CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS

Day: Thursday
Date: November 19, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:
Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Associate Minister Michael Hurlbert, First Christian Church

4. Pledge of Allegiance

5. Public Comment:**
The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. For Possible Action: Approval of Minutes

6.a October 15, 2026
Click Here for Staff Report

7. Special Presentations

7.a Presentation of Length of Service certificates to City Employees. (Alana Mills,

amills@carsoncity.gov)
Click Here for Staff Report

7.b Proclamation and presentation of the Employee-of-the-Quarter award to Gregg Berggren. (Alana Mills, amills@carsoncity.gov)
Click Here for Staff Report

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. Assessor

8.a For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Board of Equalization ("CCBOE") to fill the remainder of a four-year term ending in January 2029, per NRS 361.340. (Kimberly Adams, kadams@carsoncity.gov)
Click Here for Staff Report

8.b For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 002-122-15, located at 930 Corbett Street, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)
Click Here for Staff Report

8.c For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2023, 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 008-798-15, located at 4051 Furnace Creek Drive, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)
Click Here for Staff Report

9. City Manager

9.a For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of October 5, 2026, through November 6, 2026. (Stephanie Hicks, shicks@carsoncity.gov)
Click Here for Staff Report

9.b For Possible Action: Discussion and possible action regarding a proposed Interlocal Agreement No. P174-26-002 (“Agreement”) with the Nevada Department of Transportation (“NDOT”) with the Agreement establishing roles and responsibilities for the construction of a flagpole located at the corner of the US Highway 395 and US 50 intersection (“Project”) at no cost to the City. (Stephanie Hicks, shicks@carsoncity.gov)
Click Here for Staff Report

10. Community and Economic Development

10.a For Possible Action: Discussion and possible action regarding the proposed reclassification of two classified (FLSA non-exempt) Carson City Community and Economic Development Department ("Department") positions from two entry-level Building Inspectors to a job series comprising the positions of Building Inspector 1 and Building Inspector 2. (Kyle Fischer, kfischer@carsoncity.gov)
Click Here for Staff Report

11. Finance

11.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through November 6, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)
Click Here for Staff Report

12. Public Works

12.a For Possible Action: Discussion and possible action regarding a Grant of Easement ("GOE") from Carson City ("City") to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy ("Utility"), containing approximately 6,987 square feet at no cost to construct, operate, add to, modify, maintain and remove aboveground and/or underground communication facilities, electric line systems for the distribution and transmission of electricity underground and transformer service boxes/meter panels, for the installation of a new generator to service the Department of Public Works Fleet Services building located on City property with Assessor's Parcel Number ("APN") 010-031-09. (Darren Anderson, danderson@carsoncity.gov and Audrey Link, alink@carsoncity.gov).
Click Here for Staff Report

13. Purchasing and Contracts

13.a For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 ("Amendment") to Contract No. 27300036 ("Contract") with Bureau Veritas North America, Inc. ("Bureau Veritas") to increase the Contract amount by a total of $175,000, resulting in a new total Contract amount not to exceed $250,000, and to amend the expiration date of the Contract from July 1, 2027, to June 30, 2027, for Bureau Veritas to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)
Click Here for Staff Report

13.b For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 ("Amendment") to Contract No. 27300038 ('Contract") with 4Leaf, Inc. ("4Leaf") to increase the Contract amount by a total of $75,000 beyond the original amount of $75,000, resulting in a new total Contract amount not to exceed $150,000, for 4Leaf to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)

Click Here for Staff Report

14. Treasurer

14.a For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for October 2026, submitted per Nevada Revised Statute ("NRS") 354.280. (Andrew Rasor, arasor@carsoncity.gov)
Click Here for Staff Report

(End of Consent Agenda)

15. Item(s) pulled from the Consent Agenda will be heard at this time.

Ordinances, Resolutions, and Other Items

16. Parks and Recreation

16.a For Possible Action: Discussion and possible action regarding proposed updates to the Parks, Recreation and Open Space Department ("Department") Fees and Charges Policy. (Jennifer Budge, jbudge@carsoncity.gov, and Dan Earp, djearp@carsoncity.gov).
Click Here for Staff Report

16.b For Possible Action: Discussion and possible action regarding proposed revisions to the Carson City Public Art Policy ("Policy"). (Jennifer Budge, jbudge@carsoncity.gov and Anna Freeman, afreeman@carsoncity.gov).
Click Here for Staff Report

17. Board of Supervisors

Non-Action Items:
City Manager Update
Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

18. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

19. For Possible Action: To Adjourn

Closed Session (non-meeting) to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to discuss with its management representatives certain matters pertaining to collective bargaining pursuant to NRS 288.220 or to receive legal advice from counsel regarding a matter over which the Board has supervision, control, jurisdiction or advisory power and to deliberate on the matter pursuant to NRS

241.015. Such gatherings are closed to the public as non-meetings and are specifically exempted from the provisions of the Open Meeting Law.

PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak. Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:
City Hall 201 North Carson Street
Community Center 851 East William Street
www.carsoncity.gov/granicus
http://notice.nv.gov

STAFF REPORT

Report To: **Meeting Date:** November 19, 2026

Staff Contact:

Agenda Title: October 15, 2026

Agenda Action: Formal Action / Motion **Time Requested:**

Proposed Motion
I move to approve the minutes for October 15, 2026.

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):
10-15-2026 Draft Minutes (BOS).pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, October 15, 2026 in the Community Center Robert "Bob" Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:
Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Curtis Horton, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:
Glen Martel, City Manager
Stephanie Hicks, Deputy City Manager
Scott Hoen, Clerk-Recorder
Dan Yu, Assistant District Attorney
Briana Munoz, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk's Office during regular business hours. All meeting minutes are available for review at: https://www.carsoncity.gov/government/city-meetings.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:24) – Mayor Bagwell called the meeting to order at 8:30 a.m. Mr. Hoen called roll and noted the presence of a quorum. Pastor Ian Hodge of First Presbyterian delivered the invocation. Supervisor Giomi led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:32:22) – Mayor Bagwell entertained public comments. Deni French, Carson City resident, expressed concerns with the proposals concerning the Hop and Mae Adams Foundation, stating that information had not been presented clearly. Mr. French urged the City to improve transparency and public communication.

(8:36:46) – Karen Stephens, Carson City resident, raised concerns regarding Flock cameras, citing surveillance capabilities, privacy risks, and national security concerns. Ms. Stephens referenced a U.S. Senate hearing and submitted written public comment, which is incorporated into the record.

(8:40:31) – Sheriff Ken Furlong invited the public to an unveiling of a historical plaque on October 16 at the Law Enforcement Memorial, honoring Sheriff John L. Blackburn, Nevada's first law enforcement officer recognized as killed in the line of duty. Mr. Furlong noted that approximately 165 Blackburn family members were expected to attend.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

6.a SEPTEMBER 17, 2026

(8:43:00) – Mayor Bagwell introduced the item and entertained comments and/or corrections on the minutes. When none were forthcoming, she entertained a motion.

(8:43:0) – MOTION: Supervisor Giomi moved to approve the minutes of the September 17, 2026 Carson City Board of Supervisors meeting as presented. The motion was seconded by Supervisor White and carried 5-0-0.

RESULT:	**APPROVED (5-0-0)**
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. SPECIAL PRESENTATIONS

7.a PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:44:22) – Mayor Bagwell invited the Board to join her in presenting the length of service certificates to City employees. Each department director or elected official read the accomplishments of the employees receiving their longevity awards, after which they joined friends and family members for a commemorative photograph with the Board. The following employees received their longevity certificates:

- Sergeant Uriel Collazo – 20 years, presented by Sheriff Ken Furlong
- Sergeant TJ Bogan – 20 years, presented by Sheriff Furlong
- Senior Environmental Control Officer Jennifer Churchward – 15 years, presented by Public Works Director Darren Schulz
- K-9 Cash – 5 years, presented by Sheriff Furlong
- Senior Wastewater Plant Mechanic Michael Wallace – 5 years, presented by Darren Schulz
- Radio Communications Foreman Gregory Krantz – 5 years, presented by Emergency Manager Jon Bakkedahl

CONSENT AGENDA

(8:56:27) – Mayor Bagwell introduced the Consent Agenda and entertained items that the Board wished to pull, when none were forthcoming, she entertained a motion.

(8:56:27) – MOTION: Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.a, 8.b, 9.a, 10.a, 10.b, 11.c, and 12.a, as presented. The motion was seconded by Supervisor White and carried 5-0-0.

RESULT:	**APPROVED (5-0-0)**
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. CITY MANAGER

8.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE DONATION OF AN ENCLOSED, SINGLE-AXLE UTILITY TRAILER, WITH AN ESTIMATED VALUE OF $3,000, FROM THE STATE OF NEVADA, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH ("STATE") FOR CARSON CITY'S COMMUNITY EMERGENCY RESPONSE TEAM ("CERT") PROGRAM.

8.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF SEPTEMBER 7, 2026, THROUGH OCTOBER 2, 2026.

9. FINANCE

9.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH OCTOBER 2, 2026, PER NEVADA REVISED STATUTES ("NRS") 251.030 AND 354.290.

10. PUBLIC WORKS

10.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED PUBLIC ACCESS AND UTILITY EASEMENT CONSISTING OF APPROXIMATELY 44,469 SQUARE FEET AND A SEPARATE PUBLIC ACCESS AND UTILITY EASEMENT FOR A MULTI-USE PATH CONSISTING OF APPROXIMATELY 7,550 SQUARE FEET (COLLECTIVELY, "EASEMENTS") LOCATED ON ASSESSOR'S PARCEL NUMBER ("APN") 010-041-85, LOCATED SOUTH OF EAST WILLIAM STREET AT THE SOUTHERN BOUNDARY OF GOLD DUST WAY, ALSO KNOWN AS 1100 MATTERHORN LANE IN CARSON CITY ("PROPERTY"), TO BE GRANTED FROM AFFINITY AT CARSON CITY, LLC, A WASHINGTON LIMITED LIABILITY COMPANY ("AFFINITY") TO CARSON CITY AT NO COST.

10.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED GRANT OF A NON-EXCLUSIVE EASEMENT CONSISTING OF APPROXIMATELY 6,783 SQUARE FEET ("EASEMENT") LOCATED ON ASSESSOR'S PARCEL NUMBER ("APN") 004-083-12, COMMONLY KNOWN AS 700 EAST FIFTH STREET, WEST OF SOUTH ROOP STREET, LOCATED IN CARSON CITY ("PROPERTY"), FROM THE STATE OF NEVADA, DIVISION OF STATE LANDS ("STATE LANDS") TO CARSON CITY AT A COST OF $7,265 PER YEAR SUBJECT TO ADJUSTMENT EVERY FIVE YEARS, FOR THE PURPOSE OF ACCESS, CONSTRUCTION, RECONSTRUCTION, INSPECTIONS, OPERATIONS, MAINTENANCE, REPAIRS AND REMOVAL OF A STORM DRAIN AND ASSOCIATED INFRASTRUCTURE, SERVING THE PROPERTY.

11. PURCHASING AND CONTRACTS

11.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR GEOGRAPHIC INFORMATION SYSTEM ("GIS") SOFTWARE LICENSES AND RELATED SUPPORT, USED FOR MULTIPLE CITY APPLICATIONS CONCERNING UTILITY INFRASTRUCTURE, PROPERTY INFORMATION, EMERGENCY MANAGEMENT AND DEVELOPMENT, FROM ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. ("ESRI") FOR A TOTAL NOT TO EXCEED AMOUNT OF $199,800 OVER A THREE-YEAR TERM.

11.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR MOBILE VEHICLE TRAFFIC BARRIERS FROM MERIDIAN RAPID DEFENSE GROUP, LLC ("MERIDIAN") FOR A TOTAL NOT TO EXCEED AMOUNT OF $294,357.80.

11.c DISCUSSION AND POSSIBLE ACTION REGARDING (1) PURCHASE AUTHORITY FOR ROOFING MATERIALS FOR THE UPPER AQUATIC FACILITY ROOFING PROJECT ("PROJECT") FOR A TOTAL NOT TO EXCEED AMOUNT OF $491,700.84 UTILIZING JOINDER CONTRACT NO. PW1925 ("JOINDER") BETWEEN RACINE COUNTY AND GARLAND/DBS, INC.; AND (2) A DETERMINATION THAT STATE ROOFING SYSTEMS, INC. ("STATE") IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NEVADA REVISED STATUTES ("NRS") CHAPTER 338, AND WHETHER TO AWARD CONTRACT NO. 27300192 ("CONTRACT") FOR THE PROJECT TO STATE FOR A TOTAL NOT TO EXCEED AMOUNT OF $733,568.00, WHICH CONSISTS OF $666,880.00 FOR THE BASE BID AND ALTERNATE BID, PLUS 10% CONTINGENCY AMOUNT OF $66,688.00; AND (3) AUTHORIZATION FOR THE PUBLIC WORKS DIRECTOR TO EXPEND THE CONTINGENCY, IF NECESSARY.

12. TREASURER

12.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER'S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR SEPTEMBER 2026, SUBMITTED PER NEVADA REVISED STATUTES ("NRS") 354.280.

END OF CONSENT AGENDA

RESULT:	**APPROVED (5-0-0)**
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

14. CITY MANAGER

14.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE TO FILL A PARTIAL TERM EXPIRING IN JANUARY 2028.

(8:57:37) – Mayor Bagwell introduced the item.

(8:58:32) – Mayor Bagwell explained the interview process to each of the applicants, who were interviewed in the following order: Mike Sooder and Elizabeth Haase. The interviews may be viewed on the City's website at: https://carsoncity.granicus.com/player/clip/2949?meta_id=167516. Applications are available online as attachments to the Staff Report and are incorporated into the record. Each Board member asked the applicants the same questions. At the conclusion of the interviews, Mayor Bagwell thanked the applicants and entertained Board discussion. The Board expressed strong support for both candidates and agreed to appoint Ms. Haase while encouraging Mr. Sooder to stay involved and reapply for future opportunities.

(9:15:15) – MOTION: Supervisor Giomi moved to appoint Elizabeth "Beth" Haase to the Open Space Advisory Committee for a partial term expiring in January 2027. The motion was seconded by Supervisor Schuette and carried 5-0-0.

RESULT:	**APPROVED (5-0-0)**
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. PUBLIC GUARDIAN

15.a FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION OF A REPORT BY THE CARSON CITY PUBLIC GUARDIAN AS AN UPDATE ON THE CARSON CITY PUBLIC GUARDIAN'S OFFICE, INCLUDING CASELOAD, CASE DEMOGRAPHICS AND A DESCRIPTION OF THE SERVICES PROVIDED AND ASSOCIATED CHALLENGES.

(9:16:39) – Mayor Bagwell introduced the item. Public Guardian Sandra Doughty referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and presented the Public Guardian's annual report.

(9:23:55) – Supervisor Giomi asked how the Public Guardian's Office would respond to anticipated Medicaid eligibility and recertification changes. Ms. Doughty stated that the office monitored clients' finances and eligibility thresholds to maintain compliance with Medicaid requirements and was preparing for potential changes to recertification. She added that the Public Guardian's Office would explore establishing a representative payee program as a less restrictive alternative for individuals who could make medical decisions but needed help managing finances and paying bills.

(9:36:02) – Mayor Bagwell clarified that Carson City provided public guardian services to Storey County through an agreement established around 2019, supported by the shared judicial system.

16. COMMUNITY AND ECONOMIC DEVELOPMENT

16.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION (AB-2026-0134) FROM TOM METCALF ("APPLICANT") FOR THE ABANDONMENT OF THE FOLLOWING: (1) NORTH FALL STREET BETWEEN EAST PROCTOR STREET AND EAST ROBINSON STREET; (2) THE EASTERN MOST, 12-FOOT-WIDE PORTION OF NORTH PLAZA STREET BETWEEN EAST PROCTOR STREET AND ITS TERMINUS ON THE SOUTH SIDE OF ASSESSOR'S PARCEL NUMBER ("APN") 004-211-11 CURRENTLY OCCUPIED BY THE CARSON NUGGET; (3) EAST TELEGRAPH STREET BETWEEN NORTH PLAZA STREET AND NORTH STEWART STREET; (4) EAST SPEAR STREET BETWEEN NORTH FALL STREET AND NORTH STEWART STREET; AND (5) THE NORTHERN MOST, 24-FOOT-WIDE PORTION OF EAST PROCTOR STREET BETWEEN NORTH PLAZA STREET AND NORTH STEWART STREET, ADJACENT APNS 004-211-05, -10, -11; 004-213-01 THROUGH -06; 004-216-01,-03 THROUGH -05; 004-221-01 THROUGH -03; 004-224-02, -03, -07, -08; AND 004-225-01 THROUGH -04.

(9:45:39) – Mayor Bagwell introduced the item. Ms. Sullivan referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and provided background. Ms. Sullivan clarified that the Community and Economic Development Department had maintained its role as a land-use regulator rather than acting as a business owner in the proposed development area. She emphasized that the application was being evaluated under the same municipal code requirements as other right-of-way requests.

(9:47:42) – Planning Manager Heather Ferris described the proposed abandonment of roads west of North Stewart Street and south of East Robinson Street, including North Fall, East Spear, Telegraph, and portions of North Plaza

and East Proctor Streets. Ms. Ferris stated that the Applicant sought abandonment to facilitate future development and consolidate parcels.

(9:50:43) – Ms. Sullivan reported that the Planning Commission recommended approval by a 5-0 vote, with one recusal and one absence, explaining that the Board's decision needed to focus on the seven required findings rather than speculative development plans.

(9:54:34) – Tom Metcalf, representing the Hop and Mae Adams Foundation, explained that consolidating the numerous small parcels and abandoning the local streets would create larger and more marketable development sites. Mr. Metcalf cited a previous Carson City project where street abandonment had enabled more efficient building layouts, additional commercial space, and increased tax revenue.

(9:57:31) – Mayor Bagwell asked how the applicant would address the loss of 67 on-street parking spaces used by neighboring businesses. Mr. Metcalf stated that the parking impact would be phased and that at least 67 public spaces would remain available during development. Ms. Sullivan clarified that the conditions allowed the City to identify and relocate the required 67 parking spaces within the abandonment area as development progressed. Mayor Bagwell emphasized that the conditions were intended to protect neighboring businesses and ensure their customers retained access to public parking. Mr. Metcalf confirmed that the Applicant expected to coordinate with city regulators to maintain the required parking until permanent arrangements were established

(10:01:27) – Supervisor Schuette requested clarification on how lot consolidation would affect the proposal when the land was already under one ownership. Mr. Metcalf invited Dean Neubauer of Lumos and Associates to explain the distinction between parcel consolidation and street abandonment. Mr. Neubauer explained that street abandonments had to precede the reversion to acreage map under state law.

PUBLIC COMMENT

(10:03:54) – Mayor Bagwell entertained public comments. Tiffany Alm, Carson City resident, requested safe construction access, nearby parking, and continued customer access for downtown businesses.

(10:07:06) – Deni French, Carson City resident, questioned the timing, fees, and cumulative impacts of five street abandonments.

(10:09:20) – Sandra Owens, Carson City resident, opposed the abandonments without additional due diligence, traffic analysis, and business-owner consultation.

(10:11:56) – Bepsy Strasburg, Carson City resident, opposed the removal of public streets and questioned the proposed parking replacement and public benefit. Ms. Strasburg submitted written public comment, which is incorporated into the record.

(10:14:41) – Mayita Sanchez, Carson City resident, requested cumulative traffic, pedestrian, fiscal, and development-impact analysis.

(10:17:07) – Joy Trushenski, Carson City resident, opposed the project, citing traffic congestion, costs, and alternatives to a new City Hall.

(10:18:38) – Karen Stephens, Carson City resident, opposed the abandonments and questioned the lack of traffic studies, property valuation, and public approval.

(10:22:20) – Supervisor White questioned compliance with statutory requirements, sidewalk easements, landlocked parcels, utility easements, and public-benefit findings. Ms. Sullivan explained street classifications, sidewalk maintenance responsibilities, required easements, and the abandonment process.

(10:30:02) – Ms. Ferris confirmed a condition requiring a five-foot public access easement over existing sidewalks or an approved pathway. City Engineer Darren Anderson confirmed that parking would remain on portions of Plaza Street.

(10:36:47) – Ms. Sullivan reported that the Fire Department had reviewed the existing dead-end street configuration without raising concerns.

(10:37:36) – In response to Supervisor White, Ms. Sullivan explained that abandonment recordation would coincide with lot-line deletion to prevent landlocked parcels and that taxes would be rechecked before recordation. In response to Supervisor Giomi, Ms. Sullivan confirmed that adjacent property owners had received required notice and that public notices had been published.

(10:54:51) – Ms. Sullivan explained that street abandonment alone did not trigger a traffic study. Mr. Metcalf reported that a broader traffic study was underway and that 67 replacement parking spaces were anticipated near downtown businesses.

(10:57:25) – Mayor Bagwell clarified that the application followed the established legal process and that future development details would be considered separately. Mr. Metcalf explained the anticipated replacement parking location and clarified street circulation arrangements.

(11:03:10) – Supervisor Schuette discussed the function of the streets and their access to existing parking lots. Supervisor Giomi emphasized that future development would still have to meet parking requirements regardless of the project's final form.

(11:06:33) – MOTION: Supervisor Giomi moved to approve the right-of-way abandonment with revised Condition No. 8 clarifying property-owner responsibility for maintaining the public access easement. Supervisor Schuette seconded the motion. The motion carried 4-1-0, with Supervisor White opposed.

RESULT:	**APPROVED (4-1-0)**
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

17. BOARD OF SUPERVISORS

Non-Action Items:
City Manager Update
Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

(11:08:52) – Mayor Bagwell introduced the item and entertained Board comments. City Manager Glen Martel reported progress on the William Street Complete Streets project and announced the North Carson Street Project Open House on November 4. Mr. Martel reported on upcoming Halloween events including BOOnanza on October 29 and Halloween Trick-or-Treating on October 30.

(11:11:26) – Supervisor Giomi reported tourism initiatives involving updated trail maps and shared 2025 visitor-spending figures.

(11:12:55) – Supervisor Schuette announced the Carson Water Subconservancy District (CWSD) watershed bus tour scheduled for October 27 through October 28. Supervisor Giomi shared details of the Lost Lakes water release and maintenance visit with the CWSD.

(11:15:53) – Clerk-Recorder Scott Hoen recognized Senior Public Meetings Clerk Briana Munoz for her service and announced Zach Pettit's promotion to replace her as a senior public meetings clerk.

18. PUBLIC COMMENT

(11:20:56) – Mayor Bagwell entertained public comments. Deni French, Carson City resident, requested more opportunities for public questions and improved communication regarding proposed projects.

19. FOR POSSIBLE ACTION: TO ADJOURN

(11:22:22) – The meeting was adjourned at 11:22 a.m.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL.

The Minutes of the October 15, 2026, Carson City Board of Supervisors meeting are so approved on this 19th day of November, 2026.

_____
LORI BAGWELL, Mayor

ATTEST:

_____

WILLIAM SCOTT HOEN, Clerk-Recorder

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Jeff Coulam, Human Resources Director

Agenda Title: Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** 15 Minutes

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Proposed Motion
N/A

Board's Strategic Goal
Organizational Culture

Previous Action
October 15, 2026 (Item 7.A) - The Board of Supervisors presented Length of Service certificates.

Background/Issues & Analysis
The Board of Supervisors wishes to recognize those employees who have provided, and continue to provide, dedicated service to the residents, business owners and visitors of Carson City.

This month, the following employees are recognized:

20 Years:
Kevin Agrella, Senior Water Distribution Technician
Maxine Cortes, Court Administrator

5 Years:
John Labate, Traffic Systems Foreman
Rebecca Bustos, Grant Analyst
Tyson League, Chief Deputy District Attorney
Nikki Schmidt, Property Appraiser

Applicable Statute, Code, Policy, Rule or Regulation
N/A

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

_____
(Vote Recorded By)

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Jeff Coulam, Human Resources Director

Agenda Title: Proclamation and presentation of the Employee-of-the-Quarter award to Gregg Berggren. (Alana Mills, amills@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** 10 Minutes

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Proposed Motion
N/A

Board's Strategic Goal
Organizational Culture

Previous Action
August 6, 2026 (Item 7.b) - The Board of Supervisors presented the "Employee-of-the-Quarter" award to Mark Temen.

Background/Issues & Analysis
This program recognizes employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have displayed proficiency at assigned duties, promoted a pleasant working environment, who are dependable, innovative and/or who provide excellent customer service. An employee can nominate a co-worker who he/she believes is a deserving recipient. The nominations are reviewed by a committee comprised of employee representatives selected by the City Manager. The committee selected Gregg Berggren to receive the award this quarter.

Applicable Statute, Code, Policy, Rule or Regulation
Employee-of-the-Quarter Policy

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: General Fund, Employee Recognition account, 1010600-501422

Is it currently budgeted? Yes

Explanation of Fiscal Impact: A $200.00 award is given to the employee selected as Employee-of-the-Quarter and a $50.00 award is given to the employee(s) who nominates the selected employee.

Alternatives
N/A

Attachment(s):
Proclamation_Employee-of-the_Quarter_October 2026.pdf

G. Berggren Nomination.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

PROCLAMATION

A PROCLAMATION OF THE BOARD OF SUPERVISORS RECOGNIZING GREGG BERGGREN, TRAILS COORDINATOR, AS THE EMPLOYEE-OF-THE-QUARTER

WHEREAS, Carson City's quality of life attracts talented and loyal employees; and

WHEREAS, every day, Carson City employees put to use their broad array of skills and expertise with efficiency and integrity for the benefit of everyone in our City; and

WHEREAS, Carson City values its employees and acknowledges that recognizing employees for their hard work and dedication is critical to the future health and growth of our City; and

WHEREAS, we owe a substantial debt of gratitude to the Carson City employees and applaud those who go above and beyond in their loyalty and ability; and

WHEREAS, Gregg has delivered outstanding results through exceptional project management and grant writing, bringing millions of dollars to the community's outdoor recreation infrastructure. His recent completion of the Prison Hill West Trail Project, finishing several years early and under budget; along with his tireless community involvement, exemplifies why he is most deserving of this recognition, thereby contributing to the fulfillment of the City's mission, values and vision; and

NOW THEREFORE I, Lori Bagwell, Mayor of Carson City, celebrate the dedicated accomplishments of Gregg Berggren in serving the community and do hereby proclaim Gregg Berggren, to be **EMPLOYEE-OF-THE-QUARTER.**

Lori Bagwell

Mayor Lori Bagwell
Carson City, Nevada

EMPLOYEE-OF-THE-QUARTER NOMINATION FORM

Do you have a co-worker that has displayed: proficiency at assigned duties, promoted a pleasant working environment, dependability, innovation in assigned duties, and/or excellence in customer service? If so, please take the time to nominate the employee for the "Employee-of-the-Quarter" award.

Criteria

Nominations may be made for outstanding performance and/or contributions to the team for activities such as, but not limited to, internal/external customer service, costs savings, productivity/work processes.

Nominating a Co-Worker

To nominate a co-worker, complete this form and submit to Human Resources. Submission can be made in person or by e-mail to: cchr@carson.org.

**Please review the deadlines in the Employee-of-the-Quarter policy.*

Nominee's Name

Gregg Berggren

Nominee's significant contribution: (Please provide specific detailed example(s), please attach additional pages, if needed.)

Please see attached.

Your Name

Lyndsey Boyer

Date

Your Signature

Department Director/Elected Official Name

Date

Department Director/
Elected Official
Signature

Gregg Berggren

Employee of the Quarter Nomination
December 2025

Gregg Berggren has been the Carson City Trails Coordinator since 2017. I have had the pleasure of working with Gregg for that entire time period, both as a colleague and a supervisor. I can confidently say Gregg is one of Carson City's best employees, and someone that Carson City should be extremely proud to have on the payroll.

Gregg is an incredible team player. He works well with all those around him, both City employees but also agency and non-profit partners. He represents Carson City in a professional and polished way. Gregg is also an accomplished project manager. Most recently, Gregg completed the Mexican Dam Portage Project, which was a very complex project along the Carson River and required significant coordination with project partners, funders and contractors. Additionally, the project required extensive local, state and federal permitting, which Gregg completed all required applications, notifications and reporting necessary to remain compliant with multiple agency permitting requirements. The project had a very tight construction window to complete before winter precipitation began arriving. Gregg worked with all parties involved to complete the project ahead of schedule and under budget.

Additionally, this past year Gregg also completed the Prison Hill West Trail Project on Prison Hill. This $2.4 million dollar grant from the Southern Nevada Public Lands Management Act supported the construction of the next segment of the Prison Hill Loop Trail, as well as complete renovation of the Koontz Lane Trailhead. Gregg was the project manager for this grant as well. Gregg was responsible for securing the funding, grant management, managing construction bids and the construction of the project. Gregg also worked to plan a ribbon cutting program to celebrate the trail, recognizing all of the partners who supported the project along the way. Gregg was recognized by BLM staff for completing this project well under budget and several years early. The wild success of this project is due to Gregg's strong organizational skills and project management abilities. This trail and trailhead are now a well-loved community gem, and this is 100% due to Gregg's dedication to his work and community.

Additionally, most recently Gregg went above and beyond to assist the City with the Federal Lands Bill that has been proposed by Senator Rosen. The following quote is from Cameron Gresh, who also wanted to nominate Gregg for Employee of the Quarter based on the above and beyond assistance Gregg provided during a time when many other staff were out on medical leave.

"Gregg really helped me out with the Carson City Lands Bill by helping me understand it when fielding questions from both the media and Senator Rosen's office, following its introduction. He was always available on short notice, which is critically important because both DC and the media often require quick responses to complex questions – and I would have really struggled without Gregg's support. His answers and helpful spreadsheet were incredibly useful not just to the City, but to our federal partners as well. It is for these reasons that I think Gregg Berggren is most certainly deserving of the title Employee of the Quarter." – Cameron Gresh, Govt Affairs Liaison/PIO

These are just a few projects and examples, but I have observed countless examples over the last 9 years that demonstrate why Gregg is deserving of employee of the quarter. Through his grant writing efforts, he has brought millions of dollars to Carson City to improve access to outdoor recreation, and his thoughtful project management skills have resulted in major cost savings for Carson City by keeping projects ahead of schedule and under budget. Additionally, Gregg is the most dependable employee I have ever supervised. He is motivated, ready to work and almost never takes a sick day.

In addition to all of the wonderful things he brings to his role in Carson City, he also coordinates an annual 'Adopt-a-Family' for our Department for the last 9 years through Advocates to End Domestic Violence. This program pairs family in needs with individuals or groups who would like to sponsor a family with gifts for the holiday during a difficult time in their lives. He does this each year out of the goodness of this heart, and it is something all the staff in our Department look forward to as an opportunity to give back and truly help someone in need. Gregg is an absolute pleasure to work with, is a natural mentor to his colleagues and is all around one of the most fantastic people I have ever worked with.

Outlook

RE: Updated Carson City Lands Bill for Review

From Cameron Gresh <cgresh@carsoncity.gov>
Date Fri 12/19/2025 1:30 PM
To Lyndsey Boyer <LBoyer@carsoncity.gov>; Jennifer Budge <JBudge@carsoncity.gov>

Oh that's awesome, because I don't actually know how this works.

Gregg really helped me out with the Carson City Lands Bill by helping me understand it when fielding questions from both the media and Senator Rosen's office, following its introduction. He was always available on short notice, which is critically important because both DC and the media often require quick responses to complex questions – and I would have really struggled without Gregg's support. His answers and helpful spreadsheet were incredibly useful not just to the City, but to our federal partners as well. It is for these reasons that I think Gregg Berggren is most certainly deserving of the title Employee of the Quarter.

From: Lyndsey Boyer <LBoyer@carsoncity.gov>
Sent: Friday, December 19, 2025 12:13 PM
To: Cameron Gresh <cgresh@carsoncity.gov>; Jennifer Budge <JBudge@carsoncity.gov>
Subject: Re: Updated Carson City Lands Bill for Review

Hi Cameron,

I also am nominating Gregg for employee of the quarter - seriously! I drafted it before leaving for family matters. If you send me a blurb on the ways Gregg supported this effort I'll include it in his nomination. Gregg is an amazing employee! :)

Thanks,
Lyndsey

From: Cameron Gresh <cgresh@carsoncity.gov>
Sent: Thursday, December 18, 2025 8:08 AM
To: Gregg Berggren <GBerggren@carsoncity.gov>; Jennifer Budge <JBudge@carsoncity.gov>; David Navarro <DNavarro@carsoncity.gov>
Cc: Lyndsey Boyer <LBoyer@carsoncity.gov>
Subject: RE: Updated Carson City Lands Bill for Review

Gregg,

I'm nominating you for Employee of the Quarter for this -- seriously, thank you so much!

From: Gregg Berggren <GBerggren@carsoncity.gov>
Sent: Thursday, December 18, 2025 8:03 AM
To: Cameron Gresh <cgresh@carsoncity.gov>; Jennifer Budge <JBudge@carsoncity.gov>; Lyndsey Boyer <LBoyer@carsoncity.gov>; David Navarro <DNavarro@carsoncity.gov>
Subject: RE: Updated Carson City Lands Bill for Review

Good morning!

Since we have been receiving inquiries about the lands bill, I created this spreadsheet to reference the properties identified on the map. This is mostly for my own edification so I can quickly answer questions. Please let me know if any edits are needed.

Thanks!
Gregg

GREGG BERGGREN
Trails Coordinator
gberggren@carsoncity.gov | Office: 775.283.7219
3303 Butti Way #9| Carson City, NV 89701
www.carson.org/parksandrec

ATTENTION:
My email has recently changed to gberggren@carsoncity.gov
Our website will change to carsoncity.gov on January 2, 2026

From: Cameron Gresh <cgresh@carson.org>
Sent: Friday, December 12, 2025 10:19 AM
To: Jennifer Budge <JBudge@carsoncity.gov>
Cc: Lyndsey Boyer <LBoyer@carsoncity.gov>; Gregg Berggren <GBerggren@carsoncity.gov>
Subject: FW: Updated Carson City Lands Bill for Review

Hi Jenn,

I know you're out but I saw you replying to emails yesterday so I thought I'd go ahead and share the lands bill text with you that Sen. Rosen's office has re-drafted for us -- does all of this look ok? We're reviewing now after just receiving, so fart so good.

CARSON CITY
COMMUNITY DEVELOPMENT

How did we do?

From: Randal Miller <[redacted]>
Sent: Friday, July 18, 2025 9:45 AM
To: Planning Department <planning@carson.org>
Subject: [EXTERNAL] Walking and Biking Paths

Hello,

I would like to thank those who plan, construct and maintain the paved and unpaved walking/biking paths throughout Carson City. I am a bike commuter who utilizes the many wide bike lanes and multi-use paths to get to work each day. On the weekends, I ride an Electra Cruiser 7 (very comfy) to unwind and explore and I also ride a Madsen cargo bike to do all of my shopping. The new sidewalk that connects to the Governors Field Park is great and the filling of the cracks from the park though the cow field makes the ride sooo much better. The new paved path from the cow field to Costco is great and the unpaved Prison Hill path is a blast! I don't ride when it's snowing, but because of your quick snow removal, I'm able to get out and ride soon after a storm.

Thank you again for all of your hard work in making Carson City and bike friendly city.

Randal Miller

Outlook

kudos for Gregg

From Jennifer Budge <JBudge@carsoncity.gov>
Date Mon 12/22/2025 1:21 PM
To Lyndsey Boyer <LBoyer@carsoncity.gov>

Jennifer Budge, CPRP
DIRECTOR
jbudge@carson.org | Office: 775.283.7345
3303 Butti Way #9| Carson City, NV 89701
www.carson.org/parksandrec
My email will be changing to jbudge@carsoncity.gov and
Website will be carsoncity.gov starting January 2, 2026.

-----Original Message-----
From: Peter Doenges <peter.doenges@musclepowered.org>
Sent: Wednesday, October 18, 2023 10:11 PM
To: Alan Welch <[redacted]>; Brian Wilkerson <[redacted]>; Charlie Riou <[redacted]>; Chas Macquarie <[redacted]>; David Francel <[redacted]>; Donald Robertson <[redacted]>; Eric Ingbar <[redacted]>; TRT ENDURANCE RUNS TRT 1 <[redacted]>; Gregg Berggren <GBerggren@carson.org>; kimberly bargmann <[redacted]>; Jeff Maples <[redacted]>; Jeff Potter <[redacted]>; Jeremy Pugh <[redacted]>; Johanna Foster <[redacted]>; Keith Conrad <[redacted]>; Ken Morton <[redacted]>; Kevin Sullivan <[redacted]>; Larry Marinel <[redacted]>; Nate Harrison <[redacted]>; Paul Sinnott <[redacted]>; Rob Woessner <[redacted]> Scott Meikrantz <[redacted]> Tyler Wood <[redacted]>; Ward Knous <[redacted]>
Cc: Chelsea Kincheloe <ckincheloe@musclepowered.org>; Lyndsey Boyer <LBoyer@carson.org>; Jennifer Budge <JBudge@carson.org>; Lee Plemel <leep@musclepowered.org>; Jeremy Hall <jeremyhall@musclepowered.org>
Subject: Recognition

Hi all,

During Muscle Powered's 25th anniversary celebration at BAC Sunday, Capital to Tahoe received attention. Working from shovel-ready crew logs 2020-2023, I recognized you for substantial volunteer crew contributions in various parts of field work (design, flagging, bridges, .5 mile around bridges, doctor .7 mile, log deck .3 mile, and final 2 mile push near SVPR between 20ft bridge and Big Tree). This includes cooperative work with Sierra Trail Works and KJ.

Gregg Berggren is an incredible supporter on C2T, LB and other trails. He reaches in and beyond the City's land to help make things happen. That's survey, trail and bridge work, signage developments, easement development with Dr. Christian Mannsfeld and his private land, road clearing, rock delivery, rock work, mapping and GIS database developments, C2T logo, OSAC/BOS presentations, push for $20K of RTP match support from the City (C2T $12,400 and LB $7,600), C2T and LB grand openings, developing recreational tourism, coordinating with Visit Carson City (funding source), supporting/hosting various trails-related special events, trail maintenance planning and reporting, land acquisition for open space and trails, various trails-related grant pursuits, CCPW ties, crew leader training development, Scout projects on trails, advising various trails conference developments, contributing to building relationships with other land managers like USFS, NDSP and BLM, years of co-leading the Eastern Sierra Trails Coalition whose aim is regional trails connectivity, providing SSR shed space for MP, and more than I'll ever know.

Bottomless thanks. Volunteers are everything. Gregg is well Gregg — a profound friend and advisor.

Pete

Outlook

FW: Kudos to Lyndsey and Gregg

From Jennifer Budge <JBudge@carsoncity.gov>
Date Mon 12/22/2025 1:22 PM
To Lyndsey Boyer <LBoyer@carsoncity.gov>

Jennifer Budge, CPRP
DIRECTOR
jbudge@carson.org | Office: 775.283.7345
3303 Butti Way #9| Carson City, NV 89701
www.carson.org/parksandrec

My email will be changing to jbudge@carsoncity.gov and Website will be carsoncity.gov starting January 2, 2026.

From: Lisa Schuette <lschuette@carson.org>
Sent: Tuesday, July 18, 2023 6:53 AM
To: Jennifer Budge <JBudge@carson.org>
Cc: Nancy Paulson <NPaulson@carson.org>; Stephanie Hicks <SHicks@carson.org>; Lyndsey Boyer <LBoyer@carson.org>; Gregg Berggren <GBerggren@carson.org>
Subject: Kudos to Lyndsey and Gregg

Hi Jen,

I wanted to give a shout out to Lyndsey Boyer and Gregg Berggren for their efforts to help me and everyone on OSAC really see what the prison Hill OHV area is about. I appreciate the insight on what is and isn't culturally sensitive habitat, vegetation, the role of a wash, the preference for keeping crawlers on rock vs sand (as much as possible), etc.
In our discussions we talked about signage, the positive role of the 'don't crush the brush' reminders (even in open riding areas), monkey flower, collaboration with other agencies and volunteer groups, runoff, jurisdictional issues, decommissioning roads, scarification, and management challenges…
I'm including the many examples to highlight the insight and knowledge base this community is so fortunate to have on staff.

that were to be removed in the Chinatown before they were removed. In the basement of one of the houses, they found a hoard of $20 gold pieces and other coins; coins that had been abandoned by the former Chinese owner. These were taken to the Nevada State Museum in Carson City, where they may be seen by appointment.

Lovelock has one of only two round courthouses in the nation, the Pershing County Courthouse. It is a beautiful structure built in 1919. Several times, my wife and I stopped there for a rest stop when traveling through town, since the place was practically empty and we marveled at the circular hallways in the building.

South of Lovelock the dreaded Forty Mile Desert begins and an alkali dry lake marks the place where the entrance to Lovelock Cave can be seen from I-80 if you know where to look east of the white alkali flat. I have visited Lovelock Cave several times and written much about it in my books.

Excavations in this cave over 100 years ago have yielded countless artifacts and provided much of the information about how people lived and died here in Nevada for thousands of years. There is a special chapter in my book, Preserving Traces of the Great Basin Indians, that tells much of the history of Lovelock Cave. It also has several interesting illustrations of the cave. The Nevada State Museum in Carson City has many artifacts found in Lovelock Cave. The actual cave can be visited free of charge and directions to the cave can be found at the Marzen House Museum at 25 Marzen Lane in Lovelock, (775) 273-7213.

A few miles east of Lovelock at 1605 Upper Valley Road is a delightful place called Crazy Corners Saloon, Dance Hall and Restaurant. When I worked near Lovelock on a highway project by Granite Construction Co., the superintendent, Rich Bunting, invited the entire crew to dinner there once a week.

Just off Interstate 80 east of Lovelock is the Lovelock State Prison where O.J. Simpson was a guest for several years.

Dennis Cassinelli is a Dayton author and historian. You can order his books at a discount on his blog at denniscassinelli.com.

lizing of the Indians of the Shoshone Agency, including pay of $8,000 and the support and education of 300 pupils at the Indian School at Carson City and pay of Superintendent, $50,000; general repairs and improvements, $6,000 .

100 years ago

Steve Belli, who conducts the largest dairy in this valley, has lately installed electric milking machines at his farm down the prison road. During the scarcity of help Steve has had a lot of troubles of his own. Often a milker quit and it was a case of hustle with the large string of cows. It was all work and no play. The installation of the machine milker has completely altered conditions on his place.

THURSDAY

145 years ago

The Board of Directors of the Nevada State Orphans Home take great pleasure in acknowledging the receipt of their agents in Carson.

130 years ago

"Who carried off the gates of Gaza?" Was asked the Sunday after Hallowe'en and twenty-seven boys rose at once and said they hadn't had anything at all to do with it.

120 years ago

Dr. Way Tong. The well known Chinese doctor, will leave this city for Silver Peak on Sunday to remain for a few weeks. Patients of this city will govern themselves accordingly.

110 years ago

Gets Its Officer. The Wonder Mining News announces that the town of Wonder is now full fledged. A Constable has been appointed and duly qualified to keep peace in the growing mining town As there has not been enough men in the camp for several months to afford an arrest, the Miner is now keeping its eye peeled in hopes of giving the peace officer a chance to earn his salary.

of the precious metal was $181,331.11.

FRIDAY

145 years ago

A dog sat in the shadow of the Ormsby House last night and made night hideous with his cowlings. We were reminded of somebody's paraphrase of Walt. Whitman: "I howl a whoop; And with the howlment of the whoop, I yip a yawp."

130 years ago

V. McAllister Muller, who has lately returned from the Bay city, will shortly publish a book entitled, "How I Found Society at Lake Tahoe."

120 years ago

A lively runaway took place in town this morning when a man from China's team started out on their own hook. They ran several blocks and were finally brought to stop by a young man who made a daring leap and caught the bridle of one of the animals, but not until they had

west of Mina, after a suspension of nearly a year. The former management was badly in debt and in litigation the quarries were closed down. Heavy capitalists have taken hold of the proposition. After Jan. 1st, a campaign of extensive development will begin.

100 years ago

Clean Milk Stock. Last year practically all of the stock of Carson valley was tested for tuberculosis, the result was that in some places over 50 percent of the stock was condemned. While this occasioned a complain and some serious objections, the results of this have shown. A recent reactionary test showed less than 3 percent of the valley cows were infected. They have been disposed of, and Carson valley is practically free of tuberculosis.

Trent Dolan is the son of Bill Dolan, who wrote this column for the Nevada Appeal from 1947 until his death in 2006.

LETTERS TO THE EDITOR

Thank you parks department

This letter is a shout out and big "thank you" to Carson City Parks and Recreation, Open Space Department, and Board of Supervisors for the development, maintenance and expansion of the trail system around Carson City.

They have given us the opportunity to explore our lovely town and enjoy the outdoors. Not sure what these trails are all about? Go to www.carson.org or alltrails.com for descriptions and maps. Strap on your shoes and grab your pet, jump on your bike, hop on your horse and get out there! Please remember to clean up after yourselves and your pets, share the trail and enjoy.

Stephanie Cohen
Carson City

HOW TO SUBMIT

Letters to the editor must include the writer's name, address and phone number and be no more than 250 words. The Appeal reserves the right to edit them. Letters also may appear at nevadaappeal.com. Only one letter can be submitted every 30 days. Mail it to Letters to the Editor, Nevada Appeal, 580 Mallory Way, Carson City, NV 89701. Send emails to editor@nevadaappeal.com.

Outlook

kudos for Gregg

From Jennifer Budge <JBudge@carsoncity.gov>
Date Mon 12/22/2025 1:27 PM
To Lyndsey Boyer <LBoyer@carsoncity.gov>

Jennifer Budge, CPRP
DIRECTOR
jbudge@carson.org | Office: 775.283.7345
3303 Butti Way #9| Carson City, NV 89701
www.carson.org/parksandrec

My email will be changing to jbudge@carsoncity.gov and Website will be carsoncity.gov starting January 2, 2026.

From: Carson City Connect <noreply@user.govoutreach.com>
Sent: Monday, May 13, 2019 6:18 PM
To: Jennifer Budge <JBudge@carson.org>
Subject: A Survey was filled out for Request #: 2465

A citizen filled out a survey for Request #: 2465

Request #:	2465
Description:	This is a COMPLIMENT! Thank you to Ann Bollinger, Gregg Berggren, Lyndsey Boyer, John Costello, and Jared Whitaker -- for ALL your Work on the Open Space Lands in Carson City. What a great team - all of whom have the passion for our lands -- working together, each one contributing their expertise. In particular, most recently, thank you to Jared for 'fixing' the graffiti up on Prison Hill (for the second time) -- and ongoing kudos to Jared and John for keeping the Prison Hill OHV area so much cleaner! There has been a huge very noticeable difference since John, then Jared, came on the scene! (and thank you to Chelsea and Volunteer David, for the recent trash collection, in the OHV area!). Our Open Space lands in Carson City is HUGE, involving MORE than multiple projects (in office and on the

	ground) --- and this small core of staff do a HUGE job of monitoring it, preserving it, and promoting it. Thank you all.
Reason Closed:	Thank you for the kind words. Resident appreciation has been forwarded up the chain of command and relevant staff.
Department:	Parks
Topic:	Parks-Trails

Survey Information

Employee Effectiveness:	Superior
Time to Respond:	Good
Employee Courtesy:	Superior
Expectation Met:	Exceeded
The comments were:	Nice way to send compliments (not just constructive criticism) --- our City folks deserve to be recognized (not sure what other forum is in place for this, specifically)? Thank you for sending my compliments 'up the chain of command'! (as it should be). Robyn

Customer Information

Name:	Robyn Orloff
Email:	[redacted]
Phone:	[redacted]
Alt Phone:	[redacted]

Employee Information

Closed by:	Ann Bollinger
Email:	abollinger@carson.org
Phone:	[redacted]

Click here to access the request

Outlook

Kudos for Gregg

From Jennifer Budge <JBudge@carsoncity.gov>
Date Mon 12/22/2025 1:18 PM
To Lyndsey Boyer <LBoyer@carsoncity.gov>

Jennifer Budge, CPRP
DIRECTOR
jbudge@carson.org | Office: 775.283.7345
3303 Butti Way #9| Carson City, NV 89701
www.carson.org/parksandrec

My email will be changing to jbudge@carsoncity.gov and Website will be carsoncity.gov starting January 2, 2026.

From: Planning Department <planning@carson.org>
Sent: Monday, July 21, 2025 8:16 AM
To: Jennifer Budge <JBudge@carson.org>
Subject: FW: Walking and Biking Paths

See below

Have a good day,
Lena Reseck
Carson City Community Development
Planning Division
108 E. Proctor Street
Carson City, NV 89701
D: 775.283.7059 O: 775.887.2180

RE: A Survey was filled out for Request #: 3299

Gregg Berggren <GBerggren@carson.org>
Wed 9/16/2020 4:33 PM

To: Jennifer Budge <JBudge@carson.org>; David Navarro <DNavarro@carson.org>
Cc: Lyndsey Boyer <LBoyer@carson.org>

I met with (mostly listened to) Robin Travis for 50 minutes today, but now she is going to adopt the Moffat Open Space! She said that she has some friends/neighbors who will help her.

gb

From: Jennifer Budge <JBudge@carson.org>
Sent: Wednesday, September 16, 2020 9:34 AM
To: Gregg Berggren <GBerggren@carson.org>; David Navarro <DNavarro@carson.org>
Cc: Lyndsey Boyer <LBoyer@carson.org>
Subject: RE: A Survey was filled out for Request #: 3299

Thanks Gregg- good suggestions.

From: Gregg Berggren <GBerggren@carson.org>
Sent: Wednesday, September 16, 2020 7:09 AM
To: Jennifer Budge <JBudge@carson.org>; David Navarro <DNavarro@carson.org>
Cc: Lyndsey Boyer <LBoyer@carson.org>
Subject: RE: A Survey was filled out for Request #: 3299

When I walked this segment of trail a couple of weeks ago I found a few missing/damaged signs, but very little trash. I ordered replacement signs and Mackenzie has tried (unsuccessfully) to contact Wells Fargo who is the trail adopter. I'll contact Robin and ask her to meet me on site to show me her concerns and discuss. Perhaps she knows of a group who would like to assume adoption of the trail, or she herself.

Gregg

From: Jennifer Budge <JBudge@carson.org>
Sent: Tuesday, September 15, 2020 4:19 PM
To: Gregg Berggren <GBerggren@carson.org>; David Navarro <DNavarro@carson.org>
Subject: FW: A Survey was filled out for Request #: 3299

From: Carson City Connect <noreply@user.govoutreach.com>
Sent: Tuesday, September 15, 2020 4:12 PM
To: Jennifer Budge <JBudge@carson.org>
Subject: A Survey was filled out for Request #: 3299

A citizen filled out a survey for Request #: 3299

Request #:	3299
Description:	Trash on the East side trail of Fairview esp. from the storm drain, from 5th St. to Lepire Drive.
Reason Closed:	Hello Ms.Travis and thank you for your inquiry. This segment of trail has been "adopted" by a volunteer organization as part of our Adopt-a-Trail program, and that organization has responsibility for routine trash pick-up. We will contact the organization and relay your concerns. COVID restrictions have impacted many organizations normal routine, and that may be the case here. Please understand that Covid has impacted our Department as well, as we are not able to utilize the inmate crews that we normally depend on for so much work in our parks, so our normal work schedule is running behind this summer.

Department:	Parks
Topic:	Parks-Trails

Survey Information

Employee Effectiveness:	Poor
Time to Respond:	Poor
Employee Courtesy:	No answer
Expectation Met:	Below
The comments were:	The trash is still there. From 5thSt. to Lepire Drive. East side of Fairview, both sides of the trail. Please pick up the trash.

Customer Information

Name:	Robin Travis
Email:	[redacted]
Phone:	[redacted]
Alt Phone:	

Employee Information

Closed by:	David Navarro
Email:	DNavarro@carson.org
Phone:	(775) 283-7346

Click here to access the request

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Kimberly Adams, Assessor

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Board of Equalization ("CCBOE") to fill the remainder of a four-year term ending in January 2029, per NRS 361.340. (Kimberly Adams, kadams@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion
I move to appoint Shane Morris, on the nomination of the Mayor, to the Carson City Board of Equalization to fill a partial term expiring in January 2029.

Board's Strategic Goal
Efficient Government

Previous Action
December 19, 2024 (Item 8.B.) - The Board of Supervisors ("Board") appointed Pamela Leonard-Ray to the Board of Equalization for a four-year term ending January 2029.

