, and those perils included within the classification of all risks insurance (with sprinkler damage and other appropriate endorsements), which insurance will be in the amount of the full replacement value of the Building as determined by insurance company appraisers or Lessor's insurance agent;

18.1.2 Commercial general liability insurance covering premises liability, blanket contractual liability, including Lessor's indemnity under this Lease with a minimum limit \$2,000,000 per occurrence with a \$4,000,000 aggregate;

18.1.3 Workers compensation insurance as required by law;

18.1.4 Employers' liability coverage with limits not less than \$1,000,000 per person per accident;

18.1.5 Auto liability insurance for all owned, non-owned or hired automobiles in an amount not less than \$1,000,000 per occurrence combined single limit, if Lessor's vehicles are used on, about, or in connection with the Property; and

18.1.6 Such other coverages as Lessor deems customary and necessary for the Property, Building, and Common Areas including earthquake coverage, or as may be required by Lessor's lender having a first lien on the Property, if applicable.

18.2 Lessor Insurance General Requirements.

18.2.1 Any insurance company providing Lessor's insurance coverage hereunder shall be admitted to the State of California and have an A.M. Best rating of not less than an A-: VII, unless such requirements are waived, in writing, by the Lessee's Risk Manager. If the Lessee's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and then only for the current policy term

18.2.2 Each of the required insurance policies will name the State of California; Judicial Council of California; the Superior Court of California, County of Inyo; and their respective officers, agents, and employees as additional insureds.

18.2.3 The required insurance policies shall be primary and non-contributing with any insurance, self-insurance, or other risk management program maintained by Lessee or the Court; and Lessor and its respective insurers shall waive any right of subrogation or recovery they may have against Lessee and the Court.

18.2.4 Lessor agrees to provide Lessee with verification of insurance, on forms reasonably acceptable to Lessee, and Certificate(s) of Insurance to evidence that all required insurance is in full force and effect. Said Certificate(s) and policies of insurance shall contain the covenant that the insurance company(ies) shall provide no less than thirty (30) days' written notice be given to the Lessee prior to any material modification or cancellation of such insurance.

18.2.5 Lessor or Lessor's insurance company(ies) must declare its insurance deductibles or self-insured retentions. If such deductibles or self-insured retentions exceed \$100,000 per occurrence such deductibles and/or retentions shall have the prior written consent of the Lessee's Risk Manager before the Commencement Date. Upon notification of deductibles or self-insured retentions which are deemed unacceptable to the Lessee, at the election of the Lessee's Risk Manager, Lessor's insurance companies shall either: (i) reduce or eliminate such deductibles or self-insured retentions as respects this Lease with the Lessee; or (ii) procure a bond which guarantees payment of losses and related investigations, claims administration, defense costs and expenses.

18.3 Lessee Insurance. Lessor acknowledges and accepts that Lessee does not maintain commercial insurance coverage for property, general liability, or motor vehicle claims, but instead addresses claims through a litigation management program authorized by Government Code section 912.7 and undertaken pursuant to rules 10.201 and 10.202 of the California Rules of Court.

19. Damage and Destruction.

19.1 Repair of Damage. In the event the Premises or any portion of the Building necessary for Lessee's occupancy are damaged by fire, earthquake, or any other identifiable event of a sudden, unexpected, or unusual nature ("**Casualty**"), within thirty (30) days after the Casualty, Lessor will notify Lessee in writing ("**Repair Notice**") of the estimated time, in Lessor's reasonable judgment, required for repair or restoration ("**Repair Period**"). If the Repair Period is no more than one hundred eighty (180) days after the commencement of physical work and one (1) year or less after the Casualty, then Lessor will promptly and diligently repair and restore the damaged portion of the Building including the Premises.

19.2 Lessor's Option to Terminate. If (i) the Repair Period exceeds one hundred eighty (180) days after the commencement of physical work or one (1) year after the Casualty, or (ii) the estimated repair cost, even though covered by insurance, exceeds fifty percent (50%) of the full replacement cost, then Lessor may elect either to terminate this Lease or to repair and restore the damaged portion of the Building and shall indicate its election in the Repair Notice.

19.3 Lessee's Option to Terminate. If the Repair Period exceeds one hundred eighty (180) days after the commencement of physical work or one (1) year after the Casualty, then Lessee may elect to terminate this Lease by providing written notice to Lessor within thirty (30) days of receiving the Repair Notice. If Lessee does not elect to terminate within said thirty (30)-day period, then Lessee will be considered to have waived the option to terminate.

19.4 Rent Abatement Due to Casualty. Lessor and Lessee agree that Lessee's Rent will be fully abated during the period beginning on the date of the Casualty and ending on the date of substantial completion of Lessor's restoration obligations as provided in this section ("**Abatement Period**"). If, however, Lessee is able to occupy and does occupy a portion of the Premises, Rent will be abated during the Abatement Period only for the portion of the Premises not occupied by Lessee.

19.5 Damage Near End of Term. Notwithstanding any other provisions of this section, if a Casualty which renders all or any portion of the Premises unusable occurs during the last six (6) months of either the Initial Term or any Extended Terms, as applicable, Lessor and Lessee will each have the option to terminate this Lease by giving written notice to the other Party within thirty (30) days after the date of the Casualty.

19.6 Effective Date of Termination; Rent Apportionment. If Lessor or Lessee elects to terminate this Lease in connection with a Casualty, the termination will be effective thirty (30) days after delivery of notice of such election. Lessee will pay Rent, properly apportioned up to the date of the Casualty. After the effective date of the

termination, Lessor and Lessee will be discharged of all future obligations under this Lease, except for those provisions that by their terms survive the expiration or earlier termination of this Lease.

19.7 Waiver of Statutory Provisions. The provisions of this Lease including those in this section constitute an express agreement between Lessor and Lessee that applies in the event of any Casualty to the Property, and the Parties fully waive the provisions of any statute or regulation for any rights or obligations concerning a Casualty including California Civil Code sections 1932(2) and 1933(4).

20. Eminent Domain. If all or any portion of the Premises are condemned or are transferred in lieu of condemnation, then Lessor or Lessee may, upon written notice given within sixty (60) days after the taking or transfer, terminate this Lease. Lessor shall be entitled to all compensation that may be paid in connection with the taking except for any portion specifically awarded to Lessee for, without limitation, moving expenses, fixtures, or equipment.

21. Breach, Default, and Remedies.

21.1 Lessee Breach and Default. Either of the following breaches will constitute an event of default (“Event of Default”) by Lessee under this Lease after the expiration of the applicable grace or cure period:

21.1.1 Except as otherwise provided for in this Lease, Lessee’s failure to pay any amount in full when it is due under the Lease by or before forty-five (45) days following written notice from Lessor to Lessee therefor, which cure period the Parties acknowledge is the required minimum for the State of California to process irregular and/or specially-requested payments to any person or entity; notwithstanding the foregoing, Lessee agrees to take all reasonable efforts to process and issue any outstanding payment as expeditiously as possible.

21.1.2 Lessee’s failure to observe or perform any other provision of this Lease, or the breach of any of Lessee’s representations or warranties hereunder, if such failure or breach continues for thirty (30) days after written notice from Lessor of the failure or breach specifying in reasonably sufficient detail the nature of the failure or breach; provided, however, if the default is such that it is capable of being cured, but cannot be completely cured within the thirty (30) day period, then Lessee will not have defaulted if Lessee begins to cure within the thirty (30) day period and diligently performs the cure to completion.

21.2 Lessor’s Remedies. Upon the occurrence of an Event of Default by Lessee, Lessor, in addition to any other rights or remedies available to Lessor at law or in equity, will have the right to terminate this Lease by giving Lessee thirty (30) days’ prior written

notice thereof to Lessee, in which case Lessor may recover from Lessee the aggregate sum of:

21.2.1 The worth at the time of award of any unpaid Rent which had been earned at the time of such termination; and

21.2.2 The worth at the time of award of the amount by which the unpaid Rent which would have been earned after termination until the time of award exceeds the amount of such rental loss Lessee proves could have been reasonably avoided; and

21.2.3 Any other amount necessary to compensate Lessor for all the detriment proximately caused by Lessee's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom.

Lessor shall not under any circumstance have the right to accelerate any Rent that falls due in future rental periods or otherwise declare any Rent not then in default to be immediately due and payable.

21.3 Lessor's Default. An Event of Default by Lessor under this Lease will be deemed to have occurred in the event that Lessor fails to observe or perform any provision of this Lease, or breaches any of Lessor's representations or warranties hereunder, if such failure or breach continues for thirty (30) days after written notice from Lessee of the failure or breach specifying in reasonably sufficient detail the nature of the failure or breach; provided, however, if the default is such that it is capable of being cured, but cannot be completely cured within the thirty (30) day period, then Lessor will not have defaulted if Lessor begins to cure within the thirty (30) day period and diligently performs the cure to completion.

21.4 Lessee's Remedies. Upon the occurrence of an Event of Default by Lessor, Lessee, in addition to any other rights or remedies available to Lessee at law or in equity, will have the right either to cure any default by Lessor following the above-described thirty (30)-day notice and cure period and to deduct the cost of such cure from any Rent due hereunder upon presentation of an accounting of such costs to Lessor, or to elect to terminate this Lease immediately upon written notice to Lessor thereof.

22. Quiet Enjoyment. Lessor represents and warrants that Lessor has legal right to possession of the Premises and the power and the right to enter into this Lease and that Lessee, upon the faithful performance of all of the terms, conditions, and obligations of Lessee contained in this Lease, will peaceably and quietly hold and enjoy the Premises upon the terms, covenants, and conditions set forth in this Lease throughout the Initial Term and any Extended Terms of this Lease.

23. Surrender. Lessee will, after the last day of the Initial Term or any Extended Term of this Lease, or upon any earlier termination of this Lease, surrender and yield up to Lessor the Premises in good order and “broom-clean” condition (i.e., the Court will empty the space of all removable items including unaffixed furniture, books, files, etc., dispose of all garbage, and sweep or vacuum), reasonable wear and tear and damage by fire or other casualty excepted. In surrendering the Premises to Lessor, Lessee may, but is not liable for or obligated to: (i) remove any Alterations constructed or installed within the Premises for Lessee’s account; (ii) remove any furniture, fixtures, and equipment affixed to the Premises by Lessee prior to or during the Initial Term or any Extended Terms of this Lease; and (iii) implement repairs to the Premises caused in any of Lessee’s removal of same.

24. Holding Over. Any holding over by Lessee after the Initial Term or any Extended Terms of this Lease will be deemed to be a month-to-month tenancy upon the same terms and conditions as set forth in this Lease.

25. Notices. Any notices required or permitted to be given under the terms of this Lease must be in writing and may be: (i) personally delivered; (ii) mailed by depositing such notice in the United States mail, first class postage prepaid; or (iii) sent by reputable overnight delivery service, addressed to following address(es) or to such other place(s) as each Party hereto may designate by subsequent written notice to the other Party; provided, however, that Lessor waives any defense of improper notice if Lessor fails to properly notify Lessee of any updates or changes to its contact information (including for the receipt of payment):

If to Lessor: City of Bishop
Attention: City Administrator
377 West Line Street
Bishop, California, 93515
Voice: 760-872-4728
E-mail: ali.mcmurry@inyocourt.ca.gov

If to Lessee: Judicial Council of California
Facilities Services
Attention: Associate Facilities Analyst
455 Golden Gate Avenue
San Francisco, CA 94102
Voice: 415-865-4048
Email: JCCRealEstate@jud.ca.gov

With a copy to: Judicial Council of California
Facilities Services
Attention: Manager, Real Estate
2860 Gateway Oaks Drive, Suite 400
Sacramento, CA 95833
Voice: 916-263-7999

In addition, all notices by Lessor relating to termination of this Lease or an alleged breach or default by Lessee or the Court of this Lease must also be sent to:

Judicial Council of California
Branch Accounting & Procurement
Attention: Manager, Contracts
455 Golden Gate Avenue
San Francisco, CA 94102
Voice: 415-865-7989

All notices and correspondence to Lessee must reference the address of the Premises and the name of the entity occupying the Premises.

26. Confidential Records. Lessor acknowledges that Lessee may maintain and store confidential records within the Premises. Lessor will take all reasonable and practical measures to ensure that such records are kept confidential including, without limitation, requiring all Lessor vendors who have regular access to the Building to post a fidelity bond in the sum of One Hundred Thousand Dollars (\$100,000) and to provide evidence of that bond to Lessee prior to occupancy of the Premises by Lessee.

27. DOJ and DMV Requirements.

27.1 If required by the Court, Lessor must comply with background check and clearance requirements for unrestricted or unescorted access set forth in the policies, procedures, practices, as revised, of the California Department of Justice (“**DOJ**”) and the California Department of Motor Vehicles (“**DMV**”) with respect to any employee or representative of Lessor or Lessor’s vendors who may have *unrestricted* or *unescorted* physical access to any area in the Premises which is either connected to, or contains records from, any DOJ criminal computer database including, without limitation, the California Law Enforcement Telecommunications System (CLETS) and the Criminal Offender Record Information (CORI), or any DMV computer database (collectively the “**Databases**”).

27.2 If required by the Court, Lessor will coordinate with the Court regarding any necessary background checks and clearances which may be required by the DOJ or the DMV and, if necessary, either (i) the Court will conduct the background checks and notify

Lessor if the employee is approved to have access to areas in the Premises which are either connected to, or contain records from, the Databases, or (ii) with the Court's written consent, Lessor may conduct any necessary background checks in lieu of the Court, and provide to the Court, if requested by the Court, suitable documentation evidencing Lessor's completion of any necessary background checks.

28. Nondiscrimination. The Parties shall comply with all applicable federal and California laws relating to discrimination against employees and members of the public because of, without limitation, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status of any person, including, but not limited to, the California Fair Employment and Housing Act, the California Unruh Civil Rights Act, the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.

29. Miscellaneous

29.1 Amendments. This Lease may be modified only in a written amendment duly-authorized and signed by the Parties.

29.2 Waivers. Any waiver of any right under this Lease must be in writing and signed by the waiving Party. The waiver by either Party at any time of any breach of this Lease shall not be deemed a waiver of or consent to a breach of any other provision of this Lease or a consent to any succeeding breach of the same or another provision of this Lease. No waiver of any provision of this Lease shall be implied by any failure of either Party to enforce any remedy for the violation of that provision, even if that violation continues or is repeated.

29.3 Non-Assignability. Lessor may not assign or otherwise transfer this Lease or any rights, privileges, or obligations hereunder to any other person or entity without the prior, written consent of Lessee, which consent will not be unreasonably withheld or conditioned.

29.4 Binding on Successors. In the event of any proper assignment or transfer of this Lease, the terms and conditions herein contained will apply to and bind the heirs, successors in interest, executors, administrators, representatives, and assigns of the Parties hereto.

29.5 No Third-Party Beneficiaries. This Lease is made and entered into for the sole protection and benefit of the Parties hereto and the Court. No other person or entity shall have any right of action based upon the provisions of this Lease, except for the Court.

29.6 Construction. This Lease will not be construed against either Party as the principal draftsman.

29.7 Governing Law/Venue. This Lease shall be construed under the laws of the State of California, without regard to its conflict of law provisions. The Parties agree that any legal action related to the interpretation, performance, or enforcement of this Lease shall be filed in the Superior Court of the State of California in the county in which the Premises are located, and the Parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county unless otherwise agreed to in writing.

29.8 Employees and Agents of the Parties. It is understood and agreed that all persons hired or engaged by one Party shall be considered to be employees or agents only of that Party, as applicable, and not of the other Party.

29.9 Authority. Lessor and Lessee each certifies that it is duly authorized and empowered to execute, enter into, and perform its obligations set forth in this Lease, and each further certifies that the individual signing this Lease on its behalf has been duly authorized to execute this Lease on behalf of the Party and may legally bind the Party to the terms and conditions of this Lease.

29.10 Severability. If any term, provision, covenant, or restriction in this Lease is determined to be invalid, void, unenforceable, or otherwise inconsistent with applicable law by a court of competent jurisdiction, the remainder of the terms, provisions, covenants, and restrictions of this Lease will remain in full force and effect and will in no way be affected, impaired, or invalidated. It is hereby stipulated and declared to be the intention of the Parties that they would have executed the remaining terms, provisions, covenants, and restrictions set forth in this Lease without including any of such terms, provisions, covenants, or restrictions that may be hereafter declared invalid, void, or unenforceable.

29.11 Entire Lease. This Lease contains the entire and complete agreement of the Parties with respect to the subject matter of this Lease, and supersedes any and all other previous or concurrent understandings, arrangements, or agreements, oral or written. No promises, representations, warranties, or inducements of any kind exist between any of the Parties to this Lease except as expressly set forth in this Lease.

29.12 Counterparts and Electronic Execution. This Lease may be executed in counterparts (including PDF copies), each of which shall be deemed an original as against the Party signing such counterpart and which together shall constitute one and the same instrument. The Parties agree that the signature pages of this Lease may be executed, scanned, and transmitted electronically and electronic signatures shall be deemed original

signatures for purposes of this Lease, with such scanned and electronic signatures having the same legal effect as original signatures.

[SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the Parties hereto have executed this Lease on the dates specified below their respective signatures.

LESSEE:

APPROVED AS TO FORM:
Judicial Council of California,
Legal Services

JUDICIAL COUNCIL OF CALIFORNIA

By: _____
Name: Maggie W. Stern
Title: Attorney
Date: _____

By: _____
Name: Alice Lee
Title: Manager, Contracts
Date: _____

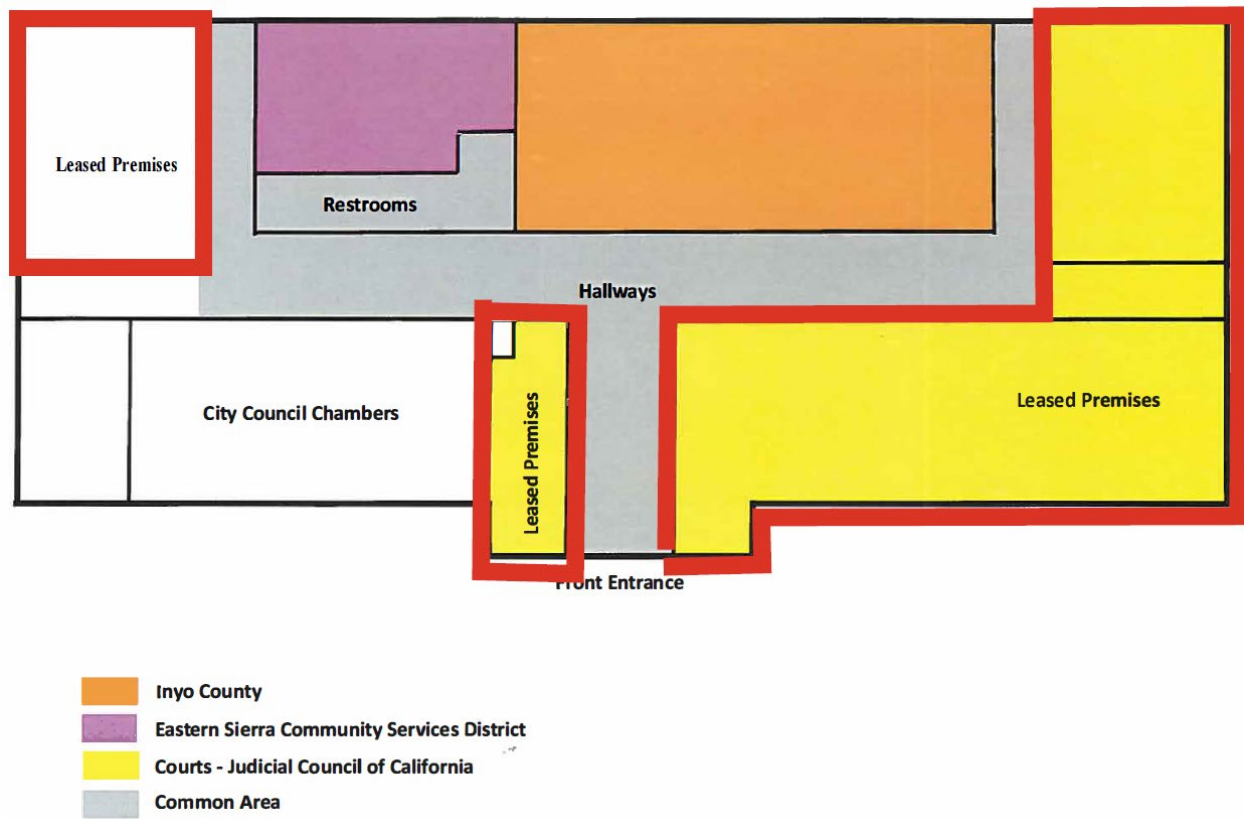
LESSOR:

**CITY OF BISHOP,
A California Municipal Corporation**

By: _____
Name: Dean Pucci
Title: City Attorney
Date: _____

EXHIBIT "A-1"

PREMISES





Agenda Item: 9.A
Date of Meeting: June 8, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment and Retention Efforts**
Prepared On: June 1, 2026

Background/History:

AB 2561 was introduced to address the issue of job vacancies in local government, which adversely affects the delivery of public services and employee workload. Among other requirements, the bill mandates that public agencies conduct a public hearing to present the status of vacancies, recruitment, and retention efforts during a public hearing before the agency's governing body at least once per fiscal year prior to the adoption of the next fiscal year's budget and identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. The bill was enacted into law and is codified as Government Code section 3502.3, effective January 1, 2025.

Analysis/Discussion:

In compliance with the new legal obligations, the City is required to do the following:

1. Public Hearing – Report on Vacancies: For the calendar year 2025, the City's annual average percentage of vacancies (i.e., regular, full-time equivalent) is 5.13%.
2. Employee Organization Participation: Allow the recognized employee organization for each bargaining unit at the City to make presentations during the public hearing concerning vacancies and recruitment and retention efforts. The City notified the four (4) represented bargaining units at the City and unrepresented employees of the opportunity to present. (Gov. Code § 3502.3(b).)
3. Additional Reporting for High Vacancy Rates: If vacancies within a single bargaining unit

meet or exceed 20% of authorized full-time positions in that bargaining unit, upon request of the recognized employee organization for that bargaining unit, the City must provide additional information during the public hearing, including the following: (1) the total number of vacancies within the bargaining unit; (2) the number of applicants; (3) the average number of days to fill positions; and (4) opportunities to improve compensation and working conditions for employees in the bargaining unit. (Gov. Code § 3502.3(c).)

For the calendar year 2025, within the City's bargaining units with recognized employee organizations, they were all under the 20% vacancy rate, which is summarized below:

Bargaining Unit	Approved Positions	Percentage
Bishop Employee's Association	14	7.69%
Bishop Police Officers Association	16	0%
Bishop Mid-Management Association	7	16.67%
Bishop Management Association	4	0%

Impacts to Council Goals and Strategic Planning Priorities:

This action is consistent with the embedded strategic initiative of Engagement: Community engagement and stakeholder communications.

Budget Impacts:

N/A

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Conduct a Public Hearing in accordance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment and Retention Efforts.

Approved By: Pam Foster 6/1/2026

Approved By: Dean Pucci 6/1/2026

Approved By:

Approved By:



Agenda Item: 10.A
Date of Meeting: June 8, 2026
Department: Finance

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Adoption of the FY 2026-27 Budget**
Prepared On: June 4, 2026
Attachments: City of Bishop FY 2026-27 Budget
Resolution No. 2026-XX approving a short-term interfund cash advance to support the purchase of the Fire Department ladder truck
Resolution No. 2026-XX approving a short-term interfund cash advance to support the South Warren Street Improvement Project

Background/History:

Annually, the City Council conducts a workshop with City staff to review and discuss the upcoming fiscal year's budget. The proposed budget was developed in alignment with the May 12, 2026, Strategic Planning Meeting, during which City Council and City Department Heads discussed the capital spending associated with strategic planning. In addition to the work conducted on May 12, 2026, City staff spent considerable time analyzing financial data and collaborating to ensure that the figures within the proposed budget are realistic and based on sound reasoning.

Analysis/Discussion:

The proposed budget is presented on a fund-by-fund basis and every City fund maintains a fund balance that supports all budgeted spending. The proposed budget is a balanced budget, and the budget book includes: An Introductory Section - This section displays City leadership, budgetary processes, estimated starting fund balances, and an overview of personnel expenditures. City Budget Overviews and Itemized Budgets - This section displays the City's budget on a fund-by-fund basis. Each fund is listed and contains a budget overview and an itemized budget. City Departments - This section displays a narrative from each City Department. The purpose of the narrative is to provide context and detail with regard to how the budget is utilized by the City. The context presented includes department responsibilities and staff, accomplishments from the prior year, intentions for the upcoming year, budgeting nuances, department missions and visions, and more.

Impacts to Council Goals and Strategic Planning Priorities:

The proposed budget is a tool and internal control crafted with the intention of carrying out Council goals and strategic planning priorities that were established at the strategic planning

meeting, but also established over time.

Budget Impacts:

Budgetary impacts are included within the proposed budget book.

Legal Review:

The City Attorney has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Adopt the proposed City of Bishop FY 2026-27 Budget as presented, and adopt the following resolutions:

1. Resolution No. 2026-XX approving a short-term interfund cash advance to support the purchase of the Fire Department ladder truck; and
2. Resolution No. 2026-XX approving a short-term interfund cash advance to support the South Warren Street Improvement Project.

Approved By: Ethan Aukee 6/4/2026

Approved By: Robin Picken 6/4/2026

Approved By: Dean Pucci 6/4/2026

Approved By: Pam Foster 6/4/2026



Fiscal Year 2026–2027

Adopted Budget

A financial plan supporting reliable public services, infrastructure investment, long-term sustainability, and community priorities.



City Leadership

Fiscal Year 2026-2027 Adopted Budget

City of Bishop elected officials and administrative leadership for the Fiscal Year
2026-2027 Adopted Budget

City Council	Administrative Leadership
Mayor Stephen Muchovej smuchovej@cityofbishop.ca.gov	City Treasurer Cheryl Underhill treasurer@cityofbishop.ca.gov
Mayor Pro Tem Dennis Freundt dfreundt@cityofbishop.ca.gov	City Administrator Pam Foster pfoster@cityofbishop.ca.gov
Council Member Karen Kong kkong@cityofbishop.ca.gov	
Council Member Karen Schwartz kschwartz@cityofbishop.ca.gov	
Council Member Jose Garcia jgarcia@cityofbishop.ca.gov	

City of Bishop • Bishop, California

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City Administrator's Letter

Fiscal Year 2026-2027 Adopted Budget

To the Residents of the City of Bishop,

The City is pleased to present the Fiscal Year 2026-2027 Adopted Budget. This financial plan reflects the City Council's commitment to reliable public services, infrastructure investment, long-term sustainability, and community priorities.

The Strategic Plan provides the framework for this document. It guides decision-making, resource allocation, and service delivery through five focus areas: Downtown Area Investment and Support, Economic and Housing Development, Infrastructure Maintenance, Improvement and Replacement, City Services and Functionality, and Public Safety.

The adopted budget advances those focus areas by balancing essential operations with targeted investments in Bishop's future. Downtown and economic development efforts emphasize walkability, public spaces, active transportation, housing opportunities, regional partnerships, and planning work that strengthens long-term resilience.

Infrastructure continues to receive significant attention through funding for streets, sidewalks, water, sewer, facilities, and other critical systems that affect residents, businesses, and visitors. These investments help address aging assets, regulatory requirements, capital replacement needs, and long-term system reliability.

Public safety and service functionality are central to the City's work. The budget provides resources for staffing, training, equipment, planning, emergency response, internal process improvements, transparent financial planning, interdepartmental coordination, and the continued pursuit of outside funding when available.

This budget takes a practical, forward-looking approach to local government. It recognizes the need to maintain current services, invest in infrastructure and the workforce, advance community goals, and preserve financial flexibility for future years. Through this work, Bishop continues moving toward the Strategic Plan's vision of a welcoming, resilient, and well-managed community.

Thank you to the City Council for its policy direction, to City staff for their continued service, and to the residents, businesses, and community partners who help shape Bishop's future.

Sincerely,

Pam Foster

Pam Foster
City Administrator
City of Bishop, California

Budgetary Process

Fiscal Year 2026-2027 Adopted Budget

The Budget: A Financial Policy, Management, and Planning Tool

The budget is the City's service, project, and financial plan for the upcoming fiscal year. It matches the services, programs, and projects desired by the community and the City Council with the resources available to provide them. The budget represents public policy by organizing funding, staffing, equipment, materials, and other resources to carry out the City's priorities.

The effective period of the budget is one fiscal year, July 1 through June 30. Certain services and activities are required by law, and certain revenues are restricted for specific purposes. The City of Bishop's budget is organized by fund. A fund is a collection of accounts used to record resources and related requirements for a specific activity, objective, restriction, or function.

The budget is one of the City's primary management tools. It defines the scope of services to be provided during the year, supports accountability for public resources, and provides a financial framework for staff, public officials, and the community.

City Administrator's Budgeting Guidelines for Department Heads

First: Develop a plan that is fiscally responsible, maintains basic City services, and does not compromise public safety.

Second: Provide full disclosure of financial information and present the City's financial condition as accurately and clearly as possible to the organization and the community.

Third: Discuss expenditure requests openly and honestly. As an organization, and as individual managers, staff are responsible for explaining the need for requested expenditures.

Fourth: Develop and manage the budget in a manner that strengthens the financial stability and long-term health of the organization.

Budget Assumptions and Direction

The following assumptions and direction were used in developing the Fiscal Year 2026-2027 Budget:

- ✓ Revenues are budgeted realistically based on historical trends, known economic conditions, outside agency information, and the best information available during budget preparation.
- ✓ Expenses generally reflect a continuation of current service levels with targeted enhancements where aligned with City Council direction, community priorities, and available resources.
- ✓ A 3.1% COLA salary/wage increase is included, effective July 1, 2026.
- ✓ Utility rate changes are incorporated where applicable to support ongoing operations, capital needs, and long-term utility system sustainability.

- ✓ Public safety staffing and operational needs are incorporated to support police, fire, emergency response, training, and related service requirements.
- ✓ Major infrastructure projects and grant-funded capital projects are included where funding, project readiness, and Council priorities support advancement during the fiscal year.
- ✓ Interfund loans or cash advances may be used where appropriate to support timing needs for major capital projects, grant reimbursements, or other approved financing strategies.
- ✓ Pension and OPEB contribution assumptions are updated to reflect current funding priorities, available resources, and long-term obligations.
- ✓ Capital expenditures were developed through a combination of City Council strategic planning priorities, the capital planning process, department requests, staff review, and Council budget review.

Budgetary Basis

The budget is prepared on a line-item basis by fund and department. Budget development considers historical activity, current service levels, known obligations, outside agency and consultant information, department requests, management review, Council priorities, and available resources.

All revenue and expenditure accounts are reviewed during budget preparation. The budget provides spending authority and establishes the financial plan for the fiscal year, while recognizing that mid-year adjustments may be necessary when conditions, project timing, grant activity, or Council direction change.

Accounting Basis

The City's accounting system is organized and operated on a fund basis. Funds are established to carry out specific activities or objectives in accordance with applicable regulations, restrictions, or limitations.

Governmental funds are accounted for using the modified accrual basis of accounting. Under this basis, revenues are recognized when they become both measurable and available to finance expenditures of the fiscal period. Expenditures, except for unmatured interest on long-term debt, are generally recognized in the accounting period in which the related liability is incurred.

Revenues earned in the prior fiscal year are considered measurable and available when received by the City within 60 days following year-end. Enterprise and internal service funds are maintained on the accrual basis of accounting, under which revenues are recognized in the period earned and expenses are recognized in the period incurred.

Fund Balance Overview

Fiscal Year 2026-2027 Adopted Budget

Estimated Beginning Fund Balances

Fund balance is a key measure of the City's available financial position at a point in time. In governmental funds, fund balance represents the difference between assets and liabilities, adjusted for applicable restrictions, commitments, assignments, and other classifications. For enterprise activities, such as water, sewer, and Sunrise Mobile Home Park, the comparable financial measure is net position.

This section presents estimated beginning balances for Fiscal Year 2026-2027. The estimates begin with the City's June 30, 2025 Balance - Current Date / Total Fund Equity amounts, then add or subtract estimated Fiscal Year 2025-2026 net activity. The result is the projected starting balance for Fiscal Year 2026-2027.

The amounts below are intended to provide a budgetary planning view of available resources by fund. Final balances may change as year-end closing entries, receivables, payables, transfers, interfund loan activity, and audit adjustments are completed. Funds that belong to separate entities, custodial-type funds, and donation-type funds are excluded from this table.

Notes on cash balances: Fund balance and cash balance are related but not identical. Fund balance reflects the difference between assets and liabilities within a fund, while cash balance reflects liquid resources available at a point in time. The City monitors cash balances separately to ensure adequate liquidity for operations, capital projects, restricted programs, interfund activity, and reserve policy compliance.

FY 2025-2026 Starting Balance	Estimated FY 2025-2026 Net Activity	Estimated FY 2026-2027 Starting Balance
\$29,965,100.22	\$(2,269,798.48)	\$27,695,301.74

Fund Balance Estimated Projection Table

Fund	Fund Name	FY 2025-2026 Starting Balance	FY 2025-2026 Est. Net Activity	FY 2026-2027 Est. Starting Balance
001	General Fund	\$14,526,586.52	\$(2,078,923.06)	\$12,447,663.46
002	Sewer Fund	\$3,488,424.11	\$228,109.54	\$3,716,533.65
003	Gas Tax	\$486,521.07	\$47,969.60	\$534,490.67
004	Water Fund	\$4,323,513.61	\$(1,125,985.12)	\$3,197,528.49
007	Local Transportation Fund	\$80,661.27	\$62,859.00	\$143,520.27
009	Traffic Safety	\$8,141.29	\$0.00	\$8,141.29
010	TUT Measure A	\$1,888,343.50	\$207,000.00	\$2,095,343.50
011	Asset Forfeiture	\$5,782.62	\$60.00	\$5,842.62
012	Sunrise MHP	\$776,252.31	\$(39,583.44)	\$736,668.87
019	Streets-Sidewalk Improvement	\$1,406,357.37	\$310,000.00	\$1,716,357.37
022	Heavy Equipment Replacement	\$57,452.35	\$105,000.00	\$162,452.35
023	Property/Housing Development	\$78,147.81	\$(58,000.00)	\$20,147.81
025	General Capital Projects	\$0.00	\$0.00	\$0.00
026	PLHA Fund	\$4,216.78	\$8,000.00	\$12,216.78
033	C.O.P.S.	\$276,015.54	\$(77,000.00)	\$199,015.54
037	HOME Funds/Willow St.	\$2,348,632.26	\$13,000.00	\$2,361,632.26
054	STIP E. Line St. Bridge Replacement	\$(115,850.67)	\$127,695.00	\$11,844.33
055	S Warren St. Improvement	\$0.00	\$0.00	\$0.00
070	Homeowner Assistance Program	\$307,781.00	\$0.00	\$307,781.00
072	Valley Apts/13 CDBG 8972	\$18,121.48	\$0.00	\$18,121.48
Total	Fund Balance	\$29,965,100.22	\$(2,269,798.48)	\$27,695,301.74

Notes on Estimated Projection Table: Balances are budgetary estimates for planning purposes. Amounts may not equal unrestricted reserves or available cash. Certain fund resources are restricted, committed, assigned, or otherwise limited by law, policy, grant requirements, project purpose, or funding source. Estimated FY 2026-2027 beginning balances reflect a planned interfund loan of \$1,429,395 from the General Fund to the Water Fund for the West Line Street Water Main Project. Because the Water Fund is expected to spend the loan proceeds on the project before fiscal year-end, the loan reduces the General Fund's estimated beginning balance but does not increase the Water Fund's estimated beginning cash/fund balance.

Excluded funds include separate entities, custodial-type funds, and donation-type funds not presented as part of the main City budget fund balance projection.

Use of Fund Balance Information

The fund balance projection is intended to help readers understand the resources expected to be available at the start of the fiscal year. It does not, by itself, authorize spending. Budget authority is established through the adopted budget, budget adjustments, and other actions approved in accordance with City policy and applicable law.

A positive beginning balance may represent unrestricted resources, restricted revenues, grant proceeds, accumulated capital resources, or other amounts that must be used for a specific purpose. A zero-beginning balance does not necessarily mean a fund is inactive; some project funds may begin the year with no balance but receive transfers, reimbursements, or grant proceeds during the fiscal year.

Personnel Costs

Fiscal Year 2026-2027 Adopted Budget

Personnel Cost Summary

Personnel costs represent a significant portion of the City of Bishop's operating budget and include salaries, wages, overtime, employer-paid benefits, retirement costs, retiree health, OPEB, payroll taxes, workers' compensation, and other personnel-related expenditures.

Personnel expenditures are budgeted within the funds expected to benefit from the work performed. The allocation of employee costs across the General Fund, Sewer Fund, Gas Tax Fund, Water Fund, Sunrise Mobile Home Park Fund, and C.O.P.S. Fund is based on anticipated duties, work assignments, and eligible funding purposes.

For Fiscal Year 2026-2027, the personnel budget includes a 3.1% salary and wage cost-of-living adjustment effective the first payroll cycle following July 1, 2026, along with projected benefit, pension, OPEB, payroll tax, and workers' compensation costs.

Personnel Category	City-Wide Total	Share of Total
Salaries and Wages	\$5,173,423.43	48.2%
Overtime and Premium Pay	\$416,740.05	3.9%
Health and Welfare Benefits	\$1,457,948.00	13.6%
Retirement and Pension Costs	\$2,398,012.63	22.3%
Retiree Health and OPEB	\$956,365.72	8.9%
Payroll Taxes, Workers Compensation, and Other Personnel Costs	\$332,978.10	3.1%
Total Personnel Costs	\$10,735,467.93	100.0%

This summary table presents city-wide totals by major personnel category. The allocation table on the following page presents the same category totals by fund; the bottom row of the allocation table ties back to the summary table, and the rightmost column ties to the proposed 51xxx personnel-account totals by fund.

Personnel Cost Allocation by Fund

The table below shows the FY 2026-2027 proposed personnel budget by fund and major personnel category. This format keeps subtotals and total personnel costs in one view.

Fund	Fund Name	Salaries & Wages	Overtime & Premium Pay	Health & Welfare Benefits	Retirement & Pension Costs	Retiree Health & OPEB	Other	Total
001	General Fund	\$4,542,437.43	\$327,540.05	\$1,237,898.00	\$1,887,932.43	\$816,491.89	\$307,898.88	\$9,120,198.68
002	Sewer Fund	\$273,568.00	\$6,000.00	\$95,000.00	\$259,795.34	\$60,514.77	\$11,207.16	\$706,085.27
003	Gas Tax Fund	\$82,368.00	\$1,200.00	\$33,380.00	\$28,117.00	\$2,255.14	\$3,243.96	\$150,564.10
004	Water Fund	\$228,750.00	\$7,000.00	\$82,300.00	\$206,352.57	\$76,608.96	\$9,422.15	\$610,433.68
012	Sunrise MHP	\$46,300.00	\$0.00	\$9,370.00	\$15,815.29	\$494.96	\$1,205.95	\$73,186.20
033	C.O.P.S. Fund	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Total	Personnel	\$5,173,423.43	\$416,740.05	\$1,457,948.00	\$2,398,012.63	\$956,365.72	\$332,978.10	\$10,735,467.93

Reconciliation Note: Total personnel costs of \$10,735,467.93 reconcile to the FY 2026-2027 proposed 51xxx personnel accounts for the funds shown. Grouped categories are presented for readability; line-item budget accounts remain the controlling detail within the adopted budget and the City's accounting system.

General Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The General Fund is the City's primary operating fund and supports most core municipal services, including administration, public safety, community services, parks and recreation, planning, public works activities, and other general governmental functions. The FY 2026-2027 General Fund budget is balanced after planned transfer support, while also using prior accumulated resources for one-time capital investment and other nonrecurring needs.

The budget reflects an operating deficit before transfers and a projected operating surplus after planned transfer support. Total fund balance is projected to decline during the fiscal year because the budget includes significant one-time capital outlay and temporary cash-flow activity. Even with this planned use of resources, the General Fund is projected to remain above the City's required reserve level.

General Fund Activity

The table below summarizes projected General Fund activity for FY 2026-2027. Total inflows include revenues and transfer support. Total outflows include expenditures and transfers out.

Activity Description	Amount
Estimated FY 2026-2027 Starting General Fund Balance	\$12,447,663.46
Add: Total Budgeted Inflows	\$13,090,488.00
Less: Total Budgeted Outflows	(\$14,823,166.52)
Projected Ending General Fund Balance	\$10,714,984.94
Less: Required Reserve (25% of General Fund Revenue)	(\$3,022,622.00)
Available Ending Balance After Reserve	\$7,692,362.94

Note: The required reserve is calculated as 25% of General Fund budgeted revenue. For FY 2026-2027, General Fund revenue is \$12,090,488, which excludes \$1,000,000 of transfer support included in total budgeted inflows.

Operating Budget Summary

The operating budget separates ongoing General Fund revenues and expenditures from grant activity, capital outlay, and transfers. This presentation helps distinguish the City's recurring operating position from one-time or financing-related items.

Component Description	Amount
Total General Fund Revenue	\$12,090,488.00
Less: Grant Revenue	(\$162,200.00)
Net Operating Revenue	\$11,928,288.00
Total General Fund Expenditure	\$14,450,373.52
Less: Grant Expenditure	(\$162,200.00)
Less: Capital Outlay	(\$1,896,700.00)
Net Operating Expenditure	\$12,391,473.52
Projected Net Operating Deficit Before Transfers	(\$463,185.52)
Add: Operating Transfers In	\$1,000,000.00
Less: Operating Transfers Out	(\$372,793.00)
Projected Net Operating Surplus After Transfers	\$164,021.48

Note: Although the Measure A Fund is reported separately from the General Fund, the fund accounts for the City's portion of a countywide tax that may be used for general operations and capital additions. The FY 2026-2027 budget includes a planned transfer from the Measure A Fund to the General Fund as part of the City's overall financing strategy. This treatment preserves separate fund accounting while recognizing that Measure A resources may support eligible City operating and capital needs.

Capital Outlay

The FY 2026-2027 General Fund budget includes \$1,896,700 of capital outlay. These projects represent one-time or project-based investments in facilities, equipment, public safety, parks, and community infrastructure. The most significant outlay is \$1,350,000 for City Park Field 6 construction and a full detail of budgeted capital outlay is included in the General Fund Expenditure Overview for reference.

Note: No grant funding is budgeted for the General Fund capital outlay referenced above. The City Park Field 6 construction budget includes use of a \$250,000 Inyo County contribution.

Transfers Out

Transfers out are used to move resources from the General Fund to other City funds for capital projects, reserve contributions, or other approved purposes. The FY 2026-2027 General Fund budget includes \$372,793 in transfers out.

Transfer To	Purpose	Amount
Fund 025 - General Capital Projects Fund	City contribution to ladder truck purchase, net of federal earmark and partner contribution proceeds	\$172,793.00
Fund 019 - Streets & Sidewalk Improvement Fund	Contribution to streets and sidewalk capital reserve	\$100,000.00
Fund 022 - Heavy Equipment Replacement Fund	Contribution to heavy equipment capital reserve	\$100,000.00
Total	Transfers Out	\$372,793.00

Significant One-Time Operating Costs

The FY 2026-2027 General Fund operating budget includes several significant one-time or nonrecurring operating costs. Identifying these items helps explain the operating deficit before transfers and distinguishes these costs from ongoing service-level expenses.

Department	Item / Purpose	Amount
Administration	Updated Utility Rate Assistance Program	\$58,000.00
Police Department	Required station electrical system upgrades	\$300,000.00
Police Department	Upfitting for replacement of two patrol-rated vehicles	\$30,000.00
Total One-Time	Operating Costs	\$388,000.00

Short-Term Cash Flow Considerations

The FY 2026-2027 budget also includes short-term General Fund cash flow considerations related to major capital projects. The City may temporarily use General Fund cash to support project timing for the ladder truck purchase and the South Warren Street Improvement Project before receipt of federal earmark proceeds, partner contributions, or reimbursements.

These timing items are expected to have a short-term cash impact of less than one fiscal year and are not intended to represent permanent General Fund support beyond the City's approved contribution or authorized cash-flow support. Staff will monitor cash flow throughout the year to ensure adequate liquidity for operations, capital activity, interfund activity, and reserve policy compliance.

Summary

The FY 2026-2027 General Fund budget maintains core operations, incorporates planned transfer support, funds significant one-time capital and operating needs, and retains projected reserves above the City's required reserve level. The budget reflects the planned use of accumulated resources for priority investments while preserving the City's ability to meet ongoing service and liquidity needs.

General Fund Revenue Overview

Fiscal Year 2026-2027 Adopted Budget

Revenue projections establish the foundation for the City's General Fund budget. General Fund revenues support most core municipal services, including administration, public safety, community services, parks and recreation, planning, public works activities, and other general governmental functions.

For FY 2026-2027, total General Fund inflows are budgeted at \$13,090,488. This amount includes General Fund revenues and planned transfer support. General Fund revenue, excluding transfer support, is budgeted at \$12,090,488.

Revenue Outlook

The FY 2026-2027 General Fund revenue outlook remains strong, but dependent on economically sensitive revenues. Sales tax and transient occupancy tax are the two largest General Fund revenue sources and together represent a substantial share of total inflows. Because these revenues are affected by consumer activity, tourism, lodging demand, and broader economic conditions, the City continues to budget conservatively and monitor receipts throughout the fiscal year.

Key Revenue Components

The table below summarizes the major General Fund revenue components included in the FY 2026-2027 Adopted Budget.

Revenue Component	Amount	% of Total
Sales Tax	\$5,190,000	39.65%
Transient Occupancy Tax	\$3,650,000	27.88%
Property Taxes and VLF	\$1,256,900	9.60%
Interfund Transfers In	\$1,000,000	7.64%
Interest Earnings	\$530,000	4.05%
Fees, Charges, and Programs	\$275,480	2.10%
Water Agreement	\$256,608	1.96%
Licenses and Permits	\$245,800	1.88%
Grants/Public Safety Reimbursements	\$237,200	1.81%
Franchise and Development Fees	\$186,400	1.42%
Service Reimbursements	\$138,000	1.05%
Rental and Facility Use	\$113,000	0.86%
Miscellaneous	\$11,100	0.08%
Total General Fund Inflows	\$13,090,488	100.00%

Major Revenue Sources

The following revenue summaries describe the City's primary General Fund revenue sources and the assumptions reflected in the FY 2026-2027 Adopted Budget.

Sales Tax

Sales tax is the General Fund's largest revenue source and is budgeted at \$5,190,000, including the City's general sales tax allocation and the public safety sales tax component. Sales tax performance remains a key indicator of local economic activity and consumer spending. Because this revenue source is sensitive to economic conditions, the City continues to budget sales tax conservatively while monitoring actual receipts throughout the year.

Transient Occupancy Tax

Transient occupancy tax is budgeted at \$3,650,000 and remains the General Fund's second-largest revenue source. This revenue is closely tied to tourism, lodging activity, and broader economic conditions affecting visitor travel. The City will continue monitoring TOT receipts throughout the year because changes in visitation or lodging performance can materially affect General Fund revenues.

Property Taxes and VLF

Property taxes and vehicle license fee-related revenues are budgeted at \$1,256,900. These revenues provide a stable portion of the General Fund revenue base and are less volatile than sales tax and transient occupancy tax. Estimates are based on current assessed valuation trends, historical receipts, and available County and State information.

Measure A Transfer Support

Although the Measure A Fund is reported separately from the General Fund, the fund accounts for the City's portion of a countywide tax that may be used for general operations and capital additions. The FY 2026-2027 budget includes a planned \$1,000,000 transfer from the Measure A Fund to the General Fund as part of the City's overall financing strategy. This treatment preserves separate fund accounting while recognizing that Measure A resources may support eligible City operating and capital needs.

Interest Earnings

Interest earnings are budgeted at \$530,000 and reflect expected returns from the City's cash and investment balances, including anticipated interest associated with the interfund loan to the Water Fund. Interest income remains an important General Fund revenue source, but actual results may vary based on cash flow timing, investment balances, loan timing, and market interest rates. All City investments are managed in accordance with applicable law and City policy.

Grants and Public Safety Reimbursements

Grants and public safety reimbursements are budgeted at \$237,200. These revenues include public safety-related reimbursements, mandated cost reimbursements, and other grant or reimbursement revenues expected during the fiscal year. Because these revenues are generally tied to specific programs, activities, or reimbursement eligibility, they are monitored separately from the City's core recurring revenue sources.

Other General Fund Revenues

Other General Fund revenues include fees and charges, licenses and permits, franchise and development fees, the DWP water agreement payment, rental and facility use revenues, service reimbursements, and miscellaneous revenues. These sources are smaller individually but collectively provide important support for General Fund operations and reduce reliance on any single revenue source.

Summary

The FY 2026-2027 General Fund revenue budget reflects a strong revenue base supported primarily by sales tax, transient occupancy tax, property-related revenues, interest earnings, and planned Measure A transfer support. The City will continue to monitor economically sensitive revenues and adjust financial planning as needed to preserve service levels, support capital priorities, and maintain long-term financial stability.

General Fund Expenditure Overview

Fiscal Year 2026-2027 Adopted Budget

General Fund expenditures support the City's core municipal services, including administration, public safety, community services, parks and recreation, planning, public works activities, and other general governmental functions. This section summarizes how General Fund resources are allocated across operating costs, capital outlay, grant activity, and transfers out.

General Fund expenditure reflects continued funding for core municipal services, significant capital investment, public safety operations, community services, infrastructure maintenance, and planned transfers for capital reserve and project support. The budget includes several one-time operational items and capital items, which should be distinguished from recurring service-level costs.

Expenditure Summary

Expenditure Type	Amount	Share of Total
Operating Expenditure	\$12,391,473.52	83.60%
Capital Outlay	\$1,896,700.00	12.80%
Grant Expenditure	\$162,200.00	1.09%
Transfers Out	\$372,793.00	2.52%
Total General Fund Outflows	\$14,823,166.52	100.00%

The expenditure summary separates ongoing operating activity from capital outlay, grant activity, and transfers. This format provides a clearer view of service-level costs while also identifying one-time or project-based spending included in the adopted budget.

Expenditure by Department

The table below summarizes General Fund outflows by department and expenditure type for FY 2026-2027.

Department	Operating	Capital	Grant	Transfer	Total
City Council	\$236,311.00	-	-	-	\$236,311.00
Administration	\$1,158,225.48	-	-	-	\$1,158,225.48
Finance	\$324,232.43	-	-	-	\$324,232.43
Treasurer	\$1,953.00	-	-	-	\$1,953.00
Legal	\$179,770.00	-	-	-	\$179,770.00
Insurance	\$433,204.00	-	-	-	\$433,204.00
Buildings & Grounds	\$189,165.32	\$28,000.00	-	-	\$217,165.32
Information Technology	\$67,480.00	-	-	-	\$67,480.00
Elections	\$5,700.00	-	-	-	\$5,700.00
Community Promotions	\$225,000.00	-	-	-	\$225,000.00
Police Department	\$5,889,579.39	\$180,000.00	\$135,200.00	-	\$6,204,779.39
Fire Department	\$669,169.24	\$150,000.00	-	\$172,793.00	\$991,962.24
Building	\$197,825.24	-	-	-	\$197,825.24
Street Maintenance	\$668,141.16	\$55,000.00	-	\$200,000.00	\$923,141.16
Parks & Recreation	\$1,364,015.37	\$1,407,000.00	\$27,000.00	-	\$2,798,015.37
Planning	\$280,525.35	-	-	-	\$280,525.35
After School Program	\$90,888.28	-	-	-	\$90,888.28
Pool	\$350,222.50	\$76,700.00	-	-	\$426,922.50
Summer Camp	\$60,065.76	-	-	-	\$60,065.76
Total	\$12,391,473.52	\$1,896,700.00	\$162,200.00	\$372,793.00	\$14,823,166.52

Department totals are presented by expenditure type. Amounts may include operating costs, capital outlay, grant-supported expenditure, and transfers out where the activity is budgeted within the related department or function.

Major Expenditure Drivers

The following summaries describe the primary General Fund expenditure drivers reflected in the FY 2026-2027 Adopted Budget.

Public Safety

Public safety represents the largest General Fund service area and includes Police Department and Fire Department operations, personnel, equipment, training, emergency response, and facility-related needs. The FY 2026-2027 budget includes continued support for day-to-day public safety operations, replacement patrol-rated vehicles, initial phases of the Public Safety Campus Improvement Project, and Fire Department facility improvements. Fire Department costs shown in the General Fund reflect the City's share of department funding; the Bishop Rural Fire Protection District funds the other half of Fire Department operations through a separate budget.

Community Services and Parks & Recreation

Community Services and Parks & Recreation expenditures support parks, recreation programming, pool operations, youth activities, facility use, and community quality-of-life services. The FY 2026-2027 budget includes significant capital investment in City Park Field 6 construction, park equipment, and City Park Pool infrastructure, along with continued funding for recreation programming and public facilities.

Capital Outlay

Capital outlay totals \$1,896,700 and reflects one-time or project-based investments in facilities, equipment, public safety, parks, and community infrastructure. The largest capital item is City Park Field 6 construction, which is budgeted at \$1,350,000 and includes use of a \$250,000 Inyo County contribution.

Department	Project / Purpose	Amount
Community Services	Replacement of two City HVAC units	\$28,000.00
Police Department	Two replacement patrol-rated vehicles	\$130,000.00
Police Department	Public Safety Campus Improvement Project initial phases	\$50,000.00
Fire Department	Station One restroom and locker room improvement	\$125,000.00
Fire Department	Public Safety Campus Improvement Project initial phases	\$25,000.00
Public Works	Dump truck replacement	\$55,000.00
Community Services	City Park Field 6 construction	\$1,350,000.00
Community Services	New park mower, small utility cart, and carport budget carryover	\$57,000.00
Community Services	Replace City Park Pool heater and pool grate replacement budget carryover	\$76,700.00
Total	Capital Outlay	\$1,896,700.00

Transfers Out

Transfers out total \$372,793 and move General Fund resources to other City funds for capital project and capital reserve purposes. This includes the City's contribution to the ladder truck purchase through the General Capital Projects Fund, a contribution to the streets and sidewalk capital reserve, and a contribution to the heavy equipment capital reserve. These transfers support long-term capital planning while keeping the related project and reserve activity accounted for in the appropriate funds.

Transfer To	Purpose	Amount
Fund 025 - General Capital Projects Fund	City contribution to ladder truck purchase, net of federal earmark and partner contribution proceeds	\$172,793.00
Fund 019 - Streets & Sidewalk Improvement Fund	Contribution to streets and sidewalk capital reserve	\$100,000.00
Fund 022 - Heavy Equipment Replacement Fund	Contribution to heavy equipment capital reserve	\$100,000.00
Total	Transfers Out	\$372,793.00

Significant One-Time Operating Costs

The FY 2026-2027 General Fund operating budget includes \$388,000 in significant one-time or nonrecurring operating costs. Identifying these items separately helps distinguish temporary or project-specific operating costs from recurring service-level expenditures.

Department	Item / Purpose	Amount
Administration	Updated Utility Rate Assistance Program	\$58,000.00
Police Department	Required electrical system upgrades	\$300,000.00
Police Department	Upfitting for two replacement patrol-rated vehicles	\$30,000.00
Total	One-Time Operating Costs	\$388,000.00

Short-Term Cash Flow Considerations

The FY 2026-2027 budget also includes significant short-term General Fund cash flow considerations related to major capital projects. The City may temporarily use General Fund cash to support project timing for the ladder truck purchase and the South Warren Street Improvement Project before receipt of federal earmark proceeds, partner contributions, or reimbursements.

Cash Flow Item	Estimated Temporary Cash Use	Amount
Ladder truck purchase	Timing support before receipt of federal earmark proceeds and partner contributions	\$1,559,952.00
South Warren Street Improvement Project	Timing support before receipt of federal earmark proceeds or reimbursements	\$1,000,000.00
Total	Estimated short-term General Fund cash flow impact	\$2,559,952.00

Note: These timing items are expected to have a short-term cash impact of less than one fiscal year and are not intended to represent permanent General Fund support beyond the City's approved contribution or authorized cash-flow support. Staff will monitor cash flow throughout the year to ensure adequate liquidity for operations, capital activity, interfund activity, and reserve policy compliance.

Summary

The FY 2026-2027 General Fund expenditure budget maintains core operations, supports public safety and community services, funds significant one-time capital and operating needs, and preserves planning for future capital requirements through transfers to other City funds. The expenditure plan reflects the planned use of resources for priority investments while maintaining the City's ability to meet ongoing service and liquidity needs.

General Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents General Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to General Fund revenue of \$13,090,488.00 and General Fund expenditures of \$14,823,166.52.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-000-31010	Property Taxes Secured	\$645,044	\$681,113	\$670,000	\$693,600
001-000-31020	Property Taxes Unsecured	\$53,505	\$51,968	\$50,000	\$51,000
001-000-31030	Property Taxes Prior Yr.	\$4,204	\$6,695	\$6,000	\$7,000
001-000-31031	Property Taxes Unsecured PY	\$888	-	-	-
001-000-31050	Property Tax Homeowners	\$2,608	\$1,300	\$2,600	\$1,300
001-000-31060	Property Tax Misc.	-	-	\$10,000	-
001-000-31065	VLF Swap/Property Tax In Lieu	\$418,602	\$486,546	\$386,000	\$490,000
001-000-31066	Vehicle License Fee In Excess	\$4,783	\$6,078	\$8,000	\$8,000
001-000-31120	Sales Tax	\$5,421,564	\$5,149,979	\$5,150,000	\$5,175,000
001-000-31126	DWP Water Agreement Payment	\$232,799	\$241,878	\$249,134	\$256,608
001-000-31128	Sales Tax 1/2% - Public Safety	\$15,542	\$14,247	\$15,000	\$15,000
001-000-31130	Transient Occupancy Tax	\$3,394,279	\$3,690,473	\$3,550,000	\$3,650,000
001-000-31131	TOT Penalties	\$9,044	\$19,673	\$2,000	-
001-000-31132	TOT Prior Year	\$235,517	\$163,850	-	-
001-000-31150	Real Property Transfer	\$13,359	\$4,326	\$6,000	\$6,000
001-000-32010	Business Licenses	\$67,880	\$64,897	\$68,000	\$72,000
001-000-32015	Short-Term Rentals	\$2,415	\$2,922	\$6,000	\$4,700
001-000-32020	SB 1186/ADA	-	-	-	-

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-000-32021	SB 813	\$13,283	\$131	-	-
001-000-32030	Parking Permits	\$6,650	\$6,400	\$7,000	\$7,000
001-000-32031	Parking In-Lieu Fee	\$2,500	-	-	-
001-000-32040	Use Permits	\$1,620	\$1,660	\$3,000	\$2,300
001-000-32041	Environmental Application Fee	\$120	-	\$500	-
001-000-32050	Building Permits	\$124,176	\$161,918	\$145,000	\$154,000
001-000-32051	Planning Fee	\$3,600	\$3,545	\$3,100	\$2,000
001-000-32080	Electrical Franchise	\$48,849	\$51,602	\$52,000	\$55,000
001-000-32081	Cell Tower Franchise	\$42,000	\$13,378	\$45,420	\$46,200
001-000-32082	Cannabis Development Fees	\$25,000	\$57,500	\$75,000	\$75,000
001-000-32090	TV Franchise	\$9,893	\$9,178	\$8,400	\$10,200
001-000-33010	Interest On Bank Deposits	\$592,733	\$724,658	\$480,000	\$488,000
001-000-33020	Rental Of Real Property	\$71,701	\$112,131	\$70,000	\$100,000
001-000-33021	Interest - GASB 87	\$41,610	\$37,286	\$42,000	\$42,000
001-000-34040	Reimb. For Highway Sweeping	\$53,000	\$53,000	\$53,000	\$53,000
001-000-34041	HWY 6 Trash	\$45,000	-	-	-
001-000-34045	RSTP	\$1,639	-	-	-
001-000-34047	Reimbursement From BUSD 5	-	\$80,000	\$80,000	\$80,000
001-000-34050	Misc. Rev. Capital Replacement	\$31,331	\$31,331	\$31,331	-
001-000-34079	Fire EMS Funding	\$12,500	-	-	-
001-000-34083	Fire Inspection Fees	\$1,337	\$175	\$1,000	\$5,000
001-000-34094	Local Response Standby	-	-	\$1,000	-
001-000-34095	Strike Team/OES/Cal Fire	\$121,277	\$107,521	\$110,000	\$50,000
001-000-34116	DOJ - Bullet Proof Vest Grant	-	-	-	-
001-000-34120	Peace Officer S&T;	\$10,736	\$5,005	\$7,000	\$7,000
001-000-34121	RAN Reimbursement	\$17,718	\$10,377	\$28,275	\$45,200
001-000-34124	Budget Act 2013/Law Enf.	-	-	\$18	-
001-000-34125	Parking Citations	\$8,177	\$24,082	\$15,000	\$15,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-000-34126	Tow Fees	\$3,375	\$3,015	\$3,300	\$3,300
001-000-34135	Mandated Costs Reimbursement	\$42,060	\$20,843	\$23,900	\$18,000
001-000-34141	PD Grants	\$121,461	-	\$49,629	-
001-000-34142	PD Officer Wellness Grant	-	-	-	-
001-000-34145	4850/Disability Pay Reimb.	\$5,224	\$5,428	\$9,415	-
001-000-35020	Strong Motion Inst. Program	\$1,042	\$626	\$800	\$3,200
001-000-35060	CBSC/Building Permit	\$313	\$220	\$200	\$600
001-000-36010	Sale Of City Property	\$756	\$5,308	\$1	-
001-000-36020	Insurance Refunds & Dividends	-	\$14,531	-	-
001-000-36030	Miscellaneous Revenue	\$79,477	\$15,087	\$11,100	\$11,100
001-000-36031	Retiree Medical Copay	\$2,832	\$3,718	\$2,600	\$2,200
001-000-36040	Fingerprinting & Reports	\$25,986	\$22,058	\$22,500	\$23,000
001-000-36041	Subpoenas	-	\$15	\$30	\$30
001-000-36042	AB109/Realignment	\$6,002	\$6,504	\$103,900	\$90,000
001-000-36074	Summer Program Tuition	\$40,580	\$44,780	\$41,000	\$42,000
001-000-36076	KIND Tuition	-	-	-	-
001-000-36078	After School Program	\$83,581	\$77,896	\$80,000	\$76,000
001-000-36079	Gymnastics Club	-	-	-	-
001-000-37010	Special Event Insurance	\$350	\$2,711	\$1,850	\$2,000
001-000-39250	Softball	\$13,552	\$20,100	\$17,000	\$20,000
001-000-39251	Soccer	\$4,375	\$4,500	\$4,800	\$4,800
001-000-39255	Volleyball	\$2,200	\$1,800	\$1,700	\$1,800
001-000-39260	Basketball	\$600	-	-	-
001-000-39270	Aerobic, Dance, Zumba	\$640	\$980	\$600	-
001-000-39275	Facility Rental Fee	\$2,010	\$6,025	\$2,000	\$2,000
001-000-39278	Tree Dedication	(\$90)	\$92	-	-
001-000-39280	Youth Program	\$2,010	\$390	\$500	\$750
001-000-39281	Gymnastics	\$24,069	\$32,248	\$28,000	\$22,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-000-39290	Pool - Public Swim	\$26,112	\$34,327	\$26,000	\$32,000
001-000-39291	Pool - Rentals	\$14,422	\$2,840	\$11,010	\$11,000
001-000-39292	Pool - Swim Lessons	\$20,152	\$10,570	\$21,000	\$21,000
001-000-39293	Pool - Concessions	\$3,300	\$3,781	\$3,580	\$3,600
001-000-39294	Pool - Water Fitness	\$11,341	\$4,567	\$8,000	\$6,000
001-000-39297	Youth Athletics	(\$25)	-	-	-
001-000-39610	Proceeds From Litigation	\$136,594	\$80,000	-	-
001-000-39710	Fines & Forfeitures	\$296	-	-	-
001-000-39812	Gain on Sale	\$1,375	-	-	-
001-000-39990	Other Finance Sources	\$148,724	-	-	-
001-000-39999	Revenue -Transfers In	\$500,000	\$401,793	\$700,000	\$1,000,000
001-000-40001	SB2 Housing & Community	-	-	-	-
001-000-40002	PROP 68 Green Infrastructure	\$32,568	-	-	-
001-000-40003	Playground Grant	-	-	-	-
001-000-40005	LEAP Grant	\$4,985	-	-	-
001-000-40006	REAP Grant	-	-	-	-
001-000-40008	Urban Greening Grant	-	-	\$108,000	\$27,000
001-000-40009	CDBG CV-1	\$7,727	-	-	-
001-000-40010	HSEF Grant	-	\$12,216	-	-
001-000-60000	Prior Period Adjustment	(\$19,196)	-	-	-
Total	General Fund Revenue	\$13,159,262	\$12,915,793	\$12,719,193	\$13,090,488

Expenditure Detail

Expenditures are grouped by department or function. Department subtotal rows are included to support comparison to the General Fund Expenditure Overview.

City Council

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-010-51001	Full Time Salaries	\$33,182	\$33,091	\$33,500	\$33,500
001-010-51006	Vision Insurance	\$447	\$443	\$600	\$540
001-010-51007	Health Insurance	\$71,141	\$86,481	\$117,785	\$126,000
001-010-51008	Dental Insurance	\$6,206	\$5,385	\$5,582	\$5,670
001-010-51011	Medicare Tax	\$370	\$338	\$490	\$490
001-010-51017	PARS-ARS	\$431	\$421	\$440	\$440
001-010-51025	Retiree Health Insurance	\$28,396	\$24,788	\$20,000	\$17,200
001-010-51042	Unemployment Insurance	\$444	-	-	-
001-010-51043	Disability Insurance	\$633	\$616	\$660	\$660
001-010-52009	Training	-	-	-	-
001-010-52011	Advertising & Printing	\$387	\$1,076	\$1,000	\$1,000
001-010-52012	Office Supplies & Postage	\$263	\$416	\$400	\$400
001-010-52013	Communications	\$1,320	\$1,429	\$1,700	\$1,700
001-010-52014	Meetings & Travel	\$20,266	\$16,636	\$15,000	\$15,000
001-010-52015	Professional Services	\$3,501	\$2,955	\$7,000	\$7,000
001-010-52016	Insurance	-	\$580	\$750	\$750
001-010-52018	Special Department Supplies	\$9,001	\$8,734	\$11,000	\$11,000
001-010-52019	Misc. Dues & Subscriptions	\$3,570	\$3,556	\$3,800	\$3,800
001-010-52030	ESCOG	\$25,000	\$25,000	\$25,000	\$25,000
001-010-52045	IT	\$8,074	\$12,389	\$23,000	\$23,000
001-010-55100	City Cost Plan	(\$35,420)	(\$34,230)	(\$37,749)	(\$36,839)
001-010-56028	Capital Equipment	-	\$6,645	-	-
Total	City Council	\$177,212	\$196,752	\$229,958	\$236,311

Administration

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-011-51001	Full Time Salaries	\$372,383	\$393,183	\$447,126	\$441,441
001-011-51002	Part Time Salaries	\$281	\$360	\$43,400	\$49,249
001-011-51004	Overtime Wages	\$80	\$194	\$600	\$600
001-011-51006	Vision Insurance	\$515	\$491	\$659	\$600
001-011-51007	Health Insurance	\$36,429	\$26,031	\$29,848	\$33,000
001-011-51008	Dental Insurance	\$5,406	\$5,366	\$6,600	\$6,650
001-011-51010	Worker's Compensation	\$8,433	\$7,379	\$7,846	\$8,710
001-011-51011	Medicare Tax	\$5,333	\$5,646	\$7,300	\$7,520
001-011-51013	Holiday Payout	-	-	\$10,174	-
001-011-51016	Car Allowance	-	-	\$5,000	\$6,500
001-011-51017	PARS-ARS	-	\$5	\$590	\$645
001-011-51022	PARS System	\$45,596	\$34,878	\$12,000	-
001-011-51024	Deferred Compensation	\$6,944	\$6,954	\$13,520	\$14,065
001-011-51025	Retiree Health Insurance	\$54,669	\$47,341	\$60,030	\$63,580
001-011-51027	PERS EE/ER	\$64,710	\$66,244	\$57,000	\$46,200
001-011-51029	PERS LS UAL	\$128,149	\$179,755	\$199,338	\$230,341
001-011-51042	Unemployment Insurance	\$3,150	-	\$1,500	-
001-011-51043	Disability & Life Insurance	\$1,949	\$1,958	\$2,200	\$2,288
001-011-51046	OPEB	\$80,495	\$83,943	\$48,150	\$14,102
001-011-52000	Settlements	-	\$6,458	-	-
001-011-52006	Recruitment	-	-	-	-
001-011-52008	Administration Fees	\$25,100	\$29,335	\$26,000	\$24,000
001-011-52009	Training	\$2,485	\$2,520	\$4,000	\$4,000
001-011-52011	Advertising & Printing	\$400	\$359	\$1,000	\$1,000
001-011-52012	Office Supplies & Postage	\$7,630	\$6,906	\$22,000	\$22,000
001-011-52013	Communications	\$2,685	\$3,214	\$2,900	\$3,300
001-011-52014	Meetings & Travel	\$4,888	\$10,353	\$10,500	\$12,500

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-011-52015	Professional Services	\$99,135	\$161,221	\$240,700	\$231,000
001-011-52018	Special Department Supplies	\$5,049	\$8,393	\$8,400	\$8,000
001-011-52019	Misc. Dues & Subscriptions	\$712	\$1,567	\$2,000	\$2,200
001-011-52045	IT	\$13,354	\$10,044	\$18,000	\$16,000
001-011-52126	Senior W/S Program Discount	\$5,505	\$5,155	\$8,500	\$58,000
001-011-53020	Vehicle Operation	\$1,264	\$821	\$778	\$900
001-011-55024	Rentals	\$4,000	-	-	-
001-011-55099	Contingency	\$10,664	\$906	\$33,000	\$15,000
001-011-55100	City Cost Plan	(\$166,916)	(\$169,909)	(\$165,532)	(\$179,305)
001-011-56028	Capital Equipment	-	-	-	-
001-011-57000	Lease Principal	\$12,428	\$12,810	-	\$13,602
001-011-57001	Lease Interest	-	\$1,329	-	\$538
Total	Administration	\$842,905	\$951,212	\$1,165,128	\$1,158,225

Finance

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-012-51001	Full Time Salaries	\$135,678	\$144,178	\$160,000	\$166,000
001-012-51002	Part Time Salaries	\$281	-	-	-
001-012-51004	Overtime Wages	\$80	\$194	\$500	\$600
001-012-51006	Vision Insurance	\$285	\$265	\$283	\$300
001-012-51007	Health Insurance	\$27,972	\$30,456	\$34,921	\$38,600
001-012-51008	Dental Insurance	\$3,381	\$2,979	\$3,000	\$3,120
001-012-51010	Worker's Compensation	\$3,596	\$3,124	\$3,322	\$3,687
001-012-51011	Medicare Tax	\$1,926	\$2,038	\$2,410	\$2,620
001-012-51013	Holiday Payout	-	-	-	-
001-012-51017	PARS-ARS	-	-	-	-

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-012-51025	Retiree Health Insurance	\$6,578	\$5,577	\$7,314	\$7,750
001-012-51027	PERS EE/ER	\$20,789	\$11,643	\$13,100	\$13,624
001-012-51029	PERS LS UAL	\$187	\$262	\$291	\$336
001-012-51043	Disability & Life Insurance	\$794	\$793	\$836	\$840
001-012-51046	OPEB	\$29,367	\$30,779	\$16,400	\$4,803
001-012-52007	Bank Fees	\$19,636	\$23,447	\$26,200	\$26,200
001-012-52009	Training	\$149	-	-	-
001-012-52011	Advertising & Printing	-	-	\$200	\$200
001-012-52012	Office Supplies & Postage	\$5,015	\$4,001	\$5,000	\$5,500
001-012-52014	Meetings & Travel	-	\$755	\$1,000	\$1,000
001-012-52015	Professional Services	\$75,160	\$47,591	\$64,000	\$64,000
001-012-52018	Special Department Supplies	\$2,568	\$1,877	\$4,000	\$4,000
001-012-52019	Misc. Dues & Subscriptions	\$39	\$364	\$500	\$500
001-012-52045	IT	\$26,582	\$26,201	\$31,000	\$33,000
001-012-55100	City Cost Plan	(\$59,243)	(\$58,972)	(\$50,167)	(\$52,448)
Total	Finance	\$300,820	\$277,551	\$324,109	\$324,232

Treasurer

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-013-51001	Full Time Salaries	\$1,810	\$1,666	\$1,900	\$1,900
001-013-51011	Medicare Tax	\$26	\$24	\$28	\$28
001-013-51017	PARS-ARS	\$24	\$21	\$25	\$25
001-013-52045	IT	\$17	\$17	\$30	-
Total	Treasurer	\$1,877	\$1,729	\$1,983	\$1,953

Legal

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-014-52015	Professional Services	\$187,467	\$154,702	\$180,000	\$175,000
001-014-55040	Litigation Services	\$66,195	\$83,382	\$20,000	\$25,000
001-014-55100	City Cost Plan	(\$27,003)	(\$25,495)	(\$24,252)	(\$20,230)
Total	Legal	\$226,659	\$212,590	\$175,748	\$179,770

Insurance

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-015-52016	Insurance	\$367,163	\$376,503	\$427,300	\$500,737
001-015-55100	City Cost Plan	(\$59,570)	(\$60,868)	(\$59,216)	(\$67,533)
Total	Insurance	\$307,592	\$315,635	\$368,084	\$433,204

Buildings & Grounds

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-016-51002	Part Time Salaries	\$61,260	\$66,874	\$69,290	\$73,320
001-016-51007	Health Insurance	-	-	-	-
001-016-51011	Medicare Tax	\$971	\$970	\$1,006	\$1,065
001-016-51017	PARS-ARS	\$819	\$869	\$901	\$955
001-016-51027	PERS EE/ER	\$14	-	-	-
001-016-51029	PERS LS UAL	\$766	\$1,075	\$1,192	\$1,377
001-016-52010	Utilities	\$43,807	\$55,418	\$60,000	\$62,000
001-016-52011	Advertising & Printing	-	\$57	\$200	\$200
001-016-52013	Communications	\$5,357	\$5,584	\$5,800	\$5,800
001-016-52015	Professional Services	\$7,729	\$8,440	\$10,000	\$12,000
001-016-52017	Waste Fees	\$2,581	\$2,782	\$4,200	\$3,200
001-016-52018	Special Department Supplies	\$5,046	\$4,405	\$7,000	\$5,200
001-016-52045	IT	\$935	\$2,181	\$2,400	\$2,500
001-016-53020	Vehicle Operation	\$6,433	\$2,462	\$4,000	\$3,000
001-016-54023	Building Operation	\$22,943	\$8,712	\$10,000	\$11,000
001-016-56027	Capital Improvement	\$17,882	-	-	-
001-016-56029	Capital Equipment Replacement	\$40,952	\$48,594	\$23,600	\$28,000
001-016-56030	Loan Payment	\$8,315	\$5,462	-	-
001-016-56500	Interest Expense	\$1,626	\$2,063	-	-
001-016-57000	Lease Principal	-	-	\$7,548	\$7,548
Total	Buildings & Grounds	\$227,436	\$215,949	\$207,137	\$217,165

Information Technology

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-017-52015	Professional Services	\$52,086	\$70,650	\$69,640	\$78,000
001-017-55100	City Cost Plan	(\$8,327)	(\$10,756)	(\$9,651)	(\$10,520)
Total	Information Technology	\$43,759	\$59,894	\$59,989	\$67,480

Elections

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-018-52011	Advertising & Printing	-	\$70	-	\$100
001-018-52012	Office Supplies & Postage	\$68	\$55	-	\$100
001-018-52015	Professional Services	\$1,417	\$4,902	-	\$5,500
Total	Elections	\$1,485	\$5,028	-	\$5,700

Community Promotions

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-019-52130	Economic Development	\$100,000	\$122,500	\$110,000	\$110,000
001-019-52131	Community Support	\$35,606	\$100,355	\$116,253	\$115,000
Total	Community Promotions	\$135,606	\$222,855	\$226,253	\$225,000

Police Department

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-020-51001	Full Time Salaries	\$1,684,476	\$1,861,946	\$2,015,963	\$2,204,233
001-020-51002	Part Time Salaries	\$15,318	\$17,144	\$45,200	\$82,464

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-020-51003	Part Time Reserves	\$1,029	\$572	\$5,000	\$7,500
001-020-51004	Overtime Wages	\$153,526	\$190,000	\$162,000	\$150,000
001-020-51005	Watch Command Salaries	\$3,243	\$4,936	\$3,792	\$4,020
001-020-51006	Vision Insurance	\$2,974	\$3,094	\$3,284	\$3,284
001-020-51007	Health Insurance	\$403,985	\$495,646	\$549,500	\$618,200
001-020-51008	Dental Insurance	\$27,510	\$31,351	\$32,700	\$32,700
001-020-51010	Worker's Compensation	\$156,702	\$158,793	\$168,855	\$187,429
001-020-51011	Medicare Tax	\$26,288	\$30,387	\$32,537	\$36,224
001-020-51013	Holiday Payout	\$395	-	\$11,957	\$14,500
001-020-51014	Field Training	\$200	\$1,900	\$2,400	\$2,400
001-020-51015	Shift Differential Pay	\$21,702	\$26,557	\$34,800	\$35,500
001-020-51017	PARS-ARS	\$213	\$230	\$678	\$1,200
001-020-51022	PARS System	\$26,007	-	-	-
001-020-51024	Deferred Compensation	\$3,231	\$5,582	\$7,558	\$7,800
001-020-51025	Retiree Health Insurance	\$331,412	\$349,250	\$415,000	\$459,000
001-020-51027	PERS EE/ER	\$413,616	\$436,611	\$460,000	\$460,000
001-020-51029	PERS LS UAL	\$504,829	\$708,128	\$785,273	\$842,015
001-020-51042	Unemployment Insurance	-	-	-	-
001-020-51043	Disability & Life Insurance	\$9,663	\$10,845	\$12,000	\$12,000
001-020-51046	OPEB	\$337,063	\$383,613	\$202,000	\$59,161
001-020-52006	Recruitment	\$3,117	\$5,007	\$7,000	\$7,000
001-020-52009	Training	\$17,509	\$10,848	\$20,000	\$25,000
001-020-52010	Utilities	\$15,809	\$17,365	\$19,000	\$19,000
001-020-52011	Outreach	\$2,312	\$5,589	\$7,000	\$7,500
001-020-52012	Office Supplies & Postage	\$2,533	\$1,833	\$3,000	\$3,000
001-020-52013	Communications	\$33,807	\$35,366	\$42,400	\$44,100
001-020-52014	Meetings & Travel	\$19,597	\$18,766	\$20,000	\$25,000
001-020-52015	Professional Services	\$17,893	\$13,024	\$18,000	\$322,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-020-52017	Waste Fees	\$28	\$16	\$350	\$350
001-020-52018	Special Department Supplies	\$44,400	\$40,834	\$29,000	\$62,000
001-020-52019	Misc. Dues & Subscriptions	\$4,010	\$2,093	\$3,800	\$4,000
001-020-52021	Fingerprint Fees	\$11,284	\$11,157	\$13,000	\$14,000
001-020-52024	Property Taxes	-	-	\$20	-
001-020-52045	IT	\$19,754	\$28,001	\$29,000	\$31,000
001-020-53020	Vehicle Operation	\$35,000	\$35,000	\$45,000	\$45,000
001-020-54023	Building Operation	\$3,433	\$4,087	\$6,000	\$6,000
001-020-54024	AB 109/Realignment Expense	\$3,475	\$3,607	\$103,900	\$90,000
001-020-54025	Ran Reimbursement	\$476	\$3,311	\$28,275	\$45,200
001-020-55043	Law Enforcement Grant	-	\$49,721	-	-
001-020-56027	Capital Improvement	-	-	-	-
001-020-56028	Capital Equipment	\$5,275	-	\$120,000	\$180,000
001-020-56029	Capital Equipment Replacement	\$52,706	-	-	-
001-020-56030	Loan Payment	\$11,977	\$31,263	\$23,000	\$23,000
001-020-56033	Capital Expense (Leases)	-	-	-	-
001-020-56500	Interest Expense	\$2,607	\$15	-	-
001-020-57000	Lease Principal	\$20,060	\$21,752	\$31,800	\$32,000
001-020-57001	Lease Interest	-	\$1,641	-	-
001-020-58040	Officer Wellness Grant	\$1,999	\$12,001	-	-
Total	Police Department	\$4,452,445	\$5,068,879	\$5,520,043	\$6,204,779

Fire Department

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-021-51001	Full Time Salaries	\$119,195	\$119,618	\$175,000	\$206,903
001-021-51002	Part Time Salaries	\$3,822	\$6,599	\$9,342	\$7,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-021-51003	Strike Team Pay	\$10,707	\$58,157	\$100,000	\$50,000
001-021-51004	Overtime Wages	\$707	\$392	\$7,000	\$6,500
001-021-51006	Vision Insurance	\$158	\$185	\$344	\$360
001-021-51007	Health Insurance	\$14,962	\$25,193	\$56,000	\$73,200
001-021-51008	Dental Insurance	\$1,648	\$1,837	\$3,658	\$3,660
001-021-51009	City Fire Callouts	\$30,680	\$38,555	\$45,398	\$44,000
001-021-51010	Worker's Compensation	\$15,525	\$13,626	\$14,490	\$16,084
001-021-51011	Medicare Tax	\$2,368	\$3,199	\$5,171	\$4,610
001-021-51017	PARS-ARS	\$450	\$974	\$2,151	\$1,400
001-021-51018	Duty Time	-	\$497	\$3,400	\$3,536
001-021-51023	PARS 115 Trust	\$7,174	-	-	-
001-021-51024	Deferred Compensation	\$103	\$34	\$1,000	\$1,000
001-021-51025	Retiree Health Insurance	\$28,788	\$26,273	\$12,000	\$12,500
001-021-51027	PERS EE/ER	\$14,841	\$14,684	\$26,000	\$32,000
001-021-51029	PERS LS UAL	\$4,052	\$5,683	\$6,303	\$6,761
001-021-51030	Volunteer Pension	-	-	-	-
001-021-51041	Fireman's Life Insurance	\$3,397	\$1,637	\$4,600	\$3,500
001-021-51042	Unemployment Insurance	\$354	-	\$500	\$500
001-021-51043	Disability & Life Insurance	\$454	\$551	\$1,150	\$1,200
001-021-51046	OPEB	\$22,515	\$23,901	\$17,400	\$5,096
001-021-52006	Recruitment	\$1,127	-	\$1,500	\$500
001-021-52009	Training	\$1,847	\$6,094	\$15,000	\$13,000
001-021-52010	Utilities	\$13,704	\$14,262	\$16,000	\$17,160
001-021-52011	Advertising & Printing	\$796	\$308	\$1,200	\$600
001-021-52012	Office Supplies & Postage	\$153	\$208	\$600	\$300
001-021-52013	Communications	\$8,640	\$8,565	\$12,000	\$12,000
001-021-52014	Meetings & Travel	\$2,330	\$4,803	\$7,000	\$5,800
001-021-52015	Professional Services	\$24,569	\$31,205	\$42,500	\$30,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-021-52017	Waste Fees	\$1,828	\$2,087	\$2,500	\$2,500
001-021-52018	Special Department Supplies	\$30,613	\$144,798	\$88,175	\$70,000
001-021-52019	Misc. Dues & Subscriptions	\$1,500	\$188	\$1,500	\$500
001-021-52024	Property Taxes	\$816	-	-	-
001-021-52045	IT	\$4,103	\$5,919	\$8,000	\$6,800
001-021-53020	Vehicle Operation	\$9,509	\$24,637	\$30,000	\$25,000
001-021-53022	Office Equipment Operation	\$555	\$675	\$1,000	\$1,000
001-021-54023	Building Operation	\$1,775	\$2,243	\$2,500	\$2,000
001-021-55024	Rentals	\$750	\$1,624	\$2,000	\$2,000
001-021-55101	Refunds	-	-	\$200	\$200
001-021-56027	Capital Improvement	-	\$58,963	-	\$150,000
001-021-56028	Capital Equipment	\$15,308	\$76,070	\$385,552	-
001-021-56029	Capital Equipment Replacement	\$176,731	\$197,846	-	-
001-021-58020	PSPS Grant	-	-	-	-
001-021-59999	Transfers Out	-	-	-	\$172,793
Total	Fire Department	\$578,552	\$922,093	\$1,108,134	\$991,962

Building

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-022-51001	Full Time Salaries	-	\$43,533	\$40,000	\$32,500
001-022-51006	Vision Insurance	-	\$49	\$60	\$50
001-022-51007	Health Insurance	-	\$2,396	\$500	-
001-022-51008	Dental Insurance	-	\$512	\$550	\$480
001-022-51010	Worker's Compensation	-	\$925	\$983	\$1,092
001-022-51011	Medicare Tax	-	\$654	\$600	\$500
001-022-51022	PARS System	-	\$3,199	\$54	-
001-022-51024	Deferred Compensation	-	\$901	\$1,820	\$1,650

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-022-51025	Retiree Health Insurance	\$12,881	\$13,357	\$14,000	\$15,500
001-022-51027	PERS EE/ER	-	\$5,467	\$3,500	\$2,800
001-022-51043	Disability & Life Insurance	-	\$216	\$160	\$160
001-022-51046	OPEB	-	\$9,649	\$3,700	\$1,084
001-022-52012	Office Supplies & Postage	\$260	\$156	\$500	\$500
001-022-52013	Communications	\$404	\$402	\$600	\$600
001-022-52014	Meetings & Travel	-	-	\$5,000	\$3,000
001-022-52015	Professional Services	\$87,090	\$98,537	\$105,000	\$110,250
001-022-52018	Special Department Supplies	\$346	\$3,530	\$13,500	\$10,000
001-022-52019	Misc. Dues & Subscriptions	\$23,459	\$15,460	\$16,260	\$16,260
001-022-52045	IT	\$81	\$360	\$900	\$900
001-022-53020	Vehicle Operation	-	-	\$500	\$500
Total	Building	\$124,521	\$199,302	\$208,187	\$197,825

