



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
2025 CITIZEN WATER AND WASTEWATER RATE COMMITTEE
AUGUST 14, 2025
AGENDA**

**The Landing - White Tanks Conference Room
945 North 215th Avenue, Suite 137
Buckeye, AZ 85326
6:00 p.m.**

The doors will be open to the public at least 15 minutes prior to the start time of the meeting.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order.

Pursuant to A.R.S. § 38-431.03(A)(3) the Committee may, by majority vote, recess or adjourn to executive session at one or more times during the meeting, as needed to confer with the City Attorney for legal advice regarding any item listed on this agenda.

1. Call to Order/Roll Call/Pledge of Allegiance

2. Approval of Minutes

Board Action: Discussion and possible motion to approve minutes.

2.A [2025 Citizen Water and Wastewater Rate Committee to take action on the Minutes from the July 31, 2025 Committee meeting.](#)

Staff Liaison: Jaymie Parker, Water Resources Administration & Project Manager,
japarker@buckeyeaz.gov, (623) 349-6919

3. New Business

3.A [2025 Citizen Water and Wastewater Rate Committee to take action on the Water Resources Department's recommendation for Public Outreach Meetings.](#)

Summary: The Water Resources Department is requesting Committee approval of its Public

Outreach Plan as presented at the July 31, 2025 Committee Meeting.

Staff Liaison: Terry Lowe, Water Resources Director, tlowe@buckeyeaz.gov, (623) 349-6102

3.B [Wastewater Utility Deep Dive Presentation](#)

Summary: Wastewater Utility Deep Dive Presentation.

Staff Liaison: Terry Lowe, Water Resources Director, tlowe@buckeyeaz.gov, (623) 349-6102

4. Comments from the public

5. Adjournment

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 08/14/25	AGENDA ITEM: 2.A. Approval of Minutes
DATE PREPARED: 08/07/25	DISTRICT NO.:
STAFF LIAISON: Jaymie Parker, Water Resources Administration & Project Manager, japarker@buckeyeaz.gov, (623) 349-6919	
DEPARTMENT: Water Resources	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
 2025 Citizen Water and Wastewater Rate Committee to take action on the Minutes from the July 31, 2025 Committee meeting.

SUMMARY

FINANCIAL IMPACT STATEMENT:

N/A

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[WRC Minutes 7.31.25Final.docx](#)



City of Buckeye
2025 Citizen Water and Wastewater Rate Committee
July 31, 2025
MINUTES

City Hall East at The Landing
White Tanks Conference Room
945 N. 215th Avenue Suite 137
Buckeye, AZ 85326
6 p.m.

1. Call to Order/Roll Call

Chair Subjack called the meeting to order at 6:00 p.m.

Members Present: Chair Subjack, Vice Chair Whitehead, Member Holguin, Member Hammond, Member Morris, Member Moreno

Alternates Present: Member Gonzales,

Absent: Member James, Member McMurray

Staff Present: Water Resources Director Terry Lowe, Water Resources Deputy Director Eddie Solis, Water Resources Management Assistant Jaymie Parker, City Attorney Scott McCoy, Administrative Assistant II Lianna Lewis, Administrative Assistant I Macey Haddorff,

2. Approval of Minutes from the July 17, 2025 “2025 Citizen Water and Wastewater Rate Committee” Meeting

A motion was made by Vice Chair Carolyn Whitehead and seconded by Member Vickie Morris to approve the minutes as presented. Approval 6-0. Minutes carried.

3. New Business

3.A Public Outreach Presentation

Staff Liaison: Terry Lowe, Water Resources Director

Mr. Lowe gave a brief presentation on the Water Resources Department’s recommendation for the locations, format, and purpose of the city’s potential public outreach community meetings. Staff recommend there be a total of three meetings: one in the Festival service area, one in the Central service area, and one in the Sundance service area. Staff further recommend the meetings be two hours long and include a presentation from staff, and a Q&A session for residents to ask questions and share their thoughts. General discussion was held regarding the options presented.

3.B Water Utility Deep Dive Presentation

Staff Liaison: Terry Lowe, Water Resources Director

Mr. Lowe delivered an in-depth presentation on the Water Utility, beginning with the introduction of the “Eye on Buckeye: Buckeye’s Water Management” special edition that describes the history of Buckeye Water and Buckeye’s Water Portfolio. Mr. Lowe’s Water Utility Deep Dive Presentation also covered “The Flow of Water,” the man-power and major assets needed for the city’s wells, water facilities, and distribution network; the city’s infrastructure assets compared to the City of

Goodyear and Liberty Utilities, the role of the Department's other Divisions, the fiscal structure of the Utility, the cost drivers, and Buckeye's current water rate structures.

4. **Comments from the Public** – None.

5. **Adjournment**

There being no further business to discuss, Chair Subjack adjourned the meeting at 7:37 p.m.

James P. Subjack, Committee Chair

ATTEST: I hereby certify that the foregoing minutes are a true and correct copy of the 2025 Citizens Water and Wastewater Rate Committee meeting held July 17, 2025. I further certify that the meeting was duly called and that a quorum was present.

Jaymie A. Parker, Committee Secretary

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 08/14/25	AGENDA ITEM: 3.A. Public Outreach Meetings
DATE PREPARED: 08/08/25	DISTRICT NO.:
STAFF LIAISON: Terry Lowe, Water Resources Director, tlowe@buckeyeaz.gov, (623) 349-6102	
DEPARTMENT: Water Resources	AGENDA ITEM TYPE: Public Meeting / Non Consent - New Business

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
 2025 Citizen Water and Wastewater Rate Committee to take action on the Water Resources Department's recommendation for Public Outreach Meetings.

SUMMARY

PROJECT DESCRIPTION:

On July 31, 2025, the Water Resources Department (WRD) presented its Public Outreach Plan (Plan) to the 2025 Citizen Water and Wastewater Rate Committee (WRC). WRD staff is now requesting approval of the Plan. The complete Plan includes (1) Three meetings: one meeting each in the Festival, Sundance, and Central Buckeye areas; (2) A meeting length of two hours; (3) A presentation delivered by WRD staff at each meeting; (4) The presence of available WRC Members at each meeting; and, (5) a Q & A session at each meeting for attending residents to ask questions and share their thoughts.

BENEFITS:

Providing opportunity for Buckeye Water customers to learn about their Water and Wastewater Utilities, and to give staff and the Committee feedback on the proposed Water and Wastewater rate changes.

FUTURE ACTION:

None.

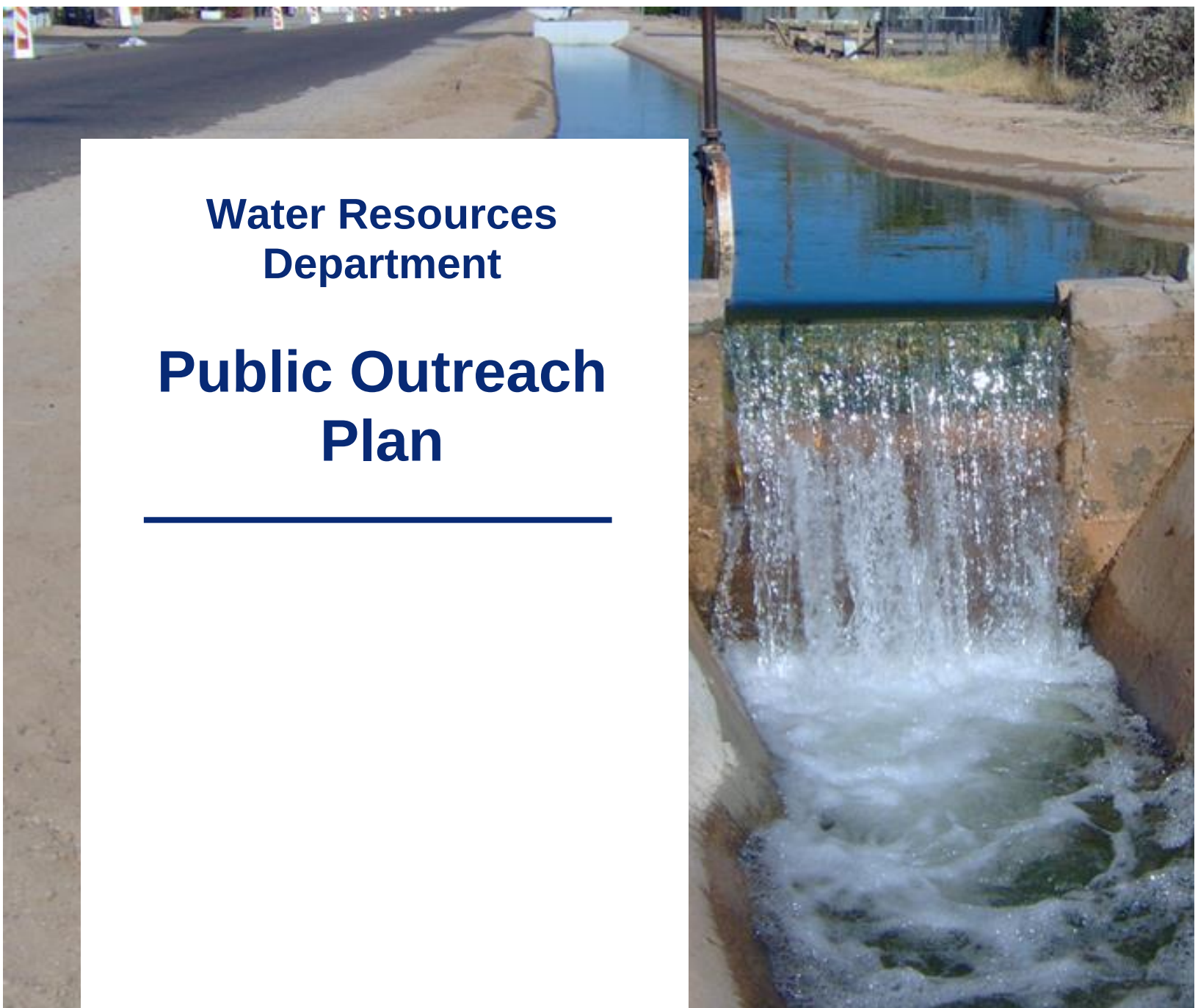
FINANCIAL IMPACT STATEMENT:

None.

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[Public Outreach Plan.docx](#)



Water Resources Department

Public Outreach Plan

AUGUST 8

City of Buckeye Water Resources Department

Authored by:
Water Resources Staff





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Public Outreach Meetings

Purpose

The Water Resources Department's (WRD) purpose of the Public Outreach meetings (Meetings) is to engage and inform the public about the Department's initiatives, operations, and the rates recommended by staff and the 2025 Citizen Water and Wastewater Rate Committee (WRC). It is the goal of the WRD to increase public awareness; encourage community participation; and create trust through transparency and engagement.

This Public Outreach Plan (Plan) provides the structure for the Meetings and additional public outreach activities.

Meeting Locations & Structure

The following locations have been selected by the WRC to create as much accessibility to the city's customers as possible:

- Festival
- Sundance
- Central

Each meeting will be held in the evening, after normal business hours to further encourage public participation.

WRD staff will prepare an in-depth presentation covering the following:

- The difference between public and private utilities
- The structure and functions of the Water Resource Department
 - The water and wastewater utilities
 - The flow of water
 - The city's water portfolio and its purpose
 - The role of the other Divisions in WRD
 - WRDs current and upcoming initiatives
 - The history of Buckeye's water rates
 - The purpose of rates and tiered rate structures
 - The rate and rate structure recommended to Council
 - The timeline for rate adoption

At the conclusion of the presentation, staff will open the floor for participating residents to ask questions and provide feedback.

In addition to the presentation and Q&A session, staff will provide the following at each meeting:

- Informational display boards
- Flyers of pertinent information such as key dates and locating the rate calculator on our website
- A comment box
- Contact information for WRD staff

Additional Outreach Activities

In addition to the Meetings, WRD staff, alongside partnering City of Buckeye Departments, will promote the meetings, rate changes, and timeline for adoption using numerous mediums and outlets including but not limited to:

- Online Rate Calculator – residents can use this tool to see what their bills will amount to if the proposed rates are adopted by Council
- Social Media
- Water Bill Inserts
- Flyers - online and posted at city facilities
- Dedicated webpages with facts, Q&A (including those received at the Meetings), history, timeline, and more
- Digital newsletters

Conclusion

It is the intention of WRD and all city staff that these efforts serve the community and our customers; therefore, this Plan may at any time need to be expanded to include additional efforts. WRD staff is prepared to adjust the Plan and additional outreach activities should feedback from the community indicate a need for it.

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 08/14/25	AGENDA ITEM: 3.B. Wastewater Utility Deep Dive Presentation
DATE PREPARED: 08/08/25	DISTRICT NO.:
STAFF LIAISON: Terry Lowe, Water Resources Director, tlowe@buckeyeaz.gov, (623) 349-6102	
DEPARTMENT: Water Resources	AGENDA ITEM TYPE: Awards / Presentations / Proclamations

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Wastewater Utility Deep Dive Presentation

SUMMARY

PROJECT DESCRIPTION:

Water Resources Department Director Terry Lowe to deliver an in-depth presentation on the Wastewater Utility.

FINANCIAL IMPACT STATEMENT:

N/A

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS: