



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

MONDAY, OCTOBER 12, 2026 - 6:00 PM

NOTICE TO THE PUBLIC: Please be advised this meeting is accessible to the public in person, on the City of Bishop website, or on the local government cable channel 12. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at 760-873-5863 Extension 124. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II].

The public is encouraged to participate or observe this meeting by:

1. Attending this meeting in person at the City of Bishop City Council Chambers located at 301 West Line Street in Bishop, California.
2. Observing this meeting live from the City of Bishop website at: https://www.cityofbishop.com/government/city_council/index.php
3. Observe this meeting live from the local government cable channel 12.

Public comments may be made:

1. In person: Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration (or complete a speaker card prior to the meeting). Comments for all agenda items are limited to a speaking time of three minutes unless modified by the Mayor.
2. In writing: Go to http://bishop-ca.granicus.com/ViewPublisher.php?view_id=8 to submit an "eComment" for the corresponding meeting. Please note that eComment submissions closes at 3:00 p.m. on the day of the meeting. You may also hand deliver public comments to the City drop/payment box located at the Church Street entrance to City Hall on or before the deadline noted above. All written public comments received prior to the above noted time will be distributed to the Council for their review and consideration prior to the meeting. All written public comments received after that time will be provided to the Council at the earliest possibility. Please note written public comments received will not be read aloud at the meeting.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

1. CALL TO ORDER
2. MOMENT OF SILENCE

3. **PLEDGE OF ALLEGIANCE** - Councilmember Kong will lead the pledge of allegiance.

4. **ROLL CALL**

5. **PUBLIC COMMENT**

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

6. **PROCLAMATIONS**

A. **PROCLAMATION - Declaring October 2025 as Domestic Violence Awareness Month in Bishop** – To be received by Wild Iris Board Chairperson Aimee Hennarty.
[DV Awareness Month Proclamation 2026 10 12](#)

7. **DEPARTMENT REPORTS**

Updates on department activities will be given by the Department Heads and/or their staff.

A. **Fire Department Report - Fire Chief Bret Russell**
[Fire Department Report - September 2026](#)

B. **Police Department Report - Police Chief Nate Derr**
[Police Department Report - September 2026](#)

C. **City Administrator Report - City Administrator Pam Foster**
[City Administrator Report - September 2026](#)

8. **COUNTY OF INYO UPDATE**

Prepared and presented by Second District Supervisor Jeff Griffiths.

NORTHERN INYO HEALTHCARE DISTRICT BIANNUAL UPDATE REPORT

Prepared and presented by Northern Inyo Healthcare District Chief Executive Officer Christian Wallis.

Northern Inyo Healthcare District Biannual Update Report – October 12, 2026
[NIHD Biannual Update to City Council 2026 10 12](#)

9. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

A. **August 2026 Budget Report**
Recommended Action: City Council to review and accept the August 2026 Budget Report.
[August 2026 Budget Report](#)

B. **August 2026 Financial Reports**
Recommended Action: City Council to review and accept the August 2026 Financial Reports.

[August 2026 Bank Reconciliation Report](#)
[August 2026 Combined Cash Report](#)
[August 2026 Investment Portfolio Report](#)
[August 2026 Warrant Register Report](#)

C. **Declare Fire Apparatus as Surplus Equipment**

Recommended Action: Declare Pierce Engine 1 Telesquirt, Ford Engine 8, and Kaiser Jeep Water Tender 12, as surplus equipment and authorize the disposal of each in accordance with applicable City policy and procedures.

D. **Fiscal Year 2026-27 Signage Repair & Removal Grant Program – Grant Awards**

Recommended Action: Approve Fiscal Year 2026-27 Signage Repair & Removal Grant Program awards totaling \$6,805 and authorize staff to administer the grants in accordance with the adopted program requirements.

10. NEW BUSINESS

A. **Organizational Restructuring of the Community Services Department**

Recommended Action:

Staff recommends that the City Council approve the restructuring of the Community Services Department to better align staffing responsibilities with the City's current operational needs and priorities, including:

1. Eliminating the Community Services Manager position;
2. Establishing a Building and Grounds Supervisor position;
3. Expanding the responsibilities of the Park Supervisor and Park Facilities Lead Worker positions; and
4. Approving the required budget adjustments.

[Parks Supervisor DRAFT 2026 10 12](#)

[Park Facilities Lead Worker DRAFT 2026 10 12](#)

[Building and Grounds Supervisor DRAFT 2026 10 12](#)

[2026-2027 Full-Time Salary Schedule DRAFT 2026 10 12](#)

[Community Services Restructure - Budget Adjustment 2026 10 12](#)

B. **Reclassification of the Part Time Accounting Clerk I/II Position to Full-Time Administrative/Accounting Assistant**

Recommended Action:

Staff recommends that the City Council:

1. Approve changing the existing part-time Accounting Clerk position to a full-time Administrative/Accounting Assistant position;
2. Approve the corresponding salary schedule adjustment; and
3. Approve the necessary budget adjustments to implement the change.

[FT Administrative/Accounting Assistant DRAFT 2026 10 12](#)

[2026-2027 Full-Time Salary Schedule DRAFT 2026 10 12](#)

[Administrative/Accounting Assistant Budget Adjustment 2026 10 12](#)

11. FUTURE AGENDA ITEMS

12. COUNCIL AND COMMITTEE REPORTS

13. ADJOURNMENT

Thursday, October 15, 2026 at 8:30 a.m. Special Meeting in the Bishop Paiute Justice Center/Tribal Council Chambers located at 50 Tu Su Lane, Bishop, CA

Monday, October 26, 2026 at 6:00 p.m. Regular Meeting in the City Council Chambers

CITY OF *Bishop*

Proclamation

DOMESTIC VIOLENCE AWARENESS MONTH - OCTOBER 2026

WHEREAS, progress has been made toward ending domestic violence and supporting survivors and families in the City of Bishop, but much work remains; and

WHEREAS, Wild Iris has served more than 400 survivors of domestic violence and sexual assault over the past year, and its staff and community partners deserve recognition for their efforts to end domestic violence in the Eastern Sierra; and

WHEREAS, survivors demonstrate incredible strength and resilience, and greater public awareness and understanding of domestic violence and survivors' needs is essential; and

WHEREAS, 1 in 4 women and 1 in 7 men will experience domestic violence in their lifetime; and

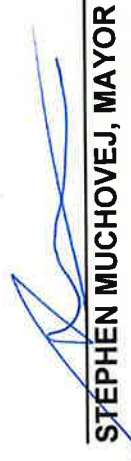
WHEREAS, children exposed to domestic violence can experience long-term consequences including difficulty at school, substance abuse, and serious physical and mental health problems as adults; and

WHEREAS, domestic violence can have lasting physical, emotional, and financial effects on survivors and children, including health problems, disrupted employment, and housing instability; and

WHEREAS, the Bishop City Council recognizes that all community members can help prevent and end domestic violence;

NOW, THEREFORE, the Bishop City Council hereby proclaims October 2026 as National Domestic Violence Awareness Month in the City of Bishop.

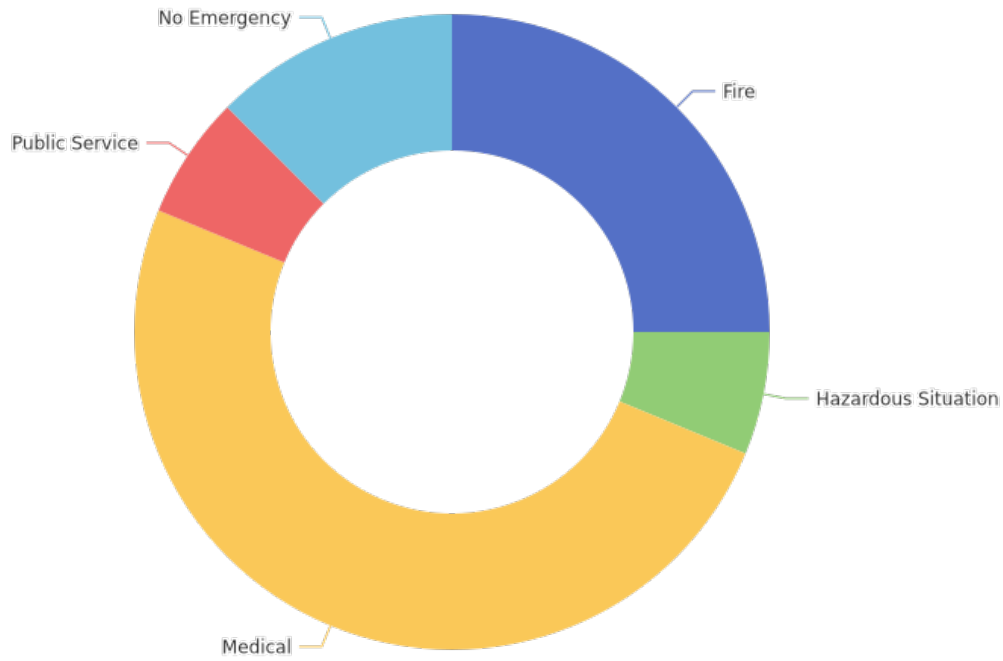
IN WITNESS WHEREOF, I, Stephen Muchovej, Mayor of the City of Bishop, California, have hereunto set my hand and caused the Seal of the City of Bishop to be affixed this 12th day of October, 2026.


STEPHEN MUCHOVEJ, MAYOR





FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	4	25.00%
Fire - Outside Fire - Vegetation / Grass Fire	1	6.25%
Fire - Transportation Fire - Vehicle Fire - Passenger	1	6.25%
Fire - Transportation Fire - Vehicle Fire - Commercial	2	12.50%
Hazardous Situation	1	6.25%
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	1	6.25%
Medical	8	50.00%

FDR-IR: Incident Count by Primary Incident Type

Bishop Fire Department CA
Address: 209 W Line St, Bishop, CA, 93514



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Illness - Convulsions / Seizures	1	6.25%
Medical - Illness - Unconscious Victim	1	6.25%
Medical - Injury	1	6.25%
Medical - Injury / Trauma - Motor Vehicle Collision	4	25.00%
Medical - Injury / Trauma - Other Traumatic Injury	1	6.25%
Public Service	1	6.25%
Public Service - Citizen Assist - Citizen Assist / Service Call	1	6.25%
No Emergency	2	12.50%
No Emergency - False Alarm - Other False Call	1	6.25%
No Emergency - Cancelled	1	6.25%
Total	16	100.00%

Bishop Police Department

2026 September End of Month Report

			JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
TOTAL INCIDENTS			1139	1085	1155	1108	1253	1099	1133	1097	1020			
	CALLS FOR SERVICE		653	654	696	672	724	713	716	700	604			
	OFFICER INITIATED INCIDENTS		486	431	459	436	529	386	417	397	416			
		TRAFFIC STOPS	64	32	32	27	42	27	48	36	37			
		OTHER OIA INC.	422	399	427	409	487	359	369	361	379			
	BUS/BUILDING CHECKS		5	2	0	12	6	5	9	11	11			
	VEH/PED CHECKS		33	21	26	41	31	26	29	34	42			
TOTAL OFFICER REPORTS			77	58	75	86	79	88	65	89	79			
	ACCIDENT		0	3	5	6	4	5	6	7	5			
	CRIMINAL ACCIDENT		3	4	2	0	3	5	6	2	6			
	FELONY		13	9	9	19	15	11	10	20	11			
	INFORMATION		29	23	25	26	26	29	23	34	26			
	INFRACTION		1	2	0	0	0	2	0	0	0			
	MISDEMEANOR		31	17	34	35	31	34	20	26	31			
	TC WITH INJURIES		0	1	3	1	0	2	3	2	0			
	TC NO INJURIES		3	6	4	5	7	8	9	7	11			
TOTAL MISDEMEANOR & FELONY ARRESTS			20	20	21	25	23	24	21	25	17			
	MISDEMEANOR ARRESTS		14	14	17	16	16	18	15	17	14			
		ADULT	14	13	17	16	16	18	15	17	14			
		JUVENILE	0	1	0	0	0	0	0	0	0			
	FELONY ARRESTS		6	6	4	9	7	6	6	8	3			
		ADULT	6	5	4	9	7	6	6	8	3			
		JUVENILE	0	1	0	0	0	0	0	0	0			
CITATIONS			50	30	38	33	39	43	58	39	33			
	MOVING		19	3	3	5	4	11	9	7	3			
	NON-MOVING		18	14	17	10	21	18	29	15	18			
	CRIMINAL		13	13	15	18	14	14	20	17	12			
	CAMPING ORDINANCE CONTACTS													
	CAMPING ORDINANCE CITATIONS		5	0	0	1	0	1	0	0	0			

		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DISPATCH PHONE ACTIVITY													
911 CALLS		197	253	241	210	259	242	264	242	241			
	INBOUND	190	244	230	204	250	232	258	237	234			
	ABANDONED	7	9	11	6	9	10	6	5	7			
ADMINISTRATIVE CALLS		1011	1397	1184	1109	1229	1277	1145	1170	1080			
	INBOUND	694	677	740	713	759	765	740	704	691			
	OUTBOUND	315	463	443	393	469	496	391	455	380			
	ABANDONED	2	4	1	3	1	16	14	11	9			



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514

Post Office Box 1236 - Bishop, California 93515

760-873-8458

www.cityofbishop.com

City Administrator's Report

September 2026

During September, much of my focus continued to be on internal operations, organizational structure, and identifying ways to strengthen the City's effectiveness and focus on its core responsibilities.

I attended the League of California Cities Annual Conference, which provided a valuable opportunity to learn from other cities and share ideas about municipal operations. It was also a good reminder of the unique challenges faced by small and rural communities and the importance of developing approaches that are appropriate for Bishop and our community.

I also participated in an ESCOG Strategic Planning meeting. These regional discussions provide an opportunity to better understand the priorities and areas of focus identified by communities throughout the Eastern Sierra and consider how the City of Bishop can contribute and fit within those broader regional efforts.

Internally, I continued working on organizational structure and effectiveness, with an emphasis on identifying the City's core competencies and ensuring that policies and procedures provide clear guidance for how we operate. The goal is to create greater consistency, accountability, and clarity across the organization while better supporting staff and the City Council's priorities.

Overall, September continued the work of strengthening the foundation of the organization so that the City is better positioned to effectively deliver services and advance its priorities in the months ahead.



150 Pioneer Lane
Bishop, California 93514
(760) 873-5811

DATE: October 12, 2026
TO: City of Bishop – City Council
FROM: Christian Wallis, Chief Executive Officer (CEO)
RE: Bi-Annual CEO Report– Northern Inyo Healthcare District

REPORT CONTENT

A. Chief Executive Officer Report

1. Financial update
2. Strategic growth
3. Service line update
4. Joint board meeting

CITY OF BISHOP

Finance Department

AUGUST 2026

BUDGET REPORT



Prepared for City Council Review

CITY OF BISHOP, CALIFORNIA

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CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	REVENUE					
001-000-31010	PROPERTY TAXES SECURED	.00	.00	693,600.00	693,600.00	.0
001-000-31020	PROPERTY TAXES UNSECURED	.00	.00	51,000.00	51,000.00	.0
001-000-31030	PROPERTY TAXES PRIOR YR.	.00	.00	7,000.00	7,000.00	.0
001-000-31050	PROPERTY TAX HOMEOWNERS	.00	.00	1,300.00	1,300.00	.0
001-000-31065	VLF SWAP/PROPERTY TAX IN LIEU	.00	.00	490,000.00	490,000.00	.0
001-000-31066	VEHICLE LICENSE FEE IN EXCESS	.00	.00	8,000.00	8,000.00	.0
001-000-31120	SALES TAX	.00	.00	5,175,000.00	5,175,000.00	.0
001-000-31126	DWP WATER AGREEMENT PAYMENT	258,352.00	258,352.00	256,608.00	(1,744.00)	100.7
001-000-31128	SALES TAX 1/2% - PUBLIC SAFETY	.00	.00	15,000.00	15,000.00	.0
001-000-31130	TRANSIENT OCCUPANCY TAX	139,588.64	139,588.64	3,650,000.00	3,510,411.36	3.8
001-000-31131	TOT PENALTIES	53.55	53.55	.00	(53.55)	.0
001-000-31150	REAL PROPERTY TRANSFER	385.00	776.47	6,000.00	5,223.53	12.9
001-000-32010	BUSINESS LICENSES	1,926.50	2,680.50	72,000.00	69,319.50	3.7
001-000-32015	SHORT-TERM RENTALS	25.40	25.40	4,700.00	4,674.60	.5
001-000-32030	PARKING PERMITS	950.00	1,800.00	7,000.00	5,200.00	25.7
001-000-32040	USE PERMITS	.00	.00	2,300.00	2,300.00	.0
001-000-32050	BUILDING PERMITS	9,303.23	16,351.69	154,000.00	137,648.31	10.6
001-000-32051	PLANNING FEE	.00	.00	2,000.00	2,000.00	.0
001-000-32080	ELECTRICAL FRANCHISE	.00	.00	55,000.00	55,000.00	.0
001-000-32081	CELL TOWER FRANCHISE	7,700.00	11,550.00	46,200.00	34,650.00	25.0
001-000-32082	CANNABIS DEVELOPMENT FEES	.00	.00	75,000.00	75,000.00	.0
001-000-32090	TV FRANCHISE	.00	.00	10,200.00	10,200.00	.0
001-000-33010	INTEREST ON BANK DEPOSITS	9,635.15	19,844.10	488,000.00	468,155.90	4.1
001-000-33020	RENTAL OF REAL PROPERTY	19,297.85	22,409.34	100,000.00	77,590.66	22.4
001-000-33021	INTEREST - GASB 87	.00	.00	42,000.00	42,000.00	.0
001-000-34040	REIMB. FOR HIGHWAY SWEEPING	.00	.00	53,000.00	53,000.00	.0
001-000-34047	REIMBURSEMENT FROM BUSD	.00	.00	80,000.00	80,000.00	.0
001-000-34083	FIRE INSPECTION FEES	1,811.30	3,428.65	5,000.00	1,571.35	68.6
001-000-34095	STRIKE TEAM/OES/CAL FIRE	.00	.00	50,000.00	50,000.00	.0
001-000-34120	PEACE OFFICER S&T	.00	.00	7,000.00	7,000.00	.0
001-000-34121	RAN REIMBURSEMENT	.00	.00	45,200.00	45,200.00	.0
001-000-34125	PARKING CITATIONS	.00	.00	15,000.00	15,000.00	.0
001-000-34126	TOW FEES	.00	500.00	3,300.00	2,800.00	15.2
001-000-34135	MANDATED COSTS REIMBURSEMENT	666.00	666.00	18,000.00	17,334.00	3.7
001-000-34145	4850/DISABILITY PAY REIMB.	7,056.44	12,411.60	.00	(12,411.60)	.0
001-000-35020	STRONG MOTION INST. PROGRAM	133.76	167.51	3,200.00	3,032.49	5.2
001-000-35060	CBSC/BUILDING PERMIT	28.00	47.00	600.00	553.00	7.8
001-000-36030	MISCELLANEOUS REVENUE	.00	1,109.34	11,100.00	9,990.66	10.0
001-000-36031	RETIREE MEDICAL COPAY	114.85	114.85	2,200.00	2,085.15	5.2
001-000-36040	FINGERPRINTING & REPORTS	2,197.00	4,394.00	23,000.00	18,606.00	19.1
001-000-36041	SUBPOENAS	266.50	266.50	30.00	(236.50)	888.3
001-000-36042	AB109/REALIGNMENT	.00	.00	90,000.00	90,000.00	.0
001-000-36074	SUMMER PROGRAM TUITION	.00	2,290.00	42,000.00	39,710.00	5.5
001-000-36078	AFTER SCHOOL PROGRAM	3,662.00	9,344.00	76,000.00	66,656.00	12.3
001-000-37010	SPECIAL EVENT INSURANCE	1,000.00	1,100.00	2,000.00	900.00	55.0
001-000-39250	SOFTBALL	25.00	25.00	20,000.00	19,975.00	.1
001-000-39251	SOCCER	7,275.00	7,275.00	4,800.00	(2,475.00)	151.6
001-000-39255	VOLLEYBALL	.00	.00	1,800.00	1,800.00	.0
001-000-39275	FACILITY RENTAL FEE	304.00	412.00	2,000.00	1,588.00	20.6
001-000-39280	YOUTH PROGRAM	.00	.00	750.00	750.00	.0
001-000-39281	GYMNASTICS	1,470.00	1,480.00	22,000.00	20,520.00	6.7
001-000-39290	POOL - PUBLIC SWIM	5,058.00	16,330.00	32,000.00	15,670.00	51.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
001-000-39291 POOL - RENTALS	720.00	1,560.00	11,000.00	9,440.00	14.2
001-000-39292 POOL - SWIM LESSONS	.00	13,020.00	21,000.00	7,980.00	62.0
001-000-39293 POOL - CONCESSIONS	370.50	1,620.00	3,600.00	1,980.00	45.0
001-000-39294 POOL - WATER FITNESS	732.00	1,980.00	6,000.00	4,020.00	33.0
001-000-39710 FINES & FOREFEITURES	795.16	795.16	.00	(795.16)	.0
001-000-39999 REVENUE -TRANSFERS IN	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL REVENUE	480,902.83	553,768.30	13,063,488.00	12,509,719.70	4.2
TOTAL FUND REVENUE	480,902.83	553,768.30	13,063,488.00	12,509,719.70	4.2

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY COUNCIL</u>					
001-010-51001	FULL TIME SALARIES	3,807.75	5,530.30	33,500.00	27,969.70	16.5
001-010-51006	VISION INSURANCE	40.91	122.73	540.00	417.27	22.7
001-010-51007	HEALTH INSURANCE	9,755.48	29,266.44	126,000.00	96,733.56	23.2
001-010-51008	DENTAL INSURANCE	444.22	1,332.66	5,670.00	4,337.34	23.5
001-010-51011	MEDICARE TAX	31.62	40.87	490.00	449.13	8.3
001-010-51017	PARS-ARS	49.50	82.50	440.00	357.50	18.8
001-010-51025	RETIREE HEALTH INSURANCE	2,662.00	3,993.00	17,200.00	13,207.00	23.2
001-010-51043	DISABILITY INSURANCE	51.10	117.30	660.00	542.70	17.8
001-010-52011	ADVERTISING & PRINTING	137.54	243.96	1,000.00	756.04	24.4
001-010-52012	OFFICE SUPPLIES & POSTAGE	.00	52.78	400.00	347.22	13.2
001-010-52013	COMMUNICATIONS	128.00	256.00	1,700.00	1,444.00	15.1
001-010-52014	MEETINGS & TRAVEL	6,550.27	9,353.80	15,000.00	5,646.20	62.4
001-010-52015	PROFESSIONAL SERVICES	1,458.61	3,176.87	7,000.00	3,823.13	45.4
001-010-52016	INSURANCE	514.50	514.50	750.00	235.50	68.6
001-010-52018	SPECIAL DEPARTMENT SUPPLIES	707.82	707.82	11,000.00	10,292.18	6.4
001-010-52019	MISC. DUES & SUBSCRIPTIONS	.00	.00	3,800.00	3,800.00	.0
001-010-52030	ESCOG	.00	.00	25,000.00	25,000.00	.0
001-010-52045	IT	123.00	286.95	23,000.00	22,713.05	1.3
001-010-55100	CITY COST PLAN	.00	.00	(36,839.00)	(36,839.00)	.0
	TOTAL CITY COUNCIL	26,462.32	55,078.48	236,311.00	181,232.52	23.3

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
001-011-51001 FULL TIME SALARIES	70,696.34	97,136.13	441,440.83	344,304.70	22.0
001-011-51002 PART TIME SALARIES	6,636.75	10,506.54	49,249.20	38,742.66	21.3
001-011-51004 OVERTIME WAGES	.00	.00	600.00	600.00	.0
001-011-51006 VISION INSURANCE	58.21	155.94	600.00	444.06	26.0
001-011-51007 HEALTH INSURANCE	4,910.12	10,474.91	33,000.00	22,525.09	31.7
001-011-51008 DENTAL INSURANCE	579.91	1,684.10	6,650.00	4,965.90	25.3
001-011-51010 WORKER'S COMPENSATION	.00	8,698.27	8,709.53	11.26	99.9
001-011-51011 MEDICARE TAX	1,206.01	1,642.10	7,520.00	5,877.90	21.8
001-011-51013 HOLIDAY PAYOUT	6,050.50	6,050.50	.00 (	6,050.50)	.0
001-011-51016 CAR ALLOWANCE	750.00	1,250.00	6,500.00	5,250.00	19.2
001-011-51017 PARS-ARS	14.21	64.51	645.00	580.49	10.0
001-011-51024 DEFERRED COMPENSATION	1,316.35	2,059.37	14,065.00	12,005.63	14.6
001-011-51025 RETIREE HEALTH INSURANCE	9,895.98	14,843.97	63,580.00	48,736.03	23.4
001-011-51027 PERS EE/ER	5,634.37	8,244.50	46,200.00	37,955.50	17.9
001-011-51029 PERS LS UAL	.00	222,887.71	230,341.12	7,453.41	96.8
001-011-51043 DISABILITY & LIFE INSURANCE	144.96	413.29	2,288.00	1,874.71	18.1
001-011-51046 OPEB	1,892.86	3,180.28	14,101.96	10,921.68	22.6
001-011-52008 ADMINISTRATION FEES	517.11	671.70	24,000.00	23,328.30	2.8
001-011-52009 TRAINING	350.00	350.00	4,000.00	3,650.00	8.8
001-011-52011 ADVERTISING & PRINTING	.00	87.00	1,000.00	913.00	8.7
001-011-52012 OFFICE SUPPLIES & POSTAGE	2,166.49	4,142.50	22,000.00	17,857.50	18.8
001-011-52013 COMMUNICATIONS	168.00	336.00	3,300.00	2,964.00	10.2
001-011-52014 MEETINGS & TRAVEL	1,901.87	1,901.87	12,500.00	10,598.13	15.2
001-011-52015 PROFESSIONAL SERVICES	15,719.10	18,295.10	231,000.00	212,704.90	7.9
001-011-52018 SPECIAL DEPARTMENT SUPPLIES	1,167.66	1,167.66	8,000.00	6,832.34	14.6
001-011-52019 MISC. DUES & SUBSCRIPTIONS	359.99	508.99	2,200.00	1,691.01	23.1
001-011-52045 IT	2,802.30	2,842.08	16,000.00	13,157.92	17.8
001-011-52126 SENIOR W/S PROGRAM DISCOUNT	.00	.00	58,000.00	58,000.00	.0
001-011-53020 VEHICLE OPERATION	.00	.00	900.00	900.00	.0
001-011-55099 CONTINGENCY	.00	.00	15,000.00	15,000.00	.0
001-011-55100 CITY COST PLAN	.00	.00 (	179,305.00)	(179,305.00)	.0
001-011-57000 LEASE PRINCIPAL	.00	.00	13,601.62	13,601.62	.0
001-011-57001 LEASE INTEREST	.00	.00	538.22	538.22	.0
TOTAL ADMINISTRATION	134,939.09	419,595.02	1,158,225.48	738,630.46	36.2

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FINANCE</u>					
001-012-51001	FULL TIME SALARIES	20,455.15	29,180.82	166,000.16	136,819.34	17.6
001-012-51004	OVERTIME WAGES	.00	.00	600.00	600.00	.0
001-012-51006	VISION INSURANCE	21.48	64.44	300.00	235.56	21.5
001-012-51007	HEALTH INSURANCE	3,003.66	9,010.98	38,600.00	29,589.02	23.3
001-012-51008	DENTAL INSURANCE	249.51	748.53	3,120.00	2,371.47	24.0
001-012-51010	WORKER'S COMPENSATION	.00	3,682.27	3,687.03	4.76	99.9
001-012-51011	MEDICARE TAX	288.35	409.36	2,620.00	2,210.64	15.6
001-012-51025	RETIREE HEALTH INSURANCE	1,197.90	1,796.85	7,750.00	5,953.15	23.2
001-012-51027	PERS EE/ER	1,663.00	2,372.40	13,624.00	11,251.60	17.4
001-012-51029	PERS LS UAL	.00	328.21	336.08	7.87	97.7
001-012-51043	DISABILITY & LIFE INSURANCE	90.23	256.29	840.00	583.71	30.5
001-012-51046	OPEB	613.65	1,037.94	4,803.16	3,765.22	21.6
001-012-52007	BANK FEES	2,925.67	2,981.65	26,200.00	23,218.35	11.4
001-012-52011	ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-012-52012	OFFICE SUPPLIES & POSTAGE	123.24	319.57	5,500.00	5,180.43	5.8
001-012-52014	MEETINGS & TRAVEL	.00	.00	1,000.00	1,000.00	.0
001-012-52015	PROFESSIONAL SERVICES	1,530.00	1,530.00	64,000.00	62,470.00	2.4
001-012-52018	SPECIAL DEPARTMENT SUPPLIES	778.65	778.65	4,000.00	3,221.35	19.5
001-012-52019	MISC. DUES & SUBSCRIPTIONS	.00	20.00	500.00	480.00	4.0
001-012-52045	IT	44.90	30,168.50	33,000.00	2,831.50	91.4
001-012-55100	CITY COST PLAN	.00	.00	(52,448.00)	(52,448.00)	.0
	TOTAL FINANCE	32,985.39	84,686.46	324,232.43	239,545.97	26.1
	<u>TREASURER</u>					
001-013-51001	FULL TIME SALARIES	207.69	276.92	1,900.00	1,623.08	14.6
001-013-51011	MEDICARE TAX	3.00	4.00	28.00	24.00	14.3
001-013-51017	PARS-ARS	2.70	3.60	25.00	21.40	14.4
	TOTAL TREASURER	213.39	284.52	1,953.00	1,668.48	14.6
	<u>LEGAL SERVICES</u>					
001-014-52015	PROFESSIONAL SERVICES	26,345.82	26,345.82	175,000.00	148,654.18	15.1
001-014-55040	LITIGATION SERVICES	.00	.00	25,000.00	25,000.00	.0
001-014-55100	CITY COST PLAN	.00	.00	(20,230.00)	(20,230.00)	.0
	TOTAL LEGAL SERVICES	26,345.82	26,345.82	179,770.00	153,424.18	14.7
	<u>INSURANCE</u>					
001-015-52016	INSURANCE	.00	490,758.00	500,737.00	9,979.00	98.0
001-015-55100	CITY COST PLAN	.00	.00	(67,533.00)	(67,533.00)	.0
	TOTAL INSURANCE	.00	490,758.00	433,204.00	(57,554.00)	113.3

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDINGS AND GROUNDS</u>					
001-016-51002 PART TIME SALARIES	7,091.25	10,221.61	73,320.00	63,098.39	13.9
001-016-51011 MEDICARE TAX	102.84	148.24	1,065.00	916.76	13.9
001-016-51017 PARS-ARS	92.17	132.86	955.00	822.14	13.9
001-016-51029 PERS LS UAL	.00	1,332.75	1,377.32	44.57	96.8
001-016-52010 UTILITIES	5,804.18	10,657.85	62,000.00	51,342.15	17.2
001-016-52011 ADVERTISING & PRINTING	.00	.00	200.00	200.00	.0
001-016-52013 COMMUNICATIONS	525.21	769.65	5,800.00	5,030.35	13.3
001-016-52015 PROFESSIONAL SERVICES	165.00	1,132.53	12,000.00	10,867.47	9.4
001-016-52017 WASTE FEES	1,250.01	1,432.46	3,200.00	1,767.54	44.8
001-016-52018 SPECIAL DEPARTMENT SUPPLIES	384.09	384.09	5,200.00	4,815.91	7.4
001-016-52045 IT	127.77	653.76	2,500.00	1,846.24	26.2
001-016-53020 VEHICLE OPERATION	116.29	116.29	3,000.00	2,883.71	3.9
001-016-54023 BUILDING OPERATION	1,050.55	1,050.55	11,000.00	9,949.45	9.6
001-016-56029 CAPITAL EQUIPMENT REPLACEMENT	.00	.00	28,000.00	28,000.00	.0
001-016-57000 LEASE PRINCIPAL	628.50	1,257.00	7,548.00	6,291.00	16.7
TOTAL BUILDINGS AND GROUNDS	17,337.86	29,289.64	217,165.32	187,875.68	13.5
<u>IT</u>					
001-017-52015 PROFESSIONAL SERVICES	59,127.80	66,083.80	78,000.00	11,916.20	84.7
001-017-55100 CITY COST PLAN	.00	.00	(10,520.00)	(10,520.00)	.0
TOTAL IT	59,127.80	66,083.80	67,480.00	1,396.20	97.9
<u>ELECTIONS</u>					
001-018-52011 ADVERTISING & PRINTING	.00	.00	100.00	100.00	.0
001-018-52012 OFFICE SUPPLIES & POSTAGE	49.71	49.71	100.00	50.29	49.7
001-018-52015 PROFESSIONAL SERVICES	.00	.00	5,500.00	5,500.00	.0
TOTAL ELECTIONS	49.71	49.71	5,700.00	5,650.29	.9
<u>COMMUNITY PROMOTIONS</u>					
001-019-52130 ECONOMIC DEVELOPMENT	.00	.00	110,000.00	110,000.00	.0
001-019-52131 COMMUNITY SUPPORT	.00	.00	115,000.00	115,000.00	.0
TOTAL COMMUNITY PROMOTIONS	.00	.00	225,000.00	225,000.00	.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
001-020-51001 FULL TIME SALARIES	231,074.41	334,726.17	2,204,233.05	1,869,506.88	15.2
001-020-51002 PART TIME SALARIES	690.64	753.03	82,463.68	81,710.65	.9
001-020-51003 PART TIME RESERVES	.00	.00	7,500.00	7,500.00	.0
001-020-51004 OVERTIME WAGES	28,135.42	38,870.28	150,000.00	111,129.72	25.9
001-020-51005 WATCH COMMAND SALARIES	538.11	1,090.37	4,020.05	2,929.68	27.1
001-020-51006 VISION INSURANCE	255.02	731.50	3,284.00	2,552.50	22.3
001-020-51007 HEALTH INSURANCE	55,550.37	155,526.45	618,200.00	462,673.55	25.2
001-020-51008 DENTAL INSURANCE	2,735.82	7,834.56	32,700.00	24,865.44	24.0
001-020-51010 WORKER'S COMPENSATION	.00	187,186.67	187,428.81	242.14	99.9
001-020-51011 MEDICARE TAX	3,706.17	5,410.29	36,224.14	30,813.85	14.9
001-020-51013 HOLIDAY PAYOUT	.00	.00	14,500.00	14,500.00	.0
001-020-51014 FIELD TRAINING	.00	.00	2,400.00	2,400.00	.0
001-020-51015 SHIFT DIFFERENTIAL PAY	3,858.41	6,553.39	35,500.00	28,946.61	18.5
001-020-51017 PARS-ARS	8.98	9.79	1,200.00	1,190.21	.8
001-020-51024 DEFERRED COMPENSATION	685.41	992.50	7,800.00	6,807.50	12.7
001-020-51025 RETIREE HEALTH INSURANCE	67,869.30	98,210.25	459,000.00	360,789.75	21.4
001-020-51027 PERS EE/ER	53,261.37	76,366.40	460,000.00	383,633.60	16.6
001-020-51029 PERS LS UAL	.00	814,768.72	842,014.77	27,246.05	96.8
001-020-51043 DISABILITY & LIFE INSURANCE	883.40	2,513.41	12,000.00	9,486.59	21.0
001-020-51046 OPEB	6,399.05	11,186.30	59,160.89	47,974.59	18.9
001-020-52006 RECRUITMENT	.00	.00	7,000.00	7,000.00	.0
001-020-52009 TRAINING	1,763.57	4,563.57	25,000.00	20,436.43	18.3
001-020-52010 UTILITIES	2,028.36	3,859.80	19,000.00	15,140.20	20.3
001-020-52011 OUTREACH	.00	150.00	7,500.00	7,350.00	2.0
001-020-52012 OFFICE SUPPLIES & POSTAGE	120.93	366.52	3,000.00	2,633.48	12.2
001-020-52013 COMMUNICATIONS	4,223.97	5,448.24	44,100.00	38,651.76	12.4
001-020-52014 MEETINGS & TRAVEL	2,602.28	3,791.78	25,000.00	21,208.22	15.2
001-020-52015 PROFESSIONAL SERVICES	6,252.88	6,494.88	322,000.00	315,505.12	2.0
001-020-52017 WASTE FEES	5.00	5.00	350.00	345.00	1.4
001-020-52018 SPECIAL DEPARTMENT SUPPLIES	1,246.88	1,331.97	62,000.00	60,668.03	2.2
001-020-52019 MISC. DUES & SUBSCRIPTIONS	598.99	723.98	4,000.00	3,276.02	18.1
001-020-52021 FINGERPRINT FEES	.00	.00	14,000.00	14,000.00	.0
001-020-52045 IT	4,697.12	5,188.88	31,000.00	25,811.12	16.7
001-020-53020 VEHICLE OPERATION	9,174.32	11,124.32	45,000.00	33,875.68	24.7
001-020-54023 BUILDING OPERATION	393.23	393.23	6,000.00	5,606.77	6.6
001-020-54024 AB 109/REALIGNMENT EXPENSE	.00	.00	90,000.00	90,000.00	.0
001-020-54025 RAN REIMBURSEMENT	.00	.00	45,200.00	45,200.00	.0
001-020-56028 CAPITAL EQUIPMENT	127,350.00	127,350.00	180,000.00	52,650.00	70.8
001-020-56030 LOAN PAYMENT	.00	.00	23,000.00	23,000.00	.0
001-020-57000 LEASE PRINCIPAL	2,645.98	5,291.96	32,000.00	26,708.04	16.5
TOTAL POLICE DEPARTMENT	618,755.39	1,918,814.21	6,204,779.39	4,285,965.18	30.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
001-021-51001 FULL TIME SALARIES	21,997.05	33,492.12	206,902.89	173,410.77	16.2
001-021-51002 PART TIME SALARIES	.00	.00	7,000.00	7,000.00	.0
001-021-51003 STRIKE TEAM PAY	57,689.76	64,549.47	50,000.00	(14,549.47)	129.1
001-021-51004 OVERTIME WAGES	404.51	799.75	6,500.00	5,700.25	12.3
001-021-51006 VISION INSURANCE	26.13	78.39	360.00	281.61	21.8
001-021-51007 HEALTH INSURANCE	5,647.92	16,943.76	73,200.00	56,256.24	23.2
001-021-51008 DENTAL INSURANCE	295.15	885.45	3,660.00	2,774.55	24.2
001-021-51009 CITY FIRE CALLOUTS	.00	.00	44,000.00	44,000.00	.0
001-021-51010 WORKER'S COMPENSATION	.00	16,062.80	16,083.58	20.78	99.9
001-021-51011 MEDICARE TAX	1,154.18	1,437.16	4,610.11	3,172.95	31.2
001-021-51017 PARS-ARS	531.17	599.02	1,400.00	800.98	42.8
001-021-51018 DUTY TIME	441.50	1,147.50	3,536.00	2,388.50	32.5
001-021-51024 DEFERRED COMPENSATION	.00	.00	1,000.00	1,000.00	.0
001-021-51025 RETIREE HEALTH INSURANCE	1,972.42	2,958.63	12,500.00	9,541.37	23.7
001-021-51027 PERS EE/ER	4,281.78	5,938.20	32,000.00	26,061.80	18.6
001-021-51029 PERS LS UAL	.00	6,541.86	6,760.62	218.76	96.8
001-021-51041 FIREMAN'S LIFE INSURANCE	.00	378.35	3,500.00	3,121.65	10.8
001-021-51042 UNEMPLOYMENT INSURANCE	.00	.00	500.00	500.00	.0
001-021-51043 DISABILITY & LIFE INSURANCE	87.44	247.92	1,200.00	952.08	20.7
001-021-51046 OPEB	512.88	942.43	5,096.04	4,153.61	18.5
001-021-52006 RECRUITMENT	.00	.00	500.00	500.00	.0
001-021-52009 TRAINING	.00	.00	13,000.00	13,000.00	.0
001-021-52010 UTILITIES	2,167.33	3,182.65	17,160.00	13,977.35	18.6
001-021-52011 ADVERTISING & PRINTING	26.65	26.65	600.00	573.35	4.4
001-021-52012 OFFICE SUPPLIES & POSTAGE	42.70	42.70	300.00	257.30	14.2
001-021-52013 COMMUNICATIONS	768.06	1,562.21	12,000.00	10,437.79	13.0
001-021-52014 MEETINGS & TRAVEL	279.50	279.50	5,800.00	5,520.50	4.8
001-021-52015 PROFESSIONAL SERVICES	3,162.09	8,797.55	30,000.00	21,202.45	29.3
001-021-52017 WASTE FEES	152.21	304.41	2,500.00	2,195.59	12.2
001-021-52018 SPECIAL DEPARTMENT SUPPLIES	10,775.34	12,494.96	70,000.00	57,505.04	17.9
001-021-52019 MISC. DUES & SUBSCRIPTIONS	.50	1.00	500.00	499.00	.2
001-021-52045 IT	413.36	6,478.59	6,800.00	321.41	95.3
001-021-53020 VEHICLE OPERATION	9,854.24	10,659.13	25,000.00	14,340.87	42.6
001-021-53022 OFFICE EQUIPMENT OPERATION	235.28	287.10	1,000.00	712.90	28.7
001-021-54023 BUILDING OPERATION	1,583.96	1,583.96	2,000.00	416.04	79.2
001-021-55024 RENTALS	.00	.00	2,000.00	2,000.00	.0
001-021-55101 REFUNDS	.00	.00	200.00	200.00	.0
001-021-56027 CAPITAL IMPROVEMENT	.00	.00	150,000.00	150,000.00	.0
001-021-59999 TRANSFERS OUT	.00	.00	172,793.00	172,793.00	.0
TOTAL FIRE DEPARTMENT	124,503.11	198,703.22	991,962.24	793,259.02	20.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>BUILDING</u>					
001-022-51001	FULL TIME SALARIES	4,454.33	6,221.62	32,500.00	26,278.38	19.1
001-022-51006	VISION INSURANCE	3.07	9.21	50.00	40.79	18.4
001-022-51008	DENTAL INSURANCE	35.64	106.92	480.00	373.08	22.3
001-022-51010	WORKER'S COMPENSATION	.00	1,090.19	1,091.60	1.41	99.9
001-022-51011	MEDICARE TAX	64.59	90.22	500.00	409.78	18.0
001-022-51024	DEFERRED COMPENSATION	185.28	268.43	1,650.00	1,381.57	16.3
001-022-51025	RETIREE HEALTH INSURANCE	2,395.80	3,593.70	15,500.00	11,906.30	23.2
001-022-51027	PERS EE/ER	301.26	429.77	2,800.00	2,370.23	15.4
001-022-51043	DISABILITY & LIFE INSURANCE	.00	.00	160.00	160.00	.0
001-022-51046	OPEB	111.18	183.61	1,083.64	900.03	16.9
001-022-52012	OFFICE SUPPLIES & POSTAGE	18.54	28.65	500.00	471.35	5.7
001-022-52013	COMMUNICATIONS	38.10	38.10	600.00	561.90	6.4
001-022-52014	MEETINGS & TRAVEL	.00	.00	3,000.00	3,000.00	.0
001-022-52015	PROFESSIONAL SERVICES	1,342.75	1,342.75	110,250.00	108,907.25	1.2
001-022-52018	SPECIAL DEPARTMENT SUPPLIES	112.00	116.00	10,000.00	9,884.00	1.2
001-022-52019	MISC. DUES & SUBSCRIPTIONS	7.99	8,779.66	16,260.00	7,480.34	54.0
001-022-52045	IT	41.67	41.67	900.00	858.33	4.6
001-022-53020	VEHICLE OPERATION	.00	.00	500.00	500.00	.0
	TOTAL BUILDING	9,112.20	22,340.50	197,825.24	175,484.74	11.3

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET MAINTENANCE</u>					
001-023-51001 FULL TIME SALARIES	24,781.40	35,462.55	205,105.37	169,642.82	17.3
001-023-51002 PART TIME SALARIES	427.96	528.37	2,600.00	2,071.63	20.3
001-023-51004 OVERTIME WAGES	.00	100.17	4,600.00	4,499.83	2.2
001-023-51006 VISION INSURANCE	24.17	73.99	366.00	292.01	20.2
001-023-51007 HEALTH INSURANCE	4,027.65	12,405.83	56,000.00	43,594.17	22.2
001-023-51008 DENTAL INSURANCE	279.19	854.83	3,850.00	2,995.17	22.2
001-023-51010 WORKER'S COMPENSATION	.00	5,079.79	5,086.36	6.57	99.9
001-023-51011 MEDICARE TAX	364.46	524.05	3,168.91	2,644.86	16.5
001-023-51017 PARS-ARS	54.24	66.39	50.00	(16.39)	132.8
001-023-51018 DUTY TIME	677.70	1,137.15	6,240.00	5,102.85	18.2
001-023-51022 PARS SYSTEM	2,185.11	3,183.78	19,000.00	15,816.22	16.8
001-023-51024 DEFERRED COMPENSATION	628.34	916.49	5,700.00	4,783.51	16.1
001-023-51025 RETIREE HEALTH INSURANCE	8,214.72	12,322.08	52,900.00	40,577.92	23.3
001-023-51027 PERS EE/ER	3,178.60	4,599.06	28,300.00	23,700.94	16.3
001-023-51029 PERS LS UAL	.00	6,936.93	7,172.01	235.08	96.7
001-023-51043 DISABILITY & LIFE INSURANCE	119.62	340.86	1,145.00	804.14	29.8
001-023-51046 OPEB	695.15	1,187.54	5,857.51	4,669.97	20.3
001-023-52010 UTILITIES	7,109.17	11,843.91	65,000.00	53,156.09	18.2
001-023-52012 OFFICE SUPPLIES & POSTAGE	.00	15.93	600.00	584.07	2.7
001-023-52013 COMMUNICATIONS	197.90	322.68	2,600.00	2,277.32	12.4
001-023-52014 MEETINGS & TRAVEL	.00	.00	3,000.00	3,000.00	.0
001-023-52015 PROFESSIONAL SERVICES	.00	.00	6,000.00	6,000.00	.0
001-023-52017 WASTE FEES	514.36	578.22	4,500.00	3,921.78	12.9
001-023-52018 SPECIAL DEPARTMENT SUPPLIES	1,284.43	2,783.43	68,500.00	65,716.57	4.1
001-023-52019 MISC. DUES & SUBSCRIPTIONS	12.00	12.00	1,900.00	1,888.00	.6
001-023-52045 IT	104.94	948.70	5,200.00	4,251.30	18.2
001-023-53020 VEHICLE OPERATION	1,705.22	1,705.22	23,000.00	21,294.78	7.4
001-023-55024 LEASE PROFIT AND LOSS	.00	.00	75,000.00	75,000.00	.0
001-023-56028 CAPITAL EQUIPMENT	.00	.00	55,000.00	55,000.00	.0
001-023-56031 CAPITAL IMPROVEMENT PROGRAM	.00	.00	200,000.00	200,000.00	.0
001-023-56034 LEASE PRINCIPAL	473.93	947.86	5,700.00	4,752.14	16.6
TOTAL STREET MAINTENANCE	57,060.26	104,877.81	923,141.16	818,263.35	11.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
001-031-51001 FULL TIME SALARIES	39,358.62	57,276.26	344,084.26	286,808.00	16.7
001-031-51002 PART TIME SALARIES	39,615.44	58,546.58	223,860.00	165,313.42	26.2
001-031-51004 OVERTIME WAGES	621.35	1,088.76	8,320.00	7,231.24	13.1
001-031-51006 VISION INSURANCE	58.39	175.23	775.00	599.77	22.6
001-031-51007 HEALTH INSURANCE	12,703.58	38,120.49	163,000.00	124,879.51	23.4
001-031-51008 DENTAL INSURANCE	678.38	2,035.67	8,220.00	6,184.33	24.8
001-031-51010 WORKER'S COMPENSATION	.00	10,032.00	10,044.98	12.98	99.9
001-031-51011 MEDICARE TAX	1,114.82	1,632.42	8,355.83	6,723.41	19.5
001-031-51017 PARS-ARS	514.99	761.99	2,920.00	2,158.01	26.1
001-031-51022 PARS SYSTEM	6,659.28	9,671.80	59,500.00	49,828.20	16.3
001-031-51024 DEFERRED COMPENSATION	634.17	918.79	5,580.00	4,661.21	16.5
001-031-51025 RETIREE HEALTH INSURANCE	10,764.60	16,146.90	69,300.00	53,153.10	23.3
001-031-51027 PERS EE/ER	7,203.59	10,523.18	65,000.00	54,476.82	16.2
001-031-51029 PERS LS UAL	.00	14,369.86	14,850.39	480.53	96.8
001-031-51042 UNEMPLOYMENT INSURANCE	.00	.00	1,500.00	1,500.00	.0
001-031-51043 DISABILITY & LIFE INSURANCE	163.36	464.16	2,280.00	1,815.84	20.4
001-031-51046 OPEB	1,180.77	2,038.57	9,869.91	7,831.34	20.7
001-031-52009 TRAINING	.00	.00	1,000.00	1,000.00	.0
001-031-52010 UTILITIES	3,005.29	4,958.16	51,500.00	46,541.84	9.6
001-031-52011 ADVERTISING & PRINTING	516.00	584.77	500.00	(84.77)	117.0
001-031-52012 OFFICE SUPPLIES & POSTAGE	.00	50.56	300.00	249.44	16.9
001-031-52013 COMMUNICATIONS	421.11	731.35	6,695.00	5,963.65	10.9
001-031-52014 MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-031-52015 PROFESSIONAL SERVICES	3,394.48	4,532.48	45,000.00	40,467.52	10.1
001-031-52017 WASTE FEES	2,506.68	5,158.38	29,000.00	23,841.62	17.8
001-031-52018 SPECIAL DEPARTMENT SUPPLIES	7,443.25	10,937.01	72,000.00	61,062.99	15.2
001-031-52019 MISC. DUES & SUBSCRIPTIONS	590.00	610.00	2,500.00	1,890.00	24.4
001-031-52045 IT	695.08	5,940.12	21,000.00	15,059.88	28.3
001-031-53020 VEHICLE OPERATION	2,070.59	2,155.59	9,500.00	7,344.41	22.7
001-031-53021 SPECIAL EQUIPMENT OPERATION	27.17	27.17	7,000.00	6,972.83	.4
001-031-55024 RENTALS	.00	1,312.00	80,000.00	78,688.00	1.6
001-031-55025 CHAMBER OF COMMERCE	.00	.00	1,000.00	1,000.00	.0
001-031-55050 PARK RENOVATION	.00	.00	30,000.00	30,000.00	.0
001-031-56027 CAPITAL IMPROVEMENT	59,073.94	59,073.94	1,350,000.00	1,290,926.06	4.4
001-031-56028 CAPITAL EQUIPMENT	.00	.00	57,000.00	57,000.00	.0
001-031-57000 LEASE PRINCIPAL	628.50	1,257.00	7,560.00	6,303.00	16.6
001-031-58030 URBAN GREENING GRANT	2,271.65	2,896.65	27,000.00	24,103.35	10.7
TOTAL PARKS AND RECREATION	203,915.08	324,027.84	2,798,015.37	2,473,987.53	11.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
001-034-51001 FULL TIME SALARIES	12,991.56	18,822.14	118,000.00	99,177.86	16.0
001-034-51002 PART TIME SALARIES	.00	.00	1,200.00	1,200.00	.0
001-034-51006 VISION INSURANCE	9.67	29.01	150.00	120.99	19.3
001-034-51007 HEALTH INSURANCE	2,567.23	7,701.69	33,000.00	25,298.31	23.3
001-034-51008 DENTAL INSURANCE	105.18	315.54	1,350.00	1,034.46	23.4
001-034-51010 WORKER'S COMPENSATION	.00	2,638.46	2,641.88	3.42	99.9
001-034-51011 MEDICARE TAX	178.50	256.46	1,732.00	1,475.54	14.8
001-034-51017 PARS-ARS	.00	.00	30.00	30.00	.0
001-034-51025 RETIREE HEALTH INSURANCE	2,395.80	3,593.70	15,450.00	11,856.30	23.3
001-034-51027 PERS EE/ER	1,056.21	1,530.23	9,500.00	7,969.77	16.1
001-034-51029 PERS LS UAL	.00	1,337.94	1,382.69	44.75	96.8
001-034-51043 DISABILITY & LIFE INSURANCE	.00	.00	700.00	700.00	.0
001-034-51046 OPEB	389.76	673.29	3,338.78	2,665.49	20.2
001-034-52012 OFFICE SUPPLIES & POSTAGE	.00	24.42	3,000.00	2,975.58	.8
001-034-52013 COMMUNICATIONS	38.10	38.10	550.00	511.90	6.9
001-034-52014 MEETINGS & TRAVEL	.00	.00	5,500.00	5,500.00	.0
001-034-52015 PROFESSIONAL SERVICES	.00	.00	56,000.00	56,000.00	.0
001-034-52018 SPECIAL DEPARTMENT SUPPLIES	325.67	325.67	4,000.00	3,674.33	8.1
001-034-52019 MISC. DUES & SUBSCRIPTIONS	20.00	165.00	2,000.00	1,835.00	8.3
001-034-52045 IT	19.45	32.72	6,000.00	5,967.28	.6
001-034-53025 LAFCO	.00	.00	15,000.00	15,000.00	.0
TOTAL PLANNING	20,097.13	37,484.37	280,525.35	243,040.98	13.4
<u>AFTER SCHOOL PROGRAM</u>					
001-035-51002 PART TIME SALARIES	8,175.95	9,487.97	72,592.00	63,104.03	13.1
001-035-51011 MEDICARE TAX	118.56	137.59	1,052.58	914.99	13.1
001-035-51017 PARS-ARS	110.47	127.53	943.70	816.17	13.5
001-035-52010 UTILITIES	.00	.00	3,500.00	3,500.00	.0
001-035-52015 PROFESSIONAL SERVICES	506.61	506.61	300.00	(206.61)	168.9
001-035-52018 SPECIAL DEPARTMENT SUPPLIES	.00	71.99	11,000.00	10,928.01	.7
001-035-52045 IT	126.42	251.08	1,500.00	1,248.92	16.7
TOTAL AFTER SCHOOL PROGRAM	9,038.01	10,582.77	90,888.28	80,305.51	11.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POOL</u>					
001-037-51002	PART TIME SALARIES	59,469.72	97,961.67	219,000.00	121,038.33	44.7
001-037-51011	MEDICARE TAX	862.28	1,420.43	3,175.50	1,755.07	44.7
001-037-51017	PARS-ARS	773.11	1,273.50	2,847.00	1,573.50	44.7
001-037-52009	TRAINING	.00	.00	2,500.00	2,500.00	.0
001-037-52010	UTILITIES	8,128.51	8,389.69	30,900.00	22,510.31	27.2
001-037-52013	COMMUNICATIONS	349.82	349.82	1,000.00	650.18	35.0
001-037-52014	MEETINGS & TRAVEL	.00	.00	2,000.00	2,000.00	.0
001-037-52015	PROFESSIONAL SERVICES	1,974.48	1,974.48	5,000.00	3,025.52	39.5
001-037-52018	SPECIAL DEPARTMENT SUPPLIES	5,518.50	5,639.58	66,000.00	60,360.42	8.5
001-037-52045	IT	379.27	954.56	6,600.00	5,645.44	14.5
001-037-52047	CONCESSIONS	898.42	898.42	4,200.00	3,301.58	21.4
001-037-53021	SPECIAL EQUIPMENT OPERATION	.00	.00	7,000.00	7,000.00	.0
001-037-56028	CAPITAL EQUIPMENT	.00	.00	76,700.00	76,700.00	.0
	TOTAL POOL	78,354.11	118,862.15	426,922.50	308,060.35	27.8
	<u>SUMMER CAMP</u>					
001-038-51002	PART TIME SALARIES	10,598.29	23,262.65	40,210.00	16,947.35	57.9
001-038-51011	MEDICARE TAX	153.67	337.27	583.04	245.77	57.9
001-038-51017	PARS-ARS	137.78	302.40	522.73	220.33	57.9
001-038-52010	UTILITIES	.00	.00	500.00	500.00	.0
001-038-52015	PROFESSIONAL SERVICES	168.87	168.87	10,500.00	10,331.13	1.6
001-038-52018	SPECIAL DEPARTMENT SUPPLIES	4,964.30	6,574.03	7,600.00	1,025.97	86.5
001-038-52045	IT	.00	.00	150.00	150.00	.0
	TOTAL SUMMER CAMP	16,022.91	30,645.22	60,065.77	29,420.55	51.0
	TOTAL FUND EXPENDITURES	1,434,319.58	3,938,509.54	14,823,166.53	10,884,656.99	26.6
	NET REVENUE OVER EXPENDITURES	(953,416.75)	(3,384,741.24)	(1,759,678.53)	1,625,062.71	(192.4)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
002-000-33010	INTEREST ON BANK DEPOSITS	3,423.39	6,868.43	130,000.00	123,131.57	5.3
002-000-39017	SEWER MISCELLANEOUS	.00	.00	5,500.00	5,500.00	.0
002-000-39020	SEWER SERVICE COLLECTION	126,391.96	259,418.80	1,581,700.00	1,322,281.20	16.4
002-000-39023	SEWER SERVICE PENALTIES	141.75	259.74	1,500.00	1,240.26	17.3
002-000-39075	INTERGOVERNMENTAL REVENUE	.00	.00	5,049,000.00	5,049,000.00	.0
	TOTAL REVENUE	<u>129,957.10</u>	<u>266,546.97</u>	<u>6,767,700.00</u>	<u>6,501,153.03</u>	<u>3.9</u>
	TOTAL FUND REVENUE	<u>129,957.10</u>	<u>266,546.97</u>	<u>6,767,700.00</u>	<u>6,501,153.03</u>	<u>3.9</u>

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SEWER</u>					
002-051-51001	FULL TIME SALARIES	30,258.77	43,584.77	260,000.00	216,415.23	16.8
002-051-51002	PART TIME SALARIES	665.68	821.87	4,000.00	3,178.13	20.6
002-051-51004	OVERTIME WAGES	126.83	272.85	6,000.00	5,727.15	4.6
002-051-51006	VISION INSURANCE	32.35	98.81	500.00	401.19	19.8
002-051-51007	HEALTH INSURANCE	6,367.51	19,483.39	88,000.00	68,516.61	22.1
002-051-51008	DENTAL INSURANCE	373.42	1,140.61	5,000.00	3,859.39	22.8
002-051-51010	WORKER'S COMPENSATION	.00	7,144.18	7,153.42	9.24	99.9
002-051-51011	MEDICARE TAX	448.52	645.59	4,053.74	3,408.15	15.9
002-051-51017	PARS-ARS	8.66	10.69	80.00	69.31	13.4
002-051-51018	DUTY TIME	1,054.20	1,768.90	9,568.00	7,799.10	18.5
002-051-51022	PARS SYSTEM	3,399.01	4,952.48	28,600.00	23,647.52	17.3
002-051-51024	DEFERRED COMPENSATION	632.55	926.01	5,100.00	4,173.99	18.2
002-051-51025	RETIREE HEALTH INSURANCE	8,214.72	12,322.08	52,900.00	40,577.92	23.3
002-051-51027	PERS EE/ER	4,378.63	6,346.53	39,000.00	32,653.47	16.3
002-051-51029	PERS LS UAL	.00	180,963.86	187,015.34	6,051.48	96.8
002-051-51043	DISABILITY & LIFE INSURANCE	99.71	284.01	1,500.00	1,215.99	18.9
002-051-51046	OPEB	874.41	1,505.53	7,614.77	6,109.24	19.8
002-051-52010	UTILITIES	1,584.57	1,721.03	27,500.00	25,778.97	6.3
002-051-52012	OFFICE SUPPLIES & POSTAGE	569.72	878.89	7,300.00	6,421.11	12.0
002-051-52013	COMMUNICATIONS	197.89	322.66	2,700.00	2,377.34	12.0
002-051-52014	MEETINGS & TRAVEL	.00	.00	4,000.00	4,000.00	.0
002-051-52015	PROFESSIONAL SERVICES	3,868.90	4,655.19	120,000.00	115,344.81	3.9
002-051-52017	WASTE FEES	463.26	892.02	5,800.00	4,907.98	15.4
002-051-52018	SPECIAL DEPARTMENT SUPPLIES	2,159.69	2,165.69	75,000.00	72,834.31	2.9
002-051-52019	MISC. DUES & SUBSCRIPTIONS	449.50	970.50	3,800.00	2,829.50	25.5
002-051-52045	IT	104.96	148.72	3,000.00	2,851.28	5.0
002-051-53020	VEHICLE OPERATION	1,949.98	1,949.98	18,000.00	16,050.02	10.8
002-051-55023	SMALL CLAIMS	.00	.00	100.00	100.00	.0
002-051-55024	RENTALS	.00	.00	1,000.00	1,000.00	.0
002-051-55100	CITY COST PLAN	.00	.00	184,179.00	184,179.00	.0
002-051-55101	REFUNDS	.00	.00	1,000.00	1,000.00	.0
002-051-55102	BAWA	.00	43,200.00	385,500.00	342,300.00	11.2
002-051-56025	DEPRECIATION	.00	.00	170,900.00	170,900.00	.0
002-051-56026	CIPP - DISASTER FUNDS	.00	.00	4,149,000.00	4,149,000.00	.0
002-051-56027	CAPITAL IMPROVEMENT	.00	.00	1,350,000.00	1,350,000.00	.0
002-051-56028	CAPITAL EQUIPMENT	.00	.00	55,000.00	55,000.00	.0
002-051-57000	LEASE PRINCIPAL	473.93	947.86	5,800.00	4,852.14	16.3
	TOTAL SEWER	68,757.37	340,124.70	7,275,664.27	6,935,539.57	4.7
	TOTAL FUND EXPENDITURES	68,757.37	340,124.70	7,275,664.27	6,935,539.57	4.7
	NET REVENUE OVER EXPENDITURES	61,199.73	(73,577.73)	(507,964.27)	(434,386.54)	(14.5)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

		GAS TAX				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
003-000-39100	SECTION 2105	2,064.30	2,064.30	23,000.00	20,935.70	9.0
003-000-39110	SECTION 2107-5	1,000.00	1,000.00	1,000.00	.00	100.0
003-000-39120	SECTION 2107	2,778.08	2,778.08	32,000.00	29,221.92	8.7
003-000-39130	SECTION 2106	1,838.27	1,838.27	19,500.00	17,661.73	9.4
003-000-39135	MISC/PROP 42	3,272.40	3,272.40	35,300.00	32,027.60	9.3
003-000-39139	SB 1	9,796.42	9,796.42	99,100.00	89,303.58	9.9
TOTAL REVENUE		20,749.47	20,749.47	209,900.00	189,150.53	9.9
TOTAL FUND REVENUE		20,749.47	20,749.47	209,900.00	189,150.53	9.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GAS TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GAS TAX</u>					
003-030-51001	FULL TIME SALARIES	8,818.25	12,788.59	77,168.00	64,379.41	16.6
003-030-51002	PART TIME SALARIES	237.76	293.54	1,600.00	1,306.46	18.4
003-030-51004	OVERTIME WAGES	.00	6.88	1,200.00	1,193.12	.6
003-030-51006	VISION INSURANCE	10.03	30.91	180.00	149.09	17.2
003-030-51007	HEALTH INSURANCE	2,237.62	6,892.19	31,100.00	24,207.81	22.2
003-030-51008	DENTAL INSURANCE	115.51	356.11	1,600.00	1,243.89	22.3
003-030-51010	WORKER'S COMPENSATION	.00	2,029.60	2,032.22	2.62	99.9
003-030-51011	MEDICARE TAX	130.71	189.02	1,211.74	1,022.72	15.6
003-030-51017	PARS-ARS	3.10	3.83	30.00	26.17	12.8
003-030-51018	DUTY TIME	376.50	631.75	3,600.00	2,968.25	17.6
003-030-51022	PARS SYSTEM	1,213.93	1,768.75	10,680.80	8,912.05	16.6
003-030-51024	DEFERRED COMPENSATION	143.22	210.91	1,300.00	1,089.09	16.2
003-030-51027	PERS EE/ER	1,426.04	2,069.89	13,000.00	10,930.11	15.9
003-030-51029	PERS LS UAL	.00	3,005.69	3,106.20	100.51	96.8
003-030-51043	DISABILITY & LIFE INSURANCE	28.41	80.89	500.00	419.11	16.2
003-030-51046	OPEB	262.65	455.71	2,255.14	1,799.43	20.2
003-030-52018	SPECIAL DEPARTMENT SUPPLIES	.00	.00	10,000.00	10,000.00	.0
003-030-56028	CAPITAL EQUIPMENT	.00	.00	150,000.00	150,000.00	.0
	TOTAL GAS TAX	15,003.73	30,814.26	310,564.10	279,749.84	9.9
	TOTAL FUND EXPENDITURES	15,003.73	30,814.26	310,564.10	279,749.84	9.9
	NET REVENUE OVER EXPENDITURES	5,745.74	(10,064.79)	(100,664.10)	(90,599.31)	(10.0)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
004-000-33010	INTEREST ON BANK DEPOSITS	4,236.24	8,786.30	60,000.00	51,213.70	14.6
004-000-39012	WATER SERVICE COLLECTION	121,269.40	248,413.72	1,557,000.00	1,308,586.28	16.0
004-000-39013	WATER SERVICE PENALTIES	111.42	204.57	1,500.00	1,295.43	13.6
004-000-39017	WATER MISCELLANEOUS	618.14	1,368.14	5,500.00	4,131.86	24.9
	TOTAL REVENUE	126,235.20	258,772.73	1,624,000.00	1,365,227.27	15.9
	TOTAL FUND REVENUE	126,235.20	258,772.73	1,624,000.00	1,365,227.27	15.9

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER</u>					
004-050-51001 FULL TIME SALARIES	24,504.53	35,358.80	217,050.00	181,691.20	16.3
004-050-51002 PART TIME SALARIES	570.60	704.48	3,500.00	2,795.52	20.1
004-050-51004 OVERTIME WAGES	3,885.28	5,590.11	7,000.00	1,409.89	79.9
004-050-51006 VISION INSURANCE	32.09	92.21	500.00	407.79	18.4
004-050-51007 HEALTH INSURANCE	6,621.45	18,981.28	76,000.00	57,018.72	25.0
004-050-51008 DENTAL INSURANCE	370.74	1,065.03	4,400.00	3,334.97	24.2
004-050-51010 WORKER'S COMPENSATION	.00	5,996.01	6,003.77	7.76	99.9
004-050-51011 MEDICARE TAX	416.50	599.15	3,418.38	2,819.23	17.5
004-050-51017 PARS-ARS	7.40	9.15	60.00	50.85	15.3
004-050-51018 DUTY TIME	903.60	1,516.20	8,200.00	6,683.80	18.5
004-050-51022 PARS SYSTEM	2,913.46	4,245.04	24,960.00	20,714.96	17.0
004-050-51024 DEFERRED COMPENSATION	534.94	759.76	3,900.00	3,140.24	19.5
004-050-51025 RETIREE HEALTH INSURANCE	10,952.96	16,429.44	70,400.00	53,970.56	23.3
004-050-51027 PERS EE/ER	3,722.06	5,399.98	32,600.00	27,200.02	16.6
004-050-51029 PERS LS UAL	.00	140,146.06	144,832.57	4,686.51	96.8
004-050-51043 DISABILITY & LIFE INSURANCE	132.94	378.66	1,400.00	1,021.34	27.1
004-050-51046 OPEB	713.85	1,231.54	6,208.96	4,977.42	19.8
004-050-52010 UTILITIES	10,025.72	14,250.90	65,520.00	51,269.10	21.8
004-050-52012 OFFICE SUPPLIES & POSTAGE	316.79	633.26	7,400.00	6,766.74	8.6
004-050-52013 COMMUNICATIONS	175.06	282.01	3,200.00	2,917.99	8.8
004-050-52014 MEETINGS & TRAVEL	.00	.00	4,000.00	4,000.00	.0
004-050-52015 PROFESSIONAL SERVICES	8,738.08	8,955.47	81,000.00	72,044.53	11.1
004-050-52017 WASTE FEES	161.24	215.98	1,500.00	1,284.02	14.4
004-050-52018 SPECIAL DEPARTMENT SUPPLIES	9,112.37	9,118.37	49,000.00	39,881.63	18.6
004-050-52019 MISC. DUES & SUBSCRIPTION	277.50	853.50	4,800.00	3,946.50	17.8
004-050-52020 WATER CONSERVATION PROGRAM	.00	.00	1,000.00	1,000.00	.0
004-050-52045 IT	60.58	104.34	3,000.00	2,895.66	3.5
004-050-53020 VEHICLE OPERATION	1,328.80	1,328.80	18,000.00	16,671.20	7.4
004-050-55023 SMALL CLAIMS	.00	.00	200.00	200.00	.0
004-050-55024 RENTALS	.00	.00	3,200.00	3,200.00	.0
004-050-55100 CITY COST PLAN	.00	.00	156,688.00	156,688.00	.0
004-050-55101 REFUNDS	.00	.00	1,000.00	1,000.00	.0
004-050-56025 DEPRECIATION	.00	.00	216,600.00	216,600.00	.0
004-050-56027 CAPITAL IMPROVEMENT	221,512.93	221,512.93	3,443,395.00	3,221,882.07	6.4
004-050-56028 CAPITAL EQUIPMENT	.00	.00	55,000.00	55,000.00	.0
004-050-56500 INTEREST	.00	.00	48,242.08	48,242.08	.0
004-050-57000 LEASE PRINCIPAL	631.91	1,263.82	7,596.00	6,332.18	16.6
TOTAL WATER	308,623.38	497,022.28	4,780,774.76	4,283,752.48	10.4
TOTAL FUND EXPENDITURES	308,623.38	497,022.28	4,780,774.76	4,283,752.48	10.4
NET REVENUE OVER EXPENDITURES	(182,388.18)	(238,249.55)	(3,156,774.76)	(2,918,525.21)	(7.6)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

TUT MEASURE A

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
010-000-39722	TUT MEASURE A	.00	.00	890,000.00	890,000.00	.0
	TOTAL REVENUE	.00	.00	890,000.00	890,000.00	.0
	TOTAL FUND REVENUE	.00	.00	890,000.00	890,000.00	.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

TUT MEASURE A

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 000</u>					
010-000-59999	TRANSFERS OUT	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL DEPARTMENT 000	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	1,000,000.00	1,000,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	(110,000.00)	(110,000.00)	.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
012-000-33010	INTEREST ON BANK DEPOSITS	403.94	816.32	15,600.00	14,783.68	5.2
012-000-39735	UTILITIES CLEARING ACCOUNT	2,850.00	5,955.00	39,400.00	33,445.00	15.1
012-000-39750	RENTS - ASSISTED UNITS	558.00	1,116.00	8,300.00	7,184.00	13.5
012-000-39760	RENTS - UNASSISTED UNITS	7,650.00	17,445.00	99,000.00	81,555.00	17.6
	TOTAL REVENUE	11,461.94	25,332.32	162,300.00	136,967.68	15.6
	TOTAL FUND REVENUE	11,461.94	25,332.32	162,300.00	136,967.68	15.6

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

SUNRISE MHP

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SUNRISE MHP</u>					
012-095-51001	FULL TIME SALARIES	1,834.70	2,670.92	16,300.00	13,629.08	16.4
012-095-51002	PART TIME SALARIES	3,230.00	4,779.32	30,000.00	25,220.68	15.9
012-095-51006	VISION INSURANCE	2.97	8.85	60.00	51.15	14.8
012-095-51007	HEALTH INSURANCE	646.02	1,928.31	8,700.00	6,771.69	22.2
012-095-51008	DENTAL INSURANCE	34.50	102.97	480.00	377.03	21.5
012-095-51010	WORKER'S COMPENSATION	.00	533.91	534.60	.69	99.9
012-095-51011	MEDICARE TAX	70.98	103.93	671.35	567.42	15.5
012-095-51017	PARS-ARS	41.99	62.14	390.00	327.86	15.9
012-095-51022	PARS SYSTEM	206.85	299.67	1,900.00	1,600.33	15.8
012-095-51024	DEFERRED COMPENSATION	19.71	28.55	200.00	171.45	14.3
012-095-51027	PERS EE/ER	298.90	441.32	2,950.00	2,508.68	15.0
012-095-51029	PERS LS UAL	.00	10,039.56	10,375.29	335.73	96.8
012-095-51043	DISABILITY & LIFE INSURANCE	18.15	51.57	130.00	78.43	39.7
012-095-51046	OPEB	55.05	95.09	494.96	399.87	19.2
012-095-52010	UTILITIES	1,270.63	36,247.10	51,000.00	14,752.90	71.1
012-095-52012	OFFICE SUPPLIES & POSTAGE	.00	.00	100.00	100.00	.0
012-095-52015	PROFESSIONAL SERVICES	124.00	241.00	4,000.00	3,759.00	6.0
012-095-52017	WASTE FEES	573.78	1,180.90	7,800.00	6,619.10	15.1
012-095-52018	SPECIAL DEPARTMENT SUPPLIES	1,269.51	1,269.51	6,000.00	4,730.49	21.2
012-095-52045	IT	.00	.00	100.00	100.00	.0
012-095-53020	VEHICLE OPERATION	.00	.00	2,000.00	2,000.00	.0
012-095-55100	CITY COST PLAN	.00	.00	26,007.00	26,007.00	.0
012-095-56027	CAPITAL IMPROVEMENT	.00	36,308.44	83,308.44	47,000.00	43.6
	TOTAL SUNRISE MHP	9,697.74	96,393.06	253,501.64	157,108.58	38.0
	TOTAL FUND EXPENDITURES	9,697.74	96,393.06	253,501.64	157,108.58	38.0
	NET REVENUE OVER EXPENDITURES	1,764.20	(71,060.74)	(91,201.64)	(20,140.90)	(77.9)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

STREETS-SIDEWALK IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
019-000-33010	INTEREST ON BANK DEPOSITS	1,763.92	3,583.04	15,500.00	11,916.96	23.1
019-000-39999	TRANSFERS IN	.00	.00	100,000.00	100,000.00	.0
	TOTAL REVENUE	<u>1,763.92</u>	<u>3,583.04</u>	<u>115,500.00</u>	<u>111,916.96</u>	<u>3.1</u>
	TOTAL FUND REVENUE	<u>1,763.92</u>	<u>3,583.04</u>	<u>115,500.00</u>	<u>111,916.96</u>	<u>3.1</u>

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

STREETS-SIDEWALK IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>STREETS-SIDEWALK IMPROVEMENT</u>					
019-040-59999	TRANSFERS OUT	.00	.00	1,419,213.00	1,419,213.00	.0
	TOTAL STREETS-SIDEWALK IMPROVEMENT	.00	.00	1,419,213.00	1,419,213.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	1,419,213.00	1,419,213.00	.0
	NET REVENUE OVER EXPENDITURES	1,763.92	3,583.04	(1,303,713.00)	(1,307,296.04)	.3

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

HEAVY EQUIPMENT REPLACEMENT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>SOURCE 000</u>					
022-000-33010	INTEREST ON BANK DEPOSITS	167.05	339.33	3,800.00	3,460.67	8.9
022-000-39999	TRANSFERS IN	.00	.00	100,000.00	100,000.00	.0
		<u>167.05</u>	<u>339.33</u>	<u>103,800.00</u>	<u>103,460.67</u>	<u>.3</u>
	TOTAL SOURCE 000					
		<u>167.05</u>	<u>339.33</u>	<u>103,800.00</u>	<u>103,460.67</u>	<u>.3</u>
	TOTAL FUND REVENUE	<u>167.05</u>	<u>339.33</u>	<u>103,800.00</u>	<u>103,460.67</u>	<u>.3</u>

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

HEAVY EQUIPMENT REPLACEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 000</u>					
022-000-56028	CAPITAL EQUIPMENT	.00	.00	150,000.00	150,000.00	.0
	TOTAL DEPARTMENT 000	.00	.00	150,000.00	150,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	150,000.00	150,000.00	.0
	NET REVENUE OVER EXPENDITURES	167.05	339.33	(46,200.00)	(46,539.33)	.7

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

PROPERTY/HOUSING DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 000</u>					
023-000-33010	INTEREST ON BANK DEPOSITS	21.74	45.87	1,050.00	1,004.13	4.4
	TOTAL SOURCE 000	21.74	45.87	1,050.00	1,004.13	4.4
	TOTAL FUND REVENUE	21.74	45.87	1,050.00	1,004.13	4.4

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

PROPERTY/HOUSING DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 000</u>					
023-000-55026	CONTRACT SERVICES	1,630.00	1,630.00	21,197.81	19,567.81	7.7
	TOTAL DEPARTMENT 000	1,630.00	1,630.00	21,197.81	19,567.81	7.7
	TOTAL FUND EXPENDITURES	1,630.00	1,630.00	21,197.81	19,567.81	7.7
	NET REVENUE OVER EXPENDITURES	(1,608.26)	(1,584.13)	(20,147.81)	(18,563.68)	(7.9)

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SOURCE 000</u>					
025-000-39926	FEDERAL INTERGOVERNMENTAL REV.	.00	.00	1,214,366.00	1,214,366.00	.0
025-000-39927	PARTNER AGENCY CONTRIBUTIONS	.00	.00	345,586.00	345,586.00	.0
025-000-39999	TRANSFERS IN	.00	.00	172,793.00	172,793.00	.0
	TOTAL SOURCE 000	.00	.00	1,732,745.00	1,732,745.00	.0
	TOTAL FUND REVENUE	.00	.00	1,732,745.00	1,732,745.00	.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

GENERAL CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 000</u>					
025-000-56028	CAPITAL EQUIPMENT	466,867.00	466,867.00	1,732,745.00	1,265,878.00	26.9
	TOTAL DEPARTMENT 000	466,867.00	466,867.00	1,732,745.00	1,265,878.00	26.9
	TOTAL FUND EXPENDITURES	466,867.00	466,867.00	1,732,745.00	1,265,878.00	26.9
	NET REVENUE OVER EXPENDITURES	(466,867.00)	(466,867.00)	.00	466,867.00	.0

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

		PLHA FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 000</u>						
026-000-33011	INTEREST ON BANK DEPOSITS	382.35	776.66	8,500.00	7,723.34	9.1
	TOTAL SOURCE 000	382.35	776.66	8,500.00	7,723.34	9.1
	TOTAL FUND REVENUE	382.35	776.66	8,500.00	7,723.34	9.1
	NET REVENUE OVER EXPENDITURES	382.35	776.66	8,500.00	7,723.34	9.1

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
033-000-33010	INTEREST ON BANK DEPOSITS	215.79	451.74	10,800.00	10,348.26	4.2
033-000-39967	COPS/AB 1913	.00	.00	172,000.00	172,000.00	.0
	TOTAL REVENUE	215.79	451.74	182,800.00	182,348.26	.3
	TOTAL FUND REVENUE	215.79	451.74	182,800.00	182,348.26	.3

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

C.O.P.S.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>C.O.P.S.</u>					
033-033-51004	OVERTIME WAGES	.00	.00	75,000.00	75,000.00	.0
033-033-52015	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
033-033-52018	SPECIAL DEPARTMENT SUPPLIES	.00	.00	30,000.00	30,000.00	.0
033-033-52019	MISC. DUES & SUBSCRIPTIONS	.00	10,000.00	10,000.00	.00	100.0
033-033-53020	VEHICLE OPERATION	.00	.00	5,000.00	5,000.00	.0
033-033-57000	LEASE PRINCIPAL	5,008.26	10,016.52	90,000.00	79,983.48	11.1
	TOTAL C.O.P.S.	5,008.26	20,016.52	220,000.00	199,983.48	9.1
	TOTAL FUND EXPENDITURES	5,008.26	20,016.52	220,000.00	199,983.48	9.1
	NET REVENUE OVER EXPENDITURES	(4,792.47)	(19,564.78)	(37,200.00)	(17,635.22)	(52.6)

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

STIP E. LINE ST. BRIDGE REPL.

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>DEPARTMENT 000</u>					
054-000-55026	CONTRACT SERVICES	<u>4,163.61</u>	<u>4,163.61</u>	<u>74,683.08</u>	<u>70,519.47</u>	<u>5.6</u>
	TOTAL DEPARTMENT 000	<u>4,163.61</u>	<u>4,163.61</u>	<u>74,683.08</u>	<u>70,519.47</u>	<u>5.6</u>
	TOTAL FUND EXPENDITURES	<u>4,163.61</u>	<u>4,163.61</u>	<u>74,683.08</u>	<u>70,519.47</u>	<u>5.6</u>
	NET REVENUE OVER EXPENDITURES	<u>(4,163.61)</u>	<u>(4,163.61)</u>	<u>(74,683.08)</u>	<u>(70,519.47)</u>	<u>(5.6)</u>

CITY OF BISHOP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

S WARREN ST. IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
055-000-39520	INTERGOVERNMENTAL REVENUE	.00	.00	1,000,000.00	1,000,000.00	.0
055-000-39999	TRANSFERS IN	.00	.00	1,419,213.00	1,419,213.00	.0
	TOTAL REVENUE	.00	.00	2,419,213.00	2,419,213.00	.0
	TOTAL FUND REVENUE	.00	.00	2,419,213.00	2,419,213.00	.0

CITY OF BISHOP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2026

S WARREN ST. IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 000</u>					
055-000-56027	CAPITAL IMPROVEMENT	.00	.00	2,419,213.00	2,419,213.00	.0
	TOTAL DEPARTMENT 000	.00	.00	2,419,213.00	2,419,213.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	2,419,213.00	2,419,213.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF BISHOP

Finance Department

AUGUST 2026

BANK RECONCILIATION REPORT



Prepared for City Council Review

CITY OF BISHOP, CALIFORNIA

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Eastern Sierra Checking (Eastern Sierra Checking) (1)

August 31, 2026

Account: 99900010110

Bank Account Number:

Bank Statement Balance:	1,375,569.48	Book Balance Previous Month:	1,737,619.60
Outstanding Deposits:	126,940.00	Total Receipts:	1,820,190.01
Outstanding Checks:	247,339.46	Total Disbursements:	2,302,536.36
Bank Adjustments:	103.23	Book Adjustments:	.00
Bank Balance:	1,255,273.25	Book Balance:	1,255,273.25
		Proof (Bank balance less book balance):	.00

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
15	2,022.14	19	280.00	1008	191.08-	1034	128.00-
1057	101.00	1108	88.29-	1110	565.46	1132	1,472.00-
1137	370.00-	1145	359.00	1158	43.65-	1159	64.00-
1168	468.75-	1213	185.00-	1234	558.40	1240	105.00-
1252	101,466.44	1254	10,345.25	1255	389.00	1256	997.00
1256	2,400.00	1257	40.50	1258	129.00	1259	52.50
1260	233.15	1261	240.00	1271	9,347.54	1272	243.19
1273	286.20						
Grand Totals:							126,940.00

Deposits cleared: 96 items

Deposits Outstanding: 29 items

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
3	142.50	5	281.25	18	200.00	21	2,022.14
1092	19.83	1639	38.00	1644	38.00	2443	165.48
3849	74.99	4696	1,623.97	4738	250.29	4877	6,920.00
5119	457.64	5546	119.89	6366	313.36	6412	100.00
6693	48.03	6948	668.91	7108	4,602.50	7258	144.96
7412	18.58	7420	18.58	7859	1,076.50	8324	66.50
8752	110.82	9412	203.50	9861	.11	9941	46.25
10994	75.00	11079	14.30	11879	340.50	12044	33.25
12086	31.99	12129	2,898.00	12474	36.94	12488	31.17
12493	36.94	12502	166.23	12613	120.00	13215	25.00
13247	30.35	13272	103.89	13407	40.00	13729	312.42
14058	2.74	14245	33.00	14258	80.00	14398	5,226.25
14508	150.00	14866	500.00	15193	75.91	15212	94.89
15228	690.25	15431	60.76	15634	200.00	15706	1,920.00
15779	75.91	15895	1,860.00	15905	30.00	15960	252.11
16062	358.86	16119	107.00	16207	46.17	16211	1,800.00
16264	985.69	16315	115.00	16320	37.49	16408	931.47
16430	1,800.00	16431	55.50	16458	1,060.00	16476	63.67
16494	158.53	16512	466.89	16515	255.11	16539	295.68
16542	371.52	16543	25.00	16546	597.58	16559	220.00
16577	225.69	16582	608.36	16585	339.30	16589	265.83

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
16594	439.46	16597	705.66	16600	62.06	16601	119.68
16602	498.79	16604	101.96	16606	371.52	16607	2,774.22
16608	1,800.00	16609	55.50	16610	25.00	16611	6,388.00
16612	551.58	16613	9,503.40	16614	11,051.76	16615	3,629.89
16616	573.73	16625	2,142.83	16626	115.00	16630	1,969.00
16638	202.52	16651	101.60	16652	539.00	16653	7,245.60
16654	2,923.97	16655	165.00	16656	568.90	16657	2,375.10
16658	11,589.42	16659	1,181.20	16660	97.26	16661	89.56
16662	91.36	16663	6,263.33	16664	248.05	16665	2,119.65
16666	312.18	16667	4,875.00	16668	1,667.74	16669	95.00
16670	1,042.56	16671	480.00	16672	5,556.79	16673	666.74
16674	1,500.00	75403	8.00	71125300	.73-	72426202	3,981.23
72426205	2,328.51	80726201	11,895.18	80726203	41,631.84	82126202	4,195.18
82126204	39,568.90	82126205	2,344.06				
Grand Totals:							<u><u>247,339.46</u></u>

Checks cleared: 254 items Checks Outstanding: 138 items

Bank Adjustments Section

Description	Amount	Description	Amount
CalPERS 1900 Timing Difference	192.44-	Check #16647 Timing Difference	295.68
Bank Reconciliation Off by 0.01	.01-		
Grand Totals:			<u><u>103.23</u></u>

Book Adjustments Section

CITY OF BISHOP

Finance Department

AUGUST 2026

COMBINED CASH REPORT



Prepared for City Council Review

CITY OF BISHOP, CALIFORNIA

CITY OF BISHOP
COMBINED CASH
AUGUST 31, 2026

COMBINED CASH ACCOUNTS

999-000-10110	CASH IN BANK	1,250,652.77
999-000-10111	LAIF INVESTMENT	16,021,529.42
999-000-10112	CASH EASTERN SIERRA BANK	.00
999-000-10113	CASH IN COUNTY TREASURY	460,392.31
999-000-10115	CASH IN BANK XPRESS BILLPAY	33,818.30
999-000-10116	CALIFORNIA CLASS INVESTMENT	6,382,254.44
999-000-10117	CASH IN BANK STRIPE	.00
999-000-10175	CASH CLEARING UTILITIES	14,948.87
999-000-10176	BUSINESS CASH CLEARING	.00
999-000-10177	DEPOSITS IN TRANSIT	.00
TOTAL COMBINED CASH		24,163,596.11
999-000-10100	CASH ALLOCATED TO FUNDS	(24,163,596.11)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	9,452,914.93
2	ALLOCATION TO SEWER FUND	3,358,644.39
3	ALLOCATION TO GAS TAX	550,305.68
4	ALLOCATION TO WATER FUND	4,156,114.78
5	ALLOCATION TO RFPD	503,866.18
6	ALLOCATION TO IMBC FIDUCIARY	.00
7	ALLOCATION TO LOCAL TRANSPORTATION FUND	267,797.82
8	ALLOCATION TO BOND AND TRUST FUND	40,677.61
9	ALLOCATION TO TRAFFIC SAFETY	8,141.29
10	ALLOCATION TO TUT MEASURE A	2,427,962.01
11	ALLOCATION TO ASSET FORFEITURE	5,846.57
12	ALLOCATION TO SUNRISE MHP	396,304.82
13	ALLOCATION TO GENERAL FIXED ASSETS	.00
15	ALLOCATION TO WATER IMPROVEMENT	.00
18	ALLOCATION TO FUND 018	.00
19	ALLOCATION TO STREETS-SIDEWALK IMPROVEMENT	1,730,560.30
21	ALLOCATION TO CANINE DONATION	8,012.54
22	ALLOCATION TO HEAVY EQUIPMENT REPLACEMENT	163,889.74
23	ALLOCATION TO PROPERTY/HOUSING DEVELOPMENT	21,327.69
24	ALLOCATION TO BAWA	120,562.77
25	ALLOCATION TO GENERAL CAPITAL PROJECTS	.00
26	ALLOCATION TO PLHA FUND	375,116.24
29	ALLOCATION TO FUND 029	.00
33	ALLOCATION TO C.O.P.S.	211,703.79
37	ALLOCATION TO HOME FUNDS/WILLOW ST	147,939.76
54	ALLOCATION TO STIP E. LINE ST. BRIDGE REPL.	69,685.72
55	ALLOCATION TO S WARREN ST. IMPROVEMENT	.00
57	ALLOCATION TO SEIBU TO SCHL BIKE PATH	.00
58	ALLOCATION TO PINE TO PARK/STIP	.00
59	ALLOCATION TO WEST JAY STREET	.00
60	ALLOCATION TO STIP-SPRUCE/YANEY/HANBY	.00
61	ALLOCATION TO E. LINE ST. IMPROVEMENTS	.00
62	ALLOCATION TO PLAYGROUND EQUIPMENT PROJECT	.00
70	ALLOCATION TO HOME OWNER ASSIST PRGM	128,100.00

CITY OF BISHOP
COMBINED CASH
AUGUST 31, 2026

71 ALLOCATION TO SILVER PEAK/IMACA	.00
72 ALLOCATION TO VALLEY APTS/13 CDBG 8972	18,121.48
TOTAL ALLOCATIONS TO OTHER FUNDS	24,163,596.11
ALLOCATION FROM COMBINED CASH FUND - 999-000-10100	(24,163,596.11)
ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF BISHOP

Finance Department

AUGUST 2026

INVESTMENT PORTFOLIO REPORT



Prepared for City Council Review

CITY OF BISHOP, CALIFORNIA

INVESTMENT ACCOUNTS

LAIF

STATEMENT PERIOD: AUGUST 2026

ENDING BALANCE: \$16,021,529.42

AVERAGE MONTHLY YIELD (ACCRUED QUARTERLY): 3.863%

CALIFORNIA CLASS

STATEMENT PERIOD: AUGUST 2026

ENDING BALANCE: \$6,382,254.44

AVERAGE MONTHLY YIELD (ACCRUED MONTHLY): 3.748%

COMBINED CITY OF BISHOP INVESTMENTS

STATEMENT PERIOD: AUGUST 2026

ENDING BALANCE: \$22,403,783.86

AVERAGE MONTHLY YIELD: 3.830%



State of California
Office of the
State Treasurer

LAIF Monthly Statements

LAIF Monthly Statement

CITY OF BISHOP
CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

LAIF Account #: 98-14-086

August 2026 Statement

No transactions were found for this reporting period.

Account Summary

Beginning Balance:	16,021,529.42
Total Deposit:	0.00
Total Withdrawal:	0.00
Ending Balance:	16,021,529.42



PMIA/LAIF Performance Report as of 09/23/26



Quarterly Performance Quarter Ended 06/30/26

LAIF Apportionment Rate ⁽²⁾ :	3.92
LAIF Earnings Ratio ⁽²⁾ :	0.00010743238142967
LAIF Administrative Cost ^{(1)*} :	.22
LAIF Fair Value Factor ⁽¹⁾ :	0.998872382
PMIA Daily ⁽¹⁾ :	3.83
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	269

PMIA Average Monthly Effective Yields⁽¹⁾

August	3.863
July	3.840
June	3.816
May	3.810
April	3.811
March	3.826

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 08/31/26 \$179.3 billion

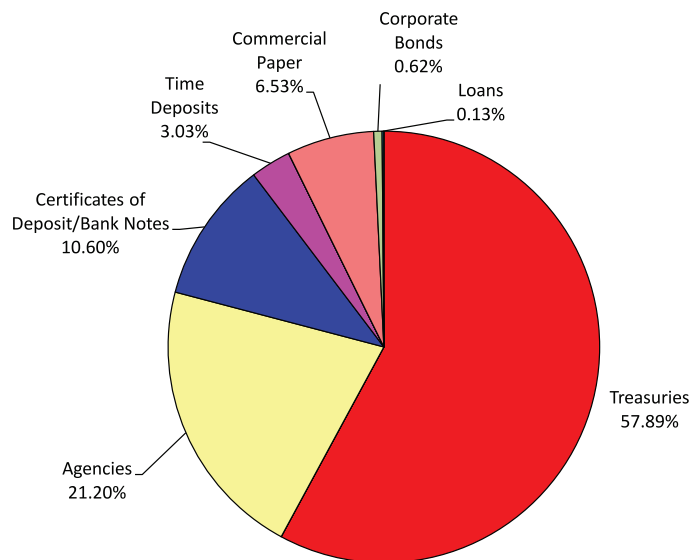


Chart does not include \$647,000.00 in mortgages, which equates to 0.0004%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**CALIFORNIA STATE TREASURER
FIONA MA, CPA**



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
09/29/26	3.94	3.87	280
09/28/26	3.94	3.87	281
09/27/26	3.93	3.87	277
09/26/26	3.93	3.87	278
09/25/26	3.93	3.87	279
09/24/26	3.93	3.85	275
09/23/26	3.92	3.86	273
09/22/26	3.92	3.86	275
09/21/26	3.92	3.86	277
09/20/26	3.92	3.86	276
09/19/26	3.92	3.86	277
09/18/26	3.92	3.86	278
09/17/26	3.92	3.86	279
09/16/26	3.92	3.86	280
09/15/26	3.91	3.86	281
09/14/26	3.90	3.86	281
09/13/26	3.90	3.86	283
09/12/26	3.90	3.86	284
09/11/26	3.90	3.86	285
09/10/26	3.90	3.86	283
09/09/26	3.89	3.86	277
09/08/26	3.89	3.86	275
09/07/26	3.88	3.85	273
09/06/26	3.88	3.85	274
09/05/26	3.88	3.85	275
09/04/26	3.88	3.85	276
09/03/26	3.88	3.85	277
09/02/26	3.88	3.85	278
09/01/26	3.88	3.85	279
08/31/26	3.87	3.85	272
08/30/26	3.87	3.85	271
08/29/26	3.87	3.85	272
08/28/26	3.87	3.85	273
08/27/26	3.87	3.85	274
08/26/26	3.87	3.85	271
08/25/26	3.87	3.85	272
08/24/26	3.87	3.85	274

*Daily yield does not reflect capital gains or losses

Updated: 9/30/20 **61**



CALIFORNIA STATE TREASURER
FIONA MA, CPA



PMIA Daily Effective Yield

Date	Daily	Quarter to Date	Average Maturity
08/23/26	3.87	3.85	276
08/22/26	3.87	3.85	277
08/21/26	3.87	3.85	278
08/20/26	3.87	3.85	279
08/19/26	3.87	3.85	279
08/18/26	3.87	3.85	280
08/17/26	3.87	3.85	282
08/16/26	3.85	3.85	285
08/15/26	3.85	3.85	286
08/14/26	3.87	3.85	285
08/13/26	3.87	3.85	283
08/12/26	3.86	3.85	278
08/11/26	3.86	3.84	280
08/10/26	3.86	3.84	278
08/09/26	3.86	3.84	280
08/08/26	3.86	3.84	280
08/07/26	3.86	3.84	280
08/06/26	3.86	3.84	280
08/05/26	3.86	3.84	280
08/04/26	3.86	3.84	281
08/03/26	3.86	3.84	281
08/02/26	3.85	3.84	281
08/01/26	3.85	3.84	281



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City of Bishop
377 W Line Street
Bishop, CA 93514

California CLASS

California CLASS		Average Monthly Yield: 3.7484%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0180-0001	City of Bishop	6,362,004.87	0.00	0.00	20,249.57	380,281.50	6,362,658.08	6,382,254.44
TOTAL		6,362,004.87	0.00	0.00	20,249.57	380,281.50	6,362,658.08	6,382,254.44



City of Bishop

Account Summary

Average Monthly Yield: 3.7484%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	6,362,004.87	0.00	0.00	20,249.57	380,281.50	6,362,658.08	6,382,254.44

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
08/01/2026	Beginning Balance			6,362,004.87	
08/31/2026	Income Dividend Reinvestment	20,249.57			
08/31/2026	Ending Balance			6,382,254.44	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
08/01/2026	0.000000000	3.7567%
08/02/2026	0.000205844	3.7567%
08/03/2026	0.000102625	3.7458%
08/04/2026	0.000102533	3.7425%
08/05/2026	0.000102638	3.7463%
08/06/2026	0.000102606	3.7451%
08/07/2026	0.000307731	3.7441%
08/08/2026	0.000000000	3.7441%
08/09/2026	0.000000000	3.7441%
08/10/2026	0.000102355	3.7360%
08/11/2026	0.000102538	3.7426%
08/12/2026	0.000102505	3.7414%
08/13/2026	0.000102463	3.7399%
08/14/2026	0.000307629	3.7428%
08/15/2026	0.000000000	3.7428%
08/16/2026	0.000000000	3.7428%
08/17/2026	0.000102638	3.7463%
08/18/2026	0.000102926	3.7568%
08/19/2026	0.000102823	3.7530%
08/20/2026	0.000102446	3.7393%
08/21/2026	0.000307422	3.7403%
08/22/2026	0.000000000	3.7403%
08/23/2026	0.000000000	3.7403%
08/24/2026	0.000102825	3.7531%
08/25/2026	0.000102852	3.7541%
08/26/2026	0.000103055	3.7615%
08/27/2026	0.000102991	3.7592%
08/28/2026	0.000308967	3.7591%
08/29/2026	0.000000000	3.7591%
08/30/2026	0.000000000	3.7591%
08/31/2026	0.000103168	3.7656%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

CITY OF BISHOP

Finance Department

AUGUST 2026

WARRANT REGISTER REPORT



Prepared for City Council Review

CITY OF BISHOP, CALIFORNIA

TO: CITY COUNCIL/CITY ADMINISTRATOR

FROM: FINANCE DIRECTOR

DATE: OCTOBER 1, 2026

**SUBJECT: APPROVAL OF WARRANT REGISTER FOR THE MONTH OF
AUGUST 2026**

COMMERCIAL WARRANTS

CHECK #16366, 16468-16539, 16542-16646,
16649-16674

AMOUNT ISSUED: \$745,706.44

MANUAL CHECKS & PAYROLL WARRANTS

AMOUNT ISSUED: \$1,556,829.92

TOTAL

AMOUNT ISSUED: \$2,302,536.36

Journal	Payee or Description	Date	Check Number	Amount
CD	Reynolds B of A Credit Card payment August 2026	08/31/2026	1	3,287.97
CD	Gonzalez B of A Credit Card payment August 2026	08/31/2026	2	2,743.37
CD	Foster B of A Credit Card payment August 2026	08/31/2026	3	9,473.57
CD	Marcellin B of A Credit Card payment August 2026	08/31/2026	4	3,550.40
CD	Gomez B of A Credit Card payment August 2026	08/31/2026	5	2,363.51
CD	July 2026 Pilot Thomas Inv. 386773	08/31/2026	6	9,573.47
CD	Russell B of A Credit Card payment August 2026	08/31/2026	7	993.83
CD	Grisham B of A Credit Card payment August 2026	08/31/2026	8	3,562.87
CD	McElroy B of A Credit Card payment August 2026	08/31/2026	9	2,746.72
CD	Derr B of A Credit Card Payment August 2026	08/31/2026	10	5,665.27
CD	Gamino B of A Credit Card Payment August 2026	08/31/2026	11	560.00
CD	Millici B of A Credit Card Payment August 2026	08/31/2026	12	491.85
CD	Cleland B of A Credit Card payment August 2026	08/31/2026	13	3,697.36
CD	CalPERS EPMC & ADJ - 6/22/26-7/5/26	08/31/2026	14	1,815.51
CD	CalPERS EPMC & ADJ - 7/6/26-7/19/26	08/31/2026	15	3,034.98
CD	CalPERS Retiree Medical & Adj - August 2026	08/31/2026	16	68,120.32
CD	CalPERS Retiree Medical & Adj - September 2026	08/31/2026	17	70,034.41
CD	CALPERS late fee - Daniel Burton Payroll 7/24/26	08/31/2026	18	200.00
CD	Poole B of A Credit Card payment August 2026	08/31/2026	19	1,753.19
CD	Paymentech Fee July 2026	08/31/2026	20	681.82
CD	Paymentech Fee July 2026	08/31/2026	21	1,181.86
CD	Xpress Bill Pay Fee July 2026	08/31/2026	22	1,061.99
CD	Bamboo HR August-September 2026	08/31/2026	23	2,313.25
CD	Rosenbauer Chassis Prepayment (Ladder Truck)	08/10/2026	24	466,867.00
CD	Enterprise Lease Payment August 2026	08/10/2026	25	10,491.01
CD	26-PW-01 Pay Application #1	08/10/2026	26	221,512.93
CDA	BISHOP HEATING & AIR CONDITIONING INC.	08/10/2026	16366	199.84-
CDA	Alliant Insurance Services, Inc	08/05/2026	16468	1,029.00
CDA	Bishop Country Club	08/05/2026	16469	350.00
CDA	CARMICHAEL BUSINESS TECH.	08/05/2026	16470	62,741.62
CDA	DEPT OF WATER AND POWER	08/05/2026	16471	5,145.60
CDA	DOUG MAIRS	08/05/2026	16472	236.50
CDA	EAN SERVICES, LLC	08/05/2026	16473	52.07
CDA	Elevated Mobile Repair, LLC	08/05/2026	16474	9,827.95
CDA	FRONTIER	08/05/2026	16475	684.72
CDA	HECTOR MARTINEZ	08/05/2026	16476	63.67
CDA	HELIX ENVIRONMENTAL PLANNING, INC	08/05/2026	16477	13,397.00
CDA	HIGH COUNTRY LUMBER	08/05/2026	16478	2,749.80
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	08/05/2026	16479	118.50
CDA	ioPredict, Inc	08/05/2026	16480	144.00
CDA	Kiley & Associates LLC	08/05/2026	16481	2,000.00
CDA	L.N Curtis & Sons	08/05/2026	16482	7,705.07
CDA	Michael Molina	08/05/2026	16483	104.00
CDA	MISSION LINEN & UNIFORM	08/05/2026	16484	580.42
CDA	MSA-DENTAL POOL	08/05/2026	16485	124.30
CDA	PREFERRED SEPTIC	08/05/2026	16486	3,412.19
CDA	PTS	08/05/2026	16487	85.00
CDA	RAMONS AUTO DETAIL	08/05/2026	16488	450.00
CDA	SOUTHERN CALIFORNIA EDISON	08/05/2026	16489	3,090.14
CDA	Terraverde Energy LLC	08/05/2026	16490	11,000.00
CDA	Thomson Reuters - West	08/05/2026	16491	1,359.86
CDA	UNDERGROUND SERVICE ALERT	08/05/2026	16492	57.40
CDA	VISION SERVICE PLAN	08/05/2026	16493	9.11
CDP	BOLING, WARREN J	08/07/2026	16494	158.53
CDP	UNDERHILL, CHERYL L.	08/07/2026	16495	63.94
CDP	SANTANA, FRANCISCO	08/07/2026	16496	1,149.50
CDP	FOREHAND, JASON A	08/07/2026	16497	5,411.99
CDP	MANUELITO, RUBEE	08/07/2026	16498	2,108.05

Journal	Payee or Description	Date	Check Number	Amount
CDP	MOLINA, MICHAEL	08/07/2026	16499	6,082.77
CDP	NAVALES, RYAN	08/07/2026	16500	414.66
CDP	FITT, ASHLEY	08/07/2026	16501	976.28
CDP	JACKSON, THOMAS E.	08/07/2026	16502	788.32
CDP	MADERA, JOCELYN	08/07/2026	16503	245.31
CDP	GRAVES, KANO	08/07/2026	16504	899.22
CDP	GONZALEZ, ROBERT	08/07/2026	16505	677.50
CDP	ENNIS, JERRY	08/07/2026	16506	986.86
CDP	ENNIS, KAREN	08/07/2026	16507	972.86
CDP	RUSSELL, BRET	08/07/2026	16508	3,965.47
CDP	MONDRAGON, DONOVAN	08/07/2026	16509	554.54
CDP	RAGER, ARIANA	08/07/2026	16510	363.38
CDP	FITT, CALEB	08/07/2026	16511	890.69
CDP	HAVERSTOCK, CLARE	08/07/2026	16512	466.89
CDP	LOWDEN, MIKE	08/07/2026	16513	229.93
CDP	DONDERO, JESIAH	08/07/2026	16514	982.37
CDP	DOUDA, ELLIOT	08/07/2026	16515	255.11
CDP	BEALL, NOAH	08/07/2026	16516	6,908.39
CDP	Esquivel, Victor	08/07/2026	16517	524.08
CDP	DURHAM, CLAIRE	08/07/2026	16518	4,340.02
CDP	JONES, MATTHEW	08/07/2026	16519	5,641.90
CDP	HENCKEL, KELLY	08/07/2026	16520	4,267.35
CDP	NOTT, CADENCE	08/07/2026	16521	385.00
CDP	DEVINCENT, MALEAH	08/07/2026	16522	995.63
CDP	DAVIS, ELLARY	08/07/2026	16523	740.76
CDP	JOHNSON, BRADY	08/07/2026	16524	1,003.26
CDP	NOESSER, COLIN	08/07/2026	16525	414.32
CDP	MARTINEZ, DULCE	08/07/2026	16526	700.59
CDP	CORTES, GETHSEMANIE	08/07/2026	16527	391.26
CDP	Stavros, Nicholas	08/07/2026	16528	4,631.95
CDP	OROZCO, JESUS A.	08/07/2026	16529	4,362.31
CDP	del Giudice, Teb	08/07/2026	16530	893.77
CDP	SANTANA, ANGEL	08/07/2026	16531	671.01
CDP	JENKINS, DEMI	08/07/2026	16532	823.33
CDP	PEREZ, ADAN	08/07/2026	16533	820.44
CDP	Shunkwiler, Robert	08/07/2026	16534	725.45
CDP	GARCIA, SYDNEY	08/07/2026	16535	393.40
CDP	Gustie, Byron	08/07/2026	16536	358.86
CDP	DISHION, SOPHIE	08/07/2026	16537	195.05
CDP	PONCE, NINA	08/07/2026	16538	554.54
CDP	DONDERO, EMORY	08/07/2026	16539	295.68
CDPT	AMERICAN FIDELITY	08/06/2026	16542	371.52
CDPT	Franchise Tax Board	08/06/2026	16543	25.00
CDPT	US BANK TRUST WESTERN REGION	08/06/2026	16544	10,513.71
CDA	Michael Hohl Motor Co	08/11/2026	16545	127,350.00
CDA	ALEX PRINTING	08/11/2026	16546	597.58
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	08/11/2026	16547	1,824.90
CDA	BISHOP PAIUTE TRIBAL	08/11/2026	16548	34.00
CDA	BOYD FENCE	08/11/2026	16549	1,200.00
CDA	BROWN'S SUPPLY	08/11/2026	16550	17.94
CDA	CARMICHAEL BUSINESS TECH.	08/11/2026	16551	4,978.86
CDA	CPRS	08/11/2026	16552	570.00
CDA	DEPT OF WATER AND POWER	08/11/2026	16553	1,938.18
CDA	Dewey Services Inc	08/11/2026	16554	124.00
CDA	Eastern Sierra Land Trust	08/11/2026	16555	5,000.00
CDA	HUNT PROPANE, INC.	08/11/2026	16556	240.71
CDA	INYO COUNTY RECYCLING & WASTE MANAGEMENT	08/11/2026	16557	1,134.00
CDA	Jones Mayer	08/11/2026	16558	15,507.12

Journal	Payee or Description	Date	Check Number	Amount
CDA	MORALES ROOTER	08/11/2026	16559	220.00
CDA	MR. K. AUTOMOTIVE SERVICE INC.	08/11/2026	16560	1,725.19
CDA	OPTIMUM	08/11/2026	16561	1,199.11
CDA	OUR WATER WORKS	08/11/2026	16562	30.00
CDA	RAMONS AUTO DETAIL	08/11/2026	16563	640.00
CDA	SOUTHERN CALIFORNIA EDISON	08/11/2026	16564	5,273.29
CDA	STEVE'S AUTO & TRUCK PART	08/11/2026	16565	2,519.64
CDA	THE FED-UP STORE	08/11/2026	16566	310.76
CDA	THE SIERRA READER	08/11/2026	16567	258.00
CDA	The Sierra Reader/ El Sol de la Sierra	08/11/2026	16568	258.00
CDA	VERIZON BUSINESS	08/11/2026	16569	70.48
CDA	WESTERN NEVADA SUPPLY CO.	08/11/2026	16570	5,950.13
CDP	UNDERHILL, CHERYL L.	08/21/2026	16571	63.94
CDP	SANTANA, FRANCISCO	08/21/2026	16572	1,253.57
CDP	MOLINA, MICHAEL	08/21/2026	16573	647.88
CDP	NAVALES, RYAN	08/21/2026	16574	414.66
CDP	FITT, ASHLEY	08/21/2026	16575	537.39
CDP	JACKSON, THOMAS E.	08/21/2026	16576	788.32
CDP	MADERA, JOCELYN	08/21/2026	16577	225.69
CDP	GRAVES, KANO	08/21/2026	16578	712.58
CDP	GONZALEZ, ROBERT	08/21/2026	16579	468.94
CDP	ENNIS, JERRY	08/21/2026	16580	1,081.15
CDP	ENNIS, KAREN	08/21/2026	16581	972.86
CDP	DERR, LEVI	08/21/2026	16582	608.36
CDP	RUSSELL, BRET	08/21/2026	16583	3,965.47
CDP	FITT, CALEB	08/21/2026	16584	586.68
CDP	HAVERSTOCK, CLARE	08/21/2026	16585	339.30
CDP	LOWDEN, MIKE	08/21/2026	16586	159.95
CDP	DONDERO, JESIAH	08/21/2026	16587	1,000.00
CDP	BANK, LOU	08/21/2026	16588	26.37
CDP	NOTT, CADENCE	08/21/2026	16589	265.83
CDP	DEVINCENT, MALEAH	08/21/2026	16590	657.34
CDP	DAVIS, ELLARY	08/21/2026	16591	490.14
CDP	JOHNSON, BRADY	08/21/2026	16592	783.67
CDP	NOESSER, COLIN	08/21/2026	16593	628.02
CDP	MARTINEZ, DULCE	08/21/2026	16594	439.46
CDP	del Giudice, Teb	08/21/2026	16595	1,027.63
CDP	SANTANA, ANGEL	08/21/2026	16596	494.81
CDP	JENKINS, DEMI	08/21/2026	16597	705.66
CDP	PEREZ, ADAN	08/21/2026	16598	755.26
CDP	Shunkwiler, Robert	08/21/2026	16599	725.45
CDP	GARCIA, SYDNEY	08/21/2026	16600	62.06
CDP	Gustie, Byron	08/21/2026	16601	119.68
CDP	DISHION, SOPHIE	08/21/2026	16602	498.79
CDP	PONCE, NINA	08/21/2026	16603	506.76
CDP	DONDERO, EMORY	08/21/2026	16604	101.96
CDP	Hernandez Carrillo, Ashlynn	08/21/2026	16605	57.63
CDPT	AMERICAN FIDELITY	08/19/2026	16606	371.52
CDPT	AMERICAN FIDELITY	08/19/2026	16607	2,774.22
CDPT	BPOA	08/19/2026	16608	1,800.00
CDPT	COBEA	08/19/2026	16609	55.50
CDPT	Franchise Tax Board	08/19/2026	16610	25.00
CDPT	MSA-DENTAL POOL	08/19/2026	16611	6,388.00
CDPT	TEXAS LIFE INSURANCE COMPANY	08/19/2026	16612	551.58
CDPT	U.S Bank PARS Account #: 6746050100	08/19/2026	16613	9,503.40
CDPT	US BANK TRUST WESTERN REGION	08/19/2026	16614	11,051.76
CDPT	US BANK TRUST WESTERN REGION	08/19/2026	16615	3,629.89
CDPT	VISION SERVICE PLAN	08/19/2026	16616	573.73

Journal	Payee or Description	Date	Check Number	Amount
CDA	711 MATERIALS, INC	08/19/2026	16617	495.57
CDA	AT&T Mobility LLC	08/19/2026	16618	927.66
CDA	BISHOP AUTOMOTIVE CENTER	08/19/2026	16619	706.47
CDA	BISHOP CHAMBER OF COMMERCE	08/19/2026	16620	209,751.10
CDA	CALIFORNIA BROADBAND	08/19/2026	16621	512.95
CDA	CANON FINANCIAL SERVICES	08/19/2026	16622	2,242.95
CDA	CivicPlus, LLC	08/19/2026	16623	1,458.61
CDA	Comcast Business	08/19/2026	16624	773.35
CDA	CORDICO, INC	08/19/2026	16625	2,142.83
CDA	Eastern Sierra Cancer Alliance	08/19/2026	16626	115.00
CDA	FEDEX	08/19/2026	16627	51.32
CDA	FRONTIER	08/19/2026	16628	86.98
CDA	GRAINGER	08/19/2026	16629	88.10
CDA	ISU INSURANCE SERVICES	08/19/2026	16630	1,969.00
CDA	JOSE GARCIA	08/19/2026	16631	586.87
CDA	L.N Curtis & Sons	08/19/2026	16632	924.38
CDA	LIEBERT CASSIDY WHITMORE	08/19/2026	16633	3,154.00
CDA	MANOR TRUE VALUE HARDWARE	08/19/2026	16634	10.46
CDA	MR. K. AUTOMOTIVE SERVICE INC.	08/19/2026	16635	2,654.15
CDA	PERRY MOTORS, INC.	08/19/2026	16636	169.75
CDA	PREFERRED SEPTIC	08/19/2026	16637	437.00
CDA	QUILL CORP	08/19/2026	16638	202.52
CDA	RAMONS AUTO DETAIL	08/19/2026	16639	600.00
CDA	REVIZE, LLC	08/19/2026	16640	2,400.00
CDA	SOUTHERN CALIFORNIA EDISON	08/19/2026	16641	333.16
CDA	Urine Luck Portables and Septic	08/19/2026	16642	185.00
CDA	US Foods, Inc.	08/19/2026	16643	1,077.94
CDA	VERIZON WIRELESS	08/19/2026	16644	486.70
CDA	WILD IRIS	08/19/2026	16645	4,587.18
CDA	Wood Rodgers Inc	08/19/2026	16646	9,583.75
CDP	PICKEN, ROBIN M.	08/24/2026	16649	58.10
CDA	Alliant Insurance Services, Inc	08/25/2026	16650	358.00
CDA	AMERICAN BACKFLOW SPECIALTIES, INC.	08/25/2026	16651	101.60
CDA	AMERICAN WATER WORKS	08/25/2026	16652	539.00
CDA	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	08/25/2026	16653	7,245.60
CDA	Benz Air Engineering Co. Inc	08/25/2026	16654	2,923.97
CDA	BISHOP HEATING & AIR CONDITIONING INC.	08/25/2026	16655	165.00
CDA	BSK ASSOCIATES	08/25/2026	16656	568.90
CDA	BSN SPORTS INC.	08/25/2026	16657	2,375.10
CDA	DEPT OF WATER AND POWER	08/25/2026	16658	11,589.42
CDA	Elevated Mobile Repair, LLC	08/25/2026	16659	1,181.20
CDA	FRONTIER	08/25/2026	16660	97.26
CDA	GRAINGER	08/25/2026	16661	89.56
CDA	Inyo Register	08/25/2026	16662	91.36
CDA	L.N Curtis & Sons	08/25/2026	16663	6,263.33
CDA	LEHR AUTO ELECTRIC	08/25/2026	16664	248.05
CDA	MUNICIPAL MAINT EQUIPMENT	08/25/2026	16665	2,119.65
CDA	OPTIMUM	08/25/2026	16666	312.18
CDA	Paragon Investigative Services	08/25/2026	16667	4,875.00
CDA	PARS PHASE II SYSTEMS	08/25/2026	16668	1,667.74
CDA	Pioneer Home Health Care	08/25/2026	16669	95.00
CDA	PREFERRED SEPTIC	08/25/2026	16670	1,042.56
CDA	RAMONS AUTO DETAIL	08/25/2026	16671	480.00
CDA	SOUTHERN CALIFORNIA EDISON	08/25/2026	16672	5,556.79
CDA	VERIZON WIRELESS	08/25/2026	16673	666.74
CDA	Vickers Consulting Services, Inc	08/26/2026	16674	1,500.00
CDP	DIRECT DEPOSIT TOTAL	08/07/2026	92201	185,155.49
CDP	DIRECT DEPOSIT TOTAL	08/21/2026	92202	156,223.60

Journal	Payee or Description	Date	Check Number	Amount
CDPT	EMPLOYMENT DEV. DEPT.	08/06/2026	80726200	13,428.00
CDPT	GREAT-WEST LIFE & ANNUITY	08/06/2026	80726201	11,895.18
CDPT	IRS	08/06/2026	80726202	43,477.67
CDPT	PERS	08/06/2026	80726203	41,631.84
CDPT	PERS DEFERRED COMP	08/06/2026	80726204	2,323.01
CDPT	CALPERS MEDICAL	08/19/2026	82126200	122,512.00
CDPT	EMPLOYMENT DEV. DEPT.	08/19/2026	82126201	8,394.00
CDPT	GREAT-WEST LIFE & ANNUITY	08/19/2026	82126202	4,195.18
CDPT	IRS	08/19/2026	82126203	27,902.53
CDPT	PERS	08/19/2026	82126204	39,568.90
CDPT	PERS DEFERRED COMP	08/19/2026	82126205	2,344.06
Grand Totals:				<u>2,302,536.36</u>



Agenda Item: 9.C

Date of Meeting: October 12, 2026

Department: Fire

STAFF REPORT

To: City Council
From: Ethan Aukee
Subject: **Declare Fire Apparatus as Surplus Equipment**
Prepared On: October 2, 2026

Background/History:

The Bishop Fire Department has retained several apparatus that have reached the end of their useful life. Recent purchases of newer apparatus have replaced these units and allow the department to maintain operations without the older equipment. Declaring the older equipment as surplus will remove unneeded assets from the fleet and create additional space at department fire stations for improved apparatus organization.

Analysis/Discussion:

The identified apparatus are no longer necessary for department operations due to the acquisition of newer replacement units. Retaining the older equipment requires storage space and limits the department's ability to efficiently organize active apparatus within each fire station. Declaring these units as surplus equipment will allow for appropriate disposal while improving available station space and overall fleet organization. For reference, the Engine 1 was acquired in 1991, Engine 8 was acquired in 1994, and Water Tender 12 was acquired in 2001. Each has a book value of \$0 on the City's balance sheet.

Impacts to Council Goals and Strategic Planning Priorities:

This action supports the City Council's priorities of maintaining and enhancing the provision of public safety and consistently improving City services and functionality. Declaring three Fire Department apparatus as surplus promotes responsible management of City assets by removing equipment that is no longer needed for operational use and supports prudent fiscal management. The action is also consistent with the Strategic Plan objective to implement a Capital Replacement Program and supports continued improvement of Fire Department service and operational readiness.

Budget Impacts:

No material budget impacts are anticipated. Disposition of the surplus apparatus may result in a nominal increase in General Fund revenue, depending on the method of disposition.

Legal Review:

Legal review is not required for this item.

Recommended Action:

Declare Pierce Engine 1 Telesquirt, Ford Engine 8, and Kaiser Jeep Water Tender 12, as surplus equipment and authorize the disposal of each in accordance with applicable City policy and procedures.

Approved By: Ethan Aukee 10/2/2026

Approved By: Alison Bishop 10/2/2026

Approved By: Pam Foster 10/2/2026

Approved By:



Agenda Item: 9.D
Date of Meeting: October 12, 2026
Department: Planning

STAFF REPORT

To: City Council
From: Ana Budnyk
Subject: **Fiscal Year 2026-27 Signage Repair & Removal Grant Program – Grant Awards**
Prepared On: October 5, 2026

Background/History:

The City of Bishop established the Fiscal Year 2026-27 Signage Repair & Removal Grant Program to improve the appearance of commercial properties, encourage investment in local businesses, and support implementation of the City's Sign Ordinance. The program provides financial assistance to local property owners, businesses, and organizations for eligible signage improvements, including maintenance and repair of existing signs, replacement of damaged sign components, lighting and electrical repairs, removal of abandoned, obsolete, or nonconforming signs, removal of eligible freestanding pylon signs, associated façade restoration, and replacement with code-compliant signage, where applicable.

The program provides reimbursement of up to 50 percent of eligible project costs. Maximum grant awards are \$3,000 per property for eligible projects involving the removal of a freestanding pylon sign and \$500 per property for sign maintenance and other eligible signage projects.

Applications received during the initial application period were evaluated using the criteria established in the grant program. Following its review, the staff recommends approval of all six submitted grant awards totaling \$6,805, with \$8,195 remaining.

Analysis/Discussion:

Applications were evaluated using standardized criteria and a common scoring sheet to provide for consistent review.

- Completeness of the application.
- Eligibility of the proposed project.

- Expected improvement to the appearance, condition, or safety of the property's signage.
- Consistency with the Sign Ordinance.
- Availability of grant funds.

Applicant	Property Address	Proposed Work	Estimated Project Cost	Recommended Grant Award
Alpine Signs	276 South Warren Street	Pylon Sign Removal	\$4,090	\$2,045
City Center West-Pleasant Valley Associates	187 B W. Line Street	Replacement/maintenance of existing signage	\$7,387	\$500
City Center West-Community Printing	187 B W. Line Street	Replacement/maintenance of existing signage	\$7,387	\$500
Black Sheep	232 N Main S	Maintenance of existing signage – new panels	\$1,400	\$500
State Farm	178 E Line Street	178 E Line St	\$3,600	\$1,800
Kmart (Old)	910 N. Main Street	Pylon Sign Removal	\$3,280	\$1,460
TOTAL				\$6,805.00

Grant funds are provided on a reimbursement basis. Applicants may not receive reimbursement until the approved work has been completed and the documentation required by the grant program has been submitted to and accepted by the City. All projects remain subject to applicable City permitting and sign requirements.

Impacts to Council Goals and Strategic Planning Priorities:

The City Council appropriated \$15,000 in the Fiscal Year 2026-27 budget to fund the Signage Repair & Removal Grant Program.

Budget Impacts:

\$15,000 was appropriated in Fiscal Year 2026-27. Any remaining program funds would continue to be available for eligible applications received on a rolling basis until the available funding has been exhausted. Any carryover from fiscal year to fiscal year is subject to future budget appropriation.

Legal Review:

Recommended Action:

Approve Fiscal Year 2026-27 Signage Repair & Removal Grant Program awards totaling \$6,805 and authorize staff to administer the grants in accordance with the adopted program requirements.

Approved By: Ethan Aukee 10/5/2026

Approved By: Alison Bishop 10/5/2026

Approved By: Pam Foster 10/6/2026

Approved By:



Agenda Item: 10.A
Date of Meeting: October 12, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Organizational Restructuring of the Community Services Department**
Prepared On: October 6, 2026
Attachments: Parks Supervisor DRAFT 2026 10 12
Park Facilities Lead Worker DRAFT 2026 10 12
Building and Grounds Supervisor DRAFT 2026 10 12
2026-2027 Full-Time Salary Schedule DRAFT 2026 10 12
Community Services Restructure - Budget Adjustment 2026 10 12

Background/History:

Historically, the Community Services Manager position has provided oversight of a broad range of City services, including operations of the City Park, Main Street maintenance, adult and youth recreation programs, community events, and other community services.

As part of the City's ongoing evaluation of its organizational structure and operational priorities, staff has identified an opportunity to better align these responsibilities with the City's current needs. In particular, the City has identified the management and maintenance of City buildings, grounds, and facilities as an area requiring increased focus and attention. This was also identified as a priority during the City's Strategic Planning discussions.

The proposed restructuring is intended to provide greater focus and accountability in these areas while maintaining strong oversight of the City's parks, recreation programs, and community services.

Analysis/Discussion:

Staff recommends restructuring the department by eliminating the Community Services Manager position and establishing a Building and Grounds Supervisor position.

The Building and Grounds Supervisor would provide dedicated oversight of City buildings, grounds, facility maintenance, and related operations. This would allow the City to more proactively coordinate facility needs, establish maintenance priorities, and provide consistent oversight of City-owned buildings and property.

Responsibilities within the Parks and Recreation function would also be redistributed. The Park Supervisor and Park Facilities Lead Worker positions would assume additional responsibilities related to the operation and maintenance of the City's parks and recreational facilities.

Under the proposed structure, the Building and Grounds Supervisor and Park Supervisor would be equal-level positions reporting to the City Administrator or their designee. The Park Facilities Lead Worker would continue to work under the direction of the Park Supervisor with expanded responsibilities.

The proposed structure will create clearer areas of responsibility while allowing the City Administrator or designee to maintain coordination between facilities, parks, recreation programs, and community services.

The restructuring is intended to position the City to more effectively manage its facilities and community assets, while providing focused leadership for the City's parks and community programs.

Impacts to Council Goals and Strategic Planning Priorities:

The proposed restructuring supports the City's Strategic Planning priorities related to organizational effectiveness and the ongoing maintenance and management of City facilities.

Providing dedicated supervisory responsibility for buildings and grounds will allow the City to place greater emphasis on preventative maintenance, facility conditions, improvements, work planning, and accountability for City-owned property.

The restructuring also supports the City's broader organizational effectiveness goals by aligning staffing responsibilities with identified operational needs and creating clear lines of responsibility.

Budget Impacts:

The proposed restructuring of the Community Services Department requires budget adjustments. The required budget adjustments are attached. In summary, the restructuring results in increased spending within the General Fund in the amount of \$18,875.00 and increased spending within the Sunrise Mobile Home Park Fund in the amount of \$536.60 for the remainder of fiscal year 2026-27.

Legal Review:

Legal Review is not required for this item.

Recommended Action:

Staff recommends that the City Council approve the restructuring of the Community Services Department to better align staffing responsibilities with the City's current operational needs and priorities, including:

1. Eliminating the Community Services Manager position;
2. Establishing a Building and Grounds Supervisor position;
3. Expanding the responsibilities of the Park Supervisor and Park Facilities Lead Worker positions; and

4. Approving the required budget adjustments.

Approved By: Ethan Aukee 10/6/2026

Approved By: Pam Foster 10/6/2026

Approved By: Alison Bishop 10/6/2026

Approved By:



CITY OF BISHOP

JOB DESCRIPTION

Title: Parks Supervisor
Type: Full-Time, Non-Exempt
Department: Community Services Dept.
Revised: 10/2026

DEFINITION

The Parks Supervisor plans, supervises, and participates in the maintenance and enhancement of the City park and park facilities, including athletic fields, playgrounds, City pool, park buildings, park landscaped areas, and Sunrise Mobile Home park. The position assists in the coordination and implementation of the use of park fields and facilities for recreation, sports, special events, and other approved activities.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the Community Services Director.
- Exercises direct supervision over Parks Facilities Lead Worker and general supervision over part-time staff.

EXAMPLE OF DUTIES

Duties may include, but are not limited to:

- Assist with development and monitoring of budgets for assigned City park and park facilities, Sunrise Mobile Home Park, equipment, materials, and supplies.
- Oversee maintenance of City Park, pool, playground areas, landscaped areas, streetscape, and Sunrise Mobile Home Park.
- Oversee the implementation and development of annual work plans for the park, pool, or facility.
- Supervise crews of skilled and semi-skilled personnel in the repair and maintenance of parks and recreation facilities including, but not limited to parks, pool, playgrounds, landscaped areas, streetscape, and Sunrise Mobile Home Park
- Determine materials, supplies, equipment, and personnel required for each assigned project.
- Participate in the full range of park maintenance activities, perform minor repairs on equipment and report the need for major repairs; operate equipment such as mowers, backhoes, and loaders, for a variety of park maintenance operations.
- Perform all tasks in a courteous, effective, and professional manner, including when working with those that are unhappy with City services or policies or are otherwise difficult.
- Maintain records of pesticide applications, training, and implementation of safety standards as required by all state and government regulations.
- Develops performance standards, scheduling, works as part of the budget team, and volunteer coordination.
- Assist with scheduling of City Park facilities, coordination, and implementation of youth and adult programs, aquatics, events, summer programs, and camps.

- Perform event set-up, facility care, routine inspections, clean-up, and stewardship of rules and regulations. Available for emergency call outs, works with members of the public, and users to address concerns and complaints.
- Acts as liaison to Youth and Adult sports groups.
- Assist city staff in the coordination and implementation of park field and facility use for recreation programs, youth and adult sports, user groups, tournaments, special events, and other approved park uses.
- Provide information to and from the public and press in person, by phone, in written means, and other electronics means.
- Interpret city policies, rules, and regulations and refer inquiries to other staff as appropriate.
- Develop standard procedures for maintenance work in the City Park and facilities.
- Assist processing Facility Use Requests.
- Acts and responds to maintenance issues at Sunrise Mobile Home Park.
- Gather, analyze, report, file, and retrieve data and documents related to Community Services.
- Assist in the development, monitoring, and management of the Community Services budget including record keeping.
- Responsible for maintenance and presentation of multi-use athletics fields.
- Responsible for maintenance of Sunrise Mobile Home Park property and all City owned units.
- Maintains all mowing and power equipment.
- Prepares and orders necessary components for all power, pool, and mowing equipment.
- Receive, record, and report all safety issues to Community Services Director.
- Acts as support for the Community Garden project.
- Maintain Community Services equipment inventory.
- Order and receive materials and supplies.
- Responsible for scheduling, timekeeping, and training of all maintenance staff.
- Conduct required staff performance evaluations and manage staff performance expectations throughout the year for maintenance staff.
- Participates in hiring and discipline of all maintenance staff.
- Collects quotes and participates in the Purchase Order process.
- Receive and track Facility Use Request.
- Special Event coordination at City Park and Facilities.
- Coordinate Memorial and Dedication of trees, benches, and plaques.
- Responds to callouts and is able to adjust work schedule to accommodate public events.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles of organization, administration, budget and personnel management.
- Materials, methods, practices, and equipment used in park, athletic field, pool, grounds, and park facility maintenance and repair.
- Proper techniques of grounds maintenance, athletic field maintenance and preparation, playground maintenance, irrigation, fertilization, mowing, tree, shrub, and flower-bed care.
- Swimming pool water treatment, pumps, pool chemicals, water testing, and related pool maintenance systems.
- Maintenance and repair of sprinkler and irrigation equipment.
- Operation and maintenance of light and heavy power-driven equipment.
- Occupational hazards, standard safety precautions, and safe work practices.
- Principles and practices of supervision, training, scheduling, and employee performance management.
- Coordination and implementation of park and athletic field use for recreation, sports, user groups, and special events.

Ability to:

- Supervise, train, schedule, and evaluate assigned staff.
- Plan, prioritize, assign, and coordinate park and facility maintenance work.
- Assist with implementation of approved field and park facility schedules by coordinating recreation programming needs, maintenance requirements, field conditions, and special-event operational support.
- Operate a variety of light and heavy power-driven equipment.
- Understand, interpret, and apply applicable regulations, rules, ordinances, policies, and safety requirements.
- Maintain accurate records and prepare routine reports.
- Establish and maintain effective working relationships with staff, recreation groups, event organizers, contractors, and the public.
- Communicate clearly and concisely, both orally and in writing.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Five years of increasingly responsible experience in parks, grounds, athletic field, pool, facility maintenance, or a closely related field, including at least two years in a supervisory or lead capacity.
- Education or training in parks maintenance, recreation facility maintenance, horticulture, turf management, public administration, or a related field is desirable.

LICENSES OR CERTIFICATES

- Possession of a valid California driver's license or ability to obtain one prior to employment.
- Obtain Certified Pool Operator, Playground Safety Certification, and Pesticide certificates within one year of employment and/or other professional certifications as deemed appropriate.

TOOLS AND EQUIPMENT USED

- Personal computer including word processing, spreadsheet, database, scheduling, and registration software.
- Motor vehicle; phone; radio; and various tools and equipment appropriate to assigned duties.

PHYSICAL, MENTAL AND EMOTIONAL REQUIREMENTS

The physical demands described here are representative of those required to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Meet and maintain standards of physical endurance and agility; perform heavy manual labor; lift in excess of ninety pounds; use a pick and shovel; move tools and equipment by pushing and pulling; stand and walk on uneven surfaces; work in confined spaces; work in adverse weather conditions; must have the physical stamina to withstand repetitive bending, twisting, squatting, and reaching overhead.
- The employee must have the ability to develop and maintain cooperative working relationships; remain composed and respond appropriately to difficult situations; recognize emotionally charged issues or problems, cope effectively with various responses and apply sound judgment in problem solving.
- While performing the duties of this job, the employee is required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch, or crawl; push and pull; talk or hear; and smell.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

Work is performed in both indoor and outdoor environments and may include exposure to varying temperatures, moving equipment, noise, dust, fumes, chemicals, electrical hazards, wet conditions, and uneven surfaces. Evening, weekend, emergency call-out, and adjusted schedules may be required based on operational and event needs.

GENERAL

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. This job description does not constitute an employment agreement and is subject to change as the needs of the City and requirements of the job change.

Approved by City Council on:



CITY OF BISHOP

JOB DESCRIPTION

Title: Park Facilities Lead Worker
Type: Full- Time, Non-Exempt

Department: Community Services Dept.
Revised: 10/2026

DEFINITION

Responsible for performing a variety of semi-skilled and skilled maintenance, repair and program coordination duties for parks and recreational grounds and facilities.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the Parks Supervisor.
- Exercises direct supervision over part-time park staff, including assigning and reviewing work, preparing staff schedules, providing day-to-day direction, and reviewing and approving employee timesheets.

EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

- Directly supervise part-time and seasonal park staff; assign and monitor work; prepare and adjust staff schedules to ensure appropriate coverage; and review and approve employee timesheets for accuracy and completeness.
- Maintaining plantings, lawns and grounds in City parks and landscaped areas: plant, water, weed, mow and trim lawns, plants, hedges, shrubs and trees.
- Maintain/prepare athletic fields, other recreational areas, and coordinate with the Parks Supervisor in preparation for programs, activities and events.
- Assist with planning coordination of youth and adult programs, aquatics, events as well as summer programs and skill camps.
- Perform minor maintenance and repair on parks and other City owned buildings and facilities including painting, light carpentry, light plumbing and other tasks: clean and perform minor maintenance on restrooms, maintain supplies for restrooms.
- Perform maintenance on sprinklers and irrigation equipment.
- Assist in snow removal from parks and recreation areas and City grounds as needed.
- Perform general grounds cleaning, related duties as assigned, and stewardship of rules and regulations.
- Perform minor repairs on small engines and equipment.

QUALIFICATIONS

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Three years of experience performing a variety of parks and grounds maintenance activities desired.
- Two (2) years' experience in parks and recreation program management desired.
- Education equivalent to the completion of the twelfth grade.

Knowledge, Skills and Abilities:

- Knowledge of maintenance and repair of sprinkler and irrigation equipment.
- Basic knowledge of pool chemicals and water testing.
- Knowledge of basic techniques of carpentry, plumbing and painting.

Licenses or Certificates:

- Must possess a valid California driver's license or have the ability to obtain one prior to employment.
- Obtain Certified Pool Operator and Pesticide certificates within one year of employment and/or other professional certifications as deemed appropriate.

Tools and Equipment Used:

- Personal computer including word processing, spreadsheet and database.
- Motor vehicle; phone; radio; fax; copy machine, hand tools, power tools and light power equipment.

PHYSICAL, MENTAL AND EMOTIONAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Meet and maintain standards of physical endurance and agility; perform heavy manual labor; lift in excess of ninety pounds; use a pick and shovel; move tools and equipment by pushing and pulling; stand and walk on uneven surfaces; work in confined spaces; work in adverse weather conditions; must have the physical stamina to withstand repetitive bending, twisting, squatting, and reaching overhead.
- The employee must have the ability to develop and maintain cooperative working relationships; remain composed and respond appropriately to difficult situations; recognize emotionally charged issues or problems, cope effectively with various responses and apply sound judgment in problem solving.
- While performing the duties of this job, the employee is required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch, or crawl; push and pull; talk or hear; and smell.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in an outdoor setting with varying temperatures. The employee regularly works on or near moving mechanical parts and in high and/or precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne

particles, toxic or caustic chemicals, risk of electrical shock and vibration. The noise level in the work environment is usually quiet to loud.

A moderate amount of travel within the local area is required.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference checks; job related tests as well as a polygraph examination may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved by Council:



CITY OF BISHOP

JOB DESCRIPTION

Title: Buildings & Grounds Supervisor **Department:** Community Services
Type: Full-Time, Non-Exempt **Revised:** 10/2026

DEFINITION

The Buildings and Grounds Supervisor plans, coordinates, supervises, and participates in the maintenance and enhancement of assigned City buildings, grounds, sidewalks, streetscapes, landscaped public spaces, and other City public areas located outside of park facilities. The position is responsible for City Hall facility maintenance and assigned building systems and grounds. The position also plans, coordinates, and supervises recreation programs and adult sports. For special events occurring on City property or public spaces, the position provides operational support for events.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the Community Services Director.
- Exercises general supervision over assigned buildings and grounds maintenance staff and may supervise part-time staff associated with recreation programs.

EXAMPLE OF DUTIES

Duties may include, but are not limited to:

- Oversee and participate in the maintenance, repair, and presentation of City Hall and other assigned City buildings and non-park facilities.
- Assist in the implementation of park field and facility improvement projects and special projects as assigned, based on operational needs and priorities of the City. Work collaboratively with the Parks Supervisor, Community Services Director, contractors, vendors, and other City staff as appropriate.
- Oversee and participate in maintenance of City sidewalks and associated landscaped areas, streetscapes, medians, planters, street trees, beautification areas, and other City public spaces outside of park facilities.
- Organize, assign, schedule, and supervise crews performing building, grounds, streetscape, irrigation, landscaping, and public-space maintenance.
- Perform, coordinate routine building maintenance, and minor repairs involving lighting, fixtures, electrical components within the scope of assigned duties, plumbing fixtures, carpentry, flooring, doors, and other building systems; identify and report or coordinate major repairs as appropriate.
- Maintain irrigation systems serving assigned non-park landscaped areas and oversee fertilization, herbicide application, tree, shrub, planter, and flower-bed maintenance.
- Develop and implement standard procedures and annual work plans for assigned buildings, grounds, sidewalks, streetscapes, and public spaces.
- Inspect assigned buildings, sidewalks, grounds, and public spaces; identify maintenance and safety needs; prioritize work; and coordinate corrective action.
- Determine materials, supplies, equipment, contractors, and personnel required for assigned projects; collect quotes and participate in purchasing processes.

- Plan, organize, coordinate, promote, and supervise adult recreation programs and adult sports leagues and activities.
- Coordinate adult recreation schedules, officials, instructors, program staff, volunteers, equipment, supplies, and program-related facility needs.
- Monitor adult recreation program participation, revenues, expenditures, compliance, and effectiveness; maintain records and prepare reports as needed.
- Coordinate with the Parks Supervisor when adult recreation programs require use of City park fields or park facilities.
- Coordinate with the City staff for special events occurring on City property and public spaces. Oversee and participate in site preparation, setup, teardown, cleanup, inspections, and post-event restoration.
- Assist with development and monitoring of budgets for assigned buildings, grounds, recreation programs, equipment, materials, and supplies.
- Schedule, train, evaluate, and manage performance of assigned staff; participate in hiring and discipline as appropriate.
- Maintain required safety, pesticide, equipment, maintenance, program, and training records.
- Coordinate assigned activities with other City departments, outside agencies, contractors, community organizations, adult sports groups, and members of the public.
- Respond to emergency callouts and adjust work schedules as necessary for facility operations, public spaces, recreation programs, and special events.
- Provide information to the public; interpret applicable City policies, rules, and regulations; and refer inquiries as appropriate.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Materials, methods, practices, and equipment used in building, grounds, sidewalk-adjacent landscaping, streetscape, and public-space maintenance and repair.
- Building maintenance and repair, including lighting, fixtures, basic electrical, carpentry, flooring, plumbing fixtures, and related building systems.
- Grounds maintenance, irrigation management, herbicide applications, fertilization, tree, shrub, planter, and flower-bed maintenance.
- Principles and practices of adult recreation programming, adult sports administration, activity planning, scheduling, and program operations.
- Principles and practices of supervision, training, personnel management, budgeting, purchasing, and recordkeeping.
- Occupational hazards, standard safety precautions, and safe work practices.
- Modern office practices and computerized scheduling, registration, and recordkeeping systems.

Ability to:

- Supervise, train, schedule, and evaluate assigned maintenance and recreation personnel.
- Plan, prioritize, assign, and coordinate building, grounds, streetscape, and public-space maintenance.

- Coordinate and assist with projects across assigned City facilities, grounds, parks, and public spaces based on departmental and City needs.
- Plan, organize, implement, and evaluate adult recreation programs and adult sports.
- Coordinate program needs with facility availability and with other Community Services staff.
- Operate tools and equipment appropriate to building and grounds maintenance.
- Understand, interpret, and apply applicable regulations, rules, ordinances, policies, and safety requirements.
- Maintain accurate maintenance, program, budget, purchasing, and personnel records and prepare routine reports.
- Establish and maintain effective working relationships with staff, contractors, adult sports groups, program participants, community organizations, and the public.
- Communicate clearly and concisely, both orally and in writing.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Five years of increasingly responsible experience in building and grounds maintenance, facilities maintenance, recreation programming, or a closely related field, including supervisory experience. Experience that combines facilities/grounds responsibilities with recreation program administration is highly desirable.
- Education or training in facilities maintenance, building trades, landscape maintenance, recreation administration, public administration, or a related field is desirable.

LICENSES OR CERTIFICATES

- Possession of a valid California driver's license or ability to obtain one prior to employment.
- Possession of, or ability to obtain, pesticide and/or other professional certifications as deemed appropriate for assigned duties.

TOOLS AND EQUIPMENT USED

- Personal computer including word processing, spreadsheet, database, scheduling, and registration software.
- Motor vehicle; phone; radio; and various tools and equipment appropriate to assigned duties.

PHYSICAL, MENTAL AND EMOTIONAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Meet and maintain standards of physical endurance and agility; perform heavy manual labor; lift in excess of ninety pounds; use a pick and shovel; move tools and equipment by pushing and pulling; stand and walk on uneven surfaces; work in confined spaces; work in adverse weather conditions; must have the physical stamina to withstand repetitive bending, twisting, squatting, and reaching overhead.

- The employee must have the ability to develop and maintain cooperative working relationships; remain composed and respond appropriately to difficult situations; recognize emotionally charged issues or problems, cope effectively with various responses and apply sound judgment in problem solving.
- While performing the duties of this job, the employee is required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch, or crawl; push and pull; talk or hear; and smell.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in an outdoor setting with varying temperatures. The employee regularly works on or near moving mechanical parts and in high and/or precarious places and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration. The noise level in the work environment is usually quiet to loud.

A moderate amount of travel within the local area is required.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference checks; job related tests as well as a polygraph examination may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved by City Council on:

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

ADMINISTRATION

Position	Step 1	Step 2	Step 3	Step 4	Fixed
City Administrator					\$16,233
Assistant City Administrator/Finance Director					\$13,381
City Clerk	\$7,555	\$8,309	\$9,140		
Personnel/Payroll & Benefits Specialist					\$8,624
Executive Secretary/Assistant City Clerk (Not Filled)	\$5,894	\$6,486	\$7,135	\$7,848	
Administrative Support Assistant	\$5,137	\$5,653	\$6,216	\$6,840	

FINANCE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Finance Director (Not Filled)	\$9,140	\$10,054	\$11,059		
Accounting Secretary/Budget Manager (Not Filled)	\$5,895	\$6,486	\$7,135	\$7,848	
Administrative / Accounting Assistant	\$4,669	\$5,140	\$5,651	\$6,218	

COMMUNITY SERVICES DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Community Services Director (Not Filled)					\$12,282
Community Services Manager-Building & Grounds Supervisor	\$6,144	\$6,789	\$7,502	\$8,290	
Community Services Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	
Parks Supervisor	\$5,074 \$6,144	\$5,551 \$6,789	\$6,141 \$7,502	\$7,228 \$8,290	
Recreation Supervisor (Not Filled)	\$4,832	\$5,318	\$5,848	\$6,884	
Parks Facilities Lead Worker	\$4,611 \$5,002	\$5,071 \$5,502	\$5,579 \$6,053	\$6,137 \$6,658	

FIRE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Fire Chief					\$12,282
Deputy Fire Chief					\$8,248
Fire Captain	\$5,507	\$6,059	\$6,665	\$7,335	
Engineer	\$4,669	\$5,140	\$5,651	\$6,218	
Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					\$14,288
Captain (Not Filled)					\$11,747
Sergeant	\$8,014	\$8,815	\$9,696		
Corporal	\$7,143	\$7,857	\$8,642		
Police Officer	\$6,554	\$7,282	\$8,093		
Police Officer in Training (Not Filled)	\$4,951	\$5,445	\$5,991		
Community Services Officer	\$4,669	\$5,140	\$5,651		
Police Records Clerk	\$4,669	\$5,140	\$5,651	\$6,218	
Police Services Technician	\$4,725	\$5,197	\$5,717	\$6,289	
Senior Communications Operator	\$5,445	\$5,990	\$6,589	\$7,247	
Communications Operator	\$4,677	\$5,195	\$5,773	\$6,414	

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

PUBLIC WORKS DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Public Works Director					\$13,381
Public Works Superintendent					\$10,489
Public Works Supervisor	\$6,697	\$7,368	\$8,102	\$8,913	
Building Inspector / Code Enforcement Officer (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician III (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician II (Not Filled)	\$5,264	\$5,791	\$6,370	\$7,007	
Engineering Technician I (Not Filled)	\$4,725	\$5,197	\$5,717	\$6,289	
Lead Maintenance Worker (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	
Maintenance Worker	\$5,074	\$5,551	\$6,141	\$6,754	
Public Works Secretary (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

PLANNING DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Principal Planner					\$8,936
Assistant Planner (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	

Cost of Living Adjustments for Miscellaneous, Mid-Management, Management, and Bishop Police Officers Association contracts for Fiscal Years as follows: 2026/2027 - 3.1%

For all Step Classifications -Step Increases occur annually with one year in between each step based on successful employee evaluations.

Approved by Council on:

Effective Date: October 12, 2026

Account Number	Account Title	Current Budget	Adjustment	Amended Budget
Buildings & Grounds				
001-016-51001	Full Time Salaries	-	71,910.00	71,910.00
001-016-51002	Part Time Salaries	73,320.00	-	73,320.00
001-016-51004	Overtime Wages	-	-	-
001-016-51006	Vision Insurance	-	144.00	144.00
001-016-51007	Health Insurance	-	26,480.00	26,480.00
001-016-51008	Dental Insurance	-	1,440.00	1,440.00
001-016-51010	Worker's Compensation	-	-	-
001-016-51011	Medicare Tax	1,065.00	873.15	1,938.15
001-016-51017	PARS-ARS	955.00	-	955.00
001-016-51022	PARS System	-	15,100.00	15,100.00
001-016-51024	Deferred Compensation	-	1,440.00	1,440.00
001-016-51025	Retiree Health Insurance	-	-	-
001-016-51027	PERS EE/ER	-	15,400.00	15,400.00
001-016-51029	PERS LS UAL	1,377.32	-	1,377.32
001-016-51043	Disability & Life Insurance	-	425.00	425.00
001-016-51046	OPEB	-	2,150.00	2,150.00
001-016-52010	Utilities	62,000.00	-	62,000.00
001-016-52011	Advertising & Printing	200.00	-	200.00
001-016-52013	Communications	5,800.00	-	5,800.00
001-016-52015	Professional Services	12,000.00	-	12,000.00
001-016-52017	Waste Fees	3,200.00	-	3,200.00
001-016-52018	Special Department Supplies	5,200.00	-	5,200.00
001-016-52024	Property Taxes	-	-	-
001-016-52045	IT	2,500.00	-	2,500.00
001-016-53020	Vehicle Operation	3,000.00	-	3,000.00
001-016-54023	Building Operation	11,000.00	-	11,000.00
001-016-55065	Tree Streetscape Program	-	-	-
001-016-56027	Capital Improvement	-	-	-
001-016-56028	Capital Equipment	-	-	-
001-016-56029	Capital Equipment Replacement	28,000.00	-	28,000.00
001-016-56030	Loan Payment	-	-	-
001-016-56500	Interest Expense	-	-	-
001-016-57000	Lease Principal	7,548.00	-	7,548.00
Total		217,165.32	135,362.15	352,527.47

Account Number	Account Title	Current Budget	Adjustment	Amended Budget
Parks & Recreation				
001-031-51001	Full Time Salaries	344,084.26	(58,210.00)	285,874.26
001-031-51002	Part Time Salaries	223,860.00	-	223,860.00
001-031-51004	Overtime Wages	8,320.00	-	8,320.00
001-031-51006	Vision Insurance	775.00	(144.00)	631.00
001-031-51007	Health Insurance	163,000.00	(26,480.00)	136,520.00
001-031-51008	Dental Insurance	8,220.00	(1,440.00)	6,780.00
001-031-51010	Worker's Compensation	10,044.98	-	10,044.98
001-031-51011	Medicare Tax	8,355.83	(873.15)	7,482.68
001-031-51017	PARS-ARS	2,920.00	-	2,920.00
001-031-51022	PARS System	59,500.00	(13,075.00)	46,425.00
001-031-51024	Deferred Compensation	5,580.00	(1,190.00)	4,390.00
001-031-51025	Retiree Health Insurance	69,300.00	-	69,300.00
001-031-51027	PERS EE/ER	65,000.00	(13,000.00)	52,000.00
001-031-51029	PERS LS UAL	14,850.39	-	14,850.39
001-031-51042	Unemployment Insurance	1,500.00	-	1,500.00
001-031-51043	Disability & Life Insurance	2,280.00	(425.00)	1,855.00
001-031-51046	OPEB	9,869.91	(1,650.00)	8,219.91
001-031-52009	Training	1,000.00	-	1,000.00
001-031-52010	Utilities	51,500.00	-	51,500.00
001-031-52011	Advertising & Printing	500.00	-	500.00
001-031-52012	Office Supplies & Postage	300.00	-	300.00
001-031-52013	Communications	6,695.00	-	6,695.00
001-031-52014	Meetings & Travel	2,000.00	-	2,000.00
001-031-52015	Professional Services	45,000.00	-	45,000.00
001-031-52017	Waste Fees	29,000.00	-	29,000.00
001-031-52018	Special Department Supplies	72,000.00	-	72,000.00
001-031-52019	Misc. Dues & Subscriptions	2,500.00	-	2,500.00
001-031-52045	IT	21,000.00	-	21,000.00
001-031-53020	Vehicle Operation	9,500.00	-	9,500.00
001-031-53021	Special Equipment Operation	7,000.00	-	7,000.00
001-031-55024	Rentals	80,000.00	-	80,000.00
001-031-55025	Chamber of Commerce	1,000.00	-	1,000.00
001-031-55050	Park Renovation	30,000.00	-	30,000.00
001-031-56027	Capital Improvement	1,350,000.00	-	1,350,000.00
001-031-56028	Capital Equipment	57,000.00	-	57,000.00
001-031-57000	Lease Principal	7,560.00	-	7,560.00
001-031-58030	Urban Greening Grant	27,000.00	-	27,000.00
Total		2,798,015.37	(116,487.15)	2,681,528.22

Account Number	Account Title	Current Budget	Adjustment	Amended Budget
Sunrise Mobile Home Park				
012-095-51001	Full Time Salaries	16,300.00	440.00	16,740.00
012-095-51002	Part Time Salaries	30,000.00	-	30,000.00
012-095-51006	Vision Insurance	60.00	-	60.00
012-095-51007	Health Insurance	8,700.00	-	8,700.00
012-095-51008	Dental Insurance	480.00	-	480.00
012-095-51010	Worker's Compensation	534.60	-	534.60
012-095-51011	Medicare Tax	671.35	6.60	677.95
012-095-51017	PARS-ARS	390.00	-	390.00
012-095-51022	PARS System	1,900.00	-	1,900.00
012-095-51024	Deferred Compensation	200.00	-	200.00
012-095-51027	PERS EE/ER	2,950.00	40.00	2,990.00
012-095-51029	PERS LS UAL	10,375.29	-	10,375.29
012-095-51043	Disability & Life Insurance	130.00	-	130.00
012-095-51046	OPEB	494.96	50.00	544.96
012-095-52010	Utilities	51,000.00	-	51,000.00
012-095-52012	Office Supplies & Postage	100.00	-	100.00
012-095-52015	Professional Services	4,000.00	-	4,000.00
012-095-52017	Waste Fees	7,800.00	-	7,800.00
012-095-52018	Special Department Supplies	6,000.00	-	6,000.00
012-095-52045	IT	100.00	-	100.00
012-095-53020	Vehicle Operation	2,000.00	-	2,000.00
012-095-55100	City Cost Plan	26,007.00	-	26,007.00
012-095-56027	Capital Improvement	83,308.44	-	83,308.44
Total		253,501.64	536.60	254,038.24



Agenda Item: 10.B
Date of Meeting: October 12, 2026
Department: Administration

STAFF REPORT

To: City Council
From: Pam Foster
Subject: **Reclassification of the Part Time Accounting Clerk I/II Position to Full-Time Administrative/Accounting Assistant**
Prepared On: October 6, 2026
Attachments: FT Administrative/Accounting Assistant DRAFT 2026 10 12
2026-2027 Full-Time Salary Schedule DRAFT 2026 10 12
Administrative/Accounting Assistant Budget Adjustment 2026 10 12

Background/History:

The City currently employs a part-time Accounting Clerk who provides support to the City's administrative and finance functions. The position has become an important resource in supporting accounts payable, payroll, and a variety of other administrative and fiscal responsibilities.

As the demands on the City's administrative and finance functions have increased, the additional support provided by this position has helped alleviate workload pressures and improve the City's ability to keep up with ongoing responsibilities.

Analysis/Discussion:

Staff recommends transitioning the position to full-time status and establishing the position as an Administrative/Accounting Assistant.

Moving the position to full-time will provide the City with additional capacity to support core administrative and financial functions, including accounts payable, payroll, and other ongoing fiscal and administrative needs.

The additional capacity will also allow the administrative and finance teams to be more proactive in addressing projects and process improvements that have been deferred due to competing day-to-day demands.

The position has demonstrated its value to the City's operations, and transitioning the position to full-time will provide greater continuity, capacity, and stability within the City's administrative and finance functions.

Impacts to Council Goals and Strategic Planning Priorities:

The proposed change supports the City's organizational effectiveness goals by increasing administrative capacity, improving support for core functions, and providing additional resources to address projects and process improvements.

Budget Impacts:

This position would be budgeted in the Administration Department within the General Fund. The budget adjustments required to support the proposed reclassification is attached.

Legal Review:

Legal review is not required for this item.

Recommended Action:

Staff recommends that the City Council:

1. Approve changing the existing part-time Accounting Clerk position to a full-time Administrative/Accounting Assistant position;
2. Approve the corresponding salary schedule adjustment; and
3. Approve the necessary budget adjustments to implement the change.

Approved By: Ethan Aukee 10/6/2026

Approved By: Pam Foster 10/6/2026

Approved By: Alison Bishop 10/6/2026

Approved By:



CITY OF BISHOP

JOB DESCRIPTION

Title: Administrative / Accounting Assistant

Type: Full-Time, Non-Exempt

Department: Finance

Revised: 10/2026

DEFINITION

To perform responsible technical accounting and budget work in the preparation, maintenance and processing of accounting records and financial transactions. Provides general administrative support to Finance Director, City Clerk, and Personnel/Payroll & Benefits Specialist.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the Finance Director and Personnel/Payroll & Benefits Specialist.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Duties may include, but are not limited to:

- Perform complex accounting and clerical duties within the City's computerized and manual accounting system.
- Provide customer service face-to-face, over the phone, and via email in regard to answering general questions and assisting customers with filing Business License application and/or remitting Transfer Occupancy Tax (TOT)/Bishop Tourism Improvement Tax (BTID) payments.
- Assist with opening and closing of customer business accounts; maintain various ledgers, registers, and journals according to established account classifications.
- Assist in responding to complaints regarding transient rentals, businesses, and no remittance of fees.
- Process accounts payable including but not limited to, reviewing and proofing all invoices, sending them to departments for approval; processing code changes, processing ACH payments, printing checks and stubs; post checks and generate applicable reports.
- Input payroll information into accounting software; generate the printing of checks.
- Prepare and balance the daily cash receipt deposits and make the deposits, subject to internal controls and segregation of duties.
- Gather and assemble data and prepare periodic and routine reports; maintain a variety of records and files.
- Assist in preparing year end 1099's
- Assist in preparation of records and monthly reports for annual audit.
- Assist with the collection of Business License and TOT/BTID delinquent accounts.
- Assist in preparing, processing and maintaining accounting documents and records; perform accounting and financial office support work in areas such as accounts receivable, accounts payable, and fixed assets.

- Assist with the City's journals and subsidiary ledgers, accounts receivable and payable and additional fiscal controls.
- Provide Clerical support for City Council and other City related meetings.
- Manage the centralized accounts payable process and inbox.
- Ordering and maintaining department supplies.
- Preparing record retention documentation for the storage and destruction of certain city records pursuant to the City's record retention policy
- Creating and maintaining department records and files;
- Assist in scheduling employee trainings, meetings, and special events.
- Provide administrative support to City departments.
- Assist in maintaining pertinent information and forms on the City's Finance and Administration webpages.
- Assist office personnel on a variety of activities when needed; perform special projects and assignments as requested.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- General governmental accounting principles, practices and procedures.
- Computerized data processing applications used in financial record keeping and report generation.
- Terminology used in financial record keeping.
- Basic accounting and mathematical principles.
- Modern office practices, procedures and equipment.

Ability to:

- Perform responsible financial record keeping work; adhere to sound accounting practices and procedures.
- Multitask while delivering exceptional service to internal as well as external customers.
- Comprehend detailed financial information.
- Follow City policies and procedures.
- Read, interpret, understand, and effectively communicate the requirements of the City's Municipal Code, regulations, and policies.
- Plan, organize, and schedule.
- Maintain financial and statistical records.
- Perform varied clerical work.
- Understand, learn, and utilize computer hardware/software to streamline daily activities.
- Understand, interpret and apply related laws, rules and regulations.
- Analyze data and draw sound conclusions.
- Communicate clearly and concisely, both orally and in writing.

- Establish and maintain effective working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

- Three years of increasingly responsible experience in the maintenance of financial, fiscal information and records, preferably in the public sector.

Training:

- Equivalent to the completion of the twelfth grade. Additional training or college level coursework in finance, accounting, personnel, business administration or a related field is desirable.

License or Certificate:

- Possession of, or ability to obtain, a valid California driver's license.

TOOLS AND EQUIPMENT USED

- Personal computer, including word processing and spreadsheet software and other specialized software, central financial computer system, telephone, 10-key calculator, phone, copy machine, fax machine, and postage machine.

PHYSICAL, MENTAL AND EMOTIONAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee must be physically able to sit for extended periods of time at a desk writing, talking on the phone, checking emails, or inputting data on a computer in a climate-controlled office under artificial lighting, and attending both on and off-site meetings.
- The employee must have the ability to develop and maintain cooperative working relationships; remain composed and respond appropriately to difficult situations; recognize emotionally charged issues or problems, cope effectively with various responses and apply sound judgment in problem solving.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in a typical office setting with constant temperatures. The employee occasionally works in outside weather conditions. The noise level in the work environment is usually quiet to moderate.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference checks; job related tests as well as a polygraph examination may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved by Council:

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

ADMINISTRATION

Position	Step 1	Step 2	Step 3	Step 4	Fixed
City Administrator					\$16,233
Assistant City Administrator/Finance Director					\$13,381
City Clerk	\$7,555	\$8,309	\$9,140		
Personnel/Payroll & Benefits Specialist					\$8,624
Executive Secretary/Assistant City Clerk (Not Filled)	\$5,894	\$6,486	\$7,135	\$7,848	
Administrative Support Assistant	\$5,137	\$5,653	\$6,216	\$6,840	

FINANCE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Finance Director (Not Filled)	\$9,140	\$10,054	\$11,059		
Accounting Secretary/Budget Manager (Not Filled)	\$5,895	\$6,486	\$7,135	\$7,848	
Administrative / Accounting Assistant	\$4,669	\$5,140	\$5,651	\$6,218	

COMMUNITY SERVICES DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Community Services Director (Not Filled)					\$12,282
Community Services Manager-Building & Grounds Supervisor	\$6,144	\$6,789	\$7,502	\$8,290	
Community Services Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	
Parks Supervisor	\$5,074 \$6,144	\$5,551 \$6,789	\$6,141 \$7,502	\$7,228 \$8,290	
Recreation Supervisor (Not Filled)	\$4,832	\$5,318	\$5,848	\$6,884	
Parks Facilities Lead Worker	\$4,611 \$5,002	\$5,071 \$5,502	\$5,579 \$6,053	\$6,137 \$6,658	

FIRE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Fire Chief					\$12,282
Deputy Fire Chief					\$8,248
Fire Captain	\$5,507	\$6,059	\$6,665	\$7,335	
Engineer	\$4,669	\$5,140	\$5,651	\$6,218	
Administrative Assistant (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					\$14,288
Captain (Not Filled)					\$11,747
Sergeant	\$8,014	\$8,815	\$9,696		
Corporal	\$7,143	\$7,857	\$8,642		
Police Officer	\$6,554	\$7,282	\$8,093		
Police Officer in Training (Not Filled)	\$4,951	\$5,445	\$5,991		
Community Services Officer	\$4,669	\$5,140	\$5,651		
Police Records Clerk	\$4,669	\$5,140	\$5,651	\$6,218	
Police Services Technician	\$4,725	\$5,197	\$5,717	\$6,289	
Senior Communications Operator	\$5,445	\$5,990	\$6,589	\$7,247	
Communications Operator	\$4,677	\$5,195	\$5,773	\$6,414	

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2026 - June 30, 2027

PUBLIC WORKS DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Public Works Director					\$13,381
Public Works Superintendent					\$10,489
Public Works Supervisor	\$6,697	\$7,368	\$8,102	\$8,913	
Building Inspector / Code Enforcement Officer (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician III (Not Filled)	\$5,928	\$6,521	\$7,173	\$7,890	
Engineering Technician II (Not Filled)	\$5,264	\$5,791	\$6,370	\$7,007	
Engineering Technician I (Not Filled)	\$4,725	\$5,197	\$5,717	\$6,289	
Lead Maintenance Worker (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	
Maintenance Worker	\$5,074	\$5,551	\$6,141	\$6,754	
Public Works Secretary (Not Filled)	\$4,669	\$5,140	\$5,651	\$6,218	

PLANNING DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Principal Planner					\$8,936
Assistant Planner (Not Filled)	\$5,507	\$6,059	\$6,665	\$7,335	

Cost of Living Adjustments for Miscellaneous, Mid-Management, Management, and Bishop Police Officers Association contracts for Fiscal Years as follows: 2026/2027 - 3.1%

For all Step Classifications -Step Increases occur annually with one year in between each step based on successful employee evaluations.

Approved by Council on:

Effective Date: October 12, 2026

Account Number	Account Title	Current Budget	Adjustment	Amended Budget
Administration				
001-011-51001	Full Time Salaries	441,440.83	38,788.62	480,229.45
001-011-51002	Part Time Salaries	49,249.20	(26,849.20)	22,400.00
001-011-51004	Overtime Wages	600.00	-	600.00
001-011-51006	Vision Insurance	600.00	90.00	690.00
001-011-51007	Health Insurance	33,000.00	22,695.00	55,695.00
001-011-51008	Dental Insurance	6,650.00	972.00	7,622.00
001-011-51010	Worker's Compensation	8,709.53	-	8,709.53
001-011-51011	Medicare Tax	7,520.00	180.00	7,700.00
001-011-51013	Holiday Payout	-	-	-
001-011-51016	Car Allowance	6,500.00	-	6,500.00
001-011-51017	PARS-ARS	645.00	(425.00)	220.00
001-011-51024	Deferred Compensation	14,065.00	780.00	14,845.00
001-011-51025	Retiree Health Insurance	63,580.00	-	63,580.00
001-011-51027	PERS EE/ER	46,200.00	3,160.00	49,360.00
001-011-51029	PERS LS UAL	230,341.12	-	230,341.12
001-011-51043	Disability & Life Insurance	2,288.00	435.00	2,723.00
001-011-51046	OPEB	14,101.96	1,170.00	15,271.96
001-011-52008	Administration Fees	24,000.00	-	24,000.00
001-011-52009	Training	4,000.00	-	4,000.00
001-011-52011	Advertising & Printing	1,000.00	-	1,000.00
001-011-52012	Office Supplies & Postage	22,000.00	-	22,000.00
001-011-52013	Communications	3,300.00	-	3,300.00
001-011-52014	Meetings & Travel	12,500.00	-	12,500.00
001-011-52015	Professional Services	231,000.00	-	231,000.00
001-011-52018	Special Department Supplies	8,000.00	-	8,000.00
001-011-52019	Misc. Dues & Subscriptions	2,200.00	-	2,200.00
001-011-52045	IT	16,000.00	-	16,000.00
001-011-52126	Senior W/S Program Discount	58,000.00	-	58,000.00
001-011-53020	Vehicle Operation	900.00	-	900.00
001-011-55099	Contingency	15,000.00	-	15,000.00
001-011-55100	City Cost Plan	(179,305.00)	-	(179,305.00)
001-011-57000	Lease Principal	13,601.62	-	13,601.62
001-011-57001	Lease Interest	538.22	-	538.22
Total		1,158,225.48	40,996.42	1,199,221.90