



City Council  
Neal Osborne, Mayor  
Becky Nave, Vice-Mayor  
Anthony Farnum, Council Member  
Jake Holmes, Council Member  
Michael Pollard, Council Member



CITY COUNCIL  
300 Lee Street, Bristol, Virginia 24201  
August 22, 2023

**6:00 PM**

Call to Order

Moment of Silence

Pledge of Allegiance

A. Mayor's Minute and Council Comments

B. City Manager's Comments

C. Adoption of agenda.

D. REGULAR AGENDA

- 1 Public Hearing for the Sale of City Owned Property Located on Spyglass Court
- 2 Approval of a Special Use Permit for 144 Birch Street, Day Care Center in an R-2 Zoning District
- 3 Request for a Zoning Map Amendment, Grove Park Drive
- 4 Discussion of a Short-Term Rental Ordinance
- 5 Supplemental Appropriation of \$1,010,289

E. Ordinances First Reading

- 1 An Ordinance to Amend Section 3.01 of Chapter 3 to the City Charter Pertaining to Elections
- 2 An Ordinance Approving and Authorizing the Sale of Property Owned by the City of Bristol, VA Located on Spyglass Court

F. Ordinances Second Reading

- 1 An Ordinance to Amend Sections 42-26 and 42-31 of Division 1, Article II of Chapter 42 to the City Code Pertaining to Fire Prevention and Protection
- 2 An Ordinance to Amend Section 7.05 of Chapter 7 to the City Charter Pertaining to the Fire Department

G. Matters to be Presented by Members of the Public- Non-Agenda Items.

H. CONSENT AGENDA

- 1 Approval of Minutes of the May 23, 2023, City Council Meeting.
- 2 Approval of Minutes of the May 30, 2023, Called Meeting of the City Council.
- 3 Approval of the Traffic Plan for the 2023 Rhythm and Roots Festival

I. Closed Session

Pursuant to Section 2.2-3711.A1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (Interviews for Planning Commission).

J. Adjournment

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Manager

Staff Contact: Randall Eads, City Manager

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**AGENDA ITEM WORDING:**

Public Hearing for the Sale of City Owned Property Located on Spyglass Court

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**ITEM BACKGROUND:**

On August 1, 2023, the City received an unsolicited offer to purchase two city-owned parcels of land located on Spyglass Court in the Clear Creek Golf Community - map parcels #121-C-1-E3 and #121-C-1-E9. Pursuant to the Code of Virginia and the City Code of Bristol, Virginia, a notice of the offer and notice of this public hearing was published in the Bristol Herald Courier on August 8, 2023.

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Newspaper\\_NOTICE OF PUBLIC HEARING\\_Spyglass Court 8.8.2023.pdf](#)

[Notice of Public Hearing - Spyglass Court 8.8.2023.pdf](#)

[Spyglass Lots - Map.pdf](#)



## **NOTICE OF PUBLIC HEARING**

Pursuant to the requirements of §15.2-1800(B) and §15.2-1813 of the Code of Virginia, 1950, as amended, and §14.01 of the City Code of Bristol, Virginia, the Bristol, Virginia City Council will hold a public hearing on Tuesday, August 22, 2023, at 6:00 p.m. in City Council Chambers, 300 Lee Street, to consider unsolicited offers received to purchase city-owned property. Namely,

unsolicited offers to purchase

two parcels on Spyglass Court, MAP PARCELS #121-C-1-E3 and #121-C-1-E9

(Property located in the Clear Creek Golf Course Community)

Written offers should be directed to Randall C. Eads, City Manager, at City Hall, 300 Lee St., Bristol, Virginia, prior to August 22, 2023, at 3:00 p.m. Any offer received after that date and time will not be considered.

CITY OF BRISTOL, VIRGINIA

## Woodlands at Bristol Apartments

120 Woodstone LN Bristol, VA 24201.  
 Now accepting applications  
 1, 2, 3, & 4 Bedroom units  
 1 Bedroom ADA accessible units.  
 ADA accessible units.  
 Conveniently located, Energy efficient heat pump,  
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 TDD #711  
**Rents Income Based**  
 This institution is an Equal Housing Opportunity Provider and Employer.

### LEGAL ADS

Legal Notices

### REQUEST FOR PROPOSAL

24-014

Sealed proposals will be received by the Purchasing Department of the City of Bristol, Tennessee; 801 Anderson Street, Conf Rm 202, Bristol, TN 37620 until September 6, 2023 at 3:00 p.m., for the following:

#### NEAR SITE HEALTH CLINIC

Bid forms and specifications are available on the Internet at [www.bristoltn.org](http://www.bristoltn.org), Departments/Purchasing/Current Solicitations. If you have question, please contact Purchasing at [purchasing@bristoltn.org](mailto:purchasing@bristoltn.org). The City reserves the right to reject any and all bids received and to waive informalities on all or any part of any bid which may be deemed to be in the best interests of the City.



### NOTICE OF PUBLIC HEARING

Pursuant to the requirements of §15.2-1800(B) and §15.2-1813 of the Code of Virginia, 1950, as amended, and §14.01 of the City Code of Bristol, Virginia, the Bristol, Virginia City Council will hold a public hearing on Tuesday, August 22, 2023, at 6:00 p.m. in City Council Chambers, 300 Lee Street, to consider unsolicited offers received to purchase city-owned property.

Namely, unsolicited offers to purchase two parcels on Spyglass Court, MAP PARCELS #121-C-1-E3 and #121-C-1-E9 (Property located in the Clear Creek Golf Course Community)

Written offers should be directed to Randall C. Eads, City Manager, at City Hall, 300 Lee St., Bristol, Virginia, prior to August 22, 2023, at 3:00 p.m. Any offer received after that date and time will not be considered.

CITY OF BRISTOL, VIRGINIA

Proposals, Requests For

### NOTICE TO CONSULTANT ENGINEERS REGARDING A REQUEST FOR QUALIFICATIONS AND LETTERS OF INTEREST

August 08, 2023

The City of Bristol Tennessee, herein after referred to as "City", an Equal Opportunity, Affirmative Action Employer, seeks to retain the services of a professional consultant engineering firm to provide Construction Engineering Inspection (CEI) services related to roadway construction, widen of the ROW, sidewalk improvements, and storm water conveyance system improvements along (but not limited to) Bluff City Highway/Edgemont Ave from Lavinder Ln. to West Cedar St.

This project (PIN No. 126644.00) is federally funded with the federal project number of TAP-3915(3). The project shall be accomplished in accordance with TDOT Local Programs guidelines. The Professional Consulting Engineering Firm (PCE) must be on the Tennessee Department of Transportation (TDOT) current list of prequalified consultants for CEI services and have an unlimited status. The Consulting firm must have complete TDOT's Local Programs CEI training at the time of submittal.

**Required Scope of Services**  
 Responsibilities of the professional consultant firm for Construction Engineering Inspection Services (CEI) shall be in accordance with TDOT Local Program CEI services.

**Estimated Schedule for Performance of Work**

- Estimated start date: December 1, 2023
- Estimated completion date: August 1, 2024

Firms may request consideration by submitting a letter of interest along with qualifications to: **Purchasing Department**  
**Bristol City Hall**  
**801 Anderson Street**  
**Bristol, TN 37620**  
**Attn: Brian Ramsey, Director of Engineering**

All letters of interest must be received by **The City of Bristol TN** on or before **September 13, 2023**. The letter of interest and qualifications shall indicate the scope of services to be completed by any sub-consultants. Method of payment for consultant services is Not to Exceed Lump Sum.

**Phase I Evaluation**

For Phase I evaluations firms shall submit letters of interest with firm contact information including name, address and e-mail of primary contact. All firms must be pre-qualified or have a completed prequalification form filed with the Tennessee Department of Transportation (TDOT) by the deadline for the letters of interest. The letter of interest shall not specifically identify sub-consultant(s), but rather shall indicate the scope of services anticipated to be completed by any sub-consultant(s). The sub-consultant shall be a firm that is prequalified by TDOT to perform the specific tasks required. A pending prequalification status will be acceptable. Please include a valid email address and phone number for the point-of-contact. The letters of interest shall also include:

- Work experience in the required disciplines with TDOT, the Agency, and/or other clients
- Specialized Expertise
- Professional licensure
- Staff capabilities of prime consultant
- Size of project and unlimited prequalification status

From the letters of interest, **The City** will select 3 qualified firms to submit Phase II qualifications. From this list the top ranked consultant will be selected.

**Phase II Evaluation**

For firms submitting proposals (DT-0330 Part 2) during Phase II evaluation, the criteria that will be considered are:

1. Team capability and work experience - 25%
2. Past experience in the required disciplines with TDOT and/or other clients - 25%
3. Staff qualifications and availability - 25%
4. Technical approach\* - 20%
5. Workload Capacity- 5%

\*The technical approach will include Section H of DT-0330 Part 2.

The consultant evaluation committee holds the ability to conduct interviews based on scoring as Phase III Evaluation.

Prequalification procedures, example letter of interest, list of pre-qualified firms and certified DBEs, TDOT's standard procurement policy, and additional information can be found at this internet address <http://www.tn.gov/tidot/to-pic/consultantinfo>. For information on prequalification, please contact Christine Smotherman at (615)741-4460 or Christine.Smotherman@tn.gov.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by **The City**. For information on DBE certification, please contact David Neese at (615)741-3681 or [David.Neese@tn.gov](mailto:David.Neese@tn.gov). Details and instructions for DBE certification can be found at the following website: <http://www.tn.gov/tidot/topic/small-business>.

### FREE ADS

Cool Cheap Stuff

PIANO- FREE UPRIGHT PIANO- GOOD COND. MUST PICKUP. 423-878-9374

Sell your stuff and make some fast cash!

### TRANSPORTATION

Automotive-Wanted

\$\$\$ CASH \$\$\$  
 Wanted to buy cars & trucks for parts. Running, wrecked or junk! 423-335-0941

The Bristol Herald Courier is looking for a versatile

## MULTI-MEDIA COPY EDITOR AND PAGE DESIGNER

Our ideal candidate has an eye for print design and headline writing skills that is comfortable working on deadline. Must possess critical thinking skills, command of AP style and be proficient in social media.

Experience at a daily newspaper greatly preferred as is a bachelor's degree in journalism, English or communications.

We produce both print and digital products and are looking for someone who can copy edit, design and write all while working professionally with a tight-knit staff.

Job duties include design/ placement of elements on print and digital products, headline/cutline writing, using wire stories, balancing assignments and exercising critical news judgment and great attention to detail plus help keep the website up to date.

Candidate must be able to work a flexible schedule, including nights and weekends.

The BHC is committed to and has a track record of delivering high quality community journalism.

To join our team, submit a résumé, cover letter and your five best print or web headlines, designs and/or projects (print or web), to [dmcgee@bristolnews.com](mailto:dmcgee@bristolnews.com) NO PHONE CALLS PLEASE!

### ANNOUNCEMENTS

Entertainment

**Choose EarthLink** Fiber Internet for speeds up to 5 Gigs, no data caps, no throttling. Prices starting at \$54.95. Plus, a \$100 gift card when you make the switch. Call 1-855-481-3340 (TnScan)

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### Cemetery Plots

**For Sale: 1 Cemetery Plot & Vault in Mtn. View Cemetery, BRVA, \$2,500 for both obo. 470-963-0159**

**Glenwood Chapel Mausoleum** - Inside Chapel, True Companion, Desired 2nd Level, Right Back Wall, Current Retail \$11,520, Selling for \$10,000. 423-538-6040

### Special Notices

**Farmers Mutual Fire Ins. Company will hold its Annual Meeting at 10am - August 28, 2023 at the Company Office 640 West Main St. Abingdon, VA 24210 Call: 276-628-2351**

**Become a Published Author.** We want to Read Your Book! Dorrance Publishing-Trusted by Authors Since 1920 Book manuscript submissions currently being reviewed. Comprehensive Services: Consultation, Production, Promotion and Distribution Call for Your Free Author's Guide 1-844-923-3666 or visit [dorranceinfo.com/tnpress](http://dorranceinfo.com/tnpress) (TnScan)

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### ANNOUNCEMENTS

Entertainment

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- fall clean up • trims
- bush hog work
- land clearing
- stump grinding
- skid steer
- grade work
- FREE Estimates

### REAL ESTATE FOR SALE

Home Sites, Lots, Land

**House & Approx 4 Acres, 3 miles outside Bristol, TN City Limits, Perfect for a New Home Site, Hobby Farm, or a Campground. Located at 225 Duncan Ln, Bristol, TN. \$125,000 Call 423-440-2046 after 5pm**

### Mobile Home-Sale

**1997 Clayton 2 BR Mobile Home for Sale, Like New Appliances, New Heat Pump, Curtains, Blinds, Some Furniture. 2 Storage Buildings, Garage, 2 Car Carport, John Deere Tractor Series 100 42 inch. 52 hours, comes with Home. \$27,000 1372 Vance Tank Rd. Bristol, TN 423-738-9360**



### REAL ESTATE FOR RENT

Apartments Unfurnished

**Abingdon, VA - Russell Rd. 2BR, 1.5BA. \$750 + deposit. No pets. Call (276) 623-1485**

### RIDGEFIELD COURT APTS NOW ACCEPTING APPLICATIONS

FOR 1 & 2 BEDROOM APTS  
 1 BR - \$545 Basic & \$561 S&R  
 2 BR - \$583 Basic & \$600 S&R  
 CALL 276-628-2275, TDD number 711

### Apartment Furnished

**Downtown BrVA** Corner Commonwealth Ave & Lancaster St. Furn loft 1Bdrm wtr/swr incl \$850-\$950 mo + dep. Also, Furn 1Bdrm duplex wtr/swr incl \$1200 mo+dep No pets. Call (276) 623-1485

### MERCHANDISE

Antiques



### VISIT OUR NEW ANNEX!

1080 West Main Street Abingdon, VA

Mon - Sat, 10am to 6:30pm  
 Sun 1pm to 6pm

276-525-1122


### Medical Equipment

**Harmar Lift & Electric Scooter** Capacity 400 lbs, very good cond. \$4200 Call for more info 423-274-0880

### The people's marketplace. That's Classified!



Lily, 9 yr old small female, long hair ragdoll. This beauty's person passed away and has found herself in a shelter environment. Born April 2014, once a super sweet spoiled cat. Lily is just now coming back out of her shell. We wouldn't recommend her to a home with small children, dogs or lots of cats. Spayed, current on vaccines, Negative for FIV, feline leukemia and heart worm disease. Please call or come by for a visit.  
**The Bridge Home No Kill Animal Rescue**  
 2061 Highway 75, Blountville, TN 37617  
[bridgehomerescue@gmail.com](mailto:bridgehomerescue@gmail.com) or 423-239-5237



**Sunflower Suni,** 5 mos old female aussie/lab mix. SPAYED and current on vaccinations. This little sweetheart loves children and is very playful. Text Ada with For Pete's Sake Rescue at (276) 494-6718



**Mona,** 18 mos old, female beagle mix. She is 48 pounds, spayed, current on vaccinations and is microchipped. Very friendly and loves people and treats. She is also good with cats. A fenced yard is required. Text Teresa with For Pete's Sake Rescue at 276 791 0475 or email [Rsimis2@gmail.com](mailto:Rsimis2@gmail.com)

### PETS

Dogs

**AKC Golden Retriever Puppies**  
 Ready August 12th. Comes with papers and first vet visit. \$700. 423-361-7377


**AKC LABRADOR PUPPIES**  
 Trained pups \$475 Vet checked & chipped. [chipslabs.com](http://chipslabs.com). 276-988-5725

**AKC Reg Old English Sheep Dog Pups**  
 Ready to go, vet chk, UTD, chipped. Delivery avail. Call 540-493-1104

**AKC Reg. Pomeranians 6 Mos. Olds**  
 Dewormed/ Shots/Vet Checked 276-780-9561

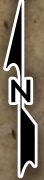
### Cats

**Kittens looking forever indoor homes!** 16 weeks old, short hair, altered, vaccinated, dewormed, revolution plus, FIV negative, litter box trained. Two males. Tiger, dark striped tabby. A loveable clown. Loki, a white petite tabby. A go with the flow kinda guy. Very sweet. A great kitten for a first time cat owner. Two females. Boo, a shiny sold gray beautiful coat. A purring machine. Happiest in your lap or arms being cuddled. Oreo, a harlequin. Adorable and feisty. Would do ok by herself with lots of human attention or another cat that would not overwhelm. They all compliment each other and will be small cats. Tiger the largest and Oreo the tiniest. **Asking \$1500 donations per to The Bridge Animal Rescue. Serious inquiries Text for pics or additional info. 434-238-6225**

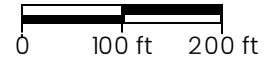


## Hunting for Bargains?

## Find what you need in the Classifieds!!



CITY OF  
**BRISTOL**  
VIRGINIA



**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023 Department: Community Development and Planning

Staff Contact: Jay Detrick, Director of Community Development and Planning

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**AGENDA ITEM WORDING:**

Approval of a Special Use Permit for 144 Birch Street, Day Care Center in an R-2 Zoning District

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**ITEM BACKGROUND:**

The Bristol Redevelopment and Housing Authority has submitted an application for a Special Use Permit for a Day Care Center. The facility is proposed to be located in an existing building on property owned by the Authority at 144 Birch Street. The property was last used on a regular basis as a community facility called the Envision Center and prior to that it was a Day Care. The proposed location is at the intersection of Birch Street and Lee Highway. The property is zoned R-2 (Single and Two Family Residential). Bristol City Code Section 50- 31 ( c ) lists the permitted uses for this district and a Day Care Center is only permitted with a Special Use Permit. A staff report and application are attached. A resolution will be added once the Planning Commission makes their recommendation at the August 21, Planning Commission meeting.

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**PREVIOUS RELEVANT ACTION:**

A joint public hearing for this request was held on Tuesday August 8 at the regular meeting of the City Council.

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**STAFF RECOMMENDATION:**

Staff recommends approval of the request for a special use permit by resolution.

**DOCUMENTATION:**

[SR SU 01-2023 Housing Authority Daycare Final to City Council.pdf](#)

[SU 01-2023 Application.pdf](#)

BRISTOL, VIRGINIA PLANNING DEPARTMENT

STAFF REPORT



To: Bristol Virginia City Council

From: Jay Detrick, Community Development Director

Date: August 14, 2023

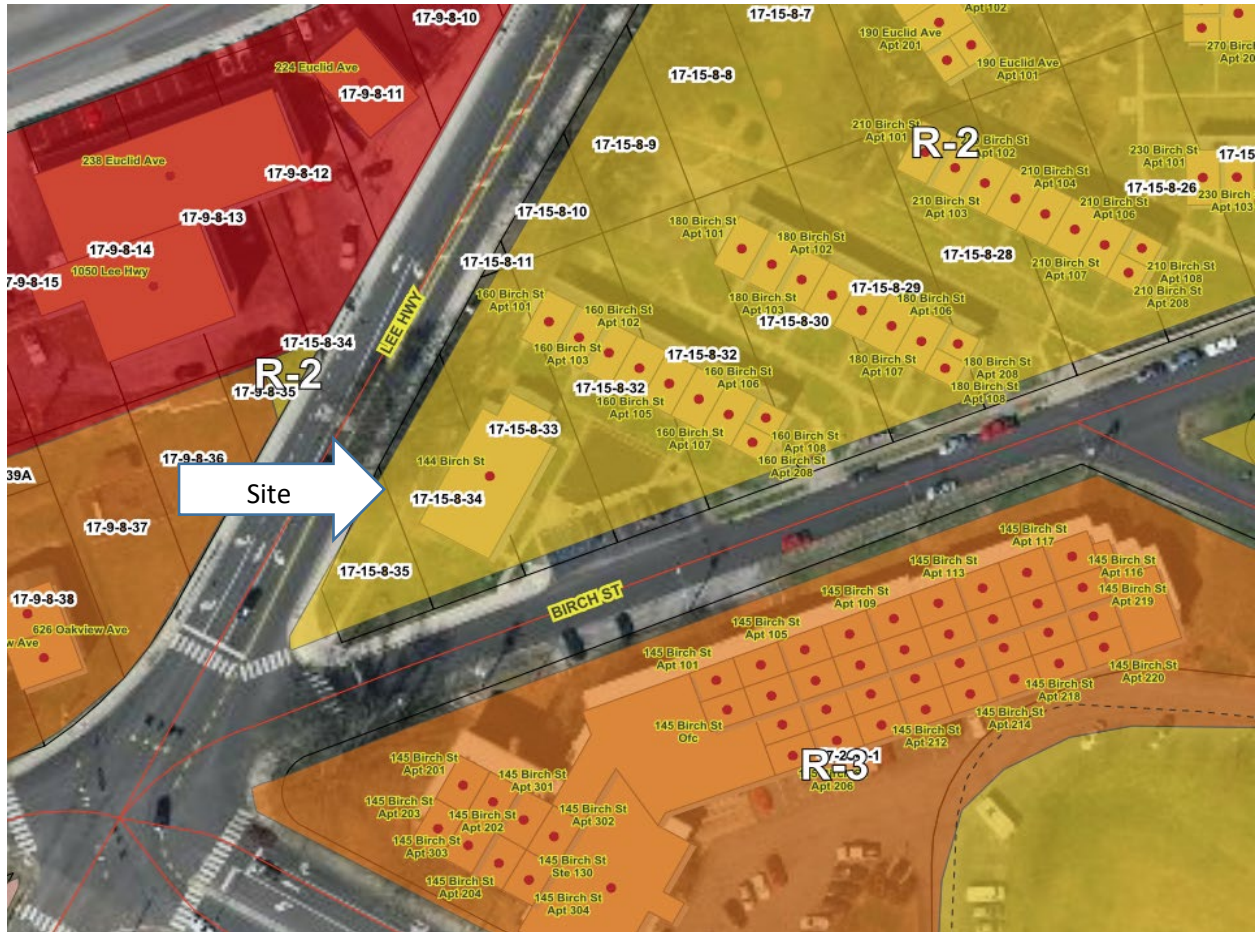
RE: Special Use Permit Request #01-2023 for a day care center (144 Birch St; Parcels #17-15-8-33, 34, 35)

- 
- 1) **Applicant/Agent:** Bristol Housing Authority  
120 Hope Ln  
Bristol, VA 24201
  - 2) **Property Owner:** same
  - 3) **Property Address:** 144 Birch St  
Parcels #17-15-8-33, 34, 35
  - 4) **Property Zoning:** Single and Two Family Residential (R-2)

5) **Location Map:**



## Zoning Map



## 7) Property Photos



View of building from Lee Highway side



*View of front of building from Birch Street looking west*

**8) Request:** The Bristol Redevelopment and Housing Authority has submitted an application for a Special Use Permit for a Day Care Center. The facility is proposed to be located in an existing building on property owned by the Authority at 144 Birch Street. The property was last used on a regular basis as a community facility called the Envision Center. Prior to that it was a day care center.

The proposed location is at the intersection of Birch Street and Lee Highway. The property is zoned R-2 (Single and Two Family Residential). Bristol City Code Section 50- 31 ( c ) lists the permitted uses for this district and a day care center is only permitted with a Special Use Permit.

**9) Background and Existing Conditions:** The property has been in ownership of the Bristol Redevelopment and Housing Authority (BRHA) for many years. The existing building is a one-story brick building about 3,000 square feet in size. The building is adjacent to the Johnson Court apartment complex and a playground, and is across Birch Street from the Douglass School which is a senior living facility and houses the senior citizen center. Across Lee Highway from the facility is another BRHA housing development called Mosby Homes which contains multi-family apartments.

There are nine (9) parking spaces on the Birch Street side of the building with two of those being handicapped spaces. There are about twelve public parking spaces on the other side of that street. The Bristol, VA city transit bus serves the location with a route originating from the downtown transit center.

**10) Project Description:** The proposal is to construct a day care center that will be open to the public.

**11) Previous Planning Commission Actions:** Planning Commission granted a Special Use Permit to this building on October 27, 2020 for use as the Envision Center. The Envision Center has since moved to a larger building.

**12) Authority to Act:** Virginia Code §15.2-2286 (A) (3) provides the authority to City Council to grant special use permits “under suitable regulations and safeguards.” The process for granting a special use permit is largely left to the local ordinance or code to define. City Code §50-186 (f) stipulates that a special use permit may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. A complete application is required along with the applicable fee.

The Planning Commission is required to provide a positive or negative recommendation to the City Council following a joint public hearing of the Council and the Planning Commission. The joint public hearing must be advertised in accordance with Virginia Code with two public notices in the newspaper and letters to adjoining property owners. The applicant pays the cost of the public notices. Ads were run in the legal section of the Bristol Herald Courier on Tuesday July 25 and Tuesday August 1, 2023. Adjoining property notices were sent via certified mail on August 1, 2023. The joint public hearing was held on August 8, 2023 and there were no comments from the public.

The City Council, after hearing comments from the public and receiving the recommendation of the Planning Commission, shall decide to grant or deny the request based on the facts and evidence presented by the staff, the Planning Commission and the public. Conditions may be attached to the granting of a special exception to address impacts of the proposed use.

**13) City and State Code Requirements:** City Code §50-186 (f) stipulates that a special use permit may be granted following due consideration of eight (8) particular questions regarding the impact of the proposed use and the availability of local services for the planned use. The Planning Department has circulated a summary of the application and solicited responses from the various departments responsible for providing services and evaluated the request based on the following criteria:

1. The sufficiency of streets and public ways to accommodate increased traffic flow, the considered opinion of the City Engineer and of any certified traffic engineer being given particular weight by the council. *There were no comments from Public Works on this request.*
2. The sufficiency of electrical, sewer and water services for the proposed project, the considered opinion of the general manager of the utility board being given particular weight by the council. *BVU offered no comments on this request.*
3. The sufficiency of fire, police, garbage, and other services of the City to meet the needs of the proposed project, the opinion of the department head of each department providing such City service being given particular weight. *Mike Armstrong, Fire Chief, commented that he has no concerns for the request. Eric Blevins, Fire Marshal, commented “The location was used for a day care in the past and no changes have occurred in hydrant locations or flows since that time. Building was acceptable for this use group at that time so making sure all life safety systems are functional and up to date with inspections would be acceptable. Food preparation was not done on site other than warming and snacks during past operation, but space was adequate if that is a chosen course for future operation. The request is acceptable.”*
4. The adequacy of protection to adjoining properties and to the air and water of the commonwealth from noise, odor, pollution and health hazards, the opinion of the state health department, state air pollution control board, state water quality control board, being given particular weight by the council. *Staff sees no detriment to adjoining properties.*

5. The impact of the proposed project upon the property values of contiguous property owners as evidenced by the testimony or written opinion of the city's Economic Development Committee Director, a certified property appraiser, or opinion of a realtor licensed by the Commonwealth and regularly listing and selling properties within the City. *Mack Chapman, Economic Development Specialist, commented "There seems to be a need for more day care in the City. I do not believe this would have an impact on property values within the surrounding areas.*
6. Whether the natural topography, natural screening or proposed screening to be put in place by the applicant is sufficient to promote the health, safety and general welfare of the community, to protect and conserve the value of contiguous properties and to encourage the most appropriate use of contiguous properties. *None would be required.*
7. Any other factor materially affecting the health, safety and general welfare of other citizens.
8. If the project is to construct a parking garage or a parking lot as a primary use of a property in the B-2 district, certain additional requirements must be met, as defined in section 50-131. *Not applicable.*

**14) Staff Analysis:** Staff has reviewed the request and found it to be in conformance with the Comprehensive Plan which states that “new Public/Semi-Public land uses should be located in appropriate and suitable locations based upon their function, likely within a residential neighborhood...” The request for a daycare at this location is an example of locating services in an area with the greatest need. Staff recommended that the Planning Commission recommend the special use permit request for a day care center at 144 Birch Street to City Council for approval at the August 21, 2023 meeting. The Planning Commission recommendation will be presented at the August 22, 2023 Council Meeting along with a staff recommendation to approve the request.



City of Bristol Virginia - Planning Department  
 300 Lee Street  
 Bristol, VA 24201  
 Phone: 276-645-7470  
 Fax: 276-821-6099

**Special Use Permit Application (\$100.00)**  
**Please consult with the City Planner prior to submittal of this application.**

144 Birch Street

Address/Location of Property for which Special Use is requested:

R-2

Existing Zoning:

EnVision Center for BRHA

Children's Daycare Center

Existing Use:

Yes

Desired Use:

Somewhere around 2006-2012

Has this property been the subject of a similar proposal before? If yes, when?

Please attach a narrative description of what is being proposed and a concept site plan or other information to explain the request.

It is required that a public hearing be held and properly advertised and that notice be sent to all adjacent property owners by the Planning Department staff in conformance with the state law. The cost for both the public notice in the newspaper and the postage shall be paid by the property owner/applicant.

The application fee of one hundred dollars (\$100.00) shall be due upon submittal of this application.

**Bristol Redevelopment and Housing Authority**

Name of Property Owner:

120 Hope. Lane

Name of Applicant (if different than owner):

Address of Property Owner:

(276) 642-2001

Address of Applicant:

Phone:

rpannell@brha.com

Phone:

Email:

Email:

In addition to the application fee (\$100.00), I understand that the property owner/applicant shall be required to pay the cost of advertising for a public hearing and the cost of mailing notices to all adjoining property owners via certified mail (per requirement of Virginia Code §15.2-2204).

Signature of Owner:

Date

Signature of Applicant:

Date

**FOR DEPARTMENT USE ONLY**

SU 01-2023

Special Use File Number:

Jay Detrick

7/6/23

Received By

Date

## Special Use Permit Request

### Narrative Description of Proposal

We are requesting that the property at 114 Birch St. be approved for use as a children's daycare center. The property is situated in an R-2 zone which allows for a daycare facility in the city code with a Special Use Permit. This building was used as a daycare in the past. We are uncertain of the exact dates, but we know that it was functioning as a daycare at least between 2006 and 2012. The basic structure of the building has not changed since its use as a daycare.

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The new daycare will be run as a partnership between the Bristol Redevelopment and Housing Authority (BRHA) and the YWCA of Northeast Tennessee and Southwest Virginia. BRHA will be responsible for providing and maintaining the building. The YWCA will provide all management and operations of the daycare. They are well experienced in daycare operations as they manage multiple children's daycare sites. The YWCA will manage all licensing and regulatory requirements in running the daycare. This will be for non-school-aged children, ages 4 and under.

Representatives from the YWCA have endorsed the building's suitability for renewed daycare operations. The BRHA and YWCA are excited about this opportunity to combine our resources and work in partnership to increase community services in such a needed area.

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023 Department: Community Development and Planning

Staff Contact: Jay Detrick, Director of Community Development and Planning

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**AGENDA ITEM WORDING:**

Request for a Zoning Map Amendment, Grove Park Drive

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**ITEM BACKGROUND:**

Mr. J S Roberts Jr has submitted a zoning map amendment request for his property located on Grove Park Drive. The property is currently zoned R-2, Single and Two-Family residential and the request is to rezone the property to B-3, General Commercial District. The property is approximately 3 acres and is vacant. A staff report is attached, along with the application and a site plan for rezoning.

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**PREVIOUS RELEVANT ACTION:**

The Planning Commission recommended the request for a joint public hearing at its March 20, 2023 meeting. A joint public hearing with the City Council was held on April 11, 2023 at the regular meeting of the City Council. The Planning Commission tabled the request for a zoning map amendment at the April 17, 2023 regular meeting. The Planning Commission will hear the request again at the August 21, 2023 meeting and will give a recommendation. This recommendation will be presented at the August 22, 2023 City Council meeting.

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**STAFF RECOMMENDATION:**

Staff recommends that the request for a zoning map amendment be denied.

**DOCUMENTATION:**

[Final Staff Report PC- ZMA01-2023 Grove Park Dr Council.pdf](#)

[ZMA01-2023 Application.pdf](#)

[ZMA01-2023 Site Plan for Rezoning.pdf](#)



## PRELIMINARY STAFF REPORT

**To:** Bristol Virginia City Council

**By:** Jay Detrick, Community Development Director

**Date:** August 15, 2023

**RE:** Zoning Map Amendment (ZMA 01-2023) – Grove Park Dr Map Nos. 414-1-2-7 through 12

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I MEETING DATE: August 22, 2023

II REQUEST:

- a. Proposal: The petitioner proposes amending the City of Bristol Zoning Map, to change Map Parcels 414-1-2-7 through 12, Grove Park Dr from **R-2** (Single and Two-Family Residence) zoning to **B-3** (General Business District)
- b. Proposed Use: N/A
- c. Location: Grove Park Dr, Map Parcels 414-1-2-7 through 12
- d. Owner: J S Roberts Jr
- e. Applicant: same as Owner

III PROCESS:

Section 50-17 of the City Code details the process for an applicant to present a Zoning Map Amendment (Rezoning) request to be heard by the Planning Commission and City Council. This process is prescribed in Code of Virginia §15.2-2285. This item will first be considered by the Planning Commission at a regularly scheduled meeting. Following its review, a joint public hearing will be held with City Council in accordance with Virginia State Statute §15.2-2204. The item will then be considered again by the Planning Commission at a regularly scheduled meeting to consider a recommendation to the City Council. The Council will then approve or deny the request. If approved there will be two ordinance readings by the Council. The joint public hearing shall also require notice be provided to adjoining property owners pursuant to Virginia State Statute §15.2-2204 as well as advertised twice in the newspaper.

The request was heard at the March 20 Planning Commission meeting and recommended for a joint public hearing with the City Council. The request was advertised in the Bristol Herald Courier

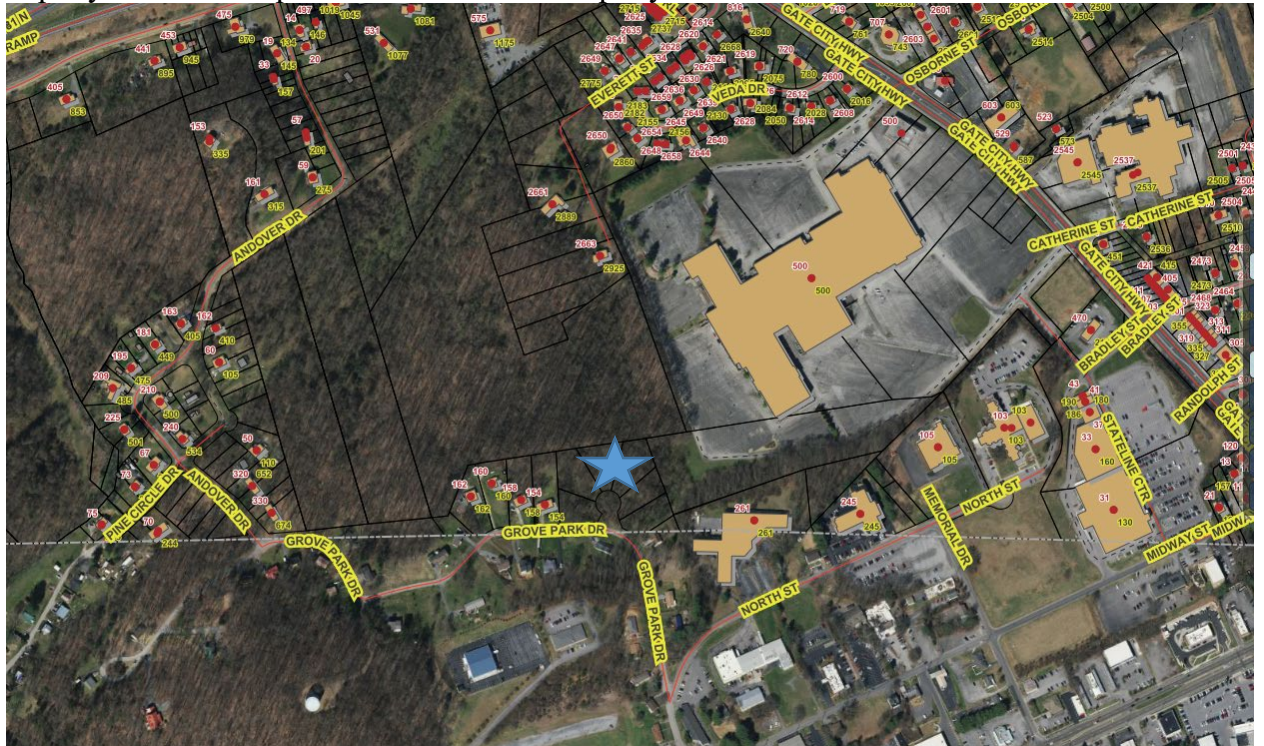
on March 27 and April 3, 2023. Notices to adjoining property owners were mailed on April 3, 2023. The joint public hearing was held on April 11, 2023.

**IV PRIOR CITY ACTIONS:**

There have been no previous similar zoning map amendment requests for this property to the knowledge of current city staff.

**V BACKGROUND INFORMATION:**

- a. Existing Land Use: Vacant
- b. Existing Zoning Designation: R-2 (Single and Two-Family Residential)
- c. Future Land Use Map Designation: Single Family Detached
- d. Size of Site: 6 parcels, 3.04 acres
- e. Historic Land Use: None
- f. Existing Vegetation: Trees and grass
- g. Property Location Map and Aerial View of Property





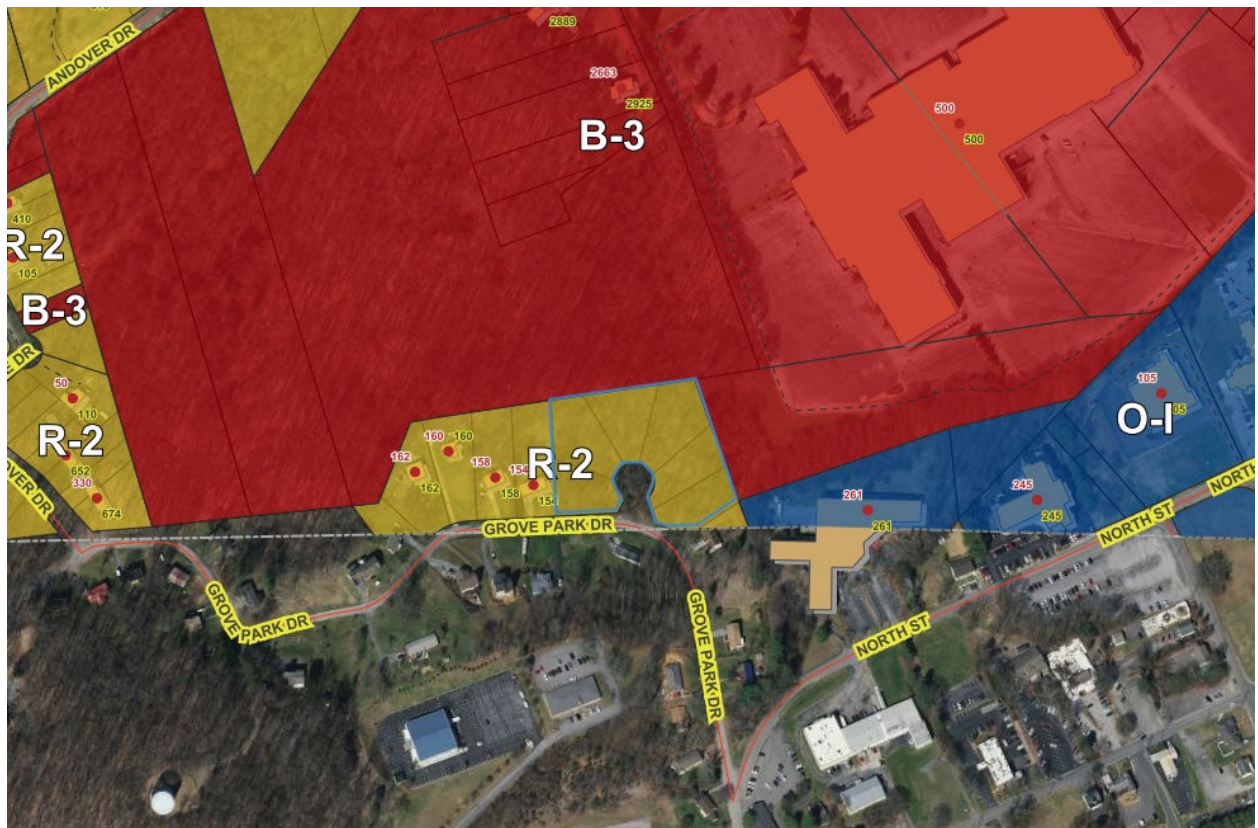
h. Photos of Property





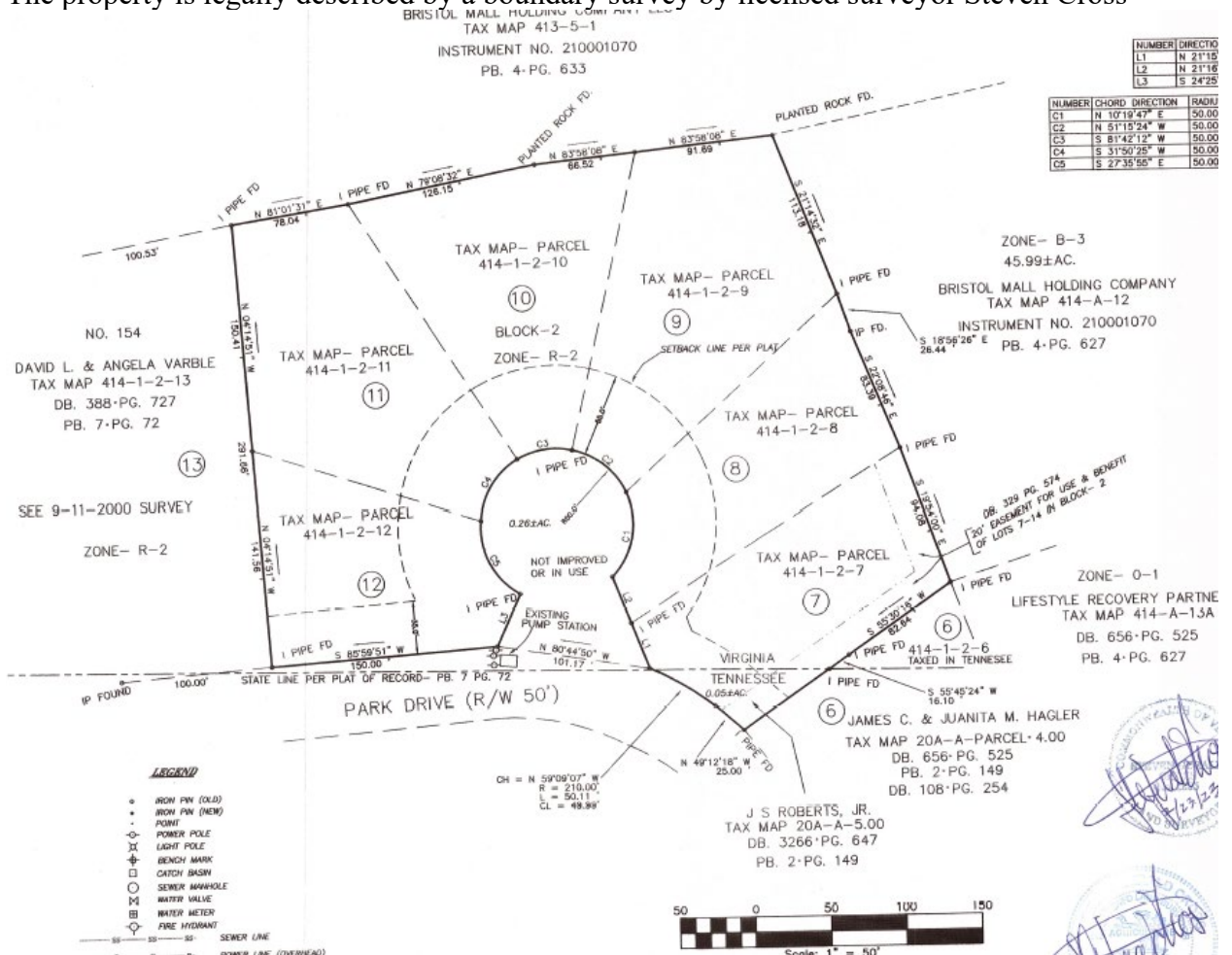


i. Current Zoning



j. Legal Property Description

The property is legally described by a boundary survey by licensed surveyor Steven Cross



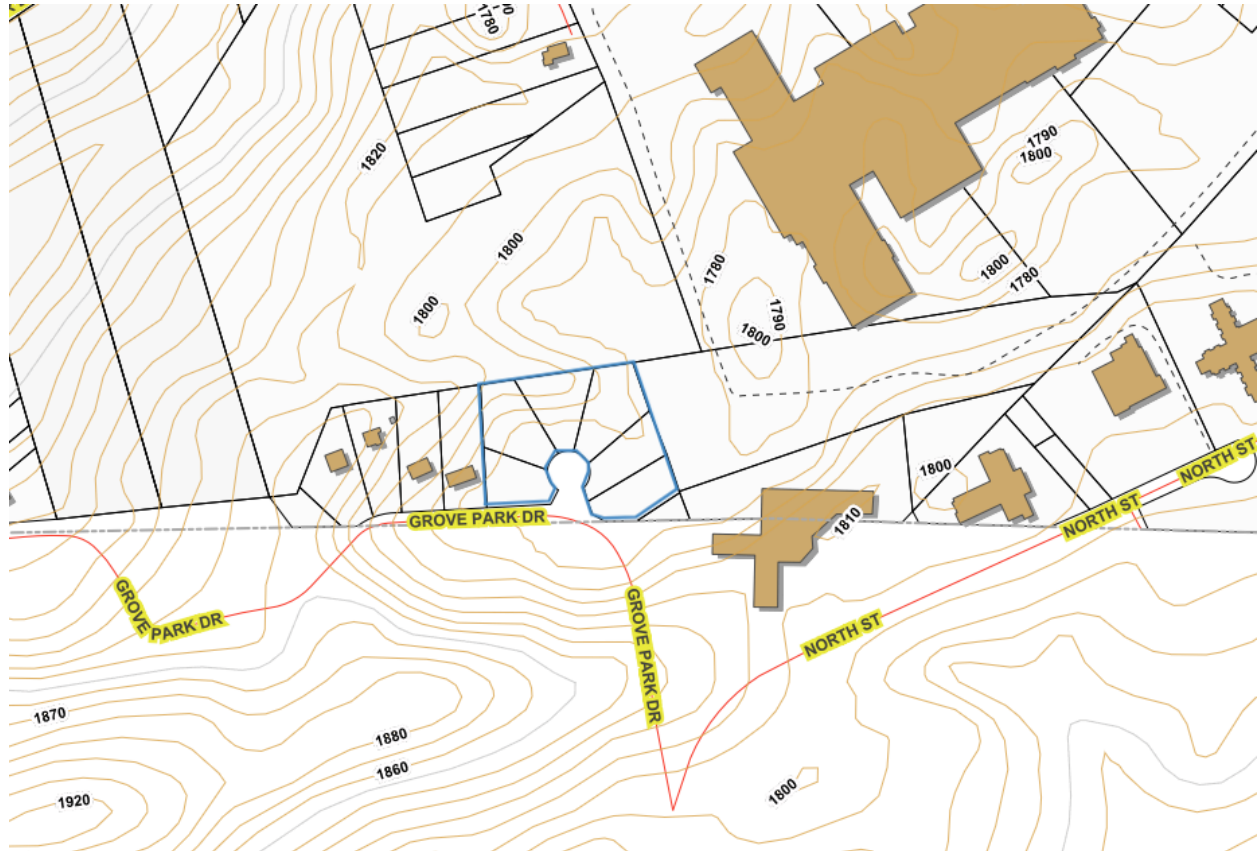
VI APPLICATION:

The applicant has submitted a zoning map amendment application and an application fee to the City. The applicant proposes to rezone the tract from the current R-2 residential zoning to B-3 business zone.

VII. PROPERTY DESCRIPTION AND COMMUNITY CHARACTER OF IMMEDIATE VICINITY:

As earlier stated, the property consists of six parcels. There is an unimproved right-of-way where the property would be accessed from Grove Park Dr. This right-of-way has 107 linear feet of frontage on Grove Park Dr. The property owner would be required to upgrade the right-of-way to City Street standards to access the property.

The property is more level to the south and east. It begins to slope up sharply as it moves to the north.



Vehicular access to the subject property is via Grove Park Dr through Bristol Tennessee.

Existing water and sewer service are unknown at this time but will be updated with the final staff report when Bristol Virginia Utilities has submitted comments. Any required utility extension would come at the expense of the owner. There is a pump station located in front of the property.

The existing uses bordering the subject tract are residential to the south and west. The Bristol Casino borders the property to the north. There are commercial uses in the area but none of them are accessed via Grove Park Dr.

VIII. LAND USE AND ZONING HISTORY:

The oldest city zoning map in our offices (un-dated but likely from the mid to late 1970's) shows the subject property as being zoned R-2.

#### IX. LEGISLATIVE AUTHORITY AND PROCESS FOR ZONING MAP AMENDMENTS

Section 50-17 of the City Code and Section 15.2-2285 and 15.2286 of the Code of Virginia, as amended, allow for a process to amend the zoning ordinance including zoning map amendments. Code of Virginia Section 15.2286 (7) states that the governing body may by ordinance amend the regulations, district boundaries, or classifications of property due to “public necessity, convenience, general welfare, or good zoning practice.”

VA Code Section 15.2-2284 states that the drawing of a zoning map (and changes thereof) shall be done “with reasonable consideration given to the existing use and character of property, the comprehensive plan, the suitability of property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation of flood plains, the protection of life and property from impounding structure failures, the preservation of agricultural and forestal land, the conservation of properties and their values and the encouragement of the most appropriate use of land throughout the locality.”

#### X. STAFF ANALYSIS

The following sections of the report provide staff analysis for these issues:

**(a) Compatibility with Neighboring Land Uses and Effects on Community Character:**

The subject property is bordered by residential uses and the Bristol Casino

**(b) B-3 Zone Characteristics and Description:** Pursuant to Section 50-22 (j), the purpose of the B-3 District is to “provide a place for business uses that do not require a central location. It shall provide areas for the development of retail and personal-service commercial, community and regional shopping centers of integrated design and high-density development of commercial businesses in certain areas adjacent to major transportation arteries or thoroughfares within the city.”

Pursuant to Section 50-32 (c) by right uses in B-3 are:

Permitted by Right		Permitted with Special Use Permit
COMMERCIAL		COMMERCIAL
Art Studio or Gallery Animal Clinic or Hospital Automotive Sales/Rental Automotive Repair Service Bed and Breakfast Business and Trade School Business Support Service Car or Truck Wash Catering Services College or university Commercial Vehicle/ Heavy Equipment Repair Communication Services Construction Sales and Service Consumer Repair Service Custom Manufacturing Dance or Music Studio Data or Call Center Day Care Center Equipment Sales and Rental Family Day Care Farmers' Market Financial Institution Flea Market Funeral Home Garden Center Gas Station	Greenhouse, Commercial Health Club or Fitness Center Hospital Hotel Indoor Amusement or Entertainment Facility Indoor Sports and Recreation Facility Kennel or Animal Shelter (no outside kennels) Laundry Micro-Brewery Mini warehouse Nursing Home or Assisted Living Office, General Office, Medical Pawn Shop Personal Services Print Shop Restaurant, Fast Food Restaurant, General Small Equipment Repair Store, General Retail Store, Liquor Store, Neighborhood Store, Specialty Tattoo Shop or Body Piercing Salon Wholesale Business, as defined in Div.18	Construction Yard Outdoor Entertainment Facility Outdoor Sports and Recreation Facility
INDUSTRIAL		INDUSTRIAL
Research and Development Center		Laboratory for Products Testing and Research
MISCELLANEOUS		MISCELLANEOUS
Accessory Uses (§50-134) Amateur radio tower (§50-156) Church or Place of Worship Civic, Social, Fraternal Club Meeting Facility Community or Public Building Conference or convention center Dwelling, Single or Two Family as per §50-135	Museum Overnight Recreational Development Park or Playground Parking garage or parking lot, as principal use Passenger Terminal Private school Utilities, Minor	Multi-family Dwelling as per §50-135 Utilities, Major

The B-3 district has no minimum lot size. Setbacks required are: 10' front, 20' rear yard, and 10' side yard if adjoining a residential district. The B-3 zone is designed for highway-oriented and more intensive commercial land uses as opposed to the other two business districts (B-2 which is downtown business district and B-1 which is neighborhood commercial for less intensive business uses).

- (c) **Development Potential:** Pursuant to Section 50-22 (c), the purpose of the existing R-2 district (single and two-family residential) is “to provide areas for the development of moderate-density residential uses and structures in moderately spacious surroundings. This district is to be located in the intermediate portions of the city where a protected environment suitable for moderate-density residential uses can be provided and in established moderate-density residential areas to ensure their continuance.”

The land uses in this area with access from Grove Park Dr are all residential. There are commercial uses to the north of the property and along North Street, however there is no direct vehicular access from these uses to the site. All traffic would have to enter from Grove Park Dr.

- (d) **Consistency with the 2017 Adopted City Comprehensive Plan:** The City Comprehensive Plan does not specifically address this area.

The Future Land Use map (updated and revised in 2019) shows the subject property as “Single Family Detached.” This land use designation is to encourage stand-alone housing units with one unit per parcel.

- (e) **Impacts**

**Local Traffic:** “Grove Park Dr is a local road approximately 20 feet in width. Access to this section of Grove Park Dr comes from Bristol Tennessee intersections either at West State Street, North Street or Andover Dr. Development of a commercial property here would have a major impact on this residential street which is mostly in Bristol Tennessee.”

**Natural Resources:** There should be no adverse impacts on natural resources if the proposed rezoning is allowed. City staff will require all environmental-related permitting to be obtained and approved prior to development, including soil and erosion control and storm water management. Connection to public water and sewer will be required by Bristol Virginia Utilities. If the property was rezoned to B-3 there would have to be screening between any development and the residentially zoned adjoining properties.

**Public Facilities:**

**School System.** The proposed map amendment will not impact the local school system.

**Parks and Recreation.** The proposed map amendment will not impact the local parks and recreation facilities and services.

**Emergency Services.** No comments from police. Fire Marshal Eric Blevins commented “There is a hydrant in front of Bristol Lifestyle Recovery. This facility including building is in Tennessee and Virginia. Water for facility and hydrant are part of Tennessee system. This is an example of a facility in which fire protection would be connected to Tennessee service. This situation also can be found on locations near State Street involving the need to use hydrants potentially for fire protection across the state line. Flow rate in the area would be acceptable for B-3 General Business District along with the hydrant location would be within an acceptable distance. Change would be acceptable based on flow rate and distance to nearest Tennessee hydrant. No Virginia hydrant is presently within an acceptable usable distance with an acceptable road to this Grove Park location. Closest Virginia hydrant locations are NHC on North Street and Bristol Casino parking lot. Even if area was paved from Bristol Casino, use of this hydrant would block main traffic route to Bristol Casino public parking lots.”

**Water, Wastewater, and Electrical Utilities.** Phillip King of BVU commented “This site has no sewer service. To get sewer service, the developer must negotiate with the City of Bristol, TN, to serve the property. Also, this site currently has no water service. The developer would need to extend the existing 2-inch water line on Grove Park to serve the property.” Will Witcher from the City of Bristol Tennessee commented “Sanitary sewer: The City of Bristol Tennessee owns the sanitary sewer lift station on Grove Park Drive referenced in the report provided. In 2007, BVU purchased capacity in the lift station to serve several customers along the Virginia side of Grove Park Drive. Since the subject property was (and remains) undeveloped, sewer capacity allotment purchased by BVU at the time did not include the subject property. Should the property develop and connection to the City’s sanitary sewer collection system on Grove Park Drive be requested, the City will need to evaluate impact of the development on the system capacity. Water: The City provides water service to customers on the Tennessee side of Grove Park Drive. We understand that BVU has water service to Virginia customers on the street to a point. Should the property develop, water service would be provided by BVU.

**Public Transit.** Transit does not serve this area.

**Government Services.** Public Works Director Jacob Chandler commented “For the 6 properties to be developed shown in the rezoning request, a road would need to be constructed by the applicant between Grove Park Drive and the 6 properties (i.e. the road would have to be constructed in the platted right-of-way. The applicant would also need to determine how to comply with the City’s stormwater and erosion and sediment control programs, but this can be addressed during the site plan review. If the rezoning request is approved, the applicant may choose how they wish to provide solid waste services, this can also be addressed during the site plan review. Economic Development Specialist Mack Chapman commented “I can understand the owner wanting to rezone to B-3 because of the property’s location to the casino. However, unless there is another access point to Grove Park, I do not believe rezoning to B-3 would be best suited for this property. Depending

on the intended use of the property, this could create a lot more traffic in a residential neighborhood.

## X. CONCLUSION AND RECOMMENDATION

Following an evaluation of the application, staff finds that while this particular area is not specifically referenced in the text of the Comprehensive Plan, the Future Land Use Map shows this area as Single Family Detached. This is defined as stand alone housing units with one unit per parcel.

In addition to the six parcels which make up this request there are four single family homes and portions of three additional lots located in Bristol Virginia on this section of Grove Park Drive, all zoned R-2. Additionally, there are approximately 25 single family homes located on Grove Park Drive in Bristol Tennessee which would be affected by the request. Zoning for the Bristol Tennessee portion is R-1A, Low Density Single Family.

Water and sewer are available but would need to be extended to serve the property. Also, as stated earlier, there is an unimproved right-of-way which would have to be constructed at the developer's expense to provide access to the six parcels from Grove Park Drive. Access to Grove Park Drive would come through Bristol Tennessee at its intersection with West State Street (Hwy 11W) or North Street and through Bristol Virginia via Island Road and Andover Drive.

The Grove Park Drive area is a residential neighborhood and all of the land uses to the north of North Street in Bristol Tennessee and south of Island Road in Bristol Virginia are residential or vacant. As stated earlier in the report, the purpose of the B-3 Zoning District is to "provide a place for business uses that do not require a central location. It shall provide areas for the development of retail and personal-service commercial, community and regional shopping centers of integrated design and high-density development of commercial businesses in certain areas adjacent to major transportation arteries or thoroughfares within the city." This area of Grove Park Drive, as currently constituted, does not meet the purpose of the B-3 District.

While the property does adjoin the Bristol Casino property and a B-3 Zoning District there is currently no vehicular access between the two. A request for a zoning map amendment does not require the applicant to state what specific use they would want with the newly rezoned property so any land use which is permitted in the B-3 could legally be constructed. The addition of a commercial area in this location has the potential to bring noise, light pollution and increased traffic which might overwhelm the capacity of Grove Park Drive. Based on these factors, City staff does not recommend the zoning map amendment and believes that the subject property should remain zoned R-2, Single and Two Family Residential. Planning Commission considered this request at their August 21, 2023 meeting and their recommendation will be presented with this staff report at the August 22, 2023 Council meeting.





City of Bristol Virginia - Planning Department  
 300 Lee Street  
 Bristol, VA 24201  
 Phone: 276-645-7470  
 Fax: 276-821-6099

**Zoning Map Amendment Application (\$200.00)**

**Lots 7 through 12 Grove Park Drive** 414-12-7, 414-12-8, 414-12-9, 414-12-10, 414-12-11, 414-12-12

Address/Location of Property to be Rezoned Tax Map No(s).

**R-2** **B-3**

Existing Zoning: Desired Zoning:

**Undeveloped** **to be determined**

Existing Use: Desired Use:

**No**

Has this property been the subject of a similar proposal before? If yes, when?

Please describe the purpose of the rezoning request:

To conform with zoning of the adjoining casino and surrounding property.

Please provide the following with the amendment application: A site plan for rezoning and a legal description of the property to be rezoned.

All required material should be submitted to the Planning Department the last day of the month in order to have the matter put on the agenda for the next month's Planning Commission meeting which is scheduled for the third Monday of each month. Note: Meeting dates are subject to change.

The application fee of two hundred dollars (\$200.00) shall be due upon submittal of this application. In addition to the application fee (\$200.00), The property owner/applicant is required to pay the cost of legal advertising and the cost of mailing notices to all adjoining property owners via certified mail (per requirement of Virginia Code §15.2-2204). By signing below, I acknowledge the responsibility to pay for these costs.

**J S Roberts Jr**

Name of Property Owner:

**3416 Peppermint Hills Drive**

Address of Property Owner:

**Maryville, TN 37804**

Phone:

**(865) 984-0321**

Email:

**17JSR17@GMAIL.COM**

Signature of Owner: Date

*J S Roberts Jr* 1/23/23

Name of Applicant (if different than owner):

Address of Applicant:

Phone:

Email:

Signature of Applicant: Date

**FOR DEPARTMENT USE ONLY**

Zoning Map Amendment File Number:

**2MA01-2023**

Received By Date

*Jay Ditt* 3/8/23

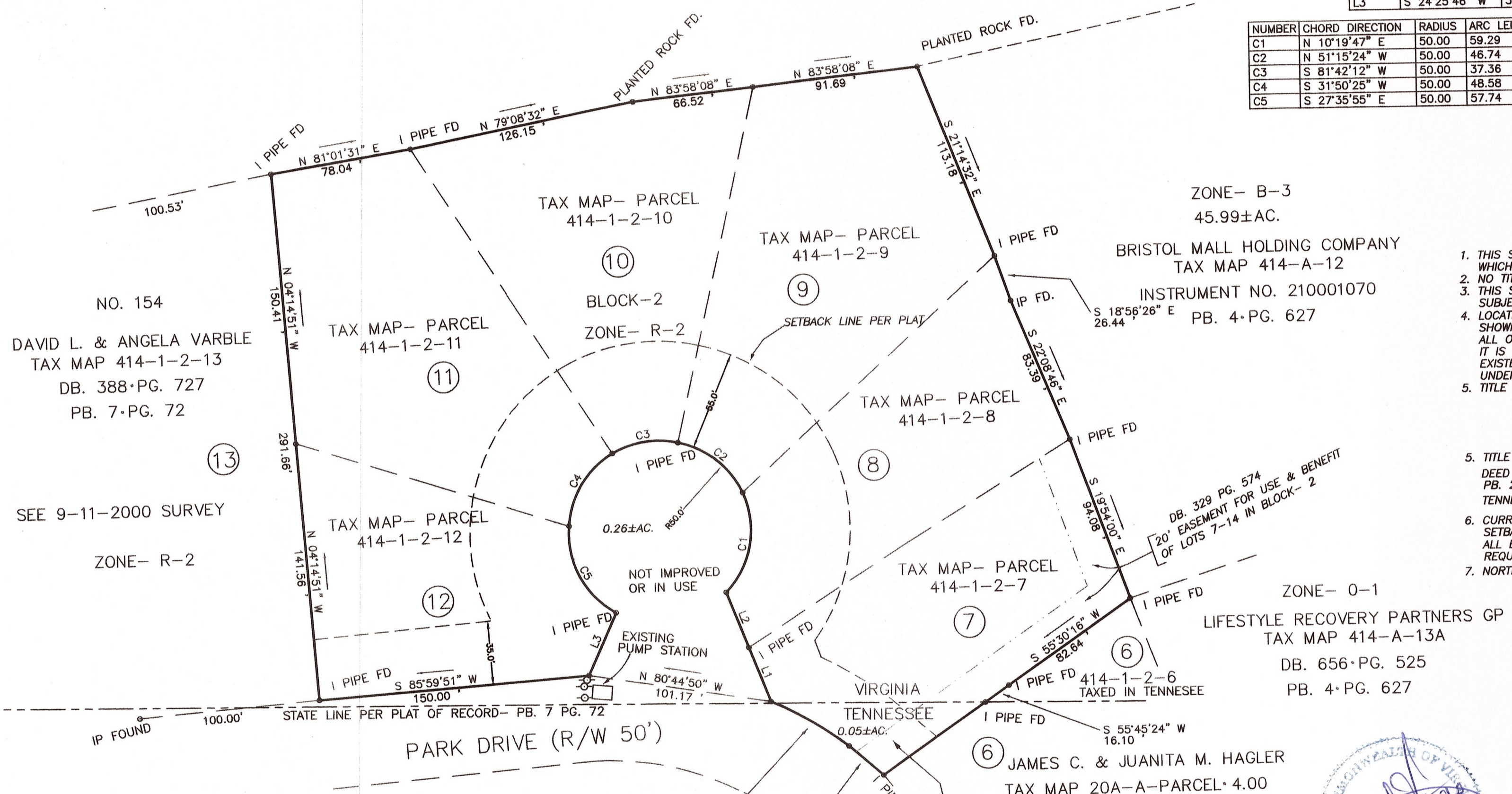


ZONE- B-3

BRISTOL MALL HOLDING COMPANY LLC  
TAX MAP 413-5-1  
INSTRUMENT NO. 210001070  
PB. 4-PG. 633

NUMBER	DIRECTION	DISTANCE
L1	N 21°15'00" W	32.22'
L2	N 21°16'57" W	33.00'
L3	S 24°25'46" W	37.76'

NUMBER	CHORD	DIRECTION	RADIUS	ARC LENGTH	CHORD LENGTH
C1	N 10°19'47" E	50.00	59.29	55.88	
C2	N 51°15'24" W	50.00	46.74	45.06	
C3	S 81°42'12" W	50.00	37.36	36.50	
C4	S 31°50'25" W	50.00	48.58	46.69	
C5	S 27°35'55" E	50.00	57.74	54.58	



ZONE- B-3  
45.99±AC.

BRISTOL MALL HOLDING COMPANY  
TAX MAP 414-A-12  
INSTRUMENT NO. 210001070  
PB. 4-PG. 627

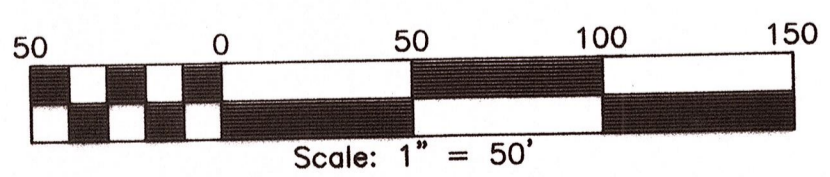
**NOTES**

- THIS SURVEY IS BASED UPON EXISTING MONUMENTS AND EVIDENCE WHICH WERE FOUND IN THE FIELD AS OF THIS DATE.
- NO TITLE INFORMATION WAS FURNISHED TO THIS SURVEYOR.
- THIS SURVEY IS SUBJECT TO ANY EASEMENTS THAT MAY AFFECT SUBJECT PROPERTY, WHETHER OF RECORD OR IMPLIED.
- LOCATION OF ALL UTILITIES AND UNDERGROUND STRUCTURES SHOWN ARE APPROXIMATE AND THOSE SHOWN ARE NOT NECESSARILY ALL OF THE EXISTING UTILITIES AND UNDERGROUND STRUCTURES. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE THE EXISTENCE AND EXACT LOCATION OF ALL UTILITIES AND UNDERGROUND STRUCTURES.
- TITLE SOURCE: TAX MAP 414-1-2-7 TO 414-1-2-12 EACH PARCEL MAY BE SUBJECT TO A 20' ACCESS EASEMENT AS SHOWN ON LOT- 7
- TITLE SOURCE: TAX MAP TENNESSEE- 20A-A-4.00 & 20A-A-5.00 DEED BOOK 329-PG. 574, DB. 329-PG. 572, DB. 329-PG. 565, DB. 329-PG. 569 PB. 2 PG. 149- BRISTOL, PB. 7 PG. 72- WASHINGTON COUNTY TENNESSEE- DB. 108-PG. 254 & DB. 3266-PG. 647
- CURRENT ZONING: R-2  
SETBACKS: FRONT YARD=30', REAR YARD=30', SIDE YARD=12'  
ALL BUILDING SETBACKS SHALL CONFORM TO THE APPLICABLE ZONING REQUIREMENTS IN EFFECT AT SUCH TIME OF CONSTRUCTION.
- NORTH IS BASED ON MAGNETIC

TOTAL AREA - 3.09±AC.  
VIRGINIA- 3.04±AC.  
TENNESSEE- 0.05±AC.  
STREET- 0.26±AC.

**LEGEND**

- IRON PIN (OLD)
- IRON PIN (NEW)
- POINT
- ⊕ POWER POLE
- ⊗ LIGHT POLE
- ⊕ BENCH MARK
- CATCH BASIN
- SEWER MANHOLE
- ⊗ WATER VALVE
- ⊕ WATER METER
- ⊕ FIRE HYDRANT
- SS-SS-SS SEWER LINE
- P-P-P- POWER LINE (OVERHEAD)



**CROSS LAND SURVEYING & PLANNING**

1808 EDMONT AVENUE  
BRISTOL, TN. 37620  
(423) 764-0220  
FAX: (423) 764-1972  
BRISTOL, TN. 37620  
(423) 764-1887  
EMAIL: CROSSLS @ BYES.TV

RETRACEMENT SURVEY FOR A REZONING REQUEST OF THE  
**J.S. ROBERTS JR. PROPERTY**

FROM DEED BOOKS AS SHOWN

DRAWN BY: RLB	CURRENT ZONING: R-2	SCALE: 1" = 50'
DATE: 02-23-23		
File name: KENNEDY GROVE PARK	REFERENCES:	
JOB NUMBER- GROVE PARK		

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023 Department: Community Development and Planning

Staff Contact: Jay Detrick, Director of Community Development and Planning

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**AGENDA ITEM WORDING:**

Discussion of a Short-Term Rental Ordinance

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**ITEM BACKGROUND:**

Attached is a proposed ordinance to regulate short-term rentals in the City of Bristol.

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**PREVIOUS RELEVANT ACTION:**

This item was last discussed at the April 12, 2022 City Council meeting.

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**STAFF RECOMMENDATION:**

Discussion only

**DOCUMENTATION:**

[Short Term Rental Ordinance - August Discussion.pdf](#)



CITY OF BRISTOL, VIRGINIA  
CITY COUNCIL

**ORDINANCE #####**

TITLE: CREATING A SHORT TERM RENTAL ORDINANCE IN CHAPTER 50 LAND USE; ARTICLE II. ZONING; DIVISION 11, SECTIONS 50-143-50-146 OF CODE OF BRISTOL, VIRGINIA.

**DIVISION 11. – SUPPLEMENTAL REGULATIONS**

**Sec. 50-143. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Hosting Platform* means any person or entity that is not an operator but facilitates reservations or collects payments for any booking transaction on behalf of an operator through an online digital platform, such as Airbnb, VRBO, et al.

*Operator* means the proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental. Only the owner can register as an operator.

*Short-term rental* means the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy. **This does not include hotels or bed and breakfasts as defined by Section 50-242.**

**Sec. 50-144. – Registration and other requirements.**

Short-term rentals shall be subject to the following conditions

- (a) No operator shall operate a short-term rental or advertise a property for short-term rental without the submission and approval of an application. This application will register the property with the Community Development and Planning Office of the City. The annual fee for registration shall be \$25 per property.
- (b) Only the owner of the property will be able to operate a short-term rental. Proof of ownership will be required with the application.
- (c) Completion of a business license from the Commissioner of Revenue.
- (d) Proof of homeowners insurance with a minimum of \$1,000,000 general liability coverage for the short-term rental.
- (e) If the unit is a part of a homeowners association, then the operator must present proof that operating a short-term rental is allowed per the bylaws of the HOA.

- (f) Operators are limited to a maximum of 10 rentals without additional approval. If an operator wishes to rent more than 10 units then a special use permit must be obtained in accordance with Section 50-186.
- (g) A minimum of one off-street parking space per short-term rental unit shall be provided by the operator.
- (h) Occupancy shall be no more than two persons per bedroom. Only one booking per dwelling unit is allowed at a time.
- (i) A safety inspection of the property will be performed by the City Inspection office.
- (j) Smoke detectors, a fire extinguisher and where natural gas or propane is present, carbon monoxide detectors must be installed in all short-term rental units.
- (k) Accessory structures shall not be used for short-term rentals unless they have previously been approved as an accessory dwelling unit under Sec 50-134 (f). Recreational vehicles cannot be used for short-term rentals.
- (l) No signage advertising the short-term rental shall be allowed on site.
- (m) The name and telephone number of the operator shall be posted conspicuously within the short-term rental unit. The operator is responsible for addressing any problems associated with the rental.
- (n) As part of the registration process the operator shall certify that the short-term rental meets the requirements of this section. The registration application shall also provide that, as part of the registration, the operator is agreeing to permit annual inspections of the rental, at reasonable times and after notice has been presented, to address complaints. The failure to permit such an inspection is grounds for registration suspension.

#### **Section 50-145 – Suspension or cancellation**

- (a) A registration may be suspended or cancelled for the following reasons:
  - 1. Failure to collect and or remit the lodging tax.
  - 2. Three or more substantiated complaints within a twelve-month period. A complaint would need to be in the form of a telephone call, email or regular mail to the Office of Community Development and Planning or to the Police or Fire Department.
  - 3. Violation of any other requirements from Sec 50-144 of this article.
- (b) Before any suspension or cancellation can be effective, the Director of Community Development and Planning, or said designee, shall give written notice to the operator. The notice shall contain:
  - 1. A description of the violation(s).
  - 2. A statement of acts necessary to correct the violation(s), if applicable.
  - 3. A statement that a hearing can be requested within 15 days from the date of the notice. If no hearing is requested, then the registration will be cancelled.
  - 4. The notice shall be sent to the operator at the address provided on the registration application by certified mail.

### **Section 50-146 Penalty**

It shall be unlawful to operate a short-term rental without registering as required by this article. The penalty for non-registration or any other violation of this article shall be a fine of \$250 for the first occurrence and \$500 for each subsequent occurrence. These fines may be levied in addition to suspension of rental privileges.

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: Finance

Staff Contact: Tamrya Spradlin

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**AGENDA ITEM WORDING:**

Supplemental Appropriation of \$1,010,289

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**ITEM BACKGROUND:**

On May 23, 2023, the Bristol Virginia City Council adopted the budget for fiscal year 2024. The listed item is an amendment to the original budget.

---

**PREVIOUS RELEVANT ACTION:**

May 23, 2023, the adoption of the budget for fiscal year 2024.

---

**STAFF RECOMMENDATION:**

Staff recommends that Council approve the supplemental appropriation as listed.

COVID19 FEDERAL FUNDS FUND \$1,010,289

Solid Waste Disposal & Collections

Appropriate additional cash balance in the fund for the expenditure of an approved project in fiscal year 2024.

Revenue 3-035-10110-0001 Beginning Fund Balance \$1,010,289

Expenditure 4-035-42010-8110 Sidewall Odor Mitigation System \$1,010,289

**DOCUMENTATION:**

[Supplemental Appropriation #1 08-22-2023 Backup.pdf](#)

Supplemental Appropriation Request  
Fund 35

Cash Balance 7/1/2023	\$ 4,205,848.94
FY24 Original Budget	<u>\$ 2,195,560.00</u>
Unbudgeted funds	\$ 2,010,288.94
Supplemental Appropriation #1	\$ 1,010,289.00

```

Company No: 001      Account Number: 35      101      1      Period:
Date: 8/15/23      Cash in Bank                               Time: 1613
Budget Amount      Year To Date           Encumbrances      Balance
$.00              $4,230,087.30      $.00              $4,230,087.30-
=====
Date      Source Reference Number      PO#      Amount      Period Description
07012023 YE 1      BEG.BAL.      $4,205,848.94      202307 BEG. YEAR BALANCE      05898
07182023 CS 1      G/L Year-To-Date-      20230718      $7,500.00      202307 -TREASURER CASH REPORT-
*****
*****      Encumbrance-
*****      A/P Holding File-
*****      P/R Holding File-
*****      U/T Holding File-
07302023 CS      A/R Holding File-      20230730      $16,738.36      202307 -TREASURER CASH REPORT-
*****
*****      G/L Holding File-
*****      S/S Holding File-
*****      INV Holding File-
*****      Budget Amount-

```

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023 Department: Office of Elections and Voter's  
Registration

Staff Contact: Blakley Morris, Director of Elections and General  
Registrar

---

**AGENDA ITEM WORDING:**

An Ordinance to Amend Section 3.01 of Chapter 3 to the City Charter Pertaining to Elections

---

**ITEM BACKGROUND:**

The turnout for the November, 2024 General Election at the Van Pelt (004) precinct could potentially meet the statutory limits so therefore, the General Registrar of the locality must notify the governing body. In order to add an additional precinct to assist with this, the charter must be changed to list the number of precincts in the city from four to five. This charter change must be submitted to the General Assembly before an additional precinct can be added next year.

---

**PREVIOUS RELEVANT ACTION:**

---

**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Ordinance 23-20 Charter Change to Chapter 3 Elections.pdf](#)

Ordinance 23-20

AN ORDINANCE TO AMEND SECTION 3.01 OF CHAPTER 3 TO THE CITY CHARTER PERTAINING TO ELECTIONS

CHAPTER AMENDED: 3- ELECTIONS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA:

That Section 3.01 of Chapter 3 of the City Charter is hereby amended and adopted to read as follows:

§ 3.01. Voting precincts.

The city shall be geographically divided into ~~four~~ five voting precincts, the boundaries of which are set forth in the office of the register of deeds for the city as shall have been approved by the U.S. Department of Justice and the appropriate agencies of the Commonwealth of Virginia and a ~~fifth~~ central absentee voter election district situate at City Hall to receive, count and record all absentee ballots within the city for all elections; local, state and federal. City council may by ordinance designate the voting place within each voting district and may from time to time change such voting place by amendment of the ordinance.

First Reading:

Second Reading:

Adopted:

Effective date:

Votes:

Farnum:

Holmes:

Nave:

Pollard:

Osborne:

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\*

PASSED AND ADOPTED by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on the \_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

Attest: Tenille B. Montgomery  
Clerk of the City of Bristol, Virginia

\_\_\_\_\_  
Tenille B. Montgomery, City Clerk

\_\_\_\_\_  
Neal Osborne, Mayor

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Manager

Staff Contact: Randall Eads, City Manager

---

**AGENDA ITEM WORDING:**

An Ordinance Approving and Authorizing the Sale of Property Owned by the City of Bristol, VA  
Located on Spyglass Court

---

**ITEM BACKGROUND:**

On August 1, 2023, the City received an unsolicited offer to purchase two city-owned parcels of land located on Spyglass Court in the Clear Creek Golf Community - map parcels #121-C-1-E3 and #121-C-1-E9. Pursuant to the Code of Virginia and the City Code of Bristol, Virginia, a notice of the offer and notice of this public hearing was published in the Bristol Herald Courier on August 8, 2023. Offers were to be directed to Randall C. Eads, City Manager, at 276-645-7333 prior to August 22, 2023, at 3:00 p.m. Any offer received after that date and time was not considered.

---

**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Ordinance\\_Spyglass Court Property 121-C-1-E3 and 121-C-1-E9.pdf](#)

[Newspaper\\_NOTICE OF PUBLIC HEARING\\_Spyglass Court 8.8.2023.pdf](#)

[Notice of Public Hearing - Spyglass Court 8.8.2023.pdf](#)

[Spyglass Lots - Map.pdf](#)

**AN ORDINANCE APPROVING AND  
AUTHORIZING THE SALE OF PROPERTY OWNED BY THE  
CITY OF BRISTOL, VIRGINIA LOCATED ON SPYGLASS COURT  
[Map Parcels: #121-C-1-E3 and #121-C-1-E9]**

**WHEREAS**, the City of Bristol is the lawful owner of numerous parcels of property located within the city limits of the City of Bristol and within Washington County, Virginia; and

**WHEREAS**, the City Manager received at least one unsolicited offer to purchase two parcels of land located on Spyglass Court, map parcels #121-C-1-E3 and #121-C-1-E9 (property located in the Clear Creek Golf Community)

**WHEREAS**, pursuant to Article VII, Section 9 of the Constitution and §15.2-1800 of the Code of Virginia, 1950 as amended, City Council has the authority to dispose of real estate owned by the City after the holding of a public hearing; and

**WHEREAS**, pursuant to the requirements of §15.2-1800(B) and §15.2-1813 of the Code of Virginia, 1950, as amended, the Bristol, Virginia City Council held a public hearing on Tuesday, August 22, 2023, at 6:00 p.m. in City Council Chambers, 300 Lee Street to consider any additional offers received for the aforementioned property. The public hearing was properly noticed pursuant to the Code of Virginia; and

**WHEREAS**, no additional offers were received to purchase the aforementioned property.

**THE CITY COUNCIL OF BRISTOL, VIRGINIA HEREBY ORDAINS:**

1. The aforementioned property is no longer required for a municipal or public purpose and the City Manager recommends the property be sold. City Council hereby directs that the City forgo a competitive sale process for the disposition of the property and negotiate the sale of said property.
2. The real property is located within the boundaries of Bristol, Virginia, on Spyglass Court in the Clear Creek Golf Community (map parcels: #121-C-1-E3 and #121-C-1-E9).
3. The City Manager be, and hereby is, authorized to act on behalf of the City of Bristol, Virginia, to do all things necessary to effectuate the sale of the property including having the authorization to endorse any documents necessary to convey its rights, title, and interest in and to the real property as described.
4. That the City Clerk be, and hereby is, authorized to attest to the execution by the City Manager of the deed and any other documents executed by the City Manager.

First Reading:

Second Reading:

Adopted:

**Effective date:**

**Votes:**

- **Farnum:**
- **Holmes:**

- Nave:
- Pollard:
- Osborne:

\*\*\*\*\*

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\*\*\*\*

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\*

**PASSED AND ADOPTED** by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on the \_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

Attest: Tenille B. Montgomery  
Clerk of the City of Bristol, Virginia

---

Tenille B. Montgomery, City Clerk

---

Neal Osborne, Mayor



## **NOTICE OF PUBLIC HEARING**

Pursuant to the requirements of §15.2-1800(B) and §15.2-1813 of the Code of Virginia, 1950, as amended, and §14.01 of the City Code of Bristol, Virginia, the Bristol, Virginia City Council will hold a public hearing on Tuesday, August 22, 2023, at 6:00 p.m. in City Council Chambers, 300 Lee Street, to consider unsolicited offers received to purchase city-owned property. Namely,

unsolicited offers to purchase

two parcels on Spyglass Court, MAP PARCELS #121-C-1-E3 and #121-C-1-E9

(Property located in the Clear Creek Golf Course Community)

Written offers should be directed to Randall C. Eads, City Manager, at City Hall, 300 Lee St., Bristol, Virginia, prior to August 22, 2023, at 3:00 p.m. Any offer received after that date and time will not be considered.

CITY OF BRISTOL, VIRGINIA

## Woodlands at Bristol Apartments

120 Woodstone LN Bristol, VA 24201.  
 Now accepting applications  
 1, 2, 3, & 4 Bedroom units  
 1 Bedroom ADA accessible units.  
 ADA accessible units.  
 Conveniently located, Energy efficient heat pump,  
 Appliances furnished,  
 On sited playground and Laundry facility  
 276-466-4411  
 TDD #711  
**Rents Income Based**  
 This institution is an Equal Housing  
 Opportunity Provider and Employer.

### LEGAL ADS

Legal Notices

### LEGAL ADS

Legal Notices


### REQUEST FOR PROPOSAL

#### 24-014

Sealed proposals will be received by the Purchasing Department of the City of Bristol, Tennessee; 801 Anderson Street, Conf Rm 202, Bristol, TN 37620 until September 6, 2023 at 3:00 p.m., for the following:

#### NEAR SITE HEALTH CLINIC

Bid forms and specifications are available on the Internet at [www.bristoltn.org](http://www.bristoltn.org), Departments/Purchasing/Current Solicitations. If you have question, please contact Purchasing at [purchasing@bristoltn.org](mailto:purchasing@bristoltn.org). The City reserves the right to reject any and all bids received and to waive informalities on all or any part of any bid which may be deemed to be in the best interests of the City.



### NOTICE OF PUBLIC HEARING

Pursuant to the requirements of §15.2-1800(B) and §15.2-1813 of the Code of Virginia, 1950, as amended, and §14.01 of the City Code of Bristol, Virginia, the Bristol, Virginia City Council will hold a public hearing on Tuesday, August 22, 2023, at 6:00 p.m. in City Council Chambers, 300 Lee Street, to consider unsolicited offers received to purchase city-owned property.

Namely, unsolicited offers to purchase two parcels on Spyglass Court, MAP PARCELS #121-C-1-E3 and #121-C-1-E9 (Property located in the Clear Creek Golf Course Community)

Written offers should be directed to Randall C. Eads, City Manager, at City Hall, 300 Lee St., Bristol, Virginia, prior to August 22, 2023, at 3:00 p.m. Any offer received after that date and time will not be considered.

CITY OF BRISTOL, VIRGINIA

Proposals, Requests For

### NOTICE TO CONSULTANT ENGINEERS REGARDING A REQUEST FOR QUALIFICATIONS AND LETTERS OF INTEREST

August 08, 2023

The City of Bristol Tennessee, herein after referred to as "City", an Equal Opportunity, Affirmative Action Employer, seeks to retain the services of a professional consultant engineering firm to provide Construction Engineering Inspection (CEI) services related to roadway construction, widen of the ROW, sidewalk improvements, and storm water conveyance system improvements along (but not limited to) Bluff City Highway/Edgemont Ave from Lavinder Ln. to West Cedar St.

This project (PIN No. 126644.00) is federally funded with the federal project number of TAP-3915(3). The project shall be accomplished in accordance with TDOT Local Programs guidelines. The Professional Consulting Engineering Firm (PCE) must be on the Tennessee Department of Transportation (TDOT) current list of prequalified consultants for CEI services and have an unlimited status. The Consulting firm must have complete TDOT's Local Programs CEI training at the time of submittal.

**Required Scope of Services**  
 Responsibilities of the professional consultant firm for Construction Engineering Inspection Services (CEI) shall be in accordance with TDOT Local Program CEI services.

**Estimated Schedule for Performance of Work**

- Estimated start date: December 1, 2023
- Estimated completion date: August 1, 2024

Firms may request consideration by submitting a letter of interest along with qualifications to: **Purchasing Department**  
**Bristol City Hall**  
**801 Anderson Street**  
**Bristol, TN 37620**  
**Attn: Brian Ramsey, Director of Engineering**

All letters of interest must be received by **The City of Bristol TN** on or before **September 13, 2023**. The letter of interest and qualifications shall indicate the scope of services to be completed by any sub-consultants. Method of payment for consultant services is Not to Exceed Lump Sum.

**Phase I Evaluation**

For Phase I evaluations firms shall submit letters of interest with firm contact information including name, address and e-mail of primary contact. All firms must be pre-qualified or have a completed prequalification form filed with the Tennessee Department of Transportation (TDOT) by the deadline for the letters of interest. The letter of interest shall not specifically identify sub-consultant(s), but rather shall indicate the scope of services anticipated to be completed by any sub-consultant(s). The sub-consultant shall be a firm that is prequalified by TDOT to perform the specific tasks required. A pending prequalification status will be acceptable. Please include a valid email address and phone number for the point-of-contact. The letters of interest shall also include:

- Work experience in the required disciplines with TDOT, the Agency, and/or other clients
- Specialized Expertise
- Professional licensure
- Staff capabilities of prime consultant
- Size of project and unlimited prequalification status

From the letters of interest, **The City** will select 3 qualified firms to submit Phase II qualifications. From this list the top ranked consultant will be selected.

**Phase II Evaluation**

For firms submitting proposals (DT-0330 Part 2) during Phase II evaluation, the criteria that will be considered are:

1. Team capability and work experience - 25%
2. Past experience in the required disciplines with TDOT and/or other clients - 25%
3. Staff qualifications and availability - 25%
4. Technical approach\* - 20%
5. Workload Capacity- 5%

\*The technical approach will include Section H of DT-0330 Part 2.

The consultant evaluation committee holds the ability to conduct interviews based on scoring as Phase III Evaluation.

Prequalification procedures, example letter of interest, list of pre-qualified firms and certified DBEs, TDOT's standard procurement policy, and additional information can be found at this internet address <http://www.tn.gov/tdot/to-pic/consultantinfo>. For information on prequalification, please contact Christine Smotherman at (615)741-4460 or Christine.Smotherman@tn.gov.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by **The City**. For information on DBE certification, please contact David Neese at (615)741-3681 or [David.Neese@tn.gov](mailto:David.Neese@tn.gov). Details and instructions for DBE certification can be found at the following website: <http://www.tn.gov/tdot/topic/small-business>.

### FREE ADS

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Sell your stuff and make some fast cash!

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Automotive-Wanted

\$\$\$ CASH \$\$\$  
 Wanted to buy cars & trucks for parts. Running, wrecked or junk! 423-335-0941

The Bristol Herald Courier is looking for a versatile

## MULTI-MEDIA COPY EDITOR AND PAGE DESIGNER

Our ideal candidate has an eye for print design and headline writing skills that is comfortable working on deadline. Must possess critical thinking skills, command of AP style and be proficient in social media.

Experience at a daily newspaper greatly preferred as is a bachelor's degree in journalism, English or communications.

We produce both print and digital products and are looking for someone who can copy edit, design and write all while working professionally with a tight-knit staff.

Job duties include design/ placement of elements on print and digital products, headline/ outline writing, using wire stories, balancing assignments and exercising critical news judgment and great attention to detail plus help keep the website up to date.

Candidate must be able to work a flexible schedule, including nights and weekends.

The BHC is committed to and has a track record of delivering high quality community journalism.

To join our team, submit a résumé, cover letter and your five best print or web headlines, designs and/or projects (print or web), to [dmcgee@bristolnews.com](mailto:dmcgee@bristolnews.com) NO PHONE CALLS PLEASE!

#### ANNOUNCEMENTS

##### Entertainment

**Choose EarthLink** Fiber Internet for speeds up to 5 Gigs, no data caps, no throttling. Prices starting at \$54.95. Plus, a \$100 gift card when you make the switch. Call 1-855-481-3340 (TnScan)

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##### Cemetery Plots

**For Sale: 1 Cemetery Plot & Vault in Mtn. View Cemetery, BRVA, \$2,500 for both obo. 470-963-0159**

**Glenwood Chapel Mausoleum** - Inside Chapel, True Companion, Desired 2nd Level, Right Back Wall, Current Retail \$11,520, Selling for \$10,000. 423-538-6040

#### ANNOUNCEMENTS

##### Entertainment

**FREE high speed internet for those that qualify.** Government program for recipients of select programs incl. Medicaid, SNAP, Housing Assistance, WIC, Veterans Pension, Survivor Benefits, Lifeline, Tribal. 15 GB internet service. Bonus offer: Android tablet FREE with one-time \$20 copy. Free shipping & handling. Call Maxisp Telecom today! 1-855-669-2321 (TnScan)

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### Stay Informed. Subscribe Today!

##### Special Notices

**Farmers Mutual Fire Ins. Company will hold its Annual Meeting at 10am - August 28, 2023 at the Company Office 640 West Main St. Abingdon, VA 24210 Call: 276-628-2351**


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- skid steer
- grade work
- FREE Estimates

### REAL ESTATE FOR SALE

Home Sites, Lots, Land

**House & Approx 4 Acres, 3 miles outside Bristol, TN City Limits, Perfect for a New Home Site, Hobby Farm, or a Campground. Located at 225 Duncan Ln, Bristol, TN. \$125,000 Call 423-440-2046 after 5pm**

### Mobile Home-Sale

**1997 Clayton 2 BR Mobile Home for Sale, Like New Appliances, New Heat Pump, Curtains, Blinds, Some Furniture. 2 Storage Buildings, Garage, 2 Car Carport, John Deere Tractor Series 100 42 inch. 52 hours, comes with Home. \$27,000 1372 Vance Tank Rd. Bristol, TN 423-738-9360**

### REAL ESTATE FOR RENT

Apartments Unfurnished

**Abingdon, VA - Russell Rd. 2BR, 1.5BA. \$750 + deposit. No pets. Call (276) 623-1485**

**RIDGEFIELD COURT APTS NOW ACCEPTING APPLICATIONS FOR 1 & 2 BEDROOM APTS 1 BR - \$545 Basic & \$561 S&R 2 BR - \$583 Basic & \$600 S&R CALL 276-628-2275, TDD number 711**

Use Happy Jack® DD-33 on dogs & cats to kill fleas and deer ticks on contact. At Tractor Supply® (TnScan)

**VIAGRA and CIALIS USERS!** A cheaper alternative to high drugstore prices! 50 Pll Special - Only \$99! 100% guaranteed. CALL NOW: 866-974-1464 (TnScan)

**YOUR LOW COST ADVERTISING Solution!** One call & your 25 word ad will appear in 101 Tennessee newspapers for \$275/wk or 28 East TN newspapers for \$120/wk. Call this newspaper's classified advertising dept. or go to [www.tnpress.com/newspaper-networks](http://www.tnpress.com/newspaper-networks) (TnScan)

**Prepare for power outages** today with a GENERAC home standby generator \$0 Money Down + Low Monthly Payment Options Request a FREE Quote. Call now before the next power outage: 1-888-869-5542 (TnScan)

### APARTMENTS FURNISHED

**Downtown BrVA** Corner Commonwealth Ave & Lancaster St. Furn loft 1Bdrm wtr/swr incl \$850-\$950 mo + dep. Also, Furn 1Bdrm duplex wtr/swr incl \$1200 mo+dep No pets. Call (276) 623-1485

### MERCHANDISE

Antiques



## VISIT OUR NEW ANNEX!

1080 West Main Street Abingdon, VA

Mon - Sat, 10am to 6:30pm  
 Sun 1pm to 6pm

276-525-1122

### Medical Equipment

**Harmar Lift & Electric Scooter** Capacity 400 lbs, very good cond. \$4200 Call for more info 423-274-0880

## The people's marketplace. That's Classified!



Lily, 9 yr old small female, long hair ragdoll. This beauty's person passed away and has found herself in a shelter environment. Born April 2014, once a super sweet spoiled cat. Lily is just now coming back out of her shell. We wouldn't recommend her to a home with small children, dogs or lots of cats. Spayed, current on vaccines, Negative for FIV, feline leukemia and heart worm disease. Please call or come by for a visit. **The Bridge Home No Kill Animal Rescue** 2061 Highway 75, Blountville, TN 37617 [bridgehomerescue@gmail.com](mailto:bridgehomerescue@gmail.com) or 423-239-5237



**Sunflower Suni,** 5 mos old female aussie/lab mix. SPAYED and current on vaccinations. This little sweetheart loves children and is very playful. Text Ada with For Pete's Sake Rescue at (276) 494-6718



**Mona,** 18 mos old, female beagle mix. She is 48 pounds, spayed, current on vaccinations and is microchipped. Very friendly and loves people and treats. She is also good with cats. A fenced yard is required. Text Teresa with For Pete's Sake Rescue at 276 791 0475 or email [Rsimis2@gmail.com](mailto:Rsimis2@gmail.com)

### PETS

Dogs

**AKC Golden Retriever Puppies** Ready August 12th. Comes with papers and first vet visit. \$700. 423-361-7377

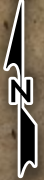
**AKC LABRADOR PUPPIES** Trained pups \$475 Vet checked & chipped. [chipslabs.com](http://chipslabs.com). 276-988-5725

**AKC Reg Old English Sheep Dog Pups** Ready to go, vet chk, UTD, chipped. Delivery avail. Call 540-493-1104

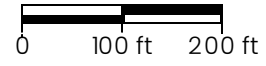
**AKC Reg. Pomeranians** 6 Mos. Olds Dewormed/ Shots/Vet Checked 276-780-9561

### Cats

**Kittens looking forever indoor homes!** 16 weeks old, short hair, altered, vaccinated, dewormed, revolution plus, FIV negative, litter box trained. Two males. Tiger, dark striped tabby. A loveable clown. Loki, a white petite tabby. A go with the flow kinda guy. Very sweet. A great kitten for a first time cat owner. Two females. Boo, a shiny sold gray beautiful coat. A purring machine. Happiest in your lap or arms being cuddled. Oreo, a harlequin. Adorable and feisty. Would do ok by herself with lots of human attention or another cat that would not overwhelm. They all compliment each other and will be small cats. Tiger the largest and Oreo the tiniest. Asking 46 donations per to The Bridge Animal Rescue. Serious inquiries Text for pics or additional info. 434-238-6225



CITY OF  
**BRISTOL**  
VIRGINIA



**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Manager

Staff Contact: Randall Eads, City Manager

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**AGENDA ITEM WORDING:**

An Ordinance to Amend Sections 42-26 and 42-31 of Division 1, Article II of Chapter 42 to the City Code Pertaining to Fire Prevention and Protection

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**ITEM BACKGROUND:**

Per Virginia Code, Title 27-30, the Fire Marshal is the Fire Official. Currently, the Bristol code states that the Fire Chief and the Fire Inspector are both Fire Officials. The State Fire Marshall stated that there is only one individual listed in localities code as the Fire Official (the person with the fire code enforcement responsibilities). The update to the Code reflects one individual and changes the term "Fire Inspector" to "Fire Marshal."

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[23-18 Amend Chapter 42- Fire Prevention.pdf](#)

Ordinance 23-18

AN ORDINANCE TO AMEND SECTIONS 42-26 AND 42-31 OF DIVISION 1, ARTICLE II OF CHAPTER 42 TO THE CITY CODE PERTAINING TO FIRE PREVENTION AND PROTECTION.

CHAPTER AMENDED: 42 - FIRE PREVENTION AND PROTECTION

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA:

That Sections 42-26 and 42-31 of Division 1, Article II of Chapter 42 of the Code of the City of Bristol, Virginia, is hereby amended and ordained to read as follows:

Sec. 42-26. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Fire official refers to the fire marshal for the city. ~~fire chief for the city and the fire inspector for the city.~~

Sec. 42-31. - Pre-1973 buildings.

Pursuant to state law, all buildings constructed prior to 1973 within the city shall be maintained in accordance with state fire and public building regulations in effect prior to March 31, 1986. A copy of the state fire and public building regulations shall be maintained in the office of the fire official ~~fire inspector~~ for the city for purposes of public access.

First Reading: August 8, 2023  
Second Reading: August 22, 2023  
Adopted:  
Effective date:

**Votes:**

- Farnum:**
- Holmes:**
- Nave:**
- Pollard:**
- Osborne:**

\*\*\*\*  
\*\*  
\*

**PASSED AND ADOPTED** by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on the \_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

Attest: Tenille B. Montgomery  
Clerk of the City of Bristol, Virginia

\_\_\_\_\_  
Tenille B. Montgomery, City Clerk

\_\_\_\_\_  
Neal Osborne, Mayor

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Manager

Staff Contact: Randall Eads, City Manager

---

**AGENDA ITEM WORDING:**

An Ordinance to Amend Section 7.05 of Chapter 7 to the City Charter Pertaining to the Fire Department

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**ITEM BACKGROUND:**

An ordinance to update the City Charter to reflect the changes to the City Code regarding the term "Fire Inspector" to "Fire Marshal."

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Ordinance 23-19 City Charter Change for Fire Department.pdf](#)

Ordinance 23-19

AN ORDINANCE TO AMEND SECTION 7.05 OF CHAPTER 7 TO THE CITY CHARTER PERTAINING TO THE FIRE DEPARTMENT

CHAPTER AMENDED: 7- DEPARTMENTS OF THE CITY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRISTOL, VIRGINIA:

That Section 7.05 of Chapter 7 of the City Charter is hereby amended and adopted to read as follows:

§ 7.05. - Fire department.

A. Generally. The fire department shall consist of the fire chief and such other officers and employees of such ranks and grades as may be established by council. The fire department shall be responsible for the protection from fire, of life and property within the city.

The fire department shall also operate and be responsible for the operation of the hazardous material response team which shall implement the hazardous materials response plan developed by the city in accordance with general laws of the Commonwealth and local laws and regulations.

B. Powers and duties of the fire chief. The head of the fire department shall be the fire chief. Under the supervision of the city manager, he shall be in direct command of the fire department. He shall assign all members of the department to their respective posts, shifts, details and duties. He shall, with the approval of the city manager, make rules and regulations in conformity with this charter and the ordinances of the city concerning the operation of the department, the conduct of officers and employees thereof, their uniforms, equipment and training and the penalties to be imposed for infractions of such rules and regulations. The fire chief shall be responsible for the efficiency, discipline and good conduct of the department. Orders of the city manager relating to the fire department shall be transmitted in all cases to the fire chief or in his absence from the city or incapacity, through an officer of the department designated as acting chief by the city manager. Disobedience of the lawful commands of the fire chief or violation of the rules and regulations made by him with the approval of the director of the Personnel Department shall be grounds for removal or other disciplinary action as provided in such rules and regulations.

C. Fire prevention. Fire prevention shall be the duty of the fire chief to secure the enforcement of all laws and ordinances relating to fire prevention and fire safety and to issue from time to time regulations having the force of law for the purpose of implementing such laws and ordinances. The penalty for violation of such rules and regulations shall be as provided for by ordinance. The fire chief may assign this duty to a ~~fire inspector~~ fire official.

First Reading: August 8, 2023

Second Reading: August 22, 2023

Adopted:

Effective date:

**Votes:**

Farnum:

Holmes:

Nave:

Pollard:

Osborne:

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**PASSED AND ADOPTED** by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council on the \_\_\_\_ day of \_\_\_\_\_, 2023.

(SEAL)

Attest: Tenille B. Montgomery  
Clerk of the City of Bristol, Virginia

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Tenille B. Montgomery, City Clerk

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Neal Osborne, Mayor

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department:

Staff Contact: William Lamie,

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**AGENDA ITEM WORDING:**

Approval of Minutes of the May 23, 2023, City Council Meeting.

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**ITEM BACKGROUND:**

N/A

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Minutes 5.23.23.pdf](#)



**MINUTES**  
**Regular Meeting of the City Council**  
Tuesday, May 23, 2023  
6:00 PM

Present: Neal Osborne, Anthony Farnum, Becky Nave, Jake Holmes

Present by Electronic Means: Michael Pollard

Absent: none

Staff Present: Randall Eads, City Manager/City Attorney; Tamrya Spradlin, Assistant City Manager; Janet Jennings, Chief Financial Officer; Jay Detrick, Director of Community Development; Angie Blevins, Human Resources Director; Jake Chandler, Director of Public Works; Ellen Tolton, Community Development Specialist; Tenille Montgomery, Executive Assistant; Gene Christian, A/V Specialist; William Lamie, City Clerk.

**Call to Order**

*Mayor Osborne called the meeting to order at 6:01 p.m.*

**Moment of Silence**

**Pledge of Allegiance**

**A. Mayor's Minute and Council Comments**

*Mayor Osborne noted that Councilmember Pollard is present via electronic means.*

**B. City Manager's Comments**

*City Manager Eads reminded people that Sugar Hollow Park is a great place to visit during the warmer months. Also, there are many events happening throughout the city. Mr. Eads said this week is Emergency Medical Services week, and he thanked the City's EMS workers.*

**C. Matters to be Presented by Members of the Public- Non-Agenda Items.**

*Lawrence Dunn, a resident of Bristol, Virginia, addressed Council. Mr. Dunn said that the businesses in the area need to pay for the remediation at the landfill. Mr. Dunn said we should have never opened the quarry landfill. Mr. Dunn stated his belief that the Mayor, Vice Mayor, former Mayor, City Manager, and the Police Chief, should all have their employment terminated.*

**D. Adoption of agenda.**

Moved by Councilmember Farnum adopt the agenda as presented; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

**E. REGULAR AGENDA**

E1. A Proclamation to Honor and Recognize the Virginia High School Swimming and Diving Team for Winning a 2023 Class 1/2 State Championship

*City Manager Eads gave the staff report. On February 18, 2023, in Christiansburg, Virginia, the Virginia High School Swimming and Diving Team captured the Class 1/2 State Championship with a team score of 202 over Clarke County and Radford. Tonight, we recognize these student athletes and coaches for all their hard work and congratulate them on this huge accomplishment. Mayor Osborne read the following:*

**A PROCLAMATION TO HONOR AND RECOGNIZE THE VIRGINIA HIGH SCHOOL SWIMMING AND DIVING TEAM FOR WINNING A 2023 CLASS 1/2 STATE CHAMPIONSHIP**

WHEREAS, the City of Bristol, Virginia wishes to honor and recognize the Virginia High School Swimming and Diving Team, comprised of twelve members and coaches, for winning the Virginia High School League Class 1/2 State Championship.

WHEREAS, the commitment required for student-athletes to be a part of a sports team includes meeting required grades, attendance, and volunteer requirements, in addition to attending daily practices and scheduled competition events; and

WHEREAS, on February 18, 2023, the Virginia High School Swimming and Diving Team competed in the Class 1/2 State Championship at Christiansburg Aquatic Center in Christiansburg, Virginia; and

WHEREAS, Virginia High finished with a team score of 202, compared to 169 for runner-up Clarke County and a tally of 165 for third-place Radford, the Bearcats earned their state title that ended a string of near-misses for the squad; and

NOW, THEREFORE, by virtue of the authority invested in me as the Mayor and on behalf of the Bristol City Council and citizens, I applaud the commitment of the Virginia High School Swimming and Diving Team 2023 Class 1/2 State Champions. The Council wishes them success in their future endeavors.

Adopted this 23rd day of May 2023.

Moved by Councilmember Nave to approve the proclamation as read; seconded by Councilmember Holmes.

*Councilmember Nave congratulated the Virginia High School swim team.*

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

E2. A Proclamation Designating May as Foster Care Awareness Month/Foster Friendly Business Month

*Mr. Eads stated that the City of Bristol, Virginia recognizes May as National Foster Care Awareness Month and we seek to honor the dedication of foster families, organizations, faith leaders and businesses that support our children in care as well as Social Services workers that support them. In solidarity with Small Business Month, Virginia's Kids Belong is recognizing businesses that are "Foster Friendly" that open their hearts and home to serving children in Virginia's foster care system.*

*Mr. Eads read the following:*

**A PROCLAMATION DESIGNATING MAY AS FOSTER CARE  
AWARENESS MONTH/FOSTER FRIENDLY BUSINESS MONTH**

WHEREAS, The Bristol City Council, the governing legislative institution of Bristol, Virginia, in the United States of America, recognize that May is National Foster Care Awareness Month and that this body seeks to honor the dedication of our foster families, organizations, faith leaders and businesses that support our children in care as well as the Social Services workers that support them; and

WHEREAS, we do hereby unite in solidarity and common purpose to also recognize the month of May: Small Business Month, as Small Businesses are critically important to supporting their communities in many ways, to promote the well-being and the ongoing success of our thriving community; and

WHEREAS, we would like to officially recognize the contributions of Bristol's Small Businesses in supporting the "Foster Friendly Business" Initiative, an invaluable program to support those Foster Families that have opened their hearts and home to serving children in Virginia's foster care system; and

WHEREAS, we recognize that this important partnership brings the strengths of the private business partners together with the strengths of our local government to help solve one of our community's greatest challenges and help us meet the aims to recruit, retain and support our foster families and the foster children they serve; and

NOW, THEREFORE, BE IT RESOLVED in recognition of Foster Care Awareness Month and in recognizing the dedication of our Small Business partners, faith leaders, and other community partners to improve the condition of our most vulnerable children and deliver a world-class Foster Friendly Business Initiative that brings the best example of public-private partnership to support bold, transformational community action, The Bristol City Council do hereby proclaim and establish the month of May to be Foster Friendly Business Month, in perpetuity, in Bristol, Virginia; and, thank those working on behalf of Bristol residents for helping make our town an even more vibrant, thriving and compassionate place to call home.

Adopted this 23rd day of May 2023

Moved by Councilmember Pollard to approve the proclamation as read; seconded by Councilmember Holmes.

*Councilmember Nave thanked the foster families and foster-friendly businesses in the area.*

*Councilmember Pollard said that eliminating abortion does not resolve the issue because we have to make sure that the kids are taken care of through foster care.*

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mayor Osborne presented the proclamation to Matt Verlander.*

E3. Code of Ethics and Standards of Conduct for Council Members of the City of Bristol.

*City Manager Eads stated that the City of Bristol, VA recognizes that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct. Any person serving on the Bristol, Virginia City Council should adhere to the Code of Ethics and the Standards of Conduct. We ask that each member of Council sign the Code of Ethics and Standards of Conduct.*

Moved by Councilmember Nave to approve the Code of Ethics and Standards of Conduct for council members. seconded by Councilmember Farnum.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

E4. Resolution Authorizing Mayor of Bristol to Renew the Joint Cooperation Agreement with the Northeast Tennessee/Virginia HOME Consortium

*Mr. Eads noted that the City of Bristol, Virginia, has been a member of the Northeast Tennessee/Virginia HOME Consortium since 2003. The City of Bristol, Tennessee, as Lead Entity for the Consortium, receives and administers HOME funds on behalf of the member entities. The U. S. Department of Housing and Urban Development requires proof of continued participation documentation for new three-year qualification periods. To satisfy program requirements, staff must obtain a Resolution or equivalent documentation from each participating community for the upcoming three-year period of July 1, 2024, through June 30, 2027. Staff is requesting Council approve the continuance of the City's membership with the Northeast Tennessee/Virginia HOME Consortium for an additional three-year period.*

*Mr. Eads read the following:*

**Authorizing the Mayor of Bristol, Virginia to Renew the  
Joint Cooperation Agreement with the Northeast Tennessee/Virginia  
HOME Consortium For an Additional Three-Year Qualification Period**

**WHEREAS**, the City of Bristol, Virginia, has determined that the health and welfare of its citizens and the economic vitality of the area will benefit from increasing the availability of decent, safe, affordable housing; and

**WHEREAS**, a cooperative regional approach to providing housing avoids duplication of effort and promotes more effective delivery of services; and

**WHEREAS**, a consortium of area local governments is entitled to receive funding from the U.S. Department of Housing and Urban Development under the HOME Investment Partnerships Act that they would be unqualified to receive individually; and

**WHEREAS**, in 2003 the City of Bristol, Tennessee and other units of local governments formed the Northeast Tennessee/Virginia HOME Consortium, enabling the City of Bristol, Tennessee to receive and administer HOME funds as Lead Entity on behalf of the Consortium; and

**WHEREAS**, the U.S. Department of Housing and Urban Development requires such Consortia to be formally re-designated every three years;

**NOW, THEREFORE**, be it resolved by the City Council of the City of Bristol, Virginia that:

- 1) The City Council hereby supports the continuation of the Northeast Tennessee/Virginia HOME Consortium and authorizes the Mayor to execute agreements with other participating units of general purpose local government to continue this Consortium.
- 2) The Mayor is further authorized to sign all contracts approved by the City Attorney with other Governmental Agencies as may be required to carry out activities of the Cooperation Agreement.

Moved by Councilmember Farnum to approve the resolution as presented. seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

E5. Resolution Approving Application to Virginia Tobacco Region Revitalization Commission for feasibility study - Mendota Trailhead Connector to Bristol.

