



*"In the Spirit of Town Government"*

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
NOTICE OF THE REGULAR TOWN BOARD MEETING  
TUESDAY, MAY 18, 2021 AT 7:00 PM  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL & VERIFY PUBLIC NOTICE**
4. **PUBLIC HEARINGS: NONE**
5. **PRESENTATIONS: NONE**
6. **PUBLIC COMMENT FORUM** *Members of the public are welcome to address the Town Board. Individuals wishing to speak on any agenda item must sign in prior to the start of the meeting and may speak during the Public Comment Forum. The Public Comment Forum allows any member of the public to make their comments prior to Town Board discussion or action on an agenda related matter. Commentators must state name and address for the record. Individual comments are limited to no more than five minutes each. Once the public comment forum ends there will be no additional discussion from the audience. The Town Board may suspend this rule if deemed necessary.*
7. **CONSENT AGENDA** *All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.*
  - 7.a **Approval of the Minutes of the April 27, 2021 Town Board Meeting.**  
[4.27.2021 Town Board MINUTES.docx](#)
  - 7.b **Approval of April 2021 Treasurer Statement & Approve Bills.**  
[M-TB Monthly Treasurers Report and Bills for April 2021.docx](#)  
[April Report.xls](#)  
[Checks 5.18.21.pdf](#)  
[Deposits 5.18.21.pdf](#)  
[Budget Comparison 4.30.21.pdf](#)  
[P-Card April 2021.pdf](#)
  - 7.c **Operator's Licenses with No Applicable Violations per Town Policy.**  
[M-TB Operator's License for May 2021.docx](#)
8. **ORDINANCES FOR INTRODUCTION: NONE**
9. **PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION**
  - 9.a **Application for CSM (#2021-05): Applicant Bob Reider, Carow Land Surveying Co., Inc, on behalf of TK Future Beginnings LLC, Tim Lamers. Parcel numbers 030 157300 known as W2492 & W2496 Buchanan Rd, Appleton, approximately .37 acres; Certified Survey Map Creating Two Lots. – For Approval/Denial.**

[M-TB CSM 2021-05 Lamers 5.18.21.docx](#)  
[2021-05 CSM Application - Lamers.pdf](#)  
[2021-05 CSM Maps - Lamers.pdf](#)

**9.b Application for Site Plan (#2021-02): Applicant Don Ketels, Site Plan Application for Commercial Mini-Storage; Parcels 030 250500, W2223 & W2235 Gentry Drive, Kaukauna. – For Discussion and Possible Action.**

[M-TB Site Plan 2021-02 Ketels 5.18.21.docx](#)  
[2021-02 Site Plan Design - Ketels.pdf](#)  
[2021-02 Revised Grading and Soil Erosion plan - Ketels.pdf](#)  
[2021-02 Site Plan Aerial - Ketels.docx](#)

**10. ROUTINE REPORTS & ACTIVITIES**

**10.a Law Enforcement - Monthly/Quarterly Update on Town Law Enforcement Activities**

[M-TB Monthly Law Enforcement Report May2021.docx](#)  
[Buchanan April 2021 Numbers.pdf](#)

**10.b Fire, EMS & Emergency Management - Report on Fire, EMS & Emergency Management Activities.  
1. Monthly Report**

[M-TB Monthly BFR Report April 2021.docx](#)  
[April.21 Fire-EMS Monthly Report.pdf](#)

**10.c Town Engineer - Update on Town Engineer Activities**

- i. 2021 Roadway Projects Update - For Discussion Only.**
  - a. 2021 Road Construction update on progress - For Discussion Only.**
  - b. Award A21 contract bid - For Approval/Denial.**
  - c. Public Information Meeting with residents - For Discussion Only.**
- ii. Creekview Lane Updates - For Discussion Only.**
  - a. Project funding clarification - For Discussion Only.**
  - b. Lighting estimates from WE Energies update - For Approval/Denial.**
  - c. Pre-construction meeting May 21 - For Discussion Only.**
- iii. Yard Waste Site Update - For Discussion Only.**
  - a. Update on CTH N Stormwater Pond project - For Discussion and Possible Action.**

[M-TB Monthly Engineer's Report for May 2021.docx](#)  
[M-TB Creekview Railroad project funding clarification May 2021.docx](#)  
[Creekview Railroad Final Signed Intergovernmental Agreement-Kimberly.pdf](#)  
[Bid Analysis - Buchanan A21.pdf](#)  
[BUCHANAN\\_LTG PRELIMINARY SKETCH.pdf](#)

**10.d Clerk/Treasurer Report on Clerk/Treasurer Activities**

- i. Open Book & Board of Review Reminder**
- ii. Electronic Device email clean up**

[M-TB Monthly Clerk-Treasurer Report May 2021.docx](#)

**10.e Town Administrator Report on Administrative Activities**

- i. Major Project Update**
- ii. Legislative Update**
- iii. Training/Conference Opportunities**

- iv. **Darboy Sanitary District Minutes**
- v. **Maintenance Update**

[M-TB Monthly Administrator Report for May 2021.docx](#)  
[04-13-2021 DSD Approved Minutes.pdf](#)  
[04-27-2021 DSD Approved Minutes.pdf](#)  
[Hickory Park Tree Removal.docx](#)

**11. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**11.a Yard Waste Site Committee Update – For Discussion and Possible Action.**

**11.b Town properties at N124 and N130 CTH N update – For Discussion and Possible Action.**

**11.c Fire Consolidation Steering Committee Update– For Discussion Only.**

**12. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**12.a Fireworks User Permit, Applicant: Bandit Big Rig Series, LLC, Location: WIR Racetrack; For June 12, 2021 during the Big Rig races, display by Pyrotechnic Display. – For Approval/Denial.**

[M-TB Fireworks User Permit Application WIR.docx](#)  
[Bandit Big Rig Series Fireworks Permit WIR.pdf](#)

**12.b Fireworks Sellers Permit, Applicant: Matt Sokol; Location: Pick N Save Parking Lot; For June 20 to July 5, 2021 – For Approval/Denial.**

[M-TB Fireworks Sellers Permit Application Pick N Save 5.18.21.docx](#)  
[Fireworks User Permit - Pick N Save 5.18.21.pdf](#)

**12.c Class “B” Beer and Reserved “Class B” Liquor Combination License, May 19, 2021-June 30, 2021, CNS LSA LLC, D/B/A X-Golf Appleton, Agent Shawn DeMain, W3208 Van Roy Rd, Appleton – For Approval/Denial.**

[M-Business Beer & Liquor License X-Golf 5.18.21.docx](#)  
[N-Alcohol license notice for X-Golf Appleton 2020-2021.docx](#)

**12.d Business Liquor License Renewals for July 1, 2021 – June 30, 2022 – For Approval/Denial.**

[M-TB Business Liquor License Renewals for July 1 2021 to June 30 2022. 5.18.2021.docx](#)  
[N-Alcohol license notice for Villager 2021-2022.docx](#)

**12.e Town Summer Internship position – For Approval/Denial.**

[M-TB Summer Internship 5.18.21.docx](#)  
[Summer Intern proposed position description.docx](#)

**12.f Window replacement at Town Hall – For Approval/Denial.**

[M-TB Town Hall window replacement 5.10.21.docx](#)  
[Tri City Glass window estimate.pdf](#)  
[Silvercrest window estimate.docx](#)  
[Keller window estimate.pdf](#)

**12.g Re-Appointments to Various Boards & Commissions - For Approval/Denial.**

- **Darboy Joint Sanitary District No. 1**  
Bruce Corning, N216 Van Handel Dr, Appleton, WI 54915  
Term expiring June 30, 2027
- **Plan Commission**  
Ted Erdmann, W2695 Hillside Dr, Appleton, WI 54915  
Term expiring July 1, 2024  
  
Michael Jensema, N186 Liberty Lane, Appleton, WI 54915  
Term expiring July 1, 2024
- **Board of Appeals**  
Mike Van Lanen, N336 County Rd N, Appleton, WI 54915  
Term expiring July 1, 2024  
  
Nancy Van Sambeek, N294 Rogers Lane, Appleton, WI 54915  
Term expiring July 1, 2024
- **Weed Commissioner**  
Maggie Mahoney, 337 White Cedar Pkwy Apt C, Kimberly, WI 54136  
Term Expiring, July 1, 2022 or until a successor is qualified.

**13. CLOSED SESSION**

**13.a Closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**13.b Close session pursuant to section 19.85(1)(e) of the Wisconsin State Statutes: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.**

**13.c Close session pursuant to section 19.85(1)(g) of the Wisconsin State Statutes: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect in which it is or likely to become involved.**

**14. FUTURE AGENDA ITEMS –*The next regularly scheduled meeting is June 15, 2021. Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.***

**Other Future Meetings:**  
June 3, 2021 Stormwater Utility Meeting 7:00 p.m.  
June 14, 2021 Plan Commission Meeting 7:00 p.m.

**15. ADJOURNMENT**

Cynthia Sieracki, Clerk  
Posted: May 14, 2021

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin board, Town website:[www.townofbuchanan.org](http://www.townofbuchanan.org), Buchanan Festival Foods and Darboy Joint Sanitary District.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

**Notice of Possible Quorum:** A quorum of the Plan Commission, Board of Review, and/or Board of Appeals may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Appeals will be taken at this meeting.  
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*"In the Spirit of Town Government"*

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
MINUTES OF THE TOWN BOARD MEETING  
TUESDAY, APRIL 27, 2021 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**OPENING:**

1. **CALL MEETING TO ORDER:** Meeting called to order by Chairperson Sprangers at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Pledge recited.
3. **ROLL CALL & VERIFY PUBLIC NOTICE:** Public notice verified. Board members present – Lawrence, Reinke, Sprangers, and Kavanaugh. Town officials present – Administrator Mahoney, Clerk/Treasurer Sieracki, Town Engineer Majkowski, Fire Chief Mohr, Deputy Felmer, and other members of the public were also in attendance.

**PRESENTATIONS & PUBLIC FORUM:**

4. **PUBLIC HEARINGS:** NONE
5. **PRESENTATIONS:** NONE
6. **PUBLIC COMMENT FORUM:**
  - Brian Tuyls, 1500 Hillcrest Dr, Kaukauna stated that he is interested in purchasing the home at N124 County Rd N. He would like to move it to another parcel of land if he can find one. He stated he needs some time to look into this option.
  - Linda Betters, N439 Railroad St, Appleton stated that she would like to talk about the special assessments. She did look over the calculation and was thankful that information was put together. She stated that in the 2020 projects the residents only paid 42% of the project cost. She feels that the amount due for the 2021 Creekview project should also be 42% of the project cost, which in this case would be less than last year's assessment of \$3,850 and not more.
  - Randy Mader, W2638 Ruby Ct, Appleton stated his property abuts to the yard waste site. He heard from Mr. Majkowski that in order to have enough room for the pond the berm will only be 2' high. He asked the Board to consider putting in a privacy fence instead.
  - Ray Topinka, W3094 Creekview Ln, Appleton stated that the road in front of his house is 2' higher than the lawn. When he put in his driveway he had to build his driveway up higher than his lawn in order to be at grade. The driveway grade is above the grade of his lawn, currently it lines up with the road, so it's ok. The road in front of his place will be dropped by 2' so he will have an elevated driveway with a steep incline with a 2' drop at the end. He stated he paid extra to get his yard built up to line up with the Town road. Since it's the Town's decision to drop the grade of the road he would like the Town to consider going back a bit to help bring down the grade. He would like the Town to go back just 20' – 25' to make it look right. He stated he isn't looking for any special favors but just for what is right. He understands that the Administrator doesn't agree with the Town paying for this since it will set a precedent, but he feels his issue is an exception.
  - Randy Kaminski, W3074 Creekview Ln, Appleton was wondering about the finished heights on the roads and if the maps are available to look at.

**TOWN BOARD BUSINESS AGENDA:**

7. **CONSENT AGENDA:**
  - a). Approval of the Minutes of the March 16, 2021 Town Board Meeting.
  - b). Approval of the Minutes of the April 1, 2021 Special Town Board Meeting.
  - c). Approval of March 2021 Treasurer Statement & Approve Bills.
  - d). Operator's Licenses with No Applicable Violations per Town Policy.

*Motion by Lawrence/Kavanaugh to approve all items as provided in the consent agenda as presented. Motion carried 4 to 0 by voice vote.*

**8. ORDINANCES FOR INTRODUCTION: NONE**

**9. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION: NONE**

**10. ROUTINE REPORTS & ACTIVITIES:**

- a). Law Enforcement – Monthly/Quarterly Update on Town Law Enforcement Activities  
Deputy Felmer gave a brief update. He stated the deputies have had several trainings at the homes the Town owns on County Rd N. The department is very grateful for the opportunities to train there.
  
- b). Fire, EMS & Emergency Management - Report on Fire, EMS & Emergency Management Activities
  - i. Monthly Report  
  
Chief Mohr had nothing new to report.
  
- c). Town Engineer – Update on Town Engineer Activities
  - i. 2021 Roadway Projects Update – For Discussion Only.
    - a). 2021 Road Construction update on progress – For Discussion Only.  
  
Engineer Majkowski stated that the plans and specs are out for bid. May 12, 2021 is the bid opening. There has been a lot of interest in the project. He stated he will have a better idea on cost in the next three weeks. The contractor will have 60 -75 days to do the work but all work will be completed by October 15, 2021.
  
  - ii. Creekview Lane Updates – For Discussion Only.
    - a). Lighting estimates from WE Energies update – For Discussion Only.  
  
Engineer Majkowski stated that he doesn't have the estimates at this time.
  
  - iii. Yard Waste Site Update – For Discussion Only.
    - a). Public Information Meeting with property owners April 21, 2021 – For Discussion and Possible Action.  
  
Engineer Majkowski stated that the stormwater management design and the yard waste site will be done at the same time. A public information meeting was held with the property owners on the easements. The project is moving forward. The yard waste committee will need to meet to discuss further.
  
  - iv. Emons Road Update – For Discussion Only.
    - a). WE Energies Lighting update – For Discussion and Possible Action.  
  
Administrator Mahoney stated that litigation has been filed. She will report back to the Board on what the next steps are and the deadlines for them.
  
    - b). Receive Transportation Project Plat – For Approval/Denial.  
  
Engineer Majkowski stated that all DOT projects require this. The Plat needs to be signs and recorded but first needs Town approval.  
  
*Motion by Lawrence/Reinke to approve the Transportation Plat. Motion carried 4 to 0 by voice vote.*
  
  - v. Planning for sidewalks on Van Roy and other areas of Town – For Discussion and Possible Action.  
Administrator Mahoney stated that in order to update the Capital Improvement Plan (CIP) and be responsive to multi-modal construction in adjacent communities to complete transportation systems, Town Engineer Majkowski and herself are requesting the Town Board review and consider roads to add sidewalks or other facility/multi-modal updates or changes from the current Comprehensive Plan.

It is most efficient and cost effective to add sidewalks and other multi-modal facility when urbanizing the road. Also, communication with the property owners is key to a successful project implementation.

The 2021 approved 10 Year CIP plan identifies roads planned for urbanization. The Town of Buchanan Comprehensive Plan, Comprehensive Plan 2040, serves as a guide to future development and identifies the multi-modal facilities planned at the time the Comprehensive Plan was adopted in May 2018 in Chapter 5 - Transportation.

In addition to the Town roads planned for urbanization in the CIP, there are other areas of Town, such as Van Roy Road, where adjacent communities are installing sidewalks. We are asking the Town Board to also consider roads and areas that are not in the CIP for sidewalk or other multi-modal facility to connect transportation systems.

Costs to add sidewalks and other multi-modal facility to roads and areas identified by the Town Board can be included in the proposed 2022-2031 CIP for consideration and reviewed as part of the upcoming 2022 budget approval process.

Sidewalks are a project cost paid for by the Town (not the property owner).

Engineer Majkowski stated they are just looking for direction.

The Board discussed.

d). Clerk/Treasurer

i. Spring General Election

Clerk Sieracki stated that the Town had a successful election on April 6. The turnout was approximately 30% for the Town compared to approximately 20% state wide. On April 12, the Municipal Board of Canvassers conducted a hand re-count of ballots for Supervisor 3. The machine count on election night was Chuck Kavanaugh-702, Paul Knuppel-695, 2 write-ins, 56 under votes. An under vote are ballots with no candidate selected in that contest. The re-count started at 9:00 a.m. and finished around 4:10 p.m. The hand count confirmed that the machine count was accurate. Since the difference was less than 10 votes between the two candidates, the Town was responsible for the cost of the re-count. This is the second recount since 2014.

The election created a vacancy for the seat of Supervisor 4. The Board will be holding interviews for that opening on May 18<sup>th</sup> starting at 6:00 p.m. Anyone who is interested in applying should submit the application that is available on-line or in the office. The applications must be turned in by 4:00 p.m. on May 12.

ii. Electronic Recycling Event

Clerk Sieracki mentioned that Goldin Iron & Metal will be hosting a recycle event on May 15<sup>th</sup>, at the Buchanan Town Hall parking lot, N178 County Road N. Many items are free to drop off. However, items like TVs, monitors, refrigerators, freezers and dehumidifiers will be accepted with a fee. Fliers are available with more details.

iii. Board of Review Reminder

Clerk Sieracki stated that the Board of Review is scheduled to meet on May 18, 2021 at 5:50 p.m. for the purpose of calling the Board of Review into session during the 45-day period beginning on the 4th Monday of April, pursuant to Sec. 70.47(1), Wis. Statutes.

Due to the fact that the assessment roll will not be completed at this time, the Board of Review will be adjourned until the 18<sup>th</sup> day of August, 2021 at 6:00 p.m.

Pursuant to Sec. 70.45 of Wis. Statutes the assessment roll for the Year 2021 assessment will be open for examination on the 12<sup>th</sup> day of July, 2021 from 11:00 a.m. to 2:00 p.m. and 3:00 p.m. to 6:00 p.m. and the 13<sup>th</sup> day of July, 2021 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00 p.m. at the Town Hall.

e). Town Administrator Report on Administrative Activities

- i. Major Project Update– Nothing to report.
- ii. Legislative Update– Nothing to report.
- iii. Training/ Conference Opportunities

Administrator Mahoney stated that the Wisconsin Towns Association is offering the 2021 Spring Town Officials workshops. These workshops are offered every other year.

Daily sessions May 10-14 and 17-21—one 2.5-hour session per weekday for a total of five sessions. You can choose which week to participate for each weekday session or view any/all of the recorded sessions at a later date.

Topics on road management, zoning, budget, finance, capital improvement planning, open meeting, public records, and ethics.

The cost is \$55.00 per person for access to all sessions, recordings, printed materials and a Town statutes book or \$35.00 for just the printed materials and a Town statutes book.

- iv. Darboy Sanitary District Minutes– Minutes from the last two meetings were available for the Board to read.

Chairperson Sprangers mentioned that he was surprised to see the cost of the Emons Rd project for Darboy Joint Sanitary District.

## **11. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE**

## **12. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

- a). Determine 2021 Special Assessments lot amount – For Approval/Denial.

Administrator Mahoney stated that the Town Board needs to determine the 2021 Special Assessment lot amount for road improvements.

The average cost per lot for road improvements for the 2020 Road Improvements Project was \$8,988.17. The Special Assessment maximum per residential lot for road improvements for this project was set at \$3,850. This means, property owners paid no more than \$3,850 per lot for road improvements, and the Town subsidized the remaining costs of \$5,138.17 per lot for road improvements.

The preliminary cost for road improvements for the Creekview Lane reconstruction project is estimated to be \$6,090.07 per lot.

If the Town Board wishes to use the same lot amount as the prior year, Staff recommends increasing the amount by 3% (\$115.50) to account for inflation, which would make the amount \$3,965.50.

To clarify, the amount determined is only for the road improvement costs—this does not include or pertain to special assessments for driveway improvements.

Once this 2021 Special Assessment lot amount is determined, the resolution for the Creekview Lane preliminary special assessments will be drafted to be presented at an upcoming public hearing and for consideration and approval by the Town Board. The same per lot amount will be applied to the 2021 Road Improvements project, which is currently out for bid. The special assessments for that project will go through the same preliminary resolution public hearing and Town Board approval process.

The Board discussed. Chairperson Sprangers suggested rounding the amount to an even \$4000.00.

*Motion by Lawrence/Kavanaugh to set the 2021 Special Assessment lot amount at \$3,965.50. Motion carried 4 to 0 by voice vote.*

- b). Uses for Town properties prior to Yard Waste Facility construction – For Discussion and Possible Action. Administrator Mahoney advised that the Town properties located at N124 and N130 CTH N could be all, or partially, demolished for the Yard Waste Transfer Site. The Yard Waste Transfer site will be designed and constructed in conjunction with the CTH N Storm Water Pond at that location. The current schedule for the CTH N Stormwater Pond is as follows:

Design Phase April-June 2021

Construction Phase August-October 2021

While the design of the transfer station is not final, it has been determined that the garage at N124 will remain intact.

The question before the Town Board is to determine how the use two properties and their contents, with the exception of the N124 garage, prior to construction of the Yard Waste Transfer Site. Once the uses are identified and approved by the Town Board, a timeline will be established to accommodate all uses in conjunction with the site construction timeline, which is yet to be determined. This will include prioritizing contents and uses and also considering timing as some uses require special permits and processes.

Options for consideration include:

- Purchase and removal of the house at N124 CTH N by Brian Tuyls. This would require him to purchase the home from the Town and physically move the home to another location. He is looking into the details and cost of this process.
- Items the Town could use at other locations, such as appliances.
- Selling items of value that the Town cannot store or has use for, such as appliances.
- Donating remaining contents and items to Habitat for Humanity such as cabinets, doors, and windows.
- Training for local law enforcement
- Training for local fire departments, led by Town of Buchanan. This would result in final destruction of buildings at the site and will require special permits and process.
- Other ideas?

Mahoney recommended approving all the uses listed above with the condition that if Mr. Tuyls does wish to proceed with the purchase of the N124 house, the removal of the home must meet the site construction timeline requirements. If that timeframe is not feasible, that home and its contents will be used and demolished as approved by the Town Board at this meeting.

The Board discussed.

Chairperson Sprangers asked for a schedule on the process. Engineer Majkowski stated that he would like the homes removed in August. He would like to meet with the yard waste committee to review the plans and the process.

*Motion by Lawrence/Reinke to approve Administrator Mahoney to proceed with the options for consideration at stated in the memo. Motion carried 4 to 0 by voice.*

- c). Driveway construction modification at W3094 Creekview Lane– For Approval/Denial.  
Administrator Mahoney stated that the design specifications of the Creekview Lane road reconstruction project states that the slopes of the driveways will be no more than 10% as a result of lowering the road. This design standard applies to installation of concrete driveway located in the Town right of way. If the slope is at or over 10% slope, the Town would go beyond the right of way as far as needed to get to a 10% slope.

The designed slope of the driveway in the Town right of way at W3094 Creekview Lane is 9.7%.  
The property owner, Ray Topinka, has met and spoken with Town Engineer Majkowski and Administrator Mahoney multiple times to look at and discuss the 9.7% slope of his driveway design. His current driveway is flat/has little slope.

Engineer Majkowski determined that the slope would be reduced roughly in the following 5 feet increments into the property from the 9.7% designed slope at the right of way:

- Additional 5 feet: 7.3%
- Additional 5 feet: 6.0%
- Additional 5 feet: 4.4%

A rough estimate for the cost per 5 feet section for new excavation, base course, landscape 4' along the edge is \$82.73 per ft (\$413.65 per 5 feet section). Add in engineering and contingency and the cost is ~\$100 per foot of driveway.

Mr. Topinka is requesting the Town consider paying for the costs to reduce the slope of his driveway beyond the Town right of way, onto his private property. He has not specified a distance.

The Town meets the 10% slope design requirement at this property at the 9.7% slope. The Town paying for modifications and improvements on a resident's private property to go beyond project design specification would set a precedent for future projects.

The property owner has the option to work with the contractor directly on work for the driveway on his private property beyond the right of way. The property owner would pay for the construction of the concrete driveway meeting design specifications within the right of way, but not beyond.

Staff recommends denial of Mr. Topinka's request for the Town to pay for costs to construct the driveway on his private property at W3094 Creekview Lane.

The Board discussed. Chairperson Sprangers stated that it's not a good idea to have the Town pay for this since the Town may have similar issues on Emons Rd.

Supervisor Reinke stated that he agrees with Sprangers.

Supervisor Kavanaugh stated that he met with Mr. Topinka and feels he has a steep slope.

The Board continued to discuss.

*Motion by Lawrence/Kavanaugh to allow Mr. Topinka's request for the Town to pay for costs to construct the driveway onto his private property at W3094 Creekview Lane at a minimum of 20'. Motion failed 2 to 2 by voice, with Reinke and Sprangers dissenting.*

*Since the motion failed with a tie vote, the discussion should have ended and the Board should have moved on to the next item. Instead a second motion was made.*

*Motion by Lawrence/Kavanaugh to allow Mr. Topinka's request for the Town to pay for costs to construct the driveway onto his private property at W3094 Creekview Lane at a minimum of 10'. Motion failed 2 to 2 by voice, with Reinke and Sprangers dissenting.*

*This motion also failed with a tie vote; the Board moved to the next item.*

d). Fire Consolidation Steering Committee vacancy – For Discussion and Possible Action.

Administrator Mahoney mentioned that in the fall of 2020 the Fire Consolidation Steering Committee with Combined Locks was created to consist of two elected officials from each of the participating municipalities. They would be responsible for developing the details for consolidation to be recommended to each of the elected bodies for approval. The steering committee generally meets for an hour once a month.

As a result of the April 6, 2021 Town Board election, there is one vacancy on the steering committee for a Town of Buchanan elected official.

This position is not an appointment, but it needs to be filled by a Town Board member.

Staff presents the following options for the Board to consider:

1. Fill the vacancy at tonight's Town Board meeting.
2. Fill the vacancy at the May 18 Town Board meeting when the Supervisor 4 position is appointed.

The Board discussed. Chairperson Sprangers stated he would fill the spot.

e). American Rescue Plan Act for Towns update– For Discussion Only.

Administrator Mahoney stated that the Town should be receiving funds but at this time we have very little information. Details will be shared when they become available.

f). Class "B" Beer and "Class C" Wine, April 28, 2021-June 30, 2021, Big Pot & Grill LLC, Agent Lang Lee Lee, W3192 County Road KK, Suite I, Appleton – For Approval/Denial.

Clerk Sieracki stated that since Big Pot & Grill LLC had a change in ownership a new license was needed.

*Motion by Lawrence/Reinke to approve Class "B" Beer and "Class C" Wine, April 28, 2021-June 30, 2021, Big Pot & Grill LLC, Agent Lang Lee Lee, W3192 County Road KK, Suite I, Appleton as presented. Motion carried 4 to 0 by voice vote.*

- g). Signers on Investors Business Bank Accounts – For Approval/Denial.  
Clerk Sieracki stated that with Greg Sprangers being elected as the Town Chair he should be added to the Town accounts with Investors Business Bank. Administrator Mahoney and Supervisor Lawrence will remain as signers on the accounts also.

*Motion by Lawrence/Reinke to add Greg Sprangers as a signer on the accounts with Investors Business Bank.  
Motion carried 4 to 0 by voice vote.*

- h). WTA Spring Workshop registration cost for Administrator Mahoney – For Approval/Denial.  
Administrator Mahoney stated that the Wisconsin Towns Association is offering the 2021 Spring Town Officials workshops. These workshops are offered every other year. Daily sessions during the weeks of May 10-14 and 17-21 consist of one, 2.5-hour session per weekday for a total of five sessions over the two weeks.

The workshops are intended for those new to Town government. Topics will include road management, zoning, budget, finance, capital improvement planning, open meeting, public records, and ethics.  
The cost is \$55.00 per person for access to all sessions, recordings, printed materials and a Town statutes book.

Per the Town's employment agreement with Administrator Mahoney: The Town shall pay for registration and attendance at professional and continuing education conferences for the ICMA, WCMA and WTA to be mutually determined and approved by the Town Board.

The Board discussed.

*Motion by Lawrence/Reinke to approve \$55.00 registration costs for Administrator Mahoney to attend the 2021 WTA Spring Workshops as presented. Motion carried 4 to 0 by voice vote.*

### **Chairperson Sprangers called for a 5-minute break.**

#### **13. CLOSED SESSION:**

*Motion by Lawrence/Reinke at 8:21 p.m. to move into Closed session pursuant to section 19.85(1)(e) of the Wisconsin State Statutes: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote taken: Lawrence: Aye, Kavanaugh: Aye, Sprangers: Aye, Reinke: Aye. Carried 4 to 0.*

*Motion by Lawrence/Kavanaugh at 8:45 p.m. to return to open session. Roll call vote taken: Lawrence: Aye, Kavanaugh: Aye, Sprangers: Aye, Reinke: Aye. Carried 4 to 0.*

*Motion by Lawrence/Reinke to approve Administrator Mahoney to negotiate with the home owners on purchase of easements for the Stormwater Utility site. Roll call vote taken: Lawrence: Aye, Kavanaugh: Aye, Sprangers: Aye, Reinke: Aye. Carried 4 to 0.*

### **CLOSING:**

- 14. FUTURE AGENDA ITEMS** –*The next regularly scheduled meeting is May 18, 2021. Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda include A21 bid award, A21 Creekview assessments, and the yard waste site.*

Other Future Meetings:

May 6, 2021 Stormwater Utility Meeting 7:00 p.m. - Cancelled

May 10, 2021 Plan Commission Meeting 7:00 p.m.

May 18, 2021 Board of Review Meeting 5:50 p.m.

May 18, 2021 Interview candidates to appoint Supervisor 4 6:00 p.m.

- 15. ADJOURNMENT:** *Motion made to adjourn at 8:55 p.m. by Lawrence/Reinke. Motion carried 4 to 0.*

Cynthia Sieracki, Clerk  
Drafted: April 30, 2021



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
From: Cynthia Sieracki, Treasurer  
Date: May 18, 2021  
RE: Treasurer's Report & Approval of Bills

RECOMMENDED ACTION: This is an administrative action<sup>1</sup> item for Town Board Approval/Denial.

SUMMARY: The attached Treasurer's Report is for the period ending April 30, 2021. Also attached is a list which includes all bills and deposits for the period April 18, 2021 through May 8, 2021. Included is the working budget summary for the period ending April 30, 2021 and all charges to the P-Card for April 30 2021.

If you have specific questions regarding the bills including payroll, please contact my office prior to the meeting to discuss. Questions for an individual employee's salary and wages should be discussed with me directly as these are wages for direct hours worked. Specific employee performance should not be discussed in open session. If you'd like to discuss performance of a specific employee, please contact my office to schedule a meeting or a 'closed session' agenda item.

#### POLICY/PLAN REFERENCE(S):

1. Wis. Stats. §64.45 - Disbursements from town treasury.
2. Wis. Stats. §66.0607 - Withdrawal or disbursement from local treasury.
3. Town of Buchanan Budget & Financial Policy, adopted March 2010.

#### FISCAL IMPACT:

1. As shown on list of bills and deposits for period.

CRS

###

#### Attachments:

1. April 2021 Treasurer's Report
2. April 18, 2021 through May 8, 2021 Bills & Deposits List
3. Town Budget Summary for period ending April 30, 2021
4. April 2021 Credit Card (P-Card) Charges

<sup>1</sup> Administrative actions involve the routine application of adopted rules, policies and standards. Examples include the approval of bills, the awarding of contracts/agreements and the issuance of permits and licenses for permitted uses. Discretion associated with these types of decisions is very limited and is based solely on state statutes, local ordinances and/or policy.



# Monthly Report

April 2021

Operating Account Investors Community Bank	Previous Balance	\$ 4,152,190.31
	Deposits	\$ 73,521.65
	Checks	\$ 192,529.06
	Interest Credited on 04/30/2021	\$ 168.30
	<b>Balance as of 04/30/2021</b>	<b>\$ 4,033,351.20</b>
	<i>(Interest Year to Date: \$961.22)</i>	
	<b>Segregated Funds (included in above total)</b>	
Intersection Improvement Fund	\$ -	
Fire Reserve Fund	\$ 90,744.00	
Building Improvement Fund	\$ 35,679.29	
P-Card Rebate Funds	8,223.56	
Trail Development Fund	\$ 30,066.00	
Hickory Park Trail	\$ 69,979.00	
Contingency Account Investors Community Bank	Previous Balance	\$ 158,924.64
	Deposits	\$ -
	Withdrawals	\$ -
	Interest Credited on 04/30/2021	\$ 13.06
	<b>Balance as of 04/30/2021</b>	<b>\$ 158,937.70</b>
<i>(Interest Year to Date: \$52.24)</i>		
Park Impact Fees Investors Community Bank	Previous Balance	\$ 8,809.03
	Deposits	\$ -
	Withdrawals	\$ -
	Interest Credited on 04/30/2021	\$ 0.72
	<b>Balance as of 04/30/2021</b>	<b>\$ 8,809.75</b>
<i>(Interest Year to Date: \$3.93)</i>		
Fire Department Fundraising Investors Community Bank	Previous Balance	\$ 22,312.40
	Deposit	
	Withdrawals	\$ -
	Interest Credited on 04/30/2021	\$ 1.83
	<b>Balance as of 04/30/2021</b>	<b>\$ 22,314.23</b>
<i>(Interest Year to Date: \$7.32)</i>		
Road Improvements Investors Community Bank	Previous Balance	\$ 2,564.81
	Deposit	\$ -
	Withdrawals	\$ -
	Interest Credited on 04/30/2021	\$ 0.06
	<b>Balance as of 04/30/2021</b>	<b>\$ 2,564.87</b>
<i>(Interest Year to Date: \$.26)</i>		
Investment Ehlers	Previous Balance	\$ 1,129,598.65
	Investment Increase/Decrease	\$ 241.29
	Investment Withdrawal	\$ -
	<b>Balance as of 04/30/2021</b>	<b>\$ 1,129,839.94</b>
Baird Bond	<b>Balance as of 04/30/2021</b>	<b>\$ 4,175,000.00</b>
<i>(Interest Paid Year to Date: \$100,575.00)</i>		

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INVESTORS BANK - GENERAL

ALL Checks

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/20/2021	EFTPS	1,005.91
	Manual Check	BOARD PAYROLL	
ACH	4/30/2021	WRS	1,744.18
	Manual Check	MARCH 2021	
ACH	4/30/2021	WISCONSIN DEPARTMENT OF REVENUE	936.47
	Manual Check	MARCH PAYROLL	
ACH	4/27/2021	EFTPS	2,262.36
	Manual Check	PAYROLL 4.21.2021	
V467	4/21/2021	BURKE, JAMES	323.90
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V468	4/21/2021	MAHONEY, MARGARET	2,414.67
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V469	4/21/2021	NIELSEN, NICHOLE	999.33
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V470	4/21/2021	SIERACKI, CYNTHIA	1,413.42
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V471	4/21/2021	ZOOK, ALEXA	184.70
	Manual Check	Pay period 03/01/2021 to 03/31/2021	
V472	4/21/2021	BAYER, VICKI	80.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V473	4/21/2021	BORTHS, TERRY	150.00
	Manual Check	Pay period 04/01/2021 to 04/30/2021	
V474	4/21/2021	BOZEK, LAURA	87.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V475	4/21/2021	COREY, LISA	162.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V476	4/21/2021	DESMOND, LUANN	233.75
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V477	4/21/2021	DIEDRICH, JOYCE	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V478	4/21/2021	DUPONT, SUSAN	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V479	4/21/2021	GUILETTE, DANIEL	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V480	4/21/2021	HASSELER, JILL	170.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V481	4/21/2021	HEGG, DAVID	80.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	

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ALL Checks

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
V482	4/21/2021	HEINAN, RICHARD	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V483	4/21/2021	LUCHT, JANICE	123.13
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V484	4/21/2021	NEWHOUSE, ANN	87.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V485	4/21/2021	RADEY, CAROL	195.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V486	4/21/2021	READER, PEGGY	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V487	4/21/2021	RUYS, TRISHA	147.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V488	4/21/2021	SCHMALZ, JOANNE	82.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V489	4/21/2021	SCHMIDT, ROBIN	87.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V490	4/21/2021	SONNLEITNER, PAUL	70.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V491	4/21/2021	SONNLEITNER, SHARON	80.00
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V492	4/21/2021	WALSH, THOMAS	78.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V493	4/21/2021	WOLLENBERG, ELIZABETH	87.50
	Manual Check	Pay period 02/01/2021 to 04/30/2021	
V494	4/21/2021	ARCHER, ISAAC	60.61
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V495	4/21/2021	BERG, DENNIS	435.41
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V496	4/21/2021	CORNING, BRUCE	26.40
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V497	4/21/2021	EFFERTZ, SAWYER	46.07
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V498	4/21/2021	GRONES, MICHAEL	128.08
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V499	4/21/2021	HANSON, TIMOTHY	9.92
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V500	4/21/2021	HERTER, BILL	11.07
	Manual Check	Pay period 04/04/2021 to 04/17/2021	

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Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
V501	4/21/2021	HOOYMAN, JEFFREY	319.37
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V502	4/21/2021	JAHN, DANIEL	92.12
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V503	4/21/2021	JAHN, TIMOTHY	58.18
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V504	4/21/2021	KOX, JEREMY	72.64
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V505	4/21/2021	KOX, MEGAN	100.96
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V506	4/21/2021	KRUEGER, SAMUEL	99.23
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V507	4/21/2021	LA MAIDE, BRANDON	39.34
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V508	4/21/2021	MADER, MATTHEW	23.46
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V509	4/21/2021	MEEHAN, EMMETT	66.15
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V510	4/21/2021	MOHR, RAY	782.46
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V511	4/21/2021	NEWHOUSE, JAMIE	50.59
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V512	4/21/2021	OURADA, BRETT	54.74
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V513	4/21/2021	THYSSEN, BRADEN	63.03
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V514	4/21/2021	THYSSEN, NICHOLAS	13.13
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V515	4/21/2021	VAN SCHYNDEL, LISA	128.18
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V516	4/21/2021	VANDERMOSS, TAYLOR	66.91
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V517	4/21/2021	WALSH, JOHN	210.92
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V518	4/21/2021	WISNIEWSKI, CHRISTOPHER	52.47
	Manual Check	Pay period 04/04/2021 to 04/17/2021	
V519	4/22/2021	GROGAN, SHERRIE	184.70
	Manual Check	Pay period 03/01/2021 to 03/31/2021	

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Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
V520	5/05/2021	BURKE, JAMES	419.00
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V521	5/05/2021	MAHONEY, MARGARET	2,414.67
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V522	5/05/2021	NIELSEN, NICHOLE	972.82
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V523	5/05/2021	SIERACKI, CYNTHIA	1,311.90
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V524	5/05/2021	ARCHER, ISAAC	9.70
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V525	5/05/2021	BERG, DENNIS	509.26
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V526	5/05/2021	CORNING, BRUCE	64.51
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V527	5/05/2021	GRONES, MICHAEL	263.47
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V528	5/05/2021	HOOYMAN, JEFFREY	203.85
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V529	5/05/2021	JAHR, DANIEL	49.13
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V530	5/05/2021	KOX, JEREMY	37.58
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V531	5/05/2021	KOX, MEGAN	17.14
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V532	5/05/2021	KRUEGER, SAMUEL	46.08
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V533	5/05/2021	LA MAIDE, BRANDON	27.94
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V534	5/05/2021	MADER, MATTHEW	49.85
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V535	5/05/2021	MEEHAN, EMMETT	50.18
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V536	5/05/2021	MOHR, RAY	782.46
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V537	5/05/2021	NEWHOUSE, JAMIE	86.72
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V538	5/05/2021	OURADA, BRETT	59.31
	Manual Check	Pay period 04/18/2021 to 05/01/2021	

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INVESTORS BANK - GENERAL

ALL Checks

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
V539	5/05/2021	REGAL, BRIAN	10.51
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V540	5/05/2021	THYSSEN, BRADEN	33.94
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V541	5/05/2021	VAN SCHYNDEL, LISA	164.23
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V542	5/05/2021	WALSH, JOHN	235.76
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V543	5/05/2021	WISNIEWSKI, CHRISTOPHER	50.18
	Manual Check	Pay period 04/18/2021 to 05/01/2021	
V544	5/05/2021	GROGAN, SHERRIE	138.52
	Manual Check	Pay period 04/01/2021 to 04/30/2021	
37630	4/19/2021	CORPORATE NETWORK SOLUTIONS, INC BARRACUDA	192.00
37631	4/19/2021	EZ GLIDE GARAGE DOORS & OPENERS MONTHLY INVOICE	585.00
37632	4/19/2021	GENERAL CODE UPDATES	1,194.94
37633	4/19/2021	GRANICUS Annual	3,600.00
37634	4/19/2021	KWIK TRIP INC MONTHLY STATEMENT	31.37
37635	4/19/2021	LOWE'S MONTHLY STATEMENT	54.12
37636	4/19/2021	OUTAGAMIE COUNTY RECYCLING & SOLID WASTE MONTHLY INVOICE	8,998.50
37637	4/19/2021	SILVER SQUIRREL ENGRAVING & GIFTS #1718	79.50
37638	4/19/2021	TDS MONTHLY INVOICE	511.22
37639	4/26/2021	CEDAR CORPORATION MONTHLY INVOICES	59,417.61
37640	4/26/2021	CITY OF APPLETON MONTHLY INVOICE	5,808.00
37641	4/26/2021	DREHER COLLISION CENTER EAST FIRE DEPARTMENT VEHICLE	1,967.00
37642	4/26/2021	IMAGETREND, INC. ANNUAL FEE	400.00

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INVESTORS BANK - GENERAL

ALL Checks

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
37643	4/26/2021	MARCO TECHNOLOGIES, LLC NW 7128 MONTHLY INVOICE	229.74
37644	4/26/2021	OUTAGAMIE COUNTY HIGHWAY DEPT MONTHLY INVOICE	26,628.28
37645	4/26/2021	TOWN COUNSEL LAW & LITIGATION, LLC MONTHLY INVOICE	2,280.00
37646	4/26/2021	UNUM LIFE INSURANCE APRIL 2021	297.46
37647	4/26/2021	WE ENERGIES MONTHLY INVOICE	2,531.44
37648	4/26/2021	WISCONSIN DEPARTMENT OF JUSTICE MONTHLY INVOICE	14.00
37649	4/26/2021	WISCONSIN DEPT OF TRANSPORTATION EMONS RD	1,333.22
37650	4/26/2021	WISCONSIN TOWNS ASSOCIATION ANNUAL	1,299.00
37651	5/05/2021	CARSTENS ACE HARDWARE MONTHLY INVOICE	6.72
37652	5/05/2021	CLIA LABORATORY PROGRAM ANNUAL INVOICE	180.00
37653	5/05/2021	EAGLE ENGRAVING SUPPLIES	662.95
37654	5/05/2021	JEREMY KOX DRILL MATERIALS	39.98
37655	5/05/2021	OUTAGAMIE COUNTY RECYCLING & SOLID WASTE MISSED CHARGE	582.00
37656	5/05/2021	TYLER WIBERG WIAAI ANNUAL MEMBERSHIP	25.00
Grand Total			143,854.22

INVESTORS BANK - GENERAL

ALL Checks

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL	84,568.89
Total Expenditure from Fund # 401 - CAPITAL PROJECTS	51,497.61
Total Expenditure from Fund # 601 - STORMWATER	7,787.72
Total Expenditure from all Funds	143,854.22

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INVESTORS BANK - GENERAL

ALL Receipts

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
588	4/19/2021	BULKY ITEM CREDIT CARD	20.00
589	4/18/2021	GENERAL BUILDING PERMIT - RESIDENTIAL ON CREDIT CARD	35.00
590	4/26/2021	COMMERCIAL PERMITS CHECK #1391	650.00
591	4/26/2021	DRIVEWAY-CULVERT PERMIT CHECK #5402	200.00
592	4/26/2021	BULKY ITEM CHECK #1075	40.00
593	4/26/2021	TITLE INQUIRIES CHECK #34978	25.00
594	4/26/2021	TITLE INQUIRIES CHECK #100445	25.00
595	4/26/2021	BULKY ITEM RECEIPT #429831	10.00
596	4/26/2021	BULKY ITEM RECEIPT #429832	40.00
597	4/26/2021	BULKY ITEM RECEIPT #429833	60.00
598	4/26/2021	BULKY ITEM RECEIPT #429834	30.00
599	4/26/2021	BULKY ITEM RECEIPT #429835	20.00
600	4/26/2021	COURT FEES CHECK #605985	1,757.46
601	4/27/2021	OPERATOR LICENSES RECEIPT #429836	35.00
602	4/27/2021	OPERATOR LICENSES RECEIPT #429837	35.00
603	4/27/2021	GENERAL BUILDING PERMIT - RESIDENTIAL CHECK #18168	40.00
604	4/27/2021	GENERAL BUILDING PERMIT - RESIDENTIAL CHECK #3477	35.00
605	4/27/2021	GENERAL BUILDING PERMIT - RESIDENTIAL CHECK #5463	30.00
606	4/27/2021	TOWN OF BUCHANAN CHECK #4435	100.00

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INVESTORS BANK - GENERAL

ALL Receipts

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
607	4/27/2021	LIQUOR & MALT BEVERAGE LICENSE CHECK #1165	530.00
608	4/27/2021	LIQUOR & MALT BEVERAGE LICENSE CHECK #10863125105	680.00
609	4/27/2021	OPERATOR LICENSES RECEIPT #429844	240.00
610	4/27/2021	BULKY ITEM RECEIPT #2870	20.00
611	4/27/2021	TOWN OF BUCHANAN CHECK #34539	50.40
612	4/27/2021	PET LICENSE CHECKS & CASH	199.00
613	4/27/2021	WISCONSIN BELL, INC CHECK #2113254	668.85
614	4/27/2021	WISCONSIN DNR CHECK #1002078565	4,308.66
615	4/27/2021	PERSONAL PROPERTY TAX CHECK #1164	255.52
616	4/21/2021	GENERAL BUILDING PERMIT - RESIDENTIAL ON CREDIT CARD	140.00
617	4/21/2021	DRIVEWAY-CULVERT PERMIT ON CREDIT CARD	275.10
619	4/29/2021	SITE PLAN CHECK #1989	350.00
620	4/29/2021	ROAD CUT CHECK #15188	2,095.30
621	4/29/2021	TITLE INQUIRIES CHECK #100472	25.00
622	4/29/2021	LIQUOR & MALT BEVERAGE LICENSE CHECK #79334	530.00
623	4/29/2021	SIGN PERMIT - COMMERCIAL CHECK #5863	25.00
624	4/29/2021	TITLE INQUIRIES CHECK #6129	25.00
625	4/29/2021	OPERATOR LICENSES RECEIPT #429855	20.00
626	4/29/2021	CSM PERMIT CHECK #20299	250.00

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## Reprint Receipt Register - Quick Report

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INVESTORS BANK - GENERAL

ALL Receipts

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
627	4/29/2021	COMMERCIAL PERMITS CHECK #52885	550.00
628	4/29/2021	TOWN OF BUCHANAN SIGNS & CHAIRS	85.00
629	4/30/2021	OPERATOR LICENSES PAID ON CREDIT CARD	30.00
632	4/30/2021	INTEREST INTEREST	168.30
635	5/03/2021	PERSONAL PROPERTY TAX PERSONAL PROPERTY AID	15,267.88
656	5/03/2021	GENERAL BUILDING PERMIT - RESIDENTIAL ON CREDIT CAD	30.00
657	5/05/2021	GENERAL BUILDING PERMIT - RESIDENTIAL ON CREDIT CARD	40.00
658	5/04/2021	BULKY ITEM ON CREDIT CARD	110.10
Grand Total			30,156.57

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ACCT

INVESTORS BANK - GENERAL

ALL Receipts

Posted From: 4/18/2021 From Account:  
Thru: 5/08/2021 Thru Account:

	Amount
Total Revenue from Fund # 100 - GENERAL	30,156.57
Total Revenue from all Funds	30,156.57

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-41100-000-000	GENERAL PROPERTY TAXES	0.00	1,807,131.82	1,460,024.00	347,107.82	123.77
100-00-41110-000-000	LOTTERY CREDIT	0.00	0.00	0.00	0.00	0.00
100-00-41113-000-000	PP CHRGC PRIOR TAX YR COLL	0.00	0.00	0.00	0.00	0.00
100-00-41114-000-000	COUNTY AND STATE TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41115-000-000	LOCAL SCHOOL TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41116-000-000	TECHNICAL COLLEGE TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41120-000-000	PERSONAL PROPERTY TAXES	0.00	3,144.21	0.00	3,144.21	0.00
100-00-41150-000-000	MANGD/PRIVATE FOREST LAND TAX	0.00	268.43	256.00	12.43	104.86
100-00-41810-000-000	INTEREST/PENALTIES DELNQ TAXES	7.44	60.36	100.00	-39.64	60.36
100-00-41820-000-000	USE VALUE PENALTIES	0.00	1,688.22	0.00	1,688.22	0.00
100-00-41910-000-000	OMMITTED/OTHER TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41920-000-000	ANNEXATION TAX PAYMENTS	0.00	15,928.00	18,956.00	-3,028.00	84.03
100-00-41930-000-000	COUNTY SALES TAX	0.00	46,732.10	81,166.00	-34,433.90	57.58
<b>TAXES</b>		<b>7.44</b>	<b>1,874,953.14</b>	<b>1,560,502.00</b>	<b>314,451.14</b>	<b>120.15</b>
100-00-42310-000-000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
100-00-42320-000-000	ROAD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<b>SPECIAL ASSESSMENTS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-43210-000-000	FEDERAL GRANT-FIRE DEPT	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	SHARED REVENUES	0.00	0.00	71,721.00	-71,721.00	0.00
100-00-43411-000-000	PERSONAL PROPERTY AID	0.00	0.00	15,268.00	-15,268.00	0.00
100-00-43420-000-000	FIRE INSURANCE DUES AID	0.00	0.00	30,854.00	-30,854.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER STATE AID	0.00	0.00	3,398.00	-3,398.00	0.00
100-00-43434-000-000	VIDEO SERVICE PROVIDER AID	0.00	0.00	14,722.00	-14,722.00	0.00
100-00-43520-000-000	STATE EMERGENCY/EMS GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43521-000-000	STATE PUBLIC SAFETY OTHER	0.00	0.00	0.00	0.00	0.00
100-00-43531-000-000	GENERAL TRANSPORTATION AIDS	51,383.30	102,766.60	205,533.00	-102,766.40	50.00
100-00-43532-000-000	STATE GRANT-ROAD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	FOREST CROPLAND/MANAGED FOREST	4,308.66	4,308.66	18.00	4,290.66	23937.00
100-00-43660-000-000	STATE PAYMENTS OTHER	0.00	1,128.11	2,000.00	-871.89	56.41
100-00-43740-000-000	VALLEY TRANSIT REFUNDS	0.00	0.00	55,048.00	-55,048.00	0.00
100-00-43750-000-000	COUNTY RECYCLING GRANTS	0.00	24,954.04	68,000.00	-43,045.96	36.70
<b>INTERGOVERNMENTAL REVENUES</b>		<b>55,691.96</b>	<b>133,157.41</b>	<b>466,562.00</b>	<b>-333,404.59</b>	<b>28.54</b>
100-00-44110-000-000	LIQUOR/BEER/TOBACCO LICENSES	6,600.00	8,923.34	11,650.00	-2,726.66	76.60
100-00-44111-000-000	LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-44130-000-000	CABLE FRANCHISE FEES	668.85	10,014.00	34,663.00	-24,649.00	28.89
100-00-44140-000-000	OTHER BUSINESS LICENSE	0.00	0.00	350.00	-350.00	0.00
100-00-44220-000-000	DOG/KENNEL LICENSE FEES	365.00	1,399.00	2,500.00	-1,101.00	55.96
100-00-44310-000-000	RESIDENTIAL BUILDINGS-NEW	0.00	0.00	5,600.00	-5,600.00	0.00
100-00-44320-000-000	COMMERCIAL BUILDING PERMITS	1,225.00	1,600.00	4,000.00	-2,400.00	40.00
100-00-44410-000-000	DRIVEWAY PERMIT-ENGINEERING	475.10	550.10	2,775.00	-2,224.90	19.82
100-00-44420-000-000	VARIANCE/REZONING/APPEALS FEES	0.00	405.34	1,200.00	-794.66	33.78
100-00-44510-000-000	EROSION CONTROL PERMIT	0.00	0.00	1,200.00	-1,200.00	0.00
100-00-44610-000-000	OCCUPANCY PERMIT-COMMERCIAL	150.00	1,200.00	150.00	1,050.00	800.00
100-00-44900-000-000	GENERAL PERMITS	1,199.97	4,329.97	9,500.00	-5,170.03	45.58
100-00-44910-000-000	CSM/LAND DIVISION FEE	250.00	1,025.00	2,500.00	-1,475.00	41.00
100-00-44920-000-000	SITE PLAN REVIEW FEE	350.00	700.00	1,000.00	-300.00	70.00
100-00-44930-000-000	SPECIAL EXCEPTION FEE	0.00	0.00	300.00	-300.00	0.00
100-00-44940-000-000	OTHER REGULATORY FEES-TOWERS	0.00	0.00	1,550.00	-1,550.00	0.00

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
<b>LICENSES AND PERMITS</b>						
		11,283.92	30,146.75	78,938.00	-48,791.25	38.19
100-00-45100-000-000	FINES, FORFEITS & PENALTIES	0.00	1,384.77	0.00	1,384.77	0.00
100-00-45110-000-000	COURT/TRAFFIC FINES	1,757.46	1,757.46	10,000.00	-8,242.54	17.57
100-00-45130-000-000	LATE FEES-DOG LICENSE	100.00	100.00	100.00	0.00	100.00
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	0.00	0.00	0.00	0.00	0.00
100-00-45210-000-000	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
100-00-45230-000-000	AWARDS AND DAMAGES	0.00	0.00	0.00	0.00	0.00
<b>FINES, FORFEITS AND PENALTIES</b>						
		1,857.46	3,242.23	10,100.00	-6,857.77	32.10
100-00-46100-000-000	PUBLIC CHARGES FOR SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-46111-000-000	ADDRESS ASSIGNMENT FEE	0.00	-15.00	200.00	-215.00	-7.50
100-00-46112-000-000	INQUIRY FEES, COPIES, MISC.	339.47	989.47	3,500.00	-2,510.53	28.27
100-00-46113-000-000	PUBLICATION FEES-LIQUOR LIC	360.00	540.00	100.00	440.00	540.00
100-00-46114-000-000	ADMIN. FEE FOR DEVEL. AGREEMT	0.00	0.00	0.00	0.00	0.00
100-00-46220-000-000	FIRE PROTECTION FEES	724.00	724.00	6,000.00	-5,276.00	12.07
100-00-46320-000-000	STREET MAINT CONST/DITCH CHG	2,294.30	6,580.90	6,000.00	580.90	109.68
100-00-46321-000-000	STREET LIGHTS ANNUAL CHARGES	0.00	9,370.31	9,457.00	-86.69	99.08
100-00-46410-000-000	DARBOY SANITARY CHARGES	0.00	0.00	0.00	0.00	0.00
100-00-46421-000-000	LARGE ITEM/RECYCLING FEES	300.00	790.00	1,300.00	-510.00	60.77
100-00-46430-000-000	RESID WASTE ANNUAL SPECIAL CHG	0.00	355,754.40	348,680.00	7,074.40	102.03
100-00-46440-000-000	WEED & NUISANCE CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-46720-000-000	PARK IMPACT FEES	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-46820-000-000	DRAINAGE/EROSION REVIEW FEES	0.00	0.00	4,500.00	-4,500.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>						
		4,017.77	374,734.08	383,737.00	-9,002.92	97.65
100-00-47310-000-000	ELECTION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-00-47311-000-000	OTHER GOVERNMENT SERVICES	0.00	0.00	0.00	0.00	0.00
100-00-47320-000-000	REFUND FOR CROSSING GUARDS	0.00	0.00	1,900.00	-1,900.00	0.00
100-00-47321-000-000	REFUND FOR FIRE SERVICES	0.00	0.00	0.00	0.00	0.00
100-00-47330-000-000	INTERGOVERNMENT CHARGES-HWY	0.00	0.00	0.00	0.00	0.00
100-00-47400-000-000	INTERGOVT. CHARGE FOR SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-47410-000-000	2014 LEVY LIMIT REFERENDUM-RD	0.00	0.00	0.00	0.00	0.00
<b>INTERGOV'T. CHARGES FOR SERV.</b>						
		0.00	0.00	1,900.00	-1,900.00	0.00
100-00-48110-000-000	INTEREST INCOME	815.60	4,132.20	17,000.00	-12,867.80	24.31
100-00-48120-000-000	INT. INCOME-PARK IMPACT ACCT.	0.72	3.93	150.00	-146.07	2.62
100-00-48130-000-000	UNREALIZED GAINS & LOSSES	-199.82	-2,451.41	8,031.00	-10,482.41	-30.52
100-00-48210-000-000	HALL RENTAL FEES	300.00	1,050.00	1,200.00	-150.00	87.50
100-00-48310-000-000	SALE OF OTHER PROPERTY	0.00	60.00	0.00	60.00	0.00
100-00-48510-000-000	DONATION FOR PARKS & REC	0.00	0.00	0.00	0.00	0.00
100-00-48520-000-000	DONATION TO EMS DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-48530-000-000	DONATION TO FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-48540-000-000	FIRE DEPT FUNDRAISING	0.00	0.00	0.00	0.00	0.00
100-00-48550-000-000	DONATIONS TO HOVPP	0.00	0.00	0.00	0.00	0.00
100-00-48980-000-000	P-CARD REBATE INCOME	0.00	3,233.41	0.00	3,233.41	0.00
100-00-48990-000-000	MISCELLANEOUS REVENUES	235.40	3,059.40	0.00	3,059.40	0.00
<b>MISCELLANEOUS REVENUES</b>						
		1,151.90	9,087.53	26,381.00	-17,293.47	34.45
100-00-49200-602-000	TRANSFER FROM TRANSPORT FUND	0.00	0.00	0.00	0.00	0.00

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-49300-000-000	WAYFINDING SIGNS CARRY OVER	0.00	0.00	0.00	0.00	0.00
100-00-49310-000-000	FUND BALANCE APPLIED	0.00	0.00	197,492.00	-197,492.00	0.00
100-00-49320-000-000	CONTIGENCY FUND APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49330-000-000	ROAD IMPROVEMENT APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49340-000-000	BUILDING IMPRVMT FUND APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49350-000-000	PARK IMPACT FEES APPLIED	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-49360-000-000	FIRE TRUCK FUND APPLIED	0.00	0.00	0.00	0.00	0.00
100-00-49370-000-000	COMPREHENSIVE PLAN UPDATE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49380-000-000	PARK DEVELOPMENT CARRY OVER	0.00	0.00	0.00	0.00	0.00
100-00-49390-000-000	TRAIL DEVELOPMENT FUND	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-49999-001-000	PARKS (SPRINGFIELD TREE/TRAIL)	0.00	0.00	8,120.00	-8,120.00	0.00
100-00-49999-002-000	FIRE & RESCUE-HOSE REPLACEMENT	0.00	0.00	5,600.00	-5,600.00	0.00
<b>OTHER FINANCING SOURCES</b>		0.00	0.00	221,212.00	-221,212.00	0.00
<b>Total Revenues</b>		74,010.45	2,425,321.14	2,749,332.00	-324,010.86	88.21

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-51110-120-000	TOWN BOARD - SALARY	2,350.02	9,999.99	30,913.00	20,913.01	32.35
100-00-51110-130-000	TOWN BOARD - SS/MED	179.76	764.97	0.00	-764.97	0.00
100-00-51110-311-000	TOWN BOARD - SUPPLY / EXP	0.00	52.00	900.00	848.00	5.78
100-00-51110-324-000	TOWN BOARD - DUES / SUBSCPT	1,299.00	1,299.00	1,200.00	-99.00	108.25
100-00-51110-326-000	TOWN BOARD - TRAINING REIMB	0.00	0.00	0.00	0.00	0.00
100-00-51131-210-000	TOWN LEGAL SERVICE - FEES	2,280.00	7,755.00	35,000.00	27,245.00	22.16
100-00-51400-291-000	CONSULTANT FEES & STUDIES	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51410-120-000	ADMINISTRATOR - SALARY	6,584.62	26,342.32	90,000.00	63,657.68	29.27
100-00-51410-130-000	ADMINISTRATOR - SS/MED	486.58	1,967.29	0.00	-1,967.29	0.00
100-00-51410-131-000	ADMINISTRATOR - HEALTH	1,304.56	3,261.40	0.00	-3,261.40	0.00
100-00-51410-132-000	ADMINISTRATOR - DENTAL	74.82	187.05	0.00	-187.05	0.00
100-00-51410-133-000	ADMINISTRATOR - RETIREMENT	441.34	1,434.36	0.00	-1,434.36	0.00
100-00-51410-311-000	ADMINISTRATOR-SUPPLY / EXP	0.00	117.21	2,000.00	1,882.79	5.86
100-00-51410-324-000	ADMINISTRATOR - DUES/SUBSCPT	0.00	857.50	850.00	-7.50	100.88
100-00-51410-326-000	ADMINISTRATOR - TRAINING REIMB	0.00	0.00	1,800.00	1,800.00	0.00
100-00-51411-110-000	INTERIM ADMINISTRATOR - WAGES	0.00	730.15	0.00	-730.15	0.00
100-00-51412-000-000	ADMINISTRATOR BENEFIT PAYOUT	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK / TREAS - WAGES	4,016.61	16,274.42	50,609.00	34,334.58	32.16
100-00-51420-130-000	CLERK / TREAS - SS/MED	283.65	1,150.75	0.00	-1,150.75	0.00
100-00-51420-131-000	CLERK / TREAS - HEALTH	2,263.83	7,652.29	0.00	-7,652.29	0.00
100-00-51420-132-000	CLERK / TREAS - DENTAL	73.18	255.68	0.00	-255.68	0.00
100-00-51420-133-000	CLERK / TREAS - RETIREMENT	271.13	1,098.53	0.00	-1,098.53	0.00
100-00-51420-211-000	CLERK / TREAS - COMP/SERV MAIN	0.00	0.00	2,500.00	2,500.00	0.00
100-00-51420-212-000	CLERK / TREAS-COPIER MAINT	229.74	765.96	950.00	184.04	80.63
100-00-51420-213-000	CLERK / TREAS - SOFTWARE/LIC	192.00	6,891.12	7,802.00	910.88	88.33
100-00-51420-214-000	CLERK / TREAS - WEB SITE MAINT	3,600.00	3,600.00	3,780.00	180.00	95.24
100-00-51420-311-000	CLERK / TREAS - SUPPLY / EXP	17.99	-1,970.51	4,500.00	6,470.51	-43.79
100-00-51420-314-000	CLERK / TREAS -CRIMINAL BKGRND	14.00	126.00	1,500.00	1,374.00	8.40
100-00-51420-315-000	CLERK / TREAS - PUBL/NOTICE	0.00	71.71	1,900.00	1,828.29	3.77
100-00-51420-320-000	CLERK / TREAS - NEWSLETTER EXP	35.00	778.54	3,500.00	2,721.46	22.24
100-00-51420-326-000	CLERK / TREAS - TRAINING REIMB	60.00	614.00	3,000.00	2,386.00	20.47
100-00-51421-110-000	DEP CLERK / TREAS - WAGES	2,527.00	9,799.25	33,041.00	23,241.75	29.66
100-00-51421-130-000	DEPUTY C/T SS/MED	193.31	749.64	0.00	-749.64	0.00
100-00-51421-131-000	DEPUTY C/T HEALTH	0.00	0.00	0.00	0.00	0.00
100-00-51421-132-000	DEPUTY C/T DENTAL	74.82	261.29	0.00	-261.29	0.00
100-00-51421-133-000	DEPUTY C/T RETIREMENT	170.57	661.45	0.00	-661.45	0.00
100-00-51440-110-000	ELECTION WRK - WAGES	2,451.88	3,809.39	8,318.00	4,508.61	45.80
100-00-51440-130-000	ELECTION - SS/MED	6.50	6.50	0.00	-6.50	0.00
100-00-51440-311-000	ELECTION WRK -SUPPLY / EXP	164.73	2,464.40	6,000.00	3,535.60	41.07
100-00-51510-210-000	AUDIT & ACCOUNTING - FEES	655.00	7,200.00	7,200.00	0.00	100.00
100-00-51511-000-000	LIFE INSURANCE	297.46	1,137.82	2,700.00	1,562.18	42.14
100-00-51512-000-000	PYRL EXP MED & SS (ALL)	0.00	0.00	26,823.00	26,823.00	0.00
100-00-51514-000-000	WRS	0.00	0.00	11,721.00	11,721.00	0.00
100-00-51516-000-000	HEALTH INSURANCE	0.00	0.00	59,231.00	59,231.00	0.00
100-00-51517-000-000	DENTAL ALLOWANCE	0.00	0.00	4,500.00	4,500.00	0.00
100-00-51520-210-000	TREASURER - FEES	0.00	0.00	0.00	0.00	0.00
100-00-51520-311-000	TREASURER - SUPPLY / EXP	0.00	2,066.62	3,000.00	933.38	68.89
100-00-51530-210-000	PROPERTY ASSESSOR - FEES	0.00	10,045.38	48,500.00	38,454.62	20.71
100-00-51540-210-000	INVESTMENT ACCOUNT FEES	191.24	745.42	0.00	-745.42	0.00
100-00-51600-110-000	MAINTENANCE - WAGES	1,565.20	6,360.90	22,703.00	16,342.10	28.02
100-00-51600-130-000	MAINTENANCE - SS/MED	119.74	805.76	0.00	-805.76	0.00
100-00-51600-131-000	MAINTENANCE - HEALTH	0.00	0.00	0.00	0.00	0.00

