



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
COUNCIL WORKSHOP
NOVEMBER 8, 2021
AGENDA**

**City Council Chambers
530 East Monroe Avenue
Buckeye, AZ 85326
3:30 PM**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION

This meeting will be open to the public. Adherence to COVID-19 safety measures are recommended. If you would like to make a public comment, either in person or remotely, please review the information on the City's website and complete and submit the comment form found here:

<https://www.buckeyeaz.gov/government/city-clerk/meeting-agendas-minutes/meetings-agendas-minutes>

1. Call to Order/Roll Call

2. Workshop Items

**2.A Presentation and discussion regarding the City Manager recruitment and selection process.
(Approximate time: 1 hour)**

Summary: Buckeye City Manager, Roger Klingler, notified Council he will be retiring in the coming months. Executive search firm GovHR USA was selected to assist with the recruitment of this critical position. Sarah McKee, Sr. Vice President of GovHR USA, will lead Council in a discussion related to the evaluation and screening of applicants for the position, as well as interview and selection process options.

Staff Liaison: Nancy Love, Human Resources Director, nlove@buckeyeaz.gov, (623)349-6255

3. Adjournment.

**CITY OF BUCKEYE
Council Workshop Agenda
COUNCIL ACTION REPORT**

MEETING DATE: 11/08/21	AGENDA ITEM: 2.A. City Manager Recruitment and Selection Process
DATE PREPARED: 11/04/21	DISTRICT NO.:
STAFF LIAISON: Nancy Love, Human Resources Director, nlove@buckyeaz.gov, (623)349-6255	
DEPARTMENT: Human Resources	AGENDA ITEM TYPE: Staff Reports / Discussion and Possible Direction from Council

TIME NEEDED: 1 hour

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Presentation and discussion regarding the City Manager recruitment and selection process. (Approximate time: 1 hour)

RELEVANT GOALS:

GOAL 5: Responsive and Accountable Government and Effective Public Services

SUMMARY

PROJECT DESCRIPTION:

Buckeye City Manager, Roger Klingler, notified Council he will be retiring in the coming months. Executive search firm GovHR USA was selected to assist with the recruitment of this critical position. Sarah McKee, Sr. Vice President of GovHR USA will lead Council in a discussion related to the evaluation and screening of applicants, for the position, as well as interview and selection process options.

FINANCIAL IMPACT STATEMENT:

No financial impact

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS: