



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
PUBLIC SAFETY RETIREMENT BOARD (FIRE)
MARCH 22, 2022
AGENDA**

**City Hall - Agave Conference Room, First Floor
530 East Monroe Avenue
Buckeye, AZ 85326
2:00 PM**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

- 1. Call to Order/Roll Call**
- 2. Public Safety Retirement Board (Fire) Action Items**
 - 2.A Board to take action on the approval of the February 7, 2022 Public Safety Retirement Board (Fire) Minutes.**

Board Action: Motion to approve the February 7, 2022 Public Safety Retirement Board (Fire) Meeting Minutes.
 - 2.B Board to discuss and take action on the approval of New Members (no pre-existing conditions):**
 - **Christopher Booher (lateral)**

Board Action: discussion and motion to approve new members.
 - 2.C Board to discuss and take action on the Normal Retirement for Michael Malcom with an effective date of March 31, 2022.**

Board Action: Discussion and motion to approve the Normal Retirement for Michael Malcom with an effective date of March 31, 2022.
 - 2.D Board to discuss and take action on the Deferred Retirement Option Plan (DROP)**

Application for Michael Russell with an effective date of April 1, 2022.

*Board Action: Discussion and motion to approve the Deferred Retirement Option Plan (DROP)
Application for Michael Russell with an effective date of April 1, 2022.*

3. Comments from the Board Members

The Board Members may present a brief summary of current events. The Board cannot propose, discuss, deliberate or take action on any of the information presented.

4. Adjournment

**CITY OF BUCKEYE
Public Safety Retirement Board (Fire)
COUNCIL ACTION REPORT**

MEETING DATE: 03/22/22	AGENDA ITEM: 2.A. February 7, 2022 Minutes
DATE PREPARED: 03/17/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: City Clerk	AGENDA ITEM TYPE: Public Safety Retirement Action Items

ACTION/MOTION: (This language identifies the formal motion to be made by the Council) Board to take action on the approval of the February 7, 2022 Public Safety Retirement Board (Fire) Minutes.

Board Action: Motion to approve the February 7, 2022 Public Safety Retirement Board (Fire) Meeting Minutes.

SUMMARY

PROJECT DESCRIPTION:

Board Action: Motion to approve the February 7, 2022 Public Safety Retirement Board (Fire) Meeting Minutes.

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[02.07.2022 PSPRS Fire Board Public Meeting and Executive Session Minutes.docx](#)



**CITY OF BUCKEYE
PUBLIC SAFETY RETIREMENT BOARD (FIRE)
PUBLIC MEETING AND EXECUTIVE SESSION
FEBRUARY 7, 2022
MINUTES**

**City Hall - Agave Conference Room, First Floor
530 E Monroe Avenue
Buckeye, AZ, 85326
10:00 AM**

1. Call to Order/Roll Call

Chairman Heustis called the meeting to order at 10:02 a.m.

Members Present: Board Member Galazter-Levy, Board Member Rubin, Board Member Deadman, and Chairman Heustis.

Members Absent: Board Member Rounds.

Staff Present: Human Resources Director Nancy Love, Staff Liaison Michelle Fite and Deputy Board Secretary Summer Stewart.

2. Public Safety Retirement Board (Fire) Action Items

2.A Board to take action on the approval of the May 25, 2021 Public Safety Retirement Board (Fire) Meeting Minutes.

A motion was made by Board Member Rubin and seconded by Board Member Deadman to approve the May 25, 2021 Public Safety Retirement Board (Fire) Meeting Minutes. Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.B Board to discuss and take action on entering into an agreement with Ryan Rapp & Underwood, PLC to provide Local Board legal services to assist with carrying out the Boards statutory duties, specifically the duties found in Arizona Revised Statute 38-847.