Background/Issues & Analysis
Pursuant to NRS 361.340(4), the Mayor nominates persons to serve on the CCBOE who are sufficiently experienced in business generally to be able to bring knowledge and sound judgment to the deliberations of the CCBOE or who are elected public officers. The nominees must be appointed by a majority vote of the Board. Pursuant to NRS 361.340(5), the term of each member appointed to the CCBOE is four years, and any vacancy must be filled by appointment for the unexpired term. The term of any elected public officer appointed to the CCBOE expires upon the expiration of the term of his or her elected office.

The appointee previously recommended by Supervisor White for nomination by Mayor Bagwell was not a public official and announced her resignation from CCBOE. Shane Morris is interested in serving in this capacity and meets the requirements of the position. Supervisor White is now recommending that the Mayor nominate Shane Morris to fulfill the remainder of the four-year term which expires January 2029.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 361.340

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives
Do not nominate or appoint any individual to the CCBOE and/or provide alternative direction.

Attachment(s):
NRS 361.340.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

NRS 361.340 County boards of equalization: Membership; additional panels; clerk; compensation; compliance with regulations; meetings; procedural requirements; attendance of district attorney and assessor.

1. Except as otherwise provided in subsection 2, the board of equalization of each county consists of:

(a) Five members, only two of whom may be elected public officers, in counties having a population of 15,000 or more; and

(b) Three members, only one of whom may be an elected public officer, in counties having a population of less than 15,000.

2. The board of county commissioners may by resolution provide for an additional panel of like composition to be added to the board of equalization to serve for a designated fiscal year. The board of county commissioners may also appoint alternate members to either panel.

3. A district attorney, county treasurer or county assessor or any of their deputies or employees may not be appointed to the county board of equalization.

4. The chair of the board of county commissioners shall nominate persons to serve on the county board of equalization who are sufficiently experienced in business generally to be able to bring knowledge and sound judgment to the deliberations of the board or who are elected public officers. The nominees must be appointed upon a majority vote of the board of county commissioners. The chair of the board of county commissioners shall designate one of the appointees to serve as chair of the county board of equalization.

5. Except as otherwise provided in this subsection, the term of each member is 4 years and any vacancy must be filled by appointment for the unexpired term. The term of any elected public officer expires upon the expiration of the term of his or her elected office.

6. The county clerk or his or her designated deputy is the clerk of each panel of the county board of equalization.

7. Any member of the county board of equalization may be removed by the board of county commissioners if, in its opinion, the member is guilty of malfeasance in office or neglect of duty.

8. The members of the county board of equalization are entitled to receive per diem allowance and travel expenses as provided for state officers and employees. The board of county commissioners of any county may by resolution provide for compensation to members of the board of equalization in its county who are not elected public officers as it deems adequate for time actually spent on the work of the board of equalization. In no event may the rate of compensation established by a board of county commissioners exceed $125 per day.

9. A majority of the members of the county board of equalization constitutes a quorum, and a majority of the board determines the action of the board.

10. A county board of equalization shall comply with any applicable regulation adopted by the Nevada Tax Commission.

11. The county board of equalization of each county shall hold such number of meetings as may be necessary to care for the business of equalization presented to it. Every appeal to the county board of equalization must be filed not later than January 15. If January 15 falls on a Saturday, Sunday or legal holiday, the appeal may be filed on the next business day. Each county board shall cause to be published, in a newspaper of general circulation published in that county, a schedule of dates, times and places of the board meetings at least 5 days before the first meeting. The county board of equalization shall conclude the business of equalization on or before the last day of February of each year except as to matters remanded by the State Board of Equalization. The State Board of Equalization may establish procedures for the county boards, including setting the period for hearing appeals and for setting aside time to allow the county board to review and make final determinations. The district attorney or his or her deputy shall be present at all meetings of the county board of equalization to explain the law and the board's authority.

12. The county assessor or his or her deputy shall attend all meetings of each panel of the county board of equalization.

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Kimberly Adams, Assessor

Agenda Title: For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 002-122-15, located at 930 Corbett Street, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion
I move to approve the factual errors for the removal of the exemption and increase the real property taxes as requested.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
The Carson City Assessor's office is requesting the correction of factual errors that were discovered during the review of FY 2027 land valuations for the upcoming assessment notices. The property located at 930 Corbett Street was sold on August 18, 2023, as shown in the attached document number #541713. The previous owner was granted an exemption pursuant to NRS 361.140 (exemptions of certain charitable corporations). This is a commercial property and subject to the alternative property tax cap. Due to a clerical error the exemption was not removed when the transfer was posted which caused the property not to receive a tax bill for FYs 2024, 2025 and 2026. Additionally, the Assessor's office has been in contact with the current property owner and will work closely with them and the Carson City Treasurer's office to set up a payment agreement to avoid any penalty or interest accruing on the prior year's real property taxes.

FISCAL YEAR	ALTERNATIVE TAX CAP	CORRECTED "RPT"
FY 2024	8.00% (1.080)	$2,338.58
FY 2025	7.10% (1.071)	$2,504.60
FY 2026	6.90% (1.069)	$2,677.42
	TOTAL CORRECTED "RPT"	**$7,520.60**

Applicable Statute, Code, Policy, Rule or Regulation
NRS 361.140 and 361.765

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: FY 2024, FY 2025, FY 2026 Real Property Taxes, various taxing entities.

Is it currently budgeted? No

Explanation of Fiscal Impact: Increase of $2,338.58 to FY 2024, increase of $2,504.60 to FY 2025 and increase of $2,677.42 to FY 2026 Real Property Tax Rolls for a total amount due of $7,520.60. Revenue will be recorded in the year received.

Alternatives
Do not approve the correction of the factual errors for the increase of the real property taxes and/or provide alternative direction.

Attachment(s):
NRS 361.765.pdf

Doc. #541713.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

NRS 361.765 Correction of clerical and typographical errors on tax rolls.

1. If a clerical or typographical error or errors appear upon the real or personal property tax roll of any county which have not been corrected by any officer or board vested by law with the duty of correcting such errors, the county assessor of the county upon whose tax roll such errors appear shall make a report thereof to the board of county commissioners of the county.

2. The board of county commissioners shall thereupon examine the error or errors so reported, together with such evidence as may be presented in connection therewith, and, if satisfied that the errors or any of them are purely clerical or typographical shall:

(a) By an order entered in the minutes of the board authorize and direct the county treasurer to correct the error or errors so reported so as to conform to the true assessment; and

(b) Deliver a copy of the order to the county treasurer, who shall thereupon make the corrections and change the tax roll or rolls in conformity therewith.

3. If it appears that corrections of mathematical or typographical errors on the tax roll are necessary, the county assessor may, with the concurrence of the county treasurer, make corrections in the assessed valuation of any property within the county. When such corrections are made, the county treasurer shall make such adjustments as are necessary to the tax rolls for fiscal years within 3 years after the fiscal year for which the corrections were made. The adjustment may be a full refund or a credit against taxes due which may be allocated over a period no longer than 3 years.

4. At the end of each fiscal year the county treasurer shall report to the board of county commissioners all corrections made under subsection 3 during such fiscal year. The board of county commissioners shall approve or disapprove each correction reported. The county treasurer shall make any adjustments to the tax rolls made necessary by the disapproval by the board of county commissioners of any corrections made.

Doc # 541713
Recorded 8/18/2023 12:26 PM
Requested by Stewart Title Company - NV
Carson City - NV
William "Scott" Hoen Clerk - Recorder
Pg 1 of 3 Fee: $43.00
Recorded By: HP RPTT:$2,925.00

A.P.N. No.:	002-122-15
R.P.T.T.	$2,925.00
File No.:	2098114 JMS
Recording Requested By:	
Stewart Title Company	
Mail Tax Statements To:	*Same as below*
When Recorded Mail To:	
Joan M. Ceccarini and Branden D. Irwin	
12990 Borden Rd	
Herald CA 95638	

GRANT, BARGAIN, SALE DEED

THIS INDENTURE WITNESSETH: That

Paul A. Ferrin, President of Ormsby Association for Retarded Children, a Non-Profit Nevada corporation, aka Ormsby Association for Retarded Citizens, now Ormsby Association of Carson City, a Nevada non-profit corporation, by name change

UNOFFICIAL COPY

for valuable consideration, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and Convey to

Joan M. Ceccarini, an unmarried woman and Branden D. Irwin, a **single man, as joint tenants, with right of survivorship**

all that real property situated in the County of Carson City, State of Nevada, bounded and described as follows:

See Exhibit "A" attached hereto and made a part hereof.

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and any reversions, remainders, rents, issues or profits thereof.

Dated: 8/16/23

SIGNATURES AND NOTARY ON PAGE 2
THIS GRANT BARGAIN SALE DEED MAY BE SIGNED IN COUNTERPART.

(One inch Margin on all sides of Document for Recorder's Use Only)

Ormsby Association for Retarded Children, a non-profit Nevada corporation, aka Ormsby Association for Retarded Citizens, now Ormsby Association of Carson City, a Nevada non-profit corporation, by name change

Paul A. Ferrin, President

State of NV)
County of WASHOE) ss

This instrument was acknowledged before me on 8/16/2023

By: Paul A. Ferrin

Signature: _____
Notary Public

My Commission Expires: 7-7-2025

J. SUNDSTROM
Notary Public - State of Nevada
Appointment Recorded in Washoe County
No: 93-1246-2 - Expires July 7, 2025

UNOFFICIAL COPY

(One inch Margin on all sides of Document for Recorder's Use Only)

EXHIBIT "A"
LEGAL DESCRIPTION

All that certain real property situate in Carson City, State of Nevada, described as follows:

All that portion of the Southwest 1/4 of the Southeast 1/4 of Section 8, Township 15 North, Range 20 East, M.D.B.&M., that is described as follows:

Commencing at the section corner common to Sections 8, 9, 16 and 17, Township 15 North, Range 20 East, M.D.B.&M., thence North 83°17'40" West, a distance of 1325.38 feet; thence North 89°58'20" West a distance of 557.96 feet to the true point of beginning; thence continuing North 89°58'20" West a distance of 100 feet; thence South 0°01'04" West a distance of 100.67 feet; thence South 89°48'45" East a distance of 100 feet; thence North 0°02'02" East a distance of 100.95 feet to the point of beginning.

NOTE: The above metes and bounds description appeared previously in that certain Deed recorded in the office of the County Recorder of Carson City County, Nevada on November 13, 1981, Book 311, Page 87 as Document No. 7869 of Official Records.

UNOFFICIAL COPY

STATE OF NEVADA
DECLARATION OF VALUE FORM

1. Assessor Parcel Number(s)
   a) 002-122-15
   b) _____
   c) _____
   d) _____
2. Type of Property:
   a. ☐ Vacant Land b. ☐ Single Fam. Res.
   c. ☐ Condo/Twnhse d. ☐ 2-4 Plex
   e. ☐ Apt. Bldg. f. ☒ Comm'l/Ind'l
   g. ☐ Agricultural h. ☐ Mobile Home
   ☐ Other _____

FOR RECORDERS OPTIONAL USE ONLY
Book_____ Page:_____
Date of Recording: _____
Notes:

3. a. Total Value/Sales Price of Property $ 750,000.00
   b. Deed in Lieu of Foreclosure Only (value of property) (_____)
   c. Transfer Tax Value: $ 750,000.00
   d. Real Property Transfer Tax Due $ 2,925.00

UNOFFICIAL COPY

4. **If Exemption Claimed**:
   a. Transfer Tax Exemption per NRS 375.090, Section _____
   b. Explain Reason for Exemption: _____

5. Partial Interest: Percentage being transferred: 100%

The undersigned declares and acknowledges, under penalty of perjury, pursuant to NRS 375.060 and NRS 375.110, that the information provided is correct to the best of their information and belief, and can be supported by documentation if called upon to substantiate the information provided herein. Furthermore, the parties agree that disallowance of any claimed exemption, or other determination of additional tax due, may result in a penalty of 10% of the tax due plus interest at 1% per month. Pursuant to NRS 375.030, the Buyer and Seller shall be jointly and severally liable for any additional amount owed.

Signature _____ Capacity Grantor

Signature _____ Capacity Grantee

SELLER (GRANTOR) INFORMATION (REQUIRED)
Print Name: Paul A. Ferrin, President of Ormsby Association for Retarded Children, a Non-Profit Nevada corporation, aka Ormsby Association for Retarded Citizens
Address: 1778 Camille Dr
City: Carson City
State: NV Zip: 89706

BUYER (GRANTEE) INFORMATION (REQUIRED)
Print Name: Joan M. Ceccarini and Branden D. Irwin
Address: 12990 Borden Rd
City: Herald
State: CA Zip: 95638

COMPANY/PERSON REQUESTING RECORDING (required if not seller or buyer)
Print Name: Stewart Title Company Escrow # 2098114 JMS
Address: 5390 Kietzke Ln., Suite 101
City: Reno State: NV Zip: 89511

AS A PUBLIC RECORD THIS FORM MAY BE RECORDED/MICROFILMED

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Kimberly Adams, Assessor

Agenda Title: For Possible Action: Discussion and possible action regarding a request to correct factual errors for Fiscal Years ("FY") 2023, 2024, 2025 and 2026 to Assessor's Parcel Number ("APN") 008-798-15, located at 4051 Furnace Creek Drive, pursuant to NRS 361.765 and to authorize the Carson City Treasurer to correct the real property taxes ("RPT") as requested. (Kimberly Adams, kadams@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion
I move to approve the correction of the factual errors for the decrease of the real property taxes as requested.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
Pursuant to NRS 361.4723, the owners of a single-family residence which is the primary residence of the owner, are entitled to a partial abatement of taxes, by applying a three-percent cap on the annual increase of the property's taxes. In order to qualify for the abatement, homeowners must fill out a form and file it with the Assessor's Office.

Due to a clerical error, the three-percent property tax cap was not applied to the subject property. The property owner returned the requested form to the Assessor's Office June 16, 2022 for FY 2022 and August 4, 2022 for FY 2023. The three-percent property tax cap should have been applied to FY 2023 and then carried over to FY 2024, FY 2025 and FY 2026. As this is not a question of eligibility but a clerical error, that the real property taxes be adjusted to reflect the correct amount and authorize the Carson City Treasurer to issue a refund in a total amount of $817.50, as further described below.

FISCAL YEAR	BILLED "RPT"	CORRECTED "RPT"
FY 2023	$1,691.65	$1,613.33
FY 2024	$1,826.97	$1,661.72
FY 2025	$1,956.70	$1,711.58
FY 2026	$2,091.73	$1,762.92

TOTALS:	**$7,567.05**	**$6,749.55**
	DECREASE/REFUND AMOUNT:	**$817.50**

Applicable Statute, Code, Policy, Rule or Regulation
NRS 361.4723 and 361.765

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: FY 2023, FY 2024, FY 2025, FY 2026 Real Property Taxes, various taxing entities.

Is it currently budgeted? No

Explanation of Fiscal Impact: Reduction of $78.32 from FY 2023, reduction of $165.25 from FY 2024, reduction of $245.12 from FY 2025 and reduction of $328.81 from FY 2026 Real Property Tax Rolls for a total amount removed of $817.50. Refund will be paid from FY 2027, and will not affect the prior year audited amounts.

Alternatives
Do not approve the correction of the factual errors and the decrease of the real property taxes and/or provide alternative direction.

Attachment(s):
NRS 361.765.pdf

008-798-15 (Prior Returned PTCCF's).pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

NRS 361.765 Correction of clerical and typographical errors on tax rolls.

1. If a clerical or typographical error or errors appear upon the real or personal property tax roll of any county which have not been corrected by any officer or board vested by law with the duty of correcting such errors, the county assessor of the county upon whose tax roll such errors appear shall make a report thereof to the board of county commissioners of the county.

2. The board of county commissioners shall thereupon examine the error or errors so reported, together with such evidence as may be presented in connection therewith, and, if satisfied that the errors or any of them are purely clerical or typographical shall:

(a) By an order entered in the minutes of the board authorize and direct the county treasurer to correct the error or errors so reported so as to conform to the true assessment; and

(b) Deliver a copy of the order to the county treasurer, who shall thereupon make the corrections and change the tax roll or rolls in conformity therewith.

3. If it appears that corrections of mathematical or typographical errors on the tax roll are necessary, the county assessor may, with the concurrence of the county treasurer, make corrections in the assessed valuation of any property within the county. When such corrections are made, the county treasurer shall make such adjustments as are necessary to the tax rolls for fiscal years within 3 years after the fiscal year for which the corrections were made. The adjustment may be a full refund or a credit against taxes due which may be allocated over a period no longer than 3 years.

4. At the end of each fiscal year the county treasurer shall report to the board of county commissioners all corrections made under subsection 3 during such fiscal year. The board of county commissioners shall approve or disapprove each correction reported. The county treasurer shall make any adjustments to the tax rolls made necessary by the disapproval by the board of county commissioners of any corrections made.

RECEIVED
JUN 16 2022
CARSON CITY ASSESSOR

OFFICE OF THE CARSON CITY ASSESSOR
David A. Dawley, ASSESSOR
201 N. Carson St. Ste 6
Carson City, NV 89701
Phone: 775-887-2130 Fax: 775-887-2139 Hearing Imp: 711
www.carson.org

2022-2023 PROPERTY TAX CAP CLAIM FORM
FILE BY JUNE 15, 2022

MARTINEZ, MARK B & ET AL
C/O MARTIN A LORENZO JR
1939 E HAVEN DR
SANTA ROSA, CA 95404 Martin Lives here

OWNER(S): MARTINEZ, MARK B & ET AL Mark lives here

ACCOUNT OR PARCEL NUMBER: 00879815
LAND USE CODE: 200
PROPERTY LOCATION: 4051 FURNACE CREEK DR

☒ **PRIMARY RESIDENCE:** Check this box if, as of July 1, 2022, this property will be the primary residence of one or more of the owners of this property.

☐ **VACATION HOME (NOT RENTED):** Check this box if, as of July 1, 2022, this property will be a vacation home that is not rented or leased out at any time during the year and is the only residential property you own in Nevada.

☐ **FAMILY MEMBER:** Check this box if, as of July 1, 2022, this property will be the primary residence of a family member, not on the deed, that does not pay rent or the mortgage.

☐ **RENTAL:** Check this box if this property is a rental and was rented or leased out at any time between April 1, 2021 and March 31, 2022 and complete the rental information below:

YOU MUST PROVIDE RENTAL INFORMATION BELOW TO DETERMINE QUALIFICATION OR IF THE HIGHER TAX CAP WILL BE APPLIED. Enter the highest amount of rent charged for each unit type in grid below:

Unit Type (# Bedrooms)	Maximum monthly rent charged per unit type between April 1, 2021 and March 31, 2022	Mark an "X" if heat & electric are included in rent
Studio 0 Bedrooms		
1 Bedroom		
2 Bedroom		
3 Bedroom		
4 Bedroom		
5 Bedroom		
Manufactured Home Space		

☐ Please check here if this is a rental property not to be leased or rented out between April 1, 2021 and March 31, 2022.

Under penalty of perjury, I do hereby solemnly and truthfully declare and affirm that I am the owner of this property, or an authorized Power of Attorney or Administrator, the above information is true and accurate, and that I will notify the Assessor's office if this property is no longer used as described above.

SIGNATURE: M Lorenzo **Date:** 06/16/2022 **Daytime Phone#** 707-575-9803
707-575-9803

If none of the options above apply to the use or occupancy of this property as of July 1, 2022, the property does not qualify for the Lower Tax Cap and you do not need to file this claim form.

See reverse side for answers to frequently asked questions.

For Assessor Office Use Only: ☐ POQ ☐ VOQ ☐ RTQ ☐ RTD ☐ QHC ☐ FOQ ☐ Other_____

Htmess 6/16

RECEIVED
AUG 04 2022
CARSON CITY

OFFICE OF THE CARSON CITY ASSESSOR

David A. Dawley, ASSESSOR
201 N. Carson St. Ste 6
Carson City, NV 89701
Phone: 775-887-2130 Fax: 775-887-2139 Hearing Imp: 711
www.carson.org

2023-2024 PROPERTY TAX CAP CLAIM FORM
FILE BY JUNE 15, 2023

MARTINEZ, MARK B & ET AL
C/O MARTIN A LORENZO JR
1939 E HAVEN DR
SANTA ROSA, CA 95404

OWNER(S): MARTINEZ, MARK B & ET AL

ACCOUNT OR PARCEL NUMBER: 00879815
LAND USE CODE: 200
PROPERTY LOCATION: 4051 FURNACE CREEK DR

☑ **PRIMARY RESIDENCE:** Check this box if, as of July 1, 2023, this property will be the primary residence of one or more of the owners of this property.

☐ **VACATION HOME (NOT RENTED):** Check this box if, as of July 1, 2023, this property will be a vacation home that is not rented or leased out at any time during the year and is the only residential property you own in Nevada.

☐ **FAMILY MEMBER:** Check this box if, as of July 1, 2023, this property will be the primary residence of a family member, not on the deed, that does not pay rent or the mortgage.

☐ **RENTAL:** Check this box if this property is a rental and was rented or leased out at any time between April 1, 2022 and March 31, 2023 and complete the rental information below:

YOU MUST PROVIDE RENTAL INFORMATION BELOW TO DETERMINE QUALIFICATION OR IF THE HIGHER TAX CAP WILL BE APPLIED. Enter the highest amount of rent charged for each unit type in grid below:

Unit Type (# Bedrooms)	Maximum monthly rent charged per unit type between April 1, 2022 and March 31, 2023	Mark an "X" if heat & electric are included in rent
Studio 0 Bedrooms		
1 Bedroom		
2 Bedroom		
3 Bedroom		
4 Bedroom		
5 Bedroom		
Manufactured Home Space		

☐ Please check here if this is a rental property not to be leased or rented out between April 1, 2022 and March 31, 2023.

Under penalty of perjury, I do hereby solemnly and truthfully declare and affirm that I am the owner of this property, or an authorized Power of Attorney or Administrator, the above information is true and accurate, and that I will notify the Assessor's office if this property is no longer used as described above.

SIGNATURE: _____ **Date:** 8/4/22 **Daytime Phone#** 775-502-5055

If none of the options above apply to the use or occupancy of this property as of July 1, 2023, the property does not qualify for the Lower Tax Cap and you do not need to file this claim form.

See reverse side for answers to frequently asked questions.

For Assessor Office Use Only: ☐ POQ ☐ VOQ ☐ RTQ ☐ RTD ☐ QHC ☐ FOQ ☐ Other _____

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of October 5, 2026, through November 6, 2026. (Stephanie Hicks, shicks@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion
I move to ratify the approval of bills and other requests for payments by the City Manager for the period of October 5, 2026, through November 6, 2026.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall, by motion entered into its minutes, ratify the action taken.

Applicable Statute, Code, Policy, Rule or Regulation
CCMC Chapter 2.29

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: Accounts Payable & Wire Transfers $27,504,004.97
Payroll Checks and Direct Deposits $4,554,106.50

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives
N/A

Attachment(s):
Ratify the Bills Backup.pdf

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

_____
(Vote Recorded By)

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
1861026	10/05/2026	WIRE	000186	BANK OF AMERICA		482,683.50	1	10/06/2026
3530926	10/20/2026	WIRE	000353	CARSON CITY SCHOOL DISTRI		6,000.00	1	10/28/2026
5311026	10/08/2026	WIRE	000053	AIRPORT AUTHORITY		6,637.65	1	10/15/2026
5321026	10/08/2026	WIRE	000053	AIRPORT AUTHORITY		3,657.50	1	10/15/2026
13441026	10/23/2026	WIRE	001344	NEVADA DEPT OF EMPLOYMENT		15,740.95	1	10/28/2026
15581026	10/15/2026	WIRE	001558	PERS ADMINISTRATIVE FUND		2,278,426.62	1	10/15/2026
16331026	10/15/2026	WIRE	001633	PUBLIC EMPLOYEES RETIREME		27,560.26	1	10/15/2026
24981026	10/07/2026	WIRE	002498	VOYA		187,955.97	1	10/15/2026
24981126	11/04/2026	WIRE	002498	VOYA		93,682.78	1	11/06/2026
24990926	10/21/2026	WIRE	002499	NEVADA HEALTH AUTHORITY D		59,457.82	1	10/28/2026
24991026	10/23/2026	WIRE	002499	NEVADA HEALTH AUTHORITY D		368,475.54	1	10/28/2026
25011026	10/07/2026	WIRE	002501	BANK OF AMERICA EXPRESS T		445,512.78	1	10/15/2026
25011126	11/04/2026	WIRE	002501	BANK OF AMERICA EXPRESS T		435,483.91	1	11/06/2026
25110926	10/20/2026	WIRE	002511	STATE OF NEVADA TREASURER		2,760,489.89	1	10/28/2026
53100926	10/05/2026	WIRE	000053	AIRPORT AUTHORITY		2,726.25	1	10/15/2026
53102226	10/22/2026	WIRE	000053	AIRPORT AUTHORITY		164,958.92	1	10/28/2026
53110326	11/03/2026	WIRE	000053	AIRPORT AUTHORITY		2,708.45	1	11/05/2026
53641126	11/02/2026	WIRE	005364	TANGLEWOOD, LLC		9,729.91	1	11/06/2026
54350926	10/20/2026	WIRE	005435	STATE OF NV DEPT OF EDUCA		903,580.25	1	10/28/2026
61631026	10/05/2026	WIRE	006163	WEX HEALTH, INC.		3,310.62	1	09/30/2026
223511426	11/04/2026	WIRE	002235	ZIONS BANCORPORATION, N.A		4,520,165.65	1	11/05/2026
249821026	10/21/2026	WIRE	002498	VOYA		94,764.58	1	10/28/2026
250131026	10/21/2026	WIRE	002501	BANK OF AMERICA EXPRESS T		416,368.74	1	10/28/2026
250141026	10/22/2026	WIRE	002501	BANK OF AMERICA EXPRESS T		91.12	1	10/28/2026
250711426	11/04/2026	WIRE	002507	PINNACLE PUBLIC FINANCE,		984,497.95	1	11/05/2026
308611426	11/04/2026	WIRE	003086	JP MORGAN		169,124.20	1	11/05/2026
311100526	10/05/2026	WIRE	000311	CANNON COCHRAN MNGMT SERV		62,597.80	1	10/06/2026
311112026	11/03/2026	WIRE	000311	CANNON COCHRAN MNGMT SERV		43,083.91	1	11/05/2026
616310261	10/05/2026	WIRE	006163	WEX HEALTH, INC.		3,727.87	1	09/30/2026
616311262	11/05/2026	WIRE	006163	WEX HEALTH, INC.		2,214.50	1	10/08/2026
616311526	11/05/2026	WIRE	006163	WEX HEALTH, INC.		2,241.84	1	10/30/2026
616321026	10/07/2026	WIRE	006163	WEX HEALTH, INC.		87,599.64	1	10/15/2026
616331026	10/21/2026	WIRE	006163	WEX HEALTH, INC.		87,116.34	1	10/28/2026
911119953	10/09/2026	PRINTED	000002	3M		945.00	1	10/16/2026
911119954	10/09/2026	PRINTED	000066	ALLEN, VICKI-DAWN R		5.49	1	10/26/2026
911119955	10/09/2026	PRINTED	002856	ALLIED ENVIRONMENTAL SERV		12,446.50	1	10/19/2026
911119956	10/09/2026	PRINTED	000080	ALPINE SIGNS, INC		150.00	1	10/14/2026
911119957	10/09/2026	PRINTED	000100	AMERICAN READY-MIX INC		1,844.00	1	10/19/2026
911119958	10/09/2026	PRINTED	000101	AMERIGAS		275.52	1	10/16/2026
911119959	10/09/2026	PRINTED	000126	ARAMARK UNIFORM & CAREER		938.39	1	10/15/2026
911119960	10/09/2026	PRINTED	000130	ARMAC CONSTRUCTION, LLC		107,322.92	1	10/09/2026
911119961	10/09/2026	PRINTED	000147	AT&T		68.45	1	10/15/2026
911119962	10/09/2026	PRINTED	000148	AT&T		8,635.52	1	10/15/2026
911119963	10/09/2026	PRINTED	008331	BONARI CONSULTING, LLC		4,000.00	1	10/14/2026
911119964	10/09/2026	PRINTED	000292	BURNEY'S COMMERCIAL SERVI		1,065.80	1	10/15/2026
911119965	10/09/2026	PRINTED	006774	BURROFF AND ASSOCIATES, L		3,245.00	1	10/15/2026
911119966	10/09/2026	PRINTED	005095	C.A. GROUP INC.		21,467.50	1	10/20/2026
911119967	10/09/2026	PRINTED	000301	CALIFA GROUP		21,554.50	1	10/15/2026
911119968	10/09/2026	PRINTED	000315	CAPITAL BEVERAGES		10,437.79	1	10/14/2026
911119969	10/09/2026	PRINTED	000327	CAPITOL REPORTERS		2,721.80	1	10/21/2026
911119970	10/09/2026	PRINTED	000356	CARSON CITY SENIOR CITIZE		1,289.37	1	10/19/2026
911119971	10/09/2026	PRINTED	000360	CARSON CITY SQUARE, LLC		4,456.72	1	10/30/2026

