



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

**NOTICE OF POSSIBLE QUORUM OF THE BUCKEYE CITY COUNCIL
A MAJORITY OF THE CITY COUNCIL MAY ATTEND THE REGULAR MEETING OF THE
BUCKEYE PLANNING AND ZONING COMMISSION BUT NO LEGAL ACTION CAN OR WILL BE
TAKEN BY THE CITY COUNCIL.**

**CITY OF BUCKEYE
PLANNING AND ZONING COMMISSION WORKSHOP
MAY 14, 2024
AGENDA**

**Executive Conference Room
530 East Monroe Avenue
Buckeye, Arizona 85326
4:30 p.m.**

The doors will be open to the public at least 15 minutes prior to the start time of the meeting.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order.

1. CALL TO ORDER/ROLL CALL

2. WORKSHOP AGENDA

2.A [Boardsmanship Workshop - Trending Topics. No action, for discussion only](#)

Staff Liaison: Adam Copeland, Deputy Director of Planning, acopeland@buckeyeaz.gov, 623-349-6210; Tosca Henry, Assistant City Attorney, thenry@buckeyeaz.gov 623-349-6985

3. ADJOURNMENT

CITY OF BUCKEYE
Planning and Zoning Commission Workshop
PLANNING ACTION REPORT

MEETING DATE: 05/14/24	AGENDA ITEM: 2.A. Boardsmanship Workshop - Trending Topics
DATE PREPARED: 05/09/24	DISTRICT NO.: All
STAFF LIAISON: Adam Copeland, Deputy Director of Planning, acopeland@buckeyeaz.gov, 623-349-6210; Tosca Henry, Assistant City Attorney, thenry@buckeyeaz.gov 623-349-6985	
DEPARTMENT: Development Services	AGENDA ITEM TYPE: Workshop Item

TIME NEEDED: 1 hour 15 minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Voting Members) Boardsmanship Workshop - Trending Topics. No action, for discussion only

RELEVANT GOALS:

GOAL 5: Responsive and Accountable Government and Effective Public Services

SUMMARY

PROJECT DESCRIPTION:

City staff will be hosting a workshop with the Planning and Zoning Commission to discuss Boardsmanship and the following trending topics:

- Scope of Authority
- Review Criteria/Scope of Review
- Open Meeting Law
- Role of Commission Chair, Vice Chair Deputy Director and Secretary
- Common Motions
- Public Hearing Procedures

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS: