



# CITY OF BISHOP

## CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, SEPTEMBER 28, 2026 - 6:00 PM

**NOTICE TO THE PUBLIC:** Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: [https://www.cityofbishop.com/government/city\\_council/index.php](https://www.cityofbishop.com/government/city_council/index.php)
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to [http://bishop-ca.granicus.com/ViewPublisher.php?view\\_id=8](http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8) to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. All written public comments received prior to the above noted time will be distributed to the Council for their review and consideration prior to the meeting. All written public comments received after that time will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. **CALL TO ORDER** - 6:00 p.m. Monday, September 28, 2026
2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE** - Mayor Muchovej will lead the pledge of allegiance.

4. **ROLL CALL**

5. **PUBLIC COMMENT**

**NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. **DEPARTMENT REPORTS**

Updates on department activities will be given by the Department Heads and/or their staff.

A. Fire Department - Fire Chief Bret Russell

B. Police Department - Police Chief Nate Derr

C. Public Works Department - Public Works Director Nora Gamino

D. Administration - City Administrator Pam Foster

7. **CONSENT CALENDAR**

**NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **Engineering Technician Recruitment and Budget Adjustment**

**Recommended Action:** Approve a budget adjustment of \$88,775.43 for the Engineering Technician I/II/III position in the Public Works Department and authorize staff to resume recruitment and fill the position.

[PW Engineering Technician Budget Adjustment Worksheet](#)

B. **Declare 2024 Chevy Tahoe as Surplus Equipment and Authorize Settlement of Remaining Contractual Obligation in an Amount Not to Exceed \$40,000.**

**Recommended Action:** Staff recommends that Council declare the 2024 Chevy Tahoe Commercial 4WD, VIN 1GNSKLED4RR205787, as surplus property and authorize settlement of the remaining contractual obligation associated with the vehicle in an amount not to exceed \$40,000, with payment to Enterprise Fleet Management or through another mechanism as determined appropriate based on the final insurance settlement.

C. **July 2026 Budget Report**

**Recommended Action:** City Council to review and accept the July 2026 Budget Report.

[July 2026 Budget Report](#)

D. **July 2026 Financial Reports**

**Recommended Action:** City Council to review and accept the July 2026 Financial Reports.

[July 2026 Bank Reconciliation Report](#)

[July 2026 Combined Cash Report](#)

[July 2026 Investment Portfolio Report](#)

[July 2026 Warrant Register Report](#)

E. **City Council Meeting Minutes**

**Recommended Action:** Council consideration to approve the City Council Meeting Minutes for:

June 22, 2026 Regular Meeting, July 13, 2026 Regular Meeting, August 10, 2026 Regular Meeting, August 24, 2026 Regular Meeting, September 14, 2026 Regular Meeting.

[Minutes 2026 06 22](#)

[Minutes 2026 07 13](#)

[Minutes 2026 08 10](#)

[Minutes 2026 08 24](#)

[Minutes 2026 09 14](#)

F. **Planning Commission - Cancellation Notice**

**Recommended Action:** Council is requested to receive and file the attached Planning Commission Meeting Cancellation Notice.

[Planning Commission Cancellation 08 28 2026](#)

[Planning Commission Cancellation 09 29 2026](#)

G. **Personnel Status Change Report**

**Recommended Action:** Council to review and approve the attached Personnel Status Change Report dated September 28, 2026.

[Personnel Status Change Report 2026 09 23](#)

8. **NEW BUSINESS**

A. **Community Funding and Support Policy**

**Recommended Action:**

Discuss the proposed Community Funding and Support Policy and provide direction to staff regarding the proposed policy framework, funding categories, administrative approval authority, and process for establishing recurring or multi-year community funding commitments.

Direct staff to return with a revised policy for formal consideration and adoption, incorporating Council direction.

[City of Bishop Community Funding and Support Draft Policy](#)

[Bishop Community Funding Framework](#)

B. **South Warren Street Improvements – Approval of Bid Documents and Authorization to Advertise**

**Recommended Action:** City Council consideration to adopt the bid documents for the South Warren Street Improvements Project, substantially in the form presented; authorize the Public Works Director to approve final technical and administrative corrections that do not materially alter the overall project scope; and authorize staff to advertise the project for construction bids.

[South Warren Improvement Plans](#)

C. **Approval of Single-Source Agreement with Cal-Ore Life Flight, LLC for Emergency Medical Dispatch Services**

**Recommended Action:** Approve the single-source procurement and authorize the City Administrator to execute an agreement with Cal-Ore Life Flight, LLC for

Emergency Medical Dispatch services at an initial rate of \$30.00 per call, with a five percent (5%) annual rate increase, and approve a budget adjustment of \$6,200 to General Fund expense account 001-020-52015.

[EMD Agreement](#)

[City of Bishop - Purchasing Policy](#)

[Single Source Justification EMD](#)

**9. FUTURE AGENDA ITEMS**

**10. COUNCIL AND COMMITTEE REPORTS**

**11. ADJOURNMENT**

Monday, October 12, 2026 at 6:00 p.m. Regular Meeting in the City Council Chambers



Agenda Item: 7.A

Date of Meeting: September 28, 2026

Department: Public Works

## STAFF REPORT

To: City Council  
From: Nora Gamino  
Subject: **Engineering Technician Recruitment and Budget Adjustment**  
Prepared On: September 21, 2026  
Attachments: PW Engineering Technician Budget Adjustment Worksheet

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### Background/History:

On October 27, 2025, the City Council approved the Engineering Technician I/II/III classification for the Public Works Department. The position was established as a flexible classification so the City could recruit and appoint at the level supported by the selected candidate's qualifications and experience.

Following Council approval, the City recruited for the position. Based on the initial application review, several candidates appeared to meet the qualifications for the position. Staff later postponed the hiring process after considering the timing of the recruitment and the management capacity needed to complete selection and provide effective onboarding and supervision.

Because the recruitment was on hold during preparation of the Fiscal Year 2026-27 budget, funding for the position was not included in the adopted budget. The Public Works Department is now prepared to resume recruitment and provide the oversight needed to successfully fill the position. A budget adjustment is therefore required before the recruitment and hiring process moves forward.

### Analysis/Discussion:

The need identified when Council approved the position remains. Public Works does not have dedicated technical staff to support small- and medium-scale capital projects, pavement and sidewalk maintenance, permit administration, procurement, and construction coordination. These duties are currently absorbed by the Public Works Director or deferred because of limited staff capacity.

The Engineering Technician will expand the department's capacity to:

- Develop pavement maintenance and minor capital improvement projects;
- Prepare quantities, cost estimates, specifications, and bid documents for Director review;

- Administer Public Works permits, including encroachment permits, grading permits, and water fill stem agreements;
- Conduct field reviews, construction observations, and infrastructure condition assessments;
- Maintain project, permit, asset, and as-built records; and
- Coordinate with consultants, contractors, property owners, other departments, and the public.

The flexible I/II/III classification allows the City to consider a broader candidate pool and appoint at the level appropriate to the selected candidate. This flexibility is particularly important given the City's location and the limited number of applicants who may have direct public works experience.

Resuming recruitment now will allow the department to add technical capacity for planned maintenance and capital work while providing appropriate direction and support to the new employee.

Impacts to Council Goals and Strategic Planning Priorities:

Filling the Engineering Technician position supports Council goals and strategic planning priorities by increasing the City's capacity to maintain public infrastructure and deliver planned maintenance and capital projects.

Budget Impacts:

The position was not funded in the adopted Fiscal Year 2026-27 budget. A budget adjustment of \$88,775.43 is requested to fund salary and benefits for the anticipated period of January through June 30, 2027. The final cost will depend on the appointment level, placement within the applicable salary range, benefit elections, and actual start date. A budget adjustment worksheet is attached to outline the cost components and fund allocation.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

Approve a budget adjustment of \$88,775.43 for the Engineering Technician I/II/III position in the Public Works Department and authorize staff to resume recruitment and fill the position.

Approved By: Ethan Aukee 9/21/2026

Approved By: Alison Bishop 9/21/2026

Approved By: Pam Foster 9/22/2026

Approved By:

Engineering Tech Budget Adjustment FY 2026-27  
January through Year End

|                        |              |
|------------------------|--------------|
| Salary                 | \$ 55,384.62 |
| Medical                | \$ 20,554.20 |
| OPEB                   | \$ 1,661.54  |
| Dental                 | \$ 1,100.00  |
| Vision                 | \$ 100.00    |
| PERS                   | \$ 4,984.62  |
| Deferred Comp          | \$ 1,107.69  |
| Disability & Life Ins. | \$ 652.00    |
| Worker's Comp          | \$ 2,400.00  |
| Medicare Ins.          | \$ 830.77    |
|                        | <hr/>        |
|                        | \$ 88,775.43 |

Fund Allocation

|                          |         |              |
|--------------------------|---------|--------------|
| General Fund Streets 001 | 68.00%  | \$ 60,367.29 |
| Gas Tax 003              | 12.00%  | \$ 10,653.05 |
| Sewer 002                | 10.00%  | \$ 8,877.54  |
| Water 004                | 10.00%  | \$ 8,877.54  |
|                          | <hr/>   |              |
|                          | 100.00% | \$ 88,775.43 |



Agenda Item: 7.B  
Date of Meeting: September 28, 2026  
Department: Finance

## STAFF REPORT

To: City Council  
From: Ethan Aukee  
Subject: **Declare 2024 Chevy Tahoe as Surplus Equipment and Authorize Settlement of Remaining Contractual Obligation in an Amount Not to Exceed \$40,000.**  
Prepared On: September 15, 2026

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### Background/History:

The City currently leases a 2024 Chevy Tahoe from Enterprise Fleet Management. The vehicle was recently involved in an accident and sustained significant damage. Following review of the loss, the City's insurance carrier determined that the vehicle is a total loss and is not economically feasible to repair.

Because the vehicle is no longer suitable for City use, staff recommends that it be declared surplus.

An outstanding contractual balance remains on the vehicle lease. The City's insurance carrier has advised that the City will be fully reimbursed for the remaining contractual obligation associated with the totaled vehicle. Staff is coordinating with Enterprise Fleet Management and the insurance carrier to determine the final payoff amount and the manner in which the insurance proceeds will be applied. The final payment mechanism may involve payment directly from the insurance carrier to Enterprise Fleet Management or payment through the City.

To allow the matter to be completed once the final payoff amount and payment mechanism are confirmed, staff recommends authorization to settle the remaining contractual obligation in an amount not to exceed \$40,000.

### Analysis/Discussion:

The vehicle has been determined to be a total loss by the City's insurance carrier and is no longer suitable for City use. Declaring the vehicle surplus will allow the City to complete the disposition process associated with the insurance claim and the Enterprise Fleet Management lease.

An outstanding contractual balance remains on the vehicle. The final payoff amount has not

yet been confirmed and may vary based on the effective payoff date and final reconciliation by Enterprise Fleet Management. The City's insurance carrier has advised that the remaining contractual obligation will be fully reimbursed.

The final payment mechanism has also not yet been determined. Insurance proceeds may be paid directly to Enterprise Fleet Management or may be paid through the City and subsequently remitted to Enterprise Fleet Management. Authorizing settlement of the remaining contractual obligation in an amount not to exceed \$40,000 will provide sufficient authority to complete the transaction once the final payoff amount and payment mechanism are confirmed, without requiring additional Council action solely for those administrative details.

Staff will ensure that any payment made by the City, or insurance proceeds applied directly to the obligation on the City's behalf, do not exceed the amount authorized by Council.

#### Impacts to Council Goals and Strategic Planning Priorities:

This action supports the City's goals of fiscal responsibility and effective management of City assets by ensuring the timely disposition of a totaled vehicle and resolution of the associated contractual obligation while minimizing financial impact to the City through insurance reimbursement.

#### Budget Impacts:

##### COPS Fund

The City's insurance carrier has advised that the remaining contractual obligation associated with the totaled vehicle will be fully reimbursed. Therefore, no net fiscal impact to the City is anticipated.

Depending on the final payment mechanism, the insurance carrier may pay Enterprise Fleet Management directly, may remit insurance proceeds to the City in advance of payment, or the City may remit payment to Enterprise Fleet Management and subsequently receive reimbursement from the insurance carrier.

If insurance proceeds are received or disbursed through the City, increase the budget for revenue account 033-000-36020 (Insurance Refunds & Dividends) and expense account 033-033-56030 (Loan Payment) by the final contractual payoff amount, not to exceed \$40,000.

If the insurance carrier pays Enterprise Fleet Management directly, staff will make any necessary accounting and budget entries to properly reflect the transaction.

A spending-neutral budget adjustment may be presented at a future date to account for any accrued interest associated with the payoff amount or any reclassification of principal to interest required under GASB 87.

#### Legal Review:

The City Attorney has reviewed this item and finds that the recommended action complies with the law.

#### Recommended Action:

Staff recommends that Council declare the 2024 Chevy Tahoe Commercial 4WD, VIN 1GNSKLED4RR205787, as surplus property and authorize settlement of the remaining contractual obligation associated with the vehicle in an amount not to exceed \$40,000, with payment to Enterprise Fleet Management or through another mechanism as determined appropriate based on the final insurance settlement.

Approved By: Ethan Aukee 9/22/2026

Approved By: Alison Bishop 9/22/2026

Approved By: Dean Pucci 9/22/2026

Approved By: Pam Foster 9/23/2026

# CITY OF BISHOP

Finance Department

**JULY 2026**

# **BUDGET REPORT**



Prepared for City Council Review

**CITY OF BISHOP, CALIFORNIA**

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CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEARNED     | PCNT |
|---------------|--------------------------------|---------------|------------|--------------|--------------|------|
|               | REVENUE                        |               |            |              |              |      |
| 001-000-31010 | PROPERTY TAXES SECURED         | .00           | .00        | 693,600.00   | 693,600.00   | .0   |
| 001-000-31020 | PROPERTY TAXES UNSECURED       | .00           | .00        | 51,000.00    | 51,000.00    | .0   |
| 001-000-31030 | PROPERTY TAXES PRIOR YR.       | .00           | .00        | 7,000.00     | 7,000.00     | .0   |
| 001-000-31050 | PROPERTY TAX HOMEOWNERS        | .00           | .00        | 1,300.00     | 1,300.00     | .0   |
| 001-000-31065 | VLF SWAP/PROPERTY TAX IN LIEU  | .00           | .00        | 490,000.00   | 490,000.00   | .0   |
| 001-000-31066 | VEHICLE LICENSE FEE IN EXCESS  | .00           | .00        | 8,000.00     | 8,000.00     | .0   |
| 001-000-31120 | SALES TAX                      | .00           | .00        | 5,175,000.00 | 5,175,000.00 | .0   |
| 001-000-31126 | DWP WATER AGREEMENT PAYMENT    | .00           | .00        | 256,608.00   | 256,608.00   | .0   |
| 001-000-31128 | SALES TAX 1/2% - PUBLIC SAFETY | .00           | .00        | 15,000.00    | 15,000.00    | .0   |
| 001-000-31130 | TRANSIENT OCCUPANCY TAX        | .00           | .00        | 3,650,000.00 | 3,650,000.00 | .0   |
| 001-000-31150 | REAL PROPERTY TRANSFER         | 391.47        | 391.47     | 6,000.00     | 5,608.53     | 6.5  |
| 001-000-32010 | BUSINESS LICENSES              | 754.00        | 754.00     | 72,000.00    | 71,246.00    | 1.1  |
| 001-000-32015 | SHORT-TERM RENTALS             | .00           | .00        | 4,700.00     | 4,700.00     | .0   |
| 001-000-32030 | PARKING PERMITS                | 850.00        | 850.00     | 7,000.00     | 6,150.00     | 12.1 |
| 001-000-32040 | USE PERMITS                    | .00           | .00        | 2,300.00     | 2,300.00     | .0   |
| 001-000-32050 | BUILDING PERMITS               | 7,048.46      | 7,048.46   | 154,000.00   | 146,951.54   | 4.6  |
| 001-000-32051 | PLANNING FEE                   | .00           | .00        | 2,000.00     | 2,000.00     | .0   |
| 001-000-32080 | ELECTRICAL FRANCHISE           | .00           | .00        | 55,000.00    | 55,000.00    | .0   |
| 001-000-32081 | CELL TOWER FRANCHISE           | 3,850.00      | 3,850.00   | 46,200.00    | 42,350.00    | 8.3  |
| 001-000-32082 | CANNABIS DEVELOPMENT FEES      | .00           | .00        | 75,000.00    | 75,000.00    | .0   |
| 001-000-32090 | TV FRANCHISE                   | .00           | .00        | 10,200.00    | 10,200.00    | .0   |
| 001-000-33010 | INTEREST ON BANK DEPOSITS      | 10,208.95     | 10,208.95  | 488,000.00   | 477,791.05   | 2.1  |
| 001-000-33020 | RENTAL OF REAL PROPERTY        | 3,111.49      | 3,111.49   | 100,000.00   | 96,888.51    | 3.1  |
| 001-000-33021 | INTEREST - GASB 87             | .00           | .00        | 42,000.00    | 42,000.00    | .0   |
| 001-000-34040 | REIMB. FOR HIGHWAY SWEEPING    | .00           | .00        | 53,000.00    | 53,000.00    | .0   |
| 001-000-34047 | REIMBURSEMENT FROM BUSD        | .00           | .00        | 80,000.00    | 80,000.00    | .0   |
| 001-000-34083 | FIRE INSPECTION FEES           | 1,617.35      | 1,617.35   | 5,000.00     | 3,382.65     | 32.4 |
| 001-000-34095 | STRIKE TEAM/OES/CAL FIRE       | .00           | .00        | 50,000.00    | 50,000.00    | .0   |
| 001-000-34120 | PEACE OFFICER S&T              | .00           | .00        | 7,000.00     | 7,000.00     | .0   |
| 001-000-34121 | RAN REIMBURSEMENT              | .00           | .00        | 45,200.00    | 45,200.00    | .0   |
| 001-000-34125 | PARKING CITATIONS              | .00           | .00        | 15,000.00    | 15,000.00    | .0   |
| 001-000-34126 | TOW FEES                       | 500.00        | 500.00     | 3,300.00     | 2,800.00     | 15.2 |
| 001-000-34135 | MANDATED COSTS REIMBURSEMENT   | .00           | .00        | 18,000.00    | 18,000.00    | .0   |
| 001-000-34145 | 4850/DISABILITY PAY REIMB.     | 5,355.16      | 5,355.16   | .00 (        | 5,355.16)    | .0   |
| 001-000-35020 | STRONG MOTION INST. PROGRAM    | 33.75         | 33.75      | 3,200.00     | 3,166.25     | 1.1  |
| 001-000-35060 | CBSC/BUILDING PERMIT           | 19.00         | 19.00      | 600.00       | 581.00       | 3.2  |
| 001-000-36030 | MISCELLANEOUS REVENUE          | 1,109.34      | 1,109.34   | 11,100.00    | 9,990.66     | 10.0 |
| 001-000-36031 | RETIREE MEDICAL COPAY          | .00           | .00        | 2,200.00     | 2,200.00     | .0   |
| 001-000-36040 | FINGERPRINTING & REPORTS       | 2,197.00      | 2,197.00   | 23,000.00    | 20,803.00    | 9.6  |
| 001-000-36041 | SUBPOENAS                      | .00           | .00        | 30.00        | 30.00        | .0   |
| 001-000-36042 | AB109/REALIGNMENT              | .00           | .00        | 90,000.00    | 90,000.00    | .0   |
| 001-000-36074 | SUMMER PROGRAM TUITION         | 2,290.00      | 2,290.00   | 42,000.00    | 39,710.00    | 5.5  |
| 001-000-36078 | AFTER SCHOOL PROGRAM           | 5,682.00      | 5,682.00   | 76,000.00    | 70,318.00    | 7.5  |
| 001-000-37010 | SPECIAL EVENT INSURANCE        | 100.00        | 100.00     | 2,000.00     | 1,900.00     | 5.0  |
| 001-000-39250 | SOFTBALL                       | .00           | .00        | 20,000.00    | 20,000.00    | .0   |
| 001-000-39251 | SOCCER                         | .00           | .00        | 4,800.00     | 4,800.00     | .0   |
| 001-000-39255 | VOLLEYBALL                     | .00           | .00        | 1,800.00     | 1,800.00     | .0   |
| 001-000-39275 | FACILITY RENTAL FEE            | 108.00        | 108.00     | 2,000.00     | 1,892.00     | 5.4  |
| 001-000-39280 | YOUTH PROGRAM                  | .00           | .00        | 750.00       | 750.00       | .0   |
| 001-000-39281 | GYMNASTICS                     | 10.00         | 10.00      | 22,000.00    | 21,990.00    | .1   |
| 001-000-39290 | POOL - PUBLIC SWIM             | 11,272.00     | 11,272.00  | 32,000.00    | 20,728.00    | 35.2 |
| 001-000-39291 | POOL - RENTALS                 | 840.00        | 840.00     | 11,000.00    | 10,160.00    | 7.6  |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                     | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEARNED      | PCNT |
|-------------------------------------|---------------|------------|---------------|---------------|------|
| 001-000-39292 POOL - SWIM LESSONS   | 13,020.00     | 13,020.00  | 21,000.00     | 7,980.00      | 62.0 |
| 001-000-39293 POOL - CONCESSIONS    | 1,249.50      | 1,249.50   | 3,600.00      | 2,350.50      | 34.7 |
| 001-000-39294 POOL - WATER FITNESS  | 1,248.00      | 1,248.00   | 6,000.00      | 4,752.00      | 20.8 |
| 001-000-39999 REVENUE -TRANSFERS IN | .00           | .00        | 1,000,000.00  | 1,000,000.00  | .0   |
| TOTAL REVENUE                       | 72,865.47     | 72,865.47  | 13,063,488.00 | 12,990,622.53 | .6   |
| TOTAL FUND REVENUE                  | 72,865.47     | 72,865.47  | 13,063,488.00 | 12,990,622.53 | .6   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                             | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|-----------------------------|---------------|------------|--------------|--------------|------|
|               | <u>CITY COUNCIL</u>         |               |            |              |              |      |
| 001-010-51001 | FULL TIME SALARIES          | 1,722.55      | 1,722.55   | 33,500.00    | 31,777.45    | 5.1  |
| 001-010-51006 | VISION INSURANCE            | 81.82         | 81.82      | 540.00       | 458.18       | 15.2 |
| 001-010-51007 | HEALTH INSURANCE            | 19,510.96     | 19,510.96  | 126,000.00   | 106,489.04   | 15.5 |
| 001-010-51008 | DENTAL INSURANCE            | 888.44        | 888.44     | 5,670.00     | 4,781.56     | 15.7 |
| 001-010-51011 | MEDICARE TAX                | 9.25          | 9.25       | 490.00       | 480.75       | 1.9  |
| 001-010-51017 | PARS-ARS                    | 33.00         | 33.00      | 440.00       | 407.00       | 7.5  |
| 001-010-51025 | RETIREE HEALTH INSURANCE    | 1,331.00      | 1,331.00   | 17,200.00    | 15,869.00    | 7.7  |
| 001-010-51043 | DISABILITY INSURANCE        | 66.20         | 66.20      | 660.00       | 593.80       | 10.0 |
| 001-010-52011 | ADVERTISING & PRINTING      | 106.42        | 106.42     | 1,000.00     | 893.58       | 10.6 |
| 001-010-52012 | OFFICE SUPPLIES & POSTAGE   | 52.78         | 52.78      | 400.00       | 347.22       | 13.2 |
| 001-010-52013 | COMMUNICATIONS              | 128.00        | 128.00     | 1,700.00     | 1,572.00     | 7.5  |
| 001-010-52014 | MEETINGS & TRAVEL           | 2,803.53      | 2,803.53   | 15,000.00    | 12,196.47    | 18.7 |
| 001-010-52015 | PROFESSIONAL SERVICES       | 1,718.26      | 1,718.26   | 7,000.00     | 5,281.74     | 24.6 |
| 001-010-52016 | INSURANCE                   | .00           | .00        | 750.00       | 750.00       | .0   |
| 001-010-52018 | SPECIAL DEPARTMENT SUPPLIES | .00           | .00        | 11,000.00    | 11,000.00    | .0   |
| 001-010-52019 | MISC. DUES & SUBSCRIPTIONS  | .00           | .00        | 3,800.00     | 3,800.00     | .0   |
| 001-010-52030 | ESCOG                       | .00           | .00        | 25,000.00    | 25,000.00    | .0   |
| 001-010-52045 | IT                          | 163.95        | 163.95     | 23,000.00    | 22,836.05    | .7   |
| 001-010-55100 | CITY COST PLAN              | .00           | .00        | ( 36,839.00) | ( 36,839.00) | .0   |
|               | TOTAL CITY COUNCIL          | 28,616.16     | 28,616.16  | 236,311.00   | 207,694.84   | 12.1 |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEXPENDED    | PCNT |
|-------------------------------------------|---------------|------------|---------------|---------------|------|
| <u>ADMINISTRATION</u>                     |               |            |               |               |      |
| 001-011-51001 FULL TIME SALARIES          | 26,439.79     | 26,439.79  | 441,440.83    | 415,001.04    | 6.0  |
| 001-011-51002 PART TIME SALARIES          | 3,869.79      | 3,869.79   | 49,249.20     | 45,379.41     | 7.9  |
| 001-011-51004 OVERTIME WAGES              | .00           | .00        | 600.00        | 600.00        | .0   |
| 001-011-51006 VISION INSURANCE            | 97.73         | 97.73      | 600.00        | 502.27        | 16.3 |
| 001-011-51007 HEALTH INSURANCE            | 5,564.79      | 5,564.79   | 33,000.00     | 27,435.21     | 16.9 |
| 001-011-51008 DENTAL INSURANCE            | 1,104.19      | 1,104.19   | 6,650.00      | 5,545.81      | 16.6 |
| 001-011-51010 WORKER'S COMPENSATION       | 8,698.27      | 8,698.27   | 8,709.53      | 11.26         | 99.9 |
| 001-011-51011 MEDICARE TAX                | 436.09        | 436.09     | 7,520.00      | 7,083.91      | 5.8  |
| 001-011-51016 CAR ALLOWANCE               | 500.00        | 500.00     | 6,500.00      | 6,000.00      | 7.7  |
| 001-011-51017 PARS-ARS                    | 50.30         | 50.30      | 645.00        | 594.70        | 7.8  |
| 001-011-51024 DEFERRED COMPENSATION       | 743.02        | 743.02     | 14,065.00     | 13,321.98     | 5.3  |
| 001-011-51025 RETIREE HEALTH INSURANCE    | 4,947.99      | 4,947.99   | 63,580.00     | 58,632.01     | 7.8  |
| 001-011-51027 PERS EE/ER                  | 2,610.13      | 2,610.13   | 46,200.00     | 43,589.87     | 5.7  |
| 001-011-51029 PERS LS UAL                 | 222,887.71    | 222,887.71 | 230,341.12    | 7,453.41      | 96.8 |
| 001-011-51043 DISABILITY & LIFE INSURANCE | 268.33        | 268.33     | 2,288.00      | 2,019.67      | 11.7 |
| 001-011-51046 OPEB                        | 1,287.42      | 1,287.42   | 14,101.96     | 12,814.54     | 9.1  |
| 001-011-52008 ADMINISTRATION FEES         | 154.59        | 154.59     | 24,000.00     | 23,845.41     | .6   |
| 001-011-52009 TRAINING                    | .00           | .00        | 4,000.00      | 4,000.00      | .0   |
| 001-011-52011 ADVERTISING & PRINTING      | 87.00         | 87.00      | 1,000.00      | 913.00        | 8.7  |
| 001-011-52012 OFFICE SUPPLIES & POSTAGE   | 1,976.01      | 1,976.01   | 22,000.00     | 20,023.99     | 9.0  |
| 001-011-52013 COMMUNICATIONS              | 168.00        | 168.00     | 3,300.00      | 3,132.00      | 5.1  |
| 001-011-52014 MEETINGS & TRAVEL           | .00           | .00        | 12,500.00     | 12,500.00     | .0   |
| 001-011-52015 PROFESSIONAL SERVICES       | 2,576.00      | 2,576.00   | 231,000.00    | 228,424.00    | 1.1  |
| 001-011-52018 SPECIAL DEPARTMENT SUPPLIES | .00           | .00        | 8,000.00      | 8,000.00      | .0   |
| 001-011-52019 MISC. DUES & SUBSCRIPTIONS  | 149.00        | 149.00     | 2,200.00      | 2,051.00      | 6.8  |
| 001-011-52045 IT                          | 39.78         | 39.78      | 16,000.00     | 15,960.22     | .3   |
| 001-011-52126 SENIOR W/S PROGRAM DISCOUNT | .00           | .00        | 58,000.00     | 58,000.00     | .0   |
| 001-011-53020 VEHICLE OPERATION           | .00           | .00        | 900.00        | 900.00        | .0   |
| 001-011-55099 CONTINGENCY                 | .00           | .00        | 15,000.00     | 15,000.00     | .0   |
| 001-011-55100 CITY COST PLAN              | .00           | .00        | ( 179,305.00) | ( 179,305.00) | .0   |
| 001-011-57000 LEASE PRINCIPAL             | .00           | .00        | 13,601.62     | 13,601.62     | .0   |
| 001-011-57001 LEASE INTEREST              | .00           | .00        | 538.22        | 538.22        | .0   |
| TOTAL ADMINISTRATION                      | 284,655.93    | 284,655.93 | 1,158,225.48  | 873,569.55    | 24.6 |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                             | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT  |
|---------------|-----------------------------|---------------|------------|--------------|--------------|-------|
|               | <u>FINANCE</u>              |               |            |              |              |       |
| 001-012-51001 | FULL TIME SALARIES          | 8,725.67      | 8,725.67   | 166,000.16   | 157,274.49   | 5.3   |
| 001-012-51004 | OVERTIME WAGES              | .00           | .00        | 600.00       | 600.00       | .0    |
| 001-012-51006 | VISION INSURANCE            | 42.96         | 42.96      | 300.00       | 257.04       | 14.3  |
| 001-012-51007 | HEALTH INSURANCE            | 6,007.32      | 6,007.32   | 38,600.00    | 32,592.68    | 15.6  |
| 001-012-51008 | DENTAL INSURANCE            | 499.02        | 499.02     | 3,120.00     | 2,620.98     | 16.0  |
| 001-012-51010 | WORKER'S COMPENSATION       | 3,682.27      | 3,682.27   | 3,687.03     | 4.76         | 99.9  |
| 001-012-51011 | MEDICARE TAX                | 121.01        | 121.01     | 2,620.00     | 2,498.99     | 4.6   |
| 001-012-51025 | RETIREE HEALTH INSURANCE    | 598.95        | 598.95     | 7,750.00     | 7,151.05     | 7.7   |
| 001-012-51027 | PERS EE/ER                  | 709.40        | 709.40     | 13,624.00    | 12,914.60    | 5.2   |
| 001-012-51029 | PERS LS UAL                 | 328.21        | 328.21     | 336.08       | 7.87         | 97.7  |
| 001-012-51043 | DISABILITY & LIFE INSURANCE | 166.06        | 166.06     | 840.00       | 673.94       | 19.8  |
| 001-012-51046 | OPEB                        | 424.29        | 424.29     | 4,803.16     | 4,378.87     | 8.8   |
| 001-012-52007 | BANK FEES                   | 55.98         | 55.98      | 26,200.00    | 26,144.02    | .2    |
| 001-012-52011 | ADVERTISING & PRINTING      | .00           | .00        | 200.00       | 200.00       | .0    |
| 001-012-52012 | OFFICE SUPPLIES & POSTAGE   | 196.33        | 196.33     | 5,500.00     | 5,303.67     | 3.6   |
| 001-012-52014 | MEETINGS & TRAVEL           | .00           | .00        | 1,000.00     | 1,000.00     | .0    |
| 001-012-52015 | PROFESSIONAL SERVICES       | .00           | .00        | 64,000.00    | 64,000.00    | .0    |
| 001-012-52018 | SPECIAL DEPARTMENT SUPPLIES | .00           | .00        | 4,000.00     | 4,000.00     | .0    |
| 001-012-52019 | MISC. DUES & SUBSCRIPTIONS  | 20.00         | 20.00      | 500.00       | 480.00       | 4.0   |
| 001-012-52045 | IT                          | 30,123.60     | 30,123.60  | 33,000.00    | 2,876.40     | 91.3  |
| 001-012-55100 | CITY COST PLAN              | .00           | .00        | ( 52,448.00) | ( 52,448.00) | .0    |
|               | TOTAL FINANCE               | 51,701.07     | 51,701.07  | 324,232.43   | 272,531.36   | 16.0  |
|               | <u>TREASURER</u>            |               |            |              |              |       |
| 001-013-51001 | FULL TIME SALARIES          | 69.23         | 69.23      | 1,900.00     | 1,830.77     | 3.6   |
| 001-013-51011 | MEDICARE TAX                | 1.00          | 1.00       | 28.00        | 27.00        | 3.6   |
| 001-013-51017 | PARS-ARS                    | .90           | .90        | 25.00        | 24.10        | 3.6   |
|               | TOTAL TREASURER             | 71.13         | 71.13      | 1,953.00     | 1,881.87     | 3.6   |
|               | <u>LEGAL SERVICES</u>       |               |            |              |              |       |
| 001-014-52015 | PROFESSIONAL SERVICES       | .00           | .00        | 175,000.00   | 175,000.00   | .0    |
| 001-014-55040 | LITIGATION SERVICES         | .00           | .00        | 25,000.00    | 25,000.00    | .0    |
| 001-014-55100 | CITY COST PLAN              | .00           | .00        | ( 20,230.00) | ( 20,230.00) | .0    |
|               | TOTAL LEGAL SERVICES        | .00           | .00        | 179,770.00   | 179,770.00   | .0    |
|               | <u>INSURANCE</u>            |               |            |              |              |       |
| 001-015-52016 | INSURANCE                   | 490,758.00    | 490,758.00 | 500,737.00   | 9,979.00     | 98.0  |
| 001-015-55100 | CITY COST PLAN              | .00           | .00        | ( 67,533.00) | ( 67,533.00) | .0    |
|               | TOTAL INSURANCE             | 490,758.00    | 490,758.00 | 433,204.00   | ( 57,554.00) | 113.3 |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                             | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------------------------------------|---------------|------------|--------------|--------------|------|
| <u>BUILDINGS AND GROUNDS</u>                |               |            |              |              |      |
| 001-016-51002 PART TIME SALARIES            | 3,130.36      | 3,130.36   | 73,320.00    | 70,189.64    | 4.3  |
| 001-016-51011 MEDICARE TAX                  | 45.40         | 45.40      | 1,065.00     | 1,019.60     | 4.3  |
| 001-016-51017 PARS-ARS                      | 40.69         | 40.69      | 955.00       | 914.31       | 4.3  |
| 001-016-51029 PERS LS UAL                   | 1,332.75      | 1,332.75   | 1,377.32     | 44.57        | 96.8 |
| 001-016-52010 UTILITIES                     | 4,853.67      | 4,853.67   | 62,000.00    | 57,146.33    | 7.8  |
| 001-016-52011 ADVERTISING & PRINTING        | .00           | .00        | 200.00       | 200.00       | .0   |
| 001-016-52013 COMMUNICATIONS                | 244.44        | 244.44     | 5,800.00     | 5,555.56     | 4.2  |
| 001-016-52015 PROFESSIONAL SERVICES         | 967.53        | 967.53     | 12,000.00    | 11,032.47    | 8.1  |
| 001-016-52017 WASTE FEES                    | 182.45        | 182.45     | 3,200.00     | 3,017.55     | 5.7  |
| 001-016-52018 SPECIAL DEPARTMENT SUPPLIES   | .00           | .00        | 5,200.00     | 5,200.00     | .0   |
| 001-016-52045 IT                            | 525.99        | 525.99     | 2,500.00     | 1,974.01     | 21.0 |
| 001-016-53020 VEHICLE OPERATION             | .00           | .00        | 3,000.00     | 3,000.00     | .0   |
| 001-016-54023 BUILDING OPERATION            | .00           | .00        | 11,000.00    | 11,000.00    | .0   |
| 001-016-56029 CAPITAL EQUIPMENT REPLACEMENT | .00           | .00        | 28,000.00    | 28,000.00    | .0   |
| 001-016-57000 LEASE PRINCIPAL               | 628.50        | 628.50     | 7,548.00     | 6,919.50     | 8.3  |
| TOTAL BUILDINGS AND GROUNDS                 | 11,951.78     | 11,951.78  | 217,165.32   | 205,213.54   | 5.5  |
| <u>IT</u>                                   |               |            |              |              |      |
| 001-017-52015 PROFESSIONAL SERVICES         | 6,956.00      | 6,956.00   | 78,000.00    | 71,044.00    | 8.9  |
| 001-017-55100 CITY COST PLAN                | .00           | .00        | ( 10,520.00) | ( 10,520.00) | .0   |
| TOTAL IT                                    | 6,956.00      | 6,956.00   | 67,480.00    | 60,524.00    | 10.3 |
| <u>ELECTIONS</u>                            |               |            |              |              |      |
| 001-018-52011 ADVERTISING & PRINTING        | .00           | .00        | 100.00       | 100.00       | .0   |
| 001-018-52012 OFFICE SUPPLIES & POSTAGE     | .00           | .00        | 100.00       | 100.00       | .0   |
| 001-018-52015 PROFESSIONAL SERVICES         | .00           | .00        | 5,500.00     | 5,500.00     | .0   |
| TOTAL ELECTIONS                             | .00           | .00        | 5,700.00     | 5,700.00     | .0   |
| <u>COMMUNITY PROMOTIONS</u>                 |               |            |              |              |      |
| 001-019-52130 ECONOMIC DEVELOPMENT          | .00           | .00        | 110,000.00   | 110,000.00   | .0   |
| 001-019-52131 COMMUNITY SUPPORT             | .00           | .00        | 115,000.00   | 115,000.00   | .0   |
| TOTAL COMMUNITY PROMOTIONS                  | .00           | .00        | 225,000.00   | 225,000.00   | .0   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED   | PCNT |
|-------------------------------------------|---------------|--------------|--------------|--------------|------|
| <u>POLICE DEPARTMENT</u>                  |               |              |              |              |      |
| 001-020-51001 FULL TIME SALARIES          | 103,651.76    | 103,651.76   | 2,204,233.05 | 2,100,581.29 | 4.7  |
| 001-020-51002 PART TIME SALARIES          | 62.39         | 62.39        | 82,463.68    | 82,401.29    | .1   |
| 001-020-51003 PART TIME RESERVES          | .00           | .00          | 7,500.00     | 7,500.00     | .0   |
| 001-020-51004 OVERTIME WAGES              | 10,734.86     | 10,734.86    | 150,000.00   | 139,265.14   | 7.2  |
| 001-020-51005 WATCH COMMAND SALARIES      | 552.26        | 552.26       | 4,020.05     | 3,467.79     | 13.7 |
| 001-020-51006 VISION INSURANCE            | 476.48        | 476.48       | 3,284.00     | 2,807.52     | 14.5 |
| 001-020-51007 HEALTH INSURANCE            | 99,976.08     | 99,976.08    | 618,200.00   | 518,223.92   | 16.2 |
| 001-020-51008 DENTAL INSURANCE            | 5,098.74      | 5,098.74     | 32,700.00    | 27,601.26    | 15.6 |
| 001-020-51010 WORKER'S COMPENSATION       | 187,186.67    | 187,186.67   | 187,428.81   | 242.14       | 99.9 |
| 001-020-51011 MEDICARE TAX                | 1,704.12      | 1,704.12     | 36,224.14    | 34,520.02    | 4.7  |
| 001-020-51013 HOLIDAY PAYOUT              | .00           | .00          | 14,500.00    | 14,500.00    | .0   |
| 001-020-51014 FIELD TRAINING              | .00           | .00          | 2,400.00     | 2,400.00     | .0   |
| 001-020-51015 SHIFT DIFFERENTIAL PAY      | 2,694.98      | 2,694.98     | 35,500.00    | 32,805.02    | 7.6  |
| 001-020-51017 PARS-ARS                    | .81           | .81          | 1,200.00     | 1,199.19     | .1   |
| 001-020-51024 DEFERRED COMPENSATION       | 307.09        | 307.09       | 7,800.00     | 7,492.91     | 3.9  |
| 001-020-51025 RETIREE HEALTH INSURANCE    | 30,340.95     | 30,340.95    | 459,000.00   | 428,659.05   | 6.6  |
| 001-020-51027 PERS EE/ER                  | 23,105.03     | 23,105.03    | 460,000.00   | 436,894.97   | 5.0  |
| 001-020-51029 PERS LS UAL                 | 814,768.72    | 814,768.72   | 842,014.77   | 27,246.05    | 96.8 |
| 001-020-51043 DISABILITY & LIFE INSURANCE | 1,630.01      | 1,630.01     | 12,000.00    | 10,369.99    | 13.6 |
| 001-020-51046 OPEB                        | 4,787.25      | 4,787.25     | 59,160.89    | 54,373.64    | 8.1  |
| 001-020-52006 RECRUITMENT                 | .00           | .00          | 7,000.00     | 7,000.00     | .0   |
| 001-020-52009 TRAINING                    | 2,800.00      | 2,800.00     | 25,000.00    | 22,200.00    | 11.2 |
| 001-020-52010 UTILITIES                   | 1,831.44      | 1,831.44     | 19,000.00    | 17,168.56    | 9.6  |
| 001-020-52011 OUTREACH                    | 150.00        | 150.00       | 7,500.00     | 7,350.00     | 2.0  |
| 001-020-52012 OFFICE SUPPLIES & POSTAGE   | 245.59        | 245.59       | 3,000.00     | 2,754.41     | 8.2  |
| 001-020-52013 COMMUNICATIONS              | 1,224.27      | 1,224.27     | 44,100.00    | 42,875.73    | 2.8  |
| 001-020-52014 MEETINGS & TRAVEL           | 1,189.50      | 1,189.50     | 25,000.00    | 23,810.50    | 4.8  |
| 001-020-52015 PROFESSIONAL SERVICES       | 242.00        | 242.00       | 322,000.00   | 321,758.00   | .1   |
| 001-020-52017 WASTE FEES                  | .00           | .00          | 350.00       | 350.00       | .0   |
| 001-020-52018 SPECIAL DEPARTMENT SUPPLIES | 85.09         | 85.09        | 62,000.00    | 61,914.91    | .1   |
| 001-020-52019 MISC. DUES & SUBSCRIPTIONS  | 124.99        | 124.99       | 4,000.00     | 3,875.01     | 3.1  |
| 001-020-52021 FINGERPRINT FEES            | .00           | .00          | 14,000.00    | 14,000.00    | .0   |
| 001-020-52045 IT                          | 491.76        | 491.76       | 31,000.00    | 30,508.24    | 1.6  |
| 001-020-53020 VEHICLE OPERATION           | 1,950.00      | 1,950.00     | 45,000.00    | 43,050.00    | 4.3  |
| 001-020-54023 BUILDING OPERATION          | .00           | .00          | 6,000.00     | 6,000.00     | .0   |
| 001-020-54024 AB 109/REALIGNMENT EXPENSE  | .00           | .00          | 90,000.00    | 90,000.00    | .0   |
| 001-020-54025 RAN REIMBURSEMENT           | .00           | .00          | 45,200.00    | 45,200.00    | .0   |
| 001-020-56028 CAPITAL EQUIPMENT           | .00           | .00          | 180,000.00   | 180,000.00   | .0   |
| 001-020-56030 LOAN PAYMENT                | .00           | .00          | 23,000.00    | 23,000.00    | .0   |
| 001-020-57000 LEASE PRINCIPAL             | 2,645.98      | 2,645.98     | 32,000.00    | 29,354.02    | 8.3  |
| TOTAL POLICE DEPARTMENT                   | 1,300,058.82  | 1,300,058.82 | 6,204,779.39 | 4,904,720.57 | 21.0 |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|------------|------------|------|
| <u>FIRE DEPARTMENT</u>                    |               |            |            |            |      |
| 001-021-51001 FULL TIME SALARIES          | 11,495.07     | 11,495.07  | 206,902.89 | 195,407.82 | 5.6  |
| 001-021-51002 PART TIME SALARIES          | .00           | .00        | 7,000.00   | 7,000.00   | .0   |
| 001-021-51003 STRIKE TEAM PAY             | 6,859.71      | 6,859.71   | 50,000.00  | 43,140.29  | 13.7 |
| 001-021-51004 OVERTIME WAGES              | 395.24        | 395.24     | 6,500.00   | 6,104.76   | 6.1  |
| 001-021-51006 VISION INSURANCE            | 52.26         | 52.26      | 360.00     | 307.74     | 14.5 |
| 001-021-51007 HEALTH INSURANCE            | 11,295.84     | 11,295.84  | 73,200.00  | 61,904.16  | 15.4 |
| 001-021-51008 DENTAL INSURANCE            | 590.30        | 590.30     | 3,660.00   | 3,069.70   | 16.1 |
| 001-021-51009 CITY FIRE CALLOUTS          | .00           | .00        | 44,000.00  | 44,000.00  | .0   |
| 001-021-51010 WORKER'S COMPENSATION       | 16,062.80     | 16,062.80  | 16,083.58  | 20.78      | 99.9 |
| 001-021-51011 MEDICARE TAX                | 282.98        | 282.98     | 4,610.11   | 4,327.13   | 6.1  |
| 001-021-51017 PARS-ARS                    | 67.85         | 67.85      | 1,400.00   | 1,332.15   | 4.9  |
| 001-021-51018 DUTY TIME                   | 706.00        | 706.00     | 3,536.00   | 2,830.00   | 20.0 |
| 001-021-51024 DEFERRED COMPENSATION       | .00           | .00        | 1,000.00   | 1,000.00   | .0   |
| 001-021-51025 RETIREE HEALTH INSURANCE    | 986.21        | 986.21     | 12,500.00  | 11,513.79  | 7.9  |
| 001-021-51027 PERS EE/ER                  | 1,656.42      | 1,656.42   | 32,000.00  | 30,343.58  | 5.2  |
| 001-021-51029 PERS LS UAL                 | 6,541.86      | 6,541.86   | 6,760.62   | 218.76     | 96.8 |
| 001-021-51041 FIREMAN'S LIFE INSURANCE    | 378.35        | 378.35     | 3,500.00   | 3,121.65   | 10.8 |
| 001-021-51042 UNEMPLOYMENT INSURANCE      | .00           | .00        | 500.00     | 500.00     | .0   |
| 001-021-51043 DISABILITY & LIFE INSURANCE | 160.48        | 160.48     | 1,200.00   | 1,039.52   | 13.4 |
| 001-021-51046 OPEB                        | 429.55        | 429.55     | 5,096.04   | 4,666.49   | 8.4  |
| 001-021-52006 RECRUITMENT                 | .00           | .00        | 500.00     | 500.00     | .0   |
| 001-021-52009 TRAINING                    | .00           | .00        | 13,000.00  | 13,000.00  | .0   |
| 001-021-52010 UTILITIES                   | 1,015.32      | 1,015.32   | 17,160.00  | 16,144.68  | 5.9  |
| 001-021-52011 ADVERTISING & PRINTING      | .00           | .00        | 600.00     | 600.00     | .0   |
| 001-021-52012 OFFICE SUPPLIES & POSTAGE   | .00           | .00        | 300.00     | 300.00     | .0   |
| 001-021-52013 COMMUNICATIONS              | 794.15        | 794.15     | 12,000.00  | 11,205.85  | 6.6  |
| 001-021-52014 MEETINGS & TRAVEL           | .00           | .00        | 5,800.00   | 5,800.00   | .0   |
| 001-021-52015 PROFESSIONAL SERVICES       | 5,635.46      | 5,635.46   | 30,000.00  | 24,364.54  | 18.8 |
| 001-021-52017 WASTE FEES                  | 152.20        | 152.20     | 2,500.00   | 2,347.80   | 6.1  |
| 001-021-52018 SPECIAL DEPARTMENT SUPPLIES | 1,719.62      | 1,719.62   | 70,000.00  | 68,280.38  | 2.5  |
| 001-021-52019 MISC. DUES & SUBSCRIPTIONS  | .50           | .50        | 500.00     | 499.50     | .1   |
| 001-021-52045 IT                          | 6,065.23      | 6,065.23   | 6,800.00   | 734.77     | 89.2 |
| 001-021-53020 VEHICLE OPERATION           | 804.89        | 804.89     | 25,000.00  | 24,195.11  | 3.2  |
| 001-021-53022 OFFICE EQUIPMENT OPERATION  | 51.82         | 51.82      | 1,000.00   | 948.18     | 5.2  |
| 001-021-54023 BUILDING OPERATION          | .00           | .00        | 2,000.00   | 2,000.00   | .0   |
| 001-021-55024 RENTALS                     | .00           | .00        | 2,000.00   | 2,000.00   | .0   |
| 001-021-55101 REFUNDS                     | .00           | .00        | 200.00     | 200.00     | .0   |
| 001-021-56027 CAPITAL IMPROVEMENT         | .00           | .00        | 150,000.00 | 150,000.00 | .0   |
| 001-021-59999 TRANSFERS OUT               | .00           | .00        | 172,793.00 | 172,793.00 | .0   |
| TOTAL FIRE DEPARTMENT                     | 74,200.11     | 74,200.11  | 991,962.24 | 917,762.13 | 7.5  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                             | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|---------------|-----------------------------|---------------|------------|------------|------------|------|
|               | <u>BUILDING</u>             |               |            |            |            |      |
| 001-022-51001 | FULL TIME SALARIES          | 1,767.29      | 1,767.29   | 32,500.00  | 30,732.71  | 5.4  |
| 001-022-51006 | VISION INSURANCE            | 6.14          | 6.14       | 50.00      | 43.86      | 12.3 |
| 001-022-51008 | DENTAL INSURANCE            | 71.28         | 71.28      | 480.00     | 408.72     | 14.9 |
| 001-022-51010 | WORKER'S COMPENSATION       | 1,090.19      | 1,090.19   | 1,091.60   | 1.41       | 99.9 |
| 001-022-51011 | MEDICARE TAX                | 25.63         | 25.63      | 500.00     | 474.37     | 5.1  |
| 001-022-51024 | DEFERRED COMPENSATION       | 83.15         | 83.15      | 1,650.00   | 1,566.85   | 5.0  |
| 001-022-51025 | RETIREE HEALTH INSURANCE    | 1,197.90      | 1,197.90   | 15,500.00  | 14,302.10  | 7.7  |
| 001-022-51027 | PERS EE/ER                  | 128.51        | 128.51     | 2,800.00   | 2,671.49   | 4.6  |
| 001-022-51043 | DISABILITY & LIFE INSURANCE | .00           | .00        | 160.00     | 160.00     | .0   |
| 001-022-51046 | OPEB                        | 72.43         | 72.43      | 1,083.64   | 1,011.21   | 6.7  |
| 001-022-52012 | OFFICE SUPPLIES & POSTAGE   | 10.11         | 10.11      | 500.00     | 489.89     | 2.0  |
| 001-022-52013 | COMMUNICATIONS              | .00           | .00        | 600.00     | 600.00     | .0   |
| 001-022-52014 | MEETINGS & TRAVEL           | .00           | .00        | 3,000.00   | 3,000.00   | .0   |
| 001-022-52015 | PROFESSIONAL SERVICES       | .00           | .00        | 110,250.00 | 110,250.00 | .0   |
| 001-022-52018 | SPECIAL DEPARTMENT SUPPLIES | 4.00          | 4.00       | 10,000.00  | 9,996.00   | .0   |
| 001-022-52019 | MISC. DUES & SUBSCRIPTIONS  | 8,771.67      | 8,771.67   | 16,260.00  | 7,488.33   | 54.0 |
| 001-022-52045 | IT                          | .00           | .00        | 900.00     | 900.00     | .0   |
| 001-022-53020 | VEHICLE OPERATION           | .00           | .00        | 500.00     | 500.00     | .0   |
|               | TOTAL BUILDING              | 13,228.30     | 13,228.30  | 197,825.24 | 184,596.94 | 6.7  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                                 | PERIOD ACTUAL    | YTD ACTUAL       | BUDGET            | UNEXPENDED        | PCNT       |
|---------------|---------------------------------|------------------|------------------|-------------------|-------------------|------------|
|               | <u>STREET MAINTENANCE</u>       |                  |                  |                   |                   |            |
| 001-023-51001 | FULL TIME SALARIES              | 10,681.15        | 10,681.15        | 205,105.37        | 194,424.22        | 5.2        |
| 001-023-51002 | PART TIME SALARIES              | 100.41           | 100.41           | 2,600.00          | 2,499.59          | 3.9        |
| 001-023-51004 | OVERTIME WAGES                  | 100.17           | 100.17           | 4,600.00          | 4,499.83          | 2.2        |
| 001-023-51006 | VISION INSURANCE                | 49.82            | 49.82            | 366.00            | 316.18            | 13.6       |
| 001-023-51007 | HEALTH INSURANCE                | 8,378.18         | 8,378.18         | 56,000.00         | 47,621.82         | 15.0       |
| 001-023-51008 | DENTAL INSURANCE                | 575.64           | 575.64           | 3,850.00          | 3,274.36          | 15.0       |
| 001-023-51010 | WORKER'S COMPENSATION           | 5,079.79         | 5,079.79         | 5,086.36          | 6.57              | 99.9       |
| 001-023-51011 | MEDICARE TAX                    | 159.59           | 159.59           | 3,168.91          | 3,009.32          | 5.0        |
| 001-023-51017 | PARS-ARS                        | 12.15            | 12.15            | 50.00             | 37.85             | 24.3       |
| 001-023-51018 | DUTY TIME                       | 459.45           | 459.45           | 6,240.00          | 5,780.55          | 7.4        |
| 001-023-51022 | PARS SYSTEM                     | 998.67           | 998.67           | 19,000.00         | 18,001.33         | 5.3        |
| 001-023-51024 | DEFERRED COMPENSATION           | 288.15           | 288.15           | 5,700.00          | 5,411.85          | 5.1        |
| 001-023-51025 | RETIREE HEALTH INSURANCE        | 4,107.36         | 4,107.36         | 52,900.00         | 48,792.64         | 7.8        |
| 001-023-51027 | PERS EE/ER                      | 1,420.46         | 1,420.46         | 28,300.00         | 26,879.54         | 5.0        |
| 001-023-51029 | PERS LS UAL                     | 6,936.93         | 6,936.93         | 7,172.01          | 235.08            | 96.7       |
| 001-023-51043 | DISABILITY & LIFE INSURANCE     | 221.24           | 221.24           | 1,145.00          | 923.76            | 19.3       |
| 001-023-51046 | OPEB                            | 492.39           | 492.39           | 5,857.51          | 5,365.12          | 8.4        |
| 001-023-52010 | UTILITIES                       | 4,734.74         | 4,734.74         | 65,000.00         | 60,265.26         | 7.3        |
| 001-023-52012 | OFFICE SUPPLIES & POSTAGE       | 15.93            | 15.93            | 600.00            | 584.07            | 2.7        |
| 001-023-52013 | COMMUNICATIONS                  | 124.78           | 124.78           | 2,600.00          | 2,475.22          | 4.8        |
| 001-023-52014 | MEETINGS & TRAVEL               | .00              | .00              | 3,000.00          | 3,000.00          | .0         |
| 001-023-52015 | PROFESSIONAL SERVICES           | .00              | .00              | 6,000.00          | 6,000.00          | .0         |
| 001-023-52017 | WASTE FEES                      | 63.86            | 63.86            | 4,500.00          | 4,436.14          | 1.4        |
| 001-023-52018 | SPECIAL DEPARTMENT SUPPLIES     | 1,499.00         | 1,499.00         | 68,500.00         | 67,001.00         | 2.2        |
| 001-023-52019 | MISC. DUES & SUBSCRIPTIONS      | .00              | .00              | 1,900.00          | 1,900.00          | .0         |
| 001-023-52045 | IT                              | 843.76           | 843.76           | 5,200.00          | 4,356.24          | 16.2       |
| 001-023-53020 | VEHICLE OPERATION               | .00              | .00              | 23,000.00         | 23,000.00         | .0         |
| 001-023-55024 | LEASE PROFIT AND LOSS           | .00              | .00              | 75,000.00         | 75,000.00         | .0         |
| 001-023-56028 | CAPITAL EQUIPMENT               | .00              | .00              | 55,000.00         | 55,000.00         | .0         |
| 001-023-56031 | CAPITAL IMPROVEMENT PROGRAM     | .00              | .00              | 200,000.00        | 200,000.00        | .0         |
| 001-023-56034 | LEASE PRINCIPAL                 | 473.93           | 473.93           | 5,700.00          | 5,226.07          | 8.3        |
|               | <u>TOTAL STREET MAINTENANCE</u> | <u>47,817.55</u> | <u>47,817.55</u> | <u>923,141.16</u> | <u>875,323.61</u> | <u>5.2</u> |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|-------------------------------------------|---------------|------------|--------------|--------------|------|
| <u>PARKS AND RECREATION</u>               |               |            |              |              |      |
| 001-031-51001 FULL TIME SALARIES          | 17,917.64     | 17,917.64  | 344,084.26   | 326,166.62   | 5.2  |
| 001-031-51002 PART TIME SALARIES          | 18,931.14     | 18,931.14  | 223,860.00   | 204,928.86   | 8.5  |
| 001-031-51004 OVERTIME WAGES              | 467.41        | 467.41     | 8,320.00     | 7,852.59     | 5.6  |
| 001-031-51006 VISION INSURANCE            | 116.84        | 116.84     | 775.00       | 658.16       | 15.1 |
| 001-031-51007 HEALTH INSURANCE            | 25,416.91     | 25,416.91  | 163,000.00   | 137,583.09   | 15.6 |
| 001-031-51008 DENTAL INSURANCE            | 1,357.29      | 1,357.29   | 8,220.00     | 6,862.71     | 16.5 |
| 001-031-51010 WORKER'S COMPENSATION       | 10,032.00     | 10,032.00  | 10,044.98    | 12.98        | 99.9 |
| 001-031-51011 MEDICARE TAX                | 517.60        | 517.60     | 8,355.83     | 7,838.23     | 6.2  |
| 001-031-51017 PARS-ARS                    | 247.00        | 247.00     | 2,920.00     | 2,673.00     | 8.5  |
| 001-031-51022 PARS SYSTEM                 | 3,012.52      | 3,012.52   | 59,500.00    | 56,487.48    | 5.1  |
| 001-031-51024 DEFERRED COMPENSATION       | 284.62        | 284.62     | 5,580.00     | 5,295.38     | 5.1  |
| 001-031-51025 RETIREE HEALTH INSURANCE    | 5,382.30      | 5,382.30   | 69,300.00    | 63,917.70    | 7.8  |
| 001-031-51027 PERS EE/ER                  | 3,319.59      | 3,319.59   | 65,000.00    | 61,680.41    | 5.1  |
| 001-031-51029 PERS LS UAL                 | 14,369.86     | 14,369.86  | 14,850.39    | 480.53       | 96.8 |
| 001-031-51042 UNEMPLOYMENT INSURANCE      | .00           | .00        | 1,500.00     | 1,500.00     | .0   |
| 001-031-51043 DISABILITY & LIFE INSURANCE | 300.80        | 300.80     | 2,280.00     | 1,979.20     | 13.2 |
| 001-031-51046 OPEB                        | 857.80        | 857.80     | 9,869.91     | 9,012.11     | 8.7  |
| 001-031-52009 TRAINING                    | .00           | .00        | 1,000.00     | 1,000.00     | .0   |
| 001-031-52010 UTILITIES                   | 1,952.87      | 1,952.87   | 51,500.00    | 49,547.13    | 3.8  |
| 001-031-52011 ADVERTISING & PRINTING      | 68.77         | 68.77      | 500.00       | 431.23       | 13.8 |
| 001-031-52012 OFFICE SUPPLIES & POSTAGE   | 50.56         | 50.56      | 300.00       | 249.44       | 16.9 |
| 001-031-52013 COMMUNICATIONS              | 310.24        | 310.24     | 6,695.00     | 6,384.76     | 4.6  |
| 001-031-52014 MEETINGS & TRAVEL           | .00           | .00        | 2,000.00     | 2,000.00     | .0   |
| 001-031-52015 PROFESSIONAL SERVICES       | 1,138.00      | 1,138.00   | 45,000.00    | 43,862.00    | 2.5  |
| 001-031-52017 WASTE FEES                  | 2,651.70      | 2,651.70   | 29,000.00    | 26,348.30    | 9.1  |
| 001-031-52018 SPECIAL DEPARTMENT SUPPLIES | 3,493.76      | 3,493.76   | 72,000.00    | 68,506.24    | 4.9  |
| 001-031-52019 MISC. DUES & SUBSCRIPTIONS  | 20.00         | 20.00      | 2,500.00     | 2,480.00     | .8   |
| 001-031-52045 IT                          | 5,245.04      | 5,245.04   | 21,000.00    | 15,754.96    | 25.0 |
| 001-031-53020 VEHICLE OPERATION           | 85.00         | 85.00      | 9,500.00     | 9,415.00     | .9   |
| 001-031-53021 SPECIAL EQUIPMENT OPERATION | .00           | .00        | 7,000.00     | 7,000.00     | .0   |
| 001-031-55024 RENTALS                     | 1,312.00      | 1,312.00   | 80,000.00    | 78,688.00    | 1.6  |
| 001-031-55025 CHAMBER OF COMMERCE         | .00           | .00        | 1,000.00     | 1,000.00     | .0   |
| 001-031-55050 PARK RENOVATION             | .00           | .00        | 30,000.00    | 30,000.00    | .0   |
| 001-031-56027 CAPITAL IMPROVEMENT         | .00           | .00        | 1,350,000.00 | 1,350,000.00 | .0   |
| 001-031-56028 CAPITAL EQUIPMENT           | .00           | .00        | 57,000.00    | 57,000.00    | .0   |
| 001-031-57000 LEASE PRINCIPAL             | 628.50        | 628.50     | 7,560.00     | 6,931.50     | 8.3  |
| 001-031-58030 URBAN GREENING GRANT        | 625.00        | 625.00     | 27,000.00    | 26,375.00    | 2.3  |
| TOTAL PARKS AND RECREATION                | 120,112.76    | 120,112.76 | 2,798,015.37 | 2,677,902.61 | 4.3  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|------------|------------|------|
| <u>PLANNING</u>                           |               |            |            |            |      |
| 001-034-51001 FULL TIME SALARIES          | 5,830.58      | 5,830.58   | 118,000.00 | 112,169.42 | 4.9  |
| 001-034-51002 PART TIME SALARIES          | .00           | .00        | 1,200.00   | 1,200.00   | .0   |
| 001-034-51006 VISION INSURANCE            | 19.34         | 19.34      | 150.00     | 130.66     | 12.9 |
| 001-034-51007 HEALTH INSURANCE            | 5,134.46      | 5,134.46   | 33,000.00  | 27,865.54  | 15.6 |
| 001-034-51008 DENTAL INSURANCE            | 210.36        | 210.36     | 1,350.00   | 1,139.64   | 15.6 |
| 001-034-51010 WORKER'S COMPENSATION       | 2,638.46      | 2,638.46   | 2,641.88   | 3.42       | 99.9 |
| 001-034-51011 MEDICARE TAX                | 77.96         | 77.96      | 1,732.00   | 1,654.04   | 4.5  |
| 001-034-51017 PARS-ARS                    | .00           | .00        | 30.00      | 30.00      | .0   |
| 001-034-51025 RETIREE HEALTH INSURANCE    | 1,197.90      | 1,197.90   | 15,450.00  | 14,252.10  | 7.8  |
| 001-034-51027 PERS EE/ER                  | 474.02        | 474.02     | 9,500.00   | 9,025.98   | 5.0  |
| 001-034-51029 PERS LS UAL                 | 1,337.94      | 1,337.94   | 1,382.69   | 44.75      | 96.8 |
| 001-034-51043 DISABILITY & LIFE INSURANCE | .00           | .00        | 700.00     | 700.00     | .0   |
| 001-034-51046 OPEB                        | 283.53        | 283.53     | 3,338.78   | 3,055.25   | 8.5  |
| 001-034-52012 OFFICE SUPPLIES & POSTAGE   | 24.42         | 24.42      | 3,000.00   | 2,975.58   | .8   |
| 001-034-52013 COMMUNICATIONS              | .00           | .00        | 550.00     | 550.00     | .0   |
| 001-034-52014 MEETINGS & TRAVEL           | .00           | .00        | 5,500.00   | 5,500.00   | .0   |
| 001-034-52015 PROFESSIONAL SERVICES       | .00           | .00        | 56,000.00  | 56,000.00  | .0   |
| 001-034-52018 SPECIAL DEPARTMENT SUPPLIES | .00           | .00        | 4,000.00   | 4,000.00   | .0   |
| 001-034-52019 MISC. DUES & SUBSCRIPTIONS  | 145.00        | 145.00     | 2,000.00   | 1,855.00   | 7.3  |
| 001-034-52045 IT                          | 13.27         | 13.27      | 6,000.00   | 5,986.73   | .2   |
| 001-034-53025 LAFCO                       | .00           | .00        | 15,000.00  | 15,000.00  | .0   |
| TOTAL PLANNING                            | 17,387.24     | 17,387.24  | 280,525.35 | 263,138.11 | 6.2  |
| <u>AFTER SCHOOL PROGRAM</u>               |               |            |            |            |      |
| 001-035-51002 PART TIME SALARIES          | 1,312.02      | 1,312.02   | 72,592.00  | 71,279.98  | 1.8  |
| 001-035-51011 MEDICARE TAX                | 19.03         | 19.03      | 1,052.58   | 1,033.55   | 1.8  |
| 001-035-51017 PARS-ARS                    | 17.06         | 17.06      | 943.70     | 926.64     | 1.8  |
| 001-035-52010 UTILITIES                   | .00           | .00        | 3,500.00   | 3,500.00   | .0   |
| 001-035-52015 PROFESSIONAL SERVICES       | .00           | .00        | 300.00     | 300.00     | .0   |
| 001-035-52018 SPECIAL DEPARTMENT SUPPLIES | 71.99         | 71.99      | 11,000.00  | 10,928.01  | .7   |
| 001-035-52045 IT                          | 124.66        | 124.66     | 1,500.00   | 1,375.34   | 8.3  |
| TOTAL AFTER SCHOOL PROGRAM                | 1,544.76      | 1,544.76   | 90,888.28  | 89,343.52  | 1.7  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL FUND

|               |                               | PERIOD ACTUAL   | YTD ACTUAL      | BUDGET          | UNEXPENDED    | PCNT    |
|---------------|-------------------------------|-----------------|-----------------|-----------------|---------------|---------|
|               | <u>POOL</u>                   |                 |                 |                 |               |         |
| 001-037-51002 | PART TIME SALARIES            | 38,491.95       | 38,491.95       | 219,000.00      | 180,508.05    | 17.6    |
| 001-037-51011 | MEDICARE TAX                  | 558.15          | 558.15          | 3,175.50        | 2,617.35      | 17.6    |
| 001-037-51017 | PARS-ARS                      | 500.39          | 500.39          | 2,847.00        | 2,346.61      | 17.6    |
| 001-037-52009 | TRAINING                      | .00             | .00             | 2,500.00        | 2,500.00      | .0      |
| 001-037-52010 | UTILITIES                     | 261.18          | 261.18          | 30,900.00       | 30,638.82     | .9      |
| 001-037-52013 | COMMUNICATIONS                | .00             | .00             | 1,000.00        | 1,000.00      | .0      |
| 001-037-52014 | MEETINGS & TRAVEL             | .00             | .00             | 2,000.00        | 2,000.00      | .0      |
| 001-037-52015 | PROFESSIONAL SERVICES         | .00             | .00             | 5,000.00        | 5,000.00      | .0      |
| 001-037-52018 | SPECIAL DEPARTMENT SUPPLIES   | 121.08          | 121.08          | 66,000.00       | 65,878.92     | .2      |
| 001-037-52045 | IT                            | 575.29          | 575.29          | 6,600.00        | 6,024.71      | 8.7     |
| 001-037-52047 | CONCESSIONS                   | .00             | .00             | 4,200.00        | 4,200.00      | .0      |
| 001-037-53021 | SPECIAL EQUIPMENT OPERATION   | .00             | .00             | 7,000.00        | 7,000.00      | .0      |
| 001-037-56028 | CAPITAL EQUIPMENT             | .00             | .00             | 76,700.00       | 76,700.00     | .0      |
|               | TOTAL POOL                    | 40,508.04       | 40,508.04       | 426,922.50      | 386,414.46    | 9.5     |
|               | <u>SUMMER CAMP</u>            |                 |                 |                 |               |         |
| 001-038-51002 | PART TIME SALARIES            | 12,664.36       | 12,664.36       | 40,210.00       | 27,545.64     | 31.5    |
| 001-038-51011 | MEDICARE TAX                  | 183.60          | 183.60          | 583.04          | 399.44        | 31.5    |
| 001-038-51017 | PARS-ARS                      | 164.62          | 164.62          | 522.73          | 358.11        | 31.5    |
| 001-038-52010 | UTILITIES                     | .00             | .00             | 500.00          | 500.00        | .0      |
| 001-038-52015 | PROFESSIONAL SERVICES         | .00             | .00             | 10,500.00       | 10,500.00     | .0      |
| 001-038-52018 | SPECIAL DEPARTMENT SUPPLIES   | 1,609.73        | 1,609.73        | 7,600.00        | 5,990.27      | 21.2    |
| 001-038-52045 | IT                            | .00             | .00             | 150.00          | 150.00        | .0      |
|               | TOTAL SUMMER CAMP             | 14,622.31       | 14,622.31       | 60,065.77       | 45,443.46     | 24.3    |
|               | TOTAL FUND EXPENDITURES       | 2,504,189.96    | 2,504,189.96    | 14,823,166.53   | 12,318,976.57 | 16.9    |
|               | NET REVENUE OVER EXPENDITURES | ( 2,431,324.49) | ( 2,431,324.49) | ( 1,759,678.53) | 671,645.96    | (138.2) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

SEWER FUND

|               |                           | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>       | <u>UNEXPENDED</u>   | <u>PCNT</u> |
|---------------|---------------------------|----------------------|-------------------|---------------------|---------------------|-------------|
|               | <u>REVENUE</u>            |                      |                   |                     |                     |             |
| 002-000-33010 | INTEREST ON BANK DEPOSITS | 3,445.04             | 3,445.04          | 130,000.00          | 126,554.96          | 2.7         |
| 002-000-39017 | SEWER MISCELLANEOUS       | .00                  | .00               | 5,500.00            | 5,500.00            | .0          |
| 002-000-39020 | SEWER SERVICE COLLECTION  | 133,026.84           | 133,026.84        | 1,581,700.00        | 1,448,673.16        | 8.4         |
| 002-000-39023 | SEWER SERVICE PENALTIES   | 117.99               | 117.99            | 1,500.00            | 1,382.01            | 7.9         |
| 002-000-39075 | INTERGOVERNMENTAL REVENUE | .00                  | .00               | 5,049,000.00        | 5,049,000.00        | .0          |
|               | TOTAL REVENUE             | <u>136,589.87</u>    | <u>136,589.87</u> | <u>6,767,700.00</u> | <u>6,631,110.13</u> | <u>2.0</u>  |
|               | TOTAL FUND REVENUE        | <u>136,589.87</u>    | <u>136,589.87</u> | <u>6,767,700.00</u> | <u>6,631,110.13</u> | <u>2.0</u>  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

SEWER FUND

|                                           | PERIOD ACTUAL | YTD ACTUAL    | BUDGET        | UNEXPENDED    | PCNT    |
|-------------------------------------------|---------------|---------------|---------------|---------------|---------|
| <u>SEWER</u>                              |               |               |               |               |         |
| 002-051-51001 FULL TIME SALARIES          | 13,326.00     | 13,326.00     | 260,000.00    | 246,674.00    | 5.1     |
| 002-051-51002 PART TIME SALARIES          | 156.19        | 156.19        | 4,000.00      | 3,843.81      | 3.9     |
| 002-051-51004 OVERTIME WAGES              | 146.02        | 146.02        | 6,000.00      | 5,853.98      | 2.4     |
| 002-051-51006 VISION INSURANCE            | 66.46         | 66.46         | 500.00        | 433.54        | 13.3    |
| 002-051-51007 HEALTH INSURANCE            | 13,115.88     | 13,115.88     | 88,000.00     | 74,884.12     | 14.9    |
| 002-051-51008 DENTAL INSURANCE            | 767.19        | 767.19        | 5,000.00      | 4,232.81      | 15.3    |
| 002-051-51010 WORKER'S COMPENSATION       | 7,144.18      | 7,144.18      | 7,153.42      | 9.24          | 99.9    |
| 002-051-51011 MEDICARE TAX                | 197.07        | 197.07        | 4,053.74      | 3,856.67      | 4.9     |
| 002-051-51017 PARS-ARS                    | 2.03          | 2.03          | 80.00         | 77.97         | 2.5     |
| 002-051-51018 DUTY TIME                   | 714.70        | 714.70        | 9,568.00      | 8,853.30      | 7.5     |
| 002-051-51022 PARS SYSTEM                 | 1,553.47      | 1,553.47      | 28,600.00     | 27,046.53     | 5.4     |
| 002-051-51024 DEFERRED COMPENSATION       | 293.46        | 293.46        | 5,100.00      | 4,806.54      | 5.8     |
| 002-051-51025 RETIREE HEALTH INSURANCE    | 4,107.36      | 4,107.36      | 52,900.00     | 48,792.64     | 7.8     |
| 002-051-51027 PERS EE/ER                  | 1,967.90      | 1,967.90      | 39,000.00     | 37,032.10     | 5.1     |
| 002-051-51029 PERS LS UAL                 | 180,963.86    | 180,963.86    | 187,015.34    | 6,051.48      | 96.8    |
| 002-051-51043 DISABILITY & LIFE INSURANCE | 184.30        | 184.30        | 1,500.00      | 1,315.70      | 12.3    |
| 002-051-51046 OPEB                        | 631.12        | 631.12        | 7,614.77      | 6,983.65      | 8.3     |
| 002-051-52010 UTILITIES                   | 136.46        | 136.46        | 27,500.00     | 27,363.54     | .5      |
| 002-051-52012 OFFICE SUPPLIES & POSTAGE   | 309.17        | 309.17        | 7,300.00      | 6,990.83      | 4.2     |
| 002-051-52013 COMMUNICATIONS              | 124.77        | 124.77        | 2,700.00      | 2,575.23      | 4.6     |
| 002-051-52014 MEETINGS & TRAVEL           | .00           | .00           | 4,000.00      | 4,000.00      | .0      |
| 002-051-52015 PROFESSIONAL SERVICES       | 786.29        | 786.29        | 120,000.00    | 119,213.71    | .7      |
| 002-051-52017 WASTE FEES                  | 428.76        | 428.76        | 5,800.00      | 5,371.24      | 7.4     |
| 002-051-52018 SPECIAL DEPARTMENT SUPPLIES | 6.00          | 6.00          | 75,000.00     | 74,994.00     | .0      |
| 002-051-52019 MISC. DUES & SUBSCRIPTIONS  | 521.00        | 521.00        | 3,800.00      | 3,279.00      | 13.7    |
| 002-051-52045 IT                          | 43.76         | 43.76         | 3,000.00      | 2,956.24      | 1.5     |
| 002-051-53020 VEHICLE OPERATION           | .00           | .00           | 18,000.00     | 18,000.00     | .0      |
| 002-051-55023 SMALL CLAIMS                | .00           | .00           | 100.00        | 100.00        | .0      |
| 002-051-55024 RENTALS                     | .00           | .00           | 1,000.00      | 1,000.00      | .0      |
| 002-051-55100 CITY COST PLAN              | .00           | .00           | 184,179.00    | 184,179.00    | .0      |
| 002-051-55101 REFUNDS                     | .00           | .00           | 1,000.00      | 1,000.00      | .0      |
| 002-051-55102 BAWA                        | 43,200.00     | 43,200.00     | 385,500.00    | 342,300.00    | 11.2    |
| 002-051-56025 DEPRECIATION                | .00           | .00           | 170,900.00    | 170,900.00    | .0      |
| 002-051-56026 CIPP - DISASTER FUNDS       | .00           | .00           | 4,149,000.00  | 4,149,000.00  | .0      |
| 002-051-56027 CAPITAL IMPROVEMENT         | .00           | .00           | 1,350,000.00  | 1,350,000.00  | .0      |
| 002-051-56028 CAPITAL EQUIPMENT           | .00           | .00           | 55,000.00     | 55,000.00     | .0      |
| 002-051-57000 LEASE PRINCIPAL             | 473.93        | 473.93        | 5,800.00      | 5,326.07      | 8.2     |
| TOTAL SEWER                               | 271,367.33    | 271,367.33    | 7,275,664.27  | 7,004,296.94  | 3.7     |
| TOTAL FUND EXPENDITURES                   | 271,367.33    | 271,367.33    | 7,275,664.27  | 7,004,296.94  | 3.7     |
| NET REVENUE OVER EXPENDITURES             | ( 134,777.46) | ( 134,777.46) | ( 507,964.27) | ( 373,186.81) | ( 26.5) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

|                    |                | GAS TAX       |            |            |            |      |
|--------------------|----------------|---------------|------------|------------|------------|------|
|                    |                | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
| <u>REVENUE</u>     |                |               |            |            |            |      |
| 003-000-39100      | SECTION 2105   | .00           | .00        | 23,000.00  | 23,000.00  | .0   |
| 003-000-39110      | SECTION 2107-5 | .00           | .00        | 1,000.00   | 1,000.00   | .0   |
| 003-000-39120      | SECTION 2107   | .00           | .00        | 32,000.00  | 32,000.00  | .0   |
| 003-000-39130      | SECTION 2106   | .00           | .00        | 19,500.00  | 19,500.00  | .0   |
| 003-000-39135      | MISC/PROP 42   | .00           | .00        | 35,300.00  | 35,300.00  | .0   |
| 003-000-39139      | SB 1           | .00           | .00        | 99,100.00  | 99,100.00  | .0   |
| TOTAL REVENUE      |                | .00           | .00        | 209,900.00 | 209,900.00 | .0   |
| TOTAL FUND REVENUE |                | .00           | .00        | 209,900.00 | 209,900.00 | .0   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GAS TAX

|               |                               | PERIOD ACTUAL | YTD ACTUAL   | BUDGET        | UNEXPENDED   | PCNT    |
|---------------|-------------------------------|---------------|--------------|---------------|--------------|---------|
|               | <u>GAS TAX</u>                |               |              |               |              |         |
| 003-030-51001 | FULL TIME SALARIES            | 3,970.34      | 3,970.34     | 77,168.00     | 73,197.66    | 5.2     |
| 003-030-51002 | PART TIME SALARIES            | 55.78         | 55.78        | 1,600.00      | 1,544.22     | 3.5     |
| 003-030-51004 | OVERTIME WAGES                | 6.88          | 6.88         | 1,200.00      | 1,193.12     | .6      |
| 003-030-51006 | VISION INSURANCE              | 20.88         | 20.88        | 180.00        | 159.12       | 11.6    |
| 003-030-51007 | HEALTH INSURANCE              | 4,654.57      | 4,654.57     | 31,100.00     | 26,445.43    | 15.0    |
| 003-030-51008 | DENTAL INSURANCE              | 240.60        | 240.60       | 1,600.00      | 1,359.40     | 15.0    |
| 003-030-51010 | WORKER'S COMPENSATION         | 2,029.60      | 2,029.60     | 2,032.22      | 2.62         | 99.9    |
| 003-030-51011 | MEDICARE TAX                  | 58.31         | 58.31        | 1,211.74      | 1,153.43     | 4.8     |
| 003-030-51017 | PARS-ARS                      | .73           | .73          | 30.00         | 29.27        | 2.4     |
| 003-030-51018 | DUTY TIME                     | 255.25        | 255.25       | 3,600.00      | 3,344.75     | 7.1     |
| 003-030-51022 | PARS SYSTEM                   | 554.82        | 554.82       | 10,680.80     | 10,125.98    | 5.2     |
| 003-030-51024 | DEFERRED COMPENSATION         | 67.69         | 67.69        | 1,300.00      | 1,232.31     | 5.2     |
| 003-030-51027 | PERS EE/ER                    | 643.85        | 643.85       | 13,000.00     | 12,356.15    | 5.0     |
| 003-030-51029 | PERS LS UAL                   | 3,005.69      | 3,005.69     | 3,106.20      | 100.51       | 96.8    |
| 003-030-51043 | DISABILITY & LIFE INSURANCE   | 52.48         | 52.48        | 500.00        | 447.52       | 10.5    |
| 003-030-51046 | OPEB                          | 193.06        | 193.06       | 2,255.14      | 2,062.08     | 8.6     |
| 003-030-52018 | SPECIAL DEPARTMENT SUPPLIES   | .00           | .00          | 10,000.00     | 10,000.00    | .0      |
| 003-030-56028 | CAPITAL EQUIPMENT             | .00           | .00          | 150,000.00    | 150,000.00   | .0      |
|               | TOTAL GAS TAX                 | 15,810.53     | 15,810.53    | 310,564.10    | 294,753.57   | 5.1     |
|               | TOTAL FUND EXPENDITURES       | 15,810.53     | 15,810.53    | 310,564.10    | 294,753.57   | 5.1     |
|               | NET REVENUE OVER EXPENDITURES | ( 15,810.53)  | ( 15,810.53) | ( 100,664.10) | ( 84,853.57) | ( 15.7) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

WATER FUND

|               |                           | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>       | <u>UNEXPENDED</u>   | <u>PCNT</u> |
|---------------|---------------------------|----------------------|-------------------|---------------------|---------------------|-------------|
|               | <u>REVENUE</u>            |                      |                   |                     |                     |             |
| 004-000-33010 | INTEREST ON BANK DEPOSITS | 4,550.06             | 4,550.06          | 60,000.00           | 55,449.94           | 7.6         |
| 004-000-39012 | WATER SERVICE COLLECTION  | 127,144.32           | 127,144.32        | 1,557,000.00        | 1,429,855.68        | 8.2         |
| 004-000-39013 | WATER SERVICE PENALTIES   | 93.15                | 93.15             | 1,500.00            | 1,406.85            | 6.2         |
| 004-000-39017 | WATER MISCELLANEOUS       | 750.00               | 750.00            | 5,500.00            | 4,750.00            | 13.6        |
|               | TOTAL REVENUE             | <u>132,537.53</u>    | <u>132,537.53</u> | <u>1,624,000.00</u> | <u>1,491,462.47</u> | <u>8.2</u>  |
|               | TOTAL FUND REVENUE        | <u>132,537.53</u>    | <u>132,537.53</u> | <u>1,624,000.00</u> | <u>1,491,462.47</u> | <u>8.2</u>  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

WATER FUND

|               |                               | PERIOD ACTUAL | YTD ACTUAL   | BUDGET          | UNEXPENDED      | PCNT   |
|---------------|-------------------------------|---------------|--------------|-----------------|-----------------|--------|
|               | <u>WATER</u>                  |               |              |                 |                 |        |
| 004-050-51001 | FULL TIME SALARIES            | 10,854.27     | 10,854.27    | 217,050.00      | 206,195.73      | 5.0    |
| 004-050-51002 | PART TIME SALARIES            | 133.88        | 133.88       | 3,500.00        | 3,366.12        | 3.8    |
| 004-050-51004 | OVERTIME WAGES                | 1,704.83      | 1,704.83     | 7,000.00        | 5,295.17        | 24.4   |
| 004-050-51006 | VISION INSURANCE              | 60.12         | 60.12        | 500.00          | 439.88          | 12.0   |
| 004-050-51007 | HEALTH INSURANCE              | 12,359.83     | 12,359.83    | 76,000.00       | 63,640.17       | 16.3   |
| 004-050-51008 | DENTAL INSURANCE              | 694.29        | 694.29       | 4,400.00        | 3,705.71        | 15.8   |
| 004-050-51010 | WORKER'S COMPENSATION         | 5,996.01      | 5,996.01     | 6,003.77        | 7.76            | 99.9   |
| 004-050-51011 | MEDICARE TAX                  | 182.65        | 182.65       | 3,418.38        | 3,235.73        | 5.3    |
| 004-050-51017 | PARS-ARS                      | 1.75          | 1.75         | 60.00           | 58.25           | 2.9    |
| 004-050-51018 | DUTY TIME                     | 612.60        | 612.60       | 8,200.00        | 7,587.40        | 7.5    |
| 004-050-51022 | PARS SYSTEM                   | 1,331.58      | 1,331.58     | 24,960.00       | 23,628.42       | 5.3    |
| 004-050-51024 | DEFERRED COMPENSATION         | 224.82        | 224.82       | 3,900.00        | 3,675.18        | 5.8    |
| 004-050-51025 | RETIREE HEALTH INSURANCE      | 5,476.48      | 5,476.48     | 70,400.00       | 64,923.52       | 7.8    |
| 004-050-51027 | PERS EE/ER                    | 1,677.92      | 1,677.92     | 32,600.00       | 30,922.08       | 5.2    |
| 004-050-51029 | PERS LS UAL                   | 140,146.06    | 140,146.06   | 144,832.57      | 4,686.51        | 96.8   |
| 004-050-51043 | DISABILITY & LIFE INSURANCE   | 245.72        | 245.72       | 1,400.00        | 1,154.28        | 17.6   |
| 004-050-51046 | OPEB                          | 517.69        | 517.69       | 6,208.96        | 5,691.27        | 8.3    |
| 004-050-52010 | UTILITIES                     | 4,225.18      | 4,225.18     | 65,520.00       | 61,294.82       | 6.5    |
| 004-050-52012 | OFFICE SUPPLIES & POSTAGE     | 316.47        | 316.47       | 7,400.00        | 7,083.53        | 4.3    |
| 004-050-52013 | COMMUNICATIONS                | 106.95        | 106.95       | 3,200.00        | 3,093.05        | 3.3    |
| 004-050-52014 | MEETINGS & TRAVEL             | .00           | .00          | 4,000.00        | 4,000.00        | .0     |
| 004-050-52015 | PROFESSIONAL SERVICES         | 217.39        | 217.39       | 81,000.00       | 80,782.61       | .3     |
| 004-050-52017 | WASTE FEES                    | 54.74         | 54.74        | 1,500.00        | 1,445.26        | 3.7    |
| 004-050-52018 | SPECIAL DEPARTMENT SUPPLIES   | 6.00          | 6.00         | 49,000.00       | 48,994.00       | .0     |
| 004-050-52019 | MISC. DUES & SUBSCRIPTION     | 576.00        | 576.00       | 4,800.00        | 4,224.00        | 12.0   |
| 004-050-52020 | WATER CONSERVATION PROGRAM    | .00           | .00          | 1,000.00        | 1,000.00        | .0     |
| 004-050-52045 | IT                            | 43.76         | 43.76        | 3,000.00        | 2,956.24        | 1.5    |
| 004-050-53020 | VEHICLE OPERATION             | .00           | .00          | 18,000.00       | 18,000.00       | .0     |
| 004-050-55023 | SMALL CLAIMS                  | .00           | .00          | 200.00          | 200.00          | .0     |
| 004-050-55024 | RENTALS                       | .00           | .00          | 3,200.00        | 3,200.00        | .0     |
| 004-050-55100 | CITY COST PLAN                | .00           | .00          | 156,688.00      | 156,688.00      | .0     |
| 004-050-55101 | REFUNDS                       | .00           | .00          | 1,000.00        | 1,000.00        | .0     |
| 004-050-56025 | DEPRECIATION                  | .00           | .00          | 216,600.00      | 216,600.00      | .0     |
| 004-050-56027 | CAPITAL IMPROVEMENT           | .00           | .00          | 3,443,395.00    | 3,443,395.00    | .0     |
| 004-050-56028 | CAPITAL EQUIPMENT             | .00           | .00          | 55,000.00       | 55,000.00       | .0     |
| 004-050-56500 | INTEREST                      | .00           | .00          | 48,242.08       | 48,242.08       | .0     |
| 004-050-57000 | LEASE PRINCIPAL               | 631.91        | 631.91       | 7,596.00        | 6,964.09        | 8.3    |
|               | TOTAL WATER                   | 188,398.90    | 188,398.90   | 4,780,774.76    | 4,592,375.86    | 3.9    |
|               | TOTAL FUND EXPENDITURES       | 188,398.90    | 188,398.90   | 4,780,774.76    | 4,592,375.86    | 3.9    |
|               | NET REVENUE OVER EXPENDITURES | ( 55,861.37)  | ( 55,861.37) | ( 3,156,774.76) | ( 3,100,913.39) | ( 1.8) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

TUT MEASURE A

|               |                    | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|---------------|--------------------|---------------|------------|------------|------------|------|
|               | <u>REVENUE</u>     |               |            |            |            |      |
| 010-000-39722 | TUT MEASURE A      | .00           | .00        | 890,000.00 | 890,000.00 | .0   |
|               | TOTAL REVENUE      | .00           | .00        | 890,000.00 | 890,000.00 | .0   |
|               | TOTAL FUND REVENUE | .00           | .00        | 890,000.00 | 890,000.00 | .0   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

TUT MEASURE A

|               |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET        | UNEXPENDED    | PCNT |
|---------------|-------------------------------|---------------|------------|---------------|---------------|------|
|               | <u>DEPARTMENT 000</u>         |               |            |               |               |      |
| 010-000-59999 | TRANSFERS OUT                 | .00           | .00        | 1,000,000.00  | 1,000,000.00  | .0   |
|               | TOTAL DEPARTMENT 000          | .00           | .00        | 1,000,000.00  | 1,000,000.00  | .0   |
|               | TOTAL FUND EXPENDITURES       | .00           | .00        | 1,000,000.00  | 1,000,000.00  | .0   |
|               | NET REVENUE OVER EXPENDITURES | .00           | .00        | ( 110,000.00) | ( 110,000.00) | .0   |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

SUNRISE MHP

|               |                            | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|---------------|----------------------------|---------------|------------|------------|------------|------|
|               | <u>REVENUE</u>             |               |            |            |            |      |
| 012-000-33010 | INTEREST ON BANK DEPOSITS  | 412.38        | 412.38     | 15,600.00  | 15,187.62  | 2.6  |
| 012-000-39735 | UTILITIES CLEARING ACCOUNT | 3,105.00      | 3,105.00   | 39,400.00  | 36,295.00  | 7.9  |
| 012-000-39750 | RENTS - ASSISTED UNITS     | 558.00        | 558.00     | 8,300.00   | 7,742.00   | 6.7  |
| 012-000-39760 | RENTS - UNASSISTED UNITS   | 9,795.00      | 9,795.00   | 99,000.00  | 89,205.00  | 9.9  |
|               | TOTAL REVENUE              | 13,870.38     | 13,870.38  | 162,300.00 | 148,429.62 | 8.6  |
|               | TOTAL FUND REVENUE         | 13,870.38     | 13,870.38  | 162,300.00 | 148,429.62 | 8.6  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

SUNRISE MHP

|                                           | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED   | PCNT    |
|-------------------------------------------|---------------|--------------|--------------|--------------|---------|
| <u>SUNRISE MHP</u>                        |               |              |              |              |         |
| 012-095-51001 FULL TIME SALARIES          | 836.22        | 836.22       | 16,300.00    | 15,463.78    | 5.1     |
| 012-095-51002 PART TIME SALARIES          | 1,549.32      | 1,549.32     | 30,000.00    | 28,450.68    | 5.2     |
| 012-095-51006 VISION INSURANCE            | 5.88          | 5.88         | 60.00        | 54.12        | 9.8     |
| 012-095-51007 HEALTH INSURANCE            | 1,282.29      | 1,282.29     | 8,700.00     | 7,417.71     | 14.7    |
| 012-095-51008 DENTAL INSURANCE            | 68.47         | 68.47        | 480.00       | 411.53       | 14.3    |
| 012-095-51010 WORKER'S COMPENSATION       | 533.91        | 533.91       | 534.60       | .69          | 99.9    |
| 012-095-51011 MEDICARE TAX                | 32.95         | 32.95        | 671.35       | 638.40       | 4.9     |
| 012-095-51017 PARS-ARS                    | 20.15         | 20.15        | 390.00       | 369.85       | 5.2     |
| 012-095-51022 PARS SYSTEM                 | 92.82         | 92.82        | 1,900.00     | 1,807.18     | 4.9     |
| 012-095-51024 DEFERRED COMPENSATION       | 8.84          | 8.84         | 200.00       | 191.16       | 4.4     |
| 012-095-51027 PERS EE/ER                  | 142.42        | 142.42       | 2,950.00     | 2,807.58     | 4.8     |
| 012-095-51029 PERS LS UAL                 | 10,039.56     | 10,039.56    | 10,375.29    | 335.73       | 96.8    |
| 012-095-51043 DISABILITY & LIFE INSURANCE | 33.42         | 33.42        | 130.00       | 96.58        | 25.7    |
| 012-095-51046 OPEB                        | 40.04         | 40.04        | 494.96       | 454.92       | 8.1     |
| 012-095-52010 UTILITIES                   | 34,976.47     | 34,976.47    | 51,000.00    | 16,023.53    | 68.6    |
| 012-095-52012 OFFICE SUPPLIES & POSTAGE   | .00           | .00          | 100.00       | 100.00       | .0      |
| 012-095-52015 PROFESSIONAL SERVICES       | 117.00        | 117.00       | 4,000.00     | 3,883.00     | 2.9     |
| 012-095-52017 WASTE FEES                  | 607.12        | 607.12       | 7,800.00     | 7,192.88     | 7.8     |
| 012-095-52018 SPECIAL DEPARTMENT SUPPLIES | .00           | .00          | 6,000.00     | 6,000.00     | .0      |
| 012-095-52045 IT                          | .00           | .00          | 100.00       | 100.00       | .0      |
| 012-095-53020 VEHICLE OPERATION           | .00           | .00          | 2,000.00     | 2,000.00     | .0      |
| 012-095-55100 CITY COST PLAN              | .00           | .00          | 26,007.00    | 26,007.00    | .0      |
| 012-095-56027 CAPITAL IMPROVEMENT         | 36,308.44     | 36,308.44    | 83,308.44    | 47,000.00    | 43.6    |
| TOTAL SUNRISE MHP                         | 86,695.32     | 86,695.32    | 253,501.64   | 166,806.32   | 34.2    |
| TOTAL FUND EXPENDITURES                   | 86,695.32     | 86,695.32    | 253,501.64   | 166,806.32   | 34.2    |
| NET REVENUE OVER EXPENDITURES             | ( 72,824.94)  | ( 72,824.94) | ( 91,201.64) | ( 18,376.70) | ( 79.9) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

STREETS-SIDEWALK IMPROVEMENT

|               |                           | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>     | <u>UNEXPENDED</u> | <u>PCNT</u> |
|---------------|---------------------------|----------------------|-------------------|-------------------|-------------------|-------------|
|               | <u>REVENUE</u>            |                      |                   |                   |                   |             |
| 019-000-33010 | INTEREST ON BANK DEPOSITS | 1,819.12             | 1,819.12          | 15,500.00         | 13,680.88         | 11.7        |
| 019-000-39999 | TRANSFERS IN              | .00                  | .00               | 100,000.00        | 100,000.00        | .0          |
|               | TOTAL REVENUE             | <u>1,819.12</u>      | <u>1,819.12</u>   | <u>115,500.00</u> | <u>113,680.88</u> | <u>1.6</u>  |
|               | TOTAL FUND REVENUE        | <u>1,819.12</u>      | <u>1,819.12</u>   | <u>115,500.00</u> | <u>113,680.88</u> | <u>1.6</u>  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

STREETS-SIDEWALK IMPROVEMENT

|               |                                     | PERIOD ACTUAL | YTD ACTUAL | BUDGET          | UNEXPENDED      | PCNT |
|---------------|-------------------------------------|---------------|------------|-----------------|-----------------|------|
|               | <u>STREETS-SIDEWALK IMPROVEMENT</u> |               |            |                 |                 |      |
| 019-040-59999 | TRANSFERS OUT                       | .00           | .00        | 1,419,213.00    | 1,419,213.00    | .0   |
|               | TOTAL STREETS-SIDEWALK IMPROVEMENT  | .00           | .00        | 1,419,213.00    | 1,419,213.00    | .0   |
|               | TOTAL FUND EXPENDITURES             | .00           | .00        | 1,419,213.00    | 1,419,213.00    | .0   |
|               | NET REVENUE OVER EXPENDITURES       | 1,819.12      | 1,819.12   | ( 1,303,713.00) | ( 1,305,532.12) | .1   |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

HEAVY EQUIPMENT REPLACEMENT

|               |                           | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>     | <u>UNEXPENDED</u> | <u>PCNT</u> |
|---------------|---------------------------|----------------------|-------------------|-------------------|-------------------|-------------|
|               | <u>SOURCE 000</u>         |                      |                   |                   |                   |             |
| 022-000-33010 | INTEREST ON BANK DEPOSITS | 172.28               | 172.28            | 3,800.00          | 3,627.72          | 4.5         |
| 022-000-39999 | TRANSFERS IN              | .00                  | .00               | 100,000.00        | 100,000.00        | .0          |
|               |                           | <u>172.28</u>        | <u>172.28</u>     | <u>103,800.00</u> | <u>103,627.72</u> | <u>.2</u>   |
|               | TOTAL SOURCE 000          |                      |                   |                   |                   |             |
|               |                           | <u>172.28</u>        | <u>172.28</u>     | <u>103,800.00</u> | <u>103,627.72</u> | <u>.2</u>   |
|               |                           |                      |                   |                   |                   |             |
|               | TOTAL FUND REVENUE        | <u>172.28</u>        | <u>172.28</u>     | <u>103,800.00</u> | <u>103,627.72</u> | <u>.2</u>   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

HEAVY EQUIPMENT REPLACEMENT

|               |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|-------------------------------|---------------|------------|--------------|--------------|------|
|               | <u>DEPARTMENT 000</u>         |               |            |              |              |      |
| 022-000-56028 | CAPITAL EQUIPMENT             | .00           | .00        | 150,000.00   | 150,000.00   | .0   |
|               | TOTAL DEPARTMENT 000          | .00           | .00        | 150,000.00   | 150,000.00   | .0   |
|               | TOTAL FUND EXPENDITURES       | .00           | .00        | 150,000.00   | 150,000.00   | .0   |
|               | NET REVENUE OVER EXPENDITURES | 172.28        | 172.28     | ( 46,200.00) | ( 46,372.28) | .4   |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

PROPERTY/HOUSING DEVELOPMENT

|               |                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET   | UNEXPENDED | PCNT |
|---------------|---------------------------|---------------|------------|----------|------------|------|
|               | <u>SOURCE 000</u>         |               |            |          |            |      |
| 023-000-33010 | INTEREST ON BANK DEPOSITS | 24.13         | 24.13      | 1,050.00 | 1,025.87   | 2.3  |
|               | TOTAL SOURCE 000          | 24.13         | 24.13      | 1,050.00 | 1,025.87   | 2.3  |
|               | TOTAL FUND REVENUE        | 24.13         | 24.13      | 1,050.00 | 1,025.87   | 2.3  |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

PROPERTY/HOUSING DEVELOPMENT

|               |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|-------------------------------|---------------|------------|--------------|--------------|------|
|               | <u>DEPARTMENT 000</u>         |               |            |              |              |      |
| 023-000-55026 | CONTRACT SERVICES             | .00           | .00        | 21,197.81    | 21,197.81    | .0   |
|               | TOTAL DEPARTMENT 000          | .00           | .00        | 21,197.81    | 21,197.81    | .0   |
|               | TOTAL FUND EXPENDITURES       | .00           | .00        | 21,197.81    | 21,197.81    | .0   |
|               | NET REVENUE OVER EXPENDITURES | 24.13         | 24.13      | ( 20,147.81) | ( 20,171.94) | .1   |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL CAPITAL PROJECTS

|               |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|--------------------------------|---------------|------------|--------------|--------------|------|
|               | <u>SOURCE 000</u>              |               |            |              |              |      |
| 025-000-39926 | FEDERAL INTERGOVERNMENTAL REV. | .00           | .00        | 1,214,366.00 | 1,214,366.00 | .0   |
| 025-000-39927 | PARTNER AGENCY CONTRIBUTIONS   | .00           | .00        | 345,586.00   | 345,586.00   | .0   |
| 025-000-39999 | TRANSFERS IN                   | .00           | .00        | 172,793.00   | 172,793.00   | .0   |
|               |                                |               |            |              |              |      |
|               | TOTAL SOURCE 000               | .00           | .00        | 1,732,745.00 | 1,732,745.00 | .0   |
|               |                                |               |            |              |              |      |
|               | TOTAL FUND REVENUE             | .00           | .00        | 1,732,745.00 | 1,732,745.00 | .0   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

GENERAL CAPITAL PROJECTS

|               |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|-------------------------------|---------------|------------|--------------|--------------|------|
|               | <u>DEPARTMENT 000</u>         |               |            |              |              |      |
| 025-000-56028 | CAPITAL EQUIPMENT             | .00           | .00        | 1,732,745.00 | 1,732,745.00 | .0   |
|               | TOTAL DEPARTMENT 000          | .00           | .00        | 1,732,745.00 | 1,732,745.00 | .0   |
|               | TOTAL FUND EXPENDITURES       | .00           | .00        | 1,732,745.00 | 1,732,745.00 | .0   |
|               | NET REVENUE OVER EXPENDITURES | .00           | .00        | .00          | .00          | .0   |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

|                   |                               | PLHA FUND     |            |          |            |      |
|-------------------|-------------------------------|---------------|------------|----------|------------|------|
|                   |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET   | UNEXPENDED | PCNT |
| <u>SOURCE 000</u> |                               |               |            |          |            |      |
| 026-000-33011     | INTEREST ON BANK DEPOSITS     | 394.31        | 394.31     | 8,500.00 | 8,105.69   | 4.6  |
|                   | TOTAL SOURCE 000              | 394.31        | 394.31     | 8,500.00 | 8,105.69   | 4.6  |
|                   | TOTAL FUND REVENUE            | 394.31        | 394.31     | 8,500.00 | 8,105.69   | 4.6  |
|                   | NET REVENUE OVER EXPENDITURES | 394.31        | 394.31     | 8,500.00 | 8,105.69   | 4.6  |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

C.O.P.S.

|               |                           | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT |
|---------------|---------------------------|---------------|------------|------------|------------|------|
|               | <u>REVENUE</u>            |               |            |            |            |      |
| 033-000-33010 | INTEREST ON BANK DEPOSITS | 235.95        | 235.95     | 10,800.00  | 10,564.05  | 2.2  |
| 033-000-39967 | COPS/AB 1913              | .00           | .00        | 172,000.00 | 172,000.00 | .0   |
|               | TOTAL REVENUE             | 235.95        | 235.95     | 182,800.00 | 182,564.05 | .1   |
|               | TOTAL FUND REVENUE        | 235.95        | 235.95     | 182,800.00 | 182,564.05 | .1   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

C.O.P.S.

|               |                               | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED   | PCNT    |
|---------------|-------------------------------|---------------|--------------|--------------|--------------|---------|
|               | <u>C.O.P.S.</u>               |               |              |              |              |         |
| 033-033-51004 | OVERTIME WAGES                | .00           | .00          | 75,000.00    | 75,000.00    | .0      |
| 033-033-52015 | PROFESSIONAL SERVICES         | .00           | .00          | 10,000.00    | 10,000.00    | .0      |
| 033-033-52018 | SPECIAL DEPARTMENT SUPPLIES   | .00           | .00          | 30,000.00    | 30,000.00    | .0      |
| 033-033-52019 | MISC. DUES & SUBSCRIPTIONS    | 10,000.00     | 10,000.00    | 10,000.00    | .00          | 100.0   |
| 033-033-53020 | VEHICLE OPERATION             | .00           | .00          | 5,000.00     | 5,000.00     | .0      |
| 033-033-57000 | LEASE PRINCIPAL               | 5,008.26      | 5,008.26     | 90,000.00    | 84,991.74    | 5.6     |
|               | TOTAL C.O.P.S.                | 15,008.26     | 15,008.26    | 220,000.00   | 204,991.74   | 6.8     |
|               | TOTAL FUND EXPENDITURES       | 15,008.26     | 15,008.26    | 220,000.00   | 204,991.74   | 6.8     |
|               | NET REVENUE OVER EXPENDITURES | ( 14,772.31)  | ( 14,772.31) | ( 37,200.00) | ( 22,427.69) | ( 39.7) |

CITY OF BISHOP  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

S WARREN ST. IMPROVEMENT

|               |                           | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u>       | <u>UNEXPENDED</u>   | <u>PCNT</u> |
|---------------|---------------------------|----------------------|-------------------|---------------------|---------------------|-------------|
|               | <u>REVENUE</u>            |                      |                   |                     |                     |             |
| 055-000-39520 | INTERGOVERNMENTAL REVENUE | .00                  | .00               | 1,000,000.00        | 1,000,000.00        | .0          |
| 055-000-39999 | TRANSFERS IN              | .00                  | .00               | 1,419,213.00        | 1,419,213.00        | .0          |
|               |                           |                      |                   |                     |                     |             |
|               | TOTAL REVENUE             | <u>.00</u>           | <u>.00</u>        | <u>2,419,213.00</u> | <u>2,419,213.00</u> | <u>.0</u>   |
|               |                           |                      |                   |                     |                     |             |
|               | TOTAL FUND REVENUE        | <u>.00</u>           | <u>.00</u>        | <u>2,419,213.00</u> | <u>2,419,213.00</u> | <u>.0</u>   |

CITY OF BISHOP  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2026

S WARREN ST. IMPROVEMENT

|               |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED   | PCNT |
|---------------|-------------------------------|---------------|------------|--------------|--------------|------|
|               | <u>DEPARTMENT 000</u>         |               |            |              |              |      |
| 055-000-56027 | CAPITAL IMPROVEMENT           | .00           | .00        | 2,419,213.00 | 2,419,213.00 | .0   |
|               | TOTAL DEPARTMENT 000          | .00           | .00        | 2,419,213.00 | 2,419,213.00 | .0   |
|               | TOTAL FUND EXPENDITURES       | .00           | .00        | 2,419,213.00 | 2,419,213.00 | .0   |
|               | NET REVENUE OVER EXPENDITURES | .00           | .00        | .00          | .00          | .0   |

# CITY OF BISHOP

Finance Department

**JULY 2026**

# **BANK RECONCILIATION REPORT**



Prepared for City Council Review

**CITY OF BISHOP, CALIFORNIA**

## Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

## Eastern Sierra Checking (Eastern Sierra Checking) (1)

July 31, 2026

Account:

Bank Account Number:

|                         |              |                                         |              |
|-------------------------|--------------|-----------------------------------------|--------------|
| Bank Statement Balance: | 1,866,654.53 | Book Balance Previous Month:            | 1,485,399.99 |
| Outstanding Deposits:   | 276,871.65   | Total Receipts:                         | 3,642,539.92 |
| Outstanding Checks:     | 405,906.57   | Total Disbursements:                    | 3,390,320.31 |
| Bank Adjustments:       | .01-         | Book Adjustments:                       | .00          |
| Bank Balance:           | 1,737,619.60 | Book Balance:                           | 1,737,619.60 |
|                         |              | Proof (Bank balance less book balance): | .00          |

## Outstanding Deposits Section

| Deposit Number | Deposit Amount | Deposit Number | Deposit Amount | Deposit Number | Deposit Amount | Deposit Number | Deposit Amount |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 15             | 2,022.14       | 19             | 280.00         | 1008           | 191.08-        | 1034           | 128.00-        |
| 1057           | 101.00         | 1108           | 88.29-         | 1110           | 565.46         | 1132           | 1,472.00-      |
| 1137           | 370.00-        | 1145           | 359.00         | 1158           | 43.65-         | 1159           | 64.00-         |
| 1168           | 468.75-        | 1213           | 185.00-        | 1234           | 558.40         | 1240           | 105.00-        |
| 1256           | 2,400.00       | 1264           | 22,531.16      | 1280           | 3,992.22       | 1281           | 812.78         |
| 1282           | 246,007.26     | 1283           | 358.00         |                |                |                |                |
| Grand Totals:  |                |                |                |                |                |                | 276,871.65     |

Deposits cleared: 97 items

Deposits Outstanding: 22 items

## Outstanding Checks Section

| Check Number | Check Amount | Check Number | Check Amount | Check Number | Check Amount | Check Number | Check Amount |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 3            | 142.50       | 5            | 281.25       | 21           | 2,022.14     | 1092         | 19.83        |
| 1639         | 38.00        | 1644         | 38.00        | 2443         | 165.48       | 3849         | 74.99        |
| 4696         | 1,623.97     | 4738         | 250.29       | 4877         | 6,920.00     | 5119         | 457.64       |
| 5546         | 119.89       | 6366         | 313.36       | 6412         | 100.00       | 6693         | 48.03        |
| 6948         | 668.91       | 7108         | 4,602.50     | 7258         | 144.96       | 7412         | 18.58        |
| 7420         | 18.58        | 7859         | 1,076.50     | 8324         | 66.50        | 8752         | 110.82       |
| 9412         | 203.50       | 9861         | .11          | 9941         | 46.25        | 10994        | 75.00        |
| 11079        | 14.30        | 11879        | 340.50       | 12044        | 33.25        | 12086        | 31.99        |
| 12129        | 2,898.00     | 12474        | 36.94        | 12488        | 31.17        | 12493        | 36.94        |
| 12502        | 166.23       | 12613        | 120.00       | 13215        | 25.00        | 13247        | 30.35        |
| 13272        | 103.89       | 13407        | 40.00        | 13729        | 312.42       | 14058        | 2.74         |
| 14245        | 33.00        | 14258        | 80.00        | 14398        | 5,226.25     | 14508        | 150.00       |
| 14866        | 500.00       | 15193        | 75.91        | 15212        | 94.89        | 15228        | 690.25       |
| 15431        | 60.76        | 15634        | 200.00       | 15706        | 1,920.00     | 15779        | 75.91        |
| 15895        | 1,860.00     | 15905        | 30.00        | 15960        | 252.11       | 16062        | 358.86       |
| 16100        | 371.52       | 16119        | 107.00       | 16132        | 6,758.00     | 16157        | 450.00       |
| 16203        | 46.17        | 16204        | 46.17        | 16207        | 46.17        | 16209        | 371.52       |
| 16211        | 1,800.00     | 16213        | 25.00        | 16214        | 6,332.36     | 16251        | 161.32       |
| 16264        | 985.69       | 16315        | 115.00       | 16320        | 37.49        | 16327        | 371.52       |
| 16328        | 25.00        | 16337        | 305.25       | 16342        | 3,519.58     | 16353        | 5,000.00     |
| 16357        | 2,341.58     | 16363        | 111.28       | 16366        | 199.84       | 16370        | 771.57       |
| 16371        | 513.11       | 16376        | 107.42       | 16378        | 3,165.52     | 16379        | 124.30       |
| 16380        | 423.05       | 16381        | 9,898.80     | 16384        | 233.56       | 16386        | 76.00        |

| Check Number  | Check Amount | Check Number | Check Amount | Check Number | Check Amount | Check Number | Check Amount |
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 16388         | 610.82       | 16392        | 63.94        | 16397        | 677.09       | 16403        | 630.21       |
| 16406         | 450.98       | 16408        | 931.47       | 16409        | 814.93       | 16416        | 763.05       |
| 16422         | 49.99        | 16424        | 179.39       | 16428        | 371.52       | 16429        | 2,774.22     |
| 16430         | 1,800.00     | 16431        | 55.50        | 16432        | 25.00        | 16433        | 12,771.62    |
| 16434         | 551.58       | 16435        | 20,852.94    | 16436        | 11,018.13    | 16437        | 4,735.84     |
| 16438         | 573.73       | 16439        | 1,564.08     | 16440        | 34.00        | 16441        | 322.50       |
| 16442         | 427.53       | 16443        | 568.90       | 16444        | 1,055.88     | 16445        | 512.95       |
| 16446         | 3,748.00     | 16447        | 366.26       | 16448        | 1,604.00     | 16449        | 30.80        |
| 16450         | 41.60        | 16451        | 228.67       | 16452        | 18,791.73    | 16453        | 106.42       |
| 16454         | 1,360.00     | 16455        | 322.50       | 16456        | 1,582.76     | 16457        | 2,300.00     |
| 16458         | 1,060.00     | 16459        | 854.87       | 16460        | 252.84       | 16461        | 500.00       |
| 16462         | 322.50       | 16463        | 10,000.00    | 16464        | 5,486.07     | 16465        | 1,892.59     |
| 16466         | 780.77       | 16467        | 3,054.78     | 75403        | 8.00         | 71026203     | 38,167.31    |
| 71125300      | .73-         | 72426200     | 122,512.00   | 72426202     | 3,981.23     | 72426204     | 38,715.27    |
| 72426205      | 2,328.51     |              |              |              |              |              |              |
| Grand Totals: |              |              |              |              |              |              | 405,906.57   |

Checks cleared: 303 items      Checks Outstanding: 149 items

#### Bank Adjustments Section

| Description                | Amount | Description | Amount |
|----------------------------|--------|-------------|--------|
| Reconciliation off by 0.01 | .01-   |             |        |
| Grand Totals:              |        |             | .01-   |

#### Book Adjustments Section

# CITY OF BISHOP

Finance Department

**JULY 2026**

## **COMBINED CASH REPORT**



Prepared for City Council Review

**CITY OF BISHOP, CALIFORNIA**

CITY OF BISHOP  
COMBINED CASH  
JULY 31, 2026

COMBINED CASH ACCOUNTS

|               |                             |                  |
|---------------|-----------------------------|------------------|
| 999-000-10110 | CASH IN BANK                | 1,732,999.12     |
| 999-000-10111 | LAIF INVESTMENT             | 16,021,529.42    |
| 999-000-10112 | CASH EASTERN SIERRA BANK    | .00              |
| 999-000-10113 | CASH IN COUNTY TREASURY     | 460,392.31       |
| 999-000-10115 | CASH IN BANK XPRESS BILLPAY | 34,042.80        |
| 999-000-10116 | CALIFORNIA CLASS INVESTMENT | 6,362,004.87     |
| 999-000-10117 | CASH IN BANK STRIPE         | .00              |
| 999-000-10175 | CASH CLEARING UTILITIES     | 14,948.87        |
| 999-000-10176 | BUSINESS CASH CLEARING      | .00              |
| 999-000-10177 | DEPOSITS IN TRANSIT         | .00              |
|               |                             | <hr/>            |
|               | TOTAL COMBINED CASH         | 24,625,917.39    |
| 999-000-10100 | CASH ALLOCATED TO FUNDS     | ( 24,625,917.39) |
|               |                             | <hr/>            |

|  |                        |       |
|--|------------------------|-------|
|  | TOTAL UNALLOCATED CASH | .00   |
|  |                        | <hr/> |

CASH ALLOCATION RECONCILIATION

|    |                                             |              |
|----|---------------------------------------------|--------------|
| 1  | ALLOCATION TO GENERAL FUND                  | 9,657,370.68 |
| 2  | ALLOCATION TO SEWER FUND                    | 3,269,394.13 |
| 3  | ALLOCATION TO GAS TAX                       | 540,352.30   |
| 4  | ALLOCATION TO WATER FUND                    | 4,318,231.68 |
| 5  | ALLOCATION TO RFPD                          | 591,417.81   |
| 6  | ALLOCATION TO IMBC FIDUCIARY                | .00          |
| 7  | ALLOCATION TO LOCAL TRANSPORTATION FUND     | 267,797.82   |
| 8  | ALLOCATION TO BOND AND TRUST FUND           | 143,052.14   |
| 9  | ALLOCATION TO TRAFFIC SAFETY                | 8,141.29     |
| 10 | ALLOCATION TO TUT MEASURE A                 | 2,427,962.01 |
| 11 | ALLOCATION TO ASSET FORFEITURE              | 5,846.57     |
| 12 | ALLOCATION TO SUNRISE MHP                   | 391,845.05   |
| 13 | ALLOCATION TO GENERAL FIXED ASSETS          | .00          |
| 15 | ALLOCATION TO WATER IMPROVEMENT             | .00          |
| 18 | ALLOCATION TO FUND 018                      | .00          |
| 19 | ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT  | 1,728,796.38 |
| 21 | ALLOCATION TO CANINE DONATION               | 8,012.54     |
| 22 | ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT   | 163,722.69   |
| 23 | ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT  | 22,935.95    |
| 24 | ALLOCATION TO BAWA                          | 120,562.77   |
| 25 | ALLOCATION TO GENERAL CAPITAL PROJECTS      | .00          |
| 26 | ALLOCATION TO PLHA FUND                     | 374,733.89   |
| 29 | ALLOCATION TO FUND 029                      | .00          |
| 33 | ALLOCATION TO C.O.P.S.                      | 217,731.12   |
| 37 | ALLOCATION TO HOME FUNDS/WILLOW ST          | 147,939.76   |
| 54 | ALLOCATION TO STIP E. LINE ST. BRIDGE REPL. | 73,849.33    |
| 55 | ALLOCATION TO S WARREN ST. IMPROVEMENT      | .00          |
| 57 | ALLOCATION TO SEIBU TO SCHL BIKE PATH       | .00          |
| 58 | ALLOCATION TO PINE TO PARK/STIP             | .00          |
| 59 | ALLOCATION TO WEST JAY STREET               | .00          |
| 60 | ALLOCATION TO STIP-SPRUCE/YANEY/HANBY       | .00          |
| 61 | ALLOCATION TO E. LINE ST. IMPROVEMENTS      | .00          |
| 62 | ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT  | .00          |
| 70 | ALLOCATION TO HOME OWNER ASSIST PRGM        | 128,100.00   |

CITY OF BISHOP  
COMBINED CASH  
JULY 31, 2026

|                                                    |                  |
|----------------------------------------------------|------------------|
| 71 ALLOCATION TO SILVER PEAK/IMACA                 | .00              |
| 72 ALLOCATION TO VALLEY APTS/13 CDBG 8972          | 18,121.48        |
|                                                    | <hr/>            |
| TOTAL ALLOCATIONS TO OTHER FUNDS                   | 24,625,917.39    |
| ALLOCATION FROM COMBINED CASH FUND - 999-000-10100 | ( 24,625,917.39) |
|                                                    | <hr/>            |
| ZERO PROOF IF ALLOCATIONS BALANCE                  | .00              |
|                                                    | <hr/> <hr/>      |

# CITY OF BISHOP

Finance Department

JULY 2026

# INVESTMENT PORTFOLIO REPORT



Prepared for City Council Review

**CITY OF BISHOP, CALIFORNIA**

## **INVESTMENT ACCOUNTS**

### **LAIF**

STATEMENT PERIOD: JULY 2026

ENDING BALANCE: \$16,021,529.42

AVERAGE MONTHLY YIELD (ACCRUED QUARTERLY): 3.840%

### **CALIFORNIA CLASS**

STATEMENT PERIOD: JULY 2026

ENDING BALANCE: \$6,362,004.87

AVERAGE MONTHLY YIELD (ACCRUED MONTHLY): 3.717%

## **COMBINED CITY OF BISHOP INVESTMENTS**

STATEMENT PERIOD: JULY 2026

ENDING BALANCE: \$22,383,534.29

AVERAGE MONTHLY YIELD: 3.805%



State of California  
Office of the  
State Treasurer

## LAIF Monthly Statements

# LAIF Monthly Statement

CITY OF BISHOP  
CITY ADMINISTRATOR  
P.O. BOX 1236  
BISHOP, CA 93514

**LAIF Account #: 98-14-086**

July 2026 Statement

| Effective Date | TXN Date  | TXN Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount    |
|----------------|-----------|----------|----------------|--------------------|-------------------|-----------|
| 7/15/2026      | 7/14/2026 | QRD      | 1804082        | N/A                | SYSTEM            | 88,074.95 |

### Account Summary

|                    |               |
|--------------------|---------------|
| Beginning Balance: | 15,933,454.47 |
| Total Deposit:     | 88,074.95     |
| Total Withdrawal:  | 0.00          |
| Ending Balance:    | 16,021,529.42 |



## PMIA/LAIF Performance Report as of 08/12/26



### Quarterly Performance Quarter Ended 06/30/26

|                                            |                     |
|--------------------------------------------|---------------------|
| LAIF Apportionment Rate <sup>(2)</sup> :   | 3.92                |
| LAIF Earnings Ratio <sup>(2)</sup> :       | 0.00010743238142967 |
| LAIF Administrative Cost <sup>(1)*</sup> : | 0.22                |
| LAIF Fair Value Factor <sup>(1)</sup> :    | 0.998872382         |
| PMIA Daily <sup>(1)</sup> :                | 3.83                |
| PMIA Quarter to Date <sup>(1)</sup> :      | 3.81                |
| PMIA Average Life <sup>(1)</sup> :         | 269                 |

### PMIA Average Monthly Effective Yields<sup>(1)</sup>

|          |       |
|----------|-------|
| July     | 3.84  |
| June     | 3.816 |
| May      | 3.810 |
| April    | 3.811 |
| March    | 3.826 |
| February | 3.871 |

### Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 06/30/26 \$193.1 billion

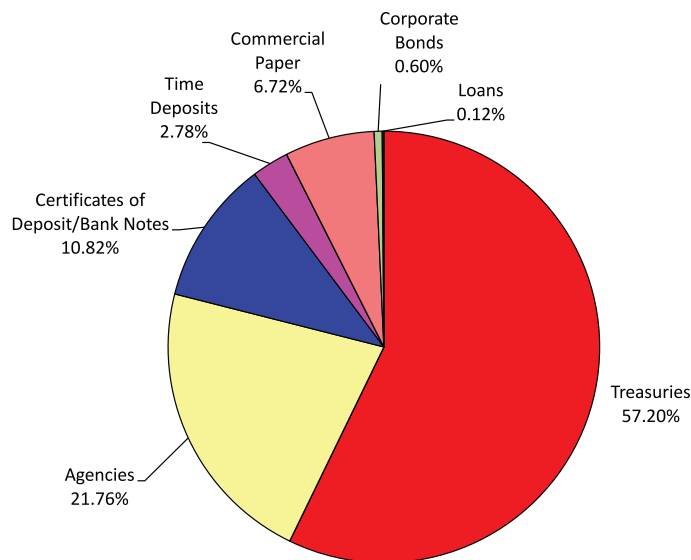


Chart does not include \$749,000.00 in mortgages, which equates to 0.0004%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller



CALIFORNIA STATE TREASURER  
FIONA MA, CPA



**PMIA Daily Effective Yield**

| Date     | Daily | Quarter to Date | Average Maturity |
|----------|-------|-----------------|------------------|
| 08/12/26 | 3.86  | 3.85            | 278              |
| 08/11/26 | 3.86  | 3.84            | 280              |
| 08/10/26 | 3.86  | 3.84            | 278              |
| 08/09/26 | 3.86  | 3.84            | 280              |
| 08/08/26 | 3.86  | 3.84            | 280              |
| 08/07/26 | 3.86  | 3.84            | 280              |
| 08/06/26 | 3.86  | 3.84            | 280              |
| 08/05/26 | 3.86  | 3.84            | 280              |
| 08/04/26 | 3.86  | 3.84            | 281              |
| 08/03/26 | 3.86  | 3.84            | 281              |
| 08/02/26 | 3.85  | 3.84            | 281              |
| 08/01/26 | 3.85  | 3.84            | 281              |
| 07/31/26 | 3.85  | 3.84            | 281              |
| 07/30/26 | 3.85  | 3.84            | 277              |
| 07/29/26 | 3.85  | 3.84            | 279              |
| 07/28/26 | 3.85  | 3.84            | 279              |
| 07/27/26 | 3.85  | 3.84            | 282              |
| 07/26/26 | 3.85  | 3.84            | 281              |
| 07/25/26 | 3.85  | 3.84            | 282              |
| 07/24/26 | 3.85  | 3.84            | 283              |
| 07/23/26 | 3.85  | 3.84            | 280              |
| 07/22/26 | 3.84  | 3.84            | 278              |
| 07/21/26 | 3.84  | 3.84            | 280              |
| 07/20/26 | 3.84  | 3.84            | 281              |
| 07/19/26 | 3.84  | 3.84            | 282              |
| 07/18/26 | 3.84  | 3.84            | 283              |
| 07/17/26 | 3.84  | 3.84            | 284              |
| 07/16/26 | 3.84  | 3.83            | 281              |
| 07/15/26 | 3.84  | 3.83            | 278              |
| 07/14/26 | 3.84  | 3.83            | 278              |
| 07/13/26 | 3.84  | 3.83            | 273              |
| 07/12/26 | 3.84  | 3.83            | 273              |
| 07/11/26 | 3.84  | 3.83            | 273              |
| 07/10/26 | 3.84  | 3.83            | 273              |
| 07/09/26 | 3.84  | 3.82            | 270              |
| 07/08/26 | 3.83  | 3.83            | 271              |
| 07/07/26 | 3.83  | 3.83            | 272              |



CALIFORNIA STATE TREASURER  
FIONA MA, CPA



## PMIA Daily Effective Yield

| Date     | Daily | Quarter to Date | Average Maturity |
|----------|-------|-----------------|------------------|
| 07/06/26 | 3.83  | 3.83            | 274              |
| 07/05/26 | 3.83  | 3.83            | 274              |
| 07/04/26 | 3.83  | 3.83            | 274              |
| 07/03/26 | 3.83  | 3.83            | 274              |
| 07/02/26 | 3.83  | 3.83            | 275              |
| 07/01/26 | 3.83  | 3.83            | 276              |



0000:69-0000769 PDF: 20640:

City of Bishop  
377 W Line Street  
Bishop, CA 93514

California CLASS

California CLASS

Average Monthly Yield: 3.7167%

|                 |                | Beginning Balance | Contributions | Withdrawals  | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|-----------------|----------------|-------------------|---------------|--------------|---------------|-------------------|-----------------------|-------------------|
| CA-01-0180-0001 | City of Bishop | 8,440,742.65      | 0.00          | 2,100,000.00 | 21,262.22     | 360,031.93        | 6,718,847.88          | 6,362,004.87      |
| TOTAL           |                | 8,440,742.65      | 0.00          | 2,100,000.00 | 21,262.22     | 360,031.93        | 6,718,847.88          | 6,362,004.87      |



# Account Statement

July 31, 2026

Page 2 of 3

Account Number: CA-01-0180-0001

City of Bishop

## Account Summary

Average Monthly Yield: 3.7167%

|                  | Beginning Balance | Contributions | Withdrawals  | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|------------------|-------------------|---------------|--------------|---------------|-------------------|-----------------------|-------------------|
| California CLASS | 8,440,742.65      | 0.00          | 2,100,000.00 | 21,262.22     | 360,031.93        | 6,718,847.88          | 6,362,004.87      |

## Transaction Activity

| Transaction Date | Transaction Description      | Contributions | Withdrawals  | Balance      | Transaction Number |
|------------------|------------------------------|---------------|--------------|--------------|--------------------|
| 07/01/2026       | Beginning Balance            |               |              | 8,440,742.65 |                    |
| 07/02/2026       | Withdrawal                   |               | 500,000.00   |              | 21248              |
| 07/08/2026       | Withdrawal                   |               | 1,600,000.00 |              | 21292              |
| 07/31/2026       | Income Dividend Reinvestment | 21,262.22     |              |              |                    |
| 07/31/2026       | Ending Balance               |               |              | 6,362,004.87 |                    |

## California CLASS

### California CLASS

| Date       | Dividend Rate | Daily Yield |
|------------|---------------|-------------|
| 07/01/2026 | 0.000101896   | 3.7192%     |
| 07/02/2026 | 0.000407480   | 3.7182%     |
| 07/03/2026 | 0.000000000   | 3.7182%     |
| 07/04/2026 | 0.000000000   | 3.7182%     |
| 07/05/2026 | 0.000000000   | 3.7182%     |
| 07/06/2026 | 0.000101744   | 3.7137%     |
| 07/07/2026 | 0.000101846   | 3.7174%     |
| 07/08/2026 | 0.000101560   | 3.7069%     |
| 07/09/2026 | 0.000092359   | 3.6849%     |
| 07/10/2026 | 0.000302022   | 3.6746%     |
| 07/11/2026 | 0.000000000   | 3.6746%     |
| 07/12/2026 | 0.000000000   | 3.6746%     |
| 07/13/2026 | 0.000118480   | 3.6916%     |
| 07/14/2026 | 0.000101645   | 3.7100%     |
| 07/15/2026 | 0.000101835   | 3.7170%     |
| 07/16/2026 | 0.000102026   | 3.7240%     |
| 07/17/2026 | 0.000305172   | 3.7129%     |
| 07/18/2026 | 0.000000000   | 3.7129%     |
| 07/19/2026 | 0.000000000   | 3.7129%     |
| 07/20/2026 | 0.000101302   | 3.6975%     |
| 07/21/2026 | 0.000101284   | 3.6969%     |
| 07/22/2026 | 0.000101850   | 3.7175%     |
| 07/23/2026 | 0.000102103   | 3.7268%     |
| 07/24/2026 | 0.000306963   | 3.7347%     |
| 07/25/2026 | 0.000000000   | 3.7347%     |
| 07/26/2026 | 0.000000000   | 3.7347%     |
| 07/27/2026 | 0.000102404   | 3.7378%     |
| 07/28/2026 | 0.000102597   | 3.7448%     |
| 07/29/2026 | 0.000103013   | 3.7573%     |
| 07/30/2026 | 0.000102825   | 3.7584%     |
| 07/31/2026 | 0.000102922   | 3.7566%     |

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

# CITY OF BISHOP

Finance Department

**JULY 2026**

# **WARRANT REGISTER REPORT**



Prepared for City Council Review

**CITY OF BISHOP, CALIFORNIA**

**TO: CITY COUNCIL/CITY ADMINISTRATOR**

**FROM: FINANCE DIRECTOR**

**DATE: SEPTEMBER 14, 2026**

**SUBJECT: APPROVAL OF WARRANT REGISTER FOR THE MONTH OF  
JULY 2026**

COMMERCIAL WARRANTS

CHECK #14301,14450,15900,16007,16220-16467

AMOUNT ISSUED: \$1,265,382.52

MANUAL CHECKS & PAYROLL WARRANTS

AMOUNT ISSUED: \$2,124,937.79

TOTAL

AMOUNT ISSUED: \$3,390,320.31

| Journal | Payee or Description                                 | Date       | Check Number | Amount       |
|---------|------------------------------------------------------|------------|--------------|--------------|
| CD      | Correcting Erroneous Pool Tx Entry (Memo)            | 07/03/2026 | 1            | 6.00         |
| CD      | Pilot Thomas June 2026                               | 07/31/2026 | 2            | 9,803.95     |
| CD      | Toy B of A Credit Card payment July 2026             | 07/31/2026 | 3            | 6,580.15     |
| CD      | Gomez B of A Credit Card payment July 2026           | 07/31/2026 | 4            | 2,030.18     |
| CD      | Cleland B of A Credit Card Payment July 2026         | 07/31/2026 | 5            | 63.92        |
| CD      | Gamino B of A Credit Card Payment July 2026          | 07/31/2026 | 6            | 20.00        |
| CD      | CHARGEBACK: Utility Account 1216.00                  | 07/31/2026 | 7            | 951.33       |
| CD      | June 2026 Paymentech Fee                             | 07/31/2026 | 8            | 1,563.51     |
| CD      | June 2026 Xpress Bill Pay Fee                        | 07/31/2026 | 9            | 1,148.72     |
| CD      | Bamboo HR July-August 2026                           | 07/31/2026 | 10           | 2,281.00     |
| CD      | 26-27 PERS UAL Payment                               | 07/31/2026 | 11           | 1,409,201.00 |
| CD      | July 2026 Enterprise Lease Payment                   | 07/31/2026 | 12           | 10,491.01    |
| CD      | CALPERS RETIREE MED & ADJ - JUNE BILL, JULY PREMIUM  | 07/31/2026 | 13           | 64,523.42    |
| CD      | CALPERS EPMC & ADJ - 6/8 TO 6/21/26                  | 07/31/2026 | 14           | 1,337.24     |
| CD      | Foster B of A July 2026 Payment                      | 07/31/2026 | 15           | 2,972.61     |
| CD      | Gonzalez B of A July 2026 Payment                    | 07/31/2026 | 16           | 1,725.87     |
| CD      | McElroy B of A July 2026 Payment                     | 07/31/2026 | 17           | 1,165.59     |
| CD      | Reynolds B of A July 2026 Payment                    | 07/31/2026 | 18           | 1,891.37     |
| CD      | Marcellin B of A July 2026 Payment                   | 07/31/2026 | 19           | 840.94       |
| CD      | Poole B of A July 2026 Payment                       | 07/31/2026 | 20           | 955.67       |
| CD      | Correcting Cash for Hartford June 2026 VOID No Issue | 07/31/2026 | 21           | 2,022.14     |
| CD      | Record Duplicate EDD Payment as Receivable           | 07/01/2026 | 22           | 6,751.00     |
| CD      | 1959 Survivor Employer Billing - FIRE                | 07/31/2026 | 23           | 208.00       |
| CD      | Grisham B of A Payment July 2026                     | 07/31/2026 | 24           | 994.90       |
| CD      | Russell B of A Payment July 2026                     | 07/31/2026 | 25           | 794.34       |
| CDPT    | MSA-DENTAL POOL                                      | 07/19/2026 | 14301        | 6,383.62-    |
| CDA     | MSA-DENTAL POOL                                      | 07/15/2026 | 14450        | 111.28-      |
| CDPT    | THE HARTFORD                                         | 07/19/2026 | 15900        | 2,022.14-    |
| CDA     | INYO COUNCIL FOR THE ARTS                            | 07/07/2026 | 16007        | 12,500.00-   |
| CDA     | AMERICAN BUSINESS MACHINE                            | 07/02/2026 | 16220        | 15.00        |
| CDA     | BROWN'S SUPPLY                                       | 07/02/2026 | 16221        | 323.60       |
| CDA     | CA JPIA                                              | 07/02/2026 | 16222        | 639,184.00   |
| CDA     | CA RURAL WATER ASSOC.                                | 07/02/2026 | 16223        | 1,042.00     |
| CDA     | COMMUNITY PRINTING                                   | 07/02/2026 | 16224        | 594.86       |
| CDA     | Dennis Freundt                                       | 07/02/2026 | 16225        | 60.76        |
| CDA     | DEPT OF WATER AND POWER                              | 07/02/2026 | 16226        | 5,697.44     |
| CDA     | EASTERN SIERRA COMMUNITY SERVICE DIST.               | 07/02/2026 | 16227        | 1,500.00     |
| CDA     | First Due Holdings                                   | 07/02/2026 | 16228        | .00          |
| CDA     | FRONTIER                                             | 07/02/2026 | 16229        | 100.28       |
| CDA     | HUNT PROPANE, INC.                                   | 07/02/2026 | 16230        | 274.20       |
| CDA     | MANOR TRUE VALUE HARDWARE                            | 07/02/2026 | 16231        | 20.46        |
| CDA     | MISSION LINEN & UNIFORM                              | 07/02/2026 | 16232        | 64.52        |
| CDA     | MR. K. AUTOMOTIVE SERVICE INC.                       | 07/02/2026 | 16233        | 140.74       |
| CDA     | QUILL CORP                                           | 07/02/2026 | 16234        | 20.35        |
| CDA     | Rojas Communications Group                           | 07/02/2026 | 16235        | 2,500.00     |
| CDA     | SOUTHERN CALIFORNIA EDISON                           | 07/02/2026 | 16236        | 2,485.96     |
| CDA     | STEVE'S AUTO & TRUCK PART                            | 07/02/2026 | 16237        | 880.69       |
| CDA     | UNDERGROUND SERVICE ALERT                            | 07/02/2026 | 16238        | 57.30        |
| CDA     | US Foods, Inc.                                       | 07/02/2026 | 16239        | 1,510.83     |
| CDA     | VERIZON WIRELESS                                     | 07/02/2026 | 16240        | 356.43       |
| CDA     | Willdan Engineering                                  | 07/02/2026 | 16241        | 8,476.75     |
| CDA     | PERRY MOTORS, INC.                                   | 07/07/2026 | 16242        | 36,308.44    |
| CDP     | BOLING, WARREN J                                     | 07/10/2026 | 16243        | 1,395.93     |
| CDP     | UNDERHILL, CHERYL L.                                 | 07/10/2026 | 16244        | 110.11       |
| CDP     | SANTANA, FRANCISCO                                   | 07/10/2026 | 16245        | 1,370.22     |
| CDP     | MANUELITO, LISA                                      | 07/10/2026 | 16246        | 46.17        |
| CDP     | FOREHAND, JASON A                                    | 07/10/2026 | 16247        | 1,495.08     |
| CDP     | MOLINA, MICHAEL                                      | 07/10/2026 | 16248        | 1,333.01     |

| Journal | Payee or Description                     | Date       | Check Number | Amount    |
|---------|------------------------------------------|------------|--------------|-----------|
| CDP     | FITT, ASHLEY                             | 07/10/2026 | 16249        | 990.43    |
| CDP     | JACKSON, THOMAS E.                       | 07/10/2026 | 16250        | 944.48    |
| CDP     | MADERA, JOCELYN                          | 07/10/2026 | 16251        | 161.32    |
| CDP     | GRAVES, KANO                             | 07/10/2026 | 16252        | 784.78    |
| CDP     | GONZALEZ, ROBERT                         | 07/10/2026 | 16253        | 252.11    |
| CDP     | ENNIS, JERRY                             | 07/10/2026 | 16254        | 958.48    |
| CDP     | ENNIS, KAREN                             | 07/10/2026 | 16255        | 944.48    |
| CDP     | DERR, LEVI                               | 07/10/2026 | 16256        | 1,164.72  |
| CDP     | RUSSELL, BRET                            | 07/10/2026 | 16257        | 3,856.04  |
| CDP     | MONDRAGON, DONOVAN                       | 07/10/2026 | 16258        | 320.48    |
| CDP     | Partridge, Kimberlee L                   | 07/10/2026 | 16259        | 46.17     |
| CDP     | FITT, CALEB                              | 07/10/2026 | 16260        | 578.94    |
| CDP     | HAVERSTOCK, CLARE                        | 07/10/2026 | 16261        | 291.76    |
| CDP     | LOWDEN, MIKE                             | 07/10/2026 | 16262        | 48.48     |
| CDP     | DONDERO, JESIAH                          | 07/10/2026 | 16263        | 1,132.40  |
| CDP     | DOUDA, ELLIOT                            | 07/10/2026 | 16264        | 985.69    |
| CDP     | BANK, LOU                                | 07/10/2026 | 16265        | 690.69    |
| CDP     | Esquivel, Victor                         | 07/10/2026 | 16266        | 1,327.01  |
| CDP     | DEVINCENT, MALEAH                        | 07/10/2026 | 16267        | 793.20    |
| CDP     | DAVIS, ELLARY                            | 07/10/2026 | 16268        | 45.02     |
| CDP     | DEHAVEN, BRANDON                         | 07/10/2026 | 16269        | 996.71    |
| CDP     | JOHNSON, BRADY                           | 07/10/2026 | 16270        | 1,121.87  |
| CDP     | NOESSER, COLIN                           | 07/10/2026 | 16271        | 562.76    |
| CDP     | MARTINEZ, DULCE                          | 07/10/2026 | 16272        | 587.03    |
| CDP     | CORTES, GETHSEMANIE                      | 07/10/2026 | 16273        | 427.94    |
| CDP     | CHIRRIK, HALLE                           | 07/10/2026 | 16274        | 108.05    |
| CDP     | Stavros, Nicholas                        | 07/10/2026 | 16275        | 906.38    |
| CDP     | del Giudice, Teb                         | 07/10/2026 | 16276        | 642.65    |
| CDP     | SANTANA, ANGEL                           | 07/10/2026 | 16277        | 777.77    |
| CDP     | JENKINS, DEMI                            | 07/10/2026 | 16278        | 581.42    |
| CDP     | PEREZ, ADAN                              | 07/10/2026 | 16279        | 504.67    |
| CDP     | Douglas, Ronald                          | 07/10/2026 | 16280        | 438.30    |
| CDP     | Stone, Frances Arlene                    | 07/10/2026 | 16281        | 203.63    |
| CDP     | Shunkwiler, Robert                       | 07/10/2026 | 16282        | 784.07    |
| CDP     | GARCIA, SYDNEY                           | 07/10/2026 | 16283        | 312.81    |
| CDP     | WELLER, MADYN                            | 07/10/2026 | 16284        | 566.07    |
| CDP     | Gustie, Byron                            | 07/10/2026 | 16285        | 328.16    |
| CDP     | DISHION, SOPHIE                          | 07/10/2026 | 16286        | 89.70     |
| CDP     | PONCE, NINA                              | 07/10/2026 | 16287        | 473.98    |
| CDP     | AGUILERA, EMBRY                          | 07/10/2026 | 16288        | 646.66    |
| CDA     | Adamson Police Products                  | 07/09/2026 | 16289        | 1,740.81  |
| CDA     | Advantage DJ                             | 07/09/2026 | 16290        | 1,000.00  |
| CDA     | Alliant Insurance Services, Inc          | 07/09/2026 | 16291        | 749.00    |
| CDA     | Best Best & Krieger                      | 07/09/2026 | 16292        | 786.60    |
| CDA     | BSK ASSOCIATES                           | 07/09/2026 | 16293        | 1,434.15  |
| CDA     | CH Court Tech, Inc.                      | 07/09/2026 | 16294        | 99,815.00 |
| CDA     | COMMUNITY PRINTING                       | 07/09/2026 | 16295        | 43.50     |
| CDA     | Dennis Freundt                           | 07/09/2026 | 16296        | 566.65    |
| CDA     | EAN SERVICES, LLC                        | 07/09/2026 | 16297        | 226.68    |
| CDA     | Elevated Mobile Repair, LLC              | 07/09/2026 | 16298        | 8,327.63  |
| CDA     | FRONTIER                                 | 07/09/2026 | 16299        | 879.33    |
| CDA     | HIGH COUNTRY LUMBER                      | 07/09/2026 | 16300        | 2,640.09  |
| CDA     | HUNT PROPANE, INC.                       | 07/09/2026 | 16301        | 261.18    |
| CDA     | Inland Supply Co. Inc                    | 07/09/2026 | 16302        | 23.76     |
| CDA     | INYO COUNCIL FOR THE ARTS                | 07/09/2026 | 16303        | .00       |
| CDA     | INYO COUNTY RECYCLING & WASTE MANAGEMENT | 07/09/2026 | 16304        | 990.75    |
| CDA     | Inyo Register                            | 07/09/2026 | 16305        | 109.00    |
| CDA     | KIBS-FM                                  | 07/09/2026 | 16306        | 150.00    |

| Journal | Payee or Description                     | Date       | Check Number | Amount     |
|---------|------------------------------------------|------------|--------------|------------|
| CDA     | Kiley & Associates LLC                   | 07/09/2026 | 16307        | 2,000.00   |
| CDA     | L.N Curtis & Sons                        | 07/09/2026 | 16308        | 3,359.83   |
| CDA     | Lassen Community College                 | 07/09/2026 | 16309        | 541.75     |
| CDA     | MISSION LINEN & UNIFORM                  | 07/09/2026 | 16310        | 669.66     |
| CDA     | MUNICIPAL MAINT EQUIPMENT                | 07/09/2026 | 16311        | 1,495.00   |
| CDA     | MuniServices                             | 07/09/2026 | 16312        | 777.32     |
| CDA     | OPTIMUM                                  | 07/09/2026 | 16313        | 1,199.11   |
| CDA     | Pamela Foster                            | 07/09/2026 | 16314        | 150.00     |
| CDA     | Phil West                                | 07/09/2026 | 16315        | 115.00     |
| CDA     | PREFERRED SEPTIC                         | 07/09/2026 | 16316        | 3,445.53   |
| CDA     | PTS                                      | 07/09/2026 | 16317        | 85.00      |
| CDA     | QUADIENT FINANCE USA, INC                | 07/09/2026 | 16318        | 2,090.29   |
| CDA     | RAMONS AUTO DETAIL                       | 07/09/2026 | 16319        | 800.00     |
| CDA     | RIGHT WAY POOL & SPA                     | 07/09/2026 | 16320        | 37.49      |
| CDA     | Sacred Rok                               | 07/09/2026 | 16321        | 9,178.66   |
| CDA     | Selman & Company LLC                     | 07/09/2026 | 16322        | 1,480.50   |
| CDA     | SOUTHERN CALIFORNIA EDISON               | 07/09/2026 | 16323        | 879.33     |
| CDA     | Southern Mono HealthCare District        | 07/09/2026 | 16324        | 112.80     |
| CDA     | Urine Luck Portables and Septic          | 07/09/2026 | 16325        | 662.50     |
| CDA     | VERIZON BUSINESS                         | 07/09/2026 | 16326        | 70.74      |
| CDPT    | AMERICAN FIDELITY                        | 07/15/2026 | 16327        | 371.52     |
| CDPT    | Franchise Tax Board                      | 07/15/2026 | 16328        | 25.00      |
| CDPT    | US BANK TRUST WESTERN REGION             | 07/15/2026 | 16329        | 4,781.18   |
| CDA     | A & L TIRE                               | 07/16/2026 | 16330        | 1,169.78   |
| CDA     | AT&T Mobility LLC                        | 07/16/2026 | 16331        | 927.66     |
| CDA     | BISHOP PAIUTE TRIBAL                     | 07/16/2026 | 16332        | 24.00      |
| CDA     | Bishop Welding Services                  | 07/16/2026 | 16333        | 625.00     |
| CDA     | CA JPIA                                  | 07/16/2026 | 16334        | 117,509.00 |
| CDA     | CALIFORNIA BUILDING STANDARDS COMMISSION | 07/16/2026 | 16335        | 100.80     |
| CDA     | CANON FINANCIAL SERVICES                 | 07/16/2026 | 16336        | 1,486.60   |
| CDA     | Civil Solutions Associates Inc.          | 07/16/2026 | 16337        | 305.25     |
| CDA     | COMMUNITY PRINTING                       | 07/16/2026 | 16338        | 43.50      |
| CDA     | DEPT OF JUSTICE                          | 07/16/2026 | 16339        | 1,284.00   |
| CDA     | DEPT OF WATER AND POWER                  | 07/16/2026 | 16340        | 2,036.70   |
| CDA     | DISABILITY ACCESS CONSULTANTS            | 07/16/2026 | 16341        | 2,000.00   |
| CDA     | DK WOODWORKS                             | 07/16/2026 | 16342        | 3,519.58   |
| CDA     | First Due Holdings                       | 07/16/2026 | 16343        | 11,200.00  |
| CDA     | FRONTIER                                 | 07/16/2026 | 16344        | 86.98      |
| CDA     | HELIX ENVIRONMENTAL PLANNING, INC        | 07/16/2026 | 16345        | 9,103.83   |
| CDA     | INYO COUNCIL FOR THE ARTS                | 07/16/2026 | 16346        | 12,500.00  |
| CDA     | INYO COUNTY BUILDING & SAFETY            | 07/16/2026 | 16347        | 18,750.00  |
| CDA     | INYO COUNTY RECYCLING & WASTE MANAGEMENT | 07/16/2026 | 16348        | 263.50     |
| CDA     | Inyo Register                            | 07/16/2026 | 16349        | 152.60     |
| CDA     | Jones Mayer                              | 07/16/2026 | 16350        | 12,862.52  |
| CDA     | MR. K. AUTOMOTIVE SERVICE INC.           | 07/16/2026 | 16351        | 507.11     |
| CDA     | MSA-DENTAL POOL                          | 07/16/2026 | 16352        | .00        |
| CDA     | PLAYHOUSE 395                            | 07/16/2026 | 16353        | 5,000.00   |
| CDA     | QUADIENT LEASING USA, INC.               | 07/16/2026 | 16354        | 434.78     |
| CDA     | RAMONS AUTO DETAIL                       | 07/16/2026 | 16355        | 500.00     |
| CDA     | Selman & Company LLC                     | 07/16/2026 | 16356        | 756.70     |
| CDA     | SOUTHERN CALIFORNIA EDISON               | 07/16/2026 | 16357        | 2,341.58   |
| CDA     | STATE WATER RESOURCES                    | 07/16/2026 | 16358        | 55.00      |
| CDA     | THE FED-UP STORE                         | 07/16/2026 | 16359        | 666.07     |
| CDA     | ULINE ATTN: ACCOUNTS REC                 | 07/16/2026 | 16360        | 79.41      |
| CDA     | VISION SERVICE PLAN                      | 07/16/2026 | 16361        | 15.34      |
| CDA     | Wood Rodgers Inc                         | 07/16/2026 | 16362        | 8,751.25   |
| CDA     | MSA-DENTAL POOL                          | 07/22/2026 | 16363        | 111.28     |
| CDA     | ALPINE PAINT OF BISHOP                   | 07/22/2026 | 16364        | 105.97     |

| Journal | Payee or Description                    | Date       | Check Number | Amount   |
|---------|-----------------------------------------|------------|--------------|----------|
| CDA     | ATKINSON, ANDELSON, LOYA, RUUD AND ROMO | 07/22/2026 | 16365        | 1,308.74 |
| CDA     | BISHOP HEATING & AIR CONDITIONING INC.  | 07/22/2026 | 16366        | 199.84   |
| CDA     | CA DEPARTMENT OF TAX & FEE ADMIN.       | 07/22/2026 | 16367        | 199.00   |
| CDA     | CALIFORNIA BROADBAND                    | 07/22/2026 | 16368        | 716.52   |
| CDA     | CHALLENGER SPORTS                       | 07/22/2026 | 16369        | 1,800.00 |
| CDA     | Comcast Business                        | 07/22/2026 | 16370        | 771.57   |
| CDA     | DEPT OF CONSERVATION-DIV                | 07/22/2026 | 16371        | 513.11   |
| CDA     | DEPT OF WATER AND POWER                 | 07/22/2026 | 16372        | 9,480.68 |
| CDA     | FEDEX                                   | 07/22/2026 | 16373        | 30.12    |
| CDA     | FRONTIER                                | 07/22/2026 | 16374        | 97.56    |
| CDA     | INSURICA CA Insurance Services, LLC     | 07/22/2026 | 16375        | 238.00   |
| CDA     | Inyo Register                           | 07/22/2026 | 16376        | 107.42   |
| CDA     | LIEBERT CASSIDY WHITMORE                | 07/22/2026 | 16377        | 3,339.00 |
| CDA     | Madison National Life Ins Co, Inc       | 07/22/2026 | 16378        | 3,165.52 |
| CDA     | MSA-DENTAL POOL                         | 07/22/2026 | 16379        | 124.30   |
| CDA     | OPTIMUM                                 | 07/22/2026 | 16380        | 423.05   |
| CDA     | Park Warehouse                          | 07/22/2026 | 16381        | 9,898.80 |
| CDA     | PARS PHASE II SYSTEMS                   | 07/22/2026 | 16382        | 1,659.49 |
| CDA     | QUADIENT LEASING USA, INC.              | 07/22/2026 | 16383        | 515.31   |
| CDA     | QUILL CORP                              | 07/22/2026 | 16384        | 233.56   |
| CDA     | RAMONS AUTO DETAIL                      | 07/22/2026 | 16385        | 500.00   |
| CDA     | SHREDPRO, INC                           | 07/22/2026 | 16386        | 76.00    |
| CDA     | SOUTHERN CALIFORNIA EDISON              | 07/22/2026 | 16387        | 184.03   |
| CDA     | THE HARTFORD                            | 07/22/2026 | 16388        | 610.82   |
| CDA     | Urine Luck Portables and Septic         | 07/22/2026 | 16389        | 185.00   |
| CDA     | VERIZON WIRELESS                        | 07/22/2026 | 16390        | 486.70   |
| CDA     | Willdan Engineering                     | 07/22/2026 | 16391        | 3,432.00 |
| CDP     | UNDERHILL, CHERYL L.                    | 07/24/2026 | 16392        | 63.94    |
| CDP     | SANTANA, FRANCISCO                      | 07/24/2026 | 16393        | 1,536.20 |
| CDP     | NAVALES, RYAN                           | 07/24/2026 | 16394        | 309.50   |
| CDP     | FITT, ASHLEY                            | 07/24/2026 | 16395        | 1,187.57 |
| CDP     | JACKSON, THOMAS E.                      | 07/24/2026 | 16396        | 788.32   |
| CDP     | GRAVES, KANO                            | 07/24/2026 | 16397        | 677.09   |
| CDP     | GONZALEZ, ROBERT                        | 07/24/2026 | 16398        | 397.08   |
| CDP     | ENNIS, JERRY                            | 07/24/2026 | 16399        | 986.86   |
| CDP     | ENNIS, KAREN                            | 07/24/2026 | 16400        | 972.86   |
| CDP     | RUSSELL, BRET                           | 07/24/2026 | 16401        | 3,965.47 |
| CDP     | MONDRAGON, DONOVAN                      | 07/24/2026 | 16402        | 502.78   |
| CDP     | RAGER, ARIANA                           | 07/24/2026 | 16403        | 630.21   |
| CDP     | FITT, CALEB                             | 07/24/2026 | 16404        | 866.50   |
| CDP     | HAVERSTOCK, CLARE                       | 07/24/2026 | 16405        | 601.77   |
| CDP     | LOWDEN, MIKE                            | 07/24/2026 | 16406        | 450.98   |
| CDP     | DONDERO, JESIAH                         | 07/24/2026 | 16407        | 931.47   |
| CDP     | DOUDA, ELLIOT                           | 07/24/2026 | 16408        | 931.47   |
| CDP     | BANK, LOU                               | 07/24/2026 | 16409        | 814.93   |
| CDP     | NOTT, CADENCE                           | 07/24/2026 | 16410        | 479.87   |
| CDP     | DEVINCENT, MALEAH                       | 07/24/2026 | 16411        | 772.30   |
| CDP     | DAVIS, ELLARY                           | 07/24/2026 | 16412        | 233.18   |
| CDP     | JOHNSON, BRADY                          | 07/24/2026 | 16413        | 1,007.98 |
| CDP     | NOESSER, COLIN                          | 07/24/2026 | 16414        | 565.16   |
| CDP     | MARTINEZ, DULCE                         | 07/24/2026 | 16415        | 871.68   |
| CDP     | CORTES, GETHSEMANIE                     | 07/24/2026 | 16416        | 763.05   |
| CDP     | CHIRRIK, HALLE                          | 07/24/2026 | 16417        | 556.78   |
| CDP     | del Giudice, Teb                        | 07/24/2026 | 16418        | 893.77   |
| CDP     | SANTANA, ANGEL                          | 07/24/2026 | 16419        | 820.44   |
| CDP     | JENKINS, DEMI                           | 07/24/2026 | 16420        | 458.96   |
| CDP     | PEREZ, ADAN                             | 07/24/2026 | 16421        | 861.26   |
| CDP     | Stone, Frances Arlene                   | 07/24/2026 | 16422        | 49.99    |

| Journal | Payee or Description                   | Date       | Check Number | Amount     |
|---------|----------------------------------------|------------|--------------|------------|
| CDP     | Shunkwiler, Robert                     | 07/24/2026 | 16423        | 725.45     |
| CDP     | GARCIA, SYDNEY                         | 07/24/2026 | 16424        | 179.39     |
| CDP     | Gustie, Byron                          | 07/24/2026 | 16425        | 397.23     |
| CDP     | DISHION, SOPHIE                        | 07/24/2026 | 16426        | 363.38     |
| CDP     | PONCE, NINA                            | 07/24/2026 | 16427        | 694.90     |
| CDPT    | AMERICAN FIDELITY                      | 07/23/2026 | 16428        | 371.52     |
| CDPT    | AMERICAN FIDELITY                      | 07/23/2026 | 16429        | 2,774.22   |
| CDPT    | BPOA                                   | 07/23/2026 | 16430        | 1,800.00   |
| CDPT    | COBEA                                  | 07/23/2026 | 16431        | 55.50      |
| CDPT    | Franchise Tax Board                    | 07/23/2026 | 16432        | 25.00      |
| CDPT    | MSA-DENTAL POOL                        | 07/23/2026 | 16433        | 12,771.62  |
| CDPT    | TEXAS LIFE INSURANCE COMPANY           | 07/23/2026 | 16434        | 551.58     |
| CDPT    | U.S Bank PARS Account #: 6746050100    | 07/23/2026 | 16435        | 20,852.94  |
| CDPT    | US BANK TRUST WESTERN REGION           | 07/23/2026 | 16436        | 11,018.13  |
| CDPT    | US BANK TRUST WESTERN REGION           | 07/23/2026 | 16437        | 4,735.84   |
| CDPT    | VISION SERVICE PLAN                    | 07/23/2026 | 16438        | 573.73     |
| CDA     | Mammoth Mountain                       | 07/27/2026 | 16439        | 1,564.08   |
| CDA     | AIRMEDCARE NETWORK                     | 07/29/2026 | 16440        | 34.00      |
| CDA     | ALENA DONDERO                          | 07/29/2026 | 16441        | 322.50     |
| CDA     | BISHOP HEATING & AIR CONDITIONING INC. | 07/29/2026 | 16442        | 427.53     |
| CDA     | BSK ASSOCIATES                         | 07/29/2026 | 16443        | 568.90     |
| CDA     | BSN SPORTS INC.                        | 07/29/2026 | 16444        | 1,055.88   |
| CDA     | CALIFORNIA BROADBAND                   | 07/29/2026 | 16445        | 512.95     |
| CDA     | CivicPlus, LLC                         | 07/29/2026 | 16446        | 3,748.00   |
| CDA     | DEPT OF WATER AND POWER                | 07/29/2026 | 16447        | 366.26     |
| CDA     | Dewey Services Inc                     | 07/29/2026 | 16448        | 1,604.00   |
| CDA     | DIVISION OF THE STATE ARCHITECT        | 07/29/2026 | 16449        | 30.80      |
| CDA     | FEDEX                                  | 07/29/2026 | 16450        | 41.60      |
| CDA     | FRONTIER                               | 07/29/2026 | 16451        | 228.67     |
| CDA     | INYO COUNTY ADMINISTRATION             | 07/29/2026 | 16452        | 18,791.73  |
| CDA     | Inyo Register                          | 07/29/2026 | 16453        | 106.42     |
| CDA     | Julie A Spencer                        | 07/29/2026 | 16454        | 1,360.00   |
| CDA     | KARLA JIMENEZ                          | 07/29/2026 | 16455        | 322.50     |
| CDA     | Madison National Life Ins Co, Inc      | 07/29/2026 | 16456        | 1,582.76   |
| CDA     | Nichols Consulting                     | 07/29/2026 | 16457        | 2,300.00   |
| CDA     | PEREZ QUALITY TIRES                    | 07/29/2026 | 16458        | 1,060.00   |
| CDA     | QUADIENT FINANCE USA, INC              | 07/29/2026 | 16459        | 854.87     |
| CDA     | QUILL CORP                             | 07/29/2026 | 16460        | 252.84     |
| CDA     | RAMONS AUTO DETAIL                     | 07/29/2026 | 16461        | 500.00     |
| CDA     | Robin Ludovico                         | 07/29/2026 | 16462        | 322.50     |
| CDA     | Sharp Performance                      | 07/29/2026 | 16463        | 10,000.00  |
| CDA     | SOUTHERN CALIFORNIA EDISON             | 07/29/2026 | 16464        | 5,486.07   |
| CDA     | US Foods, Inc.                         | 07/29/2026 | 16465        | 1,892.59   |
| CDA     | VERIZON WIRELESS                       | 07/29/2026 | 16466        | 780.77     |
| CDA     | WESTERN NEVADA SUPPLY CO.              | 07/29/2026 | 16467        | 3,054.78   |
| CDP     | DIRECT DEPOSIT TOTAL                   | 07/10/2026 | 92201        | 151,340.04 |
| CDP     | DIRECT DEPOSIT TOTAL                   | 07/14/2026 | 92202        | 2,177.54   |
| CDP     | DIRECT DEPOSIT TOTAL                   | 07/24/2026 | 92203        | 159,163.09 |
| CDPT    | EMPLOYMENT DEV. DEPT.                  | 07/15/2026 | 71026200     | 7,645.00   |
| CDPT    | GREAT-WEST LIFE & ANNUITY              | 07/15/2026 | 71026201     | 3,856.70   |
| CDPT    | IRS                                    | 07/15/2026 | 71026202     | 27,432.08  |
| CDPT    | PERS                                   | 07/15/2026 | 71026203     | 38,167.31  |
| CDPT    | PERS DEFERRED COMP                     | 07/15/2026 | 71026204     | 2,130.57   |
| CDPT    | CALPERS MEDICAL                        | 07/23/2026 | 72426200     | 122,512.00 |
| CDPT    | EMPLOYMENT DEV. DEPT.                  | 07/23/2026 | 72426201     | 7,789.00   |
| CDPT    | GREAT-WEST LIFE & ANNUITY              | 07/23/2026 | 72426202     | 3,981.23   |
| CDPT    | IRS                                    | 07/23/2026 | 72426203     | 27,375.59  |
| CDPT    | PERS                                   | 07/23/2026 | 72426204     | 38,715.27  |

| Journal       | Payee or Description | Date       | Check<br>Number | Amount       |
|---------------|----------------------|------------|-----------------|--------------|
| CDPT          | PERS DEFERRED COMP   | 07/23/2026 | 72426205        | 2,328.51     |
| Grand Totals: |                      |            |                 | 3,390,320.31 |

CITY OF BISHOP  
CITY COUNCIL MINUTES  
JUNE 22, 2026

1) CALL TO ORDER

Mayor Muchovej called the meeting of the Bishop City Council to order at 6:03 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) MOMENT OF SILENCE

Mayor Muchovej announced a moment of silence.

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Administrator Foster.

4) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt  
Mayor Muchovej

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; Dean J. Pucci, City Attorney; Nate Derr, Police Chief; and Daniel McElroy, Community Services Manager.

5) PUBLIC COMMENT

Public comments were made by Allen Berrey, who proposed installing a kiosk near the Tesla charging station with a map, QR code, and information directing visitors to local businesses and public restrooms. Mr. Berrey also discussed La Cueva de Luz, Museum of Desert Lights, and offered to create and pay for the proposed sign in coordination with the City.

No further public comments were made.

6) PRESENTATIONS

- 6.A) PRESENTATION - Eastern Sierra Council of Governments Update - Presented by Eastern Sierra Council of Governments (ESCOG) Executive Director Elaine Kabala.

ESCOG Presentation - June 22, 2026

ESCOG Executive Director Elaine Kabala reviewed the organization's member-approved programs of work and provided updates on California Jobs First activities, the Chipmunk Canyon Existing Conditions Analysis, the Eastern Sierra Collaborative Summit, the Eastern Sierra Agricultural Activation Plan, economic development district efforts, broadband funding, and Proposition 4 wildfire funding. Ms. Kabala answered Council questions, and Council thanked her for the presentation.

6.B) PRESENTATION - Eastern Sierra Regional Housing Study Housing Toolkit - Presented by BAE Urban Economics Principal Aaron Nousaine.

Eastern Sierra Housing Toolkit Presentation

BAE Urban Economics Principal Aaron Nousaine presented the Eastern Sierra Regional Housing Study Housing Toolkit, reviewed regional housing conditions and potential local policy tools, and answered Council questions. Council thanked Mr. Nousaine for the presentation.

7) DEPARTMENT REPORTS

Police Chief Derr reported on summer calls for service and events, participation in the High School Rodeo, work related to AB 109 and grant funding, preparation for the 2026-27 fiscal year, and ongoing discussions regarding the Flock Safety system.

Community Services Manager McElroy reported on the Friday Night Market and pool luau, softball, the pool resurfacing project, Parks and Recreation Commission activities, summer camps and recreation programs, gymnastics, Little League, and delivery of sand for the volleyball courts. Mayor Muchovej read an email thanking staff for promptly installing a soap dispenser.

City Administrator Foster reported on emergency purchasing related to the recent wind event; receipt of approximately \$2.8 million for the Silver Peaks housing project, fully funding Phase One; housing, childcare, and playground planning; responses to Council requests; and an air service meeting. She stated that a proposal regarding additional subsidy for year-round air service would be brought to Council on July 13, 2026.

Fire Chief Russell was unavailable because he and Fire Department personnel were responding to a fire.

8) BISHOP AREA CHAMBER OF COMMERCE & INFORMATION CENTER UPDATE

8.A) Bishop Area Chamber of Commerce and Information Center Update Report - June 22, 2026

BACCIC Report - June 22, 2026

Elevate Leadership Program Flyer 2026

Bishop Area Chamber of Commerce and Information Center Executive Director Tawni Thomson reported that the Chamber opened its new South Main Street office on May 11, 2026, and is working to increase awareness of the location. She reviewed recent networking and educational events, support for the High School Rodeo, fish stocking and fishing-map projects, upcoming visitor publications and fall-color materials,

familiarization tours, Chamber Board elections, and strategic planning. She reported that May occupancy was 68.7 percent, consistent with the prior year, while June occupancy was tracking lower than the prior year.

9) CONSENT CALENDAR

9.A) April 2026 Budget Report

April 2026 Budget Report

9.B) April 2026 Financial Reports

April 2026 Bank Reconciliation Report

April 2026 Combined Cash Report

April 2026 Investment Portfolio Report

April 2026 Warrant Register Report

9.C) 2025-26 Fiscal Year End Budget Adjustment Proposal

Cover Page

2025-26 Fiscal Year End Budget Adjustment Proposal

9.D) Approval of FY 2025-26 Interfund Transfer and Related Budget Adjustment

Cover Page

9.E) Consideration and Approval of an Application to the Governor's Office of Business and Economic Development on Behalf of the City of Bishop Seeking Designation of Census Tract 06027000400 as an Opportunity Zone 2.0.

Cover Page

9.F) Planning Commission - Cancellation Notice

Planning Commission Meeting Cancellation Notice - 06 23 2026

9.G) IT Services Agreement Extension Letter for July 1, 2026 - June 30, 2027

IT Support Services Agreement - Approved by City Council 06 26 2023

CBT IT Support Services Agreement Extension Letter 07 01 2026 - 06 30 2027

9.H) Approval of Letter of Support for Assembly Bill 1560 – Prohibiting Individuals with Public Corruption Charges from Lobbying

Cover Page

Letter of Support - AB 1560

- 9.I) Approval of a letter of support for JMT Wilderness Conservancy Reds Meadow Valley Restoration Project Grant Application to the Wildlife Conservation Board

Cover Page

Letter of Support - Wildlife Conservation Board

Motion/Councilmember Schwartz                      Seconded/Councilmember Garcia  
Councilmember Schwartz made a motion to approve 9) CONSENT CALENDAR  
Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

10) PUBLIC HEARING AND ACTION

- 10.A) Public Hearing and Resolution Amending the Permanent Local Housing Allocation (PLHA) Program Reuse Plan

Cover Page

Resolution - Amending the PLHA Program Reuse Plan 2026 06 22

Mayor Muchovej opened the public hearing.  
City Administrator Foster reviewed the item with Council.  
No public comments were made.  
Mayor Muchovej closed the public hearing.

Motion/Councilmember Garcia                      Seconded/Councilmember Schwartz  
Councilmember Garcia made a motion to approve a resolution, by title only, amending the City's Permanent Local Housing Allocation (PLHA) Reuse Plan to add Activity (9) – Homeownership Opportunities, including but not limited to Down Payment Assistance Programs.  
Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

11) NEW BUSINESS

- 11.A) Planning Commission - Screening Committee Recommended Appointment

Cover Page

Statement of Interest from John Loomis

City Clerk Picken reviewed the recruitment and screening process and the Screening Committee's recommendation to appoint John Loomis to the Planning Commission. No public comments were made.

Motion/Councilmember Schwartz                      Seconded/Councilmember Kong  
Councilmember Schwartz made a motion to approve Council consideration to appoint John Loomis to a four-year term ending March 25, 2030, on the Planning Commission. Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej  
Noes: None  
Abstain: None  
Absent: None

11.B) State of California Department of Transportation (Caltrans) Bishop Pavement Project Design Change

Cover Page

Caltrans Proposed Design Change - Curb Ramp 25 & 26

Jeremy Milos spoke regarding the proposed design change for curb ramps 25 and 26 and answered Council questions.

Jon Weissman clarified the proposed design is for a rectangular rapid-flashing beacon to be placed near the Academy Street crossing.

No further public comments were made.

Motion/Councilmember Garcia                      Seconded/Councilmember Schwartz  
Councilmember Garcia made a motion to approve Council consideration to review and approve the proposed Bishop Pavement Project design change. Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej  
Noes: None  
Abstain: None  
Absent: None

11.C) Discussion and Action Regarding the City's Automated License Plate Reader (ALPR) Program and Flock Safety System

Cover Page

Police Chief Derr reviewed the City's current Flock Safety system, contract, data-sharing settings, camera functions, and possible alternatives. Council asked clarifying questions.

Kalina Gardiner spoke regarding concerns about unauthorized data sharing, nationwide searches, and misuse of surveillance technology.

Jon Weissman reviewed audit information concerning searches by outside agencies, broad search terms, and limitations on the City's ability to audit the system, and asked the City to reject the Flock contract.

Trey French spoke against continued use of Flock and supported establishing local regulations governing surveillance technology.

Lina Martensson spoke against Flock and asked Council to cancel the contract.

John Bowen discussed information obtained through a public records request, limitations of the software, and concerns regarding searches and artificial intelligence processing.

Sasha Hashemipour spoke as a local elementary school teacher regarding the effect of current decisions on children's futures and asked Council to cancel the contract.

Blair Moxon spoke regarding privacy, potential future misuse, and the gradual expansion of surveillance systems.

Alison Eddins asked Council to cancel the Flock contract before selecting an alternative vendor and to adopt a surveillance policy with community involvement.

Diana Felicione spoke regarding misuse of information and asked Council to discontinue Flock.

Ben Henderson spoke regarding software and data-stewardship concerns and asked Council to terminate the agreement.

Angela Foley spoke regarding warrantless access, artificial intelligence model training, sale or use of data, and the need to prevent collection of the data.

Seth McKinney expressed concern about future uses of the data and asked Council to cancel the contract.

Michael Godby spoke regarding expectations of privacy, changing social norms, and the importance of protecting Bishop's character.

Will Young spoke regarding the need for regulation and the difficulty of addressing the power of large technology companies.

Olivia Johnson spoke regarding small-town privacy values and asked questions about the City's ability to disable portions of the system.

No further public comments were made. Mayor Muchovej thanked the speakers for their comments.

Council discussed the value of law-enforcement tools, the City's privacy and community values, the Flock company, data sharing, alternative vendors, continued use of existing equipment during a transition, and development of policies governing artificial intelligence and video cameras

Motion/Councilmember Garcia                      Seconded/Councilmember Schwartz  
Councilmember Garcia made a motion to approve cancellation of the City's Flock Safety contract effective June 23, 2026; direct staff to seek a replacement vendor as soon as possible; and develop a City policy governing the use of artificial intelligence with video cameras

Motion passed 3-2

Ayes: Councilmember Garcia, Councilmember Schwartz, Mayor Muchovej

Noes: Councilmember Kong, Mayor Pro Tem Freundt

Abstain: None

Absent: None

Mayor Muchovej announced a recess at 9:08 p.m. The meeting reconvened at 9:14 p.m.

11.D) Authorization to Advertise for Bids - Field 6 Rehabilitation Project

Cover Page

Field 6 Site Map.pdf

Field 6 Plans

Field6\_BICs\_Bid

Field6\_TechSpecs\_Bid

Field 6 Bid Estimate

Community Services Manager McElroy reviewed the completed plans, specifications, and estimate for the Field 6 Rehabilitation Project and requested authorization to advertise and solicit bids. No public comments were made.

Motion/Councilmember Schwartz

Seconded/Mayor Pro Tem Freundt

Councilmember Schwartz made a motion to approve City Council to authorize the advertisement and solicitation for the Field 6 Rehabilitation Project and authorize the City Administrator to take actions to proceed with the bidding process.

Motion passed 3-2

Ayes: Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej

Noes: Councilmember Kong, Councilmember Garcia

Abstain: None

Absent: None

11.E) Adoption of the Bishop City Park Master Plan?

Cover Page

Bishop Parks Master Plan Final

Appendix A - Public Comments

Appendix B - Existing Facilities Summary

Appendix C - Preliminary Estimate

Community Services Manager McElroy reviewed the final Bishop City Park Master Plan and proposed project priorities. Council discussed modifications to several priority designations and alternative uses for areas identified as parking lots.

Jeff Griffiths thanked City staff and the Parks and Recreation Commission for their work and spoke in support of locating the proposed splash pad outside the pool fence so it would be available to the public without pool admission. No further public comments were made.

Motion/Councilmember Kong

Seconded/Councilmember Garcia

Councilmember Kong made a motion to approve the Bishop City Park Master Plan as the City's guiding document for future park development, improvements, maintenance, and recreational facility planning.

Authorize staff to utilize the Master Plan in establishing future capital improvement priorities, grant applications, and funding strategies, and incorporate the project priority revisions discussed by Council.

Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

## 12) FUTURE AGENDA ITEMS

Councilmember Schwartz requested future discussion regarding the North Tahoe Community Alliance. Councilmember Kong requested an update from the Eastern Sierra Foundation. No other future agenda items were requested.

## 13) COUNCIL AND COMMITTEE REPORTS

Mayor Pro Tem Freundt reported on a Bishop Area Wastewater Authority meeting.

Councilmember Schwartz reported on a Bishop Area Wastewater Authority meeting, an Eastern Sierra Community Foundation lunch-and-learn presentation, upcoming Eastern Sierra Transit Authority and ESCOG meetings, and attendance at a World Cup event.

Councilmember Kong reported that the Friday Night Market at the City Park was successful and discussed obtaining a dunk tank for the Fourth of July event.

Mayor Muchovej reported on flowers that had been cut and a Local Transportation Commission meeting concerning Transportation Development Act and regional surface-transportation funds.

Councilmember Garcia reported on the High School Rodeo luncheon, travel to a Barstow Desert/Mountain Division meeting, legislation related to vehicle-miles-traveled mitigation, and the Barstow Gateway project.

## 14) ADJOURNMENT

The Mayor adjourned the meeting at 9:58 p.m. to the City Council Meeting scheduled for Monday, July 13, 2026, at 6:00 p.m., Regular Meeting, in the City Council Chambers.

\_\_\_\_\_  
Stephen Muchovej, Mayor

Attest: \_\_\_\_\_  
Alison Bishop, City Clerk

CITY OF BISHOP  
CITY COUNCIL MINUTES  
JULY 13, 2026

1) CALL TO ORDER

Mayor Muchovej called the meeting of the Bishop City Council to order at 4:31 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt  
Mayor Muchovej

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; Alison Bishop, incoming City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; and Daniel McElroy, Community Services Manager.

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Fire Chief

4.B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Police Chief

Closed Session began at 4:32 p.m. Closed Session ended at 6:03 p.m.

5) OPEN SESSION

Mayor Muchovej called the open session of the Bishop City Council to order at 6:05 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Muchovej announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Kong.

8) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt  
Mayor Muchovej

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Robin Picken, City Clerk; Alison Bishop, incoming City Clerk; Dean J. Pucci, City Attorney; Bret Russell, Fire Chief; Nate Derr, Police Chief; and Daniel McElroy, Community Services Manager.

9) PUBLIC COMMENT

Public comments were made by:

Dustin Del Giudice, a Bishop-area resident and member of the local soccer community, spoke in support of rebuilding Field 6, also known as the Quinn Murphy Memorial Field, to provide a safer playing surface for youth and adult players.

Brenda Morris, a local business owner, expressed concern about recent water and sewer bill increases and requested that the Council place the issue on a future agenda for public discussion and consideration of the rate structure.

Lynette McIntosh, a local resident and former business owner, spoke regarding the financial impact of water and sewer rate increases on businesses, churches, agencies, renters, and property owners, and asked the City to consider adjustments or a more gradual increase.

Megan Avila, a Bishop resident and soccer coach, spoke in support of completing the Field 6 rebuild and described the field's heavy use and current safety concerns.

Judy Dufort, owner of Vanity Salon, described the impact of the water and sewer rate increase on her business and asked the Council to reconsider the amount or timing of the increase.

Rick Klug offered congratulations to retiring City Clerk Robin Picken and incoming City Clerk Alison Bishop and recited a prayer for the Council, City staff, and community.

Cosmo, a Bishop resident and Bishop Union High School soccer player, spoke in support of the Field 6 rebuild and described the field's unsafe playing conditions.

Kevin Rivos, a Bishop resident and soccer player, spoke in support of the Field 6 rebuild and described an ankle injury sustained while playing on the field.

No further public comments were made.

Written public comments were received by:

Wyatt Douda - wrote to oppose Flock cameras, and requested that the City Council make it a priority to remove remaining Flock cameras.

Alyse Caton, Regional Commissioner of AYSO, Region 150 - wrote on behalf of AYSO in support of the Field 6 restoration project.

No further written public comments were received prior to this meeting's deadline.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

City Attorney Pucci reported that no reportable action was taken in Closed Session.

11) PRESENTATIONS

11.A) PRESENTATION - Local Agency Formation Commission (LAFCO) Overview - Presented by LAFCO Executive Officer Cathreen Richards.

LAFCO Presentation 7 13 2026

LAFCO Executive Officer Cathreen Richards provided an overview of LAFCO's purpose, membership, planning and regulatory responsibilities, spheres of influence, municipal service reviews, and the special districts operating in Inyo County. Ms. Richards also discussed LAFCO's plans to retain a consultant to begin updating municipal service reviews and answered Council's questions regarding out-of-area service agreements and LAFCO funding.

Council thanked Ms. Richards for her presentation.

11.B) PRESENTATION - Eastern Sierra Council of Governments (ESCOG) Update - Presented by ESCOG Wildfire Coordinator Kristen Pfeiler.

ESCOG Presentation - 07 13 2026

ESCOG Wildfire Coordinator Kristen Pfeiler provided an update on regional wildfire resiliency efforts, including the Eastern Sierra Wildfire Alliance, potential Sierra Nevada Conservancy funding, workforce development, biomass utilization, and the \$4.5 million Eastern Sierra Community Wildfire Defense Project. Ms. Pfeiler discussed Firewise USA communities and identified opportunities for the City to join the Alliance, identify priority projects, and support local workforce and biomass utilization efforts.

After answering Council's questions, Ms. Pfeiler stated that she would continue coordinating with the Bishop Fire Department on Firewise opportunities. Council thanked Ms. Pfeiler for her presentation.

12) DEPARTMENT REPORTS

12.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - June 2026

Fire Chief Russell reported that the department responded to 44 calls during June, including two significant structure fires and several vegetation fires around the Fourth of July. Chief Russell thanked the department's volunteers and paid staff for their service.

12.B) Police Department Report - Police Chief Nate Derr

Police Department Report - June 2026

Police Chief Derr reported on Fourth of July operations, the public safety procession honoring Judd Simons, the department's review of alternatives to the Flock camera system, and efforts to begin parking enforcement. Chief Derr also reported that public information regarding when to call 911 helped reduce unnecessary emergency calls over the holiday weekend.

12.C) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - June 2026

Community Services Manager McElroy reported that new sand had been installed at the volleyball courts, the court resurfacing project was complete, and the pool luau and community party drew approximately 145 swimmers. Mr. McElroy thanked Council, City staff, public safety personnel, vendors, and community volunteers for a successful Fourth of July celebration and reported on recruitment for activity and program leader positions.

12.D) Planning Department Report - Principal Planner Ana Budnyk

Planning Department Report - June 2026

No report was given.

12.E) City Administrator Report - City Administrator Pam Foster

City Administrator Report - June 2026

City Administrator Foster welcomed Alison Bishop as the incoming City Clerk and announced that retiring City Clerk Robin Picken would be recognized at the next Council meeting. Ms. Foster also discussed upcoming improvements to department reporting and thanked the Parks crew and Council for their work on the Fourth of July celebration.

In response to Council questions, Ms. Foster reported on the Line Street water main replacement project and coordination with Caltrans, as well as planned parking, wayfinding, overnight parking, and daylighting-law recommendations associated with the parking study.

13) COUNTY OF INYO UPDATE

Second District Supervisor Jeff Griffiths commended the City on its Fourth of July celebration, reported on the opening of new playground equipment at Mendenhall Park in Big Pine, and discussed the recent regional CoLab Summit. Supervisor Griffiths also reported that FEMA had restored California-specific equipment

reimbursement rates and acknowledged the passing and community service of Judd Symons.

14) CONSENT CALENDAR

14.A) May 2026 Budget Report

May 2026 Budget Report

14.B) May 2026 Financial Reports

May 2026 Bank Reconciliation Report

May 2026 Combined Cash Report

May 2026 Investment Portfolio Report

May 2026 Warrant Register Report

14.C) Ratification of Prior-Year South Warren Street Project Reimbursement Cost Allocation

Cover Page

14.D) Resolution - Conflict of Interest Code

Cover Page

Resolution No. 2025-05 - Conflict of Interest Code

Proposed Resolution - Conflict of Interest Code 2026 07 13

14.E) Part-time Accounting Clerk I / II Job Description & 2026-2027 Part-time Salary Schedule

PT Accounting Clerk I II

2026-2027 Part Time Salary Schedule

No public comments were made.

Motion/Councilmember Garcia                      Seconded/Councilmember Schwartz  
Councilmember Garcia made a motion to approve Consent Calendar  
Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

15) NEW BUSINESS

15.A) Discussion Regarding Parks and Recreation Facility Use Fees and Community Facility Use Practices

Cover Page

City Administrator Foster reviewed the City's current practices for City Park facility use, reservations, fee waivers, reciprocal agreements, and the staff and operating costs associated with organized recreation programs.

Council discussed reservation priorities, equity among user groups, staff time and maintenance costs, school district reciprocity, and the use of in-kind contributions or community improvement projects in lieu of fees.

Council expressed support for developing a consistent facility-use policy that reflects actual costs, encourages user groups to invest in the park, and avoids creating cost barriers to youth participation.

Public comments were made by:

Dustin Del Giudice spoke in support of in-kind service opportunities and cautioned against fees that could make youth sports unaffordable.

No further public comments were made.

Council directed staff to research comparable community practices and return with policy options, including reasonable fee schedules and in-kind alternatives for nonprofit and community organizations. No formal action was taken.

15.B) Discussion Regarding Potential Workforce Housing Occupancy Requirements for New Residential Development

Cover Page

City Administrator Foster reviewed regulatory and incentive-based options for preserving housing opportunities for local residents and the workforce, including inclusionary housing requirements, development agreements, City participation in development costs, deed restrictions on City-owned property, and down-payment assistance requirements.

City Attorney Pucci discussed legal limitations on occupancy restrictions and the City's greater flexibility when it owns property or provides financial assistance.

Council discussed the need to preserve both rental and homeownership opportunities for local workers without creating additional barriers to private development. Council expressed support for exploring the acquisition of suitable LADWP property for workforce housing and for including owner-occupancy, resale, and recapture provisions in the City's forthcoming down-payment assistance program where legally permissible.

Public comment were made by:

Tyler, a Bishop resident, encouraged the City to consider existing vacant housing, coordinate with Eastern Sierra Housing, and pursue LADWP property for workforce housing with appropriate resale restrictions.

No further public comments were made.

Council directed staff to continue exploring LADWP property opportunities and to return with policies for the planned down-payment assistance program. No formal action was taken.

15.C) Discussion Regarding Potential Participation in Supporting Year-Round Commercial Air Service at the Eastern Sierra Regional Airport

Cover Page

City Administrator Foster reported that United Airlines had offered year-round service, initially through San Francisco, if regional partners could provide an additional \$200,000 minimum revenue guarantee for the shoulder seasons. Ms. Foster requested direction on whether staff should participate in regional discussions regarding potential City support; no funding commitment was requested.

Council discussed the regional economic benefits of commercial air service, flight connectivity, the existing contributions of regional partners, and whether Bishop Tourism Business Improvement District funds or other City resources could lawfully support air service.

Public comments were made by:

Pat Foster, Chairman of the Mammoth Lakes Tourism Board, described the urgency of the opportunity, existing partner contributions, Mammoth Lakes Tourism's current funding commitments, and outreach to additional regional partners. Mr. Foster stated that United had not provided a firm deadline but that partners were working to close the funding gap promptly.

Second District Supervisor Jeff Griffiths summarized Inyo County's prior capital and ongoing operating contributions to the Eastern Sierra Regional Airport and the additional staffing costs anticipated with year-round service.

No further public comments were made.

Council directed staff to continue participating in regional discussions, consult with the Chamber of Commerce and Visit Bishop regarding potential funding sources, and explore an appropriate City contribution without committing to the full \$200,000 gap. No formal action was taken.

16) FUTURE AGENDA ITEMS

Council requested confirmation that a post-event Mule Days presentation would be scheduled and requested a proclamation honoring the life and service of Judd Symons.

No further requests were made for future agenda items.

17) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events they attended, including ESCOG, ESTA, the regional CoLab Summit, an Eastern Sierra emergency

medical services meeting, the Fourth of July celebration, and the memorial service for Judd Symons.

18) ADJOURNMENT

Mayor Muchovej adjourned the meeting at 8:46 p.m. to the Regular City Council Meeting scheduled for Monday, July 27, 2026 at 6:00 p.m. in the City Council Chambers.

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Stephen Muchovej, Mayor

Attest: 

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Alison Bishop, City Clerk

CITY OF BISHOP  
CITY COUNCIL MINUTES  
AUGUST 10, 2026

1) CALL TO ORDER

Mayor Muchovej called the meeting of the Bishop City Council to order at 6:00 p.m. in the City Council Chambers, 301 West Line Street, California.

2) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt

ABSENT:

Mayor Muchovej

OTHERS PRESENT: Pam Foster, City Administrator; Jessica Ortiz, Clerk; Dean J. Pucci, City Attorney; Adam Marcellin, Deputy Fire Chief; and Anastasiia Budnyk, Principal Planner

3) MOMENT OF SILENCE

Mayor Pro Tem Freundt announced a moment of silence.

4) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Schwartz.

5) PUBLIC COMMENT

Mary Matlick recited a prayer.  
No further public comments were made.

6) DEPARTMENT REPORTS

6.A) City Administrator Report - City Administrator Pam Foster

Admin Monthly Report - July 2026

City Administrator Foster reviewed her report with Council. Meeting with LADWP, opportunities to look forward to.

6.B) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - July 2026

Deputy Fire Chief Marcellin provided an update on July fire calls, standby activities, and ongoing fire inspections. He reported that hotel inspections are nearing completion, and that the department is transitioning to a new reporting system. He also announced the upcoming 9/11 Stair Climb and encouraged community members to sign up. Council discussed fire inspection requirements, noting that hotels and schools are subject to mandated inspections, while mobile home parks and restaurants fall under state jurisdiction.

Councilmember Kong commended Deputy Fire Chief Marcellin for his dedication to conducting inspections and promptly providing inspection reports.

6.C) Police Department Report - Police Chief Nate Derr

Cover Page

Police Department Report - July 2026

Police Chief Derr was not in attendance and did not provide a report.

6.D) Community Services Department Report - Community Services Manager Daniel McElroy

Community Services Department Report - July 2026

Community Services Manager Dan McElroy was not in attendance and did not provide a report.

6.E) Planning Department Report - Principal Planner Ana Budnyk

Cover Page

Planning Department Report - July 2026

Principal Planner Budnyk provided an update on the Parking Implementation Plan, which was distributed to all business license holders for review and comment. She discussed proposed changes to parking time limits and noted that additional public input is being sought. Parking signage and wayfinding improvements will also be implemented as part of the plan.

Councilmember Garcia asked for details regarding where the plan was posted.

City Administrator Foster stated the plan is posted on the city website and will be on the next council meeting agenda.

7) COUNTY OF INYO UPDATE

Second District Supervisor Jeff Griffiths provided an update on the Rock Fire and Cinderblock Fire, noting that both fires are fully contained. He also reported open recruitment for the County Administrator and Public Works Director positions. Final approval for the Owens River canoe and kayak project is expected August 11; plans and CEQA are complete, with LADWP lease negotiations still underway. Preparations are also underway to support year-round flights at the airport.

No public comments were made.

8) CONSENT CALENDAR

8.A) City Council Meeting Minutes

MINUTES 2026 01 12

MINUTES 2026 01 26

8.B) Approval to Purchase a Replacement Live Scan Fingerprint System

Cover Page

Biometrics4All

Idemia

8.C) Ratification of Sourcewell Purchase Order and Consideration of  
Prepayment Option Relating to Ladder Truck Purchase

Cover Page

Sourcewell Purchase Order

Ladder Truck MOU

Prepayment Offer Letter

Original Vendor Proposal

Change Orders to Purchase Order

Rosenbauer Sourcewell Contract

8.D) Budget Adjustment for East Line Street Bridge Project

Cover Page

8.E) Ratification of Spending Authority for the Bishop Park Courts  
Resurfacing Project

Cover Page

April 27, 2026 Staff Report

Change Order 1

Motion/Councilmember Garcia                      Seconded/Councilmember Schwartz  
Councilmember Garcia made a motion to approve 8) CONSENT CALENDAR  
Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt  
Noes: None  
Abstain: None  
Absent: None

9) NEW BUSINESS

9.A) Reject and Readvertise Bids for the Field 6 Rehabilitation Project.

City Administrator Foster reviewed the report with the Council. The bids were rejected, and the project will be revised before being sent out for bid again. Construction is expected to commence this winter.

Cover Page

Motion/Councilmember Schwartz                      Seconded/Councilmember Garcia  
Councilmember Schwartz made a motion to approve City Council to reject all bids received for the Field 6 Rehabilitation Project and authorize staff to re-advertise the project with revised bid documents.  
Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt  
Noes: None  
Abstain: None  
Absent: None

9.B) Signage Repair and Removal Grant Program

Cover Page

DRAFT\_INFORMATION\_APPLICATION\_PACKET

Principal Planner Budnyk reviewed the item with Council. She explained that the grant program will support the City's Signage Ordinance by helping make the community more visually appealing and consistent while assisting property owners with updating older signage. The grant will provide funding for sign maintenance and replacement, with applicants eligible to receive up to 50% of eligible costs, or \$3,000 for pylon signs. Councilmember Schwartz requested clarification regarding updates to existing signage. It was determined that repairs done prior to the grant application are ineligible for reimbursement.

Resident Dustin Del Giudice made a public comment, asking for clarification on which businesses could apply. It was noted that businesses within the City limits qualify.

Motion/Councilmember Schwartz                      Seconded/Councilmember Kong  
Councilmember Schwartz made a motion to approve the Fiscal Year 2026-27 Signage Repair & Removal Grant Program Application, and Authorize the Planning Department to administer the program.  
Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt  
Noes: None  
Abstain: None  
Absent: None

9.C) Updated Assistant City Administrator/Finance Director Job Description & 2026/2027 Full-time Salary Schedule

Assistant City Administrator - Finance Director Job Description

2026-2027 Full Time Salary Schedule-DRAFT 08.10.26

City Administrator Foster reviewed the item with Council, noting that City staff works diligently to provide services and that additional high-level coordination would improve efficiency. She explained that the Finance Director position is currently underutilized, and that increasing the budget would allow the City to better utilize the position and provide more effective coordination and services.

Motion/Councilmember Schwartz                      Seconded/Councilmember Garcia  
Councilmember Schwartz made a motion to approve the Updated Assistant City Administrator/Finance Director Job Description & 2026/2027 Salary Schedule  
Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt  
Noes: None  
Abstain: None  
Absent: None

10) FUTURE AGENDA ITEMS

Councilmember Kong asked whether an ordinance for fire inspections of other locations was necessary. Deputy Fire Chief Adam Marcellin stated that an ordinance could be developed to allow inspections of restaurants and other locations. Councilmember Kong suggested further discussion on the matter. City Attorney Dean Pucci noted that the ordinance could be beneficial but expressed concern regarding enforcement. It was noted that the Fire Department has the authority to require an inspection in an emergency. Council agreed to further evaluate the need and determine what requirements may be appropriate.

11) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events that they attended.

12) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

13) CLOSED SESSION

13.A) CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code § 54957.6 - Agency Designated Representative: City Administrator Pam Foster. Employee Organization: Bishop Police Officers Association.

Closed session began at 6:33 p.m. Closed session ended at 7:00 p.m.

14) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

City Attorney Pucci announced that no reportable action was taken in closed session.

15) ADJOURNMENT

The Mayor adjourned the meeting at 7:01 p.m. to the City Council Meeting scheduled for Monday, August 24, 2026 at 6:00 p.m., Regular Meeting, in the City Council Chambers.

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Stephen Muchovej, Mayor

Attest: \_\_\_\_\_  
Alison Bishop, City Clerk

CITY OF BISHOP  
CITY COUNCIL MINUTES  
AUGUST 24, 2026

1) CALL TO ORDER

Mayor Muchovej called the meeting of the Bishop City Council to order at 5:31 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt  
Mayor Muchovej

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Alison Bishop, City Clerk; Dean J. Pucci, City Attorney; Ethan Aukee, Finance Director; Bret Russell, Fire Chief; Nate Derr, Police Chief; and Ana Budnyk, Principal Planner.

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

- 4.A) CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code § 54957.6 - Agency Designated Representative: City Administrator Pam Foster. Employee Organization: Bishop Police Officers Association.

Closed session started at 5:31 p.m. Closed session ended at 6:00 p.m.

5) OPEN SESSION

Mayor Muchovej called the open session of the Bishop City Council to order at 6:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

6) MOMENT OF SILENCE

Mayor Muchovej announced a moment of silence.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Schwartz.

8) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt  
Mayor Muchovej

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Alison Bishop, City Clerk; Dean J. Pucci, City Attorney; Ethan Aukee, Finance Director; Bret Russell, Fire Chief; Nate Derr, Police Chief; and Anastasiia Budnyk, Principal Planner.

9) PUBLIC COMMENT

Public comments were made by:

Beth Deaton, speaking on behalf of Michael Masuda's campaign, shared information about Mr. Masuda's candidacy for California's 5th Congressional District and invited the public to upcoming campaign events in Bishop.

Joel Church, National Director of the California High School Rodeo Association, thanked the City for its support of the State Finals and requested consideration of an increased financial contribution to help offset rising event costs and keep the finals in Bishop.

Vasie Tex and Justin Snyder spoke about the economic benefit the High School Rodeo State Finals brings to Bishop businesses and asked the City to support the event in 2027.

Jessica Tex, a local resident and rodeo parent, spoke in support of continued City support for the High School Rodeo State Finals.

Rick Klug, a local resident, offered an invitational prayer over the meeting.

Councilmember Kong, speaking in her capacity with the Inyo County Office of Education, announced the Community Compass website, which provides families with current information about community resources and free events.

No further public comments were made.

10) REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

Mayor Muchovej announced that no reportable action was taken.

11) PRESENTATIONS

- 11.A) PRESENTATION - Michael Masuda - Candidate for California's 5th Congressional District  
Michael Masuda, a candidate for California's 5th Congressional District, will introduce himself to the City Council and provide brief remarks.

Mr. Masuda was unable to attend. Beth Deaton delivered information on behalf of his campaign during Public Comment.

12) PROCLAMATIONS

- 12.A) PROCLAMATION - Honoring the Life and Service of Judd Alan Symons

Judd Symons Proclamation 2026 08 24

Mayor Muchovej read and presented a proclamation honoring the life, public service, and legacy of Judd Alan Symons. Judd's wife accepted the proclamation on his behalf.

- 12.B) PROCLAMATION - Recognizing September 2026 as National Recovery Month in the City of Bishop - Requested by Crossroads Recovery Center.

National Recovery Month Proclamation 2026 08 24

Representatives of Crossroads Recovery Center described the organization's recovery housing, crisis response, counseling, and community support services. Maria Fierro, a Crossroads substance abuse counselor, and program participants spoke about Crossroads' whole-person approach and the impact of its services.

The City Council read and presented the proclamation.

- 12.C) PROCLAMATION - Recognizing August 31, 2026 as International Overdose Awareness Day in the City of Bishop - Requested by Crossroads Recovery Center.

International Overdose Day Proclamation 2026 08 24

The Council read and presented a proclamation recognizing August 31, 2026 as International Overdose Awareness Day and calling upon the community to remember lives lost, support those affected by substance use, and work together to prevent overdose deaths.

13) DEPARTMENT REPORTS

13.A) Fire Department - Fire Chief Bret Russell

Fire Chief Russell thanked the Public Works Department for its work on Line Street; announced the September 6 Derby and September 11 stair climb; and reported on the City's Insurance Services Office rating. He stated that the City is rated Class 4 and the rural area Class 5, described efforts that may improve the rural rating, and clarified that individual insurers determine coverage and premiums.

Council also discussed public information regarding defensible space and CAL FIRE's Zone Zero guidance.

13.B) Police Department - Police Chief Nate Derr

Police Chief Derr reported on implementation planning for the January 1 emergency medical dispatch mandate; design work for electrical resiliency upgrades at the dispatch center; efforts with the 911 Commission and Cal OES to improve regional 911 redundancy; development of a replacement camera network; receipt and planned upfitting of two patrol vehicles; and recruitment and interim staffing for parking enforcement. He also confirmed the Department's participation in National Night Out in Big Pine.

13.C) Administration - City Administrator Pam Foster

City Administrator Foster reported that the annual audit had begun, thanked Finance staff for supporting the audit, stated that discussions regarding restructuring the Community Services Department were progressing, and announced that Public Works Director Nora Gamino had returned to work.

