



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
PUBLIC SAFETY RETIREMENT BOARD (POLICE)
APRIL 12, 2022
AGENDA**

**City Hall - Executive Conference Room, First Floor
530 East Monroe Avenue
Buckeye, AZ 85326
3:00 PM**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

- 1. Call to Order/Roll Call**
- 2. Public Safety Retirement Board (Police) Action Items**
- 2.A Board to take action on the approval of the January 18, 2022 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.**
Board Action: Motion to approve the January 18, 2022 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.
- 2.B Board to discuss and take action on the approval of New Members (no pre-existing conditions):**
 - Ross Kay (lateral)**
Board Action: Discussion and motion to approve new members.
- 2.C Board to convene into Executive Session.**
Board Action: Upon a majority vote, the Board will convene into Executive Session pursuant to A.R.S. 38-431.03(A)(2) and (A)(3) for discussion and review of records exempt by law from public inspection for the public body regarding the Public Safety Personnel Retirement Ordinary Disability Retirement Application of Larry Buchanan and results of the Independent Medical Examination (IME).

2.D Board to reconvene into the public meeting.

Board Action: Motion to reconvene into the public meeting.

2.E Board to take action on the Public Safety Personnel Retirement System (PSPRS) Ordinary Disability Retirement Questionnaire for Larry Buchanan (PSPRS Form P5-LB-O).

Board Action: Motion to answer the applicable questions on the Public Safety Personnel Retirement System (PSPRS) Ordinary Disability Retirement Questionnaire for Larry Buchanan (PSPRS Form P5-LB-O).

2.F Board to take action on the approval of the appointment of Michele Fite as the Local Board Secretary for the Public Safety Retirement Board (Police).

Board action: Discussion and motion to approve the appointment of Michele Fite as the Local Board Secretary for the Public Safety Retirement Board (Police).

3. Comments from the Board Members

The Board Members may present a brief summary of current events. The Board cannot propose, discuss, deliberate or take action on any of the information presented.

4. Adjournment

**CITY OF BUCKEYE
Public Safety Retirement Board (Police)
COUNCIL ACTION REPORT**

MEETING DATE: 04/12/22	AGENDA ITEM: 2.A. Minutes
DATE PREPARED: 04/11/22	DISTRICT NO.: ALL
STAFF LIAISON:	
DEPARTMENT: City Clerk	AGENDA ITEM TYPE: Public Safety Retirement Action Items

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Board to take action on the approval of the January 18, 2022 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.

Board Action: Motion to approve the January 18, 2022 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[01.18.2022 PSPRS Police Board Minutes.pdf](#)



**CITY OF BUCKEYE
PUBLIC SAFETY RETIREMENT BOARD (POLICE)
JANUARY 18, 2022
MINUTES**

**City Hall - Agave Conference Room, First Floor
530 East Monroe Avenue
Buckeye, AZ 85326
1:00 PM**

1. Call to Order/Roll Call

Chairman Youngker called the meeting to order at 1:07 p.m.

Members Present: Chairman Youngker, Board Member Haley (via conference call), Board Member Weeks, and Board Member Frost.

Members Absent: Board Member Lewis.

Departments Present: Staff Liaisons Nancy Love and Michele Fite and Deputy Board Secretary Summer Stewart.

2. Public Safety Retirement Board (Police) Action Items

2.A Board to take action on the approval of the October 5, 2021 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.

A motion was made by Board Member Frost and seconded by Board Member Weeks to approve the October 5, 2021 Public Safety Retirement Board (Police) Meeting and Executive Session Minutes.

Ayes – Frost, Haley, Weeks, and Youngker

Absent – Lewis

Motion Carried.

2.B Board to discuss and take action on entering into an agreement with Ryan Rapp & Underwood, PLC to provide Local Board legal services to assist with carrying out the Boards statutory duties, specifically the duties found in Arizona Revised Statute 38-847.

Ms. Love provided information regarding the agreement for Local Board legal services. To date there has not been a need for a Local Board attorney, but recent statutory revisions preclude the Local Board from using the services of, and being represented by, the City of Buckeye contract attorney(s). After reaching out to other nearby municipalities with Local Boards, staff found a majority of them are currently represented by Ryan, Rapp & Underwood, PLC and have a very positive reputation serving in that capacity. Staff anticipates the Local Board will require legal assistance and legal advice in the near future. The hourly rate for an attorney is \$275; the hourly rate for a paralegal is \$125; there is no retainer required. Staff recommends entering into an agreement with Ryan, Rapp & Underwood, PLC. Chairman Youngker requested clarification regarding payment of services. Ms. Love clarified the City of Buckeye's General Fund will pay for any legal services under the agreement; confirmed payment is only required for services rendered. A motion was made by Board Member Weeks and seconded by Board Member Frost to enter into an agreement with Ryan Rapp & Underwood, PLC to provide Local Board legal

services to assist with carrying out the Boards statutory duties, specifically the duties found in Arizona Revised Statute 38-847.

Ayes – Frost, Haley, Weeks, and Youngker

Absent – Lewis

Motion Carried.

2.C Board to discuss and take action on the approval of New Members (no pre-existing conditions):

Keith Hill (lateral)

Mark Postma (lateral)

Melissa Belsan (lateral)

Brief discussion was held regarding New Members. Board Member Weeks stated Keith Hill and Mark Postma are lateral transfers from Washington and Melissa Belsan is a lateral transfer from Gila River. A motion was made by Board Member Frost and seconded by Board Member Weeks to approve New Members (no pre-existing conditions): Keith Hill (lateral), Mark Postma (lateral), and Melissa Belsan (lateral).

Ayes – Frost, Haley, Weeks, and Youngker

Absent – Lewis

Motion Carried.

2.D Board to take action on the approval of Nancy Vela as the surviving and legal spouse of retired Buckeye Police Officer Javier Vela.

Board Member Weeks clarified Officer Javier Vela retired in 2011 and recently passed away. A motion was made by Board Member Weeks and seconded by Board Member Frost to approve Nancy Vela as the surviving and legal spouse of retired Buckeye Police Officer Javier Vela.

Ayes – Frost, Haley, Weeks, and Youngker

Absent – Lewis

Motion Carried.

3. Comments from the Board Members – None.

4. Adjournment

Frost, Weeks, 115 p.m. all aye

A motion was made by Board Member Frost and seconded by Board Member Weeks to adjourn the meeting at 1:15 p.m. Motion passed unanimously.

Tony Youngker, Board Chairman

ATTEST:

Board Secretary

I hereby certify that the foregoing minutes are a true and correct copy of the Public Safety Retirement Board (Police) meeting held January 18, 2022. I further certify that a quorum was present.

Board Secretary