



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD
MARCH 16, 2022
AGENDA**

**Executive Conference Room
City Hall
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 PM**

Board members have the option to attend this meeting remotely - for questions please contact Sarah Hughes at 623-349-6320. FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT: <https://www.buckeyeaz.gov/government/city-clerk/meeting-agendas-minutes/meetings-agendas-minutes>

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

- 1. Call to Order/Pledge of Allegiance/Roll Call**
- 2. Comments from the Public - Members of the audience may comment on any item of interest**
Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.
- 3. Approval of Minutes**
Board Action: Discussion and possible motion to approve minutes.
- 3.A [Community Services Advisory Board to approve meeting minutes from January 19th, 2022.](#)**
[Board Action: Motion to approve](#)
- 4. New Business**
- 4.A Social Services Programming Update**
Presentation by Social Services Coordinator, Rachel Sanders

Board Action: For discussion only

- 4.B** Sports Programming Update
Presentation by Recreation Superintendent, Christa Lancaster

Board Action: For discussion only

- 4.C** Buckeye Pool Expansion
Presentation by Administration and Project Manager, Robert Wisener

Board Action: For discussion only

5. Community Services Director's Report

The Director may present a brief summary of current events, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Chair and Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment

Board Action: Motion to Adjourn

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 03/16/22	AGENDA ITEM: 3.A. Community Services Advisory Board to approve meeting minutes from January 19th, 2022. <i>Board Action: Motion to approve</i>
DATE PREPARED: 03/21/22	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Community Services Advisory Board to approve meeting minutes from January 19th, 2022.
Board Action: Motion to approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[1.19.2022 CSAB Meeting Minutes.pdf](#)



CITY OF BUCKEYE
Community Services Advisory Board Meeting
January 19, 2022
Minutes

HYBRID MEETING

**Executive Conference Room, City Hall
530 E. Monroe Avenue
Buckeye, AZ 85326
6:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Stephen Rugh called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Stephen Rugh (in person); Vice Chair, Brett Benninghoff (virtual), Board Members: Caleb Elms (in person), Matthew Dudley (virtual), Anastazia McMurray (virtual), Martin Garcia Enriquez (in person), Dr. Peace Ezeogba (virtual), Randal Kidd (in person), Terry Vrabec (in person), Garnett Sailor (virtual) and Council Liaison, Michelle Hess (in person)

Board Members Absent: Elizabeth Zamora

City Staff Present: Community Services Director, Miranda Gomez; Administration and Project Manager, Robert Wisener; Management Assistant, Sarah Hughes

2. Comments from the Public – Members of the audience may comment on any item of interest

No Comments

3. Approval of Minutes

3. A. Board to approve meeting minutes of November 17, 2021

Motion made by Board Member Peace and seconded by Board Member Vrabec to approve the minutes of November 17, 2021.

Motion Carried Unanimously.

4. New Business

4. A. Election of 2022 Community Services Advisory Board Chair: Nomination and motion to approve 2022 Community Services Advisory Board Chair

Motion was made by board member Vrabec to nominate Steve Rugh as Community Services Advisory Board Chair; motion was seconded by board member Dudley. Motion approved.

4. B. Election of 2022 Community Services Advisory Board Vice-Chair: Nomination and motion to approve 2022 Community Services Board Vice-Chair

Motion was made by board member Dudley to nominate Brett Benninghoff as Community Services Advisory Board Vice-Chair; motion was seconded by board member Vrabec. Motion approved.

4. C. Rules and Procedures Manual and Open Meeting Law

Summer Stewart, Deputy City Clerk presented on the City of Buckeye rules and procedures manual and provided the board a refresher on Open Meeting Law.

4. D. FY22/23 Community Services Capital Improvement Program (CIP) project submittals and request for Board Members to prioritize projects.

Administration and Project Manager, Bob Wisener provided a detailed presentation on the Community Services capital improvement projects that are currently under way, and what projects are being requested next fiscal year and which have been included in the City's 5 year plan. Staff asked that board members send their prioritized list by January 26th. This list is contingent on Council approval.

4. E. Proposed 2022 Community Services Advisory Board Meeting Schedule

Management Assistant, Sarah Hughes presented the board schedule for the year and asked for any feedback from board members about possible changes. Board had no concerns and asked that the schedule be sent to them.

4. F. Future Advisory Board Meeting Format

Community Services Director, Miranda Gomez asked how the board felt about meeting in person at the next scheduled meeting in order for board members to have an opportunity to meet each other and refreshments will be provided. Open meeting law requires that a virtual option always be available to the board members. Board members agreed it would be a good idea.

4. G. Introduction of new Board Members Elizabeth Zamora and Martin Enriquez Garcia

Board member Zamora was absent from the meeting so she did not provide comment. Board member Garcia provided a brief personal background and is very happy and excited to be part of the board.

5. Community Services Director's Report

Community Services Director, Miranda Gomez provided a brief summary of past and upcoming events, such as the Buckeye Marathon, Buckeye Days, and the Buckeye Air Fair.

6. Comments from Board Members

Caleb Elms: No comment

Dr. Peace Ezeogba: Thank you to staff for everything you do for the City.

Vice Chair Brett Benninghoff: No comment.

Anastazia McMurray: Thank you for the information, looking forward to the year.

Randal Kidd: Great presentation.

Martin Garcia Enriquez: Thank you for the emails and sharing the information. Suggested adding a link to the Recreation Instagram posts.

Chair Stephen Rugh: Attended marathon and was impressed with staff taking initiative to make improvements for future years. Looking forward to Air Fair.

Matthew Dudley: Congrats to Steve and Brett on nomination. Will volunteer for the Air Fair.

Garnett Sailor: Recently sustained injuries and has been home recuperating. Thanks for all the great work.

Terry Vrabec: Great work everyone.

Councilmember Hess: No comment.

7. Adjournment

Motion to adjourn was made by Board Member Dr. Peace and seconded by Board Member McMurray. Motion carried unanimously. Meeting adjourned at 8:16 p.m.

Stephen Rugh, Board Chair

ATTEST:

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board Meeting held January 19, 2022. I further certify that the meeting was duly called and that a quorum was present.