14) CONSENT CALENDAR

14.A) Acknowledgment of Fiscal Year 2025-26 Police Department Budget Variance and Ratification of Corrective Actions

Cover Page

14.B) Second Reading and Adoption of an Ordinance Repealing Section 17.80.110 of Chapter 17.80 and Adding a New Chapter 17.81 - Appeals to Title 17

Cover Page

Ordinance New Chapter 17.81. Appeals - REVISED 08 21 2026

14.C) Planning Commission - Cancellation Notice

2026 08 25 Cancellation

14.D) City Council Meeting Minutes

Minutes 2026 02 09

Minutes 2026 02 23

Minutes 2026 03 09

Minutes 2026 03 23

Minutes 2026 03 30 - Special Meeting

Minutes 2026 04 13

Minutes 2026 04 27

Minutes 2026 04 28 - Special Meeting

Minutes 2026 05 11

Minutes 2026 05 12 - Special Meeting

City Council Meeting Cancellation Notice - 2026 05 26

Minutes 2026 06 08

Minutes 2026 07 27

No public comments were made.

Motion/Councilmember Garcia                      Seconded/Mayor Pro Tem Freundt  
Councilmember Garcia made a motion to approve 14) CONSENT CALENDAR  
Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

15) NEW BUSINESS

15.A) League of California Cities Resolution

Cover Page

2026 Cal Cities Resolution Packet

City Clerk Bishop reviewed California Cities Resolution No. 1, which calls for a working group to evaluate a possible state constitutional amendment or other statewide initiative concerning final local authority over housing and land use decisions. Councilmember Garcia was identified as the City's voting delegate, with Mayor Pro Tem Freundt and Councilmember Kong as alternates.

No public comments were made.

By consensus, Council directed the City's voting delegate and alternate delegates to vote in support of Resolution No. 1 at the September 25, 2026 California Cities General Assembly Meeting.

15.B) Consideration of City Participation in Supporting Year-Round  
Commercial Air Service at the Eastern Sierra Regional Airport

Cover Page

Motion/Councilmember Schwartz                      Seconded/Councilmember Garcia  
Councilmember Schwartz made a motion to approve the City of Bishop to participate in the regional effort to secure year-round airline service through a \$35,000 annual contribution from the marketing budget.  
Motion passed 4-1

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz,  
Mayor Muchovej

Noes: Mayor Pro Tem Freundt

Abstain: None

Absent: None

City Administrator Foster reviewed the regional effort to close the funding gap for year-round United Airlines service between the Eastern Sierra Regional Airport and San Francisco. She reported that the Bishop Area Chamber of Commerce and Visitors Bureau could contribute \$15,000 in Bishop Tourism Improvement District funds and recommended a \$35,000 City contribution funded by reducing the City's existing annual marketing services agreement.

Council discussed the economic and quality-of-life benefits of year-round air service, competing City priorities, the amount and recurring nature of the commitment, and whether the contribution should come from the marketing agreement or other General Fund sources.

Public comments were made by:

Pat Foster, Chairman of the Mammoth Lakes Tourism Board, stated that regional partners were still developing the subsidy structure, and that any savings would be reinvested in expanded air service rather than returned.

Tawni Thomson, Executive Director of the Bishop Area Chamber of Commerce and Visitors Bureau, spoke in support of the proposed combined \$50,000 City/Chamber contribution. John Marco, a Chamber board member, asked whether the decision was premature before all regional participants had confirmed their contributions.

No further public comments were made.

15.C) RESOLUTION: Establishing Timed Parking Zones and Permit Parking Zones Pursuant to Section 10.28.140 of The Bishop Municipal Code.

Cover Page

2026 Draft Resolution Establishing Timed Parking Zones

City of Bishop Parking Study Implementation Plan

Parking Comments as of 2026 08 16

2026 Draft Resolution Establishing Timed Parking Zones

Principal Planner Budnyk reviewed the parking study and implementation plan, including employee parking areas, two-hour parking in high-demand areas, overnight parking restrictions, visitor overnight parking in the Fowler Street lot, fleet parking, signage, enforcement, and future permit fees.

Council discussed employee permits, administrative workload, visitor and long-term parking, enforcement, buses and oversized vehicles, residential impacts, and flexibility for different businesses and parking spaces.

No public comments were made.

Motion/Councilmember Schwartz  
Councilmember Schwartz made a motion to approve and Adopt a Resolution establishing timed parking zones and permit parking zones pursuant to Section

Seconded/Councilmember Garcia

10.28.140 of the Bishop Municipal Code, and direct staff to implement the Parking Study recommendations identified in Exhibit A.

Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

15.D) RESOLUTION: Amending Resolution No. 2026-05 to Revise Certain Commercial Water and Sewer Classifications and Rates.

Cover Page

Bishop Rate Table Amendments Resolution Draft

Revised Exhibit A - Water and Sewer Rates

City Administrator Foster reviewed proposed revisions moving churches, meeting halls, and grocery stores without food preparation or grease-trap requirements from Category B to Category A and eliminating the fee for closed businesses. Staff and the City Attorney discussed the limitations on changes that could be made under the existing rate study and Proposition 218 process. Council discussed the effects of the new commercial rates, future review of the commercial rate structure, and phased installation of water meters.

Public comments were made by:

Tyler Beadle, a local resident, spoke in support of the proposed changes.

No further public comments were made.

Motion/Councilmember Garcia                      Seconded/Councilmember Kong  
Councilmember Garcia made a motion to approve City Council consideration and approval of a resolution to revise certain water and sewer classifications and charges.  
Motion passed 5-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt, Mayor Muchovej

Noes: None

Abstain: None

Absent: None

15.E) Discussion and Direction Regarding changing to City Manager Form of Government

Cover Page

City Attorney Pucci reviewed the distinctions between the City Administrator and City Manager forms of government, including supervision of department heads, chain of command, personnel authority, Council oversight, and the ability to tailor the implementing ordinance. Council discussed accountability, operational efficiency, performance management, and opportunities for Council participation in key hiring

decisions.

Public comments were made by:

Tyler Beadle, a local resident, spoke in opposition to the proposed change, citing accountability to voters. Inyo County Supervisor Jeff Griffiths spoke in support of the change, citing day-to-day supervision, performance evaluation, and organizational accountability.

No further public comments were made.

By consensus, Council directed the City Attorney to prepare the formal documents necessary to transition to a Council-Manager form of government and return the matter to Council for consideration.

#### 16) FUTURE AGENDA ITEMS

Mayor Pro Tem Freundt, with consensus from Council, requested a future agenda item regarding support for the California High School Rodeo Association. He also requested information regarding resuming meetings with the Bishop Union High School Student Senate during the new school year.

No further requests were made for future agenda items.

#### 17) COUNCIL AND COMMITTEE REPORTS

Mayor Pro Tem Freundt reported on an Eastern Sierra Transit Authority hydrogen bus demonstration scheduled for August 27 and a test trip to Reds Meadow on August 28.

Councilmember Garcia reported that State Senator Marie Alvarado-Gil's office had submitted a \$500,000 state budget request for City public-safety and 911 infrastructure projects and announced his upcoming Desert Mountain Division meeting in Palmdale.

Councilmember Kong reported on upcoming Eastern Sierra Council of Governments and Owens Valley Groundwater Authority meetings. Councilmember Schwartz and Mayor Muchovej reported that their committee schedules had been quiet.

#### 18) ADJOURNMENT

Mayor Muchovej adjourned the meeting at approximately 8:20 p.m. to the City Council Meeting scheduled for Monday, September 14, 2026 at 6:00 p.m. in the City Council Chambers.

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Stephen Muchovej, Mayor

Attest: \_\_\_\_\_  
Alison Bishop, City Clerk

CITY OF BISHOP  
CITY COUNCIL MINUTES  
SEPTEMBER 14, 2026

1) CALL TO ORDER

Mayor Pro Tem Freundt called the meeting of the Bishop City Council to order at 5:15 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

2) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt

ABSENT:

Mayor Muchovej

OTHERS PRESENT: Pam Foster, City Administrator; Alison Bishop, City Clerk; Dean J. Pucci, City Attorney (via Zoom); Bret Russell, Fire Chief; Nate Derr, Police Chief; and Nora Gamino, Public Works Director.

3) PUBLIC COMMENT PRIOR TO CLOSED SESSION

No public comments were made.

4) CLOSED SESSION

4.A) CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION  
pursuant to Government Code § 54956.9(c): 1 Case

Closed Session began at 5:16 p.m. Closed Session ended at 6:18 p.m.

5) OPEN SESSION

Mayor Pro Tem Freundt called the open session of the Bishop City Council to order at 6:18 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

Mayor Pro Tem Freundt reported that there was no reportable action taken during Closed Session.

6) MOMENT OF SILENCE

Mayor Pro Tem Freundt announced a moment of silence and encouraged everyone to be kind to their neighbors, friends, and others in the community.

7) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Freundt.

8) ROLL CALL

PRESENT:

Councilmember Kong  
Councilmember Garcia  
Councilmember Schwartz  
Mayor Pro Tem Freundt

ABSENT:

None.

OTHERS PRESENT: Pam Foster, City Administrator; Alison Bishop, City Clerk; Dean J. Pucci, City Attorney (via Zoom); Bret Russell, Fire Chief; and Nate Derr, Police Chief.

9) PUBLIC COMMENT

Cam Lemons, a local resident, offered an invocation.  
No further public comments were made.

10) PRESENTATIONS

10.A) PRESENTATION - Bishop Union High School Student Senate Report - Presented by Bishop Union High School Student Representatives.

Bishop Union High School Student Senate Vice Chair Kylie James and Secretary Klara Green reported on the Senate's work with the Police Department and City Council regarding the City's curfew, the election of five new Senate members, Wellness Wednesdays, the school wellness garden, and individual student projects. They also provided information about upcoming Student Senate meetings.

The Student Senate holds their open meetings every second Wednesday of the month at 6 p.m. in the Carl Lind boardroom.

10.B) PRESENTATION - Eastern Sierra Community Foundation Formation Project - Presented by Tyler McManus & Jeff Griffiths.

ESCCF Presentation 2026 09 14

Tyler McManus and Jeff Griffiths presented the Eastern Sierra Community Foundation formation project. They discussed the regional need for nonprofit capacity support, coordinated disaster-response fundraising, charitable fund management, and local grantmaking. McManus reviewed the project's feasibility study and the options being considered for the foundation's governance structure. McManus and Griffiths

answered Council's questions regarding investment activities, participating organizations, consultant support, and future board governance.

11) DEPARTMENT REPORTS

11.A) Fire Department Report - Fire Chief Bret Russell

Fire Department Report - August 2026

Fire Chief Russell reported on 46 emergency calls during August, the Department's response to the Rock Fire, the Destruction Derby, the September 11 Stair Climb, the Hispanic Heritage Month celebration, and a joint demonstration with CAL FIRE for the Mustang Mesa Community Services District.

11.B) Police Department Report - Police Chief Nate Derr

Police Department Report - August 2026

Police Chief Derr reported on strategic-plan goals, staff training and recruitment, digital parking-enforcement equipment, public-safety activity during the Tri-County Fair, and planned improvements to Police Department and dispatch infrastructure. City Administrator Foster announced that \$500,000 had been secured in the State budget for the infrastructure project.

11.C) Public Works Department Report - Public Works Director Nora Gamino

Public Works Director Gamino was unable to give a report due to a family emergency.

11.D) City Administrator Report - City Administrator Pam Foster

City Administrator Report - August 2026

City Administrator Foster reported on the City's annual audit, recognized Finance Director Ethan Aukee and Finance staff for improvements to City financial practices, and announced that year-round air service would continue without an October break.

12) COUNTY OF INYO UPDATE

Inyo County Supervisor Jeff Griffiths reported on the County's adopted budget, the proposed Bonanza Peak Solar project and related community benefits, statewide legislative advocacy, financing for improvements to the Lone Pine water system, winter storm preparations, the County's new AgPass program, and a new leave policy for employees who serve as volunteer first responders. Griffiths also recognized the law-enforcement agencies and District Attorney's Office involved in the Brian Stange prosecution.

13) CONSENT CALENDAR

13.A) Authorization to Negotiate with PACE Advanced Water Engineering for Consolidated Regional Wastewater Treatment Plant Design Services

Cover Page

Motion/Councilmember Garcia

Seconded/Councilmember Schwartz

Councilmember Garcia made a motion to approve the selection committee's ranking of PACE Advanced Water Engineering as the highest-ranked consultant for Engineering Design Services for the Consolidated Regional Wastewater Treatment Plant and authorize staff to negotiate a professional services agreement with PACE. The negotiated agreement will be presented to the City Council for separate consideration and approval.

Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt

Noes: None

Abstain: None

Absent: None

No public comments were made.

14) NEW BUSINESS

14.A) California High School Rodeo Association Request for \$40,000 Sponsorship for the 2027 State Finals Rodeo

Cover Page

CHSRA Request for Financial Support

City Administrator Foster reviewed the California High School Rodeo Association's request and explained that the 2027 State Finals would be the final year of the current three-year agreement, with options for 2028 and 2029. She discussed prior City support and new fairgrounds costs being passed on to the Association.

Joel Church, National Director for the California High School Rodeo Association, asked the City to help offset increased costs for generators, emergency medical services, golf carts, and other event expenses. Church discussed the Association's preference to remain in Bishop and the importance of financial support to the event's continued viability.

Council discussed the rodeo's economic benefit to local businesses, possible future use of Bishop Tourism Improvement District funds, reimbursement documentation, and the need for a policy and budget for future event-support requests.

Motion/Councilmember Schwartz

Seconded/Councilmember Garcia

Councilmember Schwartz made a motion to approve providing a \$40,000 sponsorship to the California High School Rodeo Association (CHSRA) to support the 2027 High School State Finals Rodeo in Bishop.

Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt

Noes: None  
Abstain: None  
Absent: None

14.B) Planning and Parks & Recreation Commissions - City Council Screening Committee Appointments

Cover Page

PSA - Planning Commission Expiring Term Nov 2026

PSA - Parks & Recreation Commission Expiring Term Dec 2026

PSA - Parks & Recreation Commission Expiring Term Jan 2027

City Clerk Bishop reviewed the upcoming commission vacancies and explained that each screening committee includes two Councilmembers appointed by the presiding officer, the City Administrator, and a staff member associated with the commission.

Mayor Pro Tem Freundt appointed Councilmember Garcia and Mayor Pro Tem Freundt to the Planning Commission screening committee; Councilmembers Schwartz and Kong to the Parks and Recreation Commission screening committee for the term expiring in December 2026; and Councilmember Kong and Mayor Pro Tem Freundt to the Parks and Recreation Commission screening committee for the term expiring in January 2027.

No public comments were made. No formal action was taken.

14.C) Consideration and Approval of Joint Powers Agreement with Bishop Fire Protection District

Cover Page

Draft Agreement for Shared Management of Fire Services

City Administrator Foster reviewed the revised Agreement for Shared Management of Fire Services with the Bishop Fire Protection District. Foster explained that language had been added to clarify that the Fire Chief receives direction from the District Board and City Council only through formal action and that individual Board or Council members may not direct the Fire Chief. Foster reported that the Bishop Fire Protection District approved the revised agreement on September 3, 2026. Fire Chief Russell expressed support for the agreement.

No public comments were made.

Motion/Councilmember Schwartz                      Seconded/Councilmember Kong  
Councilmember Schwartz made a motion to approve the Agreement for Shared Management of Fire Services with the Bishop Fire Protection District.  
Motion passed 4-0

Ayes: Councilmember Kong, Councilmember Garcia, Councilmember Schwartz, Mayor Pro Tem Freundt  
Noes: None  
Abstain: None

Absent: None

15) FUTURE AGENDA ITEMS

Councilmember Schwartz requested a future discussion regarding a policy for City support of community events and similar opportunities.  
No further requests were made for future agenda items.

16) COUNCIL AND COMMITTEE REPORTS

Council Members reported on meetings and community events they attended, including the Cal Cities Desert Mountain Division meeting, the Eastern Sierra Tri-County Fair and Destruction Derby, the Hispanic Heritage Month celebration, the Owens Valley Groundwater Authority, Eastern Sierra Council of Governments, Eastern Sierra Transit Authority, and the September 11 Stair Climb.

17) ADJOURNMENT

Mayor Pro Tem Freundt adjourned the meeting at 8:03 p.m. to the City Council Meeting scheduled for Monday, September 28, 2026 at 6:00 p.m. in the City Council Chambers.

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Dennis Freundt, Mayor Pro Tem

Attest: \_\_\_\_\_  
Alison Bishop, City Clerk



## **City of Bishop Planning Commission**

There will be no Planning Commission Meeting  
August 25, 2026

The next regularly scheduled meeting will be  
September 29, 2026

Bishop City Council Chambers  
301 West Line Street  
Bishop, CA 93514  
760-873-8458



## **City of Bishop Planning Commission**

There will be no Planning Commission Meeting  
Tuesday, September 29, 2026

The next regularly scheduled meeting will be  
October 27, 2026

Bishop City Council Chambers  
301 West Line Street  
Bishop, CA 93514  
760-873-8458

TO: CITY COUNCIL

FROM: PAM FOSTER, CITY ADMINISTRATOR

SUBJECT: **CONSENT CALENDAR – PERSONNEL STATUS CHANGE REPORT**

DATE: SEPTEMBER 28, 2026

The following personnel items have been submitted for action at this meeting:

| NEW HIRES / RE-HIRES |                    |                       |                |         |                    |                   |                    |
|----------------------|--------------------|-----------------------|----------------|---------|--------------------|-------------------|--------------------|
|                      | DEPARTMENT         | POSITION              | EFFECTIVE DATE | ACTION  | STATUS             | RATE              | EMPLOYEE NAME      |
| A.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 9/9/2026       | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | RAUDEL GONZALEZ    |
| B.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 9/4/2026       | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | ADRES RIOS         |
| C.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 8/24/2026      | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | JEFF ACREE         |
| D.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 8/13/2026      | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | DUSTIN DEL GUIDICE |
| E.                   | COMMUNITY SERVICES | PARK HELPER           | 8/3/2026       | RE-HIRE | PART TIME          | \$23.25 per hour  | MICHAEL HARJO      |
| F.                   | ADMINISTRATION     | CITY CLERK            | 6/29/2026      | HIRED   | FULL TIME          | \$7,328 per month | ALISON BISHOP      |
| G.                   | FIRE               | VOLUNTEER FIREFIGHTER | 6/16/2026      |         | VOLUNTEER          | \$21.25 per call  | COURTNEY PEJSA     |
| H.                   | COMMUNITY SERVICES | LIFEGUARD             | 6/12/2026      | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | MADYN WELLER       |
| I.                   | COMMUNITY SERVICES | LIFEGUARD             | 6/12/2026      | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | SOPHIE DISHON      |
| J.                   | COMMUNITY SERVICES | LIFEGUARD             | 6/12/2026      | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | MALACHI ORRICK     |
| K.                   | COMMUNITY SERVICES | LIFEGUARD             | 6/12/2026      | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | JAIDYN MCKELLIPS   |
| L.                   | COMMUNITY SERVICES | LIFEGUARD             | 6/12/2026      | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | EMBRY AGUILERA     |
| M.                   | FIRE               | VOLUNTEER FIREFIGHTER | 6/10/2026      |         | VOLUNTEER          | \$21.25 per call  | MAKKAWAT DEESOMBAT |
| N.                   | COMMUNITY SERVICES | POOL CASHIER          | 6/1/2026       | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | BYRON GUSTIE       |
| O.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 5/4/2026       | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | REBECCA ANDREAS    |
| P.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 5/4/2026       | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | FRANCES STONE      |
| Q.                   | COMMUNITY SERVICES | POOL CASHIER          | 5/4/2026       | HIRED   | SEASONAL PART TIME | \$18.50 per hour  | SYDNEY GARCIA      |
| R.                   | COMMUNITY SERVICES | PARK HELPER           | 4/28/2026      | HIRED   | PART TIME          | \$21.25 per hour  | ROBERT SHUNKWILER  |
| S.                   | COMMUNITY SERVICES | SPORTS OFFICIAL       | 4/6/2026       | HIRED   | SEASONAL PART TIME | \$43.30 per hour  | RONALD DOUGLAS     |
| T.                   | PUBLIC WORKS       | RETIRED ANNUITANT     | 4/1/2026       | HIRED   | INTERMITTENT       | \$74.87 per hour  | GRADY DUTTON       |
| U.                   | FIRE               | DEPUTY FIRE CHIEF     | 3/2/2026       | HIRED   | FULL TIME          | \$46.15 per call  | ADAM MARCELLIN     |
| V.                   | COMMUNITY SERVICES | ATHLETIC COORDINATOR  | 2/17/2026      | HIRED   | SEASONAL PART TIME | \$20.55 per hour  | ERIN LIND          |
| W.                   | ADMINISTRATION     | OFFICE ASSISTANT      | 1/5/2026       | HIRED   | PART TIME          | \$22.55 per hour  | MELISSA BELL       |
| X.                   | ADMINISTRATION     | OFFICE ASSISTANT      | 1/5/2026       | HIRED   | PART TIME          | \$22.55 per hour  | JONATHAN GARCIA    |
| Y.                   | POLICE DEPARTMENT  | POLICE OFFICER        | 1/5/2026       | HIRED   | FULL TIME          | \$5,039 per month | DENNIS SAULQUE     |



Agenda Item: 8.A

Date of Meeting: September 28, 2026

Department: Administration

## STAFF REPORT

To: City Council  
From: Pam Foster  
Subject: **Community Funding and Support Policy**  
Attachments: City of Bishop Community Funding and Support Draft Policy  
Bishop Community Funding Framework

---

### Background/History:

The City of Bishop provides financial support to community organizations, nonprofit organizations, events, programs, and activities through several different mechanisms. The City's primary formal process is the Grants in Support Program, which provides funding for eligible community programs, services, events, and activities through an annual application and review process.

The City also receives requests for financial support outside the Grants in Support process. These requests may involve recurring annual contributions, significant community or regional partnerships, special events, or new opportunities that arise after the annual grant cycle has concluded.

The City does not currently have a comprehensive policy distinguishing between competitive grants, recurring community commitments, new funding opportunities, and small requests that may be appropriate for administrative approval. A more comprehensive framework would provide greater consistency and transparency while allowing the City to respond to important community needs and opportunities.

The attached draft policy is intended to establish that framework for Council consideration.

### Analysis/Discussion:

The proposed policy identifies four separate community funding mechanisms:

#### **1. Grants in Support Program**

The Grants in Support Program would remain the City's primary competitive process for eligible nonprofit and community-based organizations seeking financial assistance for programs, services, events, and activities.

Requests that appropriately fit within the Grants in Support Program would be expected to use that process. This helps maintain fairness among applicants and prevents organizations from bypassing the established application process or available funding limits.

## **2. Community Partnership Commitments**

The proposed policy creates a separate category for recurring or multi-year funding commitments.

This category would apply when an organization provides an ongoing public benefit, supports City goals, or serves as an important community or regional partner. Examples may include recurring services, annual contributions, or continuing partnerships that are sufficiently predictable and important to be considered as part of the City's planned budget commitments.

These commitments would be budgeted separately from the competitive Grants in Support Program and the Council Community Opportunity Fund.

The Council would determine which recurring requests qualify as Community Partnership Commitments. Prior funding alone would not automatically establish eligibility. Factors for consideration would include:

- The ongoing nature of the service or benefit;
- Alignment with City goals and priorities;
- The importance of the relationship to the community;
- The organization's performance and use of prior City funds;
- The need for budget certainty;
- The availability of other funding sources; and
- Whether a recurring or multi-year commitment is appropriate in relation to the public benefit.

The policy would allow the Council to approve commitments for up to three years. Any multi-year commitment would remain subject to annual appropriation, satisfactory performance, reporting requirements, and the terms of the applicable agreement.

A three-year commitment would not eliminate annual budget review. Rather, it would provide the organization and the City with greater planning certainty while preserving the Council's annual appropriation authority.

## **3. Council Community Opportunity Fund**

The proposed policy also creates a separate Council Community Opportunity Fund.

This would be a budgeted amount reserved for funding opportunities that:

- Fall outside the scope or timing of the Grants in Support Program;
- Exceed the City Administrator's delegated authority;
- Are not already included in an approved Community Partnership Commitment; and
- Warrant individual City Council consideration.

The Council Community Opportunity Fund would allow the City to respond to new, unique,

significant, or unanticipated opportunities without having to identify a new funding source each time a request is presented.

The annual budget allocation would not constitute automatic approval of any particular request. Each request would still require Council consideration and approval based on the public benefit, alignment with City priorities, available funds, timing, and other applicable criteria.

Staff recommends that this fund be budgeted separately from known recurring contributions. Keeping the categories separate would help ensure that funds intended for new opportunities are not inadvertently committed to recurring obligations, and that recurring commitments are clearly reflected in the City's budget.

#### **4. Administrative Community Support**

The proposed policy maintains a limited administrative funding mechanism for small, one-time requests.

Subject to a Council-approved annual allocation, the City Administrator would be authorized to approve eligible requests of up to \$1,000 per request. Administrative approval would be limited to requests that provide a clear public benefit, are consistent with City priorities, do not create an ongoing obligation, and do not circumvent the Grants in Support Program.

The City Administrator could refer any request to the City Council regardless of the amount requested.

#### **Annual Contributions and Multi-Year Commitments**

One of the policy questions for Council consideration is how the City should treat organizations that have historically received recurring annual contributions.

Staff recommends that recurring contributions not automatically be included in the Council Community Opportunity Fund. Instead, the Council should determine whether each recurring relationship should be classified as a Community Partnership Commitment.

This distinction would allow the City to:

- Identify ongoing commitments separately in the annual budget;
- Avoid treating recurring obligations as though they were new funding opportunities;
- Establish clear expectations regarding services, outcomes, and reporting;
- Review the continued public benefit of each commitment;
- Consider whether annual or multi-year funding is appropriate; and
- Provide organizations with greater certainty when advance planning is important.

Under the proposed policy, organizations with Community Partnership Commitments would not necessarily be required to submit a full new application every year. However, they would be subject to annual budget review and may be required to provide an annual report, updated budget, outcome information, or a renewal request.

The Council could approve a commitment for one year, up to three years, or another period

determined appropriate by the Council. Any multi-year agreement would include a provision stating that future payments remain subject to annual appropriation and the availability of funds.

## **Council Direction Requested**

Staff is seeking Council direction on the following elements of the proposed policy:

1. Whether the four proposed funding categories appropriately distinguish between competitive grants, recurring commitments, new opportunities, and small administrative requests;
2. Whether recurring annual contributions should be evaluated and budgeted separately as Community Partnership Commitments;
3. What criteria should be used to determine whether an organization qualifies for a Community Partnership Commitment;
4. Whether the City should allow multi-year commitments, including commitments of up to three years;
5. Whether organizations with established Community Partnership Commitments should be required to submit a full annual application or instead provide annual reporting and participate in the budget review process;
6. Whether the proposed Council Community Opportunity Fund should be established as a separate annual budget allocation; and
7. Whether the proposed \$1,000 City Administrator approval limit and annual administrative allocation should be included in the final policy.

### Impacts to Council Goals and Strategic Planning Priorities:

Community Funding Support advances Strategic Planning Priorities 1.2 Support Community Spaces and Local Partnership, and 2.4 Collaborate with Regional Partners.

### Budget Impacts:

There is no immediate budget impact associated with discussion of the proposed policy.

If the policy is adopted, the annual budget would identify separate funding allocations for:

- The Grants in Support Program;
- Community Partnership Commitments;
- The Council Community Opportunity Fund; and
- Administrative Community Support.

The amount allocated to each category would be determined through the annual budget process.

Any multi-year Community Partnership Commitment would remain subject to annual appropriation and the availability of funds. The policy would not, by itself, approve or continue any specific funding commitment.

### Legal Review:

City Attorney Pucci has reviewed this item and confirms it is consistent with the law.

### Recommended Action:

Discuss the proposed Community Funding and Support Policy and provide direction to staff regarding the proposed policy framework, funding categories, administrative approval authority, and process for establishing recurring or multi-year community funding commitments.

Direct staff to return with a revised policy for formal consideration and adoption, incorporating Council direction.

Approved By: Ethan Aukee 9/22/2026

Approved By: Alison Bishop 9/22/2026

Approved By: Dean Pucci 9/22/2026

Approved By: Pam Foster 9/23/2026

# **CITY OF BISHOP**

## **COMMUNITY FUNDING AND SUPPORT POLICY**

*Draft for City Council Discussion*

### **1. PURPOSE**

The purpose of this policy is to establish a consistent, transparent, and equitable framework for the City of Bishop's financial support of community organizations, programs, events, and activities that provide a demonstrated benefit to the Bishop community.

The policy is intended to clarify the City's funding priorities, distinguish between competitive grant funding and other forms of community support, establish appropriate levels of administrative and City Council authority, and provide a predictable process for organizations seeking financial assistance from the City.

### **2. POLICY**

The City of Bishop recognizes that community organizations, nonprofit agencies, educational institutions, civic groups, and community events contribute to the quality of life, economic vitality, and overall well-being of the Bishop community.

The City may provide financial support when the expenditure serves a legitimate public purpose and provides a demonstrated benefit to the Bishop community.

City funding is discretionary, subject to available appropriations, and does not create an entitlement or expectation of future funding.

### **3. FUNDING PRINCIPLES**

When considering requests for financial support, the City should consider whether the proposed expenditure:

- Provides a direct or identifiable benefit to Bishop residents, businesses, visitors, or the broader community;
- Advances or supports City Council goals, priorities, or adopted plans;
- Provides a service, program, event, or activity that complements rather than duplicates existing City services;
- Makes the City's investment proportional to the anticipated community benefit;
- Is accessible to a broad segment of the community;
- Demonstrates responsible use of public funds; and
- Includes measurable or identifiable outcomes when appropriate.

The City should strive to distribute community funding in a manner that is fair, transparent, and consistent while recognizing that not all requests will have the same level of community benefit.

### **4. TYPES OF CITY COMMUNITY FUNDING**

#### **A. Grants in Support Program**

The City's Grants in Support Program shall serve as the City's primary competitive process for eligible community organizations seeking financial assistance for programs, projects, events, or activities.

The program shall be administered in accordance with guidelines and application procedures established by the City.

Funding levels and annual appropriations shall be determined by the City Council through the City's budget process.

Requests that are eligible for consideration through the Grants in Support Program should be submitted through that process not through separate requests made during the year.

### **B. Council-Approved Community Support**

The City Council may provide financial support outside the Grants in Support Program when it determines that a particular organization, program, event, service, or activity provides a significant public benefit or otherwise warrants City support.

Council-approved community support may include:

- Recurring or annual contributions;
- Significant community events or activities;
- Partnerships with organizations providing services of particular importance to the community;
- Regional or intergovernmental initiatives; or
- Other circumstances determined by the City Council to warrant direct City support.

Council approval of funding in one fiscal year shall not constitute a commitment or guarantee of funding in subsequent years unless specifically authorized by the City Council.

### **C. Administrative Community Support**

To provide reasonable flexibility in responding to small, one-time community requests, the City Council may establish an annual Community Support allocation over which the City Administrator has limited spending authority.

Subject to available funds and the requirements of this policy, the City Administrator may approve an eligible one-time community support request of up to \$1,000 per request without prior City Council approval.

The total amount of administrative community support authorized during a fiscal year shall not exceed the amount appropriated by the City Council for this purpose.

## **5. ADMINISTRATIVE COMMUNITY SUPPORT CRITERIA**

A request may be approved by the City Administrator when:

1. The request provides a demonstrated benefit to the Bishop community;
2. The request is consistent with the purposes and principles of this policy;
3. The request is for a one-time contribution and does not create an ongoing financial obligation for the City;
4. Sufficient funds are available within the Council-approved Community Support allocation;
5. The request does not circumvent or duplicate an eligible Grants in Support application; and
6. The City Administrator determines that the expenditure is an appropriate use of public funds.

The City Administrator may decline a request or refer any request to the City Council for consideration regardless of the requested amount.

## **6. REQUESTS OUTSIDE THE ESTABLISHED FUNDING PROCESSES**

The City will generally not consider multiple or separate funding requests intended to circumvent the City's Grants in Support process or the administrative spending limit established by this policy.

Requests received outside an established application period may be:

- Referred to the next Grants in Support funding cycle;
- Considered under the Administrative Community Support provisions of this policy, if eligible; or
- Referred to the City Council when the City Administrator determines that Council consideration is appropriate.

Nothing in this policy prevents the City Council from considering a request that falls outside the established funding processes.

## **7. INELIGIBLE EXPENDITURES**

Unless specifically authorized by the City Council, City community funding shall generally not be used for:

- Political campaigns or partisan political activities;
- Individual financial assistance;
- Activities that primarily benefit a private individual or business;
- Activities that are inconsistent with applicable law or City policy;
- Retroactive reimbursement for expenditures already incurred;
- Ongoing organizational deficits or general operating expenses where no identifiable public benefit is demonstrated; or
- Other expenditures determined by the City Administrator or City Council to be inconsistent with the purposes of this policy.

## **8. FUNDING AGREEMENTS**

The City Administrator may require a written agreement, acknowledgement, documentation of expenditures, or other conditions as appropriate for any community funding award.

Funding agreements may establish specific deliverables, reporting requirements, recognition requirements, or other conditions necessary to ensure that public funds are used for the intended purpose.

## **9. ANNUAL BUDGET AND FUNDING LIMITS**

All community funding is subject to the annual budget and appropriations approved by the City Council.

The City Council shall establish, through the annual budget process:

- The amount available for the Grants in Support Program;
- The amount, if any, available for Administrative Community Support; and
- Any other recurring community funding it wishes to provide.

The City Administrator shall not authorize funding that exceeds the applicable appropriation or authority established by the City Council.

## **10. REPORTING AND TRANSPARENCY**

The City Administrator shall maintain a record of Administrative Community Support awards and shall provide the City Council with a summary report at least annually.

The report should identify:

- Organization or recipient;
- Amount provided;
- General purpose of the funding; and
- Funding source or program.

#### **11. NO GUARANTEE OF FUTURE FUNDING**

Receipt of City funding in a prior fiscal year does not create an expectation, entitlement, or guarantee of funding in subsequent fiscal years.

All community funding requests shall be evaluated based on the policies, priorities, available funding, and circumstances applicable at the time of the request.

#### **12. REVIEW OF POLICY**

The City Council may review this policy periodically and may modify funding limits, eligibility criteria, administrative authority, or other provisions as appropriate.

# CITY OF BISHOP

## COMMUNITY FUNDING FRAMEWORK

*How a community funding request is evaluated*

### COMMUNITY FUNDING REQUEST



| GRANTS IN SUPPORT                                                               | COMMUNITY PARTNERSHIP COMMITMENT                                                   | COUNCIL COMMUNITY OPPORTUNITY FUND                                         | ADMINISTRATIVE COMMUNITY SUPPORT                                    |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------|
| Competitive annual process                                                      |                                                                                    |                                                                            |                                                                     |
| Eligible programs, services, events, and activities that fit the grant program. | Recurring or multi-year relationship                                               | New or unanticipated opportunity                                           | Small, one-time request                                             |
| Council approves annual allocation.                                             | Ongoing public benefit, important partnership, or predictable annual contribution. | Outside Grants in Support scope/timing and above City Administrator limit. | Clear public benefit and does not circumvent Grants in Support.     |
|                                                                                 | Council approval; up to 3 years, subject to annual appropriation.                  | Council considers each request.                                            | City Administrator: up to \$1,000/request within annual allocation. |

### KEY DISTINCTION

| PLANNED & RECURRING                                                                                                                                                                                                     | NEW & UNANTICIPATED                                                                                                                                                 | SMALL & ONE-TIME                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Partnership Commitments are identified separately in the budget so known obligations do not consume funds intended for new opportunities. Grants in Support will be budgeted and have an application process. | The Council Community Opportunity Fund provides a designated source for opportunities arising outside the normal grant cycle or exceeding administrative authority. | Administrative Community Support provides limited flexibility for the City Administrator without requiring Council action on every small request. |

**ALL FUNDING IS SUBJECT TO CITY COUNCIL APPROPRIATION, AVAILABLE FUNDS, APPLICABLE LAW, AND THE COMMUNITY FUNDING AND SUPPORT POLICY.**



Agenda Item: 8.B

Date of Meeting: September 28, 2026

Department: Public Works

## STAFF REPORT

To: City Council  
From: Nora Gamino  
Subject: **South Warren Street Improvements – Approval of Bid Documents and Authorization to Advertise**  
Prepared On: September 22, 2026  
Attachments: South Warren Improvement Plans

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### Background/History:

The South Warren Street Improvements Project was originally designed in 2014 as part of a larger street and sidewalk improvement effort. Construction of the South Warren Street, Lagoon Street, and West South Street segments was deferred due to funding limitations. In 2022, the City received a \$1 million federal Community Project Funding/Congressionally Directed Spending allocation to help advance the remaining improvements.

To build upon the 2014 design and reduce additional design costs, the City re-engaged Triad/Holmes Associates, the original design firm, to update the plans to current standards. The revisions included adjustments to bulb-out geometry, drainage improvements, street tree and landscaping refinements, and other changes necessary to meet current ADA, stormwater, and Caltrans Local Assistance requirements.

After Caltrans authorized the project for federal construction funding in September 2025, the City initially planned a winter advertisement followed by spring construction. Advertisement was later deferred due to limited staff capacity and to sequence the project after the West Line Street Water Main Replacement and Bishop Pavements projects. This sequencing reduced overlapping construction impacts in the area, particularly because South Warren Street served as a detour route for both projects.

### Analysis/Discussion:

The South Warren Street Improvements Project will extend the look and feel of the North Warren Street corridor south along Warren Street to South Street and along Lagoon Street between Warren and Main Streets. Streetscape improvements include colored concrete, bulb-outs at intersections, pedestrian-scale lighting, landscaping, and small planted areas within the bulb-outs. A major improvement will be the addition of street trees throughout the project area, providing shade, greenery, and a more inviting pedestrian environment. The project will also remove a redundant driveway serving the Tesla charging station parking lot, creating an

additional on-street parking space to offset the loss of parking caused by the bulb-outs.

The project will also:

- Improve storm drainage throughout the area, including construction of a stormwater interceptor on South Street;
- Construct continuous ADA-compliant sidewalks and curb ramps; and
- Resurface the roadway and complete associated curb, gutter, and pavement improvements.

The project was estimated to cost approximately \$2.54 million during final design in 2025, including contingency and construction management. Construction costs may have increased since that estimate was prepared, and the actual construction cost will be established through competitive bidding. Subject to the bidding and contract-award process, construction is anticipated to begin in March 2027 and continue for approximately four to five months. Following Council authorization, staff will advertise the project and return to the City Council for consideration of contract award.

The attached plans are substantially complete and remain subject to final technical and administrative corrections that do not materially alter the project scope. Corrections will be incorporated into the bid documents before advertisement.

#### Impacts to Council Goals and Strategic Planning Priorities:

The project directly implements Mission 3, Objective 3.2 of the City's 2023–2028 Strategic Plan, which identifies completion of the South Warren Street Improvements Project as a priority for improving City streets. The project also advances Mission 1 by investing in public spaces and creating a more vibrant, pedestrian-friendly downtown, and supports the City's objectives related to walkability, ADA-accessible sidewalks, parking needs, and active transportation.

#### Budget Impacts:

A budget adjustment is requested with this action. The current estimated cost for construction, contingency, and construction management is approximately \$2.54 million. Funding available for these costs includes:

- \$1,000,000 in federal earmark reimbursement revenue;
- \$1,419,213 from the Street and Sidewalk Capital Reserve Fund; and
- A minimum of \$129,561 in Road Maintenance and Rehabilitation Account funds committed by the City Council through Resolution No. 2024-15 to satisfy the federal funding's 11.47% local match requirement.

These sources provide approximately \$2.55 million in construction-phase funding. In addition, approximately \$60,000 has already been spent on project design.

Because federal reimbursements may be received after construction expenditures become due, Resolution No. 2026-16 authorizes a temporary General Fund cash advance of up to \$1,000,000 to provide interim project cash flow. The advance will be repaid as federal reimbursement revenue is received and does not increase the project's expenditure authority.

The actual construction cost will be established through competitive bidding. Staff will present the bid results, available funding, and any necessary budget adjustment when the construction

contract is brought to the City Council for award.

The required budget adjustment is an increase in capital outlay in the Gas Tax Fund 003 (003-030-56027) in the amount of \$129,561, an increase in capital outlay in the S. Warren Project Fund 055 (055-000-56027) in the amount of \$129,561, and an offsetting increase of \$129,561 in the Capital Outlay – RMRA Reimbursement account in the S. Warren Project Fund 055 (055-000-56020). The reimbursement account is a contra-expenditure that offsets the RMRA-funded portion of project costs while allowing the full construction cost to be budgeted and tracked within the Project Fund.

Legal Review:

City Attorney Pucci has reviewed this item and finds that the recommended action complies with the law.

Recommended Action:

City Council consideration to adopt the bid documents for the South Warren Street Improvements Project, substantially in the form presented; authorize the Public Works Director to approve final technical and administrative corrections that do not materially alter the overall project scope; and authorize staff to advertise the project for construction bids.

Approved By: Ethan Aukee 9/22/2026

Approved By: Alison Bishop 9/22/2026

Approved By: Dean Pucci 9/22/2026

Approved By: Pam Foster 9/23/2026

# CITY OF BISHOP

## SOUTH WARREN STREET IMPROVEMENT PROJECT

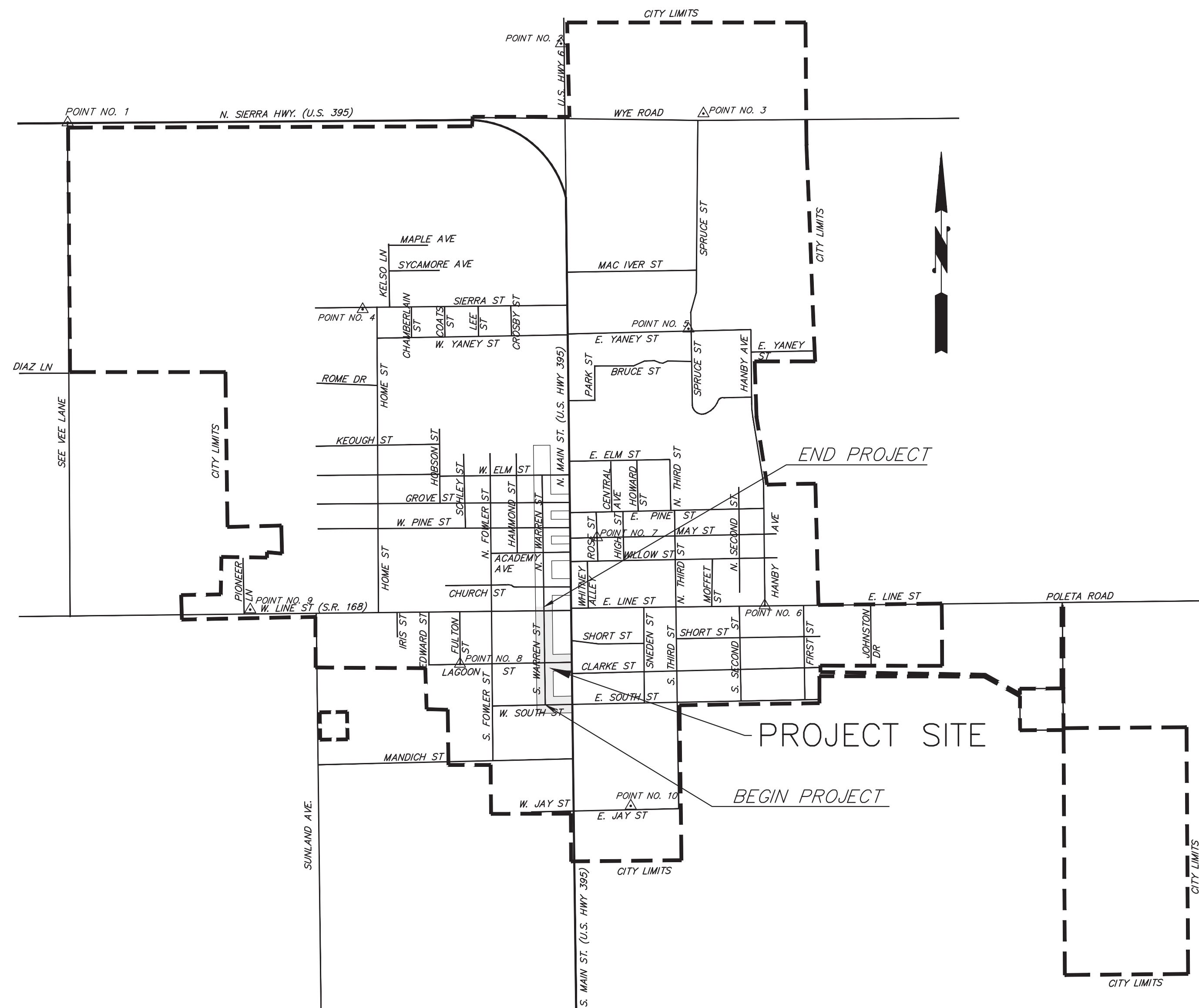
TO BE SUPPLEMENTED BY THE DECEMBER 2024 CALTRANS STANDARD PLANS AND STANDARD SPECIFICATIONS, THE 2023 CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, THE 1991 CITY OF BISHOP SPECIFICATIONS FOR DOMESTIC AND SANITARY SEWER SYSTEMS, AND OTHER CONTRACT DOCUMENTS

| INDEX TO SHEETS  |                                                |
|------------------|------------------------------------------------|
| SHEET            | DESCRIPTION                                    |
| C1               | TITLE SHEET                                    |
| C2               | PROJECT CONTROL DIAGRAM & INDEX SHEET          |
| C3               | SOUTH WARREN STREET LAYOUT STA 1+00 - 3+50     |
| C4               | SOUTH WARREN STREET LAYOUT STA 3+50 - 6+10     |
| C5               | SOUTH WARREN STREET LAYOUT STA 6+10 - 8+70     |
| C6               | SOUTH WARREN STREET LAYOUT STA 8+70 - 11+20    |
| C7               | SOUTH STREET LAYOUT STA 30+00 - 32+00          |
| C8               | SOUTH STREET LAYOUT STA 32+00 - 33+16.23       |
| C9               | LAGOON STREET LAYOUT STA 40+00 - 41+90         |
| C10              | LAGOON STREET LAYOUT STA 41+90 - 43+50         |
| C11              | STORM DRAIN LAYOUT 1                           |
| C12              | POCKET PARK, GENERAL DETAILS & STREET SECTIONS |
| <del>C12.1</del> | <del>GENERAL DETAILS</del> Not in Contract     |
| C13              | CALTRANS CURB RAMP DETAILS                     |
| C14              | INTERSECTION DETAIL - SOUTH STREET             |
| C15              | INTERSECTION DETAIL - LAGOON STREET            |
| C16              | PAVEMENT MARKING AND CONCRETE PATTERN PLAN 1   |
| C17              | PAVEMENT MARKING AND CONCRETE PATTERN PLAN 2   |
| C18              | IRRIGATION AND PLANTING PLAN 1                 |
| C19              | IRRIGATION AND PLANTING PLAN 2                 |
| C20              | IRRIGATION DETAILS                             |

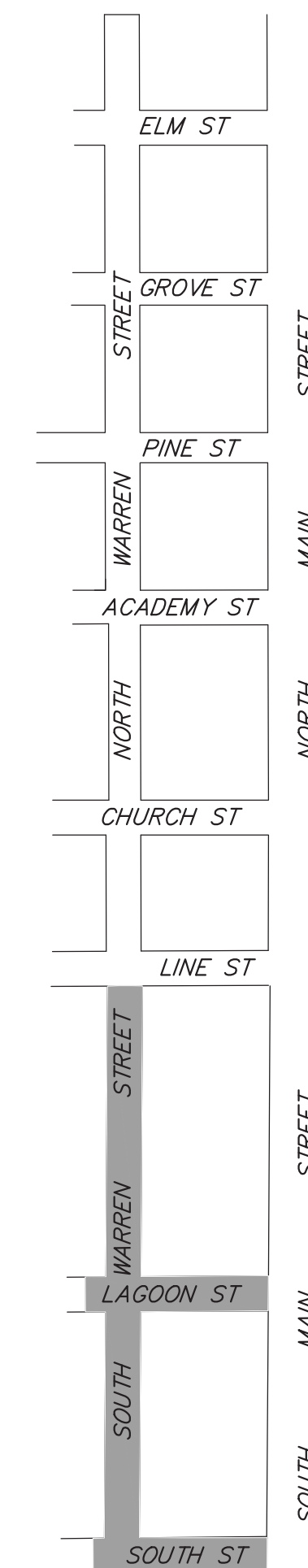
| ELECTRICAL PLANS |                                                 |
|------------------|-------------------------------------------------|
| E1               | GENERAL ELECTRICAL REQUIREMENTS                 |
| E2               | LEGEND, EQUIPMENT SCHEDULE & LUMINAIRE SCHEDULE |
| E3               | OVERALL PROJECT EXTENTS                         |
| E4               | LIGHTING PLAN - SECTION 1                       |
| E5               | LIGHTING PLAN - SECTION 2                       |
| E6               | LIGHTING PLAN - SECTION 3                       |

NOTES:

1. UNLESS OTHERWISE NOTED, ALL TREES, FENCES AND SHRUBS IN RIGHT OF WAY TO BE REMOVED.
2. ALL EXISTING DRIVEWAYS, WALKS, CURB & GUTTER, AND SIDEWALKS TO BE REMOVED WITHIN PROJECT LIMITS.
3. SEE DETAIL SHEETS FOR TYPICAL STREET SECTIONS.
4. SEE STORM DRAIN SHEETS FOR APPROXIMATE LOCATION OF UNDERGROUND UTILITIES.



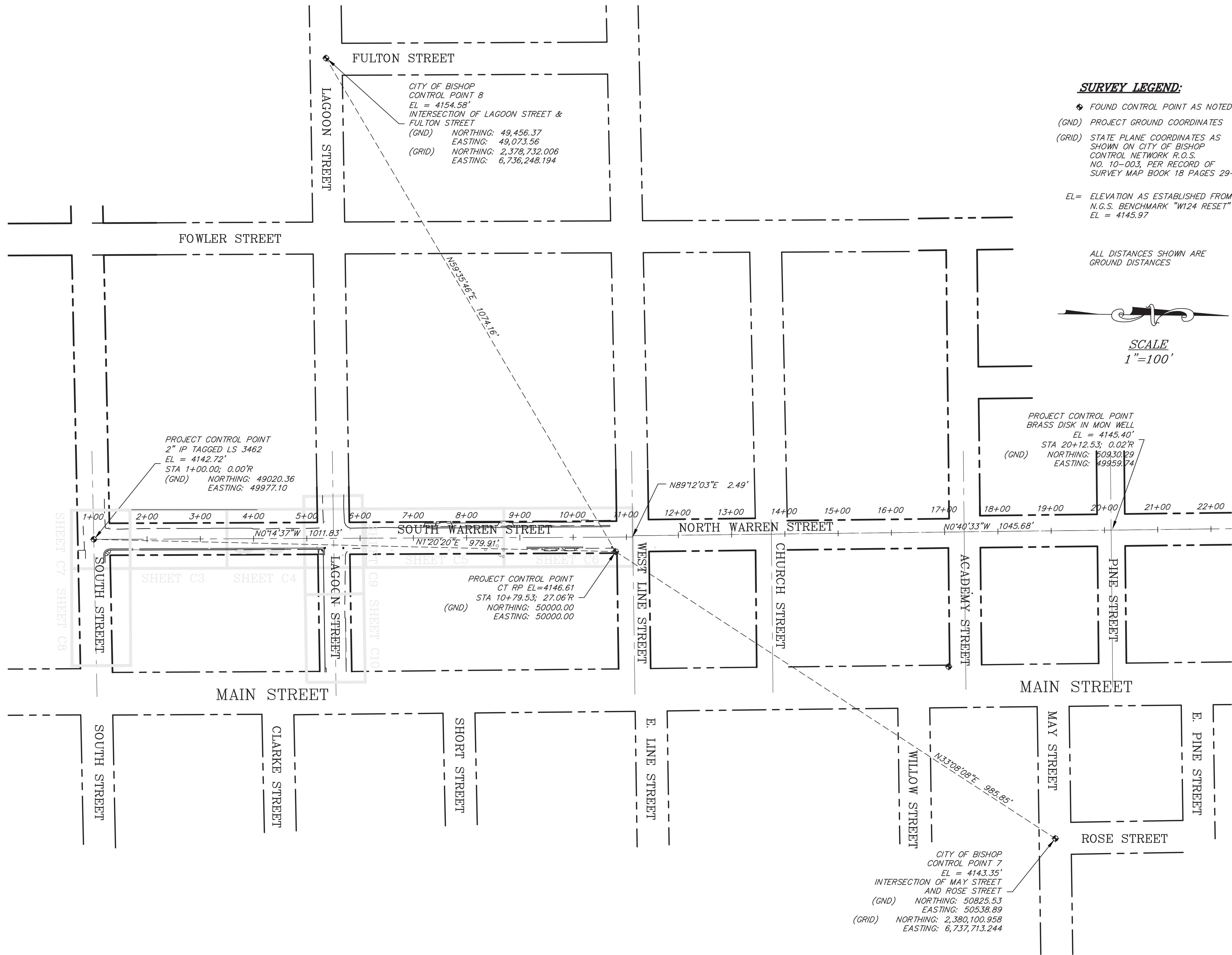
VICINITY MAP  
NOT TO SCALE



PROJECT MAP  
NOT TO SCALE

|                                                                                                                                                                                                                                                                                                                                               |                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <br>triad/holmes assoc.<br>civil engineering<br>land surveying<br>MAMMOTH LAKES<br>BISHOP<br>REDWOOD CITY                                                                                                                                                   |                                                         |
| PREPARED & SUBMITTED BY:                                                                                                                                                                                                                                                                                                                      |                                                         |
|                                                                                                                                                                                                                                                            |                                                         |
| DATE:                                                                                                                                                                                                                                                                                                                                         | 3/10/25                                                 |
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| APPROVED BY:<br>PUBLI C WORKS DEPARTMENT                                                                                                                                                                                                                                                                                                      | DATE<br>6/17/2025<br>DIRECTOR<br>PUBLI C WORKS DIRECTOR |
| PREPARED FOR:                                                                                                                                                                                                                                                                                                                                 |                                                         |
| CITY OF BISHOP<br>PUBLIC WORKS DEPT.<br>377 WEST LINE STREET<br>BISHOP, CA 93514<br>(760) 873-8458                                                                                                                                                                                                                                            |                                                         |
| CITY OF BISHOP<br>SOUTH WARREN STREET IMPROVEMENTS                                                                                                                                                                                                                                                                                            |                                                         |
| TITLE SHEET                                                                                                                                                                                                                                                                                                                                   |                                                         |
| DATE                                                                                                                                                                                                                                                                                                                                          | 03/01/2025                                              |
| SCALE                                                                                                                                                                                                                                                                                                                                         | AS NOTED                                                |
| DRAWN                                                                                                                                                                                                                                                                                                                                         | SM                                                      |
| JOB NO.                                                                                                                                                                                                                                                                                                                                       | 04.0542                                                 |
| WORK                                                                                                                                                                                                                                                                                                                                          | C1                                                      |
| SHEET 1                                                                                                                                                                                                                                                                                                                                       | OF 27                                                   |

Z:\04 Bishop\4-0542 Warren Street Improvements\Plans\SH-02 WARREN CONTROL DIAGRAM.dwg Jun 12, 2025 - 2:22pm, mpetroni



**SURVEY LEGEND:**

◆ FOUND CONTROL POINT AS NOTED

(GND) PROJECT GROUND COORDINATES

(GRID) STATE PLANE COORDINATES AS SHOWN ON CITY OF BISHOP CONTROL NETWORK R.O.S. NO. 10-003, PER RECORD OF SURVEY MAP BOOK 18 PAGES 29-33

EL= ELEVATION AS ESTABLISHED FROM N.G.S. BENCHMARK "W124 RESET"  
EL = 4145.97

ALL DISTANCES SHOWN ARE GROUND DISTANCES

**SCALE**  
1"=100'

triad/holmes assoc.  
civil engineering  
land surveying  
MAMMOTH LAKES  
BISHOP  
REDWOOD CITY

PREPARED & SUBMITTED BY:

DATE: 3/10/25

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PREPARED FOR:

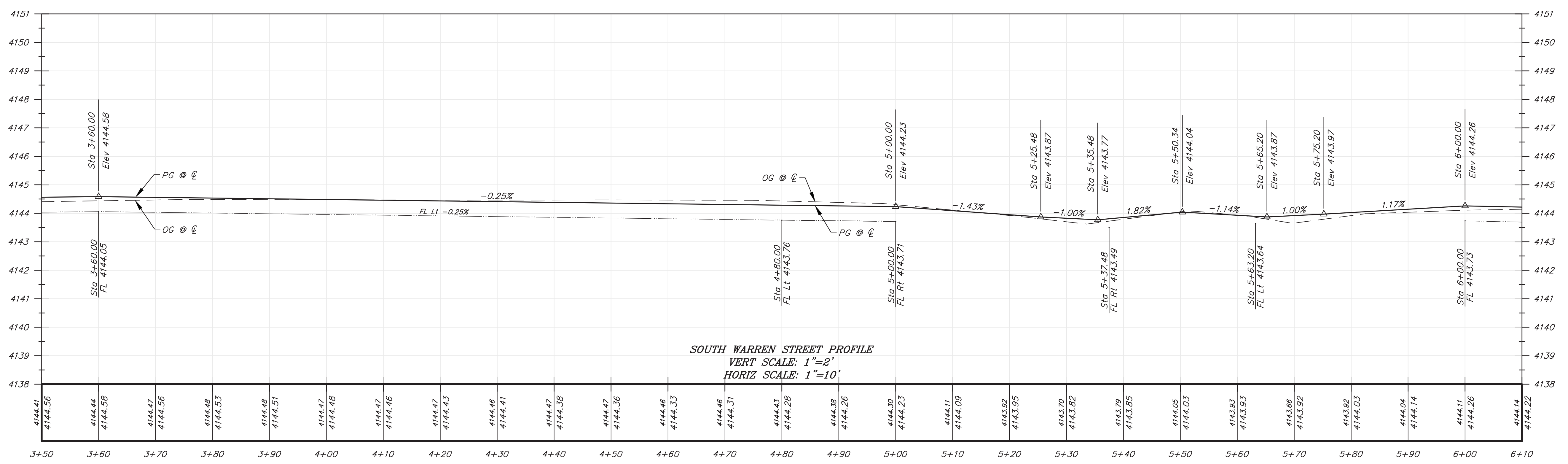
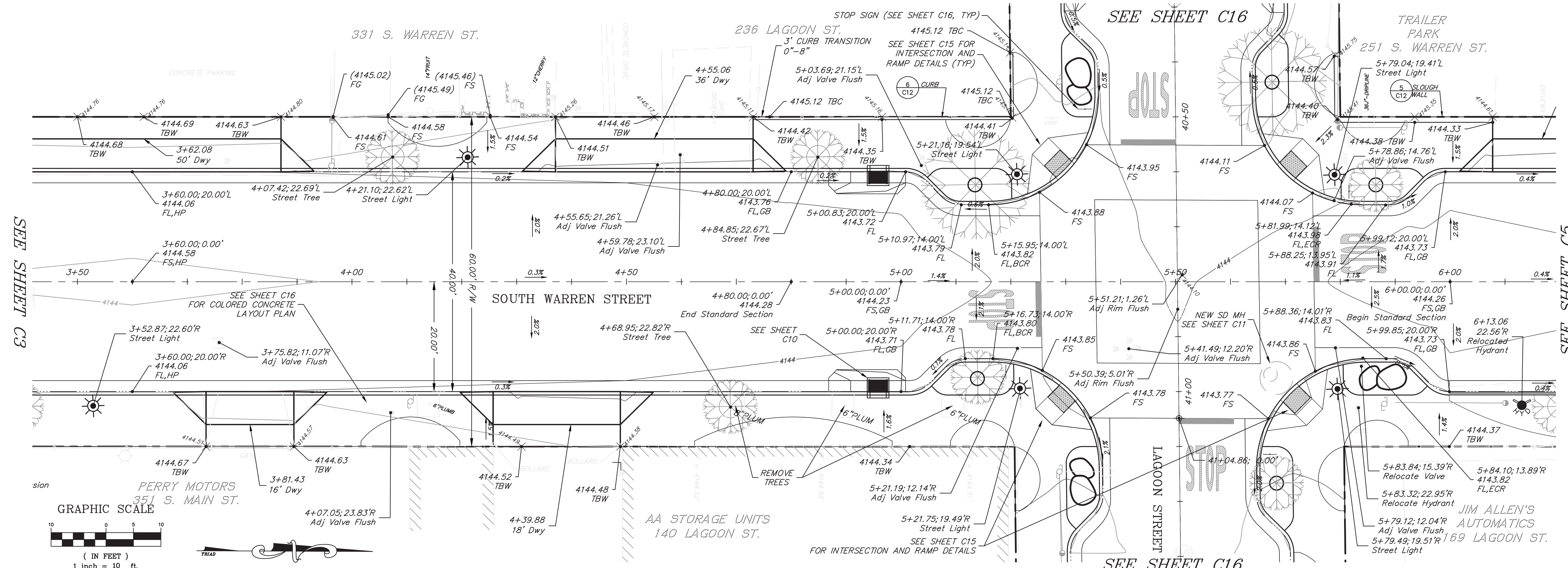
CITY OF BISHOP  
PUBLIC WORKS DEPT.  
377 WEST LINE STREET  
BISHOP, CA 93514  
(760) 873-8458

**CITY OF BISHOP**  
**SOUTH WARREN STREET IMPROVEMENTS**  
CONTROL DIAGRAM & INDEX SHEET

DATE 03/01/2025  
SCALE 1"=100'  
DRAWN MS  
JOB NO. 04.0542  
DWG C2

SHEET 2 OF 27

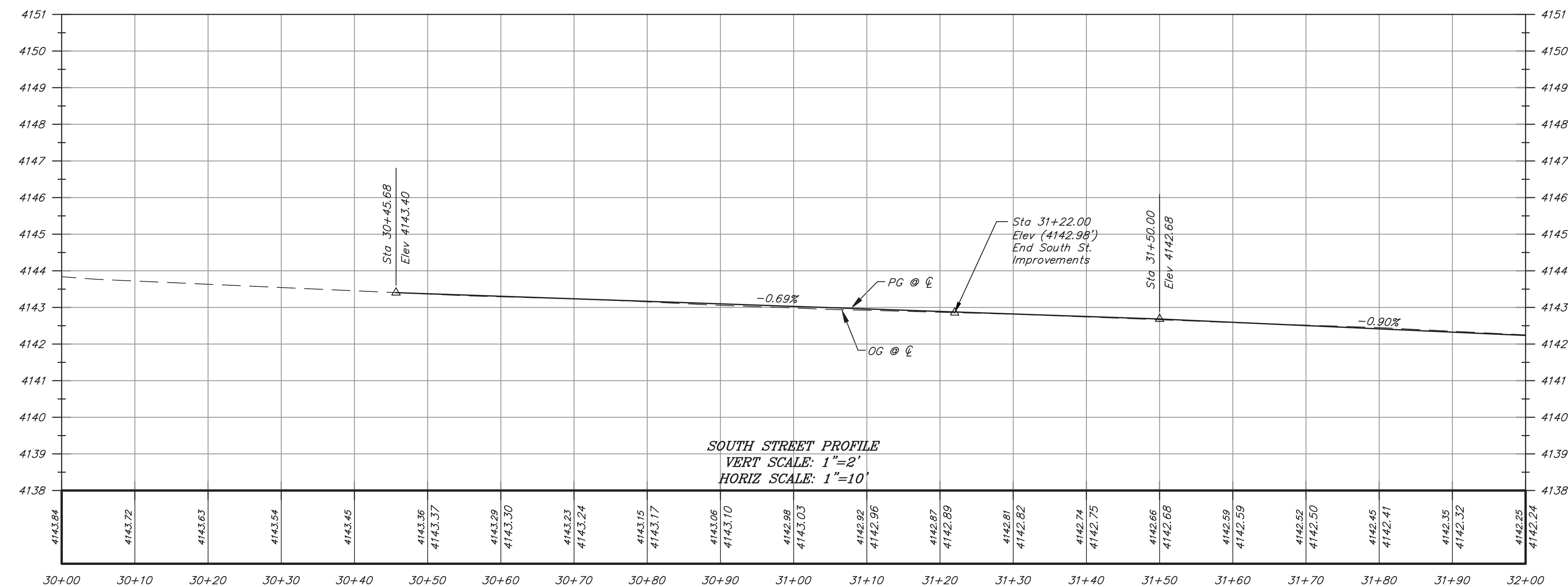
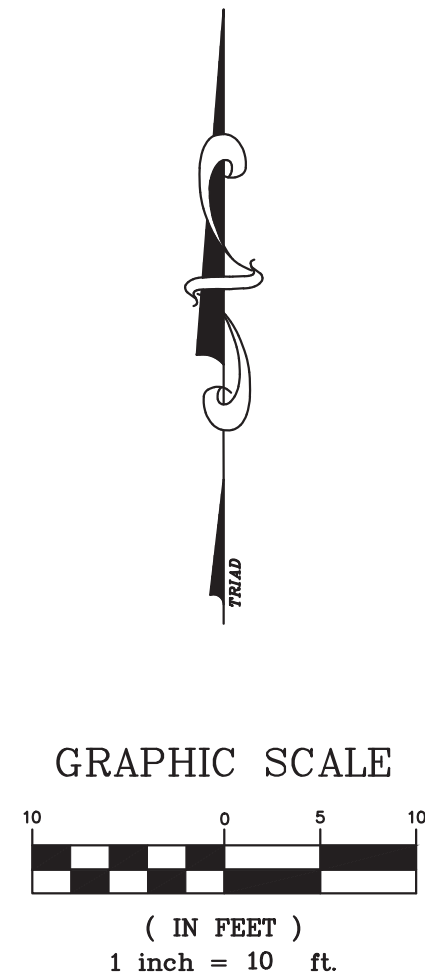


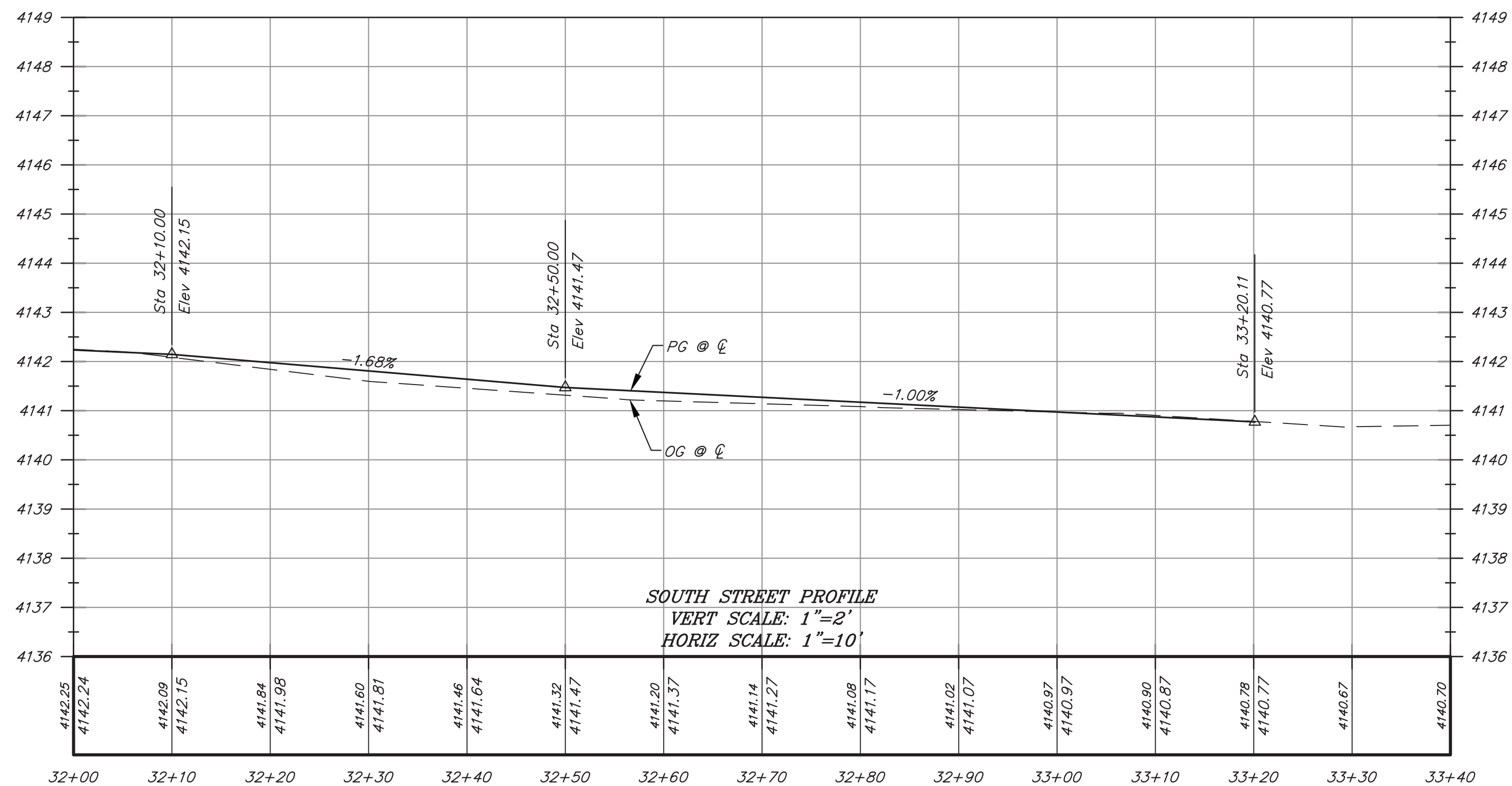
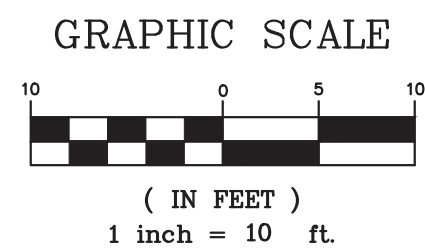


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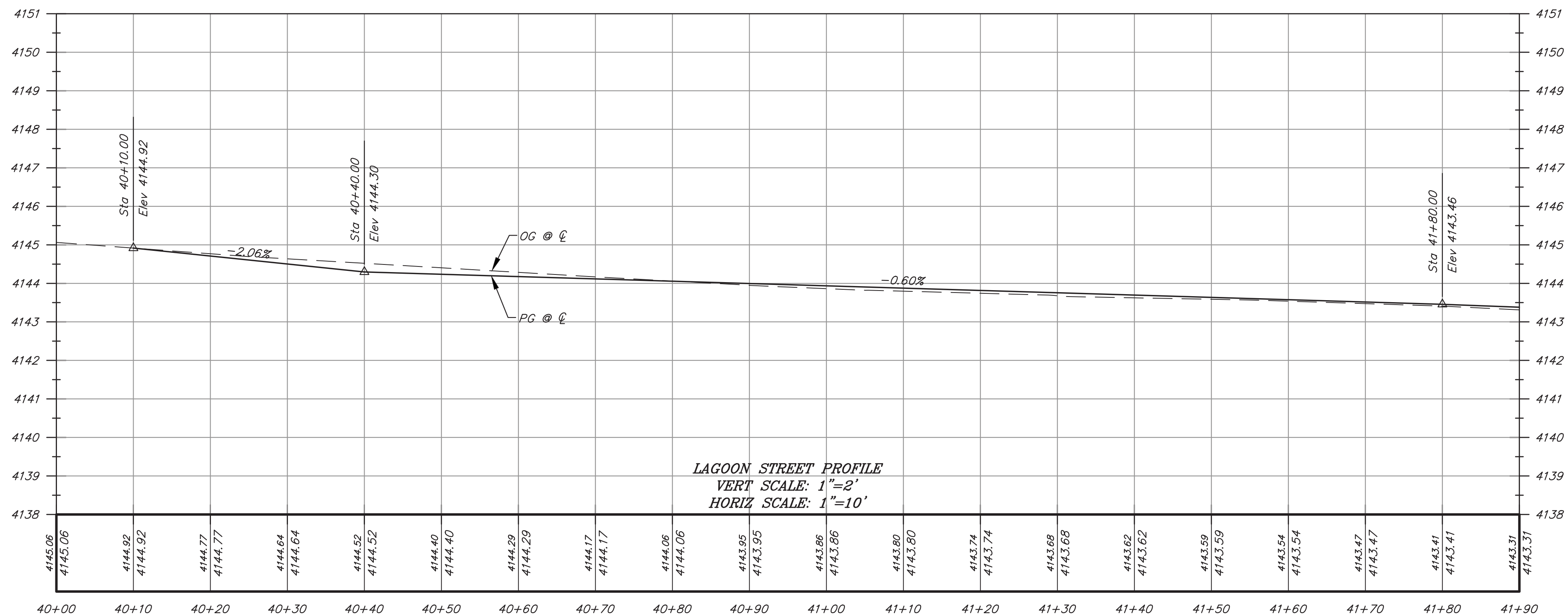
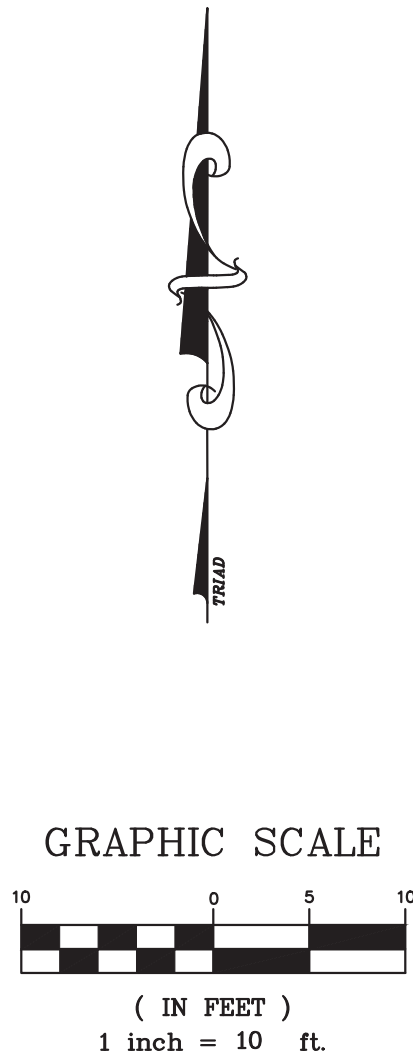
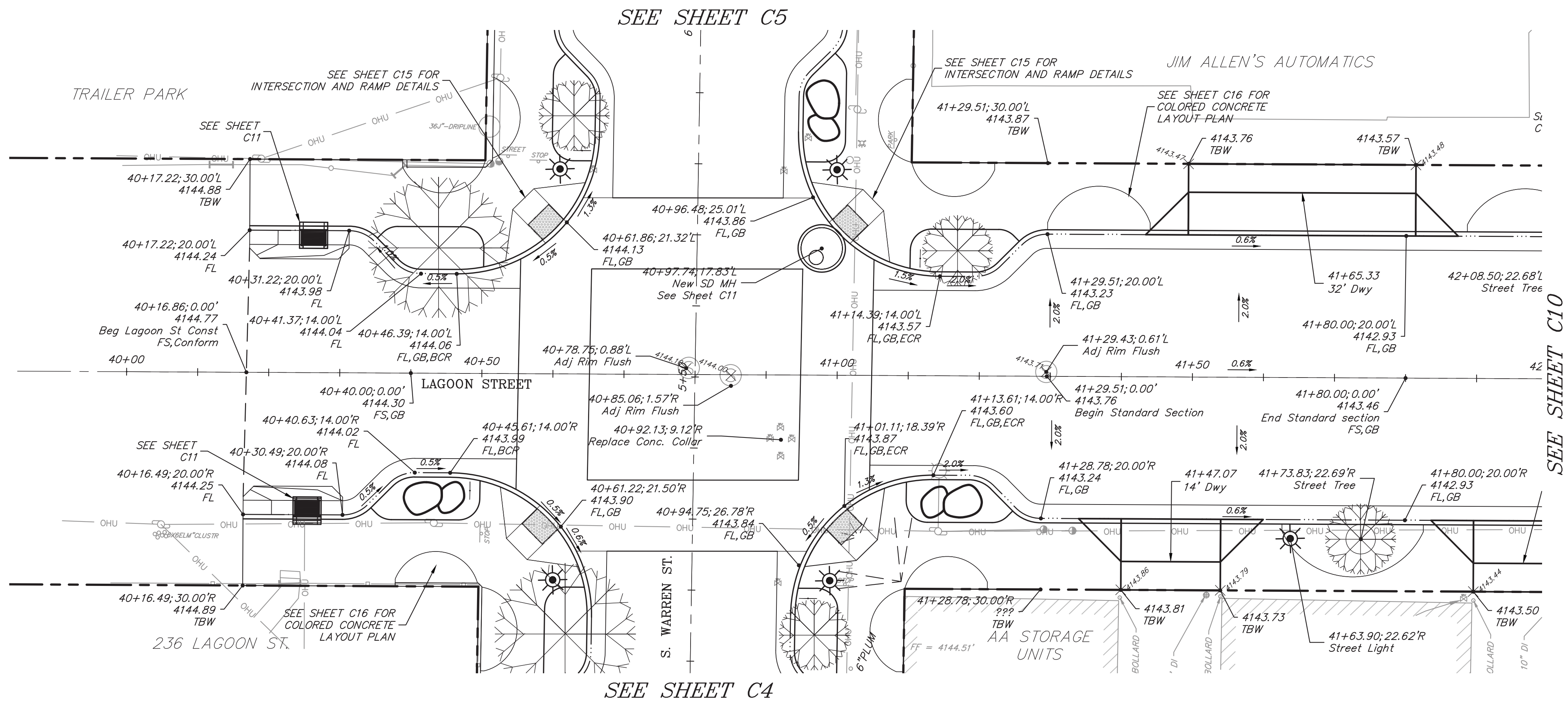








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triad/holmes assoc.  
civil engineering  
land surveying  
MAMMOTH LAKES  
BISHOP  
REDWOOD CITY

PREPARED & SUBMITTED BY:

REGISTERED PROFESSIONAL ENGINEER

C69473

08/30/26

WPEA

STATE OF CALIFORNIA

DATE: 3/10/25

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377 WEST LINE STREET  
BISHOP, CA 93514  
(760) 873-8458

CITY OF BISHOP

SOUTH WARREN STREET IMPROVEMENTS

LAGOON STREET STA 40+00 – STA 41+90

DATE 03/01/2025

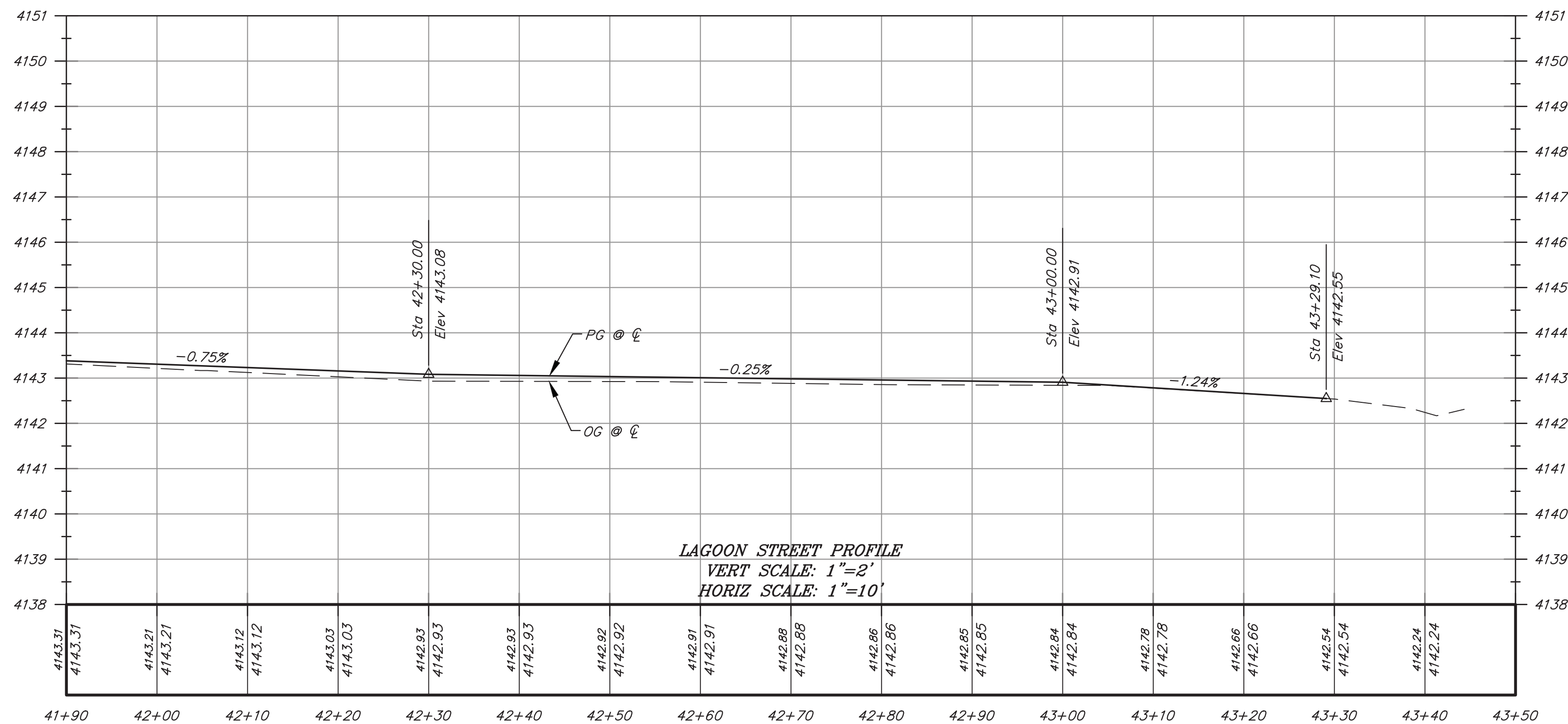
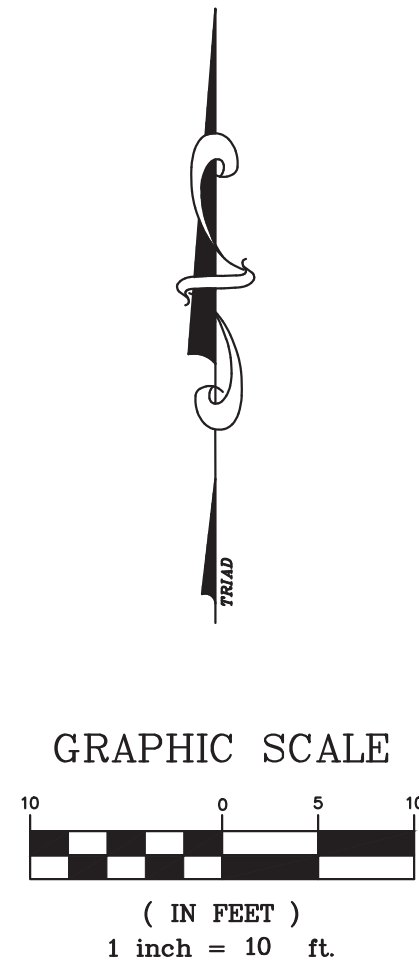
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DRAWN MBP

JOB NO. 04.0542

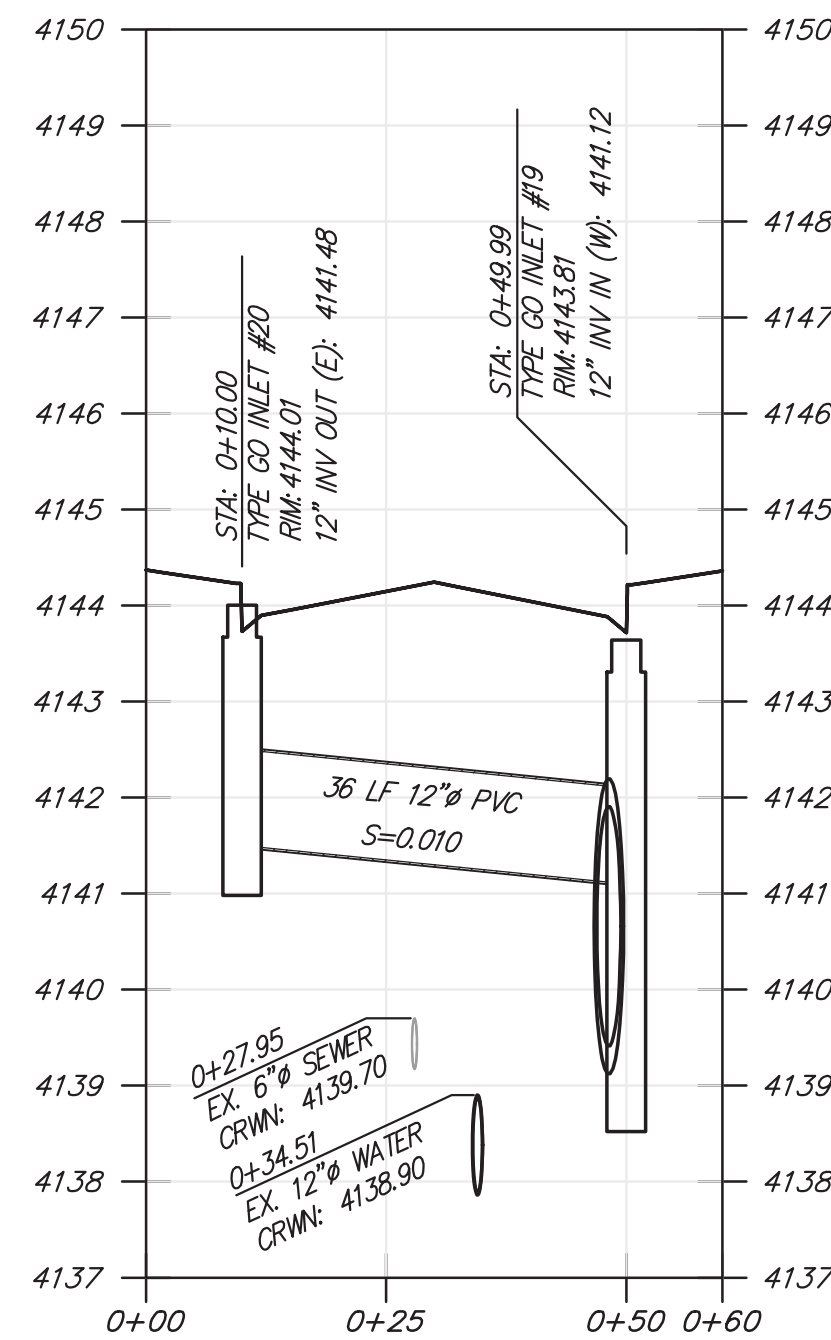
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SHEET 9 OF 27

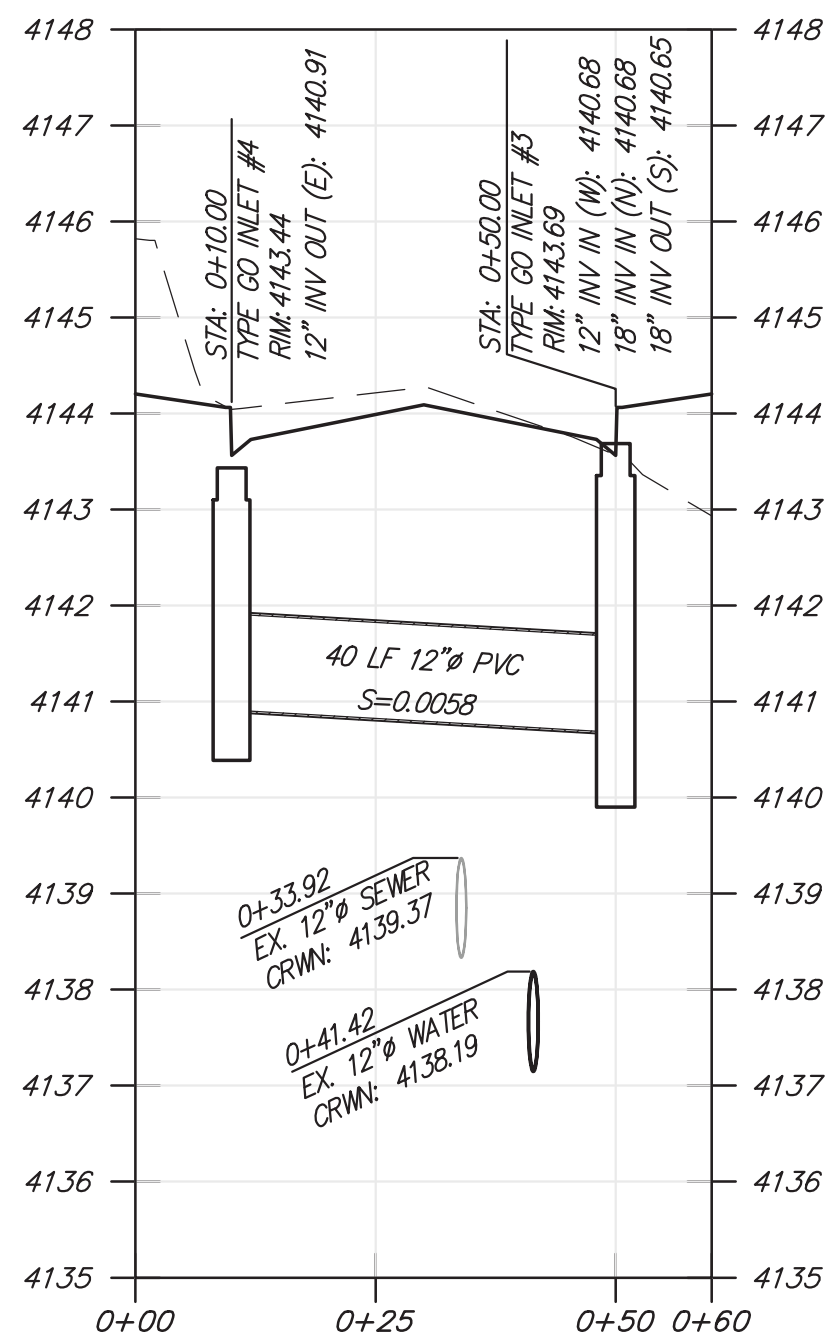


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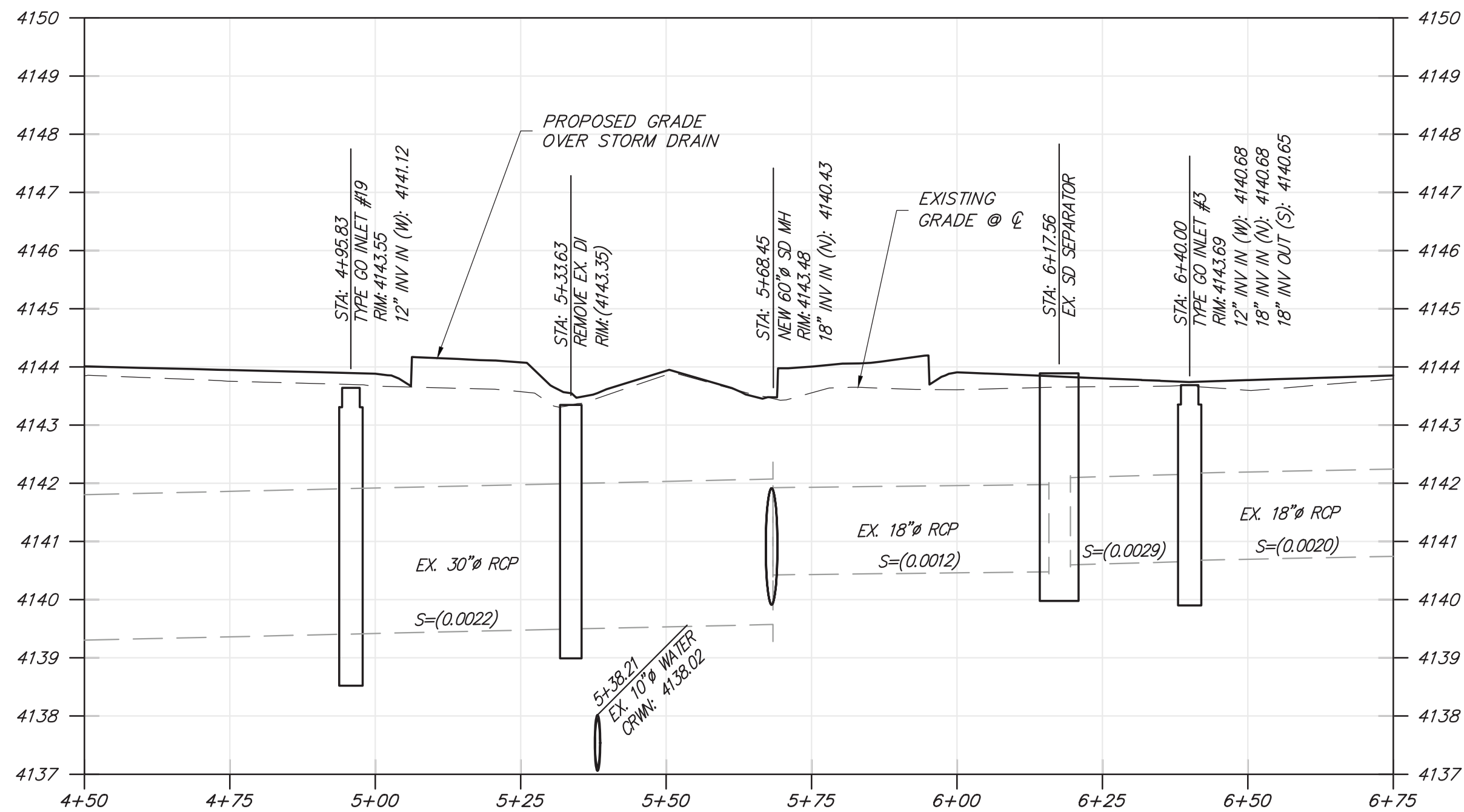
Z:\04 Bishop\4-0542 Warren ST Local Improvement Plans\SWT 11 WARREN ST STORM DRAIN.dwg Mar 11, 2025 - 8:44am mpetroni



STORM DRAIN CONNECTION  
S. WARREN STA: 4+95

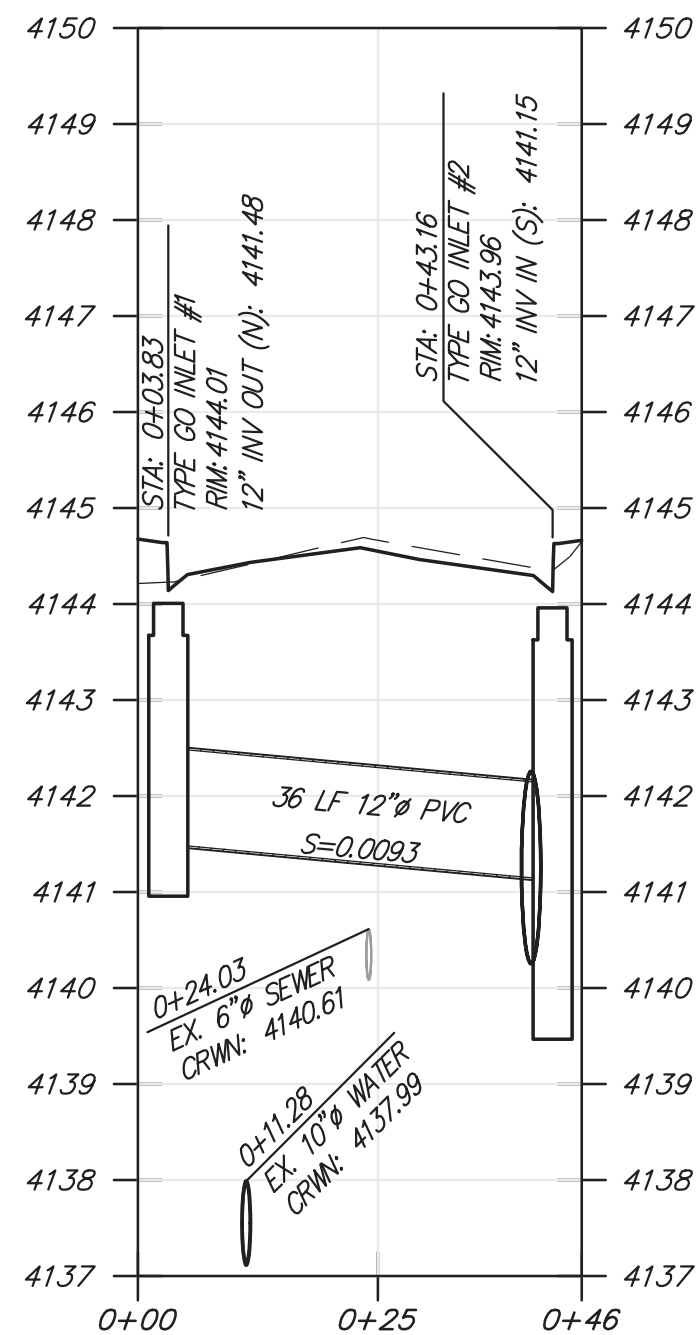


STORM DRAIN CONNECTION  
S. WARREN STA: 6+40

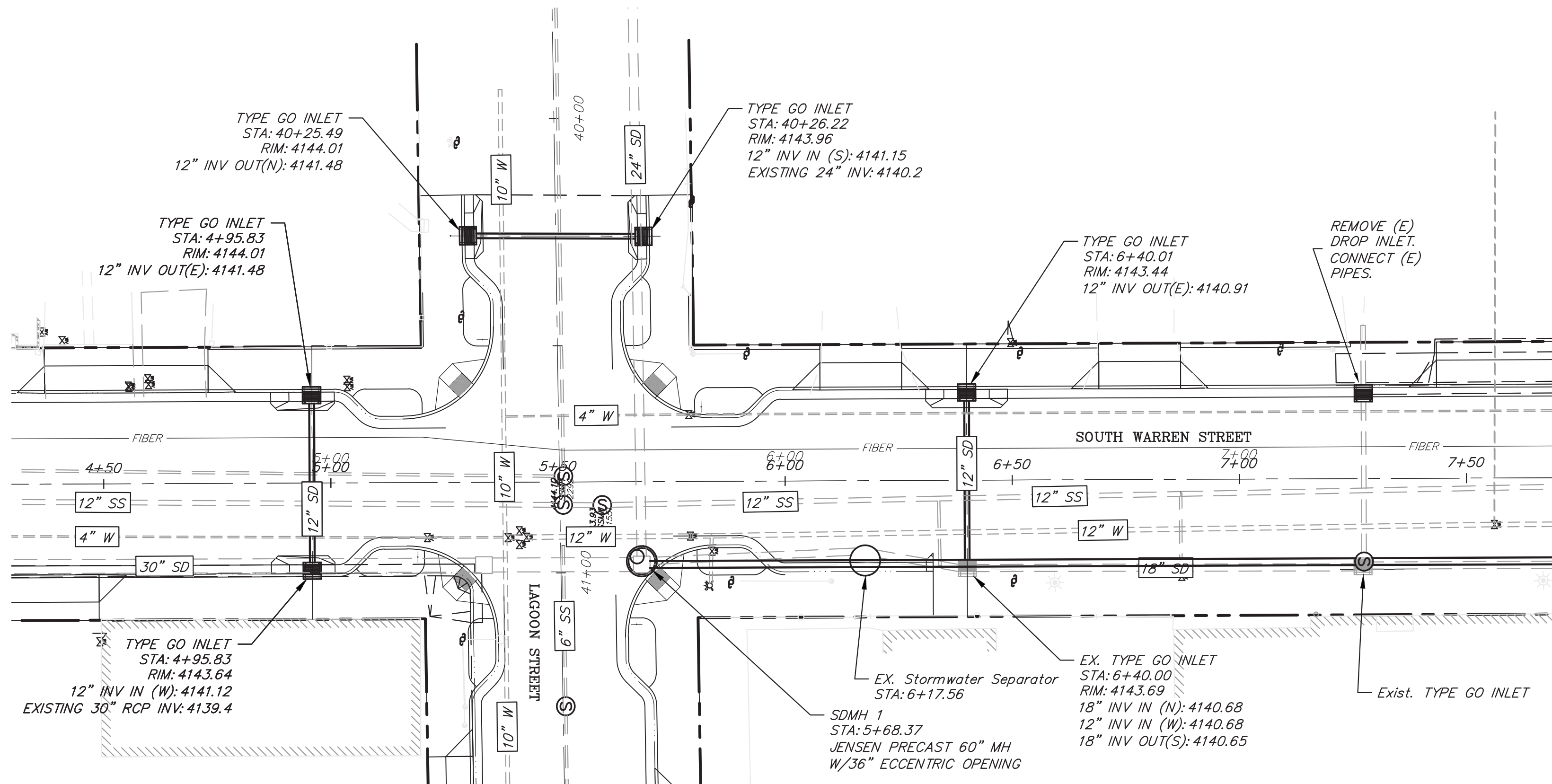


EXIST. 30" 18" STORM DRAIN  
WARREN/LAGOON STREET INTERSECTION  
PROFILE VIEW

SCALE  
HORIZ: 1"=20'  
VERT: 1"=2'

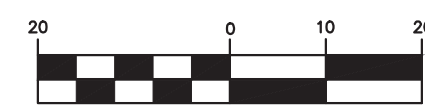


STORM DRAIN CONNECTION  
LAGOON ST. STA: 40+26



S. WARREN/LAGOON STREET INTERSECTION  
PLAN VIEW

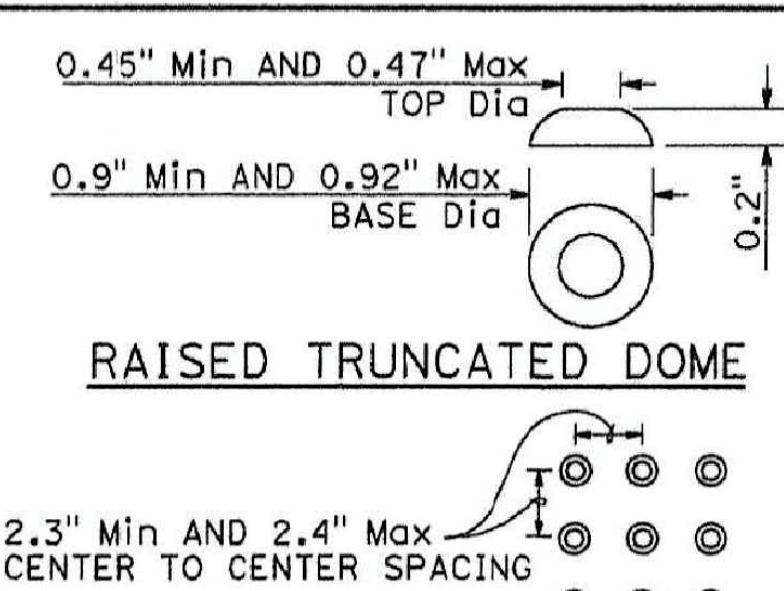
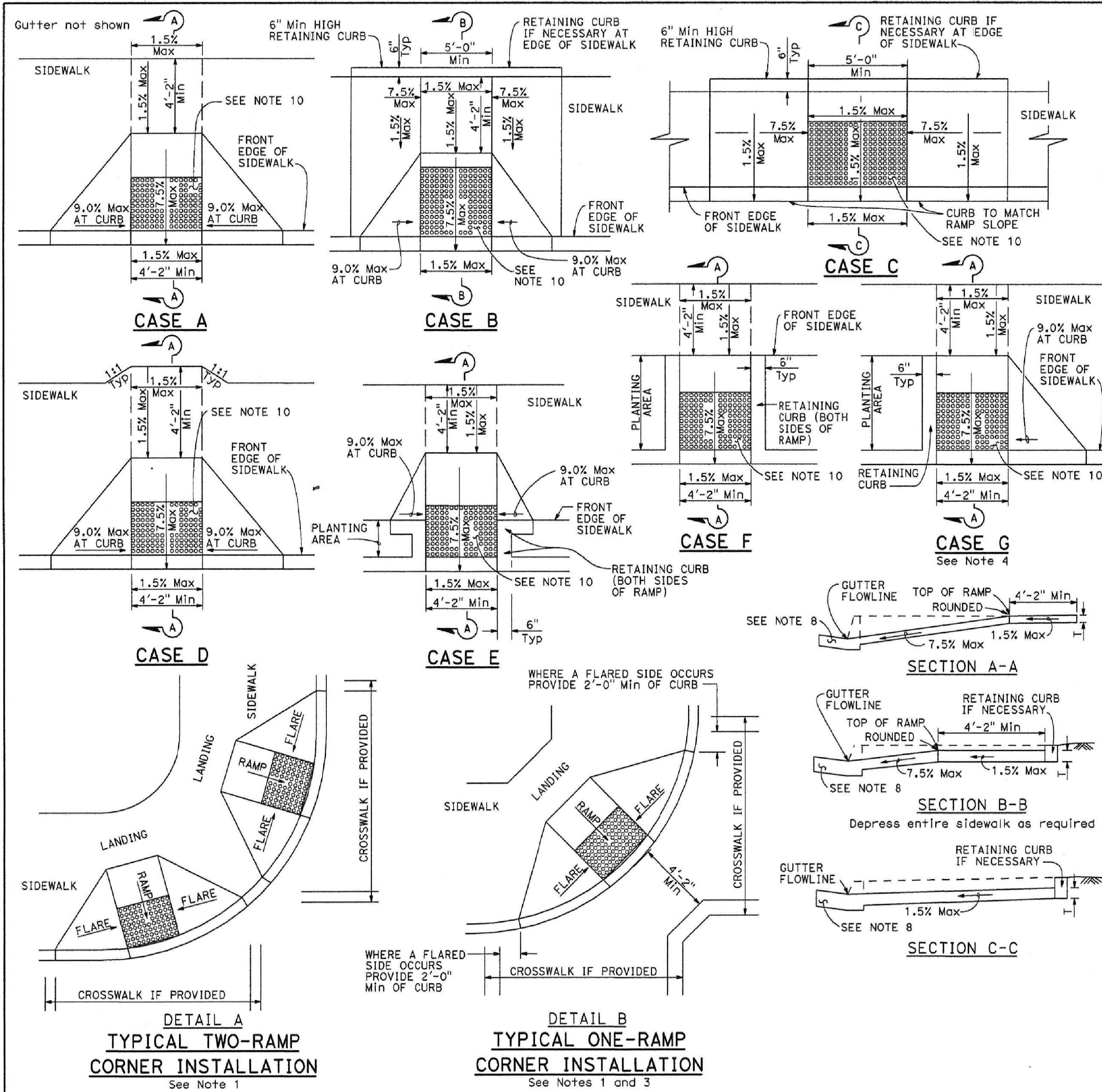
GRAPHIC SCALE



( IN FEET )  
1 inch = 20 ft.

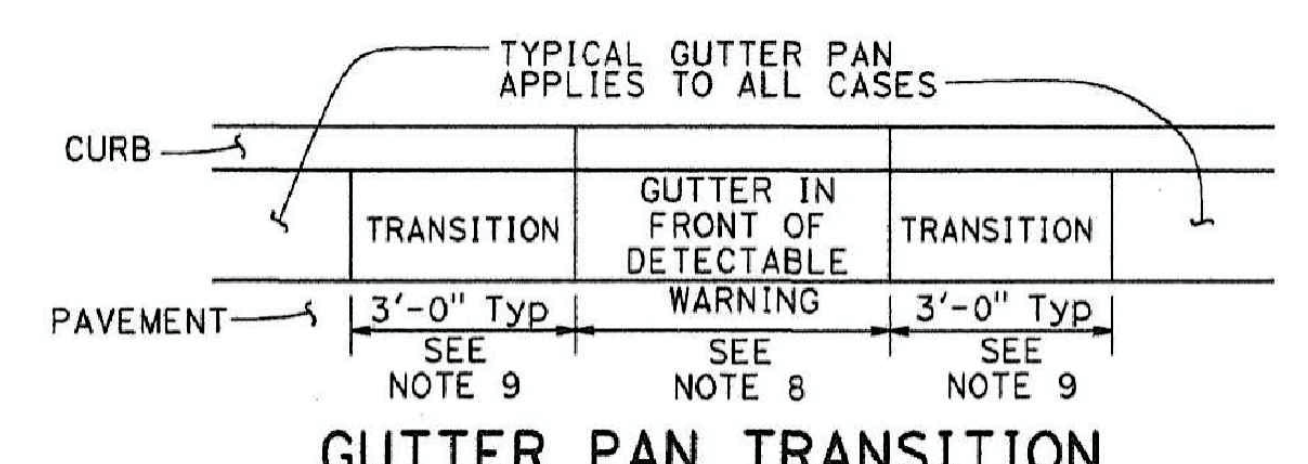


168



### RAISED TRUNCATED DOME PATTERN (IN-LINE) DETECTABLE WARNING SURFACE

- NOTES:
1. As site conditions dictate, Case A through Case G curb ramps may be used for corner installations similar to those shown in Detail A and Detail B. The case of curb ramps used in Detail A do not have to be the same. Case A through Case G curb ramps also may be used at mid block locations, as site conditions dictate. For specific site condition configuration, including the conform to existing sidewalk, see Project Plans.
  2. If distance from curb to back of sidewalk is too short to accommodate ramp and 4'-2" platform (landing) as shown in Case A, the sidewalk may be depressed longitudinally as in Case B or C or may be widened as in Case D.
  3. When ramp is located in center of curb return, crosswalk configuration must be similar to that shown for Detail B.
  4. As site conditions dictate, the retaining curb side and the flared side of the Case G ramp shall be constructed in reversed position.
  5. The ramp portion of the curb ramp is a typical rectangle, unless modified in the Project Plans.
  6. Side slope of ramp flares vary uniformly from a maximum of 9.0% at curb to conform with longitudinal sidewalk slope adjacent to top of the ramp, except in Case C and Case F.
  7. The adjacent surfaces at transitions at curb ramps to walks, gutters, and streets shall be at the same level.
  8. Counter slopes of adjoining gutters and road surfaces immediately adjacent to and within 24 inches of the curb ramp shall not be steeper than 1V:20H (5.0%). Gutter pan slope shall not exceed 1" of depth for each 2'-0" of width.
  9. Transition gutter pan slope from 1" of depth for each 2'-0" of width to match typical gutter pan slope per Standard Plan A87A.
  10. The detectable warning surface will be a rectangle as shown at back of curb, unless modified in the Project Plans. Curb ramps shall have a detectable warning surface that extends the full width and 3'-0" depth of the ramp. Detectable warning surfaces shall extend the full width of the ramp except a maximum gap of 1 inch is allowed on each side of the ramp. Detectable warning surfaces shall conform to the requirements in the Standard Specifications.
  11. Sidewalk and ramp thickness "T", shall be 3/2" minimum.
  12. Utility pull boxes, manholes, vaults and all other utility facilities within the boundaries of the curb ramp will be relocated or adjusted to grade by the owner prior to, or in conjunction with, curb ramp construction.
  13. Detectable warning surface may have to be cut to allow removal of utility covers while maintaining detectable warning width and depth.



### STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION CURB RAMP DETAILS NO SCALE

A88A

| Dist | COUNTY | ROUTE | POST MILES TOTAL PROJECT | SHEET No. | TOTAL SHEETS |
|------|--------|-------|--------------------------|-----------|--------------|
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REGISTERED CIVIL ENGINEER  
May 1, 2023  
PLANS APPROVAL DATE  
THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

REBECCA LYNN MOWRY  
REGISTERED PROFESSIONAL ENGINEER  
No. C54415  
Exp. 12-31-23  
CIVIL  
STATE OF CALIFORNIA

triad/holmes assoc.  
civil engineering  
land surveying  
MAMMOTH LAKES  
BISHOP  
REDWOOD CITY

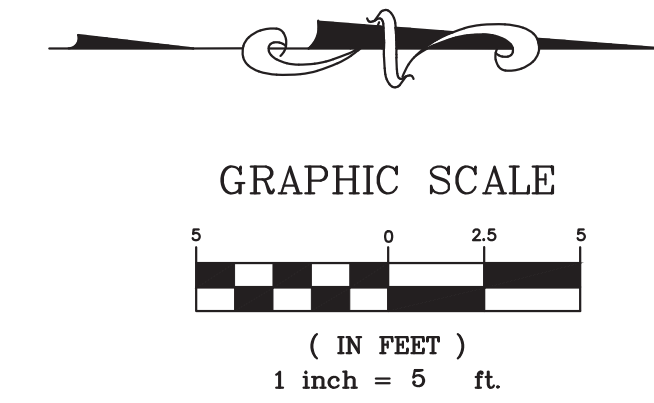
PREPARED & SUBMITTED BY:  
REGISTERED PROFESSIONAL ENGINEER  
MATTHEW B. PETRONI  
C69473  
Exp. 6/30/26  
CIVIL  
STATE OF CALIFORNIA  
DATE: 3/10/25

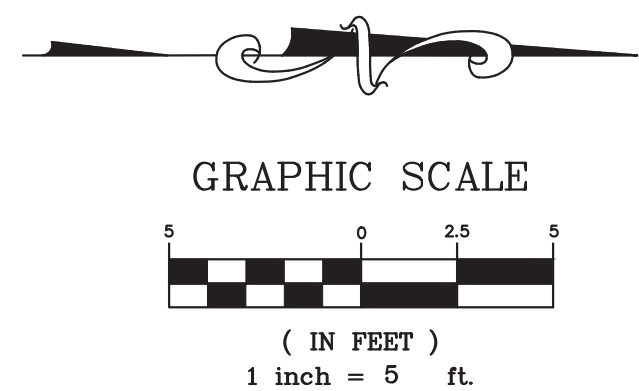
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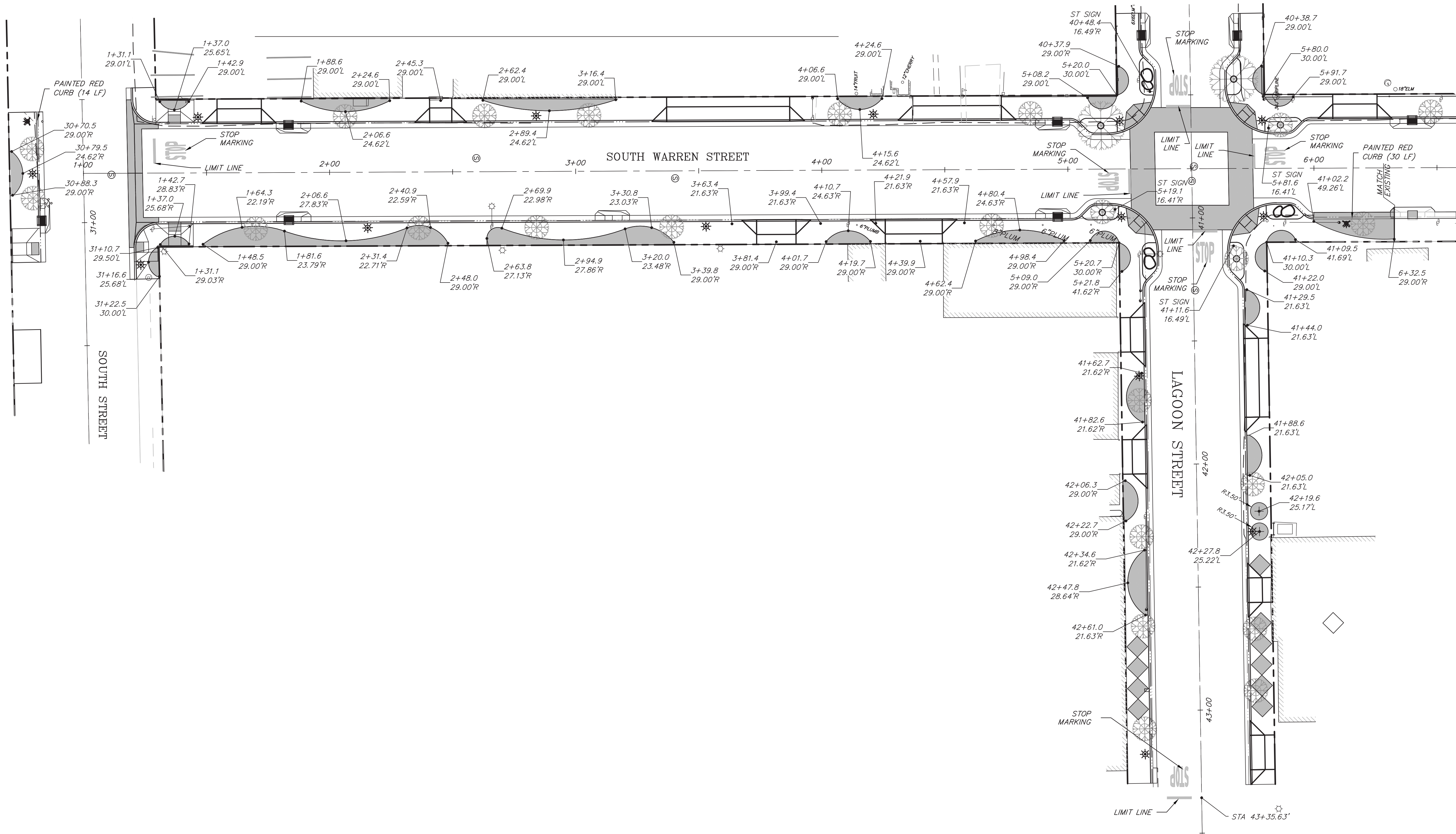
CITY OF BISHOP  
SOUTH WARREN STREET IMPROVEMENTS  
CALTRANS CURB RETURN DETAILS

DATE 03/01/2025  
SCALE AS NOTED  
DRAWN MS  
JOB NO. 04.0542  
DWG C13  
SHEET 14 OF 27

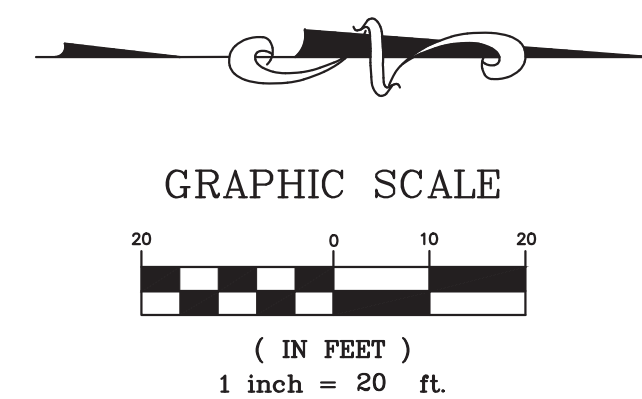
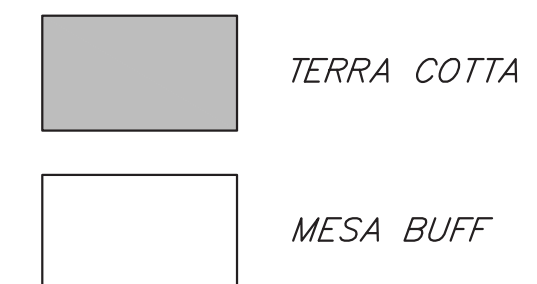




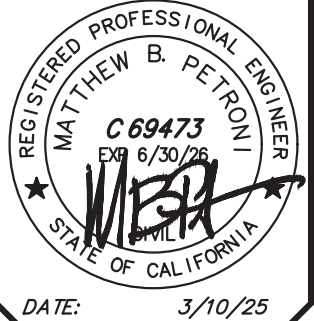
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CONCRETE COLOR LEGEND



PREPARED & SUBMITTED BY:



DATE: 3/10/25

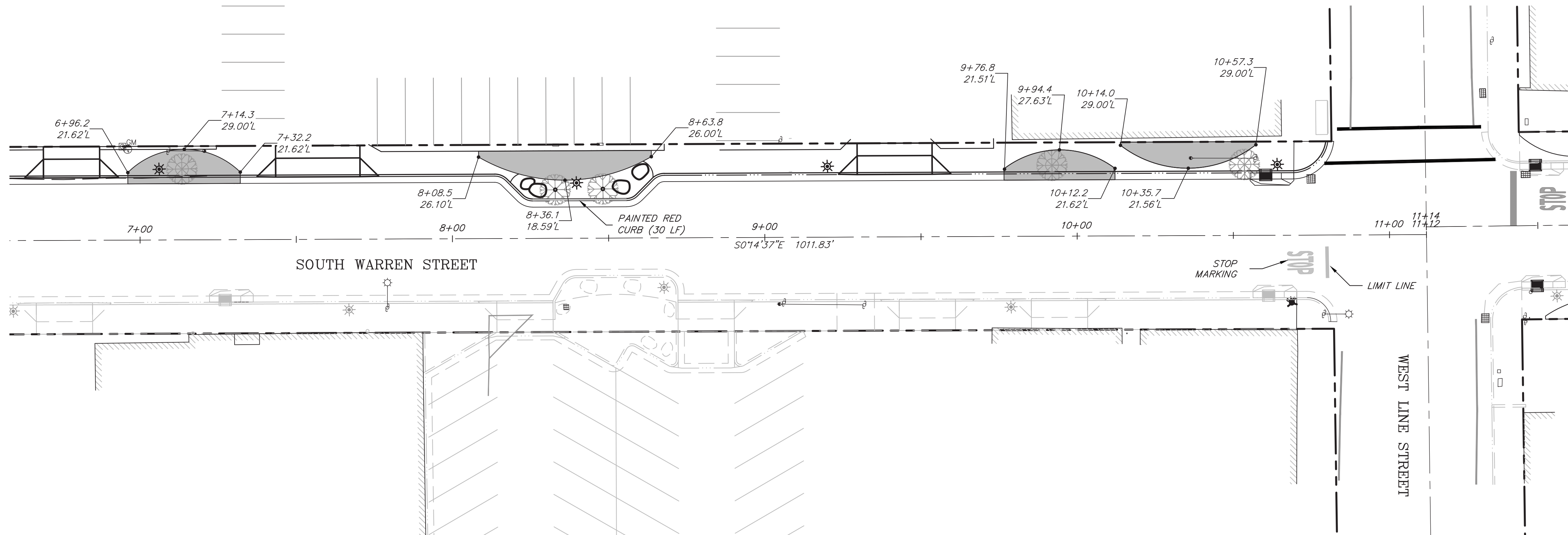
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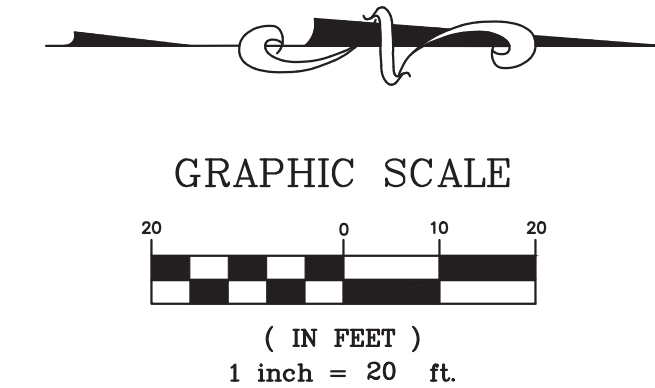
CITY OF BISHOP  
SOUTH WARREN STREET IMPROVEMENTS  
STRIPING, SIGNAGE AND CONCRETE LAYOUT PLAN

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CONCRETE COLOR LEGEND

|  |             |
|--|-------------|
|  | TERRA COTTA |
|  | MESA BUFF   |



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civil engineering  
land surveying  
MAMMOTH LAKES  
BISHOP  
REDWOOD CITY

PREPARED & SUBMITTED BY:  
REGISTERED PROFESSIONAL ENGINEER  
MATTHEW B. PETRONI  
C69473  
03/01/2025  
DATE: 3/10/25

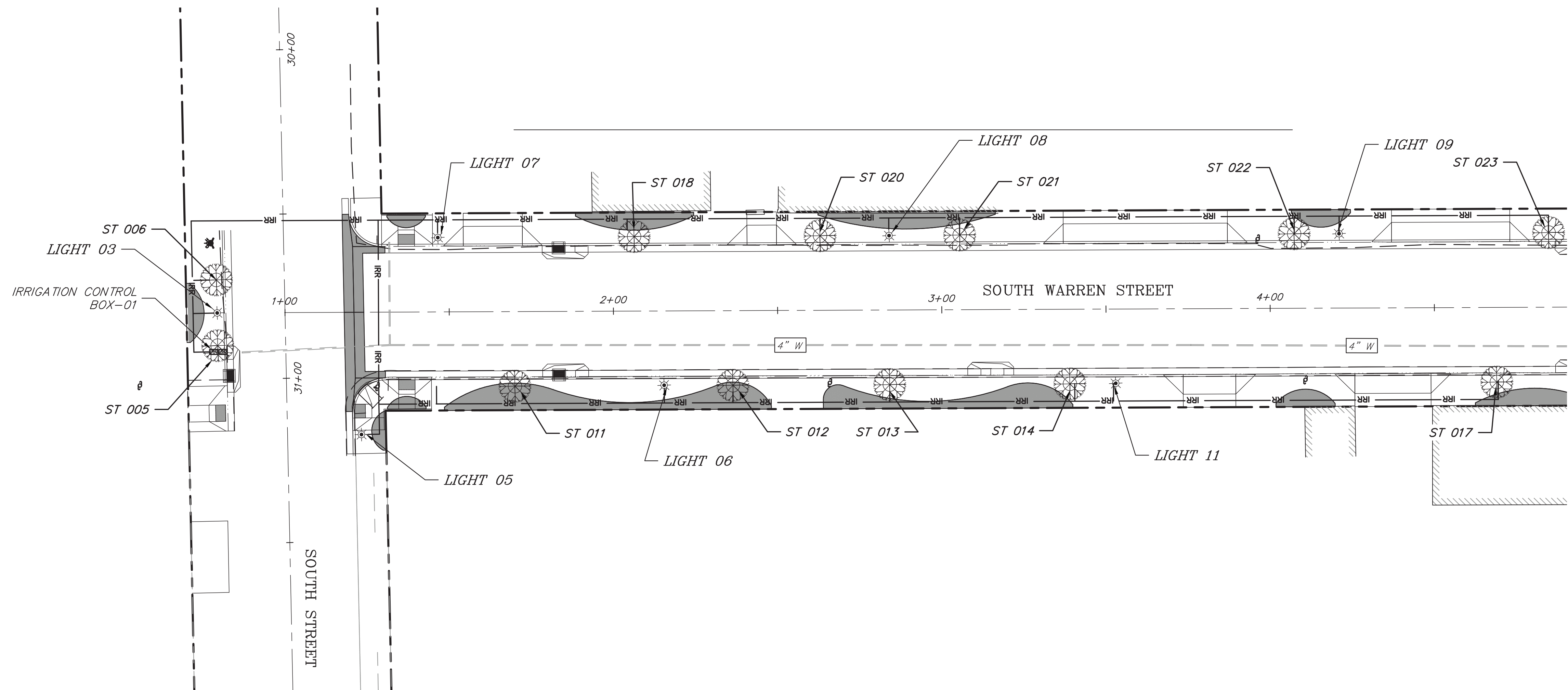
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CITY OF BISHOP  
SOUTH WARREN STREET IMPROVEMENTS  
STRIPING, SIGNAGE AND CONCRETE LAYOUT DIAGRAM

DATE 03/01/2025  
SCALE AS SHOWN  
DRAWN SM/MBP  
JOB NO. 04.0542  
DWG C17  
SHEET 18 OF 27



|        |                      |                                               |
|--------|----------------------|-----------------------------------------------|
| st 005 | Desert Willow hybrid | X Chitalpa tashkentensis Morning Cloud        |
| st 006 | Desert Willow hybrid | X Chitalpa tashkentensis Morning Cloud        |
| st 011 | Crepe myrtle         | Lagerstroemia hybrid <i>Tuscarora</i>         |
| st 012 | Sawleaf Zelcova      | Zelcova serrata City Sprite                   |
| st 013 | Desert Willow hybrid | X Chitalpa tashkentensis <i>Morning Cloud</i> |
| st 014 | Flowering plum       | Prunus X Krauter <i>Versuvius</i>             |
| st 017 | Flowering plum       | Prunus X Krauter <i>Versuvius</i>             |
| st 018 | Sawleaf Zelcova      | Zelcova serrata <i>City Sprite</i>            |
| st 020 | Sawleaf Zelcova      | Zelcova serrata City Sprite                   |
| st 021 | Sawleaf Zelcova      | Zelcova serrata City Sprite                   |
| st 022 | Red Bud              | Cercis <i>Merlot</i>                          |
| st 023 | Chinese Pistache     | Pistacia x Red <i>Plush</i>                   |

### LEGEND

PT - PLANTER TREE  
ST - STREET TREE

 IRRIGATION CONTROL BOX

**BP BACKFLOW PREVENTER**

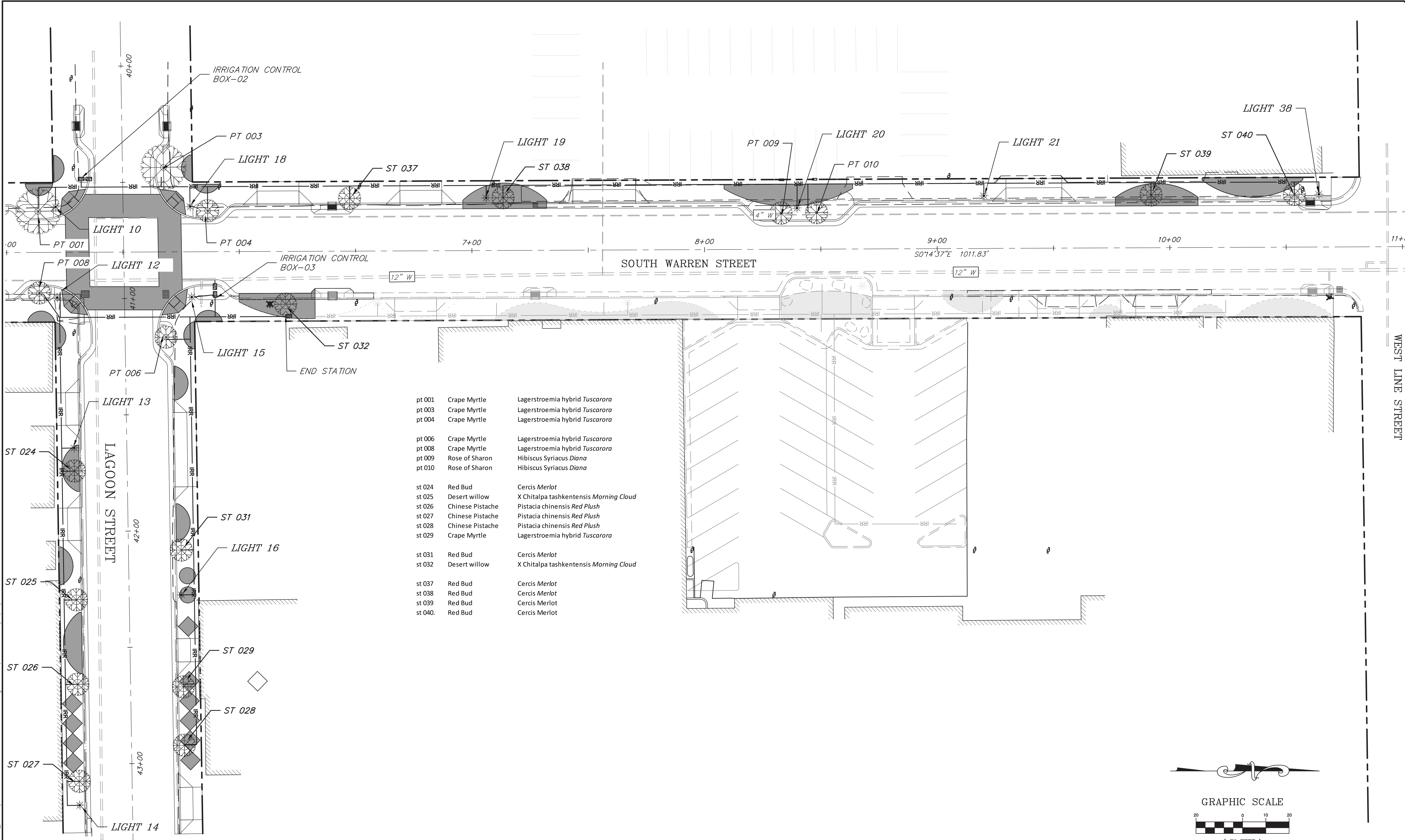
IRR—— IRRIGATION LINES IN COMMON TRENCH



GRAPHIC SCALE

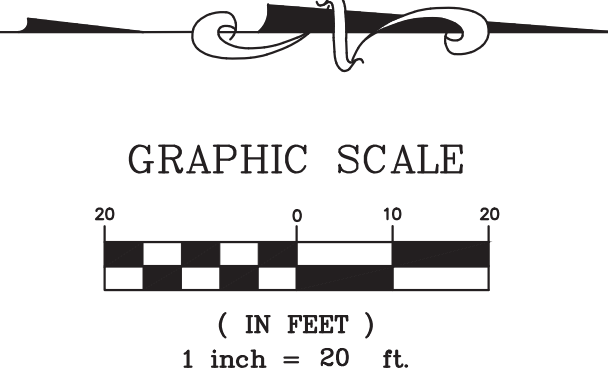
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1 inch = 20 ft.

