This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Library Commission Meeting** of the City of Buda, TX, will be held at which time the following subjects will be discussed and may be acted upon.

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS**

C. **ROLL CALL**

D. **PUBLIC COMMENTS**

   At this time, comments will be taken from the audience on non-agenda related topics for a length of time not to exceed three minutes per person. To address the Commission, please submit a Citizen’s Comment form to the Staff Liaison prior to the start of the meeting. No action may be taken by the Commission during Public Comments.

E. **REGULAR AGENDA**

   E.1. Discussion and possible action on the minutes of the Library Commission for the Regular Meeting dated May 9th, 2019 (Library Director Melinda Hodges)

      minutes 5.9.2019.pdf

   E.2. Discussion and possible action to select a Chairperson and Vice Chairperson for the Library Commission, to be effective June 17th, 2019 (Library Director Melinda Hodges)

   E.3. Discussion and possible action regarding the operating hours of the Buda Public Library (Library Director Melinda Hodges)

F. **STAFF REPORTS**

F.1. Staff report regarding the requirements for meeting locations for Boards and Commissions of the City of Buda (Library Director Melinda Hodges)
F.2. Information and Updates regarding
Upcoming events;
Budget Activity;
Electronic Resources;
Library Operations;
Library Programs;
Library Personnel;
Library Technology;
Long Range Planning;
Special Projects;
Legislature Activity;
New library building and municipal complex
(Library Director Melinda Hodges)

G. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS

H. ADJOURNMENT

Requests for accommodations must be made 48 hours prior to the meeting. Please contact City Hall at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Library Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 5:00 pm on June 10th, 2019.

/s/ ____________________________
Melinda Hodges
Library Director/Board Liaison
meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.
A. **CALL TO ORDER** – Mr. Hunter called the meeting to order at 7:01 pm.

B. **PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS**

**PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

C. **ROLL CALL** – Commissioners present: Marc Hunter, Anna Lisa Montoya, Jennifer Porterfield, Clark Lyman, and Beth Martinez.

Others present: Melinda Hodges, Caitlin Foley

D. **PUBLIC COMMENTS**

At this time, comments will be taken from the audience on non-agenda related topics for a length of time not to exceed three minutes per person. To address the Commission, please submit a Citizen’s Comment form to the Staff Liaison prior to the start of the meeting. No action may be taken by the Commission during Public Comments.

E. **REGULAR AGENDA**

E.1. **Introduction of new Library Commission members (Library Director Melinda Hodges)**

Ms. Montoya and Dr. Porterfield introduced themselves; Mr. Hunter welcomed them to the Library Commission.

E.2. **Discussion and possible action on the minutes of the Library Commission for the Regular Meeting dated March 14th, 2019 (Library Director Melinda Hodges)**

Ms. Martinez made a motion to accept the minutes as written. This was seconded by Mr. Lyman. The motion passed.

E.3. **Presentation and discussion regarding the Buda Public Library’s Summer Reading Club and Activities (Youth Librarian Caitlin Foley)**

Ms. Foley presented the activities that the library will be offering over the summer, including our Kick-Off Party, Summer Reading Clubs, events for all ages, weekly classes for school-aged children and teens, and the Out of this World: Summer Finale celebration. Mr. Lyman asked about the availability of the event listings; Ms. Foley answered that the brochures would be available in the library the following week. Mr. Hunter asked how many adults participated in the reading challenge last year. Ms. Foley said that it was about 20 but that we expect higher participation this year. Ms. Martinez asked if the flyer would be going out to the schools. Ms. Foley reported that a digital copy had been sent to the schools and will be shared in their digital newsletters.

E.4. **Presentation and possible discussion with the Friends of the Buda Library regarding their annual goals, projects, and events (Friends of the Buda Library President Marc Hunter)**

Mr. Hunter is also the president of the Friends of the Buda Library. He reported that the Friends are working on many items this year, including providing a Summer Reading Club t-shirt to participants. The fundraising committee has set a goal of $50,000 for this year. Board Member Blanca Houston has proposed...
a “Name the Tree” contest for the tree that was moved on the City Hall/Library grounds. The Friends have purchased membership management software recently to help with keeping records. The Friends will also be releasing information about the annual Adult Short Story Contest shortly and will also host the annual Young Writers’ Contest this summer. Mr. Lyman asked if the Friends have a social media presence; Mr. Hunter answered that they are on Facebook, Instagram, and Twitter. Melinda said that the Friends also have a presence at many of the library’s larger events, bringing further value to the library.

F.  STAFF REPORTS

F.1.  Information and Updates:
Upcoming events;
Budget Activity;
Electronic Resources;
Commission Applications/ Appointments Library Operations;
Library Programs;
Library Personnel;
Library Technology;
Long Range Planning;
Special Projects;
Legislature Activity;
New library building and municipal complex
(Library Director Melinda Hodges)

Melinda reported that the City is again in budget-mode; she will be submitting the draft at the end of the following week. The Texas Legislature is also in session. The City of Buda is watching several items closely and had submitted a bill regarding Aquifer Storage and Recovery. She encouraged the commission to watch the archived City Council meetings for further information on those topics. Melinda listed the upcoming events in May. Mr. Lyman asked Melinda to summarize the transition to the new building. Melinda reported thought that it went about as well as possible and usage has just about doubled since opening the new building and feels that it will be a record-breaking summer. Dr. Porterfield asked if staff have planned for increased usage during summer programs. Melinda explained that we are about at what we can handle with current staffing levels but that there is pre-registration for the classes and that library staff includes as many people as possible. Mr. Hunter asked where the Dinosaur George presentation will take place; it will be in the Multipurpose Room.

G.  COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS
Mr. Lyman requested that the commission hear about library operating hours and the location of Library Commission meetings.

H.  ADJOURNMENT – Dr. Porterfield made a motion to adjourn, which was seconded by Ms. Martinez. Mr. Hunter adjourned the meeting at 7:00 pm.