



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD
OCTOBER 25, 2021
AGENDA**

**Coyote Branch Library Innovation Room
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 PM**

**Please note that Board Members have the option to attend remotely - for questions please contact Sarah Hughes at 623-349-6320.
FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT:
<https://www.buckeyeaz.gov/government/city-clerk/meeting-minutes/meeting-agendas-minutes>**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

1. Call to Order/Pledge of Allegiance/Roll Call

2. Comments from the Public - Members of the audience may comment on any item of interest

Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.

3. Approval of Minutes

Board Action: Motion to approve minutes

3.A Board to approve meeting minutes of September 27th, 2021.

Board Action: Motion to Approve

4. Discussion Item(s)

4.A Planning for Future Libraries

Presentation by Miranda Gomez, Community Services Director

Board Action: For discussion only

4.B 50th Anniversary Celebration Wrap Up

Presentation by Chris Larson, Library Administrator

Board Action: For discussion only

5. Comments from Community Services Director

The Director may present a brief summary of activities, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment

The Board will make a motion to adjourn the meeting.

CITY OF BUCKEYE
Regular Library Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 10/25/21	AGENDA ITEM: 3.A. Board to approve meeting minutes of September 27th, 2021. <i>Board Action: Motion to Approve</i>
DATE PREPARED: 10/19/21	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Board to approve meeting minutes of September 27th, 2021.
Board Action: Motion to Approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[09.27.2021 Library Advisory Board Meeting Minutes .pdf](#)



CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING
September 27, 2021
Minutes

HYBRID MEETING

Coyote Branch Library – Innovation Room
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 P.M.

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Kathleen Rossetti called the meeting to order at 6:00 p.m.

Present: Board Chair, Kathleen Rossetti; Vice-Chair, John Lynch; Board Members: Thomas Osborne, Linda Davis and Calvin Perkins Jr. and Alternate Member Roxann Dudas

Absent: Board Members Holly Roehl and Charles Maloley and Alternate Board Member Laine Wingfield

City Staff Present: Community Services Director, Miranda Gomez; Library Manager, Jana White; Library Administrator, Christine Larson; Administration and Project Manager, Robert Wisener; Digital Librarian, Jesse Simms; Librarian, Peter Grant; Management Assistant, Sarah Hughes.

2. Comments from the Public – Members of the audience may comment on any item of interest

No Comments

3. Approval of Minutes –

3. A. Board to approve meeting minutes of July 21, 2021

Motion made by Jack Lynch and seconded by Thomas Osborne to approve the minutes of the July 21, 2021 Library Advisory Board Meetings.

Motion Approved

4. New Business

4. A. Community Services Cost Recovery Study:

Administration & Project Manager, Robert Wisener presented an update on the Cost Recovery Study and the outcome of the beneficiary of services ranking by staff and Community Services and Library Advisory Board members. A recap of the Council workshop and feedback from Councilmembers was also reviewed.

Next steps will include a review of the cost of services and the current cost recovery performance. Staff will evaluate policies from other agencies and their applicability to Buckeye. The draft cost recovery goals will be presented to the Boards and Council for review and feedback, which will lead to a discussion of implementation.

4. B. LinkedIn Learning Demonstration:

Digital Librarian Jesse Simms discussed the LinkedIn Learning program that was funded through a grant awarded by the Arizona State Library, Archives and Public Records, which was part of the American Rescue Plan Act. Staff decided they wanted to address digital inclusion and workforce development via this online learning platform called LinkedIn Learning. This is a free program that has three focus areas; business, creative and technology. The

program is available to anyone with an active library card. Jesse opened the link to the software and provided a demonstration of the types of classes that are provided. This program is being looked at by HR and Economic Development in how we can utilize this tool for City Staff. This has been funded for one year and the Library hopes to get the word out and be able to budget for an ongoing subscription.

4. C. 2021 Summer Reading Program Report

Librarian Peter Grant presented on the 2021 Summer Reading Program, Tails and Tales. This year they were able to provide take home kits for families, such as Babytime Kits and Kids/Family Activity Kits in lieu of in-person programming. Virtual programming was a success and programs such as origami, kit activities, Buckeye's Reader's Chat and Humanities Council were all offered over the summer. A slow return to in-person programs was also offered at limited capacities. Registration for this year's program exceeded 2,400 people, which was more than double the participants from the previous year. The City of Buckeye compares favorably to other cities in the County with similar or larger populations. Peter shared several comments from families and participants with overall positive feedback about this program.

4. D. 50th Anniversary Downtown Library Celebration

Library Administrator, Chris Larson presented on the 50th anniversary celebration of the downtown library which will be held Saturday, October 23rd from 10 a.m. to 1:00 p.m. Chris gave a brief summary of the library system in Buckeye and how it has grown and expanded over the years. There will be a puppet show, a visit from Mother Goose, and activities for all ages. The celebration will include historical exhibit panels that were created as part of a grant titled, *Strength in Community: Your Buckeye History Series*, which is supported by funding from the Arizona State Library, Archives and Public Records. Part one of this three part series focuses on the community that came together to spearhead the founding and growth of local library services. Part two and three in the series will focus on the history of the Buckeye Valley Museum and Hometown Historic Events. This history series focuses on the community that made it all happen. Staff is very excited about this history series as it will be a great connection between new and old residents of Buckeye.

4. E. Library Division Project/CIP Update

Library Manager Jana White presented an update on the Library division projects and CIP. She thanked the Board, staff, Friends of the Library and community for the support in making these projects possible. This fiscal year's projects included the North Library & Community Center design and the Museum Façade and Lobby Expansion. The north Library design is still working on finalizing the land deal and once that happens, the design phase can start. The Buckeye Valley Façade renovation is underway. Bids were due September 27th and construction is slated to begin in November and can take between 6-10 weeks. The museum will reopen to the public February/March. There will be a lobby expansion to include a new front desk, an ADA restroom and a janitor closet. One time projects underway are the Comprehensive Library Master Plan (strategic plan, facilities plan, staffing plan and technology plan), gun lockers for libraries and museum and downtown library exterior signage. The Library Services and Technology Act provided funding for several projects including Library Wi-Fi Expansion, Moving Forward with Virtual Engagement, High Demand Children's Books, Strength in Community and Navigating Change Post Pandemic. The American Rescue Plan Act allowed for the LinkedIn Learning program and the Build a Home Library Project. Board member Lynch asked if they had identified a location for the North Zone Library, and Jana White said that the land deal is still under discussion, but the plan is that it will be near Beardsley and Desert Oasis Boulevard in Sun City Festival.

5. Community Services Directors Report

Director Gomez provided a report on current events. September is Library Card Sign up Month and they will be raffling off four kindles for new and renewed library cards. October 11th is the all staff workshop and we are looking forward to the speaker and rolling out the new department strategic plan and excited to have staff all together. Dog Days event being held October 2nd at Sundance Park. Following weekend, October 8-10 will be the Rockin & Shoppin event being hosted by Buckeye Main Street Coalition. Halloween Carnival will be at the end of the month and will be hosted on Main Street instead of Earl Edgar, which will allow for more space. Holiday lighting will be put up on buildings in downtown in the next few weeks, including the downtown library. Tree lighting will be happening the Saturday after Thanksgiving. She thanked all staff for their hard work and dedication and acknowledged that all divisions are short staffed and doing a great job.

6. Comments from the Board Members

- **Board Chair, Kathleen Rossetti:** Very important meeting. Very impressed by the LinkedIn learning and can see herself using the platform quite a bit.

- **Vice-Chair, John Lynch:** Keeps referring to the General Plan 2040 and would like to discuss a new library and wants to identify what we would be looking for as a Board in a new library. He would like this added to the next board meetings agenda.
- **Board Member, Linda Davis:** No Comment
- **Board Member, Thomas Osborne:** Impressed by the work everyone is doing and looking forward to the birthday party in October.
- **Board Member, Calvin Perkins:** No Comment
- **Board Member, Roxann Dudas:** No Comment

10. Adjournment

Motion to adjourn was made by Vice-Chair John Lynch and seconded by Board Member Calvin Perkins

Motion Approved

Meeting adjourned at 7:11 p.m.

Kathy Rossetti - Board Chair

ATTEST:

Sarah Hughes – Community Services Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board Meeting held September 27, 2021. I further certify that the meeting was duly called and that a quorum was present.