

**CATHERINE D ROBINSON
MAYOR**

**JOHN ROGERS
VICE-MAYOR**

**DR. ALVIN B JACKSON JR
CITY MANAGER**



Crossroads of Flagler County

COMMISSIONERS:

**PETE YOUNG
DAVID ATKINSON
DEAN SECHRIST**

CITY COMMISSION MEETING

Monday, March 9, 2026 at 7:00 PM

2400 Commerce Pkwy,
Chambers Meeting Room,
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations:

B.1 Proclamation: Flood Awareness Month

B.2 Presentation: Life Saving Award to Sergeant Adrian Zapata (Bunnell Police Department) and Deputy Caleb Tassy (Flagler County Sheriff Office)

C. Consent Agenda:

C.1 March 9, 2026 Warrants (Fiscal Year 2024/2025 and Fiscal Year 2025/2026)

C.2 February 23, 2026 City Commission Minutes

C.3 Request Approval for the Authorization to the East Flagler Mosquito Control District and Contracted Vendors to Conduct Aerial Spraying over Congested Areas within the City Limits

C.4 Request Approval of Amendment No. 2 to Grant Agreement #LPA0481 with the State of Florida Department of Environmental Protection (FDEP)

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative):

E.1 Ordinance 2026-04 Requesting to voluntarily annex properties totaling 240.00+/- acres of land located at 261 County Road 45. - Second Reading

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business: None

I. Reports:

City Clerk

Police Chief

City Attorney

City Manager

Mayor and City Commissioners:

J. Call for Adjournment

This agenda is subject to change without notice. Please check website www.bunnellcity.us for any changes to the agenda.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.



WHEREAS, the City of Bunnell has experienced severe weather in the past in the form of extreme rainfall or tropical system events resulting in flooding in riverine and lacustrine, both coastal and riverine areas, and this flooding has caused damage and flood losses to homes and buildings in all areas whether they are high-risk special flood hazard areas or low to moderate risk flood zones; and

WHEREAS, the City of Bunnell is a voluntary participant in the National Flood Insurance Program that provides residents with the opportunity to protect themselves against flood loss through the purchase of flood insurance at reduced insurance premium rates as well as setting higher regulatory standards to reduce the flood risk and potential flood damage to their property; and

WHEREAS, the reduction of loss of life and property damage can be achieved when appropriate flood preparedness, control, and mitigation measures are taken before a flood; and

WHEREAS, public education and awareness of potential weather hazards and methods of protection are critical to the health, safety and welfare of residents, the Florida Floodplain Managers Association (FFMA), have declared the week of March 9th-15th, 2026 as Flood Awareness Week to promote awareness and increase knowledge of flood risk, the availability of flood insurance, flood protection methods, and how to prepare for emergencies.

NOW, THEREFORE, we the City of Bunnell City Commission, do hereby proclaim March 9th, 2026, through March 15th, 2026, as "FLOOD AWARENESS WEEK" in the City of Bunnell and further encourage the citizens of the Bunnell to increase their knowledge of how to protect themselves and their property from flooding.

Adopted this 9th day of March 2026

*Catherine D. Robinson, Mayor
Clerk*

Kristen Bates, MMC, City



City of Bunnell, Florida

Agenda Item No. C.1.

Department: City Clerk
Subject: March 9, 2026 Warrants (Fiscal Year 2024/2025 and Fiscal Year 2025/2026)
Agenda Section: Consent Agenda:

ATTACHMENTS:

Description

Expense Approval Register 24-25

Expense Approval Register 25-26



City of Bunnell, FL

Expense Approval Register

PPKT09520 - 2026-0309 Payment Process 24/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: GEOTAB USA, INC					
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	001-0524-524.4100	18.27
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	001-0524-524.4100	21.52
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	001-0541-541.4100	79.29
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	001-0549-549.4100	21.52
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	001-0572-572.4100	60.04
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	401-0533-533.4100	125.16
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	402-0534-534.4100	98.52
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	402-0534-534.4100	82.27
GEOTAB USA, INC	452954	09/30/2025	Billing Period September 2025	404-0535-535.4100	125.16
Vendor GEOTAB USA, INC Total:					631.75
Vendor: Tyler Technologies					
Tyler Technologies	025-530294	09/30/2025	Insite Transaction Fees	001-0524-524.4900	229.10
Tyler Technologies	025-530294	09/30/2025	Insite Transaction Fees	118-0524-524.4900	229.10
Tyler Technologies	025-530294	09/30/2025	Insite Transaction Fees	401-0533-533.4900	2,901.93
Tyler Technologies	025-530294	09/30/2025	Insite Transaction Fees	402-0534-534.4900	2,901.94
Tyler Technologies	025-530294	09/30/2025	Insite Transaction Fees	404-0535-535.4900	2,901.93
Vendor Tyler Technologies Total:					9,164.00
Grand Total:					9,795.75

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	429.74
118 - BUILDING DEPT FUND	229.10
401 - WATER	3,027.09
402 - SOLID WASTE	3,082.73
404 - SEWER	3,027.09
Grand Total:	9,795.75

Account Summary

Account Number	Account Name	Expense Amount
001-0524-524.4100	Communications Expense	39.79
001-0524-524.4900	Other Current Chgs & Ob...	229.10
001-0541-541.4100	Communications Expense	79.29
001-0549-549.4100	Communications	21.52
001-0572-572.4100	Communications Expense	60.04
118-0524-524.4900	Other Current Chgs & Ob...	229.10
401-0533-533.4100	Communications Expense	125.16
401-0533-533.4900	Other Current Chgs & Ob...	2,901.93
402-0534-534.4100	Communications - Solid...	180.79
402-0534-534.4900	Other Current Charges - ...	2,901.94
404-0535-535.4100	Communications	125.16
404-0535-535.4900	Other Current Charges &...	2,901.93
Grand Total:		9,795.75

Project Account Summary

Project Account Key	Expense Amount
None	9,795.75
Grand Total:	9,795.75



City of Bunnell, FL

Expense Approval Register

cket: APPKT09522 - 2026-0309 Payment Process

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: A Morea Group, LLC					
A Morea Group, LLC	8690	01/26/2026	RED SHELL TO REPAIR ROADS	001-0541-541.5300	2,226.00
Vendor A Morea Group, LLC Total:					2,226.00
Vendor: Advance Stores Company, Incorporated					
Advance Stores Company, In...	8483604773097	02/16/2026	Battery Veh 201	001-0521-521.4620	151.84
Vendor Advance Stores Company, Incorporated Total:					151.84
Vendor: Blades Group LLC					
Blades Group LLC	18051468	02/18/2026	Rock Asphalt	001-0541-541.5300	2,852.00
Vendor Blades Group LLC Total:					2,852.00
Vendor: Boulevard Tire Center					
Boulevard Tire Center	27-GS119714	02/12/2026	Tires Veh 2300	001-0521-521.4620	1,207.40
Boulevard Tire Center	27-GS119740	02/12/2026	Tire Veh 2302	001-0521-521.4620	158.79
Vendor Boulevard Tire Center Total:					1,366.19
Vendor: Bunnell Auto Supply, Inc.					
Bunnell Auto Supply, Inc.	721058	02/10/2026	Misc Supplies	001-0549-549.5200	168.43
Bunnell Auto Supply, Inc.	721059	02/10/2026	PW Blanket PO for vehicle ma..	001-0541-541.4620	69.99
Bunnell Auto Supply, Inc.	721060	02/10/2026	Repair & Maint Vehicles	404-0535-535.5200	993.05
Bunnell Auto Supply, Inc.	721117	02/11/2026	Trailer Light	001-0549-549.5264	130.00
Bunnell Auto Supply, Inc.	721204	02/12/2026	PW Blanket PO for vehicle ma..	001-0541-541.4620	298.16
Bunnell Auto Supply, Inc.	721205	02/12/2026	Grease Gun	001-0549-549.5265	369.99
Bunnell Auto Supply, Inc.	721206	02/12/2026	HI Temp Grease	001-0549-549.5200	72.50
Vendor Bunnell Auto Supply, Inc. Total:					2,102.12
Vendor: C.A.P. Government, Inc.					
C.A.P. Government, Inc.	0172417	02/20/2026	Professional Services from 1/...	118-0524-524.3401	3,611.10
Vendor C.A.P. Government, Inc. Total:					3,611.10
Vendor: Caswayla McCaster					
Caswayla McCaster	Refund 2/07/26	02/17/2026	Versie Lee Refund	001-2201000	175.00
Caswayla McCaster	Refund 2/07/26	02/17/2026	Versie Lee Refund	001-3475300	-25.00
Vendor Caswayla McCaster Total:					150.00
Vendor: Charter Communications Holdings, LLC					
Charter Communications Hol...	168594301022126	02/21/2026	200 Tolman 2/26-3/25/26	404-0535-535.4100	129.99
Vendor Charter Communications Holdings, LLC Total:					129.99
Vendor: Cintas Corporation NO 2					
Cintas Corporation NO 2	4259678733	02/16/2026	Uniform Rental & Maint	402-0534-534.5220	55.55
Cintas Corporation NO 2	4258933954	02/09/2026	Uniform Rental & Maint	402-0534-534.5220	40.44
Vendor Cintas Corporation NO 2 Total:					95.99
Vendor: Coastal Data US Corp					
Coastal Data US Corp	14	02/09/2026	Pre-Employment Soto	401-0533-533.4900	22.50
Coastal Data US Corp	14	02/09/2026	Pre-Employment Soto	404-0535-535.4900	22.50
Vendor Coastal Data US Corp Total:					45.00
Vendor: Collage Design and Construction Group, Inc.					
Collage Design and Construct...	PAYAPP 7	02/11/2026	Phase 2 Coquina Hall Retaina...	001-2050000	42,826.41
Vendor Collage Design and Construction Group, Inc. Total:					42,826.41
Vendor: Communications International, Inc.					
Communications Internation...	PI187483	02/10/2026	Rader/Laser Certs	001-0521-521.4620	952.00
Vendor Communications International, Inc. Total:					952.00
Vendor: Crown Shredding LLC					
Crown Shredding LLC	0067951	02/20/2026	Document Destruction	001-0512-512.4900	104.86
Vendor Crown Shredding LLC Total:					104.86

Expense Approval Register

Packet: APPKT09522 - 2026-0309 Payment Process

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DG Hardware, Inc.					
DG Hardware, Inc.	124560	01/20/2026	Misc Supplies	001-0572-572.5200	151.98
DG Hardware, Inc.	124567	01/20/2026	Misc Supplies	001-0572-572.5200	20.39
DG Hardware, Inc.	124617	01/26/2026	Misc Supplies	001-0572-572.5200	20.38
DG Hardware, Inc.	124619	01/26/2026	Misc Supplies	001-0572-572.5200	19.35
DG Hardware, Inc.	124623	01/26/2026	Misc Supplies	001-0572-572.5200	3.16
DG Hardware, Inc.	124769	02/10/2026	Misc Supplies	001-0541-541.5200	47.71
DG Hardware, Inc.	124770	02/10/2026	Misc Supplies	001-0572-572.5200	22.42
DG Hardware, Inc.	124771	02/10/2026	Misc Supplies	001-0541-541.5200	7.34
DG Hardware, Inc.	124774	02/10/2026	Misc Supplies	001-0572-572.5200	139.99
DG Hardware, Inc.	124775	02/10/2026	Misc Supplies	402-0534-534.4620	50.96
DG Hardware, Inc.	362817	02/10/2026	Misc Supplies	001-0541-541.5200	22.01
DG Hardware, Inc.	124792	02/13/2026	Misc Supplies	001-0572-572.5200	30.44
DG Hardware, Inc.	124814	02/16/2026	Misc Supplies	001-0572-572.5200	17.04
DG Hardware, Inc.	124695	02/03/2026	Misc Supplies	001-0572-572.5200	6.11
DG Hardware, Inc.	124704	02/04/2026	Misc Supplies	001-0572-572.5200	49.92
DG Hardware, Inc.	124705	02/04/2026	Misc Supplies	001-0572-572.5200	69.21
DG Hardware, Inc.	124707	02/04/2026	Misc Supplies	001-0572-572.5200	74.32
DG Hardware, Inc.	124755	02/09/2026	Misc Supplies	404-0535-535.5200	70.17
Vendor DG Hardware, Inc. Total:					822.90
Vendor: Elisa Terranova					
Elisa Terranova	INV0015367	02/11/2026	Travel Reimbursement 1/27-...	001-0521-521.4000	234.94
Vendor Elisa Terranova Total:					234.94
Vendor: EXP U.S. Services Inc.					
EXP U.S. Services Inc.	161312	01/29/2026	Professional Services through..	001-0524-524.3400	358.70
Vendor EXP U.S. Services Inc. Total:					358.70
Vendor: Expert Chemical Sales & Service LLC					
Expert Chemical Sales & Serv...	072221	02/13/2026	Cleaning Supplies	001-0572-572.5200	249.75
Vendor Expert Chemical Sales & Service LLC Total:					249.75
Vendor: Flagler Humane Society					
Flagler Humane Society	1255AB	02/28/2026	Services for February 2026	001-0562-562.3402	2,588.01
Vendor Flagler Humane Society Total:					2,588.01
Vendor: Florida Natural Gas					
Florida Natural Gas	1405655ES	02/06/2026	Service Charges January 2026	001-0519-519.4300	98.16
Vendor Florida Natural Gas Total:					98.16
Vendor: Florida Police Chiefs Education and Research Foundation					
Florida Police Chiefs Educati...	200010566	02/19/2026	2026 Summer Conference - B...	001-0521-521.5500	750.00
Vendor Florida Police Chiefs Education and Research Foundation Total:					750.00
Vendor: Freese and Nichols, Inc.					
Freese and Nichols, Inc.	1397429	01/27/2026	Stormwater Utility Fee Study	001-0538-538.3100	7,847.13
Vendor Freese and Nichols, Inc. Total:					7,847.13
Vendor: GEOTAB USA, INC					
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	001-0524-524.4100	18.27
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	001-0524-524.4100	21.52
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	001-0541-541.4100	79.29
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	001-0549-549.4100	21.52
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	001-0572-572.4100	60.04
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	401-0533-533.4100	123.61
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	402-0534-534.4100	98.52
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	402-0534-534.4100	82.27
GEOTAB USA, INC	471488	01/31/2026	Billing Period January 2026	404-0535-535.4100	123.61
Vendor GEOTAB USA, INC Total:					628.65
Vendor: GS Equipment, Inc					
GS Equipment, Inc	07055740	01/27/2026	Misc Equip Repair	001-0541-541.4640	175.92
Vendor GS Equipment, Inc Total:					175.92
Vendor: Hawkins Inc					
Hawkins Inc	7332653	02/12/2026	WWTP CHEMICALS	404-0535-535.5200	907.50

Expense Approval Register

Packet: APPKT09522 - 2026-0309 Payment Process

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Hawkins Inc	7340646	02/19/2026	WWTP CHEMICALS	404-0535-535.5200	1,257.50
Hawkins Inc	7340647	02/19/2026	WTP CHEMICALS	401-0533-533.5205	1,512.50
Vendor Hawkins Inc Total:					3,677.50
Vendor: HD Supply, Inc					
HD Supply, Inc	00948656	01/29/2026	Lab Supplies	401-0533-533.5205	333.97
HD Supply, Inc	00955013	02/05/2026	Lab Supplies	401-0533-533.5205	44.70
Vendor HD Supply, Inc Total:					378.67
Vendor: iMulchFL Inc					
iMulchFL Inc	IMFL-006221	01/29/2026	Red Mulch City Parks	001-0572-572.5200	2,340.00
Vendor iMulchFL Inc Total:					2,340.00
Vendor: Independent Site Services LLC					
Independent Site Services LLC	2596	02/13/2026	Asphalt Repair	401-0533-533.4900	995.00
Independent Site Services LLC	2597	02/13/2026	Asphalt Repair	404-0535-535.4900	995.00
Vendor Independent Site Services LLC Total:					1,990.00
Vendor: James London					
James London	Refund 2/14/26	02/14/2026	Versie Lee Refund	001-2201000	150.00
James London	Refund 2/14/26	02/14/2026	Versie Lee Refund	001-3475300	-25.00
Vendor James London Total:					125.00
Vendor: John A. Pascucci					
John A. Pascucci	INV0015366	02/12/2026	Code Board Hearing 2/10/26	001-0524-524.3102	375.00
Vendor John A. Pascucci Total:					375.00
Vendor: Kehle Plumbing, Inc.					
Kehle Plumbing, Inc.	i19531	01/27/2026	Facility Repairs	001-0572-572.4610	321.50
Vendor Kehle Plumbing, Inc. Total:					321.50
Vendor: Lawson Products Inc					
Lawson Products Inc	9313212349	02/11/2026	Misc Supplies	001-0541-541.5200	59.92
Vendor Lawson Products Inc Total:					59.92
Vendor: Little Electrical Solutions, LLC					
Little Electrical Solutions, LLC	23066 Final	11/19/2025	300 Tolman St	001-0541-541.4610	145.00
Little Electrical Solutions, LLC	23066 Final	11/19/2025	300 Tolman St	001-0549-549.4600	145.00
Little Electrical Solutions, LLC	23066 Final	11/19/2025	300 Tolman St	001-0572-572.4610	145.00
Little Electrical Solutions, LLC	23066 Final	11/19/2025	300 Tolman St	402-0534-534.4600	145.00
Little Electrical Solutions, LLC	23729	02/17/2026	300 Citrus St	001-0572-572.4610	475.00
Vendor Little Electrical Solutions, LLC Total:					1,055.00
Vendor: Locaters International, Inc.					
Locaters International, Inc.	202602032	02/13/2026	Pre-Employment Testing N.B...	001-0521-521.4900	150.00
Vendor Locaters International, Inc. Total:					150.00
Vendor: McGard LLC					
McGard LLC	1005632	01/22/2026	Misc Supplies	401-0533-533.5205	284.13
McGard LLC	1005632	01/22/2026	Misc Supplies	404-0535-535.5200	284.14
Vendor McGard LLC Total:					568.27
Vendor: Monro, Inc					
Monro, Inc	147977	02/05/2026	Recaps- Trucks 929,941,959	402-0534-534.4620	1,152.52
Vendor Monro, Inc Total:					1,152.52
Vendor: Newsom Oil Company					
Newsom Oil Company	360747	02/20/2026	Shell 5w40 (110 gallon)	001-0549-549.5200	2,174.00
Vendor Newsom Oil Company Total:					2,174.00
Vendor: Norman E Hoffman					
Norman E Hoffman	327	02/17/2026	Evaluation N.Butcher	001-0521-521.4900	350.00
Vendor Norman E Hoffman Total:					350.00
Vendor: North Florida Professional Services, Inc					
North Florida Professional Se...	19891	11/12/2025	L240611BUN - Reserve at H...	001-0524-524.3400	1,400.00
North Florida Professional Se...	19892	11/12/2025	L250522BUN	001-0524-524.3400	730.00
North Florida Professional Se...	19893	11/12/2025	L250925BUN- Housing Autho...	001-0524-524.3400	495.00
Vendor North Florida Professional Services, Inc Total:					2,625.00

Expense Approval Register

Packet: APPKT09522 - 2026-0309 Payment Process

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ODYSSEY MANUFACTURING COMPANY					
ODYSSEY MANUFACTURING ...	110099	02/18/2026	Bulk Salt	401-0533-533.5205	5,235.01
Vendor ODYSSEY MANUFACTURING COMPANY				Total:	5,235.01
Vendor: Office of the Attorney General - Department of Legal Affairs					
Office of the Attorney Genera..	INV0015392	02/19/2026	Course 190-26-01 Rommel S...	001-0521-521.5500	450.00
Vendor Office of the Attorney General - Department of Legal Affairs				Total:	450.00
Vendor: Patch Plaques					
Patch Plaques	61722	01/22/2026	Custom Plaques	001-0521-521.4800	750.55
Patch Plaques	61723	01/22/2026	Business Card Holder	001-0521-521.4800	51.95
Vendor Patch Plaques				Total:	802.50
Vendor: ProFirst Training and Consulting, LLC					
ProFirst Training and Consult...	433	02/12/2026	Background N.Butcher	001-0521-521.3400	995.00
Vendor ProFirst Training and Consulting, LLC				Total:	995.00
Vendor: Rayco Funding & Development, Inc					
Rayco Funding & Developme...	28429	12/22/2025	Liquid Sludge Hauling	404-0535-535.3400	1,875.00
Rayco Funding & Developme...	28488	02/02/2026	Liquid Sludge Hauling	404-0535-535.3400	1,875.00
Rayco Funding & Developme...	28498	02/09/2026	Liquid Sludge Hauling	404-0535-535.3400	1,875.00
Vendor Rayco Funding & Development, Inc				Total:	5,625.00
Vendor: Rush Truck Centers of Florida Inc					
Rush Truck Centers of Florida...	3044940522	02/05/2026	Sensor Truck 941	402-0534-534.4620	198.30
Vendor Rush Truck Centers of Florida Inc				Total:	198.30
Vendor: SHI International Corp					
SHI International Corp	B20795707	02/10/2026	Veeam Subscription	001-0516-516.5230	3,779.45
Vendor SHI International Corp				Total:	3,779.45
Vendor: Staples Inc					
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	001-0512-512.3400	358.12
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	001-0513-513.3400	55.08
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	001-0521-521.3400	152.88
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	001-0524-524.3400	211.57
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	401-0533-533.3401	81.85
Staples Inc	AR14789576	02/11/2026	Base Rate & Overage 2/11-3...	404-0535-535.3400	84.26
Vendor Staples Inc				Total:	943.76
Vendor: Staples, Inc					
Staples, Inc	6055675009	02/12/2026	Misc Supplies	001-0521-521.5100	40.66
Vendor Staples, Inc				Total:	40.66
Vendor: Stor-It of Palm Coast					
Stor-It of Palm Coast	004 44732	02/20/2026	Period 3/22-4/21/26 Units 1...	001-0519-519.4400	848.49
Stor-It of Palm Coast	004 44781	02/25/2026	Period 2/21-3/20/26 Units 1...	401-0533-533.4400	76.66
Stor-It of Palm Coast	004 44781	02/25/2026	Period 2/21-3/20/26 Units 1...	404-0535-535.4400	76.67
Stor-It of Palm Coast	004 44794	02/26/2026	Period 3/21-4/20/26 Unit 14...	401-0533-533.4400	76.66
Stor-It of Palm Coast	004 44794	02/26/2026	Period 3/21-4/20/26 Unit 14...	404-0535-535.4400	76.67
Vendor Stor-It of Palm Coast				Total:	1,155.15
Vendor: Sun Country Termite & Pest Control					
Sun Country Termite & Pest ...	68087	01/15/2026	300 Tolman January 2026	001-0541-541.3400	40.00
Sun Country Termite & Pest ...	68089	01/15/2026	200 S Church St January 2026	001-0572-572.3400	37.00
Sun Country Termite & Pest ...	67754	01/06/2026	1307 E Howe January 2026	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	67755	01/06/2026	300 Citrus January 2026	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	67760	01/06/2026	2400 Commerce January 2026	001-0519-519.3401	185.00
Sun Country Termite & Pest ...	67761	01/06/2026	401 E Court January 2026	001-0572-572.3400	75.00
Sun Country Termite & Pest ...	67762	01/06/2026	1 Block EJ Park January 2026	001-0572-572.3400	30.00
Sun Country Termite & Pest ...	67763	01/06/2026	Heritage Park January 2026	001-0572-572.3400	25.00
Sun Country Termite & Pest ...	67771	01/06/2026	Carver Fields January 2026	001-0572-572.3400	75.00
Sun Country Termite & Pest ...	67772	01/06/2026	Verise Lee January 2026	001-0572-572.3400	30.00
Sun Country Termite & Pest ...	66752	11/03/2025	1307 E Howe November 2025	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	67270	12/02/2025	1307 E Howe December 2025	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	68452	02/03/2026	Heritage Park February 2026	001-0572-572.3400	25.00
Sun Country Termite & Pest ...	68453	02/03/2026	Carver Fields February 2026	001-0572-572.3400	75.00

Expense Approval Register

Packet: APPKT09522 - 2026-0309 Payment Process

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Sun Country Termite & Pest ...	68454	02/03/2026	Verise Lee February 2026	001-0572-572.3400	30.00
Sun Country Termite & Pest ...	68455	02/03/2026	300 Tolman February 2026	001-0541-541.3400	10.00
Sun Country Termite & Pest ...	68455	02/03/2026	300 Tolman February 2026	001-0549-549.3400	10.00
Sun Country Termite & Pest ...	68455	02/03/2026	300 Tolman February 2026	001-0572-572.3400	10.00
Sun Country Termite & Pest ...	68455	02/03/2026	300 Tolman February 2026	402-0534-534.3400	10.00
Sun Country Termite & Pest ...	68458	02/03/2026	300 Citrus February 2026	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	68459	02/03/2026	1307 E Howe February 2026	001-0572-572.3400	40.00
Sun Country Termite & Pest ...	68470	02/03/2026	401 E Court February 2026	001-0572-572.3400	75.00
Sun Country Termite & Pest ...	68471	02/03/2026	1 Block EJ Park February 2026	001-0572-572.3400	30.00
Sun Country Termite & Pest ...	68472	02/03/2026	200 S Church February 2026	001-0572-572.3400	37.00
Sun Country Termite & Pest ...	68473	02/03/2026	2400 Commerce February 20...	001-0519-519.3401	185.00
Vendor Sun Country Termite & Pest Control Total:					1,234.00
Vendor: The Gaboton Group, LLC					
The Gaboton Group, LLC	10-673	02/27/2026	Retainer March 2026	001-0511-511.3100	2,000.00
Vendor The Gaboton Group, LLC Total:					2,000.00
Vendor: Tyler Business Forms					
Tyler Business Forms	110399	01/26/2026	W-2 & 1095C forms	001-0513-513.5100	422.10
Tyler Business Forms	110419	01/27/2026	1099-NEC Forms	001-0513-513.5100	89.15
Vendor Tyler Business Forms Total:					511.25
Vendor: Tyler Technologies					
Tyler Technologies	025-538896	12/31/2025	Insite Transaction Fees	001-0524-524.4900	233.55
Tyler Technologies	025-538896	12/31/2025	Insite Transaction Fees	118-0524-524.4900	233.55
Tyler Technologies	025-538896	12/31/2025	Insite Transaction Fees	401-0533-533.4900	2,958.30
Tyler Technologies	025-538896	12/31/2025	Insite Transaction Fees	402-0534-534.4900	2,958.30
Tyler Technologies	025-538896	12/31/2025	Insite Transaction Fees	404-0535-535.4900	2,958.30
Vendor Tyler Technologies Total:					9,342.00
Vendor: Verizon Wireless					
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0512-512.4100	74.90
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0513-513.4100	37.45
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0516-516.4100	37.45
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0521-521.4100	1,708.46
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0524-524.4100	84.91
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0536-524.4100	44.94
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0541-541.4100	112.09
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0549-549.4100	147.04
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	001-0572-572.4100	234.95
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	118-0524-524.4100	122.36
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	401-0533-533.4100	467.99
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	402-0534-534.4100	225.91
Verizon Wireless	6135942647	02/13/2026	Service Period 1/14-2/13/20...	404-0535-535.4100	491.08
Vendor Verizon Wireless Total:					3,789.53
Vendor: W.W. Grainger, Inc.					
W.W. Grainger, Inc.	9787876797	01/28/2026	PPE for crew	404-0535-535.5200	71.72
W.W. Grainger, Inc.	9791117360	01/30/2026	PPE for crew	404-0535-535.5200	986.15
W.W. Grainger, Inc.	9804595578	02/11/2026	Misc Tools	404-0535-535.5265	75.00
W.W. Grainger, Inc.	9808410576	02/16/2026	Misc Tools	404-0535-535.5200	117.00
Vendor W.W. Grainger, Inc. Total:					1,249.87
Vendor: Wells Fargo Financial Leasing, Inc					
Wells Fargo Financial Leasing,...	5037753506	02/18/2026	Coverage Period 2/16-3/15/...	001-0513-513.4400	198.97
Wells Fargo Financial Leasing,...	5037753506	02/18/2026	Coverage Period 2/16-3/15/...	001-0521-521.4400	198.96
Wells Fargo Financial Leasing,...	5037753506	02/18/2026	Coverage Period 2/16-3/15/...	401-0533-533.4400	99.48
Wells Fargo Financial Leasing,...	5037753506	02/18/2026	Coverage Period 2/16-3/15/...	404-0535-535.4400	99.48
Vendor Wells Fargo Financial Leasing, Inc Total:					596.89
Grand Total:					125,658.41

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	88,916.48
118 - BUILDING DEPT FUND	3,967.01
401 - WATER	12,312.36
402 - SOLID WASTE	5,017.77
404 - SEWER	15,444.79
Grand Total:	125,658.41

Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.3100	Professional Services Ex...	2,000.00
001-0512-512.3400	Other Contracted Servic...	358.12
001-0512-512.4100	Communications Expense	74.90
001-0512-512.4900	Other Current Chgs & Ob...	104.86
001-0513-513.3400	Other Contract Services	55.08
001-0513-513.4100	Communications Expense	37.45
001-0513-513.4400	Rental / Lease Expense	198.97
001-0513-513.5100	Office Supplies Expense	511.25
001-0516-516.4100	Communications Expense	37.45
001-0516-516.5230	Software	3,779.45
001-0519-519.3401	Other Contractual Servic...	370.00
001-0519-519.4300	Utilities	98.16
001-0519-519.4400	Rental/Lease	848.49
001-0521-521.3400	Other Contract Services	1,147.88
001-0521-521.4000	Travel / Per Diem	234.94
001-0521-521.4100	Communications Expense	1,708.46
001-0521-521.4400	Rental / Lease Expense	198.96
001-0521-521.4620	Repair / Maint - Vehicles	2,470.03
001-0521-521.4800	Advertising / Promo Exp...	802.50
001-0521-521.4900	Other Current Chgs & Ob...	500.00
001-0521-521.5100	Office Supplies Expenses	40.66
001-0521-521.5500	Training	1,200.00
001-0524-524.3102	Legal Services	375.00
001-0524-524.3400	Other Contract Services	3,195.27
001-0524-524.4100	Communications Expense	124.70
001-0524-524.4900	Other Current Chgs & Ob...	233.55
001-0536-524.4100	Communications Expense	44.94
001-0538-538.3100	Professional Services	7,847.13
001-0541-541.3400	Other Contract Services	50.00
001-0541-541.4100	Communications Expense	191.38
001-0541-541.4610	Repair / Maint - Bldgs	145.00
001-0541-541.4620	Repair / Maint - Vehicles	368.15
001-0541-541.4640	Equipment Repair & Mai...	175.92
001-0541-541.5200	Operating Supplies	136.98
001-0541-541.5300	Road Repair Local Option..	5,078.00
001-0549-549.3400	Other Contract	10.00
001-0549-549.4100	Communications	168.56
001-0549-549.4600	Repairs & Maint	145.00
001-0549-549.5200	Operating Supplies	2,414.93
001-0549-549.5264	Small Equipment	130.00
001-0549-549.5265	Tools	369.99
001-0562-562.3402	Humane Society Contract	2,588.01
001-0572-572.3400	Other Contract Services	794.00
001-0572-572.4100	Communications Expense	294.99
001-0572-572.4610	Repair / Maint - Bldgs	941.50
001-0572-572.5200	Operating Supplies	3,214.46
001-2050000	Retainage Payable	42,826.41
001-2201000	Deposits Paybl - Facility ...	325.00
001-3475300	Facility Rental Service Fee	-50.00
118-0524-524.3401	Bldg/Fire Inspection Exp...	3,611.10

Account Summary

Account Number	Account Name	Expense Amount
118-0524-524.4100	Communications Expense	122.36
118-0524-524.4900	Other Current Chgs & Ob...	233.55
401-0533-533.3401	Other Contract Services	81.85
401-0533-533.4100	Communications Expense	591.60
401-0533-533.4400	Rental / Lease Expense	252.80
401-0533-533.4900	Other Current Chgs & Ob...	3,975.80
401-0533-533.5205	Operating Supplies Exp -...	7,410.31
402-0534-534.3400	Other Contract Services -...	10.00
402-0534-534.4100	Communications - Solid...	406.70
402-0534-534.4600	Repair / Maint - Service	145.00
402-0534-534.4620	Repair/Maint Vehicles - ...	1,401.78
402-0534-534.4900	Other Current Charges - ...	2,958.30
402-0534-534.5220	Uniforms - Solid Waste	95.99
404-0535-535.3400	Other Contractual Servic...	5,709.26
404-0535-535.4100	Communications	744.68
404-0535-535.4400	Rentals/Leases	252.82
404-0535-535.4900	Other Current Charges &...	3,975.80
404-0535-535.5200	Operating Supplies	4,687.23
404-0535-535.5265	Tools	75.00
Grand Total:		125,658.41

Project Account Summary

Project Account Key	Expense Amount
None	72,496.17
CD2024-02 EXP	1,400.00
FLUMA 2025-01 EXP	730.00
MJSP 2025-05 EXP	358.70
P/R 2507 RETAINAGE	42,826.41
STWAT2025-01	7,847.13
Grand Total:	125,658.41



City of Bunnell, Florida

Agenda Item No. C.2.

Department: City Clerk
Subject: February 23, 2026 City Commission Minutes
Agenda Section: Consent Agenda:

ATTACHMENTS:

Description
2026 02 23 Commission Minutes

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



COMMISSIONERS:

PETE YOUNG

DAVID ATKINSON

DEAN SECHRIST

BUNNELL CITY COMMISSION MEETING MINUTES

Monday, February 23, 2026 at 7:00 PM

2400 Commerce Pkwy,
Chambers Meeting Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

Roll Call: Mayor Catherine D. Robinson; Vice Mayor John Rogers; Commissioner Pete Young; Commissioner David Atkinson; Commissioner Dean Sechrist; City Attorney Paul Waters; City Manager Alvin Jackson, Jr.; Infrastructure Director Dustin Vost; Community Development Director Joe Parsons; Finance Director Kristi Moss; Police Chief David Brannon; City Clerk Kristen Bates

Invocation for our Military Troops and National Leaders

Mayor Robinson led the invocation.

B. Introductions, Commendations, Proclamations, and Presentations:

B.1 Presentation: Capital Project Reporting

City Manager Jackson asked Directors to provide an update on the Capital Projects being completed in the City. Updates were provided for the Wastewater Treatment Plant Expansion Project and the Design-Build Brackish Water RO Project.

C. Consent Agenda:

C.1 February 23, 2026 Warrants (Fiscal Year 2024/2025 and Fiscal Year 2025/2026)

C.2 February 9, 2026 City Commission Minutes

C.3 Request to Approve Change Request Proposal 190006 for Owner Direct Purchase (ODP) Deduct from Guaranteed Maximum Price (GMP) 2 for the Wastewater Treatment Facility (WWTF) Biological Nutrient Removal (BNR) Improvements Project

C.4 Request to Approve Change Request Proposal 190001 for Owner Direct Purchase Deduct from Guaranteed Maximum Price (GMP) 2 for the WWTF BNR Improvements

C.5 Approval to remove obsolete, damaged, or otherwise unusable fixed assets from the City's inventory and financial records.

** Item C5 was pulled from the Consent Agenda by Vice Mayor Rogers*

Motion: Approve Consent Agenda items C1 through C4

Motion by: Commissioner Atkinson

Second by: Commissioner Sechrist

Board discussion: None

Public discussion: None

Vote: Motion approved unanimously

C.5 Approval to remove obsolete, damaged, or otherwise unusable fixed assets from the City's inventory and financial records.

Vice Mayor Rogers stated all items being surplus by the Cit need to go to auction at either GSA or Gideon Auction House just like Volusia County. City Attorney Waters read the section of the Code of Ordinance regarding surplus property which allows for property to be disposed on "in any appropriate legal manner." Finance Director Moss advised the City has an account with GovDeals, who is currently used by Flager County; all vehicles would go to auction and items that the auction house feels would not do well in auction to gain the City the most money could be disposed of in other means, such as taking to local salvage yards. All fund from the disposal of property are deposited into the appropriate fund account.

Motion: Approve Consent Agenda item C5 only if all items go to auction

Motion by: Vice Mayor Rogers

Second by: Commissioner Atkinson

Board discussion: None

Public discussion: None

Vote: Motion approved unanimously

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

None

E. Ordinances: (Legislative):

E.1. Ordinance 2026-04 Requesting to voluntarily annex properties totaling 240.00+/- acres of land located at 261 County Road 45. - First Reading

Attorney Waters read the short title into the record. Community Development Director Parsons introduced and explained the matter.

Motion: Approve Ordinance 2026-04 Requesting to voluntarily annex properties totaling 240.00+/- acres of land located at 261 County Road 45. - First Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Atkinson

Board discussion: None

Public discussion: None

Vote: Motion approved unanimously

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Acceptance of the City of Bunnell 2026 Community Engagement Visioning Report

Community Development Director Parsons introduced and explained the matter. Cassidy Taylor, Northeast Florida Regional Council, gave a presentation on the Visioning process and the results from the community engagement received.

Motion: Accept the City of Bunnell 2026 Community Engagement Visioning Report

Motion by: Vice Mayor Rogers

Second by: Commissioner Atkinson

Board discussion: Mayor Robinson thought the entire process went well; there were no surprises in the final report.

Public discussion: None

Vote: Motion approved unanimously

H.2. Requesting an appeal of a decision made by the Planning, Zoning and Appeals Board regarding Application No. SE 2025-04 by Track 5, LLC.

City Attorney Waters introduced the item and explained this was a quasi-judicial matter. He asked the Board for any Ex-Parte communications they may have had: Mayor Robinson stated the City Manager; Vice Mayor Rogers stated the City Manager; Commissioner Young reported the City Manager; Commissioner Atkinson stated the City Manager; Commissioner Sechrist stated the City Manager and City Staff. City Clerk Bates swore in those who were planning to provide information during the hearing.

Community Development Director Parsons gave an overview of the request heard by the Planning, Zoning and Appeals (PZA) Board and the reason for the denied request by the PZA.

Krunoslav Bjelajac and Bill Willis, owners of the property, spoke about their planned use of the property. They own a business with other locations but need an overflow site for parking their trailers. They plan to do additional improvements to the property but need to seek the right or entitlement to use the property in this manner. They stated there would not be product storage on site, just equipment.

Commissioner Young asked if a building or facilities needed to be built too. Community Development Director Parsons advised based on the planned use for parking for own use, a building or structure is not required.

Motion: Approve the Special Exception Request.

Motion by: Vice Mayor Rogers

Second by: Commissioner Young

Commissioner Atkinson asked what buffers or other measures would be put into place to make the use fit in with the surrounding area. He expressed his concern that getting permission without having those measures planned, seemed premature.

Commissioner Sechrist stated it seemed the property owners have addressed the issues that resulted in the PZA denying the request.

Community Development Director Parsons spoke to the development process. The entitlement or permission to use the property in a particular way is the first step. Once the use is approved, then the applicant would go through the regular development process such as engineering for any changes to the property, submitting plans and permits.

Public Comment:

Robert Elliot (Opossum Ln) expressed ongoing concern about the materials being used to create the driveway and affects of runoff to his well and property. He states no environmental report has been provided to him to prove the materials are safe for use. He said that the correct permits need to be obtained just like other people have to do.

Mayor Robinson asked if DEP had visited the property. Community Development Director Parsons stated DEP had made a number of visits to the property and has reported no concerns from their visits.

Amended Motion: Approve the Special Exception Request with all the conditions

Motion by: Vice Mayor Rogers

Second by: Commissioner Sechrist

Vote: Motion failed 2 to 3

Yea: Vice Mayor Rogers; Commissioner Sechrist

Nay: Mayor Robinson; Commissioner Young; Commissioner Atkinson

City Attorney Waters asked those who voted Nay to state the evidence relied on to reach their decision. Mayor Robinson stated commercial use in a residential area was too much of a concern; the use would not fit in with the adjacent properties. Commissioner Atkinson stated the make up of the materials being used, whether they are or could be affecting the environment and the commercial use in a residential area where issues. Commissioner Young stated the area is zoned agriculture and the use did not fit.

I. Reports:

- **City Clerk** – None
- **Police Chief** – None
- **City Attorney** – None
- **City Manager** – Spoke to the City Manager Report and pointed out the analytics from the IT section and the science of “garbageology;” if a community is looking at growth, the amount of garbage collected is a good indicator.
- **Mayor and City Commissioners:**
 - **Commissioner Sechrist** – None
 - **Commissioner Atkinson** – None
 - **Commissioner Young** – None
 - **Vice Mayor Rogers** – None
 - **Mayor Robinson** - spoke about the recent neighborhood cleaning day. There were 62 volunteers cleaning up the Deen Road area.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Commissioner Atkinson

Second by: Vice Mayor Rogers

Vote: Motion approved unanimously

Catherine D. Robinson, Mayor

Kristen Bates, MMC, City Clerk

Date

Date

*****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule*****



City of Bunnell, Florida

Agenda Item No. C.3.

Amount: N/A
Account #: N/A
Department: City Clerk
Subject: Request Approval for the Authorization to the East Flagler Mosquito Control District and Contracted Vendors to Conduct Aerial Spraying over Congested Areas within the City Limits
Agenda Section: Consent Agenda:

ATTACHMENTS:

Description

EFMCD Aerial Spraying Notification Letter 2026
Authorization for East Flagler MCD
Authorization for Subcontractor

Summary/Highlights:

This is the annual request from the East Flagler Mosquito District to authorize low-level flights over congested areas within the City of Bunnell boundaries.

Background:

Bunnell citizens pay for mosquito control services via property taxes and part of those services are provided through helicopter services. The use of aerial spraying is the main treatment mode for the District and most of such treatments are done to prevent the emergence of saltmarsh mosquitos.

This authorization will allow the East Flagler Mosquito Control District and their contracted vendors to carry out low-level flights, 500 feet and below, over congested areas within the City of Bunnell.

Staff Recommendation:

Approval for the Authorization to the East Flagler Mosquito Control District and Contracted Vendors to Conduct Aerial Spraying over Congested Areas within the City Limits

City Manager Review/Recommendation:

Approved.



Board of Commissioners

Mike Martin
Lance Alred
Perry Mitrano

Chairman
Secretary
Treasurer

January 26, 2026

Re: Aerial Mosquito Control Operations

To: Flagler County Local Governments:

Each year we request, in compliance with Federal Aviation Administration Regulation 137.51, authorization to fly over congested areas. As you are aware, the citizens you represent pay for mosquito control services via property taxes to the District and part of those services are operations done by helicopter since 1990. To provide services in a timely fashion, we request signed authorization to extend for one year.

This authorization provided by each local government allows the District to carry out low-level flights, 500 feet and below, over congested areas within their boundaries. The helicopter is the main treatment vehicle of the District and most flights are done to prevent the emergence of saltmarsh mosquitoes, survey breeding areas, and apply adulticides at night when necessary.

The enclosed public notice will be published monthly beginning in March and ending in October and serves to provide ongoing public awareness about aerial operations and further provides contact information.

Please execute both accompanying authorizations (Mayor, Manager, etc.) for both the District and, additionally, on letterhead use the sample letter for the back-up contractor and return to our office no later than April 1, 2026.

Thank you for your prompt attention to this matter.

Sincerely,

Mark Positano

Mark Positano, Director

East Flagler Mosquito Control District

210 FIN WAY
Palm Coast, Florida 32164

Phone: 386-437-0002
Fax: 386-437-0200

flaglermosquito.gov

Congested Areas Authorization

This authorization recognizes that the East Flagler Mosquito Control District, in the exercise of its public health and safety responsibilities, may fly at low levels (500 feet) over congested areas in connection with its operations. This authorization extends from April 15, 2026 through April 15, 2027.

