



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD
SEPTEMBER 11, 2024
AGENDA**

**City Council Chambers
530 East Monroe Avenue
Buckeye, AZ 85326
6:00 PM**

The doors will be open to the public at least 15 minutes prior to the start time of the meeting.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order.

- 1. Call to Order/Pledge of Allegiance/Roll Call**
- 2. Comments from the Public - Members of the audience may comment on any item of interest.**
Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.
- 3. Approval of Minutes**
Board Action: Discussion and possible motion to approve minutes.
- 3A. Community Services Advisory Board to approve minutes from July 17, 2024 meeting.**
Board Action: Discussion and possible motion to approve.
- 4. New Business**
- 4A. Moment of Silence**
- 4B. Arts & Culture Subcommittee Member Appointment**
Appointment by Board Chair, Terry Vrabec with Presentation by Ilana Holden

4C. Parks & Recreation Master Plan Presentation

Presentation by Community Services Director, Miranda Gomez

5. Community Services Director's Report

The Director may present a brief summary of current events, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Chair and Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment

Board Action: Chair to Adjourn

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 09/11/24	AGENDA ITEM: 3A.. Community Services Advisory Board to approve minutes from July 17, 2024 meeting. <i>Board Action: Discussion and possible motion to approve.</i>
DATE PREPARED: 09/10/24	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Community Services Advisory Board to approve minutes from July 17, 2024 meeting.
Board Action: Discussion and possible motion to approve.

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[7.17.24 CSAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Community Services Advisory Board Meeting
July 17, 2024
Minutes

HYBRID MEETING

City Hall
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 P.M.

1. Call to Order/ Pledge of Allegiance/Roll Call

Community Services Advisory Board Vice-Chair, Kathy Rossetti called the meeting to order at 6:00 p.m.

Board Members Present: Chair Terry Vrabec, Vice-Chair Kathy Rossetti, Joanna Brace, Jim Roth, Matthew Dudley, Randal Kidd, Garnett Sailor (virtual), Holly Roehl, Nathan Madden

Board Members Absent: Caleb Elms, Riley Quinlan, Jack Lynch, Anastazia McMurray, Sebastian Trupiano

City Staff Present: Community Services Director, Miranda Gomez; Deputy Director, Robert Wisener; Deputy Director Kelby Mieras; Administration and Project Manager, Sarah Hughes; Parks Manager, Mark Bianco, Senior Center Manager, Philip Yabes; Library Manager, Elizabeth Garcia; Arts & Culture Manager, Ilana Lydia Holden; Library and Museum Administrator, Chris Larson; Social Service Coordinator, Krystian Zebrowski; Management Assistant, Chelsea Furman-Kosut

2. Comments from the Public – Members of the audience may comment on any item of interest

No comments from the public.

3. Approval of Minutes

3. A. Community Services Advisory Board to approve minutes from the May 15, 2024 meeting.

Motion made to approve the minutes by Nathan Madden, and it was seconded by Joanna Brace. Motion approved unanimously.

4. New Business

4A. Social Services Update

Krystian Zebrowski, Social Services Coordinator, provided an overview of various community programs, emphasizing their role in addressing local needs and promoting a thriving community. Key areas of focus included housing and utility assistance, healthcare services, educational and youth programs, employment support, and services for seniors and individuals with disabilities. Krystian highlighted the impact of community partnerships in enhancing service delivery and discussed efforts to expand these collaborations.

Questions from the board members focused on the specifics of housing assistance, the role of social services as a hub for community resources, and the need for better tracking of service outcomes. There was also a discussion on expanding local funding sources, building partnerships with private stakeholders, and enhancing small business development support. The need for improved transportation solutions in the growing city was also a significant point of discussion.

4B. Creation of the Arts & Culture Subcommittee

Ilana Lydia Holden, Arts and Culture Manager, presented a proposal to the Community Services Advisory Board for the establishment of an Arts and Culture Subcommittee. She began by highlighting a citywide

survey revealing that only 30% of Buckeye residents rated their city's opportunities for education, culture, and arts as good or excellent. To address this, her role was created in May, and she has been tasked with developing an arts and culture plan for the city.

Ilana explained the immediate need for a subcommittee to assist with reviewing and approving public art, particularly in collaboration with the West Valley city of Surprise through the "Ola" program. The subcommittee would help determine artists and art selections for Buckeye, focusing on local talent and public engagement. She outlined the responsibilities of subcommittee members, including attending orientation and training, reviewing artist portfolios, attending selection meetings, and acting as judges for art competitions.

The proposed subcommittee would consist of three to five board members, ensuring a diverse perspective in decision-making to avoid biases and better represent the community's interests. Holden also mentioned that the subcommittee would initially work on a \$10,000 temporary art installation and explore potential locations, such as the Coyote Library.

Following the presentation, there was a discussion among board members about the goals and processes of the subcommittee, the integration of public art in new developments, and the importance of fostering local arts and culture. Board members expressed support for the initiative, recognizing the value of art and culture in enriching the community.

A motion was made to approve the establishment of the Arts and Culture Subcommittee by Joanna Brace, which was seconded by Jim Roth and passed unanimously by the board.

4.C. Rescheduling of September Meeting

Sarah Hughes, Administration and Project Manager for the Community Services Department, presented to the Community Services Advisory Board a proposal to reschedule the board's September meeting from September 18th to September 11th. The reason for this change was to provide the board an opportunity to review the Parks and Recreation Master Plan before it is presented to the City Council on September 17th. Hughes emphasized the importance of the board's feedback on the plan, given their involvement in its development through public meetings and consultations.

During the presentation, some board members expressed concern about holding the meeting on September 11th due to its significance as a day of remembrance. Board members discussed the logistics of reviewing the master plan within a short timeframe and the need for a potential minute of silence at the beginning of the meeting to honor the significance of September 11th. Sarah assured them that the plan was not yet in its final form and that the September meeting would be an opportunity to review community feedback and recommendations.

A motion was made to reschedule the meeting to September 11th by Holly Roehl, which was seconded by Jim Roth and passed unanimously by the board.

5. Community Services Director's Report

Miranda Gomez, the Community Services Director, provided an update on recent events and department updates. She highlighted the success of the Memorial Day Ceremony and the July 4th Independence Day Celebration, both of which were well-attended despite extreme heat. The library's summer reading program has seen increased participation, and the Safety and Drowning Prevention Day drew over 500 participants, providing valuable training for firefighters and lifeguards.

Gomez announced new staffing changes, including Ilana Lydia Holden as the department's new Arts & Culture Manager, Kim Anderson's promotion to Events Manager, and Janene Van Leeuwen's move to the city manager's office. She also mentioned the upcoming fall sports registration and a Movie in the Park event on September 7th. Gomez expressed excitement about the department's growth and future opportunities.

6. Comments from Board Members

Chair Terry Vrabec: Thank all of you for everything, I'm sorry that I couldn't be there. I had surgery, all went well. Should be back in action before the next meeting.

Vice Chair Kathleen Rossetti: I was at lunch yesterday with Holly at the YEON group, a 2 week program for children from 7th to 12th grade where they design a project that is a sellable project. Seeing all of the children from different age groups and schools come together and work as a team is amazing. Krystian, I volunteer a lot with All Faith; there is a backpack event coming up for the beginning of school. These events are growing because the need is so great. It's hard to visualize how much need there is out there. It could be your neighbor, someone down the road, or someone your child goes to school with. I really appreciated the talk you gave tonight.

Anastazia McMurray: Absent.

Garnett Sailor: Great presentations tonight, thank you everyone.

Randal Kidd: No comments, but I really enjoyed the presentations, especially Krystian's social services presentation. It's been amazing seeing you guys do such a great job.

Matthew Dudley: Happy Parks & Rec Month. Everyone here is a member of APRA; there is Diamondbacks game on July 27th, pretty cheap tickets. I've already signed up. If anyone wants to go see a Diamondbacks game get signed up.

Joanna Brace: I also liked the presentations tonight. Thank you both for being so new and standing up there and taking all of our questions. I just really love the innovation and engagement that you all are pursuing.

Jim Roth: It was an entertaining evening learning all kinds of new things we're doing. I'm really excited by art and culture; I was probably one of those people who marked it not so great. The city I came from I felt like that there was a big presence and it's something I just really missed out here. So excited for that and looking forward to all the exciting things that are coming. I feel like we're really trying to keep up with the growth rate instead of finding ourselves five steps behind all the time, so I hope we can keep that momentum up.

Jack Lynch: Absent.

Holly Roehl: I agree with everyone else, the presentations were great. I think the city is doing a wonderful job and look forward to you guys continuing on.

Caleb Elms: Absent.

Riley Quinlan: Absent.

Nathan Madden: Thank you very much for the presentations. I especially liked the Arts & Culture one. I am definitely interested in that subcommittee.

7. **Adjournment**

Community Services Advisory Board Vice-Chair, Kathy Rossetti, adjourned the meeting at 7:14 p.m.

Terry Vrabec, Board Chair

ATTEST:

Chelsea Furman-Kosut, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board Meeting held July 17, 2024. I further certify that the meeting was duly called and that a quorum was present.