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|        |                  |                                        |
|--------|------------------|----------------------------------------|
| pt 001 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| pt 003 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| pt 004 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| pt 006 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| pt 008 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| pt 009 | Rose of Sharon   | Hibiscus Syriacus Diana                |
| pt 010 | Rose of Sharon   | Hibiscus Syriacus Diana                |
| st 024 | Red Bud          | Cercis Merlot                          |
| st 025 | Desert willow    | X Chitalpa tashkentensis Morning Cloud |
| st 026 | Chinese Pistache | Pistacia chinensis Red Plush           |
| st 027 | Chinese Pistache | Pistacia chinensis Red Plush           |
| st 028 | Chinese Pistache | Pistacia chinensis Red Plush           |
| st 029 | Crape Myrtle     | Lagerstroemia hybrid Tuscarora         |
| st 031 | Red Bud          | Cercis Merlot                          |
| st 032 | Desert willow    | X Chitalpa tashkentensis Morning Cloud |
| st 037 | Red Bud          | Cercis Merlot                          |
| st 038 | Red Bud          | Cercis Merlot                          |
| st 039 | Red Bud          | Cercis Merlot                          |
| st 040 | Red Bud          | Cercis Merlot                          |

- LEGEND
- PT - PLANTER TREE  
ST - STREET TREE
- IRRIGATION CONTROL BOX
- BACKFLOW PREVENTER
- IRRIGATION LINES IN COMMON TRENCH



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civil engineering  
land surveying  
MAMMOTH LAKES  
BISHOP  
REDWOOD CITY

PREPARED & SUBMITTED BY:

REGISTERED PROFESSIONAL ENGINEER  
MATTHEW B. PETRONI  
C69473  
06/30/25  
DATE: 3/10/25

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CITY OF BISHOP  
SOUTH WARREN STREET IMPROVEMENTS  
IRRIGATION AND PLANTING PLAN 2

DATE 03/01/2025  
SCALE AS SHOWN  
DRAWN SM/MBP  
JOB NO. 04.0542  
DWG C19  
SHEET 20 OF 27

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**CITY OF BISHOP**  
**STANDARDS FOR LANDSCAPING WITHIN THE PUBLIC RIGHTS-OF-WAY**

1. The City of Bishop encourages landscaping public streets. These standards are intended to promote the organized development of healthy trees and landscaping within the public rights-of-way with minimal damage to curb, gutter, sidewalk, structures and utilities.

It is noted that in accordance with the Streets and Highway Code, property owners are responsible for all improvements between the property line and the curb line.

2. Root barrier shall be placed in locations shown on the standard drawings to a minimum depth of 18" below the surface. Root barrier shall be installed linear style or surround style as approved by the City. Mechanical root barrier shall be polystyrene plastic, or similar material, with added ultraviolet inhibitors, and a minimum wall thickness of 0.060". Chemical root barriers shall contain time-release chemicals that control root growth for a minimum of 12 years and shall be constructed to a minimum depth of 18" below the surface. Chemical barriers shall be EPA registered and cleared for use in California; shall have an EPA toxicity classification of IV with an Oral LD 50 level greater than 5,000; and shall be on the list of barriers approved by the City of Bishop Department of Public Works. All barriers shall be installed in accordance with the manufacturers requirements and these standards.

3. Planter size shall be a minimum 4 ft square; or in a linear planter shall be a minimum 4 ft wide strip.

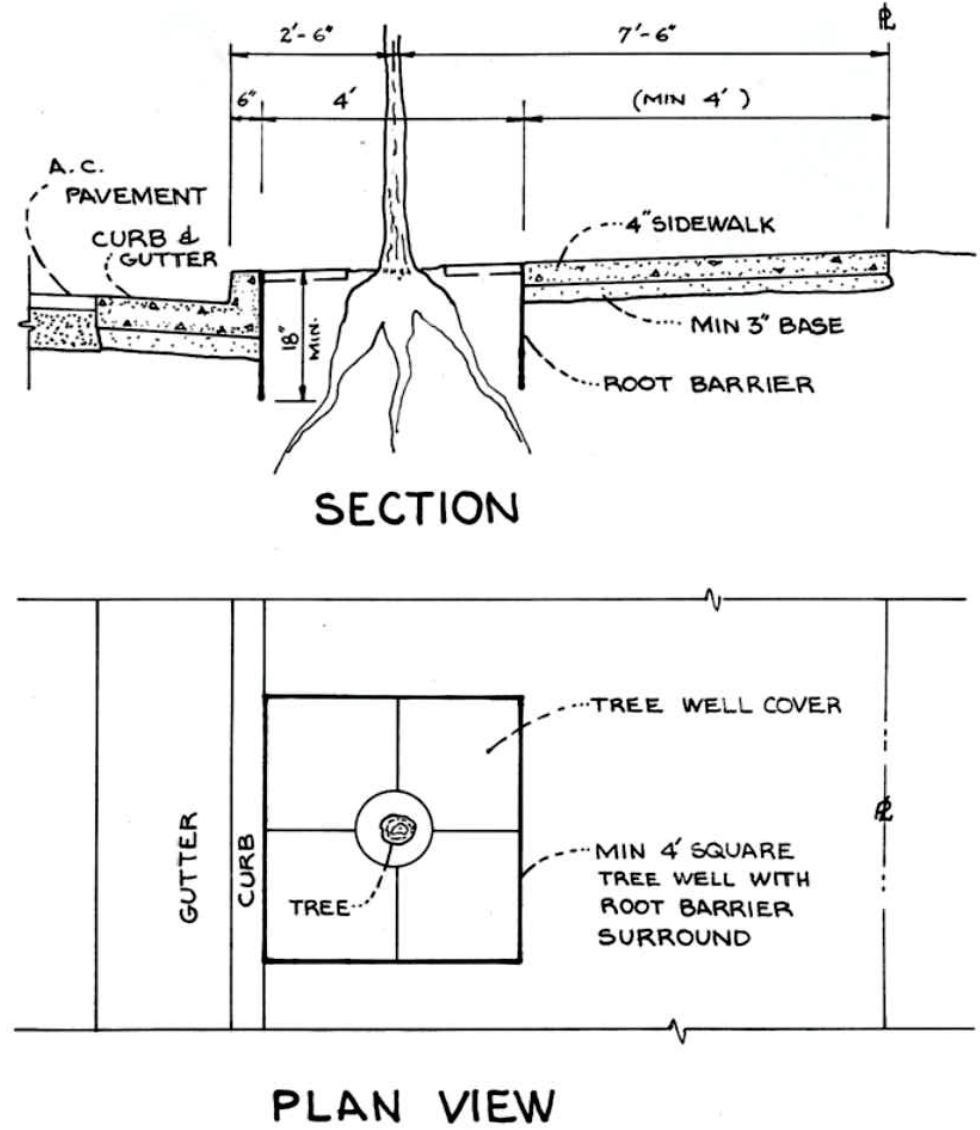
4. Planters shall be equipped with facilities for deep watering to establish deep root systems. Irrigation shall conform to City standards for water-efficient landscapes (Chapter 13.07 Bishop Municipal Code).

5. Tree well covers shall be used in areas zoned commercial unless waived in writing by the City. Covers shall be manufactured high density plastic or cast iron. Decorative brick may be used if approved by the City. In residential areas, tree well areas may be covered with dirt, gravel, bark, brick or commercial covers. Linear planting strips may use grass, potentilla or other landscaping approved by the City.

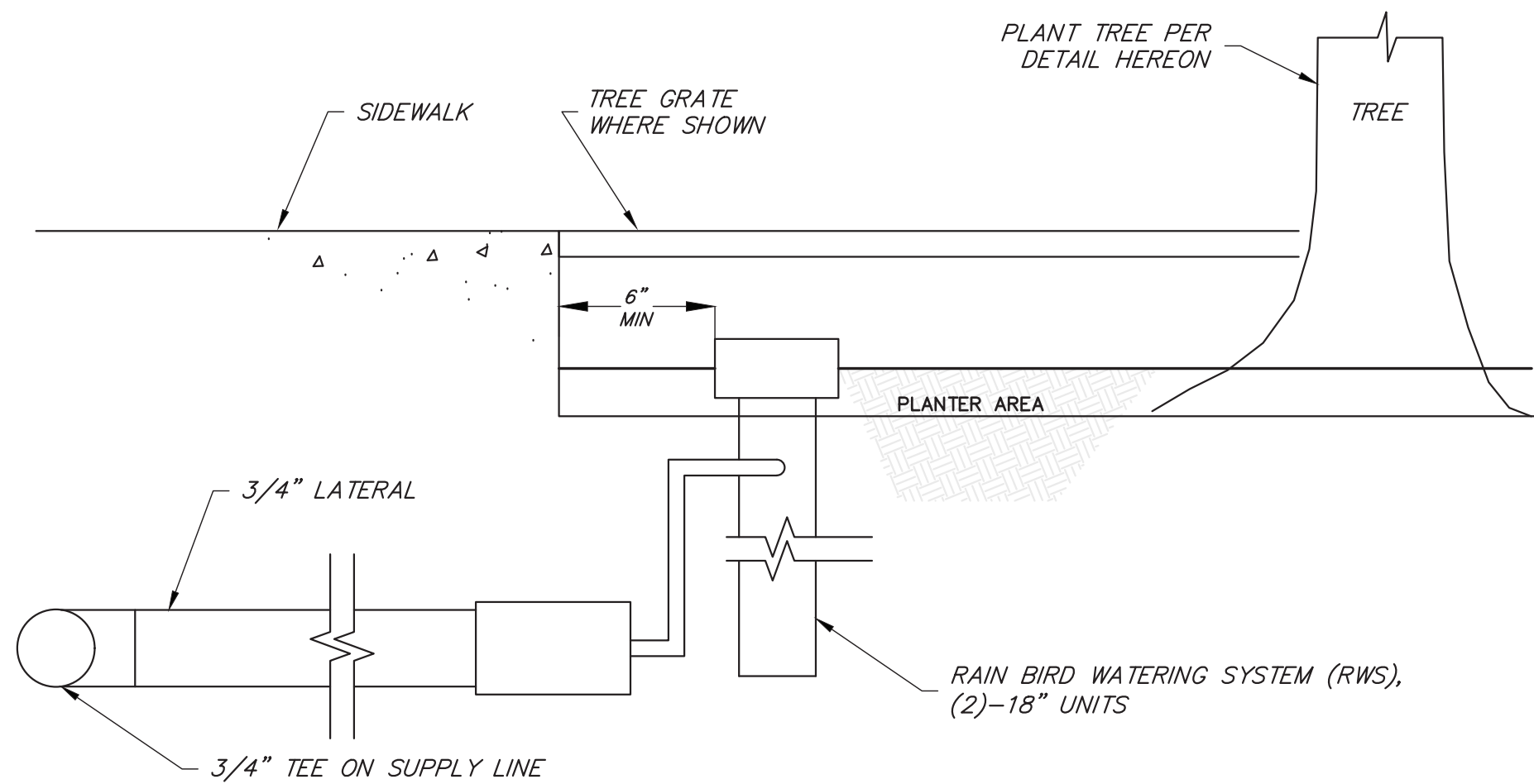
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|  | Approved By<br><i>[Signature]</i><br>MAY 23, 1996<br>FEB 22, 1996<br>CITY ENGINEER | <b>TREE STANDARDS</b> | Standard Detail No.<br><b>L-1</b><br>1 OF 5 |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------|---------------------------------------------|

6. Trees shall not be located within 15 ft of fire hydrants; 10 ft of curb returns, driveways or utility poles; or 5 ft of underground utility services.
7. All trees shall be staked until they are established and can stand alone. Stakes shall be located not to interfere with pedestrian or street traffic.
8. Trees that are acceptable for planting include:
- PYRUS calleryana "Bradford" (Flowering Pear)\*
  - PRUNUS serrulata kwanzan (Flowering Cherry)\*
  - PRUNUS cerasifera "Thundercloud" (Flowering Plum)
  - PURNUS persica (Flowering Peach)
  - ACER rubrum (Red Maple)\*
  - ARBUTUS unedo (Strawberry Tree)
  - CERCIS canadensis (Eastern Redbud)
  - ROBINIA ambigua "Idahoensis" (Idaho Locust)
  - PISTACIA chinensis (Chinese Pistache)
- \* Not recommended for planting under power lines or telephone lines.
- The above trees are suitable for street landscaping and will have minimal impact on public improvements and utilities if they are cared for properly. No other trees will be planted within the right-of-way unless approved in writing by the City.

|                                                                                   |                                                                                    |                       |                                             |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------|---------------------------------------------|
|  | Approved By<br><i>[Signature]</i><br>MAY 23, 1996<br>FEB 22, 1996<br>CITY ENGINEER | <b>TREE STANDARDS</b> | Standard Detail No.<br><b>L-2</b><br>2 OF 5 |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------|---------------------------------------------|

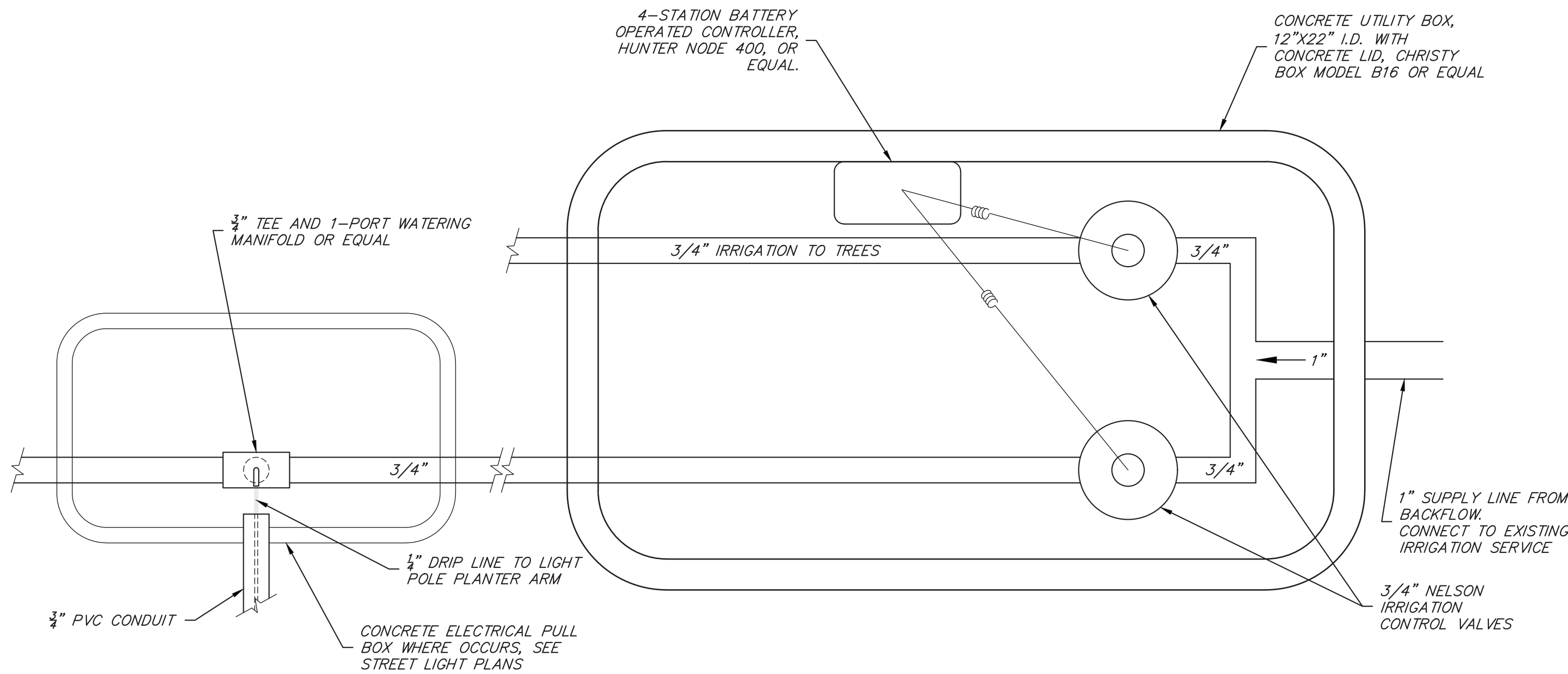


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|  | Approved By<br><i>[Signature]</i><br>MAY 23, 1996<br>FEB 22, 1996<br>CITY ENGINEER | <b>COMMERCIAL TREE</b> | Standard Detail No.<br><b>L-5</b><br>5 OF 5 |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------|---------------------------------------------|



**TREE WELL BUBBLER DETAIL**

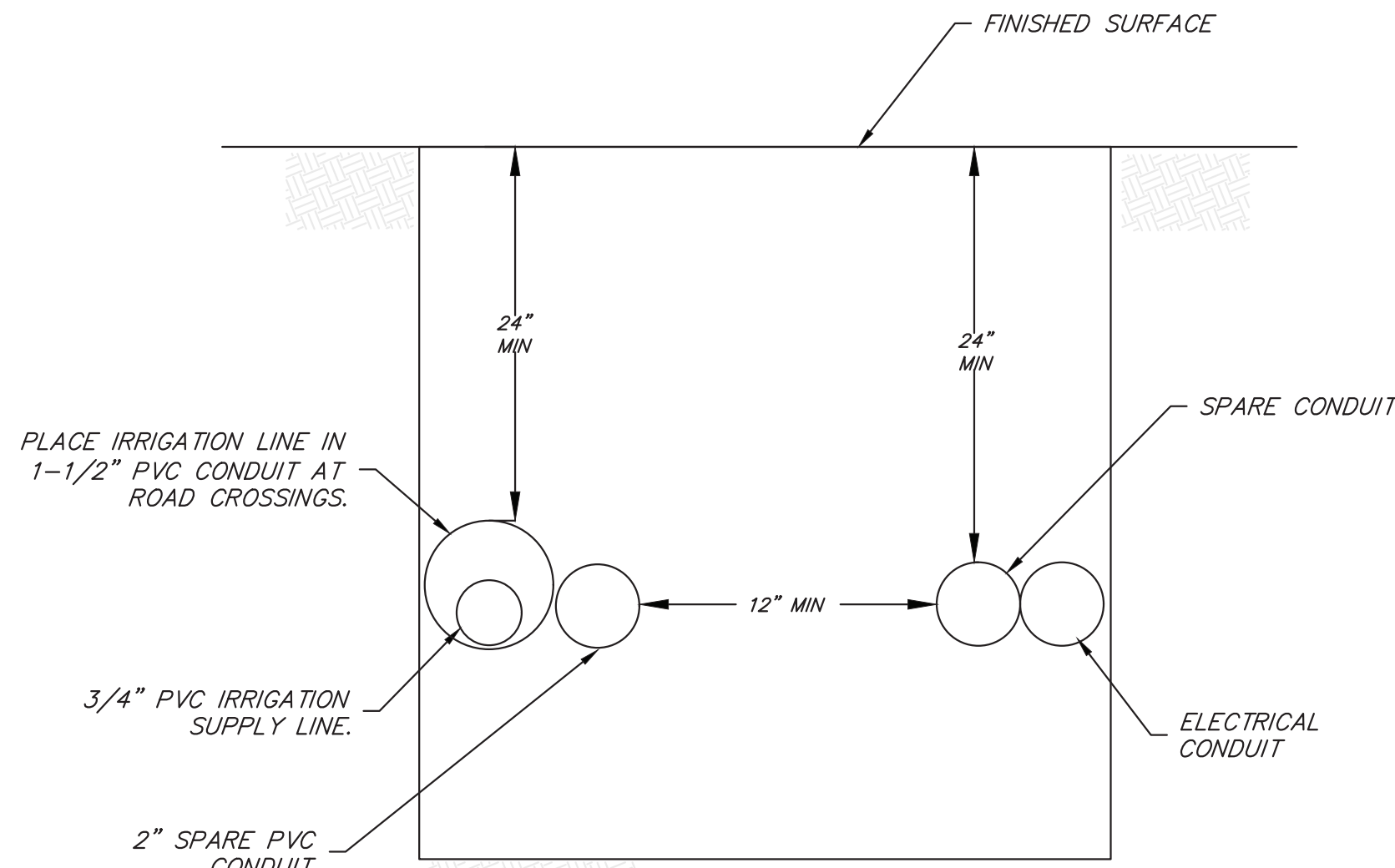
N.T.S.



NOTE:  
EXACT NUMBER OF VALVES, LAYOUT AND DISTRIBUTION  
MAY VARY DEPENDING ON NUMBER OF SERVICES REQUIRED

**IRRIGATION MANIFOLD DETAIL**

N.T.S.



**COMMON TRENCH DETAIL**

N.T.S.

NOTES:

- REFER TO CITY OF BISHOP STANDARD DETAIL WS-1 FOR COMPLETE TRENCH DETAIL INFORMATION.
- REFER TO ELECTRICAL PLANS FOR SIZE AND LOCATION OF ELECTRICAL CONDUITS.

| NO. | DATE | REVISIONS |
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GENERAL ELECTRICAL REQUIREMENTS:

1. GENERAL PROVISIONS

- 1.1. CONTRACTOR SHALL CONSIDER THE GENERAL AND SPECIFIC CONDITIONS OF THE CONTRACT AS WELL AS THE COMPLETE SET OF CONSTRUCTION DRAWINGS AS PART OF THESE ELECTRICAL REQUIREMENTS. WHERE THE REQUIREMENTS OF THESE SPECIFICATIONS DO NOT COINCIDE WITH OTHER CONTRACT DOCUMENTS, THE STRICTER REQUIREMENTS SHALL GOVERN.

2. WORK INCLUDED

- 2.1. PROVIDE ALL LABOR, MATERIALS, TOOLS, EQUIPMENT, APPARATUS, ETC. (INCLUDING THOSE ITEMS REASONABLY INFERRED) AS REQUIRED FOR A COMPLETE INSTALLATION OF ANY ELECTRICAL WORK SHOWN WITHIN THE ELECTRICAL CONSTRUCTION DOCUMENTS, OR DETAILED IN THE ELECTRICAL SPECIFICATIONS. ALL ELECTRICAL WORK SHALL BE PERFORMED BY LICENSED ELECTRICIANS AND TECHNICIANS. REPAIRS AND REPLACEMENTS FOR DEFECTIVE EQUIPMENT OR MATERIALS AS COVERED BY WARRANTY/GUARANTEE SHALL BE CONSIDERED WITHIN THE SCOPE OF WORK AND SHALL BE PERFORMED AT NO ADDITIONAL COST (EXCEPTION: LIGHTING LAMPS).

3. RELATED WORK SPECIFIED ELSEWHERE

- 3.1. ALL ELECTRICAL CONSTRUCTION DOCUMENTS INCLUDING THESE ELECTRICAL REQUIREMENTS SHALL BE CONSIDERED AS A WHOLE. THE ELECTRICAL WORK SHALL ACCOMMODATE THE REQUIREMENTS OF THE ELECTRICAL CONSTRUCTION DOCUMENTS AND SHALL ENSURE PROPER PERFORMANCE OF ELECTRICAL WORK REQUIRED BY OTHER TRADES.

4. SITE INVESTIGATION

- 4.1. ELECTRICAL CONTRACTOR SHALL THOROUGHLY INVESTIGATE ALL EXISTING CONDITIONS AT THE PROJECT SITE PRIOR TO SUBMITTING A BID. NO CLAIM FOR EXTRA PAYMENT WILL BE ACCEPTED FOR CONDITIONS WHICH WERE EVIDENT DURING THE SITE INVESTIGATION.

5. REGULATIONS AND STANDARDS

- 5.1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST ADOPTED EDITIONS OF: THE NATIONAL ELECTRICAL CODE (NEC), APPLICABLE PUBLICATIONS OF THE NATIONAL FIRE PROTECTION AGENCY (NFPA), INTERNATIONAL BUILDING CODE (IBC), NECA 1–2015 STANDARD FOR GOOD WORKMANSHIP IN ELECTRICAL CONSTRUCTION, AMERICANS WITH DISABILITIES ACT (ADA), OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA), THE REQUIREMENTS OF THE FIRE MARSHALL, AND ANY UTILITY COMPANY STANDARDS AS DETAILED IN UTILITY WORK ORDER DRAWINGS. ADDITIONALLY, ALL STATE AND LOCAL CODES AND ORDINANCES SHALL BE UPHOLD. CONTRACTOR SHALL NOT OMIT ANY COMPONENT OR PORTION OF THESE ELECTRICAL CONSTRUCTION DOCUMENTS WHICH MAY EXCEED THE LISTED STANDARDS. NO ELECTRICAL WORK DETAILED IN THE ELECTRICAL CONSTRUCTION DOCUMENTS OR ELECTRICAL SPECIFICATION SECTION SHALL BE INTERPRETED TO PERMIT WORK WHICH FAILS TO CONFORM TO THESE REQUIREMENTS. WHERE CONFLICTS OCCUR, HIGHER STANDARDS SHALL GOVERN. RULINGS AND INTERPRETATIONS BY GOVERNING AGENCIES SHALL BE CONSIDERED A PART OF THIS DIVISION IF COMMONLY IMPOSED UPON THE TRADE PRIOR TO SUBMISSION OF BID.

6. FEES

- 6.1. ELECTRICAL CONTRACTOR SHALL INCLUDE ALL FEES AND ROYALTIES FOR TESTS AND INSPECTIONS. UTILITY COMPANY CHARGES FOR PERMANENT CONNECTION TO ELECTRICAL SERVICE ARE NOT THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR.

7. DRAWINGS AND SPECIFICATIONS

- 7.1. ELECTRICAL CONTRACTOR SHALL VERIFY THE EXACT LOCATIONS, ELEVATIONS, AND INSTALLATION REQUIREMENTS OF ALL ELECTRICAL EQUIPMENT PRIOR TO "ROUGH-IN" (INCLUDING RECEPTACLES, SWITCHES, CONDUITS, SWITCHBOARDS, PANELBOARD, ETC.). LOCATIONS SHALL BE VERIFIED FOR ADEQUATE FLOOR SPACE AND CLEARANCE PRIOR TO FABRICATING OR ORDERING ANY EQUIPMENT OR MATERIALS. ALL DISCREPANCIES SHALL BE REPORTED TO THIS ENGINEER IMMEDIATELY. FINAL CONNECTIONS SHALL BE MADE IN ACCORDANCE WITH MANUFACTURER'S APPROVED WIRING DIAGRAMS, DETAILS AND INSTRUCTIONS.
- 7.2. ELECTRICAL CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE PUBLISHED INSTALLATION DIRECTIONS AND INSTRUCTIONS AS GIVEN FOR SPECIFIC EQUIPMENT BY THE EQUIPMENT MANUFACTURER.
- 7.3. WHERE AMBIGUITY ARISES REGARDING SPECIFIC INSTALLATION INSTRUCTIONS AND DETAILS ELECTRICAL CONTRACTOR SHALL SUBMIT A FORMAL REQUEST-FOR-INFORMATION (RFI) DOCUMENT TO THIS ENGINEER FOR REVIEW AND RESPONSE PRIOR TO PERFORMANCE OF THE ASSOCIATED WORK.
- 7.4. ALL SERVICES RENDERED BY THIS ENGINEER ARE PROFESSIONAL OPINIONS AND RECOMMENDATIONS. UNDER NO CIRCUMSTANCE IS IT THE INTENT OF THIS ENGINEER TO DIRECTLY CONTROL THE PHYSICAL ACTIVITIES OF THE CONTRACTOR OR HIS EMPLOYEES.

8. MATERIALS

- 8.1. APPEARANCE AND FINISH OF MATERIALS SHALL BE OF THE HIGHEST STANDARDS. ALL MATERIALS AND EQUIPMENT SHALL BE NEW, OPERATING NORMALLY, AND OF HIGHEST AVAILABLE QUALITY. ANY DEFECTIVE MATERIALS SHALL BE IDENTIFIED AND REMOVED FROM SITE, IMMEDIATELY.
- 8.2. PROVIDE UNDERWRITERS LABORATORY (UL) LISTED MATERIALS AND EQUIPMENT WHEREVER STANDARDS FOR SAID ITEMS HAVE BEEN ESTABLISHED. UNLISTED DEVICES SHALL BE INSTALLED IN EQUIPMENT NORMALLY LISTED OR LABELED, AND SHALL CONFORM TO UL STANDARDS AS FAR AS POSSIBLE.
- 8.3. ALL CATALOG NUMBERS ARE GIVEN TO ASSIST IN IDENTIFYING THE BASIC REQUIREMENTS OF THIS PROJECT AND INDICATE THE MINIMUM LEVEL OF QUALITY. CATALOG NUMBERS WILL, GENERALLY, NOT SPECIFY COLOR AND ACCESSORIES. CONSULT OWNER AND ARCHITECT FOR COLOR AND ACCESSORY DETAILS.

9. CLEAN WORK

- 9.1. REGULARLY REMOVE DEBRIS FROM THE PROJECT SITE, AS REQUIRED, DURING CONSTRUCTION. CLEAN ALL RACEWAYS, FIXTURES, AND OTHER EQUIPMENT PRIOR TO FINAL ACCEPTANCE BY OWNER.

10. CLOSING IN OF UNINSPECTED WORK

- 10.1. ELECTRICAL CONTRACTOR SHALL NOT CLOSE IN OR CONCEAL ANY ELECTRICAL WORK PERFORMED PRIOR TO INSPECTION AND APPROVAL.

11. STANDARD FIELD TESTS

- 11.1. ELECTRICAL CONTRACTOR SHALL RETAIN A FULLY TRAINED AND EQUIPPED, NETA AFFILIATED, 3RD PARTY TESTING AGENT (TESTS PERFORMED BY CONTRACTOR SHALL NOT BE ACCEPTED) TO PERFORM THE FOLLOWING TESTS AND CALIBRATION OF THE ELECTRICAL SYSTEM. TESTING AGENT SHALL PROVIDE THE ENGINEER WITH TABULATED AND SIGNED TEST REPORTS FOR THE FOLLOWING ELECTRICAL TESTS.
- 11.2. CONDUCTOR INSULATION TESTING: TEST POWER CONDUCTORS USING A 1000 VOLT DC MEGGER (100 MEGA-OHM MINIMUM) INSULATION TESTER. TEST CONDUCTORS INSTALLED IN PLACE, DISCONNECTED AT BOTH ENDS, AND ACCORDING TO TEST EQUIPMENT MANUFACTURES INSTRUCTIONS. MINIMUM RESISTANCE VALUES SHALL BE AS RECOMMENDED BY TEST EQUIPMENT MANUFACTURER AND IEEE RECOMMENDED STANDARDS.
- 11.3. GROUND RESISTANCE TEST: TEST MAIN GROUNDING ELECTRODE SYSTEM USING THREE POINT FALL OF POTENTIAL TESTER. PERFORM TEST ACCORDING TO TEST EQUIPMENT MANUFACTURES INSTRUCTIONS. MAXIMUM GROUND RESISTANCE OF THE GROUNDING ELECTRODE SYSTEM SHALL BE 10 OHMS MAXIMUM. IF MEASURED GROUND RESISTANCE IS GREATER THAN 10 OHMS, CONTRACTOR SHALL PROVIDE AND INSTALL ONE 3/4" X 8" COPPER CLAD GROUND ROD WITH #2 CU G.E.C. CONNECTION TO THE GROUNDING ELECTRODE SYSTEM.
- 11.4. POLARITY TESTS: TEST ALL UTILIZATION EQUIPMENT, OUTLETS, AND RECEPTACLES FOR PROPER POLARITY. POLARITY SHALL COMPLY WITH NEC REQUIREMENTS.
- 11.5. MECHANICAL WIRE LUGS INTEGRITY: CHECK ALL MECHANICAL LUGS FOR PROPER BINDING SCREW TORQUE VALUE USING A CALIBRATED TORQUE WRENCH (OR SCREWDRIVER). ALL TORQUE VALUES SHALL COMPLY WITH LUG MANUFACTURERS RECOMMENDATIONS.
- 11.6. SHORT-CIRCUIT, GCPD COORDINATION, AND ARC-FLASH LABELING: PROVIDE STUDIES TO DETERMINE SHORT CIRCUIT WITHSTAND AND INTERRUPTING COMPLIANCE, COORDINATION AND ADJUSTMENT OF ADJUSTABLE OVER CURRENT DEVICES, AND ATTACHMENT OF ARC-FLASH LABELS WHICH MEET THE REQUIREMENTS OF THE LATEST EDITION NFPA-70E. STUDY REPORTS SHALL BE SEALED BY A PROFESSIONAL ENGINEER LICENSED IN THE STATE WHERE THE PROJECT IS LOCATED.
- 11.7. TESTS SHALL BE COMPLETE ENOUGH TO BE CONCLUSIVE AND TO ENSURE PROPER OPERATION OF THE ELECTRICAL SYSTEM. ANY MATERIALS OR SYSTEM WHICH FAILS TO MEET THE REQUIREMENTS OF THE STANDARD FIELD TEST REQUIREMENTS SHALL BE CONSIDERED DEFECTIVE AND SHALL BE PROMPTLY CORRECTED UNDER WARRANTY.

12. IDENTIFICATION

- 12.1. EQUIPMENT NAMEPLATES: ELECTRICAL CONTRACTOR SHALL PROVIDE AND INSTALL ENGRAVED PHENOLIC NAMEPLATES FOR ALL ELECTRICAL SWITCHGEAR EQUIPMENT INCLUDING SWITCHBOARDS, TRANSFORMERS, MOTOR CONTROL CENTERS, PANELBOARDS, SAFETY SWITCHES, ETC. NAMEPLATES SHALL INDICATE DEVICE DESIGNATION, EQUIPMENT SERVED, VOLTS/PHASE/WIRE, AND SOURCE FEEDING THE EQUIPMENT. PROVIDE ALL PANELBOARDS WITH NEW AND ACCURATE TYPED DIRECTORIES, INSTALLED UNDER CLEAR PLASTIC COVER. PROVIDE DIRECTORY INFORMATION TO OWNER FOR APPROVAL PRIOR TO FINALIZATION.
- 12.2. WIRE TAGS: PROVIDE AND INSTALL UNIQUELY NUMBERED HEAT SHRINK TYPE WIRE TAGS AT ALL LOCATIONS WHERE CONDUCTORS ARE TERMINATED OR SPLICED.

13. PENETRATIONS

- 13.1. PROVIDE AND INSTALL APPROVED UL LISTED ASSEMBLY AND EMPLOY ARCHITECTURALLY APPROVED METHODS FOR WATER-TIGHT PENETRATION OF EXTERIOR WALLS. CONSULT ARCHITECT FOR DETERMINATION OF PENETRATION LOCATIONS FOR EXTERIOR WALLS.
- 13.2. PROVIDE AND INSTALL APPROVED UL LISTED MATERIALS AND EMPLOY ARCHITECTURALLY APPROVED METHODS FOR PENETRATION OF FIRE-RATED ASSEMBLIES. ELECTRICAL CONTRACTOR SHALL NOT EXCEED THE MAXIMUM ALLOWABLE SURFACE PENETRATIONS. CONSULT ARCHITECT FOR DETERMINATION OF PENETRATION LOCATIONS INTO FIRE-RATED ASSEMBLIES.

14. EXCAVATION AND BACKFILL

- 14.1. PROVIDE ALL EXCAVATION, BACKFILL, TRENCHING, SHORING, PUMPING, COMPACTION, ETC. REQUIRED FOR THE ELECTRICAL WORK DETAILED IN THE ELECTRICAL CONSTRUCTION DOCUMENTS. WHERE ELECTRICAL CONTRACT DOCUMENTS DO NOT DETAIL SPECIFIC REQUIREMENTS, THE EXCAVATION AND BACKFILL SHALL CONFORM TO REQUIREMENTS OF THE CIVIL CONSTRUCTION DOCUMENTS.
- 14.2. COORDINATE WITH EARTHWORK CONTRACTOR TO INSTALL RACEWAYS AND CONDUIT ROUTES PROMPTLY. ELECTRICAL CONTRACTOR SHALL PERFORM BACKFILL UPON INSPECTION AND APPROVAL.
- 14.3. UNDERGROUND ELECTRICAL WORK SHALL BE PERFORMED WITH CONSIDERATION FOR EXISTING SERVICES. ELECTRICAL CONTRACTOR SHALL PROMPTLY AND COMPLETELY REPAIR OR REPLACE ANY SYSTEMS DISRUPTED DURING ELECTRICAL INSTALLATION AND RETURN TO WORKING ORDER.
- 14.4. BACKFILL SHALL CONFORM TO REQUIREMENTS THE CIVIL CONSTRUCTION DOCUMENTS AND SHALL BE FREE OF ROCKS OR OTHER DEBRIS, AND SHALL BE COMPACTED TO FINISHED GRADE.
- 14.5. EXCAVATION AND BACKFILL FOR UTILITY SERVICE ENTRANCE SHALL CONFORM TO THE REQUIREMENTS OF THE SERVING UTILITY COMPANY

15. SUPPORTS AND FASTENINGS

- 15.1. ALL MOUNTING HARDWARE SHALL BE STEEL, UNLESS OTHERWISE NOTED. ELECTRICAL CONTRACTOR SHALL PROVIDE AND INSTALL SUPPORTS AND HANGARS FOR ALL RACEWAYS, CABINETS, BOXES, BACK-BOXES, AND ALL OTHER EQUIPMENT. SUPPORT CHANNELS AND FASTENERS SHALL BE MADE USING PRE-ENGINEERED AND MANUFACTURED COMPONENTS DESIGNED FOR THE INTENDED USE. SUPPORTS AND FASTENERS SHALL BE INSTALLED PER MANUFACTURERS INSTRUCTIONS AND IN GENERAL CONFORMANCE WITH THE RECOMMENDATIONS OF NECA STANDARD 1–2015 AND NECA STANDARD 101–2013. ANCHORS, BOLTS, SUPPORT SYSTEMS, HANGERS, ETC. SHALL FEATURE ADEQUATE CORROSION RESISTANCE FOR THE APPLICATION. RACEWAY SUPPORTS SHALL BE TRAPEZE TYPE WITH BEAM CLAMPS, THREADED RODS, AND STRUCTURAL CHANNELS. SELECTION OF SUPPORTS AND FASTENING METHODS SHALL BE BASED ON SIZE AND WEIGHT OF COMPONENTS SUPPORTED, AS WELL AS SAFETY AND ACCESSIBILITY. ALL SUPPORTS AND HANGARS SHALL BE RATED FOR FIVE (5) TIMES THE ACTUAL LOAD.

16. TRADE COORDINATION

- 16.1. ELECTRICAL CONTRACTOR SHALL COORDINATE THE ELECTRICAL INSTALLATION WORK WITH ALL OTHER CONTRACTORS. REFER TO PLANS AND SPECIFICATIONS OF OTHER TRADES. ELECTRICAL CONTRACTOR SHALL CONSULT OTHER CONTRACTORS TO ENSURE TIMELY AND APPROPRIATE CONNECTIONS AND INTERFACE WITH PLUMBING, MECHANICAL, FIRE/SMOKE DAMPERS, OR OTHER EQUIPMENT. ALL REQUIRED WIRING AND CONTROL COMPONENTS SHALL BE CONSIDERED PART OF THE SCOPE OF WORK.

17. RECORD DRAWINGS

- 17.1. ELECTRICAL CONTRACTOR SHALL PROVIDE A NEAT AND COMPLETE SET OF "AS-BUILT" RECORD DRAWINGS TO THE OWNER WITHIN TEN (10) DAYS OF FINAL ACCEPTANCE OF WORK. RECORD DRAWINGS SHALL INDICATE ALL DEVIATIONS FROM THE ELECTRICAL CONSTRUCTION DOCUMENTS, LOCATIONS OF STUB-OUTS AND CONCEALED ITEMS (PER FIELD DIMENSIONS). RECORD DRAWINGS SHALL BE OF EQUAL TO OR HIGHER QUALITY THAN THESE ELECTRICAL CONSTRUCTION DOCUMENTS (INCLUDING SIZE, CLARITY AND MEDIUM). ALL MAINTENANCE AND OPERATING MANUALS AS WELL AS ANY ADDITIONAL INSTRUCTIONS, SHALL BE CONSIDERED A PART OF THE RECORD DRAWINGS.

18. ELECTRICAL SUBMITTALS

- 18.1. ELECTRICAL CONTRACTOR SHALL SUBMIT ELECTRONIC COPY OF FACTORY SHOP-DRAWINGS FOR ALL ELECTRICAL COMPONENTS PROPOSED FOR THIS PROJECT TO THIS ENGINEER, AND TO THE OWNER. ELECTRICAL CONTRACTOR SHALL OBTAIN WRITTEN APPROVAL FROM THIS ENGINEER, AND THE OWNER, OF ALL PROVIDED MANUFACTURER'S DATA SHEETS FOR ALL SWITCHGEAR, LIGHTING FIXTURES, WIRING DEVICES, FIRE ALARM SYSTEM COMPONENTS, MOTOR CONTROL EQUIPMENT, TRANSFER SWITCHES, ETC. ANY PROPOSED SUBSTITUTIONS SHALL MEET THE PROJECT REQUIREMENTS EXACTLY, AND SHALL BE OF EQUAL OR GREATER QUALITY IN ALL RESPECTS, AND REQUIRE THIS ENGINEER'S APPROVAL. SUBSTITUTION PROPOSALS MUST BE SUBMITTED NO LESS THAN TEN (10) WORKING DAYS PRIOR TO BID ACCEPTANCE. ELECTRICAL CONTRACTOR SHALL ORDER AND/OR RELEASE ANY MATERIALS PROMPTLY AFTER SUBMITTAL APPROVAL. NO SUBSTITUTIONS OR ALTERNATE METHODS SHALL BE ACCEPTED AS A RESULT OF FAILURE TO TIMELY ORDER MATERIALS.
- 18.2. SUBMITTAL DATA SHALL BE PRE-REVIEWED BY THE CONTRACTOR AND SHALL INCLUDE A WRITTEN STATEMENT BY THE CONTRACTOR THAT THE CONTRACTOR HAS REVIEWED THE SUBMITTAL DATA AND THAT THE SUBMITTED MATERIALS OR EQUIPMENT MEETS THE REQUIREMENTS OF THE CONTRACT DOCUMENTS AND ALL APPLICABLE CODE REQUIREMENTS.

19. ELECTRICAL DEMOLITION

- 19.1. ELECTRICAL DEMOLITION AS REQUIRED FOR THE ELECTRICAL SCOPE OF WORK SHALL BE CONSIDERED A PART OF THE SCOPE OF WORK. REMOVE AND RETIRE ALL ELECTRICAL COMPONENTS WHERE IN CONFLICT WITH NEW CONSTRUCTION OR DESIGN. EXISTING CONCEALED CONDUITS MAY BE ABANDONED IN PLACE WHERE THIS DOES NOT CAUSE CONFLICT. REMOVE ALL CONDUCTORS FROM ABANDONED OR DEMOLISHED CONDUITS/RACEWAYS. PROVIDE AND INSTALL ANY COMPONENTS REQUIRED FOR COMPLETE RECONNECTION OF CIRCUITS WHERE DEMOLITION HAS CAUSED INTERRUPTION. RELOCATE AND RECONFIGURE EXISTING EQUIPMENT AS REQUIRED TO ACCOMODATE CONDITIONS. ALL EXISTING EQUIPMENT REMOVED DURING THE COURSE OF THIS PROJECT SHALL BE OFFERED TO THE OWNER FOR SALVAGE. ANY EQUIPMENT SELECTED BY THE OWNER SHALL BE DELIVERED TO THE OWNER ON SITE. ALL REMAINING EQUIPMENT BECOMES THE PROPERTY OF THE CONTRACTOR AND SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN A SAFE AND LEGAL MANNER.

20. TEMPORARY POWER

- 20.1. ELECTRICAL CONTRACTOR SHALL PROVIDE TEMPORARY POWER SERVICE AND DISTRIBUTION FOR ALL TRADES WHICH REQUIRE SERVICE DURING CONSTRUCTION. TEMPORARY POWER SERVICE SHALL COMPLY WITH THE REQUIREMENTS OF THE NEC, AS WELL AS OSHA. COSTS OF TEMPORARY POWER ARE NOT THE RESPONSIBILITY OF THE ELECTRICAL CONTRACTOR.

21. MATCH EXISTING

- 21.1. ELECTRICAL CONTRACTOR SHALL COMPLETELY IDENTIFY ANY COMPONENTS WHERE DIRECTED TO MATCH EXISTING, AND SHALL PROVIDE AND INSTALL THE ITEM(S) EXACTLY. WHERE EXACT REPLACEMENT IS NOT AVAILABLE, NEW EQUIPMENT SHALL MATCH EXISTING EQUIPMENT IN FUNCTION AND APPEARANCE, AND MUST BE OF EQUAL OR GREATER QUALITY THAN EXISTING EQUIPMENT. WHERE SCOPE OF WORK OCCURS AT AN EXISTING FACILITY, ALL MATERIALS AND WORKMANSHIP SHALL BE OF GREATER QUALITY THAN EXISTING. TRANSITIONS FROM NEW WORK AREAS TO EXISTING AREAS SHALL BE SEAMLESS IN APPEARANCE AND FUNCTION.

22. CONDUCTORS

- 22.1. ALL CONDUCTORS SHALL CONFORM TO THE REQUIREMENTS STATED UNDER SECTION 5.0 OF THIS ELECTRICAL SPECIFICATION, AND UL LISTING STANDARDS. ALL CONDUCTORS SHALL BE COPPER, STANDARD AMERICAN WIRE GAUGE, SOFT-DRAWN. ALL CONDUCTORS SHALL BE CONCEALED IN CONDUIT. CONDUCTORS SIZED #8 AWG AND LARGER SHALL BE STRANDED. MINIMUM WIRE SIZE FOR POWER CONDUCTORS SHALL BE #12 AWG, UNLESS OTHERWISE NOTED. CONDUCTOR INSULATION SHALL BE TYPE THWN-2 600 VOLT RATED. CONDUCTORS SHALL BE CONTINUOUS FROM ORIGIN TO EQUIPMENT WITHOUT SPLICES, PER NEC. WHERE REQUIRED, SPLICES SHALL OCCUR IN SPLICE BOXES PER THIS SPECIFICATION. WIRE/CABLE SHALL BE HANDLED TO AVOID DAMAGE TO BOTH CONDUCTOR AND INSULATION. WIRE/CABLE SHALL BE DELIVERED IN STANDARD COILS OR REELS WITH SUITABLE PROTECTION FROM WEATHER AND DAMAGE DURING STORAGE, HANDLING, AND INSTALLATION. PROVIDE CORD GRIP CONNECTORS FOR INSTRUMENT CABLES WHICH DO NOT HAVE INTEGRAL CONDUIT THREADING/PORT. INSTRUMENTATION-SIGNAL WIRES SHALL BE YELLOW FOR 120VAC, AND BLUE FOR 24VDC. COLOR CODE POWER CONDUCTORS CONSISTENTLY THROUGHOUT THE PROJECT ACCORDING TO THE FOLLOWING OUTLINE:

| VOLTAGE     | PHASE-A | PHASE-B | PHASE-C | NEUTRAL | GROUND |
|-------------|---------|---------|---------|---------|--------|
| 120/240V 1ø | BLACK   | RED     | ---     | WHITE   | GREEN  |
| 120/208V 3ø | BLACK   | RED     | BLUE    | WHITE   | GREEN  |
| 277/480V 3ø | BROWN   | ORANGE  | YELLOW  | GRAY    | GREEN  |

23. CONDUIT SYSTEMS

- 23.1. CONDUIT AND CONDUCTOR ROUTES SHALL BE DETERMINED BY THE ELECTRICAL CONTRACTOR AT THE TIME OF INSTALLATION AND ARE SHOWN ON THESE PLANS FOR EXPLANATIVE PURPOSES. PROVIDE AND INSTALL GREEN INSULATED GROUNDING WIRE IN ALL CONDUITS. INSTALL PULL STRINGS IN ALL EMPTY CONDUITS.
- 23.2. TYPE RMC AND IMC (RIGID METALLIC CONDUIT & INTERMEDIATE METALLIC CONDUIT): ALL LOCATIONS EXPOSED TO PHYSICAL DAMAGE OR EXTERIOR ELEMENTS (INCLUDING EXPOSED ON ROOF) SHALL BE RIGID GALVANIZED STEEL OR INTERMEDIATE METALLIC CONDUIT. ALL CONDUIT RISERS WITHIN 18" OF FINISHED GRADE SHALL BE WRAPPED TYPE RMC/IMC. PROVIDE CONDUIT HUBS FOR ALL OUTDOOR CONDUIT TERMINATIONS
- 23.3. TYPE RNC (PVC SCHEDULE 40) CONDUIT SHALL BE PERMITTED FOR UNDERGROUND AND UNDER CONCRETE SLAB APPLICATIONS. UNDERGROUND CONDUITS SHALL BE BURIED IN SAND ENVELOPE, MINIMUM OF 24" (TWO FEET) BELOW FINISHED GRADE. PROVIDE AND INSTALL GREEN INSULATED GROUNDING WIRE IN ALL NON-METALLIC CONDUITS. ALL ELBOWS AND EXPOSED RISERS SHALL BE RMC (GRS) AND SHALL BE PVC COATED OR HALF-LAP WRAPPED WITH SMOOTH 50 TAPE.
- 23.4. TYPE EMT CONDUIT SHALL BE PERMITTED FOR ALL INTERIOR LOCATIONS WHERE NOT SUBJECT TO PHYSICAL DAMAGE. ALL INTERIOR HOMERUNS SHALL BE TYPE EMT. ALL FITTINGS SHALL BE STEEL. ALL CONNECTORS SHALL HAVE INSULATED THROATS.
- 23.5. TYPE FMC CONDUIT SHALL BE USED FOR SHORT CONNECTIONS TO MOTORS AND EQUIPMENT FOR INDOOR LOCATIONS.
- 23.6. TYPE LFMC SHALL BE USED FOR SHORT CONNECTIONS TO MOTORS AND EQUIPMENT IN WET OR OUTDOOR LOCATIONS.
- 23.7. TYPE MC CABLES OR TYPE AC CABLES SHALL ONLY BE USED FOR INDOOR CONCEALED LOCATIONS, IF ALLOWED BY OWNER, AND SHALL NOT OPERATE MORE THAN ONE CIRCUIT.
- 23.8. TYPE LFNC SHALL NOT BE USED.
- 23.9. TYPE ENT SHALL NOT BE USED.
- 23.10. PE NM, NMC, AND NMS SHALL NOT BE USED.

24. TERMINATIONS AND SPLICES

- 24.1. WIRE CONNECTORS AND SPLICES FOR DRY LOCATIONS FOR WIRE SIZES #14 AWG THROUGH #8 AWG SHALL BE SCOTCHLOK OR APPROVED EQUAL. WIRE CONNECTORS FOR DRY LOCATIONS FOR WIRE SIZES OVER #8 AWG SHALL BE "POLARIS INSULATED BLACK" TYPE, CONFIGURED TO MATCH THE APPLICATION.
- 24.2. WIRE CONNECTORS AND SPLICES FOR WET LOCATIONS OR INSTALLED IN UNDERGROUND PULL BOXES FOR WIRE SIZES #14 AWG THROUGH #8 AWG SHALL BE SCOTCHCAST RESIN ENCASED TYPE. WIRE CONNECTORS FOR WET LOCATIONS OR INSTALLED IN UNDERGROUND PULL BOXES FOR WIRE SIZES OVER #8 AWG SHALL BE HYDRAULICALLY PRESSED BUTT SPLICES INSULATED WITH HEAVY DUTY DOUBLE WALL ADHESIVE LINE HEAT SHRINK TUBING.

25. RECEPTACLES, SWITCHES, WIRING DEVICES AND PLATES

- 25.1. ELECTRICAL CONTRACTOR SHALL PROVIDE RECEPTACLES, SWITCHES, PILOT LIGHTS, ETC. AS INDICATED IN THE ELECTRICAL CONSTRUCTION DOCUMENTS. SWITCHES SHALL BE RATED 20A AT 277V, EQUIVALENT TO HUBBLE 1221 SERIES. CONVENIENCE RECEPTACLES SHALL BE RATED 20A AT 120V, EQUIVALENT TO HUBBLE 5262 SERIES. PROVIDE OTHER RECEPTACLES WITH NEMA CONFIGURATIONS AS REQUIRED FOR THE EQUIPMENT SERVED. PROVIDE HEAVY DUTY METAL WEATHERPROOF "IN-USE" COVERS WITH GASKETED SPRING LIFT DOORS FOR EXTERIOR AND WET-LOCATIONS. PROVIDE CAST STEEL TYPE "FSD" BOXES AND COVERS FOR WIRING DEVICES IN EXPOSED WORK AREAS. PROVIDE ONE PIECE COVERS AND GANG OUTLETS TO SUIT THE DEVICES LOCATION.

26. SWITCHGEAR AND DISTRIBUTION EQUIPMENT

- 26.1. ALL ELECTRICAL SWITCHGEAR AND DISTRIBUTION EQUIPMENT (SWITCHBOARDS, PANELBOARDS, MOTOR CONTROLLERS, TRANSFER SWITCHES, VFD's, ETC.) SHALL BE OF THE SAME MANUFACTURER. ACCEPTABLE MANUFACTURES ARE: EATON, ABB-GE, SIEMENS, SQUARE-D, OR ALLEN-BRADLEY (NO SUBSTITUTES). SERVICE EQUIPMENT SHALL BE FULLY ENCLOSED, FACTORY ASSEMBLED, AND SHALL OPERATE PER SERVING ELECTRICAL UTILITY STANDARDS. ALL MECHANICAL LUGS SHALL BE RATED 75 DEGREES C OR HIGHER AND SHALL BE SUITABLE FOR THE APPLIED CONDUCTOR. SWITCHBOARDS AND PANELBOARDS SHALL HAVE COPPER BUSSING. PANELBOARDS SHALL HAVE DOOR IN DOOR COVERS AND SHALL USE BOLT-IN TYPE CIRCUIT BREAKERS. ALL COVER CONTROLS SHALL BE 30mm NEMA-TYPE. CONTRACTOR SHALL PROVIDE AND INSTALL 4" CONCRETE HOUSE-KEEPING PAD FOR ALL FREE STANDING ELECTRICAL EQUIPMENT (SWITCHBOARDS, TRANSFORMERS, ETC.).

27. SAFETY DISCONNECT SWITCHES AND COMBINATION STARTERS

- 27.1. ALL SAFETY DISCONNECT SWITCHES AND COMBO STARTERS SHALL BE OF THE SAME MANUFACTURER. SAFETY DISCONNECT SWITCHES SHALL BE HEAVY DUTY, FULLY ENCLOSED, FACTORY ASSEMBLED, AND LOOKABLE.

28. SHORT CIRCUIT PROTECTION

- 28.1. SHORT CIRCUIT INTERRUPTING VALUES REFER TO BOTH BUS-BAR BRACING LEVELS AND CIRCUIT BREAKER INTERRUPTING RATINGS. SERIES RATING OF SHORT CIRCUIT WITHSTAND LEVELS IS ONLY ALLOWED IF SUPPORTED BY MANUFACTURER'S PUBLISHED DATA AND AS ALLOWED BY LOCAL CODE. ANY PROPOSED SERIES RATING OF ELECTRICAL COMPONENTS SHALL BE CLEARLY IDENTIFIED ON THE EQUIPMENT. ELECTRICAL CONTRACTOR SHALL PROVIDE SUPPORTING DOCUMENTATION FOR SERIES RATED EQUIPMENT IN THE ELECTRICAL SUBMITTAL DATA SHEETS.

29. VANDAL PROTECTION

- 29.1. ALL ELECTRICAL WORK THAT IS ACCESSIBLE TO THE PUBLIC SHALL BE TAMPER-PROOF AND VANDAL RESISTANT. ALL EQUIPMENT WITH OPERABLE-DOOR ENCLOSURES SHALL BE LOCKING TYPE, OR PAD-LOCKING.

30. GROUNDING AND BONDING

- 30.1. PROVIDE AND INSTALL GROUNDING FOR ALL EQUIPMENT AND SYSTEM NEUTRAL IN ACCORDANCE WITH NEC ARTICLE 250.
- 30.2. PROVIDE AND INSTALL MECHANICAL LUGS FOR CONNECTION OF GROUND CONDUCTORS TO EQUIPMENT AND ENCLOSURES. ATTACH GROUND LUGS TO EQUIPMENT OR ENCLOSURES USING THROUGH BOLTS WITH LOCK WASHERS AND NUTS. REMOVE PAINT OR OTHER NONCONDUCTIVE COATING FROM METAL CONTACT SURFACES UNDER LUGS..

31. ONGOING OPERATIONS

- 31.1. ELECTRICAL CONSTRUCTION WORK SHALL BE PERFORMED WITH ALL DUE CONSIDERATION FOR ONGOING OPERATIONS AT THE PROJECT SITE AND SHALL MINIMIZE DISRUPTIONS IN EVERY RESPECT. PROVIDE AND INSTALL BARRICADES, DUST CONTAINMENT, NOISE ABATEMENT, ETC. TO ENSURE SAFETY AND COMFORT OF NON-CONSTRUCTION PERSONNEL ON THE PROJECT SITE. ANY INTERRUPTIONS TO EXISTING FIRE-ALARM, DATA/COMMUNICATION, OR ELECTRICAL SERVICES SHALL BE COORDINATED WITH THE OWNER AND THIS ENGINEER PRIOR TO ENGAGEMENT. DISRUPTIONS SHALL BE TEMPORARY AND MUST BE SCHEDULED 48 HOURS IN ADVANCE.

32. FINAL OBSERVATION

- 32.1. UPON ACCEPTANCE OF OPERATION AND MAINTENANCE INSTRUCTIONS AND RECORD DRAWINGS, THE OWNER SHALL MAKE A FINAL OBSERVATION OF THE PROJECT AND GENERATE A LIST OF UNACCEPTABLE ITEMS. FINAL PROJECT ACCEPTANCE SHALL NOT BE CONSIDERED COMPLETE UNTIL ALL ITEMS IN THIS LIST HAVE BEEN CORRECTED.

33. PRELIMINARY OPERATION

- 33.1. IF THE OWNER DEMANDS THAT ANY PORTION OF THE ELECTRICAL SYSTEM BE OPERATED PRIOR TO FINAL COMPLETION AND ACCEPTANCE OF THE WORK, THE CONTRACTOR SHALL CONSENT, AND SUCH OPERATION SHALL BE PERFORMED UNDER SUPERVISION AND DIRECTION OF THE CONTRACTOR. ALL OPERATING EXPENSE THEREOF SHALL BE PAID BY THE OWNER. PRELIMINARY OPERATION AND PAYMENT THEREOF SHALL NOT BE CONSTRUED AS ACCEPTANCE OF WORK.

34. WARRANTY/GUARANTEE

- 34.1. ELECTRICAL CONTRACTOR SHALL PROVIDE A GUARANTEE OF THE ELECTRICAL WORK TO BE FREE FROM DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF ONE YEAR FROM DATE OF FINAL ACCEPTANCE. LIGHTING LAMPS ARE EXEMPT FROM THIS REQUIREMENT, HOWEVER, LAMPS SHALL BE NEW AND IN PERFECT OPERATING CONDITION AT THE TIME OF FINAL ACCEPTANCE.

35. OWNERSHIP OF DOCUMENTS

- 35.1. THESE ELECTRICAL CONSTRUCTION DOCUMENTS AND SPECIFICATIONS CONSTITUTE THE INTELLECTUAL PROPERTY OF JENSEN ENGINEERING, INC. AND ALL RIGHTS ARE RESERVED BY JENSEN ENGINEERING, INC.. THESE MATERIALS SHALL REMAIN AS THE INTELLECTUAL PROPERTY OF JENSEN ENGINEERING, INC. AND MAY NOT BE REPRODUCED, DISTRIBUTED, OR USED FOR ANY OTHER PURPOSE, EXCEPT FOR THE PROJECT FOR WHICH THEY ARE INTENDED, WITHOUT THE EXPLICIT WRITTEN CONSENT OF JENSEN ENGINEERING, INC.