Signature: _____

Date: 3/9/2026

Print/type name: Catherine D. Robinson

Title: Mayor

Name of local government: City of Bunnell

Return to:

East Flagler Mosquito Control District
210 Fin Way
Palm Coast, FL 32164

Please return no later than April 1, 2026.

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



COMMISSIONERS:

PETE YOUNG

DAVID ATKINSON

DEAN SECHRIST

March 9, 2026

To: Clarke and Dynamic Aviation, Inc. and Ag Air Services:

I, Catherine D. Robinson, serving as the Mayor for the City of Bunnell, in the state of Florida, hereby authorize Clarke Environmental Mosquito Management, or their subcontractors, Dynamic Aviation, Inc. and Ag Air Services LLC, to apply insecticides approved and labeled for mosquito control use over congested areas within the City of Bunnell by low-flying aircraft, from March 10, 2026 through December 31, 2026.

Sincerely,

Catherine D. Robinson
Mayor
City of Bunnell



City of Bunnell, Florida

Agenda Item No. C.4.

Document Date: 02/11/2026 Amount: N/A
Department: Infrastructure Account #: N/A
Subject: Request Approval of Amendment No. 2 to Grant Agreement #LPA0481
with the State of Florida Department of Environmental Protection (FDEP)
Agenda Section: Consent Agenda:

ATTACHMENTS:

Description

ADA A2 Ready for Signature.pdf

Summary/Highlights:

FDEP has amended Agreement LPA0481 for funding of the City of Bunnell Brackish Water Reverse Osmosis Project ("RO Project"), effective December 14, 2023. The following are notable changes being made:

- Section 6 of the Standard Grant Agreement includes a change to the Department's Grant Manager from Milica Jovanov to Crystal Crowell.
- Section 4 of Attachment 2 is revised to include Miscellaneous/Other Expenses to encompass Owner Direct Purchases.
- Attachment 3-1 Revised Grant Work Plan is deleted and replaced with Attachment 3-2 Revised Grant Work Plan. Project Management has been removed as it is included in the Preconstruction and Construction Tasks. The Construction Task has been adjusted to include the Miscellaneous/Other Expenses Category.

Background:

The City of Bunnell was awarded state funding for the construction of the RO Project in the amount of \$4,500,000. The objective of this contract is to provide funding to assist with design and to construct a Reverse Osmosis System ("RO") and its associated piping, valves and controls. Construction will also cover structural additions/modifications to house the RO skid.

Staff Recommendation:

Approve Amendment No. 2 to Grant Agreement #LPA0481 with FDEP for the RO Project.

Finance Department Review/Recommendation:

Approve Amendment No. 2 to Grant Agreement #LPA0481 with FDEP for the RO Project.

City Manager Review/Recommendation:

Approved for Agenda

**AMENDMENT NO. 2
TO AGREEMENT NO. LPA0481
BETWEEN
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
AND
CITY OF BUNNELL**

This Amendment to Agreement No. LPA0481 (Agreement), as previously amended, is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and the City of Bunnell (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for Bunnell Water Treatment Plant and Distribution System Projects (Project), effective December 14, 2023; and,

WHEREAS, the Grantee has requested a budget reallocation for the Project; and,

WHEREAS, the Grantee has requested to remove a task from the Grant Work Plan; and,

WHEREAS, the parties have agreed to add new budget category to the Agreement; and,

WHEREAS, other changes to the Agreement are necessary; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW THEREFORE, the parties agree as follows:

1. Section 6. of the Standard Grant Agreement is hereby revised to the following:

Department's Grant Manager	Grantee's Grant Manager
Name: Crystal Crowell	Name: Dustin Vost
Address: 3900 Commonwealth Blvd.	Address: P.O. Box 756
Tallahassee, FL 32399	Bunnell, FL 32110
Phone: 850-245-2930	Phone: 386-283-6072
Email: crystal.crowell@floridadep.gov	Email: dvost@bunnellcity.us

2. Section 4. of Attachment 2 is hereby revised to the following:

Reimbursement for costs or availability for costs to meet matching requirements shall be limited to the following budget categories, as defined in the Reference Guide for State Expenditures, as indicated:

<u>Reimbursement</u>	<u>Match</u>	<u>Category</u>
☐	☐	Salaries/Wages
		Overhead/Indirect/General and Administrative Costs:
☐	☐	a. Fringe Benefits, N/A.
☐	☐	b. Indirect Costs, N/A.
☒	☐	Contractual (Subcontractors)
☐	☐	Travel, in accordance with Section 112, F.S.
☐	☐	Equipment
☐	☐	Rental/Lease of Equipment
☒	☐	Miscellaneous/Other Expenses
☐	☐	Land Acquisition

3. Attachment 3-1, Revised Grant Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-2, Revised Grant Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3 shall hereinafter refer to Attachment 3-2, Revised Grant Work Plan.
4. All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

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The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

CITY OF BUNNELL

STATE OF FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION

By: _____
Authorized Signature

By: _____
Secretary or Designee

Catherine D. Robinson, Mayor

Print Name and Title

Angela Knecht, Division Director

Print Name and Title

Date: March 9, 2026

Date: _____

Crystal Crowell, DEP Grant Manager

Kayla Brunson, DEP QC Reviewer

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/ Number</u>	<u>Description</u>
Attachment	3-2	Revised Grant Work Plan

ATTACHMENT 3-2 REVISED GRANT WORK PLAN

PROJECT TITLE: Bunnell Water Treatment Plant and Distribution System Projects

PROJECT LOCATION: The Project will be located in the City of Bunnell within Flagler County; Lat/Long (29.4751, -81.2479).

PROJECT BACKGROUND: The City of Bunnell (Grantee) operates two brackish potable water wells (7 and 8) that provide groundwater from the Upper Floridian Aquifer to blend with the Grantee's source water from the confined surficial aquifer. This Project will address brackish water by utilizing Reverse Osmosis (RO) to treat and distribute finished water. Even after costly repairs to the Grantee's wells and pumps the elevated total dissolved solids (TDS) and chloride (Cl-) remains high. At these levels it's difficult to use brackish groundwater as a raw water source. This Project will address brackish water by utilizing RO technology. By implementing a RO system, the levels of TDS and Cl- will be reduced, improving the water quality.

PROJECT DESCRIPTION: The Grantee will design, construct an RO system and its associated components including raw water main installation; RO skid installation and associated piping; and valves and controls. Construction will also cover structural additions/modifications to house the RO skid.

The Grantee does not anticipate that the funding under this Agreement will result in a fully completed project, so this Agreement will cover a portion of the work.

TASKS: All documentation should be submitted electronically unless otherwise indicated, and should be submitted prior to the expiration of the grant agreement.

Task 1: Preconstruction Activities

Deliverables: The Grantee will complete the design of a reverse osmosis system and obtain all necessary permits for construction of the project. Activities necessary for design, such as surveys, geotechnical evaluations, and environmental assessments, are eligible under this task.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, including the percentage of design complete and permitting status, using the format provided by the Department's Grant Manager. For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task, a list of all required permits identifying issue dates and issuing authorities, and copies of any surveys, assessments, or other documents funded under this task. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Construction

Deliverables: The Grantee will construct a reverse osmosis system in accordance with the construction contract documents. Project management activities, including field engineering services, construction observation and inspections, site meetings with construction contractor(s) and design professionals, and overall construction coordination and supervision, are eligible under this task.

Documentation: The Grantee will submit a signed summary of activities completed for the period of work covered in the payment request, using the format provided by the Department's Grant Manager. Upon request by the Department's Grant Manager, the Grantee will provide additional supporting documentation relating to this task.

Performance Standard: The Department's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department's Grant Manager, a payment request may be processed.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

DIRECT PAYMENT:

For those grant agreements for which direct payment is approved, the reference to "payment" in the Payment Request Schedules shall mean submittal of invoice(s), and the Grantee shall submit invoice documentation with each payment request. Proof of payment must be submitted prior to each subsequent payment request and no later than sixty (60) calendar days following the final payment request.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

For payment requests that include Contractual Services, the Grantee shall provide documentation of the procurement process, as consistent with Attachment 1, Section 9.c.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Preconstruction Activities	Contractual Services	\$621,386.00	07/01/2023	04/30/2027
2	Construction	Contractual Services	\$2,665,267.32	07/01/2023	04/30/2027
		Miscellaneous/ Other Expenses	\$1,213,346.68	07/01/2023	04/30/2027
Total:			\$4,500,000.00		

Note that, per Section 8 of Attachment 1 in the Agreement, authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the Department if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds for this project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.



City of Bunnell, Florida

Agenda Item No. E.1.