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-51600-132-000	MAINTENANCE - DENTAL	0.00	0.00	0.00	0.00	0.00
100-00-51600-133-000	MAINTENANCE - RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51600-220-000	MAINTENANCE - UTILITIES	753.81	8,926.88	21,525.00	12,598.12	41.47
100-00-51600-241-000	MAINTENANCE - SUPLS/MAINT/REPR	1,018.00	3,889.92	8,500.00	4,610.08	45.76
100-00-51600-242-000	MAINTENANCE - HVAC MAINT/REPRS	0.00	0.00	1,580.00	1,580.00	0.00
100-00-51600-243-000	MAINTENANCE-SECURITY ALARM MONT	0.00	227.40	1,700.00	1,472.60	13.38
100-00-51910-000-000	ILLEGAL TAXES REFUNDED	0.00	0.00	0.00	0.00	0.00
100-00-51930-510-000	PROPERTY & LIAB - INSURANCE	580.00	13,011.00	24,500.00	11,489.00	53.11
100-00-51930-511-000	PROPERTY & LIAB - INS REIMB	0.00	789.61	0.00	-789.61	0.00
100-00-51980-000-000	EMPLOYEE ASSISTANCE PROGRAM	0.00	1,239.00	1,200.00	-39.00	103.25
100-00-51981-000-000	COVID RELATED EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-51982-000-000	TOWN EVENT, AWARD, MEMORIAL	0.00	0.00	750.00	750.00	0.00
<b>GENERAL GOVERNMENT</b>		<b>36,827.09</b>	<b>166,274.36</b>	<b>541,196.00</b>	<b>374,921.64</b>	<b>30.72</b>
100-00-52100-120-000	DEPUTIES - SALARY & BENEFITS	21,633.19	110,221.01	354,656.00	244,434.99	31.08
100-00-52100-291-000	DEPUTIES - CONTRACTED	1,081.66	5,511.05	17,733.00	12,221.95	31.08
100-00-52100-311-000	DEPUTIES - SUPPLIES / EXP	146.80	627.07	1,944.00	1,316.93	32.26
100-00-52100-350-000	DEPUTIES - SQUADS	3,576.62	12,492.46	39,672.00	27,179.54	31.49
100-00-52200-110-000	FIRE - WAGES	5,498.83	18,385.65	50,000.00	31,614.35	36.77
100-00-52200-111-000	FIRE - ASSIST WAGES	0.00	0.00	8,580.00	8,580.00	0.00
100-00-52200-120-000	FIRE - SALARY	0.00	0.00	25,969.00	25,969.00	0.00
100-00-52200-130-000	FIRE - SS/MED	420.60	1,406.40	0.00	-1,406.40	0.00
100-00-52200-131-000	FIRE - HEALTH	0.00	0.00	0.00	0.00	0.00
100-00-52200-132-000	FIRE - DENTAL	0.00	0.00	0.00	0.00	0.00
100-00-52200-133-000	FIRE - RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52200-134-000	FIRE - REIMBURSEMENT	0.00	0.00	300.00	300.00	0.00
100-00-52200-190-000	FIRE - LENGTH OF SERVICE	0.00	0.00	30,000.00	30,000.00	0.00
100-00-52200-191-000	FIRE - SERVICE AWARD	0.00	0.00	750.00	750.00	0.00
100-00-52200-241-000	FIRE - SUPLS/MAIN/REPR	2,021.12	4,714.56	6,500.00	1,785.44	72.53
100-00-52200-244-000	FIRE - EQUIP MAINT & TEST	120.54	1,315.40	6,000.00	4,684.60	21.92
100-00-52200-292-000	FIRE - COMMUNICATION EQUIP	0.00	2,901.30	7,210.00	4,308.70	40.24
100-00-52200-311-000	FIRE - SUPPLIES / EXP	54.75	800.88	1,400.00	599.12	57.21
100-00-52200-324-000	FIRE - DUES / SUBSCPT	625.00	2,853.00	4,500.00	1,647.00	63.40
100-00-52200-326-000	FIRE - TRAINING - REIMB	-419.47	-419.47	3,500.00	3,919.47	-11.98
100-00-52200-327-000	FIRE - DRILL EXPENSES	0.00	14.95	3,000.00	2,985.05	0.50
100-00-52200-344-000	FIRE - FUEL & MAINT	160.51	577.52	6,000.00	5,422.48	9.63
100-00-52200-360-000	FIRE - FUNDRAISING EXP	0.00	0.00	0.00	0.00	0.00
100-00-52200-380-000	FIRE - PUBLIC SAFETY & EDUC	0.00	999.22	3,500.00	2,500.78	28.55
100-00-52200-381-000	FIRE - PPE	79.50	652.90	15,000.00	14,347.10	4.35
100-00-52200-382-000	FIRE - UNIFORMS & CLOTHING	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52200-385-000	FIRE - PHYSICALS/TESTING	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-390-000	FIRE - MUTUAL AID	0.00	8,000.00	8,000.00	0.00	100.00
100-00-52200-399-000	FIRE - EVENTS / OTHER EXP	0.00	0.00	4,500.00	4,500.00	0.00
100-00-52200-510-000	SICKNESS & ACCIDENT LIFE INS	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52220-110-000	CROSSING GUARD - WAGES	610.00	1,460.00	3,500.00	2,040.00	41.71
100-00-52220-130-000	CROSSING GUARD - SS/MED	46.67	111.72	0.00	-111.72	0.00
100-00-52220-311-000	CROSSING GUARD - SUPPLY/EXP	0.00	0.00	0.00	0.00	0.00
100-00-52300-110-000	EMS - WAGES	724.86	2,586.47	14,000.00	11,413.53	18.47
100-00-52300-130-000	EMS - SS/MED	55.46	197.87	0.00	-197.87	0.00
100-00-52300-240-000	EQUIPMENT & SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-52300-241-000	EMS - SUPLS/MAIN/REPR	0.00	150.00	2,000.00	1,850.00	7.50
100-00-52300-244-000	EMS - EQUIP MAINT & TEST	0.00	364.14	6,000.00	5,635.86	6.07

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-52300-245-000	EMS - AED EQUIP	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52300-311-000	EMS - SUPPLIES / EXP	0.00	2,825.40	100.00	-2,725.40	2,825.40
100-00-52300-324-000	EMS - DUES / SUBSCPT	0.00	50.00	300.00	250.00	16.67
100-00-52300-326-000	EMS - TRAINING - REIMB	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52300-380-000	EMS - PUBLIC SAFETY & EDUC	0.00	1,109.56	1,000.00	-109.56	110.96
100-00-52300-381-000	EMS- PPE	0.00	0.00	0.00	0.00	0.00
100-00-52300-382-000	EMS - UNIFORMS & CLOTHING	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52400-291-000	INSPECTOR - CONTRACTED	1,569.23	6,276.92	18,650.00	12,373.08	33.66
100-00-52400-311-000	INSPECTOR - SUPPLIES / EXP	0.00	0.00	600.00	600.00	0.00
<b>PUBLIC SAFETY</b>		<b>38,005.87</b>	<b>186,185.98</b>	<b>660,364.00</b>	<b>474,178.02</b>	<b>28.19</b>
100-00-53231-291-000	GENERAL MAINT EXP - CONTRACTED	0.00	3,259.01	80,000.00	76,740.99	4.07
100-00-53232-291-000	DITCH & CUTTING EXP-CONTRACTED	0.00	155.25	5,000.00	4,844.75	3.11
100-00-53233-291-000	ENGINEER CONSULT - CONTRACTED	1,465.50	9,014.05	15,000.00	5,985.95	60.09
100-00-53234-291-000	WINTER MAINT - CONTRACTED	26,553.61	51,610.87	95,000.00	43,389.13	54.33
100-00-53235-311-000	STREET SIGN - SUPPLY / EXP	74.67	375.12	6,500.00	6,124.88	5.77
100-00-53240-344-000	TOWN TRUCK - FUEL & MAINT	121.25	454.44	2,500.00	2,045.56	18.18
100-00-53270-110-000	ENGINEER TECH - WAGES	0.00	0.00	16,500.00	16,500.00	0.00
100-00-53270-130-000	ENGINEER TECH - SS/MED	0.00	0.00	0.00	0.00	0.00
100-00-53270-131-000	ENGINEER TECH - HEALTH	0.00	0.00	0.00	0.00	0.00
100-00-53270-132-000	ENGINEER TECH - DENTAL	0.00	0.00	0.00	0.00	0.00
100-00-53270-133-000	ENGINEER TECH - RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-53270-311-000	ENGINEER TECH - SUPPLY / EXP	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53420-220-000	STREET LIGHTING - UTILITIES	2,609.86	12,482.84	25,772.00	13,289.16	48.44
100-00-53430-000-000	SIDEWALK/REC TRAIL CONST	31.64	460.28	700.00	239.72	65.75
100-00-53440-000-000	DRAINAGE REPAIR/MAINT EXPENSES	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53450-210-000	CULVERT/DRIVEWAY REVIEW - FEES	0.00	0.00	3,355.00	3,355.00	0.00
100-00-53460-210-000	STORM WATER - FEES	0.00	1,209.60	0.00	-1,209.60	0.00
100-00-53520-000-000	MASS TRANSIT EXPENSES	11,616.00	29,288.00	69,698.00	40,410.00	42.02
100-00-53620-000-000	GARBAGE & RECYCLING PICKUP	29,925.46	132,169.80	375,000.00	242,830.20	35.25
100-00-53650-000-000	YARD WASTE DISPOSAL	0.00	35,485.42	60,000.00	24,514.58	59.14
100-00-53660-000-000	LARGE ITEM DISPOSAL/RECYCLING	150.00	876.00	1,500.00	624.00	58.40
<b>PUBLIC WORKS</b>		<b>72,547.99</b>	<b>276,840.68</b>	<b>771,525.00</b>	<b>494,684.32</b>	<b>35.88</b>
100-00-55200-000-000	PARKS SUPPLIES & EXPENSES	0.00	740.00	6,000.00	5,260.00	12.33
100-00-55200-311-000	PARKS - SUPPLY / EXP	106.56	106.56	0.00	-106.56	0.00
100-00-55210-000-000	PARKS OTHER-COMMUNITY PARK	0.00	0.00	3,000.00	3,000.00	0.00
100-00-55300-000-000	RECREATION PROGRAMS & EVENTS	0.00	0.00	1,000.00	1,000.00	0.00
<b>CULTURE, RECREATION AND EDU.</b>		<b>106.56</b>	<b>846.56</b>	<b>10,000.00</b>	<b>9,153.44</b>	<b>8.47</b>
100-00-56100-000-000	CONSERVATION & DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
100-00-56200-000-000	ECONOMIC DEVELOPMENT EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-56300-110-000	PLAN COMM - WAGES	0.00	0.00	3,980.00	3,980.00	0.00
100-00-56300-130-000	PLAN COMM - SS/MED	0.00	0.00	0.00	0.00	0.00
100-00-56400-311-000	ZONING - SUPPLY / EXP	1,194.94	1,194.94	5,000.00	3,805.06	23.90
100-00-56400-315-000	ZONING - PUBL / NOTICE	0.00	144.19	250.00	105.81	57.68
100-00-56600-000-000	EROSION & DRAINAGE REV EXPS.	0.00	0.00	18,000.00	18,000.00	0.00
100-00-56700-000-000	DEVELEMENT REVIEW	0.00	3,467.00	3,700.00	233.00	93.70
<b>CONSERVATION AND DEVELOPMENT</b>		<b>1,194.94</b>	<b>4,806.13</b>	<b>30,930.00</b>	<b>26,123.87</b>	<b>15.54</b>

## Fund: 100 - GENERAL

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
100-00-57010-820-000	HICKORY PARK TRAIL	0.00	0.00	0.00	0.00	0.00
100-00-57100-820-000	GENERAL GOVERNMENT OUTLAY	0.00	1,240.00	0.00	-1,240.00	0.00
100-00-57220-001-000	HOSE REPLACEMENT	0.00	0.00	5,600.00	5,600.00	0.00
100-00-57220-002-000	FIRE STATION FILE CABINET	0.00	0.00	1,000.00	1,000.00	0.00
100-00-57220-003-000	GAS METER W/CALIBR SOFTWARE	0.00	0.00	2,226.00	2,226.00	0.00
100-00-57220-004-000	RESCUE SLED	0.00	0.00	2,575.00	2,575.00	0.00
100-00-57220-005-000	ICE RESCUE SUITS	0.00	1,598.00	1,598.00	0.00	100.00
100-00-57220-006-000	DOORS/KEY PAD REPLACE/REPAIR	0.00	0.00	3,283.00	3,283.00	0.00
100-00-57220-810-000	FIRE & RESCUE OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-57330-820-000	PAVING PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-57331-001-000	DUMP TRUCK TARP	0.00	0.00	1,473.00	1,473.00	0.00
100-00-57331-002-000	SIGNS PORTABLE	0.00	0.00	1,300.00	1,300.00	0.00
100-00-57331-003-000	YARD WASTE SITE DEVELOPMENT	0.00	0.00	214,000.00	214,000.00	0.00
100-00-57331-004-000	TRACTOR WITH IMPLEMENTS	0.00	0.00	70,000.00	70,000.00	0.00
100-00-57340-820-000	PAVING 2017 & 2018	0.00	0.00	0.00	0.00	0.00
100-00-57344-820-000	EMONS RD PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-57345-000-000	LAND ACQUISITION	0.00	0.00	50,000.00	50,000.00	0.00
100-00-57350-820-000	PRELIM ENGIN STUDY ROAD/DRAIN	0.00	0.00	0.00	0.00	0.00
100-00-57360-820-000	ROAD SIGN REPLACEMENT PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-57370-820-000	PROPERTY DEV COUNTY RD N	0.00	0.00	0.00	0.00	0.00
100-00-57620-820-000	PARKS OUTLAY	0.00	0.00	18,120.00	18,120.00	0.00
<b>CAPITAL OUTLAY</b>		0.00	2,838.00	371,175.00	368,337.00	0.76
100-00-59100-000-000		0.00	0.00	0.00	0.00	0.00
100-00-59900-401-000	CAPITAL PROJECT FUND	0.00	0.00	339,142.00	339,142.00	0.00
100-00-59999-001-000	FIRE RESERVE FUND	0.00	0.00	15,000.00	15,000.00	0.00
100-00-59999-002-000	BUILDING IMPROVEMENT FUND	0.00	0.00	10,000.00	10,000.00	0.00
<b>OTHER FINANCING USES</b>		0.00	0.00	364,142.00	364,142.00	0.00
<b>Total Expenses</b>		148,682.45	637,791.71	2,749,332.00	2,111,540.29	23.20
<b>Net Totals</b>		-74,672.00	1,787,529.43	0.00	-1,787,529.43	

Fund: 300 - DEBT SERVICE

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
300-00-41100-000-000	DEBT SERVICE PROPERTY TAXES	0.00	567,215.00	564,324.00	2,891.00	100.51
<b>TAXES</b>		0.00	567,215.00	564,324.00	2,891.00	100.51
300-00-49100-000-000	LONG TERM DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
300-00-49110-000-000	PREMIUM ON LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>		0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>		0.00	567,215.00	564,324.00	2,891.00	100.51

Fund: 300 - DEBT SERVICE

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
300-00-58100-000-000	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58101-610-000	ST TRST FD (15111) - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58102-610-000	ST TRST FD (18107) - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58103-610-000	ST TRST FD (18135) - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58104-610-000	ST TRST FD (18144) - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58105-610-000	ST TRST FD (20036) - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
300-00-58106-610-000	2020 G.O. PROMISSORY NOTES-PRN	0.00	455,000.00	555,575.00	100,575.00	81.90
300-00-58200-620-000	ST TRST FD (15111) - INTEREST	0.00	0.00	0.00	0.00	0.00
300-00-58201-620-000	ST TRST FD (18107) - INTEREST	0.00	0.00	0.00	0.00	0.00
300-00-58202-620-000	ST TRST FD (18135) - INTEREST	0.00	0.00	0.00	0.00	0.00
300-00-58203-620-000	ST TRST FD (18144) - INTEREST	0.00	0.00	0.00	0.00	0.00
300-00-58205-620-000	ST TRST FD (20036) - INTEREST	0.00	0.00	0.00	0.00	0.00
300-00-58206-620-000	2020 G.O. PROMISSORY NOTES-INT	0.00	100,575.00	60,225.00	-40,350.00	167.00
300-00-58300-000-000	DEBT ISSUANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE</b>		0.00	555,575.00	615,800.00	60,225.00	90.22
300-00-59100-000-000	CONTINGENCY & RESV(BUDGET ONLY)	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING USES</b>		0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>		0.00	555,575.00	615,800.00	60,225.00	90.22
<b>Net Totals</b>		0.00	11,640.00	-51,476.00	-63,116.00	-22.61

Fund: 401 - CAPITAL PROJECTS

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
401-00-41110-000-000	PROPERTY TAX LEVY	0.00	0.00	350,000.00	-350,000.00	0.00
<b>TAXES</b>		0.00	0.00	350,000.00	-350,000.00	0.00
401-00-42310-000-000	SPECIAL ASSESSMENTS	0.00	47,575.91	154,000.00	-106,424.09	30.89
<b>SPECIAL ASSESSMENTS</b>		0.00	47,575.91	154,000.00	-106,424.09	30.89
401-00-49100-000-000	LONG TERM DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
401-00-49110-000-000	PREMIUM ON LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
401-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	339,142.00	-339,142.00	0.00
401-00-49200-601-000	TRANSFER FROM STORMWATER FUND	0.00	0.00	77,184.00	-77,184.00	0.00
401-00-49200-602-000	TRANSFER FROM TRANSPORT FUND	0.00	0.00	647,878.00	-647,878.00	0.00
<b>OTHER FINANCING SOURCES</b>		0.00	0.00	1,064,204.00	-1,064,204.00	0.00
<b>Total Revenues</b>		0.00	47,575.91	1,568,204.00	-1,520,628.09	3.03

Fund: 401 - CAPITAL PROJECTS

Account Number		2021 April	2021 Actual 04/30/2021	2021 Budget	Budget Status	% of Budget
401-00-57010-820-000	HICKORY PARK TRAIL	0.00	0.00	0.00	0.00	0.00
401-00-57100-820-000	TOWN HALL SIGN OUTLAY	0.00	16,015.77	21,564.00	5,548.23	74.27
401-00-57101-820-000	STRATEGIC PLAN	1,347.50	1,347.50	25,000.00	23,652.50	5.39
401-00-57220-810-000	FIRE & RESCUE - CAPTL EQUIP	0.00	0.00	0.00	0.00	0.00
401-00-57230-810-000	EMS/EMERG COORD - CAPTL EQUIP	0.00	0.00	0.00	0.00	0.00
401-00-57320-820-000	PASER RATINGS - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57330-820-000	PAVING PROJECT - CAPTL IMPR	3,436.80	11,978.25	0.00	-11,978.25	0.00
401-00-57340-820-000	ROADS & PUBLIC WKS -CAPTL IMPR	4,000.00	16,000.00	0.00	-16,000.00	0.00
401-00-57344-820-000	EMONS ROAD - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57350-820-000	ENG STDY RD/DRAIN - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57360-820-000	ROAD SIGN REPLCMT - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57370-820-000	PRPTY DEVL-CTY RD N-CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57380-820-000	EASTOWN CT-EMONS RD-CAPTL IMPR	0.00	9,705.01	0.00	-9,705.01	0.00
401-00-57390-820-000	TREELINE COURT - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57600-820-000	EMONS ROAD (DESIGN)	12,230.42	39,346.29	70,456.00	31,109.71	55.85
401-00-57601-820-000	CTH N (DESIGN)	0.00	0.00	65,000.00	65,000.00	0.00
401-00-57602-820-000	CREEKVIEW LANE	0.00	0.00	539,865.00	539,865.00	0.00
401-00-57603-820-000	WOODSTOCK LN/NORTHBROOK CT	30,482.89	42,846.53	558,203.00	515,356.47	7.68
401-00-57604-820-000	WHITE PINE/PINECREST/PINEWOOD	0.00	0.00	969,330.00	969,330.00	0.00
401-00-57605-820-000	CANDLELITE/OAKBROOK/RIDGEBROOK	0.00	0.00	88,833.00	88,833.00	0.00
401-00-57606-820-000	VAN HANDEL DR	0.00	0.00	47,224.00	47,224.00	0.00
401-00-57620-820-000	PARKS - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57630-820-000	SPEEL SCH-MILKY WAY-CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57640-820-000	HARVARD - CORNELL -CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57650-820-000	KEBE COURT - CAPTL IMPR	0.00	0.00	0.00	0.00	0.00
401-00-57660-820-000		0.00	0.00	0.00	0.00	0.00
<b>CAPITAL OUTLAY</b>		<b>51,497.61</b>	<b>137,239.35</b>	<b>2,385,475.00</b>	<b>2,248,235.65</b>	<b>5.75</b>
401-00-58300-000-000	DEBT ISSUANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>51,497.61</b>	<b>137,239.35</b>	<b>2,385,475.00</b>	<b>2,248,235.65</b>	<b>5.75</b>
<b>Net Totals</b>		<b>-51,497.61</b>	<b>-89,663.44</b>	<b>-817,271.00</b>	<b>-727,607.56</b>	<b>10.97</b>

5/11/2021 1:49 PM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

US BANK - VISA - P-CARD

ALL Checks

Posted From: 4/01/2021 From Account:  
Thru: 4/30/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/08/2021	CLIFTONLARSONALLEN LLP	1,055.00
	Manual Check	MONTHLY INVOICE	
ACH	4/08/2021	GFL ENVIRONMENTAL	21,076.96
	Manual Check	MONTHLY INVOICE	
ACH	4/09/2021	SPECTRUM	8.59
	Manual Check	MONTHLY INVOICE	
ACH	4/06/2021	PAPA JOHNS	55.00
	Manual Check	ELECTION	
ACH	4/06/2021	ALDI	25.35
	Manual Check	ELECTION	
ACH	4/06/2021	SUBWAY	84.38
	Manual Check	ELECTION	
ACH	4/02/2021	AMAZON	17.76
	Manual Check	NETS	
ACH	4/03/2021	AMAZON	44.40
	Manual Check	NETS	
ACH	4/14/2021	AMAZON	44.40
	Manual Check	BASKETBALL NETS	
ACH	4/08/2021	CONSTANT CONTACT	35.00
	Manual Check	FEE	
		Grand Total	22,446.84

5/11/2021 1:49 PM

Reprint Check Register - Quick Report - ALL

Page: 2  
ACCT

US BANK - VISA - P-CARD

ALL Checks

Posted From: 4/01/2021 From Account:  
Thru: 4/30/2021 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL	22,046.84
Total Expenditure from Fund # 601 - STORMWATER	200.00
Total Expenditure from Fund # 602 - TRANS UTILITY	200.00
Total Expenditure from all Funds	22,446.84

TOWN BOARD MEETING:  
ACTION TYPE:

May 18, 2021  
Administrative Action

AGENDA ITEM #: 7d  
(For Approval/Denial)



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Cynthia Sieracki, Clerk/Treasurer  
Date: May 18, 2021  
RE: Operator's License Applications for Approval/Denial

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RECOMMENDED ACTION: This is an administrative action<sup>1</sup> item for Town Board Approval/Denial.

SUMMARY: There are no new bartender operator's license and/or agent applications for the Town Board to consider for the May.

POLICY/PLAN REFERENCE(S):

1. §125.17 Wis. Stats.
2. Town of Buchanan Municipal Code: Chapter §339-24G – Operators.
3. Alcohol License (Operators) Applications Policy, adopted January 2009.

FISCAL IMPACT: NONE

CRS

###

Attachments: None

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<sup>1</sup> Administrative actions involve the routine application of adopted rules, policies and standards. Examples include the approval of bills, the awarding of contracts/agreements and the issuance of permits and licenses for permitted uses. Discretion associated with these types of decisions is very limited and is based solely on state statutes, local ordinances and/or policy.

TOWN BOARD MEETING:

May 18, 2021

AGENDA ITEM #: 9a

ACTION TYPE:

Quasi-Judicial

(For Approval/Denial)



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
From: Maggie Mahoney, Town Administrator  
Date: May 18, 2021  
RE: CSM # 2021-05

**ACTION TYPE:** This is a quasi-judicial<sup>1</sup> action item for Town approval or denial. The motion to approve or deny must include the explicit reason for such action based on the findings of fact and standards of law; including any interpretations or conditions.

**SUMMARY:** Applicant Bob Reider, Carow Land Surveying Co., Inc, on behalf of TK Future Beginnings LLC, Tim Lamers. Parcel number 030 157300; Certified Survey Map Creating Two Lots, Zero Lot Line Duplex. – For Approval/Denial.

Based on administrative review, it is our interpretation, the proposed application meets the following Town Code requirements for land division and zoning.

- The proposed land division appears compliant with Town Code §460 – Subdivision of Land
- The proposed land division appears compliant with Wisconsin State Statutes Ch. 236.
- The proposed land division appears compliant with Outagamie County Ordinance.
- The current zoning district for all current parcels is RTF – Residential Two Family (§525-25).
  - The proposed Lot 1 & 2 meets the minimum dimensions for current zoning RTF district.
- The proposed land division does appear consistent with the Town's Comprehensive Plan.

**POLICY/PLAN REFERENCE(S):**

1. Town of Buchanan Municipal Code: Chapter §460 – Subdivision of Land
2. Wisconsin State Statutes: §236 - Platting Lands and Recording and Vacating Plats
3. Town of Buchanan Municipal Code: Chapter §525 – Zoning
4. Town of Buchanan Comprehensive Plan

**PLAN COMMISSION RECOMMENDATION:** The Plan Commission recommended approval of CSM 2021-05 at their May 10, 2021 meeting.

**STAFF RECOMMENDATION:** This item is for approval/denial. Staff recommends the Board approve CSM 2021-05. If the Board agrees, the following motion may be made:

"Motion to approve Certified Survey Map #2021-05 as presented."

MEM

###

**Attachments:**

1. 2021-05-Lamers CSM Application

## 2. 2021-05-Lamers CSM Maps

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<sup>1</sup> Quasi-judicial actions involve the application of rules, policies and ordinances to the facts of a particular proposal or application. The Board acts in a quasi-judicial manner when it considers special exception permits, site plans, land divisions, variances, license/permit revocations and similar decisions. Quasi-judicial decisions involve the exercise of limited discretion. Discretion of quasi-judicial decision makers is strictly limited by local ordinance and state law. Quasi-judicial decision makers must apply the law as written and may not substitute their judgment for that of the governing body. As with all quasi-judicial actions, Board members should not have conversations or receive correspondence regarding a quasi-judicial matter that is pending before the Board or which may come before the Board except during a noticed meeting or hearing on the matter. Such outside contacts are known as "ex parte communication." Parties are entitled by law to know and examine the source of information used by the Board in its decision-making. Board members should avoid ex-parte communication by suggesting that members of the public present information in an open meeting or public hearing or submit a written comment for distribution at the meeting. Board members should disclose ex parte communication at an open meeting or hearing to make the information part of the record so that it can be considered in decision making.



"In the Spirit of Town Government"

TOWN OF BUCHANAN  
N178 COUNTY RD N, APPLETON, WI 54915  
Phone: (920) 734-8599 Fax: (920) 734-9733

**APPLICATION FOR: MINOR LAND DIVISION**

Application Date: 4/8/2021

When submitting the required Certified Survey Map for a Minor Land Division, all items required in Article IV of the Town of Buchanan Subdivision of Land Ordinance must be submitted.

An owner's and treasurer's certificate and approval signature of the Town of Buchanan Chairperson and Administrator/Clerk after approval by the Town Board in accordance with Chapter 236.21(3) Wisconsin Statutes, shall be the only approvals required for recording, unless additional approvals are necessary for dedication purposes.

**Applicant**

Name: Bob Reider - Carow Land Surveying Co., Inc  
Mailing Address: 615 N. Lynedale Dr.  
City/State/Zip: Appleton, WI 54914  
E-Mail Address: bob\_r@carowlandsurveying.com Phone: 920-731-4168

**Land Owner**

Name: TK Future Beginnings LLC - Tim Lamers  
Mailing Address: P.O. Box 651  
City/State/Zip: Kaukauna, WI 54130

**Engineer/Surveyor** (if applicable)

Name: Same as applicant  
Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Legal Description of Property: Lots 21 & 22, Duplex Investments  
(Parcel No. or platted Subdivision Name with Lot No.)  
Tax # 030 157300

Current Zoning District: Two Family Residential

Conservation CSM:  YES  NO

*A2102.14*

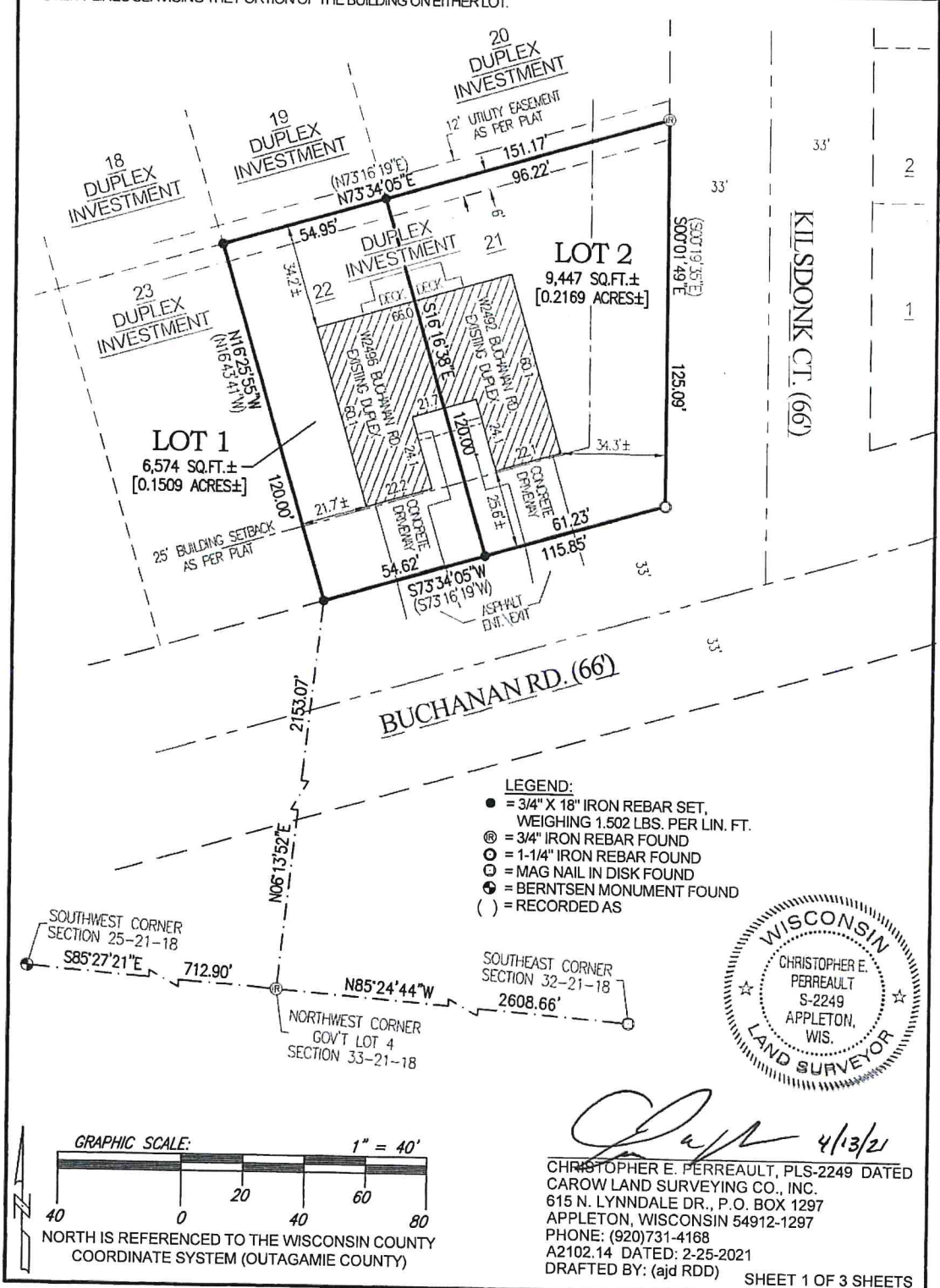


# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING ALL OF LOTS 21 AND 22, "DUPLEX INVESTMENTS", LOCATED IN GOVERNMENT LOT 6, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN.

### NOTES:

- WHEN SINGLE-FAMILY ATTACHED DWELLING UNITS ARE CREATED, MATTERS OF MUTUAL CONCERN TO THE ADJACENT PROPERTY OWNERS DUE TO CONSTRUCTION, CATASTROPHE, USE, REPAIR AND MAINTENANCE SHALL BE GUARDED AGAINST BY PRIVATE/RESTRICTIVE COVENANTS AND DEED RESTRICTIONS, AND NO APPROVING AUTHORITIES SHALL BE HELD RESPONSIBLE FOR THE ENFORCEMENT OF THE SAME.
- THE LOTS ON THIS CERTIFIED SURVEY MAP ARE SUBJECT TO CROSS UTILITY EASEMENTS TO ALLOW FOR THE CONTINUED OPERATION, MAINTENANCE AND REPLACEMENT OF ANY UTILITY LINES SERVICING THE PORTION OF THE BUILDING ON EITHER LOT.



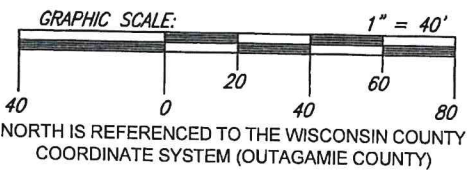
### LEGEND:

- = 3/4" X 18" IRON REBAR SET, WEIGHING 1.502 LBS. PER LIN. FT.
- ⊙ = 3/4" IRON REBAR FOUND
- = 1-1/4" IRON REBAR FOUND
- ⊖ = MAG NAIL IN DISK FOUND
- ⊙ = BERNTSEN MONUMENT FOUND
- ( ) = RECORDED AS



*Perreault* 4/13/21

CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
 CAROW LAND SURVEYING CO., INC.  
 615 N. LYNNDALE DR., P.O. BOX 1297  
 APPLETON, WISCONSIN 54912-1297  
 PHONE: (920)731-4168  
 A2102.14 DATED: 2-25-2021  
 DRAFTED BY: (ajd RDD) SHEET 1 OF 3 SHEETS



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOTS 21 AND 22, DUPLEX INVESTMENTS, LOCATED IN GOVERNMENT LOT 6, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOTS 21 AND 22, DUPLEX INVESTMENTS, LOCATED IN GOVERNMENT LOT 6, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF TK FUTURE BEGINNINGS LLC, ATTN: TIM LAMERS, P.O. BOX 651, KAUKAUNA, WISCONSIN 54130.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF OUTAGAMIE COUNTY.



*Christopher E. Perreault* 4/13/21  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2102.14 (RFR) 2-24-2021

**OUTAGAMIE COUNTY DEPARTMENT OF DEVELOPMENT AND LAND SERVICES APPROVAL:**

THIS CERTIFIED SURVEY MAP WAS REVIEWED BY THE DEPARTMENT OF DEVELOPMENT AND LAND SERVICES.

\_\_\_\_\_  
SIGNED \_\_\_\_\_ DATED \_\_\_\_\_

**TREASURER'S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
TOWN TREASURER \_\_\_\_\_ DATED \_\_\_\_\_ COUNTY TREASURER \_\_\_\_\_ DATED \_\_\_\_\_

**TOWN APPROVAL:**

THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE TOWN OF BUCHANAN ON THIS DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
TOWN CHAIRPERSON \_\_\_\_\_ DATED \_\_\_\_\_ TOWN CLERK \_\_\_\_\_ DATED \_\_\_\_\_

**NOTES:**

- 1) THIS CSM IS ALL OF TAX PARCEL NO. (S): 030 157300.
- 2) THE PROPERTY OWNER (S) OF RECORD IS (ARE): TK FUTURE BEGINNINGS LLC.
- 3) THE CSM IS WHOLLY CONTAINED WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENT (S): DOCUMENT NO. 1805556.

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOTS 21 AND 22, DUPLEX INVESTMENTS, LOCATED IN GOVERNMENT LOT 6, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNER (S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: TOWN OF BUCHANAN AND OUTAGAMIE COUNTY.

WITNESS THE HAND AND SEAL OF SAID OWNER (S) THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY: TK FUTURE BEGINNINGS LLC

\_\_\_\_\_  
TIMOTHY J. LAMERS, PARTNER

\_\_\_\_\_  
KRISTY L. LAMERS, PARTNER

STATE OF WISCONSIN )  
  )SS  
COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_



*[Signature]* 4/13/21  
\_\_\_\_\_  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2102.14 (RFR) 2-24-2021

SHEET 3 OF 3 SHEETS

"In the Spirit of Town Government"



## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
 From: Maggie Mahoney, Town Administrator  
 Date: May 18, 2021  
 RE: Site Plan 2021-02, Don Ketels

**RECOMMENDED ACTION:** This is a quasi-judicial<sup>1</sup> action item for Town approval or denial. The motion to approve or deny must include the explicit reason for such action based on the findings of fact and standards of law; including any interpretations or conditions.

**SUMMARY:** Applicant: Don Ketels has submitted a site plan application for Commercial Mini-Storage, Parcel Number 030250500, W2223 and W2225 Gentry Drive, Kaukauna.

Based on administrative review, the proposed site plan meets the following Zoning Code requirements:

- Site plan application submittal requirements, per §525-80
- Permitted use in CL Local Commercial District, per §525-27B
- Dimensional requirements, per §525-27E(1)
  - Any required yard adjacent to a residential district without an intervening street shall be subject to the landscaped buffer requirement of §525-38.
    - No Landscaped Buffer is required. There is an intervening street, Gentry Drive, between the site and residential neighborhood.
- Driveways per §456-3. The second driveway with direct access to this new storage addition is off of Gentry Drive.
- Lots and Yards §525-33
- Signs by Type §525-50.5.J Wall signs.
- Outdoor lighting, per §525-111. No additional lighting is being added.
- Building Material and Architectural Requirements, per §525-112.
- Post-Construction Stormwater {Article IV of §504} & Erosion & Sediment Control {Article VIII of §230}
  - The plan identifies the addition of .24 acres (10,454 sf) of impervious surface to the existing 2.26 acres (113,256 sf) of impervious surface, for a new total of 2.5 acres (108,900 sf) of impervious surface and 1.24 acres (54,014 sq ft) of green space. A grading and erosion control plan is included with the plans.

**PLAN COMMISSION ACTION:** The Plan Commission recommended approval of Site Plan 2021-02 at their May 10, 2021 meeting.

**RECOMMENDED ACTION:** Staff recommends approval of Site Plan 2021-02. If the Board is in agreement, the following motion may be made:

“Motion to approve Site Plan 2021-02 as presented.”

POLICY/PLAN REFERENCE(S):

1. Town of Buchanan Municipal Code: Chapter §525 – Zoning

FISCAL IMPACT: NONE

MEM

###

Attachments:

1. 2021-02 Site Plan Application – Ketels
2. 2021-02 Site Plan Design – Ketels
3. 2021-02 Site Plan Aerial – Ketels

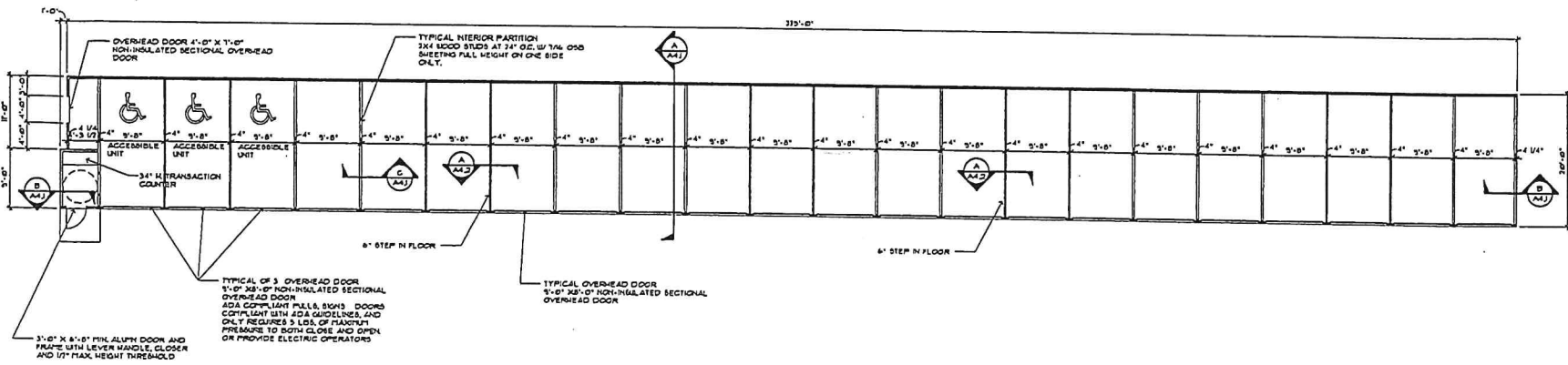
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<sup>1</sup> Quasi-judicial actions involve the application of rules, policies and ordinances to the facts of a particular proposal or application. The Board acts in a quasi-judicial manner when it considers special exception permits, site plans, land divisions, variances, license/permit revocations and similar decisions. Quasi-judicial decisions involve the exercise of limited discretion. For example, when deciding whether to grant a site plan, the Board has the power to investigate facts, hold hearings, weigh evidence, draw conclusions, and use that information as a basis for their official decision. Discretion of quasi-judicial decision makers is strictly limited by local ordinance and state law. Quasi-judicial decision makers must apply the law as written and may not substitute their judgment for that of the governing body. Board members should not have conversations or receive correspondence regarding a quasi-judicial matter that is pending before the Board or which may come before the Board except during a noticed meeting or hearing on the matter. Such outside contacts are known as “ex parte communication.” Parties are entitled by law to know and examine the source of information used by the Board in its decision-making. Board members should avoid ex-parte communication by suggesting that members of the public present information in an open meeting or public hearing or submit a written comment for distribution at the meeting. Board members should disclose ex parte communication at an open meeting or hearing to make the information part of the record so that it can be considered in decision making.

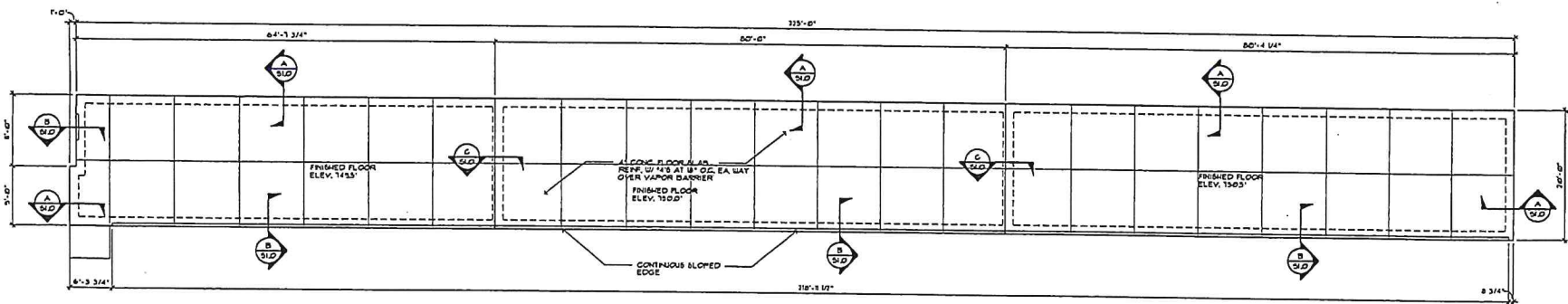


ARCHITECTURAL ABBREVIATIONS

A	ANCHOR BOLT	F	FA	FIRE ALARM	F	PART.	PARTITION
ACC	ACCESS FLOOR	FB	FIBER BOARD	FB	FACE BRICK	P	PAPER
AD	ADJUSTABLE	FC	FLOOR COVERING	FC	FLOOR CRACK	PC	PAPER GROUND
ADG	ADJUSTABLE GROUND	FD	FLOOR DRAIN	FD	FLOOR FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	FE	FLOOR ELEVATION	FE	FLOOR FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	FF	FLOOR FINISH	FF	FLOOR FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	FG	FLOOR GRAB	FG	FLOOR GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	FI	FLOOR INSULATION	FI	FLOOR INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	FL	FLOOR LAMINATE	FL	FLOOR LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	FM	FLOOR MOUNT	FM	FLOOR MOUNT	PL	PLASTER
ADG	ADJUSTABLE GROUND	FN	FLOOR NAIL	FN	FLOOR NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	FO	FLOOR OILING	FO	FLOOR OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	FP	FLOOR PAPER	FP	FLOOR PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	FR	FLOOR RAMP	FR	FLOOR RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	FS	FLOOR SIGN	FS	FLOOR SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	FT	FLOOR TILE	FT	FLOOR TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	FW	FLOOR WOOD	FW	FLOOR WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	FX	FLOOR X-RAY	FX	FLOOR X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	FZ	FLOOR ZONE	FZ	FLOOR ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	GA	GALVANIZED	GA	GALVANIZED	PL	PLASTER
ADG	ADJUSTABLE GROUND	GB	GROUNDED	GB	GROUNDED	PL	PLASTER
ADG	ADJUSTABLE GROUND	GC	GROUNDED CABLE	GC	GROUNDED CABLE	PL	PLASTER
ADG	ADJUSTABLE GROUND	GD	GROUNDED DRAIN	GD	GROUNDED DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	GE	GROUNDED ELECTRICAL	GE	GROUNDED ELECTRICAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	GF	GROUNDED FLOOR	GF	GROUNDED FLOOR	PL	PLASTER
ADG	ADJUSTABLE GROUND	GG	GROUNDED GROUND	GG	GROUNDED GROUND	PL	PLASTER
ADG	ADJUSTABLE GROUND	GH	GROUNDED HALL	GH	GROUNDED HALL	PL	PLASTER
ADG	ADJUSTABLE GROUND	GI	GROUNDED INSULATION	GI	GROUNDED INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	GJ	GROUNDED JOINT	GJ	GROUNDED JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	GK	GROUNDED KITCHEN	GK	GROUNDED KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	GL	GROUNDED LAMINATE	GL	GROUNDED LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	GM	GROUNDED METAL	GM	GROUNDED METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	GN	GROUNDED NAIL	GN	GROUNDED NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	GO	GROUNDED OILING	GO	GROUNDED OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	GP	GROUNDED PAPER	GP	GROUNDED PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	GQ	GROUNDED QUARTZ	GQ	GROUNDED QUARTZ	PL	PLASTER
ADG	ADJUSTABLE GROUND	GR	GROUNDED RAMP	GR	GROUNDED RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	GS	GROUNDED SIGN	GS	GROUNDED SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	GT	GROUNDED TILE	GT	GROUNDED TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	GU	GROUNDED UNDER	GU	GROUNDED UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	GV	GROUNDED VENT	GV	GROUNDED VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	GW	GROUNDED WOOD	GW	GROUNDED WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	GX	GROUNDED X-RAY	GX	GROUNDED X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	GZ	GROUNDED ZONE	GZ	GROUNDED ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	HA	HALL	HA	HALL	PL	PLASTER
ADG	ADJUSTABLE GROUND	HB	HALL BOARD	HB	HALL BOARD	PL	PLASTER
ADG	ADJUSTABLE GROUND	HC	HALL COVER	HC	HALL COVER	PL	PLASTER
ADG	ADJUSTABLE GROUND	HD	HALL DRAIN	HD	HALL DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	HE	HALL ELECTRICAL	HE	HALL ELECTRICAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	HF	HALL FINISH	HF	HALL FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	HG	HALL GRAB	HG	HALL GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	HH	HALL INSULATION	HH	HALL INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	HI	HALL JOINT	HI	HALL JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	HJ	HALL KITCHEN	HJ	HALL KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	HK	HALL LAMINATE	HK	HALL LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	HL	HALL METAL	HL	HALL METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	HM	HALL NAIL	HM	HALL NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	HN	HALL OILING	HN	HALL OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	HO	HALL PAPER	HO	HALL PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	HP	HALL RAMP	HP	HALL RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	HS	HALL SIGN	HS	HALL SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	HT	HALL TILE	HT	HALL TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	HU	HALL UNDER	HU	HALL UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	HV	HALL VENT	HV	HALL VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	HW	HALL WOOD	HW	HALL WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	HX	HALL X-RAY	HX	HALL X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	HZ	HALL ZONE	HZ	HALL ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	IA	INSULATION	IA	INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	IB	INSULATION BOARD	IB	INSULATION BOARD	PL	PLASTER
ADG	ADJUSTABLE GROUND	IC	INSULATION CABLE	IC	INSULATION CABLE	PL	PLASTER
ADG	ADJUSTABLE GROUND	ID	INSULATION DRAIN	ID	INSULATION DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	IE	INSULATION ELECTRICAL	IE	INSULATION ELECTRICAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	IF	INSULATION FINISH	IF	INSULATION FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	IG	INSULATION GRAB	IG	INSULATION GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	IH	INSULATION INSULATION	IH	INSULATION INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	II	INSULATION JOINT	II	INSULATION JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	IK	INSULATION KITCHEN	IK	INSULATION KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	IL	INSULATION LAMINATE	IL	INSULATION LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	IM	INSULATION METAL	IM	INSULATION METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	IN	INSULATION NAIL	IN	INSULATION NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	IO	INSULATION OILING	IO	INSULATION OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	IP	INSULATION PAPER	IP	INSULATION PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	IQ	INSULATION QUARTZ	IQ	INSULATION QUARTZ	PL	PLASTER
ADG	ADJUSTABLE GROUND	IR	INSULATION RAMP	IR	INSULATION RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	IS	INSULATION SIGN	IS	INSULATION SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	IT	INSULATION TILE	IT	INSULATION TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	IU	INSULATION UNDER	IU	INSULATION UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	IV	INSULATION VENT	IV	INSULATION VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	IW	INSULATION WOOD	IW	INSULATION WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	IX	INSULATION X-RAY	IX	INSULATION X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	IY	INSULATION ZONE	IY	INSULATION ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	JA	JUNCTION	JA	JUNCTION	PL	PLASTER
ADG	ADJUSTABLE GROUND	JB	JUNCTION BOARD	JB	JUNCTION BOARD	PL	PLASTER
ADG	ADJUSTABLE GROUND	JC	JUNCTION COVER	JC	JUNCTION COVER	PL	PLASTER
ADG	ADJUSTABLE GROUND	JD	JUNCTION DRAIN	JD	JUNCTION DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	JE	JUNCTION ELECTRICAL	JE	JUNCTION ELECTRICAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	JF	JUNCTION FINISH	JF	JUNCTION FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	JG	JUNCTION GRAB	JG	JUNCTION GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	JH	JUNCTION INSULATION	JH	JUNCTION INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	JI	JUNCTION JOINT	JI	JUNCTION JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	JK	JUNCTION KITCHEN	JK	JUNCTION KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	JL	JUNCTION LAMINATE	JL	JUNCTION LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	JM	JUNCTION METAL	JM	JUNCTION METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	JN	JUNCTION NAIL	JN	JUNCTION NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	JO	JUNCTION OILING	JO	JUNCTION OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	JP	JUNCTION PAPER	JP	JUNCTION PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	JQ	JUNCTION QUARTZ	JQ	JUNCTION QUARTZ	PL	PLASTER
ADG	ADJUSTABLE GROUND	JR	JUNCTION RAMP	JR	JUNCTION RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	JS	JUNCTION SIGN	JS	JUNCTION SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	JT	JUNCTION TILE	JT	JUNCTION TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	JU	JUNCTION UNDER	JU	JUNCTION UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	JV	JUNCTION VENT	JV	JUNCTION VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	JW	JUNCTION WOOD	JW	JUNCTION WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	JX	JUNCTION X-RAY	JX	JUNCTION X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	JY	JUNCTION ZONE	JY	JUNCTION ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	KA	KITCHEN	KA	KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	KB	KITCHEN BOARD	KB	KITCHEN BOARD	PL	PLASTER
ADG	ADJUSTABLE GROUND	KC	KITCHEN COVER	KC	KITCHEN COVER	PL	PLASTER
ADG	ADJUSTABLE GROUND	KD	KITCHEN DRAIN	KD	KITCHEN DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	KE	KITCHEN ELECTRICAL	KE	KITCHEN ELECTRICAL	PL	PLASTER
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ADG	ADJUSTABLE GROUND	KG	KITCHEN GRAB	KG	KITCHEN GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	KH	KITCHEN INSULATION	KH	KITCHEN INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	KI	KITCHEN JOINT	KI	KITCHEN JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	KJ	KITCHEN KITCHEN	KJ	KITCHEN KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	KL	KITCHEN LAMINATE	KL	KITCHEN LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	KM	KITCHEN METAL	KM	KITCHEN METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	KN	KITCHEN NAIL	KN	KITCHEN NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	KO	KITCHEN OILING	KO	KITCHEN OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	KP	KITCHEN PAPER	KP	KITCHEN PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	KQ	KITCHEN QUARTZ	KQ	KITCHEN QUARTZ	PL	PLASTER
ADG	ADJUSTABLE GROUND	KR	KITCHEN RAMP	KR	KITCHEN RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	KS	KITCHEN SIGN	KS	KITCHEN SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	KT	KITCHEN TILE	KT	KITCHEN TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	KU	KITCHEN UNDER	KU	KITCHEN UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	KV	KITCHEN VENT	KV	KITCHEN VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	KW	KITCHEN WOOD	KW	KITCHEN WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	KX	KITCHEN X-RAY	KX	KITCHEN X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	KY	KITCHEN ZONE	KY	KITCHEN ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	LA	LAMINATE	LA	LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	LB	LAMINATE BOARD	LB	LAMINATE BOARD	PL	PLASTER
ADG	ADJUSTABLE GROUND	LC	LAMINATE COVER	LC	LAMINATE COVER	PL	PLASTER
ADG	ADJUSTABLE GROUND	LD	LAMINATE DRAIN	LD	LAMINATE DRAIN	PL	PLASTER
ADG	ADJUSTABLE GROUND	LE	LAMINATE ELECTRICAL	LE	LAMINATE ELECTRICAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	LF	LAMINATE FINISH	LF	LAMINATE FINISH	PL	PLASTER
ADG	ADJUSTABLE GROUND	LG	LAMINATE GRAB	LG	LAMINATE GRAB	PL	PLASTER
ADG	ADJUSTABLE GROUND	LH	LAMINATE INSULATION	LH	LAMINATE INSULATION	PL	PLASTER
ADG	ADJUSTABLE GROUND	LI	LAMINATE JOINT	LI	LAMINATE JOINT	PL	PLASTER
ADG	ADJUSTABLE GROUND	LJ	LAMINATE KITCHEN	LJ	LAMINATE KITCHEN	PL	PLASTER
ADG	ADJUSTABLE GROUND	LK	LAMINATE LAMINATE	LK	LAMINATE LAMINATE	PL	PLASTER
ADG	ADJUSTABLE GROUND	LM	LAMINATE METAL	LM	LAMINATE METAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	LN	LAMINATE NAIL	LN	LAMINATE NAIL	PL	PLASTER
ADG	ADJUSTABLE GROUND	LO	LAMINATE OILING	LO	LAMINATE OILING	PL	PLASTER
ADG	ADJUSTABLE GROUND	LP	LAMINATE PAPER	LP	LAMINATE PAPER	PL	PLASTER
ADG	ADJUSTABLE GROUND	LQ	LAMINATE QUARTZ	LQ	LAMINATE QUARTZ	PL	PLASTER
ADG	ADJUSTABLE GROUND	LR	LAMINATE RAMP	LR	LAMINATE RAMP	PL	PLASTER
ADG	ADJUSTABLE GROUND	LS	LAMINATE SIGN	LS	LAMINATE SIGN	PL	PLASTER
ADG	ADJUSTABLE GROUND	LT	LAMINATE TILE	LT	LAMINATE TILE	PL	PLASTER
ADG	ADJUSTABLE GROUND	LU	LAMINATE UNDER	LU	LAMINATE UNDER	PL	PLASTER
ADG	ADJUSTABLE GROUND	LV	LAMINATE VENT	LV	LAMINATE VENT	PL	PLASTER
ADG	ADJUSTABLE GROUND	LW	LAMINATE WOOD	LW	LAMINATE WOOD	PL	PLASTER
ADG	ADJUSTABLE GROUND	LX	LAMINATE X-RAY	LX	LAMINATE X-RAY	PL	PLASTER
ADG	ADJUSTABLE GROUND	LY	LAMINATE ZONE	LY	LAMINATE ZONE	PL	PLASTER
ADG	ADJUSTABLE GROUND	MA	MATERIAL	MA	MATERIAL	PL	PLASTER
ADG	ADJUSTABLE GROUND	MB	MATERIAL BOARD	MB</			



FLOOR PLAN  
1/8" = 1'-0"



FOUNDATION PLAN  
1/8" = 1'-0"



ALL DIMENSIONS AND LOCATIONS SHALL BE GENERAL UNLESS SPECIFICALLY NOTED OTHERWISE. ALL DIMENSIONS SHALL BE TO THE FACE UNLESS OTHERWISE SPECIFIED. ALL DIMENSIONS SHALL BE TO THE FACE UNLESS OTHERWISE SPECIFIED. ALL DIMENSIONS SHALL BE TO THE FACE UNLESS OTHERWISE SPECIFIED.

NO.	DATE	REVISIONS

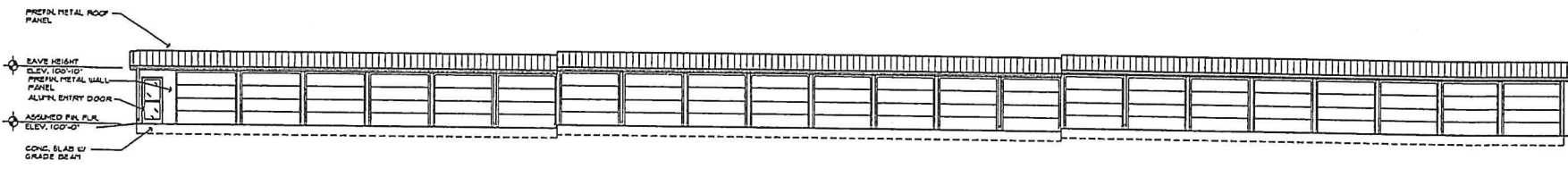
FISHER & ASSOCIATES, LLC.  
Architects / Planners  
1000 W. WISCONSIN AVENUE, SUITE 100  
MILWAUKEE, WISCONSIN 53233  
PH: 414.224.1100  
WWW.FISHERANDASSOCIATES.COM

PROJECT:  
PROPOSED NEW BUILDING FOR  
Unit 4 YOU BLDG #4  
W2223 CENTURY DRIVE  
KAUKAUNA,  
WISCONSIN

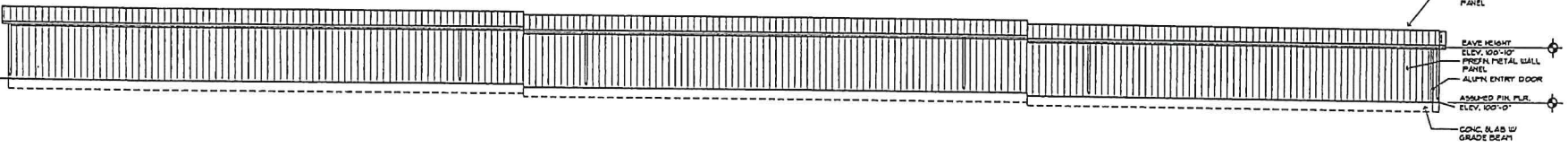
DRAWN BY:  
R.J.  
CHKD BY:  
R.J.  
JOB NUMBER:  
2022  
DATE:  
3/29/21

RELEASE # 4/1/21

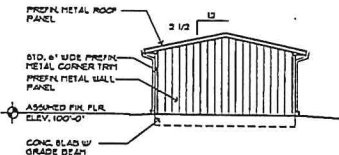
A11



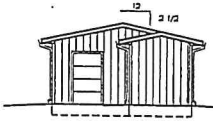
EAST ELEVATION  
1/8" = 1'-0"



WEST ELEVATION  
1/8" = 1'-0"



NORTH ELEVATION  
1/8" = 1'-0"



SOUTH ELEVATION  
1/8" = 1'-0"

ALL DIMENSIONS AND SPECIFICATIONS ARE TO FACE UNLESS NOTED OTHERWISE. ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL BE AS SHOWN OR APPROVED BY THE ARCHITECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.

NO.	DESCRIPTION	DATE

PROJECT: FISHER & ASSOCIATES, LLC  
ARCHITECTS  
1000 W. WISCONSIN AVENUE  
MILWAUKEE, WI 53233  
PH: 414.224.1111  
WWW.FISHERANDASSOCIATES.COM

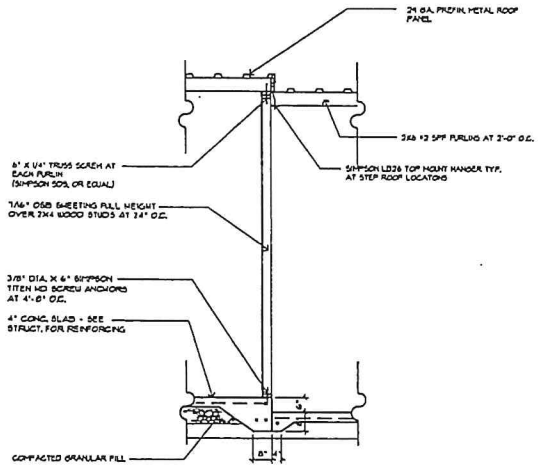
PROPOSED NEW BUILDING FOR  
Unit 4 You Bldg #4  
W2223 GENTRY DRIVE  
KAUKAUNA  
WISCONSIN

DRAWN BY:	R.F.
CHKD BY:	R.F.
JOB NUMBER:	2022
DATE:	3/29/21

A3.1

RELEASE 11/1/21





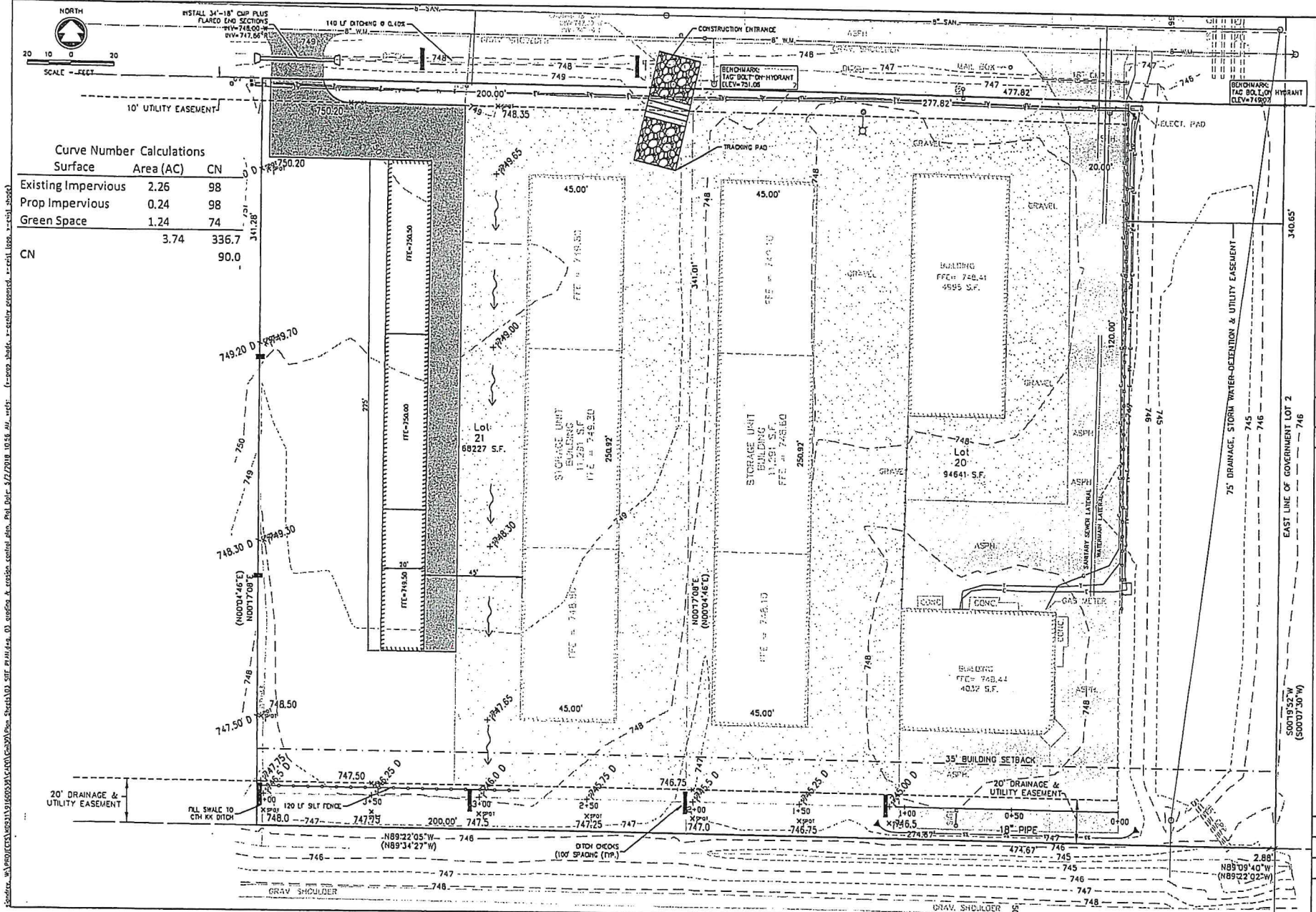
**A SECTION**  
A4.2 1/2" = 1'-0"

PROJECT: PROPOSED NEW BUILDING FOR Unit 4 YOU BLDG #4 W2223 GENTRY DRIVE KAUKAUNA, WISCONSIN	FISHER & ASSOCIATES, LLC ARCHITECTS / ENGINEERS 1000 KOSCIUSKO LINE ROAD, SUITE 100 WAUKESHA, WISCONSIN 53186 Phone: 262.781.1111 Fax: 262.781.1112 www.fishersandassociates.com	WISCONSIN	SEE NOTES AND SPECIFICATIONS FOR MATERIALS AND FINISHES. ALL DIMENSIONS ARE IN FEET AND INCHES UNLESS OTHERWISE NOTED.
			REVISIONS:
DRAWN BY: R.F.	CHECKED BY: R.F.	JOB NUMBER: 2022	DATE: 3/28/21

RELEASE #1021

A4.2





Curve Number Calculations

Surface	Area (AC)	CN
Existing Impervious	2.26	98
Prop Impervious	0.24	98
Green Space	1.24	74
	3.74	336.7
CN		90.0

**McMAHON**  
 ENGINEERING & ARCHITECTURE  
 1445 MAHON DRIVE, KETCHIKAN, ALASKA  
 99901-3100, PHONE: 907.235.1234, FAX: 907.235.1235, WWW.MCMACON.COM

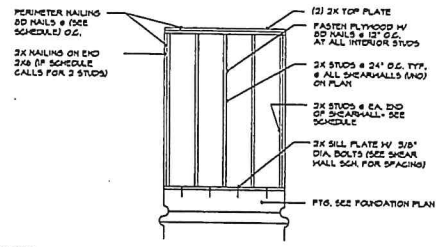
**KETELS MINI STORAGE ADDITION  
 TOWN OF BUCHANAN  
 GRADING & EROSION CONTROL PLAN**

DATE	DRAWN
MAY 2018	SJ
SHEET NO.	SJ
	03

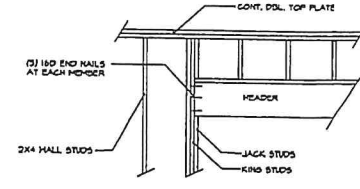
SHEAR WALL SCHEDULE						
MARK	LOCATION	SHEATHING	ATTACHMENT	HOLODOOR	END STUDS	SILL BOLT
SW-1	ALL INTERIOR WALLS	3/8" 7/8" APART RATED SHEATHING	20 NAILS AT 12" O.C. AT GRADE & 12" O.C. IN FIELD		2X4	SIMPSON TIE HD ANCHOR 2" DIA. BOLTS AT 4'-0" O.C. MAX

HEADER SCHEDULE			
MARK	HEADER	JACK STUDS	KING STUDS
H-1	(2) 2X8	(1) 2X4	(2) 2X4

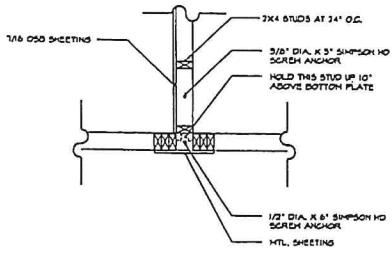
HEADERS ARE 5/8" #3 OR BETTER  
 STUDS AT H1 ARE SPT STUD GRADE OR BETTER  
 LOAD BEARING STUDS TO BE SPT SELECT STRUCTURAL OR #2 SELECT STRUCTURAL  
 ALL KING STUDS TO EXTEND TO TOP PLATE



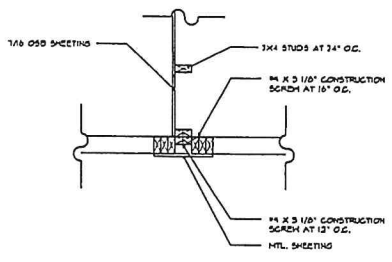
1 TYPICAL SHEAR WALL  
 NOT TO SCALE



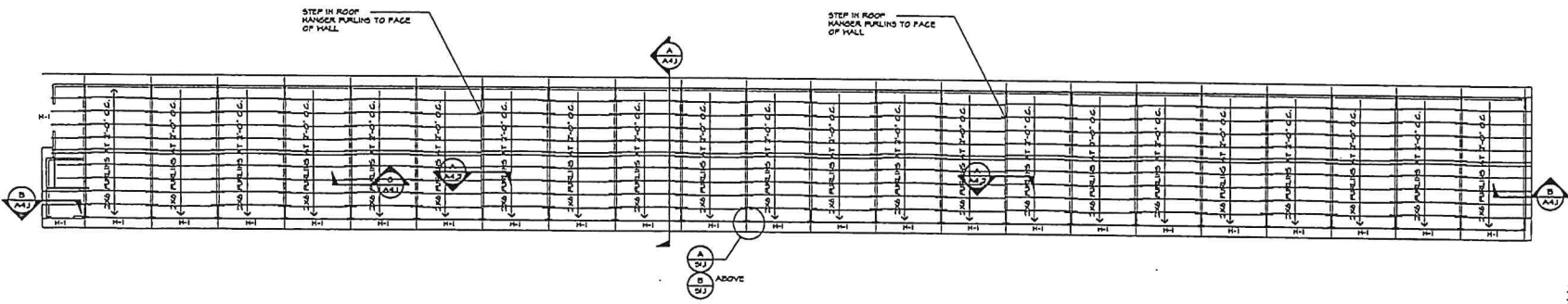
2 TYPICAL HEADER  
 NOT TO SCALE



A END OF INTERIOR WALL DOOR JAMB DETAIL  
 1" x 1'-0"



B END OF INTERIOR WALL DOOR JAMB DETAIL (ABOVE FLOOR)  
 1" x 1'-0"



ROOF FRAMING PLAN NORTH  
 1/8" = 1'-0"

NO.	DESCRIPTION	DATE

REVISIONS

FRISHER & ASSOCIATES, LLC  
 Architects / Planners  
 1000 ALPINE DRIVE, SUITE 100  
 WAUKESHA, WI 53186  
 PHONE: 262.781.1111  
 WWW.FRISHERANDASSOCIATES.COM

WISCONSIN

PROJECT:  
 PROPOSED NEW BUILDING FOR  
 Unit 4 You BLDG #4  
 W2223 COUNTRY DRIVE  
 KAUKAUNA, WI

DRAWN BY:  
 R.F.  
 CHK'D BY:  
 R.F.  
 JOB NUMBER:  
 2022  
 DATE:  
 3/29/21

RELEASE 4/8/21

S11

d:\johnson\_w\PROJECTS\K0931\091600538\CADD\Plan\_Sheets\03\_SITE PLAN.dwg, 03 grading & erosion control plan, Plot Date: 5/4/2021 9:17 AM, xrefs: (x-prop shade, x-gentry proposed, x-exist topo, x-exist shade)



Curve Number Calculations		
Surface	Area (AC)	CN
Existing Impervious	2.26	98
Prop Impervious	0.24	98
Green Space	1.24	74
	3.74	336.7
<b>CN</b>		<b>90.0</b>

**McMAHON**  
ENGINEERING ARCHITECTURE

McMAHON ASSOCIATES, INC.  
1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

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NO.	DATE	REVISION
1	5/4/21	ADD BUILDING SETBACKS

**KETELS MINI STORAGE ADDITION**  
**TOWN OF BUCHANAN**  
**GRADING & EROSION CONTROL PLAN**

DESIGNED SMJ	DRAWN SMJ
PROJECT NO. K0931-9-16-00538	
DATE MAY 2018	
SHEET NO. <b>03</b>	



TOWN BOARD MEETING:

May 18, 2021

AGENDA ITEM #: 10a

ACTION TYPE:

Routine Report

(For Discussion Only)

"In the Spirit of Town Government"



## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Staff  
Date: May 18, 2021  
RE: Routine Report on Town Law Enforcement Activities

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RECOMMENDED ACTION: This item is for discussion only.

