



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD
NOVEMBER 17, 2021
AGENDA**

**City Hall - Executive Conference Room
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 PM**

**Board members have the option to attend this meeting remotely - for questions please contact Sarah Hughes at 623-349-6320.
FOR INFORMATION REGARDING PUBLIC PARTICIPATION, PLEASE VISIT:
<https://www.buckeyeaz.gov/government/city-clerk/meeting-agendas-minutes/meetings-agendas-minutes>**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

Voting Members will either attend in person or by telephone conference call or video presentation. Items listed may be considered in any order

- 1. Call to Order/Pledge of Allegiance/Roll Call**
- 2. Comments from the Public - Members of the audience may comment on any item of interest**
Board Action: Open Meeting Law does not permit Board discussion of items not specifically on the agenda.
- 3. Approval of Minutes**
Board Action: Discussion and possible motion to approve minutes.
- 3A. Community Services Board to approve meeting minutes of September 15, 2021.**
Board Action: Motion to approve
- 4. New Business**
- 4A. Social Services Programming**
Presentation by Philip Yabes, Senior Center Manager
- 4B. Sundance Recreation Center Update**

Presentation by Jessica Thompson, Recreation Manager

4C. Sundance Park Phase II Construction Update

Presentation by Robert Wisener, Administration and Project Manager

4D. Special Events Update

Presentation by Jessica Thompson, Recreation Manager

4E. APRA Award & Committee Update

Presentation by Robert Wisener, Administration & Project Manager

5. Community Services Director's Report

Presentation by Philip Yabes, Senior Center Manager

The Director may present a brief summary of current events, however, there will be no discussion, deliberation or action taken on any information presented.

6. Comments from the Chair and Board Members

The Board Members may present a brief summary of current events. The board cannot propose, discuss, deliberate or take action on any of the information presented.

7. Adjournment

Board Action: Motion to Adjourn

CITY OF BUCKEYE
Regular Community Services Advisory Board
COUNCIL ACTION REPORT

MEETING DATE: 11/17/21	AGENDA ITEM: 3A.. Community Services Advisory Board to approve meeting minutes of September 15, 2021.
DATE PREPARED: 11/10/21	DISTRICT NO.:
STAFF LIAISON:	
DEPARTMENT: Community Services	AGENDA ITEM TYPE: Minutes

ACTION/MOTION: (This language identifies the formal motion to be made by the Council)
Community Services Board to approve meeting minutes of September 15, 2021.

Board Action: Motion to approve

SUMMARY

Items related to a project or facility location must include an attached vicinity map for Council Review.

ATTACHMENTS:

[09.15.2021 CSAB Meeting Minutes -Final.pdf](#)



CITY OF BUCKEYE
Community Services Advisory Board Meeting
September 15, 2021
Minutes

HYBRID MEETING

Buckeye Fire Administration Conference Room
21699 W. Yuma Road, Ste. 101
Buckeye, AZ 85326
6:00 P.M.

1. Call to Order/ Pledge of Allegiance/Roll Call

Board Chair, Stephen Rugh called the meeting to order at 6:00 p.m.

Board Members Present: Board Chair, Stephen Rugh; Board Members: Terry Vrabec, Caleb Elms, Garnett Sailor, Matthew Dudley, Anastazia McMurray, Martin Garcia Enriquez, Dr. Peace Ezeogba, Randal Kidd, and Council Liaison, Michelle Hess

Board Members Absent: Brett Benninghoff

City Staff Present: Community Services Director, Miranda Gomez; Administration and Project Manager, Robert Wisener; Recreation Manager, Jessica Thompson; Management Assistant, Sarah Hughes

2. Comments from the Public – Members of the audience may comment on any item of interest

No Comments

3. Approval of Minutes

3. A. Board to approve meeting minutes of July 21, 2021

Motion made by Board Member Vrabec and seconded by Board Member Sailor to approve the minutes of July 21, 2021.

Motion Carried Unanimously.

4. New Business

4. A. Community Services Cost Recovery Study

Administration & Project Manager, Robert Wisener presented an update on the Cost Recovery Study and the outcome of the beneficiary of services ranking by staff and Community Services and Library Advisory Board members. A recap of the Council workshop and feedback from Councilmembers was also reviewed.

Nest steps will include a review of the cost of services and the current cost recovery performance. Staff will evaluate policies form other agencies and their applicability to Buckeye. The draft cost recovery goals will be presented to the Boards and Council for review and feedback, which will lead to a discussion of implementation.

4. B. Fall Event Update:

Recreation Manager, Jessica Thompson presented on the upcoming special events for the fall. Events included:

- Tartesso Movie in the Park will be held Saturday September 18th from 7-9 p.m. showcasing the film Aladdin.
- Festival Foothills Movie in the Park held Saturday September 25th from 7- 9 showcasing The Lion King
- Sundance Recreation Center Grand Opening this Saturday at 8:30 a.m. There will be food trucks, free giveaways, class demonstrations and refreshments.
- Dog Days of Buckeye – October 2nd
- Halloween Carnival – October 30th.
- Buckeye Marathon – January 8, 2022

Board requested that the Sign-Up Genius be distributed to the group so they can volunteer for upcoming events.

4. C Capital Improvement Project Update

Administration & Project Manager, Robert Wisener presented an update on each of the Capital Improvement Projects that were approved in this fiscal year budget.

Capital Improvement Projects Funded:

- Sundance Park Phase II
- North Library & Community Center Design
- Buckeye Pool and Parking expansion
- A-Wing stabilization
- BLM Land studies
- 30 acre community Park land acquisition
- Gila River Restoration
- Skyline Regional Park Phase II
- Buckeye Senior Center Kitchen Expansion
- Buckeye Valley Museum Façade Renovation

4. D. Tour of Sundance Recreation Center

Recreation Manager, Jessica Thompson provided a tour to the board members immediately following the meeting adjournment.

5. Community Services Director's Report

Community Services Director, Miranda Gomez reported on the following topics:

- Downtown library 50th Anniversary event being held Saturday October 23rd from 10 a.m. – 1:00 p.m. The celebration will include a special exhibit titled, *Strength in Community: Your Buckeye History Series*, which will focus on the history of the library and our community.
- Welcomed several new staff since July. The Department has been recruiting positions that were approved in this FY budget and anticipate onboarding more as the social services program takes off.
- September is Library Card Sign Up month. New enrolled members will be automatically entered to win prizes courtesy of the Friends of the Library.
- Youth sports programs have begun with over 1,000 registered. Offering softball, baseball and soccer.
- Sundance Recreation Center Grand Opening this Saturday at 8:30 a.m. There will be food trucks, free giveaways, class demonstrations and refreshments.
- Main Street events are coming up – Rockin & Shoppin, the Cottonfest and the Glow on Monroe.

6. Comments from Board Members

Caleb Elms: No Comment

Garnett Sailor: Incredibly impressed by what staff does. He said his wife and daughter have been utilizing the library and pool and are very happy with the level of service.

Terry Vrabec: Thanks to Miranda and looking forward to seeing everyone at the Sundance Recreation Center Grand Opening.

Anastazia McMurry: Very impressed

Randal Kidd: Appreciates everyone's hard work

Martin Garcia Enriquez: Excited to be here and thanked everyone

Chair Stephen Rugh: Announced that Elizabeth Zamora was interviewed for the vacancy and he hopes that she will decide to join the board and be in attendance at the November meeting. Also found information in the Arizona Parks and Recreation magazine that Phil Yabes and Sharon Meinders are leading discussion forums regarding seniors for the Arizona Parks and Recreation Association. The programs that our department are involved in are state wide, not just local.

Matthew Dudley: Excited to see everyone and as we are the fastest growing City, our department and services are vitally important. Would love to see the members volunteering at event.

Councilmember Hess: Take a moment to understand how exciting the opening of the Sundance Recreation Center is and that the board has had a part in this and all of the exciting things moving forward.

7. **Adjournment**

Motion to adjourn was made by Board Member Elms and seconded by Board Member McMurray. Motion carried unanimously. Meeting adjourned at 7:18 p.m.

Stephen Rugh, Board Chair

ATTEST:

Sarah Hughes, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board Meeting held September 15, 2021. I further certify that the meeting was duly called and that a quorum was present.