THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

WEDNESDAY, MARCH 20, 2024 9:00 AM
Kathleen C. Wright Building
600 Southeast Third Avenue, Board Room
Fort Lauderdale, Florida 33301

AGENDA FOR BOARD WORKSHOP

BOARD WORKSHOP CAN BE VIEWED VIA LIVE STREAM OVER THE INTERNET ON THE DISTRICT'S WEBSITE (www.browardschools.com).

Second Revision - 03/15/24 Revised - 03/12/24

Public speakers will be permitted three minutes each to address a topic prior to Board Members' discussion on the topic. The times for items on the agenda are only estimates. The actual start times for these topics may vary up to an hour or more depending on the nature of the items and the length of the Board discussions and public comments. The meeting will also be live streamed. **Public Written Agenda Comments- Members of the public may submit public written comment by visiting the District's webpage at www.browardschools.com/publicparticipation. Public Written Agenda Comments must be submitted no later than 2 hours prior to the start of the School Board Meeting/Workshop. Anonymous comments will not be accepted; therefore, written comments must include the person's name, city of residence, and zip code. Written agenda comments may not exceed a maximum of nineteen hundred (1900) characters.** Pursuant to School Board Policy 1100A, the public may speak a total of fifteen (15) minutes during any single meeting, not including committee reports. Additionally, in the event a large group of individuals (more than twenty (20)) sign-up to speak on any one agenda item, the Board Chair has the authority to adjust the time limit for each speaker to speak less than the three (3) minutes (*which is approximately 400 words*) usually permitted or limit the overall time speakers will be heard on that item.

Free guest parking is available at the southeast 3rd Avenue parking lot on all School Board meeting dates.

TOPICS

1. **9:00 A.M. - 10:15 A.M. Quarterly School Board Advisory Committee Discussion REVISED/ADDED EXHIBIT**

   Presentation.pdf
   Presentation_REVISED.pdf
   Systemic Issues in BCPS_ADDED and REVISED.pdf

2. **10:15 A.M. - 12:00 P.M. Redefining BCPS, Part 1- ADDED EXHIBITS**

Redefining Our Schools Part 1 Workshop.pdf
Overview of Enrollment and Demographics.pdf
Partnership Letters.pdf

3. **12:00 P.M. - 2:00 P.M. FY 2024-2025, Budget Workshop #3 and Legislative Updates ADDED EXHIBIT**

FY25 Budget Workshop - ADDED.pdf

4. **2:00 P.M. - 2:30 P.M. Rule Development- Policy Review Project**

Presentation.pdf
Policy_2170.pdf
Policy_3800.pdf

5. **4:00 P.M. - CLOSED DOOR**
(Or immediately following the conclusion of Workshop Topics)

ADJOURNMENT

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or email eeo@browardschools.com.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or email eeo@browardschools.com.
Language Interpretation/Translation Services are available for the public upon request to the Bilingual/ESOL Department by emailing ESOLRequests@browardschools.com.

Any person who decides to appeal any decision made at a meeting(s) announced by this Notice with respect to any matter considered at such meeting(s) will need a record of the proceedings and for such purpose may need that a verbatim record of the proceeding is made, which records testimony and evidence upon which the appeal is to be based.

Telephone conferencing or other telecommunications technology may be used in conducting this public meeting to permit absent Board Members to participate in discussions, to be heard by other School Board Members and the public, and to hear discussions taking place during the meeting.

Notice is hereby given that two or more Board Members of The School Board of Broward County, Florida, may be participating.

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County Public Schools







Quarterly School Board Advisory Committee Discussion

March 20, 2024, School Board Workshop

Q1-2024 Joint Meeting

Chuck Harper, Chair, Broward District Advisory Council

Dr. Valerie S. Wanza, Deputy Superintendent, Chief of Staff

INTRODUCTION

Rationale

Pursuant to the direction from the School Board at the January 23, 2024, Regular School Board Meeting, the Superintendent of Schools was charged with scheduling a quarterly joint discussion item on the workshop agendas between the School Board members and the advisory committees. The School Board instructed the Superintendent to work in partnership with the Chair of the District Advisory Council (DAC) in the development of an agenda for each workshop discussion.

On January 26, 2024, District staff met with the Chair of the DAC for the purpose of planning and the logistics regarding the joint workshop agenda item.

Purpose

To orient School Board members on the advice, concerns, and approved motions of their Board-approved advisory and committee groups.

The advisory and committee groups consult and advise the School Board on a variety of issues. The members, representing the District's stakeholders, contribute invaluable services to the District by serving as subject matter experts in their respective groups and providing essential recommendations to the School Board members on educations matters.

Request of School Board

Please review the agenda topics and committee motions on pages 5-6 and provide direction to the Superintendent of Schools.

Financial Impact: There is no current financial impact for this discussion item. However, any potential budgetary impact may result from Board directives.

School Board Approved Advisory And Committee Groups



Advisory Committee	Establishing Document	Scope of Review/Subject Matter according to their Establishing Document
Audit Committee	School Board Policy 1700	• Provide guidance and recommendations to the Office of the Chief Auditor on reports and plans completed by the district and external firms
District Advisory Council	School Board Policy 1.2	• Assemble members of the various advisory councils to propose recommendations and discuss issues that identify and assess the educational needs of the District • Promote parental/community involvement in school
Diversity Committee	School Board Policy 1.5	• Recommend policies that promote equity, diversity, and cultural outreach • Monitor the terms of the Citizens Concerned About Our Children (CCC) Settlement Agreement
ESE Advisory Council	School Board Policy 1.22	• Assist in identifying, developing, and assessing the needs, priorities, and issues of students with exceptionalities and programs, legislative support, and funding • Provide a forum for communicating information regarding such services, needs, and programs
ESOL Leadership Council	School Board Policy 1.23	• Assist in identifying, developing, and assessing the needs, priorities, and issues of students of limited English proficiencies • Coordination of community resources, parent involvement, legislative support, and funding for ESOL programs
Facilities Task Force	School Board Policy 7012	• Provide forum for community participation in the planning, construction, maintenance, and monitoring processes of district facilities • Review school needs assessments, potential issues, and successes relative to maintenance of facilities, new construction, renovation, and remodeling projects
Green Advisory Committee	School Board Policy 4210	• Review and evaluate the effectiveness of the District's Environmental Plan and identify and address emerging environmental issues and technologies.

School Board Approved Advisory And Committee Groups



Advisory Committee	Establishing Document	Scope of Review/Subject Matter according to their Establishing Document
Gifted Advisory Council	School Board Policy 1.24	• Assist in identifying, developing, and assessing the needs, priorities, and issues of gifted students and gifted education issues and initiatives, legislative support, and funding • Provide a form for communicating information regarding such gifted education issues, initiatives, services, needs, and programs
Human Relations Committee	School Board Policy 1.51	• Review policies related to diversity, Educational/vocational equity, nondiscrimination, inclusion, and Character education for fostering a mutual respect and understanding among groups of people
Parent Involvement Advisory Committee	March 1, 2011, RSBM, Agenda Item B-1	• Review current Parent/Community Involvement models to identify gaps and deficiencies in efforts increasing citizen participation in input in public education
Small Business Advisory Committee	School Board Policy 3330	• Promote S/M/WBE participation by reviewing programs for contractors (all levels). • Make recommendations on programs and procedures for such participation and coordinate such action of the district
Technology Advisory Committee	School Board Policy 5306.1	• Review and advise on the procurement of technology • Align the use of technology in the schools and departments with district goals • Plan and evaluate technological initiatives • Provide recommendations to the School Board

Any advisory and committee groups not listed above or included in DAC's membership were invited to submit concerns, motions, and recommendations to DAC for Board consideration.

Advisory Committee Topics for Joint Discussion

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County Public Schools

1) Joint Meeting Agenda Planning Process

2) Systematic Issues in Education

3) Committee Recommendations and Motions



Advisory Committee Recommendations and Motions to the School Board

January 23 through March 1, 2024

Please review each for the following recommendations/motions and provide guidance

Motion # and Committee	Recommendation or Motion	Preliminary Review and Actions
Audit-012524-01 Audit Committee	Title I to be included as a program audit as a part of the Chief Auditor's annual audit plan after the Auditor Generals' report for 2024, and in any year that the Auditor General is auditing Title I, it can be skipped.	Recommendation will be shared with the next Chief Auditor and the School Board for consideration and further guidance.
Audit-012524-02 Audit Committee	District put a process / SOP and policy in place for all schools who are ordering caps and gowns and other graduation regalia and work with Procurement to ensure that policies and procedures are enforced and a follow-up to this report is done by January 2025.	The Teaching and Learning Division will work with Procurement to develop a standard operating procedure for ordering caps and gowns and other graduation regalia.
Audit-012524-03 Audit Committee	The Audit Committee have an active role in the Chief Auditor selection process. Have the Audit Committee Chair write a letter to the School Board Chair with the motion.	This request was presented to the School Board during the January 30, 2024, Board Workshop. The Board discussed this request and provided the Chief Peoples Officer with guidance and direction on the screening process.





Board Discussion

&

Guidance

Lori Alhadeff, Chair
Debra Hixon, Vice Chair

Torey Alston
Brenda Fam, Esq.
Daniel Foganholi
Dr. Jeff Holness
Sarah Leonardi
Nora Rupert
Dr. Allen Zeman

Dr. Peter B. Licata
Superintendent of Schools

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March 20, 2024, School Board Workshop

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1) Joint Meeting Agenda Planning Process

2) Systematic Issues in Education

3) Committee Recommendations and Motions

Next Joint Discussion- June 25, 2024



REVISED

Advisory Committee Recommendations and Motions to the School Board

January 23 through March 11, 2024

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County Public Schools

Please review each for the following recommendations/motions and provide guidance

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ADDED

Advisory Committee Recommendations and Motions to the School Board

January 23 through March 11, 2024

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Please review each for the following recommendations/motions and provide guidance

Motion # and Committee	Subject Matter	Committee Recommendation or Motion	Review and Actions
ESE- 030824-01 ESE Advisory	Safety and Security	1. The School Board directs the Office of Communications and Legislative Affairs to establish the continuation of the HB 149 camera program as a legislative priority in the 2024 session 2. The School Board continues the program (itself), in line with the regulations set forth in House Bill 149, beginning in the 2024-2025 school year.	Pending Direction from the Board
ESE-030624-01 ESE Advisory	Teaching and Learning	All students with disabilities in a school that has a midterm exemption waiver will be afforded the same right as they have in state statute to receive a waiver for their end-of-course (EOC) exams, to also include their midterm exams in those EOC courses as it pertains to course grading.	Pending Direction from the Board
ESE-031124-01 ESE Advisory	Teaching and Learning	BCPS appoint a Special Olympics liaison to work with the Special Olympics organization to support and increase implementation of Special Olympics programs in all Broward schools.	Pending Direction from the Board





Board Discussion

&

Guidance



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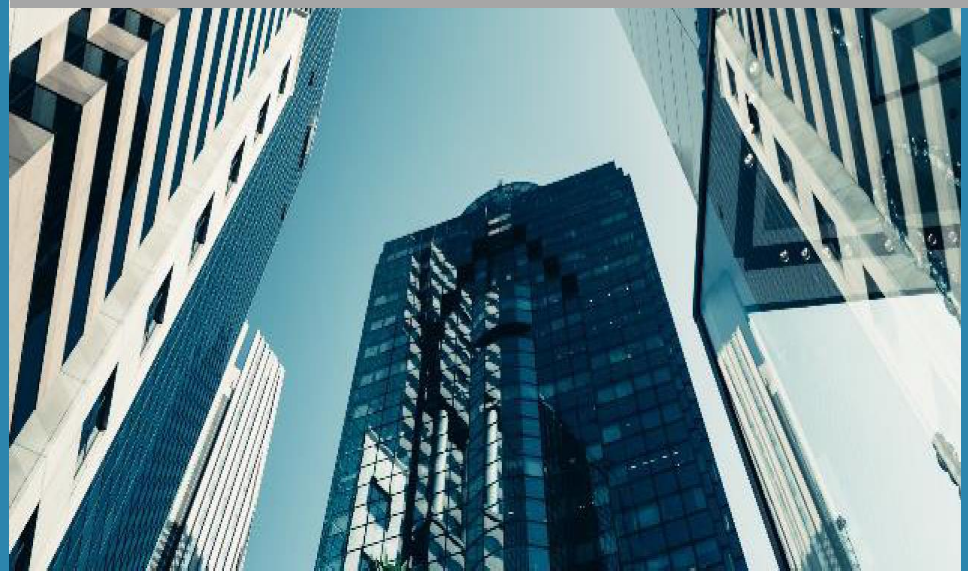
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THIS PRESENTATION IS A SUMMARY CONVEYING THE COLLECTIVE VOICE OF ADVISORY AND COMMITTEE GROUPS. THIS EXHIBIT WAS PREPARED THROUGH THE COLLABORATIVE EFFORTS OF THE VARIOUS ADVISORY AND COMMITTEE CHAIRS



Drafted By:
Mr. Chuck Harper
Nathalie Lynch-Walsh, Ph.D.

ADDED



Systemic Issues in Broward County Public Schools

School Board Workshop

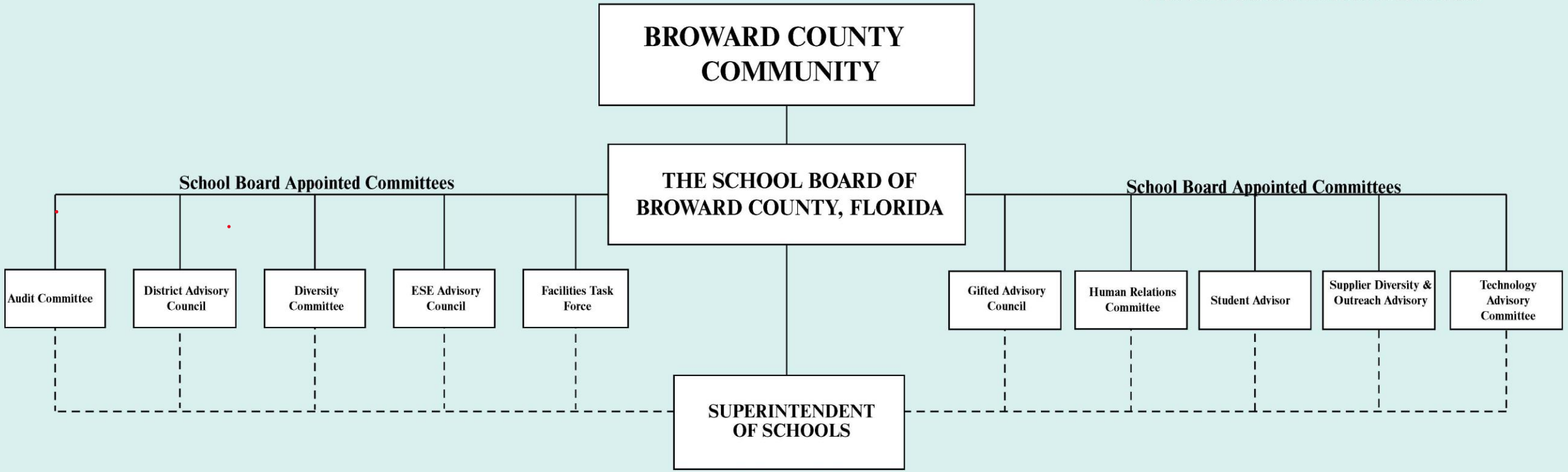
3/20/24

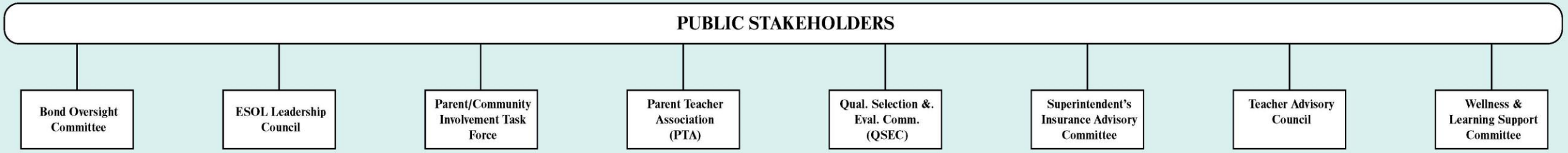
Funding from sources other than General Funds

Funding:
C Capital FS Food Service Gr Grant
G General R Referendum

SCHOOL BOARD APPOINTED COMMITTEES & PUBLIC STAKEHOLDERS

THE SCHOOL BOARD OF BROWARD COUNTY, FL
2023-2024 ORGANIZATIONAL CHART





Agenda

- Introductions and Framework for Today's Discussion
- Systemic Issues
- Organizational Culture: Symptoms and Root Causes
- Recommendations
- Prioritizing Solutions
- Next Steps



Systemic Issues

- Academic Achievement
- Student Physical and Mental Health
- Teacher Support and Resources
- School Safety and Discipline
- Communication, Parent Engagement, and Customer Service

- Valuing Advisories and Other Volunteers
- Transportation
- Facilities
- Compliance
- Strategic Planning
- Transparency
- Accountability
- Internal Controls

Academic Achievement: Standards of Service for All Schools

2022-23 PM1 Results Compared to 2022-23 PM3 Results
Florida Assessment of Student Thinking
English Language Arts, Grades 3-10
District Level

Notes: 1) For the 2022-2023 school year only, student achievement levels are provisional and are linked to the 2021-2022 reporting scale, as required by law. For 2023-2024 and beyond, scores will be reported on a new scale after the State Board of Education adopts new student achievement expectations in fall of 2023. 2) Each PM event measures the full-year content expectations, therefore, as students are more exposed to the content and as instruction is adjusted to meet student needs, progress should continue to be made and seen by the end of the year.

District Number	District Name	Grades 3-10 English Language Arts % On-Grade-Level or Above			Grade 3 English Language Arts % On-Grade-Level or Above			Grade 4 English Language Arts % On-Grade-Level or Above			Grade 5 English Language Arts % On-Grade-Level or Above			Grade 6 English Language Arts % On-Grade-Level or Above			Grade 7 English Language Arts % On-Grade-Level or Above			Grade 8 English Language Arts % On-Grade-Level or Above			Grade 9 English Language Arts % On-Grade-Level or Above			Grade 10 English Language Arts % On-Grade-Level or Above		
06	BROWARD	34%	40%	52%	24%	37%	53%	34%	45%	61%	35%	42%	56%	39%	43%	50%	35%	39%	49%	33%	38%	49%	35%	39%	49%	35%	39%	49%
13	MIAMI-DADE	33%	40%	53%	22%	33%	52%	33%	43%	58%	34%	42%	56%	38%	42%	50%	34%	40%	50%	33%	38%	51%	35%	40%	51%	35%	41%	54%
50	PALM BEACH	35%	40%	50%	22%	34%	48%	33%	44%	58%	35%	44%	56%	39%	41%	45%	37%	41%	48%	36%	37%	47%	38%	38%	48%	37%	41%	50%

- Definition of "Standards of Service" and existence of any related policies
- FY23 results and accountability for making progress towards the following in FY 24:
  - Each school demonstrating above State average for performance and/or learning gains on State-mandated assessments, including FAST and all EOCs
  - Each school has a graduation rate at or above the State Average and shows an increase from the previous year.
  - Each school's School Improvement Plan (SIP) contains a written plan to address the academic needs of any subgroup of students identified as achieving below 41% of the Federal Percent of Points Index (FPPI).
- Equal access and availability of AP and Honors courses at all schools?

Academic Infrastructure



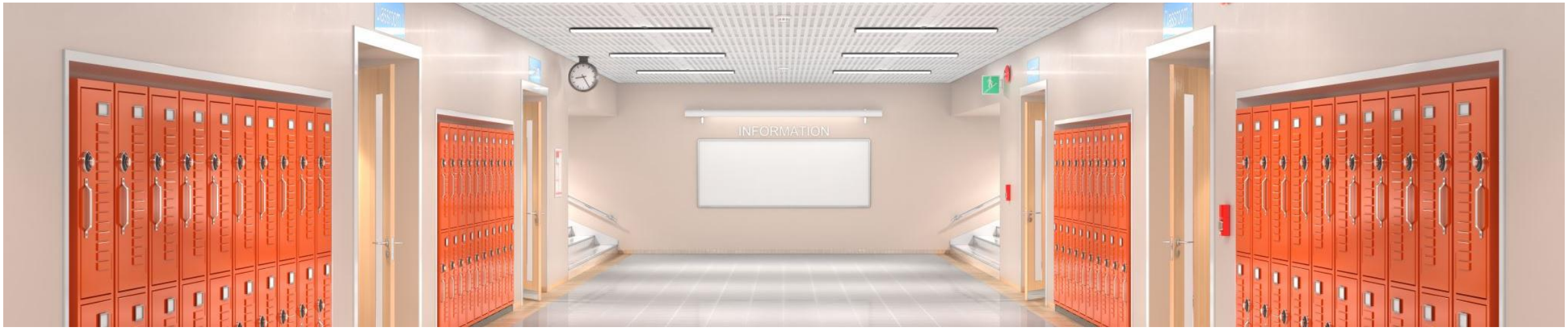
- Not effectively using learning hours in school
- Effectiveness of personalization periods and study halls
- Follow instructional focus calendars and cover material as outlined
- Resources need to support curriculum
- Is Canvas use required via Educational Professional contract?
- Standardization of technological resources and use in the classroom
- Effectiveness of training and professional development
- Gaps in ESE staff professional development, certification & support



Student Health & Wellness

- Effectiveness of wrap-around services and support
  - Access to school counselors and social workers
  - Teachers being responsible for mental health lessons
  - Resiliency curriculum and lessons
  - Meal Participation Rates – impact of hunger on learning
  - Poverty
- Ability to carry medication
- Physical Education – access, facilities, resources

School Culture & Climate: Safety and Discipline



Safe and Secure Learning Environment

- Raptor – are trespassed individuals flagged?
- Are all cameras placed where they should be and in good working order?
- Who monitors the cameras?
- Number of campus monitors at each school
- Are searches random—or data and tip driven?
- Preventative behavioral measures

- Underreporting of SESSIR data?
- Bullying – Where/ how are complaints logged and tracked?
- Behavioral Summit
- ESE Staff Caseloads
- ESE Behavioral specialist at each school
- Safety needs, breaches, and accountability

School Culture & Climate: Communication, Customer Service, and Parent Engagement



- What is the function and responsibility of a Community Liaison?
- Conducting Exit Surveys
- How to Access District Programs such as Pinnacle, Clever, and iReady
- How are parent and other community complaints tracked and resolved?
- Is staff trained and is training required?
- Customer Service Committee—Disney model?

Transportation



- Seatbelts – not accessible and/or functional
- Field Trips
  - Request and scheduling/approval process?
  - Are students missing out on field trips because buses are not properly equipped, arriving on time, or fail to arrive at all?
  - Are students refunded for missed trips?

- Policy and Procedures – do they exist and are they followed?
- Costs – Districtwide, Nova, and Pompano Beach HS
- Logistics – insufficient bus driver coverage
- How are Attendants on buses prioritized and assigned?



Facilities



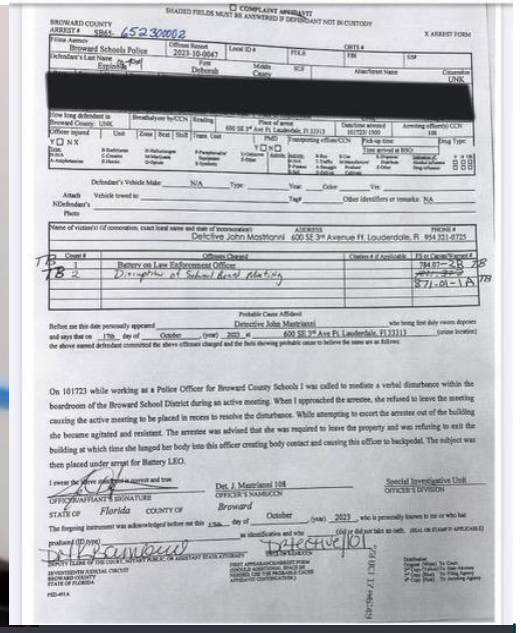
- 2014: Rushing an $800 million bond to the ballot when there was $3 billion in needs instead of developing a comprehensive long-term plan
  - Insufficiently scoped and budgeted projects
  - Program delays due to procurement, leadership issues, scope, lack of decision making, funding, etc.
  - More than $500 million in funding spent on supplementing SMART scope instead of maintenance, playgrounds, removing portables, replacing buildings, etc.
- Disregard for best practices, district standards, state laws, and legal obligations
- 2024: Rushing school repurposing while ignoring long-range facility master plan steering committee

Valuing Advisories and Other Volunteers

Accountability for the wrongful arrest of a District volunteer during the 10/17/23 School Board meeting?

Response to external review observations and recommendations?





- Coordination of 3/20/24 Workshop
- No process to ensure School Board responses to committee motions
- Circumventing Policy 1070 by attempting to add written report requirements to SB meeting policy
- Public comment time restrictions on advisory-related items
- Lack of adherence to Policy 1070 advisory agenda backup timeframe requirement
- Support & Resources
  - Liaisons and Facilitators
  - Webpages / Microsoft Office Tools
  - 29 CFR 553, Subpart B - Volunteers

BCPS Approach to Policies and Other Accountability Measures

- Doesn't create policies necessary for the effective operation of the District.
- Doesn't follow or enforce the policies currently in place.
- Policies often poorly written or ambiguous.
- Fails to update policies to align with current laws and current best practices.

Symptoms vs. Root Causes

- Dysfunction at all levels
- No Accountability
- Lack of Compliance
- Lack of Transparency
- Poor Communication
- Resistance to Change
- Retaliation
- Lack of Internal Controls
- Reactive vs Proactive
- Unethical Behavior



Recommendations

Changing the culture instead of applying band-aids to symptoms

Applying the COSO Internal Control and Enterprise Risk Management Frameworks



Source: COSO Internal Control Framework ©2013

COSO's Integrated Internal Control Framework

"A process, effected by an entity's board of directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives relating to operations, reporting, and compliance."

COSO'S Enterprise Risk Management Framework

"The culture, capabilities, and practices, integrated with strategy-setting and its performance, that organizations rely on to manage risk in creating, preserving, and realizing value."



Source: COSO *Enterprise Risk Management—Integrating with Strategy and Performance*

Source: COSO.org

Prioritizing Solutions

What symptoms can be addressed in the short-term while solutions to root causes are being developed?

Next Steps

- Today
- 30-60-90 Days
- 12-18-24 Months

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BROWARD County Public Schools

Redefining Our Schools

School Board Workshop Part 1

March 20, 2024



Every **1** *Counts!*

Workshop Part 1



Workshop Objectives

- Recap Board Directive
- Explain Repurposing Options
- Review and Discuss Approach
- Summarize Community Input
- Discuss Criteria and Considerations
- Superintendent's Recommendation

Motion From the **Special School Board Meeting** July 25, 2023:

"The School Board directed the Superintendent with a motion to initiate a plan to repurpose five school sites by July 2024 with a one-year transition."

Key Points:

- Strategy for repurposing five school sites
- Development of a detailed action plan
- Inclusion of a one-year transition period

The Superintendent has established a new vision for the future of the District, called Redefining Our Schools.

Redefining Our Schools aims to:



- Enhance educational delivery
- Promote equitable resource distribution
- Improve fiscal management of public funds

With a core focus of student-centric approach for optimal outcomes.

Repurposing Options



Repurposing is an element of Redefining Our Schools



Options

- Full Choice School
- Change grade level configuration
  Merge/Combine schools
- Change school boundary
- Close/Repurpose school for community use
- Lease or sell schools/properties
- Other options to be considered

Repurposing Approach



Guiding Principles



- **Student-Centered Decisions:**

  Prioritize student needs in every decision.

- **Community Engagement:**

  Involve the community actively in a transparent process.

- **Equitable Resources:**

  Focus on fair distribution of resources.

- **Strategic Planning:**

  Align short-term changes with the Long-Range Facility Master Plan for District development.

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Multi-Year Timeline



LAUNCH

2023-24

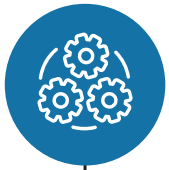
Initiate planning & prioritize



PLAN

2024-25

Develop repurposing scenarios



IMPLEMENT

2025-26

School opening support and next phase planning



EVALUATE

2026-27

Evaluate impact and continuous improvement

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FEBRUARY | **MARCH - MAY** | **JUNE**

START	BOARD WORKSHOP	INITIAL EXPLORATION	BOARD WORKSHOP	EXPECTED BOARD VOTE
Community Conversation (districtwide)	Selection Process & Criteria	Initial school selection memo Community Conversations Further Analysis	Review School Profiles & Menu of Options	Start planning with community for 2025/26 implementation

Community Input



Stakeholder Engagement: Launch Phase

January-February

- BCPS Advisory Chairs
- BCPS Senior Leadership
- Broward Delegation
- Broward Workshop
- Central Area Advisory
- Children's Services Council
- City Managers Association
- Community Conversations
- Coordinating Council of Broward
- Diversity Committee
- Education Advisory Board Chairs
- ESE Advisory (rescheduled for March)
- Facilities Task Force
- Faith Based Leaders (scheduled for April)
- Long-Range Facility Planning Steering Committee
- Mayors & City Managers
- Nonprofit Executive Alliance
- North Area Advisory (rescheduled for March)
- South Area Advisory
- Staff Survey
- Student Focus Groups (scheduled for April)
- Student Government Association
- Urban League of South Florida

Considerations on Criteria for Redefining Our Schools

Community Conversations

- Equity
- Access (transportation)
- Quality of Programming & Academic Achievement
- Overcrowding
- Mental Health & Security
- Community Impact/Legacy
- Facility Conditions
- Examine Underlying Cause
- Keep the Community Informed

FOR ADDITIONAL INFORMATION CLICK THE LINK BELOW

Community Conversation Q1

Staff Survey

- Classroom Size
- Staff Impact/Job Security
- Teacher Salary
- School Resources
- School Safety
- Student Impact
- Transportation
- School Facilities
- Quality Programs

FOR ADDITIONAL INFORMATION CLICK THE LINK BELOW

District Staff Community Conversation Q1

Input on Goals for Redefining Our Schools

Key Comparisons/Distinctions between Community & Staff

Community Conversations

- Increase teacher salaries
- Enhance special education services
- Increase school funds
- Improve financial backing
- Increase student enrollment
- Enhance learning experience through new programs
- Improve Facility Conditions

FOR ADDITIONAL INFORMATION CLICK THE LINK BELOW

Community Conversation Q2

Staff Survey

- Increase staff
- Increase teacher salaries
- Reduce class size (student-teacher ratio)
- Improve communication
- Increase community involvement
- Increase school resources
- Bolster support system
- Improve school environment

FOR ADDITIONAL INFORMATION CLICK THE LINK BELOW

District Staff Community Conversation Q2

Criteria & Considerations



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LAUNCH PHASE

Criteria for Selection & Exploration

1 IDENTIFY

- Capacity Utilization
- Facility Condition (under development)

2 EXPLORE

- Equity
- Community Input
- Stay Rate
- Out of Boundary
- Competition
- Academic Performance
- Operational/ Transportation Cost
- Enrollment
- Site Review

REPURPOSING

Potential Opportunities include, but are not limited to:

- Increase instructional support for students
- Improve facilities/learning environments
- Implement/replicate high-demand programs
- Develop new, innovative school models (i.e., school within a school, District-managed charter, etc.)
- Leverage partnerships to generate revenue and expand services

Considerations include, but are not limited to:

- Possible student and staff attrition
- Possible increase in transportation cost
- Cost of maintaining consolidated school sites
- District's future need for school sites
- Outdated or non-existent policies to support innovative ventures
- Scope of work within accelerated timeframe

Superintendent's Recommendation

Board Discussion



Lori Alhadeff, Chair
Debra Hixon, Vice Chair

Torey Alston
Brenda Fam, Esq.
Daniel P. Foganholi
Dr. Jeff Holness
Sarah Leonardi
Nora Rupert
Dr. Allen Zeman

Dr. Peter B. Licata
Superintendent of Schools

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Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or email eeo@browardschools.com.

browardschools.com

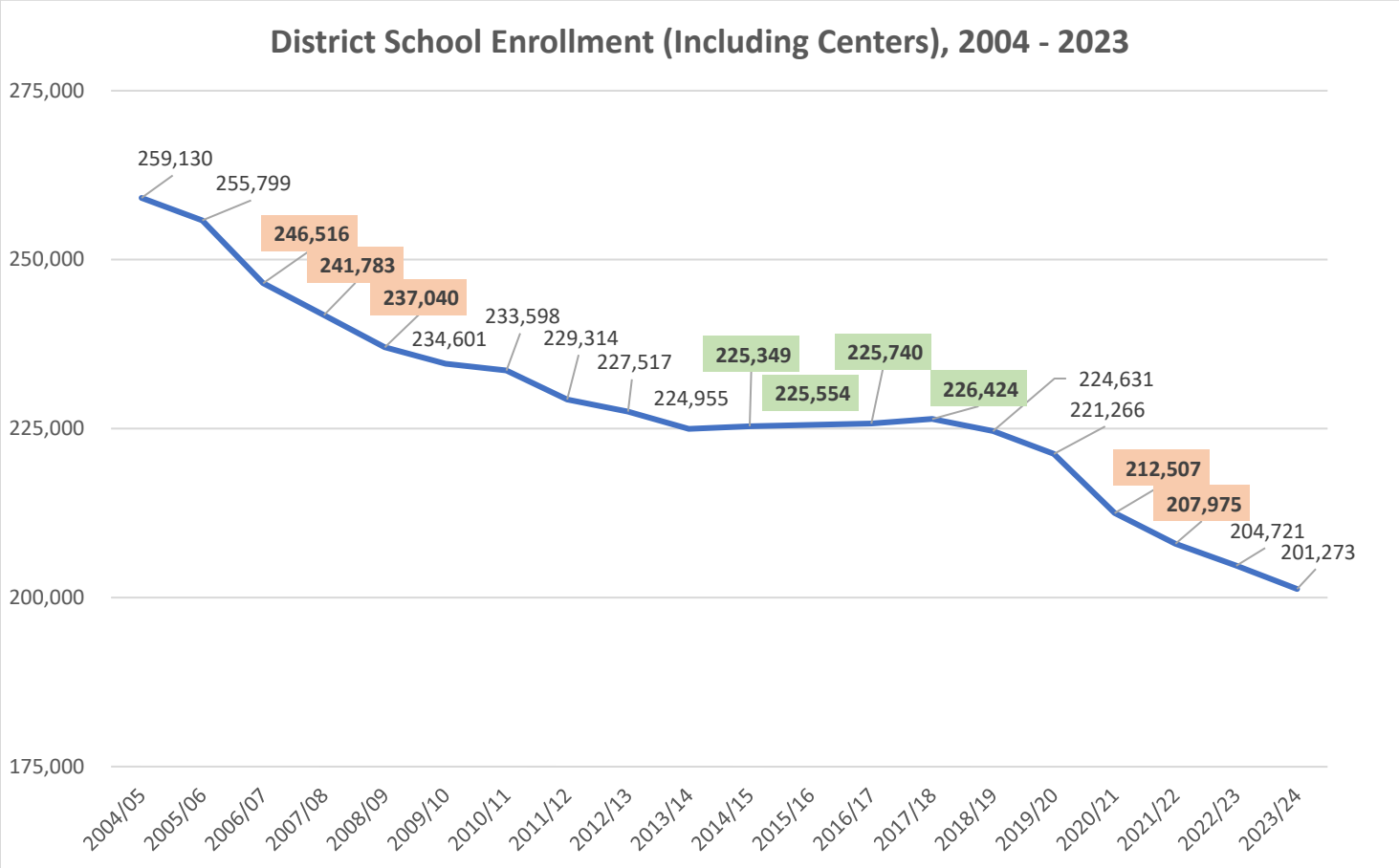
Redefining Our Schools
School Board Workshop – Part 1
Overview of Enrollment & Demographics



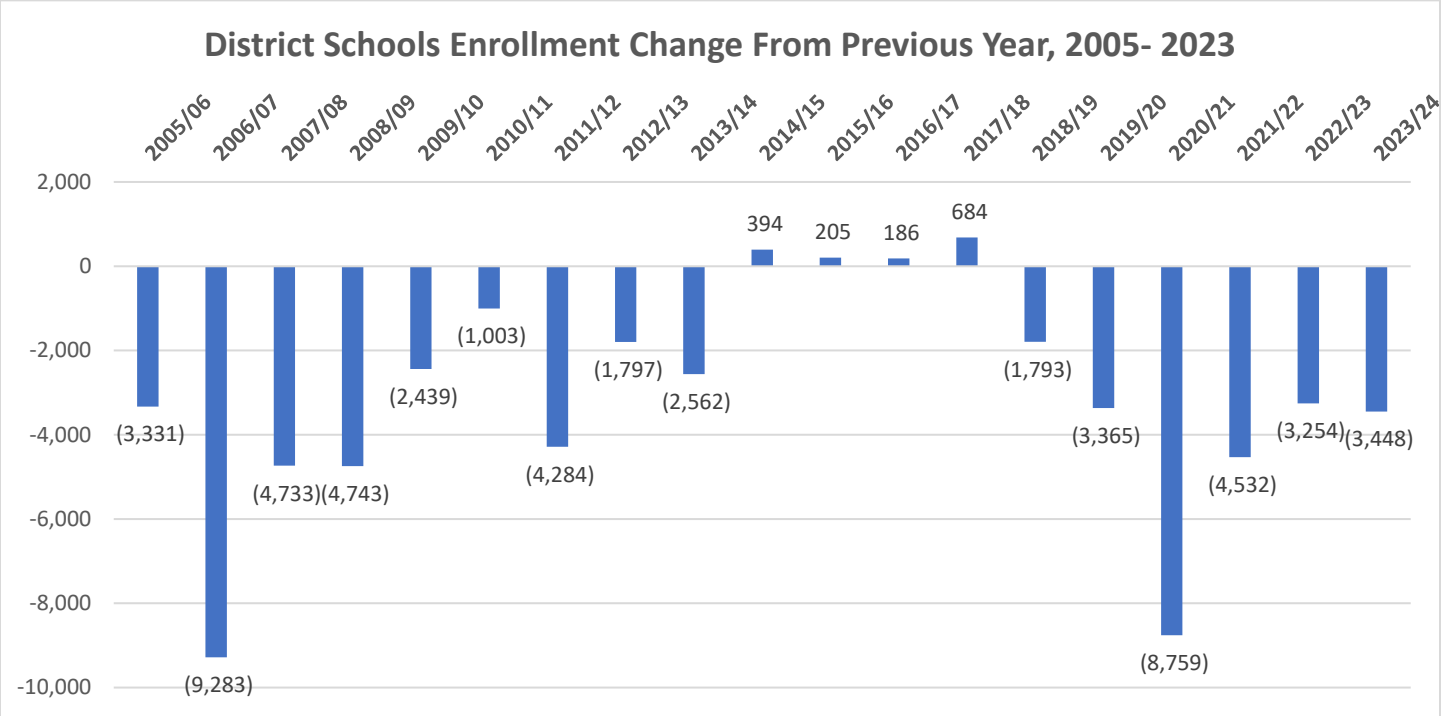
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1. Enrollment Change



Enrollment in Broward County Public Schools District-managed traditional and center schools has been steadily declining from the all-time high enrollment of 259,130 students in the 2004/05 school year. The total drop from 2004/05 to 2023/24 has been 57,857 students, or -22.3%. Five individual years in this time period saw drops of over 4,000 students, with 2006/07 (-9,283) and 2020/21 (-8,759) having the greatest single-year decreases. The line graph below shows the enrollment decline form 2004/05 through 2023/24, with years declining over 4,000 students highlighted in orange, and those years where enrollment increased from the previous year highlighted in green. The accompanying bar graph illustrates the actual decrease in enrollment for each year from the previous year, from 2005/06 to 2023/24.



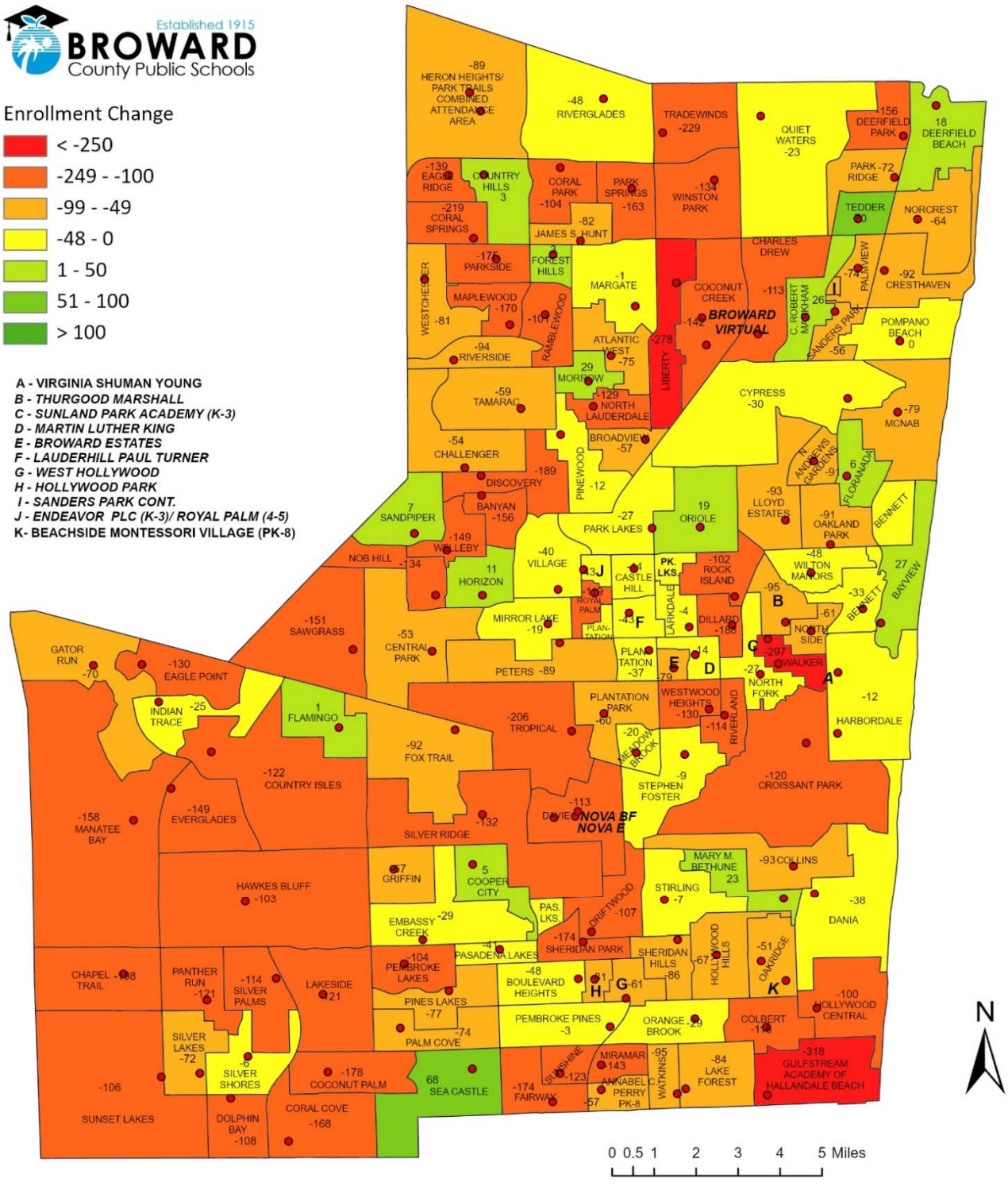
The loss of enrollment, which has been particularly pronounced in the years following the onset of the COVID-19 pandemic, has been evenly distributed across Broward County. Particularly from 2019/20 to 2023/24, enrollment loss was severe and widespread.

The following two sets of maps show enrollment loss by level from 2019/20 through 2023/24, and from 2022/23 to 2023/24.

Map orientation: lines represent school boundaries, and dots represent school locations.

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Enrollment Change
Elementary Schools
2019/20 - 2023/24



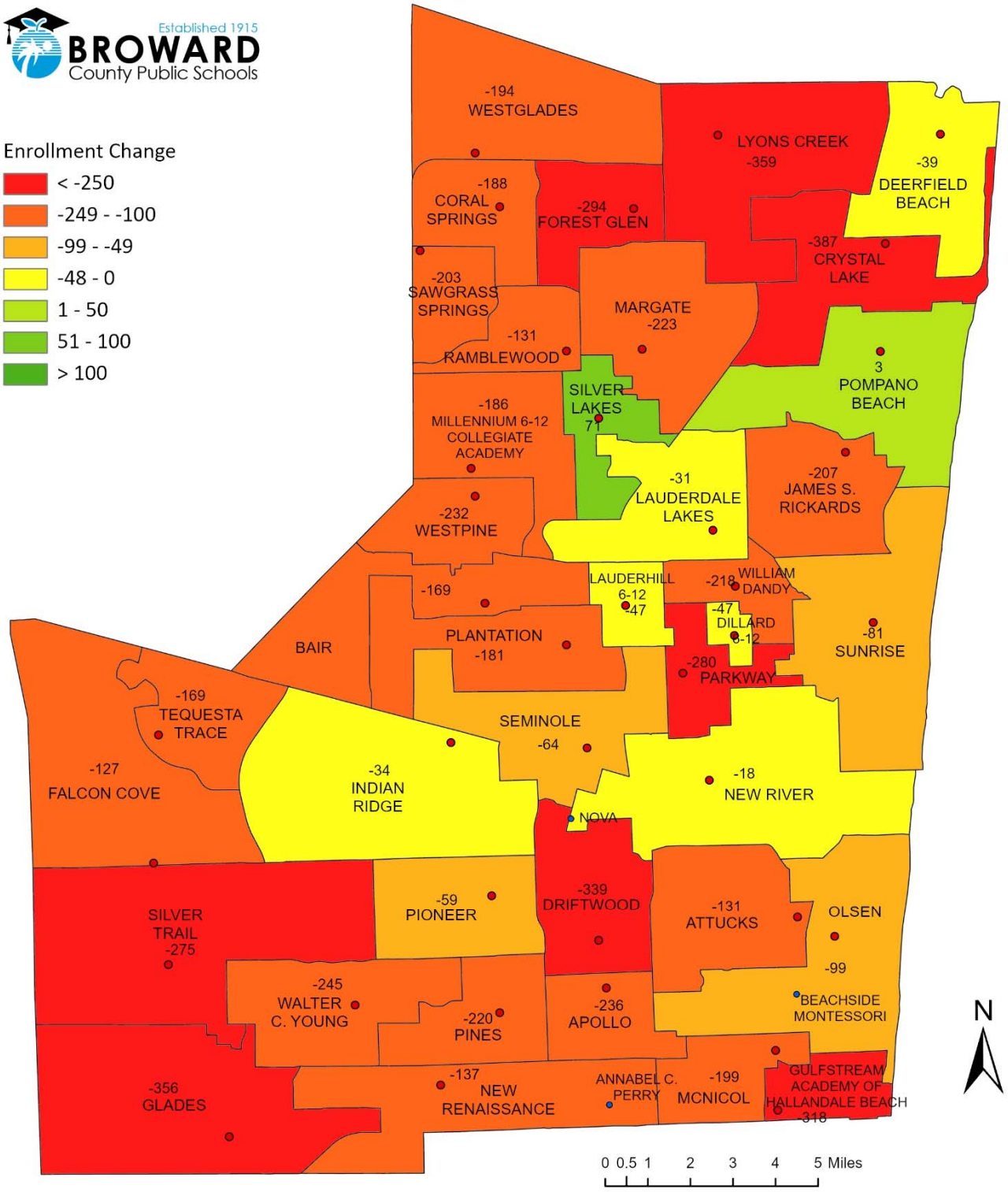
Demographics & Enrollment Planning Department

Updated: 9/18/2023

Enrollment Change

Middle Schools

2019/20- 2023/24



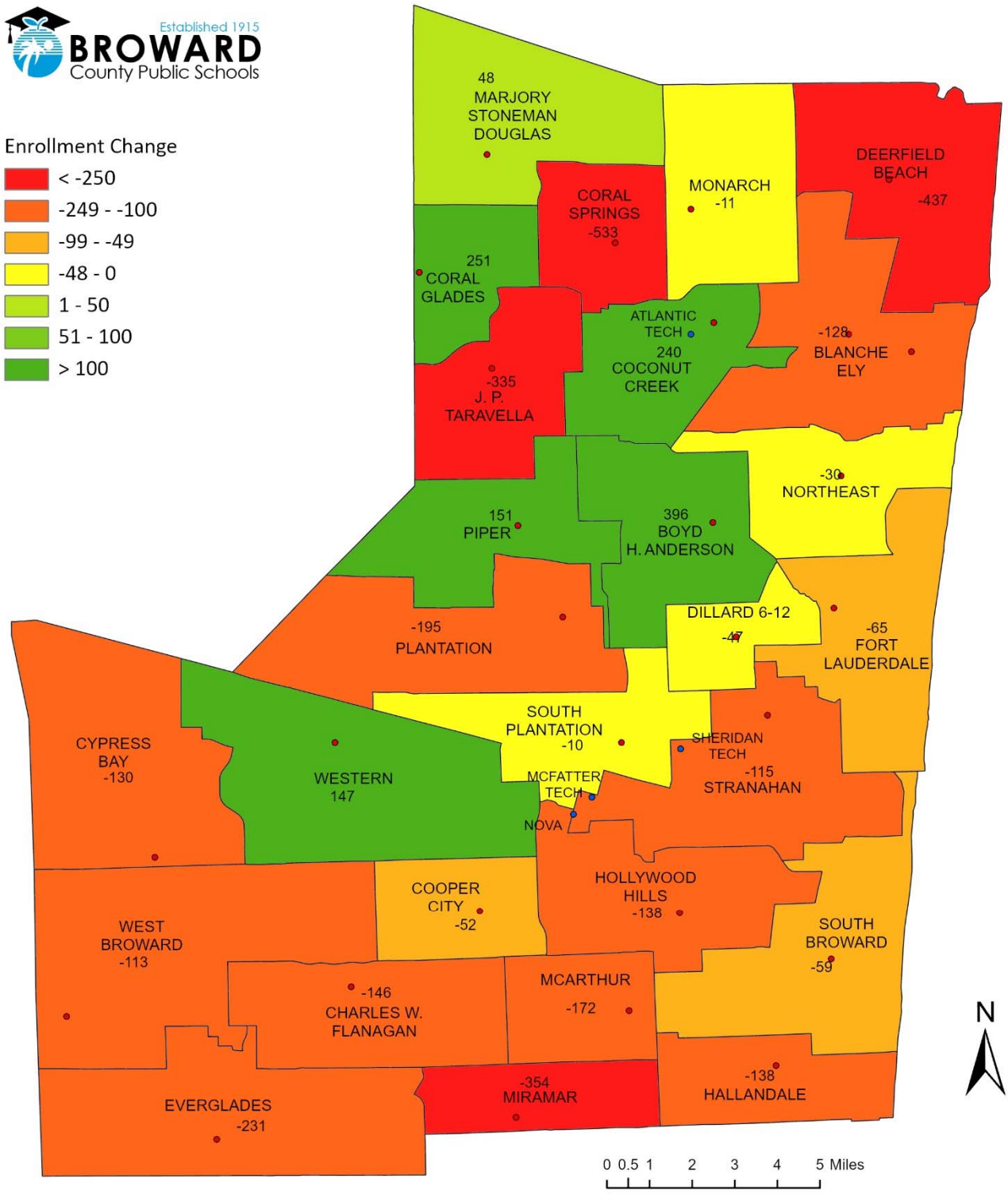
Demographics & Enrollment Planning Department

Updated: 9/18/2023

Enrollment Change

High Schools

2019/20 - 2023/24



Demographics & Enrollment Planning Department

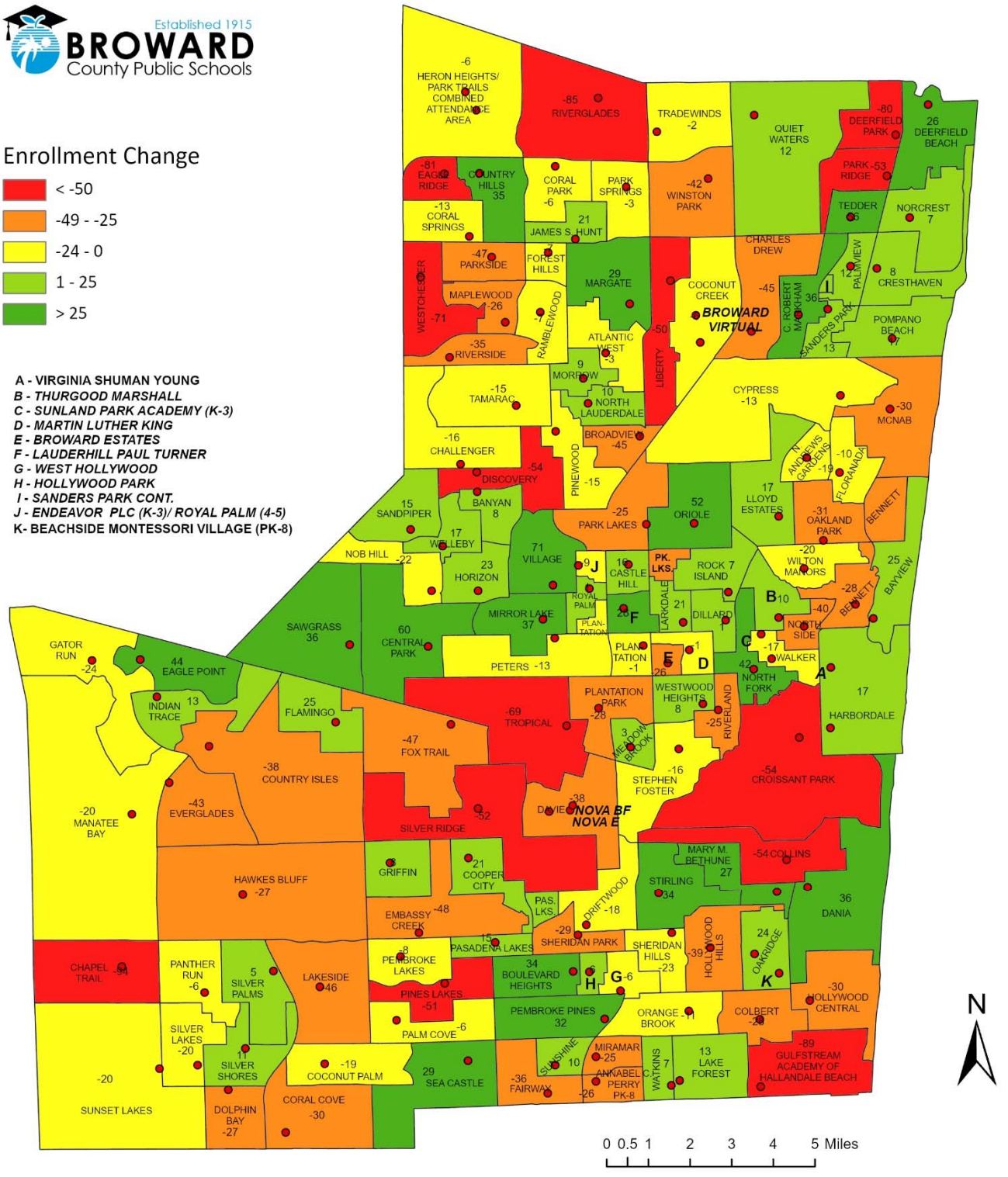
Updated: 9/18/2023

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Redefining Our Schools

Enrollment Change

Elementary Schools

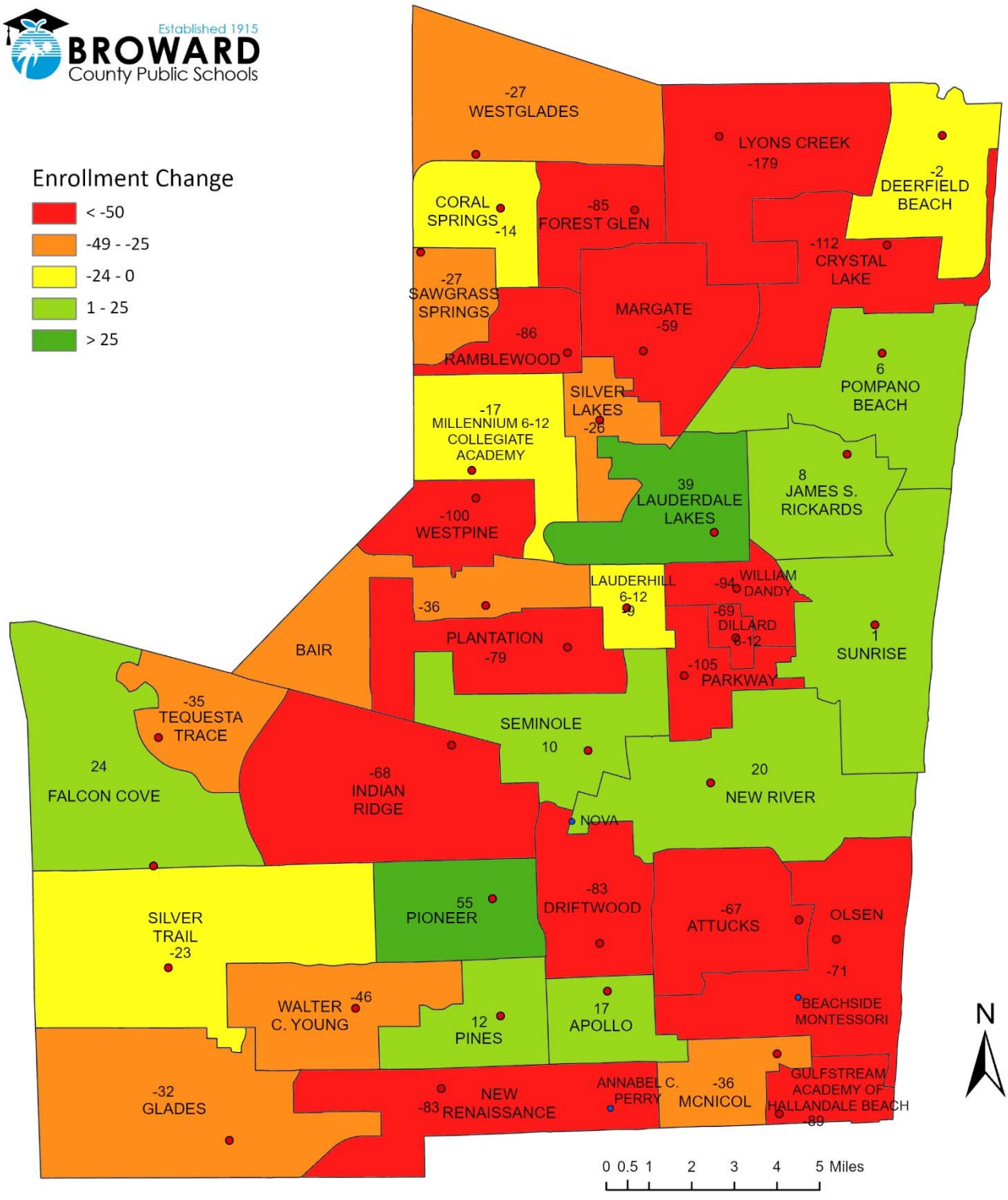
2022/23 - 2023/24



Demographics & Enrollment Planning Department

Updated: 9/18/2023

Enrollment Change
Middle Schools
2022/23 - 2023/24



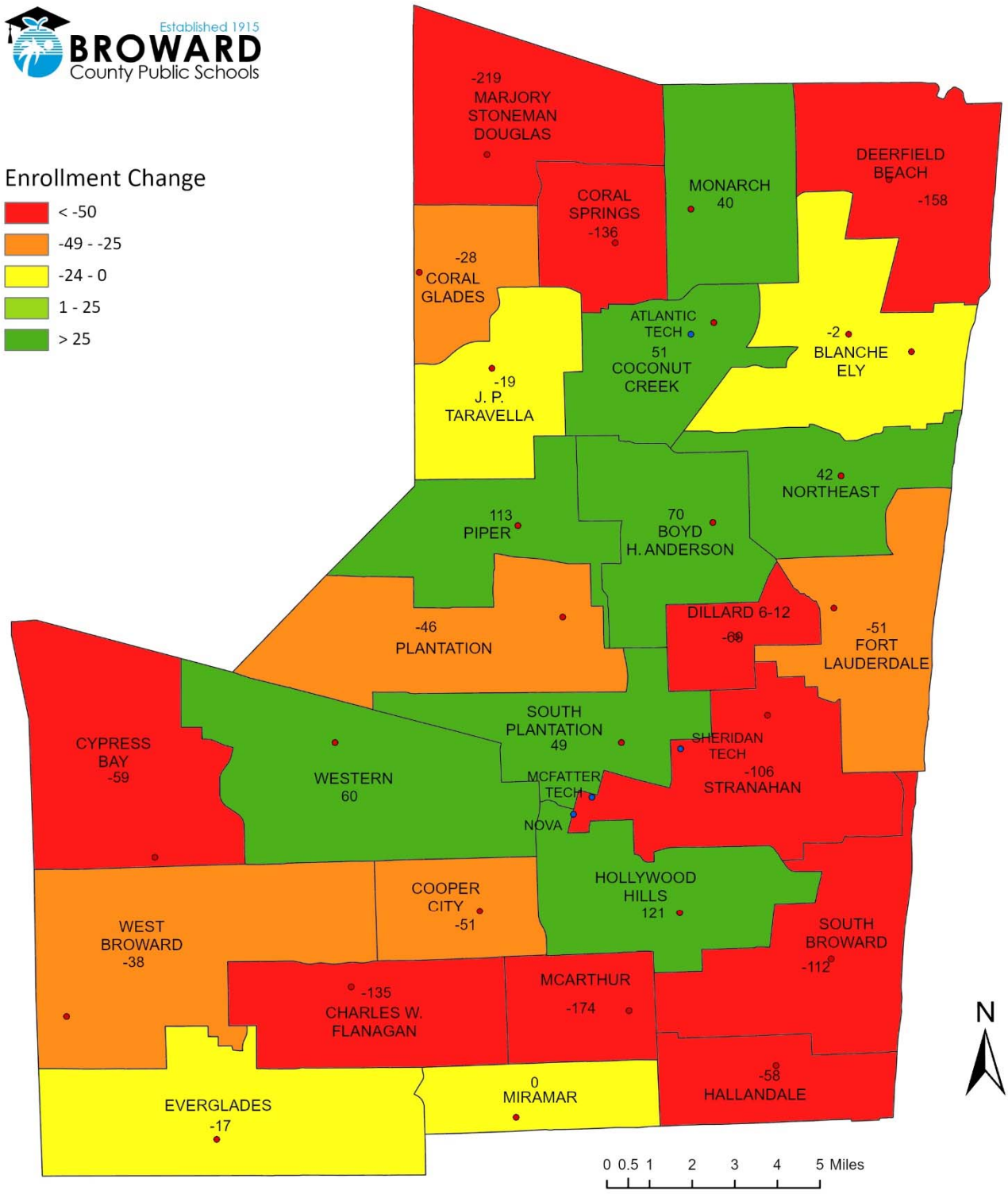
Demographics & Enrollment Planning Department

Updated: 9/18/2023

Enrollment Change

High Schools

2022/23 - 2023/24



Demographics & Enrollment Planning Department

Updated: 9/18/2023

2. School Capacity Utilization

The loss of 57,857 students since 2004/05 has created a corresponding surplus in student stations districtwide, with many facilities operating well below optimal utilization levels. In the 2023/24 school year, BCPS schools are enrolled at 49,310 seats below total permanent building capacity, which translates to a utilization rate of 80.8 percent, or a students-to-seats ratio of roughly 1:1.25.

In 2023/24, 68 facilities are operating below the School Board policy-defined threshold of under-enrollment as permanent capacity utilization below 70 percent. If specific school buildings that have already been replaced and are planned for demolition are removed from this utilization calculation, 66 schools then meet the standard of under-enrollment, which represent 31.4 percent of the District's school portfolio.

Within this list of schools that meet the definition of under-enrollment, there is a subset of schools that are operating considerably below this threshold. In 2023/24, there are 15 schools that are utilizing less than 50 percent of their permanent building capacity, including 12 elementary schools and three middle schools.

Schools Enrolled Below 70% of Permanent Capacity, 2023/24

School	School Type	Enrollment 2023/24	Permanent Capacity	% Utilization of Permanent Capacty	Over/ (Under) Permanent Capacity	Board Member District
Pines Middle	MIDD	610	1,769	34.5%	(1,159)	2
Broward Estates Elementary	ELEM	248	695	35.7%	(447)	5
Thurgood Marshall Elementary	ELEM	336	781	43.0%	(445)	5
Silver Lakes Elementary	ELEM	338	778	43.4%	(440)	2
Miramar Elementary	ELEM	414	929	44.6%	(515)	1
Silver Shores Elementary	ELEM	366	820	44.6%	(454)	2
Hollywood Central Elementary	ELEM	316	687	46.0%	(371)	1
North Side Elementary	ELEM	286	608	47.0%	(322)	3
McNicol Middle	MIDD	617	1,303	47.4%	(686)	1
Tamarac Elementary	ELEM	613	1,290	47.5%	(677)	4
Panther Run Elementary	ELEM	372	778	47.8%	(406)	2
Palm Cove Elementary	ELEM	422	871	48.5%	(449)	2
Watkins Elementary	ELEM	398	814	48.9%	(416)	1
Olsen Middle	MIDD	558	1,125	49.6%	(567)	1
Coral Springs Elementary	ELEM	452	907	49.8%	(455)	4
Sunshine Elementary	ELEM	412	803	51.3%	(391)	2
Coral Springs Middle	MIDD	997	1,904	52.4%	(907)	4
Walker Elementary	ELEM	521	987	52.8%	(466)	5
Pines Lakes Elementary	ELEM	448	837	53.5%	(389)	2
Fairway Elementary	ELEM	525	970	54.1%	(445)	2
Bennett Elementary	ELEM	294	542	54.2%	(248)	3
Banyan Elementary	ELEM	409	747	54.8%	(338)	5
Liberty Elementary	ELEM	690	1,260	54.8%	(570)	7
North Fork Elementary	ELEM	395	713	55.4%	(318)	5
Sunset Lakes Elementary	ELEM	729	1,300	56.1%	(571)	2
Attucks Middle	MIDD	692	1,227	56.4%	(535)	1

Continued on next page.

Schools Enrolled Below 70% of Permanent Capacity, 2023/24, continued

School	School Type	Enrollment 2023/24	Permanent Capacity	% Utilization of Permanent Capacty	Over/ (Under) Permanent Capacity	Board Member District
Coral Cove Elementary	ELEM	470	830	56.6%	(360)	2
Silver Palms Elementary	ELEM	468	816	57.4%	(348)	2
Stranahan High	HIGH	1,337	2,325	57.5%	(988)	3
Sheridan Park Elementary	ELEM	470	810	58.0%	(340)	1
Coconut Palm Elementary	ELEM	497	820	60.6%	(323)	2
William E. Dandy Middle	MIDD	691	1,133	61.0%	(442)	5
James S. Hunt Elementary	ELEM	515	841	61.2%	(326)	4
Deerfield Park Elementary	ELEM	460	751	61.3%	(291)	7
Coconut Creek Elementary	ELEM	464	755	61.5%	(291)	7
Chapel Trail Elementary	ELEM	648	1,054	61.5%	(406)	2
Glades Middle	MIDD	1,136	1,842	61.7%	(706)	2
Charles Drew Elementary	ELEM	391	631	62.0%	(240)	7
Bair Middle	MIDD	744	1,199	62.1%	(455)	5
Mary M. Bethune Elementary	ELEM	436	697	62.6%	(261)	1
Forest Glen Middle	MIDD	1,019	1,627	62.6%	(608)	4
Plantation Middle	MIDD	507	806	62.9%	(299)	5
Driftwood Middle	MIDD	1,056	1,675	63.0%	(619)	1
Walter C. Young Middle	MIDD	826	1,302	63.4%	(476)	2
Westpine Middle	MIDD	822	1,290	63.7%	(468)	5
Morrow Elementary	ELEM	531	831	63.9%	(300)	4
Hallandale High	HIGH	1,048	1,629	64.3%	(581)	1
Oakland Park Elementary	ELEM	544	840	64.8%	(296)	3
Larkdale Elementary	ELEM	405	623	65.0%	(218)	5
Lauderhill Paul Turner Elementary	ELEM	577	872	66.2%	(295)	5
Sanders Park Elementary	ELEM	439	661	66.4%	(222)	7
New Renaissance Middle	MIDD	1,029	1,547	66.5%	(518)	2
Cresthaven Elementary	ELEM	476	705	67.5%	(229)	7
Dolphin Bay Elementary	ELEM	562	830	67.7%	(268)	2
Westwood Heights Elementary	ELEM	529	781	67.7%	(252)	3
North Lauderdale Elementary	ELEM	645	948	68.0%	(303)	4
Maplewood Elementary	ELEM	554	813	68.1%	(259)	4
Collins Elementary	ELEM	253	371	68.2%	(118)	1
Plantation High	HIGH	1,788	2,601	68.7%	(813)	5
James S. Rickards Middle	MIDD	767	1,110	69.1%	(343)	3
Hollywood Park Elementary	ELEM	410	593	69.1%	(183)	1
Pasadena Lakes Elementary	ELEM	491	710	69.2%	(219)	1
Dr. Martin Luther King, Jr. Montessori Academy	ELEM	487	701	69.5%	(214)	5
Parkway Middle	COMB	1,118	1,609	69.5%	(491)	5
Crystal Lake Middle	MIDD	952	1,367	69.6%	(415)	7
Blanche Ely High	HIGH	1,941	2,784	69.7%	(843)	7

Note: Tedder Elementary and Northeast High removed due to planned demolition of buildings that will reduce capacity.

The following maps show the level of permanent capacity utilization for elementary, middle and high school in 2023/24. This calculation does not include relocatable classrooms (portables), nor does it include the capacity of any brick-and-mortar buildings that are currently planned for demolition.

Percentage of Permanent Capacity Utilized*

Elementary Schools

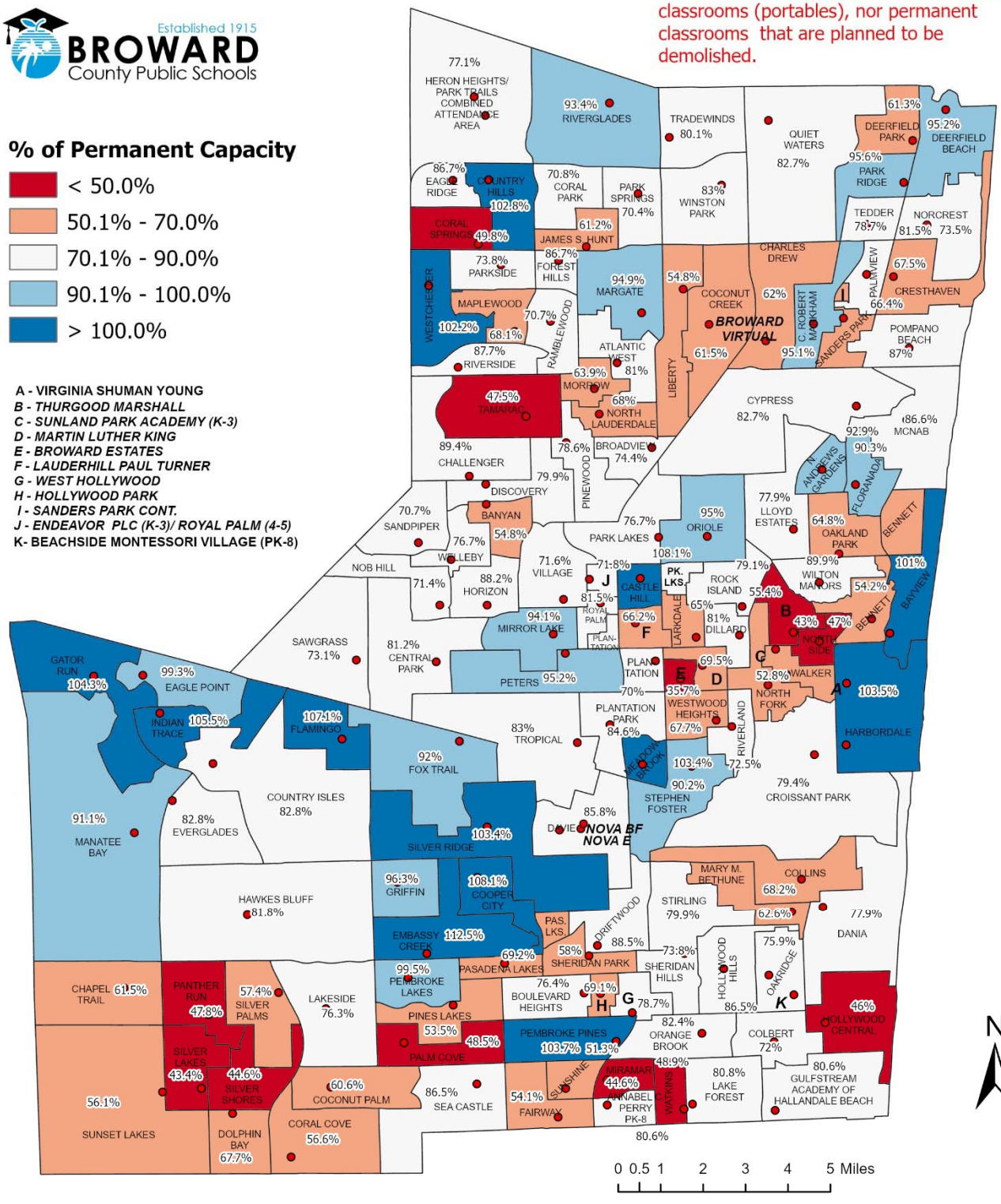
2023/24

* Does not include the use of relocatable classrooms (portables), nor permanent classrooms that are planned to be demolished.

% of Permanent Capacity

- < 50.0%
- 50.1% - 70.0%
- 70.1% - 90.0%
- 90.1% - 100.0%
- > 100.0%

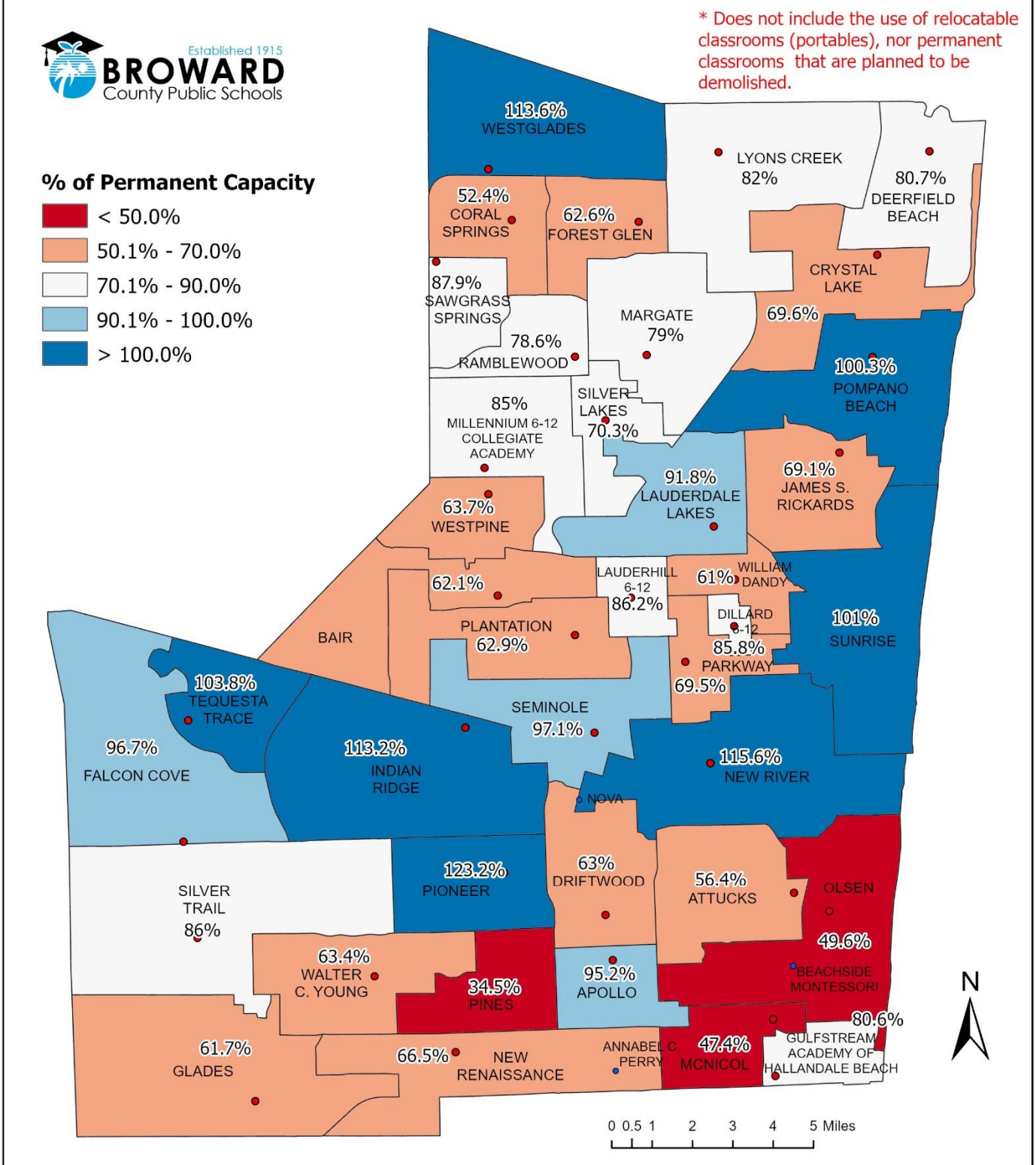
A - VIRGINIA SHUMAN YOUNG
B - THURGOOD MARSHALL
C - SUNLAND PARK ACADEMY (K-3)
D - MARTIN LUTHER KING
E - BROWARD ESTATES
F - LAUDERHILL PAUL TURNER
G - WEST HOLLYWOOD
H - HOLLYWOOD PARK
I - SANDERS PARK CONT.
J - ENDEAVOR PLC (K-3)/ ROYAL PALM (4-5)
K- BEACHSIDE MONTESSORI VILLAGE (PK-8)



Percentage of Permanent Capacity Utilized*

Middle Schools

2023/24



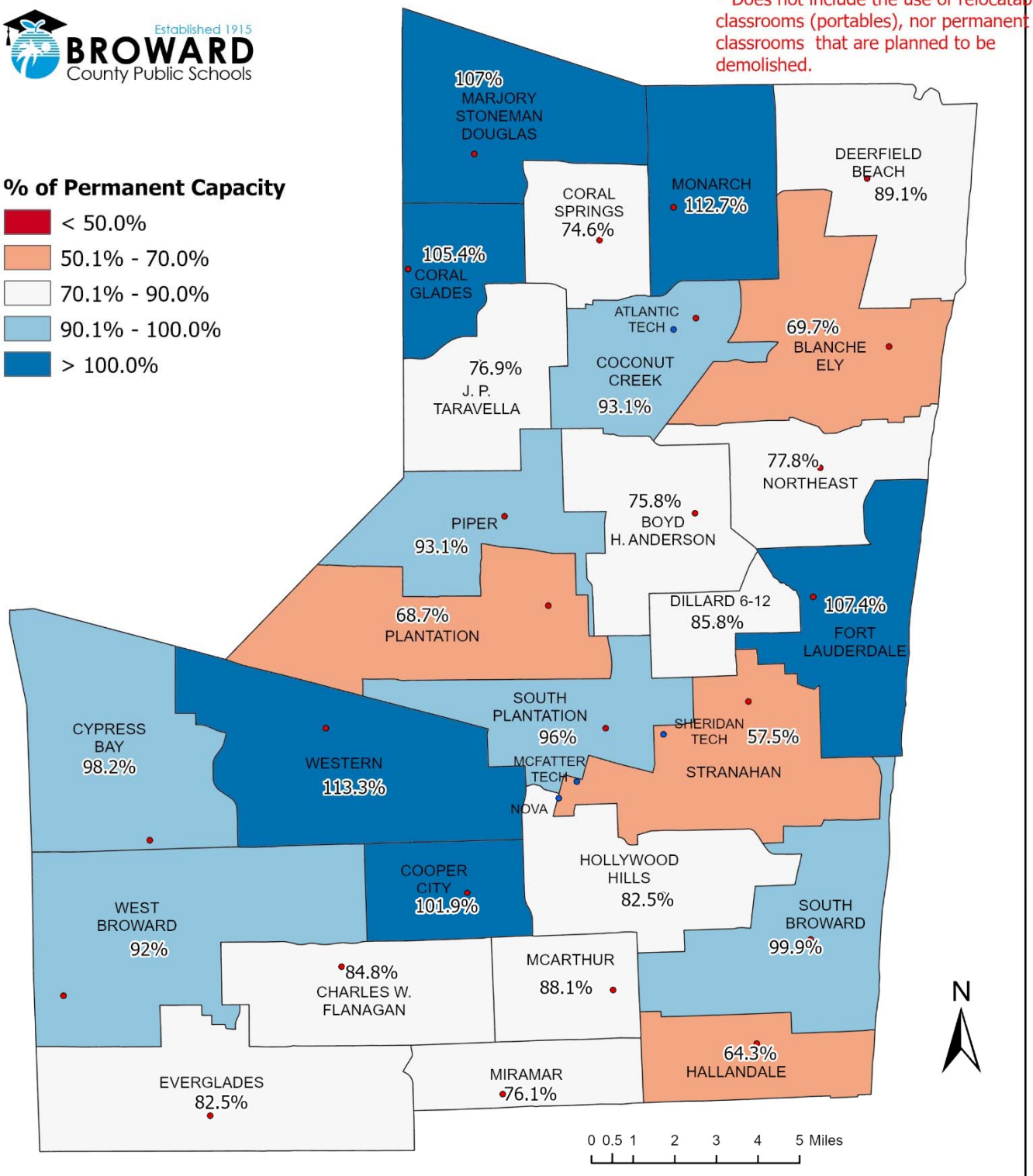
Demographics & Enrollment Planning Department

Updated: 3/13/2024

Percentage of Permanent Capacity Utilized*

High Schools

2023/24

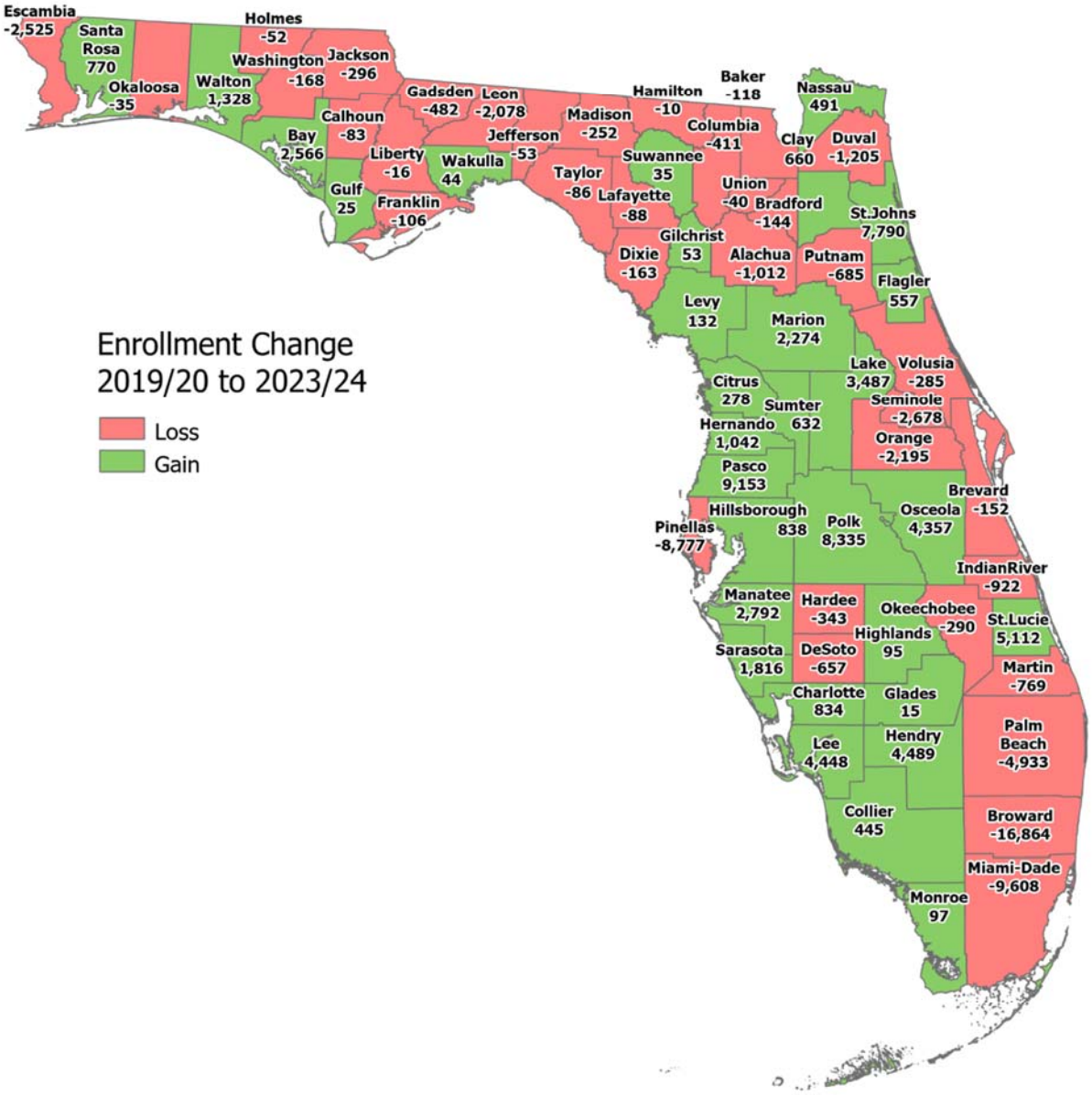


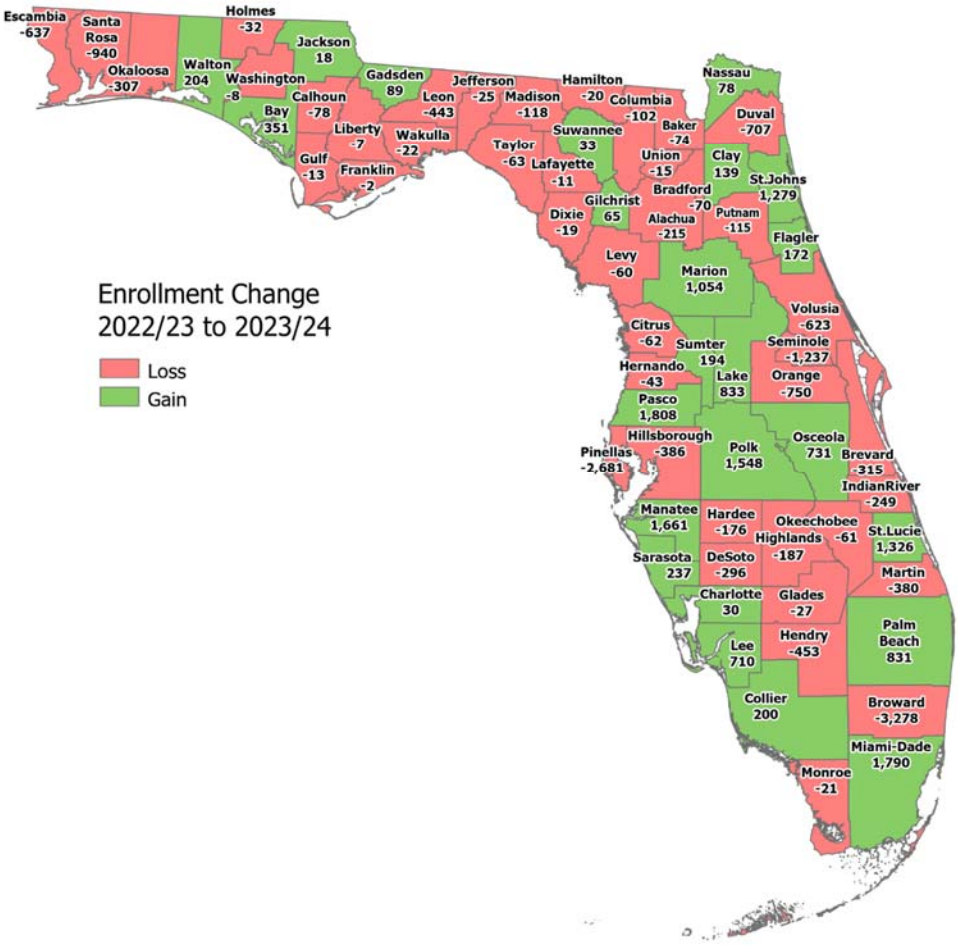
Demographics & Enrollment Planning Department

Updated: 3/13/2024

3. State Enrollment Trend

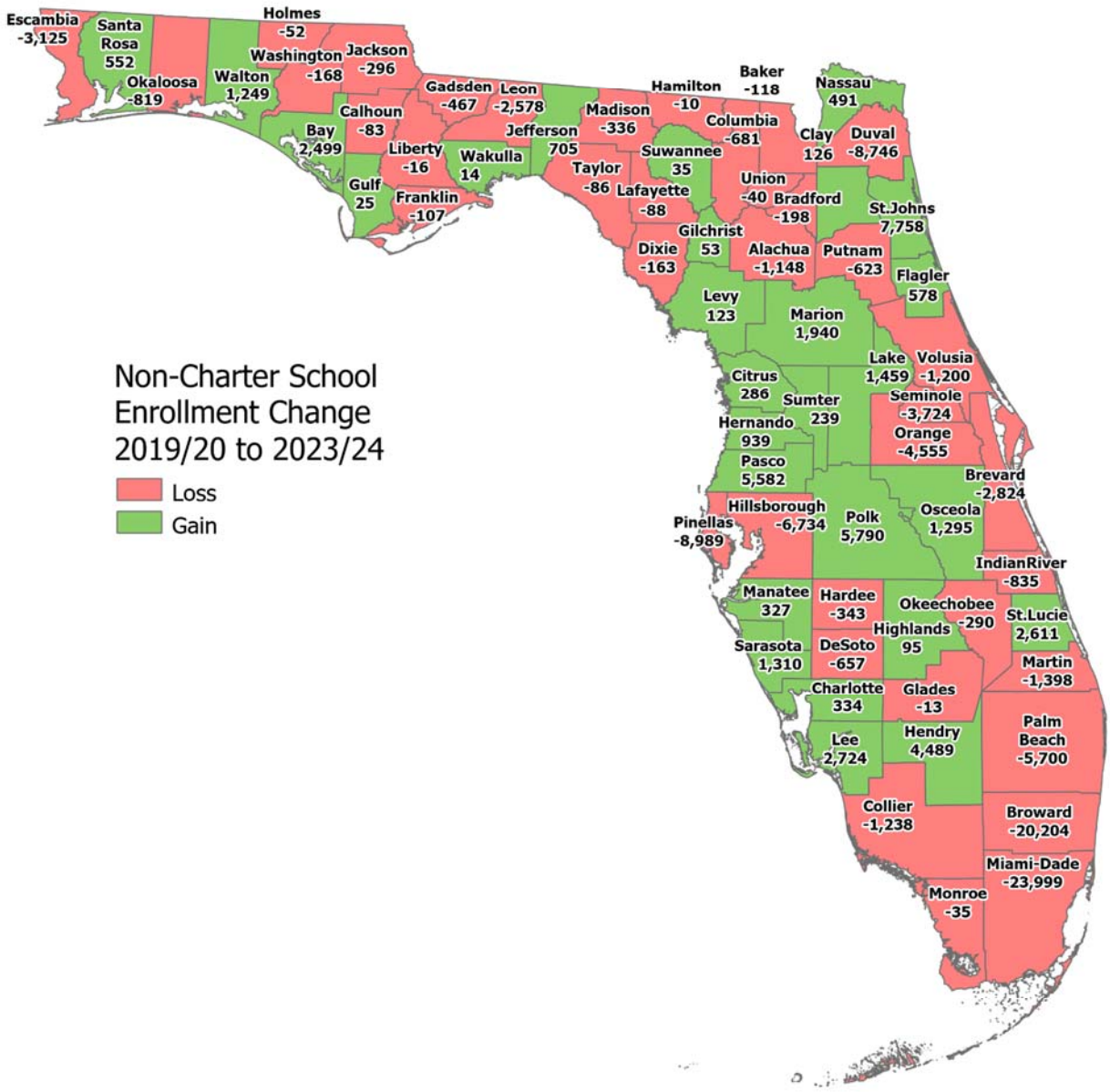
Enrollment in Broward County decreased most significantly in 2020/21 coinciding with the reopening of schools after the pandemic, while overall enrollment in Florida traditional and charter public schools increased by 6,409 students, or 0.2 percent. Of Florida's 67 counties, 31 increased their traditional and charter school enrollment whereas Broward County experienced the largest decrease.

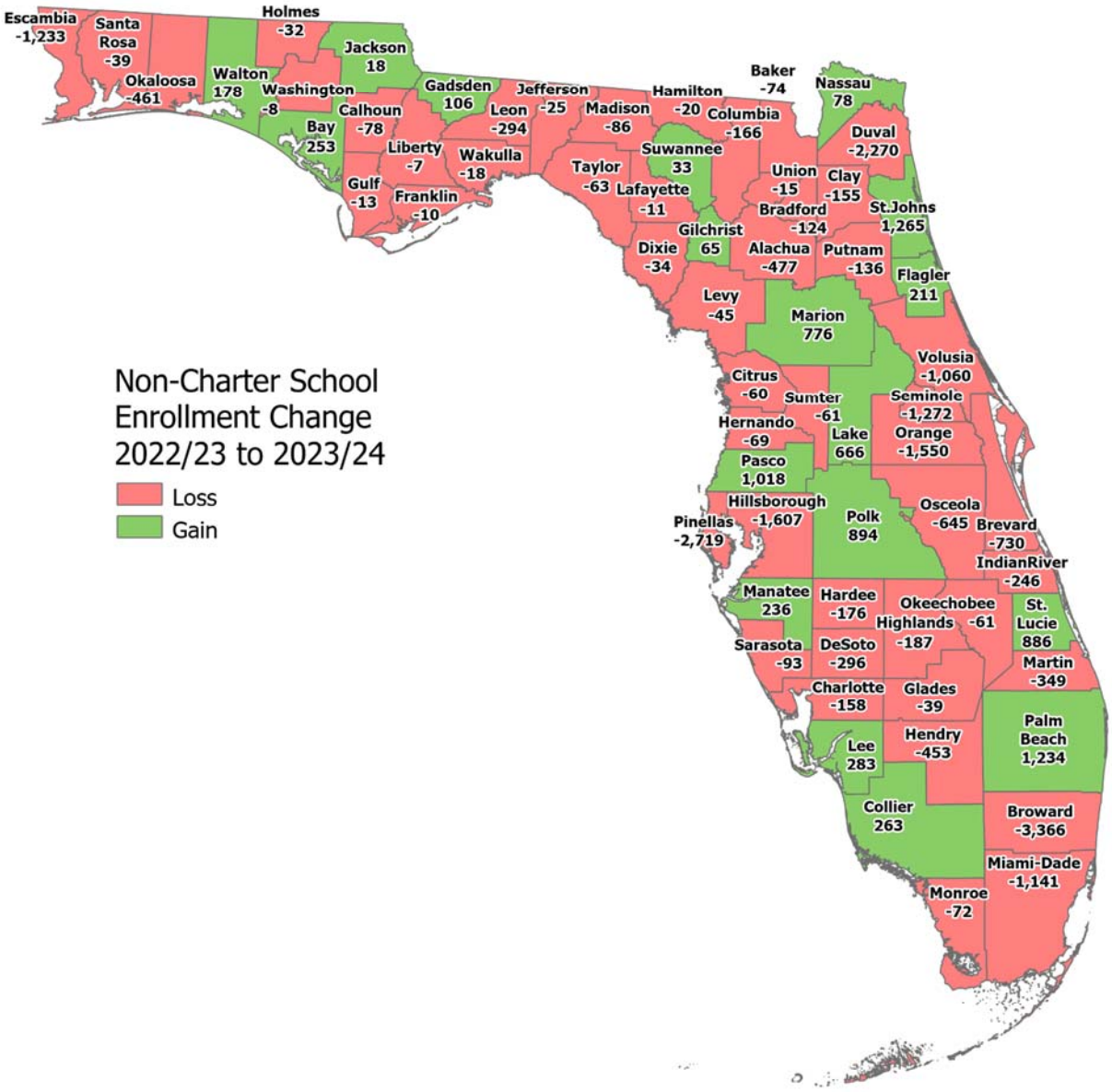

Enrollment Change
2019/20 to 2023/24
Loss
Gain
Escambia -2,525
Santa Rosa 770
Okaloosa -35
Walton 1,328
Holmes -52
Washington -168
Jackson -296
Calhoun -83
Bay 2,566
Gulf 25
Franklin -106
Gadsden -482
Liberty -16
Leon -2,078
Wakulla 44
Jefferson -53
Madison -252
Taylor -86
Lafayette -88
Hamilton -10
Suwannee 35
Baker -118
Columbia -411
Union -40
Bradford -144
Gilchrist 53
Dixie -163
Alachua -1,012
Nassau 491
Clay 660
Duval -1,205
St.Johns 7,790
Putnam -685
Flagler 557
Levy 132
Marion 2,274
Lake 3,487
Volusia -285
Citrus 278
Sumter 632
Seminole -2,678
Hernando 1,042
Orange -2,195
Pasco 9,153
Pinellas -8,777
Hillsborough 838
Polk 8,335
Osceola 4,357
Brevard -152
IndianRiver -922
Manatee 2,792
Hardee -343
Okeechobee -290
Highlands 95
St.Lucie 5,112
Sarasota 1,816
DeSoto -657
Martin -769
Charlotte 834
Glades 15
Lee 4,448
Hendry 4,489
Palm Beach -4,933
Collier 445
Broward -16,864
Miami-Dade -9,608
Monroe 97



From 2022/23 to 2023/24, however, total enrollment growth in Florida slowed, representing a marginal increase of 53 students with 24 districts reporting enrollment gains. Again, Broward County showed the largest decrease of all Florida counties.

If charter school enrollment is removed, and only enrollment in district-managed schools is counted, a completely different picture emerges, and over all Florida districts lost a total of 59,058 students from 2019/20 to 2023/24, and 13,841 students from 2022/23 to 2023/24.


Escambia -3,125
Santa Rosa 552
Okaloosa -819
Holmes -52
Washington -168
Jackson -296
Walton 1,249
Bay 2,499
Calhoun -83
Liberty -16
Gulf 25
Franklin -107
Gadsden -467
Leon -2,578
Wakulla 14
Jefferson 705
Taylor -86
Madison -336
Hamilton -10
Suwannee 35
Lafayette -88
Baker -118
Columbia -681
Union -40
Bradford -198
Gilchrist 53
Dixie -163
Alachua -1,148
Nassau 491
Clay 126
Duval -8,746
St.Johns 7,758
Putnam -623
Flagler 578
Levy 123
Marion 1,940
Lake 1,459
Volusia -1,200
Citrus 286
Sumter 239
Seminole -3,724
Hernando 939
Orange -4,555
Pasco 5,582
Brevard -2,824
Hillsborough -6,734
Pinellas -8,989
Polk 5,790
Osceola 1,295
IndianRiver -835
Manatee 327
Hardee -343
Okeechobee -290
St.Lucie 2,611
Highlands 95
Sarasota 1,310
DeSoto -657
Martin -1,398
Charlotte 334
Glades -13
Lee 2,724
Hendry 4,489
Palm Beach -5,700
Collier -1,238
Broward -20,204
Miami-Dade -23,999
Monroe -35
Non-Charter School Enrollment Change 2019/20 to 2023/24
Loss
Gain

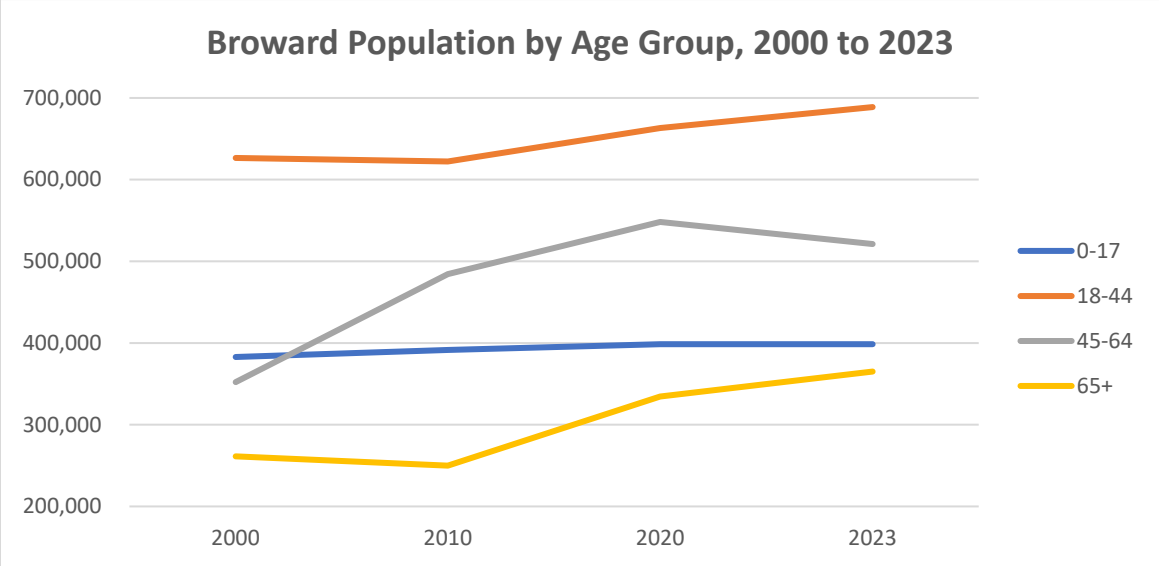

Non-Charter School
Enrollment Change
2022/23 to 2023/24
Loss
Gain
Escambia -1,233
Santa Rosa -39
Okaloosa -461
Walton 178
Holmes -32
Washington -8
Bay 253
Jackson 18
Calhoun -78
Liberty -7
Gulf -13
Franklin -10
Gadsden 106
Wakulla -18
Leon -294
Jefferson -25
Taylor -63
Madison -86
Lafayette -11
Hamilton -20
Suwannee 33
Columbia -166
Baker -74
Nassau 78
Duval -2,270
Union -15
Clay -155
Bradford -124
St.Johns 1,265
Gilchrist 65
Dixie -34
Alachua -477
Putnam -136
Flagler 211
Levy -45
Marion 776
Volusia -1,060
Citrus -60
Sumter -61
Seminole -1,272
Hernando -69
Lake 666
Orange -1,550
Pasco 1,018
Hillsborough -1,607
Pinellas -2,719
Polk 894
Osceola -645
Brevard -730
IndianRiver -246
Manatee 236
Hardee -176
Okeechobee -61
Highlands -187
St. Lucie 886
Sarasota -93
DeSoto -296
Martin -349
Charlotte -158
Glades -39
Hendry -453
Palm Beach 1,234
Lee 283
Collier 263
Broward -3,366
Miami-Dade -1,141
Monroe -72

4. Population Trend

The overall population, including the age segment that corresponds with the school-aged population, zero- to seventeen-year-olds, has been increasing steadily since the 2000 US Census. The table below reports population data for Broward County, with United States Census population counts for 2000, 2010, and 2020, and the University of Florida Bureau of Economic and Business Research (BEBR) estimates for 2023. During the 23-year period, the total population grew by 350,561, or 21.6 percent. Though the proportion of the population corresponding to zero- to seventeen-year-olds decreased from 23.6 percent to 20.2 percent relative to other population segments, the total number of persons in this age group increased by 15,631.

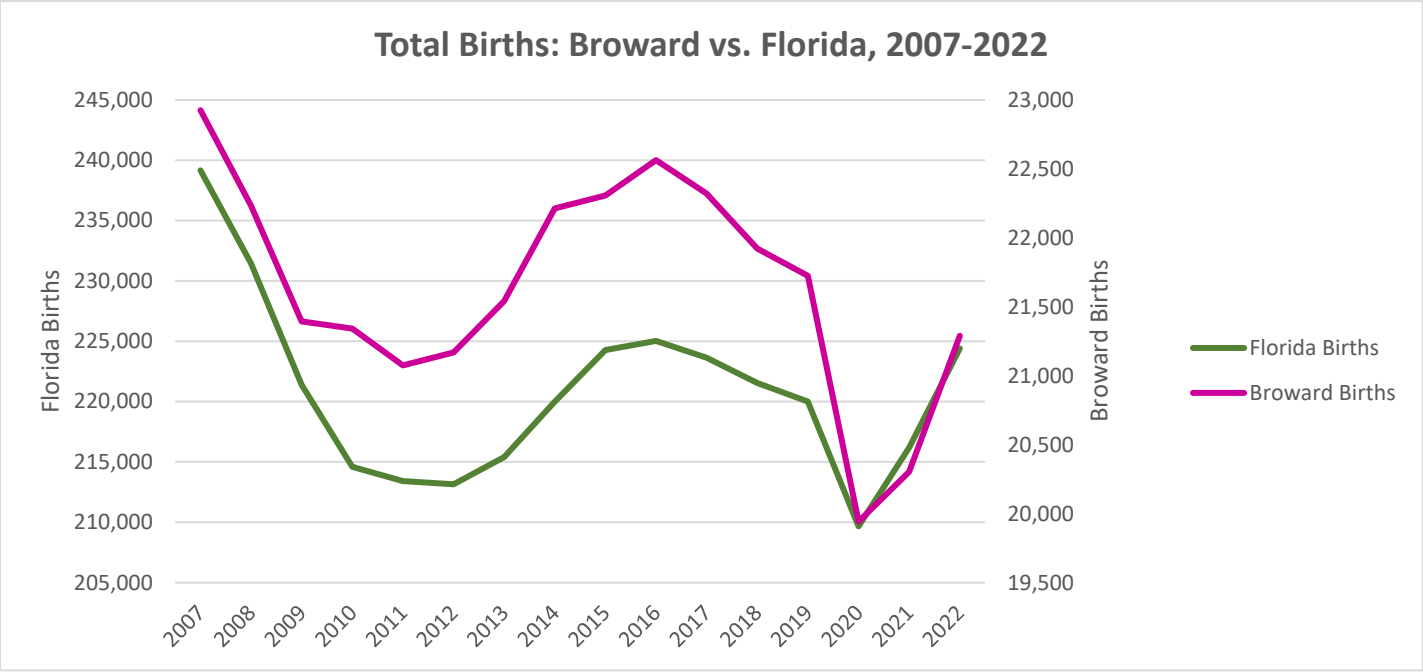
Broward County Population 2000 to 2023 by Age Group

	2000	2010	2020	2023	Change 2000 to 2023
Total Population	1,623,018	1,748,066	1,944,375	1,973,579	350,561
% By Age group:					
0-17	23.6%	22.4%	20.5%	20.2%	-3.4 points
18-44	38.6%	35.6%	34.1%	34.9%	-3.7 points
45-64	21.7%	27.7%	28.2%	26.4%	4.7 points
65+	16.1%	14.3%	17.2%	18.5%	2.4 points
Population by Age Group					
0-17	383,032	391,567	398,597	398,663	15,631
18-44	626,485	622,311	663,032	688,779	62,294
45-64	352,195	484,214	548,314	521,025	168,830
65+	261,306	249,974	334,432	365,112	103,806

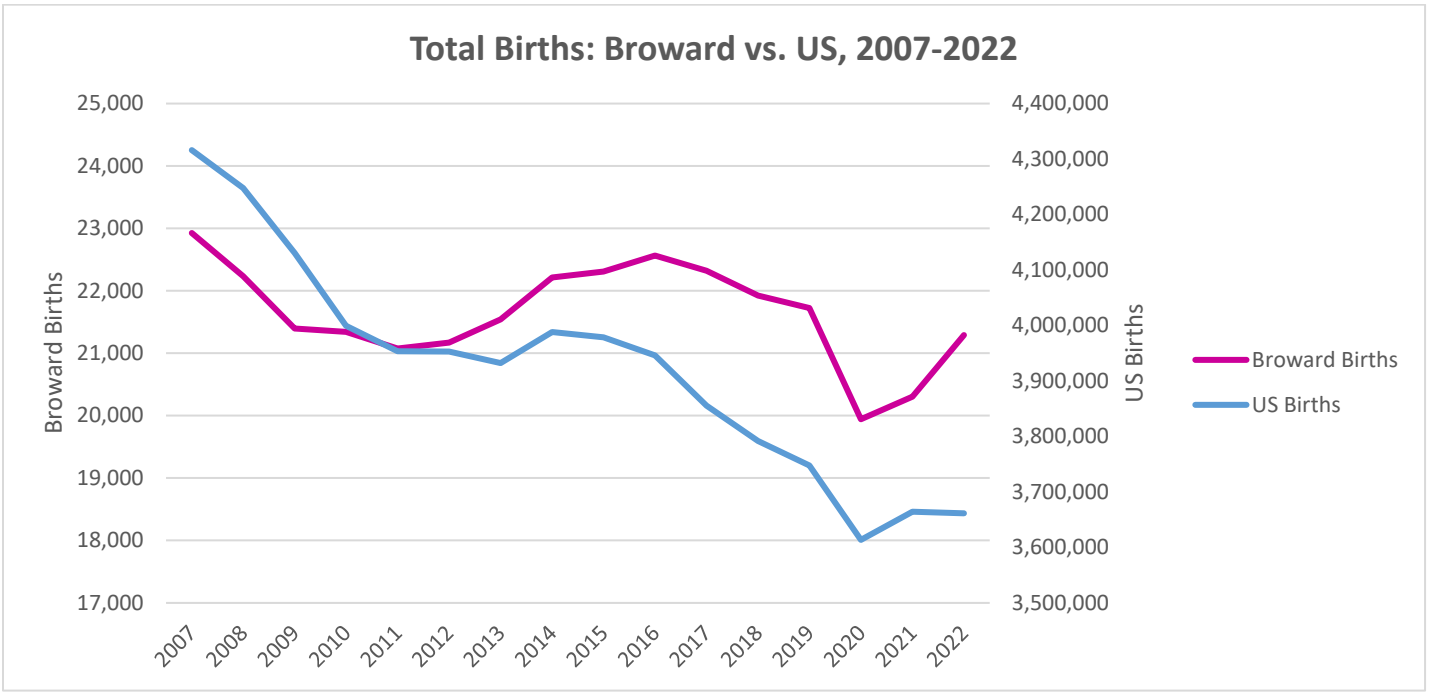


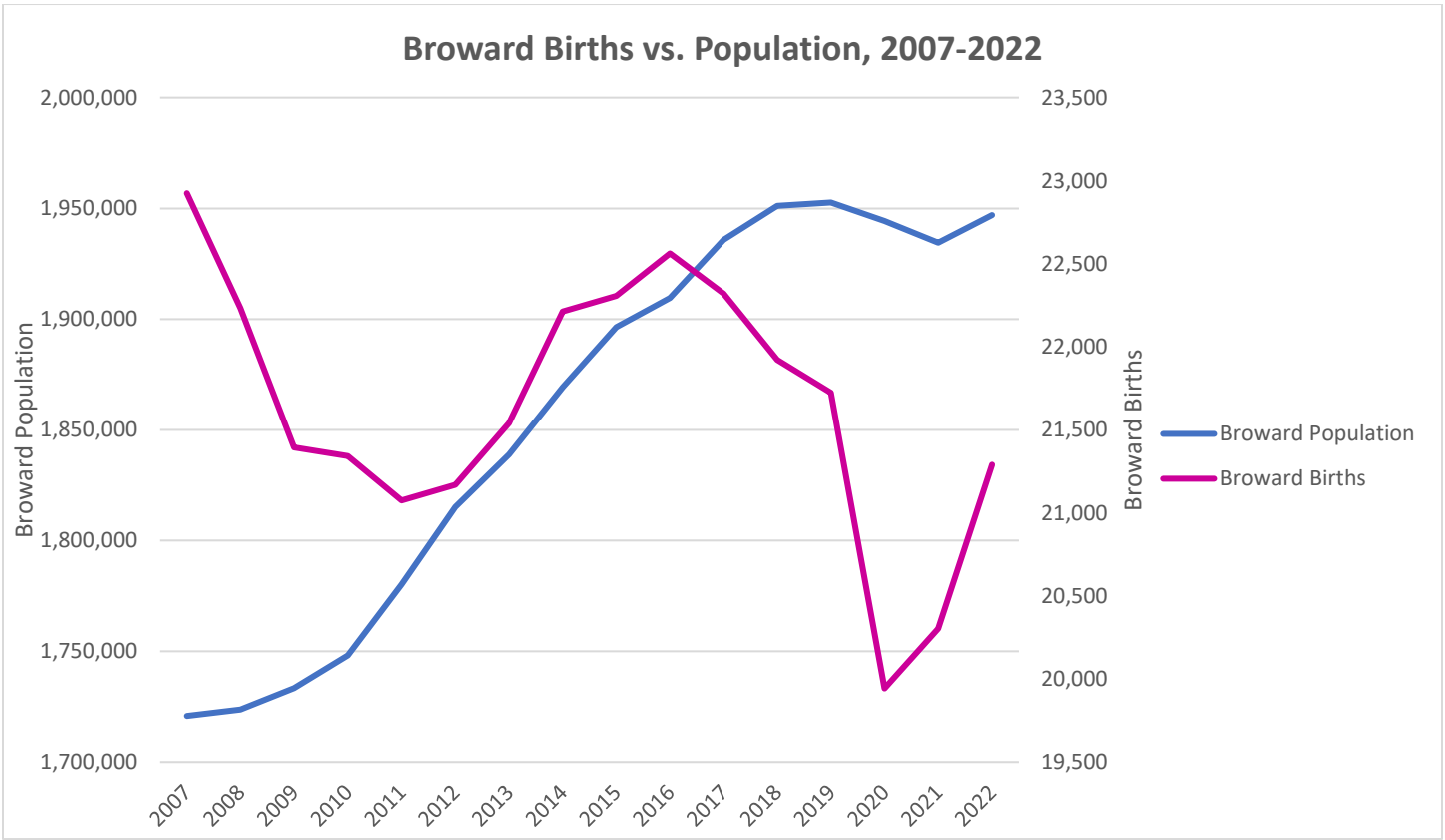
5. Births and Migration

One metric that is frequently misattributed as a driver of enrollment decline is the birth rate, or more accurately, the total number of live births, in Broward County. While the number of actual births in Broward County, and Florida (and the US as well) as a whole, tracks well particularly with events impacting economic conditions, it is not a good predictor of overall population growth or decline. The graphs below illustrate 1) total births in Broward County and the State of Florida from 2007 to 2022, 2) total births in Broward County and the United States from 2007 to 2022, and 3) total births versus total population in Broward County from 2007 to 2022.



As can be seen, total population does not vary with the number of live births in Broward County, but rather follows a general upward trend independent of the fluctuations in births. Despite this however, the year with the lowest births in the series, 2020, the onset of the COVID-19 pandemic, will very likely impact the size of the incoming kindergarten cohort in 2025, but it remains to be seen to what degree this will be affect District enrollment.


Total Births: Broward vs. US, 2007-2022
Broward Births
US Births
25,000
24,000
23,000
22,000
21,000
20,000
19,000
18,000
17,000
4,400,000
4,300,000
4,200,000
4,100,000
4,000,000
3,900,000
3,800,000
3,700,000
3,600,000
3,500,000
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
Broward Births
US Births


Broward Births vs. Population, 2007-2022
Broward Population
Broward Births
2,000,000
1,950,000
1,900,000
1,850,000
1,800,000
1,750,000
1,700,000
23,500
23,000
22,500
22,000
21,500
21,000
20,500
20,000
19,500
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
Broward Population
Broward Births

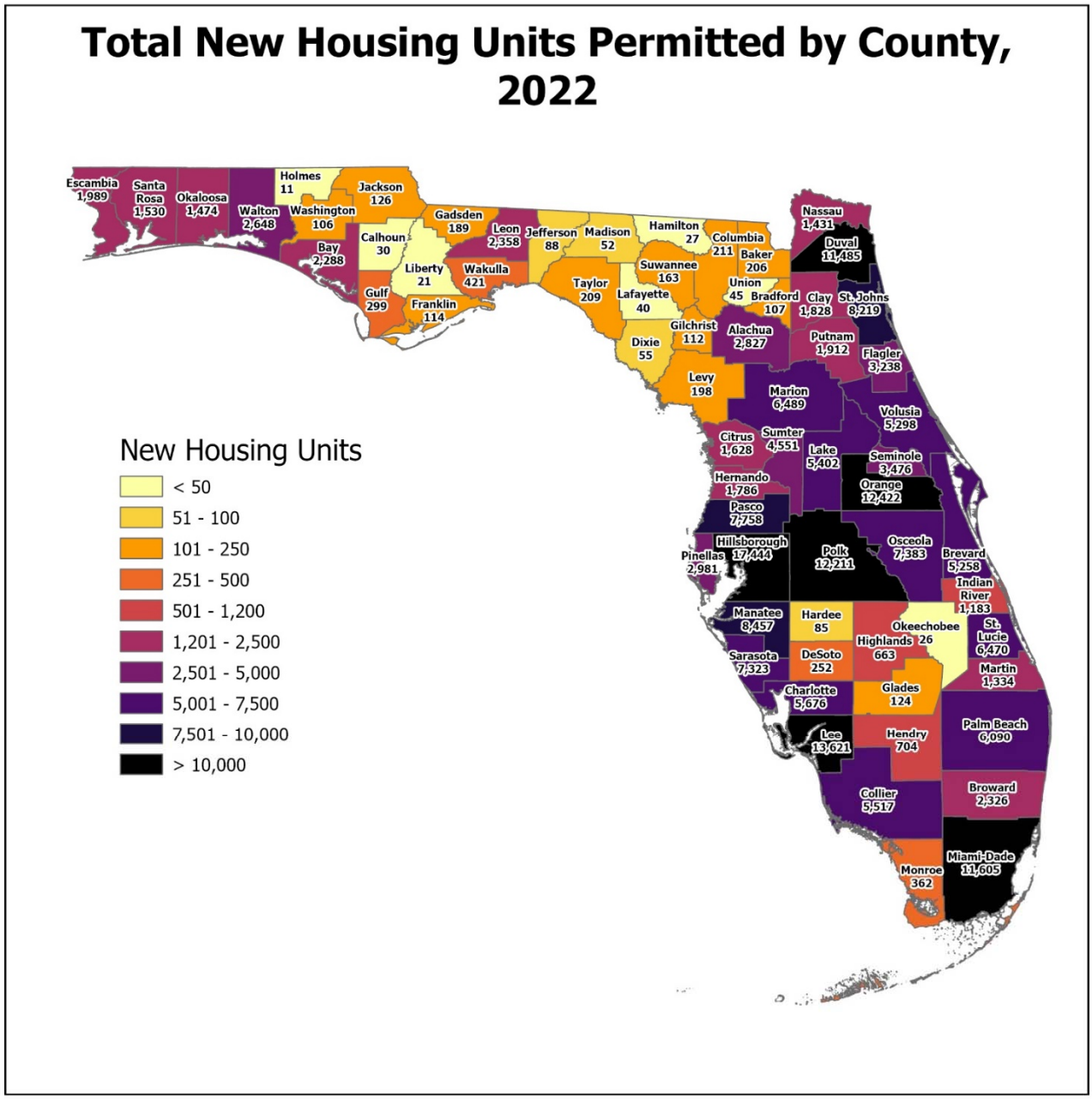
The reason for the disconnect between population growth and fluctuating births is that rate of natural increase, or births minus deaths, is generally less significant as a population driver than inward or outward migration. In Florida as a whole, the total number of deaths is greater than the number of births, which indicates a negative rate of natural change. Florida's deficit in births to deaths of -89,343 for the period 2020 to 2023, however, is superseded by the high net migration into the state of 1,186,023, resulting in a total net increase of 1,096,680 over the three-year period. Broward County, by contrast, registered more births than deaths during this period, despite it corresponding with a dip in the number of live births, and therefore has a positive rate of natural change. The natural population increase of 7,610 represents 26.1 percent of the total population increase of 29,204 from 2020 to 2023. Miami-Dade County, Broward's neighbor to the south, also had a positive ratio of natural change, though it accounts for less (17 percent) of the county's total population increase than in Broward County. Palm Beach County, by contrast, saw more deaths than births, like the state of Florida as a whole.

	Total Change 2020–2023			Components of Change		% Change Due to:	
		Births	Deaths	Natural Change	Net Migration	Natural Change	Net Migration
FLORIDA	1,096,680	650,237	739,580	(89,343)	1,186,023	0	100
Broward	29,204	61,540	53,930	7,610	21,594	26	74
Miami-Dade	67,187	85,523	74,186	11,337	55,850	17	83
Palm Beach	40,527	44,117	51,595	(7,478)	48,005	0	100

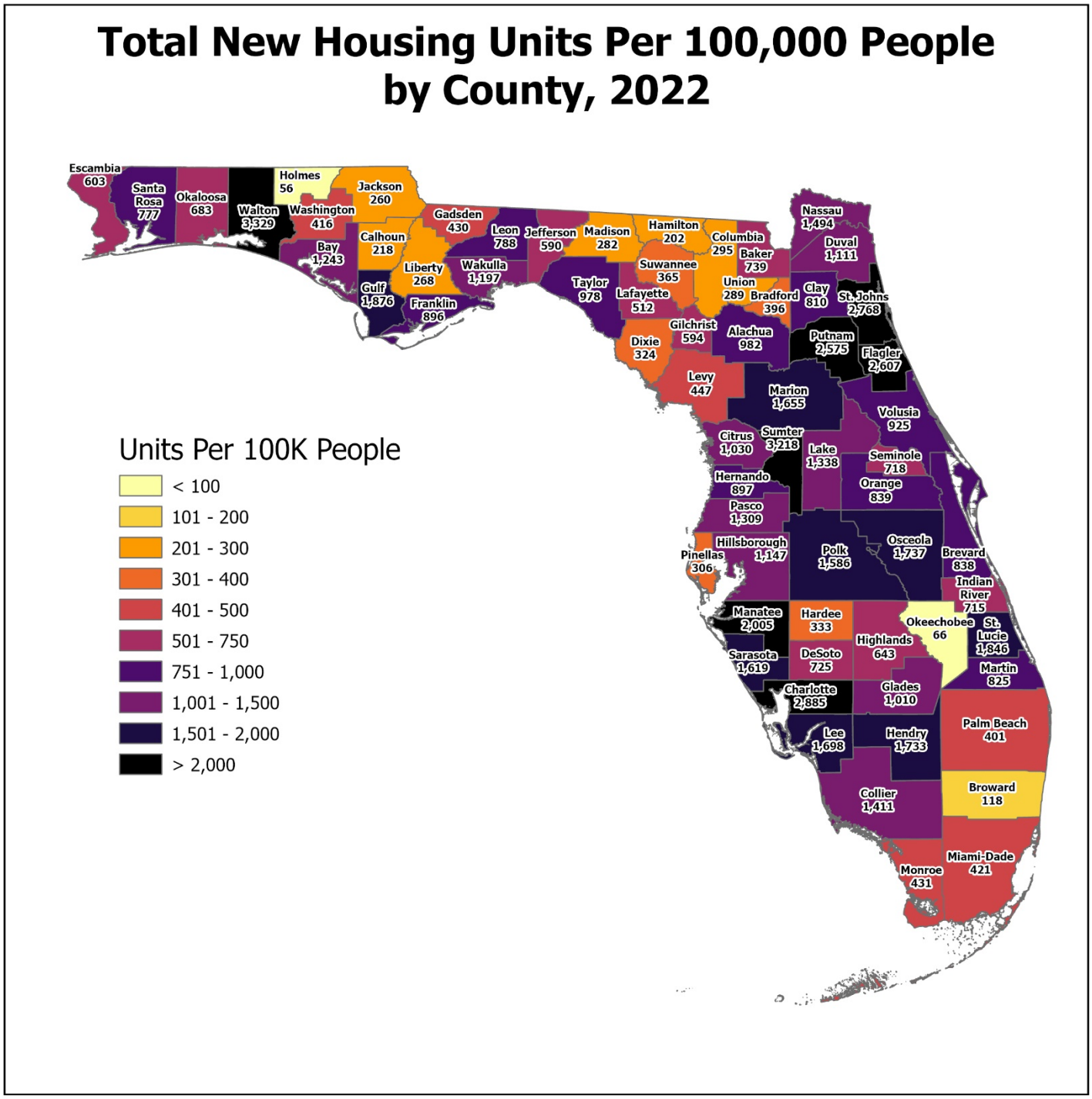
6. Housing

A major driver in population growth or decline is the supply of new housing, and new dwelling units coming online is a prerequisite for growth. The availability of single-family homes, in particular, is critical in attracting families with children. Broward County is unique among south Florida school districts in collecting forecasted residential certificates of occupancy form its principal municipalities, so it is difficult to perform a detailed analysis on how Broward might compare to its neighbors. The U.S. Census Bureau Building Permits Survey (November 27, 2023), however, does provide data, at the county level, on all new building permits being pulled for residential structures, overall and specifically for single-family dwellings.

The following two maps show total new housing units for all counties in Florida, and total housing units by county per 100,000 people. In terms of the raw total number of housing units being permitted in 2022, Broward County does not appear to be an outlier, though it is clearly not among the counties with the greatest amount of home building occurring.

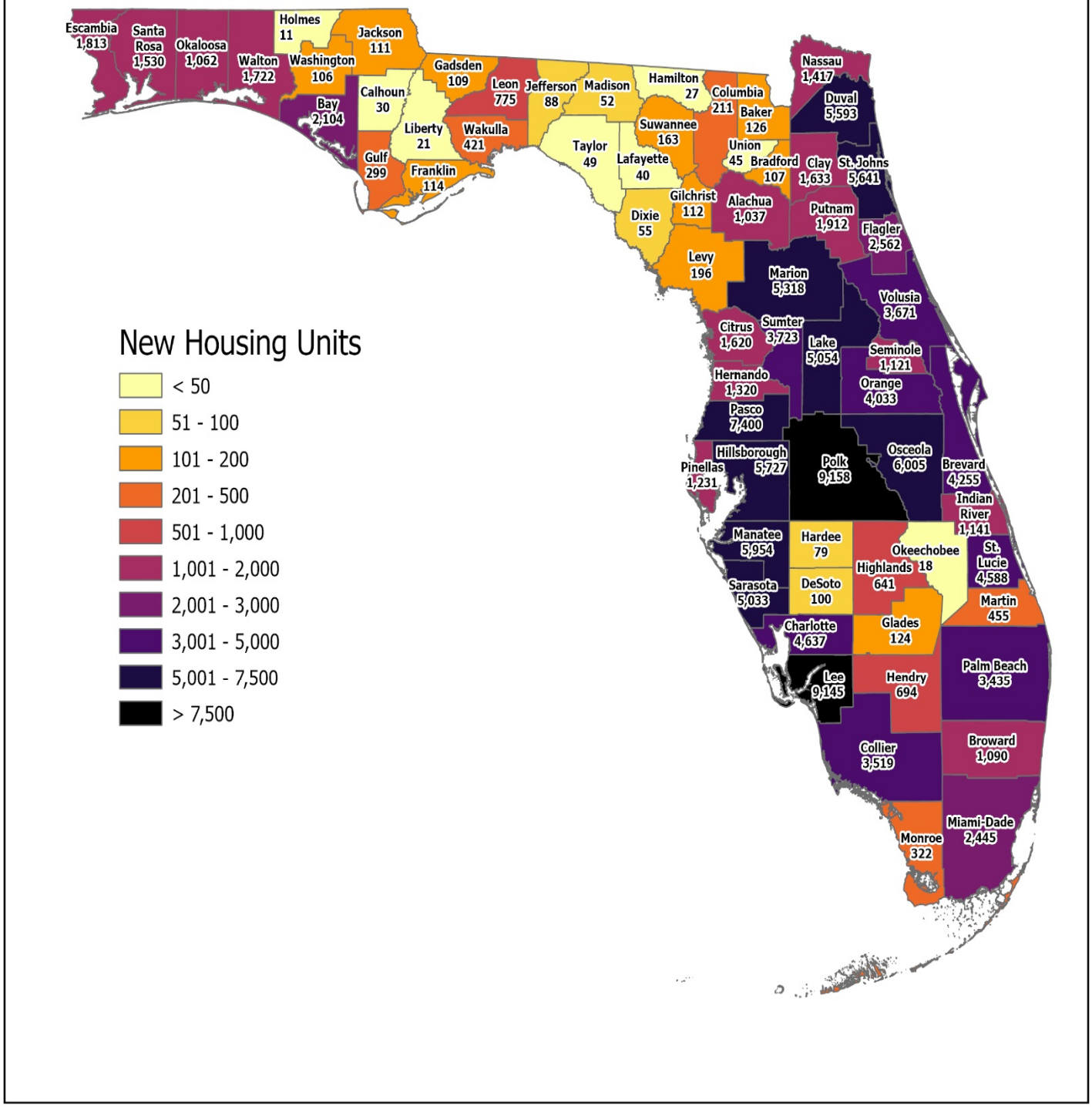


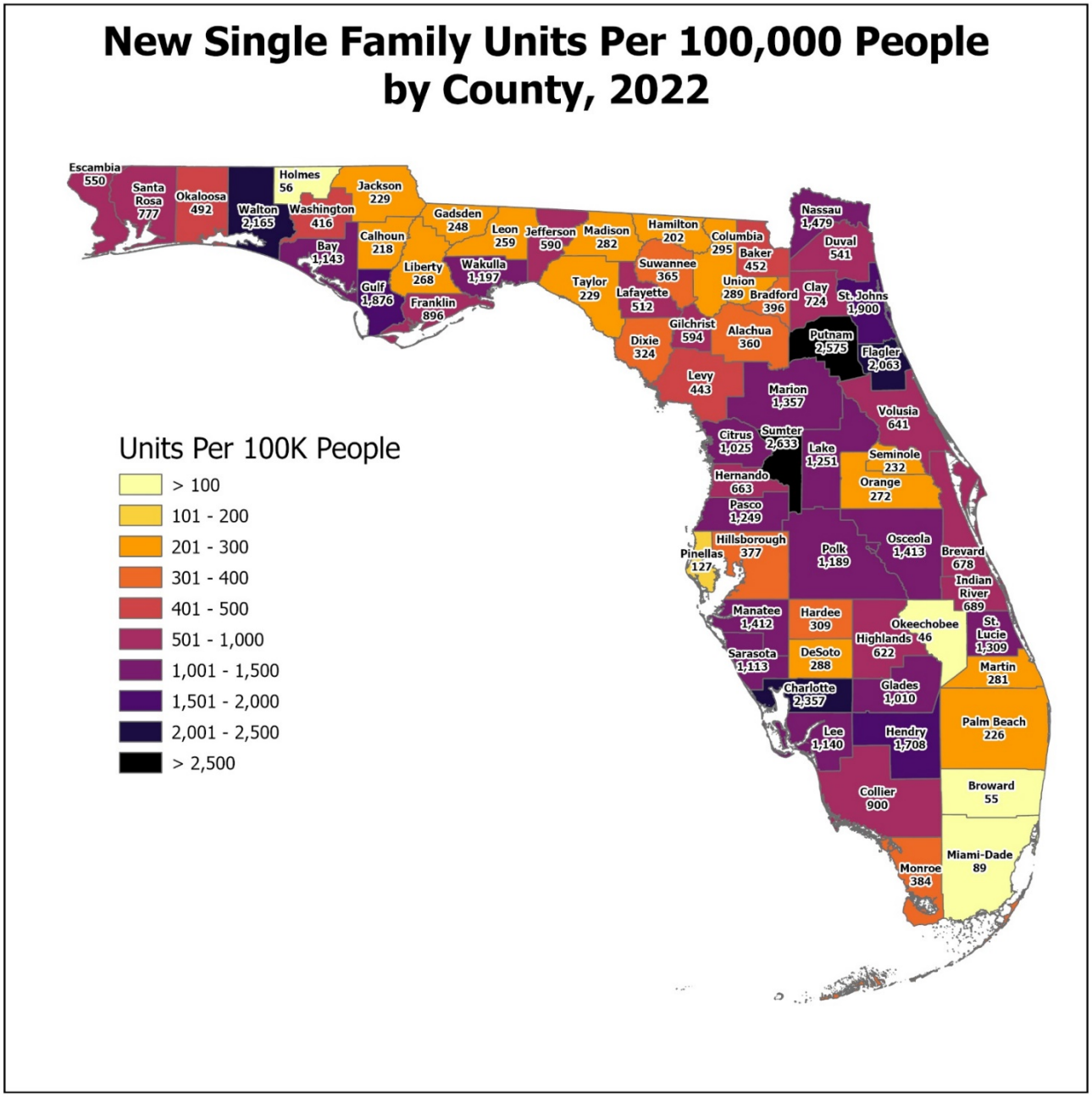
This is misleading, however, as Broward County has the second highest population of any county in the state, and when this is addressed by normalizing the housing per 100,000 residents, it emerges as the county with the third lowest rate of building (map below).



When only building permits for single-family homes are considered, again Broward County does not stand out in terms of the raw total units being built but normalized for every 100,000 residents it has the second lowest rate of building in the state. By this measure, Miami-Dade is revealed as an outlier as well, with the fourth lowest rate of single-family home building in the state.

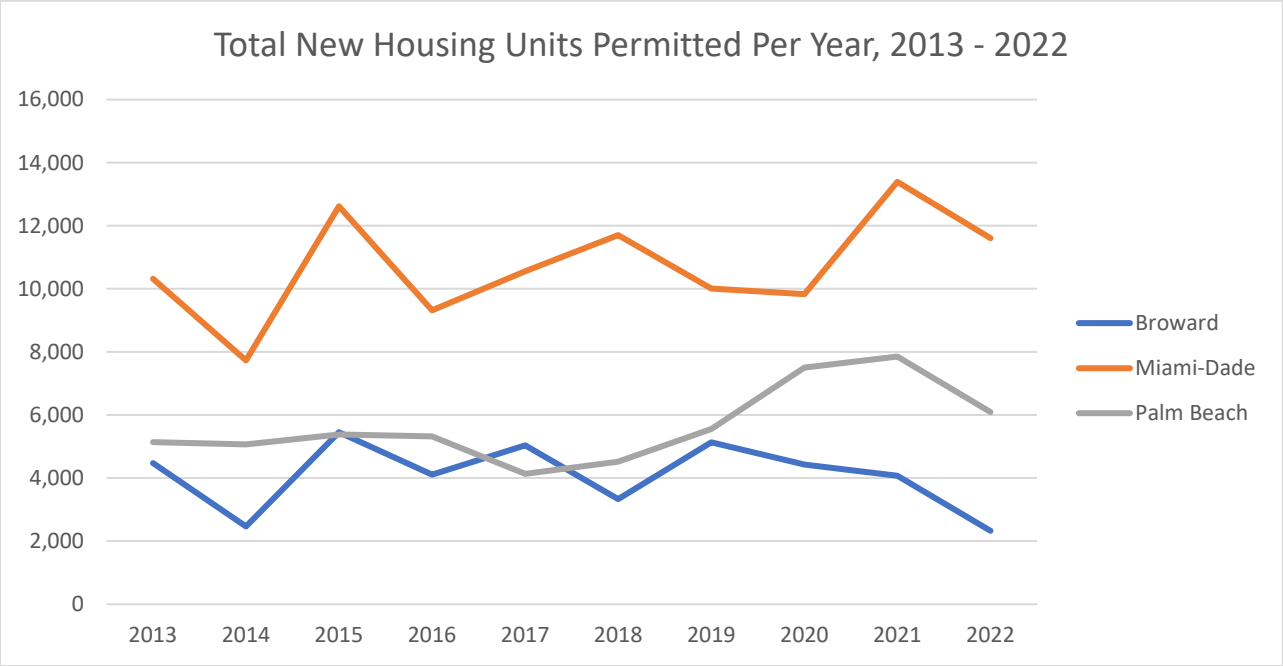
New Single Family Units Permitted by County, 2022

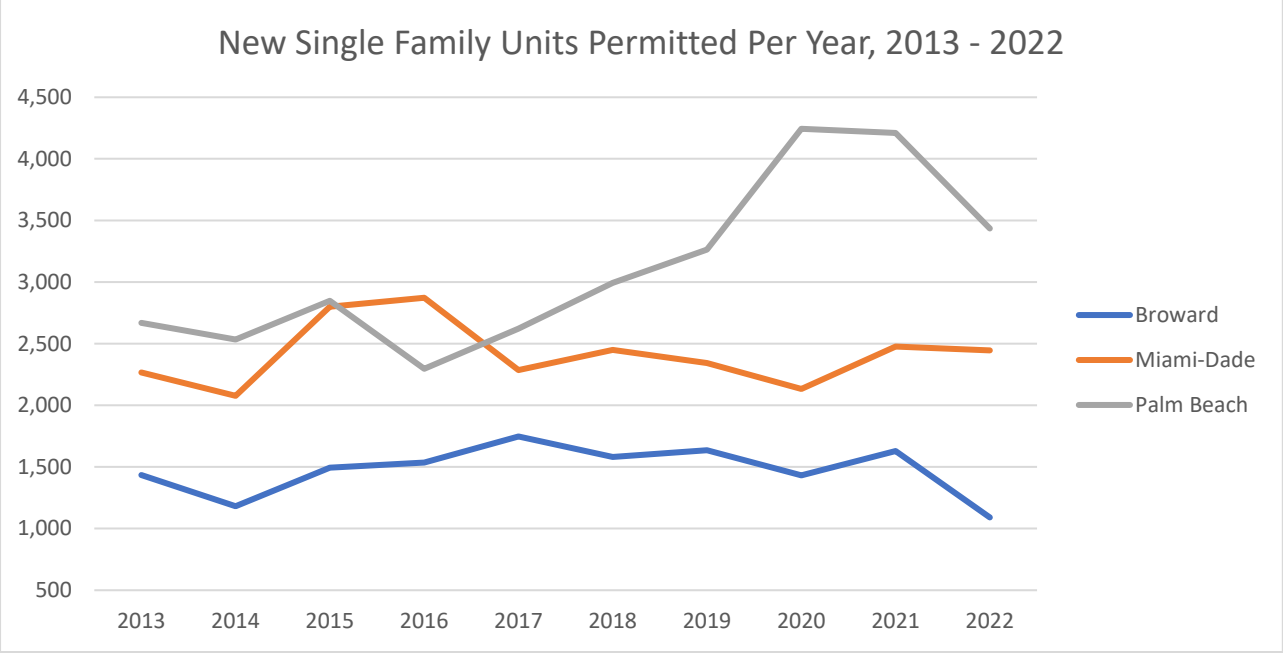




The two graphs below illustrate the data from the Building Permits Survey for just Broward, Miami-Dade and Palm Beach Counties. Note that this data is not normalized for population size, but instead represents the raw total units being permitted in the three counties. While Miami-Dade County saw the highest total number of housing units during the entire period, only about twenty percent of these units were new single-family homes, the housing type typically correlated with school enrollment growth. If single-family homes are parsed out separately, Palm Beach County stands above the other two counties, despite being smaller in overall population. In both total housing and single-family housing, Broward County issued the lowest number of permits in every year beginning in 2018.

The above is not surprising considering that Broward County has the least remaining buildable land among the three counties, and that most recent residential development has been in higher density housing types, including townhomes, and mid-rise and high-rise buildings. High-rise buildings have traditionally generated the lowest number of school-aged children, though many of the new high-rise developments in downtown Fort Lauderdale, do have public school students living in them.





7. Assigned Students as Percentage of Available Capacity

The apparent discrepancy between the increasing population of school-age children and the decreasing enrollment in BCPS schools can be explained by the rapid proliferation of non-district school choice options, including charter and private schools, but also relatively novel options such as private school vouchers, statewide virtual schools, parent-run micro-schools and voucher-supported home schooling. Charter schools, which are part of the public school system in Broward County, have seen the most significant growth in enrollment since 2010, increasing by 26,559 students, while at the same time District schools (including center schools) decreased by 32,325 students. In 2023/24, 49,833 students are attending Broward County charter schools, and this number closely matches the 49,310 unutilized seats in the District's permanent capacity.

The total BCPS District plus charter school enrollment in 2023/24, 251,106, is actually slightly higher than the total number of permanent capacity seats in the District's facilities portfolio, of 249,023. If all 49,833 charter school students in 2023/24 in Broward County chose to return to district-managed schools, there would not be enough space to accommodate them all. While this is an extremely unlikely scenario, it does allow for an analysis of where district capacity is misaligned with the total potential pool of students who could be attending our schools. In some cases, the total number of district and charter school students residing within the attendance area boundary of a particular school may exceed the total space at the school. If most of the students in that boundary chose to attend that school, there may be an issue of over-enrollment.

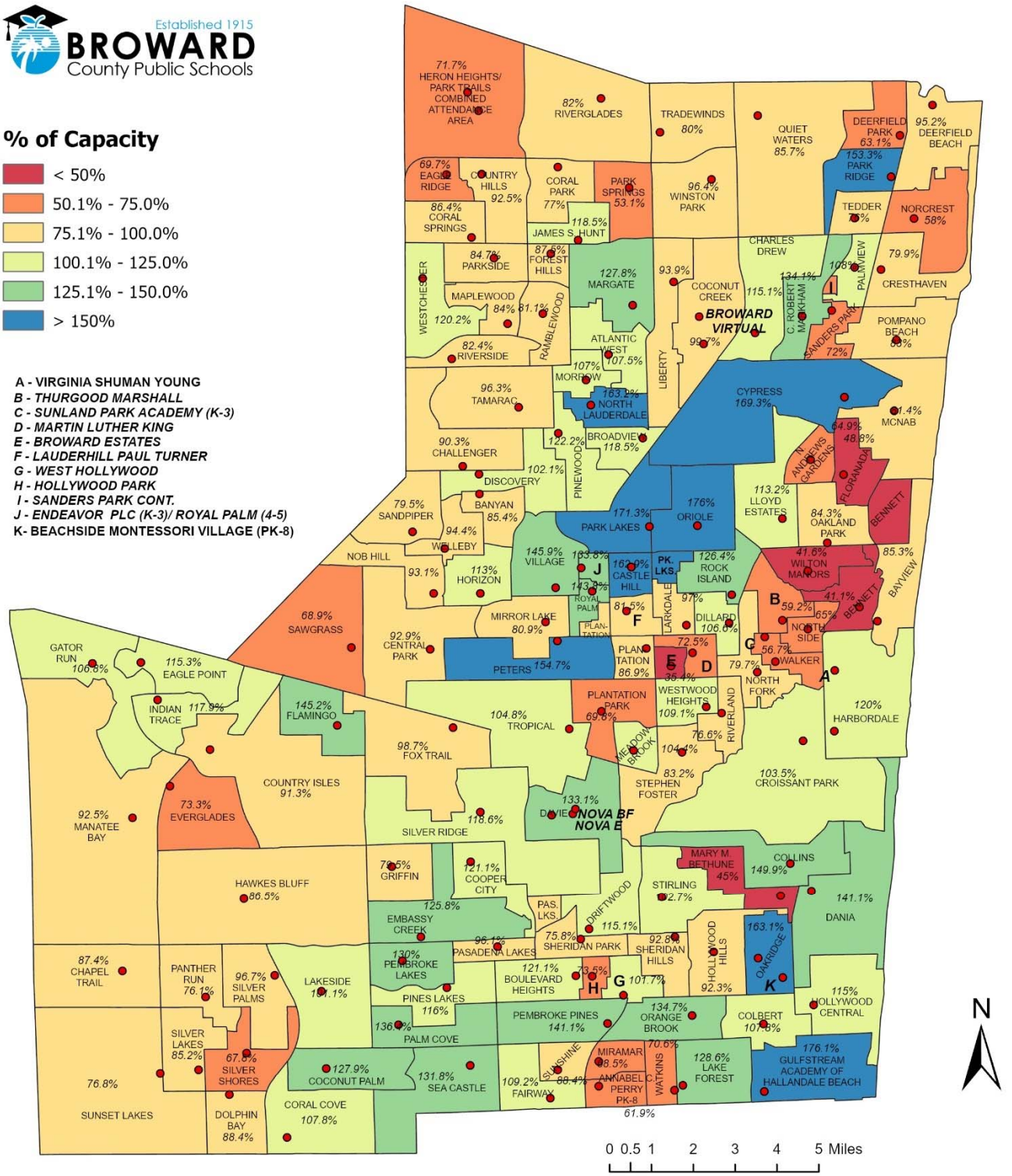
By contrast, there are also schools throughout the district where the school's capacity is greater than the total number of students living in the boundary so that even if every student living in its attendance area chose to attend the school, the school would be under-enrolled unless it could attract students from outside the boundary. If such schools are not drawing in out-of-boundary students, then they are most likely under-enrolled.

The following set of maps, for elementary, middle, and high schools, shows the total number of students (District plus charter) living in the boundary of each school as a percentage of its permanent capacity. Note that these maps do not capture the number of private school students living in BCPS attendance areas, and therefore in areas with higher private school enrollment, there may be many more students living in a school's boundary than is reported here.

Total Assigned Students as a % of Permanent Capacity

Elementary Schools

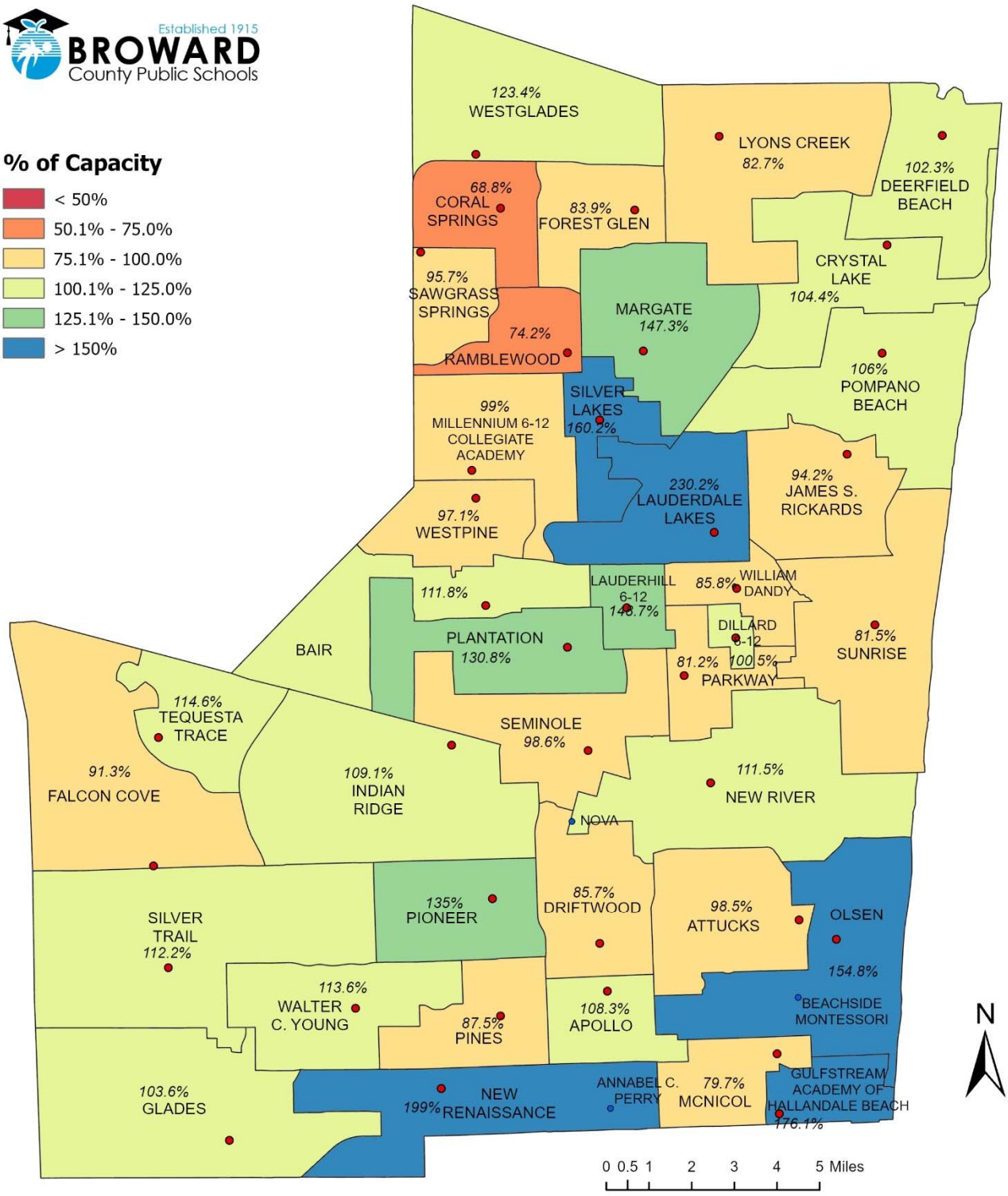
2023/24



Demographics & Enrollment Planning Department

Updated: 3/8/2024

Total Assigned Students as a % of Permanent Capacity
Middle Schools
2023/24



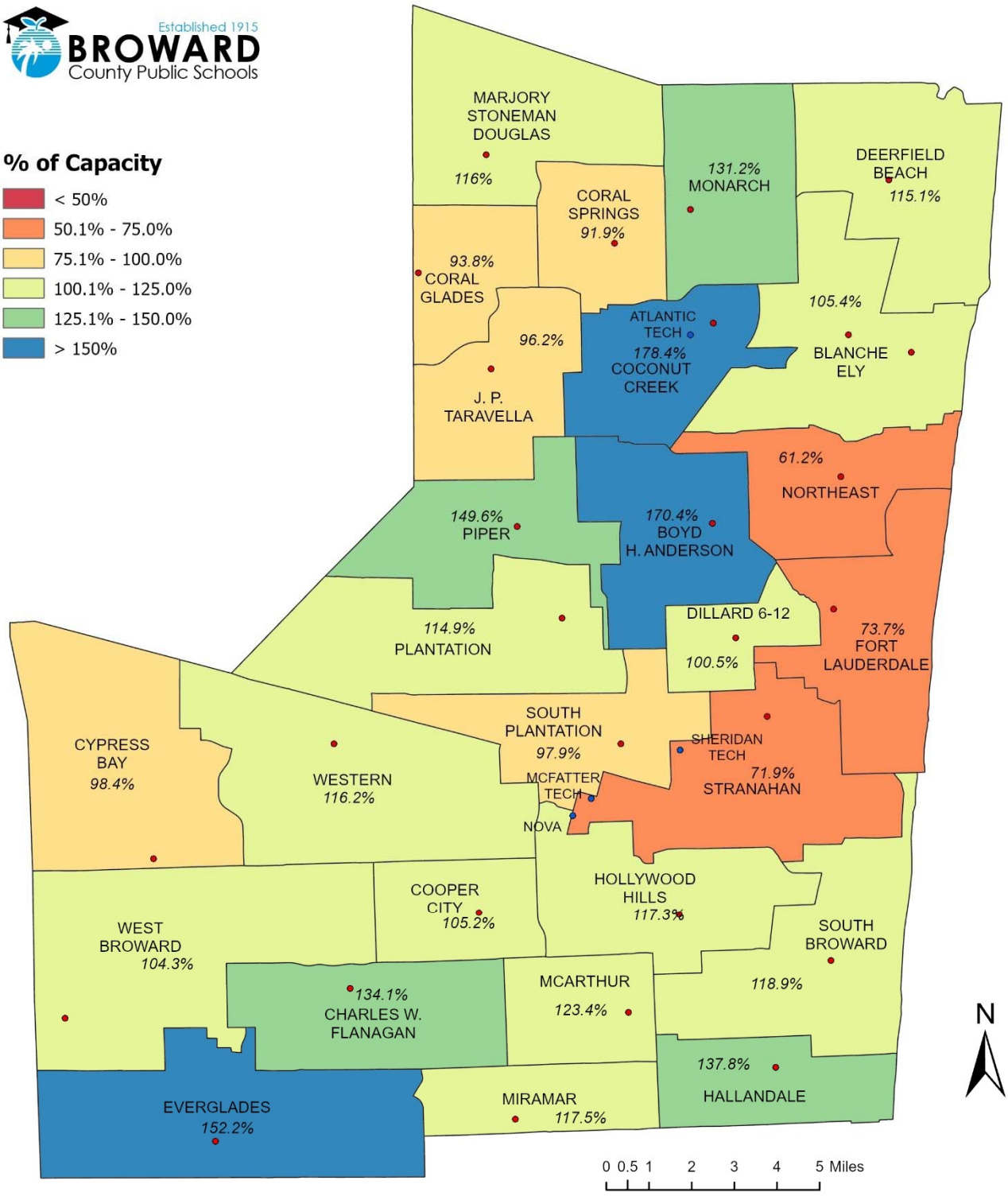
Demographics & Enrollment Planning Department

Updated: 3/8/2024

Total Assigned Students as a % of Permanent Capacity

High Schools

2023/24



Demographics & Enrollment Planning Department

Updated: 3/8/2024

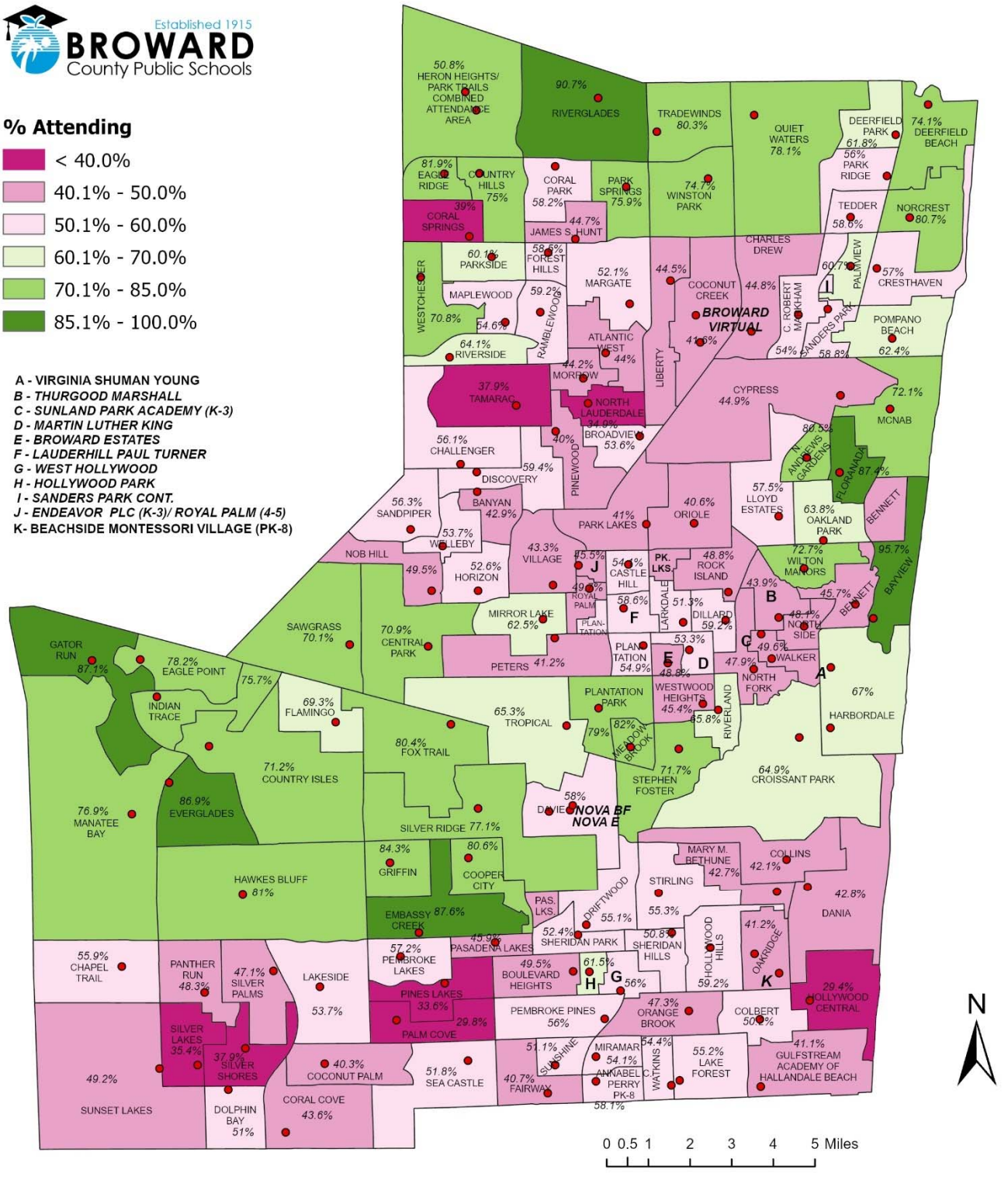
8. Stay Rate

A metric that may serve as a good proxy for how favorably a school is viewed by the community it serves. “stay” rate- the percentage of students residing in boundary who are attending the school. This rate only assesses the population of students attending either BCPS District or charter schools and does not capture those students who are attending private schools, who are home-schooled, who attend schools in other counties or those in state-managed virtual schools, as these students are not registered in the BCPS student information system and therefore cannot be identified by residing school attendance area. For schools with a low “stay” rate, students are attending either another District school or a charter school. The District average stay rate for all levels is 58.7 percent in 2023/24, though this ranges from 29.4 percent (Hollywood Central Elementary) to 96.9 percent (Cypress Bay High School). The following three maps show the “stay” rates for elementary, middle, and high schools in 2023/24.

Percentage of Assigned Students Attending

Elementary Schools

2023/24



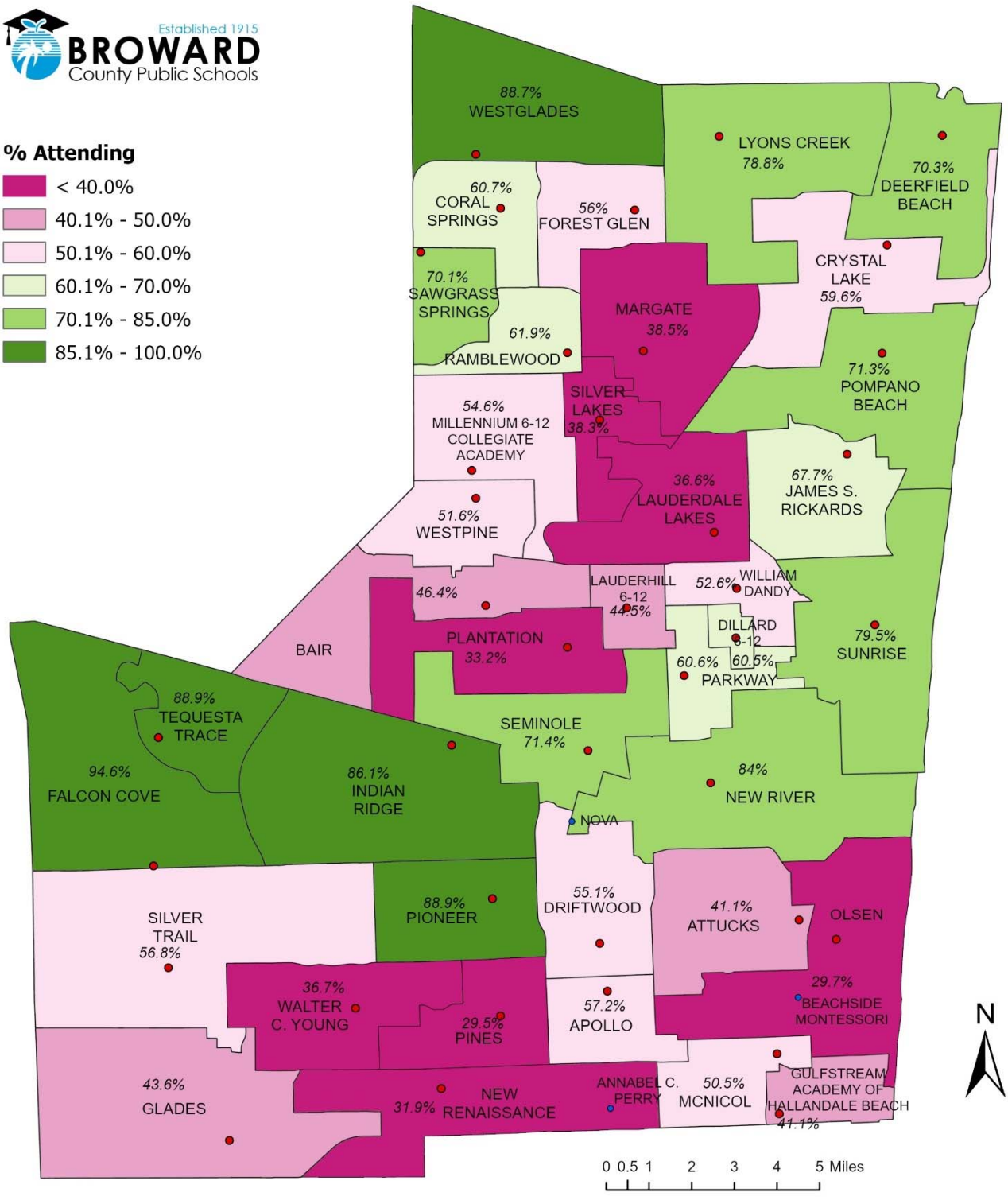
Demographics & Enrollment Planning Department

Updated: 3/13/2024

Percentage of Assigned Students Attending

Middle Schools

2023/24



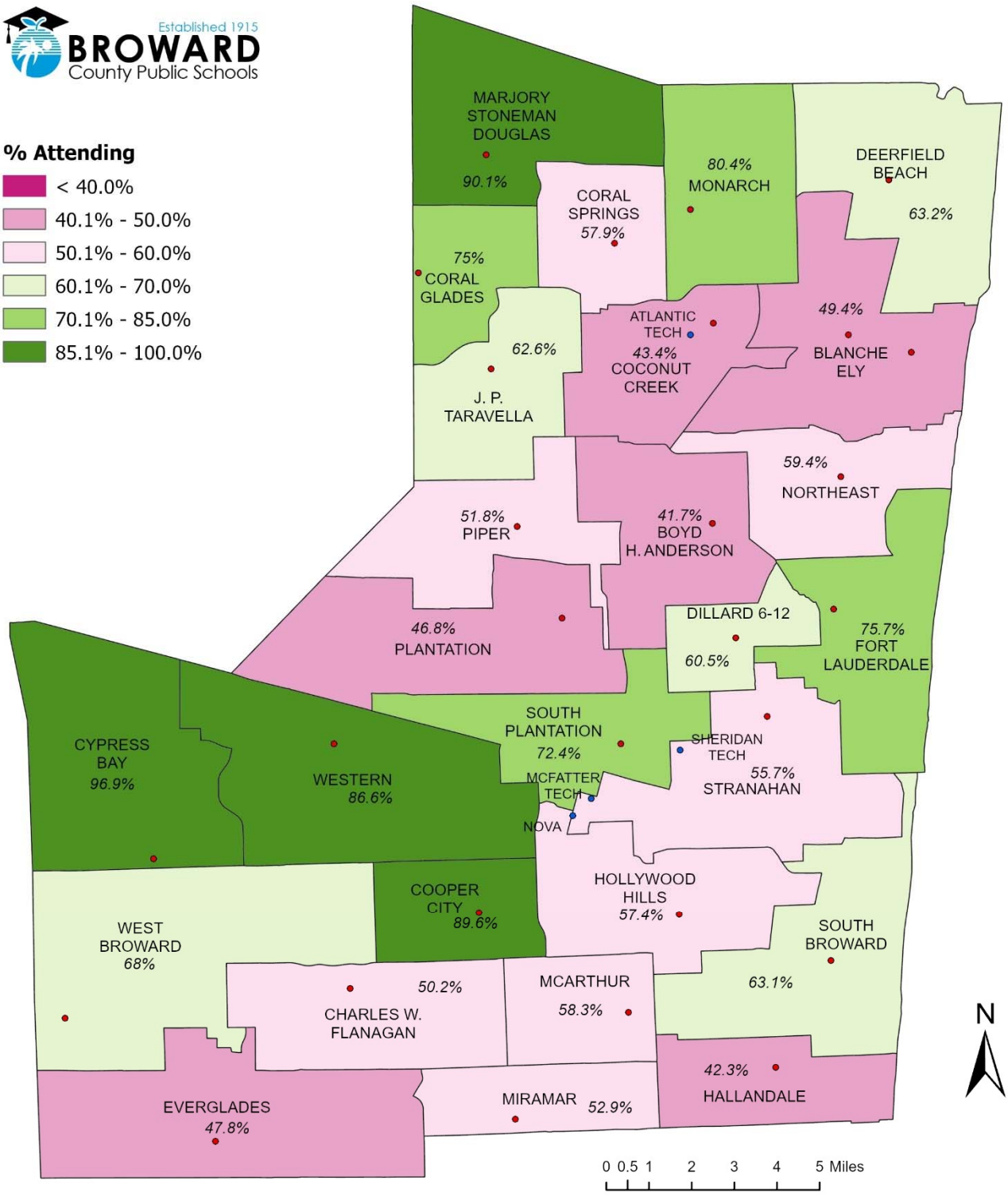
Demographics & Enrollment Planning Department

Updated: 3/13/2024

Percentage of Assigned Students Attending

High Schools

2023/24



Demographics & Enrollment Planning Department

Updated: 3/13/2024

For schools with low “stay” rates, the students not attending those schools will be attending either other District schools through school choice (reassignments, magnet programs, Nova Schools, etc.), or charter schools. There may be a variety of factors causing students to choose other BCPS schools over their assigned boundary schools, though in general these students do not constitute an opportunity to regain overall market share as they remain within the BCPS system. Schools where a significant proportion of the residing students choose to leave to attend another BCPS school typically occur in areas with fewer charter schools, which might otherwise attract students away from the BCPS fold.

9. School Choice

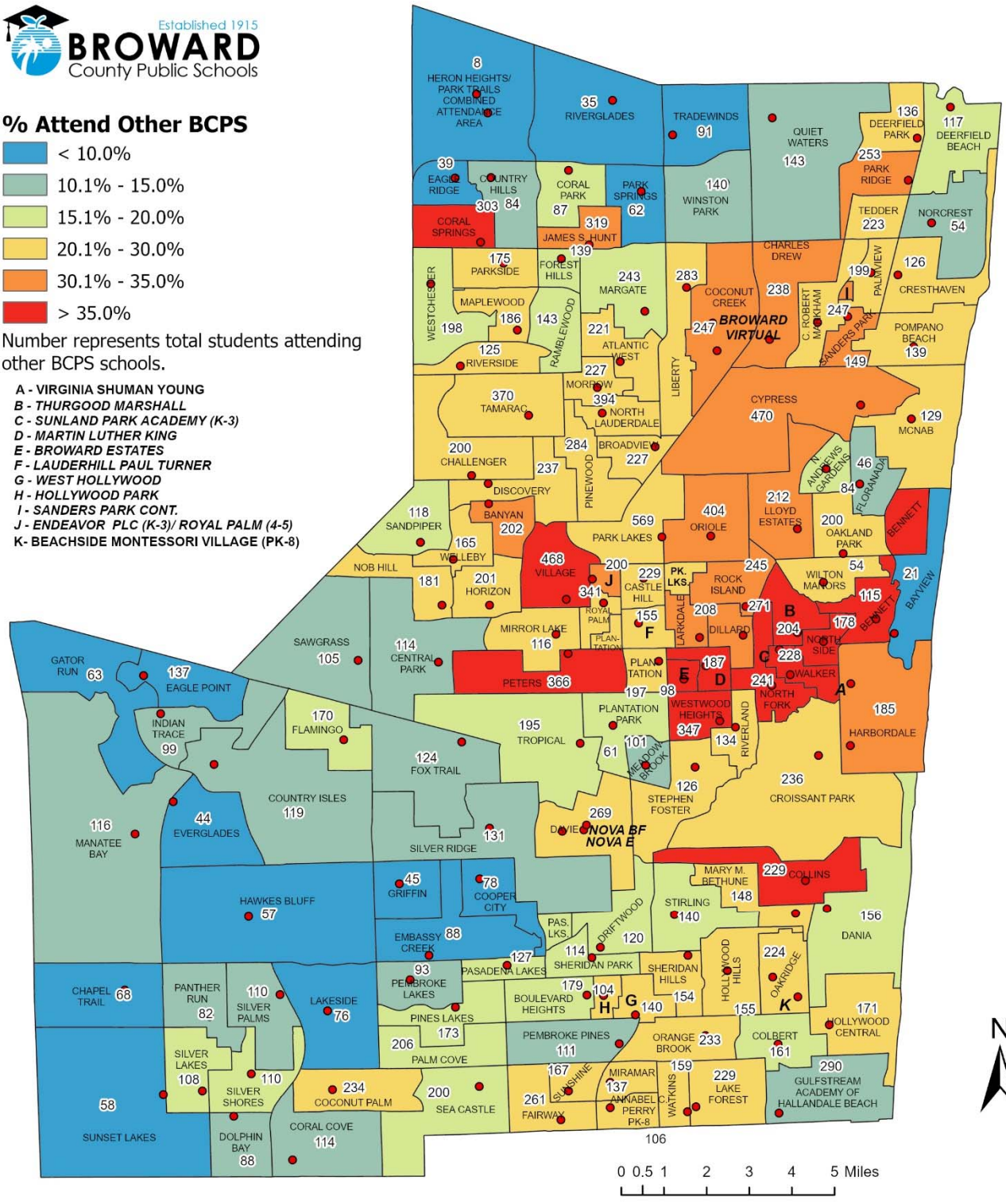
9.1 Attending Other BCPS

The following set of maps shows the percentage of elementary, middle, and high school students, per attendance area, who choose to attend other BCPS schools, either through reassignment, magnet programs, ESE or disciplinary placement, or enrollment in a non-boundary school such as the Nova Schools or College Academy.

% of Students Attending Other BCPS Schools

Elementary Schools

2023/24



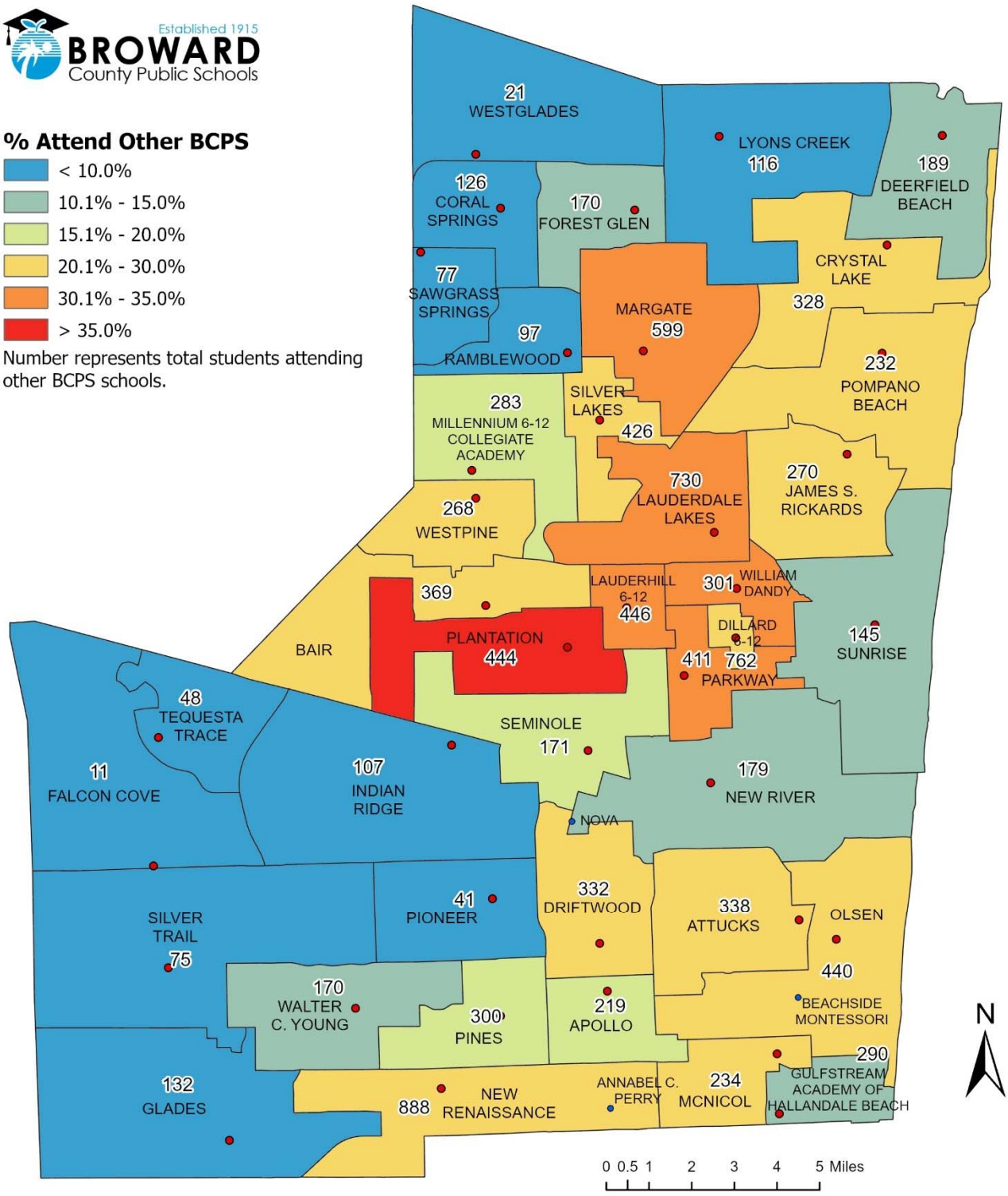
Demographics & Enrollment Planning Department

Updated: 3/8/2024

% of Students Attending Other BCPS Schools

Middle Schools

2023/24



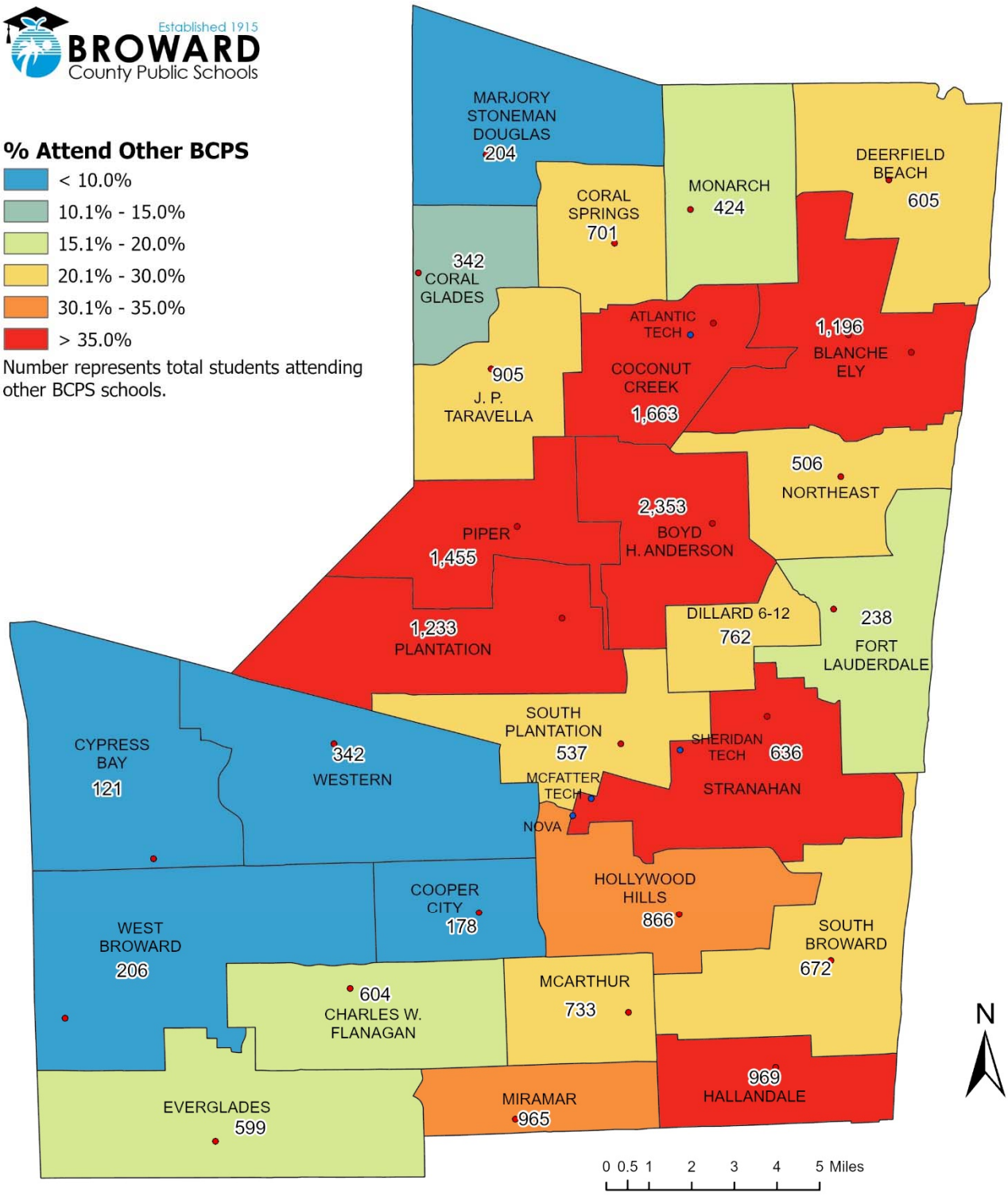
Demographics & Enrollment Planning Department

Updated: 3/8/2024

% of Students Attending Other BCPS Schools

High Schools

2023/24



Demographics & Enrollment Planning Department

Updated: 3/8/2024

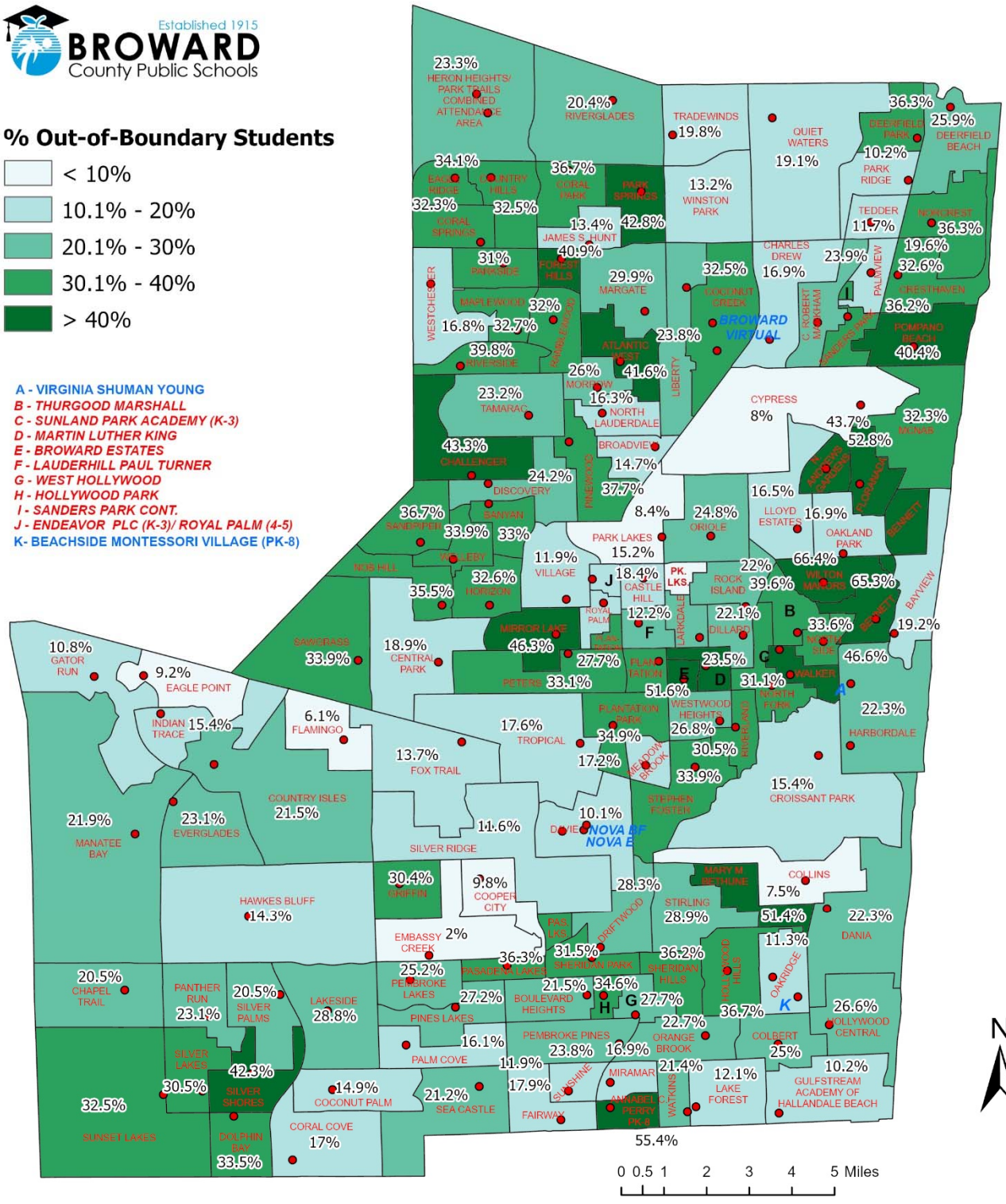
9.2 Students from Out-of-Boundary

The counterpart of stay rate is the “pull” rate, the percentage of students in a school who have chosen to attend there but reside in the attendance areas of other schools. It’s important to note, however, that schools with low rates of out-of-boundary students attending may be operating close to, at, or above their permanent capacity with only in-boundary students, and therefore do not have space for other students to assign through school choice. In these cases, a low “pull” rate does not indicate low desirability, and therefore this metric, along with the following set of maps, should be interpreted in the context of both facility utilization and “stay’ rate.

