BURBANK UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING

Thursday, September 05, 2024

5:00 p.m. - Closed Session
6:00 p.m. Public Session

Burbank City Hall
275 E. Olive Avenue
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

1.a NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: https://forms.gle/Btxm8Md3fCRmCY6D9 3pm on Wednesday, September 4th. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.

2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.

3. When it is time for a speaker to address the Board, the speaker's name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the five-minute (5) time limit has been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at www.burbankusd.org/boemeetings

5. If you would like to make a Public Comment and require Spanish, Armenian, or ASL translation, please email cindyquiterio@burbankusd.org prior to 3:00 p.m. the day before the meeting to receive a registration link.

2. REQUESTS TO ADDRESS THE BOARD

2.a Public Communications on Closed Session Agenda Items (In-Person Only)
An individual or group representative may address the Board of Education on any Closed Session agenda item by completing a white request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

2.b Staff Responses

2.c Board Members' Responses

3. CLOSED SESSION
The Board will meet in Closed Session for the purpose of the following:

3.a Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9 (b)(1) and (b)(3)(A)
Final Settlement Agreement for Special Education Student 960041239

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT
When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

"We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandeño Tataviam, and First Nations on which we are learning, educating, and living."

5. REPORTING ON CLOSED SESSION

6. ADJUSTMENTS TO THE AGENDA
The Board President will announce any requests for adjustments to the meeting agenda.

7. ITEMS FOR FUTURE AGENDAS

8. OATH OF OFFICE

8.a Administration of the Oath of Office for Student Board Members
Emily Weisberg, President, Board of Education, will administer the Oath of Office to Student Board Members, Vivian Munoz, representing Monterey High School, Lauren Nestor, representing John Burroughs High School, and Rose Ilangesyan, representing Burbank High School, who will serve as Student Board Members for the 2024-2025 school year.

9. PRESENTATIONS / RECOGNITIONS

9.a Recognition of Students with perfect California Assessment of Student Performance and Progress (CAASPP) scores
Robyn Anders, Director, Instructional Technology & Accountability will recognize students with perfect California Assessment of Student Performance and Progress (CAASPP) scores during the 2023-2024 school year.

9.b Burbank Adult School Programs Offered for the 2024-2025 School Year
Oscar Macias, Interim Assistant Superintendent, Instructional Services will introduce Juan Noguera, Director of Burbank Adult School who will present programs offered for the 2024-2025 school year at the Burbank Adult School.

10. REPORTS FROM THE BOARD AND STAFF

10.a Student Representatives
Lauren Nestor; John Burroughs High School, Rose Ilangesyan; Burbank High School, and Vivian Muñoz; Monterey High School will report on activities at their respective schools.

10.b Burbank Teacher's Association (BTA), California School Employees Association (CSEA), Burbank Association of School Administrators (BASA)
Nicole Drabecki; BTA President, Laura Bauman, CSEA President, and Laura Flosi, BASA President will report on association business.

10.c Reports from the Superintendent
John Paramo, Superintendent will report on items of interest to the Board of Education and the community.

11. REQUESTS TO ADDRESS THE BOARD

11.a Public Communications on Agenda Items and on Any Subject Within the Jurisdiction of the School Board

An individual or group representative may address the Board of Education on items on the agenda and on any subject within its jurisdiction by completing a white request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes total may be allotted to each speaker, except by unanimous consent of the Board of Education. The president of the Board of Education has the discretion to prioritize speakers with precedence given to students and employees. The Superintendent may refer the matter to the proper department for review.

11.b Superintendent's Comments

John Paramo, Superintendent, will respond to public comment.

11.c Board Members' Responses

Board Members will respond to public comment.

12. REPORTS TO THE BOARD

12.a Report on BUSD Math Collaborative

Robyn Anders, Director of Instructional Technology & Accountability, Instructional Services, will report to the Board of Education on BUSD Math Collaborative with California Education Partners, as presented.

BUSD Math Collaborative with California Education Partners 9-5-24.pdf

13. NEW AND/OR UNFINISHED BUSINESS

13.a Adoption of Resolution 1– Proclaiming the September 15 – October 15 as the Burbank Unified School District's Hispanic Heritage Month

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education adopt Resolution 1 – Proclaiming the month September 15, 2024, to October 15, 2024, as the Burbank Unified School District's Hispanic Heritage Month, as presented.

Hispanic Heritage Month 9 5 24.pdf

13.b Adoption of Resolution 2 – Proclaiming the Month of September 2024 as PTA Membership Month

John Paramo, Superintendent, recommends that the Board of Education adopt Resolution 2 proclaiming the month of September 2024 as PTA Membership Month, as presented.

Resolution 2 - PTA Membership Month.pdf

13.c Adoption of Resolution 3 – Adopting the Gann Limit for Fiscal Years 2023-2024 and 2024-2025

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education Adopt Resolution 3 – Adopting the Gann Limit for 2023-2024 and 2024-2025 fiscal years, as presented.

Resolution 3 - GANN Limit 090524.pdf

13.d Amendment of the 2024-2025 Instructional Calendar

Sarah Rudchenko, Assistant Superintendent of Human Resource Services, recommends that the Board of Education approve the amended 2024-2025 Instructional Calendar, as presented.

Amendment of the 2024-2025 Instructional Calendar.pdf

13.e Ratification of Agreement for Professional Services, Nextday Delivery Service, Inc. (NDS)

Sarah Rudchenko, Assistant Superintendent of Human Resource Services, recommends that the Board of Education ratify an Agreement for Professional Services with Nextday Delivery Service, Inc. (NDS) not to exceed $6,000.00 (01.0-00000.0-00000-72000-5921-7401000) effective July 14, 2024 and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

Ratification of Agreement for Professional Services, Nextday Delivery Service, Inc. (NDS).pdf

13.f Approval of Agreement for Professional Services (Human Resources)

Sarah Rudchenko, Assistant Superintendent, Human Resources Services recommends that the Board of Education approve the Agreement between the Burbank Unified School District and Clerical Specialized, to provide clerical support as needed, not to exceed $90,000 (01.0-00000.0-00000-72000-5850-7402000), effective September 6, 2024 through June 30, 2025 and that authority to sign the agreement be exercised pursuant to BUSD – AR 3314, as presented.

Consultant Agreement - Clerical Specialized_Redacted3.pdf

13.g Approval of the Unaudited Actuals for the 2023-2024 Fiscal Year

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the unaudited actuals report for the 2023-2024 school year, as presented.

Unaudited Actuals 2023-2024 090524.pdf

13.h Ratification of Employment Contract for the Interim Assistant Superintendent of Instructional Services

Sarah Rudchenko, Assistant Superintendent of Human Resources recommends that the Board of Education ratify the employment contract with Oscar Macias as Interim Assistant Superintendent of Instructional Services, effective July 1, 2024 and end when the Assistant Superintendent of Instructional Services returns from leave of absence.

Interim Assistant Supt of Instructional Services Dr. Macias.pdf

13.i Approval of a Memorandum of Understanding (MOU) between Burbank Unified School

District (BUSD) and the Burbank Teachers Association (BTA) for a Lead School Nurse Position

Sarah Rudchenko, Assistant Superintendent, Human Resources Services, recommends that the Board of Education approve the Memorandum of Understanding between the Burbank Unified School District (BUSD) and the Burbank Teachers Association (BTA) for a Lead School Nurse Position, as presented.

Lead School Nurse.pdf

13.j Acceptance of Gifts

John Paramo, Superintendent, recommends that the Board of Education take formal action accepting the following gifts to the District, and that the Board President convey appreciation to the donors, as presented.

Gift Report 090524.pdf

14. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

14.a Approval of the 2024-2025 Purchase Order Report

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve purchase orders for 2024-2025 as listed through August 12, 2024, as presented.

2024-2025 PURCHASE ORDER REPORT.pdf

14.b Ratification of Agreement for Consultation Services with Quest Therapy Group

Julie Markussen, Director, Student Services, recommends that the Board of Education ratify the agreement for consultant services between the Burbank Unified School District and Quest Therapy Group to provide other health services on an "as needed" basis when other qualified staff are not available effective August 12, 2024 through June 30, 2025, not to exceed $30,000 (01.0-00000-11100-10000-5810-7452000), and that the authority to sign the agreement be exercised pursuant to BUSD/AR 3314, as presented.

Quest 24.25.pdf

14.c Acceptance of Notice of Completion, Integrated Demolition and Remediation Inc., CUPCCAA Bid for Initial Demolition for Aquatic Modernization, Burbank High School (Capital Outlay)

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: CUPCCAA Bid for initial demolition for aquatic modernization, Burbank High School, PO# 25000181, not to exceed $160,000 (40.0-90329.0-00000-85000-6205-431-0000) Capital Outlay, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

9-5_NOC_Integrated_BHS_Capital.pdf

14.d Acceptance of Notice of Completion, Hart Design Build Inc., Bid 2324-017, Installation of New PC Ball Wall, Walt Disney Elementary (Bond Fund)

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: Bid 2324-017 Installation of a New PC Ball Wall, Walt Disney Elementary, PO# 25000539, not to exceed $45,549.00 (21.3-00000-0-91008-85000-6230-201-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

9-5 NOC_HartDesign_Disney_Bond.pdf

14.e Approval of Award of Contract, California Paving & Grading, Patch Existing Playground Asphalt, Thomas Edison Elementary School (Bond Fund)
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve an award of contract between Burbank Unified School District and California Paving & Grading, Patch Existing Playground Asphalt at Thomas Edison Elementary School, effective September 6, 2024 to September 5, 2025, not to exceed $58,265 (213-00000-0-91000-85000-6170-202-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

9-5 AOC_CA Paving_Edison_Bond.pdf

14.f Approval of Agreement between the Burbank Adult School and New Readers Press ProLiteracy
Oscar Macias, Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and New Readers Press Pro Literacy to provide an online platform that focuses on instruction for English learners, effective September 6, 2024, not to exceed $9,000 (11.0-63910.0-41102-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

BAS EnGen 9 5 24.pdf

14.g Approval of Agreement between Burbank Adult School and Haven Hills, Inc.
Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the Agreement between the Burbank Adult School and Haven Hills, Inc. from September 6, 2024 through September 5, 2025, and that the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

BAS Haven Hills 9 5 24.pdf

14.h Approval of Personnel Report Number 24-25-04
Sarah Rudchenko, Assistant Superintendent, Human Resources Services, recommends that the Board of Education approve Personnel Report number 24-25-04, covering Certificated and Classified personnel, and consisting of Pages 1 to 25 inclusive, as presented.

Personnel Report 24-25-04.pdf

14.i Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Karen Kambourian, to provide a related service provider to support individualized education plan mandated counseling services and assessment, not to exceed $41,925

(01.0-65000.0-57602-11900-5850-7440000), effective August 23, 2024 through June 30, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Professional Services Karen Kambourian_Ratification.pdf

14.j Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Kenise Carter, as a mentor to our special education teachers and to support individualized education plan mandated counseling services and assessment, not to exceed $2,245 (01.0-65000.0-57602-11900-5850-7440000), effective August 19, 2024 through May 22, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Professional Services Kenise Carter_Ratification.pdf

14.k Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Covelo Group Inc. to provide a credentialed special education teacher, not to exceed $134,750.00 (01.0-65000.0-57601-11804-5810-7440000), effective August 19, 2024 through May 23, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Professional Services Covelo_Teacher_Ratification.pdf

14.l Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Cross Country Staffing, Inc., to provide a related service provider to support individualized education plan mandated counseling services and assessment, not to exceed $73,040 (01.0-65000.0-57602-11900-5850-7440000), effective August 20, 2024 through December 22, 2024 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Professional Services Cross Country_Psychologist_Ratification.pdf

14.m Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Service, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Gary D Stromberg & Associates, LLC, to provide a Certified Occupational Therapist Assistant (COTA), not to exceed $100,640 (01.0-65000.0-57602-11901-5850-7440000), effective August 5, 2024 through May 22, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Professional Services Gary Stromberg_COTA_Ratification.pdf

14.n Amended Master Contract for Nonpublic, Nonsectarian Agency (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends

that the Board of Education amend the Master Contract for special education students, to be provided by Accountable Healthcare Staffing effective July 1, 2024 through June 30, 2025 (01.0-65000.0-57500- 11800-5810-7440000, 01.0-65000.0-57500-11804-5810-7440000, 01.0-65120.0-57500-11800-5110-7440000, 01.0-65120.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5110-7440000, 01.0-65000.0-57500-11801-5810-7440000), and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.

Note: The original Master Contract for Nonpublic, Nonsectarian Schools and Agencies, effective July 1, 2024 through June 30, 2025, was approved by the Board of Education May 2, 2024

SPED Professional Services Master Contract_Amendment.pdf

14.o Ratification of Agreement for Professional Services, Hatch & Cesario Attorneys-At-Law (Special Education)

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Hatch & Cesario Attorneys-At-Law, to perform specific services, effective July 1, 2024 through June 30, 2025, not to exceed $50,000 (01.0-65000.0-57602-11900-5850-7440000), and that authority to sign the agreement be exercised pursuant to BUSD-AR 3313, as presented.

SPED Professional Services Hatch & Cesario_Ratification.pdf

14.p Approval of Agreement for Professional Services (Special Education)

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Professional Tutors of America for Special Education Student 960041239, for a total not to exceed of $2,655 (01.0-65360.0-57602-11900-5850-7440000), effective September 6, 2024 through June 30, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Student 960041239 Professional Tutors.pdf

14.q Action on Final Settlement Agreement (Special Education)

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education Student 960041239, at a total cost of $6,500 (01.0-65000.0-50010-36000-5813-7440000), August 8, 2024 through June 30, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Student 960041239 Settlement Agreement.pdf

14.r Ratification of Contract with the Los Angeles County Office of Education (LACOE) for the Data Processing Services, Labor Distribution and Fringe Employer Contribution and Employee Database Information Contract

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify the agreement between Burbank Unified School District and Los Angeles County Office of Education (LACOE) for the capability of downloading payroll information, effective July 1, 2024 through June 30, 2025, not to exceed $6,500

(01.0-00000.0-00000-77000-5890-0000000), and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

LACOE - Labor Distribution 24-25 090524.pdf

14.s Approval of Instructional Consultant Services
Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the instructional consultant services for the purpose of on-site student learning support, and staff development, and that authority to sign the agreements be exercised pursuant to BUSD-AR 3314, as presented.

Approval in Instructional Consultants 090524.pdf

14.t Ratification of Agreement for Instructional Consultant Services
Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the instructional consultant services for the purpose of on-site student learning support and staff development, and that authority to sign the agreements be exercised pursuant to BUSD-AR 3314, as presented.

Ratification of Instructional Consultants 090524.pdf

14.u Ratification of Agreement for Professional Services (Special Education)
Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between the Burbank Unified School District and Nurturing Nests Therapy Center Inc., to provide a functional behavior assessment, not to exceed $1,500 (01.0-65000.0-57602-11900-5850-744000) for special education student 96002991, effective August 1, 2024 through December 30, 2024, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

SPED Student 96002991 Nurturing Nests.pdf

14.v Notice of Completion TrueLine Construction & Surfacing Inc., Tennis Courts Resurfacing, Burbank High School (Joint Use Funds)
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: Tennis Courts Resurfacing at Burbank High School, PO 25000179, not to exceed $78,840 (010-81500.0-00000-85000-6170-752-3300) Joint Use Funds, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

9-5 NOC_Trueline_BHS_Joint Use.pdf

14.w Approval of Agreement between the Burbank Adult School and Pace AI (by Linguistic Inc.)
Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and Pace AI (by Linguistic Inc.) to provide an online platform that aims at creating a personalized English learning experience for English learners, effective September 6, 2024, not to exceed $56,000.00 (11.0-63910.0-41102-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

BAS PACE AI 9 5 24.pdf

14.x Ratification of Agreement for Professional Services, Atkinson, Andelson, Loya, Ruud & Romo (General Fund)

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Atkinson, Andelson, Loya, Ruud & Romo to perform specific services, effective July 1, 2024 through June 30, 2026, not to exceed $225,000 per year (01.0-00000.0-00000-72000-5820-7471000), and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

AALRR Agreement 2024-26 090524.pdf

15. REPORTS FROM BOARD MEMBERS

15.a Reports from Board Members

Board of Education members will report on items within the jurisdiction of the Board.

16. ADJOURNMENT

Burbank Unified School District
Instructional Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Robyn Anders, Director, Instructional Technology & Accountability
PREPARED BY:	Robyn Anders, Director, Instructional Technology & Accountability
SUBMITTED BY:	Laura Erisman, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Report on BUSD Math Collaborative

Background:
Burbank Unified School District (BUSD) has participated in a multi-school collaborative facilitated by California Education Partners. BUSD has been an active participate in the collaborative for the past six consecutive years. The goal of the collaborative was to address A-G completion and keeping student On-Track for completion. BUSD identified math and the correlation between Algebra and Algebra II as our focus for increasing A-G rates. Within the collaborative, district looked at multiple data points to identify an A-G on-track indicator that would determine or have a significant impact on A-G completion. For BUSD, the indictor that was selected was Hispanic/Latino students and the "D" and "F" rate associated with this subgroup in Algebra I. Local data indicates that the percentage of Hispanic/Latino students receiving Ds and Fs has decreased significantly since implementing strategies and practices to improve student performance. As we enter year seven we will no longer be in a partnership with California Education Partners as the district will continue this work independently.

District Wide Goals for 2022-2023:
1. Students will be career/college ready via high-quality instruction
2. Students will be physically, emotionally, and mentally healthy
3. Recruit and retain highly qualified employees

Discussion/Issues:
As a result of the collaborative and local initiatives within BUSD, the following strategies and practices have occurred and contributed to the successful decline in the D & F rate for Hispanic/Latino students in Algebra I and other math courses:

- Professional Learning Communities
- Common Formative Assessments
- Identifying and responding to problems of practice
- Rubric Grading aligned to standards
- Math Mindset – Unit Zero

BUSD will need to continue to support teacher collaboration both at the site and across the district for these promising practices to continue to scale and grow. Future efforts to continue this work include:

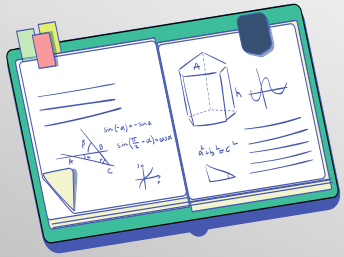
- Maintaining current practices in Algebra and identifying additional ways to reduce the D and F rate in Algebra I by onboarding new teachers.
- Continue to grow the practices identified as successful in high school to other courses including Geometry and Algebra II and Pre-Calculus.

- Expand the implementation of PLC practices and instructional practices by involving more MS teachers in the same collaborative process at our Middle Schools.

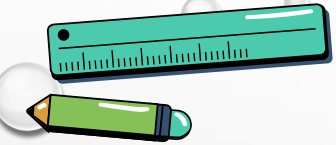
Fiscal Impact:
Participation in the California Ed Partners Collaborative for 2024-25 is funded by Block Grant Funds - $30,000 and A-G Grant Funds - $30,000

Recommendation:
Robyn Anders, Director of Instructional Technology & Accountability, Instructional Services, will report to the Board of Education on BUSD Math Collaborative with California Education Partners, as presented.

MATH COLLABORATION UPDATE



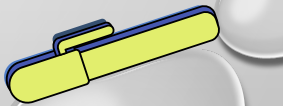
"ALGEBRA PROJECT"





WORKING GOAL FROM 2023/2024:

IN THREE YEARS, ALL SECONDARY SITES WILL HAVE A PLC STRUCTURE WITH MEANINGFUL COLLABORATION WHERE STAKEHOLDERS UNDERSTAND VERTICAL INTEGRATION BASED ON STANDARDS.



Scaling plan:

01

CONTINUE PDSA CYCLES OF INQUIRY AND PLC AT HIGH SCHOOL TO DECREASE D/F RATES IN ALGEBRA 1 MOVING INTO GEOMETRY AND ALGEBRA 2

02

TRAIN AND BEGIN PLC COLLABORATION AT THE MIDDLE SCHOOL LEVEL

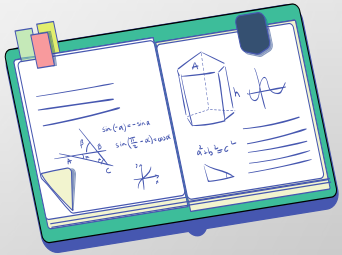
03

SHARE OUR RESULTS AND GAIN ADDITIONAL MEMBERS TO REFLECT WITH US.

MATH COLLABORATIVE 23/24 YEAR IN REVIEW

MATH TEACHER COLLABORATION DAYS

- MS TRI-SCHOOL PULL OUT DAY FEB 27
- MIDDLE SCHOOL ALL MATH PULL OUT DAY APRIL 18
- HIGH SCHOOL ALL MATH PULL OUT DAY NOVEMBER 29 AND MARCH 7

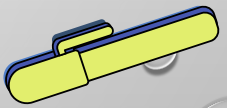


SITE PLC/DEPARTMENT MEETINGS

- 2 1/2 MATH 6, 7, AND 8 MEETINGS AT LUTHER MS
- 4 MEETINGS AT HUERTA MS 2 PLC AND 2 DEPT.
- 6 MATH GRADE LEVEL MEETINGS(PLC) AT MUIR MS
- 6 SINGLE SUBJECT MEETINGS (PLC) AT JBHS

MIDDLE SCHOOL: WHAT WE DID!

- 3-up and 3-down activity to begin a conversation on Vertical Integration.
- Created Common Pacing for Math 6, Math 7 and Math 8
- Aligned new pacing the the CA Math Standards
- Promise Standards/Objectives Created for Math 6, Math 7, and Math 8
- Teams collaborated using structure with an emphasis on equity of voice

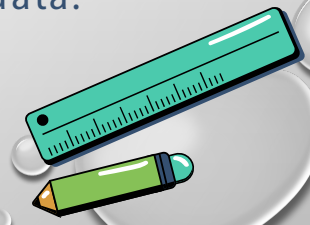


MIDDLE SCHOOL: WHAT WE WILL DO!

- Create Common Formative Assessments (CFAs) for Promise Standards
- Collect Timely Data for CFAs
- Data Dive into CFAs results at PLC meetings
- Use the conversation from the Data Dive to inform future instruction and best practices
- Discuss and Create Pacing for Acceleration classes 6(2), 7(2), and 6(3)
- Revisit the 3-up and 3-down activity to calibrate with Promise Standards
- Discuss and Align common grading practices

HIGH SCHOOL: WHAT WE DID!

- 3-up and 3-down activity for vertical integration.
- Kagan structures for engagement for apathetic students
- Grading discussion to calibrate common grading practices
- Alg 1- Created Statistics Performance Task
- Geo - Created Surface Area project using CAD software
- Alg 2 - Created CFA for Statistics and gathered data.
- Data Science lesson on Skin tone





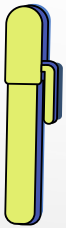
HIGH SCHOOL: WHAT WE WILL DO!

- Align CFAs across High Schools
- Collect and Analyze data across High Schools for CFAs
- Revisit the 3-up and 3-down activity to calibrate with Promise Standards
- Discuss and Align common grading practices
- Collaborate with Algebra 1 and Geometry Middle School colleagues.
- Showcase Instructional best practices

WHEN WILL WE DO IT?

Middle School
Pull out day October 2
Pull out day April 16

High School
Pull out day November 20
Pull out day February 27

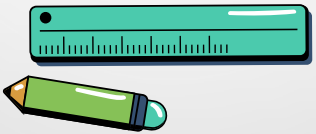


Each School Site
-Sites will work with Administration to schedule PLC time
-Sites can schedule time for professional development on Rubric Grading, growth mindset, and PLC trainings

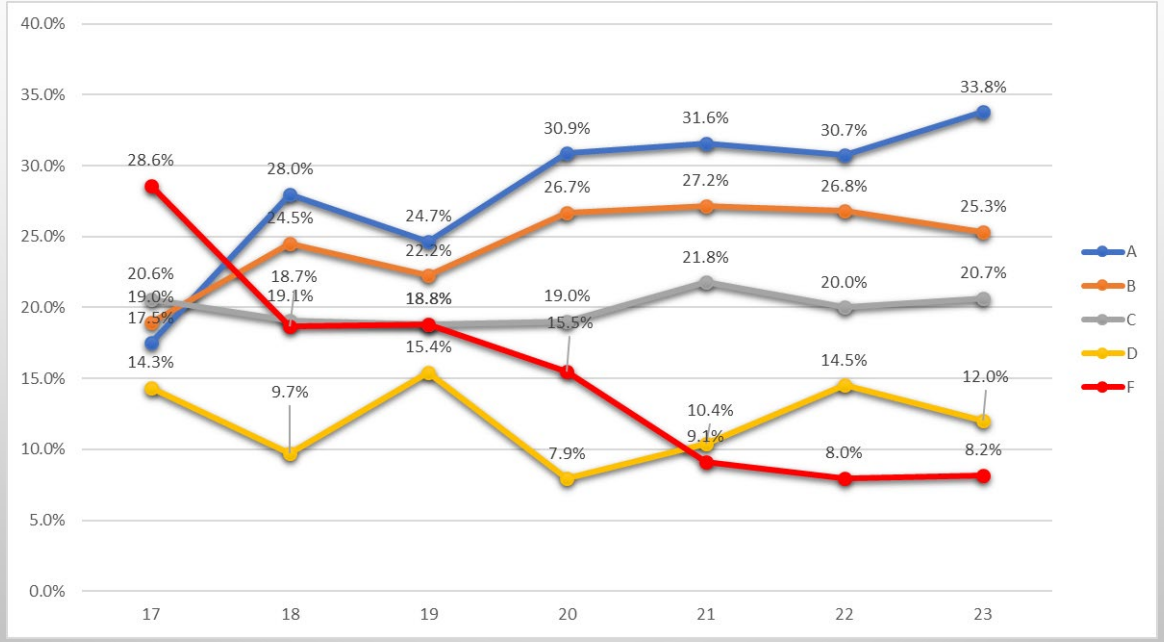
Single Subject Teams
Teams will collaborate asynchronously via shared google classroom.
Teams include: Middle School, Algebra 1, Geometry, Algebra 2, and Pre-Calculus

MATH GRADE DISTRIBUTIONS

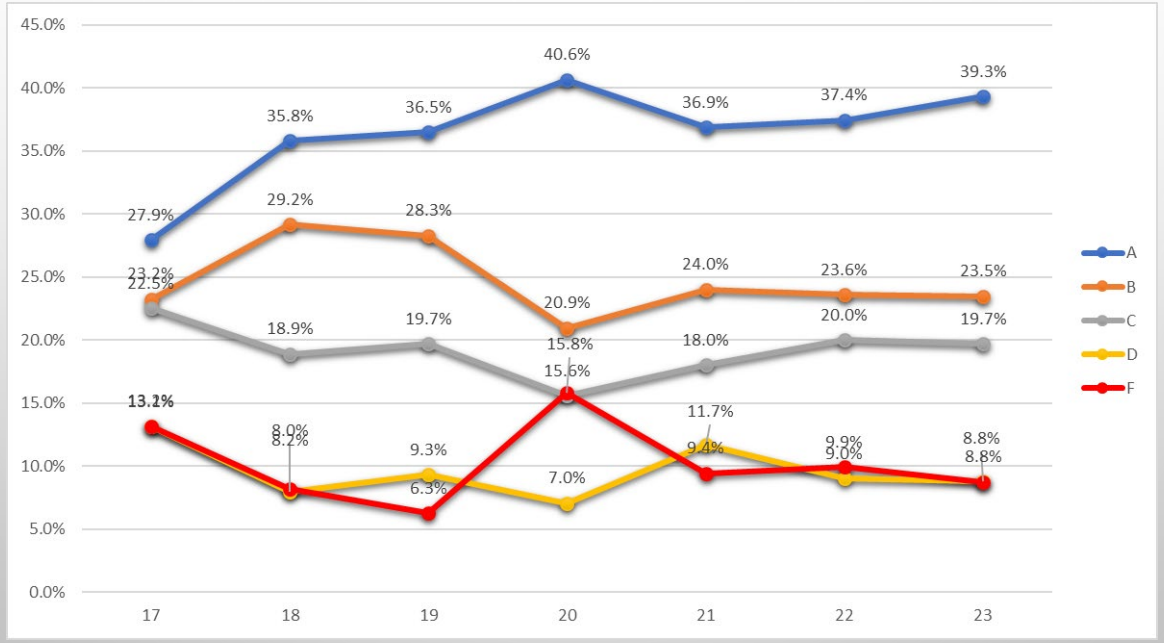
HISTORICAL EVIDENCE OF PROGRESS



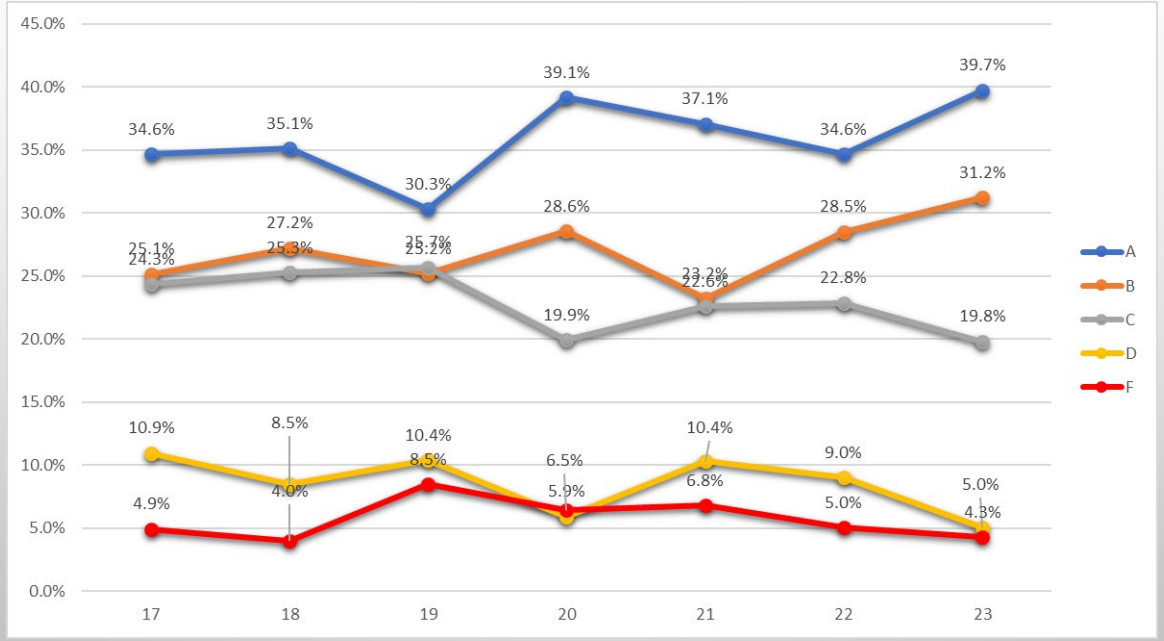
ALGEBRA I GRADE DISTRIBUTIONS BY YEAR



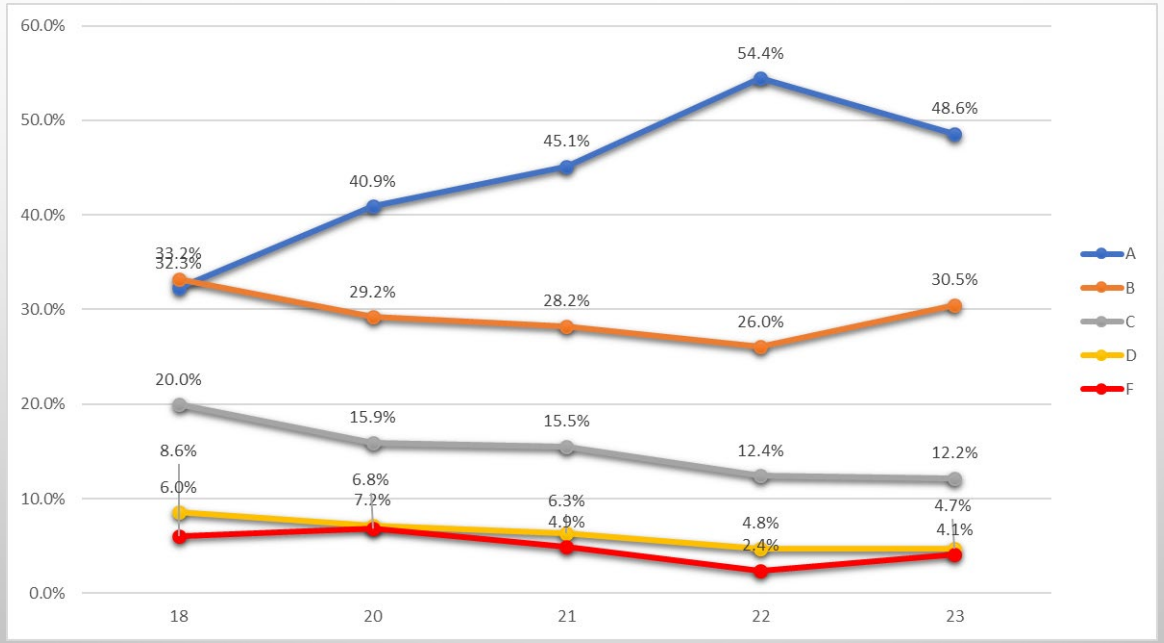
GEOMETRY GRADE DISTRIBUTIONS BY YEAR



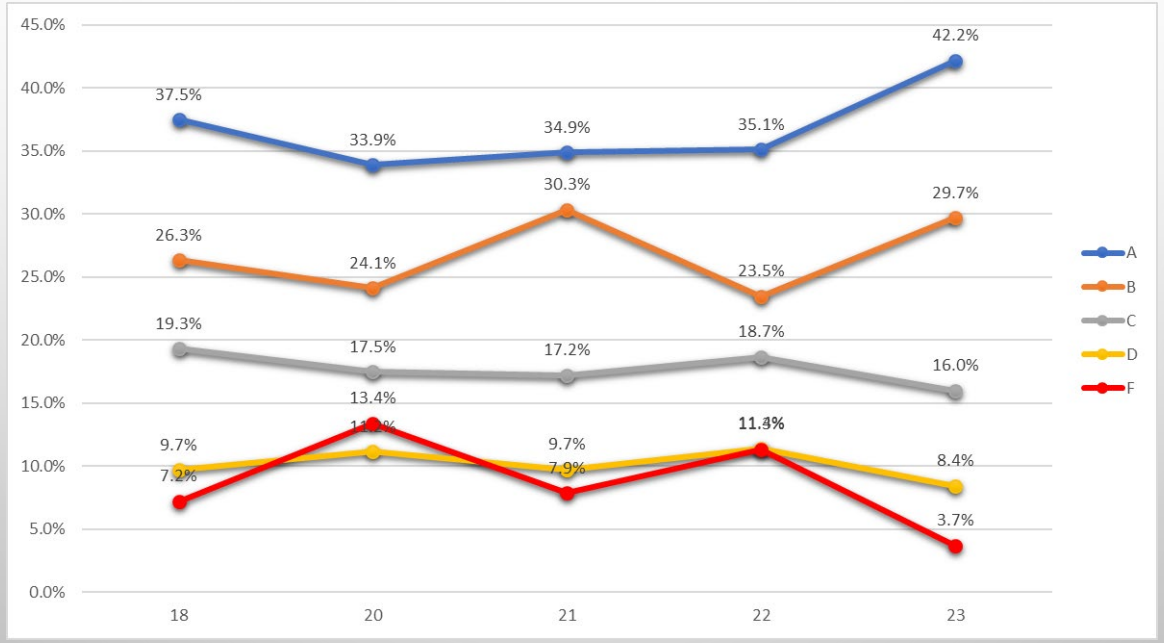
ALGEBRA II GRADE DISTRIBUTIONS BY YEAR



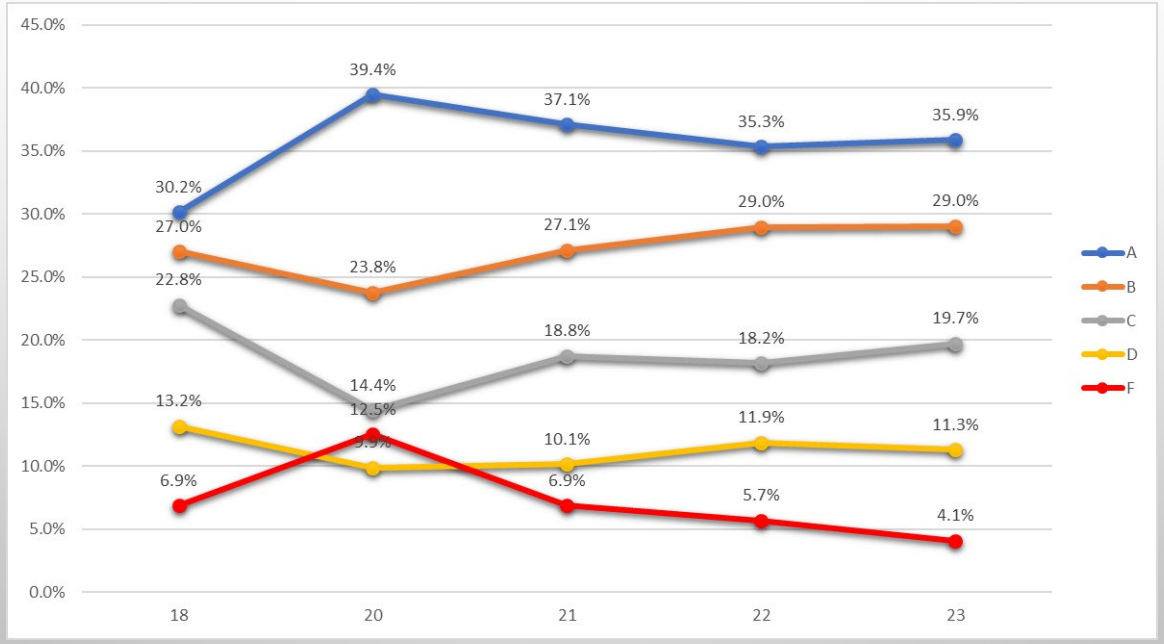
MATH 6 GRADE DISTRIBUTIONS BY YEAR



MATH 7 GRADE DISTRIBUTIONS BY YEAR



MATH 8 GRADE DISTRIBUTIONS BY YEAR



Burbank Unified School District
Office of the Superintendent

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
SUBMITTED BY:	Laura Erisman, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Adoption of Resolution 1– Proclaiming the September 15 – October 15 as the Burbank Unified School District's Hispanic Heritage Month

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Background:

Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover 30 days starting September 15th and ending on October 15th . It was enacted into law on August 17, 1988, on the approval of Public Law 100-402.

September 15th is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16th and September 18th, respectively. Also, Columbus Day or Día de la Raza, which is October 12th.

Discussion/Issues:

National Hispanic Heritage Month traditionally honors the cultures and contributions of both Hispanic and Latino Americans as we celebrate heritage rooted in all Latin American countries. During this month and throughout the year, the National Park Service and our partners, share the history, heritage, and accomplishments of Hispanic and Latino Americans of past and present.

Fiscal Impact:

None

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education adopt Resolution XX – Proclaiming the month September 15, 2024, to October 15, 2024, as the Burbank Unified School District's Hispanic Heritage Month, as presented.

RESOLUTION 1 PROCLAIMING SEPTEMBER 15 TO OCTOBER 15, 2024

THE BURBANK UNIFIED SCHOOL DISTRICT'S HISPANIC HERITAGE MONTH

WHEREAS: The State of California is home to over 3 million Hispanic students from kindergarten through grade twelve; and

WHEREAS, The diversity of this group includes persons who have their origin in Mexico, Central and South America, Europe, Africa, and the Spanish speaking Caribbean Islands; and

WHEREAS, since the inception of European contact with our continent, Hispanics have always been an integral part of the nation's early exploration and California's discovery and early settlement; and

WHEREAS, while the impact of the Hispanic culture and traditions are manifested in our State's customs, traditions, and laws; and

WHEREAS, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science, and sports; and

WHEREAS, *the History-Social Science Framework for California Public Schools, Kindergarten through Twelve* states that the history curriculum of community, State, religion, nation, and the world must reflect the experiences of men and women and different racial, religious, and ethnic groups and must be integrated at every level; and

NOW BE IT RESOLVED, that the Burbank Unified School District Board of Education proclaims the month of September as Hispanic Heritage Month and encourages all schools in the Burbank Unified School District to commemorate this occasion with appropriate instructional activities;

PASSED, APPROVED, AND ADOPTED this 5th day of September 2024, at a meeting of the Burbank Unified School District Board of Education, Los Angeles County, California.

Ayes:
Noes:
Abstain:
Absent:

_____
Clerk, Board of Education

Burbank Unified School District
Office of the Superintendent

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	John Paramo, Interim Superintendent
PREPARED BY:	Cindy Quiterio, Executive Assistant to the Superintendent
SUBMITTED BY:	Cindy Quiterio, Executive Assistant to the Superintendent
DATE:	September 5, 2024
SUBJECT:	Adoption of Resolution 2 – Proclaiming the Month of September 2024 as PTA Membership Month

---

Background:

One of the most significant volunteer organizations in any school district is the Parent Teacher Association (PTA). This is especially true for the Burbank Unified School District. The PTA is a respected voice for our children, our students, and our families regarding educational programs and services. The PTA has a long tradition of supporting student success. The Burbank Council PTA consists of 16 Unit PTA Associations whose members work tirelessly to help students realize their full potential through activism, fundraising, and bringing awareness to students' needs.

Discussion/Issues:

The Burbank Unified School District's Board of Education wishes to adopt the formal resolution that follows to show their appreciation for the positive impact that the PTA has had on the students of the Burbank Unified School District. By proclaiming September 2024 as "PTA Membership Month," the District wishes to encourage our citizens to expand their involvement in issues affecting the education, health, and safety of our children. The Burbank Unified School District appreciates and honors its PTA members and their outstanding contributions.

Fiscal Impact:

None

Recommendation:

John Paramo, Superintendent, recommends that the Board of Education adopt Resolution 2 proclaiming the month of September 2024 as PTA Membership Month, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
2024-2025 - RESOLUTION 2

PROCLAIMING THE MONTH OF
SEPTEMBER 2024 AS
PTA MEMBERSHIP MONTH

WHEREAS, Burbank Council PTA, consisting of 16 Unit PTA Associations, has a long tradition of seeking the highest possible education advantages for all children and youth so they can realize their full potential; and

WHEREAS, Burbank Council PTA, assists parents in developing the skills they need to raise and protect their children, encourages parent and public involvement in public schools in our community, and speaks on behalf of children and schools in the community, in organizations, and before public governing bodies; and

WHEREAS, during the month of September, special activities will be held to promote parent involvement, expand the membership of Burbank Council PTA, and broaden the PTA's base of support so it becomes a stronger and more effective voice for children and education; and

WHEREAS, it is the role of Burbank Council PTA to encourage parent involvement by promoting an educational environment in which parents are valued as primary influences in their children's lives and essential partners in their children's education and development.

THEREFORE, BE IT RESOLVED, that the Board of Education of the Burbank Unified School District certifies the month of September 2024 as PTA Membership Month in Burbank, California, and encourages our citizens to expand their involvement in issues affecting the education, health, and safety of our children.

I HEREBY CERTIFY that Resolution 2 was approved and adopted by the Board of Education of the Burbank Unified School District at a regular meeting held on the 5th day of September, 2024.

Ayes:

Noes:

Abstain:

Absent:

_____
Abby Pontzer Kamkar, Clerk
Board of Education

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Terri Ramirez Adams, Senior Administrative Secretary
SUBMITTED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Adoption of Resolution 3 – Adopting the Gann Limit for fiscal years 2023-2024 and 2024-2025

Background:

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII-B to the California Constitution. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to law to specify the process for calculating state and local government appropriation limits and appropriations subject to limitation under Article XIII-B of the Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year.

Discussion/Issues:

By September 30 of each year, Education Code sections 1629 and 42132 specify that each year county office and district governing boards shall adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year. The documentation supporting the adoption resolution shall be made available to the public. It is not necessary to submit a copy of the board resolution adopting your appropriations limit to the CDE. However, if you find your district is in need of increasing its limitation, Section 7902.1 states that the school district shall notify the Director of Finance.

Financial Impact:
None

Recommendations:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education Adopt Resolution 3 – Adopting the Gann Limit for 2023-2024 and 2024-2025 fiscal years, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
RESOLUTION 3 - BY THE BOARD OF EDUCATION OF THE BURBANK UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA ADOPTING THE "GANN LIMIT" FOR 2023-2024 AND 2024-2025 FISCAL YEARS

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2023-2024 fiscal year and a projected Gann Limit for the 2024-2025 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

THEREFORE, IT BE RESOLVED, that the Board of Education of the Burbank Unified School District does provide public notice that the attached calculations and documentation of the Gann Limits for the 2023-2024 and 2024-2025 fiscal years are made in accord with the applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the budget for the 2023-2024 and 2024-2025 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED, that the Superintendent provides copies of this Resolution, along with the appropriate attachments, to interested citizens of this District.

Passed and adopted this 5th day of September, 2024, by the Board of Education of the Burbank Unified School District of Los Angeles County, California, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

_____
President of the Board of Education of the Burbank Unified School District

Attest:

_____
Clerk of the Board of Education of the Burbank Unified School District

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Sarah Rudchenko, Assistant Superintendent of Human Resources
PREPARED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
SUBMITTED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
DATE:	September 5, 2024
SUBJECT:	Amendment of the 2024-2025 Instructional Calendar

Background
The District Calendar Committee met on August 20, 2024 to amend the 2024-2025 calendar approved by the Board of Education on January 18, 2024.

Discussion/Issue
It has been past practice to offer two options to elementary schools for Open House; typically, one prior to Spring Recess and one after Spring Recess. The elementary sites determine which option to follow on a yearly basis. The amendment includes a second Open House date on April 30, 2025.

Fiscal Impact
None

Recommendation
Sarah Rudchenko, Assistant Superintendent of Human Resource Services, recommends that the Board of Education approve the amended 2024-2025 Instructional Calendar, as presented.

Burbank Unified School District
K – 12 and Monterey Instructional Calendar for 2024-2025

Fall Semester

Independence Day Holiday (All offices and schools closed July 4) ..... Thursday, July 4
District Staff Development..... August 5-7
Teacher Workdays .....August 8, 9
Instruction Begins ..... Monday, August 12
Labor Day Holiday (All offices and schools closed) .....Monday, September 2
Back-to-School Night - Elementary Schools** .....August 22
Back-to-School Night – Middle Schools** ..... September 4
Back-to-School Night - High Schools**..... September 5
Minimum Teaching Day for Middle Schools ..... October 9
Veterans Day (All offices and schools closed) .....Monday, November 11
Elementary Schools Only: Non-Student Attendance Parent Teacher Conferences……..November 4
Elementary Schools Only: Minimum Days: Parent-Teacher Conferences .....November 5-8
Non-Instructional Day Elementary .....November 27
Thanksgiving Holidays (All offices and schools closed) .....November 28, 29
Final Exam Schedule for Comprehensive High Schools.....December 17, 18, 19
Minimum Teaching Day for Middle Schools .....Thursday December 19
Minimum Teaching Day for Elementary ..... Friday, December 20
Semester Ends, Pupil Free Secondary/Shortened Day K-5..... Friday, December 20
Winter Recess .....December 23 – January 3
(All offices and schools closed December 24, 25, 31 and January 1)

Spring Semester

School Reopens / Instruction Begins .....Monday, January 6
Martin Luther King Day (All offices and schools closed) .....Monday, January 20
Lincoln Holiday (All offices and schools closed).....Monday, February 10
President's Day (Pupil Free Day).....Monday, February 17
Minimum Teaching Day for Middle Schools .....February 19
Elementary Schools Only: Minimum Days: Parent-Teacher Conferences ..... February 24-February 28
Open House - High Schools** .....March 6
Open House - Elementary Schools**.....March 5
Open House - Middle Schools** .....March 13
Spring Recess (All offices and schools closed March 20, 21***) ..... March 17-21
School Reopens.....Monday, March 24
Open House - Elementary Schools..... April 30**
Final Exam Schedule for Comprehensive High Schools .....May 20,21,22
Minimum Day K-12 Semester Ends .....Thursday, May 22
Teacher Work Day & Check-out ..... Friday, May 23
Memorial Day (All offices and schools closed).....Monday, May 26
Juneteenth Holiday (All office and school closed) .....Thursday, June 19
Summer School Opens.....Monday, June 2

** All schools have shortened days the day following Back to School Night and Open House
*** In lieu of Admission Day

Adopted January 18, 2024 by the Board of Education
Revised April 4, 2024, **Revised September 5, 2024**

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Sarah Rudchenko, Assistant Superintendent of Human Resources
PREPARED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
SUBMITTED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services, Nextday Delivery Service, Inc. (NDS)

Background
Pursuant to Board Policy 3312, the Board of Education's designee may enter into contracts for the acquisition of services and resources necessary for the achievement of district goals.

Discussion/Issue
To ensure efficient and reliable communication with parents, guardians, staff, and other educational partners, the district has identified the need for a dependable first-class mail service to handle the distribution of important documents, including report cards, notices, newsletters, and other essential communications. The District is contracted with Nextday Delivery Service, Inc. (NDS) to provide reliable and efficient mail distribution.

Fiscal Impact
For the period of July 14, 2024 and continuing until terminated by either party, the cost to the District associated with this request is not to exceed $6,000.00 (01.0-00000.0-00000-72000-5921-7401000). The agreement may be terminated by either party upon thirty (30) days' written notice to the other party.

Recommendation
Sarah Rudchenko, Assistant Superintendent of Human Resource Services, recommends that the Board of Education ratify an Agreement for Professional Services with Nextday Delivery Service, Inc. (NDS) not to exceed $6,000.00 (01.0-00000.0-00000-72000-5921-7401000) effective July 14, 2024 and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

www.ndssocal.com

NDS
PO Box 61002, Anaheim, CA 92803
TEL 877.585.7750
FAX 714.367.1981

ACCOUNT #70060545

NEXTDAY DELIVERY SERVICE, INC. ("NDS") and **BURBANK UNIFIED SCHOOL DISTRICT** ("CUSTOMER"), located at 1900 West Olive Avenue, Burbank, CA 91506 agree to the following Mail Service Contract ("Contract").

NDS will handle mail in accordance with the following schedule:

OUTGOING MAIL: BURBANK UNIFIED SCHOOL DISTRICT

SERVICE LOCATION	P/U	DEL	*DAYS/TIME
1900 W. Olive Ave., Burbank, CA 91506	X		Mon-Fri 4:00-4:30 PM

*All contracted delivery and pickup times may be subject to a 30-minute window.

Volume limits established at **N/A** for U.S. Mail tubs/trays per stop.

For the above service, it is agreed that CUSTOMER's monthly charge shall be fixed at **$0.00** ("Service Charge") per month.

CUSTOMER agrees to provide NDS with a minimum of 7,000 pieces of presorted mail per month. Should the presort volume fall below 7,000 pieces in any given month, NDS may assess a monthly Service Charge to continue mail pickup service, upon notification to CUSTOMER.

This Contract shall take precedence over any terms in conflict which may be contained in any purchase order required by the customer.

NDS observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Signature below indicates the undersigned has read and accepted the terms of this Contract, including the attached Terms & Conditions.

BURBANK UNIFIED SCHOOL DISTRICT SIGNATURE

NDS

BURBANK UNIFIED SCHOOL DISTRICT NAME & TITLE

7-14-24

EFFECTIVE DATE

ACCOUNT #70060545

TERMS & CONDITIONS

1. All shipments tendered to NDS for transportation shall be contained in securely fastened and properly addressed bags, mailbags or packages; shall conform to applicable post office laws and regulations, including private express statutes and shall contain nothing unlawful.

2. The Service Charge will be subject to annual increases equal to the greater of a) three percent (3%) or b) the percent change in the Consumer Price Index (All Urban Consumers) – Los Angeles – Riverside – Orange County – as published by the U.S. Department of Labor, Bureau of Labor Statistics.

3. The payment terms for services rendered are NET 30 DAYS from date of invoice.

4. The term of this contract shall be month-to-month, commencing on the Effective Date, and renewing automatically on the first day of each successive month, unless terminated by either party upon at least thirty (30) days' prior written notice.

5. The responsibility of NDS shall begin when said shipments have been delivered to NDS and shall terminate upon delivery to the addresses or the post office.

6. NDS shall provide expeditious and efficient service, but it shall not be liable for non-performance or delay caused by strikes, riots, acts of God or other occurrences beyond its control.

7. The liability of NDS for loss or damage resulting from loss or destruction of any shipment shall in no event exceed that declared to the U.S. Post Office at the time of mailing, or the sum of $50.00 or 50¢ a pound, whichever is the lesser amount, unless a higher valuation is declared prior to the time of pickup by NDS. In no case should the liability be more than the cost of reproduction of lost or mutilated items. The term "shipment" as herein shall mean each bag of mail or other separate parcel, package, box or other single container whether of mail or other goods. It shall not mean each separate piece of mail except in the case of registered, certified, insured mail and c.o.d.'s.

8. Claims for loss or damage will not be accepted for processing unless submitted within ten (10) days from date of acceptance or from date of postmark. The controlling data will be the obligation of customer to establish. There will be no liability for the following items: bonds, securities, money, currency, bullion, jewelry, precious metals, precious stones, gems, or other similar valuables, paintings, statuary and other works of art.

9. Solicitation: Neither party shall solicit for employment any employees of the other party during the Term and for one calendar year after the expiration of this Contract or termination of this Contract for any reason. This shall not preclude the hiring of employees who respond to an indirect solicitation (e.g. through a newspaper, magazine, or trade journal advertisement).

www.ndssocal.com

NDS
PO Box 61002, Anaheim, CA 92803
TEL 877.585.7750
FAX 714.367.1981

ACCOUNT # 70060545

PRESORT SERVICE AGREEMENT

NEXTDAY DELIVERY SERVICE, INC. ("NDS") and the **BURBANK UNIFIED SCHOOL DISTRICT** ("CUSTOMER") agree to the following:

NDS agrees to pick up all First-Class Presorted Mail Monday through Friday. The following mail classes are not eligible for Presort Service and must be metered at the full postage rate: Certified Mail®, Insured mail, International Mail, Parcels, Postcards, Priority Mail®, Priority Mail Express®, and Registered Mail®.

CUSTOMER agrees to meter mail with the SAME DAY's date.

NDS will charge CUSTOMER **$0.018** per piece for all Letter size Presort Mail.

NDS will charge CUSTOMER **$0.5629** per piece for all **5-digit** Presorted Flats.

CUSTOMER is assessed a DPV (Delivery Point Validation) fee on 2 % of CUSTOMER'S total monthly Presort Letter Volume only (excludes flats), multiplied by **$0.054.**

NDS may modify the presort fees in this agreement in the event the United States Postal Service adopts any new postal regulations, procedures, rates, or incentives that affect the cost or performance of the services, by providing advance written notice.

Services under this agreement shall begin on 7-14-24 and continue until terminated by either party. This agreement may be terminated by either party upon thirty (30) days' written notice to the other party.

Write Meter Machine Number/s Below:

_____

_____

Place meter strip/s here.

BURBANK UNIFIED SCHOOL DISTRICT	**BURBANK UNIFIED SCHOOL DISTRICT**
SIGNATURE	**NAME & TITLE**
David J. Roth	7-14-24
NDS	**EFFECTIVE DATE**

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Sarah Rudchenko, Assistant Superintendent, Human Resources Services
PREPARED BY:	Cindy Quiterio, Executive Assistant to the Superintendent
SUBMITTED BY:	Cindy Quiterio, Executive Assistant to the Superintendent
DATE:	September 5, 2024
SUBJECT:	Approval of Agreement for Professional Services (Human Resources)

Background:
Pursuant to Board Policy 3312, the Board of Education's designee, may contract with consultants to provide specific services on a temporary basis.

Discussion/Issues:
Given the increased number of vacancies and the ongoing shortage of substitute staff, the district acknowledges the need for additional support to keep departmental functions operational and efficient. To address this challenge, we have contracted with Clerical Specialized for temporary clerical assistance.

Clerical Specialized will assist with a variety of administrative and clerical tasks, ensuring that our district offices continue to function smoothly despite the current staffing challenges. Their services will include handling day-to-day office operations, and supporting our administrative teams in meeting critical deadlines while ensuring that there is minimal disruption in the departments.

Fiscal Impact:
The amount of the agreement is not to exceed $90,000 (01.0-00000.0-00000-72000-5850-7402000).

Recommendation:
Sarah Rudchenko, Assistant Superintendent, Human Resources Services recommends that the Board of Education approve the Agreement between the Burbank Unified School District and Clerical Specialized, to provide clerical support as needed, not to exceed $90,000 (01.0-00000.0-00000-72000-5850-7402000), effective September 6, 2024 through June 30, 2025 and that authority to sign the agreement be exercised pursuant to BUSD – AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

FIFTH DAY OF SEPTEMBER

This Agreement, made and entered into this [redacted] day of September, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Specialized Support Services hereinafter referred to as "Consultant."

Payee's Name Specialized Support Services Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Sarah Rudchenko

Board Approval Date 9/5/2024

Account String 01.0-00000.0-00000-72000-5850-7402000

The assignment ☐ will or ☒ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☐ for a total not to exceed $ 90,000 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/6/24 and terminating on 6/30/25.
3. Payment Terms: _____
4. Consultant will provide the following services: To provide clerical support/services as needed
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold hamnless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

_____		BreeAnn M. Wiest	
BUSD Authorized Signature/Title	Date	Consultant	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

CamScanner

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Mariam Abdelhamid, Ph.D., Director of Fiscal Services
SUBMITTED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Approval of the Unaudited Actuals for the 2023-2024 Fiscal Year

Background:

Annually, the District prepares a closing report of the budget for the prior fiscal year. This document reflects actual revenues and expenditures for the entire twelve months of operation, including accruals. The report is mandated and must first be accepted by the Board and then submitted to the County Office of Education.

Discussion/Issues:

At the time that the District develops its annual budget, the ending balance for the prior fiscal year is estimated based upon prior year patterns of spending, current legislation and established time lines. This estimate is truly just that: an estimate. By year-end, when actual goods and services are received, and revenues earned, these figures can change. However, the importance of this report is two-fold. First, it establishes the actual ending balance of the prior fiscal year, which then becomes the beginning balance of the current fiscal year. Second, it finalizes the actual revenues and expenditures of the prior fiscal year. These figures will change only if there is an audit adjustment as a result of the annual financial audit.

Fiscal Impact:

None.

Recommendation:

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the unaudited actuals report for the 2023-2024 school year, as presented.

Burbank Unified
2023-2024 Unaudited Actuals
Financial Report

September 5th, 2024

John Paramo, Superintendent
Andrew Cantwell, Asst. Superintendent, Admin. Services
Mariam Abdelhamid, Director, Fiscal Services
Harmony Trax, Supervisor of Budget and Finance

Unaudited Actuals Reporting Requirements

- Required by Education Code
- File with County Office
  - By September 15th of each year
- Fiscal solvency of all of the District's Operating Funds

General Fund
2023-24 Unaudited Actuals

Unrestricted / Restricted (Combined)	2023-2024 Estimated Actuals Total	2023-2024 Unaudited Actuals Total	2024-2025 Adopted Budget	2025-26 Projected	2026-2027 Projected
Revenues	$217,309,160	$221,737,398	$204,721,469	$199,811,547	$203,887,117
Expenditures	$221,687,277	$222,869,938	$222,667,903	$210,086,772	$207,592,070
Transfers Out / Other Uses	-$869,509	-$160,996	-$65,000	$0	$0
Net Gain / (Loss)	-$5,247,626	-$1,293,536	-$18,011,434	-$10,275,225	-$3,704,953
Beginning Balance	$71,627,142	$71,627,146	$70,333,610	$52,322,176	$42,046,951
Total Ending Fund Balance	**$67,125,477**	**$70,333,610**	**$52,322,176**	**$42,046,951**	**$38,341,997**
Unrestricted Ending Fund Balance	$68,200,021	$37,705,810	$32,839,813	$26,397,041	$17,893,292
Restricted Ending Fund balance	-$1,074,544	$32,627,800	$19,482,363	$15,649,910	$20,448,705

Note: Columns may not add up due to rounding

General Fund – Components of the Unrestricted Ending Fund Balance Multi-Year Projection

Ending Fund Balance Unrestricted	2023-24	2024-25	2025-26	2026-2027
Total	**$37,705,810**	**$32,839,813**	**$26,397,041**	**$17,893,292**
Revolving Cash	$100,060	$100,060	$100,060	$100,060
Site Carry Over	$0	$0	$0	$0
Committed	$9,799,069	$9,799,069	$0	$0
Assigned LCAP Supplemental Cumulative	$524,000	$524,000	$0	$0
Vacation Liability	$272,000	$272,000	$272,000	$272,000
Reserve for Economic Uncertainties – 3%	$6,690,928	$6,681,987	$6,302,603	$6,227,762
Unassigned	$13,628,825	$8,780,710	$13,419,774	$5,065,708
Board Approved Reserve – 3%	$6,690,928	$6,681,987	$6,302,603	$6,227,762

Other Funds
2023-24 Unaudited Actuals

Unaudited Actuals	Beginning Balance	Revenues	Expenses	Transfers in/out	Ending FB
11 - Adult Ed	$4,495,902	$5,648,223	$5,732,957		$4,411,168
12 - Child Development	$484,622	$4,120,612	$4,160,394	$160,996	$605,836
13 - Cafeteria	$4,047,289	$8,504,435	$5,904,957		$6,646,767
14 – Deferred Maintenance	$483,710	$19,894	$323,860		$179,744
21 - Building Fund	$5,197,661	$201,971	$855,472		$4,544,160
25 - Capital Facilities	$6,816,598	$2,630,426	$2,745		$9,444,279
40 - Reserve – Capital Outlay	$17,326,881	$2,878,781	$621,912		$19,583,749

Burbank Unified
2023-24 Unaudited Actuals

- Questions
- Comments

Description	Object Code	Unaudited Actuals 2023-24			Adopted Budget 2024-25			Projected Year 2025-26			Projected Year 2026-27		
A. Revenues		Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
LCFF Sources	8010-8099	$169,451,761	$0	$169,451,761	$167,202,935	$0	$167,202,935	$169,452,623	$0	$169,452,623	$173,167,763	$0	$173,167,763
Federal Revenue	8100-8299	$0	$9,214,462	$9,214,462	$0	$6,569,291	$6,569,291	$0	$6,761,771	$6,761,771	$0	$6,761,771	$6,761,771
Other State Revenues	8300-8599	$6,764,260	$27,217,267	$33,981,528	$5,957,390	$23,995,544	$29,952,934	$6,131,942	$16,439,710	$22,571,652	$6,131,942	$16,800,140	$22,932,082
Other Local Revenues	8600-8799	$4,024,242	$5,065,406	$9,089,648	$0	$996,309	$996,309	$0	$1,025,501	$1,025,501	$0	$1,025,501	$1,025,501
Total Revenue		$180,240,263	$41,497,135	$221,737,398	$173,160,325	$31,561,144	$204,721,469	$175,584,565	$24,226,982	$199,811,547	$179,299,705	$24,587,412	$203,887,117
B. Expenditures													
Certificated Salaries	1000-1999	$67,619,326	$20,889,368	$88,508,694	$67,062,696	$18,467,112	$85,529,808	$67,820,504	$16,600,088	$84,420,592	$68,586,876	$16,787,669	$85,374,545
Classified Salaries	2000-2999	$20,599,573	$16,605,179	$37,204,752	$20,850,234	$19,220,724	$40,070,958	$21,073,332	$17,267,259	$38,340,590	$21,298,816	$17,452,018	$38,750,835
Employee Benefits	3000-3999	$32,566,698	$14,250,008	$46,816,706	$34,633,825	$15,717,154	$50,350,979	$35,265,608	$14,053,381	$49,318,989	$36,398,040	$14,123,189	$50,521,229
Books and Supplies	4000-4999	$1,385,471	$6,057,027	$7,442,498	$1,371,844	$8,761,923	$10,133,767	$1,857,019	$6,279,437	$8,136,456	$2,042,721	$4,395,606	$6,438,327
Services and Other Operating Expenditures	5000-5999	$14,284,742	$24,714,021	$38,998,763	$12,948,045	$21,976,256	$34,924,301	$13,311,665	$15,777,429	$29,089,094	$14,642,832	$11,044,200	$25,687,032
Capital Outlay/Depreciation	6000-6999	$430,303	$911,285	$1,341,588	$9,032	$971,891	$980,923	$0	$0	$0	$0	$0	$0
Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	$1,697,262	$1,671,876	$3,369,137	$1,450,579	$0	$1,450,579	$1,619,381	$775,369	$2,394,750	$1,700,350	$814,138	$2,514,488
Other Outgo - Transfers of Indirect Costs	7300-7399	-$3,159,928	$2,347,728	-$812,200	-$1,971,798	$1,198,386	-$773,412	-$2,607,381	$993,682	-$1,613,699	-$2,737,750	$1,043,366	-$1,694,384
Total Expenditures		$135,423,447	$87,446,491	$222,869,938	$136,354,457	$86,313,446	$222,667,903	$138,340,128	$71,746,644	$210,086,772	$141,931,885	$65,660,185	$207,592,070
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses		$44,816,816	-$45,949,356	-$1,132,540	$36,805,868	-$54,752,302	-$17,946,434	$37,244,436	-$47,519,662	-$10,275,225	$37,367,820	-$41,072,773	-$3,704,953
D. Other Financing Sources/Uses													
Interfund Transfers													
Transfers In	8900-8929	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Transfers Out	7600-7629	-$160,996	$0	-$160,996	-$65,000	$0	-$65,000	$0	$0	$0	$0	$0	$0
Other Sources/Uses													
Sources	8930-8979	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Uses	7630-7699	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Adjustments - Other Financing Uses													
Contributions	8980-8999	-$39,536,320	$39,536,320	$0	-$41,606,865	$41,606,865	$0	-$43,687,208	$43,687,208	$0	-$45,871,569	$45,871,569	$0
Total Other Financing Sources/Uses		-$39,697,316	$39,536,320	-$160,996	-$41,671,865	$41,606,865	-$65,000	-$43,687,208	$43,687,208	$0	-$45,871,569	$45,871,569	$0
Net Increase (Decrease) in Fund Balance		$5,119,500	-$6,413,036	-$1,293,536	-$4,865,997	-$13,145,437	-$18,011,434	-$6,442,772	-$3,832,453	-$10,275,225	-$8,503,749	$4,798,795	-$3,704,953
F. Fund Balance, Reserves/Net Position													
Beginning Fund Balance/Net Position													
As of July 1 - Unaudited	9791	$32,586,310	$39,040,836	$71,627,146	$37,705,810	$32,627,800	$70,333,610	$32,839,813	$19,482,363	$52,322,176	$26,397,041	$15,649,910	$42,046,951
Audit Adjustments	9793												
As of July 1- Audited													
Other Restatements	9795												
Adjusted Beginning Balance													
Ending Balance/Net Position, June 30		$37,705,810	$32,627,800	$70,333,610	$32,839,813	$19,482,363	$52,322,176	$26,397,041	$15,649,910	$42,046,951	$17,893,292	$20,448,705	$38,341,997
Components of Ending Fund Balance													
Nonspendable (Revolving Cash / Stores)	9710-9719	$100,060		$100,060	$100,060		$100,060	$100,060		$100,060	$100,060		$100,060
Restricted	9740												
Committed	9760	$9,799,069		$9,799,069	$9,799,069		$9,799,069						
Facilities Repairs (Roofs/HVAC)													
STRS/PERS													
Textbooks													
Technology													
Stabilization Arrangements	9750												
Other Commitments	9760												
Restricted One Time Assigned Funds	9740												
Site Carry Over													
Restricted Gift Carry Over													
Assigned LCAP Supplemental	9780	$524,000		$524,000	$524,000		$524,000						
Restricted Carry-Over													
Restricted One time State & Federal Funding													
Restricted One Time - Learning Recovery Block Grant													
Restricted One Time - Arts/Music/Instructional													
CSEA Job Study													
Vacation Liability	9780	$272,000		$272,000	$272,000		$272,000	$272,000		$272,000	$272,000		$272,000
FTE Bank													
Fiscal Stability Assigned													
Other Assignments	9780			$0									
Unassigned/Unappropriated		$13,628,825		$13,628,825	$8,780,710		$8,780,710	$13,419,774		$13,419,774	$5,065,708		$5,065,708
Reserve for Economic Uncertainties	9789	$6,690,928		$6,690,928	$6,681,987		$6,681,987	$6,302,603		$6,302,603	$6,227,762		$6,227,762
Board Approved Reserve	9789	$6,690,928	$32,627,800	$39,318,728	$6,681,987	$19,482,363	$26,164,350	$6,302,603	$15,649,910	$21,952,513	$6,227,762	$20,448,705	$26,676,467

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For: 2023-24 Unaudited Actuals	2024-25 Budget
01	General Fund/County School Service Fund	GS	GS
08	Student Activity Special Revenue Fund		
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund	G	G
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects	G	G
49	Capital Project Fund for Blended Component Units		

51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund	G	G
71	Retiree Benefit Fund	G	G
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund	G	
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	

PCR	Program Cost Report	GS		
SEA	Special Education Revenue Allocations	S		S
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	S		S
SIAA	Summary of Interfund Activities - Actuals	G		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	169,451,760.65	0.00	169,451,760.65	167,202,935.00	0.00	167,202,935.00	-1.3%
2) Federal Revenue		8100-8299	0.00	9,214,461.72	9,214,461.72	0.00	6,569,291.00	6,569,291.00	-28.7%
3) Other State Revenue		8300-8599	6,764,260.22	27,217,267.31	33,981,527.53	5,957,390.00	23,995,544.00	29,952,934.00	-11.9%
4) Other Local Revenue		8600-8799	4,024,242.10	5,065,406.31	9,089,648.41	0.00	996,309.00	996,309.00	-89.0%
5) TOTAL, REVENUES			180,240,262.97	41,497,135.34	221,737,398.31	173,160,325.00	31,561,144.00	204,721,469.00	-7.7%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	67,621,234.66	20,887,459.50	88,508,694.16	67,062,696.00	18,464,194.00	85,526,890.00	-3.4%
2) Classified Salaries		2000-2999	20,599,573.03	16,605,178.60	37,204,751.63	20,850,234.00	19,220,256.00	40,070,490.00	7.7%
3) Employee Benefits		3000-3999	32,567,277.21	14,249,428.69	46,816,705.90	34,633,825.00	15,716,383.00	50,350,208.00	7.5%
4) Books and Supplies		4000-4999	1,385,471.02	6,057,027.43	7,442,498.45	1,371,844.00	8,766,080.00	10,137,924.00	36.2%
5) Services and Other Operating Expenditures		5000-5999	14,284,742.06	24,714,021.18	38,998,763.24	12,948,045.00	21,976,256.00	34,924,301.00	-10.4%
6) Capital Outlay		6000-6999	430,302.73	911,284.96	1,341,587.69	9,032.00	971,891.00	980,923.00	-26.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,697,261.65	1,671,875.71	3,369,137.36	1,450,579.00	0.00	1,450,579.00	-56.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(3,156,948.49)	2,347,727.73	(809,220.76)	(1,971,798.00)	1,198,386.00	(773,412.00)	-4.4%
9) TOTAL, EXPENDITURES			135,428,913.87	87,444,003.80	222,872,917.67	136,354,457.00	86,313,446.00	222,667,903.00	-0.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			44,811,349.10	(45,946,868.46)	(1,135,519.36)	36,805,868.00	(54,752,302.00)	(17,946,434.00)	1,480.5%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	160,996.11	0.00	160,996.11	65,000.00	0.00	65,000.00	-59.6%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(39,536,320.34)	39,536,320.34	0.00	(41,606,865.00)	41,606,865.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(39,697,316.45)	39,536,320.34	(160,996.11)	(41,671,865.00)	41,606,865.00	(65,000.00)	-59.6%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5,114,032.65	(6,410,548.12)	(1,296,515.47)	(4,865,997.00)	(13,145,437.00)	(18,011,434.00)	1,289.2%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
2) Ending Balance, June 30 (E + F1e)			37,700,342.95	32,630,287.92	70,330,630.87	32,834,345.95	19,484,850.92	52,319,196.87	-25.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	25,060.00	0.00	25,060.00	0.00	0.00	0.00	-100.0%
Stores		9712	20,291.99	0.00	20,291.99	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	32,630,289.22	32,630,289.22	0.00	19,957,445.85	19,957,445.85	-38.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	37,654,990.96	(1.30)	37,654,989.66	32,834,345.95	(472,594.93)	32,361,751.02	-14.1%
G. ASSETS									
1) Cash									
a) in County Treasury		9110	43,657,525.84	26,753,763.99	70,411,289.83				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	451,915.78	0.00	451,915.78				
c) in Revolving Cash Account		9130	25,060.00	0.00	25,060.00				
d) with Fiscal Agent/Trustee		9135	25.00	0.00	25.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	17,017,011.93	14,782,319.26	31,799,331.19				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	20,291.99	0.00	20,291.99				

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	697,266.38	0.00	697,266.38				
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			61,869,096.92	41,536,083.25	103,405,180.17				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	8,707,071.46	7,497,061.96	16,204,133.42				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	1,105.51	1,408,733.37	1,409,838.88				
6) TOTAL, LIABILITIES			8,708,176.97	8,905,795.33	17,613,972.30				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	15,460,577.00	0.00	15,460,577.00				
2) TOTAL, DEFERRED INFLOWS			15,460,577.00	0.00	15,460,577.00				
K. FUND EQUITY									
Ending Fund Balance, June 30									
(must agree with line F2) (G10 + H2) - (I6 + J2)			37,700,342.95	32,630,287.92	70,330,630.87				
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	77,623,695.00	0.00	77,623,695.00	69,954,114.00	0.00	69,954,114.00	-9.9%
Education Protection Account State Aid - Current Year		8012	21,771,530.00	0.00	21,771,530.00	26,755,780.00	0.00	26,755,780.00	22.9%
State Aid - Prior Years		8019	(3,079,299.00)	0.00	(3,079,299.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	167,965.49	0.00	167,965.49	168,002.00	0.00	168,002.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	42,462,240.29	0.00	42,462,240.29	41,851,799.00	0.00	41,851,799.00	-1.4%
Unsecured Roll Taxes		8042	392,182.13	0.00	392,182.13	392,182.00	0.00	392,182.00	0.0%
Prior Years' Taxes		8043	1,055,596.00	0.00	1,055,596.00	1,289,859.00	0.00	1,289,859.00	22.2%
Supplemental Taxes		8044	951,629.61	0.00	951,629.61	688,664.00	0.00	688,664.00	-27.6%
Education Revenue Augmentation Fund (ERAF)		8045	11,293,635.99	0.00	11,293,635.99	10,615,388.00	0.00	10,615,388.00	-6.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	16,773,561.29	0.00	16,773,561.29	15,487,147.00	0.00	15,487,147.00	-7.7%
Penalties and Interest from Delinquent Taxes		8048	39,023.85	0.00	39,023.85	0.00	0.00	0.00	-100.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			169,451,760.65	0.00	169,451,760.65	167,202,935.00	0.00	167,202,935.00	-1.3%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			169,451,760.65	0.00	169,451,760.65	167,202,935.00	0.00	167,202,935.00	-1.3%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	3,227,503.85	3,227,503.85	0.00	3,227,505.00	3,227,505.00	0.0%
Special Education Discretionary Grants		8182	0.00	244,027.23	244,027.23	0.00	244,028.00	244,028.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		1,630,115.33	1,630,115.33		1,718,964.00	1,718,964.00	5.5%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		376,235.34	376,235.34		350,168.00	350,168.00	-6.9%
Title III, Immigrant Student Program	4201	8290		60,507.58	60,507.58		126,026.00	126,026.00	108.3%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
Title III, English Learner Program	4203	8290		254,547.65	254,547.65		223,509.00	223,509.00	-12.2%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		130,043.38	130,043.38		136,788.00	136,788.00	5.2%
Career and Technical Education	3500-3599	8290		100,148.00	100,148.00		85,837.00	85,837.00	-14.3%
All Other Federal Revenue	All Other	8290	0.00	3,191,333.36	3,191,333.36	0.00	456,466.00	456,466.00	-85.7%
TOTAL, FEDERAL REVENUE			0.00	9,214,461.72	9,214,461.72	0.00	6,569,291.00	6,569,291.00	-28.7%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement									
Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311		12,024,146.55	12,024,146.55		12,150,370.00	12,150,370.00	1.0%
Prior Years	6500	8319		(27,802.00)	(27,802.00)		0.00	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	38,153.00	38,153.00	0.00	0.00	0.00	-100.0%
Mandated Costs Reimbursements		8550	672,453.00	0.00	672,453.00	678,333.00	0.00	678,333.00	0.9%
Lottery - Unrestricted and Instructional Materials		8560	3,092,713.22	1,607,796.53	4,700,509.75	2,465,079.00	1,002,744.00	3,467,823.00	-26.2%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		691,994.96	691,994.96		691,995.00	691,995.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		517,177.84	517,177.84		600,000.00	600,000.00	16.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,999,094.00	12,365,800.43	15,364,894.43	2,813,978.00	9,550,435.00	12,364,413.00	-19.5%
TOTAL, OTHER STATE REVENUE			6,764,260.22	27,217,267.31	33,981,527.53	5,957,390.00	23,995,544.00	29,952,934.00	-11.9%
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	373,272.75	373,272.75	0.00	0.00	0.00	-100.0%
Interest		8660	2,042,115.44	0.00	2,042,115.44	0.00	0.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	87,384.49	87,384.49	0.00	87,873.00	87,873.00	0.6%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenue from Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,982,126.66	3,462,175.17	5,444,301.83	0.00	36,556.00	36,556.00	-99.3%
Tuition		8710	0.00	1,142,573.90	1,142,573.90	0.00	871,880.00	871,880.00	-23.7%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,024,242.10	5,065,406.31	9,089,648.41	0.00	996,309.00	996,309.00	-89.0%
TOTAL, REVENUES			180,240,262.97	41,497,135.34	221,737,398.31	173,160,325.00	31,561,144.00	204,721,469.00	-7.7%
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	52,623,267.00	17,702,333.87	70,325,600.87	53,116,448.00	15,637,577.00	68,754,025.00	-2.2%
Certificated Pupil Support Salaries		1200	5,172,139.02	553,584.98	5,725,724.00	4,875,341.00	569,374.00	5,444,715.00	-4.9%
Certificated Supervisors' and Administrators' Salaries		1300	6,973,089.26	1,202,154.82	8,175,244.08	6,171,530.00	841,755.00	7,013,285.00	-14.2%
Other Certificated Salaries		1900	2,852,739.38	1,429,385.83	4,282,125.21	2,899,377.00	1,415,488.00	4,314,865.00	0.8%
TOTAL, CERTIFICATED SALARIES			67,621,234.66	20,887,459.50	88,508,694.16	67,062,696.00	18,464,194.00	85,526,890.00	-3.4%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	1,611,944.38	9,605,370.65	11,217,315.03	2,195,395.00	12,039,153.00	14,234,548.00	26.9%
Classified Support Salaries		2200	8,340,798.28	5,340,831.94	13,681,630.22	8,353,094.00	5,429,460.00	13,782,554.00	0.7%
Classified Supervisors' and Administrators' Salaries		2300	2,006,689.44	274,045.84	2,280,735.28	1,597,234.00	250,641.00	1,847,875.00	-19.0%
Clerical, Technical and Office Salaries		2400	7,662,988.56	711,601.66	8,374,590.22	7,502,430.00	740,562.00	8,242,992.00	-1.6%
Other Classified Salaries		2900	977,152.37	673,328.51	1,650,480.88	1,202,081.00	760,440.00	1,962,521.00	18.9%
TOTAL, CLASSIFIED SALARIES			20,599,573.03	16,605,178.60	37,204,751.63	20,850,234.00	19,220,256.00	40,070,490.00	7.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	12,398,163.72	3,674,696.41	16,072,860.13	12,564,734.00	3,278,752.00	15,843,486.00	-1.4%
PERS		3201-3202	5,224,761.84	4,216,237.09	9,440,998.93	5,844,641.00	5,296,509.00	11,141,150.00	18.0%
OASDI/Medicare/Alternative		3301-3302	2,517,145.98	1,558,416.37	4,075,562.35	2,630,344.00	1,765,691.00	4,396,035.00	7.9%
Health and Welfare Benefits		3401-3402	10,551,544.37	3,998,783.12	14,550,327.49	11,701,598.00	4,563,517.00	16,265,115.00	11.8%
Unemployment Insurance		3501-3502	43,051.05	18,370.95	61,422.00	44,245.00	19,455.00	63,700.00	3.7%
Workers' Compensation		3601-3602	1,578,220.71	677,483.46	2,255,704.17	1,584,105.00	679,130.00	2,263,235.00	0.3%
OPEB, Allocated		3701-3702	254,389.54	105,441.29	359,830.83	264,158.00	113,329.00	377,487.00	4.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			32,567,277.21	14,249,428.69	46,816,705.90	34,633,825.00	15,716,383.00	50,350,208.00	7.5%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	3,006,023.67	3,006,023.67	0.00	1,002,744.00	1,002,744.00	-66.6%
Books and Other Reference Materials		4200	8,244.60	238,960.47	247,205.07	10,175.00	63,425.00	73,600.00	-70.2%
Materials and Supplies		4300	1,299,967.13	1,789,892.61	3,089,859.74	1,300,165.00	7,016,937.00	8,317,102.00	169.2%
Noncapitalized Equipment		4400	77,259.29	1,013,382.90	1,090,642.19	61,504.00	682,454.00	743,958.00	-31.8%
Food		4700	0.00	8,767.78	8,767.78	0.00	520.00	520.00	-94.1%
TOTAL, BOOKS AND SUPPLIES			1,385,471.02	6,057,027.43	7,442,498.45	1,371,844.00	8,766,080.00	10,137,924.00	36.2%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	284,928.46	284,928.46	0.00	393,987.00	393,987.00	38.3%
Travel and Conferences		5200	45,903.49	104,849.74	150,753.23	43,971.00	14,844.00	58,815.00	-61.0%
Dues and Memberships		5300	40,273.85	11,961.00	52,234.85	47,961.00	1,414.00	49,375.00	-5.5%
Insurance		5400 - 5450	2,238,736.00	0.00	2,238,736.00	2,238,736.00	0.00	2,238,736.00	0.0%
Operations and Housekeeping Services		5500	3,373,788.28	7,973.75	3,381,762.03	3,656,907.00	24,223.00	3,681,130.00	8.9%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	311,990.93	663,790.85	975,781.78	619,292.00	792,219.00	1,411,511.00	44.7%
Transfers of Direct Costs		5710	1,119,121.54	(1,119,121.54)	0.00	(1,104,583.00)	1,104,583.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(8,344.73)	356,034.40	347,689.67	40,782.00	301,485.00	342,267.00	-1.6%
Professional/Consulting Services and Operating Expenditures		5800	6,964,391.78	24,389,457.47	31,353,849.25	7,180,596.00	19,328,545.00	26,509,141.00	-15.5%
Communications		5900	198,880.92	14,147.05	213,027.97	224,383.00	14,956.00	239,339.00	12.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			14,284,742.06	24,714,021.18	38,998,763.24	12,948,045.00	21,976,256.00	34,924,301.00	-10.4%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
CAPITAL OUTLAY									
Land		6100	41,677.53	0.00	41,677.53	0.00	0.00	0.00	-100.0%
Land Improvements		6170	0.00	216,315.02	216,315.02	0.00	188,756.00	188,756.00	-12.7%
Buildings and Improvements of Buildings		6200	233,737.18	253,166.65	486,903.83	0.00	253,162.00	253,162.00	-48.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	154,888.02	197,931.53	352,819.55	9,032.00	281,403.00	290,435.00	-17.7%
Equipment Replacement		6500	0.00	243,871.76	243,871.76	0.00	248,570.00	248,570.00	1.9%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			430,302.73	911,284.96	1,341,587.69	9,032.00	971,891.00	980,923.00	-26.9%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict									
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	5,206.00	0.00	5,206.00	New
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	1,571,266.62	1,571,266.62	0.00	0.00	0.00	-100.0%
Payments to County Offices		7142	117,721.00	0.00	117,721.00	75,025.00	0.00	75,025.00	-36.3%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	443,585.07	9,353.78	452,938.85	426,591.00	0.00	426,591.00	-5.8%
Other Debt Service - Principal		7439	1,135,955.58	91,255.31	1,227,210.89	943,757.00	0.00	943,757.00	-23.1%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,697,261.65	1,671,875.71	3,369,137.36	1,450,579.00	0.00	1,450,579.00	-56.9%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(2,347,727.73)	2,347,727.73	0.00	(1,198,386.00)	1,198,386.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(809,220.76)	0.00	(809,220.76)	(773,412.00)	0.00	(773,412.00)	-4.4%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(3,156,948.49)	2,347,727.73	(809,220.76)	(1,971,798.00)	1,198,386.00	(773,412.00)	-4.4%
TOTAL, EXPENDITURES			135,428,913.87	87,444,003.80	222,872,917.67	136,354,457.00	86,313,446.00	222,667,903.00	-0.1%
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	160,996.11	0.00	160,996.11	65,000.00	0.00	65,000.00	-59.6%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			160,996.11	0.00	160,996.11	65,000.00	0.00	65,000.00	-59.6%
OTHER SOURCES/USES									
SOURCES									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(39,536,320.34)	39,536,320.34	0.00	(41,606,865.00)	41,606,865.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(39,536,320.34)	39,536,320.34	0.00	(41,606,865.00)	41,606,865.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a- b + c - d + e)			(39,697,316.45)	39,536,320.34	(160,996.11)	(41,671,865.00)	41,606,865.00	(65,000.00)	-59.6%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals Unrestricted (A)	2023-24 Unaudited Actuals Restricted (B)	2023-24 Unaudited Actuals Total Fund col. A + B (C)	2024-25 Budget Unrestricted (D)	2024-25 Budget Restricted (E)	2024-25 Budget Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	169,451,760.65	0.00	169,451,760.65	167,202,935.00	0.00	167,202,935.00	-1.3%
2) Federal Revenue		8100-8299	0.00	9,214,461.72	9,214,461.72	0.00	6,569,291.00	6,569,291.00	-28.7%
3) Other State Revenue		8300-8599	6,764,260.22	27,217,267.31	33,981,527.53	5,957,390.00	23,995,544.00	29,952,934.00	-11.9%
4) Other Local Revenue		8600-8799	4,024,242.10	5,065,406.31	9,089,648.41	0.00	996,309.00	996,309.00	-89.0%
5) TOTAL, REVENUES			180,240,262.97	41,497,135.34	221,737,398.31	173,160,325.00	31,561,144.00	204,721,469.00	-7.7%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		73,431,145.35	65,405,505.11	138,836,650.46	75,817,537.00	60,457,099.00	136,274,636.00	-1.8%
2) Instruction - Related Services	2000-2999		18,155,340.61	4,498,255.72	22,653,596.33	17,699,738.00	6,140,396.00	23,840,134.00	5.2%
3) Pupil Services	3000-3999		15,315,750.20	4,674,385.37	19,990,135.57	11,694,323.00	6,826,934.00	18,521,257.00	-7.3%
4) Ancillary Services	4000-4999		891,328.62	661,167.26	1,552,495.88	1,372,277.00	682,372.00	2,054,649.00	32.3%
5) Community Services	5000-5999		7,817.60	164,942.49	172,760.09	835.00	198,905.00	199,740.00	15.6%
6) Enterprise	6000-6999		0.00	0.00	0.00	1,068,727.00	0.00	1,068,727.00	New
7) General Administration	7000-7999		12,964,738.62	2,825,454.12	15,790,192.74	14,115,794.00	2,380,033.00	16,495,827.00	4.5%
8) Plant Services	8000-8999		12,965,531.22	7,542,418.02	20,507,949.24	12,960,758.00	9,627,444.00	22,588,202.00	10.1%
9) Other Outgo	9000-9999	Except 7600-7699	1,697,261.65	1,671,875.71	3,369,137.36	1,624,468.00	0.00	1,624,468.00	-51.8%
10) TOTAL, EXPENDITURES			135,428,913.87	87,444,003.80	222,872,917.67	136,354,457.00	86,313,183.00	222,667,640.00	-0.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			44,811,349.10	(45,946,868.46)	(1,135,519.36)	36,805,868.00	(54,752,039.00)	(17,946,171.00)	1,480.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	160,996.11	0.00	160,996.11	65,000.00	0.00	65,000.00	-59.6%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(39,536,320.34)	39,536,320.34	0.00	(41,606,865.00)	41,606,865.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(39,697,316.45)	39,536,320.34	(160,996.11)	(41,671,865.00)	41,606,865.00	(65,000.00)	-59.6%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5,114,032.65	(6,410,548.12)	(1,296,515.47)	(4,865,997.00)	(13,145,174.00)	(18,011,171.00)	1,289.2%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,586,310.30	39,040,836.04	71,627,146.34	37,700,342.95	32,630,287.92	70,330,630.87	-1.8%
2) Ending Balance, June 30 (E + F1e)			37,700,342.95	32,630,287.92	70,330,630.87	32,834,345.95	19,485,113.92	52,319,459.87	-25.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	25,060.00	0.00	25,060.00	0.00	0.00	0.00	-100.0%
Stores		9712	20,291.99	0.00	20,291.99	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	32,630,289.22	32,630,289.22	0.00	19,957,445.85	19,957,445.85	-38.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	37,654,990.96	(1.30)	37,654,989.66	32,834,345.95	(472,594.93)	32,361,751.02	-14.1%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
2600	Expanded Learning Opportunities Program	5,526,255.97	5,796,260.97
3210	Elementary and Secondary School Emergency Relief (ESSER) Fund	.03	0.00
3214	Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Learning Loss	.01	.01
5650	FEMA Public Assistance Funds	2,921,716.00	2,921,716.00
6010	After School Education and Safety (ASES)	0.00	591,846.96
6266	Educator Effectiveness, FY 2021-22	1,378,001.25	112,173.25
6300	Lottery: Instructional Materials	1,811,519.08	1,811,519.08
6387	Career Technical Education Incentive Grant Program	9.00	9.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	3,744,995.07	715,974.07
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	1,433,513.03	1,443,265.03
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	1,189,818.00	520.00
7311	Classified School Employee Professional Development Block Grant	87,699.08	.08
7388	SB 117 COVID-19 LEA Response Funds	.76	.76
7412	A-G Access/Success Grant	514,791.42	514,791.42
7413	A-G Learning Loss Mitigation Grant	127,012.45	127,012.45
7415	Classified School Employee Summer Assistance Program	185,005.62	521,018.62
7435	Learning Recovery Emergency Block Grant	5,393,165.25	543,496.25
7510	Low-Performing Students Block Grant	4.77	4.77
7810	Other Restricted State	131,386.00	131,386.00
8150	Ongoing & Major Maintenance Account (RMA: Education Code Section 17070.75)	1,240,521.30	0.00
9010	Other Restricted Local	6,944,875.13	4,726,451.13
Total, Restricted Balance		32,630,289.22	19,957,445.85

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	549,316.00	448,786.00	-18.3%
3) Other State Revenue		8300-8599	4,722,982.00	4,487,336.00	-5.0%
4) Other Local Revenue		8600-8799	375,925.34	306,286.00	-18.5%
5) TOTAL, REVENUES			5,648,223.34	5,242,408.00	-7.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,339,567.34	2,312,694.00	-1.1%
2) Classified Salaries		2000-2999	756,003.12	975,605.00	29.0%
3) Employee Benefits		3000-3999	1,016,292.83	1,108,254.00	9.0%
4) Books and Supplies		4000-4999	759,153.00	763,034.00	0.5%
5) Services and Other Operating Expenditures		5000-5999	514,528.96	329,295.00	-36.0%
6) Capital Outlay		6000-6999	78,928.60	318,173.00	303.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	268,483.13	250,125.00	-6.8%
9) TOTAL, EXPENDITURES			5,732,956.98	6,057,180.00	5.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(84,733.64)	(814,772.00)	861.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,733.64)	(814,772.00)	861.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,495,902.08	4,411,168.44	-1.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,495,902.08	4,411,168.44	-1.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,495,902.08	4,411,168.44	-1.9%
2) Ending Balance, June 30 (E + F1e)			4,411,168.44	3,596,396.44	-18.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	2,199,078.71	1,806,465.71	-17.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,212,089.73	0.00	-100.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	1,789,930.73	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	3,844,465.26		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	826,752.18		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			4,671,217.44		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	260,049.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			260,049.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			4,411,168.44		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from					
Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	549,316.00	448,786.00	-18.3%
TOTAL, FEDERAL REVENUE			549,316.00	448,786.00	-18.3%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Adult Education Program	6391	8590	4,692,749.00	4,472,749.00	-4.7%
All Other State Revenue	All Other	8590	30,233.00	14,587.00	-51.8%
TOTAL, OTHER STATE REVENUE			4,722,982.00	4,487,336.00	-5.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	176,661.11	134,878.00	-23.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	120,410.68	113,298.00	-5.9%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	78,853.55	58,110.00	-26.3%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			375,925.34	306,286.00	-18.5%
TOTAL, REVENUES			5,648,223.34	5,242,408.00	-7.2%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,600,948.71	1,563,322.00	-2.4%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Certificated Pupil Support Salaries		1200	180,678.66	171,153.00	-5.3%
Certificated Supervisors' and Administrators' Salaries		1300	289,111.68	292,839.00	1.3%
Other Certificated Salaries		1900	268,828.29	285,380.00	6.2%
TOTAL, CERTIFICATED SALARIES			2,339,567.34	2,312,694.00	-1.1%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	159,928.72	250,390.00	56.6%
Classified Support Salaries		2200	201,839.45	263,573.00	30.6%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	394,234.95	461,244.00	17.0%
Other Classified Salaries		2900	0.00	398.00	New
TOTAL, CLASSIFIED SALARIES			756,003.12	975,605.00	29.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	402,145.13	441,506.00	9.8%
PERS		3201-3202	184,579.92	224,609.00	21.7%
OASDI/Medicare/Alternative		3301-3302	97,641.11	104,100.00	6.6%
Health and Welfare Benefits		3401-3402	265,810.31	267,285.00	0.6%
Unemployment Insurance		3501-3502	1,541.54	1,676.00	8.7%
Workers' Compensation		3601-3602	55,873.16	59,186.00	5.9%
OPEB, Allocated		3701-3702	8,701.66	9,892.00	13.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,016,292.83	1,108,254.00	9.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	181,779.02	289,859.00	59.5%
Materials and Supplies		4300	136,108.10	120,049.00	-11.8%
Noncapitalized Equipment		4400	441,265.88	353,126.00	-20.0%
TOTAL, BOOKS AND SUPPLIES			759,153.00	763,034.00	0.5%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	4,539.64	2,340.00	-48.5%
Travel and Conferences		5200	22,073.62	10,446.00	-52.7%
Dues and Memberships		5300	500.00	167.00	-66.6%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	39,419.75	19,172.00	-51.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,644.36	2,479.00	-32.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	7,784.03	4,963.00	-36.2%
Professional/Consulting Services and Operating Expenditures		5800	388,314.45	257,570.00	-33.7%
Communications		5900	48,253.11	32,158.00	-33.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			514,528.96	329,295.00	-36.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	10,073.34	4,468.00	-55.6%
Buildings and Improvements of Buildings		6200	12,477.24	9,443.00	-24.3%
Equipment		6400	56,378.02	304,262.00	439.7%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			78,928.60	318,173.00	303.1%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	268,483.13	250,125.00	-6.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			268,483.13	250,125.00	-6.8%
TOTAL, EXPENDITURES			5,732,956.98	6,057,180.00	5.7%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	549,316.00	448,786.00	-18.3%
3) Other State Revenue		8300-8599	4,722,982.00	4,487,336.00	-5.0%
4) Other Local Revenue		8600-8799	375,925.34	306,286.00	-18.5%
5) TOTAL, REVENUES			5,648,223.34	5,242,408.00	-7.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,203,879.19	3,174,071.00	-0.9%
2) Instruction - Related Services	2000-2999		1,605,070.58	1,603,640.00	-0.1%
3) Pupil Services	3000-3999		229,286.40	210,513.00	-8.2%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		268,483.13	312,901.00	16.5%
8) Plant Services	8000-8999		426,237.68	756,055.00	77.4%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			5,732,956.98	6,057,180.00	5.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(84,733.64)	(814,772.00)	861.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,733.64)	(814,772.00)	861.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,495,902.08	4,411,168.44	-1.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,495,902.08	4,411,168.44	-1.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,495,902.08	4,411,168.44	-1.9%
2) Ending Balance, June 30 (E + F1e)			4,411,168.44	3,596,396.44	-18.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	2,199,078.71	1,806,465.71	-17.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,212,089.73	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	1,789,930.73	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
6391	Adult Education Program	2,199,078.71	1,806,465.71
Total, Restricted Balance		2,199,078.71	1,806,465.71

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	335,012.62	300,569.00	-10.3%
3) Other State Revenue		8300-8599	975,037.85	865,237.00	-11.3%
4) Other Local Revenue		8600-8799	2,649,564.95	3,042,667.00	14.8%
5) TOTAL, REVENUES			3,959,615.42	4,208,473.00	6.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	1,436,068.62	1,265,767.00	-11.9%
2) Classified Salaries		2000-2999	1,124,138.38	1,057,491.00	-5.9%
3) Employee Benefits		3000-3999	1,111,933.72	1,160,946.00	4.4%
4) Books and Supplies		4000-4999	153,145.66	444,510.00	190.3%
5) Services and Other Operating Expenditures		5000-5999	(25,804.57)	(14,298.00)	-44.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	360,912.05	228,104.00	-36.8%
9) TOTAL, EXPENDITURES			4,160,393.86	4,142,520.00	-0.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(200,778.44)	65,953.00	-132.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	160,996.11	65,000.00	-59.6%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			160,996.11	65,000.00	-59.6%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(39,782.33)	130,953.00	-429.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	484,622.18	444,839.85	-8.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			484,622.18	444,839.85	-8.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			484,622.18	444,839.85	-8.2%
2) Ending Balance, June 30 (E + F1e)			444,839.85	575,792.85	29.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	444,839.85	575,792.85	29.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	736,105.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	61,306.78		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			797,411.78		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	292,658.26		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	59,913.67		
6) TOTAL, LIABILITIES			352,571.93		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			444,839.85		
FEDERAL REVENUE					
Child Nutrition Programs		8220	29,564.00	35,032.00	18.5%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	305,448.62	265,537.00	-13.1%
TOTAL, FEDERAL REVENUE			335,012.62	300,569.00	-10.3%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	852.03	963.00	13.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	897,372.82	864,274.00	-3.7%
All Other State Revenue	All Other	8590	76,813.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			975,037.85	865,237.00	-11.3%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	4,179.44	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	2,645,385.51	3,042,667.00	15.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,649,564.95	3,042,667.00	14.8%
TOTAL, REVENUES			3,959,615.42	4,208,473.00	6.3%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,258,553.81	1,167,352.00	-7.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	177,514.81	98,019.00	-44.8%
Other Certificated Salaries		1900	0.00	396.00	New
TOTAL, CERTIFICATED SALARIES			1,436,068.62	1,265,767.00	-11.9%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	918,854.38	884,589.00	-3.7%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Support Salaries		2200	55,829.26	53,691.00	-3.8%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	147,654.74	119,211.00	-19.3%
Other Classified Salaries		2900	1,800.00	0.00	-100.0%
TOTAL, CLASSIFIED SALARIES			1,124,138.38	1,057,491.00	-5.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	137,207.13	141,407.00	3.1%
PERS		3201-3202	410,537.66	424,779.00	3.5%
OASDI/Medicare/Alternative		3301-3302	137,439.42	131,780.00	-4.1%
Health and Welfare Benefits		3401-3402	371,868.38	412,956.00	11.0%
Unemployment Insurance		3501-3502	1,251.31	1,189.00	-5.0%
Workers' Compensation		3601-3602	46,135.82	41,842.00	-9.3%
OPEB, Allocated		3701-3702	7,494.00	6,993.00	-6.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,111,933.72	1,160,946.00	4.4%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	57,244.48	290,833.00	408.1%
Noncapitalized Equipment		4400	568.95	20,116.00	3,435.6%
Food		4700	95,332.23	133,561.00	40.1%
TOTAL, BOOKS AND SUPPLIES			153,145.66	444,510.00	190.3%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	1,301.99	367.00	-71.8%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	22,645.85	67,968.00	200.1%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(362,101.22)	(348,998.00)	-3.6%
Professional/Consulting Services and Operating Expenditures		5800	311,319.47	263,496.00	-15.4%
Communications		5900	1,029.34	2,869.00	178.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			(25,804.57)	(14,298.00)	-44.6%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	360,912.05	228,104.00	-36.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			360,912.05	228,104.00	-36.8%
TOTAL, EXPENDITURES			4,160,393.86	4,142,520.00	-0.4%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	160,996.11	65,000.00	-59.6%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			160,996.11	65,000.00	-59.6%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			160,996.11	65,000.00	-59.6%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	335,012.62	300,569.00	-10.3%
3) Other State Revenue		8300-8599	975,037.85	865,237.00	-11.3%
4) Other Local Revenue		8600-8799	2,649,564.95	3,042,667.00	14.8%
5) TOTAL, REVENUES			3,959,615.42	4,208,473.00	6.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,122,269.16	3,236,198.00	3.6%
2) Instruction - Related Services	2000-2999		447,780.07	310,081.00	-30.8%
3) Pupil Services	3000-3999		96,685.33	139,710.00	44.5%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		360,912.05	228,104.00	-36.8%
8) Plant Services	8000-8999		132,747.25	228,427.00	72.1%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			4,160,393.86	4,142,520.00	-0.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(200,778.44)	65,953.00	-132.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	160,996.11	65,000.00	-59.6%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			160,996.11	65,000.00	-59.6%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(39,782.33)	130,953.00	-429.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	484,622.18	444,839.85	-8.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			484,622.18	444,839.85	-8.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			484,622.18	444,839.85	-8.2%
2) Ending Balance, June 30 (E + F1e)			444,839.85	575,792.85	29.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	444,839.85	575,792.85	29.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
5160	Child Care and Development Programs Administered by California Department of Social Services (Federal Funds)	304,277.98	304,277.98
6129	Early Education: Center-Based Reserve Account for Department of Social Services Programs	20,522.10	20,522.10
7810	Other Restricted State	120,039.77	120,039.77
9010	Other Restricted Local	0.00	130,953.00
Total, Restricted Balance		444,839.85	575,792.85

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	3,261,025.94	2,068,966.00	-36.6%
3) Other State Revenue		8300-8599	4,661,012.33	4,234,765.00	-9.1%
4) Other Local Revenue		8600-8799	582,396.98	255,997.00	-56.0%
5) TOTAL, REVENUES			8,504,435.25	6,559,728.00	-22.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	2,379,638.05	2,620,574.00	10.1%
3) Employee Benefits		3000-3999	868,031.53	1,114,057.00	28.3%
4) Books and Supplies		4000-4999	2,165,695.03	1,989,804.00	-8.1%
5) Services and Other Operating Expenditures		5000-5999	107,827.33	94,841.00	-12.0%
6) Capital Outlay		6000-6999	200,959.89	445,269.00	121.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	179,825.58	295,183.00	64.1%
9) TOTAL, EXPENDITURES			5,901,977.41	6,559,728.00	11.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,602,457.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,602,457.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,047,288.54	6,649,746.38	64.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,047,288.54	6,649,746.38	64.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,047,288.54	6,649,746.38	64.3%
2) Ending Balance, June 30 (E + F1e)			6,649,746.38	6,649,746.38	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	29,068.71	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	6,606,510.74	6,635,579.45	0.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	14,166.93	14,166.93	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,731,789.31		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	270,983.50		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	285,659.41		
4) Due from Grantor Government		9290	466,383.88		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	29,068.71		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			6,783,884.81		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	94,767.50		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	39,370.93		
6) TOTAL, LIABILITIES			134,138.43		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			6,649,746.38		
FEDERAL REVENUE					
Child Nutrition Programs		8220	3,261,025.94	2,068,966.00	-36.6%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			3,261,025.94	2,068,966.00	-36.6%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	4,661,012.33	4,234,765.00	-9.1%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			4,661,012.33	4,234,765.00	-9.1%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	448,427.05	222,497.00	-50.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	133,969.93	33,500.00	-75.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			582,396.98	255,997.00	-56.0%
TOTAL, REVENUES			8,504,435.25	6,559,728.00	-22.9%
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	1,591,829.83	1,910,946.00	20.0%
Classified Supervisors' and Administrators' Salaries		2300	639,295.29	591,584.00	-7.5%
Clerical, Technical and Office Salaries		2400	116,412.78	82,830.00	-28.8%
Other Classified Salaries		2900	32,100.15	35,214.00	9.7%
TOTAL, CLASSIFIED SALARIES			2,379,638.05	2,620,574.00	10.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	473,283.93	606,525.00	28.2%
OASDI/Medicare/Alternative		3301-3302	173,577.10	200,500.00	15.5%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Health and Welfare Benefits		3401-3402	170,252.66	250,645.00	47.2%
Unemployment Insurance		3501-3502	1,176.75	1,327.00	12.8%
Workers' Compensation		3601-3602	43,510.51	47,183.00	8.4%
OPEB, Allocated		3701-3702	6,230.58	7,877.00	26.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			868,031.53	1,114,057.00	28.3%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	930.85	0.00	-100.0%
Materials and Supplies		4300	144,541.67	151,055.00	4.5%
Noncapitalized Equipment		4400	0.00	212,789.00	New
Food		4700	2,020,222.51	1,625,960.00	-19.5%
TOTAL, BOOKS AND SUPPLIES			2,165,695.03	1,989,804.00	-8.1%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	4,612.54	3,677.00	-20.3%
Dues and Memberships		5300	2,146.00	1,518.00	-29.3%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	15,917.30	10,959.00	-31.2%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	6,627.52	1,768.00	-73.3%
Professional/Consulting Services and Operating Expenditures		5800	70,170.05	75,044.00	6.9%
Communications		5900	8,353.92	1,875.00	-77.6%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			107,827.33	94,841.00	-12.0%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	200,959.89	445,269.00	121.6%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			200,959.89	445,269.00	121.6%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	179,825.58	295,183.00	64.1%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			179,825.58	295,183.00	64.1%
TOTAL, EXPENDITURES			5,901,977.41	6,559,728.00	11.1%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	3,261,025.94	2,068,966.00	-36.6%
3) Other State Revenue		8300-8599	4,661,012.33	4,234,765.00	-9.1%
4) Other Local Revenue		8600-8799	582,396.98	255,997.00	-56.0%
5) TOTAL, REVENUES			8,504,435.25	6,559,728.00	-22.9%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		5,706,234.53	6,253,586.00	9.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		179,825.58	295,183.00	64.1%
8) Plant Services	8000-8999		15,917.30	10,959.00	-31.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			5,901,977.41	6,559,728.00	11.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			2,602,457.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,602,457.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	4,047,288.54	6,649,746.38	64.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,047,288.54	6,649,746.38	64.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,047,288.54	6,649,746.38	64.3%
2) Ending Balance, June 30 (E + F1e)			6,649,746.38	6,649,746.38	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	29,068.71	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	6,606,510.74	6,635,579.45	0.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	14,166.93	14,166.93	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	6,389,649.24	6,418,717.95
7033	Child Nutrition: School Food Best Practices Apportionment	216,861.50	216,861.50
Total, Restricted Balance		6,606,510.74	6,635,579.45

