



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD
MARCH 28, 2022
AGENDA**

**Coyote Branch Library - Program Room
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 PM**

Please note that Board Members have the option to attend virtually - for questions please contact Sarah Hughes at 623-349-6320. FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT: <https://www.buckeyeaz/government/city-clerk/meeting-minutes-agenda-minutes>

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

1. Call to Order/Pledge of Allegiance/Roll Call

2. Comments from the Public - Members of the audience may comment on any item of interest

Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.

3. Approval of Minutes

Board Action: Motion to approve minutes

3.A Board to approve meeting minutes from February 28, 2022

Board action: Motion to Approve

4. Discussion Item(s)

4.A Launch Pad Circulation

Presentation by Chris Larson, Interim Library Manager

Discussion only

4.B Summer Reading Program 2022
Presentation by Peter Grant, Librarian
Discussion Only

4.C Update of Buckeye Public Library Policy Manual
Presentation by Chris Larson, Interim Library Manager
Board Action: Motion to approve

5. Comments from Community Services Director
The Director may present a brief summary of activities, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Board Members
The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment
The Board will make a motion to adjourn the meeting.

CITY OF BUCKEYE
Regular Library Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 03/28/22	AGENDA ITEM: 3.A. Board to approve meeting minutes from February 28, 2022 <i>Board action: Motion to Approve</i>
DATE PREPARED: 03/23/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Board to approve meeting minutes from February 28, 2022
Board action: Motion to Approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[2.28.2022 LAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Library Advisory Board Meeting
February 28, 2022
Minutes

HYBRID MEETING

**Program Room, Coyote Library
21699 W. Yuma Road
Buckeye, AZ 85326
6:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Kathy Rossetti called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Kathy Rossetti (in person); Vice Chair, Jack Lynch (virtual), Board Members: Holly Roehl (in person), Linda Davis (in person), Roxann Dudas (in person), Thomas Osborn (virtual), and Sebastian Trupiano (in person), Council Liaison, Vice-Mayor Craig Heustis (in person)

Board Members Absent: Calvin Perkins

City Staff Present: Community Services Director, Miranda Gomez; Interim Library Manager, Chris Larson, Management Assistant, Sarah Hughes, Library Specialist Nicole Hadenfeldt, and Digital Librarian Janene Van Leeuwen

2. Comments from the Public – Members of the audience may comment on any item of interest

No comments from the public.

3. Approval of Minutes

3. A. Board to approve meeting minutes of January 24, 2022

Motion made by Vice-Chair Jack Lynch and seconded by Board Member Davis to approve the minutes of January 24, 2022.

Motion Carried Unanimously

4. Tabled/Continued Items

4. A. Proposed 2022 Library Advisory Board Meeting Schedule

Motion made by board member Holly Roehl to approve proposed schedule which will cancel board meetings in June, July and December. Motion approved unanimously.

5. New Business

5. A. Introduction of new Digital Librarian, Janene Van Leeuwen

Interim Library Manager, Chris Larson introduced Janene Van Leeuwen as the new Digital Librarian. Janene spoke about how grateful she is for the opportunity to serve the Library and the Board. She is available for any questions and able to assist the board in any way.

5. B. Launch Pad Overview

Library Specialist Nicole Hadenfeldt presented on the recently acquired Launch Pads to the board members. These pre-loaded learning tablets were purchased through a grant awarded by the Arizona State Library and are valued at over \$4,800. These tablets are loaded with apps, read-along books and videos designed for educational purposes and to provide digital content to the community without the need for Wi-Fi access. There are 30 tablets available for check out between the two library branches.

5. C. Update on Museum Façade Construction

Interim Library Manager Chris Larson provided an update on the museum façade construction with photos of updates to the façade and interior. She presented a timeline of events since the groundbreaking and there are plans to host a grand re-opening once construction is complete and the library is put back together. Vice-Mayor Heustis suggested talking to Scott Lowe about utilizing the evacuated girls scout building at the park for additional museum storage.

6. Community Services Director's Report

Community Services Director, Miranda Gomez provided a brief summary of past and upcoming events, such as the Air Fair and thanked everyone for volunteering. The Library does a fantastic job of hosting Field Trip Friday and this year we had over 1,600 students and teachers. She highlighted the digital discovery grant and the Veteran's Lift Up event. Thanked staff for a fantastic job.

7. Comments from Board Members

Chair, Kathy Rossetti: Great presentation were informative and enjoyable.

Vice Chair Jack Lynch: Special thank you to all of the presenters.

Holly Roehl: Enjoyed Nicole's presentation and has checked out two Launchpads for her grandkids.

Linda Davis: Agreed with Holly and is very excited about the museum.

Calvin Perkins: Absent

Thomas Osborne: Museum looks great. Very excited about the updates.

Roxann Dudas: Agreed with everyone and asked for flyers on the Launchpads so she can share with her employer.

Sebastian Trupiano: Great presentation, wish there were resources like this when his kids were younger.

Vice-Mayor Heustis: Library always attends the events and were there at the Lift Up event. Great presentation and resources for kids. Thanked all staff for their work on the Air Fair and recognized how much work goes into it.

8. Adjournment

Motion to adjourn was made by Board Member Roehl and seconded by Board Member Davis.

Motion carried unanimously. Meeting adjourned at 7:06 p.m.

Kathy Rossetti, Board Chair

ATTEST:

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board Meeting held February 28, 2022. I further certify that the meeting was duly called and that a quorum was present.