SUMMARY: Representatives from the Outagamie County Sheriff's Department will present the Town's law enforcement report.

POLICY/PLAN REFERENCE(S):

- Agreement for Enhanced County Law Enforcement Services in the Town of Buchanan and Village of Combined Locks, adopted December 2017.

FISCAL IMPACT: NONE

CRS

###

ATTACHMENTS:

Buchanan Deputies CAD Calls-April



# OUTAGAMIE COUNTY SHERIFFS OFFICE

## Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Misdiagnosed	45	6.99
Abandoned Vehicle	1	0.16
Abdominal A-Adam Response	1	0.16
Vehicle Accident	14	2.17
Accident in a Parking Lot	4	0.62
Law Alarms - Burglary Panic	5	0.78
Animal Bite	2	0.31
Animal Call	4	0.62
Assist Citizen or Agency	12	1.86
Back Problem A-Adam Response	1	0.16
Breathing Problem D-David	2	0.31
Business Check	24	3.73
Chest Complaint D-David	3	0.47
Civil Matter Assist	3	0.47
Civil Process	1	0.16
Crime Prevention	162	25.16
Damage to Property	1	0.16
Disturbance	4	0.62
Drug Complaint	1	0.16
Falls A-Adam Response	1	0.16
Falls D-David Response	1	0.16
Fire Alarm Commercial	1	0.16
Garbage or Rubbish Fire	1	0.16
Structure Fire Smoke or Flame	1	0.16
Fire Oversized/Commercial Veh	1	0.16
Fraud Complaint	1	0.16
Natural Gas or Propane Leak	1	0.16
Harassment	1	0.16
Hazard in Roadway	5	0.78
Vehicle Lockout	1	0.16
Lost or Found Valuables	2	0.31
Medical Assistance No Injury	1	0.16
Motorist Assist	10	1.55
Unlocked or Standing Open Door	3	0.47
Ordinance Violation	2	0.31
Reckless Driving Complaint	9	1.40
Medical Pre-Alert	1	0.16
Retail Theft	2	0.31
Scam	1	0.16
Sick D-David	1	0.16
Stroke C-Charles	1	0.16
Suspicious Incident	6	0.93

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<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Suspicious Vehicle	11	1.71
Theft Complaint	3	0.47
Traffic Enforcement	148	22.98
Traffic Stop	128	19.88
Transport Accident B-Boy	1	0.16
Traumatic Injuries D-David	1	0.16
Unconscious D-David	1	0.16
Welfare Check	7	1.09

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Total reported: 644

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**Report Includes:**

All dates between `00:00:01 04/01/21` and `23:59:59 04/30/21`, All nature of incidents, All cities matching `BUT`, All types, All priorities, All agencies matching `OU`

TOWN BOARD MEETING:

May 18, 2021

AGENDA ITEM #: 10b

ACTION TYPE:

Routine Report

(For Discussion Only)

"In the Spirit of Town Government"



## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Ray Mohr, Fire & Rescue Chief  
Date: May 18, 2021  
RE: Report on Fire, EMS & Emergency Management Activities

---

RECOMMENDED ACTION: This item is for discussion only.

SUMMARY: Any questions should be directed to Chief Mohr.

- i. Monthly Report

###

ATTACHMENTS:

1. Fire-EMS Monthly Report-April



TOWN MEETING:

May 18, 2021

AGENDA ITEM #: 10c

ACTION TYPE:

Routine Report

(For Discussion & Possible Action)

"In the Spirit of Town Government"



## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Maggie Mahoney, Town Administrator  
Date: May 18, 2021  
RE: Engineer's Report

---

RECOMMENDED ACTION: This item is for discussion and possible action.

SUMMARY: Town Engineer representative, Thad Majkowski (Cedar Corp) will report on the following:

- I. 2021 Roadway Projects Updates
  - a. 2021 Road Construction update on progress – For Discussion only
  - b. Award A21 contract bid - attached you will find the bid analysis – For Approval/Denial.
  - c. Public Information meeting with residents on A21 project roads on May 27, 2021 – For Discussion Only.
- II. Creekview Lane Updates:
  - a. Project funding clarification, see attached memo – For Discussion only.
  - b. Lighting estimates from WE Energies – For Approval/Denial.

WE Energies has provided preliminary street lighting estimates for the section of road on Creekview Lane from Pinecrest to Eisenhower Drive. The \$17,000 estimate includes installation of 4 new poles and LED street lighting (see attached sketch) and replacing existing light on NW corner of Eisenhower Drive with LED light. Staff recommends approval of this estimate as presented.

"Motion to approve WE Energies estimate to install poles and lighting as presented for an estimated cost of \$17,000."
  - c. Pre-construction meeting on May 21 – For Discussion Only.
- III. Yard Waste Site Update: Project will be designed/constructed with the Storm Water Facility, this is an update on process and coordination between both projects – For Discussion Only.
  - a. Update on CTH N Stormwater Pond project – For Discussion and Possible Action.

POLICY/PLAN REFERENCE(S):

1. 2021 Agreement for Professional Services Cedar Corp. & Town of Buchanan
2. 2021 Town of Buchanan Fiscal Year Budget & Capital Improvement Plan

MEM

###

Attachments:

1. M-TB Creekview Railroad project funding clarification 5.18.21

2. Bid Analysis – Buchanan A21
3. BUCHANAN\_LTG\_PRELIMINARY SKETCH

TOWN MEETING:

May 18, 2021

AGENDA ITEM #: 10.c.ii.a

ACTION TYPE:

Legislative

(For Discussion Only)



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Maggie Mahoney, Administrator  
Date: May 18, 2021  
RE: Creekview and Railroad project funding clarification

---

SUMMARY: At the April 27, 2021 Town Board meeting, the Board asked if the sidewalks for Creekview and Railroad project are a shared cost between the Village of Kimberly and Town of Buchanan. This memo serves as a reminder of the overall project funding and an explanation of how the sidewalk costs are being allocated. See attached agreement for specific information and maps.

Costs for each section are based on frontage and jurisdiction. Costs for shared roadway are split evenly between the Town and Village. Costs for roadway and facilities within the respective jurisdictions are paid by that entity (not a shared cost). The estimate for the total Town and Village costs is very close to being 50/50, but they are not based on a 50% costshare. Per the agreement, grant funds are split evenly at 50/50.

The sidewalk costs are broken out between North/South/East/West sides by Town or Village. There is one shared intersection at Albert Way where the sidewalk cost is shared (500 sq ft, estimate \$3,500). In sum, the sidewalks are being paid for by the entity in which they are located, either the Town or the Village—they are not an across the board shared cost.

The estimated \$25,000 for sidewalks in the Buchanan only section from Eisenhower Drive to Pinecrest Blvd are a 100% Town cost and was approved by the Town Board on January 19, 2021.

POLICY/PLAN REFERENCE(S): 2021 Town of Buchanan Fiscal Year Budget & Capital Improvement Plan

FISCAL IMPACT:

Is there a fiscal impact? NA  
Is it currently budgeted or planned? NA  
Amount: NA

RECOMMENDED ACTION: NA

MEM

###

Attachments:

1. Creekview Railroad Final Signed Agreement-Kimberly



# Village of Kimberly

## Intergovernmental Agreement

**PROJECT TITLE:** Creekview Lane Reconstruction  
**DATE:** May 18, 2020  
**STREET:** Creekview Lane/Railroad Street  
**LIMITS:** Eisenhower Drive – Van Roy Road  
**MUNICIPALITY:** Town of Buchanan

The signatory **Town of Buchanan**, hereinafter called the “Town”, through its undersigned duly authorized officers or officials, hereby enters into an agreement with the **Village of Kimberly**, hereinafter called the “Village,” to reconstruct Creekview Lane/Railroad Street with concrete paving, bike lanes, curb and gutter, parking lane and sidewalk.

### PROPOSED IMPROVEMENT

The Agreement is for the pavement reconstruction, storm sewer and sidewalk construction of Creekview Lane/Railroad Street from Eisenhower Drive to Van Roy Road in 2021. Services to be provided are subsurface investigations, agency coordination, utility coordination, meetings, surveys, road plans, specifications and estimates. The existing roadway is in need of reconstruction. A two-lane section is planned, with concrete paving, bike lanes, curb and gutter, parking lane and sidewalk per the MLS application overview, Exhibit A.

### COST ESTIMATE AND PARTICIPATION

The preliminary cost estimate and participation levels are included as Exhibit B. The cost estimate includes both design and construction costs. The project is divided into three basic sections. Should any section of the project be eliminated, the corresponding cost estimate and participation levels will be amended accordingly. The WisDOT MLS grant fund appropriation is based on project participation. Should any section of the project be eliminated, the corresponding grant award application will be amended accordingly.

### TERMS AND CONDITIONS

1. The Village will be the lead agency for this project.
2. The Village’s obligation to perform under this contract shall be subject to Village Board appropriation of funds sufficient to fund the Village’s obligation herein.
3. The Village will provide all plans and specifications for the improvements to the Town for feedback and record keeping.

4. The project cost in the agreement is an estimated amount. The Town shall pay the Village upon completion of the project based on actual costs and grant allocation. Such costs may be greater than or less than the estimated amount however, the Town acknowledges that costs between the time this agreement is executed and the actual time of construction may vary.
5. The Town will be billed at the completion of the project for the construction and engineering. Anticipated billing in November of 2021.
6. Should the Town should withdraw from the project, it will pay the Village any cost that has and will be incurred by the Village on behalf of the project.
7. All driveway aprons shall be replaced with concrete.
8. Operations and maintenance responsibilities of facilities built with this project will continue to be based on jurisdictional boundaries.
9. The project has been awarded the Wisconsin Department of Transportation Multimodal Supplement Grant of \$1,000,000.00 according to the State Municipal Agreement (SMA), Exhibit C.
10. In the event the Wisconsin DOT Grant of \$1,000,000.00 is not made in full or not made in part, as a result of the pending litigation referenced in Section 16 of the SMA (Exhibit C), or due to any other reason, the unfunded Grant portion shall be paid proportionately by the Village and Town in the amount of 50% by the Village and 50% by the Town.
11. Any costs, expense or payment associated with the project payable to the State of Wisconsin, and any other expenditures deemed “non-participating costs” shall be paid by the party responsible for the cost, if parties are jointly responsible then 50% Town 50% Village, except to the extent this Agreement specifically allocates responsibility for costs in a different proportion.
12. Both the Town and Village are jointly responsible for all obligations and costs of the “Municipality” set forth in the SMA (Exhibit C), whether due in the form of direct payment or setoff from the Grant, even though the Municipality defined in the SMA (Exhibit C) is the Village of Kimberly.

**Signatures on following page**

Village of Kimberly

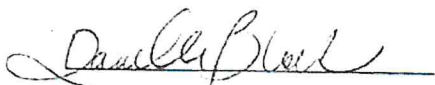


Charles A. Kuen, Village President

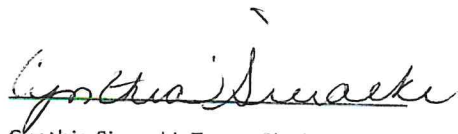
Town of Buchanan



Mark McAndrews, Town Chairperson




Danielle Block, Village Clerk



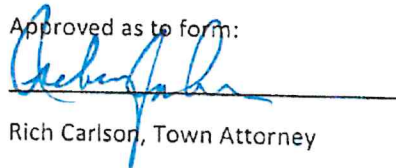
Cynthia Sieracki, Town Clerk

Approved as to form:



Charles D. Koehler, Village Attorney

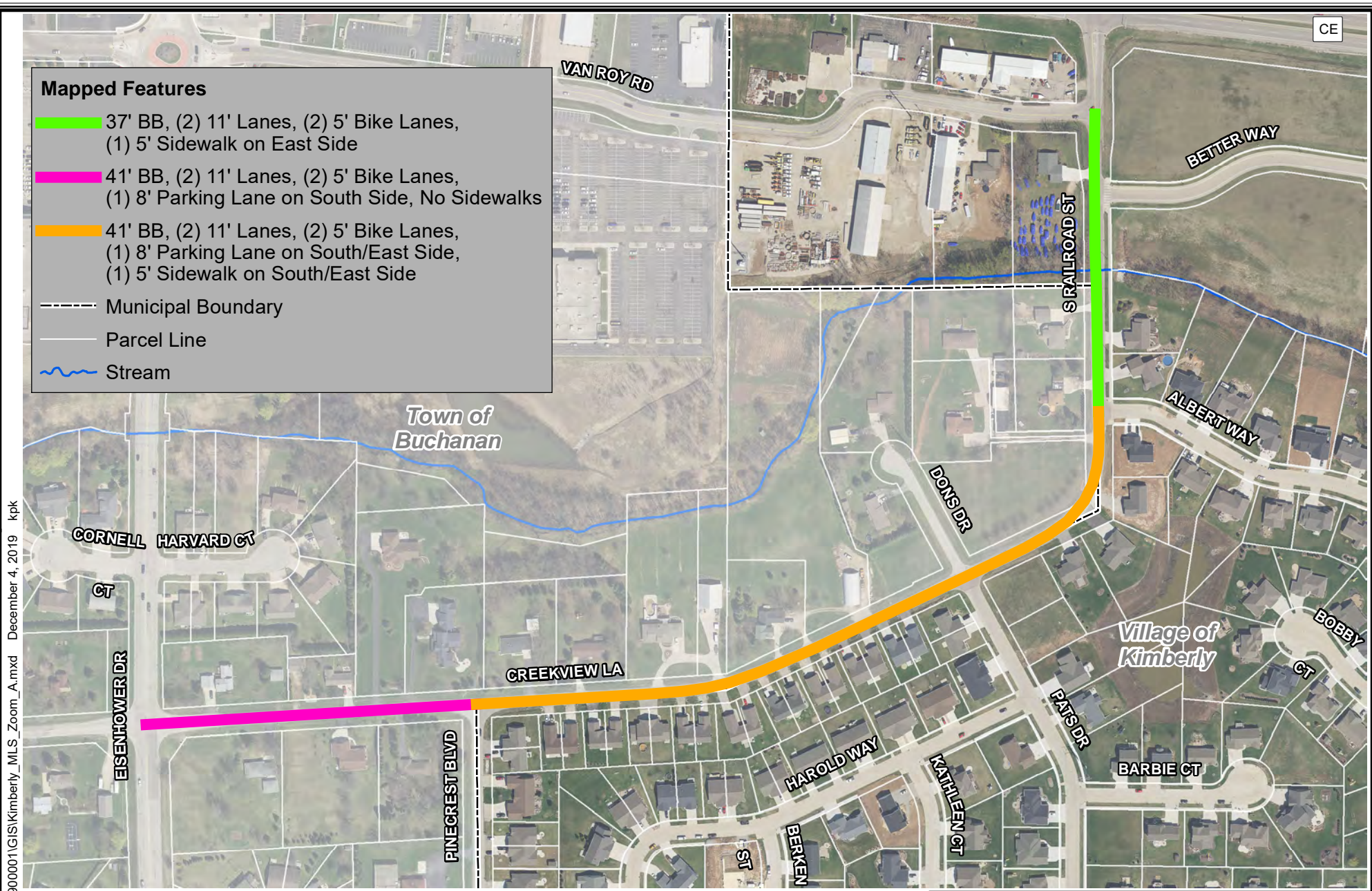
Approved as to form:



Rich Carlson, Town Attorney

**Mapped Features**

-  37' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 5' Sidewalk on East Side
-  41' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 8' Parking Lane on South Side, No Sidewalks
-  41' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 8' Parking Lane on South/East Side, (1) 5' Sidewalk on South/East Side
-  Municipal Boundary
-  Parcel Line
-  Stream



w:\PROJECTS\IM0032191900001\GIS\Kimberly\_MLS\_Zoom\_A.mxd December 4, 2019 kpk

Source: Outagamie County, 2018-19.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



**FIGURE 2**  
**CREEKVIEW LANE AND**  
**RAILROAD STREET IMPROVEMENTS**  
 MLS GRANT APPLICATION  
 VILLAGE OF KIMBERLY  
 OUTAGAMIE COUNTY, WISCONSIN

**EXHIBIT B**

**Creekview Ln / Railroad St Improvements  
0.6 miles  
6" Concrete Pavement**

Municipality	Section 1			Section 2			Section 3			Total	Proportion	MLS Grant Funding	Total Project Cost
	Frontage	Percentage	Cost	Frontage	Percentage	Cost	Frontage	Percentage	Cost				
Kimberly	945 LF	79%	\$ 180,037.50	1,800 LF	50%	\$ 779,968.75	0 LF	0%	\$ -	\$ 960,006.25	50%	\$ 499,791.75	\$ 460,214.50
Buchanan	255 LF	21%	\$ 51,962.50	1,800 LF	50%	\$ 519,468.75	1,500 LF	100%	\$ 389,375.00	\$ 960,806.25	50%	\$ 500,208.25	\$ 460,598.00
			\$ 232,000.00			\$ 1,299,437.50			\$ 389,375.00	\$ 1,920,812.50		\$ 1,000,000.00	\$ 920,812.50

Black = Shared Cost  
 Green = Town of Buchanan side  
 Red = Village of Kimberly side

### Section 1 = Green on MLS Application

Creekview Ln / Railroad St (Albert Way to VanRoy Rd) 600 LF  
 37' BB on 66' R/W - (2) 11' driving, (2) 5' bike, (1) 5' sidewalk  
 6" Concrete Pavement

Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	L.S.	\$ -	\$ -
2	Unclassified Excavation	2,000	C.Y.	\$ 8.00	\$ 16,000.00
3	Geogrid	2,800	S.Y.	\$ 2.50	\$ 7,000.00
4	6" basecourse	2,800	S.Y.	\$ 4.00	\$ 11,200.00
5	6" integral concrete pavement	2,500	S.Y.	\$ 36.00	\$ 90,000.00
6	6 inch Concrete Sidewalk/apron (East Side)	600	S. F.	\$ 8.00	\$ 4,800.00
7	6 inch Concrete Sidewalk/apron (West Side)	500	S. F.	\$ 8.00	\$ 4,000.00
8	4 inch Concrete Sidewalk (East Side)	500	S. F.	\$ 7.00	\$ 3,500.00
10	Turf Restoration	2,500	S.Y.	\$ 10.00	\$ 25,000.00
11	Pavement Markings	1	L.S.	\$ 2,500.00	\$ 2,500.00
12	Guardrail	150	L.F.	\$ 100.00	\$ 15,000.00
13	Inlet	3	Each	\$ 2,200.00	\$ 6,600.00
	Sub-Total				\$ 185,600.00
	25% Engineering and Contingency				\$ 46,400.00
	Total				\$ 232,000.00

### Section 2 = Orange on MLS Application

Creekview Ln / Railroad St (Pinecrest Blvd to Albert Way) 1,800 LF  
 41' BB on 66' R/W - (2) 11' driving, (2) 5' bike (1) 8' parking, (1) 5' sidewalk  
 6" Concrete Pavement

Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization / Bonding	1	L.S.	\$ 20,000.00	\$ 20,000.00
2	Unclassified Excavation	9,000	C.Y.	\$ 8.00	\$ 72,000.00
3	Geogrid	9,000	S.Y.	\$ 2.50	\$ 22,500.00
4	6" basecourse	9,000	S.Y.	\$ 4.00	\$ 36,000.00
5	6" integral concrete pavement	8,200	S.Y.	\$ 36.00	\$ 295,200.00
6	6 inch Concrete Sidewalk/apron	14,000	S. F.	\$ 8.00	\$ 112,000.00
6	6 inch Concrete Sidewalk/apronNorth/West Side	2,200	S. F.	\$ 8.00	\$ 17,600.00
7	4 inch Concrete Sidewalk (South/East Side)	9,000	S. F.	\$ 7.00	\$ 63,000.00
9	Turf Restoration	7,500	S.Y.	\$ 10.00	\$ 75,000.00
10	Pavement Markings	1	L.S.	\$ 7,500.00	\$ 7,500.00
11	18" Storm Sewer	1,150	L.F.	\$ 95.00	\$ 109,250.00
12	12" Storm Sewer	1,200	L.F.	\$ 75.00	\$ 90,000.00
13	4" Storm Lateral (Kimberly Lots)	34	Each	\$ 1,500.00	\$ 51,000.00
14	Storm Manhole	7	Each	\$ 3,500.00	\$ 24,500.00
15	Inlet	20	Each	\$ 2,200.00	\$ 44,000.00
	Sub-Total				\$ 1,039,550.00
	25% Engineering and Contingency				\$ 259,887.50
	Total				\$ 1,299,437.50

### Section 3 = Pink on MLS Application

Creekview (Eisenhower to Pinecrest) 750 LF  
 41' BB on 66' R/W - (2) 11' driving, (2) 5' bike (1) 8' parking  
 6" Concrete Pavement

Item	Description	Quantity	Unit	Unit Price	Total
1	Mobilization	1	L.S.	\$ -	\$ -
2	Unclassified Excavation	3,600	C.Y.	\$ 8.00	\$ 28,800.00
3	Geogrid	3,600	S.Y.	\$ 2.50	\$ 9,000.00
4	6" basecourse	3,600	S.Y.	\$ 4.00	\$ 14,400.00
5	6" integral concrete pavement	3,350	S.Y.	\$ 36.00	\$ 120,600.00
6	6 inch Concrete Apron	2,800	S. F.	\$ 8.00	\$ 22,400.00
8	Turf Restoration	3,200	S.Y.	\$ 10.00	\$ 32,000.00
9	Pavement Markings	1	L.S.	\$ 3,000.00	\$ 3,000.00
10	15" Storm Sewer	700	L.F.	\$ 85.00	\$ 59,500.00
11	12" Storm Sewer	80	L.F.	\$ 75.00	\$ 6,000.00
12	Storm Manhole	2	Each	\$ 3,500.00	\$ 7,000.00
13	Inlet	4	Each	\$ 2,200.00	\$ 8,800.00
	Sub-Total				\$ 311,500.00
	25% Engineering and Contingency				\$ 77,875.00
	Total				\$ 389,375.00

# EXHIBIT C



## STATE/MUNICIPAL AGREEMENT FOR A LOCAL- LET MULTIMODAL LOCAL SUPPLEMENT PROJECT

**Program Name: Multimodal Local  
Supplement (MLS)**

**MLS Group: City and Village**

**State Appropriation #: 207**

Date: April 30, 2020

I.D.: 1009-49-13/1009-51-13

Road Name: Creekview Lane/Railroad Street

Limits: Eisenhower Drive to Van Roy Road

County: Outagamie

Roadway Length: 0.6 mile

Project Sponsor: Village of Kimberly

Application Number: 1178

The signatory, Village of Kimberly, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Sections 20.395(2)(fc), 86.25(1), (2), and (3) and Section 66.0301 of the Statutes.

### NEEDS AND ESTIMATE SUMMARY:

All components of the project must be defined in the environmental document. The Municipality agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document. The Municipality agrees to contract with an infrastructure consulting firm for construction engineering oversight.

#### **Existing Facility - Describe and give reason for request:**

The route serves as a main connection for commercial, professional and academic activities on either side of the CTH CE corridor. The rural roadway is currently in disrepair and has exceeded its useful life. The existing typical section does not meet current village or town design standards and serves as an impediment to the safe travel of motorists and pedestrians. The roadway condition of the existing corridor has a PASER rating of 4. The existing typical section is rural with 2, 10-foot driving lanes, 2, 1-foot paved shoulder and 2 gravel shoulders that have not been properly maintained resulting in washout.

#### **Proposed Improvement - Nature of work:**

The current design scope includes the full reconstruction and urbanization of Creekview Lane/Railroad Street from Eisenhower Drive to Van Roy Road. The new pavement will be 6-inch concrete over 6-inch base. The proposed typical section includes:

- From Eisenhower Drive to Pinecrest Boulevard: 41' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 8' Parking Lane on South Side, No Sidewalks
- From Pinecrest Boulevard to Albert Way: 41' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 8' Parking Lane on South/East Side, (1) 5' Sidewalk on South/East Side
- From Albert Way to Van Roy Road: 37' BB, (2) 11' Lanes, (2) 5' Bike Lanes, (1) 5' Sidewalk on East Side

Describe non-participating work included in the project and other work necessary to completely finish the project that will be undertaken independently by the Municipality. Please note that non-participating components of a project/contract are considered part of the overall project: N/A

The Municipality agrees to the following 2020-2021 Multimodal Local Supplement project funding conditions:

Under the MLS program, project construction costs may be funded with up to 90% state funding to a maximum of \$1,000,000 for all state-funded project phases when the municipality agrees to provide the remaining minimum

10% and all funds more than the \$1,000,000 state funding maximum, in accordance with the Multimodal Local Supplement (MLS) program guidelines. Non-participating costs are 100% the responsibility of the municipality. Any work performed by the Municipality prior to state authorization is not eligible for state funding. The Municipality will be notified by the State that the project is authorized and available for charging. For this project, the project will be funded at 51.2% resulting in \$1,000,000 of funding for eligible items.

This project is currently scheduled as a locally let project. **In accordance with the State's sunset policy for Multimodal Local Supplement projects, the subject 2020-2021 Multimodal Local Supplement improvement must be constructed and in final acceptance within six years from the date of MLS project award.**

The dollar amounts shown in the Summary Funding Table below are state maximum amounts unless explicitly identified otherwise. These amounts are calculated based on estimated eligible costs submitted in the project sponsor's MLS application. The final Municipal share is dependent on the final State participation, and actual costs will be used in the final division of cost for reimbursement.

Project Cost Summary	Estimated Costs	MLS/State Funds	Municipal Funds
Engineering:	\$389,887	\$200,000	\$189,887
Right of Way Acquisition:	0	0	0
Construction:	\$1,559,550	\$800,000	\$759,550
Total Eligible Costs:	\$1,949,437	\$1,000,000	\$949,437
Total Ineligible Costs:	0	0	0
<b>Total Improvement Costs:</b>	<b>\$1,949,437</b>	<b>\$1,000,000</b>	<b>\$949,437</b>

\$1,000,000 is the maximum MLS award for this project and reimbursements may not exceed 90% of project costs.

This request is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of either the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of: Village of Kimberly (please sign in blue ink.)

Name *Danielle Black*

Title *Administrator*

*5/28/2020*  
Date

Signed for and in behalf of the State:

Name *Merrill Wechler-Hickson* Title *Program and Policy Supervisor*

Date *5/28/2020*

**GENERAL TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the MLS program guidance, applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.

10% and all funds more than the \$1,000,000 state funding maximum, in accordance with the Multimodal Local Supplement (MLS) program guidelines. Non-participating costs are 100% the responsibility of the municipality. Any work performed by the Municipality prior to state authorization is not eligible for state funding. The Municipality will be notified by the State that the project is authorized and available for charging. For this project, the project will be funded at 51.2% resulting in \$1,000,000 of funding for eligible items.

This project is currently scheduled as a locally let project. **In accordance with the State’s sunset policy for Multimodal Local Supplement projects, the subject 2020-2021 Multimodal Local Supplement improvement must be constructed and in final acceptance within six years from the date of MLS project award.**

The dollar amounts shown in the Summary Funding Table below are state maximum amounts unless explicitly identified otherwise. These amounts are calculated based on estimated eligible costs submitted in the project sponsor’s MLS application. The final Municipal share is dependent on the final State participation, and actual costs will be used in the final division of cost for reimbursement.

<b>Project Cost Summary</b>	<b>Estimated Costs</b>	<b>MLS/State Funds</b>	<b>Municipal Funds</b>
Engineering:	\$389,887	\$200,000	\$189,887
Right of Way Acquisition:	0	0	0
Construction:	\$1,559,550	\$800,000	\$759,550
Total Eligible Costs:	\$1,949,437	\$1,000,000	\$949,437
Total Ineligible Costs:	0	0	0
<b>Total Improvement Costs:</b>	<b>\$1,949,437</b>	<b>\$1,000,000</b>	<b>\$949,437</b>

\$1,000,000 is the maximum MLS award for this project and reimbursements may not exceed 90% of project costs.

This request is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of either the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of: Village of Kimberly (please sign in blue ink.)		
Name	Title	Date
Signed for and in behalf of the State:		
Name	Title	Date

**GENERAL TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the MLS program guidance, applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.

2. The design and construction of the improvement shall be in accordance with nationally recognized association standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is granted.
3. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
4. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in General requirements for administering federal and state aid set forth in ch. Trans 206 and Wis. Stat 86.25(2). Municipal staff resource time is not eligible for payment under this grant.
5. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements that include, but are not limited to, the following:
  - a) The improvement must be advertised for bid for a minimum of fifteen (15) consecutive days, and contracts awarded to the lowest responsible bid.
  - b) Other competitive bidding requirements set forth in Wis. Stat. 16.855, 66.0901, 985.01(1m) and 985.07.
6. State financing will be limited to up to 90% participation in eligible items or to the limit approved for the improvement - whichever is less.
7. Payments to the Municipality/County can be made to the Municipality/County prior to completion of the project for partial project reimbursement. MLS reimbursement request forms will be provided to the Municipality/County with the signed SMA and the authorization to incur costs form. Project reimbursement documents may also be submitted to WisDOT at time of project completion for one-time reimbursement. Total project reimbursement amounts cannot exceed initial program award amounts. Project reimbursements will be issued to the primary sponsor. Required documentation that must be submitted to WisDOT by the primary sponsor prior to project reimbursement includes the following:
  - a) A copy of the advertisement to bid – ideally an Affidavit of Publication – identifying the text of the ad, the name of the publication in which it was placed, and the dates it was advertised.
  - b) Lowest responsible bid award and rejection notices or dated board minutes, including action taken.
  - c) An Exception to Standards, if applicable to the project.
  - d) Documentation to confirm contractor(s) payment.
8. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality, including General Transportation Aids under Wis. Stat. 86.30.
9. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
10. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.
11. Federal Single Audits of Local Government Units:
  - a) The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-133).
  - b) This audit shall be performed in accordance with Federal Circular A-133 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).

- c) The Municipality/County will keep records of costs of construction, payroll documents, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the Department within twelve (12) years of project closing.
12. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.
  13. In accordance with the State's sunset policy for MLS projects, the subject improvement must be constructed and submitted for reimbursement within 6 years of award.
  14. Design and construction work prior to state authorization is ineligible for state funding.
  15. If real estate costs total under \$100,000, these costs must be entirely locally funded. If real estate costs exceed \$100,000, all real estate costs are eligible for MLS funding but do not increase the original MLS project award.
  16. The appropriation from which this grant is to be paid is the result of a gubernatorial veto of 2019 Wisconsin Act 9 that is currently the subject of litigation pending before the Wisconsin Supreme Court (Wisconsin Institute for Law and Liberty v. Gov. Evers). The outcome of that litigation could adversely affect the availability or amount of funds that are otherwise payable under this contract, or the ability of the Department of Transportation to perform this contract.
  17. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project.
  18. The State shall not be liable to the Municipality for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
  19. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality and the Municipality's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Municipality or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the employees of the Municipality and its sureties; or any other law, ordinance, order or decree relating to the Municipality's operations.

**[End of Document]**

STANDARD FORM OF  
BID ANALYSIS

WHEREAS the Town of Buchanan (hereinafter referred to as the OWNER) has received bids on the 12<sup>th</sup> day of May 2021 for the 2021 Roadway Construction, Contract A-21, (hereinafter referred to as the Project); and

WHEREAS Cedar Corporation (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

1. Bids were received from 5 bidders. Bids ranged from a low of \$1,063,893.50 to a high of \$1,206,000.00. A summary of the bid tabulation is attached.
2. Based upon ENGINEER's analysis of the bids received on the above PROJECT the responsive low bidder is:

Triple P. Inc. dba Peters Concrete Co.  
1516 Atkinson Drive  
Green Bay, WI 54305

Base Bid Amount: \$1,063,893.50

Alternate No. 1 – Additional 1 Year Landscape Restoration Warranty Total: \$2,500.00

Alternate No. 2 – Brookhaven Drive Mountable Curb and Gutter Total: \$3,600.00

3. It is understood that by this analysis, that the ENGINEER does not guarantee the Contractor's performance which is covered by the Contractor's bond, but it is a statement by the ENGINEER that the ENGINEER has no information which would lead the ENGINEER to believe that the Contractor does not have the necessary equipment and personnel to complete the PROJECT in compliance with the drawings and specifications within reasonable tolerances generally accepted in the trade.
4. It is further understood that this analysis is not a representation that the ENGINEER has reviewed the proposal for possible legal irregularities which should be a function of the OWNER'S legal counsel, and at the option of the OWNER.
5. It is further understood that in the event that OWNER feels that the Contract should be awarded on some basis other than price, the OWNER should defer further action on this PROJECT until a thorough legal review can be made by OWNER'S legal counsel.

Cedar Corporation

Submitted by: Thad M. Majkowski, P.E.

Date: May 13, 2021



**BID TABULATION**

2021 ROADWAY CONSTRUCTION,  
 CONTRACT A-21  
 TOWN OF BUCHANAN  
 OUTAGAMIE COUNTY, WI

BID DATE - May 12, 2021

PROJECT NAME: 2021 Roadway Construction				Triple P. Inc. dba Peters Concrete Co. 1516 Atkinson Drive Green Bay, WI 54305		Northeast Asphalt, Inc. W6360 Design Drive Greenville, WI 54921		Dorner, Inc. E506 Luxemburg Road P.O. Box 129 Luxemburg, WI 54217		MCC, Inc. 2600 N. Roemer Road P.O. Box 1137 Appleton, WI 54912-1137	
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD &amp; STORM WATER EASEMENT</b>											
A-1	MOBILIZATION	L.S.	1	\$22,000.00	\$22,000.00	\$76,400.00	\$76,400.00	\$18,500.00	\$18,500.00	\$18,752.56	\$18,752.56
A-2	SAWCUT	L.F.	1,700	\$2.00	\$3,400.00	\$1.95	\$3,315.00	\$2.10	\$3,570.00	\$0.97	\$1,649.00
A-3	REMOVE DRIVEWAY	S.Y.	2,500	\$1.95	\$4,875.00	\$0.77	\$1,925.00	\$3.00	\$7,500.00	\$7.25	\$18,125.00
A-4	REMOVE RETAINING WALL (STORM WATER EASEMENT)	L.S.	1	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,496.89	\$2,496.89
A-5	REMOVE PAVEMENT	S.Y.	500	\$6.00	\$3,000.00	\$0.91	\$455.00	\$5.00	\$2,500.00	\$4.62	\$2,310.00
A-6	PULVERIZE EXISTING PAVEMENT (EST. 4,000 SY)	L.S.	1	\$3,000.00	\$3,000.00	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$9,083.49	\$9,083.49
A-7	REMOVE PIPE	L.F.	1,710	\$5.50	\$9,405.00	\$3.50	\$5,985.00	\$8.00	\$13,680.00	\$2.97	\$5,078.70
A-8	EDGE MILL (8' WIDE)	S.Y.	1,600	\$3.50	\$5,600.00	\$3.40	\$5,440.00	\$3.60	\$5,760.00	\$4.68	\$7,488.00
A-9	COMMON EXCAVATION - ROADWAY / STRIP TOPSOIL / BORROW FILL, (EST. 3,000 CY) - CUT	L.S.	1	\$61,180.00	\$61,180.00	\$41,050.00	\$41,050.00	\$50,000.00	\$50,000.00	\$62,834.81	\$62,834.81
A-10	REMOVE CURB AND GUTTER	L.F.	140	\$4.00	\$560.00	\$2.46	\$344.40	\$4.00	\$560.00	\$9.11	\$1,275.40
A-11	EXCAVATION BELOW SUBGRADE, AS ORDERED	C.Y.	500	\$12.00	\$6,000.00	\$25.00	\$12,500.00	\$34.00	\$17,000.00	\$22.40	\$11,200.00
A-12	GEOGRID, SUBGRADE REINFORCEMENT, AS ORDERED	S.Y.	500	\$2.00	\$1,000.00	\$3.00	\$1,500.00	\$1.75	\$875.00	\$2.80	\$1,400.00
A-13	GEOTEXTILE FABRIC, TYPE SAS, AS ORDERED	S.Y.	250	\$2.00	\$500.00	\$3.00	\$750.00	\$2.00	\$500.00	\$2.88	\$720.00
A-14	CRUSHED AGGREGATE BASE COURSE, ROADWAY/ DRIVEWAY	C.Y.	2,600	\$25.00	\$65,000.00	\$20.13	\$52,338.00	\$26.00	\$67,600.00	\$32.86	\$85,436.00
A-15	CRUSHED AGGREGATE BASE COURSE, SHOULDER	L.F.	220	\$4.00	\$880.00	\$8.75	\$1,925.00	\$9.20	\$2,024.00	\$8.57	\$1,885.40
A-16	SELECT TRENCH GRANULAR BACKFILL / PULVERIZED MATERIAL	C.Y.	225	\$5.00	\$1,125.00	\$6.50	\$1,462.50	\$25.00	\$5,625.00	\$6.53	\$1,469.25
A-17	PIPE FOUNDATION	C.Y.	50	\$28.00	\$1,400.00	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$25.13	\$1,256.50
A-18	HMA, BINDER, 1-3/4", (4 LT-58-28 S)	S.Y.	4,500	\$8.10	\$36,450.00	\$8.10	\$36,450.00	\$8.60	\$38,700.00	\$9.79	\$44,055.00
A-19	HMA, SURFACE, 1-3/4", (4 LT-58-28 S)	S.Y.	4,500	\$6.80	\$30,600.00	\$6.80	\$30,600.00	\$7.20	\$32,400.00	\$7.04	\$31,680.00
A-20	HMA, DRIVEWAYS, 2", (4 LT 58-28 S)	S.Y.	400	\$20.30	\$8,120.00	\$20.30	\$8,120.00	\$21.40	\$8,560.00	\$17.53	\$7,012.00
A-21	HMA, BINDER, 1 3/4" (4 LT-58-28 S)STILLWATER TRAIL PATCHING/WEDGING ALONG CURB AND GUTTER	S.Y.	1,900	\$7.40	\$14,060.00	\$7.30	\$13,870.00	\$7.80	\$14,820.00	\$10.92	\$20,748.00

PROJECT NAME: 2021 Roadway Construction				Triple P. Inc. dba Peters Concrete Co. 1516 Atkinson Drive Green Bay, WI 54305		Northeast Asphalt, Inc. W6360 Design Drive Greenville, WI 54921		Dorner, Inc. E506 Luxemburg Road P.O. Box 129 Luxemburg, WI 54217		MCC, Inc. 2600 N. Roemer Road P.O. Box 1137 Appleton, WI 54912-1137	
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-22	HMA, SURFACE, 1 3/4", (4 LT-58-28 S), STILLWATER TRAIL	S.Y.	2,800	\$6.80	\$19,040.00	\$6.80	\$19,040.00	\$7.20	\$20,160.00	\$7.34	\$20,552.00
A-23	HMA BINDER, 1 3/4" (4 LT 58-28 S), PATCHING / MAIN STREET	S.Y.	250	\$16.40	\$4,100.00	\$16.40	\$4,100.00	\$17.30	\$4,325.00	\$18.16	\$4,540.00
A-24	HMA SURFACE, 1 3/4" (4 LT 58-28 S), PATCHING / MAIN STREET	S.Y.	250	\$10.80	\$2,700.00	\$10.80	\$2,700.00	\$11.40	\$2,850.00	\$9.52	\$2,380.00
A-25	CONCRETE DRIVEWAY, 6"	S.F.	22,100	\$4.75	\$104,975.00	\$4.75	\$104,975.00	\$5.50	\$121,550.00	\$4.78	\$105,638.00
A-26	CONCRETE CURB AND GUTTER, 30" MOUNTABLE, UNREINFORCED	L.F.	3,600	\$10.85	\$39,060.00	\$10.85	\$39,060.00	\$13.00	\$46,800.00	\$10.91	\$39,276.00
A-27	CONCRETE CURB AND GUTTER, 30" MOUNTABLE, REINFORCED	L.F.	1,200	\$11.65	\$13,980.00	\$11.65	\$13,980.00	\$13.80	\$16,560.00	\$11.71	\$14,052.00
A-28	4 INCH PVC AROUND CURB STOP IN CONCRETE PAVEMENT, DRIVEWAY	EA.	12	\$10.00	\$120.00	\$10.00	\$120.00	\$15.00	\$180.00	\$10.05	\$120.60
A-29	CORE DRILL NEW STORM SEWER, 15"	EA.	1	\$100.00	\$100.00	\$1,260.00	\$1,260.00	\$250.00	\$250.00	\$1,266.75	\$1,266.75
A-30	4" DRAIN TILE	L.F.	30	\$20.00	\$600.00	\$25.00	\$750.00	\$24.00	\$720.00	\$25.13	\$753.90
A-31	STORM SEWER LATERAL, 4" PVC	L.F.	1,000	\$37.00	\$37,000.00	\$38.00	\$38,000.00	\$30.00	\$30,000.00	\$38.20	\$38,200.00
A-32	STORM SEWER LATERAL, 6" PVC	L.F.	100	\$40.00	\$4,000.00	\$43.00	\$4,300.00	\$35.00	\$3,500.00	\$43.23	\$4,323.00
A-33	STORM SEWER LATERAL, 8" PVC	L.F.	225	\$41.15	\$9,258.75	\$45.00	\$10,125.00	\$32.00	\$7,200.00	\$45.24	\$10,179.00
A-34	SALVAGED STORM SEWER, 18"-24"	L.F.	70	\$30.00	\$2,100.00	\$30.00	\$2,100.00	\$26.00	\$1,820.00	\$30.16	\$2,111.20
A-35	WYE SERVICE BRANCH	EA.	24	\$200.00	\$4,800.00	\$270.00	\$6,480.00	\$284.00	\$6,816.00	\$271.45	\$6,514.80
A-36	STORM SEWER, 12"	L.F.	900	\$39.85	\$35,865.00	\$46.00	\$41,400.00	\$41.00	\$36,900.00	\$46.25	\$41,625.00
A-37	STORM SEWER, 15"	L.F.	550	\$56.40	\$31,020.00	\$47.00	\$25,850.00	\$44.00	\$24,200.00	\$47.25	\$25,987.50
A-38	STORM SEWER, 18" RCP	L.F.	11	\$75.00	\$825.00	\$52.00	\$572.00	\$50.00	\$550.00	\$52.28	\$575.08
A-39	STORM SEWER, 24" RCP	L.F.	335	\$72.55	\$24,304.25	\$58.00	\$19,430.00	\$65.00	\$21,775.00	\$58.31	\$19,533.85
A-40	STORM SEWER, 27" RCP	L.F.	540	\$68.55	\$37,017.00	\$67.00	\$36,180.00	\$80.00	\$43,200.00	\$67.36	\$36,374.40
A-41	STORM SEWER, 36" RCP	L.F.	90	\$104.20	\$9,378.00	\$91.00	\$8,190.00	\$100.00	\$9,000.00	\$91.49	\$8,234.10
A-42	STORM SEWER, 42" RCP	L.F.	255	\$96.30	\$24,556.50	\$107.00	\$27,285.00	\$125.00	\$31,875.00	\$107.57	\$27,430.35
A-43	STORM SEWER, 53" X 34" HERCP	L.F.	585	\$124.80	\$73,008.00	\$140.00	\$81,900.00	\$160.00	\$93,600.00	\$140.75	\$82,338.75
A-44	STORM SEWER, 54" RCP	L.F.	27	\$226.00	\$6,102.00	\$188.00	\$5,076.00	\$200.00	\$5,400.00	\$189.01	\$5,103.27
A-45	APRON ENDWALL, 24"	EA.	1	\$900.00	\$900.00	\$1,045.00	\$1,045.00	\$1,200.00	\$1,200.00	\$1,050.60	\$1,050.60
A-46	APRON ENDWALL, 36"	EA.	1	\$1,200.00	\$1,200.00	\$1,410.00	\$1,410.00	\$1,550.00	\$1,550.00	\$1,417.56	\$1,417.56
A-47	STORM MANHOLE, TYPE S, 4' DIA.	EA.	10	\$2,035.00	\$20,350.00	\$2,635.00	\$26,350.00	\$2,600.00	\$26,000.00	\$2,649.12	\$26,491.20
A-48	STORM MANHOLE, TYPE S, 5' DIA.	EA.	2	\$2,600.00	\$5,200.00	\$3,575.00	\$7,150.00	\$3,650.00	\$7,300.00	\$3,594.16	\$7,188.32
A-49	STORM MANHOLE, 5' DIA	V.F.	13	\$430.00	\$5,590.00	\$595.00	\$7,735.00	\$563.00	\$7,319.00	\$598.19	\$7,776.47

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PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-50	STORM MANHOLE, TYPE S, 6' DIA	EA.	1	\$3,100.00	\$3,100.00	\$4,315.00	\$4,315.00	\$4,100.00	\$4,100.00	\$4,338.13	\$4,338.13
A-51	STORM MANHOLE, TYPE S, 7' DIA	EA.	2	\$4,100.00	\$8,200.00	\$5,700.00	\$11,400.00	\$6,310.00	\$12,620.00	\$5,730.55	\$11,461.10
A-52	STORM MANHOLE, TYPE S, 6' X 6' SQUARE	EA.	2	\$5,950.00	\$11,900.00	\$6,400.00	\$12,800.00	\$8,700.00	\$17,400.00	\$6,434.30	\$12,868.60
A-53	STORM MANHOLE, 6' X 6' SQUARE	V.F.	14	\$946.00	\$13,244.00	\$1,065.00	\$14,910.00	\$1,265.00	\$17,710.00	\$1,070.71	\$14,989.94
A-54	STORM CATCH BASIN, 2'x3' - TYPE A	EA.	17	\$1,945.00	\$33,065.00	\$2,100.00	\$35,700.00	\$2,000.00	\$34,000.00	\$2,111.26	\$35,891.42
A-55	STORM CATCH BASIN, 30" DIA. - TYPE C	EA.	2	\$1,875.00	\$3,750.00	\$2,045.00	\$4,090.00	\$2,050.00	\$4,100.00	\$2,055.96	\$4,111.92
A-56	PVC YARD DRAIN	EA.	2	\$1,000.00	\$2,000.00	\$1,400.00	\$2,800.00	\$1,615.00	\$3,230.00	\$1,407.50	\$2,815.00
A-57	CLEANOUT, EXTERIOR	EA.	2	\$350.00	\$700.00	\$325.00	\$650.00	\$310.00	\$620.00	\$326.74	\$653.48
A-58	CONNECT TO EXISTING SUMP DISCHARGE	EA.	42	\$100.00	\$4,200.00	\$200.00	\$8,400.00	\$160.00	\$6,720.00	\$201.07	\$8,444.94
A-59	TRACER WIRE BOX	EA.	42	\$75.00	\$3,150.00	\$60.00	\$2,520.00	\$100.00	\$4,200.00	\$60.32	\$2,533.44
A-60	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 491)	EA.	1	\$590.00	\$590.00	\$850.00	\$850.00	\$515.00	\$515.00	\$452.41	\$452.41
A-61	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 495)	EA.	1	\$1,200.00	\$1,200.00	\$1,150.00	\$1,150.00	\$515.00	\$515.00	\$754.02	\$754.02
A-62	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 496)	EA.	1	\$590.00	\$590.00	\$975.00	\$975.00	\$515.00	\$515.00	\$552.95	\$552.95
A-63	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 497)	EA.	1	\$1,600.00	\$1,600.00	\$1,225.00	\$1,225.00	\$1,125.00	\$1,125.00	\$804.29	\$804.29
A-64	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 498)	EA.	1	\$590.00	\$590.00	\$825.00	\$825.00	\$515.00	\$515.00	\$402.14	\$402.14
A-65	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 499)	EA.	1	\$590.00	\$590.00	\$825.00	\$825.00	\$515.00	\$515.00	\$402.14	\$402.14
A-66	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 500)	EA.	1	\$590.00	\$590.00	\$950.00	\$950.00	\$515.00	\$515.00	\$502.68	\$502.68
A-67	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 508)	EA.	1	\$590.00	\$590.00	\$925.00	\$925.00	\$515.00	\$515.00	\$502.68	\$502.68
A-68	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 509)	EA.	1	\$1,600.00	\$1,600.00	\$1,450.00	\$1,450.00	\$885.00	\$885.00	\$1,005.36	\$1,005.36
A-69	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 510)	EA.	1	\$990.00	\$990.00	\$1,225.00	\$1,225.00	\$885.00	\$885.00	\$779.15	\$779.15
A-70	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 511)	EA.	1	\$1,200.00	\$1,200.00	\$2,120.00	\$2,120.00	\$760.00	\$760.00	\$1,658.84	\$1,658.84
A-71	DIG DOWN TO LOCATE WATER MAIN / WATER SERVICE	EA.	12	\$500.00	\$6,000.00	\$700.00	\$8,400.00	\$250.00	\$3,000.00	\$703.75	\$8,445.00
A-72	ADJUST WATER VALVE	EA.	2	\$125.00	\$250.00	\$250.00	\$500.00	\$175.00	\$350.00	\$251.34	\$502.68
A-73	REPAIR WATER VALVE	EA.	6	\$1,750.00	\$10,500.00	\$1,850.00	\$11,100.00	\$1,150.00	\$6,900.00	\$1,859.92	\$11,159.52
A-74	WATER MAIN LOWERING, AS ORDERED	L.F.	50	\$175.00	\$8,750.00	\$225.00	\$11,250.00	\$163.00	\$8,150.00	\$226.21	\$11,310.50
A-75	WATER SERVICE LOWERING, AS ORDERED	L.F.	100	\$60.00	\$6,000.00	\$65.00	\$6,500.00	\$65.00	\$6,500.00	\$65.35	\$6,535.00
A-76	INSULATION	SY	50	\$30.00	\$1,500.00	\$10.00	\$500.00	\$45.00	\$2,250.00	\$10.05	\$502.50

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PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-77	RELOCATE HYDRANT	EA.	1	\$750.00	\$750.00	\$3,185.00	\$3,185.00	\$2,500.00	\$2,500.00	\$3,202.07	\$3,202.07
A-78	ROCK FILLED FILTER BAGS (5 BAGS EACH LOCATION)	EA.	35	\$50.00	\$1,750.00	\$14.40	\$504.00	\$85.00	\$2,975.00	\$75.22	\$2,632.70
A-79	EROSION MAT, EASEMENT, (CLASS 1, TYPE A, URBAN)	S.Y.	800	\$3.00	\$2,400.00	\$4.00	\$3,200.00	\$2.50	\$2,000.00	\$3.00	\$2,400.00
A-80	INLET PROTECTION, TYPE D	EA.	19	\$100.00	\$1,900.00	\$151.00	\$2,869.00	\$150.00	\$2,850.00	\$120.13	\$2,282.47
A-81	RESTORATION, TOPSOIL, SEED, FERTILIZER, MULCH, (EST. 9,500 SY)	L.S.	1	\$95,000.00	\$95,000.00	\$35,625.00	\$35,625.00	\$85,000.00	\$85,000.00	\$11,500.00	\$115,500.00
A-82	RESTORATION, SOD	S.Y.	70	\$15.00	\$1,050.00	\$18.50	\$1,295.00	\$25.00	\$1,750.00	\$15.00	\$1,050.00
A-83	REMOVE AND RELOCATE MAILBOXES	EA.	42	\$125.00	\$5,250.00	\$65.00	\$2,730.00	\$175.00	\$7,350.00	\$225.09	\$9,453.78
A-84	TRAFFIC CONTROL	L.S.	1	\$7,000.00	\$7,000.00	\$8,600.00	\$8,600.00	\$7,200.00	\$7,200.00	\$6,886.72	\$6,886.72
A-85	ALLOWANCE(S)				\$5,000.00		\$5,000.00		\$5,000.00		\$5,000.00
<b>SUBTOTAL SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD &amp; STORM WATER EASEMENT</b>					<b>\$1,042,843.50</b>		<b>\$1,048,905.90</b>		<b>\$1,124,509.00</b>		<b>\$1,169,777.27</b>
<b>SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING</b>											
B-1	REMOVE ASPHALTIC PAVEMENT, AS ORDERED	S.Y.	375	\$4.00	\$1,500.00	\$0.95	\$356.25	\$5.00	\$1,875.00	\$6.60	\$2,475.00
B-2	COMMON EXCAVATION - ROADWAY PATCHING, AS ORDERED	C.Y.	150	\$28.00	\$4,200.00	\$9.60	\$1,440.00	\$25.00	\$3,750.00	\$15.45	\$2,317.50
B-3	CRUSHED AGGREGATE BASE COURSE - GRADATION #2, AS ORDERED	C.Y.	125	\$30.00	\$3,750.00	\$16.75	\$2,093.75	\$26.00	\$3,250.00	\$29.28	\$3,660.00
B-4	SAWCUT, AS ORDERED	L.F.	100	\$3.00	\$300.00	\$1.95	\$195.00	\$5.00	\$500.00	\$1.21	\$121.00
B-5	HMA (BINDER 1-3/4"), 4 LT 58-28 S, AS ORDERED	S.Y.	375	\$14.00	\$5,250.00	\$13.10	\$4,912.50	\$13.80	\$5,175.00	\$14.24	\$5,340.00
B-6	HMA (SURFACE 1-3/4"), 4 LT 58-28 S, AS ORDERED	S.Y.	375	\$10.00	\$3,750.00	\$9.20	\$3,450.00	\$9.70	\$3,637.50	\$9.52	\$3,570.00
B-7	CRUSHED AGGREGATE BASE COURSE - SHOULDER, AS ORDERED	L.F.	300	\$6.00	\$1,800.00	\$8.25	\$2,475.00	\$8.70	\$2,610.00	\$8.58	\$2,574.00
B-8	TRAFFIC CONTROL	L.S.	1	\$500.00	\$500.00	\$8,600.00	\$8,600.00	\$3,000.00	\$3,000.00	\$502.68	\$502.68
<b>SUBTOTAL SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING</b>					<b>\$21,050.00</b>		<b>\$23,522.50</b>		<b>\$23,797.50</b>		<b>\$20,560.18</b>
<b>SUBTOTALS:</b>											
<b>SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD &amp; STORM WATER EASEMENT</b>					<b>\$1,042,843.50</b>		<b>\$1,048,905.90</b>		<b>\$1,124,509.00</b>		<b>\$1,169,777.27</b>
<b>SCHEDULE B - SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING</b>					<b>\$21,050.00</b>		<b>\$23,522.50</b>		<b>\$23,797.50</b>		<b>\$20,560.18</b>
<b>PROJECT TOTAL (A &amp; B) - CONTRACT A-21:</b>					<b>\$1,063,893.50</b>		<b>\$1,072,428.40</b>		<b>\$1,148,306.50</b>		<b>\$1,190,337.45</b>

PROJECT NAME: 2021 Roadway Construction				Triple P. Inc. dba Peters Concrete Co. 1516 Atkinson Drive Green Bay, WI 54305		Northeast Asphalt, Inc. W6360 Design Drive Greenville, WI 54921		Dorner, Inc. E506 Luxemburg Road P.O. Box 129 Luxemburg, WI 54217		MCC, Inc. 2600 N. Roemer Road P.O. Box 1137 Appleton, WI 54912-1137	
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>ALTERNATE BID 1 - ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY</b>											
ALT - 1	ADD: ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY; COMMENCES IMMEDIATELY AFTER THE INITIAL ONE-YEAR CORRECTION PERIOD.	L.S.	1	\$2,500.00	<u>\$2,500.00</u>	\$6,500.00	<u>\$6,500.00</u>	\$15,000.00	<u>\$15,000.00</u>	\$10,000.00	<u>\$10,000.00</u>
	<b>TOTAL ALTERNATE BID 1 - ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY</b>				<b>\$2,500.00</b>		<b>\$6,500.00</b>		<b>\$15,000.00</b>		<b>\$10,000.00</b>
<b>ALTERNATE BID 2 - BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION</b>											
ALT - 2	ADD: BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION	L.F.	120	\$30.00	<u>\$3,600.00</u>	\$50.00	<u>\$6,000.00</u>	\$20.00	<u>\$2,400.00</u>	\$17.09	<u>\$2,050.80</u>
	<b>TOTAL ALTERNATE BID 2 - BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION</b>				<b>\$3,600.00</b>		<b>\$6,000.00</b>		<b>\$2,400.00</b>		<b>\$2,050.80</b>

**BID TABULATION**

2021 ROADWAY CONSTRUCTION,  
CONTRACT A-21  
TOWN OF BUCHANAN  
OUTAGAMIE COUNTY, WI

BID DATE - May 12, 2021

PROJECT NAME: 2021 Roadway Construction				PTS Contractors, Inc. 4075 Eaton Road Green Bay, WI 54311							
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD &amp; STORM WATER EASEMENT</b>											
A-1	MOBILIZATION	L.S.	1	\$31,409.00	\$31,409.00						
A-2	SAWCUT	L.F.	1,700	\$2.30	\$3,910.00						
A-3	REMOVE DRIVEWAY	S.Y.	2,500	\$2.50	\$6,250.00						
A-4	REMOVE RETAINING WALL (STORM WATER EASEMENT)	L.S.	1	\$1,230.00	\$1,230.00						
A-5	REMOVE PAVEMENT	S.Y.	500	\$2.50	\$1,250.00						
A-6	PULVERIZE EXISTING PAVEMENT (EST. 4,000 SY)	L.S.	1	\$2,900.00	\$2,900.00						
A-7	REMOVE PIPE	L.F.	1,710	\$30.00	\$51,300.00						
A-8	EDGE MILL (8' WIDE)	S.Y.	1,600	\$3.50	\$5,600.00						
A-9	COMMON EXCAVATION - ROADWAY / STRIP TOPSOIL / BORROW FILL, (EST. 3,000 CY) - CUT	L.S.	1	\$77,000.00	\$77,000.00						
A-10	REMOVE CURB AND GUTTER	L.F.	140	\$4.40	\$616.00						
A-11	EXCAVATION BELOW SUBGRADE, AS ORDERED	C.Y.	500	\$27.00	\$13,500.00						
A-12	GEOGRID, SUBGRADE REINFORCEMENT, AS ORDERED	S.Y.	500	\$2.80	\$1,400.00						
A-13	GEOTEXTILE FABRIC, TYPE SAS, AS ORDERED	S.Y.	250	\$3.00	\$750.00						
A-14	CRUSHED AGGREGATE BASE COURSE, ROADWAY/ DRIVEWAY	C.Y.	2,600	\$26.50	\$68,900.00						
A-15	CRUSHED AGGREGATE BASE COURSE, SHOULDER	L.F.	220	\$9.00	\$1,980.00						
A-16	SELECT TRENCH GRANULAR BACKFILL / PULVERIZED MATERIAL	C.Y.	225	\$18.00	\$4,050.00						
A-17	PIPE FOUNDATION	C.Y.	50	\$23.00	\$1,150.00						
A-18	HMA, BINDER, 1-3/4", (4 LT-58-28 S)	S.Y.	4,500	\$8.40	\$37,800.00						
A-19	HMA, SURFACE, 1-3/4", (4 LT-58-28 S)	S.Y.	4,500	\$7.00	\$31,500.00						
A-20	HMA, DRIVEWAYS, 2", (4 LT 58-28 S)	S.Y.	400	\$21.00	\$8,400.00						
A-21	HMA, BINDER, 1 3/4" (4 LT-58-28 S)STILLWATER TRAIL PATCHING/WEDGING ALONG CURB AND GUTTER	S.Y.	1,900	\$7.60	\$14,440.00						

PROJECT NAME: 2021 Roadway Construction				PTS Contractors, Inc. 4075 Eaton Road Green Bay, WI 54311							
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-22	HMA, SURFACE, 1 3/4", (4 LT-58-28 S), STILLWATER TRAIL	S.Y.	2,800	\$7.00	\$19,600.00						
A-23	HMA BINDER, 1 3/4" (4 LT 58-28 S), PATCHING / MAIN STREET	S.Y.	250	\$17.00	\$4,250.00						
A-24	HMA SURFACE, 1 3/4" (4 LT 58-28 S), PATCHING / MAIN STREET	S.Y.	250	\$11.00	\$2,750.00						
A-25	CONCRETE DRIVEWAY, 6"	S.F.	22,100	\$4.90	\$108,290.00						
A-26	CONCRETE CURB AND GUTTER, 30" MOUNTABLE, UNREINFORCED	L.F.	3,600	\$11.20	\$40,320.00						
A-27	CONCRETE CURB AND GUTTER, 30" MOUNTABLE, REINFORCED	L.F.	1,200	\$12.00	\$14,400.00						
A-28	4 INCH PVC AROUND CURB STOP IN CONCRETE PAVEMENT, DRIVEWAY	EA.	12	\$11.00	\$132.00						
A-29	CORE DRILL NEW STORM SEWER, 15"	EA.	1	\$605.00	\$605.00						
A-30	4" DRAIN TILE	L.F.	30	\$39.00	\$1,170.00						
A-31	STORM SEWER LATERAL, 4" PVC	L.F.	1,000	\$44.00	\$44,000.00						
A-32	STORM SEWER LATERAL, 6" PVC	L.F.	100	\$48.00	\$4,800.00						
A-33	STORM SEWER LATERAL, 8" PVC	L.F.	225	\$35.00	\$7,875.00						
A-34	SALVAGED STORM SEWER, 18"-24"	L.F.	70	\$73.00	\$5,110.00						
A-35	WYE SERVICE BRANCH	EA.	24	\$340.00	\$8,160.00						
A-36	STORM SEWER, 12"	L.F.	900	\$51.00	\$45,900.00						
A-37	STORM SEWER, 15"	L.F.	550	\$58.00	\$31,900.00						
A-38	STORM SEWER, 18" RCP	L.F.	11	\$91.00	\$1,001.00						
A-39	STORM SEWER, 24" RCP	L.F.	335	\$60.00	\$20,100.00						
A-40	STORM SEWER, 27" RCP	L.F.	540	\$64.00	\$34,560.00						
A-41	STORM SEWER, 36" RCP	L.F.	90	\$93.00	\$8,370.00						
A-42	STORM SEWER, 42" RCP	L.F.	255	\$116.00	\$29,580.00						
A-43	STORM SEWER, 53" X 34" HERCP	L.F.	585	\$145.00	\$84,825.00						
A-44	STORM SEWER, 54" RCP	L.F.	27	\$190.00	\$5,130.00						
A-45	APRON ENDWALL, 24"	EA.	1	\$1,125.00	\$1,125.00						
A-46	APRON ENDWALL, 36"	EA.	1	\$1,650.00	\$1,650.00						
A-47	STORM MANHOLE, TYPE S, 4' DIA.	EA.	10	\$2,525.00	\$25,250.00						
A-48	STORM MANHOLE, TYPE S, 5' DIA.	EA.	2	\$4,100.00	\$8,200.00						
A-49	STORM MANHOLE, 5' DIA	V.F.	13	\$710.00	\$9,230.00						

