



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD
FEBRUARY 28, 2022
AGENDA**

**Coyote Branch Library - Program Room
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 PM**

Please note that Board Members have the option to attend virtually - for questions please contact Sarah Hughes at 623-349-6320. FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT: <http://www.buckeyeaz.gov/government/city-clerk/meeting-minutes/meeting-agenda-minutes>

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

1. Call to Order/Pledge of Allegiance/Roll Call

2. Comments from the Public - Members of the audience may comment on any item of interest

Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.

3. Approval of Minutes

Board Action: Motion to approve minutes

3A. Board to approve meeting minutes from January 24, 2022

Board action: Motion to Approve

4. Tabled/Continued Items

Tabled/Continued Items

4. A Proposed 2022 Library Advisory Board Meeting Schedule

Presentation by Sarah Hughes, Management Assistant

Board action: Motion to approve

5. Discussion Item(s)

5. A Introduction of new Digital Librarian, Janene Van Leeuwen

Presentation by Chris Larson, Interim Library Manager

Board Action: For discussion only

5. B Launch Pad Overview

Presentation by Nicole Hadenfeldt, Library Specialist

Board Action: For discussion only

5. C Update on Museum Facade Construction

Presentation by Chris Larson, Interim Library Manager

Board Action: For discussion only

6. Comments from Community Services Director

The Director may present a brief summary of activities, however, there will be no discussion, deliberation or action taken on any information presented.

7. Comments from the Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

8. Adjournment

The Board will make a motion to adjourn the meeting.

**CITY OF BUCKEYE
Regular Library Advisory Board
COUNCIL ACTION REPORT**

MEETING DATE: 02/28/22	AGENDA ITEM: 3A.. Board to approve meeting minutes from January 24, 2022 <i>Board action: Motion to Approve</i>
DATE PREPARED: 03/01/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Board to approve meeting minutes from January 24, 2022
Board action: Motion to Approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[1.24.2022 LAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Library Advisory Board Meeting
January 24, 2022
Minutes

HYBRID MEETING

**Program Room, Coyote Library
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Kathy Rossetti called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Kathy Rossetti (in person); Vice Chair, Jack Lynch (virtual), Board Members: Holly Roehl (in person), Calvin Perkins (virtual), Linda Davis (in person), Roxann Dudas (virtual), Thomas Osborn (virtual), and Sebastian Trupiano (in person), Council Liaison, Vice-Mayor Craig Heustis (in person)

Board Members Absent: None

City Staff Present: Community Services Director, Miranda Gomez; Administration and Project Manager, Robert Wisener; Interim Library Manager, Chris Larson, Management Assistant, Sarah Hughes, Deputy City Clerk, Summer Stewart

2. Comments from the Public – Members of the audience may comment on any item of interest

Concerned Residents of Sun City Festival spoke about their concerns on the possible location of the new library in the Sun City Festival community.

3. Approval of Minutes

3. A. Board to approve meeting minutes of November 22, 2021

Motion made by Vice-Chair Jack Lynch and seconded by Board Member Davis to approve the minutes of November 22, 2021.

Motion Carried Unanimously.

4. New Business

4. A. Election of 2022 Library Advisory Board Chair: Nomination and motion to approve 2022 Library Advisory Board Chair

Motion was made by board member Roehl to nominate Kathy Rossetti as Library Advisory Board Chair; motion was seconded by board member Davis. Motion approved.

4. B. Election of 2022 Library Advisory Board Vice-Chair: Nomination and motion to approve 2022 Library Advisory Board Vice-Chair

Motion was made by board member Roehl to nominate Jack Lynch as Library Advisory Board Vice-Chair; motion was seconded by board member Davis. Motion approved.

4. C. Rules and Procedures Manual and Open Meeting Law

Summer Stewart, Deputy City Clerk presented on the City of Buckeye rules and procedures manual and provided the board a refresher on Open Meeting Law.

4. D. FY22/23 Community Services Capital Improvement Program (CIP) project submittals and request for Board Members to prioritize projects.

Administration and Project Manager, Bob Wisener provided a detailed presentation on the Community Services capital improvement projects that are currently under way, and what projects are being requested next fiscal year and which have been included in the City's 5 year plan. This list is contingent on Council approval.

4. E. Proposed 2022 Community Services Advisory Board Meeting Schedule

Management Assistant, Sarah Hughes presented the board schedule for the year and asked for any feedback from board members about possible changes. Board asked that the item be tabled and to discuss at the next meeting.

4. F. Future Advisory Board Meeting Format

Community Services Director, Miranda Gomez asked how the board felt about meeting in person at the next scheduled meeting in order for board members to have an opportunity to meet each other and refreshments will be provided. Open meeting law requires that a virtual option always be available to the board members. Board members agreed it would be a good idea.

4. G. Introduction of new Board Members Sebastian Trupiano

Board member Trupiano provided a brief personal background and is very happy and excited to be part of the board.

5. Community Services Director's Report

Community Services Director, Miranda Gomez provided a brief summary of past and upcoming events, such as the Buckeye Marathon, Buckeye Days, and the Buckeye Air Fair.

6. Comments from Board Members

Chair, Kathy Rossetti: Great presentation and a lot of information, shows how quick the city is growing.

Vice Chair Jack Lynch: Special thank you to all of the presenters, especially Robert.

Holly Roehl: No comment

Linda Davis: Amazing how much growth there is

Calvin Perkins: No comment

Thomas Osborne: Congratulated the new chairman and vice chair

Roxann Dudas: No comment

Sebastian Trupiano: Looking forward to serving on the board

Vice-Mayor Heustis: N

7. Adjournment

Motion to adjourn was made by Board Member Roehl and seconded by Board Member Davis. Motion carried unanimously. Meeting adjourned at 7:35 p.m.

Kathy Rossetti, Board Chair

ATTEST:

1/24/2022 Community Services Advisory Board Meeting

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board Meeting held January 24, 2022. I further certify that the meeting was duly called and that a quorum was present.