



**BURBANK UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING**

Thursday, May 04, 2017

5:00 p.m. - Closed Session

6:00 p.m. - Public Session

Burbank City Hall
275 E. Olive Avenue
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

2. REQUESTS TO ADDRESS THE BOARD

2.a Public Communications

An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a blue request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.

2.b Staff Responses

2.c Board Members' Comments and Responses

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

3.a Conference with Labor Negotiator, Pursuant to Government Code §54957.6

Agency Negotiator: Anita Schackmann

Employee Organization: Burbank Teachers Association (BTA)

3.b Conference with Labor Negotiator, Pursuant to Government Code §54957.6

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at (818) 729-4422.

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Agency Negotiator: Anita Schackmann
Employee Organization: California School Employees Association (CSEA) Chapter 674

- 3.c Public Employee Discipline/Dismissal/Release Pursuant to Government Code §54957
- 3.d Public Employee Performance Evaluation Pursuant to Government Code §54957
Title: Superintendent of Schools
- 4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE
When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.
- 5. REPORTING ON CLOSED SESSION
- 6. ADJUSTMENTS TO THE AGENDA
The Board President will announce any requests for adjustments to the meeting agenda.
- 7. ITEMS FOR FUTURE AGENDAS
- 8. REQUESTS TO ADDRESS THE BOARD
 - 8.a Public Communications
An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a blue request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. The Superintendent may refer the matter to the proper department for review.
 - 8.b Staff Responses
 - 8.c Board Members' Comments and Responses
- 9. ANNUAL ORGANIZATION OF THE BOARD AND ELECTION OF OFFICERS
 - 9.a Recognition of 2016-2017 Student Board Members
Larry Applebaum, President, Board of Education, will recognize the 2016-2017 Student Board

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Members: Mathew Khalil, Burbank High School; Sarah Faucheux, John Burroughs High School; and Ian Scott, Monterey High School.

9.b Remarks from Outgoing Board of Education President

9.c Seating of Board Members

The newly elected Board Officers will take their places at the dais.

9.d Election of Officers

Steve Ferguson, Vice President, Board of Education, will conduct the election of officers for the 2017-2018 school year.

1. President
2. Vice President
3. Clerk

9.e Remarks from Incoming Board of Education President

10. PRESENTATIONS

10.a Recognition of Bob Hope Airport Authority Banner Contest Winners

Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment, will facilitate the recognition and introduce Lucy Burghdorf, Director of Public Affairs and Communications, Burbank Bob Hope Airport, who will recognize the finalists from the Hollywood Burbank Airport Authority Tower Banner Contest: First Place – Anthony Suanto, Burbank High School; Second Place – Geoffrey Bark, John Burroughs High School; Third Place – Natalie Kocharyan, Burbank High School, and present a donation to the District's Arts for All Program for their participation.

11. REPORTS FROM THE BOARD

11.a Student Representatives

Mathew Khalil, BHS; Sarah Faucheux, JBHS; and Ian Scott, MHS; will report on activities at their respective schools.

11.b Discussion on the BUSD District-Wide Goals and Core Values Statement for 2017-2018 - Continued from April 27, 2017*

Matt Hill, Superintendent, will facilitate a discussion and request Board input regarding the BUSD District-Wide Goals and Core Values Statement for 2017-2018, as presented.

Note: This item was partially discussed during a Study on Session on April 27, 2017.

[Goals 2017-18 Study Session_042717.pdf](#)

12. REPORTS TO THE BOARD

12.a Superintendent's Comments

Matt Hill, Superintendent, will comment on items of interest to the Board of Education and community.

13. PUBLIC HEARING - Approximately 7:00 p.m.

13.a Public Hearing of the District's 2017- 2018 Initial Bargaining Proposal to the Burbank Teachers Association

The Board of Education will hold a public hearing to allow public comment regarding the District's 2017 – 2018 Initial Bargaining proposal to the Burbank Teachers Association, as presented.

[BTA Public Hearing.pdf](#)

13.b Approval of the District's Initial Proposal for the 2017 - 2018 Amendment to the Current Collective Bargaining Agreement with the Burbank Teachers Association

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education approve the District's Initial Proposal for the 2017-2018 Amendment to the current Collective Bargaining Agreement with the Burbank Teachers Association, as presented.

[District Sunshine with BTA 2017-2018.pdf](#)

14. NEW AND/OR UNFINISHED BUSINESS

14.a Adoption of Resolution 27 Proclaiming May 10, 2017 as Day of the Teacher and May 8, 2017 through May 12, 2017 as Burbank Unified School District Teacher Appreciation Week

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education adopt Resolution 27 proclaiming May 10, 2017, as Day of the Teacher and May 8, 2017 through May 12, 2017 as Burbank Unified School District Teacher Appreciation Week, as presented.

[Resolution - Day of the Teacher.pdf](#)

14.b Adoption of Resolution 28 Proclaiming the Week of May 21, 2017 through May 27, 2017 as Classified Employee Week

Anita Schackmann, Director, Human Resources Services, recommends that the Board of

Education adopt Resolution 28 proclaiming the week of May 21, 2017 through May 27, 2017 as Classified Employee Week, as presented.

[Resolution- CSEAWeek.pdf](#)

- 14.c Acceptance of the Burbank Teachers Association/CTA/NEA 2017-2018 Proposal for Bargaining an Amendment to the Current Agreement with the Burbank Unified School District
Anita Schackmann, Director, Human Resources Services recommends that the Board of Education accept the Burbank Teachers Association/CTA/NEA Initial Proposal for Bargaining an Amendment to the current Agreement with the Burbank Unified School District, as presented.

[BTA Initial Proposal 17-18.pdf](#)

- 14.d Second Reading and Adoption of Yearbook Textbook
John Paramo, Director, Secondary Education, will facilitate the second reading and recommends that the Board of Education adopt the proposed text: Communicating through Graphic Design by Kevin Gatta and Claire Mowbray Golding ISBN: 978-08719-2988-4, not to exceed \$5,315.86
(01.0-63000.0-11100-10000-4210-7429000) Instructional Lottery Funds, as presented.

[Second Reading and Adoption Yearbook Textbook.pdf](#)

- 14.e Second Reading and Approval of Textbook Adoption or Stagecraft Technology Course
Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment, will facilitate the second reading and recommends that the Board of Education adopt and approve the proposed text: Stagecraft Fundamentals, Second Edition, Taylor and Francis/CRC Press, out of CTEIG funds (01.0-63870.0-38000-10000-4210-7429000) not to exceed \$4,063.48, as presented.

[Second Reading for StageCraft.pdf](#)

- 14.f Approval of Board Representation on District and Community Committees / Groups for 2017-2018
Steve Ferguson, Board Vice President, recommends that the Board of Education approve the list of Board Representation on Committees / Groups for 2017-2018, as presented.

[Board Representation on Committees_Report_050416.pdf](#)

- 14.g Approval of Extension of Annual Fencing Unit Price, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, (Various Funds)
David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the extension of the Fencing Unit Price, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, between Burbank Unified School District and Pilgrim Fence Inc., to provide fencing installation and construction services, effective May 5, 2017 through June 30, 2018, and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

[5-4-17 Approval_ Annual Extension_Pilgrim Fencing, Various.pdf](#)

- 14.h Acceptance of Notice of Completion, CUPCCAA Field Contract 1516-036, Sunbelt Controls, Energy Management System (EMS) District Data Service/Solar Center (Bond Fund)

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following project as completed CUPCCAA Field Contract 1516-036, Sunbelt Controls, Energy Management System (EMS) District Data Service/Solar Center (Bond Fund), PO 17001546, not to exceed \$4,440 (21.0-92198-0-00000-85000-5840-752-0000) Bond Fund, as presented.

There were no change orders to this contract.

[5-4-17 NOC_ Sunbelt EMS_ Data Center.pdf](#)

- 14.i Approval of Deductive Change Order, Pinner Construction Company, Inc., Phase I, Ralph Waldo Emerson, Theodore Roosevelt and George Washington Elementary Schools Modular Classrooms (Bond Fund)

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve a deductive change order between Burbank Unified School District and Pinner Construction Company, Inc., not to exceed (\$189,167.95) (Bond Fund), and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented, as follows:

Ralph Waldo Emerson, (\$24,673.84) (21.0-92162-0-00000-85000-6230-203-0000) Bond Fund; Theodore Roosevelt, (\$90,288.67) (21.0-92167-0-00000-85000-6230-214-0000) Bond Fund, and George Washington, (\$74,205.44) (21.0-92169-0-00000-85000-6230-216-0000) Bond Fund

[5-4-17 Approval_ Deductive CO_ Phase I Modulares, Pinner Construction.pdf](#)

- 14.j Approval of Purchase of One 24' X 40' Relocatable Classroom, Elite Modular Leasing & Sales, Transitional Kindergarten Program, Providencia (Bond Fund)

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the purchase of 1 (one) 24' X 40' relocatable Classroom, Elite Modular Leasing & Sales, pursuant to the proposal dated March 21, 2017, effective May 5, 2017, not to exceed \$91,400 (21.0-00000-0-XXXX-85000-4410-213-0000), Bond Fund, as presented.

[5-4-17 Approval_ Purchase_ One 24'X40' Relocatable Classroom_ Elite Modular_ Providencia.pdf](#)

- 14.k Ratification of Second Amended Agreement for Professional Services, Massadi Enterprises, Division of State Architect (DSA) Inspections, Interior and Exterior Lighting Installation, John Burroughs High School, (Bond Fund)

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify an amended agreement for professional services between Burbank Unified School District and Massadi Enterprises, to perform additional DSA inspection of interior and exterior lighting installations at John Burroughs High School, effective April 21, 2017 through April 21, 2018, not to exceed \$2,125, PO 17001398 (21.0-92255.0-00000-85000-6281-432-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[5-4-17 Amended Agreement_ Massadi_ Lighting_ JBHS.pdf](#)

- 14.l Adoption of Resolution 29 for the Elimination of Reduction of Services for Classified Positions

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education adopt Resolution 29 for the Elimination or Reduction of Services for Classified positions, as presented.

[Resolution 29 - Reduction in Force.pdf](#)

14.m Acceptance of Gifts

Matt Hill, Superintendent, recommends that the Board of Education take formal action accepting the following gifts to the District, and that the Board President convey appreciation to the donors, as presented.

[Gift Report_050417.pdf](#)

15. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

15.a Approval of Minutes

Matt Hill, Superintendent, recommends that the Board of Education approve the minutes of the Special Meeting of March 30, 2017, as presented.

[Minutes.03.30.17.SP.pdf](#)

15.b Approval of Minutes

Matt Hill, Superintendent, recommends that the Board of Education approve the minutes of the Special Meeting of April 6, 2017, as presented.

[Minutes.04.06.17.SP2.pdf](#)

15.c Approval of Personnel Report Number 16-17-17

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education approve Personnel Report number 16-17-17, covering Certificated and Classified personnel, and consisting of Pages 1 to 13 inclusive, as presented.

[Personnel Report.pdf](#)

15.d 2016-2017 Purchase Order Report

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve Purchase Orders for 2016-2017 as listed through April 10, 2017, as presented.

[2016-2017 Purchase Order Report.pdf](#)

15.e Approval of Warrants

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve payroll warrants in the total amount of \$13,017,842.03 and commercial warrants in the total amount of \$5,532,401.01 as presented.

[Warrants.pdf](#)

- 15.f Ratification of Master Contract for Nonpublic, Nonsectarian Agency
Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the Master Contract for special education students, to be provided by Logan River Academy, LLC, Nonpublic, Nonsectarian School, effective July 1, 2016 through June 30, 2017 (01.0-65000.0-57500-11800-5810-7440000, 01.0-65000.0-57500-11804-5810-7440000, 01.0-65120.0-57500-11800-5110-7440000, 01.0-65120.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5110-7440000, 01.0-65000.0-57500-11801-5810-7440000), and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.

[Master Contract Ratification.pdf](#)

- 15.g Approval of Agreement for Professional Services (Special Education)
Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Dr. Carlos Flores, to provide an Independent Educational Evaluation for a Psychological Education Evaluation and attend IEP meeting for special education student #960007285, not to exceed \$5,000 (01.0-65000.0-57700-11900-5850-7440000), effective May 5, 2017 through June 30, 2017, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented

[IEE960007285.pdf](#)

- 15.h Approval of Agreement for Professional Services
Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education approve the Agreement between the Burbank Unified School District and RAM Services, from May 5, 2017 through June 30, 2018, to provide assistance with management and operations of FileMaker Pro, not to exceed \$3,000 (01.0-00000.0-00000-5850-7551000), and that authority to sign the agreement be exercised pursuant to BUSD – AR 3314, as presented.

[RAM Services.pdf](#)

- 15.i Ratification of Instructional Consultant Services
Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the instructional consultant services for the purpose of on-site student learning support and staff development, and that authority to sign the agreements be exercised pursuant to BUSD—AR 3314, as presented.

[Consultants 5.4.17.pdf](#)

- 15.j Amended Agreement for Professional Services (Special Education)
Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education amend the Consultant agreements, as listed, to provide psychological services, not to exceed \$12,375 (01.0-65000.0-50010-31200-5810-7440000), effective December 1, 2016 through May 25, 2017, and that authority to sign the service agreements be exercised pursuant to BUSD-AR 3314, as presented.

NOTE: This amendment adds 75 hours to the original agreement with Judy Maxwell, for a not to exceed amount of \$12,375. Consultant services with Alina Poberezhskiy will be eliminated effective December 1, 2016. The new effective dates will be December 1, 2016 through June

30, 2017.

[Psychologists Report.pdf](#)

15.k Approval of Participating Partnership Agreement with City of Burbank for Animal Care Course

Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment, recommends that the Board of Education approve the Participating Internship Partner Agreement between the Burbank Unified School District and the City of Burbank, effective August 21, 2017 through August 20, 2018, and that the authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[Approval Animal Care Partnership Agmt with Agmt.pdf](#)

16. REQUESTS TO ADDRESS THE BOARD

16.a Public Communications

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16.b Staff Responses

16.c Board Members' Comments and Responses

17. RECONVENE IN PUBLIC SESSION AND ADJOURNMENT

**Burbank Unified School District
Office of the Superintendent**

REPORT TO THE BOARD

TO: Members of the Board of Education
FROM: Matt Hill, Superintendent
PREPARED BY: Kimberley Clark, Executive Assistant to the Superintendent
SUBMITTED BY: Kimberley Clark, Executive Assistant to the Superintendent
DATE: April 27, 2017
SUBJECT: Study Session on the BUSD District-Wide Goals and Core Values Statement for 2017-18

Background:

Each year the Board of Education meets to review the current-year District-Wide Goals. With the implementation of the Local Control Funding Formula (LCFF), the state has identified eight priorities that are the key tenets of high-quality educational programs: (1) Demonstrate compliance with Williams reporting requirements; (2) Implementation of the academic content and performance standards; (3) Parental involvement; (4) Student achievement; (5) Student engagement; (6) School climate; (7) Access to and enrollment in a broad course of study; (8) Student outcomes in a broad course of study. The LCAP is the accountability tool that outlines how those eight state priorities will be addressed and how the identified student subgroups will be served. The plan describes for the District the goals and specific actions to achieve the goals related to the eight state priorities and aligned with the District adopted budget.

Discussion/Issues:

The District-Wide Goals were initially developed in September 2014 by District staff working collaboratively with the LCAP Advisory Committee to ensure that the goals encompassed the state priorities. In May of 2016, the Goals were updated and approved for 2016-17.

At the March 29, 2017, LCAP meeting, the LCAP Committee made suggestions and provided input on the Goals for the 2017-18 school year. The committee members were given a copy of the 2016-17 Board Goals and a copy of the LCAP budget, including both the supplemental grant budget and the base grant budget. The committee members took 90 minutes working in groups to make suggestions on the Goals. They also made suggestions on items they would like to be funded if the District received additional funding from the state. The same process was used to solicit input from the members of the DELAC committee. A copy of the Committee's work is included with this report along with a copy of the current Goals and Core Values Statement.

Tonight's Study Session will provide District staff an opportunity to receive input from the Board in order to revise the Goals for the 2017-18 school year. These revisions will then be presented for first and second readings at future Board of Education meetings.

Fiscal Impact:

The BUSD District-Wide Goals serve to guide and direct priorities for District resources including staff emphasis, time, and District budget development for 2017-18.

Recommendation:

Matt Hill, Superintendent, will facilitate a discussion and request Board input regarding the BUSD District-Wide Goals and Core Values Statement for 2017-18, as presented.



District-Wide Goals for 2016-17

Adopted May 19, 2016

1. IMPROVE STUDENT LEARNING AND ACHIEVEMENT FOR TARGETED SUBGROUPS OF STUDENTS.

- 1.1 Increase the percentage of English learner (EL) students who are reclassified as proficient in English.
- 1.2 Develop and assess intervention programs specifically for students who qualify for services as English learners, low-socioeconomic, homeless, foster youth, and Special Education students.
- 1.3 Provide high-quality staff development in effective instructional and engagement strategies for teachers of students who qualify for services as English learners, low-socioeconomic, homeless, foster youth, and Special Education students.
- 1.4 Increase engagement supports and activities for parents of students who qualify for services as English learners, low-socioeconomic, homeless, foster youth, and Special Education students.
- 1.5 Develop and implement a Special Education Master Plan.

2. IMPROVE STUDENT LEARNING AND ACHIEVEMENT FOR ALL STUDENTS.

- 2.1 Review, improve, and sustain a systematic writing program in grades K-8.
- 2.2 Sustain and improve the quality of teacher collaboration time to implement curriculum aligned to the California State Standards and best practices in instruction.
- 2.3 Sustain and improve the Power Hour model in grades K-5 in Reading Language Arts and the Response to Intervention (RtI) approach in elementary mathematics for students.
- 2.4 Develop and implement a Gifted and Talented Education (GATE) Master Plan.

3. ALIGN ALL INSTRUCTION AND STUDENT LEARNING TO CALIFORNIA STATE STANDARDS.

- 3.1 Continue to collaboratively develop, revise, and administer District common assessments, grading policies, and report cards aligned with California State Standards.
- 3.2 Develop and implement comprehensive instructional pacing guides that meet the needs of all learners.
- 3.3 Continue to promote and support the involvement of teachers in the piloting and adoption of California State Standards instructional materials / textbooks and provide supplemental materials for Special Education students and English learners.
- 3.4 Host site-based parent education meetings on California State Standards at least two times during the year.

4. INCREASE ACCESS TO ARTS AND MUSIC EDUCATION FOR GRADES PRESCHOOL-12.

- 4.1 Maintain the number of elementary music teachers to deepen the elementary music program.
- 4.2 Ensure a sequential and viable curriculum for the music program in grades Preschool-5.
- 4.3 Restore and maintain a budget for maintenance and repair / replacement of instrumental music equipment.
- 4.4 Develop a centralized system for maintaining an accurate inventory of instructional music equipment District-wide and purchase needed instruments in order for students to have access to the musical instrument of their choice.
- 4.5 Develop a plan for visual arts, drama, music, dance, and instrumental music at the middle school level.
- 4.6 Develop a plan for musical performances at the elementary level.

5. EXPAND PROGRAMS TO PREPARE STUDENTS FOR COLLEGE, POST SECONDARY EDUCATION, TRAINING, AND/OR THE WORKPLACE FROM PRESCHOOL THROUGH ADULT EDUCATION.

- 5.1 Ensure 100% of BUSD students receive their diplomas or certificates of completion.
- 5.2 Monitor the implementation of the comprehensive guidance plan.
- 5.3 Continue to promote a culture of academic success in order to decrease the number of D and F grades in secondary schools and the number of 1 and 2 grades in elementary schools.
- 5.4 Increase the number of high school students who have completed a-g requirements for college eligibility.



District-Wide Goals for 2016-17

Adopted May 19, 2016

- 5.5 Increase student opportunities for achievement and success in Career Technical Education (CTE) classes / programs.
- 5.6 Partner with the City of Burbank, Burbank Chamber of Commerce, and local businesses to develop more academic / career readiness programs, internships, and certifications for our students.
- 6. DEVELOP AND IMPLEMENT A COMPREHENSIVE PROFESSIONAL DEVELOPMENT PLAN FOR ALL EMPLOYEES.**
 - 6.1 Provide professional development opportunities for all certificated and classified employees.
 - 6.2 Continue to provide classified and certificated employees with anti-bullying training and awareness strategies.
 - 6.3 Continue to provide training opportunities for teachers on differentiated instruction for GATE (Gifted and Talented Education) students.
 - 6.4 Develop and implement a comprehensive professional development plan for all staff on providing support and instruction to students with special needs in a least restrictive environment.
 - 6.5 Ensure all staff are trained on suicide prevention practices and procedures.
 - 6.6 Develop an instructional technology professional development plan and support implementation.
- 7. CREATE A POSITIVE SCHOOL CLIMATE BY MAINTAINING A SAFE ENVIRONMENT AND DEVELOPING A SENSE OF BELONGING FOR ALL STUDENTS AND STAFF.**
 - 7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.
 - 7.2 Continue to implement curriculum for use in grade 10 World History classes that addresses the Armenian Genocide.
 - 7.3 Continue to implement curriculum for use in grade 11 U.S. History classes that addresses the contribution the LGBTQ (Lesbian, Gay, Bisexual, Transgender, and Questioning) community has made in California and American history.
 - 7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.
 - 7.5 Develop and implement access to facilities and programs in accordance with AB1266.
 - 7.6 Monitor, update, and communicate changes to District policies to ensure compliance.
 - 7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.
 - 7.8 Ensure students receive instruction in health, nutrition, and fitness that promotes the development of physical and emotional well-being and healthy lifestyles.
 - 7.9 Implement the Mental Health and Wellness Plan for all students, families, and employees.
 - 7.10 Develop a plan to recruit, hire, and retain highly qualified, talented, and productive employees.
- 8. PROVIDE ALL STUDENTS WITH ACCESS TO TECHNOLOGY IN THE CLASSROOM.**
 - 8.1 Maintain the District Technology Committee to research and recommend 21st Century instructional resources.
 - 8.2 Develop and implement a three-year District-wide computer refresh plan.
 - 8.3 Continue to upgrade the infrastructure at all sites to provide access to Wi-Fi services and 21st Century classrooms.
 - 8.4 Continue to offer expanded library hours for elementary students of up to one additional hour per day.
 - 8.5 Expand online high school classes and expand the availability of the Independent Learning Academy (ILA) to students.
 - 8.6 Expand partnership with the City of Burbank library system to provide greater access to students by using their student BUSD-issued identification cards.
 - 8.7 Partner with the City of Burbank, Burbank Chamber of Commerce, and local businesses to develop more academic / career readiness programs, internships, and certifications for our students.



Core Values Statement

Adopted: May 19, 2016

**WE HOLD HIGH EXPECTATIONS AND STANDARDS FOR THE ACADEMIC
AND SOCIAL DEVELOPMENT OF ALL STUDENTS
AND THE PERFORMANCE OF ADULTS.**

**WE GIVE STUDENTS THE OPPORTUNITY TO ACHIEVE SUCCESS IN THEIR CHOSEN
ENDEAVORS AND TO CREATE A DESIRE TO BE LIFELONG LEARNERS.**

**INCREASING STUDENTS' PROFICIENCY WILL IMPROVE
THEIR QUALITY OF LIVING FOR A LIFETIME.**

- All students can learn and achieve. Each student at every level:
 - ...will demonstrate respect of self, others, and the community.
 - ...will encounter a rigorous and engaging curriculum.
 - ...will experience a variety of instructional strategies.
 - ...will build high self-esteem through success in personal achievement.
 - ...will have opportunities to engage in enriching extra- and co-curricular activities.
- Family involvement greatly enhances the success of children in school.
- Highly skilled and effective teaching, combined with positive personal attitudes and relationships, are the essential factors in a successful classroom learning experience.
- The entire community and all of its organizations and agencies play a vital role in the success of students in school. The schools, parents, and community must provide a social environment which enhances each student's ability to achieve a high level of academic success and physical and emotional well-being. It is essential to collaborate and maximize time, money, and human resources to promote shared responsibility for the health and welfare of all students.
- Our District recruits, hires, and retains highly qualified, talented, and productive staff members. All employees will uphold the highest ethical standards and function on a values foundation of a strong Work Ethic, Integrity, Accountability, Honesty/Openness, Caring, Respect, Fairness, Citizenship, Passion, and Enthusiasm.
- Our District recognizes and appreciates the cultural and human diversity of our students, staff, and families. This diversity offers educational opportunities enhancing respect and success for all.
- Analysis of District budget and programs identifies the priorities for the purpose of preserving District solvency.



BURBANK UNIFIED SCHOOL DISTRICT Instructional Services

1900 WEST OLIVE AVENUE • BURBANK • CALIFORNIA • 91506
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www.burbankusd.org

Suggestions for Board Goals LCAP MEETING 3/29/17

Goal 1

- 1.1 Add the concept that reclassified ELs need to maintain a level of achievement and reclassified student
- 1.2 & 1.3 how are we assessing the effectiveness of the case workers for foster youth, homeless and at risk students? Cost is about 80k
- 1.3 Add “rigor” and “differentiation”
- 1.4 Add and ensure translation both written and verbal for meetings.
- Get rid of word “develop” and leave “implement” regarding Special Ed Master Plan
- AP for elementary CLC School
- AP for CLCS or all Elementary Schools
- AP of Sped for Secondary School
- More B.I. time in Elementary
- If you are a CLC you get full time psychologist OT, SLP, Mental Health Support

Goal 2

- Add more GATE pull outs
- Add writing across the curriculum
- Since all 3rd graders are tested for GATE why isn't some of the money for the testing coming from the supplemental grant (for the 3rd graders who fall into the targeted sub groups)
- 2.2 Can we add peer coaching as a goal?
- 2.2 continue teacher collaboration to improve.....
- 2.2 What is status of peer coaching? Should that be a goal?
- 2.2 Curriculum needs to be written to implement strategies that were provided in teacher framing this year
- 2.3 Can we add an assessment component
- 2.4 Get rid of Development and add implement to GATE Master Plan
- Add more GATE pull outs

Goal 3

- 3.2 Update status
- 3.2 In the GAC meeting it was discussed that the next area to be addressed was writing curriculum. The amount that was discussed as being necessary is \$15k

- 3.3 Fulfill textbook needs. Think long-term so perhaps digital versions would be best
- 3.3 Supported by curriculum specialists (assist teacher implementing curriculum)
- 3.4 Now that we are more informed and trained in the CCSS, training for parents might want to talk about new dashboard standards 8 areas
- 3.4 Take out the goal, no longer needed
- 3.4 Add online or digital access to meetings, expand outreach

Goal 4

- 4.1 don't understand why maintaining the elementary music teacher deepen the music program. It would seem adding music from JK-1 would deepen the music program
- Consider process to vet and approve by outside organizations so that they meet a level of expectation (state standards)
- 4.1 maintain and deeper
- Would like to see other arts like Dance (not just one-time dance festivals at the elementary and middle schools.
- 4.2 purchase xylophones for each school so that all 35 students in a class can play at the same time and learn to read piano music by the time they finish elementary school
- Possible sub-goal – Develop better communication between elementary, middle and high school so that prerequisites are being taught and students are prepared as they advance.
- Provide art teachers for elementary using the same model as music teachers
- Very important to maintain instrument repair. So difficult and discouraging to plan an instrument that is not good.
- 4.3 Increase in repair budget in middle schools spend \$4k in 5 months.
- 4.3 People don't pay, more district support in pursuing outstanding balances for damaged instruments.
- 4.3 Increase secondary Instruments/repair/replacement
- 4.3 Some schools do not use their entire repair budget – this money should be reassigned
- 4.3 Hire a district employee to handle all district repairs
- 4.3 Add “based on need” at the end of goal
- 4.3 What happened to the 58K increase in repair budget?
- Fund supplies for music classes, music, textbooks, reeds, oils, rosins, slide oils, etc.
- 4.4 Purchase a district wide inventory software for teachers to use sharing instruments. repair \$
- 4.5 Expanding visual arts, drama, music, dance and instrumental music for ALL grade levels including elementary students.
- 4.5 Has this been accomplished?
- Combine 4.2, 4.5 and 4.6: Ensure a sequential, VAPA standards based plan: implementation and assessing process for visual, drama, music (instrumental and vocal) dance and media programs for TK – 12

- 4.6 Why musical performance? Then teaching specifically for performance. Would like to see the words “exposure” to the performing arts so it’s about learning vs. performing. Always fighting for time versus teaching curriculum.
- 4.6 Get rid of goal
- Is secondary art material/supply budget based on inventory or need of current classes/program? Does it need to purchase?
- There is not an equal playing field with performing arts being taught. Should board vet the program or teaching artist to assure VAPA standard? (Or LA County Arts Commission)
- Strings at Burroughs
- Foreign language at Elementary
- A clear progression for Culinary Arts. Kids take culinary in middle school and are then not able to take it in high school until 11th or 12th grade
- Add instruments to elementary vocal and instrumental music. Introduce musical instruments earlier (before 3rd grade).

Goal 5

- Expand option for dual enrollment at community colleges, etc. (along with online ILA)
- 5.5 Investigate alternative models for flexible secondary school options
- 5.5 Make this a priority. Not all will go to college or want to go to college teach them a trade. More opportunities for SPED students too
- Promote an environment where all secondary teachers are utilizing aeries portal in a timely manner. This would aid in improving D & F’s

Goal 6

- \$ additional support staff/business services to support school connected organizations
- 6.3 include and addand other special populations
- 6.3 progress has been made but needs to be continued next year
- 6.7 Expand PD to educate about BUSD admin processes and policies, ASB rules, school connected organization rules/regs and program plans.
- Increase accounting staff

Goal 7

- \$ for more counselors
- Increased ongoing funding for sites for playground supervisors
- 7.8 Increase access to whole foods
- 7.8 K-2 not adequate physical education
- 7.9 The same way “Second Step” is taught to children please provide that program for parents
- 7.9 Would like to see Intervention specialists provide parent education regarding “Second Step” curriculum used with Kids.
- 7.11 Promote diversity and tolerance and cultural awareness to students
- Field trip buses are too expensive....can’t afford to go

- “School Field trips” paid for by the district (children and chaperones)
- Field trips for High School Social Studies – Could you develop a walking field trip that visits city hall and the court house and show students first-hand how the law process works and how the city runs.
- Seriously invest in and support District after school program, including providing appropriate facilities at every elementary and middle school.
- Provide more District uniformity in programs such as field trips and assemblies.
- Flag football and more sports
- Why is ASES not offered at ALL middle schools?
- Logistics of drop off and pick up.
- Facility improvements, academic, athletic and extra-curricular

Goal 8

- What is the assessment being used to determine if things learned through professional development are being implemented?
- Teach children to be producers of technology, not consumers
- Implement a district wide plan to ensure that all the students are using technology in a productive, meaningful way
- Why isn’t keyboarding taught in elementary when the testing on computer?
- Library and Media Specialist - lab open one hour/day, after school
- 8.4 gone? Has this been eliminated?
- 8.4 Remove goal
- 8.6 Is this already done?
- More 1:1 devices at all sites (carts, etc.)

Base Grant

- The pull outs this year for GATE which focused on the social-emotional challenges was very valuable. Could there be 2 pull outs next year instead of one.
- BIG WISH – Jenn Almer feels the GATE program would be better serviced with 2 coordinators one for primary and one for secondary.

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources Services

PREPARED BY: Cindy Quiterio, Senior Administrative Secretary

SUBMITTED BY: Cindy Quiterio, Senior Administrative Secretary

DATE: May 4, 2017

SUBJECT: Public Hearing of the District's 2017- 2018 Initial Bargaining Proposal
to the Burbank Teachers Association

Background:

Pursuant to Government Code 3547, all initial proposals of public school employees, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records. Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal. This enables the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer and to know of the positions of their elected representatives. After the public has had the opportunity to express itself; the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

Discussion/Issues:

In accordance with the current collective bargaining agreement with BTA, a Successor to the current Collective Bargaining Agreement for 2017-2018 will be negotiated. The District's initial proposal is presented for public review and comment as outlined in the attached Exhibit.

Fiscal Impact:

This is the initial bargaining proposal and the financial implication will not be determined until the AB1200 is developed and presented to the Board of Education and the community at the conclusion of negotiations.

Recommendation:

The Board of Education will hold a public hearing to allow public comment regarding the District's 2017 – 2018 Initial Bargaining proposal to the Burbank Teachers Association, as presented.



Burbank Unified School District
Human Resources Services
1900 W. Olive Avenue
Burbank, CA 91506
Ph: 818.729.4410 • Fax: 818.729.4550

Board of Education

Larry Applebaum, President
Steve Ferguson, Vice President
Dr. Roberta Reynolds, Clerk
Dr. Armond Aghakhanian
Charlene Tabet

Superintendent

Matt Hill

March 31, 2017

Sonya Lowe
Executive Director, Burbank Teachers Association
3021 W. Burbank Blvd.
Burbank, California 91505

Re: BURBANK UNIFIED SCHOOL DISTRICT'S INITIAL PROPOSAL: 2017-2018
AMENDMENT TO THE CURRENT AGREEMENT WITH THE BURBANK TEACHERS
ASSOCIATION

Dear Ms. Lowe,

Pursuant to Article 35 of the Collective Bargaining Agreement between the Burbank Unified School District and the Burbank Teachers Association, the District proposes to begin negotiations relative to a 2016-2017 Successor to the Current Agreement.

Negotiations shall include, but not be limited to, the basic concerns stated as follows:

Article 7: Wages

Article 8: Health and Welfare Benefits

The District reserves the right to amend, modify, or add to this proposal during the course of negotiations.

In accordance with Article 35 of the Agreement between the Burbank Unified School District and the Burbank Teachers Association, we will exchange reopeners prior to April 1, 2017 and begin negotiations prior to May 1, 2017.

Sincerely,

Anita Schackmann
Director, Human Resources
Burbank Unified School District

Cc: Lori Adams, BTA Bargaining Chair
Matt Hill, Superintendent
Diana Abasta, Burbank Teachers Association President

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources Services

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources Services

PREPARED BY: Cindy Quiterio, Senior Administrative Secretary

SUBMITTED BY: Cindy Quiterio, Senior Administrative Secretary

DATE: May 4, 2017

SUBJECT: Approval of the District's Initial Proposal for the 2017 - 2018 Amendment to the Current Collective Bargaining Agreement with the Burbank Teachers Association

Background:

Pursuant to Government Code 3547, all initial proposals of public school employees, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public record. Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal. This enables the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer and to know of the positions of their elected representatives. After the public has had the opportunity to express itself; the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

Discussion/Issues:

In accordance with the collective bargaining agreement with BTA, an Amendment to the current Agreement for 2017 - 2018 will be negotiated. The District's initial proposal is presented for public review and comment as outlined in the attached Exhibit.

Fiscal Impact:

This is the initial bargaining proposal and the financial implication will not be determined until the AB1200 is developed and presented to the Board of Education and the community at the conclusion of negotiations.

Recommendation:

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education approve the District's Initial Proposal for the 2017-2018 Amendment to the current Collective Bargaining Agreement with the Burbank Teachers Association, as presented.



Burbank Unified School District
Human Resources Services
1900 W. Olive Avenue
Burbank, CA 91506
Ph: 818.729.4410 • Fax: 818.729.4550

Board of Education

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March 31, 2017

Sonya Lowe
Executive Director, Burbank Teachers Association
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Re: BURBANK UNIFIED SCHOOL DISTRICT'S INITIAL PROPOSAL: 2017-2018
AMENDMENT TO THE CURRENT AGREEMENT WITH THE BURBANK TEACHERS
ASSOCIATION

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Article 8: Health and Welfare Benefits

The District reserves the right to amend, modify, or add to this proposal during the course of negotiations.

In accordance with Article 35 of the Agreement between the Burbank Unified School District and the Burbank Teachers Association, we will exchange reopeners prior to April 1, 2017 and begin negotiations prior to May 1, 2017.

Sincerely,

Anita Schackmann
Director, Human Resources
Burbank Unified School District

Cc: Lori Adams, BTA Bargaining Chair
Matt Hill, Superintendent
Diana Abasta, Burbank Teachers Association President

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources Services

PREPARED BY: Cindy Quiterio, Senior Administrative Secretary

SUBMITTED BY: Cindy Quiterio, Senior Administrative Secretary

DATE: May 4, 2017

SUBJECT: Adoption of Resolution 27 Proclaiming May 10, 2017 as Day of the Teacher and May 8, 2017 through May 12, 2017 as Burbank Unified School District Teacher Appreciation Week

Background:

Day of the Teacher grew out of legislation co-sponsored by California Teachers Association and the Association of Mexican American Educators. Sen. Joseph Montoya (D- El Monte) wrote the bill and it was adopted in 1982 as Senate Bill 1546. California has patterned its celebration after the traditional “El Dia del Maestro” festivities observed in Mexico and other Latin American countries.

Discussion/Issues:

The Board of Education wishes to adopt the formal resolution that follows, to recognize and show their appreciation for the positive impact that the District’s teachers have on the lives of this community’s students.

The District will observe the celebrations of California Day of the Teacher on Wednesday, May 10, 2017. The Board of Education would like to thank the teachers of the Burbank Unified School District for their dedication and contributions. The resolution will be shared throughout the District to honor its outstanding employees.

Fiscal Impact:

None

Recommendation:

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education adopt Resolution 27 proclaiming May 10, 2017, as Day of the Teacher and May 8, 2017 through May 12, 2017 as Burbank Unified School District Teacher Appreciation Week, as presented.



**BURBANK UNIFIED SCHOOL DISTRICT
RESOLUTION 27**

**PROCLAIMING MAY 10, 2017
AS DAY OF THE TEACHER AND MAY 8, 2017 THROUGH MAY 12, 2017 AS BURBANK
UNIFIED SCHOOL DISTRICT TEACHER APPRECIATION WEEK**

- Whereas:** Education is the most vital activity we as a society undertake to ensure the well being of the nation; and
- Whereas:** An educated citizenry serves as the foundation of our democracy; and
- Whereas:** Education is, in large measure, the result of the talent and commitment of teachers; and
- Whereas:** Today's teachers mold the minds and train the workforce of the future; and
- Whereas:** Good teaching grows in value and pays dividends far beyond the classroom; and
- Whereas:** Teachers are a source of caring, concern, counseling, empathy, warmth, and inspiration; and
- Whereas:** California's teachers are among the best educated, highly qualified and hardest-working educators in the country; and
- Whereas:** Teachers in the Burbank Unified School District exemplify these qualities; and
- Whereas:** The Board of Education and leadership of the Burbank Unified School District recognize the truly vital role of teachers in realizing the mission for public education;
- Now, Therefore Be It Resolved:** That the Board of Education extends its sincere appreciation to the teachers of the Burbank Unified School District and encourages the community to recognize and celebrate the accomplishments of the District's teaching staff, and hereby proclaims May 10th as Day of the Teacher and May 8, 2017 through 12, 2017 as Burbank Unified School District Teacher Appreciation Week.
- Adopted:** This 4th day of May, 2017, by the Board of Education of the Burbank Unified School District.

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources Services

PREPARED BY: Cindy Quiterio, Senior Administrative Assistant

SUBMITTED BY: Cindy Quiterio, Senior Administrative Assistant

DATE: May 4, 2017

SUBJECT: Adoption of Resolution 28 Proclaiming the Week of May 21, 2017 through May 27, 2017 as Classified Employee Week

Background

The California Legislature adopted the third full week of May of each year as Classified Employee Week, by passage of SB 1552 (Campbell) in 1986. There are over 230,000 classified employees represented by the California School Employees Association statewide. The week of May 21–27, 2017 will be celebrated by school districts and school workers across the state in recognition of the many contributions classified professionals make to the education community.

Discussion/Issues

The Burbank Unified School District honors its outstanding classified employees. Therefore, the Board of Education wishes to adopt the formal resolution that follows, to show their appreciation for the positive impact that the District's Classified Employees have on students and the entire community. On behalf of more than 800 Classified Employees represented by the California School Employees Association Local Chapter 674, the District joins the state Legislature and hundreds of school boards in adopting a resolution declaring the week of May 21–27, 2017 as Classified Employee Week.

Fiscal Impact

None

Recommendation

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education adopt Resolution 28 proclaiming the week of May 21, 2017 through May 27, 2017 as Classified Employee Week, as presented.



**BURBANK UNIFIED SCHOOL DISTRICT
RESOLUTION 28**

**PROCLAIMING MAY 21-27, 2017
AS CLASSIFIED EMPLOYEE WEEK**

- Whereas:** The efforts of the classified staff members of the Burbank Unified School District are essential to the successful operation of the District's programs; and
- Whereas:** The many contributions made by classified employees should be publicly recognized; and
- Whereas:** Classified employees serve the community of Burbank through their support of students in the classrooms, offices, and facilities of the District; and
- Whereas:** Classified employees contribute to the establishment and promotion of a positive instructional environment; and
- Whereas:** Classified employees provide knowledge, skills, and expertise that are relied upon throughout the District on a daily basis; and
- Whereas:** Classified employees serve a vital role in providing for the welfare and safety of the Burbank Unified School District's students; and
- Whereas:** Classified employees of the Burbank Unified School District strive for excellence in all areas relative to the educational community; and
- Whereas:** Classified employees, often unrecognized, deserve special recognition for their contributions to our children in the City of Burbank, the State of California, and the nation; and

Now, Therefore Be it Resolved: That the Board of Education extends its sincere appreciation to the classified employees of the Burbank Unified School District and encourages the community to recognize and honor their contribution to a quality education and celebrate the accomplishments of the District's classified staff, and hereby proclaims the Week of May 21, 2017 through May 27, 2017, Classified Employee Week

- Adopted:** This 4th day of May, 2017, by the Board of Education of the Burbank Unified School District.

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources

PREPARED BY: Cindy Quiterio, Senior Administrative Secretary

SUBMITTED BY: Cindy Quiterio, Senior Administrative Secretary

DATE: May 4, 2017

SUBJECT: Acceptance of the Burbank Teachers Association/CTA/NEA 2017-2018 Proposal for Bargaining an Amendment to the Current Agreement with the Burbank Unified School District

Background:

Pursuant to Government Code 3547, all initial proposals of public school employees, which relate to matters within the scope of representation, shall be presented at a public meeting of public school employer and thereafter shall be public records.

Pursuant to Article 35 of the Collective Bargaining Agreement between the Burbank Unified School District and the Burbank Teachers Association/California Teachers Association/National Education Association, the Association has notified the District of their initial proposal that they will officially open negotiations for the 2017-2018 Amendment to the Current Agreement with the Burbank Unified School District.

Discussion/ Issues:

Pursuant to Article 35 of the Collective Bargaining Agreement, The Burbank Teachers Association has presented to the Burbank Unified School District their initial proposal as outlined in the exhibit. The initial proposal must be accepted by the Board of Education prior to the beginning of contract negotiations.

Financial Implications:

This is simply the initial bargaining proposal. Financial implications will not be determined until the AB 1200 is developed and presented to the Board of Education at the conclusion of negotiations.

Recommendation:

Anita Schackmann, Director, Human Resources Services recommends that the Board of Education accept the Burbank Teachers Association/CTA/NEA Initial Proposal for Bargaining an Amendment to the current Agreement with the Burbank Unified School District, as presented.



Burbank Teachers Association
3021 W. Burbank Boulevard, Burbank, CA 91505
(818) 846-1304 . Fax: (818) 846-1341
www.burbankteachers.org



March 31, 2017

Anita Schackmann, Human Resources Director
Burbank Unified School District
1900 W. Olive Avenue
Burbank, CA 91506

Re: 2017-2018 Reopener Negotiations between the Burbank Teachers Association and the
Burbank Unified School District

Dear Ms. Schackmann:

On behalf of the Burbank Teachers Association and pursuant to Article 35 of the Collective Bargaining Agreement between BTA and BUSD, the Association submits this request for reopener negotiations for the 2017-2018 school year.

BTA proposes negotiations will include, but shall not be limited to, the following contractual articles:

Article 7: Wages

Article 8: Health and Welfare Benefits

BTA reserves the right to amend, modify, or add to this proposal during the course of negotiations.

In accordance with Article 35 of the Contract, BTA and BUSD will begin negotiations prior to May 1, 2017. I look forward to working with you on this.

Sincerely,

A handwritten signature in dark ink, reading "Diana Abasta". The signature is fluid and cursive.

Diana Abasta
President

cc: Matt Hill, BUSD Superintendent
Sonya Lowe, BTA Executive Director
Lori Adams, BTA Bargaining Chair

**Burbank Unified School District
Instructional Services
REPORT TO THE BOARD**

TO: Members of the Board of Education

FROM : John M. Paramo, Director of Secondary Education

PREPARED BY: John M. Paramo, Director of Secondary Education

SUBMITTED BY: Laura Erisman, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Second Reading and Adoption of Yearbook Textbook

Background:

The University of California has given John Burroughs High School and Burbank High School the Yearbook Design course approval for “f” - UC Visual & Performing Arts. The ability to gain “f” certification is due to the rigor, content application, and professionalism involved in the production process. The course not only develops skills in creative writing, photography, and graphic design but challenges students with analytical problem solving, and critical thinking while requiring concentrated practice with reading, writing, and communication skills.

District Wide Goals for 2016-2017:

5.0 Expand programs to prepare students for college, post-secondary education, training, and/or the workplace from preschool through adult education.

Discussion and Issues:

In order to combine the elements academically for “f” credit, it is proposed that the textbook to accompany the course be Communicating through Graphic Design by Kevin Gatta and Claire Mowbray Golding, ISBN: 978-08719-2988-4.

Communicating through Graphic Design offers guidelines and resources for both disciplines and is flexible in its coverage of various design tools. From conceptual research to font to typography to color, the text offers a variety of guidance for all students and connections to all disciplines by noting integral vocabulary and application assignments in each unit progression. The format and layout of the book reads as the build-up and development of the book is created in a succinct parallel to lessons the class will need to know. It is clearly written with the creative process in mind. This edition pairs well with Yearbook Design by highlighting:

- Basic elements of design sourcing professional content
- Rules and guidelines for typography and font use
- Theme development strategies for visual appeal
- Photographic techniques and integration
- Advertising methodology and real-world connections

Communicating through Graphic Design will allow for basic content and conceptual understanding as well as in-depth procedures that mirror professional strategies, terminology, and tools used in

photography, journalism, and graphic design. It will act as a teaching tool for learning while at the same time providing a resource for implementation and inspiration as students stretch their creativity and craft.

Fiscal Impact:

BUSD will need to purchase a textbook to support this class:

Communicating through Graphic Design 70 copies	\$63.95 each	\$4,476.50
Teachers Edition 2 copies (Complimentary)		
Studio Support Masters 2 copies (Complimentary)		
Vocabulary Masters and Art and Artist Profiles (Complimentary)		
Assessment Masters 2 copies (Complimentary)		
Shipping		\$ 447.66
Tax		\$ 391.70
	TOTAL	\$5,315.86

The cost will be paid with textbook lottery funds (01.0-63000.0-11100-10000-4110-7429000).

Recommendation:

John Paramo, Director, Secondary Education, will facilitate the second reading and recommends that the Board of Education adopt the proposed text: Communicating through Graphic Design by Kevin Gatta and Claire Mowbray Golding ISBN: 978-08719-2988-4, not to exceed \$5,315.86 (01.0-63000.0-11100-10000-4210-7429000) Instructional Lottery Funds, as presented.



Submit orders to:
 Davis Publications, Inc.
 50 Portland Street
 Worcester, MA 01608
 Phone: 1-800-533-2847
 Fax: 508-753-3834
 email: orders@davisart.com
 Davis Representative: Tina Graf
 (626) 796-6766

Proposal for Burbank High School

Product	ISBN	Price		Quantity	Total
Communicating through Graphic Design: Print Student Edition	978-0-87192-988-4	\$63.95	X	35	\$2,238.25
Communicating through Graphic Design: Print Teacher's Edition	978-0-87192-989-1	\$86.95	X	1	<i>Complimentary</i>
Communicating through Graphic Design: Studio Support Masters	978-0-87192-991-4	\$25.95	X	1	<i>Complimentary</i>
Communicating through Graphic Design: Vocabulary Masters and Art & Artist Profiles	978-0-87192-993-8	\$25.95	X	1	<i>Complimentary</i>
Communicating through Graphic Design: Assessment Masters	978-0-87192-992-1	\$25.95	X	1	<i>Complimentary</i>
Subtotal					\$2,238.25
8.75% Tax					\$195.85
Shipping					\$223.83
Grand Total					\$2,657.92

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*All print complimentary items are awarded 1 per class set of 25 student editions.



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 Fax: 508-753-3834
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 (626) 796-6766

Proposal for John Burroughs High School

Product	ISBN	Price		Quantity	Total
Communicating through Graphic Design: Print Student Edition	978-0-87192-988-4	\$63.95	X	35	\$2,238.25
Communicating through Graphic Design: Print Teacher's Edition	978-0-87192-989-1	\$86.95	X	1	Complimentary
Communicating through Graphic Design: Studio Support Masters	978-0-87192-991-4	\$25.95	X	1	Complimentary
Communicating through Graphic Design: Vocabulary Masters and Art & Artist Profiles	978-0-87192-993-8	\$25.95	X	1	Complimentary
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**Burbank Unified School District
Instructional Services
REPORT TO THE BOARD**

TO: Members of the Board of Education

FROM: Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment

PREPARED BY: Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment

SUBMITTED BY: Jenny Jones, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Second Reading and Approval of Textbook Adoption for Stagecraft Technology Course

Background:

John Burroughs High School and Burbank High School both offer successful Stagecraft Technology courses through Burbank Unified School District Career Technical Education. Students in the program receive both technical education in lighting and sound, but are also taught the elements of design. The students are then able to apply their skills by assisting with the performances and events at both high schools. Many students have gone on to continued education in college and others have gone directly to work in the field.

District Wide Goals for 2016-2017:

5. Expand programs to prepare students for college, post-secondary education, training, and/or the workplace from preschool through adult education.
- 5.5 Increase student opportunities for achievement and success in Career Technical Education (CTE) classes/programs.

Discussion and Issues:

The teachers are requesting a new textbook for the course and have gone through the process of evaluating textbooks. The textbook that they are recommending is Stagecraft Fundamentals, Second Edition, Taylor and Francis/CRC Press. The textbook is comprised of the following six elements:

- History and Art – covers the history of stage presentation and design
- Safety and Scenery – includes tools, construction, interpreting plans and paint techniques
- Rigging and Lighting - reviews safety for various systems
- Costumes and Makeup - this is a strand that leads to careers in costuming, makeup and fashion
- Sound and Special Effects - contains an introduction to sound and special effects
- Stage Management and Careers - covers a variety of production jobs, as well as design management careers.

The teachers feel that this textbook will support the classes, so that the teachers can prepare the students in Stagecraft Technology.

Fiscal Impact:

Eighty-one copies of the book will be purchased at a cost of \$43.96 each for a total of \$4,063.48. These books will be paid out of CTEIG funds.

Recommendation:

Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment, will facilitate the second reading and recommends that the Board of Education adopt and approve the proposed text: Stagecraft Fundamentals, Second Edition, Taylor and Francis/CRC Press, out of CTEIG funds (01.0-63870.0-38000-10000-4210-7429000) not to exceed \$4,063.48, as presented.

**Burbank Unified School District
Board of Education**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Steve Ferguson, Vice President, Board of Education

PREPARED BY: Kimberley Clark, Executive Assistant to the Superintendent

SUBMITTED BY: Kimberley Clark, Executive Assistant to the Superintendent

DATE: May 4, 2017

SUBJECT: Approval of Board Representation on District and Community Committees / Groups for 2017-2018

Background:

Pursuant to Board Bylaw 9140: Board Representatives, the Board may appoint any of its members to serve as its representatives on District committees or advisory committees of other public agencies or organizations. Due to open meeting law requirements, a majority of the Board shall not be appointed to serve on the same committee. The list of committees and/or groups and Board representatives accompanies this report.

Discussion/Issues:

When making such appointments, the Board shall clearly specify, on a case-by-case basis, what authority and responsibilities are involved. Board representatives shall not grant District approval or endorsement for any activity without prior Board approval.

Should a committee discuss a topic on which the Board has taken a position, the Board member(s) may express that position as a representative of the Board. When contributing individual ideas or opinions on other topics, he/she shall make it clear that he/she is speaking as an individual, not on behalf of the Board.

Fiscal Impact:

None

Recommendation:

Steve Ferguson, Board Vice President, recommends that the Board of Education approve the list of Board Representation on Committees / Groups for 2017-2018, as presented.

**Burbank Unified School District
Board of Education**

**BOARD REPRESENTATION ON COMMITTEES / GROUPS
2017-2018**

Committee / Group	Board Member(s)
Arts for All	
Burbank Youth Board (<i>5-6x meetings per year</i>)	
District-Level English Learner Advisory Committee (DELAC)	
District Finance Advisory Committee (if reconvened)	
Domestic Violence Task Force	
Five Star Coalition (<i>monthly, 9am, at five school districts</i>)	
Gifted and Talented Education Parent Advisory Committee (GATE PAC)	
Local Control and Accountability Plan Committee (LCAP)	
Los Angeles County Committee on School District Organization	
Los Angeles County School Trustees Association (LACSTA)	
Mental Health Advisory Committee	
Special Education District Advisory Committee (DAC)	
School Facilities Oversight Committee (<i>ex-officio members</i>)	
Youth Leadership Program (<i>10x meetings per year</i>)	
Verdugo School-to-Career Coalition	
Verdugo Workforce Investment Board	
Board Subcommittee	Board Members(s)
Board Policy Review	
Facilities	

Please note that meeting dates and times for 2017-2018 are to be determined. Also, the Board may agree to allow other members to attend from time to time when appointed members are not available.

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 4, 2017

SUBJECT: Approval of Extension of Annual Fencing Unit Price, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, (Various Funds)

Background:

The District pursued a qualified company for fencing public works contracts. A Notice Inviting Bids for Bid 1516-056, 2016 Fencing Unit Price Bidding for Public Works Contract, was advertised in the Burbank Independent, March 31, 2016 and April 7, 2016. A mandatory job walk was held on April 2, 2016.

District-Wide Goals for 2016-2017:

- 7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.
- 7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.
- 7.5 Develop and implement access to facilities and programs in accordance with AB1266.
- 7.6 Monitor, update, and communicate changes to District policies to ensure compliance.
- 7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

A provision in Bid 1516-056, cites the contract term is one (1) year after award of bid, and may be extended for an additional one (1) year period in accordance with provisions contained in the Education Code. An additional provision in the bid allows adjustments, if approved by the District for subsequent years, will not exceed the percentage change in the Consumer Price Index (CPI) for the Los Angeles area, for the year ending May 5th, proceeding the renewal year. By submitting a

bid, the successful bidder agreed that it is willing to provide such contract extensions under these terms if requested by the District, at the District's sole discretion. The District has requested that Pilgrim Fence, Inc. extend the contract period by one (1) year beginning May 5th, 2017 to May 5th, 2018.

On May 5, 2016, the Board of Education approved the award of future contracts, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, (Various Funds)

Pilgrim Fence Inc. has provided the District with a revised unit price Bid # 1516-056, dated April 18, 2017, with no increase in pricing for the extended contract period.

Further, Pilgrim Fence has provided the District with a Memo of Understanding dated April 18, 2017, agreeing to provide the District with the same unit pricing as the 2016 unit pricing bid.

During the 2016 calendar year term, Pilgrim Fence installed approximately \$1.1M in fencing installations District-Wide, with a less than .1% additive change order rate which were District directed additional changes to the scopes of work due to unforeseen conditions.

The District is currently forecasting to install another \$1.1M in fencing for the 2017-2018 fiscal year, District-Wide.

Fiscal Impact:

To be determined.

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the extension of the Fencing Unit Price, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, between Burbank Unified School District and Pilgrim Fence Inc., to provide fencing installation and construction services, effective May 5, 2017 through June 30, 2018, and that authority to sign the agreement be exercised pursuant to BUSD—AR 3314, as presented.

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056

Site Name: _____

Address: _____

Date: _____

RECEIVED
FACILITIES SERVICES
2017 APR 18 PM 2:43DURBANK UNIFIED
SCHOOL DISTRICT

Item No.

		Price	Quantity	Total Cost
GROUP A 4' H CL FENCE (1" MESH)				
101	50-100	\$69 plf		\$0.00
102	101-200	\$55 plf		\$0.00
103	201-300	\$50 plf		\$0.00
104	301-500	\$44 plf		\$0.00
105	Negotiate	\$42 plf		\$0.00
106	Corner Post ake Up	\$525 ea		\$0.00
GROUP A 6' H CL FENCE (1" MESH)				
107	50-100	\$74 plf		\$0.00
108	101-200	\$60 plf		\$0.00
109	201-300	\$56 plf		\$0.00
110	301-500	\$50 plf		\$0.00
111	Negotiate	\$50 plf		\$0.00
112	Corner Post ake Up	\$625 ea		\$0.00
GROUP A 8' H CL FENCE (1" MESH)				
113	50-100	\$82 plf		\$0.00
114	101-200	\$70 plf		\$0.00
115	201-300	\$68 plf		\$0.00
116	301-500	\$64 plf		\$0.00
117	Negotiate	\$64 plf		\$0.00
118	Corner Post ake Up	\$925 ea		\$0.00
GROUP A 10' H CL FENCE (1" MESH)				
119	50-100	\$130 plf		\$0.00
120	101-200	\$115 plf		\$0.00
121	201-300	\$92 plf		\$0.00
122	301-500	\$88 plf		\$0.00
123	Negotiate	\$88 plf		\$0.00
124	Corner Post ake Up	\$1,200 ea		\$0.00
Sub Total Group A				\$0.00

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056
Site Name: 0
Address: 0
Date: 0

Item No.

		Quantity	Total Cost
	GROUP B 6' H CL FENCE (2" MESH)		
125	50-100	\$58 plf	\$0.00
126	101-200	\$49 plf	\$0.00
127	201-300	\$45 plf	\$0.00
128	301-500	\$43 plf	\$0.00
129	Negotiate	\$43 plf	\$0.00
130	Corner Post Bke Up	\$625 ea	\$0.00
	GROUP B 8' H CL FENCE (2" MESH)		
131	50-100	\$64 plf	\$0.00
132	101-200	\$55 plf	\$0.00
133	201-300	\$50 plf	\$0.00
134	301-500	\$48 plf	\$0.00
135	Negotiate	\$48 plf	\$0.00
136	Corner Post Bke Up	\$925 ea	\$0.00
	GROUP B 10' H CL FENCE (2" MESH)		
137	50-100	\$75 plf	\$0.00
138	101-200	\$64 plf	\$0.00
139	201-300	\$62 plf	\$0.00
140	301-500	\$58 plf	\$0.00
141	Negotiate	\$58 plf	\$0.00
142	Corner Post Bke Up	\$1,200 ea	\$0.00
	Sub Total Group B		\$0.00

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056
Site Name: 0
Address: 0
Date: January 0, 1900

Item No.

		Quantity	Total Cost
GROUP C 4' H CL FENCE REMOVAL AND RELOCATION OF EXISTING FENCE AND POSTS			
143	50-100	\$54 plf	\$0.00
144	101-200	\$44 plf	\$0.00
145	201-300	\$40 plf	\$0.00
146	301-500	\$35 plf	\$0.00
147	Negotiate	\$35 plf	\$0.00
148	Replacement Posts	\$5 plf	\$0.00
149	Corner Post ake Up	\$575 ea	\$0.00
GROUP C 6' H CL FENCE REMOVAL AND RELOCATION OF EXISTING FENCE AND POSTS			
150	50-100	\$54 plf	\$0.00
151	101-200	\$44 plf	\$0.00
152	201-300	\$40 plf	\$0.00
153	301-500	\$35 plf	\$0.00
154	Negotiate	\$35 plf	\$0.00
155	Replacement Posts	\$6 plf	\$0.00
156	Corner Post ake Up	\$675 ea	\$0.00
GROUP C 8' H CL FENCE REMOVAL AND RELOCATION OF EXISTING FENCE AND POSTS			
157	50-100	\$55 plf	\$0.00
158	101-200	\$50 plf	\$0.00
159	201-300	\$50 plf	\$0.00
160	301-500	\$44 plf	\$0.00
161	Negotiate	\$44 plf	\$0.00
162	Replacement Posts	\$8 plf	\$0.00
163	Corner Post ake Up	\$810 ea	\$0.00
GROUP C 10' H CL FENCE REMOVAL AND RELOCATION OF EXISTING FENCE AND POSTS			
164	50-100	\$107 plf	\$0.00
165	101-200	\$95 plf	\$0.00
166	201-300	\$85 plf	\$0.00
167	301-500	\$75 plf	\$0.00
168	Negotiate	\$70 plf	\$0.00
169	Replacement Posts	\$9 plf	\$0.00
170	Corner Post ake Up	\$1,125 ea	\$0.00
Sub Total GROUP C			\$0.00

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056
Site Name: 0
Address: 0
Date: January 0, 1900

Item No.

		Quantity	Total Cost
GROUP D 4' H CL FENCE DEMOLISH & HAUL AWAY EXISTING FENCE AND POSTS			
171	50-100	\$15 plf	\$0.00
172	101-200	\$10 plf	\$0.00
173	201-300	\$10 plf	\$0.00
174	301-500	\$10 plf	\$0.00
175	Negotiate	\$10 plf	\$0.00
GROUP D 6' H CL FENCE DEMOLISH & HAUL AWAY EXISTING FENCE AND POSTS			
176	50-100	\$15 plf	\$0.00
177	101-200	\$10 plf	\$0.00
178	201-300	\$10 plf	\$0.00
179	301-500	\$10 plf	\$0.00
180	Negotiate	\$10 plf	\$0.00
GROUP D 8' H CL FENCE DEMOLISH & HAUL AWAY EXISTING FENCE AND POSTS			
181	50-100	\$18 plf	\$0.00
182	101-200	\$13 plf	\$0.00
183	201-300	\$13 plf	\$0.00
184	301-500	\$13 plf	\$0.00
185	Negotiate	\$13 plf	\$0.00
GROUP D 10' H CL FENCE DEMOLISH & HAUL AWAY EXISTING FENCE AND POSTS			
186	50-100	\$20 plf	\$0.00
187	101-200	\$18 plf	\$0.00
188	201-300	\$18 plf	\$0.00
189	301-500	\$18 plf	\$0.00
190	Negotiate	\$18 plf	\$0.00
Sub Total GROUP D			\$0.00

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056
Site Name: 0
Address: 0
Date: January 0, 1900

Item No.

		Quantity	Total Cost
GROUP E 4' H SWING GATES INCLUDING POSTS AND HARDWARE			
191	4'-0" WIDE GALVANIZED 1" MESH	\$1,560 ea	\$0.00
192	4'-0" WIDE GALVANIZED 2" MESH	\$1,545 ea	\$0.00
193	6'-0" WIDE GALVANIZED 1" MESH	\$1,775 ea	\$0.00
194	6'-0" WIDE GALVANIZED 2" MESH	\$1,740 ea	\$0.00
195	8'-0" WIDE GALVANIZED 1" MESH	\$2,000 ea	\$0.00
196	8'-0" WIDE GALVANIZED 2" MESH	\$1,960 ea	\$0.00
197	10'-0" WIDE GALVANIZED 1" MESH	\$2,100 ea	\$0.00
198	10'-0" WIDE GALVANIZED 2" MESH	\$2,050 ea	\$0.00
GROUP E 6' H SWING GATES INCLUDING POSTS AND HARDWARE			
199	4'-0" WIDE GALVANIZED 1" MESH	\$1,650 ea	\$0.00
200	4'-0" WIDE GALVANIZED 2" MESH	\$1,640 ea	\$0.00
201	6'-0" WIDE GALVANIZED 1" MESH	\$1,865 ea	\$0.00
202	6'-0" WIDE GALVANIZED 2" MESH	\$1,830 ea	\$0.00
203	8'-0" WIDE GALVANIZED 1" MESH	\$2,040 ea	\$0.00
204	8'-0" WIDE GALVANIZED 2" MESH	\$1,975 ea	\$0.00
205	10'-0" WIDE GALVANIZED 1" MESH	\$2,125 ea	\$0.00
206	10'-0" WIDE GALVANIZED 2" MESH	\$2,080 ea	\$0.00
GROUP E 8' H SWING GATES INCLUDING POSTS AND HARDWARE			
207	4'-0" WIDE GALVANIZED 1" MESH	\$1,800 ea	\$0.00
208	4'-0" WIDE GALVANIZED 2" MESH	\$1,780 ea	\$0.00
209	6'-0" WIDE GALVANIZED 1" MESH	\$1,880 ea	\$0.00
210	6'-0" WIDE GALVANIZED 2" MESH	\$1,940 ea	\$0.00
211	8'-0" WIDE GALVANIZED 1" MESH	\$2,110 ea	\$0.00
212	8'-0" WIDE GALVANIZED 2" MESH	\$2,058 ea	\$0.00
213	10'-0" WIDE GALVANIZED 1" MESH	\$2,330 ea	\$0.00
214	10'-0" WIDE GALVANIZED 2" MESH	\$2,200 ea	\$0.00

GROUP E 10' H SWING GATES INCLUDING POSTS AND HARDWARE (no transom)

215	4'-0" WIDE GALVANIZED 1" MESH	\$1,990 ea		\$0.00
216	4'-0" WIDE GALVANIZED 2" MESH	\$1,950 ea		\$0.00
217	6'-0" WIDE GALVANIZED 1" MESH	\$2,450 ea		\$0.00
218	6'-0" WIDE GALVANIZED 2" MESH	\$2,400 ea		\$0.00
219	8'-0" WIDE GALVANIZED 1" MESH	\$2,860 ea		\$0.00
220	8'-0" WIDE GALVANIZED 2" MESH	\$2,775 ea		\$0.00
221	10'-0" WIDE GALVANIZED 1" MESH	\$3,250 ea		\$0.00
222	10'-0" WIDE GALVANIZED 2" MESH	\$3,090 ea		\$0.00

GROUP E 10' H SWING GATES INCLUDING POSTS AND HARDWARE (with transom)

223	4'-0" WIDE GALVANIZED 1" MESH	\$2,065 ea		\$0.00
224	4'-0" WIDE GALVANIZED 2" MESH	\$2,080 ea		\$0.00
225	6'-0" WIDE GALVANIZED 1" MESH	\$2,670 ea		\$0.00
226	6'-0" WIDE GALVANIZED 2" MESH	\$2,620 ea		\$0.00
227	8'-0" WIDE GALVANIZED 1" MESH	\$3,090 ea		\$0.00
228	8'-0" WIDE GALVANIZED 2" MESH	\$3,000 ea		\$0.00
229	10'-0" WIDE GALVANIZED 1" MESH	\$3,445 ea		\$0.00
230	10'-0" WIDE GALVANIZED 2" MESH	\$3,290 ea		\$0.00

Sub Total GROUP E**\$0.00**

Project: FENCING UNIT PRICE ANNUAL CONTRACT BID #1516-056
Site Name: 0
Address: 0
Date: January 0, 1900

Item No.

		Quantity	Total Cost
GROUP F 4' H ROLL GATES INCLUDING HARDWARE			
231	4'-0" WIDE GALVANIZED 1" MESH	\$2,400 ea	\$0.00
232	4'-0" WIDE GALVANIZED 2" MESH	\$2,255 ea	\$0.00
233	6'-0" WIDE GALVANIZED 1" MESH	\$2,600 ea	\$0.00
234	6'-0" WIDE GALVANIZED 2" MESH	\$2,455 ea	\$0.00
235	8'-0" WIDE GALVANIZED 1" MESH	\$2,800 ea	\$0.00
236	8'-0" WIDE GALVANIZED 2" MESH	\$2,635 ea	\$0.00
237	10'-0" WIDE GALVANIZED 1" MESH	\$3,250 ea	\$0.00
238	10'-0" WIDE GALVANIZED 2" MESH	\$3,090 ea	\$0.00
GROUP F 6' H ROLL GATES INCLUDING HARDWARE			
239	4'-0" WIDE GALVANIZED 1" MESH	\$2,500 ea	\$0.00
240	4'-0" WIDE GALVANIZED 2" MESH	\$2,390 ea	\$0.00
241	6'-0" WIDE GALVANIZED 1" MESH	\$2,740 ea	\$0.00
242	6'-0" WIDE GALVANIZED 2" MESH	\$2,610 ea	\$0.00
243	8'-0" WIDE GALVANIZED 1" MESH	\$3,000 ea	\$0.00
244	8'-0" WIDE GALVANIZED 2" MESH	\$2,820 ea	\$0.00
245	10'-0" WIDE GALVANIZED 1" MESH	\$3,600 ea	\$0.00
246	10'-0" WIDE GALVANIZED 2" MESH	\$3,310 ea	\$0.00
GROUP F 8' H ROLL GATES INCLUDING HARDWARE			
247	4'-0" WIDE GALVANIZED 1" MESH	\$2,900 ea	\$0.00
248	4'-0" WIDE GALVANIZED 2" MESH	\$2,710 ea	\$0.00
249	6'-0" WIDE GALVANIZED 1" MESH	\$3,220 ea	\$0.00
250	6'-0" WIDE GALVANIZED 2" MESH	\$3,020 ea	\$0.00
251	8'-0" WIDE GALVANIZED 1" MESH	\$3,600 ea	\$0.00
252	8'-0" WIDE GALVANIZED 2" MESH	\$3,330 ea	\$0.00
253	10'-0" WIDE GALVANIZED 1" MESH	\$4,200 ea	\$0.00
254	10'-0" WIDE GALVANIZED 2" MESH	\$3,820 ea	\$0.00

GROUP F 10' H ROLL GATES INCLUDING HARDWARE

255	4'-0" WIDE GALVANIZED 1" MESH	\$3,200 ea		\$0.00
256	4'-0" WIDE GALVANIZED 2" MESH	\$2,955 ea		\$0.00
257	6'-0" WIDE GALVANIZED 1" MESH	\$3,600 ea		\$0.00
258	6'-0" WIDE GALVANIZED 2" MESH	\$3,335 ea		\$0.00
259	8'-0" WIDE GALVANIZED 1" MESH	\$4,000 ea		\$0.00
260	8'-0" WIDE GALVANIZED 2" MESH	\$3,720 ea		\$0.00
261	10'-0" WIDE GALVANIZED 1" MESH	\$4,650 ea		\$0.00
262	10'-0" WIDE GALVANIZED 2" MESH	\$4,280 ea		\$0.00

Sub Total GROUP F \$0.00

GROUP G 2' WIDE CLOSE UP, PER DETIAL #203 (2" MESH)

263	6'-0" TALL	\$300 ea		\$0.00
264	8'-0" TALL	\$350 ea		\$0.00

Sub Total GROUP G \$0.00

GROUP H BOLLARDS (PER DETIAL #201 & #202)

265	2" DIAMETER FOR HVAC PROTECTION	\$600 pr		\$0.00
266	4" DIAMETER FOR TRAFFIC	\$425 ea		\$0.00
267	6" DIAMETER FOR TRAFFIC	\$650 ea		\$0.00

Sub Total GROUP H \$0.00

GROUP I TIME & MATERIALS WORK

268	HOURLY RATE PER 2-MAN CREW	\$225 hr		\$0.00
269	HOURLY RATE PER 3-MAN CREW	\$295 hr		\$0.00

Sub Total GROUP G \$0.00

GROUP J UNFORSSSEN CONDITIONS

270	SUBCONTRACOR LABOR COST	COS	20%	\$0.00
271	MATERIALS COST	COS	15%	\$0.00
272	BONDING COST	COS	3%	\$0.00

Sub Total GROUP H \$0.00

GRAND TOTAL**\$0.00**



Pilgrim Fence Company

3275 East Florence Avenue
Huntington Park, CA 90255
(323) 582-8191 Tel
(323) 682-2016 Fax

RECEIVED
FACILITIES SERVICES

2017 APR 18 PM 2:14:3

BURBANK UNIFIED
SCHOOL DISTRICT

April 18, 2017

Attn: Cathy Weissman, Kurt Hauffe

Re: BUSD BID # 1516-056
FENCING UNIT PRICE BID ANNUAL CONTRACT

To Whom It May Concern:

Pilgrim Fence Company would like to renew its Fencing Unit Price Bid #1516-056 for an additional 12 months without any price increase.

We are delighted to have the opportunity to continue working with the school district.

Sincerely,

Arthur Kert, Project Manager
Western Fence & Supply Inc.
DBA: Pilgrim Fence Company

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: David Jaynes, Assistant Superintendent, Administrative Services

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 5, 2016

SUBJECT: Award of Future Contracts, Bid # 1516-056, 2016 Fencing Unit Price Bid for Public Works Contracts, Pilgrim Fence, Various Sites, (Various Funds)

Background:

The District is pursuing a qualified company for fencing public works contracts. A Notice Inviting Bids for Bid 1516-056, 2016 Fencing Unit Price Bidding for Public Works Contract, was advertised in the Burbank Independent, March 31, 2016 and April 7, 2016. A mandatory job walk was held on April 2, 2016.

District-Wide Goals for 2014-2015:

- 7.1 Provide a clean, safe, and energy efficient learning environment for all students.
- 7.2 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates.
- 7.5 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan.

Discussion/Issues:

The Notice Inviting Bids for 1516-056, 2016 Fencing Unit Price Bidding for Public Works Contract or the development of a Unit Price Bid does not commit the District to award a contract or pay any costs incurred in the preparation of the bid. The District reserved the right to accept all or part of the bid or to cancel the bid in part or in its entirety. The District further reserved the right to negotiate changes in the bid that it considers to be in the best interest of the District.

A Notice Inviting Bids for Bid 1516-056, 2016 Fencing Unit Price Bidding for Public Works Contract, was advertised in the Burbank Independent, March 31, 2016 and April 7, 2016. A mandatory job walk was held on April 2, 2016.

The District's purchasing department received one bid by the bid opening deadline of 2:00 pm, April 21, 2016. The qualifying bidder is:

Pilgrim Fence

Pilgrim Fence submitted the only bid on the sample project. Pilgrim Fence will be held to this pricing on all contracts for the next year and then the Consumer Price Index (CPI) may be used to adjust pricing for the following four years.

District staff and consultants reviewed the unit price bid and the sample project cost estimate and deemed the unit price per unit line items to be in line and comparable to the District's prior fencing unit bid pricing.

Using a unit price bidding process will allow the District to enter into contracts with the awarded bidder without using a lengthy formal bid process for each public works project. Staff will bring all future public works contracts with Pilgrim Fence for fencing construction services to the Board of Education for approval of each scope of work at each District School site.

The District reserved the right to accept all or part of the bid or to cancel the bid in part or in its entirety. The District further reserved the right to negotiate changes in the bid that it considers to be in the best interest of the District.

Fiscal Impact:

To be determined as per each individual scope of work at each site.

Recommendation:

David Jaynes, Assistant Superintendent Business Services, recommends that the Board of Education award future public works contracts for fencing construction services to Pilgrim Fence, based on the results of Bid 1516-056, 2016 Fencing Unit Price Bidding for Public Works Contracts, as presented.

BUSD BID #1516-056 Fencing Unit Price Bid

		Pilgrim Fence		
Item #	Description	Quantity	Bid Amount	Total
	Group A.2 6'-0" High Chainlink Fencing (1" Mesh)			
107	Step One (50-100)	100	74.00	7,400.00
108	Step Two (100-200)	100	60.00	6,000.00
110	Step Four (300-500)	1,000	50.00	50,000.00
	Group D.2 Demolish & Haul off of Existing Fencing and Posts (6'-0")			
177	Step One (50-100)	100	15.00	1,500.00
181	Step Five (Same as step four or negotiate best price)	700	10.00	7,000.00
	Group E.2 6'-0" Tall Swing Gate including Posts & Hardware			
200	4'-0" Wide Galvanized 1" Mesh	2	16.50	33.00
206	10'-0" Wide Galvanized 1" Mesh	2	21.25	42.50
	Group F.2 6'-0" Tall Rolling Gate including Hardware			
244	20'-0" Wide Galvanized 1" Mesh	2	28.20	56.40
	Group I. Time and Materials Work			
270	Hourly Rate (per 2 man crew)	40	225.00	9,000.00
271	Hourly Rate (per 3 man crew)	40	295.00	11,800.00
	BID TOTALS			92,831.90

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education and Superintendent

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 4, 2017

SUBJECT: Acceptance of Notice of Completion, CUPCCAA Field Contract 1516-036,
Sunbelt Controls, Energy Management System (EMS) District Data
Service/Solar Center (Bond Fund)

Background:

Public Contract Code Section 7107 defines the District's obligation for final payment on a public improvement project. The District must pay to a contractor all undisputed amounts within 60 days of completion of a project. A Notice of Completion is not mandatory, nor does the date of its filing define the completion of a project. Once a District does file the Notice of Completion with the County Recorder's Office, however, subcontractors and suppliers are allowed 30 days to file a valid stop notice against any funds held by the District for final payment to the general contractor. Not filing the Notice of Completion allows the 30-day window to extend to 90 days or more. If a valid stop notice is filed, the District must withhold 125% to 150% of the value of the stop notice until a release is filed or other legal resolution is reached.

District-Wide Goals for 2016-2017:

- 7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees
- 7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.
- 7.5 Develop and implement access to facilities and programs in accordance with AB1266.
- 7.6 Monitor, update, and communicate changes to District policies to ensure compliance.
- 7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

On October 15, 2015, the Board of Education approved an award of contract to CUPCCAA Field Contract 1516-036, Sunbelt Controls, Energy Management System (EMS) District Data Service/Solar Center (Bond Fund)

The installation of the software is now complete.

Fiscal Impact:

\$4,440, PO17001546 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education accept the following project as completed CUPCCAA Field Contract 1516-036, Sunbelt Controls, Energy Management System (EMS) District Data Service/Solar Center (Bond Fund), PO 170001546, not to exceed \$4,440 (21.0-92198-0-00000-85000-5840-752-0000) Bond Fund, as presented.

There were no change orders to this contract.

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Craig Bell, Director of Facilities

SUBMITTED BY: Cathy Weissman, Construction & Operations Secretary

DATE: October 15, 2015

SUBJECT: Approval of Award of Contract, CUPCCAA Field Contract 1516-036, Sunbelt Controls, Energy Management System (EMS) District Data Service/Solar Center (Bond Fund)

Background:

California Education Code Section 17406, provides that Lease-leaseback design/build projects can be constructed pursuant to the provisions as set forth in Education Code Section 17406, which authorizes School District Governing Boards, without advertising for bids, to lease property currently owned by a School District to any person, firm, or corporation for a minimum of \$1 per year as long as such lease requires the other party to construct (or provide for the construction of) a building or buildings upon the subject property and that title to the subject property and the buildings vest in the School District at the expiration of the lease. This statutory language requires that School Districts first lease its property to a chosen design/build contractor.

On June 18, 2015, the Board of Education approved an award of Contract, Lease-Leaseback Guaranteed Maximum Price (GMP) contract to AireMasters for the District's Data/Solar Service Center.

District-Wide Goals for 2014-2015:

- 7.1 Provide a clean, safe, and energy efficient learning environment for all students.
- 7.2 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates.
- 7.5 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan.

Discussion/Issues:

With the implementation of the new Energy Management Systems (EMS) District-wide, Facilities will need to have Sunbelt Controls provide and install the WebCTRL system software installation at the District's Data/Solar Service Center and provide a virtual server. Installation of this software and server will allow the District to communicate with the new EMS control systems being installed throughout the District as part of the Bond energy saving projects.

Fiscal Impact:

District Data/Solar Service Center, \$4,400 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education award a construction contract between Burbank Unified School District and Sunbelt Controls to provide and install District Main WebCTRL EMS software, effective October 16, 2015 through November 16, 2016, CUPCCAA Field Contract 1516-036, not to exceed \$4,400 (21.0-92198-0-00000-85000-5840-752-0000) Bond Fund, and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.



September 04, 2015

Project: BUSD –EMS Server Software at District Data Center
510 South Shelton Street
Burbank, CA 91506

Subject: Proposal for the Installation of the District Main WebCTRL EMS Software.

The following is a quotation to provide and install the WebCTRL system software at the District provided virtual server.

SCOPE OF WORK

Sunbelt Controls proposes to provide labor and material to perform the following scope of work:

1. Furnish one WebCTRL Enterprise Version 6.1 software.
2. Provide technical labor to install the WebCTRL EMS software, database and user graphics onto the District's virtual server
3. Test programming and graphics to ensure proper system communications and monitoring to all currently installed EMS gateways at various school sites.
4. Work to be performed during normal business hours.
 - a. First Shift (7am – 4pm, M-F)

Pricing for the Scope stated above: \$ 4,440.00

(Four thousand four hundred and forty dollars)

The above quote includes freight charges and applicable taxes. Should upon performance of the above, it be noted that any additional labor or materials be required to complete services above and beyond the above scope, you will be notified prior to commencement of services. This proposal is firm for acceptance within thirty (30) days. Should you have any questions, please feel free to call me at (818) 730-5734

EXCLUSIONS:

Listed are all items that are not included in this proposal but may be required for a "complete and operational" system.

1. Work performed after hours.
2. All work related to the set up or support of the virtual server.
3. All deficiencies (if any) found during the install will be brought to the Facility Managers attention and repairs quoted separately.

Please contact me should you have any questions or comments.

Regards,

Jess Lamas
Senior Project Manager

**SUNBELT
CONTROLS**
Sunbelt Controls DIR Registration # 1000000551

Final 21

Reviewed/Approved By	Date
<i>Kent Huff</i>	<i>9/4/15</i>
<i>Craig Bell</i>	<i>9/4/15</i>
To: A/P	Purchased

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 4, 2017

SUBJECT: Approval of Deductive Change Order, Pinner Construction Company, Inc., Phase I, Ralph Waldo Emerson, Theodore Roosevelt and George Washington Elementary Schools Modular Classrooms (Bond Fund)

Background:

In the spring of 2013, Bond Measure “S” was passed by the voters in Burbank. A part of Measure “S” included the replacement of aging existing portable classroom with permanent modular classroom buildings. Facilities will be removing the ageing portable classroom buildings and replacing them with new modular classroom building that will require less maintenance which will provide relief to the general fund and provide more modern teaching facilities for our schools.

District-Wide Goals for 2016-2017:

- 7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.
- 7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.
- 7.5 Develop and implement access to facilities and programs in accordance with AB1266.
- 7.6 Monitor, update, and communicate changes to District policies to ensure compliance.
- 7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

Based on the RFQ and interview process, District Administration recommended the following firms to provide construction services for various bond facility projects. District Administration would allocate different projects to different companies based on which company is deemed to be the best qualified fit for the type, size, scope of work of the project and who can meet scheduling needs and can provide the most cost/schedule effect project delivery method. Project construction and management fees have been negotiated on a project-by-project basis.

ACCO Engineered Systems
Scorpio Enterprises DBA AireMasters Air Conditioning
Pinner Construction Company, Inc.

The District has received a proposal for Construction Management Services for the installation of modular classroom buildings at Ralph Waldo Emerson, Theodore Roosevelt, George Washington Elementary Schools and construction upgrades at the Burbank High small intermural field from Pinner Construction Company, Inc.

On March 17, 2016, the District approved a Professional Services Construction Management Agreement, Pinner Construction Company Inc., Ralph Waldo Emerson, Theodore Roosevelt and George Washington Elementary Schools Modular Classrooms, Burbank High School Intermural Field (Bond Fund)

As the Phase I Modular projects are being closed-out, the District is now in a position to de-encumber, via a deductive change order, any allowance amounts that were not expended, which may or may not include some deductive amounts for work that was de-scoped during the project as well.

On January 19, 2017, the Board of Education approved a deductive change order to Pinner Construction for the deletion of work at the Burbank High School Intramural Field for (\$20,4114.50)

This deductive change order will de-encumber \$189,167.95 and return same to the Bond Fund.

Fiscal Impact

Deductive (\$189,167.95) PO 17001376 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve a deductive change order between Burbank Unified School District and Pinner Construction Company, Inc., not to exceed (\$189,167.95) (Bond Fund), and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented, as follows:

Ralph Waldo Emerson, (\$24,673.84) (21.0-92162-0-00000-85000-6230-203-0000) Bond Fund;
Theodore Roosevelt, (\$90,288.67) (21.0-92167-0-00000-85000-6230-214-0000) Bond Fund, and
George Washington, (\$74,205.44) (21.0-92169-0-00000-85000-6230-216-0000) Bond Fund

Change Order

AIA Document G701 - Electronic Format

OWNER ☒
 ARCHITECT ☐
 CONTRACTOR ☐
 FIELD ☐
 OTHER ☐

PROJECT: PERMANENT MODULAR CLASSROOMS
 EMERSON ELEMENTARY SCHOOL
 720 E. CYPRESS AVE.
 BURBANK, CA 91501

CHANGE ORDER NUMBER: 01
 DATE: 4/13/2017
 PROJECT NO: 1617-001-RE
 CONTRACT DATE: 5/3/2016
 CONTRACT FOR: Ed Segovia

TO CONSTRUCTION MANAGER: PINNER CONSTRUCTION CO., INC.
 1255 SOUTH LEWIS ST
 ANAHEIM, CA 92805


The Contract is changed as follows:

Deduct remaining amount of PO for Phase 1

Not valid until signed by the Owner, Architect and Contractor.

The original (Guaranteed Maximum Price) was	\$	203,114.47
Net change by previously authorized Change Orders	\$	
The (Guaranteed Maximum Price) prior to this Change Order was	\$	203,114.47
The (Guaranteed Maximum Price) will be (decreased) by this Change Order in the amount of	\$	(24,673.84)
The new (Guaranteed Maximum Price) including this Change Order will be	\$	178,440.63
The Contract Time will be (unchanged) by	() days	

PINNER CONSTRUCTION CO., INC.
 1255 South Lewis St
 Anaheim, CA 92805

BY: 
 DATE: 4-13-17

BURBANK UNIFIED SCHOOL DISTRICT

BY: 
 DATE: 4/14/17

RECEIVED
 UTILITIES SERVICES
 2017 APR 14 AM 6:14
 BURBANK UNIFIED
 SCHOOL DISTRICT

I HAVE RECEIVED THIS SERVICE AND/OR MERCHANDISE AND
 APPROVAL FOR PAYMENT ON BEHALF OF BURBANK UNIFIED
 SCHOOL DISTRICT.

Rick Nolette, Chief Facilities and Information Technology Officer

 4/14/17
 (Signature) (Date)

Account Strings

Change Order

AIA Document G701 - Electronic Format

OWNER ☒
 ARCHITECT ☐
 CONTRACTOR ☐
 FIELD ☐
 OTHER ☐

PROJECT

PERMANENT MODULAR CLASSROOMS
 ROOSEVELT ELEMENTARY
 850 NORTH CORDOVA ST
 BURBANK, CA 91505

CHANGE ORDER NUMBER:

01

DATE

4/13/2017

PROJECT NO.

1617-001-TR

CONTRACT DATE

5/3/2016

CONTRACT FOR:

Ed Segovia

TO CONSTRUCTION MANAGER: PINNER CONSTRUCTION CO., INC.
 1255 SOUTH LEWIS ST
 ANAHEIM, CA 92805

The Contract is changed as follows:

Deduct remaining amount of PO for Phase 1

Not valid until signed by the Owner, Architect and Contractor.

The original (Guaranteed Maximum Price) was	\$	578,095.00
Net change by previously authorized Change Orders	\$	
The (Guaranteed Maximum Price) prior to this Change Order was	\$	
The (Guaranteed Maximum Price) will be (decreased) by this Change Order in the amount of	\$	578,095.00
The new (Guaranteed Maximum Price) including this Change Order will be	\$	(90,289.67)
The Contract Time will be (unchanged) by	\$	487,805.36
		0 days

RECEIVED
 SERVICES


2017 APR 14 AM 6:14

BURBANK UNIFIED
 SCHOOL DISTRICT

PINNER CONSTRUCTION CO., INC.
 1255 South Lewis St
 Anaheim, CA 92805

BY


DATE


 4-13-17

BURBANK UNIFIED SCHOOL DISTRICT

BY

DATE


 4/14/17

I HAVE RECEIVED THIS SERVICE AND/OR MERCHANDISE AND
 APPROVAL FOR PAYMENT ON BEHALF OF BURBANK UNIFIED
 SCHOOL DISTRICT.

Rick Nolette, Chief Facilities and Information Technology Officer

 4/14/17
 (Signature) (Date)

Account Strings

Change Order

AIA Document G701 - Electronic Format

OWNER (X)
ARCHITECT
CONTRACTOR
FIELD
OTHER

PROJECT

PERMANENT MODULAR CLASSROOMS
WASHINGTON ELEMENTARY SCHOOL
2322 N. LINCOLN ST
BURBANK, CA 91504

CHANGE ORDER NUMBER

01

DATE:

4/13/2017

PROJECT NO

1617-001-GW

CONTRACT DATE

5/3/2016

CONTRACT FOR

Ed Segovia

TO CONSTRUCTION MANAGER: PINNER CONSTRUCTION CO., INC.
1255 SOUTH LEWIS ST
ANAHEIM, CA 92805

The Contract is changed as follows

Deduct remaining amount of PO for Phase 1

Not valid until signed by the Owner, Architect and Contractor.

The original (Guaranteed Maximum Price) was

Net change by previously authorized Change Orders

The (Guaranteed Maximum Price)

prior to this Change Order was

The (Guaranteed Maximum Price) will be

(increased) by this Change Order in the amount of

The new (Guaranteed Maximum Price)

including this Change Order will be

The Contract Time will be (unchanged) by

\$ 578,025.00

\$

\$ 578,025.00

\$ 71,200.00


\$ 606,825.00

0 days

PINNER CONSTRUCTION CO., INC.
1255 South Lewis St
Anaheim, CA 92805

BY

DATE


4-13-17


BY

DATE


4/14/17

I HAVE RECEIVED THIS SERVICE AND/OR MERCHANDISE AND
APPROVAL FOR PAYMENT ON BEHALF OF BURBANK UNIFIED
SCHOOL DISTRICT.

Rick Nolette, Chief Facilities and Information Technology Officer

 4/14/17
(Signature) (Date)

Account Strings

RECEIVED
BURBANK UNIFIED
SCHOOL DISTRICT
2017 APR 14 AM 6:11

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: David Jaynes, Assistant Superintendent, Administrative Services

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: March 17, 2016

SUBJECT: Approval of Professional Services Construction Management Agreement, Pinner Construction Company Inc., Ralph Waldo Emerson, Theodore Roosevelt and George Washington Elementary Schools Modular Classrooms, Burbank High School Intermural Field (Bond Fund)

Background:

In the spring of 2013, Bond Measure "S" was passed by the voters in Burbank. A part of Measure "S" included the replacement of aging existing portable classroom with permanent modular classroom buildings. Facilities will be removing the ageing portable classroom buildings and replacing them with new modular classroom building that will require less maintenance which will provide relief to the general fund and provide more modern teaching facilities for our schools.

The small practice field next to the football field at Burbank High School was excluded from the renovation during the previous athletic field upgrades. The small field surfaces are extremely hard and rocky with areas of prior construction and demolition materials buried throughout. Proper irrigation of the areas has not been successful due to the existing soil conditions. The various poor soil conditions make it difficult to have a safe, usable field for Physical Education instruction and athletic use.

On October 16, 2014, the Board of Education approved an agreement for professional services with Al Ziemba, AIA and Associates, now Ziemba + Prieto Architects Inc., for architectural and design services for electrical power to lighting standards, civil engineering to provide storm drain design, demolition of existing practice field, development of path of travel access, installation of a turf cooling sprinkler system, exterior paving details, and DSA documentation as required by Title 24, Part I, California Code of Regulations, for the development of a small multi-purpose practice field at Burbank High School.

District-Wide Goals for 2014-2015:

7.1 Provide a clean, safe, and energy efficient learning environment for all students.

7.2 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates.

7.5 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan.

Discussion/Issues:

Burbank Unified School District issued a Request for Statement of Qualifications on November 8, 2013. The submittal period closed November 27, 2013 and seven submittals were received. District administration evaluated the submittals and offered an interview to all seven responders. One construction firm declined interview. Interviews were held on December 9, 2013 and three qualified firms were selected to present to the Board of Education for approval.

On December 19, 2013, a Report to the Board of Education was presented whereby a summary of the Statements of Qualifications submitted by the responding firms were presented and a recommendation was made to the Board of Education naming three firms for future use in implementation of the bond projects based on the responsive SOQ's and interview process.

The December 19, 2013 Report to the Board of Education was for informational purposes only. Any contractual service agreements with construction firms would come before the Board of Education as a separate action item for an approval of award of contract as projects are allocated.

Based on the RFQ and interview process, District Administration recommended the following firms to provide construction services for various bond facility projects. District Administration would allocate different projects to different companies based on which company is deemed to be the best qualified fit for the type, size, scope of work of the project and who can meet scheduling needs and can provide the most cost/schedule effect project delivery method. Project construction and management fees have been negotiated on a project-by-project basis.

ACCO Engineered Systems
Scorpio Enterprises DBA AireMasters Air Conditioning
Pinner Construction Company, Inc.

The District has received a proposal for Construction Management Services for the installation of modular classroom buildings at Ralph Waldo Emerson, Theodore Roosevelt, George Washington Elementary Schools and construction upgrades at the Burbank High School intermural field from Pinner Construction Company, Inc.

Fiscal Impact:

\$1,562,419 (Bond Fund and Special Reserve for Capital Outlay)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve an award of a professional services agreement between Burbank Unified School District and Pinner Construction Company, Inc., for construction management services for installation of modular classroom buildings and Burbank High School intermural field upgrades, effective March 18, 2016 through March 18, 2018, not to exceed \$1,562,419 (Bond Fund /Special Reserve for Capital Outlay), and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented, as follows:

Ralph Waldo Emerson, \$203,114.47 (21.0-92162-0-00000-85000-6243-203-0000) Bond Fund;
Theodore Roosevelt, \$578,095.03 (21.0-92167-0-00000-85000-6243-214-0000) Bond Fund;
George Washington, \$578,095.03 (21.0-92169-0-00000-85000-6243-216-0000) Bond Fund and
Burbank High School, \$203,114.47 (40.0-00000-0-00000-85000-6243-431-0000) Special Reserve for Capital Outlay Fund

1/19/14

4.19.17		PINNAR CONSTRUCTION, PHASE I DEDUCTIVE CHANGE ORDERS					
		PO 17001376					
	EMERSON	\$ (24,673.84)					
	ROOSEVELT	\$ (90,288.67)					
	WASHINGTON	\$ (74,205.44)					
		\$ (189,167.95)					

**Burbank Unified School District
Facilities**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 4, 2017

SUBJECT: Approval of Purchase of One 24' X 40' Relocatable Classroom, Elite Modular Leasing & Sales, Transitional Kindergarten Program, Providencia (Bond Fund)

Background:

District staff was notified recently that Providencia Elementary School will be adding a Transitional Kindergarten Program.

District-Wide Goals for 2016-2017:

7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.

7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.

7.5 Develop and implement access to facilities and programs in accordance with AB1266.

7.6 Monitor, update, and communicate changes to District policies to ensure compliance.

7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

The new Transitional Kindergarten program is currently schedule to begin August/September 2017. The purchased 20' X 40' relocatable classroom will provide adequate housing for the new Transitional Kindergarten Program at Providencia Elementary School.

A proposal # 170301, dated March 8, 2017, has been received from Ziemba + Prieto Architects, Inc., to provide Architectural and Engineering services for construction documents and specifications and DSA documentation as required by Title 24, Part I, California Code of Regulations, for one 24' X 40' relocatable classroom building at Providencia Elementary School.

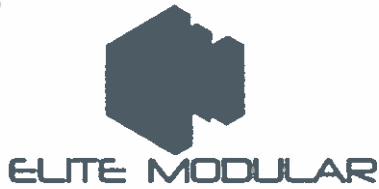
On April 20, 2017, the Board of Education approved an amended agreement for professional Services, Ziemba +Prieto Architects Inc., for the architectural and engineering documents and specifications and DSA required documents to complete the installation of this portable classroom.

Fiscal Impact:

\$ 91,400 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve the purchase of 1 (one) 24' X 40' relocatable Classroom, Elite Modular Leasing & Sales, pursuant to the proposal dated March 21, 2017, effective May 5, 2017, not to exceed \$91,400 (21.0-00000-0-XXXX-85000-4410-213-0000), Bond Fund, as presented.



Elite Modular Leasing & Sales Inc.

RECEIVED
FACILITIES SERVICES

MAR 21 AM 9:43
BURBANK UNIFIED
SCHOOL DISTRICT

March 21, 2017

Burbank Unified School District

Attn: Kurt Hauffe (e-mail kurt@hauffecompany.com)

RE: Purchase Proposal for (1) 24' x 40' Classroom @ Providencia ES

The following proposal is based upon Burbank USD utilizing the Open Piggyback Contract Bid SSPB, #40-09/2016-17 with Savanna School District as outlined below.

Item I – Pricing 24' x 40' Building (with Wood Foundation System) Per Unit

A)	24'x40', NEW, Includes Good Standing Customer Discount	\$84,500.00
B)	Delivery	\$2,400.00
C)	Installation	\$4,500.00
D)	Sales Tax, Skirting, Standard Ramp & Landing, Standard 26 oz carpet "includes floor prep"	\$ INC.
E)	<i>Paint Buildings to Match Site Colors, Need Body & Trim Colors ASAP</i>	\$ INC.

General Note: Items A, B, & C will be due 30 days after completion of installation.

Item II – Inclusions

- Standard ramp and landing
- Standard delivery and installation
- Prevailing wage site labor rates (Elite Modular and it's sub contractor's are registered with the DIR)
- One 24x40 open classroom building.
- Perimeter steel chassis w/7" 9.8lb channel (11'-11" module width) includes corner plates & mod-line tabs.
- Steel floor purlins @ 32" on center (does NOT allow for future interior partitions).
- R-30 roof, R-19 floor, R-19 end wall & R-13 sidewall unfaced insulation.
- 1.1/8" T&G wood floor decking over steel purlins.
- Non rated 2x6 end wall & non-rated 2x6 sidewall framing.
- Interior 1/2" vinyl covered tack board (set-up for 4" batten close-up @ mod-lines) over 1/2" gypsum board.
- Factory standard oak wood grain window wraps & outside corners.
- 5/8" Duratemp (or equal) exterior siding w/grooves @ 8" on center.
- Standard Frazee paint. Flat on siding, semi-gloss on trim, gutters, downspouts, ramps & landings. Gloss on exterior doors & door frames.
- One bracket mounted fire extinguisher.
- Two 8x4 marker boards w/chalk tray & map rail.
- Single pitch roof w/26ga galvanized standing seam roofing with 1/2" under sheathing.
- 5'-0" front and 2'-6" rear overhangs w/12ga overhang fascia (NO side overhangs).
- Gutters & downspouts w/painted finish on low end.

P.O. Box 78447 Corona, CA 92877 | Voice (951) 236-1207

Reviewed/Approved By	Date
	3/21/17
To A/P - Purchasing	

Paul J. Modan Building



ELITE MODULAR

Elite Modular Leasing & Sales Inc.

- One standard title 24 compliant 4-ton BARD single phase wall mounted heat pump w/CO-2 sensor, ducted supply & direct wall return.
- One 100amp interior recessed electrical panel stubbed out rear of wall.
- J-boxes w/conduit stubs to ceiling for future installation of fire alarm system (devices & wiring by others on site) .
- Eight 2x4 3-tube t-8 light fixtures w/dimmable ballasts in standard t-grid (8'-6") ceiling w/Armstrong 755b ceiling tiles.
- Ceiling mounted occupancy sensor lighting controls.
- One (ship loose) LMCT-100 Digital wireless configuration tool (required for site programming by others) .
- One exterior wall mounted LED porch light - "Orbit LP740-30w-P-WW - Cool White" (or equal).
- One exterior duplex gfci receptacle w/weatherproof "in use" cover.
- Eight standard duplex receptacles.
- One wall mounted clock w/clock receptacle.
- Eight j-boxes for future phone/data by others.
- One 3070 18ga exterior steel door w/16ga KD steel frame. Includes Schlage ND75PD cylindrical classroom lockset RHO-626 (or equal).
- Door closer, threshold, weather stripping, ball bearing hinges & door bottom.
- Two 8040 XOX dual glazed windows with 3/16 grey tempered glass over 3/16 low-e glass w/clear anodized frames.
- Factory installed z-flashing @ floor channel.
- One 5x7 landing w/4x11 ramp. Includes standard 7" wood foundation package w/Elite standard skirting panels - based on SCI PC (does NOT account for sloping grades).
- Engineering for new modular building and standard wood foundation system.
- Includes engineer sealed drawings for use by the architect of record in obtaining DSA approvals.
- One set of standard PC foundation plans shipped loose in building.
- New units as available in stock (selection by Elite Modular)

(Note: All classroom hardware, lights, carpet, etc. is per Elite Modular standards including door swings as available from existing stock.)

Item III – Exclusions

- DSA submittal, and final site & building approval
- Reverse and/or Side unload/load of floors
- City Permits, Pilot Cars; If required, we will invoice the District at Elite Modular Cost
- Access in-out of site for all equipment, trucking & workmen
- Level asphalt or dirt pad for building & ramp
- Transition of ramp toe to grade
- 2' building close-offs
- Special 4" separations (if required)
- On site / In Factory DSA Inspection's
- Connection of site utilities, FA & low voltage systems
- Low voltage systems, components & wire (including fire alarm)
- Craning, shuttling or special unloading of building, (if required due to poor access)
- Cabinetry, plumbing, building signage



ELITE MODULAR

Elite Modular Leasing & Sales Inc.

- Bonds
- Fire sprinklers or rated building (if required)
- Anything not specifically included is excluded

If the above is acceptable, please sign below and return by March 24, 2017

If you have any questions, please do not hesitate to contact me on my cell at (951) 236-1207.

Sincerely,

Elite Modular Inc.

Jeremy Goldenetz

Jeremy Goldenetz
President

ACCEPTED _____ DATE _____

BY _____

TITLE _____

ESTIMATED SITE READY DATE _____
(Month/Year)

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Business Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: April 20, 2017

SUBJECT: Approval of Amended Agreement for Professional Services, Ziemba + Prieto Architects Inc., One 24' X 40' Relocatable Classroom Buildings, Providencia Elementary School (Bond Fund)

Background:

It is generally recommended to implement a Request for Qualifications process every five years for design services. Burbank Unified School District issued a Request for Qualifications on April 19th 2013. The submittal period closed May 10th 2013, and 23 submittals were received. District administration worked with members from the School Facilities Oversight Committee to evaluate the submittals and narrow the pool to 10-12 candidate firms to be interviewed.

Interviews were held for 11 firms for approximately one hour each on May 20th, 21st and 22nd. The interview panel was comprised of the District Assistant Superintendent of Administrative Services, the Director of Facilities, the District Bond Program Manager (consultant), and two members (one active and one alternate) of the School Facilities Oversight Committee. The two board members who participate on the Facilities Sub-committee were invited, but felt it best to let District staff and committee members work through the selection process.

There were many excellent firms that submitted Statements and also that were selected for interviews, but the District had to narrow the options to a number that is reasonably suitable for our future facility projects.

If a Board member or member of the community wishes to see the related Statement of Qualifications received, the Statements are available in the office of the Assistant Superintendent, Administrative Services. District Administration is recommending the following firms to provide design services as we proceed with various bond facility projects. District administration will allocate different projects to different firms as the projects arise, based on which firm is deemed the best fit for the type and size of the project:

1. Al Ziemba Architects
2. Flewelling & Moody
3. Osborn Architects
4. Christofi Architects
5. GKK Works

District-Wide Goals for 2016-2017:

- 7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.

7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.

7.5 Develop and implement access to facilities and programs in accordance with AB1266.

7.6 Monitor, update, and communicate changes to District policies to ensure compliance.

7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

A proposal # 170301, dated March 8, 2017, has been received from Ziemba + Prieto Architects, Inc., to provide Architectural and Engineering services for construction documents and specifications and DSA documentation as required by Title 24, Part I, California Code of Regulations, for one 24' X 40' relocatable classroom building at Providencia Elementary School.

Fiscal Impact:

\$17,315 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education approve an amended agreement between Burbank Unified School District and Ziemba + Prieto Architects Inc., to provide architectural and engineering services for development of Architectural and Engineering documents and specifications pursuant to the November 3, 2013 Horace Mann Master Agreement for Architectural Services, for one 24' X 40' relocatable classroom building pursuant to proposal # 170301, at Providencia Elementary School, effective April 21, 2017 through April 21, 2018, not to exceed \$19,046.50, which includes 10% for reimbursables (21.0-00000-0-91005-85000-6205-213-0000) Bond Fund, and the authority to sign the amended agreement be exercised pursuant to BUSD-AR 3314, as presented.

4.19.17	ELITE MODULARS		PROVIDENCIA
	24' x 40' Relocatable purchase	\$	84,500.00
	Delivery	\$	2,400.00
	Installation	\$	4,500.00
		\$	91,400.00

**Burbank Unified School District
Facilities Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: David Jaynes, Assistant Superintendent, Administrative Services

PREPARED BY: Cathy Weissman, Project Accounting Technician

SUBMITTED BY: Cathy Weissman, Project Accounting Technician

DATE: May 4, 2017

SUBJECT: Ratification of Second Amended Agreement for Professional Services, Massadi Enterprises, Division of State Architect (DSA) Inspections, Interior and Exterior Lighting Installation, John Burroughs High School, (Bond Fund)

Background:

Burbank Unified School District issued a Request for Qualifications for Division of State Architect (DSA) inspection services on May 18, 2013. The submittal period closed May 30, 2013 and 21 submittals were received. On July 18, 2013, the Board of Education approved 3 firms, Tony Massadi (TMI), Stephen Payte DSA Inspections and the "G" Crew as qualified to provide DSA inspection services.

On April 16, 2015, a request for proposals was sent to Stephen Payte DSA Inspections, the "G" Crew and Tony Massadi, (TMI) Inspections. Sealed proposals were delivered to the District's Purchasing office on April 27, 2015 by 3:00 pm. The sealed bids were opened on April 28, 2015, reviewed and analyzed by District staff. The result of that review is that Tony Massadi (TMI) Inspections was the lowest proposer on all 5 District projects. Tony Massadi, (TMI) will provide the necessary Division of State Architect (DSA) inspections for the Districts various construction projects.

Bid results were as follows:

Tony Massadi (TMI), \$94,498
Stephen Payte DSA Inspections, \$103,768
The "G" Crew, Non-Responsive

District-Wide Goals for 2016-2017:

7.1 Provide a clean, safe, and energy-efficient learning environment for all students and employees.

7.4 Ensure that all school safety plans are compliant as per California Department of Education Safety Plan mandates and implement professional development for all employees before school starts.

7.5 Develop and implement access to facilities and programs in accordance with AB1266.

7.6 Monitor, update, and communicate changes to District policies to ensure compliance.

7.7 Continue construction / modernization projects according to the General Obligation Bond Implementation Plan and develop a long-term maintenance plan.

Discussion/Issues:

Pursuant to Education Code 17280-17317 and more specifically article 17311 (a), “The Department of General Services shall make such inspection of the school buildings and of the work of construction or alteration as in its judgment is necessary or proper for the enforcement of this article and the protection of the safety of the pupils, the teachers, and the public. The school district, city, city and county, or the political subdivision within the jurisdiction of which any school building is constructed or altered shall provide for and require competent, adequate, and continuous inspection during construction or alteration by an inspector satisfactory to the architect or structural engineer and the Department of General Services.” The Division of State Architect (DSA) is under the jurisdiction of the Department of General Services.

As construction projects receive DSA approval of plans and new construction contracts are let, there is a need to provide additional inspection services as mandated by Educational Code 1728-17317 and more specifically, article 17311(a).

Massadi Enterprises, in coordination with District staff and based on a current and a forecasted lighting installation schedule provided by Opterra Energy Services, has performed additional DSA (Division of State Architect) internal and external lighting installation inspection services at various sites throughout the District in conjunction with on-going Solar and HVAC installation projects previously and currently being conducted District-wide.

This is a ratification because on April 5, 2017, the District received a proposal from Massadi Enterprises for additional funding for inspection costs provided to the District at John Burroughs High School, lighting project PO 17001398 the period thru February 2017.

Fiscal Impact:

\$2,125 PO 17001398 (Bond Fund)

Recommendation:

David Jaynes, Assistant Superintendent, Administrative Services, recommends that the Board of Education ratify an amended agreement for professional services between Burbank Unified School District and Massadi Enterprises, to perform additional DSA inspection of interior and exterior lighting installations at John Burroughs High School, effective April 21, 2017 through April 21, 2018, not to exceed \$2,125, PO 17001398 (21.0-92255.0-00000-85000-6281-432-0000) Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Massadi Enterprise

4412 W Verdugo Ave, Burbank 91505

Proposal

3-17-17

To whom it may concern:

Re: Dsa Inspections for the JBHS Lighting

This proposal is for DSA inspections for the above stated project.

17001398

The hourly rate is billed at \$85.00

25 hours x \$85.00 = \$ 2,125

Total Proposal \$2,125

If you have any questions regarding this proposal please call Brian Misino
(818)521-1416

RECEIVED
UTILITIES SERVICES
2017 APR -5 AM 7:09
BURBANK UNIFIED
SCHOOL DISTRICT

**Burbank Unified School District
Office of Human Resources Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Anita Schackmann, Director, Human Resources Services

PREPARED BY: Leticia Castillo, Supervisor, Human Resources

SUBMITTED BY: Leticia Castillo, Supervisor, Human Resources

DATE: May 4, 2017

SUBJECT: Adoption of Resolution 29 for the Elimination or Reduction of Services
for Classified Positions

Background:

When it becomes necessary to eliminate or reduce classified bargaining unit positions, the Board of Education must approve such reductions and/or eliminations. Subsequent to the Board's approval, employees must be notified not less than 60 days prior to the effective date of the reduction or elimination of their positions.

Discussion/Issues:

These recommendations have been shared with a representative from the California School Employees Association (CSEA), Chapter 674

There are three positions being recommended for elimination:

- There is one 3 ½ hr/day Instructional Assistant position at Emerson Elementary being recommended for elimination due to lack of funds. This position is funded through the following appropriation number, 01.0-00000.0-11100-10000-2110-2030000. The elimination of this position may involve bumping.
- There is one 4 ¼ hr/day Instructional Assistant-Special Education position at Burroughs High School being recommended for elimination due to lack of work. Per the IEP, the student no longer needs 1:1 support. This position is funded through the following appropriation number, 01.0-65000.0-57700-11200-2110-4323000. The elimination of this position may involve bumping.
- There is one 3 hr/day Instructional Assistant – Translator (Deaf) position at Washington Elementary being recommended for elimination due to lack of work. The student that required these services is moving to Muir Middle School where there is already support for these services. This position is funded through the following appropriation number, 01.0-65000.0-57700-11104-2110-2160000. The elimination of this position may involve bumping.

There is one position being recommended for a reduction:

- There is one 4 ½ hr/day Instructional Assistant-Severely Impaired position at Emerson Elementary being recommended for a reduction to 3 ½ hr/day due to lack of work. This is a 1:1 position and the student is in transition to the kindergarten program. This position is funded through the following appropriation number, 01.0-33100.0-57500-11100-2110-2033000. The reduction of this position may involve bumping.

Fiscal Impact:

None

Recommendation:

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education adopt Resolution 29 for the Elimination or Reduction of Services for Classified positions, as presented.

**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
May 4, 2017**

**In the Matter of Layoff of
Classified Employees**

RESOLUTION

WHEREAS, Due to lack of work and/or lack of funds this Board hereby finds that it is in the best interest of the Burbank Unified School District to eliminate or reduce classified positions pursuant to provisions in the California Education Code and consistent with Article 15 in the Agreement with CSEA, Chapter 674, to the following extent:

	<u>FTE</u>
Eliminate one Instructional Assistant	.4375
Eliminate one Instructional Assistant-Special Education	.5313
Eliminate one Instructional Assistant Translator (Deaf)	.375
Reduce one Instructional Assistant – Severely Impaired	.125

BE IT FURTHER RESOLVED, That the Superintendent is hereby authorized and directed to investigate any bumping or displacement rights of affected classified employees and to give appropriate layoff notices to the affected employees pursuant to provisions in the California Education Code and consistent with Article 15 in the Agreement with CSEA, Chapter 674, not less than 60 days prior to the effective date of layoff subject to negotiations to the extent required by law and the CSEA agreement.

ADOPTED, the 4th day of May 2017, by the Governing Board of the Burbank Unified School District.

Clerk

**Burbank Unified School District
Office of the Superintendent**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Matt Hill, Superintendent

PREPARED BY: Kimberley A. Clark, Executive Assistant to the Superintendent

SUBMITTED BY: Kimberley A. Clark, Executive Assistant to the Superintendent

DATE: May 4, 2017

SUBJECT: Acceptance of Gifts

Matt Hill, Superintendent, recommends that the Board of Education take formal action accepting the following gifts to the District, and that the Board President convey appreciation to the donors.

- a. Parker-Anderson Learning Center wishes to donate to the District \$100 to be used as needed at Emerson Elementary School.
- b. The Starfish Foundation wishes to donate to the District \$15,000 to be used to pay for materials, supplies, and equipment at Burbank High School.
- c. Edison International wishes to donate to the District \$400 to be used as needed at Emerson Elementary School.
- d. The Edison Elementary School C.O.O.L. Foundation wishes to donate to the District \$25,982.73 to be used for admission and transportation for 5th grade Outdoor Science School at Edison Elementary School.
- e. The Thomas Jefferson Booster Association wishes to donate to the District \$4,000 to be used for English Language Arts and Mathematics Intervention classes at Jefferson Elementary School.
- f. The Thomas Jefferson Booster Association wishes to donate to the District \$8,000 to be used for spring dancing lessons at Jefferson Elementary School.
- g. ABC Studios wishes to donate to the District \$6,000 to be used for materials and supplies at Jordan Middle School.
- h. The Bret Harte Elementary School PTA wishes to donate to the District \$850 to be used to pay for music instruction at Bret Harte Elementary School.
- i. The Bret Harte Booster Club wishes to donate to the District \$500 to be used to purchase ballet mirrors at Bret Harte Elementary School.
- j. The Burbank High School Instrumental Music Association wishes to donate to the District \$1,240.42 to purchase a Casio workstation keyboard at Burbank High School.

- k. The Emerson Stars Booster Club wishes to donate to the District \$11,336.03 to be used for admission and transportation fees for Outdoor Science School at Emerson Elementary School.
- l. The Emerson Stars Booster Club wishes to donate to the District \$53.97 to be used to pay the admissions balance to Riley's Farm at Emerson Elementary School.
- m. The Emerson Stars Booster Club wishes to donate to the District \$540 to be used to pay for the 5th grade pool party at Emerson Elementary School.
- n. The Edison Elementary School C.O.O.L. Foundation wishes to donate to the District \$2,096 to be used to pay for dance instruction at Edison Elementary School.
- o. The Thomas Edison PTA wishes to donate to the District \$1,954 to be used to pay for dance instruction at Edison Elementary School.
- p. The Roosevelt Elementary School PTA wishes to donate to the District \$688.44 to be used to pay assembly fees at Roosevelt Elementary School.
- q. Wells Fargo Matching Gifts Program wishes to donate to the District \$70 to be used for materials and supplies at Burbank High School.
- r. Lifetouch National School Studios wishes to donate to the District \$374 to be used for materials and supplies at Miller Elementary School.
- s. The Roosevelt Elementary School PTA wishes to donate to the District \$600 to be used to pay for assembly fees at Roosevelt Elementary School.

**UNADOPTED MINUTES OF THE BOARD OF EDUCATION
BURBANK UNIFIED SCHOOL DISTRICT**

March 30, 2017

BUSD District Office
1900 W. Olive Avenue
Burbank, California

MEMBERS PRESENT:

Larry Applebaum
Steve Ferguson
Roberta Reynolds
Armond Aghakhanian (**arrived at 6:30 p.m.**)
Charlene Tabet

Also present were Matt Hill, Superintendent; Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment; and Tom Kissinger, Assistant Superintendent, Instructional Services.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:05 p.m. by President Applebaum. Peter Knapik, Director, Elementary Education, led the Pledge of Allegiance.

2. REQUESTS TO ADDRESS THE BOARD

a. Public Communications

Chandra Collins, Special Education Teacher, Washington Elementary School, was called to speak. She commented in support of Resolution 19 proclaiming April 2017, as Autism Awareness Month. She was passionate about supporting children with Autism and encouraged the audience to get involved. She requested that this resolution be adopted on an annual basis.

Heidi, Riley, and Hailey Collins, Students, Washington Elementary School, were called to speak. Heidi spoke in support of Resolution 19 and shared her feelings about her friend with Autism and how important it was to learn about Autism. Riley shared his feelings about having friends with Autism and wished that they can be treated with respect and kindness. Hailey also shared her feelings about understanding students with Autism.

Lia Lerner, ESL Resource Teacher, Burbank Adult School, was called to speak. She was emotional about her request to name a facility after Parent Education Program Teacher Linda Matsumoto. Director of Adult Education Emilio Urioste assisted Ms. Lerner with her proposal and provided background information regarding Ms. Matsumoto. Ms. Matsumoto had taught at the Burbank Adult School for 36 years. During her employment she made the Parent Education Program a model program and staff was proposing to name the Parent Education facility as the Linda Matsumoto Parent Education Center.

Mike Nolan, Resident, was called to speak. He commented on comments made at a recent City Council Meeting regarding student soliciting door-to-door without parental supervision and asked that the Board investigate to make sure that students were protected.

President Applebaum moved to 4c.

b. Staff Responses

Superintendent Hill thanked Ms. Collins for her passion and the students for having the courage to speak. Their speeches were meaningful and inspirational. He supported the resolution and agreed that the resolution be made an annual Resolution. He also thanked Ms. Lerner for sharing the proposal to name the Parent Education Program at the Adult School, as the Linda Matsumoto Parent Education Program. He had an opportunity to witness Ms. Matsumoto's passion and he was also aware of the many lives touched by Ms. Matsumoto. He thanked Mr. Nolan for his comments and said that Board Policy was clear and principals and key club advisors were clear that students cannot receive credit or get paid for participating in political campaigns.

Mr. Ferguson suggested that Superintendent Hill look into Club Service Credit vs. Community Service Credit, which was tracked by the Career Center. President Applebaum suggested that Superintendent Hill look into the Kiwanis Key Club National policy and to inform the key club advisors of their policy. Mr. Ferguson also suggested the seniors who participated be reviewed to make sure that they did not receive credit causing them not to be able to meet the graduation requirements.

c. Board Members' Comments and Responses

Ms. Tabet thanked the students for their meaningful comments supporting students with Autism, as she felt that friendships were important, as well as family.

Dr. Reynolds thanked the students for their courage to share their personal stories. She also thanked Ms. Lerner for being passionate on behalf of teacher Linda Matsumoto.

Mr. Ferguson said that Heidi, Riley, and Hailey were the coolest kids in Burbank. He encouraged them to continue to be kind to one another and thanked their mother and teacher Chandra Collins for the many years of service to the District. He agreed that Resolution 19 must be an annual Resolution to make sure that special education students were not left behind. He will work hard to enrich their lives. He also thanked Ms. Lerner and said that Ms. Lerner knew how incredible Linda Matsumoto's work was.

President Applebaum agreed with the comments made by his colleagues. He thanked the Collins family for their comments and, as their actions showed their morals and values in support of children with disabilities. He also agreed that the Resolution 19 must be adopted on an annual basis. He then thanked Ms. Lerner for sharing her passion for her colleagues. He requested that a Public Hearing be added to the April 20 agenda to continue discussion regarding the possibility of naming the facility the Linda Matsumoto Parent Education Center.

3. NEW AND/OR UNFINISHED BUSINESS

a. Adoption of Resolution 19 Proclaiming April, 2017, as Autism Awareness Month

That the Board of Education adopt Resolution 19 Proclaiming the Month of April, 2017, as Autism Awareness Month, as presented.

Resolution 19 - April Autism Awareness Month (O.F. #25,681)

Board Members agreed and requested that this resolution be presented to the Board on an annual basis for approval.

It was moved by Steve Ferguson, and seconded by Roberta Reynolds, that the Board of Education approve the item as recommended. The motion carried unanimously with the following roll-call vote: AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

- b. Approval of Award of Contract, Universal Asphalt, Bid 1314-032, 2013 Asphalt Unit Price Bidding for Public Works Contracts, Bid Package # 9, Excavation, Scarification, Recompaction, Modular Classrooms, Robert Louis Stevenson Elementary (Bond Fund)

That the Board of Education approve a construction contract between Burbank Unified School District and Universal Asphalt Co., Inc. for the excavation, scarification, and recompaction for Modular Classroom installations, at Robert Louis Stevenson Elementary School, Bid 1314-032, 2013 Asphalt Unit Price Bidding for Public Works Contracts, not to exceed \$356,503.36 (21.0-00000-0-91000-85000-6170-215-0000) Bond Fund, effective March 31, 2017 through March 31, 2019, and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.

AOC_Universal Asphal_Modualrs_Stevenson (O.F. #25,682)

It was moved by Steve Ferguson, and seconded by Armond Aghakhanian, that the Board of Education approve the item as recommended. The motion carried unanimously with the following roll-call vote: AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

- c. Approval Award of Contract, Scorpio Enterprises, dba AireMasters Air Conditioning, Bid 1617-060 CUPCCAA Informal Bid, Ball Walls, Ralph Waldo Emerson, Theodore Roosevelt Elementary Schools (Bond Fund)

That the Board of approve an award of a contract between Burbank Unified School District and Scorpio Enterprises, dba AireMasters Inc., Bid 1617-060 CUPCCAA Informal Bid, Ball Walls, for the construction of ball walls, effective March 31, 2017 through March 31, 2018, not to exceed \$64,000, Bond Fund, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented as follows:

Ralph Waldo Emerson Elementary, \$28,300 (21.0-00000-0-xxxxx-85000-6230-203-0000) Bond Fund, and
Theodore Roosevelt Elementary, \$35,700 (21.0-00000-0-xxxxx-85000-6230-215-000) Bond Fund

AOC_Scorpio Enterprises dba AireMasters_Ball Walls_Emerson, Roosevelt (O.F. # 25,683)

President Applebaum said that the breakdown for the two schools was not incorrect and that the amounts would be amended by staff.

It was moved by Steve Ferguson, and seconded by Armond Aghakhanian, that the Board of Education approve the item, *as amended by staff*. The motion carried unanimously with the following roll-call vote: AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

4. STUDY SESSION

- a. Study Session on the District's Child Development Program

Peter Knapik, Director, Elementary Education, facilitated a discussion and introduced Stephanie Fields, Coordinator, Child Development, who discussed the Child Development Program, as presented.

Amended Study Session Child Development Programs 033017 (O.F. # 25,684)

Peter Knapik introduced Stephanie Fields and Perla Leyvas. Ms. Fields used a PowerPoint to guide her presentation. She discussed some of the key aspects of the annual update, such as Horace Mann Children's Center currently being remodeled and the relocation of the District's Special Education Program temporarily relocated to Bret Harte, where the program shared space with Harte's Childcare and the Around the Bell (ATB) programs. Although all programs, as a group, had a positive income versus expenditures in fiscal year 2014-2015, as it has been the case for several years. Horace Mann still operated at an annual loss.

b. Board Comments

President Applebaum asked if licensing would need to visit Horace Mann to determine capacity size, as historically the trend was 180 to 190 children.

Superintendent Hill said that the goal was 180 to 190 children to be able to meet the financial need. He asked staff to check with the California Department of Education if it may be possible to use LCFF Supplemental funds to offset the contribution to the state preschool.

President Applebaum was optimistic about the progress of the program, as it was a testament to Ms. Leyas and Ms. Fields. He then requested that a five-year plan be created and presented to the Board next year to assist the District to financially break even.

Superintendent Hill said that a plan to integrate the SEEDS programs would also be looked at to be able to better serve students.

President Applebaum reported that at a recent meeting a parent from Stevenson Elementary School had questioned the difference in fees for Transitional Kindergarten and Kindergarten students. Ms. Field believed it had to do with the bell schedule and staffing for each school.

Superintendent Hill agreed with the Board that this was a great question and discussion. Staff would work on an analysis for a proposed fee for Kindergarten and Transitional Kindergarten.

Ms. Fields then reported on the program recommendations, which included, a fee increase, providing the required snack, adopt curriculum, implementing a questionnaire and an early childhood rating scale, parent orientations, staff professional development and training, and begin implementation of parent conferences. The program challenges included classroom space to accommodate the ATB waitlist, lack of qualified children center substitutes and aides, growing waiting list at Horace Mann, and providing professional development to all staff.

President Applebaum suggested that if a kitchen would be available at Horace Mann to be able to provide the required snacks that staff should look at going out of business restaurant auctions, to be able to purchase quality professional equipment. He also suggested that once a financial profit was made that staff look at hiring one or two permanent teacher substitutes to make sure that adequate coverage was provided.

Superintendent Hill thanked Ms. Fields and Ms. Leyvas for the accomplishments. He was optimistic about the future of the child care program because of them. Ms. Fields thanked Fiscal Services staff Lina Sola and Carin Wantland for assisting her with the financial reports.

President Applebaum moved to 2a.

c. Study Session on the District's Mental Health and Wellness Plan

Tom Kissinger, Assistant Superintendent, Instructional Services, facilitated a discussion and introduced John Costanzo, Coordinator, Mental Health and Wellness, who discussed the District's Mental Health and Wellness Plan, as presented.

Mental Health Board Meeting 3.30.17 (O.F. # 25,685)

Tom Kissinger introduced Mental Health and Wellness Coordinator John Costanzo. He used a PowerPoint to guide his presentation. He provided a detailed synopsis of the progress the District was making toward realizing each program goal. Nearly one year has passed since the District's Mental Health and Wellness Plan was approved by the Board of Education. Since that time, staff has been working collaboratively with the Family Service Agency of Burbank and a second high school Wellness Center opened earlier this month at John Burroughs High School.

d. Board Comments

Mr. Ferguson asked about some of the community partnerships currently being established. Mr. Costanzo said that he continued to become member of some of the organizations to establish a stronger partnership. He then thanked the Family Service Agency and Laurie Bleick for their partnership.

President Applebaum asked that the budgeted amount for the Full-Time Intervention at Risk Specialist be looked at, as he believed that it was incorrect as listed.

Dr. Reynolds asked about a plan to provide professional development or training to staff. Mr. Costanzo said that more work needed to be done. It was important to plan and provide training to staff.

Dr. Agakhanian asked how organizations with language barriers were being reached. Mr. Costanzo explained that organizations were being reach through English Language Advisory Committee (ELAC), as well as translating the information to reach more communities.

Mr. Costanzo said that the success of the Wellness Plan would not be possible without the support from the FSA, as the model for success was to partner with a non-profit organization. He then presented the 5150 data trends and said that the concern was that the numbers continued to increase nationally. He also reviewed the drug offenses data, in which similar trends included controlled substances, marijuana, tobacco, and prescription medication.

President Applebaum said that the epidemic was due to access to medications. He suggested that training for parents be provided to inform parents about the proper methods of storing opioid medications.

Mr. Ferguson said that drug treatment programs were critical and ask that the District explore further options. He requested a copy of the iSTAR (Incident System Tracking Accountability Report) be sent to the Board. The iSTAR reporting system captured events that affect the District, its students, employees, and surrounding communities.

Ms. Abasta asked that Mr. Costanzo review the PBIS training process. He explained the PBIS (Positive Behavior Intervention and Support) Program. The program established a climate in which appropriate behavior was the norm. He then reviewed the three steps. Mr. Ferguson suggested that a brief presentation to the BTA be provided.

Mr. Ferguson said that this was a great presentation and was happy with the progress. He was also excited that the Plan was being looked at as model plan. However, he was concerned about the referral process and requested that the Goal 2, Objective 2.4 be added back into the plan to figure out what is the electronic case management system and to streamline the referral process. Ms. Costanzo agreed that the process between the District, the FSA and schools needed to be looked at to continue to improve the process.

Ms. Abasta was concerned about the role of the Intervention Specialist. Mr. Costanzo explained that their roles were also a work in progress, as he continues to meet with them on a regular basis. He would continue to work with the intervention specialist and the Burbank Teachers Association to clarify their role in the classroom.

Sharon Cuseo reminded the Board that the District had a legal right to inform the sites and to share critical information. She agreed that the District must implement a mechanism to make sure that schools share information through a case management system.

Mr. Ferguson also suggested that staff begin to work on Board Policy to develop a policy on how to deal with the management of anxiety.

Dr. Reynold thanked Sharon Cuseo and teacher Jennifer Almer as they continue to work with the GATE Master Plan, which exhibited similar concerns for GATE students.

Superintendent Hill was excited to see the progress done in one-year. He felt that the District was on the right path to success.

5. ADJOURNMENT

The meeting adjourned at 9:25 p.m.

MINUTES APPROVED:

MATTHEW HILL, SUPERINTENDENT
SECRETARY OF THE BOARD

5/4/2017

DATE

ROBERTA REYNOLDS, CLERK

**UNADOPTED MINUTES OF THE BOARD OF EDUCATION
BURBANK UNIFIED SCHOOL DISTRICT**

April 6, 2017

BUSD District Office
1900 W. Olive Avenue
Burbank, California

MEMBERS PRESENT:

Larry Applebaum
Steve Ferguson
Roberta Reynolds
Armond Aghakhanian
Charlene Tabet

Also present were Matt Hill, Superintendent; Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment; David Jaynes, Assistant Superintendent, Administrative Services; and Tom Kissinger, Assistant Superintendent, Instructional Services.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:10 p.m. by President Applebaum. John Paramo, Director, Secondary Education, led the Pledge of Allegiance.

2. REQUESTS TO ADDRESS THE BOARD

a. Public Communications

Sarojini Lall was called to speak. Ms. Lall, District Director for Assemblymember Laura Friedman, spoke in support of Resolution 20, Proclaiming April 24, 2017, as the Burbank Unified School District's Day of Commemoration of the Armenian Genocide of 1915-1923.

Sarkis Simonian was called to speak. He also spoke in support of Resolution 20 and Resolution 21.

Willow Dawson and Fiona Czerwinski, BHS students, were called to speak. They spoke of their support for BHS Drama Teacher Annie Terry, after learning that she has not been asked to return to her teaching post in the new school year. Ms. Dawson mentioned that she has had three different drama teachers in one year and she said that Ms. Terry is an amazing teacher.

Scarlett Chapman, BHS student, also spoke of her support for Ms. Terry and praised the unconventional atmosphere she creates in the classroom and the value she places on inclusiveness within the program.

Ricky Duenckel, Zee Leonida, and Noel Bravo, BHS students, were called to speak. They also spoke in support of retaining Annie Terry.

Jeanne Mintz was called to speak. Ms. Mintz, a BHS parent, also spoke in support of Annie Terry. Talia Selman was called to speak. Ms. Selman spoke in support of Annie Terry and expressed how much she values her experience as a drama student in Ms. Terry's class.

Kelly Duenckel, BHS parent, was called to speak. Ms. Duenckel spoke about the growth she witnessed in her son as a student of Ms. Terry. She asked the Board and Superintendent Hill to try to find a way to keep Ms. Terry.

Maggie Stewart, BHS parent, also spoke of her support for Ms. Terry and how Ms. Terry has inspired her daughter and her daughter's fellow students. She spoke of her concern for the students if yet another instructor is brought in after the previous rapid turnover.

Margo Akopov and Elizabeth Trautmann, BHS students, were called to speak and also voiced their support for BHS Drama Teacher Annie Terry.

Pam Bassuk was called to speak. Ms. Bassuk said she was speaking both as a parent and as a former drama professional; she also expressed her admiration for Ms. Terry's work with the BHS Drama students.

Crystal Robbins, parent and BHS Drama volunteer, spoke of her support for Ms. Terry. She asked what is going on at Burbank High School that so many teachers are leaving or being asked to leave.

.Bob Clendenin, BHS parent, spoke of his support for Ms. Terry and stressed the difference between drama teachers and teachers of more academic subjects. He asked the Board to please reconsider letting Ms. Terry go.

Vivian Minton was called to speak and said that Ms. Terry has been a tremendous asset to Burbank High School. She also highlighted the importance of drama, especially in a town like Burbank.

Meredith Swierczynski, BHS parent, spoke of how she and her family chose Burbank because of the quality of the schools. She told the Board that her son is gay and has been bullied at school and that Ms. Terry empowers the students to be themselves and are safe to express themselves.

Ted DeVirgilis, Muir Middle School teacher, was called to speak. He spoke of his support for Ms. Terry and, as the former instructor of the BHS Drama department, he described some of the challenges that he experienced in that role.

Charles Maynes was called to speak. Mr. Maynes, a parent and an industry professional, expressed his support for Ms. Terry and described his admiration for her passion and dedication.

Jessica Bassuk spoke of her support as a student for Ms. Terry and described her feelings of inclusiveness and acceptance as a member of Ms. Terry's Drama class.

Abby Griffith, BHS student, was called to speak. She is a student in Ms. Terry's Drama and English classes. Ms. Griffith spoke of her enthusiasm for learning in Ms. Terry's class and of her affection for Ms. Terry.

Elizabeth Galadzhyan, a student in Ms. Terry's English class, expressed her support for Ms. Terry.

Miles Gilmore described the impact that Ms. Terry has had on him through her teaching techniques. He said that Play Production is like a family and that the students all love one another and that Ms. Terry is like the parent. He said that the program is once again having its parent taken away.

Phoebe Kellogg, BHS student, was called to speak. Ms. Kellogg described the impact that Ms. Terry and the Play Production class have had on her life.

Diana Abasta, BHS teacher and BTA president, was called to speak. She thanked Assistant Superintendent Sharon Cuseo and her assistant, Jenny Jones, for their help in the area of teacher

mentorship. She said she was very impressed with the articulate students who have come forward this evening to support her colleague, Annie Terry.

b. Staff Responses

Superintendent Hill thanked all of the speakers for coming this evening and expressed his admiration for the students and the thoughtful and respectful manner with which they put their points across. He also thanked Mr. Simonian and Ms. Lall for coming this evening to support Resolutions 20 and 21. He explained that because the issue most of the speakers came forward about this evening involves a personnel matter that he has to be very careful in his choice of words, but he expressed his and the District's philosophy that the hiring and retention of staff members is taken very seriously.

c. Board Members' Comments and Responses

Ms. Tabet spoke about her belief that high school should be like a family and that she appreciates the speakers coming forward and sharing their heartfelt feelings.

Dr. Aghakhanian thanked the speakers for coming forward to talk about a difficult subject. He also spoke about the Armenian Genocide of 101 years ago and some of the human rights atrocities which continue to this day.

Dr. Reynolds thanked the speakers for coming. She also thanked President Applebaum and staff for bringing forward the genocide resolutions this evening. She expressed her admiration for the passion of the students and their accomplishments this school year.

Mr. Ferguson thanked Mr. Simonian for coming forward this evening and expressed his appreciation for the two resolutions being considered for adoption. He apologized to the audience members who were there seeking an explanation with regard to Ms. Terry, but reiterated that the Board and staff could not offer much because it is a personnel matter. He said there was a need for a community meeting with parents to discuss the future of the Play Production class and to create a framework for moving forward with the department. He stated that he had been in communication with Burbank High School Principal Bertram to schedule a meeting to ensure that there were safe spaces for students at Burbank High School.

President Applebaum thanked the speakers for coming forward and expressed his desire for and the importance of everyone working towards being accepting of one another, despite our differences. He asked staff to look into the unfortunate characterization of Burbank High School's Drama I class as a "dumping ground." He encouraged the students to stay in touch with Ms. Terry and to let her know what a profound impact she has had on their lives.

President Applebaum declared a recess at 8.03 p.m. The meeting reconvened at 8:46 p.m.

3. NEW AND/OR UNFINISHED BUSINESS

- a. Adoption of Resolution 20 - Proclaiming April 24, 2017 as the Burbank Unified School District's Day of Commemoration of the Armenian Genocide of 1915-1923

That the Board of Education adopt Resolution 20 – Proclaiming April 24, 2017 as the Burbank Unified School District's Day of Commemoration of the Armenian Genocide of 1915-1923, as presented.

Resolution 20 – Armenian Genocide of 1915-1923 (O.F. #25,686)

It was moved by Armond Aghakhanian, and seconded by Roberta Reynolds, that the Board of Education approve the item as recommended. The motion carried unanimously with the following roll-call vote:
AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

- b. Adoption of Resolution 21 - Proclaiming April 2017 as the Burbank Unified School District's Genocide Remembrance Month

That the Board of Education adopt Resolution 21 – Proclaiming April 2017 as the Burbank Unified School District's Genocide Remembrance Month, as presented.

The motion was amended to include a suggestion by former Burbank Mayor Marsha Ramos who asked us to insert the word "holocaust" in paragraph 6.

President Applebaum said that December 11 is the official Human Rights Day both in the U.S. and internationally. He asked the District to remember that date.

Resolution 21 – Genocide Remembrance Month (O.F. #25,687)

It was moved by Steve Ferguson, and seconded by Armond Aghakhanian, that the Board of Education approve the item *as amended*. The motion carried unanimously with the following roll-call vote: AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

- c. Approval of Revised Job Description for Director, Special Education and Psychological Services

That the Board of Education approve the revised job description for Director, Special Education and Psychological Services, as presented.

President Applebaum asked that the description be modified so that on p. 10 the language is changed to say "visits school sites regularly" or "regularly visits school sites" to correct the grammar.

Job Description Director Special Ed and Psychological Services (O.F. #25,688)

It was moved by Steve Ferguson, and seconded by Roberta Reynolds, that the Board of Education approve the item *as amended*. The motion carried unanimously with the following roll-call vote: AYES – Applebaum, Ferguson, Reynolds, Aghakhanian, and Tabet.

4. STUDY SESSION

- a. Study Session on the District's Food Services Program

David Jaynes, Assistant Superintendent, Administrative Services, facilitated a discussion and introduced Kathy Sessinghaus, Director, Food Services, who discussed the District's Food Services Program, as presented.

Food Services Study Session Presentation (O.F. #25,689)

Director of Food Services Kathy Sessinghaus led a discussion of the current operations of the Food Services department. Ms. Sessinghaus introduced the department's Operations Coordinator, Suzy Dunn; Food Service Field Supervisor, Shari Burkhart; and M'lissa McLaren, the department's Operations Technician.

Ms. Sessinghaus utilized a PowerPoint presentation and a binder of information to describe the daily operations of the department.

- b. Board Comments

Board Member Ferguson asked if staff could look into improving the texture of food served in the cafeteria as he had heard some complaints from students and parents.

Ms. Sessinghaus and the staff members present from the Food Services Department described the marketing and promotional activities of the department, the revenue and expenditures, the District's former partnership with Aramark vs. the current self-operational structure, the cost savings obtained through self-operations, the partnership with the City of Burbank's Recycling Department, the challenges the department faces, the future of the department, and outlined a comparison between the food services department of BUSD and other Districts' food service operations.

- c. Study Session on the BUSD District-Wide Goals and Core Values Statement for 2017-2018

Item 4c was tabled to the April 27, 2017 Study Session.

- d. Board Comments

5. ADJOURNMENT

The meeting was adjourned at 10:42 p.m.

Minutes recorded by Kimberley Clark

MINUTES APPROVED:

MATTHEW HILL, SUPERINTENDENT
SECRETARY OF THE BOARD

5/4/2017

DATE

ROBERTA REYNOLDS, CLERK

TO: Board of Education / Superintendent

Consent 5/4/2017

SUBMITTED BY: Anita Schackmann, Director, Human Resources Services

SUBJECT: Certificated Personnel - Report Number 16 - 17 - 17 It is recommended that the following appointments for Certificated Personnel be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedule.

<u>RETIRING</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
HAMMELL, MICHAEL J Miller Elementary School	Elementary Teacher	01.0-00000.0-11100-10000-1110-2100000	100	RA:006 - ST:22	Began Service 11/21/1995	5/27/2017
EVERHART, MICHAEL Luther Middle School	Middle School Teacher Phys Ed - FTE:100%	01.0-00000.0-11100-10000-1110-3200000	100	RA:VI - ST:24	Began Service 9/4/1986	5/27/2017
CALLAHAN, NANCY Roosevelt Elementary School	Special Ed Teacher SDC - FTE:100%	01.0-65000.0-57700-11100-1110-2140000	100	RA:005 - ST:08 STP: \$2608	Began Service 9/19/2011	5/27/2017
<u>RESIGNATION</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
ESTRADA, ERNEST Community Day School	Teacher Teacher - FTE:100%	01.0-02430.0-35500-10000-1110-5260000	100	STP: \$1304	Began Service 8/8/2016	5/26/2017
<u>LEAVE OF ABSENCE</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
SOHN LIM, JENNIFER Burroughs High School	Counselor Counselor - FTE:100%	01.0-01500.0-00000-31100-1211-4320000	100	RA:VI - ST:02 STP: \$1304	Child Care Leave	4/13/2017 6/30/2017
GRIMSHAW, DOUGLAS Burbank High School	High School Teacher Social Science - FTE:100%	01.0-00000.0-11100-10000-1110-4310000	100	RA:V - ST:12	Child Bonding Leave	4/17/2017 5/5/2017
SHALTS, RACHEL Special Education	Speech Therapist Speech Therapist - FTE:80%	01.0-65000.0-57700-11901-1110-7440000	100	RA:VI - ST:06 STP: \$2086.4	General Purpose Leave - 20%	8/7/2017 5/25/2018
ESTRADA, ERNEST Community Day School	Teacher Leave of Absence - FTE:100%	01.0-02430.0-35500-10000-1110-5260000	100	RA:IV - ST:10 STP: \$1304	Family Care Leave of Absence	4/10/2017 5/26/2017
CT 0056-16, Human Resources	Teacher Teacher	01.0-00000.0-11100-11100-1110-2050000	100	RA:006 - ST:23	Paid Administrative Leave	4/17/2017

CERTIFICATED PERSONNEL

CONSENT 5/4/2017

<u>RETURN FROM LEAVE</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
SHAW, ALLISON Harte Elementary School	Elementary Teacher Elementary Teacher - FTE:100%	01.0-00000.0-11100-11100-1110-2050000	100	RA:004 - ST:03 STP: \$1304		4/1/2017
<u>ELECTION: SUBSTITUTE</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
YOUNAN, AMAL Human Resources	Sub: Cc Teacher	12.0-90602.0-11100-10000-1160-7540000	100	Salary Rate: \$16.43		3/31/2017
<u>CORRECTION</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
GREGOS, ALANA Washington Elementary School	Long Term Sub Teacher Fifth Grade	01.0-00000.0-11100-10000-1160-2160000	100	RA:1 - ST:10	Change end date	3/13/2017 4/28/2017
<u>CHANGE OF NAME</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
WENZEL, HEIDI Human Resources	Sub Tchr/spec Ed Sub Tchr	01.0-00000.0-11100-10000-1160-7550000 01.0-65000.0-57700-11100-1160-7440000	100 100			4/12/2017
<u>ELECTION: LONG TERM SUBS</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
REED, MICHELLE Community Day School	Long Term Sub Teacher Math/English	01.0-02430.0-35500-10000-1160-5260000	100	Salary Rate: \$166.00		4/10/2017 5/26/2017
MARINO, ERIN Disney Elementary School	Long Term Sub Teacher Kindergarten	01.0-00000.0-11100-10000-1160-2010000	100	Salary Rate: \$270.84		4/14/2017 5/26/2017
DIAMOND, ERIN Washington Elementary School	Long Term Sub Teacher Fifth Grade	01.0-00000.0-11100-10000-1160-2160000	100	Salary Rate: \$270.84		5/1/2017 5/26/2017
GREGOS, ALANA Washington Elementary School	Long Term Sub Teacher Fifth Grade	01.0-00000.0-11100-10000-1160-2160000	100	Salary Rate: \$166.00		3/13/2017 5/26/2017
HOWARD, JAMES John Muir Middle School	Long Term Sub Teacher Math-Basic	01.0-00000.0-11100-10000-1160-32200000	100	Salary Rate: \$270.84		4/17/2017 5/16/2017
<u>ELECTION: SUMMER NURSE</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u> <u>ENDING DATE</u>
CORTEZ, KIMBERLY Health Services	Nurse: Summer School Summer School Nurse	01.0-01500.0-00000-31400-1230-5480000	100			6/5/2017 7/14/2017
EATON, STACY Health Services	Nurse: Summer School Summer School Nurse	01.0-01500.0-00000-31400-1230-5480000	100			6/5/2017 7/14/2017
KURIHARA, PEGGY Health Services	Nurse: Summer School Summer School Nurse	01.0-01500.0-00000-31400-1230-5480000	100			6/5/2017 7/14/2017
LUCIANI, JANE Health Services	Nurse: Summer School Summer School Nurse	01.0-01500.0-00000-31400-1230-5480000	100			6/5/2017 7/14/2017

CERTIFICATED PERSONNEL

CONSENT 5/4/2017

MORGAN, KALISSA Health Services	Nurse: Summer School Summer School Nurse	01.0-01500.0-00000-31400-1230-5480000	100			6/5/2017
						7/14/2017
<u>RELEASED UNAVAILABLE</u>	<u>ASSIGNMENT</u>	<u>APPROPRIATION NUMBER</u>	<u>PCT</u>	<u>RATE OF PAY</u>	<u>REMARKS</u>	<u>EFFECTIVE DATE</u>
TORRES, SIGIFREDO Human Resources	Adult Ed Sub Teacher Substitute Teacher	11.0-39130.0-41106-10000-1160-5330000	100			<u>ENDING DATE</u> 4/12/2017

BURBANK UNIFIED SCHOOL DISTRICT

Personnel Report No. 16-17-17

May 4, 2017

Certificated - Hourly

<u>Name</u>	<u>Program/Site</u>	<u>Task/Project</u>	<u>Type</u>	<u>Rate</u>	<u>Hour Cap</u>	<u>Applicable Payrolls</u>
Adkins, Debbie Jo	Instruction	Intervention Teaching	Hourly	\$44.19	4	April – May
Adkins, Debbie Jo	Instruction	Intervention Planning	Hourly	\$32.78	2	April – May
Aghassi, Eli	BHS	Intervention	Hourly	\$44.19	15	April – May
Bishop, Darrell	Health Services	Home Teacher	Hourly	\$35.03	47.75	January - March
Bonino, Gabriella	Health Services	Home Teacher	Hourly	\$35.03	68.32	January - March
Broman, Richard	BHS	Intervention	Hourly	\$44.19	15	April – May
Butters, Barbara	Instruction	Intervention Teaching	Hourly	\$44.19	2.5	March
Cook, Jacob	JBHS	Swim Coach Duties	Hourly	\$32.78	63.5	February – April
Cooper, Rebecca	BHS	Intervention	Hourly	\$44.19	15	April – May
Correll, Elisabeth	Instruction	Intervention Teaching	Hourly	\$44.19	1.5	April
Delgado, Rosalie	Mann	Overtime/student pickup	Hourly	\$22.05	1.87	March
Delgado, Rosalie	Mann	Overtime/student pickup	Hourly	\$22.05	.73	November
DeVirgilis, Edward	Muir	ELA Independent Grading	Hourly	\$32.78	3	April
Hernandez, Gloria Luz	Washington CC	Additional Hours	Hourly	\$21.56	.05	April
Dixon, Joann Michelle	Spec Ed	Home Teaching	Hourly	\$35.03	12	March – April
Dixon, Joann Michelle	Health Services	Home Teacher	Hourly	\$35.03	50.17	January - March
Fahad, Christina	BHS	Intervention	Hourly	\$44.19	15	April – May
Farmer, Debra	Instruction	Intervention Teaching	Hourly	\$44.19	1.5	April
Gerharter, Darla	Instruction	Intervention Teaching	Hourly	\$44.19	4	March
Grimshaw, Dena	BHS	Grading of District ELA Writing	Hourly	\$32.78	5	March
Henderson, Jeff	BHS	Lunch Supervision	Hourly	\$32.78	2	April
Hernandez, Dorothy	Instruction	Intervention Teaching	Hourly	\$44.19	1.5	April
Hernandez, Gloria Luz	Washington CC	Additional Hours	Hourly	\$21.56	.05	April
Hernandez, Gloria Luz	Washington CC	Additional Hours	Hourly	\$21.56	.05	April
Howard, Cathleen	Muir	Dept Chair – Math	Stipend	\$716.50	1	April
Howard, Corey	Muir	Creating Gold Ribbon Presentation	Hourly	\$32.78	18	April
Hunt, Chelsie	Stevenson	Intervention Teaching	Hourly	\$44.19	19	March
Jacob, Beth	BHS	Intervention	Hourly	\$44.19	20	April – May
Kaloustian, Ohannes	Jordan	Playground Supervision	Hourly	\$32.78	1	April
Kukan, Brian	JBHS	ROP Sub Tchr – CTE	Daily	\$66.00	½	April
Lindquist, Gail	Jefferson ATB	CC Sub Teacher	Hourly	\$16.43	1	April

Martin, Nancy	Muir	Dept Chair – Math	Stipend	\$716.50	1	April
Merwin, Amelia	Muir	Creating Gold Ribbon Presentation	Hourly	\$32.78	18	April
Messian, Laura	BHS	Grading of District ELA Writing	Hourly	\$32.78	2	April
Miller, Wendy	BHS	Intervention	Hourly	\$44.19	15	April – May
Moos, Steven	Muir	ELA Independent Grading	Hourly	\$32.78	4	April
Moran Dos Santos, Elaine	Instruction	Intervention Planning	Hourly	\$32.78	1.5	March
Norberg, Mark	Muir	ELA Independent Grading	Hourly	\$32.78	4	April
Peevyhouse, Illene	Muir	Dept Chair – PE	Stipend	\$1433.00	1	April
Pelayo, Diana	Instruction	Intervention Teaching	Hourly	\$44.19	2.5	March
Peltekian, Veronica	Instruction	Rop Sub Teacher CTE	Hourly	\$41.75	5	April
Riner, Justin	Muir	Dept Chair – English	Stipend	\$1433.00	1	April
Riner, Justin	Muir	ELA Independent Grading	Hourly	\$32.78	3	April
Rothacher, Lynn	Muir	ELA Independent Grading	Hourly	\$32.78	3	April
Rothacher, Rodney	Muir	ELA Independent Grading	Hourly	\$32.78	3	April
Sandifer, Amanda	BHS	Lunch Supervision	Hourly	\$32.78	1	April
Santoyo, Jeanne	BHS	Intervention	Hourly	\$44.19	24	April – May
Sasaki, Heidi	Muir	Dept Chair – Science	Stipend	\$1433.00	1	April
Scoville, Daniel	JBHS	ROP Sub Tchr – CTE	Daily	\$66.00	½	April
Snell, Suzanne	Muir	Dept Chair – Elective	Stipend	\$1433.00	1	April
Southward, Rebecca	Muir	Creating Gold Ribbon Video	Hourly	\$32.78	10	April
Stewart, Jenna	BHS	Intervention	Hourly	\$44.19	15	April – May
Stewart, Jenna	BHS	Grading of District ELA Writing	Hourly	\$32.78	3	April
Tineo, Deidra	McKinley	Intervention Planning	Hourly	\$32.78	20	March – May
Tineo, Deidra	McKinley	Intervention Planning	Hourly	\$32.78	6	March – May
Tubbs, Margarita	Instruction	Intervention Teaching	Hourly	\$44.19	4	April - May
Tubbs, Margarita	Instruction	Intervention Planning	Hourly	\$32.78	2	April – May
Valencia, Hector	BHS	Lunch Supervision	Hourly	\$32.78	3	April
Warren, William	Jordan	Playground Supervision	Hourly	\$32.78	2	April
Wells, John	BHS	Lunch Supervision	Hourly	\$32.78	2	April

Personnel Report No. 16-17-17

May 4, 2017

Classified Personnel

<u>Name</u>	<u>Position</u>	<u>Program/Site</u>	<u>%Time FTE</u>	<u>Range & Step</u>	<u>Basis</u>	<u>Effective Date</u>	<u>Ending Date</u>	<u>Remarks</u>
<u>Resignation</u>								
PEREZ, Christina	Instructional Assistant- Children's Center	12.0-90601.0-00010-10000-2110-5080000	.4375	32-VI	C	03-17-17		Horace Mann Children's Center
		12.0-90601.0-00010-10000-2110-5080000	.4375	32-VI	A	03-17-17		
WORLEY, Taylor	Discrete Trial Facilitator	01.0-65000.0-57500-11905-2110-7440000	.8125	40-I	D	04-28-17		Special Education
<u>Termination</u>								
CL0059-17	Food Service Assistant	13.0-53100.0-00000-37000-2210-3220000	.500	27-II	D	04-03-17		Human Resources Services
<u>Additional Compensation for Longevity</u>								
AGHABEGI, Ana	Instructional Assistant- Children's Center	12.0-90601.0-00010-10000-2110-5080000	.6250	32-VI	A	04-01-17		Horace Mann Children's Center 15 yrs., \$71.88/mo.
ANGUINO, Anna Marie	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2110-2140000	.9063	32-VI	D	04-01-17		Roosevelt Around the Bell 10 yrs., \$83/mo.
DEMIRCHYAN, Goar	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2110-2130000	.4375	32-VI	C	04-01-17		Providencia Around the Bell 10 yrs., \$36.31/mo.
GALOUSTIAN, Anahid	Instructional Assistant- Children's Center	12.0-61050.0-00010-10000-2110-2050000	.5938	32-VI	C	04-01-17		Bret Harte Children's Center 15 yrs., \$68.43/mo.
RODRIGUEZ, Jose	Custodian	01.0-00100.0-00000-82100-2210-4310000	1.00	35-VI	A	04-01-17		Burbank High School 10 yrs., \$83/mo.
SHULTZ, Sharon	Senior Secretary	01.0-00000.0-00000-31400-2410-7720000	.500	40-VI	A	04-01-17		Pupil Services 20 yrs., \$81.50/mo.
TAMIMI, Tammy	Instructional Assistant- Special Education	01.0-33100.0-57700-11200-2110-3220000	.750	32-VI	D	04-01-17		Muir Middle School 10 yrs., \$83/mo.
<u>Change of Assignment – Classification/Location/FTE</u>								
ARBOGAST, Julie	Instructional Assistant- Special Education	01.0-33100.0-57700-11100-2110-2033000	.750	32-VI	D	04-10-17		Emerson Elementary
CLARK, Tristan	Low Voltage Electrician	01.0-81500.0-00000-81100-2210-7523100	1.00	52-I	A	04-01-17		Facilities Services
ROOT, Tiffany	Instructional Technology Media Specialist	01.0-00000.0-00000-24200-2210-2140000	.750	38-III	D	10-20-16		Roosevelt Elementary
SARAH, Amal	Instructional Assistant- Special Education	01.0-65000.0-57700-11200-2110-2063000	.750	32-VI	D	04-10-17		Jefferson Elementary

Basis: A= 12 months, B= 11 months, C= 10 months, D= 9 months, E= Adult School employee working less than 10 months, F= Short-term employees, assigned to provide services which will not be needed on a continuing basis, G= Substitute, H= Long term substitute, I= Temporary reclassification.

Personnel Report No. 16-17-17

May 4, 2017

Classified Personnel

<u>Name</u>	<u>Position</u>	<u>Program/Site</u>	<u>%Time FTE</u>	<u>Range & Step</u>	<u>Basis</u>	<u>Effective Date</u>	<u>Ending Date</u>	<u>Remarks</u>
<u>Election – Monthly</u>								
COLE, Samantha	Instructional Assistant- Severely Impaired	01.0-65000.0-57300-11100-2110-5083000	.3125	35-I	D	04-10-17		Bret Harte Children's Center
JOHNSON, Matthew	Instructional Technology Media Specialist	01.0-00000.0-00000-24200-2210-2160000	.625	38-I	D	04-13-17		Washington Elementary
KHOUDIKIAN, Lucine	Instructional Assistant- Special Education	01.0-33100.0-57700-11100-2110-2030000	.750	32-I	D	04-12-17		Emerson Elementary
<u>Election – Hourly</u>								
AGOPIAN, Elizete	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		27-I	G	01-19-17	05-28-17	Food Services
AGUILAR, Olga	Instructional Assistant- English Language Development	01.0-30100.0-47600-10000-2950-2019000		32-III	D	03-29-17	03-29-17	Disney Elementary
ALVAREZ BENJUMEA, Carlos	Custodian	01.0-90711.0-81000-50002-2240-7528000 01.0-90708.0-81000-50002-2240-7528000		35-VI	A	03-15-17 03-18-17	03-24-17 03-25-17	Burroughs High School
AMBROSE, Liliana	Bilingual Translator	01.0-30100.0-47600-24950-2950-2019000		15.92	F	01-01-17	05-26-17	Disney Elementary
ANTTILA, Carol	Office Assistant- Adult Education	11.0-63910.0-41102-27000-2430-5330000		34-VI	E	04-01-17	05-15-17	Burbank Adult School
ARGUMENDO, Douglas	School Aide	01.0-00000.0-11100-10009-2990-2091000		10.50	E	03-01-17	05-26-17	McKinley Elementary
ARTERO, Sonia	Custodian	01.0-90711.0-81000-50002-2240-7528000		35-VI	A	03-14-17		Burroughs High School
AYALA, Christian	Senior Custodian	01.0-90708.0-81000-50002-2240-7528000		36-VI	A	03-18-17		Edison Elementary
BABIAN, Agatia	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2100000		32-I	D	03-01-17	05-26-17	Miller Children's Center
BARBOSA, Gode	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-26-17	Roosevelt Elementary
BARILLAS, Sergio	Custodian	01.0-90902.0-81000-50002-2240-7528000		35-VI	A	03-01-17	03-31-17	Jordan Middle School
BURKHART, Megan	Senior Secretary	01.0-90904.0-11100-41000-2940-4318100		40-V	B	04-01-17	04-01-17	Burbank High School
BUSTOS, Adriana	Bilingual Translator	01.0-65000.0-50010-21000-2950-7440000		15.92	F	04-01-17	06-30-17	Special Education
CABRERA-AGUILAR, Adilia	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		27-I	G	01-19-17	05-28-17	Food Services

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<u>Election – Hourly</u> (Continued)								
CALZADILLA, Jose	Campus Supervision Assistant	01.0-00000.0-11100-10000-2140-4320000		35-I	D	04-01-17	05-31-17	Burroughs High School
CARRILLO, Andrea	Instructional Assistant-Children's Center	12.0-90601.0-00010-10000-2140-5080000		32-VI	A	02-22-17	02-22-17	Horace Mann Children's Center
CARVAJAL, Zacarias	School Safety/ Utility Custodian	01.0-90711.0-81000-50002-2240-7528000		35-I	A	03-21-17	03-24-17	Burroughs High School
CASTILLO, Socorro	Instructional Assistant-Resource Lab	01.0-30100.0-11100-24200-2210-2139000		31-VI	D	03-01-17	05-25-17	Providencia Elementary
CONSOLI, Lorna	Instructional Assistant-English Language Development	01.0-01500.0-00000-27000-2950-7422000		32-III	D	03-04-17	05-30-17	Instructional Services
COQUIA, Joidie	School Aide	01.0-00000.0-11100-10009-2990-2162000		10.50	E	03-01-17	05-25-17	Washington Elementary
CORDOVA, Oscar	Senior Custodian	01.0-90708.0-81000-50002-2240-7528000		36-VI	A	03-31-17	03-31-17	Stevenson Elementary
DE JESUS, Sindee	School Aide	01.0-00000.0-11100-10009-2990-2022000		10.50	G	03-01-17	05-26-17	Edison Elementary
DE LA TORRE, Norma	Food Service Assistant	13.0-53100.0-00000-37000-2230-4320000		27-VI	D	01-01-17	05-28-17	Burroughs Cafeteria
DE LA TORRE, Miguel	Custodian	01.0-00200.0-00000-82100-2260-7521000		35-I	G	03-31-17		Facilities Services
DE LEON, Juan	Senior Custodian	01.0-00100.0-00000-82100-2240-7521000		36-VI	A	03-07-17	03-07-17	Emerson Elementary
DORI, April	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-25-17	Roosevelt Elementary
DURBIN, Kathleen	Senior Secretary	01.0-00000.0-00000-72000-2430-7451000		40-I	Q	02-01-17	06-30-17	Student Services
EGGLESTON, Deborah	Instructional Assistant-Children's Center	12.0-90602.0-11100-10000-2130-2150000		32-I	G	03-01-17	03-31-17	Children's Center
ERLICH, Jill	Instructional Assistant-Children's Center	12.0-90602.0-11100-10000-2130-2100000		32-I	G	03-01-17	03-31-17	Children's Center
ESCARCEGA, Stella	Instructional Assistant-Children's Center	12.0-90602.0-11100-10000-2130-2150000		13.78	G	03-01-17	03-31-17	Stevenson Around the Bell
GALSTYAN, Paytsar	School Aide	01.0-90201.0-11100-10009-2990-2068400		10.50	F	03-01-17	05-25-17	Jefferson Elementary
GRAIR, Nivine	School Aide	01.0-90201.0-11100-10009-2990-2068400		10.50	G	03-01-17	05-25-17	Jefferson Elementary

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<u>Election – Hourly</u> (Continued)								
GRINNELL, Brenda	Instructional Media Specialist	01.0-30100.0-00000-24200-2230-2139000		38-II	D	03-01-17 04-01-17	03-31-17 05-19-17	Providencia Elementary
HAIRAPETIAN, Rodney	Campus Supervision Assistant	01.0-00000.0-00000-83000-2240-4311000		35-I	D	04-01-17	05-20-17	Burbank High School
HARTOONIANS, Jaklin	Food Service Assistant	13.0-53100.0-00000-37000-2230-4310000		27-I	D	01-01-17	05-28-17	Burbank High Cafeteria
HARTOUN MARDIRSAN, Odet	Instructional Assistant- Children's Center II	12.0-90601.0-00010-10000-2160-5080000		34-I	G	03-29-17	03-31-17	Children's Center
HESSEL, Lily	Serving Kitchen Operator	13.0-53100.0-00000-37000-2210-5300000		32-IV	D	01-01-17	05-28-17	Monterey High School
	Food Service Assistant	13.0-53100.0-00000-37000-2230-4320000		27-IV	D	01-01-17	05-28-17	Burroughs High School
HOLLERAN, Scott	Fee Based Teachers	11.0-00639.0-41120-10000-2130-5330000		28.93	F	03-11-17	03-11-17	Burbank Adult School
ISAIAN, Helen	Instructional Assistant- Children's Center	12.0-90601.0-00010-10000-2130-5080000		32-VI	D	02-15-17 01-24-17	02-15-17 01-24-17	Horace Mann Children's Center
JARAMILLO, Dora	School Aide	01.0-00000.0-11100-10009-2990-2022000		10.50	E	04-01-17	05-26-17	Edison Elementary
JIMENEZ-JACOBO, Mireya	Campus Supervision Assistant	01.0-00000.0-00000-72000-2260-7550000		35-I	G	03-30-17		Human Resources Services
JIMINEZ, Paola	Food Service Assistant	130.-53100.0-00000-37000-2230-2160000		27-I	D	01-01-17	05-28-17	Washington Cafeteria
JOHNSON, Kimberly	Campus Supervision Assistant	01.0-00000.0-00000-83000-2240-4311000		35-VI	D	04-01-17	05-20-17	Burbank High School
KHAJO, Souzan	Bilingual Translator	01.0-01500.0-00000-27000-2950-7422000		15.92	F	04-27-17	04-27-17	Instructional Services
		01.0-00000.0-00000-27000-2950-3201000				04-11-17	04-11-17	Luther Middle School
KITJARDEN, Chatchai	Food Service Assistant	13.0-53100.0-00000-37000-2260-7490000		27-I	G	01-19-17	05-28-17	Food Services
LEDEZMA, Reina	Lead Custodian- Secondary	01.0-90708.0-81000-50002-2240-7528000		40-VI	A	03-18-17	03-18-17	Luther Middle School
LEYVA, Georgina	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2160000		32-I	D	03-01-17	05-26-17	Washington Children's Center
LEON, Oscar	Lead Custodian- Secondary	01.0-00000.0-11100-42002-2240-4311000		40-VI	A	03-11-17	03-11-17	Burbank High School
		01.0-00000.0-00000-83000-2240-4311000				03-11-17	03-11-17	

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<u>Election – Hourly</u> (Continued)								
LEWIS, Leslie	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-25-17	Roosevelt Elementary
LIZARRAGA, Barbara	Typist Clerk II	01.0-00000.0-00000-27000-2430-2050000		16.81	C	04-01-17	05-26-17	Bret Harte Elementary
LOPEZ, Karina	Instructional Assistant- Translator DHH	01.0-65000.0-57700-11104-2160-7440000		33-I	G	03-31-17		Special Education
MARINO, Annette	School Aide	01.0-00000.0-11100-10009-2990-2020000		10.50	E	04-01-17	05-26-17	Edison Elementary
MC DONALD, Andrew	Elementary PE Assistant	01.0-00000.0-11100-10000-2160-7422000		32-I	G	03-29-17		Human Resources Services
MC DONALD, Rebekah	Campus Supervision Assistant	01.0-00000.0-00000-72000-2260-7550000		35-I	G	03-17-17		Human Resources Services
	Instructional Assistant- Special Education	01.0-65000.0-57700-11106-2160-7440000		32-I	G	04-04-17		Special Education
MEJIA-LORETO, Pedro	Irrigation Specialist	01.0-90711.0-00000-82200-2240-3228000		48-IV	A	03-11-17	03-11-17	John Muir Middle School
MELIKIAN, Lilia	Instructional Assistant Children's Center	12.0-90602.0-11100-10000-2130-2010000		32-III	D	03-01-17	05-26-17	Disney Children's Center
MENDEZ ZEPEDA, Luis	Continuation High School/ CDS Senior Custodian	01.0-01500.0-00000-83000-2230-5480000		36-VI	A	04-10-17	05-25-17	Monterey High School
MENDOZA, Beth	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2140000		32-III	D	04-01-17	05-26-17	Roosevelt Around the Bell
MICHENER, Leslie	School Aide	01.0-00000.0-11100-10009-2990-2091000		10.50	E	03-01-17	05-26-17	McKinley Elementary
MILLO, Jennifer	Instructional Assistant- Children's Center	12.0-50250.1-11100-10000-2130-2030000		32-III	D	03-01-17	04-30-17	Emerson Children's Center
MOLINA, Paul Jr.	Instructional Assistant- Severely Impaired	01.0-90604.0-57500-11100-2130-7428000		37-I	G	03-01-17	03-15-17	Instructional Services
MOLINA ESCOBAR, Celia	Campus Supervision Assistant	01.0-65000.0-50010-21000-2950-7440000		35-VI	D	04-11-17	04-11-17	Special Education
NAZARI, Alis	Food Service Cook II	13.0-53100.0-00000-37000-2230-3210000		31-VI	D	01-01-17	05-28-17	Jordan Cafeteria
NEVAREZ, Marie	Discrete Trial Facilitator	01.0-65000.0-57500-11905-2130-7440000		40-I	G	04-03-17	04-04-17	Special Education
NOSS, Marianne	Fee Based Teacher	11.0-00639.0-41120-10000-2130-5330000		28.93	F	03-04-17	03-18-17	Burbank Adult School

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<u>Election – Hourly</u> (Continued)								
ORELLANA, Edgar	Lead Custodian- Secondary	01.0-90711.0-81000-50002-2240-7528000		40-VI	A	03-15-17	03-23-17	Burroughs High School
OGANIAN, Sedik	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2020000		32-I	G	03-01-17	03-31-17	Children's Center
PATEL, Bhavana	School Aide	01.0-00000.0-11100-10009-2990-2032000		10.50	G	03-28-17	05-25-17	Emerson Elementary
PATEL, Hemlatabahen	School Aide	12.0-90602.0-11100-10009-2990-2020000		10.50	G	03-01-17	03-31-17	Edison Children's Center
		12.0-90602.0-11100-10009-2990-2030000						Emerson Children's Center
		12.0-90602.0-11100-10009-2990-2140000				03-01-17	04-30-17	Roosevelt Around the Bell
PELEN, Jacquelyn	Instructional Assistant- Special Education	01.0-65000.0-57700-11106-2160-7440000		32-I	G	03-16-17		Special Education
	Instructional Assistant- Severely Impaired	01.0-65000.0-57500-11100-2160-7440000		37-I				
	Discrete Trail Facilitator	01.0-65000.0-57500-11905-2160-7440000		40-I				
PEREZ, Donna	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-26-17	Roosevelt Elementary
PEREZ, Nora	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-26-17	Roosevelt Elementary
PHILIPPAS, Maria	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-26-17	Roosevelt Elementary
PORTER, Natalie	Library Assistant	01.0-30100.0-00000-24200-2230-2139000		30-V	D	04-01-17	05-19-17	Providencia Elementary
POZOS, Salvador	Custodian	01.0-00000.0-00000-82100-2240-3211000		35-VI	A	03-10-17	03-14-17	Jordan Middle School
		01.0-90711.0-81000-50002-2240-7528000				03-13-17	03-13-17	
RAMOS, Mabel	School Aide	01.0-00000.0-11100-10009-2990-2091000		10.50	G	03-01-17	05-26-17	McKinley Elementary
REINOSO, Patricia	Instructional Assistant- English Language Development	01.0-30100.0-11100-10012-2130-2139000		32-IV	D	04-01-17	05-19-17	Providencia Elementary
		01.0-01501.0-47600-10000-2130-2130000		32-IV	D	04-03-17	05-24-17	
SABAS-DUARTE, Aura	Food Service Assistant	13.0-53100.0-00000-37000-2230-4320000		27-IV	D	01-01-17	05-28-17	Burroughs Cafeteria
	Food Service Utility Driver	13.0-53100.0-00000-37000-2210-7490002		33-I	G	04-10-17	05-05-17	Food Services
SANDOVAL, Efren	Lead Custodian Secondary	01.0-90711.0-81000-50002-2240-7528000		40-IV	A	03-14-17	03-15-17	Jordan Middle School

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<u>Election – Hourly (Continued)</u>								
SHAW, Maureen	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2020000		32-I	G	03-01-17 04-01-17	04-30-17 04-30-17	Children's Center
SHEAFER, Robert	Campus Supervision Assistant	01.0-00000.0-00000-72000-2260-7550000		35-I	G	03-17-17		Human Resources Services
STRICKER, Angela	School Aide	01.0-00000.0-11100-10009-2990-2152000		10.50	E	03-01-17	05-26-17	Stevenson Elementary
		01.0-90201.0-11100-10009-2990-2158400		10.50	G	03-01-17	05-31-17	Stevenson Elementary
TERRY, Sarah	School Aide	01.0-00000.0-11100-10009-2990-2091000		10.50	E	03-01-17	05-26-17	McKinley Elementary
		01.0-00000.0-11100-10009-2990-2092000				02-01-17	03-31-17	
TEXEIRA, Sophia	Instructional Assistant- English Language Development	01.0-30100.0-47600-10000-2950-2019000		32-V	D	03-29-17	03-29-17	Disney Elementary
TORRES, Jorge	Custodian	01.0-90902.0-81000-50002-2240-7528000		35-VI	A	03-01-17	03-31-17	John Muir Middle School
		01.0-90708.0-81000-50002-2240-7528000				03-30-17	03-30-17	
TOWNSEND, Kathleen	Instructional Assistant- Children's Center	12.0-61050.1-11100-10000-2130-2050000		32-VI	D	04-01-17	04-30-17	Bret Harte Children's Center
URIBE, Juan	Grounds Leadperson	01.0-90711.0-00000-82200-2240-3228000		52-VI	A	03-11-17	03-11-17	Facilities Services
VAZQUEZ, Rita	Instructional Assistant- Severely Impaired	01.0-65000.0-50010-24950-2930-7440000		35-VI	D	04-01-17	06-30-17	Special Education
VOURNAS, Cynthia	School Aide	01.0-00000.0-11100-10009-2990-2022000		10.50	G	04-01-17	05-26-17	Edison Elementary
WHITAKER, Malia	School Aide	01.0-00000.0-11100-10009-2990-2142000		10.50	G	04-01-17	05-25-17	Roosevelt Elementary
WILKEN, Tonya	Instructional Assistant- Children's Center	12.0-90602.0-11100-10000-2130-2020000		32-VI	D	01-01-17	05-26-17	Edison Children's Center
ZEPEDA, Dolores Garcia	Instructional Assistant- Children's Center II	12.0-90602.0-11100-10000-2130-2140000		34-I	G	03-01-17	03-31-17	Children's Center
ZINALVAND, Ayda	Instructional Assistant- Children's Center	12.0-61050.1-11100-10000-2130-2160000		32-VI	A	03-20-17	03-22-17	Washington Children's Center
<u>Election – Walk on Coach</u>								
DOBBIN, Laura	Short Term- Performing Arts	01.0-90904.0-17007-41001-2171-4328600		12.83	F	03-01-17	05-31-17	Burroughs High School

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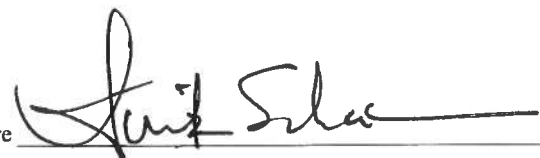
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<u>Election – Walk on Coach</u> (Continued)								
EMAMJOMEH, Mojahn	Short Term- Performing Arts	01.0-90904.0-17011-41000-2171-4318100		12.83	F	04-01-17	04-30-17	Burbank High School
FRIAS, Paul	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
LOPEZ, Jesus	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
MAHAY, Ronald	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
MARSHALL, Enrique	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	05-19-17	Burbank High School
MATHESON, Ryan	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
NELSON, Elizabeth	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	04-30-17	Burbank High School
ORTEGA-JENNISON, Martin	Short Term- Athletic	01.0-00000.0-15001-42000-2171-4320000		12.83	F	02-01-17	04-30-17	Burroughs High School
ORTIZ, Christopher	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	05-19-17	Burbank High School
POTTS, Jamayne	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	05-19-17	Burbank High School
ROJO, Kevin	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	05-31-17	Burroughs High School
SANDOVAL, Antonio	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
SMITH, Roger	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4318100		12.83	F	04-01-17	05-19-17	Burbank High School
VILLAGRAN, Luis	Short Term- Athletic	01.0-90904.0-15001-42000-2171-4328700		12.83	F	03-01-17	05-31-17	Burroughs High School
WILKINS, Jessica	Short Term- Performing Arts	01.0-90904.0-17006-41002-2171-4328500		12.83	F	03-01-17	06-30-17	Burroughs High School

Signature



Title: Director, Human Resources Services

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17000023	BURBANK PAINT COMPANY	C/O 2: INCREASE BY \$2,000.00; 2016-17 BLANKET; FACILITY REPAIR SUPPLIES	FACILITIES PLANNING SERVICES	010	\$6,000.00
17000028	DUNN EDWARDS CORPORATION/LA	C/O 1: INCREASE BY \$1,500.00; 2016-17 BLANKET; FACILITY REPAIR SUPPLIES; PAINTING SUPPLIES	FACILITIES PLANNING SERVICES	010	\$11,500.00
17000033	SOUTHWEST SCHOOL & OFFICE SUPPLY	C/O 1: INCREASE BY \$500.00; 2016-17 BLANKET ORDER "ONLINE" SCHOOL SUPPLIES	EMERSON ELEMENTARY	010	\$6,500.00
17000035	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 1: INCREASE BY \$800.00; 2016-17 BLANKET ORDER "ONLINE" OFFICE SUPPLIES	PURCHASING SERVICES	010	\$1,300.00
17000039	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 1: INCREASE BY \$300.00; 2016-17 BLANKET ORDER "ONLINE" OFFICE SUPPLIES	EMERSON ELEMENTARY	010	\$6,300.00
17000051	STUMBAUGH & ASSOCIATES INC	C/O 1: INCREASE BY \$2,500.00; 2016-17 BLANKET; FACILITY REPAIR MATERIALS	FACILITIES PLANNING SERVICES	010	\$4,000.00
17000062	WAXIE SANITARY SUPPLY	C/O 2: INCREASE BY \$1,265; 2016-17 BLANKET; CUSTODIAL SUPPLIES; ATB SITES & MONTEREY INFANT CENTER	CHILD DEVELOPMENT SERVICES	120	\$7,515.00
17000143	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 2: INCREASE BY \$500.00; 2016-17 BLANKET ORDER; "ONLINE" OFFICE SUPPLIES	MC KINLEY ELEMENTARY	010	\$2,500.00
17000144	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 1: INCREASE BY \$2,000.00; 2016-17 BLANKET ORDER; "ONLINE" OFFICE SUPPLIES	DISNEY ELEMENTARY	010	\$7,000.00
17000366	FRY'S ELECTRONICS INC	C/O 1: REDUCE ORDER BY \$2,100.00; 2016-17 BLANKET ORDER; COMPUTER REPAIR SUPPLIES	TECHNOLOGY SERVICES	010	\$900.00
17000367	CDW-G - COMPUTER DISCOUNT WHSE	C/O 1: REDUCE ORDER BY \$1,000.00; 2016-17 BLANKET ORDER; COMPUTER SUPPLIES	TECHNOLOGY SERVICES	010	\$2,000.00
17000369	DAVIS WHOLESALE ELECTRIC	C/O 1: CANCEL ORDER; 2016-17 BLANKET ORDER; COMPUTER REPAIR SUPPLIES	TECHNOLOGY SERVICES	010	\$1,000.00
17000371	GOVCONNECTION, INC.	C/O 1: REDUCE ORDER BY \$2,976.59; 2016-17 BLANKET ORDER; TECHNOLOGY AND COMPUTER SUPPLIES	TECHNOLOGY SERVICES	010	\$23.41
17000401	SOUTHWEST SCHOOL & OFFICE SUPPLY	C/O 2: INCREASE BY \$1,000.00; 2016-17 BLANKET ORDER; "ONLINE" SCHOOL SUPPLIES	MC KINLEY ELEMENTARY	010	\$6,000.00
17000403	SOUTHWEST SCHOOL & OFFICE SUPPLY	C/O 1: INCREASE BY \$1,500.00; 2016-17 BLANKET ORDER; "ONLINE" SCHOOL SUPPLIES	DISNEY ELEMENTARY	010	\$6,500.00
17000409	SOUTHWEST SCHOOL & OFFICE SUPPLY	C/O 1: INCREASE BY \$1,500.00; 2016-17 BLANKET ORDER; "ONLINE" SCHOOL SUPPLIES	BURBANK HIGH SCHOOL	010	\$5,500.00
17000417	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 2: INCREASE BY \$600.00; 2016-17 BLANKET ORDER; "ONLINE" OFFICE SUPPLIES	BURBANK HIGH SCHOOL	010	\$8,600.00

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17000475	MEL-O-DEE ICE CREAM	C/O 1: REDUCE ORDER BY \$34,800.00; 2016-17 BLANKET ORDER; DAIRY PRODUCTS	FOOD SERVICES	130	\$15,200.00
17000571	ICS SERVICE CO.	C/O 1: INC. \$8,319.68; 1516-059; 2016 LOW VOLTAGE PW CONTRACTS, FIRE ALARM INSTALL @ MUIR; BD 6/2/16	FACILITIES SERVICES	210	\$649,558.93
17000683	SCHOOL TECH SUPPLY	C/O 1: CANCEL ORDER; 2016-17 BLANKET ORDER; COMPUTER REPAIR SUPPLIES	TECHNOLOGY SERVICES	010	\$1,000.00
17000738	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 1: INCREASE BY \$600.00; 2016-17 BLANKET ORDER; "ONLINE" OFFICE SUPPLIES	TECHNOLOGY SERVICES	010	\$3,600.00
17000782	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	C/O 2: INCREASE BY \$2,650.00; 2016-17 BLANKET ORDER; "ONLINE" SCHOOL SUPPLIES	MILLER ELEMENTARY	010	\$10,650.00
17000803	SOUTHWINDS TRANSPORTATION	C/O 2: REDUCE BY \$2,2022.57; 2016-17 BLANKET ORDER; STUDENT TRANSPORTATION; ATHLETICS	BURBANK HIGH SCHOOL	010	\$2,977.43
17000820	MASSADI ENTERPRISES	C/O 1: INCREASE \$8,075; CARRYOVER PO 16002790; DSA INSPECTION; LUTHER; SOLAR PROJECT; BD 1/21/16	FACILITIES SERVICES	210	\$29,155.00
17000911	DURHAM SCHOOL SERVICES	C/O 2: INCREASE BY \$842.57; 2016-17 BLANKET AGREEMENT; STUDENT TRANSPORTATION; ATHLETICS; BD 8/4/16	BURBANK HIGH SCHOOL	010	\$31,170.57
17000929	CITY TREASURER	C/O 1: INCREASE BY \$1,250.00; 2016-2017 BLANKET ORDER; LANDFILL FACILITY USE	FACILITIES SERVICES	010	\$12,850.00
17001000	SILVER CREEK INDUSTRIES, INC.	C/O 1: ADDITIVE C/O; DSA APPROVED CLASSROOM MODULAR BLDG @ WASH; PB#CHULA VISTA 14/15-03; BD 3/17/16	FACILITIES SERVICES	210	\$494,323.81
17001002	SILVER CREEK INDUSTRIES, INC.	C/O 1: ADDITIVE CO; DSA APPRVD CLASSROOM MODULAR BLDG @ ROOS; PB#CHULA VISTA 14/15-03; BD 3/17/16	FACILITIES SERVICES	210	\$533,547.82
17001005	SILVER CREEK INDUSTRIES, INC.	C/O 1: ADDITIVE CO; DSA APPRVD CLASSROOM MODULAR BLDG@ EMER; PB#CHULA VISTA 14/15-03; BD 3/17/16	FACILITIES SERVICES	210	\$169,201.42
17001016	MASSADI ENTERPRISES	C/O 1: INCREASE BY \$8,075; DSA INSPECTION FOR ADDTL SOLAR PROJECT @ HARTE ES; BD 8/4/16	FACILITIES SERVICES	210	\$49,555.00
17001017	MASSADI ENTERPRISES	C/O 1: INCREASE BY \$8,925; DSA INSPECTION FOR ADDL SOLAR PROJECT @ JEFFERSON ES; BD 8/4/16	FACILITIES SERVICES	210	\$50,405.00
17001050	A & R WHOLESALE DISTRIBUTOR'S INC	C/O 1: REDUCE BY \$39,806; BLANKET ORDER; STOCK FOOD ITEMS; SAN GABRIEL VALLEY FOOD SVCS CO-OP RFP	FOOD SERVICES	130	\$160,194.00
17001188	MASSADI ENTERPRISES	C/O 1: INCREASE BY \$77,000.00; DSA INSPECTION; MUIR MIDDLE SCHOOL; BD 1/21/16	FACILITIES SERVICES	210	\$103,360.00

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17001190	MASSADI ENTERPRISES	C/O 1: INCREASE BY \$25,500; DSA INSPECTION SERVICES; JEFFERSON ES; BOARD APPROVED 1/21/16	FACILITIES SERVICES	210	\$52,445.00
17001340	SOUTHWEST SCHOOL & OFFICE SUPPLY	C/O 2: INCREASE BY \$450; 2016-17 BLANKET; ONLINE SCHOOL SUPPLIES; UNRESTRICTED & SPECIAL ED FUNDS	MAGNOLIA PARK	010	\$950.00
17001383	MASSADI ENTERPRISES	C/O 1: INCREASE \$60,200; ADDTL DSA INSP, DSA INSPECTION SERVICES; JORDAN; BOARD APPROVED 6/16/2016	FACILITIES SERVICES	210	\$105,140.00
17001402	MASSADI ENTERPRISES	C/O 1: INCREASE BY \$10,625; DSA INSPECTION SERVICES; INT/EXT LIGHTING INSTALL; MILLER; BD 8/18/16	FACILITIES SERVICES	210	\$17,765.00
17001525	DURHAM SCHOOL SERVICES	C/O 3: INCREASE PO BY \$3,847.00; 2016-17 BLANKET ORDER; ATHLETIC TRANSPORTATION; BD APPRD 8/4/16	JOHN BURROUGHS HIGH SCHOOL	010	\$33,847.00
17001870	THE HORN SHOP	C/O 2: INCREASE ORDER BY \$5,500.00; 2016-17 BLANKET ORDER; MUSICAL INSTRUMENT REPAIRS	JOHN BURROUGHS HIGH SCHOOL	010	\$10,574.03
17001961	FIRST STUDENT, INC	C/O 1: ADD BUS & DATE CHANGE; STUDENT TRANSPORTATION; AQUARIUM OF THE PACIFIC; A/R	STEVENSON ELEMENTARY	010	\$1,780.80
17001964	GARVEY EQUIPMENT COMPANY	GROUND SUPPLIES	FACILITIES SERVICES	010	\$1,444.90
17002041	SMART & FINAL STORES CORP	C/O 1: REDUCE BY \$1,000.00; 2016-17 BLANKET ORDER; INSTRUCTIONAL SUPPLIES; CULINARY ARTS CLASS	JORDAN MIDDLE SCHOOL	010	\$500.00
17002246	PEDERSEN'S BAND AND ORCHESTRA	C/O 1: REDUCE BY \$3,750.00; 2016-17 BLANKET ORDER; MUSICAL INSTRUMENT REPAIRS; GIFT FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$1,250.00
17002376	CHASE, JOHANNA	C/O 1: INCREASE BY \$595.00; CONSULTANT AGREEMENT: MUSIC CLASS; GIFT FUNDS; BOARD APPROVED 11/3/16	STEVENSON ELEMENTARY	010	\$5,805.00
17002500	YALE/CHASE EQUIPMENT AND SERVICES, INC	NON-INSTRUCTIONAL EQUIPMENT REPAIR BY VENDOR	FACILITIES SERVICES	010	\$397.56
17002684	VALLEY POWER REPAIRS	NON-INSTRUCTIONAL EQUIPMENT REPAIR BY VENDOR	FACILITIES SERVICES	010	\$671.77
17002685	FERGUSON ENTERPRISES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$672.86
17002713	GEARY PACIFIC SUPPLY	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$107.41
17002758	JAMES THOMAS STAINED AND LEADED GLASS	FACILITY REPAIR BY VENDOR	FACILITIES SERVICES	010	\$125.00
17002824	INTERMOUNTAIN LOCK & SUPPLY CO	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$77.65
17002864	SUNSTATE EQUIPMENT CO.	CONTRACTED SERVICES	FACILITIES SERVICES	010	\$1,214.50
17002889	INTERMOUNTAIN LOCK & SUPPLY CO	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$744.96
17002904	GIRARD & PETERSON INC	NON-INSTRUCTIONAL EQUIPMENT REPAIR BY VENDOR	FACILITIES SERVICES	010	\$100.00
17002943	FOUR WINDS	STUDENT TRANSPORTATION; VALENCIA HS; ACCOUNTS RECEIVABLE	LUTHER BURBANK MIDDLE SCHOOL	010	\$1,110.04

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17002985	US AIR CONDITIONING DISTRIBUTORS	C/O 1: EXCHANGE FOR DIFFERENT MODEL; HVAC REPLACEMENT UNITS; ON-GOING & MAJOR MAINTENANCE FUNDS	MUIR MIDDLE SCHOOL	010	\$16,160.25
17003045	CALDWELL FLORES WINTERS, INC.	C/O 1: INCREASE \$1,000; CONTINUING DISCLOSURE PREPARATION AND FILING FEE; BOARD APPROVED 5/21/15	DISTRICT OFFICE	010	\$3,250.00
17003055	DeSOTO SALES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$71.45
17003056	EWING IRRIGATION PRODUCTS	IRRIGATION REPAIR	FACILITIES SERVICES	010	\$51.13
17003058	PACIFIC PARK AND PLAYGROUND, INC	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$324.06
17003073	PRO-ED	C/O 1: CANCEL LINE ITEM 2 - OUT OF PRINT; TESTING MATERIALS; SPECIAL EDUCATION FUNDS	MONTEREY HIGH SCHOOL	010	\$54.77
17003077	BANAK MACHINERY	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$578.75
17003079	NORTHERN SAFETY & INDUSTRIAL	GROUND SUPPLIES	FACILITIES SERVICES	010	\$2,337.55
17003080	SMITH PIPE & SUPPLY, INC	GROUND SUPPLIES	FACILITIES SERVICES	010	\$2,664.82
17003082	EWING IRRIGATION PRODUCTS	IRRIGATION REPAIR	FACILITIES SERVICES	010	\$141.68
17003084	THE SHERWIN-WILLIAMS CO	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$131.47
17003085	STAR FORD	NON-INSTRUCTIONAL EQUIPMENT REPAIR MATERIAL	FACILITIES SERVICES	010	\$323.60
17003086	VALLEY POWER REPAIRS	NON-INSTRUCTIONAL EQUIPMENT REPAIR MATERIAL	FACILITIES SERVICES	010	\$84.83
17003102	KREISBERG, ROBYN	C/O 1: INCREASE BY \$850; CONSULTANT SERVICES; MUSIC PROGRAM FOR GRADES K-1; GIFT FUNDS; BD 7/21/16	BRET HARTE ELEMENTARY	010	\$2,100.00
17003106	SCHOOL SPECIALTY	CLASSROOM FURNITURE	MONTEREY HIGH SCHOOL	010	\$221.28
17003143	TARGET SPECIALTY PRODUCTS	GROUND SUPPLIES	FACILITIES SERVICES	010	\$133.45
17003144	4A CRANE SERVICE CO.	CONTRACTED SERVICES	FACILITIES SERVICES	010	\$350.00
17003146	EWING IRRIGATION PRODUCTS	IRRIGATION REPAIR	FACILITIES SERVICES	010	\$138.25
17003147	KING'S CUSTOM SHEET METAL	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$2,544.75
17003151	HERFF JONES	C/O 1: INCREASE BY \$234.90; GRADUATION DIPLOMAS	BURBANK HIGH SCHOOL	010	\$2,488.87
17003167	FERGUSON ENTERPRISES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$380.23
17003169	DeSOTO SALES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$514.56
17003170	LOWE'S HOME IMPROVEMENT	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$60.54
17003171	SCHOOL OUTFITTERS	CLASSROOM FURNITURE; PB TIPS CONTRACT #1102215	BRET HARTE ELEMENTARY	010	\$12,510.00

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17003185	SOCIAL THINKING	BOOKS; SPECIAL EDUCATION FUNDS	EMERSON ELEMENTARY	010	\$114.21
17003209	UME FEDERAL CREDIT UNION	DANCE COSTUMES	JOHN BURROUGHS HIGH SCHOOL	010	\$778.37
17003210	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS AND CHARGING CART; LCFF EIA-LEP FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$9,485.12
17003211	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS AND CHARGING CART; ONE-TIME AND UNRESTRICTED FUNDS	ROOSEVELT ELEMENTARY	010	\$9,485.12
17003212	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS AND CHARGING CARTS; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$21,347.99
17003213	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS AND CHARGING CART; TITLE I FUNDS	MUIR MIDDLE SCHOOL	010	\$10,674.00
17003214	THEATREWORKS USA	FIELD TRIP ADMISSION TO SAN GABRIEL MISSION PLAYHOUSE; 2ND GRADE; GIFT FUNDS	EDISON ELEMENTARY	010	\$841.75
17003215	CDW-G - COMPUTER DISCOUNT WHSE	TECHNOLOGY SUPPLIES; MICE; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$435.00
17003216	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$349.26
17003217	SUNSTATE EQUIPMENT CO.	EQUIPMENT RENTAL	JOHN BURROUGHS HIGH SCHOOL	010	\$740.26
17003218	KIDSPACE CHILDRENS MUSEUM	FIELD TRIP ADMISSION; 1ST GRADE; GIFT FUNDS	EDISON ELEMENTARY	010	\$750.00
17003219	EAI EDUCATION	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	BURBANK HIGH SCHOOL	010	\$147.56
17003220	IMAGESTUFF.COM	SCHOOL SUPPLIES	EMERSON ELEMENTARY	010	\$44.13
17003221	HANDS ON TASKS	CLASSROOM SUPPLIES; SPECIAL EDUCATION	JOHN BURROUGHS HIGH SCHOOL	010	\$110.54
17003222	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	EMERSON ELEMENTARY	010	\$67.52
17003223	AMAZON CAPITAL SERVICES	ART SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$343.54
17003224	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES; CHILD DEVELOPMENT FUNDS	HORACE MANN CHILDREN'S CENTER	120	\$74.98
17003225	SOCIAL THINKING	BOOKS; MAA FUNDS	EMERSON ELEMENTARY	010	\$495.64
17003226	WALLIS ANNENBERG CENTER FOR PERFORMING ARTS	PERFORMING ARTS FIELD TRIP; GIFT FUNDS	MONTEREY HIGH SCHOOL	010	\$490.00
17003227	ORANGE COUNTY DEPT OF EDUCATION	PROJECT GLAD (GUIDED LANGUAGE ACQUISITION & DESIGN); BOARD APPROVED 6/23/16	INSTRUCTIONAL SERVICES	010	\$27,335.07
17003228	BRAINPOP	SCHOOL SOFTWARE SUBSCRIPTION; TITLE I FUNDS; BOARD APPROVED 6/2/16	MUIR MIDDLE SCHOOL	010	\$1,795.00
17003229	GREENFIELD LEARNING INC.	SOFTWARE LICENSE SUBSCRIPTION; READING PROFICIENCY; TITLE I FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$3,900.00

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17003230	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	MUIR MIDDLE SCHOOL	010	\$101.10
17003231	COMMERCIAL DOOR METAL SYSTEMS INC	FC1617-063 FURNISH & INSTALL STEEL DOOR @ JORDAN MS; ON-GOING & MAJOR MAINTENANCE FUNDS	JORDAN MIDDLE SCHOOL	010	\$3,459.00
17003232	LYNDA.COM INC	ONLINE VIDEO TUTORIAL SERVICE SUBSCRIPTION - YEAR 3 OF 3; PROFESSIONAL DEVELOPMENT; BRD 2/19/15	VARIOUS SITES	010	\$26,500.00
17003233	CLIFTONLARSONALLEN LLP	PROFESSIONAL SERVICES AGREEMENT; BLACK-BOX EXTERNAL PENETRATION TEST; ONE-TIME FUNDS; BRD 2/16/17	TECHNOLOGY SERVICES	010	\$7,400.00
17003234	AMAZON CAPITAL SERVICES	INSTRUCTIONAL AND CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$35.04
17003235	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$96.14
17003236	AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$72.21
17003237	L.A. GRINDING CO	2016-17 BLANKET ORDER; WOODSHOP SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$400.00
17003238	SWANER HARDWOOD INC	2016-17 BLANKET ORDER; WOODSHOP SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$500.00
17003239	UME FEDERAL CREDIT UNION	ANNUAL AMAZON PRIME MEMBERSHIP	PURCHASING SERVICES	010	\$107.66
17003240	STOCK BUILDING SUPPLY	2016-17 BLANKET ORDER; WOODSHOP SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$300.00
17003241	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$231.02
17003242	SPECIAL EDUCATION PARENTS	REIMBURSEMENT TO PARENTS FOR COGNITIVE THERAPY; SPECIAL EDUCATION; BOARD APPROVED 2/2/17	SPECIAL EDUCATION	010	\$210.00
17003243	LOCATION SOUND CORP	AUDIO EQUIPMENT RENTAL; STATE OF THE SCHOOLS ADDRESS; ACCOUNTS RECEIVABLE FUNDS	BUSINESS OFFICE	010	\$945.00
17003244	SPECIAL EDUCATION PARENTS	REIMBURSEMENT TO PARENTS FOR TRANSPORTATION; SPECIAL EDUCATION; BOARD APPROVED 11/17/16	SPECIAL EDUCATION	010	\$9,536.00
17003245	CHILDCRAFT EDUCATION CORP	LANGUAGE ARTS SUPPLIES; SPECIAL EDUCATION FUNDS	EMERSON ELEMENTARY	010	\$70.54
17003246	SCANTRON CORPORATION	TESTING MATERIALS	JOHN BURROUGHS HIGH SCHOOL	010	\$1,844.13
17003247	SCANTRON CORPORATION	TESTING MATERIALS	BURBANK HIGH SCHOOL	010	\$189.47
17003248	AMAZON CAPITAL SERVICES	BOOKS; SPECIAL EDUCATION AND GENERAL FUNDS	MILLER ELEMENTARY	010	\$45.40
17003249	UME FEDERAL CREDIT UNION	SCHOOL SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$357.20
17003250	NATIONAL STUDENT CLEARINGHOUSE	ANNUAL RENEWAL FOR STUDENT TRACKER FOR BHS & JBHS	INSTRUCTIONAL SERVICES	010	\$850.00
17003251	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES	MILLER ELEMENTARY	010	\$2 107

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17003252	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	BRET HARTE ELEMENTARY	010	\$34.78
17003253	COLONIAL CHESTERFIELD AT RILEY'S FARM	FIELD TRIP DEPOSIT; FIFTH GRADE; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$224.48
17003254	PINNER CONSTRUCTION COMPANY	CONSTRUCTION MANAGEMENT SERVICES FOR MEASURE S BOND; BOARD APPROVED 2/2/17	FACILITIES SERVICES	210	\$3,506,343.00
17003255	LAKESHORE CURRICULUM MATERIAL	CLASSROOM FURNITURE AND SUPPLIES; SPECIAL EDUCATION	WASHINGTON ELEMENTARY	010	\$332.76
17003256	SPRATT, DAWN	REIMBURSEMENT TO FINANCE CLERK FOR SUPPLIES	MUIR MIDDLE SCHOOL	010	\$16.85
17003257	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION	EMERSON ELEMENTARY	010	\$16.55
17003258	CHRISTINE KROHN	REIMBURSEMENT TO PRINCIPAL FOR SUPPLIES; TITLE 1 & ONE-TIME FUNDS	COMMUNITY DAY SCHOOL	010	\$640.99
17003259	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	BRET HARTE ELEMENTARY	010	\$962.23
17003260	PARAMO, JOHN M	REIMBURSEMENT TO DIRECTOR OF SECONDARY EDUCATION FOR SUPPLIES	INSTRUCTIONAL SERVICES	010	\$16.83
17003261	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; LAPTOP; ONE-TIME FUNDS	EDISON ELEMENTARY	010	\$1,189.06
17003262	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES; TITLE III FUNDS	BRET HARTE ELEMENTARY	010	\$319.63
17003263	CENGAGE LEARNING	TEXTBOOKS	JOHN BURROUGHS HIGH SCHOOL	010	\$857.97
17003264	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL MATERIALS; MATHEMATICS	PROVIDENCIA ELEMENTARY	010	\$123.69
17003265	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; MONITOR; ROP FUNDS	BURBANK HIGH SCHOOL	010	\$152.74
17003266	CDW-G - COMPUTER DISCOUNT WHSE	CALCULATORS; SPECIAL EDUCATION	JOHN BURROUGHS HIGH SCHOOL	010	\$413.25
17003267	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; STOUGH CANYON NATURE CENTER; GIFTS	EDISON ELEMENTARY	010	\$606.10
17003268	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; HART HIGH SCHOOL; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$1,421.80
17003269	INSECT LORE PRODUCTS	INSTRUCTIONAL MATERIALS	MC KINLEY ELEMENTARY	010	\$87.12
17003270	GOPHER SPORT	PHYSICAL EDUCATION SUPPLIES; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$574.58
17003271	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; RILEY'S FARM; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$1,299.22
17003272	WAXIE SANITARY SUPPLY	CUSTODIAL EQUIPMENT; ONE-TIME FUNDS	MUIR MIDDLE SCHOOL	010	\$525.85
17003273	CAROLINA BIOLOGICAL SUPPLY CO	CANCEL ORDER; INSTRUCTIONAL MATERIALS	BURBANK HIGH SCHOOL	010	\$3,608.76
17003274	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE EQUIPMENT	BUSINESS OFFICE	010	\$1,517.05
17003275	SOUTHERN COMPUTER WAREHOUSE INC	TECHNOLOGY EQUIPMENT; TITLE I FUNDS	COMMUNITY DAY SCHOOL	010	\$114.09
17003276	EVERYTHING MEDICAL, LLC	MEDICAL SUPPLIES; UNRESTRICTED AND ONE-TIME FUNDS	JEFFERSON ELEMENTARY	010	\$106.99

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PO Number	Vendor	Description	Site	Fund	Total Amount
17003277	DICK BLICK CO	ART SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$544.48
17003278	DICK BLICK CO	ART SUPPLIES; ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$809.31
17003279	CENTER FOR THE COLLABORATIVE CLASSROOM	INSTRUCTIONAL MATERIALS; LANGUAGE ARTS; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$560.41
17003280	CLASSROOM PRODUCTS LLC	OFFICE SUPPLIES	STEVENSON ELEMENTARY	010	\$189.53
17003281	WILLIAM V MACGILL & COMPANY	MEDICAL SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$449.45
17003282	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$145.04
17003283	B & H PHOTO-VIDEO	PHOTOGRAPHY EQUIPMENT	JOHN BURROUGHS HIGH SCHOOL	010	\$1,264.48
17003284	INSECT LORE PRODUCTS	INSTRUCTIONAL MATERIALS	EDISON ELEMENTARY	010	\$56.78
17003285	VALLEY POWER REPAIRS	NON-INSTRUCTIONAL EQUIPMENT REPAIR BY VENDOR	FACILITIES SERVICES	010	\$160.11
17003286	LOWE'S HOME IMPROVEMENT	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$1,298.64
17003287	TUNDRA SPECIALTIES	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$126.19
17003288	LOWE'S HOME IMPROVEMENT	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$13.40
17003289	JACOBSEN WEST	NON-INSTRUCTIONAL EQUIPMENT REPAIR MATERIAL	FACILITIES SERVICES	010	\$395.84
17003291	STAR FORD	NON-INSTRUCTIONAL EQUIPMENT REPAIR MATERIAL	FACILITIES SERVICES	010	\$131.81
17003292	MUSCIANS AT PLAY FOUNDATION	CONSULTANT AGREEMENT; MUSIC MENTORSHIP PROGRAM; FILM LA FUNDS; BOARD APPROVED 2/16/17	INSTRUCTIONAL SERVICES	010	\$6,000.00
17003293	STIKA, CARREN J.	CONSULTATANT AGREEMENT; INDEPENDENT PSYCHO-EDUCATIONAL EVALUATION; SPECIAL EDUCATION; BD 3/2/17	SPECIAL EDUCATION	010	\$6,200.00
17003294	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; KIDSPACE MUSEUM; GIFTS	MILLER ELEMENTARY	010	\$808.86
17003295	EVERYTHING MEDICAL, LLC	MEDICAL SUPPLIES	STEVENSON ELEMENTARY	010	\$60.26
17003296	DIGICOACH INC	SOFTWARE LICENSE SUBSCRIPTION; ONE-TIME FUNDS	EMERSON ELEMENTARY	010	\$2,240.00
17003297	UME FEDERAL CREDIT UNION	STUDENT AWARDS	JOHN BURROUGHS HIGH SCHOOL	010	\$534.00
17003298	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	EDISON ELEMENTARY	010	\$222.25
17003299	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	MUIR MIDDLE SCHOOL	010	\$1,379.75
17003300	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$1,637.36
17003301	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	MONTEREY HIGH SCHOOL	010	\$349.26
17003302	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	JORDAN MIDDLE SCHOOL	010	\$1,310.99

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17003303	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$3,007.23
17003304	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	BURBANK HIGH SCHOOL	010	\$1,976.74
17003305	GRABER, ANDREA	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003306	ELLIOTT, GINA	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003307	GRESHAM, JANICE	C/O 1: INCREASE BY \$24.26 & ADD ACCT STRING; BLANKET TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$146.41
17003308	FOGELSON, JANIE	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003309	GHAZARIAN, JOANIE	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003310	HOLCOMBE, JENNIFER	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003311	JOHNSON, MARLA	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003312	JORGENSEN-BOCK, LISA	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003313	LAZAR, PHYLLIS	CANCEL PO; 2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003314	SHALTS, RACHEL	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003315	VATS, MONIKA	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003316	ARENAL, SHANNON L	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003317	ROG, CHRISTINE	CANCEL ORDER; 2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003318	REGISTER, PAT	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003319	BAIRD, CHRISTINE	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003320	ANDERSON, JENNIFER	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
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17003321	JESSOE, JENNIFER	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003322	FERGUSON, MARTHA	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003323	TRAN, LISA	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$182.28
17003324	LONG BEACH AQUARIUM OF THE PACIFIC	FIELD TRIP ADMISSION; FIRST GRADE; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$730.00
17003325	GIANNINI, PHAEDRA	2016-17 BLANKET; REIMBURSEMENT TO OCCUPATIONAL THERAPIST FOR MATERIALS & SUPPLIES; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$238.11
17003326	RESOURCES FOR EDUCATORS	INSTRUCTIONAL MATERIALS; MATH & SCIENCE; MAA FUNDS	EDISON ELEMENTARY	010	\$428.00
17003327	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; MATHEMATICS; SPECIAL EDUCATION	LUTHER BURBANK MIDDLE SCHOOL	010	\$148.45
17003328	LOS ANGELES COUNTY SCIENCE & ENGINEERING FAIR	SCHOOL PARTICIPATION FEE; SCIENCE & ENGINEERING FAIR	MUIR MIDDLE SCHOOL	010	\$250.00
17003329	NORTHSTAR AV	AUDIO VISUAL SUPPLIES	STEVENSON ELEMENTARY	010	\$568.22
17003330	DIGITAL DOLPHIN SUPPLIES	AUDIO VISUAL SUPPLIES; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$100.59
17003331	DIGITAL DOLPHIN SUPPLIES	AUDIO VISUAL SUPPLIES; MAA FUNDS	WASHINGTON ELEMENTARY	010	\$100.59
17003332	ALL AMERICAN TROPHY & ENGRAVING CO	STUDENT AWARDS	JORDAN MIDDLE SCHOOL	010	\$163.13
17003333	FIOLA-RINI, TAMARA	REIMBURSEMENT TO TEACHER FOR SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$40.54
17003334	MORENO, NATASHA	REIMBURSEMENT TO TEACHER FOR SCIENCE SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$17.68
17003335	MIELIWOCKI, REBECCA	REIMBURSEMENT TO TEACHER FOR MEETING SUPPLIES	INSTRUCTIONAL SERVICES	010	\$70.83
17003336	HODGINS, KATHY	REIMBURSEMENT TO TEACHER FOR CULINARY ARTS SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$19.36
17003337	DAVE BANG & ASSOCIATES INC	OUTDOOR FURNITURE	MUIR MIDDLE SCHOOL	010	\$2,872.53
17003338	A & M CHURCH AND SCHOOL FURNITURE	SKATEBOARD RACK	MUIR MIDDLE SCHOOL	010	\$3,179.08
17003339	THE HORN SHOP	MUSICAL INSTRUMENT SUPPLIES; ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$2,446.88
17003340	SCHOOL OUTFITTERS	TESTING SUPPLIES; HEADPHONES; STAR/CAASPP TESTING FUNDS	INSTRUCTIONAL SERVICES	010	\$173.39
17003341	WARD'S NATURAL SCIENCE	INSTRUCTIONAL MATERIALS; ONE-TIME FUNDS	MUIR MIDDLE SCHOOL	010	\$1,495.55
17003342	WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$92.22
17003343	WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$246.65
17003344	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; DISNEYLAND; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$7,111

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17003345	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; GENE AUTRY MUSEUM; GIFTS	ROOSEVELT ELEMENTARY	010	\$962.08
17003346	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; NATURAL HISTORY MUSEUM; GIFTS	BRET HARTE ELEMENTARY	010	\$1,060.00
17003347	SPORTS FACILITIES GROUP INC	FC1617-065 FURNISH & INSTALL MOTOR ASSEMBLIES ON BLEACHERS @ JBHS GYM; ON-GOING & MAJOR MAINT. FUNDS	FACILITIES PLANNING SERVICES	010	\$2,979.00
17003348	SPORTS FACILITIES GROUP INC	FC1617-066 REPAIR BLEACHER BANK AT BHS GYM; ON-GOING & MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$1,300.00
17003349	PRO-CRAFT CONSTRUCTION, INC.	FC1617-045 CUPCAA RELOCATION OF KITCHEN GAS PIPING @ LUTHER MS; BUILDING FUNDS; BD 1/19/17	FACILITIES SERVICES	210	\$7,844.00
17003350	CDW-G - COMPUTER DISCOUNT WHSE	AUDIO VISUAL EQUIPMENT; DOCUMENT CAMERA; GIFT FUNDS	MONTEREY HIGH SCHOOL	010	\$900.17
17003351	NERSISYAN, NARE	CANCEL PO; 2016-2017 BLANKET AGREEMENT TO REIMBURSE COTA/SLP FOR SUPPLIES	SPECIAL EDUCATION	010	\$38.05
17003352	EINBINDER, SUE-ELLEN	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$200.00
17003353	MASSETT, DIANE	2016-2017 BLANKET AGREEMENT TO REIMBURSE OCCUPATIONAL THERAPIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$400.00
17003354	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL MATERIALS; LANGUAGE ARTS; TITLE III FUNDS	EDISON ELEMENTARY	010	\$346.87
17003355	CASHMAN, STACY	REIMBURSEMENT TO PRINCIPAL FOR MEETING SUPPLIES; FILM LA FUNDS	JORDAN MIDDLE SCHOOL	010	\$696.51
17003356	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$2,094.10
17003357	KLEBBA, MICHELLE	REIMBURSEMENT TO TEACHER FOR CPK CULINARY CHALLENGE SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$70.61
17003358	CALIFORNIA SPORT DESIGN LLC	COMPETITION SUPPLIES; FILM LA FUNDS	JORDAN MIDDLE SCHOOL	010	\$1,103.81
17003359	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; KNOTT'S BERRY FARM; ACCOUNTS RECEIVABLE	JORDAN MIDDLE SCHOOL	010	\$786.36
17003360	HEALTH CONNECTED	INSTRUCTIONAL MATERIAL; LOTTERY FUNDS; BOARD APPROVED 3/2/17	INSTRUCTIONAL SERVICES	010	\$4,910.06
17003361	FOUR WINDS	STUDENT TRANSPORTATION; LA ZOO; GIFTS	MILLER ELEMENTARY	010	\$398.00
17003362	TOWNRIDE INC	STUDENT TRANSPORTATION; HUNTINGTON LIBRARY; GIFTS	EDISON ELEMENTARY	010	\$193.75
17003363	TOWNRIDE INC	STUDENT TRANSPORTATION; LONG BEACH AQUARIUM OF THE PACIFIC; GIFTS	PROVIDENCIA ELEMENTARY	010	\$512.50
17003364	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; THE MUSIC CENTER; GENERAL FUND	JOHN BURROUGHS HIGH SCHOOL	010	\$560.00
17003365	J TAYLOR EDUCATION, INC.	CLASSROOM SUPPLIES	STEVENSON ELEMENTARY	010	\$598.13
17003366	DIDAX INC	INSTRUCTIONAL MATERIALS; LANGUAGE ARTS; TITLE III FUNDS	EDISON ELEMENTARY	010	\$125.16

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17003367	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; CSUN; CTE	JOHN BURROUGHS HIGH SCHOOL	010	\$496.25
17003368	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; CALABASAS & POLY HIGH SCHOOL; ATHLETICS	BURBANK HIGH SCHOOL	010	\$1,180.00
17003369	SHOPLET.COM	CLASSROOM SUPPLIES; SPECIAL EDUCATION	LUTHER BURBANK MIDDLE SCHOOL	010	\$64.62
17003370	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; LOOKING LA; ACCOUNTS RECEIVABLE	JOHN BURROUGHS HIGH SCHOOL	010	\$440.00
17003371	BISHOP, DARRELL D	CONSULTANT AGREEMENT; VARIETY SHOW DIRECTOR; GIFT FUNDS; BOARD APPROVED 3/2/17	BRET HARTE ELEMENTARY	010	\$3,000.00
17003372	CHRISTENSEN, DAVID	CONSULTANT AGREEMENT; STUDENT ANIMATION PROJECTS; ARTS FOR ALL FUNDS; BOARD APPROVED 3/2/17	BURBANK HIGH SCHOOL	010	\$2,500.00
17003373	UME FEDERAL CREDIT UNION	CLASSROOM SUPPLIES; FACTS	BURBANK ADULT SCHOOL	010	\$233.95
17003374	INVENTIVE LIGHTING CORPORATION	EQUIPMENT RENTAL	BURBANK HIGH SCHOOL	010	\$560.00
17003378	FERGUSON ENTERPRISES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$123.61
17003381	PLAYPOWER LT FARMINGTON INC.	C/O 3: FC 1314-043; REINSTATE INSTALLATION OF PLAYGROUND EQUIP AT JEFFERSON; BD 2/2/17	FACILITIES SERVICES	210	\$40,459.00
17003382	BILL FERRELL CO.	DECK RENTAL FOR POP SHOW	JOHN BURROUGHS HIGH SCHOOL	010	\$1,120.20
17003383	JONES SCHOOL SUPPLY CO INC	STUDENT AWARDS; CUSTOM RIBBONS	MILLER ELEMENTARY	010	\$215.25
17003384	BURBANK WATER AND POWER	ELECTRICAL ENGINEERING SERVICES; NEW PADMOUNT INSTALLATION @ BRET HARTE MODULAR BLDGS	BRET HARTE ELEMENTARY	210	\$41,273.00
17003385	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; MONITORS; MAA FUNDS	BRET HARTE CHILDREN'S CENTER	010	\$546.63
17003386	AVILA, JUAN	REIMBURSEMENT TO INTERVENTION SPECIALIST FOR MEETING SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$80.18
17003387	SPECIAL EDUCATION PARENTS	REIMBURSEMENT TO PARENTS FOR VARIOUS SERVICES; SPECIAL EDUCATION; BOARD APPROVED 03/02/17	SPECIAL EDUCATION	010	\$11,000.00
17003388	THE DBQ PROJECT	INSTRUCTIONAL MATERIALS	JOHN BURROUGHS HIGH SCHOOL	010	\$1,517.75
17003389	JONES SCHOOL SUPPLY CO INC	STUDENT AWARDS; HISTORY DAY; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$188.21
17003390	PRO LINE GYM FLOORS INC.	FC1617-067 GYM FLOOR MAINTENANCE AT JORDAN, LUTHER & MUIR MS; ON-GOING & MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$10,100.00
17003391	ACE PARTY RENTS	FURNITURE RENTAL; 8TH GRADE PROMOTION; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$2,300.00
17003392	SOUTHERN COMPUTER WAREHOUSE INC	TECHNOLOGY SUPPLIES; LIBRARY; FILM LA FUNDS	JORDAN MIDDLE SCHOOL	010	\$314.40

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17003393	AMAZON CAPITAL SERVICES	BOOKS; EDUCATOR EFFECTIVENESS FUNDS	INSTRUCTIONAL SERVICES	010	\$135.67
17003394	CALIFORNIA SCIENCE CENTER & IMAX THEATER	FIELD TRIP ADMISSION; FIRST GRADE; GIFT FUNDS	JEFFERSON ELEMENTARY	010	\$1,230.00
17003395	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES; SPECIAL EDUCATION	JOHN BURROUGHS HIGH SCHOOL	010	\$400.72
17003396	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; UNDERWOOD FAMILY FARMS; GIFT FUNDS	EMERSON ELEMENTARY	010	\$900.78
17003397	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; SAN GABRIEL MISSION PLAYHOUSE; GIFT FUNDS	EMERSON ELEMENTARY	010	\$747.56
17003398	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; CA SCIENCE CENTER; GIFT FUNDS	EMERSON ELEMENTARY	010	\$900.78
17003399	SWEETWATER SOUND INC	AUDIO EQUIPMENT; ACCOUNTS RECEIVABLE FUNDS - BURBANK ED FOUNDATION	BURBANK HIGH SCHOOL	010	\$2,449.67
17003400	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; RONALD REAGAN LIBRARY; GIFT FUNDS	EMERSON ELEMENTARY	010	\$962.08
17003401	CAMBIUM LEARNING INC	INSTRUCTIONAL MATERIALS; ADULT EDUCATION BLOCK GRANT	BURBANK ADULT SCHOOL	110	\$521.31
17003402	BAND SHOPPE	BAND SUPPLIES; ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$1,464.52
17003403	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; NATURAL HISTORY MUSEUM; GIFT FUNDS	EMERSON ELEMENTARY	010	\$992.72
17003404	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; DISCOVERY CUBE; GIFT FUNDS	JEFFERSON ELEMENTARY	010	\$870.14
17003405	CURRICULUM ASSOCIATES INC	SITE SOFTWARE LICENSE; READING & MATH INSTRUCTION & ASSESSMENTS; LCFF EIA-LEP FUNDS; BRD 6/2/16	DISNEY ELEMENTARY	010	\$16,900.00
17003406	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; CALTECH - BECKMAN AUDITORIUM; GIFT FUNDS	JEFFERSON ELEMENTARY	010	\$465.72
17003407	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; CA SCIENCE CENTER; GIFTS	JEFFERSON ELEMENTARY	010	\$1,672.95
17003408	DISCOVERY CUBE LOS ANGELES	FIELD TRIP ADMISSION; 2ND GRADE; GIFT FUNDS	JEFFERSON ELEMENTARY	010	\$1,230.00
17003409	JAMF SOFTWARE	JAMF TRAINING COURSES FOR TECHNOLOGY STAFF; ONE-TIME FUNDS; BOARD APPROVED 3/2/17	TECHNOLOGY SERVICES	010	\$9,500.00
17003410	KNOTT'S BERRY FARM MARKETING SERVICES DEPT	ADMISSION FEES TO KNOTT'S BERRY FARM; GIFT FUNDS	JEFFERSON ELEMENTARY	010	\$5,920.00
17003411	CENTER FOR MATHEMATICS AND TEACHING INC	CONSULTANT AGREEMENT; TEACHER TRAINING; COMMON CORE MATH; SPECIAL EDUCATION FUNDS; BD 3/2/17	INSTRUCTIONAL SERVICES	010	\$1,500.00
17003412	JONES SCHOOL SUPPLY CO INC	PROMOTION HONOR CORDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$407.23
17003413	IDR ENVIRONMENTAL SERVICES	HAZARDOUS WASTE TRANSPORTATION & DISPOSAL; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$5,798.00

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17003414	GAL, DEBBIE	TEACHER REIMBURSEMENT FOR SUPPLIES; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$239.42
17003415	HOLCOMBE, JENNIFER	2016-2017 BLANKET AGREEMENT TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	\$242.27
17003416	SILVA, JOSEPHINA (PEPITA)	REIMBURSEMENT TO TEACHER FOR ATB CLASSROOM SUPPLIES	CHILD DEVELOPMENT SERVICES	120	\$121.97
17003417	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	CLASSROOM SUPPLIES; FACTS	BURBANK ADULT SCHOOL	010	\$90.25
17003418	CARMAN, PAT	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES; ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$412.39
17003419	MASSADI ENTERPRISES	CARRY OVER OF PO 16002283; DSA INSPECTION SERVICES; VARIOUS SITES; BOARD APPROVED 12/17/15	FACILITIES SERVICES	210	\$13,264.00
17003420	SCHOOL SPECIALTY, INC	CLASSROOM SUPPLIES	MUIR MIDDLE SCHOOL	010	\$149.91
17003421	UNDERWOOD FAMILY FARMS	FIELD TRIP ADMISSION; 1ST GRADE; GIFT FUNDS	BRET HARTE ELEMENTARY	010	\$1,032.00
17003422	GLENDALE CENTRE THEATRE	FIELD TRIP ADMISSION; KINDERGARTEN; ACCOUNTS RECEIVABLE	BRET HARTE ELEMENTARY	010	\$1,280.00
17003423	CHUMASH INDIAN MUSEUM	FIELD TRIP ADMISSION; 3RD GRADE; GIFT FUNDS	BRET HARTE ELEMENTARY	010	\$856.00
17003424	SCHOLASTIC INC.	MAGAZINE SUBSCRIPTIONS	EDISON ELEMENTARY	010	\$288.37
17003425	SCHOLASTIC INC.	MAGAZINE SUBSCRIPTIONS	EDISON ELEMENTARY	010	\$280.13
17003426	PEDERSEN'S BAND AND ORCHESTRA	MUSICAL INSTRUMENTS; UKULELES	JEFFERSON ELEMENTARY	010	\$1,809.25
17003427	ALLIED STORAGE CONTAINERS	STORAGE CONTAINER REPLACEMENT AT RELOCATABLE BUILDING @ LUTHER; BOND FUNDS; BOARD APPROVED 3/2/17	FACILITIES SERVICES	210	\$2,501.25
17003428	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; STREAM LAPTOPS; MAA AND GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$925.91
17003429	AMAZON CAPITAL SERVICES	RESTROOM REPAIR MATERIALS; ON-GOING AND MAJOR MAINTENANCE FUNDS	DISTRICT OFFICE	010	\$37.11
17003430	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES	MC KINLEY ELEMENTARY	010	\$104.57
17003431	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; ONE-TIME FUNDS; BOARD APPROVED 3/2/17	JORDAN MIDDLE SCHOOL	010	\$176,186.04
17003432	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY & ONE-TIME FUNDS; BOARD APPROVED 3/2/17	LUTHER BURBANK MIDDLE SCHOOL	010	\$151,689.67
17003433	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY FUNDS; BOARD APPROVED 3/2/17	MUIR MIDDLE SCHOOL	010	\$216,725.97
17003434	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY FUNDS; BOARD APPROVED 3/2/17	BURBANK HIGH SCHOOL	010	\$360,364.66

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17003435	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY FUNDS; BOARD APPROVED 3/2/17	JOHN BURROUGHS HIGH SCHOOL	010	\$330,754.47
17003436	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY FUNDS; BOARD APPROVED 3/2/17	MONTEREY HIGH SCHOOL	010	\$37,323.46
17003437	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TEXTBOOKS; ADOPTED; LANGUAGE ARTS; LOTTERY FUNDS; BOARD APPROVED 3/2/17	COMMUNITY DAY SCHOOL	010	\$13,568.93
17003438	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	INSTRUCTIONAL MATERIALS & PROFESSIONAL DEVELOPMENT; ELA TEXTBOOK ADOPTION; LOTTERY FUNDS; BD 3/2/17	INSTRUCTIONAL SERVICES	010	\$12,832.50
17003439	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; MONITORS; SPECIAL EDUCATION; ONE-TIME FUNDS	WASHINGTON ELEMENTARY	010	\$2,733.13
17003440	THE SHERWIN-WILLIAMS CO	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$81.08
17003441	JACK RUBIN & SONS, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$595.99
17003442	TARGET SPECIALTY PRODUCTS	GROUND SUPPLIES	FACILITIES SERVICES	010	\$667.24
17003445	GARVEY EQUIPMENT COMPANY	NON-INSTRUCTIONAL EQUIPMENT REPAIR MATERIAL	FACILITIES SERVICES	010	\$30.45
17003446	CAROLINA BIOLOGICAL SUPPLY CO	INSTRUCTIONAL MATERIALS; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$574.96
17003447	GLOBAL KNOWLEDGE TRAINING LLC	MAC OS X & IOS TRAINING FOR TECHNOLOGY STAFF; ONE-TIME AND UNRESTRICTED FUNDS; BOARD APPROVED 3/2/17	TECHNOLOGY SERVICES	010	\$28,737.00
17003448	GOVCONNECTION, INC.	TECHNOLOGY SUPPLIES; ROP FUNDS	VARIOUS SITES	010	\$234.38
17003449	SAXON ENGINEERING SERVICES INC	TOPOGRAPHIC SURVEYING SERVICES @ EDISON, DISNEY, MCKINLEY, ADULT & ROOSEVELT; MODULAR BUILDINGS	FACILITIES SERVICES	110	\$6,000.00
17003449	SAXON ENGINEERING SERVICES INC	TOPOGRAPHIC SURVEYING SERVICES @ EDISON, DISNEY, MCKINLEY, ADULT & ROOSEVELT; MODULAR BUILDINGS	FACILITIES SERVICES	210	\$12,300.00
17003450	UME FEDERAL CREDIT UNION	STUDENT AWARDS	BRET HARTE ELEMENTARY	010	\$142.50
17003451	BURBANK WATER AND POWER	AID IN CONSTRUCTION DEPOSIT; ELECTRICAL ENGINEERING SERVICES AT THOMAS JEFFERSON ES	FACILITIES SERVICES	210	\$2,000.00
17003452	REALLY GOOD STUFF ORDER PROCESSING DEPT	CLASSROOM SUPPLIES; SPECIAL EDUCATION FUNDS	WASHINGTON ELEMENTARY	010	\$80.41
17003453	QUAYLE, HELEN	REIMBURSEMENT TO CPR INSTRUCTOR FOR MONTHLY MEMBERSHIP DUES; ADULT EDUCATION BLOCK GRANT	BURBANK ADULT SCHOOL	110	\$75.00
17003454	BOX CARS AND ONE-EYED JACKS, INC	INSTRUCTIONAL MATERIALS; TITLE 1 FUNDS	PROVIDENCIA ELEMENTARY	010	\$950.00
17003455	KAGAN COOPERATIVE LEARNING	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$195.88
17003456	CLASS LEASING LLC	2015-16 LEASE; PORTABLE CLASSROOM AT ROOSEVELT ELEMENTARY SCHOOL	FACILITIES SERVICES	250	\$8,116.00

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17003457	VATS, MONIKA	REIMBURSEMENT TO SPEECH PATHOLOGIST FOR SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	\$42.47
17003458	ACADEMIC INNOVATIONS LLC	TEXTBOOKS; ADOPTED; LOTTERY FUNDS; BOARD APPROVED 5/7/15	JOHN BURROUGHS HIGH SCHOOL	010	\$6,430.39
17003459	SKILLSUSA CALIFORNIA	STUDENT REGISTRATION FEES; CALIFORNIA LEADERSHIP SKILLS CONFERENCE; ROP	JOHN BURROUGHS HIGH SCHOOL	010	\$3,520.00
17003460	BADDERS, RANDALL	TEACHER REIMBURSEMENT FOR CLASSROOM SUPPLIES; SPECIAL EDUCATION FUNDS	MAGNOLIA PARK	010	\$101.33
17003461	PATTERSON, RICHARD	TEACHER REIMBURSEMENT FOR CLASSROOM SUPPLIES; SPECIAL EDUCATION FUNDS	MAGNOLIA PARK	010	\$233.86
17003462	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES; ONE-TIME FUNDS	SPECIAL EDUCATION	010	\$910.05
17003463	AMAZON CAPITAL SERVICES	CLASSROOM FURNITURE; SPECIAL EDUCATION; ONE-TIME FUNDS	VARIOUS SITES	010	\$1,740.00
17003464	DICK BLICK CO	CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$2,310.07
17003465	DICK BLICK CO	CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$2,225.64
17003466	ADORAMA CAMERA	AUDIO VISUAL EQUIPMENT; GIFT AND MAA FUNDS	BURBANK HIGH SCHOOL	010	\$269.72
17003467	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PURCHASING SERVICES	010	\$20.99
17003468	BURBANK WATER AND POWER	ELECTRICAL ENGINEERING SERVICES; NEW FIRE SERVICE @ BRET HARTE MODULAR BLDGS	FACILITIES SERVICES	210	\$10,845.00
17003469	BURBANK WATER AND POWER	ELECTRICAL ENGINEERING SERVICES; NEW FIRE SERVICE @ STEVENSON ES MODULAR BLDGS	FACILITIES SERVICES	210	\$14,979.00
17003470	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; KIRK DOUGLAS THEATRE; ACCOUNTS RECEIVABLE	MAGNOLIA PARK	010	\$511.68
17003471	BMX FREESTYLE TEAM, LLC	CONSULTANT AGREEMENT; BMX FREESTYLE SHOW; BOARD APPROVED 03/02/17	JORDAN MIDDLE SCHOOL	010	\$975.00
17003472	FOUR WINDS	STUDENT TRANSPORTATION; BLANKET AGREEMENT; GIFTS	BRET HARTE ELEMENTARY	010	\$2,820.00
17003473	BOOST PROMOTIONS	STUDENT AWARDS; MAA FUNDS	BRET HARTE ELEMENTARY	010	\$142.71
17003474	PRO-ED	TESTING MATERIALS; SPECIAL EDUCATION FUNDS	SPECIAL EDUCATION	010	\$304.00
17003475	INSECT LORE PRODUCTS	SCIENCE SUPPLIES	JEFFERSON ELEMENTARY	010	\$94.68
17003476	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	INSTRUCTIONAL SERVICES	010	\$156.15
17003477	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; SPECIAL EDUCATION	JOHN BURROUGHS HIGH SCHOOL	010	\$14.36
17003478	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES	MILLER ELEMENTARY	010	\$49.55
17003479	AMAZON CAPITAL SERVICES	ART SUPPLIES; ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$1117

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17003480	DISCOVERY CUBE LOS ANGELES	FIELD TRIP ADMISSION; 2ND GRADE; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$1,168.75
17003481	UME FEDERAL CREDIT UNION	INSTRUCTIONAL SUPPLIES	MILLER ELEMENTARY	010	\$57.71
17003482	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES; UNRESTRICTED AND ONE-TIME FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$538.86
17003483	UME FEDERAL CREDIT UNION	ART SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$164.89
17003484	MB DANCE, INC. aka GARRI DANCE STUDIOS	CONSULTANT AGREEMENT; DANCE INSTRUCTION; GIFT FUNDS; BOARD APPROVED 03/16/17	JEFFERSON ELEMENTARY	010	\$8,000.00
17003485	MULTI-HEALTH SYSTEMS	TESTING MATERIALS; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$174.00
17003486	NGUYEN, TY HA	CONSULTANT AGREEMENT; SPECIAL EDUCATION NURSE FOR OSS; BOARD APPROVED 3/16/17	INSTRUCTIONAL SERVICES	010	\$3,000.00
17003487	UME FEDERAL CREDIT UNION	HEALTH SUPPLY	JOHN BURROUGHS HIGH SCHOOL	010	\$29.24
17003488	UME FEDERAL CREDIT UNION	INDOOR FLAGS	DISNEY ELEMENTARY	010	\$358.19
17003489	HOLLYWOOD PIANO CO	MUSICAL INSTRUMENTS; KEYBOARDS; GIFT FUNDS	BURBANK HIGH SCHOOL	010	\$1,237.58
17003490	AMAZON CAPITAL SERVICES	CLASSROOM EQUIPMENT & INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION	LUTHER BURBANK MIDDLE SCHOOL	010	\$465.01
17003491	TREVOR REGAN, DBA TRAIN UGLY, LLC	CONSULTANT AGREEMENT; GROWTH MINDSET WORKSHOP & STAFF TRAINING; BOARD APPROVED 2/16/17	JOHN BURROUGHS HIGH SCHOOL	010	\$3,000.00
17003492	AMAZON CAPITAL SERVICES	CLASSROOM AND INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION	LUTHER BURBANK MIDDLE SCHOOL	010	\$130.18
17003493	BOX CARS AND ONE-EYED JACKS, INC	CONSULTANT AGREEMENT; FAMILY LITERACY NIGHT; TITLE 1 FUNDS; BOARD APPROVED 3/2/17	PROVIDENCIA ELEMENTARY	010	\$750.00
17003494	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES; SPECIAL EDUCATION	LUTHER BURBANK MIDDLE SCHOOL	010	\$341.64
17003495	CHRISTINE KROHN	REIMBURSEMENT TO PRINCIPAL FOR SUPPLIES & STUDENT MARATHON REGISTRATION; MAA & ONE-TIME FUNDS	COMMUNITY DAY SCHOOL	010	\$675.58
17003496	UME FEDERAL CREDIT UNION	PHYSICAL EDUCATION SUPPLIES; ONE-TIME FUNDS	MONTEREY HIGH SCHOOL	010	\$196.63
17003497	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	CLASSROOM SUPPLIES; SPECIAL EDUCATION	BRET HARTE CHILDREN'S CENTER	010	\$68.49
17003498	DAVIS, MICHAEL G	CONSULTANT AGREEMENT; BRAZILIAN ART CLASS; SPECIAL EDUCATION FUNDS; BOARD APPROVED 3/2/17	MAGNOLIA PARK	010	\$1,500.00
17003499	SLAP INTERPRETING LLC	CONSULTANT AGREEMENT; SIGN LANGUAGE INTERPRETERS; BOARD APPROVED 03/16/17	INSTRUCTIONAL SERVICES	010	\$500.00
17003500	GILLETT, OAKLEY	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$98.99
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17003501	CENGAGE LEARNING	TEXTBOOKS	JOHN BURROUGHS HIGH SCHOOL	010	\$857.97
17003502	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; LAPTOP	INSTRUCTIONAL SERVICES	010	\$2,195.99
17003504	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	INSTRUCTIONAL SUPPLIES; EDUCATOR EFFECTIVENESS FUNDS	INSTRUCTIONAL SERVICES	010	\$193.49
17003505	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL MATERIALS; TITLE III FUNDS	DISNEY ELEMENTARY	010	\$37.61
17003506	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES; ATB PROGRAM; CHILD DEVELOPMENT FUNDS	EDISON ELEMENTARY	120	\$128.62
17003507	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$32.52
17003508	UME FEDERAL CREDIT UNION	DISASTER BIN SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$660.33
17003509	B & H PHOTO-VIDEO	AUDIO EQUIPMENT; GIFT FUNDS	EMERSON ELEMENTARY	010	\$162.04
17003510	AMAZON CAPITAL SERVICES	BOOKS; SPECIAL EDUCATION FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$172.62
17003512	LOWE'S HOME IMPROVEMENT	STORAGE SHED; ATB PROGRAM; CHILD DEVELOPMENT FUNDS	ROOSEVELT ELEMENTARY	120	\$360.41
17003513	GOODMAN FOOD PRODUCTS INC	FOOD PRODUCTS; MEAT; CHILD NUTRITION SCHOOL PROGRAM FUNDS	JORDAN MIDDLE SCHOOL	130	\$5,270.74
17003514	NORTHSTAR AV	AUDIO VISUAL SUPPLIES; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$100.05
17003515	FIRST STUDENT, INC	STUDENT TRANSPORTATION; NATURAL HISTORY MUSEUM; ACCOUNTS RECEIVABLE	STEVENSON ELEMENTARY	010	\$822.10
17003516	SILVER CREEK INDUSTRIES, INC.	HVAC REPAIR @ WASHINGTON ES; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$900.00
17003517	KAGAN PROFESSIONAL DEVELOPMENT	INSTRUCTIONAL SOFTWARE LICENSES	JOHN BURROUGHS HIGH SCHOOL	010	\$1,237.14
17003518	AMAZON CAPITAL SERVICES	BOOKS & INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$638.76
17003519	MASSADI ENTERPRISES	DSA IN-PLANT MODULAR INSPECTION SERVICES @ HARTE, JEFFERSON & STEVENSON; BOARD APPROVED 3/2/17	FACILITIES SERVICES	210	\$122,720.00
17003520	TURNITIN, LLC	ANNUAL SOFTWARE LICENSE RENEWAL; BOARD APPROVED 6/2/16	BURBANK HIGH SCHOOL	010	\$8,640.12
17003521	NETOP TECH INC	SOFTWARE LICENSE RENEWAL; BOARD APPROVED 6/2/16	BURBANK HIGH SCHOOL	010	\$750.00
17003522	MASSADI ENTERPRISES	C/O 1: INCREASE \$4,250; DSA INSPECTION SERVICES; DAVID STARR JORDAN; BOARD APPROVED 6/16/2016	FACILITIES SERVICES	210	\$19,890.00
17003523	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$64.70
17003524	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$809.10
17003525	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR MHS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$1,215.21

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17003526	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CART; BOND FUNDS; BOARD APPROVED 3/16/17	MONTEREY HIGH SCHOOL	210	\$8,342.84
17003527	PERRY, TAIA	CONSULTANT AGREEMENT; DRAMA CLASSES & PRACTICES FOR SPRING MUSICAL; BOARD APPROVED 11/17/16	JORDAN MIDDLE SCHOOL	010	\$1,000.00
17003528	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CART; BOND FUNDS; BOARD APPROVED 3/16/17	MONTEREY HIGH SCHOOL	210	\$6,646.96
17003529	SCANTRON CORPORATION	TESTING MATERIALS	MUIR MIDDLE SCHOOL	010	\$2,823.80
17003530	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR CDS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$2,025.35
17003531	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	COMMUNITY DAY SCHOOL	210	\$26,587.83
17003532	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR LUTHER; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$8,709.00
17003533	HOWITT, ELAYNE	REIMBURSEMENT TO FACTS TEACHER FOR CLASS ROOM SUPPLIES & FIELD TRIP ADMISSION; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$255.43
17003534	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	LUTHER BURBANK MIDDLE SCHOOL	210	\$18,388.08
17003535	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	LUTHER BURBANK MIDDLE SCHOOL	210	\$50,057.01
17003536	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	LUTHER BURBANK MIDDLE SCHOOL	210	\$39,881.74
17003537	AV PARTY RENTAL INC	EQUIPMENT RENTAL	MILLER ELEMENTARY	010	\$293.00
17003538	SOUTHWINDS TRANSPORTATION	STUDENT TRANSPORTATION; HART HS; (VMA); GENERAL FUND	BURBANK HIGH SCHOOL	010	\$415.60
17003539	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR JBHS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$14,785.05
17003540	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JOHN BURROUGHS HIGH SCHOOL	210	\$36,776.15
17003541	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; A NOISE WITHIN THEATER; ARTS OF ALL	JOHN BURROUGHS HIGH SCHOOL	010	\$810.00
17003542	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; HOPPER ES; ARTS FOR ALL	PROVIDENCIA ELEMENTARY	010	\$440.00
17003543	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JOHN BURROUGHS HIGH SCHOOL	210	\$108,456.86

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17003544	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JOHN BURROUGHS HIGH SCHOOL	210	\$33,234.78
17003545	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR BHS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$14,785.05
17003546	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	BURBANK HIGH SCHOOL	210	\$101,134.42
17003547	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	BURBANK HIGH SCHOOL	210	\$50,057.01
17003548	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; MUSEUM OF LATIN AMERICAN ART; ARTS FOR ALL	MUIR MIDDLE SCHOOL	010	\$880.00
17003549	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	BURBANK HIGH SCHOOL	210	\$26,587.83
17003550	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; LA PURISIMA MISSION STATE HISPANIC PARK, GIFTS	JEFFERSON ELEMENTARY	010	\$3,339.00
17003551	SCHOOL MATE	STUDENT PLANNERS	MILLER ELEMENTARY	010	\$859.10
17003552	DICK BLICK CO	CLASSROOM SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$2,337.58
17003553	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR MUIR MS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$8,709.00
17003554	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	MUIR MIDDLE SCHOOL	210	\$27,582.11
17003555	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	MUIR MIDDLE SCHOOL	210	\$58,399.85
17003556	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	MUIR MIDDLE SCHOOL	210	\$19,940.87
17003557	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS; SPARES FOR JORDAN MS; BOND FUNDS; BOARD APPROVED 3/16/17	WAREHOUSE	210	\$9,316.60
17003558	PEEBLES, JOHN	REIMBURSEMENT TO COACH FOR RUBBER DRAINAGE MATS; ONGOING AND MAJOR MAINTENANCE FUNDS	JOHN BURROUGHS HIGH SCHOOL	010	\$2,411.13
17003559	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JORDAN MIDDLE SCHOOL	210	\$27,582.11
17003560	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JORDAN MIDDLE SCHOOL	210	\$58,399.85

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17003561	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; BOND FUNDS; BOARD APPROVED 3/16/17	JORDAN MIDDLE SCHOOL	210	\$26,587.83
17003562	BURBANK TEACHERS ASSOCIATION	REIMBURSEMENT TO BURBANK TEACHERS ASSOCIATION FOR CONFERENCE FEES; EDUCATOR EFFECTIVENESS FUNDS	INSTRUCTIONAL SERVICES	010	\$765.00
17003563	WAXIE SANITARY SUPPLY	PLAYGROUND SUPPLIES	STEVENSON ELEMENTARY	010	\$97.61
17003564	JONES SCHOOL SUPPLY CO INC	STUDENT AWARDS; MEDALS	MILLER ELEMENTARY	010	\$164.54
17003565	J TAYLOR EDUCATION, INC.	CLASSROOM SUPPLIES	DISNEY ELEMENTARY	010	\$439.35
17003566	CURRICULUM ASSOCIATES INC	INSTRUCTIONAL MATERIALS	STEVENSON ELEMENTARY	010	\$48.71
17003567	EDUCATION WEEK	MAGAZINE SUBSCRIPTIONS	JOHN BURROUGHS HIGH SCHOOL	010	\$79.00
17003568	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	INSTRUCTIONAL MATERIALS & PROFESSIONAL DEVELOPMENT; ELA TEXTBOOK ADOPTION; LOTTERY FUNDS; BD 3/2/17	INSTRUCTIONAL SERVICES	010	\$1,082.06
17003569	LACOE - DIVISION OF CURRICULUM AND INSTRUCTIONAL S	CONFERENCE FEES; MATH FIELD DAY	INSTRUCTIONAL SERVICES	010	\$1,000.00
17003570	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	MILLER ELEMENTARY	010	\$729.80
17003571	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES & EQUIPMENT; ONE-TIME FUNDS	MUIR MIDDLE SCHOOL	010	\$576.82
17003572	USI, INC.	OFFICE SUPPLIES	BRET HARTE CHILDREN'S CENTER	010	\$210.04
17003573	SCHOOL SPECIALTY, INC	OFFICE FURNITURE	ROOSEVELT ELEMENTARY	010	\$347.27
17003574	SOUTHWEST SCHOOL & OFFICE SUPPLY	OUTDOOR FLAGS; MAA FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$93.04
17003575	WILLIAM V MACGILL & COMPANY	NURSE SUPPLIES	JEFFERSON ELEMENTARY	010	\$76.83
17003576	UME FEDERAL CREDIT UNION	OFFICE SUPPLY	JOHN BURROUGHS HIGH SCHOOL	010	\$28.43
17003577	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION	WASHINGTON ELEMENTARY	010	\$143.49
17003578	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT & SUPPLIES	MUIR MIDDLE SCHOOL	010	\$1,065.64
17003579	UME FEDERAL CREDIT UNION	SOCIAL STUDIES POSTERS; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$207.44
17003580	AMAZON CAPITAL SERVICES	DISASTER BIN LOCKS; ON-GOING & MAJOR MAINTENANCE FUNDS	VARIOUS SITES	010	\$1,082.30
17003581	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION	WASHINGTON ELEMENTARY	010	\$271.08
17003582	LAKESHORE CURRICULUM MATERIAL	AUDIO EQUIPMENT AND INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION	EDISON ELEMENTARY	010	\$268.57
17003583	POSITIVE PROMOTIONS	PROMOTIONAL PRODUCTS; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$2 122

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17003584	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$190.12
17003585	UME FEDERAL CREDIT UNION	INSTRUCTIONAL MATERIALS; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$13.59
17003586	GOPHER SPORT	CLASSROOM FURNITURE; ONE-TIME FUNDS	BRET HARTE ELEMENTARY	010	\$825.20
17003587	BEYOND PLAY	CLASSROOM SUPPLIES; ONE-TIME FUNDS	EDISON ELEMENTARY	010	\$31.59
17003588	AMAZON CAPITAL SERVICES	ART SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$905.10
17003589	FAR WEST PLYWOOD COMPANY	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$1,718.52
17003592	DeSOTO SALES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$103.81
17003594	HOUGHTON MIFFLIN HARCOURT SCHOOL DIVISION	TESTING MATERIALS; SPECIAL EDUCATION FUNDS	BURBANK HIGH SCHOOL	010	\$592.68
17003595	T.J. JANCA CONSTRUCTION, INC	CUPCCAA BID 1617-062 INSTALL PLAYGROUND EQUIPMENT @ EMERSON & ROOSEVELT; BD 3/16/17	FACILITIES SERVICES	210	\$77,264.00
17003596	UME FEDERAL CREDIT UNION	STUDENT AWARDS; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$93.56
17003597	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	CLASSROOM SUPPLIES; TITLE I FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$1,618.20
17003598	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL MATERIALS; LCFF EIA-LEP FUNDS	PROVIDENCIA ELEMENTARY	010	\$290.83
17003599	QUINTRON SYSTEMS INC	BID 1314-050 21ST CENTURY CLASSROOM EQUIPMENT & NETWORK CABLING PROJECT @ DISNEY ES; BD 3/2/17	TECHNOLOGY SERVICES	210	\$312,526.50
17003600	QUINTRON SYSTEMS INC	BID 1314-050 21ST CENTURY CLASSROOM EQUIPMENT & NETWORK CABLING PROJECT @ PROVIDENCIA ES; BD 3/2/17	TECHNOLOGY SERVICES	210	\$206,840.92
17003601	QUINTRON SYSTEMS INC	BID 1314-050 21ST CENTURY CLASSROOM EQUIPMENT & NETWORK CABLING PROJECT @ MCKINLEY ES; BD 3/2/17	TECHNOLOGY SERVICES	210	\$386,741.14
17003602	QUINTRON SYSTEMS INC	BID 1314-050 21ST CENTURY CLASSROOM EQUIPMENT & NETWORK CABLING PROJECT @ JORDAN ES; BD 3/2/17	TECHNOLOGY SERVICES	210	\$825,857.15
17003603	AMAZON CAPITAL SERVICES	WASC SUPPLIES	JOHN BURROUGHS HIGH SCHOOL	010	\$62.07
17003604	DIDAX INC	INSTRUCTIONAL MATERIALS; LANGUAGE ARTS; LCFF EIA-LEP FUNDS	PROVIDENCIA ELEMENTARY	010	\$156.27
17003605	SPECIAL EDUCATION PARENTS	REIMBURSEMENT TO PARENTS FOR STUDENT TRANSPORTATION; SPECIAL EDUCATION; BOARD APPROVED 12/15/16	SPECIAL EDUCATION	010	\$4,823.56
17003606	UME FEDERAL CREDIT UNION	BOOKS; SPECIAL EDUCATION FUNDS	BURBANK HIGH SCHOOL	010	\$47.50
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17003607	MITCHELL, ALLYSON	2016-2017 BLANKET TO REIMBURSE SPEECH PATHOLOGIST FOR SUPPLIES; ONE-TIME AND SPECIAL ED FUNDS	SPECIAL EDUCATION	010	\$400.00
17003609	FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS; TITLE 1 FUNDS	MUIR MIDDLE SCHOOL	010	\$1,990.32
17003610	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; MATHEMATICS; MAA FUNDS	EDISON ELEMENTARY	010	\$251.70
17003611	FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS; TITLE 1 FUNDS	MUIR MIDDLE SCHOOL	010	\$1,483.85
17003612	COSTELLA, LIZ	REIMBURSEMENT TO PRINCIPAL FOR SUPPLIES; GIFT FUNDS	MC KINLEY ELEMENTARY	010	\$393.62
17003613	ACCOMMODATING IDEAS INC	CONSULTANT AGREEMENT; SIGN LANGUAGE INTERPRETERS; BOARD APPROVED 03/16/17	INSTRUCTIONAL SERVICES	010	\$1,500.00
17003614	FLOCABULARY LLC	SITE SOFTWARE LICENSE; TITLE I FUNDS; BOARD APPROVED 6/2/16	MUIR MIDDLE SCHOOL	010	\$1,957.50
17003615	GLOBAL EQUIPMENT CO	OFFICE SUPPLIES; GIFT FUNDS	BRET HARTE ELEMENTARY	010	\$56.02
17003616	KAGAN COOPERATIVE LEARNING	INSTRUCTIONAL MATERIALS	DISNEY ELEMENTARY	010	\$306.38
17003617	GLOBAL EQUIPMENT CO	CUSTODIAL EQUIPMENT	MC KINLEY ELEMENTARY	010	\$114.64
17003618	CITY OF BURBANK - NATURE PROGRAMS	FIELD TRIP ADMISSION; KINDERGARTEN; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$250.00
17003619	HATCH, ROBIN	REIMBURSEMENT TO TITLE 1 COORDINATOR FOR OFFICE SUPPLIES; TITLE 1 FUNDS	MUIR MIDDLE SCHOOL	010	\$263.75
17003620	CAROLINA BIOLOGICAL SUPPLY CO	SCHOOLWIDE ONLINE SUBSCRIPTION; SCIENCE; TITLE I FUNDS; BOARD APPROVED 6/2/16	LUTHER BURBANK MIDDLE SCHOOL	010	\$1,359.38
17003621	SCHOOL OUTFITTERS	AUDIO SUPPLIES; ONE-TIME FUNDS	EDISON ELEMENTARY	010	\$106.64
17003622	UME FEDERAL CREDIT UNION	CLASSROOM SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	\$35.87
17003623	SOUTHWEST SCHOOL & OFFICE SUPPLY	ART SUPPLIES; ARTS FOR ALL FUNDS	ROOSEVELT ELEMENTARY	010	\$140.94
17003624	ABDO PUBLISHING/MAGIC WAGON	LIBRARY BOOKS; TITLE 1 FUNDS	WASHINGTON ELEMENTARY	010	\$4,980.53
17003625	INSECT LORE PRODUCTS	INSTRUCTIONAL SUPPLIES; SCIENCE; TITLE I FUNDS	MILLER ELEMENTARY	010	\$365.85
17003626	KR NIDA CORPORATION	AUDIO SUPPLIES; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$192.02
17003627	ULINE - Attn: ACCOUNTS RECEIVABLES	CUSTODIAL EQUIPMENT; ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$680.09
17003628	GOPHER SPORT	INSTRUCTIONAL SUPPLY; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$48.88
17003629	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES; GIFT FUNDS	MILLER ELEMENTARY	010	\$228.35
17003630	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	INSTRUCTIONAL SERVICES	010	\$241.36
17003631	S & S WORLDWIDE	PHYSICAL EDUCATION SUPPLIES; SPECIAL EDUCATION & MAA FUNDS	SPECIAL EDUCATION	010	\$367.15
17003632	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	\$2 124

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17003633	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; DESKTOP COMPUTERS FOR LAB; ADULT EDUCATION BLOCK GRANT	BURBANK ADULT SCHOOL	110	\$17,485.66
17003634	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; DESKTOP COMPUTERS FOR ESL OFFICE; ADULT EDUCATION BLOCK GRANT	BURBANK ADULT SCHOOL	110	\$1,942.85
17003635	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CARTS; TITLE I FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$18,970.24
17003636	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; DESKTOP COMPUTERS	TECHNOLOGY SERVICES	010	\$2,166.71
17003637	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS; TITLE III-LEP FUNDS	DISNEY ELEMENTARY	010	\$406.73
17003638	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; STAFF LAPTOPS	TECHNOLOGY SERVICES	010	\$5,945.31
17003639	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS	TECHNOLOGY SERVICES	010	\$840.78
17003640	THE MUSIC CENTER	CONSULTANT AGREEMENT; POETRY AND THEATRE WORKSHOPS; BOARD APPROVED 3/16/17; TITLE III-LEP FUNDS	INSTRUCTIONAL SERVICES	010	\$2,860.00
17003641	BREAKOUT EDU	INSTRUCTIONAL MATERIALS; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$271.88
17003642	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES	MILLER ELEMENTARY	010	\$115.64
17003643	PEARSON ASSESSMENT	TESTING MATERIALS; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$497.04
17003644	PEARSON ASSESSMENT	TESTING MATERIALS; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$335.07
17003645	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES	STEVENSON ELEMENTARY	010	\$210.38
17003646	SPECIAL EDUCATION PARENT	REIMBURSEMENT TO PARENT FOR STUDENT TRANSPORTATION; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$104.00
17003647	D'ANDREA, CHRISTINA	REIMBURSEMENT TO TEACHER FOR CULINARY ARTS SUPPLIES; GIFT FUNDS	JORDAN MIDDLE SCHOOL	010	\$935.60
17003648	APPLE COMPUTER ED SALES	TECHNOLOGY SUPPLIES	MUIR MIDDLE SCHOOL	010	\$429.56
17003649	JACK, LAURA	CANCEL ORDER; 2016-2017 BLANKET AGREEMENT TO REIMBURSE INCLUSION SPECIALIST FOR SUPPLIES	SPECIAL EDUCATION	010	\$300.00
17003650	EAI EDUCATION	CALCULATORS; SPECIAL EDUCATION	BURBANK HIGH SCHOOL	010	\$340.24
17003651	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$449.46
17003652	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLY	MC KINLEY ELEMENTARY	010	\$53.29
17003653	APPLE COMPUTER ED SALES	TECHNOLOGY SUPPLY	INSTRUCTIONAL SERVICES	010	\$85.91
17003654	MULTI-HEALTH SYSTEMS	TESTING MATERIALS; SPECIAL EDUCATION	SPECIAL EDUCATION	010	\$481.55
17003655	GOVCONNECTION, INC.	TECHNOLOGY SUPPLIES	MUIR MIDDLE SCHOOL	010	\$2 125

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17003656	AMAZON CAPITAL SERVICES	BOOKS & INSTRUCTIONAL MATERIALS	JOHN BURROUGHS HIGH SCHOOL	010	\$312.03
17003658	FERGUSON ENTERPRISES, INC.	FACILITY REPAIR MATERIAL	FACILITIES SERVICES	010	\$681.44
17003659	UME FEDERAL CREDIT UNION	JERSEYS; GIFT FUNDS	MONTEREY HIGH SCHOOL	010	\$341.09
17003660	SILVER CREEK INDUSTRIES, INC.	16-17 CARRYOVER PO 16001534; PROFESSIONAL SVCS; DESIGN OF NEW MODULAR CLASSRM BLDGS @ STEVENSON	FACILITIES SERVICES	210	\$2,970.81
17003661	VALLEY POWER REPAIRS	NON-INSTRUCTIONAL EQUIPMENT REPAIR BY VENDOR	FACILITIES SERVICES	010	\$260.81
17003667	SILVER CREEK INDUSTRIES, INC.	16-17 CARRYOVER PO 16001539; PROFESSIONAL SVCS; DESIGN OF NEW MODULAR CLASSRM BLDGS @ JEFFERSON	FACILITIES SERVICES	210	\$2,911.03
17003668	COPY CENTRAL	CLASSROOM SUPPLIES; ROP	INSTRUCTIONAL SERVICES	010	\$2,990.63
17003669	UME FEDERAL CREDIT UNION	STUDENT AWARDS; ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$57.67
17003670	JONES SCHOOL SUPPLY CO INC	STAFF AWARDS; PLAQUES	WASHINGTON ELEMENTARY	010	\$23.72
17003671	CITY OF BURBANK	FIELD TRIP ADMISSION; GIFT FUNDS	MILLER ELEMENTARY	010	\$547.50
17003672	SILVER CREEK INDUSTRIES, INC.	1516-066 DSA APPVD CLASSROOM MODULAR BLDG PHASE II @HARTE; PB #CHULA VISTA 14/15-03; BD 2/2/17	FACILITIES SERVICES	210	\$4,352,970.00
17003673	ALL AMERICAN TROPHY & ENGRAVING CO	PLAQUES	SUPERINTENDENT 'S OFFICE	010	\$1,135.35
17003674	SILVER CREEK INDUSTRIES, INC.	1516-066 DSA APPVD CLASSROOM MODULAR BLDG PHASE II @JEFFERSON; PB #CHULA VISTA 14/15-03; BD 2/2/17	FACILITIES SERVICES	210	\$1,661,991.00
17003675	SILVER CREEK INDUSTRIES, INC.	1516-066 DSA APPVD CLASSROOM MODULAR BLDG PHASE II @STEVENSON; PB #CHULA VISTA 14/15-03; BD 2/2/17	FACILITIES SERVICES	210	\$2,253,918.00
17003676	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	STEVENSON ELEMENTARY	010	\$144.78
17003677	AMAZON CAPITAL SERVICES	ART SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$39.11
17003678	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$96.49
17003679	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$93.42
17003680	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$176.96
17003681	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$95.84
17003682	APPLE COMPUTER, INC (SOFTWARE)	TECHNOLOGY SUPPLIES	MUIR MIDDLE SCHOOL	010	\$130.28
17003683	LAKESHORE CURRICULUM MATERIAL	CLASSROOM SUPPLY	MC KINLEY ELEMENTARY	010	\$61.86
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17003684	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	EDISON ELEMENTARY	010	\$60.65
17003685	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES; UNRESTRICTED AND ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$665.97
17003686	AMAZON CAPITAL SERVICES	PHYSICAL EDUCATION SUPPLIES; ACCOUNTS RECEIVABLE FUNDS	JEFFERSON ELEMENTARY	010	\$293.27
17003687	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$372.65
17003688	UME FEDERAL CREDIT UNION	INSTRUCTIONAL SUPPLIES; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$100.01
17003689	SOUTHWEST SCHOOL & OFFICE SUPPLY	OFFICE SUPPLIES	STEVENSON ELEMENTARY	010	\$307.01
17003690	LAKESHORE CURRICULUM MATERIAL	CLASSROOM EQUIPMENT AND CARPETS	PROVIDENCIA ELEMENTARY	010	\$1,082.06
17003691	SCHOOL NURSE SUPPLY INC	PLAYGROUND SUPPLIES; GIFT FUNDS	STEVENSON ELEMENTARY	010	\$200.40
17003692	SCHOOL SPECIALTY, INC	CLASSROOM SUPPLIES; ATB PROGRAM; CHILD DEVELOPMENT FUNDS	ROOSEVELT ELEMENTARY	120	\$15.21
17003693	DOLPHIN EVENT SERVICES	FURNITURE RENTAL; PROMOTION	MC KINLEY ELEMENTARY	010	\$560.85
17003694	BURBANK PRINTING	PRINTING SERVICES; TITLE 1 FUNDS	JORDAN MIDDLE SCHOOL	010	\$1,306.09
17003695	TAYLOR & FRANCIS GROUP LLC	TEXTBOOKS; CTE INCENTIVE GRANT PROGRAM	INSTRUCTIONAL SERVICES	010	\$4,063.48
17003696	ONE STONE APPAREL	T-SHIRTS; TRACK AND FIELD; FILM LA FUNDS	MUIR MIDDLE SCHOOL	010	\$1,455.19
17003697	U.S. SCHOOL SUPPLY INC	PEP RALLY PENNANTS; ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$362.69
17003698	AMAZON CAPITAL SERVICES	BOOKS; ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$177.99
17003699	DISCOUNT SCHOOL SUPPLY	CLASSROOM CARPETS; ONE-TIME FUNDS	MC KINLEY ELEMENTARY	010	\$825.38
17003700	HIPPIE, DEANA KAYE	CONSULTANT AGREEMENT; PROFESSIONAL DEVELOPMENT; WRITING SKILLS; TITLE 1 FUNDS; BD 3/16/17	LUTHER BURBANK MIDDLE SCHOOL	010	\$2,545.00
17003701	BLINDER, ERIC	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES	MUIR MIDDLE SCHOOL	010	\$49.46
17003702	UME FEDERAL CREDIT UNION	TECHNOLOGY SUPPLIES	MUIR MIDDLE SCHOOL	010	\$60.70
17003703	ESQUIVEL, MARIA	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES; GIFT FUNDS	MC KINLEY ELEMENTARY	010	\$80.97
17003704	DAVIDSON, BRITTA	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$467.69
17003705	D'ANDREA, CHRISTINA	REIMBURSEMENT TO TEACHER FOR CULINARY ARTS SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$50.41
17003706	WEAVER, APRIL EVANS	REIMBURSEMENT TO ASSISTANT PRINCIPAL FOR OFFICE SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$229.40
17003707	MITCHELL, CHRISTOPHER	REIMBURSEMENT TO TEACHER FOR COMPUTER LAB SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$451.32

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17003708	GARFIELD, PATRICIA	REIMBURSEMENT TO TEACHER FOR STUDENT TRANSPORTATION AND PARKING; ROP FUNDS	BURBANK HIGH SCHOOL	010	\$161.50
17003709	BOWERS, LUCIA	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES & STUDENT AWARDS; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$137.40
17003710	KLEBBA, MICHELLE	REIMBURSEMENT TO TEACHER FOR SCIENCE SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$104.30
17003711	SAFE ZONE INNOVATIONS, INC.	CANCEL ORDER; SECURITY SERVICES; HIGH SCHOOL GRADUATION	BURBANK HIGH SCHOOL	010	\$2,500.00
17003712	ALL AMERICAN TROPHY & ENGRAVING CO	BLANKET ORDER; YEAR END AWARDS	JORDAN MIDDLE SCHOOL	010	\$1,000.00
17003713	HIPPIE, DEANA KAYE	CONSULTANT; PROFESSIONAL DEVELOPMENT; WRITING SKILLS; EDUCATOR EFFECTIVENESS FUNDS; BD 3/16/17	JEFFERSON ELEMENTARY	010	\$1,050.00
17003714	ANDERSON, LAURA	CONSULTANT AGREEMENT; PEACEFUL PLAYGROUND PROGRAM; GENERAL AND GIFT FUNDS; BOARD APPROVED 7/21/16	BRET HARTE ELEMENTARY	010	\$4,000.00
17003715	THE MUSIC CENTER	CONSULTANT AGREEMENT; MUIR AROUND THE WORLD DAY ASSEMBLIES; FILM LA FUNDS; BOARD APPROVED 3/2/17	INSTRUCTIONAL SERVICES	010	\$400.00
17003716	VISION FILLERS INC.	CONSULTANT AGREEMENT; "EVERY 15 MINUTES" SPEAKER; ACCOUNTS RECEIVABLE; BOARD APPROVED 3/16/17	BURBANK HIGH SCHOOL	010	\$3,150.00
17003717	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	SCIENCE NIGHT SUPPLIES; TITLE III FUNDS	MILLER ELEMENTARY	010	\$133.48
17003718	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLY	EDISON ELEMENTARY	010	\$32.70
17003719	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES; MAA FUNDS	MILLER ELEMENTARY	010	\$45.94
17003720	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	OFFICE SUPPLIES	JORDAN MIDDLE SCHOOL	010	\$151.05
17003721	ULINE - Attn: ACCOUNTS RECEIVABLES	OFFICE SUPPLIES	INSTRUCTIONAL SERVICES	010	\$958.82
17003722	SOUTHWEST SCHOOL & OFFICE SUPPLY	CLASSROOM SUPPLIES; LCFF EIA-LEP FUNDS	PROVIDENCIA ELEMENTARY	010	\$1,714.85
17003723	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; LCFF EIA-LEP FUNDS	PROVIDENCIA ELEMENTARY	010	\$1,239.35
17003724	AMAZON CAPITAL SERVICES	AUDIO VISUAL SUPPLIES; LCFF EIA-LEP FUNDS	MILLER ELEMENTARY	010	\$81.51
17003725	GRAINGER INC	TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	\$186.96
17003726	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES; LCFF EIA-LEP FUNDS	MILLER ELEMENTARY	010	\$100.46
17003727	AMAZON CAPITAL SERVICES	TECHNOLOGY SUPPLIES	INSTRUCTIONAL SERVICES	010	\$96.77
17003728	UME FEDERAL CREDIT UNION	OFFICE SUPPLIES; MAA FUNDS	EMERSON ELEMENTARY	010	\$220.55
17003729	BESTLINK NETWARE INC	2016-17 BLANKET ORDER; TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	\$3,128

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BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017					
PO Number	Vendor	Description	Site	Fund	Total Amount
17003730	INSECT LORE PRODUCTS	INSTRUCTIONAL MATERIALS; GIFT FUNDS	WASHINGTON ELEMENTARY	010	\$197.88
17003731	DEMCO INC	BOOKROOM SUPPLIES; MAA FUNDS	JORDAN MIDDLE SCHOOL	010	\$134.19
17003732	DEMCO INC	BOOKROOM SUPPLIES	BURBANK HIGH SCHOOL	010	\$254.25
17003733	UME FEDERAL CREDIT UNION	INSTRUCTIONAL SUPPLIES; TITLE I FUNDS	WASHINGTON ELEMENTARY	010	\$65.20
17003734	UME FEDERAL CREDIT UNION	REFRIGERATORS; FILM LA FUNDS	MILLER ELEMENTARY	010	\$1,091.59
17003735	COLONIAL CHESTERFIELD AT RILEY'S FARM	FIELD TRIP ADMISSION; FIFTH GRADE; GIFT FUNDS	EMERSON ELEMENTARY	010	\$11,390.00
17003736	ALL AMERICAN TROPHY & ENGRAVING CO	EMPLOYEE AWARDS; GIFT FUNDS	BRET HARTE ELEMENTARY	010	\$112.88
17003737	CITY OF BURBANK - NATURE PROGRAMS	FIELD TRIP ADMISSION; KINDERGARTEN; GIFT FUNDS	EDISON ELEMENTARY	010	\$390.00
17003738	POSITIVE PROMOTIONS	PROMOTIONAL PRODUCTS; GIFT FUNDS	MILLER ELEMENTARY	010	\$382.32
17003739	SCHOOL NURSE SUPPLY INC	MEDICAL SUPPLIES	MILLER ELEMENTARY	010	\$224.83
17003740	WILLIAM V MACGILL & COMPANY	MEDICAL SUPPLIES	BRET HARTE ELEMENTARY	010	\$494.57
17003741	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL SUPPLIES; SPECIAL EDUCATION; ONE-TIME FUNDS	STEVENSON ELEMENTARY	010	\$96.62
17003742	OFFICE DEPOT/ BUSINESS SERVICES DIVISION	INTERVENTION SUPPLIES; TITLE I FUNDS	JORDAN MIDDLE SCHOOL	010	\$2,077.61
17003743	AMAZON CAPITAL SERVICES	SUPPLIES; SPECIAL EDUCATION; ONE-TIME FUNDS	STEVENSON ELEMENTARY	010	\$101.52
17003744	AV PARTY RENTAL INC	EQUIPMENT & LINEN RENTAL	BURBANK HIGH SCHOOL	010	\$43.20
17003745	PURPLE LANGUAGE SERVICES	CONSULTANT AGREEMENT; INTERPRETER & TRANSLATOR SERVICES; BOARD APPROVED 3/2/17	PERSONNEL SERVICES	010	\$50,000.00
17003746	PURPLE LANGUAGE SERVICES	CONSULTANT AGREEMENT; INTERPRETER & TRANSLATOR SERVICES; BOARD APPROVED 3/16/17	INSTRUCTIONAL SERVICES	010	\$3,000.00
17003747	COLONIAL CHESTERFIELD AT RILEY'S FARM	FIELD TRIP ADMISSION; FIFTH GRADE; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$425.52
17003748	LEONIS ADOBE MUSEUM	FIELD TRIP ADMISSION; GRADE 1; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$800.00
17003749	MONTGOMERY HARDWARE COMPANY	PBFC #1617-068 FURNISH & INSTALL SECURITY HARDWARE @ ROOSEVELT ES; PB GSA #GS-07F-0326T; BD 2/2/17	FACILITIES SERVICES	210	\$58,875.13
17003750	MASKELL GRAPHICS, INC	BLANKET ORDER; CUSTOM PRINTING; GRADUATION TICKETS	BURBANK HIGH SCHOOL	010	\$650.00
17003751	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES	BURBANK HIGH SCHOOL	010	\$810.41
17003752	LAKESHORE CURRICULUM MATERIAL	INSTRUCTIONAL SUPPLIES; MAA FUNDS	SPECIAL EDUCATION	010	\$357.72
17003753	BITNER, BETH	REIMBURSEMENT TO TEACHER FOR SUPPLIES; FACTS PROGRAM; SPECIAL EDUCATION	BURBANK ADULT SCHOOL	010	\$499.10
17003754	AMAZON CAPITAL SERVICES	CLASSROOM FURNITURE AND SUPPLIES; MAA FUNDS	MILLER ELEMENTARY	010	\$2 129

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BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017					
PO Number	Vendor	Description	Site	Fund	Total Amount
17003755	CROWN CITY BUSES, INC.	STUDENT TRANSPORTATION; LA CANADA HIGH SCHOOL; ACCOUNTS RECEIVABLE	BURBANK HIGH SCHOOL	010	\$1,275.00
17003756	BENCHMARK EDUCATION COMPANY	INSTRUCTIONAL MATERIALS; TITLE I & GENERAL FUNDS	PROVIDENCIA ELEMENTARY	010	\$5,584.31
17003757	AMAZON CAPITAL SERVICES	SCIENCE NIGHT SUPPLIES; TITLE III FUNDS	MILLER ELEMENTARY	010	\$221.31
17003758	REFRIGERATION SUPPLIES DIST	FACILITY REPAIR MATERIAL; JORDAN MIDDLE SCHOOL	FACILITIES PLANNING SERVICES	130	\$119.65
17003759	REFRIGERATION HARDWARE SUPPLY CORP	FACILITY REPAIR MATERIAL; WASHINGTON ELEMENTARY	FACILITIES PLANNING SERVICES	130	\$98.40
17003760	GLOBAL eRECYCLERS, INC	E-WASTE SERVICE	FACILITIES PLANNING SERVICES	010	\$786.67
17003761	BOX CARS AND ONE-EYED JACKS, INC	INSTRUCTIONAL MATERIALS; TITLE I FUNDS	MC KINLEY ELEMENTARY	010	\$496.67
17003762	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; BLANKET AGREEMENT; ATHLETICS; ACCOUNTS RECEIVABLE	BURBANK HIGH SCHOOL	010	\$6,000.00
17003763	NEXUS IS INC	REVISED PO; ERATE CORRECTION; 1415-039 ERATE 2015 TECH NETWORK ELECTRONICS; ERATE DISC; CDS	TECHNOLOGY SERVICES	210	\$20,228.70
17003764	NEXUS IS INC	REVISED PO; ERATE CORRECTION; 1415-039 ERATE 2015 TECH NETWORK ELECTRONICS; ERATE DISC; ROOSEVELT	TECHNOLOGY SERVICES	210	\$22,144.11
17003765	NEXUS IS INC	REVISED PO; ERATE CORRECTION; 1415-039 ERATE 2015 TECH NETWORK ELECTRONICS; ERATE DISC; JEFFERSON	TECHNOLOGY SERVICES	210	\$27,459.38
17003766	IMAGESTUFF.COM	STUDENT AWARDS; ONE TIME FUNDS	MC KINLEY ELEMENTARY	010	\$776.58
17003767	NEXUS IS INC	REVISED PO; ERATE CORRECTION; 1415-039 ERATE 2015 TECH NETWORK ELECTRONICS; ERATE DISC; EDISON	TECHNOLOGY SERVICES	210	\$18,165.48
17003768	UME FEDERAL CREDIT UNION	STUDENT AWARDS	DISNEY ELEMENTARY	010	\$109.88
17003769	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS; LCFF-EIA-LEP FUNDS	DISNEY ELEMENTARY	010	\$462.13
17003775	PERMA-BOUND A DIV OF HERTZBERG-NEW METHOD	BOOKS; DUAL IMMERSION; TITLE III-LEP FUNDS	MC KINLEY ELEMENTARY	010	\$2,493.63
17003776	WIESER EDUCATIONAL INC	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	BURBANK HIGH SCHOOL	010	\$117.53
17003777	ORIENTAL TRADING CO INC	STUDENT AWARDS	STEVENSON ELEMENTARY	010	\$138.64
17003778	KAREN PHARMACY	HEALTH OFFICE SUPPLIES	Health Services	010	\$750.00
17003779	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; MAGIC MOUNTAIN; ACCOUNTS RECEIVABLE	JORDAN MIDDLE SCHOOL	010	\$944.25
17003780	CITY OF BURBANK	FIELD TRIP ADMISSION; GIFT FUNDS	EMERSON ELEMENTARY	010	\$540.00

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BOARD DETAIL REPORT

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PO Number	Vendor	Description	Site	Fund	Total Amount
17003781	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; CREATIVE PERFORMING MEDIA/ART SCHOOL & SEA WORLD; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$2,122.42
17003782	UME FEDERAL CREDIT UNION	REFERENCE MANUALS; SPECIAL EDUCATION FUNDS	SPECIAL EDUCATION	010	\$357.47
17003783	REALLY GOOD STUFF ORDER PROCESSING DEPT	CLASSROOM EQUIPMENT; MAA FUNDS	MILLER ELEMENTARY	010	\$590.32
17003784	ANDERSON, LAURA	CONSULTANT AGREEMENT; PEACEFUL PLAYGROUND PROGRAM; BOARD APPROVED 7/21/16	WASHINGTON ELEMENTARY	010	\$1,250.00
17003785	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; LEONIS ADOBE MUSEUM; GIFTS	ROOSEVELT ELEMENTARY	010	\$778.20
17003786	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; LOS ANGELES ZOO; GIFT FUNDS	PROVIDENCIA ELEMENTARY	010	\$420.00
17003787	AMIRMOZAFARI SABET, PIRASTEH	REIMBURSEMENT TO TEACHER FOR TESTING MATERIALS	BURBANK ADULT SCHOOL	110	\$54.36
17003788	GILDERNEW, MIRALU	REIMBURSEMENT TO TEACHER FOR CLASSROOM SUPPLIES; ADULT EDUCATION BLOCK GRANT FUNDS	BURBANK ADULT SCHOOL	110	\$1,449.04
17003789	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; GLENDALE COMMUNITY COLLEGE; GIFTS	EDISON ELEMENTARY	010	\$824.17
17003790	BITNER, BETH	REIMBURSEMENT TO TEACHER FOR SUPPLIES; MAA FUNDS	BURBANK ADULT SCHOOL	010	\$680.00
17003791	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; STOUGH CANYON; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$778.20
17003792	PITSCO EDUCATION	INSTRUCTIONAL SUPPLIES; ONE-TIME FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$826.50
17003793	SCHOOL OUTFITTERS	TECHNOLOGY EQUIPMENT; MAA FUNDS	EMERSON ELEMENTARY	010	\$174.25
17003794	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; SAN GABRIEL MISSION PLAYHOUSE; GIFT FUNDS	EDISON ELEMENTARY	010	\$992.72
17003795	DURHAM SCHOOL SERVICES	STUDENT TRANSPORTATION; LA ZOO; GIFT FUNDS	EDISON ELEMENTARY	010	\$389.10
17003796	WESTLAKE PRO, INC.	AUDIO SUPPLIES; ROP FUNDS	BURBANK HIGH SCHOOL	010	\$1,203.64
17003797	PRG LIGHTING LOS ANGELES	LIGHTING SUPPLIES; ROP FUNDS	BURBANK HIGH SCHOOL	010	\$540.49
17003798	UME FEDERAL CREDIT UNION	TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	\$869.05
17003799	PRO-ED	TESTING MATERIALS; SPECIAL EDUCATION FUNDS	BURBANK HIGH SCHOOL	010	\$148.15
17003800	UME FEDERAL CREDIT UNION	INSTRUCTIONAL SUPPLIES	BURBANK HIGH SCHOOL	010	\$266.45
17003801	ANNIS, JANA C	CONSULTANT AGREEMENT; MUSIC INSTRUCTION; TITLE 1 FUNDS; BOARD APPROVED 09/15/16	MC KINLEY ELEMENTARY	010	\$4,187.50
17003802	JON'S WINDOW & AWNING INC	FURNISH & REPLACE SUN AWNING AT COMMUNITY DAY SCHOOL; ON-GOING AND MAJOR MAINTENANCE FUNDS	COMMUNITY DAY SCHOOL	010	\$813.18

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BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017					
PO Number	Vendor	Description	Site	Fund	Total Amount
17003803	EDUCATION THROUGH MUSIC L.A.	CONSULTANT AGREEMENT; TK-1 MUSIC INSTRUCTION; ACCOUNTS RECEIVABLE FUNDS; BOARD APPROVED 9/15/16	MC KINLEY ELEMENTARY	010	\$9,428.00
17003804	LEARNING A-Z	SOFTWARE LICENSES; READING; TITLE III FUNDS	STEVENSON ELEMENTARY	010	\$2,000.00
17003805	NASCO WEST	INSTRUCTIONAL SUPPLIES	BURBANK HIGH SCHOOL	010	\$936.60
17003806	NASCO WEST	INSTRUCTIONAL MATERIALS	LUTHER BURBANK MIDDLE SCHOOL	010	\$79.87
17003807	SCHOOL NURSE SUPPLY INC	MEDICAL SUPPLIES	PROVIDENCIA ELEMENTARY	010	\$185.35
17003808	ARBOR SCIENTIFIC	INSTRUCTIONAL EQUIPMENT	BURBANK HIGH SCHOOL	010	\$1,007.51
17003809	GLOBAL EQUIPMENT CO	TECHNOLOGY SUPPLIES	TECHNOLOGY SERVICES	010	\$164.68
17003810	GLOBAL EQUIPMENT CO	CLASSROOM SUPPLIES	DISNEY ELEMENTARY	010	\$1,082.61
17003811	FOUR WINDS	STUDENT TRANSPORTATION; LACMA; GENERAL FUND	MUIR MIDDLE SCHOOL	010	\$410.50
17003812	CAROLINA BIOLOGICAL SUPPLY CO	INSTRUCTIONAL SUPPLIES; SCIENCE	BURBANK HIGH SCHOOL	010	\$3,774.94
17003813	CAROLINA BIOLOGICAL SUPPLY CO	INSTRUCTIONAL MATERIALS; SCIENCE	LUTHER BURBANK MIDDLE SCHOOL	010	\$291.07
17003814	NICK RAIL MUSIC INC	MUSICAL INSTRUMENTS; TUBAS; ACCOUNTS RECEIVABLE FUNDS	MUIR MIDDLE SCHOOL	010	\$6,331.43
17003815	SCHOOL OUTFITTERS	AUDIO SUPPLIES; GIFT FUNDS	MILLER ELEMENTARY	010	\$90.75
17003816	B & H PHOTO-VIDEO	AUDIO VISUAL EQUIPMENT	JEFFERSON ELEMENTARY	010	\$143.55
17003817	CDW-G - COMPUTER DISCOUNT WHSE	AUDIO EQUIPMENT; GIFT FUNDS	ROOSEVELT ELEMENTARY	010	\$274.05
17003818	DUNN EDWARDS CORPORATION/LA	MAINTENANCE EQUIPMENT; ON-GOING AND MAJOR MAINTENANCE FUNDS	FACILITIES PLANNING SERVICES	010	\$804.80
17003819	FIRST STUDENT, INC	STUDENT TRANSPORTATION; HOWARD MUSEUM; GIFT FUNDS	EDISON ELEMENTARY	010	\$977.07
17003820	FOUR WINDS	STUDENT TRANSPORTATION; KIDSPACE MUSEUM; GIFTS	EDISON ELEMENTARY	010	\$821.00
17003821	FOUR WINDS	STUDENT TRANSPORTATION; KNOTTS BERRY FARM; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$4,950.00
17003822	FOUR WINDS	STUDENT TRANSPORTATION; HART HS/MAGIC MOUNTAIN; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$1,546.00
17003823	FOUR WINDS	STUDENT TRANSPORTATION; UNIVERSAL STUDIOS; ACCOUNTS RECEIVABLE	MUIR MIDDLE SCHOOL	010	\$1,370.00
17003824	STEMY STUFF LLC	INSTRUCTIONAL SUPPLIES; CTE INCENTIVE GRANT	BURBANK HIGH SCHOOL	010	\$192.70
17003825	EDUCATIONAL INNOVATIONS INC	INSTRUCTIONAL SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$83.75
17003826	UME FEDERAL CREDIT UNION	INSTRUCTIONAL MATERIALS; SPECIAL EDUCATION FUNDS	MC KINLEY ELEMENTARY	010	\$59.35
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BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017					
PO Number	Vendor	Description	Site	Fund	Total Amount
17003828	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$487.25
17003829	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	BURBANK HIGH SCHOOL	010	\$1,113.37
17003830	FIRST STUDENT, INC	STUDENT TRANSPORTATION; PALI INSTITUTE/OSS; GIFTS	ROOSEVELT ELEMENTARY	010	\$787.96
17003831	VINOKUR, JEFFREY	CONSULTANT AGREEMENT; THE DANCING SCIENTIST ASSEMBLIES; BOARD APPROVED 3/2/17	ROOSEVELT ELEMENTARY	010	\$1,595.00
17003832	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	BURBANK HIGH SCHOOL	010	\$2,943.22
17003833	FISHER SCIENCE EDUCATION	SCIENCE SUPPLIES	BURBANK HIGH SCHOOL	010	\$461.48
17003834	WARD'S NATURAL SCIENCE	SCIENCE SUPPLIES	BURBANK HIGH SCHOOL	010	\$1,744.28
17003835	FAST DEER BUS CHARTER INC	STUDENT TRANSPORTATION; LA QUINTA HIGH SCHOOL; ACCOUNTS RECEIVABLE	BURBANK HIGH SCHOOL	010	\$1,198.72
17003836	FIRST STUDENT, INC	STUDENT TRANSPORTATION; COLBURN SCHOOL; GIFTS	STEVENSON ELEMENTARY	010	\$325.69
17003838	MISSION SCHOOL TRANSPORTATION	STUDENT TRANSPORTATION; OXNARD HIGH SCHOOL; GIFTS	JOHN BURROUGHS HIGH SCHOOL	010	\$1,927.50
17003839	SOUTHWINDS TRANSPORTATION	BLANKET AGREEMENT; STUDENT TRANSPORTATION; ATHLETICS; ACCOUNTS RECEIVABLE	BURBANK HIGH SCHOOL	010	\$1,000.00
17003840	SOUTHWINDS TRANSPORTATION	STUDENT TRANSPORTATION; HART HIGH SCHOOL; GENERAL FUND	BURBANK HIGH SCHOOL	010	\$1,605.55
17003841	WARD'S NATURAL SCIENCE	SCIENCE SUPPLIES	LUTHER BURBANK MIDDLE SCHOOL	010	\$311.00
17003842	UME FEDERAL CREDIT UNION	TECHNOLOGY EQUIPMENT	TECHNOLOGY SERVICES	010	\$433.09
17003843	TOURCOACH CHARTER & TOURS TRANSPORTATION	STUDENT TRANSPORTATION; PALI INSTITUTE/OSS; GIFTS	ROOSEVELT ELEMENTARY	010	\$3,909.76
17003844	BEYOND PLAY	CLASSROOM SUPPLIES; SPECIAL EDUCATION & UNRESTRICTED FUNDS	EDISON ELEMENTARY	010	\$42.41
17003845	GLOBAL EQUIPMENT CO	AUDIO VISUAL EQUIPMENT; MAA FUNDS	EMERSON ELEMENTARY	010	\$269.50
17003846	ELLISON EDUCATIONAL EQUIPMENT	OFFICE SUPPLIES; MAA FUNDS	EMERSON ELEMENTARY	010	\$299.72
17003847	SCHOOL SPECIALTY, INC	INSTRUCTIONAL SUPPLIES	MC KINLEY ELEMENTARY	010	\$199.78
17003848	BMI EDUCATIONAL SERVICES	BOOKS; DUAL IMMERSION; TITLE III-LEP FUNDS	DISNEY ELEMENTARY	010	\$2,444.06
17003849	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	JORDAN MIDDLE SCHOOL	010	\$2,185.10
17003850	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	MILLER ELEMENTARY	010	\$4,981.75
17003851	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPAD; TITLE III FUNDS	EDISON ELEMENTARY	010	\$523.53
17003852	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	DISNEY ELEMENTARY	010	\$1,570.58
17003853	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; IPADS; TITLE III FUNDS	EDISON ELEMENTARY	010	\$1,570.58
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BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017					
PO Number	Vendor	Description	Site	Fund	Total Amount
17003854	TRANSIT SYSTEMS UNLIMITED, INC	2016-2017 BLANKET AGREEMENT; STUDENT TRANSPORTATION; ATHLETICS; ACCOUNTS RECEIVABLE	BURBANK HIGH SCHOOL	010	\$1,000.00
17003855	TROXELL COMMUNICATIONS, INC.	EQUIPMENT; LAPTOP CHARGING CART; ADULT EDUCATION BLOCK GRANT	BURBANK ADULT SCHOOL	110	\$1,543.16
17003856	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; GLENDALE COMMUNITY COLLEGE; CTEIG	JOHN BURROUGHS HIGH SCHOOL	010	\$477.50
17003857	FREY SCIENTIFIC COMPANY	INSTRUCTIONAL SUPPLIES; SCIENCE	LUTHER BURBANK MIDDLE SCHOOL	010	\$457.75
17003858	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; ELKINS KALT WEINTRUB RUEBEN GARTIDE LLP LAW FIRM; ACCOUNTS RECEIVABLE	JOHN BURROUGHS HIGH SCHOOL	010	\$440.00
17003859	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; CBRE; ACCOUNTS RECEIVABLE	JOHN BURROUGHS HIGH SCHOOL	010	\$440.00
17003860	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CHARGING CART; TITLE I FUNDS	LUTHER BURBANK MIDDLE SCHOOL	010	\$8,603.28
17003861	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; MALIBU HIGH SCHOOL; GENERAL FUND	BURBANK HIGH SCHOOL	010	\$571.25
17003862	TRANSIT SYSTEMS UNLIMITED, INC	STUDENT TRANSPORTATION; ADOBE LEONIS MUSEUM; GIFTS	EDISON ELEMENTARY	010	\$790.00
17003863	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; LAPTOP	INSTRUCTIONAL SERVICES	010	\$2,195.99
17003864	PEREZ, JOSEPH	CSEA CLAIM FOR DAMAGE OF VEHICLE	BUSINESS OFFICE	010	\$500.00
17003865	TOWNRIDE INC	STUDENT TRANSPORTATION; LOS ANGELES ZOO; GIFTS	PROVIDENCIA ELEMENTARY	010	\$830.00
17003866	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; LAPTOPS; LCFF EIA-LEP FUNDS	MILLER ELEMENTARY	010	\$617.28
17003868	AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER EQUIPMENT; CHROMEBOOKS & CHARGING CARTS; LCFF EIA-LEP FUNDS	MILLER ELEMENTARY	010	\$18,970.24
17003869	ALL AMERICAN TROPHY & ENGRAVING CO	EMPLOYEE AWARDS	MC KINLEY ELEMENTARY	010	\$77.25
17003870	APPLE COMPUTER ED SALES	COMPUTER EQUIPMENT; LAPTOP	PROVIDENCIA ELEMENTARY	010	\$2,086.94
17003871	BOX CARS AND ONE-EYED JACKS, INC	INSTRUCTIONAL MATERIALS; TITLE 1 FUNDS	MC KINLEY ELEMENTARY	010	\$489.38
PO Count:			714	Total:	\$19,608,299.82

Fiscal Year: 2017

BOARD DETAIL REPORT

Printed between 03/07/2017 & 04/10/2017

BOARD FUND SUMMARY

Fund	Description	PO Count	Total Fund Amount
010	General Fund - Unrestricted	632	\$2,325,334.83
110	Adult Education Fund	8	\$29,071.38
120	Child Development Fund	6	\$8,216.19
130	Cafeteria Fund	5	\$180,882.79
210	Building Fund	63	\$17,063,927.97
250	Capital Facilities Fund	1	\$866.66
		Total:	\$19,608,299.82

To the Superintendent of Schools:

Request for the authorization of the following warrants is presented for your approval
subject to the action of the Board of Education.

Warrants	Payroll	Warrants	Commercial
5087199	5087230	23617352	23617381
5088191	5088301	23619961	23620011
5088938	5088954	23633473	23633518
5089062	5089085	314022	314023
5096903	5096954	236371.01	23637114
5089429	5089580	314185	314185
5093396	5093401	23639432	23639466
5098454	5098670	23642172	23642188
5107102	5107157	23644505	23644540
5108059	5108109	23650779	23650800
5109258	5109298	23653446	23653459
5109519	5109530	23655565	23655577
5110079	5110092	23659287	23659303
5110830	5110855	23666960	23666979
5111587	5111595	23674318	23674325
5112529	5112674	316687	316687
5116456	5116461	23679066	23679081
5121459	5121463	316836	316837
5121942	5121993	23683978	23684002
5124351	5124356	23686542	23686550
5125741	5125747	317542	317618
5125966	5125966	23691363	23691395
5127384	5127449	317844	317844
5131555	5131597	23694217	23694241
5131870	5131883	318231	318233
5139653	5139665	23698515	23698539
5132235	5132380	23701286	23701317
5136107	5136112	318545	318545
5141138	5141337	23703644	23703658
5150065	5150100	23706514	23706538
5155285	5155354	319036	319038
5155613	5155659	23709645	23709708
5155880	5155891	23712250	23712276
5156212	5156217	320047	320047
1455957	1456542	23715408	23715440
1472893	1472898	23718096	23718124
1481664	1481808	320266	320266
1503027	1503620	23721037	23721047
1519668	1519673		
1530061	1530735		
1554225	1554349		
1583648	1584002		
1602434	1603035		
1691579	1691584		
1628529	1628668		

**Burbank Unified School District
Business Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Tom Kissinger, Assistant Superintendent, Instructional Services

PREPARED BY: Terri Harvey, Purchasing Technician

SUBMITTED BY: Terri Harvey, Purchasing Technician

DATE: May 4, 2017

SUBJECT: Ratification of Master Contract for Nonpublic, Nonsectarian School

Background:

The Special Education Department requests the following Master Contract be ratified by the Board of Education. Because the Burbank Unified School District has not contracted with this Nonpublic School in the past, it was not included on the list of Master Contract Renewals that were approved by the Board on June 16, 2016.

Discussion/Issues:

The following Master Contract for special education services to be provided by a Nonpublic School (NPS).

Fiscal Impact:

Costs are included under the blanket order for service agreements for Nonpublic, Nonsectarian Schools and Agencies that was approved by the Board of Education on June 16, 2016.

<u>School</u>	<u>Master Contract</u>	<u>Contract Period</u>
Logan River Academy, LLC	PS228	07/01/16 – 06/30/17

Recommendation:

Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the Master Contract for special education students, to be provided by Logan River Academy, LLC, Nonpublic, Nonsectarian School (01.0-65000.0-57500-11800-5810-7440000, 01.0-65000.0-57500-11804-5810-7440000, 01.0-65120.0-57500-11800-5110-7440000, 01.0-65120.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5810-7440000, 01.0-33270.0-57500-11800-5110-7440000, 01.0-65000.0-57500-11801-5810-7440000), and that authority to sign the contract be exercised pursuant to BUSD-AR 3314, as presented.

**Burbank Unified School District
Special Education Department**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Tom Kissinger, Assistant Superintendent, Instructional Services

PREPARED BY: Tom Kissinger, Assistant Superintendent, Instructional Services

SUBMITTED BY: Teri Smith, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Approval of Agreement for Professional Services (Special Education)

Background:

The purpose of the approval of agreement for professional services is to conduct an independent educational evaluation in the area of Psychological Education Evaluation for a special education student #960007285.

Discussion/Issues:

When a parent of a child with a disability does not agree with the results of the individualized evaluation of their child, as conducted by the school team, they have the right to obtain an Independent Educational Evaluation (IEE), at no cost to the parent (§300.502).

Fiscal Impact:

Not to exceed \$5,000

Recommendation:

Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Dr. Carlos Flores, to provide an Independent Educational Evaluation for a Psychological Education Evaluation and attend IEP meeting for special education student #960007285, not to exceed \$5,000 (01.0-65000.0-57700-11900-5850-7440000), effective May 5, 2017 through June 30, 2017, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
 1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th day of May, 2017 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Dr. Carlos A. Flores hereinafter referred to as "Consultant."

Dr. Carlos A. Flores floresca1@att.net 626-356-3626
 Payee's Name (Person or Company) Email Daytime Phone Number

Mailing Address: 16 South Oakland Avenue, Suite 202 Pasadena, CA 91101
 City State Zip

Sponsoring Administrator: Matt Hill Superintendent Special Education
 Print Name Title Signature Location

Board Approval Date: 05/04/17 Account Code: 01.0-65000.0-57700-11900-5850-7440000

The assignment will ☐ will not ☒ require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ _____ per hour ☐ / per day ☐ / per session ☐ for a total not to exceed \$ 5,000.
2. The term of the Agreement shall be the period commencing on 05/05/17 and terminating on 06/30/17.
3. Consultant will provide the following services:

An Independent Psychological-Educational Evaluation and attend IEP meeting for special education student #960007285.

****Consultant will provide protocols to the District if needed for due process****

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kisinger 5-5-17
 Fiscal Services Administrator Date

[Signature] April 19, 2017
 Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

BURBANK UNIFIED SCHOOL DISTRICT
Office of Human Resources

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM : Anita Schackmann, Director, Human Resources

PREPARED BY: Cindy Quiterio, Senior Administrative Secretary

SUBMITTED BY: Cindy Quiterio, Senior Administrative Secretary

DATE: May 4, 2017

SUBJECT: Approval of Agreement for Professional Services

Background:

Pursuant to Board Policy 3312, the Board of Education's designee, may contract with consultants to provide services that District staff is not able to provide. Richard Skaar will serve as a consultant and support the File Maker Pro data system currently used as the main database for certificated employees in the Burbank Unified School District.

Discussion/Issues:

The District would like to contract with RAM Services to provide management and operation services with FileMaker Pro and its daily operations in Human Resources Services. File Maker Pro requires regular maintenance and annual updates which address the certificated employee database involving credential information, position control and routing of Personnel Transaction Records (PTR).

The agreement will cover the period of May 5, 2017 and will terminate no later than June 30, 2018.

Fiscal Impact:

The amount of the agreement is not to exceed \$3,000.00.

Recommendation:

Anita Schackmann, Director, Human Resources Services, recommends that the Board of Education approve the Agreement between the Burbank Unified School District and RAM Services, from May 5, 2017 through June 30, 2018, to provide assistance with management and operations of FileMaker Pro, not to exceed \$3,000 (01.0-00000.0-00000-5850-7551000), and that authority to sign the agreement be exercised pursuant to BUSD – AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 4th day of May, 2017 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Richard Skaar hereinafter referred to as "Consultant."

<u>RAM Services</u>	<u>46-5504021</u>	
Payee's Name (Person or Company)	Social Security or Federal I.D. #	Daytime Phone Number
Mailing Address: _____	<u>CA</u>	_____
City	State	Zip
Sponsoring Administrator: <u>Anita Schackmann</u>	<u>Director, Human Resources</u>	<u>HR</u>
Print Name	Title	Signature Location
Board Approval Date: <u>5/4/17</u>	Account Code: <u>01.0-00000.0-00000-5850-7551000</u>	

The assignment ☐ will ☒ require contact with student(s) unsupervised during the contract period stated. If it does, the Consultant will be contacted by HR and provided the DOJ form. **Consultant shall not begin service until HR receives clearance.**

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 75 per hour ☐ / per day ☐ / per session ☐ for a total not to exceed \$ 3,000.
2. The term of the Agreement shall be the period commencing May 5, 2017 and terminating June 30, 2018.
3. Consultant will provide the following services:

Management and Operations of Filemaker Pro

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Fiscal Services Administrator

Date

Consultant

Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

**Burbank Unified School District
Instructional Services**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Tom Kissinger, Assistant Superintendent, Instructional Services

PREPARED BY: Tom Kissinger, Assistant Superintendent, Instructional Services

SUBMITTED BY: Teri Smith, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Ratification of Instructional Consultant Services

Background:

The purpose of the Instructional Consultant Services is to enrich student learning. Consultants are selected based on their qualifications regarding specific subject areas. When a consultant is selected, the consultant, company/organization must complete the required paperwork by the District to ensure that District students receive the services they require. All consultant requests must be approved by the Board of Education prior to services being rendered

Discussion/Issues:

Sites submit the required paperwork to Instructional Services. Work must not begin until the site receives a confirmation of Board approval from Instructional Services. If the Consultant assignment requires unsupervised contact with student(s) during the contract period, the Consultant will be required to provide Department of Justice fingerprint clearance through the District's Human Resources Services.

Fiscal Impact:

There is no fiscal impact.

Recommendation:

Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education ratify the instructional consultant services for the purpose of on-site student learning support and staff development, and that authority to sign the agreements be exercised pursuant to BUSD—AR 3314, as presented.

BURBANK UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL SERVICES
RATIFICATION/APPROVAL OF INSTRUCTIONAL CONSULTANT SERVICES

Board Meeting Date: May 4, 2017

Site	Name	Purpose	Date(s)	Cost	Appropriation Number & Program Name
Emerson	Mad Science	Mad Science of Los Angeles transforms laboratory science into fun, interactive learning experiences. At Emerson, Mad Science will provide all 101 - 5 th grade students a hands-on, in-class workshops on May 18, 2017. Students will attend nine workshops learning about different science topics in each room.	5/18/17	Not to exceed \$2,270	010-90201.0-11100-10000-5811-2038300 (Emerson PTA Funds)
Special Education Ratification	Suzan Dunbar	Susan Dunbar will provide assistance in specialized aspects of the Workability Program for special education students. Her duties will include monitoring the workability budget making sure the program is in compliance with the policies and procedures. She will also be developing quarterly reports, and assisting with preparing the final budget reports.	1/1/17 through 6/30/17	Not to exceed \$1,000	010-65200.0-50010-27000-5850-7440000 (SPED Workability Program Grant)
McKinley	Remo Drum Circle	Remo Drum Circle has been in business for 50 years. They specialize in teaching students the art of percussion instruments. At McKinley they will providing music instruction to the students in grades TK-1. Students will learn about drum percussion.	5/8/17	Not to exceed \$750	010-90904.0-11100-10000-5810-2098700 (McKinley Gift Funds)
Disney	Curriculum Associates	Curriculum Associates is the vendor for a program called i-Ready. i-Ready is a program that is used for intervention and supplemental classroom instruction. It produces data that can be used to help obtain student achievement. The teachers at Disney will be offered a workshop on May 31, 2017. This workshop will provide the staff with a better understanding about the data and how to identify areas of strengths and areas of need.	5/31/17	Not to exceed \$1632	010-30100.0-11100-10000-5810-2019000 (Disney Title 1 Funds)
Washington	Deana Hippie	Ms. Hippie has been a Step Up to Writing trainer in districts nationwide for over 12 years. In June, Ms. Hippie will provide a workshop for the teachers at Washington to help train teachers to use the Step Up to Writing program.	6/1/17	Not to exceed 1450	010-30100.0-11100-10000-5810-2169000 (Washington Title 1 Funds)
Washington Ratification	Garri Dance	Garri Dance Studio provides dance instruction to help meet the needs of students to be expressive and active to help in maintaining health, fitness and well-being. At Washington, all students in grades TK – 5 will be exposed to dance instruction to increase self-confidence, self-expression and creativity.	2/1/17 through 4/30/17	Not to exceed \$3,375	010-90201.0-11100-10000-5810-2168200 (Washington Gift Account)
Student Services Ratification	Ty Nguyen	Mrs. Nguyen is a retired BUSD school nurse. She will perform duties as a nurse for special education students that required her services. These services include field trips and other District school sponsored activities.	4/13/17 through 5/26/17	Not to exceed \$1800 \$600 per day	010-00000.0-11100-31400-5850-7452000 (Student Services Special Uses)

Roosevelt	The Reptile Zoo	The Reptile Zoo provides a traveling educational presentation in the classroom. This presentation will be for the kindergarten students at Roosevelt. The students will learn about these live reptiles, see the animals up close and be involved in a hands-on activity.	5/22/17	Not to exceed \$600	010-90201.0-11100-10000-5810-2148200 (Roosevelt Gift Account)
Jordan	Henry Goods	Henry Goods is a LA based artist who works on canvas and creates murals. At Jordan, he will design and paint a mural. This project is in conjunction with Burbank Arts for All.	5/5/17 through 5/31/17	Not to exceed \$2500	010-90201.0-00000-27000-5850-3218000 (Jordan Gift Account)
Jordan	Jon King	Jon King is an independent contractor who specializes in lighting layout and design. At Jordan, he will supervise, consult and design the continued improvements to the Jordan auditorium lighting system.	5/5/17 through 5/31/17	Not to exceed \$2,000	010-90201.0-11100-10000-5810-3218000 (Jordan Gift Account)
Emerson	Greg Cervantes/ iDJLA	Greg Cervantes has been a DJ for over 20 years. His company, iDJLA provides a high quality DJ and entertainment services. At Emerson, he will be providing DJ services for the 5 th grade dance event on May 19, 2017.	5/19/17	Not to exceed \$300	012-90201.0-11100-10000-5610-2038700 (Emerson Gift Account)
Child Development	Puppies & Reptile Company/ Virgil Stewart	Puppies & Reptiles has been in business for over 20 years. At child care this summer, they will bring a variety of puppies and reptiles to the different child care sites. Students will experience hands-on activities with the different animals.	6/9/17	Not to exceed \$580	010-90201.0-11100-10000-5810-7548000 (Child Development Gift Funds)
Child Development	Vanessa Gray	Ms Gray earned a MA in Education. A former employee at Monterey Infant Center, she now teaches Zumba Dance to children ages 5-11. These weekly lessons will be offered to students at Emerson, Edison and Washington child care. These dance classes offer students a fun way to dance and participate in dance activity.	5/20/17 through 8/10/17	Not to exceed \$1100	010-90201.0-11100-10000-5810-7548000 (Child Development Gift Funds)

BURBANK UNIFIED SCHOOL DISTRICT
 1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400
AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 12th day of April by and between the Burbank Unified School District, hereinafter referred to as "District", and hereinafter referred to as "Consultant."

M & J Kids Scientific Inc.

818-909-6777

Payee's Name (Person or Company)

Social Security or Federal I.D. #

Daytime Phone Number

Mailing Address: 15815 Monte St. Ste. 101 Sylmar, CA 91342

Sponsoring Administrator: Jennifer Kaitz Emerson, Principal

Print Name

Title

Board Approval Date: Account Code: 010-90201.0-11100-10000-5810-2038700
 May 4, 2017

The assignment will **will not** require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$2,270 per day / per day x / per session for a total not to exceed \$2,472 per day.
2. The term of the Agreement shall be the period commencing on 5/18/2017 and terminating on 5/18/2017.
3. Consultant will provide the following services:

9 workshops - with 3 scientists, each teaching a different topic in separate rooms that the kids will rotate through. Each 5th grade class will see each experiment. At the end, all 101 students with their teachers will see a 50 minute science show in the auditorium. All students will take home some slime.

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kitting 5-5-17

Date

[Signature] 4/13/17

Consultant

Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

Revised 08/10



We are the world's leading fun science provider!

Mad Science is on a mission to spark the imagination of children everywhere with exciting, live, interactive programs that instill a clear understanding of what science is really about, and how it affects the world around us.

Mad Science is proud to offer a large selection of after-school, summer, and preschool programs, as well as workshops, special events and birthday parties. All of our programs are led by highly qualified instructors using unique equipment, and are performed at the location of your choice! Call today and find out just how easy it can be to spark imaginative learning.

IN-CLASS WORKSHOPS

Mad Science workshops are designed to complement any school's science curriculum! Our educational workshops meet state curriculum standards and offer students a captivating hands-on science experience. Mad Science workshops come with Teacher Resource Packages to maximize their educational value.

AFTER-SCHOOL PROGRAMS

We spark imaginative learning after school! Our fun and exciting one-hour programs run 4 to 8 weeks, or all semester-long! For a low, all-inclusive fee, parents can offer their children the Mad Science experience: exciting hands-on activities, spectacular demonstrations, inquiry-based discussions, and the opportunity to make amazing take-homes, like model rockets, periscopes, and much, much more!

PRESCHOOL PROGRAMS

Mad Science Preschool Programs offer a unique hands-on learning experience for preschool-age children. Interactive and age-appropriate, each 30-minute workshop offers a basic introduction to a selected topic, and is accompanied by a Teacher Resource Package designed to help educators extend the learning experience. Preschoolers enjoy engaging demonstrations, perform simple experiments and discover how science helps us understand the world around us!

SPECIAL EVENTS/BIRTHDAY PARTIES

No one does special events like Mad Science! Watch entertaining Mad Scientists conjure dry ice storms, run foam factories and send volunteers on thrilling hovercraft rides before delighted audiences! At Mad Science "fun stations," children can participate in exciting, interactive science activities, like making slime, putty and so much more! Mad Science Events are ideal for school assemblies, corporate events and community centers, and can be customized to suit any group size, budget or time frame!

SUMMER PROGRAMS

It's summertime and the learning is easy! From building bridges and digging for dinosaurs to cracking codes, children in Mad Science camp programs participate in scientific explorations that are so much fun, they forget they're learning! Ideal for day camps, community centers and groups, fun and engaging Mad Science camp programs are a guaranteed success!



BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 24th of April 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and Suzan Dunbar hereinafter referred to as "Consultant."

Payee's Name: Suzan Dunbar Daytime Phone Number 626-372-2348

Mailing Address: 11636 Rio Hondo Parkway, El Monte CA 91732

Sponsoring Administrator: Tom Kissinger, Assistant Superintendent

Board Approval: May 4, 2017

Account Code: 010-65200.0-50010-27000-5850-7440000

The assignment will ☐ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:


1. The Consultant agrees to perform the following services for the District, at a rate not to exceed \$1000.00
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on: 1/1/17 and terminating on 6/30/17.
4. Consultant will provide the following services:


Assistance in specialized aspects of the workability program for special education students

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

 5-5-17
Fiscal Services Administrator Date

 4/24/17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
Revised 08/10

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 15th day of June by and between the Burbank Unified School District, hereinafter referred to as "District", and Education Through Music-Los Angeles hereinafter referred to as "Consultant."

Freedom Drum Circles / Christopher Ramirez

818-371-3436

Payee's Name (Person or Company)

Social Security or Federal ID #

Daytime Phone Number

Mailing Address:

8535 Minuet Place

City

Panorama City

State

CA

Zip

91402

Sponsoring Administrator: Liz Costella

Principal

Print Name

Title

Signature

McKinley Elementary

Location

Board Approval Date: 5-4-17 Account Code: 01.0-62640.0-11.101-21504-5810-7429000

The assignment will ☐ will not ☒ require contact with student(s) unsupervised during the contract period stated. If it does, the Consultant will be contacted by HR and provided the DOJ form. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 750.00 per hour ☐ / per day ☒ / per session ☐ for a total not to exceed \$ 750.00.
2. The term of the Agreement shall be the period commencing on 5/8/17 and terminating on 5/2/17.
3. Consultant will provide the following services:

Interactive drum circle and exposure to percussion instruments for all students at McKinley TK-Fifth grade

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kisinger 5-5-17
Fiscal Services Administrator Date

Consultant

Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

FROM THEIR WEBSITE

The Remo RMC is a Recreational Music Center. What is a Recreational Music Center? Imagine a YMCA or a Tennis Club, but instead of sporting equipment, basketball and tennis courts, the room is filled with fun percussion toys, drums, bells, tambourines, shakers, piano, singers, dancers and more. And just like when thousands and thousands of people go out each day to enjoy a game of tennis, a round of golf, or a pick up game of basketball; you now have the opportunity to make music with the same fun and enthusiasm. At the REMO RMC anyone is welcome to stop in and play, to play without feeling intimidated or inhibited, to be in an environment where your creative voice is allowed to be expressed and to be heard. The REMO RMC is a place where music making is not about perfection, but about the process. It is about expressing and not about performance or impressing anyone. It is impossible to make a mistake. Without the normal pressures one might feel when playing an instrument in front of others, you begin to realize that you and everyone around you has rhythm. If you are breathing, you have rhythm. Just one tap on a bell while a group of other people tap on their drum or shake their shaker can be exhilarating.

Remo Belli, the owner and founder of REMO Inc. had a vision long before Recreational Music Making became as popular as it is today. He saw the drum as a tool, a life enhancement tool; a powerful tool that is used to build communication, break down social, race, and political barriers. With that vision, over ten years ago Remo Belli created the very first Recreational Music Center in North Hollywood CA. It all started with a weekly community drum circle. Arthur Hull, a world renowned Drum Circle Facilitator describes a drum circle as, "A tool for unity. It is NOT a drum class. It's NOT using culturally-specific rhythms. A community drum circle in the United States is a fun, family friendly event, where people empower each other in the act of celebrating community and life through rhythm and music. People of all levels of musical expertise come together and share their rhythmical spirit with what ever drums and percussion they bring to the event. They don't have to be a drummer to participate. Everyone has something to offer the circle, and any one is welcome." Almost fifteen years ago REMO was the first instrument

manufacturing company to hire a full-time Music Therapist. REMO developed HealthRHYTHMS, a group drumming protocol based on proven scientific research that recreational drumming can help build the immune system, reduce stress, reduce burnout, and the HealthRHYTHMS Group Empowerment Drumming participants showed a statistically significant increase in natural killer cell activity after a one-hour group session. Natural Killer cells (NK) are the white blood cells that seek out and destroy cancer and virally infected cells.

We all love to see and hear a master musician, a virtuoso, or a talented entertainer. Nothing can be more inspiring than hearing your favorite music by your favorite performer. However, if life choices do not put us on the path of becoming a virtuoso or a professional musician, just like the recreational tennis player, we all have permission to make music for personal enjoyment. The RMC also offer classes, workshops, and concerts. We provide group classes in a variety of cultures from Asia, to Africa, to South America, all across the globe from Taiko drumming to drum set drumming. Recreational Music Making means a family might start their own band, a mom singing with her kids in the car, a group of friends playing music at a school or local club, drumming in the park, drumming on your lunch break, or drumming for corporate team building. Everyone has the right to play music and everyone can make music and create rhythm. As Remo Belli states, "No matter which percussion instrument you choose to play, you'll find there's a world of creativity in your hands."

At the REMO RMC we find that when people attend a drum circle or a class something wakes up inside of them. Maybe they become routine visitors to drum circles. Or maybe they finally learn to play African rhythms, or the drum set. And for some it awakens other creative channels. They finally do something they always wanted to do, like play the guitar, or learn to play a drum set, or write songs. Once the creative channels are opened within, anything is possible.

Nowadays, Music Therapy and Recreational Music Making are becoming household terms. More and more renowned artists are taking time when they are not touring or recording to visit schools to play music with kids and visit hospitals to play music for those that are ill.

Remo Belli has run his company for over fifty years always concerned about the environment. Remo is always concerned about recycling and utilizing all resources to conserve energy and materials. Fifteen years ago other music manufacturing companies turned their heads to Music Therapy and Recreational Music Making and now it is hard to find a company that is not somehow supporting Music Therapy, music for schools, for the elderly, and kids at risk. We're helping to improve the human condition one drum at a time. It doesn't matter what drum you play or who makes it, at REMO, we truly feel that playing a drum or any instruments makes the world a better place.

Experience the magic of making music, creating music in the moment, getting out of your head and into the rhythm. We hope to see you at the REMO RMC at one of our drum circles, classes, concerts, or events. And don't forget to check out our Free Kids Drum Circle every Saturday at 9:30AM to 10:05AM and 11:00AM to 11:45AM. For a complete list of events visit the [Calendar](#) section.

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 8th of April 2017, by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Curriculum Associates, LLC hereinafter referred to as "Consultant."

Payee's Name: Curriculum Associates, LLC Social Security or Federal I.D. # Daytime Phone Number: 800.225.0248

Mailing Address: PO Box 2001 N Billerica, MA 01862

Sponsoring Administrator: Molly Hwang

Board Approval: may 4, 2017

Account Code: 010-30100-0-11100-10000-5810-201-9000

The assignment will ☐ will not ☒ require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 1,631.25
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on: 5/31/17 and terminating on 5/31/17
4. Consultant will provide the following services:

Professional Development on Writing Component of the Benchmark's Advance ELA Program.

1. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
2. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
3. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
4. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
5. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
6. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kissinger 5-5-17
Fiscal Services Administrator Date

Lea DeLo 4/13/17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
Revised 08/10

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 14th of April 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and Deana Hippie hereinafter referred to as "Consultant"

Payee Name: Deana Hippie

Daytime Phone Number (951) 660-1019

Mailing Address: 325 Hawkins-Cummins Road, Paris, KY 40361

Sponsoring Administrator: Brandi Young

Board Approval: May 4, 2017

Account Code: 010-30100.0-11100-10000-5810-2169000

The assignment will ☒ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WITFRTAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 in contract for the services of consultants.

WIT REAS, the Consultant is especially trained, experienced and competent to provide such services.

WITFRTAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions.

NOW THEREFOR, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$1,450.00
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on 6/1/2017 and terminating on 6/1/2017
4. Consultant will provide the following services:

Teachers will receive training in writing to meet the California content standards. Training will involve using writing to aid in reading comprehension, responding to text and vocabulary strategies.

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS WHEREOF, the parties hereto have set their hands on the day and in the month and year first above written

Thomas A. Kisinger 5-5-17
Fiscal Services Administrator Date

Deana Hippie 17 April 2017
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
Revised 08/10

**Deana Hippie
325 Hawkins-Cummins Rd.
Paris, KY 40361**

Cell: 951.660.4019

Proposal for Professional Development

Teaching Writing to Meet California Common Core State Standards

The trainings will be tailored to meet specific site needs. Potential topics include the teaching sentence structure, the writing process and rhetorical requirements for the three types of writing in the Common Core State Standards; using writing to aid in reading comprehension; responding to text, vocabulary strategies.

Fee: One day of professional development: \$750.00

Expenses: Airfare \$375.00 (50% of total)

Hotel and car rental: \$325.00

Total including fees and expenses: \$1450.00

Deana Hippie

325 Hawkins-Cummins Road
Paris, Kentucky 40361

Cell phone: 951.660.4019

E-mail: dhwritestuff@earthlink.net

Education:

June 1972	Cal Poly, Pomona Bachelor of Science Social Science Major, Humanities Minor California Elementary Credential, Life
June 1975	Cal Poly, Pomona: California Secondary Credential, Life
September 1974 – July 1990	University of California Extension, 50 Units in various disciplines

Experience:

September 1972 – June 1973	Substitute Teacher, Corona-Norco Unified School District Grades K – 9
September 1973 – June 1979	Teacher, Corona Junior High School, English, Social Science 7, 8, 9
September 1979 – June 1982	Director of Activities, Corona High School
September 1982 – June 2006	Teacher, Corona High School Language Arts 9, 10, 11, 12; English Language Arts Mastery, Journalism, Mac Lab, Nova Net

Staff Development and Training

Member Riverside Office of Education Data Team 2008-2009 School Year
 Certified Independent Trainer *Step Up to Writing, Teachers and Tools* Training
 Lead Teacher, Committee to Develop District Language Arts Standards in Writing K – 12 1999
 District Writing Assessment Secondary Scoring Team 1975 – 2006
 District Writing Assessment Scoring Leader, Grades 6, 8, 9, 10 1999 - 2006
 Member of Secondary Writing Cadre 2002 – 2006

More Recent Trainings

Independent Contractor

Burbank Unified School District

William McKinley Elementary School

Jefferson Elementary School

John Muir Middle School

Step Up to Writing Trainings Editions 2, 3, 4 2006 - Present

Independent Contractor for Voyager-Sopris
Trainings in many districts nationwide

Workshop Presenter 2014 – 2016

Life Long Learning, California

Writing to Meet Common Core Standards

Foundational Skills for Informational/Explanatory Text

Literary Analysis Strategies

Workshop Presenter 2006 – 2009

United States Department of Education Teacher to Teacher Corps

Foundation Skills for Expository Writing

The Persuasive Essay

Supporting the Emerging Writer

Narrative Writing: Telling Our Stories

Publications: Co-author *Step Up to Writing Companion Guide for Secondary Schools*
Note Taking Made Easy, Scholastic Publications, March 2010

Awards: 2000 The Corona Chamber of Commerce Award of Excellence in Education
2004 Teacher of the Year Corona High School
2004 Teacher of the Year Corona-Norco Unified School District
2005 Teacher of the Year Riverside County, California

Professional Affiliations:

National Education Association

California Retired Teachers Association

BURBANK UNIFIED SCHOOL DISTRICT
 1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 3rd of April 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and Garri Dance Studio hereinafter referred to as "Consultant."

Payee's Name: Garri Dance Studio

Daytime Phone Number

Mailing Address: 3715 W. Magnolia Boulevard, Burbank CA 91504

(818) 846-4390

Sponsoring Administrator: Brandi Young, Principal

Board Approval: May 4, 2017

Account Code: 010-90201-0-11100-10000-5810-216-8200

The assignment will ☒ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 in contract for the service of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$3,375.00
2. Amount to include speaking fee and mileage: N/A
3. The term of the Agreement shall be the period commencing on 2/1/2017 and terminating on 4/30/2017.
4. Consultant will provide the following services:

Dance instruction (6 weeks, 30-50 minutes per grade level, depending on the grade level. This dance instruction is for the entire student body (Pre-K to 5th grade, including all SPED students.) A final production will be given to the Washington community.

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written

Thomas A. Kisinger 5-5-17
 Fiscal Services Administrator Date

Hugan Bado 4/3/17
 Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
 Revised 08.10

GarriDanceStudio

3715 W. MAGNOLIA BLVD. BURBANK, CA 91505

818.846.4390

Call to schedule your FREE trial lesson today 818-846-4390

4391

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GDS
Garri Dance Studio



Jean Hartman & Peg E. Garri



Garri Dance Studio 1759



Garri Dance Studio's current location in the beautiful Magnolia Park District of Burbank

Garri Dance Studio, located in Burbank, California, was founded in 1958 by Peg Garri. Peg was a talented, well-rounded dancer working for many years as an MGM Stock Dancer alongside popular entertainers such as Shirley Temple and Donald O'Connor. Miss Peggy left the performance world to pursue another dream; to open a dance studio with the intention of serving her community while allowing herself more time to spend with her family.

Garri Dance Studio's current artistic director, Megan Baade, is no new comer to Garri Dance Studio. GDS has remained a second home for Megan since her first dance lesson at the age of three. After dancing at Garri Dance Studio for 15 years, under the instruction of various teachers including GDS founder, Peg Garri, Megan began teaching at several studios throughout the Los Angeles area, including Garri Dance Studio. Megan has performed in local, national and international venues including her most recent MWR Tour throughout several Military Bases in Eastern Europe in 2002-2003. In 2004 Megan enthusiastically took the reins from the founder's daughter, Marybeth Costanzo, and immediately began pouring new energy and ideas into this already popular and loved Burbank Dance Studio. In 2007, 2011, 2012 and 2014 Megan Baade was honored to receive the Burbank Leader Reader's Choice award for "Best Dance Instructor". Garri Dance Studio has also been voted "Best Dance Studio" under Megan's direction for eight consecutive years in 2007, 2008, 2009, 2010, 2011, 2012, 2013 and 2014.

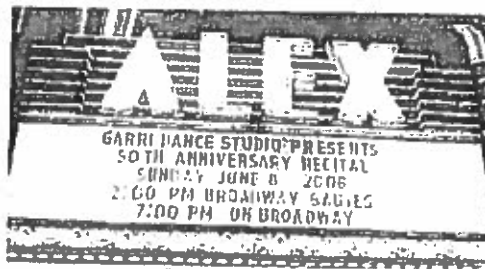
In September 2007, Garri Dance Studio moved into a new home conveniently located in Burbank, California in the heart of the beautiful Magnolia Park District. Megan thoughtfully designed and renovated the new studio facility to better suit the needs of her growing dance studio family. The new studio location offers three beautiful dance rooms with sprung wood dance floors, exposed brick, natural light, high beam ceilings and ample parking in the rear of the building. Parents and guests wait for their dancers in the studio lobby while viewing classes in progress on a closed circuit television system or shopping for dance necessities in the studio dance shop. Megan also implemented many new programs that run simultaneously providing many convenient options welcomed by studio families. Newly added programs include music, theatre, and specialty workshops for students of all ages and levels. A private music studio is located on site for one on one music instruction in piano, voice, guitar and more.

An exciting annual dance recital is just one of the many great events put on by Garri Dance Studio each year and is attended by studio families as well as local community members and Garri Dance Alumni. The 50th annual recital began Garri Dance Studio's on-going run at the Historic Alex Theatre in Glendale. Over the last several years, Garri Dance Studio has worked closely partnering with Burbank Unified School District and surrounding schools to provide California Standards Based Dance Classes and exciting after school programs for young students.

Garri Dance Studio truly has something for everyone! Peg Garri, Marybeth Costanzo and Megan Baade have shared one common goal... to instill the love of dance within their students and to surround them in a positive environment where they can express themselves creatively and artistically. Garri Dance Studio's dynamic teaching staff is working hard to provide each and every student with all the necessary tools to enjoy dance and music for a lifetime!



Megan Baade (Director of Garri Dance Studio)
& Marybeth Costanzo (Daughter of studio founder, Peg Garri)



Celebrating 50 Years!

BURBANK UNIFIED SCHOOL DISTRICT
 1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 12 day of April, 2017 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and Ty Ha Nguyen, hereinafter referred to as "Consultant."

<u>Ty Ha Nguyen</u>		<u>818-383-5434</u>
Payee's Name (Person or Company)		Daytime Phone Number
Mailing Address: <u>1810 Ayers Way</u>	<u>Burbank, CA</u>	<u>91501</u>
	City State	Zip
Sponsoring Administrator: <u>Brian O'Rourke, Ed.D.</u>	<u>Director</u>	<u>Safety & Student Services</u>
Print Name	Title	Signature Location
Board Approval Date: <u>5-4-17</u>	Account Code: <u>010-00000.0-11100-31400-5850-7452000</u>	

The assignment will ☐ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$600.00 per ☒ per day for a total not to exceed \$1,800.00.
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on April 13, 2017 and terminating on May 26, 2017.
4. Consultant will provide the following services:

Ty will monitor and supervise a student according to his/her Type 1 Diabetes protocol including but not limited to the administration of insulin for an off-campus, out of District school-sponsored activity.

5. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
6. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
7. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
8. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
9. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
10. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kissing 5-5-17
 Fiscal Services Administrator Date

[Signature] 4-13-17
 Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

Revised 08/10

Resume

Ty Ha Nguyen, RN, Credentialed School Nurse

1810 Ayers Way
Burbank, CA 91501
email address: tnguyen1810@gmail.com
cell phone: (818)383-5434

Education:

9/1970 – 6/1973 Diploma of Nursing
Saigon Adventist School of Nursing, Saigon, Vietnam
9/1975 – 6/1976 ASN, RN
Pacific Union College, Angwin, California
9/1981 – 8/1982 BSN
Pacific Union College, Angwin, California
12/2002 Credentialed School Nurse

Work Experience:

6/1973 – 4/1975 Staff Nurse
Saigon Adventist Hospital, Saigon, Vietnam
9/1975 – 7/1977 Charge Nurse/Medicine Nurse
Pine Breeze Convalescent Home
295 Pine Breeze Dr., Angwin, CA 94508
(707)965-2461
7/1977 – 3/1990 Staff Nurse, Charge Nurse, Coronary Intensive Care
Glendale Adventist Medical Center,
1509 Wilson Terrace, Glendale, CA 91206
(818)409-8000
3/1990 – 9/1999 Home Health Nurse at West Health Care
Glendale Adventist Medical Center
281 Harvey Dr. #A, Glendale, CA 91206
(818)409-8379
9/1999 – 6/2016 School Nurse, Elementary, Middle and High School
Burbank USD, 1900 W. Olive Ave., Burbank, CA 91506
(818)729-4400

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 11th day of April 2017, by and between the Burbank Unified School District, hereinafter referred to as "District", and The Reptile Zoo hereinafter referred to as "Consultant."

The Reptile Zoo _____ 714-500-0571
Payee's Name (Person or Company) Social Security or Federal I.D. # Daytime Phone Number

Mailing Address: 18818 Brookhurst St. Fountain Valley, CA 92708
City State Zip

Sponsoring Administrator: Jennifer Meglemre _____ Roosevelt
Print Name Title Signature Location

Board Approval Date: May 4, 2017 Account Code: 010-90201-0-11100-10000-5810-214-8200

The assignment will ☐ will not ☒ require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 200 per hour ☐ / per day ☐ / per session ☒ for a total not to exceed \$ 600.
2. The term of the Agreement shall be the period commencing on May 22, 2017 and terminating on May 22, 2017.
3. Consultant will provide the following services:

Three kindergarten assemblies

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kisinger 5-5-17
Fiscal Services Administrator Date

[Signature] 4/12/17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
Revised 08/10

PREHISTORIC

The Reptile Zoo

RZ BLOG

PREHISTORIC
PETSPREHISTORIC
ADVENTURESJURASSIC
PARTIES

GALLERY

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PREHISTORIC PETS
The Reptile Zoo

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When owner, Jay Brewer, opened Prehistoric Pets, as Pet Country, in 1988 he focused on providing quality pets and service to every customer and although our inventory of exotic reptiles has expanded and the animals themselves have grown and grown and grown, so much so we have had to relocate twice, first to a 5000 sq ft location in 1992, and most recently to a 10,000 sq ft location in 2000, his focus hasn't changed since the beginning.

Prehistoric Pets' was the first of its kind designed by Jay to create a zoo-like atmosphere with the philosophy "build it and they will come." This philosophy proved correct and new customers started visiting the store to observe exotic reptiles, which are not displayed at even the largest of zoos and this collection of specialized and rare reptiles. As customer needs transformed The Reptile Zoo was created.

The Reptile Zoo provides the community with a unique educational entertainment facility which houses over 100 exotic species of reptiles, amphibians, and arachnids from around the world. These animals each have their own story, some are rescues, many were born at The Reptile Zoo, and others are part of private collections. Here guests can learn about these rare animals first hand with interactive displays and presentations. If they're brave they can even hold one!

Like Share 72K people like this. Be the first of your friends.

The Reptile Zoo

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BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th day of May, 2017 by and between the **Burbank Unified School District**, hereinafter referred to as "District", and **Henry Goods** hereinafter referred to as "Consultant."

Henry Goods 323-381-8000
Payee's Name (Person or Company) Social Security or Federal I.D. # Daytime Phone Number

Mailing Address: 2107 West 96th Street Los Angeles CA 90047
City State Zip

Sponsoring Administrator: Stacy Cashman Principal Stacy Cash Jordan M.S.
Print Name Title Signature Location

Board Approval Date: May 4, 2017 Account Code: 010-90201-0-0000-27000-5850-321-8000

The assignment will ☐ will not ☒ require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. **Consultant shall not begin service until HR receives clearance.**

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$_____ per hour ☐ / per day ☒ / per session ☐ for a total not to exceed \$2,500.00.
2. The term of the Agreement shall be the period commencing on May 5, 2017 terminating on May 31, 2017.
3. Consultant will provide the following services:

Design and painting of the Jordan Mural Project (\$1,250.00 from BAFA in the form of a grant)

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kisinger 5-5-17
Fiscal Services Administrator Date

Henry Goods 4-18-17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

Revised 08/10

**HENRY GOODS
2107 W. 96TH STREET
LOS ANGELES, CA 90047
323.381.8080**

SCHOOL MURALS

- | | |
|----------------|---|
| 2016 | MCKINLEY ELEMENTARY SCHOOL
BURBANK, CA |
| 2016-15 | STEVENSON ELEMENTARY SCHOOL
2 MURALS
BURBANK, CA |
| 2015 | JEFFERSON ELEMENTARY
BURBANK, CA |
-

COMMUNITY MURALS

- | | |
|------------------|---|
| 2015-1995 | UNITED OIL: Multiple Murals in each city
• Los Angeles • San Diego • Oxnard • Burbank
• San Clemente • El Cajon • Beverly Hills
• Ingelwood • Long Beach • Cerritos • Downey
• Norwalk • Ocean Beach • Culver City |
| 2015-1995 | INDEPENDENT CONTRACTING
Custom Cars and Harley Davison's |
| 2015 | TINK (MUSIC GROUP)
Backdrops for Stage |
-

EDUCATION

- | | |
|-------------|--|
| 1976 | LYNNWOOD HIGH SCHOOL
LYNNWOOD, CA |
|-------------|--|

HENRY GOODS

Henry Goods is a Los Angeles artist who specializes in murals and large-scale painting. He has over 20 years experience as a professional artist. He has created more than 50 murals around the Los Angeles and San Diego areas in venues such as United Oil gas stations, countless businesses, parks, and schools. Henry's mural can be seen in Burbank at Stevenson and McKinley Elementary Schools, and United Oil gas stations. Henry's work has also been featured in the Los Angeles Times and on My Burbank.com, and on Fox channel 11 (Straight from the Streets).

Henry began painting as a child. His father was a house painter by trade. Henry would often accompany his father on jobs. Henry's father encouraged his sons' love for art. Even at a young age Henry desired to work on large surfaces. With left over paint from his fathers' painting jobs Henry began experimenting with painting walls, and hence began a life long love with creating murals. Henry is a talented and passionate artist who has mastered his craft.

Henry lives in Los Angeles and with his wife. They have three grown sons and six grand children.

Revised 08/10

Jonathan King

**6246 Cartwright Avenue
North Hollywood, CA 91606
818-850-6240
jonathanking@burbankusd.org**

Objective

To provide design and consulting services to Jordan Middle School for their continued auditorium lighting improvement project.

Education

**School of Cinematic Arts at the University of Southern California in 2004
Minor in Composition from USC**

Experience

Director of the Technical Theatre program and a Video Production instructor at John Burroughs High School

Sound Stage Manager at Universal Studios

Skills

I have worked on dozens of film and music projects in a variety of capacities, including as a sound engineer, editor, cinematographer, and director. I worked as a Sound Stage Manager at Universal Studios Hollywood for a number of years, running sound, video, and lighting for live stage productions. As a musician for 26 years with a minor in Composition from USC, I have also written and arranged music and am a founding member of the a cappella group Reverse Osmosis.

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 18th day of April by and between the Burbank Unified School District, hereinafter referred to as "District", and hereinafter referred to as "Consultant."

Greg Cervantes

Payee's Name (Person or Company)

Social Security or Federal I.D. #

818-445-4734

Daytime Phone Number

Mailing Address: 9300 Valjean Ave. North Hills, CA 91343

Sponsoring Administrator: Jennifer Kaitz

Principal

Print Name

Title

Board Date: May 4, 2017

Board Approval Date: Account Code: 01.2-90201.0-11100 10000-5850-2038700

The assignment will will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$300 per day / per day x / per session for a total not to exceed \$300 per day
2. The term of the Agreement shall be the period commencing on 5/19/2017 and terminating on 5/19/2017.
3. Consultant will provide the following services:

DJ services between the hours of 4 PM and 7 PM for Emerson Elementary's 5th grade dance party

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kaitz 5-5-17
Date

[Signature] 4/20/17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

Revised 08/10



Bio

IDJLA (International Dj's of Los Angeles) is a Los Angeles based DJ service that has been in business for over 20 years. We pride ourselves in delivering high quality DJ and Entertainment services using only the latest in professional sound equipment and lighting.

We specialize in weddings, quiceanera's, school dances, and corporate events, but have significant experience with retirement, birthday, and graduation parties, school fiestas, and festivals.

We have provided, and still provide to this day, our services to many big name companies and organizations such as: Bob Hope Airport, Holiday Inn, Kaiser, The Burbank Beer Festival, Rotary International and Knights of Columbus.

We also have worked with countless schools and school districts such as: St Finbar, Bellarmine Jefferson High, Christ The King Church, Red Oak Schools, Holy Trinity Elementary School, The Help Group Schools, Montebello School district, and Beverly Hills School District.

Our prices may vary depending on venue, size, date and specific requirements .

For a specific quote please send all inquiries to:

Greg Cervantes
 9300 Valjean Ave
 North Hills, CA 91343
 818-445-4734
Gregcervantes74@gmail.com
www.idjla.com

Please also follow us on Facebook and Instagram @ IDJLA

BURBANK UNIFIED SCHOOL DISTRICT
 1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 6 of May 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and Puppies & Reptiles hereinafter referred to as "Consultant."

Payee's Name: Virgil Stewart/Puppies and Reptiles

Daytime Phone Number (310) 328-1688

Mailing Address: 1243 W. 225th Street Torrance CA 90502

Sponsoring Administrator: Stephanie Fields

Board Approval: May 4, 2017

Account Code: 010-90201.0-11100-10000-5810-7548000

The assignment will ☒ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 33060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 580
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on: June 8, 2017 and terminating on June 8, 2017.
4. Consultant will provide the following services:

Provide 1 time reptile show for ATB summer program on June 8, 2017.

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kitting 5-5-17
 Fiscal Services Administrator Date

Virgil Stewart 4-21-17
 Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.
 Revised 08/10



Puppies & Reptiles **FOR PARTIES!**

Welcome

Want to see all the fun? Check us out! We are located in Los Angeles and service areas from Santa Barbara to San Diego.

Let us bring our cuddly or exotic animals to your next party. Whether it be a birthday, school, or corporate event, or any celebration, our animals are sure to delight! What better way to thrill a child than with adorable puppies or a hands-on experience with reptiles?

Our puppies are home-raised, friendly, and well-mannered; and our reptiles are beyond compare. You won't find more affectionate or well-socialized animals anywhere else.

Not Just For Kids!

We also do corporate events, bridal showers, music videos, photo shoots, holidays, engagements, anniversaries, student stress relief, sweet sixteens, educational programs, and other special events.

Media Coverage

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 6 of May 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and _____ hereinafter referred to as "Consultant."

Payee's Name: Vanessa Gray

Daytime Phone Number (818) 497-548

Mailing Address: 430 N. Frederic St. Burbank CA 91505

Sponsoring Administrator: Stephanie Fields

Board Approval: May 4, 2017

Account Code: 010-90201.0-11100-10000-5810-7548000

The assignment will ☒ will not require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$ 16.00 per hour
2. Amount to include speaking fee and mileage.
3. The term of the Agreement shall be the period commencing on: May 30, 2017 and terminating on August 10, 2017.
4. Consultant will provide the following services:

Provide 1 time a week Zumba dance classes during summer program beginning May 30- August 10, 2017

4. The Consultant shall provide an invoice to the Assistant Superintendent, Business Services of the time spent in providing the services and preparing the products required by this Agreement. Consultant will be paid at the conclusion of this contract unless otherwise stated.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kissinger 4-25-17
Fiscal Services Administrator Date

[Signature] 4/25/17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

Revised 08/10

Vanessa Gray

(818) 497-5148 :: tinklee53@gmail.com

I hope to inspire the minds of today's youth by being a guiding hand, an encouraging voice, and an attentive listener to help them reach above and beyond their highest potential.

TEACHING EXPERIENCE

- 6 yrs professional teaching experience:
 - BHC Child Development Center, Early Preschool Teacher – Burbank, CA
 - Roosevelt & Disney Elementary, ATB Teacher – Burbank, CA
 - K-2 Grade during Academic School Year
 - K-2 during Summer Program
 - Burbank Unified School District, Substitute Teacher – Burbank, CA
 - Ka'ala Elementary, 2nd Grade Student Teacher – Wahiawa, HI
 - Lehua Elementary, 3rd Grade Student Teacher – Pearl City, HI
- 15 yrs child care experience:
 - Monterey Children Center (Infant & Toddler)
 - Oct. 2014 to Oct. 2016
 - Bright Horizons Center & School (Infant, Toddler, and PreK)
 - Dec. 2009 to 2011
 - YMCA, Preschool and Childwatch Program
 - 2007 to 2011
 - Garri Dance Studio (age: 2-5)
 - 2002 to 2005
 - *call/email for *Personal References*

EDUCATIONAL BACKGROUND

- Master of Arts in Education and Teaching, Elementary Education (K-6th)
University of Hawaii - Manoa, Hawaii, 2012
 - Lorenzo de'Medici - Florence, Italy, 2012 [Study Abroad]
 - Elementary Italian
 - Photography
- Early Childhood Education, 12 units [also earned *Infant Care* units]
Los Angeles Valley College, *attended Fall 2009, Winter 2010
- Bachelors of Arts Degree, Psychology
Hawaii Pacific University - Honolulu, Hawaii, 2009

CREDENTIALS/CERTIFICATIONS

- California (Preliminary) Multiple Subject Teaching Credential
- Hawaii Teacher Standard License (Grades K-6)

PROFESSIONAL DEVELOPMENT

- Zumba/Dancercise Instructor (ages 5 to 11)
 - Partially fluent in Spanish, Italian, and ASL/Infant Sign Language
-

**Burbank Unified School District
Special Education Department**

REPORT TO THE BOARD

TO: Members of the Board of Education

FROM: Tom Kissinger, Assistant Superintendent, Instructional Services

PREPARED BY: Tom Kissinger, Assistant Superintendent, Instructional Services

SUBMITTED BY: Teri Smith, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Amended Agreement for Professional Services (Special Education)

Background:

The purpose of the approval of agreement for professional services is to hire two additional outside school psychologists (as consultants) to assist our current Psychologists with completing the volume of student assessments, in the winter and spring of 2017.

Discussion/Issues:

The District is currently obligated to provide assessments for students whose families request evaluations, or for students whose Individualized Education Plans (IEP's) require assessments in either general or specific areas of need.

This assessment data is used to determine individual students' progress, identify and review student achievement, and if necessary, appropriately determine accurate services and placement of students into our district programs. Currently our District School Psychologists carry a heavy case workload. This workload has been augmented by a long-term absences and the need to use non-public agency support to fill in for a position that remained vacant for a significant portion of the first semester. Hiring two (additional) consultants to provide services in the area of assessments, will help the District meet the legal deadlines and obligations for students served. It will also help balance the assessment workload for the School Psychologists employed by the District.

The District has agreements in place for psychological services to be provided by the following Consultants, effective December 1, 2016 through ~~May 25, 2017~~: June 30, 2017:

~~Alina Poberezhskiy~~
Judy Maxwell

Fiscal Impact:

Not to exceed a total of \$12,375 for ~~both~~ one consultant
~~\$ 6750 or up to 75 hours for Alina Poberezhskiy~~ eliminate this consultant, services have not been rendered
~~\$ 5625 or up to 75 150 hours for Judy Maxwell~~ – increase funding not to exceed \$12,375

Recommendation:

Tom Kissinger, Assistant Superintendent, Instructional Services, recommends that the Board of Education amend the Consultant agreements, as listed, to provide psychological services, not to exceed \$12,375 (01.0-65000.0-50010-31200-5810-7440000), effective December 1, 2016 through May 25, 2017, and that authority to sign the service agreements be exercised pursuant to BUSD-AR 3314, as presented.

NOTE: This amendment adds 75 hours to the original agreement with Judy Maxwell, for a not to exceed amount of \$12,375. Consultant services with Alina Poberezhskiy will be eliminated effective December 1, 2016. The new effective dates will be December 1, 2016 through June 30, 2017.

Judy Maxwell

1723 N. Lincoln St. Burbank, CA 91506
(818) 421-6888
Judy.L.Maxwell@gmail.com

Licensed Educational Psychologist

SUMMARY OF QUALIFICATIONS

- An enthusiastic and passionate school psychologist.
- Knowledgeable of and attentive to Special Education laws, compliance and best practices.
- Accurate and efficient in administering, scoring, and interpreting assessment battery.
- Proficient in developing instructional strategies and interventions for educators.

HIGHLIGHTED PROFESSIONAL RELATED EXPERIENCE

Los Angeles County Office of Education
Los Angeles County, CA

September 2016-Present

Senior Program Specialist

- Under the guidance of LA County Court Schools SELPA, provides as a resource to personnel in Special Education.
- Assessment and determination of Special Education program needs, and monitoring of program goals.
- Oversight and lead of the Juvenile Hall 30-day Special Education compliance team.
- Monitoring of Special Education caseloads via databases and registers.
- Ability to use expertise in Special Education to make decisions of considerable consequence.
- Participation in, and chairing IEP meetings.
- Gathering and interpretation of data related to compliance, and the dissemination of the information to team members prior to creating plans to remedy issues of noncompliance.

EdLogical Group
Long Beach, CA

January 2016-Present

School Psychologist

- Independently contracted school psychologist.
- Responsible for Special Education assessment at the Elementary and Middle School level within Charter Schools.
- Responsible for psycho-educational assessment, IEP attendance, and Welligent documentation.
- Flexible and easily adapted to various school sites and school culture.
- Strong ability to work comfortably in foreign environments, quickly adapt to personnel and procedures specific to that environment, and effectively collaborate with team members in an effort to serve students.

Partners in Special Education
Pasadena, CA

March 2016-Sep. 2016

School Psychologist

- Provided Special Education administrative support to 4 alternative schools across Los Angeles (Opportunities for Learning Public Charter Schools-independent studies).
- Efficiently conducted psycho-educational assessment including alternative assessment for English Learners, Low-incidence students, and other special populations.
- Developed and facilitated counseling groups on various topics such as anger management, self-esteem, healthy peer relations, anxiety, depression and social skills.
- Created and facilitated small and large group student outings to enhance personal and social growth.

Los Angeles County Office of Education
Los Angeles County, CA

December 2011-February 2016

School Psychologist

- Served student population across multiple settings including DSP (detention camps and juvenile halls), Residential Education Center School, and DSE (ED and DHH sites).
- Determined eligibility for Special Education utilizing research-based assessment methods and techniques.
- The oral report of assessment findings delivered in an insightful and sensitive manner within state and federal legal timelines.
- Collaborated with teachers, administrators, parents and student to develop appropriate interventions.
- Effectively consulted and collaborated with school and county mental health personnel.
- Created FBA's, BIP's, and Educationally Related Mental Health Services (ERMHS) social-emotional assessments.

Burbank Unified School District
Burbank, CA

April 2010 – June 2010, August 2010- November 2011

School Psychologist Practicum Student & Intern

- Completed 115+ hours of supervised practicum hours and 1200+ hours of internship in the primary, secondary, and alternative settings.
- Administered various psycho-educational assessments and presented critical results and findings.
- Co-lead two social skills groups.
- Conducted DIS and drop-in counseling.
- Presented suicide awareness and prevention in-service presentation to faculty.
- Supervised submission of Department of Mental Health Referrals.

EDUCATION

M.A.Ed., Educational Psychology & PPS in School Psychology, Azusa Pacific University, Azusa, CA – 2011
(Accredited by the National Association of School Psychologists and the National Council for Accreditation of Teacher Education)

Bachelor of Arts in Psychology, University of California Los Angeles, Los Angeles, CA – 2008

CERTIFICATIONS

- Licensed Educational Psychologist (LEP) #3628
- Pupil Personnel Services Credential Authorizing School Psychology
- Behavior Intervention Case Manager (BICM) Certification
- Life Space Crisis Intervention (LCSI) Certification
- Administrative Designee IEP Training Certification (LACOE SELPA)
- CPI Nonviolent Crisis Intervention Certification

Judy Maxwell, M.A. Ed.

Licensed Educational Psychologist #3628

Rate Sheet 2016-2017

Following the reason for referral, a comprehensive psychoeducational evaluation includes but is not limited to: cumulative records review; parent and teacher interviews; student observation across settings; assessment in the areas of cognitive ability, academic achievement, psychological processing, social-emotional functioning and adaptability; multidisciplinary psychoeducational report; and IEP attendance.

Initial Evaluation

\$75/hour, minimum 12 billable hours, not to exceed \$1,050

Triennial Evaluation

\$65/hour, minimum 8 billable hours, not to exceed \$780

Social-Emotional/ERMHS/ERICS evaluation

\$75/hour, minimum 12 billable hours, not to exceed \$1,050

Professional Development/Staff Trainings

\$65/hour for training preparation and training session

Parent Consultation

\$50/hour

Judy Maxwell, M.A. Ed. LEP #3628
Judy.L.Maxwell@gmail.com
(818) 421-6888

BURBANK UNIFIED SCHOOL DISTRICT
1900 W. Olive Avenue • Burbank, CA 91506-2460 • (818) 729-4400

AMENDED AGREEMENT FOR CONSULTANT SERVICES

This Agreement, made and entered into this 5th day of May, 2017 by and between the Burbank Unified School District, hereinafter referred to as "District", and Judy Maxwell hereinafter referred to as "Consultant."

Judy Maxwell judy.l.maxwell@gmail.com 818-421-6888
Payee's Name (Person or Company) Email Daytime Phone Number

Mailing Address: 1723 N. Lincoln St. Burbank, CA 93516
City State Zip

Sponsoring Administrator: Matt Hill Superintendent Signature Special Education
Print Name Title Location

Board Approval Date: 05/04/2017 Account Code: 01-0-65000.0-57700-11900-5850-740000

The assignment will ☒ will not ☐ require Consultant to work with pupil(s) unsupervised in a program sponsored by the District during the contract period. If it does, the Consultant will be contacted by HR and provided the DOJ & FBI form to complete as required by AB346 and will be responsible for associated costs. Consultant shall not begin service until HR receives clearance.

WITNESSETH:

WHEREAS, the District is authorized pursuant to Education Code section 35160 and Government Code Section 53060 to contract for the services of consultants;

WHEREAS, the Consultant is especially trained, experienced and competent to provide such services;

WHEREAS, in consideration of the mutual promises of the parties, hereto, the District hereby retains the Consultant upon the terms and conditions hereinafter set forth, and the Consultant hereby accepts said retention and agrees to perform the services hereinafter mentioned, upon said terms and conditions;

NOW THEREFORE, the parties mutually agree as follows:

1. The Consultant agrees to perform the following services for the District, at a rate of \$_____ per hour ☐ / per day ☐ / per session ☒ for a total not to exceed \$ 8,625.00.
2. The term of the Agreement shall be the period commencing on 04/01/17 and terminating on 06/30/17.
3. Consultant will provide the following services:

Provide psychological support as needed.

This is an amendment to the original agreement adding an additional \$3,000 for services needed.

4. The Consultant shall provide an invoice to the Special Education department of the time spent in providing the services and preparing the products required by this Agreement. Consultant will submit invoices on a monthly basis and will be paid after the invoice has been processed.
5. It is expressly understood and agreed to by both parties hereto that the Consultant, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent or employee of the aforesaid District.
6. Consultant agrees to defend, indemnify, save, and hold harmless the District, its governing body, the individual members thereof, and all officers, agents and employees of the District from all loss, cost, and expense arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of Consultant's performance or failure to perform services under this Agreement.
7. This agreement may be terminated at any time based upon the mutual agreement of the parties hereto. This agreement may also be terminated immediately by the District should Consultant breach this agreement or fail to perform the required services in a satisfactory manner.
8. Consultant agrees to pay all Federal, State and Local taxes, and fees that are owed as a result of payments made to Consultant pursuant to this agreement. Consultant agrees to indemnify and hold harmless the District from any and all costs, loss, or liability whatsoever arising from or caused by any challenge to the payments made to Consultant pursuant to this agreement, including but not limited to any liabilities or penalties assessed or levied by any and all local, state, or federal taxing authorities against the District.
9. Consultant agrees to ensure that they do not exceed the applicable earnings limitation under CALPERS or STRS and agrees to be solely responsible for any actions taken by CALPERS or STRS as a result of exceeding the applicable earnings limitation.

Burbank Unified School District of Los Angeles County

IN WITNESS THEREOF, the parties hereto have set their hands on the day and in the month and year first above written.

Thomas A. Kissinger 5-5-17
Tom Kissinger, Assistant Superintendent Date

Judy Maxwell 4-24-17
Consultant Date

Instructions: Consultant is to sign and return two copies to the sponsoring administrative site. After Board approval, return completed and signed forms to the Assistant Superintendent, Business Services for processing.

**Burbank Unified School District
Instructional Services
REPORT TO THE BOARD**

TO: Members of the Board of Education

FROM : Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment

PREPARED BY: Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment

SUBMITTED BY: Jenny Jones, Administrative Secretary

DATE: May 4, 2017

SUBJECT: Approval of Participating Partnership Agreement with City of Burbank for Animal Care Course

Background:

The Burbank Unified School District (BUSD) is completely responsible for the operation of its Career Technical Education programs. Until last year the BUSD has contracted annually with the Los Angeles County Office of Education to participate in the Regional Occupational Program. This is no longer an option for us and the Los Angeles County Office of Education no longer provides these services. In order to strengthen and grow Career Technical Education throughout California, the state has made available competitive grant funds for school districts. Burbank Unified School District has received two Career Technical Education grants, the California Career Pathways Trust Grant and the Career Technical Education Incentive Grant. These grants have the goal of establishing quality programs with clearly defined career pathways for students. One of the career pathways that the District offers is in Animal Care.

District Wide Goals for 2016-2017:

5.5 Increase student opportunities for achievement and success in Career Technical Education (CTE) classes/programs.

Discussion and Issues:

This agreement is between the BUSD and the City of Burbank to allow our students to participate in a CTE Animal Care class at the Burbank Animal Shelter. This class is extremely popular and many graduates have gone on to either work in the field or continued on to college to further their study with the intention of pursuing a career in animal science. Part of the success of the program is the fact that the students get to take their class at the Burbank Animal Shelter. This agreement is a renewal of the one-year agreement the District has with the City of Burbank.

Recommendation:

Sharon Cuseo, Assistant Superintendent, Curriculum and Assessment, recommends that the Board of Education approve the Participating Internship Partner Agreement between the Burbank Unified School District and the City of Burbank, effective August 21, 2017 through August 20, 2018, and that the authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

The Burbank Unified School District



Contract
For
Use of Facilities and Services
Burbank Unified School District
&
Participating Internship Partner

The Burbank Unified School District, a public educational entity, located at 1900 W. Olive Avenue, Burbank CA 91506, hereinafter referred to as “BUSD”, and City of Burbank, a municipal corporation, located at 275 E. Olive Avenue, Burbank CA 91502, hereinafter referred to as “*Participating Internship Partner*”, mutually agree as follows:

1. **BASIS OF CONTRACT**

BUSD maintains a wide array of career technical courses that prepare students for college and the work place. The BUSD also enters into contracts with *Participating Internship Partner* sites for the use of facilities and services, such as internships, for school district operated programs in such facilities.

2. **TERM**

This contract is effective for one year from the effective date of 8/21/2017 through 8/20/2018. Participating Internship Partner shall have the option to annually renew this contract for an additional year on the same terms and conditions upon thirty days’ written notice prior to the end of the term.

3. **RESPONSIBILITIES OF PARTICIPATING INTERNSHIP PARTNERS**

3.1 Provide space and/or services at no cost to the BUSD for conducting the internship program. Said space shall be appropriate for occupational instruction and training in the programs conducted by the school district and shall be available at such times as are mutually agreed upon by the parties hereto.

3.2 Provide and maintain a training station for each student intern that includes the use of the restroom facilities, access to utility services (lights, heat), and parking spaces. Interns will be exposed to a variety of different work experiences. The *Participating Internship Partner* agrees to complete an end-of-internship evaluation for each student.

3.3 Provide a copy of any policies and procedures that student interns are expected to follow.

3.4 Terminate the internship of any student hereunder at its site if the student does not perform satisfactorily, or if no suitable training station is available.

3.5 Agree that no student intern shall displace any regular paid employees of

Participating Internship Partner, and students shall not be employed or compensated by *Participating Internship Partner* to perform tasks which are included as a part of the instructional program while the students are enrolled in the program.

4. RESPONSIBILITIES OF BUSD

4.1 Ensure that the BUSD provide qualified staff for the purpose of providing instruction, oversight, and evaluation to the students enrolled in internship programs located at *Participating Internship Partner's* site. The BUSD shall be responsible for the actions of the students during the operation of the program, including all student discipline. The school instructor will be responsible for regular communication with the BUSD and *Participating Internship Partner*.

4.2 Ensure that school instructors will make at least two on-site contacts per semester with each *Participating Internship Partner* supervisor.

4.3 Ensure that the district school site operating the program provide all instructional materials for the program as required by the school district instructors.

4.4 Ensure that the school site operating the program file a training plan for the aforesaid program operated pursuant to this Contract with Instructional Services. A training plan shall be provided to the *Participating Internship Partner* by the district instructor.

4.5 Ensure that the BUSD administering the internship program shall take out and maintain during the life of this Contract such public liability, property damage, sexual abuse and molestation, and workers' compensation insurance as shall protect the *Participating Internship Partner* and the BUSD. The BUSD's minimum scope and limits of insurance under this Contract shall be at least as broad as the insurance requirements mandated of the *Participating Internship Partner* in Section 6 below. BUSD shall provide a certificate of insurance and name the *Participating Internship Partner* as an additional insured to such insurance. For the purpose of workers' compensation only, students engaged in the internship program hereunder are considered to be special employees of the school district and the school district's liability to students for any injury they might sustain while performing activities under this Contract is limited to worker's compensation benefits.

5. INSURANCE

Participating Internship Partner shall provide evidence of liability at the time of execution as proof of the insurance coverage required by this Contract. The *Participating Internship Partner's* minimum scope and limits of insurance under this Contract are as follows (Coverage shall be at least as broad.):

Commercial General Liability Coverage "occurrence" form to include bodily injury and property damage for, including, but not limited to, premises and operations, contractual liability, independent contractors, broad form liability, and personal injury with a combined single limit of \$1,000,000 per occurrence.

Participating Internship Partner may be required to show proof of current insurance upon demand for subsequent contract years.

Workers' Compensation Insurance Coverage - statutory limits and Employer's Liability - \$1,000,000

Additional insured endorsement naming Burbank USD

6. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, the *Participating Internship Partner* is an independent contractor and not an officer, employee or agent of BUSD. The *Participating Internship Partner* shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of BUSD.

7. NON-DISCRIMINATION

7.1 Civil Rights Act

Participating Internship Partner hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, USC Sections 2000 e (17), to the end that no person shall, on the grounds of race, creed, color, sex, age, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract.

7.2 Section 504 and Americans with Disabilities Act

Participating Internship Partner hereby assures that it will comply with Section 504 of the Rehabilitation Act of 1973 with regard to federal financial assistance administered by the Department of Health and Human Services and the Americans with Disabilities Act (ADA) of 1990; and other applicable nondiscrimination laws.

8. RECORD RETENTION AND INSPECTION

The *Participating Internship Partner* agrees that BUSD shall have reasonable access to and the right to examine, audit, excerpt, copy or transcribe any records pertaining to this Contract. All records shall be kept and maintained by the *Participating Internship Partner* for a period not less than five (5) years after expiration of Contract.

9. MODIFICATION OR TERMINATION OF CONTRACT

9.1 The Contract may be amended by mutual written consent of the parties and may be terminated by either party upon thirty (30) days advance written notification.

9.2 In the event the conditions at the *Participating Internship Partner* site result in an immediate danger to the health, safety, and/or welfare of BUSD students, BUSD reserves the right to immediately suspend and/or terminate this Contract. BUSD or the designated school shall provide written notice to *Participating Internship Partner*, including the reasons for suspension or termination under this provision. Likewise, in the event any activity pursuant to this Contract causes an immediate danger to the health, safety, and/or welfare of employees and volunteers of the *Participating Internship Partner* and/or the general safety and welfare of the public, the *Participating Internship Partner* has the right to immediately suspend and/or terminate this Contract.

10. ASSIGNMENT

The *Participating Internship Partner* shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any

portion hereof of any interest herein, in whole or in part, without the prior written consent of BUSD. If consent is not given by BUSD to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, the *Participating Internship Partner* shall not subcontract the work to be performed pursuant to this Contract without prior written approval of BUSD. The names and qualifications of subcontractors or others whom *Participating Internship Partner* intends to employ other than those identified, shall be submitted to BUSD for prior written approval.

11. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written, This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

12. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

13. GOVERNING LAW/FORUM SELECTION

The parties agree this Contract is made, entered into and executed in Los Angeles County, California, and any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled in accordance with the laws of the State of California.

14. NOTICES

Any notices to be given pursuant to this Contract shall be in writing, and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

BUSD:

Asst. Superintendent, Administrative Services
Burbank Unified School District
1900 West Olive Avenue
Burbank, CA 91506

Participating Internship Partner:

City of Burbank, a municipal corporation
c/o Burbank Animal Shelter
1150 N. Victory Place
Burbank, CA 91502
Attn: Superintendent Brenda Castaneda

15. TOBACCO-FREE WORKPLACE

The *Participating Internship Partner* hereby agrees to comply with the BUSD Board of Education Policy 3513 which states: “The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles.”

16. ALCOHOL AND DRUG-FREE WORKPLACE

The *Participating Internship Partner* hereby certifies under penalty of perjury under the laws of the State of California that *Participating Internship* will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. Seq.), and the BUSD Board Policy 4020.

17. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, *Participating Internship Partner* certifies to the best of its knowledge and belief that it and its principals:

17.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal Department or Agency.

17.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State, or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property or receiving stolen property;

17.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,

17.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

18. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/ signature; and /or other commonly accepted, widely used, commercially acceptable signature methods, This instrument may be executed in counter-parts by each party on a separate

copy thereof with the same force and effect as though all parties had executed a single original copy.

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“BUSD”

Burbank Unified School District,
a public educational entity

“Participating Internship Partner”

City of Burbank, a municipal corp.

David Jaynes
Assistant Superintendent,
Administrative Services

Scott LaChasse
Chief of Police

Date_____

Date_____

Teacher: _____

Course Title:_____

Subject:_____

District Program#: _____

Expires: _____