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	19,894.43	0.00	-100.0%
5) TOTAL, REVENUES			19,894.43	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	323,860.00	50,000.00	-84.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			323,860.00	50,000.00	-84.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(303,965.57)	(50,000.00)	-83.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(303,965.57)	(50,000.00)	-83.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	483,710.03	179,744.46	-62.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			483,710.03	179,744.46	-62.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			483,710.03	179,744.46	-62.8%
2) Ending Balance, June 30 (E + F1e)			179,744.46	129,744.46	-27.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	179,744.46	0.00	-100.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	129,744.46	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	498,160.59		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	5,443.87		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			503,604.46		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	323,860.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			323,860.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			179,744.46		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	19,894.43	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			19,894.43	0.00	-100.0%
TOTAL, REVENUES			19,894.43	0.00	-100.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	323,860.00	50,000.00	-84.6%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			323,860.00	50,000.00	-84.6%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			323,860.00	50,000.00	-84.6%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	19,894.43	0.00	-100.0%
5) TOTAL, REVENUES			19,894.43	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		323,860.00	50,000.00	-84.6%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			323,860.00	50,000.00	-84.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(303,965.57)	(50,000.00)	-83.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(303,965.57)	(50,000.00)	-83.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	483,710.03	179,744.46	-62.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			483,710.03	179,744.46	-62.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			483,710.03	179,744.46	-62.8%
2) Ending Balance, June 30 (E + F1e)			179,744.46	129,744.46	-27.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	179,744.46	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	129,744.46	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	201,970.97	0.00	-100.0%
5) TOTAL, REVENUES			201,970.97	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	13,285.04	0.00	-100.0%
3) Employee Benefits		3000-3999	5,783.07	0.00	-100.0%
4) Books and Supplies		4000-4999	20,225.77	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	99,550.84	0.00	-100.0%
6) Capital Outlay		6000-6999	716,627.12	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			855,471.84	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(653,500.87)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(653,500.87)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,197,660.52	4,544,159.65	-12.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,197,660.52	4,544,159.65	-12.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,197,660.52	4,544,159.65	-12.6%
2) Ending Balance, June 30 (E + F1e)			4,544,159.65	4,544,159.65	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	4,544,159.65	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	4,544,159.65	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	4,692,222.82		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	51,660.83		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			4,743,883.65		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	199,724.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			199,724.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			4,544,159.65		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	201,970.97	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			201,970.97	0.00	-100.0%
TOTAL, REVENUES			201,970.97	0.00	-100.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	13,285.04	0.00	-100.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			13,285.04	0.00	-100.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	3,025.91	0.00	-100.0%
OASDI/Medicare/Alternative		3301-3302	935.88	0.00	-100.0%
Health and Welfare Benefits		3401-3402	1,539.45	0.00	-100.0%
Unemployment Insurance		3501-3502	6.09	0.00	-100.0%
Workers' Compensation		3601-3602	238.45	0.00	-100.0%
OPEB, Allocated		3701-3702	37.29	0.00	-100.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			5,783.07	0.00	-100.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	4,046.95	0.00	-100.0%
Noncapitalized Equipment		4400	16,178.82	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			20,225.77	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	99,550.84	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			99,550.84	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	25,915.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	510,695.43	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	180,016.69	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			716,627.12	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			855,471.84	0.00	-100.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	201,970.97	0.00	-100.0%
5) TOTAL, REVENUES			201,970.97	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		855,471.84	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			855,471.84	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(653,500.87)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(653,500.87)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,197,660.52	4,544,159.65	-12.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,197,660.52	4,544,159.65	-12.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,197,660.52	4,544,159.65	-12.6%
2) Ending Balance, June 30 (E + F1e)			4,544,159.65	4,544,159.65	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	4,544,159.65	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	4,544,159.65	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,630,425.96	1,862,132.00	-29.2%
5) TOTAL, REVENUES			2,630,425.96	1,862,132.00	-29.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	2,745.00	10,000.00	264.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,745.00	10,000.00	264.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,627,680.96	1,852,132.00	-29.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,627,680.96	1,852,132.00	-29.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,816,597.86	9,444,278.82	38.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,816,597.86	9,444,278.82	38.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,816,597.86	9,444,278.82	38.5%
2) Ending Balance, June 30 (E + F1e)			9,444,278.82	11,296,410.82	19.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,267,642.08	11,119,774.08	20.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	176,636.74	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	176,636.74	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	9,319,612.01		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	124,766.94		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			9,444,378.95		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	100.13		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			100.13		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			9,444,278.82		
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	329,241.12	144,121.00	-56.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	2,301,184.84	1,718,011.00	-25.3%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,630,425.96	1,862,132.00	-29.2%
TOTAL, REVENUES			2,630,425.96	1,862,132.00	-29.2%
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	2,745.00	10,000.00	264.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			2,745.00	10,000.00	264.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			2,745.00	10,000.00	264.3%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,630,425.96	1,862,132.00	-29.2%
5) TOTAL, REVENUES			2,630,425.96	1,862,132.00	-29.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		2,745.00	10,000.00	264.3%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			2,745.00	10,000.00	264.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			2,627,680.96	1,852,132.00	-29.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,627,680.96	1,852,132.00	-29.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,816,597.86	9,444,278.82	38.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,816,597.86	9,444,278.82	38.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,816,597.86	9,444,278.82	38.5%
2) Ending Balance, June 30 (E + F1e)			9,444,278.82	11,296,410.82	19.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,267,642.08	11,119,774.08	20.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	176,636.74	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	176,636.74	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	9,267,642.08	11,119,774.08
Total, Restricted Balance		9,267,642.08	11,119,774.08

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,878,780.57	0.00	-100.0%
5) TOTAL, REVENUES			2,878,780.57	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	458,324.76	0.00	-100.0%
6) Capital Outlay		6000-6999	163,587.26	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			621,912.02	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,256,868.55	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,256,868.55	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	17,326,880.59	19,583,749.14	13.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,326,880.59	19,583,749.14	13.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			17,326,880.59	19,583,749.14	13.0%
2) Ending Balance, June 30 (E + F1e)			19,583,749.14	19,583,749.14	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	13,738,156.46	13,738,156.46	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	5,845,592.68	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	5,845,592.68	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	19,628,762.07		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	202,629.28		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			19,831,391.35		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	247,642.21		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			247,642.21		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			19,583,749.14		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	2,154,182.16	0.00	-100.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	724,598.41	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,878,780.57	0.00	-100.0%
TOTAL, REVENUES			2,878,780.57	0.00	-100.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	16,679.87	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	441,644.89	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			458,324.76	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	163,587.26	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			163,587.26	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			621,912.02	0.00	-100.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,878,780.57	0.00	-100.0%
5) TOTAL, REVENUES			2,878,780.57	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		621,912.02	0.00	-100.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			621,912.02	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			2,256,868.55	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,256,868.55	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	17,326,880.59	19,583,749.14	13.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,326,880.59	19,583,749.14	13.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			17,326,880.59	19,583,749.14	13.0%
2) Ending Balance, June 30 (E + F1e)			19,583,749.14	19,583,749.14	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	13,738,156.46	13,738,156.46	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	5,845,592.68	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	5,845,592.68	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
6230	California Clean Energy Jobs Act	.42	.42
9010	Other Restricted Local	13,738,156.04	13,738,156.04
Total, Restricted Balance		13,738,156.46	13,738,156.46

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	37,224.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	15,670,964.00	0.00	-100.0%
5) TOTAL, REVENUES			15,708,188.00	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	15,427,615.00	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			15,427,615.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			280,573.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			280,573.00	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,616,803.00	14,897,376.00	1.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,616,803.00	14,897,376.00	1.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,616,803.00	14,897,376.00	1.9%
2) Ending Balance, June 30 (E + F1e)			14,897,376.00	14,897,376.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	14,897,376.00	0.00	-100.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	14,897,376.00	New
G. ASSETS					
1) Cash					
a) in County Treasury		9110	14,897,376.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			14,897,376.00		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			14,897,376.00		
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Voted Indebtedness Levies					
Homeowners' Exemptions		8571	37,224.00	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			37,224.00	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	12,577,784.00	0.00	-100.0%
Unsecured Roll		8612	1,266,396.00	0.00	-100.0%
Prior Years' Taxes		8613	1,232,281.00	0.00	-100.0%
Supplemental Taxes		8614	231,791.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	35,540.00	0.00	-100.0%
Interest		8660	327,172.00	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			15,670,964.00	0.00	-100.0%
TOTAL, REVENUES			15,708,188.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	4,564,752.00	0.00	-100.0%
Bond Interest and Other Service Charges		7434	10,862,863.00	0.00	-100.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			15,427,615.00	0.00	-100.0%
TOTAL, EXPENDITURES			15,427,615.00	0.00	-100.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	37,224.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	15,670,964.00	0.00	-100.0%
5) TOTAL, REVENUES			15,708,188.00	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	15,427,615.00	0.00	-100.0%
10) TOTAL, EXPENDITURES			15,427,615.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			280,573.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			280,573.00	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	14,616,803.00	14,897,376.00	1.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,616,803.00	14,897,376.00	1.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,616,803.00	14,897,376.00	1.9%
2) Ending Balance, June 30 (E + F1e)			14,897,376.00	14,897,376.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	14,897,376.00	0.00	-100.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	14,897,376.00	New

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	1,356,805.00	New
5) TOTAL, REVENUES			0.00	1,356,805.00	New
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	1,993,776.82	1,112,140.00	-44.2%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			1,993,776.82	1,112,140.00	-44.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,993,776.82)	244,665.00	-112.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(1,993,776.82)	244,665.00	-112.3%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	150,261.43	(1,843,515.39)	-1,326.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			150,261.43	(1,843,515.39)	-1,326.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			150,261.43	(1,843,515.39)	-1,326.9%
2) Ending Net Position, June 30 (E + F1e)			(1,843,515.39)	(1,598,850.39)	-13.3%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	(1,843,515.39)	(1,598,850.39)	-13.3%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	(1,761,774.74)		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			(1,761,774.74)		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	81,740.65		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			81,740.65		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G11 + H2) - (I7 + J2)			(1,843,515.39)		
OTHER STATE REVENUE					
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/					
Contributions		8674	0.00	1,356,805.00	New
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	1,356,805.00	New
TOTAL, REVENUES			0.00	1,356,805.00	New
CERTIFICATED SALARIES					
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	1,993,776.82	1,112,140.00	-44.2%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,993,776.82	1,112,140.00	-44.2%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.0%
TOTAL, EXPENSES			1,993,776.82	1,112,140.00	-44.2%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	1,356,805.00	New
5) TOTAL, REVENUES			0.00	1,356,805.00	New
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		1,993,776.82	1,112,140.00	-44.2%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			1,993,776.82	1,112,140.00	-44.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(1,993,776.82)	244,665.00	-112.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(1,993,776.82)	244,665.00	-112.3%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	150,261.43	(1,843,515.39)	-1,326.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			150,261.43	(1,843,515.39)	-1,326.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			150,261.43	(1,843,515.39)	-1,326.9%
2) Ending Net Position, June 30 (E + F1e)			(1,843,515.39)	(1,598,850.39)	-13.3%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	(1,843,515.39)	(1,598,850.39)	-13.3%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Net Position		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	0.00	0.0%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,331,804.53	1,331,804.53	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,331,804.53	1,331,804.53	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,331,804.53	1,331,804.53	0.0%
2) Ending Net Position, June 30 (E + F1e)			1,331,804.53	1,331,804.53	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	1,331,804.53	1,331,804.53	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	1,331,804.53		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets		9400			
11) TOTAL, ASSETS			1,331,804.53		
H. DEFERRED OUTFLOWS OF RESOURCES					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G11 + H2) - (I7 + J2)			1,331,804.53		
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/					
Contributions		8674	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			0.00	0.00	0.0%
TOTAL, EXPENSES			0.00	0.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.0%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	0.00	0.0%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,331,804.53	1,331,804.53	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,331,804.53	1,331,804.53	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,331,804.53	1,331,804.53	0.0%
2) Ending Net Position, June 30 (E + F1e)			1,331,804.53	1,331,804.53	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	1,331,804.53	1,331,804.53	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Net Position		0.00	0.00

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	13,455.81	13,469.98	13,973.75	13,625.34	13,625.34	13,572.34
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	13,455.81	13,469.98	13,973.75	13,625.34	13,625.34	13,572.34
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	13,455.81	13,469.98	13,973.75	13,625.34	13,625.34	13,572.34
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	7,621,124.00		7,621,124.00			7,621,124.00
Work in Progress	2,576,037.00		2,576,037.00		2,366,850.00	209,187.00
Total capital assets not being depreciated	10,197,161.00	0.00	10,197,161.00	0.00	2,366,850.00	7,830,311.00
Capital assets being depreciated:						
Land Improvements	39,598,560.00		39,598,560.00	823,988.00		40,422,548.00
Buildings	390,712,265.00		390,712,265.00	4,057,341.00		394,769,606.00
Equipment	7,606,743.00		7,606,743.00		1,361,781.00	6,244,962.00
Total capital assets being depreciated	437,917,568.00	0.00	437,917,568.00	4,881,329.00	1,361,781.00	441,437,116.00
Accumulated Depreciation for:						
Land Improvements	(13,602,393.00)		(13,602,393.00)		1,067,893.00	(14,670,286.00)
Buildings	(169,976,936.00)		(169,976,936.00)		10,537,909.00	(180,514,845.00)
Equipment	(5,830,643.00)		(5,830,643.00)	544,403.00		(5,286,240.00)
Total accumulated depreciation	(189,409,972.00)	0.00	(189,409,972.00)	544,403.00	11,605,802.00	(200,471,371.00)
Total capital assets being depreciated, net excluding lease and subscription assets	248,507,596.00	0.00	248,507,596.00	5,425,732.00	12,967,583.00	240,965,745.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	258,704,757.00	0.00	258,704,757.00	5,425,732.00	15,334,433.00	248,796,056.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation	56.50%
	Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	
	CEA Deficiency Amount	$0.00
	Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination	MOE Met
	If MOE Not Met, the 2025-26 apportionment may be reduced by the lesser of the following two percentages:	
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	$0.00
	Adjusted Appropriations Limit	$118,738,600.34
	Appropriations Subject to Limit	$118,738,600.34
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate	6.47%
	Fixed-with-carry-forward indirect cost rate for use in 2025-26 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____ Date of Meeting: _____

Clerk / Secretary of the Governing Board

(Original signature required)

To the Superintendent of Public Instruction:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____ Date: _____

County Superintendent/Designee

(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:	For School District:
	Mariam Abdelhamid
Name	Name
	Director of Fiscal
Title	Title
	818-729-4450
Telephone	Telephone
	mariamabdelhamid@burbankusd.org
E-mail Address	E-mail Address

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	88,508,694.16	301	3,080.89	303	88,505,613.27	305	2,249,895.91		307	86,255,717.36	309
2000 - Classified Salaries	37,204,751.63	311	197,482.28	313	37,007,269.35	315	7,542.30		317	36,999,727.05	319
3000 - Employee Benefits	46,816,705.90	321	374,950.21	323	46,441,755.69	325	918,936.07		327	45,522,819.62	329
4000 - Books, Supplies Equip Replace. (6500)	7,686,370.21	331	209,631.98	333	7,476,738.23	335	3,092,788.01		337	4,383,950.22	339
5000 - Services. . . & 7300 - Indirect Costs	38,189,542.48	341	329,810.00	343	37,859,732.48	345	17,411,095.14		347	20,448,637.34	349
			TOTAL		217,291,109.02	365		TOTAL		193,610,851.59	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object		EDP No.
1. Teacher Salaries as Per EC 41011	1100	70,011,275.68	375
2. Salaries of Instructional Aides Per EC 41011	2100	10,487,141.23	380
3. STRS	3101 & 3102	12,713,420.35	382
4. PERS	3201 & 3202	3,473,583.08	383
5. OASDI - Regular, Medicare and Alternative	3301 & 3302	2,002,820.19	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)	3401 & 3402	9,227,561.50	385
7. Unemployment Insurance	3501 & 3502	40,069.29	390
8. Workers' Compensation Insurance	3601 & 3602	1,471,895.49	392
9. OPEB, Active Employees (EC 41372)	3751 & 3752	0.00	
10. Other Benefits (EC 22310)	3901 & 3902	0.00	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)		109,427,766.81	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2		0.00	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)		43,727.73	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS		109,384,039.08	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372		56.50%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	56.50%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	193,610,851.59
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

Description	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	179,217,696.00		179,217,696.00		7,920,823.00	171,296,873.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable	15,215,614.00		15,215,614.00		14,446,211.00	769,403.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability	103,070,161.00		103,070,161.00	52,143,817.00		155,213,978.00	
Total/Net OPEB Liability	68,319,235.00		68,319,235.00	4,843,122.00		73,162,357.00	
Compensated Absences Payable	1,997,367.00		1,997,367.00	3,036,589.00		5,033,956.00	
Subscription Liability			0.00			0.00	
Governmental activities long-term liabilities	367,820,073.00	0.00	367,820,073.00	60,023,528.00	22,367,034.00	405,476,567.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Subscription Liability			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2023-24 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	223,033,913.78
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	7,845,470.71
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	172,585.09
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	1,341,587.69
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	1,680,149.74
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	160,996.11
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	325,575.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	1,142,573.90

9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				4,823,467.53
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				210,364,975.54

Section II - Expenditures Per ADA	**2023-24 Annual ADA/Exps. Per ADA**
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)	13,469.98
B. Expenditures per ADA (Line I.E divided by Line II.A)	15,617.32

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	188,422,653.96	13,961.53
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	188,422,653.96	13,961.53
B. Required effort (Line A.2 times 90%)	169,580,388.56	12,565.38
C. Current year expenditures (Line I.E and Line II.B)	210,364,975.54	15,617.32
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00

E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2025-26 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	**2022-23 Actual**			**2023-24 Actual**		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	112,132,095.72		112,132,095.72			118,738,600.34
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	13,270.87		13,270.87			13,455.81
ADJUSTMENTS TO PRIOR YEAR LIMIT	**Adjustments to 2022-23**			**Adjustments to 2023-24**		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	**2023-24 P2 Report**			**2024-25 P2 Estimate**		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	13,455.81		13,455.81	13,625.34		13,625.34
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			13,455.81			13,625.34
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	**2023-24 Actual**			**2024-25 Budget**		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	167,965.49		167,965.49	168,002.00		168,002.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	42,462,240.29		42,462,240.29	41,851,799.00		41,851,799.00
5. Unsecured Roll Taxes (Object 8042)	392,182.13		392,182.13	392,182.00		392,182.00
6. Prior Years' Taxes (Object 8043)	1,055,596.00		1,055,596.00	1,289,859.00		1,289,859.00
7. Supplemental Taxes (Object 8044)	951,629.61		951,629.61	688,664.00		688,664.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	11,293,635.99		11,293,635.99	10,615,388.00		10,615,388.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
9. Penalties and Int. from Delinquent Taxes (Object 8048)	39,023.85		39,023.85	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	16,773,561.29		16,773,561.29	15,487,147.00		15,487,147.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	73,135,834.65	0.00	73,135,834.65	70,493,041.00	0.00	70,493,041.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	73,135,834.65	0.00	73,135,834.65	70,493,041.00	0.00	70,493,041.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			1,886,695.94			1,937,768.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	6,894,953.00		6,894,953.00	7,019,845.00		7,019,845.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	6,894,953.00	0.00	8,781,648.94	7,019,845.00	0.00	8,957,613.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	99,395,225.00		99,395,225.00	96,709,894.00		96,709,894.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(3,079,299.00)		(3,079,299.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	96,315,926.00	0.00	96,315,926.00	96,709,894.00	0.00	96,709,894.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	221,737,398.31		221,737,398.31	204,721,469.00		204,721,469.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	2,042,115.44		2,042,115.44	0.00		0.00
D. APPROPRIATIONS LIMIT CALCULATIONS	**2023-24 Actual**			**2024-25 Budget**		

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			112,132,095.72			118,738,600.34
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0139			1.0126
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			118,738,600.34			124,587,203.09
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			73,135,834.65			70,493,041.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero)			1,614,697.20			1,635,040.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			54,384,414.63			63,051,775.09
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			54,384,414.63			63,051,775.09
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			1,185,328.45			0.00
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			74,321,163.10			70,493,041.00
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			53,199,086.18			63,051,775.09
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			74,321,163.10			
b. State Subventions (Line D8)			53,199,086.18			
c. Less: Excluded Appropriations (Line C23)			8,781,648.94			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			118,738,600.34			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
SUMMARY	**2023-24 Actual**			**2024-25 Budget**		
11. Adjusted Appropriations Limit (Lines D4 plus D10)			118,738,600.34			124,587,203.09
12. Appropriations Subject to the Limit (Line D9d)			118,738,600.34			

"* Please provide below an explanation for each entry in the adjustments column."

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals

Mariam Abdelhamid	mariamabdelhamid@burbankusd.org	8187294450
Gann Contact Person	Contact Email Address	Contact Phone Number

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
   (Functions 7200-7700, goals 0000 and 9000) — 9,345,463.46
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
   (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 162,824,857.40

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 5.74%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals
   (Functions 7200-7600, objects 1000-5999, minus Line B9) — 11,809,438.20
2. Centralized Data Processing, less portion charged to restricted resources or specific goals
   (Function 7700, objects 1000-5999, minus Line B10) — 3,017,312.07

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	143,849.76
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only)	
(Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	1,108,801.59
6. Facilities Rents and Leases (portion relating to general administrative offices only)	
(Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	16,079,401.62
9. Carry-Forward Adjustment (Part IV, Line F)	(2,154,455.26)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	13,924,946.36
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	138,486,158.24
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	22,653,596.33
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	19,927,893.79
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	1,547,495.88
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	172,760.09
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	1,124,385.54
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only)	
(Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600,	
resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	332,103.34
10. Centralized Data Processing (portion charged to restricted resources or specific goals only)	
(Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals	
except 0000 and 9000, objects 1000-5999)	145,623.05
11. Plant Maintenance and Operations (all except portion relating to general administrative offices)	
(Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	18,208,299.26
12. Facilities Rents and Leases (all except portion relating to general administrative offices)	
(Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	5,381,005.61
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	3,704,149.58
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	3,500,969.43
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	215,184,440.14
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment	
(For information only - not for use when claiming/recovering indirect costs)	
(Line A8 divided by Line B19)	7.47%
D. Preliminary Proposed Indirect Cost Rate	
(For final approved fixed-with-carry-forward rate for use in 2025-26 see www.cde.ca.gov/fg/ac/ic)	
(Line A10 divided by Line B19)	6.47%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	16,079,401.62
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	2,617,515.37
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (9.69%) times Part III, Line B19); zero if negative	0.00
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (9.69%) times Part III, Line B19) or (the highest rate used to recover costs from any program (9.69%) times Part III, Line B19); zero if positive	(2,154,455.26)
D. Preliminary carry-forward adjustment (Line C1 or C2)	(2,154,455.26)
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	6.47%
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment ($-1077227.63) is applied to the current year calculation and the remainder ($-1077227.63) is deferred to one or more future years:	6.97%
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment ($-718151.75) is applied to the current year calculation and the remainder ($-1436303.51) is deferred to one or more future years:	7.14%
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	(2,154,455.26)

Approved indirect cost rate: 9.69%

Highest rate used in any program: 9.69%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	2600	3,212,669.77	311,307.70	9.69%
01	3010	1,486,111.16	144,004.17	9.69%
01	3182	21,205.56	2,054.82	9.69%
01	3310	2,910,457.88	282,023.37	9.69%
01	3311	31,928.71	3,093.89	9.69%
01	3315	64,769.96	6,276.87	9.69%
01	3550	95,379.05	4,768.95	5.00%
01	4035	342,998.76	33,236.58	9.69%
01	4127	100,000.00	6,783.00	6.78%
01	4201	55,162.39	5,345.24	9.69%
01	4203	232,060.94	22,486.71	9.69%
01	5634	8,910.51	863.43	9.69%
01	6010	653,636.09	32,681.80	5.00%
01	6053	612,238.57	59,325.92	9.69%
01	6385	21,131.74	2,047.67	9.69%
01	6387	471,490.42	45,678.42	9.69%
01	6388	412,247.97	17,050.52	4.14%
01	6762	4,199,431.64	406,924.93	9.69%
01	7412	995.69	96.48	9.69%
01	7413	36,210.66	3,508.81	9.69%
01	7435	3,775,389.89	365,835.28	9.69%
01	8150	6,112,372.47	592,333.17	9.69%
11	6371	27,562.22	2,670.78	9.69%
11	6391	4,258,157.76	212,907.89	5.00%
12	5025	127,862.69	12,389.89	9.69%
12	5059	21,381.71	2,070.21	9.68%
12	5160	89,144.28	8,639.76	9.69%
12	5320	0.00	1,464.92	N/A
12	6105	780,865.05	75,690.05	9.69%
12	9010	2,689,961.02	260,657.22	9.69%
13	5310	3,363,087.60	170,172.23	5.06%
13	5320	(2,772.31)	2,772.31	N/A
13	5460	5,422.26	38.31	0.71%
13	5465	135,231.88	6,842.73	5.06%

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00	5.00	3,274,213.39	3,274,218.39
2. State Lottery Revenue	8560	3,092,713.22		1,607,796.53	4,700,509.75
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		3,092,713.22	5.00	4,882,009.92	7,974,728.14
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	2,183,781.59		0.00	2,183,781.59
2. Classified Salaries	2000-2999	0.00		0.00	0.00
3. Employee Benefits	3000-3999	908,931.32		0.00	908,931.32
4. Books and Supplies	4000-4999	0.00		3,057,365.84	3,057,365.84
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	0.00			0.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800			0.00	0.00
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			13,125.00	13,125.00
6. Capital Outlay	6000-6999	0.00		0.00	0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211, 7212, 7221, 7222, 7281, 7282	0.00			0.00
b. To JPAs and All Others	7213, 7223, 7283, 7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399	0.00			0.00
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		3,092,712.91	0.00	3,070,490.84	6,163,203.75
C. ENDING BALANCE (Must equal Line A6 minus Line B12)	979Z	.31	5.00	1,811,519.08	1,811,524.39

D. COMMENTS:

Online learning licenses for curriculum.

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K–12	87,645,688.64	16,197,254.56	103,842,943.20	7,937,711.60		111,780,654.80
3100	Alternative Schools	0.00	1,867,376.78	1,867,376.78	142,741.51		2,010,118.29
3200	Continuation Schools	1,537,940.59	4,358,818.89	5,896,759.48	450,745.85		6,347,505.33
3300	Independent Study Centers	0.00	0.00	0.00	0.00		0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	1,076,414.46	2,101,223.77	3,177,638.23	242,897.35		3,420,535.58
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	3,757,542.86	1,043,534.37	4,801,077.23	366,992.36		5,168,069.59
4110	Regular Education, Adult	14,951.60	626,905.06	641,856.66	49,063.26		690,919.92
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	4,708,064.37	5,006,399.03	9,714,463.40	742,569.56		10,457,032.96
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	54,083,878.73	17,931,283.63	72,015,162.36	5,504,809.20		77,519,971.56
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
Other Goals							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00		0.00
7150	Nonagency - Other	325,575.00	0.00	325,575.00	24,886.82		350,461.82
8100	Community Services	172,760.09	0.00	172,760.09	13,205.71		185,965.80
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					110,407.64	110,407.64
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					1,147,567.51	1,147,567.51
----	Other Outgo					3,530,133.47	3,530,133.47
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	1,123,790.29		1,123,790.29
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(809,220.76)		(809,220.76)
----	**Total General Fund and Charter Schools Funds Expenditures**	153,322,816.34	49,132,796.09	202,455,612.43	15,790,192.75	4,788,108.62	223,033,913.80

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K–12	85,945,995.29	27,679.44	21,987.20	10,484.83	86,902.79	0.00	1,552,495.88			143.21	0.00	87,645,688.64
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	1,152,171.15	0.00	0.00	326,052.42	0.00	0.00	0.00			59,717.02	0.00	1,537,940.59
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	652,837.95	0.00	0.00	328,554.25	0.00	0.00	0.00			95,022.26	0.00	1,076,414.46
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	3,179,400.78	381,692.86	0.00	1,971.35	194,477.87	0.00	0.00			0.00	0.00	3,757,542.86
4110	Regular Education, Adult	5,951.60	0.00	0.00	4,861.00	0.00	0.00	0.00			4,139.00	0.00	14,951.60
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	3,466,142.67	855,541.01	6,130.92	380,210.19	39.58	0.00	0.00			0.00	0.00	4,708,064.37
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	44,434,151.02	1,227,524.78	0.00	778,577.03	3,157,240.72	4,409,194.34	0.00			77,190.84	0.00	54,083,878.73
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	325,575.00	0.00	0.00	0.00	0.00	0.00	0.00	325,575.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		172,760.09	0.00	0.00	0.00	172,760.09
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		138,836,650.46	2,492,438.09	28,118.12	1,830,711.07	3,764,235.96	4,409,194.34	1,552,495.88	172,760.09	0.00	236,212.33	0.00	153,322,816.34

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K–12	2,149,268.24	14,047,986.32	0.00	16,197,254.56
3100	Alternative Schools	1,867,376.78	0.00	0.00	1,867,376.78
3200	Continuation Schools	0.00	4,358,818.89	0.00	4,358,818.89
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	1,383,859.57	717,364.20	0.00	2,101,223.77
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	1,043,534.37	0.00	0.00	1,043,534.37
4110	Regular Education, Adult	626,905.06	0.00	0.00	626,905.06
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	5,002,399.03	0.00	4,000.00	5,006,399.03
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	17,931,283.63	0.00	0.00	17,931,283.63
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
- -	Adult Education (Fund 11)	0.00	0.00	0.00	0.00
- -	Child Development (Fund 12)	0.00	0.00	0.00	0.00
- -	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00
Total Allocated Support Costs		30,004,626.68	19,124,169.41	4,000.00	49,132,796.09

A.	**Central Administration Costs in General Fund and Charter Schools Funds**	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	1,124,385.54
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000 - 7999)	143,849.76
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	12,147,541.54
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	3,183,636.66
5	Total Central Administration Costs in General Fund and Charter Schools Funds	16,599,413.50
B.	**Direct Charged and Allocated Costs in General Fund and Charter Schools Funds**	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	153,322,816.34
2	Total Allocated Costs (from Form PCR, Column 2, Total)	49,132,796.09
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	202,455,612.43
C.	**Direct Charged Costs in Other Funds**	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	5,381,005.61
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	3,799,481.81
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	5,521,191.94
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	14,701,679.36
D.	**Total Direct Charged and Allocated Costs (B3 + C5)**	217,157,291.79
E.	**Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)**	7.64%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400-6920)	110,407.64				110,407.64
Enterprise (Objects 1000-5999, 6400-6920)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6700)			1,147,567.51		1,147,567.51
Other Outgo (Objects 1000 - 7999)				3,530,133.47	3,530,133.47
Total Other Costs	110,407.64	0.00	1,147,567.51	3,530,133.47	4,788,108.62

		Teacher Full-Time Equivalents				Classroom Units		Pupils Transported
		Instructional Supervision and Administration (Functions 2100 - 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)		3,588,282.79	2,149,268.24	12,564,778.02	11,702,297.63	19,124,169.40	0.00	4,000.00
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)		FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals	**Description**							
0001	Pre-Kindergarten							
1110	Regular Education, K–12		.38			59.14		
3100	Alternative Schools			2.80				
3200	Continuation Schools					18.35		
3300	Independent Study Centers							
3400	Opportunity Schools							
3550	Community Day Schools			2.08		3.02		
3700	Specialized Secondary Programs							
3800	Career Technical Education	2.00			1.00			
4110	Regular Education, Adult			.94				
4610	Adult Independent Study Centers							
4620	Adult Correctional Education							
4630	Adult Career Technical Education							
4760	Bilingual	5.60		5.53				1.00
4850	Migrant Education							
5000-5999	Special Education (allocated to 5001)	7.65		7.50	19.43			
6000	ROC/P							
Other Goals	**Description**							
7110	Nonagency - Educational							
7150	Nonagency - Other							
8100	Community Services							
8500	Child Care and Development Services							
Other Funds	**Description**							
- -	Adult Education (Fund 11)							
- -	Child Development (Fund 12)							
- -	Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors		15.25	.38	18.84	20.43	80.51	0.00	1.00

Current LEA:	19-64337-0000000 Burbank Unified	
Selected SELPA:	DJ	(Enter a SELPA ID from the list below then save and close)
POTENTIAL SELPAS FOR THIS LEA		DATE APPROVED
ID	SELPA-TITLE	(from Form SEA)
DJ	Foothill	

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01 GENERAL FUND								
Expenditure Detail	347,689.67	0.00	0.00	(809,220.76)				
Other Sources/Uses Detail					0.00	160,996.11		
Fund Reconciliation							0.00	0.00
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	7,784.03	0.00	268,483.13	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	(362,101.22)	360,912.05	0.00				
Other Sources/Uses Detail					160,996.11	0.00		
Fund Reconciliation							0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	6,627.52	0.00	179,825.58	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	362,101.22	(362,101.22)	809,220.76	(809,220.76)	160,996.11	160,996.11	0.00	0.00

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Sarah Rudchenko, Assistant Superintendent of Human Resources
PREPARED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
SUBMITTED BY:	Sarah Rudchenko, Assistant Superintendent of Human Resources
DATE:	September 5, 2024
SUBJECT:	Ratification of Employment Contract for the Interim Assistant Superintendent of Instructional Services

Background

In March 2024, Dr. Linda Junge, Assistant Superintendent of Instructional Services, went on a medical leave of absence. For the remainder of the 2023-2024 school year, District staff covered the responsibilities of the position. Moving into the 2024-2025 school year, Dr. Junge remains on a leave of absence indefinitely. In order to ensure the instructional programs are fully supported and monitored it is necessary to fill the position on an interim basis until her return.

Discussion/Issues

The Assistant Superintendent of Instructional Services works under the direction of the Superintendent. The Assistant Superintendent of Instructional Services serves as a senior administrative officer and is responsible for the planning, development, implementation, interpretation, and evaluation of the instructional programs of the Burbank schools and the supervision and evaluation of assigned personnel in the instructional services department. In addition, the Assistant Superintendent directs, coordinates the instructional programs for all regular education, adult education, alternative education, categorical and vocational education programs and serves on the Superintendent's Cabinet.

The District has appointed Oscar Macias into the position of Interim Assistant Superintendent for Instructional Services. Dr. Macias has served as the Director of Secondary Education. He possesses the knowledge, experience, and necessary skills to perform this responsibility in the best interest of the community and of the District.

An employee contract is being presented to employ Oscar Macias as Interim Assistant Superintendent of Instructional Services. The employee contract will have an effective date of

July 21, 2024 and end when the Assistant Superintendent of Instructional Services returns from leave of absence. He will be placed on Step 2 of the 5-Step Salary Schedule for Assistant Superintendents.

Fiscal Impact

The base salary for the Interim Assistant Superintendent of Instructional Services will be $211,931 yearly. (01.0-00000.0-00000-72000-1314-7420000)

Recommendation

Sarah Rudchenko, Assistant Superintendent of Human Resources recommends that the Board of Education ratify the employment contract with Oscar Macias as Interim Assistant Superintendent of Instructional Services, effective July 1, 2024 and end when the Assistant Superintendent of Instructional Services returns from leave of absence.

CONTRACT OF EMPLOYMEN1

July 1, 2024- June 30, 2025

BURBANK UNIFIED SCHOOL DISTRICT

AND

DR. OSCAR MACIAS

This Contract of Employment is entered into by and between the BURBANK. UNIFIED SCHOOL DISTRICT (hereinafter referred to as "District") by and through its Board of Education (hereinafter referred to as "Board") and DR. OSCAR MACIAS (hereinafter referred to as "Interim Assistant Superintendent of Instructional Services").

This Contract of Employment is entered into pursuant to Education Code Section 35031 and such other applicable and relevant law.

The Board and the Acting Assistant Superintendent of Instructional Services hereby agree and promise as follows:

I. TERM

The Interim Assistant Superintendent of Instructional Services is employed by the Board as a certificated management employee for a term commencing July 1, 2024 and ending June 30, 2025, unless earlier terminated pursuant to this agreement**.** The parties agree that the position of Interim Assistant Superintendent of Instructional Services is a senior management position in the certificated service as defined by Education Code sections 45100.5 and 45108.5, and that the Interim Assistant Superintendent of Instructional Services does not acquire permanent status in the position. This Contract is subject to review and renewal by Board action annually. There is no "evergreen" or "roll-over" clause and it is intended that through appropriate evaluation and due process, the termination of this Contract can be exercised without obligating the District to any financial obligation beyond the natural conclusion of an employment contract year.

II. SALARY

The Interim Assistant Superintendent of Instructional Services shall be paid an annual base salary in accordance with the Assistant Superintendent Salary Schedule attached as Exhibit A ("Salary Schedule"). The Salary Schedule shall be increased or decreased each year by the same percentage increase or decrease applied to the certificated salary schedule. All changes to the Salary Schedule shall be approved by the Board in the manner required by law. For the 2024-2025 school year, Interim Assistant Superintendent of Instructional Services shall be placed on Step 2 of the Salary Schedule. Unless the parties agree otherwise in writing, the Interim Assistant Superintendent of Instructional Services shall advance one step on the Salary Schedule each year until the maximum number of allowable steps is obtained.

The annual base salary is for twelve (12) months of service and shall be prorated for service of less than a full year. Notwithstanding the foregoing, the Board retains the right to adjust

the salary of the Interim Assistant Superintendent of Instructional Services from time to time during the term of this Contract in order to provide a competitive and attractive salary. Furthermore, the Board retains the right to consider the awarding of an annual stipend with consideration to performance and depending on the fiscal condition of the District.

III. DUTIES AND RESPONSIBILITIES

The Interim Assistant Superintendent of Instructional Services is a certificated management employee of the District and is in charge of the Instructional department subject to the authority of the Board and/or the authority of the Superintendent of Schools. The Interim Assistant Superintendent of Instructional Services shall report directly to the Superintendent who shall be the immediate supervisor. The Interim Assistant Superintendent of Instructional Services shall faithfully and competently perform all duties and responsibilities required by the Board and/or Superintendent of Schools. The Interim Assistant Superintendent of Instructional Services also shall faithfully and competently abide by all policies and directions from the Board, all directions from the Superintendent of Schools, and applicable and relevant law.

IV. MORAL CONDUCT

The Interim Assistant Superintendent of Instructional Services shall conduct himself with due regard to the public conventions and morals. The Interim Assistant Superintendent of Instructional Services shall not, either while rendering such services to the District, or in his private life, commit an offense involving moral turpitude under federal, state or local laws or ordinances. The Interim Assistant Superintendent of Instructional Services shall not do or commit any act or thing that will tend to degrade him in society or bring him into public hatred, public disrepute, contempt, scorn, or ridicule, or that will tend to shock, insult, or offend the community or public morals or decency or prejudice the reputation of the District in the community.

V. WORK YEAR, HOLIDAYS AND SICK LEAVE

The Interim Assistant Superintendent of Instructional Services agrees to devote his full time and efforts to the position of Assistant Superintendent of Instructional Services for the District. The Interim Assistant Superintendent of Instructional Services is a certificated management employee who is exempt from all overtime and all compensatory time off in lieu of overtime. The Interim Assistant Superintendent of Instructional Services shall be required to work a positive work year of a minimum of 220 workdays excluding holidays required by applicable law and such other holidays designated by the Board. The Interim Assistant Superintendent of Instructional Services shall be entitled to twelve (12) days of sick leave per year.

VI. HEALTH AND WELFARE BENEFITS

The Interim Assistant Superintendent of Instructional Services shall be entitled to medical, dental, vision, and life insurance in the same amounts as granted by the Board

generally to other certificated management employees of the District.

VII. LONGEVITY INCREASE

The Interim Assistant Superintendent of Instructional Services will receive an increase in base salary equal to the same amount of longevity stipend granted by the Board of Education to other certificated management employees. When such an increase is granted, the employment contract and base salary will be amended and presented to the Board of Education for approval.

VIII. MASTERS DEGREE AND DOCTORATE DEGREE

The Interim Assistant Superintendent of Instructional Services will receive an increase in base salary equal to the same amount of masters and doctorate stipend granted by the Board of Education to other certificated management employees. When such an increase is granted, the employment contract and base salary will be amended and presented to the Board of Education for approval.

IX. RETIREMENT BENEFITS

If the Interim Assistant Superintendent of Instructional Services remains employed as an assistant superintendent with the District for a consecutive total of five (5) years of satisfactory service, then upon retirement fi¯om active service from the District under the California State Teachers' Retirement System (CalSTRS), he may elect at his option, that the Board pay the premiums for medical, dental, vision and such other fringe benefits as are provided by the Board to other management employees. If the Interim Assistant Superintendent makes this election, the benefits shall be available until the Interim Assistant Superintendent reaches the age of 65.

The Interim Assistant Superintendent of Instructional Services will automatically receive an increase in base salary equal to the same amount of longevity stipend granted by the Board of Education to other certificated management employees. When such an increase is granted, the employment contract and base salary will be amended and brought forward for Board approval.

X. EVALUATION

The Superintendent of Schools shall evaluate the Interim Assistant Superintendent of Instructional Services at least annually and may do so at any time. A copy of any written evaluation shall be delivered to the Interim Assistant Superintendent of Instructional Services who shall have the right to make a written reaction or response to the evaluation before it is placed in the Interim Assistant Superintendent of Instructional Services' personnel file.

XI. PROFESSIONAL GROWTH

The District encourages the professional growth of the Interim Assistant Superintendent of Instructional Services through participation, as mutually agreed to by the Superintendent of

Schools, in:

1. Programs and other activities conducted or sponsored by local, state, and national school administrator associations;

2. Seminars and courses offered by public or private educational institutions;

3. Informational meetings with other persons whose skill or background would serve to improve the capacity of the Assistant Superintendent of Instructional Services to perform professional responsibilities.

The Superintendent of Schools may permit release time for the Interim Assistant Superintendent of Instructional Services to attend such activities and pay the necessary, reasonable fees and expenses pursuant to established procedures of the District.

XII. DUES AND MEMBERSHIPS IN ASSOCIATIONS AND ORGANIZATIONS

The District shall make direct payment of dues for the Interim Assistant Superintendent of Instructional Services' membership in up to three (3) professional or service associations or organizations.

XIII. TERMINATION OF CONTRACT

This Contract may be terminated under the following conditions.

A. The return from leave of absence of the Assistant Superintendent of Instructional Services. This Contract shall terminate automatically, without the need for any additional notice to the Interim Assistant Superintendent of Instructional Services, on the first date of the Assistant Superintendent of Instructional Services return to service, unless otherwise agreed in writing.

B. Mutual Consent. The Contract may be terminated at any time by mutual consent of the Board and the Superintendent.

C. Resignation. The Interim Assistant Superintendent of Instructional Services may resign and terminate this Contract only by providing the Board with at least fourteen (14) days advance written notice, unless the Parties agree otherwise.

D. Written Notice of Termination. The Board may terminate this Contract for any reason whatsoever by providing the Interim Assistant Superintendent of Assistant Superintendent of Instructional Services with at least fourteen (14) days advance written notice, unless the Parties agree otherwise.

E. Reversion to Previous Position. The Parties recognize that Dr. Macias is

currently the Director of Secondary Education for the District. Upon termination of this Contract for any reason except for cause, he shall have the right to return to the position of Director of Secondary Education for the District under the terms and conditions of that position.

F. Termination by District for Cause: This Contract and the services of the Interim Assistant Superintendent of Instructional Services may be terminated by the District at any time for breach of this Contract, for the failure of the Interim Assistant Superintendent of Instructional Services to satisfactorily perform the duties of his position as determined in the evaluation process conducted by the Superintendent, for any ground enumerated in Education Code section 44932, or for the commission of any act of fraud, misrepresentation or moral turpitude. The District shall not terminate this Contract under this subparagraph until a written statement of unsatisfactory performance or grounds for termination has first been served upon the Interim Assistant Superintendent of Instructional Services. The Interim Assistant Superintendent of Instructional Services may then request (in writing) a conference with the Board. If a conference is granted by the Board the Interim Assistant Superintendent of Instructional Services shall be given a reasonable opportunity to address the Board.

G. Termination by District Based upon Continuing Disability: This Contract and the services of the Interim Assistant Superintendent of Instructional Services may be terminated because of the continuing disability of the Interim Assistant Superintendent of Instructional Services. In such event, the District shall give at least thirty (30) days prior written notice to the Interim Assistant Superintendent of Instructional Services. No such notice shall be sent until there are no remaining days of paid leave available to the Interim Assistant Superintendent of Instructional Services, and the Interim Assistant Superintendent of Instructional Services is not able to perform the essential duties of his position with or without reasonable accommodation.

XIV. MISCELLANEOUS PROVISIONS

1. This Contract is subject to all applicable laws of the State of California, titles and regulations of the State Board of Education, and Board Policies.

2. All promises and covenants contained herein are severable, and in the event any of them shall be held invalid by any court of competent jurisdiction, this Contract shall be interpreted as if such invalid promises or covenants were not contained herein.

3. This Contract is the full and complete agreement of the parties hereto. Any amendment, modifications, or variations from the terms of this Contract shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

-- Signature Page Follows –

BURBANK UNIFIED SCHOOL DISTRICT

By:_____

Oscar Macias, Ed.D., Interim Assistant Superintendent, Instructional Services Date

By:_____

John Paramo, Ed.D., Superintendent of Schools Date

By:_____

Emily Weisberg, Ed.D., President of the Board of Education Date

September 5, 2024

DATE APPROVED BY THE
BOARD OF EDUCATION

EXHIBIT A

SALARY SCHEDULE

BURBANK UNIFIED SCHOOL DISTRICT
SALARY SCHEDULE FOR CERTIFICATED ASSISTANT SUPERINTENDENTS
SCHEDULE D
Effective July 1, 2024

RANGE		DAYS	STEP 1	STEP 2	STEP 3	STEP 4
A	Assistant Superintendent of Educational Services Assistant Superintendent of Human Resources Assistant Superintendent of Instructional Services	220	201,840	211,931	222,528	233,655

Adopted: 7/20/23
Revised: 02/01/24
Revised; 5/16/24

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources Services
REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Sarah Rudchenko, Ed.D., Assistant Superintendent, Human Resources
PREPARED BY:	Sarah Rudchenko, Ed.D., Assistant Superintendent, Human Resources
SUBMITTED BY:	Sarah Rudchenko, Ed.D., Assistant Superintendent, Human Resources
DATE:	September 5, 2024
SUBJECT:	Approval of a Memorandum of Understanding (MOU) between Burbank Unified School District (BUSD) and the Burbank Teachers Association (BTA) for a Lead School Nurse Position

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Background
The District is interested in entering into a Memorandum of Understanding with the Burbank Teachers Association (BTA) to create a Lead School Nurse position with the attached job description and salary table.

Discussion/Issues
The health and well-being of students are critical components of their ability to learn and succeed academically. In recent years, the complexity of student health needs has increased, necessitating a more structured and comprehensive approach to school health services. A Lead School Nurse provides leadership to ensure consistency, quality, and efficiency in the delivery of health services across the District.

One of the current school nurses has been working in the capacity as a Head School Nurse with provisions in the Collective Bargaining Agreement (CBA) for extra hourly work for summer employment, a yearly stipend for nurses, and 120% assignment stipend. This MOU incorporates the extra hours by creating a 222-day work year and an extended workday (8 hours) with additional job duties to not only provide support but also lead to better health outcomes and academic success for all students. This also ensures the salary issued in compliance with CalSTRS regulations.

Financial Implications
none

Recommendation
Sarah Rudchenko, Assistant Superintendent, Human Resources Services, recommends that the Board of Education approve the Memorandum of Understanding between the Burbank Unified School District (BUSD) and the Burbank Teachers Association (BTA) for a Lead School Nurse Position, as presented.

Memorandum of Understanding

between the

Burbank Unified School District

and the

Burbank Teachers Association

Lead School Nurse

September 5, 2024

1) The Burbank Teachers Association ("Association") agrees that the Burbank Unified School District ("District") requires a Lead School Nurse to meet the needs of its students and staff. As such the District has created a Lead School Nurse position with the attached job description, effective July 1, 2024.
2) The Lead School Nurse's work location shall be the District Office with the acknowledgement that travel to other worksites is a requirement of the job without further compensation beyond mileage.
3) The Lead School Nurse shall qualify for the District's cell phone stipend.
4) The Lead School Nurse shall be paid on a new salary table developed by taking Exhibit A-1 and applying a 42.5% increase in acknowledgement of the 222-day work year, extended workday (8 hours), and additional job duties.
5) The current Association bargaining unit member working as the Lead School Nurse shall be reassigned to the newly created Lead School Nurse position.
6) The newly developed salary table shall be incorporated into the contract at the earliest opportunity by the parties.
7) The District retains the right to not fill the Lead School Nurse position in the event that it may need to reduce the position in future years. Such right shall be subject to the applicable provisions of the parties' collective bargaining agreement, California Education Code, and California Government Code.
8) This Memorandum of Understanding shall supersede the references to the head nurse found in the parties' collective bargaining agreement in Article 9: Hours of Employment sections 9.2.2 and 9.10.6 and the references to the nurse stipend on the A-1 Certificated Salary Schedule. These superseded references shall be removed and updated by the parties' at their earliest convenience.

For the District:

Sarah Rudchenko

08/23/2024

For the Association:

Nicole M. Drabecki

8/23/24

BURBANK UNIFIED SCHOOL DISTRICT
HEALTH SERVICES DEPARTMENT
1900 WEST OLIVE AVENUE
BURBANK, CALIFORNIA 91506-2460
TELEPHONE (818) 729-4504 • FAX (818) 729-4576

LEAD SCHOOL NURSE

DESCRIPTION

The Lead School Nurse coordinates school nursing and health services, plans, organizes, and coordinates the District's Health Services Department to provide timely delivery of high-quality services to staff, sites, and departments, communicates the health care needs of students, communicates District policies and procedures to staff and ensure compliance with State and Federal health mandates. The Lead School Nurse also serves as the District's expert and advocate on health matters with administrators, school-level nurses, medical personnel, community service organizations, and community partners; leverages community resources to support Health Services as needed, supports the development and expansion of, and acts as consultant and liaison for Health Services in a manner that is consistent with District strategies, and provides supervision, advisement, guidance, and support to school nurses, RNs/LVNs and Health Services assistants carrying out health guidelines; ensures adherence to safety procedures, and coordinates state-mandated screening procedures, such as hearing, vision, and audits of immunization, dental, and physical exams. The school nurse is the qualified health care professional who meets the minimum requirement to supervise school nurses and health assistants in the educational setting. School nurses who work in an educational setting are required to work independent of medical facilities in providing health care for students including those who are medically fragile, have chronic and acute medical conditions and those students identified with special education needs. As such the Health Services Department need the guidance of a supervisor who understands those needs and who has the experience, the knowledge, and the desire to provide leadership and mentoring. The Lead School Nurse acts as liaison with Public Health Department, All-Inclusive, California Immunization Registry (CAIR), California Department of Education (CDE), Los Angeles County Office of Education (LACOE), and AED Authority.

QUALIFICATIONS

Credential: Valid California credential authorizing services as a school nurse; current license as a Registered Nurse; valid certificate of Audiometry; current CPR/First Aid/AED certification issued by an approved program; California Administrative Services Credential preferred.

Education: Minimum Bachelor's degree and school nurse credential.

Experience: A minimum of five years of successful nursing experience, three years of which are in school nursing and two years in public health or school nursing preferred.

ESSENTIAL FUNCTIONS

1. Supervise staff school nurses.
2. Supervise and train Health Services assistants.
3. Coordinate and implement the scheduling of school nurses and Health Services assistants in keeping with school site needs and Special Education needs.
4. Collaborate with other District departments for staff development and related health concerns.
5. Coordinate with Special Education and Health Services training of staff at school sites for those individuals supporting students with special healthcare needs.

6. Perform program analysis, compile information, and make recommendations regarding the needs, objectives, and programs of assigned area(s).
7. Collaborate with public and private agencies/organizations in providing health services to students.
8. Collaborates with Human Resources to recruit, hire and retain highly qualified school nurses and Health Services assistants/LVNs.
9. Provide technical expertise, information, and assistance regarding assigned functions, unusual trends, or problems, and recommend appropriate corrective action; formulate and develop effective policies and procedures to accomplish stated goals; and communicate health policies to others and provide consultation to assigned staff regarding health issues.
10. Plans and implements in-service programs for school nurses and Health Services assistants on current/new legislation and other areas of need or interest.
11. Provide professional support for school nurse as well as addressing concerns and questions regarding nursing protocol, school board policies, Ed Code regulations and BRN legislation.
12. Plans and facilitates epi-pen, glucose monitoring, Glucagon administration and Narcan training.
13. Collaborate with Human Resources CPR and AED training of district staff.
14. Coordinate the preparation and maintenance of a variety of narrative and statistical reports, records, correspondence, and files related to assigned services, activities, and operations; compile and submit reports to state agencies and the board as appropriate.
15. Provide a positive climate of interaction and communication between school stars, families, and the community, as related to Health Services.
16. Plans and directs the District's efforts for the prevention and control of communicable diseases.
17. Implements the State health mandates relating to students and school employees.
18. Supervises the District's immunization programs pursuant to California Education Code, Section 49403, of the California Code of Regulations.
19. Consults on the assessment and evaluation of the health and developmental status of pupils.
20. Interprets the health and developmental assessment to parents, teachers, administrators, and other professionals directly concerned with the pupil.
21. Support school nurses in the implementation of individual student health care plans, incorporating plans directed by a medical provider.
22. Seeks resources for students and parent/guardian for appropriate community resources for necessary services.
23. Maintains communication with parents and all involved community practitioners and agencies to promote needed treatment and secure reports of findings pertinent to educational planning.
24. Interprets medical and nursing findings appropriate to the student's individualized education program and makes recommendations to professional personnel directly involved.
25. Consults with, conducts in-service training for, and serves as a resource person to District employees and administrators. (Narcan, seizures, Stop the Bleed.)
26. Provides direct health assistance/support to schools, students and staff as specific needs are identified.
27. Acts as a participant in implementing a comprehensive health instruction curriculum for students including working with school principals and school nurses to schedule elementary maturation lessons to Grade 5 students.
28. Upon approval of administrative directive, works with local agencies to provide additional staff as needed to meet students' needs
29. Attends school nurse managers' meetings held through L.A. County Office of Education as scheduled to keep up to date on new and future concerns/legislation in education/school nursing.
30. Attends California Department of Public Health meetings as needed for the education and directives pertaining to public health issues/concerns.
31. Works with district office leadership and staff in regards to personnel concerns and job duties.
32. Plan and organize with Human Resources TB risk assessment clinics for employees.
33. Plan, coordinate and schedule nursing students from local colleges/universities to provide community health/pediatric experience in a school setting.

34. Plan, coordinate and schedule mandated vision/hearing screening at all school levels.
35. Coordinates with Student Services and families in home/hospital program.
36. Consult with school staff, students, parents/guardians in regards to student and family issues and health-related concerns and intervene as needed.
37. Review all accident reports from all school sites, identifying trends in injuries, methods of care and resolution of problem areas and/or safety concerns.
38. Support school nurses and Health Services assistants at all school sites as needed.
39. Calendar monthly with Health Services secretary.
40. Manage illnesses/leaves/PTO with Health Services secretary for coverage for school sites.
41. Create summer school coverage.
42. Attend meetings and participate in the LEA committee.
43. Participate in the evaluation of Health Services employees.
44. Communicate and collaborate with Director of Student Services for areas of concerns and department needs and attends cabinet, board meetings and community events as requested.
45. Participate in ongoing continuing education to maintain current in nursing practice.
46. Performs other related duties as assigned.

KNOWLEDGE

1. Planning, organization, and direction of the Health Services of the District.
2. Research-based programs and practices that support the health and wellness of the whole child.
3. Awareness and understanding of certificated and classified contracts.
4. School nursing services and procedures.
5. Specialized physical health care procedures, CPR, First Aid, AED, Narcan, and Stop the Bleed.
6. Medication effects and proper administration procedures.
7. Diagnostic methods for medical conditions and diseases.
8. Modern medical terminology, equipment, and techniques. Proper operation of specialized health assessment instruments.
9. Testing techniques for hearing, vision, scoliosis, and other screenings.
10. Current practices and trends relating to school health, and factors influencing the learning process.
11. Applicable laws, codes, regulations, policies, and procedures. Board policies and procedures, California Education Codes, and California Code of Regulations as it relates to Health Services; and State laws.
12. Familiarity with LEA and Medi-Cal billing.
13. Governing health services in schools.
14. Interpersonal skills using tact, patience, and courtesy.
15. Effective oral and written communication skills.
16. Principles and practices of management, supervision, and training. Evaluation approaches, strategies, and techniques.
17. Operation of a computer and related software.

ABILITIES AND PERSONAL CHARACTERISTICS

1. Plan, organize, prioritize, and manage time.
2. Maintain a positive attitude towards students, learning, and teaching.
3. Observe and evaluate student activities.
4. Successfully and efficiently manage multiple tasks and meet deadlines.
5. Drive to sites to communicate and meet with staff and students.
6. Communicate effectively by providing clear, concise instruction using academic language.
7. Dispense corrective feedback in a manner that inspires accountability among colleagues and direct reports.

8. Respond effectively, calmly and expeditiously to emergency medical situations.
9. Analyze situations accurately, and adopt an effective course of action.
10. Share health information with other professional persons in a confidential manner.
11. Ability to demonstrate proficiency in written and oral English.
12. Ability to work effectively with all individuals.
13. Establish and maintain effective working relationships with staff, parents, and the public.
14. Demonstrate understanding, patience, and approachability toward students, parents, and colleagues.
15. Excellent interpersonal, oral, and written communication and problem-solving skills.

SUPERVISION

Under the direction of the Assistant Superintendent of Educational Services and the Director of Student Services.

SALARY SCHEDULE FOR FULL-CREDENTIAL CERTIFICATED BARGAINING UNIT MEMBERS*
Effective July 1, 2024

Salary Rating	Class I Bachelor's Degree	Class II Bachelor's Degree +15	Class III Bachelor's Degree +30	Class IV Bachelor's Degree +45	Class V Bachelor's Degree +60	Class VI Bachelor's Degree +75
1	87,327	87,332	90,062	90,945	94,219	97,881
2	87,332	87,336	90,063	93,069	97,633	101,287
3	87,336	87,337	91,839	96,360	100,957	104,618
4	87,337	88,821	95,176	99,741	104,370	108,034
5	87,339	91,980	98,452	103,039	107,703	111,361
6	**87,340**	**95,259**	101,790	106,421	111,109	114,771
7	**87,342**	**98,394**	105,060	109,713	114,448	118,102
8	**87,343**	**101,639**	108,403	113,094	117,854	121,513
9	**89,773**	**104,798**	111,668	116,392	121,185	126,047
10		**108,050**	115,018	119,772	128,184	129,497
11		**111,216**	**118,280**	123,065	131,612	132,846
12			**121,624**	126,445	135,123	136,295
13			**124,889**	129,751	138,549	139,660
14			**128,239**	133,121	142,060	143,100
15				136,421	145,490	147,558
18**					148,993	152,346
21**					152,424	157,050
24**						163,750

Notes: **Employees hired on or after July 1, 2005 may not advance past the bold lines in Columns I, II and III. Employees hired before July 1, 2005 shall be grandfathered.**

** Anniversary Step

For the purpose of rating in School Nurses:

Fully licensed Nurses (credentialed or credential-pending***) will receive credit for all years of prior verified professional Nurse experience working in a school, hospital or clinic, or licensed private practice setting at the time of initial placement.

*** Applicant must have begun the process for credentialing at the time he or she begins work.

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	John Paramo, Superintendent
PREPARED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
SUBMITTED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Acceptance of Gifts

John Paramo, Superintendent, recommends that the Board of Education take formal action accepting the following gifts to the District, and that the Board President convey appreciation to the donors.

a. Shoob Photo South, LLC wishes to donate to the District $593.75 to be used towards materials and supplies Bret Harte Elementary.

b. Force4Giving wishes to donate to the District $175.98 to be used towards materials and supplies at Bret Harte Elementary.

c. Burbank High Baseball Booster Club, Inc. wishes to donate to the District $8,550 to be used towards coaching stipends at Burbank High School.

d. Burbank High Baseball Booster Club, Inc. wishes to donate to the District $7,863 to be used towards coaching stipends at Burbank High School.

e. Burbank High Baseball Booster Club, Inc. wishes to donate to the District $3,533.93 to be used towards coaching stipends at Burbank High School.

f. Disney Worldwide Services, Inc. wishes to donate to the District $5,000 to be used towards library materials and supplies at Disney Elementary.

g. The Jefferson Elementary PTA wishes to donate to the District $1,600 to be used towards clay class consultant at Thomas Jefferson Elementary School.

h. The Miller PTA wishes to donate to the District $1,000 to be used towards kindness mural painting consultant at Joaquin Miller Elementary School.

i. Tom E Leonard wishes to donate to the District one tenor saxophone valued at $675 to be used at John Burroughs High School.

j. Gain Federal Credit Union wishes to donate to the District $1,000 to be used at the principal's discretion at Monterey High School.

k. Muir Middle School PTSA wishes to donate to the District $5,000 to be used towards Muir United at John Muir Middle School.

l. Station Film, Inc. wishes to donate to the District $7,000 to be used towards materials and supplies at John Muir Middle School.

m. Roosevelt Elementary PTA wishes to donate to the District $1,500 to be used towards Family Engagement Night at Theodore Roosevelt Elementary School.

n. Follet Content Solutions, LLC wishes to donate to the District $185.86 to be used at the principal's discretion at George Washington Elementary School.

o. The Blackbaud Giving Fund wishes to donate to the District $30 to be used at the principal's discretion at George Washington Elementary School.

p. Charities Aid Foundation of America wishes to donate to the District $111 to be used at the principal's discretion at George Washington Elementary School.

BURBANK UNIFIED SCHOOL DISTRICT

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000100	FERGUSON ENTERPRISES, INC.	C/O 1: INCREASE BY $20,000.00; 2024-25 BLANKET ORDER; PLUMBING SUPPLIES; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$22,000.00
25000136	SCHOLASTIC INC.	C/O 1: REDUCE BY $38.98; MAGAZINES; TITLE I FUNDS	DISNEY ELEMENTARY	010	$1,971.17
25000388	CANON FINANCIAL SERVICES, INC.	C/O 1; REDUCE BY $96.97; PRINT SHOP EQUIPMENT LEASE; BOARD APPROVED 2/2/23 AND 6/20/24	WAREHOUSE	010	$157,374.16
25000547	GOPHER SPORT	C/O 1: INCREASE BY $21.57; PLAYGROUND SUPPLIES	MUIR MIDDLE SCHOOL	010	$1,015.04
25000583	NTT AMERICA INC	SOFTWARE LICENSE; BOARD APPROVED 6/20/24 (LICENSE LIST)	TECHNOLOGY SERVICES	010	$13,533.33
25000584	MASSADI ENTERPRISES	CARRYOVER PO 24004383; PROFESSIONAL SERVICES AGREEMENT; DSA INSPECTION SERVICES FOR FC 2324-017, BALL WALL AT DISNEY ELEMENTARY; BOND FUNDS; BOARD APPROVED 4/4/24	FACILITIES SERVICES	213	$9,000.00
25000585	MASSADI ENTERPRISES	CARRYOVER PO 24004390; PROFESSIONAL SERVICES AGREEMENT; DSA INSPECTION SERVICES FOR FC 2324-023 ROOSEVELT NEW RESTROOM, ADA ALTERATIONS AND RELATED SITE WORK; BOND FUNDS; BOARD APPROVED 4/4/24	FACILITIES SERVICES	213	$11,800.00
25000586	CANNONDESIGN	CARRYOVER PO 24003098; ARCHITECTURAL SERVICES FOR BALL WALL AT DISNEY ES; BOND FUNDS; BOARD APPROVED 6/15/23	FACILITIES SERVICES	213	$2,252.40
25000587	LOZANO SMITH	PROFESSIONAL SERVICES AGREEMENT; LEGAL SERVICES; GENERAL AND SPECIAL EDUCATION FUNDS; BOARD APPROVED 5/16/24	FISCAL SERVICES	010	$251,000.00
25000587	LOZANO SMITH	PROFESSIONAL SERVICES AGREEMENT; LEGAL SERVICES; GENERAL AND SPECIAL EDUCATION FUNDS; BOARD APPROVED 5/16/24	FISCAL SERVICES	213	$2,000.00
25000588	ADCO ROOFING	CARRYOVER PO 24004859; ROOF FASCIA REPAIR AT BURBANK HIGH SCHOOL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$9,806.00
25000589	CHARLES TAYLOR ENVIRONMENTAL TECHNICAL SERVICES	PROFESSIONAL SERVICES; LEAD TESTING FOR BHS AQUATIC CENTER DEMOLITION; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$636.00
25000590	SCANTRON CORPORATION	TESTING MATERIALS	BURBANK HIGH SCHOOL	010	$500.96
25000591	KUTA SOFTWARE LLC	SOFTWARE LICENSE; BOARD APPROVED 6/20/24	JOHN BURROUGHS HIGH SCHOOL	010	$1,310.00
25000592	THE CIRCLE	CARRYOVER PO 24000673; ISO DUPLICATOR SERVICE AGREEMENT; DISTRICT PRINT SHOP FUNDS	FACILITIES SERVICES	010	$145.38

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000593	WAYSIDE PUBLISHING	TEXTBOODS; ADOPTED; LOTTERY FUNDS; BOARD ADOPTED 6/20/24	JOHN BURROUGHS HIGH SCHOOL	010	$12,945.49
25000594	CDW-G - COMPUTER DISCOUNT WHSE	COMMUNICATION EQUIPMENT	TECHNOLOGY SERVICES	010	$3,307.50
25000595	KR NIDA CORPORATION	COMMUNICATIONS EQUIPMENT	MUIR MIDDLE SCHOOL	010	$1,997.92
25000596	SCHOOL SPECIALTY, INC	TEXTBOOKS;ADOPTED; BOARD ADOPTED 6/15/23	STEVENSON ELEMENTARY	010	$1,426.36
25000597	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	EMERSON ELEMENTARY	010	$457.49
25000598	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	JEFFERSON ELEMENTARY	010	$601.17
25000599	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	MC KINLEY ELEMENTARY	010	$218.82
25000600	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	MILLER ELEMENTARY	010	$574.98
25000601	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	PROVIDENCIA ELEMENTARY	010	$328.37
25000602	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	$334.73
25000603	AMAZON CAPITAL SERVICES	COMPUTER SUPPLIES	TECHNOLOGY SERVICES	010	$98.34
25000604	AMAZON CAPITAL SERVICES	OFFICE AND TECH SUPPLIES	TECHNOLOGY SERVICES	010	$252.68
25000605	GCSYSTEMS, INC	SKATEBOARD DOCKS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$9,189.77
25000606	MONTGOMERY HARDWARE COMPANY	REPLACEMENT DOORS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,175.38
25000607	MONTGOMERY HARDWARE COMPANY	DOOR HARDWARE; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$4,866.56
25000608	MONTGOMERY HARDWARE COMPANY	DOOR HARDWARE; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,549.77
25000609	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	ROOSEVELT ELEMENTARY	010	$499.04
25000610	SOFTCHOICE CORP	MICROSOFT SOFTWARE LICENSES; BOARD APPROVED 6/20/24	TECHNOLOGY SERVICES	010	$128,464.37
25000611	SUNBELT CONTROLS INC	FACILITY REPAIR MATERIAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$138.12
25000612	LIBERTY PAPER	WAREHOUSE STOCK; COPY PAPER	WAREHOUSE	010	$26,301.24
25000613	BURTON, MELISSA	REIMBURSEMENT TO PARENT FOR GARDENING SUPPLIES; GIFT FUNDS	MUIR MIDDLE SCHOOL	010	$381.53
25000614	AMS.NET INC	C/O #1; INCREASE BY $5,371.50; CARRYOVER PO 24002950; FC 2324-028, VIDEO SURVEILLANCE SYSTEM AT JOHN BURROUGHS HIGH SCHOOL; BOARD APPROVED 12/14/23	TECHNOLOGY SERVICES	010	$41,166.01
25000615	AMAZON CAPITAL SERVICES	MUSIC SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	$1,023.15
25000616	COREA, MARYSOL	PROFESSIONAL SERVICES; ACCOUNTING DEPARTMENT SOP DEVELOPMENT	FISCAL SERVICES	010	$1,200.00
25000617	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	BRET HARTE ELEMENTARY	010	$141.25

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000618	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	2024-25 BLANKET ORDER; OFFICE SUPPLIES	PERSONNEL SERVICES	010	$7,000.00
25000619	SECURITECH	SOFTWARE LICENSE	TECHNOLOGY SERVICES	010	$3,450.00
25000620	NJP SPORTS INC	FURNISH AND INSTALL TENNIS COURT NETS AT BURBANK HIGH SCHOOL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,120.00
25000621	AMAZON CAPITAL SERVICES	OFFICE AND TECHNOLOGY SUPPLIES	BUSINESS OFFICE	010	$540.00
25000622	AMAZON CAPITAL SERVICES	OFFICE AND TECHNOLOGY SUPPLIES; PERKINS GRANT	BURBANK HIGH SCHOOL	010	$1,256.98
25000623	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; GENERAL AND AMS FUNDS	EMERSON ELEMENTARY	010	$811.58
25000624	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$260.13
25000625	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	BURBANK HIGH SCHOOL	010	$705.84
25000626	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EMERSON ELEMENTARY	010	$165.02
25000627	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	BURBANK HIGH SCHOOL	010	$2,364.15
25000628	AMAZON CAPITAL SERVICES	HEALTH SUPPLIES	MC KINLEY ELEMENTARY	010	$228.43
25000629	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; UNIVERSAL PRE-KINDER FUNDS	MILLER ELEMENTARY	010	$57.31
25000630	PEARSON EDUCATION, INC.	BOOKS; ADULT EDUCATION - BLOCK GRANT AND ADULT ED GENERAL APPORTIONMENT FUNDS	BURBANK ADULT SCHOOL	110	$3,048.18
25000631	SPECIAL EDUCATION PARENTS	CARRYOVER PO 24000560; REIMBURSEMENT TO PARENTS FOR TUITION AND COUNSELING; SPECIAL EDUCAITON FUNDS; BOARD APPROVED 6/15/23	SPECIAL EDUCATION	010	$4,799.25
25000632	WAXIE SANITARY SUPPLY	2024-25 BLANKET ORDER; CUSTODIAL SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$17,000.00
25000633	WAXIE SANITARY SUPPLY	2024-25 BLANKET ORDER; CUSTODIAL SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$2,500.00
25000634	WAXIE SANITARY SUPPLY	2024-25 BLANKET ORDER; CUSTODIAL SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$2,000.00
25000635	GIVEN, SARAH	2024-25 BLANKET ORDER; CULINARY ARTS SUPPLIES; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$8,630.00
25000636	INSTRUCTURE, INC.	SOFTWARE LICENSE; BOARD APPROVED 6/20/24	INSTRUCTIONAL SERVICES	010	$18,373.00
25000637	ROBERTSON, LISA	2024-25 BLANKET ORDER; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$325.00
25000638	RYDIN	PARKING PERMITS	JOHN BURROUGHS HIGH SCHOOL	010	$644.16
25000639	MAXWELL, DENNIS	REIMBURSEMENT TO DIRECTOR FOR DUMPSTER RENTAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$575.00

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000640	JON'S WINDOW & AWNING INC	AWNING REPAIR; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$1,218.26
25000641	NORTHERN SAFETY & INDUSTRIAL	GROUNDS SUPPLIES; UNRESTRICTED MAINTENANCE FUNDS	FACILITIES SERVICES	010	$804.82
25000642	PROFESSIONAL TUTORS OF AMERICA, INC	CARRYOVER PO 24001429; PROFESSIONAL SERVICES AGREEMENT; EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 9/7/23	SPECIAL EDUCATION	010	$5,400.00
25000643	PROFESSIONAL TUTORS OF AMERICA, INC	CARRYOVER PO 24001855; PROFESSIONAL SERVICES AGREEMENT; EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 10/5/23	SPECIAL EDUCATION	010	$7,942.50
25000644	SANCHEZ, JESSICA	REIMBURSEMENT TO OFFICE MANAGER FOR CUSTOM SIGN	JOHN BURROUGHS HIGH SCHOOL	010	$54.95
25000645	PROFESSIONAL TUTORS OF AMERICA, INC	CARRYOVER PO 24001196; PROFESSOINAL SERVICES AGREEMENT; EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 1/19/23	SPECIAL EDUCATION	010	$20,345.00
25000646	PROFESSIONAL TUTORS OF AMERICA, INC	CARRYOVER PO 24004287; PROFESSIONAL SERVICES AGREEMENT; EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 4/4/24	SPECIAL EDUCATION	010	$3,577.50
25000647	PROFESSIONAL TUTORS OF AMERICA, INC	CARRYOVER PO 24001197; PROFESSIONAL SERVICES AGREEMENT; EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 11/3/22	SPECIAL EDUCATION	010	$19,605.00
25000648	DR. AGNESA PAPAZYAN, PSYD PSYCHOLOGY CORPORATION	CARRYOVER PO 24004595; PROFESSIONAL SERVICES AGREEMENT; IEE ASSESSMENT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 5/2/24	SPECIAL EDUCATION	010	$6,000.00
25000649	CHILDCARE CAREERS LLC	CONSULTANT AGREEMENT; SUBSTITUTE COVERAGE FOR CHILD DEVELOPMENT SITES; ELOP FUNDS; BOARD APPROVED 8/15/24	CHILD DEVELOPMENT SERVICES	010	$100,000.00
25000650	LEARNING DYNAMICS INC	CARRYOVER PO 24003245; PROFESSIONAL SERVICES AGREEMENT; NEUROPSYCHOLOGICAL EDUCATIONAL IEE; SPECIAL EDUCATION FUNDS; BOARD APPROVED 2/1/24	SPECIAL EDUCATION	010	$5,750.00

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000651	TROY & ASSOCIATES EDUCATIONAL CONSULTANT	CARRYOVER PO 24001863; PROFESSIONAL SERVICES AGREEMENT; COMPENSATORY EDUCATION; SPECIAL EDUCATION FUNDS; BOARD APPROVED 10/5/23	SPECIAL EDUCATION	010	$28,000.00
25000652	DR. AGNESA PAPAZYAN, PSYD PSYCHOLOGY CORPORATION	CARRYOVER PO 24004598; PROFESSIONAL SERVICES AGREEMENT; IEE ASSESSMENT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 5/2/24	SPECIAL EDUCATION	010	$6,000.00
25000653	SOUTHWEST SCHOOL & OFFICE SUPPLY	2024-25 BLANKET ORDER; CLASSROOM AND OFFICE SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$2,500.00
25000654	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$2,000.00
25000655	SOUTHWEST SCHOOL & OFFICE SUPPLY	2024-25 BLANKET ORDER; CLASSROOM AND OFFICE SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$7,000.00
25000656	SOUTHWEST SCHOOL & OFFICE SUPPLY	2024-25 BLANKET ORDER; CLASSROOM AND OFFICE SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$2,000.00
25000657	CHILDCARE CAREERS LLC	CONSULTANT AGREEMENT; SUBSTITUTE COVERAGE FOR CHILD DEVELOPMENT SITES; ELOP FUNDS; BOARD APPROVED 8/15/24	CHILD DEVELOPMENT SERVICES	010	$10,000.00
25000658	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$1,500.00
25000659	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; CHILD DEVELOPMENT FUNDS	CHILD DEVELOPMENT SERVICES	120	$1,000.00
25000660	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; ASES FUNDS	CHILD DEVELOPMENT SERVICES	010	$4,000.00
25000661	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; ASES FUNDS	CHILD DEVELOPMENT SERVICES	010	$1,500.00
25000662	HD SUPPLY, INC fka THE HOME DEPOT PRO INSTITUTIONA	C/O 1: INCREASE BY $1,080.00; 2024-25 BLANKET ORDER; WOODSHOP SUPPLIES; CTE UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$2,445.00
25000663	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	BURBANK HIGH SCHOOL	010	$799.60
25000664	AMTECH ELEVATOR SERVICES	ELEVATOR SERVICE AND REPAIR AT DISTRICT OFFICE; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$5,480.00
25000665	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$428.60
25000666	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$550.74
25000667	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$311.89
25000668	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$178.49

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000669	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$356.91
25000670	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	MUIR MIDDLE SCHOOL	010	$526.42
25000671	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$226.70
25000672	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$345.89
25000673	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$208.85
25000674	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$214.40
25000675	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$337.11
25000676	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$180.43
25000677	AMAZON CAPITAL SERVICES	HEALTH SUPPLIES	EDISON ELEMENTARY	010	$250.01
25000678	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$377.98
25000679	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$239.83
25000680	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$436.66
25000681	AMAZON CAPITAL SERVICES	CLASSROOMS UPPLIES	ROOSEVELT ELEMENTARY	010	$304.20
25000682	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$196.81
25000683	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$276.05
25000684	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$314.64
25000685	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$602.78
25000686	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$52.18
25000687	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EMERSON ELEMENTARY	010	$590.47
25000688	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$319.12
25000689	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$801.41
25000690	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$96.29
25000691	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$604.43
25000692	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$381.11
25000693	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$352.43
25000694	CLEARBROOK FARMS INC.	KITCHEN EQUIPMENT; CAFETERIA ENTERPRISE FUNDS	FOOD SERVICES	130	$19,114.61
25000695	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$709.65

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25000696	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$382.53
25000697	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$285.43
25000698	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$730.12
25000699	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$658.79
25000700	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$407.20
25000701	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$1,437.85
25000702	AMAZON CAPITAL SERVICES	FURNITURE AND CLASSROOM SUPPLIES	EDISON ELEMENTARY	250	$4,571.00
25000703	AMAZON CAPITAL SERVICES	HEALTH SUPPLIES	BRET HARTE ELEMENTARY	010	$243.16
25000704	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	2024-25 BLANKET ORDER; OFFICE SUPPLIES	Student Services	010	$3,000.00
25000705	MACIAS, SANDRA	2024-25 BLANKET ORDER; CULINARY ARTS SUPPLIES; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$2,832.00
25000706	KING, JENNIFER	REIMBURSEMENT TO TEACHER FOR SUPPLIES; MEDI-CAL FUNDS	SPECIAL EDUCATION	010	$89.34
25000707	BUSD FOOD SERVICES	CATERING SERVICES; FILM LA FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	$525.00
25000708	US AIR CONDITIONING DISTRIBUTORS	FACILITY REPAIR MATERIALS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,061.64
25000709	MAXWELL, DENNIS	FACILITY REPAIR MATERIALS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$152.29
25000710	DEPARTMENT OF INDUSTRIAL RELATIONS	CONVEYENE PERMIT FEES FOR JOHN BURROUGHS HIGH SCHOOL AND ADMIN, PLUS PENALTIES; ON-GOING AND MAJOR MAINTENANCE FEES	FACILITIES SERVICES	010	$2,525.00
25000711	RAWLINGS MECHANICAL CORP	WASTE DRAIN INSPECTION AT LUTHER MIDDLE SCHOOL; KIT FUNDS	FOOD SERVICES	010	$1,600.00
25000712	GOLD STAR FOODS	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES; CTE - UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$2,158.00
25000713	DRIFTWOOD DAIRY	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES; CTE - UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$2,374.00
25000714	LOWE'S HOME IMPROVEMENT	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES; CTE - UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$825.00
25000715	HANDY MARKET	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES; CTE - UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$1,268.00
25000716	CLARK, KARA	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES; CTE - UNRESTRICTED FUNDS	INSTRUCTIONAL SERVICES	010	$4,585.00
25000717	DIGITAL BUYER LLC	FURNITURE	BRET HARTE ELEMENTARY	250	$793.22

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25000718	LAKESHORE CURRICULUM MATERIAL	CLASSROOM RUG	BRET HARTE ELEMENTARY	250	$568.96
25000719	LEDESMA & MEYER CONSTRUCTION COMPANY, INC.	2324-035 CONSTRUCTION CONTRACT AND PROJECT MANAGEMENT SERVICES; KIT FUNDS; BOARD APPROVED 6/20/24	FOOD SERVICES	010	$150,000.00
25000720	AMAZON CAPITAL SERVICES	CLASSROOM EQUIPMENT AND SUPPLIES; GENERAL AND AMS FUNDS	PROVIDENCIA ELEMENTARY	010	$1,705.41
25000721	ACSA FOUNDATION FOR EDUCATIONAL ADMIN	2024-25 MEMBERSHIP RENEWAL FOR ASSISTANT SUPERINTENDENT OF ADMINISTRATIVE SERVICES	BUSINESS OFFICE	010	$1,690.56
25000722	GARY D STROMBERG & ASSOCIATES LLC	PROFESSIONAL SERVICES AGREEMENT; SPEECH AND LANGUAGE SUPPORT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 6/20/24	SPECIAL EDUCATION	010	$483,300.00
25000723	ABRAMSON AUDIOLOGY	CARRYOVER PO 24000554; PROFESSIONAL SERVICES AGREEMENT; AUDITORY ASSESSMENT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 6/20/24	SPECIAL EDUCATION	010	$1,370.00
25000724	LEARNING WITHOUT TEARS	TESTING MATERIALS	SPECIAL EDUCATION	010	$176.59
25000725	PROTOCOL AGENCY, INC.	PROFESSIONAL SERVICES AGREEMENT; NURSING STAFF; SPECIAL EDUCATION FUNDS; BOARD APPROVED 6/20/24	SPECIAL EDUCATION	010	$88,145.00
25000726	BOYS & GIRLS CLUB OF BURBANK	CONSULTANT AGREEMENT; AFTER SCHOOL PROGRAM; ASES FUNDS; BOARD APPROVED 6/20/24	INSTRUCTIONAL SERVICES	010	$500,000.00
25000727	PARADIGM HEALTHCARE SERVICES, LLC	PROFESSIONAL SERVICES AGREEMENT; MEDI-CAL SUPPORT; MEDI-CAL FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$120,000.00
25000728	SPECIAL EDUCATION PARENT	REIMBURSEMENT TO PARENT FOR EDUCATIONALLY RELATED SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 5/2/24	SPECIAL EDUCATION	010	$5,000.00
25000729	BENCHMARK EDUCATION COMPANY	TEXTBOOKS - ADOPTED; LOTTERY FUNDS; BOARD ADOPTED 3/21/2016	DISNEY ELEMENTARY	010	$5,810.18
25000730	SCHOOL NURSE SUPPLY	HEALTH SUPPLIES	Health Services	010	$29.77
25000731	GOPHER SPORT	CLASSROOM SUPPLIES; AMS FUNDS	EMERSON ELEMENTARY	010	$3,490.67
25000732	SOUTHWEST SCHOOL & OFFICE SUPPLY	2024-25 BLANKET ORDER; OFFICE SUPPLIES	EDISON ELEMENTARY	010	$2,000.00
25000733	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	BURBANK HIGH SCHOOL	010	$209.66
25000734	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; AMS FUNDS	WASHINGTON ELEMENTARY	010	$223.73
25000735	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MC KINLEY ELEMENTARY	010	$608.54
25000736	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MILLER ELEMENTARY	010	$803.84
25000737	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	EDISON ELEMENTARY	010	$204.62

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25000738	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; AMS FUNDS	STEVENSON ELEMENTARY	010	$410.66
25000739	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	EDISON ELEMENTARY	010	$209.98
25000740	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$223.69
25000741	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; MEDI-CAL FUNDS	SPECIAL EDUCATION	010	$1,059.69
25000742	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$983.83
25000743	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	$140.86
25000744	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$333.56
25000745	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND FURNITURE; PERKINS GRANT	INSTRUCTIONAL SERVICES	010	$3,759.48
25000746	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$276.99
25000747	EAGLE TOOLS	2024-25 BLANKET ORDER; WOODSHOP SUPPLIES	INSTRUCTIONAL SERVICES	010	$3,990.00
25000748	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$2,401.12
25000749	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$2,534.54
25000750	OZO EDU, INC.	INSTRUCTIONAL MATERIALS; PERKINS GRANT	DOLORES HUERTA MIDDLE SCHOOL	010	$3,296.48
25000751	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$951.95
25000752	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$2,053.96
25000753	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$2,643.64
25000754	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	DOLORES HUERTA MIDDLE SCHOOL	010	$5,413.66
25000755	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	DOLORES HUERTA MIDDLE SCHOOL	010	$1,811.09
25000756	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$4,843.46
25000757	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	DOLORES HUERTA MIDDLE SCHOOL	010	$589.79
25000758	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	INSTRUCTIONAL SERVICES	010	$1,762.43
25000759	AMAZON CAPITAL SERVICES	FURNITURE AND EQUIPMENT	DISNEY ELEMENTARY	250	$949.11
25000760	AMAZON CAPITAL SERVICES	FURNITURE	DISNEY ELEMENTARY	250	$301.35
25000761	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; TITLE I FUNDS	DISNEY ELEMENTARY	010	$126.27
25000762	WEST SAN GABRIEL LIABILITY & PROPERTY JPA	CSAC LIABILITY AND PROPERTY INSURANCE	FISCAL SERVICES	010	$2,238,736.00
25000763	TMK HAWK PARENT, CORP	CARRYOVER PO 24004389; KITCHEN EQUIPMENT; FILM LA FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	$8,240.71
25000764	WEST SAN GABRIEL LIABILITY & PROPERTY JPA	WORKERS' COMPENSATION INCURANCE	FISCAL SERVICES	010	$2,382,975.00

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25000765	AMAZON CAPITAL SERVICES	FURNITURE AND CLASSROOM SUPPLIES	JEFFERSON ELEMENTARY	010	$1,081.53
25000766	ENTERPRISE FM TRUST	2024-25 BLANKET ORDER; LEASE AGREEMENT FOR DISTRICT VEHICLES; ON-GOING AND MAJOR MAINTENANCE FUNDS; BOARD APPROVED 10-15-15, 12-15-16 & 2-15-18	FISCAL SERVICES	010	$136,473.12
25000767	LRA INTERPRETERS, INC.	PROFESSIONAL SERVICES AGREEMENT; INTERPRETING SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$150,000.00
25000768	BEATRICE BRAUN	PROFESSIONAL SERVICES AGREEMENT; AUDITORY PROCESSING ASSESSMENT SERVICES; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$2,500.00
25000769	QUEST THERAPY GROUP, LLC	PROFESSIONAL SERVICES AGREEMENT; BEHAVIORAL INTERVENTION; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$200,000.00
25000770	ADAM SCOTT CLARK	PROFESSIONAL SERVICES AGREEMENT; IN-SERVICE SPED STAFF TRAINING; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$2,500.00
25000771	AMS.NET INC	CARRYOVER PO 24004883; FC 2324-037; ADDITIONAL VIDEO SURVEILLANCE CAMERAS AT BURBANK HIGH SCHOOL; BOARD APPROVED 6/6/24	TECHNOLOGY SERVICES	213	$139,540.54
25000772	NURTURING NESTS THERAPY CENTER	PROFESSIONAL SERVICES AGREEMENT; FUNCTIONAL BEHAVIOR ASSESSMENT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$1,500.00
25000773	CHILDCARE CAREERS LLC	CONSULTANT AGREEMENT; SUBSTITUTE COVERAGE FOR CHILD DEVELOPMENT SITES; CHILD DEVELOPMENT FUNDS; BOARD APPROVED 4/15/24	CHILD DEVELOPMENT SERVICES	120	$10,000.00
25000774	AYA HEALTHCARE, INC.	CARRYOVER PO 24002670; PROFESSIONAL SERVICES AGREEMENT; CREDENTIALED SPED TEACHER; SPECIAL EDUCATION FUNDS; BOARD APPROVED 11/16/23	SPECIAL EDUCATION	010	$3,937.50
25000775	GENESIS FLOOR COVERING, INC.	REPLACE FLOORING IN ROOM 37 AT MILLER ELEMENTARY; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$2,407.00
25000776	NURTURING NESTS THERAPY CENTER	CARRYOVER PO 24004845; PROFESSIONAL SERVICES AGREEMENT; FUNCTIONAL BEHAVIOR ASSESSMENT; SPECIAL EDUCATION FUNDS; BOARD APPROVED 7/25/24	SPECIAL EDUCATION	010	$720.00
25000779	SOUTHWEST SCHOOL & OFFICE SUPPLY	2024-25 BLANKET ORDER; OFFICE SUPPLIES	JEFFERSON ELEMENTARY	010	$3,000.00
25000780	POWER DISTRIBUTORS LLC	2024-25 BLANKET ORDER; CLASSROOM SUPPLIES	INSTRUCTIONAL SERVICES	010	$290.00

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25000781	LAKESHORE CURRICULUM MATERIAL	CLASSROOM RUG	MILLER ELEMENTARY	010	$185.51
25000782	LAKESHORE CURRICULUM MATERIAL	CLASSROOM EQUIPMENT	DISNEY ELEMENTARY	250	$517.14
25000783	RYAN ELECTRIC, INC.	ELECTRICAL UPGRADES IN KITCHEN AT LUTHER MIDDLE SCHOOL (SUBCONTRACT TO 2324-035); KIT FUNDS; BOARD APPROVED 6/20/24	FOOD SERVICES	010	$12,050.25
25000784	FLEWELLING & MOODY INC	CARRYOVER PO 24001846; PROFESSIONAL SERVICES AGREEMENT; ARCHITECURAL DESIGN SERVICES FOR PLAYGROUND AT ROOSEVELT ELEMENTARY SCHOOL; BOND FUNDS; BOARD APPROVED 4/20/23 AND 10/19/23	FACILITIES SERVICES	213	$23,857.75
25000785	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	2024-25 BLANKET ORDER; OFFICE SUPPLIES	JEFFERSON ELEMENTARY	010	$1,000.00
25000786	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES	EDISON ELEMENTARY	250	$560.94
25000787	FLEWELLING & MOODY INC	CARRYOVER PO 24001501; PROFESSIONAL SERVICES; ARCHITECTURAL DESIGN FOR AQUATICS CENTER MODERNIZATION RFP 2122-003 AT BHS; SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS; BOARD APPROVED 10/7/21, 11/18/21, 10/20/22, 12/15/22, AND 9/7/23	FACILITIES SERVICES	400	$123,524.82
25000788	MARENEM INC	CLASSROOM SUPPLIES	EMERSON ELEMENTARY	010	$262.15
25000789	BOHNHOFF LUMBER CO.	2024-25 BLANKET ORDER; INSTRUCTIONAL SUPPLIES; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$1,550.00
25000790	ACCO BRANDS USA LLC	EQUIPMENT MAINTENANCE AGREEMENT	JEFFERSON ELEMENTARY	010	$902.24
25000791	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; ASES FUNDS	CHILD DEVELOPMENT SERVICES	010	$1,500.00
25000792	SMART & FINAL STORES CORP	2024-25 BLANKET ORDER; SNACKS AND SUPPLIES; ASES FUNDS	CHILD DEVELOPMENT SERVICES	010	$1,500.00
25000793	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES	JEFFERSON ELEMENTARY	010	$285.50
25000794	AMAZON CAPITAL SERVICES	FOOD AND CLASSROOM SUPPLIES; FILM LA FUNDS	MUIR MIDDLE SCHOOL	010	$166.62
25000795	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$332.95
25000796	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; UNIVERSAL PRE-KINDER FUNDS	MC KINLEY ELEMENTARY	010	$287.21
25000797	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES AND EQUIPMENT; PERKINS GRANT	MUIR MIDDLE SCHOOL	010	$3,844.45
25000798	GOPHER SPORT	PLAYGROUND SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	MUIR MIDDLE SCHOOL	010	$250.58

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25000799	US BANK NATIONAL ASSOCIATION	CLASSROOM SUPPLIES AND EQUIPMENT; ADULT EDUCATION - BLOCK GRANT	BURBANK ADULT SCHOOL	110	$951.43
25000800	AMS.NET INC	CARRYOVER PO 24002644; 2324-014 SECURITY CAMERA SYSTEM UPGRADE AT BURBANK ADULT SCHOOL; ADULT EDUCATION-BLOCK GRANT; BOARD APPROVED 11/2/23	BURBANK ADULT SCHOOL	110	$6,724.49
25000801	WONDER WORKSHOP, INC	CLASSROOM SUPPLIES; PERKINS GRANT	MUIR MIDDLE SCHOOL	010	$308.69
25000802	REALLY GOOD STUFF LLC	CLASSROOM SUPPLIES; UNIVERSAL PRE-KINDER FUNDS	MILLER ELEMENTARY	010	$60.91
25000803	ROCKLER WOODWORKING AND HARDWARE	2024-25 BLANKET ORDER; INSTRUCTIONAL MATERIALS; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$1,080.00
25000804	REALLY GOOD STUFF LLC	CLASSROOM SUPPLIES; UNIVERSAL PRE-KINDER FUNDS	MC KINLEY ELEMENTARY	010	$60.91
25000805	MENDEZ, GERARDO	2024-25 BLANKET ORDER; INSTRUCTIONAL MATERIALS; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$645.00
25000806	PITSCO EDUCATION	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$2,475.04
25000807	GORDY'S WELDING SUPPLY	2024-25 BLANKET ORDER; CLASSROOM MATERIALS; CTE FUNDS	INSTRUCTIONAL SERVICES	010	$145.00
25000808	TRULITE	FACILITY REPAIR MATERIAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$185.35
25000809	ANDERSON, LUKE	CONSULTANT AGREEMENT; PEACEFUL PLAYGROUND INSTRUCTION; GIFT FUNDS; BOARD APPROVED 7/25/24	WASHINGTON ELEMENTARY	010	$3,600.00
25000810	SABRINA RUIZ	CONSULTANT AGREEMENT; K12 PATHWAY PLANNING; K12 STRONG WORKFORCE GRANT; BOARD APPROVED 11/16/23	INSTRUCTIONAL SERVICES	010	$60,000.00
25000811	RAYMOND WEST INTRALOGISTICS SOLUTIONS	UTILITY VEHICLE; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$7,689.94
25000812	B & H PHOTO-VIDEO	CLASSROOM EQUIPMENT; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$1,088.28
25000813	SCHOOL SPECIALTY, INC	FURNITURE	DISNEY ELEMENTARY	250	$885.53
25000814	SEDGWICK CLAIMS MANAGEMENT SERVICES INC	2024-25 BLANKET ORDER; CLAIMS ADMIN SERVICES; BOARD APPROVED 10/5/2017	FISCAL SERVICES	010	$10,035.96
25000815	MINGA SOLUTIONS US INC.	SOFTWARE LICENSE	INSTRUCTIONAL SERVICES	010	$11,000.00
25000816	MAXWELL, DENNIS	REIMBURSEMENT TO DIRECTOR FOR CUSTOM SIGNS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$84.85
25000817	SITEONE LANDSCAPE SUPPLY, LLC	GROUNDS EQUIPMENT; UNRESTRICTED MAINTENANCE FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	$625.36
25000818	UME FEDERAL CREDIT UNION	SOFTWARE LICENSE	TECHNOLOGY SERVICES	010	$144.00

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25000819	AMAZON CAPITAL SERVICES	FURNITURE AND CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$553.25
25000820	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	BURBANK HIGH SCHOOL	010	$1,027.07
25000821	CHARLES TAYLOR ENVIRONMENTAL TECHNICAL SERVICES	ENVIRONMENTAL SERVICES; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$805.00
25000822	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; K12 STRONG WORKFORCE GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$302.92
25000823	GARVEY EQUIPMENT COMPANY	GROUNDS SUPPLIES; UNRESTRICTED MAINTENANCE FUNDS	FACILITIES SERVICES	010	$739.78
25000824	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$160.15
25000825	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	BURBANK HIGH SCHOOL	010	$844.44
25000826	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	BURBANK HIGH SCHOOL	010	$55.10
25000827	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MUIR MIDDLE SCHOOL	010	$131.13
25000828	AMAZON CAPITAL SERVICES	FACILITIES SUPPLIES; UNRESTRICTED MAINTENANCE FUNDS	FACILITIES SERVICES	010	$565.25
25000829	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BURBANK HIGH SCHOOL	010	$506.01
25000830	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$63.92
25000831	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$63.92
25000832	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$63.92
25000833	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$132.30
25000834	STATE OF CALIFORNIA DEPARTMENT OF JUSTICE	2024-25 BLANKET ORDER; FINGERPRINTING SERVICES	PERSONNEL SERVICES	010	$72,000.00
25000835	AZTEC STORAGE CONTAINERS	STORAGE CONTAINERS; ACCOUNTS RECEIVABLE	JOHN BURROUGHS HIGH SCHOOL	010	$17,110.80
25000836	MAXWELL, DENNIS	REIMBURSEMENT TO DIRECTOR OF FACILITIES FOR FACILITY REPAIR MATERIAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$73.11
25000837	MILLER, GREG	REIMBURSEMENT TO PRINCIPAL FOR OFFICE SUPPLIES	MUIR MIDDLE SCHOOL	010	$103.87
25000838	PACINO, LORI	REIMBURSEMENT TO ASSISTANT PRINCIPAL FOR FOOD FOR EVENT	MUIR MIDDLE SCHOOL	010	$42.86
25000839	CDW-G - COMPUTER DISCOUNT WHSE	SOFTWARE LICENSE; BOARD APPROVED 6/20/24	INSTRUCTIONAL SERVICES	010	$48,438.78
25000840	MAXWELL, DENNIS	REIMBURSEMENT TO DIRECTOR OF FACILITIES FOR FACILITY REPAIR MATERIALS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$770.74
25000841	BOGNAR, PETER	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES	PERSONNEL SERVICES	010	$784.00
25000842	ANDERSON, LUKE	REIMBURSEMENT TO CONSULTANT FOR SUPPLIES; ELOP FUNDS	INSTRUCTIONAL SERVICES	010	$480.50

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000843	DUNN EDWARDS CORPORATION/LA	FACILITY EQUIPMENT; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$889.22
25000844	DEPARTMENT OF INDUSTRIAL RELATIONS	CONVEYANCE PERMIT FEES FOR JOHN BURROUGHS HIGH SCHOOL AND DISNEY; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,050.00
25000845	HOWARD, COREY	REIMBURSEMENT TO ASSISTANT PRINCIPAL FOR FOOD FOR EVENT	MUIR MIDDLE SCHOOL	010	$66.00
25000846	CAMBRIDGE UNIVERSITY PRESS	BOOKS; ADULT ED GENERAL APPORTIONMENT FUNDS	BURBANK ADULT SCHOOL	110	$8,941.87
25000847	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MC KINLEY ELEMENTARY	010	$177.98
25000848	AMAZON CAPITAL SERVICES	FURNITURE AND CLASSROOM SUPPLIES; CONTINUATION EDUCATION FUNDS	MONTEREY HIGH SCHOOL	010	$142.53
25000849	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	DOLORES HUERTA MIDDLE SCHOOL	010	$335.99
25000850	AMAZON CAPITAL SERVICES	PLAYGROUND SUPPLIES	EMERSON ELEMENTARY	010	$141.10
25000851	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	$220.39
25000852	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$93.26
25000853	AMAZON CAPITAL SERVICES	FACILITIES EQUIPMENT; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$655.91
25000854	TRANSFRVR	VIRTUAL REALITY HEADSETS AND SOFTWARE; CTE FUNDS; BOARD APPROVED 7/25/24	BURBANK ADULT SCHOOL	110	$16,661.93
25000855	LURIE, JEN	REIMBURSEMENT TO FINANCE TECH FOR CLASSROOM SUPPLIES	DOLORES HUERTA MIDDLE SCHOOL	010	$373.27
25000856	WALTER, MARTHA	REIMBURSEMENT TO PRINCIPAL FOR FOOD AND SUPPLIES; MAA FUNDS	BRET HARTE ELEMENTARY	010	$121.82
25000857	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	2024-25 BLANKET ORDER; CLASSROOM AND OFFICE SUPPLIES	DOLORES HUERTA MIDDLE SCHOOL	010	$5,000.00
25000858	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	FURNITURE	DISNEY ELEMENTARY	250	$1,096.99
25000859	AMS.NET INC	CARRYOVER PO 24000785; 2223-026 DATA CENTER REFRESH AT THE DISTRICT SERVICE CENTER; BOARD APPROVED 6/1/23 AND 10/5/23	TECHNOLOGY SERVICES	213	$69,444.45
25000860	SOUTHWEST SCHOOL & OFFICE SUPPLY	CLASSROOM SUPPLIES	ROOSEVELT ELEMENTARY	010	$264.49
25000861	CDW-G - COMPUTER DISCOUNT WHSE	CLASSROOM SUPPLIES	EDISON ELEMENTARY	010	$332.21
25000862	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; ADULT ED GENERAL APPORTIONMENT AND SPECIAL EDUCATION FUNDS	BURBANK ADULT SCHOOL	010	$113.76
25000862	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; ADULT ED GENERAL APPORTIONMENT AND SPECIAL EDUCATION FUNDS	BURBANK ADULT SCHOOL	110	$87.87
25000863	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$307.92

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000864	AMS.NET INC	CARRYOVER PO 24004553; 2324-036 DISTRICT-WIDE VIDEO SURVEILLANCE SYSTEM MIGRATION; BOND FUNDS; BOARD APPROVED 4/18/24	TECHNOLOGY SERVICES	213	$21,710.20
25000865	MASSADI ENTERPRISES	PROFESSIONAL SERVICES; DSA INSPECTION AT BHS AQUATIC CENTER; COMMUNITY REDEVELOPMENT FUNDS; PENDING BOARD APPROVAL 8/25/24	FACILITIES SERVICES	400	$7,500.00
25000866	AREY JONES EDUCATIONAL SOLUTIONS	SOFTWARE LICENSE	MUIR MIDDLE SCHOOL	010	$2,826.25
25000867	MARIPOSA TREE MANAGEMENT INC	TREE MAINTENANCE AT ROOSEVELT ELEMENTARY; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$3,900.00
25000868	RELIABLE FLOOR COVERING, INC	CARPET REPLACEMENT AT EDISON ELEMENTARY; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$5,900.00
25000869	MILLER, GREG	REIMBURSEMENT TO PRINCIPAL FOR CUSTOM FRAMING	MUIR MIDDLE SCHOOL	010	$393.10
25000870	ELECTUDE USA LLC	SOFTWARE LICENSE; CTEIG FUNDS; BOARD APPROVED 6/20/24	INSTRUCTIONAL SERVICES	010	$2,645.00
25000871	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; PERKINS GRANT	JOHN BURROUGHS HIGH SCHOOL	010	$511.67
25000872	AMB GROUP INC.	2425-004, WALK-IN FREEZER REPAIR AND REPLACE AT 3 MIDDLE SCHOOLS; CHILD NUTRITION SCHOOL PROGRAM FUNDS	FOOD SERVICES	130	$688,300.00
25000873	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; PERKINS GRANT	BURBANK HIGH SCHOOL	010	$1,011.22
25000874	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; PERKINS GRANT	LUTHER BURBANK MIDDLE SCHOOL	010	$2,535.86
25000875	GLENDALE BUILDER'S SUPPLIES	FACILITY REPAIR MATERIAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$168.75
25000876	NJP SPORTS INC	FACILITY REPAIR MATERIAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$941.98
25000877	GRAINGER INC	WAREHOUSE MATERIALS AND SUPPLIES; UNRESTRICTED MAINTENANCE FUNDS	FACILITIES SERVICES	010	$1,838.65
25000878	FMI EQUIPMENT	FLATBED TRAILER; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$15,796.78
25000879	SCANTRON CORPORATION	TESTING MATERIALS; ADULT EDUCATION - BLOCK GRANT	BURBANK ADULT SCHOOL	110	$638.41
25000880	FAIRVIEW LEARNING LLC	CLASSROOM SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	$647.45
25000881	MATTHEW UPTON, SPEAKING OF SUCCESS	SPEAKING PRESENTATION; CHILD NUTRITION SCHOOL PROGRAM FUNDS	FOOD SERVICES	130	$4,000.00
25000882	US BANK NATIONAL ASSOCIATION	BUS TRANSPORTATION FOR FAMILIES IN TRANSIT; AMER. RESCUE PLAN - HOMELESS CHILD & YOUTH FUNDS	Student Services	010	$88.00
25000883	US BANK NATIONAL ASSOCIATION	BUS TRANSPORTATION FOR FAMILIES IN TRANSIT; AMER. RESCUE PLAN - HOMELESS CHILD & YOUTH FUNDS	Student Services	010	$880.00

BURBANK UNIFIED SCHOOL DISTRICT

BOARD DETAIL REPORT

Printed between 07/23/2024 & 08/12/2024

PO Number	Vendor	Description	Site	Fund	Total Amount
25000884	COMPLETE BUSINESS SYSTEMS	EQUIPMENT MAINTENANCE AGREEMENT	DOLORES HUERTA MIDDLE SCHOOL	010	$1,300.00
25000885	PROJECT LEAD THE WAY INC	REGISTRATION FEE; TITLE I FUNDS	MUIR MIDDLE SCHOOL	010	$1,200.00
25000887	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$189.61
25000888	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ROOSEVELT ELEMENTARY	010	$321.75
25000889	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	MUIR MIDDLE SCHOOL	010	$374.72
25000890	AMAZON CAPITAL SERVICES	FACILITIES EQUIPMENT; UNRESTRICTED MAINTENANCE FUNDS	FACILITIES SERVICES	010	$101.42
25000891	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	$47.02
25000892	AMAZON CAPITAL SERVICES	FACILITY REPAIR MATERIALS; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES SERVICES	010	$895.67
25000893	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; ADULT EDUCATION - BLOCK GRANT	BURBANK ADULT SCHOOL	110	$535.26
25000894	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES; ADULT EDUCATION - BLOCK GRANT	BURBANK ADULT SCHOOL	110	$172.11
25000895	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MILLER ELEMENTARY	010	$767.34
25000896	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	BURBANK HIGH SCHOOL	010	$392.53
25000897	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	EMERSON ELEMENTARY	010	$125.54
25000898	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; FILM LA FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	$208.30
25000899	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; ELOP FUNDS	PROVIDENCIA ELEMENTARY	010	$149.37
25000900	US BANK NATIONAL ASSOCIATION	AUDIO VISUAL SUPPLY	TECHNOLOGY SERVICES	010	$131.20

PO Count: **319** **Total:** **$9,108,311.11**

Printed between 07/23/2024 & 08/12/2024

BOARD FUND SUMMARY

Fund	Description	PO Count	Total Fund Amount
010	General Fund - Unrestricted	280	$7,890,760.55
110	Adult Education Fund	9	$37,761.55
120	Child Development Fund	10	$47,500.00
130	Cafeteria Fund	3	$711,414.61
213	Building Fund - 3rd Issuance	8	$279,605.34
250	Capital Facilities Fund	9	$10,244.24
400	Special Res./for Cap. Outlay	2	$131,024.82
		Total:	**$9,108,311.11**

Burbank Unified School District
Department of Student Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Julie Markussen, Director, Student Services
PREPARED BY:	Julie Markussen, Director, Student Services
SUBMITTED BY:	Lauren Dieter, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Consultant Services with Quest Therapy Group

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Background:
The District contracts with agencies to provide other health services on an "as needed" basis when the District does not have qualified staff available for students. Student Services requests the following master blanket purchase order be approved by the Board of Education to cover the Consultant listed below.

Discussion/lssues:
The implementation of this agreement will not affect the District's internal accounting controls. Each invoice received requires the same documentation in order to issue payment to the consultant. The required documentation includes a signed Consultant Service Agreement approving the services for a student, an audited and approved Authorization for Payment form and invoice.

Fiscal Impact:
Not to exceed $30,000 funded through Student Services special uses account string

Recommendation:
Julie Markussen, Director, Student Services, recommends that the Board of Education ratify the agreement for consultant services between the Burbank Unified School District and Quest Therapy Group to provide other health services on an "as needed" basis when other qualified staff are not available effective August 12, 2024 through June 30, 2025, not to exceed $30,000 (01.0-00000-11100-10000-5810-7452000), and that the authority to sign the agreement be exercised pursuant to BUSD/AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 9th of August, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Quest Therapy Group LLC hereinafter referred to as "Consultant."

Payee's Name Quest Therapy Group LLC Daytime Phone Number 818-521-5363

Email Address kevin@questtherapygroup.com

Mailing Address 5032 Biloxi Avenue North Hollywood, CA 91601

Sponsoring Administrator Julie Markussen, Director, Student Services

Board Approval Date September 5, 2024

Account String 01.0-00000-0-11100-10000-5810-7452000

The assignment ☐ **will or** ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☐ for a total not to exceed $30,000.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on August 9, 2024 and terminating on June 30, 2025 .
3. Payment Terms: Payment will be issued upon receipt of itemized invoice
4. Consultant will provide the following services:

   One on one supervision and behavioral support for students on 504 plans as needed .
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

			08-09-2024	
BUSD Authorized Signature/Title	Date	Consultant	Quest Therapy Group LLC Kevin Nersisyan, Administrator	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

BURBANK UNIFIED SCHOOL DISTRICT
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM :	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Dennis Maxwell, Director of Facilities
SUBMITTED BY:	Alexi Buliavac, Facilities, Operations and Construction Technician
DATE:	September 5, 2024
SUBJECT:	Acceptance of Notice of Completion, Integrated Demolition and Remediation Inc., CUPCCAA Bid for Initial Demolition for Aquatic Modernization, Burbank High School (Capital Outlay)

Background:
The District is in the process of modernizing the current Aquatics Center at Burbank High School. While waiting for the approval from Division of the State Architect (DSA) for the modernization project, a job walk for the demolition of the pool deck was held on May 21, 2024; five (5) contractors attended. The bid closed on May 30, 2024; Two (2) contractors submitted a bid package.
Qualifying Bids CUPCCAA Bid for Initial Demolition for Aquatic Modernization received were as follows:

Integrated Demolition and Remediation Inc.	$180,000
Hart Design Build	$196,000

District-Wide Goals for 2022-2023:
4.1 Work with the Superintendent's Budget Advisory Committee to identify efficiencies, identify cost-saving opportunities, and develop a system or process to provide increased transparency about the District's financial budget information.

4.3 Develop a long-term facilities maintenance plan to ensure our school facilities are and will be cared for appropriately.

Discussion/Issues:
Currently, the Burbank High pool is shut down due to safety concerns regarding the decking. The infrastructure needs to be updated which will include LED pool lights, updating drains, piping the platform for the timing clock, etc. The Demolition Portion of this Project took place over the summer to accommodate the loud noise and dust while students were on summer break. The Demolition was completed on July 31, 2024.

Financial Impact:
$160,000 (Capital Outlay)

Recommendation:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: CUPCCAA Bid for initial demolition for aquatic modernization, Burbank High School, PO# 25000181, not to exceed $160,000 (40.0-90329.0-00000-85000-6205-431-0000) Capital Outlay, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM :	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Dennis Maxwell, Director of Facilities
SUBMITTED BY:	Alexi Buliavac, Facilities, Operations and Construction Technician
DATE:	September 5, 2024
SUBJECT:	Acceptance of Notice of Completion, Hart Design Build Inc., Bid 2324-017, Installation of New PC Ball Wall, Walt Disney Elementary (Bond Fund)

Background:
Burbank Unified School District issued a Notice Inviting Bids for Bid 2324-017, Installation of a New PC Ball Wall. There was a total of one (1) bid package. The District received and opened the bid on Thursday, March 28, 2024.
Qualifying Bids for Disney Ball Wall Installation received were as follows:

Hart Design Build Inc. $56,049.00

District-Wide Goals for 2022-2023:
4.1 Work with the Superintendent's Budget Advisory Committee to identify efficiencies, identify cost-saving opportunities, and develop a system or process to provide increased transparency about the District's financial budget information.

4.2 Continue construction/modernization projects according to the General Obligation Bond Implementation Plan (Measure S).

4.3 Develop a long-term facilities maintenance plan to ensure our school facilities are and will be cared for appropriately.

Discussion/Issues:
Removed from the original scope of work for Chalmers Construction Services Inc., as part of the Disney Project, the ball wall structure had to be reevaluated and approved by DSA. A pre-approved DSA structure was originally purchased from LA SteelCraft but due to a delay in the Disney Project construction, the engineering stamp expired and required new manufacturing certification in order to get approval from DSA to move forward with installation. This project was completed on August 6, 2024.

Financial Impact:
$45,549.00 (Bond Fund)

Recommendation:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: Bid 2324-017 Installation of a New PC Ball Wall, Walt Disney Elementary, PO# 25000539, not to exceed $45,549.00 (21.3-00000-0-91008-85000-6230-201-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM :	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Dennis Maxwell, Director of Facilities
SUBMITTED BY:	Alexi Buliavac, Facilities, Operations and Construction Technician
DATE:	September 5, 2024
SUBJECT:	Approval of Award of Contract, California Paving & Grading, Patch Existing Playground Asphalt, Thomas Edison Elementary School (Bond Fund)

Background:
The District pursued a proposal for patching existing asphalt at Edison Elementary School, due to safety concerns from the existing asphalt having major cracks, causing a tripping hazard for staff and students.

District-Wide Goals for 2022-2023:
4.1 Work with the Superintendent's Budget Advisory Committee to identify efficiencies, identify cost-saving opportunities, and develop a system or process to provide increased transparency about the District's financial budget information.
4.2 Continue construction/modernization projects according to the General Obligation Bond Implementation Plan (Measure S).

4.3 Develop a long-term facilities maintenance plan to ensure our school facilities are and will be cared for appropriately.

Discussion/Issues:
On August 9, 2024, the District received a proposal from California Paving & Grading to patch ½" to 3" wide cracks on the playground asphalt.

Fiscal Impact:
$58,265 (Bond)

Recommendation:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve an award of contract between Burbank Unified School District and California Paving & Grading, Patch Existing Playground Asphalt at Thomas Edison Elementary School, effective September 6, 2024 to September 5, 2025, not to exceed $58,265 (213-00000-0-91000-85000-6170-202-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Juan Noguera, Director, Burbank Adult School/FACTS Program
SUBMITTED BY:	Laura Erisman, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Approval of Agreement between the Burbank Adult School and New Readers Press ProLiteracy

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Background:

Burbank Adult School (BAS) is committed to providing opportunities to all students to ensure that they acquire the necessary skills to enter the job market and become productive members of today's society. To make sure that students receive the proper training, BAS applied for an English Language Learners (ELLs) Grant to support students who are learning the English language in an accelerated setting with two teachers, one who provides the language support and the other one who provides the skills to learn a new occupation. The Grant was approved for the Los Angeles Consortium, and BAS is already receiving some funds. The funds are to be spent to support ELLs in the medical field. To support the ELLs, BAS plans to purchase access to learning software, which will be essential to support and accelerate student learning toward achieving their goals.

Discussion/Issues:

To accelerate student learning in the medical field, Burbank Adult School will purchase a learning software, EnGen from New Readers Press ProLiteracy, that offers many resources to help ELL students accomplish their career goals with the support of two teachers, one who provides the language supports and the other one who teaches the technical skills. This learning software can be utilized not only to support students in acquiring new skills as they train for new careers but also to help them get ready to enter the job market. The ELL Grant will provide money for three years. Therefore, BAS will pay for three years to access this curriculum. The EnGen learning software offers the following:

EnGen is a results-driven English learning platform rich in content and resources for students with varying skill levels and goals.

- The EnGen Solution
- Career Specific Instruction
- Easy to Run Platform
- Real-World Content
- Personalized Learning
- Performance Visibility

- Choose from over 130+ popular English and career preparation courses such as:
- Newcomer Integration
- English for Digital Literacy
- Workplace Readiness
- Manufacturing: Processes and Production
- And many more!
- Live private or group instruction available.
- The Engen Resource Center (ERC) is packed with tools to help you set your learners up for success, including:
- Tips for e-learning
- Learner management and reporting
- Professional development workshops
- A Teacher's Toolbox with lesson plans, activities, certificates, and more.

Fiscal Impact:

Not to exceed $9,000 paid from adult education funding (ELL Grant).

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and New Readers Press Pro Literacy to provide an online platform that focuses on instruction for English learners, effective September 6, 2024, not to exceed $9,000 (11.0-63910.0-41102-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

Burbank Unified School District
Instructional Services
REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
SUBMITTED BY:	Laura Erisman, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Approval of Agreement between Burbank Adult School and Haven Hills, Inc.

Background:

Since 1977, Haven Hills has lifted up survivors of domestic violence to transform their lives. They offer shelter, crisis intervention, counseling, advocacy, and activities supporting increased economic opportunity for over 2,500 women and men each year. In doing, they help survivors of domestic violence find the strength within themselves to break the cycle of abuse and build a new, productive, and joyful life for themselves and their children.

Discussion/Issues:

With this partnership, Haven Hills, Inc. and Burbank Adult School will work collaboratively to assist domestic violence survivors and agree that this project is vital for their safety, well-being, and development toward self-sufficiency. Working together, we will assist survivors with shelter, supportive services, and access to essential resources such as education, high school equivalency, job training, and job placement. Burbank Adult School will provide equal access to high-quality instruction which is going to prepare these individuals with the necessary job skills to compete in today's society.

Fiscal Impact:

No Fiscal Impact

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the Agreement between the Burbank Adult School and Haven Hills, Inc. from September 6, 2024 through September 5, 2025, and that the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

OPERATIONAL AGREEMENT
September 6, 2024 – September 5, 2025

This Operational Agreement stands as evidence that Haven Hills, Inc. and Burbank Adult School intend to work together toward the mutual goal of providing Haven Hills' clients access to technical education and adult secondary education courses in Los Angeles County.

Haven Hills, Inc. and Burbank Adult School will work collaboratively to assist domestic violence survivors and agree that this partnership is vital for their safety, well-being, and development toward self-sufficiency. Working together, we will assist survivors with shelter, supportive services, and access to essential resources such as education, job training, and job placement.

Each agency agrees to coordinate efforts to provide services for survivors of domestic violence, including the following:

Burbank Adult School will provide career technical education and adult secondary education courses during a semester within a 12-month period to Haven Hills' clients. It's important to note that several Health Training Programs require completion of LiveScan for externships.

- The programs will include:
  - 6-week to 17-week programs. Saturday programs may be longer.
  - Onsite and online (ASE only) classroom education,
  - Hands-on training for specific CTE courses,
  - Certificates of Completion upon successful completion of the CTE course(s)
- Provide educational support to clients as needed.
- Connect clients to available resources for employment.
- Provide college and career counseling.
- Participate in meetings; and
- Be readily available to Haven Hills, Inc. by telephone, email, fax, and in person (as needed) to provide referrals, service coordination, and technical assistance.

Haven Hills, Inc. will provide shelter, case management and supportive services to survivors of domestic violence and work collaboratively with Burbank Adult School to serve clients. Services may include, and are not limited to the following:

- 24-hour crisis intervention, advocacy, counseling, case management, and emergency shelter and transitional shelter.
- Referrals to external supportive services as necessary
- Sharing of information and serving as a resource to provide services to survivors of domestic violence.
- Be readily available to Burbank Adult school by telephone, email, fax, and in person (as needed) to provide referrals, service coordination, and technical assistance.

The representatives who shall serve as main contacts on matters pertaining to this partnership are:

- Haven Hills, Inc. – Maria Barahona, Compliance Director
- Burbank Adult School – Elvis Carias, Assistant Principal

We the undersigned, as authorized representatives of the Haven Hills, Inc. and Burbank Adult School do hereby approve this Operational Agreement, which is to be effective from September 6, 2024 – September 5, 2025.

Haven Hills, Inc. Iliana Tavera, Executive Director	Burbank Adult School Oscar Macias, Interim Assistant Superintendent
Signature **Date**	**Signature** **Date**

TO: Board of Education / Superintendent Consent 9/5/2024

SUBMITTED BY: Sarah Rudchenko, Assistant Superintendent, Human Resources Services

SUBJECT: Certificated Personnel - Report Number 24-25-04. It is recommended that the following appointments for Certificated Personnel be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

RESIGNATION	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
SOHN LIM, JENNIFER Burroughs High School	Counselor HS Counselor - FTE:100%	01.0-01500.0-00000-31100-1211-4320000	100	STP: $1582	Began Service 8/1/2015	8/30/2024
LEVAN, DANIEL Human Resources	Sub Tchr/spec Ed Sub Tchr	01.0-00000.0-11100-10000-1160-7550000	100		Began Service 01/17/2024	8/8/2024
TARANDEK, GRACE Human Resources	Sub Tchr/spec Ed Sub Tchr	01.0-00000.0-11100-10000-1160-7550000	100		Began Service 10/11/2021	8/5/2024
SANMARTI, JESSICA Burbank High School	Teacher Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100	STP: $1512	Began Service 8/7/2023	8/2/2024
KESHISHIAN, ARAZ Burroughs High School	Teacher English - FTE:100%	01.0-00000.0-11100-10000-1110-4320000	100	STP: $1345	Began Service 8/10/2015	7/30/2024
TOBIN, JILL Luther Middle School	Tosa Title I TOSA - FTE:100%	01.0-30100.0-00000-21300-1910-3209000	100	STP: $1582	Began Service 8/30/2004	8/9/2024

RESIGN POSITION	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
DE LUNA, HUMBERTO John Muir Middle School	Special Ed Teacher	01.0-74350.0-11100-10000-1110-7449000	100	STP: $3373		7/18/2024

ELECTION: PROBATIONARY	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
STAUB, BONNIE Huerta Middle School	Counselor MS Counselor - FTE:100%	01.0-00000.0-00000-31100-1211-3210000	100	RA:004 - ST:01 STP: $1582		8/7/2024
CASTILLO, MONICA Jefferson Elementary School	Elementary Teacher Elementary Teacher - 1st grade -	01.0-00000.0-11100-10000-1110-2060000	100	RA:004 - ST:09 STP: $1582		8/5/2024 5/23/2025
MAGALLON, MICHAEL Providencia Elementary School	Elementary Teacher Elem. Tchr - PE/Itinerant -	01.0-67620.0-15000-10000-1110-7429000	100	RA:005 - ST:04 STP: $1582		8/5/2024

ARGOTT, MARIA Health Services	School Nurse School Nurse - FTE:40%	01.0-00000.0-00000-31400-1216-7720000	40	RA:001 - ST:5		8/5/2024
BAGRAMYAN, AGAVNI Health Services	School Nurse School Nurse - FTE:100%	01.0-00000.0-00000-31400-1216-7720000	100	RA:006 - ST:1		8/5/2024
LEYCO, ELIZA Health Services	School Nurse School Nurse - FTE:100%	01.0-74350.0-00000-31400-1216-7729000	100	RA:001 - ST:3		8/19/2024
MANOUKIAN, MARIAM Health Services	School Nurse School Nurse - FTE:100%	01.0-74350.0-00000-31400-1216-7729000	100	RA:001 - ST:6		8/20/2024
HAN, AMY Harte Elementary School	Special Ed Elementary SDC - Elementary - FTE:100%	01.0-65000.0-57602-11100-1110-2050000	100	RA:005 - ST:06 STP: $3373		8/5/2024
PARKMAN, CASSANDRA J Miller Elementary School	Special Ed Elementary SDC-Behavior Support Elem. -	01.0-65000.0-57601-11108-1110-2100000	100	RA:004 - ST:02 STP: $3373		8/1/2024
MCPHERSON, LYNDA Burbank High School	Special Ed Teacher Special Education	01.0-65000.0-57602-11200-1110-4310000	100	RA:006 - ST:6 STP: $3373		8/5/2024
NAKATA, JENNIFER J Miller Elementary School	Special Ed Teacher RSP Elementary - FTE:100%	01.0-65000.0-57602-11200-1110-2100000	100	RA:006 - ST:16 STP: $3373		8/7/2024
MARQUEZ, DIANA Washington Elementary School	Special Ed Teacher RSP - Multiple Subject - FTE:100%	01.0-65000.0-57602-11200-1110-2160000	100	RA:006 - ST:02 STP: $1791		8/5/2024
SARKIS-JANOYAN, TALAR Special Education	Speech Therapist Speech Language Pathologist -	01.0-65000.0-57602-11901-1110-7440000	100	RA:4 - ST:2 STP: $3373		8/21/2024
HOUGAN, WILLIAM Burroughs High School	Teacher Social Science - FTE:100%	01.0-00000.0-11100-10000-1110-4320000	100	RA:004 - ST:8 STP: $1582		8/5/2024
ROGERS, SADI John Muir Middle School	Teacher PE - FTE:100%	01.0-00000.0-11100-10000-1110-3220000	100	RA:003 - ST:01		8/5/2024
WARE, ZEBORAH John Muir Middle School	Teacher SDC - FTE:100%	01.0-65000.0-57602-11100-1110-3220000	100	RA:IV - ST:11		8/5/2024
SMITH, SAMANTHA Luther Middle School	Teacher Math - FTE:100%	01.0-00000.0-11100-10000-1110-3200000	100	RA:003 - ST:8 STP: $1582		8/5/2024

ELECTION: PROB IE OR ZERO	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
HUBERT, LORRI Thomas Edison Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-2020000	100	STP: $1582		8/5/2024
OLIVA, XOCHIL Harte Elementary School	Special Ed Teacher LEAP - FTE:100%	01.0-65000.0-57602-11100-1110-2050000	100			8/5/2024
KASITZ, KATELYNN John Muir Middle School	Special Ed Teacher DHH Teacher	01.0-65000.0-57602-11104-1110-3220000	100			08/05/2024
COOK, JACOB Burbank High School	Teacher Health - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100			8/9/2024

TOROSSIAN GHALEH MALEKI, Burbank High School	Teacher Physics - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100			8/16/2024

ELECTION: TEMPORARY	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
CROWLEY, VICTORIA Emerson Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-2030000	100	RA:005 - ST:01		8/5/2024 5/23/2025
LINDNER, JENNIFER Harte Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-11100-1110-2050000	100	RA:004 - ST:06 STP: $1582		8/5/2024 5/23/2025
TORRES, JUAN J Miller Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-2100000	100	RA:004 - ST:04		8/5/2024 5/23/2025
PARK, JUDY Mc Kinley Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-2090000	100	RA:002 - ST:05		8/5/2024 5/23/2025
FARIS, THERESA Providencia Elementary School	Elementary Teacher Elem. Tchr-Primary - FTE:100%	01.0-00000.0-11100-10000-1110-2130000	100	RA:005 - ST:16		8/5/2024 5/23/2025
ROBERTSON, MORGAN Washington Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-2160000	100	RA:003 - ST:03 STP: $1582		8/5/2024 5/23/2025
RYFFE, BRANDON Burbank High School	High School Teacher-temp Biology	01.0-00000.0-11100-10000-1110-4310000	100	RA:I - ST:05		8/5/2024
MARQUEZ, BRANDON Special Education	Psych Intern Psych Intern (stipend) - FTE:100%	01.0-65000.0-50010-31200-1231-7440000	100	RA:001 - ST:03		8/12/2024
NAZARIAN, LILY Special Education	Psych Intern Psych Intern (stipend) - FTE:100%	01.0-65000.0-50010-31200-1231-7440000	100	RA:001 - ST:03		8/14/2024 05/23/2025

ELECTION: PROB/TEMP	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
TURLEY, MARIA Disney Elementary School	Elementary Teacher Tchr Dual Immersion Kinder. -	01.0-62660.0-47601-10000-1110-2019000 01.0-01500.0-47601-10000-1110-2010000	61 39	 STP: $1582		8/5/2024

CHANGE OF ASSIGNMENT	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
MARTELL-RUIZ, ANNABEL Burbank High School	High School Teacher Math - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100	RA:005 - ST:24 STP: $1582		8/5/2024
HUNTER, EMILY Special Education	Special Ed Itinerant Teacher - FTE:100%	01.0-65000.0-57602-11200-1110-7440000	100	RA:006 - ST:10		8/5/2024
MINDEL, BRITTANY Special Education	Special Ed Itinerant Teacher - FTE:100%	01.0-65000.0-57602-11200-1110-7440000	100	RA:006 - ST:15		8/5/2024
DODD, SHARIE Stevenson Elementary School	Special Ed Teacher SDC - Behavior Specialist -	01.0-65000.0-57602-11200-1110-2150000 01.0-65000.0-57602-11200-1110-5300000	50 50	RA:006 - ST:24 STP: $3373	RSP .5 FTE Monterey and .5 FTE Stevenson	8/5/2024
REARDON, MICHELLE Burroughs High School	Teacher Biology - FTE:100%	01.0-00000.0-11100-10000-1110-4320000	100	RA:006 - ST:07 STP: $1304		8/5/2024

TOBIN, JILL Luther Middle School	Tosa Title I TOSA	01.0-30100.0-00000-21300-1910-3209000	100	RA:006 - ST:20 STP: $1582		8/5/2024

CHANGE OF LOCATION	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
RAPP, TREVOR Monterey Continuation	Teacher	01.0-01500.0-35500-10000-1110-5300000	100			8/5/2024

CHANGE OF SALARY	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
KILLACKEY, JESSICA Luther Middle School	Teacher Teacher - FTE:100%	01.0-00000.0-11100-10000-1110-3200000	100	Salary Rate: $6147.36		8/5/2024

CHANGE OF END DATE	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
SAWYER, RAYELL Thomas Edison Elementary School	Long Term Sub Teacher 5th Grade	01.0-00000.0-11100-10000-1160-7550000	100			8/5/2024 9/27/2024

LEAVE OF ABSENCE	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
CHOI, WOORE Health Services	School Nurse School Nurse	01.0-00000.0-00000-31400-1216-7720000	100	RA:006 - ST:05		8/5/2024 5/23/2025
COOPER, REBECCA Burbank High School	Teacher	01.0-00000.0-11100-10000-1110-4310000	100	RA:006 - ST:19		8/5/2024 5/23/2025

RETURN FROM LEAVE	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
SOHN LIM, JENNIFER Burroughs High School	Counselor HS Counselor - FTE:100%	01.0-01500.0-00000-31100-1211-4320000	100	RA:006 - ST:09 STP: $1582		8/5/2024
SOLOW, CASEY Huerta Middle School	Teacher Music - FTE:100%	01.0-00000.0-11100-10000-1110-3210000	100	RA:006 - ST:06		8/5/2024

ELECTION: SUBSTITUTE	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
BOMMARITO, GIANA Human Resources	Sub Tchr/spec Ed Sub Tchr Substitute Teacher	01.0-00000.0-11100-10000-1160-7550000	100	Salary Rate: $200/210		8/15/2024
CURRAN, MARTIN Human Resources	Sub Tchr/spec Ed Sub Tchr Substitute Teacher	01.0-00000.0-11100-10000-1160-7550000	100	Salary Rate: $200/210		8/20/2024

ELECTION: ADULT SCHOOL	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
AUERBACH, STEPHANIE Adult School	Teacher: Adult School ABE - ELA	11.0-39050.0-41101-10000-1130-5330000 11.0-63910.0-41101-10000-1130-5330000	35 65	RA:003 - ST:03		8/5/2024 12/20/2024

STIPEND: LONGEVITY	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
PARAMO, JOHN Instructional Services	Longevity 19 year Longevity - FTE:100%	01.0-00000.0-00000-71500-1314-7410000	100		To add 19 year longevity	8/1/2024

CORRECTION	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
MCPHERSON, LYNDA Burbank High School	Special Ed Teacher Special Education	01.0-65000.0-57602-11200-1110-4310000	100	RA:006 - ST:6 STP: $3373		8/5/2024

ELECTION: LONG TERM SUBS	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
COOK, JACOB Burbank High School	Long Term Sub Teacher Health	01.0-00000.0-11100-10000-1160-7550000	100	Salary Rate: $250.00		8/8/2024 12/20/2024
PARK, SAELOM Burroughs High School	Long Term Sub Teacher SpEd	01.0-65000.0-57602-10000-1160-7440000	100	Salary Rate: $250.00		8/5/2024 12/20/2024
MULLIGAN, KATE Emerson Elementary School	Long Term Sub Teacher SpEd - FTE:100%	01.0-65000.0-57602-11100-1110-7440000	100	Salary Rate: $250.00		8/5/2024 8/15/2024
GARCIA, ERICA John Muir Middle School	Long Term Sub Teacher SpEd	01.0-65000.0-57602-11100-1160-7440000	100	Salary Rate: $250.00		8/5/2024 12/20/2024
SAWYER, RAYELL Thomas Edison Elementary School	Long Term Sub Teacher 5th Grade	01.0-00000.0-11100-10000-1160-7550000	100	Salary Rate: $327.71		8/5/2024 9/16/2024

ELECTION: PAID ADMIN LEAVE	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
CT 164-23, Human Resources	Human Resources - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100	STP: $1582		8/5/2024 8/31/2024

END OF ASSIGNMENT	ASSIGNMENT	APPROPRIATION NUMBER	PCT	RATE OF PAY	REMARKS	EFFECTIVE DATE ENDING DATE
COOK, JACOB Burbank High School	Long Term Sub Teacher Health	01.0-00000.0-11100-10000-1160-7550000	100			8/8/2024 8/9/2024

BURBANK UNIFIED SCHOOL DISTRICT
Personnel Report No. 24-25-04

September 5, 2024
Certificated - Hourly

Name	Program/Site	Task/Project	Type	Rate	Hour Cap	Applicable Payrolls
Aleman, Richere	Health Services	School Nurse	Hourly	$88.24	8	August
Andrews, Nanet	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Argott, Maria	Instructional Services	Other Hourly	Hourly	$39.67	3	August
Aviles, Johanna	Burbank High	Intervention	Hourly	$53.46	8	August
Banian, Jennifer	Jefferson Elementary	Other Hourly	Hourly	$39.67	7	July- August
Berich, Erin	Special Education	Additional FTE	Monthly	$2,121.87	1	August - December
Bickelmann, Chris	Special Education	Home Hospital	Hourly	$42.39	110	Aug- Dec
Bitner, Elizabeth	Special Education	Additional FTE	Monthly	$2,006.13	1	August - December
Bixler, Todd	Burroughs	Other Hourly	Hourly	$39.67	6	July
Bonino, Gabriella	Health Services	Home Teacher	Hourly	$42.39	200	August - May
Bowers, Lucia	Instructional Services	Additional FTE	Monthly	$1,911.47	1	August - December
Bucher, Jessica	Disney Elementary	Other Hourly	Hourly	$39.67	5.25	June
Cafferty, Jillian	Jefferson Elementary	Other Hourly	Hourly	$39.67	7	July- August
Carino, Jeanne	Luther	Stipend – Dept Chair	Monthly	$1,735.00	2	Dec, May
Casper, Jennifer	Muir	Department Chair	Stipend	$1735.00	1	Dec
Castillo, Monica	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Carter, Eric	Special Education	Additional FTE	Monthly	$1,976.36	1	August - December
Christian, Brooke	Jefferson Elementary	Other Hourly	Hourly	$39.67	7	July- August
Clark, Kara	Burroughs	Other Hourly	Hourly	$39.67	6	July
Clarkson, Emily	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Cohen, David	Burroughs	Other Hourly	Hourly	$39.67	6	July
Concidine, Christina	Luther	Stipend – Dept Chair	Monthly	$1,735.00	2	Dec, May
Crowley, Victoria	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Dekay, James	Burroughs	Other Hourly	Hourly	$39.67	6	July
De La Torre, Malia	Burroughs	Other Hourly	Hourly	$39.67	6	July
Delaurie, Jerry	Huerta	Intervention	Hourly	$53.46	9	July
Devault, Angela	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Doan, Ann	Edison Elementary	Other Hourly	Hourly	$39.67	12	August
Dysthe, Diana	Instructional Services	Additional FTE	Monthly	$2,193.31	1	August - December
Edge, Alyson	Instructional Services	Additional FTE	Monthly	$2,089.31	1	August - December

BURBANK UNIFIED SCHOOL DISTRICT
Personnel Report No. 24-25-04

September 5, 2024
Certificated - Hourly

Name	Program/Site	Task/Project	Type	Rate	Hour Cap	Applicable Payrolls
Engel, Tamera	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Everhart, Greg	Burroughs	Other Hourly	Hourly	$39.67	6	July
Faber, Shannon	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Fields, Jaimi	Emerson Elementary	Other Hourly	Hourly	$39.67	12	July - June
Flores, Jessie	Muir	Department Chair	Stipend	$1735.00	1	Dec
Fuhr, Amy	Huerta	Intervention	Hourly	$53.46	9	July
Garcia, Erica	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Godley, Elizabeth	Bret Harte Elementary	Intervention	Hourly	$53.46	126.5	August - November
Godley, Elizabeth	Bret Harte Elementary	Other Hourly	Hourly	$39.67	44	August - November
Goldberg, Michelle	Special Education	Additional FTE	Monthly	$2,150.64	1	August - December
Goldenberg, Jennifer	Instructional Services	Additional FTE	Monthly	$2,118.07	1	August - December
Grajeda-Gutierrez, Meagan	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Griffith, Jennifer	Instructional Services	Additional FTE	Monthly	$1,972.56	1	August - December
Foenander, Lindsay	Jefferson Elementary	Other Hourly	Hourly	$39.67	11	July- August
Han, Amy	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Harney, Dina	Luther	Stipend – Dept Chair	Monthly	$1,735.00	2	Dec, May
Heckel, Stephen	Burroughs	CTE Teacher	Hourly	$60.43	374	Aug-Dec
Heckel, Stephen	Burroughs	CTE Teacher	Hourly	$60.43	93.5	Aug-Dec
Hedin-Abreu, David	Burroughs	Other Hourly	Hourly	$39.67	6	July
Heine, Donovan	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Hess-Witucki, Margaret	Special Education	Additional FTE	Monthly	$2,150.64	1	August - December
Hillegaart, Sandy	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Holubek, Carol	BHS	Intervention	Hourly	$53.46	36.5	June
Howitt, Elayne	Special Education	Additional FTE	Monthly	$2,150.64	1	August - December
Jacobsen, Kevin	Instructional Services	Other Hourly	Hourly	$39.67	6	August
James, Stephen	Muir	Department Chair	Stipend	$1735.00	1	Dec
Jennings, Brendan	Burroughs	Other Hourly	Hourly	$39.67	6	July
Kasitz, Katelynn	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Kaur, Harjot	Burroughs	Other Hourly	Hourly	$39.67	6	July
Kenfack, Aurelie	Disney Elementary	Intervention	Hourly	$53.46	6	August

BURBANK UNIFIED SCHOOL DISTRICT
Personnel Report No. 24-25-04

September 5, 2024
Certificated - Hourly

Name	Program/Site	Task/Project	Type	Rate	Hour Cap	Applicable Payrolls
Kim, Christina	Burroughs	Other Hourly	Hourly	$39.67	22	July-August
Knoop, Julie	Burroughs	Other Hourly	Hourly	$39.67	6	July
Knoop, Keith	Burroughs	Other Hourly	Hourly	$39.67	6	July
Knoop. Keith	Burroughs	Athletic Director	Stipend	$891.18	1	August - June
Kosten, Kelsey	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Ledesma, Venecia	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Levy, Jodi	Burroughs	Other Hourly	Hourly	$39.67	6	July
Lieb, Samantha	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Lor, My	Emerson Elementary	Other Hourly	Hourly	$39.67	12	July - June
Lundy, Nick	Luther	Stipend – Dept Chair	Monthly	$867.50	2	Dec, May
Maddern, Geralyn	Bret Harte Elementary	Intervention	Hourly	$53.46	112	August - November
Maddern, Geralyn	Bret Harte Elementary	Other Hourly	Hourly	$39.67	52	August - November
Magallon, Mike	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Mahoney, Gerald	Huerta	Intervention	Hourly	$53.46	9	July
Marcus, Cayanne	Instructional Services	Other Hourly	Hourly	$39.67	6	August
McDermott, Sara	Instructional Services	Other Hourly	Hourly	$39.67	6	August
McDermott, Sara	Health Services	Home Teacher	Hourly	$42.39	200	August - May
McNutt, Kelly	Disney Elementary	Other Hourly	Hourly	$39.67	12	August
McPherson, Lynda	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Meberg, Beth	Burroughs	Other Hourly	Hourly	$39.67	6	July
Medina-Barrios, Jennifer	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Meschkat, Ryan	Burroughs	Other Hourly	Hourly	$39.67	6	July
Michalopoulos, Anjanette	Special Education	Additional FTE	Monthly	$2,121.87	1	August - December
Movsessian, Arin	Burbank High	JV Tennis	Stipend	$1,658.00	3	Aug-Oct
Mullady, Jerry	Burroughs	Other Hourly	Hourly	$39.67	6	July
Nakashima, Karen	Burroughs	Other Hourly	Hourly	$39.67	6	July
Nakashima, Karen	Burroughs	Other Hourly	Hourly	$39.67	22	July-August
Nava, Valerie	Burroughs	Other Hourly	Hourly	$39.67	22	July-August
Nelson, Kayla	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Nicole, Doug	Muir	Department Chair	Stipend	$1735.00	1	Dec

BURBANK UNIFIED SCHOOL DISTRICT
Personnel Report No. 24-25-04

September 5, 2024
Certificated - Hourly

Name	Program/Site	Task/Project	Type	Rate	Hour Cap	Applicable Payrolls
Oldroyd, Jennifer	Health Services	Add'l Hours	Hourly	$72.94	60	August - May
Park, Judy	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Parkman, Cassandra	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Pedroza, Ricardo	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Perlis, Deborah	Special Education	Additional FTE	Monthly	$1,756.33	1	August - December
Phan, John	Burbank High	Varsity Tennis	Stipend	$2,199. 00	3	Aug-Oct
Phoenix, Emily	Jefferson Elementary	Other Hourly	Hourly	$39.67	11	July- August
Platner, Rebecca	ILA	Intervention	Hourly	$53.46	228	August - May
Powell, Kari	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Prestwood, Cody	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Pumilia, Amanda	Disney Elementary	Intervention	Hourly	$53.46	6	August
Oliver, Yvonne	ILA	Intervention	Hourly	$53.46	228	August - May
Raisbeck, Erica	Special Education	Additional FTE	Monthly	$1,492.82	1	August - December
Rauly, Lisa	Luther	Stipend – Dept Chair	Monthly	$1,735.00	2	Dec, May
Redman, Anthony	ILA	Intervention	Hourly	$53.46	228	August - May
Riner, Justin	Muir	Department Chair	Stipend	$1735.00	1	Dec
Roberts, William	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Rogers, Sadi	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Ruback, Sharyl	Special Education	Additional FTE	Monthly	$1,773.18	1	August - December
Russon, Robyn	ILA	Intervention	Hourly	$53.46	228	August - May
Russon, Robyn	Burroughs	Other Hourly	Hourly	$39.67	6	July
Sanchez, Juliana	Disney Elementary	Intervention	Hourly	$53.46	6	August
Sanchez, Juliana	Disney Elementary	Other Hourly	Hourly	$39.67	5.25	June
Sawyer, Rayell	Edison	Other Hourly	Hourly	$39.67	1	August
Schackne, Jessica	Luther	Stipend – Dept Chair	Monthly	$867.50	2	Dec, May
Sevik, Branko	Burbank High	Varsity Golf	Stipend	$2,068.66	3	Aug-Oct
Seymour, Drew	Burroughs	Other Hourly	Hourly	$39.67	6	July
Seymour, Drew	Burroughs	Other Hourly	Hourly	$39.67	22	July-August
Shabani, Lilian	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Shafer, Chelsea	Instructional Services	Other Hourly	Hourly	$39.67	6	August

BURBANK UNIFIED SCHOOL DISTRICT
Personnel Report No. 24-25-04

September 5, 2024
Certificated - Hourly

Name	Program/Site	Task/Project	Type	Rate	Hour Cap	Applicable Payrolls
Shazarian, Arpine	Emerson Elementary	Other Hourly	Hourly	$39.67	12	July - June
Sherman, Tara	Muir	Department Chair	Stipend	$1735.00	1	Dec
Simon, Erika	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Smith, Aiyana	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Smith, Samantha	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Spargur, Conrad	Burroughs	Other Hourly	Hourly	$39.67	22	July-August
Timmons, Christy	Emerson Elementary	Other Hourly	Hourly	$39.67	12	July - June
Tobin, Jill	Luther	Extra Hourly	Hourly	$95.47	30	July - August
Tran, Lynn	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Turley, Maria	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Valencia, Hector	Burbank High	Varsity Football	Stipend	$1,902.33	3	August – September
Valle, Jose	Burroughs	Athletic Director	Stipend	$998.54	1	August - June
Vankooten, Heidi	Luther	Stipend – Dept Chair	Monthly	$1,735.00	2	Dec, May
Vargas, Theresa Ann	Huerta	Intervention	Hourly	$53.46	14	July
Vargas, Theresa Ann	Huerta	Intervention	Hourly	$53.46	9	July
Vorchak, Sonlay	Instructional Services	Additional FTE	Monthly	$1,823.58	1	August - December
Vorchak, Madison	Huerta	Intervention	Hourly	$53.46	9	July
Wahe, Debra	Luther	Department Chair	Stipend	$1,735.00	1	Dec, May
Walden, Melissa	Muir	Department Chair	Stipend	$1735.00	1	Dec
Wannenwetsch, Anna	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Ware, Zeborah	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Waters, Melissa	Emerson Elementary	Other Hourly	Hourly	$39.67	12	July - June
Weber, Rebecca	Health Services	Add'l Hours	Hourly	$85.50	60	August - May
West, Ashley	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Williamson, Terry	Instructional Services	Additional FTE	Monthly	$1,901.01	1	August - December
Yanez, Lucille	Instructional Services	Other Hourly	Hourly	$39.67	6	August
Yanez, Lucille	Special Education	Additional FTE	Monthly	$1,888.89	1	August - December

Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Retirement								
GRENE, Julie	Library Coordinator	01.0-00000.0-00000-24200-2210-4320000		41-VI	C	08-02-24		Burroughs High School Began service 01-30-98
Resignation								
BATES, Audrey	Elementary Arts Instructor	01.0-67700.0-11100-10000-2170-2169000		$50/hour	F	07-29-24		Washington Elementary
BAUMAN, Brittany	Paraeducator – Special Education	01.0-65000.0-57602-11100-2110-3200000		38-VI	D	07-31-24		Luther Middle School
CHAVEZ, Yanira	Adult ELD Office Specialist III	11.0-63910.0-41101-27000-2410-5330000 11.0-63910.0-41102-27000-2410-5330000 11.0-63910.0-41104-27000-2410-5330000 11.0-63910.0-41106-27000-2410-5330000 11.0-00639.0-41100-27000-2410-5330000	.20 .30 .15 .30 .05	39-VI	A	08-04-24		Burbank Adult School
CUADRAS SOLANO, Diane	Paraeducator – Special Education	01.0-33100.0-57602-11100-2110-4310000		38-III	D	08-07-24		Burbank High School
FERGUSON, Steven	Board Member	01.0-00000.0-00000-71100-2390-7560000		003-I	A	08-01-24		Superintendent's Office
GONZALEZ JR, Steven	Paraeducator – Adult Education/Learning Center	11.0-63910.0-41106-10000-2110-5330000		36-I	E	08-03-24		Burbank Adult School
LOPEZ, Anastasia	Campus Supervisor	11.0-63910.0-41101-83000-2210-5330000 11.0-63910.0-41102-83000-2210-5330000 11.0-63910.0-41104-83000-2110-5330000 11.0-63910.0-41106-83000-2110-5330000 11.0-00639.0-41100-83000-2210-5330000	.14 .29 .25 .12 .20	36-I	E	08-07-24		Burbank Adult School
REINSMA, Madison	Educational Interpreter I - DHH	01.0-65000.0-57602-11104-2110-2160000		55-VI	D	08-01-24		Washington Elementary
SANCHEZ, Melissa	Short Term Athletic	01.0-00000.0-15001-42000-2171-4310000		$16.00	F	07-09-24		Burbank High School
Termination								
CL-0064-24	Human Resources	01.0-65000.0-57601-11905-2110-7440000		45-III	D		08-15-24	Human Resources

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Leave								
BAKAS, Angelica	Paraeducator – English Language Learner	01.0-01500.0-47600-10000-2110-2130000 01.0-30100.0-47600-10000-2110-2139000	.4615 .5385	37-VI	D	08-12-24	10-11-24	Providencia Elementary (Child Bonding Leave)
BAKAS, Angelica	Community Resource	01.0-01501.0-47600-27000-2410-2130000	.1875	37-III	D	08-12-24	10-11-24	Providencia Elementary (Child Bonding Leave)
BERCINI, Lydia	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000		45-V	D	08-12-24	10-11-24	Special Education (Child Bonding Leave)
CL-0061-24	Human Resources	01.0-81500.0-00000-81100-2210-7523000		58-VI	A	05-15-24	08-31-24	Human Resources (Paid Admin Leave Extension)
HAYES, Christine	Paraeducator – Special Education	01.0-65000.0-57602-11100-2110-3200000		38-III	D	08-12-24	11-03-24	Luther Middle School (Child Bonding Leave)
MARTINEZ, Cinthia	Paraeducator – Children's Center 9.5	12.0-90602.0-11100-10000-2160-2060000	.4375	37-VI	D	08-12-24	08-23-24	Jefferson Around the Bell (Home Responsibility)
NAVARRO, Mark	Campus Supervisor	01.0-00000.0-00000-83000-2210-4320000		36-VI	D	08-12-24	09-20-24	Burroughs High School (Home Responsibility)
PAIGE, Della	Lead Custodian	01.0-00100.0-00000-82100-2210-3210000		43-VI	A	07-10-24	09-30-24	Facilities Services (FMLA Leave)
PERDOMO, Jacqueline	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000		45-IV	D	08-12-24	04-25-24	Special Education (Career Advancement Leave)
CL-0063-25	Human Resources	01.0-00100.0-00000-82100-2210-4320000		38-VI	A	07-02-24	08-31-24	Human Resources (Paid Admin Leave Extension)
Additional Compensation for Working Out of Class								
CASTILLO, Leticia	Supervisor, Human Resources	01.0-00000.0-00000-72000-2312-7550000		B-VII	A	05-13-24	09-30-24	Human Resources (WOC Extension)
SAHAGUN, Lisa	Financial Analyst	01.0-00000.0-00000-72000-2410-7470000		60-III	A	06-29-24	08-31-24	Fiscal Services (WOC Extension)
SAHAGUN, Lisa	Financial Analyst	01.0-00000.0-00000-72000-2410-7470000		60-III	A		08-18-24	Fiscal Services (WOC Revised End Date)

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Additional Compensation for Longevity								
CRUZ, Evelyn	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000		45-VI	D	08-01-24		Special Education 10 yrs./$142 monthly
DIETER, Lauren	Administrator Secretary I	01.0-00000.0-00000-72000-2410-7450000		45-VI	A	08-01-24		Pupil Services 10 yrs./$142 monthly
MARKOSIAN, Alice	Lead Payroll Technician	01.0-00000.0-00000-72000-2410-7470000		51-VI	A	08-01-24		Fiscal Services 10 yrs./$142 monthly
Additional Compensation for Bilingual Translation								
BARRAGAN, Erika	Attendance Technician	01.0-00000.0-00000-27000-2410-4320000		35-VI	D	07-01-24	06-30-25	Burroughs High School
CASTELLON, Kristie	ELD/Office Specialist I	01.0-01501.0-47600-27000-2410-7420000		35-VI	C	08-12-24	05-23-25	Emerson Elementary
DORADEA, Manuel	Assistive Technology Technician	01.0-65000.0-50010-27000-2410-7440000		47-VI	C	08-12-24	06-30-25	Special Education
JIMENEZ, Salvador	School Office Manager – Middle School	01.0-00000.0-00000-27000-2410-3200000		43-VI	A	07-01-24	06-30-25	Luther Middle School
JONES, Stephanie	Senior School Finance Technician	01.0-00000.0-00000-27000-2410-3200000		40-VI	B	07-01-24	06-30-25	Luther Middle School
LARA, Armida	Paraeducator – English Language Learner	01.0-01501.0-47600-10000-2110-2020000		37-VI	D	08-12-24	05-31-25	Edison Elementary
SANCHEZ, Jessica	School Office Manager – High School	01.0-00000.0-00000-27000-2410-4320000		43-IV	A	07-01-24	06-30-24	Burroughs High School
SIERRA, Rebecca	Senior Secretary	01.0-00000.0-00000-27000-2410-4320000		43-VI	D	07-17-24	06-30-25	Burroughs High School
Additional Compensation for Health Care								
TELLEZ, Kalani	Paraeducator – Severe Behavior II	01.0-65000.0-57601-11108-2110-2100000		47-IV	D	08-13-24	05-22-25	Bret Harte Elementary

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Change of Assignment – Classification/Location/FTE								
ARRIGO RAMOS, Kristen	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2910-2092000	.375	35-II	D	08-12-24		McKinley Elementary
ATIENZA, Karol	Paraeducator – Severely Impaired	01.0-65000.0-57601-11108-2110-5080000	.8125	41-III	D	08-12-24		Horace Mann
AVILA, Juan	Wellness and Behavior Specialist	01.0-01500.0-00000-31420-2210-7450000		60-IV	D	08-12-24		Student Services
BAKER, Ryan	Paraeducator – English Language Learner	01.0-01501.0-47600-10000-2110-3210000		37-V	D	08-12-24		Huerta Middle School
BREWER, Katarina	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000		45-V	D	08-12-24		Special Education
CABRAL, Marisol	Food Service Assistant	13.0-53100.0-00000-37000-2210-2090000	.4688	37-I	D	08-12-24		McKinley Elementary
CHILDS, Jennifer	Paraeducator – Children's Center 9.5	12.0-90602.0-11100-10000-2110-2060000	.75	37-VI	D	08-01-24		Children's Center
LINARES, Edgar	Custodian	01.0-00100.0-00000-82100-2210-2140000		38-VI	A	07-30-24		Roosevelt Elementary
MEDINA, Sabrina	Secretary II	01.0-00000.0-00000-27000-2410-3200000 01.0-00000.0-00000-27000-2410-3201000	.667 .333	35-III	C	08-19-24		Luther Middle School
NGUYEN-MAI, Yen	Paraeducator – Children's Center 9.5	12.0-90602.0-11100-10000-2110-2100000	1.0	37-VI	D	08-01-24		Miller Elementary
NITULEASA, Georgiana	Paraeducator – English Language Learner	01.0-01501.0-47600-10000-2110-4320000	.8125	37-II	D	08-12-24		Burroughs High School
SAHAGUN, Elisa	Supervisor, Budget & Finance	01.0-00000.0-00000-72000-2312-7470000		B-III	A	08-19-24		Fiscal Services
SALAS, Crystal	Office Assistant - Elementary	01.0-00000.0-00000-27000-2410-2150000	1.0	36-II	C	08-21-24		Stevenson Elementary
TORRES, Connie	Paraeducator – Special Education	01.0-33100.0-57602-11200-2110-3200000	.875	38-VI	D	08-12-24		Luther Middle School
TRAINOR, Sandy	Library Coordinator – Elementary	01.0-01500.0-00000-24200-2210-2060000	.75	36-IV	D	08-12-24		Jefferson Elementary

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Change of Assignment – Classification/Location/FTE (Continued)								
TRAX, Harmony	Supervisor, Budget & Finance	01.0-00000.0-00000-72000-2312-7470000		B-II	A	07-29-24		Fiscal Services
URIBE, Elias	Wellness and Behavior Specialist	01.0-01500.0-00000-31420-2210-7450000		60-IV	D	08-12-24		Student Services
Change of Assignment – Classification/Location/FTE in Lieu of Layoff								
ALULEMA, Kimberly	Paraeducator – Special Education	01.0-33100.0-57602-11100-2110-4310000	.84375	38-V	D	07-01-24		Burbank High School
CURRY, Rozana	Paraeducator – Severely Impaired	01.0-65000.0-57601-11200-2110-3223000	.8125	41-VI	D	07-01-24		Muir Middle School
Temporary Change of Assignment								
ARMIYANTS, Rima	School Office Manager – High School	01.0-00000.0-00000-27000-2410-4310000		43-V	A	06-26-24	07-23-24	Burbank High School (Correction of dates)
CABRAL, Marisol	Serving Kitchen Operator	13.0-53100.0-00000-37000-2210-5300000	.4688	40-I	D	08-13-24	11-01-24	Monterey High
YOUNG, Dylan	Account Analyst	01.0-00000.0-00000-72000-2410-7470000		60-I	A	08-05-24	09-30-24	Fiscal Services
Election – Monthly								
ABDUR-RAHIM, Asia	Instructional Technology Media Specialist	01.0-90201.0-00000-24200-2210-2058700 01.0-00000.0-00000-24200-2210-2052000	.1667 .8333	42-I	D	08-19-24		Bret Harte Elementary
AROUTIOUNIAN, Rima	Paraeducator – English Language Learner	01.0-01501.0-47600-10000-2110-2140000	.4375	37-I	D	08-19-24		Roosevelt Elementary
AYALA BARRAGAN, Nestor	Custodian	01.0-00100.0-00000-82100-2210-4310000		38-I	A	08-19-24		Burbank High School
CARRELL, Joslyn	Occupational Therapist	01.0-65000.0-57601-31420-2211-7440000		C-III	C	08-08-24		Special Education
CASTRO, Destiny	Special Education	01.0-65000.0-57601-11905-2110-7440000	.8125	45-IV	D	08-12-24		Special Education
DE LA LOZA, Berlin	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-I	D	08-12-24		Special Education

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Monthly (Continued)								
GALVAN, Jaqueline	Secretary III	01.0-65000.0-50010-27000-2410-7440000		37-II	A	07-31-24		Special Education
GLEN, Joshua	Campus Supervisor	01.0-00000.0-00000-83000-2210-4320000	1.0	36-IV	D	08-15-24		Burroughs High School
GOICOECHA, Julio	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-I	D	08-125-24		Special Education
IBARRA, Yictzel	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-I	D	08-14-24		Special Education
LICEAGA, Karol	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-I	D	08-12-24		Special Education
MORANTE, LaShaunda	Food Service Assistant	13.0-53100.0-00000-37000-2210-2130000	.1875	37-I	D	08-19-24		Providencia Elementary
MUNOZ, Diana	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-IV	D	08-12-24		Special Education
NAVA, Armando	Paraeducator – Special Education	01.0-65000.0-57602-11100-2110-2140000	.7913	38-I	D	08-19-24		Roosevelt Elementary
ORTEGA, Janette	Paraeducator – Special Education	01.0-65000.0-57602-11100-2110-2140000	.50	38-I	D	08-12-24		Roosevelt Elementary
PEREZ, Gabriella	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-I	D	08-12-24		Special Education
RIVERA, Audrie	Food Service Assistant	13.0-53100.0-00000-37000-2210-7490000	.4688	37-III	D	08-12-24		Food Services
ROSS, Tammy	Occupational Therapist	01.0-65000.0-57601-31409-2211-7440000		C-VI	C	08-05-24		Special Education
TURNER, Louise	Food Service Assistant	13.0-53100.0-00000-37000-2210-2020000	.1250	37-I	D	08-19-24		Edison Elementary
QUIJANO, Kathryn	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2110-7440000	.8125	45-V	D	08-12-24		Special Education
VARELA, Benjamin	School Safety and Utility Custodian	01.0-90710.0-00000-83000-2210-7522000		39-I	A	08-16-24		Burbank High School

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Election – Additional Assignment								
CHOLAKIAN, Eliza	Counseling Assistant	01.0-00000.0-00000-31100-2210-3210000	.5	37-III	D	08-12-24		Huerta Middle School
HAKOBYAN, Armenuhi	Paraeducator – Adult Education/Learning Center	11.0-63910.0-41106-10000-2110-5330000	.125	36-VI	E	08-12-24		Burbank Adult School
LOPEZ, Anastasia	Safety/Utility Custodian	11.0-63910.0-41102-82100-2210-5330000	.50	39-III	D	08-05-24		Burbank Adult School
Election – Hourly								
AGARONIAN, Ruzanna	School Office Manager	01.0-00000.0-00000-72000-2430-7421000		43-I	G	07-01-22	07-31-23	Burbank High School
ALBARIAN, Kaline	Community Resource Assistant	01.0-00000.0-00000-27000-2430-7421000		37-VI	D	08-02-24	08-02-24	Washington Elementary
ANDERSON, Erika	At Risk Intervention Specialist	01.0-30100.0-00000-31100-2230-2099000		53-VI	D	07-29-24	08-09-24	McKinley Elementary
ANDERSON, Erika	At Risk Intervention Specialist	01.0-30100.0-00000-31100-2240-2099000		53-VI	D	08-12-24	05-20-25	McKinley Elementary
ARRAZOLA, David	Instructional Technology Media Specialist	01.0-00000.0-00000-24200-2230-7421000		42-III	D	08-01-24	08-31-24	Disney Elementary
ARZUMANYAN, Anahit	ELD/Office Specialist	01.0-00000.0-00000-27000-2430-7421000		35-VI	D	08-07-24	08-07-24	Roosevelt Elementary
ASHEGH, Hilda	Food Service Assistant	13.0-53100.0-00000-37000-2230-4310000		37-III	D	08-01-24	06-01-25	Burbank High
ASSRIYANS, Melina	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2151000		35-VI	D	08-12-24	05-31-25	Stevenson Elementary
AVILA, Juan	At Risk Intervention Specialist	01.0-30100.0-00000-31100-2230-3219000		53-VI	D	07-01-24	08-30-24	Burbank High School
AVILA, Juan	At Risk Intervention Specialist	01.0-30100.0-11100-10012-1130-3219000		53-VI	D	07-01-24	08-30-24	Huerta Middle School
AVILA, Juan	At Risk Intervention Specialist	01.0-00000.0-00000-31100-2230-3211000		53-VI	D	07-25-24	07-31-24	Huerta Middle School

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Hourly (Continued)								
BAKAS, Angelica	Paraeducator – English Language Learner	01.0-00000.0-11100-10000-2130-2131000		37-VI	D	08-01-24	08-01-24	Providencia Elementary
BARBOSA, Gode	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2930-2141000		35-VI	D	08-12-24	05-23-25	Roosevelt Elementary
BATES, Shelley	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2930-2141000		35-III	D	08-12-24	05-23-25	Roosevelt Elementary
BISER, Kristen	Campus Supervisor – Elementary	01.0-67620.0-11100-10009-2930-2029000		35-II	D	08-14-24	05-22-25	Edison Elementary
BLOCKER, Beth	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2930-2151000		35-III	D	08-12-24	05-31-25	Stevenson Elementary
BRICENO, Jeanette	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		37-I	G	08-01-24		Human Resources
CABRAL, Marisol	Food Service Assistant	13.0-53100.0-00000-37000-2230-2090000		37-I	D	08-01-24	06-01-25	McKinley Elementary
CABRERA, Daniela	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2141000		35-II	D	08-12-24	05-23-25	Roosevelt Elementary
CALZADILLA, Jose	Campus Supervisor	01.0-00000.0-00000-83000-2230-4321000		36-VI	D	07-01-24	07-31-24	Burroughs High School
CARRASCO, Janel	Campus Supervisor	01.0-00000.0-00000-83000-2230-7421000		36-VI	D	07-29-24	08-05-24	Burroughs High School
CARRASCO, Janel	Campus Supervisor	01.0-00000.0-00000-83000-2230-4321000		36-VI	D	07-29-24	08-05-24	Burroughs High School (additional hours)
CECCHINI, Christine	Educational Reader - Visually Impaired	01.0-00000.0-11100-10005-2130-7550000		45-VI	D	08-05-24	08-09-24	Roosevelt Elementary
CHAMBERS, Laura	Instructional Resource Assistant	01.0-30100.0-00000-24200-2230-2099000		37-VI	D	07-29-24	08-09-24	McKinley Elementary
CHAVEZ, Adriana	Community Resource Assistant	01.0-00000.0-00000-27000-2430-7421000		37-VI	D	08-02-24	08-02-24	Washington Elementary
CHRISTENSEN, Rachel	School Office Manager – Continuation	01.0-00000.0-00000-27000-2440-5751000		43-IV	B	08-01-24	06-30-25	Monterey High School
COLEMAN, Baokim	Elementary PE Assistant	01.0-00000.0-11100-10000-2160-7550000		36-I	G	08-01-24		Human Resources

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Hourly (Continued)								
CUEVAS, Larisa	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2130-7440000		45-VI	D	08-02-24	08-02-24	Special Education
CUEVAS, Larisa	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2130-7440000		45-VI	D	08-02-24	08-02-24	Special Education (Additional hours)
DE JESUS, Sindee	Campus Supervisor – Elementary	01.0-67620.0-11100-10009-2930-2029000		35-VI	D	08-15-24	05-22-25	Edison Elementary
DE LA CRUZ, Ruby	Attendance Technician	01.0-00000.0-00000-27000-2430-3211000		35-III	C	08-01-24	08-31-24	Burbank High School
DORONINA, Mariia	Paraeducator – English Language Learner	01.0-00000.0-11100-10000-2130-3211000		37-II	D	07-25-24	07-31-24	Huerta Middle School
EMYAN, Anna	Bilingual Translator	01.0-65000.0-50010-21000-2950-7440000		$25.00	G	06-12-24	06-12-24	Special Education
ETTERBEEK, Brenda	Visual & Performing Arts Instructor	01.0-67700.0-11100-10000-2170-2029000		$50.00	F	08-19-24	05-22-25	Edison Elementary
FOGAL, Ryan	Visual & Performing Arts Instructor	01.0-67700.0-11100-10000-2170-2149000		$50.00	F	07-01-24	05-22-25	Roosevelt Elementary
GONZALEZ, Brian	Low Voltage Electrician	01.0-81500.0-00000-81100-2240-7523100		56-II	A	07-29-24	07-29-24	Facilities Services
GOULET, Amy	Human Resources Analyst-Classified	01.0-00000.0-00000-72000-2440-7550000		48-VI	A	08-01-24	06-30-25	Human Resources
GRAY, Martha	Paraeducator – English Language Learner	01.0-30100.0-47600-10000-2130-2169000		37-VI	D	08-05-24	08-09-24	Washington Elementary
GUTCHES, Mackenna	Behavior Intervention Assistant	01.0-65000.0-57601-11905-2130-7440000		45-VI	D	07-30-24	07-30-24	Special Education
HAKOBYAN, Armenuhi	Paraeducator – English Language Learner	01.0-00000.0-11100-10000-2130-7421000		37-VI	D	08-01-24	08-09-24	Providencia Elementary
HANADA, Shigeko	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2930-2091000		35-VI	D	07-15-24	08-31-24	McKinley Elementary

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Hourly (Continued)								
HARTUNG, Cory	School Office Manager	11.0-63910.0-41101-27000-2440-5330000 11.0-63910.0-41102-27000-2440-5330000 11.0-63910.0-41104-27000-2440-5330000 11.0-63910.0-41106-27000-2440-5330000	.10 .40 .30 .20	43-I	G	08-01-24	10-31-24	Burbank Adult School
HARVEL, Eric	Food Service Supervisor II	13.0-53100.0-00000-37009-2330-4310000		S-7	D	08-01-24	06-01-25	Burbank High
JOHNSON, Jennifer	Elementary PE Assistant	01.0-00000.0-11100-10000-2160-7550000		36-I	G	08-12-24		Human Resources
JOHNSON, John	School Office Manager	01.0-00000.0-00000-27000-2460-7550000		43-I	G	08-08-24		Human Resources
JOHNSON, John	Secretary III	01.0-00000.0-00000-27000-2460-7550000		37-I	G	08-08-24		Human Resources
JOHNSON, Laron	Campus Supervisor	01.0-00000.0-00000-83000-2230-4321000		36-I	D	07-01-24	0-31-24	Burroughs High School
KENNY DJENYA, Arielle	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		37-I	G	08-05-24		Human Resources
LEWIS, Lesley	Campus Supervisor – Elementary	01.0-00000.0-11100-10009-2930-2141000		35-VI	D	08-12-24	05-23-25	Roosevelt Elementary
LOPEZ, Anastasia	School Safety/Utility Custodian	11.0-63910.0-41101-82100-2230-5330000 11.0-63910.0-41102-82100-2230-5330000 11.0-63910.0-41104-82100-2230-5330000 11.0-63910.0-41106-82100-2230-5330000 11.0-00639.0-41110-82100-2230-5330000 11.0-63910.0-41101-83000-2230-5330000 11.0-36910.0-41102-83000-2230-5330000 11.0-63910.0-41104-83000-2230-5330000 11.0-63910.0-41106-83000-2230-5330000 11.0-00639.0-41100-83000-2240-5330000	.075 .15 .10 .10 .075 .075 .15 .10 .10 .10	39-III	E	07-31-24	07-31-24	Burbank Adult School

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Hourly (Continued)								
LOPEZ, Anastasia	School Safety/Utility Custodian	11.0-63910.0-41101-82100-2230-5330000 11.0-63910.0-41102-82100-2230-5330000 11.0-63910.0-41104-82100-2230-5330000 11.0-63910.0-41106-82100-2230-5330000 11.0-00639.0-41110-82100-2230-5330000 11.0-63910.0-41101-83000-2230-5330000 11.0-36910.0-41102-83000-2230-5330000 11.0-63910.0-41104-83000-2230-5330000 11.0-63910.0-41106-83000-2230-5330000 11.0-00639.0-41100-83000-2240-5330000	.075 .15 .10 .10 .075 .075 .15 .10 .10 .075	39-III	E	08-01-24	08-31-24	Burbank Adult School
LOVE, Artese	Food Service Utility Driver	13.0-53100.0-00000-37000-2230-7490000		42-III	C	08-01-24	06-01-25	Luther Middle School
MACIAS, Jennifer	School Office Manager	01.0-00000.0-00000-72000-2430-7450000		43-I	G	07-23-24	07-30-24	Student Services
MACIAS, Jennifer	School Office Manager	01.0-00000.0-00000-72000-2430-7450000		43-I	G	08-01-24	08-09-24	Student Services
MARROQUIN, Daniel	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2151000		35-II	D	08-12-24	05-31-25	Stevenson Elementary
MARTIN ALTHOUSE, Kelly	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2141000		35-II	D	08-12-24	05-23-25	Roosevelt Elementary
Mc GUIRE, Amy	Visual & Performing Arts Instructor	01.0-67700.0-11100-10000-2170-2069000		$50.00	F	07-01-24	05-22-25	Jefferson Elementary
MELGAR, Bryana	At Risk Intervention Specialist	01.0-00000.0-00000-31100-2230-2141000		53-IV	D	07-29-24	08-09-24	Roosevelt Elementary
MIRABAL, Anna	Paraeducator – Special Education	01.0-00000.0-11100-10000-2130-2141000		38-VI	D	07-15-24	07-15-24	Roosevelt Elementary
MORALES, Miguel	Instructional Technology Media Specialist – Elementary	01.0-00000.0-00000-24200-2230-7421000		42-IV	D	08-01-24	08-31-24	Stevenson Elementary
MORANTE, LaShaunda	Food Service Assistant	13.0-53100.0-00000-37000-2230-2130000		37-I	D	08-19-24	06-01-25	Providencia Elementary
MORENO, Elida	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2151000		35-VI	D	08-12-24	05-31-25	Stevenson Elementary

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Election – Hourly (Continued)								
NARKWATCHARA, Violet	Food Service Assistant	13.0-53100.0-00000-37000-2230-2090000		37-I	D	08-01-24	06-01-25	McKinley Elementary
PAREDES, Xiomara	Educational Interpreter II – DHH	01.0-65000.0-57602-11104-2130-7440000		62-VI	D	07-01-24	08-31-24	Special Education
PATEL, Dipali	Food Service Assistant	13.0-53100.0-00000-37000-2230-3220000		37-I	D	08-12-24	06-01-25	Muir Middle School
PAUL, Michael	Visual & Performing Arts Instructor	01.0-67700.0-11100-10000-2170-2059000		$50.00	F	09-02-24	05-22-25	Bret Harte Elementary
PEREZ, Nora	Campus Supervisor-Elementary	01.0-00000.0-11100-10009-2930-2141000		35-VI	D	08-12-24	05-23-25	Roosevelt Elementary
PRESIADO, Tiffany	Campus Supervisor - Elementary	01.0-00000.1-11100-10009-2930-2151000		35-IV	D	08-12-24	05-31-25	Stevenson Elementary
RODRIGUEZ, Sergio	Maintenance Leadperson	01.0-81500.0-00000-81100-2240-7523100		62-VI	A	07-16-24	07-16-24	Facilities Services
ROOT, Tiffany	Instructional Technology Media Specialist	01.0-00000.0-00000-24200-2230-7421000		42-VI	D	07-31-24	07-31-24	Roosevelt Elementary
SANCHEZ, Hugo	Integrated Pest Control/ Grounds Technician	01.0-90708.0-81000-50002-2240-7528000		48-VI	A	07-01-24	06-30-25	Facilities Services
SANDERS, Johnny	Campus Supervisor	01.0-00000.0-00000-83000-2260-7550000		36-I	G	08-01-24		Human Resources
SETHUMADHAVAN, Radhika	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		37-I	G	08-01-24		Human Resources
SHAHBAZIAN, Shakeh	Community Resource Assistant	01.0-00000.0-00000-72000-2430-7421000		37-VI	D	07-29-24	07-30-24	Muir Middle School
SILVA, Janet	Paraeducator – Severe Behavior II	01.0-00000.0-11100-10000-2130-3211000		47-VI	D	08-01-24	08-31-24	Burbank High School
SPROSTA, Vonetta	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		37-I	G	08-01-24		Human Resources
STRICKER, Angela	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2151000		35-VI	D	08-12-24	05-31-25	Stevenson Elementary

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Hourly (Continued)								
SWARTZ, Emily	School Office Manager	01.0-00000.0-00000-27000-2460-7550000		43-I	G	08-01-24		Human Resources
SWARTZ, Emily	Secretary III	01.0-00000.0-00000-27000-2460-7550000		37-I	G	08-01-24		Human Resources
TEUSCHER, SYDNEY	Paraeducator – English Language Learner	01.0-00000.0-00000-72000-2430-7450000		37-VI	D	08-01-24	08-31-24	McKinley Elementary
TORRES, Connie	Paraeducator – Special Education	01.0-65000.0-57602-11100-2130-7440000		38-VI	D	08-01-24	08-01-24	Special Education
TORRES, Connie	Paraeducator - Special Education	01.0-00000.0-11100-10000-2130-2131000		38-VI	D	08-02-24	08-02-24	Providencia Elementary
TRIMBLE, Constance	Human Resources Analyst-Certificated	01.0-00000.0-00000-72000-2440-7551000		50-IV	A	08-01-24	06-30-25	Human Resources
TURNER, Louise	Food Service Assistant	13.0-53100.0-00000-37000-2230-2020000		37-I	D	08-19-24	06-01-25	Edison Elementary
VASQUEZ, Jose M.	Campus Supervisor	01.0-00000.0-00000-83000-2230-3211000		36-IV	D	08-01-24	08-31-24	Huerta Middle School
VAZQUEZ, Jessica	Secretary III	01.0-00000.0-00000-27000-2430-2091000		37-I	G	07-29-24	08-02-24	McKinley Elementary
WOLFF, Alexander	Instructional Technology Media Specialist	01.0-00000.0-00000-24200-2230-2061000		42-II	D	08-05-24	08-09-24	Jefferson Elementary
WROBEL, Karen	Human Resources Analyst-Classified	01.0-00000.0-00000-72000-2440-7551000		50-VI	A	08-01-24	06-30-25	Human Resources
YBARRA, Amanda	Campus Supervisor - Elementary	01.0-00000.0-11100-10009-2930-2011000		35-VI	D	08-01-24	08-31-24	Disney Elementary
ZAMUDIO, Maria	Paraeducator – English Language Learner	01.0-00000.0-11100-10000-1130-7421000		37-VI	D	08-01-24	08-31-24	McKinley Elementary
Election – Student Helpers								
BALDWIN, Trevor	Student Worker	13.0-53100.0-00000-37000-2933-4310000		$16.00	F	08-12-24	05-29-25	Burbank High School
DUKE, Aidan	Student Worker	13.0-53100.0-00000-37000-2933-4320000		$16.00	F	08-12-24	05-29-25	Burroughs High School
LEE, Sky	Student Worker	13.0-53100.0-00000-37000-2933-4310000		$16.00	F	08-12-24	05-29-25	Burbank High School

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Student Helpers (Continued)								
RECINOS, Julian	Student Worker	13.0-53100.0-00000-37000-2933-4310000		$16.00	F	08-12-24	05-29-25	Burbank High School
ZOMETA-ALVARADO, Moses	Student Worker	13.0-53100.0-00000-37000-2933-4320000		$16.00	F	08-12-24	05-29-25	Burroughs High School
Election – Walk on Coach								
AGHAZARIAN, Melanie	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
ARAKELYAN, David	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-01-24	Burbank High School
BARRAGAN, Ernesto	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
BEIMFORD, Zachary	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
BOLGER, Morgan	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
BRIONES, John	Short Term Performing Arts	01.0-90904.0-17007-41001-2171-3228100		$16.00	F	08-12-24	08-30-24	Muir Middle School
BRYAN, Dylan	Short Term Athletic	01.0-00000.—15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
CALZADILLA, Jose	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
COBB, Jazmine	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
CZUPRYNSKI, Sarah	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
DAVIS, Tabitha	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
DIAZ, Alejandra	Short Term Performing Arts	01.0-90904.0-15001-42000-2171-4318100		$16.00	F	07-01-24	07-31-24	Burbank High School
GRANT, Preston	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
HAMANAKA, Glenn	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
HARRIS, Rene	Short Term Performing Arts	0.10-90904.0-17007-41001-2171-3228100		$16.00	F	08-12-24	08-30-24	Muir Middle School
HOPSON, Byron	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School

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Name	Position	Program/Site	%Time FTE	Range & Step	Basis	Effective Date	Ending Date	Remarks
Election – Walk on Coach (Continued)								
JIMENEZ, Choy	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
JOHNSON, Laron	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
LEVIN, Jamie	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
MAGOON, Alyssa	Short Term Athletic	01.0-90904.0-15001-42000-2171-4328100		$16.00	F	05-01-24	05-31-24	Burroughs High School
MAGOON, Alyssa	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	11-01-24	01-31-25	Burroughs High School
MEREDITH, Mark	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
NAVARRO, Mark	Short Term Athletic	01.0-90904.0-15001-42000-2171-4328100		$16.00	F	05-01-24	05-31-24	Burroughs High School
NAVARRO, Tristen	Short Term Athletic	01.0-90904.0-15001-42000-2171-4328100		$16.00	F	05-01-24	05-31-24	Burroughs High School
ORTEGA-JENNISON, Martin	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
RECCHIA, Keith	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
SANDERS, Johnny	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School
TOLEDO, Tony	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
TORRES, Astoria	Short Term Athletic	01.0-00000.0-15001-42000-1171-4310000		$16.00	F	08-01-24	10-31-24	Burbank High School
WILLIAMSON, Mackenzie	Short Term Athletic	01.0-00000.0-15001-42000-2171-4320000		$16.00	F	08-01-24	10-31-24	Burroughs High School

Signature _____

Title: Sarah Rudchenko, Assistant Superintendent, Human Resources Services

Basis: A= 12 months, B= 11 months, C= 10 months, D= 9 months, E= Adult School employee working less than 10 months, F= Short-term employees, assigned to provide services which will not be needed on a continuing basis, G= Substitute, H= Long term substitute, I= Temporary reclassification.

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement to hire a school psychologist through an agency because the District is unable to secure a full time, temporary or substitute to support special education students.

Discussion/Issues:

The District is obligated to provide specialized academic instruction and assessments and to implement Individualized Education Plans (IEPs) for students who attend our schools. The District does not have current staff able to support the current caseload and is, therefore, contracting with an agency to remain in compliance with IEP and Ed Code regulations.

Fiscal Impact:

Not to exceed $41,925.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Karen Kambourian, to provide a related service provider to support individualized education plan mandated counseling services and assessment, not to exceed $41,925 (01.0-65000.0-57602-11900-5850-7440000), effective August 23, 2024 through June 30, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
www.burbankusd.org

RATIFIED CONSULTANT AGREEMENT
SCHOOL PSYCHOLOGIST

TERM OF AGREEMENT

This Agreement, made and entered into this 22nd day of August 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Karen Kambourian hereinafter referred to as "Consultant."

Payee's Name: Karen Kambourian Daytime Phone Number: 818-336-2465

Mailing Address: 11584 Mariposa Bay Lane Porter Ranch CA 91326

Email Address: Karen.Kambourian@gmail.com

Sponsoring Administrator: Peter Knapik Assisting Superintendent Special Education
Print Name Title Signature Location

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57602-11900-5850-7440000

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of **$75 per hour** for a total not to exceed **$41,925.00**

2. The term of the Agreement shall be the period commencing on: 08/22/2024 and terminating on: 06/30/2025.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Karen Kambourian will provide a school psychologist, 6.5 hours per day, 2 days per week, 43 weeks, 86 days total excludes holidays. District will give Karen Kambourian two (2) weeks notice should services be terminated.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Karen Kambourian the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Karen Kambourian from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Karen Kambourian shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Karen Kambourian or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Karen Kambourian its agents, subcontractors, employees or other representatives referred to in this Agreement, Karen Kambourian shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Karen Kambourian fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Karen Kambourian demand.

District shall save and hold Karen Kambourian harmless from and against and shall indemnify Karen Kambourian for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Karen Kambourian is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Karen Kambourian may defend the same and any expenses, including reasonable attorney's fees, which Karen Kambourian may pay or incur in defending said action and the amount of any judgment which Karen Kambourian may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

Jennifer Nicholson
Print Representative Name

Director, Special Education
Title

Signature

Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Karen Kambourian
Consultant/Company

Print Representative Name

Title

Signature

Date

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement to hire a special education teacher to provide support as a teacher mentor to special education teachers at Burbank Unified School District.

Discussion/Issues:

The District is obligated to provide specialized academic instruction and assessments and to implement Individualized Education Plans (IEPs) for students who attend our schools. The District does not have current staff that can provide support as a teacher mentor to our new special education teachers. This mentor will assist in keeping the District in compliance with IEP and Ed Code regulations.

Fiscal Impact:

Not to exceed $2,245.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Kenise Carter, as a mentor to our special education teachers and to support individualized education plan mandated counseling services and assessment, not to exceed $2,245 (01.0-65000.0-57602-11900-5850-7440000), effective August 19, 2024 through May 22, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
www.burbankusd.org

RATIFIED CONSULTANT AGREEMENT

TERM OF AGREEMENT

This Agreement, made and entered into this 14th day of August 2024 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Kenise Carter hereinafter referred to as "Consultant."

Payee's Name: Kenise Carter Daytime Phone Number: 818-241-3111 X1529

Mailing Address: 9220 Ventana Lane North Hills, CA 91343

Email Address: kcarter@gusd.net

Sponsoring Administrator: Peter Knapik Assistant Superintendent Special Education
Print Name Title Signature Location

Board Approval: 08/05/2024 Account Code: 01.0-65000.0-57602-11900-5850-74400009

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, for a total not to exceed **$2,245.00**
2. The term of the Agreement shall be the period commencing on: 08/19/2024 and terminating on: 05/22/2025.
3. Payment Terms: Net 45 Days
4. District desires to enter into an Agreement in which Kenise Carter will provide support as a teacher mentor to special education teachers at Burbank Unified School District.
5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Kenise Carter the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Kenise Carter from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Kenise Carter shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Kenise Carter or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Kenise Carter, its agents, subcontractors, employees or other representatives referred to in this Agreement, Kenise Carter shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Kenise Carter fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Kenise Carter demand.

District shall save and hold Kenise Carter, harmless from and against and shall indemnify Kenise Carter for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Kenise Carter is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Kenise Carter may defend the same and any expenses, including reasonable attorney's fees, which Kenise Carter may pay or incur in defending said action and the amount of any judgment which Kenise Carter may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

[redacted]
Jennifer Nicholson
Print Representative Name

[redacted]
Director of Special Education
Title

[redacted]
Signature

[redacted]
Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Kenise Carter
Consultant/Company

[redacted]
Kenise Carter
Print Representative Name

[redacted]
DHH Specialist
Title

[redacted]
Signature Kenise Carter

[redacted]
Date 8/10/24

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement to hire a credentialed special education teacher through an agency because the District is unable to secure a full time, temporary or substitute teacher for an elementary classroom.

Discussion/Issues:

The District is obligated to provide specialized academic instruction and assessments and to implement Individualized Education Plans (IEPs) for students who attend our schools. The District does not have current staff able to support the current caseload and is, therefore, contracting with an agency to remain in compliance with IEP and Ed Code regulations.

Fiscal Impact:

Not to exceed $134,750.00.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Covelo Group Inc. to provide a credentialed special education teacher, not to exceed $134,750.00 (01.0-65000.0-57601-11804-5810-7440000), effective August 19, 2024 through May 23, 2025 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
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www.burbankusd.org

RATIFIED CONSULTANT AGREEMENT
Anabel Jara - SPED Teacher

TERM OF AGREEMENT

This Agreement, made and entered into this 1st day of August 2024 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Covelo Group Inc. hereinafter referred to as "Consultant."

Payee's Name: Covelo Group Inc. Daytime Phone Number: 310-779-4849

Mailing Address: 8601 North Scottsdale Road, Suite 305 Scottsdale, AZ 85253

Email Address: bfajinmi@covelogroup.com

Sponsoring Administrator: Peter Knapik (Print Name) Assistant Superintendent (Title) _____ (Signature) Special Education (Location)

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57601-11804-5810-7440000

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $110 per hour, up to 7 hours per day, a total of 175 days. For a total not to exceed **$134,750.00**

2. The term of the Agreement shall be the period commencing 08/19/2024 and terminating 05/23/2025.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Covelo Group Inc. will provide a credentialed special education teacher, Anabel Jara, for Luther Middle School.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Covelo Group Inc. the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Covelo Group Inc. from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Covelo Group Inc. shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Covelo Group Inc. or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Covelo Group Inc., its agents, subcontractors, employees or other representatives referred to in this Agreement, Covelo Group Inc. shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Covelo Group Inc. fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Covelo Group Inc. demand.

District shall save and hold Covelo Group Inc., harmless from and against and shall indemnify Covelo Group Inc. for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Covelo Group Inc. is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Covelo Group Inc. may defend the same and any expenses, including reasonable attorney's fees, which Covelo Group Inc. may pay or incur in defending said action and the amount of any judgment which Covelo Group Inc. may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

[redacted]
Jennifer Nicholson

[redacted]
Director, Special Education
Title

[redacted]
Signature

[redacted]
Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Covelo Group Inc.
Consultant/Company

[redacted]
Print Representative Name

[redacted]
Title

[redacted]
Signature

[redacted]
Date

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement to hire a school psychologist through an agency because the District is unable to secure a full time, temporary or substitute to support special education students.

Discussion/Issues:

The District is obligated to provide specialized academic instruction and assessments and to implement Individualized Education Plans (IEPs) for students who attend our schools. The District does not have current staff able to support the current caseload and is, therefore, contracting with an agency to remain in compliance with IEP and Ed Code regulations.

Fiscal Impact:

Not to exceed $73,040.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Cross Country Staffing, Inc., to provide a related service provider to support individualized education plan mandated counseling services and assessment, not to exceed $73,040 (01.0-65000.0-57602-11900-5850-7440000), effective August 20, 2024 through December 22, 2024 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
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RATIFIED CONSULTANT AGREEMENT
SCHOOL PSYCHOLOGIST

TERM OF AGREEMENT

This Agreement, made and entered into this 14th day of August 2024 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and, Cross Country Staffing, Inc. hereinafter referred to as "Consultant."

Payee's Name: Cross Country Staffing, Inc. Daytime Phone Number: 818-444-8556

Mailing Address: 6551 Park of Commerce Blvd. Boca Raton, FL 33487

Email Address: nkazanian@crosscountry.com

Sponsoring Administrator: Peter Knapik Assistant Superintendent Special Education
Print Name Title Signature Location

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57602-11900-5850-7440000

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of **$110 per hour** for a total not to exceed **$73,040**

2. The term of the Agreement shall be the period commencing on: 08/20/2024 and terminating on: 12/22/2024.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Cross Country Staffing, Inc. will provide a school psychologist, 8 hours per day for 83 days except holidays. District will give Cross Country Staffing, Inc. one (1) week notice should services be terminated.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Cross Country Staffing, Inc. the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Cross Country Staffing, Inc. from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Cross Country Staffing, Inc. shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Cross Country Staffing, Inc. or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Cross Country Staffing, Inc. its agents, subcontractors, employees or other representatives referred to in this Agreement, Cross Country Staffing, Inc. shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Cross Country Staffing, Inc. fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Cross Country Staffing, Inc. demand.

District shall save and hold Cross Country Staffing, Inc. harmless from and against and shall indemnify Cross Country Staffing, Inc. for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Cross Country Staffing, Inc. is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Cross Country Staffing, Inc. may defend the same and any expenses, including reasonable attorney's fees, which Cross Country Staffing, Inc. may pay or incur in defending said action and the amount of any judgment which Cross Country Staffing, Inc. may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO	ACKNOWLEDGED AND AGREED TO
District:	Consultant:
Burbank Unified School District	Cross Country Staffing, Inc.
District/Company Name	Consultant/Company
Jennifer Nicholson	
Print Representative Name	Print Representative Name
Director, Special Education	
Title	Title
Signature	Signature
Date	Date

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement for professional services to hire an outside Certified Occupational Therapist Assistant (COTA) (as a consultant) to provide support and assessments to Special Education Students. The consultant will assist with assessments, writing the assessment reports and attending IEP's of Special Education Students.

Discussion/Issues:

The District is obligated to provide assessments and implement Individualized Education Plans (IEP's) for students who attend our schools. The District does not have current staff available to support caseload overage and is, therefore, contracting with a consultant to remain in compliance with IEP and Ed Code regulations.

Fiscal Impact:

Not to exceed $100,640.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Service, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Gary D Stromberg & Associates, LLC, to provide a Certified Occupational Therapist Assistant (COTA), not to exceed $100,640 (01.0-65000.0-57602-11901-5850-7440000), effective August 5, 2024 through May 22, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
www.burbankusd.org

RATIFIED CONSULTANT AGREEMENT - CHRISTIAN VIRTUCIO

TERM OF AGREEMENT

This Agreement, made and entered into this 14th day of August 2024 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Gary D Stromberg & Associates, LLC hereinafter referred to as "Consultant."

Payee's Name: Gary D Stromberg & Associates, LLC Daytime Phone Number: 716-982-6556

Mailing Address: 110 Gleason Street, Unit 303 Delray Beach, FL 33483

Email Address: louis@strombergassociates.com

Sponsoring Administrator: Peter Knapik Assistant Superintendent Special Education
Print Name Title Signature Location

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57602-11901-5850-7440000

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, In consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of SEE SCHEDULE BELOW, for a total not to exceed **$100,640.00**

2. The term of the Agreement shall be the period commencing on: 08/05/2024 and terminating on: 05/22/2025.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Gary D Stromberg & Associates, LLC will provide a COTA for support and assessments for special education students. Should the district find a full time employee for the COTA position, the district will give Gary D Stromberg & Associates, LLC two weeks notice of termination of this contract.

   Regular School Year - August 5, 2024 - May 22, 2025. 185 days X 8 hours per day = 1,480 hours X $68 per hour = $100,640.00.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Gary D Stromberg & Associates, LLC the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Gary D Stromberg & Associates, LLC from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Gary D Stromberg & Associates, LLC shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Gary D Stromberg & Associates, LLC or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Gary D Stromberg & Associates, LLC, its agents, subcontractors, employees or other representatives referred to in this Agreement, Gary D Stromberg & Associates, LLC shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Gary D Stromberg & Associates, LLC fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Gary D Stromberg & Associates, LLC demand.

District shall save and hold Gary D Stromberg & Associates, LLC, harmless from and against and shall indemnify Gary D Stromberg & Associates, LLC for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its

agents, subcontractors, employees or other representatives. If Gary D Stromberg & Associates, LLC is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Gary D Stromberg & Associates, LLC may defend the same and any expenses, including reasonable attorney's fees, which Gary D Stromberg & Associates, LLC may pay or incur in defending said action and the amount of any judgment which Gary D Stromberg & Associates, LLC may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

[redacted]
Jennifer Nicholson
Print Representative Name

[redacted]
Director, Special Education
Title

[redacted]
Signature

Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Gary D Stromberg & Associates, LLC
Consultant/Company

[redacted]
Print Representative Name

[redacted]
Title Director

[redacted]
Signature

Date

Burbank Unified School District
Business Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM :	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Amended Master Contract for Nonpublic, Nonsectarian Agency (Special Education)

Background:

The Special Education Department requests the following Master Contract be amended by the Board of Education. Because the Burbank Unified School District has not contracted with this Nonpublic School/Agency in the past, it was not included on the list of Master Contract Renewals that were approved by the Board on May 2, 2024, effective July 1, 2024 through June 30, 2025.

Discussion/Issues:

The following Master Contract for special education services to be provided by a Nonpublic Agency (NPA).

Fiscal Impact:

Costs are included under the blanket order for service agreements for Nonpublic, Nonsectarian Schools and Agencies that was approved by the Board of Education on May 2, 2024.

Agency	Master Contract	Contract Period
Accountable Healthcare Staffing	PS299	07/01/2024 - 06/30/2025

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education amend the Master Contract for special education students, to be provided by Accountable Healthcare Staffing effective July 1, 2024 through June 30, 2025 (01.0-65000.0-57500- 11800-5810-7440000, 01.0-65000.0-57500-11804-5810-7440000, 01.0-65120.0-57500-11800-5110-7440000, 01.0-65120.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5110-7440000, 01.0-65000.0-57500-11801-5810-7440000), and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.

Note: The original Master Contract for Nonpublic, Nonsectarian Schools and Agencies, effective July 1, 2024 through June 30, 2025, was approved by the Board of Education May 2, 2024.

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services, Hatch & Cesario Attorneys-At-Law (Special Education)

Background:

The Burbank Unified School District has the need from time to time for legal advice, support and direction in areas of specialty such as education law. Services may also include preparation for and representation in court.

Discussion/Issues:

Hatch & Cesario Attorneys-At-Law will provide legal services in regards to various special education matters.

Fiscal Impact:

Not to exceed $50,000.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Hatch & Cesario Attorneys-At-Law, to perform specific services, effective July 1, 2024 through June 30, 2025, not to exceed $50,000 (01.0-65000.0-57602-11900-5850-7440000), and that authority to sign the agreement be exercised pursuant to BUSD-AR 3313, as presented.

HATCH & CESARIO

ATTORNEYS-AT-LAW

AGREEMENT FOR LEGAL SERVICES

This Agreement is by and between the Burbank Unified School District ("Client") and Hatch & Cesario, Attorneys-at-Law, Ventura office ("Attorney").

Attorney's Services

Attorney agrees to provide Client with consulting, representational and legal services pertaining to special education and general student matters, including representation in administrative and judicial proceedings, as requested by Client, or as required by law. This Agreement and Attorney's services do not include appeals of special education or other matters. A separate Agreement will be required for additional legal services.

Attorney shall provide legal services as reasonably required to represent Client in such matters, take reasonable steps to keep Client informed of significant developments, and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation.

Hourly Rates

Client agrees to pay Attorney for services rendered based upon the following rate schedule:

Partners	$285.00
Sr. Associates	$275.00
Mid-level. Associates	$265.00
Jr. Associates	$255.00
Education Consultant	$175.00
Law Clerk	$140.00
Paralegal	$150.00

Attorney shall bill Client for legal services in one-tenth (.10) increments. Attorney reserves the right to charge for actual travel at Attorney's hourly rate.

Costs, Expenses and Other Requirements Applicable to Client

Client agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of Client, including the following:

In-office Photocopying	$0.20 per page
Facsimile	$0.50 per page
Scanning	None
Postage	Actual usage
Mileage	IRS mileage rate

Costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis. If Client determines that expert consultation and/or expert witness testimony is necessary, Client shall pay all fees and costs directly to the expert unless Client and Attorney otherwise agree.

Payment for Services

Attorney shall send Client a statement for fees and costs incurred every calendar month. Such statements shall set forth the amount, rate, and description of services provided. Payment by Client against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires Attorney to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that Attorney does maintain such insurance coverage.

Arbitration of All Disputes Including Claims of Malpractice

A. If a dispute or controversy arises between the Client and Attorney regarding the construction, application or performance of any services

under this Agreement, any claim arising out of or relating to this Agreement or its breach shall be submitted to binding arbitration upon the written request of one party after the service of that request on the other party. The parties shall agree upon a neutral and professional arbitrator, or 3-person professional arbitration panel to hear and determine the dispute. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. The arbitration shall be conducted pursuant to the provider's rules. If the parties cannot agree, then the Superior Court of Ventura County shall choose an impartial arbitrator whose decision shall be final and conclusive on all parties. Attorney and Client shall each have the right of discovery in connection with any arbitration proceeding in accordance with Code of Civil Procedure Section 1283.05. The parties shall bear their own legal fees and costs for all claims. The sole and exclusive venue for the arbitration and or any legal dispute shall be Ventura, California.

B. Notwithstanding subparagraph A above, in any dispute subject to the jurisdiction of the State of California over attorney's fees, charges, costs or expenses, Client has the right to elect arbitration pursuant to the fee arbitration procedures of the State Bar of California, as set forth in California Business and Professions Code Section 6200, *et seq.* Those procedures permit a trial after arbitration, unless the parties agree in writing, after the dispute has arisen, to be bound by the arbitration award. If, after receiving a notice of client's right to arbitrate, Client does not elect to proceed under the State Bar fee arbitration procedures, and file a request for fee arbitration within 30 days, any dispute over fees, charges, costs or expenses, will be resolved by binding arbitration as provided in the previous subparagraph A.

Because each party is giving up a right, Client is encouraged to have an independent lawyer of Client's choice review these arbitration provisions before agreeing to them.

By initialing below, Client and Attorney confirm that they have read and understand subparagraphs A and B above, and voluntarily agree to binding arbitration. In doing so, Client and Attorney voluntarily give up important constitutional rights to trial by judge or jury, as well as rights to appeal. Client is advised that Client has the right to have an independent lawyer of Client's choice review these arbitration provisions, and this entire agreement, prior to initialing this provision or signing this Agreement.

_____ (Client Initial Here) _____(Attorney Initial Here)

Discharge of Services

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further legal services hereunder after receipt of such notice. Attorney may withdraw its services with Client's consent or as allowed or required by law, upon ten (10) days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

Term of Agreement

The term of this Agreement is effective August 1, 2024 through June 30, 2025 and may be modified in writing by mutual agreement of Client and Attorney. This agreement shall be terminable by either Attorney or Client upon thirty (30) days written notice.

Burbank Unified School District

_____

Date: _____

Hatch & Cesario, Attorneys-at-Law

_____
Melissa Hatch, Partner

Date: 8/1/2024

Ventura
4474 Market Street, Suite 501
Ventura, CA 93003
melissa@hatchcesariolaw.com

www.hatchcesariolaw.com
(805) 639-0090 Office
(805) 980-4218 Fax

San Diego
10531 4S Commons Drive, Suite 583
San Diego, CA 92127
debbie@hatchcesariolaw-sd.com

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary
DATE:	September 15, 2024
SUBJECT:	Approval of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to approve the agreement for professional services for Special Education Student 960041239, pursuant to California Education Code (Sections 17604 and 35163), as presented in the Confidential Exhibit.

Discussion/Issues:

The District is obligated to provide services for students who attend our schools, even if the District doesn't have the staff to do so and, therefore, is required to contract with an agency to remain in compliance with IEP regulations and/or settlement agreements.

Fiscal Impact:

Total not to exceed $2,655.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Professional Tutors of America for Special Education Student 960041239, for a total not to exceed of $2,655 (01.0-65360.0-57602-11900-5850-7440000), effective September 6, 2024 through June 30, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
www.burbankusd.org

CONSULTANT AGREEMENT

TERM OF AGREEMENT

This Agreement, made and entered into this 22nd day of August 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Professional Tutors of America hereinafter referred to as "Consultant."

Payee's Name: Professional Tutors of America Daytime Phone Number: 714-784-3454

Mailing Address: 3350 E. Birch Street, Brea, CA 92826 Email Address: rgordon@professionaltutors.com

Sponsoring Administrator: Peter Knapik Assistant Superintendent Special Education
Print Name Title Signature Location

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57602-11900-5850-7440000 ($2,375)
Account Code: 01.0-65000.0-57601-11900-5850-7440000 ($280)

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $95 per hour for 25 hours of academic tutoring, $140 per hour for 2 hours of speech and language services for a total not to exceed **$2,655** **Amount to include speaking fee, mileage and any additional fees.

2. The term of the Agreement shall be the period commencing on: 09/06/2024 and terminating on: 06/30/2025.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Professional Tutors of America will provide 25 hours of academic tutoring, 2 hours of speech and language services for special education student 960041239.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Professional Tutors of America the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Professional Tutors of America from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Professional Tutors of America shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Professional Tutors of America or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Professional Tutors of America, its agents, subcontractors, employees or other representatives referred to in this Agreement, Professional Tutors of America shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Professional Tutors of America fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Professional Tutors of America demand.

District shall save and hold Professional Tutors of America, harmless from and against and shall indemnify Professional Tutors of America for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Professional Tutors of America is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Professional Tutors of America may defend the same and any expenses, including reasonable attorney's fees, which Professional Tutors of America may pay or incur in defending said action and the amount of any judgment which Professional Tutors of America may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

Jennifer Nicholson
Print Representative Name

Director, Special Education
Title

Signature

Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Professional Tutors of America
Consultant/Company

Print Representative Name

Title

Signature

Date

Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Action on Final Settlement Agreement (Special Education)

Background:

The Board of Education is being asked to approve the Final Settlement Agreement for Special Education Student 960041239 pursuant to California Education Code (Sections 17604 and 35163), as presented in the Confidential Exhibit.

Discussion/Issues:

In an effort to resolve the disagreement between the District and the Parent of Special Education Student 960041239 concerning services and/or school placement, a formal settlement agreement was offered on August 8, 2024 to the Parents. To avoid additional time and expense concerning this matter, the District settled the dispute with the Student's Parents, without admitting any liability.

Fiscal Impact:

Not to exceed $6,500

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education Student 960041239, at a total cost of $6,500 (01.0-65000.0-50010-36000-5813-7440000), August 8, 2024 through June 30, 2025, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
SUBMITTED BY:	Terri Ramirez-Adams, Senior Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Ratification of Contract with the Los Angeles County Office of Education (LACOE) for the Data Processing Services, Labor Distribution and Fringe Employer Contribution and Employee Database Information Contract

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Background:

The Los Angeles County Office of Education (LACOE) provides a downloadable File Transfer Protocol (FTP) payroll information file on the RAD website for use by our Fiscal Services.

Discussion/Issues:

Services provided by LACOE:

- Monthly Payroll Merged Payroll Fringe Employer Contribution and Labor Distribution

Fiscal Impact:

Not to exceed $6,500.00.

Recommendation:

Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify the agreement between Burbank Unified School District and Los Angeles County Office of Education (LACOE) for the capability of downloading payroll information, effective July 1, 2024 through June 30, 2025, not to exceed $6,500 (01.0-00000.0-00000-77000-5890-0000000), and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

CONTRACT
FOR
DATA PROCESSING SERVICES
LABOR DISTRIBUTION AND FRINGE EMPLOYER CONTRIBUTION
AND
EMPLOYEE DATABASE INFORMATION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

BURBANK UNIFIED SCHOOL DISTRICT, #64337, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT

LACOE shall provide District with a downloadable File Transfer Protocol (FTP) payroll information file on the RAD website as requested by the District. Such information shall be provided as follows: (Please check desired services.)

			Cost Per Month
A.	☐	Monthly Payroll Merged Payroll Fringe Employer Contribution and Labor Distribution	$125.00
B.	☐	Human Resource System (HRS) Employee Data Base (EDB) – One file per month	$125.00
C.	☐	Human Resource System (HRS) Employee Data Base (EDB) – Two files per month	$250.00
D.	☐	Special Requests	$200.00

Current Status: RAD Access by District to Posting of Labor Data - **Y/N**
Current Status: RAD Access by District to Posting of Employee Data - **Y/N**

2. TERM

This Contract is effective July 1, 2024 and shall remain in effect through June 30, 2025.

3. PAYMENT

The District shall pay LACOE at the rate of One Hundred Twenty-Five Dollars ($125.00) per week for weekly updates. The total amount of the Contract shall not exceed Six Thousand Five Hundred Dollars ($6,500.00). The amount payable shall be transferred during the fiscal year on or before June 1, 2025 by journal voucher from District to LACOE.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests. Required insurance coverage may be satisfied through a program of self-insurance.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom it is intended as follows:

LACOE:

LOS ANGELES COUNTY OFFICE OF EDUCATION
Procurement Services
9300 Imperial Highway, ECW Room 161
Downey, CA 90242-2890

District:

Mailing Address is District Office

7. RESPONSIBILITIES OF LACOE

LACOE shall provide the District with data containing, labor/fringe distribution information electronically within five (5) days after the end of each monthly payroll cycle. Any special requests shall be provided to the District as soon as possible after receipt of a request from the District.

8. RESPONSIBILITIES OF THE DISTRICT

The District shall notify LACOE in writing of any changes to the existing contract, including the types of services provided by LACOE.

9. SECTION RESERVED (Intentionally left blank.)

10. CONFIDENTIALITY AND NON-DISCLOSURE

Subject to any State or Federal laws requiring disclosure (e.g., the California Public Records Act), the parties agree, during the term of this Contract and for five (5) years after termination or expiration of the Contract, to hold each other's proprietary or confidential information in strict confidence, except for any information protected under confidentiality laws which shall be held in such confidence in perpetuity. The parties agree not to provide each other's proprietary or confidential information in any form to any third party or to use each other's proprietary or confidential information for any purpose other than the implementation of and as specified in this Contract. Each party agrees to take all reasonable steps to ensure that proprietary or confidential information of either party is not disclosed or distributed by its employees, agents or consultants in violation of the provisions of this Contract.

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, LACOE is an independent contractor and not an officer, employee or agent of District. During the course of this agreement neither LACOE nor District shall at any time or in any manner represent that they or any of their officers, employees, or agents are employees of the other.

13. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void.

14. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except accept as specified in the amendment section of this Contract.

15. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

16. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

17. SEVERABILITY/WAIVER

17.1. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

17.2. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

18. AMENDMENTS

The Contract may be amended by written document expressly purporting to be such an amendment, signed by both of the parties hereto.

19. TERMINATION

The Contract may be terminated by LACOE or District upon 30 days' advance written notification.

20. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

21. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

22. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

23. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

24. FORCE MAJURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

26. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

27. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

28. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

29. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's budget affecting the contractual execution of this agreement does not appropriate sufficient funds for the contracted services or if grant funds related to these contracted services are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to provide services to District under this agreement, and the District shall not be obligated to make payment for services that are not rendered.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

30. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

31. TOBACCO AND MARIJUANA-FREE SCHOOLS AND FACILITIES

When at LACOE-owned or LACOE–leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco and/or marijuana products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and/or marijuana products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles. This includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking.

32. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy BP 4020.

33. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

33.1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;

33.2. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

33.3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 33.2 above, of this certification;

33.4. Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

34. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy. The Parties represent and warrant that those persons signing this Agreement are authorized to execute this Agreement.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Michael Choi
Procurement Services Coordinator

Date _____

BURBANK UNIFIED SCHOOL DISTRICT:

By _____

_____
Typed or Printed Name

Title _____

Date _____

pb
ROC 07/24/24

Burbank Unified School District
Instructional Services
REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
SUBMITTED BY:	Stephanie Beauregard, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Approval of Instructional Consultant Services

Background:

The purpose of the Instructional Consultant Services is to enrich student learning. Consultants are selected based on their qualifications regarding specific subject areas. When a consultant is selected, the consultant, company/organization must complete the required paperwork by the District to ensure that District students receive the services they require. All consultant requests must be approved by the Board of Education prior to services being rendered.

Discussion and Issues:

Sites submit the required paperwork to Instructional Services. Work must not begin until the site receives a confirmation of Board approval from Instructional Services. If the Consultant assignment requires unsupervised contact with student(s) during the contract period, the Consultant will be required to provide Department of Justice fingerprint clearance through the District's Human Resources Services.

Fiscal Impact:

See Attached

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the instructional consultant services for the purpose of on-site student learning support, and staff development, and that authority to sign the agreements be exercised pursuant to BUSD-AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL SERVICES
APPROVAL OF INSTRUCTIONAL CONSULTANT SERVICES

Board Meeting Date: September 5, 2024

Site	Name	Purpose	Dates	Cost	Appropriation Number
Child Development ASES	Alba Johanna Schofield	Provide visual art lessons to the ASES program students at Disney, Providencia, and Washington Elementary Schools.	9/6/24 – 10/30/24	$5400	01.0-26000.0-11100-10000-5810-7549000
Child Development ASES	Aquarium of the Pacific	The Aquarium of the Pacific will provide its Aquarium on Wheels to help instill a sense of wonder, respect, and stewardship for the Pacific Ocean in our ASES program students.	11/6/24 – 11/8/24	$3000	01.0-26000.0-11100-10000-5810-7549000
Child Development ASES	Luke Anderson	Coach Luke will plan and implement outdoor activities and group games for students in the ASES program.	9/6/24 – 5/23/25	$12,000	01.0-26000.0-11100-10000-5810-7549000
Child Development ATB	Alba Johanna Schofield	Consultant will provide extra curricular activities for ATB and Children Center Programs	9/10/24 – 5/31/25	$30,600	12.0-90602.0-11100-10000-5890-7540000
Child Development ATB	Garri Dance Studio	Provide extra-curricular activities for ATB and Children Center Programs	9/10/24 – 5/31/2025	$24,750	12.0-90602.0-11100-10000-5890-7540000
Edison Elementary	Breanna Kelly	Provide rhythm classes to Edison TK and Kinder students as part of the Edison Art Wheel.	10/7/24 – 10/25/24	$600	01.0-90201.0-11100-10000-5810-2028700
Edison Elementary	Brenda Etterbeek	Provide cooking, recording, and Venova lessons to students as part of the Edison Art Wheel.	9/9/24 – 4/4/25	$3120	01.0-90201.0-11100-10000-5810-2028700
Edison Elementary	Jennifer Klein	Provide art/illustration lessons to all students in grades TK – 5	9/9/24 – 4/4/25	$3800	01.0-90201.0-11100-10000-5810-2028700
Edison Elementary	Jennifer Lorigo	Teach drama as part of the Edison Art Wheel to all students in grades TK – 5.	9/9/24 – 1/31/25	$3400	01.0-90201.0-11100-10000-5810-2028700
Edison Elementary	Rebecca Duffield	Provide photography classes to students in 4th and 5th grades as part of the Edison Art Wheel.	3/3/25 – 4/4/25	$1080	01.0-90201.0-11100-10000-5810-2028700

Edison Elementary	Ryan Hewson	Provide gardening lessons to all students in 1st and 2nd grades	3/3/25 – 4/4/25	$1200	01.0-90201.0-11100-10000-5810-2028700
Edison Elementary	Tom Tyminski	Provide woodworking classes for students in grades 3rd, 4th, and 5th as part of the Edison Art Wheel	1/6/25 – 2/3/25	$0	
Instructional Services	Kim Anderson	Support principals in carrying out daily operations of the school, will work at the site	9/6/24 – 5/31/25	$74,733	01.0-00000.0-00000-27000-5810-7552000
John Burroughs High School	Arts for Change	Survivors play is followed by a question-and-answer session.	9/13/24	$2500	01.0-90201.0-11100-10000-4310-4328300
Jefferson Elementary	Amy McGuire	Choir instruction to all grade levels, TK – 5th, once a week	9/17/24 – 12/3/24	$2375	01.0-90201.0-11100-10000-5810-2068700
Roosevelt Elementary	Emily Phillips	During recess, provide basic yoga and mindfulness instruction to TK – 5th grade students to manage anxiety, improve emotional regulation, and increase self-confidence, body awareness, and mind-body connection.	9/9/24 – 5/22/25	$2970	01.0-90201.0-11100-10000-5810-2148200
Roosevelt Elementary	ETMLA	Consultant services for music education for students	9/9/24 – 5/23/25	$9800	01.0-67700.0-11100-10000-4310-2149000
Roosevelt Elementary	Mad Science	Three 50-minute hands-on assemblies demonstrating STEM concepts for all students	9/26/24 – 9/26/24	$1625	01.0-90201.0-11100-10000-5810-2148200
Stevenson Elementary	Drama Maniacs	2nd-grade drama instruction	1/7/25 – 3/11/25	$4387.50	01.0-90201.0-17000-10000-5810-2158700
Stevenson Elementary	Laura Walter	Teaching TK – 1st grades music	1/6/25 – 4/28/25	$4920	01.0-90201.0-17000-10000-5810-2158700
Washington Elementary	Step It Up	PTA Fundraiser	9/5/24 – 10/18/24	$0	

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 6 of Sept, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Alba Johanna Schofield hereinafter referred to as "Consultant."

Payee's Name Alba Johanna Schofield Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date September 5, 2024

Account String 01.0-26000-11100-10000-5810-7549000

The assignment ☐ **will** or ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ **calPERS** _____ **cal STRS Retirement Date** _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 350.00 per hour☐/ per day ■/ per session☐ for a total not to exceed $5,400.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on Sept. 6, 2024 and terminating on Oct. 30, 2024
3. Payment Terms: To be paid upon completion of services by 10/30/24.
4. Consultant will provide the following services:

   Johanna Schofield will provide visual art lessons to the students in the ASES programs at Disney Elem, Providencia Elem, and Washington Elem schools.
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

			8/20/24	
BUSD Authorized Signature/Title	Date	Consultant	Alba Johanna Schofield	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

ALBA JOHANNA SCHOFIELD

SUBSITUTE TEACHER



Contact

818-726-1157

johanna.schofield@gmail.com

Education

CAL STATE UNIVERSITY, NORTHRIDGE

B.A. Sociology - 3.67 G.P.A - 2006
CTC requirements meet by Coursework

Certifications

CPR/AED/ First Aid

Wildress First Aid and Saftey

American Bar Association Paralegal Certificate

Awards

Honorary Service Award, Bret Harte PTA - 2022

Virtual Leader of the Year, Burbank Girl Scouts Unit - 2021

Recognition from City of Burbank and City Council as Employee

Volunteer

BRET HARTE ELEMENTARY

- Vice President of the PTA
- Vice President of the Fundraising Committee
- Guest In-Class Art Teacher

Girl Scout Troop Leader, Troop 76

March of Dimes Parent to Parent Counseling

Co-Chair of the Parent Advisory Committee, Children's Hosptal of Los Angeles

Experience

Art Teacher

Bret Harte Elementary - 2022

Created and implemented a 4 week Modern Art Program which incorporated themes of Diversity, Equality and Inclusion. Program was taught during school hours for children in kinder through third grade, including the LEAP program.

Art Teacher - Summer Camp

Los Anarchists Roller Derby - 2021 & 2022

Served as a guest instructor for a Burbank Park and Recreation Summer Camp. Taught lessons on Modern Art for grades 1st through middle school in an outdoor setting.

After School Playground Supervisor

Youth Services - Osceola ES - 2001 - 2005

Supervised and implemented an After School program at an LAUSD school, which included Tutoring, Sport Program and introduced an Art Program.

Teacher's Aide & Program Assistant

Para Los Ninos Charter School - 2002

Served as a Floating Aide and Program Assistant for a new Charter School in Downtown Los Angeles operated by a nonprofit that offered many additional social and financial services due to the schools demographic needs, Supported Teachers in their bilingual classrooms and Administrative Staff, along with opening the School daily.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5 of Sept, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Aquarium of the Pacific hereinafter referred to as "Consultant."

Payee's Name Aquarium of the Pacific Daytime Phone Number 562-951-1630

Email Address aquariumofpacific@baop.org

Mailing Address 100 Aquarium Way, Long Beach CA 90802

Sponsoring Administrator Laura Flosi

Board Approval Date September 5, 2024

Account String 01.0-26000-11100-10000-7549000

The assignment ☐ **will or** ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 1,000 per hour☐/ per day ☐/ per session☒ for a total not to exceed $3,000 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 11/6/24 and terminating on 11/8/24
3. Payment Terms: To be paid upon completion of services
4. Consultant will provide the following services:

   The Aquarium of the Pacific will provide their Aquarium on Wheels to help instill a sense of wonder, respect and stewardship for the Pacific Ocean to our students in the ASES programs.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title _____ Date _____

Consultant Aquarium of the Pacific Date _____

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Aquarium on Wheels

Our Aquarium educators come to YOU, bringing sharks, sea stars, anemones and other California marine inhabitants in this dynamic mobile tidepool exhibit.

The Aquarium sees 1.5 million visitors a year and has a total staff of over 900 people including more than 300 employees and about 650 volunteers. It is a non-profit aquarium.

The Aquarium is an accredited member of the Association of Zoos and Aquariums

The Aquarium offers the choice of having the aquarium come to you!

Featuring: a chance to touch a sticky sea anemone, feel a spiny sea star, and discover the rough textured skin of a shark. The Aquarium on Wheels brings a local tidepool habitat to venues around Southern California. In addition, our Aquarium educators can lead an exploration of the Pacific Ocean through interactive auditorium and classroom programs for your PreK-12th grade students.

Tidepool Animal Exploration

This educator-led experience allows guests to touch and observe animals in our mobile touch pool. A Tidepool Animal Exploration can serve up to 100 students per hour. Great for large school groups, festivals, fairs, and parties.

AQUARIUM
OF THE PACIFIC®

A non-profit institution

AQUARIUM OF THE PACIFIC

08/20/2024

WALT DISNEY ELEMENTARY
DOROTHY HERNANDEZ
1220 W ORANGE GROVE AVE
BURBANK, CA 91506-2016

Dear DOROTHY HERNANDEZ:

Thank you for booking Aquarium on Wheels with the Aquarium of the Pacific. We look forward to our visit and hope your visit will help instill a sense of wonder, respect, and stewardship for the Pacific Ocean and its inhabitants.

Please review the following information regarding your booking. If any of the information is incorrect, please contact the Guest Support Center at (562) 951-1630 ext. 0. We are available to assist you every day between 9:00am and 4:30pm. Three to four weeks prior to the visit, you will be contacted by the Aquarium's Outreach Coordinator to finalize the details of your visit.

Your order number is:	9996216
Date of visit:	11/06/2024
Start time:	2:30 PM
Estimated total attendance:	50
Your program:	11/6/2024 AOW-TRUCK

Fees:

QUANTITY	*DESCRIPTION*	*PRICE PER PERSON*
1	AOW TRUCK DISPLAY	1,000.00
	Total fees:	$0.00
	Paid:	$0.00
	Balance:	$1,000.00

The Aquarium on Wheels is a very unique program in which we utilize live aquatic animals. In the event that the welfare of these delicate animals is compromised, the Aquarium of the Pacific reserves the right to modify or even cancel a program. We will do everything in our power to keep our scheduled appointment with the Aquarium on Wheels, however, if a situation does arise, be it a travel or animal issue, you will be notified as soon as possible and alternate arrangements will be made at that time.

Now that your visit is booked, please fill out the details of your visit on our online pre-visit form.
http://www.aquariumofpacific.org/education/yourfieldtrip/outreach/aow/forms/

AQUARIUM OF THE PACIFIC

08/20/2024

PROVIDENCIA ELEMENTARY
DOROTHY HERNANDEZ
1919 N ONTARIO ST
BURBANK, CA 91505

Dear DOROTHY HERNANDEZ:

Thank you for booking Aquarium on Wheels with the Aquarium of the Pacific. We look forward to our visit and hope your visit will help instill a sense of wonder, respect, and stewardship for the Pacific Ocean and its inhabitants.

Please review the following information regarding your booking. If any of the information is incorrect, please contact the Guest Support Center at (562) 951-1630 ext. 0. We are available to assist you every day between 9:00am and 4:30pm. Three to four weeks prior to the visit, you will be contacted by the Aquarium's Outreach Coordinator to finalize the details of your visit.

Your order number is:	9996217
Date of visit:	11/07/2024
Start time:	2:30 PM
Estimated total attendance:	50
Your program:	11/7/2024 AOW-TRUCK

Fees:

QUANTITY	*DESCRIPTION*	*PRICE PER PERSON*
1	AOW TRUCK DISPLAY	1,000.00
	Total fees:	$0.00
	Paid:	$0.00
	Balance:	$1,000.00

The Aquarium on Wheels is a very unique program in which we utilize live aquatic animals. In the event that the welfare of these delicate animals is compromised, the Aquarium of the Pacific reserves the right to modify or even cancel a program. We will do everything in our power to keep our scheduled appointment with the Aquarium on Wheels, however, if a situation does arise, be it a travel or animal issue, you will be notified as soon as possible and alternate arrangements will be made at that time.

Now that your visit is booked, please fill out the details of your visit on our online pre-visit form.
http://www.aquariumofpacific.org/education/yourfieldtrip/outreach/aow/forms/

AQUARIUM OF THE PACIFIC

08/20/2024

GEORGE WASHINGTON ELEMENTARY
DOROTHY HERNANDEZ
2322 N LINCOLN ST
BURBANK, CA 91504

Dear DOROTHY HERNANDEZ:

Thank you for booking Aquarium on Wheels with the Aquarium of the Pacific. We look forward to our visit and hope your visit will help instill a sense of wonder, respect, and stewardship for the Pacific Ocean and its inhabitants.

Please review the following information regarding your booking. If any of the information is incorrect, please contact the Guest Support Center at (562) 951-1630 ext. 0. We are available to assist you every day between 9:00am and 4:30pm. Three to four weeks prior to the visit, you will be contacted by the Aquarium's Outreach Coordinator to finalize the details of your visit.

Your order number is:	9996218
Date of visit:	11/08/2024
Start time:	2:30 PM
Estimated total attendance:	50
Your program:	11/8/2024 AOW-TRUCK

Fees:

QUANTITY	*DESCRIPTION*	*PRICE PER PERSON*
1	AOW TRUCK DISPLAY	1,000.00
	Total fees:	$0.00
	Paid:	$0.00
	Balance:	$1,000.00

The Aquarium on Wheels is a very unique program in which we utilize live aquatic animals. In the event that the welfare of these delicate animals is compromised, the Aquarium of the Pacific reserves the right to modify or even cancel a program. We will do everything in our power to keep our scheduled appointment with the Aquarium on Wheels, however, if a situation does arise, be it a travel or animal issue, you will be notified as soon as possible and alternate arrangements will be made at that time.

Now that your visit is booked, please fill out the details of your visit on our online pre-visit form.
http://www.aquariumofpacific.org/education/yourfieldtrip/outreach/aow/forms/

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5 of Sept, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Luke Anderson, hereinafter referred to as "Consultant."

Payee's Name Luke Anderson Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date September 5, 2024

Account String 01.0-26000-11100-10000-5810-7649000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ **calPERS** _____ **cal STRS Retirement Date** _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 35.00 per hour☒/ per day ☐/ per session☐ for a total not to exceed $ 12,000.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on Sept. 6, 2024 and terminating on May 23, 2025
3. Payment Terms: To be paid monthly
4. Consultant will provide the following services:

   Coach Luke will plan and implement outdoor activities and group games for students in the ASES program.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title	Date	Consultant	Luke Anderson	9-5-2024 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Luke Anderson is a member of the Peaceful Playground Program. He has worked in Burbank schools since 2019, including working with the ASES program, as well as working with students and staff at various schools.

Mr. Anderson is responsible for developing the Peaceful Playground Program, which teaches students how to participate in playground games in appropriate ways. He teaches the rules of the games, as well as how to play with good sportsmanship.

Mr. Anderson has designed curriculum and run sports summer camps in partnership with Burbank Parks and Recreation.

He has provided child care in a licensed facility for preschool-6th graders. He has supervised children, planned activities for them, and provided logistical support.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5 of September, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Alba Johanna Schofield hereinafter referred to as "Consultant."

Payee's Name Alba Johanna Schofiled Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Stephanie Fields

Board Approval Date September 5,2024

Account String 12.0-90602.0-11100-1000-5890-754000 (subsidized account strings divided equally)

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☒ for a total not to exceed $ 30,600 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/10/24 and terminating on May 2024.
3. Payment Terms: Prior to services starting
4. Consultant will provide the following services:

   Consultant will provide extra-curricular activities for ATB and Children Center Programs.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

8/22/24			8/22/24
BUSD Authorized Signature/Title	Date	Consultant - Alba Johanna Schofield	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Johanna Schofield
Art Teacher

INVOICE
10-2024

Invoice To :
Burbank Unifed School District
Stephanie Fields
Coordinator Child Development Programs
1900 W. Olive St., Burbank, CA 91506
stephaniefields@burbankusd.org

DESCRIPTION	PRICE	QTY	TOTAL
INSTRUCTIONAL DAYS Washington: Aug. 28, 29, 30 Providencia: Sept. 3 Stevenson: Sept. 4, 9 Roosevelt: Sept. 10, 11, 12 Miller: Sept. 13 McKinley: Sept. 16, 17 Jefferson: Sept. 18, 19, 20 Emerson: Sept. 30, Oct. 1 Edison: Oct. 2, 3 Disney: Oct. 7, 8 Bret Harte: Oct. 9, 10	$350.00	23	$8,050.00
MATERIALS FEE Washington: 82 students, 2 projects, 164 projects total. Providence: 25 students, 2 projects, 50 projects total. Stevenson: 72 students, 2 projects, 144 projects total. Roosevelt: 88 students, 2 projects, 176 projects total. Miller: 26 students, 2 projects, 52 projects total. McKinley: 71 students, 2 projects, 142 projects total. Jefferson: 99 students, 2 projects, 198 projects total. Emerson: 59 students, 2 projects, 118 projects total. Edison: 64 students, 2 projects, 128 projects total. Disney: 62 students, 2 projects, 124 projects total. Bret Harte: 64 students, 2 projects, 128 projects total. Enrollment Fluctuation across all school sites: (2%) 13 students, 2 projects, 26 projects.	$5.00	1,450	$7,250.00

Vendor Number:
0000198863

Remit Payment to:
Alba Johanna Schofield
by October 10, 2024

INSTRUCTION	$8,050.00
MATERIALS	$7,250.00
TOTAL DUE	$15,300.00

Thank You!

JOHANNA SCHOFIELD

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5 of September, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Garri Dance Studio hereinafter referred to as "Consultant."

Payee's Name Garri Dance Studio Daytime Phone Number 818-846-4390

Email Address officestaff@garridance.com

Mailing Address 3715 W. Magnolia Blvd, Burbank CA 91505

Sponsoring Administrator Stephanie Fields

Board Approval Date September 5,2024

Account String 12.0-90602.0-11100-1000-5890-754000 (subsidized account strings divided equally)

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☒ for a total not to exceed $24,750 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/10/24 and terminating on May 2024.
3. Payment Terms: Prior to services starting
4. Consultant will provide the following services:

   Consultant will provide extra-curricular activities for ATB and Children Center Programs.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

8/22/24		Megan Baade		8/22/24
BUSD Authorized Signature/Title	Date	Consultant	Garri Dance Studio	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Garri Dance Studio
3715 W. Magnolia Blvd
Burbank, CA 91505

Phone: 818.846.4390
Fax:
Email: Garri Dance Studio <officestaff@garridance.com>

TO: Burbank Unified School District
1900 W. Olive Ave
Burbank, CA 91506

DATE: Fri, Aug 2, 2024

Invoice

INVOICE PERIOD: Aug 01, 2024 to Aug 31, 2024

Balance Due: 24,750.00

Previous Balance		0.00
Other Charges	24,750.00	
Payments -- Thank You!	-0.00	
Balance Due		**24,750.00**

ATB Enrichment Dance Classes for the 24/25 School Year from 9/3/24-4/11/25 165 hours at $150

THANK YOU FOR YOUR BUSINESS!

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 1 of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Breanna Kelly hereinafter referred to as "Consultant."

Payee's Name Breanna Kelly Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date Sept 5 2024

Account String 01-0-90201.0-11100-10000-5810-202-8200-0000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____ cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour☐/ per day ☐/ per session☒ for a total not to exceed $600.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 10/7/24 and terminating on 10/25/24.
3. Payment Terms: To be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Kelly will provide rhythm classes to our TK and Kinder students as part of the Edison Art Wheel.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

		Breanna Kelly	Breanna Kelly	6-21-24
BUSD Authorized Signature/Title	Date	Consultant	Breanna Kelly	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Breanna Kelly

Breanna Kelly is a Substitute Pre School Teacher in Flintridge La Canada where she enjoys leading musical sing-a-longs with all of the kids ages 2-5. Originally from Kansas, Breanna graduated Summa Cum Laude from Emerson College in Boston, MA with a BFA in Acting/Musical Theatre. Following graduation, Breanna moved to New York City where she pursued acting and taught music lessons for babies and toddlers. After relocating to Los Angeles, Breanna went back to school to get certified in Early Childhood Education so she could combine her love of music with her joy of teaching young children.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 1 of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Brenda Etterbeek hereinafter referred to as "Consultant."

Payee's Name Brenda Etterbeek Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date Sept 5, 2024

Account String 01.0-90201.0-11100-10000-5810-202-8700-0000

The assignment ☐ **will or** ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services:

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☒ for a total not to exceed $3120.00 _____**Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/9/24 and terminating on 4/4/25.
3. Payment Terms: to be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Etterbeek will provide cooking, recorder and venova lessons to students as part of the Edison Art Wheel.
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title	Date	Consultant	Brenda Etterbeek	6-20-24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Brenda Etterbeek

Brenda Etterbeek received her Bachelor of Music Degree from Miami University and her Masters of Music Degree from the University of Southern California. She has been a performer in Southern California for the past 32 years with various chamber and orchestral groups.

Brenda has also been an orchestra teacher for Children's Music Workshop for two decades. She has taught instrumental music, band, orchestra and elementary classroom music for grades K-12 for local Private, LAUSD and BUSD schools

In addition to Brenda being a wife to a trumpet player named Dave.... and mom to 2 BUSD boys, she has helped implement a school-wide Art Rotation Wheel at Edison Elementary. The Edison Art Wheel was a collaborative project with teachers, administrators and parent volunteers to help implement the BUSD Arts for All Plan.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 1 of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Jennifer Klein hereinafter referred to as "Consultant."

Payee's Name Jennifer Klein Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date 9/5/24

Account String 01.0-90201.0-11100-10000-5810-202-8700-0000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour☒/ per day ☐/ per session☐ for a total not to exceed $3800.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/9/24 and terminating on 4/4/25.
3. Payment Terms: to be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Jennifer Klein will provide art/illustration lessons to all students in grades TK-5.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

					6/21/24
BUSD Authorized Signature/Title	Date	Consultant	Jennifer Klein	Date	

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Jennifer Klein
Teaching Artist

Jennifer is a stay-at-home mom with 2 kids, a husband and an art studio filled with projects that bring her friends and family joy. Jennifer brings humor, relatability, and a passion for creation and sharing. In her spare time, she can be found spending time with her family and friends, cheering on the Dodgers, playing soccer, reading and not saying no. Jennifer helped spearhead the Edison Fine Arts Wheel which is delivering arts education to grades TK-5 at Thomas Edison Elementary School. The Arts Wheel is in its seventh year and thriving. Edison students will be sure to create pieces that will become treasured family heirlooms for years to come.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 1 of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Jennifer Lorigo hereinafter referred to as "Consultant."

Payee's Name Jennifer Lorigo Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date Sept 5 2024

Account String 01.0-90201-0-11100-10000-5810-202-8200-0000

The assignment ☐ **will** or ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____ cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour■/ per day ☐/ per session☐ for a total not to exceed $3400.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/9/24 and terminating on 1/31/25.
3. Payment Terms: To be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Lorigo will teach drama as part of the Edison Art Wheel, to all students in grades TK-5

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date

Consultant Jennifer Lorigo Jennifer Lorigo 6/21/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Jennifer Lorigo

Jennifer Lorigo grew up in the theater, starting in Colorado, as she was toted around from show to show with her parents traveling children's theater company. A move to California meant less traveling and a permanent home at the Carlsbad Community Arts Center. There she watched, then acted in, then directed numerous performances for the Carlsbad Community Theater and Children's Theater. Jennifer earned her BA in Music with an emphasis on Vocal Performance from UCLA. There she was an active member of the Musical Theater and Opera Workshops under the tutelage of John Hall and voice instructor Dorothy Warenskjold. After college, Jennifer switched musical direction as she focused on her band, Water Method, performing around the LA area. Jennifer is thrilled to be working with BUSD children, sharing her years of experience in children's theater and dramatic arts.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 15 of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Rebecca Duffield hereinafter referred to as "Consultant."

Payee's Name Rebecca Duffield Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date Sept. 5, 2024

Account String 01-0-90201.0-11100-10000-5810-202-8200-0000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour☐/ per day ☐/ per session☒ for a total not to exceed $1080.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 3/3/25 and terminating on 4/4/25.
3. Payment Terms: To be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Duffield will provide photography classes to students in grdes 4-5 as part of the Edison Art Wheel.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title	Date	Consultant	Rebecca Duffield	7/14/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Hello there!

Rebecca Duffield

A professional photographer
living in Burbank, California



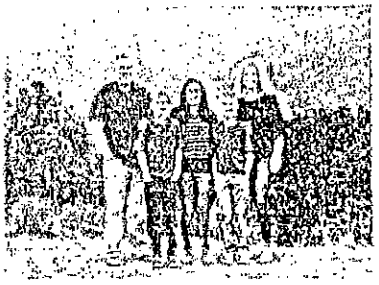
I have had a camera in my hand as far back as I can remember. Capturing memories has always been important to me, and taking this passion and turning it into a business has been a dream come true. I'm lucky to be able to do something that I love and to be able to share in each person's story that I have the privilege of working with. With the help of a good friend and mentor, I turned my hobby into a business in 2016 with the idea that I could provide my clients with beautiful photographs of their families & children that would be affordable. I want every picture that you receive to remind you of that exact time in your lives; the funny faces, the silly smiles, the outfit that they insisted on wearing even though it didn't match everyone else, the favorite toy they won't let go of, and even the occasional frown.

IN MY BAG

- Canon EOS 6D
- 50mm lens
- 24-70mm lens
- 24-105mm lens
- Battery backup
- Memory card

MY FAVORITE PHOTOS







THINGS I LIKE

- Coffee
- Traveling
- My dog & my cat
- The beach
- Collecting sea glass
- Road trips & camping
- Avocado toast
- Gardening
- Black & White photography

I love to shoot outside in the natural light, and capture real moments that are honest and beautiful. I photograph families, newborns, children & pets, birthday parties, small & intimate weddings, special events, baptisms, team sports & individual players. I have been fortunate to work with United Airlines, Pasadena Waldorf School, the Rose Bowl Water Polo teams, & many families from my hometown of Burbank and the neighboring communities

rebecca duffield

CONTACT ME

(818) 618-3615
Email: rsleder@msn.com
www.RebeccaDuffieldPhotography.com
You can also find me on Facebook
& Instagram @RebeccaDuffieldPhotogra

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 1 of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Ryan Hewson hereinafter referred to as "Consultant."

Payee's Name Ryan Hewson Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date 9/5/24

Account String 01-0-90201-0-11100-10000-5810-202-8200-0000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour☒/ per day ☐/ per session☐ for a total not to exceed $ 1200.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 3/3/25 and terminating on 4/4/25.
3. Payment Terms: to be paid upon completion of services
4. Consultant will provide the following services:

   Mrs. Ryan Hewson will provide gardening lessons to all students in grades 1-2.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title _____ Date _____

Consultant Ryan Hewson 6-21-24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19



Ryan Hewson

As a lifelong plant lover, my focus is on fostering a love for gardening in the next generation. One of my greatest joys is seeing the garden through children's eyes as they dig in the dirt and harvest real food.

I am the mother of three school-aged boys in Burbank and was raised in Los Angeles. I grew up participating in hilarious tomato growing competitions with my grandparents, learning that edible plants can flourish anywhere, even in urban settings and that growing food can be so much fun!

This early passion for gardening has stayed with me throughout my life and ultimately led me to complete the Gardenary Garden Consultant Course in 2023. I became a member of the Foodscaper Community and the Burbank Backyard Food Growers Club and continue my gardening education with courses from Theodore Payne Foundation. I own a small business, Trellised, dedicated to helping new and struggling gardeners create raised bed kitchen gardens throughout Burbank, North Hollywood and Toluca Lake.

With over 20+ years of work experience as a professional nanny, and along with my personal experience as a mother I have honed my skills in engaging with young people. Though I retired from professional nannying, I've continued volunteering in several private schools, cooperative preschools, and within the unique community of Edison Elementary School for the past nine years. This has allowed me to continue to witness the excitement children experience as they learn new and empowering skills.

Learning to garden offers a much-needed connection to the natural world, essential for mental health in our tech-heavy society. Even simple activities like making seed bombs and sprout jars teach children that small and attainable actions can be impactful and it is within their power to grow a healthy life.

[redacted]

[redacted]

www.trellisedgardens.com

@trellisedgardens

[redacted]

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5 of September, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Tom Tyminski hereinafter referred to as "Consultant."

Payee's Name Tom Tyminski Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Laura Flosi

Board Approval Date Sept. 5, 2024

Account String N/A....no fee

The assignment ☐ **will or** ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 0 per hour☐/ per day ☐/ per session☒ for a total not to exceed $0 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 1/6/25 and terminating on 2/3/25
3. Payment Terms: No payment for consulting. Will be reimbursed for materials
4. Consultant will provide the following services: Tom Tyminski will provide woodworking classes for all students in grades 3-6 as part of our art wheel instruction.
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date

Consultant Tom Tyminski 8/5/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Thomas Tyminski

[redacted]

Thomas Tyminski was born and raised in Lombard, Illinois. He set roots in California in 1978 and has lived in Burbank since 1997. He has been married for 34 years, has two children and six grandchildren. Thomas brings 40 years of residential construction experience to Edison's woodworking program. He has a strong background in rebuilding and refinishing furniture. He also enjoys assembling and refinishing guitars and other various woodwork projects. Thomas has a passion for teaching woodshop to elementary school students. He believes that all children should have the opportunity to learn the craft of wood work and loves seeing math and art coming together to produce beautiful creations.

When not working or spending time with family, Thomas also enjoys swimming, bike riding, camping, soccer, football, rollerblading, guitar, music, archery, parkour, and rock climbing.

He is truly enthusiastic and delighted to bring his woodworking passion to Edison and is excited to see what it inspires in the children.

40 years in Residential construction,
30 years Licensed General Contractor. License #529939 (Active) Check history at CSLB.CA.ORG
Carry $2,000,000. Liability Insurance.
Workman's Comp Insurance, covered by State Compensation Insurance Fund
Specializing in Residential remodeling, Kitchens, Baths, Room Additions, Handyman
Accomplished in most aspects of construction/Home repair.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 23rd of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Kim Anderson hereinafter referred to as "Consultant."

Payee's Name Kim Anderson Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Dr. Peter Knapik

Board Approval Date September 5, 2024

Account String 01.0-0000 0.0-00000-27000-5810-7552000

The assignment ☒ **will** or ☐ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to ____ **calPERS** __x__ **cal STRS Retirement Date** 07/01/2022

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 742.15 per hour☐/ per day ☒/ per session☐ for a total not to exceed $ 74,733.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 09/06/2024 and terminating on 05/31/2025.
3. Payment Terms: paid monthly based on days submitted.
4. Consultant will provide the following services:

   Support Principals in carrying out daily operations of the school.
   Work will be at a school site.
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

_____		Kim L. Anderson 8-26-24		
BUSD Authorized Signature/Title	Date	Consultant	Kim Anderson	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

RESUME

Kim LeAnn Anderson ([redacted]
[redacted]
[redacted]
[redacted]

SUMMARY

I had a 37-year history in Burbank Unified School District. During this time, I have developed and evolved as an educator and a leader. My leadership experiences began at a staff level serving as a teacher on a site leadership team, acting as a mentor teacher, leading training of new teachers when Class Size Reduction was implemented, and becoming Mentor Teacher Coordinator for BUSD. I have had the opportunity to write the plan and bring the BTSA Program to Burbank Unified. I became a CFASST Trainer, planned and lead multiple professional development opportunities, and severed as Coordinator of Professional Development for BUSD, working with all sites K-12. I have also had the opportunity to serve as a half-time curriculum specialist at Edison Elementary School. Returning to the classroom, I have had additional opportunities to serve as a teacher leader on School Site Council, Grade Level Representative on the Jefferson Leadership Team, Common Core Standards Site Trainer, and a PBIS team member. I have served as a full-time Curriculum Specialist at Jefferson for two years. I am hard working, trustworthy, and strive to do my best on all tasks.

WORK HISTORY

- 2023 (November-December) Consultant – Jefferson Elementary School, Burbank Unified School District (BUSD)
- 2023 (March-May) Consultant – Jefferson Elementary School and Miller Elementary School, BUSD
- 2020-2022 Curriculum Specialist, Thomas Jefferson Elementary, Burbank Unified School District
- 2004-2020 K/1, First, and Second Grade Teacher, Thomas Jefferson Elementary School, BUSD
- 2001-2004 Coordinator of Professional Development, Instructional Services (50%), BUSD
- 1999-2001 Assistant Principal, Thomas Jefferson Elementary School (50%), Burbank Unified School District
- 1998-2004 BTSA Program Coordinator, Instructional Services (50%), Burbank Unified School District
- 1998-1999 Curriculum Specialist, Edison Elementary School (50%), Burbank Unified School District
- 1991-1998 Kindergarten, Kindergarten/First Grade Combination, First Grade Teacher, Bret Harte Elementary School, Burbank Unified School District
- 1989-1991 High School Counselor for 9-12th Grade – Alpha grouping B and L-Q, John Burroughs High School, Burbank Unified School District
- 1985-1989 First/Second and Kindergarten/First Grade Combination, and Kindergarten Teacher, McKinley Elementary School, Burbank Unified School District
- 1981-1985 Second and Third Grade Teacher, Laurel Hall Elementary School, Emmanuel Lutheran Church, North Hollywood, CA

EDUCATION

- 1999-2000 Administrative Credential, Azusa Pacific University
- 1982-1989 Masters of Science in Counseling and Guidance, California Lutheran College
- 1979-1981 Bachelor of Arts in Liberal Arts, California Lutheran College
- 1977-1979 Associates in Arts, Citrus Community College
- 1974-1977 High School Diploma, Glendora High School

CERTIFICATES

- 2001 Preliminary Administrative Services Credential #020041296
- 1999 Intern Administrative Credential #990182450
- 1994 Clear Language Development Specialist Certificate #940064666
- 1989 Pupil Service Credential #990077190
- 1985 Clear Multiple Subject Teaching Credential #950112535
- 1981 Preliminary Multiple Subject Teaching Credential #90333

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 9th of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Arts For Change hereinafter referred to as "Consultant."

Payee's Name Arts For Change Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator KENNETH KNOOP

Board Approval Date Sept. 5, 2024

Account String 01.0-90201.0-11100-10600-4310-4328300

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 2,500 per hour☐/ per day ☒/ per session☐ for a total not to exceed $ 2,500 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on Sept 13, 2024 and terminating on Sept 13, 2024
3. Payment Terms: $1,000 dep by Sept 27, 2024and final payment of $1,500 by Sept13, 2024
4. Consultant will provide the following services:

   SURVIVORS play and question and answer session following. Total time: 1 hour 30 minutes

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

		Jennie Mu			8/9/24
BUSD Authorized Signature/Title	Date	Consultant	Arts For Change		Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

ARTS FOR CHANGE

LIVE PERFORMANCE AGREEMENT

Made by and between

Arts for Change, "Survivors," the play

(Hereinafter referred to as "Artist")

And

John Burroughs High School

(Hereinafter referred to as "Purchaser")

The parties hereto, agree to be bound, and agree as follows:

The Artist is hereby retained by the Purchaser to perform "Survivors," (hereinafter referred to as "The Play.")

a) Date of Performance: September 13, 2024
b) Artist's Performance Time: 11 am
c) Event Starting Time: set up 7:15 am rehearsal on stage at 8
d) Duration of Performance (including Q&A): 1 hour show + 30 min q and a
e) Place: John Burroughs HS Auditorium

1. It is agreed that as full compensation for the services of Artist as above set forth, Purchaser will pay to Artist in United States currency, the sum of **$ 2,500** payable to the Artist as follows:

   A deposit of **$ 1,000** received no later than **August 30, 2024** and the balance of **$ 2,500** paid to the Artist before the performance on September 13, 2024 .

2. Should Purchaser decide to cancel the performance before **September 7, 2024** the deposit of $ 1,000 will serve as cancellation fee. Should Purchaser decide to cancel the performance after September 10, 2024 a completion of the payment in the amount of $ 2,500 will be due to the Artist at the time notice of cancellation is given.

3. The Artist's entourage will consist of 6 actors, 2 swing actors, 1 stage manager, 1 production manager, 1 technical director, and 1 assistant technician.

4. Purchaser will honor the Rider Agreement (technical specifications) of this performance. Every effort will be made to use existing audio-visual equipment.

5. Purchaser will supply bottled water, coffee, and tea backstage. (coffee and tea if possible)

6. Purchaser will supply one clothing rack backstage.

7. In the event of sickness or accident to Artist, or if a performance is prevented, rendered impossible or infeasible by any act or regulation of any public authority or bureau, civil tumult, strike, epidemic, interruption in or delay of transportation services, war conditions or emergencies or any cause beyond the control of Artist or Purchasers, it is understood and agreed that there shall be no claim for damages by either party to this contract and Artist's and Purchasers obligations under this contract as to such performances shall be deemed waived. In the event of such non-performance for any of the reasons stated in this paragraph, all monies, if any, advanced to Artist hereunder, shall be returned to Purchaser.

8. All notices required hereunder shall be given in writing by registered or certified mail and, if to Artist, shall be addressed to Arts For Change; 4155 Dixie Canyon Ave., Sherman Oaks, CA 91423 USA
9. Purchaser shall defend, indemnify and hold harmless the Artist its representatives, agents or employees ("Artist's Indemnified Parties") against any claims made or legal actions brought against any Indemnified Party(ies) by any person or entity as a result of injuries, damages, expenses and losses actually or allegedly incurred by such a person or entity ("Liabilities") arising out of or relating to the Purchasers performance or failure to perform pursuant to this Agreement, except where the Liabilities are the result of the Artist's Indemnified Party's own direct and sole negligence. The Purchaser's obligation shall include the cost of the Artist's Indemnified Party(ies)' defense against such claims or actions. This obligation shall survive the termination, completion, or expiration of this Agreement.
10. In the event of a dispute to enforce the terms of this agreement, Artist shall be entitled to attorney's fees and other costs.
11. The invalidity or unenforceability of any particular provision, or part of any provision, of the Agreement shall not affect the other provisions or parts hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions or parts were omitted.
12. This contract cannot be assigned or transferred by either party without the written consent of the other party. It contains the complete understanding of the parties hereto, and may not be amended, supplemented, varied or discharged, except by any instrument in writing signed by all parties hereto. The validity, construction and effect of this contract shall be governed by the laws of the State of California regardless of place of performance. The terms "Artist" and "Purchasers" as used herein shall include and apply to the singular and the plural and to all genders.

UNLESS OTHERWISE SPECIFICALLY PROVIDED, ARTIST HEREBY DIRECTS PURCHASER TO MAKE ALL PAYMENTS HEREUNDER TO AND IN THE NAME OF **ARTS FOR CHANGE** AT THE ADDRESS SPECIFIED ABOVE.

THIS CONTRACT SHOULD BE SIGNED AND RETURNED TO ARTS FOR CHANGE BY **August 15, 2024**. FAILURE TO COMPLY WITH ANY CLAUSE OF THIS CONTRACT MAY RENDER THIS CONTRACT NULL AND VOID.

SIGNED,

Genie Benson 8/7/2024

Genie Benson – ARTS FOR CHANGE Date

Purchaser (Print Name)

Purchaser Signature Date

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 16th of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Amy McGuire hereinafter referred to as "Consultant."

Payee's Name Amy McGuire Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Ron Young, Principal - Thomas Jefferson Elementary

Board Approval Date September 5th 2024

Account String 010-90201-0-11100-10000-5810-206-8700-0000

The assignment ☒ **will** or ☐ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____ cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 50.00 per hour☒/ per day ☐/ per session☒ for a total not to exceed $ 2,375.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on September 17th 2024 and terminating on December 3rd 2024.
3. Payment Terms: $792 on October 10th, $792 on November 10th 2024 and $791 on December 10th 2024
4. Consultant will provide the following services:

   Choir instruction to ALL grade levels TK - 5th once a week
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date

Consultant Amy McGuire 8/16/2024 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

VOCAL MUSIC BIOGRAPHY

for Amy McGuire

My history as a vocal music coach for BUSD started in the year 2000, when then choir director at Burbank High School, Michelle Jensen, asked me to be part of her team for choir auditions. That same year, Principal Lynn Perske at Jefferson Elementary (where I continue to work as the curriculum assistant) asked me to start a series of vocal music lessons that I could take into each classroom. Soon the Jefferson Booster Association took over the financial responsibility for my work and requested that I expand the program to include a specific vocal music program for each grade level that would include a yearly performance. In 2007 I was asked to direct the Jefferson After School Choir program, which I continue to direct today.

During distance learning in 2020, the Jefferson Fundraising Committee hired me to create 20-minute music instruction videos for grades K-3 which were uploaded to their Google classrooms twice a month. In 2021 through 2023, I continued to provide music weekly music education for Jefferson TK through first grade, and bi-weekly music lessons for second and third grades. I also provide three 1- hour music workshops for Fourth and Fifth Grade.

This year I plan to teach weekly music classes to TK, kindergarten, and first grades.

I continue to assist with annual vocal auditions at Burbank High School. For several years while my children participated in the BHS VMA I donated my time as a vocal coach there under the direction of Brett Carroll.

My music background includes teaching private voice lessons since 1998 to the present, working as a vocal coach for ShowCamp in July of 2023, directing the music for the children's choir at my church for several years off and on between 1987-2013, performing professionally from 1980-1985 as a lead singer in two cover bands, and touring with Brigham Young University's Young Ambassadors from 1977-1979.

JEFFERSON CHOIR INVOICE FOR 2024

Tuesdays--Weekly

September 17, 24, October 1, 8, 15, 22, 29, November 5, 12, 19, 26, December 3

1 hr. class, 30 min. set up time, 10 min. clean up X 12 weeks	20.0 hours
Long rehearsal the week of Parent/Teacher Conf. Nov. 5 (includes set up and clean up time)	2.5 hours
Performances:	
Assemblies (Two 30-minute blocks, plus prep and clean up)	1.5 hours
Jefferson Performance (includes set up and clean up)	1.5 hours
Muir Performance (includes sound check)	3.0 hours
Choosing music	2.0 hours
Learning music	2.0 hours
Recording rehearsal tracks with Dennis McCarthy	3.0 hours
Music prep: ordering, printing, collating, creating folders	5.0 hours
Jefferson Website updates	2.0 hours
Gathering parent email info, creating list, recruiting Volunteers, communicating with parents	5.0 hours
Total hours	47.5 hours

47.5 hours X $50.00 per hour = $2,375.00

8/15/24

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th of September, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Emily Phillips hereinafter referred to as "Consultant."

Payee's Name Emily Phillips Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Matt Osmond, Principal

Board Approval Date September 5, 2024

Account String 01.0-90201.0-11100-10000-5810-2148200

The assignment ☐ **will** or ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 90 per hour☐/ per day ■/ per session☐ for a total not to exceed $ 2,970.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on September 9, 2024 and terminating on May 22, 2024.
3. Payment Terms: monthly- at the end of each month
4. Consultant will provide the following services:

   To provide basic yoga and mindfulness instruction to TK-5th grade students during recess to manage anxiety, improve emotional regulation, increase self confidence, body awareness, and mind-body connection, enhance memory/focus.
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

		Emily Phillips August 22, 2024		
BUSD Authorized Signature/Title	Date	Consultant	Emily Phillips	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Emily Phillips

Joyful, confident, and calm individual seeks position as your Vinyasa Yoga Instructor. Utilizes extensive knowledge of modifications, breathing, and body alignment to provide positive yoga experiences for all ages. Ability to tailor classes to meet the needs of individuals, groups; small and large.

CAREER TRACK & PERFORMANCE

PRIVATE YOGA — AUGUST 2016 - PRESENT
VINYASA YOGA CLASSES - ALL LEVELS

- Teach live yoga on Zoom for kids, adults, corporations, & schools
- Travel to clients' homes or desired location
- Lead Donation Based Community Yoga in Griffith Park weekly
- Chair Yoga at Angel's Nursing Home
- Yoga at Recess for Roosevelt Elementary School
- Volunteer Monthly at College View School with Special Education Students
- Featured in Los Angeles Entrepreneurs Magazine Summer 2021

AFTER SCHOOL YOGA ENRICHMENT — FALL 2019-SPRING 2020
YOGA INSTRUCTOR

- Citizens of the World Silverlake grades 3-5
- Our Mother of Good Counsel yoga program
- Traveled to Learning PODS sharing yoga with students

BROAD RIPPLE FARMERS MARKET - GOAT YOGA — SUMMER 2018 - SUMMER 2019
TRADER'S POINT CREAMERY - GOAT YOGA, PUPPY YOGA — AUGUST 2018 - MAY 2019
YOGA INSTRUCTOR

- Instructed classes ranging from 30-200 students
- Profits from these classes supported the Patachou Foundation, a local non-profit whose mission is to break the cycle of hunger in our community

MSD WARREN TOWNSHIP - LOWELL ELEMENTARY — AUGUST 2005 - MAY 2019
3RD GRADE TEACHER

- Responsible for instruction of Indiana Academic Standards
- Managed learning and behavior plans for students with Special Needs
- Integrated daily yoga practices in the classroom to help with stress, anxiety, and brain breaks
- Mindfulness and breathing exercises morning and afternoon to prepare mind and body for learning
- Provided weekly yoga classes to Lowell teachers and staff

KOMPOSE YOGA STUDIO
YOGA INSTRUCTOR — FEBRUARY 2017 - APRIL 2018

- Instructed weekly adult classes Saturdays at 11:00am
- Yoga for Kids - a biweekly class for children ages 5 and up; taught mind-body awareness and using the breath as a tool for centering

LEARNING CREDENTIALS & CERTIFICATIONS

YOGA THERAPY PROGRAM LOYOLA MARYMOUNT UNIVERSITY, OCTOBER 2021-JULY 2022
MINDFULNESS FOR EDUCATORS TRAINING THROUGH MINDFUL SCHOOLS JUNE 2019-JUNE 2020
200 HOUR YOGA TEACHER TRAINING, AUGUST 2016
MASTERS OF ARTS IN EDUCATION - INDIANA WESLEYAN, DECEMBER 2011
BACHELOR OF SCIENCE- INDIANA UNIVERSITY, MAY 2005

PROFESSIONAL DEVELOPMENT FOR TEACHERS

Mindfulness in the Classroom presentation - Teachers attended a workshop where strategies for movement, breathing, and calming strategies were shared. Resources, discussion and practices were given to teachers to take back to their classrooms.

☎ [redacted]

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 22nd of August, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", Education Through Music Los Angeles (ETM-LA) hereinafter referred and to as "Consultant."

Payee's Name Education Through Music-Los Angeles Daytime Phone Number 818-433-7600

Email Address finance@etmla.org

Mailing Address 2501 W. Burbank Blvd Ste 301 Burbank, CA 91505

Sponsoring Administrator Matt Osmond

Board Approval Date September 5, 2024

Account String 01-0-67700.0-11100-10000-4310-214 9000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☒ for a total not to exceed $9,800 .00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/9/24 and terminating on 5/23/25.
3. Payment Terms: 2 payments: $6,860.00 due 9/9/24 and $2,940.00 due 2/1/25
4. Consultant will provide the following services:

   Consultant services for music education for students

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss; or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date	Andrew Hudson 8/22/24
	Consultant Education Through Music Los Angeles (ETM-LA)

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Why Music Education?



Better Core Learning Skills

Children's music education has even been linked to better reading, writing and mathematical skills (Hallam, 2010).



Increased IQ

Music education in childhood has been linked to boosts of seven points on IQ scores during childhood (Schellenberg, 2004), and this effect has shown to last beyond high school graduation (Schellenberg, 2006).

Studies have shown that when students have arts in the curriculum they are . . .

Statistics are sourced from Americans for the Arts

2X as likely to graduate than those who do not

3X more likely to win an award for school attendance

4X as likely to be recognized for academic achievement



Fewer Dropouts

Kids who are involved with the arts have higher grades and are less likely to drop out of school (Ruppert, 2009).



Higher Emotional Stability

Kids who play musical instruments are likely to have higher self-esteem, confidence, discipline, concentration, and emotional intelligence than kids who don't play instruments (Hallam, 2010).

education through MUSIC los angeles

Scope of Services - Theodore Roosevelt Elementary School

Burbank USD

Consulting Partner

Proposal: 2024-25 School Year Estimate
Services Description: Consultant Services for Theodore Roosevelt Elementary School (Support for General Music, Band Ensemble, and Orchestral Ensemble)
Contract Dates: August 26, 2024 through June 13, 2025
Service Dates: Week of September 9, 2024, through Week of May 19, 2025 (32 Weeks)

Programming Support Services & Expenses

Coaching, Instructional Support, & Classroom Observations (20 hrs @ $150/hr)	$	3,000.00
ETM-LA Curriculum (ETM® Model) & Resources	$	1,000.00
Music Teacher Academy - Registration fee for 10 days of training @ $50/day	$	500.00
Curriculum & Instructional Support Subtotal	**$**	**4,500.00**
Oversight, Management, and Consultation - $2,000 @ 85% Discount	**$**	**300.00**
Music Unites the World Festival (Band Ensemble Registration)	$	1,500.00
Music Unites the World Festival (Strings Ensemble Registration)	$	1,500.00
Instrument Inventory, Handling & Repair Support (Band Ensemble)	$	1,000.00
Instrument Inventory, Handling & Repair Support (Strings Ensemble)	$	1,000.00
Ensemble-Only Events & Support Subtotal	**$**	**5,000.00**
Theodore Roosevelt Elementary School Total Program Cost	**$**	**9,800.00**

Fully Encumbered P.O.	Due on or before: September 01, 2024	$	6,860.00
Payments To ETM-LA	Due on or before: February 01, 2025	$	2,940.00

By signing, you confirm the accuracy of the classes and services listed above and acknowledge these terms. Modifications to services require a signed addendum found in the MOU, and if applicable, Theodore Roosevelt Elementary School will be responsible for fully processing all purchase order modifications within 30 days of the request to continue services.

If any financial or purchase order responsibilities are unfulfilled after the listed due date, ETM-LA and Theodore Roosevelt Elementary School will each make reasonable efforts to contact each other to resolve them. If a school responsibility remains outstanding 30 days after the due date, ETM-LA may suspend Music instruction and other services until the balance is paid in full.

School Authority Signature: _____ Date: Aug 21, 2024

ETM-LA Representative Signature: _____ Date: June 12, 2024

Remember to use your Prop 28 & other available funds this year!

ETM-LA, Inc. 2501 W. Burbank Blvd., Ste. 301, Burbank, CA 91505
Tel: 818 433 7600. Fax: 818 433 7601. www.etmla.org

Education Through Music-Los Angeles
2501 W. Burbank Blvd. #301
Burbank, CA 91505
(818) 433-7600
finance@etmla.org
http://www.etmla.org

INVOICE

BILL TO
Roosevelt Elementary School
850 N Cordova Street
Burbank, CA 91505

INVOICE # 1543
DATE 09/01/2024
DUE DATE 09/01/2024
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Program Service Fees ETM-LA Consultant Services for 2024-25 (Payment 1 of 2)	1	6,860.00	6,860.00

Thank you for your partnership!

BALANCE DUE **$6,860.00**

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 16th of August, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Mad Science of Central Los Angeles hereinafter referred to as "Consultant."

Payee's Name Mad Science of Central Los Angeles Daytime Phone Number 818-909-6777

Email Address karid@madscience.org

Mailing Address P.O. Box 21091 Glendale, CA 91221

Sponsoring Administrator Matt Osmond, Principal

Board Approval Date September 5, 2024

Account String 01.0-90201.0-11100-10000-5810-2148200

The assignment ☐ **will or** ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**
Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;
WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;
WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;
NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 1625 per hour☐/ per day ☒/ per session☐ for a total not to exceed $ 1625 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/26/2024 and terminating on 9/26/24.
3. Payment Terms: payment due by check 30 days from date of service
4. Consultant will provide the following services:

   Three 50-minute hands-on assemblies demonstrating STEM concepts for all students.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

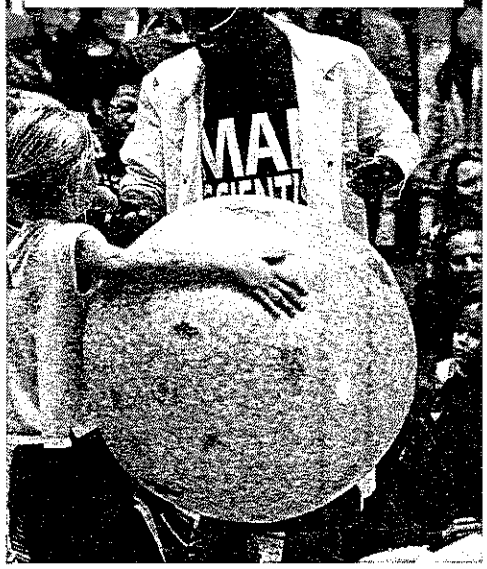
Burbank Unified School District of Los Angeles County
IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date	Consultant Mad Science of Central Los Ang Date 8/19/2024

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

All About Mad Science

For over 30 years, Mad Science has developed science programs that are kid-tested and approved. From our humble beginnings to the present day, we have always believed that hands-on, fun STEM experiences form the foundation of a lifelong love of science, technology, engineering, and math!





Our Mission

Our mission is to inspire children through science, sparking lifelong imagination and curiosity.



Our Vision

As the leading children's science enrichment provider, we envision a world where, every year, 5 million children experience Mad Science.



Our Commitment to Giving Back

We are dedicated to giving back and supporting our community through charitable events and other initiatives, from cleaning up around our city and volunteering at Sun Youth, prepping food boxes for families in need, to performing science shows for children at The Shriners Hospital for Children.

World Leading Science Provider

150+

Over 150 Locations

Our History

1985

Mad Science was founded in 1985 in Montreal, Canada by two brothers, Ariel and Ron Shtien.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 19th of September, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Drama Maniacs hereinafter referred to as "Consultant."

Payee's Name Drama Maniacs Daytime Phone Number 818-303-1713

Email Address kim@dramamaniacs.com

Mailing Address 8365 La Tuna Canyon Rd, Sun Valley, CA 91352

Sponsoring Administrator Jill Johnson

Board Approval Date September 5, 2024

Account String 010-90201-0-17000-10000-5810-215-8700

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to ____ calPERS ____ cal STRS Retirement Date ____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 438.75 per hour☐/ per day ☐/ per session☒ for a total not to exceed $ 4387.50 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on January 7th 2025 and terminating on March 11th, 2025.
3. Payment Terms: Payment upon completion of service
4. Consultant will provide the following services:

   2nd grade drama instruction

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title	Date	Consultant	Drama Maniacs	9/19/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

Drama Maniacs develops Confidence, Creativity, and Character!



- Drama Maniacs uses a variety of high-energy drama activities and exercises, workshop performances, and shows to foster a love of drama in all kids!
- Our dynamic, fast-paced classes explore the world of acting, drama, and music theatre with a particular emphasis on improvisation and student-created work.
- Our curriculum was developed by a teacher with an M.A. in Education and B.F.A. in Music Theatre.
- Our classes are taught by highly qualified and specially trained teachers, who value each child's strengths and help support student performers as they work through challenges.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th of September, 20 24 by and between the **Burbank Unified School District,** hereinafter referred to as "District", and Laura Walter hereinafter referred to as "Consultant."

Payee's Name Laura Walter Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Jill Johnson

Board Approval Date 9/5/2024

Account String 010-90201-0-17000-10000-5810-215-8700

The assignment ☐ **will** or ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 435 per hour☐/ per day ■/ per session☐ for a total not to exceed $ 4920.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 1/6/25 and terminating on 4/28/25.
3. Payment Terms: one check paid at end of service
4. Consultant will provide the following services:

   Teaching TK-1st grade music

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title _____ Date _____

Consultant Laura Walter Date _____

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

next page

CURRICULUM VITAE

LAURA WALTER
[redacted]

EDUCATION

Post-Graduate Study, Richards Institute of Education and Research, 1997-2018
Leadership Team, Richards Institute, 2000-2014
Planning Team, Richards Institute, 2005-2014
Master of Music in Performance, University of Kentucky, 1986
Bachelor of Arts, Honors Program, University of Kentucky, 1982
Private Study with Peter Lloyd, Principal Flute, London Symphony, 1989-2002
Private Study with Kyril Magg, Cincinnati Symphony, 1985-1993
Masterclasses with Geoffrey Gilbert, Julius Baker, Brad Garner, Keith Underwood, Jeannie Baxtresser, Carol Wincenc, Marianne Gedigian

TEACHING EXPERIENCE

Faculty, Westmont College, 1994-2022
Master Teaching Staff, Education Through Music, Richards Institute of Education and Research, courses throughout USA and Japan, 2005-2014
Conductor and Founder, Flute Flies and Flute Cakes, flute choirs, 1999-2022
Flute Clinician, Middle and High Schools in Ventura, Santa Barbara and Ojai, CA, 1994-2022
Education Through Music Instructor, K-5, Ventura, Ojai and Oxnard Schools, 1997-2022
Faculty, Miami Valley Academy of Music, 1992-1993
Conductor and Founder, Just Wright Flute Choir, 1991-1996
Faculty Associate in Flute, Wright State University, 1990-1996
Faculty Instructor, Urbana University at Dayton, 1992
Guest Lecturer, Dayton Philharmonic, 1991

ADMINISTRATIVE EXPERIENCE

Bravo Education Coordinator, Ojai Music Festival, 2014-2022
Executive Director, Richards Institute of Education and Research, 2010-2012
Assistant Executive Director, Richards Institute of Education and Research, 2005-2010

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County
IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

		Tawa Walter	8/10/24
BUSD Authorized Signature/Title	Date	Consultant	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th of September, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Step It Up hereinafter referred to as "Consultant."

Payee's Name Step It Up Daytime Phone Number 714-612-5434

Email Address dave@stepitupkids.com

Mailing Address 3712 CERRITOS AVENUE, LOS ALAMITOS CA 90720

Sponsoring Administrator Laura Vinyard

Board Approval Date September 5, 2024

Account String N/A

The assignment ☐ **will or** ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 0 per hour☐/ per day ☐/ per session☐ for a total not to exceed $ 0 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/5/24 and terminating on 10/18/24 .
3. Payment Terms: _____
4. Consultant will provide the following services:

   PTA Fundraiser

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

		Brian Hickman		8/7/24
BUSD Authorized Signature/Title	Date	Consultant	Step It Up	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

The four partners of Velocity Fundraising, the creators of STEP IT UP!, have a combined 120+ years experience in the school fundraising profession and have supported the hopes and dreams of over 1,000,000 students right here in Southern California. Throughout our careers, we have used our talents to generate over $200,000,000 in net profits to Southern California schools and the students they serve.

All four partners started their careers at QSP/Reader's Digest, bringing literacy programs to students through the Be Excited About Reading, Partners in English, Partners in Spanish and the flagship Magazine Literacy programs offered by Reader's Digest.

In 2004, feeling that the students of California needed more inclusive options that were not so heavily language dependent, they founded Velocity Fundraising to advance the dream of celebrating every child, every time, without economic , language or social barriers.

In 2014, STEP IT UP! was created and launched to increase our ability to honor inclusion, equality and the celebration of JOY! This program has broken records all over California and has allowed us to work with schools throughout the socio economic spectrum.

Our philosophy is simple: We believe that no one is too small to change the world, and that the march toward a brighter future for all starts right here in our schools, communities and cities.

We strive to inspire students to use the very best parts of themselves to take action and help others by providing them with an opportunity to look around their own campus and see what they can do to uplift and celebrate the students around them. As we like to say, we each have the ability to Be The One to Change Someone's Day on a Positive Way!

STEP IT UP!

WORK HARD. PLAY HARDER!

Burbank Unified School District
Instructional Services
REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
SUBMITTED BY:	Stephanie Beauregard, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Instructional Consultant Services

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Background:

The purpose of the Instructional Consultant Services is to enrich student learning. Consultants are selected based on their qualifications regarding specific subject areas. When a consultant is selected, the consultant company/organization must complete the required paperwork by the District to ensure that District students receive the services they require. All consultant requests must be approved by the Board of Education prior to services being rendered.

Discussion and Issues:

Sites submit the required paperwork to Instructional Services. Work must not begin until the site receives a confirmation of Board approval from Instructional Services. Due to delays out of their control the site was unable to submit their consultant agreement before the August 1, 2024 agenda deadline. Therefore, the agreement below is being presented as a ratification. If the Consultant assignment requires unsupervised contact with student(s) during the contract period, the Consultant will be required to provide Department of Justice fingerprint clearance through the District's Human Resources Services.

Fiscal Impact:

See attached.

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the instructional consultant services for the purpose of on-site student learning support and staff development, and that authority to sign the agreements be exercised pursuant to BUSD-AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL SERVICES
RATIFICATION OF INSTRUCTIONAL CONSULTANT SERVICES

Board Meeting Date: September 5, 2024

Site	Name	Purpose	Dates	Cost	Appropriation Number
Disney Elementary	Mark Harris	Mr. Harris will provide weekly music instruction to grades K – 1st	8/27/24 – 5/20/25	$5400	01.0-67700.0-11100-10000-5810-2019000
Instructional Services	Jill Sullivan	Induction mentoring, including meeting weekly with new teachers, attending trainings, and facilitating meetings with mentees.	8/31/24 – 5/31/25	$2245	01.0-00000.0-00000-27000-5810-7420025
Instructional Services	Sandra DeBarros	Support principals in carrying out daily school operations. Work will be at a school site	7/1/24 – 6/30/25	$74,733	01.0-00000.0-00000-27000-5810-7552000
Jefferson Elementary	Andrew Grueschow	African drumming workshops for 4th and 5th grade students	8/22/24 – 11/14/24	$4840	010-90201.0-11100-10000-5810-2068700
Stevenson Elementary	Enrich LA	Provide the online Enrich LA Garden Ranger Program	9/1/24 – 5/22/25	$5985	01.0-90201.0-11100-10000-5810-2158200

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 16 August, 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", Mark Harris hereinafter referred to as "Consultant."

Payee's Mark Harris Name [redacted] Daytime Phone Number

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Michelle Green

Board Approval Date September 5, 2024

Account String 010-67700.0-11100-10000-5810-2019000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 150 per hour☐/ per day ☒/ per session☐ for a total not to exceed $ 5400 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 8/27/2024 and terminating on 5/20/25
3. Payment Terms: Monthly
4. Consultant will provide the following services:

   Mr. Mark Harris will provide weekly music instruction to grades K - 1.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Michelle M Green — BUSD Authorized Signature/Title — Date

Mark Harris — Consultant — 8/16/24 — Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req. Revised 06/19

MARK HARRIS TEACHING RESUME
11944 GORHAM AVE LA CA 90049 310-463-4694 MARKOSPARKO@AOL.COM

Skills Summary

I've had the pleasure of teaching bass, guitar, piano, music theory and songwriting ages since 1983. I've taught in public and private schools and private lessons.
As a professional bassist I've performed live and recorded with Venice, The Brig Band, Billy Preston, Eddie Money, Dave Koz, Etta James, Fitz and The Tantrums and many others.

Education

Bachelor of Music Degree Berklee School of Music 1980-83

Bachelor's Degree in Professional Music. Principal Instrument: Electric Bass

University of Iowa from 1978-80

Classical music studies. Principal Instrument: String Bass w Professor Eldon Olbrecht

UCLA Extension 1992-94

2 years of French.

Teaching Experience

Walt Disney Elementary School Burbank CA 2023

K-3 music coordinator

Santa Monica Malibu Unified School District 2004-2018

I created the music program for Olympic High, the SMMUSD Continuation School. Olympic high School provided support for at risk students. The music classes were a fun, supportive and effective incentive for students to develop to maintain good attendance, learn and graduate. My initial assignment was 10 hours a week. That was eventually expanded to 30 hours a week. The focus was guitar but I also secured instrument donations and taught bass, songwriting, music theory and music appreciation.
I also taught guitar class at Santa Monica High School from 2012-2017.

Private Music Instruction 1983-present

Bass, guitar, music theory, and beginning piano to students of all ages.

Cambridge Music Center, Cambridge MA 1983-89

I taught 20-30 hours a week of private bass lessons.

Boston Public Schools 1983-1986

Substitute teacher K-12. My first teaching job!

Achievments

- 2005-2017 Mentored and guided my SMMUSD students through performances in Artists for the Arts Concerts. They performed with artists *including* Jackson Browne, David Crosby, Billy Idol, Ozomotli, The Tubes, America, Michael McDonald, Berlin.
- These AFTA concerts raised over $1,000,000 for SMMUSD music programs
- Secured donations from local, corporate and private entities including- DW Drums, Korg, West LA Music, VH1 Save The Music
- Brought professional musicians as guest lecturers to my music classes including- Jackson Browne, Will Dog Albers (Ozomotli), Norwood Fisher (Fishbone), Scott Crago (The Eagles) and Kat Dyson (Prince).

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 15 of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Jill Sullivan hereinafter referred to as "Consultant."

Payee's Name Jill Sullivan Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Sharon Cuseo/Lucia Bowers

Board Approval Date 9.5.24

Account String 010 - 00000.0 - 00000 - 37000 - 5810 - 7420025

The assignment ☐ **will or** ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to ____ **calPERS** X **cal STRS Retirement Date** June 1, 2019

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 2,245 per hour☐/ per day ☐/ per session☒ for a total not to exceed $ 2,245 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on August 31, 2024 and terminating on May 31, 2024.
3. Payment Terms: _____
4. Consultant will provide the following services:

   Induction mentoring, including meeting weekly with new teachers, attending trainings, facilitating meetings with mentee and Observing mentee teaching in his/her classroom.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

[signature]	08/21/2024	[signature]		8/15/24
BUSD Authorized Signature/Title	Date	Consultant	Jill Sullivan	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

[redacted]

Jill B. Sullivan

Education	Los Angeles Valley College - 1969-1972
	Associate of Arts Degree – January 1972
	California State University, Northridge 1974-1982
	Bachelor of Arts Degree, English – January 1974
	Master of Arts Degree, Secondary Education Reading Improvement – May, 1977
Credentials/ Authorizations	California Single Subject Credential, English – July 1, 1974-Life
	California Reading Specialist Credential – June 4, 1976-Life
	SDAIE Certificate of Completion/ AB 1969 Authorization – June 1, 1977
	Grade 9-12 Reading Basic to Success / AB 1086 Training of Trainers – March, 2000
Teaching Experience	
9/90–2019	Burbank Unified School District, John Burroughs High School: English 9-10-11-12, Honors English 10, Reading for Life 9, English Department Chairperson, GATE Coordinator, Odyssey of the Mind Coach/Coordinator
9/80–6/90	Burbank Unified School District, David Starr Jordan Middle School: Reading Lab 7-8-9, Power Reading 8-9, Writing Workshop 9, English 7-8-9, GATE English 8, JSS Sponsor, History Day, L.A. Sponsor
12/74–6/80	Los Angeles Unified Schools, Audubon Junior High School: English 7-8-9, Reading 7-8-9, Speech 7, Drama 8-9, Reading Coordinator, Junior Council Advisor, Tap Club Sponsor
Summer, 1979	Los Angeles Unified Schools, Crenshaw High School: English Communication 10A-10B

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AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 20 of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Sandra DeBarros hereinafter referred to as "Consultant."

Payee's Name Sandra DeBarros Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Peter Knapik

Board Approval Date September 5, 2024

Account String 01.0-00000.0-00000-27000-5810-7552000

The assignment ☐ **will** or ☐ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to comple as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to ____ **calPERS** X **cal STRS Retirement Date** 7/1/21

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the servi of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $742.15 per hour☐/ per day ■/ per session☐ for a to not to exceed $ 74,733.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 7/1/24 and terminating on 6/30/25.
3. Payment Terms: Paid monthly based on days submitted
4. Consultant will provide the following services:

   Support principals in carrying out daily operations of the school. Work will be at a school site.

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any o the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminat immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to th agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date

Consultant Sandra DeBarros 8/21/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and

Sandra DeBarros served the Jefferson community as Principal for eight years and before that the Disney Elementary School community as principal for six years. Sandra also served as assistant principal at Miller Elementary School for three years. Sandra was also a teacher at McKinley Elementary School for nine years.

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 23rd of August, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Andrew Grueschow hereinafter referred to as "Consultant."

Payee's Name Andrew Grueschow Daytime Phone Number [redacted]

Email Address [redacted]

Mailing Address [redacted]

Sponsoring Administrator Ron Young, Principal - Thomas Jefferson Elementary

Board Approval Date September 19th 2024

Account String 010-90201-0-11100-10000-5810-206-8700-0000

The assignment ☐ **will** or ☒ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ 110.00 per hour☐/ per day ☒/ per session☒ for a total not to exceed $ $4,840.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on August 22nd 2024 and terminating on November 14th 2024.
3. Payment Terms: One time payment
4. Consultant will provide the following services:

   Student workshops for 4th and 5th graders african drumming

5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

BUSD Authorized Signature/Title Date

Consultant Andrew Grueschow 8/23/24 Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19

Andrew Grueschow is a Los Angeles based percussionist with an interest in music the world over. He has traveled to Ghana, West Africa several times, studying the music of the Ewe and the Dagombas, as well as recording traditional drumming for Zadonu Records. Andrew is a member of Hands On'Semble, an award winning World Percussion trio that has performed all over the world. He is also a long-time member of the Zadonu African Music and Dance Company (led by Kobla Ladzekpo), performing traditional music and dance from Ghana and Togo. Andrew has also performed with Adam Rudolph's Go: Organic Orchestra, Lian Ensemble, UCLA African Music and Dance Ensemble, and Vinny Golia's Large Ensemble, and can be heard on several movie soundtracks including Ali (with Zadonu), and Prince of Persia and Cowboys and Aliens (with Hands On'Semble).

Andrew is a faculty member at California Institute of the Arts Herb Alpert School of Music, where he teaches African Music and Dance, World Percussion, and Pedagogy. In addition to CalArts, he is also faculty at The Longy School of Music of Bard College in Los Angeles. For the last twenty years Andrew has been teaching percussion based workshops, often focusing on the music of Ghana and composition/performance of original works, in schools throughout Los Angeles for the Music Center Education Division. As a master teaching artist for the MCED, he has been involved with training and lesson plan development for other teaching artists, designing and leading training sessions for the Music Center of Los Angeles, and the Metropolitan Opera Guild in New York. Andrew is active in teacher professional development through special projects such as the Music Center Summer Institute and the LLSN Network (Music –In-Education National Consortium). He is a consultant for LACOE working on TEAL and TELA, and a teaching artist at the Segerstrom Performing Arts Center.

INVOICE

Andrew Grueschow
[redacted]
https://music.calarts.edu/faculty-and-staff/andrew-grueschow

Date: 8/22/2024
INVOICE # 56

To Thomas Jefferson Elementary
1900 N. 6th St.
Burbank, CA 91504
(818) 558-4635

Consultant	Event Date	Payment Terms	Due Date
Andrew Grueschow	8/22/2024 - 11/14/2024	Due on receipt	

Qty	Event	Unit Price	Line Total
28	Student Workshops for 5th Grade– African Drumming 8/22, 8/29, 9/12, 9/19, 9/26, 10/3, 10/10	$110.00	$3,080.00
16	Student Workshops for 4th Grade– African Drumming 10/17, 10/24, 11/7, 11/14	$110.00	$1,760.00
		Total	$4,840.00

Make all checks payable to Andrew Grueschow

8/23/24

Andrew Grueschow 23011 Bigler Street, Woodland Hills, CA 91364

Phone: (818) 523-9889 Email agru@me.com

BURBANK UNIFIED SCHOOL DISTRICT

1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th of September, 20 24 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Enrich LA hereinafter referred to as "Consultant."

Payee's Name Enrich LA Daytime Phone Number 323-813-1768

Email Address team@enrichla.org

Mailing Address 2173 Cedarhurst Drive Los Angeles, CA 90027

Sponsoring Administrator Jill Johnson

Board Approval Date 9/5/2024

Account String 010-90201-0-11100-10000-5810-215-8200

The assignment ☐ **will or** ■ **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

Retired Employee: Please check if you belong to _____ calPERS _____cal STRS Retirement Date _____

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THERFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of $ _____ per hour☐/ per day ☐/ per session☐ for a total not to exceed $ 5985.00 **Amount to include speaking fee, mileage and any additional fees.
2. The term of the Agreement shall be the period commencing on 9/1/24 and terminating on 5/22/25.
3. Payment Terms: At the end of the 2024-25 school year
4. Consultant will provide the following services:

   Provide the online Enrich LA Garden Ranger Program
5. The Consultant shall provide an invoice/Authorization for Payment of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

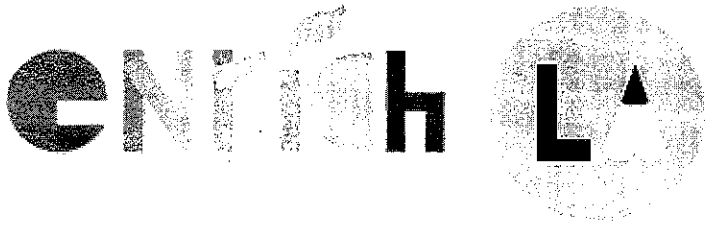
Burbank Unified School District of Los Angeles County

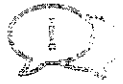
IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

_____		Tomas O'Grady		8/6/24
BUSD Authorized Signature/Title	Date	Consultant	Enrich LA	Date

Instructions: Consultant is to sign and return one copy to the sponsoring administrative site. Agreement will be submitted for Board Approval. After Board approval, a Purchase Req will be created. This Purchase Req will need to include the Agreement for Consultant Services, W9, and Board Approved coversheet uploaded on the Purchase Req.

Revised 06/19





ABOUT

Building School Gardens Since 2011

EnrichLA Executive Director and co-founder Tomas O'Grady built his first garden at Thomas Starr King Middle School in 2011 with an accompanying educational garden program and quickly discovered how it benefited the lives of students, staff and the surrounding community. The need for garden education throughout the greater Los Angeles

area and the success at King Middle School led EnrichLA to be founded with the motto: "A Garden in Every School." In the past seven years, EnrichLA has built over 125 gardens at schools across LA. Each garden has transformed its community through increased student involvement and improved aesthetics, improving morale and promoting healthy living.

With over 130 gardens built and a weekly educational Garden Ranger Program at 96 of these schools, EnrichLA connects over 40,000 students a year to the source of their food. EnrichLA reaches over 10x as many schools as the next largest organization in LA. In fact, EnrichLA has the largest garden education program specific to one city in the US. In the last two years, EnrichLA has also become the fasting-expanding garden education program in the nation, and we have no intention of slowing down.

Much of our growth is thanks to our team of active parent volunteers that help with maintenance, coordinate events, organize additional volunteers, and help extend our program's impact beyond the classroom. EnrichLA was recognized by the LA Board of Education with an "Appreciation Award" for our commitment to the overall educational well-being. EnrichLA has also received a "Community Award" from the Associated Administrators of LA, and an "Appreciation Award" from the LA City Council President.



Burbank Unified School District
Special Education Department

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Jennifer Nicholson, Director of Special Education and Psychological Services
PREPARED BY:	Jennifer Nicholson, Director of Special Education and Psychological Services
SUBMITTED BY:	Sandra Shearer, Administrative Secretary II
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services (Special Education)

Background:

The Board of Education is being asked to ratify an agreement for professional services to provide a functional behavior assessment for special education student 960029991, pursuant to California Education Code (Sections 17604 and 35163), as presented in the Confidential Exhibit.

Discussion/Issues:

The District is currently obligated to provide services for students who are Burbank residents whose IEPs require such services. If the District does not have qualified staff to perform specific services, it is obligated to contract outside the District for such services.

Fiscal Impact:

Not to exceed $1,500.

Recommendation:

Jennifer Nicholson, Director of Special Education and Psychological Services, recommends that the Board of Education ratify an agreement between the Burbank Unified School District and Nurturing Nests Therapy Center Inc., to provide a functional behavior assessment, not to exceed $1,500 (01.0-65000.0-57602-11900-5850-744000) for special education student 96002991, effective August 1, 2024 through December 30, 2024, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Burbank Unified School District
1900 West Olive Avenue, Burbank, 91506
Tel: (818) 729-4473
Fax: (818) 729-4573
www.burbankusd.org

RATIFIED CONSULTANT AGREEMENT

TERM OF AGREEMENT

This Agreement, made and entered into this 23rd day of August 2024 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Nurturing Nests Therapy Center, Inc. hereinafter referred to as "Consultant."

Payee's Name: Nurturing Nests Therapy Center, Inc. Daytime Phone Number: 818-521-0648

Mailing Address: 11331 Verdi Lane Porter Ranch, CA 91326

Email Address: snersis@nurturingnests.com

Sponsoring Administrator: Peter Knapik (Print Name) Assistant Superintendent (Title) (Signature) Special Education (Location)

Board Approval: 09/05/2024 Account Code: 01.0-65000.0-57602-11900-5850-7440000

The District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants.

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

The parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of **$90 per hour** for a total not to exceed **$1,500**

2. The term of the Agreement shall be the period commencing on: 08/01/2024 and terminating on: 12/30/2024.

3. Payment Terms: Net 45 Days

4. District desires to enter into an Agreement in which Nurturing Nests Therapy Center, Inc. will provide a Function Behavior Assessment for special education student 960029991.

5. The Consultant shall provide a clear and concise invoice noting the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated in the payment terms above.

6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.

7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.

8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should the Consultant breach this agreement or fail to perform the required services in a satisfactory manner.

9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

11. District and Consultant will communicate and send in writing all information received by the District regarding any work-related injury to Personnel within twenty-four hours of the injury.

12. Communicate within twenty-four hours to Nurturing Nests Therapy Center, Inc. the details of any incident, which may result in a complaint against any Personnel regarding professional services given by the Personnel.

13. The District agrees to indemnify, defend and hold harmless Nurturing Nests Therapy Center, Inc. from any and all negligence and all liabilities, claims, losses, costs, damages and expenses resulting or arising from or connected with the services rendered by the District, its agents, independent contractors, employees or servants pursuant to this contract.

14. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

15. It is mutually agreed that both parties shall not discriminate against any individual in the performance of their obligations under this Agreement, on the basis of race, color, religion, national origin, sex, age or disability. Both parties further certify compliance with the applicable provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, and the Americans with Disabilities Act and State anti-discrimination laws.

INDEMNIFICATION

Nurturing Nests Therapy Center, Inc. shall save and hold the District harmless from and against and shall indemnify District for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of Nurturing Nests Therapy Center, Inc. or any of its agents, subcontractors, employees or other representatives. If District is sued in any court for damages by reason of any of the acts of Nurturing Nests Therapy Center, Inc., its agents, subcontractors, employees or other representatives referred to in this Agreement, Nurturing Nests Therapy Center, Inc. shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If Nurturing Nests Therapy Center, Inc. fails or neglects to so defend said action, District may defend the same and any expenses, including reasonable Attorney fees, which District may pay or incur in defending said action and the amount of any judgment which District may be required to pay shall be promptly reimbursed by Nurturing Nests Therapy Center, Inc. demand.

District shall save and hold Nurturing Nests Therapy Center, Inc., harmless from and against and shall indemnify Nurturing Nests Therapy Center, Inc. for any liability, loss, cost, expense or damage whatsoever caused by reason of any injury sustained by any person or to property by reason of any act, neglect, default or omission of District, or any of its agents, subcontractors, employees or other representatives. If Nurturing Nests Therapy Center, Inc. is sued in any court for damages by reason of any of the acts of the District, its agents, subcontractors, employees or other representatives referred to in this Agreement, District shall defend said action (or cause same to be defended) as its own expense and shall pay any discharge and judgment that may be rendered in any such action. If District fails or neglects to so defend said action, Nurturing Nests Therapy Center, Inc. may defend the same and any expenses, including reasonable attorney's fees, which Nurturing Nests Therapy Center, Inc. may pay or incur in defending said action and the amount of any judgment which Nurturing Nests Therapy Center, Inc. may be required to pay shall be promptly reimbursed by District upon demand.

ARBITRATION

Any controversy or claim arising out of or relating to this Agreement, or the performance or breach thereof, shall be settled by means of binding arbitration in accordance with the rules of the American Arbitration Association, at Los Angeles, California.

If either party to this Agreement institutes any legal action or proceeding against the other party to the Agreement arising out of the Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

ACKNOWLEDGED AND AGREED TO

District:

Burbank Unified School District
District/Company Name

Jennifer Nicholson
Print Representative Name

Director, Special Education
Title

Signature

Date

ACKNOWLEDGED AND AGREED TO

Consultant:

Nurturing Nests Therapy Center, Inc.
Consultant/Company

Print Representative Name

Title

Signature

Date

BURBANK UNIFIED SCHOOL DISTRICT
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Dennis Maxwell, Director of Facilities
SUBMITTED BY:	Crystal Cozakos, Senior Administrative Assistant
DATE:	September 5, 2024
SUBJECT:	Notice of Completion TrueLine Construction & Surfacing Inc., Tennis Courts Resurfacing, Burbank High School (Joint Use Funds)

Background:
The current tennis court surfacing at Burbank High School has been reported by the City of Burbank to have major cracks and spalls which creates an unsafe surface to play the sport.

District-Wide Goals for 2022-2023:
4.1 Work with the Superintendent's Budget Advisory Committee to identify efficiencies, identify cost-saving opportunities, and develop a system or process to provide increased transparency about the District's financial ad budget information

4.3 Develop a long-term facilities maintenance plan to ensure our school facilities are and will be cared for appropriately.

Discussion/Issues:
At the September 19, 2023 meeting between the City of Burbank and Burbank Unified School District, members of the Joint Use Committee passed a motion to spend Joint Use Funds for this project. The work was completed in July 2024 in preparation of the fall season.

Financial Impact:
$78,840 (Joint Use Funds)

Recommendation:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following as completed: Tennis Courts Resurfacing at Burbank High School, PO 25000179, not to exceed $78,840 (010-81500.0-00000-85000-6170-752-3300) Joint Use Funds, and that authority to sign the agreement be exercised pursuant to BUSD – AR3314, as presented.

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Oscar Macias, Interim Assistant Superintendent, Instructional Services
PREPARED BY:	Juan Noguera, Director, Burbank Adult School/FACTS Program
SUBMITTED BY:	Laura Erisman, Administrative Secretary
DATE:	September 5, 2024
SUBJECT:	Approval of Agreement between the Burbank Adult School and Pace AI (by Linguistic Inc.)

Background:

In order to provide a high-quality program for English learners at Burbank Adult School, it's necessary that adult learners have access to learning resources with the guidance of highly trained teachers as well. To do that, Burbank Adult School is always researching for the most current learning software to ensure all the students can experience the best adult education program in the classrooms where effective learning is happening at accelerated pace so that they can complete the program and be ready to enter the job market. At the same time, teachers are going through rigorous professional development to learn how to develop and implement lessons using online platforms to further student learning.

Discussion/Issues:

Pace AI is a learning software that addresses specific areas in the learning process of an English learner. For example, most classes in adult education are multi-levels because not all the students meet the learning competencies at the same pace. Therefore, this software can help teachers develop material specific tailored to address the needs of those students who are not moving at the same speed as the whole class, scaffolding lessons according to the students' needs.

Moreover, On Pace AI, the learning experience is more real because the platform offers a personal AI tutor who crafts personalize practice with real-time feedback. With a personal AI tutor, the student can go home and continue learning, getting a one-on-one support through the AI tutor. Furthermore, this learning software will provide more resources to higher levels of ESL students so that teachers can develop lessons that will target areas in the students' learning in need of growth, helping students achieve higher marks in EL Civics, workforce preparation, and civics education courses. With this, hopefully there will be more student engagement to increase payment points. PACE AI can be integrated and used by students in different areas such as Adult Basic Education (ABE), General Education Development (GED), EL Civics, Integrated Education and Training (IET), etc.

BAS did a research to learn about how Pace AI works, finding out that Santa Ana College reported that 88% of the non-credit ESL students experienced learning growth using the AI Tutor and 2 in 3 students

with teacher-reported “digital skills gaps” reported ease of use, with 80% of this group reporting a positive experience asking for help with AI Tutor.

At BAS, the plan is to pilot PACE AI for one year to learn more about how students learn new skills using artificial intelligence. At the end of the year, data will be discussed to inform teachers whether they can continue using the product or not.

Fiscal Impact:

Not to exceed $56,000.00 paid from adult education program (CAEP) and WIOA funds.

Recommendation:

Oscar Macias, Interim Assistant Superintendent, Instructional Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and Pace AI (by Linguistic Inc.) to provide an online platform that aims at creating a personalized English learning experience for English learners, effective September 6, 2024, not to exceed $56,000.00 (11.0-63910.0-41102-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD – AR 3314, as presented.

Pace AI (by Linguistic Inc.) Software License Agreement

This Software License Agreement (together with the Exhibits attached hereto, the "**Agreement**") is entered into as of September 9, 2024 (the "**Effective Date**") by and between Linguistic, Inc., a Delaware corporation ("**Provider**"), and Burbank Unified School District, on behalf of Burbank Adult School ("**Customer**"). Provider and Customer may be referred to in the Agreement as the "**Parties**" or individually as a "**Party.**"

I. Provider develops and offers for use a platform aimed at creating a personalized English language learning experience based on real-world content ("**Pace AI Platform**").

II. The Pace AI Platform uses active inputs and tailor-made outputs powered by customized and individually fine-tuned generative artificial intelligence solutions to provide customers with immersive language learning services (the "**Services**").

III. The Parties desire to set forth the terms under which Provider will provide the Pace AI Platform and the Services.

IV. Provider's collection and use of personal information in connection with the Pace AI Platform is described in its Privacy Policy.

In consideration of the mutual covenants, obligations, and promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties intending to be legally bound, hereby agree as follows:

1. Definitions.

(a) "**AI Generated Content**" means any iterative and derivative content, expression or output generated within the Pace AI Platform or Services by a generative artificial intelligence model, including large language models built via the use of machine learning algorithms and a neural network or similar system.

(b) "**Aggregated Statistics**" means data and information related to Customer's use of the Services that is used by Provider in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.

(c) "**Authorized User**" means Customer's employees, consultants, contractors, and agents (including Customer's students and faculty, as applicable) (i) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and (ii) for whom access to the Services has been purchased hereunder.

(d) "**Customer Data**" means, other than Aggregated Statistics, information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Services.

(e) "**Documentation**" means Provider's user manuals, handbooks, and guides relating to the Services provided by Provider to Customer either electronically or in hard

copy form/end user documentation relating to the Services available at linguistic.io or other URL provided by Provider to Customer.

(f) "**Provider IP**" means the Pace AI Platform, Services, the Documentation, AI Generated Content and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, Provider IP includes: copyrights and other rights associated with works of authorship; (ii) trademarks, service marks, trade names and similar rights; (iii) trade secret rights; (iv) patents, designs, algorithms, utility models, and other industrial property rights, and all improvements thereto; (v) all registrations, applications, renewals, extensions, continuations, divisions, or reissues thereof now or hereafter in force, and all similar rights throughout the world; and (vi) Aggregated Statistics and any information, data, or other content derived from Provider's monitoring of Customer's access to or use of the Services, but does not include Customer Data.

2. Access and Use.

(a) Provision of Access. Subject to the terms and conditions of this Agreement, Provider will provide to Customer access to the Services via the Pace AI Platform as identified in an invoice substantially in the form as attached as Exhibit A and incorporated into this Agreement (**"Invoice**"). The Invoice will describe, at minimum, the Term, number of seats, and the price of the Services. Provider hereby grants Customer a non-exclusive, non-transferable (except in compliance with Section 12(g)) right to access and use the Services during the Term (as defined in Section 11) and any time period that may be specified in the Invoice, solely for use by Authorized Users in accordance with the terms and conditions herein. Such use is limited to Customer's internal use. Provider will provide to Customer the necessary passwords to allow Customer to access the Services. The total number of Authorized Users will not exceed the number set forth in the Invoice, except as expressly agreed to in writing by the Parties and subject to any appropriate adjustment of the Fees payable hereunder.

(b) Active Users and Registered Users. Customer may have an unlimited number of users who register to use the Services ("**Registered Users**") but only the number of Authorized Users disclosed in the Invoice may utilize the Services each Term (as defined in Section 11(a). A minimum number of 30 Registered Users must be purchased for use during each Term. The total number of Authorized Users may be adjusted within the first 30 days of a given Term with no penalties, so long as the minimum number of Authorized Users is maintained each month.

(c) Documentation License. Subject to the terms and conditions contained in this Agreement, Provider hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable (except in compliance with Section 12(g)) license to use the Documentation during the Term solely for Customer's internal business purposes in connection with its use of the Services.

(d) Use Restrictions. Customer will not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer will not at any time, directly or indirectly, and will not permit any Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell,

license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.

(e) Reservation of Rights. Provider reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP.

(f) Suspension. Notwithstanding anything to the contrary in this Agreement, Provider may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Services if: (i) Provider reasonably determines that (A) there is a threat or attack on any of the Provider IP; (B) Customer's or any Authorized User's use of the Provider IP disrupts or poses a security risk to the Provider IP or to any other customer or vendor of Provider; (C) Customer, or any Authorized User, is using the Provider IP for fraudulent or illegal activities; (D) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; or (E) Provider's provision of the Services to Customer or any Authorized User is prohibited by applicable law; (ii) any vendor of Provider has suspended or terminated Provider's access to or use of any third-party services or products required to enable Customer to access the Services; or (iii) in accordance with Section 5(a)(iii) (any such suspension described in subclause (i), (ii), or (iii), a "**Service Suspension**"). Provider will use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Services following any Service Suspension. Provider will use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Provider will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension. If such Service Suspension extends for longer than 10 business days, Provider shall provide a pro-rated refund or credit the following month of the suspended duration to Provider.

(g) Aggregated Statistics. Notwithstanding anything to the contrary in this Agreement, Provider may monitor Customer's use of the Services and collect and compile Aggregated Statistics. As between Provider and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by Provider. Customer acknowledges that Provider may compile Aggregated Statistics based on Customer Data input into the Services. Customer agrees that Provider may (i) make Aggregated Statistics publicly available in compliance with applicable law, and (ii) use Aggregated Statistics to the extent and in the manner permitted

under applicable law. Provider agrees to not utilize Customer owned Intellectual Property, including trademarks, logos, or designs, in any way whatsoever in the Aggregated Statistics, including its publication of Aggregated Statistics in compliance with applicable law.

3. Customer Responsibilities.

(a) General. Customer is responsible and liable for all uses of the Services and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer will use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and will cause Authorized Users to comply with such provisions.

(b) Third-Party Products. Provider may from time to time make Third-Party Products available to Customer. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions and the applicable flow-through provisions referred to in the applicable exhibit. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not use such Third-Party Products.

4. Service Levels and Support.

(a) Service Levels. Subject to the terms and conditions of this Agreement, Provider will use commercially reasonable efforts to make the Services available.

(b) Support. Any support services provided by Provider to Customer under this Agreement will be agreed upon separately in writing.

5. Fees and Payment.

(a) Fees and Payments. Customer will pay the fees set forth in the Invoice ("**Fees**") without offset or deduction and payment will be due on receipt. Services will not be provided—and Customer will not receive access—until the Fees have been received.

(b) Taxes. Customer will bear all taxes, duties, levies, and similar charges (and any related interest and penalties), however designated, imposed as a result of the existence or operation of this Agreement. Fees due to Provider under this Agreement do not include U.S. or foreign sales and use taxes. If Provider is required by applicable law to collect and remit such taxes based on the Services provided to Customer under this Agreement, Provider will, to the extent reasonably feasible, include such taxes on the invoice to Customer in accordance with this Agreement. Notwithstanding the exclusion of any U.S. or foreign sales and use tax from any invoice, Customer is solely responsible for all U.S. and foreign sales and use taxes imposed on the Services provided to Customer under this Agreement. Customer will indemnify Provider for any claims against Provider

for all such taxes. Customer will not be responsible for or pay any penalties or interest imposed with respect to taxes Provider collects from Customer but fails to properly calculate or remit, but will be responsible for the amount of any such taxes. Provider will be responsible for all taxes based upon its net income. For the purposes of this Agreement, Provider is tax exempt.

6. Confidential Information.

From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media, that is marked, designated, or otherwise identified as "confidential" (collectively, "**Confidential Information**"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third- party; or (d) independently developed by the receiving Party. The receiving Party will not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law or regulation, provided that the Party making the disclosure pursuant to the order will first have given written notice to the other Party; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party will promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

7. Intellectual Property Ownership and Feedback.

(a) Provider IP. Customer agrees that, as between Customer and Provider, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP. Applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

(b) Copyright Notice. Customer agrees that Provider and its licensors retain full copyright ownership and protection in all material contained in or on the Pace AI Platform and Services (including all digital images, software, HTML code, source code, and other code, or business methods) with the exception of third-party content. Provider does not condone copyright infringement in connection with the Pace AI Platform of

Services and will remove allegedly infringing content if properly notified of the infringement. Provider reserves the right to terminate Customer's account if Customer or their Authorized Users infringe or violate the intellectual property, proprietary, or legal rights of others.

(c) Customer Data. Provider agrees that, as between Provider and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to Provider, subject to applicable law, a non-exclusive, royalty- free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for Provider to provide the Services to Customer, and, subject to applicable law, a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Aggregated Statistics derived from Customer Data.

(d) AI-Generated Content. Customer agrees that only Provider has any ownership interest over any AI Generated Content, regardless of whether Customer Data is used to generate such content, so long as such content does not violate Customer's intellectual property rights. Customer's access to AI-Generated Content is granted as part of the limited non-exclusive, non-transferable license detailed in Section 2(a) of this Agreement. Any Customer Data used as to create AI-Generated Content will remain the property of the Customer.

(e) Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to Provider by mail, email, telephone, or otherwise, suggesting or recommending changes to the Provider IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), Provider is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback. Customer hereby assigns to Provider on Customer's behalf, and on behalf of its employees, contractors and/or agents, all right, title, and interest in, and Provider is free to use, without any attribution or compensation to any party, any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, for any purpose whatsoever, although Provider is not required to use any Feedback.

8. Limited Warranty and Warranty Disclaimer.

(a) Provider will use commercially reasonable efforts to maintain availability of the Services but does not make any specific representations or guarantees regarding uptime or availability of the Services. THE FOREGOING WARRANTY DOES NOT APPLY, AND PROVIDER STRICTLY DISCLAIMS ALL WARRANTIES, WITH RESPECT TO ANY THIRD-PARTY PRODUCTS.

(b) THE PROVIDER IP IS PROVIDED "AS IS" AND PROVIDER HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

PROVIDER MAKES NO WARRANTY OF ANY KIND THAT THE PROVIDER IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

9. Indemnification.

(a) Provider Indemnification.

(i) Provider will indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") that the Services, or any use of the Services in accordance with this Agreement, infringes or misappropriates such third-party's US intellectual property rights, provided that Customer promptly notifies Provider in writing of such Third-Party Claim, cooperates with Provider, and allows Provider sole authority to control the defense and settlement of such Third-Party Claim.

(ii) If a Third Party-Claim is made or appears possible, Customer agrees to permit Provider, at Provider's sole discretion, to (A) modify or replace the Services, or component or part thereof, to make it non-infringing, or (B) obtain the right for Customer to continue use. If Provider determines that neither alternative is reasonably available, Provider may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer.

(iii) This Section 9(a) will not apply to the extent that the alleged infringement arises from: (A) use of the Services in combination with data, software, hardware, equipment, or technology not provided by Provider or authorized by Provider in writing; (B) modifications to the Services not made by Provider; or (C) Customer Data; or (D) Third-Party Products.

(b) Customer Indemnification. Customer will indemnify, hold harmless, and, defend Provider from and against any Losses resulting from any Third-Party Claim that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third-party's US intellectual property rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Services in a manner not authorized by this Agreement; (iii) use of the Services in combination with data, software, hardware, equipment, or technology not provided by Provider or authorized by Provider in writing; or (iv) modifications to the Services not made by Provider, provided that Provider promptly notifies Customer in writing of such Third-Party Claim, cooperates with Customer, and allows Customer sole

authority to control the defense and settlement of such Third-Party Claim(s). Provider will have the right to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

(c) Sole Remedy. THIS SECTION 9 SETS FORTH CUSTOMER'S SOLE REMEDIES AND PROVIDER'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE SERVICES INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY. IN NO EVENT WILL PROVIDER'S LIABILITY UNDER THIS SECTION 9 EXCEED $100 AMOUNT.

10. Limitations of Liability.

IN NO EVENT WILL PROVIDER BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER PROVIDER WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL PROVIDER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, EXCEED THE AMOUNT OF INSURANCE REQUIRED TO BE CARRIED BY PROVIDER UNDER THIS AGREEMENT.

11. Term and Termination.

(a) Term. The term of this Agreement begins on the Effective Date and, unless terminated pursuant to this Agreement's express provisions, will continue in effect indefinitely, provided that Customer’s access to the Services will be granted solely according to the Term set forth in a current and valid Invoice. Either party may terminate this Agreement by providing thirty (30) days’ written notice to the other at any time after an Invoice’s Term expires and is not renewed.

(b) Termination. In addition to any other express termination right set forth in this Agreement, either party may terminate this Agreement if any of the following events occur: (i) the other party materially breaches this Agreement (after receiving written notice of such breach and fails to cure that breach within 30 days); (ii) the other party’s activities under this Agreement violate applicable law; (iii) the other party becomes insolvent, enters into bankruptcy or other similar proceedings, or attempts to make an assignment for the benefit of creditors; or (iv) either party provides 30 days written notice to the other. In the event of a termination, subject to the other terms and conditions of this

Agreement, either party will be eligible to seek those remedies available to it in accordance with applicable laws.

(c) Effect of Expiration or Termination. Upon termination or expiration of this Agreement, (i) all of Customer's rights to use the Pace AI Platform and Services and (iii) Customer must immediately un-install and delete or destroy all copies of the Pace AI Platform that remain in the Customer's possession or control and cease using the Pace AI Platform. Provider will have no obligation to continue to store or permit Customer to retrieve any data, content, information, or any other materials that the Customer stores on the Pace AI Platform and Services following any termination of this Agreement. Termination under this section does not excuse any of Customer's obligations to pay any Fees specified in Section 5. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

(d) Survival. This Section 11(d) and Sections 1, 5, 6, 7, 8(b), 9, 10, and 12 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

12. Insurance

(a) Provider (and all subcontractors) agrees to obtain and maintain, in full force and effect, at Provider's expense, the following insurance coverage from an admitted carrier in the State of California with an AM Best Rating of A-VII or higher:

(i) Commercial General Liability insurance, with limits of not less than One Million Dollars ($1,000,000) per occurrence / Two Million Dollars ($2,000,000) aggregate and must include coverage for claims or damages because of property damage, bodily injury, personal & advertising injury, products and completed operations, liability assumed under an insured contract (including tort of another assumed in a business contract), and independent contractor's liability, written on an "occurrence" form;

(ii) Workers' Compensation insurance. This coverage is required unless Provider provides written verification it has no employees. Coverage must be at least as broad as that which is required by the State of California, with Statutory Limits. Provider must also maintain Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease as required by statutory insurance requirement of the State of California;

(iii) Errors and Omissions/Professional Liability: (If applicable) For financial loss or harm caused to the Customer that arise out of Provider's negligence $1,000,000 per occurrence / $1,000,000 annual aggregate.

(iv) Cyber Liability: For financial loss or harm caused to the Customer that arises out of loss or theft of data, breach of data, disruption of networks, intrusion of virus, malware (including ransomware), disclosure of private information, notification, credit monitoring, breach response costs, regulatory fines and penalties, and infringement of intellectual property or no less than $2,000,000 annual aggregate.

(b) Provider agrees to:

(i) Name Customer, Customer's Board of Trustees, its officers, agents, and employees as additional insured under its general liability policy(ies);

(ii) Ensure that the Certificate(s) of Insurance shall provide thirty (30) days prior written notice of cancellation;

(iii) Ensure that Provider's Insurance to be Primary and any insurance or self-insurance maintained by the Customer, its Board of Trustees, officials, employees, volunteers, and agents shall be excess of the Supplier's insurance and shall not contribute with it;

(iv) Deliver Certificate(s) of Insurance evidencing the required amount of coverages to the Customer, which shall be subject to the Customer approval for adequacy of protection. All certificates must be delivered before the Goods and Services are to commence. However, failure to obtain the required documents prior to the time that work is to begin shall not waive the Provider's obligation to provide them at the time required;

(v) Ensure that the insurance policies required by this Section 13 grant to Customer, its Board of Trustees, employees, volunteers, and agents a waiver of any right to subrogation which any insurer of said Provider otherwise may acquire against Customer, its Board of Trustees, officials, employees, volunteers, and agents by virtue of the payment of any loss under such insurance. Provider shall obtain any endorsement that may be necessary to affect this waiver of subrogation.

13. Miscellaneous.

(a) Entire Agreement. This Agreement, together with any other documents incorporated herein by reference and all related Exhibits, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement, excluding its Exhibits; (ii) second, the Exhibits to this Agreement as of the Effective Date; and (iii) third, any other documents incorporated herein by reference.

(b) Publicity. Neither party shall issue or release any announcement, statement, press release, or other publicity or marketing materials relating to this Agreement, or otherwise use the other party's trademarks, service marks, trade names, logos, symbols, or brand names, in each case, without the prior written consent of the other party.

(c) Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "**Notice**") must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), or certified or registered mail (in

each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

To Customer:

Burbank Adult School
Attn: Juan Noguera
3811 W Allan Ave
Burbank, CA 91505

(d) Force Majeure. In no event will Provider be liable to Customer, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement, if and to the extent such failure or delay is caused by any circumstances beyond Provider's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

(e) Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof, and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

(f) Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties will negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

(g) Governing Law; Submission to Jurisdiction. This Agreement is governed by and construed in accordance with the internal laws of the State of California without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of California. Any legal suit, action, or proceeding arising out of or related to this Agreement or the licenses granted hereunder will be instituted exclusively in the federal courts of the United States or the courts of the State of California in each case located in the county of Orange, and each Party irrevocably submits to the jurisdiction of such courts in any such suit,

action, or proceeding.

(h) Assignment. Customer may not assign any of its rights or delegate any of its obligations hereunder, in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of Provider, which consent will not be unreasonably withheld, conditioned, or delayed. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns.

(i) Export Regulation. Customer will comply with all applicable federal laws, regulations, and rules.

(j) Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 6 or, in the case of Customer, Section 2(d), would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance, and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity, or otherwise.

(k) Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

Linguistic, Inc.	Burbank Adult School
By: Victoria Pu	By: _____
Name: Victoria Pu	Name:
Title: Chief Executive Officer	Title:

EXHIBIT A

Pace AI by Linguistic Inc.

Invoice

Submitted on July 3, 2024

Invoice for

Payable to
Linguistic Inc.

Invoice #

Project

Payable
Upon receipt

Description	Term	Units	Price
Licenses for Pace AI	MM.DD.YYYY - MM.DD.YYYY		
			$0.00

Notes:

Subtotal **$0.00**

Total **$0.00**

Signature: _____

Burbank Unified School District
Administrative Services

REPORT TO THE BOARD

TO:	Members of the Board of Education
FROM:	Andrew Cantwell, Assistant Superintendent, Administrative Services
PREPARED BY:	Terri Ramirez-Adams, Senior Administrative Assistant
SUBMITTED BY:	Terri Ramirez-Adams, Senior Administrative Assistant
DATE:	September 5, 2024
SUBJECT:	Ratification of Agreement for Professional Services, Atkinson, Andelson, Loya, Ruud & Romo (General Fund)

Background:
The Burbank Unified School District has the need from time to time for legal advice, support and direction in areas of specialty such as education law. Services may also include preparation for and representation in court.

Discussion/Issues:
Atkinson, Andelson, Loya, Ruud & Romo will provide legal services in regard to education law, public agency law, personnel, employee relations, expulsions, special education, contracts, real property and other District matters, including representation of the District in arbitration, administrative and court proceedings, as requested by the District.

Fiscal Impact:
For the period July 1, 2024 through June 30, 2026, the District hereby agrees to pay the Law Firm in connection with the above referenced services as at the following hourly rates:

	July 1, 2024- June 30, 2025	July 1, 2025- June 30, 2026
Senior Partners	$370.00	$385.00
Partners/Senior Counsel	$345.00	$355.00
Senior Associates	$330.00	$340.00
Associates	$315.00	$325.00
Electronic Technology Litigation Specialist	$265.00	$275.00
Non-Legal Consultants	$245.00	$245.00
Senior Paralegals/Law Clerks	$195.00	$205.00
Paralegals/Legal Assistants	$185.00	$195.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

Recommendation:
Andrew Cantwell, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify an agreement between Burbank Unified School District and Atkinson, Andelson, Loya, Ruud & Romo to perform specific services, effective July 1, 2024 through June 30, 2026, not to exceed $225,000 per year (01.0-00000.0-00000-72000-5820-7471000), and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of July, 2024, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and BURBANK UNIFIED SCHOOL DISTRICT, hereinafter referred to as "District."

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for two years, commencing July 1, 2024, through June 30, 2026. For the period July 1, 2024, through June 30, 2026, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

	July 1, 2024 June 30, 2025	July 1, 2025- June 30, 2026
Senior Partners	$370.00	$385.00
Partners/Senior Counsel	$345.00	$355.00
Senior Associates	$330.00	$340.00
Associates	$315.00	$325.00
Electronic Technology Litigation Specialist	$265.00	$275.00
Non-Legal Consultants	$245.00	$245.00
Senior Paralegals/Law Clerks	$195.00	$205.00
Paralegals/Legal Assistants	$185.00	$195.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

C. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent or designee's prior approval in the event a particular cost item exceeds $2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals $2,000.00 or less. Typical cost items include, by way of example and not limitation, document preparation and word processing, long distance telephone charges, fax/telecopy charges, copying charges, messenger fees, travel costs, bonds, witness fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

D. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

E. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

F. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

G. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

H. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

I. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

J. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

K. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. SPECIALIZED LEGAL SERVICES

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, law enforcement/use of force, criminal/white collar, Title IX, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

V. RELATED POST-INVESTIGATION SERVICES

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the

investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

VI. CONSENT TO JOINT REPRESENTATION

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide the District with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the District, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

VIII. CONSENT TO LAW FIRM COMMUNICATION

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings,

conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

IX. IDENTIFICATION OF INSURANCE COVERAGE

With respect to insurance coverage for any matters covered by the scope of services under this Agreement, the District agrees that it is its own responsibility, rather than the Law Firm's responsibility, to identify potential insurance coverage and to tender legal matters to any appropriate insurance companies that may insure it. If the District desires that the Law Firm become involved in identifying potential insurers and/or the tender of legal disputes, then a separate written agreement between the District and the Law Firm to that effect will be required.

X. BINDING ARBITRATION

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

XI. DURATION

This Agreement shall be effective July 1, 2024, through June 30, 2026, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

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XII. EXECUTION DATE

This Agreement is entered into this 1st day of July, 2024.

"Law Firm"

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: _____ By: _____
JAMES C ROMO

"District"

BURBANK UNIFIED SCHOOL DISTRICT

Dated: _____ By: _____