*Ellen Tolton, Community Development Specialist, gave the staff report. Mrs. Tolton stated that the 12 mile Mendota Trail is almost completed - most of the trail is currently open. It runs from Mendota (Washington County) Virginia to the Bristol City line. A recommendation in the Mendota Trail Master Plan is to create a safe bike connector path from the Bristol Trailhead to downtown Bristol. The City of Bristol is requesting funding from the Virginia Tobacco Region Revitalization Commission (\$100,000) as match for an Appalachian Regional Commission grant (ARISE). The cost of the Feasibility Study will be approximately \$200,000.*

*Mr. Eads read the following:*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BRISTOL, VA AUTHORIZING SUBMISSION OF AN  
APPLICATION TO THE VIRGINIA TOBACCO REGION  
REVITALIZATION COMMISSION FOR A FEASIBILITY  
STUDY ON PROPOSED CONNECTOR FROM MENDOTA  
TRAIL HEAD TO DOWNTOWN BRISTOL PROJECT**

**WHEREAS**, the City of Bristol, VA is eligible to apply for funding from the Virginia Tobacco Region Revitalization Commission; and

**WHEREAS**, Mountain Heritage is finalizing all trestle work on the 12-mile Mendota Trail which runs from Mendota, Virginia to the Bristol City line; and

**WHEREAS**, Mountain Heritage has established a trailhead at the Bristol City line for the sole purpose of Mendota Trail access from the City; and

**WHEREAS**, the Connector is a recommendation in the Mendota Trail Master Plan which was completed in 2021; the project has the capacity to serve as a catalyst for economic development in downtown Bristol, as well as the entire region; and

**WHEREAS** the City of Bristol intends to request \$100,000 from the Virginia Tobacco Region Revitalization Commission as 50% match for Appalachian Regional Commission ARISE grant request of \$100,000 in the spring of 2024; total funding request for the feasibility study will be \$200,000; \$10,000 has been secured from Mountain Heritage;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRISTOL, VIRGINIA:**

The council does hereby authorize and direct City Manager Randall Eads to sign and submit appropriate documents for the grant application to the Virginia Tobacco Region Revitalization Commission to complete a feasibility study for a proposed Connector from the Bristol Trailhead of the Mendota Trail to downtown Bristol; such grant request is to total \$200,000.

**PASSED AND ADOPTED** by the City Council of the City of Bristol, Virginia, at a regularly scheduled meeting of said Council held on the 23 day of May, 2023.

Moved by Councilmember Nave to approve the resolution as presented; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

#### E6. Public Hearing Regarding the PY 2023 Community Development Block Grant (CDBG) and HOME Allocations

*Mayor Osborne opened the public hearing.*

*Ellen Tolton gave the staff report. As an entitlement community development block grant CDBG grantee, the City of Bristol receives annual federal funding through the US Department of Housing and Urban Development (HUD). This year's allocation totals \$259,836 in CDBG funds and \$86,365 in HOME funds, which are managed by the First Tennessee Development District, who serves as the administrative agent for the HOME Consortium of which the City of Bristol Virginia is a member. Each year the city must develop an action plan that provides a blueprint to HUD as to how the City will spend its CDBG funding. The plan is based on identified needs of low-income residents and communities within the city. All activities must be part of the City's CDBG consolidated plan, which is established every five years. Staff has posted two public notices and held a public comment period, as required, and drafts of the annual action plan have been made available to the public. This is the second of two public hearings. City Council appointed a subcommittee to review this year's annual action plan and recommended activities. The subcommittee met on April 21, 2023, and approved the staff's recommendations for the CDBG action plan. This year's PY2023 CDBG award of \$259,836 is divided to: \$51,967 to administration, \$168,899 to City Projects/Activities, \$38,970 to Public service projects, and there is \$189,482 carryover from PY 2022. The HOME funds allocation to the city is \$86,365, and can be used for down payment assistance and major rehabilitation and reconstruction activities. Mayor Osborne then closed the public hearing.*

Moved by Councilmember Nave to approve the Community Development Block Grant and HOME allocation action plan as presented; seconded by Councilmember Farnum.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

E7. Approval of a contract with Quantum Consultants to update the City Comprehensive Plan

*Jay Detrick, Director of Community Development and Planning, gave the staff report. Mr. Detrick explained to Council that the City's Comprehensive Plan guides future land use development within the City. The Code of Virginia also requires a comprehensive plan. The Planning Commission has determined that the City needs a new and updated comprehensive plan. Staff advertised a request for proposals at the end of 2022. Four proposals were submitted, and the Comprehensive Plan selection committee chose two finalists to interview. Of the two finalists, Quantum Consultants was selected. The proposed amount of the contract is \$120,000.*

Moved by Councilmember Farnum to approve the contract as presented; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

E8. Public Hearing for Proposed Non-Residential Waste Collection Fees and Waste Container Permit Fees

*Mayor Osborne opened the public hearing.*

*There were no public comments*

*City Manager Eads noted that subsequent to proposing an increase in the monthly residential collection fee, City Staff reviewed quarterly fees for commercial accounts, as well as annual, weekly and temporary waste container permit fees. As a result of this review, City Staff proposed revised rates. The fees were increased by \$30 per container per billing cycle and each additional container was increased by either \$12 or \$15.*

*Mayor Osborne closed the public hearing.*

**F. Ordinances First Reading**

F1. Ordinance 23-13. An Ordinance to amend City Code Appendix to Chapter 70, Paragraph (1) (b) and Paragraphs (3)(a), (3)(b) and (3)(c), pertaining to non-residential waste collection fees and waste container permit fees.

*Mr. Eads stated that Council is considering an increase in the monthly residential collection fee to provide operational and capital funding for the Solid Waste Disposal Fund. The purpose of this ordinance is to consider increasing non-residential fees for waste collection and waste container permits, effective July 1, 2023.*

Moved by Councilmember Farnum for first reading of the ordinance by caption only; seconded by Councilmember Pollard.

*Councilmember Pollard said these increases are reasonable and have not been increased in a long time.*

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance 23-13

An Ordinance to Amend City Code Appendix to Chapter 70, Paragraph (1)(b) and Paragraphs (3)(A), (3)(B) and (3)(C), Pertaining to Solid Waste Fees.

## **G. Ordinances Second Reading**

G1. An Ordinance to Vacate all of a Certain Public Right-of-Way in the City of Bristol

*Mr. Eads stated this is the second reading of the ordinance and that Virginia Code 15.2-2006 requires that the vacating of a public right-of-way requires advertising of such request and a public hearing. The City Council shall then consider the request to vacate the right-of-way by ordinance. The Staff recommends that the City Council vacate the public right-of-way as shown on drawings listed in the council packet. There are no existing or proposed utilities on this segment of the unopened and unimproved alley, therefore it is recommended that no utility easements will be retained by the City.*

Moved by Councilmember Holmes for second reading of the ordinance by caption only; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

### **ORDINANCE TO VACATE A PORTION OF AN UNOPENED / UNIMPROVED PUBLIC RIGHT-OF-WAY**

Moved by Councilmember Nave to adopt the ordinance as presented; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

G2. Ordinance 23-7. An Ordinance to Amend Chapter 66 to the City Code Pertaining to Personnel.

*Mr. Eads said this ordinance repeals certain code sections related to personnel. These code sections will be incorporated into a personnel handbook that will be reviewed at an upcoming meeting in June.*

Moved by Councilmember Holmes for second reading of the ordinance by caption only; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance: 23-7

An Ordinance to Repeal Sections 66-26, 66-27, 66-28, 66-29, 66-30, 66-42, 66-43, 66-44, 66-45, 66- 51, 66-52, 66-53, 66-54, 66-55, 66-56, 66-57, 66-82, 66-83, 66-84, 66-85, Article IV – Employee Incentive Bonus Program, 66-106, 66-107, 66-108, 66-109, 66-110, 66-111, 66-112, 66-113, Article V – Retirement Health Insurance Benefit Program, 66-121, 66-122, and 66-123, and to add Sections 66-24 and 66-25 to Division 1 of Article II of Chapter 66 to the City Code pertaining to Personnel.

Moved by Councilmember Farnum for adoption of the ordinance by caption only; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

**Council recessed at 7:01 p.m.**

**Council returned at 7:08 p.m.**

G3. Ordinance 23-8. An Ordinance to Amend Section 7.03 of Chapter 7 of the City Charter pertaining to the Human Resources Department.

*Mr. Eads said that in 2010, the title of the Personnel Department changed from Personnel Department to Human Resources Department. This ordinance amends Section 7.03 of the City Charter to adequately reflect the title of our Human Resources Department. The first reading of this ordinance occurred at the regularly scheduled City Council meeting on May 9, 2023.*

Moved by Councilmember Farnum for second reading of the ordinance by caption only; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance: 23-8

An Ordinance to Amend Section 7.03 Of Chapter 7

to the City Charter Pertaining To The Human Resources Department

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

G4. An Ordinance to Amend Section 2-62 and 2-63 of Chapter 2 to the City Code Pertaining to Conduct of Meetings and Order of Business

*Mr. Eads said this is an ordinance to amend the conduct of the meetings and order of business.*

Moved by Councilmember Nave for second reading of the ordinance by caption only; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance 23-14

AN ORDINANCE TO AMEND SECTION 2-62 And 2-63 OF CHAPTER 2 TO THE CITY CODE PERTAINING TO CONDUCT OF MEETINGS AND ORDER OF BUSINESS

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

G5. Ordinance 23-9. An Ordinance to amend City Code Chapter 78, Article VII, Section 78-202, pertaining to tax on purchased meals; levy and amount.

*City Manager Eads said the purpose of this ordinance is to increase the tax on purchased meals from seven percent (7%) to ten percent (10%), effective July 1, 2023. This additional funding is necessary to provide operational and capital funding for general government services, including, but not limited to, public safety, education, health and welfare, streets and parks and recreation.*

Moved by Councilmember Holmes for second reading of the ordinance by caption only; seconded by Councilmember Farnum.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance 23-9

AN ORDINANCE TO AMEND CITY CODE CHAPTER 78, ARTICLE VII,  
SECTION 78-202, PERTAINING TO TAX ON PURCHASED MEALS; LEVY AND  
AMOUNT

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

G6. Ordinance 23-10. An Ordinance to amend City Code Chapter 78, Article VI, Section 78-172, pertaining to transient room rental tax; levy and amount

*Mr. Eads gave the staff report. The purpose of this ordinance is to increase the transient room rental tax from nine percent (9%) to thirteen percent (13%), effective July 1, 2023. This additional funding is necessary to provide operational and capital resources for general government services, including, but not limited to, public safety, education, health and welfare, streets and parks and recreation.*

Moved by Councilmember Holmes for second reading of the ordinance by caption only; seconded by Councilmember Farnum.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

*Mr. Eads read the following:*

Ordinance 23-10

An Ordinance to Amend City Code Chapter 78, Article VI, Section  
78-172 Pertaining to Transient Room Rental Tax; Levy and Amount.

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: None

G7. Ordinance 23-11. An Ordinance to amend City Code Appendix to Chapter 70, Paragraph (1)(a), pertaining to solid waste fees.

*Chris Knupp, a resident of Bristol, Virginia, addressed Council. Mr. Knupp asked what qualifications must be met by citizens to receive a decrease in solid waste collection fees. Mr. Knupp said most people will not qualify for these decreases in fees.*

*Mr. Eads said the purpose of this ordinance is to increase the monthly residential collection fee from \$33 to \$60, effective July 1, 2023. This additional funding is necessary to provide operational and capital resources for the Solid Waste Fund. Pursuant to Code of Virginia 58.1-3007, notice was properly given of a public hearing on proposed tax rates and solid waste fees for the 2023-2024 fiscal year. The Notice of Public Hearing was published in the Bristol Herald Courier on Sunday, April 2, 2023, and citizens were given an opportunity to appear before the local governing body at the April 11, 2023, regularly scheduled City Council meeting. This ordinance was passed on first reading at the May 9, 2023, City Council meeting and has not been revised.*

Moved by Councilmember Farnum for second reading of the ordinance by caption only; seconded by Councilmember Holmes.

*Councilmember Pollard said this fee is still too high.*

*Councilmember Nave said she does not want to raise this rate, and she understands this will be difficult for some people, but there is no other option.*

*Councilmember Farnum said we have no choice but to raise these rates.*

*Councilmember Holmes said he hopes this is a temporary increase.*

*Mayor Osborne said there is no way to spin this that makes it better, but we have to fund the landfill projects.*

Motion Passed: 4 - 1

Voting For: Farnum, Holmes, Nave, Osborne

Voting Against: Pollard

*Mr. Eads read the following:*

Ordinance 23-11

An Ordinance to Amend City Code Appendix to  
Chapter 70, Paragraph (1)(a), Pertaining to Solid Waste Fees.

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Councilmember Nave.

Motion Passed: 4 - 1

Voting For: Farnum, Holmes, Nave, Osborne

Voting Against: Pollard

G8. Ordinance 23-12. Budget Ordinance for Fiscal Year 2023-2024

*Mr. Eads gave the staff report. Pursuant to Section 10.03 of the City Code of Bristol, Virginia, on March 28, 2023, the City Manager submitted his annual budget estimate for Fiscal Year 2023-2024, including a bound document detailing the proposed Budget Ordinance and other required information. Prior to the first reading on May 9, 2023, the City Manager presented revisions to his initial proposed budget and City Council proposed one additional revision. None of these revisions impacted Total Expenditures reflected in the budget ordinance and all were adopted on first reading. The Budget Ordinance requires one additional reading.*

Moved by Councilmember Holmes second reading of the ordinance by caption only; seconded by Councilmember Nave.

*Councilmember Pollard said he has requested that a City Attorney in the budget and he has generated some hostility because of this.*

*Councilmember Farnum said we don't have unlimited resources. Mr. Farnum said there are many situations that we seek outside counsel for certain issues.*

*Councilmember Nave said we don't have money in the budget to hire additional staff. We can look at hiring a full-time City Attorney in the future.*

Motion Passed: 4 - 1

Voting For: Farnum, Holmes, Nave, Osborne

Voting Against: Pollard

*Mr. Eads read the following:*

ORDINANCE 23-12

BUDGET ORDINANCE FOR FY 2023-2024

MAKING GENERAL FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, SOLID WASTE DISPOSAL ENTERPRISE FUND, LOCAL FUNDED CAPITAL PROJECTS FUND, STATE AND FEDERAL FUNDED CAPITAL PROJECTS FUND, COMMONWEALTH ATTORNEY FEDERAL REVENUE SHARING FUND, TRANSIT ENTERPRISE FUND, FLEXIBLE SPENDING FUND, ASSET FORFEITURE FUND, COVID19 FEDERAL FUNDS FUND, SCHOOL OPERATING FUND, SCHOOL TEXTBOOK FUND, SCHOOL FOOD SERVICE FUND, SCHOOL LOCAL CAPITAL PROJECTS FUND AND SCHOOL CONSTRUCTION FUND APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30,2024, IN THE FOLLOWING AMOUNTS:

GENERAL FUND	\$65,460,466
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	420,000
SOLID WASTE DISPOSAL ENTERPRISE FUND	37,236,915
LOCAL FUNDED CAPITAL PROJECTS FUND	960,600
STATE AND FEDERAL FUNDED CAPITAL PROJECTS FUND	16,197,792
COMMONWEALTH ATTORNEY FEDERAL REVENUE SHARING FUND	35,300
TRANSIT ENTERPRISE FUND	1,064,549
FLEXIBLE SPENDING FUND	28,500
ASSET FORFEITURE FUND	150,600
COVID19 FEDERAL FUNDS FUND	2,195,560
SCHOOL OPERATING FUND	41,205,198
SCHOOL TEXTBOOK FUND	1,428,780
SCHOOL FOOD SERVICE FUND	2,494,952
SCHOOL LOCAL CAPITAL PROJECTS FUND	797,904
SCHOOL CONSTRUCTION FUND	2,102,214

AND REGULATING PAYMENTS OUT FO THE CITY TREASURY; AND ALSO FIXING THE TAX RATE ON REAL AND PERSONAL PROPERTY FOR FISCAL YEAR 2024.

Moved by Councilmember Farnum for adoption of the budget ordinance as presented; seconded by Councilmember Nave.

Motion Passed: 4 - 1

Voting For: Farnum, Holmes, Nave, Osborne  
Voting Against: Pollard

## **H. Closed Session**

H1. Pursuant to Section 2.2-3711.A1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (personnel).

Moved by Councilmember Farnum to enter into closed session for the reason mentioned; seconded by Councilmember Nave.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: none

**Council entered into closed session at 7:38 p.m.**

**Council returned from closed session at 7:46 p.m.**

*By roll call vote, Councilmembers certify that only business matters lawfully exempted from open meeting requirements as specified in the motion to convene the executive session were discussed.*

Yeas: Anthony Farnum, Jake Holmes, Becky Nave, Michael Pollard, Neal Osborne.

Nays: none

Moved by Councilmember Nave to hire Antonio Jemes as the Transportation Planner; seconded by Councilmember Holmes.

Motion Passed: 5 - 0

Voting For: Farnum, Holmes, Nave, Pollard, Osborne

Voting Against: none

## **I. Adjournment**

There being no further business, the meeting adjourned at 7:48 p.m.

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Clerk

Staff Contact: William Lamie,

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**AGENDA ITEM WORDING:**

Approval of Minutes of the May 30, 2023, Called Meeting of the City Council.

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**ITEM BACKGROUND:**

N/A

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**

[Minutes 5.30.23.pdf](#)



**MINUTES**  
**Called Meeting of the City Council**  
Tuesday, May 30, 2023  
6:00 PM

Present: Neal Osborne, Anthony Farnum, Becky Nave, Jake Holmes, Michael Pollard  
Absent: none

Staff Present: Randall C. Eads, City Manager/City Attorney; Tamrya Spradlin, Assistant City Manager; Janet Jennings, Chief Financial Officer; Gene Christian, A/V Specialist; Tenille Montgomery, Executive Assistant; William Lamie, City Clerk.

**Call to Order**

*Mayor Osborne called the meeting to order at 6:00 p.m.*

**Adoption of Agenda**

Moved by Councilmember Nave to approve the agenda as presented; seconded by Holmes.

Approved: 5 - 0

Voting For: Anthony Farnum, Becky Nave, Jake Holmes, Michael Pollard, Neal Osborne.

Voting Against: None

**Called Meeting Agenda**

1. Ordinance 23-15 Second Reading: An ordinance to amend City Code Appendix to Chapter 70, Paragraph (1)(b) and Paragraphs (3)(a), (3)(b) and (3)(c), pertaining to non-residential waste collection fees and waste container permit fees.

*City Manager Eads gave the staff report. In a separate action, Council increased the monthly residential collection fee to provide operational and capital funding for the Solid Waste Disposal Fund. The purpose of this ordinance is to consider increasing non-residential fees for waste collection and waste container permits, effective July 1, 2023. Pursuant to Code of Virginia 15.2-107, notice was properly given of a public hearing on proposed non-residential waste collection fees and waste container permit fees for the 2023-2024 fiscal year. The Notice of Public Hearing was published in the Bristol Herald Courier on Sunday, May 14, 2023, for citizens to be given an opportunity to appear before the local governing body at the May 23, 2023, regularly scheduled City Council meeting. This ordinance was passed on first reading at that meeting.*

Moved by Councilmember Farnum for a second reading of the ordinance by caption only; seconded by Pollard.

*City Manager Eads said there are 134 non-residential accounts in the City.*

Approved: 5 - 0

Voting For: Anthony Farnum, Becky Nave, Jake Holmes, Michael Pollard, Neal Osborne.  
Voting Against: None

*City Manager Eads read the following:*

Ordinance: 23-15

AN ORDINANCE TO AMEND CITY CODE APPENDIX TO CHAPTER 70, PARAGRAPH (1)(b) AND PARAGRAPHS (3)(A), (3)(B) AND (3)(C), PERTAINING TO SOLID WASTE FEES

Moved by Councilmember Farnum for adoption of the ordinance; seconded by Nave

Approved: 5 - 0

Voting For: Anthony Farnum, Becky Nave, Jake Holmes, Michael Pollard, Neal Osborne.

Voting Against: None

### **Adjournment**

There being no further business, the meeting adjourned at 6:04 p.m.

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023 Department: Community Development and Planning

Staff Contact: Jay Detrick, Director of Community Development and Planning

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**AGENDA ITEM WORDING:**

Approval of the Traffic Plan for the 2023 Rhythm and Roots Festival

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**ITEM BACKGROUND:**

Attached is the traffic management plan for the 2023 Bristol Rhythm and Roots music festival. The request is to close multiple streets in the downtown area for the festival which is held from September 8-10. The traffic plan is attached.

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**PREVIOUS RELEVANT ACTION:**

The traffic plan has been approved annually since 2001.

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**STAFF RECOMMENDATION:**

Staff recommends approval of the traffic plan.

**DOCUMENTATION:**

[Traffic Management Plan - Rhythm & Roots Reunion - 2023.pdf](#)

[Traffic Control Diagrams - R&RR 2023.pdf](#)



City of Bristol Tennessee  
 104 8<sup>th</sup> Street  
 P.O. Box 1189  
 Bristol, Tennessee 37621-1189

Department of Community Development

Telephone: (423) 989-5519

Email: mbray@bristoltn.org

August 15, 2023

**SUBJECT: Traffic Management Plan: Rhythm and Roots Reunion Festival  
 September 8-10, 2023**

**TO:** Bristol Tennessee Staff

Kelli Bourgeois	City Manager
Michael Carrier	Fire Chief
Matt Austin	Police Chief
Cherith Young	Director of Community Development
David Wilson	Director of Operations
Terry Napier	Director of Parks and Recreation
Wes Ritchie	Director of Public Services
Jon Luttrell	Director of Community Relations
Tom Anderson	Director of Economic Development
David McGlamery	Assistant Fire Chief
Tommy Castle	Assistant Fire Chief
Major Terry Johnson	Police Department
Major Walter Brown	Police Department
Captain Justin Bush	Police Department
Captain Brian Hess	Police Department
Captain Danielle Eller	Police Department
Crystal Key	Emergency Comm. District Manager
Lieutenant Shaun Antonino	Police Department
Lieutenant Greg Brown	Police Department
Logan Dunn	Civil Engineer
Charles Fleming	Parks and Recreation
Cameron Clark	Parks and Recreation
Angie Rutherford	Parks and Recreation
Anne Dunham	Community Relations
Greg Cotter	Public Works Crew Chief
Clayton Dowell	Engineering Division, BTES
David Hacker	Engineering Division, BTES
Tennessee Sign Crew (multiple copies)	

Bristol Virginia Staff

Jay Detrick	Director of Planning (to distribute to other Bristol Virginia Staff)
Antonio Jemes	Transportation Planner

Sullivan County Staff

Captain Andy Seabolt	Sheriff's Office
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Other Recipients (some via Bristol Virginia staff)

Rhythm and Roots Reunion Committee (via Leah Ross)  
United States Post Office      Bristol Main Branch  
Steve Scyphers                      Bristol Tennessee Housing Authority  
Josh Blankenship                  Bristol Virginia Utilities  
Tonia Kestner                        Bristol Public Library  
Maggie Elliott                        Believe in Bristol  
Kevin Wysor                          First Horizon Bank  
Catrina Mullins                      Sessions Hotel  
Michelle Matson                      Tennessee Emergency Management Agency  
Jerry Stout                            Tennessee Department of Homeland Security  
Rick Matthews                        Bristol Family YMCA  
Sean Copley                          Bristol Hotel  
Chance Berger                        Bristol Hotel  
Bristol Chamber of Commerce  
Norfolk Southern Network Operations Center  
Citizen's Bank (via Rhythm and Roots Reunion committee)  
WCYB  
Bristol Life Saving Crew

**FROM:**      Brian Ramsey                      Director of Engineering

**BY:**            Micah Bray

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## Overview and Phases

This is the traffic management plan for the 2023 Rhythm & Roots Reunion to be held on September 8-10, 2023. This document does not include plans for the Rhythm and Roots Reunion 5K-10K running/walking event, as it will not be held in 2023. There are four separate phases of traffic operations associated with this weekend, as listed below.

- a. **Phase 0:** On Tuesday, September 5, this phase includes the display of a NO PARKING Tow-Away Zone AFTER 2 PM THURS at the 6<sup>th</sup> Street Parking Lot north of Shelby Street and at the State Street entrance to the northern portion of the Downtown Center; a NO PARKING Tow-Away Zone AFTER 6 AM THURS FOR EVENT SET-UP sign at the 8th Street Parking Lot; and a NO PARKING Tow-Away Zone AFTER 1 AM THUR at the eastern State Street parking lot entrance to the Sessions Hotel.

- b. **Phase I:** There are six separate sub-phases for Phase I on Thursday, September 7.

*In Virginia*, Phase I-a sees the Public Library parking lot on the west side of Piedmont Avenue north of Goode Street closed by the City at 6:00 AM, as well as deployment of the advance no-parking signage on Piedmont Avenue for the street closure later in the day.

*In Tennessee*, Phase I-b sees the three westbound Shelby Street on-street parking spaces in front of 615 and 619 Shelby Street blocked with cones at 6:00 AM to allow for a Rhythm and Roots Reunion supply truck to be parked here. Finally, this phase sees the fifth eastbound on-street Shelby Street parking space east of 6th Street blocked with a cone at 6:00 AM to make sure the parking space is open for the LEFT LANE CLOSED AHEAD sign to be placed at 3:00 AM Friday morning.

*In Virginia*, Phase I-c is the removal of on-street parking on Piedmont Avenue between Cumberland Street and Goode Street/Winston Alley, beginning at 1:00 PM.

*In Tennessee*, Phase I-d sees the northern portion of the Downtown Center (the portion accessed from State Street) and the 6th Street Parking Lot closed for stage construction at 2:00 PM.

*In Virginia*, For Phase I-e, the static street closure on Piedmont Avenue for stage construction is installed at 4:00 PM.

*In Virginia*, Phase I-f has the State Street and western Winston Alley parking lot entrances for the building at 601 State Street closed at 6:00 PM by Rhythm and Roots Reunion personnel.

- c. **Phase II:** This phase consists of most static street closures downtown in both Bristols (*Tennessee and Virginia*) starting at 3:00 AM on Friday, to remain in place until the end of the event on Sunday. Crews from both states are to be sealing streets off, starting at 3:00 AM in a coordinated fashion. A police presence in both states is also requested to deal with any parked vehicles in the closure area left overnight. This also involves modifying some of the traffic control devices installed in Phase 0 and Phase I in Virginia as the closure area

is expanded and changing some one-way streets in Virginia to temporary two-way flow. This also includes the closure of the Cumberland Square Park parking lot, closure of the southern portion of the parking lot west of Stoneman Family Drive, and closure of the Volunteer Parkway median opening at Shelby Street. This also includes blocking the second and third eastbound Shelby Street on-street parking spaces with cones at 3:00 AM to allow for maneuvering room for the BTES Channel 7 TV truck to be parked in the parking lot at 521 Shelby Street after the Tennessee High School football game Friday night. This phase also includes the deployment of NO PARKING signage and traffic cones on the northern side of Winston Alley between Moore Street and Lee Street to designate parking space for a recycling bin and solid waste vehicle.

- d. **Phase III:** There are three separate sub-phases for Phase III on Friday.

*In Tennessee*, Phase III-a is the removal of the drive-through lane on State Street and 8th Street for First Horizon Bank that takes place on Friday at noon.

*In Tennessee*, Phase III-b is the removal of parking space-blocking cones for the Municipal Parking lot on Shelby Street west of Beaver Creek, and certain parking spaces east of Beaver Creek near the Municipal Annex, takes place at 3:30 PM on Friday.

*In Tennessee*, For Phase III-c, Tennessee Parks and Recreation personnel will close the westernmost parking lot of Regions Bank between State Street and Shelby Street at 5:00 PM on Friday.

A list of the traffic control materials required for the event is also enclosed, divided by phase.

## **Traffic Signal Operations**

### **Bristol Virginia Utilities**

See the chronology of events for details of BVU activities relative to the Rhythm and Roots Reunion event, including timing adjustment to the traffic signals at West State Street and Bob Morrison Boulevard *and* Martin Luther King, Jr. Boulevard and Mary Street before and after the event; deactivating the traffic signal at State Street and Piedmont Avenue/7th Street at the start of the event and re-activating it at the end of the event; and de-activating certain detection loops for the traffic signal at State Street/West State Street Commonwealth Avenue/Volunteer Parkway for the start of the event, and re-activating them at the end of the event. Police operations are also included in the chronology of events for the traffic signal at State Street/West State Street and Commonwealth Avenue/Volunteer Parkway.

### **Bristol Tennessee Essential Services**

See the chronology of events for details of the BTES activities relative to the Rhythm and Roots Reunion event, including de-activating certain traffic signals at the beginning of the event and re-activating them again after the festival is over (State Street and Martin Luther King, Jr. Boulevard; *and* State Street and 6th Street/Moore Street). Police operations are also included in the chronology of events for the traffic signals at Volunteer Parkway and Broad Street/Anderson Street and at Martin Luther King, Jr. Boulevard and Shelby Street.

## **Municipal Operations and Public Safety Provisions**

The following points are critical for the proper functioning of traffic and maintenance of public safety during the Rhythm and Roots Reunion event:

1. No stages or other equipment will be installed in roadways or parking lots until those roadways or parking lots are closed by municipal staff in conformance with the standards outlined in the latest and current edition of the *Manual on Uniform Traffic Control Devices* (MUTCD), as amended. No persons other than municipal staff members are authorized to set up vehicle traffic control devices or block public roadways with their equipment, supplies, seats, or vehicles. At the end of the festival (or the end of a particular phase of the festival in some areas), all equipment (i.e., stages, chairs, parked vehicles, etc.) will be removed promptly to allow the roadways to be cleaned and/or re-opened to traffic as appropriate and as promptly as possible.
2. Any pedestrian barriers, ticket-taker booths, control fences, or other festival appurtenances that cross roadways and the closure area boundaries will be installed behind the Type III barricades (or the water barriers) that bear ROAD CLOSED signage so that the retroreflective surfaces remain visible to the approaching motoring public.
3. There are numerous features to ensure fire access in the festival area.
  - a. A space of 10 feet on each side of all fire hydrants will remain open, clear, and unblocked so that fire safety can be maintained<sup>1</sup>. A fire lane at least 12 feet wide must be maintained down the length of State Street, 6th Street, and Goode Street inside the closure area (it can zigzag as long as it is traversable by the largest fire trucks), except for the stage structures.
  - b. One lane of traffic for fire lane access purposes will be maintained along 5th Street (eastern lane), Carter Family Way (the only lane), Stoneman Family Drive (western lane) and Lee Street (eastern lane) in the closure area, except for traffic control devices and crowds. Fire department personnel for both Bristols must have access to appurtenance layout diagrams prior to the festival to examine those documents and ensure that appropriate fire access is maintained, and fire department personnel have the authority to make inspections in the field and require adjustments as necessary to ensure public safety.
  - c. As has been the case for several years, the Piedmont Avenue/State Street structure over Beaver Creek has been weight-posted. Analysis in the past has shown that this structure can support the Piedmont Avenue stage and support vehicles as they were previously located. This stage must be placed as required by the City of Bristol, Virginia, relative to the beams and components of the Piedmont Avenue structure over Beaver Creek.

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<sup>1</sup> If there is a vehicle on-street public parking space marked on the pavement that is less than 10 feet from a fire hydrant, it is permissible to have equipment or materials within the confines of that marked parking space.

This bridge weight-posting does, however, require the establishment of a Keep Clear Zone at the intersection of State Street and 5th Street/Lee Street. This is because the stage on State Street at Martin Luther King, Jr. Boulevard, combined with the weight-posted Beaver Creek structure, does not allow the largest Tennessee fire trucks to access the 500 and 600 blocks of State Street, except via 5th Street, which in turn requires maneuvering room at the intersection of 5th Street/Lee Street and State Street, and at the Shelby Street end of 5th Street as well. This area at State Street and 5th Street/Lee Street will be kept clear of everything except pedestrians and cones for the entire length of time that the closure area is in effect. The Keep Clear Zone also includes the two southernmost parking spaces on the west side of 5th Street closest to Shelby Street, so that sufficient maneuvering room is ensured for fire apparatus to turn onto 5th Street from either direction of Shelby Street. This also means that 5th Street is NOT available as a material unloading area for this event in such a manner as to block this fire access lane.

- d. Any beverage gardens or sidewalk cafes cannot extend more than one lane into the adjacent roadway (a parking lane counts as a lane in this regard). At intersections, the corners of the “fenced-in” areas may have to be “rounded off” to ensure that fire equipment can turn the corner.
  - e. Martin Luther King, Jr. Boulevard is designated as a fire lane (with NO PARKING FIRE LANE Tow-Away Zone signage) between Cumberland Street in Virginia and Shelby Street in Tennessee, to allow access for Virginia fire equipment to get to the Anderson Street bridge if there is a train blocking the State Street railroad crossing when they have a call for service east of the railroad main line. Such signage is also in place on Lee Street near the Beaver Creek bridge and on State Street near the railroad crossing, as well as on Bank Street. Norfolk Southern Railway has indicated in the past that the spur line along Scott Street is not being used on weekends. The City of Bristol Virginia monitors this activity and verifies this information leading up to each festival.
  - f. The fencing for beverage gardens or sidewalk cafes cannot block access to fire hydrants.
4. Any overhead banners must be installed after the street is closed and removed before the street is reopened. All such banners must have a minimum of 15 feet of overhead clearance at their lowest point for fire equipment access.
  5. All vendors, stage equipment carriers, etc. will enter the closure area on State Street on Friday morning at the Commonwealth Avenue/Volunteer Parkway end. All such vendors and carriers will depart the closure area via Lee Street. This preserves the integrity of the closure area by not having barricades moved at multiple locations. **All vendor equipment not to be staged within the closure footprint for the weekend must be removed from the closure area no later than 1:00 PM Friday.**

6. A first-aid station will be placed near the intersection of State Street and 6th Street/Moore Street. Other first-aid functions, both fixed and mobile, will be provided as determined by the appropriate first-responder agencies.

### **Shuttle Bus Operations**

Shuttle buses will tentatively be operated for the Rhythm and Roots Reunion festival by the event organizers. The latest information regarding shuttle pick-up locations can be found at the following link: <https://birthplaceofcountrymusic.org/festival/plan/shuttles/>. All shuttle buses pick up and drop off at the southern portion of the Cumberland Square parking lot.

### **Farmer’s Market**

The Farmer’s Market will not be operating at the Downtown Center on Saturday.

### **Restricted Parking Locations**

It will be illegal to park in the following areas adjacent to, but outside of, the closure areas: 8th Street north of Shelby Street; 7th Street north of Anderson Street; Shelby Street between 6th Street and the first westbound parking space west of the Downtown Center driveway; Carter Family Way; Stoneman Family Drive; Moore Street north of Winston Alley; certain areas of Waters Alley; Goode Street east of Carter Family Way; and on Winston Alley itself. Temporary signage will be installed to so indicate this status.

### **Port-a-let Placement Restrictions**

Port-a-lets will be installed by the festival organizers as appropriate. Any such units on a public street, sidewalk, or parking lot cannot be placed until the streets are closed to traffic and will be removed promptly at the end of the festival to allow for surface cleaning.

### **Golf Cart Logistics**

Golf carts and other non-street-legal vehicles are permitted outside of the closure area in Tennessee in the area bounded by Volunteer Parkway and Martin Luther King, Jr. Boulevard *only north of Anderson Street*. Golf carts will not be permitted to cross these three Tennessee “boundary” roadways that are open to public traffic. Likewise, golf carts will not be permitted to cross Commonwealth Avenue in Virginia.

The event organizers have been advised that barriers are not to be moved by non-authorized personnel to allow the passage of oversized golf carts under any circumstances.

### **Norfolk Southern Coordination and Contact Information**

The Bristol, Virginia Police Department will coordinate activities with the Norfolk Southern Railway Police (contact Supervisory Special Agent Greg Haynes at 304-320-4891, Local Road Manager Eric Poletti at 404-973-7653, or the Norfolk Southern Police Communications Center at 800-453-2530). This is especially important for pedestrian safety around the State Street railroad crossing, where pedestrians have been observed in years past cutting through stopped railroad trains between cars, or even crawling under stopped railroad cars, which are illegal and highly dangerous practices.

### **Sessions Hotel Closure Impacts**

Because the Ferris wheel will not be installed in the Sessions Hotel parking lot, access to the hotel's parking lots on State Street will be maintained throughout the festival.

### **Maintaining Appropriate Public Access to Closure Area**

As with all special events downtown, a person that is going downtown to shop without participating in Rhythm and Roots Reunion festival activities, or resides downtown, cannot be prevented from entering the closure area. Festival operators will take measures to ensure that such access is maintained.

### **Temporary Accessibility Provisions**

Both Bristols will be installing temporary pedestrian ramps as the configuration of sidewalk closures require, so that all the public sidewalk areas and businesses are accessible by persons with disabilities, even if fencing for beverage gardens or sidewalk cafes prevent continuous travel along public sidewalks.

### **Street Sweeper Limited Activity**

Birthplace of Country Music has requested the limitation of street sweeper activity on Saturday morning to preserve and maintain festival infrastructure and prevent damage to festival equipment.

### **Train Station Parking Lot Controlled Access**

A Rhythm and Roots Reunion staff member will be stationed at the train station parking lot entrance off Martin Luther King, Jr. Boulevard to control access and move cones at that point.

### **Hard Armoring**

The placement of hard armoring devices to shelter event participants from vehicular intrusions (whether deliberate or inadvertent) will be coordinated between the two cities and is outside the scope of this document.

### **Interstate 81 Overhead Variable Message Boards**

The City of Bristol, Virginia, will contact the Virginia Department of Transportation (VDOT) in advance of the event to have the Variable Message Boards on southbound Interstate 81 at Mile Marker 10, and northbound Interstate 81 at Mile Marker 72 in Tennessee, to advise event participants to reach downtown Bristol via Exit 3 instead of Exit 5.

### **Municipal Trailer-Mounted Variable Message Boards**

Both Bristols will deploy and activate trailer-mounted VMBs, as listed below. All three message boards will display the legend EVENT TRAFFIC AHEAD. The schedule of deployment and display is included in the Chronology of Events section of this document.

#### Virginia

1. On southbound Martin Luther King, Jr. Boulevard north of Buchanan Street (not shown on any diagram)

### Tennessee

1. On the right side of northbound Volunteer Parkway about 100 feet south of Windsor Avenue, near the northern end of the guardrail and the northern end of the Wes Davis Greenway bridge over Beaver Creek
2. On northbound Edgemont Avenue south of Garland Street in front of the middle school

Virginia will also be using a variable message board in arrow-board mode for the southbound right lane closure on Martin Luther King, Jr. Boulevard near Edmond Street.

### **Bristol Hotel Parking**

A portion of the Virginia gravel parking lot bounded by Scott Street, Martin Luther King, Jr. Boulevard, Beaver Creek, and Lee Street is contractually obligated for valet parking use for the Bristol Hotel.

### **Bristol Virginia Municipal Courthouse Parking**

For the 2023 Rhythm & Roots Reunion event, the Bristol Virginia City Hall north parking lot and the parking lot between Fire Station 1 and the courthouse will be reserved on Friday for Circuit Court employees. Circuit Court employees may also park in the southern portion of the Virginia gravel parking lot bounded by Scott Street, Martin Luther King, Jr. Boulevard, Beaver Creek, and Lee Street, but preferred parking for these persons is in the City Hall north parking lot or the small lot between the fire station and courthouse.

On Friday evening, the Bristol Virginia City Hall north parking lot will be reserved for official City use as requested by the Bristol Virginia City Manager.

### **Artist Parking at the Bristol Virginia Municipal Parking Lot**

A portion of the Bristol Virginia municipal parking lot bounded by State Street, Martin Luther King, Jr. Boulevard, and Cumberland Street in the northeast corner of the parking lot will be reserved for artists' parking throughout the duration of the event.

### **Parking at the Bristol Virginia School Board Building**

The Bristol Virginia School Board parking lot will be reserved for paid parking for a School Board fundraiser throughout the duration of the event.

### **Vendor Parking at 714 Shelby Street**

Birthplace of Country Music has received approval to allow vendor parking in the municipal parking lot at 714 Shelby Street. 48 parking spaces are to be reserved for vendor parking in the internal rows not directly adjacent to the gravel section of the lot but opposite the row of parking that is. These spots are to be reserved from Friday at 5:00 AM until Sunday at 8:00 PM. The exact spaces to be reserved can be seen in the 7<sup>th</sup> Street Closure diagram enclosed with this document.

### **Major Differences from Previous Rhythm and Roots Reunion Events**

As this event continues to evolve, changes are made nearly every year to accommodate that growth, and alleviate issues encountered in the past. For changes from the 2022 event to the 2023

event, the timing of at least one street closure has been adjusted to reflect changes in the chronology of events.

Significant among these changes are:

Tennessee only

1. The 8<sup>th</sup> Street closure point north of Shelby Street has been adjusted southward to accommodate Delta Blues BBQ within the event's footprint.
2. The northbound Martin Luther King, Jr. Boulevard closure has been adjusted north of Shelby Street to accommodate a fundraising effort by United Way in the Citizens Bank parking lot at the corner of State Street and Martin Luther King, Jr. Boulevard. Type I barricades are provided to assist with the traffic control of this lot. It is the responsibility of United Way to have volunteers posted at both entrances to the United Way parking lot to prevent the lot from becoming a cut-through opportunity for traffic.
3. The Shelby Street and 7<sup>th</sup> Street closures have been significantly revised to reflect the lack of a stage in the parking lot at the corner of 7<sup>th</sup> Street and Shelby Street.

Tennessee and Virginia

All traffic control diagrams have been updated for clarity purposes. Specific references to previous versions of these diagrams have been removed from this document.

Virginia only

1. The Ferris wheel has been relocated from the Sessions Hotel parking lot to the municipal lot at the corner of State Street and Stoneman Family Drive. Thus, the Sessions Hotel parking lots with access points on State Street will remain accessible throughout the weekend.

The non-traffic control devices (such as fences) that encapsulate the “fee” area of the Rhythm and Roots Reunion event are not shown in this document. Refer to other Rhythm and Roots Reunion documents for those details. This will account for some locations where access is not shown as blocked with traffic control devices for some driveways, parking lots, etc. that will actually be blocked with such non-traffic control devices.

## **Chronology of Events**

The chronology of events for the 2023 Rhythm and Roots Reunion static closure event is as follows:

### ***Prior to Monday, September 4***

Annex personnel acquire one 12x18 NO PARKING Tow-Away Zone sign on hangers from the Bristol Tennessee Police Department for use to sign the westbound Shelby Street parking spaces between the Downtown Center driveway and Volunteer Parkway.

### **Friday, September 1**

#### ***During the day:***

The **Virginia sign crew** deploys NO PARKING Tow-Away Zone AFTER 6 AM TUES signage at the entrance(s) to the western Sessions Hotel parking lot to clear the lot in advance of Ferris wheel installation.

### **Tuesday, September 5**

#### ***During the day:***

The **Tennessee sign crew** displays a NO PARKING Tow-Away Zone AFTER 2 PM THURS sign at the 6th Street Parking Lot (the parking lot located north of Shelby Street).

The **Tennessee sign crew** also displays a NO PARKING Tow-Away Zone AFTER 2 PM THURS sign at the State Street entrance to the Downtown Center northern portion.

The **Tennessee sign crew** displays a NO PARKING Tow-Away Zone AFTER 6 AM THURS sign at the 8th Street Parking Lot.

The **Virginia sign crew** closes the southern portion of the municipal parking lot at the corner of State Street and Stoneman Family Drive to install the Ferris wheel in that location. Access is maintained to parking spots being leased by private individuals in the northern portion of the lot.

#### ***In the afternoon:***

The **Virginia sign crew** closes the southern portion of the Cumberland Square Park parking lot before the arrival of the Artmobile. The remainder of the parking lot will be closed early in the main closure phases on Friday, September 8.

### **Wednesday, September 6:**

#### ***During the day:***

The **Virginia sign crew** displays a NO PARKING Tow-Away Zone AFTER 1 AM THUR sign at the Sessions Hotel parking lot entrance off State Street east of the hotel building.

The **Virginia sign crew** stages traffic control materials for the Phase I (Piedmont Avenue area) stage construction closure, followed by staging for Phase II traffic control devices.

The **Tennessee sign crew** begins staging traffic control materials for the Phase II closures.

8:00 AM:

Tennessee Public Works displays two NO PARKING Tow-Away Zone AFTER 5 PM sign on plasticades at the L. C. King parking lot entrance (on the north side of Shelby Street just east of 7th Street).

**Thursday, September 7**

**Phase I-a**

Before 6:00 AM:

**Virginia City forces** will block the driveway to the Piedmont Avenue library parking lot with the Type I barricades provided.

**Virginia city forces** will install the 24x30 NO PARKING Tow-Away Zone AFTER 1 PM signs on sign stands along Piedmont Avenue in preparation for on-street parking removal.

6:00 AM:

The **Tennessee sign crew** will block the eastern three of the four on-street westbound Shelby Street parking spaces in front of 615 and 619 Shelby Street for supply truck parking later in the day. They will also block the 5th eastbound on-street Shelby Street parking space east of 6th Street with a cone for a LEFT LANE CLOSED AHEAD sign to be deployed on Friday morning.

**Phase I-b**

The **Tennessee sign crew** will deliver 48 cones to the 714 Shelby Street municipal parking lot for deployment early Friday morning in Phase II.

During the day:

100 cones for blocking parking spaces at the Tennessee Municipal Annex, employee parking area, and City Hall/Justice Center as well as a blank plasticade sign will be left in the Annex building on Thursday morning by the Tennessee sign crew. Annex staff will attach a temporary paper sign to a blank plasticade directing Rhythm and Roots Reunion personnel to park on the west side of Beaver Creek.

Both the Virginia and Tennessee sign crews will continue stage traffic control materials for the Phase II closures. This also includes all three of the trailer-mounted variable message boards (VMBs) on Martin Luther King, Jr. Boulevard in Virginia, and on Edgemont Avenue and Volunteer Parkway in Tennessee.

The Tennessee Police Department, with assistance by Public Works and Parks and Recreation if requested, will install the command trailer in the parking spaces on the south side of the 8th Street Parking Lot (the parking lot just north of Dove Radiator, with the trailer up against Dove Radiator to keep it in the shade as much as possible); the parking spaces (other than the 10-minute parking spaces) were blocked with cones early this morning to reserve them for this purpose.

The rest of the parking spaces in this parking lot remain blocked with cones for the remainder of this event except for the two 10-minute parking spaces, which remain open for the balance of this

event; the access to the Angry Italian restaurant loading dock rear area also remains open for the balance of the event.

### **Phase I-c**

#### 1:00 PM:

The **Virginia Police Department** will deploy the 12x18 NO PARKING Tow-Away Zone signs on hangers to cover the two-hour parking signs on Piedmont Avenue between Cumberland Street and Goode Street. The **Virginia Police Department** will begin blocking on-street parking spaces with cones as they are vacated. This will allow all vehicles parked in these two-hour parking spaces to remain legally parked yet vacate these parking spaces before the street is closed at 4:00 PM.

### **Phase I-d**

#### 2:00 PM:

The northern half of the Downtown Center (the portion accessed from State Street) is closed by closing the entrance gate by **Bristol Tennessee Parks and Recreation**. This will allow all of the vehicles to depart from this portion of the Downtown Center by 5:00 PM so that construction of the mural stage can begin after that point. The 6th Street Parking Lot also closes for stage construction.

### **Phase I-e**

#### 4:00 PM:

The primary Piedmont Avenue **Phase I-e** closure is installed by Virginia. Only after the street is closed can stage construction begin, as very specifically located in accordance with instructions by the City of Bristol Virginia in recognition of the structural configuration of the Piedmont Avenue bridge over Beaver Creek.

Once the Phase I-e closure is complete, all the NO PARKING signs on hangers and sign stands, and the cones blocking parking spaces inside the closure area are removed so that they can be re-used elsewhere. The Type I barricades blocking the Piedmont Avenue library parking lot entrance from Piedmont Avenue are also removed.

#### During the Afternoon:

**Bristol Virginia Utilities** will add 20 seconds to the green time of the West State Street phase at Bob Morrison Boulevard.

**Bristol Virginia Utilities** will add 20 seconds to the green time of the Mary Street phase at Martin Luther King, Jr. Boulevard.

#### Close of Business:

By close of business (~5:00 PM), all Bristol Tennessee city employee and municipally owned vehicles will be removed from the easternmost internal parking spots in the 714 Shelby Street parking lot for vendor parking on Friday morning.

### **Phase I-f**

#### 6:00 PM:

At 6:00 PM, Rhythm and Roots Reunion personnel will close both access points for the western parking lot at the 601 State Street building (State Street and Winston Alley) for stage construction.

The Phase I closures in the Piedmont Avenue area, the parking lots at 601 State Street, and the northern portion of the Downtown Center remain in place overnight.

### **Friday, September 8**

#### Between 12:00 AM and 2:00 AM:

The **Bristol Tennessee Police Department** will set the traffic signal at Martin Luther King, Jr. Boulevard and Shelby Street to “flash” mode after the street and lane closures here are installed, which is how it will operate for the balance of the event.

### **Phase II**

#### 3:00 AM:

**Phase II** closures are installed in both Tennessee and Virginia. **Both Public Works departments** close the State Street and surrounding street closure area with the assistance of the two police departments as needed for traffic control and removal of any overnight left-over parked vehicles in the closure area. In Virginia, this will require certain traffic control materials required for Phase 1-e’s Piedmont Avenue stand-alone closure to be removed, as they will be unnecessary after the Phase II closure is installed. This Phase II closure also includes the installation of the drive-through cone lane on 8th Street and State Street serving First Horizon Bank.

The closure of Martin Luther King, Jr. Boulevard between Cumberland Street and Shelby Street will have to be coordinated between the **two Public Works departments** so that both states are sealing the streets simultaneously and in coordinated fashion, along with the associated closure on State Street in front of Citizen’s Bank (east of Martin Luther King, Jr. Boulevard) and the Shelby Street eastbound left-turn lane closure approaching Martin Luther King, Jr. Boulevard. This will be done by first closing southbound Martin Luther King, Jr. Boulevard at Cumberland Street (in Virginia) and northbound Martin Luther King, Jr. Boulevard at Shelby Street (in Tennessee)<sup>2</sup>; then closing State Street east of Martin Luther King, Jr. Boulevard; then finally closing the downstream ends of the closure at Cumberland Street (Virginia) and Shelby Street (Tennessee). Then the upstream (northbound) closures on Martin Luther King, Jr. Boulevard in Tennessee can be installed.

The Phase II closure also includes the one NO PARKING Tow-Away Zone sign and two cones required for the 5th Street “Keep Clear” Zone.

Phase II closures in Tennessee also include the re-opening of the gates on the State Street driveways to the northern portion of the Downtown Center and removal of the NO PARKING Tow-Away Zone AFTER 2 PM THURS signs at the Downtown Center northern driveway and the

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<sup>2</sup> A police vehicle with its blue lights operating should be in place on northbound Martin Luther King, Jr. Boulevard at Shelby Street to provide northbound vehicle guidance and warning, until the upstream closures with all the traffic control devices shown on Tennessee Diagram 2 can be installed.

6th Street Parking Lot driveway. The Downtown Center gates are to remain open for the balance of the festival.

Phase II closures also include the deployment of cones to block parking spaces in the City employee parking area west of Beaver Creek, and the parking lots around the Municipal Annex and City Hall/Justice Center east of Beaver Creek by Annex personnel, as well as the first westbound Shelby Street on-street parking space west of the Downtown Center driveway (having previously acquired the 12x18 sign on hangers from the Police Department for that purpose).

The Phase II closures include a STOP sign on a high sign stand to be used on westbound Shelby Street at 6th Street if, like in years past, a truck parked for extended periods on westbound Shelby Street immediately east of 6th Street blocks the view of the permanent STOP sign. The Phase II closure also includes blocking the second and third eastbound on-street Shelby Street parking spaces with cones to reserve maneuvering room for the BTES Channel 7 truck, which will need to space to get into the parking lot at 521 Shelby Street.

The Phase II closures also include removing the in-street pedestrian signs at the midblock crosswalks in the 500 and 600 blocks of State Street by **Tennessee** forces.

The diagrams for Phase II also shows two wooden Type I barricades at the westernmost Shelby Street driveway for Regions Bank (the large parking lot, not the drive-through lanes). These are staged, but not deployed, on Friday morning; they will be deployed Friday evening by Parks and Recreation personnel.

After all the Phase II the streets are closed, the **Tennessee sign crew** will remove both in-street midblock pedestrian crossing signs in the 500 and 600 blocks of State Street, leaving a flush pavement surface. The Volunteer Parkway median opening at Shelby Street will be closed at this time as well.

The **Virginia sign crew** will block all three train station parking lot entrances with cones as part of the Phase II closure, as well as the southern two-thirds of the municipal parking lot on the northwestern corner of State Street and Stoneman Family Drive, across the street from the Angry Italian restaurant; and the Cumberland Square Park parking lot.

The **Virginia sign crew** will take extra care to cover such signage as WRONG WAY, ONE WAY, or DO NOT ENTER signs so that three typically one-way street segments can operate as temporary two-way streets (Winston Alley between Moore Street and Lee Street; the short section of northern Carter Family Way between Goode Street and the first driveway south of Goode Street; and northern Stoneman Family Drive<sup>3</sup>) for the balance of the event.

The **Virginia sign crew** will deploy one MUNICIPAL SERVICES PARKING ONLY sign on a sign stand, along with four wooden Type I barricades, at the municipal parking lot on the east side of Lee Street between the courthouse and Fire Station 1. The **Virginia sign crew** will also deploy

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<sup>3</sup> This allows for access via Goode Street and Stoneman Family Drive to the private parking lots on the southeastern corner of that intersection.

one MUNICIPAL SERVICES PARKING ONLY sign on a sign stand, along with four wooden Type I barricades, at the public parking lot just north of Bristol Virginia City Hall off Lee Street.

The **Virginia sign crew** will also activate the municipally owned, trailer-mounted, solar-powered Variable Message Board (VMB) on southbound Martin Luther King, Jr. Boulevard warning motorists that they are approaching a closed street system. Similarly, the **Tennessee sign crew** will activate the VMBs on northbound Edgemont Avenue and on northbound Volunteer Parkway. All three VMBs bear the legend EVENT TRAFFIC AHEAD.

During the morning on Friday, while vendors are allowed to enter the closure area on State Street from the intersection at Commonwealth Avenue/Volunteer Parkway and must exit again at the same location, the configuration as to which State Street water barrier to move aside is very important. The water barrier across State Street immediately east of Commonwealth Avenue/Volunteer Parkway to be moved out of the way **MUST** be the one in the westbound right-turn lane. All exiting vehicles will have to turn right onto northbound Commonwealth Avenue. Because of the wiring configuration of the traffic signal at State Street/West State Street and Volunteer Parkway/Commonwealth Avenue, de-activation of other detector loop combinations to enhance the modified traffic control signalized layout by utilizing a different lane to depart this section of State Street, may result in the unwanted de-activation of the pedestrian crossing pushbuttons and displays as well.

After the streets are closed, the hard armoring is installed. Details of hard armoring are beyond the scope of this document. Vendors will be instructed to remove any equipment not needed during the festival by 3:00 PM to ensure hard armoring can be installed with as few disruptions as possible.

About 7:30 AM:

**Bristol Tennessee Essential Services personnel** will turn off the traffic signal at State Street and Martin Luther King, Jr. Boulevard and the traffic signal at State Street and 6th Street/Moore Street, as the streets under them are closed to traffic. These two traffic signals will remain dark for the balance of the event to avoid being a distraction for the musical acts and their audiences at nearby stages.

**Bristol Virginia Utilities personnel** will turn off the traffic signal at State Street and Piedmont Avenue/7th Street, as the streets under it are closed to traffic. This traffic signal will remain dark for the balance of the event to avoid being a distraction for the musical acts and their audiences at nearby stages.

**Bristol Virginia Utilities personnel** will de-activate the detector loop in the closed southbound left-turn lane of Commonwealth Avenue to State Street; the westbound State Street left-turn lane to southbound Volunteer Parkway; and the eastbound West State Street through lane to eastbound State Street at the Commonwealth Avenue/Volunteer Parkway traffic signal. All of these lanes are blocked as part of the Phase II closure and will remain blocked for the balance of the event. BVU personnel will observe and confirm that all of the pedestrian pushbuttons and pedestrian displays for all four crosswalks at this intersection are still functioning properly after these loops are de-

activated; if necessary to preserve pedestrian signal function, some of the loop detectors in unopened lanes may have to be re-activated, at the cost of reduced vehicular traffic signal function.

*Do NOT de-activate both the eastbound West State Street through lane and the westbound State Street through lane loop detectors simultaneously. When both through lane detector loops are de-activated, this also deactivates the pedestrian signals at this intersection.*

After 7:30 AM:

**Bristol Virginia Police** will monitor the intersection of Commonwealth Avenue/Volunteer Parkway and State Street/West State Street and operate the traffic signal manually with the manual phase advance “pigtail” button as necessary (Friday only).

**Bristol Tennessee Police** will monitor the intersection of Volunteer Parkway and Broad Street/Anderson Street and operate the traffic signal manually with the manual phase advance “pigtail” button as necessary (Friday only).

### **Phase III-a**

Noon:

The **First Horizon Bank** drive-through lane at 8th Street and State Street and lobby will close. The bank drive-through lane is removed by the following sequence of events:

- a. Remove the BANK DRIVE-IN ACCESS ONLY ↑ sign on northbound 8th Street at Shelby Street.
- b. Remove the BANK DRIVE IN ACCESS only sign on northbound 8th Street at the southeastern corner of the bank building.
- c. Relocate the fourth water barrier on 8th Street, blocking the former drive-through lane.
- d. Remove the cone lines on 8th Street and on State Street.

The signs and cones thus removed are returned to the Bristol Tennessee City garage as circumstances permit. They are not to be left out in the event area.

### **Phase III-b**

3:30 PM:

The **Tennessee sign crew** will remove all the cones (except for ten parking spaces to remain blocked for Public Works vehicle use for the balance of the event) blocking parking spaces in the Municipal Parking lot south of Shelby Street and west of Beaver Creek, as well as the cones on the northern (Shelby Street) side of the Municipal Annex building. The four cones east of Beaver Creek, on the Beaver Creek side of the Municipal Annex near the northwestern corner of the Municipal Annex building, will remain in place for the entire festival.

### **Phase III-c**

5:00 PM:

**Bristol Tennessee Parks and Recreation** personnel close the westernmost parking lot of Regions Bank for the balance of the event with the two Type I wooden barricades staged previously for this purpose.

The clean-up activities for Friday night/Saturday morning can begin after the last shuttle bus departs downtown for the night. All Phase I, II, and III streets remain closed overnight.

### **Saturday, September 9**

All Phase I, II, and III streets remain closed all day.

#### Before 8:00 AM:

The cones blocking the three westbound Shelby Street on-street parking spaces immediately east of 7th Street are removed to allow for additional patron parking. Likewise, the eastbound second and third Shelby Street on-street parking spaces east on 6th Street are removed to allow for additional patron parking. The fifth eastbound Shelby Street on-street parking space east on 6th Street, and the westbound Shelby Street on-street parking space immediately west of the Downtown Center entrance remain blocked with cones for the rest of the event.

The clean-up activities for Friday night/Saturday morning can begin after the last shuttle bus departs downtown for the night. All Phase I, II, and III streets remain closed overnight.

The **Virginia sign crew** will remove the MUNICIPAL SERVICES PARKING ONLY sign on a sign stand, along with the four wooden Type I barricades, from the municipal parking lot on the east side of Lee Street between the courthouse and Fire Station 1. The **Virginia sign crew** will also remove the MUNICIPAL SERVICES PARKING ONLY sign on a sign stand, along with the four wooden Type I barricades, from the public parking lot just north of Bristol Virginia City Hall off Lee Street.

### **Sunday, September 10**

All Phase I, II, and III streets remain closed all day.

#### 7:30 PM±:

Last shuttle bus departs downtown.

#### About 8:30 PM:

**Bristol Tennessee Essential Services** personnel will re-activate the traffic signal at State Street and Martin Luther King, Jr. Boulevard and the traffic signal at State Street and 6th Street/Moore Street in preparation for street re-opening.

**Bristol Virginia Utilities** personnel will re-activate the traffic signal at State Street and Piedmont Avenue/7th Street in preparation for street re-opening.

**Bristol Virginia Utilities** personnel will re-activate all the de-activated detector loops in the intersection of State Street/West State Street and Volunteer Parkway/ Commonwealth Avenue in preparation for street re-opening. This will restore all detector loops to typical function at this intersection.

The lighted sign on the 7th Street side of the building on the southwestern corner of 7th Street and State Street, if used, needs to be turned off before the streets are re-opened to traffic, as the lighted

arrow of this sign contradicts the No Left Turn sign for westbound State Street motorists at the 7th Street/Piedmont Avenue traffic signal.

10:00 PM:

Clean-up by municipal crews can begin at or shortly after 10:00 PM, weather depending, as events at the different stages do not all end at the same time. This will also allow for some lead time in removing the stages and vendors' booths throughout the area. Port-a-lets, if placed in the public right-of-way, must be removed as soon as the event ends. *All vehicles parked in the closed lanes of Martin Luther King, Jr. Boulevard must be removed promptly, or they will be towed.*

The water in the plastic barriers cannot be drained until the adjacent pavement areas are swept, as small paper debris is very difficult to pick up with the street sweeper when they are wet. This will also prevent such debris from being swept into the storm sewer system.

The hard armoring is removed, and all streets are re-opened to traffic when clean-up activities are complete.

As soon as these activities are complete, the **Tennessee sign crew** will re-install the two midblock in-street pedestrian signs in the 500 and 600 blocks of State Street, ensuring that the sides with the Yield legend are visible only to westbound (Virginia-side) motorists.

**Crews of both cities** will de-activate the trailer-mounted variable message boards (VMBs) on southbound Martin Luther King, Jr. Boulevard (Virginia); northbound Edgemont Avenue (Tennessee); and northbound Volunteer Parkway (Tennessee). These trailer-mounted VMBs will be returned to their respective City garages on a schedule determined by both Public Works departments.

All cones for blocking parking spaces in the Municipal Parking Lot across the creek from City Hall, the parking lots north and west of the Municipal Annex, and the 714 Shelby Street parking lot, are removed.

Both sides return materials to respective City garages as appropriate.

**Monday, September 11**

Between 3:00 and 5:00 AM:

The **Bristol Tennessee Police Department** will reset the traffic signal at Martin Luther King, Jr. Boulevard and Shelby Street to “stop-and-go” mode after the streets are re-opened to traffic.

**Bristol Virginia Utilities** removes 20 seconds from the green time of the West State Street phase at Bob Morrison Boulevard.

**Bristol Virginia Utilities** removes 20 seconds from the green time of the Mary Street phase at Martin Luther King, Jr. Boulevard.

Traffic control material removal back to their respective storage areas are completed in both Bristols.

Once downtown activities are complete, the Tennessee forces will continue with traffic control device staging and other preparations for the September 2023 Race Weekend at Bristol Motor Speedway, with the first race on Thursday, September 14.

Enclosed is the list of traffic control devices, sorted by phase, traffic control material type, and state. Some traffic control materials listed in this plan for the provision of specific public or private parking access during this event may not be reflected in the attached diagrams and traffic control materials schedule. Due to file size limitations, the overall diagram set of the Rhythm and Roots Reunion event static closures are stored within an OwnCloud folder that is accessible to personnel associated with this event at the following link: <https://owncloud.bristoltn.org/index.php/s/pPseETp40gPzTJn>. The folder can be accessed with the password R&RR23 until September 13, 2023.

Please note that some quantities of materials listed in these diagrams, such as water barriers and channelizing devices used for tapers, may require adjustment by the appropriate authorized personnel in the field based on professional judgment and circumstances as they develop during the event. Changes to the plans within this document are to be documented by the appropriate personnel for potential inclusion within future iterations of this plan.

If you have any questions, please let us know.



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Micah Bray

Enclosures

**TRAFFIC CONTROL MATERIALS SCHEDULE  
 RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE 0**

STATE	DIAGRAM	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
						LEGEND	BACK	STREET	DIRECTION	FROM/ AT	AND	
VA	not shown on diagram	NO PARKING Tow-Away Zone AFTER 1 AM THUR (display on Tuesday)	special R7-201a	24 x 30 12 x 18	1	red black	white white	Eastern Sessions Hotel parking lot (east of hotel building)		off of State St		plasticade
TN	not shown on any diagram	NO PARKING Tow-Away Zone AFTER 2 PM THURS (display on Tuesday)	special R7-201a	24 x 30 12 x 18	1	red black	white white	6th St Parking Lot (N of Shelby St)		at parking lot entrance off of 6th St		plasticade
TN	not shown on any diagram	NO PARKING Tow-Away Zone AFTER 6 AM THURS (display on Tuesday)	special R7-201a	24 x 30 12 x 18	1	red black	white white	8th St Parking Lot		at parking lot entrance off of 8th St		plasticade
TN	not shown on any diagram	NO PARKING Tow-Away Zone AFTER 6 AM THURS (display on Tuesday)	special R7-201a	24 x 30 12 x 18	1	red black	white white	Downtown Center entrance (northern portion)		at parking lot entrance off of State St		plasticade
TN	not shown on any diagram	NO PARKING Tow-Away Zone AFTER 5 PM (remove after parking lot is closed Wednesday evening)	special R7-201a	24 x 30 6 x 18	1	red black	white white	LC King parking lot entrance Shelby St E of 7th St		at parking lot entrance off of Shelby St		plasticade
TN	not shown on diagram	cones for blocking parking spaces on Thursday morning		28" min	13	white	orange	8th St parking lot (except for 10-minute parking spaces)				
TN	not shown on diagram	cones for blocking Shelby St on-street parking spaces, 500 and 600 blocks		28" min	6	white	orange	3 on WB Shelby St E of 7th St 3 on EB Shelby St E of 6th St				

**TRAFFIC CONTROL MATERIALS SCHEDULE**

**PHASE I**

**RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

\*\* = item removed when Phase I closure is absorbed into Phase II closure

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/ AT	AND	
VA	ROAD WORK AHEAD **	W20-1	36 x 36	1	black	orange	Cumberland St	westbound	Lee St		sign stand
VA	LEFT TURN LANE CLOSED AHEAD	special	36 x 36	1	black	orange	Cumberland St	westbound	Moore St		sign stand
VA	ROAD WORK AHEAD	W20-1	36 x 36	1	black	orange	Cumberland St	eastbound	Johnson St		sign stand
VA	ROAD CLOSED AHEAD **	W20-3	36 x 36	1	black	orange	Piedmont Ave	northbound	State St		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Piedmont Ave	southbound	Sycamore St		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Winston Al	westbound	just W of Moore St		sign stand
VA	DETOUR AHEAD **	W20-2	36 x 36	1	black	orange	Piedmont Ave	northbound	north of State St		sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	Piedmont Ave	southbound	Sycamore St	Cumberland St	sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	Winston Al	westbound	Moore St	Waters Al	sign stand
VA	←DETOUR **	M4-10L	48 x 18	1	black	orange	Piedmont Ave	northbound	Goode St/Winston Al		sign stand
VA	ROAD CLOSED **	R11-2	48 x 30	1	black	white	Piedmont Ave and Goode St	NB and EB			sign stand
VA	ROAD CLOSED AHEAD **	W20-3	36 x 36	1	black	orange	Goode St	eastbound	Carter Family Way		sign stand
VA	DETOUR AHEAD **	W20-2	36 x 36	1	black	orange	Goode St	eastbound	Stoneman Family Dr		sign stand
VA	DETOUR → **	M4-10R	48 x 18	1	black	orange	Goode St	eastbound	Piedmont Ave		sign stand
VA	←DETOUR ROAD CLOSED DETOUR →	M4-10L R11-2 M4-10R	48 x 18 48 x 30 48 x 18	1 1 1	black black black	orange white orange	Piedmont Ave	southbound	Cumberland St		water barrier
VA	DETOUR →	M4-9R	30 x 24	1	black	orange	Piedmont Ave	southbound	Cumberland St		sign stand
VA	No Left Turn (pictorial) **	R3-2	24 x 24	1	red/black	white	Goode St	eastbound	Piedmont Ave		sign stand
VA	No Right Turn (pictorial) **	R3-1	24 x 24	1	red/black	white	Piedmont Ave	northbound	Winston Al		sign stand
VA	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Cumberland St	eastbound	Piedmont Ave		sign stand
VA	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Cumberland St	westbound	Piedmont Ave		sign stand
VA	NO PARKING Tow-Away Zone **	R7-1/R7-201a	12 x 18	3	red/black	white	Piedmont Ave	northbound	Goode St	Cumberland St	hangers
VA	NO PARKING Tow-Away Zone **	R7-1/R7-201a	12 x 18	3	red/black	white	Piedmont Ave	southbound	Cumberland St	Goode St	hangers
VA	NO PARKING Tow-Away Zone **	R7-1/R7-201a	24 x 30	2	red/black	white	Waters Al	northbound	N of Winston Al		sign stands
VA	NO PARKING Tow-Away Zone **	R7-1/R7-201a	24 x 30	2	red/black	white	Waters Al	southbound	S of Cumberland St		sign stands
VA	NO PARKING Tow-Away Zone AFTER 1 PM**	R7-1/R7-201a	24 x 30	3	red/black	white	Piedmont Ave	northbound	Goode St	Cumberland St	sign stands
VA	NO PARKING Tow-Away Zone AFTER 1 PM**	R7-1/R7-201a	24 x 30	1	red/black	white	Piedmont Ave	southbound	Cumberland St		sign stand
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	alley W of Waters Al	westbound	Piedmont Ave		water barrier
VA	DETOUR →	M4-9R	30 x 24	1	black	orange	Winston Al	westbound	Waters Al		sign stand
VA	ROAD CLOSED	R11-2	48x 30	1	black	white	Winston Al	westbound	E of Piedmont Ave		water barrier
VA	water barrier (some with signs)		8 ft min	4	white	orange	Piedmont Ave	all lanes	Cumberland St		
VA	water barrier **		8 ft min	6	white	orange	Piedmont Ave on diagonal	all lanes	Goode St/Winston Al		
VA	water barrier (some with signs)		8 ft min	2	white	orange	alley W of Waters Al	all lanes	Piedmont Ave end		
VA	water barrier (some with signs)		8 ft min	5	white	orange	Winston Al	all lanes	E of Piedmont Ave		
VA	Type I barricade **		8 ft min	2	white	orange	library parking lot driveway	all lanes	Piedmont Ave		
VA	cones (with retroreflective banding)		28" min	10	white	orange	Cumberland St left-turn lane	westbound	Waters Al	Piedmont Ave	
VA	cones (with retroreflective banding) **		28" min	7	white	orange	Piedmont Ave parking spaces	northbound	Winston Al	Cumberland St	
VA	cones (with retroreflective banding) **		28" min	11	white	orange	Piedmont Ave parking spaces	southbound	Cumberland St	Goode St	

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
Only newly deployed materials not used in Phase I are listed**

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
VA	ROAD WORK AHEAD	W20-1	48 x 48	2	black	orange	Commonwealth Ave	southbound	N of Lancaster St		sign stands
VA	LEFT TURN LANE CLOSED AHEAD	special	48 x 48	2	black	orange	Commonwealth Ave	southbound	Sullins St		sign stand
VA	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Commonwealth Ave LT lane	southbound	State St/W State St		sign stand
VA	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Goode St	eastbound	Commonwealth Ave		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Goode St	eastbound	Commonwealth Ave	Sullins Al	sign stand
VA	← DETOUR	M4-9L	30 x 24	1	black	orange	Goode St	eastbound	Sullins Al		sign stand
VA	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Goode St	eastbound	E of Carter Family Way		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Goode St	eastbound	Stoneman Family Dr		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Stoneman Family Dr	southbound	½ block S of Goode St		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Carter Family Way	southbound	½ block S of Goode St		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	orange	Moore St	southbound	Winston Al		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Winston Al	eastbound	Lee St		water barrier
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Winston Al	eastbound	½ block E of Moore St		sign stand
VA	Two Way Traffic (pictorial)	W6-3	36 x 36	1	black	orange	Winston Al	eastbound	just E of Moore St		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	State St	westbound	Washington St		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	State St	westbound	3rd St		sign stand
VA	ROAD WORK AHEAD	W20-1	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	southbound	Columbia Ave	Buchanan St	sign stands
VA	RIGHT LANE CLOSED AHEAD (verbal)	W20-5	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	southbound	Columbia Ave	Buchanan St	sign stands
VA	LANE ENDS MERGE LEFT	W9-2	48 x 48	1	black	orange	Martin Luther King, Jr Blvd	southbound	Buchanan St	Mary St	sign stand
VA	KEEP LEFT (verbal)	special	48 x 48	1	black	white	Martin Luther King, Jr Blvd	southbound	Buchanan St	Mary St	sign stand
VA	Right Lane Ends (pictorial)	W4-2R	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	southbound	Buchanan St	Mary St	sign stands
VA	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Martin Luther King, Jr Blvd	southbound	Mary St		sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	Martin Luther King, Jr Blvd	southbound	RXR mark N of Scott St		sign stand
VA	DETOUR AHEAD	W20-3	36 x 36	1	black	orange	Martin Luther King, Jr Blvd	southbound	Scott St	Beaver Cr bridge	sign stand
VA	ROAD CLOSED	R11-2	48 x 30	2	black	white	Martin Luther King, Jr Blvd	southbound	Cumberland St		water barrier
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Martin Luther King, Jr Blvd	southbound	Scott St		water barrier
VA	DETOUR →	M4-10R	48 x 18	1	black	orange					
VA	U Turn Arrow THRU TRAFFIC	special	24 x 36	1	black	white	Martin Luther King, Jr Blvd in median	southbound	median opening N of Cumberland St		sign stand
VA	U Turn Arrow THRU TRAFFIC	special	24 x 36	1	black	white	Martin Luther King, Jr Blvd in median	southbound	Cumberland St		sign stand
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	4	red/black	white	Carter Family Way (both sides)	southbound	S of Goode St		sign stands
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	2	red/black	white	Moore St (left side)	northbound	Winston Al	Cumberland St	hangers
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	2	red/black	white	Moore St (right side)	northbound	Winston Al	Cumberland St	sign stands
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	12 x 18	6	red/black	white	Winston Al (N side, in 3 pairs)	both ways	Moore St	Lee St	sign stands
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	12 x 18	4	red/black	white	Lee St (both sides)	southbound	Cumberland St	Beaver Cr bridge	sign stand
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	12 x 18	4	red/black	white	Goode St (both sides)	both ways	Carter Family Way	Stoneman Fam Dr	sign stands
VA	NO PARKING Tow-Away Zone	R7-1/R7-201a	12 x 18	1	red/black	white	Stoneman Family Dr (west side)	southbound	Goode St	State St	sign stands
VA	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	2	red/black	white	Martin Luther King, Jr Blvd	both ways	State St	Cumberland St	plasticades
VA	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	2	red/black	white	Martin Luther King, Jr Blvd	southbound	Cumberland St barrier		plasticade
VA	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	1	red/black	white	State St	eastbound	barrier W of RR		plasticade