% of Students Attending from Outside the Boundary

Elementary Schools

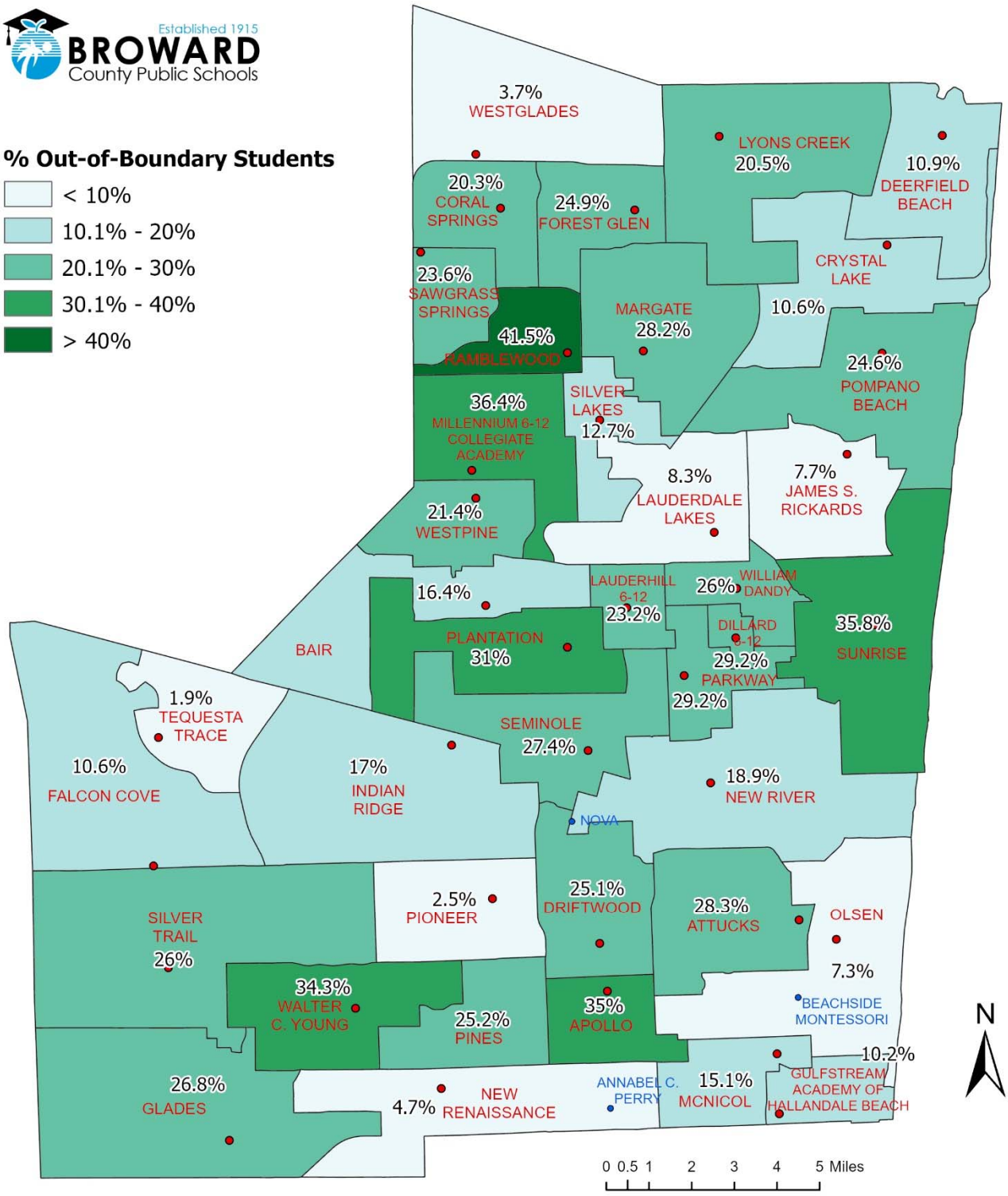
2023/24



Demographics & Enrollment Planning Department

Updated: 3/13/2024

% of Students Attending from Outside the Boundary
Middle Schools
2023/24



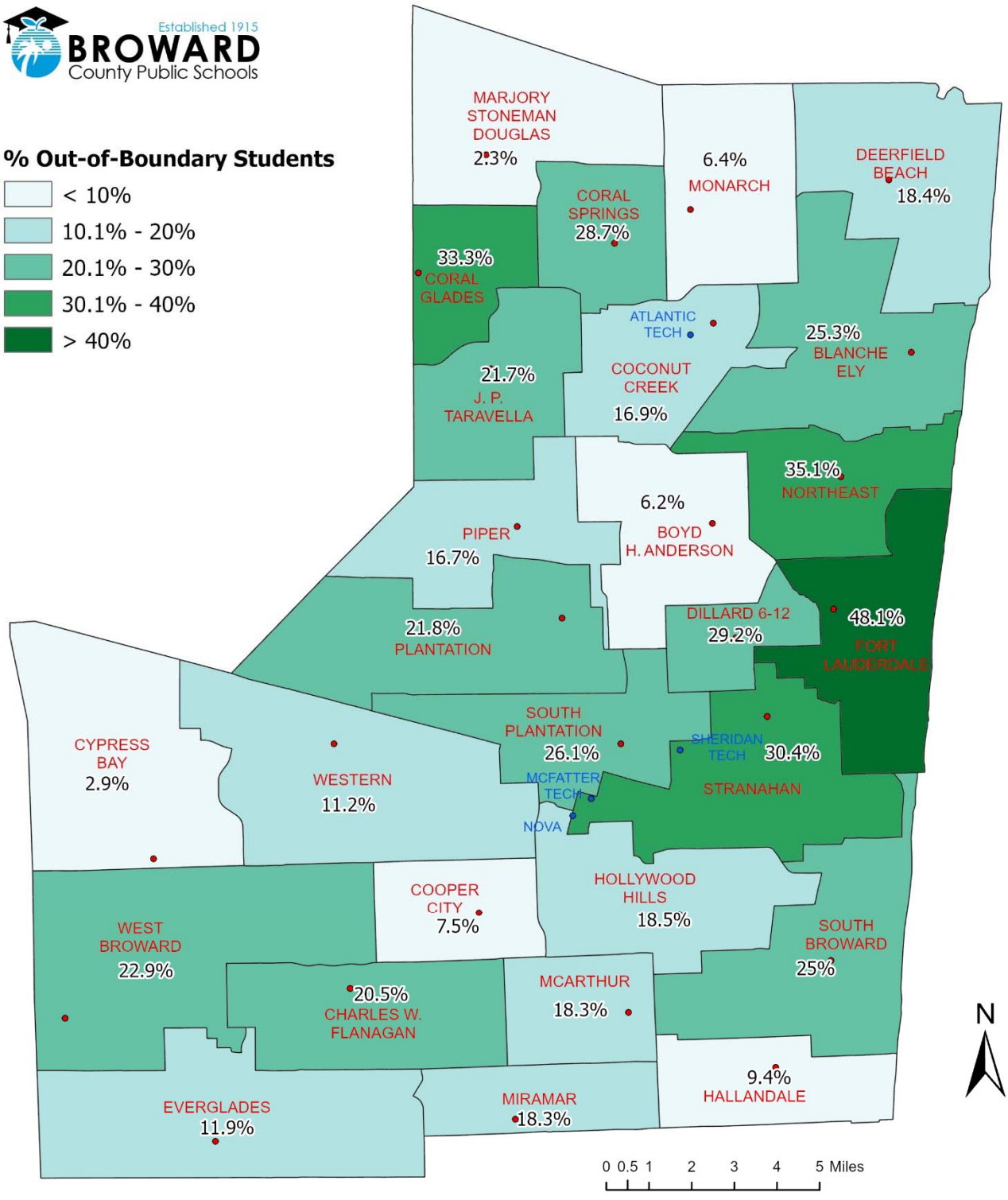
Demographics & Enrollment Planning Department

Updated: 3/13/2024

% of Students Attending from Outside the Boundary

High Schools

2023/24



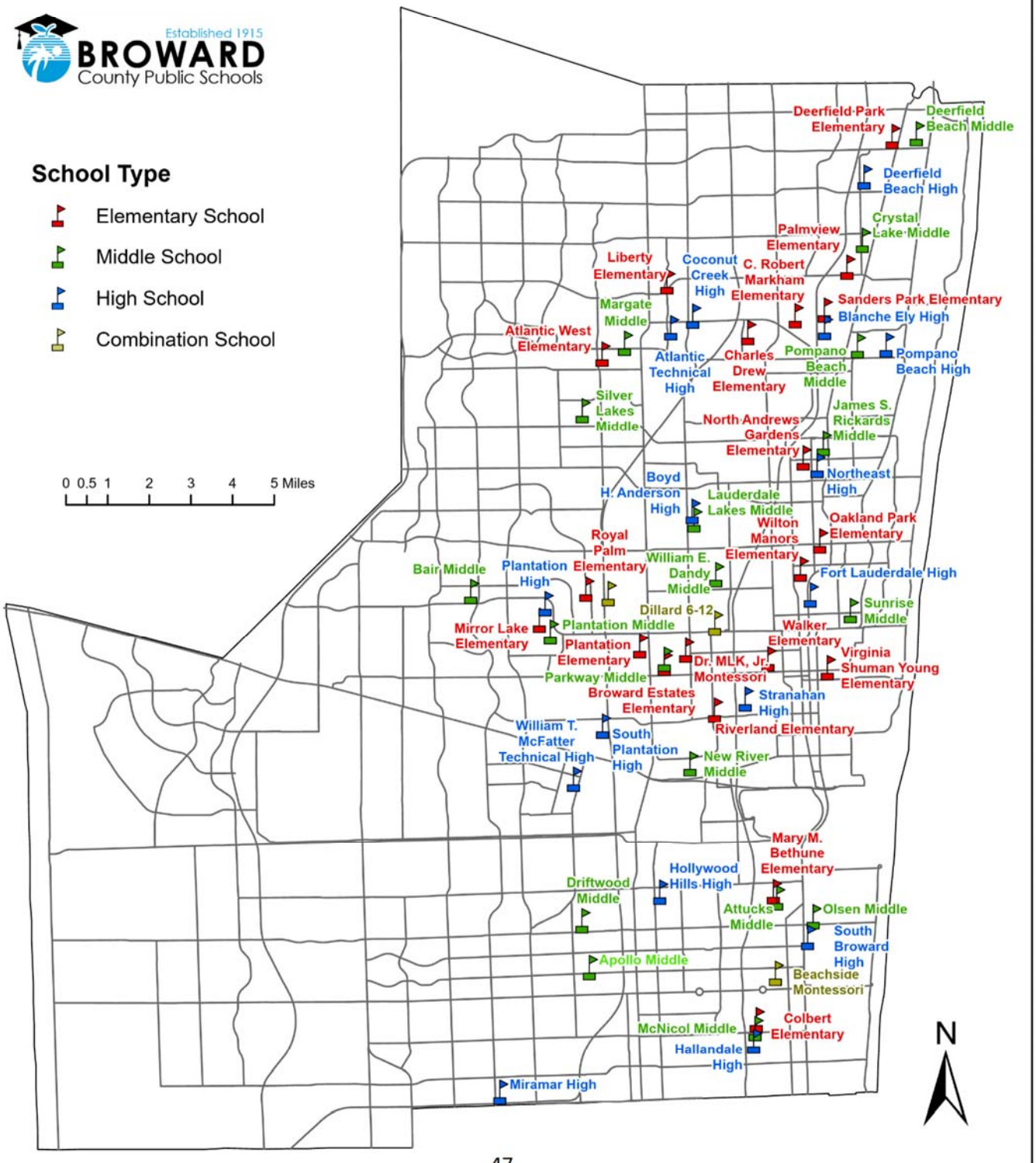
Demographics & Enrollment Planning Department

Updated: 3/13/2024

9.3 Magnet Schools

Magnet programs offer an appealing option, as in the do often provide bus transportation for students living in designated zones. In general, however, magnet school programs are concentrated in the eastern and central portions of the county, with no magnet schools in southwestern Broward County where charter enrollment is most prevalent.

Broward County Public Schools
Magnet Schools, 2023/24



Demographics & Enrollment
Planning Department

Created: 12/22/2023

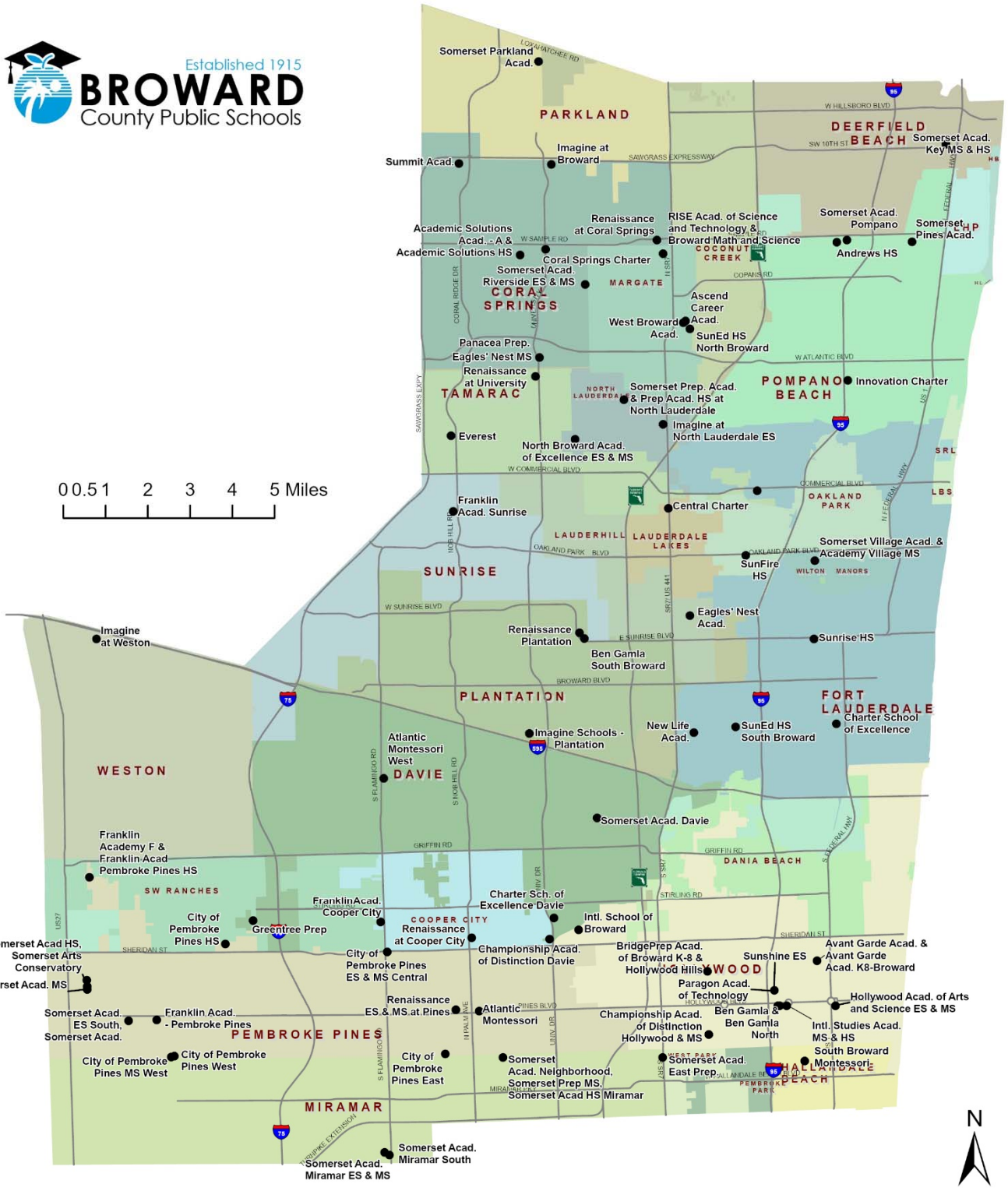
9.4 Charter Schools

On average total charter school enrollment has increased 790 students per year since 2018/19. Large gains in overall charter school enrollment tend to coincide with the opening of large, new charter schools, and in years where no new charter schools open, enrollment may remain flat or decrease as it did in 2021/22. Charter school enrollment shows a distinct geographic pattern within Broward County. With the heaviest concentration of schools, and the resulting high proportion of students attending them, along an east-west access in the southern portion of the county, and to a lesser degree in the center north part of the county. Conversely, in areas of the county with fewer charter school sites, there are lower rates of students attending charter schools. The following maps show charter school location in the 2023/24 school year, and the percentage of residing students per District school boundary who attend charter schools, for elementary, middle, and high levels. The Districtwide rate of charter school attendance is 19.8 percent in 2023/24

Established 1915
BROWARD
County Public Schools
Redefining Our Schools

Broward County Public Charter School Locations

2023/24



Demographics & Enrollment Planning Department

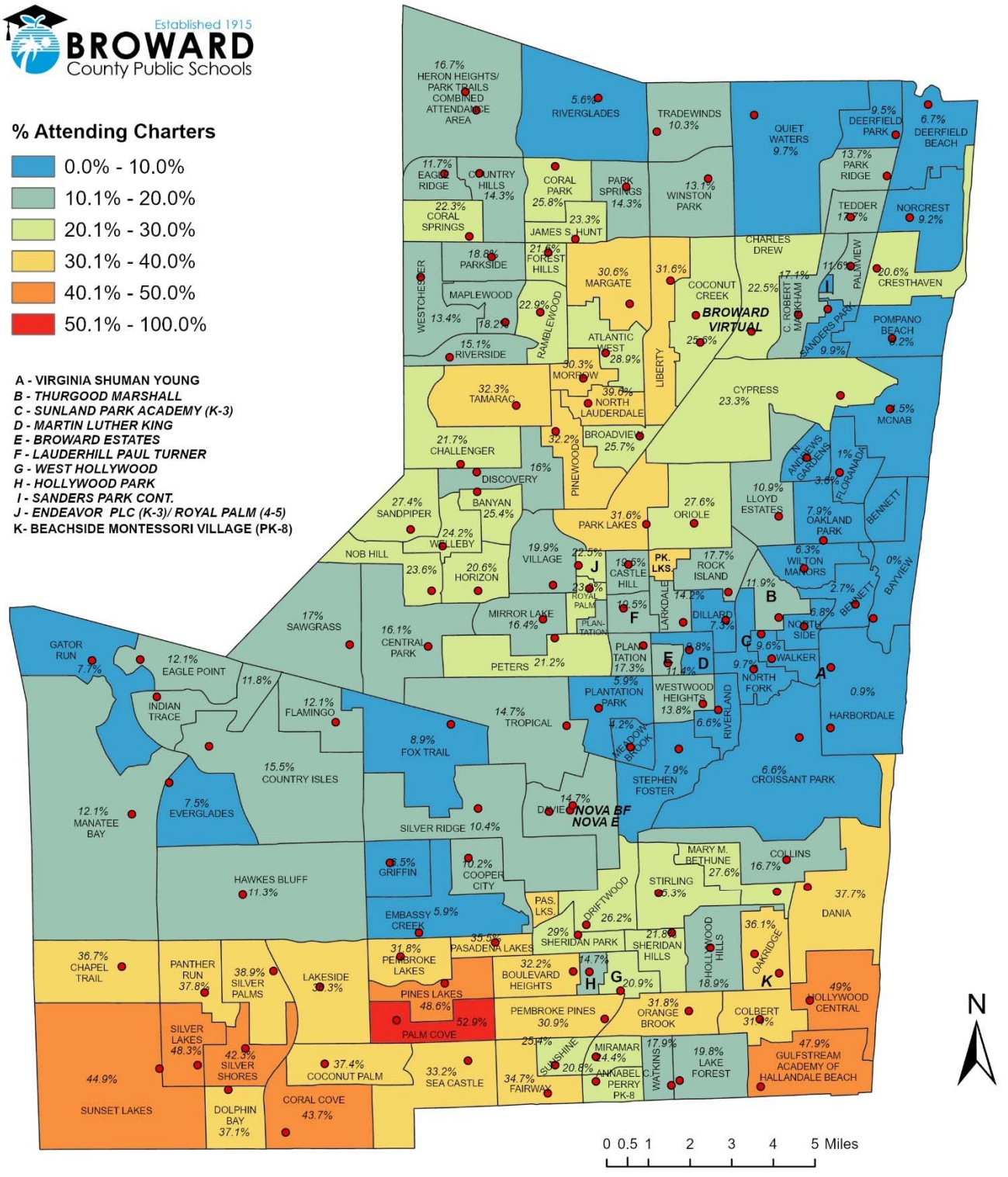
This map is for display purposes only.

Updated 8/23/2023

Percentage of Students Attending Charter Schools

Elementary Schools

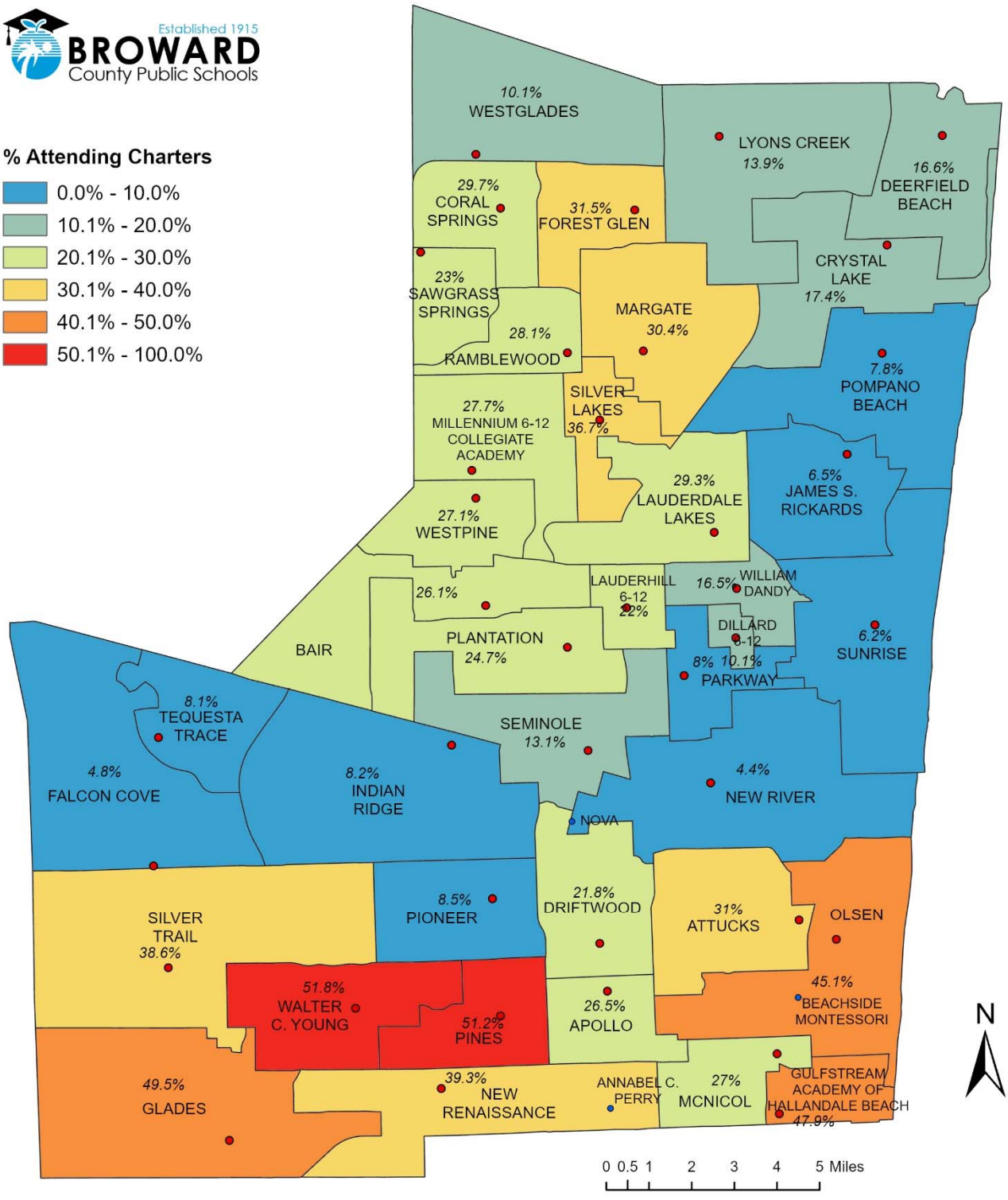
2023/24



Demographics & Enrollment Planning Department

Updated: 9/29/2023

Percentage of Students Attending Charter Schools
Middle Schools
2023/24



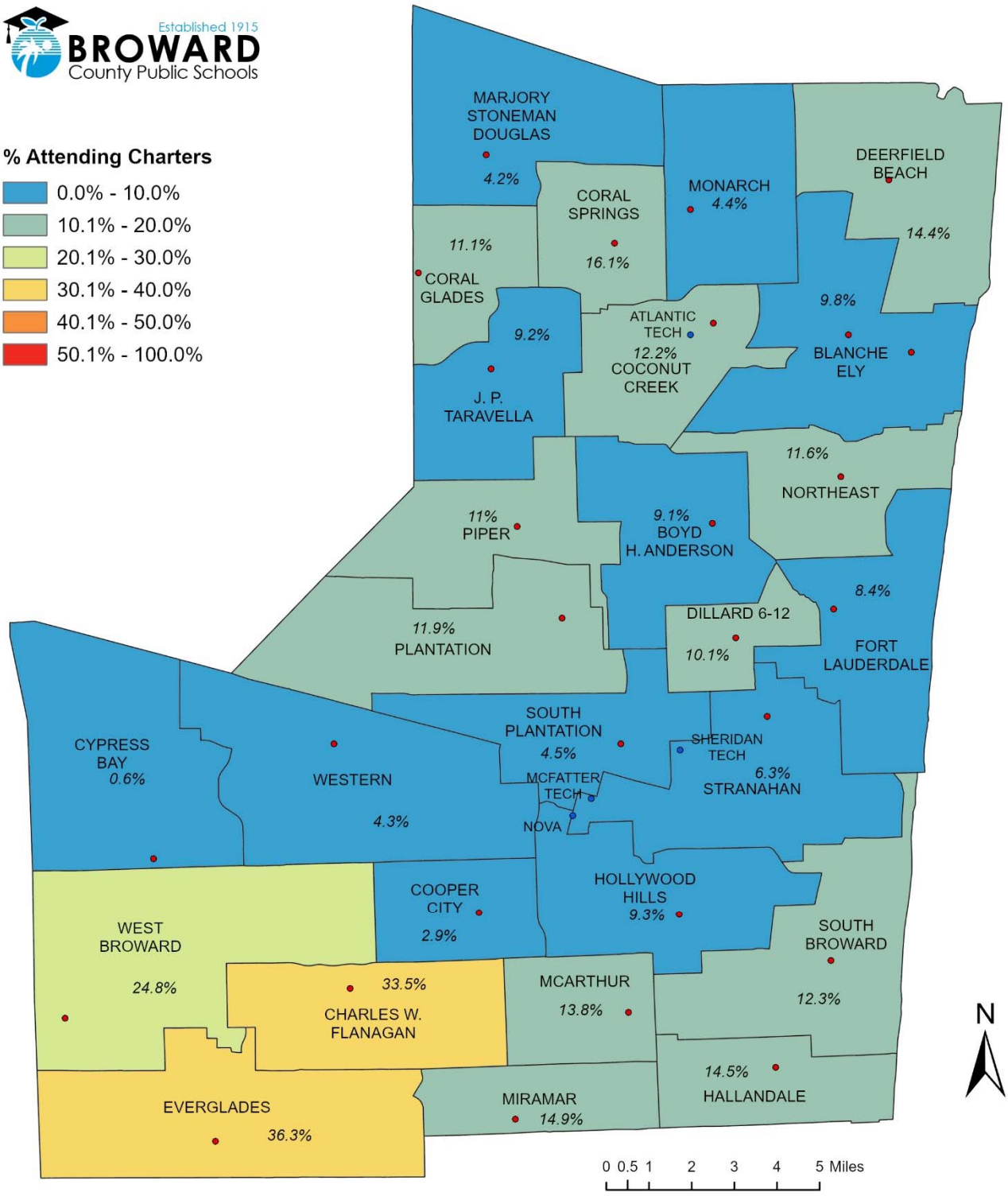
Demographics & Enrollment Planning Department

Updated: 9/29/2023

Percentage of Students Attending Charter Schools

High Schools

2023/24



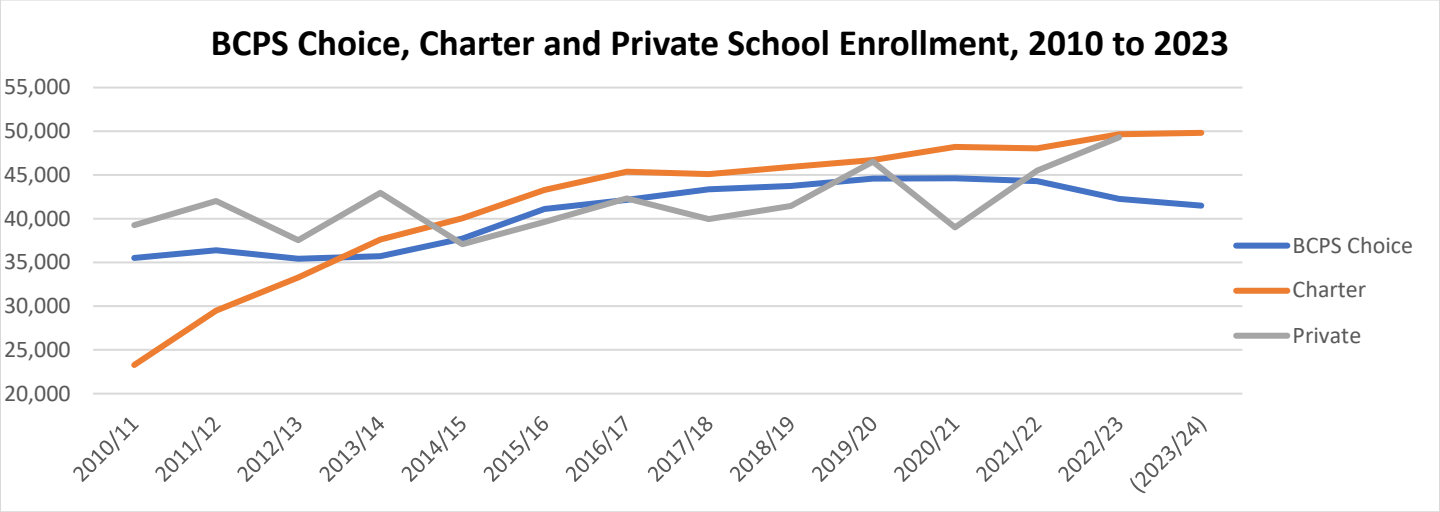
Demographics & Enrollment Planning Department

Updated: 9/29/2023

9.5 Private Schools

Private school enrollment is a bit more challenging to capture, as these students are not registered in the District's student information system. The Florida Department of Education reports private school enrollment by county, however they report each year's enrollment in the following fall, so there is a lag between private and public school enrollment data. Students attending private schools may or not be doing so with the assistance of the state-operated voucher program, Universal Choice. The most current private school enrollment data is the 2022/23 school year, which is also the year before Universal Choice went into effect. In 2022, 49,314 students attended private schools in Broward County, and of these approximately 18,000 did so with a voucher (at that time the Family Empowerment Scholarship). The table below shows students enrolled in charter and private schools in Broward County, along with those in District school choice programs within BCPS, from 2010 through 2022.

	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	(2023/24)
BCPS Choice	35,512	36,394	35,433	35,704	37,730	41,110	42,152	43,354	43,745	44,582	44,626	44,300	42,261	41,501
Charter	23,274	29,489	33,279	37,608	40,052	43,282	45,365	45,093	45,919	46,704	48,208	48,046	49,663	49,833
Private	39,263	42,020	37,546	42,954	37,083	39,618	42,317	39,957	41,460	46,521	39,012	45,493	49,314	N/A



While charter school enrollment has consistently grown, BCPS choice and private school enrollment have maintained within a range of 35,000 to 50,000 students. Of note, however, is that the highest private school enrollment in the period, 49,314, occurred in the 2022/23 school year. It remains to be seen if Universal Choice will contribute to further private school enrollment growth beyond this level.

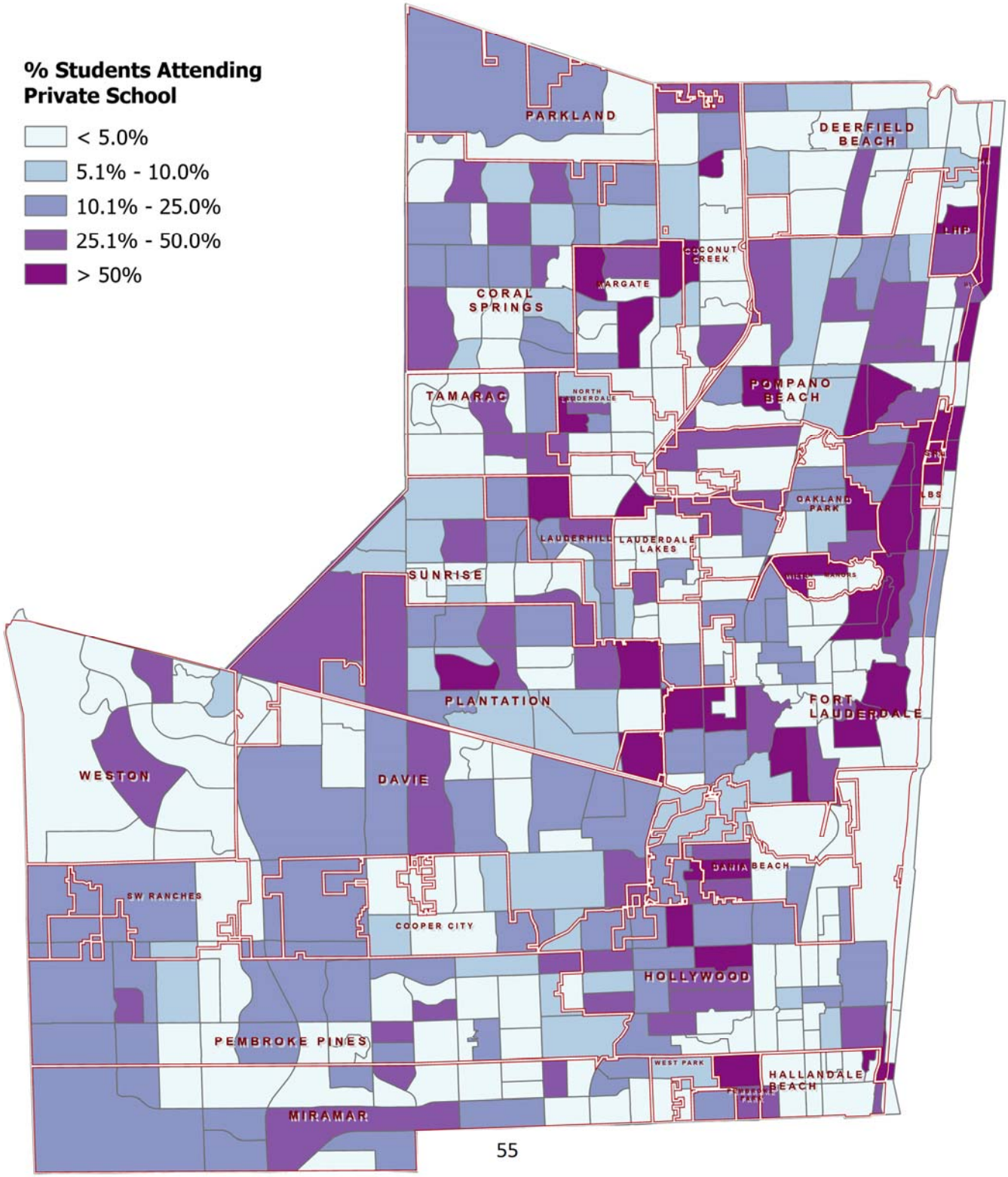
Linking private school attendance to specific school boundaries is not currently possible. The best source of geographically linked private school attendance information comes from the US Census American Community Survey (ACS), for which 2022 is the most recent available data. ACS data is reported at the census tract level, and while tracts do not align with school attendance areas, they do align very well with municipal boundaries. It is therefore possible to show private school enrollment disaggregated by first through fourth grade, fifth through eighth grade, and ninth through twelfth grade level, by census tract with corresponding city boundaries.

Private School Enrollment in Broward County by Municipality, 2022 (American Community Survey)

CITY	K-12 TOTAL ENROLLMENT	K-12 PRIVATE ENROLLMENT	K-12 % PRIVATE	1st - 4th GRADE TOTAL ENROLLMENT	1st - 4th GRADE PRIVATE ENROLLMENT	1st - 4th % PRIVATE	5th - 8th GRADE TOTAL ENROLLMENT	5th - 8th GRADE PRIVATE ENROLLMENT	5th - 8th % PRIVATE	9th - 12th GRADE TOTAL ENROLLMENT	9th - 12th GRADE PRIVATE ENROLLMENT	9th - 12th % PRIVATE
COCONUT CREEK	7,702	1,357	17.6%	1,718	237	13.8%	2,296	374	16.3%	3,018	476	15.8%
COOPER CITY	6,724	525	7.8%	2,067	129	6.2%	1,836	105	5.7%	2,254	214	9.5%
CORAL SPRINGS	26,033	3,274	12.6%	7,163	1,047	14.6%	7,822	874	11.2%	9,251	1,191	12.9%
COUNTY REGIONAL FACILITY	55	0	0.0%	13	0	0.0%	27	0	0.0%	15	0	0.0%
DANIA BEACH	4,733	1,154	24.4%	1,254	424	33.8%	1,418	268	18.9%	1,671	377	22.6%
DAVIE	16,677	2,804	16.8%	5,304	525	9.9%	4,675	701	15.0%	5,379	1,205	22.4%
DEERFIELD BEACH	10,337	1,326	12.8%	3,429	307	9.0%	3,690	401	10.9%	2,556	413	16.2%
FORT LAUDERDALE	21,842	4,774	21.9%	6,563	1,595	24.3%	6,502	1,377	21.2%	7,129	1,522	21.3%
HALLANDALE BEACH	3,489	487	14.0%	1,200	21	1.8%	905	153	16.9%	1,148	313	27.3%
HILLSBORO BEACH	67	27	40.3%	27	27	100.0%	40	0	0.0%	0	0	0.0%
HOLLYWOOD	23,107	4,722	20.4%	7,433	1,387	18.7%	6,926	1,549	22.4%	6,990	1,401	20.0%
LAUDERDALE BY THE SEA	374	277	74.1%	75	49	65.3%	84	44	52.4%	194	171	88.1%
LAUDERDALE LAKES	6,250	588	9.4%	1,732	63	3.6%	2,118	417	19.7%	1,940	72	3.7%
LAUDERHILL	14,143	1,688	11.9%	4,419	645	14.6%	5,136	689	13.4%	3,618	307	8.5%
LIGHTHOUSE POINT	969	426	44.0%	317	129	40.7%	349	192	55.0%	271	105	38.7%
MARGATE	9,378	1,637	17.5%	2,798	686	24.5%	3,025	409	13.5%	2,867	464	16.2%
MIRAMAR	22,165	1,778	8.0%	5,875	480	8.2%	7,673	575	7.5%	7,057	538	7.6%
NORTH LAUDERDALE	6,690	608	9.1%	2,240	296	13.2%	1,772	190	10.7%	2,195	96	4.4%
OAKLAND PARK	7,046	806	11.4%	1,967	295	15.0%	2,174	136	6.3%	2,498	267	10.7%
PARKLAND	9,204	1,402	15.2%	2,295	362	15.8%	3,411	417	12.2%	3,119	548	17.6%
PEMBROKE PARK	1,460	150	10.3%	504	94	18.7%	456	13	2.9%	419	0	0.0%
PEMBROKE PINES	25,475	2,824	11.1%	7,205	605	8.4%	8,822	1,327	15.0%	7,880	788	10.0%
PLANTATION	13,917	3,486	25.0%	4,002	931	23.3%	4,893	1,035	21.2%	3,999	1,259	31.5%
POMPANO BEACH	13,607	2,220	16.3%	4,271	571	13.4%	4,219	1,023	24.2%	4,321	527	12.2%
SEA RANCH LAKES	167	146	87.4%	35	26	74.3%	28	26	92.9%	102	92	90.2%
SOUTHWEST RANCHES	3,122	541	17.3%	728	97	13.3%	852	134	15.7%	1,282	264	20.6%
SUNRISE	14,234	1,602	11.3%	3,865	464	12.0%	4,645	543	11.7%	4,844	482	10.0%
TAMARAC	10,051	1,401	13.9%	2,683	366	13.6%	3,067	383	12.5%	3,688	598	16.2%
TRIBAL LAND	648	64	9.9%	133	32	24.1%	288	32	11.1%	210	0	0.0%
UNINCORPORATED	2,953	304	10.3%	1,158	142	12.3%	807	41	5.1%	711	49	6.9%
WEST PARK	2,470	371	15.0%	755	53	7.0%	782	264	33.8%	576	54	9.4%
WESTON	16,052	1,483	9.2%	3,281	241	7.3%	5,419	453	8.4%	6,553	713	10.9%
WILTON MANORS	453	114	25.2%	96	11	11.5%	248	50	20.2%	109	53	48.6%
TOTAL	**301,594**	**44,366**	**14.7%**	**86,605**	**12,337**	**14.2%**	**96,405**	**14,195**	**14.7%**	**97,864**	**14,559**	**14.9%**

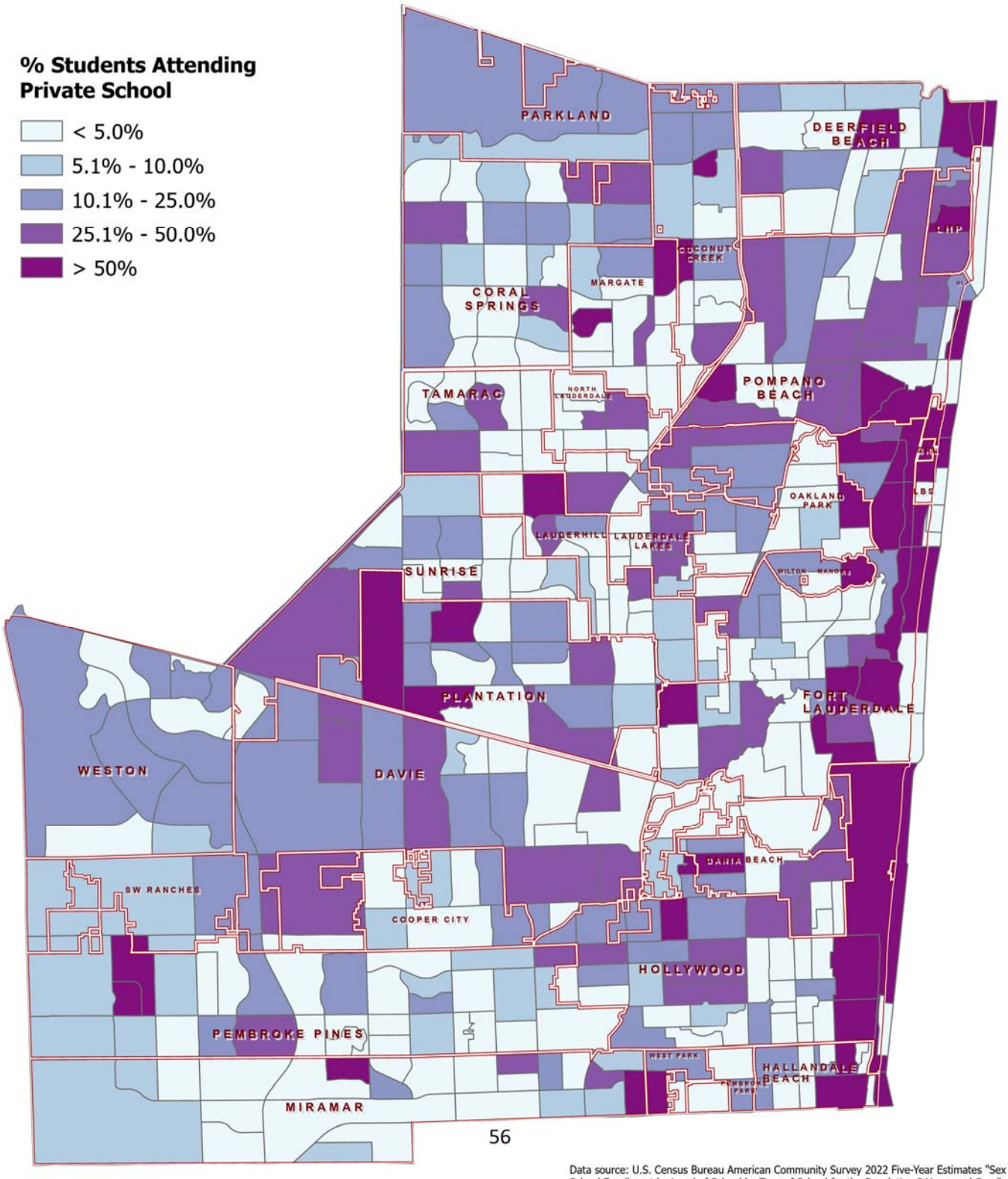
Redefining Our Schools
BROWARD County Public Schools
Established 1915

Percentage of 1st-4th Grade Students Attending Private Schools by Census Tract, 2022



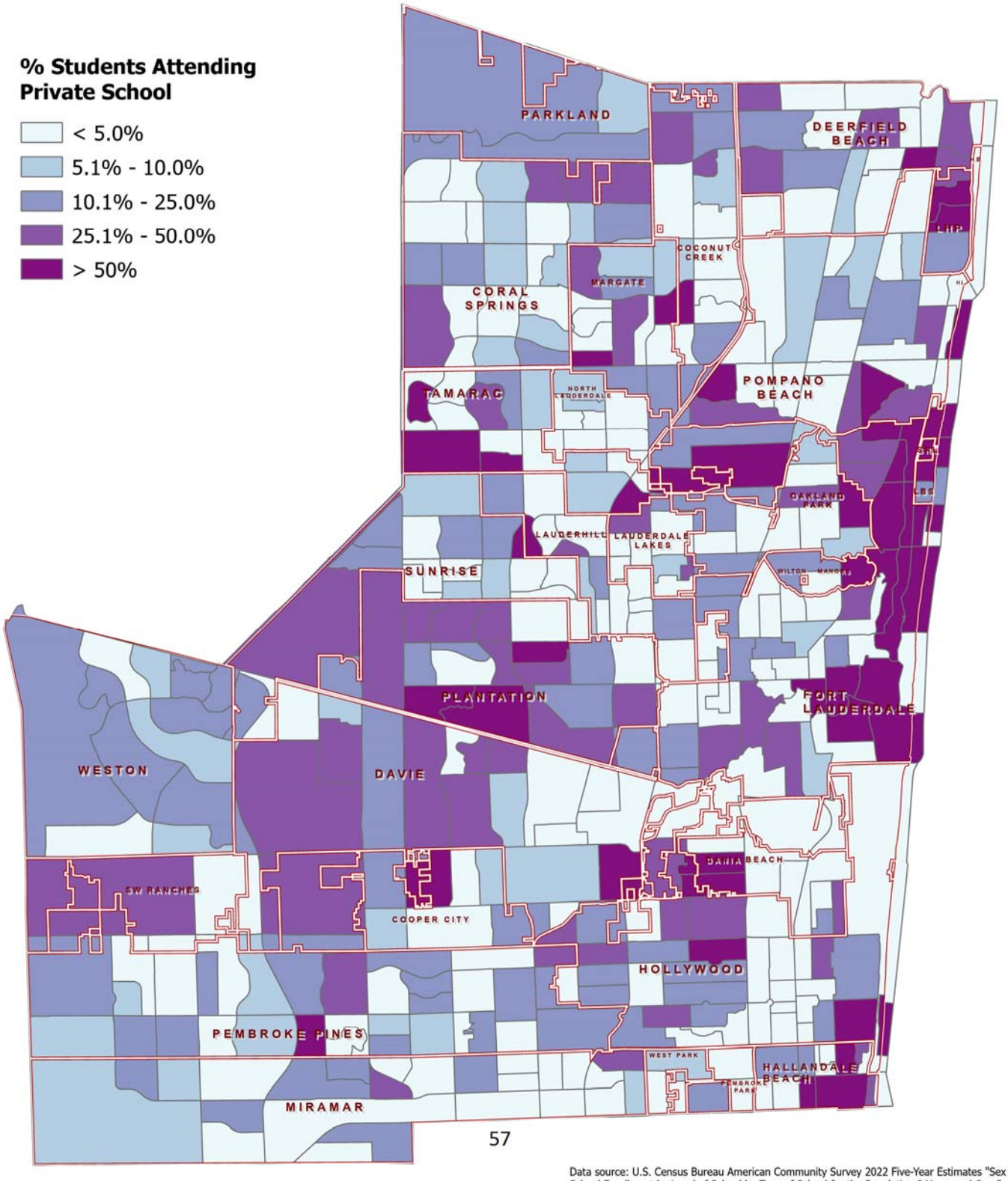
Data source: U.S. Census Bureau American Community Survey 2022 Five-Year Estimates "Sex by School Enrollment by Level of School by Type of School for the Population 3 Years and Over"

Percentage of 5th-8th Grade Students Attending Private Schools by Census Tract, 2022



Data source: U.S. Census Bureau American Community Survey 2022 Five-Year Estimates "Sex by School Enrollment by Level of School by Type of School for the Population 3 Years and Over"

Percentage of 9th-12th Grade Students Attending Private Schools by Census Tract, 2022

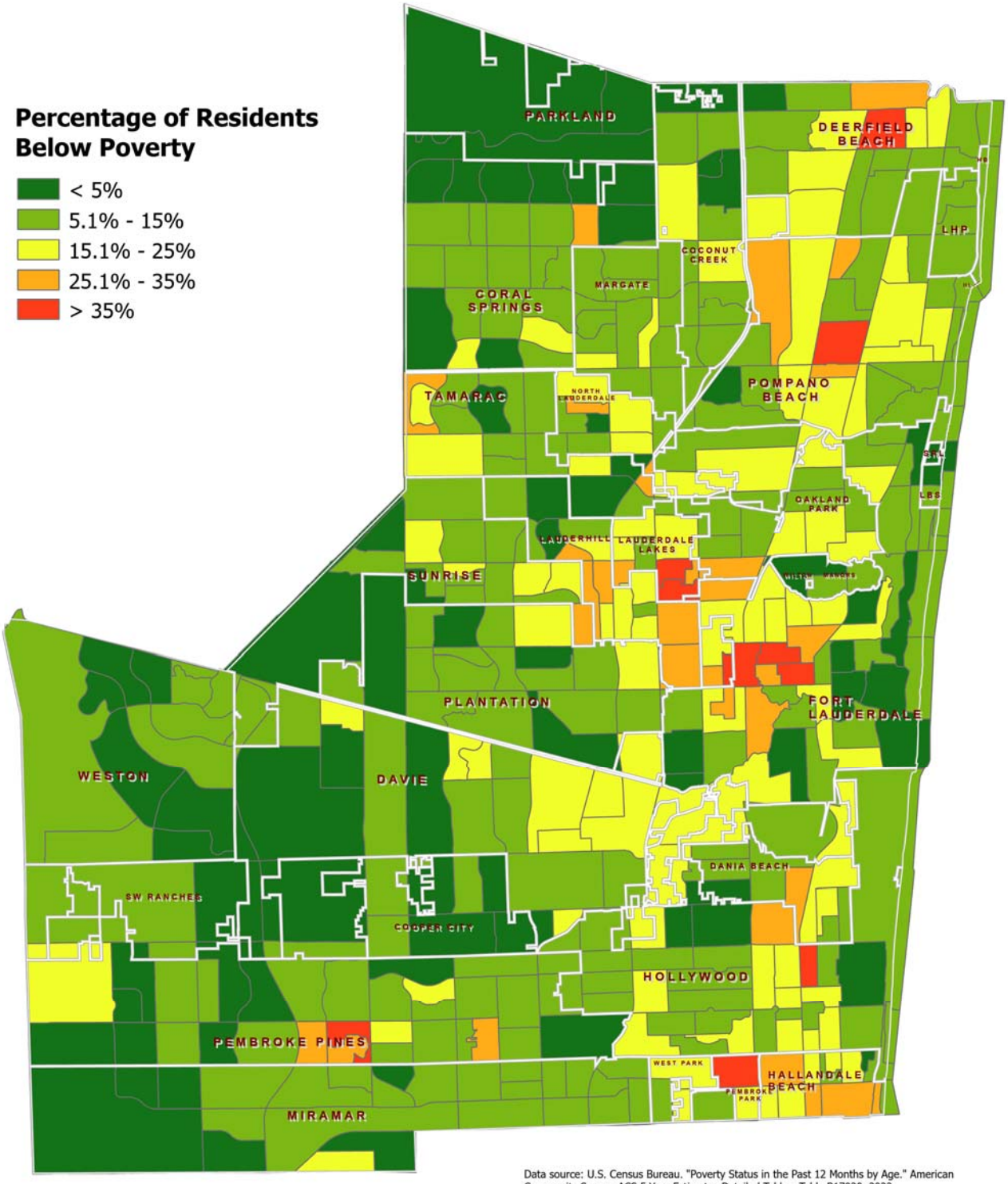


Data source: U.S. Census Bureau American Community Survey 2022 Five-Year Estimates "Sex by School Enrollment by Level of School by Type of School for the Population 3 Years and Over"

10. Poverty in Broward County

The following maps show, by level, the percentages of residents living below the poverty level by Census Tract, 2022 throughout Broward County.

Percentage of Residents Living Below the Poverty Level by Census Tract, 2022



Data source: U.S. Census Bureau. "Poverty Status in the Past 12 Months by Age." American Community Survey, ACS 5-Year Estimates Detailed Tables, Table B17020, 2022

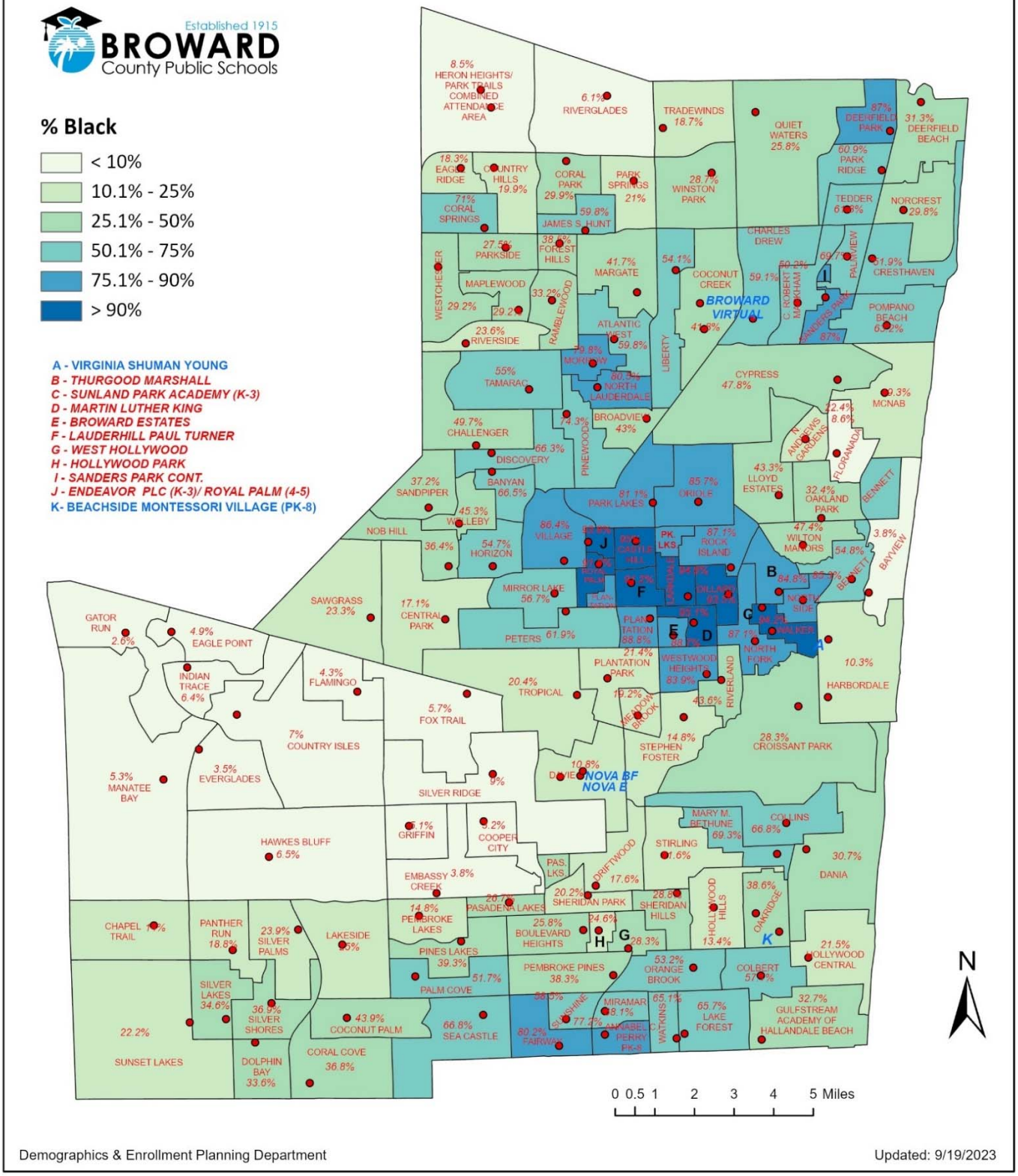
11. Demographics: Race and Ethnicity

The following set of nine maps show, by level, the percentages of students attending schools who are Non-Hispanic Black, Hispanic, and Non-Hispanic White for the 2023.24 school year. Districtwide, including centers and charter schools, BCPS students are 38.2 percent Non-Hispanic Black, 38.4 percent Hispanic, and 16.8 percent Non-Hispanic White.

% of Students Who Are Non-Hispanic Black

Elementary Schools

2023/24



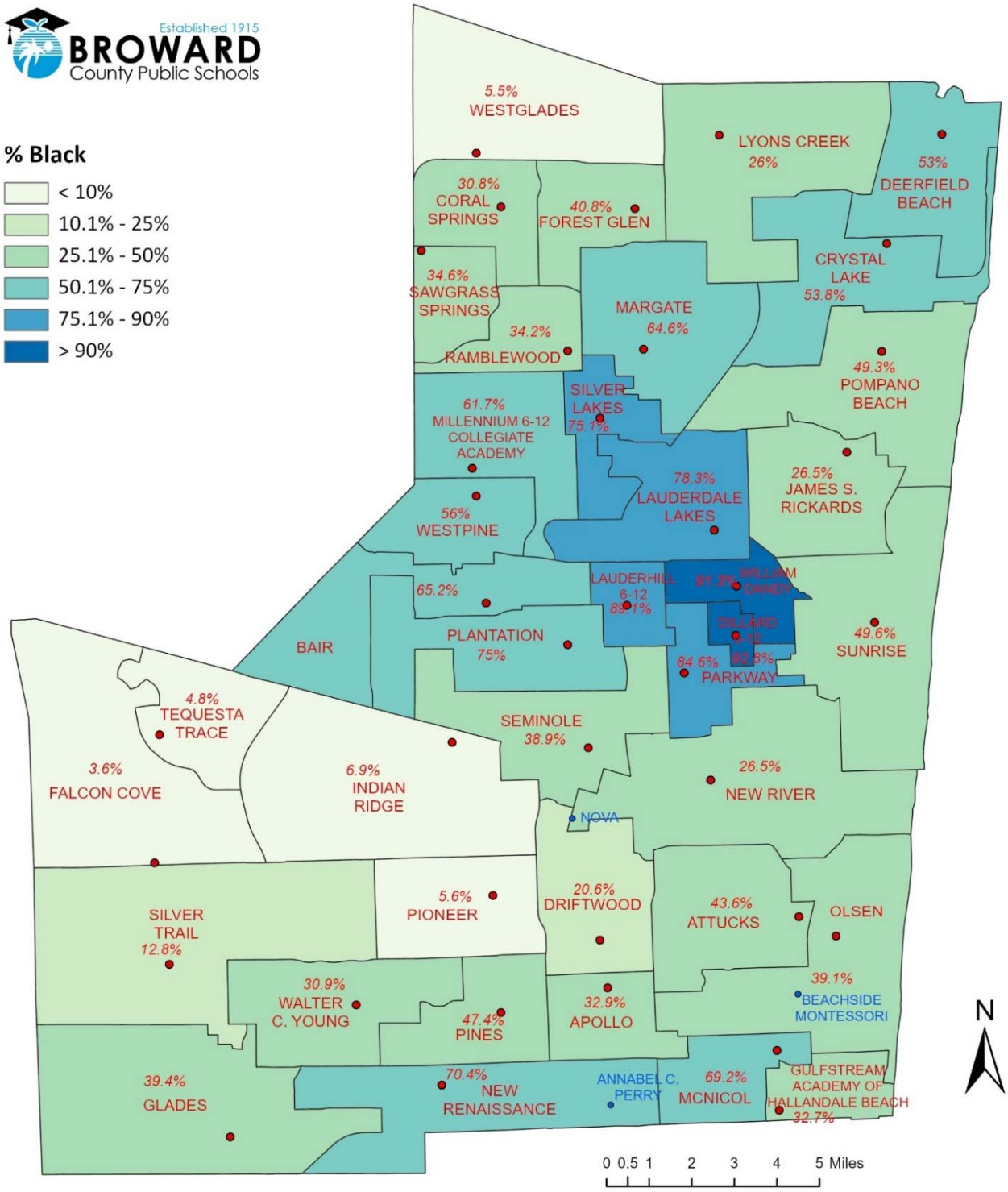
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Non-Hispanic Black

Middle Schools

2023/24



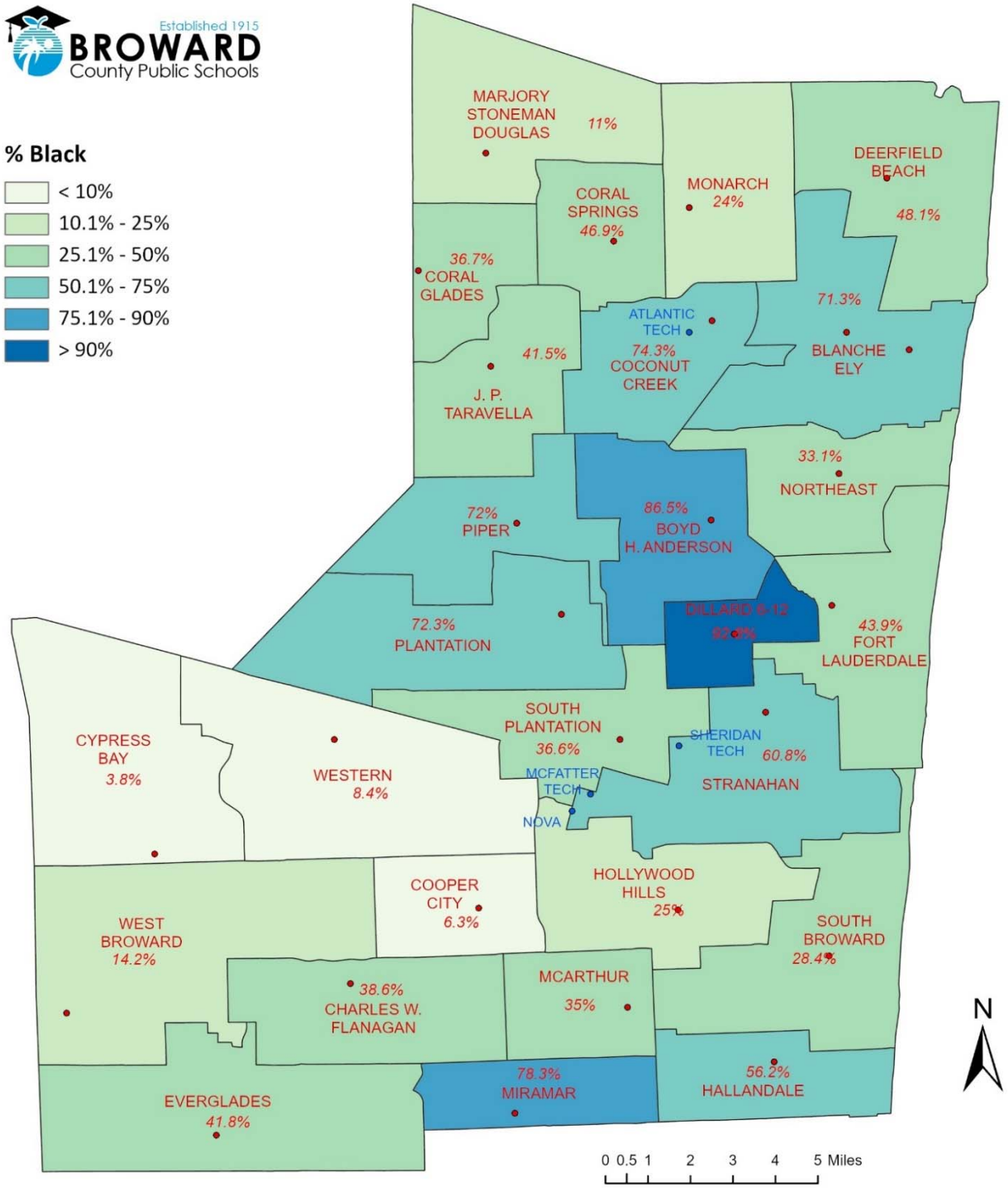
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Non-Hispanic Black

High Schools

2023/24



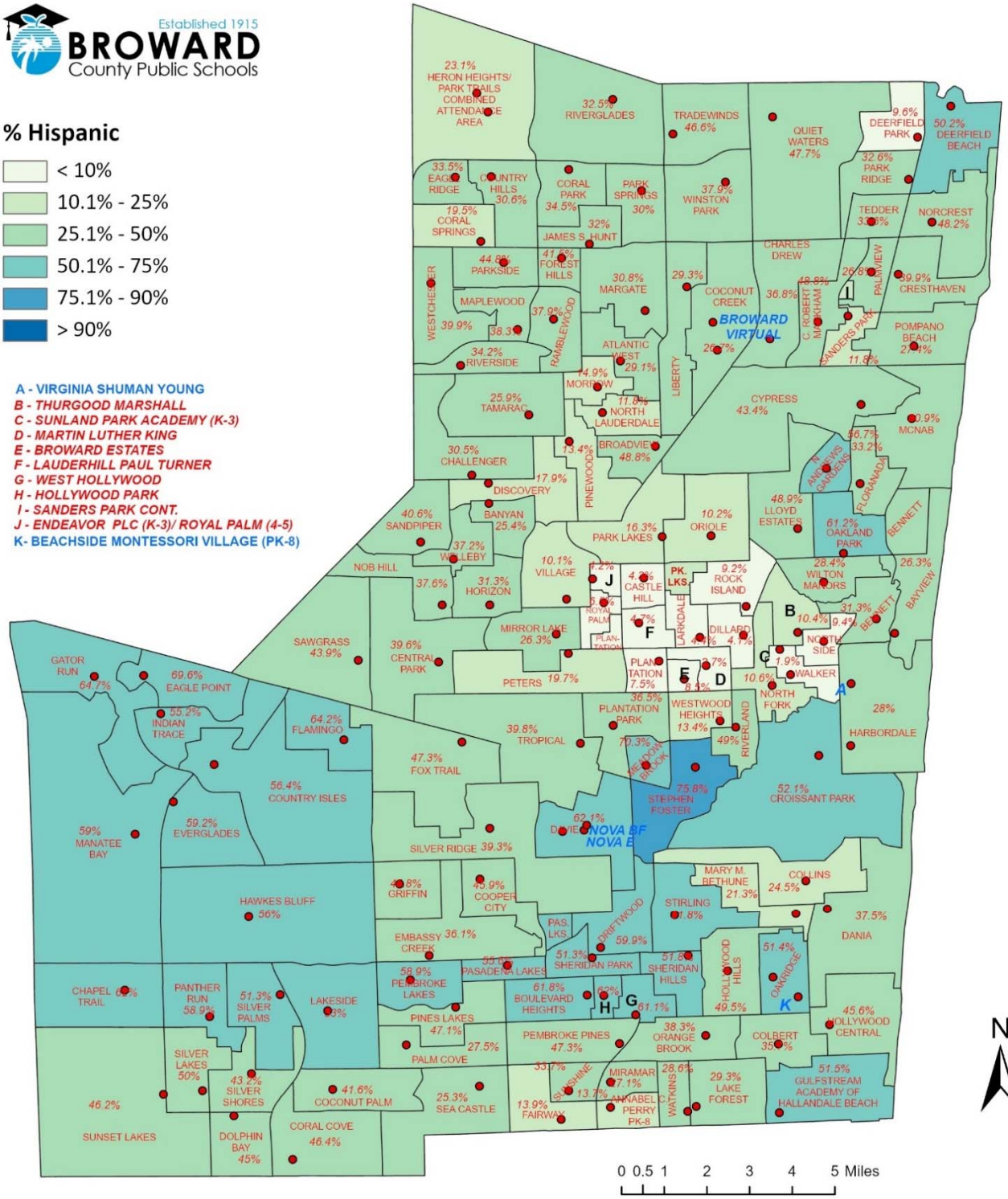
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Hispanic

Elementary Schools

2023/24



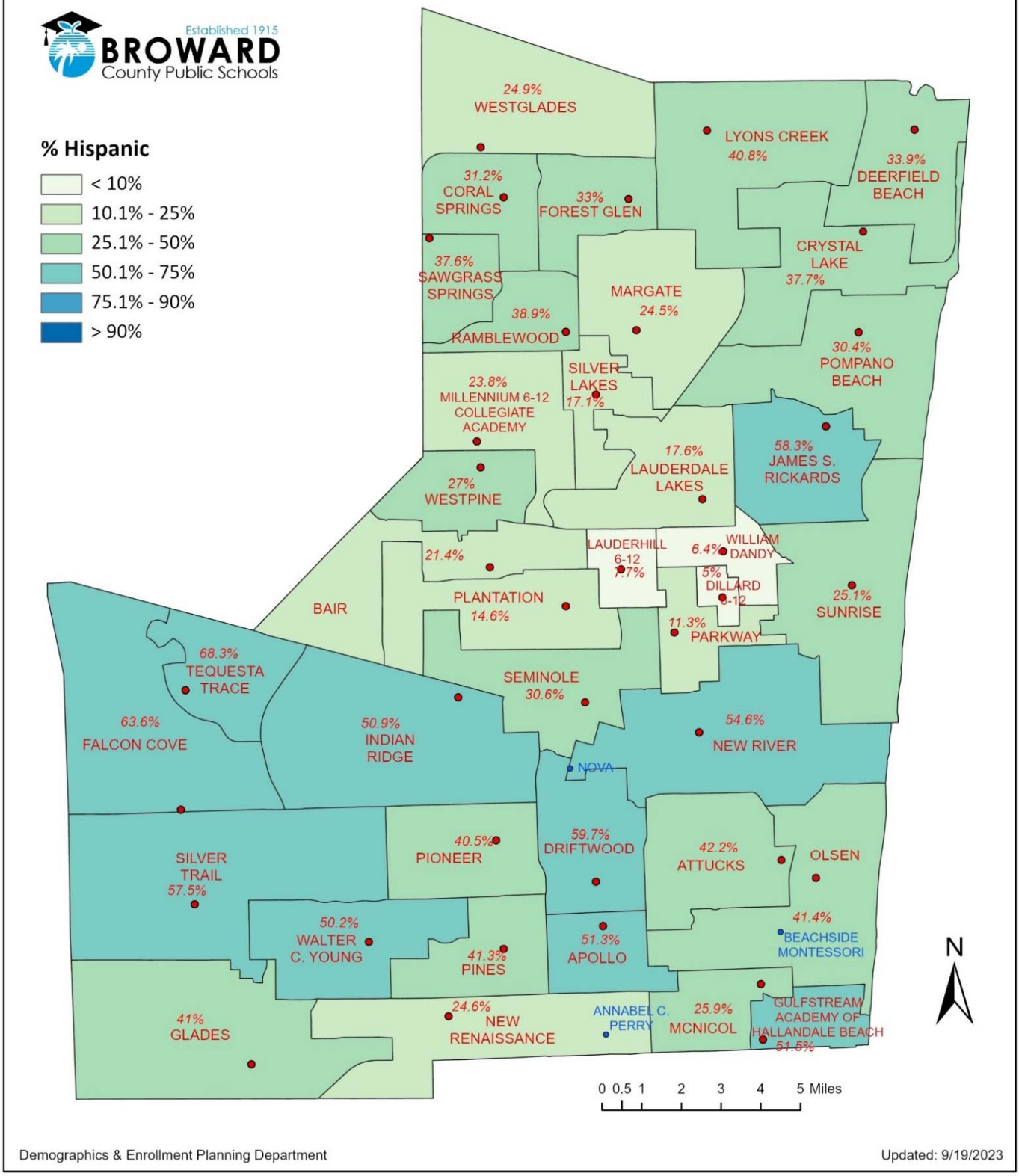
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Hispanic

Middle Schools

2023/24



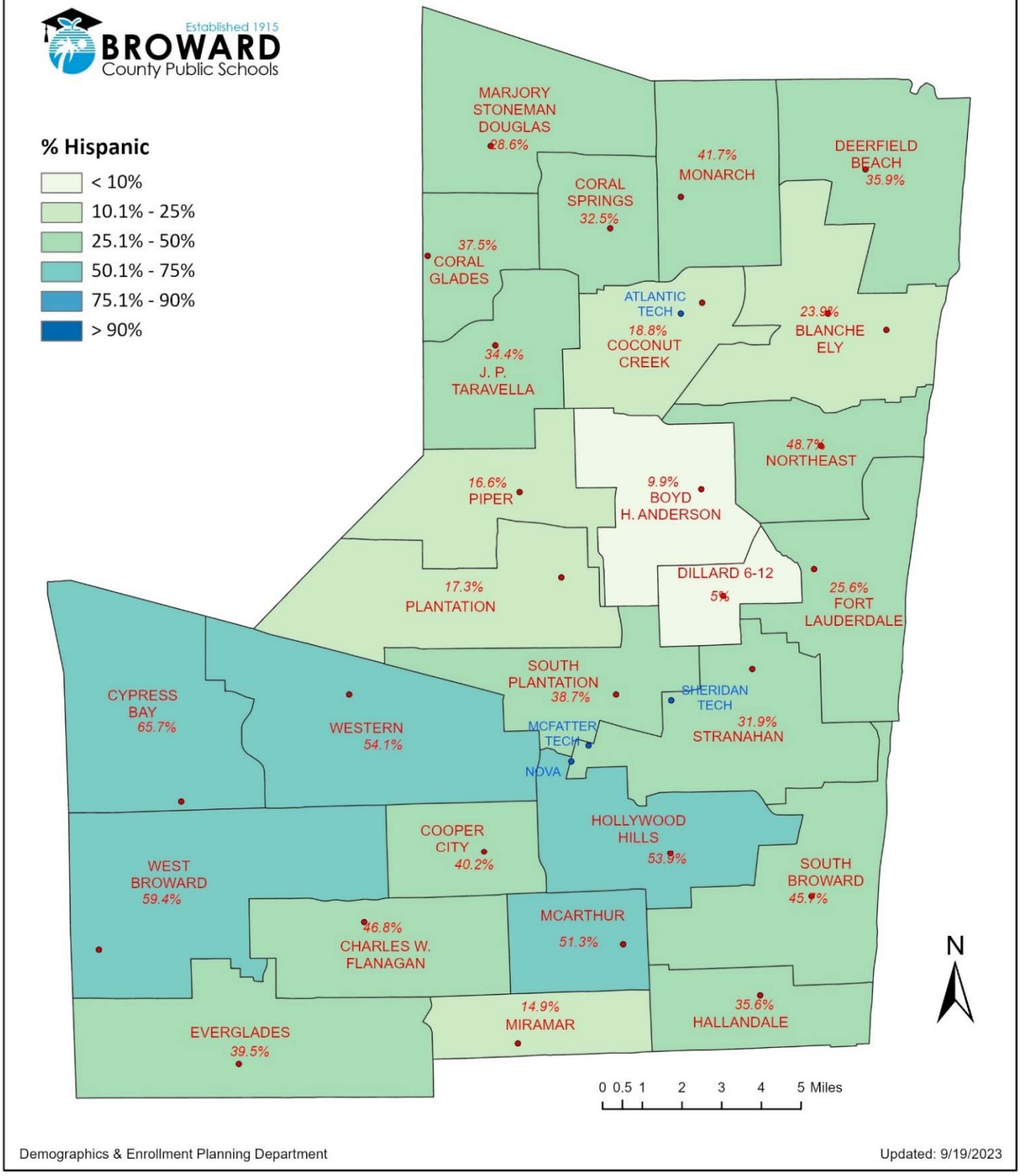
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Hispanic

High Schools

2023/24



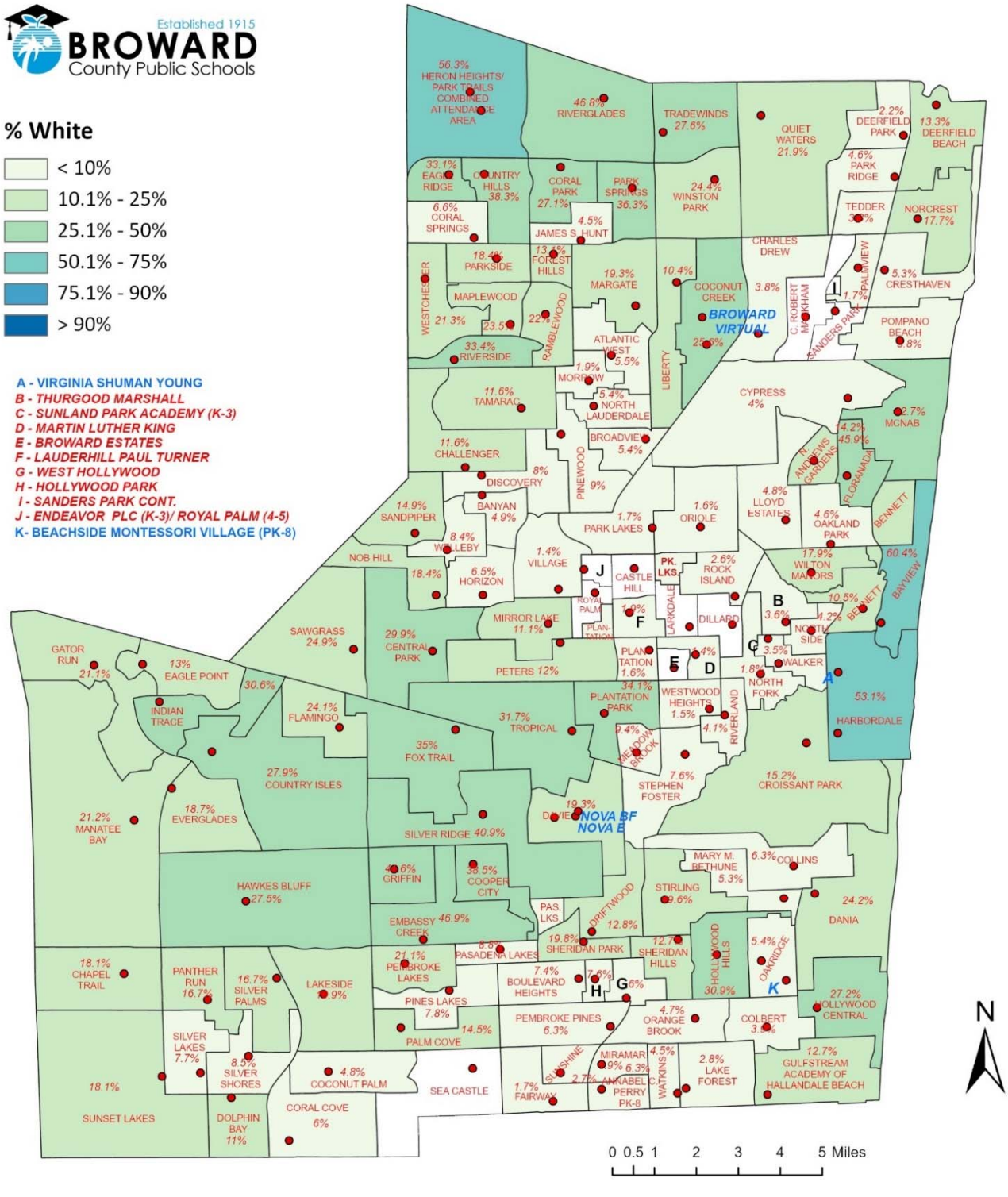
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Non-Hispanic White

Elementary Schools

2023/24



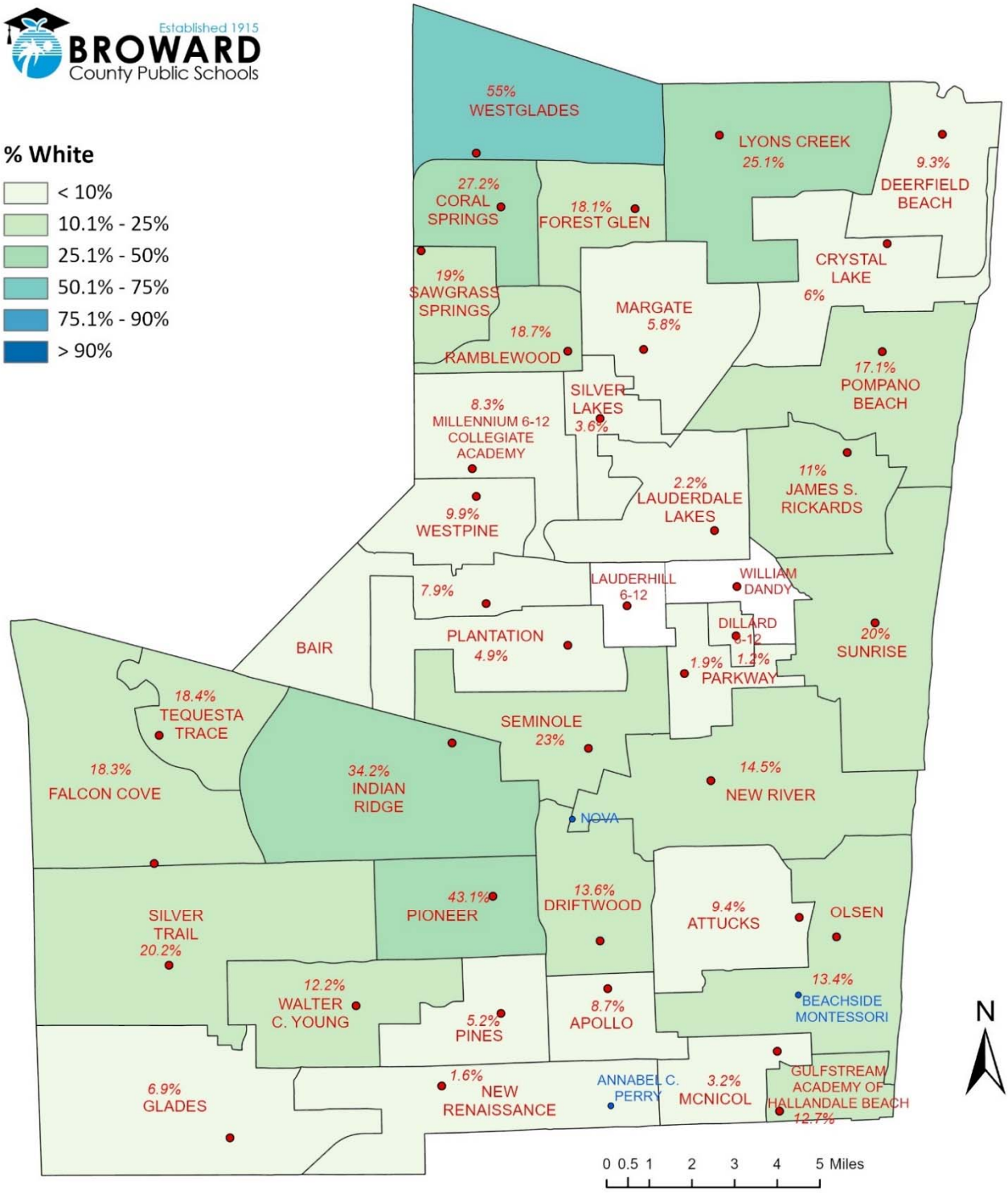
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Non-Hispanic White

Middle Schools

2023/24



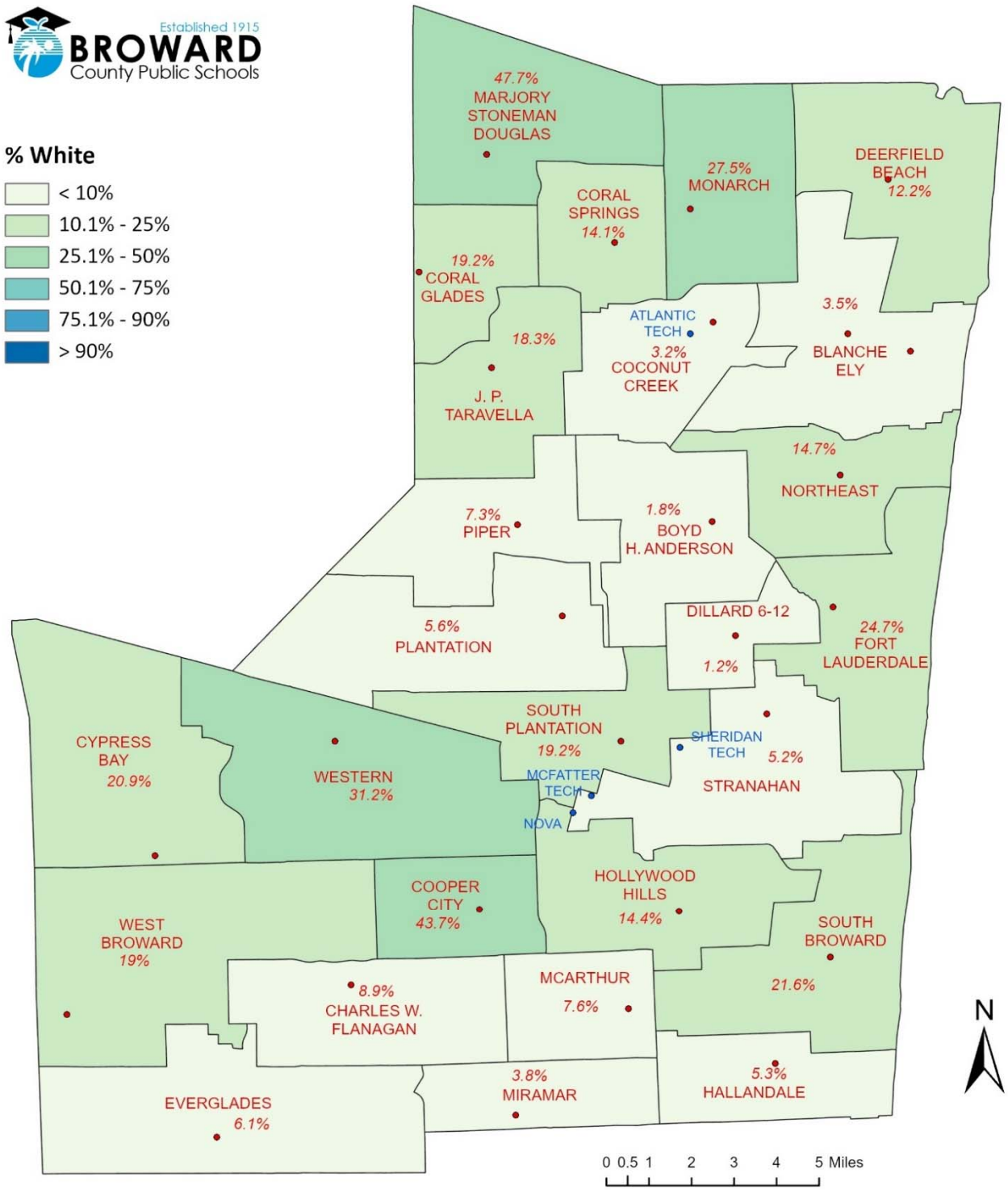
Demographics & Enrollment Planning Department

Updated: 9/19/2023

% of Students Who Are Non-Hispanic White

High Schools

2023/24



Demographics & Enrollment Planning Department

Updated: 9/19/2023

12. Historical Context

BCPS operates a handful of schools with historically significant buildings on their campuses. The Old Dillard Museum, located on the site of Walker Elementary, dates to 1924 and is the oldest building in use at any school in the county. Deerfield Beach, North Side and Oakland Park Elementary Schools, all opened in 1927 and have original buildings still standing on their campuses. Wherever possible and practicable, consideration should be given to honoring and preserving these historic structures, if conversations around school repurposing touch on these schools.

In addition to maintaining historic structures, BCPS has an obligation to acknowledge its troubled past regarding civil rights and its treatment of Non-White students. From its inception in 1915 until the mid 1960's, Broward County operated fully racially segregated schools, and Black students were not permitted to attend White schools. The trauma engendered by racial segregation is still vivid in the memories of many of Broward County's residents, and though most of the former sites of all-Black schools have been demolished or converted to other uses over the years, ten formerly segregated Black schools are still in operation total.

The following table shows the full list of segregated Black schools that historically operated in Broward County along with their status, and the accompanying map shows the formerly all-Black schools still in operation today. The very important role that these schools have played in the history of Broward County, and for the Civil Rights movement as whole should always inform any discussions around the future use of these facilities.

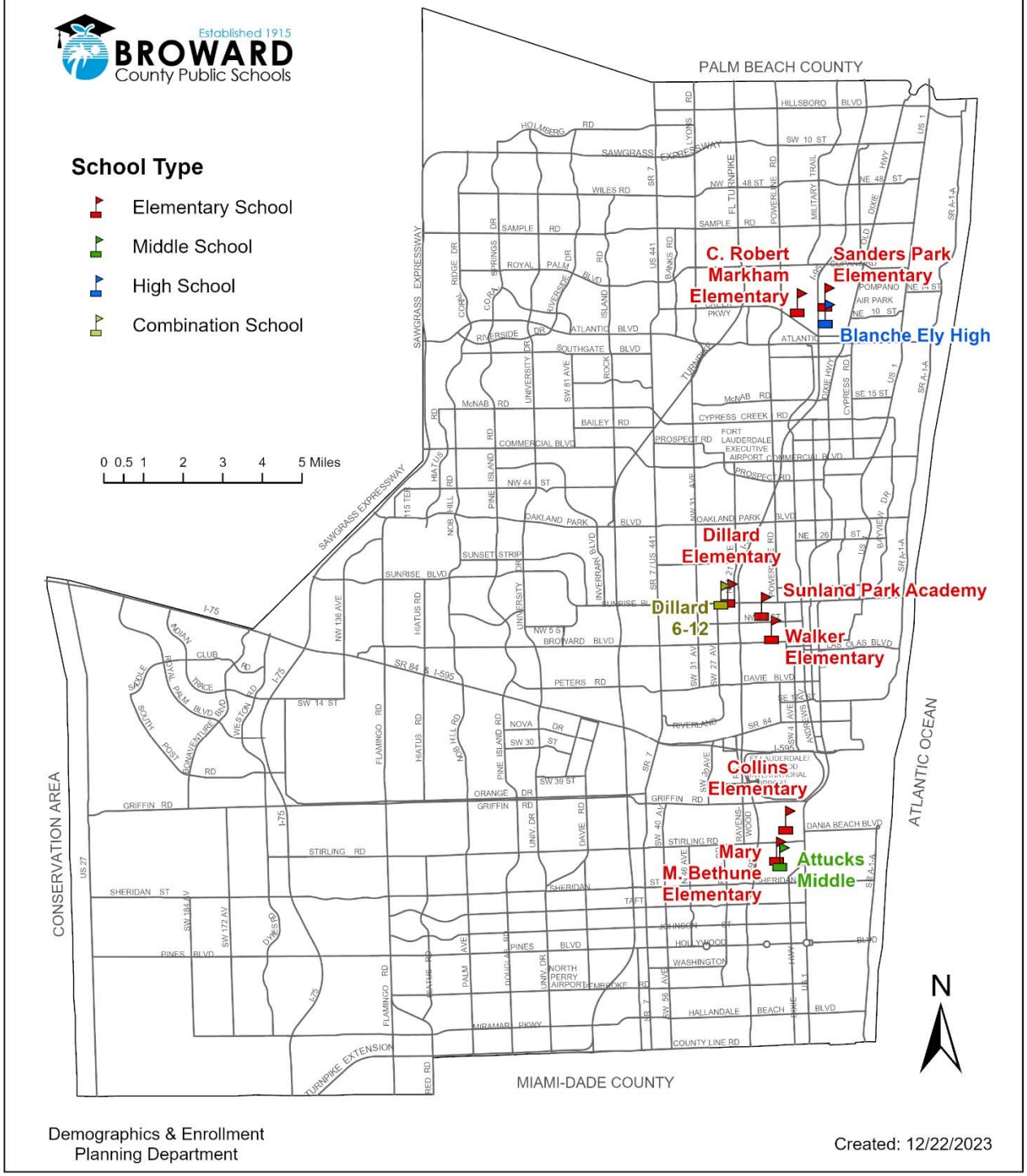
	Historic and Factual School Name	Notes
1	B.F. James Elementary School, Hallandale [18]	Now B.F. James Park and Municipal Swimming Pool.
2	Bethune Elementary, 2400 Meade St., Hollywood	
3	Blanche Ely High School, Pompano, opened 1952, still in use	
4	**Braithwaite School, a Rosenwald school, opened 1929, demolished**	
5	Carver Ranches Elementary School, 2201 S. 44th Ave., West Hollywood, now West Park	Now Carver Ranches Boys and Girls Club.
6	Charles Drew Elementary School	
7	Chester A. Moore Elementary School, 912 Pembroke Rd., Hallandale, demolished	
8	Collins Elementary School, 1050 NW 2nd St., Dania	
9	Colored School No. 11, NW 3rd Ave. and 2nd St, later known as Dillard School, then Walker Elementary School, 1925. Building houses the Old Dillard School Museum.	
10	Crispus Attucks High School, Hollywood	
11	Dania Colored School, 1905, in the St. Ruth Missionary Baptist Church. Another school built 1917.	
12	Davie Negro School	
13	**Deerfield Colored School, opened 1903, first school for African Americans in Broward County**	
14	Dillard Elementary School, 1959. At one time was Dillard High School, Ft. Lauderdale.	
15	Fort Lauderdale Colored	
16	**Hallandale Rosenwald School, 1929**	
17	Lanier Junior High School, 1st Ave. and 9th St., Hallandale	
18	Hammondsville Colored School	
19	**Liberia Rosenwald School, also known as Attucks School, 3600 NW 22 Ave., Hollywood, 1929**	
20	Lincoln Park Elementary, 600 NW 19th Ave.	Now City of Fort Lauderdale Code Enforcement Department
21	Markham Park Elementary School	
22	Oakland Park Negro School, later Carter G. Woodson Elementary School, 3721 NE 5th Ave.	Now Carter G. Woodson Park
23	One-room school at Pompano Migratory Labor Camp	
24	Pompano Colored School, 718 NW 6th St., 1928, renamed Coleman Elementary School in 1954, demolished	
25	Pompano Project Elementary School	
26	Sanders Park Elementary School	
27	Sunland Park Elementary, 919 NW 13th Ave.	

Still in operation 2023/24

Confirmed demolished

Bold font indicates former Rosenwald School.

Historically Black Schools Prior to the End of Segregation That Are Still in Operation Today



Staff will continue to add data for future workshops.

Redefining Our Schools
School Board Workshop – Part 1
Partnership Interest Letters



Included within are partnership interest letters received to date. The District will continue to evaluate and explore collaboration opportunities as we move forward with planning.

Table of Contents

1. **City of:**
    - Coconut Creek
    - Coral Springs
    - Hallandale Beach
    - Lauderdale Lakes
    - Parkland
    - Plantation
    - Pompano Beach
    - Tamarac
    - Weston

2. **Nonprofit:**
    - Big Brothers Big Sisters of Broward County
    - Broward Community & Family Health Centers Inc.
    - Broward Regional Health Planning Council, Inc.
    - Children's Bereavement Center
    - Coordinating Council of Broward
    - Jack and Jill Center
    - Lighthouse of Broward County Public Schools
    - Memorial Healthcare System
    - Nonprofit Executive Alliance
    - South Florida Institute on Aging
    - Urban League of Broward County
    - United Way of Broward County
    - Zero Empty Spaces

CITY MANAGER'S OFFICE
4800 WEST COPANS ROAD
COCONUT CREEK, FLORIDA 33063

KAREN M. BROOKS
CITY MANAGER

March 13, 2024

Dr. Peter B. Licata, Superintendent of Schools
Broward County Public Schools
600 Southeast Third Avenue
Fort Lauderdale, FL 33301

RE: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the City of Coconut Creek, I am writing to convey our interest in participating in the Broward County Public School District's "Redefining Our Schools" plan. We attended the first few meetings where the discussion was much more limited in scope. Recently, the scale of the discussion has grown rapidly and we plan to participate fully in the District's planning process, aiming to envision the future of education in Broward County. The City of Coconut Creek firmly believes that our active involvement is indispensable for fostering mutual benefits, including enhanced student outcomes, increased community engagement, bolstered economic development, and the reinforcement of neighborhood identity and stability.

We recognize that the District is exploring a multitude of options to transform schools, with the aim of better serving students and the broader community. These options encompass the addition of new programs, school consolidation, adjustments to boundaries, potential school closures, repurposing of schools, and the prospect of selling or leasing property. Presently, the City of Coconut Creek collaborates with Broward County Public Schools through various avenues, including reciprocal agreements for parks and recreation, land maintenance agreements, and two public school concurrency interlocal agreements.

Partnering with the City of Coconut Creek will enable the District to pinpoint local educational priorities, service needs, and innovative opportunities that advance the public good. Additionally, we are dedicated to identifying and addressing the questions and concerns of our community, fostering understanding, clarity, and solution-oriented planning. The following are some of the initial questions or concerns about some of the solutions being presented:

- **Academic Performance and Competitiveness:** It is imperative for the District to prioritize improvement in the Florida Department of Education's School Grades and academic performance across all schools. This endeavor is crucial to attracting students and ensuring the District remains competitive in light of the multitude of school choice options available within our education system.

- **Affordable Housing:** Utilizing school properties for affordable housing necessitates a comprehensive strategy that, at the very least, must ensure compatibility with the character of surrounding residential neighborhoods and close proximity to transit services. This strategy should prioritize targeted

housing for teachers, school staff, first responders, and other personnel associated with public schools.

- **Coconut Creek Elementary** stands as the only school within the City highlighted by the District in the "Schools Enrolled Below 70% Permanent Capacity Utilization, 2023/24" report, issued on January 25th, 2024. Below are specific inquiries and concerns raised by the City regarding this school:
    - Census data within the school's boundary, excluding the Wynmoor 55+ Retirement Village, reveals a lower median age compared to the Broward County median age. Notably, within Tract 307.02, where the South Creek neighborhood, home to the school, is situated, 19% of the population falls under the age bracket of under 5 years old – the largest age group in the neighborhood (Census Tracts: 307.02, 307.03, portions of 201.03, and 201.04).
    - The City currently partners with the School District by providing parks and recreation space in the Hosford Park Ball Field. This park space is an integral component of the City's overall parks and open space programming, greatly valued and relied upon by the neighborhood for recreational activities.
    - Coconut Creek Elementary serves as a feeder school for Coconut Creek High School, which provides the Creek Technical Academy Magnet Program. The City of Coconut Creek Commission and staff are an active partner with the High School providing advisory support and community involvement. In the event of the school's closure, how does the District intend to ensure that students currently enrolled at Coconut Creek Elementary will maintain access to Coconut Creek High School and its magnet program?
    - The closure of Coconut Creek Elementary would disproportionately affect minority and economically disadvantaged students. According to the Florida Department of Education's 2022-23 Federal Percent of Points Index, 72% of the school's students are classified as minorities, while 89% are considered economically disadvantaged.

We are grateful for the opportunity to collaborate with Broward County Public Schools in reimagining our educational system, and eagerly anticipate learning about the next steps in this endeavor.

Sincerely,

Karen M. Brooks
CITY MANAGER

cc: Coconut Creek City Commission
Sheila N. Rose, Deputy City Manager
Terrill Pyburn, City Attorney
Scott Stoudenmire, Director, Sustainable Development

CORAL SPRINGS
EVERYTHING UNDER THE SUN

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

I am writing on behalf of the City of Coral Springs to express our interest in exploring partnership opportunities with Broward County Public Schools (BCPS) around the District's Redefining Our Schools plan. We appreciate the opportunity to engage in conversation as you make the decisions of how BCPS will move forward through your planning process bringing to fruition the future of public education in Broward County.

We understand the district is undergoing a transformation to better serve students and the greater community. If the opportunity presents itself through your process, some of the options expressed through your office for consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. These options will hold significant implications for our community.

The City of Coral Springs currently partners with BCPS in a variety of ways, including the SRO agreement and many reciprocal use agreements. The Redefining Our Schools initiative presents an opportunity for us to explore more ways to collaborate in the best interest of the children and families we both serve.

We are interested in exploring the possibility of utilizing available space for affordable childcare services tailored to City employees, first responders, and teachers in our community with this process and outside of this process. We believe that such collaboration would not only address a critical need for our working families, but also foster stronger ties between our municipal government and the education sector.

CORAL SPRINGS
EVERYTHING UNDER THE SUN

As you proceed with your Redefining Our Schools plan, we are eager to engage in meaningful dialogue with a strategic systems approach that best serves the City of Coral Springs and BCPS. Together, we can ensure that our shared community thrives, and our children receive the quality education they deserve.

Thank you for considering our interest in partnership and we look forward to learning about the next steps.

Sincerely,

Frank Babinec, City Manager

Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

Office of the
City Manager

Dr. Jeremy Earle
City Manager
CRA Executive Director

JOY F. COOPER
Mayor

ANABELLE LIMA-TAUB
Vice Mayor

JOY D. ADAMS
Commissioner

MIKE BUTLER
Commissioner

MICHELE LAZAROW
Commissioner

400 S. Federal Highway
Hallandale Beach, FL
33009
Ph (954) 457-1300
Fax (954) 457-1454

www.coHB.org

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Re: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the City of Hallandale Beach, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the district's planning process to envision the future of education in Broward County.

We understand the district is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property.

The City of Hallandale Beach believes our involvement and participation is essential to promote mutual benefits, including improved student outcomes, community engagement, economic development, and enhanced community pride.

The City of Hallandale Beach currently partners with Broward County Public Schools in a variety of ways, including honoring the Student of the Month for Gulfstream Academy and Hallandale Beach High School, lease and funding agreement for the Hallandale Beach High School athletic field stadium, funding and use agreement for the Gulfstream Academy multipurpose fields, and a newly executed Reciprocal Use Agreement for the Broward County Public Schools in the City of Hallandale Beach. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with the City of Hallandale Beach will help the district identify local educational priorities, service needs and innovative opportunities to promote public good. We are also committed to identifying the questions and concerns of our community to promote understanding, clarity, and solution-oriented planning.

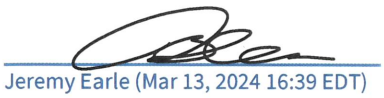
Some of the partnership benefits include:

The Police Department (HBPD) criminal justice program at Hallandale High School serves as a vital educational platform for students interested in pursuing careers in law enforcement and related fields. By offering insights into the criminal justice system, hands-on experiences, and mentorship opportunities, this program not only empowers our youth but also fosters a stronger connection between the community and law enforcement.

- The presence of local School Resource Officers (SRO) plays a crucial role in maintaining a safe and secure learning environment for our students and staff. Their presence not only deters potential threats but also provides invaluable support and guidance to students in need.
- The relationship with the Police Athletic League (PAL) has been instrumental in providing educational programs aimed at enriching the lives of our youth. From sports activities to academic tutoring and leadership development, PAL initiatives have positively impacted countless students, helping them build essential life skills and realize their full potential.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,



Jeremy Earle (Mar 13, 2024 16:39 EDT)

Dr. Jeremy Earle,
City Manager

CM24-003 - Letter to Dr. Licate of Interest to Partner in Redefining Broward County Public Schools

Final Audit Report 2024-03-13

Created:	2024-03-13
By:	Cary Santiago (csantiago@cohb.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZm87KglCNQgBkJsFTStNiFvY_0-0toQZ

"CM24-003 - Letter to Dr. Licate of Interest to Partner in Redefining Broward County Public Schools" History

Document created by Cary Santiago (csantiago@cohb.org)
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Adobe Acrobat Sign

March 11, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Re: Letter of Interest to Partner in Redefining Broward County Schools

Dear Dr. Licata,

On behalf of the City of Lauderdale Lake, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve the students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. The City of Lauderdale Lakes believes our involvement is essential to promote mutual benefits, including improved student outcomes, community engagement and economic development.

The City of Lauderdale Lakes currently partners with Broward County Public Schools in a variety of ways, including facilities use reciprocal agreement, and inter-local agreement. The Redefining Our Schools initiative presents on opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with the City of Lauderdale Lakes will help the District identify local educational priorities, service needs and innovative opportunities to promote public good. We are also committed to identifying the questions and concerns of our community to promote understanding, clarity, and solution-oriented planning.

Although the schools in Lauderdale Lakes may or may not be directly affected by the closing of schools within our city, we do continue to advocate for our students to have greater opportunities for academic enhancements, vital infrastructure renovation and expansion, competitive courses and extracurricular activities and a safer learning environment. The City of Lauderdale Lakes recognizes the importance to support the well-being of all students and further encourages the School Board of Broward County to take inventory of all schools policies and practices.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,



Treasa Brown Stubbs
City Manager

CITY OF PARKLAND
6600 University Drive
Parkland, Florida 33067
Office (954) 753-5040 • Fax: (954) 341-5161
www.cityofparkland.org

March 12, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the City of Parkland (City), I write to express our interest in partnering with Broward County Public Schools (BCPS) regarding the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. We further understand that the BCPS Board has decided that options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. The City believes our involvement is essential to promote mutual benefits, including improved student outcomes, community engagement, resident satisfaction, and community planning.

The City currently partners with Broward County Public Schools in a variety of ways, including shared funding of additional School Resource Deputies at all schools located in the City, donation of funds from the Parkland Dash charitable event to schools, school use of City fields for athletics, reimbursement to schools for student SAT review, awarding 10 student scholarships annually, inclusion of schools in City events, regular meetings with principals, recognition of students and teachers at City Commission meetings, and supplying supplies/landscaping to schools. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with the City will help the District identify local educational priorities, service needs, and innovative opportunities to promote public good. We are also committed to identifying the questions and concerns of our community to promote understanding, clarity, and solution-oriented planning.

In the absence of a public meeting prior to the deadline date for this input, the City can only provide some general concerns/ideas regarding the District's Redefining Our Schools plan. Below is the City's feedback:

- When the sale of District land located within our City is being considered, the City wishes to be informed well before the consideration of that land being sold is agendized.
- When the sale of District land located within our City is being considered, the City would like the right of first refusal.
- If actions to schools located in the City are being considered, such as combining schools, boundary adjustments, school closures, and repurposing schools, the City wishes to be informed and have the ability to provide meaningful input on those proposed actions prior to those items being agendized.
- If boundary changes are being considered that affect schools located in the City, BCPS will utilize a different methodology that will eliminate the process of accepting boundary proposals from residents only, which has only pitted community vs. community and degraded the process.
- The City would like BCPS to consider the 700+ acres of undeveloped land in the heart of the City when making any decision regarding schools located in the City.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system, and we look forward to being a partner in the processes' next steps.

Sincerely,

Mayor Rich Walker

OFFICE OF THE MAYOR
Nick Sortal
Mayor

Plantation
the grass is greener®

CITY COUNCIL
Timothy J. Fadgen
President
Louis Reinstein
President Pro Tem
Erik Anderson
Jennifer Andreu
Denise Horland

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools
600 SE 3rd Avenue
Fort Lauderdale, FL 33301

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Plantation, I write to express our interest in exploring partnership opportunities with Broward County Public Schools. I have been talking with school board members about one specific idea, but it not the only option as we view this relationship through a wide lens.

You likely have heard me propose a Homes for Educators initiative, using a large piece of vacant land owned by the school board in our city. I, as the city's strong mayor, have been using my platform to suggest the school board sell the land to a developer with the intent of building homes for educators and related professions. I do want to be clear and point out that the suggestion comes only from my administration: Should a proposal advance, our city council would have final approval.

Attached are letters of support from our Education Advisory Board and our Affordable Housing Advisory Committee. Our AHAC has spent a lot of time drilling down on affordable housing challenges and the city council has approved suggested measures that make it more palatable and expedient for affordable housing in our city.

But I want to take this further and suggest you explore selling other available properties in Plantation. One very respected builder specializing in affordable housing has said even an acre in the right place has possibilities. I support that.

Collaborating with Plantation will help the district identify local educational priorities, service needs and innovative opportunities.

Sincerely,

Nick Sortal
Mayor

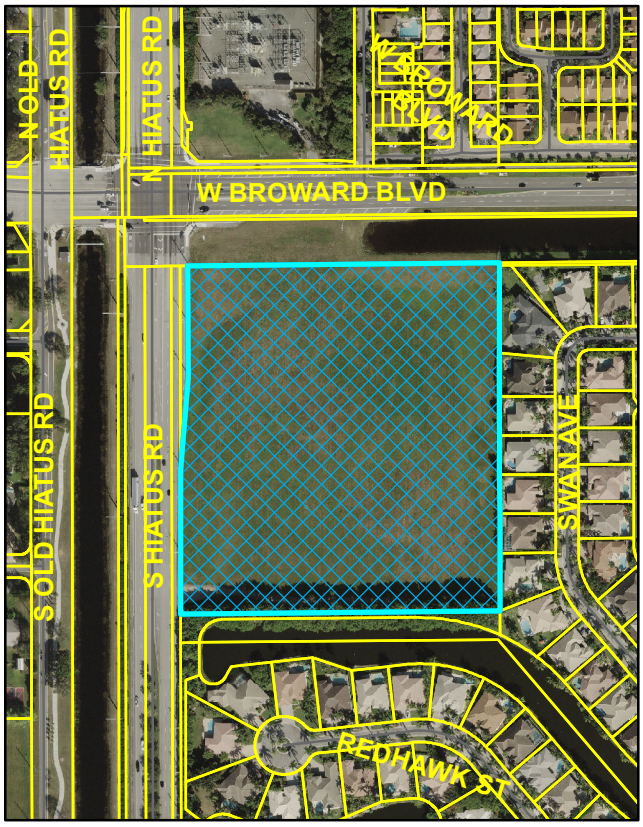
City of Plantation
400 NW 73rd Avenue ◆ Plantation, Florida 33317
Telephone: 954-797-2221 ◆ Fax: 954-797-2223
Mayor@Plantation.org

ACCESSIBLE HOUSING FOR OUR BROWARD TEACHERS

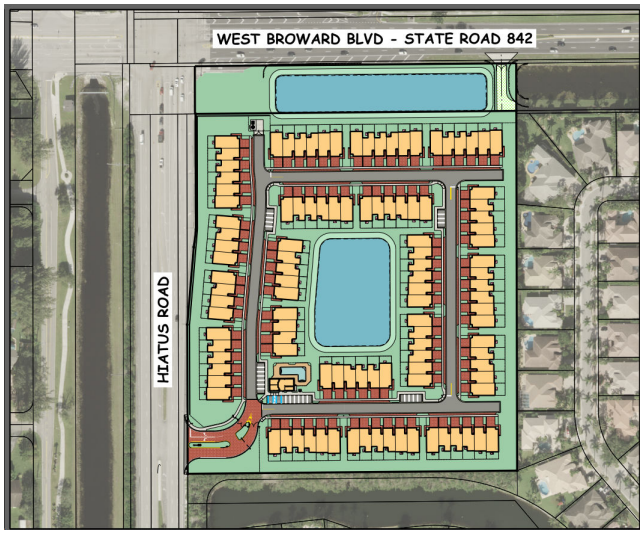
The subject site is 13 acres in area, undeveloped, and located at the SE corner of W. Broward Blvd. and S. Hiatus Road. The School Board owns the site.

I am suggesting you connect with a builder and provide housing that our county's public school teachers can afford.

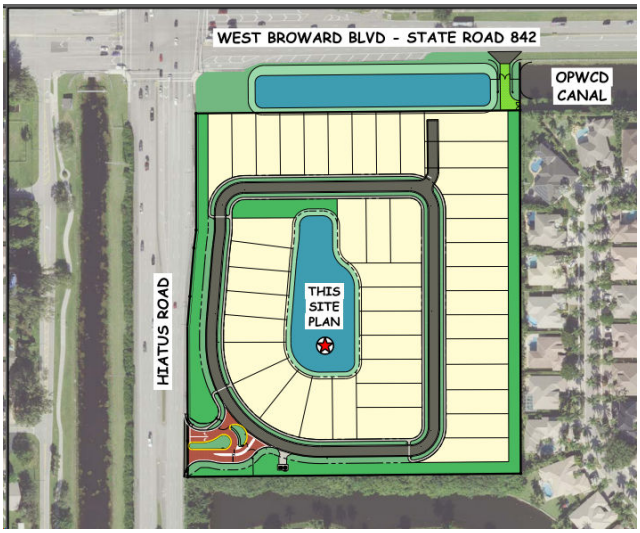
The Plantation City Council, the Affordable Housing Committee and our Planning and Zoning Department all have implemented policies that help expedite and support affordable housing construction. We will be happy to discuss.



Town Home Layout



Single-Family Home Layout



My Staff and I are happy to speak about the development potential of this site.
Please contact Plantation Mayor Nick Sortal:
mayor@plantation.org / 954-498-5337

The Plantation Educational Advisory Board
400 NW 73rd Avenue
Plantation, FL 33317

March 13, 2024

School Board members of Broward County
600 SE 3rd Avenue
Fort Lauderdale, FL 33301

Re: Support for Homes for Educators

Dear members of the Broward County School Board,

We would like to express our preliminary support for Mayor Nick Sortal's "Homes for Educators" suggestion. We believe having the School Board explore finding a partner with a developer and building attainable housing for our invaluable educators is an idea worth looking into for the property at Broward Boulevard and Hiatus Road.

We are a volunteer advisory board focus on issues pertaining to education in Plantation and we think supporting our teachers and other school employees is important to ensure high quality of education. Please consider this opportunity.

Yours,

Michael Taussig
Chairman

TO:	School Board members of Broward County
FROM:	The Plantation Affordable Housing Advisory Committee
DATE:	March 13, 2024
SUBJECT:	Support for Homes for Educators

We would like to express our support for Mayor Nick Sortal's "Homes for Educators" suggestion. We believe having the School Board partner with a developer and building attainable housing for our invaluable educators is a wonderful idea for the property at Broward Boulevard and Hiatus Road.

We are a volunteer advisory board, but we drill down on issues regarding affordable housing and we think supporting our teachers and supporting staff is high on our list. Please consider this opportunity.

This document was approved unanimously on March 7, 2024.

pompano beach
Florida's Warmest Welcome

OFFICE OF THE MAYOR
Rex Hardin, Mayor
E: rex.hardin@copbfl.com | P: 954.786.4623 | F: 954.786.4504

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata:

On behalf of the City of Pompano Beach, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. The City of Pompano Beach believes that our involvement is essential to promote mutual benefits, including improved student outcomes, community engagement and economic development.

The City of Pompano Beach currently partners with Broward County Public Schools in a variety of ways. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with the City of Pompano Beach will help the District identify local educational priorities, service needs and innovative opportunities to promote public good. We are also committed to identifying the questions and concerns of our community to promote understanding, clarity, and solution-oriented planning.

Pompano Beach Partnership Interests:

- Should there be any vacant school properties in Pompano Beach as a result of future school closures or consolidations, the City of Pompano Beach respectfully requests the BCPS consideration to offer a municipal right of first refusal (ROFR) for the City to be given the opportunity to review and possibly purchase future vacant BCPS properties, if any in Pompano Beach.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Rex Hardin,
Mayor

TAMARAC
The City For Your Life

Levent Sucuoglu
City Manager

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools
600 SE 3rd Avenue
Fort Lauderdale, FL 33301

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the City of Tamarac, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation for the City of Tamarac and the Tamarac community to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community and that options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. The City of Tamarac believes our involvement is essential to promote mutual benefits, including improved student outcomes, community engagement and economic development.

The City of Tamarac values our partnership with Broward County Public Schools, and the Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with Tamarac will help the District identify local educational priorities, service needs and innovative opportunities to promote public good. We are also committed to identifying the questions and concerns of our community to promote understanding, clarity, and solution-oriented planning.

Tamarac Partnership Interests:

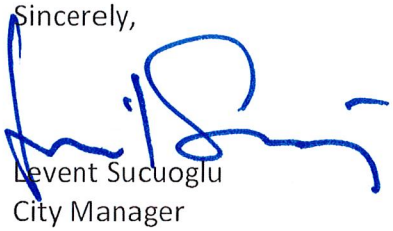
- Should there be any vacant school properties in Tamarac as a result of future school closures or consolidations, the City of Tamarac respectfully requests BCPS consideration to **offer a municipal right of first refusal (ROFR) for the City to be given the opportunity to purchase future vacant BCPS properties, if any, in Tamarac**. Schools in Tamarac are located along major commercial corridors, most of which are within designated Redevelopment Areas that are targeted for commercial redevelopment and revitalization, a primary economic development goal of the Tamarac Strategic Plan. Having the opportunity to assemble available land for redevelopment purposes is important to the City's economic development efforts.

Tamarac Questions/Concerns:

- For any community meetings that may be planned to discuss schools in and near Tamarac, the City of Tamarac would welcome the opportunity to help boost promotion of those engagement opportunities to the community.
- Please also know that the City would be happy to host any upcoming Redefining Our Schools community meetings at City facilities, such as the Tamarac Community Center, if that would be of interest.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and we look forward to learning next steps.

Sincerely,



Levent Sucuoglu
City Manager

Margaret Brown
Mayor

Byron L. Jaffe
Commissioner

Mary Molina-Macfie
Commissioner

Chris Eddy
Commissioner

Henry Mead
Commissioner

Donald P. Decker
City Manager/CEO

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

On behalf of the City of Weston, I want to thank you and Broward County Public Schools for the ongoing efforts to partner over the years on projects that mutually benefit the students and residents of Weston. As Weston City Commissions past and present have demonstrated, we welcome any opportunity to collaborate on efforts that will enhance safety, maximize facility and recreational resources, and bring value to our stakeholders.

We appreciate the ongoing communications and invitations to participate in the transformation of Broward County Public Schools through your "Redefining Our Schools" initiative. Weston understands that the challenges experienced in certain parts of our County may not currently exist here, but we very much want to be involved in any conversations that might focus on local impacts to programming, boundary adjustments, the sale or leasing of school property, etc. The City of Weston has always sought opportunities to assist our local schools, and we will continue to do so.

The City of Weston currently partners with BCPS on; SRO placement, athletic field maintenance agreements (CBHS), and reciprocal/joint use agreements. Weston has previously provided funding for capital improvements (bleachers and sports lighting at CBHS) and security wayfinding signage.

We look forward to the ongoing dialogue and commit to an ongoing partnership that benefits us all.

Respectfully,

Donald Decker
City Manager, City of Weston

CC Weston City Commission

DM#80694

Michael Watson
Vice President of Programs
Big Brothers Big Sisters of Broward County

Zoie Saunders
Chief Strategy & Innovation Officer
Broward County Public Schools
600 S.E. 3rd Avenue
Fort Lauderdale, FL 33301

Dear Ms. Saunders & Ms. Leiro,

I hope this letter finds you well. I am writing on behalf of Big Brothers Big Sisters of Broward County to express our strong interest in participating in the "Redefining Our Schools" initiative with Broward County Public Schools. We believe that this partnership will enable us to make a significant and positive impact on the lives of the students in our community.

At Big Brothers Big Sisters, we recognize the importance of innovation and transformation in the educational landscape. We have been serving the Broward County community for 50 years, and our programs have proven to be highly effective in fostering positive relationships and empowering young individuals to reach their full potential. We believe that by working together with BCPS, we can create meaningful and sustainable changes that will positively impact the lives of students and educators alike.

The "Redefining Our Schools" initiative aligns perfectly with our mission and values. We strongly believe that by collaborating with Broward County Public Schools, we can create a transformative experience for students, enhancing their educational journey and personal growth.

We are confident that our expertise in mentorship, combined with the resources and support of Broward County Public Schools, will have a profound and lasting impact on the lives of the students we serve. By working together, we can create a nurturing and inclusive environment that fosters academic success, personal growth, and overall well-being.

We kindly request an opportunity to discuss this partnership further and explore potential areas of collaboration. Our team is ready to contribute our time, skills, and resources to support the "Redefining Our Schools" initiative and make a meaningful difference in the lives of Broward County students.

In conclusion, Big Brothers Big Sisters of Broward County is fully committed to actively participating in the Reimagine Schools project and contributing to the collective effort to transform education in our region. We look forward to engaging in future conversations with BCPS and other partners to explore innovative solutions and make a meaningful difference in the lives of students and families.

Thank you for considering our partnership interest. We look forward to the possibility of working together to create a brighter future for our community's young individuals. Please feel free to contact me at MichaelW@BBBSBroward.org or 954-952-7631 to discuss this opportunity further.

Sincerely

Michael Watson, Sr.
VP of Programs

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BCOM
BROWARD COMMUNITY
& Family Health Centers Inc.

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Broward Community and Family Health Centers, Inc (BCOM), I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. BCOM believes our involvement will add value to the District's planning process.

For over 25 years, BCOM has served the residents of Broward County. While BCOM currently does not have a formal partnership with Broward County Public Schools, we partner with many community organizations (i.e. Urban League of Broward, Nova Southeastern University, Broward County Health Department, Broward Behavioral Health Coalition, etc.) to meet the needs of our children and their families. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with BCOM will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

BCOM's partnership interest could include leasing properties to provide community-based comprehensive services to the community, regardless of their ability to pay, that may include:

- General primary medical care
- Health education and immunizations

WWW.BCFHC.ORG
5010-5012 Hollywood Blvd. 2nd Floor | Hollywood, FL 33021 | Tel: (954) 266-2999 | Fax: (954) 966-3320
BCOM Corporate Office

DocuSign Envelope ID: CB360804-5CC4-4C81-8D02-63DE8E3E0FA3

- Behavioral health (mental health)
- Mobile Dental
- Coordination care management

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Rosalyn Frazier

Rosalyn Frazier
Chief Executive Officer

February12, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Broward Regional Health Planning Council (BRHPC), I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. BRHPC believes our involvement will add value to the District's planning process.

BRHPC currently partners with Broward County Public Schools in a variety of ways, including collaborating to address public health issues in general as well as chronic conditions and HIV/AIDS prevention more specifically.

The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with BRHPC will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

Broward Regional Health Planning Council Partnership Interests

- Collaborative Grant Partnerships (Past grants include PROMISE Grant)

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Mike De Lucca
President and CEO

Children's Bereavement Center

Support for children, teens and adults after a loss

EXECUTIVE DIRECTOR
Debra Albo-Steiger, LCSW

SENIOR ADVISOR
Mindy Cassel, PhD

EXECUTIVE BOARD
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Sandra Seals
Daniel Simon
Terry Smallhorne
Julius Stuart

March 12, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Children's Bereavement Center (CBC), I write to express our interest in exploring partnership opportunities with Broward County Public Schools (BCPS) around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the Broward community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. CBC believes our involvement will add value to the District's planning process in hopes that we can find ways to grow our partnership to provide free grief support to children, teens, and adults in Broward.

CBC has partnered with Broward County Public Schools in the past, including hosting grief support groups at Heron Heights Elementary School in Parkland to support the community after the horrific school shooting at Marjorie Stoneman Douglas High School. Additionally, we have provided presentations to school staff members around the County who are part of the Student Services team in order to share information about being grief sensitive as well as about CBC services. Finally, we have participated in various school-based events throughout Broward County through our Outreach team in order to bring grief support services into schools. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families both of our organizations serve.

Collaborating with CBC will help the District maximize the expertise and connectedness of our grief support to support solution-oriented planning and results-oriented programs towards mental health services in the schools.

The Children's Bereavement Center (CBC) is a 501(c)(3) non-profit organization (FL Registration #CH10400) and contributions are tax-deductible under IRS regulations. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.

CBC can specifically support the BCPS community through several partnership opportunities, including:

- Offering CBC Presentations & Outreach to BCPS staff, families, & students;
- Providing referrals to CBC's free grief support groups for children, teens, and adults; and
- Collaborating on CBC's Grief-Informed Training Series to BCPS school-based staff to learn best practices when working with students who are grieving after the loss of a loved one.

We appreciate the chance for Children's Bereavement Center to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Debra Albo-Steiger, LCSW
Chief Executive Officer

The Children's Bereavement Center (CBC) is a 501(c)(3) non-profit organization (FL Registration #CH10400) and contributions are tax-deductible under IRS regulations. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.

Members of the CCB

Chair: Senator Nan Rich
Broward County Board of County Commissioners

Aging and Disability Resource Center
Charlotte Mather-Taylor, CEO

Broward Behavioral Health Coalition
Silvia Quintana, CEO

Broward College
Isabel Gonzalez, Chief of Staff; VP of Communications and Community Relations

Broward 211
Sheila Smith, CEO

Broward County
Kimm Campbell, Assistant County Administrator

Broward Regional Health Planning Council
Michael De Lucca, President and CEO

Broward Sheriff's Office
Colonel Nichole Anderson, Undersheriff

Broward Workshop
Kareen Boutros, Executive Director

Career Source Broward
Carol Hylton, President

ChildNet
Larry Rein, President and CEO

Children's Services Council
Cindy Arenberg Seltzer, President and CEO

Community Foundation of Broward
Jennifer O'Flannery Anderson, President and CEO

Department of Children & Families
Traci Schweitzer, Administrator

Department of Health in Broward County
Dr. Paula Thaqi, Director

Early Learning Coalition of Broward
Renee Jaffe, President and CEO

Greater Fort Lauderdale Alliance/Six Pillars
Ron Drew, Executive Director

Health Foundation of South Florida
Loreen Chant, President and CEO

Henderson Behavioral Health
Dr. Steve Ronik , President and CEO

Jewish Federation of Broward County
Evan Goldman, Executive Director, Public Affairs

Memorial Healthcare System
Tim Curtin, Vice President, Community Services

South Florida Regional Planning Council
Isabel Cosio Carballo, Executive Director

School Board of Broward County
Megan Turetsky, Director of Legislative and Community Affairs

United Way of Broward County
Kathleen Cannon, Chief Executive Officer

The Coordinating Council of Broward

March 11, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the Coordinating Council of Broward, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

The mission of the Coordinating Council of Broward is to unite government, business and nonprofit leaders
in advocacy and coordination of health and human services in Broward County.

The Coordinating Council of Broward (CCB) is composed of the top executives of state and county entities from the public, private and business sectors, who are responsible for funding and implementing a broad array of health, public safety, education, economic and human services in Broward County. The Council's goal is to better coordinate services and identify barriers that the ALICE (Asset Limited Income Constrained Employed) population experience. ALICE represents 50% of Broward County residents.

Our membership currently partners with Broward County Public Schools in a variety of ways, including funding many of the programs that work with BCPS students and facilitating the system of care across Broward. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,



Sandra Veszi Einhorn
Executive Director

JACK & JILL CENTER

2023-2024 Officers

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Scott MacLaren

Vice President
Susan Cameron

Secretary
Jeffery Klink

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Stephanie Toothaker

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Heather Siskind
Chief Executive Officer

Frances T. Payne †
Executive Director 1969-2007

Terry Stiles †
Board Member 2003-2017

March 13, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Jack & Jill Center, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. Jack & Jill Center believes our involvement will add value to the District's planning process.

Jack & Jill Center currently partners with Broward County Public Schools, including Title 1 services being provided for our children on site. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with Jack & Jill Center will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

We have not completely identified specific partnership interests as of yet but are open to partnership with Broward County Public Schools and other nonprofits who want to do the same.

JACK & JILL CENTER

2023-2024 Officers

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Scott MacLaren

Vice President
Susan Cameron

Secretary
Jeffery Klink

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Caitlin Stella
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Stephanie Toothaker

Steve Halmos
Honorary Director

Heather Siskind
Chief Executive Officer

Frances T. Payne †
Executive Director 1969-2007

Terry Stiles †
Board Member 2003-2017

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Heather Siskind
CEO, Jack and Jill Center

March 14, 2024

Dear Dr. Saunders,

We are writing to express our intent and propose a collaborative initiative aimed at working with the Broward County School Board to enhance the educational landscape for K-12 education for Deaf Hard of Hearing (DHH) and Blind Visually impaired (BVI) students within our district. We envision the development of a school site that not only focuses on academic excellence for all but also addresses critical community needs and full accessibility for DHH & BVI students.

As alumni of the Broward County school systems and leaders in the non-profit community serving specialized populations, we believe that implementing an innovative and holistic educational approach can significantly enhance the academic, workforce development, and life skills acquisition of all our students. The proposed academic framework aims to create an environment that fosters a well-rounded education, preparing students not only for academic success but also for the challenges they may face in their future careers and personal lives. The key components of this framework include:

Integrated STEM (Science, Technology, Engineering, and Mathematics) Curriculum: Develop a curriculum that integrates academic subjects with real-world applications, promoting interdisciplinary learning and problem-solving skills and preparing students for future careers in these fields.

Workforce Development Programs: Collaborate with local businesses and industries to establish programs that provide students with hands-on experiences, internships, and mentorship opportunities, ensuring they are well-prepared for the demands of the workforce. Collaborate with industry partners to offer certification programs, ensuring that students graduate with skills and qualifications that are directly relevant to the workforce.

Life Skills Education: Implement a structured program to impart essential life skills such as communication, critical thinking, financial literacy, and emotional intelligence, empowering students to navigate various aspects of their personal and professional lives.

Technology Integration: Embrace modern educational technologies to enhance the learning experience, preparing students for the digital age and providing them with essential technological skills.

Transitional Housing/Affordable Housing: Integrate transitional housing facilities within the school site to address housing challenges faced by students and families, fostering a stable environment conducive to learning and implementing first hand independent life skills.

Professional Development for Educators: Offer ongoing professional development opportunities for educators to stay abreast of the latest educational methodologies and ensure the successful implementation of the proposed framework. Facilitate professional internships in key areas such as mental health, nursing, speech pathologist and support for the Deaf and Blind community, providing practical experiences and a pathway for future careers.

We are committed to working collaboratively with the school board, administrators, teachers, parents, and community members to bring this vision to life. This proposed initiative aligns with our collective vision for a well-rounded and inclusive education system that not only empowers students academically but also addresses broader community needs. We look forward to an opportunity to discuss our ideas and the needs of the community further. Together, we can create an educational system that not only equips our students with academic knowledge but also prepares them for success in the ever-evolving world.

Thank you for considering this Letter of Intent, and I look forward to the opportunity to discuss these ideas in more detail.

Sincerely,

Tracy Perez, Psy.D,
Regional Executive Director
Center for Hearing and Communication

Ellyn Drotzer, MSW, LCSW
President & CEO
Lighthouse of Broward for the Blind & Visually Impaired

Nonprofit Executive Alliance

SERVING BROWARD, MIAMI-DADE AND MONROE

BOARD OF DIRECTORS

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Community Reinvestment Alliance of Florida
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The Pride Center at Equality Park
Board Member at Large

Heather Siskind, CEO
Jack & Jill Center
Immediate Past Chair

Sandra Veszi Einhorn
Executive Director

March 11, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of the Nonprofit Executive Alliance, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

The Nonprofit Executive Alliance is a social impact coalition of CEOs that advance leadership, strengthen local communities, and provide a unified voice for the sector. Together we improve our industry and make our community a better place to live, work, play and learn. We believe our involvement will add value to the District's planning process.

Our membership currently partners with Broward County Public Schools in a variety of ways, including providing after school care programs and serving your students outside of the classroom in a variety of ways. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve. With over 120 member organizations in Broward we are the largest nonprofit leadership coalition in the community and have the capacity to be one of your premier thought partners in this process. Many of our members have established relationships and contracts with BCPS. A list of our distinguished members is attached for your reference.

Collaborating with the Nonprofit Executive Alliance will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Contact:
Sandra Veszi Einhorn, Executive Director
Sandra@npobroward.org
(754) 224-0054 cell

Cornell Crews
Chair

Sandra Veszi Einhorn
Executive Director

Nonprofit Executive Alliance

SERVING BROWARD, MIAMI-DADE AND MONROE

211 Broward, **Sheila Smith**
Advocacy Network on Disabilities**, Ire Diaz**
Aging & Disability Resource Center, **Charlotte Mather-Taylor**
America's Leading Ladies, **April Graham**
American Red Cross, **Paula Pendergrast**
Ann Storck Center, **Pat Murphy**
Arc Broward, **Julie Price**
Art & Culture Center of Hollywood, **Jennifer Homan**
Art Prevails Project, **Darius Daughtry**
ArtServe, **Jason Hughes**
Big Brothers, Big Sister Broward, **Malena Mendez**
Bikers Against Child Abuse, **Pooch**
Bit by Bit Therapy, **Denise Panariello**
Bowtie Kids, **Karen Prescod**
Boys and Girls Club of Broward, **Matt Organ/ Chris Gentile**
Broward College Foundation, **Megan Cottle**
Broward Community and Family Health Centers, Inc., **Dr. Rosalyn Frazier**
Broward Health Foundation, **Scott Ford**
Broward Healthy Start Coalition, **Monica Figueroa King**
Broward House, **Nicole Burrell**
Broward Housing Solutions, **Lisa Vecchi**
Broward Partnership for the Homeless, **Tom Campbell**
Broward Regional Health Planning Council**, Mike DeLucca**
Business for the Arts of Broward, **Robyn Vegas**
Canine Assisted Therapies, **Monica Wesolowski**
Center for Hearing and Communication, **Tracy Perez**
Center for Independent Living, **Corey Hinds**
CenterLink, **Denise Spivak**
ChangeMe Foundation, Jarvis Brunson
Childnet, **Larry Rein**
Childrens Bereavement Center, **Debra Albo-Steiger**
Children's Diagnostic & Treatment Center, **Ana Calderon Randazzo, Ph.D.**
Children's Harbor, **Tiffani Dhooge**
Coast to Coast Legal Aid of South Florida, **Lisa Goldberg**
Community Based Connections, **Mike Olbel**
Community Reinvestment Alliance of Florida, **Cornell Crews**
Covenant House, **Renee Trincanello**
Crisis Housing Solutions, **Craig Vanderlaan**
Crockett Foundation, **Henri Crockett**
David Posnack JCC, **Scott Ehrlich**
Deerfield Beach Community Cares, **Joel Smith**
Deliver the Dream**, Maureen Kohler**
Dreamcatchers for the Soul, **Pam Reid**
Early Learning Coalition of Broward County, **Renee Jaffe**
Educational Specialists Consulting Services, Inc., **Betty Aguiar-Perez**
Equine Assisted Therapies, **Molly Murphy**
Executive Service Corps South Florida, **Joel Greenbaum**
Feeding South Florida, **Paco Velez**
Fellowship RCO, **Rick Riccardi**
Firewall Centers, **Andy Fernandez**
FLIPANY, **Lynne Kunins**
FLITE Center, **Christine Frederick**
Fort Lauderdale Historical Society, **Patricia Zeiler**
Friends of Birch State Park**, Michelle Schmitz**
Futbol Con Corazon, **Danielle Dubuc**
Foundation for Independent Living, **Tiffanie Bederman**
Gilda's Club of South Florida, **Kim Praitano**
Global Ties Miami, **Athena Passera PhD**
Goodman Jewish Family Services, **Randy Colman**
Green Cars for Kids, **Catherine Toms**
HAAPE, **Larry Rothman**
Habitat for Humanity, **Nancy Robin**
HANDY, **Kirk Brown**
Harmony Development Center, **Cynthia Moreno**
Heal the Planet, **Noelia Suarez**
Healthy Mothers- Healthy Babies Coalition, **Dawn Liberta**
The Heart Gallery of Broward, **Dr. Mary Kinirons**
Heart to Heart Outreach, **Juan Gallo**
Henderson Behavioral Health, **Steve Ronik**
Hispanic Unity, **Felipe Pinzon**
H.O.M.E.S. Inc, **Linda Taylor**
HOPE South Florida, **Dr. Ted Greer**
Hosanna 4 Youth, **Angine Moss**
House of Hope, **Sue Glasscock**
Housing Foundation of America, **Jeremy Montanti**
Jack and Jill Center, **Heather Siskind**
JAFCO, **Sarah Franco**
Jasmine's House of Hope, **Jacqueline Williams**
Jewish Family Home Care, **Teresa Duvall**
Jewish Federation of Broward County, **Audra Berg**
Junior Achievement of South Florida, **Laurie Sallarulo**
KID, Inc, **Mark Dhooge**
Leadership Broward, **Andrew Zullo**
Legal Aid Service of Broward County, **Brent Thompson**
Lifenet 4 Families, **Dr. Melanie Geddes**
Light of the World Clinic, **Sandy Lozano-Barry**
Lighthouse of Broward for the Blind, **Ellyn Drotzer**
Meals on Wheels of South Florida, **Mark Adler**
Memorial Healthcare System, **Tim Curtin**
Mobile School Pantry, **Zeina Zein**
Morningday Community Solutions, **Buddy Walck**
Museum of Discovery and Science, **Joe Cox**
NAMI Broward, **Dr. Sandra Cumper Boynton**
Neighbors 4 Neighbors, **Katy Meagher**
Neighborhood Housing Services of South Florida, **Kim Henderson**
Nourishing Lives, **Sarah Noel**
Oasis of Hope CDC, **Jacqueline Reed**
OIC of South Florida, **Newton Sanon**
Our Children Having Rights, **Greg Hill**
Our Children, Our Future, **Veronica James**
PACE Center for Girls, **Sara Nunez**
Parent Information & Resource Center, **Janet Ward**
Rebuilding Together Broward County, **Robin Martin**
Second Chance Society, **Danielle Doss**
South Florida CLT, **Mandy Bartle**
South Florida Hunger Coalition, **Michael Farver**
South Florida Institute on Aging, **Cresha Reid**
Special Compass, **Jim Sayih**
Sunserve, **Tony Lima**
Taskforce Fore Ending Homelessness, **Mikal Cartier**
Temple Beth El, **Jeff Jacob**
The Girls Choir of The Pantry of Broward, **Maureen Luna**
The Hispanic Heritage Chamber of Commerce, **John Moreno-Escobar**
The Pride Center at Equality Park, **Robert Boo**
Tomorrow's Rainbow, **Abby Mosher**
Transinclusive Group, **Tatiana Williams**
Trees of Hope, **Nicole Escobar**
United Community Options, **Linda Gluck**
United Way of Broward, **Kathleen Cannon**
Urban League of Broward, **Dr. Germaine Smith-Baugh**
Voices for Children, **Erica Herman**
Women in Distress, **Linda Parker**
Young at Art Museum, **Marie Berlin**
YWCA South Florida, **Kerry-Ann Royes**

The Nonprofit Executive Alliance is a social impact coalition of CEOs that advance leadership, strengthen local communities, and provide a unified voice for the sector. Together we improve our industry and make our community a better place to live, work, play and learn.

Memorial Healthcare System

MEMORIAL REGIONAL HOSPITAL ♥ JOE DIMAGGIO CHILDREN'S HOSPITAL
MEMORIAL HOSPITAL WEST • MEMORIAL HOSPITAL PEMBROKE • MEMORIAL MANOR

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

March 13, 2024

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata, Pete

On behalf of Memorial Healthcare System, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property.

Memorial currently partners with Broward County Public Schools in a variety of ways, including afterschool and summer programming, prevention education and much more. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Timothy Curtin
Vice President of Community Services

3/13/2023

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of South Florida Institute on Aging I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools, and selling/leasing property. The South Florida Institute on Aging believes our involvement will add value to the District's planning process.

The South Florida Institute on Aging currently partners with Broward County Public Schools in a variety of ways, including providing 1:1 mentoring and tutoring to at-risk students in Title 1 Elementary schools through our Foster Grandparent Program. We have 105 volunteers who serve an average of 25 hours./week, working to help children achieve success academically, socially, or developmentally. They are the classroom "grandparents" who are there to provide additional support to struggling students. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with South Florida Institute on Aging will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

South Florida Institute on Aging Interests

- Enhancing Foster Grandparent Program services, exploring opportunities to expand the reach and impact of the program within Broward County Public Schools

- Parent Education: Developing workshops, seminars, or training sessions aimed at educating parents
- Family Strengthening Initiatives: Organizing family-centered events or outings to foster positive relationships within the family unit.
- STEAM: Organizing STEAM-related workshops, camps, or activities to engage families and foster interest in these fields.
- Additional Supportive Services: Offering additional support services to families that need respite services, digital literacy training, support for veterans and military families and more.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Cresha Reid
President & CEO
South Florida Institute on Aging
PO Box 121624
Fort Lauderdale, FL 33312
954.484.7117
954.484.8292
creid@thesofia.org www.thesofia.org @TheSoFIAorg @SouthFloridaInstituteonAging

March 12, 2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of United Way of Broward County, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. United Way of Broward County believes our involvement will add value to the District's planning process.

United Way of Broward County currently partners with Broward County Public Schools in a variety of ways, including co-leading Community Partnership Schools at Gulfstream Academy of Hallandale Beach K-8 and Hallandale Magnet High School, coordinating the Choose Peace, Stop Violence program, placing dozens of volunteer mentors in elementary settings through ReadingPals, substance abuse prevention campaigns, behavioral health advocacy, and promoting pro-social behavior with the Broward Youth Coalition as well as law enforcement mentorship in Project Empower. The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with United Way of Broward County will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

United Way of Broward County Partnership Interests include:

- Expanding access to health and social programs on school campuses
- Stability for ALICE populations, both school families and school staff
- Equitable engagement of all Broward communities

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Kathleen Cannon
President/CEO

A copy of the official registration and financial information may be obtained from the division of consumer services by calling 1-800-435-7352 within the state. Our Registration number is CH536. Registration does not imply endorsement, approval, or recommendation by the state. UWBC does not use paid solicitations and 100% of each contribution is received by UWBC.

ADVANCE
Urban League of Broward County

March 13, 2024

Dr. Peter Licata, Superintendent
Broward County Schools
600 S.E. Third Avenue
Fort Lauderdale, FL 33301

Dear Dr. Licata:

From our inception in 1975, the Urban League of Broward County has a been a long-term partner with the School Board of Broward County for decades and we remain committed to engaging in the strategic process of redefining and repurposing of schools in our District. We understand the many opportunities and challenges ahead in the education of our children, the support of our parents and families, and the engagement of our workforce to ensure the optimal mission of the district.

To that end, the Urban League is eager to participate with the School Board's leadership and staff in various ways. The Urban League is willing to partner in convening conversations with diverse stakeholder groups to discuss equitable access and use of resources. It is imperative that the analytical process is transparent, comprehensive, and understandable. As the Urban League has done in the past, we are prepared to utilize our national office and platforms to introduce national best practice solutions to our District and community.

As the School Board of Broward County embarks on developing a strategic plan to redefine the footprint of the District, the Urban League is committed to working alongside the team to ensure the highest and best use of property. The Urban League has already proposed a 469-unit development that will utilize the purchase of the Rock Island Annex. The Village@Oakland Park will be the largest privately-owned affordable and workforce housing initiative in Broward County's history under the control of a social impact organization. This is a model that can be replicated on other School Board owned sites in direct partnership with the School Board. The Urban League's Village model is intended to be a mixed-ages (intergenerational), mixed-income (30%-140% AMI), mixed-ownership (rental and purchase) development concept that includes comprehensive social determinant of health solutions for the positive development of families and the surrounding community. The Village model is a community wealth building strategy as it includes programmatic concepts that supports the financial and economic resiliency of families as they reside in safe, affordable, nurturing environments. As the School Board considers development partners, engaging social impact organizations must be a consideration as it allows for resources and profit to be recycled in the community for the collective good of all children and families.

Our Board of Directors and staff look forward to working with you and your team on the Village@Oakland Park development, replicating this model to other possible property sites, and serving as a convenor with you on issues that matter to the community.

Sincerely,

Germaine Smith Baugh, Ed.D.
President and CEO

A NATIONAL URBAN LEAGUE AFFILIATE | UNITED WAY AGENCY
URBAN LEAGUE OF BROWARD COUNTY
560 NW 27TH Avenue Fort Lauderdale, FL 33311
Phone (954) 584-0777
Fax (754) 200-5750
www.ulbroward.org

3/12/2024

Dr. Peter B. Licata
Superintendent of Schools
Broward County Public Schools

Subject: Letter of Interest to Partner in Redefining Broward County Public Schools

Dear Dr. Licata,

On behalf of Zero Empty Spaces, I write to express our interest in exploring partnership opportunities with Broward County Public Schools around the District's Redefining Our Schools plan. We welcome the invitation to participate fully in the District's planning process to envision the future of education in Broward County.

We understand the District is undergoing a transformation to better serve students and the greater community. Options under consideration include adding new programs, combining schools, boundary adjustments, school closures, repurposing schools and selling/leasing property. Zero Empty Spaces believes our involvement will add value to the District's planning process by providing an alternative use for the schools that will be closing.

Zero Empty Spaces has partnered with Broward County Public Schools in a variety of ways, including providing exhibition opportunities for art students, in addition to helping coordinate public art (murals). The Redefining Our Schools initiative presents an opportunity for us to explore new ways to collaborate in the best interest of the children and families we both serve.

Collaborating with Zero Empty Spaces will help the District maximize the expertise and connectedness of local nonprofit organizations to support solution-oriented planning and results-oriented programs.

Zero Empty Spaces Partnership Interests

- Activating closed school campuses to create artistic spaces serving our community
- Providing creative classes and workshops to the community including after school programs for students.

We appreciate the opportunity to partner with Broward County Public Schools to reimagine our educational system and look forward to learning next steps.

Sincerely,

Evan Snow & Andrew Martineau
Co-Founders & Managing Partners
Zero Empty Spaces



March 20, 2024

Budget Workshop #3
& Legislative Update
Fiscal Year 2024-25

Prepared by Financial Management and Legislative Affairs

Established 1915
BROWARD
County Public Schools

Introduction

Rationale

An annual budget for the District School Board shall be prepared, advertised, presented at a public hearing pursuant to the advertisement, and adopted by the Board.

Florida Statute (§)1001.42

Powers and duties of district school board

Florida Statute (§) 1011.02

District school board to adopt the final budget

Florida Statute (§) 200.065

Method for calculating millage, Truth in Millage (TRIM)

Purpose

Seek direction from the Board on changes, realignments, and reductions to balance the fiscal year 2024-25 General Fund budget.

2022-2027 STRATEGIC PLAN

Guardrail: Equity

The Superintendent may not allow resources to be allocated without firm evidence of their equitable distribution.

Guardrail: Accountability

The Superintendent may not allow the District to operate without an accountability system for policy implementation that includes expectations, evaluation, transparency and continuous improvement.

Request of School Board

Discussion on planning the 2024-25 budget.

Financial Impact: There is no financial impact. It is strictly informational and for discussion purposes only.

Agenda

- 2024-25 Legislation Updates
- FTE History and Trends
- 2024-25 Annual Budget Proposal
- 2024-25 Cost Increases
- 2024-25 General Fund Balancing
- Health Insurance Increases History
- Next Steps

2024 End of Session Highlights

The Legislature adjourned Sine Die on Friday, March 8 at 2:25 p.m.

$800,000 of recurring funds have been appropriated for Adults with Disabilities

1,900+ bills filed

310 enrolled

$250,000 for the Athlete Mentoring Pilot program

$117 billion Total budget

Everything is subject to the Governor's approval or veto and rulemaking.

Deregulation

Senate Bill 7002

- Instructional salary flexibility
- Streamlines educator certificate requirements
- Fee waivers
- Expands teacher apprenticeship program
- Revises public notice requirements
- Revises financial and facility reporting requirements
- Provides school boards with the authority to delegate superintendents with district policy review and approval

Senate Bill 7004

- Revises student progression planning requirements
- Provides additional time for turnaround community schools
- Revises school grade requirements
- Revises instructional material adoption process
- Provides flexibility in virtual instruction
- VPK summer programming flexibility
- Repeals additional reporting requirements

- **"Learn Local" Act**
- **Senate President priority legislation**
- **Designed to reduce regulations on public schools**

Background

HB 1 (2023) required the State Board of Education to provide deregulation recommendations to the Legislature.

HB 1473- School Safety

Addresses school safety through various measures, revisions, and new provisions related to school guardian programs, school safety reporting, drone operation restrictions over schools, and requirements for emergency procedures and school safety instruction.

Requires district school boards and charter school governing boards to adopt a progressive discipline policy for personnel who knowingly violate school safety protocols.

Directs the Office of Safe Schools to develop and adhere to a school safety compliance inspection report, conduct unannounced inspections, and refer non-compliant personnel for disciplinary action.

- Requires all campus access points are locked or staffed when students are on campus
- All instructional spaces must be locked when students are present
- All classrooms must mark the safest area to shelter during an emergency

HB 1473- GATE Program
Career Technical Education

Establishes the Graduation Alternative to Traditional Education (GATE) Program to offer education and workforce opportunities for students who have withdrawn from high school before graduation.

The bill creates the GATE Scholarship Program to support schools and other educational facilities providing the GATE Program.

GATE Eligibility Requirements:

- Not have earned a standard high school diploma
- Be a Florida resident.
- Be concurrently enrolled in an adult secondary education program and a career education program
- Be 16 to 21 years of age.
- Select a Career and Technical Education Pathway or Program.

The GATE Program will reimburse eligible entities for registration, tuition, laboratory, and examination fees and related instructional materials costs for students enrolled in the GATE Program.

$14.7 million has been appropriated to implement the program.

Additional Legislation

HB 3 Online Protection of Minors Requires 14 and 15-year-olds to have parental consent to have social media platforms.

HB 523 Florida Seal of Fine Arts Program Establishes the Florida Seal of Fine Arts Program within the Department of Education to recognize high school graduates with exemplary achievements in the arts.

HB 917 Career and Technical Education Allows 16 and 17-year-olds to work on residential building instruction and modifies CTE programs.

HB 931 School Chaplains Authorizes school districts and charter schools to adopt policies allowing volunteer school chaplains to offer support and services to students.

HB 1291 Education Preparation Programs Prohibit educator and school leader preparation programs from including curriculum that distorts historical events or teaches identity politics and mandates these programs to offer opportunities for critical thinking and competence demonstration.

HB 1317 Patriotic Organizations Authorizes school districts to provide patriotic organizations with access to public schools.

Additional Legislation

HB 1361 Education Aims to enhance education through artificial intelligence implementation, expanded eligibility for New Worlds Scholarship Accounts, and creation of University of Florida Lastinger Center for Learning.

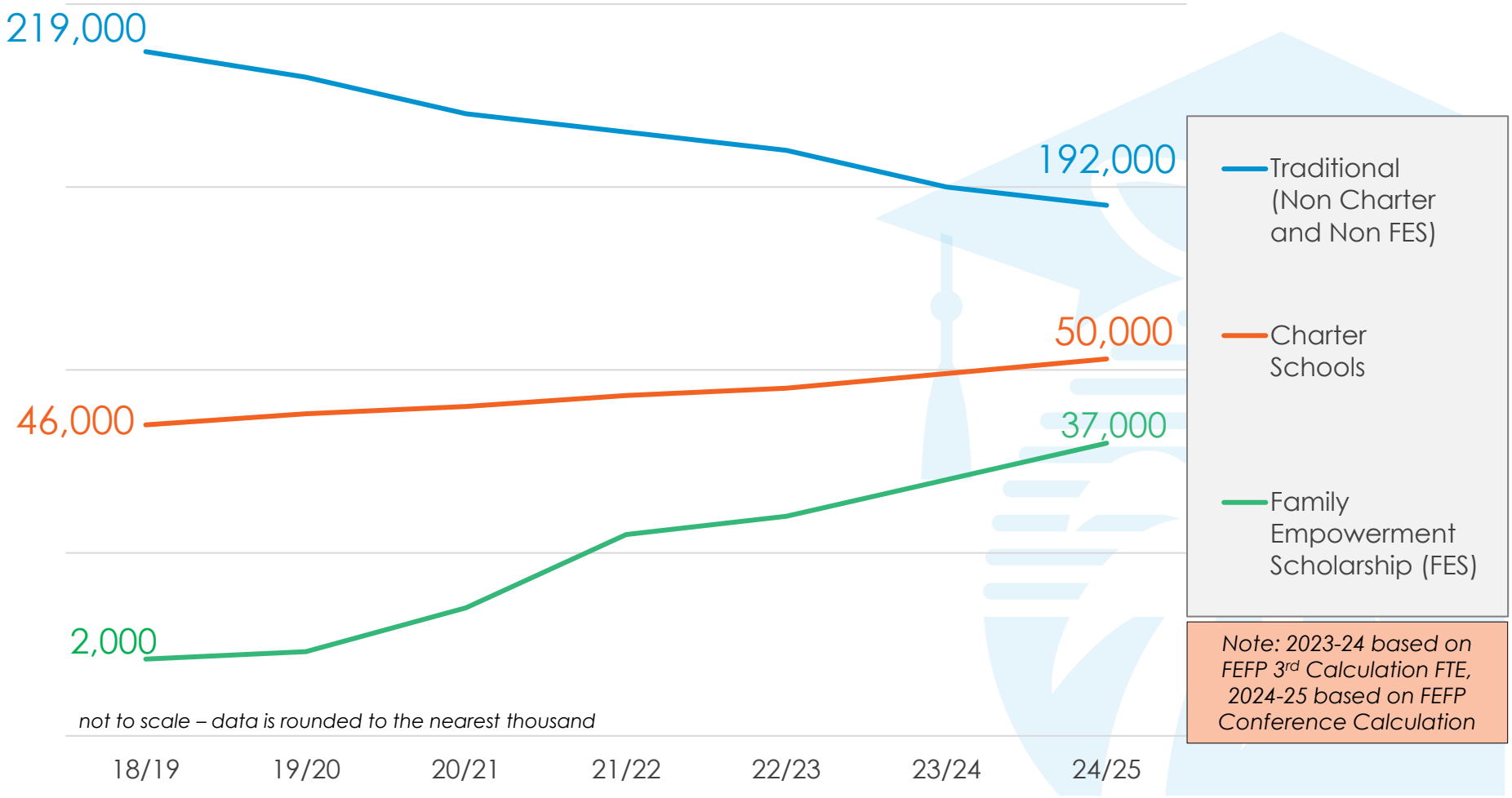
SB 46 Reading Achievement Initiative for Scholastic Excellence Program Modifies the Reading Achievement Initiative for Scholastic Excellence Program to expand tutoring availability and provide stipends to tutors.

SB 1264 History of Communism Mandates instruction in public schools on the history of communism and establishes the Institute for Freedom in the Americas at Miami Dade College.

SB 1688 Career-themed Courses Enhances the Florida Career and Professional Education Act by revising strategic plan requirements, annual review data inclusion, and informational provisions to students and parents.

SB 994 Student Transportation Safety Enhances safety measures for student transportation by revising the function and use of school bus infraction detection systems.

Funded Full Time Students
7-Year History – BCPS



Source: FLDOE FEFP Final Calculations, except for 2023-24 which utilizes the FEFP 3rd Calculation.

UFTE Trends – 2023-24 to 2024-25 Conference

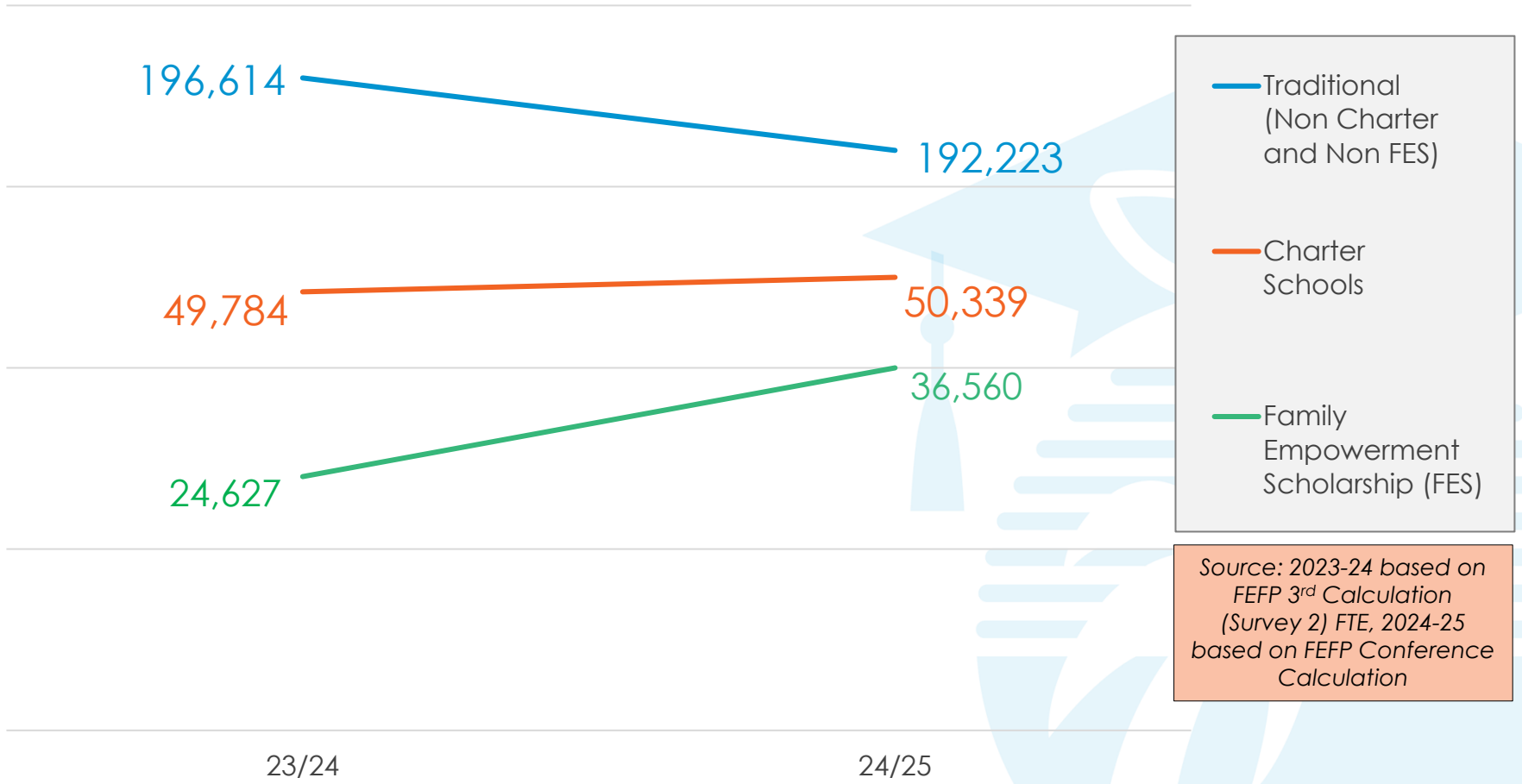


Chart is not drawn to scale
UFTE = Unweighted Full Time Equivalent

2024-25 ARP Funding Cliff

(in millions)

American Rescue Plan (ARP)	Positions	Amount
Academic Support Positions	151	$12.9
State Reduction in Class Size Funding from 2021-22 through 2023-24	290	23.7
Summer Experience	-	6.0
Total 2024-25 Funding Cliff - ARP	**441**	**$42.6**

Class Size Reduction (CSR) & Academic Support by Level

Estimated Instructional Position Loss due to Sunsetting of American Rescue Plan (ARP)
2024-2025

School Level	CSR Positions	Academic Support Positions	Total Positions
Elementary	285	88	373
Middle	0	31	31
High	0	16	16
Center	0	7	7
Alternative High	0	4	4
Technical College	0	0	0
Multi-Level	5	5	10
Total	**290**	**151**	**441**

2024-25 Annual Budget Proposal - BCPS

(in millions)

Description	2023-24 Survey 2	2024-25	Inc/(Dec)
State Funding:			
Class Size Reduction (CSR)	$248.7	$245.7	$(3.0)
State Funded Discretionary Supplement	48.1	72.3	24.2
0.748 Mills Compression	1.3	0	(1.3)
Additional Categoricals (see next slide for detail)	238.7	250.2	11.5
State (Net of above listed items)	671.2	734.4	63.2
Total State Funding	**1,208.0**	**1,302.6**	**94.6**
Local Funding	**1,133.2**	**1,184.4**	**51.2**
Total State and Local Funding	**$2,341.2**	**$2,487.0**	**$145.8**
2024-25 Percentage Increase Over 2023-24			**6.2%**

Sources: 2023-24 Survey 2 based on the Florida Education Finance Program (FEFP) 3rd Calculation

2024-25 based on the Florida Education Finance Program (FEFP) House Bill 5001 approved by the House and the Senate on March 8, 2024

2024-25 Budget Proposal
Additional Categoricals Detail

(in millions)

Description	2023-24 Survey 2	2024-25	Inc/(Dec)
Mental Health Assistance	$13.4	$14.8	$1.4
ESE Guaranteed Allocation	109.7	113.8	4.1
Educational Enrichment Allocation	59.3	61.0	1.7
Safe Schools	21.8	25.2	3.4
Student Transportation	34.3	35.2	0.9
Other - (DJJ Supplement) [1]	0.2	0.2	0
Total Additional Categoricals	**$238.7**	**$250.2**	**$11.5**

Sources: 2023-24 Survey 2 based on the Florida Education Finance Program (FEFP) 3rd Calculation
2024-25 based on the Florida Education Finance Program (FEFP) House Bill 5001 approved by the House and the Senate on March 8, 2024

[1] DJJ (Department of Juvenile Justice) Supplement

2024-25 Budget Proposal – Revenue

	2023-24 Survey 2	2024-25
Unweighted FTE (rounded)	271,025	279,122
Total Revenue	$2,341,165,187	$2,487,013,597
Revenue per UFTE	**$8,638.2**	**$8,910.1**
Increase in Revenue per UFTE as compared to 2023-24, Survey 2		$271.9
State Funding (in millions)	$1,208.0	$1,302.6
% of Total State & Local Funding	51.6%	52.4%
Local Funding (in millions)	$1,133.2	$1,184.4
% of Total Funding	48.4%	47.6%
Total State and Local Funding (in millions)	**$2,341.2**	**$2,487.0**

Revenue Increase Breakdown	
New FTE	8,097
New FTE Revenue (in millions)	$72.1
Existing FTE Revenue (in millions)	$73.7
Total New Revenue Increase (in millions)	**$145.8**

New FTE Revenue Breakdown		
	UFTE Inc/(Dec)	**$ Inc/(Dec)** (in millions)
Traditional	(4,391)	($39.1)
FES	11,933	106.3
Charter Schools	555	4.9
Total New FTE Revenue Breakdown	**8,097**	**$72.1**

UFTE = Unweighted Full Time Equivalent

2024-25 Estimated Additional Revenue

Description	$ In Millions
2024-25 Net funding changes (page 2 of the 2024-25 FEFP Conference Rpt.); it includes: • An allocation of $72.3M to offset FES growth on page 41 of the 2024-25 FEFP Conference Rpt. • A reduction of $3M in Class Size Reduction Allocation ($245.7M on page 39 of the 2024-25 FEFP Conference Rpt less $248.7M on page 35 of the 2023-24 FEFP 3rd calculation)	$145.8
2024-25 FES Growth (page 9 of the FEFP 2024-25 Conference Rpt. $312.7M, less $223.1 on page 7 of 2023-24 FEFP 3rd calculation)	(89.6)
2024-25 Charter schools (Existing FTE Revenue $13.6M and Forecasted Growth of 555 FTE at $4.9M)	(18.5)
Mental Health (net of charter schools) • Page 27 of 2024-25 FEFP Conference Rpt. $14.8, less $13.4M on page 32 of the 2023-24 FEFP 3rd calculation = $1.4M • Less $0.3 increase allocated to charter schools	(1.1)
Safe Schools (net of charter schools) • Page 28 of 2024-25 FEFP Conference Rpt. $25.2M, less $21.8M on page 27 of the 2023-24 FEFP 3rd calculation = $3.4M • Less $0.6 increase allocated to charter schools	(2.8)
Teacher Salary Increase Allocation (TSIA)* • Page 21 of 2024-25 FEFP Conference Rpt. $112.6M, less $94.1M on page 33 of the 2023-24 FEFP 3rd calculation = $18.5M • Less charter schools' UFTE share of $3.3M or 18%, and FES' share of $2.4M or 13%	(12.8)
Set Aside for ESE Growth for 2nd Semester	(3.4)
Teacher Classroom Supply Assistance (Estimate based on 2022-23 FEFP, 4th calculation amount per UFTE)	(4.3)
Estimated Net Available Resources from New Revenue	**$13.3**

** Although TSIA is no longer a categorical, districts are required to track the allocation increase and guarantee salary increases for instructional staff (per the General Appropriations Act SB 2500 and Conforming Bill HB 5101)*

2024-25 Known Cost Increases

(in millions)

Description	Amount
Teacher Salaries Increase (funded by ARP in 2023-24)	$19.6
Total Known Cost Increases	**$19.6**

2024-25 Projected Cost Increases

(in millions)

Description	Amount
FRS	$0.8
Health Insurance	28.0
Instructional Materials (*see detail below*)	16.3 – 19.4
Total Projected Cost Increases	**$45.1 – $48.2**

Instructional Materials Detail	
Funding Needs and Allocation	**Amount**
Estimated funds needed for Adoption [1]	$30.6 - $33.7
Estimated from 2024-25 FEFP Allocation	(14.3)
Total Funds Deficit ~ *Cost Increase*	**($16.3 – $19.4)**

[1] *Instructional Materials to be presented at the March 20, 2024, Instructional Materials 2024-2025 Science Adoption (K-12) School Board Public Hearing.*

2024-25 General Fund Balancing

(in millions)

Description	Amount
Estimated Net Available Resources	$13.3
Less Known Cost Increases	(19.6)
Less Projected Cost Increases	(45.1 - 48.2)
2024-25 GF Budget Balancing	**($51.4 – $54.5)**

2024-25 Increases for Compensation

(in millions)

Description	Amount
Teacher Salary Increase (TSIA) Categorical	$12.8
FRS	0.8
Health Insurance	28.0
Additional Compensation Increase for 2024-25 Recommended by the Board	XX
Total Compensation Increases	**$41.6 – $XX**

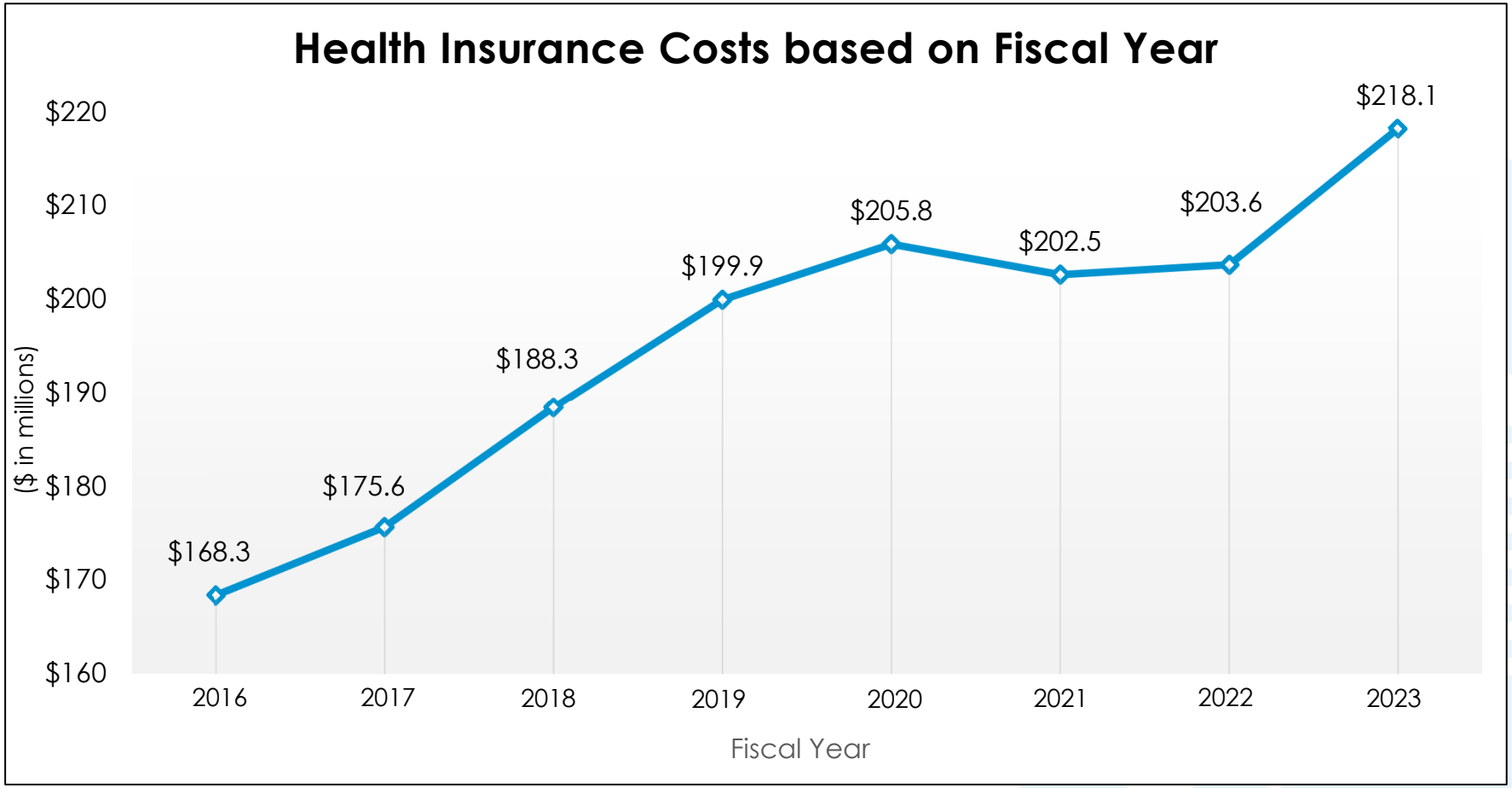
Note: There is also $19.6 million that was approved for teacher salary raises in fiscal year 2023-24 from ARP funding (see slide #18). This amount will be included before approved fiscal year 2024-25 compensation increases will be applied.

Health Insurance Increases – History

Fiscal Year	Board Covered Costs	Inc/(Dec)
2016	$ 168,344,102	
2017	175,603,023	$ 7,258,921
2018	188,345,996	12,742,973
2019	199,871,681	11,525,685
2020	205,791,165	5,919,484
2021	202,544,328	(3,246,837)
2022	203,597,480	1,053,152
2023	218,124,702	14,527,222
Total		**$ 49,780,600**

Source: Benefits & Employment Services

Health Insurance Increases – History



Source: Benefits & Employment Services

Next Steps

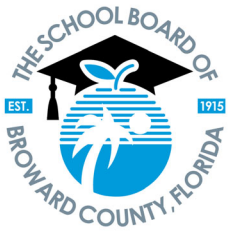
- Hold budget planning conferences with the Central Offices
  - Zero-based budgeting
  - Cost reductions
- Organizational Chart efficiencies
- Review opportunities to maximize use of digital instructional materials to reduce costs
- Benchmark school allocations against other large Florida school districts – potential changes (ongoing)

Budget Adoption Timeline FY 2024-25

Date	Event
January 30, 2024	1st Budget Workshop
February 27, 2024	2nd Budget Workshop
March 20, 2024	3rd Budget Workshop
April 23, 2024	4th Budget Workshop
May 29, 2024	5th Budget Workshop
June 25, 2024	6th Budget Workshop
July 23, 2024	Approve Advertisement of Tentative FY25 District Budget
July 23, 2024	Tentative DEFP #1 at Special School Board Meeting
July 26, 2024	Publish Advertisement of Tentative FY25 District Budget
July 30, 2024	1st Public Budget Hearing after 5:30 p.m.
September 4, 2024	Final DEFP #2 Adoption at Special School Board Meeting
September 10, 2024	SAFR and Final Amendments at Special School Board Meeting
September 10, 2024	Final Public Budget Hearing after 5:30 p.m.

Glossary of Acronyms

Abbreviation	Full Form/Meaning
FEFP	Florida Education Finance Program
FES	Florida Empowerment Scholarship
FRS	Florida Retirement System
UFTE	Unweighted Full Time Equivalent
TSIA	Teacher Salary Increase Allocation



Lori Alhadeff, Chair
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Superintendent of Schools

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Established 1915
BROWARD
County Public Schools







SCHOOL BOARD POLICY PROJECT

Policy 2170 - Face Coverings

Policy 3800 - Purchasing

Policy Review Project: Rule Development Workshop

INTRODUCTION

POLICY NO. 1000

RULE DEVELOPMENT AND RULEMAKING

7. (POLICY) RULE UPDATES- Each rule (policy) must be reviewed and/or revised within five (5) years of the policy's last review to ensure that it continues to be relevant regarding the needs of the District and comply with current requirements of The School Board's governing laws and rules. Additionally, the Superintendent's designee(s) shall conduct a formal review of all District rules in compliance with Section 120.74, Fla. Stat.

Purpose

To orient all School Board members on the proposed policy revisions and capture the Board's feedback for Rulemaking.

2022-2027 STRATEGIC PLAN

GUARDRAIL: ACCOUNTABILITY

The Superintendent may not allow the District to operate without an accountability system for policy implementation that includes expectations, evaluations, transparency, and continuous improvement

Request of School Board

Please review the two policies presented in this presentation and provide guidance and direction to the Superintendent for Rulemaking at a subsequent Board meeting.

Financial Impact: There is no financial impact for policy reviews.

Rationale for all Policy Reviews

Assists with giving Broward County Public Schools Purpose and Direction

Creates Tools that Support Teaching and Learning and Operations

SBBC Policies

Increases Organizational Effectiveness, Accountability, and Compliance

Promote Partnerships in Creating Holistic Networks of Support



COLLEGE READY

CAREER READY

POLICY REVIEW





Rulemaking Timeline

May 21, 2024
Rulemaking School Board Meeting
(Final Approval)

April 17, 2024
Advertisement for Rulemaking Published
(*CivicPlus Legal Notice Platform- County-wide*)

March-April 2024
Capture Additional Stakeholder Feedback-
(Awaiting confirmation from advisories on their agenda availability)

March 20, 2024
Rule Development Workshop
(Capture School Board's Input)

School Board Policy 2170 - Face Coverings

At-A-Glance

Per F.S. 381.00319:	Per F.S. §1002.20(3), pertaining to "K-12 student and parent rights" the statute currently in effect concerning face coverings in the school setting is as follows:
Statute Section **3.** An educational institution **may not** require a person to wear a face mask, a face shield, or any other facial covering that covers the mouth and nose. An educational institution **may not** deny any person access to, entry upon, service from, or admission to such educational institution or otherwise discriminate against a person based on such person's refusal to wear a face mask, a face shield, or any other facial covering that covers the mouth and nose.	**Statute Section** **(n)** Face covering mandates & quarantine mandates in response to COVID-19. **1.** A district school board, a district school superintendent, an elected or appointed local official, or any district school board employee **may not:** **a.** Require a student to wear a face mask, a face shield, or any other facial covering that fits over the mouth or nose. However, a parent, at the parent's sole discretion, **may** allow his or her child to wear a face mask, a face shield, or any other facial covering that fits over the mouth/nose.

Established 1915 BROWARD County Public Schools

The current policy actively mandates the following:	Recommended Action
The wearing of face coverings by all visitors and vendors while inside a school building, district facility, and district-owned or leased vehicles	It is recommended that this policy is **Sunset** and archived with our inactive policies for reference purposes only. Statute currently prohibits our ability to mandate face coverings. In the event of another public health emergency, we will rely on the statutes and recommend that parents "opt" to send their students to school with masks.
The wearing of face coverings for individuals while playing a musical instrument and performing or rehearsing for a choral or theatrical performance	
The wearing of face coverings for visitors participating in indoors or outdoors practice or competition	
The wearing of face coverings for visitors while at or inside a District school/facility and if the visitor blatantly disregards the health and safety of others and/or refuses to wear a face covering, they will be asked to leave the school facility.	

Purchasing Policy

At-A-Glance

Policy Number and Title	Urgency- Impact on district operations	Summary of Revisions
3800 (formerly 3320) **Purchasing Policy**	**Policy 3800 ensures that the School Board of Broward County remains compliant with State Statutes, Administrative Codes, and industry standards.**	Policy 3800 has been amended for better organization and clarity, which will lead to better compliance and implementation.

Page	Section	Proposed Revision	Rationale/Looping feedback
Page 1	Introduction	Revised	The current Policy 3320 has no purpose/context at the beginning.
Page 4	Definitions	Revised	Definitions for Lobbying, Lobbyist, and Principal were added.
Pages 5 - 10	Delegation of Authority	Revised	Defined the Superintendent's delegates and their purchasing authority at specific dollar thresholds. Added the ability for the District administration to automatically renew contracts with favorable terms and conditions if the annual budgeted spend remains the same.
Pages 10 - 17	Procurement of Commodities and Contractual Services	Revised	Reorganized the formatting to align with **Section 6A-1.012** and language for the Invitation to Negotiate. Defined exemptions from competitive solicitations.

Policy 3800 *(formerly 3320)* - **Purchasing Policy**

At-A-Glance (Continued)

Page	Section	Proposed Revision	Rationale/Looping feedback
Pages 18-19	Contract Administration	Revised	Specified roles and responsibilities for Contract Administration for user departments.
Pages 19 - 20	Thresholds on Catalog Bids and Pool of Vendor Contracts	Revised	Added language regarding catalog bids or a pool of vendors that requires more than $500,000 in services or a specific commodity to be provided by one vendor to prevent mismanagement of contracts.
Page 20	Bid Notification	Revised	Allows for online and electronic notices and bidding.
Page 20	The Integrity of the Award Process	Revised	Complies with Florida Statutes regarding competitive solicitations and sealed bids.
Pages 20 - 22	Cone of Silence	Revised	Defines the Cone of Silence and communications during the Cone of Silence.

Policy 3800 *(formerly 3320)* - Purchasing Policy

At-A-Glance (continued)

Page	Section	Proposed Revision	Rationale/Looping feedback
Page 22	Evaluation Committees	Revised	Prevents conflict of interest with members of evaluation committees.
Pages 43 - 47	Protests Arising from Competitive Solicitations, Contract Awards, and Alternative ("Piggyback") Purchases	Revised	Explains the process, notices, and filing in greater detail.
Page 47	Authority to Debar or Suspend	Revised	Allows for greater compliance against a defaulting vendor.
Pages 47 - 48	Purchasing Principles	Revised	Compliance with the standards adopted by the National Institute of Governmental Purchasing involving ethics, accountability, impartiality, professionalism, service, and transparency.
Pages 49 – 67	Office of Facilities & Construction Food & Nutrition Services Risk Management And Benefits Technology Title I And Head Start Field Trips	Strikethrough	All District departments will utilize Policy 3800.

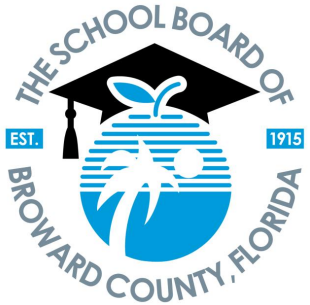
Per the recommendation from the General Counsel, a separate policy on District Purchasing Cards will be proposed for Rule Development at a subsequent School Board Workshop for Board consideration.



Board Discussion

&

Guidance



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Sarah Leonardi
Nora Rupert
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Peter B. Licata, Ph.D.
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2170 FACE COVERINGS

PURPOSE:

ARTICLE IX, SECTION 1(A) OF THE FLORIDA CONSTITUTION PROVIDES:
1. SECTION 1. PUBLIC EDUCATION.-
(A) THE EDUCATION OF CHILDREN IS A FUNDAMENTAL VALUE OF THE PEOPLE OF THE STATE OF FLORIDA. IT IS, THEREFORE, A PARAMOUNT DUTY OF THE STATE TO MAKE ADEQUATE PROVISION FOR THE EDUCATION OF ALL CHILDREN RESIDING WITHIN ITS BORDERS. ADEQUATE PROVISION SHALL BE MADE BY LAW FOR A UNIFORM, EFFICIENT, *SAFE*, SECURE, AND HIGH QUALITY SYSTEM OF FREE PUBLIC SCHOOLS THAT ALLOWS STUDENTS TO OBTAIN A HIGH QUALITY EDUCATION…

(Emphasis added.)

THE SCHOOL BOARD'S HIGHEST PRIORITY IS TO ENSURE THE HEALTH AND SAFETY OF ITS COMMUNITY INCLUDING EMPLOYEES, STUDENTS AND THE PUBLIC. THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) AND THE FLORIDA DEPARTMENT OF HEALTH (FDOH) ADVISE THAT ALL PEOPLE PLAY AN IMPORTANT PART IN REDUCING COMMUNITY SPREAD. THE USE OF A FACE COVERING BY EVERYONE CAN LIMIT THE SPREAD OF THE VIRUS AND THE RELEASE OF INFECTED DROPLETS WHEN BREATHING, TALKING, COUGHING, AND/OR SNEEZING.

I. RULES:

1. In recognition of Florida statutes and other factors, the wearing of face coverings by all students and employees while inside a school building, district facility, and district-owned or leased vehicles are strongly encouraged but **OPTIONAL.**

2. In recognition of local health conditions, the wearing of face coverings by all visitors and vendors while inside a school building, district facility, and district-owned or leased vehicles are **MANDATORY.**

3. In the event circumstances involving the pandemic change and necessitates the District to reconsider the implementation of facial coverings within the District for visitors and vendors, the Superintendent has the authority to adjust the application of the face covering policy from optional to mandatory or mandatory to optional.

In any event, which facial coverings become mandatory for vendors or visitors, it will be inaccordance with the provisions below.

A. Subject to the EXCEPTIONS set forth below, each visitor or vendor must properly wear a face covering while at or inside a school campus, district facility, a vehicle owned, leased or operated by The School Board (unless traveling alone) or a school/district sponsored activity. **Proper wearing of an approved face covering, means the face covering should cover both the nose and mouth of the person and should fit snugly against the sides of the person's face with no gaps. This includes:**

Musical and Theatrical Performances: A face covering will be required for all individuals while playing a musical instrument (unless said instrument

requires the use of the mouth) or performing or rehearsing for a choral or theatrical performance. This includes the singing of the National Anthem, school alma maters, or other songs. Individuals will have the option of removing their facecovering during live performances only.

1. **EXCEPTIONS:** A face covering will not be required in the following instances:

   a. **For All (Vendors and Visitors):**

      i. **Infants:** A face covering shall not be required for persons younger than two (2) years of age; or,

      ii. **Outdoors:** A face covering shall not be required for persons outside of any school district building or vehicle; or,

      iii. **Identification:** Administrators, security staff and other appropriate employees may ask someone to *briefly* remove their face covering to verify their identity. Physical distance will be observed during these requests, whenever possible.

   b. **Visitors and Vendors:**

      i. **Regularly Scheduled Mealtimes:** A face covering shall not be required for any person inside or outside a school district facility while such person is eating during a planned mealtime; or,

      ii. **Strenuous Physical Activity:** A face covering shall not be required for any person while such person is engaged in strenuous physical activity; or,

      iii. **Extracurricular Athletic Team Activities:** Visitors participating in indoors or outdoors practice or competition are required to wear face coverings at all times; or,

      iv. **Demanding Circumstances:** A face covering will not be required if a person is experiencing acute trouble breathing, is unconscious or incapacitated. A staff member may remove a visitor's mask if the visitor is unable.