Document Date: 02/17/2026
Department: Community Development
Subject: Ordinance 2026-04 Requesting to voluntarily annex properties totaling 240.00+/- acres of land located at 261 County Road 45. - Second Reading
Agenda Section: **Ordinances: (Legislative):**

ATTACHMENTS:

Description

Proposed Ordinance 2026-04

Proposed Annexation Map

Business Impact Statement

Summary/Highlights:

This is a request to voluntarily annex properties totaling 240.00+/- acres located at 261 County Road 45. The properties are identified by Tax Parcel IDs: 05-12-29-0000-01020-0000; 32-11-29-0000-04030-0000; and 31-11-29-0000-03030-0010 by the Flagler County Property Appraiser's Office.

In accordance with Florida Statutes, the written notice to the Flagler County Board of County Commissioners was provided on February 9, 2026.

The Business Impact Statement was published on the City website on February 13, 2026.

This item was last heard at the February 23, 2026 City Commission Meeting. At this meeting, the Commission voted to approve the proposed ordinance. In accordance with Florida Statute, this matter was advertised in the February 26, 2026 and March 5, 2026 editions of the Palm Coast Observer.

Background:

The applicant, Joly Farm Lands LLC & Abaz West LLC, owns the subject properties that total 240+/- acres located in unincorporated Flagler County. The applicant has petitioned for voluntary annexation into the City of Bunnell limits. The property is currently being used as farmland.

The properties are currently assigned a Flagler County Future Land Use Map designation of "Agriculture and Timberlands" and a Flagler County Zoning designation of "Agricultural". The applicant is currently seeking to amend both designations to City of Bunnell designations for

Agriculture and Silviculture.

Section 171.044, Florida Statutes, contains specific requirements that govern the process of voluntary annexation. The City is required to provide notice to the County Administrator on behalf of the Board of County Commissioners. The statute prohibits voluntary annexation if the annexation will result in the creation of an enclave. Per Section 171.031(5), Florida Statutes, an enclave is defined as any unincorporated improved or developed area that is enclosed within and bounded on all sides by a single municipality or enclosed within and bounded by a single municipality and natural or manmade obstacle that allows the passage of vehicular traffic to that unincorporated area only through the municipality.

Voluntary annexations must be contiguous and reasonably compact. Per Section 171.031, Florida Statutes, contiguous means that a substantial part of a boundary of the property to be annexed is coterminous with a part of the boundary of the municipality. Compactness is defined as the "Concentration of a piece of property in single area precluding any action which creates enclaves, pockets, or finger areas in serpentine patterns".

The subject properties are contiguous, and the boundary of the properties are coterminous with the City's incorporated limits. The subject properties are compact, and the action of annexation will not create a county enclave. The action of annexing the subject properties will eliminate an existing unincorporated enclave as shown in the proposed annexation map.

With the City's FY25/26 millage rate, the ad valorem revenue generated from the parcels is estimated to be \$1,179.58 based on the 2025 Tax Year.

Staff Recommendation:

Adopt Ordinance 2026-04 Requesting to voluntarily annex properties totaling 240.00+/- acres of land located at 261 County Road 45. - Second Reading

City Manager Review/Recommendation:

Approved.

ORDINANCE 2026-04

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING 240.00± ACRES LOCATED AT 261 COUNTY ROAD 45 AND BEARING MULTIPLE PARCEL IDS, WHICH IS CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Joly Farm Lands LLC & Abaz West LLC are hereby determined to be the owners of the real property described below; and

WHEREAS, Joly Farm Lands LLC & Abaz West LLC petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said properties into the municipal limits of the City of Bunnell which totals approximately 240+/- acres in size and is located at 261 County Road 45 as depicted in Exhibit “B”; and

WHEREAS, the properties subject to this Ordinance are identified by Flagler County Tax Identification Parcel Numbers as follows:

Tax Identification Parcel Number	Owner
31-11-29-0000-03030-0010	Joly Farm Lands LLC & Abaz West LLC
32-11-29-0000-04030-0000	
05-12-29-0000-01020-0000	

WHEREAS, City staff have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the City of Bunnell *Code of Ordinances, Land Development Code*, and State law; and

WHEREAS, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the properties which are proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably

compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said properties will not result in the creation of any enclave, and it is further determined that the properties otherwise fully complies with the requirements of State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described properties; and

WHEREAS, the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

WHEREAS, the provisions of Section 171.091, *Florida Statutes*, provide as follows: Recording – Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

WHEREAS, the legal descriptions and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the properties which are hereby annexed into the City of Bunnell.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:

Section 1. Legislative and Administrative Findings/Annexation of Property.

The foregoing recitals (whereas clauses), along with the City staff report and City Commission agenda memorandum relating to the application for the voluntary annexation of property subject to this Ordinance, are hereby adopted and incorporated into this Ordinance as the legislative and administrative findings of the City Commission.

Section 2. Annexation of Property.

The properties that are the subject of this Ordinance consists of the following parcels of land assigned the Tax Identification Parcel Numbers set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a

part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

Section 3. Effect of Annexation.

Upon this Ordinance becoming effective, the property owners of the said properties shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

Section 4. Administrative Actions.

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Administrator), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the properties annexed by this Ordinance are incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

Section 5. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

Section 6. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

Section 7. Scrivener's Errors.

In the event that a scrivener's error, typographical error, legal description error, or cartographic error is identified in this Ordinance or in the exhibit(s) attached hereto, the error may be corrected administratively by the City Manager or designee, in consultation with and approval by the City Attorney, without further action by the City Commission. Such corrections shall be limited to non-substantive errors that do not alter the intent, meaning, or effect of this Ordinance or the voluntary annexation approved herein. Any corrected exhibit or description shall be maintained in the official records of the City.

Section 8. Codification.

The provisions of this Ordinance shall not be codified, but the annexed properties shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the properties annexed pursuant to this Ordinance.

Section 9. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: approved on this 23rd day of February 2026.

Second Reading/Final Reading: adopted on this 9th day of March 2026.

CITY OF BUNNELL, FLORIDA

Catherine D. Robinson, Mayor

ATTEST:

Approved as to Form:

Kristen Bates, MMC, City Clerk

Vose Law Firm, City Attorney

Seal:

Exhibit “A”

Metes and Bounds Legal Descriptions

LEGAL DESCRIPTION FOR PARCEL ID 05-12-29-0000-01020-0000:

The Northwest one-quarter (NW1/4) and the North one-half (N1/2) of the North one-half (N1/2) of the Northeast one-quarter (NE1/4) of the southwest one-quarter (SW1/4) of Section 5, Township 12 South, Range 29 East. Containing 170 Acres more or less.

LEGAL DESCRIPTION FOR PARCEL ID 31-11-29-0000-03030-0010:

3A: West one-eighth (W1/8) of the East two-eighths (E2/8) of the South one-half (S1/2) of the Southeast one-quarter (SE1/4) of Section 31, Township 11 South, Range 29 East. Containing 10 acres more or less.

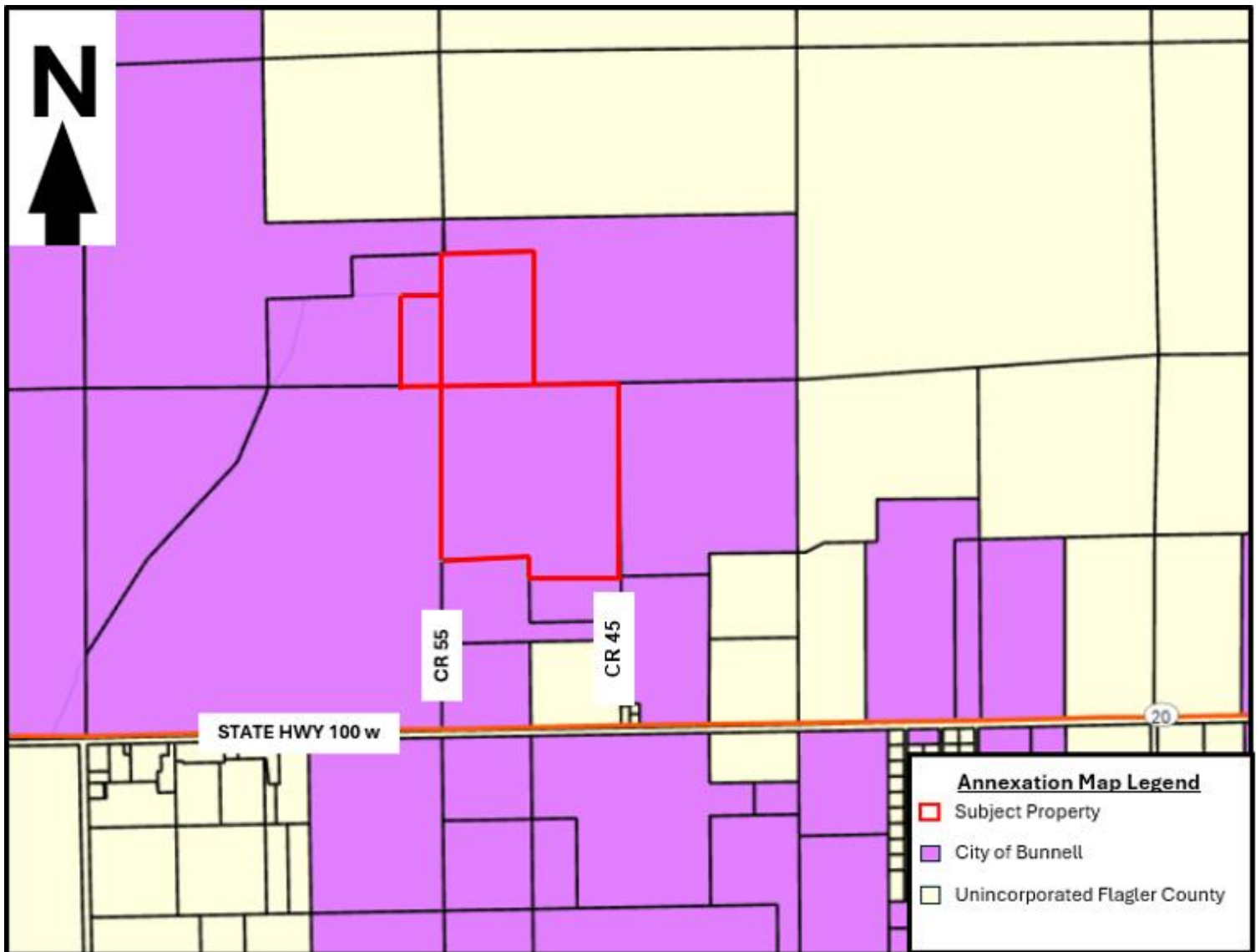
3B: East one-half (E1/2) of East one-half (E1/2) of East one-half (E1/2) of South one-half (S1/2) of Southeast one-quarter (SE1/4) of Section 31, Township 11 South, Range 29 East. Containing 10 acres more or less.