Ms. Love provided information regarding the agreement for Local Board legal services. To date there has not been a need for a Local Board attorney, but recent statutory revisions preclude the Local Board from using the services of, and being represented by, the City of Buckeye contract attorney(s). After reaching out to other nearby municipalities with Local Boards, staff found a majority of them are currently represented by Ryan, Rapp & Underwood, PLC and have a very positive reputation serving in that capacity. Staff anticipates the Local Board will require legal assistance and legal advice in the near future. The hourly rate for an attorney is \$275; the hourly rate for a paralegal is \$125; there is no retainer required. Staff recommends entering into an agreement with Ryan, Rapp & Underwood, PLC. General discussion was held regarding statutory revisions and the need for Board representation. A motion was made by Board Member Rubin and seconded by Board Member Deadman to approve entering into an agreement with Ryan Rapp & Underwood, PLC to provide Local Board legal services to assist with carrying out the Boards statutory duties, specifically the duties found in Arizona Revised Statute 38-847. Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

- 2.C Board to discuss and take action on the approval of New Members (no pre-existing conditions):**
Ethan McFadden (Recruit)
Grant Bradburry (Recruit)
Tyler Milakovich (Recruit)
Lane Plutowski (Recruit)
Miles Nuessle (Recruit)
John “Jake” Rhoades (Recruit)

Brief discussion was held regarding new members. A motion was made by Board Member Rubin and seconded by Board Member Galazter-Levy to approve New Members (no pre-existing conditions): Ethan McFadden (Recruit), Grant Bradburry (Recruit), Tyler Milakovich (Recruit), Lane Plutowski (Recruit), Miles Nuessle (Recruit), John “Jake” Rhoades (Recruit). Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.D Board to convene into Executive Session.

At 10:14 a.m. a motion was made by Board Member Rubin and seconded by Board Member Deadman to convene into Executive Session pursuant to A.R.S. 38-431.03(A)(2) and (A)(3) for discussion and review of records exempt by law from public inspection for the public body regarding the Public Safety Personnel Retirement System (PSPRS) Accidental Disability Retirement Application of Danielle Mills and possible appointment of a medical provider to conduct an Independent Medical Examination (IME). Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.E Board to reconvene into public meeting.

At 10:43 a.m. a motion was made by Board Member Rubin and seconded by Board Member Galazter-Levy to reconvene into the public meeting. Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.F Board to take action on the Public Safety Personnel Retirement System (PSPRS) Accidental Disability Retirement Application of Danielle Mills and appointment of Independent Medical Examination (IME).

Danielle Mills was present and provided statements regarding her Accidental Disability Retirement Application. General discussion was held regarding the IME process and next steps. A motion was made by Board Member Deadman and seconded by Board Member Rubin to appoint a medical provide to conduct an Independent Medical Examination (IME) based on the Public Safety Personnel Retirement System (PSPRS) Accidental Disability Retirement Application of Danielle Mills. Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.G Board to take action on the Public Safety Personnel Retirement System (PSPRS) Normal Retirement Application of Michael Malcom.

Ms. Fite recommends the Board continue this item. A motion was made by Board Member Deadman and seconded by Board Member Rubin to continue to a future date action on the Public Safety Personnel Retirement System (PSPRS) Normal Retirement Application of Michael Malcom. Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

2.H Board to take action on the approval of the appointment of Michele Fite as the Local Board Secretary for the Public Safety Retirement Board (Fire).

Ms. Fite provided information regarding the position of Local Board Secretary; based on the duties performed by Ms. Fite as the Senior Human Resources Analyst – Benefits for the City of Buckeye, staff recommends appointing her as the Local Board Secretary. A motion was made by Board Member Galazter-Levy and seconded by Board Member Rubin to appoint Michele Fite as the Local Board Secretary for the Public Safety Retirement Board (Fire). Motion passed unanimously.

Ayes: Galazter-Levy, Rubin, Deadman, Heustis

Absent: Rounds

Motion carried.

3. Comments from the Board Members

Board member Rubin requested supplemental materials and records related to Board agendas be provided to members in advance of meetings.

4. Adjournment

A motion was made by Board Member Rubin and seconded by Board Member Deadman to adjourn the meeting at 11:05 a.m. Motion passed unanimously.

Craig Heustis, Board Chairman

ATTEST:

Board Secretary

I hereby certify that the foregoing minutes are a true and correct copy of the Public Safety Retirement Board (Fire) meeting held February 7, 2022. I further certify that a quorum was present.

Board Secretary