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06/02/2025

BID SET ISSUE

WARREN STREET IMPROVEMENTS  
LIGHTING & COMMUNICATION  
INFRASTRUCTURE  
BISHOP, CALIFORNIA

GENERAL ELECTRICAL REQUIREMENTS

| No. | DESCRIPTION | REVISIONS |    |  |  |
|-----|-------------|-----------|----|--|--|
|     |             | DATE      | BY |  |  |
| 1   |             |           |    |  |  |
| 2   |             |           |    |  |  |
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| 5   |             |           |    |  |  |

DRAWN BY: ACJ

DESIGNED BY: MJJ

CHECKED: MJJ

DATE: 06-02-2025

PROJECT NO: JE217A24

SHEET NUMBER

E1

| ELECTRICAL LEGEND |                                                                             |        |                                                                                                                    |
|-------------------|-----------------------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------|
| SYMBOL            | DESCRIPTION                                                                 | SYMBOL | DESCRIPTION                                                                                                        |
|                   | DETAIL IDENTIFICATION:<br>TOP IS DETAIL/BOTTOM IS SHEET NUMBER              |        | EQUIPMENT SCHEDULE IDENTIFICATION                                                                                  |
|                   | NOTE IDENTIFICATION: NOTE NO. 1 ON SHEET E1                                 |        | POWER PEDESTAL                                                                                                     |
|                   | POWER RECEPTACLE - NEMA 5-15R GFI DUPLEX,<br>INCLUDE WEATHER-PROOF COVER    |        | POWER POLE                                                                                                         |
|                   | TRANSFORMER                                                                 |        | GROUND ROD                                                                                                         |
|                   | CIRCUIT BREAKER                                                             |        | GROUND                                                                                                             |
|                   | METER                                                                       |        | TIME CLOCK                                                                                                         |
|                   | PHOTO CELL                                                                  |        | LIGHTING CONTACTOR                                                                                                 |
|                   | CONDUIT                                                                     |        | ARCHWAY RECEPTACLE                                                                                                 |
|                   | TYPICAL                                                                     |        | POLE MOUNTED LIGHT                                                                                                 |
|                   | TO CIRCUIT NO. 1 IN PANELBOARD-LA                                           |        | STREET POWER PULL BOX (10"x17")                                                                                    |
|                   | TRANSFORMER                                                                 |        | POWER PULL BOX (10"x17")                                                                                           |
|                   | EMPTY CONDUIT                                                               |        | DISTRIBUTION PULL BOX (17"x30")                                                                                    |
|                   | EXISTING                                                                    |        | RELOCATED                                                                                                          |
|                   | POLE EVENT RECEPTACLE                                                       |        | FUTURE                                                                                                             |
|                   | NEW                                                                         |        | CONCRETE STAGE RECEPTACLE                                                                                          |
|                   | HEIGHT IN INCHES ABOVE FINISHED<br>FLOOR/FINAL GRADE                        |        | NOT TO SCALE                                                                                                       |
|                   | PHASE CONDUCTOR                                                             |        | NEUTRAL CONDUCTOR                                                                                                  |
|                   | CODE SIZE GROUND BONDING CONDUCTOR<br>PER N.E.C. TABLE 250-95               |        | UNDERGROUND FEEDER, SIZE AS INDICATED                                                                              |
|                   | EXPOSED RUN PARALLEL TO STRUCTURE IN<br>UNFINISHED AREAS (2-#10 AWG U.O.N.) |        | BRANCH CIRCUIT WIRE AND CONDUIT<br>IN FLOOR SLAB OR UNDERGROUND                                                    |
|                   | SLASHES INDICATE NO. OF #16 STRANDED<br>CONTROL CONDUCTORS IN CONDUIT.      |        | HOME RUN INDICATION. EX: 3-#10'S WITH<br>1-#10 NEUTRAL, AND 1-GROUND IN 3/4"C.<br>TO PANELBOARD-LA, CIRCUITS 1,3,5 |
|                   | FEEDER IDENTIFICATION<br>(MULTIPLES OF FEEDER TYPE)                         |        | ZONE (1,2,3, OR 4)                                                                                                 |
|                   |                                                                             |        | ABOVE FINAL GRADE                                                                                                  |

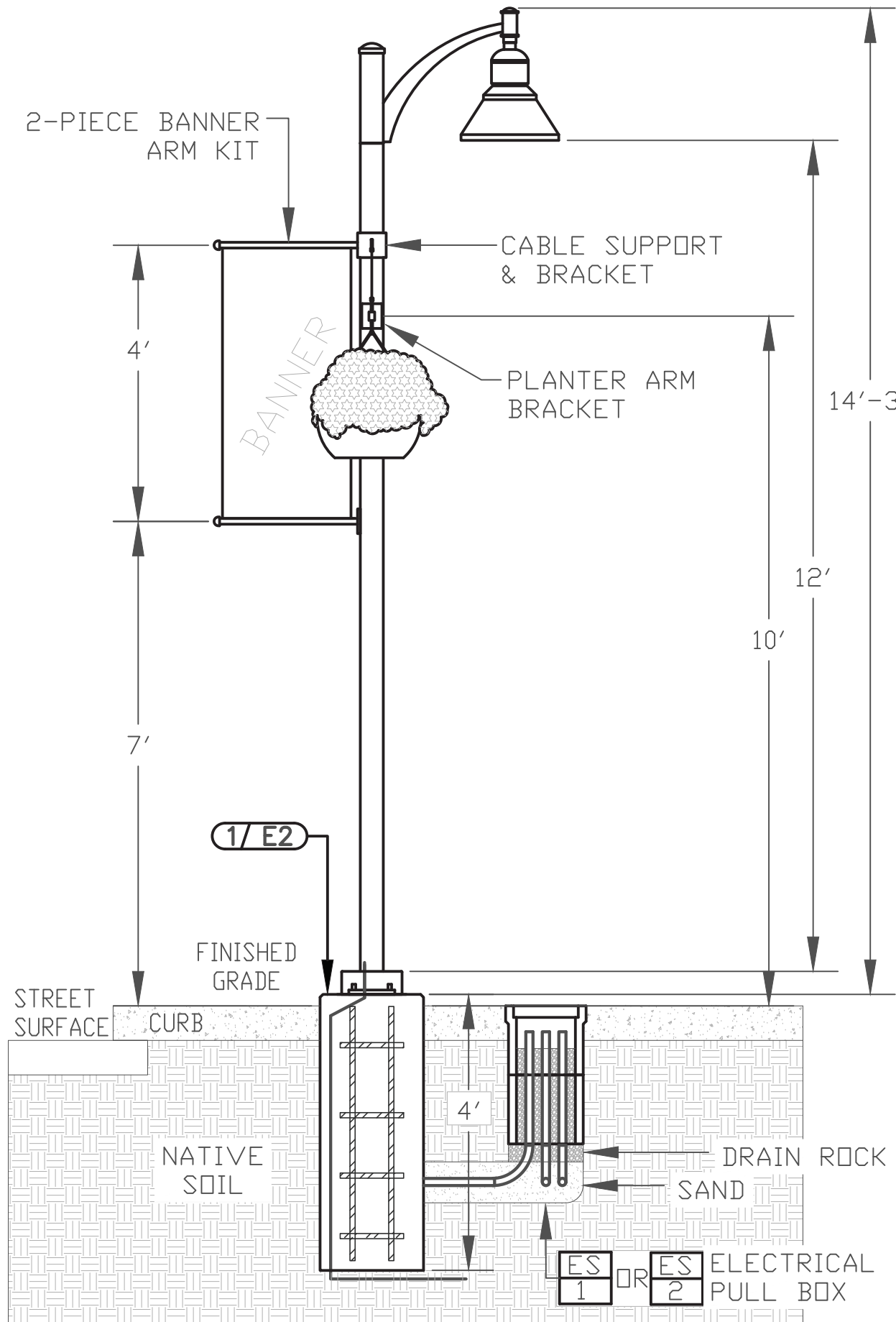
| EQUIPMENT SCHEDULE |          |                                                                                                                                                                                                 |
|--------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ITEM               | QUANTITY | DESCRIPTION                                                                                                                                                                                     |
| 1                  | 7        | 17"x30" INSIDE DIMENSION CONCRETE ELECTRICAL PULL BOX WITH PENTA-HEAD BOLT DOWN PEDESTRIAN RATED LID MARKED "ELECTRICAL" & 12" RISER. JENSEN PRECAST #HN1730-B, #HN1730-E, & #HN1730-L09. (DPB) |
| 2                  | 11       | 10"x17" INSIDE DIMENSION CONCRETE ELECTRICAL PULL BOX WITH PENTA-HEAD BOLT DOWN PEDESTRIAN RATED LID MARKED "ELECTRICAL" & 12" RISER. JENSEN PRECAST #HN1017-B, #HN1017-E, & #HN1017-L09. (PPB) |
| REMARKS:           |          | CONTRACTOR TO COORDINATE EQUIPMENT SCHEDULE QUANTITIES WITH ELECTRICAL DRAWINGS AND MODIFY AS REQUIRED.                                                                                         |

| CONDUIT AND CONDUCTOR SCHEDULE |                        |                                                                                                                                                                      |                |                          |                                                  |
|--------------------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------|--------------------------------------------------|
| TAG                            | DESCRIPTION            | CONDUIT SIZE                                                                                                                                                         | CONDUCTOR TYPE | CONDUCTOR/<br>CABLE QTY. | NOTES                                            |
|                                | EXISTING SPARE CONDUIT | 3"                                                                                                                                                                   | #8-THWN-2      | 2                        | INSTALL NEW CONDUCTORS IN EXISTING SPARE CONDUIT |
|                                | LIGHTING               | 3"                                                                                                                                                                   | #8-THWN-2      | 2                        |                                                  |
|                                | FUTURE SPARE           | 3"                                                                                                                                                                   | EMPTY          | 0                        |                                                  |
| NOTES:                         |                        | 1. INSTALL A GROUND CONDUCTOR WHICH IS SIZED THE SAME AS THE LARGEST CONDUCTOR IN ANY CONDUIT WHICH CONTAINS PHASE CONDUCTORS.<br>2. ALL CONDUCTORS SHALL BE THWN-2. |                |                          |                                                  |

LUMINAIRE PULL BOX INSTALLATION:

1. INSTALL 10"x17" PULL BOXES AT/NEAR EACH LIGHTING POLE.
2. INSTALL (2)-#10 & #10 GND IN 1' C. BETWEEN EACH LIGHTING POLE AND ADJACENT POWER PULL BOXES (PPB). CONNECT POLE-MOUNTED LUMINAIRE.
3. PROVIDE A SPARE 3' EMPTY CONDUIT INSTALLED BETWEEN EACH POWER PULL BOX (PPB).
4. PROVIDE WATER-TIGHT SPLICES & CONNECTIONS WITHIN PULL BOXES.

| LIGHTING FIXTURE SCHEDULE                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                                                                                                                       |               |          |         |              |                                           |       |         |
|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------|---------------|----------|---------|--------------|-------------------------------------------|-------|---------|
| FIXTURE SYMBOL                                                                                     | FIXTURE TYPE                                                                                                                                                                                                                                                                                                                                                                                                        | MANUFACTURER DETAILS |                                                                                                                                       | POWER (WATTS) | MOUNTING |         | LAMP TYPE    | DESCRIPTION                               | NOTES | VOLTAGE |
|                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                     | MAKE                 | MODEL                                                                                                                                 |               | HEIGHT   | CONFIG. |              |                                           |       |         |
|  LUMINAIRE POLE | A                                                                                                                                                                                                                                                                                                                                                                                                                   | CYCLONE LIGHTING     | LUMINAIRE: SN21P1-FT1GC-3L3HS-60W-4K-208<br>BRACKET: M534-C1-T40-CP4160<br>POLE: PA42-12-SA-B515-OPS-BA342AP/S2-BP3416AP/S1-RAL8019TX | 60            | +12'-0"  | PENDANT | INTEGRAL LED | PENDANT-MOUNT DARK-SKY LED POLE LUMINAIRE |       | 208     |
| Notes:                                                                                             | 1. POLES SHALL INCLUDE A 2-PIECE BANNER ARM KIT & A PLANTER ARM BRACKET KIT WITH SUPPORT CABLE ATTACHMENT (AT 90° DEGREES FROM LUMINAIRES) CAPABLE OF SUPPORTING 100LBS. ACCESSORIES SHALL BE FACTORY INSTALLED AND INCLUDE ALL HARDWARE (EYE-BOLTS, NUTS, WASHERS, MOUNTING BRACKETS, EC.). HARDWARE SHALL BE 316 STAINLESS STEEL AND FACTORY FINISHED TO MATCH POLE. SEE POLE DETAIL FOR ADDITIONAL REQUIREMENTS. |                      |                                                                                                                                       |               |          |         |              |                                           |       |         |
|                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                                                                                                                       |               |          |         |              |                                           |       |         |



TYPICAL POLE-MOUNTED LUMINAIRE  
DETAIL  
SCALE: 1/2" = 1'-0"

PROVIDE 15' OF #4 BARE COPPER ATTACHED TO POLE  
GROUNDING LUG, COILED BENEATH POLE-BASE.

SHEET NOTES

1. LIGHTING POLE CONCRETE BASE TO BE EITHER PRECAST TYPE, PER MANUFACTURES RECOMMENDED STANDARDS, OR AS DESIGNED/ SPECIFIED BY CIVIL/STRUCTURAL ENGINEER.

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BISHOP, CALIFORNIA

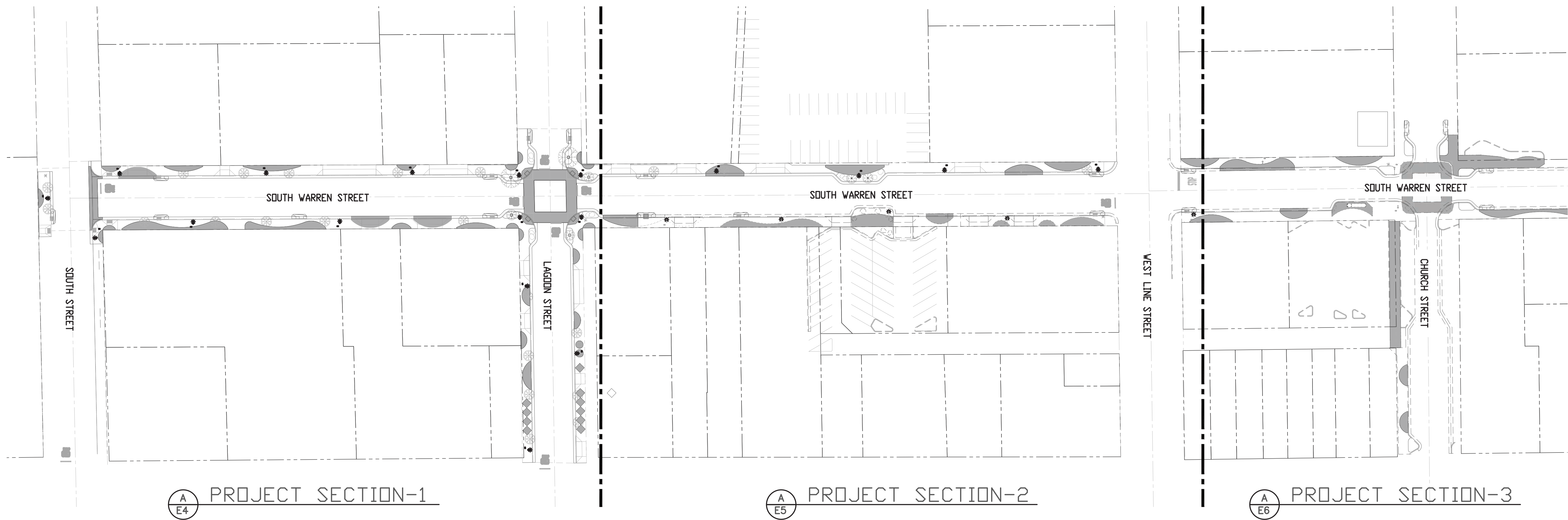
LEGEND,  
EQUIPMENT SCHEDULE,  
& LUMINAIRE  
SCHEDULE

| REVISIONS | No. | DESCRIPTION | DATE | BY |
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|           |     |             |      |    |
|           | 1   |             |      |    |
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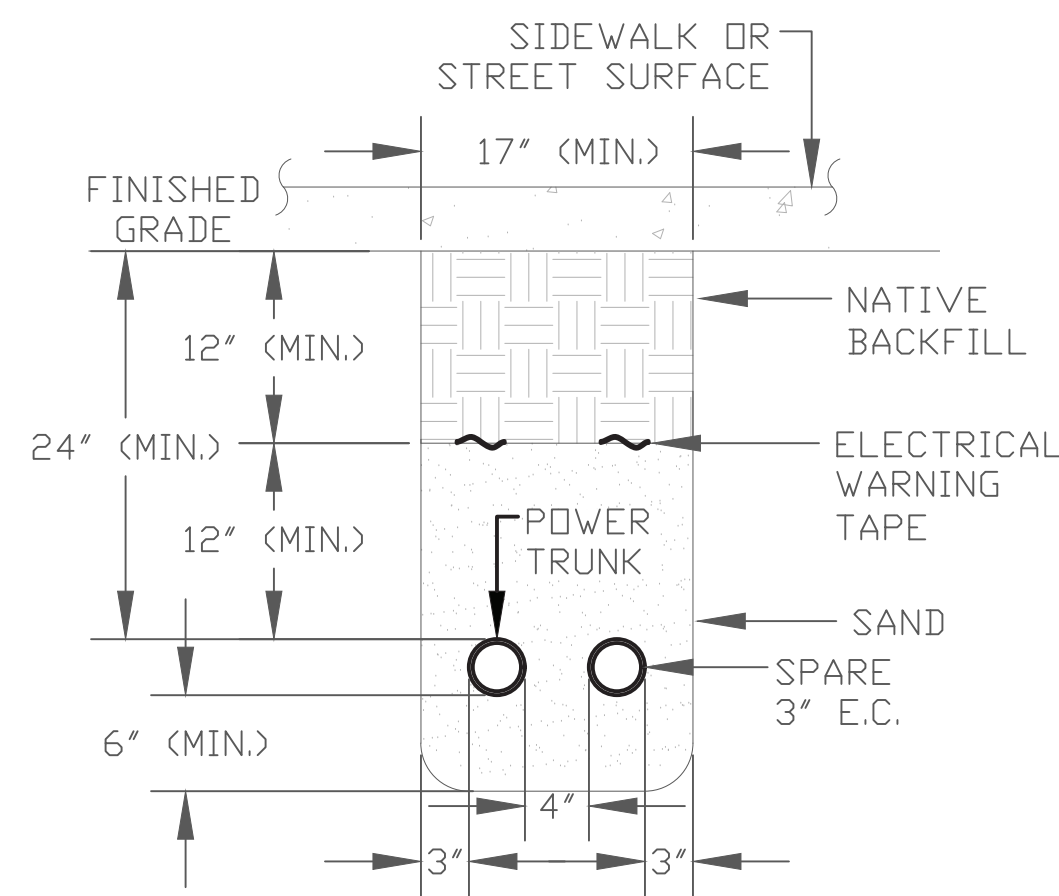
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| DRAWN BY:    | ACJ        |
| DESIGNED BY: | MJJ        |
| CHECKED:     | MJJ        |
| DATE:        | 06-02-2025 |
| PROJECT NO:  | JE217A24   |

SHEET NUMBER

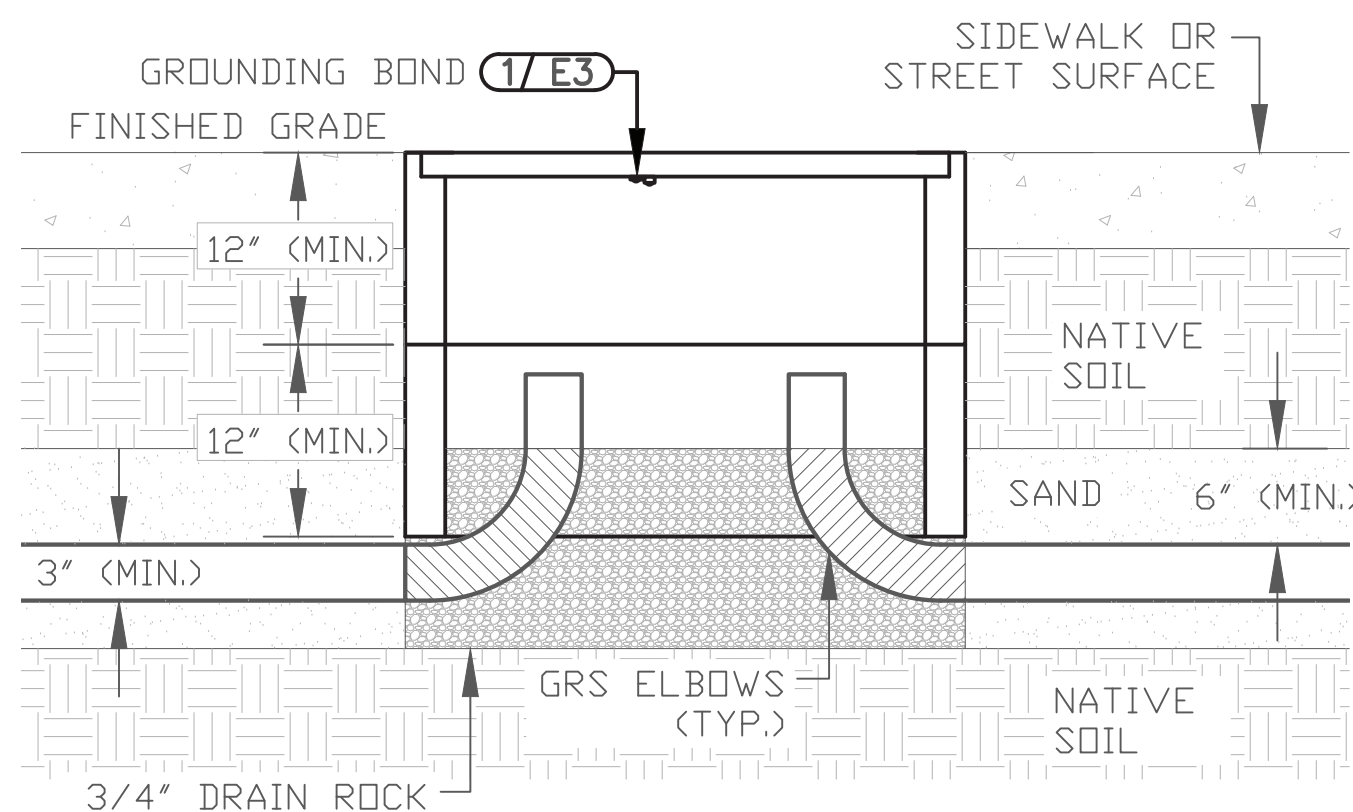
E2



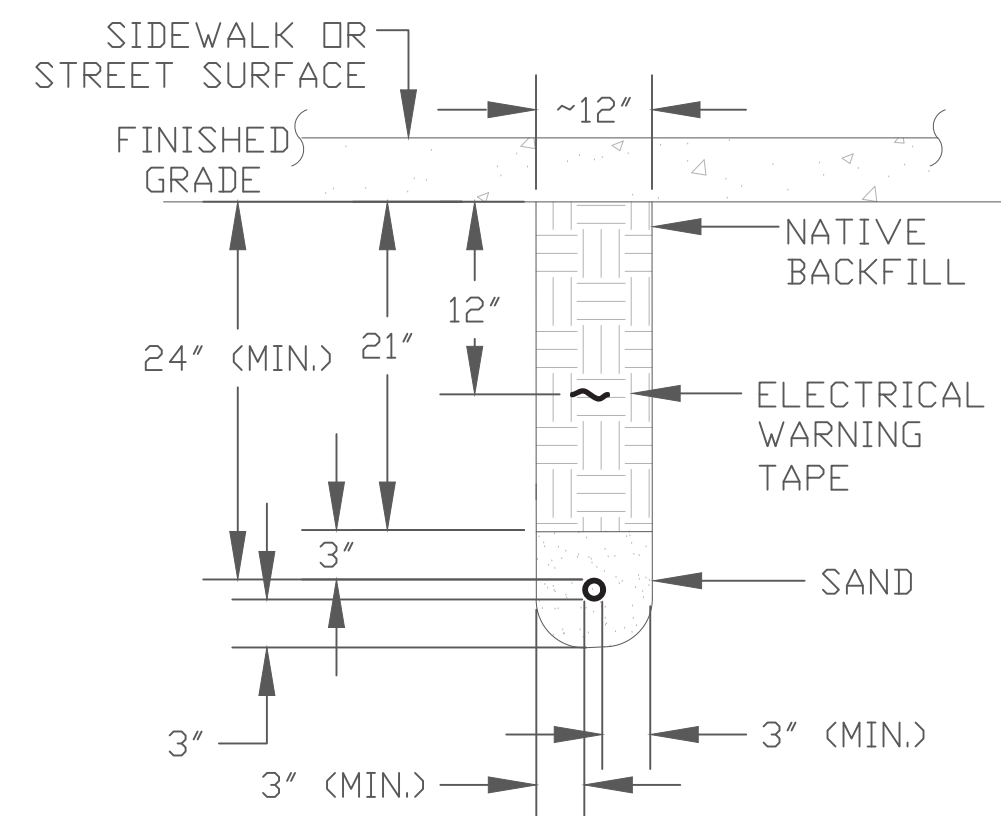
**A**  
**E3** PROJECT REFERENCE PLAN  
SCALE: 1" = 50'-0"



**B**  
**E3** TYPICAL DISTRIBUTION TRENCH SECTION  
SCALE: 1"=1'-0"  
2/ E3  
4/ E3



**C**  
**E3** TYPICAL PULLBOX INSTALLATION DETAIL  
SCALE: 1" = 1'-0"



**D**  
**E3** TYPICAL BRANCH TRENCH SECTION  
SCALE: 1"=1'-0"  
2/ E3 3/ E3

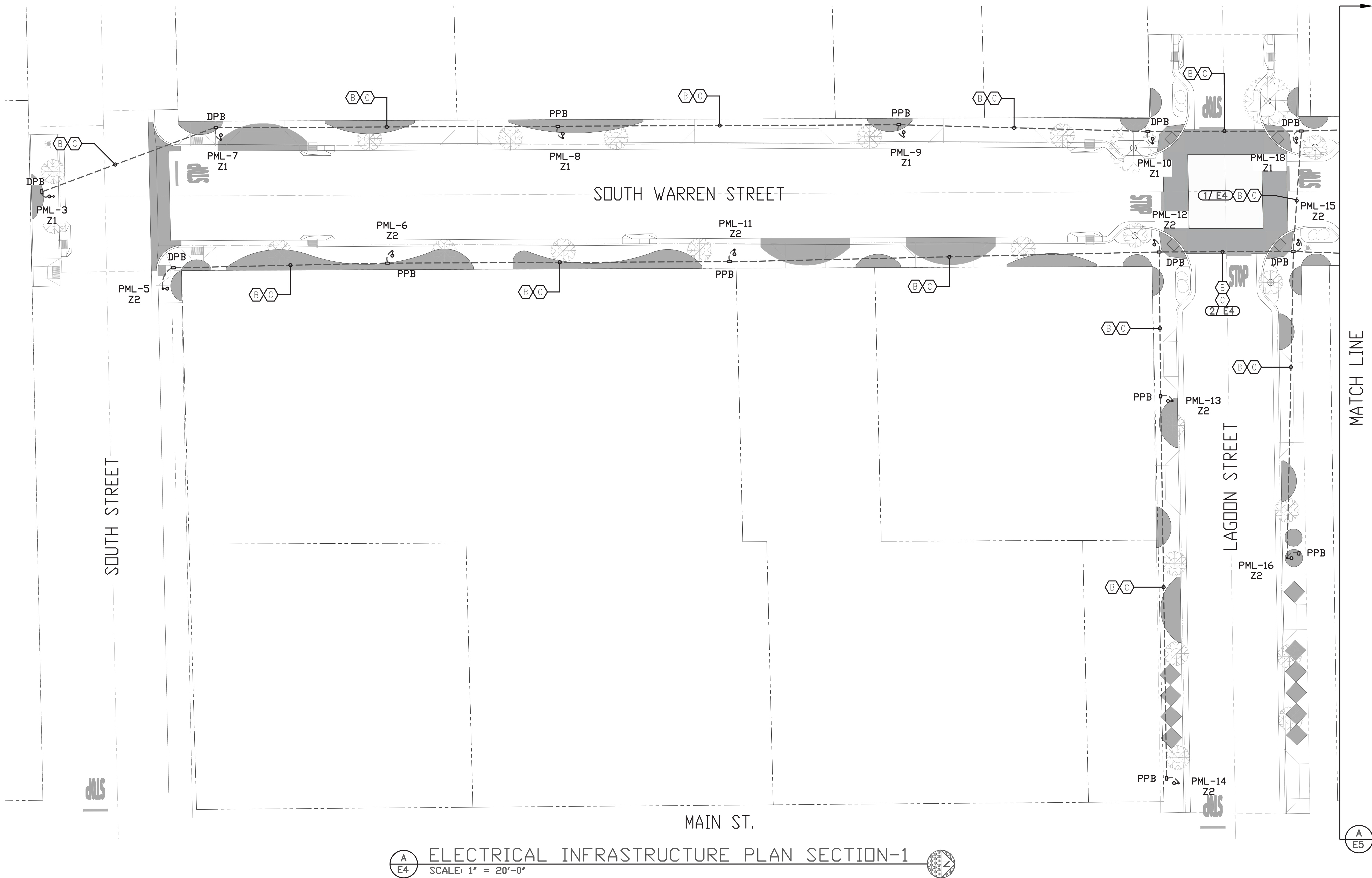
- E3** SHEET NOTES
- FOR PULLBOXES WITH CONDUCTIVE METAL LIDS, GROUND THE LID ACCORDING TO NEC 314.40 (D).
  - MINIMUM TRENCH REQUIREMENTS SHOWN. MODIFY TRENCH WIDTH AS NECESSARY FOR ADDITIONAL CONDUITS. PROVIDE AND INSTALL PULL-LINE WITH SEQUENTIAL FOOT-MARKINGS IN ALL EMPTY CONDUITS FOR FUTURE CONDUCTOR PULLS. SEE CIVIL SHEETS FOR PAVEMENT PATCH REQUIREMENTS, MATERIALS, & PLACEMENT SPECIFICATIONS FOR BEDDING AND BACKFILL.
  - BRANCH TRENCH DETAIL APPLIES TYPICALLY TO CONDUIT RUNS BETWEEN POWER PULL BOXES & LIGHTING POLES.
  - DISTRIBUTION TRENCH DETAIL APPLIES TYPICALLY TO CONDUIT RUNS BETWEEN POWER PULL BOXES.

| REVISIONS | NO. | DESCRIPTION | DATE | BY |
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DRAWN BY: ACJ  
DESIGNED BY: MJJ  
CHECKED: MJJ  
DATE: 06-02-2025  
PROJECT NO: JE217A24

SHEET NUMBER

**E3**



**ELECTRICAL INFRASTRUCTURE PLAN SECTION-1**  
SCALE: 1" = 20'-0"

### SHEET NOTES

1/ E4

1. INSTALL NEW ZONE-1 CIRCUIT FOR POWERING NEW LIGHTING.
2. EXTEND EXISTING ZONE-2 CIRCUIT FOR POWERING NEW LIGHTING.



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INFRASTRUCTURE**  
BISHOP, CALIFORNIA

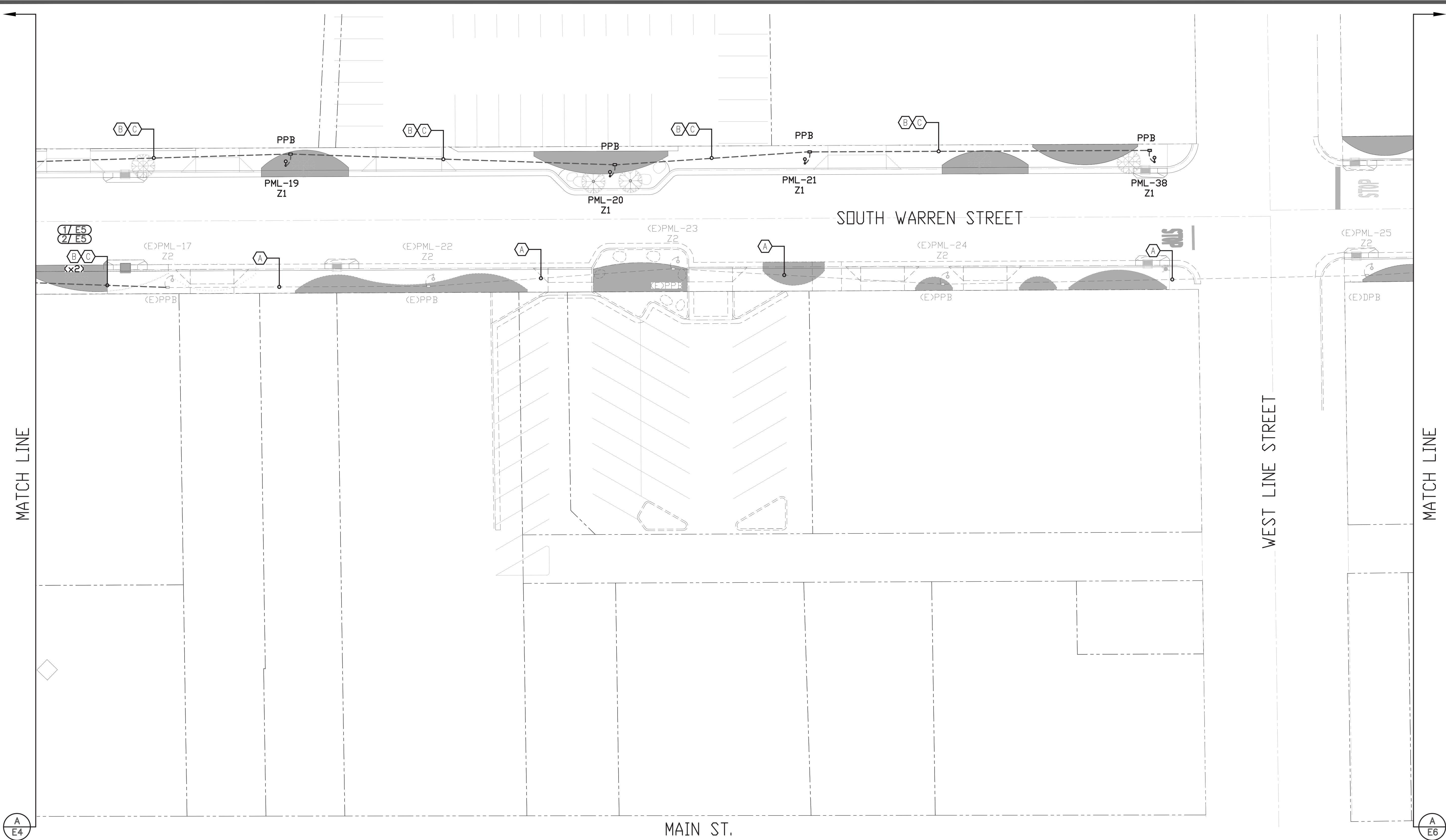
LIGHTING PLAN  
SECTION-1

| REVISIONS | No. | DESCRIPTION | DATE | BY |
|-----------|-----|-------------|------|----|
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|           | 5   |             |      |    |

DRAWN BY: ACJ  
DESIGNED BY: MJJ  
CHECKED: MJJ  
DATE: 06-02-2025  
PROJECT NO: JE217A24

SHEET NUMBER

**E4**



A  
E4

A  
E6

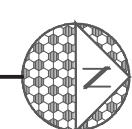
### SHEET NOTES

1. INSTALL NEW ZONE-1 CIRCUIT FOR POWERING NEW LIGHTING.
2. EXTEND EXISTING ZONE-2 CIRCUIT FOR POWERING NEW LIGHTING.

A  
E5

### ELECTRICAL INFRASTRUCTURE PLAN SECTION-2

SCALE: 1" = 20'-0"



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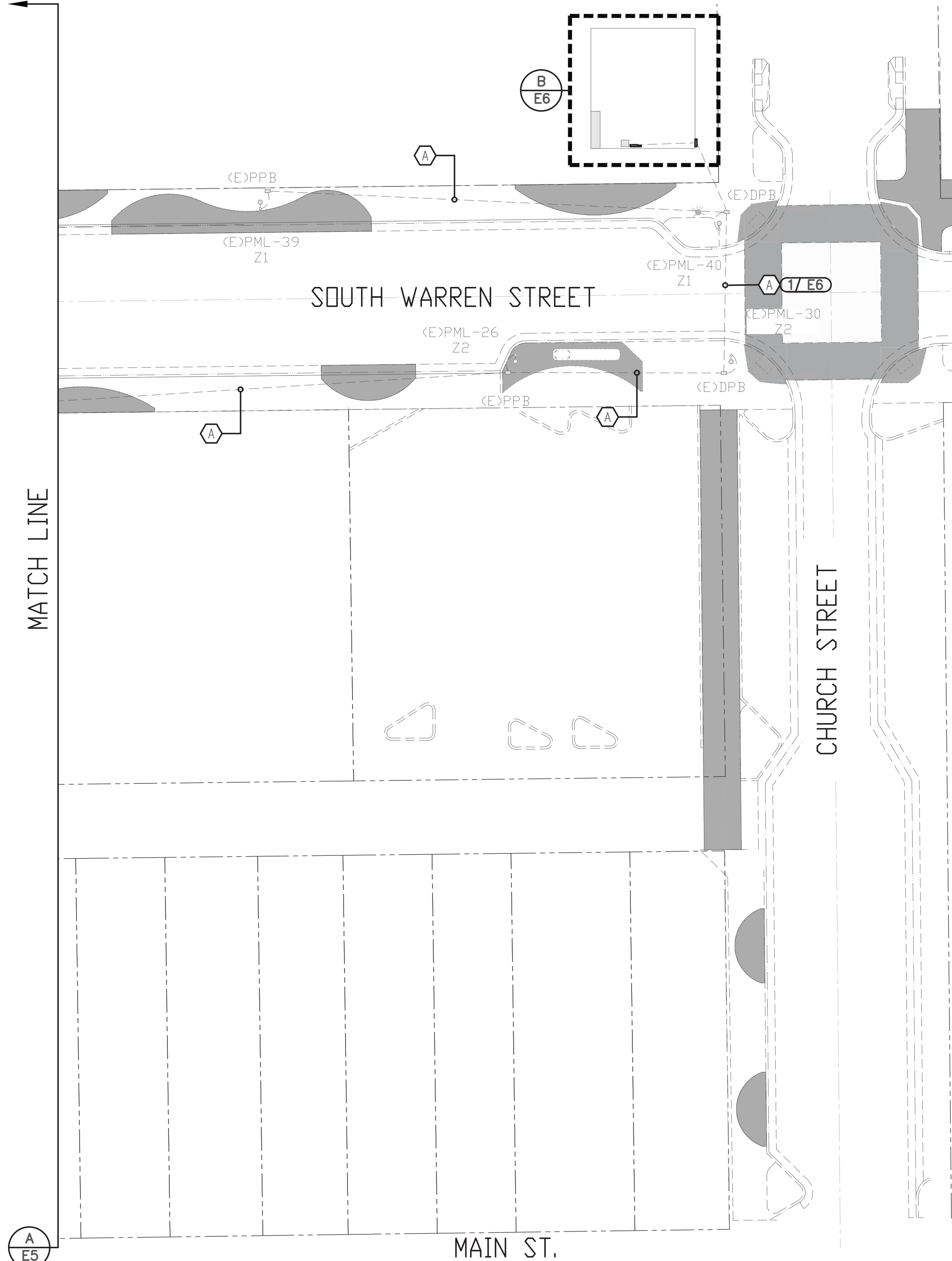
LIGHTING PLAN  
SECTION-2

| REVISIONS | No. | DESCRIPTION | DATE | BY |
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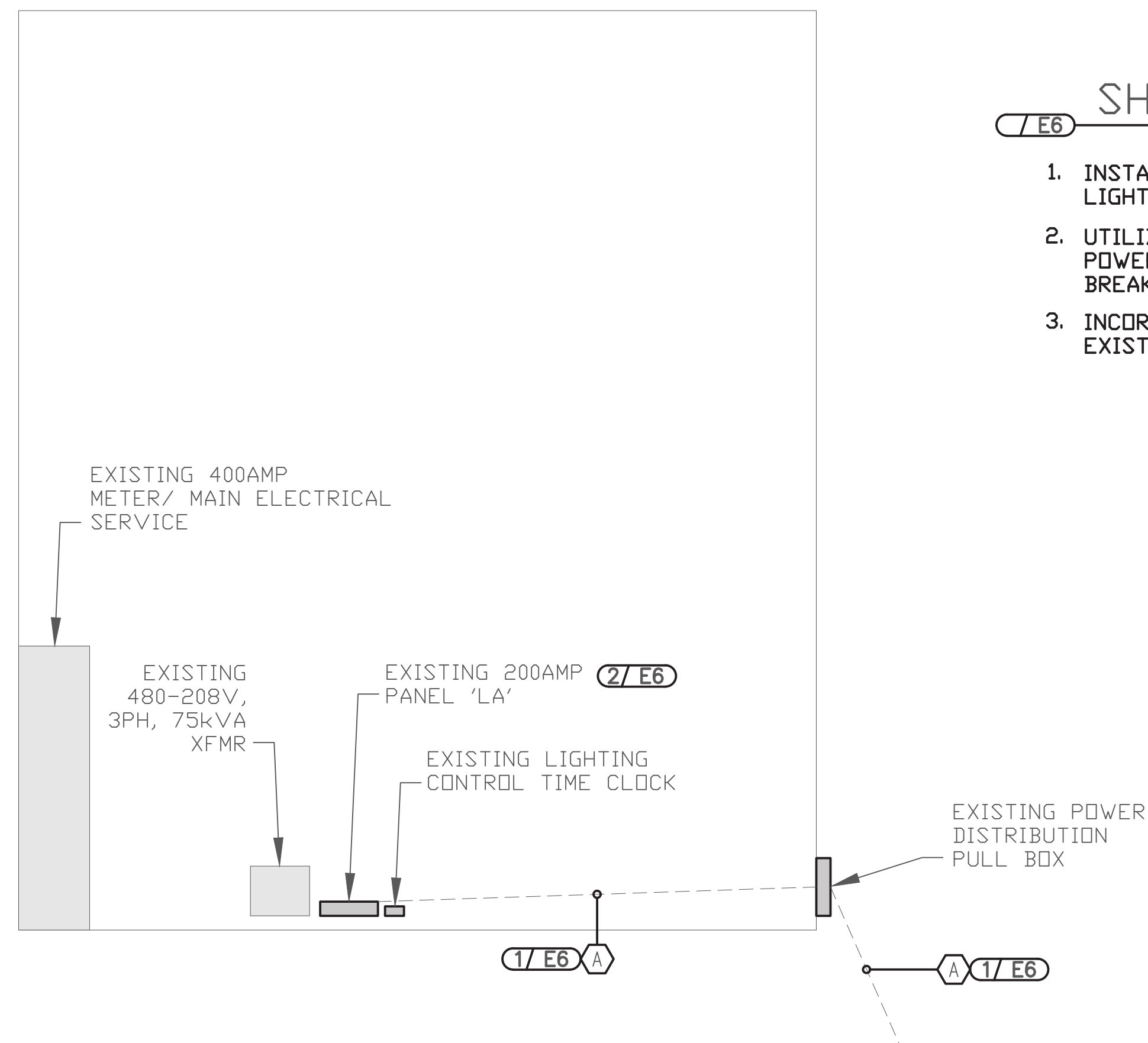
DRAWN BY: ACJ  
DESIGNED BY: MJJ  
CHECKED: MJJ  
DATE: 06-02-2025  
PROJECT NO: JE217A24

SHEET NUMBER

E5



**ELECTRICAL INFRASTRUCTURE PLAN SECTION-3**  
SCALE: 1" = 20'-0"



**ENLARGED WELL HOUSE DETAIL**  
SCALE: 1/4" = 1'-0"

- ### SHEET NOTES
1. INSTALL NEW ZONE-1 CIRCUIT FOR POWERING NEW LIGHTING.
  2. UTILIZE EXISTING PANEL 'LA' FOR NEW LIGHING POWER SOURCE. UTILIZE EXISTING CIRCUIT BREAKERS PER PANEL SCHEDULE.
  3. INCORPORATE NEW LIGHTING CIRCUITS WITH EXISTING LIGHTING TIME CLOCK.

| 3-Phase, 4-Wire, Y-Connected Electrical Panelboard Schedule by Jensen Engineering |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  |                                                  |           |          |       |  |  |
|-----------------------------------------------------------------------------------|-----------|---------------------------------------------------------|-------------------|---------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------|------|----------|---|-----------------------|------|-----------|-----------------------------------------|-----------------|-------------------------|----------------------------------|--------------------------------------------------|-----------|----------|-------|--|--|
| Project Name:                                                                     |           | WARREN ST LIGHTING                                      |                   | Line to Neutral Voltage:  |                 | 120                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | Bus Material:       |      | EXISTING |   | Short Circuit Rating: |      | EXISTING  |                                         |                 |                         |                                  |                                                  |           |          |       |  |  |
| Panel Name:                                                                       |           | 'LA'                                                    |                   | Line to Line Voltage:     |                 | 208                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | Bus Rating:         |      | 225 AMP  |   | New or Existing:      |      | EXISTING  |                                         |                 |                         |                                  |                                                  |           |          |       |  |  |
| Panel Location:                                                                   |           | EXISTING WELL HOUSE                                     |                   | Main Breaker or Lug Only: |                 | EXISTING                                                                                                                                                                                                                                                                                                                                                                                                                              |           | Lug/Breaker Rating: |      | 200 AMP  |   | Mounting:             |      | EXISTING  |                                         |                 |                         |                                  |                                                  |           |          |       |  |  |
| Ckt. No.                                                                          | Load (VA) | Description                                             | Load Power Factor | One-Way Ckt Length (ft)   | Wire Size (AWG) | Corrected Z <sup>1</sup> (Ω-to-Neutral)                                                                                                                                                                                                                                                                                                                                                                                               | VDROP (%) | Breaker             |      | Phase    |   | Breaker               |      | VDROP (%) | Corrected Z <sup>1</sup> (Ω-to-Neutral) | Wire Size (AWG) | One-Way Ckt Length (ft) | Load Power Factor                | Description                                      | Load (VA) | Ckt. No. |       |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | Poles               | Trip | A        | B | C                     | Trip |           |                                         |                 |                         |                                  |                                                  |           |          | Poles |  |  |
| 1                                                                                 | 350       | (E) POLE LIGHTS ZONE #2 #4-6,11-17,22-30                |                   | 8                         |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 2                   | 15   |          |   |                       | 15   | 2         |                                         | 8               |                         |                                  | (E) POLE LIGHTS ZONE #1 #1-3,7-10,18-21,38-40    | 500       | 2        |       |  |  |
| 3                                                                                 | 350       |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  |                                                  | 500       | 4        |       |  |  |
| 5                                                                                 | 550       | (E) POLE LIGHTS ZONE #4 #31-37,43-46,51-56, 59-61,65-68 |                   | 8                         |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 2                   | 15   |          |   |                       | 15   | 2         |                                         | 8               |                         |                                  | (E) POLE LIGHTS ZONE #3 #41-42,47-50,57-58,62-64 | 500       | 6        |       |  |  |
| 7                                                                                 | 550       |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  |                                                  |           | 8        |       |  |  |
| 9                                                                                 | 200       | (E) CONTROL CIRCUIT                                     |                   | 12                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 10       |       |  |  |
| 11                                                                                |           | SPARE                                                   |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 12       |       |  |  |
| 13                                                                                |           | SPARE                                                   |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 14       |       |  |  |
| 15                                                                                |           | SPARE                                                   |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 16       |       |  |  |
| 17                                                                                |           | SPARE                                                   |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 18       |       |  |  |
| 19                                                                                |           | SPARE                                                   |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | SPARE                                            |           | 20       |       |  |  |
| 21                                                                                | 600       | (E) POLE RECEPT. 43-46                                  |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | (E) POLE RECEPT. 47-50                           | 600       | 22       |       |  |  |
| 23                                                                                | 600       | (E) POLE RECEPT. 51-54                                  |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | (E) POLE RECEPT. 55-58                           | 600       | 24       |       |  |  |
| 25                                                                                | 600       | (E) POLE RECEPT. 59-61                                  |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | (E) POLE RECEPT. 62-64                           | 600       | 26       |       |  |  |
| 27                                                                                | 600       | (E) POLE RECEPT. 65-67                                  |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       | 15   | 1         |                                         | 10              |                         |                                  | (E) ARCH WAY RECEPT.                             | 200       | 28       |       |  |  |
| 29                                                                                | 200       | (E) STAGE RECEPT                                        |                   | 10                        |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | 1                   | 15   |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 30       |       |  |  |
| 31                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 32       |       |  |  |
| 33                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 34       |       |  |  |
| 35                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 36       |       |  |  |
| 37                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 38       |       |  |  |
| 39                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 40       |       |  |  |
| 41                                                                                |           | SPACE                                                   |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         |                                  | SPACE                                            |           | 42       |       |  |  |
| 1500                                                                              |           | 1750                                                    | 1350              | Total Load (VA)           |                 | Notes: 1. Corrected Z calculated using Neher-McGrath method for determining resistance in AC circuits.<br>2. Circuit length used for calculating voltage drop; not to be used for estimating or pricing.<br>3. Wire size used for calculating voltage drop; not to be used for estimating or pricing.<br>4. Breaker protecting Fire Alarm system elements shall be red in color and labeled "FIRE ALARM CIRCUIT" per NEC 760.121.(B). |           |                     |      |          |   |                       |      |           |                                         |                 |                         | Total Load (VA):                 |                                                  | 1600      | 1300     | 1100  |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         | +25% of Largest Motor Load (VA): |                                                  | 0         | 0        | 0     |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         | Combined Total Load (VA):        |                                                  | 3100      | 3050     | 2450  |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         | Average Line Current (Amps):     |                                                  | 25.83     | 25.42    | 20.42 |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         | Average Total Current (Amps):    |                                                  | 23.90     |          |       |  |  |
|                                                                                   |           |                                                         |                   |                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                     |      |          |   |                       |      |           |                                         |                 |                         | Total Connected Load (kVA):      |                                                  | 8.60      |          |       |  |  |

Electrical Engineers  
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**JENSEN ENGINEERING INC.**

Professional Engineer  
No. 23477  
Exp. 6/30/27  
ELECTRICAL  
STATE OF CALIFORNIA

06/02/2025

BID SET ISSUE

WARREN STREET IMPROVEMENTS  
LIGHTING & COMMUNICATION  
INFRASTRUCTURE

BISHOP, CALIFORNIA

LIGHTING PLAN  
SECTION-3

| REVISIONS | BY          | DATE |
|-----------|-------------|------|
| No.       | DESCRIPTION |      |
| 1         |             |      |
| 2         |             |      |
| 3         |             |      |
| 4         |             |      |
| 5         |             |      |
| 6         |             |      |
| 7         |             |      |
| 8         |             |      |
| 9         |             |      |
| 10        |             |      |

DRAWN BY: ACJ  
DESIGNED BY: MJJ  
CHECKED: MJJ  
DATE: 06-02-2025  
PROJECT NO: JE217A24  
SHEET NUMBER

**E6**



Agenda Item: 8.C

Date of Meeting: September 28, 2026

Department: Police

## STAFF REPORT

To: City Council  
From: Nate Derr  
Subject: **Approval of Single-Source Agreement with Cal-Ore Life Flight, LLC for Emergency Medical Dispatch Services**  
Prepared On: September 22, 2026  
Attachments: EMD Agreement  
City of Bishop - Purchasing Policy  
Single Source Justification EMD

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### Background/History:

The Bishop Police Department Communications Center receives and processes 911 and other emergency calls requiring emergency medical response within the City of Bishop. Cal-Ore Life Flight, LLC currently provides emergency medical response services within the City's EMS system, and Cal-Ore resources are dispatched through the Bishop Police Department Communications Center. This existing relationship requires ongoing coordination between City dispatch personnel and Cal-Ore personnel for emergency medical incidents.

In 2025, the California Legislature enacted Assembly Bill 645, adding Health and Safety Code section 1797.161. The law requires public safety agencies that provide 911 call-processing services for emergency medical response to provide specified pre-arrival medical instructions to callers requesting medical assistance no later than January 1, 2027. Required instructions include airway and choking emergencies, CPR and automated external defibrillator use, childbirth, bleeding control, administration of epinephrine for suspected anaphylaxis, and administration of naloxone for suspected opioid overdose. The pre-arrival medical instructions must be approved by the local EMS agency medical director.

To prepare for the January 1, 2027 compliance deadline, the Police Department evaluated options for providing the required emergency medical call-processing capability. Establishing and maintaining an in-house EMD program would require additional protocols, dispatcher training and certification, medical oversight, quality-assurance processes, and sufficient staffing to provide the service while continuing to meet the Communications Center's existing police, fire, 911, officer-safety, and other emergency communications responsibilities. The Department's prior operational analysis determined that an in-house model would require a substantial increase in Communications Center staffing and associated ongoing costs.

As an alternative to developing a separate City-operated EMD program, staff evaluated utilizing Cal-Ore to provide EMD and pre-arrival medical instruction services in coordination with its existing EMS response responsibilities. The proposed arrangement is intended to provide the required medical call-processing capability while maintaining continuity between emergency medical call processing, dispatch, and field response and minimizing additional staffing and operational impacts to the City.

#### Analysis/Discussion:

The City must establish a compliant method of providing the required pre-arrival medical instructions by January 1, 2027. In determining how best to meet this requirement, staff evaluated the operational and fiscal impacts of providing the necessary Emergency Medical Dispatch (EMD) capability internally versus contracting for the service.

Providing EMD through the Bishop Police Department Communications Center would require the City to establish and maintain EMD protocols, dispatcher training and certification, medical oversight, quality-assurance processes, and sufficient staffing to provide uninterrupted EMD coverage while continuing to manage police and fire dispatch, officer and responder safety traffic, additional 911 calls, and other emergency communications responsibilities. The Police Department's operational analysis determined that an in-house EMD model would require a substantial increase in Communications Center staffing and associated ongoing personnel costs.

Cal-Ore Life Flight currently provides emergency medical response services within the City's EMS delivery system, and its resources are dispatched through the Bishop Police Department Communications Center. Under the proposed model, qualifying medical calls would be transferred to Cal-Ore for EMD processing and pre-arrival medical instructions while City dispatch personnel remain responsible for the City's other public-safety communications functions. This approach maintains coordination between emergency medical call processing and the EMS provider responsible for the resulting field response without requiring the City to establish and continuously staff a separate in-house EMD program.

Staff also considered the operational implications of utilizing an EMD provider that is separate from the City's existing EMS response provider. Such a model would introduce an additional organization into the emergency medical call-processing and response sequence and would require separate procedures, communications interfaces, quality-assurance coordination, and ongoing administration among the City, the EMD provider, and the responding EMS provider. Utilizing Cal-Ore builds upon the existing dispatch and EMS relationship and provides a more direct and coordinated service-delivery model.

The City's Purchasing Policy provides a basis for this procurement approach. Section 16(A) recognizes that professional or general-service providers possessing specific expertise or past experience with City facilities, projects, or studies may qualify for the Sole Source Exception. The policy also recognizes compatibility with existing City systems as a potential basis for a sole-source determination. In addition, the policy provides that when there is a substantial benefit associated with having a vendor already under contract perform related work, a sole-source exception may be requested when adequately justified.

Staff's recommendation is not based solely on Cal-Ore's status as an existing EMS provider. The Purchasing Policy specifically identifies past utilization of a vendor, standing alone, as

insufficient justification for a sole-source procurement. Rather, the recommendation is based on the specialized nature of EMD services, Cal-Ore's existing operational integration with the City's emergency communications and EMS response system, the direct relationship between EMD call processing and subsequent field response, and the staffing and operational impacts associated with establishing an alternative service-delivery model.

Based on these considerations, staff recommends contracting with Cal-Ore Life Flight for EMD services as a single-source selection pursuant to the City's Sole Source Exception.

#### Impacts to Council Goals and Strategic Planning Priorities:

The proposed agreement supports the City Council's Public Safety priority to enhance community safety through improvements to public safety departments. Establishing Emergency Medical Dispatch services will improve the City's emergency medical call-processing capability and support a coordinated response between the Bishop Police Department Communications Center and the City's EMS provider.

The action also supports the City Services & Functionality priority, including Objective 4.1, Ensure fiscal sustainability and accountability of the City, and Objective 4.6, Modernize City business functions and processes. Contracting for EMD services provides a compliant service model while avoiding the substantially greater fixed staffing, training, certification, quality-assurance, and administrative costs associated with establishing and maintaining a separate City-operated EMD program.

The proposed action is also consistent with the Strategic Plan's broader emphasis on regulatory compliance, public safety, prudent resource allocation, and effective service delivery.

#### Budget Impacts:

The proposed agreement establishes an initial rate of \$30.00 for each EMD call processed by Cal-Ore Life Flight, with an annual rate increase of five percent (5%). Because the agreement is based on actual EMD call volume rather than a fixed annual staffing expense, the City's cost will correspond directly with utilization.

In 2025, the Bishop Police Department Communications Center received 1,366 ambulance requests. If all 1,366 requests had required transfer to Cal-Ore for EMD services at the proposed initial rate, the annual cost would have been \$40,980. Actual costs are expected to be lower because not every ambulance request is anticipated to require transfer for EMD and pre-arrival medical instruction services. The number of transferred calls will depend on the nature of each request and the EMD protocols approved for implementation by the local EMS agency medical director.

For budget-planning purposes, staff estimates that approximately 30% of ambulance requests may require transfer for EMD services. Applying that assumption to approximately one-half of the fiscal year results in an estimated initial-year cost of approximately \$6,200. Accordingly, staff recommends a budget adjustment increasing appropriations in General Fund expense account 001-020-52015 by \$6,200. Actual expenditures will depend on call volume and utilization. Future-year costs will be incorporated into the annual budget process based on actual utilization and the contractual rate adjustment.

The proposed contracted service model also avoids the substantially greater fixed personnel and program costs associated with establishing and maintaining a City-operated EMD program, including additional dispatcher staffing, training and certification, medical oversight, quality assurance, and administrative requirements.

## **Procurement:**

Staff evaluated the appropriate procurement method for these specialized services and recommends a single-source selection pursuant to the City's Sole Source Exception.

Section 16(A) of the City's Purchasing Policy permits use of the Sole Source Exception when sufficient written justification exists and specifically recognizes professional or general-service providers possessing specific expertise or past experience with City facilities, projects, or studies. The policy also recognizes compatibility with existing City systems as a potential basis for a sole-source determination.

The Purchasing Policy further provides that, when there is a substantial benefit associated with having a vendor already under contract perform related work, a sole-source exception may be requested when adequately justified.

Cal-Ore currently provides emergency medical response services within the City's EMS delivery system, and its resources are dispatched through the Bishop Police Department Communications Center. The proposed EMD service is directly related to that existing response function. Utilizing Cal-Ore would establish a coordinated process between emergency medical call processing and the EMS provider responsible for the resulting field response, while allowing City dispatch personnel to remain available for police and fire dispatch, officer and responder safety traffic, additional 911 calls, and other emergency communications responsibilities.

Staff's recommendation is not based solely on Cal-Ore's status as an existing provider. The Purchasing Policy specifically identifies past utilization of a vendor, standing alone, as insufficient justification for a sole-source procurement. Rather, the recommended procurement is based on the specialized nature of EMD services, Cal-Ore's existing operational integration with the City's emergency communications and EMS response system, the direct relationship between EMD call processing and field response, and the additional staffing, coordination, quality-assurance, and administrative requirements associated with establishing a separate service-delivery model.

Based on these factors, staff recommends that the City Council determine that the proposed procurement qualifies for a single-source selection under the City's Sole Source Exception. The procurement will be documented through the City's required Single/Sole Source Justification, including supporting documentation addressing the reasonableness of the proposed pricing.

## **Legal Review:**

City Attorney Pucci has reviewed this item and finds it complies with the law.

## **Recommended Action:**

Approve the single-source procurement and authorize the City Administrator to execute an agreement with Cal-Ore Life Flight, LLC for Emergency Medical Dispatch services at an initial

rate of \$30.00 per call, with a five percent (5%) annual rate increase, and approve a budget adjustment of \$6,200 to General Fund expense account 001-020-52015.

Approved By: Ethan Aukee 9/22/2026

Approved By: Alison Bishop 9/22/2026

Approved By: Dean Pucci 9/22/2026

Approved By: Pam Foster 9/23/2026

# EMERGENCY MEDICAL DISPATCH SERVICES AGREEMENT

## BETWEEN

**Cal-Ore Life Flight, LLC**

d/b/a American Medical Response

## AND

**CITY OF BISHOP, CALIFORNIA**

## FOR EMERGENCY MEDICAL DISPATCH (EMD) PRE-ARRIVAL INSTRUCTION SERVICES

This Emergency Medical Dispatch Services Agreement (this “Agreement”) is entered into effective as of October 1, 2026 (the “Commencement Date”), by and between Cal-Ore Life Flight LLC, a limited liability company doing business in California as American Medical Response (“AMR”), and the City of Bishop, a California municipal corporation (the “City”). AMR and the City are each sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

## RECITALS

**WHEREAS**, AMR operates emergency medical services (EMS) in the greater Bishop area pursuant to that certain Agreement Between County of Inyo and Cal-Ore Life Flight LLC for the Provision of Emergency Medical Services – 9-1-1 Ambulance Service, County of Inyo Standard Contract No. 135, dated November 15, 2023, as amended (collectively, the “County Agreement”); and

**WHEREAS**, pursuant to the Amendment to the County Agreement executed on or about September \_\_, 2026 (the “County Amendment”), the County of Inyo has authorized and consented to AMR entering into this Agreement with the City to provide Emergency Medical Dispatch pre-arrival instruction services; and

**WHEREAS**, AMR operates the Valley Regional Emergency Communications Center (VRECC), which has the capability to provide EMD pre-arrival instruction services utilizing the Medical Priority Dispatch System (MPDS) protocols established by the International Academies of Emergency Dispatch (IAED™); and

**WHEREAS**, the City's Police Department serves as the Primary Public Safety Answering Point (Primary PSAP) for emergency calls within the City of Bishop, and the City desires to enhance 9-1-1 caller services by engaging AMR to provide Emergency Medical Dispatch (EMD) pre-arrival instruction services; and

**WHEREAS**, the City is prepared to bear the costs of such services and has determined that its public safety needs will be best served through this Agreement with AMR;

**NOW, THEREFORE**, in consideration of the mutual promises, covenants, and obligations set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## **TERMS AND CONDITIONS**

### **1. PROVISION OF SERVICES.**

**a. EMD Pre-Arrival Instruction Services.** AMR shall, through its VRECC dispatch operations, provide Emergency Medical Dispatch (EMD) pre-arrival instruction services to the City on a 24-hour per day, 7-day per week basis for the duration of this Agreement. Such services shall include:

- Receiving emergency medical calls transferred or conferenced from the City's Primary PSAP (Bishop Police Department) after the Primary PSAP has processed the call and dispatched the appropriate emergency response resources;
- Providing pre-arrival instructions and medical guidance to 9-1-1 callers in accordance with the Medical Priority Dispatch System (MPDS) protocols, as approved by the ICEMA Medical Director and adopted by the City pursuant to Health and Safety Code section 1797.161(c);
- Relaying to the City's Primary PSAP pertinent information obtained from the caller;
- Coordinating with the City's Primary PSAP regarding call dispositions; and
- Maintaining all required licensing, accreditation, and certification for operation as an Emergency Medical Dispatch center under California law.

**b. Coordination with County Agreement.** The Parties acknowledge that this Agreement is entered into in coordination with the County Agreement, pursuant to which the County of Inyo has authorized AMR to provide EMD pre-arrival instruction services through this Agreement. AMR's performance under this Agreement is subject to the clinical and operational oversight of the County's LEMSA (Local Emergency Medical Services Authority), as more fully described in Section 9 hereof.

**c. Scope; Retained City Functions.** This Agreement covers only EMD pre-arrival instruction services. The City, through its Primary PSAP, retains and shall continue to perform all 9-1-1 call processing services for the dispatch of emergency response resources, and AMR shall not dispatch, cancel, delay, or alter the response of any emergency response resource. Nothing in this Agreement delegates, assigns, or contracts for such services within the meaning of Government Code section 53110. Nothing in this Agreement shall be construed to require AMR to provide primary PSAP services, law enforcement dispatch, or fire dispatch services.

### **2. COMPLIANCE.**

The Parties shall comply in all material respects with all applicable federal, state, and local laws and regulations governing the provision of Emergency Medical Dispatch services, including but not limited to the applicable California Health and Safety Code provisions. AMR shall maintain all licenses, permits, and certifications necessary to operate an Emergency Medical Dispatch center in the State of California, copies of which shall be made available upon request.

### **3. STANDARDS OF PERFORMANCE.**

The Services shall be provided in accordance with prevailing industry standards of quality and care applicable to the emergency medical dispatch industry.

#### **4. COMPENSATION AND BILLING.**

**a. Per-Call Rate.** The City shall pay AMR a fee of thirty dollars (\$30.00) per EMD call ("Per-Call Rate") for each qualifying emergency medical call handled by AMR pursuant to this Agreement. A "qualifying call" means each separate 9-1-1 call or other emergency call transferred by the City's Primary PSAP to AMR's VRECC for pre-arrival instruction services under this Agreement.

**b. Annual Adjustment.** On January 1st of each year during the Term of this Agreement, the Per-Call Rate shall be adjusted to reflect a 5% percentage increase.

**c. Invoicing.** AMR shall submit invoices to the City on a monthly basis, detailing the number of qualifying calls handled during the preceding month, the applicable Per-Call Rate, and the total amount due.

**d. Payment Terms.** Payment shall be due and payable by the City within thirty (30) days of receipt of each invoice. Any payment not timely made shall accrue interest at the rate of twelve percent (12%) per annum from the due date until paid in full.

**e. Fair Market Value.** The Parties agree that the Per-Call Rate represents fair market value for the EMD pre-arrival instruction services provided hereunder.

#### **5. INDEMNIFICATION.**

Each Party shall indemnify, defend, and hold harmless the other Party, including its officers, employees, agents, and contractors, from and against any and all claims, demands, losses, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) arising out of or resulting from the indemnifying Party's negligence, willful misconduct, or breach of this Agreement in connection with the performance of this Agreement. Neither Party shall be obligated to indemnify the other for claims arising from the other Party's own negligence or willful misconduct.

#### **6. INSURANCE.**

Throughout the Term of this Agreement, each Party shall obtain and maintain, at its own expense, the following insurance coverages in minimum amounts customary and usual for the emergency medical services industry:

- Commercial General Liability insurance, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate;
- Professional Liability (Errors & Omissions) insurance with limits of not less than \$1,000,000 per claim; and
- Workers' Compensation insurance as required by California law.

Upon request, each Party shall provide the other Party with certificates of insurance evidencing the coverages required by this Section.

#### **7. TERM.**

The initial term of this Agreement shall commence on the Commencement Date of October 1, 2026, and shall continue for a period of one (1) year, expiring on September 30, 2027 (the "Initial Term"), unless sooner terminated in accordance with Section 8 hereof.

Following the Initial Term, this Agreement shall automatically renew for successive one (1)-year periods (each a "Renewal Term", and together with the Initial Term, the "Term") upon the same terms and conditions, unless either Party provides the other Party with written notice of non-renewal not less than sixty (60) days prior to the expiration of the then-current term. The Initial Term and all Renewal Terms shall be collectively referred to as the "Term."

## **8. TERMINATION.**

**a. Termination Without Cause.** Either Party may terminate this Agreement without cause upon thirty (30) days' prior written notice to the other Party. Termination under this subsection shall not affect any accrued rights or obligations of the Parties arising prior to the effective date of termination.

**b. Termination for Cause.** Either Party may terminate this Agreement upon a material breach by the other Party, provided that the terminating Party has given the breaching Party written notice of the breach and the breaching Party has failed to cure the breach within thirty (30) days after receipt of such notice (or such longer period as may be reasonably necessary to cure a breach that cannot reasonably be cured within thirty (30) days, provided the breaching Party commences cure within such period and diligently pursues it to completion).

**c. Automatic Termination Upon Termination of County Agreement.** This Agreement is entered into in connection with the County Agreement pursuant to which the County of Inyo has authorized AMR to provide EMD pre-arrival instruction services. Accordingly, this Agreement shall automatically terminate, without further action by either Party, simultaneously with and effective as of the date of termination of the County Agreement (including any amendment thereto) by either party thereto for any reason, whether with or without cause, including without limitation upon termination by the County or by AMR, expiration without renewal, or termination by mutual agreement. AMR shall provide the City with prompt written notice of any termination, or notice of termination, under the County Agreement.

**d. Effect of Termination.** Upon termination or expiration of this Agreement: (i) AMR shall continue to provide Services for the period for which the City has already paid; (ii) the City shall promptly pay all amounts due and owing to AMR for Services rendered through the effective date of termination; and (iii) each Party shall return or destroy the other Party's confidential information as directed.