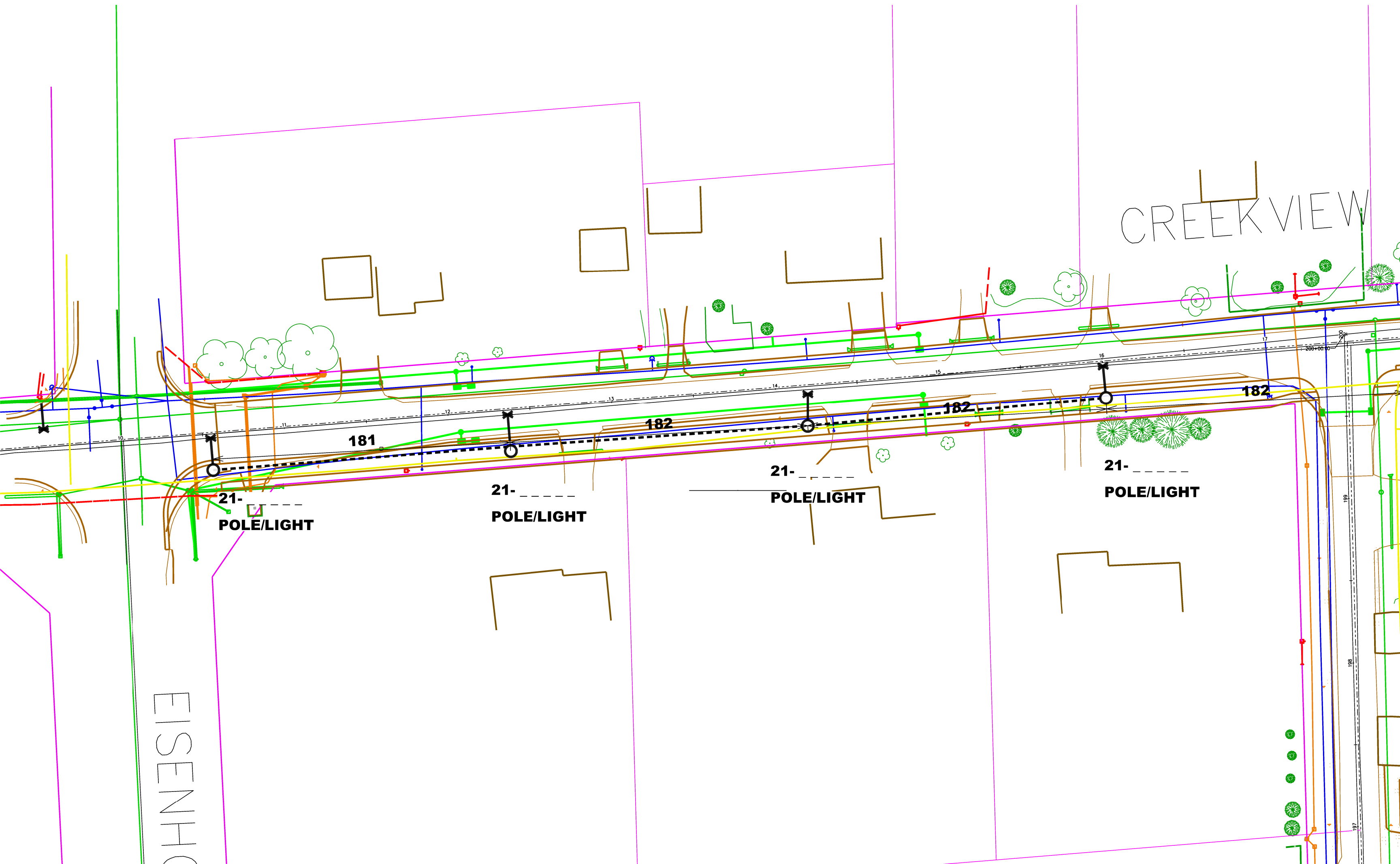
PROJECT NAME: 2021 Roadway Construction				PTS Contractors, Inc. 4075 Eaton Road Green Bay, WI 54311							
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-50	STORM MANHOLE, TYPE S, 6' DIA	EA.	1	\$3,700.00	\$3,700.00						
A-51	STORM MANHOLE, TYPE S, 7' DIA	EA.	2	\$6,000.00	\$12,000.00						
A-52	STORM MANHOLE, TYPE S, 6' X 6' SQUARE	EA.	2	\$7,500.00	\$15,000.00						
A-53	STORM MANHOLE, 6' X 6' SQUARE	V.F.	14	\$1,315.00	\$18,410.00						
A-54	STORM CATCH BASIN, 2'x3' - TYPE A	EA.	17	\$2,030.00	\$34,510.00						
A-55	STORM CATCH BASIN, 30" DIA. - TYPE C	EA.	2	\$2,000.00	\$4,000.00						
A-56	PVC YARD DRAIN	EA.	2	\$1,370.00	\$2,740.00						
A-57	CLEANOUT, EXTERIOR	EA.	2	\$395.00	\$790.00						
A-58	CONNECT TO EXISTING SUMP DISCHARGE	EA.	42	\$340.00	\$14,280.00						
A-59	TRACER WIRE BOX	EA.	42	\$76.00	\$3,192.00						
A-60	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 491)	EA.	1	\$575.00	\$575.00						
A-61	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 495)	EA.	1	\$575.00	\$575.00						
A-62	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 496)	EA.	1	\$575.00	\$575.00						
A-63	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 497)	EA.	1	\$575.00	\$575.00						
A-64	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 498)	EA.	1	\$575.00	\$575.00						
A-65	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 499)	EA.	1	\$575.00	\$575.00						
A-66	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 500)	EA.	1	\$575.00	\$575.00						
A-67	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 508)	EA.	1	\$575.00	\$575.00						
A-68	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 509)	EA.	1	\$575.00	\$575.00						
A-69	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 510)	EA.	1	\$575.00	\$575.00						
A-70	ADJUST EXISTING STRUCTURE, (SANITARY MANHOLE 511)	EA.	1	\$575.00	\$575.00						
A-71	DIG DOWN TO LOCATE WATER MAIN / WATER SERVICE	EA.	12	\$120.00	\$1,440.00						
A-72	ADJUST WATER VALVE	EA.	2	\$485.00	\$970.00						
A-73	REPAIR WATER VALVE	EA.	6	\$3,300.00	\$19,800.00						
A-74	WATER MAIN LOWERING, AS ORDERED	L.F.	50	\$185.00	\$9,250.00						
A-75	WATER SERVICE LOWERING, AS ORDERED	L.F.	100	\$30.00	\$3,000.00						
A-76	INSULATION	SY	50	\$18.00	\$900.00						

PROJECT NAME: 2021 Roadway Construction				PTS Contractors, Inc. 4075 Eaton Road Green Bay, WI 54311							
PROJECT NO: Contract A-21											
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A-77	RELOCATE HYDRANT	EA.	1	\$2,400.00	\$2,400.00						
A-78	ROCK FILLED FILTER BAGS (5 BAGS EACH LOCATION)	EA.	35	\$88.00	\$3,080.00						
A-79	EROSION MAT, EASEMENT, (CLASS 1, TYPE A, URBAN)	S.Y.	800	\$2.00	\$1,600.00						
A-80	INLET PROTECTION, TYPE D	EA.	19	\$130.00	\$2,470.00						
A-81	RESTORATION, TOPSOIL, SEED, FERTILIZER, MULCH, (EST. 9,500 SY)	L.S.	1	\$76,000.00	\$76,000.00						
A-82	RESTORATION, SOD	S.Y.	70	\$25.00	\$1,750.00						
A-83	REMOVE AND RELOCATE MAILBOXES	EA.	42	\$90.00	\$3,780.00						
A-84	TRAFFIC CONTROL	L.S.	1	\$7,050.00	\$7,050.00						
A-85	ALLOWANCE(S)				\$5,000.00						
<b>SUBTOTAL SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD &amp; STORM WATER EASEMENT</b>					<b>\$1,187,055.00</b>						
<b>SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING</b>											
B-1	REMOVE ASPHALTIC PAVEMENT, AS ORDERED	S.Y.	375	\$2.50	\$937.50						
B-2	COMMON EXCAVATION - ROADWAY PATCHING, AS ORDERED	C.Y.	150	\$18.50	\$2,775.00						
B-3	CRUSHED AGGREGATE BASE COURSE - GRADATION #2, AS ORDERED	C.Y.	125	\$26.50	\$3,312.50						
B-4	SAWCUT, AS ORDERED	L.F.	100	\$2.30	\$230.00						
B-5	HMA (BINDER 1-3/4"), 4 LT 58-28 S, AS ORDERED	S.Y.	375	\$13.50	\$5,062.50						
B-6	HMA (SURFACE 1-3/4"), 4 LT 58-28 S, AS ORDERED	S.Y.	375	\$9.50	\$3,562.50						
B-7	CRUSHED AGGREGATE BASE COURSE - SHOULDER, AS ORDERED	L.F.	300	\$8.50	\$2,550.00						
B-8	TRAFFIC CONTROL	L.S.	1	\$515.00	\$515.00						
<b>SUBTOTAL SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING</b>					<b>\$18,945.00</b>						
<b>SUBTOTALS:</b>											
SCHEDULE A - WOODSTOCK LN, NORTHBROOK CT, STILLWATER TRL, MAIN ST, EMONS RD & STORM WATER EASEMENT					\$1,187,055.00						
SCHEDULE B - SCHEDULE B - MISCELLANEOUS ROADWAY ASPHALT PATCHING					\$18,945.00						
<b>PROJECT TOTAL (A &amp; B) - CONTRACT A-21:</b>					<b>\$1,206,000.00</b>						

<b>PROJECT NAME:</b> 2021 Roadway Construction				<b>PTS Contractors, Inc.</b> 4075 Eaton Road Green Bay, WI 54311					
<b>PROJECT NO:</b> Contract A-21									
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>ALTERNATE BID 1 - ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY</b>									
ALT - 1	ADD: ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY; COMMENCES IMMEDIATELY AFTER THE INITIAL ONE-YEAR CORRECTION PERIOD.	L.S.	1	\$15,000.00	<u>\$15,000.00</u>				
	<b>TOTAL ALTERNATE BID 1 - ADDITIONAL 1 YEAR CORRECTION PERIOD - LANDSCAPE RESTORATION ONLY</b>				<b>\$15,000.00</b>				
<b>ALTERNATE BID 2 - BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION</b>									
ALT - 2	ADD: BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION	L.F.	120	\$22.00	<u>\$2,640.00</u>				
	<b>TOTAL ALTERNATE BID 2 - BROOKHAVEN DRIVE MOUNTABLE CURB AND GUTTER CONSTRUCTION</b>				<b>\$2,640.00</b>				

CREEK VIEW

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"In the Spirit of Town Government"

# AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
 From: Maggie Mahoney, Town Administrator  
 Date: May 18, 2021  
 RE: Report on Town Administrator Activities

RECOMMENDED ACTION: This item is for discussion only.

SUMMARY: A report related to the activities of the Town Administrator's office will be provided to the Town Board.

The report will include the following items:

1. Major Project Update – nothing to report.
2. Legislative Update – nothing to report.
3. Training/Conference Opportunities– nothing to report.
4. Darboy Sanitary District – Minutes attached.
5. Maintenance Update
  - a. Tree removal on Buchanan Road and Hickory Park (see attached photos)
  - b. Park bench replacement
  - c. Mowing season has begun

POLICY/PLAN REFERENCE(S):

1. Town of Buchanan Municipal Code: Chapter §102-9 B(4) – Office of the Town Administrator – Responsibilities to the Town Board.

FISCAL IMPACT: NONE

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MEM

Attachments:

1. Darboy Sanitary District – Meeting Minutes, April 13, 2021
2. Darboy Sanitary District – Meeting Minutes, April 27, 2021
3. Hickory Park Tree Removal

April 13, 2021

President George Schmidt called the regular meeting to order at 8:00 A.M. at the office of the Darboy Sanitary District. Present from the District were George Schmidt, Randy Verhagen, Bruce Corning, Pat Hennessey, and Mike Kawula. Also appearing at the meeting was Don Voogt and Lee Reibold from McMahon & Associates and John Stoeger from Stoeger & Associates.

Bruce Corning made a motion to approve the Agenda, the March 23, 2021 Meeting Minutes, and to accept the HOVMSD April 13, 2021 Meeting Minutes. Randy Verhagen seconded the motion. Motion carried.

There were no questions from the public.

There was no correspondence.

Don Voogt (McMahon & Associates) updated the Commission about the progress of the Well #2 Building Expansion and Reservoir Project. Don presented a change order for the piping modifications that will help tie the project to the planned infrastructure changes along County Road N. After discussions, Randy Verhagen made a motion to approve the piping modification change order in the amount of \$13,466.23. Bruce Corning seconded the motion. Motion carried. Don also discussed the costs to paint the reservoir currently being constructed. Don discussed having the artist at McMahon create a rendition of the project to include the painted reservoir and the lettering. After discussion, Randy Verhagen made a motion to approve the reservoir painting change order in the amount of \$20,000 subject to final color selection. Bruce Corning seconded the motion. Motion carried. Don indicated that the project is progressing nicely.

Lee Reibold (McMahon & Associates) discussed the development of the Wolfinger property including designs to provide service to existing homes in that area. Owners of the existing homes were instructed by Lee to talk with the Town of Buchanan to incorporate their plans into the possible plans to develop that area. Lee also informed the Commission that Bowers will be starting on Creekview on Monday, April 19, 2021. Bowers will begin the project on Eisenhower and then move east on Creekview. Lee indicated that the Frederickson Project has stalled, and no plans have been submitted. The existing DNR permit for that project is scheduled to expire in November 2021.

Pat Hennessey added that Kruczek Construction will be completing restoration of the disturbed areas in the Friendship Drive (Rucon) Project. The area is currently extremely wet, so Kruczek is currently working out the details and schedule. Pat also discussed issues with the existing valve locations when Calumet County installs a recreation trail and sidewalk on County Road N, south of County Road KK. The Emons Road Project was also discussed. To help reduce costs related to the Emons Road urbanization project, the District will explore the possibility of reducing the size of the terrace currently being planned. This reduction may help avoid prematurely retiring some existing infrastructure.

John Stoeger (Stoeger & Associates) discussed a rag issue that has reemerged near a large commercial customer. John has had discussions about this issue with the customer in the past. John will meet with the customer again to inform them of the issue. John will also draft a letter to the customer informing them that they would be responsible for any costs to clean the existing sewer mains. Stoeger & Associates' Cross Connection Control Report and the Grease Trap Inspection Report for March 2021 were presented and briefly discussed. There were no changes to the CMOM Program.

George Schmidt discussed Resolution 21-06, Expansion of District Service Area, Town of Buchanan. The resolution addresses expansion of the District's boundaries to serve customers that wish to be served by the District. After discussion, George Schmidt made a motion to adopt Resolution 21-06. Randy Verhagen seconded the motion. Motion carried via Roll Call (Corning – aye, Verhagen – aye, Schmidt – aye).

Mike Kawula presented the 2021 Water Rate Study. Preparation of the study was prioritized due to the cost impact on the District to replace existing infrastructure in the upcoming urbanization projects. Based on the study, the District will need to increase rates by 18.89% to obtain the rate of return currently being allowed by the Public Service Commission (PSC). After discussion, George Schmidt made a motion to file the 2021 Water Rate Study with the PSC as prepared. Bruce Corning seconded the motion. Motion carried.

Mike Kawula discussed the need to issue debt to fund the upcoming urbanization projects. Available cash reserves will not adequately fund those projects, and the lag in implementation of increased water rates will not result in additional funds being available before the start of those projects. Estimates from the Public Service Commission (PSC) is that, due to staffing issues, water rate applications may take several months to be reviewed and approved by the PSC. Resolution 21-04, Reimburse Expenditures from Bond Proceeds, was discussed. In order for the District to reimburse itself for project expenditures incurred prior to issuance of debt, the District is required to adopt this resolution. George Schmidt made a motion to adopt Resolution 21-04 as presented. Randy Verhagen seconded the motion. Motion carried via Roll Call (Corning – aye, Verhagen – aye, Schmidt – aye).

Mike Kawula presented and discussed the sanitary sewer rate increase options. The adjustments in sanitary sewer rates will help provide funds available to help pay for the sewer's portion of the upcoming urbanization projects, including scheduled repayment of any debt issued to fund those projects. Resolution 21-05, Adjust Sanitary Sewer Rates, was presented that increases sanitary sewer volume charges by 20%. Mike discussed the rate impacts on average commercial and non-commercial customers. Mike also presented a sanitary sewer rate comparison of the neighboring communities. Even after the sanitary sewer rate increase, the District's sanitary sewer rates will still be lower than the surrounding communities. After discussions, George Schmidt made motion to adopt Resolution 21-05 as presented. Randy Verhagen seconded the motion. Motion carried via Roll Call (Corning – aye, Verhagen – aye, Schmidt – aye).

The March 2021 Pumpage Reports showed 24,298,000 gallons pumped/purchased for an average of 783,806 gallons pumped/purchased per day.

Pat Hennessey informed the Commission that Josh is currently working on installing meters. Summer help has started on a reduced schedule to begin hydrant flushing, valve work, and lawn cutting. Flushing will begin the week of April 19, 2021. Pat also discussed redevelopment of commercial properties along County Road KK. Pat explained safety modifications being made for the handling of the chlorine gas. Automatic valve shut-offs are currently being evaluated to adhere to these safety modifications.

The HOVMSD March 2021 Sewerage Billing showed 32,969,000 gallons received at the treatment plant. A high flow of 1.330 MG occurred on March 10, 2021. The volume increase in March resulted in a higher than average monthly bill. The Commission reviewed the charts comparing the volume of sewerage to the volume of water pumped.

The March 2021 Treasurer's Report was presented and discussed. George Schmidt made a motion to approve the Treasurer's Report as presented. Randy Verhagen seconded the motion. Motion carried.

The First Quarter 2021 Financial Statements were presented and discussed. George Schmidt made a motion to approve the Financial Statements as presented. Randy Verhagen seconded the motion. Motion carried.

Mike Kawula presented a proposal from Invoice Cloud to allow customers to use a credit card, debit card and/or electronic check to make payment. Invoice Cloud is a business partner with the District's current accounting and billing software vendor. Mike indicated that there are a number of customers that have tried and/or indicated that they would like this payment alternative. The convenience fees associated with this payment alternative will be the customer's responsibility. After discussion, Randy Verhagen made a motion to accept the proposal from Invoice Cloud as presented. Bruce Corning seconded the motion. Motion carried.

The bills were presented in the amount of \$332,465.39. After a review of the check register, Randy Verhagen made a motion to approve payment of the bills as presented. Bruce Corning seconded the motion. Motion carried.

Randy Verhagen made a motion to adjourn. Bruce Corning seconded the motion. Motion carried. (11:29 A.M.)

Minutes taken by Mike Kawula

DARBOY JOINT SANITARY DISTRICT NO. 1

Approved: Bruce Corning  
Bruce Corning, Secretary

Date: 4-27-21

April 27, 2021

President George Schmidt called the regular meeting to order at 8:00 A.M. at the office of the Darboy Sanitary District. Present from the District were George Schmidt, Randy Verhagen, Bruce Corning, Pat Hennessey, and Mike Kawula. Also appearing at the meeting was Don Voogt and Lee Reibold from McMahon & Associates.

Bruce Corning made a motion to approve the Agenda, the April 13, 2021 Meeting Minutes, and to accept the HOVMSD March 9, 2021 Meeting Minutes, the HOVMSD March 25, 2021 Special Meeting Minutes, and the HOVMSD April 27, 2021 Special Meeting Agenda. Randy Verhagen seconded the motion. Motion carried.

There were no questions from the public.

Pat Hennessey informed the Commission that a watermain break occurred in the District's parking lot at 1:00 am on Tuesday, April 27, 2021. The main was recently exposed by the contractor as part of the Reservoir Project. Pat indicated he had informed the contractor to properly block the tee, but the contractor did not properly support the exposed main which led to the main failure. Pat estimated water losses at 300,000 to 400,000 gallons of water. Pat was able to reduce the overall water loss by closing valves. This incident will be addressed in the future to determine reimbursement of lost water and other costs.

Don Voogt (McMahon & Associates) updated the Commission about the progress of the Well #2 Building Expansion and Reservoir Project. Don presented three artist's renditions of the reservoir after it would be painted and lettering was attached. The Commission reviewed the three renditions to determine the size and format of the lettering to be used. Miron has not presented a sample of the letters that the Commission could review. Don will continue to press Miron to get a sample of the letters. Don also informed the Commission that all the leaks have been repaired on the reservoir and that the project is progressing nicely.

Pat Hennessey brought up installing an extra 8-inch valve for the 8-inch watermain that is running into the building on County Road N. Valves will also be installed on the hydrants. Pat indicated the valves will allow the District to isolate areas of the system needing repair without having to take down the entire facility.

Lee Reibold (McMahon & Associates) and Pat Hennessey updated the Commission about the progress of the Creekview Project. It was decided to leave a portion of the existing watermain in place because of the number of conflicting utilities in that area. The contractor for the Creekview Project will hook on further down the line to avoid interfering with the other utilities. Because County Road N is currently shut down for the Reservoir Project, Pat will work with the contractor to schedule work on Creekview to avoid shutting down Pinecrest at the same time County Road N is down. Pat discussed adding a valve to the north of the pumphouse and another valve to the south of the pumphouse at Pinecrest to allow water to be distributed in both directions. This will help to avoid having to shut down the facilities while work is being done in that area. Lee and Pat also discussed conversations they have had with homeowners on Creekview. Trees growing into the terrace are impeding into the construction area. The contractor is attempting to pull back branches to avoid hitting the trees with their machinery, but some of the branches are breaking off. Lee Reibold will talk with an existing property owner on Creekview about installing water and sewer infrastructure to his vacant lot.

Lee Reibold (McMahon & Associates) and Pat Hennessey discussed the Emons Road Project. The District still does not have a completed plan for the project from the Town of Buchanan's engineer. Without a completed plan, the District is not able to estimate project costs and finalize the issuance of any debt to cover the costs. Lee will follow-up to determine when the final plans will be available.

Lee Reibold (McMahon & Associates) and Pat Hennessey informed the Commission that all the property owners are hooked up in the Friendship Drive (Rucon) Project. The contractor is in the process of completing final restoration of the disturbed areas. A property owner along Highway 10 and County Road N inquired about getting water and sewer to their property. Because of the distance of this property to the District's existing infrastructure, extending water and sewer would involve a number of property owners. The Village of Harrison has not proposed a layout or routing of this area, so a timeframe for extending infrastructure to this property is not known.

Under correspondence, the Commission discussed Bruce Corning's selection to serve as juror and potential conflicts with future Commission Meetings.

Mike Kawula presented a billing adjustment request from a customer that received a higher than average bill due to a leaking toilet. The customer had the toilet repaired and inquired about a possible billing adjustment. After discussing, Randy Verhagen made a motion to grant a toilet credit of \$147.92 based on a reduction of the sewer fee. Bruce Corning seconded the motion. Motion carried.

Pat Hennessey presented a proposal for a chlorine valve safety shut-off. The device would automatically shut off the chlorine cylinder valve in the event of a failure. Also presented was a proposed change to the DNR discharge permit. The revised permit would require a more stringent monitoring of the discharges from the wells and hydrants. Pat will research the chlorine safety shut-off and other safety items for the chlorine room to ensure all the required safety requirements are being met.

The draft of the 2021 newsletter was presented including the customer notices. Adjustments were made to the rate schedule to include refinements to the reconnection language. The newsletter will be mailed to customers in May 2021.

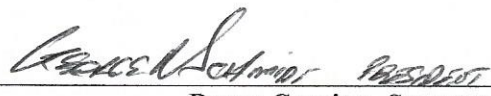
The bills were presented in the amount of \$209,298.90. After a review of the check register, Randy Verhagen made a motion to approve payment of the bills as presented. Bruce Corning seconded the motion. Motion carried.

Randy Verhagen made a motion to adjourn. Bruce Corning seconded the motion. Motion carried. (11:15 A.M.)

Minutes taken by Mike Kawula

DARBOY JOINT SANITARY DISTRICT NO. 1

Approved:

  
\_\_\_\_\_  
Bruce Corning, Secretary

Date:

5/11/2021



Tree removed at Hickory Park  
on April 28, 2021

TOWN BOARD MEETING:  
ACTION TYPE:

May 18, 2021  
Administrative Action

AGENDA ITEM #: 12a  
(For Approval/Denial)



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Cynthia Sieracki, Clerk/Treasurer  
Date: May 18, 2021  
RE: Fireworks User Permit – WIR Racetrack

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RECOMMENDED ACTION: This is an administrative action<sup>1</sup> item for Town Board Approval/Denial.

SUMMARY: Under Municipal Code Section §294-2, The Town Board may grant fireworks display permits for special community events and other public occasions.

Bandit Big Rig Series, LLC, is seeking a fireworks user permit at WIR Racetrack for June 12, 2021 for Pyrotechnic Display, Inc to have fireworks during the Big Rig races.

POLICY/PLAN REFERENCE(S):

1. Town of Buchanan Municipal Code: Chapter §294-2 – Fireworks Sale and Discharge.

FISCAL IMPACT: NONE

CRS

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Attachments:

1. Fireworks User Permit Application – Bandit Big Rig Series, LLC – June 12, 2021

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<sup>1</sup> Administrative actions involve the routine application of adopted rules, policies and standards. Discretion associated with these types of decisions is very limited and is based solely on state statutes, local ordinances and/or policy.



# Town of Buchanan Fireworks User Permit

N178 County Road N • Appleton, WI 54915 • Phone (920) 734-8599 • Fax (920) 734-9733 •  
www.townofbuchanan.org

All fireworks user permits are regulated per Wis. Stat. Chapter 167 and the Town of Buchanan Municipal Code, Chapter 294. This application **must be received by the Town not less than 45 days prior to the requested date of use of fireworks.**

Permit Applicant: Bandit Big Rig Series, LLC Phone Number: 507-676-1987

Applicant Address: PO Box 127, Blooming Prairie, MN 55917

Time of day at which display is to be held: during Big Rig races (No later than Midnight)

The exact address/ location planned for display: Wisconsin International Raceway, W1460 County Road KK, Kaukauna, WI 54130

Date fireworks may be purchased: immediately - services Date of actual display: 6-12-2021  
by Pyrotechnic Display, Inc.

Describe applicant experience and precautions to be exercised for protection of lives and property :  
Hiring a professional fireworks entertainment company to perform the display on site .  
Pyrotechnic Display, Inc. of 9405 River Road SE, Clear Lake, MN 55319

Show designer, Mark Hanson Cell 612-709-3703

Our crews are experienced in the field of performing pyrotechnic displays, indoor and outdoor.  
Operators are certified by the MN state fire marshal, after passing exam and proofing experience.

Address and location fireworks will be stored at: will be delivered on day of show and shot, no storage needed

I HERBY AGREE AND CERTIFY the above information is correct. I am 18 years of age or older. I understand this permit is valid only for the date(s) of issue and the requirement to comply with all Wisconsin Statutes and the Town of Buchanan Municipal Code now in effect. A violation of any of the above shall be cause for permit to be immediately revoked by the Town of Buchanan Fire Department or the Outagamie County Sheriff.

Becky Hanson agent of Bandit Big Rig Series  
Signature of Permit Applicant May 6, 2021  
Date Signed

Mark C. Hanson  
Witness May 6, 2021  
Date Signed

The permit applicant agrees to indemnify and hold the Town of Buchanan harmless for any lawsuit or liability which may result in the applicant's use or possession of fireworks. Town is not liable for damage caused by fireworks for the sole reason of issuing a fireworks permit.

**FOR OFFICE USE ONLY**

- Applicant qualifies for receiving permit, must not be a minor.
- License Fee paid.
- Approved insurance policy of \$1,000,000 posted with Town Clerk. Attach copy.
- Fire Chief has reviewed and approved the application.
- Town Board, from report of the Fire Chief, has determined that the applicant will use the fireworks per Town code. Meeting Date: 5/18/21

This permit is valid for the following dates: June 12, 2021

Approved by Fire Chief or Designee:

Ray Miska  
Signature

5-11-2021  
Date Signed

FIRE CHIEF  
Title

A copy of this permit shall be given to Buchanan Fire & Rescue and the Outagamie County Sheriff's Department/Buchanan Deputies at least 2 days before the date of authorized use.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2021

102

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, No., Ext): 216-658-7100		<b>FAX (A/C, No.):</b>
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED</b> Pyrotechnic Display Inc. 8450 W. St. Francis Road Frankfort IL 60423	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Axis Surplus Ins Company		
	<b>INSURER B :</b> Everest Indemnity Insurance Co		
	<b>INSURER C :</b> Everest Denali Insurance Company		16044
	<b>INSURER D :</b> MN WC Assigned Risk Plan		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

**COVERAGES**

CERTIFICATE NUMBER: 1760065531

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			S18ML00006-201	9/30/2020	9/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			S18CA00006-201	9/30/2020	9/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			P-001-000209498-02	9/30/2020	9/30/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCMN00370300 (MN)	9/30/2020	9/30/2021	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)


Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: June 12, 2021

LOCATION: W1460 County Road KK, Kaukauna, WI 54130-Wisconsin International Raceway

ADDITIONAL INSURED: City of Buchanan, Wisconsin; Bandit Big Rig Series, LLC; County of Outagamie of Wisconsin; Wisconsin International Raceway, Inc.

**CERTIFICATE HOLDER****CANCELLATION**

Bandit Big Rig Series, LLC Attn: Mr. Jason Johnson-General Manager PO Box 127 Blooming Prairie MN 55917	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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TOWN BOARD MEETING:  
ACTION TYPE:

May 18, 2021  
Administrative Action

AGENDA ITEM #: 12b  
(For Approval/Denial)



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Cynthia Sieracki, Town Clerk  
Date: May 18, 2021  
RE: Fireworks Sales Permit – Pick N Save Foods Parking Lot

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RECOMMENDED ACTION: This is an administrative action<sup>1</sup> item for Town Board Approval/Denial.

SUMMARY: Under Municipal Code Section §294-2, The Town Board may grant fireworks sale permits for special community events and other public occasions.

Matt Sokol is seeking a fireworks sales permit at Pick N Save Parking Lot for June 20 to July 5, 2021.

POLICY/PLAN REFERENCE(S):

1. Town of Buchanan Municipal Code: Chapter §294-2 – Fireworks Sale and Discharge.

FISCAL IMPACT: NONE

CRS

###

Attachments:

1. Fireworks User Permit Application – Matt Sokol

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<sup>1</sup> Administrative actions involve the routine application of adopted rules, policies and standards. Discretion associated with these types of decisions is very limited and is based solely on state statutes, local ordinances and/or policy.



# Town of Buchanan Fireworks User Permit

N178 County Road N • Appleton, WI 54915 • Phone (920) 734-8599 • Fax (920) 734-9733 •  
www.townofbuchanan.org

All fireworks user permits are regulated per Wis. Stat. Chapter 167 and the Town of Buchanan Municipal Code, Chapter 294. This application **must be received by the Town not less than 30 days prior to the requested date of use of fireworks.**

Permit Applicant: Matt Sokol Phone Number: 715-797-6885

Applicant Address: 35239 Castle Rock Dr, Summit, WI 53066

Time of day at which display is to be held: 9 AM-Midnight (No later than Midnight)

The exact address/ location planned for display: Pick N Save, N135 Stoneybrook Rd, Appleton

Date fireworks may be purchased: 6/20/2021 -7/5/2021 Date of actual display: \_\_\_\_\_

Describe applicant experience and precautions to be exercised for protection of lives and property :

Insurance certificate attached: Safety precautions include proper training of sales team to assure all NFPA Standards 1124 Chapter 7 are met. Including safety training, no smoking signs, proper exits, allowing for appropriate means of egress and the use of a portable fire extinguisher and water cannon.

Address and location fireworks will be stored at: N135 Stoneybrook Rd, Appleton, WI

I HERBY AGREE AND CERTIFY the above information is correct. I am 18 years of age or older. I understand this permit is valid only for the date(s) of issue and the requirement to comply with all Wisconsin Statutes and the Town of Buchanan Municipal Code now in effect. A violation of any of the above shall be cause for permit to be immediately revoked by the Town of Buchanan Fire Department or the Outagamie County Sheriff.

[Signature]  
Signature of Permit Applicant

5/6/2021  
Date Signed

[Signature]  
Witness

5/6/21  
Date Signed

The permit applicant agrees to indemnify and hold the Town of Buchanan harmless for any lawsuit or liability which may result in the applicant's use or possession of fireworks. Town is not liable for damage caused by fireworks for the sole reason of issuing a fireworks permit.

**FOR OFFICE USE ONLY**

- Applicant qualifies for receiving permit, must not be a minor.
- License Fee paid.
- Approved insurance policy of \$1,000,000 posted with Town Administrator/Clerk. Attach copy.
- Fire Chief has reviewed and approved the application.
- Town Board, from report of the Fire Chief, has determined that the applicant will use the fireworks per Town code. Meeting Date: 5/18/2021

This permit is valid for the following dates: 6/20/2021 - 7/5/2021

Approved by Fire Chief or Designee:

Ray Moran  
Signature

5-12-2021  
Date Signed

FIRE CHIEF  
Title

A copy of this permit shall be given to Buchanan Fire & Rescue and the Outagamie County Sheriff's Department/Buchanan Deputies at least 2 days before the date of authorized use.