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
Only newly deployed materials not used in Phase I are listed**

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
VA	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	1	red/black	white	Lee St	southbound	Beaver Cr bridge barrier		plasticade
VA	BUS STOP	special	24 x 24	1	black	white	Cumberland St	westbound	just W of MLK Jr Blvd		sign stand
VA	Chevron Left	W1-8L	18 x 24	3	black	orange	Cumberland St	eastbound	in MLK Jr Blvd xection		barrels
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Cumberland St	eastbound	Piedmont Ave	Waters Al	sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	Cumberland St	eastbound	Waters Al	Moore St	sign stand
VA	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Moore St	southbound	Cumberland St		sign stand
VA	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Moore St	northbound	Cumberland St		sign stand
VA	STOP	R1-1	30 x 30	1	white	red	Winston Al	westbound	Moore St		sign stand
VA	STOP	R1-1	30 x 30	1	white	red	Carter Family Way	northbound	Goode St		sign stand
VA	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Cumberland St	eastbound	Moore St		sign stand
VA	← DETOUR ROAD CLOSED	M4-10L R11-2	48 x 18 48 x 30	1 1	black black	orange white	Cumberland St	eastbound	Moore St		water barrier
VA	ROAD WORK AHEAD	W20-1	36 x 36	1	black	orange	Moore St	southbound	Scott St		sign stand
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Lee St	southbound	Spencer St		sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	Lee St	southbound	Spencer St	Scott St	sign stand
VA	← DETOUR ROAD CLOSED DETOUR →	M4-10L R11-2 M4-10L	48 x 18 48 x 30 48 x 18	1 1 1	black black black	orange white orange	Lee St	southbound	Scott St		water barrier
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Lee St	southbound	Beaver Cr bridge		water barrier
VA	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Cumberland St	westbound	Martin Luther King, Jr Blvd		sign stand
VA	ROAD CLOSED	R11-2	48 x 30	1	black	white	Cumberland St	westbound	E end of grassy median E of Lee St		water barrier
VA	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	city parking lot exit W of Martin Luther King, Jr Blvd	northbound	onto Cumberland St		sign stand
VA	EXIT →	special	24 x 24	1	black	white	Lee St	northbound	Cumberland St		sign stand
VA	PERMIT PARKING ONLY	special	30 x 30	1	black	white	parking lot S of Fire Station No 1	stage only	E side of Lee St		sign stand
VA	← DETOUR ROAD CLOSED TO THRU TRAFFIC DETOUR →	M4-10L R11-4 M4-10R	48 x 18 60 x 30 48 x 18	1 1 1	black black black	orange white orange	State St	westbound	Goodson St		Type III barr
VA	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	State St	westbound	Sedgefield St		Type III barr
VA	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	E State St	westbound	turn at state line		sign stand
VA	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	E State St	westbound	E end of Electro-Mechanical Building		sign stand
VA	weighted barrel (with chevron signs)		36" dia	3	white	orange	Cumberland St	eastbound	in MLK Jr Blvd section		
VA	Type I barricade		8 ft min	1	white	orange	Commonwealth Ave LT lane	southbound	State St/W State St		
VA	Type I barricade		8 ft min	4	white	orange	parking lot S of Fire Station No 1	stage only	E side of Lee St		
VA	Type I barricade		8 ft min	1	white	orange	library driveway entrance	southbound	Cumberland St		
VA	Type I barricade		8 ft min	2	white	orange	both Cumb Sq Park parking lot d/w	all lanes	Moore St		
VA	Type I barricade		8 ft min	4	white	orange	School Board parking lot, E end	all lanes	Moore St	Piedmont Ave	
VA	water barrier		8 ft min	6	white	orange	parking lot W of Stoneman Fam Dr	all lanes	N of State St		
VA	water barrier		8 ft min	2	white	orange	fuel station driveway	all lanes	State St		

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
Only newly deployed materials not used in Phase I are listed**

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
VA	water barrier		8 ft min	4	white	orange	Lee St	all lanes	S of fire station building		
VA	water barrier		8 ft min	1	white	orange	Goode St parking lot (staged only)		For Sessions Hotel use		
VA	water barrier		8 ft min	6	white	orange	parking lot N of Winston Al	all lanes	Moore St	Waters Al	
VA	water barrier (some with signs)		8 ft min	1	white	orange	Lee St	southbound	just S of RR tracks		
VA	water barrier (some with signs)		8 ft min	2	white	orange	Lee St	southbound	Beaver Cr bridge		
VA	water barrier (some with signs)		8 ft min	3	white	orange	Winston Al	eastbound	Lee St		
VA	water barrier (some with signs)		8 ft min	2	white	orange	Moore St	southbound	Winston Al		
VA	water barrier (some with signs)		8 ft min	2	white	orange	Carter Family Way	southbound	S of driveway entrance		
VA	water barrier (some with signs)		8 ft min	3	white	orange	Goode St	eastbound	E of Carter Family Way		
VA	water barrier (some with signs)		8 ft min	4	white	orange	Goode St	all lanes	E of Stoneman Fam Dr		
VA	water barrier (some with signs)		8 ft min	2	white	orange	Stoneman Family Dr	all lanes	N of State St		
VA	water barrier (some with signs)		8 ft min	2	white	orange	Cumberland St	all lanes	E of Moore St		
VA	water barrier (some with signs)		8 ft min	4	white	orange	Cumberland St	all lanes	E end of grassy median, E of Lee St		
VA	water barrier (some with signs)		8 ft min	5	white	orange	Martin Luther King, Jr Blvd	all lanes	S of Cumberland St		
VA	Type III barricade w/4 cones (some with signs)		8 ft min	1	white	orange	Martin Luther King, Jr Blvd	southbound	Scott St		
VA	Type III barricade w/4 cones (some with signs)		8 ft min	1	white	orange	State St	westbound	Goodson St		
VA	Type III barricade w/4 cones (some with signs)		8 ft min	1	white	orange	State St	westbound	Sedgefield St		
VA	weighted cones (with retroreflective banding)		28" min	8	white	orange	Cumberland St	eastbound	parking lot exit	MLK Jr Blvd	
VA	weighted cones (with retroreflective banding)		28" min	39	white	orange	Martin Luther King, Jr Blvd	southbound	N of Edmond St	Scott St	
VA	weighted cones (with retroreflective banding)		28" min	18	white	orange	Martin Luther King, Jr Blvd	southbound	Scott St	Cumberland St	
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	Martin Luther King, Jr Blvd LT lane	southbound	Mary St		
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	Trainstation driveway	all lanes	Martin Luther King, Jr Blvd		
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	Trainstation driveways	all lanes	5 each State St d/w'		
VA	weighted cones (with retroreflective banding)		28" min	7	white	orange	Commonwealth Ave LT lane	southbound	State St		
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	Goode St parking lane	eastbound	W of Sullins Al		
VA	weighted cones (with retroreflective banding)		28" min	20	white	orange	Goode St (both sides)	both ways	Carter Family Way	Stoneman Fam Dr	
VA	weighted cones (with retroreflective banding)		28" min	5	white	orange	Goode St parking lot		Carter Family Way		
VA	weighted cones (with retroreflective banding)		28" min	4	white	orange	Martin Luther King, Jr Blvd	southbound	Scott St		on Type III feet
VA	weighted cones (with retroreflective banding)		28" min	4	white	orange	State St	westbound	Goodson St		on Type III feet
VA	weighted cones (with retroreflective banding)		28" min	4	white	orange	State St	westbound	Sedgefield St		on Type III feet
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	School Board parking lot		Lee St end		
VA	weighted cones (with retroreflective banding)		28" min	10	white	orange	stage for parking lot use	SE corner	Cumberland St	Waters Al	
VA	arrow board trailer		standard	1	yellow	black	Martin Luther King, Jr Blvd	southbound	Mary St	Scott St	trailer
VA	variable message board trailer		standard	1	yellow	black	Martin Luther King, Jr Blvd	southbound	N of Buchanan St		trailer
TN	EVENT TRAFFIC AHEAD	special	36 x 36	1	black	orange	W State St	eastbound	Bob Morrison Blvd		sign stand
TN	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	W State St	eastbound	10th St		sign stand
TN	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	W State St	eastbound	10th St	Little Creek bridge	sign stand
TN	DETOUR with advance right arrow	M4-9RA	30 x 24	1	black	orange	W State St	eastbound	Little Creek bridge		sign stand
TN	DETOUR →	M4-9R	30 x 24	1	black	orange	W State St	eastbound	Volunteer Pkwy		sign stand
TN	Double Down Arrow (pictorial)	W12-1	24 x 24	1	black	orange	W State St	eastbound	closed thru lane		windmaster

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
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STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
TN	← DETOUR ROAD CLOSED TO THRU TRAFFIC DETOUR →	M4-10L R11-4 M4-10R	48 x 18 48 X 30 48 x 18	1 1 1	black black black	orange white orange	State St	eastbound	Commonwealth Ave/ Volunteer Pkwy		water barrier
TN	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Volunteer Pkwy	northbound	State St		sign stand
TN	ROAD WORK AHEAD	W20-1	48 x 48	1	black	orange	Volunteer Pkwy	southbound	W State St/State St		sign stand
TN	ROAD WORK AHEAD	W20-1	48 x 48	1	black	orange	Volunteer Pkwy	northbound	NE corner at Broad St		sign stand
TN	No Left Turn/No U Turn	R3-2/R3-4	24 x 24	1	red/black	white	Volunteer Pkwy median opening	northbound	Shelby St		plasticade
TN	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	Ralph Peer St (left side)	northbound	Shelby St		sign stand
TN	ROAD CLOSED	R11-2	48 x 30	1	black	white	Ralph Peer St	northbound	Shelby St	State St	water barrier
TN	BANK DRIVE-IN ACCESS (until noon Friday)	special	30 x 30	1	black	orange	8th St	northbound	SE corner of bank building		sign stand
TN	BANK DRIVE-IN ACCESS ONLY ↑ (until noon Friday)	special	30 x 30	1	black	orange	8th St	northbound	Shelby St		sign stand
TN	ROAD CLOSED ← DETOUR	R11-2 M4-10L	48 x 30 48 x 18	1 1	black black	white orange	8th St	northbound	Shelby St		water barrier
TN	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	8th St	northbound	Anderson St		sign stand
TN	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	7th St	northbound	Anderson St		sign stand
TN	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	6th St	northbound	Anderson St		sign stand
TN	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Shelby St	westbound	Martin Luther King, Jr Blvd		sign stand
TN	ROAD CLOSED TO THRU TRAFFIC	R11-4	60 x 30	1	black	white	Shelby St	eastbound	Volunteer Pkwy		sign stand
TN	ROAD CLOSED	R11-2	48 x 30	1	black	white	8th St	northbound	½ block S of State St		water barrier
TN	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	8th St	northbound	100 ft S of Shelby St		sign stand
TN	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	8th St	northbound	Broad St		sign stand
TN	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	7 <sup>th</sup> St	northbound	Shelby St		sign stand
TN	ROAD CLOSED	R11-2	48 x 30	1	black	white	7th St	northbound	Back of Stateline		water barrier
TN	DETOUR AHEAD	W20-2	36 x 36	1	black	orange	6th St	northbound	Crumley Al		sign stand
TN	ROAD CLOSED AHEAD	W20-3	36 x 36	1	black	orange	6th St	northbound	Broad St		sign stand
TN	← DETOUR ROAD CLOSED DETOUR →	M4-10L R11-2 M4-10R	48 x 18 48 x 30 48 x 18	1 1 1	black black black	orange white orange	6th St	northbound	Shelby St		water barrier
TN	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Shelby St	westbound	6th St		sign stand
TN	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Shelby St	eastbound	6th St		sign stand
TN	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	unnamed alley W of 6th St	northbound	Shelby St		sign stand
TN	ROAD CLOSED	R11-2	48 x 30	1	black	white	5th St	northbound	Shelby St		water barrier
TN	No Right Turn (pictorial)	R3-1	24 x 24	1	red/black	white	Shelby St	westbound	5th St		sign stand
TN	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Shelby St	eastbound	5th St		sign stand
TN	ROAD WORK AHEAD	W20-1	36 x 36	1	black	orange	Shelby St	eastbound	6th St		sign stand
TN	LEFT LANE CLOSED AHEAD (verbal)	W20-5	36 x 36	1	black	orange	Shelby St	eastbound	Bank St		
TN	ROAD CLOSED	R11-2	48x 30	1	black	white	State St	westbound	W of railroad crossing		water barrier
TN	← DETOUR	M4-10L	48 x 18	1	black	orange	Martin Luther King, Jr. Blvd	northbound	Shelby St		water barrier

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
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STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
	ROAD CLOSED	R11-2	48x 30	1	black	white					
TN	No Left Turn (pictorial)	R3-2	24 x 24	1	red/black	white	Shelby St	eastbound	Martin Luther King, Jr Blvd		sign stand
TN	STOP	R1-1	30 x 30	1	white	red	Shelby St	westbound	6th St		sign stand
TN	ALL TRAFFIC MUST TURN RIGHT	special	30 x 30	1	black	white	State ST	westbound	Comm Ave/Vol Pkwy		sign stand
TN	blank plasticade with no sign		24 x 24	1			leave at Annex for R&RR parking				
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	4	red/black	white	8th St	both sides	Shelby St	S of State St	sign stands
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	2	red/black	white	7th St	both sides	Anderson St	Broad St	sign stands
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	2	red/black	white	7th St	both sides	Broad St	Crumley Al	sign stands
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	2	red/black	white	Shelby St	both sides	E of 8th St		sign stands
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	1	red/black	white	Shelby St	eastbound	Shelby St parking lot	6th St	sign stand
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	1	red/black	white	Shelby St	westbound	just W of Dwtwn Ctr d/w		sign stand
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	12 x 18	1	red/black	white	Shelby St	westbound	just W of Dwtwn Ctr d/w		hangers
TN	NO PARKING Tow-Away Zone	R7-1/R7-201a	24 x 30	1	red/black	white	5th St "Keep Clear" parking space	southbound	just N of Shelby St		sign stand
TN	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	4	red/black	white	Martin Luther King, Jr Blvd	northbound	State St	Shelby St	sign stands
TN	NO PARKING FIRE LANE Tow-Away Zone	special	24 x 30	2	red/black	white	Bank St (both sides of street)	northbound	just N of Shelby St		sign stands
TN	ROAD WORK AHEAD	W20-1	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	northbound	just N of Ash St		sign stands
TN	LEFT LANE CLOSED AHEAD (verbal)	W20-5	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	northbound	school admin driveway		sign stands
TN	Left Lane Ends (pictorial)	W4-2L	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	northbound	N of YMCA median opening		sign stands
TN	DETOUR AHEAD	W20-2	48 x 48	1	black	orange	Martin Luther King, Jr Blvd	northbound	N of Locust St/Alabama St		sign stand
TN	Double Down Arrow (pictorial)	W12-1	24 x 24	1	black	orange	Martin Luther King, Jr Blvd	northbound	S of Anderson St		windmaster
TN	ROAD WORK AHEAD	W20-1	48 x 48	1	black	orange	Anderson St	eastbound	E of 6th St		sign stand
TN	ROAD WORK AHEAD	W20-1	48 x 48	1	black	orange	Anderson St	westbound	E end of bridge over RR		sign stand
TN	← DETOUR ROAD CLOSED TO THRU TRAFFIC DETOUR →	M4-10L R11-4 M4-10R	48 x 18 60 x 30 48 x 18	1 1 1	black black black	orange white orange	Martin Luther King, Jr Blvd	northbound	N of Anderson St		Type III barr w/4 cones on feet
TN	BANK ACCESS VIA PENN AVE/STATE ST	special	48 x 30	1	black	orange	Martin Luther King, Jr Blvd	northbound	Anderson St		sign stand
TN	ROAD CLOSED AHEAD	W20-3	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	northbound	N of Anderson St		sign stands
TN	DETOUR AHEAD	W20-2	48 x 48	2	black	orange	Martin Luther King, Jr Blvd	northbound	S of Beecham St		sign stands
TN	Keep Right (pictorial)	R4-7	24 x 30	1	black	white	Martin Luther King, Jr Blvd	northbound	Beecham St		weighted barrel
TN	Keep Right (pictorial)	R4-7	24 x 30	1	black	white	Martin Luther King, Jr Blvd	southbound	Shelby St		weighted barrel
TN	DO NOT ENTER	R5-1	30 x 30	1	Red	White	Citizens Bank parking lot driveway	Westbound	MLK Jr. Blvd		plasticade
TN	Type I barricade		8 ft min	1	white	orange	W State St thru lane	eastbound	Volunteer Pkwy		
TN	Type I barricade		8 ft min	1	white	orange	Volunteer Pkwy right turn lane	northbound	State St		
TN	Type I barricade		8 ft min	6	white	orange	big guitar at Chamber of Commerce		around big guitar		
TN	Type I barricade		8 ft min	2	white	orange	Chamber of Commerce driveway		Volunteer Pkwy		
TN	Type I barricade		8 ft min	2	white	orange	Chamber of Commerce driveway		Shelby St		
TN	Type I barricade		8 ft min	2	white	orange	western Regions Bank driveway	stage only	Shelby St		
TN	Type I barricade		8 ft min	2	White	Orange	Citizens Bank driveway	Stage only	MLK Jr Blvd		
TN	Type III barricade (w/signs and 4 cones on feet)		8 ft min	1	white	orange	Martin Luther King, Jr Blvd	NB left lane	Anderson St		
TN	water barrier		8 ft min	4	white	orange	826 State St parking lot	driveway	State St		
TN	water barrier		8 ft min	4	white	orange	Shelby St	staggered	7th St	6th St	
TN	water barrier		8 ft min	2	white	orange	Citizen's Bank driveway	all lanes	Martin Luther King, Jr Blvd		

**TRAFFIC CONTROL MATERIALS SCHEDULE  
RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
Only newly deployed materials not used in Phase I are listed**

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
TN	water barrier		8 ft min	3	white	orange	Martin Luther King, Jr Blvd	southbound	State St		
TN	water barrier		8 ft min	18	white	orange	State St at median opening	all lanes	Martin Luther King, Jr Blvd		
TN	water barrier		8 ft min	5	white	orange	5th St	all lanes	building at 18 5th St		
TN	water barrier		8 ft min	3	white	orange	Martin Luther King, Jr Blvd	northbound	N of Salv Army driveway		
TN	water barrier		8 ft min	4	white	orange	Shelby St	all lanes	E of 8th St		
TN	water barrier		8 ft min	2	white	orange	Regions Bank driveway	all lanes	State St		
TN	water barrier		8 ft min	1	white	orange	alley E of 6th St N of Shelby St	all lanes	6th St		
TN	water barrier		8 ft min	3	white	orange	8th St	all lanes	S end of 1st Horizon Bank		
TN	water barrier		8 ft min	6	white	orange	betw 1st Horiz Bank and Dwntwn Ctr	on sidewalk			
TN	water barrier		8 ft min	5	white	orange	City parking lot				
TN	water barrier		8 ft min	4	white	orange	Shelby St	chicane	E of 8th St		
TN	water barrier		8 ft min	2	white	orange	Shelby St	chicane	W of Shelby St parking lot		
TN	water barrier		8 ft min	4	white	orange	Shelby St	chicane	W of Shelby St parking lot		
TN	water barrier (some with signs)		8 ft min	5	white	orange	State St	all lanes	just W of Ralph Peer St		
TN	water barrier (some with signs)		8 ft min	2	white	orange	State St (only certain lanes)	WB LT and ST lanes	just E of Commonwealth Ave/Volunteer Pkwy		
TN	water barrier (some with signs)		8 ft min	4	white	orange	Martin Luther King, Jr Blvd	all lanes	Shelby St		
TN	water barrier (some with signs)		8 ft min	4	white	orange	Ralph Peer St	all lanes	S of State St		
TN	water barrier (some with signs)		8 ft min	1	white	orange	8th St	northbound	Shelby St		
TN	water barrier (some with signs)		8 ft min	1	white	orange	8th St	all lanes	S end of 1st Horizon Bank		
TN	water barrier (some with signs)		8 ft min	1	white	orange	7th St	northbound	Just north of Shelby St		
TN	water barrier (some with signs)		8 ft min	3	white	orange	7th St	all lanes	Back of Stateline		
TN	water barrier (some with signs)		8 ft min	2	white	orange	6th St	all lanes	Shelby St		
TN	water barrier (some with signs)		8 ft min	2	white	orange	5th St	all lanes	Shelby St		
TN	water barrier (some with signs)		8 ft min	4	white	orange	State St	All lanes	W of Ralph Peer St		
TN	cones w/retroreflective banding		28" min	10	white	orange	Volunteer Pkwy RT lane	northbound	State St		
TN	cones w/retroreflective banding		28" min	14	white	orange	W State St thru lane	eastbound	Volunteer Pkwy		
TN	cones w/retroreflective banding		28" min	17	white	orange	Shelby St left-turn lane	eastbound	5th St	MLK Jr Blvd	
TN	cones w/retroreflective banding		28" min	2	white	orange	Shelby St parking spaces	westbound	in front of 615, 619 Shelby St		
TN	cones w/retroreflective banding		28" min	2	white	orange	Shelby St parking spaces	eastbound	2nd, 3rd, 5th spaces E of 6th St		
TN	cones w/retroreflective banding		28" min	2	white	orange	Shelby St parking space just W of Downtown Center driveway	westbound			
TN	cones w/retroreflective banding until noon Fri (see Note F)		28" min	40	white	orange	State St at 1st Horizon Bank	drive-in lane			
TN	cones w/retroreflective banding		28" min	4	white	orange	parking lot W of Annex building		keep space open		
TN	cones w/retroreflective banding		28" min	13	white	orange	8th St Parking Lot	some spaces			
TN	cones w/retroreflective banding		28" min	100	white	orange	Annex building (stage only)		block parking spaces		
TN	Cones w/retroreflective banding		28" min	48	White	orange	714 Shelby Street parking lot	Some spaces	See 7 <sup>th</sup> Street Closure diagram		
TN	cones w/retroreflective banding		28" min	15	white	orange	parking lot E of R&RR building				
TN	cones w/retroreflective banding		28" min	10	white	orange	parking lot W of R&RR building				
TN	cones w/retroreflective banding (for blocking parking spaces for solid waste truck)		28" min	6	white	orange	alley E of old post office	2 spaces	2 northern spaces closest to Shelby St		

**TRAFFIC CONTROL MATERIALS SCHEDULE  
 RHYTHM & ROOTS REUNION STATIC 3-DAY CLOSURE**

**PHASE II  
 Only newly deployed materials not used in Phase I are listed**

STATE	SIGN LEGEND	MUTCD CODE	MIN SIZE	QTY	COLORS		LOCATION				MOUNTING
					LEGEND	BACK	STREET	DIRECTION	FROM/AT	AND	
TN	cones w/retroreflective banding (Keep Clear)		28" min	2	white	orange	5th St southern parking spaces	2 spaces	closest to Shelby St		
TN	cones w/retroreflective banding		28" min	4	white	orange	Martin Luther King, Jr Blvd	northbound	Anderson St		on Type III feet
TN	cones w/retroreflective banding		28" min	39	white	orange	Martin Luther King, Jr Blvd	northbound	Locust St/Alabama St	Anderson St	
TN	cones w/retroreflective banding		28" min	13	white	orange	Martin Luther King, Jr Blvd blocking left through lane	northbound	Anderson St	Beecham St	
TN	cones w/retroreflective banding		28" min	11	white	orange	Martin Luther King, Jr Blvd left lane shift cone line	northbound	Beecham St	Shelby St	
TN	cones w/retroreflective banding		28" min	14	white	orange	Martin Luther King, Jr Blvd right lane shift cone line	northbound	Beecham St	Shelby St	
TN	variable message board trailer		standard	1	yellow	black	Volunteer Pkwy	northbound	100 ft S of Windsor Ave		
TN	variable message board trailer		standard	1	yellow	black	Edgemont Ave	northbound	just S of Garland St		
TN	arrow board trailer		standard	1	yellow	black	Martin Luther King, Jr Blvd	northbound	Locust St/Alabama St	Anderson St	
TN	weighted barrel (no sign)		36" dia	1	white	orange	W State St thru lane closure	eastbound	W of Volunteer Pkwy		
TN	weighted barrels		36" dia	10	white	orange	Volunteer Pkwy median opening	all lanes	Shelby St		
TN	weighted barrel (no sign)		36" dia	1	white	orange	Martin Luther King, Jr Blvd	northbound	S of Anderson St		
TN	weighted barrel (with sign)		36" dia	1	white	orange	Martin Luther King, Jr Blvd	northbound	Beecham St		
TN	weighted barrel (with sign)		36" dia	1	white	orange	Martin Luther King, Jr Blvd	southbound	Shelby St		



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	
<b>DIAGRAM NAME</b>	
<b>SCALE</b>	

**COMMENTS**

PHASE 0 AND PHASE I-A THROUGH PHASE I-D NOT DEPICTED IN THESE DIAGRAMS. FOR DETAILS ON THESE PHASES, PLEASE SEE THE PHASE OVERVIEW IN THE MAIN TRAFFIC PLAN DOCUMENT.

PHASE III-A (REMOVAL OF FIRST HORIZON BANK TEMPORARY CONFIGURATION) IS INCLUDED VIA WRITTEN INSTRUCTIONS ON PAGE 15 AND DEPICTED IN ITS FINAL CONFIGURATION ON PAGE 29. FOR PHASES III-B AND III-C, PLEASE SEE THE PHASE OVERVIEW IN THE MAIN TRAFFIC PLAN DOCUMENT.

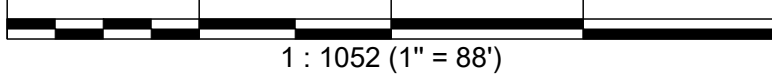
VARIABLE MESSAGE BOARD PLACEMENT NOT SHOWN ON DIAGRAMS. FOR PLACEMENT DETAILS, PLEASE SEE VMB INFORMATION IN MAIN TRAFFIC PLAN DOCUMENT.

Page	Phase	Diagram
1	I-e (Thursday)	Piedmont Avenue Closure
2	II (Friday)	Piedmont Avenue Advance Warning Signage
3	II (Friday)	Cumberland St West Closure & Winston Two-Way Operations
4	II (Friday)	Goode Street Closure
5	II (Friday)	Lee Street Closure
6	II (Friday)	Lee Street Advance Warning Signage
7	II (Friday)	E State Street Thru Traffic Closure
8	II (Friday)	E State Street Advance Warning Signage
9	II (Friday)	Commonwealth Avenue Advance Warning Signage
10	II (Friday)	Volunteer Parkway/Commonwealth Avenue Lane Closures
11	II (Friday)	Volunteer Parkway Advance Warning & Shelby Street Closure
12	II (Friday)	West State Street Advance Signage
13	II (Friday)	8th Street Closure
14	II (Friday)	8th Street Advance Warning Signage
15	II (Friday)	First Horizon Bank Temporary Configuration
16	II (Friday)	7th Street & Shelby Street Closure
17	II (Friday)	7th Street Closure
18	II (Friday)	6th Street Closure
19	II (Friday)	State Street & 6th Street Closure
20	II (Friday)	Southbound MLK, Jr. Blvd Advance Warning Signage
21	II (Friday)	Southbound MLK, Jr. Blvd Thru Traffic Closure
22	II (Friday)	Southbound MLK, Jr. Blvd Lane Closure
23	II (Friday)	Southbound MLK, Jr. Blvd Closure - Cumberland Street
24	II (Friday)	Northbound MLK, Jr. Blvd Lane Closure
25	II (Friday)	Northbound MLK, Jr. Blvd Advance Warning Signage
26	II (Friday)	Northbound MLK, Jr. Blvd Hard Closure
27	II (Friday)	MLK, Jr. Blvd & State Street Closure
28	II (Friday)	Bristol TN Municipal Annex Parking
29	III-a	First Horizon Bank Final Configuration

Legend	
	Barrel
	Bollard
	Closure Area
	Cone
	Empty Water Barrier
	Meridian Barrier
	Sign Stand
	Thru Traffic Closure
	Water Filled Barrier
	Work Area



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase I (Thursday)
<b>DIAGRAM NAME</b>	Piedmont Avenue Closure
<b>SCALE</b>	1" = 87.63'

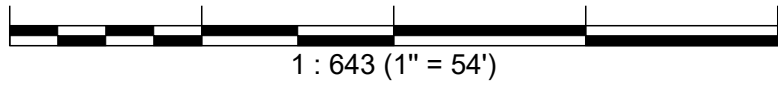


**COMMENTS**

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<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Piedmont Avenue Advance Warning Signage
<b>SCALE</b>	1" = 53.55'

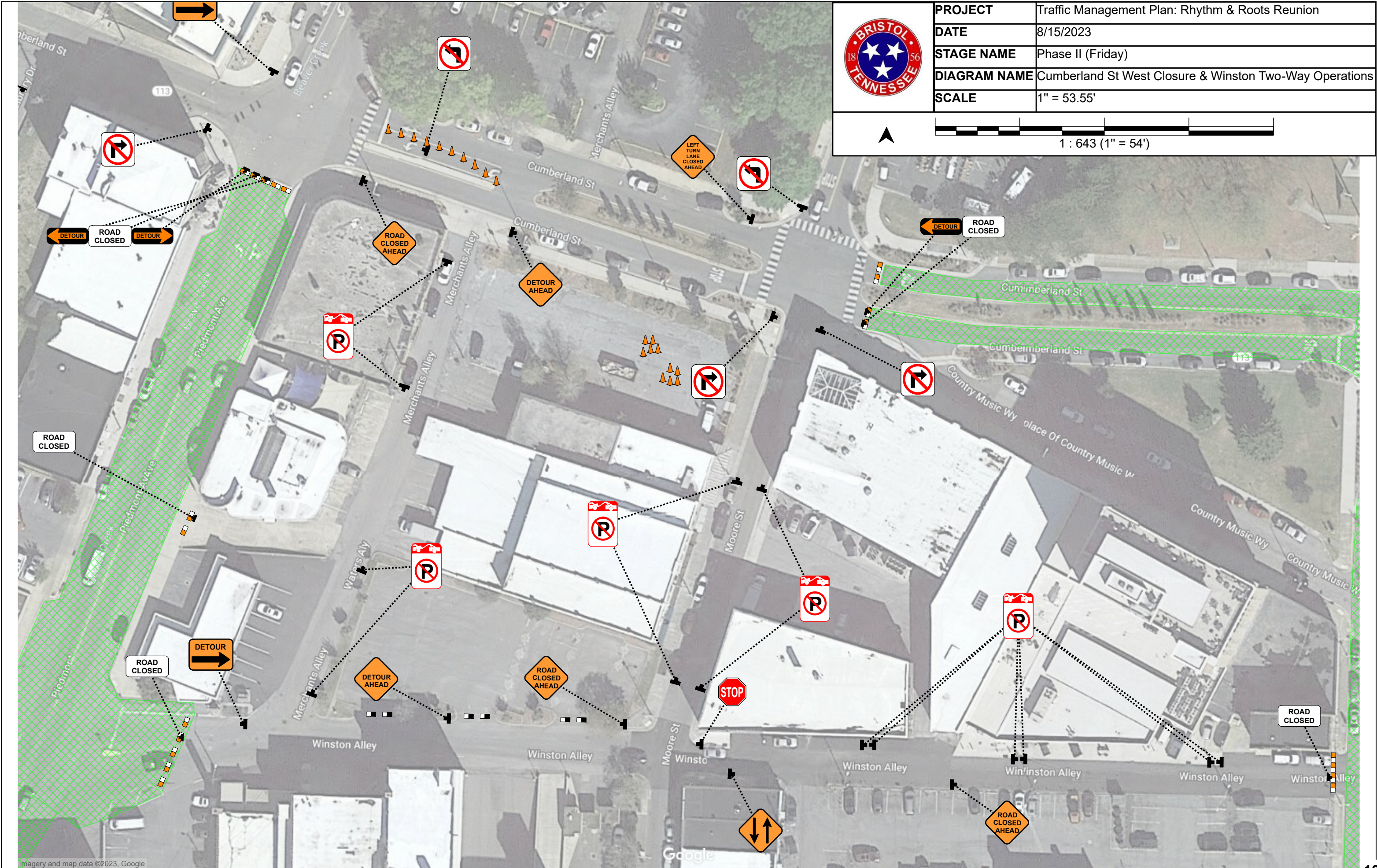
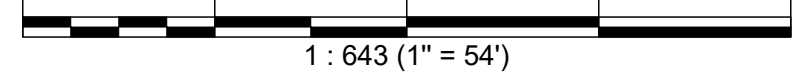


**COMMENTS**



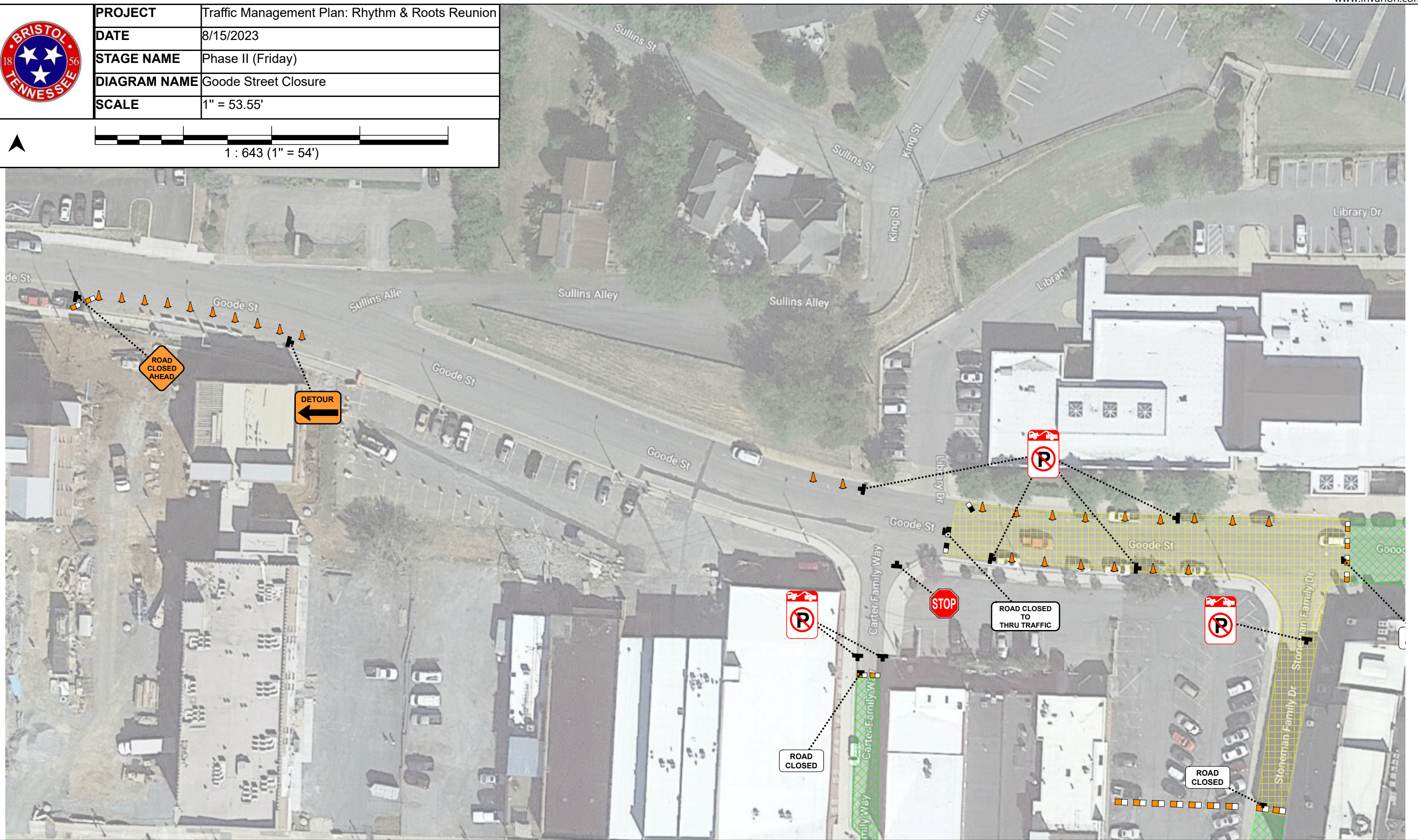
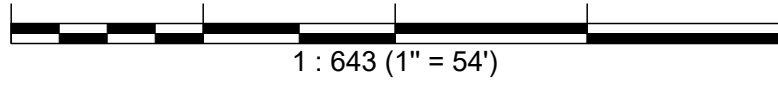


PROJECT	Traffic Management Plan: Rhythm & Roots Reunion
DATE	8/15/2023
STAGE NAME	Phase II (Friday)
DIAGRAM NAME	Cumberland St West Closure & Winston Two-Way Operations
SCALE	1" = 53.55'





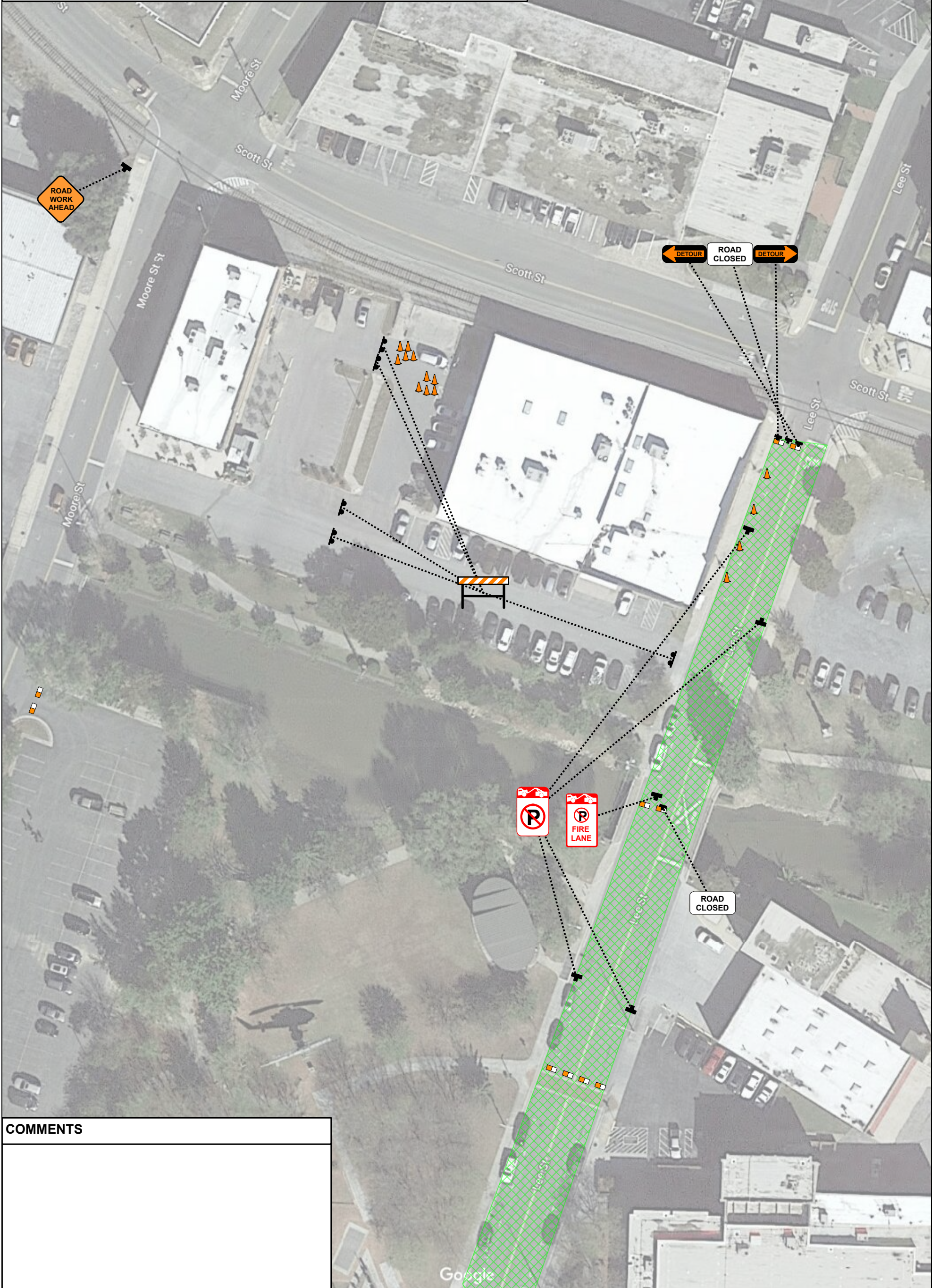
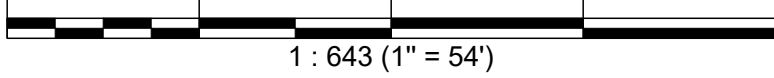
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Goode Street Closure
<b>SCALE</b>	1" = 53.55'



COMMENTS



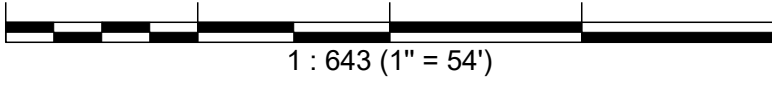
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Lee Street Closure
<b>SCALE</b>	1" = 53.55'



**COMMENTS**



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Lee Street Advance Warning Signage
<b>SCALE</b>	1" = 53.55'

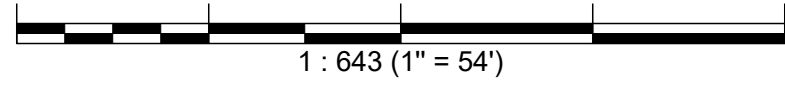


**COMMENTS**

Empty comment box for project notes.