LEGAL DESCRIPTION FOR PARCEL ID 32-11-29-0000-04030-0000:

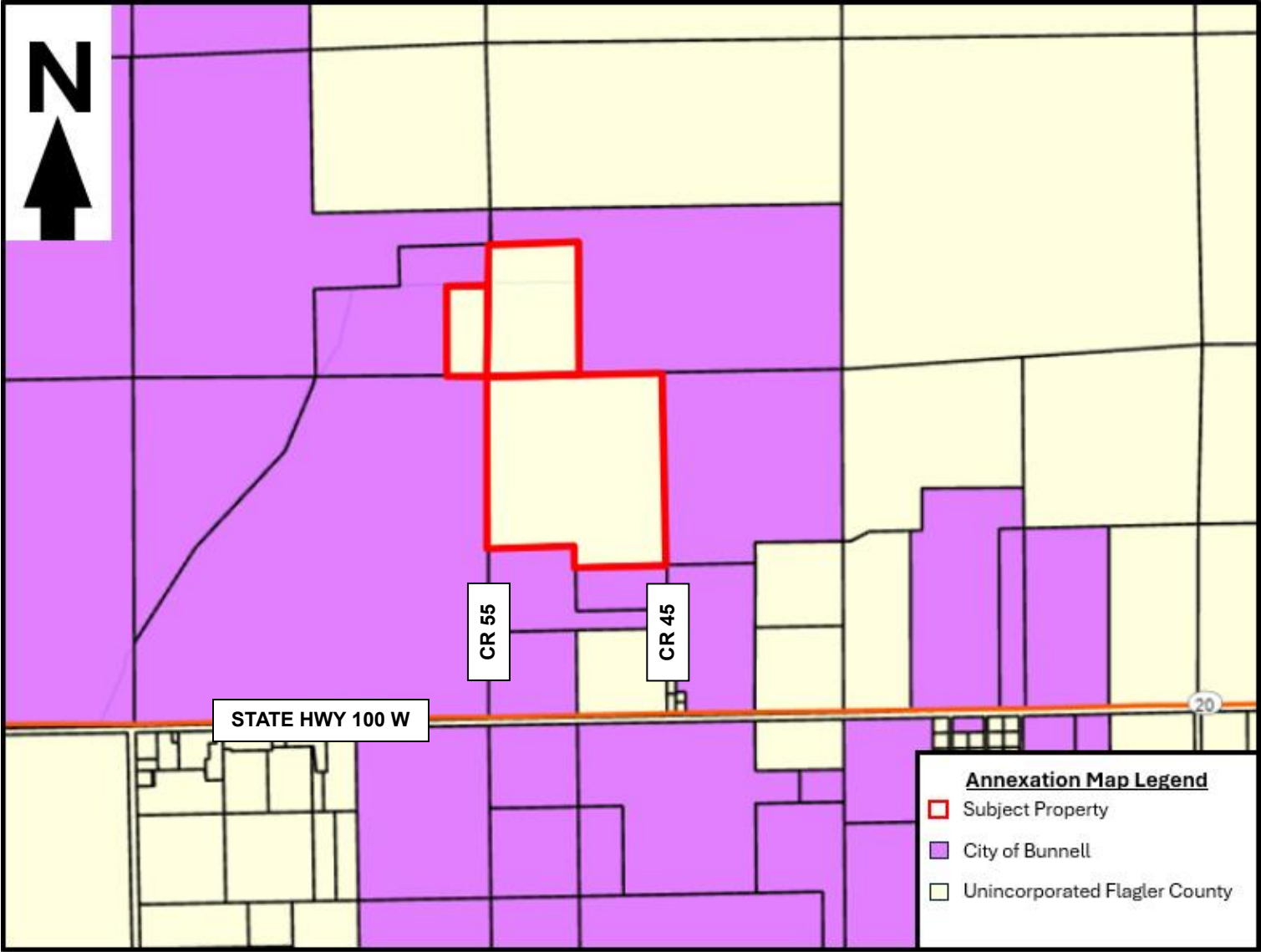
The Southwest one-quarter (SW1/4) of the Southwest one-quarter (SW1/4) and the South one-half (S1/2) of the Northwest one-quarter (NW1/4) of the Southwest one-quarter (SW1/4) all being in Section 32, Township 11 South, Range 29 East, according to the Public Records in the Office of the Clerk of the Circuit Court, Flagler County, Florida. Containing 60 acres more or less.

Exhibit "B"

Amended City Boundaries Map



Proposed Annexation Area



Business Impact Estimate Form

This Business Impact Estimate Form is provided to document compliance with and exemption from the requirements of Sec. 166.041(4), Fla. Stat. If one or more boxes are checked below under “Applicable Exemptions”, this indicates that the City of Bunnell has determined that Sec. 166.041(4), Fla. Stat., does not apply to the proposed ordinance and that a business impact estimate is not required by law. If no exemption is identified, a business impact estimate required by Sec. 166.041(4), Fla. Stat. will be provided in the “Business Impact Estimate” section below. In addition, even if one or more exemptions are identified, the City of Bunnell may nevertheless choose to provide information concerning the proposed ordinance in the “Business Impact Estimate” section below. This Business Impact Estimate Form may be revised following its initial posting.

Proposed ordinance’s title/reference:

ORDINANCE 2026-04

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING 240.00± ACRES LOCATED AT 261 COUNTY ROAD 45 AND BEARING MULTIPLE PARCEL IDS, WHICH IS CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, FLORIDA STATUTES, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

Applicable Exemptions:

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - ☐ Development orders and development permits, as those terms are defined in Section 163.3164, and development agreements, as authorized by the Florida Local Government Development Agreement Act under Sections 163.3220-163.3243, Florida Statutes;
 - ☐ Comprehensive Plan amendments and land development regulation amendments initiated by an application by a private party other than the municipality;
 - ☐ Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - ☐ Section 553.73, Florida Statutes, relating to the Florida Building Code; or

- ☐ Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

Business Impact Estimate:

The City of Bunnell hereby publishes the following information:

1. **A summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):**

This is an Ordinance initiated by an applicant for voluntary annexation into the City of Bunnell boundaries.

2. **An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the municipality, including the following, if any:**

- (a) **An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted:**

n/a

- (b) **Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible:**

n/a

- (c) **An estimate of the municipality's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs:**

n/a

3. **A good faith estimate of the number of businesses likely to be impacted by the ordinance:**

n/a

4. **Additional information the governing body determines may be useful (if any):**

n/a

Note: The City's provision of information in the Business Impact Estimate section above, notwithstanding an applicable exemption, shall not constitute a waiver of the exemption or an admission that a business impact estimate is required by law for the proposed ordinance. The City's failure to check one or more exemptions below shall not constitute a waiver of the omitted exemption or an admission that the omitted exemption does not apply to the proposed ordinance under Sec. 166.041(4), Fla. Stat., Sec. 166.0411, Fla. Stat., or any other relevant provision of law.