January 26, 2021

Tracy Hughes  
TNT Fireworks - Leasing Operations  
4003 Helton Drive  
Florence, AL 35630  
Office: 256.768.0008

RE: 2021 July TNT Fireworks Locations

This letter is to advise that the attached referenced stores have been awarded to TNT Fireworks for the July 4, 2021 holiday Tent Sales, subject to the terms of any applicable property lease agreement, any applicable REA's or property management requirements and approvals, and to a fully executed License Agreement.

It is understood that all sales will be conducted in accordance with all regulations governing firework sales for the areas in which they are held, understanding that the local municipalities may have differing laws than its governing state.

Should you have any questions please feel free to contact me.

Sincerely,

Liz Harpole  
Kroger Co. Corporate Real Estate  
1014 Vine Street | Cincinnati, OH 45202  
Office Phone: | Cell Phone: 720.635.5730  
[liz.harpole@kroger.com](mailto:liz.harpole@kroger.com)

Attached: List of the 2021 July awarded stores





January 21, 2021  
Tracy Hughes  
TNT Fireworks - Leasing Operations  
4003 Helton Drive  
Florence, AL 35630  
Office: 256.768.0008

RE: 2021 July TNT Fireworks Locations Existing and New- Roundy's

Division	Store #	City	Address
534	132	Stevens Point	1500 Pinecrest Ave
534	394	McFarland	5709 Hwy. 51
534	396	Fort Atkinson	1505 Madison Avenue
534	403	Appleton	N135 Stoneybrook Rd.
534	107	Green Bay	1291 Lombardi Access
534	111	Bellevue	2064 Lime Kiln Rd
534	118	Appleton	2400 W Wisconsin Ave
534	185	Manitowoc	3300 Calumet Ave
534	381	Muskego	S74 W17005 Janesville Rd
534	392	Columbus	210 Dix St
534	407	West Milwaukee	2201 Miller Park Way
534	408	Two Rivers	1010 22 <sup>nd</sup> St
534	412	Neenah	828 Fox Point Plaza

Should you have any questions please feel free to contact me.

Sincerely,

Liz Harpole  
Kroger Co. Corporate Real Estate  
65 Tejon Street | Denver, Colorado 80223  
Office Phone: 303.778.3343 | Cell Phone: 720.635.5730  
[liz.harpole@kingsoopers.com](mailto:liz.harpole@kingsoopers.com)







WISCONSIN DEPARTMENT OF REVENUE  
PO BOX 8902  
MADISON, WI 53708-8902

**State of Wisconsin** • DEPARTMENT OF REVENUE

REGISTRATION UNIT  
2135 RIMROCK RD PO BOX 8902 MADISON, WI 53708-8902  
PHONE: 608-266-2776 FAX: 608-261-6248  
EMAIL: sales10@revenue.wi.gov WEBSITE: www.revenue.wi.gov

Letter ID: L0394576704

AMERICAN PROMOTIONAL EVENTS INC  
PO BOX 1318  
FLORENCE AL 35631-1318

Wisconsin Department of Revenue

Seller's Permit

LEGAL/REAL NAME: AMERICAN PROMOTIONAL EVENTS INC  
BUSINESS NAME: TNT FIREWORKS  
PO BOX 1318  
FLORENCE AL 35631-1318

The seller whose name appears above is authorized to engage in the business of selling tangible personal property and taxable services at the location shown. This permit is not transferable and is not valid at any other location. This permit must be conspicuously displayed at the place of business for which issued. Return this permit to the Department if you discontinue sales of taxable property and services at this location.

If your business is not operated from a fixed location, such as craft shows, flea markets, etc., this permit should be displayed or carried with you to the various events.

Tax Type	Account Type	Filing Number	Account Number
Sales & Use	Seller's Permit		456-0000426277-02



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Cynthia Sieracki, Clerk/Treasurer  
Date: May 18, 2021  
RE: Class "B" Beer License & Reserve "Class B" Liquor Combination – X-Golf

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RECOMMENDED ACTION: This is a quasi-judicial<sup>1</sup> action item for Town approval or denial. The motion to approve or deny must include the explicit reason for such action based on the findings of fact and standards of law; including any interpretations or conditions.

SUMMARY: The following application has been received from the following named person for new licenses to sell intoxicating liquor, fermented malt beverages or wine in the respective business located in the Town of Buchanan for the licensing period May 19, 2021 through June 30, 2021:

**Class "B" Beer and Reserve "Class B" Liquor Combination License:**

Shawn DeMain  
CNS LSA LLC.  
904 River Reserve Dr.  
Hartland, WI 53092

CNS LSA LLC  
D/B/A X-Golf Appleton  
W3208 Van Roy Rd  
Appleton, WI 54915

CRIMINAL BACKGROUND CHECKS: Background checks were completed on the agent. No applicable violations (as listed in our Town policy) were found.

DELINQUENT ALCOHOL ACCOUNTS: Alcohol licenses may not be issued if the establishment is delinquent beyond 15 days for fermented malt beverages and 30 days for intoxicating liquors. Wholesalers should notify the Town of any delinquent accounts and may request the license not be issued until such bills are paid. Wholesales may not have licenses withheld for such things as bank fees, soda or food bills, NSF bills or other outstanding debts. To date, the Town has not been contacted by any wholesaler regarding the establishment.

TAX, ASSESSMENT & CLAIM DELINQUENCIES: Section 339-13 of the Code of the Town of Buchanan states that no license shall be granted for any premises for which taxes, assessments or other claims of the Town are delinquent and unpaid. Property tax records were reviewed for all establishments, except for those in strip malls. Personal property tax records were also reviewed for all establishments, including those in strip malls. Therefore, it is recommended that any approval of licenses for the establishments above be approved contingent upon payment in full of any delinquencies and unpaid claims.

SUGGESTED MOTION: This agenda item is for "Approval or Denial".

POLICY/PLAN REFERENCE(S):

1. §125 Wis. Stats.
2. Town of Buchanan Municipal Code: Chapter §339.
3. Alcohol License (Operators) Applications Policy, adopted January 2009.

CRS

###

Attachments:

1. Class B Beer & "Class B" Liquor Combination License Notice – X-Golf

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<sup>1</sup> Quasi-judicial actions involve the application of rules, policies and ordinances to the facts of a particular proposal or application. The Board acts in a quasi-judicial manner when it considers special exception permits, site plans, land divisions, variances, license/permit revocations and similar decisions. Quasi-judicial decisions involve the exercise of limited discretion. For example, when deciding whether to grant a site plan, the Board has the power to investigate facts, hold hearings, weigh evidence, draw conclusions, and use that information as a basis for their official decision. Discretion of quasi-judicial decision makers is strictly limited by local ordinance and state law. Quasi-judicial decision makers must apply the law as written and may not substitute their judgment for that of the governing body. Board members should not have conversations or receive correspondence regarding a quasi-judicial matter that is pending before the Board or which may come before the Board except during a noticed meeting or hearing on the matter. Such outside contacts are known as "ex parte communication." Parties are entitled by law to know and examine the source of information used by the Board in its decision-making. Board members should avoid ex-parte communication by suggesting that members of the public present information in an open meeting or public hearing or submit a written comment for distribution at the meeting. Board members should disclose ex parte communication at an open meeting or hearing to make the information part of the record so that it can be considered in decision making.

**Town of Buchanan  
Outagamie County  
Notice of Application for License 2020-2021**

**NOTICE IS HEREBY GIVEN** that the following applications have been received from the following named persons for licenses to sell intoxicating liquor, fermented malt beverages or wine in their respective business located in the Town of Buchanan for the licensing year May 19, 2021 through June 30, 2021:

**Name of Applicant**

**Business & Location**

**Class "B" Beer and Reserve "Class B" Liquor Combination License:**

Shawn DeMain  
CNS LSA LLC.  
904 River Reserve Dr.  
Hartland, WI 53092

CNS LSA LLC  
D/B/A X-Golf Appleton  
W3208 Van Roy Rd  
Appleton, WI 54915

**Said applications will be presented for license approval to the Town Board at their regular Town Board meeting scheduled for 7:00 p.m. on Tuesday, May 18, 2021.**

Publish: Wednesday, May 5, 2021

Posted: May 5, 2021



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
 From: Cynthia Sieracki, Town Clerk  
 Date: May 18, 2021  
 RE: Business Liquor License Renewals (2021-2022)

**RECOMMENDED ACTION:** This is a quasi-judicial<sup>1</sup> action item for Town approval or denial. The motion to approve or deny must include the explicit reason for such action based on the findings of fact and standards of law; including any interpretations or conditions.

**SUMMARY:** The Town must grant, issue or deny all liquor licenses by no later than June 15 for the upcoming licensing year. The June Town Board meeting will meet on the 15th, however this isn't normally the case. Therefore, the Board will complete this process in May and utilize the June 15 date if any changes are needed.

The liquor licensing and operator's approval process for the Town is a team project which involves the Clerk-Treasurer and Deputy Clerk-Deputy Treasurer. If there are questions on the process, regulations or applicants please let us know prior to the meeting as it may be too late for us to answer any questions properly at the meeting.

**CRIMINAL BACKGROUND CHECKS:** Background checks were completed on all agents of each establishment. No applicable violations (as listed in our Town policy) were found.

**PREMISES DESCRIPTIONS:** Licenses are supposed to particularly describe the area where beverages will be sold, consumed and stored onsite. The Wisconsin Towns Association recommends that licenses have specific descriptions of premises. For any existing license holder, there are only two options for modification to a premises description: 1) Use process in §125.12 to modify a license which requires notice and opportunity for a hearing, and 2) The Town may pass a regulatory ordinance on licensing (ex. a point system code, requirement on months to be in operation).

Therefore, during this license renewal period premises descriptions as provided by applicants on their renewal forms should conform to the premises description as originally approved by the Town Board and not include any new areas that were not previously approved. While some descriptions have changed, they all generally conform to previous licenses or were found to be more restrictive.

**DELINQUENT ALCOHOL ACCOUNTS:** Alcohol licenses may not be issued if the establishment is delinquent beyond 15 days for fermented malt beverages and 30 days for intoxicating liquors. Wholesalers should notify the Town of any delinquent accounts and may request the license not be issued until such bills are paid. Wholesales may not have licenses withheld for such things as bank fees,

soda or food bills, NSF bills or other outstanding debts. To date, the Town has not been contacted by any wholesaler regarding a Town establishment.

**TAX, ASSESSMENT & CLAIM DELINQUENCIES:** Section §339-13 of the Code of the Town of Buchanan states that no license shall be granted for any premises for which taxes, assessments or other claims of the Town are delinquent and unpaid. Property tax records were reviewed for all establishments, except for those in strip malls. Personal property tax records were also reviewed for all establishments, including those in strip malls. Therefore, it is recommended that any approval of licenses for the establishments above be approved contingent upon payment in full of any delinquencies and unpaid claims.

**DEMERIT POINT SYSTEM:** The Town of Buchanan adopted a revised ordinance on January 21, 2020 for revocation and suspension of alcohol beverage licenses. A copy of this ordinance is given to businesses when a liquor license is applied for and every year thereafter when a liquor license is renewed.

**The StoneYard did not renew their Class “B” Beer and “Class B” Liquor Combination License for the July 1, 2021 – June 30, 2022 licensing year. This has allowed El Azteca Restaurant to apply for that license instead of the Class “B” Beer and Reserve “Class B” Liquor Combination License. The regular license was offered to the business which had a reserve license the longest. A regular license can transfer if a business is sold where a reserve license does not transfer.**

**POLICY/PLAN REFERENCE(S):**

1. §125 Wis. Stats.
2. Town of Buchanan Municipal Code: Chapter §339.
3. Alcohol License (Operators) Applications Policy, adopted January 2009.

CRS

###

**Attachments:**

1. Business Liquor License Renewals for July 1, 2021-June 30, 2022

---

<sup>1</sup> Quasi-judicial actions involve the application of rules, policies and ordinances to the facts of a particular proposal or application. The Board acts in a quasi-judicial manner when it considers special exception permits, site plans, land divisions, variances, license/permit revocations and similar decisions. Quasi-judicial decisions involve the exercise of limited discretion. For example, when deciding whether to grant a site plan, the Board has the power to investigate facts, hold hearings, weigh evidence, draw conclusions, and use that information as a basis for their official decision. Discretion of quasi-judicial decision makers is strictly limited by local ordinance and state law. Quasi-judicial decision makers must apply the law as written and may not substitute their judgment for that of the governing body. Board members should not have conversations or receive correspondence regarding a quasi-judicial matter that is pending before the Board or which may come before the Board except during a noticed meeting or hearing on the matter. Such outside contacts are known as “ex parte communication.” Parties are entitled by law to know and examine the source of information used by the Board in its decision-making. Board members should avoid ex-parte communication by suggesting that members of the public present information in an open meeting or public hearing or submit a written comment for distribution at the meeting. Board members should disclose ex parte communication at an open meeting or hearing to make the information part of the record so that it can be considered in decision making.

**Town of Buchanan  
Outagamie County  
Notice of Application for License 2021-2022**

**NOTICE IS HEREBY GIVEN** that the following applications have been received from the following named persons for licenses to sell intoxicating liquor, fermented malt beverages or wine in their respective business located in the Town of Buchanan for the licensing year July 1, 2021 through June 30, 2022:

**Name of Applicant**

**Business & Location**

**Class "A" Beer and "Class A" Liquor Combination License:**

Jason Jacobs  
Skogen's Foodliner, Inc.  
3800 Emerald Drive E  
Onalaska, WI 54650-6760

Festival Foods  
W3195 Van Roy Road  
Appleton, WI 54915-3982

Brian Schaefer  
FKG Oil Company  
721 W Main St  
Belleville, IL 62222

Buchanan Motomart  
W3140 Van Roy Road  
Appleton, WI 54915

Daniel Ven Rooy  
Ultra Mart Foods, LLC  
PO Box 305103  
Nashville, TN 37230

Ultra Mart Foods, LLC  
D/B/A Pick N Save #403  
N135 Stoneybrook Road  
Appleton, WI 54915

Stacey Suprise  
Schierl Sales Corporation  
2201 Madison St  
Stevens Point, WI 54481-3835

The Store #70  
N115 State Park Rd  
Appleton, WI 54915

**"Class A" Liquor License:**

Eric McGuire  
Lamers Dairy, Inc.  
318 Emons Rd  
Appleton, WI 54915

Lamers Dairy, Inc.  
N410 Speel School Road  
Appleton, WI 54915

**Class "B" Beer License, "Class C" License:**

Daniel Van Daalwyk  
Wisconsin International Raceway, Inc.  
W1460 County Road KK  
Kaukauna, WI 54130

Wisconsin International Raceway  
W1460 County Road KK  
Kaukauna, WI 54130

Ryan Helland  
Family Entertainment, LLC  
100 E Wisconsin Ave Ste 1900  
Milwaukee, WI 53202

Valley Grand Cinema  
W3091 Van Roy Road  
Appleton, WI 54915

Lang Lee Lee  
Big Pot & Grill, LLC  
3518 S Baker Ln  
Appleton, WI 54915

Big Pot & Grill, LLC  
W3192 County Road KK Ste I  
Appleton, WI 54915

**Class "B" Beer and Reserve "Class B" Liquor Combination License:**

Tracie Houa Hang  
Bella Thai Café, LLC  
4325 E Braeburn Dr  
Appleton, WI 54913

Ban Vinai  
N192 Stoneybrook Road  
Appleton, WI 54915

Gregory Jones  
Red Robin International, Inc.  
6312 S Fiddlers Green Circle, 200N  
Greenwood Village, CO 80111

Red Robin America's Gourmet Burgers  
N109 Stoneybrook Road  
Appleton, WI 54915

Alison Porter  
Ballyhoo, LLC  
721 James St.  
DePere, WI 54115

Island Sushi Buffet  
N162 Eisenhower Dr Ste 300-400  
Appleton, WI 54915

Lawrence Zunker  
College Group, Inc.  
1610 Valley Drive  
Wisconsin Dells, WI 53965

Uno Pizzeria & Grill  
W3254 Van Roy Road  
Appleton, WI 54915

Kevin LaPointe  
Chipotle Mexican Grill of Colorado, LLC  
610 Newport Center Dr.  
Newport Beach, CA 92660

Chipotle Mexican Grill #2439  
W3198 County Rd KK, Suite A  
Appleton, WI 54915

Shawn DeMain  
CNS LSA LLC.  
904 River Reserve Dr.  
Hartland, WI 53029

CNS LSA LLC  
D/B/A X-Golf Appleton  
W3208 Van Roy Rd  
Appleton, WI 54915

**Class "B" Beer and "Class B" Liquor Combination License:**

Thomas Schmidt  
Countryside Golf Club, Inc.  
W713 Weiler Road  
Kaukauna, WI 54130

Countryside Golf Club, Inc.  
W726 Weiler Road  
Kaukauna, WI 54130

Christopher Paulson  
GameDay Sports Bar, Inc  
W5793 Royaltroon Dr  
Menasha, WI 54952

GameDay Sports Bar  
N225 Stonybrook Road  
Appleton, WI 54915

Fe Montalvo  
El Azteca Restaurants, Inc.  
1808 Vandenberg Lane  
Kaukauna, WI 54130

El Azteca Restaurant  
N474 Eisenhower Drive, Ste. F  
Appleton, WI 54915

Lori Catlin  
L&D Catlin, Inc.  
400 Fox Shores Dr, Apt 4  
Kaukauna, WI 54130

Road Trip Food & Spirits  
W1560 County Road KK  
Kaukauna, WI 54130

**Said applications will be presented for license approval to the Town Board at their regular Town Board meeting scheduled for 7:00 p.m. on Tuesday, May 18, 2021.**

Publish: Wednesday, May 5, 2021

Posted: May 5, 2021



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

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To: Honorable Town Chairperson and Town Supervisors  
From: Maggie Mahoney, Administrator  
Date: May 18, 2021  
RE: Summer Intern position

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**SUMMARY:** I am proposing a Summer Intern position for a student enrolled in or entering post-secondary education with an interest in municipal government and public service. This would be a temporary position for the 2021 summer for no more than twelve (12) weeks from the start date to expose the student to all components and operations of the Town of Buchanan government including general office administration, communications, general maintenance, and special projects as assigned. See attached proposed position description.

The estimated start date is June 7, 2021.

Hours are flexible and would range between 10 to 40 hours per week at \$10.00-\$12.00 per hour over the twelve-week period for a total cost to the Town in the range of approximately \$1,200 to \$6,200 (including salary and fringes).

**Funding:** There is \$68,034 in the 2021 approved budget for an Engineer Tech position out of the following funds:

- \$16,500 General Fund
- \$19,025 Storm Water Utility
- \$32,509 Transportation Utility Administration

Because the Summer Intern would support general government activities and operations, I propose allocating up to \$6,200 of the General Funds budgeted for the Engineer Tech position to fund the Summer Intern position. The Engineer Tech position is vacant year-to-date and all budgeted funds allocated to this position are unspent. Should the Engineer Tech position be filled during this budget year there would be funds available.

**STAFF RECOMMENDATION:** Staff recommends approval of the Summer Intern position description and funding for the position as proposed.

"Motion to approve the Summer Intern position description and funding as proposed."

**POLICY/PLAN REFERENCE(S):**

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Summer Intern position

1. 2021 Town of Buchanan Fiscal Year Budget & Capital Improvement Plan

FISCAL IMPACT:

Is there a fiscal impact? Yes

Is it currently budgeted or planned? No

Amount: \$1,200 - \$5,200

MEM

Attachments:

1. Summer Intern proposed position description



## Town of Buchanan Job Description

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<b>Position Title:</b>	<b>Summer Intern</b>
<b>Reports To:</b>	Town Administrator
<b>Classification:</b>	Regular Part-Time, Hourly
<b>Pay Range:</b>	\$10.00-\$12.00/hour
<b>Hours:</b>	10-40 Hours per Week

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**Purpose of Position:** Under general direction of the Town Administrator, the Summer Intern position offers an advanced and unique learning experience in municipal government. The position works on and assists in completing duties and projects across a variety of departments within the Township. The goal of the position is to offer a comprehensive perspective of local government activities through participation. The position will have assist staff with general office activities such as communications and customer service, maintenance activities, and special projects as assigned.

This position is designed to provide general experience with municipal activities for an individual currently enrolled in or entering, post-secondary education and considering a career in Public Administration, Planning, Finance, Business Administration, Management, Human Resources or a closely related field.

**Essential Duties and Responsibilities:** To perform this job successfully, an individual must be able to perform each essential function listed satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Assist the Town Administrator through the preparation of letters, responding to Town Board members inquiries, memorandums, research projects, legislative analysis, and handling special projects.
2. Provides administrative and maintenance support on various programs and/or services.
3. Provides courteous and responsive customer service to residents and businesses in person, via phone, and in written correspondence.
4. Other related duties as assigned.

**Minimum Training and Experience Required to Perform Essential Job Functions:** Candidates must currently be enrolled in or preparing to enter post-secondary education at an accredited college or university with major coursework in Public Administration, Planning, Finance, Business Administration, Management, Human Resources or a closely related field. The

ideal candidate will be able to demonstrate a passion for municipal government and a commitment to a career in public service as well as the following:

- Must be familiar with Microsoft Office and internet applications.
- Have the ability to compose basic written communications.
- Ability to research data for the completion of tasks assigned.
- Ability to multi-task.
- Excellent customer service skills.

This is a temporary, part-time position that involves working between 10-40 hours/week (may be more or less dependent on budget condition). The work schedule is flexible to accommodate the student's schedule but will generally be during regular office hours (7:00am-4:00pm Monday to Thursday and 7:00am to Noon on Fridays); occasional evening hours may be required for meetings or other activities.

The internship will occur over the summer of 2021 for a period of no longer than 12 weeks with an estimated start date of June 7, 2021.

**Physical Requirements/Working Conditions:**

Indoor work is performed in an office environment. Some duties will be performed outdoors and interns should dress accordingly. The physical demands of the position may include lifting, stooping, reaching, and manipulation of heavy objects. Activities may take place in dusty, moist or humid conditions.

Environmental Adaptability

Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as irate individuals, intimidation and deadline pressures may cause discomfort and poses a limited risk of injury.

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The Town of Buchanan is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Last Revised: 5/12/21

Adopted by Town Board: TBD



"In the Spirit of Town Government"

## AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors  
From: Maggie Mahoney, Administrator  
Date: May 18, 2021  
RE: Town Hall window replacement

SUMMARY: The windows on the south and southeast of Buchanan Town Hall need to be replaced in order to save on energy costs and maintain heat in the winter for staff to work in comfortable conditions.

At minimum, the two offices the Clerk/Treasurer and Administrator are adversely affected by the drafty windows in the winter. The office of the Fire Chief is also very cold in the winter and would be the next room to prioritize. At most, all nine windows on the southeast and south side of the building could be replaced.

The Town has received the following estimates to replace and install either two or nine windows:

Tri City Glass:	\$3,324 for two windows (\$1,662 per window)
	\$14,895 for nine windows (\$1,655 per window)
	**\$500 can be subtracted off of each window if they are not stained**
Silvercrest Construction:	\$5,164 for two windows (\$2,582 per window)
	\$19,266 for nine windows (\$2,140 per window)
Keller Construction:	\$5,262 for two windows (\$2,631 per window)
	\$17,644 for nine windows (\$1,960 per window)

Tri City Glass has the lowest estimate on window replacement and installation and there is minimal price break on installing more than two windows (\$7 each). The three office windows for the Administrator, Clerk/Treasurer, and Fire Chief are a priority to be replaced in 2021. The remaining windows would be included for consideration in the 2022 budget.

This item is not in the 2021 approved budget. Funds are available from the discretionary purchasing card rebate income that has a balance of approximately \$8,000 as of 4/30/21. Also, the Town is awaiting information on the American Rescue Plan details. If this improvement is an allowable expense for those use of those funds, installing all nine windows would be brought forth to the Board for consideration.

RECOMMENDED ACTION: Staff recommends purchase and installation of three (3) windows from Tri City Glass for an estimated cost of \$4,986.

“Motion to approve purchase and installation of three windows at Buchanan Town Hall by Tri City Glass for an estimated cost of \$4,986.”

POLICY/PLAN REFERENCE(S): Town of Buchanan Purchasing Policy

FISCAL IMPACT:

Is there a fiscal impact? Yes

Is it currently budgeted or planned? No

Amount: \$4,986

MEM

Attachments:

1. Tri City Glass window estimate
2. Silvercrest window estimate
3. Keller window estimate



# Quote

Quote Number:

Q03-0220-16870

Quote Date: 2/25/2021  
 ANDY HILDEBRAND 03 Residential  
 39-1137605

Remit To: 2801 N Roemer Road, Appleton, WI 54911

2801 N.Roemer Rd.  
 Appleton, WI 54911  
 Auto/Residential  
 920.731.8176  
 f 920.731.5028

2801 N. Roemer Rd.  
 Appleton, WI 54911  
 Commercial  
 920.734.9164  
 f 920.734.1096

1811 E. Mason St.  
 Green Bay, WI 54302  
 920.468.7820  
 800.242.8177  
 f 920.468.5337

Bill to: BUCHANAN, TOWN OF  
 ATTN: CYNTHIA  
 N178 CTY RD N  
 APPLETON, WI 54915

Job Address: ATTN: CYNTHIA  
 N178 CTY RD N  
 APPLETON, WI 54915

Fax: (920) 734-8599 Ext. 0000  
 (920) 734-9733 Ext. 0000  
 PO Number: JIM, ATTN:  
 Customer Number: 10148

Fax: (920) 734-8599 Ext. 0000  
 (000) 000-0000 Ext. 0000  
 (920) 734-9733 Ext. 0000

Qty.	Part	Description	Vendor Item	Unit	List	Price	Extend
9	100105	ANDERSEN CN15 CASEMENT WINDOW, 4-9/16" JB, TERRATONE EXT/RAW PINE INT, LOW E, SCR		EA	750.00	675.00	6,075.00
3	HIL CF128	CF 812 WD HILTI FOAM ( 12 C		EA	35.99	32.39	97.17
9	SILICONE NOVAFLEX DA	NOVAFLEX SILICONE DARK BRONZE		EA	11.99	10.79	97.11
24	BM 2450 WHT	8 x 84 inches EARTHSTONE ALUMINUM COIL STOCK		SF	12.10	10.89	261.36
5	TC TRUCK CHARGE	TRUCK AND FUEL CHARGE		EA	35.00	35.00	175.00
1	HLABOR JOBSITE	LABOR FOR JOBSITE INSTALLATIO (1.00)		HRS	3,690.00	3,690.00	3,690.00

**Comments** QUOTE TO SUPPLY AND INSTALL 2 WINDOWS. THESE WINDOWS COME RAW ON THE INTERIOR. IF CUSTOMER WANT TO HAVE THEM COME STAINED BEFORE INSTALL ADD \$500 PER WINDOW.

**LIEN NOTICE:**  
 As required by the Wisconsin Construction Lien Law, Builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on that land and on the buildings on that land if they are not paid for such labor or materials. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60-days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

**TERMS & CONDITIONS:**  
 Accounts delinquent over 30 days will be charged 1% late service charge (12%) annual. Not responsible for items left in our possession more than 30 days. 15% restocking charge. No returns on special order purchases or custom fabricated items.  
 9:47:17 AM 2/25/2021 vdsparts 1 Q03022016870

Subtotal	10,395.64
Sales Tax	0.00
Total	\$10,395.64
	\$0.00

I HEREBY ACKNOWLEDGE SATISFACTORY COMPLETION OF THE ABOVE DESCRIBED WORK.

Received by: \_\_\_\_\_

Print Name: \_\_\_\_\_

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE.



# Quote

Quote Number:

Q03-0220-16870

Quote Date: 2/20/2021  
 ANDY HILDEBRAND 03 Residential  
 39-1137605

Remit To: 2801 N Roemer Road, Appleton, WI 54911

2801 N. Roemer Rd.  
 Appleton, WI 54911  
 Auto/Residential  
 920.731.8176  
 f 920.731.5028

2801 N. Roemer Rd.  
 Appleton, WI 54911  
 Commercial  
 920.734.9164  
 f 920.734.1096

1811 E. Mason St.  
 Green Bay, WI 54302  
 920.468.7820  
 800.242.8177  
 f 920.468.5337

Bill to: BUCHANAN, TOWN OF  
 ATTN: CYNTHIA  
 N178 CTY RD N  
 APPLETON, WI 54915

Job Address: ATTN: JIM  
 N178 CTY RD N  
 APPLETON, WI 54915

Fax: (920) 734-8599 Ext. 0000  
 (920) 734-9733 Ext. 0000  
 PO Number: JIM, ATTN:  
 Customer Number: 10148

Fax: (920) 734-8599 Ext. 0000  
 (000) 000-0000 Ext. 0000  
 (920) 734-9733 Ext. 0000

Qty.	Part	Description	Vendor Item	Unit	List	Price	Extend
2	100105	ANDERSEN CN15 CASEMENT WINDOW, 4-9/16" JB, TERRATONE EXT/RAW PINE INT, LOW E, SCR		EA	750.00	675.00	1,350.00
1	HIL CF128	CF 812 WD HILTI FOAM ( 12 C		EA	35.99	32.39	32.39
2	SILICONE NOVAFLEX DA	NOVAFLEX SILICONE DARK BRONZE		EA	11.99	10.79	21.58
6	BM 2450 WHT	8 x 84 inches EARTHSTONE ALUMINUM COIL STOCK		SF	12.10	10.89	65.34
1	TC TRUCK CHARGE	TRUCK AND FUEL CHARGE		EA	35.00	35.00	35.00
1	HLABOR JOBSITE	LABOR FOR JOBSITE INSTALLATIO (1.00)		HRS	820.00	820.00	820.00

**Comments** QUOTE TO SUPPLY AND INSTALL 2 WINDOWS. THESE WINDOWS COME RAW ON THE INTERIOR. IF CUSTOMER WANT TO HAVE THEM COME STAINED BEFORE INSTALL ADD \$500 PER WINDOW.

**LIEN NOTICE:**

As required by the Wisconsin Construction Lien Law, Builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on that land and on the buildings on that land if they are not paid for such labor or materials. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60-days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

**TERMS & CONDITIONS:**

Accounts delinquent over 30 days will be charged 1% late service charge (12%) annual. Not responsible for items left in our possession more than 30 days. 15% restocking charge. No returns on special order purchases or custom fabricated items.

8:52:11 AM 2/20/2021 vdsparts 1 Q03022016870

Subtotal	2,324.31
Sales Tax	0.00
Total	\$2,324.31
	\$0.00

I HEREBY ACKNOWLEDGE SATISFACTORY COMPLETION OF THE ABOVE DESCRIBED WORK.

Received by: \_\_\_\_\_

Print Name: \_\_\_\_\_

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE.



Silvercrest Construction Group  
(920)470-5511

KYLE HOLTZ

03/10/2021

JIM  
TOWN OF BUCHANAN  
N178 COUNTY ROAD N.  
APPLETON WI 54915

Re: WINDOW REPLACEMENT

We are pleased to have received a request to provide you with a proposal for the window replacement at the town hall.

The Scope of the work includes:

OPTION 1

Remove replace 2 window's on the south side of the building in the two offices.

\$5,164.00

OPTION 2

Remove replace 7 window's on south and east end of building \$14,102.00

NOTE :

Silvercrest Construction Group proposes to complete the scope of work above for the amount of NINETEEN THOUSAND TWO HUNDRED SIXTY SIX and 00/100. (\$19,266)

Thank you for the opportunity to bid this project, and we look forward to the possibility of working with you in the future.

Regards,

Kyle Holtz



1072 Rock Ledge Lane, Neenah WI 54956  
(920)903-1710



**Keller**  
Planners | Architects | Builders

Offices in Fox Cities, Madison, Milwaukee & Wausau

# PROPOSAL

**ADDRESS** N216 State Road 55  
P.O. Box 620  
Kaukauna, WI 54130-0620  
**PHONE** 920•766•5795  
1•800•236•2534  
**FAX** 920•766•5004  
**WEBSITE** www.kellerbuilds.com

## TOWN OF BUCHANAN – TOWN HALL

March 17, 2021

Proposal Submitted To  
N178 County Rd N  
Street  
Appleton, WI 54915  
City, State, and Zip Code

Phone  
Date  
Exterior Window Replacements  
Job Name  
Job Phone

### WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATE FOR:

#### Demolition

- Remove and dispose of (2) exterior Andersen windows at south elevation, at offices.
  - o Interior opening measurements: 1’10” x 4’9”
  - o Exterior window unit measurements: 2’0” x 4’11-1/2”

#### Carpentry

- Supply and install (2) new Andersen windows in style that most closely matches existing window units.
- Caulking as needed for a complete installation.

#### Finishes

- Standard finish that most closely matches existing for these replacement Andersen units is included.
- Drywall / paint touch-up at window units included.

#### Exclusions:

- Local permit.
- No work other than what is listed above.
- Moving interior office furniture to access area of window replacement in the (2) offices.

#### Alternates:

- #1: Remove and replace (4) more windows at south elevation, and (3) at east elevation, (7) total. All information above for base scope is applicable to this alternate. **ADD: \$12,382.00**

<b>TOTAL AS LISTED:</b>	<b>\$5,262.00</b>
<b>ACCEPTED ALTERNATES:</b>	\$ _____
<b>CONTRACT TOTAL WITH ALTERNATES:</b>	\$ _____

**Payment to be made as follows:** 25% upon acceptance, balance upon completion.

All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

\_\_\_\_\_  
**Keller Authorized Signature** 03/17/2021  
**Date**

Note: This proposal may be withdrawn by us if not accepted within (10) days.

**ACCEPTANCE OF PROPOSAL -** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Owner’s Signature:** \_\_\_\_\_  
**Date of Acceptance:** \_\_\_\_\_

**\*\* PLEASE SIGN AND RETURN ONE COPY, THANK YOU \*\***