Street Maintenance

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-023-51001	Full Time Salaries	\$158,382	\$192,475	\$205,105	\$205,105
001-023-51002	Part Time Salaries	-	\$398	\$5,000	\$2,600
001-023-51004	Overtime Wages	\$2,793	\$3,088	\$4,600	\$4,600
001-023-51006	Vision Insurance	\$289	\$320	\$366	\$366
001-023-51007	Health Insurance	\$35,893	\$43,300	\$53,000	\$56,000
001-023-51008	Dental Insurance	\$2,996	\$3,475	\$3,844	\$3,850
001-023-51010	Worker's Compensation	\$4,382	\$4,309	\$4,582	\$5,086
001-023-51011	Medicare Tax	\$2,415	\$2,869	\$3,311	\$3,169
001-023-51017	PARS-ARS	-	\$5	\$102	\$50
001-023-51018	Duty Time	\$2,888	\$3,278	\$6,000	\$6,240
001-023-51022	PARS System	\$25,996	\$19,653	\$19,000	\$19,000

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-023-51024	Deferred Compensation	\$2,671	\$3,070	\$5,500	\$5,700
001-023-51025	Retiree Health Insurance	\$37,034	\$40,160	\$47,800	\$52,900
001-023-51027	PERS EE/ER	\$25,526	\$28,009	\$27,900	\$28,300
001-023-51029	PERS LS UAL	\$3,971	\$5,570	\$6,207	\$7,172
001-023-51043	Disability & Life Insurance	\$976	\$1,115	\$1,145	\$1,145
001-023-51046	OPEB	\$35,453	\$41,611	\$20,000	\$5,858
001-023-52009	Training	-	-	-	-
001-023-52010	Utilities	\$55,949	\$58,600	\$65,000	\$65,000
001-023-52011	Advertising & Printing	-	-	-	-
001-023-52012	Office Supplies & Postage	\$396	\$174	\$1,200	\$600
001-023-52013	Communications	\$952	\$1,435	\$2,000	\$2,600
001-023-52014	Meetings & Travel	\$552	\$1,838	\$3,000	\$3,000
001-023-52015	Professional Services	\$2,979	\$19,626	\$5,400	\$6,000
001-023-52017	Waste Fees	\$35,357	\$2,684	\$4,500	\$4,500
001-023-52018	Special Department Supplies	\$8,189	\$22,621	\$53,500	\$68,500
001-023-52019	Misc. Dues & Subscriptions	\$720	\$1,180	\$1,900	\$1,900
001-023-52024	Property Taxes	-	-	\$300	-
001-023-52045	IT	\$1,662	\$3,900	\$5,200	\$5,200
001-023-53020	Vehicle Operation	\$16,196	\$21,513	\$23,000	\$23,000
001-023-54023	Building Operation	-	-	-	-
001-023-55024	Lease Profit And Loss	\$58,766	\$61,379	\$68,000	\$75,000
001-023-56027	Capital Improvement	\$140,375	\$17,688	-	-
001-023-56028	Capital Equipment	-	-	\$34,255	\$55,000
001-023-56029	Capital Equipment Replacement	\$26,838	-	-	-
001-023-56030	Loan Payment	\$5,151	\$4,213	-	-
001-023-56031	Capital Improvement Program	\$350,000	\$700,000	\$350,000	\$200,000
001-023-56034	Lease Principal	(\$1,262)	\$2,367	\$5,700	\$5,700
001-023-56035	Lease Interest	\$3,587	\$1,833	-	-

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-023-56500	Interest Expense	\$643	\$1,461	-	-
001-023-59999	Transfers Out	-	-	\$110,000	-
Total	Street Maintenance	\$1,048,714	\$1,315,216	\$1,146,417	\$923,141

Parks & Recreation

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-031-51001	Full Time Salaries	\$287,927	\$317,705	\$332,000	\$344,084
001-031-51002	Part Time Salaries	\$154,703	\$176,682	\$215,250	\$223,860
001-031-51004	Overtime Wages	\$13,885	\$5,081	\$8,000	\$8,320
001-031-51006	Vision Insurance	\$705	\$718	\$775	\$775
001-031-51007	Health Insurance	\$110,722	\$128,592	\$147,444	\$163,000
001-031-51008	Dental Insurance	\$7,547	\$8,087	\$8,200	\$8,220
001-031-51010	Worker's Compensation	\$9,299	\$8,510	\$9,050	\$10,045
001-031-51011	Medicare Tax	\$6,401	\$6,989	\$8,060	\$8,356
001-031-51017	PARS-ARS	\$1,724	\$2,298	\$2,910	\$2,920
001-031-51022	PARS System	\$66,738	\$53,810	\$56,030	\$59,500
001-031-51024	Deferred Compensation	\$4,649	\$5,030	\$5,356	\$5,580
001-031-51025	Retiree Health Insurance	\$45,430	\$52,245	\$62,568	\$69,300
001-031-51027	PERS EE/ER	\$55,810	\$59,387	\$62,500	\$65,000
001-031-51029	PERS LS UAL	\$8,262	\$11,589	\$12,852	\$14,850
001-031-51042	Unemployment Insurance	\$3,265	\$388	\$1,500	\$1,500
001-031-51043	Disability & Life Insurance	\$1,890	\$2,133	\$2,200	\$2,280
001-031-51046	OPEB	\$61,439	\$67,326	\$33,700	\$9,870
001-031-52009	Training	\$47	\$741	\$1,500	\$1,000
001-031-52010	Utilities	\$48,092	\$40,152	\$50,000	\$51,500
001-031-52011	Advertising & Printing	-	\$213	\$500	\$500

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-031-52012	Office Supplies & Postage	\$5	\$56	\$300	\$300
001-031-52013	Communications	\$4,420	\$5,978	\$6,500	\$6,695
001-031-52014	Meetings & Travel	\$666	\$2,048	\$2,000	\$2,000
001-031-52015	Professional Services	\$19,449	\$30,602	\$183,175	\$45,000
001-031-52017	Waste Fees	\$24,599	\$26,006	\$31,900	\$29,000
001-031-52018	Special Department Supplies	\$57,489	\$73,176	\$100,000	\$72,000
001-031-52019	Misc. Dues & Subscriptions	\$2,719	\$1,272	\$2,500	\$2,500
001-031-52045	IT	\$11,772	\$20,276	\$21,000	\$21,000
001-031-53020	Vehicle Operation	\$8,063	\$8,924	\$9,500	\$9,500
001-031-53021	Special Equipment Operation	\$4,219	\$4,133	\$9,500	\$7,000
001-031-55024	Rentals	\$60,656	\$65,365	\$70,595	\$80,000
001-031-55025	Chamber of Commerce	-	-	\$1,000	\$1,000
001-031-55050	Park Renovation	\$2,763	\$2,237	\$30,000	\$30,000
001-031-55063	DOC/Recycling Grant	\$581	\$5,000	-	-
001-031-56027	Capital Improvement	\$19,627	\$37,090	\$225,120	\$1,350,000
001-031-56028	Capital Equipment	-	\$74,157	\$49,000	\$57,000
001-031-56029	Capital Equipment Replacement	\$149,799	-	-	-
001-031-56030	Loan Payment	\$8,315	\$5,462	-	-
001-031-56500	Interest Expense	\$1,626	\$2,063	-	-
001-031-57000	Lease Principal	-	-	\$7,560	\$7,560
001-031-58030	Urban Greening Grant	\$8,323	\$96,999	\$50,000	\$27,000
001-031-58031	HSEF Grant	-	\$12,216	-	-
Total	Parks & Recreation	\$1,273,626	\$1,420,736	\$1,820,044	\$2,798,015

Planning

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-034-51001	Full Time Salaries	\$84,213	\$100,361	\$113,466	\$118,000
001-034-51002	Part Time Salaries	\$1,318	\$800	\$2,000	\$1,200
001-034-51004	Overtime Wages	-	\$2,384	-	-
001-034-51006	Vision Insurance	\$122	\$124	\$150	\$150
001-034-51007	Health Insurance	\$18,031	\$26,869	\$31,000	\$33,000
001-034-51008	Dental Insurance	\$1,225	\$1,299	\$1,350	\$1,350
001-034-51010	Worker's Compensation	\$2,480	\$2,238	\$2,380	\$2,642
001-034-51011	Medicare Tax	\$1,263	\$1,426	\$1,732	\$1,732
001-034-51017	PARS-ARS	\$17	\$10	\$30	\$30
001-034-51022	PARS System	-	\$1,120	\$19	-
001-034-51024	Deferred Compensation	-	\$106	\$100	-
001-034-51025	Retiree Health Insurance	\$12,881	\$13,357	\$14,000	\$15,450
001-034-51027	PERS EE/ER	\$7,220	\$8,713	\$11,000	\$9,500
001-034-51029	PERS LS UAL	\$769	\$1,079	\$1,197	\$1,383
001-034-51043	Disability & Life Insurance	\$603	\$660	\$700	\$700
001-034-51046	OPEB	\$19,094	\$21,338	\$11,400	\$3,339
001-034-52011	Advertising & Printing	-	-	-	-
001-034-52012	Office Supplies & Postage	\$1,640	\$1,047	\$2,500	\$3,000
001-034-52013	Communications	\$404	\$402	\$550	\$550
001-034-52014	Meetings & Travel	\$2,990	\$3,812	\$5,500	\$5,500
001-034-52015	Professional Services	\$943	\$19,656	\$72,000	\$56,000
001-034-52018	Special Department Supplies	\$1,115	\$2,087	\$2,500	\$4,000
001-034-52019	Misc. Dues & Subscriptions	\$310	\$554	\$1,000	\$2,000
001-034-52045	IT	\$3,454	\$3,980	\$6,000	\$6,000
001-034-53025	LAFCO	\$15,000	\$15,000	\$15,000	\$15,000
001-034-54011	SB2 Grant	-	-	-	-
001-034-54013	PROP 68 Green Infrastructure	\$13,356	-	-	-

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-034-54015	REAP Grant	-	-	-	-
001-034-59999	Transfers Out	\$150,000	\$54,089	-	-
Total	Planning	\$338,449	\$282,513	\$295,574	\$280,525

After School Program

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-035-51002	Part Time Salaries	\$60,472	\$56,688	\$69,800	\$72,592
001-035-51011	Medicare Tax	\$877	\$822	\$1,015	\$1,053
001-035-51017	PARS-ARS	\$786	\$737	\$910	\$944
001-035-52010	Utilities	-	-	\$3,500	\$3,500
001-035-52011	Advertising & Printing	-	-	-	-
001-035-52015	Professional Services	\$160	-	\$250	\$300
001-035-52018	Special Department Supplies	\$9,433	\$9,682	\$12,000	\$11,000
001-035-52045	IT	\$793	\$979	\$1,200	\$1,500
Total	After School Program	\$72,521	\$68,909	\$88,675	\$90,888

Pool

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-037-51002	Part Time Salaries	\$116,288	\$144,149	\$224,020	\$219,000
001-037-51011	Medicare Tax	\$1,686	\$2,090	\$3,300	\$3,176
001-037-51017	PARS-ARS	\$1,497	\$1,874	\$2,950	\$2,847
001-037-52009	Training	\$1,086	\$2,115	\$2,500	\$2,500
001-037-52010	Utilities	\$12,809	\$17,132	\$30,000	\$30,900
001-037-52012	Office Supplies & Postage	-	-	-	-
001-037-52013	Communications	\$756	\$712	\$1,000	\$1,000
001-037-52014	Meetings & Travel	\$123	\$1,540	\$2,000	\$2,000
001-037-52015	Professional Services	\$3,072	\$8,855	\$5,000	\$5,000
001-037-52018	Special Department Supplies	\$34,214	\$53,288	\$68,000	\$66,000
001-037-52045	IT	\$3,532	\$5,989	\$6,300	\$6,600
001-037-52047	Concessions	\$3,555	\$3,062	\$4,000	\$4,200
001-037-53021	Special Equipment Operation	\$2,777	\$4,996	\$7,000	\$7,000
001-037-56027	Capital Improvement	-	\$303,957	-	-
001-037-56028	Capital Equipment	-	\$7,068	\$15,000	\$76,700
001-037-56029	Capital Equipment Replacement	-	\$6,355	-	-
Total	Pool	\$181,395	\$563,180	\$371,070	\$426,922

Summer Camp

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-038-51002	Part Time Salaries	\$34,980	\$36,019	\$40,210	\$40,210
001-038-51011	Medicare Tax	\$507	\$522	\$585	\$583
001-038-51017	PARS-ARS	\$455	\$468	\$525	\$523
001-038-52010	Utilities	-	-	\$500	\$500
001-038-52011	Advertising & Printing	-	-	\$450	-
001-038-52015	Professional Services	\$6,377	\$9,400	\$10,000	\$10,500

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
001-038-52018	Special Department Supplies	\$5,817	\$6,865	\$8,200	\$7,600
001-038-52045	IT	\$121	\$21	\$150	\$150
Total	Summer Camp	\$48,257	\$53,295	\$60,620	\$60,066

General Fund Expenditure Total

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
Total	General Fund Expenditure	\$10,383,830	\$12,353,317	\$13,377,151	\$14,823,167

Sewer Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Sewer Fund is an enterprise fund used to manage the costs associated with providing sewer services to residents and businesses within the City. The fund is managed separately from the General Fund to ensure transparency and accountability for sewer-related revenues, expenses, project activity, and capital needs. Sewer service revenues are dedicated to sewer system purposes and are not used for unrelated governmental operations.

The FY 2026-2027 Sewer Fund budget reflects ongoing sewer operations as well as substantial project activity, including disaster-funded CIPP work, BAWA planning reimbursement activity, and capital-related contributions. Total budgeted inflows are \$6,767,700 and total budgeted outflows are \$7,275,664.26, resulting in a projected ending fund balance of \$3,208,569.39. The projected decrease in fund balance is primarily related to the timing of capital, project, and regional wastewater authority activity rather than recurring operating activity.

Sewer Fund Activity

The table below summarizes projected Sewer Fund activity for FY 2026-2027. Total inflows include sewer service collections, interest earnings, and intergovernmental reimbursement revenues. Total outflows include operating expenditures, project costs, capital outlay, and capital-related contributions.

Activity Description	Amount
Estimated FY 2026-2027 Starting Sewer Fund Balance	\$3,716,533.65
Add: Total Budgeted Inflows	\$6,767,700.00
Less: Total Budgeted Outflows	(\$7,275,664.26)
Projected Ending Sewer Fund Balance	\$3,208,569.39

Operating Budget Summary

The operating budget separates recurring Sewer Fund revenues and expenditures from capital, project, reimbursement-related, and non-operating activity. This presentation provides a clearer view of the Sewer Fund's recurring operating position.

Component Description	Amount
Total Sewer Fund Revenue	\$6,767,700.00
Less: Grant / Intergovernmental Revenue	(\$5,049,000.00)
Net Operating Revenue	\$1,718,700.00
Total Sewer Fund Expenditure	\$7,275,664.26
Less: Capital / Project / Non-Operating Costs	(\$5,896,300.00)
Net Operating Expenditure	\$1,379,364.26
Projected Operating Surplus	\$339,335.74

The Sewer Fund operating budget reflects a projected operating surplus of approximately \$339,336 before capital, project, and non-operating activity. Operating expenditures include routine sewer system operations, personnel costs, utilities, professional services, maintenance, City cost plan charges, depreciation, and the operating portion of the City's BAWA contribution. The FY 2026-2027 operating budget also includes a one-time expenditure increase of approximately \$45,000 for sludge pump VFD replacements.

Revenue Summary

Sewer Fund revenues are primarily supported by sewer service charges, interest earnings, and intergovernmental reimbursement revenues. FY 2026-2027 sewer service collections are budgeted at \$1,581,700. Intergovernmental revenue is budgeted at \$5,049,000 and primarily reflects anticipated reimbursement revenues for major Sewer Fund project activity, including approximately \$900,000 for BAWA planning reimbursement and approximately \$4,150,000 for USDA CIPP disaster funds reimbursement.

Major Capital, Project, and Non-Operating Activity

Major capital, project, and non-operating activity totals \$5,896,300. These items are separated from operating expenditure to clarify the recurring operating position of the Sewer Fund.

Item	Amount
USDA CIPP disaster funds reimbursement-related work	\$4,149,000.00
BAWA planning reimbursement activity	\$900,000.00
Hammond 4-inch work	\$250,000.00
Johnston Drive Lift Station building	\$200,000.00
Sewer Fund contribution to dump truck replacement	\$55,000.00
BAWA land acquisition contribution	\$342,300.00
Total Capital, Project, and Non-Operating Activity	\$5,896,300.00

Note: The BAWA land acquisition contribution is capital-related in purpose, but the underlying asset is expected to be acquired by BAWA rather than the City. Accordingly, it is presented as a Sewer Fund contribution to the regional wastewater authority rather than as a City-owned capital outlay.

BAWA Contribution

The FY 2026-2027 Sewer Fund budget includes a \$385,500 contribution to the Bishop Area Wastewater Authority pursuant to the governing JPA. Of this amount, approximately \$43,200 is treated as operating support and approximately \$342,300 is expected to support BAWA land acquisition. The City will continue to monitor the final BAWA budget and related accounting treatment as project details are finalized.

Summary

The FY 2026-2027 Sewer Fund budget maintains funding for ongoing sewer operations while advancing significant projects and regional wastewater planning activity. Although total outflows exceed inflows for the fiscal year, the operating budget remains positive after separating capital, project, reimbursement-related, and BAWA land acquisition activity from recurring operations. Staff will continue monitoring project timing, reimbursement receipts, BAWA activity, and Sewer Fund cash flow throughout the fiscal year.

Sewer Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Sewer Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Sewer Fund revenue of \$6,767,700.00 and Sewer Fund expenditures of \$7,275,664.26.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
002-000-33010	Interest on Bank Deposits	\$145,944	\$167,506	\$121,800	\$130,000
002-000-33020	Rental of Real Property	-	-	-	-
002-000-39016	Connection Fee	\$18,000	\$4,000	-	-
002-000-39017	Sewer Miscellaneous	\$15,594	\$2,991	\$46,000	\$5,500
002-000-39020	Sewer Service Collection	\$1,411,829	\$1,412,364	\$1,410,000	\$1,581,700
002-000-39023	Sewer Service Penalties	\$1,400	\$2,065	\$1,600	\$1,500
002-000-39035	Solar Rebates	\$2,932	-	-	-
002-000-39075	Intergovernmental Revenue	\$28,456	\$13,198	\$675,000	\$5,049,000
002-000-39812	Gain on Sale	-	\$2,749	-	-
002-000-39999	Transfers In	-	-	-	-
002-000-40004	COVID-19 Funding	-	-	-	-
002-000-60000	Prior Period Adjustments	-	-	-	-
Total	Sewer Fund Revenue	\$1,624,155	\$1,604,872	\$2,254,400	\$6,767,700

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
002-000-59999	Transfers Out	(\$38,391)	-	-	-
002-051-51001	Full Time Salaries	\$226,077	\$261,600	\$260,000	\$260,000
002-051-51002	Part Time Salaries	-	\$553	\$6,000	\$4,000
002-051-51004	Overtime Wages	\$6,623	\$5,299	\$8,684	\$6,000
002-051-51006	Vision Insurance	\$420	\$431	\$512	\$500
002-051-51007	Health Insurance	\$53,557	\$68,113	\$88,000	\$88,000
002-051-51008	Dental Insurance	\$4,357	\$4,758	\$5,381	\$5,000
002-051-51010	Worker's Compensation	\$5,951	\$6,060	\$6,445	\$7,153
002-051-51011	Medicare Tax	\$3,393	\$3,749	\$4,258	\$4,054
002-051-51013	Holiday Payout	-	-	-	-
002-051-51016	Compensated Balances	-	-	-	-
002-051-51017	PARS-ARS	-	\$8	\$110	\$80
002-051-51018	Duty Time	\$4,332	\$5,096	\$9,200	\$9,568
002-051-51022	PARS System	\$35,707	\$31,981	\$28,600	\$28,600
002-051-51023	PARS 115 Trust	-	-	-	-
002-051-51024	Deferred Compensation	\$3,690	\$3,788	\$4,900	\$5,100
002-051-51025	Retiree Health Insurance	\$37,034	\$40,160	\$47,000	\$52,900
002-051-51027	PERS EE/ER	\$35,241	\$39,953	\$39,000	\$39,000
002-051-51028	PERS Sidefund	-	-	-	-
002-051-51029	PERS LS UAL	\$104,045	\$145,944	\$161,844	\$187,015
002-051-51041	Life Insurance	-	-	-	-
002-051-51043	Disability & Life Insurance	\$1,380	\$1,554	\$1,590	\$1,500
002-051-51046	OPEB	\$88,004	(\$15,083)	\$26,000	\$7,615
002-051-51050	Pension Expense - GASB 68	\$191,457	\$168,746	-	-
002-051-52006	Recruitment	-	-	-	-
002-051-52007	Bank Fees	-	-	-	-
002-051-52009	Training	-	-	-	-
002-051-52010	Utilities	\$18,359	\$24,273	\$27,500	\$27,500
002-051-52011	Advertising & Printing	-	-	-	-
002-051-52012	Office Supplies & Postage	\$7,486	\$7,504	\$7,300	\$7,300

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
002-051-52013	Communications	\$1,561	\$2,173	\$2,700	\$2,700
002-051-52014	Meetings & Travel	\$1,498	\$3,608	\$4,000	\$4,000
002-051-52015	Professional Services	\$52,914	\$74,043	\$73,548	\$120,000
002-051-52016	Insurance	-	-	-	-
002-051-52017	Waste Fees	\$4,936	\$4,973	\$5,600	\$5,800
002-051-52018	Special Department Supplies	\$14,179	\$52,293	\$74,300	\$75,000
002-051-52019	Misc. Dues & Subscriptions	\$304	\$2,735	\$3,800	\$3,800
002-051-52024	Property Taxes	-	-	-	-
002-051-52045	IT	\$931	\$984	\$2,700	\$3,000
002-051-53020	Vehicle Operation	\$21,666	\$15,635	\$20,000	\$18,000
002-051-53022	Office Equipment Operation	-	-	-	-
002-051-54023	Building Operation	-	-	-	-
002-051-55023	Small Claims	\$40	-	\$100	\$100
002-051-55024	Rentals	\$247	\$247	\$1,000	\$1,000
002-051-55100	City Cost Plan	\$184,081	\$194,357	\$165,264	\$184,179
002-051-55101	Refunds	\$1,751	\$1,335	\$2,000	\$1,000
002-051-55102	BAWA	\$29,497	\$152,700	-	\$385,500
002-051-56025	Depreciation	\$150,908	\$122,823	\$170,900	\$170,900
002-051-56026	CIPP - Disaster Funds	-	-	-	\$4,149,000
002-051-56027	Capital Improvement	-	-	\$718,000	\$1,350,000
002-051-56028	Capital Equipment	-	-	\$44,255	\$55,000
002-051-56029	Capital Equipment Replacement	-	-	-	-
002-051-56500	Interest	-	-	-	-
002-051-57000	Lease Principal	\$643	\$1,461	\$5,800	\$5,800
002-051-57001	Lease Interest	-	-	-	-
002-051-59999	Transfers Out	-	\$1,793	-	-
Total	Sewer Fund Expenditure	\$1,253,878	\$1,435,650	\$2,026,290	\$7,275,664

Gas Tax Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Gas Tax Fund is a restricted special revenue fund used to account for intergovernmental transportation revenues that must be used for eligible street, road, and transportation-related purposes. The fund is managed separately from the General Fund to ensure transparency and accountability for restricted transportation revenues and related expenditure.

The FY 2026-2027 Gas Tax Fund budget reflects ongoing eligible street maintenance activity and a capital outlay contribution toward replacement of the City's street sweeper. Total budgeted inflows are \$209,900 and total budgeted outflows are \$310,564.10, resulting in a projected ending fund balance of \$433,826.57. The projected decrease in fund balance is primarily related to the planned street sweeper replacement contribution rather than recurring operating activity.

Gas Tax Fund Activity

The table below summarizes projected Gas Tax Fund activity for FY 2026-2027. Total inflows include restricted State transportation revenues. Total outflows include operating expenditures and capital outlay for the street sweeper replacement contribution.

Activity Description	Amount
Estimated FY 2026-2027 Starting Gas Tax Fund Balance	\$534,490.67
Add: Total Budgeted Inflows	\$209,900.00
Less: Total Budgeted Outflows	(\$310,564.10)
Projected Ending Gas Tax Fund Balance	\$433,826.57

Operating Budget Summary

The operating budget separates recurring Gas Tax Fund revenues and expenditures from capital outlay. This presentation provides a clearer view of the fund's recurring operating position.

Component Description	Amount
Total Gas Tax Fund Revenue	\$209,900.00
Net Operating Revenue	\$209,900.00
Total Gas Tax Fund Outflows	\$310,564.10
Less: Capital Outlay	(\$150,000.00)
Net Operating Expenditure	\$160,564.10
Projected Operating Surplus	\$49,335.90

The Gas Tax Fund operating budget reflects a projected operating surplus of approximately \$49,335.90 before capital outlay. Operating expenditures total \$160,564.10 and primarily support personnel, benefit costs, and eligible street maintenance-related costs.

Revenue Summary

Gas Tax Fund revenues are budgeted at \$209,900 and include State transportation revenues such as Sections 2105, 2106, 2107, 2107.5, Miscellaneous/Prop 42, and SB 1 funding. These revenues are restricted for eligible street, road, and transportation-related purposes and are accounted for separately from the General Fund.

Major Capital Activity

Capital outlay totals \$150,000 and reflects the Gas Tax Fund's 50% contribution toward replacement of the City's street sweeper. This contribution is separated from operating expenditures to clarify the recurring operating position of the fund.

Item	Amount
50% contribution toward street sweeper replacement	\$150,000.00
Total Capital Outlay	\$150,000.00

Summary

The FY 2026-2027 Gas Tax Fund budget maintains funding for eligible transportation-related operations while contributing to replacement of the City's street sweeper. Although total outflows exceed inflows for the fiscal year, the fund's operating activity remains positive after separating the capital outlay contribution from recurring operations. Staff will continue monitoring restricted transportation revenues, eligible expenditures, capital needs, and fund balance throughout the fiscal year.

Gas Tax Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Gas Tax Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Gas Tax Fund revenue of \$209,900.00 and Gas Tax Fund expenditures of \$310,564.10.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
003-000-33010	Interest on Bank Deposits	\$371	\$350	-	-
003-000-39100	Section 2105	\$23,489	\$23,950	\$23,000	\$23,000
003-000-39110	Section 2107-5	\$1,000	\$1,000	\$1,000	\$1,000
003-000-39120	Section 2107	\$31,795	\$31,772	\$32,000	\$32,000
003-000-39130	Section 2106	\$20,046	\$20,634	\$19,500	\$19,500
003-000-39135	Misc/Prop 42	\$35,222	\$36,828	\$37,000	\$35,300
003-000-39137	Traffic Congestion Relief	-	-	-	-
003-000-39139	SB 1	\$97,948	\$104,832	\$99,094	\$99,100
003-000-39999	Revenue -Transfers In	-	-	-	-
003-000-40004	COVID-19 Funding	-	-	-	-
003-000-60000	Prior Period Adjustments	-	-	-	-
Total	Gas Tax Fund Revenue	\$209,871	\$219,368	\$211,594	\$209,900

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
003-030-51001	Full Time Salaries	\$50,072	\$68,766	\$74,200	\$77,168
003-030-51002	Part Time Salaries	-	\$155	\$1,400	\$1,600
003-030-51004	Overtime Wages	\$176	\$559	\$1,144	\$1,200
003-030-51006	Vision Insurance	\$101	\$125	\$150	\$180
003-030-51007	Health Insurance	\$15,879	\$22,655	\$27,981	\$31,100
003-030-51008	Dental Insurance	\$1,065	\$1,392	\$1,500	\$1,600
003-030-51010	Worker's Compensation	\$1,585	\$1,722	\$1,831	\$2,032
003-030-51011	Medicare Tax	\$724	\$995	\$1,160	\$1,212
003-030-51017	PARS-ARS	-	\$1	\$20	\$30
003-030-51018	Duty Time	\$1,444	\$1,818	\$3,300	\$3,600
003-030-51022	PARS System	\$9,824	\$9,609	\$10,270	\$10,681
003-030-51023	PARS 115 Trust	-	-	-	-
003-030-51024	Deferred Compensation	\$686	\$901	\$1,300	\$1,300
003-030-51027	PERS EE/ER	\$8,326	\$11,276	\$12,500	\$13,000
003-030-51028	PERS Sidefund	-	-	-	-
003-030-51029	PERS LS UAL	\$1,728	\$2,424	\$2,688	\$3,106
003-030-51041	Life Insurance	-	-	-	-
003-030-51043	Disability & Life Insurance	\$311	\$425	\$480	\$500
003-030-51046	OPEB	\$10,629	\$14,557	\$7,700	\$2,255
003-030-52015	Professional Services	-	-	-	-
003-030-52017	Waste Fees	-	-	-	-
003-030-52018	Special Department Supplies	\$6,103	\$1,939	\$16,000	\$10,000
003-030-56027	Capital Improvement	\$16,043	\$39,457	-	-
003-030-56028	Capital Equipment	-	-	-	\$150,000
003-030-59999	Transfers Out	-	-	-	-
Total	Gas Tax Fund Expenditure	\$124,698	\$178,774	\$163,624	\$310,564

Water Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Water Fund is an enterprise fund used to manage the costs associated with providing water services to residents and businesses within the City. The fund is managed separately from the General Fund to ensure transparency and accountability for water-related revenues, expenses, project activity, and capital needs. Water service revenues are dedicated to water system purposes and are not used for unrelated governmental operations.

The FY 2026-2027 Water Fund budget maintains ongoing water system operations while advancing targeted capital improvements for system reliability, production capacity, storage, controls, and distribution infrastructure. Total budgeted inflows are \$1,624,000 and total budgeted outflows are \$2,289,379.75, resulting in a projected ending fund balance of \$2,532,148.74. The budget reflects implementation of newly approved water rates following the City's rate study.

Water Fund Activity

The table below summarizes projected Water Fund activity for FY 2026-2027. Total inflows include water service collections, interest earnings, penalties, and miscellaneous water-related revenues. Total outflows include operating expenditures, capital outlay, and interfund loan interest expense.

Activity Description	Amount
Estimated FY 2026-2027 Starting Water Fund Balance	\$3,197,528.49
Add: Total Budgeted Inflows	\$1,624,000.00
Less: Total Budgeted Outflows	(\$2,289,379.75)
Projected Ending Water Fund Balance	\$2,532,148.74

Operating Budget Summary

The operating budget separates recurring Water Fund revenue and non-capital expenditure from capital outlay. This presentation provides a clearer view of the Water Fund's recurring operating position before capital investment.

Component Description	Amount
Total Water Fund Revenue	\$1,624,000.00
Net Operating Revenue	\$1,624,000.00
Total Water Fund Expenditure	\$2,289,379.75
Less: Capital Outlay	(\$1,007,000.00)
Net Operating Expenditure	\$1,282,379.75
Projected Operating Surplus	\$341,620.25

The Water Fund reflects a projected surplus before capital outlay of \$341,620.25. Non-capital expenditures include routine water system operations, personnel costs, utilities, professional services, maintenance, City cost plan charges, depreciation, and \$48,242.08 of interest expense associated with the General Fund interfund loan for the West Line Street Water Main Project.

Revenue Summary

Water Fund revenues are budgeted at \$1,624,000 and are primarily supported by water service collections. FY 2026-2027 water service collections are budgeted at \$1,557,000, with additional revenue from interest earnings, penalties, and miscellaneous water-related revenues. The budget reflects implementation of newly approved water rates following the City's rate study, which are intended to better align recurring Water Fund revenues with operating, maintenance, infrastructure, and capital needs.

Major Capital Outlay

Capital outlay totals \$1,007,000 and supports water system infrastructure, equipment, and reliability needs.

Capital Outlay Item	Amount
Dump truck replacement contribution	\$55,000.00
Initial phases of a new production well	\$225,000.00
Storage and control tank rehabilitations	\$100,000.00
Well 2 and Well 4 pump rebuilds, inspections, and rehabilitation	\$230,000.00
Well 2 and Well 4 motor replacements and rebuilds	\$120,000.00
Well 4 electrical panel replacement	\$70,000.00
East Line - Main to Hanby	\$207,000.00
Total Capital Outlay	\$1,007,000.00

Interfund Loan Payable

The FY 2026-2027 Water Fund budget includes \$48,242.08 interest expense associated with the General Fund interfund loan for the West Line Street Water Main Project. Scheduled principal repayment is not included as a budgeted expenditure because repayment of loan principal is treated as a balance sheet transaction rather than an operating or capital expenditure. While principal repayment does not affect the Water Fund's budgeted expenditure total or net position, it will affect Water Fund cash flow and reduce the outstanding interfund loan payable.

Summary

The FY 2026-2027 Water Fund budget maintains funding for ongoing water system operations while advancing targeted capital improvements for system reliability, production capacity, storage, controls, and distribution infrastructure. Before capital outlay, the Water Fund reflects a projected surplus of \$341,620.25. Staff will continue monitoring capital project timing, rate revenue performance, interfund loan cash flow, and long-term Water Fund infrastructure needs throughout the fiscal year.

Water Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Water Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Water Fund revenue of \$1,624,000.00 and Water Fund expenditures of \$2,289,379.75.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
004-000-33010	Interest On Bank Deposits	\$130,955	\$154,284	\$80,000	\$60,000
004-000-33020	Rental Of Real Property	-	-	-	-
004-000-39012	Water Service Collection	\$1,116,101	\$1,116,556	\$1,100,000	\$1,557,000
004-000-39013	Water Service Penalties	\$1,105	\$1,628	\$1,200	\$1,500
004-000-39016	Water Connection Fee	\$18,000	\$4,000	-	-
004-000-39017	Water Miscellaneous	\$18,302	\$19,194	\$48,000	\$5,500
004-000-39019	Backflow Fee	-	-	-	-
004-000-39035	Solar Rebates	-	-	-	-
004-000-39075	Intergovernmental Revenue	-	-	-	-
004-000-39076	Interfund Loan Proceeds	-	-	-	-
004-000-39812	Gain on Sale	\$1,375	\$1,797	-	-
004-000-39925	West Jay St. Project	-	-	-	-
004-000-39999	Transfers In	-	-	-	-
004-000-40004	COVID-19 Funding	-	-	-	-
004-000-60000	Prior Period Adjustments	-	-	-	-
Total	Water Fund Revenue	\$1,285,837	\$1,297,459	\$1,229,200	\$1,624,000

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
004-050-51001	Full Time Salaries	\$268,405	\$198,423	\$217,049	\$217,050
004-050-51002	Part Time Salaries	-	\$491	\$6,000	\$3,500
004-050-51004	Overtime Wages	\$8,073	\$4,909	\$9,194	\$7,000
004-050-51006	Vision Insurance	\$511	\$373	\$429	\$500
004-050-51007	Health Insurance	\$70,814	\$61,875	\$76,000	\$76,000
004-050-51008	Dental Insurance	\$5,300	\$4,127	\$4,505	\$4,400
004-050-51010	Worker's Compensation	\$7,935	\$5,087	\$5,409	\$6,004
004-050-51011	Medicare Tax	\$4,039	\$3,115	\$3,601	\$3,418
004-050-51013	Holiday Payout	-	-	-	-
004-050-51016	Compensated Balances	-	-	-	-
004-050-51017	PARS-ARS	-	\$7	\$110	\$60
004-050-51018	Duty Time	\$5,776	\$4,410	\$7,800	\$8,200
004-050-51022	PARS System	\$47,513	\$27,880	\$24,700	\$24,960
004-050-51023	PARS 115 Trust	-	-	-	-
004-050-51024	Deferred Compensation	\$4,244	\$3,093	\$3,900	\$3,900
004-050-51025	Retiree Health Insurance	\$49,379	\$53,547	\$62,000	\$70,400
004-050-51027	PERS EE/ER	\$43,792	\$34,781	\$32,600	\$32,600
004-050-51028	PERS Sidefund	-	-	-	-
004-050-51029	PERS LS UAL	\$80,577	\$113,025	\$125,339	\$144,833
004-050-51041	Life Insurance	-	-	-	-
004-050-51043	Disability & Life Insurance	\$1,683	\$1,357	\$1,400	\$1,400
004-050-51046	OPEB	\$97,337	(\$24,327)	\$21,200	\$6,209
004-050-51050	Pension Expense - GASB 68	\$191,457	\$168,746	-	-
004-050-52006	Recruitment	-	-	-	-
004-050-52007	Bank Fees	-	-	-	-
004-050-52009	Training	-	-	-	-
004-050-52010	Utilities	\$43,095	\$47,990	\$58,000	\$65,520
004-050-52011	Advertising & Printing	-	-	-	-
004-050-52012	Office Supplies & Postage	\$4,913	\$5,281	\$6,800	\$7,400
004-050-52013	Communications	\$2,293	\$2,550	\$3,700	\$3,200

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
004-050-52014	Meetings & Travel	\$3,891	\$4,329	\$4,000	\$4,000
004-050-52015	Professional Services	\$15,191	\$53,801	\$104,148	\$81,000
004-050-52016	Insurance	-	-	-	-
004-050-52017	Waste Fees	\$1,128	\$901	\$1,670	\$1,500
004-050-52018	Special Department Supplies	\$43,246	\$29,227	\$51,000	\$49,000
004-050-52019	Misc. Dues & Subscription	\$1,416	\$3,195	\$3,800	\$4,800
004-050-52020	Water Conservation Program	\$100	\$450	\$1,300	\$1,000
004-050-52024	Property Taxes	-	-	-	-
004-050-52045	IT	\$1,153	\$1,202	\$2,700	\$3,000
004-050-53020	Vehicle Operation	\$12,010	\$12,648	\$20,000	\$18,000
004-050-53022	Office Equipment Operation	-	-	-	-
004-050-54023	Building Operation	-	-	-	-
004-050-55023	Small Claims	\$40	-	\$200	\$200
004-050-55024	Rentals	\$2,295	\$2,415	\$3,000	\$3,200
004-050-55100	City Cost Plan	\$144,082	\$145,579	\$160,881	\$156,688
004-050-55101	Refunds	\$1,771	\$7,523	\$3,000	\$1,000
004-050-56025	Depreciation	\$179,476	\$185,587	\$218,000	\$216,600
004-050-56027	Capital Improvement	-	-	\$1,070,000	\$952,000
004-050-56028	Capital Equipment	-	-	\$34,155	\$55,000
004-050-56029	Capital Equipment Replacement	-	-	-	-
004-050-56030	Loan Payment	-	-	-	-
004-050-56500	Interest	-	-	-	\$48,242
004-050-57000	Lease Principal	\$858	\$1,948	\$7,596	\$7,596
004-050-57001	Lease Interest	-	-	-	-
004-050-59999	Transfers Out	-	-	-	-
Total	Water Fund Expenditure	\$1,343,793	\$1,165,544	\$2,355,185	\$2,289,380

Measure A Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Measure A Fund is a special revenue fund used to account for the City's portion of a County-wide transaction and use tax that may be used for general operations and capital additions of the City.

The FY 2026-2027 Measure A Fund budget reflects continued use of Measure A resources to support eligible City operations. Total budgeted inflows are \$890,000 and total budgeted outflows are \$1,000,000, resulting in a projected ending fund balance of \$1,985,343.50.

Measure A Fund Activity

The table below summarizes projected Measure A Fund activity for FY 2026-2027. Total inflows consist of TUT Measure A revenue, while total outflows consist of a transfer to the General Fund for operating support.

Activity Description	Amount
Estimated FY 2026-2027 Starting Measure A Fund Balance	\$2,095,343.50
Add: Total Budgeted Inflows	\$890,000.00
Less: Total Budgeted Outflows	(\$1,000,000.00)
Projected Ending Measure A Fund Balance	\$1,985,343.50

Revenue and Transfer Summary

Measure A revenues are budgeted at \$890,000 and consist entirely of TUT Measure A revenue. No interest earnings are budgeted in the fund. Budgeted outflows total \$1,000,000 and consist of a transfer to the General Fund for operating support.

Component Description	Amount
TUT Measure A Revenue	\$890,000.00
Transfer to General Fund for Operating Support	(\$1,000,000.00)
Net Change in Fund Balance	(\$110,000.00)

Summary

The FY 2026-2027 Measure A Fund budget reflects a planned use of accumulated Measure A resources to support General Fund operations while retaining a projected ending fund balance of \$1,985,343.50 for future eligible operating or capital needs.

Measure A Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Measure A Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Measure A Fund revenue of \$890,000.00 and Measure A Fund expenditures of \$1,000,000.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
010-000-39722	TUT Measure A	\$890,403	\$657,783	\$800,000	\$890,000
Total	Measure A Fund Revenue	\$890,403	\$657,783	\$800,000	\$890,000

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
010-000-51041	Life Insurance	-	-	-	-
010-000-59999	Transfers Out	\$500,000	\$400,000	\$700,000	\$1,000,000
010-011-52017	Insurance	-	-	-	-
Total	Measure A Fund Expenditure	\$500,000	\$400,000	\$700,000	\$1,000,000

Sunrise Mobile Home Park Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Sunrise Mobile Home Park (SMHP) Fund is an enterprise fund used to manage the financial activity of the Sunrise Mobile Home Park, which the City owns and operates. The fund accounts for revenues generated from rents, utility-related charges, and other park revenues, as well as expenses related to maintenance, operations, improvements, and long-term capital needs of the park.

The FY 2026-2027 SMHP Fund budget supports ongoing park operations and targeted capital improvements. Total budgeted inflows are \$162,300 and total budgeted outflows are \$217,193.20, resulting in a projected ending fund balance of \$681,775.67. The budget reflects a planned use of fund balance due to capital improvement activity and an operating budget that is near breakeven but slightly negative before capital outlay.

SMHP Fund Activity

The table below summarizes projected SMHP Fund activity for FY 2026-2027. Total inflows include rents, utility-related charges, and interest earnings. Total outflows include operating expenditures and targeted capital outlay for park improvements.

Activity Description	Amount
Estimated FY 2026-2027 Starting SMHP Fund Balance	\$736,668.87
Add: Total Budgeted Inflows	\$162,300.00
Less: Total Budgeted Outflows	(\$217,193.20)
Projected Ending SMHP Fund Balance	\$681,775.67

Operating Budget Summary

The operating budget separates recurring SMHP Fund revenue and operating expenditures from capital outlay. This presentation provides a clearer view of the fund's recurring operating position before capital investment.

Component Description	Amount
Total SMHP Fund Revenue	\$162,300.00
Net Operating Revenue	\$162,300.00
Total SMHP Fund Expenditure	\$217,193.20
Less: Capital Outlay	(\$47,000.00)
Net Operating Expenditure	\$170,193.20
Projected Operating Deficit	(\$7,893.20)

Revenue Summary

SMHP Fund revenues are budgeted at \$162,300 and are primarily supported by rents from assisted and unassisted units, utility-related charges, and interest earnings. Rents from unassisted units are budgeted at \$99,000, rents from assisted units are budgeted at \$8,300, utility revenues are budgeted at \$39,400, and interest earnings are budgeted at \$15,600.

Capital Outlay and Improvement Activity

Capital outlay totals \$47,000 and supports targeted improvements at Sunrise Mobile Home Park. These items are separated from operating expenditure to clarify the fund's recurring operating position.

Capital Outlay Item	Amount
Construction documents for street and sidewalk improvement project	\$35,000.00
Two driveway replacements	\$12,000.00
Total Capital Outlay	\$47,000.00

Long-Term Sustainability Note

Although the FY 2026-2027 budget maintains sufficient fund balance, future adjustments to rents and/or utility-related charges should be evaluated to keep recurring revenues aligned with the cost of operating, maintaining, and improving the park.

Summary

The FY 2026-2027 SMHP Fund budget supports ongoing park operations and targeted capital improvements. Total budgeted inflows are \$162,300 and total budgeted outflows are \$217,193.20, resulting in a projected ending fund balance of \$681,775.67. Staff will continue monitoring operating costs, capital needs, revenues, and long-term fund sustainability throughout the fiscal year.

Sunrise Mobile Home Park Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Sunrise Mobile Home Park Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Sunrise Mobile Home Park Fund revenue of \$162,300.00 and Sunrise Mobile Home Park Fund expenditures of \$217,193.20.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
012-000-33010	Interest On Bank Deposits	\$18,476	\$21,763	\$15,000	\$15,600
012-000-39735	Utilities Clearing Account	\$40,030	\$39,440	\$39,400	\$39,400
012-000-39750	Rents - Assisted Units	\$6,343	\$8,031	\$8,000	\$8,300
012-000-39760	Rents - Unassisted Units	\$98,273	\$98,735	\$99,000	\$99,000
012-000-39811	Miscellaneous	(\$283)	-	-	-
012-000-39812	Gain On Sale	-	-	-	-
Total	SMHP Fund Revenue	\$162,839	\$167,969	\$161,400	\$162,300

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
012-095-51001	Full Time Salaries	\$26,570	\$14,283	\$15,800	\$16,300
012-095-51002	Part Time Salaries	\$7,437	\$5,274	\$24,000	\$30,000
012-095-51006	Vision Insurance	\$71	\$38	\$50	\$60
012-095-51007	Health Insurance	\$10,961	\$6,768	\$7,770	\$8,700
012-095-51008	Dental Insurance	\$759	\$426	\$440	\$480
012-095-51010	Worker's Compensation	\$620	\$453	\$482	\$535
012-095-51011	Medicare Tax	\$387	\$269	\$597	\$671
012-095-51017	PARS-ARS	\$23	\$69	\$324	\$390
012-095-51022	PARS System	\$6,937	\$1,585	\$1,790	\$1,900
012-095-51023	PARS 115 Trust	-	-	-	-
012-095-51024	Deferred Compensation	\$405	\$147	\$170	\$200
012-095-51027	PERS EE/ER	\$5,124	\$2,515	\$2,950	\$2,950
012-095-51028	PERS Sidefund	-	-	-	-
012-095-51029	PERS LS UAL	\$5,772	\$8,097	\$8,979	\$10,375
012-095-51041	Life Insurance	-	-	-	-
012-095-51043	Disability & Life Insurance	\$184	\$100	\$130	\$130
012-095-51046	OPEB	\$5,625	\$3,011	\$1,690	\$495
012-095-52010	Utilities	\$41,596	\$41,555	\$44,000	\$51,000
012-095-52012	Office Supplies & Postage	\$16	-	\$100	\$100
012-095-52015	Professional Services	\$873	\$1,261	\$5,000	\$4,000
012-095-52016	Insurance	-	-	-	-
012-095-52017	Waste Fees	\$5,597	\$6,474	\$7,500	\$7,800
012-095-52018	Special Department Supplies	\$3,957	\$2,788	\$7,500	\$6,000
012-095-52024	Property Taxes	-	-	-	-
012-095-52026	Supplies	-	-	-	-
012-095-52045	IT	\$14	-	\$100	\$100

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
012-095-53020	Vehicle Operation	\$850	\$315	\$1,200	\$2,000
012-095-55050	Park Renovation	-	-	-	-
012-095-55100	City Cost Plan	\$28,317	\$20,294	\$20,422	\$26,007
012-095-56025	Depreciation	-	-	-	-
012-095-56027	Capital Improvement	-	-	\$50,000	\$47,000
012-095-56028	Capital Equipment	-	-	-	-
012-095-56040	Replacement Reserve	-	-	-	-
Total	SMHP Fund Expenditure	\$152,095	\$115,721	\$200,983	\$217,193

Street & Sidewalk Improvement Fund

Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Street & Sidewalk Improvement Fund is a capital reserve fund used to accumulate and apply resources for street and sidewalk improvements, including major repairs, rehabilitation, and capital projects. The fund accounts for transfers, interest earnings, and other eligible revenues, as well as expenses related to planned improvements.

The FY 2026-2027 Street & Sidewalk Improvement Fund budget supports the South Warren Street Project, which was budgeted in FY 2025-2026 and delayed to FY 2026-2027. Total budgeted inflows are \$115,500 and total budgeted outflows are \$1,419,213, resulting in a projected ending fund balance of \$412,644.37.

Street & Sidewalk Improvement Fund Activity

The table below summarizes projected Street & Sidewalk Improvement Fund activity for FY 2026-2027. Total inflows include a General Fund transfer and interest earnings. Total outflows support the South Warren Street Project.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$1,716,357.37
Add: Total Budgeted Inflows	\$115,500.00
Less: Total Budgeted Outflows	(\$1,419,213.00)
Projected Ending Street & Sidewalk Improvement Fund Balance	\$412,644.37

Operating Budget Summary

The operating budget separates recurring Street & Sidewalk Improvement Fund revenue and operating expenditures from capital outlay. This presentation provides a clearer view of the fund's recurring operating position before capital investment.

Component Description	Amount
Total Fund Revenue	\$115,500.00
Net Operating Revenue	\$115,500.00
Total Fund Expenditure	\$1,419,213.00
Less: Capital Outlay	(\$1,419,213.00)
Net Operating Expenditure	\$0.00
Projected Operating Surplus	\$115,500.00

Revenue Summary

Street & Sidewalk Improvement Fund revenues are budgeted at \$115,500 and are supported by a \$100,000 transfer in from the General Fund and \$15,500 of interest earnings.

Capital Outlay and Improvement Activity

Capital outlay totals \$1,419,213 and supports the South Warren Street Project. The Project was budgeted in FY 2025-2026 and delayed to FY 2026-2027. These items are separated from operating expenditure to clarify the fund's recurring operating position.

Capital Outlay Item	Amount
South Warren Street Improvement Project	\$1,419,213.00
Total Capital Outlay	\$1,419,213.00

Long-Term Sustainability Note

Although the FY 2026-2027 budget uses a significant portion of available fund balance for the South Warren Street Project, the fund is expected to retain a projected ending fund balance of \$412,644.37. Additional street and sidewalk projects are planned for future years, and continued transfers into the fund will help maintain capacity for those future capital needs.

Summary

The FY 2026-2027 Street & Sidewalk Improvement Fund budget supports a major capital improvement project delayed from the prior fiscal year. Total budgeted inflows are \$115,500 and total budgeted outflows are \$1,419,213, resulting in a projected ending fund balance of \$412,644.37. Staff will continue monitoring project costs, available fund balance, additional planned projects, and long-term fund sustainability throughout the fiscal year.

Street & Sidewalk Improvement Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Street & Sidewalk Improvement Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Street & Sidewalk Improvement Fund revenue of \$115,500.00 and Streets & Sidewalks Improvement Fund expenditures of \$1,419,213.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
019-000-33010	Interest On Bank Deposits	-	\$56,687	\$45,000	\$15,500
019-000-39999	Transfers In	\$250,000	\$600,000	\$250,000	\$100,000
Total	Street & Sidewalk Improvement Fund Revenue	\$250,000	\$656,687	\$295,000	\$115,500

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
019-040-59999	Transfers Out	-	-	-	\$1,419,213
Total	Street & Sidewalk Improvement Fund Expenditure	-	-	-	\$1,419,213

Heavy Equipment Replacement Fund

Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Heavy Equipment Replacement Fund is a capital reserve fund dedicated to accumulating and applying resources for the acquisition and replacement of heavy equipment used by the City. The fund helps maintain operational efficiency by setting aside resources for future equipment needs. Historical inflows consist of transfers in from the General Fund and interest earnings.

The FY 2026-2027 Heavy Equipment Replacement Fund budget includes continued reserve funding and one planned capital equipment purchase. Total budgeted inflows are \$103,800 and total budgeted outflows are \$150,000, resulting in a projected ending fund balance of \$116,252.35.

Heavy Equipment Replacement Fund Activity

The table below summarizes projected Heavy Equipment Replacement Fund activity for FY 2026-2027. Total inflows include a General Fund transfer and interest earnings. Total outflows support the fund's share of a planned street sweeper purchase.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$162,452.35
Add: Total Budgeted Inflows	\$103,800.00
Less: Total Budgeted Outflows	(\$150,000.00)
Projected Ending Heavy Equipment Replacement Fund Balance	\$116,252.35

Revenue Summary

Heavy Equipment Replacement Fund revenues are budgeted at \$103,800 and are supported by a \$100,000 transfer in from the General Fund and \$3,800 of interest earnings.

Long-Term Sustainability Note

Although the FY 2026-2027 budget includes a planned capital equipment outlay, the fund is expected to retain a projected ending fund balance of \$116,252.35. Continued transfers into the fund will help rebuild fund balance and maintain capacity for future heavy equipment replacement needs.

Operating Budget Summary

The operating budget separates recurring Heavy Equipment Replacement Fund revenue and operating expenditures from capital outlay, providing a clearer view of the fund's recurring operating position before capital investment.

Component Description	Amount
Total Fund Revenue	\$103,800.00
Net Operating Revenue	\$103,800.00
Total Fund Expenditure	\$150,000.00
Less: Capital Outlay	(\$150,000.00)
Net Operating Expenditure	\$0.00
Projected Operating Surplus	\$103,800.00

Capital Outlay and Equipment Replacement Activity

Capital outlay totals \$150,000 and supports 50% of the planned street sweeper purchase. These items are separated from operating expenditure to clarify the fund's recurring operating position.

Capital Outlay Item	Amount
Street Sweeper Purchase - 50% Fund Share	\$150,000.00
Total Capital Outlay	\$150,000.00

Summary

The FY 2026-2027 Heavy Equipment Replacement Fund budget supports continued reserve funding and the fund's 50% share of a planned street sweeper purchase. Total budgeted inflows are \$103,800 and total budgeted outflows are \$150,000, resulting in a projected ending fund balance of \$116,252.35. Staff will continue monitoring available fund balance, future equipment replacement needs, and long-term fund sustainability throughout the fiscal year.

Heavy Equipment Replacement Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Heavy Equipment Replacement Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Heavy Equipment Replacement Fund revenue of \$103,800.00 and Heavy Equipment Replacement Fund expenditures of \$150,000.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
022-000-33010	Interest On Bank Deposits	-	\$7,196	\$5,200	\$3,800
022-000-38825	Project Revenue	-	-	-	-
022-000-39999	Transfers In	\$100,000	\$100,000	\$100,000	\$100,000
Total	Heavy Equipment Replacement Fund Revenue	\$100,000	\$107,196	\$105,200	\$103,800

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
022-000-56028	Capital Equipment	-	-	-	\$150,000
022-000-56029	Capital Equipment Replacement	-	\$149,744	-	-
Total	Heavy Equipment Replacement Fund Expenditure	-	\$149,744	-	\$150,000

Property & Housing Development Fund

Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Property & Housing Development Fund is a specialized fund used to manage financial resources related to the development, maintenance, and improvement of housing and property projects. Historical inflows into this fund consist of interest earnings and, when needed, transfers or other project-related revenues. The fund is utilized by the Planning Department and is a division of the Planning total budget.

The FY 2026-2027 Property & Housing Development Fund budget supports continued contract services. Total budgeted inflows are \$1,050 and total budgeted outflows are \$21,197.81, resulting in a projected ending fund balance of \$0.00.

Property & Housing Development Fund Activity

The table below summarizes projected Property & Housing Development Fund activity for FY 2026-2027. Total inflows consist of interest earnings. Total outflows support continued contract services and are budgeted to use the remaining fund balance.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$20,147.81
Add: Total Budgeted Inflows	\$1,050.00
Less: Total Budgeted Outflows	(\$21,197.81)
Projected Ending Property & Housing Development Fund Balance	\$0.00

Operating Budget Summary

The operating budget separates recurring Property & Housing Development Fund revenue and operating expenditures from capital outlay. This presentation provides a clearer view of the fund's recurring operating position before any capital investment.

Component Description	Amount
Total Fund Revenue	\$1,050.00
Net Operating Revenue	\$1,050.00
Total Fund Expenditure	\$21,197.81
Less: Capital Outlay	\$0.00
Net Operating Expenditure	\$21,197.81
Projected Operating Deficit	(\$20,147.81)

Revenue Summary

Property & Housing Development Fund revenues are budgeted at \$1,050 and consist of interest earnings.

Contract Services Activity

Budgeted outflows total \$21,197.81 and support continued contract services. Because the budget has been set to use available fund balance, a FY 2026-2027 budget adjustment may be needed if actual contract service costs or project timing differ from current estimates.

Contract Services Item	Amount
Continued Contract Services	\$21,197.81
Total Contract Services Activity	\$21,197.81

Fund Sustainability Note

The FY 2026-2027 budget is projected to use the remaining available fund balance for continued contract services. If additional property or housing development activity continues beyond the available balance, future transfers or other revenue sources may be needed to support additional work.

Summary

The FY 2026-2027 Property & Housing Development Fund budget supports continued contract services and uses the remaining available fund balance. Total budgeted inflows are \$1,050 and total budgeted outflows are \$21,197.81, resulting in a projected ending fund balance of \$0.00. Staff will continue monitoring project timing, contract service needs, and available resources throughout the fiscal year.

Property & Housing Development Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents Property & Housing Development Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to Property & Housing Development Fund revenue of \$1,050.00 and Property & Housing Development Fund expenditures of \$21,197.81.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
023-000-33010	Interest On Bank Deposits	-	\$4,503	\$2,600	\$1,050
023-000-39999	Transfers In	\$150,000	\$54,089	-	-
Total	Property & Housing Development Fund Revenue	\$150,000	\$58,592	\$2,600	\$1,050

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
023-000-55026	Contract Services	\$49,515	\$80,929	\$50,485	\$21,198
Total	Property & Housing Development Fund Expenditure	\$49,515	\$80,929	\$50,485	\$21,198

General Capital Projects Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The General Capital Projects Fund is a centralized capital projects fund used to account for major one-time capital project activity separately from recurring operating funds. The fund accounts for project revenues, federal reimbursement revenues, partner agency contributions, transfers, and related capital project outlays.

The FY 2026-2027 General Capital Projects Fund budget supports the ladder truck purchase pursuant to approved federal earmark funding. Total budgeted inflows are \$1,732,745 and total budgeted outflows are \$1,732,745, resulting in a projected ending fund balance of \$0.00.

General Capital Projects Fund Activity

The table below summarizes projected General Capital Projects Fund activity for FY 2026-2027. Total inflows include federal reimbursement revenue, partner agency contributions, and a General Fund contribution. Total outflows support the ladder truck purchase, including delivery and tax.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$0.00
Add: Total Budgeted Inflows	\$1,732,745.00
Less: Total Budgeted Outflows	(\$1,732,745.00)
Projected Ending General Capital Projects Fund Balance	\$0.00

Revenue Summary

General Capital Projects Fund revenues are budgeted at \$1,732,745 and are supported by federal reimbursement revenue, partner agency contributions, and a General Fund contribution for the ladder truck purchase.

Revenue Source	Amount
Federal Intergovernmental Revenue	\$1,214,366.00
Partner Agency Contributions	\$345,586.00
Transfers In / General Fund Contribution	\$172,793.00
Total General Capital Projects Fund Revenue	\$1,732,745.00

Operating Budget Summary

The operating budget summary separates recurring operating activity from capital project activity. Because this fund is used for centralized capital projects, FY 2026-2027 budgeted activity is presented as capital project activity rather than recurring operating activity.

Component Description	Amount
Total Fund Revenue	\$1,732,745.00
Less: Capital Project Funding Sources	(\$1,732,745.00)
Net Operating Revenue	\$0.00
Total Fund Expenditure	\$1,732,745.00
Less: Capital Outlay	(\$1,732,745.00)
Net Operating Expenditure	\$0.00
Projected Operating Result	\$0.00

Capital Project / Capital Equipment Summary

Capital outlay totals \$1,732,745 and supports the ladder truck purchase, including delivery and tax. The project is supported by the approved federal earmark, partner agency contributions, and a General Fund contribution. Any additional General Fund cash advance needed for interim cash flow will be treated as a short-term balance sheet item and detailed in a separate resolution, rather than budgeted revenue.

Capital Project Item	Amount
Ladder truck purchase, including delivery and tax	\$1,732,745.00
Total Capital Project / Capital Equipment Activity	\$1,732,745.00

Summary

The FY 2026-2027 General Capital Projects Fund budget establishes centralized accounting for the ladder truck purchase and related funding sources. Total budgeted inflows are \$1,732,745 and total budgeted outflows are \$1,732,745, resulting in a projected ending fund balance of \$0.00. Staff will monitor reimbursement timing, partner contributions, balance-sheet cash advance activity, and capital project outlay throughout the fiscal year.

General Capital Projects Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents General Capital Projects Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to General Capital Projects Fund revenue of \$1,732,745.00 and General Capital Projects Fund expenditures of \$1,732,745.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
025-000-39925	Project Revenue	-	-	-	-
025-000-39926	Federal Intergovernmental Rev.	-	-	-	\$1,214,366
025-000-39927	Partner Agency Contributions	-	-	-	\$345,586
025-000-39999	Transfers In	-	-	-	\$172,793
Total	General Capital Projects Fund Revenue	-	-	-	\$1,732,745

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
025-000-55026	Contract Services	-	-	-	-
025-000-56027	Capital Improvement	-	-	-	-
025-000-56028	Capital Equipment	-	-	-	\$1,732,745
025-000-56029	Capital Equipment Replacement	-	-	-	-
Total	General Capital Projects Fund Expenditure	-	-	-	\$1,732,745

PLHA Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The PLHA Fund is a restricted housing fund used to account for Permanent Local Housing Allocation resources and related interest earnings. The fund supports eligible housing activities consistent with PLHA requirements and allows the City to retain restricted resources while housing plans, project concepts, and potential scopes are considered.

The FY 2026-2027 PLHA Fund budget maintains restricted fund balance for future eligible housing activity. Total budgeted inflows are \$8,500 and there are no budgeted outflows, resulting in a projected ending fund balance of \$20,716.78. The fund maintains over \$370,000 in cash, but the majority of the cash is offset by a deferred revenue liability, resulting in the decreased fund balance. PLHA project revenue is not considered earned until a corresponding qualifying expenditure is incurred.

PLHA Fund Activity

The table below summarizes projected PLHA Fund activity for FY 2026-2027. Total inflows consist of interest earnings. No project outflows are budgeted because specific plans, projects, and scopes are still being evaluated.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$12,216.78
Add: Total Budgeted Inflows	\$8,500.00
Less: Total Budgeted Outflows	\$0.00
Projected Ending PLHA Fund Balance	\$20,716.78

Operating Budget Summary

The operating budget summary separates recurring interest revenue and operating expenditures from future restricted housing project outlay. The FY 2026-2027 budget includes interest revenue and no planned operating expenditure.

Component Description	Amount
Total Fund Revenue	\$8,500.00
Net Operating Revenue	\$8,500.00
Total Fund Expenditure	\$0.00
Net Operating Expenditure	\$0.00
Projected Operating Surplus	\$8,500.00

Revenue Summary

PLHA Fund revenues are budgeted at \$8,500 and consist of interest earnings on restricted and unrestricted fund balance. Existing fund balance is retained for future eligible PLHA housing activity.

Revenue Source	Amount
Interest on Bank Deposits	\$8,500.00
Total PLHA Fund Revenue	\$8,500.00

Restricted Housing Activity Summary

No FY 2026-2027 outflows are budgeted currently. The City is considering future plans, projects, and potential scopes that may be eligible under PLHA requirements.

Restricted Housing Activity	Amount
No current-year project outlay budgeted	\$0.00
Total Restricted Housing Activity	\$0.00

Fund Timing / Restriction Note

The FY 2026-2027 budget retains restricted PLHA resources while the City evaluates eligible housing projects and potential scopes. Fund balance will remain restricted for eligible PLHA uses until a specific project or use is identified.

Summary

The FY 2026-2027 PLHA Fund budget preserves restricted housing resources for future eligible uses. Total budgeted inflows are \$8,500 and no outflows are budgeted, resulting in a projected ending fund balance of \$20,716.78. Staff will continue evaluating potential PLHA-eligible projects and scopes during the fiscal year.

PLHA Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents PLHA Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to PLHA Fund revenue of \$8,500.00 and PLHA Fund expenditure of \$0.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
026-000-33011	Interest On Bank Deposits	-	\$4,217	\$8,000	\$8,500
026-000-39925	Project Revenue	\$4,186	-	-	-
Total	PLHA Fund Revenue	\$4,186	\$4,217	\$8,000	\$8,500

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
026-000-51001	Full Time Salaries	\$4,186	-	-	-
Total	PLHA Fund Expenditure	\$4,186	-	-	-

COPS Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The Citizen's Option for Public Safety (COPS) Fund is a special revenue fund used to account for resources specifically designated to enhance and support public safety initiatives within the City. The fund provides targeted financial support to law enforcement operations, public safety equipment, training, technology, and other eligible Police Department needs.

The FY 2026-2027 COPS Fund budget supports public safety operations while using a portion of available fund balance in accordance with the fund's annual balance management requirements. Total budgeted inflows are \$182,800 and total budgeted outflows are \$220,000, resulting in a projected ending fund balance of \$161,815.54.

COPS Fund Activity

The table below summarizes projected COPS Fund activity for FY 2026-2027. Total inflows include COPS/AB 1913 funding and interest earnings. Total outflows include budgeted Police Department public safety operating and equipment-related costs.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$199,015.54
Add: Total Budgeted Inflows	\$182,800.00
Less: Total Budgeted Outflows	(\$220,000.00)
Projected Ending COPS Fund Balance	\$161,815.54

Revenue Summary

COPS Fund revenues are budgeted at \$182,800 and are supported by COPS/AB 1913 funding and interest earnings on available fund balance.

Revenue Source	Amount
Interest on Bank Deposits	\$10,800.00
COPS/AB 1913	\$172,000.00
Total COPS Fund Revenue	\$182,800.00

Operating Budget Summary

The operating budget summary separates COPS Fund revenues and expenditures from beginning fund balance. The FY 2026-2027 budget reflects an intentional operating deficit, as fund balance is being used to support eligible public safety activity while maintaining the fund within the required annual balance range.

Component Description	Amount
Total COPS Fund Revenue	\$182,800.00
Net Operating Revenue	\$182,800.00
Total COPS Fund Expenditure	\$220,000.00
Net Operating Expenditure	\$220,000.00
Projected Operating Deficit	(\$37,200.00)

Public Safety Expenditure Summary

Total outflows are budgeted at \$220,000 and support eligible public safety activity within the Police Department. Major budgeted uses include overtime wages, professional services, special department supplies, subscriptions, vehicle operation, and lease outlay.

Expenditure Item	Amount
Overtime Wages	\$75,000.00
Professional Services	\$10,000.00
Special Department Supplies	\$30,000.00
Miscellaneous Dues & Subscriptions	\$10,000.00
Vehicle Operation	\$5,000.00
Lease Outlay	\$90,000.00
Total Public Safety Expenditure	\$220,000.00

Summary

The FY 2026-2027 COPS Fund budget supports Police Department public safety needs through COPS/AB 1913 funding, interest earnings, and a planned use of available fund balance. Total budgeted inflows are \$182,800 and total budgeted outflows are \$220,000, resulting in a projected ending fund balance of \$161,815.54. Staff will continue monitoring fund balance levels and eligible public safety spending throughout the fiscal year.

COPS Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents COPS Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to COPS Fund revenue of \$182,800.00 and COPS Fund expenditures of \$220,000.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
033-000-33010	Interest On Bank Deposits	\$8,670	\$15,016	\$10,800	\$10,800
033-000-39967	COPS/AB 1913	\$169,297	\$176,144	\$172,000	\$172,000
033-000-39968	COPS/AB 1913 PRIOR YEAR	\$52,420	-	-	-
033-000-39990	Other Finance Sources	\$167,620	\$187,525	-	-
033-000-40004	COVID-19 Funding	-	-	-	-
033-000-51041	Life Insurance	-	-	-	-
033-000-60000	Prior Period Adjustments	-	-	-	-
Total	COPS Fund Revenue	\$398,007	\$378,685	\$182,800	\$182,800

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
033-033-51001	Full Time Salaries	-	-	-	-
033-033-51002	Part Time Salaries	-	-	-	-
033-033-51003	Part Time Reserves	-	-	-	-
033-033-51004	Overtime Wages	-	\$56,951	\$85,000	\$75,000
033-033-51006	Vision Insurance	-	-	-	-
033-033-51007	Health Insurance	\$18	-	-	-
033-033-51008	Dental Insurance	-	-	-	-
033-033-51010	Worker's Compensation	-	-	-	-
033-033-51011	Medicare Tax	-	-	-	-
033-033-51017	PARS-ARS	-	-	-	-
033-033-51024	Deferred Compensation	-	-	-	-
033-033-51027	PERS EE/ER	-	-	-	-
033-033-51029	PERS LS UAL	-	-	-	-
033-033-51041	Life Insurance	-	-	-	-
033-033-51043	Disability & Life Insurance	-	-	-	-
033-033-52006	Recruitment	-	-	-	-
033-033-52009	Training	-	-	-	-
033-033-52015	Professional Services	-	-	\$15,000	\$10,000
033-033-52018	Special Department Supplies	\$29,939	\$48,755	\$45,000	\$30,000
033-033-52019	Misc. Dues & Subscriptions	-	\$6,755	\$10,000	\$10,000
033-033-52045	IT	-	-	-	-
033-033-53020	Vehicle Operation	\$1,763	\$12,155	\$15,000	\$5,000
033-033-56028	Capital Equipment	-	\$57,191	-	-
033-033-56029	Capital Equipment Replacement	\$201,753	\$145,621	-	-
033-033-56030	Loan Payment	\$57,945	\$37,198	-	-
033-033-56500	Interest Expense	\$2,607	-	-	-
033-033-57000	Lease Principal	(\$3,567)	\$30,609	\$90,000	\$90,000
033-033-57001	Lease Interest	\$4,385	\$15,300	-	-
Total	COPS Fund Expenditure	\$294,843	\$410,535	\$260,000	\$220,000

STIP E. Line St. Bridge Replacement Fund

Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The STIP E. Line St. Bridge Replacement Fund is a capital project fund used to account for activity related to the E. Line Street Bridge replacement project. The fund accounts for project-specific resources and outlays separately from recurring operating funds, including reimbursement-supported activity and General Fund supported activity as needed for project delivery.

The FY 2026-2027 STIP E. Line St. Bridge Replacement Fund budget reflects an active project that is partially delayed, with no budgeted inflows or outflows in the adopted budget. The fund has an estimated starting fund balance of \$11,844.33 and a projected ending fund balance of \$11,844.33. Potential budget adjustments may be needed during the fiscal year depending on project timing, reimbursement activity, and project scope considerations.

STIP E. Line St. Bridge Replacement Fund Activity

The table below summarizes projected STIP E. Line St. Bridge Replacement Fund activity for FY 2026-2027. No inflows or outflows are currently budgeted; however, the project remains active and may require future budget activity depending on timing and project advancement.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$11,844.33
Add: Total Budgeted Inflows	\$0.00
Less: Total Budgeted Outflows	\$0.00
Projected Ending STIP E. Line St. Bridge Replacement Fund Balance	\$11,844.33

Revenue Summary

STIP E. Line St. Bridge Replacement Fund revenues are not budgeted for FY 2026-2027. Future activity may include reimbursement-supported revenue and/or General Fund support depending on project timing and eligible project costs.

Revenue Source	Amount
Budgeted Revenue	\$0.00
Total STIP E. Line St. Bridge Replacement Fund Revenue	\$0.00

Operating Budget Summary

The operating budget summary separates recurring operating activity from capital project activity. Because this fund is used for a bridge replacement capital project, FY 2026-2027 activity is not presented as recurring operating activity.

Component Description	Amount
Total Fund Revenue	\$0.00
Net Operating Revenue	\$0.00
Total Fund Expenditure	\$0.00
Less: Capital Outlay	\$0.00
Net Operating Expenditure	\$0.00
Projected Operating Result	\$0.00

Capital Project Summary

No capital outlay is budgeted in FY 2026-2027. The E. Line Street Bridge replacement project remains active and partially delayed, and future project spending may be supported through a combination of reimbursement activity and General Fund support.

Capital Project Item	Amount
E. Line Street Bridge replacement project	\$0.00
Total Capital Project Activity	\$0.00

Fund Timing Note

The FY 2026-2027 budget maintains the existing fund balance while project timing and delivery considerations continue to be evaluated. A budget adjustment may be needed during the fiscal year if project work advances, reimbursement activity is triggered, or General Fund support is needed for project costs.

Summary

The FY 2026-2027 STIP E. Line St. Bridge Replacement Fund budget maintains project accounting for the active bridge replacement project. Total budgeted inflows are \$0.00 and total budgeted outflows are \$0.00, resulting in a projected ending fund balance of \$11,844.33. Staff will continue monitoring project timing, reimbursement eligibility, General Fund support needs, and scope considerations throughout the fiscal year.

STIP E. Line St. Bridge Replacement Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents STIP E. Line St. Bridge Replacement Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to STIP E. Line St. Bridge Replacement Fund revenue of \$0.00 and STIP E. Line St. Bridge Replacement Fund expenditures of \$0.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
054-000-39925	Project Revenue	\$107,549	\$37,896	\$127,695	-
054-000-39999	Transfers In	-	-	\$110,000	-
Total	STIP E. Line St. Bridge Replacement Fund Revenue	\$107,549	\$37,896	\$237,695	-

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
054-000-51001	Full Time Salaries	\$23,554	\$9,750	-	-
054-000-55026	Contract Services	-	-	\$110,000	-
054-000-56027	Capital Improvement	\$120,103	\$116,770	-	-
Total	STIP E. Line St. Bridge Replacement Fund Expenditure	\$143,657	\$126,520	\$110,000	-

S. Warren St. Improvement Fund Budget Overview

Fiscal Year 2026-2027 Adopted Budget

The S. Warren St. Improvement Fund is a capital project fund used to account for activity related to the S. Warren Street Improvement Project. The fund accounts for project-specific resources and outlays separately from recurring operating funds, including federal earmark reimbursement revenue, transfers from the Street & Sidewalk Improvement Fund, and related capital improvement expenditures.

The FY 2026-2027 S. Warren St. Improvement Fund budget supports the S. Warren Street Improvement Project, which was budgeted in FY 2025-2026 and delayed to FY 2026-2027. Total budgeted inflows are \$2,419,213 and total budgeted outflows are \$2,419,213, resulting in a projected ending fund balance of \$0.00. The project is partially reimbursement-based through a federal earmark, with the remaining budgeted funding provided through a transfer from the Street and Sidewalk Improvement Fund.

S. Warren St. Improvement Fund Activity

The table below summarizes projected S. Warren St. Improvement Fund activity for FY 2026-2027. Total inflows include federal reimbursement revenue and a transfer from the Street & Sidewalk Improvement Fund. Total outflows support capital improvement costs for the S. Warren Street Improvement Project.

Activity Description	Amount
Estimated FY 2026-2027 Starting Fund Balance	\$0.00
Add: Total Budgeted Inflows	\$2,419,213.00
Less: Total Budgeted Outflows	(\$2,419,213.00)
Projected Ending S. Warren St. Improvement Fund Balance	\$0.00

Operating Budget Summary

The operating budget summary separates recurring operating activity from capital project activity. Because this fund is used for a capital project, FY 2026-2027 budgeted activity is presented as capital project activity rather than recurring operating activity.

Component Description	Amount
Total Fund Revenue	\$2,419,213.00
Less: Capital Project Funding Sources	(\$2,419,213.00)
Net Operating Revenue	\$0.00
Total Fund Expenditure	\$2,419,213.00
Less: Capital Outlay	(\$2,419,213.00)
Net Operating Expenditure	\$0.00
Projected Operating Result	\$0.00

Revenue Summary

S. Warren St. Improvement Fund revenues are budgeted at \$2,419,213 and are supported by federal reimbursement revenue and a transfer from the Street & Sidewalk Improvement Fund. A separate General Fund cash advance may be authorized by resolution for interim cash flow and is treated separately from budgeted revenue.

Revenue Source	Amount
Intergovernmental Revenue - federal earmark reimbursement	\$1,000,000.00
Transfers In - Street & Sidewalk Improvement Fund	\$1,419,213.00
Total S. Warren St. Improvement Fund Revenue	\$2,419,213.00

Capital Project Summary

Total capital outlay is budgeted at \$2,419,213 and supports the S. Warren Street Improvement Project. The project was previously budgeted in FY 2025-2026 and delayed to FY 2026-2027.

Capital Project Item	Amount
S. Warren Street Improvement Project	\$2,419,213.00
Total Capital Project Activity	\$2,419,213.00

Summary

The FY 2026-2027 S. Warren St. Improvement Fund budget establishes project accounting for the S. Warren Street Improvement Project. Total budgeted inflows are \$2,419,213 and total budgeted outflows are \$2,419,213, resulting in a projected ending fund balance of \$0.00. Staff will account for the federal reimbursement, Street and Sidewalk Improvement Fund transfer, project outlays, and any separate General Fund cash advance activity in accordance with the approved budget and related resolution.

S. Warren St. Improvement Fund Itemized Budget

Fiscal Year 2026-2027 Adopted Budget

This section presents S. Warren St. Improvement Fund account-level revenue and expenditure detail. Prior-year actuals and the FY 2025-2026 amended budget are shown for trend context, followed by the FY 2026-2027 adopted budget.

Amounts in the itemized budget tables are rounded to the nearest dollar. Totals may vary slightly due to rounding.

Exact source totals reconcile to S. Warren St. Improvement Fund revenue of \$2,419,213.00 and S. Warren St. Improvement Fund expenditures of \$2,419,213.00.

Revenue Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
055-000-39520	Intergovernmental Revenue	-	-	-	\$1,000,000
055-000-39999	Transfers In	-	-	-	\$1,419,213
Total	S. Warren St. Improvement Fund Revenue	-	-	-	\$2,419,213

Expenditure Detail

Account Number	Account Title	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Amended Budget	FY 2026-27 Adopted Budget
055-000-56027	Capital Improvement	-	-	-	\$2,419,213
Total	S. Warren St. Improvement Fund Expenditure	-	-	-	\$2,419,213

CITY ADMINISTRATION

Department Narrative | Fiscal Year 2026-2027 Adopted Budget
Governance, organizational support, public accountability, and citywide coordination

FY 2026-27 BUDGET	\$2,305,690.48	PRIMARY FUND	General Fund
KEY BUDGET DRIVERS	Low-income utility rate assistance; insurance premiums	CORE ROLE	Governance, organizational support, and citywide coordination

Department Role

The City Administration Department supports the policy direction of the City Council and coordinates the internal systems that allow City services, projects, and public processes to function effectively. The department provides executive administration, agenda and records management, payroll and personnel support, legal and risk coordination, information technology coordination, elections support, and community promotion administration.

Administration is also a central point of coordination for long-range initiatives that require participation across multiple departments and outside partners. During FY 2025-26, this included continued work on organizational alignment, City branding, planning and policy initiatives, housing and economic development coordination, regional partnerships, and support for major infrastructure and community facility planning efforts. The FY 2026-27 budget continues this work with an emphasis on reliable public service, improved internal systems, and practical implementation of City Council priorities.

Core Service Areas

Governance & Council Support Council agenda management, minutes, records, elections support, policy implementation, and public access to local government information.	Executive Administration Citywide coordination, strategic planning support, department alignment, interagency work, and implementation of Council direction.
Payroll, Personnel & Administrative Support Payroll processing, CalPERS reporting, onboarding support, wage-scale administration, and front-office administrative coordination.	Legal, Risk, Technology & Community Partnerships Contract legal services, insurance and risk coordination, technology support, elections, and community promotion partnerships.

FY 2026-27 Work Plan

The department's FY 2026-27 work plan is organized around service reliability, affordability, policy consistency, and continued progress on the City's adopted strategic priorities. The goal is to make City operations easier to administer, easier for the public to understand, and better aligned across departments.

Priority Area	FY 2026-27 Focus	Expected Result
Public affordability	Implement and administer the low-income utility rate assistance program.	Provide a structured affordability tool while maintaining transparent program administration.
Policy consistency	Advance an open public manual, policy updates, and department-wide procedural consistency.	Improve clarity, repeatability, and public understanding of City operations.
Service evaluation	Review code enforcement strategy, service options, and ongoing community-facing processes.	Support practical, consistent service delivery within available resources.
Strategic implementation	Coordinate across housing, economic development, park planning, branding, infrastructure, and community partnership efforts.	Keep long-standing initiatives moving from planning into implementation.

Program and Budget Highlights

A major new element in the FY 2026-27 Administration budget is the low-income utility rate assistance program. The program is intended to provide a structured affordability tool for qualifying customers while preserving transparent administration, predictable eligibility review, and ongoing monitoring of program capacity and fiscal impact.

The budget also reflects increased insurance premiums. Because insurance, risk management, and certain citywide administrative costs are budgeted within Administration, these changes are visible within the department total even though the underlying benefit and risk-management functions support the broader City organization.

Organization and Staffing

The department structure remains consistent with the prior year and includes City Council, Administration, Payroll, Legal, Insurance, Information Technology, Elections, and Community Promotions. Administration includes the City Administrator and City Clerk functions. Payroll and personnel-related support are provided through the Personnel/Accounting Specialist, with additional operational and administrative support provided through the Administrative Support Specialist.

The City Clerk function supports records management, public records requests, agenda and minutes preparation, elections administration, Municipal Code updates, and related public meeting requirements. The payroll and personnel support function includes bi-weekly payroll processing, payroll tax coordination, CalPERS reporting, onboarding support, W-2 processing, and wage-scale administration.

Community Promotions and External Support

Administration continues to support community promotions and outside partnerships that advance local economic activity, civic engagement, and community benefit. These activities are administered in coordination with City Council priorities, available funding, and established procedures for contracts, grants, and public-purpose support.

Summary

The FY 2026-27 City Administration budget supports the City's core governance structure and the internal capacity needed to conduct City Council direction. The department will continue to focus on consistent public processes, strengthened administrative systems, coordination of strategic initiatives, and transparent management of citywide costs and community support programs.



PLANNING

Department Narrative | Fiscal Year 2026-2027 Adopted Budget
Development review, housing strategy, downtown planning, and long-range community development

FY 2026-27 BUDGET	\$301,723.16	PRIMARY FUNDS	General Fund; limited Property & Housing Development Fund support
KEY BUDGET DRIVERS	OpenGov permitting; housing, parking, and land use planning	CORE ROLE	Planning, development review, housing strategy, and downtown/community development

Department Role

The Planning Department works with residents, property owners, businesses, applicants, partner agencies, and other City departments to guide development in Bishop consistent with the General Plan, Zoning Code, and applicable state and local requirements. The department supports development review, environmental review, housing strategy, downtown planning, economic development coordination, and long-range land use planning.

The department also serves as a bridge between daily applicant service and broader City priorities. During FY 2025-26, Planning advanced regional housing analysis, housing toolkit work, parking and land use planning, OpenGov permitting implementation, and active transportation coordination. The FY 2026-27 budget continues this work with an emphasis on practical implementation, clearer development processes, and alignment with adopted strategic priorities.

Core Service Areas

Development Review & Public Counter Service Building permit review, conditional use permits, variances, parcel and tract maps, zoning amendments, General Plan amendments, and CEQA review.	Housing & Economic Development Housing needs assessment work, housing toolkit implementation, affordable housing coordination, and support for local and regional development opportunities.
Downtown, Parking & Land Use Planning Parking management, land use study implementation, City-owned parcel evaluation, downtown core planning, and parking-in-lieu program analysis.	Technology, Code & Strategic Coordination OpenGov permitting software implementation, zoning and ADU information updates, code updates, and coordination with Public Works, Administration, and regional partners.

FY 2026-27 Work Plan

The FY 2026-27 work plan is organized around applicant service, housing implementation, downtown planning, and process modernization. The goal is to maintain reliable day-to-day planning service while advancing projects that improve housing options, support economic development, and make planning processes easier for the public and staff to use.

Priority Area	FY 2026-27 Focus	Expected Result
Development service & permitting	Continue routine development review while implementing OpenGov permitting software for Planning Department applications.	Clearer application tracking, improved workflow consistency, and more transparent service for applicants.
Housing implementation	Use regional housing work, the housing needs assessment, and housing toolkit materials to evaluate practical housing strategies and support partner projects.	Better-defined tools to support housing production, affordability, and coordination with regional partners.
Downtown parking & land use	Advance the parking management and land use study, including parking-in-lieu concepts and potential City-owned parcel development opportunities.	A stronger basis for downtown decision-making, parking management, and future development planning.
Active transportation & community planning	Coordinate with Public Works on sidewalk, bicycle, and multimodal planning efforts, including safe routes and grant-supported project development.	Improved coordination between land use planning, transportation planning, grant readiness, and community mobility priorities.
Code and information updates	Update public-facing zoning and ADU resources and continue code updates required by state law and City policy direction.	More accessible public information and better alignment between City codes, state requirements, and current planning practice.

Program and Budget Highlights

The Planning Department budget supports one full-time Principal Planner position, daily planning and development review activities, contracted and technology-supported planning functions, and continued implementation of long-range planning initiatives. The City Administrator continues to serve as Planning Director, providing department oversight and coordination with citywide priorities.

Major FY 2026-27 work areas include OpenGov permitting implementation, the housing needs assessment and housing toolkit, parking and land use analysis, active transportation coordination, and ongoing updates to public-facing planning information. These efforts support the Strategic Plan themes of housing and economic development, downtown investment, infrastructure coordination, and improved City functionality.

Organization and Staffing

The Planning Department includes one full-time Principal Planner. The City Administrator serves as Planning Director. The small staffing structure requires the department to balance daily applicant service, public counter support, interdepartmental coordination, and long-range project implementation. As a result, the department relies on clear priorities, outside technical support when appropriate, and close coordination with Administration, Public Works, Finance, and other City departments.

Strategic Context

Planning work is closely connected to several citywide strategic priorities. Housing work supports affordability, workforce needs, and regional collaboration. Downtown parking and land use planning supports economic development and better use of limited land resources. Active transportation work supports pedestrian and bicycle access, safe routes, and grant readiness. Process modernization supports more consistent and transparent service for the public.

Because many Planning initiatives are multi-year efforts, FY 2026-27 is expected to focus on moving prior planning work into practical implementation. This includes translating studies, grant-funded planning, and policy analysis into clear next steps that can be considered by staff, Council, applicants, and community partners.

Summary

The FY 2026-27 Planning Department budget supports daily development review and the longer-term planning work needed to guide growth, housing, downtown activity, and community development in Bishop. The department will continue to provide applicant and public support while advancing practical tools for housing, parking, permitting, active transportation, and land use decision-making.

The budget reflects a small but strategically important department whose work often supports projects that extend beyond a single fiscal year. Continued coordination across departments and with outside partners will be important to move planning efforts from analysis into implementation.



FINANCE

Department Narrative | Fiscal Year 2026-2027 Adopted Budget
Financial stewardship, transparency, compliance, and internal control

FY 2026-27 BUDGET	\$326,185.43	PRIMARY FUND	General Fund
KEY BUDGET DRIVERS	Internal controls, long-term financial planning, and process modernization	CORE ROLE	Accounting, revenue, budget, audit, treasury support, and financial compliance

Department Role

The Finance Department is responsible for accurate recording, monitoring, reporting, and communication of City financial activity. The department supports revenue collection, cash reconciliation, accounts payable, utility billing coordination, budget preparation and monitoring, financial reporting, audit support, and compliance with applicable accounting standards, grant requirements, laws, and internal control expectations.

Finance also supports the broader organization by translating operating activity, capital plans, grants, debt, leases, payroll-related information, and fund activity into reliable financial records. During FY 2025-26, the department continued to absorb and stabilize revised front-office workflows, utility billing support, and accounting responsibilities following staffing and process changes. The FY 2026-27 budget continues this work with an emphasis on stronger internal controls, long-term financial planning, and improved use of software and digital records.

Core Service Areas

Accounting, Reporting & Compliance Recording transactions, maintaining GAAP/GASB compliance, preparing financial statements, supporting audits, and coordinating required financial reporting.	Revenue, Cash & Treasury Support Collecting and monitoring City revenues, reconciling cash activity, supporting the Treasurer function, and maintaining reliable financial records.
Budget, Forecasting & Financial Planning Preparing and monitoring budgets, developing longer-range financial tools, improving cash forecasts, and connecting funding strategies to adopted priorities.	Internal Controls & Process Modernization Strengthening control procedures, improving workflow consistency, digitizing records, and using software to reduce manual or paper-based processes.

FY 2026-27 Work Plan

The FY 2026-27 work plan is organized around financial reliability, internal control, long-range planning, and process modernization. The goal is to maintain dependable daily financial operations while improving the systems, procedures, and tools that support Citywide decision-making.

Priority Area	FY 2026-27 Focus	Expected Result
Internal controls manual	Develop and formalize a Citywide internal controls manual covering core finance and administrative processes.	Clearer procedures, stronger consistency, and a better foundation for audit response and risk management.
Long-term financial planning	Continue building tools for cash forecasting, funding mechanisms, and alignment between the Strategic Plan, budgets, and financial statements.	Better ability to evaluate future costs, funding gaps, reserves, and project affordability before decisions are made.
Process and software synchronization	Move records and workflows from paper-based or fragmented processes toward digital, software-supported practices.	Reduced manual burden, improved workflow transparency, and more consistent processing across departments.
Audit and compliance readiness	Continue improving recurring accounting, grant, lease, year-end, and government-wide conversion practices.	Fewer recurring audit issues and stronger documentation for annual reporting and external review.
Department support and public service	Maintain reliable support for revenue collection, utility billing, accounts payable, payroll coordination, and public finance inquiries.	Steady day-to-day financial service while longer-term modernization work moves forward.

Program and Budget Highlights

The Finance Department budget supports core accounting and reporting functions, annual budget and audit work, revenue collection, cash monitoring, compliance support, and the presentation of Treasurer-related costs within the Finance Department narrative. The department's work is supported by the General Fund, and the total budget is inclusive of Finance and Treasurer costs.

Major FY 2026-27 work areas include completion of an internal controls manual, development of long-term financial planning tools and enhanced funding mechanisms, and continued improvement and synchronization of internal processes and software. These focus areas support the Strategic Plan's emphasis on City services and functionality, infrastructure investment, long-term sustainability, and transparent financial management.

Organization and Staffing

The Finance Department includes the Finance Director and staff support connected to accounting, administrative, and front-office financial functions. The Treasurer is a separate division within the General Fund, but the cost of the Treasurer is presented within the Finance Department narrative for budget-book purposes.

Because the department supports activity across all funds and departments, Finance work extends beyond direct accounting entries. The department assists with utility billing, revenue monitoring, grant reimbursement support, budget adjustments, audit preparation, financial analysis, and the controls necessary to protect City resources and maintain public trust.

Strategic Context

Finance work is directly tied to the City's ability to implement the Strategic Plan. Capital projects, housing initiatives, utility infrastructure, fleet and equipment replacement, public safety needs, and community services all require reliable cost information, cash-flow awareness, funding analysis, and fund-level accountability.

The FY 2026-27 focus on internal controls and process modernization reflects the City's need to maintain strong safeguards in a small-organization environment. The focus on long-term financial planning reflects a broader shift toward evaluating future infrastructure, equipment, facilities, and operating needs before they become immediate budget pressures.

Summary

The FY 2026-27 Finance Department budget supports the City's core financial infrastructure. The department will continue to maintain recurring financial operations while advancing internal control documentation, planning tools, and process improvements that improve consistency, transparency, and accountability.

These efforts are intended to strengthen the City's ability to manage current services, support strategic investments, respond to audit and compliance requirements, and preserve financial flexibility for future fiscal years.

COMMUNITY SERVICES

Department Narrative | Fiscal Year 2026-2027 Adopted Budget
Parks, recreation, facilities, and community programs

FY 2026-27 BUDGET	\$3,810,250.44	PRIMARY FUNDS	General Fund and SMHP Fund
KEY BUDGET DRIVERS	Park planning, facility maintenance, recreation programming, pool operations, and capital replacements	CORE ROLE	Community programs, parks, facilities, grounds, aquatic services, youth programs, and SMHP support

Department Role

The Community Services Department supports the public spaces, recreation programs, and facilities that contribute directly to quality of life in Bishop. The department includes Parks and Recreation, Buildings and Grounds, the City Park Pool, the After School Program, Summer Camps, and Sunrise Mobile Home Park.

The department provides recreational, educational, aquatic, youth, and community-serving programs while maintaining parks, landscaped areas, public facilities, and high-use civic spaces. Community Services also coordinates with local partners and user groups to support events, recreation access, and improvements to public amenities.

During FY 2025-26, the department advanced several long-range initiatives, including the City Park Master Plan, Athletic Field 6 planning, City Park equipment replacement, and coordination with community partners. The FY 2026-27 budget continues this work with an emphasis on practical implementation, facility reliability, and continued access to safe and well-maintained community spaces.

Core Service Areas

Parks & Recreation Recreation programs, park amenities, community use of public spaces, and implementation of park planning and improvement priorities.	Buildings & Grounds Maintenance of City grounds, landscaped areas, public facilities, parks, streetscape areas, and high-use civic spaces.
City Park Pool Aquatic programming, public swim access, lessons, team use, events, and maintenance of a safe and accessible pool environment.	Youth Programs After school programming and summer camps that provide safe, educational, recreational, and enrichment opportunities for local youth.
Sunrise Mobile Home Park Resident support, routine maintenance, capital planning, and improvement projects for the City-owned mobile home park asset.	Community Partnerships Coordination with local partners, schools, events, user groups, and outside agencies to expand access to community-serving facilities and programs.

FY 2026-27 Work Plan

The FY 2026-27 work plan is organized around maintaining reliable daily services while advancing several targeted improvement projects. The department's focus is to preserve existing programs and public spaces, use planning documents to guide future investment, and improve facilities that support recreation, public use, and community partnerships.

Priority Area	FY 2026-27 Focus	Expected Result
Park Master Plan	Use the Park Master Plan to guide future planning, budgeting, and prioritization for City park improvements.	A clearer framework for improving community spaces and aligning future projects with community priorities.
Sunrise streets planning	Continue phased planning for Sunrise Mobile Home Park streets, driveways, parking pads, landscaping, and related infrastructure.	A more practical sequencing plan for future improvements within SMHP using available resources and outside funding opportunities where feasible.
Athletic Field 6	Continue the phased renovation of Athletic Field 6, including construction-phase work for field surface, irrigation, fencing, and related improvements.	Improved athletic-field conditions and better long-term use of a major recreation asset.
Capital equipment	Replace or upgrade high-use park maintenance equipment where needed, including equipment used to maintain City Park and related facilities.	More reliable maintenance operations and better capacity to keep parks and public spaces in usable condition.
Programming and partnerships	Maintain youth programs, pool programming, recreation services, and coordination with local partners and user groups.	Continued access to safe, community-oriented programs and facilities for residents of multiple ages and activity levels.

Program and Budget Highlights

The Community Services budget supports a wide range of public-facing services, including parks and recreation programming, public grounds maintenance, facility maintenance, City Park Pool operations, youth programs, and the ongoing operation and maintenance of Sunrise Mobile Home Park.

Major FY 2026-27 priorities include continued implementation of the Park Master Plan, phased planning for Sunrise Mobile Home Park streets and related improvements, continued renovation work at Athletic Field 6, and equipment or facility replacements needed to maintain public spaces. These efforts align with the Strategic Plan's focus on community spaces, local partnerships, parks, recreation, and long-term stewardship of public facilities.

Organization and Staffing

Community Services functions are carried out through staff, seasonal employees, program staff, and contracted or partner-supported activities as needed. Department work includes both recurring operations and project-based efforts, requiring coordination across recreation programming, facility maintenance, grounds maintenance, aquatic operations, housing-related maintenance at Sunrise Mobile Home Park, and public event support.

Because many Community Services programs are seasonal or facility-dependent, the department must balance daily maintenance needs with changing recreation demand, staffing availability, user-group coordination, and the timing of capital improvements. This requires an operating structure that can support regular public service while also advancing long-term improvement projects.

Strategic Context

Community Services work is directly tied to the City's goal of supporting community spaces and local partnerships. Parks, fields, pool facilities, and youth programs create opportunities for recreation, public health, civic activity, and quality-of-life improvements.

The department's FY 2026-27 focus reflects a shift from isolated maintenance needs toward more deliberate facility planning and staged implementation. The Park Master Plan, Athletic Field 6 renovation, Sunrise Mobile Home Park improvement planning, and park equipment replacement work together to improve the reliability and long-term usefulness of public facilities.

Summary

The FY 2026-27 Community Services Department budget supports the City's parks, recreation programs, public facilities, pool operations, youth programming, and Sunrise Mobile Home Park responsibilities. The department will continue providing core public-facing services while advancing planning and capital improvement priorities that support safe, accessible, and well-maintained community spaces.

These efforts are intended to maintain current services, improve public amenities, support local partnerships, and position the City to make practical, phased investments in facilities that serve residents, visitors, and community organizations.



FIRE

Department Narrative | Fiscal Year 2026-2027 Adopted Budget
Emergency response, prevention, training, and regional fire protection partnership

FY 2026-27 BUDGET	\$2,551,914.24	PRIMARY FUNDS	General Fund; General Capital Projects Fund
KEY BUDGET DRIVERS	Ladder truck capital project; Station 1 restroom/locker room outlay; public safety campus improvements	CORE ROLE	Fire suppression, EMS response, rescue, prevention, training, and regional emergency coordination

Department Role

The Bishop Fire Department provides fire protection, emergency response, rescue, prevention, and life safety services through a shared service model between the City of Bishop and the Bishop Rural Fire Protection District. The department serves the City, the District, the Bishop Paiute Tribe, and surrounding areas within the department's response area and sphere of influence.

The department responds to structural, wildland, urban, vehicle fires and provides EMS response, vehicle extrication, technical rescue, hazard mitigation, prevention, construction plan review, investigations, inspections, and community safety support. Fire Department operations require both immediate emergency readiness and long-term planning for apparatus, facilities, equipment, training, and member safety.

The department is staffed through a combination of career personnel and volunteer ranks. Current staffing includes the Fire Chief, Deputy Chief, Captain, Engineer, part-time Mechanic, and volunteer members who support emergency response, training, community events, and department operations.

Core Service Areas

Emergency Response Structural, wildland, urban, and vehicle fire response, EMS response, vehicle extrication, technical rescue, and hazard mitigation.	Fire Prevention & Life Safety Public education, construction plan review, investigations, life safety inspections, and prevention-focused services that reduce risk.
Training & Readiness Structure fire, wildland/WUI, extrication, hazardous materials, electrical safety, driver/operator, EMS, and First Aid/CPR readiness.	Apparatus & Equipment Maintenance and replacement planning for fire apparatus, safety equipment, rescue equipment, communications systems, and operational tools.
Facilities & Station Operations Station facilities, restroom and locker room improvements, campus planning, and infrastructure needed to support safe operations.	Partnership & Regional Response Joint service delivery with the Bishop Rural Fire Protection District and coordinated response with regional public safety partners.

FY 2026-27 Work Plan

The FY 2026-27 work plan focuses on emergency response reliability, member safety, facility functionality, apparatus replacement, training, and long-term public safety planning. These priorities reflect the department's Strategic Plan focus on equipment, facilities, training, software, and sustained fire department service capacity.

Priority Area	FY 2026-27 Focus	Expected Result
Apparatus replacement	Advance the ladder truck project and continue long-term apparatus planning consistent with public safety needs and available funding.	Improved response capacity and a clearer replacement path for major fire apparatus.
Station 1 facilities	Complete or advance restroom and locker room upgrades to support department members and operational readiness.	Safer, more functional station facilities for staff, volunteers, and emergency response operations.
Public safety campus	Continue planning for public safety campus improvements, including the long-term functionality of fire and public safety facilities.	Better alignment between facility needs, service expectations, and future capital investment.
Training and readiness	Continue specialized fire, EMS, rescue, WUI, driver/operator, and safety training for career and volunteer members.	Improved service reliability, member safety, and readiness for a broad range of emergency calls.
Systems and response tools	Continue implementation and use of modern department systems, reporting tools, software, and equipment that support daily operations.	More consistent documentation, better operational coordination, and stronger administrative support for emergency services.

Program and Budget Highlights

The Fire Department is funded through a shared service model. Generally speaking, the City's General Fund supports approximately 50% of Fire Department costs, while a separate partner entity funds the other portion. This shared structure allows the community to maintain a broader emergency response system than either entity would likely support independently.

The FY 2026-27 budget also includes activity in the General Capital Projects Fund related to the ladder truck project. The General Capital Projects Fund captures the capital project activity and associated funding sources, while the budget presentation is intended to avoid duplicating the General Fund transfer component when describing the total Fire Department budget.

Organization and Staffing

Fire Department operations depend on coordination between career personnel, volunteer members, administrative support, mechanics, partner agencies, and regional emergency response partners. Because fire service capacity is dependent on training, readiness, facilities, apparatus, and volunteer participation, the department must manage both daily operating demands and long-term capital needs.

The shared City-District structure is central to the department's operating model. The City and the partner entity generally share Fire Department costs, and the department serves a response area that extends beyond City limits. This structure supports regional service delivery, but also requires continued coordination on staffing, equipment, capital planning, and long-term fiscal sustainability.

Strategic Context

The FY 2026-27 Fire Department budget aligns with the City's Strategic Plan focus on public safety, infrastructure, equipment replacement, training, and service reliability. The ladder truck project, Station 1 restroom and locker room improvements, and public safety campus planning all support a more durable fire service platform for residents, businesses, visitors, and partner communities.

Training and member readiness remain essential. The department's service profile includes fire suppression, EMS support, vehicle extrication, technical rescue, WUI response, prevention, inspections, and public education. Sustained training ensures that career and volunteer members are prepared for the wide range of calls and public safety expectations placed on the department.

Summary

The FY 2026-27 Fire Department budget supports emergency response, prevention, training, apparatus replacement, facilities, capital project activity, and the City's participation in a shared fire service model. The budget reflects both the ongoing cost of maintaining reliable fire protection and the need to invest in long-term apparatus and facility needs.

The department will continue focusing on response reliability, member safety, training, volunteer support, capital planning, regional coordination, and responsible use of General Fund and General Capital Projects Fund resources to support public safety across the Bishop area.



POLICE

Department Narrative | Fiscal Year 2026-2027 Adopted Budget

Public safety, dispatch, emergency response, and community policing

FY 2026-27 BUDGET	\$6,424,779.39	PRIMARY FUNDS	General Fund; COPS Fund
KEY BUDGET DRIVERS	Station electrical overhaul; vehicle replacement; personnel cost escalations	CORE ROLE	Law enforcement, dispatch, records, evidence, emergency response, and public safety coordination

Department Role

The Bishop Police Department provides a full range of public safety services for the City of Bishop and the broader daily service population that uses Bishop as a regional center for commerce, services, schools, tourism, and public activity. The department provides law enforcement response, patrol, investigations, traffic enforcement, public safety dispatch, records administration, property and evidence management, emergency coordination, and community-facing police services.

The department is structured around patrol and field operations, dispatch, records, property and evidence, investigations, administrative support, and public safety coordination. Command and supervisory staff guide daily operations, while sworn officers, dispatchers, records staff, and support personnel carry out continuous service responsibilities. The FY 2026-27 staffing structure does not include a Lieutenant position.

During FY 2025-26, the department continued investing in public safety technology, training, staffing, vehicle replacement, grant-supported equipment, and community-facing services. The FY 2026-27 budget continues this work with an emphasis on facility resiliency, training, staffing stability, reliable response capacity, and maintenance of a modern small-city police department.

Core Service Areas

Patrol & Investigations Continuous police response, proactive patrol, traffic enforcement, criminal investigations, incident response, and maintenance of public order.	Public Safety Dispatch Emergency and routine call processing, 911 public safety answering point functions, and communications support for law enforcement, fire, and EMS.
Records & Administration Secure maintenance of police records, case-documentation support, public records responses, court-related documentation, and administrative coordination.	Property & Evidence Care, custody, tracking, release, and lawful disposal of property and evidence while preserving the integrity of criminal investigations.
Community Policing Public-facing police services, coordination with allied agencies, local partnerships, school and community presence, and service to residents, businesses, and visitors.	Training & Readiness Officer and dispatcher development, use of equipment and technology, emergency preparedness, and operational practices that reduce risk and improve service reliability.



FY 2026-27 Work Plan

The FY 2026-27 work plan is organized around public safety reliability, operational resiliency, training, staffing continuity, and responsible replacement of equipment and vehicles. The department's strategic planning priorities identify infrastructure, training, and staffing as the main areas of focus for the coming year.

Priority Area	FY 2026-27 Focus	Expected Result
Station infrastructure	Advance electrical overhaul, dispatch reliability, server security, and related facility improvements needed for resilient police operations.	Improved continuity of public safety service and reduced risk of infrastructure-related service disruption.
Training	Continue advanced officer and dispatcher training to keep staff current with modern public safety practices and changing operational demands.	Better service quality, improved readiness, and reduced liability exposure.
Staffing resilience	Plan proactively for pending retirements, vacancies, training timelines, overtime pressure, and workload coverage needs.	Fewer uncovered shifts, reduced burnout risk, and more stable service coverage.
Vehicles and equipment	Replace aging vehicles and maintain essential equipment, technology, radios, safety systems, and COPS-eligible public safety tools.	More reliable response capacity and safer, better-equipped field operations.
Community and agency coordination	Maintain public-facing police services, school and community engagement, and strong working relationships with allied agencies.	Coordinated public safety response and continued trust with residents, businesses, visitors, and regional partners.

Program and Budget Highlights

The Police Department budget is primarily supported by the General Fund, with additional restricted public safety support from the COPS Fund. COPS funding provides targeted support for eligible law enforcement and public safety activity and supplements, rather than replaces, the City's core General Fund commitment to police operations.

The major FY 2026-27 cost drivers are the station electrical overhaul, vehicle replacement, and the effect of personnel cost escalations on a personnel-heavy department. Because public safety operations depend heavily on trained staff, even routine personnel cost changes have a visible effect on the department's total budget.

Organization and Staffing

Police Department services are delivered through a combination of sworn law enforcement personnel, dispatch personnel, records and administrative staff, property and evidence responsibilities, and support functions. These services require continuous coordination because public safety operations must remain available during normal business hours, evenings, weekends, holidays, emergencies, and periods of elevated community demand.

The department's operating environment includes both local police service and regional public safety coordination. Officers and dispatch staff regularly coordinate with allied agencies, including county, tribal, state, fire, emergency medical, and neighboring law enforcement partners. This coordination is necessary because public safety activity often crosses jurisdictional or service-area boundaries.

Strategic Context

The FY 2026-27 Police work plan aligns with the City's Strategic Plan focus on public safety, service functionality, and infrastructure reliability. Station electrical and technology-related improvements support the goal of making the Police Department able to operate in modern conditions with built-in resiliency.

Training and staffing remain central strategic priorities. Better-trained officers and dispatchers provide better service to the community and reduce risk to the City, while proactive staffing practices help the department plan for retirements, vacancies, and the long training period required before new personnel can independently cover full operational responsibilities.

Summary

The FY 2026-27 Police Department budget supports core law enforcement, dispatch, records, evidence, emergency response, training, vehicle replacement, infrastructure reliability, and COPS-eligible public safety activity. The budget reflects the department's role as a personnel-intensive public safety operation and the need to maintain reliable service while addressing facility, equipment, training, and staffing needs.

The department will continue to focus on service continuity, community safety, operational readiness, strategic training, interagency coordination, and responsible use of General Fund and COPS Fund resources to support residents, businesses, visitors, and the broader public served by the City of Bishop.

PUBLIC WORKS

Department Narrative | Fiscal Year 2026-2027 Adopted Budget

Infrastructure, utilities, streets, facilities, equipment, and capital project delivery

FY 2026-27 BUDGET	\$13,565,787.51	PRIMARY FUNDS	General Fund; Sewer; Gas Tax; Water; Heavy Equipment Replacement; S. Warren St. Improvement
KEY BUDGET DRIVERS	Major capital projects, utility infrastructure, street improvements, equipment replacement, and externally funded project activity	CORE ROLE	Infrastructure maintenance, utility operations, streets, facilities, equipment, and capital project implementation

Department Role

The Public Works Department maintains and improves the City's core physical infrastructure. The department supports water, sewer, streets, drainage, facilities, equipment, building and permitting coordination, utility support, GIS and records work, and implementation of major capital projects.

Public Works staff consists of the Public Works Director, Public Works Superintendent, Public Works Supervisor, and four Maintenance Workers. Design, engineering, specialty studies, and construction services are supported through professional consultants and contractors as needed. Because the department manages both routine services and major capital projects, the annual budget spans several funds and includes a significant amount of project-specific and externally funded activity.

The FY 2026-27 budget reflects continued investment in infrastructure reliability, regulatory compliance, and long-term asset stewardship. Major efforts include South Warren Street improvements, West Line Street Water Main Replacement, sewer and wastewater treatment planning, street and bridge activity, heavy equipment replacement, and continued modernization of infrastructure records and work systems.

Core Service Areas

Water Utility Water production, distribution, reliability, regulatory compliance, capital planning, and projects such as the West Line Street Water Main Replacement.	Sewer Utility Sewer collection, treatment-related planning, regulatory coordination, rate planning, and regional wastewater treatment project support.
Streets & Drainage Street maintenance, pavement preservation, sidewalk and drainage work, South Warren Street Improvements, and project coordination with regional partners.	Capital Project Delivery Planning, design, grant coordination, construction oversight, reimbursement management, and implementation of major infrastructure projects.
Facilities & Equipment City facility maintenance, fleet and heavy equipment replacement, maintenance systems, and support for operational readiness.	Permitting & Support Building permit support, inspection coordination, GIS records, utility billing coordination, and cross-department technical support.



FY 2026-27 Work Plan

The FY 2026-27 Public Works work plan is driven by capital project delivery, utility reliability, street and drainage improvements, equipment replacement, and continued implementation of the City's infrastructure priorities. Many of these projects rely on a combination of local funds, restricted funds, reimbursement revenue, grants, federal earmark funding, and other external sources.

Priority Area	FY 2026-27 Focus	Expected Result
South Warren Street	Implement the South Warren Street Improvement project using the S. Warren St. Improvement Fund, federal earmark resources, and related funding mechanisms.	Improved pavement, sidewalk, lighting, drainage, and public infrastructure in a priority corridor.
Water infrastructure	Advance the West Line Street Water Main Replacement project and related utility reliability improvements.	Reduced system vulnerability, improved isolation capability, and strengthened long-term water system reliability.
Sewer and wastewater	Continue regional wastewater treatment planning, sewer rate and CIP implementation, and project work tied to the BAWA planning effort.	Clearer long-term sewer infrastructure planning and continued progress toward a durable regional treatment solution.
Street and bridge projects	Continue pavement preservation, bridge planning, drainage work, and active transportation/street coordination where funding is available.	Better-maintained transportation infrastructure and a more organized pipeline of future street projects.
Systems and records	Continue GIS, asset information, permitting, and maintenance record modernization efforts.	Improved internal tracking, better public service support, and stronger long-term infrastructure management.

Program and Budget Highlights

The FY 2026-27 Public Works budget is unusually large because it includes major project activity across multiple funds. Significant external funding sources are included in the total, which means the budget should not be read as a recurring General Fund operating burden. The total also reflects project activity that is tracked in special or capital project funds for transparency and accountability.

Major funding sources include the General Fund, Sewer Fund, Gas Tax Fund, Water Fund, Heavy Equipment Replacement Fund, and S. Warren St. Improvement Fund. The budget includes capital projects, utility work, street and drainage activity, equipment replacement, and externally funded reimbursement-based projects that require City administration and project delivery capacity.

Organization and Staffing

Public Works operations depend on a small core staff supported by consultants, contractors, engineers, funding partners, regulatory agencies, and other City departments. The department must balance immediate field operations with project management, construction coordination, reporting, grant compliance, and long-term asset planning.

Because infrastructure work often requires long lead times, the department's budget includes projects in different stages of development, including planning, design, environmental review, bidding, construction, reimbursement, and closeout. This structure allows the City to pursue outside funding and deliver projects while maintaining core operations.

Strategic Context

The FY 2026-27 Public Works budget aligns with the City's Strategic Plan focus on infrastructure maintenance, improvement, and replacement. The budget supports utility reliability, roadway and sidewalk improvements, water and sewer capital planning, drainage improvements, active transportation coordination, and modernization of records and permitting systems.

Public Works will continue to use available funding to move major projects from planning into implementation. The department's work on South Warren Street, West Line Street, sewer and wastewater planning, street preservation, and utility capital planning supports a more resilient infrastructure system for residents, businesses, visitors, and regional partners.

Summary

The FY 2026-27 Public Works budget supports both core field operations and an unusually large capital project program. The budget reflects the City's need to maintain current infrastructure while also using external funding and restricted resources to address major capital needs.

The department will continue focusing on reliable utility services, street and drainage improvements, capital project delivery, equipment readiness, regulatory compliance, and long-term infrastructure planning across the General Fund, utility funds, restricted transportation funds, equipment replacement funds, and dedicated project funds.

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AUTHORIZING A GENERAL FUND CASH
ADVANCE TO THE GENERAL CAPITAL PROJECTS FUND FOR THE
PURCHASE OF A LADDER TRUCK PENDING RECEIPT OF FEDERAL
EARMARK REIMBURSEMENT AND PARTNER AGENCY
CONTRIBUTIONS**

WHEREAS, the City of Bishop has established, or will establish through the Fiscal Year 2026-27 budget, the General Capital Projects Fund to account for major governmental capital acquisitions and projects not otherwise accounted for in an enterprise fund, special revenue fund, or other restricted fund; and

WHEREAS, the Fiscal Year 2026-27 budget includes the purchase of a ladder truck to support fire protection and emergency response services; and

WHEREAS, the total budgeted capital outlay for the ladder truck purchase is \$1,732,745; and

WHEREAS, the City expects to receive \$1,214,366 in federal earmark reimbursement revenue for the ladder truck purchase; and

WHEREAS, the City also expects to receive \$345,586 in partner agency contributions for the ladder truck purchase; and

WHEREAS, the remaining City share of the ladder truck purchase is budgeted as a General Fund contribution to the General Capital Projects Fund; and

WHEREAS, the timing of the ladder truck purchase may require the City to pay project costs before receiving federal reimbursement and/or partner agency contributions; and

WHEREAS, the City Council desires to authorize a temporary cash advance from the General Fund to the General Capital Projects Fund to provide sufficient cash flow for the ladder truck purchase pending receipt of federal reimbursement and partner agency contributions; and

WHEREAS, the General Fund cash advance is intended to be temporary in nature and shall be repaid to the General Fund as federal reimbursement and partner agency contributions are received; and

WHEREAS, the cash advance shall be recorded as a balance sheet transaction and shall not be treated as revenue of the General Capital Projects Fund or as an expenditure of the General Fund, except for the City's separately budgeted contribution to the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bishop as follows:

Section 1. Recitals

The above recitals are true and correct and are incorporated herein by reference.

Section 2. Authorization of General Fund Cash Advance

The City Council hereby authorizes a temporary cash advance from the General Fund to the General Capital Projects Fund in an amount not to exceed \$1,559,952, representing the expected federal earmark reimbursement and partner agency contributions for the ladder truck purchase.

Section 3. Purpose of Cash Advance

The cash advance shall be used solely to provide temporary cash flow for the ladder truck purchase pending receipt of federal reimbursement and partner agency contributions.

Section 4. Repayment of Cash Advance

The General Capital Projects Fund shall repay the General Fund as federal reimbursement and partner agency contributions are received. Repayments shall be recorded as reductions of the receivable/payable or advance balances between the General Fund and the General Capital Projects Fund.

Section 5. Accounting Treatment

The Finance Director is authorized and directed to record the cash advance as a due to/due from transaction as appropriate based on timing and applicable accounting standards. The cash advance shall not be recorded as revenue of the General Capital Projects Fund or as an expenditure of the General Fund.

Section 6. Budget Authority

The City Council hereby confirms that project-specific budget authority for the ladder truck purchase, related federal reimbursement revenue, partner agency contributions, and City contribution shall be established through the Fiscal Year 2026-27 budget or related budget amendments.

Section 7. Administrative Authority

The City Administrator or Finance Director, or their designees, are authorized to take all administrative and accounting actions necessary to implement this Resolution, including

establishing appropriate fund, revenue, expenditure, receivable, payable, and advance accounts.

Section 8. Effective Date

This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2026.

Stephen Muchovej, Mayor

ATTEST: _____
Robin Picken, City Clerk

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, AUTHORIZING A TEMPORARY GENERAL
FUND CASH ADVANCE TO THE APPLICABLE CAPITAL PROJECT
FUND FOR THE SOUTH WARREN STREET CONSTRUCTION
PROJECT PENDING RECEIPT OF FEDERAL EARMARK
REIMBURSEMENT**

WHEREAS, the City of Bishop's Fiscal Year 2026-27 budget includes the South Warren Street Construction Project; and

WHEREAS, the total budgeted cost of the South Warren Street Construction Project is \$2,419,213; and

WHEREAS, the project will be funded in part by a transfer in the amount of \$1,419,213 from the Street and Sidewalk Capital Reserve Fund; and

WHEREAS, the project will also be funded by \$1,000,000 in federal earmark reimbursement revenue; and

WHEREAS, the timing of federal earmark reimbursement may not align with the timing of project expenditures, construction progress payments, vendor payments, or other eligible project costs; and

WHEREAS, the City may be required to temporarily use available General Fund cash to pay eligible project costs prior to receiving the federal earmark reimbursement; and

WHEREAS, the City Council desires to authorize a temporary General Fund cash advance in an amount not to exceed \$1,000,000 to provide interim cash flow for the South Warren Street Construction Project pending receipt of federal earmark reimbursement; and

WHEREAS, the temporary General Fund cash advance is intended to be repaid to the General Fund as federal earmark reimbursement revenue is received; and

WHEREAS, the temporary General Fund cash advance shall be recorded as a balance sheet transaction and shall not be treated as revenue of the receiving fund or as an expenditure of the General Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bishop as follows:

Section 1. Recitals

The above recitals are true and correct and are incorporated herein by reference.

Section 2. Authorization of General Fund Cash Advance

The City Council hereby authorizes a temporary cash advance from the General Fund to the applicable fund accounting for the South Warren Street Construction Project in an amount not to exceed \$1,000,000.

Section 3. Purpose of Cash Advance

The temporary General Fund cash advance may be used solely to provide interim cash flow for eligible costs of the South Warren Street Construction Project pending receipt of federal earmark reimbursement.

Section 4. Repayment of Cash Advance

The receiving fund shall repay the General Fund as federal earmark reimbursement revenue is received. Repayments shall be recorded as reductions of the applicable receivable/payable between the General Fund and the receiving fund.

Section 5. Accounting Treatment

The Finance Director is authorized and directed to record the temporary cash advance as a due to/due from transaction, as appropriate based on timing and applicable accounting standards. The temporary cash advance shall not be recorded as revenue of the receiving fund or as an expenditure of the General Fund.

Section 6. Budget Authority

This Resolution does not independently increase expenditure authority for the South Warren Street Construction Project. Project-specific expenditure authority, federal earmark reimbursement revenue, the transfer from the Street and Sidewalk Capital Reserve Fund, and any related budget authority shall be established through the Fiscal Year 2026-27 budget or subsequent budget amendments approved by the City Council.

Section 7. Administrative Authority

The City Administrator and Finance Director, or their designees, are authorized to take all administrative, budgetary, and accounting actions necessary to implement this Resolution, including establishing appropriate fund, revenue, expenditure, receivable, payable, and advance accounts.

Section 8. Effective Date

This Resolution shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2026.

Stephen Muchovej, Mayor

ATTEST: _____
Robin Picken, City Clerk



Agenda Item: 10.B
Date of Meeting: June 8, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Consideration and Review of Draft Joint Powers Agreement with Bishop Fire Protection District**
Prepared On: June 1, 2026
Attachments: Agreement for Shared Management of Fire Services - DRAFT

Background/History:

The Bishop Fire Protection District and the City of Bishop have had a long standing agreement to work together to provide fire services for the Greater Bishop Area. This agreement was most recently in the form of a Joint Powers Agreement dated July 1, 2019. This newly drafted agreement will replace the 2019 and outlines a system inline with how the departments currently function.

This agreement was reviewed by the Bishop Fire Protection District at their meeting on June 4, 2026.

Analysis/Discussion:

Fire Chief Russell, Finance Director Aukee, and City Administrator Foster have worked with legal counsel from both agencies to draft a new agreement that better describes the relationship that exists between the District and the City. We believe that this structure maintains the intent of previous agreements, while addressing operational and fiscal realities of each agency.

Additionally, this agreement allows for more flexibility in operating while further evaluation and analysis related to the District's options for expanded service areas or the ability to charge for services.

Impacts to Council Goals and Strategic Planning Priorities:

This agreement takes steps toward Strategic Plan Objective 5.1 - Develop a Fire Department strategic plan with the Bishop RFPD. And fulfills Strategic Plan Objective 5.5 - Form a Joint Powers Authority with the Bishop RFPD - although it has been determined that a Joint Powers Authority is not the recommended model.

Budget Impacts:

There are no budgetary impacts associated with approving this agreement, any budget items

related to fire would be brought forth separately.

Legal Review:

City Attorney Pucci has reviewed this agreement and deems it appropriate.

Recommended Action:

Review and provide feedback on the Draft Agreement for Shared Management of Fire Services with the Bishop Fire Protection District.

Approved By: Ethan Aukee 6/1/2026

Approved By: Robin Picken 6/1/2026 and Bret Russell 6/1/2026

Approved By: Dean Pucci

Approved By: Pam Foster 6/4/2026

AGREEMENT FOR SHARED MANAGEMENT OF FIRE SERVICES

This Joint Powers Agreement (“Agreement” or “JPA”) is effective as of _____, 2026 (“Effective Date”), by and between the City of Bishop, a California general law municipal corporation (“City”), and the Bishop Fire Protection District, a California fire protection district formed pursuant to Health and Safety Code Sections 13800 et seq. (“District”). The City and District are referred to collectively as the “Parties” and individually as a “Party,” each organized and existing under the laws of the State of California.

WITNESSETH:

WHEREAS, each Party is empowered by law to acquire sites, construct, equip, staff, maintain, operate, and lease public buildings and related facilities for the provision of fire, medical, and other emergency services; and

WHEREAS, the Parties desire to maximize use of their existing resources, create cost-containment opportunities, reduce duplication, maintain local control, and continue to deliver fire, medical, and other emergency services at a consistently high standard; and

WHEREAS, the Parties wish to accomplish these purposes by jointly exercising their common powers in the manner set forth in this Agreement; and

WHEREAS, the Parties entered into an joint powers agreement for Shared Management of Fire Departments dated July 1, 2019 (“2019 Agreement”), and now desire to supersede and replace the 2019 Agreement in its entirety with this Agreement; and

WHEREAS, the Parties are authorized to jointly exercise their powers pursuant to Article 1, Chapter 5, Division 7, Title 1, Sections 6500 through 6530 of the California Government Code; and

WHEREAS, Pursuant to Government Code section 56133(e)(4), the Parties’ entry into this JPA does not require approval of the Local Agency Formation Commission.

NOW, THEREFORE, in consideration of the mutual benefits, promises, and agreements set forth herein, the Parties agree as follows:

Section 1. Purpose

This Agreement is made pursuant to the Joint Exercise of Powers Act, codified in California Government Code section 6500 et seq. (the “Act”) to permit the joint exercise of powers common to the Parties.

The purpose of this Agreement is to jointly manage, equip, maintain, and operate fire, medical, and other emergency services for the benefit of the Parties and the communities they serve. Such purpose shall be accomplished, and such common powers exercised, in the manner set forth in this Agreement.

The Parties may use the designation “Bishop Fire Department” to identify the services provided under this Agreement, including on equipment, uniforms, buildings, letterhead, and directories. The use of such designation shall not be deemed to create a separate legal entity, alter the liability of the Parties, or modify the contractual obligations of the Parties under this Agreement or any other agreements.

All preexisting obligations, rights, and privileges of the Parties shall continue, subject to the terms and conditions of this Agreement.

Section 2. Service Provided

The Parties shall jointly coordinate an emergency response system that includes structural firefighting, wildland firefighting, public education, hazardous materials response, emergency medical services (EMS), disaster response, rescue operations, fire prevention inspections, fire investigations, and related public safety, managerial, and administrative services provided by the Bishop Fire Department. All such services shall be provided by the Bishop Fire Department to the extent and in the manner consistent with this Agreement and the approved annual budgets.

Section 3. Term

This Agreement shall become effective on July 1, 2026, and shall remain in full force and effect until terminated in accordance with Sections 7 or 8 of this Agreement.

Section 4. Key Management Services

The following management personnel and services (“Key Management Personnel/Services”) are subject to this Agreement:

Fire Chief

The Fire Chief shall provide overall administration and oversight of the Bishop Fire Department in accordance with this Agreement, applicable laws, local ordinances, and customary professional standards for fire service leadership. The Fire Chief’s duties and responsibilities to the City shall be governed exclusively by the terms of the Fire Chief’s employment agreement with the City.

For the District, the Fire Chief shall attend a minimum of one regular District Commission meeting each calendar quarter and shall provide reports, updates, and recommendations as reasonably requested by the District. This quarterly attendance and reporting requirement shall supersede any District Bylaws, policies, or other

governing documents that would otherwise require more frequent attendance or reporting by the Fire Chief.

Financial and Administrative Services

The City shall provide financial and administrative services to the District for the term of this Agreement, including accounts payable, procurement, billing and accounts receivable, general accounting and reporting, budget development and monitoring, and other general services such as human resources and city clerk support.

The City shall perform these services in compliance with applicable state and federal laws and with City policies and regulations. The District shall remain responsible for understanding the financial and administrative information and activities performed by the City under this Agreement. The City performs these services as a service provider, not as the District's agent, and the Parties agree that the City does not assume a fiduciary duty to the District.

The District shall compensate the City for all financial and administrative services provided. Compensation amounts and billing frequency shall be established by the City using documented cost-allocation methods in compliance with applicable laws and regulations. All such methods and charges shall be subject to review as part of the City's annual financial audit.

Section 5. Budget and Cost Apportionment Plan

Following the principles set forth in Exhibit A, which is incorporated herein by this reference, each Party, through its annual budget adoption process, shall determine the expenditures and costs to be shared under this Agreement (the "Cost Apportionment Plan"). The Cost Apportionment Plan shall be prepared jointly by the Fire Chief, the City Administrator, and the City Finance Director, and submitted to the Parties for review. The Cost Apportionment Plan shall consist of the separately adopted budgets of each Party for the applicable fiscal year and shall be developed in accordance with the cost-sharing principles set forth in Exhibit A, which is incorporated herein by reference.

No Party shall be required to limit or reduce its expenditure solely because the other Party elects to do so, and each Party may authorize additional expenditures as necessary to maintain the services provided pursuant to Section 2 of this Agreement. The Parties agree that Bishop Fire Department operating expenditures shall generally be shared equally. However, during any fiscal year in which this Agreement is in effect, if the level of service required under Section 2 results in operating expenditures such that one-half of those expenditures exceeds the District's annual revenue net of interest earnings, the District shall contribute an amount equal to its annual revenue net of interest earnings toward operating expenditures.

In any fiscal year in which the City contributes more than one-half of operating expenditures pursuant to this Section, the District shall make good-faith efforts to evaluate and pursue reasonable opportunities to increase its revenues in order to support its proportional share of operating expenditures in future fiscal years. Such efforts may include, but are not limited to, reviewing existing revenue sources, identifying potential new revenue mechanisms authorized by law, and assessing whether adjustments to existing revenue rates or structures are warranted. Nothing in this paragraph obligates the District to adopt any specific revenue measure; however, the District shall actively and in good faith engage in such evaluations to reduce reliance on City contributions beyond the District's annual revenue net of interest earnings.

The Fire Chief, City Administrator, and City Finance Director shall have the authority to fully implement the approved budgets and Cost Apportionment Plan. They may recommend expenditures, transfers, or adjustments within the amounts authorized by the Cost Apportionment Plan. The Fire Chief shall have the authority to exceed Cost Apportionment Plan personnel expense allocations only for temporary, strike team, or emergency positions, whether in number, classification, or salary. The Fire Chief, City Administrator, and City Finance Director may recommend adjustments to the Cost Apportionment Plan. Adjustments shall not require approval by the legislative bodies of all Parties; approval by the legislative body of only the Party whose budget is affected by the adjustment shall be required.

Section 6. Services to Other Agencies

The Fire Chief, the City Administrator, and the City Finance Director may jointly recommend that the Parties provide fire, medical, or other emergency services to agencies that are not Parties to this Agreement. Such services may be provided only with the concurrence of all Parties and upon the execution of an amendment to this Agreement by all Parties, including any additional participating agencies. Charges for such services shall be established in accordance with the authority granted under Government Code section 55631 et seq.

Section 7. Withdrawal: Termination

A Party may withdraw from this Agreement without penalty upon providing a minimum of eighteen (18) months' written notice, with withdrawal effective on July 1 unless otherwise agreed to in writing by all Parties. The withdrawing Party shall continue to perform all obligations under this Agreement through the effective date of withdrawal. A withdrawing Party shall remain responsible for fulfilling all obligations, including financial obligations, that accrued prior to the effective withdrawal date.

Section 8. Dissolution

This Agreement shall terminate if the number of Parties to the Agreement becomes fewer than two, or if all Parties unanimously agree in writing to terminate the Agreement. If the Parties have accumulated any assets related to the shared management of fire, medical, or other emergency services prior to termination, such assets shall be distributed among the Parties in proportion to their respective contributions, or as the Parties may otherwise mutually agree.

Section 9. Amendment to Agreement

The Fire Chief, the City Administrator, the City Finance Director, or either Party may recommend an amendment to this Agreement. This Agreement may be amended only upon the approval of all Parties. A proposed amendment shall be forwarded, together with its recommendation, to the legislative body of each Party. The proposal shall be accompanied by the full text of the proposed amendment, which shall be adopted, executed, and returned to the Fire Chief, the City Administrator, or the City Finance Director if the Party approves the amendment.

Section 10. Additional Parties to the Agreement

Agencies, as defined in the Act, that are not Parties to this Agreement may become Parties only by amendment to this Agreement and upon the approval of all existing Parties.

Section 11. Notices

Whenever notice or other communication is permitted or required under this Agreement, it shall be deemed given when personally delivered; when received, if delivered by overnight courier or by email with written acknowledgment of receipt; or forty-eight (48) hours after deposit in the United States mail, first-class postage prepaid, addressed as follows:

To City:
City of Bishop
PO Box 1236
Bishop, CA 93515
Attn: Mayor and City Administrator

To District:
Bishop Rural Fire Protection District
PO Box 1236
Bishop, CA 93515
Attn: Commission Chair

A Party may change its notice address or email address by providing notice of the change in accordance with this Section.

Section 12. Severability

If any part, term, portion, or provision of this Agreement, or its application to any person or circumstance, is held to be invalid, unenforceable, or in conflict with State or Federal

law, the validity of the remaining parts, terms, portions, or provisions, and their application to other persons or circumstances, shall not be affected, provided that the remaining provisions can be construed to carry out the intent of the Parties in entering into this Agreement.

Section 13. Hold Harmless and Indemnity

Each Party shall defend, indemnify, and hold the other Party harmless from any and all claims, liabilities, losses, damages, expenses, and attorneys' fees arising out of the negligent acts, errors, omissions, or willful misconduct of the indemnifying Party, its officers, employees, or agents, but only in proportion to and to the extent caused by such acts or omissions.

Each Party shall be responsible for defending itself against any claim, action, or proceeding arising out of the concurrent acts or omissions of its own employees. In such cases, each Party shall retain its own legal counsel, bear its own defense costs, and waive any right to seek reimbursement of such costs from the other Party.

Notwithstanding the foregoing, if a trial verdict or arbitration award allocates comparative fault among the Parties, the Parties may seek reimbursement or reallocation of defense costs, settlement payments, judgments, or awards consistent with that allocation.

As required by Section 15 of this Agreement, the City shall provide workers' compensation coverage for injuries sustained in the normal course and scope of employment by employees of either party performing services under this Agreement. The Parties mutually waive any right of subrogation against each other arising from losses subject to workers' compensation coverage.

The Parties acknowledge that the "firefighter's rule" (primary assumption of risk) generally prevents public safety officers employed by one agency from asserting liability claims against another agency for injuries incurred in the line of duty. To the extent any such claim or action is brought by an employee of one Party against another Party, the employing Party shall indemnify the other Party for any resulting claims, actions, or losses.

Section 14. Legal Representation and Advice

Each Party shall seek legal counsel from its own designated legal representative regarding matters arising under this Agreement. If a legal matter concerns two or more Parties and joint representation would provide mutual benefit, the Parties may agree to be represented by the same legal counsel, provided no conflict of interest exists. The Parties may also agree on an allocation of legal costs for such joint representation, as permitted by law.

When two or more Parties are represented by the same legal counsel, no Party may bind any other Party to a settlement agreement without the written consent of the other Party.

Section 15. Insurance

Each Party shall maintain a program of insurance sufficient to cover its indemnification obligations under this Agreement. Without limiting the foregoing and in addition to it, each Party shall secure and maintain the following insurance coverage throughout the term of this Agreement.

City Responsibilities

The City shall be responsible for:

- All liability and workers' compensation coverage for all employees of the Bishop Fire Department;
- Liability and workers' compensation coverage for all volunteer firefighters; and
- All-risk property coverage for Station 1 located at 209 West Line Street.

District Responsibilities

The District shall be responsible for:

- All-risk property coverage for the Fire Training Facility and for all District-owned fire stations;
- Auto physical damage coverage for all City- and District-owned Bishop Fire Department vehicles; and
- Liability and workers' compensation coverage for the District Commission.

Liability Coverage

The District shall maintain general and automobile liability coverage in the amount of \$10,000,000 and shall name the City of Bishop as an additional insured or additional protected party.

The City shall maintain general and automobile liability coverage in the amount of \$15,000,000 and shall name the Bishop Fire Protection District as an additional insured or additional protected party.

Workers' Compensation Coverage

Each Party shall maintain workers' compensation insurance (statutory limits) and employer's liability coverage with limits of at least \$1,000,000.

Other Provisions

Each Party shall provide the other Party with certificates of insurance or an evidence-of-coverage letter demonstrating compliance with this Section, including a waiver of subrogation endorsement for workers' compensation coverage.

The City shall endorse its general liability policies to name the Bishop Fire Protection District and its officers, officials, employees, volunteers, and agents as additional insureds or additional protected parties. The District shall endorse its general liability policies to name the City of Bishop and its officers, officials, employees, volunteers, and agents as additional insureds or additional protected parties.

Section 16. Mediation

If any dispute arises under this Agreement, any Party may request that the matter be submitted to mediation. The Parties shall participate in mediation within forty-five (45) days of such a request. The mediator shall be selected by mutual agreement of the Parties; if the Parties cannot agree, each Party shall submit one name from a list of mediators provided by an agreed-upon service, and the mediator shall be selected by a blind draw.

The cost of mediation shall be shared equally among the Parties. No Party shall be deemed a prevailing Party for purposes of mediation, and no Party may initiate legal action arising out of this Agreement without first participating in mediation and making a good-faith attempt to reach resolution.

Once commenced through an initial meeting with the mediator, the mediation process shall not exceed ninety (90) days unless extended in writing by the Parties.

Section 17. Additional Documents and Agreement

The Parties agree to cooperate in the preparation and execution of any additional documents or agreements that may be necessary to carry out the terms, purposes, and intent of this Agreement.

Section 18. Successors

This Agreement shall bind and inure to the benefit of the Parties and their respective successors and assigns, including their directors, officers, employees, agents, and authorized representatives, whether individually or collectively.

Section 19. Warranty of Legal Authority

Each Party warrants and represents that it has the legal authority to enter into this Agreement and to perform the obligations required of it under this Agreement. If any Party is found to lack such authority or becomes legally prevented by a court of competent jurisdiction from performing its obligations, this Agreement shall be void.

Section 20. Assignment/Delegation

Neither Party shall assign, subcontract, delegate, or otherwise transfer any interest in this Agreement, or any duty or obligation arising under it, without the prior written

consent of the other Party. Any attempted assignment or transfer without such consent shall be void and of no legal effect.

Section 21. No Third-Party Beneficiary

This Agreement is for the sole benefit of the Parties and shall not be construed to create any rights in, or to grant any benefits to, any third party. No third party shall have any right of action or claim arising from this Agreement.

Section 22. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of California.

Section 23. Agreement Controlling

If any conflict arises between the provisions of this Agreement and the provisions of any Exhibit attached hereto, the provisions of this Agreement shall control.

Section 24. Entire Agreement

This Agreement constitutes the final, complete, and exclusive statement of the agreement between the Parties with respect to the subject matter hereof and supersedes and replaces all prior or contemporaneous agreements, whether written or oral, including but not limited to the 2019 Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers as of the date first written above.

CITY OF BISHOP

Approved to Form:

Dean J. Pucci, City Attorney

Attest:

Robin Picken, City Clerk

By:

Its: Mayor

BISHOP FIRE PROTECTION DISTRICT

Approved to Form:

John Carl Vallejo, County Counsel

Attest:

Its: Commission Member

By:

Its: Board Chair

EXHIBIT A

Cost Sharing Principles

The purpose of this Exhibit A is to set forth the general principles and methods used to allocate costs between the Parties under this Agreement. Each Party may have obligations or expenditures that are not appropriate for funding by the other Party, and this Exhibit identifies the classifications and cost-sharing approaches that apply to each expenditure category.

Cost-sharing determinations may involve managerial accounting estimates, rounding conventions, or timing differences that may result in minor variances. If an obligation to incur an expenditure arises under this Agreement and no specific cost-sharing principle is clearly identified for that expenditure, the default cost-sharing principle shall be an equal (50/50) allocation between the Parties.

Accounting Basis Considerations

The City accounts for its expenditures on a modified accrual basis, while the District accounts for its expenditures on a modified cash basis. Because these differing bases of accounting affect the timing of expenditure recognition, the Parties may record shared costs in different periods. These timing differences do not affect the underlying cost-sharing obligations or the proportional allocation of expenditures established by this Exhibit A. All cost-sharing determinations shall be based on the expenditure classifications and allocation principles set forth in this Exhibit, regardless of the timing of recognition in either Party's financial statements.

The subsequent pages of this Exhibit A identify the expenditure titles used by the Bishop Fire Department, the accounting classifications associated with each title, and the specific principles that govern the allocation of each expenditure between the Parties.



Agenda Item: 10.C
Date of Meeting: June 8, 2026
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Planning Commission - City Council Screening Committee
Appointments**
Prepared On: June 3, 2026
Attachments: Public Notice_Planning Commission Vacancy

Background/History:

There is one scheduled vacancy on the Planning Commission due to Planning Commissioner Harivanden "Harry" Bhakta's term ending on July 10, 2026. This scheduled vacancy was advertised according to the procedures outlined in the City of Bishop City Council Standards and Procedures Manual Section 5.3 Procedure for Filling Vacancies on the Planning Commission and Parks and Recreation Commission.

The City has advertised this scheduled vacancy in the Inyo Register on May 16, 2026, May 23, 2026, and May 30, 2026 with the deadline for all applications to be submitted by 4:00 p.m. on Friday, June 5, 2026.

Analysis/Discussion:

Pursuant to the City of Bishop City Council Standards and Procedures Manual Section 5.2 Recruitment Process, a screening committee, composed of two Councilmembers, appointed by the Mayor and approved by the City Council; the City Administrator; and a Staff Member directly in charge of the subject Commission shall review the applications for each commission vacancy, interview applicants if deemed appropriate and check such reference as they may deem expedient, then make a nomination to the City Council for filling the commission vacancy.

Impacts to Council Goals and Strategic Planning Priorities:

This item does not have any impacts to Council goals and strategic planning priorities.

Budget Impacts:

This item does not have any budget impacts.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies

with the law.

Recommended Action:

Council consideration to approve the two council members appointed by the Mayor to sit on the screening committee to fill the scheduled vacancy on the Planning Commission with a term ending on July 10, 2030.

Approved By: Pam Foster 6/3/2026

Approved By: Dean Pucci 6/4/2026

Approved By:

Approved By:

CITY OF BISHOP
PLANNING COMMISSION VACANCY

One seat on the Planning Commission will expire in July 2026. The City of Bishop is seeking persons interested in serving on this commission. All interested persons may contact Bishop City Hall at (760) 873-5863 Extension 124. Applications and descriptions of duties and responsibilities of the commission are available at City Hall, located at 377 West Line Street in Bishop, or on the City's website at <https://cityofbishop.ca.gov>. Applications will be accepted until 4:00 p.m. on Friday, June 5, 2026.

Publish: 5/16/2026; 5/23/2026, 5/30/2026



Agenda Item: 10.D
Date of Meeting: June 8, 2026
Department: City Clerk

STAFF REPORT

To: City Council
From: Robin Picken
Subject: **Annual League of California Cities/Cal Cities Conference - Attendance and Confirmation of Voting Delegate and Alternate(s)**
Prepared On: June 3, 2026
Attachments: 2026 Voting Delegate and General Assembly Meeting Information

Background/History:

The League of California Cities/Cal Cities Annual Conference is scheduled for September 23-25, 2026 in Anaheim, California. Each year the Council discusses who will be attending the Annual Conference and its General Assembly Meeting.

Council is required to take action to designate one voting delegate and up to two alternates in order to vote at the Cal Cities General Assembly Meeting. This year the General Assembly Meeting is scheduled for Friday, September 25, 2026 at 8:30 a.m.

On December 8, 2025, the City Council appointed Councilmember Garcia as the voting delegate and Councilmember Kong as the alternate voting delegate for the 2026 League of California Cities/Cal Cities Annual Conference.

Analysis/Discussion:

In 2025, the Cal Cities Annual Conference was held in Long Beach, California, from October 8-10, 2025. Councilmember Garcia, Councilmember Kong, and City Administrator Foster attended the annual conference with Councilmember Garcia designated as the City's voting delegate and Councilmember Kong appointed as the City's alternate voting delegate.

Impacts to Council Goals and Strategic Planning Priorities:

There are no economic impacts.

Budget Impacts:

The cost to attend this year's conference will run approximately \$2,075.00 - \$2,500.00 per person.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies

with the law.

Recommended Action:

Council to discuss who will attend the League of California Cities/Cal Cities Annual Conference scheduled for September 23, 2026 through September 25, 2026 in Anaheim, California, and to reconfirm the appointment of the City's voting delegate Councilmember Garcia and alternate voting delegate Councilmember Kong to vote on behalf of the City at the League of California Cities/Cal Cities General Assembly Meeting scheduled on Friday, September 25, 2026.

Approved By: Ethan Aukee 6/4/2026

Approved By: Robin Picken 6/4/2026

Approved By: Pam Foster 6/4/2026

Approved By:

Council Action Advised by September 1, 2026

DATE: Wednesday, May 13, 2026

TO: Mayors, Council Members, City Clerks, and City Managers

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Sept. 23-25, 2026
Anaheim Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Friday, Sept. 25, 2026 the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Tuesday, Sept. 1, 2026. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration opens June 2.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and



alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Sept. 23, 8:00 a.m.-6:00 p.m. and Thursday, Sept. 24, 7:30 a.m.-4:00 p.m. On Friday, Sept. 25, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Tuesday, Sept. 1. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).