2. **FACE COVERING TYPES (Vendors and Visitors):** All visitors and vendors must supply and wear their own face coverings while at or inside a school district campus/facility or inside a school district vehicle. All visitors and vendors must properly maintain their face covering. The following face covering types are approved for compliance with this policy by persons other than school district employees:

   a. Commercially Produced Surgical Masks:

   b. Cloth Face Masks: That have two or more layers of washable, breathable fabric. The U.S. Center for Disease Control has issued instructions on how to make a cloth face covering at:
   https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-

make-cloth-face-covering.html

3. FACE COVERINGS NOT IN COMPLIANCE: (Vendors and Visitors): Visitors or vendors who wear one of the following type of face coverings **will not** be in compliance with this policy:

a. Face masks that are made of fabric that makes it hard to breathe, for example vinyl; or,

b. Face masks that have inhale/exhalation values or vents; or,

c. Gaiters.

4. LIMITED FACE SHIELD USE: Face shields are less effective than commercial and cloth face coverings and may not be used by any persons to comply with this policy except under the following limited circumstances:

a. In Addition to a Face Covering: When used in addition to an approved face covering to protect eyes, as well; or,

B. LIMITATIONS/ENFORCEMENT:

1. NO VISITOR OR VENDOR: shall wear a face covering that has markings that are suggestive, revealing, indecent[1], associated with gangs or cults, encourages the use of drugs, alcohol, or violence, or support discrimination on the basis of age, color, ethnicity, gender, gender identity, gender expression, linguistic differences, marital status, national origin, race, religion, socioeconomic background, sexual, orientation, physical appearance, or any other basis while on a school campus district building or a school/district sponsored activity.

2. VISITORS: Members of the public and visitors will be reminded that face coverings are required while at or inside a District school/facility. A visitor will not be admitted inside a District school/facility without wearing a face covering. If a visitor blatantly disregards the health and safety of others and/or refuses to wear a face covering, they will be asked to leave the school facility.

[1] Indecent, suggestive, and revealing refer to exposure of private body parts and/or pictures or words with a sexual connotation.

SPECIFIC AUTHORITY: Section 1001.41(1), (2) and (3), Florida Statutes.

LAW IMPLEMENTED: Sections 1001.42(4) and (8), 1003.31, 1012.23 and 1012.27(1) and (7), Florida Statutes.

Policy Adopted as Emergency Policy: August 19, 2020
Policy Adopted: December 15, 2020
Policy Revised as Emergency Policy: August 17, 2021
Policy Adopted: December 14, 2021
Policy Revised as Emergency Policy: December 31, 2021

Policy 3800~~3320~~

PURCHASING POLIC~~IES~~Y

~~3320~~ ~~3320~~

~~PURCHASING POLICIES~~

~~THERE IS A SEPARATE POLICY FOR BUILDING RENTALS OR LEASES (SEE POLICY 2314).~~

This policy is adopted to exercise the authority conferred upon The School Board by applicable laws and rules regarding the processes by which it procures commodities and services required for the operation of the school district.

In many instances, these laws require that commodities and services be procured through competitive solicitations for the protection of the public. Competitive solicitations create a means by which goods or services required by the school district may generally be acquired at the lowest possible cost. The competitive solicitation system confers reciprocal benefits upon both the proposer and the school district~~, and exacts from each of them reciprocal obligations~~ and exacts reciprocal obligations from each of them. The proposer is assured fair consideration of its ~~offer, and~~offer and is awarded a contract if it is the lowest responsive responsible bidder or if it is the highest ranked responsive, responsible proposer with whom successful negotiations can be had and an award meets the needs of the school district. The principal benefit flowing to the school district authority is the opportunity ~~of purchasing~~to purchase the goods and services required by it at the best price obtainable or from the ~~highest ranked responsive~~highest-ranked responsive, responsible proposer with whom successful negotiations can be had. Under this system, the public authority may not arbitrarily or capriciously discriminate between ~~bidders, or~~bidders or make the award on the basis of personal preference. Except as otherwise provided by applicable law or rule, t~~T~~he contract award must be made to the lowest responsive responsible bidder or to the highest ranked responsive, responsible proposer with whom successful negotiations can be had, or all bids or proposals must be rejected.

The Florida Legislature and the Florida Board of Education have also enacted laws and adopted rules ~~which~~that recognize that there are some instances in which ~~in which~~ the character of the commodities or services required or the circumstances present render competitive bidding impractical. In such instances, The School Board's governing laws and rules authorize it to procure such commodities and services through alternate means that are exempt from the requirement of competitive solicitations.

This policy sets forth The School Board's exercise of its authority under its governing laws and rules to procure commodities and services required for the operation of the

school district through competitive solicitations or by available alternative means and exemptions.

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PURCHASING CARD PROGRAM

I. DEFINITIONS

I.PURCHASING POLICIES – DEFINITIONS

A. Definitions:

“Competitive Solicitation”: In accordance with Section 6A-1.012(1)(a), F.A.C., the term “competitive solicitation” shall be defined for the purposes of this policy as purchasing made through the issuance of an invitation to bid, request for proposals, or an invitation to negotiate. ~~The term “competitive solicitation” shall be defined for the purposes of this rule to include purchasing made through the issuance of an invitation to bid, request for proposals and invitation to negotiate.~~ Competitive solicitations are not required for purchases made through the pool purchase provisions of Section 1006.27, Florida Statutes, or under any available exemptions or alternatives permitted under applicable law or rules, including, without limitation, Section 6A-1.012, F.A.C., and this policy.

~~1.~~

~~2.~~ **“Invitation to Bid”:** In accordance with Section 6A-1.012(1)(b), F.A.C., the term “invitation to bid” shall be defined for the purposes of this policy as ~~“Invitation to bid” shall be defined for the purposes of this rule as~~ a written solicitation for competitive sealed bids. ~~The~~ An invitation to bid is used when ~~the district school board~~ the school district is capable of specifically defining the scope of work for which a

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contractual service is required or when the School Board ~~district school board~~ is capable of establishing precise specifications defining the actual commodity or group of commodities required. A written competitive solicitation includes an invitation to ~~a competitive solicitation that~~bid that is publicly posted.

"Invitation to Negotiate": In accordance with Section 6A-1.012(1)(c), F.A.C., the term "invitation to negotiate" shall be defined for the purposes of this policy as ~~"Invitation to negotiate" shall be defined for the purposes of this rule as~~ a written solicitation for competitive sealed replies to select one or more vendors with which to commence negotiations for the procurement of commodities or contractual services. ~~The~~ An invitation to negotiate is used when ~~the district school board~~The ~~school district~~School ~~determines~~Board determines that negotiations may be necessary for it to receive the best value. A written competitive solicitation includes ~~a~~an ~~invitation to solicitation that~~negotiate ~~that is publicly posted~~a publicly posted invitation to negotiate.

"Lobbying": The term "lobbying" is defined for the purposes of this policy as any communication with The School Board, a School Board Member, a school district committee, a school district committee member, or a school district employee made on behalf of a principal for the purpose of influencing any action, non-action or decision or as an attempt to obtain the ~~good will~~goodwill of such persons where there would be economic gain to the principal of the lobbyist.

"Lobbyist": The term "lobbyist" is defined for the purposes of this policy as any individual, firm, ~~corporation~~corporation, or other business entity who engages in lobbying for the economic gain of a principal, regardless of whether such persons are compensated for lobbying. The term "lobbyist" includes the principal as well as any agent, ~~officer~~officer, or employee of a principal, regardless of whether said person's normal scope of employment includes lobbying activities.

"Principal": The term "principal" is defined for the purposes of this policy with regard to lobbyist activities as an individual, firm, corporation ~~or other business entity which has employed or retained the services of a lobbyist~~lobbyist, or other business entity that has employed or retained the services of a lobbyist or which stands to benefit from the lobbying activities of a lobbyist. In all contexts within this policy other than those dealing with lobbying, the term "principal" shall refer to a school-based administrator.

"Proposer": In accordance with Section 6A-1.012(1)(d), F.A.C., t~~T~~he term "proposer" shall be defined for the purposes of this ~~rule~~policy to include those vendors submitting bids or responses to a competitive solicitation.

~~3.~~ **“Request for Proposals”:** In accordance with Section 6A-1.012(1)(e), F.A.C., the term “request for proposals” shall be defined for the purposes of this policy as ~~“Request for proposals” shall be defined for the purposes of this rule as~~ a written solicitation for competitive sealed proposals. ~~The~~ A request for proposals is used when it is not practicable for the ~~district~~school d~~board~~ istrict to specifically define the scope of work for which the commodity, group of commodities, or contractual service is required and when the district school board is requesting that a responsible vendor propose a commodity, group of commodities, or contractual service to meet the specifications of the solicitation document. A written competitive solicitation includes a request for ~~solicitation that~~proposals that is publicly posted.

~~-~~**“Superintendent”:** The term “~~s~~Superintendent” shall be defined for the purposes of this ~~rule~~ policy to mean the Superintendent of Schools or her/his designee(s) including, but not limited to, the Deputy Superintendent(s), Executive Director of Operations, and the Director of Procurement and Warehousing Services.~~.~~ ~~“superintendent or designee.”~~

II. DELGATION OF AUTHORITY

As set forth below, The School Board has delegated limited authority to the Superintendent or his/her designee(s), including, without limitation, the Director of Procurement and Warehousing Services, Department Heads or Directors, and School Principals relating to the purchase of commodities and contractual services for the school district in compliance with applicable federal and state laws, Florida Board of Education Rules, School Board Policies, and administrative rules. Authority for any purchases not specifically delegated to the Superintendent or his/her designee(s), the Director of Procurement and Warehousing Services, Department Heads or Directors, or School Principals must be approved in advance by The School Board.

Multi-Year Agreements - While multi-year agreements may be recommended when they are administratively determined to be advantageous to the school district, only The School Board has the authority to enter into multi-year agreements, regardless of value, and to obligate funds based on budget appropriation approval. All agreements in excess of one (1) year in duration must contain a provision that allows The School Board to terminate the obligation upon a prescribed number of days advance written notice.

Prohibited Unauthorized Purchases: Pursuant to Section 6A-1.012(2), F.A.C., no person, unless specifically authorized to purchase commodities or contractual services under

School Board policies, may make any purchase or enter any contract involving the use of school or school district funds. Payment for any unauthorized purchase shall be the personal responsibility of the person placing the unauthorized order.

Renewals on Existing Contracts:
On a ~~contracts that~~contract that was~~ere~~ approved by The School Board with renewal options, the Superintendent and his/her designee, the Director of Procurement and Warehousing Services, may renew the contract with the original budgeted yearly contract spend without School Board a~~A~~pproval the contract~~if it~~ is administratively determined to be of an economic advantage to the s~~S~~chool d~~D~~istrict.

Administrative Purchasing Procedures: The School Board authorizes the Superintendent to establish procedures and to designate the authority necessary for school district staff to implement this policy. In addition, wherever this policy mentions procedures to be established or implemented by the Superintendent, certain internal operational procedures and guidelines may be set administratively forth in manuals and related documentation where appropriate.

Delegation of Contract Authority to Superintendent: Pursuant to Section 6A-1.012(2), F.A.C., The School Board delegates to the Superintendent or her/his predetermined designee(s) the authority to execute contracts for purchases of commodities or services up to $500,000 or below, provided that such contracts have been reviewed and approved as to form and legal content by the Office of the General Counsel and do not contain provisions that necessitate School Board approval or that exceed the applicable appropriation in the school district budget. Pursuant to Section 6A-1.012(4),(5),(6) F.A.C., the Superintendent is authorized to purchase commodities or contractual services up to $500,000 or below under Department of Management Services state term contracts, p~~P~~urchases from c~~C~~ontracts of o~~O~~ther Broward County a~~A~~gencies, purchases at or below the specified prices from competitively solicited contracts awarded by other city or county governmental agencies, other district school boards, regional consortium service organizations, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements, and any purchase where competitive solicitation is waived as authorized by Section 1010.04(4)(a), F.S., provided that such contracts have been reviewed and approved as to form and legal content by the Office of the General Counsel and do not contain provisions that necessitate School Board approval or that exceed the applicable appropriation in the school district budget.

Specifications for Commodities and Services: Pursuant to Section 6A-1.012(3), F.A.C., the Superintendent shall, insofar as possible, propose standards and specifications before making any purchase of commodities or services for which the Superintendent is authorized by The School Board to make or before recommending any purchase to The School Board. The Superintendent shall ensure that the resultant purchase or contract conforms to those standards and specifications and shall take such other steps as are necessary to see that the maximum value is being received by the school district for ~~any~~ any purchase~~expended funds~~. Specifications for any commodity may be limited to a specific brand or product when necessary to supplement existing school district

installations or for purposes of standardization. However, specifications that exceed industry standards for the product's intended use must be justified in writing by the requesting school district department or facility and authorized by the Superintendent's direct reports.

II(b). Superintendent's Delegate(s)

i. The School Board delegates authority to the Superintendent or his/her designee, specifically the Deputy Superintendent, Finance & Operations, Executive Director, Operations, and to the Director, Procurement and Warehousing Services to:

a. approve purchases for departments and schools for professional services in an amount in excess of five thousand dollars ($5,000) and up to fifty thousand dollars ($50,000);

b. ~~the authority to~~ waive the requirement for three (3) written quotations on purchases from $5,000 to $50,000;

c. except where specifically set forth herein and excluding professional services, to approve purchases for commodities and contractual services arising out of any competitive solicitation or alternate source contract made in accordance with The School Board's governing laws, rules, and policies, up to five hundred thousand ($500,000) per vendor per fiscal year for any awarded contract. A monthly report of such purchases must be provided to The School Board.

d. recommend the rejection of any or all proposals, responses, bids, or replies to any competitive solicitation and, after approval by The School Board, thereafter re-advertise or purchase the required commodities or contractual services in any manner authorized by The School Board's governing laws, rules, and policies; and

e. approve purchases of the following commodities and contractual services without limitation as to the amount:

i. Emergency purchases as defined in Section 6A-1.012(12)(e), F.A.C.;

ii. Purchases of regulated utilities or government-franchised services pursuant to Section 6A-1.012(12)(g), F.A.C.;

iii. Publication of public notices in newspapers at the rates specified by Section 50.061, Florida Statutes, unless lower rates are established by a competitive solicitation awarded by The School Board;

iv. subscription services that are exempt from competitive solicitation;

v. professional association fees or membership dues for educational or non-profit organizations that serve the needs of the school district;

vi. For professional or other organizations that do not accept institutional memberships, the Superintendent may authorize the use of school district funds for the payment of individual membership dues when such membership is essential to the job duties and responsibilities of a school district employee.

vii. Fees charged by the Florida Department of Law Enforcement for screenings of employees and vendors;

viii. travel expenditures and reimbursements in compliance with School Board Policy 3400, 3401, and 4007 and Chapter 112, Florida Statutes; and

ix. postage.

ii. Pursuant to the previous paragraph, the Superintendent delegates their purchasing authority up to $250,000 per purchase for the Deputy Superintendents, $100,000 per purchase for the Executive Director, Operations, and $50,000 per purchase for the Director of Procurement and Warehousing Services.

iii. The Superintendent transfers his purchasing authority to his designee when the Superintendent establishes in writing who the designee is and for how long they will serve as the Superintendent's designee.

District Purchasing Forms: Except for such forms that are required to be adopted through a School Board policy by Section 120.52(16), Florida Statutes, the Superintendent's designees are authorized to prepare and distribute any forms that are necessary to carry out the provisions of this policy and such forms are considered to be official components of the school district's purchasing procedures.

Annual Report of P-Card Transactions: The Superintendent or designee shall furnish The School Board with an annual report of school district P-Card transactions.

II(c). Director of Procurement and Warehousing Services

The School Board designates the Procurement and Warehousing Services Department as the school district's official purchasing agent. Accordingly, authority is delegated to the Director of Procurement and Warehousing Services to:

a. coordinate with the school district's user departments to select the most appropriate and cost-effective purchasing method of contract procurement, including competitive solicitations, direct negotiations, and/or methods that will allow the school district to take advantage of value discounts and special pricing agreements, where appropriate;
b. coordinate with the school district's user departments the evaluation criteria for procuring commodities and contractual services, including any preference required or allowable by law, rule, or School Board policy;
c. oversee the competitive solicitation process in collaboration with the school district end-users to include receipt of formal information through Requests for Information when needed; create the competitive solicitation document including the school district user department's approved specifications, terms, and conditions; coordinate the end user's selection of evaluation committee members; and receive, open, tabulate, and evaluate proposals, responses, bids, and replies in accordance with the applicable provisions of law, rules, School Board policies, and the competitive solicitation;
d. receive and process any and all notices of protest and formal written protests for the purpose of determining whether the notices or written protests are timely and have a timely and properly posted bond; forward any and all notices of protest and formal written protests for review by the Office of General Counsel; schedule and provide an opportunity to resolve a protest by mutual agreement between the parties pursuant to Section 120.57(3)(d). Florida

Statutes; ~~and report any valid bid protests to The School Board at least quarterly~~;

e. approve and issue purchase orders for purchases made in accordance with The School Board's applicable laws, rules, and School Board policies;
f. track School Board-awarded contracts to ensure that the amount of funds encumbered by purchase orders does not exceed the budgeted funds approved by The School Board;
g. coordinate the end-user department's negotiations with vendors when appropriate;
h. coordinate the P-Card Program;
i. oversee the management of the Central Warehouse;
j. approve and issue purchase orders for Direct Material Purchases for the purpose of tax savings as allowed by Section 12A-1.094, Florida Administrative Code.
k. The Director of Procurement and Warehousing Services shall provide prior written notice to the Office of the Chief Auditor of any evaluation committee meeting during which any matter relating to commodities or contractual services will be discussed.
l. Review opportunities in the marketplace to obtain additional cost savings from contracts currently awarded or approved by the School Board.

II(d). Principals and Department Heads or Directors

Principals and Department Heads or Directors: All requests for commodities or services will originate at the school/department level. As a result, the school principal or department director is responsible and accountable for ensuring that all commodities and services address the business needs of the school or department and that the use of the commodities or services complies with all applicable laws, rules, and School Board policies. In addition, school principals and department directors or their designees are responsible for the storage of backup documentation, including but not limited to vendor invoices, packaging slips, good receipts, etc., and validating that the school or department received the commodities or contractual services for which they were billed. Discrepancies with prices for goods received or services rendered shall be handled between the ordering school/department and the vendor. However, the school or department may seek the advice and guidance of other departments in the event of a vendor dispute.

Hierarchy of Purchases of Awarded Commodities or Services: Principals and Department Heads or Directors ("Requestor(s)") shall first attempt to procure commodities that are stocked in the school district's warehouse. If the Requestor would like to purchase contract services or a commodity not currently available at the school's district warehouse, the Requestor shall use a current contract ~~vendor~~ awarded ~~a current contract that has been approved~~ by The School Board or its designee to an approved vendor. If ~~there are~~ extenuating circumstances exist that require deviation from this process, the reason for any requested alternative from this procedure must be fully justified and documented by the requesting principal, department head, or director and be approved by The School Board or by the Superintendent's authorized designee in advance of any purchase. The Requestor must maintain the documentation in support of the requested alternative

product for audit purposes. This requirement applies to all purchases of services or commodities from any funding source.

Purchases up to $5,000 pursuant to Rule 6A-1.012(7): For purchases that do not exceed $5,000, The School Board, the Superintendent or his/her designee, Department Heads or Directors, and/or School Principals may make and/or approve purchases of the commodities and contractual services in compliance with applicable law; rules, and, School Board policies. Competitive quotes for such purchases shall be requested from three (3) or more sources for commodities and contractual services when requisitioning any item or group of similar items exceeding five thousand dollars ($5,000) except as exempted by applicable law, rules or the School Board policies.

Request for Commodities and Contractual Services: Principals and Department Heads shall submit a formal request for any desired commodities or contractual services in excess of $50,000 that are not under a current school district contract and complete any forms required by the Procurement and Warehousing Services Department.

~~4.~~

III. PROCUREMENT OF COMMODITIES AND CONTRACTUAL SERVICES

A. Purchases Below $50,000.

Purchases of Similar Commodities or Services: Whenever possible, purchases of the same commodities or services should be combined by the requesting school district user department for competitive solicitation. Pursuant to Section 6A-1.012(7), F.A.C., orders may not be divided to avoid applicable requirements for competitive solicitation of commodities or services. Multiple orders or split invoicing shall not be used to circumvent such requirements.

Purchases of Commodities and Services under $5,000: Quotations or solicitations are not required to procure commodities and services under $5,000 that are not currently available from a contract awarded or approved for use by The School Board. A requisition or Purchasing Card (P-Card) shall be utilized for purchases of goods or services included in a contract awarded or approved for use by The School Board and for any expenditure permitted by an approved School Board agenda item. Vendors of catalog goods shall be requested in competitive solicitations and awarded contracts to permit individual district schools or departments to make purchases of any awarded goods at a lower price from other vendors if the individual school/department's total purchase order is less than $5,000. When necessary, a confirming purchase order shall only be placed with a vendor by the Procurement and Warehousing Services Department after receiving an approved requisition. Departments shall not solicit vendors to render any commodities or services without an issued and approved purchase order or P-Card purchase. Minority/Women's Business Enterprise (M/WBE) vendor participation will be strongly encouraged in this category of purchases.

Solicitation of Quotes for Purchases from $5,000 to $50,000: Purchases of commodities and services from $5,000 to $50,000 which are not currently available from a contract

awarded or approved for use by The School Board requires ~~that~~ school district staff to obtain and submit written quotations from ~~solicitations to~~ a minimum of three (3) suppliers of the desired commodities or services ~~requesting written quotations~~ unless the purchase is subject to an exemption or alternative under applicable law, rule, or School Board policy.

B. Competitive Solicitations

Competitive Solicitations for Purchases of $50,000 or Greater: Except as otherwise authorized by law or rule, competitive solicitations shall be requested from three (3) or more sources for any authorized commodities or services to the amount established in Section 6A-1.012(7), F.A.C. [This amount is currently $50,000]. The procurement of required commodities or services may not be divided ~~so as~~ to avoid this monetary threshold requirement. Any exemptions or alternatives to competitive solicitations that are permitted by applicable law, rule, or policy may be considered for the purchases of commodities or services if doing so is administratively determined to be in the best interest of The School Board. Except as otherwise provided by law, School Board Members shall not serve as members of a school district procurement selection or competitive solicitation evaluation committee (please see Rule 6.0 of School Board Policy 1007 – Ethics Code for School Board Members).

Invitations to Bid (ITB) – Acceptance of Responses: In the submittal of bids ~~submitted~~ in response to an Invitation~~s~~ to Bid, The School Board may accept the proposal of the lowest responsive, responsible proposer. In the alternative, The School Board may also choose to award contracts to the lowest responsive, responsible bidder as the primary awardee of a contract and to the next lowest responsive, responsible bidder(s) as alternate awardees, from whom commodities or contractual services would be purchased should the primary awardee become unable to provide all of the commodities or contractual services required by The School Board during the term of the contract. When an Invitation to Bid has both a primary and alternate awardee and the primary awardee is unable to perform during the term of the contract, The Procurement and Warehousing Services Department will negotiate with the alternate awardee seeking to obtain the same or lower unit prices as those submitted by the primary awardee. Nothing herein is meant to preclude The School Board from making multiple awards to the lowest responsive and responsible bidders when the intent to make such multiple awards is clearly stated ~~DVDs~~ in the bid solicitation documents.

Requests for Proposals (RFP) – Number of Awardees: In the submittal of responses to Requests for Proposals, The School Board may award contracts to one (1) or more responsive, responsible proposers in accordance with the selection criteria published in the Request for Proposal. The School Board is not required to request proposals for purchases made from contracts of the Department of Management Services as referenced in subsections (2) and (5) of 6A-1.012, Florida Administrative Code.

Invitation To Negotiate: When procurement for commodities and contractual services exceeding the amount established in Rule 6A-1.012(7), Florida Administrative Code, is not practicable by an Invitation to Bid or a Request For Proposal, the Superintendent or his/her designee may solicit competitive sealed replies to determine the best method for achieving

specific goals or solving a particular problem and select one or more vendors with which T~~t~~he School Board's authorized designee may negotiate a contract in order to receive the best value based upon objective factors that may include but are not limited to price, quality, design, and workmanship.

Rejection of Competitive Solicitations: The School Board shall have the authority to reject any or all bids or ~~all~~ proposals submitted in response to any competitive solicitation, ~~and request~~to request new proposals, or purchase the required commodities or contractual services in any other manner authorized by Section 6A-1.012 ~~(~~F.A.C.~~)~~.

C. Alternative Sourcing

Purchases from Contracts of Other Broward County Agencies: Subject to conformance to the standards and specifications prescribed by the Superintendent and provided that such purchases are to SBBC's economic advantage, the school district has the option pursuant to Section 6A-1.012(4), F.A.C., to purchase commodities and services of the items of purchase under any current contracts that have been established by a public agency within Broward County through that agency's purchasing agent and at or below the unit prices awarded by that agency.

Purchases from State Term Contracts: Pursuant to Section 1001.42(12)(j), Florida Statutes, and Section 6A-1.012(2) and (5), F.A.C., The School Board shall receive and ~~give consideration~~ ~~to~~ consider the prices available to it under rules of the Florida Department of Management Services, Division of Purchasing. The Procurement and Warehousing Services Department may use prices established by the Florida Division of Purchasing through its state purchasing agreement price schedule, and the conditions for the prices' use shall be materially the same as those imposed on state agencies. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.

Alternative ("Piggyback") Purchases: Pursuant to Section 6A-1.012(6), F.A.C., and Section 1001.451, Florida Statutes, in lieu of requesting competitive solicitations from three (3) or more sources, The School Board may make alternative ("piggyback") purchases at or below the specified prices from competitively solicited contracts awarded by other city or county governmental agencies, other district school boards, regional consortium service organizations, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements. In order to exercise this authority, the proposer awarded a contract by another entity listed above must agree to permit The School Board to make alternative ("piggyback") purchases upon terms, conditions, and prices (or below such prices) that are materially the same as those that were competitively awarded through the other entity's contract, and the school district has determined such alternative ("piggyback") purchases to be of economic advantage. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.

D. Competitive Solicitation N~~n~~ot R~~r~~equired (Exemptions)

The requirement for requesting competitive solicitations for commodities or contractual services from three (3) or more sources is hereby waived as authorized by Section

1010.04(4)(a), F.S., for:

Professional Services: Pursuant to Section 6A-1.012(11)(a), F.A.C., competitive solicitations are not required for the purchase of professional services- including~~which shall include~~, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to Section 218.391, Florida Statutes, legal services, including an attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration.

Educational Services and Copyright Materials: Pursuant to Section 6A-1.012(11)(b), F.A.C., competitive solicitations are not required for the purchase of educational services and any type of copyrighted materials, including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, DVDs, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, and exclusive agent within the state, a governmental agency, or a recognized educational institution.

Instructional Materials: Pursuant to Section 6A-1.012(11)(b), F.A.C. competitive solicitations or prior School Board approval is not required for the purchase of instructional materials from a state-authorized book depository or for instructional materials. The School Board may implement an adaptive instructional materials program pursuant to Sections 1006.283 & 1006.40, Florida Statutes.

E. Competitive Solicitation Not Required

No Responsive Proposals Received for~~on~~ a Competitive Solicitation: Pursuant to Section 1010.04(4)(a), Florida Statutes, and Section 6A-1.012(12), F.A.C., competitive solicitations for commodities and services are not required when the following conditions have been met by the school district:

a. Competitive solicitations have been requested by the school district in the manner prescribed by its governing laws, rules, and policies;

b. The school district administration has made a finding that no valid or acceptable firm proposal has been received within the prescribed time. When such a finding has been posted, ~~the~~ school district staff may enter into negotiations with suppliers of such commodities and services for contracts with such vendors under whatever terms and conditions are in The School Board's best interests and

c. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.

Only One Proposer on a Competitive Solicitation: Pursuant to Section 6A-1.012(12)(c), F.A.C., if less than two (2) responsive proposals for a commodity or service are received, the school district may negotiate with the sole responsive proposer upon the best available terms and conditions or may decide to reject all proposals. ~~In order~~ T~~t~~o consider the negotiation of a contract with the sole responsive proposer, the school district shall first

document the reasons that negotiating terms and conditions with the sole responsive proposer is in the school ~~best~~district's best interest of the school district in lieu of re-soliciting proposals. Since any contracts arising under a competitive solicitation process require School Board approval, any contracts awarded under this paragraph must be placed upon a School Board agenda for approval and are not within the scope of contract authority delegated to the Superintendent and her/his designees under this policy.

Single Source Commodities or Services: Pursuant to Section 6A-1.012(12)(d), F.A.C., competitive solicitations are not required for commodities or services that are only available from a single source. When the school district believes that a commodity or service is only available from a single source, the Procurement and Warehousing Services Department shall electronically post a description of the commodities or contractual services sought for a period of at least seven (7) business days. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed. The electronically posted description must include a request that prospective vendors provide information regarding their ability to supply the commodities or contractual services described. If the district school board determines in writing, after reviewing any information received from prospective vendors, that the commodities or contractual services are only available from a single source, the school district shall electronically post in the manner specified in Section 120.57(3), Florida Statutes, a notice of its intended decision to enter into a single source contract and may negotiate on the best available terms and conditions with the single-source vendor. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.

Emergency Purchases: Pursuant to Section 6A-1.012(12)(e), F.A.C., the requirement for competitive solicitations is waived for the emergency purchase of commodities or services when the Superintendent determines, in writing, that an immediate danger to the public health safety or welfare or other substantial loss to the school district requires emergency action. After the Superintendent makes such a written determination, the school district may proceed without requesting competitive solicitations with the procurement of those commodities or contractual services that are necessitated by the immediate danger. However, the school district must obtain pricing information from at least two (2) prospective vendors prior to making such an emergency purchase, and those price quotations must be retained in the contract file unless the Superintendent determines in writing that the time required to obtain pricing information will increase the immediate danger to the public health safety or welfare or cause the school district to sustain other substantial loss. Subsequent to the emergency circumstances, written notification of the emergency purchase shall be submitted to The School Board ~~for notification~~.

Government/Grant Prescribed Vendors and Rates: Pursuant to Section 6A-1.012(12)(f), F.A.C., competitive solicitations are not required to award a contract for commodities or services if state or federal law, a grant, or a state or federal agency contract prescribes with whom The School Board must contract or if the rate of payment is established during the appropriations process.

Regulated Utilities and Government Franchised Services: Pursuant to Section 6A-

1.012(12)(g), F.A.C., competitive solicitations are not required to award a contract for regulated utilities or government franchised services.

Technology Purchases: Pursuant to Section 6A-1.012(14), F.A.C., The School Board, when acquiring, whether by purchase, lease, lease with option to purchase, rental, or otherwise, information technology as defined in Section 282.0041(20), Florida Statutes, may make any acquisition through competitive solicitations or by direct negotiation and contract with a vendor or supplier, as best fits the needs of the school district as determined by The School Board.

1. **Maintenance/Service/Warranty**. Pursuant to Section 6A-1.012(12)(d), F.A.C., The School Board or its designee may award contracts for maintenance and/or service contracts on various types of technical equipment that are offered and/or supplied only by the original manufacturer or its representative or that are required to maintain the integrity of the manufacturer's warranty, or that are part of the manufacturer's rental/lease/lease-purchase agreement terms and conditions.
2. **Implementation, programming, or training services available from the owner of copyrighted software or its agent**. Pursuant to Section 6A-1.012(11)(b), F.A.C., The School Board or its designee may award contracts to the owner of copyrighted software or its agent for implementation, programming, or training services.

Methods of Procurement – Risk Management & Benefits: Except as otherwise required by law, The School Board is authorized by Section 6A-1.012(15), F.A.C., to purchase insurance, enter into risk management programs, or contract with third-party administrators through the competitive solicitation process or by direct negotiations and contract.

F. Competitive Solicitation not required (Board Approval)

In addition to waivers of competitive solicitation for commodities and services exempt by statute or rule, The School Board hereby waives the requirements for competitive solicitations for the commodities and services below:

1) Services provided to persons with mental or physical disabilities by not-for-profit corporations organized under the provisions of s. 501(c)(3) of the Internal Revenue Code or services governed by the provisions of the Office of Management and Budget Circular A-122.
2) Medicaid services delivered to an eligible Medicaid recipient by a healthcare provider who has not previously applied for and received a Medicaid provider number from the Department of Children and Family Services. This exception will be valid for a period not to exceed ninety (90) calendar days after the date of delivery to the Medicaid recipient and shall not be renewed.
3) Family placement services.
4) Training and continuing education events or programs that are offered to the general public for which fees have been collected to pay all expenses associated with the event

4) or program.
5) Association fees, Professional Association Dues, Academy Certification Requirements, and any other District Membership fees paid to organizations.
6) All utility service, connection charges, and fees
7) Groceries and supplies for educational use in alternative programs or academic requirements.
8) Advertising (newspaper, radio, television, brochures, pamphlets, etc.).
9) Services or commodities provided by the Federal Government, the s~~S~~tate, other states, political subdivisions, or other public entities, colleges, and universities;
10) Postage requisitions.
11) Toll charges for authorized school district departments.
12) Contracts by ~~The~~the School ~~General~~Board's General Counsel for ~~The School Board for~~ legal services for attorneys retained, contracted, and supervised by the General Counsel and for contracted third-party claims administration. Although such contracts and services are exempt from competitive solicitation and do not require prior School Board authorization, the anticipated expenditures for such contracts must be within the School Board-approved budget for these expenses. The General Counsel shall provide quarterly reports to the School Board delineating all contracts for legal services provided by outside counsel that exceed or are anticipated to exceed $50,000.
13) Regulated public communications, except long-distance telecommunication services or facilities.
14) District rental/lease of facilities that conform to the requirements established in the School Board Policy 2314.
15) Prevention services related to mental health, including drug abuse prevention programs, child abuse prevention programs, and shelters for runaways, are operated by not-for-profit corporations. However, in acquiring such services, the Superintendent's designee shall consider the ability of the vendor, past performance, willingness to meet time requirements, and price.
16) Expenditures for field trips that fully comply with School Board Policy 6310 do not require bidding or School Board approval.

G. Agreements:

If a school district end-user desires to procure an item exempt from competitive solicitation, the end -user will be responsible for negotiating and drafting the agreement between the school district and the vendor. The end user will be responsible for ensuring the implementation of the scope of work, pricing, and other agreement terms. The agreement must be approved as to form and legal content by the Office of the General Counsel.

H. Methods for Purchases:

Insofar as practicable, all purchases of commodities and services shall be made through contracts, purchasing card systems, electronic procurements, or purchase orders. A Direct Pay, Check Request or P-Card may be used for purchases of commodities or services when a Purchase Order is not required for such items or items exempt from competitive solicitation pursuant to applicable law, rules, or policy. A requisition or an approved active P-Card shall be utilized for purchases of goods or services included in a contract awarded or approved

for use by The School Board and for any expenditure under an agenda item approved by The School Board. When necessary, a confirming Purchase Order shall only be placed with the vendor by the Procurement and Warehousing Services Department after receiving an approved requisition.

Purchase Requisitions

Procurements shall be based upon a requisition or an approved purchasing card transaction originating from the work location where the commodity or contractual service is to be used, except in ~~extreme~~ emergencies when the Superintendent or designee may grant permission for such procurement. Each requisition, transaction, or contract shall be properly financed, budgeted, and encumbered prior to the issuance of a purchase order. The Superintendent, the Executive Director, Operations, the Director of Procurement & Warehousing Services, or designee shall approve the purchase order. In no case shall the procurement precede the date of the requisition except as provided herein for emergency purposes.

Ratifications may be considered by The School Board when an unauthorized procurement action has occurred. While it is possible that the school district employee making the unauthorized purchase may be disciplined and/or held personally liable for the purchase, a complete explanation by the individual who made the transaction, coordinated by their supervisor and the cognizant chief, will be presented to the Superintendent or designee for consideration by The School Board. In the event of any conflict with another section of this policy, this section shall govern.

Purchasing Card

The Director of Procurement & Warehousing Services or designee is authorized to administer a purchasing card program and to establish relevant procedures. The program shall include the establishment, communication, and maintenance procedures for the control and use of such cards, including internal controls to monitor compliance with said program.

The purchasing card procedures shall establish guidelines for the use and control of purchasing cards, which will be assigned to and utilized by designated employees to procure commodities and contractual services on behalf of The School Board or when authorized by this policy.

The Superintendent or designee may utilize purchasing cards to procure commodities and contractual services deemed in the school district's best interest and consistent with School Board policies.

Selected district staff will be eligible to use a purchasing card upon approval by the Superintendent, the Director of Procurement and Warehousing Services, or the designee after completing the relevant training and application procedures containing the appropriate-use standards. By signing the applicant agreement, each user shall acknowledge that the user must reimburse The School Board for any misuse of the purchasing card and that a violation of those standards and procedures will be cause for discipline up to and including termination.

~~Checks/Direct Pay~~Direct Pay/Check Requests

~~Non-Purchase Order Invoice Funds Reservation Purchases/Check~~ Direct Pay or Check Requests are purchases for goods and services, expenditures, fund transfers, etc. that are limited to include various types of fund advances, services, reimbursements, and purchases, and/or payment for goods and services, which are not appropriate for normal competitive purchasing procedures. ~~are not appropriate for normal competitive purchasing procedures. Periodically, these purchases shall be reviewed by procurement staff to ensure compliance with this School Board policy. Non-Purchase Order Invoice Funds Reservation~~Direct Pay/Check Requests purchases require the same financial authorization and approval process as purchase requisitions. ~~Those purchases for goods and services, expenditures, fund transfers, etc., that are authorized for Non-Purchase Order Invoice Funds Reservation/Check Requests Purchases are limited to include various types of fund advances, services, reimbursements, and purchases, and/or payment for goods and services, which are not appropriate for normal competitive purchasing procedures.~~

~~Direct pay occurs when an invoiced service is paid directly to the vendor without evidence of receipt of a commodity or contracted service.~~ An example of this would be the payment of a utility. While acceptable, direct payment is not to be used to circumvent this policy.

Advance Payments*:*

Advanced payment for goods and contractual services is discouraged t~~T~~o ensure adequate protection to the school district that goods and contractual services will be provided~~,~~ ~~advanced payment for goods and contractual services is discouraged~~. With adequate safeguards, however, The School Board may approve advance payments for contracts requiring School Board approval; the Superintendent or his/her designee may approve advance payments for contracts requiring his/her approval; and the Director of Procurement and Warehousing Services may approve advance payments for all other contracts, as follows:

a. for maintenance agreements, software license agreements, subscriptions, contracts to reserve space, and certain other commodities, when advance payment will result in savings to the school district equal to or greater than the amount the school district would earn by investing the funds and paying in arrears, or where those items are essential to the operation of the school district and are available only if advance payment is made; or
b. in accordance with School Board Policy 3400, 3401, and 4007 and Chapter 112, Florida Statutes regarding certain employee travel expenses.

IV. Tangible Personal Property:

Any leasing or rental of tangible personal property (equipment and vehicles) shall be ~~established~~ based upon both the school district's total combined expenditure and the requirements established in this policy for requesting either written quotations or competitive solicitations. Contracts resulting from a competitive solicitation shall be placed by the Director of Procurement and Warehousing Services for approval on a School Board agenda. Contracts not resulting from a competitive solicitation shall be placed by the

applicable division/department head on the agenda for School Board approval. Copies of all contracts approved by The School Board shall be retained by Official School Board Records.

V. CONTRACT ADMINISTRATION

a. **Contract Administrator:** Unless otherwise specified in the contract, the Director or principal of the location using the contract, or the Principal/Director's designee, will serve as Contract Administrator and will monitor compliance by the School District and the vendor with all material terms and conditions of the contract. The Contract Administrator must maintain a written record of performance for each contract, including vendor performance evaluations.

b. **Documentation of Quotations:** Quotations obtained shall be electronically attached to or included with the purchase order, by written notations or electronic reference indicating quotation prices and sources, and certification by signature or facsimile. The requisition shall be approved for purchase as authorized by the Superintendent.

c. **Maintenance of Insurance:** If the Contract Administrator learns that a vendor cancels or fails to maintain the insurance required by its contract, the Contract Administrator shall immediately notify the vendor in writing that it must obtain the required insurance. If the vendor fails to do so in a timely manner, the Contract Administrator shall recommend termination of the contract to the Director of Procurement and Warehousing Services.

d. **Resolution of Breach by Contract Administrator:** In cases where the vendor does not adhere to the contract terms or conditions or is in breach of a contract, the Contract Administrator shall promptly attempt to rectify the situation with the vendor and shall maintain a written record of these attempts.

e. **Resolution of Breach by Director of Procurement and Warehousing Services:** If the Contract Administrator is unable to rectify a breach of contract by the vendor promptly, the Contract Administrator shall refer the matter and provide all documents relevant to the breach to the Director of Procurement and Warehousing Services for resolution. If the Director of Procurement and Warehousing Services is unable to resolve the breach, the Director of Procurement and Warehousing Services may terminate the contract (if the value of the contract was within the Director of Procurement and Warehousing Services' ~~Purchasing's~~ award authority). If the contract exceeds the Director of Procurement and Warehousing Services' award authority, he/she shall~~;~~ recommend that T~~t~~he School Board terminate the contract; ~~(if the contract was awarded by the Board);~~ suspend or debar the contractor; and/or refer the matter for appropriate legal action.

f. **Complaints from Vendors; Informal Dispute Resolution Process:** Vendors who have a disagreement with the Contract Administrator regarding the performance of the contract may file a complaint with the Department Principal/Director for the location use. If the vendor is dissatisfied with the Principal/Director's determination, the vendor may seek review of that determination by requesting such review from the Director of Procurement and

Warehousing Services, in writing, within an allotted number of days after notice of the Department Director's determination. The review request must state the factual and contractual issues on which it is based. The Director of Procurement and Warehousing Services shall investigate the matter and consult with the Office of General Counsel and the Contract Administrator. ~~Within seven (7) days after receipt of the review request,~~ U~~u~~nless resolved by mutual agreement, the Director of Procurement and Warehousing Services shall email and mail to the vendor the Director's written decision ~~of the Director of Procurement and Warehousing Services~~ regarding the matter of disagreement within seven (7) days after receipt of the review request. The Director of Procurement and Warehousing Services shall copy the Contract Administrator with ~~on communicating~~ the decision sent to the vendor.

VI. THRESHOLDS ON CATALOG BIDS AND POOL OF VENDOR CONTRACTS

School district use of competitively awarded contracts shall be in accordance with the awarded contract's terms.~~Vendor use on Competitive Solicitations shall be awarded as stipulated~~. The u~~U~~se of a contract that is broad in scope, such as a catalog bid or a pool of vendors that ~~requires~~requires the purchase of more than $500,000 in services or a specific commodity to be provided by one (1) vendor, shall have specifications defined and quantified and shall be competitively solicited within the awardees. If the use of the contract exceeds $2,000,000 for one (1) vendor on services or purchases of a specific commodity, the scope of services shall be redefined, a competitive solicitation shall be issued,~~issued~~ and a recommendation shall be presented to The School Board for approval.

VII. BID NOTIFICATION

Online and Electronic Procurement and Notice: The Director of Procurement and Warehousing Services may utilize a third-party online system to post solicitations, including addenda; descriptions of commodities or contractual services believed to be available only from a single source; and notices of decisions or intended decisions, and a third-party online system may be used to receive responses, bids, and replies from bidders and proposers. ~~E//V/~~

VIII. THE INTEGRITY OF THE AWARD PROCESS

a) ~~From T~~the time between the release of any competitive solicitation ~~is posted~~ through the time an award is ~~made~~ made or all bids or proposals are rejected [this period is referred to as the "Cone of Silence"], During the Cone of Silence, potential vendors, bidders, proposers, and any employees, representatives, partners, directors, officers, lobbyists, agents, or other individuals acting on behalf of a vendor, bidder, or proposer, are prohibited from communicating with lobbying any school district employee, School Board Member, or a member of a school district advisory committee that may evaluate the proposed contract award, or any person selected to evaluate or recommend a selection of the awarded proposer. Lobbying or communications in violation of this policy or the School Board's lobbying policy during the Cone of Silence shall result in rejection/disqualification of the bidder or proposer from consideration for the award of a contract arising out of the competitive solicitation. Further, to protect the integrity of the award process, all questions regarding the competitive solicitation during the Cone of Silence must be directed to

the p~~P~~urchasing agent designated by the Procurement and Warehousing Services Department ~~during the Cone of Silence~~, who ~~which~~ will respond in writing and post such responses to ensure that all vendors receive the same information.

b) Sealed bids, proposals, or replies received in response to a competitive solicitation are exempt from Section 119.07(1), Florida Statutes and Section 24(a), Article I of the State Constitution until such time as The School Board or authorized designee provides notice of a decision or intended decision or until thirty (30) calendar days after opening the bids, proposals, or final replies, whichever is earlier.

c) Pursuant to Section 286.0113(2)(b), Florida Statutes, any portion of a meeting at which a negotiation with a proposer is conducted pursuant to a competitive solicitation, at which a proposer makes an oral presentation as part of a competitive solicitation, or at which a proposer answers questions as part of a competitive solicitation is exempt from Section 286.011, Florida Statutes, and Section 24(b), Art. I of the State Constitution. Pursuant to Section 286.0113(2)(b), Florida Statutes, any portion of an evaluation committee meeting at which negotiation strategies are discussed is exempt from Section 286.011, Florida Statutes, and Section 24(b), Art. I of the State Constitution. A complete recording shall be made of any portion of an exempt meeting. No portion of the exempt meeting may be held off the record.

IX. CONE OF SILENCE

Cone of Silence – Defined and Duration: Any bidder or proposer or its lobbyist is prohibited from having any communications (except as permitted in this policy or in School Board Policy 1100B – Lobbyist Activities for Economic Gain) concerning any pending competitive solicitation with any School Board Member, the Superintendent, any competitive solicitation evaluation committee member, or any other school district employee other than permitted school district personnel after the release of a competitive solicitation to the general public and continuing through The School Board's approval of an award under the competitive solicitation or the rejection of all bids or proposals. This period of prohibited communications is referred to as the "Cone of Silence." All communications regarding the competitive solicitation during the Cone of Silence shall be directed to the purchasing agent designated in the competitive solicitation or as directed by the purchasing agent to that person's supervisors in the Procurement and Warehousing Services Department.

Cone of Silence – Communications during Scheduled Oral Presentations, Q&A Segments, and Negotiations: The Cone of Silence does not preclude any bidder or proposer or its lobbyist from answering questions as a scheduled part of a competitive solicitation, from making an oral presentation as a scheduled part of a competitive solicitation, or from engaging in negotiations pursuant to a pending competitive solicitation as permitted by Section 286.0113(2)(b), Florida Statutes.

Cone of Silence – Communications with PWS and General Counsel Personnel: The Cone of Silence does not preclude any bidder or proposer or its lobbyist or attorneys from contacting the Director of Procurement and Warehousing Services or the Department's supervisors of the purchasing agent designated within the pending competitive solicitation regarding that matter. The Cone of Silence does not preclude any bidder or proposer or

its lobbyist or attorneys from contacting the attorneys and staff of the Office of the General Counsel regarding the pending competitive solicitation.

Cone of Silence – Communications about Public Records Requests: The Cone of Silence does not preclude any bidder or proposer or its lobbyist or attorneys from contacting any school district personnel with regard to any public records request made pursuant to Section 119.07, Florida Statutes regarding a pending competitive solicitation or any other type of public records request.

Cone of Silence – Communications during School Board Meeting: Pursuant to Section 286.0114, Florida Statutes, the Cone of Silence does not preclude any bidder or proposer or its lobbyist or attorneys from being heard at the public meeting at which The School Board considers an agenda item concerning the pending competitive solicitation.

Cone of Silence – Communications about Current Contract: The Cone of Silence does not preclude any bidder or proposer or its lobbyist from discussing its current contract obligations, performance, and responsibilities with a School Board Member, the Superintendent, or any other school district personnel.

Cone of Silence –Investigations of Violations; Penalties: Violations of the Cone of Silence shall be promptly reported to the Director of Procurement and Warehousing Services. The Director shall conduct such investigation of the allegations as the Director deems to be appropriate. Any bidder or proposer or lobbyist who violates the Cone of Silence shall cause the bidder or proposer to be considered non-responsive and, therefore, ineligible for award under the pending competitive solicitation. If the Director finds that a Cone of Silence violation has occurred, a recommendation shall be made that the decision or intended decision regarding the pending competitive solicitation shall include disqualification of the violating proposer from consideration for the award. In addition, the Director may also recommend that The School Board render a final order warning, reprimanding, suspending, or prohibiting the violating lobbyist from appearing before The School Board or any of its advisory committees or competitive solicitation committees for a period of time not to exceed two (2) years. Lobbyists who have previously been found in violation of the Cone of Silence will be subject to penalties of a greater duration. No penalty shall be imposed upon a violating lobbyist without first providing the lobbyist notice of the violation and an opportunity to be heard. The School Board's final order shall be subject to review pursuant to Sections 120.569 and 120.57(1), Florida Statutes. In addition, The School Board may also declare void any school district contract that was entered into in during which the Cone of Silence was violated.

X. EVALUATION COMMITTEES

The school district end-user shall develop the scope of services and the requirements needed for a competitive solicitation with guidance and advice from Procurement and Warehousing Services. In addition, the user department head or their de~~legate~~signee must select the various members to participate on a procurement ~~an~~ evaluation committee that will include subject matter experts on the requested commodity or contractual service. The person tasked with selecting the evaluation committee cannot have a conflict of interest with

the bidders or proposers and may not be someone who submits evaluations of any of the bidders or proposers to their direct or indirect reports.

XI. TIE-BREAKING

~~II.PURCHASING POLICIES – GENERAL PROVISIONS~~

~~A. **Administrative Purchasing Procedures**: The School Board shall authorizes the Superintendent to establish procedures and to designate delegate the authority necessary forto school district staff in order to implement this Ppolicy.~~

~~B. **Purchases of Commodities and Services under $5,000**: Quotations or solicitations are not required for the procurement of purchases of commodities and services Purchases under $5,000 that are not currently available from a contract awarded or approved for use by The School Board do not require quotations or solicitations. A requisition or Purchasing Card (P-Card) shall be utilized for purchases of goods or services included in a contract awarded or approved for use by The School Board and for any expenditure approved permitted by an approved School Board agenda item. Vendors of catalog goods shall be requested in~~

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competitive solicitations and awarded contracts to permit individual district schools or departments to make purchases of any awarded goods at a lower price from other vendors if the individual school/department's total purchase order is less than $5,000. When necessary, a confirming Purchase Order shall only be placed with a vendor by the Supply Management & LogisticsPurchasing and Warehousing Services Department after receiving an approved requisition. Minority/Women's Business Enterprise (M/WBE) vendor participation will be strongly encouraged in this category of purchases.

Solicitation of Quotes for Purchases from $5,000 to $50,000: Purchases of commodities and services from $5,000 to $50,000 which are not currently available from a contract awarded or approved for use by The School Board require that school district staff submit written solicitations that are not available from a contract awarded or approved for use by The School Board require ato a minimum of three (3) written quotationssuppliers of the desired commodities or services requesting written quotations, unless the purchase is subject to an exemption to thisor alternative under applicable law, rule or policy. requirement is established herein. At least two (2) certified Minority/Women's Business Enterprise (M/WBE) vendors will be contacted for the procurement of commodities or services where certified where such M/WBE vendors have been identified by school district as offering the commodities or services being sought. Unless the Superintendent is absent and has named a predetermined designee, only the Superintendent may waive this requirement. Such predetermined designees shall include the Chief of Staff and Chief Strategy & Operations Officer. At that timeUnder such circumstances, the Chief of Staff and/or Chief Strategy & Operations OfficerSuperintendent's predetermined designee may waive the quotations requirements required under this sectionparagraph.

A requisition or an approved active P-Card shall be utilized for purchases of goods or services included in a contract awarded or approved for use by The School Board and for any expenditure approved by an agenda item. At least three suppliers shall be contacted for written quotations. At least two certified Minority/Women's Business Enterprise (M/WBE) vendors will be contacted where certified M/WBE vendors have been identified by The School Board as offering the product or service being purchased. When necessary, a confirming Purchase Order shallonly be placed with the vendor by the Supply Management & Logistics Department afterreceiving an approved requisition. Only the Superintendent may waive this requirement unless the Superintendent is absent and has named a predetermined designee to include the Chief of Staff and/or Chief Strategy & Operations Officer. At that time, the Chief of Staff and/or Chief Strategy & Operations Officer may waive the quotations requirements under this section.

C. **Delegation of Contract Authority to Superintendent**: Pursuant to Section 6A-1.012(2), F.A.C., The School Board authorizes delegates to the Superintendent or her/his predetermined designee(s) the authority to execute agreementscontracts for purchases of commodities or services below $500,000, provided that such contracts which have been reviewed and approved for as to form legal form and legal content by The Schoolthe Office of the General Counsel and do not contain provisions that necessitate School Board approval or that exceed the applicable appropriation in the school district budget. Board's Attorney for purchases up to $50,000; execute amendments to agreements for purchases up to

$50,000 which do not materially change the original scope

Parent-Provided Transportation: The School Board delegates to the Superintendent or her/his predetermined designee(s) the authority to , execute agreements contracts for parent reimbursement instead of providing transportation as required in special needs circumstances when in the best interest of the school district to do so considering vendor performance, market conditions, CPI/PPI evaluation and other procurement alternatives. The Board approval process for contract

Contract Renewals: Contract renewals will be presented to the Board at least two (2) School Board meetings prior to contract the expiration of the current contracts to ensure the Dschool district is not without acontract a contract in place. All contract renewals shall require School Board approval. Before the contract expenditures under a contract reach the School Board-approved award amount, the contract will be brought backsubmitted for further School Board approval to increase the approved expenditures award amountunder the contract.

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D. **Competitive Solicitations for Purchases of $50,000 or Greater**: Except as otherwise authorized by law or rule, competitive solicitations shall be requested from three (3) or more sources for any authorized commodities or contractual services to the amount established in Section 6A-1.012(7), F.A.C. [This amount is currently $50,000.] The procurement of required commodities or contractual services may not be divided so as to avoid this monetary threshold requirement. Any application of the exemptions or alternatives to competitive solicitations that are permitted by applicable law, rule or policy allowed herein will bemay be considered for the purchase of commodities or services considered if doing so is determined to be in the best interest of tThe School Board. Except as otherwise provided by law, School Board Members shall not serve as a member of a school district procurement selection of competitive solicitation evaluation committee. See: Rule 6.0 of School Board Policy 1007 – Ethics Code for School Board Members.

1. **Rejection of all Proposals**: The School Board shall reserves have the authority to reject any or all proposals submitted in response to any competitive solicitation; and to request new proposalswithdraw a competitive solicitation; to issue a revised competitive solicitation, or to purchase the required commodities or contractual services in any other manner authorized by applicable law, rules and policies including, without limitation, Section 6A-1.012, (F.A.C.).

2. **Invitations to Bid – Number of Awardees**: In acceptance the submittal of responses bids submitted in response to invitations to bid, The School Board may accept the proposal of the lowest responsive, responsible proposer. In the alternative, The School Board may also choose to award contracts to the lowest responsive, responsible bidder as the primary awardee of a contract and to the next lowest responsive, responsible bidder (s) as alternate awardees, from whom commoditiesor contractual services would be purchased should the primary awardee become unable to provide all of the commodities or contractual services required by The School Board during the term of the contract. When a bid has both a primary and alternate awardee, and the primary awardee is unable to perform during the term of the contract, Supply Management & LogisticsThe Procurement and Warehousing Services Department will negotiate with the alternate awardee for seeking to obtain the same or lower unit prices as those submitted by the primary awardee. Nothing herein is meant to prevent preclude The School Board from making multiple awards to the lowest responsive and responsible bidders when the intent to make such multiple awards are is clearly statedin the bid competitive solicitation documents.

Requests for Proposals – Number of Awardees: In acceptance the submittal of responses to requests for proposals, The School Board may award contracts to one (1) or more responsive, responsible proposers in accordance with the selection criteria published in the request for proposal.

3. The School Board is not required to request proposals for purchases made from contracts of the Department of Management Services as referenced in subsections (2) and (5) of 6A-1.012(F.A.C.).

E. **No Responsive Proposals Received for a Competitive Solicitation**: Pursuant to

~~Section 1010.04(4)(a), Florida Statutes, and Section 6A-1.012(11), F.A.C., The requirements for requesting competitive solicitations and making purchases for commodities and contractual services as set forth in this section, are hereby waived as authorized by Section 1010.04(4)(a), Florida Statutes~~are not required~~, when the following conditions have been met by The School Board~~school district~~:~~

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1. Competitive solicitations have been requested by the school district in the manner prescribed by this ruleits governing laws, rulesrules, and policies; and, and,

The School Board has made a finding that no valid or acceptable firm proposal has been received within the prescribed time. When such a finding has been officially made, The School Board may enter into negotiations with suppliers of such commodities and contractual services and shall have the authority to executecontracts with such vendors under whatever terms and conditions as The School Board determines to be in its best interests.;

2. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval. The Superintendent will furnish The School Board with a monthly list of all purchases that exceed $50,000 made under this paragraph.

F. The requirement for requesting **Instructional Materials**: Competitive solicitations or prior School Board approval is hereby waivednot required for the purchase of instructional materials purchased from a state-authorized book depository or for instructional materials purchased for resale to students. The School Board may implement Aan adoptive instructional materials program may be implemented by The School Board pursuant to Florida StatuteSection 1006.283, Florida Statutes. The School Board is not required to requisition instructional materials from the publisher's depository. The Superintendent will furnish The School Board a list monthly of all purchases under this category that exceed $500,000. The Superintendent will furnish The School Board with a monthly list of all purchases that exceed $50,000 made under this paragraph.

G. The requirement for requesting competitive solicitations or prior School Board approval is hereby waived as authorized by **Professional Services**: Pursuant to Sectionchapter 6A-1.012(11)(a), (F.A.C.,) State Board of Education Administrative rules, competitive solicitations are not required for the purchase of professional services which shall include, without limitation, artistic services; academic program reviews; lectures by individuals; auditing services not subject to s Section 218.391, Florida Statutes; legal services, including attorney, paralegal, expert witness, court reporting, appraisal or mediator services; and health services involving examination, diagnosis, treatment, prevention, medical consultation or administration. Purchases of services under this paragraph in excess ofin the amount of $500,000 or above for commodities or services which competitive solicitations have been waived require School Board approval. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000.

H. The requirement of requesting competitive solicitations from three or more sources is hereby waived as authorized by chapter **Educational Services**: Pursuant to Section 6A-1.012(11)(b), F.A.C., (F.A.C.) State Board of Education Administrative rules for competitive solicitations are not required for the purchase of educational services and any type of copyrighted materials including, without limitation, educational tests, textbooks, printed instructional materials, computer software, films, filmstrips, videotapes, DVDs, disc or tape recordings, digital recordings, or similar audio-visual materials, and for library and reference

~~books, and printed library cards where such materials are purchased directly from the producer or publisher, the owner of the copyright, and exclusive agent within the state, a governmental agency, or a recognized educational institution. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000. Purchases in~~

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excess of $50,000 for commodities or services, which competitive solicitations have been waived, require School Board approval.

I. **Single Source Commodities or Services**: Pursuant to Section 6A-1.012(12)(d), F.A.C., competitive solicitations are not required for Ccommodities or contractual services that are only available only from a single source are exempt from the competitive solicitation requirements. When The School Boardthe school district believes that a commodityies or contractual services are is only available only from a single source, unless an exemption is established herein, the Supply Procurement and Warehousing Services Management & Logistics Department shall electronically or otherwise publicly post a description of the commodities or contractual services sought for a period of at least seven (7) business days. The calculation of business days under this paragraph shall exclude Saturdays, SundaysSundays, and days during which the school district administration is closed. The electronically posted description must include a request that prospective vendors provide information regarding their ability to supply the commodities or contractual services described. If the district school board determines in writing, after reviewing any information received from prospective vendors it is determined in writing by the district school board, after reviewing any information received from prospective vendors, that the commodities or contractual services are only available only from a single source, the school district school board shall provide electronically post in the manner specified in Section 120.57(3), Florida Statutes, a notice of its intended decision to enter into a single source contract in the manner specified in Section 120.57(3), Florida Statutes, and may negotiate on the best available terms and conditions with the single-source vendor. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.Purchases in excess of $50,000 for commodities or services, which competitive solicitations have been waived, require School Board approval. The Superintendent will furnish The School Board with a monthly list of all purchases that exceed $50,000 made under this paragraph.

J. **Only One Proposal Received for a Competitive Solicitation**: Pursuant to Section 6A-1.012(12)(c), F.A.C., If less than two (2) responsive proposals for a commodity or contractual services are received, the school district may negotiate with the sole responsive proposer upon the best available terms and conditions or may decide to reject all proposals. In order to award a contract to the sole responsive proposer, Tthe school district shall document the reasons that negotiating terms and conditions with the sole responsive proposer is in the best interest of the school district in lieu of re-soliciting proposals.; Since any contracts arising under a competitive solicitation process requires School Board approval, any contracts awarded under this paragraph must be placed upon a School Board agenda for approval and are not within the scope of contract authority delegated to the Superintendent and her/his designees under this policy.

K. **Copyright Materials for Resale to Students**: Copyrighted materials purchased for resale to students are exempt from School Board approval and bidding requirements.

L. **State Term Contracts**: As required byPursuant to Section 1001.42(12)(j), Florida Statutes, and Section 6A-1.012(2) and (5), F.A.C., tThe School Board shall receive and

give consideration to the prices available to it under rules of the Florida Department of Management Services, Division of Purchasing. The School BoardProcurement and Warehousing Services Department may use prices established by the Florida Division of Purchasing through its state purchasing agreement price schedule. School board policy provides for purchasing under this program of state purchasing agreements. and the The conditions for the prices' use shall be the same as those imposed on state agencies. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval. Purchases of $500,000 or more under this section must have prior Board approval.

M. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000.

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N. **Alternative ("Piggyback") Purchases:** Pursuant to Section 6A-1.012(6), F.A.C., and Section 1001.451, Florida Statutes, lin lieu of requesting competitive solicitations from three (3) or more sources, The School Board may make alternative ("piggyback") purchases at or below the specified prices from competitively solicited contracts awarded by other city or county governmental agencies, other district school boards, regional consortium service organizations, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements. In order to exercise this authority, When the proposer awarded a contract by another entity defined hereinlisted above will must agree to The School Board to permit make alternative ("piggyback") purchases by a district schoolboard at upon the same terms, conditions and prices (or below such prices) awarded in such the other entity's contract, and such alternative ("piggyback") purchases are have been determined by the Procurement and Warehousing Services Department to be to the economic advantage of the school district. schoolboard. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval.Purchases of $500,000 or more under this section must have prior Board approval. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000.

O. **Government/Grant Prescribed Vendors and Rates:** Pursuant to Section 6A-1.012(13)(f), F.A.C., competitive solicitations are not required to award aA contract for commodities or contractual services may be awarded, without competitive solicitations, if state or federal law, a grant or a state or federal agency contract prescribes with whom The School Board must contract or if the rate of payment is established during the appropriations process. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000.

Regulated Utilities and Government Franchised Services: Pursuant to Section 6A-1.012(13)(g), F.A.C., competitive solicitations are not required to award a A contract for regulated utilities or government franchised services, may be awarded without competitive solicitations.Purchasesservices. Purchases of services under this paragraph in the amount of $500,000 or above require School Board approval. The Superintendent will furnish The School Board with a monthly purchase list of all purchases made under this paragraph that exceed $50,000.

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The Superintendent is authorized to purchase commodities or contractual services where the total amount does not exceed $500,000 and does not exceed the applicable appropriation in the district budget. The Superintendent is also authorized to purchase commodities or contractual services under the Department of Management Services state term contracts. Assistants functioning under the Superintendent's direction may be authorized to perform these purchasing tasks. **Prohibited Unauthorized Purchases**: Pursuant to Section 6A-1.012(2), F.A.C., No person, no person may make any purchase or enter into any contract involving the use of school funds uunless authorized to do so under the rules ofby The School Board policy., may make any purchase or enter into any contract

involving the use of school funds. No expenditures for any such unauthorized purchase or contract shall be approved by The School Board.

Q. **Emergency Purchases**: Pursuant to Section 6A-1.012(12)(e), F.A.C., The requirement for competitive solicitations for the emergency purchase of commodities or contractual services is waived when the Superintendent determines, in writing, that an immediate danger to the public health safety, or welfare or other substantial loss to the school district requires emergency action. After the Superintendent makes such a written determination, the school district may proceed with the procurement of those commodities or contractual services that are necessitated by the immediate danger, without requesting competitive solicitations. However, the Procurement and Warehousing Services Department must obtain pricing information from at least two (2) prospective vendors prior to making such an emergency purchase, shall be made by obtaining pricing information from at least two prospective vendors, and those price quotations which must be

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retained in the contract file, unless the Superintendent determines in writing that the time required to obtain pricing information will increase the immediate danger to the public health safety or welfare or cause the school district to sustain other substantial loss to the school district. Subsequent to the emergency circumstances, the purchase shall be submitted to The School Board for post approval. Section P will not be used for late grant purchases without a letter of explanation to the Superintendent from the requestor.

R. **Specifications for Commodities and Services**: Pursuant to Section 6A-1.012(2), F.A.C., the Superintendent shall, insofar as possible, propose standards and specifications Bbefore making any purchase of commodities or contractual services for which the Superintendent is authorized by The School Board to make or before recommending any purchase to The School Board., the Superintendent shall, insofar as possible, propose standards and specifications. He or sheThe Superintendent shall see ensure that the resultant purchase or contract conforms to those standards and specifications, and shall take such other steps as are necessary to see that the maximum value is being received by the school district for any money expended funds.

Specifications for any commodity may be limited to a specific brand or product when necessary to supplement existing school district installations or for purposes of standardization. However, specifications which exceed industry standards for the intended use of the product, as determined by the Director of Supply Management & LogisticsProcurement and Warehousing Services, must be justified in writing by the requestor requesting school district department or facility and authorized be by the Superintendent's direct reports. When drafting specifications for public bidding or considering renewal of an existing contract, the Supply Management & Logistics Procurement and Warehousing Services Department will request input and assistance from the requesting school district department or facility requestor and the department's director in order to iensure that the specifications best meet the needs of to be servedthe requestor.

S. **Customer Satisfaction Surveys**: A customer satisfaction survey will be sent by the Procurement and Warehousing Services Department to the product's end users before prior to recommending the renewaling of any contracts. However, in the event that end user input and assistance is not received in a timely manner, the Supply Management &Procurement and Warehousing Services Logistics Department may take such action as it determines to be in the best interest of the school district, including, but not limited to, releasing a solicitation or recommending the renewal ofing an existing contract without the consent of the requesting school district department or facilityrequestor.

T. If the requested spending authorization for purchases from contracts or exemptions described herein is less than $500,000, then the Superintendent is authorized to make purchases from the contract without prior School Board approval. The Superintendent will furnish The School Board a list monthly of all contracts or exemptions described herein above having estimated spend between $50,000 to less than $500,000.

U. Purchases in excess of $500,000 require prior School Board approval except in an emergency. The Superintendent shall furnish The School Board a list monthly of all awards

~~which do not require prior School Board approval.~~

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V. **Methods for Purchases**: Insofar as practicable, all purchases of commodities and services shall be made through contracts, purchasing card systems, electronic procurementsprocurements, or purchase orders. A Check Request or P-Card may be used for purchases of commodities or services when a Purchase Order is not required for such items or for items exempt from bidding as designated herein or by the Superintendent or State Board Rulescompetitive solicitation pursuant to applicable law, rules or policy. A requisition or an approved active P-Card shall be utilized for purchases of goods or services included in a contract awarded or approved for use by The School Board and for any expenditure under an agenda item approved by The School Board. When necessary, a confirming Purchase Order shall only be placed with the vendor by the Procurement and Warehousing Services Department after receiving an approved requisition.

W. **Similar Commodities or Services:** Whenever possible, like purchases of the same commodities or services should be combined and bid competitively solicited by the Supply Management & LogisticsProcurement and Warehousing Services Department. Pursuant to Section 6A-1.012(7), F.A.C., orders may not be divided to avoid applicable requirements for competitive solicitation of commodities or services. Multiple orders or split invoicing shall not be used to circumvent the rules established hereinsuch requirements.

X. **Alternative Commodities or Services**: If an itema product to be purchased is the same as or is similar to one a commodity that is stocked in The School Board'sthe school district's warehouse, the item product from the warehouse must be purchased by the school district school or facility in need of the commodity. If an itema commodity or service to be purchased is the same as or of a similar nature as an item commodity or service currently on under contract with the school district, the item commodity or service under on contract must be purchased from the approved vendor. The reason for any requestedAny deviation alternative from this procedure must be fully justified and documented by the requesting department head, principal or facility department head director as to the reason for the exception,and be pre-approved by the Superintendent in advance of any purchase., and theThe documentation in support of the requested alternative product must be maintained for audit purposes by the Procurement and Warehousing Services Department. This rule requirement applies to all purchases of commodities made from any funding source, through all funds, including internal school or department funds.

X. **District Purchasing Forms:** The School Board authorizes the Superintendent is authorized to prepare and distribute any forms which are necessary to carry out the provisions of this policy and s. Such forms shall be consideredare considered to be as an official components of The School Board'sthe school district's purchasing procedures.

Y. In a procurement utilizing a competitive solicitation, w**Invitations to Bid - Tiebreaker Procedures:** When identical prices are received in a competitive solicitation using an invitation to bid from two (2) or more vendors and all other factors are equal, priority for award shall be given to vendors in the following sequence:

1. A business that certifies that it has implemented a drug-free work–place program shall be given preference in accordance with the provisions of Section

287.087, Florida Statutes;

2. The Broward County Certified Minority/Women Business Enterprise Vendor;
3. The Palm Beach or Dade County Certified Minority/Women Business Enterprise Vvendor;
4. The Florida Certified Minority/Women Business Enterprise Vendor;
5. The Broward County vendor, other than a Minority/Women Business Enterprise Vendor;
6. The Palm Beach or Dade County vendor, other than a Minority/Women BusinessEnterprise Vendor;
7. The Florida Vendor, other than a Minority/Women Business Enterprise Vendor;

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7.

~~8.~~ If ~~application of the above criteria does not indicate a priority for~~ the application of the above criteria does not indicate a priority for the award, the award will be decided by a coin toss. The coin toss shall be held publicly at the location where the bids were opened; the tied low bidders ~~vendors~~ will be invited to be present as witnesses.

8.

~~Z.~~ **Requests for Proposals - Tiebreaker Procedures:** In a competitive procurement utilizing a Request ~~F~~for Proposals ("RFP") process, when an evaluation committee assigns points to the proposals received, resulting in two (2) or more proposals receiving identical points and all other factors are equal, priority for award shall be given to vendors in the following sequence:~~:~~

~~1.~~ A business that certifies that it has implemented a drug-free work-place program shall be given preference in accordance with the provisions of Section 287.087, ~~Florida Statutes~~Florida Statutes;

~~2.~~1. The Broward County Certified Minority/Women Business Enterprise Vendor;

~~3.~~2. The Palm Beach or Dade County Certified Minority/Women Business Enterprise Vendor;

~~4.~~3. The Florida Certified Minority/Women Business Enterprise Vendor;

~~5.~~4. The Broward County Vendor, other than a Minority/Women Business EnterpriseVendor;

~~6.~~5. The Palm Beach or Dade County vendor, other than a Minority/Women BusinessEnterprise Vendor;

~~7.~~6. The Florida Vendor, other than a Minority/Women Business Enterprise Vendor;

7. If ~~application of the above criteria does not indicate a priority for~~ the application of the above criteria does not indicate a priority for the award, the award will be decided by a coin toss. The coin toss shall be held publicly as part of the meeting of the competitive solicitation evaluation committee.

~~8.~~

~~**AA.** Broward County Agency Contracts: **Subject to conformance to the standards and specifications prescribed by the Superintendent and provided that such purchases are to its economic advantage, the school district has the option pursuant to Section 6A-1.012(4), F.A.C., to purchase commodities and services of the items of purchase under any current contracts that have been established by a public agency within Broward County through that agency's purchasing agent and at or below the unit prices awarded by that agency. In each district in which the purchasing agent for any public agency of the state is authorized by law to make purchases for the benefit of other governmental agencies within the county, The School Board shall have the option to purchase under the current contracts as may be established for any of the public agencies as set forth above at the unit price stated therein, if~~

~~**such purchase is to the economic advantage of The School Board, subject to conformance of the items of purchase to the standards and specifications prescribed by the Superintendent.**~~

~~**BB. Insofar as practicable, all purchases shall be based on contracts, purchasing card systems, electronic procurements or purchase orders. The Superintendent shall be authorized to approve purchases under rules of the district school board; provided that**~~

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in so doing, he or she shall certify that funds to cover the expenditures are authorized by the budget and have not been encumbered.

CC. Additional Discounts During Contract **Term: The Procurement and Warehousing Services Department will pursue additional cost savings from current school district vendors whenever there is an opportunity in the marketplace to obtain additional cost savings from contracts currently awarded or approved by The School Board. Whenever there is an opportunity in the marketplace to obtain additional cost savings from contracts currently awarded or approved by The School Board, the Supply Management & Logistics Department will pursue additional cost savings from vendors awarded those contracts by requesting special pricing or additional educational discounts.**

DD. **Ineligibility of Defaulted Contractors**: Whenever The School Board finds a vendor to beis in default of an awarded contract which the vendor has been previously awarded, then The School Board may enter a final order that declares the vendor to be in default of contract, removes the vendor will be removed from all of the school district's competitive solicitation lists for a period of two (2) years, from all bid lists and and declares the vendor will to not be considered non-responsive and ineligible during that two (2) year period for any new contract awards during this period. At the end of this the two (2) year ineligibility period, the vendor may re-apply for inclusion participation on in future bid listscompetitive solicitations and may be consideredconsideration for any new future awards. The School Board's determination of default and ineligibility for future competitive solicitations shall be made in a final order and shall be subject to review pursuant to Sections 120.569 and 120.57(1), Florida Statutes. The actions that may be taken by The School Board by final order pursuant to this paragraph are in addition to and separate from any other actions The School Board may take against a defaulting vendor including, without limitation, termination of contract.

EE. **Annual Report of P-Card Transactions**: The Superintendent shall furnish The School Board with an annually a report of school district P-Card transactions.

FF. **Tangible Personal Property:** Any leasing or rental of tangible personal property (equipment and vehicles) shall be established based upon both the school district's total combined expenditure for the District and the requirements established by rule hereinin this policy for requesting either written quotations or bidscompetitive solicitations. Agreements Contracts for an amount established herein for bids and resulting from a bid recommendationcompetitive solicitation shall be placed by the Director of Procurement and Warehousing Services for approval on The a School Board agenda by the Director of Supply Management & Logistics. Agreements for an amount established herein for bids andContracts not resulting from a bid recommendationcompetitive solicitation shall be

placed by the applicable division/department head on The an agenda for School Board agendaapproval. by the respective division/department head. A copyCopies of all Agreements contracts approved by The School Board shall be retained by Official School Board Records.

GG. **CONE OF SILENCE: Cone of Silence – Defined and Duration**: Any proposer, or its lobbyist for a proposer, is prohibited from having any communications (except as provided permitted in this rulepolicy or in School Board Policy 1100B – Lobbyist Activities for Economic Gain) concerning any pending competitive solicitation for a competitive procurement with any School Board mMember, the Superintendent, any competitive solicitation Eevaluation Ccommittee Mmember, or any other Sschool Ddistrict employee other than permitted school district personnel after the release of a competitive solicitation to the general public and continuing through The School Board's approval of an award under the competitive solicitation. This period of prohibited communications is referred to as the "Cone of Silence." All communications regarding the competitive solicitation sduring the Cone of Silence shall be directed to the purchasing agent designated staff memberin the competitive solicitation or to that person's supervisors in the Procurement and Warehousing Services Department. unless so notified by the Supply Management & Logistics Department. This "Cone of Silence" period shall go into effect and shall remain in effect from the time of release of the solicitation until the contract is awarded by the School Board.

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proposer or lobbyist who violates this provision shall cause their proposal (or that oftheir principal) to be considered non-responsive and therefore be ineligible for award.

Cone of Silence – Current Contract: The Cone of Silence does not preclude any proposer or its lobbyist from discussing its current contract obligations, performance and responsibilities with a School Board Member, the Superintendent, or any other school district personnel.

Cone of Silence – PWS and General Counsel Personnel: The Cone of Silence does not preclude any proposer or its lobbyist or attorneys from contacting the Director of Procurement and Warehousing Services or the Department's supervisors of the purchasing agent designated within the pending competitive solicitation regarding that matter. The Cone of Silence does not preclude any proposer or its lobbyist or attorneys from contacting the attorneys and staff of the Office of the General Counsel regarding the pending competitive solicitation.

Cone of Silence – Scheduled Oral Presentations, Q&A Segments and Negotiations: The Cone of Silence does not preclude any proposer or its lobbyist from answering questions as a scheduled part of a competitive solicitation, from making an oral presentation as a scheduled part of a competitive solicitation, or from engaging in negotiations pursuant to a pending competitive solicitation as permitted by Section 286.0113(2)(b), Florida Statutes.

Cone of Silence – Public Records Requests: The Cone of Silence does not preclude any proposer or its lobbyist or attorneys from contacting any school district personnel with regard to any public records request made pursuant to Section 119.07, Florida Statutes, regarding a pending competitive solicitation or any other type of public records request.

Cone of Silence – School Board Meeting: Pursuant to Section 286.0114, Florida Statutes, the Cone of Silence does not preclude any proposer or its lobbyist or attorneys from being heard at the public meeting at which The School Board considers an agenda item concerning the pending competitive solicitation.

Cone of Silence – Investigations; Penalties: Violations of the Cone of Silence shall be promptly reported to the Director of Procurement and Warehousing Services. The Director shall conduct such investigation of the allegations as the Director deems to be appropriate. Any proposer or lobbyist who violates the Cone of Silence shall cause the proposer to be considered non-responsive and therefore ineligible for award under the pending

competitive solicitation. If the Director finds that a Cone of Silence violation has occurred, a recommendation shall be made that the decision or intended decision regarding the pending competitive solicitation shall include disqualification of the violating proposer from award. In addition, the Director may also recommend that The School Board render a final order warning, reprimanding, suspending, or prohibiting the violating lobbyist from appearing before The School Board or any of its advisory committees or competitive solicitation committees for a period of time not to exceed two (2) years. Lobbyists who have previously been found in violation of the Cone of Silence will be subject to penalties of a greater duration. No penalty shall be imposed upon a violating lobbyist without first providing the lobbyist notice of the violation and an opportunity to be heard. The School Board's final order shall be subject to review pursuant to Sections 120.569 and 120.57(1), Florida Statutes. In addition, The School Board may also declare void any school district contract that was entered into in which the Cone of Silence was violated.

Supply Management & Logistics Department releases a solicitation to the General Public. All communications regarding the solicitation shall be directed to the designated staff member unless so notified by the Supply Management & Logistics Department. This "Cone of Silence" period shall go into effect and shall remain in effect from the time of release of the solicitation until the contract is awarded by the School Board. **Any**

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~~proposer or lobbyist who violates this provision shall cause their proposal (or that oftheir principal) to be considered non-responsive and therefore be ineligible for award.~~

XII. ~~HH.~~ CODE OF ETHICS FOR PERSONNEL AUTHORIZED TO PURCHASE PROTESTS ARISING FROM COMPETITIVE SOLICITATIONS, CONTRACT AWARDS, AND ALTERNATIVE ("PIGGYBACK") PURCHASES

Electronic Posting of Decisions or Intended Decisions: Pursuant to Section 120.57(3)a), Florida Statutes, The School Board shall provide notice by electronic posting of any decision or intended decision concerning a competitive solicitation; a contract awarded pursuant to a competitive solicitation; or to make an alternative ("piggyback") purchase as authorized by Section 6A-1.012, F.A.C., or by this policy. The term "competitive solicitation" shall be construed under this policy as it is defined in Section 6A-1.012, F.A.C.:

Required Text in Notices of Decision or Intended Decision: Each notice of a decision or intended decision required by this policy shall contain the following statement: "Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure within the time allowed for filing any bond or other security required by law including, without limitation, any bond required by School Board Policy 3320, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Competitive Solicitation Schedule and Changes: The date and time of posting the tabulation of any competitive solicitation may be established within the terms and conditions of the competitive solicitation. Bidders and p~~P~~roposers will be notified of the competitive solicitation's tabulation posting date and time by electronic posting or by certified United States Mail, another express delivery service, return receipt requested or if that information is not included in the competitive solicitation documents, or if the previously established tabulation posting date and time has been changed. Any notification shall advise bidders and proposers of the date and time at which the competitive solicitation tabulation will be posted, and the date shall be at least three (3) business days subsequent to the date that the notification is given. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Action Taken Different from Posted Notice: In the event that The School Board takes action to award a bid in a manner that differs from its posted notice of an intended decision or its most recent notice of an intended decision if more than one (1) notice was provided, such award shall not become final until seven (7) calendar days following The School Board action. All proposers shall be notified, by electronic posting, of The School Board's action within two (2) business days. A written notice of protest filed by a proposer within seventy-two (72) hours after the electronic posting of The School Board's action shall stop the award process and invoke the procedures described in Section 120.57(3), Florida Statutes, and herein. The calculation of business days and of the seventy-two (72) hour period under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Notices of Protest and Formal Written Protests: Any person whose substantial interests are affected by The School Board's decision or intended decision regarding a competitive solicitation or to make an alternative ("piggyback") purchase as authorized by Section 6A-1.012, F.A.C., or by this policy; shall file a notice of protest with The School Board in writing within seventy-two (72) hours after the posting of the competitive solicitation tabulation or after posting of the notice of The School Board's decision or intended decision, and shall file a formal written protest within ten (10) calendar days after filing the notice of protest. With respect to a protest of the specifications contained in a competitive solicitation, the notice of protest shall be filed in writing within seventy-two (72) hours after the posting of the terms and conditions of the competitive solicitation, and the formal written protest shall be filed within ten (10) calendar days after the date the notice of protest is filed. Failure to timely file a notice of protest, failure to timely file aformal written protest, or failure to timely file the required protest surety bond shall constitute a waiver of proceedings under Section 120.57(3), Florida Statutes, and under this policy. Any formal written protest shall state with particularity the facts and law upon which the protest is based. The calculation of the seventy-two (72) hour period under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Location for Filing Protest Documents: A notice of protest or a formal written protest shall be filed with The School Board at the location specified in the bid documents. A protest is considered to be filed when it is received in its entirety at the specified location. It is the sole responsibility of the protester to ensure that its notice of protest, formal written protest, and required protest surety bond are properly, completely, and timely filed at the specified location. The decision as to the time that the protest is filed in its entirety at the described location is solely that of The School Board. Although a notice of protest or a formal written protest may be filed electronically or by facsimile at a location specified by The School Board, a protester must submit its original physical protest surety bond to the physical location specified within the competitive solicitation's terms and conditions. If a protest advances to administrative proceedings, any filings made subsequent to the rendition of a recommended order (such as exceptions or motions to award and assess costs) shall be filed at the same location as that specified in the competitive solicitation for the filing of notices of protests and formal written protests.

Calculation of Time – Filing of Formal Written Protests: If the tenth (10th) day within which a formal written protest is to be filed falls on a Saturday, Sunday, or a day during which the school district administration is closed, the formal written protest must be filed on the next business day. For the method of computing the ten (10) calendar days within which a protester has to file a formal written protest after the notice of protest is received, the day that the notice of protest is filed is not considered one of the ten (10) calendar days. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Stay of Competitive Solicitation Pending Protest: Upon receipt of a timely filed formal written protest, The School Board shall stop the competitive solicitation process, contract award process, or alternative ("piggyback") purchase until the subject of the protest is resolved by final School Board action unless the Superintendent sets forth in writing

particular facts and circumstances which require the continuance of the competitive solicitation process, contract award process or alternative ("piggyback") purchase without delay in order to avoid immediate and serious danger to the public health, safety, or welfare pursuant to Section 120.57(3)(c), Florida Statutes. When the Superintendent so notifies The School Board, then the Superintendent is authorized to continue the bid solicitation process or the contract award process and to release purchase orders for purchases regardless of the pending protest.

Extension of Current Contracts During Stay of Competitive Solicitation: Whenever a competitive solicitation process, the award of a competitive solicitation or contract, or an alternative ("piggyback") purchase is stopped due to the filing of a formal written protest, The School Board authorizes the extension of any existing contract for the commodities or services sought through the protested competitive solicitation, contract or alternative ("piggyback") purchase under whatever terms and conditions are determined by the Superintendent to be in the best interest of The School Board until such time as The School Board can approve a new award for the commodities or services subject to protest.

Opportunity to Resolve Protest: Pursuant to Section 120.57(3)d)1, Florida Statutes, the School Board shall provide an opportunity to resolve the protest by mutual agreement between the parties by convening a meeting of its Bid Protest Committee. This meeting is subject to the requirements of Section 286.011, Florida Statutes (the "Sunshine Law"), and the public notice requirements of Section 1001.372(2)(c), Florida Statutes. The Bid Protest Committee meeting shall be conducted within seven (7) business days after receipt of a formal written protest or at a time convenient to all parties as soon thereafter as possible upon publication of the required meeting notice. The calculation of days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Sunshine Law and Bid Protest Committee Meetings: Although the meetings of the Bid Protest Committee are open to the public, those meetings are convened to provide the statutorily required opportunity for the protester and the agency to resolve the protest by mutual agreement. As such, no public input will be received during Bid Protest Committee meetings. Other interested persons having a substantial interest in the competitive procurement will thereafter be afforded an opportunity to intervene in any subsequent administrative proceedings. Pursuant to Section 286.0114(2), Florida Statutes, m~~M~~embers of the public will later be afforded an opportunity to speak to the matter ~~pursuant to Section 286.0114(2), Florida Statutes,~~ before The School Board prior to it taking official action upon the competitive procurement.

Protests with No Disputed Issues of Fact: If the subject of a protest is not resolved by mutual agreement between the parties through the Bid Protest Committee meeting, and if there is no disputed issue of material fact, an informal proceeding shall be conducted pursuant to Section 120.57(2), Florida Statutes, and applicable School Board rules before a person whose qualifications have been prescribed by rules of The School Board.

Referral of Protests with Disputed Issues of Fact: If the subject of a protest is not

resolved by mutual agreement between the parties through the Bid Protest Committee meeting and if there is a disputed issue of material fact, The School Board shall refer the protest to the Florida Division of Administrative Hearings (DOAH) for proceedings under Chapter 120.57(3), Florida Statutes, upon the written request of the protester.~~,~~ ~~T~~the protester shall file its written request for DOAH referral within three business (3) days after its receipt of written notification of the outcome of the Bid Protest Committee meeting, and the request shall be filed at the same place at which the formal written protest was filed, The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.

Composition of Bid Protest Committee: The membership of the Bid Protest Committee shall be as follows:

1. The Chief People Officer or designee.
2. The Associate Superintendent of Finance, or designee; and
3. The Superintendent's designee from the affected division and

A representative of the General Counsel's Office shall serve as a resource to the Bid Protest Committee and facilitator for the conduct of the Bid Protest Committee meeting and shall not be considered to be a Committee Member. A court reporter shall record the Bid Protest Committee meeting, and the transcript of the meeting shall serve as the meeting minutes.

Procedures upon Protest Resolution: If the protest is mutually resolved during the Bid Protest Committee meeting, then no further action is required by either The School Board or the protester, and action or intended action upon the competitive solicitation shall proceed as originally posted or as revised by a subsequent posting that reflects the outcome of the Bid Protest Committee meeting.

Protest Surety Bond: Any person who files a formal written protest shall, at the time of filing the formal written protest, post with The School Board an original physical protest surety bond, payable to the order of "The School Board of Broward County, Florida," in an amount equal to one percent (1%) of the school district's estimate of the total volume of the contract. The School Board's Procurement and Warehousing Services Department shall provide the protester with its estimated contract amount within three (3) business days of its receipt of the protester's notice of intent to protest. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed. Transmittal of facsimile copies in lieu of the required original physical protest surety bond will not be accepted, nor will such copies ~~they~~ toll the time for bond submittal.~~ The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes.~~ The bond shall be conditioned upon the payment of all costs which may be adjudged against the protestant in any formal administrative proceedings to which the protest is referred and in any subsequent appellate court proceedings. In lieu of a surety bond, The School Board may accept a cashier's

check, official bank check, or money order in the amount of the required bond.

Taxable Costs in Bid Protest Proceedings: If, after completion of the administrative proceedings and any appellate court proceedings, The School Board prevails, then The School Board shall recover all taxable costs and charges against the protester. The protest surety bond does not apply to any ~~include~~ attorney's fees incurred in the administrative proceedings, and no provision is made within this policy for the award of attorney's fees associated with any protest. If it prevails in the recommended order, the costs taxable in favor of The School Board shall include, but not be limited to, any charges invoiced by DOAH for its services and its costs incurred during the administrative proceedings but shall not include ~~be entitled to~~ an award of attorney's fees. Any motions to award and assess such costs and charges shall be filed with The School Board subsequent to the rendition of a recommended order by the DOAH administrative law judge. The School Board shall consider such motions in conjunction with its deliberations upon the recommended order and shall rule upon any such motion in its final order. Upon the protester's payment of any awarded costs and charges, the protest surety bond posted by the protester shall be returned. If, after completion of the administrative proceedings and any appellate court proceedings, the protester prevails, the protester shall recover all taxable costs and charges, which shall be included in the final order but shall not be entitled to an award of attorney's fees.

Final Orders in Protest Proceedings: Upon its receipt from DOAH of a recommended order upon a protest, The School Board will decide, pursuant to Section 120.57(3)(l), Florida Statutes, whether to accept or reject the protest and any timely filed exceptions. A final order shall be entered by The School Board within thirty (30) calendar days of the entry of a recommended order or as soon thereafter when a meeting can be publicly noticed and convened at a time mutually convenient to the parties. The bid protest provisions of this policy may be waived upon stipulation by all parties and the School Board delegates to its attorneys the authority to make such stipulations or to waive any formalities under Section 120.57(3), Florida Statutes.~~.~~

XIII. AUTHORITY TO DEBAR OR SUSPEND

Ineligibility of Defaulted Contractors: Whenever a vendor is in default of an awarded contract, The School Board may enter a final order that declares the vendor to be in default of the contract, removes the vendor from all of the school district's competitive solicitation lists for a period of two (2) years, and declares the vendor to be considered non-responsive and ineligible during that two (2) year period for any new contract awards. At the end of the two (2) year ineligibility period, the vendor may apply for participation in future competitive solicitations and consideration for any future awards. The School Board's determination of default and ineligibility for future competitive solicitations shall be made in a final order and shall be subject to review pursuant to Sections 120.569 and 120.57(1), Florida Statutes. The actions that may be taken by The School Board by final order pursuant to this paragraph are in addition to and separate from any other actions The School Board may take against a defaulting vendor, including, without limitation, termination of the contract.

XIV. PURCHASING PRINCIPLES

Employees shall be guided by the following principles and standards adopted by the National Institute of Governmental Purchasing (NIGP):

1. Accountability: taking ownership and being responsible to stakeholders for our actions is essential to preserve the public trust and protect the public interest.
2. Ethics: acting in a manner true to these values is essential to preserve the public's trust.
3. Impartiality: unbiased decision-making and action, essential to ensure fairness for the public good.
4. Professionalism: upholding high standards of job performance and ethical behavior, essential to balance diverse public interests.
5. Service: obligation to assist stakeholders, essential to support the public good.
6. Transparency: easily accessible and understandable policies and processes essential to demonstrate responsible use of public funds.

~~Ethics T~~~~t~~raining on ethical standards that are no lower than those prescribed by the s~~S~~tate shall be provided by the Office of Academics and Professional Development to all school district employees and contracted outside personnel whose job or contractual duties involve procurements conducted for the school district. Complaints alleging discrimination against any commercial enterprise doing business with The School Board must be filed with the Equal Employment Opportunity/Americans with Disabilities Act Compliance Department and will be investigated and addressed by appropriate District personnel.

~~**STANDARDS FOR PURCHASING OFFICERS**~~

Definition of Purchasing Officer: For the purposes of this rule, the term "purchasing officer" shall be defined to apply to any school district employee, competitive solicitation evaluation committee member, or school district consultant who is authorized to purchase or recommend the purchase of any commodities or services on behalf of the school district or who is responsible for proposing standards and specifications for any services or commodities. The term "purchasing officer" applies to any school district employee possessing such authority or responsibilities regardless of such employee's job title or area of assignment.

~~1. Comply with the Code of Ethics for Public Officers and Employees to the extent applicable to the school district's purchasing personnel.~~ **Compliance with Ethics Rules and Policies**: To the extent applicable, purchasing officers shall comply with Part III of Chapter 112, Florida Statutes ("Code of Ethics for Public Officers and Employees"). In addition, purchasing officers shall comply with School Board Policy 5202 - Gifts: Solicitation and Receipt.

1. **Prohibition of Gifts for Influence**. Pursuant to Section 112.313(2), Florida Statutes, and Rule 2 of School Board Policy 5202 – Gifts: Solicitation and Receipt, no purchasing officer shall solicit or accept anything of value to the purchasing officer, including a gift, loan, reward, promise of future employment, favor or service based upon any understanding that the vote, official action or judgment of the purchasing officer would be influenced thereby.

2.

~~2. Grant all vendors equal consideration insofar as state and federal laws and The School Board of Broward County, Florida's policies permit.~~ **Compliance with Laws, ~~Rules~~Rules, and Policies**: Purchasing officers shall comply with all applicable laws, rules, and School Board policies governing the purchase of commodities and services.

3.

~~3. Strive to obtain the maximum value for each dollar of expenditure.~~ **Maximum Value for Purchases**: Pursuant to Section 6A-1.012(3), F.A.C., the Superintendent and purchasing officers shall see that the maximum value is being received by the school district for any purchase of commodities or services.

~~4. Decline personal gifts or gratuities in exchange for favorable consideration.~~

~~5. Conduct business with potential and current suppliers in an atmosphere of good faith, devoid of intentional misrepresentation.~~

~~6. Demand honesty in sales representation whether offered through the medium of a verbal or written statement, an advertisement, or a sample of the product.~~

4. ~~Strive consistently to increase the knowledge about the goods and services purchased.~~

~~**Standards and Specifications**~~: Purchasing officers shall acquire commodities and services, to the extent possible, in compliance with any standards and specifications proposed by the Superintendent for such commodities and services pursuant to Section 6A-1.012(3), ~~F.A.C.~~ F.A.C.

~~Make every reasonable effort to obtain an equitable and mutually agreeable settlement of any controversy with a vendor, insofar as applicable law and The School Board of Broward County, Florida's policies permit.~~

5.

~~7. P~~Accord a prompt and courteous reception, insofar as conditions permit, to all who communicate with the school district on legitimate business missions, whether by letter or e-mail, by telephone, or in person.

~~8. Cooperate with professional associations and governmental agencies for the purposes of promoting and developing sound business practices.~~

~~PURCHASING POLICIES –~~

~~**IV.** OFFICE OF FACILITIES & CONSTRUCTION~~

~~Y.~~ **Applicable Construction Standards**: ~~Except as otherwise made exempt, A~~all ~~additions, modifications, and alterations to School Boards~~school district properties shall ~~conform~~ with ~~current versions of the State Requirements~~ for Educational Facilities ~~(SREF), Florida Building Code (FBC) and (FBC)~~and the laws of the State of Florida. ~~The Facilities & Construction Office shall provide assistance to S~~school Board ~~district administrators shall obtain assistance in preparing bid specifications~~competitive ~~solicitations~~ and ~~acquiring~~ applicable building permits. ~~(s) from the Facilities & Construction Office for these items.~~

z. **Direct Purchase Program**: Pursuant to Section 212.08(6), Florida Statutes, The School Board may structure contracts to avoid sales tax on public works project materials by purchasing those materials directly from the supplier rather than having the contractor make those purchases. A direct purchase program avoids the sales tax on materials incorporated into a public project. Section 212.08(6), F.S., contains the following basic requirements to qualify for the direct purchase program and the The School Board authorizes the Chief Financial Officer (CFO) to establish procedures and recommend contracts

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complying with the basic requirements of a direct purchase program and the submission to the Florida Department of Revenue of an application for approval of the school d District's direct purchase program to the Department of Revenue. As part of that direct purchase program:

1. The Dschool district will issue its own purchase orders directly to their suppliers.
2. The Dschool district will provide the suppliers with a copy of the Dschool district's sales tax exemption certificate. exemption certificate.
3. The supplier'sSuppliers' invoices will be addressed to the school district, not the contractor assigned to the project.
4. Payments will be made by the school district directly to the supplier.
5. The Dschool district will take title of the building materials and equipment directly from the supplier upon delivery rather than from the contractor after the project is completed.
6. The Dschool district, rather than the contractor, will bear the risk of loss of the materials as established through contract provisions concerning casualty insurance.

The School Board hereby authorizes the purchase of building materials and equipment through the direct purchase program contracts, rather than from through other contracts that The School Board may have with other suppliers for these such items.

V. PURCHASING POLICIES – FOOD AND NUTRITION SERVICES

Purchases of Food Products: Groceries, canned goods, frozen foods, meats, and dairy products forthe Food and Nutrition Services operation and vocational centers shall be purchased through competitive solicitations or other alternatives available to The School Board pursuant to applicable laws, rulesrules, and policies. forthe Food and Nutrition Services operation and vocational centers on bids.

A. **Food Products Exempt from Competitive Solicitation:** The Superintendent may exempt these items food products other than milk from bid competitive solicitation requirements (except milk) during periods of fluctuating market conditions, and under terms and conditions to be in the best interest of the school system. Milk may be exempt from this procedure under the following conditions:

1. The School Board has made a finding that no valid or acceptable firm bid has been received within the prescribed time; or
2. The School Board has made a finding that an emergency situation exists and may enter into negotiations with suppliers of milk and shall have the authority to execute contracts under whatever terms and conditions as the The School Board determines to be in the best interest of the school systemdistrict.

Purchasing procedures for all items to be purchased by the Food and Nutrition Services Department that are exempt from bid competitive solicitation requirements to be purchased by the Food and Nutrition Services Department shall be coordinated with and approved by the Director of the Supply Management & LogisticsProcurement and Warehousing Services Department.

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B. **Exemption for Seasonal Fruits and Vegetables**: Seasonal fresh fruits and vegetables shall be bid-exempt and shall be purchased by the individual school food service departments under terms and conditions determined to be in the best interest of the school systemdistrict.

C. **Exemption from Requisitioning Process**: In order to effect an orderly and efficient operationFor purposes of efficiency, the Food and Nutrition Services Department shall be exempt from the requisitioning process; encumbering and use of purchase orders for the purchase of food items in accordance with State Board Administrative Rules.

D. **Compliance with Applicable Regulations:** All food purchases shall conform to applicable provisions of the Federal Food, Drug and Cosmetic Act;, the Federal Meat Inspection Act;, and the Meat Inspection Law of Florida;, and with any other applicable federal or state safeguards relating to the wholesomeness of specific items being purchased.

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VI. PURCHASING POLICIES – RISK MANAGEMENT AND BENEFITS DEPARTMENTS

AA. **Employee Benefit Programs**: All Employee Benefit programs (Health, Life Insurance, etc.) shall be competitively bid solicited asrequired in chapter Section 112.08, Florida Statutes. Once competitively bid, subsequent contract renewal(s) may be negotiated, and presented to The School Board for approval. Any plans for self-insurance or entering into a Risk Management consortium to provide such coverage's, must be presented to The School Board for approval and to the Department of Insurance.

BB. **Methods of Procurement – Risk Management & Benefits**: Except as otherwise required by statute, The School Board is authorized by Section 6A-1.012(15), F.A.C., , to when purchaseing insurance, entering into risk management programs, or contracting with third party administrators, may make any such acquisitions through the competitive solicitation process as described herein or by direct negotiations and contract.

III. PURCHASING POLICIES - TECHNOLOGY

A. (DEFINITION)

A. **Fully Integrated Technology System – Defined**: Policy 5306 envisions a fully integrated technology system covering, but not limited to, the following:

1. Instructional and staff workstations (both desktop and portable), printers, scanners and other peripherals;
2. Administrative staff workstations (both desktop and portable), printers, scannersand other peripherals;
3. Campus and departmental local area networks (both wired and wireless), includingwiring, hubs, routers, transmitters/receivers and other devices;
4. Servers, including instructional lab servers, CD-ROM servers, video servers, file andprint servers, database servers, and Internet proxy caching servers;
5. A Wide Area Network linking all SBBC sites into one countywide Intranet;
6. Telephone systems, including primary systems, integrated voice response/management systems, and automatic dialing systems;
7. Learning resource management systems, including library automation systems;
8. Distance learning systems;
9. Video capturing, broadcast, receiving, and distribution systems;
10. Teleconferencing systems;
11. Application software packages which result in the creation and maintenance of anoperational database;
12. Energy management and security monitoring systems;

13. Radio systems;
14. Office copier, imaging, and document management systems;
15. Paging systems;
16. Intercom Systems;
17. Facsimile systems
18. Consultants;
19. Support or maintenance services;
20. Related Training;
21. Software applications;
22. Web based applications;
23. Classroom Technology; and
24. Subscriptions.

In order to acquire, install, operate, and maintain this technology system, the Dschool district will conduct a high level of technology procurement activities on an on-going basis.

VI. PURCHASING POLICIES – *TECHNOLOGY*

B. (RATIONALE)

B. Policy 5306 prescribes specific guidelines which bear directly on the process for procurement of technology resources. Specific guidelines that influence technology procurement are as follows:

1. There will be a single technology system encompassing teaching, learning, andmanagement.
2. System design will be based on vendor-independent open system standards.
3. Networks will integrate voice, video, and data communications systems.
4. The data architecture will be based on an enterprise-wide network using client-server technology.
5. Database management software will be relational and be able to run on a variety ofoperating systems and hardware platforms.
6. Information will be recorded once and validated at the source.
7. All mainframe, personal and mini-computers and peripherals will be inter-connectedthrough network hardware and software.
8. Technology must be kept current, within available resources, and replaced or upgraded based upon a life-cycle process.

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~~**C.** (IMPLEMENTATION)~~

~~C.~~ Based upon the above Definition and Rationale, when acquiring technology, the following provisions will apply when acquiring technology:

~~1.~~ Technology procurement will be designed to minimize the total cost of ownership over the intended useful life of five (5) to seven (7) years, which includes but not limited to; Purchase Options (Direct Purchase vs. Lease Purchased), Acquisitions Costs, Additional Work Space Requirements, Hardware, Software, Supplies, Ongoing Maintenance & Support, Staff (FTE), Additional Staff Requirements, Consulting Services, Professional Development, Peripheral Requirements, Upgrades, Software, Equipment Upgrades/Replacement, and Project Management.

~~2.~~ Technology procurement will be based upon standards and specifications developed through the Technology Standards and Guidelines Committee process and shall include review by the Technology Advisory Committee prior to adoption of thestandards by the administration.

~~3.~~ Procurement of volatile items will have a maximum contract period consistent with industry product development cycles. Volatile items are defined as those items with significant annual cost reductions and/or product life cycles equal to or less than SBBC school district project cycles.

~~4.~~ Pursuant to Section 6A-1.012(14), F.A.C., The School Board, when acquiring, whether by purchase, lease, lease with option to purchase, rental or otherwise, information technology as defined in sSection 282.0041(1520), Florida Statutes, may make any acquisition through the process as described hereincompetitive solicitations or by direct negotiation and contract with a vendor or supplier, as best fits the needs of the Sschool Ddistrict as determined by The School Board.

~~5.~~ Technology purchases requiring School Board approval will identify the Dschool district's Strategic Plan for technology by the objective which applies to the purchase. Technology procurements will be consistent with Policy 5306 and the D school district's Strategic Plan for Technology and will utilize one (1) or more of the following options:

~~(a).~~ **Bid/Frequent Re-bid.** Using this option, specifications, projected quantities, and special conditions are will be developed, and vendors will submit bids which areto be evaluated so that award recommendations can be made to The School Board. The School Board will be requested to approves an award(s) which will results in a short termshort-term contract. Before that contract expires, the specifications, projected quantities, and special conditions are will be reviewed and revised if necessary, and a new bid is will be released. When properly synchronizedimplemented, there

would be no lapse in the availability of contract awards to support the education technology program should occur since each new bidcompetitive solicitation will

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produces a contract that becomes effective upon the lapse of the previous contract.

(b). **BidITB/RFP/Special Pricing**. Using this option, a contract is used which establishes a percentage discount from manufacturers' published pricing over a longer term of award. During this term, SBBC the school district may solicit "Best and Final Pricing" from all vendors awarded this contract. SSchool district staff shall evaluates the pricing received and recommends the supplier providing the greatest cost savings. The Superintendent will present the evaluation to The School Board for approval.

(c). **Direct Negotiation**. Using this option, specifications, projected quantities and terms and conditions would be a basis for negotiation of a contract which best fits the needs of The School Board. The cContracts of this nature would must be brought submitted to The School Board for approval.

(d). **Use of Other Governmental Contracts**. Using this option, contracts awarded by other governmental entities may be utilized as permitted hereinby The School Board's governing laws, rules, and policies.

PURCHASING POLICIES – TITLE I AND HEAD START/GRANTS

D.

Federal Requirements: Purchases of commodities or contractual services paid with federal funds must follow all applicable federal regulations including, but not limited to, 2 CFR 200.320. The grant manager will be responsible for ensuring that the procurements method is compliant prior to requesting a requisition and purchase order.

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Purchase of Refreshments: The School Board shall permit the purchase of food refreshment for Title I and Head Start parent involvement activities as allowed by the funding source such as federal funding or grants for the purpose of parental involvement as authorized by F.S.Section 1000.43 (2)(g), Florida Statutes.

VII. PURCHASING POLICIES - PROTESTS ARISING FROM THE COMPETITIVE SOLICITATIONS, CONTRACT AWARDS AND ALTERNATIVE ("PIGGYBACK") PURCHASES PROCESS

A. **Electronic Posting of Decisions or Intended Decisions: Pursuant to Section 120.57(3)a), Florida Statutes, The School Board shall provide notice by electronic posting of its any y decision or intended decision concerning a bid competitive solicitation; or a contract awarded pursuant to a competitive solicitation; or to make an alternative ("piggyback") purchase as authorized by Section 6A-1.012, F.A.C., or this policy. The term "competitive solicitation" shall be construed under this policy as it is defined in Section 6A-1.012, F.A.C.**

~~**as follows:**~~

1. ~~**For a bid solicitation, notice of a decision or intended decision shall be given by United States mail, by hand delivery, or by electronic posting.**~~

2. ~~**For any other decision, notice of a decision or intended decision shall be given either by posting the bid tabulation at the location where the bids were opened, by certified United States mail, or other express delivery service, return receipt requested, or by electronic posting.**~~

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~~Required Text in Notices of Decision or Intended Decision: The notice required by this Rule Each notice of a decision or intended decision required by this policy shall contain the following statement: "Failure to file a protest within the time prescribed in s.Section 120.57(3), Florida Statutes, or failure within the time allowed for filing any bond or other security required by law including, without limitation, any bond required by School Board Policy 3320, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."~~

~~Competitive Solicitation Schedule and Changes: The date and time of posting the bid tabulation of any competitive solicitation may be established in the bid documentwithin the terms and conditions of the competitive solicitation. Bidders Proposers will be notified of the competitive solicitation's tabulation posting date and time by electronic posting or by certified United States Mmail, other express delivery service, return receipt requested or by electronic posting of the bid posting date and time if that information is not included in the bid competitive solicitation documents or request for proposals, or if the previously established tabulation posting date and time there is change in the bidhas been changed. posting date and time previously established. Any notification shall advise bidders proposers of date and time at which bid the competitive solicitation tabulation will be posted, which and date shall be at least three (3) business days subsequent to the date that the notification is given.,~~

~~B. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.excluding Saturdays, Sundays, and days during which The School Board administration is closed, subsequent to the date that the notification is given.~~

~~C.~~ Different ~~Action Taken from Posted Notice: In the event that The School Board takes action to award a bid in a manner which differs from the its posted notice of an intended decision, or the its last most recent notice of intended decision if more than one (1) notice was provided, such award does shall not become final until seven (7) calendar days after following The School Board action. Within two working days of such School Board action, Aall bidders proposers shall be notified by electronic posting of The School Board's action within two (2) business days. of the action by certified United States mail or other express delivery service, return receipt requested or by electronic posting. A written notice of protest filed by a bidder proposer within seventy-two (72) hours 72 hours after electronic posting of The School Board's action shall stop receipt of this letter shall stop the award process and invoke the procedures described in Section 120.57(3), Florida Statutes, and herein. Saturdays, Sundays, and days during which The School Board administration is closed shall be excluded in the computation of the 72-hour time period provided by this Rule.The calculation of business days and of the seventy-two (72) hour period under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.~~

D. **Notices of Protest** and Formal Written Protests**: Any person who is adverselywhose substantial interests are affected by The School Board's decision or intended decision regarding a competitive solicitation; or to make an alternative ("piggyback") purchase as authorized by Section 6A-1.012, F.A.C., or this policy; shall file a notice of protest with The School Board a notice of protest in writing within seventy-two (72) hours after the posting of the bid competitive solicitation tabulation or after receipt posting of the notice of The School Board's School Board's decision or intended decision, and shall file a formal written protest within ten (10) calendar days after filing the notice of protest. With respect to a protest of the specifications contained in an invitation to bid or in a request for proposalsa competitive solicitation, the notice of protest shall be filed in writing within seventy-two (72) hours after the receipt of notice of the project plans andposting of the terms and conditions of the competitive solicitation specifications or intended project plans and specifications in an invitation to bid or request for proposals, and the formal written protest shall be filed within ten (10) calendar days after the date the notice of protest is filed. Failure to timely file a notice of protest, or failure to timely file a formal written protest, or failure to timely file the required protest surety bond shall constitute a waiver of proceedings under this chapterSection 120.57(3), Florida Statutes, and under this policy. The Any formal written protest shall state with particularity the facts and law upon which the protest is based. The calculation of the seventy-two (72) hour period under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed.Saturdays, Sundays, and days during which The School Board administration is closed shall be excluded in the computation of the 72-hour time periods provided by this Rule.**

E. **A written notice of decision or intended decision received in accordance with Chapter 119, Florida Statutes, or School Board Policy 1343, shall not be used as a basis for filing a notice of protest as described herein.**

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F. **Location for Filing Protest Documents: A notice of protest or a formal written protest shall be filed with The School Board at the location described specified in the bid documents. A protest is considered to be filed when it is received in its entirety at the described specified location. It is the sole responsibility of the protestant protester to ensure that its notice of protest, formal written protest and required protest surety bond are properly, completelycompletely, and timely filed at the specified location. filing the protest to be certain that the protest is properly and completely filed. The decision as to the time that the protest is filed in its entirety at the described location is solely that of The School Board. Although a notice of protest or a formal written protest may be filed electronically or by facsimile at a location specified by The School Board, a protester must submit its original protest surety bond to the physical location specified within the competitive solicitation's terms and conditions. If a protest advances to administrative proceedings, any filings made subsequent to rendition of a recommended order (such as exceptions or motions to award and assess costs) shall be filed at the same location as that specified in the competitive solicitation for the filing of notices of protests and formal written protests.**

G. **Calculation of Time – Filing of Formal Written Protests: If the tenth (10th) day within which to file a formal written protest is to be filed falls on a Saturday, Sunday, or a days during which the school district administration is closed, the formal written protest must be filed on the next business day. For the method of computing the ten (10) days within which a person protester has to file a formal written protest after the notice of protest is received, the day that the notice of protest is filed is not considered as one of the ten (10) days. The calculation of business days under this paragraph shall exclude Saturdays, Sundays and days during which the school district administration is closed.**

H. **Stay of Competitive Solicitation Pending Protest: Upon receipt of the a timely filed formal written protest which has been timely filed, The School Board shall stop the bid competitive solicitation process, or the contract award process or alternative ("piggyback") purchase until the subject of the protest is resolved by final School Board action, unless the Superintendent sets forth in writing particular facts and circumstances which require the continuance of the competitive solicitation process, or the contract award process or alternative ("piggyback") purchase without delay in order to avoid an immediate and serious danger to the public health, safety, or welfare pursuant to Section 120.57(3)(c), Florida Statutes. When the Superintendent so notifies The School Board, then the Superintendent is authorized to continue the bid solicitation process or the contract award process and to release Purchase Orders for purchases regardless of the pending protest.**

I. **Extension of Current Contracts During Stay of Competitive Solicitation:**

Whenever a competitive solicitation process, the contract award process of a competitive solicitation or contract, or an alternative ("piggyback") purchase is stopped due to the filing of a formal written protest, The School Board authorizes the extension of any existing contract for the commodities the goods or services contained sought through the protested competitive solicitation, contract or alternative ("piggyback") purchase in the bid or request for proposals being protested under whatever terms and conditions are determined by the Superintendent to be in the best interest of The School Board until such time as The School Board can approve the a new award for the commodities or services subject tounder protest can be approved by The School Board.

Opportunity to Resolve Protest: Pursuant to Section 120.57(3)d)1, Florida Statutes, Thethe School Board shall provide an opportunity to resolve the protest by mutual agreement between the parties by convening a meeting of its Bid Protest Committee. This meeting is subject to the requirements of Section 286.011, Florida Statutes (the "Sunshine Law") and the public notice requirements of Section 1001.372(2)(c), Florida Statutes. The Bid Protest Committee meeting shall be conducted within seven (7) business days after receipt of a formal written protest or at a time convenient to all parties as soon thereafter as possible upon publication of the required meeting notice. The calculation of days under this paragraph shall exclude Saturdays, Sundays and days during which the school district administration is closed., excluding Saturdays, Sundays, and days during which the school district administration is closed, after receipt of a formal written protest.

J. Sunshine Law and Bid Protest Committee Meetings: Although the meetings of the Bid Protest Committee are open to the public, those meetings are convened to provide the statutory required opportunity for the protester and the agency to resolve the protest by mutual agreement. As such, no public input will be received during Bid Protest Committee meetings. Other interested persons having a substantial interest in the competitive procurement will thereafter be afforded an opportunity to intervene in any subsequent administrative proceedings. Members of the public will be afforded an opportunity to speak to the matter pursuant to Section 286.0114(2), Florida Statutes, before The School Board prior to it taking official action upon the competitive procurement. Representatives of the Office of the General Counsel are not members of the Bid Protest Committee and are not subject to the requirements of the Sunshine Law.

K. Protests with No Disputed Issues of Fact: If the subject of a protest is not resolved by mutual agreement within seven days, excluding Saturdays, Sundays, and days during which the school district administration is closed, after receipt of the formal written protestbetween the parties through the Bid Protest Committee meeting, and if there is no disputed issue of material fact, an informal proceeding shall be conducted pursuant to Chapter Section

~~**120.57(2), Florida Statutes, and applicable School Board rules before a person whose qualifications have been prescribed by rules of The School Board.**~~

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L. **Referral of Protests with Disputed Issues of Fact: If the subject of a protest is not resolved by mutual agreement between the parties through the Bid Protest Committee meeting within seven days, excluding Saturdays, Sundays, and days during which the school district administration is closed, after receipt of the formal written protest, and if there is a disputed issue of material fact, The School Board shall refer the protest to the Florida Division of Administrative Hearings (DOAH) for proceedings under Chapter 120.57(31), Florida Statutes, upon the written request of the protestantprotester. TThe protester shall file itshis written request for DOAH referral within three business (3) days after its receipt of written notification of the outcome of the Bid Protest Committee meeting by the protestant shall be filed and the request shall be filed at the same place at which the formal written protest was filed within three days, excluding Saturdays, Sundays, and days during which the school district administration is closed, after the attempt to resolve the protest by mutual agreement. The calculation of business days under this paragraph shall exclude Saturdays, SundaysSundays, and days during which the school district administration is closed.**

M. **Composition of Bid Protest Committee: When attempting to resolve the subject of a protest by mutual agreement as described in Rule L., the persons representing The School Board membership of the Bid Protest Committee shall be as follows:**

1. **The Associate Superintendent, Human ResourcesChief Human Resources & Equity Officer, or designee;**
2. **The Chief Financial Officer, (CFO), or designee; and**
3. **The Superintendent's designee(s) from the affected division; and.**

4. **The School Board AttorneyA representative of the General Counsel's Office or designee shall serve solely as the legal advisora resource to the Bid Protest Committee and shall not be considered to be a Committee Member. A court reporter shall record the Bid Protest Committee meeting and the transcript of the meeting shall serve as the official meeting minutes.**

Procedures upon Protest Resolution: During the seven day period described in Rule L., these persons shall meet with the protestant in an effort to mutually resolve the protest. If the a protest is mutually resolved during the Bid Protest Committee meeting, then no further action is required by either The School Board or the protestantprotester and action or intended action upon the competitive solicitation shall proceed as originally posted or as revised by a subsequent posting that reflects the outcome of the Bid Protest Committee meeting. If the protest is not resolved, then the protestant shall file a written request for a hearing in accordance with Rule L.

Protest Surety Bond: Any person who files a formal written protest shall, at the time of filing the formal written protest, post with The School Board an

~~original bond, at the time of filing the formal written protest, a bond, payable to the order of "The School Board of Broward County, Florida", in an amount equal to one percent (1%) of the school district's estimate of the total volume of the contract or $35,000 – whichever is greater. The School Board's Procurement and Warehousing Services Department shall provide the protester with its estimated contract amount to the vendor within 72 hoursthree (3) business days of its receipt of the protester's notice of intent to protest. Transmittal of facsimile copies in lieu of the required original bond will not be acceptableacceptable, nor will they toll the time for bond submittal. The calculation of business days under this paragraph shall exclude Saturdays, Sundays, and days during which the school district administration is closed. , excluding Saturdays, Sundays and other days during which the school district administration is closed. The estimated contract amount is not subject to protest pursuant to Section 120.57(3), Florida Statutes. The bond shall be conditioned upon the payment of all costs which may be adjudged against the protestant in any formal administrative hearing proceedings in to which the action protest is brought referred and in any subsequent appellate court proceedings. In lieu of a surety bond, The School Board may accept a cashier's check, official bank check or money order in the amount of theof the required bond.~~

N. ~~Taxable Costs in Bid Protest Proceedings: If, after completion of the administrative hearing processproceedings and any appellate court proceedings, The School Board prevails, then The School Board shall recover all taxable costs and charges against the protester. The bond does not include attorney's fees incurred in the administrative proceedings and no provision is made within this policy for the award of attorney's fees associated with any protest. If it prevails in the recommended order, the costs taxable in favor of The School Board shall include, but not be limited to, any charges invoiced by DOAH for its services and its costs incurred during the administrative proceedings, but shall not be entitled to an award of attorney's fees. Any motions to award and assess such costs and charges shall be filed with The School Board subsequent to rendition of a recommended order by the DOAH administrative law judge. The School Board shall consider such motions in conjunction with its deliberations upon the recommended order and shall rule upon any such motion in its final order. which shall be included in the Final Order or judgment, including charges made by the Division of Administrative Hearings, but excluding attorney's fees. Upon the protester's payment of such any awarded costs and charges by the protestant, the bond posted by the protester shall be returned. If, after completion of the Aadministrative Hearing processproceedings and any appellate court proceedings, the protestant protester prevails, the protestant protester shall recover all taxable costs and charges which shall be included in the final order, but shall not be entitled to an award of attorney's fees.~~

incurred in those formal administrative proceedings and appellate proceedings, which shall be included in the Final Order or judgment, but excluding attorney's fees.

O. **Final Orders in Protest Proceedings: Upon its receipt from DOAH by The School Board of a recommended order upon a protest, as the result of proceedings by the Division of Administrative Hearings due to the filing of a formal written protest, then The School Board has the final decisionwill decide pursuant to Section 120.57(3)(l), Florida Statutes, whether to accept or reject the protest and any timely filed exceptions. A final order shall be entered by The School Board within thirty (30) calendar days of the entry of a a recommended order or as soon thereafter when a meeting can be publicly noticed and convened at a time mutually convenient to the parties. The provisions of this Rule may be waived upon stipulation by all parties.**

VIII. PURCHASING POLICIES - FIELD TRIPS

A. Expenditures for field trips, other than transportation, do not require bidding by the Supply Management & LogisticsProcurement and Warehousing Services Department or School Board approval.

All field trips shall comply with School Board Policy 631003.

XXI. PURCHASING CARD PROGRAM

The School Board of Broward County, Florida Purchasing Card (P-Card) Program is designed to support efficiency in processing small dollar purchases in alignment with Best Business Practices and in accordance with the procedures for control and use as outlined in the Purchasing Card Manual. The only person entitled to use the P-Card is the person whose name appears on the face of the card. The P-Card may not be lent to another person for any reason. Misuse of the P-Card may result in disciplinary actions up to an including revocation, termination and legal prosecution.

The Purchasing Card is a declining balance P-Card that has a specific amount of funds assigned to it based on the budget. The balance decreases with each purchase until the funds have been utilized and the card will not process additional transactions unless a new budget transfer is submitted and approved.

A. Criteria to Obtain a P-Card:

1.Permanent employee of Broward County School Board
2. Employee must annually review and complete the cardholder application
3.Supervisory must approve cardholder application annually
Employee must complete P-Card training annually

Spending Controls:
Declining Balance

- ~~Credit Limit as Assigned~~
- ~~Single Transaction Limit as Assigned~~
- ~~Cash Prohibited~~
- ~~Travel Related Merchant Category Code Restricted~~

~~B.~~ ~~For a detailed list of allowable purchases and prohibited purchases, refer to the Purchasing Card Manua~~

~~P~~olicy Custodian: Procurement and Warehousing Services

Authority: Sections 1001.41(2), 1001.32(2), and 1010.04(2), Florida Statutes; Section 6A-1.012, F.A.C.

History: RULES ~~-~~ADOPTED: 3/20/75

RULES AMENDED: 7/29/76; 4/14/77; 1/18/79;

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10/4/79; 7/3/80; 1/22/81; ~~:~~

6/16/83; 4/10/84; 6/21/84;

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5/6/14

~~AUTHORITY: F.S. 1001.41,~~

~~STATE BOARD RULE #6A-1.012 RULES ADOPTED: 3/20/75~~
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