## **9. LEMSA/COUNTY OVERSIGHT.**

The City acknowledges that AMR's provision of EMD pre-arrival instruction services under this Agreement is subject to the oversight and authority of the County of Inyo's Local Emergency Medical Services Authority (LEMSA), as set forth in the County Agreement. AMR shall maintain compliance with all LEMSA directives regarding EMD

protocols, quality assurance, and clinical standards. The pre-arrival instructions provided under this Agreement form part of the City's EMD program, which is subject to the review and approval of the LEMSA pursuant to Health and Safety Code sections 1797.161(c) and 1797.223(c) and (d).

The City agrees to cooperate with LEMSA oversight activities relating to EMD services, including providing access to call records and dispatch data as may be required. AMR shall promptly notify both the City and the County of any material change in the regulatory or operational status of its EMD center.

## **10. NOTICES.**

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; (c) by email with confirmation of receipt, when received; or (d) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the following addresses:

### **If to AMR:**

Regional Director  
American Medical Response  
Pacific Region  
Email: Michael.Patterson@gmr.net

*With a mandatory copy to:*

Legal Department  
American Medical Response, Inc.  
4400 State Hwy 121, Ste. 700  
Lewisville, TX 75056

### **If to the City:**

City Administrator  
City of Bishop 377  
W. Line Street  
Bishop, CA 93514

## **11. RECORD RETENTION.**

AMR shall retain books, records, and data respecting the EMD services rendered under this Agreement for such time periods as required by all applicable federal, state, and local laws and regulations, including the requirements of the California Health and Safety Code, the Secretary of HHS, and applicable EMS regulations. AMR shall provide the City with access to such books and records upon reasonable written request, and shall allow access by duly authorized governmental agents to the extent required by law.

## **12. CONFIDENTIALITY.**

All information with respect to the operations and business of a Party (including rates charged hereunder) and any other information considered confidential by that Party, gained during the negotiation or Term of this Agreement, shall be held in confidence by the other Party and shall not be divulged to any unauthorized person without the prior written consent of the disclosing Party, except as required by applicable law, regulation, court order, or third-party reimbursement agreements. The confidentiality obligations of this Section shall survive termination or expiration of this Agreement for a period of three (3) years.

### **13. REFERRALS.**

It is not the intent of either Party that any remuneration, benefit, or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either Party of patients to the other Party or its affiliated providers. Any payments specified herein are consistent with what the Parties reasonably believe to be fair market value for the services provided.

### **14. RELATIONSHIP OF THE PARTIES.**

In the performance of this Agreement, each Party shall be, as to the other, an independent contractor. Neither Party shall have the right or authority, express or implied, to bind or otherwise legally obligate the other. Nothing in this Agreement shall be construed to create an employment, partnership, or joint venture relationship between the Parties. AMR shall be solely responsible for payment of compensation to its employees and contractors and for compliance with applicable employment laws.

### **15. FORCE MAJEURE.**

Neither Party shall be responsible for any delay in or failure of performance resulting from causes beyond its reasonable control, including acts of God, natural disaster, pandemic, riot, war, terrorism, civil unrest, labor dispute, governmental action or regulation, or other circumstances not reasonably within such Party's control ("Force Majeure Event"). The Party experiencing a Force Majeure Event shall promptly notify the other Party and shall use commercially reasonable efforts to resume performance as soon as practicable.

### **16. NON-EXCLUSION.**

Each Party represents and certifies that neither it nor any practitioner who orders or provides Services on its behalf has been convicted of any conduct constituting grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a), and that it is not ineligible to participate in Federal health care programs or any other state or federal government payment program. Each Party agrees to notify the other Party within five (5) days of knowledge of any such exclusion or ineligibility, and the other Party may immediately terminate this Agreement upon receipt of such notice.

### **17. MISCELLANEOUS.**

This Agreement: (a) constitutes the entire agreement between the Parties with respect to the subject matter hereof, superseding all prior oral or written agreements with respect thereto; (b) may be amended only by a written instrument executed by both

Parties; (c) may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld; (d) shall be binding on and inure to the benefit of the Parties hereto and their respective successors and permitted assigns; (e) shall be interpreted and enforced in accordance with the laws of the State of California, without regard to conflicts of law provisions; (f) may be executed in counterparts, each of which shall constitute an original, and all of which, taken together, shall constitute one agreement; and (g) shall not be effective until executed by both Parties. In the event of any conflict between this Agreement and any Schedule hereto, the terms of this Agreement shall govern.

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the Parties have executed this Emergency Medical Dispatch Services Agreement as of the date last signed below.

**Cal-Ore Life Flight LLC**

**CITY OF BISHOP**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Print or Type Name \_\_\_\_\_

Print or Type Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**SCHEDULE "A"**  
**EMERGENCY MEDICAL DISPATCH SERVICES**  
**SERVICE SPECIFICATIONS**

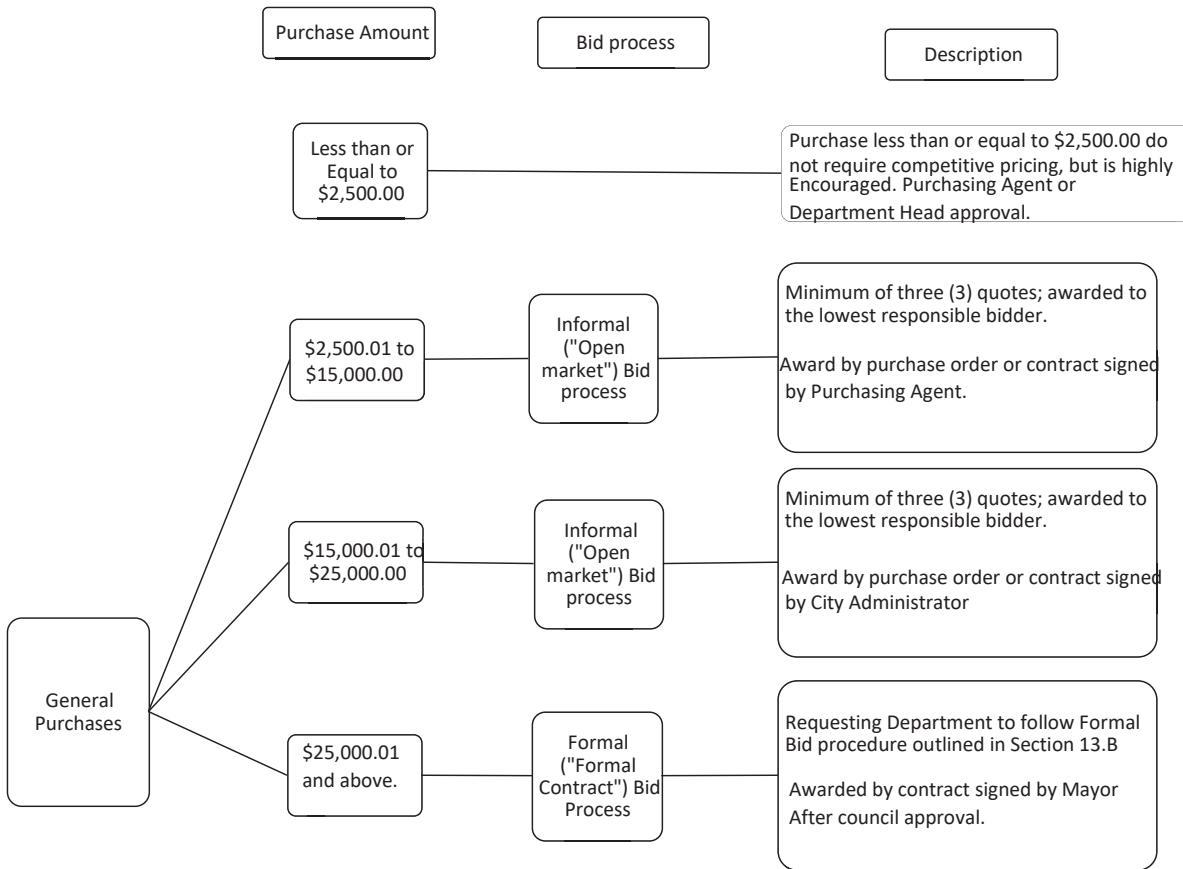
In consideration of the terms and conditions of the Agreement and other good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree to the following service specifications:

| SERVICE SPECIFICATIONS    | DETAIL                                                                                                                                                                                                                                           |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Service Area</b>       | Inyo County.                                                                                                                                                                                                                                     |
| <b>Hours of Operation</b> | 24 hours per day, 7 days per week, 365 days per year, including holidays.                                                                                                                                                                        |
| <b>Dispatch Platform</b>  | AMR's Valley Regional Emergency Communications Center (VRECC), utilizing the Medical Priority Dispatch System (MPDS).                                                                                                                            |
| <b>Call Handling</b>      | Reception of calls transferred from the City's Primary PSAP after dispatch of emergency response resources by the Primary PSAP; provision of pre-arrival medical instructions; relay of pertinent caller information to the City's Primary PSAP. |
| <b>AMR Obligations</b>    | Provide EMD pre-arrival instruction services 24/7; comply with IAED™ and ICEMA standards; maintain all required licenses; cooperate with LEMSA oversight.                                                                                        |

Purchasing Policy  
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**PURCHASING POLICY****1 - PURPOSE**

The purpose of this policy is to provide the City of Bishop (“City”) with a means of assuring continuity and uniformity in its purchasing operation, and to define the responsibilities for purchasing supplies, services, and equipment for the City of Bishop. These guidelines are not intended to address every issue, exception, or contingency that may arise in the course of purchasing activities. The basic standard that should always prevail is to exercise good judgment in the use and stewardship of City resources, including keeping within the budget authorized by the City Council.

**2 - POLICY STATEMENT**

The policy contained herein was developed under the authority of Chapter 3.24 (“Purchasing System”) of the Bishop Municipal Code. The Director of Finance is designated as the Purchasing Agent for the City and may delegate the administration of the program. The Purchasing Agent is charged with the responsibility and authority for coordinating and managing the procurement of the City’s supplies, services, and equipment according to this policy.

The policy outlined herein is to be adhered to by the Purchasing Agent and all departments when procuring supplies, services, and equipment. This Policy strives to define decision making with prudent review and internal control procedures and to maintain departmental responsibility and flexibility in evaluating, selecting, and purchasing, supplies, equipment, and services.

Purchase orders should be issued prior to ordering supplies, equipment, and services and not “after the fact” for work already done or materials already ordered for all purchases including but not limited to P-Cards, online orders and over the counter purchases, with exceptions for Emergency Purchases outlined in Section 10.F

Purchasing dollar limits are per “item”, which is defined as the total cost to one firm or vendor for a specific project, purchase, or similar service. This policy specially prohibits splitting an order, services contract, or capital improvement project contract to circumvent specified dollar limits.

For purposes of applying the purchasing dollar limits, repeated utilization of the same vendor for similar procurements should be considered to be a single “item”. Refer to Purchasing Limit and Authorization Section 9.

Excluded from this policy is the purchase of supplies, services and equipment which are included within the specification of a “Public Works Contract” construction project and is subject to the regulations contained in the California Public Contract Code, if applicable. Also excluded is the award of Professional Design and Consulting Services, governed by California Government Code §§ 4525-4529.5. See Subsection 11 herein.

### 3 - CONFLICT OF INTEREST

In order to assure their independence and impartiality on behalf of the common good, representatives of the City shall not use their official positions to influence government decisions in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, representatives shall disclose investments, interests in real property, sources of income, and gifts, and they shall abstain from participating in deliberations and decisions-making where conflicts may exist. (See California Government Code §§ 1090 et seq., 81000 et seq., 82000 et. seq., 87100 et seq.; 87407; California Health & Safety Code §§ 33130 et seq.; California Penal Code §68; 2 Code of California Regulations §§ 18700 et. seq.)

### 4 - UNAUTHORIZED PURCHASES

Except for emergencies or other authorized exemptions stated in these guidelines, no purchase of supplies, services, or equipment shall be made without an authorized purchase order. **Purchase orders shall be issued prior to ordering supplies, equipment, and services and not “after the fact” for work already done or materials already ordered. Otherwise:**

- i) Such purchases are void and not considered an obligation of the City.
- ii) Invoices without an authorized purchase order may be returned to the vendor unpaid
- iii) The person ordering the unauthorized purchase may be held personally liable for the costs of the purchase or contract.

### 5 - RESPONSIBILITY OF THE PURCHASING AGENT

The Purchasing Agent is responsible for 1) the procurement of general supplies, services, and equipment; 2) the administration of the purchasing policy; and 3) the management of surplus City property.

The Purchasing Agent may delegate certain responsibilities to a Department Designee for efficiency.

To perform these functions efficiently and assist departments, the Purchasing Agent shall:

- i) Be charged with the responsibility and authority for coordinating and managing the procurement of the City’s general supplies, services and equipment from the lowest responsive and responsible bidder when required by this policy.
- ii) Ensure full and open competition on all purchases as required by this policy.

- iii) Identify, evaluate, and utilize purchasing methods which best meet the needs of the City (i.e., cooperative purchases, blanket purchase orders, contractual agreements, etc.).
- iv) Recommend revisions to purchasing procedures when necessary and keep informed of current developments in the field of public purchasing.
- v) Prescribe and maintain all forms and records necessary for the efficient operation of the purchasing function.
- vi) Act as the City's agent in the transfer and disposal of surplus equipment and materials.
- vii) Award Purchase Orders.

## **6 - RESPONSIBILITY OF DEPARTMENT DESIGNEE AND DEPARTMENTS**

All Department Designees are charged with the following responsibilities in the purchasing process:

- i) To provide to the Finance Department at the beginning of each fiscal year, an updated authorized signature list designating those individuals who are delegated the authority to make purchases pursuant to the policies and procedures as described herein.
- ii) To anticipate requirements sufficiently in advance to allow adequate time to obtain goods in accordance with the best purchasing practices.
- iii) To communicate and coordinate purchases with the Purchasing Agent or Department Designee, as necessary.
- iv) To provide detailed, accurate specifications to ensure goods obtained are consistent with requirements and expectations.
- v) To prepare requisitions in accordance with instructions so as to minimize the processing effort.
- vi) To inform the Finance Department of any vendor relations problems, shipping problems (i.e., damaged goods, late delivery, wrong items delivered, incorrect quantity delivered, etc.) and any situations which could affect the purchasing function.

- vii) Research and recommendations in developing specifications; review specifications for completeness of information to ensure specifications are not unnecessarily restrictive.
- viii) To minimize urgent and sole source purchases and to provide written documentation when such purchases may be necessary.
- ix) To assist the Finance Department with the review of all bids received for compliance with specifications and provide the Finance Department with written documentation regarding their findings.
- x) To not “split” orders for the purpose of avoiding procurement requirements. (See Glossary).
- xi) Coordinate vendor relations, locate sources of supply, and evaluate vendor performance.
- xii) To consider the use of recycled products when practical and economically feasible. To be considered economical, the added costs should not exceed 10% of the lowest non-recycled product price.
- xiii) Make purchase award recommendations to the appropriate authority.
- xiv) Track aggregate vendor purchases to ensure compliance with the purchasing policy.
- xv) Ensure that purchase orders are obtained prior to the purchase of good or services within in 2 weeks of fully executed contract.
- xvi) If multiyear contracts are awarded, track aggregate purchases/purchase orders to be in compliance with contract terms.

## **7 - VENDOR RELATIONS**

It is to the City’s advantage to promote and maintain good relations with vendors. The Purchasing Agent or Department Designee and City staff shall conduct their dealings with vendors in a professional manner and shall promote equal opportunity and demonstrate fairness, integrity, and courtesy in all vendor relations. When feasible to do so, vendors within the City of Bishop should be utilized for supplies, vehicles, services, and equipment. To assist in using local vendors, the City Council may, by minute action, award a bid to a Bishop vendor provided the local bid does not exceed the lowest bid by more than five percent (5%). This exception shall not be utilized for any purchase made with federal funds.

**8 - OTHER IMPORTANT MATTERS**

Departments should be aware of the following important requirements of the City's purchasing policy

- i) The City's purchasing policy requires all purchases to be authorized by Department Designee prior to purchase.
- ii) The Information Technology Division shall be consulted prior to the purchase of any computer hardware, software, or cloud services whether purchased on a stand-alone basis or as a component of a larger procurement.
- iii) Federally funded purchases must adhere to the requirements outlined in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, Section 2 – CFR § 200.317 through 200.326 – to comply with the Uniform Guidance procurement requirements. These requirements differ from those under the California Public Contract Code and the California Uniform Public Construction Cost Accounting Act as well as the City's typical purchasing procedures. Any purchase using federal funds must comply with these federal requirements as further outlined herein.
- iv) Grant or special funding items may have regulations that prevail over the City's policies and procedures for procurement. In the case of grant or special funding the MORE restrictive of either the City or the funding agency's procedure will apply to the purchase. It is the responsibility of the department receiving the Grant to understand the terms of the Grant and any restrictions on the use of funds.
- v) Capital equipment purchases are assets that have a value that greater than \$5,000.01 or more and have a useful life of more than one (1) year. Capital purchases must be submitted to the Finance Department for tracking, approved by the Purchasing Agent and must follow this Purchasing Policy.
- vi) Pursuant to Labor Code Section 1771, the City shall pay prevailing wages for certain public projects and maintenance projects of more than one thousand dollars (\$1,000). Labor Code Sections 1720 through 1720.9 provide the definition of a public project for prevailing wage purposes. The City Attorney should be consulted when there is a question as to whether prevailing wages apply.

## 9 - PURCHASING LIMITS AND AUTHORIZATIONS

Purchasing dollar limits are “per item”, which is defined as the total cost for supplies, vehicles, equipment, the total construction cost for Public Projects, and the total cost for general or professional services to one firm or vendor for a specific project. This policy specially prohibits splitting an order, services contract, or capital improvement project contract to circumvent specified dollar limits.

For purposes of applying the purchasing dollar limits, repeated utilization of the same vendor for similar procurements should be considered to be a single “item”. For example, purchasing a particular supply, uniform, or service monthly from the same vendor such that the total expended in a single fiscal year exceeds \$2,500.00 should be viewed as a single procurement and the vendor should be competitively selected. Staff should use their professional judgment in applying this rule and seek guidance from the Purchasing Agent if there are questions. The intent is not to burden staff, but rather to ensure that the City is receiving competitive pricing and that the appropriate method of procurement is being utilized. In the case of the purchase of materials or equipment such as hardware, software, irrigation supplies, cleaning supplies or office supplies, this provision shall not apply; however, a single purchase of greater than \$2,500.00 should follow the applicable purchasing method as described below.

### A) Purchases of less than or equal to \$2,500.00 – Over the Counter

For purchases of supplies, equipment, and services of less than \$2,500.00, the authority to award is the Purchasing Agent or Department Designee. Under Municipal Code Section 3.24.030, the Director of Finance may delegate duties to other members of the City. Comparative pricing is not required to purchase supplies, equipment, and services, of less than or equal to \$2,500.00 but is highly encouraged. A Purchase Order may be requested by the department if required by the vendor or if the department wishes to use the Purchase Order as a mechanism to encumber funds

### B) For purchases of \$2,500.01 to \$15,000.00 – Informal Bid (“Open Market”)

For purchases between \$2,500.01 - \$15,000.00 the authority to award is the Purchasing Agent. Department staff shall not award purchase orders between \$2,500.01 - \$15,000.00 without approval of the Purchasing Agent. All departments shall obtain and document three (3) competitive quotations for purchases. Quotes may be obtained from a variety of sources, (e.g. Internet search, vendor price listing, verbal quotes, or written quotes. The department shall submit a requisition, which includes the recommended vendor, with all supporting documentation to the Finance Department. Supporting documentation shall include competitive price quotes obtained, names of vendors contacted, description of the items required, and certificates of insurance as applicable. Finance Department shall review the recommendation and supporting documentation and may contact additional sources for quotations.

C) Purchases between \$15,000.01 - \$25,000.00 – Informal Bid (“Open Market”)

For purchase of between \$15,000.01 - \$25,000.00 the authority to award is the City Administrator. Department staff shall not award purchase orders for \$15,000.01 or more without the approval of the City Administrator, except in the event of an emergency purchase (see F, Emergency Purchases). All departments shall obtain and document three (3) competitive quotations. Quotes may be obtained from a variety of sources, (e.g. Internet search, vendor price listing, verbal quotes, or written quotes. The department shall submit a requisition, which includes the recommended vendor, with all supporting documentation to the Finance Department. Supporting documentation shall include competitive price quotes obtained, names of vendors contacted, description of the items required, and certificates of insurance as applicable. Finance Department shall review the recommendation and supporting documentation and may contact additional sources for quotations.

The City Administrator may award purchase to the lowest responsive and responsible bidder whose quote fulfills the intended purpose, quality, and delivery needs of the solicitation, provided that an unencumbered appropriation for that item exists. In lieu of awarding the purchase, the City Administrator may reject bids, or may negotiate further to obtain terms more acceptable to the city.

D) Purchases of \$25,000.01 or More – Formal Bid (“Formal Contract”)

Purchases/Contracts that exceed \$25,000.01 require a Formal Bid Process.

Purchases/Contracts of \$25,000.01 or more shall be approved by the City Council.

See Section 14 for the Formal Bid procedures.

**All purchases and contracts are subject to Purchasing limits and authorizations.**

## **10 - TYPES OF PURCHASE ORDERS**

A) Standard Purchase Order

Purchase Orders represent a contract between the City and the Vendor. Purchase orders outline the list of items or services that the City would like to purchase, order quantities and agree-upon prices.

B) Blanket Purchase Order

A Blanket Purchase Order is an agreement whereby the City contracts with a vendor to provide equipment or supplies on an as-needed and often over-the-counter basis. Blanket Purchase Orders provide a mechanism whereby items which are uneconomical to stock may be purchased in a manner that allows field operations timely access to necessary

materials. Blanket Purchase Orders shall not be used to purchase services, capital assets or items maintained in stock.

Finance Department shall request confirmation of Blanket Purchase Orders annually before the beginning of the fiscal year. Requests for Blanket Purchase Orders may also be submitted to the Finance Department on an as-needed basis. Finance Department shall review Blanket Purchase Order requests based upon the following criteria:

- (1) Geographic location
- (2) Responsiveness and capabilities
- (3) Average dollar value and type of items to be purchased
- (4) Frequency of need

All Blanket Purchase Orders shall include the following information:

- (1) A general description of the equipment or supplies which may be charged.
- (2) The period of time the order will remain open, not to exceed the end of the fiscal year the blanket purchase order is issued.
- (3) The maximum total amount which may be charged on the purchase order.
- (4) Items excluded from the purchase, if applicable.
- (5) The phone number of the purchasing agent for questions or approval of charges which exceed the limit.
- (6) Identification of the department(s) and employee(s) who may charge against the order.
- (7) Requirement that the employee shows CITY identification.
- (8) Requirement that employees print and sign their names when picking up goods.
- (9) Account number(s) to be charged.

Once a Blanket Purchase Order is issued to a vendor, any authorized City employee may contact the vendor directly to place orders per the terms and conditions specified in the Blanket Purchase Order.

#### C) Contract Purchase Order

Contract Purchase Orders are the preferred method of purchasing repetitive-use items or services which may be common to several departments or within one department. Establishing Contract Purchase Orders provides a means of obtaining volume pricing based upon the combined needs of all departments, reduces the administrative costs associated with seeking redundant competitive bids and processing a Purchase Order each time an order is placed, and allows departments to order as needed, reducing the requirement to maintain large inventories of stock.

If a Contract Purchase order exists, departments shall order all of their requirements from the successful vendor. No other source shall be used without prior approval of the Purchasing Agent. Departments shall submit, in writing to the Finance Department, any performance problem encountered immediately following the occurrence so that corrective action may be taken.

Contract Purchase Orders may include option for renewal for specific products, product types, or services at agreed upon prices or pricing structure and for a specified period of time.

Upon approval of a contract, purchase orders shall be issued within 2 weeks of contract execution and issuing department is responsible for compliance with the contract terms.

#### D) Cooperative Purchases

The Finance Department may participate in purchases and contracts established by other political jurisdictions, provided the cooperative agreement is established following a competitive bid process. The City Administrator may authorize the award of cooperative purchase agreements up to \$25,000.00. City Council approval is required for the award of any cooperative purchase of \$25,000.01 or more.

#### E) Sole Source Purchases

Commodities and services which can be obtained from only one vendor are exempt from competitive bidding. Sole source purchases may include proprietary items sold directly from the manufacturer, items that have only one distributor authorized to sell in this area, or a certain product has been proven to be the only product that has proven to be acceptable. All sole source purchases requests shall be submitted to the Finance Department using the sole source purchasing approval form. Final determination that an item is a valid sole source purchase will be made by the Purchasing Agent.

#### F) Emergency Purchases

Emergency purchases may be made without competitive bidding when time is of the essence, and shall be made only for the following reasons:

- (1) To preserve or protect life, health, or property
- (2) Upon natural disaster
- (3) To forestall a shutdown of essential public services

Since emergency purchases do not normally provide the City an opportunity to obtain competitive quotes or properly encumber funds committed, sound judgment shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:

- (1) The Finance Department shall be contacted as soon as possible to expedite the purchase order to cover the emergency transaction. If unable to contact the Finance Department, place the order and contact the Finance Department the next workday.
- (2) A completed purchase requisition shall be submitted to the Finance Department within two working days, or as soon as the information is available. All purchase requisitions for emergency purchases shall be signed by the appropriate department head.
- (3) Documentation explaining the circumstances and nature of the purchase shall be submitted by the appropriate department head as follows:
  - (a) Purchases less than or equal to \$5,000.00: Use standard purchasing procedures.
  - (b) Purchases in the amount of \$5,000.01 - \$100,000.00: Require the approval of the City Administrator and a report to the City Council at the next regular meeting.
  - (c) Purchases in excess of \$100,000.01: Require approval by the City Council.
- (4) If the emergency purchase causes any budget line item to exceed the approved budget, it shall be the responsibility of the department requesting the purchase to obtain subsequent City Council approval, through the Finance Department, for an additional appropriation or to make a transfer to cover the purchase.

## 11 - PURCHASE ORDER EXEMPTIONS

Certain purchases are not readily adaptable to the open market and formal bidding process. These purchases are generally for items where the competitive bid process is not applicable or where a check is required to accompany the order. Following is a list of allowable exemptions:

|                                       |                         |
|---------------------------------------|-------------------------|
| Insurance Claims & Premiums           | Medical Payments        |
| Petty Cash Replenishment              | Property Rentals        |
| Real Property/easement acquisitions   | Subscriptions/Renewals  |
| Trade Circulars or professional books | Travel Expense/Advances |
| Utility Payments/Fuel Purchases       | Membership Dues         |
| Payments to other agencies            | Refunds                 |
| Postage                               |                         |

If a vendor requires a Purchase Order to process an order, the department shall submit a purchase order requisition to the Finance Department to initiate a purchase order.

**12 - PURCHASE AWARD****A) Lowest responsive and Qualified Bidder**

- i) Bids shall be awarded to the “responsive” and “qualified” bidder who submits the lowest bid.
- ii) In determining the lowest “responsive” bid, the following elements shall be considered in addition to price:
  - (1) A responsive bid is one which is in substantial conformance with the requirements of the invitation to bid, including specifications and the City’s contractual terms and conditions. Bidders who substitute terms and conditions or who qualify their bids in such a manner as to nullify or limit their liability shall be considered non-responsive bidders.
  - (2) Conformance with the requirements of the invitation to bid may also include providing proof of insurance, completing all forms, including references, and all other information as requested in the bid document.
  - (3) The successful bidder must demonstrate the ability to successfully fulfill a contract, including rendering of subsequent and continuing service. Staff may request proof of a prospective bidder’s reliability. Prospective bidders may be requested to furnish proof of financial resources, a list of current or previous customers, and other pertinent data. Such action may also be taken after receipt of bids.
  - (4) A bidder may be determined to be non-responsive if a prospective bidder fails to furnish proof of qualifications when required.
- iii) In determining the lowest “qualified” bidder, the following elements shall be considered in addition to price:
  - (1) That the products offered provide the quality, fitness, and capacity for the required usage.
  - (2) That the bidder has the ability, capacity, and skill to perform the contract satisfactorily and within the time required.
  - (3) That the bidder’s experience(s) regarding past purchases by the City or other public agencies demonstrates the reliability of the bidder to perform the contract.

- iv) When a bid is recommended to be awarded to other than the low bidder, written justification is required. The written statement, signed by the appropriate department head, shall be attached to the purchase requisition.

#### B) Rejection of Bids

The Purchasing Agent or the requesting department may recommend rejection of any or all bids if it is determined to be in the best interests of the City. Reasons for rejection may include, but are not limited to, the following: a bid is determined to be non-responsive, the number of bids received is inadequate, bids received are not reasonably uniform in price, or the lowest bid received is deemed to be too high. The Purchasing Agent may, in any given case, reject all bids with or without cause and submit the supplies, equipment or service involved to a new bidding process. If all bids are rejected, the Finance Department may be authorized to re-solicit bids, negotiate a contract for the purchase, or abandon the purchase.

#### C) Tie Bids

If two or more bids are received which are in all respects equal, the Finance Department may accept the one deemed to be in the best interests of the city.

#### D) Local Preference

The purpose of this policy is to encourage local companies to do business with the City and support the local economy. The policy builds on the City's ongoing effort to improve the City's systems of purchasing goods and service.

Bids for goods and services from businesses located in the City of Bishop will be viewed more favorably than non-local competitors while still including factors such as cost and experience. For bids on goods or services, local businesses will have a 5% cost advantage.

The following contracts are exempt from the provisions of section:

Contracts funded in whole or in part from grants, donations, and gifts to the City to the extent the provisions would conflict with any special conditions attached to the grants, donations, or gifts, provided the gift and the special conditions have been approved and accepted by the City.

Contracts resulting from emergency conditions where any delay in completion or performance of the contract would jeopardize public health, safety, or welfare of the citizens of the City, or where in the judgement of the City Administrator or his/her designee the operational effectiveness or a significant City function would be seriously threatened if the contract were not entered into expeditiously.

Contracts with any single or sole source supplier for supplies, material, equipment, or other personal property.

Contracts funded by the federal government. Local preferences shall not be used in the evaluation of bids or proposals unless State/Federal statutes expressly mandate or encourage geographic preference.

### **13 - PURCHASE ORDER AMENDMENTS AND CHANGE ORDERS**

Purchase Orders represent a contract between the City and the Vendor. Any substantial change to a Purchase Order shall be documented as an amendment and substantial changes to a construction project shall be documented as a change order. Amendments and change orders shall be reviewed by the Finance Department and shall be approved by the City Administrator. A purchase order amendment may not be increased by more than 10% or \$2,500, whichever is less, without a change order, except for taxes, shipping and handling as discussed below.

Estimated Taxes, shipping and handling may cause the purchase order to exceed the authorized purchase order amount. These items do not require a change order, even if they exceed 10% of the original purchase order amount.

All amendments to agreements, purchase orders or change orders must adhere to the purchasing thresholds outlined in Section 9 of this policy. All agreements, purchase orders or change orders that result in a total contract value exceeding \$25,000.00 must be approved by City Council. This applies regardless of whether the agreement or amendment was approved by the City Council or City Administrator.

Change to a project that require the processing of an amendment or change order include, but limited to:

- (1) Adding items or services being procured that increase the total purchase order or contract amount.
- (2) Modifying unit prices or the total contract value
- (3) Modifying the scope of work or services provided
- (4) Modifying the contract completion time
- (5) Changing account numbers or other elements of the initial Purchase Order

Change Orders and Amendments shall not be utilized to add unrelated work to an existing Purchase Order or Contract. Unrelated work constitutes a new purchase and the Department making the purchase should follow the City's procurement policy for a stand-alone purchase. In the event that there is a substantial benefit associated with having a vendor that is already under contract perform new work, a sole source exception may be requested only when it can be adequately justified. In the event that a change of vendor is required, the Purchase Order must be cancelled, and a new Purchase Order created.

**14 - INFORMAL AND FORMAL BID PROCESS**

Except as otherwise exempted in this policy, supplies, services, and equipment with an estimated value of \$2,500.01 to \$25,000.00 shall be purchased following an Informal Bid Process and purchases \$25,000.01 or more shall be made following a Formal Bid Process.

To initiate the informal/formal bid process, the department making the request shall provide specifications for the item to be purchased and documentation showing the existence of an unencumbered appropriation for the item in the current approved budget. The requesting department shall solicit informal/formal bids as prescribed by the City of Bishop Municipal Code.

**A) Informal Bids (“Open Market”)**

Informal bids, or Open Market Procedures (Bishop Municipal Code 3.24.110), requires a minimum of 3 quotations and shall be awarded to the lowest responsible bidder.

Informal quotations can be documented using the “Vendor Quotation Summary”. The quotation summary shall include a description of the items to be purchased, names of the vendors contacted, method of obtaining quote, competitive price quotes obtained, and recommendation for award. Quotations shall be submitted to the Finance Department who shall keep a record of all open market orders and quotations for a period of one (1) year after the submission of the quotations or placing of orders. Informal bids may be posted at City Hall, mailed to prospective bidders a minimum of ten calendar days before the due date, obtained over the internet, or solicited over the phone.

**B) Formal Bids (“Formal Contract Procedure”)**

- (1) Formal bids (Bishop Municipal Code 3.24.100) apply to purchases of supplies and equipment of an estimated value greater than or equal to \$25,000.01 shall be written contract with the lowest responsible bidder pursuant to the procedure herein after prescribed.
- (2) Notice inviting bids – Notices inviting bids shall include a general description of the articles to be purchased, shall state where bid blanks and specifications may be secured, and the time and place for opening bids
- (3) Published Notice – Notices inviting bids shall be published at least ten (10) days before the date of opening of the bids. Notices shall be published twice in a newspaper of general circulation, published in the city website, or shall be posted in at least 3 public places in the city (one of which shall be City Hall).
- (4) Bidder’s list – The purchasing agent or department designee shall also solicit sealed bids from all responsible perspective suppliers whose names are on the bidder’s list or who have made written request that their names be added thereto.

- (5) Bulletin Board – The purchasing agent or department designee shall also advertise pending purchases by a notice posted on a public bulletin board in the City Hall.
- (6) Bidder's Security - When deemed necessary by the purchasing agent, bidder's security may be prescribed in the public notices inviting bids. Bidders shall be entitled to return of bid security; provided, however, that a successful bidder shall forfeit his or her bid security upon his or her refusal or failure to execute the contract within ten (10) days after the notice of award of contract has been mailed, unless in the latter event the city is solely responsible for the delay in executing the contract. The city council, on refusal or failure of the successful bidder to execute the contract, may award it to the next lowest responsible bidder or reject all bids. If the city council awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the city to the contract price differential between the lowest bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder. If the city council rejects all bids presented and readvertises, the amount of the lowest bidder's security may be used to offset the cost of receiving new bids (and the surplus, if any, shall be returned to the lowest bidder)
- (7) Bid Opening Procedures – Sealed bids shall be submitted to the purchasing agent or departmental designee and shall be identified as "bids" on the envelope. Bids shall be opening in public at the time and place stated on in the public notices. A tabulation of all bids received shall be open for public inspection during regular business hours for period of not less than 30 calendar days after the bid opening.
- (8) Rejection of bids – In its discretion, the City Council may reject any and all bids presented and readvertise for bids pursuant to the procedure herein above prescribed.
- (9) Award of Contracts – Except as otherwise provided herein, contracts shall be awarded by authorizations outlined by the purchasing limits.
- (10) Tie Bids – If 2 or more bids received are for the same total amount or unit price, quality and service being equal, and if the public interest will not permit the delay of readvertising for bids, the City Council may in its discretion accept the one it chooses or accept the lowest bid made by and after negotiation with the tie bidders at the time of bid opening.

- (11) Performance Bonds – The City Council shall have the authority to require a performance bond before entering a contract in such amount as it finds reasonably necessary to protect the best interests of the City. If the City Council requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

Bids shall be reviewed for compliance with specifications by the requesting department. All deviations from the specifications shall be fully documented by the requesting department and the impact of the deviations on the performance or suitability of the bid item shall be detailed. Staff will prepare and forward a recommendation for approval of purchase. Informal bids shall be approved by the Purchasing Agent or City Administrator. Formal bids shall be approved by the City Council.

#### **15 - PURCHASING CREDIT CARDS (“P-CARD”)**

Under certain circumstances, the use of a City purchasing credit card may be the most appropriate method for certain purchases. All purchases made using the City’s purchasing credit card (“P-card”) are subject to this purchasing policy and the City’s current P-card policy.

#### **16 - SPECIFICATIONS**

It is the responsibility of each department to provide detailed, accurate specifications when requisitioning supplies, equipment, and services. Accurate specifications are essential for effective procurement of goods and services.

##### **A) Sole Source Specifications**

Sole source specifications shall be avoided whenever possible, as they minimize or eliminate competition. The appropriate authority (City Administrator if total purchase is less than or equal to \$25,000.00 or City Council if total purchase is \$25,000.01 or more) may waive bidding requirements if sufficient written justification for a sole source purchase exists. Commodities and services, which can be obtained from only one manufacturer or vendor, are exempt from competitive bidding. Sole source purchases include proprietary items sold directly from the manufacturer or items that have only one distributor authorized to sell in the area. Professional or general services vendors who possess specific expertise or past experience with the City facilities, projects, or studies may also be determined to be an appropriate use of the Sole Source Exception to competitive procurement.

Products that have been proven to be the only acceptable or compatible products to be utilized with existing City systems or equipment but that available on the open market from multiple sources maybe classified as sole source purchases.

Examples of when a sole source / sole brand procurement is not appropriate include, but are not limited to:

- (1) Personal preference for a product or vendor
- (2) Past utilization of a product or vendor (unless it is a City standard)
- (3) Vendor performance
- (4) Availability of local service, maintenance, or delivery
- (5) Features exceeding the minimum requirements

All sole source purchases shall be supported by written documentation and a Sole Source Approval Form signed by the appropriate department head and forwarded to the Purchasing Agent for approval.

B) Standardization

Standardization of specifications for items common to several divisions and/or departments can facilitate the purchasing process. The Finance Department and departments shall work together to establish standard specifications for such items.

C) Brand Name, or Equal, Specifications

In purchasing equipment or supplies needed to be compatible with existing equipment, or to perform complex or unique functions, the Purchasing Agent may limit bidding to a specific product type or a brand name product.

Use of brand names in specifications shall be for the purpose of describing the standard of quality, performance, and characteristics the City desires and not be intended to limit or restrict competition. If a brand name is incorporated into a specification, a minimum of two acceptable brands shall be listed whenever possible and shall be followed by the statement “or approved equal” unless the sole source rule applies. This provision does not apply to Public Work projects where architects and engineers of records have the authority to require specific materials and technical specifications to meet their design intents.

Using specifications provided by a specific manufacturer should be avoided, however, if used, the name of the manufacturer, model number, etc., should be indicated. The bid document shall clearly state that the use of the manufacturer’s specifications is for the sole purpose of establishing the level of quality desired. The Purchasing Agent reserves the right to determine and approve any product submitted as an “or equal.”

D) Vendor Assistance in Writing Specifications

There may be occasions when vendor assistance is required to develop a specification. Such specifications shall be written in general terms and the vendor shall be informed that the information they provide may be used to develop specifications for a competitive bid process. The vendor shall be allowed to submit a bid but will not be given any preference over the other bids.

## 17 - PROFESSIONAL CONSULTANT SELECTION

### A) Selection of Consultants for Professional Services (General):

- (1) The following criteria shall be used to determine approval authority for Professional Consultant Service Contracts:

|                                        |                             |
|----------------------------------------|-----------------------------|
| Contracts under or equal to \$5,000.00 | Department Head Approval    |
| Contracts of \$5,000.01 - \$25,000.00  | City Administrator Approval |
| Contracts of \$25,000.01 or greater    | City Council Approval       |

- (2) This policy specifically prohibits splitting a purchase to circumvent the limits set forth in item 1, above.
- (3) The appropriate department head, with the approval of the City Administrator, shall prepare a scope of work consistent with budget and project authorization. The Request for Proposal (RFP) shall outline the City requirements and project description. The list of solicited firms will be drawn from firms who, in the opinion of the department head, can perform the work. A Request for Qualifications may first be necessary if the required services are particularly specialized or if the qualifications of the available consultants are unknown. The list of solicited firms may be limited to a minimum of 3 to 5 due to time constraints or specialties involved.
- (4) The initial review of proposals shall be conducted by the involved department head(s), who shall make a recommendation to the City Administrator regarding which consultants should be selected or invited to interviews.  
  
Interviews, if warranted, (Contracts less than or equal to \$25,000.00) will be conducted by the appropriate City staff members.  
  
Formal interviews (for contracts of \$25,000.01 or more) will be conducted or delegated to a senior staff committee by the City Council, or an ad hoc committee shall be formed to conduct the oral interviews for selected consultants.
- (5) Qualifications should be the determining factor in the selection of a professional consultant. Staff shall then negotiate the final fee based upon the agreed scope of work.

- (6) Prior to approval of a contract, the department head shall conduct appropriate background and reference checks and ensure that adequate bonding or security, if required, is posted.
- (7) Consultants shall comply with all regulations and laws dealing with conflict of interest disclosure and reporting. Consultants shall not be engaged if a conflict of interest exists.
- (8) Approval of “Additional Work” items shall comply with the limits outlined purchasing limits and authorization.

B) Selection of Consultants for Professional Services for Capital Improvement Projects:

- (1) After the City Council adopts the next year’s Capital Improvement Program (CIP), the Director of Public Works shall develop a list of projects recommended for 1) appropriate City Council review and interview of consultants, or 2) staff to determine the selection of consultants. The City Council shall review the list for adoption or revision.
- (2) Consultant selection shall be from a list of qualified professionals prepared by the department responsible for the project.
- (3) If the project is to be reviewed by the City Council, a formal presentation and interview process will be arranged by the Director of Public Works. If the project is to be reviewed by staff, the Director of Public Works and the City Administrator will determine the RFP review process.

C) Selection of Consultants for Professional Services for Continuing Services:

- (1) Professional firms providing engineering, land surveying, transit, planning, environmental, auditing, architecture, landscape architecture or other services may be retained on a continuing basis to provide professional services within the scope of the original RFP/Contract. Continuing services are subject to the purchasing limits for informal/formal bidding process every 3 years from the original contract date, as detailed in Section 9 of this policy. The department head, with the approval of the City Administrator, may contract on a project-by-project or on a retainer basis for additional work/services without going through the RFP and selection process. This is to ensure the City is receiving the best value in their services.
- (2) Beginning each fiscal year, the Finance Department or City Clerk shall make a written request to each department head to submit to the City Administrator a list

of consultants currently under contract by their department, setting forth name of firms, type of services, cost of contracts, length of contracts and date entered into, and the number of years retained by the City.

D) Exclusions

- (1) The process of selecting environmental impact report consultants for non-City projects shall be conducted by the Director of Development Services due to time restraints and application processing requirements. The final consultant selection and fee shall be reviewed and approved by the City Administrator.
- (2) City Council shall also review and approve each debt issuance in concept with approval for the selection of certain professional consultants, as needed, to be selected by the Director of Finance as approved by the City Administrator.

## **18 - SURPLUS PERSONAL PROPERTY**

The Purchasing Agent is responsible for the transfer and disposition of surplus City personal property. "Surplus property" is used generically to describe any City personal property that is no longer needed or useable by the holding department. The Purchasing Agent or designee has the authority to declare item(s) surplus.

Surplus property that may result from the termination of a lease agreement shall be specifically reported to the Purchasing Agent prior to the termination of the lease. The report shall include all information about the lease, including purchase price at the commencement of the lease, residual value at the end of the lease, the total payments through the end of the lease and the fair market value at the end of the lease. In determining the fair market value, each department shall document the methods used to make such determination including tools such as Kelly Blue Book, classified advertisements, and local vendors with similar products available.

Each department shall periodically review its equipment, material, and inventory, and shall promptly notify the Finance Department of any surplus property. A surplus property form shall be completed and submitted for each surplus property item. Surplus Property Forms are available from the Finance Department.

A) Methods Of Disposition

The Purchasing Agent or Department Designee shall determine or approve one of the following methods of disposition that is most appropriate and in the best interests of the City.

(1) Transfer to Another Department

Surplus property may be transferred between City departments. Departments wishing to transfer surplus property to or from another department shall complete the Surplus Property Form and submit it to the Finance Department for review.

All transfers of items with an estimated value of \$1,000 or more require approval of the Department Heads from each department affected by the transfer.

(2) Trade-In

Property declared as surplus may be offered as a trade-in for credit toward the acquisition of new property. All trade-in offers will be submitted for the review and approval of the Finance Department. If surplus property is to be applied to a purchase order, the trade-in value shall be itemized on the Purchase Order. The amount charged against the expenditure account will be the value of the purchase before application of the trade-in credit.

(3) Return to Manufacturer

Surplus property may, when possible, be returned to the manufacturer for buy-back or credit toward the purchase of new property.

(4) Disposal

Surplus property may be offered for sale by the Purchasing Agent. All surplus property is for sale "as is" and "where is", with no warranty, guarantee, or representation of any kind, expressed or implied, as to the condition, utility or usability or the property offered for sale. Appropriate methods of sale are as follows:

- (a) Public Auction - Surplus property may be sold at public auction. Public Auctions may be conducted by City staff, or the City may contract with a professional auctioneer including professional auction services or online auction system.
- (b) Sealed Bids - Sealed bids may be solicited for the sale of surplus property. Surplus property disposed of in this manner shall be sold to the highest responsible bidder.
- (c) Selling for Scrap - Surplus property may be sold as scrap if the Purchasing Agent deems that the value of the raw material exceeds the value of the property as a whole.
- (d) Negotiated Sale - Surplus property may be sold outright if the Purchasing Agent determines that only one known buyer is available or interested in acquiring the property.

- (e) No Value Item – Where the Purchasing Agent determines that specific supplies or equipment are surplus and of minimal value to the city due to spoilage, obsolescence, or other cause or where the Purchasing Agent determines that the cost of disposal of such supplies or equipment would exceed the recovery value, the Purchasing Agent shall dispose of the same in such a manner as he or she deems appropriate and in the best interest of the City.

B) Proceeds

Proceeds from the sale or trade-in of surplus property shall be returned to the appropriate fund.

## 19 - GLOSSARY

|                        |                                                                                                                                                                                                                                                                                      |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AGREEMENT              | An understanding or arrangement between two or more parties. Also see “ <i>Contract</i> ” and “ <i>Purchase Order</i> ”.                                                                                                                                                             |
| APPROPRIATION          | City Council authorization to expend public funds for a specific purpose.                                                                                                                                                                                                            |
| AS IS                  | A term indicating that goods offered for sale in existing condition are without <i>Warranty</i> or <i>Guarantee</i> .                                                                                                                                                                |
| AWARD                  | The acceptance of a <i>Bid</i> or <i>Proposal</i> .                                                                                                                                                                                                                                  |
| BID                    | The executed document submitted by a <i>Bidder</i> in response to a <i>Notice Inviting Bids (NIB)</i> , a <i>Proposal</i> , or a <i>Request for Quotations</i> .                                                                                                                     |
| BIDDER                 | A person or legal entity who submits a bid in response to a solicitation. Proposer. See <i>Bid</i> or <i>Proposal</i> .                                                                                                                                                              |
| BLANKET PURCHASE ORDER | An <i>Agreement</i> of no more than one year between the <i>City</i> and a <i>Vendor</i> allowing authorized <i>City</i> employees to charge repetitive <i>Purchases</i> of supplies, equipment or services at pre-arranged prices, dollar limits and/or other terms and conditions. |
| BRAND NAME             | A trade name which serves to identify a product or particular manufacturer.                                                                                                                                                                                                          |
| CHANGE ORDER           | Written modification or addition to a <i>Purchase Order</i> or <i>Contract/Agreement</i> authorized by the appropriate authority.                                                                                                                                                    |
| CITY                   | <i>City</i> shall mean the City of Bishop, City of Bishop Community Redevelopment Agency, City of Bishop Financing Authority and other such districts, authorities, or agencies as may be governed by the members of the City of Bishop <i>City Council</i> .                        |

|                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY ATTORNEY           | Shall mean and include the <i>City Attorney</i> of the City of Bishop, or agencies as may be governed by the members of the City of Bishop <i>City Council</i> .                                                                                                                                                                                                                                                                                                                           |
| CITY COUNCIL            | Shall mean and include the <i>City Council</i> of the City of Bishop and agencies as may be governed by the members of the City of Bishop <i>City Council</i> .                                                                                                                                                                                                                                                                                                                            |
| CITY ADMINISTRATOR      | Shall mean and include the City of Bishop City Administrator and agencies as may be governed by the members of the City of Bishop <i>City Council City Administrator</i> of the City of Bishop.                                                                                                                                                                                                                                                                                            |
| COMPETITIVE BIDDING     | The submission of prices by individuals or firms competing for a <i>Contract</i> , privilege, or right to supply merchandise or services.                                                                                                                                                                                                                                                                                                                                                  |
| CONTRACT                | A verbal or written, legally binding mutual promise between two parties, e.g., an accepted <i>Purchase Order</i> .                                                                                                                                                                                                                                                                                                                                                                         |
| CONTRACT PURCHASE ORDER | A <i>Purchase Order</i> (usually issued for one year) which outlines unit prices to be charged by the <i>Vendor</i> for the term of the <i>Purchase Order</i> . This type of <i>Purchase Order</i> is generally used for such things as electrical, plumbing, and other goods and services which are anticipated to be needed periodically throughout the year. The <i>Bids</i> are usually expressed at hourly rates plus parts expressed at a specific <i>Discount</i> below list price. |
| CONTRACT TRACKING FORM  | A form used to communicate to the Purchasing Agent that a Contract has been awarded and that certain dollar values, representing the amount expected to be spent during the current and future fiscal years, are to be encumbered. This form precedes the issuance of an Encumbrance Order.                                                                                                                                                                                                |
| DEPARTMENT DESIGNEE     | A duly authorized and appointed representative of a City department.                                                                                                                                                                                                                                                                                                                                                                                                                       |

|                    |                                                                                                                                                                                                           |
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| DISCOUNT           | An allowance or deduction from a normal or list price extended by a seller to a buyer to make the unit price more competitive.                                                                            |
| DISPOSE OF         | To transfer or part with, to sell; to get rid of; to throw out.                                                                                                                                           |
| EMERGENCY PURCHASE | See <i>Emergency Purchase</i> .                                                                                                                                                                           |
| ENCUMBRANCE        | Committing budgeted funds prior to receiving supplies, equipment, or services; funds are shown as an encumbrance until supplies, equipment or services are received, at which time funds are expended.    |
| ENCUMBRANCE ORDER  | Direction provided to the Finance Department using a Contract Tracking Form to encumber contracts without the issuance of a Purchase Order.                                                               |
| EQUIPMENT          | Personal property necessary to conduct the City's business, including, but not limited to furnishings, machinery, vehicles, rolling stock, and other property used to conduct the <i>City's</i> business. |
| FORMAL BID         | A <i>Bid</i> which must be submitted in a sealed envelope and in conformance with a prescribed format, to be opened and announced at a specified time at a public opening.                                |
| GENERAL SERVICES   | Services such as janitorial, uniform cleaning, maintenance, and other services for which the performance of such activities do not require any unique skill, special background, or training.             |
| GUARANTEE          | A pledge or assurance that something is as represented and will be replaced or repaired if it fails to meet the stated <i>Specifications</i> .                                                            |
| INFORMAL BID       | Written or verbal <i>Quotations</i> for supplies, equipment, and services which pursuant to this policy are not required to                                                                               |

|                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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|                                                                                           | meet the formal bidding requirements. <i>Informal Bids</i> include unsealed written quotes, verbal quotes and quotes received via fax.                                                                                                                                                                                                                                                                                                                        |
| LOWEST<br>(RESPONSIVE AND)<br>RESPONSIBLE<br>BIDDER                                       | The <i>Bidder</i> submitting the lowest price and capable of performing the proposed <i>Contract</i> . See also “ <i>Responsive Bidder</i> ” and “ <i>Responsible Bidder</i> ”.                                                                                                                                                                                                                                                                               |
| NON-RESPONSIVE<br>BID                                                                     | A <i>Bid</i> that does not conform to the essential requirements of the <i>Notice Inviting Bids</i> . Non-Conforming <i>Bid</i> . Unresponsive <i>Bid</i> .                                                                                                                                                                                                                                                                                                   |
| NOTICE INVITING<br>BIDS<br>(NIB)                                                          | A formal notice, published in the newspaper or elsewhere or sent directly to potential <i>Bidders</i> , notifying them that the <i>City</i> is accepting bids for a specific purpose.                                                                                                                                                                                                                                                                         |
| PROFESSIONAL<br>SERVICES                                                                  | Any work performed by an auditor, attorney, doctor, architect, engineer, land surveyor, construction project manager, appraiser, expert, or consultant, for example.                                                                                                                                                                                                                                                                                          |
| PROPOSAL                                                                                  | The executed document submitted by an offer or in response to a <i>Request for Proposals</i> (and the basis for subsequent negotiation).                                                                                                                                                                                                                                                                                                                      |
| PUBLIC CONTRACT<br>CODE                                                                   | Shall mean the <i>Public Contract Code</i> of the State of California.                                                                                                                                                                                                                                                                                                                                                                                        |
| PUBLIC PROJECT<br><br>(definition is from<br>State of California<br>Public Contract Code) | <ul style="list-style-type: none"> <li>a) A project for the erection, improvement, painting, or repair of public buildings and works.</li> <li>b) Work in or about streams, bays, waterfronts, embankments, or other work for protection against overflow.</li> <li>c) Street or sewer work except maintenance or repair.</li> <li>d) Furnishing supplies or materials for any such project, including maintenance or repair of streets or sewers.</li> </ul> |

|                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PUBLICLY OWNED,<br>LEASED or<br>OPERATED<br>FACILITY | Any plant, building, structure, ground facility, utility system, real property, streets and highways or other capital improvement which project is to be undertaken by the <i>City</i> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| PURCHASE                                             | Renting, leasing, purchasing, licensing or a trade of <i>Equipment</i> or <i>Supplies</i> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| PURCHASE ORDER                                       | A <i>Purchaser's</i> document to formalize a <i>Purchase</i> transaction with a <i>Vendor</i> . Acceptance of a <i>Purchase Order</i> constitutes a <i>Contract</i> ; a <i>Purchaser's</i> written offer to a supplier stating all terms and conditions of a proposed transaction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| PURCHASING<br>DIVISION                               | The division and/or department within the organization to which the purchasing function has been delegated by the <i>Purchasing Agent</i> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| PURCHASING<br>AGENT                                  | The <i>Director of Finance</i> or his/her designated representative.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| QUALIFIED BIDDER                                     | <p>A "qualified" bidder, is a bidder that demonstrates the following characteristics:</p> <ol style="list-style-type: none"> <li>(1) can provide product quality, fitness, and capacity for the required usage.</li> <li>(2) has the ability, capacity, and skill to perform the contract or provide the service required.</li> <li>(3) has demonstrated character, integrity, reputation, judgment, experience, and efficiency, particularly with reference to past purchases by the city or other public agencies.</li> <li>(4) has the ability to perform within the time required.</li> <li>(5) has shown quality of performance and/or of products provided in previous contracts or services with the city or other public agencies.</li> <li>(6) Note: Previous documented incidents of</li> </ol> |

unsatisfactory performance and/or unsatisfactory delivery, materials, or services may also result in a determination of unqualified.

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| QUOTATION                   | A <i>Bid</i> . A statement of price, terms of sale, and description of goods or services offered by a prospective seller to a prospective <i>Purchaser</i> , usually for <i>Purchases</i> below the amount requiring <i>Formal Bidding</i> .                                                                                                                                                                                                                                              |
| REQUEST FOR PROPOSAL (RFP)  | All documents, whether attached or incorporated by reference, utilized for soliciting competitive <i>Proposals</i> . The <i>RFP</i> procedure permits negotiation of <i>Proposals</i> and prices as distinguished from <i>Competitive Bidding</i> and a Notice Inviting <i>Bids</i> . The procedure allows changes to be made after <i>Proposals</i> are opened and contemplates that the nature of the <i>Proposals</i> and/or prices offered will be negotiated prior to <i>Award</i> . |
| REQUEST FOR QUOTATION (RFQ) | The document generally used for seeking competition on small <i>Purchases</i> or on any <i>Purchase</i> that does not require competitive <i>Sealed Bidding</i> . Can be used for obtaining price and delivery information for <i>Sole Source</i> and emergencies. Also, see <i>Quotation</i> .                                                                                                                                                                                           |
| RESPONSIBLE BIDDER          | A person who has the capability in all respects to perform in full the <i>Contract</i> requirements, and the integrity and reliability which will assure good faith performance.                                                                                                                                                                                                                                                                                                          |
| RESPONSIVE BIDDER           | (1) A person who has submitted a <i>Bid</i> which conforms in all material respects to the Notice Inviting <i>Bids</i> (NIB) or (2) one whose <i>Bid</i> conforms in all material respects to the terms and conditions, <i>Specifications</i> , and other requirements of the NIB.                                                                                                                                                                                                        |
| SEALED BID                  | A <i>Bid</i> which has been submitted in a sealed envelope to prevent its contents from being revealed or known before the deadline for the submission of all <i>Bids</i> ; required on <i>Formal Bids</i> .                                                                                                                                                                                                                                                                              |

**SOLE SOURCE** An *Award* for a commodity or service to the only reasonably known capable supplier due to the unique nature of the requirement, the supplier, or market conditions.

**SPECIFICATIONS** A description of what the *Purchaser* seeks to buy or accomplish, and consequently, what a *Bidder* must be responsive to in order to be considered for *Award* of a *Contract*. A *Specification* may be a description of the physical or functional characteristics, or the nature of a supply or service. It may include a description of any requirements for inspecting, testing, or preparing a supply or service item for delivery.

**SPLIT** To divide a *Purchase* into two or more parts in order to avoid the requirements of the Purchasing Policy. This action is prohibited by the Policy.

Example :

Split:

If a department knows it will use \$26,000.00 of a particular supply in one fiscal year and they place two orders six months apart to keep each order below the \$25,000.00 limit, the action is considered *Splitting* and is not allowed under the policy.

Not Split:

If a department hires ABC Engineering to prepare a fee study for \$8,000 and also hires the same company to oversee a capital improvement project for \$9,000, the action is not considered splitting.

**SUPPLIES** Office *Supplies*, janitorial *Supplies*, materials, goods, tools, or other commodities used in the general conduct of the *City's* business, excepting *Supplies* or materials for a *Public Work* which is regulated under the *Public Contract Code* section 20160, et seq.

|                     |                                                                                                                                                                                                           |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SURPLUS<br>PROPERTY | Any City personal property that is no longer needed or usable by the holding department.                                                                                                                  |
| VENDOR              | A supplier of goods or services.                                                                                                                                                                          |
| WARRANTY            | The representation that something is true. Not to be confused with “ <i>Guarantee</i> ”. A representation of utility, condition, and durability made by a <i>Bidder</i> or offeror for a product offered. |



Procurement Department

## Sole/Single Source Justification

|                                   |                                                   |
|-----------------------------------|---------------------------------------------------|
| Department: Police<br>Contract #: | Supplier: Cal-Ore Life Flight, LLC (EMD services) |
|-----------------------------------|---------------------------------------------------|

**TYPE OF PROCUREMENT:** (Select one)

|                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Sole Source:</b> <input type="checkbox"/></p> <p>Only one supplier can supply the required commodity or service, The City of Bishop engages one supplier based on below written justification.</p>                                         |
| <p><b>Single Source:</b> <input checked="" type="checkbox"/></p> <p>Although two or more suppliers can provide the required commodity or service, The City of Bishop selects one supplier over another based on below written justification.</p> |

**JUSTIFICATION:** (Select one)

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <p><b>Only known supplier.</b> (<u>List the suppliers who were contacted below and the specific reasons why each was not a viable source</u>).</p> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <input type="checkbox"/>            | <p><b>Only known qualified supplier.</b> (<u>List the qualifications that each source or items meet. If another supplier offers a similar item, provide the item identification, supplier information and comparable pricing</u>).</p> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <input type="checkbox"/>            | <p><b>Supplier is proprietary or unique.</b> (<u>The selected supplier is the only provider of this item or service. List the reasons why no substitute item can be used and if no similar item is available</u>).</p> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <input checked="" type="checkbox"/> | <p><b>Continuation of an ongoing service or addition to a critical system already procured from that supplier.</b> (<u>List the reasons why it would not be cost effective and/or schedule effective and/or technical risk mitigation prudent to procure with another supplier for this procurement</u>).</p> <ul style="list-style-type: none"> <li>Cal-Ore Life Flight, LLC, an AMR company, currently provides emergency medical response services within the City of Bishop's EMS delivery system, and its resources are dispatched through the Bishop Police Department Communications Center. The proposed Emergency Medical Dispatch (EMD) service is directly related to that existing response function. Although other EMD providers exist, using a separate provider would add an additional operational interface among City dispatch, the EMD provider, and the responding EMS provider, requiring separate procedures, communications, quality-assurance coordination, and ongoing administration. Utilizing Cal-Ore maintains continuity between emergency medical call processing and field response while allowing City dispatch personnel to remain available for other public-safety communications responsibilities. This single-source selection is consistent with Section 16(A) of the City's Purchasing Policy, which recognizes professional or general-service vendors with specific expertise or past experience with City facilities, projects, or studies as an appropriate use of the Sole Source Exception. The policy also permits a sole-source exception when there is a substantial benefit associated with having a vendor already under contract perform related work, when adequately justified.</li> </ul> |
| <input type="checkbox"/>            | <p><b>(RF Only) Written pre-approval from the awarding agency.</b> (<u>Award document must be included, with an indication as to where written approval can be found in the document</u>).</p> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**DESCRIPTION & REASONABLENESS OF PRICE:** (Provide written explanation, technical reasoning and/or evidence of the claim)

The City proposes to contract with Cal-Ore Life Flight, LLC for EMD and pre-arrival medical instruction services at an initial rate of \$30.00 per EMD call, with an annual rate increase of five percent (5%). The service is usage-based; the City pays only for calls transferred to Cal-Ore for EMD processing.

Operational basis for the single-source selection: Cal-Ore already provides emergency medical response services within the City's EMS delivery system and is dispatched through the Bishop Police Department Communications Center. Providing equivalent EMD capability internally would require additional protocols, training and certification, medical oversight, quality assurance, and a substantial increase in communications staffing. A separate third-party EMD provider would introduce another operational interface between City dispatch and the EMS provider responsible for the resulting field response. The selection is therefore based on integration, continuity, and avoidance of duplicative staffing and administrative requirements, rather than on incumbency alone.

Price reasonableness: Staff reviewed publicly available California public-agency pricing for comparable or related EMD/dispatch services. The City of Corona's 2022 interim arrangement with the City of Ontario priced EMD services at \$20 per call and anticipated approximately 6,000 EMD calls annually (City of Corona File No. 22-0051). A 2026 San Joaquin County/CENCAL agreement establishes a \$15.65 per-call ambulance dispatch rate within a countywide arrangement that also requires 911 EMD call processing; annual adjustments are index-based and capped at 4.9% (San Joaquin County/CENCAL Emergency Ambulance and Dispatch Services Agreement, Section 4.8(A)(2)).

These public-agency arrangements are not exact equivalents to Bishop's proposed service because scope, call volume, staffing, technology, and quality-assurance requirements differ. The proposed \$30.00 rate is higher than the identified per-call rates; however, those arrangements serve substantially larger or regional call volumes and may benefit from economies of scale not available to Bishop. For planning purposes, the City currently estimates that approximately 30% of its 1,366 annual ambulance requests may be transferred for EMD services, or roughly 410 calls per year. The per-call structure also avoids the fixed personnel and program costs of establishing and continuously staffing an independent City-operated EMD program.

Based on the available public-agency comparisons, Bishop's comparatively low anticipated call volume, the usage-based pricing structure, and the avoided fixed costs of a City-operated program, staff finds the initial \$30.00 per-call rate reasonable for the proposed service. The 5% annual adjustment is generally comparable to the 4.9% escalation cap identified in the current San Joaquin County arrangement, although the adjustment methodologies differ.

I certify that statements checked, and information provided above, are complete and correct to the best of my knowledge. I understand that the processing of this single/sole source justification precludes the use of full and open competition.

**DEPARTMENT SIGNATORY**

SIGN: Nathan Derr DATE: 09-22-2026

PRINTED NAME: Chief N. Derr

**SINGLE/SOLE SOURCE JUSTIFICATION GUIDELINES**

Staff are responsible for providing and certifying as accurate and complete necessary data to support their recommendation for other than full and open competition. The justification must demonstrate that only one company can perform. The following are examples of explanations for an Sole/Single Source Justifications (SSJ):

- a) The supplies/services to be acquired are unique.
- b) Time is of the essence and only one known source can meet UB's needs within the required timeframe; administrative delays do not justify urgency for SSJ.
- c) Data is unavailable for competitive procurement.
- d) It is necessary that the item being acquired be compatible and interchangeable with existing equipment.

**\*\* IMPORTANT \*\***

- The two most often cited reasons for SSJ are uniqueness and timeframe. These are often confused and inappropriately interchanged. If a supplier is unique and if their uniqueness is adequately substantiated, a discussion of timeframe is inappropriate. If the basis for the SSJ is timeframe, a discussion of uniqueness should not be made or alluded to.

- Statements that a supplier has the best capability or offers the lowest price are not bases for an SSJ. Such determinations can only be made through full and open competitive processes.
- Rationale that the recommended source is the most highly qualified to perform but does not establish why other sources cannot perform is not acceptable.
- Incumbency does not justify an SSJ.
- Administrative delay or lack of adequate advanced planning resulting in urgency does not justify an SSJ.

### **Reasonableness of Price**

A few ways that this can be documented are listed below:

- The vendor's published price list and documented discount
- Invoices or cost sheets from prior contracts
- Comparisons to other vendors' prices for similar products/services (RFQ)
- Comparison to similar purchases by other cities
- Price or cost analysis
- Historical cost or price comparison