



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD
MAY 18, 2022
AGENDA**

**Executive Conference Room
City Hall
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 PM**

This is a joint meeting for the Community Services Advisory Board and the Library Advisory Board. FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT : <https://www.buckeyeaz.gov/government/city-clerk/meeting-agenda-minutes/meeting-agenda-minutes> Please note that Board Members have the option to attend virtually - for questions, please contact Sarah Hughes at 623-349-6320.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order.

- 1. Call to Order/Pledge of Allegiance/Roll Call**
- 2. Comments from the Public - Members of the audience may comment on any item of interest.**
Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.
- 3. Approval of Minutes**
Board Action: Discussion and possible motion to approve minutes.
- 3A. Community Services Advisory Board to approve meeting minutes of March 16, 2022.**
Board Action: Motion to approve
- 3B. Library Advisory Board to approve meeting minutes of March 28, 2022**
Board Action: Motion to approve
- 4. New Business**

- 4.A** Introduction of new Library Manager, Elizabeth Garcia
Presentation by Chris Larson, Library Administrator

Board Action: For discussion only

- 4.B** Introduction of Nathan Madden, alternate member for the Library Advisory Board
Presentation by Sarah Hughes, Management Assistant

Board Action: For discussion only

- 4.C** Update to Meeting Adjournments/Rules of Procedure
Presentation by Sarah Hughes, Management Assistant

Board Action: For discussion only

- 4.D** Budget Update - FY 2022-23
Presentation by Miranda Gomez, Community Services Director

Board Action: For discussion only

- 4.E** Playground Equipment at Town Park
Presentation by DiAnna Lipe, Parks Manager

Board Action: CSAB to approve the design of the playground of Town Park

- 4.F** Library Master Plan
Presentation by Miranda Gomez, Community Services Director

Board Action: For discussion only

5. Community Services Director's Report

The Director may present a brief summary of current events, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Chair and Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment

Board Chairman will adjourn the meeting.

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 05/18/22	AGENDA ITEM: 3A.. Community Services Advisory Board to approve meeting minutes of March 16, 2022. <i>Board Action: Motion to approve</i>
DATE PREPARED: 05/11/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Community Services Advisory Board to approve meeting minutes of March 16, 2022.
Board Action: Motion to approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[3.16.2022 CSAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Community Services Advisory Board Meeting
March 16, 2022
Minutes

HYBRID MEETING

Executive Conference Room, City Hall
530 E. Monroe Avenue
Buckeye, AZ 85326
6:00 P.M.

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Stephen Rugh called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Stephen Rugh (in person); Vice Chair, Brett Benninghoff (in person), Board Members: Caleb Elms (in person), Matthew Dudley (in person), Anastazia McMurray (virtual), Dr. Peace Ezeogba (virtual), Randal Kidd (in person), Terry Vrabec (in person), Garnett Sailor (in person), Elizabeth Zamora (in person).

Board Members Absent: Martin Garcia Enriquez, Councilmember Hess

City Staff Present: Community Services Director, Miranda Gomez; Administration and Project Manager, Robert Wisener; Recreation Superintendent Christa Lancaster, Social Services Coordinator, Rachel Sanders, Senior Center Manager Phil Yabes, Recreation Manager Jessica Thompson

2. Comments from the Public – Members of the audience may comment on any item of interest

No Comments

3. Approval of Minutes

3. A. Board to approve meeting minutes of January 19, 2022

Motion made by Board Member Sailor and seconded by Board Member Kidd to approve the minutes of January 19, 2022.

Motion Carried Unanimously.

4. New Business

4. A. Social services Programming Update

Social Services Coordinator, Rachel Sanders provided an update to the social services programming to date. She discussed the programs long term objectives as well as the six month objectives of the program. Staff is developing a tracking system to capture services rendered to adults, children and households with goals set to increase those numbers. The program is in the planning stage and not the implementation phase yet. Staff is working on expanding its network and relationships with other service organizations.

4. B. Sports Programming Update

Recreation Superintendent Christa Lancaster provided an update on the sports programming expansion that included an increased budget and staff positions last fiscal year. There was a request to bring the youth and adult sports to the neighborhood parks as well as adding a recreation programmer. Adult softball leagues have been brought back as well as family tournaments and Special Olympics. The hope is to continue to expand and offer programs such as glow soccer, sand volleyball and adult basketball.

4. C. Buckeye Pool Expansion

Administration and Project Manager, Robert Wisener presented on the Buckeye Pool Expansion, which was presented to the board and stakeholders in 2020. The design included a new pool along with storage and classroom facilities and new locker rooms. The parking lot expansion has already begun this fiscal year and will be a great addition allowing for more access and increased parking spaces.

5. Community Services Director's Report

Community Services Director, Miranda Gomez provided a brief summary of upcoming events, such as department recruitments for full time staff and seasonal staff. Department hosted the Veteran's Lift Up Event, Music in the Stacks and Mayor's bike ride, with more to come. Boy Scouts group created fish habitat at the bottom of the lake at Sundance Park. Also talked about the underground imaging at the Cemetery and the progress on that project, which mapped the entire cemetery. Took a moment to extend a huge thank you to Jessica, Phil and Christa for the hard work on the Air Fair, with an estimated attendance of 30,000.

