



**NOTICE OF MEETING OF THE
PLANNING AND ZONING COMMISSION
OF
BUDA, TX
6:30 PM - Tuesday, July 27, 2021
VIDEO CONFERENCE
Buda, TX 78610**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Planning & Zoning Meeting** of the City of Buda, TX, will be held at which time the following subjects will be discussed and may be acted upon.

A. VIDEO CONFERENCE

Please register to attend the online Meeting - July 27, 2021 at 6:30 PM CDT at:

<https://attendee.gotowebinar.com/register/4614835436054819340> Webinar ID 415-905-323

- After registering, you will receive a confirmation email containing information about joining the meeting.

- Attendees may call in to listen only.

- CALL-IN NUMBER (LONG DISTANCE) +1 (914) 614-3221 - ATTENDEE ID-muted 637-311-823

B. CALL TO ORDER

C. ROLL CALL

Chair Colin Strother

Vice-Chair Emily Jones

Commissioner Henry Altmiller

Commissioner Jeff Cottrill

Commissioner Virginia Jurika

Commissioner Meghan McCarthy

Commissioner David Nuckels

D. PUBLIC COMMENTS/PUBLIC TESTIMONY

OPPORTUNITY FOR PUBLIC COMMENT OR PUBLIC TESTIMONY:

Public Comment and Public Testimony will be recognized upon the Chairperson's announcement. When recognized, please state your name and address for the record.

An attendee has three options:

1) Access the webinar and use the "raise the hand" feature during the meeting.

2) Complete the online form for Virtual Public Comment / Public Testimony.

3) Use the email option at comments@ci.buda.tx.us. Please include the Council, or which Board/Commission name, and meeting date in subject line.

E. CONSENT AGENDA

E.1. [Approval of the minutes of the Regular Planning and Zoning Commission held July 13, 2021.](#)

[Minutes from PZ 7.13.2021.pdf](#)

F. REGULAR AGENDA

- F.1. Hold a public hearing, deliberation and possible action regarding a request to change the zoning from Interstate 35 Business (B-3) to Light Industrial (LI) for the property known as Lifschultz Subdivision, Lots 52, 53 and 54, being 9 +/- acres address as 100, 108, and 110 Rodriguez Street , Buda, TX (Z 21-02). (Senior Planner David Fowler) [PUBLIC TESTIMONY]**

[Z 21-02 P&Z Staff Report.pdf](#)

[Z 21-02-re-zoning legal description - lot 52 53 lifshutz subdivision\(4\).pdf](#)

[UDC 02.06.05 Use Chart.pdf](#)

[Z 21-02-20210426 owner authorization combined.pdf](#)

[Z-21-02 Location Map.pdf](#)

- F.2. Consideration and discussion related to the enforcement of maintenance and repair of driveways, walkways, parking lots and similar areas. (Chair Strother)**

- F.3. Consideration and discussion regarding the adopted 2021-2026-2036 City of Buda Strategic Plan and 2021 Action Agenda (Planning Director Melissa McCollum)**

[BUDA SEC 11 FINAL SUMMARY adopted 7.20.21.pdf](#)

[Buda Strategic Plan 2021-2026-2036 Adopted 7.20.21.pdf](#)

G. PLANNING DIRECTOR'S REPORTS

COVID-19, Developments, Engineering Department, Transportation Mobility and Master Plan, 2014 Bond Program, Capital Improvement Projects, Drainage Projects, Wastewater Projects, and Water Project, General/Special Election, Grant Related Projects, Legislative Update, Library Projects, Main Street Program, Buda Economic Development Corporation (EDC), Tourism Projects, Parks & Recreation Department, Historic Preservation Commission, Sustainability Commission, MFV Ad Hoc Committee, Road Projects, Status-Future Agenda Request (Planning Director Melissa McCollum)

H. COMMISSION REQUEST FOR FUTURE AGENDA ITEMS

I. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 5:00 pm on July 23, 2021.

/s/_____
Melissa McCollum, AICP
Planning Director/ Board Liaison



Meetings scheduled in the Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility. Meetings scheduled in other City Facilities are set up to publicly audio record meetings. You may be audio recorded in the other City Facilities.

In accordance with Article III, Section 3.10, of the Official Code of the City of Buda, the minutes of this meeting consist of the preceding Minute Record and the Supplemental Minute Record. Details on meetings may be obtained from the Board Liaison, or video of the entire meeting may be downloaded from the website. (Portions of the Supplemental Minute Record video tape recording may be distorted due to equipment malfunction or other uncontrollable factors.)

A Public Comment period will be provided to allow for members of the public to participate and speak to the Board/Commission on any topic that is not on the meeting agenda. At this time, comments will be taken from the audience on non-agenda related topics. A Public Testimony period will be provided at each meeting of the Board/Commission to allow members of the public to participate and speak to the Board/Commission on any topic that is on the meeting agenda, prior to any vote on the matter up for consideration. During these periods, the presiding officer shall routinely provide three (3) minutes to each person who desires to speak but may provide no less than one (1) minute and no more than five (5) minutes to each person addressing the Board/Commission. The amount of time provided to each person, if altered by the presiding officer, shall be announced by the presiding officer prior to recognizing persons to speak and shall be objectively applied to all persons speaking during Public Comment or each Public Testimony period.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.



Planning and Zoning Commission Agenda Item Report

Date: Tuesday, July 27, 2021

Agenda Item No. 2021-402- #E.1

Contact: Melissa McCollum

Subject: Approval of the minutes of the Regular Planning and Zoning Commission held July 13, 2021.

- 1. Executive Summary**
See the following minutes from July 13, 2021 meeting.
- 2. Background/History**
- 3. Staff's review and analysis**
- 4. Financial Impact**
- 5. Summary/Conclusion**
- 6. Pros and Cons**
- 7. Alternatives**
- 8. Recommendation**

**CITY OF BUDA
PLANNING AND ZONING COMMISSION REGULAR MEETING
(VIDEO CONFERENCE)
MEETING MINUTES
JULY 13, 2021 - 6:30 PM.**

A. VIDEO CONFERENCE

B. CALL TO ORDER

Chair Strother called the virtual meeting to order at 6:38 PM.

C. ROLL CALL

| | |
|------------------------------|-----------------|
| Chair Colin Strother | Present |
| Vice-Chair Meghan McCarthy | Present |
| Commissioner Henry Altmiller | Absent- Excused |
| Commissioner Jeff Cottrill | Present |
| Commissioner Emily Jones | Present |
| Commissioner Virginia Jurika | Present |
| Commissioner David Nuckels | Present |

D. PUBLIC COMMENTS/PUBLIC TESTIMONY

No public comments were made at this meeting.

E. CONSENT AGENDA

E.1. Approval of the minutes of the regular Planning and Zoning Commission meeting held June 22, 2021.

Vice-Chair McCarthy made a motion to approve the minutes from June 22, 2021 and was seconded by Commissioner Jones. The motion carried 6-0.

F. REGULAR AGENDA

F.1. Election of Chair and Vice-Chair

Vice-Chair McCarthy requested not to continue as the Vice-Chair and made a motion to nominate Chair Strother to continue as Chair and nominated Commissioner Jones as the Vice-Chair. The motion was second by Commissioner Cottrill. The motion was approved 6-0.

F.2. Hold a public hearing, deliberation, and possible action in regard to a Specific Use Permit for Warehouse and Equipment Sales in the Light Industrial (LI) Zoning District within the Gateway Corridor Overlay District for the property known as Chisum Park, Lot 1, City of Buda, Hays County, Texas, covering +/- 0.893 acres. The property is

located at 535 S. Loop 4, Buda, TX 78610 (SUP 21-01)

Senior Planner David Fowler presented this item to the Commission. This business is proposed as a warehouse and equipment sales for HVAC supplies in the previously known site of 2 Wheel Brewery. This use is allowed in the Gateway Overlay with approval of a Specific Use Permit (SUP.) The new business will not be making any improvements to the site. Notifications were sent out, and staff received one call regarding what was the proposed use. Staff recommended this item for approval.

Vice-Chair McCarthy asked if outdoor storage is allowed within the Gateway overlay. Outdoor storage is allowed but will need its own SUP for approval and is not proposed at this time.

Vice-Chair McCarthy made a motion to approve this SUP for warehouse equipment sales with Commissioner Jurika seconding. The motion passed 6-0.

G. WORKSHOP

F.1. Work Session on the draft FY 2022-26 Capital Improvements Plan (CIP) for the City of Buda (Deputy City Manager Micah Grau)

Deputy City Manager Micah Grau spoke to the Commission regarding the City's Capital Improvement Plan (CIP) projects. A CIP is a 5-year plan for projects costing \$50,000 or more and with a useful lifespan of 20-years or more. Topics presented were: what classifies as a CIP, current CIP projects, how CIPs are funded, distribution of funds within specific projects within Parks, Facilities, Water, Wastewater, Reclaimed Water, Mobility, and Drainage.

Commissioners had open discussions within the categories on projects of interest and project rankings.

No action was taken on this item.

H. PLANNING DIRECTOR'S REPORTS

COVID-19, Developments, Engineering Department, Transportation Mobility and Master Plan, 2014 Bond Program, Capital Improvement Projects, Drainage Projects, Wastewater Projects, and Water Project, General/Special Election, Grant Related Projects, Legislative Update, Library Projects, Main Street Program, Tourism Projects, Parks & Recreation Department, Historic Preservation Commission, Sustainability Commission, Road Projects, Status-Future Agenda Request (Planning Director Melissa McCollum)

Chair Strother asked that this report be sent to Commissioners by email.

I. PLANNING AND ZONING COMMISSION REQUEST FOR FUTURE AGENDA ITEMS

Commissioners had no future agenda item request.

J. ADJOURNMENT OF PLANNING AND ZONING COMMISSION

Vice-Chair McCarthy made a motion to adjourn the meeting, with Commissioner Jurika seconding the motion. The motion carried 6-0, and the meeting was adjourned at 8:47 PM.

ATTEST:

Melissa McCollum, AICP Planning Director

Recording Secretary



Planning and Zoning Commission Agenda Item Report

Date: Tuesday, July 27, 2021

Agenda Item No. 2021-401- #F.1

Contact: Melissa McCollum

Subject: Hold a public hearing, deliberation and possible action regarding a request to change the zoning from Interstate 35 Business (B-3) to Light Industrial (LI) for the property known as Lifschultz Subdivision, Lots 52, 53 and 54, being 9 +/- acres address as 100, 108, and 110 Rodriguez Street , Buda, TX (Z 21-02). (Senior Planner David Fowler) [PUBLIC TESTIMONY]

1. Executive Summary

This rezoning request of 9+/- acres from B-3, to LI is requested in order to make the subject parcels part of the Stream Industrial development, which is envisioned as 67.39 acres of light industrial development on 7 lots west of I-35 and south of West Goforth St. This rezoning request would make the entire area that is proposed to be developed under the same LI zoning district.

2. Background/History

This item is the action item for an application for a Zoning Map Amendment, or Zoning Change, for a property totaling 9 acres located west of Interstate 35 and south of Rodriguez Street. The annexation of the property was completed April of 2012. The request is to change from the current zoning of Business Interstate 35 (B-3) to Light Industrial (LI). Upon adoption of this zoning change, any land uses permitted under the LI zoning district would be allowed. Additional uses could be permitted upon approval of a Specific Use Permit (SUP) for any of those uses for which an SUP is possible. Staff has not received any correspondence opposed to the zoning change.

3. Staff's review and analysis

The proposed zoning change is broadly in compliance with the Comprehensive Plan. In pertinent excerpts from the Buda 2030 Comprehensive Plan as well as the Future Land Use Map. The property is located in the Interstate Corridor District according to the Future Land Use Character Districts map. The Interstate Corridor District is intended to take advantage of the economic potential of IH 35 as a commercial corridor. The proposed zoning change would be generally consistent with the Interstate Corridor District. The list of uses that are allowable or subject to SUP applications reflects the Interstate Corridor District's aims. The future land use map was drawn in a fairly granular manner and was not intended to be a zoning map for individual properties.

4. Financial Impact

The proposed zoning change will confer greater economic potential on the site, allowing the site to bring in greater property and sales taxes as it develops. The rezoned site should also generate city revenues in building and plan review fees.

5. Summary/Conclusion

Staff recommends approval of the requested zoning change, particularly in conjunction with the proposed use, as it is consistent with the comprehensive plan, is consistent with adjacent zoning and would increase the economic capacity of the subject site.

6. Pros and Cons

Pros: single zoning district for the larger development tract.

Cons: less B-3 zoning in this area.

7. Alternatives

Deny the request, leaving is current zoning of B-3.

8. Recommendation

Staff recommends approval of the requested zoning change, particularly in conjunction with the proposed use, as it is consistent with the comprehensive plan, is consistent with adjacent zoning and would increase the economic capacity of the subject site.



Planning and Zoning Commission Agenda Item Report

July 27, 2021

Contact – David Fowler, AICP, Senior Planner
(512) 312-5745 / dfowler@ci.buda.tx.us

SUBJECT: HOLD A PUBLIC HEARING, DELIBERATION AND POSSIBLE ACTION REGARDING A REQUEST TO CHANGE THE ZONING FROM INTERSTATE 35 BUSINESS (B-3) TO LIGHT INDUSTRIAL (LI) FOR THE PROPERTY KNOWN AS LIFSCHULTZ SUBDIVISION, LOT 52, 53 AND 54, BEING 9 +/- ACRES AND ADDRESSED AS 100, 108, AND 110 RODRIGUEZ STREET, BUDA, TX 78610 (Z 21-02).

1. BACKGROUND

This item is the action item for an application for a Zoning Map Amendment, or Zoning Change, for a property totaling 9 acres located west of Interstate 35 and south of Rodriguez Street. The annexation of the property was completed April of 2012. The request is to change from the current zoning of Business Interstate 35 (B-3) to Light Industrial (LI). Upon adoption of this zoning change, any land uses permitted under the LI zoning district would be allowed. Additional uses could be permitted upon approval of a Specific Use Permit (SUP) for any of those uses for which an SUP is possible. Staff has not received any correspondence opposed to the zoning change.

This rezoning is requested in order to make the subject parcels part of the Stream Industrial development, which is envisioned as 67.39 acres of light industrial development on 7 lots west of I-35 and south of West Goforth St. This rezoning request would make the entire area that is proposed to be developed under the same LI zoning district.

Surrounding Zoning and Land Uses

Adjacent Zoning and land uses include:

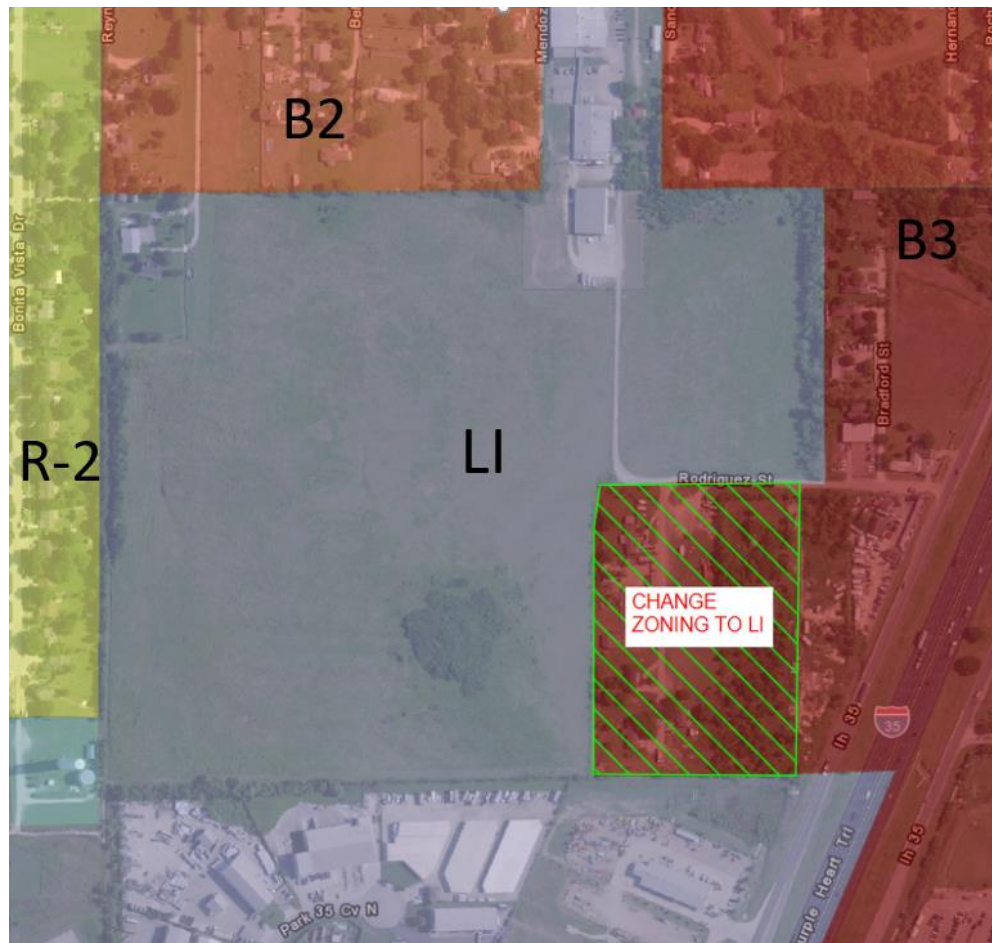
| | |
|--------------|--|
| East | Within city limits, B-3 zoning, vehicle sales, Interstate 35, |
| North | Inside city limits LI zoning, vacant land, light industrial use. |
| West | Inside city limits, LI zoning, vacant land |
| South | Inside city limits, LI zoning, commercial and light industrial uses. |

See map below for details

2. Findings/Current Activity

The following constitutes an evaluation of the proposed zoning change:

The proposed action is a zoning change from B-3, Interstate 35 Business to LI, Light Industrial. The 2017 Buda Unified Development Code (UDC) states that “The Light Industrial (LI) District is intended to provide an area for large business parks, light industry, and office warehousing that will not generate nuisance-like activities such as noise, smoke, or heavy traffic volumes. This district should not generate traffic in residential areas and should not be located adjacent to residential areas unless proper provisions are made for screening, traffic, noise, and similar impacts. Such districts should be located with easy access to Arterial Streets and nonresidential Collector Streets to facilitate transportation logistics. Likewise, such districts may be located in close proximity to other commercial zoning districts.” The list of permitted uses in the LI zoning district reflects this aim, as light manufacturing/assembly, warehouse, auto garages, automobile or equipment are all permitted. Also permitted in the LI Zoning District are less-industrial uses, including office, restaurant, hospitals, and pawn shops.



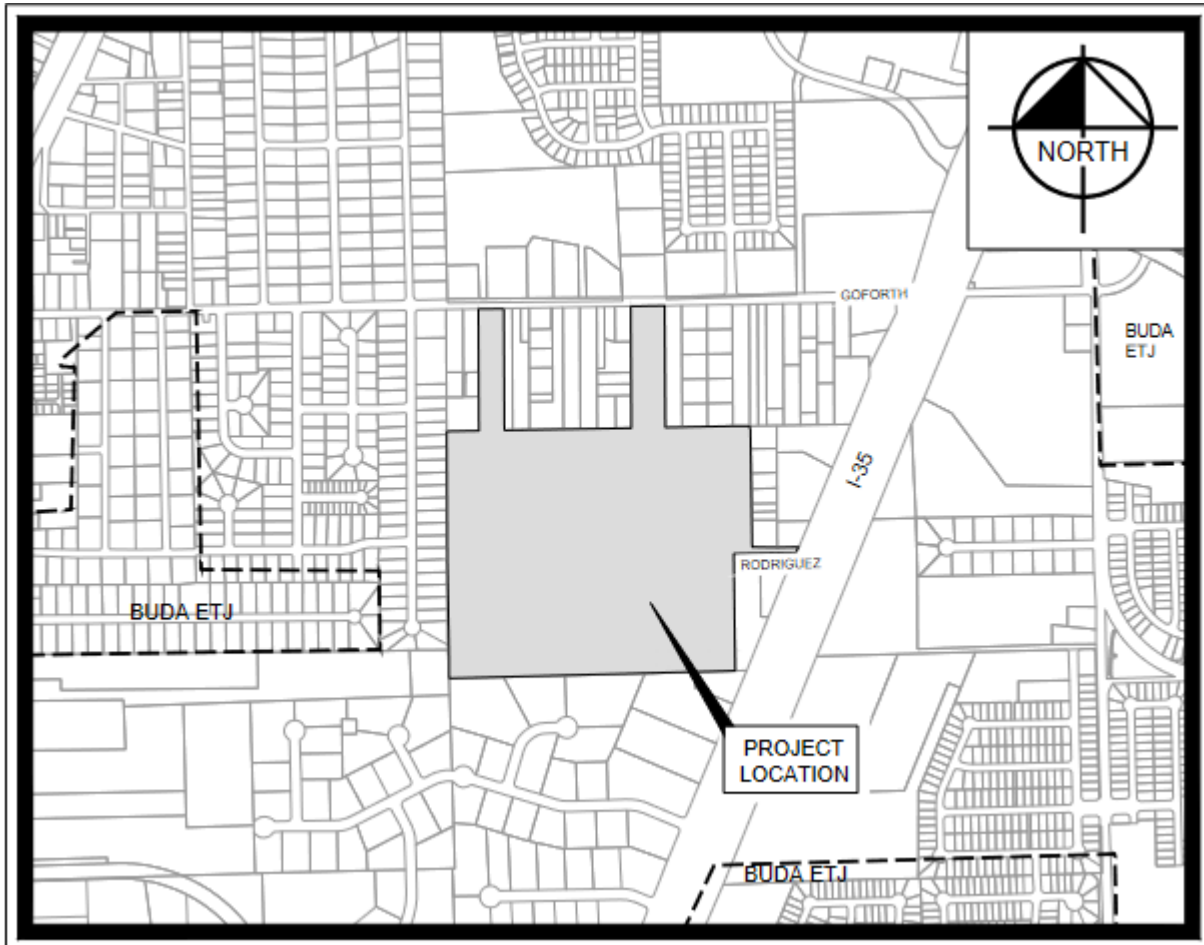
Subject parcel and surrounding land uses

Uses requiring a Specific Use Permit (SUP) in the LI Zoning District include building material sales, contractor's yard or storage yard, outside storage, prisons, and wholesale centers.

The proposed zoning change is broadly in compliance with the Comprehensive Plan. In pertinent excerpts from the Buda 2030 Comprehensive Plan as well as the Future Land Use Map. The property is located in the Interstate Corridor District according to the Future Land Use Character Districts map. The Interstate Corridor District is intended to take advantage of the economic potential of IH 35 as a commercial corridor. The proposed zoning change would be generally consistent with the Interstate Corridor District. The list of uses that are allowable or subject to SUP applications reflects the Interstate Corridor District's aims. The future land

use map was drawn in a fairly granular manner and was not intended to be a zoning map for individual properties.

This application was filed to match this property's zoning with the parcels to the north and west, to create a larger assembly of LI-zoned properties to create a planned industrial park. The planned park would create several lots for industrial uses allowed within the LI zone and also create an internal network of streets which would connect West Goforth Road and I-35 via Rodriguez Street. A preliminary plat has been submitted for the planned industrial development, which is currently under staff review.



Area of proposed Stream light industrial development

Based on information from the comprehensive plan and surrounding uses, approval of this zoning change would NOT constitute spot zoning, as it could be considered consistent with surrounding uses and the Comprehensive Plan. Spot zoning is the application of zoning to a specific parcel or parcels of land within a larger zoned area when the rezoning is usually at odds with a city's master plan and current zoning restrictions and appears out-of-place in comparison to surrounding zoning. As the parcel is adjacent to LI-zoned lots on three sides, the proposed zoning does not present any inconsistencies with surrounding areas. The proposed zoning change will preserve the I-35 frontage in the area as B-3. Staff has not identified critical issues with the potential uses in the LI zoning district that would negatively affect the health, safety or general welfare of the City and the safe, orderly and healthful development of the City.

The subject site is currently vacant and is located 1-3 lots west of the Interstate 35 frontage road. The site is home to several houses that are on portions of the lots which were divided by deed. The houses are existing legal nonconforming uses which were in place at the time of the area's annexation. The submitted application materials include authorizations from the

current owners of interests in the properties. The site has a moderate slope, with elevations ranging from 728 feet in the northeast corner to 762 feet at the southeast corner. There are no FEMA flood hazard areas on the site. There are several trees on site, most of them on the easternmost portion of the parcel, which was platted as lot 54, the applicant will be required to comply with applicable development standards such as maximum impervious cover (75%), tree preservation, water detention/quality, and site/building design, pursuant to the UDC.

Infrastructure, including roadway adequacy, sewer, water and storm water facilities, is or is committed to be available that is generally suitable and adequate for the proposed use. This zoning change does not negatively affect infrastructure capacity or adequacy. The property will be served by city water and wastewater as part of the planned development. The applicant, as with any developer, is responsible for construction of their infrastructure improvements as well as any off-site improvements caused by the project. Staff will review for any needed infrastructure improvements as part of the plat and site plan review processes.

3. Financial Impact

The proposed zoning change will confer greater economic potential on the site, allowing the site to bring in greater property and sales taxes as it develops. The rezoned site should also generate city revenues in building and plan review fees.

4. Public Notification

For this public hearing, 18 city property owners were notified within 400' of the subject property and a sign was posted on the property. Staff has not received any responses against the zoning change request from the mailed notifications.

5. Staff Recommendation

Staff recommends approval of the requested zoning change, particularly in conjunction with the proposed use, as it is consistent with the comprehensive plan, is consistent with adjacent zoning and would increase the economic capacity of the subject site.

6. ATTACHMENTS

- Legal description
- Zoning Land Use Chart
- Letters of Authorization
- Notification Map

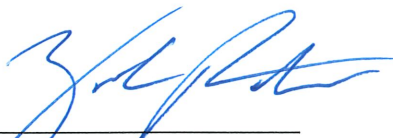
KIMLEY-HORN AND ASSOCIATES, INC.
TBPLS FIRM NO. 10194624
10814 JOLLYVILLE ROAD,
CAMPUS IV, SUITE 200
AUSTIN, TEXAS 78759

LEGAL DESCRIPTION:

LOTS 52 & 53 – LIFSCHUTZ SUBDIVISION

BEING A TRACT OF LAND LOCATED IN THE TRINIDAD VARCINAS SURVEY, ABSTRACT 9, INSIDE THE CITY LIMITS OF THE CITY OF BUDA, TEXAS; AND BEING COMPRISED OF ALL OF LOT 52 & LOT 53 OF THE LIFSCHUTZ SUBDIVISION, AN ADDITION TO THE CITY OF BUDA, AS SHOWN ON PLAT RECORDED IN VOLUME 142, PAGE 479 OF THE DEED RECORDS OF HAYS COUNTY, TEXAS;

THIS DOCUMENT WAS PREPARED IN THE OFFICE OF KIMLEY-HORN AND ASSOCIATES, INC. IN AUSTIN, TEXAS FOR RE-ZONING PURPOSES ONLY.



ZACHARY KEITH PETRUS
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6769
10814 JOLLYVILLE ROAD
CAMPUS IV, SUITE 200
AUSTIN, TEXAS 78759
PH. (512) 572-6674
ZACH.PETRUS@KIMLEY-HORN.COM



02.06.05. Use Chart

| Residential Uses | | | | | | | | | | | | | | | | | | | | |
|--|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|----|----|------|------|------|------|------|------|------|--|
| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
| Community Home or Group Home | P-1 | P-1 | P-1 | P-1 | P-1 | P-1 | P-1 | | | | | | | | | | | | | 1 : bedroom |
| Dwelling, Accessory | P-2 | P-2 | S-2 | S-2 | S-2 | S-2 | | | | | | | | P-25 | P-25 | P-25 | P-25 | P-25 | P-25 | 1 : unit |
| Dwelling, Multi-Family (Apartment) | | | | | | P | | | | | | | | | | S-25 | | S-25 | S-25 | Studio 1 : unit |
| Dwelling, Multiplex (3-Plex/4-Plex) | | | | | P | P | | | | | | | | P-26 | P-26 | P-26 | P-26 | P-26 | | 1-2 BR 2 : unit 3+ BR 0.5 : add'l BR over 2 Guest 1 : 10 units |
| Dwelling, Single Family (Attached – Duplex) | | | | P | P | P | | | | | | | | P-25 | P-25 | S-25 | P-25 | | | 2 : dwelling |
| Dwelling, Single Family (Attached – Townhouse) | | | | P | P | P | | | | | | | | | | P-25 | P-25 | P-25 | P-25 | 2 : dwelling |
| Dwelling, Single Family (Detached) | P | P | P | P | | | | | | | | | P-25 | P-25 | P-25 | P-25 | P-25 | | | 2 : dwelling |
| Dwelling, Single Family (Patio Home) | | | | P | | | | | | | | | | P | P | P | P | | | 2 : dwelling |
| Halfway House | P-3 | P-3 | P-3 | P-3 | P-3 | P-3 | P-3 | | | | | | | | | | | | | 1 : bedroom |
| Innovative Residential Development | P-4 | P-4 | P-4 | P-4 | P-4 | P-4 | | | | | | | P-4 | P-4 | P-4 | P-4 | P-4 | | | Based on dwelling type |
| Manufactured Home | | | | | | | P-5 | | | | | | | | | | | | | 2 : dwelling |
| Modular Home | P-6 | P-6 | P-6 | P-6 | P-6 | P-6 | | | | | | | | | | P-6 | P-6 | P-6 | P-6 | 2 : dwelling |

| | | | | | | | | | | | | | | | | | | | | |
|---|-----------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|-----------|-----------|-----------|-----------|------------|-----------|------------|-----------|------------|---|
| Short-Term Residential Rental | P-7 | P-7 | P-7 | P-7 | P-7 | P-7 | | | | | | | | P-7 | P-7 | P-7 | P-7 | P-7 | P-7 | Based on dwelling type |
| Nonresidential Uses | | | | | | | | | | | | | | | | | | | | |
| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
| Adult Day Services Center | | | | | | | | S | S | S | | | P | P | | S | | S | S | 1 : 2 guests |
| Adult Entertainment | | | | | | | | | | | | P-8 | | | | | | | | 1 : 300 |
| Agricultural Use | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | P-10 | 1 : 1,000 of enclosed areas |
| Ambulance Service | | | | | | | | | | P | P | | | | | | | | | 1 : 400 |
| Amusement, Commercial (Indoors) | | | | | | | | S | S | P | P | | | | | S | | S | S | 1 : 300 |
| Amusement, Commercial (Outdoors) | | | | | | | | | S | S | S | | | | | S | | S | S | 1 : 3 patrons |
| Animal Shelter or Pet Boarding (with Outside Yard/Kennels) | S | | | | | | | S | S | S | | | | | | | | | | 1 : 400 |
| Animal Shelter or Pet Boarding (without Outside Yard/Kennels) | S | | | S | S | S | | P | P | P | P | | | S | | S | S | | | 1 : 400 |
| Animal Veterinary Office or Grooming (with Outside Yard/Kennels) | | | | | | | | S | S | S | | | | | | | | | | 1 : 400 |
| Animal Veterinary Office or Grooming (without Outside Yard/Kennels) | | | | S | S | S | | P | P | P | P | | | S | | S | S | S | S | 1 : 400 |
| Antique Shop | | | | | | | | P | P | P | | | | P | | P | P | P | P | 1 : 300 |
| Art Gallery or Museum | | | | | | | | P | P | P | | | | P | | P | P | P | P | 1 : 300 |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|--|----|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|----|------|-----|------|------|------|------|---|
| Artisan's Studio | | | | | | | | P | P | P | P | P | | S | | P | P | P | P | 1 : 300 |
| Assisted Living/Nursing Home | | | | | P | P | | S | P | P | | | | | | P | P | P | | 1 : 2 beds |
| Automobile or Other Motorized Vehicle Sales | | | | | | | | | | S | P | | | | | | | | | 1 : 750 |
| Automobile Parts Store | | | | | | | | S | P | P | P | P | | | | P | | P | P | 1 : 300 |
| Automobile Service Garage (Major) | | | | | | | | | | S | P | P | | | | | | | | 3 : service bay |
| Automobile Service Garage (Minor) | | | | | | | | | P | P | P | P | | | | P | | | | 3 : service bay |
| Bank or Financial Institution | | | | | | | | S-11 | P | P | | | | S-11 | | S-11 | S-11 | S-11 | S-11 | 1 : 300 |
| Banquet Hall, Reception Facility, Wedding Chapel, or Other Special Events Center | S | | | | | | | S | S | P | P | | | S | S | S | S | S | S | Non-Fixed Seats 1 : 150 or Fixed Seats 1 : 4 seats |
| Bar/Tavern (=75% Sales from Alcohol) | | | | | | | | | | P-12 | | | | | | | | | | 1 : 200 |
| Barber or Beauty Shop | | | | S | S | S | | P | P | P | P | | | P | S | P | P | P | P | 1 : 400 |
| Bed & Breakfast Inn | S | S | S | S | S | S | | P | P | P | | | S | P | S | P | P | S | S | Residential requirement + 1 : guest room |
| Brewery, Macro | | | | | | | | | | | S-9 | P-9 | | | | | | | | Office 1 : 400 Brewing 1 : 1,000 Tasting Room 1 : 200 |
| | | | | | | | | | | | | | | | | | | | | |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|---|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|----|----|-----|-----|-----|-----|-----|---|
| Brewery, Micro | S-9 | | | | | | | S-9 | S-9 | S-9 | P-9 | P-9 | | | | S-9 | S-9 | S-9 | S-9 | Office 1 : 400 Brewing 1 : 1,000 Tasting Room 1 : 200 |
| Building Material Sales | | | | | | | | | | S | S | P | | | | | | | | Retail/Office 1 : 300 Outdoor Storage 1 : 2,000 |
| Car Wash, Full Service | | | | | | | | | P | P | | | | | | | | | | Wash bays + 5 queue spaces |
| Car Wash, Self Service | | | | | | | | | S | P | | | | | | | | | | Wash bays + 2 queue spaces |
| Carpentry Shop | | | | | | | | | | | P | P | | | | | | | | 1 : 400 |
| Catering Service | | | | | | | | S | P | P | P | | | | | | | | | 1 : 400 |
| Ceramic, Pottery, or Glass Studio | | | | | | | | S | S | S | P | P | | | | S | S | S | S | Retail/Office 1 : 400 Warehouse 1 : 1,000 |
| Child Care Home (=6 Children) | P | P | P | S | S | S | | | | | | | P | P | P | S | S | S | S | Based on dwelling type |
| Child Care Home (6+ Children) | S | S | S | | | | | | | | | | S | S | S | | | | | Based on dwelling type |
| Child Care Facility (Daycare) | | | | S | S | S | | P | P | P | S | | | S | | S | S | S | S | 1 : 400 + 1 : employee |
| Child Care Facility (Children's Home) | | | | | | | | | S | S | | | | | | S | | S | S | 1 : 7 children |
| Church or Other Place of Worship, including Parsonage/Rectory | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Non-Fixed Seats 1 : 150 or Fixed Seats 1 : 4 seats |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|--|----|-----|-----|-----|-----|-----|------|------|------|------|------|-----|----|----|-----|------|-----|------|------|--|
| College or University | | | | | | | | S | P | P | P | P | | | | S | | S | S | 1 : 3 students + 1 : classroom |
| Contractors Yard or Storage Yard | | | | | | | | | | | S | P | | | | | | | | 1 : 1,000 GFA |
| Dance Hall, Night Club, or Live Music Venue, Indoors | | | | | | | | S | S | S | | | | | | S | | S | S | 1 : 300 |
| Dance Hall, Night Club, or Live Music Venue, Outdoors | | | | | | | | S | S | S | S | S | | | | S | | S | S | 1 : 300 of assembly area |
| Dance, Music, or Drama Studio | | | | S | S | S | | P | P | P | P | | | S | | P | S | P | P | 1 : 400 |
| Distillery, Macro | | | | | | | | | | S-9 | P-9 | P-9 | | | | | | | | Office 1 : 400 Distilling 1 : 1,000 |
| Distillery, Micro | | | | | | | | | S-9 | S-9 | P-9 | P-9 | | | | S-9 | S-9 | S-9 | S-9 | Office 1 : 400 Distilling 1 : 1,000 |
| Donation or Recycling Collection Point | | | | | | | | P-13 | P-13 | P-13 | P-13 | | | | | P-13 | | P-13 | P-13 | N/A |
| Electrical Power Substation | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | N/A |
| Equipment Sales | | | | | | | | | | S | P | | | | | | | | | 1 : 500 of building |
| Farmer's Market | P | S | S | S | S | S | S | S | S | S | S | S | P | S | S | S | S | S | S | N/A |
| Feed Store | S | | | | | | | | S | P | | | | | | | | | | 1 : 300 |
| Fix-It Shop, Bicycle Repair, Blade Sharpening, Small Engine Repair | | | | | | | | S | P | P | P | P | | | | P | | P | P | 1 : 400 |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|---|
| Food Truck Park | | | | | | | | S-14 | S-14 | S-14 | S-14 | S-14 | | | | S-14 | S-14 | S-14 | S-14 | N/A |
| Fuel Pumps (Accessory Use) | | | | | | | | S-15 | P-15 | P-15 | P-15 | P-15 | | | | S-15 | | S-15 | S-15 | N/A |
| Furniture Repair and Upholstering Shop | | | | | | | | S | P | P | P | P | | | | P | | P | P | 1 : 400 |
| Gasoline Filling or Service Station/Car Wash | | | | | | | | | S-15 | P-15 | P-15 | P-15 | | | | S-15 | | S-15 | S-15 | Fueling bay spaces + Grocery, Convenience Store requirement |
| Grocery, Convenience Store | | | | S | S | S | | P | P | P | P | | | P | S | P | P | P | P | 1 : 300 |
| Grocery, Market | | | | | P | P | | P | P | P | P | | | S | | P | S | P | P | 1 : 300 |
| Grocery, Supermarket | | | | | | | | | P | P | | | | | | P | | P | P | 1 : 200 |
| Gym or Health/Fitness Center | | | | | | | | P | P | P | P | | | | | P | | P | P | 1 : 300 |
| Heavy Industrial or Manufacturing Operations | | | | | | | | | | | | P-16 | | | | | | | | Office 1 : 400 Warehouse 1 : 1,000 |
| Heliport or Helistop | | | | | | | | | S-17 | S-17 | S-17 | S-17 | | | | | | | | 5 spaces for commercial pads |
| Home-Based Business | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | | | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | P-18 | N/A |
| Hospital, Acute Care | | | | | | | | | P | P | P | | | | | | | | | 1.5 : bed |
| Hospital, Chronic Care | | | | | | | | | P | P | P | | | | | P | | | | 1.5 : bed |
| Hotel, Full Service | | | | | | | | S | P | P | | | | | | P | S | P | S | : guest room + 1 : 8 seats for meeting room/restaurant |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|--|----|-----|-----|-----|------|------|------|------|------|------|----|----|----|----|-----|------|------|------|------|---|
| Hotel, Limited Service | | | | | | | | | S | S | | | | | | S | S | S | S | 1.1 : guest room |
| Hotel, Select Service | | | | | | | | S | S | P | | | | | | S | S | S | S | : guest room + 1 : 8 seats for meeting room/restaurant |
| Institution for the Care of Alcoholic, Psychiatric, or Narcotic Patients | S | | | | | | | | | P | | | | | | | | | | 1 : 2 patients |
| Laundry, Commercial | | | | | | | | | | | P | P | | | | | | | | 1 : 800 |
| Laundry, Dry Cleaning Drop-Off/Pick-Up | | | | | | | | P | P | P | P | | | | | S | | P | P | 1 : 400 |
| Laundry, Self-Service | | | | | | | | S | P | P | P | | | | | S | | P | P | 1 : 400 |
| Library | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | 1 : 500 |
| Light Industrial and Assembly Processes | | | | | | | | | | S | P | P | | | | | | | | Office 1 : 400 Warehouse 1 : 1,000 |
| Liquor Store | | | | | | | | | P-12 | P-12 | | | | | | | | | | 1 : 300 |
| Medical Clinic | | | | | | | | P | P | P | P | P | | | | P | P | P | P | 1 : 400 |
| Mixed Use building not within Historic Overlay (O-H) | | | | | P-19 | P-19 | | P-19 | P-19 | P-19 | | | | | | P-25 | P-25 | P-25 | P-25 | Based on use type |
| Mixed Use building - Historic Overlay (O-H) | | | | | | | | | | | | | | | | | S-25 | P-25 | P-25 | |
| Mobile Retail/Service | | | | | | | | S | S | S | S | S | | | | S | S | S | S | N/A |
| Movie Theatre or Cinema | | | | | | | | S | P | P | P | | | | | S | S | S | S | 1 : 4 seats |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) | |
|--|----|-----|-----|-----|-----|-----|------|------|------|------|------|------|----|----|-----|------|-----|------|------|---|------------------------------|
| Nondepository Financial Institution/Payday Lending Establishment | | | | | | | | P-20 | P-20 | P-20 | P-20 | P-20 | | | | | | | | | 1 : 400 |
| Nursery/greenhouse, retail/wholesale | | | | | | | | | S-24 | P | P | | | | | S-24 | | | | | 1 : 300 |
| Office, Professional, Medical, or Business | | | | | | | | P | P | P | P | P | | P | | P | P | P | P | | 1 : 400 |
| Outside Display | | | | | | | | P-21 | P-21 | P-21 | | | | | | P-21 | | P-21 | P-21 | | N/A |
| Outside Storage | | | | | | | | | S-22 | S-22 | S-22 | S-22 | | | | | | | | | 1 : 2,000 of Outside Storage |
| Park, Playground, or Community Center, Public | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | | N/A |
| Parking Area, Public | | | | | | | | S | S | S | S | S | | S | S | S | S | S | S | | N/A |
| Parking Structure | | | | S | S | S | | S | S | S | S | P | | S | | S | S | S | S | | N/A |
| Pawn Shop | | | | | | | | | | | P | P | | | | | | | | | 1 : 300 |
| Plumbing or Heating/Cooling Store | | | | | | | | | | P | P | | | | | | | | | | 1 : 400 |
| Police, Fire, or Emergency Medical Services Station | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | | N/A |
| Portable Building Sales | | | | | | | | | | S | P | | | | | | | | | | 1 : 500 of building |
| Printing Press/Duplication Shop or Mailing Center | | | | | | | | S | P | P | P | P | | S | | S | | S | S | | 1 : 400 |
| Prisons or Detention Facilities | | | | | | | | | | | S | S | | | | | | | | | 1 : employee + 1 : 15 cells |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|---|----|-----|-----|-----|-----|-----|------|------|------|------|------|----|----|------|-----|------|------|------|------|---|
| Public Facilities for Local, State, or Federal Government | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | N/A |
| Radio or TV Station | | | | | | | | | S | P | P | P | | | | | | | | 1 : 400 |
| Recreational Vehicle (RV) Park | | | | | | | | | | S | | | | | | | | | | 0.5 : RV bay |
| Research and Development Laboratory (Life Sciences) | | | | | | | | | | | P | P | | | | S | S | S | S | 1 : 500 |
| Research and Development Laboratory (Technology) | | | | | | | | | P | P | P | P | | | | S | S | S | S | 1 : 500 |
| Restaurant or Cafeteria, with Curb or Drive-Thru Service | | | | | | | | S-12 | S-12 | P-12 | P-12 | | | | | S-12 | | S-12 | | 1 : 200 |
| Restaurant or Cafeteria, without Curb or Drive-Thru Service | | | | | | | | P-12 | P-12 | P-12 | P-12 | | | S-12 | | P-12 | S-12 | P-12 | P-12 | 1 : 200 |
| Retail Store, Big Box | | | | | | | | | S | P | | | | | | | | | | 1 : 300 |
| Retail Store, Shop | | | | | | | | P | P | P | | | | P | | P | P | P | P | 1 : 300 |
| Rodeo | | | | | | | | | | | | S | | | | | | | | Non-Fixed Seats 1 : 300 or Fixed Seats 1 : 4 seats |
| School, Career | | | | | | | | | S | P | P | | P | P | | P | | P | P | 1 : 3 students + 1 : classroom |
| School, Private or Public | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | Ele./Middle 2 : classroom Senior High 8 : classroom |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|--|
| Seamstress or Tailor Shop | | | | | | | | P | P | P | P | | | S | | P | S | P | P | 1 : 400 |
| Seasonal Sales | | | | | | | | S | S | S | S | S | | | | | | | | N/A |
| Shoe Repair Shop | | | | | | | | P | P | P | P | | | P | | P | P | P | P | 1 : 400 |
| Shooting Range, Indoor | | | | | | | | | | P | P | P | | | | | | | | 2 : shooting lane |
| Shooting Range, Outdoor | | | | | | | | | | | S | S | | | | | | | | 2 : shooting lane |
| Stable, Boarding | S | | | | | | | | | | | S | S | | | | | | | 1 : 2 stalls |
| Stable, Commercial | S | | | | | | | | | | | S | S | | | | | | | 1 : 2,000 of site area |
| Stadium or Play Field (with lighting) | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | N/A |
| Stadium or Play Field (without lighting) | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | N/A |
| Storage Units, Mini | | | | | | | | | | S | S | P | | | | | | | | 1 : 40 units |
| Tattoo Studio | | | | | | | | | P | P | | | | | | S | S | S | S | 1 : 400 |
| Taxi Garage or Dispatch | | | | | | | | | | P | P | P | | | | S | | S | S | 1 : 400 |
| Telephone Exchange (No Offices or Storage Facilities) | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | N/A |
| Temporary Building | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | P-23 | 1 : 1,000 |
| Truck terminal/travel plaza or truck stop | | | | | | | | | | S-15 | S-15 | S-15 | | | | | | | | Fueling bay spaces plus Grocery, Convenience Store requirement |

| | AG | R-1 | R-2 | R-3 | R-4 | R-5 | R-MH | B-1 | B-2 | B-3 | LI | HI | F1 | F3 | F3H | F4 | F4H | F5 | F5H | Parking Requirement (spaces:increment) |
|-------------------------------|----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|----|----|-----|-----|-----|-----|-----|--|
| Warehouse | | | | | | | | | | | P | P | | | | | | | | Office 1 : 400 Warehouse 1 : 1,000 |
| Wholesale Center | | | | | | | | | | | S | P | | | | | | | | Office 1 : 400 Warehouse 1 : 1,000 |
| Winery, Macro | | | | | | | | | | S-9 | P-9 | P-9 | | | | | | | | Office 1 : 400 Winery 1 : 1,000 Tasting Room 1 : 200 |
| Winery, Micro | | | | | | | | | S-9 | S-9 | P-9 | P-9 | | | | S-9 | S-9 | S-9 | S-9 | Office 1 : 400 Winery 1 : 1,000 Tasting Room 1 : 200 |
| Woodworking and Planing Mill | | | | | | | | | | | | P | | | | | | | | 1 : 1,000 |
| Wrecking or Auto Salvage Yard | | | | | | | | | | | | P | | | | | | | | Office 1 : 400 Yard 1 : 2,000 |

(Ordinance 2017-13 adopted 10/2/17; Ordinance 2020-04 adopted 3/24/20; Ordinance 2021-10 adopted 4/20/21)

April 13, 2021

Thomas Lombardi Jr.
Kimley-Horn and Associates, Inc.
2600 Via Fortuna
Terrance I, Suite 300
Austin, TX 78746

**Re: *Stream Buda*
 W. Goforth Street & Rodriguez Street
 Buda, Texas 78610
 *Owner's Authorization***

Dear Mr. Lombardi,

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on the behalf of RODRIGUEZ MIGUEL & MARGIE for preparing and submitting all required applications associated with the preliminary plat, final plat, zoning, and site plan for the review and approval consideration of the Stream Buda Project located at W. Goforth Street and Rodriguez Street.

Very truly yours,

RODRIGUEZ MIGUEL & MARGIE

Margie Rodriguez

April 21, 2021

Thomas Lombardi Jr.
Kimley-Horn and Associates, Inc.
2600 Via Fortuna
Terrance I, Suite 300
Austin, TX 78746

Re: *Stream Buda*
 W. Goforth Street & Rodriguez Street
 Buda, Texas 78610
 Owner's Authorization

Dear Mr. Lombardi,

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on the behalf of SCOTT DEVIN for preparing and submitting all required applications associated with the preliminary plat, final plat, zoning, and site plan for the review and approval consideration of the Stream Buda Project located at W. Goforth Street and Rodriguez Street.

Very truly yours,

SCOTT DEVIN

A handwritten signature in black ink, appearing to read "Scott", is written over a horizontal line.

04/21/2021

April 13, 2021

Thomas Lombardi Jr.
Kimley-Horn and Associates, Inc.
2600 Via Fortuna
Terrance I, Suite 300
Austin, TX 78746

**Re: *Stream Buda*
 W. Goforth Street & Rodriguez Street
 Buda, Texas 78610
 *Owner's Authorization***

Dear Mr. Lombardi,

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on the behalf of TORRES SIMON & DOROTHY for preparing and submitting all required applications associated with the preliminary plat, final plat, zoning, and site plan for the review and approval consideration of the Stream Buda Project located at W. Goforth Street and Rodriguez Street.

Very truly yours,

TORRES SIMON & DOROTHY

Simon Torres

Dorothy Torres

April 13, 2021

Thomas Lombardi Jr.
Kimley-Horn and Associates, Inc.
2600 Via Fortuna
Terrance I, Suite 300
Austin, TX 78746

**Re: *Stream Buda*
 W. Goforth Street & Rodriguez Street
 Buda, Texas 78610
 *Owner's Authorization***

Dear Mr. Lombardi,

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on the behalf of RODRIGUEZ OLIVIA G EST OF for preparing and submitting all required applications associated with the preliminary plat, final plat, zoning, and site plan for the review and approval consideration of the Stream Buda Project located at W. Goforth Street and Rodriguez Street.

Very truly yours,

RODRIGUEZ OLIVIA G EST OF

Dorothy R Torres

April 12, 2021

Thomas Lombardi Jr.
Kimley-Horn and Associates, Inc.
2600 Via Fortuna
Terrance I, Suite 300
Austin, TX 78746

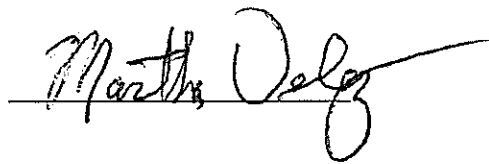
Re: *Stream Buda*
W. Goforth Street & Rodriguez Street
Buda, Texas 78610
Owner's Authorization

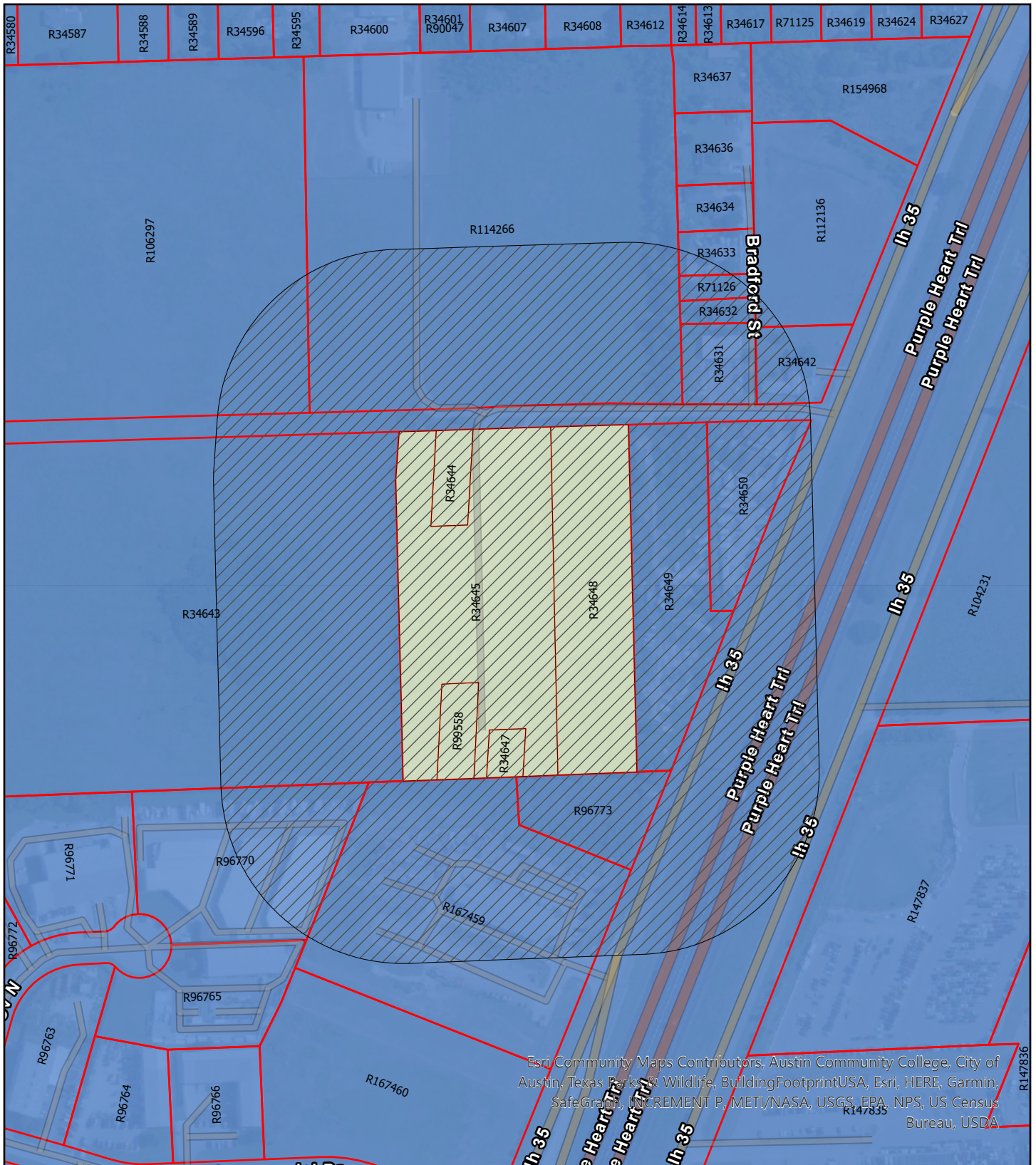
Dear Mr. Lombardi,

This letter shall serve as authorization for Kimley-Horn and Associates, Inc. to represent and act on the behalf of MARTHA QUINTERO for preparing and submitting all required applications associated with the preliminary plat, final plat, zoning, and site plan for the review and approval consideration of the Stream Buda Project located at W. Goforth Street and Rodriguez Street.

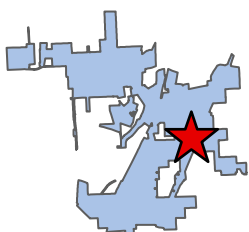
Very truly yours,

MARTHA QUINTERO

A handwritten signature in black ink, appearing to read "Martha Quintero", is written over a horizontal line. The signature is fluid and cursive.



Esri Community Maps Contributors, Austin Community College, City of Austin, Texas Parks & Wildlife, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA



Z-21-02 Location Map

Map date: 5/18/2021
City of Buda GIS

- Subject Property
- Buda City Limits
- Parcel
- 400' Radius

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet



Scale: 1:3,600





Planning and Zoning Commission Agenda Item Report

Date: Tuesday, July 27, 2021

Agenda Item No. 2021-403- #F.2

Contact: Melissa McCollum

Subject: Consideration and discussion related to the enforcement of maintenance and repair of driveways, walkways, parking lots and similar areas. (Chair Strother)

- 1. Executive Summary**
This is a discussion item requested by Chair Strother.
- 2. Background/History**
- 3. Staff's review and analysis**
- 4. Financial Impact**
- 5. Summary/Conclusion**
- 6. Pros and Cons**
- 7. Alternatives**
- 8. Recommendation**



Planning and Zoning Commission Agenda Item Report

Date: Tuesday, July 27, 2021

Agenda Item No. 2021-404- #F.3

Contact: Melissa McCollum

Subject: Consideration and discussion regarding the adopted 2021-2026-2036 City of Buda Strategic Plan and 2021 Action Agenda (Planning Director Melissa McCollum)

1. Executive Summary

This Strategic Plan was adopted by City Council at their July 20, 2021 meeting.

The City Council, City Management, Directors, with interaction from the Planning & Zoning Commission and the Buda Economic Development Corporation participated in a Strategic Planning Session facilitated by Mr. Lyle Sumek of Lyle Sumek Associates, Inc. Mr. Sumek's plan included interviews, leadership and strategic planning, and program outcomes. The session this year was a more extensive training and planning session with detailed activities, definitive results, and expected outcomes. Mr. Sumek prepared a Governance Guide, Strategic Plan, Executive Summary, Action Agenda, Leader's Guide, and a Plan in Brief for Council and staff. The exercise, which had never been attempted by the City of Buda, resulted in a plan that takes the City well into the future.

2. Background/History

The City Council conducts an annual strategic planning, mission, and goal setting exercise as part of the budget process. It is an important process to help align the City Council's vision for the community and to tie resources to outcomes as part of the annual budget process.

3. Staff's review and analysis

As a result of the various exercises with City Council, City Management, Directors, with interaction from the Planning & Zoning Commission and the Buda Economic Development Corporation, the Strategic Plan 2021 - 2026 - 2036 and the 2021 Action Agenda was created and ready for consideration and adoption. The final reports were prepared for the City Council, City Manager, and Management. These reports become working documents for the next year.

- Governance Guide 2021: Guide to Effectiveness
- Strategic Plan 2021 – 2026 - 2036
- Executive Summary 2021 – 2026 – 2036
- Action Agenda 2021 with Monthly Calendar

- Leader's Guide 2021
- Plan in Brief 2021 • Performance Report 2020

4. Financial Impact

The plan provides for guidelines for Budget and Capital Projects, including direction and priorities. The financial impact will vary each fiscal year.

5. Summary/Conclusion

N/A

6. Pros and Cons

Pros: By implementing the Strategic Planning Process, the City will satisfy the following:

- Institutionalizing the process in the governance process and the organization
- Progress Matrix or Status Reports
- Marketing the Plan to the Community
- Incorporation into Policy Reports, Budget Plan Development, Program Development, Project Planning

Cons: N/A

7. Alternatives

None

8. Recommendation

Receive copies of the Adopted Strategic Plan.

SECTION 11

BUDA ACTION AGENDA 2021 [Updated: 7/9/21]

BUDA Vision 2036

**BUDA 2036 has a
SMALL TOWN CHARM that is a
FAMILY-FRIENDLY
and BEAUTIFUL COMMUNITY**

**BUDA 2036 has a
QUAINT VIBRANT DOWNTOWN
HIGH-VALUE NEIGHBORHOODS and
DIVERSE ECONOMY.**

**In BUDA 2036, Residents enjoy
EASY MOBILITY and
FUN EXPERIENCES FOR ALL**

BUDA 2036 – A TRULY UNIQUE COMMUNITY!

Buda City Government: Our Mission

BUDA CITY GOVERNMENT MISSION

is to provide

EXCEPTIONAL MUNICIPAL SERVICES,

MANAGED GROWTH,

and **INVEST IN THE FUTURE**

in a

FINANCIALLY RESPONSIBLE MANNER.

WE

ENGAGE OUR COMMUNITY,

provide

OUTSTANDING CUSTOMER SERVICE,

and are

BUSINESS FRIENDLY.

Goals 2026 City of Buda

BALANCED AND MANAGED GROWTH



IMPROVED MOBILITY



EXCEPTIONAL CITY SERVICES WITH A LOW TAX RATE



CHARMING DOWNTOWN – QUAIN T AND LIVELY



FUN EXPERIENCES FOR ALL OUTDOOR CAPITAL OF TEXAS

Definitions of Terms

POLICY –

is an issue that needs direction or a policy decision by the Council; or needs a major funding decision by the Council; or an issue that needs Council leadership by the governing body in the community; or with other governmental bodies (town government, other town governments, state government, federal government) – questions of “WHAT: IS THE DIRECTION; IS THE GOAL; IS THE BUDGET OR RESOURCES; IS THE TOWN'S POLICY OF REGULATION?”

MANAGEMENT –

a management action which the Council has set the overall direction and provided initial funding (e.g., phased project), may require further Council action on funding; or a major management project particularly multiple years (e.g., upgrade to the information system) – questions of “HOW: DO WE ADDRESS THE ISSUE, MANAGE THE TOWN; IMPLEMENT A DECISION OR PROGRAM; CAN WE IMPROVE THE MANAGEMENT OR ORGANIZATIONAL PROCESS?”

MANAGEMENT IN PROGRESS –

a management or organization action which Council has set the direction, needs staff work before going to Council for direction next year or beyond, no choice mandated by an outside governmental agency or institution, management process improvement budgeted or funded by the Council.

MAJOR PROJECT –

a capital project funded in the CIP or by Council action, which needs design or to be constructed (e.g., Road project, town facility project, park project, etc.).

ON THE HORIZON –

an issue or project that will not be addressed during the year by management or the Council but should be addressed in the next five years; it could become an action item for this year if another party moves the issue or project forward – it depends on them.

Buda Policy Agenda 2021 Targets for Action

TOP PRIORITY

Bond Program 2021: Direction, Projects List, Public Education and Election

**Community Infrastructure/Broadband Service:
Evaluation, Report with Findings and Options, Outcomes,
City Role, Direction and City Actions**

**Road Maintenance Plan Development:
Service Level, Direction and Funding Mechanism
(including Street Maintenance Fee)**

**Development Process Refinements:
Staffing Funding, Process Improvements,
UDC Amendments and City Actions**

**Garison Park Development:
Phase 1 Design**

Comprehensive Plan: Update and Future Land Use Map

**Business Recruitment/Attraction Strategy and Action Plan:
Outcomes, Report with Options, Direction and BEDC/City Actions**

**Impact Fees: Study and Direction
(Roadway, Water & Wastewater)**

HIGH PRIORITY

**Downtown Vision and Master Plan:
Outcomes, Plan Development, Direction,
Funding Mechanism and City Actions**

**City/Community Events/Festivals Enhancement:
Outcomes, Definition, Best Practices, Report with Options,
Partners, Direction, Funding Mechanism and City Actions**

**Parking Study/Plan:
Outcomes, Report with Options, Direction and Funding Mechanism**

**Onion Creek Access and Enjoyment:
Outcomes, Report with Options, Direction and City Actions**

**Transportation Mobility Master Plan Implementation:
Analysis, Direction and City Actions**

1626 Corridor Land Use and Utility Plan: Funding and Development

Legal Services: Review, Report with Options and City Actions

**Downtown City-Owned Land Concept Plan:
Report, Direction and City Actions**

Buda

Policy Agenda 2021

| ► Policy Targets for Action | | PRIORITY | | |
|-----------------------------|--|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 1 | 1. Bond Program 2021: Direction, Projects List, Public Education and Election | TOP | 5 | - |
| 1 | 2. Community Infrastructure/Broadband Service: Evaluation, Report with Findings and Options, Outcomes, City Role, Direction and City Actions | TOP | 5 | - |
| 2 | 3. Road Maintenance Master Plan: Development, Service Level, Direction and Funding Mechanism (including Street Maintenance Fee) | TOP | 5 | - |
| 3 | 4. Development Process Refinements: Staffing Funding, Process Improvements, UDC Amendments and City Actions | TOP | 5 | - |
| 5 | 5. Garison Park Development: Update Report, Additional Land Purchase, Direction and Next Steps | TOP | 5 | - |
| 1 | 6. Comprehensive Plan: Update and Future Land Use Map | TOP | 4 | - |
| 1 | 7. Business Recruitment/Attraction Strategy and Action Plan: Outcomes, Report with Options, Direction and BEDC/City Actions | TOP | 4 | - |
| 2 | 8. Transportation Mobility Master Plan Implementation: Study, Projects and Funding Mechanism (Roadway Impact Fee Study) | TOP | 4 | - |

*Number in far left column relates to the Goal that the Action associated.

Buda

Policy Agenda 2021

| ► Policy Targets for Action | | PRIORITY | | |
|-----------------------------|---|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 4 | 9. Downtown Vision and Master Plan: Outcomes, Plan Development, Direction, Funding Mechanism and City Actions | HIGH | 1 | 7 |
| 5 | 10. City/Community Events/Festivals Enhancement: Outcomes, Definition, Best Practices, Report with Options, Partners, Direction, Funding Mechanism and City Actions | HIGH | 1 | 5 |
| 2 | 11. Parking Study/Plan: Outcomes, Report with Options, Direction and Funding Mechanism | HIGH | 0 | 5 |
| 5 | 12. Onion Creek Access and Enjoyment: Outcomes, Report with Options, Direction and City Actions | HIGH | 0 | 5 |
| 2 | 13. East-West Corridor Connections: Report with Options, Direction and City Actions Use and Utility Plan: Funding and Development | HIGH | 3 | 4 |
| 1 | 14. 1626 Corridor Land Use and Utility Plan: Funding and Development | HIGH | 1 | 4 |
| 3 | 15. Legal Services: Review, Report with Options and City Actions | HIGH | 1 | 4 |
| 4 | 16. Downtown City-Owned Land Concept Plan: Report with Options, Direction and City Actions | HIGH | 0 | 4 |

Buda

Policy Agenda 2021

| ► Policy Targets for Action | | PRIORITY | | |
|-----------------------------|--|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 1 | 17. Infrastructure Expansion in Unserved Areas: Analysis, Plan and Direction a. Developer Agreement b. High Priority Areas | | 2 | 3 |
| 5 | 18. Trail Connectivity Master Plan: Direction, Projects Priority and Funding | | 2 | 3 |
| 3 | 19. Grants Program/Position; Scope, Report, Direction and City Actions | | 1 | 2 |
| 1 | 20. ETJ: Direction and City Actions a. Dripping Springs b. Austin | | 0 | 2 |
| 2 | 21. Complete Streets Plan: Implementation | | 0 | 2 |
| 3 | 22. Additional City Revenues: Report with Options and Direction | | 0 | 1 |
| 4 | 23. Old Downtown Building Restoration: Outcomes, Report with Options, Direction and City Actions | | 0 | 1 |
| 1 | 24. Centex: Business Expansion Annexation: Contact, Report and City Actions | | 0 | 0 |

Buda

Policy Agenda 2021

| ► Policy Targets for Action | | PRIORITY | | |
|-----------------------------|--|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 3 | 25. City Purchasing and Procurement Manual: Review and Refinement | | 0 | 0 |
| | | | | |
| 3 | 26. Community Taxing Partners Strategy: Relationship Building, Key Issues and Direction <ul style="list-style-type: none">a. Hays Countyb. Schoolsc. Emergency Services District | | 0 | 0 |
| | | | | |
| | 27. | | | |
| | 28. | | | |
| | 29. | | | |
| | 30. | | | |
| | 31. | | | |
| | 32. | | | |

Buda Management Agenda 2021 Targets for Action

TOP PRIORITY

Economic Development Incentive Policy and Tools: Direction and Reporting

**Water Master Plan/Strategy Update:
Direction, Long-Term Water Supply beyond 2040 and City Actions**

**The Colony Development Road Projects:
Monitoring Bridge and Old Black Colony Road**

Drainage Project (Bond 2014) 1B: UP Redesign, Easement and Bid

Existing Land Use Map Digital Tool

**CAMPO Studies: Scope and Initiation
(RM 967/FM 1626 Intersection Study/Garlic Creek Parkway Study)**

Strategic Plan: Development and Institutionalization

HIGH PRIORITY

City Park: Punch List Completion

Parks Ordinance: Review and Refinement (Dedication and Fees)

City Financial Plan and Forecast: Expansion

**Downtown Water Towers – A Community Asset:
Options, Direction and Actions**

Parks/Playscape Master Plan Update: Adoption and Implementation

Food Trucks/Mobile Vendors Ordinances: Review, Refinement and Direction

**COVID-19 City Plan and Actions:
COVID-19 Plan (12-month plan) and American Rescue Plan**

Buda

Management Agenda 2021

| ► Management Targets for Action | | PRIORITY | | |
|---------------------------------|--|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 1 | 1. Economic Development Incentive Policy and Tools: Direction and Reporting | TOP | 7 | - |
| | | | | |
| 1 | 2. Water Master Plan/Strategy Update: Direction, Long-Term Water Supply beyond 2040 and City Actions | TOP | 6 | - |
| | | | | |
| 2 | 3. The Colony Development Road Projects: Monitoring a. Bridge b. Old Black Colony Road | TOP | 6 | - |
| | | | | |
| 1 | 4. Drainage Project (Bond 2014) 1B: UP Redesign, Easement and Bid | TOP | 4 | - |
| | | | | |
| 1 | 5. Existing Land Use Map Digital Tool | TOP | 4 | - |
| | | | | |
| 1 | 6. Highway Intersection 967/1626 Corridor Study/Plan with CAMPO | TOP | 4 | - |
| | | | | |
| 3 | 7. Strategic Plan: Development and Institutionalization | TOP | 4 | - |
| | | | | |
| 5 | 8. City Park: Punch List Completion | HIGH | 2 | 6 |
| | | | | |

Buda

Management Agenda 2021

| ► Management Targets for Action | | PRIORITY | | |
|---------------------------------|---|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 5 | 9. Parks Ordinance: Review and Refinement (Dedication and Fees) | HIGH | 1 | 5 |
| 3 | 10. City Financial Plan and Forecast: Expansion | HIGH | 0 | 5 |
| 4 | 11. Downtown Water Towers – A Community Asset: Options, Direction and Actions | HIGH | 0 | 5 |
| 5 | 12. Parks/Playscape Master Plan Update: Adoption | HIGH | 2 | 4 |
| 1 | 13. Food Trucks/Mobile Vendors Ordinances: Review, Refinement and Direction | HIGH | 2 | 4 |
| 3 | 14. COVID-19 City Plan and Actions a. COVID-19 Plan b. America Rescue Plan | HIGH | 0 | 4 |
| 3 | 15. Police Reform: Update Report, Direction and Next Steps | | 1 | 3 |
| 3 | 16. Federal/State Advocacy and Lobbying: Legislative Agenda Monitoring, Update Report, Key Issues, Direction and City Actions | | 0 | 3 |

Buda

Management Agenda 2021

| ► Management Targets for Action | | PRIORITY | | |
|---------------------------------|--|----------|-----|------|
| | | PRIORITY | TOP | HIGH |
| 14 | 17. ROW Ordinance: Review and Refinement | | 0 | 3 |
| | 18. Certified Local Government: Outcomes, Direction and City Actions | | 0 | 2 |
| | 19. Utility Ordinance: Review and Refinement | | 0 | 0 |
| | 20. Short-Term Rental Ordinance: Development, Adoption and Campaign | | | |
| | 21. | | | |
| | 22. | | | |
| | 23. | | | |
| | 24. | | | |

Buda Action Outlines 2021

GOAL 1**BALANCED AND MANAGED GROWTH****ACTION: Bond Program 2021: Direction, Projects List, Public Education and Election****PRIORITY***Top Policy*Key Issues

- Projects
- Land Acquisition
- Permitting
- Utility Clearance
- Environment Issues

Activities/Milestones

1. Identify projects, costs and tax impacts
2. Bond Advisory Committee: Presentation
3. **DECISION:** Call Bond Election and Ballot Language
4. Develop public information campaign
5. **ELECTION**
6. Develop issuance addressing issues
7. Bond Rating
8. **DECISION:** Close on Bonds

Time

7/21

7/21

8/21

9/21

11/21

12/21

1/22

3/22

Responsibility: Deputy City Manager

**ACTION: Community Infrastructure/Broadband Service:
Evaluation, Report with Options, Outcomes, City,
Role, Direction Funding and Actions**

PRIORITY

Top Policy

Key Issues

- City Role
- Regulatory Requirements
- City Incentives
- Conduit
- State Legislation – Current
- Best Practices
- Options
- Developer Agreement
- High Priority Areas

Activities/Milestones

1. **Council IT Committee:**
Presentation and Discussion
2. Define concept and project scope
3. **DECISION:** CIP BUDGET FY '22
Funding
4. Evaluate opportunities from
HB5/SB5

Time

Completed

6/21

9/21

9/21

Responsibility: Deputy City Manager

ACTION: Comprehensive Plan: Update and Future Land Use Map

PRIORITY

Top Policy

Key Issues

- Highest and Best Land Use
- Density
- Large Lots Developments
- Land Uses
- Residential Development
- Community Participation
- Steering Committee
- Marketing

Activities/Milestones

1. Define project scope and determine cost
2. Develop budget proposal
3. **BUDGET WORKSHOP:** Budget FY '22 Discussion and Direction
4. **DECISION:** Budget FY '22 Funding
5. Prepare and issue RFP
6. **DECISION:** Award Contract for Comprehensive Plan Update and Future Land Use Map
7. Kick-off planning process
8. Complete Comprehensive Plan Update and Future Land Use Plan **(12-18 month for completion)**

Time

5/21

5/21

5/21

9/21

10/21

1/22

3/22

3/23-9/23

Responsibility: Planning Director/City Engineer

**ACTION: Business Recruitment/Attraction Strategy and
Action Plan: Outcomes, Report with Options,
Direction and BEDC/City Actions**

PRIORITY

Top Policy

Key Issues

- Targeted Industries
- Marketing Program
- Marketing: Who Leads?
- Parameters or Guideline
- Scope: National or International

Activities/Milestones

1. Complete Targeted Industries analysis/code
2. **BEDC REPORT:** Presentation
3. **REPORT:** Presentation
4. Issue RFQ for marketing
5. **BEDC DECISION:** Direction
6. **DECISION:** Award Contract for Marketing Plan
7. Complete Marketing and Business Investment Plan
8. **BEDC Report:** Plan Presentation
9. **REPORT:** Plan Presentation

Time

Responsibility: BEDC Executive Director

**ACTION: 1626 Corridor Land Use and Utility Plan:
Funding and Development**

PRIORITY

High Policy

Key Issues

- Vision for Area
- Land Uses
- Density
- Utility Service - Overall
- Utility Capacity
- Developer Schedule
- Relationship to Land Use
- Cost for Improvements
- Funding

Activities/Milestones

A. Land Use Vision

- | | <u>Time</u> |
|---|-------------|
| 1. Prepare budget proposal | Completed |
| 2. WORKSHOP: Budget FY '22 Funding for Services | 7/21 |
| 3. DECISION: Budget FY '22 for funding | 9/21 |
| 4. Issue RFP/RFQ | 9/21 |
| 5. DECISION: Award Contract for Services | 11/21 |
| 6. Kick-off process | 12/21 |
| 7. Complete Land Use Vision | 5/22 |
| 8. WORKSHOP: Presentation and Direction | 6/22 |

B. City Utility Extension Study

- | | |
|--|----------------|
| 1. Prepare budget proposal | Completed |
| 2. WORKSHOP: CIP Budget FY '22 Funding for Study | 7/21 |
| 3. DECISION: CIP Budget FY '22 for funding | 9/21 |
| 4. Select consultant | 10/21 |
| 5. DECISION: Award Contract for Services | 10/21 11/21 |
| 6. Initiate study | |
| 7. Complete Study | 12/21 |
| 8. WORKSHOP: Presentation and Direction: | 5/22 6/22 |

Responsibility: Planning Director/City Engineer/BEDC Executive Director

**ACTION: Infrastructure Expansion in Unserved Areas:
Analysis, Plan and Direction**

PRIORITY

Policy

Key Issues

- Utility Service
- Developer Participation
- Development Agreements
- Developable Site
- High Priority Areas
- Impact Fee Credits
- Fringe Development Areas

Activities/Milestones

1. The Reserve at The Colony
 - a. **DECISION:** Development Agreement TBD
2. The Bailey/Persimmon Tract
 - a. **WORKSHOP:** Overall Discussion and Direction TBD
 - b. **DECISION:** Development Agreement (MUD Proposal in City) TBD
3. Dacy Area (East)
 - a. Negotiate with developer and finalize draft development agreement TBD
 - b. **WORKSHOP:** Presentation and Direction TBD
 - c. **DECISION:** Development Agreement TBD
4. FM 2001 ETJ
 - a. **DECISION:** Utility Connection Agreement TBD
5. Kelly's Retreat Tract
 - a. Negotiate with developer and finalize draft development agreement TBD
 - b. **WORKSHOP:** Presentation and Discussion TBD
 - c. **DECISION:** Development Agreement TBD
6. Dahlstrom Area/Kelly Family Tract
 - a. Negotiate with developer and finalize development agreement TBD
 - b. **WORKSHOP:** Presentation and Discussion TBD
 - c. **DECISION:** Development Agreement TBD

Responsibility: City Engineer/Planning Director

ACTION: ETJ: Direction and City Actions

PRIORITY

Policy

Key Issues

- Utility Service to ETJ
- Quality Development
- Large Lot Development Potential
- Recharge Zone
- Case-by-case or Proactive Approach
- Utility Service
- Sewer Plant Capacity
- Developer Driven
- Expanding CCN in ETJ
- ETJ Policy Direction
- Persimmon Tract Linked to City of Austin ETJ Issues

Activities/Milestones

A. Comprehensive ETJ Strategy

- | | |
|---|-------|
| 1. Prepare overview report with key issues needing discussion and direction | 10/21 |
| 2. WORKSHOP: Presentation, Discussion and Direction | 12/21 |

B. City of Dripping Springs

- | | |
|---|-------|
| 1. Identify areas of interest and utility service | 12/21 |
| 2. Initiate contact with City of Dripping Springs | 12/21 |
| 3. Prepare Report and Game Plan | 3/22 |
| 4. REPORT: Presentation and Direction | 4/22 |

C. City of Austin

- | | |
|---|-------|
| 1. Identify areas of interest and utility service | 12/21 |
| 2. Initiate contact with City of Austin | 1/22 |
| 3. Prepare Report and Game Plan | 3/22 |
| 4. REPORT: Presentation and Direction | 4/22 |

D. City of Kyle

- | | |
|---|-------|
| 1. Identify areas of interest and utility service | 12/21 |
| 2. Initiate contact with City of Kyle | 1/22 |
| 3. Prepare Report and game Plan | 3/22 |
| 4. REPORT: Presentation and Direction | 4/22 |

Responsibility: Planning Director/City Engineer

ACTION: Centex Business Expansion
Annexation: Contact, Report and City Actions

| PRIORITY |
|-----------------|
| <i>Policy</i> |

| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
|--------------------------------|------------------------------|-------------|
| • Voluntary Annexation – Texas | 1. Initiate contact | 10/21 |
| • Business Interest | 2. REPORT: Update | 12/21 |

Responsibility: BEDC Executive Director/Planning Director

**ACTION: Economic Development Incentive Policy and Tools:
Direction and Reporting**

PRIORITY

Top Mgmt

Key Issues

- Defining who handles incentives – small/large, property tax, sales tax, fees waiver
- 380 Agreement/Funding vs economic development agreements
- Which organization pays for what when it comes to attorney fee for writing up agreements
- Who should the Members of the Task Force
- State Legislative Actions
- Legal Opinion
- Two Programs: (a) Task Force and (b) Small Business [\$10,000]

Activities/Milestones

1. Finalize Economic Incentive Policy
2. Complete Training: BEDC and Mayor and Council Members
3. **BEDC DECISION:** Policy Adoption:
4. **DECISION:** Policy Adoption
5. Maintain Property Database
6. Develop Recruitment Template to respond to leads
7. Maintain research on Buda community demographics

Time

5/21

5/21

6/21

6/21

Ongoing

8/21

Ongoing

Responsibility: BEDC Executive Director

**ACTION: Water Master Plan/Strategy Update; Direction,
Long-Term Water Supply beyond 2040 and City
Actions**

PRIORITY

Top Mgmt

Key Issues

- Recalibrate Water Supply (DCEQ)
- Water Sources
- Long-Term Water Supply
- Water Options
- Water Reuse
- Community Growth and Water Needs
- Water Sharing Agreements
- Impact Fees
- Link to Comprehensive Plan Update

Activities/Milestones

1. **BRIEFINGS:** Quarterly Updates
2. **DECISION:** CIP BUDGET FY '22 Funding
3. Negotiate scope and fee for Water Master Plan Update
4. **DECISION:** Award Contract
5. Complete Master Plan Update
6. **WORKSHOP:** Presentation
7. **DECISION:** Water Master Plan Update Adoption

Time

Ongoing
9/21
2/22
3/22
12/22
1/23
3/23

Responsibility: City Engineer

**ACTION: Drainage Project (Bond 2014): 1B Redesign
UP ROW Easement and Bid**

| PRIORITY |
|-----------------|
| <i>Top Mgmt</i> |

Key Issues

- ROW Acquisition
- Design

Activities/Milestones

1. Determine alignment
2. Initiate negotiations for ROW acquisition
3. Complete design
4. **DECISION:** ROW Acquisition
5. Obtain UP Agreement
6. Issue IFB – Design Build
7. **DECISION:** Award Contract

Time

Completed
9/21
10/21
12/21
12/21
2/22
4/22

Responsibility: Deputy City Manager/City Engineer

ACTION: Existing Land Use Map Digital Tool

| PRIORITY |
|-----------------|
| <i>Top Mgmt</i> |

Key Issues

- City
- ETJ

Activities/Milestones

1. Transfer data to GIS Map – digital tool
2. **MEMO TO MAYOR & CITY COUNCIL:** Tool Overview

Time

7/21
9/21

| |
|-------------------------------|
| Responsibility: City Engineer |
|-------------------------------|

ACTION: CAMPO Studies: Scope and Initiation

PRIORITY

Top Mgmt

Key Issues

- Funding
- Link to Land Use
- Link to Mobility Plans/Studies

Activities/Milestones

A. RM 967/FM 1626 Intersection Study

- | | |
|--|-----------|
| 1. Funding Reinstatement | Completed |
| 2. Pre-RFQ Scoping Study with City of Buda | TBD |
| 3. CAMPO issues RFQ | TBD |
| 4. CAMPO selects consultant | TBD |
| 5. Initiate Study | TBD |

B. Garlic Creek Parkway Study

- | | |
|--|-----------|
| 1. Funding Reinstatement | Completed |
| 2. Pre-RFQ Scoping Study with City of Buda | TBD |
| 3. CAMPO issues RFQ | TBD |
| 4. CAMPO selects consultant | TBD |
| 5. Initiate Study | TBD |

Responsibility: City Engineer

**ACTION: Mobile Food Vendor/Mobile Retail Vendors
Ordinances: Review, Refinement and Direction**

PRIORITY

High Mgmt

Key Issues

- Community Engagement
- City Role/Regulations
- Community Expectations

Activities/Milestones

A. Mobile Food Vendor Ordinance

1. Community engagement
2. Prepare draft ordinance
3. **DECISION:** Ordinance Adoption

Time

Completed
7/21
8/21

B. Mobile Retail Vendor Ordinance

1. Community Engagement
2. Prepare draft ordinance
3. **DECISION:** Ordinance Adoption

3/22
4/22
5/22

Responsibility: Planning Director

ACTION: ROW Ordinance: Review and Refinement

| PRIORITY |
|----------|
| Mgmt |

| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
|-----------------------------------|---|-------------|
| • Current Piecemeal Approach | 1. Prepare draft ordinance | 12/21 |
| • City Responsibilities | 2. WORKSHOP: Presentation and Discussion | 12/21 |
| • Property Owner Responsibilities | 3. DECISION: ROW Ordinance Adoption | 1/22 |
| • Best practices Evaluation | | |

Responsibility: Deputy City Manager/City Engineer/Public Works Director

ACTION: Utility Ordinance: Review and Refinement

| PRIORITY |
|-----------------|
| <i>Mgmt</i> |

Key Issues

- Ordinance Clean-up/Reorganization
- Best Practices Application to the City of Buda

Activities/Milestones

1. Review current ordinance and identify modification
2. **WORKSHOP:** Presentation and Discussion
3. **DECISION:** Ordinance Adoption

Time

1/22

2/22

3/22

Responsibility: Deputy City Manager/City Engineer/Public Works Director/Finance Director

ACTION: Short-Term Rental Ordinance: Development, Adoption and Campaign

| PRIORITY |
|-------------|
| <i>Mgmt</i> |

Key Issues

- Regulations
- Community Understanding: Requirement and Processes
- HOA Regulations

Activities/Milestones

1. Prepare draft ordinance
2. Develop awareness campaign, petition, HOT requirements
3. **WORKSHOP:** Presentation and Discussion
4. **DECISION:** Ordinance Adoption
5. Implement

Time

6/21
6/21
7/21
8/21
9/21

Responsibility: Tourism and Marketing

ACTION: CAMPO GARLIC CREEK PARKWAY STUDY

| PRIORITY |
|----------|
| Mgmt |

| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
|-------------------|--|-------------|
| | 1. Funding Reinstatement | 6/21 |
| | 2. Pre-RFQ Scoping Study with City of Buda | TBD |
| | 3. CAMPO issues RFQ | TBD |
| | 4. CAMPO selects consultant | TBD |
| | 5. Initiate Study | TBD |

Responsibility: Tourism and Marketing

ADDED BY CITY ENGINEER (6/14/21)

| ► Management in Progress 2021 | | | TIME |
|-------------------------------|--|------|---------|
| 1 | 1. BEDC Accounting Policies: Re-Write | BEDC | 5/21 |
| 1 | 2. BEDC Accounting RFQ Award | BEDC | 5/21 |
| 1 | 3. All-Buda Business Contact List: Update | BEDC | Ongoing |
| 1 | 4. BEDC Newsletter | BEDC | 8/21 |
| 1 | 5. Commercial Real Estate Broker: Proposal and Selection | BEDC | 6/21 |
| 1 | 6. Buda Business Site Visits/Retention and Growth: Quarterly Report | BEDC | Ongoing |
| 1 | 7. BEDC 20 th Anniversary | BEDC | 5/21 |
| 1 | 8. City Website: Update | COM | 6/21 |
| 1 | 9. Music-Friendly Designation: Direction | T&M | 8/21 |
| 1 | 10. BEDC Officer Manager: Hiring | BEDC | 5/21 |
| 1 | 11. Workforce Roundtable Event | BEDC | 4/21 |
| 1 | 12. Siemens Performance Agreement/AMI WaterSmart Programs: Oversight | ENGR | Ongoing |
| 1 | 13. Public Infrastructure Design Criteria Manual, Permit Application Review Checklist and New Public Infrastructure Acceptance Processes: Update (Evergreen Documents) | ENGR | Ongoing |
| 1 | 14. Garlic Creek Basin Inflow/Infiltration Study: Completion | ENGR | 10/22 |
| 1 | 15. Hays County FEMA Flood Insurance Study and Flood Insurance Rate Maps: Adoption | ENGR | |
| | a. Preliminary Plan Issuance | | 9/21 |
| | b. Plan Adoption | | 12/22 |
| 1 | 16. MPN Application: Updates | PLAN | Ongoing |
| 1 | 17. Tourism Website Redesign: Completion | T&M | 5/21 |
| 1 | 18. Convention Type Meetings Marketing and Recruitment | T&M | 6/21 |
| 1 | 19. Film Friendly Permit Process: Update Process and Fees | T&M | 7/21 |
| 1 | 20. Buda Travel + Lifestyle Magazine Production | T&M | 9/21 |
| 1 | 21. Hotel Occupancy Tax for Parks Improvement: Legislative Advocacy | DCM | Ongoing |

| ► Major Projects 2021 | | | TIME |
|-----------------------|--|------|-----------|
| 1 | 1. ASR Class D Permit (from Barton Springs Edwards Aquifer Conservation District): Permit Approval | ENGR | 12/21 |
| 1 | 2. Public Supply Well Approval (TCEQ): Permit Approval | ENGR | 3/22 |
| 1 | 3. ASR Well Cycle Testing and Water Sampling | ENGR | |
| | a. Phase 1 & 2 | | 9/21 |
| | b. Phase 3 | | 10/21 |
| 1 | 4. Sunfield Effluent Force Main (Buda Treatment Plant to Stagecoach Park) (Nighthawk Lane East along Main Street to Sunfield MUD): | ENGR | |
| | a. Easement Acquisition | | 9/21 |
| | b. Construction Bid | | 11/21 |
| | c. Construction Completion | | 11/22 |
| 1 | 5. Wastewater Treatment Plant Phase III Expansion: Construction | ENGR | 10/2 |
| 1 | 6. South Loop 4 Lift Station Replacement and Gravity Interceptor | ENGR | |
| | a. Segment A | | Completed |
| | 1) Final Design Complete | | 10/21 |
| | 2) Easement Acquisition | | 11/21 |
| | 3) Construction Bid | | 5/22 |
| | 4) Construction Completion | | |
| | b. Segment B and C | | 9/21 |
| | 1) Congressional Funding: Decision | | 7/22 |
| | 2) Final Design Complete | | |
| 1 | 8. Priority Manhole Rehabilitation Project: Completion | PW | 2/22 |
| 1 | 9. OBC Water Storage Facility (Old Black Road ARWA Project 1A) and Distribution Facilities: Design | ENGR | 3/22 |
| 1 | 10. ASR-1 Surface Facilities: Construction | ENGR | 7/21 |
| 1 | 11. Whispering Hollow-Bayou Bend Street Drainage Improvements: | ENGR | |
| | a. Design | | 6/21 |
| | b. Construction | | 3/22 |
| 1 | 12. Porch at DuPre Subdivision to Treehaven Court Water Transmission Main Upsizing: | ENGR | |
| | a. Design | | Completed |
| | b. Construction Bid | | 9/21 |
| | c. Construction | | 1/22 |
| 1 | 13. Facility Resiliency Report: Completion | PW | 5/21 |

GOAL 2**IMPROVED MOBILITY****ACTION: Road Maintenance Plan Development: Service Level, Direction, Funding Mechanism (including Street Maintenance Fee)****PRIORITY***Top Policy*Key Issues

- Maintenance Level
- Funding Mechanism
- Bond Projects

Activities/Milestones

1. Condition Assessment
2. Prepare 10-Year Maintenance Plan
3. **BUDGET WORKSHOP:** CIP Budget FY '22 Direction on Street Maintenance Fee
4. **DECISION:** CIP Budget FY '22 for Street Maintenance

Time

Completed
Completed
7/21
8/21
9/21

Responsibility: Deputy City Manager/City Engineer/Public Works Director

ACTION: Impact Fee: Study and Direction

PRIORITY

Top Policy

Key Issues

- Water Impact Fees
- Wastewater Impact Fees
- Roadway Impact Fees
- Funding Mechanism

Activities/Milestones

1. Complete Impact Fees Study(ies)
2. **REPORT:** Presentation
3. **P&Z:** Review
4. **DECISION:** Impact Fees Adoption

Time

3/22

4/22

4/22

5/22

Responsibility: Planning Director/City Engineer

ACTION: Parking Study/Plan: Outcomes, Report with Options, Direction and Funding Mechanism

PRIORITY

High Policy

Key Issues

- Goals
- Options
- Plan
- Funding

Activities/Milestones

1. Finalize Consultant selection
2. **REPORT:** Kick-Off
3. **WORKSHOP:** Presentation with Mayor and City Council and Stakeholders
4. Complete survey
5. Complete Study/Plan
6. **DECISION:** Study/Plan Adoption

Time

Completed
Completed
Completed

8/21
12/21
1/22

Responsibility: Planning Director

ACTION: Transportation Mobility Master Plan
Implementation: Analysis, Direction and City
Actions

PRIORITY

High Policy

Key Issues

- Options
- Plans
- Funding
- Stakeholder Involvement
- Community Involvement
- Complete Streets Checklist
- Complete Streets Action Plan
- Complete Streets Community Awareness

Activities/Milestones

A. Key Administrative Improvements

1. Formalize Cycle and Process for Plan Updates
2. Create Bicycle and Pedestrian Advisory Committee

Time

11/21

11/21

B. Complete Streets: Implementation

1. Establish Complete Streets Committee
2. Create Complete Streets Implementation Checklist
3. Develop Complete Streets Implementation Strategy
4. Develop Complete Streets Priority Action Plan
5. Conduct Complete Streets Community Awareness Events

1/22

6/22

6/22

10/22

Ongoing

3. Key Roadway/Intersection Improvements

1. RSL Extension/Buda Bypass: Bid Award (TxDOT)
2. Onion Creek Bridge: Groundbreaking (Developer Driven)
3. East-West Arterial/Garlic Creek Bridge/Garison Road Groundbreaking (Developer Driven)
4. Old Black Colony Road Realignment and RM 967 Traffic Signal Groundbreaking (Developer Driven)

6/21

8/21

OTH

TBD

(continued next page)

Responsibility: City Engineer

**ACTION: Transportation Mobility Master Plan
Implementation: Analysis, Direction and City
Actions (continued)**

PRIORITY

High Policy

Key Issues

Activities/Milestones

Time

- | | |
|---|-------|
| 5. Main Street Extension to Turnersville Road | TBD |
| 6. Main Street between I-35 and Firecracker Drive Improvements | TBD |
| 4. Key Trail/Sidewalk Improvements | |
| 1. RM 967 Sidewalk Connector (Old Buda Elementary School): Construction | 1/22 |
| 2. Bradfield Trail Extension to West Goforth Road Project: Construction | 12/22 |
| 1. Garlic Creek Greenbelt Trail Phase Two: Construction | TBD |

Responsibility: City Engineer

| ► Major Project 2021 | | | TIME |
|----------------------|---|------|-------|
| 2 | 1. FM 2001 Multi-Use Path: | ENGR | |
| | a. Design | | 9/21 |
| | b. Construction | | 5/22 |
| 2 | 2. Old Black Colony Road Re-Alignment | ENGR | |
| | a. Design | | 12/21 |
| | b. Construction | | 12/22 |
| 2 | 3. Cabela's Connector | ENGR | |
| | a. Bid | | 10/21 |
| | b. Construction | | 10/22 |
| 2 | 4. 967 Sidewalk Connector (Old Buda Elementary School: Construction | ENGR | 1/22 |
| 2 | 5. Bradfield Trail Extension to West Goforth Road Project: Construction | ENGR | 12/22 |
| 2 | 6. Garlic Creek Greenbelt Trail: Phase 1 | P&R | 3/22 |

GOAL 3**EXCEPTIONAL CITY SERVICES WITH A LOW TAX RATE****ACTION: Development Process Refinements: Staffing
Funding, Process Improvements, UDC
Amendments and City Actions****PRIORITY***Top Policy*Key Issues

- Goals/Outcomes
- Roles and Responsibilities:
Mayor and City Council,
Planning and Zoning
Commission; BEDC
- Development Process
- Timeframes
- Consistent Messages
- Protecting our Vision
- Facilitating Business
Investment and economic
Investment
- Mission: “Business Friendly”
- Old Data – Living in the Past
- Hearsay Vs. Reality
- City Point-of-Contact
- Communications among the
Bodies
- Special Uses Controlled by
Mayor and City Council
Planning & Zoning
- Number Times for Reviews:
Mayor and City Council;
Planning & Zoning
Commission
- Navigator -Advocate for
Developer to Guide through the
City Processes
- Navigator Directly Reporting to
the City Manager

Activities/Milestones**A. Planning and Engineering
Staffing/Planning**

- | | |
|--|-----------|
| 1. Develop budget proposal | Completed |
| 2. BUDGET WORKSHOP ; Budget FY '22 Direction | 7/21 |
| 3. DECISION : Budget FY '22 Funding | 9/21 |

B. Development Process Audit

- | | |
|--|-----------|
| 1. Finalize contract and process | Completed |
| 2. Hire consultant | Completed |
| 3. Research best practices of other cities-Kyle, Elgin, Bastrop, Pflugerville and Georgetown | 6/21 |
| 4. Prepare Report with Findings and Recommendations | 7/21 |
| 5. INITIAL REPORT : Presentation and Direction | 7/21 |
| 6. Prepare Final Report | 8/21 |

**C. Comprehensive UDC (Inhouse)
Review/Amendments**

- | | |
|---|-------|
| 1. Complete review and best practices | 12/21 |
| 2. Prepare Report with Recommendations | 2/22 |
| 3. WORKSHOP : Report Presentation | 3/22 |
| 4. P & Z Review | 4/22 |
| 5. DECISION : UDC Amendments | 5/22 |

(continued to next page)

Responsibility: Assistant City Manager/Deputy City Manager/Planning Director/City Engineer

**ACTION: Development Process Refinements: Staffing
Funding, Process Improvements, UDC
Amendments and City Actions (continued)**

PRIORITY

Top Policy

Key Issues

- City with EDC and with Navigators
- Navigator –City or Developer Responsibility or Developer Representative
- Definition: Roles and Responsibilities – BEDC and City
- Accessory Buildings
- BEDC and City: Same Page
- Auditing Process Changes
- **POINT OF CONTACT**
- **Simple Process with Contacts**
- Communications with City-BEDC on First Contact
- Amateur Development with No/Limited Experiences

Activities/Milestones

D. Customer Service Enhancements

- | | |
|---|-----------|
| 1. Complete Development Services Customer Feedback Portal on City Website | Completed |
| 2. Complete Customer Service Training | Completed |
| 3. Revise Development Manual (based upon Audit Results) | 9/21 |

**E. Development Process Refinements
(Management in Progress)**

- | | |
|--|---------|
| 1. Planning Website Upgrade: Completion | 10/21 |
| 2. Review/Development Guide/Checklist | Ongoing |
| 3. Planning Process Flow Timelines | 7/21 |
| 4. Development Services SOP | 9/21 |
| 5. Development Services Fees: Update | 8/21 |
| 6. Development Services Kiosk: Funding (Budget FY '22 Funding) | 9/21 |

**F. Developers Education/Forum
Development**

- | | |
|---|-----|
| 1. Develop Development Education Program Series | TBD |
| 2. Kick-off 1 st Program | TBD |
| 3. Develop the process and format of Business/Developer Forum (after UDC Revisions) | TBD |
| 4. REPORT: Presentation | TBD |

(continued to next page)

Responsibility: Assistant City Manager/Deputy City Manager/Planning Director/City Engineer

| | | |
|--|--|-------------------|
| ACTION: Development Process Refinements: Staffing Staffing Funding, Process Improvements, UDC Amendments and City Actions (continued) | | PRIORITY |
| | | <i>Top Policy</i> |
| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
| | G. WORKSHOP: Roles/ Responsibilities and Process in the Development Process – Mayor and City Council, Planning & Zoning Commission and BEDC | |
| | H. City Point Person | |
| | 1. Initial Contact: Development Coordinator | Ongoing |
| | 2. Problem Solver: Planning Director | Ongoing |
| | 3. REPORT: Adjustments after Audit Report | 9/21 |
| | I. Special Use Permit: Mayor and City Council; Planning & Zoning Commission | Ongoing |
| Responsibility: Assistant City Manager/Deputy City Manager/Planning Director/City Engineer | | |

DEVELOPMENT ROLES AND RESPONSIBILITIES:

CITY: City is responsible for the development process; refers Developers and Businesses to the BEDC for assistance and incentives

BEDC: BEDC assists the City in fulfilling the City’s Vision and in achieving the City’s Goals; refers “Developers” to the City; BEDC informs the City of first contacts by Developers

Reality: Developers or Businesses may contact the City of Buda or BEDC.

ACTION: Legal Services: Review, Report with Options and City Actions

PRIORITY

High Policy

Key Issues

- Services
- Contract or In-house
- Accountability
- Contracting for Complex Cases/Issues
- Costs

Activities/Milestones

1. **BRIEFING:** Feedback from Mayor and Council Members
2. Prepare a Report with options and costs
3. **DECISION:** Presentation and Direction
4. Prepare Budget proposal
5. **DECISION:** Budget FY '22 Funding

Time

5/21

6/21

7/21

7/21

9/21

Responsibility: City Manager

ACTION: Grants Program/Position; Scope, Report with Options, Direction and City Actions

| PRIORITY |
|-----------------|
| <i>Policy</i> |

Key Issues

- Opportunities
- Best Practices
- Utilization of County Services
- Contract
- Position
- Changes Federal Grants

Activities/Milestones

1. **REPORT:** Quarterly Update
2. Define scope and prepare a budget proposal
3. **BUDGET WORKSHOP;** Budget FY '22 Direction
4. **DECISION:** Budget FY '22 Funding

Time

Ongoing
5/21
5/21
7/21
9/21

Responsibility: Finance Director

ACTION: Additional City Revenues: Report with Options and Direction

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- | | |
|--|------|
| 1. Review current revenue sources, identify revenue options and evaluate revenue projections | 4/22 |
| 2. Prepare a Report | 4/22 |
| 3. Submit to City Manager for review | 5/22 |
| 4. BUDGET WORKSHOP: Presentation and Direction | 5/22 |

Responsibility: Finance Director

**ACTION: City Purchasing and Procurement Manual:
Review and Refinement**

PRIORITY

Policy

Key Issues

- Length of Time for Bidding
- Minimum One Month
- Number of Bids
- Adding Bidders

Activities/Milestones

1. Review Manual
2. Research best practices
3. Revise Manual
4. Present Report to City Manager

Time

10/21
11/21
11/21
12/21

Responsibility: Finance Director

ACTION: Community Taxing Partners Strategy: Relationship Building, Key Issues and Direction

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

A. Hays County

- | | |
|--|------|
| 1. Park Bond Implementation | 5/21 |
| a. Re-apply for Parks funding | 9/21 |
| b. Receive notification | |
| 2. Roadway Bond Projects | |
| 3. Interlocal Agreement for Public Health | |
| 4. Communications/911/Dispatch | |
| a. Committee Meeting and need identification | 6/21 |

B. Schools

- | | |
|---------------------------------|---------|
| 1. Liaison with School District | |
| 2. Internship Program | |
| 3. Volunteers | |
| 4. Showcasing Successes | |
| 5. BEDC – Career Fair Host | 5/21 |
| 6. Executive Lunch | Monthly |
| 7. Workforce Development | |

C. Emergency Services District: Service Level, Inspections and Sales Tax Agreement (Agreement 2023)

Responsibility: City Manager/Deputy City Manager/Assistant City Manager/Finance Director

ACTION: Strategic Plan: Development and Institutionalization

PRIORITY

Top Mgmt

Key Issues

- Vision 2036
- City Government Mission and Service Guidelines
- Goals 2026
- Plan 2021-2026
- Action Agenda 2021
- Monitoring and Reporting
- Aligning Governing Partners

Activities/Milestones

1. Prepare Leader's Guide Working Document
2. Strategic Planning Session 1 for Management Team
3. Leadership and Strategic Planning Workshop 1 for Mayor and City Council
4. Strategic Planning Session 2 for Management Team
5. Governing Partners Workshop
6. Leadership and Strategic Planning Workshop 2 for Mayor and City Council
7. Prepare final Report
8. **DECISION:** Strategic Plan 2021-2026-2036 Adoption and Action Agenda 2021

Time

Completed

Completed

Complete

4/21

4/21

4/21

4/21

6/21

Responsibility: City Manager

ACTION: City Financial Plan and Forecast: Expansion

PRIORITY

High Mgmt

Key Issues

- Dynamic Model
- Expenditures
- Revenues
- Underlying Assumptions

Activities/Milestones

1. Create a multi-year financial forecasting model
2. **BUDGET WORKSHOP;**
Presentation

Time

12/21

5/22

Responsibility: Finance Director

ACTION: COVID-19 City Plan and Actions**PRIORITY***High Mgmt*Key Issues

- Re-Opening Plan
- Teleworking in the Future
- Employee Safety and Support
- Use of America Rescue Dollars
- Long-Term Space Needs
- After Action Report

Activities/Milestones**A. COVID-19**

1. Develop a 12-month Plan
2. Present Plan to City Manager

Time

5/21

5/21

B. American Rescue Plan (\$3.6 Million)

1. Develop Plan
2. Present to the City Manager
3. **REPORT:** Presentation and Direction

5/21

5/21

9/21

C. After Action Report

TBD

Responsibility: Human Resources Director

ACTION: Police Reform: Update Report, Direction and Next Steps

PRIORITY

Mgmt

Key Issues

- Policies and Processes Updates
- Use of Force Policy
- Mental Health Training

Activities/Milestones

1. Monitor State of Texas legislative actions and their impacts on the Buda Police Department
2. Monitor Federal legislative actions and their impacts on the Buda Police Department
3. Police Staffing and Work Assessment
 - a. Finalize Report
 - b. **REPORT**: Presentation
 - c. Prepare budget proposal
 - d. **BUDGET WORKSHOP**: Budget FY '22 Direction
 - e. **DECISION**: Budget FY "22 Funding
4. Complete Police Department Accreditation
5. **DECISION**: Police Policy Book Adoption

Time

Ongoing

Ongoing

4/21

6/21

7/21

7/21

9/21

12/21

7/21

Responsibility: Police Chief

ACTION: Federal/State Advocacy and Lobbying: Legislative Agenda Monitoring, Update Report, Key Issues/ Direction and Actions

| PRIORITY |
|-------------|
| <i>Mgmt</i> |

Key Issues

- Local Control
- Revenues
- Transportation/Mobility
- America Rescue Act
- Infrastructure Federal Act

Activities/Milestones

1. **REPORT:** Monitoring
2. Meeting with Legislators

Time

Ongoing
5/21

Responsibility: Deputy City Manager

| ► Management in Progress 2021 | | | TIME |
|-------------------------------|--|-----------|---------|
| 3 | 1. Records Management Laserfiche | CC | 12/21 |
| 3 | 2. Liaison Training | CC | 11/21 |
| 3 | 3. Public Works Records Inventory | CC | 10/21 |
| 3 | 4. City Council Portal/Intranet | CC | 9/21 |
| 3 | 5. Boards and Council Tracking Software: Funding | CC | 9/21 |
| 3 | 6. InCodeAlcohol Beverage Permits Invoice System | FIN | 7/21 |
| 3 | 7. Senior STAR Program: Funding | CC | 9/21 |
| 3 | 8. Bilingual Communication Expansion: Funding | COM | 9/21 |
| 3 | 9. Director: Hiring Communications Specialist: Hiring | COM | 6 |
| 3 | 10. City Manager's Newsletter: Creation | COM | Ongoing |
| 3 | 11. Sustainability Council Social Media | COM | Ongoing |
| 3 | 12. City Staff Diversity/Inclusion Committee: Creation | COM | 10/21 |
| 3 | 13. Project Management Office: Procedures/Microsoft | CMO | 9/21 |
| 3 | 14. GIS Database Private/Public Detention and Water Quality Facilities | ENGR | 12/22 |
| 3 | 15. Public Works and Parks Maintenance Yard Facility Needs Assessment: Completion | FAC PW | 6/21 |
| 3 | 16. Buda Welcome Center Project: Funding | FAC | 9/21 |
| 3 | 17. City Online Payment Enhancements | FIN | 8/21 |
| 3 | 18. Learning and Development Opportunities for Managers, Supervisors and Directors | HR | 7/21 |
| 3 | 19. Performance Management: Implementation | HR | 9/21 |
| 3 | 20. Internal Communications Plans: Implementation | HR | Ongoing |
| 3 | 21. Employee Engagement: Implementation | HR | Ongoing |
| 3 | 22. Retention Strategy/Plan: Development | HR | 12/21 |
| 3 | 23. VOIP Phone System: Implementation | IT | 5/21 |
| 3 | 24. Computer Replacement (3-Year Schedule) | IT | Ongoing |
| 3 | 25. Multi-Factor Identification Tool: Implementation | IT | 4/21 |
| 3 | 26. Smartphones Deployment for All Field Staff | IT | 4/21 |
| 3 | 27. eMail Smart-Host Service: Implementation | IT | 7/21 |
| 3 | 28. IT Staffing and Funding | IT | 9/21 |
| 3 | 29. Library Online Payment Portal: Implementation | LIB | 4/21 |
| 3 | 30. Consumer Health Information Specialization Training: Completion | LIB | 5/21 |
| 3 | 31. Library Strategic Plan: Update | LIB | 9/22 |

| ► Management in Progress 2021 | | | TIME |
|-------------------------------|--|------|-----------|
| 3 | 32. Employee Compensation (\$15 minimum wage impacts) | HR | 8/21 |
| 3 | 33. Planning Website Upgrade: Completion | PLAN | 5/21 |
| 3 | 34. Planning Online Payments: Completion | PLAN | Completed |
| 3 | 35. Review/Development Guide/Checklist: Update | PLAN | Ongoing |
| 3 | 36. Planning Process Flow Timelines | PLAN | 7/21 |
| 3 | 37. Plan Fees Update: Completion | PLAN | 6/21 |
| 3 | 38. Planning Customer Service Kiosk: Funding | PLAN | 9/21 |
| 3 | 39. Police Services Payment: Implementation | PD | 6/21 |
| 3 | 40. Police Support Team: Development and Implementation | PD | Completed |
| 3 | 41. Alarm Permit Ordinance: | PD | Completed |
| 3 | 42. Police Firearms Training: Expansion | PD | 12/22 |
| 3 | 43. Drone Program Funding (Federal Grant) and Team Development | PD | 12/22 |
| 3 | 44. Water and Wastewater Facility Security Plan: Development | PW | 12/22 |
| 3 | 45. Public Works Succession Planning | PW | Ongoing |
| 3 | 46. Inspection Database Integrated System: MyPermit | PW | 9/21 |

1

| ► Major Projects 2021 | | | TIME |
|-----------------------|--|-----|------|
| 3 | 1. Former City Hall Improvements –Exterior Siding, Columns Replacement, Repainting and Clean-Up: Funding | FAC | 9/21 |
| 3 | 2. City Hall Fire Exit Stairwell: Additional Floor | FAC | 8/21 |
| 3 | 3. Municipal Complex Re-Landscaping: Completion | FAC | 5/21 |
| 3 | 4. Water Tank Rehabilitation and Painting: Funding | PW | 9/21 |

GOAL 4**CHARMING DOWNTOWN – QUAIN AND
LIVELY****ACTION: Downtown Vision and Master Plan: Outcomes, Plan
Development, Direction, Funding Mechanism and
City Actions****PRIORITY***High Policy*Key Issues

- Vision
- Boundary
- Historic Preservation
- Quiet Zone
- Property Owner/Business
Owner/Stakeholder
Engagement
- Funding
- Pedestrian Mobility
- Rail Safety
- Old Main Library
- Parking Study: Implementation
- Development: Main Street Both
Sides

Activities/Milestones

1. Define the scope and determine
costs
2. Prepare budget proposal
3. **BUDGET WORKSHOP:** Budget
FY '22 Direction
4. **BUDGET:** Budget FY '22 Funding
5. Issue RFP
6. Kick-off process

Time

5/21
5/21
5/21
7/21
9/21
11/21
1/22

Responsibility: Planning Director/Main Street Director

**ACTION: Downtown City-Owned Land Concept Plan:
Report, Direction and City Actions**

PRIORITY

High Policy

Key Issues

- Old City Hall/Library
- Condition of City Infrastructure and Facilities
- Community Feedback
- Public-Private Partnerships
- Goals
- City Role
- Developer Role

Activities/Milestones

1. Issue contract
2. Evaluate City infrastructure and facilities
3. Prepare Infrastructure Report
4. EDC Report
5. **REPORT:** Presentation
6. Issue contract for Concept Plan
7. Develop Concept Plan

Time

6/21
9/21
9/21
10/21
10/21
12/21
6/22

Responsibility: BEDC Executive Director

ACTION: Downtown Revitalization/Development: Next Steps

PRIORITY

Policy

Key Issues

- Tax Abatement Incentives
- Best Practices
- Historic Area
- Commercial vs. Residential
- Funding
- Canvas Awnings vs. Canopy
- Linked to Local Government Certification
- Historic Structures List Update
- Safety of Structure
- Budget
- Access to grants
- Application Completion

Activities/Milestones

A. Old Downtown Buildings

- | | |
|---|------|
| 1. Inventory and inspect historic Downtown commercial buildings | 1/22 |
| 2. Update Historic Structures List | 2/22 |
| 3. Prepare a Report with findings and options | 2/22 |
| 4. WORKSHOP: Report Presentation | 3/22 |
| 5. DECISION: Direction and Actions | 4/22 |

B. Certified Local Government

- | | |
|---|------|
| 1. Revise Code (after Inspection component is complete) | 4/22 |
| 2. DECISION: UDC Design Guidelines | 6/22 |
| 3. Submit Application | 7/22 |

Responsibility: Planning Director/ Main Street Director

**ACTION: Downtown Water Towers – A Community Asset:
Options, Direction and Actions**

PRIORITY

High Mgmt

Key Issues

- Main Street Ground Storage Tank
- South Loop 4 Elevated Tank
- Schedule for Other Tanks

Activities/Milestones

1. Prepare budget proposal
2. **BUDGET WORKSHOP:** Budget FY '22 Direction
3. **DECISION:** Budget FY '22 Funding
4. **DECISION:** Award Contract for Painting
5. Complete painting Ground Storage Tanks
6. Develop 10-Year Plan
7. **REPORT:** 10-Year Plan

Time

5/21
5/21
7/21
9/21
12/21
12/22
6/21
7/21

Responsibility: Public Works Director

► **Management in Progress 2021**

| | | | TIME |
|---|--|------|------|
| 4 | 1. Regional Water Quality Treatment Facilities in Downtown Node: Establishment Funding | ENGR | 9/21 |
| 4 | 2. Historic Stagecoach House Re-Us: Direction | FAC | 1/22 |
| 4 | 3. Dual Receptacle Program: Implementation | MS | 5/21 |
| 4 | 4. Open Container Policy Marketing Program: Development | MS | 7/21 |
| 4 | 5. Targeted Advertisements: Development | MS | 5/21 |
| 4 | 6. Main Street Banners: Design and Installation | T&M | 6/21 |

► **Major Projects 2021**

| | | | TIME |
|---|--|----|------|
| 4 | 1. Downtown Monument Signs (South and North): Installation | MS | 3/22 |
| 4 | 2. Downtown Directory Kiosks: Installation | MS | 3/22 |
| 4 | 3. Greenbelt Park Gazebo Fixing | MS | 8/21 |

GOAL 5

FUN EXPERIENCES FOR ALL OUTDOOR CAPITAL OF TEXAS

ACTION: Garison Park Development: Phase 1 Design

PRIORITY

Top Policy

Key Issues

- Vision/Outcomes
- Amenities
- Design
- Natural Area Preservation
- Funding
- Public Access to Natural Areas

Activities/Milestones

1. Issue RFQ for Design
2. **DECISION:** Award Contract
3. **WORKSHOP:** Discussion and Guidance
4. Complete Phase 1 Design
5. **WORKSHOP:** Design Presentation

Time

5/21
7/21
8/21
4/22
5/22

Responsibility: Parks and Recreation Director

**ACTION: City/Community Events/Festivals Enhancement:
Outcomes, Definition, Best Practices, Report with
Options, Partners, Direction, Funding Mechanism
and City Actions**

PRIORITY

High Policy

Key Issues

- Committee Purposes/Charge
- City Role
- Funding
- Partners

Activities/Milestones

1. Re-convene City Park Ad Hoc Committee
2. Committee kick-off Frist Saturday and other Events
3. Red, White and Buda 4th
4. Buda Festival
5. New Buda Birthday (New Event)
6. Weiner Dog Races (Private Event)
7. Music Festivals

Time

TBD

TBD

7/21

12/21

4/22

4/22

TBD

Responsibility: Tourism and Marketing Director/Parks and Recreation Director

**ACTION: Onion Creek Access and Enjoyment: Outcomes,
Report with Options, Direction and City Actions**

| PRIORITY |
|--------------------|
| <i>High Policy</i> |

| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
|---------------------|--|-------------|
| • Design | 1. Conduct stakeholders/property owners meetings | 10/21 |
| • Elements | 2. DECISION: Bond or CIP | 11/21 |
| • Funding Mechanism | 3. Issue RFP | 3/22 |
| | 4. DECISION: Award Contract for Design | 5/22 |
| | 5. Complete design | 11/22 |

Responsibility: Parks and Recreation Director

ACTION: City Park: Punch List Completion

| |
|-----------------|
| PRIORITY |
|-----------------|

| |
|------------------|
| <i>High Mgmt</i> |
|------------------|

Key Issues

Activities/Milestones

Time

1. Claim Resolution against
Performance Bond

8/21

| |
|---|
| Responsibility: Parks and Recreation Director |
|---|

**ACTION: Parks Ordinance: Review and Refinement
(Dedication and Fees)**

| PRIORITY |
|-----------|
| High Mgmt |

| <u>Key Issues</u> | <u>Activities/Milestones</u> | <u>Time</u> |
|-------------------|--|-------------|
| | 1. Prepare Ordinance recommendations | 5/21 |
| | 2. Parks Commission: Review | 6/21 |
| | 3. DECISION: Ordinance Adoption | 10/21 |

Responsibility: Parks and Recreation Director/Planning Director

ACTION: Parks/Playscape Master Plan: Adoption and Implementation

| |
|-----------------|
| PRIORITY |
|-----------------|

| |
|------------------|
| <i>High Mgmt</i> |
|------------------|

Key Issues

Activities/Milestones

Time

- | | |
|--|-------|
| 1. DECISION: Parks Master Plan Adoption | 8/21 |
| 2. Implement through Bond Election | 11/21 |

| |
|---|
| Responsibility: Parks and Recreation Director |
|---|

| ► Management in Progress 2021 | | | TIME |
|--------------------------------------|--|-----|-------------|
| 5 | 1. Library Website: Updating and Reorganization | LIB | 9/21 |
| 5 | 2. Library Activity Kits | LIB | 4/21 |
| 5 | 3. Library Summer Programs | LIB | 8/21 |
| | a. Reading Club | | |
| | b. Classes | | |
| 5 | 4. Electronic Resource Guide: Update and Enhancement | LIB | 9/21 |
| 5 | 5. Local History Files: Digitization | LIB | 5/21 |
| 5 | 6. Library Special Events | LIB | |
| | a. Spring Fling | | 4/21 |
| | b. Dia de los Ninos | | 5/21 |
| 5 | 7. Library Re-Opening Plan: Development and Implementation | LIB | TBD |
| 5 | 8. Special Event Planning –COVID 19 Protocols: Development | P&R | TBD |
| 5 | 9. Dark Sky Community Designation [International Dark Sky Association] | CMO | 12/21 |

| ► Major Projects 2021 | | | TIME |
|------------------------------|--|-----|-------------|
| 5 | 1. Bradfield Park Restroom: Completion | P&R | 5/22 |
| 5 | 2. Bradfield Park Trail Extension: Completion | P&R | 11/21 |
| 5 | 3. Bradfield Park Playground Replacement: Completion | P&R | 6/21 |
| 5 | 4. Summer Point Park Improvements: Completion | P&R | 9/21 |
| | a. Playground | | |
| | b. Restroom | | |
| | c. Pavilion | | |
| | d. Basketball Courts Installation | | |
| 5 | 5. City Park – Garison Park Trail Connection: Completion | P&R | 8/21 |

Policy Calendar 2021

MONTH

| |
|----------|
| May 2021 |
|----------|

1. **BUDGET WORKSHOP:** Budget FY '22
 - a. Comprehensive Plan Update and Future Land Use Plan
 - b. Legal Services
 - c. Grants Program/Position
 - d. Police Staffing
 - e. Boards and Council Tracking Software: Funding
 - f. Senior STAR Program: Funding
 - g. Bilingual Communication Expansion: Funding
 - h. Buda Welcome Center Project: Funding
 - i. IT Staffing and Funding
 - j. Planning Customer Service Kiosk: Funding
 - k. Downtown Vision/Master Plan
 - l. Downtown Water Towers
 - m. Planning/Engineering Staffing
 - n. Land Use Vision for 1626 Corridor
 - o. City Utility Extension Study
2. **CIP BUDGET WORKSHOP: CIP FY '22**
 - a. Community Infrastructure/Broadband Service Evaluation (CIP)
 - b. Water Master Plan Update
 - c. Hardening Water and Wastewater Facilities
 - d. Road Maintenance Master Plan/Street Maintenance Fee
 - e. Former City Hall Improvements –Exterior Siding, Columns Replacement, Repainting and Clean-Up: Funding
 - f. Regional Water Quality Treatment Facilities in Downtown Node: Establishment Funding
3. **REPORT:** BEDC Presentation on Targeted Industries List
4. **BRIEFING:** Feedback from Mayor and Council Members on Legal Services
5. **DECISION:** Strategic Plan 2021-2026-2036 Adoption and Action Agenda 2021
6. **GOVERNING WORKSHOP 2:** Mayor and City Council, Planning and Zoning Commission, and BEDC

MONTH

| |
|-----------|
| June 2021 |
|-----------|

1. **DECISION:** Award Contract for BEDC Marketing Plan
2. **DECISION:** City Economic Development Incentive Policy Adoption
3. **WORKSHOP:** Short-Term Rental Ordinance Presentation and Discussion
4. **DECISION:** Food Trucks Ordinance Adoption
5. **REPORT:** Parking Study/Plan Update
6. **REPORT:** Police Staffing and Workload Presentation

MONTH

| |
|-----------|
| July 2021 |
|-----------|

1. **BUDGET WORKSHOP:** Budget FY '22
2. **BRIEFING:** ETJ with City of Dripping Springs
3. **BRIEFING:** ETJ with City of Austin
4. **DECISION:** Short-Term Rental Ordinance Adoption
5. **REPORT:** Transportation Mobility Master Plan Presentation
6. **DECISION:** Legal Services Presentation and Direction
7. **DECISION:** Parks Master Plan Update Adoption
8. **REPORT:** Development Process Audit
9. **DECISION:** Police Policy Book Adoption
10. **REPORT:** 10-Year Water Towers Plan
11. **DECISION:** Award Contract for Garison Park Phase 1 Design
12. **WORKSHOP:** The Bailey/Persimmon Tract Discussion and Direction

MONTH

| |
|-------------|
| August 2021 |
|-------------|

1. **DECISION:** Call Bond Election and Ballot Language
2. **REPORT:** Existing Land Use Map Digital Tool Presentation
3. **DECISION:** Award Contract for Garison Park Phase 1 Design
4. **WORKSHOP:** Discussion and Guidance on Garison Park Design
5. **DECISION:** Garlic Creek Trail Direction

MONTH

| |
|----------------|
| September 2021 |
|----------------|

1. **DECISION:** Budget FY '22
2. **DECISION:** Award Contract for 1626 Corridor Land Use and Utility Plan
3. **DECISION:** Roan Maintenance Master Plan Adoption
4. **DECISION:** Transportation Mobility Master Plan Implementation – Road Impact Fees Adoption
5. **REPORT:** America Rescue Plan and Direction
6. **REPORT:** City Point Person Responsibilities
7. **WORKSHOP:** ETJ Comprehensive Overview Presentation, Discussion and Direction

MONTH

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|--------------|
| October 2021 |
|--------------|

1. **REPORT:** ETJ with City of Dripping Springs Direction
2. **REPORT:** ETJ with City of Austin Direction
3. **DECISION:** Award Contract for Water Master Plan Update
4. **BEDC:** Decision on Funding for City Utility Extension Study for 1626 Corridor
5. **REPORT:** Downtown City-Owned Land Infrastructure Presentation
6. **DECISION:** Parks Ordinance Adoption

MONTH

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|---------------|
| November 2021 |
|---------------|

1. **REPORT:** BEDC Marketing Plan Presentation
2. **DECISION:** Award Contract for Land Use Vision for 1626 Corridor
3. **DECISION:** Onion Creek Access Bond or CIP Funding
4. **DECISION:** Award Contract for City Utility Extension Study for 1626 Corridor

MONTH

| |
|---------------|
| December 2021 |
|---------------|

1. **REPORT:** Centex Update
2. **DECISION:** Drainage Project 1B ROW Acquisition
3. **WORKSHOP:** ROW Ordinance Presentation and Discussion
4. **DECISION:** Mobile Vendor Ordinance Adoption
5. **DECISION:** Award Contract for Downtown Water Towers Painting
6. **DECISION:** The Colony Development Agreement

MONTH

| |
|--------------|
| January 2022 |
|--------------|

1. **DECISION:** Award Contract for Comprehensive Plan Update and Future Land Use Map
2. **DECISION:** ROW Ordinance Adoption
3. **DECISION:** Parking Study/Plan Adoption

MONTH

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|---------------|
| February 2022 |
|---------------|

1. **WORKSHOP:** Utility Ordinance Presentation and Discussion
2. **DECISION:** The Bailey/Persimmon Tract Development Agreement (MUD Proposal in City)

MONTH

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|------------|
| March 2022 |
|------------|

1. **DECISION:** Close on Bonds
2. **DECISION:** Utility Ordinance Adoption
3. **WORKSHOP:** UDC Amendments
4. **WORKSHOP:** Downtown Historic Structures Report Presentation

MONTH

| |
|------------|
| April 2022 |
|------------|

1. **DECISION:** Award Contract for Drainage Project 1B Construction
2. **WORKSHOP:** Water Master Plan Update Presentation
3. **DECISION:** Onion Creek Bridge (Garison North) Land Agreement
4. **DECISION:** Downtown Historic Structures Direction
5. **WORKSHOP:** Dripping Springs and Austin ETJ Discussion and Direction

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[UPDATED: 7/9/21]

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STRATEGIC PLANNING FOR THE CITY OF BUDA

Strategic Planning Model for the City of Buda

Value-based principles that describe
the preferred
future in 15 years

VISION

Destination
“You Have Arrived”

Strategic goals that focus outcome-
based objectives and potential actions
for 5 years

PLAN

Map
“The Right Route”

Focus for one year – a work program:
policy agenda for Mayor and Council,
management agenda for staff; major
projects

EXECUTION

Itinerary
“The Right Direction”

Principles that define the responsibility
of City government and frame the
primary services – core service
businesses

MISSION

Vehicle
“The Right Bus”

Personal values that define
performance standards and
expectations for employees

CORE BELIEFS

Fuel
“The Right People”

BUDA VISION 2036

Buda Vision 2036

**BUDA 2036 has a
SMALL TOWN CHARM ⁽¹⁾ that is a
FAMILY-FRIENDLY ⁽²⁾
and BEAUTIFUL COMMUNITY ⁽³⁾.**

**BUDA 2036 has a
QUAINT VIBRANT DOWNTOWN ⁽⁴⁾
DESIRABLE NEIGHBORHOODS ⁽⁵⁾ and
DIVERSE ECONOMY ⁽⁶⁾.**

**In BUDA 2036, Residents enjoy
EASY MOBILITY ⁽⁷⁾ and
FUN EXPERIENCES FOR ALL ⁽⁸⁾.**

BUDA 2036 – A TRULY UNIQUE COMMUNITY!

Buda Vision 2036

PRINCIPLE 1

SMALL TOWN CHARM

► Means

1. Strong community events, festivals and activities that bring residents together
2. Preserving, appreciating and celebrating Buda's history and heritage – community character and buildings
3. Safe community – our Buda residents feeling safe anywhere and anytime.
4. Superior City services that are responsive to the community/neighborhoods and add value to the community and the lives of neighbors
5. Self-contained community that is convenient for our residents – no need to leave Buda to shop, to work, to live or to enjoy life
6. Friendly community – neighbors knowing and helping neighbors
7. Strong sense of community – our residents identify with Buda and take pride in saying “I am from Buda”
8. Managed growth to protect Buda's “small town charm”

PRINCIPLE 2

FAMILY-FRIENDLY COMMUNITY

► Means

1. Inclusive community with diverse cultures and families of all kinds
2. Children friendly community supported by quality schools and leisure/recreational facilities and activities
3. Community welcoming to all
4. Family-oriented neighborhood and community events
5. Reputation as the “Preferred Place” for families and individuals to live
6. Family-oriented recreational programming and activities for all generations
7. Top-quality schools and educational programs in Buda
8. A community for a lifetime – grow up, raise your family and enjoy retirement and grandchildren

PRINCIPLE 3

BEAUTIFUL COMMUNITY

► Means

1. Mature/heritage/ historic trees preserved and new development with shade trees with Tree City, USA recognition
2. Attractive Onion Creek preserved as a natural area with public access for enjoyment
3. Recognized as “Texas” Outdoor Capital” with great parks, open spaces and natural areas with opportunities for all experience and enjoy
4. Well-designed, well maintained homes and commercial areas consistent with our City’s development and design standards
5. Attractive gateways with distinctive entrance signs and highway corridors with well-designed, well-built and well-maintained landscaping and signage in compliance with City codes and regulations
6. Clean City without litter or blight
7. Open spaces throughout our Buda

PRINCIPLE 4

QUAINT VIBRANT DOWNTOWN

► Means

1. City Park and Amphitheater with a variety of performance and activities for all
2. Pedestrian-friendly – walkable and bikeable destination for residents
3. Lively entertainment business venues with live entertainment and adult experiences a place parents can go out for an evening
4. Preservation of the historic Buda Downtown features, including the raised water tower, windmill and Buda Mill and Grain towers
5. Locally-owned unique and quality restaurants – moderate price and high price, including outdoor dining experiences
6. Easy access and convenient parking
7. Extended historic district that blends of architectural style with preserving historic buildings with character and new buildings with enduring designs

PRINCIPLE 5

DESIRABLE NEIGHBORHOODS

► Means

1. Well-maintained neighborhood infrastructure – streets and sidewalks
2. Neighborhood connected to parks, green spaces and other Buda community amenities
3. Choice of quality housing choices for families and individuals
4. Access to fast and reliable broadband service
5. Stable and increasing single family home values
6. Organized neighborhood events bring neighbors/families together through enjoyable experiences
7. Well-maintained, upgraded/modernized older homes adding value to the neighborhood and our Buda community

PRINCIPLE 6

DIVERSE ECONOMY

► Means

1. Business-friendly City government regulations and processes supporting business investment in Buda
2. Retention and growth of current local businesses
3. Multiple successful major festivals attracting overnight guests and weekender who want to escape urban life – Dallas, Austin, San Antonio, etc.
4. Expanded medical and healthcare complex, facilities and services
5. Quality destination hotel and supporting businesses – walkable restaurants and shops
6. Robust tourism economy – Buda as a “hidden treasure” destination for “Daytripper” “visitor to Austin, the Hill Country and San Antonio – a place to escape
7. Major retail destination with a variety of shopping experiences – quaint to posh experiences

PRINCIPLE 7

EASY MOBILITY

► Means

1. Community connected by trails and sidewalks creating a walkable, bikeable Buda
2. Greater East-West and South-North road connectivity, including extending Main Street
3. Well-built and well-maintained sidewalks and trails
4. Reputation as pedestrian-friendly and walkable/bikeable community
5. Trolley/shuttle/micro-mobility options for residents to travel within Buda without using their automobile
6. Controlled truck routes to minimize impacts on our Buda community
7. Flyover Onion Creek
8. Commuter station and services to Austin, San Marcos and other destinations

PRINCIPLE 8

FUN EXPERIENCE FOR ALL

► Means

1. Garison Park and Onion Creek developed as a natural area with access and use of Onion Creek
2. Variety of community arts and cultural festivals and events bringing neighbors together and attracting guests with sponsors
3. Multi-use trail system connecting Buda and connecting Buda to the region
4. Expanded and active recreational programs and activities for all generations
5. Amphitheater providing a variety of live performance and programs with adequate parking
6. Variety of restaurants for residents and families
7. Top-quality, expanded Sportsplex with athletic fields for recreation and tournaments
8. Variety of entertainment venues with live performance

BUDA CITY GOVERNMENT: OUR MISSION AND SERVICES GUIDE

Buda City Government: Our Mission and Services Guide

BUDA CITY GOVERNMENT MISSION

is to provide

EXCEPTIONAL MUNICIPAL SERVICES, ⁽¹⁾

MANAGE GROWTH ⁽²⁾

***and* INVEST IN THE FUTURE ⁽³⁾**

in a

FINANCIALLY RESPONSIBLE MANNER. ⁽⁴⁾

WE

ENGAGE OUR COMMUNITY, ⁽⁵⁾

provide

OUTSTANDING CUSTOMER SERVICE. ⁽⁶⁾

and are

BUSINESS FRIENDLY. ⁽⁷⁾

Buda City Government Our Mission and Services Guide

PRINCIPLE 1

EXCEPTIONAL CITY SERVICES

► Means

1. Provide fair, equitable, proactive and consistent Buda services, processes and enforcement
2. Collaborate with other cities and governmental agencies
3. Provide municipal services responsive to our Buda community values and needs
4. Hire, develop and retain a top-quality and diverse City workforce
5. Take responsibility and be accountable for decisions and actions
6. Serve as a model for other municipal governments
7. Have a City workforce dedicated to public service and committed to serving the Buda community and residents
8. Use state-of-the-art information technology to better serve the community

PRINCIPLE 2

MANAGE GROWTH

► Means

1. Have the City, BEDC and Planning & Zoning aligned with a common Vision, Mission, Goals and Plans
2. Maintain Buda’s “Small Town Charm” and community uniqueness
3. Have streamlined and consistent development processes while protect Buda’s community character
4. Have and maintain City regulations and processes that support economic development and business investment while protecting Buda’s character and charm
5. Develop, align and update a comprehensive and master plans to guide future development and growth
6. Plan and respond to changes in climate and the impacts on the City facilities and infrastructure, and our community, and design future developments to incorporate environmental sustainability concepts
7. Have developers producing products consistent with approved plans and permits – developer accountabilities
8. Have adequate water supply for Buda’s future growth, including new water sources, including water conservation

PRINCIPLE 3

INVEST IN OUR FUTURE

► Means

1. Be an advocate for Buda’s infrastructure interests and projects with TxDOT/CAMPO and other governmental agencies
2. Identify resources necessary to expand City services in response to population growth and resident’s expectations
3. Prepare for, have the capacity to respond to and the capacity to recover from a disaster or emergency situation
4. Have well-designed, well-maintained City infrastructure and facilities
5. Develop and maintain multi-purpose and connected trail system
6. Tactically acquire land for economic development and business investment
7. Continuously update information technology – hardware and software

PRINCIPLE 4

FINANCIALLY RESPONSIBLE

► Means

1. Increase revenues through expanding sales tax generating businesses
2. Deliver City services in the most cost effective and efficient manner, and develop new programs and processes to reduce costs and to increase efficiencies
3. Leverage City resources through grants and outside funding sources
4. Use debt in a responsible manner for financing capital projects
5. Look for ways to reduce/maintain City taxes and fees
6. Develop public-public and public-private partnership to expand City resources
7. Provide competitive, market-based City employee compensation that is affordable for residents
8. Maintain a high City bond rating

PRINCIPLE 5

ENGAGE OUR COMMUNITY

► Means

1. Develop City proactive communications mechanisms in a timely, open and transparent manner using a variety of platforms and processes, including different languages, newsletters, local government channel, etc.
2. Build positive relationships with our residents, our businesses and community partners based upon mutual trust and respect
3. Develop an effective emergency communication system with residents and businesses
4. Support community events and festivals that bring our residents together
5. Develop and regularly update the City website and apps
6. Provide a variety of methods for gathering information and input from residents, including regular survey of our community
7. Maintain and update a Citizen Academy and develop future community leaders
8. Involve residents in the governance process through City boards, commissions, task forces and committees

PRINCIPLE 6

OUTSTANDING CUSTOMER SERVICES

► Means

1. Listen to and strive to understand the customer's concerns, needs and issues
2. Look for ways to say "yes"; if you must say "no", take time to explain the decision and actions to the customer
3. Strive to exceed the customer's expectations
4. Work with other departments to better serve our Buda residents, businesses and community
5. Provide a timely follow up and follow through on inquiries and commitments
6. Develop systems for measuring customer satisfaction level and feedback on customer service
7. Take pride in serving the community
8. Monitor requests for City services and identify potential problems or opportunities

PRINCIPLE 7

BUSINESS FRIENDLY

► Means

1. Develop and enhance City development and land use processes that protect Buda's small-town charm and character and are consistent, efficient and transparent
2. Develop and refine City policies, plans and regulations that facilitate achieving the City's visions and guide future development and economic investment
3. Have clearly defined roles and responsibilities for the Mayor-City Council, Planning and Zoning Commission, Buda Economic Development Corporation and City staff align with the City's Vision, Mission, Goals and Plans
4. Provide consistent, timely and accurate information to all
5. Work with businesses/developers to find a solution to a problem or help to find an acceptable direction consistent with the City's vision, goals, comprehensive plan, UDC and regulations
6. Work with the businesses/developers to mutually define expectations – outcomes, processes and timelines
7. Have predictable and acceptable time frames/deadlines for actions – keep the defined timelines****
8. Develop and maintain an ongoing dialog with developers/businesses with the mechanism for regularly seeking feedback and addressing their concerns/issues in a timely manner
9. Recognize the value of businesses to our residents, our community and revenues to City government/balanced tax base

**** The general guidelines depending application completeness, project complexity and degree of special uses:

BUDA PLAN 2021 – 2026

Buda Goals for 2026

Balanced and Managed Growth



Improved Mobility



Exceptional City Services with a Low Tax Rate



Charming Downtown – Quaint and Lively



**Fun Experiences for All
Outdoor Capital of Texas**

Goal 1

BALANCED AND MANAGED GROWTH

OBJECTIVES

1. Retain and grow local businesses in Buda
2. Attract new businesses to Buda
3. Improve community broadband that is reliable services
4. Have a diverse local economy insulated from downward economic trends
5. Secure long-term water supply
6. Balance residential and commercial growth

VALUE TO OUR NEIGHBORS AND OUR COMMUNITY

1. Protection of home and property values
2. Greater convenience – no need to leave Buda for shopping, entertainment or employment
3. Affordable taxes due to a diverse and balanced tax base
4. More opportunities to work near home – more leisure and family time
5. Increasing housing options for all family generations, including moving up to “Executive Homes”
6. Business investing in Buda – a preferred place for businesses

SHORT-TERM CHALLENGES AND OPPORTUNITIES

1. Limited land available in Buda for future development and with infrastructure
2. Attracting the “right” businesses for Buda
3. Protecting Buda’s quality of life and small-town charm
4. Developing, presenting and securing a future Bond Package to the Buda community
5. Retaining and growing Buda’s businesses
6. Managing the growth pressures and development projects in Buda
7. Limited water sources in Texas
8. Determining the City’s role and funding for community broadband

LONG-TERM CHALLENGES AND OPPORTUNITIES

1. Resident’s resistance to future growth in Buda – “last one in and close the door” syndrome
2. Need for infrastructure to support economic development and business investment
3. Developing unique destination festivals to attract tourists to Buda
4. Developers adhering to City development standards and processes
5. Marketing the Buda as a unique and distinctive brand
6. Determining the City and EDC roles, responsibilities, policies and incentives
7. Poor community broadband services for residents and businesses
8. Having Buda businesses identifying with Buda in their branding and marketing
9. State of Texas laws and regulatory requirements impacting annexations and quality development, and economic development activities
10. Developing affordable/attainable housing for workforces
11. Understanding and addressing the impacts of climate changes and community resiliency
12. Aging City infrastructure needs maintenance and upgrade

POLICY ACTIONS 2021

- | | |
|---|--------------------------|
| 1. Bond Program 2021: Direction, Projects List, Public Education and Election | <div>Top Priority</div> |
| 2. Community Infrastructure/Broadband Service: Evaluation, Report with Options, Outcomes, City Role, Direction Funding and City Actions | <div>Top Priority</div> |
| 3. Comprehensive Plan: Update and Future Land Use Map | <div>Top Priority</div> |
| 4. Business Recruitment/Attraction/Strategy and Action Plan: Outcomes, Report with Options, Direction and BEDC/City Actions | <div>Top Priority</div> |
| 5. 1626 Corridor Land Use and Utility Plan: Funding and Development | <div>High Priority</div> |
| 6. Infrastructure Expansion in Unserved Areas: Analysis, Plan and Direction | |
| 7. ETJ Direction and City Actions | |
| 8. Centex: Business Expansion Annexation Contact, Report and City Actions | |

MANAGEMENT ACTIONS 2021

- | | |
|--|--------------------------|
| 1. Economic Development Incentive Policy and Tools: Direction and Reporting | <div>Top Priority</div> |
| 2. Water Master Plan/Strategy Update: Direction, Long-Term Water Supply beyond 2040 and City Actions | <div>Top Priority</div> |
| 3. Drainage Project (Bond 2014): 1B Redesign, UP ROW Easement and Bid | <div>Top Priority</div> |
| 4. Existing Land Use Map Digital Tool | <div>Top Priority</div> |
| 5. CAMPO Studies: Scope and Initiation a) RM 967/FM 1626 Intersection b) Garlic Creek Parkway | <div>Top Priority</div> |
| 6. Mobile Vendor Ordinances: Review, Refinement and Direction a) Mobile Food b) Mobile Retail | <div>High Priority</div> |
| 7. ROW Ordinance: Review and Refinement | |
| 8. Utility Ordinance: Review and Refinement | |
| 9. Short-Term Rental Ordinance: Development, Adoption and Campaign | |

MANAGEMENT IN PROGRESS 2021

1. BEDC Accounting Policies: Re-Write
2. BEDC Accounting RFQ Award
3. All-Buda Business Contact List: Update
4. BEDC Newsletter
5. Commercial Real Estate Broker: Proposal and Selection
6. Buda Business Site Visits/Retention and Growth: Quarterly Report
7. BEDC 20th Anniversary
8. City Website: Update
9. Music-Friendly Designation: Direction
10. BEDC Officer Manager: Hiring
11. Workforce Roundtable Event
12. Siemens Performance Agreement/AMI WaterSmart Programs: Oversight

MANAGEMENT IN PROGRESS 2021

(continued)

13. Public Infrastructure Design Criteria Manual, Permit Application Review Checklist and New Public Infrastructure Acceptance Processes: Update (Evergreen Documents)
14. Garlic Creek Basin Inflow/Infiltration Study: Completion
15. Hays County FEMA Flood Insurance Study and Flood Insurance Rate Maps: Plan Issuance and Adoption
16. MPN Application: Updates
17. Tourism Website Redesign: Completion
18. Convention Type Meetings Marketing and Recruitment
19. Film Friendly Permit Process: Update Process and Fees
20. Buda Travel + Lifestyle Magazine Production
21. Hotel Occupancy Tax for Parks Improvement: Legislative Advocacy

MAJOR PROJECTS 2021

1. ASR Class D Permit (from Barton Springs Edwards Aquifer Conservation District): Permit Approval
2. Public Supply Well Approval (TCEQ): Permit Approval
3. ASR Well Cycle Testing and Water Sampling
 - a. Phase 1 & 2
 - b. Phase 3
4. Sunfield Effluent Force Main (Buda Treatment Plant to Stagecoach Park) (Nighthawk Lane East along Main Street to Sunfield MUD):
 - a. Easement Acquisition
 - b. Construction Bid
 - c. Construction Completion
5. Wastewater Treatment Plant Phase III Expansion: Construction
6. South Loop 4 Lift Station Replacement and Gravity Interceptor
 - a. Segment A
 - 1) Final Design Completion
 - 2) Easement Acquisition
 - 3) Construction Bid
 - 4) Construction Completion
 - b. Segment B and C
 - 1) Congressional Funding Decision
 - 2) Final Design Complete

MAJOR PROJECTS 2021

(continued)

8. Priority Manhole Rehabilitation Project: Completion
9. Old Black Road ARWA Project 1A Delivery Point Potable Water Storage and Distribution Facilities: Design
10. ASR-1 Surface Facilities: Construction
11. Whispering Hollow-Bayou Bend Street Drainage Improvements:
 - a. Design
 - b. Construction Bid
 - c. Construction
12. Porch at DuPre Subdivision to Treehaven Court Water Transmission Main Upsizing:
 - a. Design
 - b. Construction
13. Facility Resiliency Report: Completion
14. Hardening Water and Wastewater Facilities: Funding

ON THE HORIZON 2022 – 2026

1. Large Lot Housing Development: Outcomes, Market Analysis, Report with Options, Direction and City Actions
2. “Business-Friendly” Strategy and Action Plan: Definition, Problem Analysis/ Performance Audit, Outcomes, Report with Findings and Recommendations, Direction and City Actions
3. Senior Housing: Needs Assessment, Report with Options, Direction and City Actions
4. Medical/Healthcare Business Attraction/Development: Outcomes, Report with Options, Direction and BEDC/City Actions
5. City-Wide Beautification Master Plan (including Downtown Specific Plan): Outcomes, Report with Options, Direction, Funding and City Actions
6. Innovation Corridor Development (with San Marcos): Update Report, Direction and City Actions
7. Annexation Strategy and Action Plan: Outcomes, Report with Options, Direction and City Actions
 - a. Sunfield
 - b. Others
8. Resiliency/Sustainability Strategy and Action Plan: Outcomes, Best Practices, Report with Options, Direction and City Actions
9. Public Art Policy: Best Practices, Report with Options, Direction and City Actions
10. Destination Hotel with Conference Center Attraction: Location, Direction and City/BEDC Actions
11. Restaurant Attraction Strategy: Outcomes, Report with Options, Direction and BEDC/City Actions

ON THE HORIZON 2022 – 2026

(continued)

12. Incubator/Innovator/Entrepreneur Development: Outcomes, Best Practices, Report with Options, Direction and BEDC/City Actions
13. Affordable/Attainable Housing Policy: Definition, Outcomes, Report with Options, Direction and City Actions
14. BEDC/City-wide Marketing Plan: Development
15. Headquarters/Major Regional Offices Attraction Strategy: Outcomes, Report with Options, Direction and BEDC/City Actions
16. Potable Water Reuse Policy and Master Plan: Direction
17. Recycled Water Program Expansion: Report, Direction and Funding Mechanism
18. College Attraction Strategy: Outcomes, Report with Options, Direction and BEDC/City Actions
19. Tourism Development Strategy and Action Plan: Outcomes, Best Practices, Market Analysis, Report with Options, Direction and City Actions
20. Stormwater Management/Plan and Funding Mechanism: Report with Options, Direction and City Actions
21. Texas Lehigh Expansion/Annexation: Contact and Direction
22. Aquifer Storage and Recovery Project: Project 2 Next Site
22. Infrastructure Expansion in Unserved Areas: Kelly’s Retreat
23. Major Residential Development Monitoring: Kelly’s Retreat

Goal 2

IMPROVED MOBILITY

OBJECTIVES

1. Reduce traffic congestion and improve traffic flow
2. Increase community walkability/bikeability in our Buda community
3. Re-route truck traffic
4. Upgrade the quality of City streets
5. Expand the road network in Buda

VALUE TO OUR NEIGHBORS AND OUR COMMUNITY

1. Acceptable and predictable travel time within Buda
2. Micro-mobility options for residents
3. Street with the capacity to facilitate traffic flow
4. Connected trail system within Buda and to the San Marcos-Austin region
5. Safe street and travel by automobile and foot
6. More pedestrian-friendly and walkable community

SHORT-TERM CHALLENGES AND OPPORTUNITIES

1. Lack of East-West connectivity
2. Keeping up with community growth
3. Traffic congestion and limited road capacity
4. Funding for upgrading and expanding roads
5. Addressing critical streets West Goforth Road, East Main Street and (old) FM 2001
6. Extending arterials and improving intersection such as SH 45 SW, (new) FM 2001, Robert S. Light Buda Bypass, West Goforth/Cabela's Connector, RM 967/FM 1626, Old Black Colony Road/RM 967 and Overpass Road/IH-35 Intersection
7. Traffic congestion in Buda Downtown
8. Increasing road construction costs
9. Transitioning existing thoroughfares to achieve goals in the Master Plan

LONG-TERM CHALLENGES AND OPPORTUNITIES

1. Working with TxDOT
2. Growing demand for trail connectivity
3. Providing neighborhood connectivity incorporating Complete Streets elements with future development and redevelopment
4. Community resistance to regional public transit and the costs
5. Improving regional mobility through IH-35 Capital Express Project and other mobility enhancements
6. Changing automobile technology and the shift to electric and autonomous vehicles

POLICY ACTIONS 2021

- | | |
|---|--------------------------|
| 1. Road Maintenance Plan Development: Service Level, Direction, Funding Mechanism (including Street Maintenance Fee) | <div>Top Priority</div> |
| 2. Impact Fees: Study and Direction a) Roadway b) Water c) Wastewater | <div>Top Priority</div> |
| 3. Parking Study/Plan: Outcomes, Report with Options, Direction and Funding Mechanism | <div>High Priority</div> |
| 4. Transportation Mobility Master Plan Implementation: Analysis, Direction and City Actions | <div>High Priority</div> |

MANAGEMENT ACTIONS 2021

- | | |
|--|-------------------------|
| 1. The Colony Development Road Projects: Monitoring | <div>Top Priority</div> |
|--|-------------------------|

MAJOR PROJECTS 2021

1. FM 2001 Multi-Use Path
 - a. Design
 - b. Construction
2. Old Black Colony Re-Alignment
 - a. Design
 - b. Construction
3. Cabela's Connector
 - a. Bid
 - b. Construction
4. 967 Sidewalk Connector (Old Buda Elementary School)
 - a. Design
 - b. Construction
5. Bradfield Trail Extension to West Goforth Road Project:
Construction
6. Garlic Creek Greenbelt Trail Phase 1

ON THE HORIZON 2022 – 2026

1. Truck Traffic Strategy: Report with Options, Direction and City Actions
2. Traffic Congestion Strategy/Action Plan: Problem Analysis, Best Practices, Report with Options, Direction, Funding Mechanism and City Actions
3. Railroad Strategy: Outcomes, Direction and City Actions
4. Micro-Mobility Plan: Outcomes, Plan Development, Direction, Funding and City Actions
5. Public Transportation: Outcomes, Report with Options, Direction and City Actions
6. Commuter Rail with Austin: Outcomes, Report with Options, Direction and City Actions
7. Quiet Zone: Update Report and Direction
8. Cole Springs Expansion: Direction
9. Cole Springs Re-Alignment: Direction

Goal 3

EXCEPTIONAL CITY SERVICES WITH A LOW TAX RATE

OBJECTIVES

1. Hire, train and retain a top-quality City workforce
2. Become a more business-friendly City government – regulations, codes and processes
3. Leverage City resources through partnerships, grants and other outside funding sources
4. Maintain a low City property tax rate
5. Deliver City services in a cost-effective and efficient manner
6. Have fund balance/reserves consistent with City policies – all funds

VALUE TO OUR NEIGHBORS AND OUR COMMUNITY

1. Service value for taxes and fees
2. Customer service with a personal touch
3. Timely City response to a request for service – emergency and non-emergency
4. City acting as responsible financial stewards
5. City managers and employees dedicated to serving our Buda community
6. Easy, convenient access to City information and services

SHORT-TERM CHALLENGES AND OPPORTUNITIES

1. State of Texas actions impacting City finances, services and operations
2. Expanding and funding additional City staff to accommodate growth in service demands and residents information
3. Overcoming the City reputation as “business unfriendly”
4. Expanding the City’s capacity to identify and pursue grants
5. Increasing demands for City services and facilities
6. Limited revenue options for City government
7. Retaining a top-quality City workforce in a very competitive marketplace
8. Improving the purchasing and procurement processes

LONG-TERM CHALLENGES AND OPPORTUNITIES

1. Residents’ understanding of City Government – finances, services and resources
2. Funding for and upgrading information technology
3. Impacts of a \$15 minimum wage on City services and finances
4. Increasing operational costs of City government
5. City responding to residents’ diverse expectations and needs
6. Determining the best methods for communicating with our Buda community
7. Uncertain City revenues and property valuation
8. Maintaining safe and secure City workplace and information
9. Increasing criminal activities due to an increase in hotels
10. Cybersecurity threats and protecting City information and processes

POLICY ACTIONS 2021

- | | |
|--|--------------------------|
| 1. Development Process Refinements: Staffing Funding, Process Improvements, UDC, Amendments and City Actions | <div>Top Priority</div> |
| 2. Legal Services: Review, Report with Options and City Actions | <div>High Priority</div> |
| 3. Grants Program/Position; Scope, Report With Options, Direction and City Actions | |
| 4. Additional City Revenues: Report with Options and Direction | |
| 5. City Purchasing and Procurement Manual: Review and Refinement | |
| 6. Community Taxing Partners Strategy: Relationship Building, Key Issues and Direction | |
| a. Hays County | |
| b. Schools | |
| c. Emergency Services District | |

MANAGEMENT ACTIONS 2021

- | | |
|---|--------------------------|
| 1. Strategic Plan: Development and Institutionalization | <div>Top Priority</div> |
| 2. City Financial Plan and Forecast: Expansion | <div>High Priority</div> |
| 3. COVID-19 City Plan and Actions | <div>High Priority</div> |
| 4. Police Reform: Update Report, Direction and Next Steps | |
| 5. Federal/State Advocacy and Lobbying: Legislative Agenda Monitoring, Update Report, Key Issues, Direction and City Actions | |

MANAGEMENT IN PROGRESS 2021

1. Records Management Laserfiche
2. Liaison Training
3. Public Works Records Inventory
4. City Council Portal/Intranet
5. Boards and Council Tracking Software: Funding
6. InCodeAlcohol Beverage Permits Invoice System
7. Senior STAR Program: Funding
8. Bilingual Communication Expansion: Funding
9. Director: Hiring Communications Specialist: Hiring
10. City Manager's Newsletter: Creation
11. Sustainability Council Social Media
12. City Staff Diversity/Inclusion Committee: Creation
13. Project Management Office: Procedures/Microsoft
14. GIS Database Private/Public Detention and Water Quality Facilities
15. Public Works and Parks Maintenance Yard Facility Needs Assessment: Completion
16. Buda Welcome Center Project: Funding
17. City Online Payment Enhancements
18. Learning and Development Opportunities for Managers, Supervisors and Directors
19. Performance Management: Implementation
20. Internal Communications Plans: Implementation
21. Employee Engagement: Implementation
22. Retention Strategy/Plan: Development
23. VOIP Phone System: Implementation
24. Computer Replacement (3-Year Schedule)

MANAGEMENT IN PROGRESS 2021 (continued)

25. Multi-Factor Identification Tool: Implementation
26. Smartphones Deployment for All Field Staff
27. eMail Smart-Host Service: Implementation
28. IT Staffing and Funding
29. Library Online Payment Portal: Implementation
30. Consumer Health Information Specialization Training: Completion
31. Library Strategic Plan: Update
32. Employee Compensation (\$15 minimum wage impacts)
33. Planning Website Upgrade: Completion
34. Planning Online Payments: Completion
35. Review/Development Guide/Checklist: Update
36. Planning SOP
37. Planning Process Flow Timelines
38. Plan Fees Update: Completion
39. Planning Customer Service Kiosk: Funding
40. Police Services Payment: Implementation
41. Police Support Team: Development and Implementation
42. Alarm Permit Ordinance:
43. Police Firearms Training: Expansion
44. Drone Program Funding (Federal Grant) and Team Development
45. Water and Wastewater Facility Security Plan: Development
46. Public Works Succession Planning
47. Inspection Database Integrated System: MyPermit

MAJOR PROJECTS 2021

1. Former City Hall Improvements –Exterior Siding, Columns Replacement, Repainting and Clean-Up: Funding
2. City Hall Fire Exit Stairwell: Additional Floor
3. Municipal Complex Re-Landscaping: Completion
4. Water Tank Rehabilitation and Painting

ON THE HORIZON 2022 – 2026

1. Proactive Communications Strategy and Action Plan:
Assessment of Current Methods, Best Practices, Report
with Options, Direction and City Actions
2. Diversity, Equality and Justice: Update Report, Direction
and Actions
3. City Services and Staffing: Comprehensive Review,
Report with Options, Direction and Funding for
Additional Staff
4. Community Engagement Strategy and Action Plan:
Outcomes, Best Practices, Report with Options,
Direction, City Actions and Communications with
Legislators
5. Capital Improvement Program (beyond Bond Projects):
Review, Projects Priority, Funding Mechanism, Direction
and City Actions
6. Management and Employee Succession
Planning/Program: Outcome, Best Practices, Report with
Options, Direction and Funding
7. City Employee Compensation and Benefits Policy and
Program: Review, Market Analysis, Report with Options,
Direction and Funding
8. BEDC Location: Direction
9. City Workforce Diversification: Outcomes, Report with
Options, Direction and City Actions
10. City Brand and Marketing: Review and Refinement
11. City Online Payment: Next Steps
12. Financial Policies: Review and Refinement

Goal 4

CHARMING DOWNTOWN – QUAIN T AND LIVELY

OBJECTIVES

1. Develop both sides of Main Street
2. Preserve Buda Downtown’s historic character and buildings and features
3. Have convenient access with easy parking options
4. Have City Park/Amphitheater and its activities linked to Buda Downtown
5. Resolve issues with the Union Pacific Railroad
6. Have more reasons for residents to go to Buda Downtown
7. Expand the number of entertainment businesses with live entertainment

VALUE TO OUR NEIGHBORS AND OUR COMMUNITY

1. Preserving Buda’s “small town” charm and heritage
2. Place to shop, dine and just hangout
3. Buda Downtown – a sense of place and community pride
4. More festivals and events for residents to enjoy
5. Safe, beautiful and walkable Buda Downtown
6. Convenient access and parking

SHORT-TERM CHALLENGES AND OPPORTUNITIES

1. Finding the right developer(s)/builder(s) who share our vision and will produce quality results
2. Determining the direction of City-owned land in Buda Downtown
3. Traffic on Main Street
4. Maintaining and creating a “small town,” “quaint” but “vibrant,” “lively” Buda Downtown with a small “footprint”
5. Defining and funding the City’s role in development: vision driven or developer drive
6. Attracting the “right” additional entertainment and restaurant businesses to Buda Downtown
7. Railroad and the future of Buda Downtown

LONG-TERM CHALLENGES AND OPPORTUNITIES

1. City’s reputation or perception as developer/builder “unfriendly”
2. Determining the future direction for older buildings in Buda Downtown
3. Preserving historic assets – water tower
4. Limited number of property owners
5. Determining City incentives for new developments and business investment

POLICY ACTIONS 2021

1. Downtown Vision and Master Plan: Outcomes, Plan Development, Direction, Funding Mechanism and City Actions High Priority
2. Downtown City-Owned Land Concept Plan: Report, Direction and City Actions High Priority
3. Old Downtown Building Restoration: Outcomes, Report with Options, Direction and City Actions

MANAGEMENT ACTIONS 2021

1. Downtown Water Towers – A Community Asset: Options, Direction and Actions High Priority
2. Certified Local Government: Outcomes, Direction and City Actions

MANAGEMENT IN PROGRESS 2021

1. Regional Water Quality Treatment Facilities in Downtown Node: Establishment Funding
2. Historic Stagecoach House Re-Us: Direction
3. Dual Receptacle Program: Implementation
4. Open Container Policy Marketing Program: Development
5. Targeted Advertisements: Development
6. Main Street Banners: Design and Installation

MAJOR PROJECTS 2021

1. Downtown Monument Signs (South and North): Installation
2. Downtown Directory Kiosks: Installation
3. Greenbelt Park Gazebo Fixing

ON THE HORIZON 2022 – 2026

1. Downtown Beautification Master Plan: Outcomes, Report with Options, City Role, Direction, Funding and City Actions
2. Sidewalk Café Ordinance: Research and Adoption
3. New Welcome Center Renovation: Completion
4. Main Street Boundary: Research and Direction
5. Downtown Square Development: Outcomes, Locations, Report with Options, Direction and City Actions
6. Historic Preservation Ordinance: Review and Direction
7. Downtown Planters/Banners Program: Outcomes, Report with Options, Direction, Funding and City Actions
8. Brick/Stamped Concrete Downtown Streets: Report with Options, Direction, Costs/Funding and City Actions
9. Cultural Arts District: Research, Report and Direction
10. Connectivity/Walkability Plan Railroad Street and Austin Street to Main Street: Development, Direction and Funding
11. Historic District Boundaries Expansion: Report with Options, Direction and City Actions
12. Planters on Main Street: Direction and Implementation

Goal 5

FUN EXPERIENCES FOR ALL OUTDOOR CAPITAL OF TEXAS

OBJECTIVES

1. Expand and develop Garison Park with a variety of outdoor amenities
2. Have a successful Amphitheater with a variety of performance with resident attendance
3. Expand public access and use of Onion Creek and the surrounding areas
4. Develop a connected recreational, multi-use trail system
5. Expand sports field for recreation and tournament

VALUE TO OUR NEIGHBORS AND OUR COMMUNITY

1. More reasons to live in Buda
2. Expanded leisure time choices for residents
3. Increased festivals and events for residents to enjoy
4. Opportunities to live a healthy and active lifestyle in Buda
5. Great sports fields for recreation and leisure
6. Access and use of Onion Creek and other natural areas
7. Easy access to a great parks system

SHORT-TERM CHALLENGES AND OPPORTUNITIES

1. Tapping the potential of the Amphitheater at City Park including adequate parking
2. Tapping Onion Creek's potential, including kayak launch, nature center, nature trails, bike trails, etc.
3. Acquiring additional land for Garison Park
4. Responding to the needs of residents with special needs
5. Developing arts and cultural festivals and events
6. Funding for operations and maintenance of new parks and park amenities

LONG-TERM CHALLENGES AND OPPORTUNITIES

1. Recreational sports vs. tournaments and amateur "professional" sports and competition for sports fields
2. Limited land available in Buda
3. Determining park priorities and funding for park development and expansion
4. Residents expectations for quality of life amenities for families
5. Funding for parks and park amenities
6. Understanding the needs and preference of Buda residents
7. Tapping our brand as "The Outdoor Capital of Texas"
8. Attracting entertainment businesses with live performances
9. Expanding the relationship with the YMCA and schools for joint use facilities and City programming/activities

POLICY ACTIONS 2021

- | | |
|--|--------------------------|
| 1. Garison Park Development: Phase 1 Design | <div>Top Priority</div> |
| 2. City/Community Events/Festivals Enhancement: Outcomes, Definition, Best Practices, Report with Options, Partners, Direction, Funding Mechanism and City Actions | <div>High Priority</div> |
| 3. Onion Creek Access and Enjoyment: Outcomes, Report with Options, Direction and City Actions | <div>High Priority</div> |

MANAGEMENT ACTIONS 2021

- | | |
|--|--------------------------|
| 1. City Park: Punch List Completion | <div>High Priority</div> |
| 2. Parks Ordinance: Review and Refinement (Dedication and Fees) | <div>High Priority</div> |
| 3. Parks/Playscape Master Plan: Adoption and Implementation | <div>High Priority</div> |

MANAGEMENT IN PROGRESS 2021

1. Library Website: Updating and Reorganization
2. Library Activity Kits
3. Library Summer Programs
 - a. Reading Club
 - b. Classes
4. Electronic Resource Guide: Update and Enhancement
5. Local History Files: Digitization
6. Library Special Events
 - a. Spring Fling
 - b. Dia de Los Ninos
7. Library Re-Opening Plan: Development and Implementation
8. Special Event Planning –COVID 19 Protocols: Development
9. Earn Darky Sky Community Designation from the International Dark Sky Association

MAJOR PROJECTS 2021

1. Bradfield Park Restroom: Completion
2. Bradfield Park Trail Extension: Completion
3. Bradfield Park Playground Replacement: Completion
4. Summer Point Park Improvements: Completion
 - a. Playground
 - b. Restroom
 - c. Pavilion
 - d. Basketball Courts Installation
5. City Park – Garison Park Trail Connection: Completion

ON THE HORIZON 2022 – 2026

1. Arts Festival Development: Outcomes, Best Practices, Direction and City Actions
2. Neighborhood Parks – Current and Future: Community Needs, Plan Development, Direction, Funding and Actions
3. Sports Fields/Sportsplex Development: Outcomes, Best Practices, Direction, Funding Mechanism and City Actions
4. Recreation Programs Expansion: Outcomes, Need Assessment, Best Practices, Report with Options, Direction and City Actions
5. Municipal Pool/Water Venues: Outcomes, Report with Options and Costs, Direction, Funding Mechanism and City Actions
6. Sports Tournament Recruitment Plan: Development and Implementation

ACTION AGENDA 2021 CITY OF BUDA

Policy Agenda 2021

City of Buda

TOP PRIORITY

Bond Program 2021: Direction, Projects List, Public Education and Election

**Community Infrastructure/Broadband Service:
Evaluation, Report with Findings and Options, Outcomes, City Role, Direction and City Actions**

**Road Maintenance Plan Development:
Service Level, Direction and Funding Mechanism (including Street Maintenance Fee)**

**Development Process Refinements:
Staffing Funding, Process Improvements, UDC Amendments and City Actions**

**Garison Park Development:
Phase 1 Design**

Comprehensive Plan: Update and Future Land Use Map

**Business Recruitment/Attraction Strategy and Action Plan:
Outcomes, Report with Options, Direction and BEDC/City Actions**

**Impact Fees:
Study and Direction (Roadways, Water & Wastewater)**

HIGH PRIORITY

**Downtown Vision and Master Plan:
Outcomes, Plan Development, Direction, Funding Mechanism and City Actions**

**City/Community Events/Festivals Enhancement:
Outcomes, Definition, Best Practices, Report with Options,
Partners, Direction, Funding Mechanism and City Actions**

**Parking Study/Plan:
Outcomes, Report with Options, Direction and Funding Mechanism**

**Onion Creek Access and Enjoyment:
Outcomes, Report with Options, Direction and City Actions**

**Transportation Mobility Master Plan Implementation:
Analysis, Direction and City Actions**

1626 Corridor Land Use and Utility Plan: Funding and Development

Legal Services: Review, Report with Options and City Actions

Downtown City-Owned Land Concept Plan: Report with Options, Direction and City Actions

Management Agenda 2021

City of Buda

TOP PRIORITY

Economic Development Incentive Policy and Tools: Direction and Reporting

Water Master Plan/Strategy Update:

Direction, Long-Term Water Supply beyond 2040 and City Actions

The Colony Development Road Projects:

Monitoring Bridge and Old Black Colony Road

Drainage Project (Bond 2014) 1B: UP Redesign, Easement and Bid

Existing Land Use Map Digital Tool

CAMPO Studies: Scope and Initiation

(RM 967/FM 1626 Intersection Study/Garlic Creek Parkway Study)

Strategic Plan: Development and Institutionalization

HIGH PRIORITY

City Park: Punch List Completion

Parks Ordinance: Review and Refinement (Dedication and Fees)

City Financial Plan and Forecast: Expansion

Downtown Water Towers – A Community Asset: Options, Direction and Actions

Parks/Playscape Master Plan Update: Adoption and Implementation

Food Trucks/Mobile Vendors Ordinances: Review, Refinement and

Direction COVID-19 City Plan and Actions: COVID-19 Plan (12-Month Plan) and America Rescue Plan

Management in Progress 2021

City of Buda

BEDC Accounting Policies: Re-Write

BEDC Accounting RFQ Award

All-Buda Business Contact List: Update

BEDC Newsletter

Commercial Real Estate Broker: Proposal and Selection

Buda Business Site Visits/Retention and Growth: Quarterly Report

BEDC 20th Anniversary

City Website: Update

Music-Friendly Designation: Direction

BEDC Officer Manager: Hiring

Workforce Roundtable Event

Siemens Performance Agreement/AMI WaterSmart Programs: Oversight

Public Infrastructure Design Criteria Manual, Permit Application Review Checklist and New Public Infrastructure Acceptance Processes: Update (Evergreen Documents)

Right-of-Way Ordinance: Update

Garlic Creek Basin Inflow/Infiltration Study: Completion

Hays County FEMA Flood Insurance Study and Flood Insurance Rate Maps: Plan Issuance and Adoption

MPN Application: Updates

Tourism Website Redesign: Completion

Convention Type Meetings Marketing and Recruitment

Film Friendly Permit Process: Update Process and Fees

Buda Travel + Lifestyle Magazine Production

Hotel Occupancy Tax for Parks Improvement: Legislative Advocacy

Records Management Laserfiche

Liaison Training

Public Works Records Inventory

City Council Portal/Intranet

Boards and Council Tracking Software: Funding

InCodeAlcohol Beverage Permits Invoice System

Senior STAR Program: Funding

Bilingual Communication Expansion: Funding

Director: Hiring Communications Specialist: Hiring

City Manager's Newsletter: Creation

Sustainability Council Social Media

City Staff Diversity/Inclusion Committee: Creation

Project Management Office: Procedures/Microsoft

GIS Database Private/Public Detention and Water Quality Facilities

Public Works and Parks Maintenance Yard Facility Needs Assessment: Completion

Buda Welcome Center Project: Funding

City Online Payment Enhancements

Learning and Development Opportunities for Managers, Supervisors and Directors

Performance Management: Implementation

Internal Communications Plans: Implementation

Employee Engagement: Implementation

Retention Strategy/Plan: Development

VOIP Phone System: Implementation

Computer Replacement (3-Year Schedule)

Multi-Factor Identification Tool: Implementation

Smartphones Deployment for All Field Staff

eMail Smart-Host Service: Implementation

IT Staffing and Funding

Library Online Payment Portal: Implementation

Consumer Health Information Specialization Training: Completion

Library Strategic Plan: Update

Employee Compensation (\$15 minimum wage impacts)

Planning Website Upgrade: Completion

Planning Online Payments: Completion

Review/Development Guide/Checklist: Update

Planning SOP

Planning Process Flow Timelines

Plan Fees Update: Completion

Planning Customer Service Kiosk: Funding

Police Services Payment: Implementation

Police Support Team: Development and Implementation

Alarm Permit Ordinance:

Police Firearms Training: Expansion

Drone Program Funding (Federal Grant) and Team Development

Water and Wastewater Facility Security Plan: Development

Public Works Succession Planning

Inspection Database Integrated System: MyPermit

Regional Water Quality Treatment Facilities in Downtown Node: Establishment Funding

Historic Stagecoach House Re-Us: Direction

Dual Receptacle Program: Implementation

Open Container Policy Marketing Program: Development

Targeted Advertisements: Development

Main Street Banners: Design and Installation

Library Website: Updating and Reorganization

Library Activity Kits

Library Summer Programs: Reading Club; Classes

Electronic Resource Guide: Update and Enhancement

Local History Files: Digitization

Library Special Events: Spring Fling; Dia de Los Ninos

Library Re-Opening Plan: Development and Implementation

Special Event Planning –COVID 19 Protocols: Development

Earn Darky Sky Community Designation from the International Dark Sky Association

Major Projects 2021

City of Buda

ASR Class D Permit (from Barton Springs Edwards Aquifer Conservation District): Permit Approval

Public Supply Well Approval (TCEQ): Permit Approval

ASR Well Cycle Testing and Water Sampling: Phase 1 & 2; Phase 3

Sunfield Effluent Force Main (Buda Treatment Plant to Stagecoach Park) (Nighthawk Lane East along Main Street to Sunfield MUD): Final Design and Easement Acquisition; Construction Bid; Construction Completion

Wastewater Treatment Plant Phase III Expansion: Construction

South Loop 4 Lift Station Replacement and Gravity Interceptor:
Segment A – Final Design Complete, Construction Bid, Construction Completion; and,
Segment B and C – Final Design Complete

Priority Manhole Rehabilitation Project: Completion

Old Black Road ARWA Project 1A Delivery Point Potable Water Storage and Distribution Facilities: Design

ASR-1 Surface Facilities: Construction

Whispering Hollow-Bayou Bend Street Drainage Improvements: Design Construction

Porch at DuPre Subdivision to Treehaven Court Water Transmission Main Upsizing: Design; Construction

Facility Resiliency Report: Completion

Hardening Water and Wastewater Facilities: Funding

FM 2001 Multi-Use Path: Design; Construction

Old Black Colony Re-Alignment: Design; Construction

Cabela's Connector: Bid; Construction

967 Sidewalk Connector (Old Buda Elementary School: Construction

Bradfield Trail Extension to West Goforth Road Project: Construction

Garlic Creek Greenbelt Trail: Phase 1

Former City Hall Improvements –Exterior Siding, Columns Replacement, Repainting and Clean-Up: Funding

City Hal Fire Exit Stairwell: Additional Floor

Municipal Complex Re-Landscaping: Completion

Water Tank Rehabilitation and Painting

Downtown Monument Signs (South and North): Installation

Downtown Directory Kiosks: Installation

Greenbelt Park Gazebo Fixing

Bradfield Park Restroom: Completion

Bradfield Park Trail Extension: Completion

Bradfield Park Playground Replacement: Completion

Summer Point Park Improvements:
Completion – Playground; Restroom; Pavilion; and Basketball Courts Installation

City Park – Garison Park Trail Connection: Completion