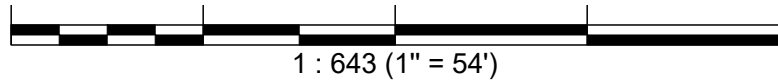
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	E State Street Thru Traffic Closure
<b>SCALE</b>	1" = 53.55'



COMMENTS



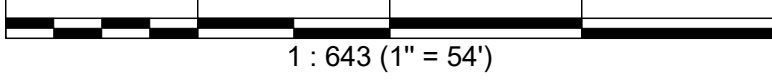
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	E State Street Advance Warning Signage
<b>SCALE</b>	1" = 53.55'



**COMMENTS**



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Commonwealth Avenue Advance Warning Signage
<b>SCALE</b>	1" = 53.55'

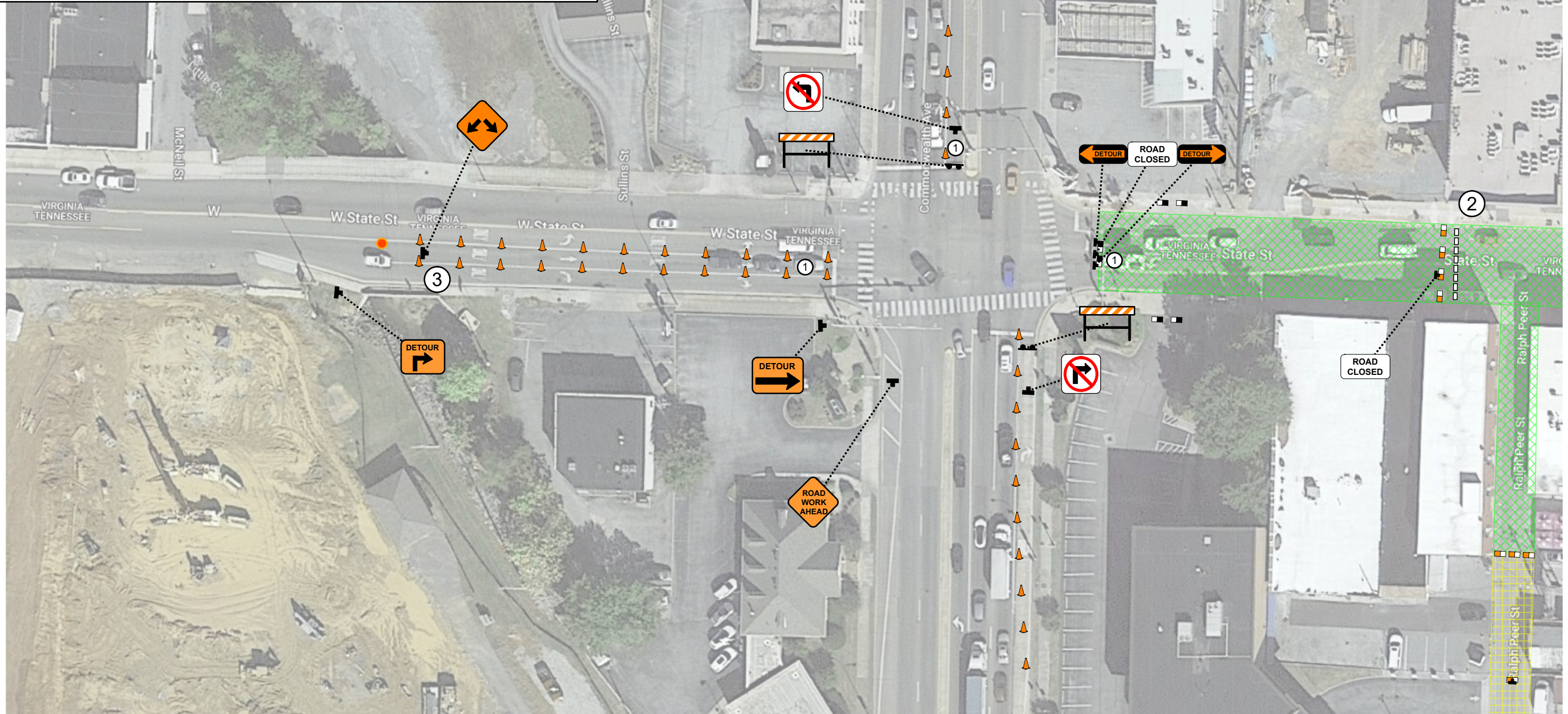
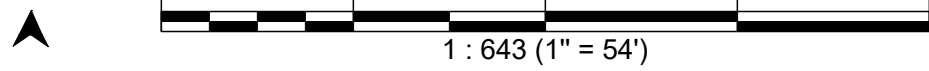


**COMMENTS**

Empty comment box for notes.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Volunteer Parkway/Commonwealth Avenue Lane Closures
<b>SCALE</b>	1" = 53.55'

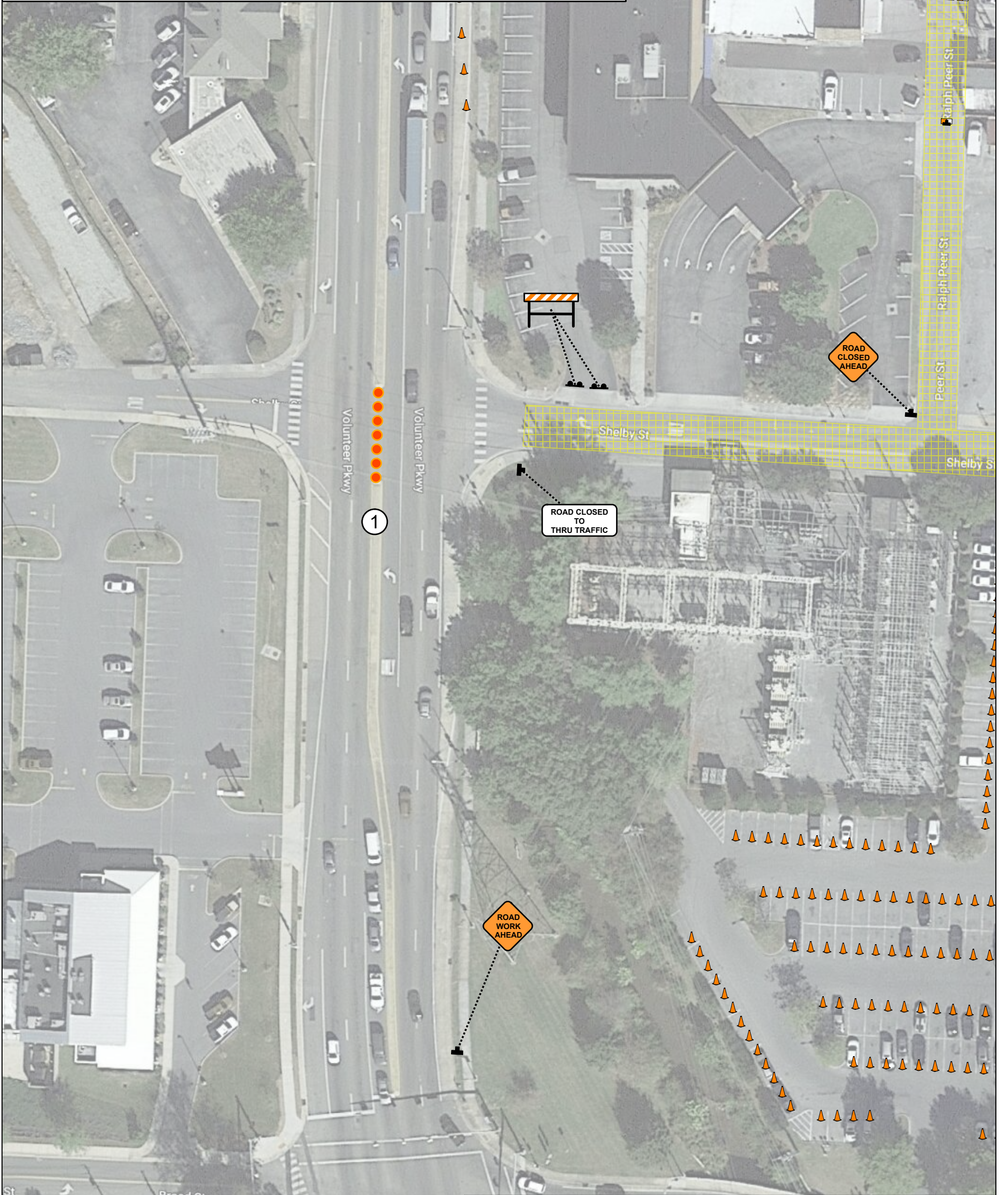
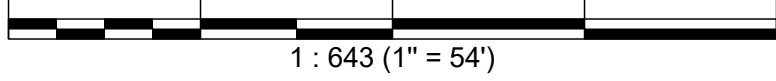


**COMMENTS**

1. BVU TO DE-ACTIVATE SENSOR LOOPS IN LANES WITH ANNOTATIONS (3 TOTAL). BVU TO OBSERVE AND CONFIRM THAT PED PUSHBUTTONS AND DISPLAYS FUNCTION PROPERLY.
2. DO NOT FULLY INSTALL MERIDIAN BARRIERS UNTIL VENDOR ACCESS TO CLOSURE AREA IS CLOSED OFF.
3. INSTALL SIGN ON WINDMASTER. DO NOT USE BARREL FOR MOUNTING.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Volunteer Parkway Advance Warning & Shelby Street Closure
<b>SCALE</b>	1" = 53.55'

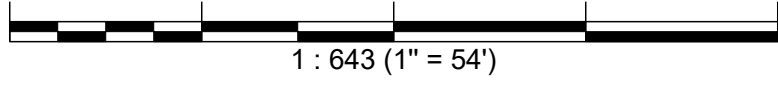


**COMMENTS**

1. MEDIAN NORMALLY CLOSED. BARRELS ADDED FOR ADDITIONAL TRAFFIC CONTROL.



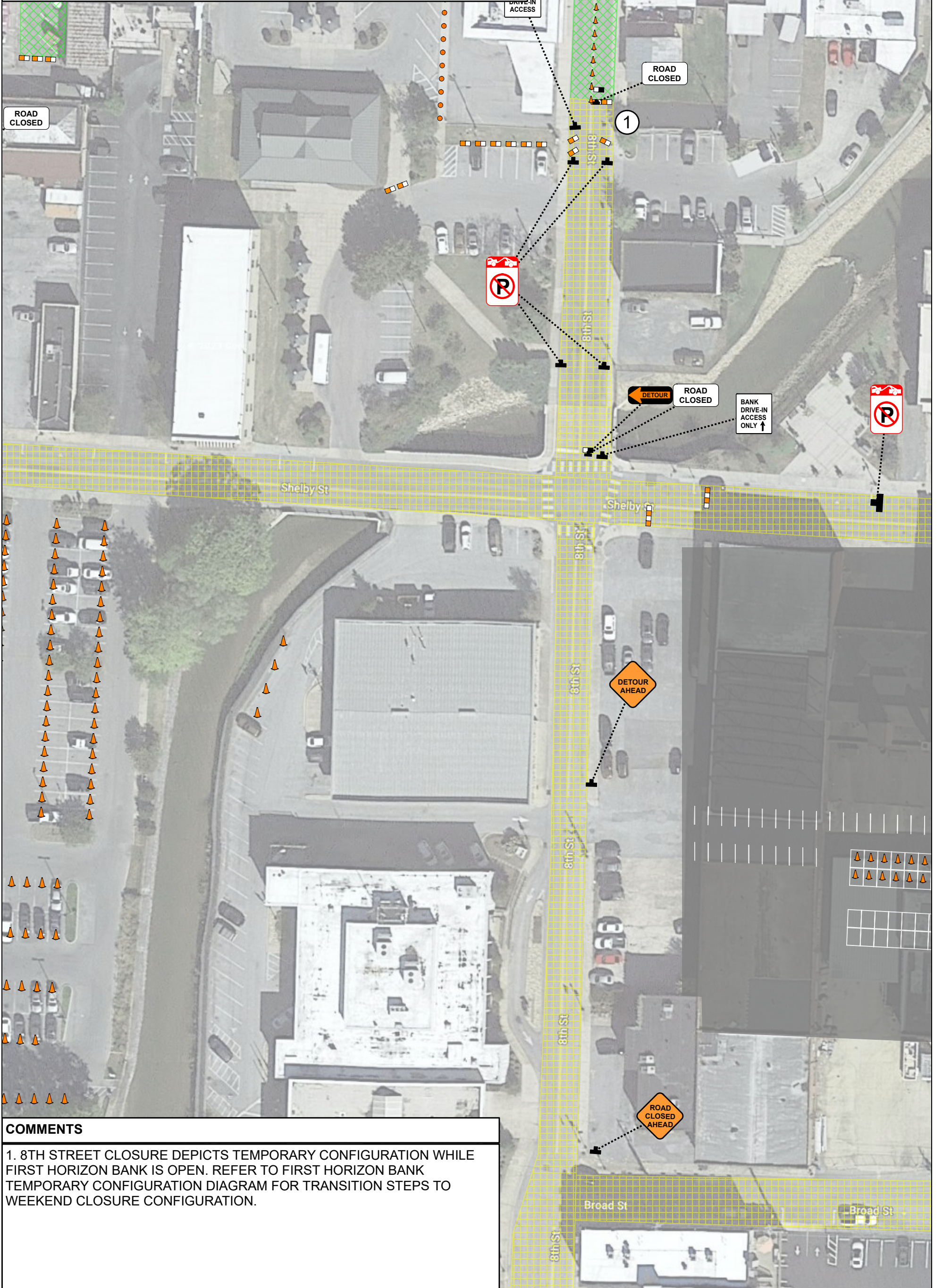
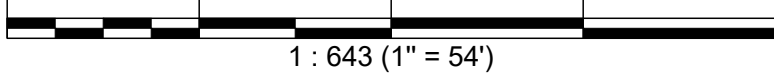
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	West State Street Advance Signage
<b>SCALE</b>	1" = 53.55'



**COMMENTS**



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	8th Street Closure
<b>SCALE</b>	1" = 53.55'

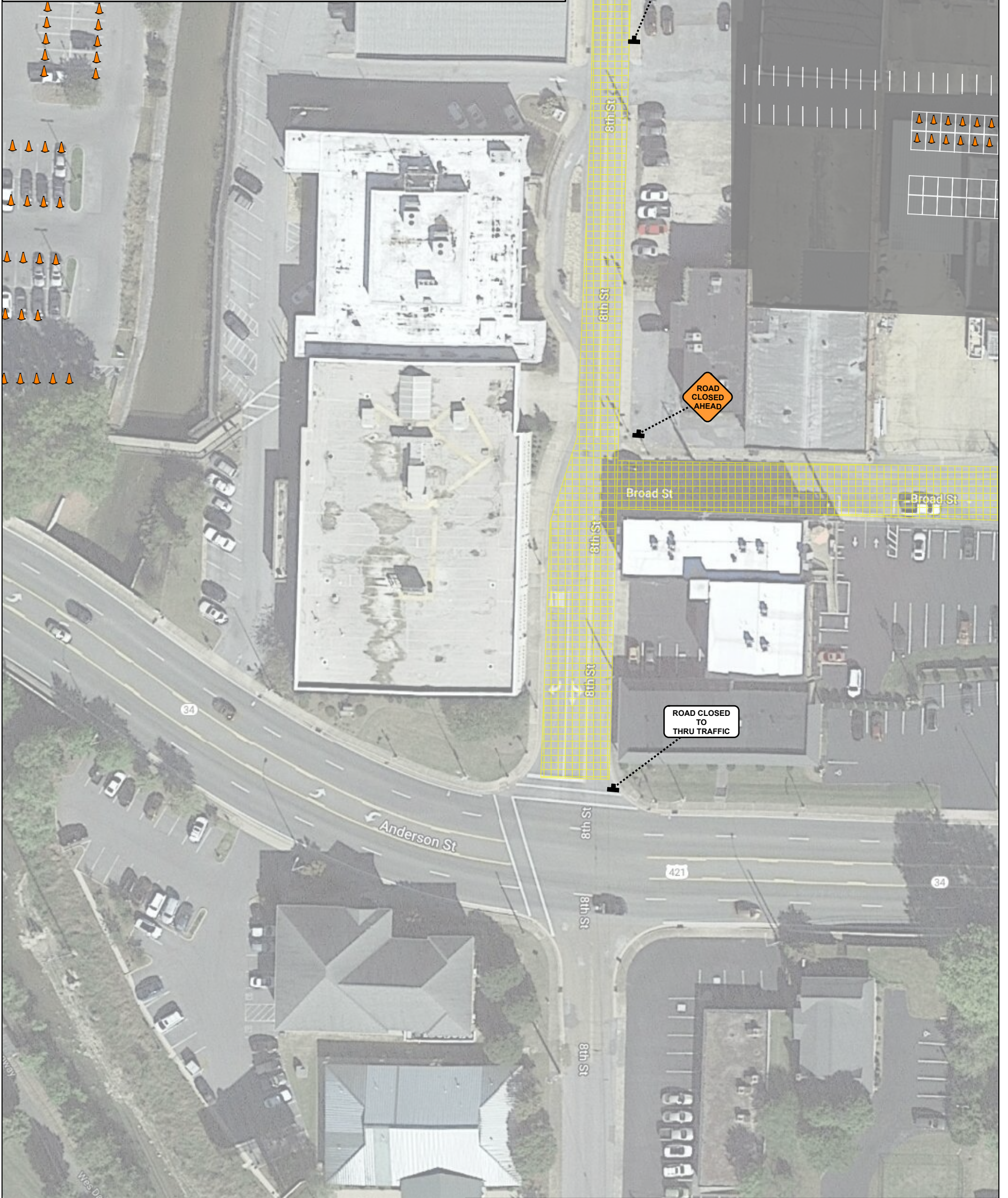
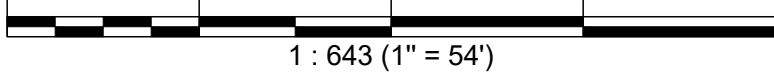


**COMMENTS**

1. 8TH STREET CLOSURE DEPICTS TEMPORARY CONFIGURATION WHILE FIRST HORIZON BANK IS OPEN. REFER TO FIRST HORIZON BANK TEMPORARY CONFIGURATION DIAGRAM FOR TRANSITION STEPS TO WEEKEND CLOSURE CONFIGURATION.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	8th Street Advance Warning Signage
<b>SCALE</b>	1" = 53.55'

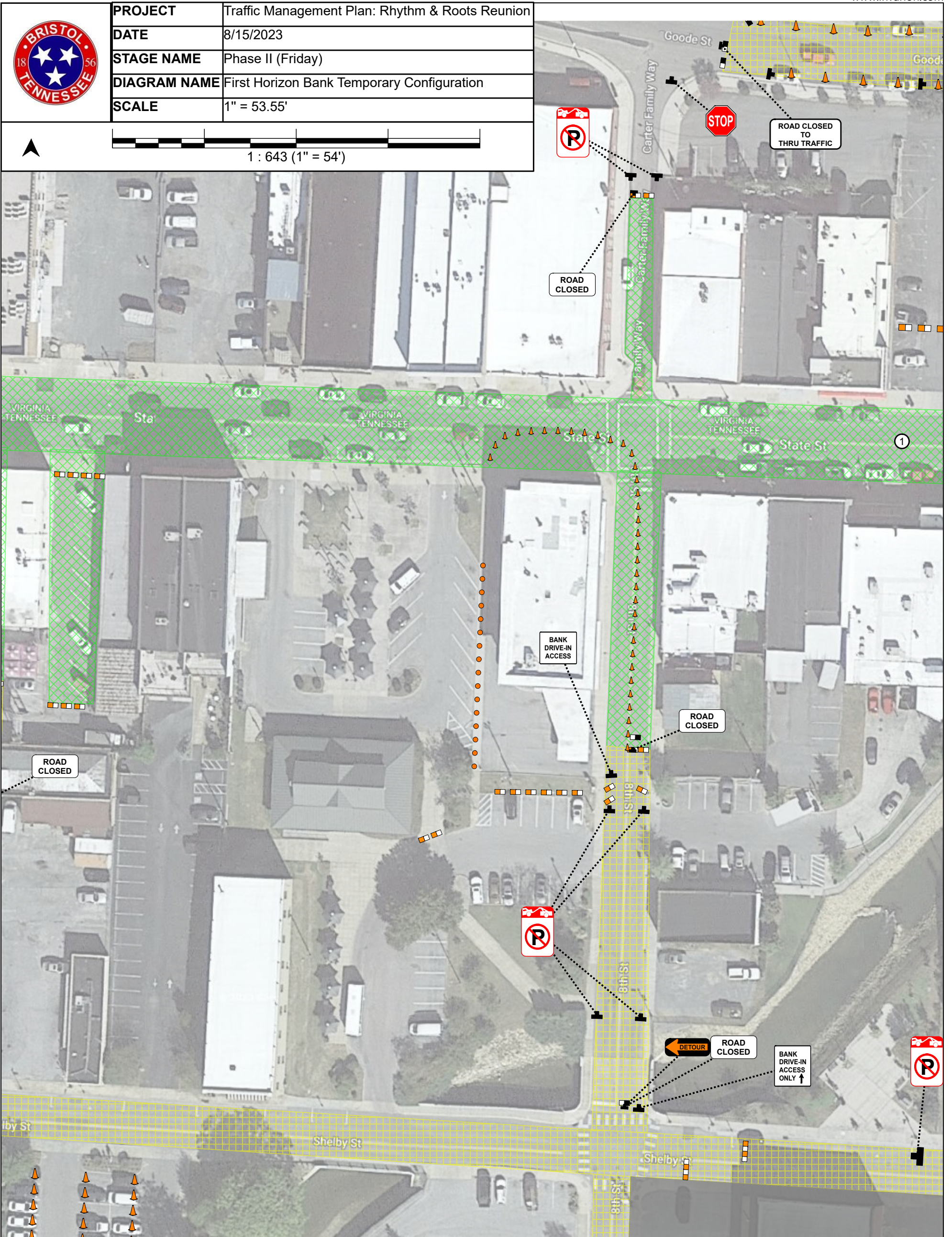
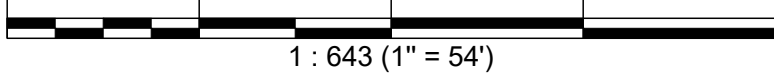


**COMMENTS**

Blank area for comments.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	First Horizon Bank Temporary Configuration
<b>SCALE</b>	1" = 53.55'



**COMMENTS**

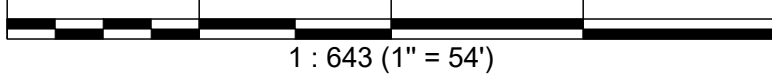
PHASE 2 TO PHASE 3 TRANSITION STEPS (AT NOON):

1. REMOVE BANK DRIVE-IN ACCESS ONLY SIGN ON 8TH ST AT SHELBY ST.
2. REMOVE BANK DRIVE-IN ACCESS SIGN ON 8TH ST AT SE CORNER OF BANK BUILDING.
3. RELOCATE 4TH BARRIER ACROSS 8TH ST EAST OF BANK BUILDING AS SHOWN ABOVE, LINED UP WITH TWO OTHER WATER BARRIERS ALREADY IN PLACE.
4. REMOVE CONE LINE ON 8TH ST AND ON STATE ST USED FOR BANK DRIVE-THRU LANE.

SEE HARD ARMORING DIAGRAM FOR FIRST HORIZON FINAL CLOSURE CONFIGURATION.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	7th Street & Shelby Street Closure
<b>SCALE</b>	1" = 53.55'

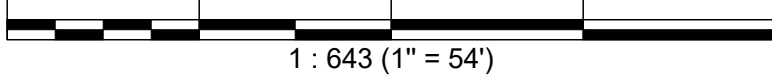


**COMMENTS**

1. LEAVE GAP FOR GOLF CARTS.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	7th Street Closure
<b>SCALE</b>	1" = 53.55'

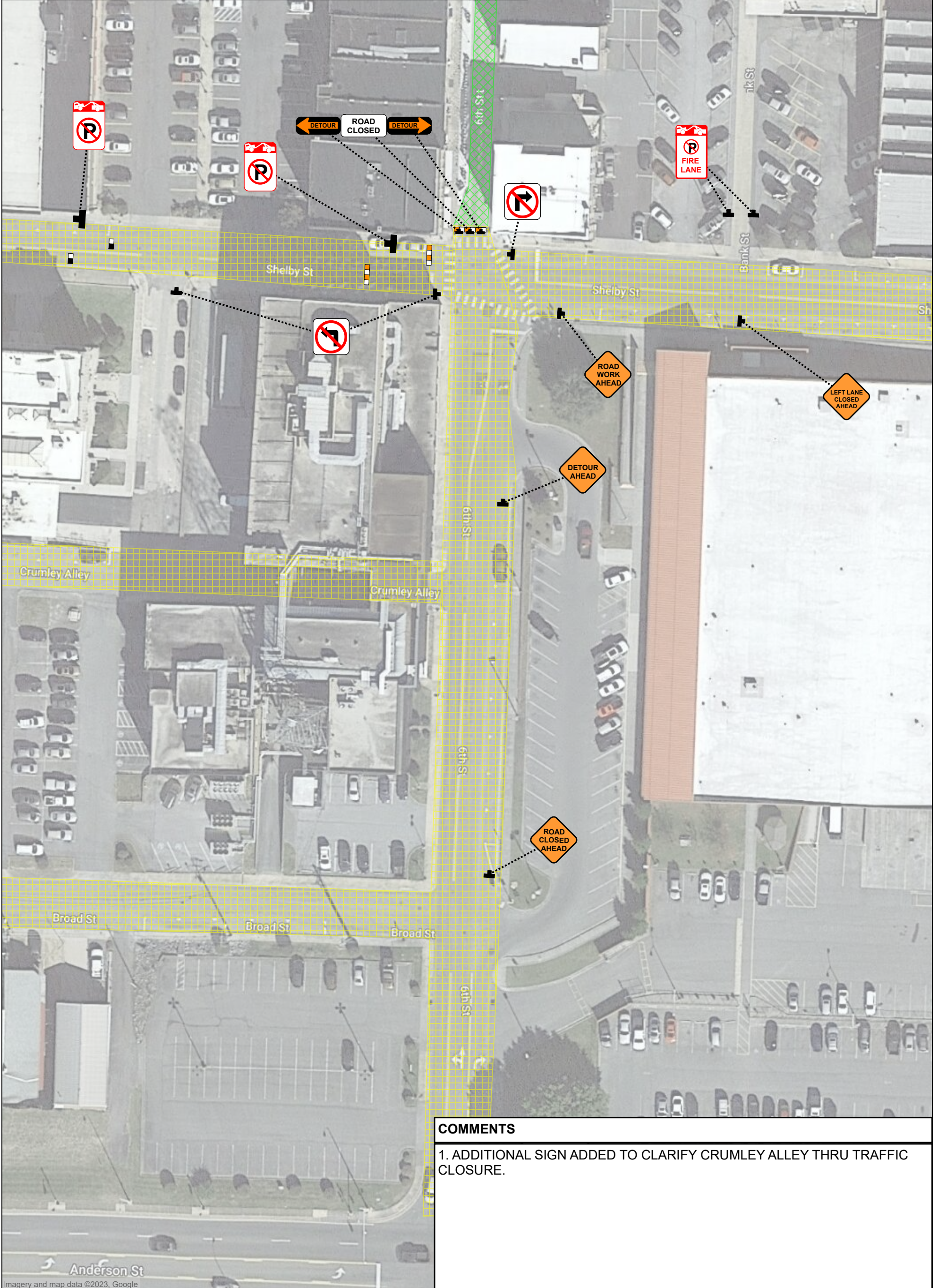
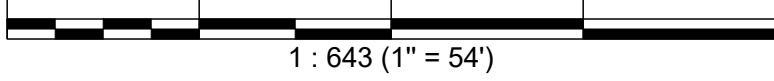


**COMMENTS**

1. CRUMLEY ALLEY CLOSED TO THRU TRAFFIC AS EXTENSION OF 6TH AND 7TH STREET THRU TRAFFIC CLOSURES.
2. CONED PARKING SPACES ARE RESERVED FOR VENDOR PARKING FRIDAY THROUGH SUNDAY.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	6th Street Closure
<b>SCALE</b>	1" = 53.55'

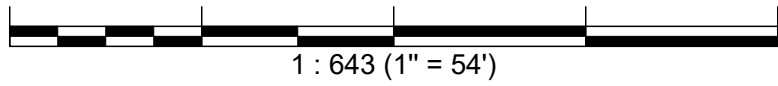


**COMMENTS**

1. ADDITIONAL SIGN ADDED TO CLARIFY CRUMLEY ALLEY THRU TRAFFIC CLOSURE.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	State Street & 6th Street Closure
<b>SCALE</b>	1" = 53.55'

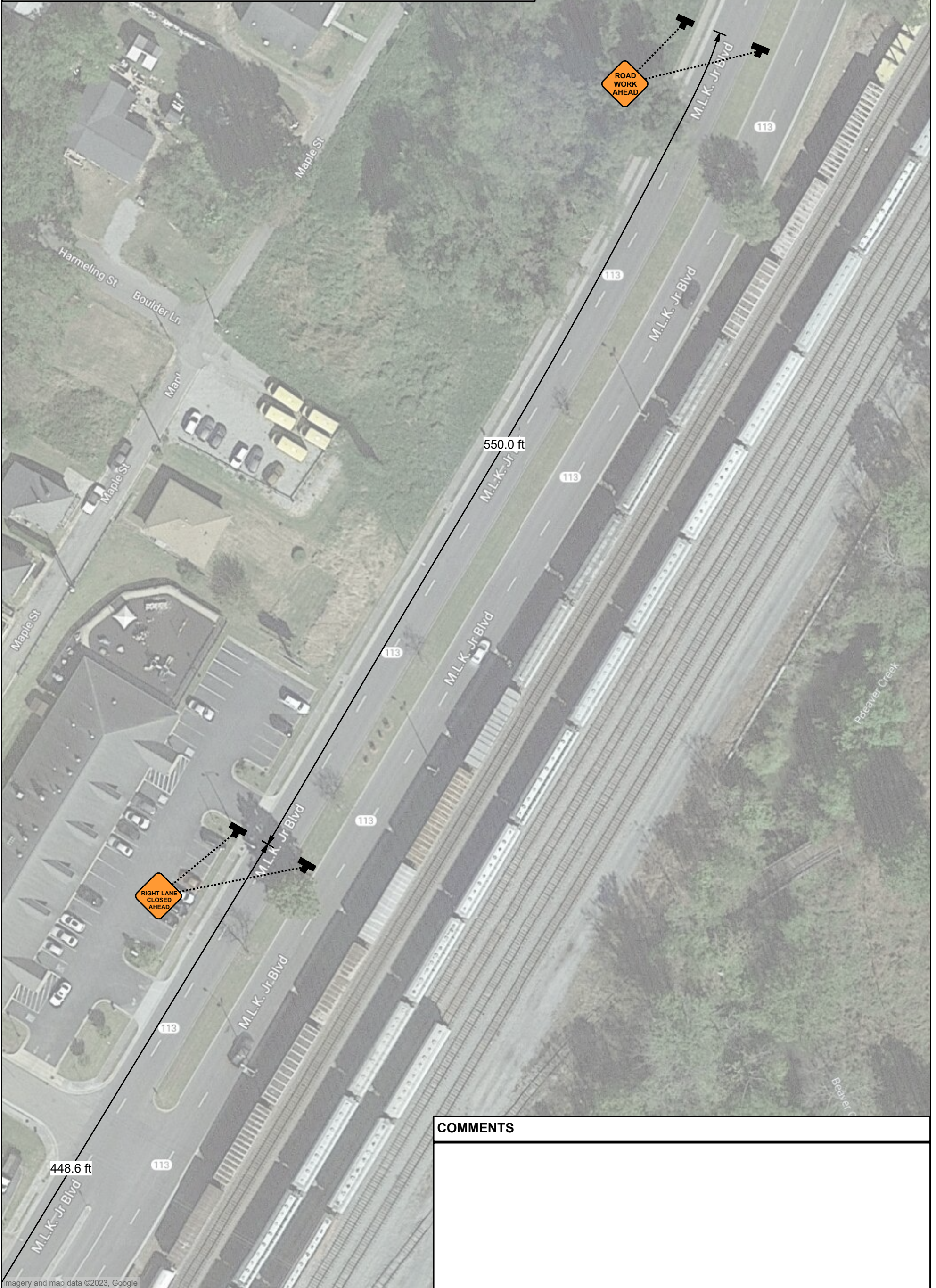
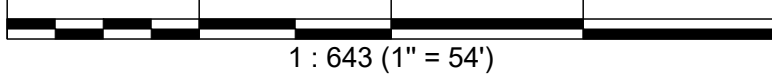


**COMMENTS**

- 1. BTES TO TURN OFF SIGNAL AFTER CLOSURES ARE INSTALLED, WILL STAY OFF UNTIL END OF WEEKEND.
- 2. BVU TO TURN OFF SIGNAL AFTER CLOSURES ARE INSTALLED, WILL STAY OFF UNTIL END OF WEEKEND.



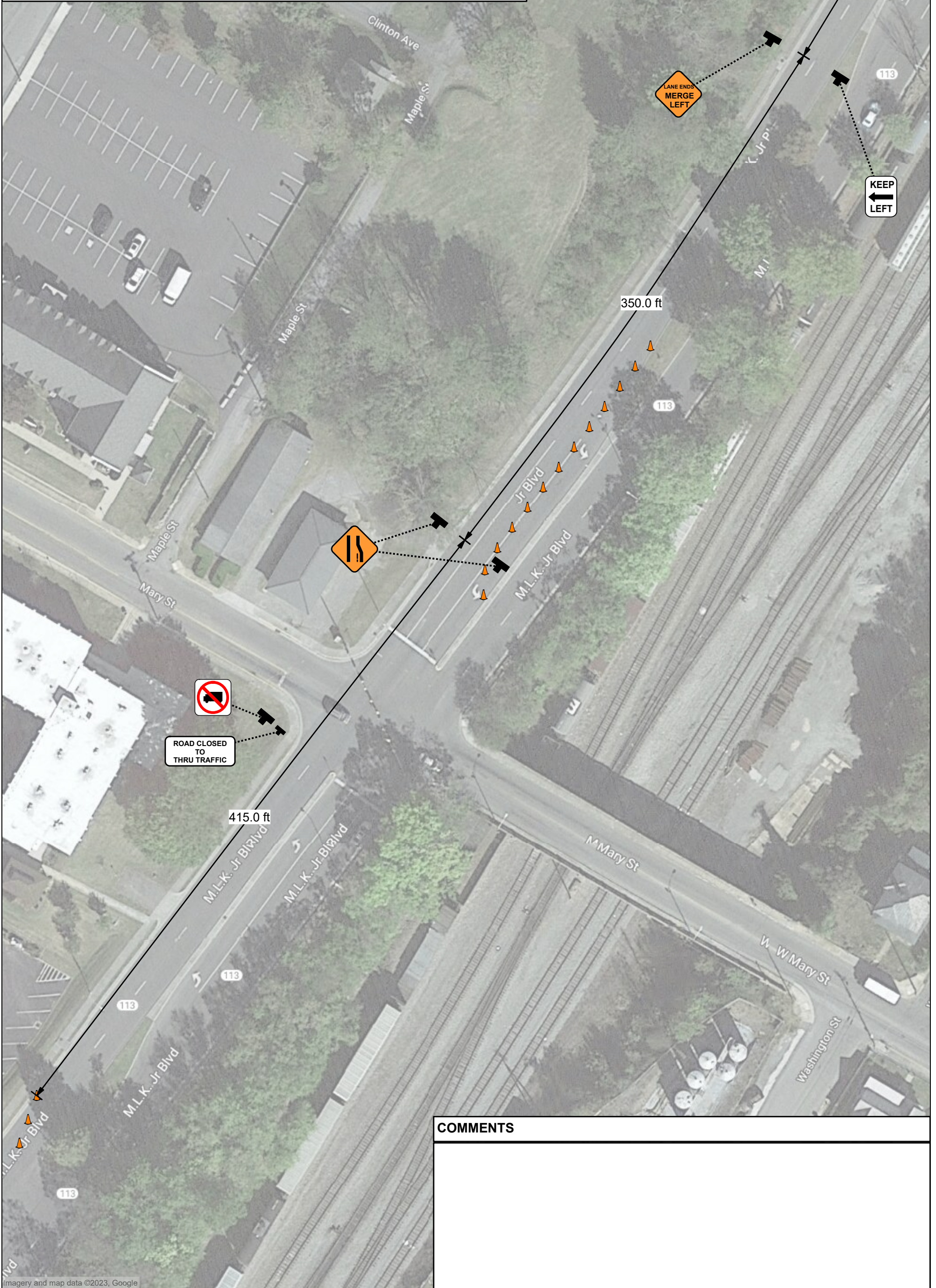
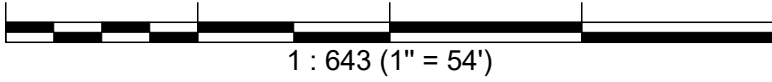
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Southbound MLK, Jr. Blvd Advance Warning Signage
<b>SCALE</b>	1" = 53.55'



**COMMENTS**

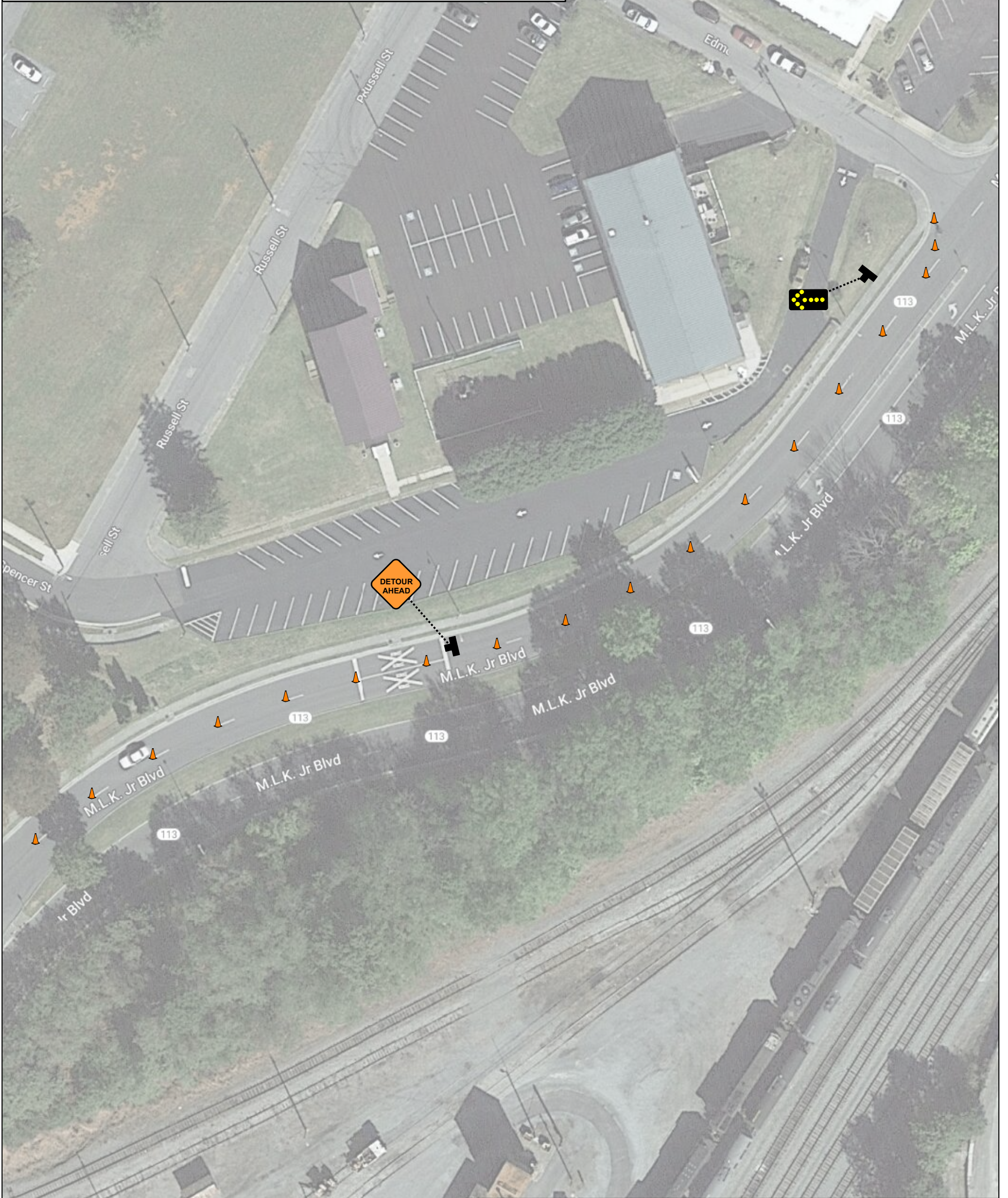
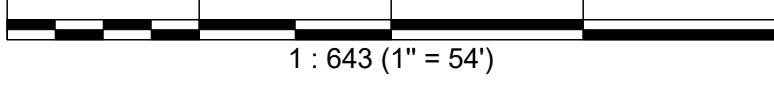


<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Southbound MLK, Jr. Blvd Thru Traffic Closure
<b>SCALE</b>	1" = 53.55'





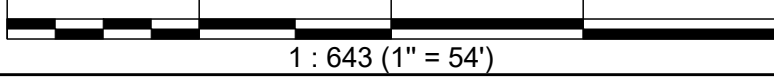
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Southbound MLK, Jr. Blvd Lane Closure
<b>SCALE</b>	1" = 53.55'



**COMMENTS**



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Southbound MLK, Jr. Blvd Closure - Cumberland Street
<b>SCALE</b>	1" = 53.55'

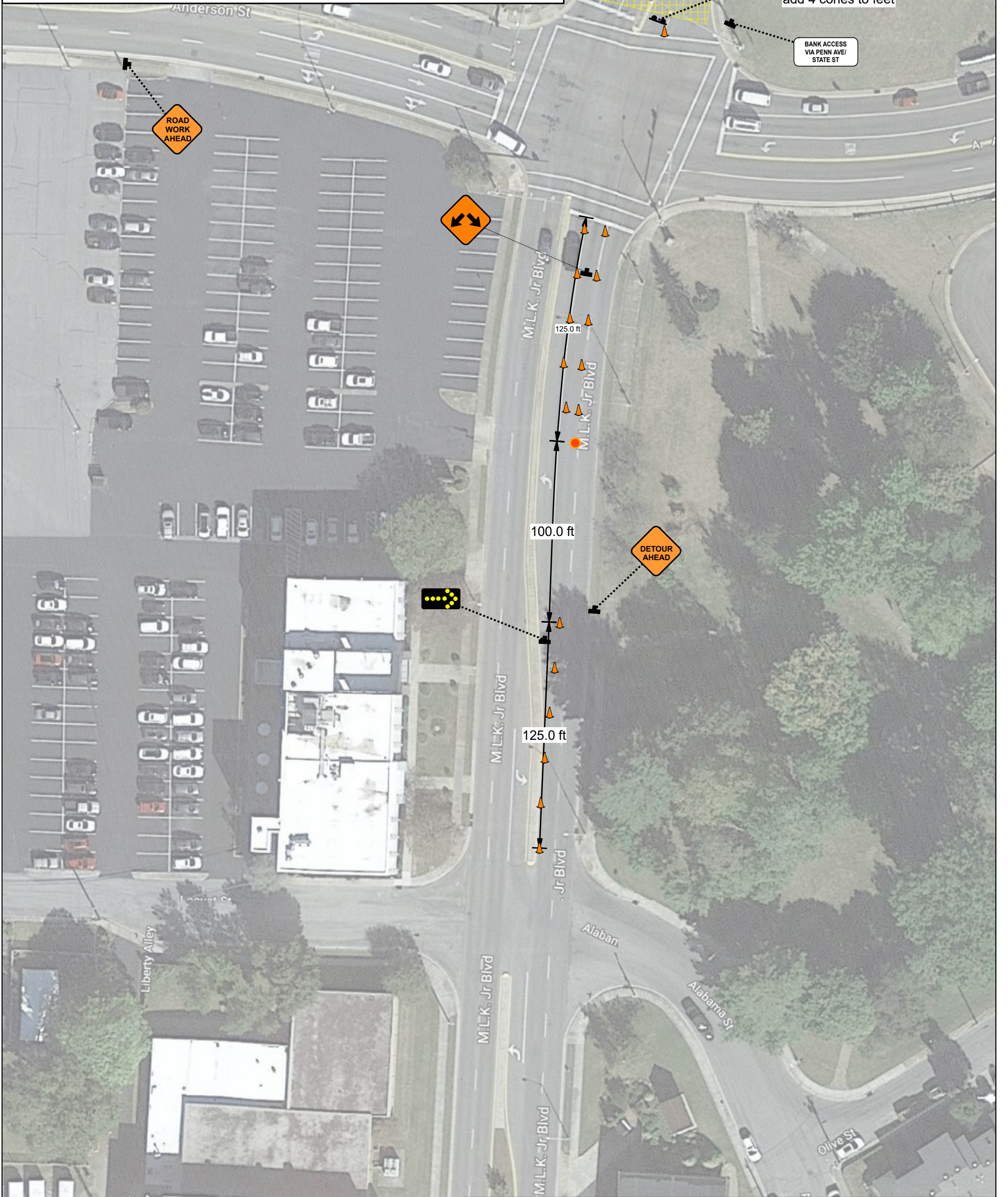
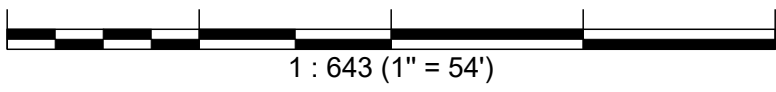
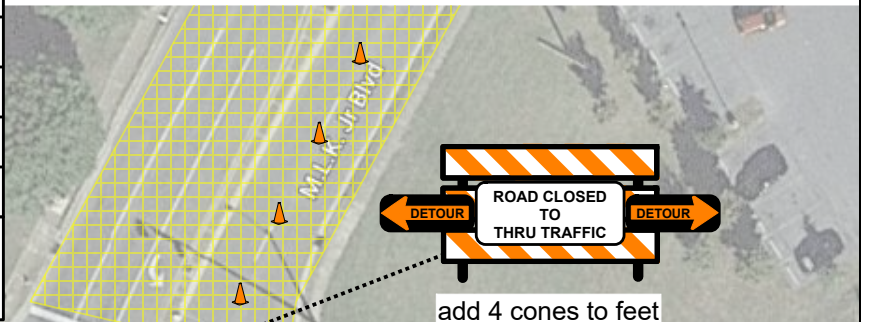


**COMMENTS**





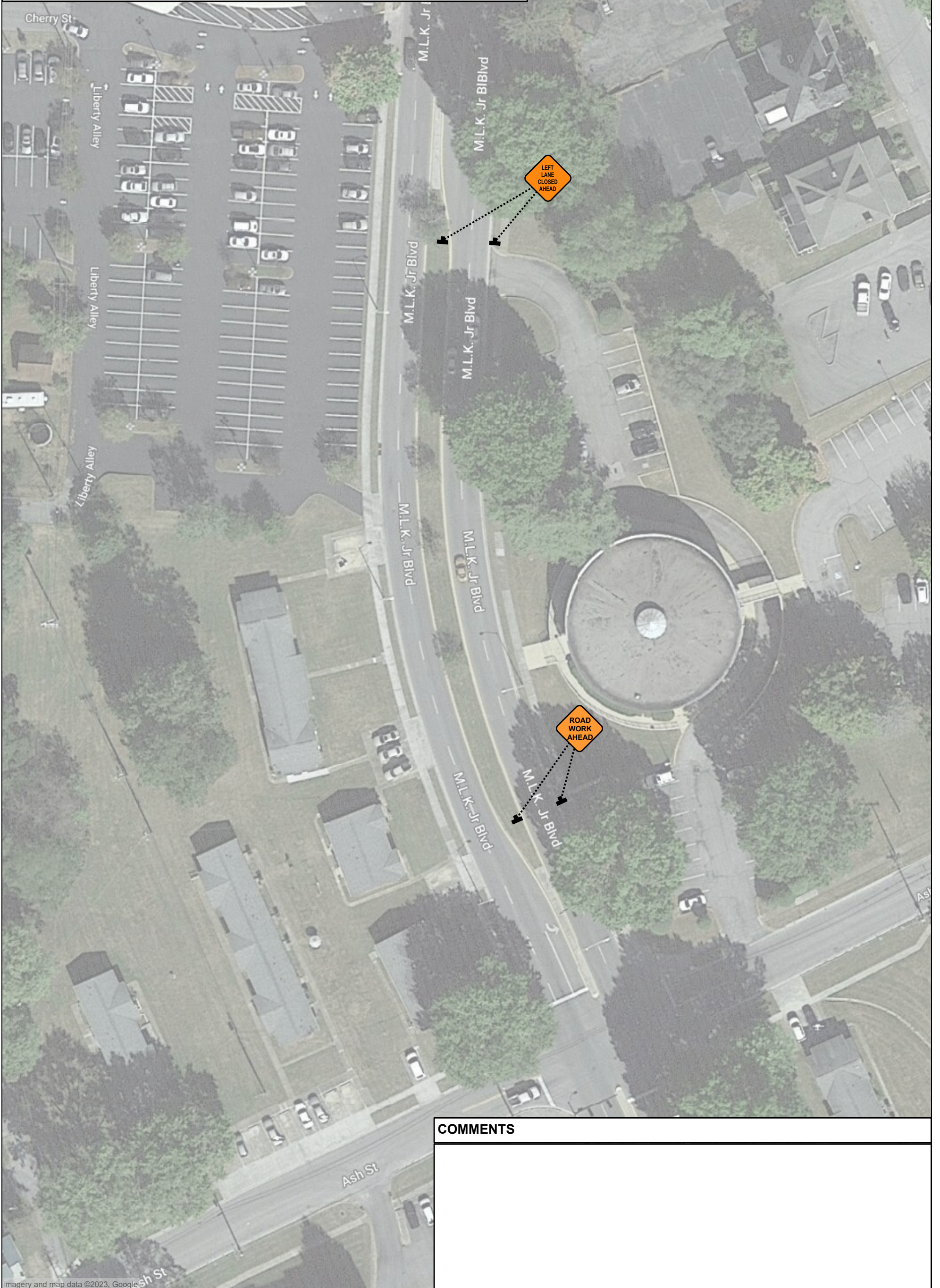
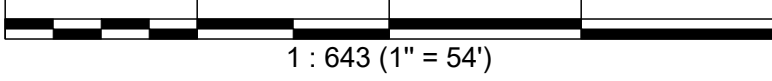
<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Northbound MLK, Jr. Blvd Lane Closure
<b>SCALE</b>	1" = 53.55'



**COMMENTS**



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Northbound MLK, Jr. Blvd Advance Warning Signage
<b>SCALE</b>	1" = 53.55'

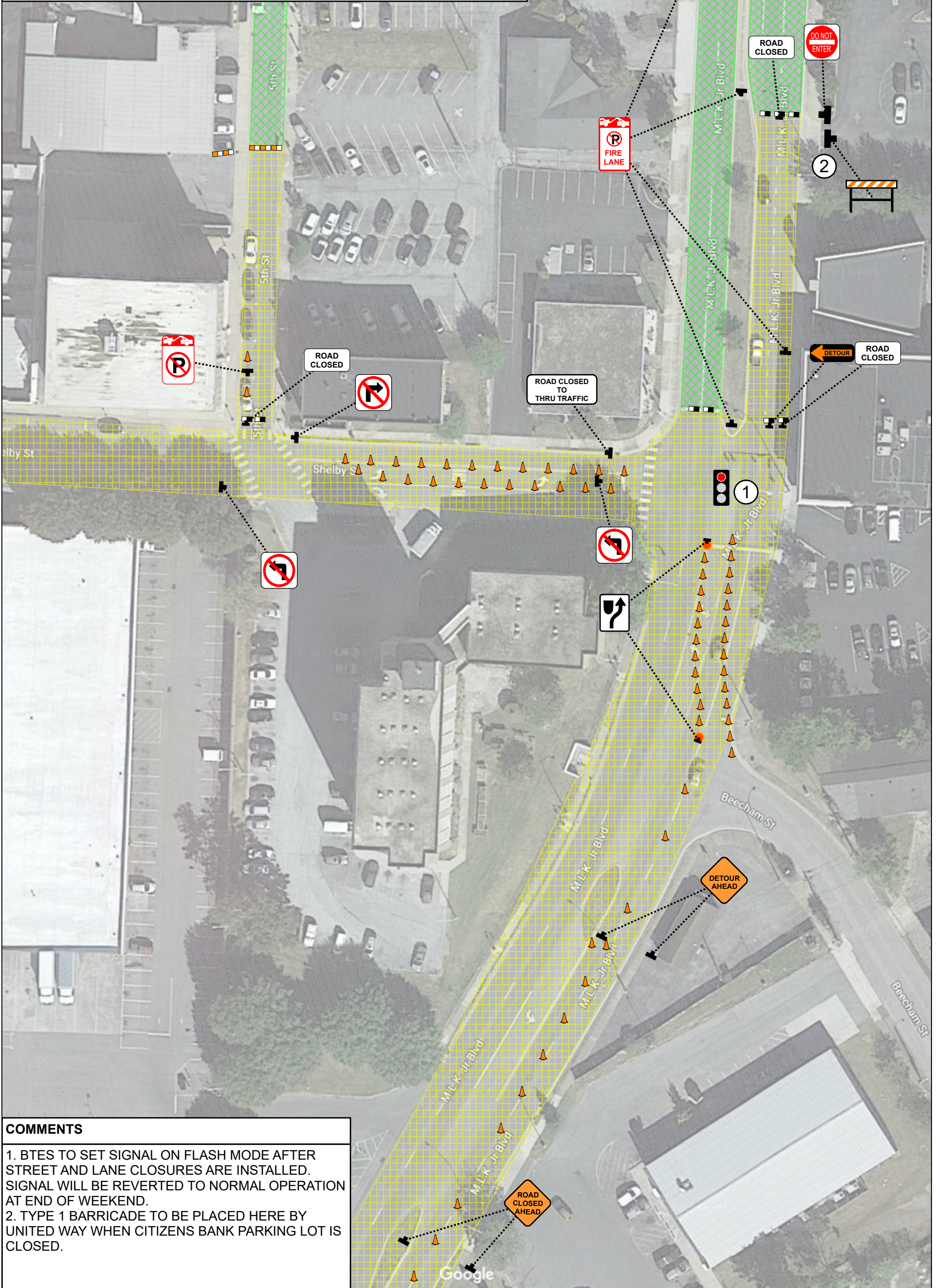
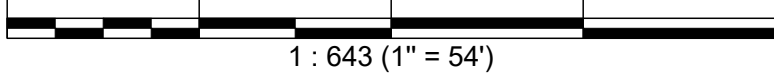


**COMMENTS**

Blank area for project comments.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Northbound MLK, Jr. Blvd Hard Closure
<b>SCALE</b>	1" = 53.55'

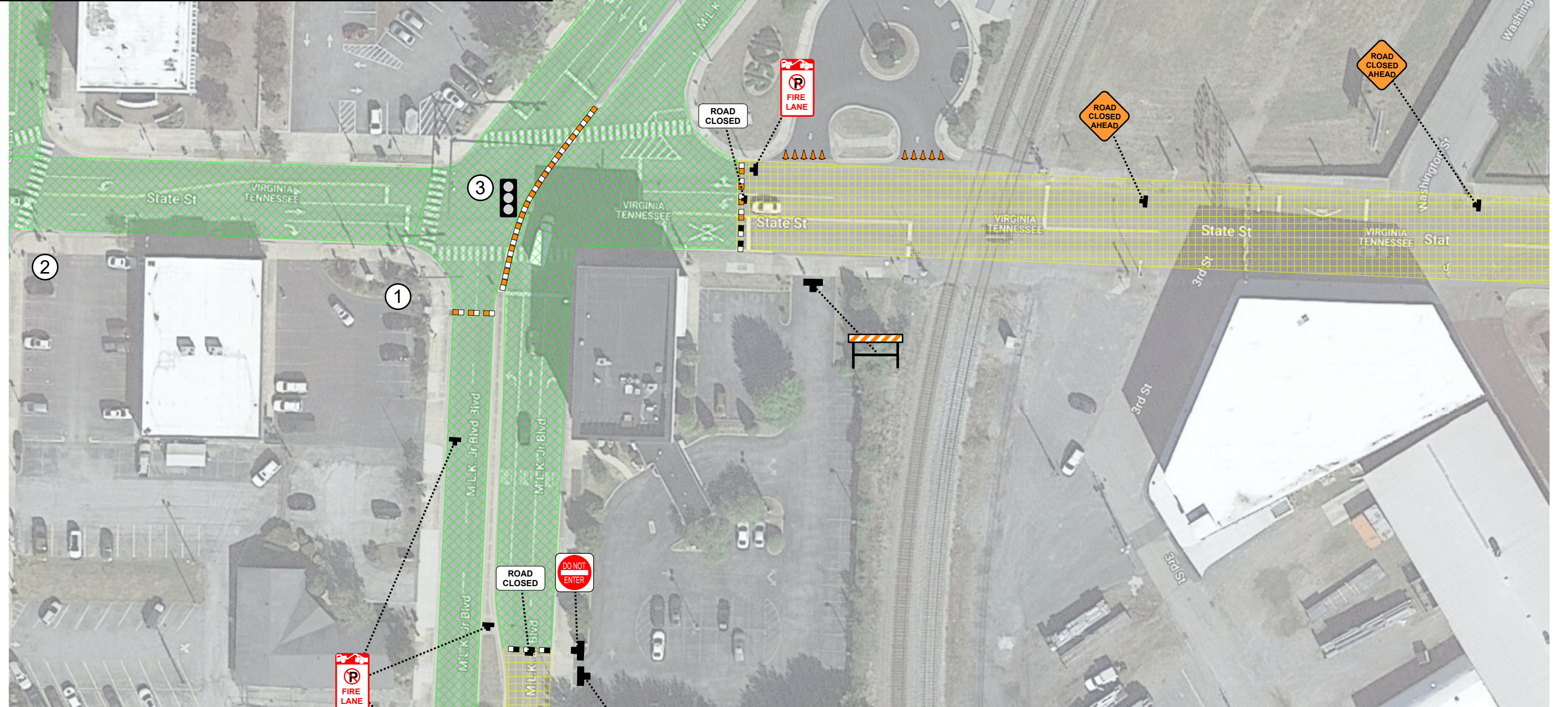
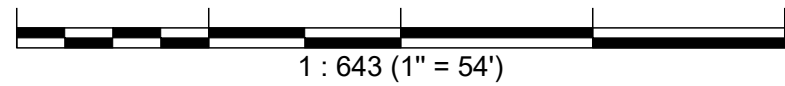


**COMMENTS**

1. BTES TO SET SIGNAL ON FLASH MODE AFTER STREET AND LANE CLOSURES ARE INSTALLED. SIGNAL WILL BE REVERTED TO NORMAL OPERATION AT END OF WEEKEND.
2. TYPE 1 BARRICADE TO BE PLACED HERE BY UNITED WAY WHEN CITIZENS BANK PARKING LOT IS CLOSED.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	MLK, Jr. Blvd & State Street Closure
<b>SCALE</b>	1" = 53.55'

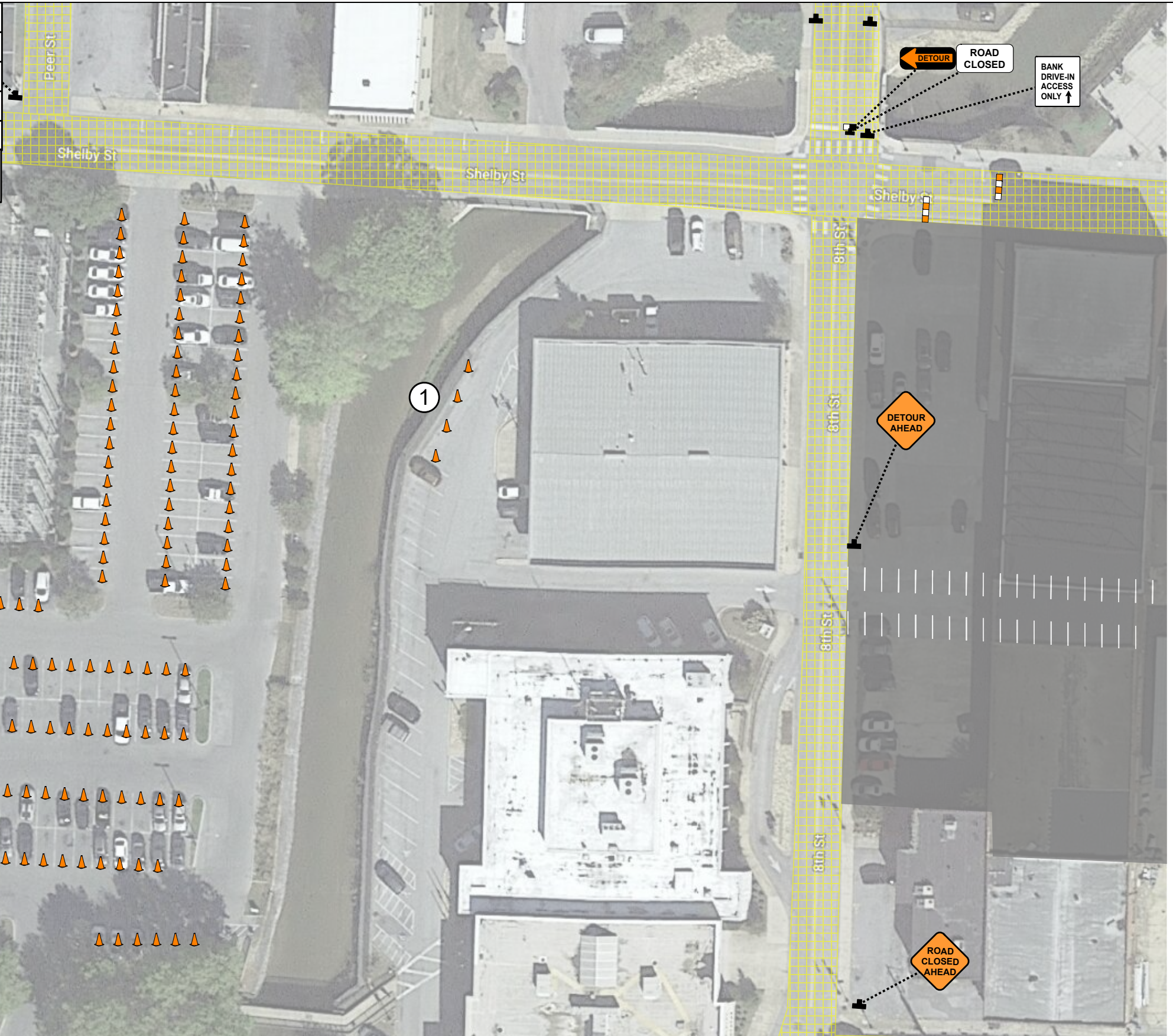
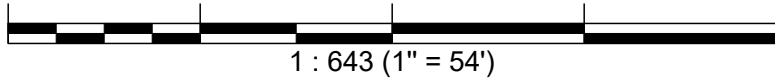


**COMMENTS**

- 1. LEAVE 15 CONES HERE.
- 2. LEAVE 10 CONES HERE.
- 3. BTES TO TURN OFF SIGNAL AFTER CLOSURES ARE INSTALLED, WILL STAY OFF UNTIL END OF WEEKEND.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase II (Friday)
<b>DIAGRAM NAME</b>	Bristol TN Municipal Annex Parking
<b>SCALE</b>	1" = 53.55'



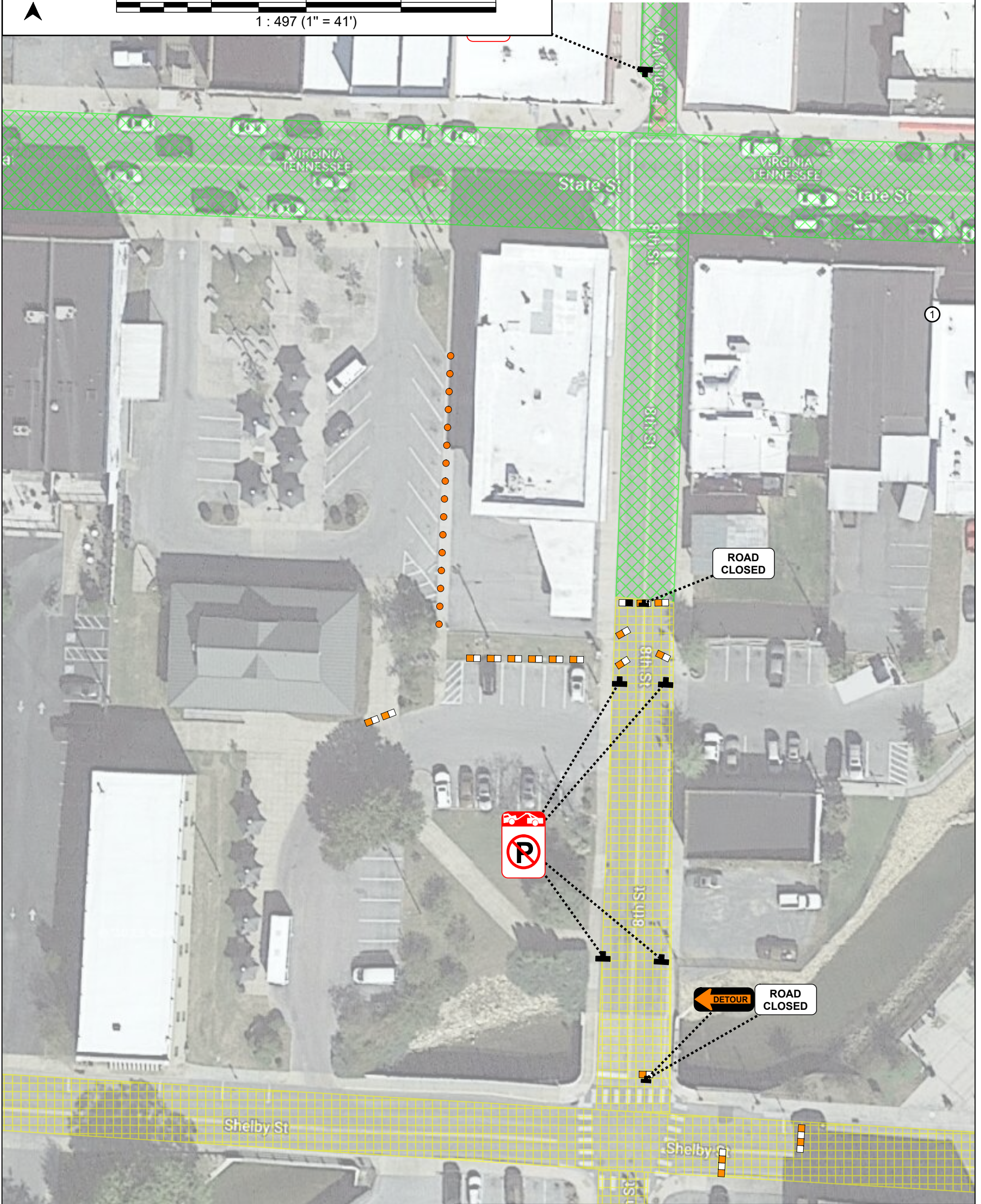
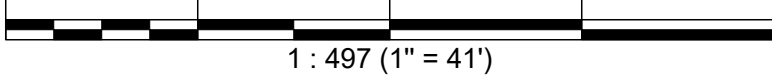
**COMMENTS**

LEAVE 100 CONES IN ANNEX PARKING LOT AND MUNICIPAL LOT WEST OF BEAVER CREEK. PARKING SPACES IN CITY LOT TO BE BLOCKED FIRST THING FRIDAY MORNING.

1. REMOVE CONES AFTER 3:30 PM EXCEPT FOR 4 CONES NEAR THIS ANNOTATION.



<b>PROJECT</b>	Traffic Management Plan: Rhythm & Roots Reunion
<b>DATE</b>	8/15/2023
<b>STAGE NAME</b>	Phase III-a
<b>DIAGRAM NAME</b>	First Horizon Bank Final Configuration
<b>SCALE</b>	1" = 41.38'



Imagery and map data ©2023, Google

**COMMENTS**

**CITY COUNCIL  
AGENDA ITEM SUMMARY**

Meeting Date: August 22, 2023

Department: City Manager

Staff Contact: Randall Eads, City Manager

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**AGENDA ITEM WORDING:**

Pursuant to Section 2.2-3711.A1, Code of Virginia 1950, as amended. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (Interviews for Planning Commission).

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**ITEM BACKGROUND:**

Interviews for Planning Commission.

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**PREVIOUS RELEVANT ACTION:**

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**STAFF RECOMMENDATION:**

**DOCUMENTATION:**