6. Comments from Board Members

Caleb Elms: Great job

Dr. Peace Ezeogba: Thank you for all you do. Keep up the good work.

Vice Chair Brett Benninghoff: No comment.

Anastazia McMurray: Thank you, Air Show was amazing.

Randal Kidd: Great job.

Martin Garcia Enriquez: Absent

Chair Stephen Rugh: Spring Celebration April 9th, Friends of the Library is having a book sale this weekend. March 25th is the Carol Rugh classic music night at the program room at Coyote Library.

Matthew Dudley: Keep up the good work and interested to learn about the Cemetery.

Garnett Sailor: Been involved for 10 years and is astounded in what staff gets done. Thanked staff for all of their hard work.

Terry Vrabec: Great work everyone, Air Show was amazing.

Councilmember Hess: Absent

7. Adjournment

Motion to adjourn was made by Board Member Vrabec and seconded by Board Member Sailor.

Motion carried unanimously. Meeting adjourned at 7:12 p.m.

Stephen Rugh, Board Chair

ATTEST:

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board Meeting held March 16, 2022. I further certify that the meeting was duly called and that a quorum was present.

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 05/18/22	AGENDA ITEM: 3B.. Library Advisory Board to approve meeting minutes of March 28, 2022 <i>Board Action: Motion to approve</i>
DATE PREPARED: 05/11/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Library Advisory Board to approve meeting minutes of March 28, 2022
Board Action: Motion to approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[3.28.2022 LAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Library Advisory Board Meeting
March 28, 2022
Minutes

HYBRID MEETING

**Program Room, Coyote Library
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Kathy Rossetti called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Kathy Rossetti (in person); Vice Chair, Jack Lynch (virtual), Board Members: Holly Roehl (in person), Linda Davis (in person), Roxann Dudas (virtual), Thomas Osborn (virtual), Calvin Perkins (virtual) and Sebastian Trupiano (in person), Council Liaison, Vice-Mayor Craig Heustis (in person)

Board Members Absent: None

City Staff Present: Community Services Director, Miranda Gomez; Interim Library Manager, Chris Larson, Management Assistant, Sarah Hughes and Librarian Peter Grant.

2. Comments from the Public – Members of the audience may comment on any item of interest

No comments from the public.

3. Approval of Minutes

3. A. Board to approve meeting minutes of February 28, 2022

Chris Larson requested one change be made in reference to the museum construction and requested the word library be changed to museum under item 5C. Motion made to approve minutes from February 28, 2022 with that change by Vice-Chair Jack Lynch and seconded by Board Member Davis. Motion carried unanimously

4. New Business

4. A. Launch Pad Circulation

Interim Library Manager, Chris Larson reviewed the circulation of the new Launch Pads and feedback being presented by families. Three of the Launch Pads were found to have manufacture defects and are currently in repair. They have been very popular with an average of three circulations per tablet in the month they have been available.

4. B. Summer Reading Program 2022

Librarian Peter Grant presented on the Summer Reading Program for this year themed “Oceans of Possibilities”. He outlined the information including the timeline and the activity kits as well as funding sources and donations. The program begins June 1 and runs through July 31st. Marketing materials will be distributed in the next few weeks and there may be potential to have a competition between the Senior Center and the registered participants.

4. C. Update of Buckeye Public Library Policy Manual

Interim Library Manager Chris Larson outlined the suggested changes to the Library Policy, which included streamlining language of some of the items in the library collection, loan limits and periods and renewals. The board approved the policy changes, but would like to see staff come back with updated language of pronouns and other terms related to library guests.

6. Community Services Director’s Report

Community Services Director, Miranda Gomez provided a brief summary of past and upcoming events, such as the Friends of the Library Book Sale and the Spring Celebration. She also gave an update on the construction at the Aquatic Center parking lot and the Museum Façade.

7. Comments from Board Members

Chair, Kathy Rossetti: Looking forward to the summer reading program.

Vice Chair Jack Lynch: Special thank you to all of the presenters.

Holly Roehl: No comment

Linda Davis: Loves the idea of getting the Senior Center involved in the reading program.

Calvin Perkins: No comment

Thomas Osborne: Museum looks great.

Roxann Dudas: No comment

Sebastian Trupiano: Agreed about the museum and is looking forward to the teen activities included in the summer reading program.

Vice-Mayor Heustis: Board will be welcoming a new alternate member named Nathan Madden once all of the paperwork is finalized.

8. Adjournment

Motion to adjourn was made by Vice Chair Lynch and seconded by Board Member Roehl.

Motion carried unanimously. Meeting adjourned at 6:55 p.m.

Kathy Rossetti, Board Chair

ATTEST:

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board Meeting held March 28, 2022. I further certify that the meeting was duly called and that a quorum was present.