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911119972	10/09/2026	PRINTED	002382	GREGORY MILTON-BOYD DEINE		6,269.52	1	10/23/2026
911119973	10/09/2026	PRINTED	004320	CINTAS CORPORATION		71.07	1	10/15/2026
911119974	10/09/2026	PRINTED	002631	CISCO AIR SYSTEMS, INC		8,194.37	1	10/15/2026
911119975	10/09/2026	PRINTED	002631	CISCO AIR SYSTEMS, INC		3,054.06	1	10/16/2026
911119976	10/09/2026	PRINTED	003887	COMMERCIAL HOOD SOLUTIONS		725.00	1	10/13/2026
911119977	10/09/2026	PRINTED	000477	CARSON CITY COMMUNITY COU		1,320.00	1	10/16/2026
911119978	10/09/2026	PRINTED	004328	DEBBIE FLETCHER		900.00	1	10/14/2026
911119979	10/09/2026	PRINTED	002633	DEMCO INC.		89.93	1	10/19/2026
911119980	10/09/2026	PRINTED	000575	DESERT HILLS FIRE & SECUR		432.98	1	10/14/2026
911119981	10/09/2026	PRINTED	000583	DIAMOND DRUGS, INC		10,822.58	1	10/15/2026
911119982	10/09/2026	PRINTED	004642	TRANSCRIPTION OUTSOURCING		222.94	1	10/20/2026
911119983	10/09/2026	PRINTED	004934	DOWL, LLC		5,396.80	1	10/16/2026
911119984	10/09/2026	PRINTED	006293	EDWARD ALAN TIRAS		1,344.52	1	10/21/2026
911119985	10/09/2026	PRINTED	006292	EMPIRE SOUTHWEST, LLC		1,719.86	1	10/15/2026
911119986	10/09/2026	PRINTED	000689	EUROFINS EATON ANALYTICAL		210.86	1	10/16/2026
911119987	10/09/2026	PRINTED	000696	EXPRESS SYSTEMS		1,207.81	1	10/15/2026
911119988	10/09/2026	PRINTED	000705	FEDEX		26.03	1	10/15/2026
911119989	10/09/2026	PRINTED	002911	FERGUSON US HOLDINGS, INC	1,795.00			
911119990	10/09/2026	PRINTED	000724	DAIOHS USA INC		163.30	1	10/15/2026
911119991	10/09/2026	PRINTED	000738	FOERSCHLER, CHARLENE		1,098.00	1	10/19/2026
911119992	10/09/2026	PRINTED	005097	ROUNDABOUT BREAD LLC		1,091.86	1	10/14/2026
911119993	10/09/2026	PRINTED	000814	GRANITE CONSTRUCTION COMP		4,038.49	1	10/19/2026
911119994	10/09/2026	PRINTED	002361	HARRIS CORPORATION		23,191.37	1	10/15/2026
911119995	10/09/2026	PRINTED	008138	HD FOWLER COMPANY		34,100.00	1	10/13/2026
911119996	10/09/2026	PRINTED	000867	HDR INC.		1,717.00	1	10/16/2026
911119997	10/09/2026	PRINTED	007821	IMEG CONSULTANTS CORP		1,300.00	1	10/16/2026
911119998	10/09/2026	PRINTED	007399	INFORMATION SYSTEMS CORPO		21,518.00	1	10/19/2026
911119999	10/09/2026	PRINTED	007116	INGRAM LIBRARY SERVICES,		7,622.99	1	10/15/2026
911120000	10/09/2026	PRINTED	002514	INTEGRITY PEST MANAGEMENT		200.00	1	10/14/2026
911120001	10/09/2026	PRINTED	000949	INTERSTATE OIL CO INC		1,358.80	1	10/14/2026
911120002	10/09/2026	PRINTED	006007	JANA PAVINI		1,000.00	1	10/14/2026
911120003	10/09/2026	PRINTED	007347	JC PLATEAU		7.61	1	10/15/2026
911120004	10/09/2026	PRINTED	008163	JEFFREY M BANKS		88.50	1	10/20/2026
911120005	10/09/2026	PRINTED	007358	JENNIFER DORA MCKAY		2,541.66	1	11/04/2026
911120006	10/09/2026	PRINTED	002791	KARPEL COMPUTER SYSTEMS I		7,000.00	1	10/23/2026
911120007	10/09/2026	PRINTED	008337	KATHLEEN WEMHEUER	603.06			
911120008	10/09/2026	PRINTED	001026	KIMLEY-HORN & ASSOCIATES		1,470.00	1	10/15/2026
911120009	10/09/2026	PRINTED	001076	SHANE BELL		3,862.00	1	10/19/2026
911120010	10/09/2026	PRINTED	008332	LOWRI MCGILL		175.00	1	10/22/2026
911120011	10/09/2026	PRINTED	001131	LUMOS & ASSOCIATES, INC		29,035.25	1	10/14/2026
911120012	10/09/2026	PRINTED	001134	LYON COUNTY COMPTROLLER		190,046.00	1	10/13/2026
911120013	10/09/2026	PRINTED	001157	HAT LIMITED PARTNERSHIP		3,135.00	1	10/16/2026
911120014	10/09/2026	PRINTED	001159	MARATHON STAFFING GROUP I		17,240.34	1	10/15/2026
911120015	10/09/2026	PRINTED	002613	MARY K BRYAN		7,680.00	1	10/13/2026
911120016	10/09/2026	PRINTED	001216	MICHAEL HOHL - SOUTH CARS		657,036.39	1	10/15/2026
911120017	10/09/2026	PRINTED	008145	MICHELE BLACKWILL		6,091.17	1	10/20/2026
911120018	10/09/2026	PRINTED	002615	MIDWEST TAPE, LLC		695.43	1	10/20/2026
911120019	10/09/2026	PRINTED	001226	MILLER, KAITLYN A		4,035.60	1	10/19/2026
911120020	10/09/2026	PRINTED	008335	MIRACLE PLAYGROUND SALES		9,262.66	1	10/22/2026
911120021	10/09/2026	PRINTED	999913	Amaroni Cervantez		66.00	1	10/16/2026
911120022	10/09/2026	PRINTED	999913	Amber LaFollette		52.82	1	10/09/2026
911120023	10/09/2026	PRINTED	999913	Danielle Hoelzen		47.82	1	10/09/2026

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120024	10/09/2026	PRINTED	999913	ERICA ROSELIUS		204.00	1	10/28/2026
911120025	10/09/2026	PRINTED	999913	Estrella Burciaga		47.82	1	10/13/2026
911120026	10/09/2026	PRINTED	999913	Guillermo Alonso		66.00	1	10/20/2026
911120027	10/09/2026	PRINTED	999913	HESED ROSAS		169.00	1	10/13/2026
911120028	10/09/2026	PRINTED	999913	Jae Doh		200.00	1	10/19/2026
911120029	10/09/2026	PRINTED	999913	JENNIFER BUDGE		715.41	1	10/19/2026
911120030	10/09/2026	PRINTED	999913	KALEB CHANNELL	57.50			
911120031	10/09/2026	PRINTED	999913	Katherine Powell		47.82	1	10/13/2026
911120032	10/09/2026	PRINTED	999913	KATURA TULLAR		700.00	1	10/13/2026
911120033	10/09/2026	PRINTED	999913	Logan Boyett		408.00	1	10/16/2026
911120034	10/09/2026	PRINTED	999913	Logan Boyett		86.00	1	10/16/2026
911120035	10/09/2026	PRINTED	999913	Logan Boyett		631.00	1	10/16/2026
911120036	10/09/2026	PRINTED	999913	Michael McKenna		322.50	1	10/16/2026
911120037	10/09/2026	PRINTED	999913	NEVADA EXCAVATION, INC.		293.13	1	10/19/2026
911120038	10/09/2026	PRINTED	999913	ROBERT GUIMONT	36.02			
911120039	10/09/2026	PRINTED	999913	Robin Gill	10.00			
911120040	10/09/2026	PRINTED	999913	SALVANETTE HOTALING		169.00	1	10/14/2026
911120041	10/09/2026	PRINTED	999913	Shelby Abeyta		200.00	1	10/20/2026
911120042	10/09/2026	PRINTED	999913	SIERRA WEST INC		42.91	1	10/21/2026
911120043	10/09/2026	PRINTED	999913	SPANISH SPRINGS CONSTRUCT		768.26	1	10/14/2026
911120044	10/09/2026	PRINTED	001263	MOUNTAIN MACHINERY REPAIR		7,220.58	1	10/13/2026
911120045	10/09/2026	PRINTED	007356	NATALIA CARDILLO		394.72	1	10/19/2026
911120046	10/09/2026	PRINTED	001315	NEVADA ADVISORY COUNCIL F		825.00	1	10/13/2026
911120047	10/09/2026	PRINTED	001338	STATE OF NEVADA		133,454.85	1	10/14/2026
911120048	10/09/2026	PRINTED	001339	NEVADA DEPARTMENT OF CORR		3,393.64	1	10/14/2026
911120049	10/09/2026	PRINTED	001342	STATE OF NEVADA		17,399.72	1	10/14/2026
911120050	10/09/2026	PRINTED	008342	NEVADA STATE RAILROAD MUS		300.00	1	10/20/2026
911120051	10/09/2026	PRINTED	003256	NICHOLAS & CO., INC		8,481.69	1	10/14/2026
911120052	10/09/2026	PRINTED	001441	NEVADA DEPT OF CONSERVATI		2,385.00	1	10/14/2026
911120053	10/09/2026	PRINTED	001446	NEVADA DEPARTMENT OF HEAL		139,913.06	1	10/27/2026
911120054	10/09/2026	PRINTED	001461	NV ENERGY		17,527.44	1	10/16/2026
911120055	10/09/2026	PRINTED	002563	OVERDRIVE, INC		1,129.10	1	10/16/2026
911120056	10/09/2026	PRINTED	004384	PACIFIC STORAGE COMPANY		75.00	1	10/13/2026
911120057	10/09/2026	PRINTED	003907	PATRICK F. WILKES		6,031.92	1	10/09/2026
911120058	10/09/2026	PRINTED	007527	PAUL CAVIN ARCHITECT LLC		1,400.00	1	10/19/2026
911120059	10/09/2026	PRINTED	006361	PENDRAGON, BRUCE		459.00	1	10/15/2026
911120060	10/09/2026	PRINTED	005503	THE PIONEER MANUFACTURING		3,893.14	1	10/15/2026
911120061	10/09/2026	PRINTED	001601	PORTER GROUP LLC		4,750.00	1	10/16/2026
911120062	10/09/2026	PRINTED	001609	POWERCOMM SOLUTIONS INC		1,394.84	1	10/16/2026
911120063	10/09/2026	PRINTED	001613	COMPLETE DOCUMENT MANAGEM	9,979.28			
911120064	10/09/2026	PRINTED	099993	Arnulfo Gonzalez	74.81			
911120065	10/09/2026	PRINTED	099993	Beverlee J Gillette or Al	5.35			
911120066	10/09/2026	PRINTED	099993	Beverly J Van Sickle or G		400.00	1	10/21/2026
911120067	10/09/2026	PRINTED	099993	Clint Vega		7.45	1	10/14/2026
911120068	10/09/2026	PRINTED	099993	Dally, William James		53.01	1	10/16/2026
911120069	10/09/2026	PRINTED	099993	Hanmer, Phyllis B		35.62	1	10/20/2026
911120070	10/09/2026	PRINTED	099993	James E. Lovewell	58.85			
911120071	10/09/2026	PRINTED	099993	John Dimartino		89.22	1	10/19/2026
911120072	10/09/2026	PRINTED	099993	John Dimartino		26.59	1	10/19/2026
911120073	10/09/2026	PRINTED	099993	John N. Schaff	38.61			
911120074	10/09/2026	PRINTED	099993	Kalicki, Betty - 1999 TR	53.55			
911120075	10/09/2026	PRINTED	099993	Laura A Carlson		1,282.28	1	10/26/2026

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

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911120076	10/09/2026	PRINTED	099993	Lawrence P. Johns		7.57	1	10/26/2026
911120077	10/09/2026	PRINTED	099993	Lennar Title, Inc.		362.84	1	10/19/2026
911120078	10/09/2026	PRINTED	099993	Lereta LLC		49.96	1	10/22/2026
911120079	10/09/2026	PRINTED	099993	Lereta LLC	65.97			
911120080	10/09/2026	PRINTED	099993	Lereta LLC		1,381.49	1	10/22/2026
911120081	10/09/2026	PRINTED	099993	Martin L Cloud		37.04	1	10/14/2026
911120082	10/09/2026	PRINTED	099993	Michael E. & Patricia H.		120.62	1	10/21/2026
911120083	10/09/2026	PRINTED	099993	Pam Couch		99.45	1	11/03/2026
911120084	10/09/2026	PRINTED	099993	Rivas Real Mexican		80.10	1	11/06/2026
911120085	10/09/2026	PRINTED	099993	Sarabia, Martin & Arcelia		35.70	1	10/30/2026
911120086	10/09/2026	PRINTED	099993	Simonian, Don Arthur		6.76	1	10/14/2026
911120087	10/09/2026	PRINTED	099993	Wetzstein Revocable TR		1,305.26	1	11/03/2026
911120088	10/09/2026	PRINTED	001661	RAPID CONSTRUCTION INC		320,938.50	1	10/16/2026
911120089	10/09/2026	PRINTED	002637	RAPID RESPONSE DRUG TESTI		720.00	1	10/20/2026
911120090	10/09/2026	PRINTED	006883	ARESHENKO LAW PC		1,485.00	1	10/13/2026
911120091	10/09/2026	PRINTED	001679	REDWOOD TOXICOLOGY LAB IN		2,217.25	1	10/16/2026
911120092	10/09/2026	PRINTED	004428	RENAISSANCE LIFE & HEALTH		10,842.08	1	10/16/2026
911120093	10/09/2026	PRINTED	001700	RESOURCE CONCEPTS, INC.		2,260.00	1	10/15/2026
911120094	10/09/2026	PRINTED	007587	RLA INVESTIGATIONS		588.75	1	10/19/2026
911120095	10/09/2026	PRINTED	008344	ROBERT SULLIVAN		2,323.57	1	10/19/2026
911120096	10/09/2026	PRINTED	006482	ROWLATT, LAUREN		192.00	1	10/15/2026
911120097	10/09/2026	PRINTED	006723	S&S MECHANICAL, LLC		640.05	1	10/15/2026
911120098	10/09/2026	PRINTED	001773	SAFETY-KLEEN SYSTEMS, INC		619.42	1	10/15/2026
911120099	10/09/2026	PRINTED	005891	SHAMBAUGH & SON LP		2,531.05	1	10/15/2026
911120100	10/09/2026	PRINTED	008309	SHANA BACHMAN, PLLC		2,812.50	1	10/13/2026
911120101	10/09/2026	PRINTED	008128	SHAW ENGINEERING, LTD		1,055.00	1	10/16/2026
911120102	10/09/2026	PRINTED	007423	SHELLY K SCOTT		1,200.00	1	10/21/2026
911120103	10/09/2026	PRINTED	001825	SHERWIN-WILLIAMS		1,278.71	1	10/19/2026
911120104	10/09/2026	PRINTED	008334	SNOWY PINES LABRADORS		21,000.00	1	10/16/2026
911120105	10/09/2026	PRINTED	001904	SOUTHWEST GAS CORP		2,136.92	1	10/14/2026
911120106	10/09/2026	PRINTED	004424	SPENCE,DANIEL		74,000.01	1	10/09/2026
911120107	10/09/2026	PRINTED	002769	SPIRIT OF HOPE, INC		3,317.63	1	10/09/2026
911120108	10/09/2026	PRINTED	002720	SPRINGSHARE, LLC		5,062.00	1	10/16/2026
911120109	10/09/2026	PRINTED	001922	SECURITAS TECHNOLOGY CORP		91.23	1	10/16/2026
911120110	10/09/2026	PRINTED	001954	ROBERT STUYVESANT		2,887.50	1	10/13/2026
911120111	10/09/2026	PRINTED	004944	SUMMIT PSYCHOLOGICAL SERV	3,000.00			
911120112	10/09/2026	PRINTED	005830	SERGE S. DUARTE		4,263.00	1	11/02/2026
911120113	10/09/2026	PRINTED	001985	DOMINIC J SPALLONE III		2,365.81	1	10/14/2026
911120114	10/09/2026	PRINTED	001991	JONES SR, TRAVIS B		600.00	1	10/16/2026
911120115	10/09/2026	PRINTED	005318	THE RIDGE KISER PLLC		3,250.00	1	10/21/2026
911120116	10/09/2026	PRINTED	002014	THOMAS PETROLEUM LLC		1,405.41	1	10/15/2026
911120117	10/09/2026	PRINTED	004131	T-MOBILE USA, INC.		63.70	1	10/16/2026
911120118	10/09/2026	PRINTED	002057	TYLER TECHNOLOGIES INC		20,368.88	1	10/16/2026
911120119	10/09/2026	PRINTED	001669	UBEO WEST, LLC		538.51	1	10/14/2026
911120120	10/09/2026	PRINTED	002069	UNITED RENTALS (NORTH AME		401.83	1	10/19/2026
911120121	10/09/2026	PRINTED	006489	UNIVERSAL PROTECTION SERV		3,609.38	1	10/21/2026
911120122	10/09/2026	PRINTED	007810	SHERRY LYN STOFKO		1,320.00	1	10/14/2026
911120123	10/09/2026	PRINTED	005811	VERITEXT LLC		911.60	1	10/19/2026
911120124	10/09/2026	PRINTED	002112	VERITIV OPERATING COMPANY		1,171.19	1	10/19/2026
911120125	10/09/2026	PRINTED	008238	WALTHER LAW OFFICES PLLC		5,844.34	1	10/19/2026
911120126	10/09/2026	PRINTED	002157	WATERS VACUUM TRUCK SERVI		960.00	1	10/15/2026
911120127	10/09/2026	PRINTED	005363	WCF NATIONAL INSURANCE CO		697.05	1	10/15/2026

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911120128	10/09/2026	PRINTED	002170	MDK, LLC		2,046.54	1	10/14/2026
911120129	10/09/2026	PRINTED	002177	WESTERN NEVADA SUPPLY CO		3,778.98	1	10/14/2026
911120130	10/09/2026	PRINTED	008336	WORTHINGTON CONSULTING LL		8,960.00	1	10/14/2026
911120131	10/09/2026	PRINTED	007010	WRIGHT MARSH & LEVY		17,959.19	1	10/19/2026
911120132	10/16/2026	PRINTED	007590	ABELL HOUSE ANTIQUES		250.00	1	11/04/2026
911120133	10/16/2026	PRINTED	007590	ABELL HOUSE ANTIQUES		277.46	1	11/04/2026
911120134	10/16/2026	PRINTED	006817	ADAVEN INVESTMENTS, LLC.		3,495.00	1	10/30/2026
911120135	10/16/2026	PRINTED	000036	ADVANCED COMPUTER TECHNOL		1,923.60	1	10/23/2026
911120136	10/16/2026	PRINTED	008369	ALISON CANTRELL		399.12	1	10/21/2026
911120137	10/16/2026	PRINTED	000080	ALPINE SIGNS, INC		5,080.00	1	10/21/2026
911120138	10/16/2026	PRINTED	000091	AMERICAN FAMILY LIFE ASSU		2,580.98	1	10/26/2026
911120139	10/16/2026	PRINTED	000100	AMERICAN READY-MIX INC		2,259.00	1	10/22/2026
911120140	10/16/2026	PRINTED	007650	ANTHONY LAW LTD.		20,832.00	1	10/19/2026
911120141	10/16/2026	PRINTED	008380	ARGENIS HERNANDEZ-RASCON	25.00			
911120142	10/16/2026	PRINTED	000147	AT&T		212.23	1	10/21/2026
911120143	10/16/2026	PRINTED	000148	AT&T		2,768.52	1	10/21/2026
911120144	10/16/2026	PRINTED	000184	BANISTER, ALI		178.00	1	10/21/2026
911120145	10/16/2026	PRINTED	008351	BARBARA A SMITH		114.98	1	10/29/2026
911120146	10/16/2026	PRINTED	008373	BARBARA NICHOLAS		242.00	1	10/28/2026
911120147	10/16/2026	PRINTED	008352	BILLY WITT		478.05	1	10/29/2026
911120148	10/16/2026	PRINTED	000233	BINDLEY, BRETT	359.00			
911120149	10/16/2026	PRINTED	006664	BINDLEY, CODY		359.00	1	10/27/2026
911120150	10/16/2026	PRINTED	008362	BLAKE GUDMUNDSON		173.86	1	10/20/2026
911120151	10/16/2026	PRINTED	008378	BRIAN KOONCE		248.90	1	10/22/2026
911120152	10/16/2026	PRINTED	007770	BULL RUN LLC	147.78			
911120153	10/16/2026	PRINTED	006774	BURROFF AND ASSOCIATES, L		1,444.00	1	10/22/2026
911120154	10/16/2026	PRINTED	000300	CAD INC.		4,210.00	1	10/20/2026
911120155	10/16/2026	PRINTED	005907	CALLANDER ASSOCIATES		3,740.70	1	10/21/2026
911120156	10/16/2026	PRINTED	008350	CAMPUS LLC		116.07	1	11/06/2026
911120157	10/16/2026	PRINTED	000327	CAPITOL REPORTERS		1,327.50	1	11/05/2026
911120158	10/16/2026	PRINTED	006476	CARR, ISABELLA		343.00	1	11/04/2026
911120159	10/16/2026	PRINTED	004640	CARSON HEIGHTS, LLC		900.00	1	10/23/2026
911120160	10/16/2026	PRINTED	000387	CARSON VALLEY OIL CO		69.00	1	10/21/2026
911120161	10/16/2026	PRINTED	002382	GREGORY MILTON-BOYD DEINE	4,269.68			
911120162	10/16/2026	PRINTED	002552	CDW LLC		89,843.52	1	10/26/2026
911120163	10/16/2026	PRINTED	006713	CERRIS SYSTEMS RENO, INC.		1,198.08	1	10/21/2026
911120164	10/16/2026	PRINTED	000422	CHAPMAN, SCOTT	298.00			
911120165	10/16/2026	PRINTED	008349	CHARLES LOOMAN	259.16			
911120166	10/16/2026	PRINTED	008365	CHERYL M FELLOWS		279.25	1	10/22/2026
911120167	10/16/2026	PRINTED	006298	CHLOE LIL MCCLINTICK		975.00	1	10/19/2026
911120168	10/16/2026	PRINTED	008374	CHONTILDA WILLIAMS		398.24	1	10/27/2026
911120169	10/16/2026	PRINTED	000447	CENTENNIAL AGGREGATE INC		94.00	1	10/22/2026
911120170	10/16/2026	PRINTED	008283	CINDY SIEGMANN		147.67	1	10/23/2026
911120171	10/16/2026	PRINTED	004320	CINTAS CORPORATION		71.07	1	10/22/2026
911120172	10/16/2026	PRINTED	002631	CISCO AIR SYSTEMS, INC		2,320.00	1	10/22/2026
911120173	10/16/2026	PRINTED	000477	CARSON CITY COMMUNITY COU		1,933.44	1	10/20/2026
911120174	10/16/2026	PRINTED	000487	CONSTRUCTION MATERIALS EN		37,931.67	1	10/20/2026
911120175	10/16/2026	PRINTED	000497	COONS CONSTRUCTION LLC		21,373.33	1	10/22/2026
911120176	10/16/2026	PRINTED	004523	CORE WEST, INC		16,500.00	1	10/23/2026
911120177	10/16/2026	PRINTED	008356	D HATCHELL		697.63	1	10/26/2026
911120178	10/16/2026	PRINTED	008282	DEBORAH MCCAULEY	120.42			
911120179	10/16/2026	PRINTED	000569	DELL MARKETING LP		16,805.76	1	10/23/2026

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911120180	10/16/2026	PRINTED	000573	DEPT OF PUBLIC SAFETY		351.00	1	10/20/2026
911120181	10/16/2026	PRINTED	000575	DESERT HILLS FIRE & SECUR		615.25	1	10/20/2026
911120182	10/16/2026	PRINTED	008358	DIANE PRYCE		123.53	1	10/20/2026
911120183	10/16/2026	PRINTED	008284	DONNA R MATTICE	121.14			
911120184	10/16/2026	PRINTED	004934	DOWL, LLC	3,816.75			
911120185	10/16/2026	PRINTED	002380	EGGEN,LOREN ELIZABETH		170.00	1	10/20/2026
911120186	10/16/2026	PRINTED	000646	EIDE BAILLY LLP		44,400.00	1	10/21/2026
911120187	10/16/2026	VOID	008354	RALPH SEILER	596.88			
911120188	10/16/2026	PRINTED	000660	MESA ENERGY SYSTEMS, INC.		4,393.75	1	10/20/2026
911120189	10/16/2026	PRINTED	006292	EMPIRE SOUTHWEST, LLC		17,359.14	1	10/21/2026
911120190	10/16/2026	PRINTED	005342	ENVIRONMENTAL PROTECTION		4,655.00	1	10/20/2026
911120191	10/16/2026	PRINTED	008252	ERIC THORNTON		6.45	1	10/22/2026
911120192	10/16/2026	PRINTED	008360	ERICA FAGAN AND LORNA PAR	477.18			
911120193	10/16/2026	PRINTED	008346	ESTES BREANNA		382.15	1	11/04/2026
911120194	10/16/2026	PRINTED	008375	EVA S PAPUZYNSKI		127.61	1	11/02/2026
911120195	10/16/2026	PRINTED	008265	EVELYN B CLEYE	166.94			
911120196	10/16/2026	PRINTED	000696	EXPRESS SYSTEMS		793.64	1	10/20/2026
911120197	10/16/2026	PRINTED	005180	FACQUE CONSULTING, LLC		1,006.25	1	10/23/2026
911120198	10/16/2026	PRINTED	000699	FARR CONSTRUCTION CORPORA		296,017.39	1	10/19/2026
911120199	10/16/2026	PRINTED	000724	DAIOHS USA INC		694.85	1	10/21/2026
911120200	10/16/2026	PRINTED	002805	FIRSTNET		71.55	1	10/21/2026
911120201	10/16/2026	PRINTED	006257	FISHER & PHILLIPS, LLP-LA		4,228.03	1	10/21/2026
911120202	10/16/2026	PRINTED	008366	FRANCES MALDONADO		213.33	1	11/05/2026
911120203	10/16/2026	PRINTED	008359	FRED HIGGINS		400.00	1	10/21/2026
911120204	10/16/2026	PRINTED	004207	FREEDOM FLATS LLC		1,800.00	1	10/26/2026
911120205	10/16/2026	PRINTED	008364	GARY FULLER		243.81	1	10/27/2026
911120206	10/16/2026	PRINTED	003988	GENOA FLATS LLC		2,700.00	1	10/23/2026
911120207	10/16/2026	PRINTED	008281	GEORGE GEORGESON		240.00	1	10/21/2026
911120208	10/16/2026	PRINTED	006557	GORMAN LAW PLLC		668.07	1	10/19/2026
911120209	10/16/2026	PRINTED	000814	GRANITE CONSTRUCTION COMP		148,752.01	1	10/22/2026
911120210	10/16/2026	PRINTED	000842	GUTIERREZ, JESSE		178.00	1	10/19/2026
911120211	10/16/2026	PRINTED	007570	HAZ SIM, LLC		2,499.00	1	10/29/2026
911120212	10/16/2026	PRINTED	005963	HENNEBERGER, DANIEL		343.00	1	10/19/2026
911120213	10/16/2026	PRINTED	004307	HERO INDUSTRIES		6,962.34	1	10/21/2026
911120214	10/16/2026	PRINTED	008310	HS GOVTECH USA INC		39,400.00	1	10/22/2026
911120215	10/16/2026	PRINTED	007116	INGRAM LIBRARY SERVICES,		2,649.84	1	10/21/2026
911120216	10/16/2026	PRINTED	002496	CHRISTOPHER J BADER		740.00	1	10/19/2026
911120217	10/16/2026	PRINTED	000958	JACKSON, ERIN		178.00	1	10/23/2026
911120218	10/16/2026	PRINTED	008368	JAMES FIGUEROA		208.04	1	10/21/2026
911120219	10/16/2026	PRINTED	002621	JAMES N HEPBURN, INC		1,284.40	1	10/27/2026
911120220	10/16/2026	PRINTED	007347	JC PLATEAU		88.90	1	10/20/2026
911120221	10/16/2026	PRINTED	008372	JEFFREY L BARR JR		115.55	1	10/26/2026
911120222	10/16/2026	PRINTED	008357	JOYCE A LUCKY		2,816.15	1	10/26/2026
911120223	10/16/2026	PRINTED	005933	KANOPY INC.		855.00	1	10/21/2026
911120224	10/16/2026	PRINTED	002487	KATHARINE J COX		154.00	1	10/20/2026
911120225	10/16/2026	PRINTED	008285	KAY N SIMMONS		365.03	1	10/20/2026
911120226	10/16/2026	PRINTED	008370	KELLY REINBOLT		124.41	1	11/06/2026
911120227	10/16/2026	PRINTED	005533	MIDWEST MOTOR SUPPLY CO.		970.39	1	10/21/2026
911120228	10/16/2026	PRINTED	007182	SPECIALIZED ELEVETOR CORP		2,400.51	1	10/21/2026
911120229	10/16/2026	PRINTED	008371	KRYSTAL NEVADA		167.58	1	11/04/2026
911120230	10/16/2026	PRINTED	007491	KYLE ESPINO		343.00	1	10/22/2026
911120231	10/16/2026	PRINTED	004643	LANGUAGE LINE SERVICES, I		342.60	1	10/23/2026

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911120232	10/16/2026	PRINTED	001066	LANGUAGE TESTING INTERNAT		63.00	1	10/22/2026
911120233	10/16/2026	PRINTED	008363	LANMAN LIVING TRUST 3/19/		332.80	1	10/20/2026
911120234	10/16/2026	PRINTED	001075	LAWLOR, LINDA		178.00	1	10/22/2026
911120235	10/16/2026	PRINTED	001076	SHANE BELL		17,962.00	1	10/23/2026
911120236	10/16/2026	PRINTED	008347	AMANDA GREGORY PELLIZZARI		3,221.40	1	10/22/2026
911120237	10/16/2026	PRINTED	001094	LEGALSHIELD		608.01	1	10/20/2026
911120238	10/16/2026	PRINTED	008376	LISA PANULLO		231.92	1	10/23/2026
911120239	10/16/2026	PRINTED	008355	LOU DIANGELO	245.92			
911120240	10/16/2026	PRINTED	006463	LOYOLA, DANIEL		359.00	1	10/20/2026
911120241	10/16/2026	PRINTED	004802	LT BUILDERS, LLC		199.43	1	10/19/2026
911120242	10/16/2026	PRINTED	001131	LUMOS & ASSOCIATES, INC		4,422.75	1	10/20/2026
911120243	10/16/2026	PRINTED	001142	MACIAS, EDGAR		281.00	1	10/22/2026
911120244	10/16/2026	PRINTED	001157	HAT LIMITED PARTNERSHIP		3,349.22	1	10/23/2026
911120245	10/16/2026	PRINTED	001159	MARATHON STAFFING GROUP I		9,079.45	1	10/22/2026
911120246	10/16/2026	PRINTED	005094	MARLETTE FLATS LLC		3,600.00	1	10/23/2026
911120247	10/16/2026	PRINTED	004210	RANDY L ROBERTSON		1,094.34	1	10/21/2026
911120248	10/16/2026	PRINTED	008274	MICHAEL F O'BRYAN 2015 SE	594.85			
911120249	10/16/2026	PRINTED	008289	MICHELLE E MILES	133.21			
911120250	10/16/2026	PRINTED	002615	MIDWEST TAPE, LLC		417.63	1	10/26/2026
911120251	10/16/2026	PRINTED	001226	MILLER, KAITLYN A		938.10	1	10/19/2026
911120252	10/16/2026	PRINTED	999913	Alicia Whipple		241.03	1	10/21/2026
911120253	10/16/2026	PRINTED	999913	Ariel Heinz		119.94	1	10/19/2026
911120254	10/16/2026	PRINTED	999913	DIRT & DIESEL EXCAVATION		368.52	1	10/23/2026
911120255	10/16/2026	PRINTED	999913	GABRIELLA SANFILIPPO		382.00	1	10/23/2026
911120256	10/16/2026	PRINTED	999913	Garrit Pruyt	678.41			
911120257	10/16/2026	PRINTED	999913	JOHN LINN		25.00	1	10/16/2026
911120258	10/16/2026	PRINTED	999913	Jon Bakkedahl		64.96	1	10/20/2026
911120259	10/16/2026	PRINTED	999913	Joy Holt		243.86	1	11/06/2026
911120260	10/16/2026	PRINTED	999913	LAURIE VANDEBRAKE		188.33	1	10/26/2026
911120261	10/16/2026	PRINTED	999913	MAYELA QUINTANILLA		382.00	1	11/02/2026
911120262	10/16/2026	PRINTED	999913	MELIAH GONZALES	36.02			
911120263	10/16/2026	PRINTED	999913	MICHAEL SMITH		327.00	1	10/22/2026
911120264	10/16/2026	PRINTED	999913	PAOLA VILLAGRANAA		122.00	1	10/21/2026
911120265	10/16/2026	PRINTED	999913	SHANNON MILES		57.50	1	10/21/2026
911120266	10/16/2026	PRINTED	999913	THOMAS WOOD		105.52	1	10/28/2026
911120267	10/16/2026	PRINTED	999913	VICKI LAVERSA		382.00	1	10/28/2026
911120268	10/16/2026	PRINTED	002470	MISSION CRITICAL PARTNERS		869.17	1	10/22/2026
911120269	10/16/2026	PRINTED	007905	RNS COMMUNICATIONS, INC.		200.00	1	10/28/2026
911120270	10/16/2026	PRINTED	001263	MOUNTAIN MACHINERY REPAIR		1,377.00	1	10/19/2026
911120271	10/16/2026	PRINTED	001275	MUND, STEPHEN		616.00	1	10/21/2026
911120272	10/16/2026	PRINTED	001330	NEVADA BARRICADE & SIGN C		122,018.28	1	11/02/2026
911120273	10/16/2026	PRINTED	001343	NEVADA DEPARTMENT OF TRAN		58,680.72	1	10/21/2026
911120274	10/16/2026	PRINTED	001354	NEVADA FUNERAL SERVICES L		650.00	1	10/20/2026
911120275	10/16/2026	PRINTED	001390	NEVADA STATE TREASURER		8.00	1	10/21/2026
911120276	10/16/2026	PRINTED	004693	NORTHERN NEVADA LEGAL AID		15,216.66	1	11/06/2026
911120277	10/16/2026	PRINTED	001461	NV ENERGY		1,492.39	1	10/19/2026
911120278	10/16/2026	PRINTED	002563	OVERDRIVE, INC		1,326.04	1	10/21/2026
911120279	10/16/2026	PRINTED	005181	PARKWAY PLAZA APARTMENTS		2,236.00	1	10/26/2026
911120280	10/16/2026	PRINTED	008381	CAMERON SCOTT FARRELL		795.00	1	10/20/2026
911120281	10/16/2026	PRINTED	002354	PETERSON, DAVID C.		117.50	1	10/22/2026
911120282	10/16/2026	PRINTED	004305	LAURA NIELSEN, PSYD	700.00			
911120283	10/16/2026	PRINTED	005317	BRIAN KARL HIATT		231.00	1	10/23/2026

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911120284	10/16/2026	PRINTED	005503	THE PIONEER MANUFACTURING		1,876.85	1	10/20/2026
911120285	10/16/2026	PRINTED	001589	PITNEY BOWES GLOBAL FINAN		200.46	1	10/29/2026
911120286	10/16/2026	PRINTED	001609	POWERCOMM SOLUTIONS INC		24,456.25	1	10/20/2026
911120287	10/16/2026	PRINTED	001619	PRIMA-PUBLIC RISK MANAGEM		425.00	1	10/28/2026
911120288	10/16/2026	PRINTED	006928	PROSCAPE VENTURES LLC		5,865.00	1	11/03/2026
911120289	10/16/2026	PRINTED	001633	PUBLIC EMPLOYEES RETIREME		4,298.92	1	10/19/2026
911120290	10/16/2026	PRINTED	005335	R&R CLEANING LLC		5,525.00	1	10/20/2026
911120291	10/16/2026	PRINTED	001681	REESE, RICHARD R.		980.00	1	10/19/2026
911120292	10/16/2026	PRINTED	999916	Emily Leslie		200.00	1	10/29/2026
911120293	10/16/2026	PRINTED	999916	Jacob Murray		400.00	1	11/03/2026
911120294	10/16/2026	PRINTED	999916	Parkway Plaza Apartments	50.00			
911120295	10/16/2026	PRINTED	999916	Sierra In-line Hockey		1,100.00	1	10/27/2026
911120296	10/16/2026	PRINTED	999916	Simeon Lopez		400.00	1	10/21/2026
911120297	10/16/2026	PRINTED	999916	Walmart	45.00			
911120298	10/16/2026	PRINTED	006070	REGENCY		2,600.00	1	10/30/2026
911120299	10/16/2026	PRINTED	008286	RENAE L MARGOLIN		177.58	1	10/28/2026
911120300	10/16/2026	PRINTED	005915	ROCK SOLID PROJECT SOLUTI	4,972.50			
911120301	10/16/2026	PRINTED	008353	RODRIGUEZ LIVING TRUST	292.94			
911120302	10/16/2026	PRINTED	005960	ARAGON NATIONAL INC.		2,632.00	1	10/22/2026
911120303	10/16/2026	PRINTED	007306	SCANPRONV LLC		338.26	1	10/26/2026
911120304	10/16/2026	PRINTED	004204	STEARNS, CONRAD AND SCHMI		18,898.00	1	10/21/2026
911120305	10/16/2026	PRINTED	005891	SHAMBAUGH & SON LP		2,107.26	1	10/21/2026
911120306	10/16/2026	PRINTED	008361	SIMERSON CONSTRUCTION, LL		602.15	1	11/02/2026
911120307	10/16/2026	PRINTED	001904	SOUTHWEST GAS CORP		191.30	1	10/21/2026
911120308	10/16/2026	PRINTED	001924	STANTEC CONSULTING INC		26,479.65	1	10/23/2026
911120309	10/16/2026	PRINTED	008293	STANTON PARK DEVELPMENT		95.11	1	10/30/2026
911120310	10/16/2026	PRINTED	004638	STANTON ARMS, LLC		1,000.00	1	10/30/2026
911120311	10/16/2026	PRINTED	006105	STEPHANIE FRANCE-ELLIOTT		221.20	1	10/26/2026
911120312	10/16/2026	PRINTED	001971	SWANSONS SERVICES CORP.		195.00	1	10/21/2026
911120313	10/16/2026	PRINTED	001977	SYSCO FOOD SERVICES OF SA		1,983.48	1	10/21/2026
911120314	10/16/2026	PRINTED	001980	TAHOE DOUGLAS FIRE PROTEC		6,000.00	1	10/23/2026
911120315	10/16/2026	PRINTED	001985	DOMINIC J SPALLONE III		1,412.52	1	10/20/2026
911120316	10/16/2026	PRINTED	001991	JONES SR, TRAVIS B		800.00	1	10/21/2026
911120317	10/16/2026	PRINTED	008287	TERRI H RAY		83.38	1	10/22/2026
911120318	10/16/2026	PRINTED	002005	LB 1106		3,062.00	1	10/20/2026
911120319	10/16/2026	PRINTED	008379	THE LILLIAN VIRGINIA MUNO		255.00	1	10/20/2026
911120320	10/16/2026	PRINTED	006661	THE SANBORN MAP COMPANY,		6,300.00	1	10/20/2026
911120321	10/16/2026	PRINTED	008367	THOMAS HARLAN		261.33	1	10/26/2026
911120322	10/16/2026	PRINTED	002014	THOMAS PETROLEUM LLC		33,466.96	1	10/21/2026
911120323	10/16/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		435.13	1	10/19/2026
911120324	10/16/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		168.24	1	10/19/2026
911120325	10/16/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		263.11	1	10/19/2026
911120326	10/16/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		238.25	1	10/19/2026
911120327	10/16/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		474.51	1	10/19/2026
911120328	10/16/2026	PRINTED	002536	TOTAL COURT SERVICES OF N		1,141.00	1	10/26/2026
911120329	10/16/2026	PRINTED	003241	ESCAPE VELOCITY HOLDINGS,		3,759.45	1	10/21/2026
911120330	10/16/2026	PRINTED	006612	TRIPP, JONATHAN		359.00	1	10/20/2026
911120331	10/16/2026	PRINTED	007477	TRUCORDIA		3,000.00	1	10/23/2026
911120332	10/16/2026	PRINTED	002056	TUTOR.COM INC		5,775.00	1	10/21/2026
911120333	10/16/2026	PRINTED	002371	TX RX SYSTEMS INC.		9,500.00	1	10/21/2026
911120334	10/16/2026	PRINTED	002057	TYLER TECHNOLOGIES INC		4,000.00	1	10/22/2026
911120335	10/16/2026	PRINTED	001669	UBEO WEST, LLC		3,028.55	1	10/20/2026

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911120336	10/16/2026	PRINTED	006379	UES PROFESSIONAL SOLUTION		597.50	1	10/21/2026
911120337	10/16/2026	PRINTED	005565	YOUR BRAND CLOTHING COMPA		1,250.00	1	10/27/2026
911120338	10/16/2026	PRINTED	002069	UNITED RENTALS (NORTH AME		3,917.28	1	10/22/2026
911120339	10/16/2026	PRINTED	002070	UNITED SITE SERVICES OF N		477.50	1	10/22/2026
911120340	10/16/2026	PRINTED	006489	UNIVERSAL PROTECTION SERV		3,515.63	1	10/26/2026
911120341	10/16/2026	PRINTED	002076	D & C PROPERTIES LLC		1,681.00	1	10/23/2026
911120342	10/16/2026	PRINTED	002112	VERITIV OPERATING COMPANY		1,710.70	1	10/22/2026
911120343	10/16/2026	PRINTED	002113	VERIZON WIRELESS		120.03	1	10/22/2026
911120344	10/16/2026	PRINTED	008377	VICTOR MANUEL MELGAREJO	136.42			
911120345	10/16/2026	PRINTED	006944	WANDA-LA RUSSA		105.00	1	10/20/2026
911120346	10/16/2026	PRINTED	002145	WASHOE COUNTY CORONER	32,433.80			
911120347	10/16/2026	PRINTED	002167	WELLS FARGO SERVICES COMP	38.00			
911120348	10/16/2026	PRINTED	002177	WESTERN NEVADA SUPPLY CO		4,828.68	1	10/19/2026
911120349	10/16/2026	PRINTED	006163	WEX HEALTH, INC.		428.47	1	10/21/2026
911120350	10/23/2026	PRINTED	008383	ADAMS 1702 N. DIVISION SE		5.09	1	11/03/2026
911120351	10/23/2026	PRINTED	000045	AETNA LIFE INSURANCE CO.	539.06			
911120352	10/23/2026	PRINTED	002856	ALLIED ENVIRONMENTAL SERV		2,312.50	1	11/05/2026
911120353	10/23/2026	PRINTED	000069	ALLISON MACKENZIE, LTD.		510.00	1	10/26/2026
911120354	10/23/2026	PRINTED	000100	AMERICAN READY-MIX INC		1,842.94	1	10/29/2026
911120355	10/23/2026	PRINTED	000100	PYRAMID MATERIALS, INC.		455.29	1	10/29/2026
911120356	10/23/2026	PRINTED	000118	ANTHEM BLUE CROSS BLUE SH		779.40	1	11/03/2026
911120357	10/23/2026	PRINTED	000126	ARAMARK UNIFORM & CAREER		269.84	1	10/29/2026
911120358	10/23/2026	PRINTED	006312	ARC DOME STRATEGIES, LLC		17,461.00	1	11/03/2026
911120359	10/23/2026	PRINTED	000132	ARNOLD MACHINERY COMPANY		1,911.66	1	10/27/2026
911120360	10/23/2026	PRINTED	000134	ARTISTIC FENCE CO., INC.	1,743.50			
911120361	10/23/2026	PRINTED	000148	AT&T		339.89	1	10/27/2026
911120362	10/23/2026	PRINTED	002895	AT&T		655.54	1	10/28/2026
911120363	10/23/2026	PRINTED	000152	AT&T (775-71C-1404)		3,619.00	1	10/27/2026
911120364	10/23/2026	PRINTED	000153	AT&T (775-71E-0004)		207.24	1	10/27/2026
911120365	10/23/2026	PRINTED	000154	AT&T (775-74C-1517)		7,799.00	1	10/27/2026
911120366	10/23/2026	PRINTED	004143	BATES HOMES	82.15			
911120367	10/23/2026	PRINTED	000213	BEJAC CORPORATION		1,141.70	1	11/02/2026
911120368	10/23/2026	PRINTED	007241	BEST ENVIRONMENTAL SUBSUR		13,276.40	1	10/28/2026
911120369	10/23/2026	PRINTED	007975	BROADBENT & ASSOCIATES IN		3,956.00	1	11/04/2026
911120370	10/23/2026	PRINTED	008387	BROWN FAMILY TRUST 7/29/0		273.33	1	10/27/2026
911120371	10/23/2026	PRINTED	000327	CAPITOL REPORTERS		1,397.00	1	11/05/2026
911120372	10/23/2026	PRINTED	000330	CARDINAL HEALTH 110		782.16	1	10/29/2026
911120373	10/23/2026	PRINTED	008394	CAROLE A CAVOLICK		228.01	1	10/29/2026
911120374	10/23/2026	PRINTED	000333	CAROLLO ENGINEERS INC, DE		2,533.50	1	10/30/2026
911120375	10/23/2026	PRINTED	008410	CARRIE L JAKABY	112.38			
911120376	10/23/2026	PRINTED	007790	CARSON CITY PUBLIC WORKS		420.75	1	11/05/2026
911120377	10/23/2026	PRINTED	000356	CARSON CITY SENIOR CITIZE		9,783.72	1	10/29/2026
911120378	10/23/2026	PRINTED	000390	CARSON WATER SUB-CONSERVA	35,998.52			
911120379	10/23/2026	PRINTED	008392	CHARLES W BEATTIE		186.13	1	11/05/2026
911120380	10/23/2026	PRINTED	000425	CHARTER COMMUNICATIONS		120.00	1	10/28/2026
911120381	10/23/2026	PRINTED	000448	CINTAS CORPORATION NO. 2		451.38	1	11/02/2026
911120382	10/23/2026	PRINTED	004320	CINTAS CORPORATION		71.07	1	10/30/2026
911120383	10/23/2026	PRINTED	001469	OCCUPATIONAL HEALTH CENTE		1,325.00	1	10/30/2026
911120384	10/23/2026	PRINTED	000487	CONSTRUCTION MATERIALS EN		10,095.17	1	10/27/2026
911120385	10/23/2026	PRINTED	008393	DEBRA S BRAND	29.57			
911120386	10/23/2026	PRINTED	008405	DENIS Y LEFEBVRE		113.70	1	10/30/2026
911120387	10/23/2026	PRINTED	000573	DEPT OF PUBLIC SAFETY		126.00	1	10/27/2026

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911120388	10/23/2026	PRINTED	000575	DESERT HILLS FIRE & SECUR		274.73	1	10/28/2026
911120389	10/23/2026	PRINTED	000583	DIAMOND DRUGS, INC		21,205.48	1	10/27/2026
911120390	10/23/2026	PRINTED	007816	DLR GROUP INC	64,493.58			
911120391	10/23/2026	PRINTED	000610	DOUGLAS COUNTY UTILITIES		140,315.26	1	10/28/2026
911120392	10/23/2026	PRINTED	006837	EAGLE VALLEY PUBLISHING		200.00	1	10/28/2026
911120393	10/23/2026	PRINTED	008398	ED HAMLIN	171.23			
911120394	10/23/2026	PRINTED	002380	EGGEN,LOREN ELIZABETH	208.00			
911120395	10/23/2026	PRINTED	000655	ELECTION SYSTEMS & SOFTWA		5,045.25	1	10/29/2026
911120396	10/23/2026	PRINTED	006292	EMPIRE SOUTHWEST, LLC		2,377.78	1	10/29/2026
911120397	10/23/2026	PRINTED	000689	EUROFINS EATON ANALYTICAL		641.32	1	10/29/2026
911120398	10/23/2026	PRINTED	006310	FEDERAL EMPLOYEE PROGRAM		668.11	1	11/03/2026
911120399	10/23/2026	PRINTED	999912	CYNTHIA WALKER		283.00	1	10/29/2026
911120400	10/23/2026	PRINTED	999912	JOHN M MAPE		100.03	1	11/04/2026
911120401	10/23/2026	PRINTED	999912	MICHAEL RALSTON		50.00	1	10/27/2026
911120402	10/23/2026	PRINTED	999912	VICKIE TYRRELL		25.00	1	10/26/2026
911120403	10/23/2026	PRINTED	000724	DAIOHS USA INC		248.95	1	10/30/2026
911120404	10/23/2026	PRINTED	002997	FIRST TRANSIT, INC.		139,152.86	1	10/28/2026
911120405	10/23/2026	PRINTED	005096	FIVE STAR RUBBER STAMP ET		26.40	1	11/03/2026
911120406	10/23/2026	PRINTED	005097	ROUNDABOUT BREAD LLC		889.58	1	10/26/2026
911120407	10/23/2026	PRINTED	006722	FRANK ARCHULETA		1,667.71	1	10/29/2026
911120408	10/23/2026	PRINTED	000757	FRONTIER COMMUNICATIONS		124.43	1	11/02/2026
911120409	10/23/2026	PRINTED	008389	GARY R KELL	144.27			
911120410	10/23/2026	PRINTED	004698	GREATAMERICA FINANCIAL SE		831.00	1	10/30/2026
911120411	10/23/2026	PRINTED	008138	HD FOWLER COMPANY		5,651.00	1	10/30/2026
911120412	10/23/2026	PRINTED	008400	HELENE V MUNRO	244.55			
911120413	10/23/2026	PRINTED	008305	HUMDINGER EQUIPMENT LTD		1,379,567.00	1	11/06/2026
911120414	10/23/2026	PRINTED	007116	INGRAM LIBRARY SERVICES,		1,031.04	1	10/28/2026
911120415	10/23/2026	PRINTED	002514	INTEGRITY PEST MANAGEMENT		1,800.00	1	10/27/2026
911120416	10/23/2026	PRINTED	000949	INTERSTATE OIL CO INC		3,019.70	1	10/28/2026
911120417	10/23/2026	PRINTED	006007	JANA PAVINI		2,000.00	1	10/29/2026
911120418	10/23/2026	PRINTED	008403	JESSICA SOUKUP		163.18	1	11/05/2026
911120419	10/23/2026	PRINTED	002967	KANSAS CITY LIFE INSURANC		10,872.75	1	10/28/2026
911120420	10/23/2026	PRINTED	001012	KDJ COMPANY LTD		40.00	1	10/28/2026
911120421	10/23/2026	PRINTED	008404	KEITH THOMAS	225.34			
911120422	10/23/2026	PRINTED	007182	SPECIALIZED ELEVETOR CORP		521.86	1	10/28/2026
911120423	10/23/2026	PRINTED	001076	SHANE BELL		5,825.00	1	11/06/2026
911120424	10/23/2026	PRINTED	008341	LEO P BURKE	303.88			
911120425	10/23/2026	PRINTED	001101	LEXIPOL LLC		8,970.90	1	11/02/2026
911120426	10/23/2026	PRINTED	001102	RELX INC.		5,125.00	1	10/28/2026
911120427	10/23/2026	PRINTED	007272	LINTON & ASSOCIATES PC	400.00			
911120428	10/23/2026	PRINTED	001114	LOCKE, JOEL		200.00	1	10/27/2026
911120429	10/23/2026	PRINTED	001131	LUMOS & ASSOCIATES, INC		5,756.50	1	10/28/2026
911120430	10/23/2026	PRINTED	008408	LYNN GUSS	122.64			
911120431	10/23/2026	PRINTED	002313	MACLEOD WATTS, INC	2,930.00			
911120432	10/23/2026	PRINTED	001157	HAT LIMITED PARTNERSHIP		1,724.61	1	10/29/2026
911120433	10/23/2026	PRINTED	001159	MARATHON STAFFING GROUP I		16,239.16	1	10/29/2026
911120434	10/23/2026	PRINTED	008386	MARLON FLORES	339.38			
911120435	10/23/2026	PRINTED	007708	MARIA CONCEPCION DAVIS	467.50			
911120436	10/23/2026	PRINTED	001192	MCMORRIS, STEVEN D		147.84	1	10/30/2026
911120437	10/23/2026	PRINTED	008406	MICHELE STEVANOVICH		164.19	1	10/26/2026
911120438	10/23/2026	PRINTED	002615	MIDWEST TAPE, LLC		562.72	1	11/06/2026
911120439	10/23/2026	PRINTED	003807	GREATER WORKS PRINTING		455.90	1	10/27/2026

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911120440	10/23/2026	PRINTED	999913	Andersen Mueller	284.00			
911120441	10/23/2026	PRINTED	999913	ANDREW MOSHIER-CANDIA		240.00	1	10/27/2026
911120442	10/23/2026	PRINTED	999913	Arizona Unclaimed Propert		19.92	1	11/06/2026
911120443	10/23/2026	PRINTED	999913	AUSTEN NICHOLAS		114.81	1	10/27/2026
911120444	10/23/2026	PRINTED	999913	CHRISTINE FRANZ		303.29	1	10/26/2026
911120445	10/23/2026	PRINTED	999913	Delaware Department of Fi		154.91	1	10/28/2026
911120446	10/23/2026	PRINTED	999913	Dustin Holland	210.00			
911120447	10/23/2026	PRINTED	999913	Garrett McGuire	284.00			
911120448	10/23/2026	PRINTED	999913	Kansas Unclaimed Property		216.43	1	10/28/2026
911120449	10/23/2026	PRINTED	999913	Kelly Brandon	713.80			
911120450	10/23/2026	PRINTED	999913	MARK D ROGERS		135.65	1	10/29/2026
911120451	10/23/2026	PRINTED	999913	MI Dept of Treasury-Uncla		1,050.00	1	10/29/2026
911120452	10/23/2026	PRINTED	999913	Missouri State Treasurer		66.83	1	10/27/2026
911120453	10/23/2026	PRINTED	999913	NANCY E FLORES		201.83	1	10/28/2026
911120454	10/23/2026	PRINTED	999913	NC Department of State Tr		50.00	1	10/27/2026
911120455	10/23/2026	PRINTED	999913	Office of the State Compt		160.25	1	10/30/2026
911120456	10/23/2026	PRINTED	999913	Oregon State Treasury		279.34	1	10/30/2026
911120457	10/23/2026	PRINTED	999913	ST TERESA'S SCHOOL		148.00	1	10/29/2026
911120458	10/23/2026	PRINTED	999913	State of Nevada Treasurer		6,851.12	1	11/03/2026
911120459	10/23/2026	PRINTED	999913	TIMOTHY HORN		106.40	1	10/30/2026
911120460	10/23/2026	PRINTED	999913	Tyler Schellhammer		50.00	1	11/02/2026
911120461	10/23/2026	PRINTED	999913	Tyson League		613.04	1	10/27/2026
911120462	10/23/2026	PRINTED	999913	Utah Unclaimed Property		162.25	1	10/29/2026
911120463	10/23/2026	PRINTED	008407	MITCHELL YARBROUGH		123.00	1	11/03/2026
911120464	10/23/2026	PRINTED	007905	RNS COMMUNICATIONS, INC.		200.00	1	11/04/2026
911120465	10/23/2026	PRINTED	006958	NETWORK COMMUNICATIONS IN		8,648.38	1	10/28/2026
911120466	10/23/2026	PRINTED	001340	NEVADA DEPARTMENT OF MINE		2,190.00	1	10/26/2026
911120467	10/23/2026	PRINTED	001342	STATE OF NEVADA		100.00	1	10/28/2026
911120468	10/23/2026	PRINTED	005449	NEVADA DEPARTMENT OF WILD	190.00			
911120469	10/23/2026	PRINTED	002524	NEVADA DIVISION OF INSURA		3,640.00	1	10/27/2026
911120470	10/23/2026	PRINTED	001357	NEVADA HUMANE SOCIETY		72,127.20	1	10/26/2026
911120471	10/23/2026	PRINTED	001372	NEVADA PRESORT & MAIL MAR		2,107.75	1	10/27/2026
911120472	10/23/2026	PRINTED	001373	NEVADA PUBLIC HEALTH FOUN		35,138.25	1	10/27/2026
911120473	10/23/2026	PRINTED	001375	NEVADA RURAL COUNTIES RSV		1,128.06	1	10/30/2026
911120474	10/23/2026	PRINTED	003256	NICHOLAS & CO., INC		9,314.80	1	10/28/2026
911120475	10/23/2026	PRINTED	001407	NORIDIAN MEDICARE JE PAR		155.63	1	10/29/2026
911120476	10/23/2026	PRINTED	003232	NORTHERN SIERRA SOCCER RE		20,265.00	1	11/03/2026
911120477	10/23/2026	PRINTED	001448	NEVADA DEPARTMENT OF HEAL		170,718.59	1	11/03/2026
911120478	10/23/2026	PRINTED	001455	NEVADA DEPARTMENT OF PUBL		51,165.92	1	10/27/2026
911120479	10/23/2026	PRINTED	001458	NV ENERGY		181.93	1	10/26/2026
911120480	10/23/2026	PRINTED	001461	NV ENERGY		77,855.96	1	10/27/2026
911120481	10/23/2026	PRINTED	001467	NEVADA LEGISLATIVE COUNSE		652.78	1	11/04/2026
911120482	10/23/2026	PRINTED	002654	OCLC, INC.		11,590.82	1	10/30/2026
911120483	10/23/2026	PRINTED	002563	OVERDRIVE, INC		1,106.07	1	10/29/2026
911120484	10/23/2026	PRINTED	008409	PAMELA MOORE	113.82			
911120485	10/23/2026	PRINTED	008397	PATTI CHARI	110.29			
911120486	10/23/2026	PRINTED	001609	POWERCOMM SOLUTIONS INC		21,981.15	1	11/06/2026
911120487	10/23/2026	PRINTED	001636	PUBLIC HEALTH ACCREDITATI		5,600.00	1	10/30/2026
911120488	10/23/2026	PRINTED	001700	RESOURCE CONCEPTS, INC.		13,341.65	1	10/28/2026
911120489	10/23/2026	PRINTED	999915	AUTUM HENLEY		100.00	1	10/27/2026
911120490	10/23/2026	PRINTED	999915	FANDANGO CASINO		100.00	1	10/30/2026
911120491	10/23/2026	PRINTED	999915	FRANCISCO RODRIGUEZ-MARIN	100.00			

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CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120492	10/23/2026	PRINTED	999915	GREATER NEVADA CREDIT UNI		120.00	1	10/29/2026
911120493	10/23/2026	PRINTED	999915	LAURIE SLAYDEN		97.29	1	10/28/2026
911120494	10/23/2026	PRINTED	999915	LISETTE TOPETTE NUNEZ		100.00	1	11/05/2026
911120495	10/23/2026	PRINTED	999915	MAVERICKS GAS STATION	40.34			
911120496	10/23/2026	PRINTED	999915	NISSAN CARSON CITY		50.00	1	10/27/2026
911120497	10/23/2026	PRINTED	999915	ROBERT SAENZ		100.00	1	11/06/2026
911120498	10/23/2026	PRINTED	999915	SCOTT GEORGE EASTELL	100.00			
911120499	10/23/2026	PRINTED	999915	THOMAS ROSS	100.00			
911120500	10/23/2026	PRINTED	999915	VEETHIKA GUPTA	100.00			
911120501	10/23/2026	PRINTED	008385	RICHARD E BAILS		108.34	1	10/28/2026
911120502	10/23/2026	PRINTED	008384	ROBERT DUGAN	212.14			
911120503	10/23/2026	PRINTED	008146	ROBIN BAILEY STORLA		7,875.25	1	10/29/2026
911120504	10/23/2026	PRINTED	008402	RODGER STEYN		113.29	1	10/29/2026
911120505	10/23/2026	PRINTED	001845	SIERRA NEVADA CONSTRUCTIO		908,107.59	1	10/27/2026
911120506	10/23/2026	PRINTED	001867	SIMERSON CONSTRUCTION LLC		294,025.00	1	11/02/2026
911120507	10/23/2026	PRINTED	008395	SINDY GRAHAM	227.34			
911120508	10/23/2026	PRINTED	001896	SOLENIS LLC		25,924.63	1	10/27/2026
911120509	10/23/2026	PRINTED	001922	SECURITAS TECHNOLOGY CORP		91.23	1	11/02/2026
911120510	10/23/2026	PRINTED	004944	SUMMIT PSYCHOLOGICAL SERV	3,000.00			
911120511	10/23/2026	PRINTED	008382	SUSAN RENEE MAROC		415.32	1	11/02/2026
911120512	10/23/2026	PRINTED	001978	TAGGART & TAGGART LTD.		512.50	1	11/04/2026
911120513	10/23/2026	PRINTED	001985	DOMINIC J SPALLONE III		1,386.86	1	10/27/2026
911120514	10/23/2026	PRINTED	001989	TATRO, JOHN	4,238.08			
911120515	10/23/2026	PRINTED	002005	LB 1106		81,451.74	1	10/30/2026
911120516	10/23/2026	PRINTED	008388	THE ESTATE OF CHARLES H H		146.05	1	10/28/2026
911120517	10/23/2026	PRINTED	008401	THE LUNZ LIVING TRUST		230.86	1	10/29/2026
911120518	10/23/2026	PRINTED	004935	THE LANGUAGE DOCTORS		630.63	1	10/30/2026
911120519	10/23/2026	PRINTED	008391	THERESA LAIRD		247.78	1	11/02/2026
911120520	10/23/2026	PRINTED	008390	THOMAS O'CONNOR	87.93			
911120521	10/23/2026	PRINTED	002014	PILOT THOMAS LOGISTICS		66,981.21	1	10/29/2026
911120522	10/23/2026	PRINTED	002014	THOMAS PETROLEUM LLC		1,804.00	1	10/29/2026
911120523	10/23/2026	PRINTED	099992	NOAH PRESSWOOD		80.00	1	11/02/2026
911120524	10/23/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		112.28	1	10/29/2026
911120525	10/23/2026	PRINTED	007363	TOLL SOUTH RENO, LLC		467.05	1	10/29/2026
911120526	10/23/2026	PRINTED	008399	TRAVIS FREEMAN	206.68			
911120527	10/23/2026	PRINTED	002045	TRIZETTO PROVIDER SOLUTIO		449.96	1	10/28/2026
911120528	10/23/2026	PRINTED	004028	TATE SNYDER KIMSEY ARCHIT		23,000.00	1	10/28/2026
911120529	10/23/2026	PRINTED	002057	TYLER TECHNOLOGIES INC		6,695.40	1	10/29/2026
911120530	10/23/2026	PRINTED	001669	UBEO WEST, LLC		3,542.29	1	10/28/2026
911120531	10/23/2026	PRINTED	006379	UES PROFESSIONAL SOLUTION		6,355.00	1	11/02/2026
911120532	10/23/2026	PRINTED	006379	UES PROFESSIONAL SOLUTION		10,215.00	1	10/28/2026
911120533	10/23/2026	PRINTED	002069	UNITED RENTALS (NORTH AME		890.00	1	10/29/2026
911120534	10/23/2026	PRINTED	006489	UNIVERSAL PROTECTION SERV		3,562.50	1	11/04/2026
911120535	10/23/2026	PRINTED	002104	VARN		1,175.00	1	10/27/2026
911120536	10/23/2026	PRINTED	002125	DEUCE NINE LLC		104.60	1	11/02/2026
911120537	10/23/2026	PRINTED	002139	WALTON'S CHAPEL OF THE VA		650.00	1	11/06/2026
911120538	10/23/2026	PRINTED	002148	WASHOE COUNTY SHERIFF'S O		2,815.50	1	10/26/2026
911120539	10/23/2026	PRINTED	002153	WASTE MANAGEMENT OF NEVAD		762.25	1	11/02/2026
911120540	10/23/2026	PRINTED	002177	WESTERN NEVADA SUPPLY CO		11,478.95	1	10/26/2026
911120541	10/23/2026	PRINTED	099998	Aaron Hughes		25.00	1	10/30/2026
911120542	10/23/2026	PRINTED	099998	Alec Nichols	25.00			
911120543	10/23/2026	PRINTED	099998	Alessah Fletcher		25.00	1	10/28/2026

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911120544	10/23/2026	PRINTED	099998	Armando Espino		25.00	1	10/26/2026
911120545	10/23/2026	PRINTED	099998	Barbara Fletcher		25.00	1	10/28/2026
911120546	10/23/2026	PRINTED	099998	Bradley J Kiesow	25.00			
911120547	10/23/2026	PRINTED	099998	Darryl James Parker	25.00			
911120548	10/23/2026	PRINTED	099998	David Ehni	25.00			
911120549	10/23/2026	PRINTED	099998	Donald T White		25.00	1	10/28/2026
911120550	10/23/2026	PRINTED	099998	Donna Silva		25.00	1	10/28/2026
911120551	10/23/2026	PRINTED	099998	Eric Leyse		25.00	1	10/27/2026
911120552	10/23/2026	PRINTED	099998	Ghris Jong	25.00			
911120553	10/23/2026	PRINTED	099998	Linda DiSalvo	25.00			
911120554	10/23/2026	PRINTED	099998	Margaret Ann Stalbaum		25.00	1	10/27/2026
911120555	10/23/2026	PRINTED	099998	Marlena Malone		25.00	1	10/27/2026
911120556	10/23/2026	PRINTED	099998	Marleny Carolina Lopez-Va		25.00	1	10/26/2026
911120557	10/23/2026	PRINTED	099998	Michelle Schwarz		25.00	1	10/26/2026
911120558	10/23/2026	PRINTED	099998	Mick Cavnar	25.00			
911120559	10/23/2026	PRINTED	099998	Rex DesTombe	25.00			
911120560	10/23/2026	PRINTED	099998	Robert Allen Hudson	25.00			
911120561	10/23/2026	PRINTED	099998	Sara Hood		25.00	1	10/27/2026
911120562	10/23/2026	PRINTED	099998	Sarah Alsip	25.00			
911120563	10/23/2026	PRINTED	007010	WRIGHT MARSH & LEVY		6,607.04	1	10/30/2026
911120564	10/23/2026	PRINTED	002238	ZOLL MEDICAL CORPORATION		2,937.48	1	10/30/2026
911120565	10/30/2026	PRINTED	007747	4LEAF CONSULTING LLC	20,996.55			
911120566	10/30/2026	PRINTED	000016	ACADEMIC CHURCH & CHOIR G		442.00	1	11/04/2026
911120567	10/30/2026	PRINTED	000067	ALLIANCEONE RECEIVABLES M		3,400.00	1	11/04/2026
911120568	10/30/2026	PRINTED	000091	AMERICAN FAMILY LIFE ASSU	2,566.48			
911120569	10/30/2026	PRINTED	000100	PYRAMID MATERIALS, INC	457.68			
911120570	10/30/2026	PRINTED	000100	AMERICAN READY-MIX INC		1,014.00	1	11/05/2026
911120571	10/30/2026	PRINTED	000126	VESTIS GROUP, LLC		62.51	1	11/04/2026
911120572	10/30/2026	PRINTED	000130	ARMAC CONSTRUCTION, LLC		94,492.22	1	10/29/2026
911120573	10/30/2026	PRINTED	000148	AT&T		8,474.00	1	11/03/2026
911120574	10/30/2026	PRINTED	000160	AT&T MOBILITY #2872445916		212.80	1	11/03/2026
911120575	10/30/2026	PRINTED	008396	BASIL CHRYSSOS	223.88			
911120576	10/30/2026	PRINTED	008396	BASIL CHRYSSOS	1,220.16			
911120577	10/30/2026	PRINTED	008430	BENJAMIN C. DURHAM, CHTD	13,126.95			
911120578	10/30/2026	PRINTED	000223	BERKICH LUCEY LAW GROUP,		24,000.00	1	11/03/2026
911120579	10/30/2026	PRINTED	000250	BOARD OF REGENTS	50,028.28			
911120580	10/30/2026	PRINTED	007733	BUREAU VERITAS NORTH AMER		7,869.33	1	11/02/2026
911120581	10/30/2026	PRINTED	006774	BURROFF AND ASSOCIATES, L		1,334.00	1	11/02/2026
911120582	10/30/2026	PRINTED	999911	JEANNIE MORGAN		20.00	1	11/06/2026
911120583	10/30/2026	PRINTED	999911	MELISSA HURT	250.00			
911120584	10/30/2026	PRINTED	999911	TROUT'S PORTABLE PUB		20.00	1	11/02/2026
911120585	10/30/2026	PRINTED	000327	CAPITOL REPORTERS		1,906.00	1	11/05/2026
911120586	10/30/2026	PRINTED	008411	CARSON INCUBATOR 1 LLC		219.05	1	11/03/2026
911120587	10/30/2026	PRINTED	008411	CARSON INCUBATOR 1 LLC		136.67	1	11/03/2026
911120588	10/30/2026	PRINTED	000363	CARSON CITY TREASURER		60,500.00	1	10/29/2026
911120589	10/30/2026	PRINTED	000380	CARSON TAHOE REGIONAL HEA		780.00	1	11/06/2026
911120590	10/30/2026	PRINTED	000407	CEBALLOS, MARICELA		221.80	1	10/29/2026
911120591	10/30/2026	PRINTED	000448	CINTAS CORPORATION NO. 2		2,703.31	1	11/06/2026
911120592	10/30/2026	PRINTED	001469	OCCUPATIONAL HEALTH CENTE		2,936.00	1	11/06/2026
911120593	10/30/2026	PRINTED	000575	DESERT HILLS FIRE & SECUR		817.00	1	11/03/2026
911120594	10/30/2026	PRINTED	000583	DIAMOND DRUGS, INC		38.38	1	11/04/2026
911120595	10/30/2026	PRINTED	008425	DONNA R MATTICE	811.82			

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911120596	10/30/2026	PRINTED	000646	EIDE BAILLY LLP		18,112.50	1	11/04/2026
911120597	10/30/2026	PRINTED	006292	EMPIRE SOUTHWEST, LLC		1,658.90	1	11/04/2026
911120598	10/30/2026	PRINTED	000463	CODALE ELECTRIC SUPPLY IN		17,562.27	1	11/05/2026
911120599	10/30/2026	PRINTED	000699	FARR CONSTRUCTION CORPORA		818,926.18	1	11/03/2026
911120600	10/30/2026	PRINTED	000724	DAIOHS USA INC		340.45	1	11/03/2026
911120601	10/30/2026	PRINTED	000728	FISH		5,555.00	1	11/05/2026
911120602	10/30/2026	PRINTED	000743	FORENSIC ANALYTICAL SCIEN		9,447.00	1	11/03/2026
911120603	10/30/2026	PRINTED	008422	FRED SHOEMAKER		930.44	1	11/03/2026
911120604	10/30/2026	PRINTED	005708	FRIENDS OF SILVER SADDLE	100.00			
911120605	10/30/2026	PRINTED	004827	F.W. CARSON CO.		3,155.80	1	11/04/2026
911120606	10/30/2026	PRINTED	005294	RICKY M BREWSTER		1,800.00	1	10/29/2026
911120607	10/30/2026	PRINTED	003022	GOOD EQUIPMENT REPAIR LLC		1,028.75	1	11/02/2026
911120608	10/30/2026	PRINTED	000860	HARRY'S BUSINESS MACHINES	458.28			
911120609	10/30/2026	PRINTED	008420	HIGH DESERT HERITAGE LLC	456.00			
911120610	10/30/2026	PRINTED	007399	INFORMATION SYSTEMS CORPO		918.00	1	11/03/2026
911120611	10/30/2026	PRINTED	007116	INGRAM LIBRARY SERVICES,		1,202.80	1	11/03/2026
911120612	10/30/2026	PRINTED	005216	RICHARD AND SANDRA SCHWAL		120.00	1	11/04/2026
911120613	10/30/2026	PRINTED	007889	ISELA PACHECO		28.00	1	11/04/2026
911120614	10/30/2026	PRINTED	006007	JANA PAVINI		1,000.00	1	11/04/2026
911120615	10/30/2026	PRINTED	007526	JP FENCE LLC		2,620.00	1	11/03/2026
911120616	10/30/2026	PRINTED	002447	JENNIFER R. HIGHSMITH PHD		3,500.00	1	11/02/2026
911120617	10/30/2026	PRINTED	008143	J MARK SHOCKLEY		16,099.46	1	11/05/2026
911120618	10/30/2026	PRINTED	007888	KAYLA JOST		241.35	1	11/06/2026
911120619	10/30/2026	PRINTED	008423	KEITH R JOHNSON		254.28	1	11/05/2026
911120620	10/30/2026	PRINTED	008248	KELLEY MOES LAW, LLC		10,667.51	1	11/04/2026
911120621	10/30/2026	PRINTED	008157	KELSEY ANGELEY		337.50	1	11/02/2026
911120622	10/30/2026	PRINTED	008413	KENNETH STIEHA	180.87			
911120623	10/30/2026	PRINTED	008023	KIANA JAMES	1,000.00			
911120624	10/30/2026	PRINTED	001040	KNECHT, RAQUEL		839.95	1	11/03/2026
911120625	10/30/2026	PRINTED	001050	KPS-3	19,788.75			
911120626	10/30/2026	PRINTED	006335	KRISHAN PRASAD		1,687.50	1	11/02/2026
911120627	10/30/2026	PRINTED	008427	LANA GILSTER	319.28			
911120628	10/30/2026	PRINTED	001094	LEGALSHIELD		703.61	1	11/03/2026
911120629	10/30/2026	PRINTED	008424	LESTER FITZHENRY		142.63	1	11/02/2026
911120630	10/30/2026	PRINTED	001101	LEXIPOL LLC		12,159.65	1	11/06/2026
911120631	10/30/2026	PRINTED	001114	LOCKE, JOEL		400.00	1	11/02/2026
911120632	10/30/2026	PRINTED	008426	LORI VAN DYK		203.19	1	11/06/2026
911120633	10/30/2026	PRINTED	001157	HAT LIMITED PARTNERSHIP		1,088.08	1	11/03/2026
911120634	10/30/2026	PRINTED	001159	MARATHON STAFFING GROUP I		31,059.43	1	11/03/2026
911120635	10/30/2026	PRINTED	008415	MARCIA L DAHLBERG	273.78			
911120636	10/30/2026	PRINTED	008421	MATTHEW MAXWELL		400.00	1	11/03/2026
911120637	10/30/2026	PRINTED	001182	MCDONALD-CARANO-WILSON-LL		2,275.00	1	11/04/2026
911120638	10/30/2026	PRINTED	001183	JOSEPH MCELLISTREM		7,450.99	1	11/04/2026
911120639	10/30/2026	PRINTED	005994	MEAD, GAGE		1,452.00	1	11/03/2026
911120640	10/30/2026	PRINTED	001213	MICHAEL BAKER INTERNATION	11,935.00			
911120641	10/30/2026	PRINTED	008145	MICHELE BLACKWILL	8,485.72			
911120642	10/30/2026	PRINTED	002615	MIDWEST TAPE, LLC		340.45	1	11/05/2026
911120643	10/30/2026	PRINTED	008433	MILLER, GLENN C		1,422.73	1	11/02/2026
911120644	10/30/2026	PRINTED	999913	Chase Wetherington		284.00	1	11/06/2026
911120645	10/30/2026	PRINTED	999913	Gary Groth		86.00	1	11/05/2026
911120646	10/30/2026	PRINTED	999913	Haley Wilson	217.43			
911120647	10/30/2026	PRINTED	999913	Jake Tignac	284.00			

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911120648	10/30/2026	PRINTED	999913	Javi Tachiquin		3,565.37	1	11/03/2026
911120649	10/30/2026	PRINTED	999913	Michael Cox		86.00	1	11/05/2026
911120650	10/30/2026	PRINTED	999913	STEPHEN GARNETT	57.50			
911120651	10/30/2026	PRINTED	999913	Zane Pedrini	2,556.86			
911120652	10/30/2026	PRINTED	002470	MISSION CRITICAL PARTNERS		333.02	1	11/04/2026
911120653	10/30/2026	PRINTED	002587	MPS DENTAL LLC		1,510.00	1	11/05/2026
911120654	10/30/2026	PRINTED	007356	NATALIA CARDILLO		394.72	1	11/03/2026
911120655	10/30/2026	PRINTED	001313	GOVERNMENTJOBS.COM,INC.		2,293.00	1	11/04/2026
911120656	10/30/2026	PRINTED	001347	NEVADA DIVISION OF STATE		7,265.00	1	11/03/2026
911120657	10/30/2026	PRINTED	007891	NEVADA ORGANIZATION OF BU	150.00			
911120658	10/30/2026	PRINTED	001375	NEVADA RURAL COUNTIES RSV	13,041.09			
911120659	10/30/2026	PRINTED	001390	NEVADA STATE TREASURER		8.00	1	11/04/2026
911120660	10/30/2026	PRINTED	001394	NEVADA WATER RESOURCES AS	690.00			
911120661	10/30/2026	PRINTED	002844	NICHOLS CONSULTING ENGINE		8,323.25	1	11/04/2026
911120662	10/30/2026	PRINTED	002519	NVB EQUIPMENT, INC.		2,752.04	1	11/02/2026
911120663	10/30/2026	PRINTED	001461	NV ENERGY		2,643.84	1	11/02/2026
911120664	10/30/2026	PRINTED	001464	NV ENERGY/WASTE WATER SUM		36,190.83	1	11/02/2026
911120665	10/30/2026	PRINTED	001467	NEVADA LEGISLATIVE COUNSE		102.95	1	11/04/2026
911120666	10/30/2026	PRINTED	002563	OVERDRIVE, INC		33.00	1	11/04/2026
911120667	10/30/2026	PRINTED	007355	PARK CONSULTING GROUP INC	4,250.00			
911120668	10/30/2026	PRINTED	008416	PATRICK J CONMAY	231.04			
911120669	10/30/2026	PRINTED	001552	PEPSI-COLA		1,488.34	1	11/06/2026
911120670	10/30/2026	PRINTED	001593	PURCELL ELECTRICAL PROFES		1,840.00	1	11/02/2026
911120671	10/30/2026	PRINTED	001609	POWERCOMM SOLUTIONS INC		6,219.00	1	11/06/2026
911120672	10/30/2026	PRINTED	001633	PUBLIC EMPLOYEES RETIREME		4,298.92	1	11/02/2026
911120673	10/30/2026	PRINTED	003016	SPANISH SPRINGS CONSTRUCT		772,883.24	1	11/03/2026
911120674	10/30/2026	PRINTED	001149	QUADIENT LEASING USA, INC		513.84	1	11/04/2026
911120675	10/30/2026	PRINTED	008345	RADIO ENGINEERING INDUSTR		386.35	1	11/03/2026
911120676	10/30/2026	PRINTED	003287	R.D. OFFUTT COMPANY		10,000.00	1	11/03/2026
911120677	10/30/2026	PRINTED	001679	REDWOOD TOXICOLOGY LAB IN		1,130.00	1	11/04/2026
911120678	10/30/2026	PRINTED	004428	RENAISSANCE LIFE & HEALTH		64,402.81	1	11/05/2026
911120679	10/30/2026	PRINTED	008030	ROGER HARADA		4,387.00	1	11/03/2026
911120680	10/30/2026	PRINTED	005909	SAFELITE FULFILLMENT INC		826.88	1	11/04/2026
911120681	10/30/2026	PRINTED	008031	SGRO AND ROGER ATTORNEYS		1,150.00	1	11/04/2026
911120682	10/30/2026	PRINTED	006483	SGS NORTH AMERICA INC.		442.89	1	11/05/2026
911120683	10/30/2026	PRINTED	008309	SHANA BACHMAN, PLLC		7,357.50	1	11/02/2026
911120684	10/30/2026	PRINTED	007423	SHELLY K SCOTT	2,600.00			
911120685	10/30/2026	PRINTED	001845	SIERRA NEVADA CONSTRUCTIO		305,200.89	1	11/02/2026
911120686	10/30/2026	PRINTED	001904	SOUTHWEST GAS CORP		9,953.58	1	11/03/2026
911120687	10/30/2026	PRINTED	001954	ROBERT STUYVESANT		2,362.50	1	11/03/2026
911120688	10/30/2026	PRINTED	004944	SUMMIT PSYCHOLOGICAL SERV	3,000.00			
911120689	10/30/2026	PRINTED	001971	SWANSONS SERVICES CORP.		465.00	1	11/06/2026
911120690	10/30/2026	PRINTED	001977	SYSCO FOOD SERVICES OF SA		1,968.25	1	11/03/2026
911120691	10/30/2026	PRINTED	001985	DOMINIC J SPALLONE III		585.00	1	11/03/2026
911120692	10/30/2026	PRINTED	001989	TATRO, JOHN	1,158.08			
911120693	10/30/2026	PRINTED	008414	THERESA R LARSON		179.24	1	11/04/2026
911120694	10/30/2026	PRINTED	008161	THERMO EBERLINE LLC	6,718.00			
911120695	10/30/2026	PRINTED	002014	PILOT THOMAS LOGISTICS		118,825.12	1	11/03/2026
911120696	10/30/2026	PRINTED	002014	THOMAS PETROLEUM LLC		27,396.04	1	11/03/2026
911120697	10/30/2026	PRINTED	099992	BRIAN WILLIAM CAMPBELL		195.00	1	11/05/2026
911120698	10/30/2026	PRINTED	099992	CARL STANLEY LUNDBOM	415.00			
911120699	10/30/2026	PRINTED	099992	MARCO ANTONIO VILLA	155.00			

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120700	10/30/2026	PRINTED	099992	PHILIP HENRY KENDALL		415.00	1	11/05/2026
911120701	10/30/2026	PRINTED	099992	STEIN LAW PC DBA MOUNTAIN	75.00			
911120702	10/30/2026	PRINTED	008428	TIMOTHY TOD ASBILL	98.70			
911120703	10/30/2026	PRINTED	007363	TOLL SOUTH RENO, LLC	266.77			
911120704	10/30/2026	PRINTED	004130	TRACK GROUP AMERICAS, INC		4,732.00	1	11/04/2026
911120705	10/30/2026	PRINTED	001669	UBEO WEST, LLC		2,969.56	1	11/04/2026
911120706	10/30/2026	PRINTED	002062	UNIFORMITY OF NEVADA LLC		1,604.38	1	11/02/2026
911120707	10/30/2026	PRINTED	002071	UNITED STATES DISTRICT CO		8,552.90	1	11/05/2026
911120708	10/30/2026	PRINTED	006489	UNIVERSAL PROTECTION SERV		3,937.50	1	11/06/2026
911120709	10/30/2026	PRINTED	002167	WELLS FARGO SERVICES COMP		38.00	1	11/04/2026
911120710	10/30/2026	PRINTED	002173	WESTERN INSURANCE SPECIAL		3,293.28	1	11/03/2026
911120711	10/30/2026	PRINTED	002177	WESTERN NEVADA SUPPLY CO		5,584.36	1	11/02/2026
911120712	10/30/2026	PRINTED	002205	WITTMAN ENTERPRISES LLC		16,444.39	1	11/04/2026
911120713	10/30/2026	PRINTED	008412	WOJTOWICZ FAMILY TRUST	75.64			
911120714	10/30/2026	PRINTED	007679	WONDER WARE INC.		51.40	1	11/04/2026
911120715	10/30/2026	PRINTED	002238	ZOLL MEDICAL CORPORATION		19,636.00	1	11/05/2026
911120716	11/06/2026	PRINTED	000023	MORLAN, WADE R	320.00			
911120717	11/06/2026	PRINTED	006817	ADAVEN INVESTMENTS, LLC.	2,350.00			
911120718	11/06/2026	PRINTED	000036	ADVANCED COMPUTER TECHNOL	1,740.62			
911120719	11/06/2026	PRINTED	000041	ADVOCATES TO END DOMESTIC	5,927.16			
911120720	11/06/2026	PRINTED	000126	ARAMARK UNIFORM & CAREER	572.82			
911120721	11/06/2026	PRINTED	000148	AT&T	10,751.16			
911120722	11/06/2026	PRINTED	000165	AT&T ONENET SERVICE	13.92			
911120723	11/06/2026	PRINTED	000169	AWARDZONE LLC	219.80			
911120724	11/06/2026	PRINTED	005215	THE FIERCE GROUP, LLC	1,535.00			
911120725	11/06/2026	PRINTED	006774	BURROFF AND ASSOCIATES, L	4,700.00			
911120726	11/06/2026	PRINTED	999911	Jonathan Schenk	76.25			
911120727	11/06/2026	PRINTED	999911	SIERRA AIR, INC	256.29			
911120728	11/06/2026	PRINTED	000324	CAPITOL CITY CREMATION &	650.00			
911120729	11/06/2026	PRINTED	000330	CARDINAL HEALTH 110	1,187.07			
911120730	11/06/2026	PRINTED	008439	CARL C BOSLAND	2,400.00			
911120731	11/06/2026	PRINTED	000387	CARSON VALLEY OIL CO	39.00			
911120732	11/06/2026	PRINTED	007530	CARSON CITY RURAL CHILD A	1,500.00			
911120733	11/06/2026	PRINTED	000447	CENTENNIAL AGGREGATE INC	813.63			
911120734	11/06/2026	PRINTED	004320	CINTAS CORPORATION	71.07			
911120735	11/06/2026	PRINTED	002390	CITI CARDS	1,611.10			
911120736	11/06/2026	PRINTED	006813	COATES & DORAN, PLLC	525.60			
911120737	11/06/2026	PRINTED	000473	COMMISSION ON POST	2,400.00			
911120738	11/06/2026	PRINTED	001469	OCCUPATIONAL HEALTH CENTE	1,182.00			
911120739	11/06/2026	PRINTED	000556	ROBERT HADDIX	206.55			
911120740	11/06/2026	PRINTED	000575	DESERT HILLS FIRE & SECUR	629.86			
911120741	11/06/2026	PRINTED	000608	DOUGLAS COUNTY SOCIAL SER	6,402.33			
911120742	11/06/2026	PRINTED	007981	DR.JOE PENNINO EXCUTIVE C	16,530.00			
911120743	11/06/2026	PRINTED	007904	SARAH E. AVEDSCHMIDT, MD	4,591.52			
911120744	11/06/2026	PRINTED	002380	EGGEN,LOREN ELIZABETH	208.00			
911120745	11/06/2026	PRINTED	008354	RALPH SEILER	596.88			
911120746	11/06/2026	PRINTED	006292	EMPIRE SOUTHWEST, LLC	6,414.10			
911120747	11/06/2026	PRINTED	000684	ESRI	66,600.00			
911120748	11/06/2026	PRINTED	000689	EUROFINS EATON ANALYTICAL	3,093.17			
911120749	11/06/2026	PRINTED	007932	FENNEMORE CRAIG P.C.	36,252.90			
911120750	11/06/2026	PRINTED	000724	DAIOHS USA INC	33.85			
911120751	11/06/2026	PRINTED	002805	FIRSTNET	93.75			

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120752	11/06/2026	PRINTED	005097	ROUNDABOUT BREAD LLC	1,320.96			
911120753	11/06/2026	PRINTED	004827	F.W. CARSON CO.	488,590.87			
911120754	11/06/2026	PRINTED	000814	GRANITE CONSTRUCTION COMP	1,504.55			
911120755	11/06/2026	PRINTED	004698	GREATAMERICA FINANCIAL SE	831.00			
911120756	11/06/2026	PRINTED	000842	GUTIERREZ, JESSE	23.36			
911120757	11/06/2026	PRINTED	007129	HYDRO SPECIALTIES COMPANY	11,315.04			
911120758	11/06/2026	PRINTED	007116	INGRAM LIBRARY SERVICES,	2,450.81			
911120759	11/06/2026	PRINTED	000949	INTERSTATE OIL CO INC	1,580.70			
911120760	11/06/2026	PRINTED	008435	INTERWEST SAFETY SUPPLY L	3,850.00			
911120761	11/06/2026	PRINTED	006954	JAMES A HUSKEY	18,761.26			
911120762	11/06/2026	PRINTED	006007	JANA PAVINI	1,000.00			
911120763	11/06/2026	PRINTED	005906	KARMA BOX PROJECT	1,965.71			
911120764	11/06/2026	PRINTED	007565	KATHLEEN T. BRECKENRIDGE	1,642.48			
911120765	11/06/2026	PRINTED	001015	KELLER ASSOCIATES INC	3,586.00			
911120766	11/06/2026	PRINTED	005688	LENSLOCK INC	7,990.00			
911120767	11/06/2026	PRINTED	002649	LLUMIN, INC	1,250.00			
911120768	11/06/2026	PRINTED	006631	LORRAINE BENUTO	8,125.00			
911120769	11/06/2026	PRINTED	001131	LUMOS & ASSOCIATES, INC	13,073.00			
911120770	11/06/2026	PRINTED	007173	MACIAS, JOSE	800.00			
911120771	11/06/2026	PRINTED	001157	HAT LIMITED PARTNERSHIP	2,771.07			
911120772	11/06/2026	PRINTED	001159	MARATHON STAFFING GROUP I	29,677.15			
911120773	11/06/2026	PRINTED	002613	MARY K BRYAN	7,680.00			
911120774	11/06/2026	PRINTED	003084	STEVEN F MASON	1,852.50			
911120775	11/06/2026	PRINTED	004210	RANDY L ROBERTSON	1,500.00			
911120776	11/06/2026	PRINTED	007336	MEZA, ANGEL	176.00			
911120777	11/06/2026	PRINTED	002348	MICROGENICS CORP.	12,194.56			
911120778	11/06/2026	PRINTED	002615	MIDWEST TAPE, LLC	946.22			
911120779	11/06/2026	PRINTED	003807	GREATER WORKS PRINTING	310.25			
911120780	11/06/2026	PRINTED	999913	MACKENZI RAY		141.00	1	11/06/2026
911120781	11/06/2026	PRINTED	999913	Cody Peek	151.00			
911120782	11/06/2026	PRINTED	999913	Hannah Waite	173.88			
911120783	11/06/2026	PRINTED	999913	ISAAC AVINA	87.50			
911120784	11/06/2026	PRINTED	999913	Isela Pacheco	2,500.00			
911120785	11/06/2026	PRINTED	999913	KALEB CHANNELL	87.50			
911120786	11/06/2026	PRINTED	999913	Lisa Schuette	65.00			
911120787	11/06/2026	PRINTED	999913	Mayela Quintanilla	44.14			
911120788	11/06/2026	PRINTED	999913	Shauna Bakkedahl	142.28			
911120789	11/06/2026	PRINTED	999913	WILLIAM DRAKE BAYS	118.00			
911120790	11/06/2026	PRINTED	000527	MODEL 1 COMMERCIAL VEHICL	2,931.24			
911120791	11/06/2026	PRINTED	007970	MOFFATT & NICHOL	38,535.17			
911120792	11/06/2026	PRINTED	001268	MOURNIGHAN, FRANK	882.25			
911120793	11/06/2026	PRINTED	001342	STATE OF NEVADA	16,489.37			
911120794	11/06/2026	PRINTED	007892	NEVADA ENVIRONMENTAL CONS	6,500.00			
911120795	11/06/2026	PRINTED	001449	NEVADA HEALTH AUTHORITY	5,476.01			
911120796	11/06/2026	PRINTED	005499	NEVADA ORGANICS LLC	792.00			
911120797	11/06/2026	PRINTED	001386	NEVADA STATE GRAZING BOAR	25.27			
911120798	11/06/2026	PRINTED	003256	NICHOLAS & CO., INC	13,575.59			
911120799	11/06/2026	PRINTED	004693	NORTHERN NEVADA LEGAL AID	15,216.67			
911120800	11/06/2026	PRINTED	005158	UNIVERSAL ENGINEERING SCI	587.50			
911120801	11/06/2026	PRINTED	001461	NV ENERGY	12,553.55			
911120802	11/06/2026	PRINTED	001462	NV ENERGY/PARKS SUMMARY	17,972.10			
911120803	11/06/2026	PRINTED	001463	NV ENERGY/STREETS SUMMARY	26,797.11			

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120804	11/06/2026	PRINTED	001465	NV ENERGY/WATER SUMMARY	83,726.44			
911120805	11/06/2026	PRINTED	005496	JUSTIN G. OLSON	1,525.87			
911120806	11/06/2026	PRINTED	002563	OVERDRIVE, INC	986.64			
911120807	11/06/2026	PRINTED	007355	PARK CONSULTING GROUP INC	4,125.00			
911120808	11/06/2026	PRINTED	001609	POWERCOMM SOLUTIONS INC	189.00			
911120809	11/06/2026	PRINTED	007895	BLUETRITON BRANDS, INC.	96.84			
911120810	11/06/2026	PRINTED	007117	PROMINENCE HEALTHFIRST	926,930.44			
911120811	11/06/2026	PRINTED	099993	Hewlett, Kenneth C & Bett	70.12			
911120812	11/06/2026	PRINTED	006928	PROSCAPE VENTURES LLC	13,210.00			
911120813	11/06/2026	PRINTED	005335	R&R CLEANING LLC	1,975.00			
911120814	11/06/2026	PRINTED	004428	RENAISSANCE LIFE & HEALTH	3,560.21			
911120815	11/06/2026	PRINTED	001690	STEVE AGUILAR	1,187.50			
911120816	11/06/2026	PRINTED	001700	RESOURCE CONCEPTS, INC.	1,792.50			
911120817	11/06/2026	PRINTED	999915	A-AMERICA SELF STORAGE	100.00			
911120818	11/06/2026	PRINTED	999915	AUSTIN BOVE	153.35			
911120819	11/06/2026	PRINTED	999915	AUTUM HENLEY	100.00			
911120820	11/06/2026	PRINTED	999915	COSTCO WHOLESALE	15.00			
911120821	11/06/2026	PRINTED	999915	EL MUNDO LATINO	100.00			
911120822	11/06/2026	PRINTED	999915	HERMAN TOUCHIN	20.00			
911120823	11/06/2026	PRINTED	999915	JACQUELINE BROWN	90.00			
911120824	11/06/2026	PRINTED	999915	JESSICA SOTO	50.00			
911120825	11/06/2026	PRINTED	999915	LAURALEE EILLIS	15.00			
911120826	11/06/2026	PRINTED	999915	MARK WILLIAM WHITE	20.00			
911120827	11/06/2026	PRINTED	999915	NEVADA ATTORNEY GENERAL'S	34.00			
911120828	11/06/2026	PRINTED	999915	SHEILA BANISTER	500.00			
911120829	11/06/2026	PRINTED	999915	THOMAS CORNELL	67.89			
911120830	11/06/2026	PRINTED	008431	RHYS FINNIGAN	359.00			
911120831	11/06/2026	PRINTED	007139	SANDEE SMITH	67.53			
911120832	11/06/2026	PRINTED	007306	SCANPRONV LLC	370.17			
911120833	11/06/2026	PRINTED	004204	STEARNS, CONRAD AND SCHMI	17,529.00			
911120834	11/06/2026	PRINTED	005127	STERICYCLE, INC.	1,126.80			
911120835	11/06/2026	PRINTED	001845	SIERRA NEVADA CONSTRUCTIO	157,021.07			
911120836	11/06/2026	PRINTED	008348	SKYDIO, INC	2,880.00			
911120837	11/06/2026	PRINTED	001904	SOUTHWEST GAS CORP	2,400.67			
911120838	11/06/2026	PRINTED	002769	SPIRIT OF HOPE, INC		4,774.11	1	11/06/2026
911120839	11/06/2026	PRINTED	002720	SPRINGSHARE, LLC	1,779.00			
911120840	11/06/2026	PRINTED	007405	SPRINTURF LLC	40,000.00			
911120841	11/06/2026	PRINTED	001924	STANTEC CONSULTING INC	5,510.56			
911120842	11/06/2026	PRINTED	001925	STAPLES BUSINESS ADVANTAG	147.19			
911120843	11/06/2026	PRINTED	001954	ROBERT STUYVESANT	1,662.50			
911120844	11/06/2026	PRINTED	004399	SWIFT COMPLY US OPCO INC.	8,182.42			
911120845	11/06/2026	PRINTED	001978	TAGGART & TAGGART LTD.	1,681.25			
911120846	11/06/2026	PRINTED	001989	TATRO, JOHN	1,034.88			
911120847	11/06/2026	PRINTED	002005	LB 1106	40,137.99			
911120848	11/06/2026	PRINTED	005318	THE RIDGE KISER PLLC	3,500.00			
911120849	11/06/2026	PRINTED	002014	THOMAS PETROLEUM LLC	1,557.12			
911120850	11/06/2026	PRINTED	099992	JOSEPH ONEIL	15.00			
911120851	11/06/2026	PRINTED	099992	KATARINA LAWSON	15.00			
911120852	11/06/2026	PRINTED	099992	PAUL BLASE HENSLER	220.00			
911120853	11/06/2026	PRINTED	007753	TINY MOBILE ROBOTS US LLC	4,000.00			
911120854	11/06/2026	PRINTED	002635	TOWN OF MINDEN	75,000.00			
911120855	11/06/2026	PRINTED	001669	UBEO WEST, LLC	2,412.82			

City of Carson City
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000 FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911120856	11/06/2026	PRINTED	002062	UNIFORMITY OF NEVADA LLC	3,475.30			
911120857	11/06/2026	PRINTED	002069	UNITED RENTALS (NORTH AME	1,861.92			
911120858	11/06/2026	PRINTED	002070	UNITED SITE SERVICES OF N	210.00			
911120859	11/06/2026	PRINTED	006489	UNIVERSAL PROTECTION SERV	3,632.81			
911120860	11/06/2026	PRINTED	005064	SBR TECHNOLOGIES	659.40			
911120861	11/06/2026	PRINTED	002139	WALTON'S CHAPEL OF THE VA	650.00			
911120862	11/06/2026	PRINTED	007243	HOLLY DIANA WELBORN	6,761.40			
911120863	11/06/2026	PRINTED	002170	MDK, LLC	2,106.00			
911120864	11/06/2026	PRINTED	002177	WESTERN NEVADA SUPPLY CO	19,972.70			
911120865	11/06/2026	PRINTED	002822	WOOD RODGERS, INC.	1,145.00			
	946 CHECKS			CASH ACCOUNT TOTAL	2,775,328.88	24,728,676.09		

City of Carson City
AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
946 CHECKS	FINAL TOTAL	2,775,328.88	24,728,676.09

** END OF REPORT - Generated by Sheri Russell **

City of Carson City
CURRENT CHECK REGISTER - BIWEEKLY
WARRANT: 261009 09/18/2026 to 10/01/2026 CHECK DATE: 10/09/2026

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5903	CHILDERS, SAVANNAH M	CK	1,940.46	000006337	10/09/2026	
5711	HARRISON, CAROL E.	CK	1,599.84	000006338	10/09/2026	
6757	HORNBACK, SEAN M.	CK	204.86	000006339	10/09/2026	
6679	BENITEZ, JUSTIN H.	CK	1,495.18	000006340	10/09/2026	
5751	TIEARNEY, KATIE A.	CK	1,590.69	000006341	10/09/2026	
6797	AVINA, ISAAC J.	CK	1,951.80	000006342	10/09/2026	
6783	SMITH, PATRICK B.	CK	1,892.78	000006343	10/09/2026	
6510	ANDERSON, CHARLOTTE	CK	257.34	000006344	10/09/2026	
6732	BATES, FLINT T.	CK	79.78	000006345	10/09/2026	
6744	BEYNON, STELLA E.	CK	152.30	000006346	10/09/2026	
6694	CORREA, JAYDEN A.	CK	66.63	000006347	10/09/2026	
6734	CROSS, MADELYN D.	CK	214.30	000006348	10/09/2026	
6070	HEYDER, MAKALA M.	CK	92.30	000006349	10/09/2026	
6511	HOPKINS, LILY A.	CK	257.85	000006350	10/09/2026	
6740	JOHNSON, ALIZABETH S	CK	57.65	000006351	10/09/2026	
6100	LAUGHLIN, SEAN C.	CK	293.91	000006352	10/09/2026	
5662	MUNOZ, BRENDIN C.	CK	226.30	000006353	10/09/2026	
5263	POOR, ANNELISE J.	CK	276.70	000006354	10/09/2026	
6627	RODRIGUEZ-NUNEZ, BRI	CK	54.08	000006355	10/09/2026	
6526	ROTOLI, SOPHIA L.	CK	312.53	000006356	10/09/2026	
6309	TORRES-CRUZ, DENZEL	CK	69.32	000006357	10/09/2026	
6791	ZOGHRA-AWALI, ABRAHA	CK	245.83	000006358	10/09/2026	
6198	HARRISON, PATRICK E.	CK	834.93	000006359	10/09/2026	
6778	SARKISSIAN, OWEN J.	CK	255.07	000006360	10/09/2026	
5843	HOULE, EMILY K.	CK	435.86	000006361	10/09/2026	
6466	MILES, ROSSY A.	CK	52.25	000006362	10/09/2026	
6772	TOMSICK, RIOLYNN R.	CK	55.31	000006363	10/09/2026	
3452	LOZANO-HERNANDEZ, DE	CK	159.80	000006364	10/09/2026	
6708	RANGEL, ALLYROSE H.	CK	67.60	000006365	10/09/2026	
6707	STEWART, CAYDEN J.	CK	319.58	000006366	10/09/2026	
6796	STEVENS, DENNIS R.	CK	489.40	000006367	10/09/2026	
6794	MARTINEZ, CELESTE J.	CK	1,846.23	000006368	10/09/2026	
8312	CHILD SUPPORT SERVIC	CK	253.85	000006369	10/09/2026	

33 ** TOTAL CHECK(S) 18,102.31

** END OF REPORT - Generated by Kacie Huskey **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9980 DIRDEP$1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
5927	BAKER, RYAN W	5012525	2525	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	650.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
5204	BRISTOL, MARC D	1012512	2512	1,200.00	0.00			
4542	BURT, CAMERON M	1012512	2512	250.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	600.00	0.00			
6352	BUTORI, LESLIE D	1010500	0500	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
5092	CASCI, FELECIA M	1010500	0500	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	11.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,200.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
6372	CRUZ, HELA D	1015054	5054	50.00	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	100.00	0.00			
6540	DOWNS, CONNOR R	1011425	1425	140.00	0.00			
6366	ELZY, MARTY L	1012505	2505	800.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	100.00	0.00			
5675	FENCL, AMANDA J	1010701	0701	550.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	400.00	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	800.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	6.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	100.00	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	200.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
6371	HEINZ, ARIEL M	1010705	0705	200.00	0.00			
6383	HESSLER, WYNN K	1013012	3012	0.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	25.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	350.00	0.00			
6111	JUDGE, MARGARET A	1010610	0610	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5159	LECK, AUSTIN M	1012512	2512	4.00	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,100.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	30.00	0.00			
5145	MURRAY, RAY D	5103201	3201	1,000.00	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	15.00	0.00			
6527	OLIVER, SUSAN E	1016200	6200	180.00	0.00			
5140	PACHECO, CESAR R	1012012	2012	150.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY
WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9980 DIRDEP$1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5466	PETERSON, KAILA N	1012013	2013	450.00	0.00			
5977	POWELL, KATHERINE E	1010300	0300	100.00	0.00			
4887	RATTI, ANIL K	1012512	2512	5.00	0.00			
5769	REDDICK, ETHAN T	1012512	2512	650.00	0.00			
6210	ROBB, JASON L	2563038	3201	0.00	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	5.00	0.00			
6248	ROBERTSON, STACY E	1010217	0217	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	2,250.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	100.00	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	455.00	0.00			
4255	SALANOA, JAMES T	1010600	0600	1,330.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
5934	SAWKO, ELI M	5203502	3502	100.00	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,000.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	200.00	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,000.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	250.00	0.00			
5585	STONE, MARLINA M	1012800	2800	150.00	0.00			
6043	TEMEN, MARK N	1013012	3012	500.00	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	200.00	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	1,020.00	0.00			
6313	TORRES, AYANNA M	1012005	2005	1,000.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	50.00	0.00			
3219	TUCKER, MORGAN H	1012014	2014	325.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	140.00	0.00			
6113	WALKER, JOHN S	1010610	0610	250.00	0.00			
	RECORD COUNT: 79	TOTAL		31,355.29	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2272	ALBERTSON, ERICK J	1013034	3034	0.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	75.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	100.00	0.00			
6619	CONTI, JOSEPH R	1010217	0217	100.00	0.00			
4279	COOK, CRAIG A	1012512	2512	4.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	500.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	75.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	400.00	0.00			
3488	HERRING, ANNA C	1010500	0500	100.00	0.00			
1474	HUNT, BRYON A	1012520	2520	1,435.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	180.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,200.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	1,600.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	1,400.00	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9981 DIRDEP$2 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6566	MILKS, KYLIE M	1010610	0610	5.00	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,000.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	315.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	10.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	200.00	0.00			
6043	TEMEN, MARK N	1013012	3012	2,250.00	0.00			
	RECORD COUNT: 27	TOTAL		14,064.06	0.00			

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6679	BENITEZ, JUSTIN H	1012706	2706	75.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	300.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,250.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	300.00	0.00			
1474	HUNT, BRYON A	1012520	2520	56.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,136.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,000.00	0.00			
	RECORD COUNT: 11	TOTAL		5,617.00	0.00			

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
	RECORD COUNT: 7	TOTAL		2,750.00	0.00			

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	75.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
	RECORD COUNT: 2	TOTAL		175.00	0.00			

DEDUCTION: 9985 DIRECT DEPOSIT AMT 6

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9985 DIRDEP$6 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	285.00	0.00			
	RECORD COUNT: 2	TOTAL		310.00	0.00			

DEDUCTION: 9986 DIRECT DEPOSIT AMT 7

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	25.00	0.00			
	RECORD COUNT: 1	TOTAL		25.00	0.00			

DEDUCTION: 9987 DIRECT DEPOSIT AMT 8

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	300.00	0.00			
6116	ODGERS, CHARLES H	1010610	0610	700.00	0.00			
	RECORD COUNT: 2	TOTAL		1,000.00	0.00			

DEDUCTION: 9990 DIRECT DEPOSIT PER 1

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4548	BAILEY, RYAN R	1012512	2512	1,415.40	0.00			
4961	BARBER, FAITH M	2752005	2014	632.86	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	221.36	0.00			
6609	BREWER, MASON A	5012525	2525	1,847.35	0.00			
5968	BUMA, RICHARD W	2752800	2800	755.39	0.00			
5196	BURR, LUCAS P	1010500	0500	383.20	0.00			
6312	CARR, ISABELLA G	1012011	2011	2,594.75	0.00			
4279	COOK, CRAIG A	1012512	2512	327.73	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	229.18	0.00			
6377	DANIEL, DEREK F	1012012	2012	231.26	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	288.61	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,340.95	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	180.74	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	647.48	0.00			
6030	GALEANO, BIANCA J	1010400	0400	65.61	0.00			
6610	GARCIA, MARCOS S	5012525	2525	272.69	0.00			
2396	GOMES, DANIEL A	1012012	2012	4,241.53	0.00			
2593	GONZALES, DANIEL G	1012004	2004	27.93	0.00			
2605	GONZALES, MELIAH H	1014700	4700	545.66	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	49.66	0.00			
6371	HEINZ, ARIEL M	1010705	0705	684.44	0.00			
6476	HOOD, LYNSIE R	1016800	6800	470.03	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,471.04	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	461.60	0.00			
6447	KATZORKE, NADIA E	1015060	5060	72.52	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	449.26	0.00			
4418	KIZER, JESSIE C	1012017	2017	4,620.09	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	383.36	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	58.39	0.00			

City of Carson City
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WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9990 DIRDEP%1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	1,125.53	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	388.34	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	1,067.37	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	984.85	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	162.21	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	1,760.02	0.00			
4699	PEEK, CODY R	1012800	2800	125.37	0.00			
6763	PONG, MADISON I	1015012	5012	1,479.87	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	243.23	0.00			
6601	RAMIREZ, EMMA	1016200	6200	256.86	0.00			
5692	RICE, ANDREW W	1010710	0710	4,361.45	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	3,498.99	0.00			
6210	ROBB, JASON L	2563038	3201	349.94	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	4,024.32	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.03	0.00			
6301	SEVER, NOAH A	1015060	5060	68.22	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	875.84	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	116.03	0.00			
6349	VALDEZ, JILL N	5800704	0704	2,253.50	0.00			
	RECORD COUNT: 49	TOTAL		52,157.04	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4279	COOK, CRAIG A	1012512	2512	4,354.11	0.00			
2396	GOMES, DANIEL A	1012012	2012	748.51	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,765.04	0.00			
2605	GONZALES, MELIAH H	1014700	4700	3,092.10	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	2,314.03	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	2,189.02	0.00			
	RECORD COUNT: 6	TOTAL		15,462.81	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5674	ABELLA, FRANK K	1010710	0710	6,656.50	0.00			
6750	ABEYTA, SHELBY A	1010610	0610	3,848.36	0.00			
6773	ACOSTA, SALVADOR R	1012013	2013	618.16	0.00			
6686	ACOSTA PACHECO, NATHALIE	1015057	5057	86.05	0.00			
5570	ADAMS, JOSHUA N	5012525	2525	2,955.38	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	3,752.13	0.00			
6739	ADAMS, MOLLY I	5012537	2537	1,522.66	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,471.65	0.00			
4982	AKERS, CAROLINA E	1010620	0720	3,399.73	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	2,766.20	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,730.17	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	3,043.36	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	2,704.47	0.00			
6311	ALLEN, TABITHA D	1013904	3012	2,029.45	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4552	ALLEN, VICKI-DAWN R	1012705	2705	2,337.69	0.00			
4792	ALONSO, GUILLERMO	1012706	2706	2,305.80	0.00			
6603	ALPERS, VANESSA I	2752505	2505	3,107.65	0.00			
6376	ANASTASIO, JOSEPH J	1012012	2012	2,813.67	0.00			
6635	ANAYA-GARCIA, EDGAR O	1012014	2014	2,926.65	0.00			
6640	ANAYA-GARCIA, JOSE R	1012012	2012	2,509.80	0.00			
3937	ANDERSON, DARREN S	1013012	3012	4,906.78	0.00			
6558	ANDERSON, JADEN L	1016200	6200	1,736.73	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	2,073.07	0.00			
5931	ARDEN, DEANNA R	1010600	0600	2,089.35	0.00			
5488	ARDINGER, ROBERT J	1012512	2512	4,803.99	0.00			
6670	AREVALO ROJAS, KIMBERLY S	1015057	5057	328.82	0.00			
5064	ARGUST, RYAN F	5203502	3502	3,396.84	0.00			
6720	ARMINIO, ANDREW J	5251414	1425	4,326.20	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	6,658.67	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2012	3,501.72	0.00			
6729	ARROYO, VICTORIA	1010300	0300	1,664.32	0.00			
4872	ARTAM, NICHOLAS	1015059	5059	2,507.40	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	6,690.09	0.00			
6892	AVALOS-SILIS, STACEY T	1014700	4700	2,121.56	0.00			
6797	AVINA, ISAAC J	2563038	3038	0.00	0.00			
6654	AYALA, OSCAR O	1013034	3034	2,947.04	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,746.54	0.00			
6105	BAILEY, DAVID A	1010610	0610	5,240.65	0.00			
6501	BAILEY, JORDAN D	1012014	2014	2,153.71	0.00			
4548	BAILEY, RYAN R	1012512	2512	2,123.10	0.00			
6747	BAIRD, ELIZABETH	1010216	0216	1,674.76	0.00			
5927	BAKER, RYAN W	5012525	2525	5,854.03	0.00			
6130	BAKKEDAHL, JON M	1012530	0600	4,403.35	0.00			
6418	BAKKEDAHL, SHAUNA P	1010216	0216	3,234.84	0.00			
5959	BALEY, ALLIE B	2756800	6800	2,715.39	0.00			
4134	BANISTER, ALI M	1012705	2705	5,414.92	0.00			
5329	BARAJAS, SINDY	1014700	4700	2,159.63	0.00			
4961	BARBER, FAITH M	2752005	2014	1,898.59	0.00			
6533	BARIGIAN, MICHAEL J	1012013	2013	740.86	0.00			
4579	BARNETT, KEITH A	1010710	0710	557.44	0.00			
5971	BASAK, STEPHEN W	1015055	5055	515.66	0.00			
6758	BASHOR, MICHAEL A	1010500	0500	837.66	0.00			
5341	BATEMAN, DAWN E	1015057	5057	1,948.19	0.00			
4790	BAUGH, MICHELE H	1012705	2705	3,525.33	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2012	3,086.96	0.00			
6454	BAYS II, WILLIAM D	5103201	3201	2,033.57	0.00			
6404	BEAUREGARD, ANTHONY	1012515	2515	362.01	0.00			
5070	BECK, LYDIA M	7407201	7200	1,774.82	0.00			
6474	BECKER, NATASHA M	1015057	5057	266.04	0.00			
6570	BELLEW II, MICHAEL R	1015012	5012	2,241.58	0.00			
6373	BELTRAMO, BRENDA L	1011425	1425	1,165.44	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	0.00	0.00			
6222	BENNETT, GREGORY P	1012800	2800	2,005.02	0.00			
5810	BENSON, JAMES F	1012515	2515	3,013.41	0.00			
4788	BERGGREN, GREGG E	2545047	5047	2,357.28	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	5,588.13	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6205	BIGGIN, KAELI M	1010212	0212	1,582.95	0.00			
6193	BILLMAN, ROBERT S	2563038	3038	1,997.66	0.00			
3025	BINDLEY, BRETT J	1012011	2011	7,048.21	0.00			
4546	BINDLEY, CODY D	1012018	2011	4,653.16	0.00			
5948	BINNS, JILL A	1012011	2011	1,980.02	0.00			
6299	BLANHIR RAMIREZ, JESSIE B	2756800	6800	1,795.58	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	1,769.15	0.00			
3274	BOGGAN, JAMES T	1012012	2012	4,115.42	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,995.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	5,754.43	0.00			
6046	BONNAR, FARRELL B	2545012	5012	2,194.74	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	3,802.04	0.00			
6032	BORGES, CHRISTOPHER W	1015055	5055	509.89	0.00			
5461	BORINO, BRYSON D	1012512	2512	4,519.25	0.00			
6578	BORST, LUCY C	1015055	5055	116.03	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	3,336.00	0.00			
4779	BOYER, LYNDSEY J	2545047	5047	2,960.32	0.00			
6632	BOYETT, LOGAN A	2752505	2505	2,904.36	0.00			
6643	BOYLAN, LAUREL E	1012005	2005	1,513.22	0.00			
6402	BOYNTON, THOMAS R	1012515	2515	348.10	0.00			
6641	BRADFORD III, CLARKSON B	1012012	2012	2,626.64	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	2,382.86	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	3,188.35	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,588.24	0.00			
5987	BRAMBILA, JULIO	1012017	2017	2,413.01	0.00			
5106	BRANDON, KELLY E	1010500	0500	5,368.15	0.00			
6718	BRANDON, KELLY M	1016800	6800	1,594.83	0.00			
4993	BRANINBURG, MARILYN A	1012004	2004	2,752.92	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	5,491.56	0.00			
6649	BRAVO NAVARRO, MARIA D	1016853	6800	2,032.79	0.00			
2805	BREHM, NATHAN E	1012014	2014	4,388.36	0.00			
6609	BREWER, MASON A	5012525	2525	1,847.34	0.00			
5204	BRISTOL, MARC D	1012512	2512	7,906.56	0.00			
5937	BRODEUR, MARSHALL C	1015056	5056	1,939.14	0.00			
6178	BROOKS, ERIC J	7407254	7200	2,318.20	0.00			
5321	BROWN, ANDREA L	5012525	2525	5,942.00	0.00			
6234	BROWN, OLLIS F	1010701	0701	3,208.56	0.00			
6175	BROWN-VASCONCELLOS, KADEN	1012014	2014	3,022.09	0.00			
760	BRUKETTA, MELANIE	1014700	4700	6,806.79	0.00			
3938	BRUKETTA, SAMUEL H	1010500	0500	3,168.30	0.00			
6184	BRUMIT, TYLER C	1013034	3034	2,589.81	0.00			
4799	BRUNO, JOE A	1012013	2005	72.84	0.00			
5970	BRUNSON, CASSANDRA L	1014700	4700	1,737.79	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	6,149.89	0.00			
6183	BUDIJA, LINDSAY G	7607050	3005	2,026.98	0.00			
5968	BUMA, RICHARD W	2752800	2800	2,266.18	0.00			
6733	BUMENLAG, JACKILAINE P	1015055	5055	404.58	0.00			
6668	BURCIAGA PEDROZA, ESTRELL	1010300	0300	1,857.72	0.00			
3773	BURNHAM, TERENCE O	1012014	2014	3,125.89	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,664.03	0.00			
5196	BURR, LUCAS P	1010500	0500	3,448.82	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,756.67	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4542	BURT, CAMERON M	1012512	2512	8,255.59	0.00			
4882	BURTON, HEATH D	1012512	2512	2,969.06	0.00			
5310	BUSBY, HAYLEE N	1012017	2017	3,025.01	0.00			
6492	BUSBY, MICHAEL R JR	1015057	5057	175.28	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,725.48	0.00			
6352	BUTORI, LESLIE D	1010500	0500	6,302.71	0.00			
6713	CABRERA CAMARENA, ANAHI	1015057	5057	208.98	0.00			
6618	CADARET, RYAN J	1010500	0500	814.48	0.00			
6531	CADISH, MATTHEW S	1014700	4700	2,387.25	0.00			
6767	CALABRESE, BEAU I	1013904	3904	2,635.75	0.00			
6621	CALMEL, SEBASTIEN G	1015060	5060	491.68	0.00			
6658	CAMARENA AMAYA, ABRAHM J	1013034	3034	1,542.19	0.00			
6600	CAMPBELL, SEAN J	1010216	0216	1,454.56	0.00			
3466	CANNE, MICHAEL A	1012706	2706	236.73	0.00			
5976	CARDENAS, CINDY Y	1014700	4700	2,407.65	0.00			
5086	CARILLO, JAIME	1012012	2012	1,858.17	0.00			
6312	CARR, ISABELLA G	1012011	2011	1,112.04	0.00			
6509	CARRICK, BENJAMIN D	1015055	5055	285.96	0.00			
5988	CARTER, ROSE MONIQUE I	1012013	2013	1,679.34	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,209.76	0.00			
6488	CASSAS, BRANDON A	1012512	2512	2,513.77	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,543.70	0.00			
5066	CASTANEDA, VICTOR M	1012014	2014	2,785.44	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	2,838.61	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	3,155.92	0.00			
6254	CERNIGLIA, PATRICIA J	1010216	0216	564.58	0.00			
5709	CHALK, PAUL M	1012005	2005	3,354.51	0.00			
4733	CHANEY, TEDDY L	2563038	3038	2,672.06	0.00			
6725	CHANNELL, KALEB I	5103201	3702	1,869.92	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	3,196.13	0.00			
6516	CHAPTON, TENEALE A	1016800	6800	5,102.19	0.00			
6769	CHARTRAW, BRITTANY N	1010610	0610	2,631.04	0.00			
5008	CHASE, JANET E	1015055	5055	259.03	0.00			
6420	CHAVEZ, KEVEEN A	1012012	2012	2,304.25	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	2,715.32	0.00			
3985	CHURCHWARD, JENNIFER A	5103201	3201	3,007.20	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	4,945.93	0.00			
6595	CLARK, CHLOE E	1015055	5055	53.71	0.00			
6774	CLEMENTS, SAMANTHA E	1014700	4700	2,599.98	0.00			
6261	COLEMAN, SHAYLEE F	1015057	5057	348.26	0.00			
3272	COLLAZO, URIEL	1012011	2011	4,030.68	0.00			
3551	COLLIER, AARON S	5203502	3502	3,015.23	0.00			
6084	COLON, CODY K	1015060	5060	507.66	0.00			
6310	CONCANNON, AIDAN M	1015055	5055	561.30	0.00			
6470	CONCHAS-LOPEZ, JOSELYN	1015057	5057	532.64	0.00			
6164	CONKEN, AMANDA L	1016200	6200	1,721.93	0.00			
5979	CONNOLLY, DEVIN C	2086550	2012	2,559.58	0.00			
6662	CONNORS, MELISSA R	2151500	1500	2,265.97	0.00			
6619	CONTI, JOSEPH R	1010217	0217	3,094.60	0.00			
5895	CONTRERAS, CHRISTIE A	1016574	6574	2,761.71	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,144.78	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,606.02	0.00			

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3631	COOPER, MATTHEW L	5012525	2525	8,465.30	0.00			
3878	CORBIT, JUNE K	2756800	6800	1,179.23	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	2,407.79	0.00			
6580	CORPIER, GERRI L	1010500	0500	4,243.86	0.00			
3285	CORTES, MAXINE	1014700	4700	6,530.05	0.00			
4929	CORTES, VANESSA A	1012706	2706	2,426.39	0.00			
5402	COSSEL, CASSANDRA N	1012017	2017	3,530.60	0.00			
6605	COSTA, MARISSA J	1012017	2017	1,934.81	0.00			
6452	COSTA, MELISSA J	5012525	2525	520.19	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,953.96	0.00			
6224	COULAM, JEFFREY L	1010705	0705	5,441.33	0.00			
862	COX, GEORGE	5103201	3702	2,523.22	0.00			
4884	COX, MICHAEL R	1012512	2512	3,646.52	0.00			
6636	COZENS, REED A	7607050	3005	6,000.05	0.00			
6161	CRAGUN, JARED M	2503035	3012	2,603.41	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	3,153.21	0.00			
3961	CRAWFORD, SUZANNE M	1010610	0610	3,576.38	0.00			
6771	CRISTOIU, MADALYNN G	1015057	5057	61.46	0.00			
6189	CRITTENDEN, ALEXIS D	1012012	2012	2,776.64	0.00			
5467	CROWLEY, JOSEPH J	1013904	3904	1,981.99	0.00			
6372	CRUZ, HELA D	1015054	5054	582.06	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	2,062.63	0.00			
6388	CUPP, HEATHER N	1012017	2017	3,515.61	0.00			
4768	CUSTIS, MARK R	1015055	5055	53.71	0.00			
6645	DAGBAY, NICHOLAS D	5603025	3025	2,244.03	0.00			
6377	DANIEL, DEREK F	1012012	2012	2,081.30	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	3,692.79	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	3,520.99	0.00			
6069	DAO, VICTORIA	1015055	5055	211.55	0.00			
6387	DAVI, SHELBY L	1016574	6574	1,682.93	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	2,116.46	0.00			
6337	DAY, AMBER R	1013015	3012	2,161.79	0.00			
6529	DEBACCO, MEGHAN M	1010500	0500	1,458.81	0.00			
5244	DEFALCO, RYAN B	1015060	5060	247.66	0.00			
6194	DEGRACIA, CLAYTON J	1013904	3904	5.56	0.00			
5289	DELANEY, NATHAN J	1015012	5012	2,032.78	0.00			
5891	DEVINE, IAN W	1010710	0710	2,018.74	0.00			
6691	DIAZ CAMARENA, CINTHIA	1015057	5057	12.29	0.00			
6756	DOAN, LINH N	1010400	0400	1,882.30	0.00			
6685	DOH, JAE M	1010610	0610	3,503.88	0.00			
6004	DONNELS, CHLOE J	1010500	0500	2,046.55	0.00			
5935	DOPP, MARINA A	1015057	5057	74.10	0.00			
4159	DORAN, JOHN P	1015012	5012	2,051.34	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	4,480.40	0.00			
3305	DOUGLASS-WESTERGARD, TAMM	2756200	6200	2,824.17	0.00			
6540	DOWNS, CONNOR R	1011425	1425	2,129.40	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,340.94	0.00			
3102	DRAKE, LINDA R	1010213	0213	3,293.24	0.00			
3651	DREWS, CODY J	1014700	4700	4,281.52	0.00			
6726	DUARTE, MELINA M	1010500	0500	639.55	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	2,171.03	0.00			
5381	DURAN, JAZLYN V	1015057	5057	105.62	0.00			

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5193	DUREN, SAMANTHA J	1012014	2014	2,738.63	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	1,626.62	0.00			
4761	EARP, DANIEL J	1015057	5057	4,833.70	0.00			
5565	EISSINGER, LAUREN E	2752005	2012	3,050.45	0.00			
4362	ELDER, BRIAN W	1013012	3012	4,321.65	0.00			
5960	ELLEFSON, BROOKE R	1012706	2706	2,475.46	0.00			
6316	ELLIS, THOMAS S	2563038	3038	2,005.66	0.00			
6071	ELTON, MARK R	5053702	3038	2,962.65	0.00			
6366	ELZY, MARTY L	1012505	2505	2,486.50	0.00			
3570	ENGELS, ERIC B	2563038	3038	3,035.88	0.00			
6666	ESCOBAR-RUIZ, GABRIELLA M	1012706	2706	1,976.12	0.00			
6174	ESHE, ROSAMARIA L	1012800	2800	1,719.53	0.00			
5260	ESPARZA, NADIA J	2750600	0610	1,438.04	0.00			
4869	ESPINO, KYLE	1012011	2011	3,674.55	0.00			
6393	ESTES, BREANNA L	1012017	2017	2,854.34	0.00			
5455	ESTES, JACOB M	5203502	3502	2,422.01	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2012	2,616.59	0.00			
5322	EVANS, THOMAS G	1012512	2512	3,023.65	0.00			
6225	EVANSON, RYAN M	1016854	6800	2,432.77	0.00			
6039	FAHEY, KIMBERLY M	2752505	2545	2,962.71	0.00			
4388	FELIX, RYAN J	1012705	2705	3,035.45	0.00			
5675	FENCL, AMANDA J	1010701	0701	2,135.26	0.00			
6300	FERRARA, BRIAN A	1013904	3904	3,087.22	0.00			
5050	FERRIS, HEATHER M	1011425	1425	4,560.83	0.00			
6021	FINNIGAN, RHYS M	1012012	2012	3,678.37	0.00			
6715	FISCHER, KYLE B	5251414	1425	4,885.88	0.00			
6440	FLEINER, JOSHUA M	5012525	2525	2,541.41	0.00			
6688	FLUCKIGER, MARK S	2756800	6800	1,608.60	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	3,669.03	0.00			
5825	FONSECA DELGADILLO, MOISE	1012011	2011	2,728.79	0.00			
6389	FORD, HAROLD R	1015054	5054	495.31	0.00			
6147	FOSTER, CAROLYN L	1013012	3012	1,552.74	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,794.63	0.00			
5569	FOX, KAREN L	1010217	0217	731.76	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	3,372.52	0.00			
5916	FRANZ, CONRAD J	5203502	3502	2,310.22	0.00			
5234	FRAZER, JACOB B	1015055	5055	309.21	0.00			
6148	FREEMAN, ANNA C	1015005	5005	2,252.23	0.00			
4774	FREEMAN, JEANNE M	1016800	6800	4,365.77	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,997.40	0.00			
5707	FRESHMAN, RAECHEL E	2756800	6800	2,716.40	0.00			
6617	FURLONG, KATELYN M	1015060	5060	136.57	0.00			
2458	FURLONG, KENNETH T	1012004	2005	7,784.56	0.00			
6434	GALE, CAMERON A	5012537	2537	1,382.66	0.00			
6030	GALEANO, BIANCA J	1010400	0400	2,121.30	0.00			
4540	GANGER, PAMALA A	1010701	0701	3,686.17	0.00			
6760	GANN, DAKOTA R	1012014	2014	2,077.14	0.00			
6659	GARCIA, AARON T	1013034	3034	1,535.99	0.00			
5981	GARCIA, ALEXANDRA M	1014700	4700	1,703.74	0.00			
6212	GARCIA, AUSTIN J	1013034	3034	509.88	0.00			
6414	GARCIA, EMMA	2756800	6800	2,243.92	0.00			
4590	GARCIA, JEREMY N	1012014	2014	3,104.75	0.00			

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6610	GARCIA, MARCOS S	5012525	2525	2,454.19	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	7,136.82	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	2,194.93	0.00			
6604	GARCIA NEGRETE, MARITZA	1012706	2706	72.84	0.00			
6669	GARNETT, STEPHEN M	2563038	3038	1,956.48	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	1,320.97	0.00			
6353	GAVENDA, BRANDY S	1010610	0610	1,697.76	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	376.04	0.00			
6700	GHAN, CHRISTOPHER N	2752505	2505	1,245.14	0.00			
6227	GIBSON, CONNOR J	1012012	2012	3,200.34	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,644.76	0.00			
4125	GIBSON, MICHAEL D	1012012	2012	2,908.34	0.00			
6786	GILMAN, JAKE W	5251414	3012	2,355.28	0.00			
145	GIOMI, ROBERT S	1010100	0100	1,098.87	0.00			
6776	GODDARD, MICHAEL D	1012800	2800	819.45	0.00			
5823	GOETZ, ROCKY D	1012012	2012	3,203.11	0.00			
6109	GOMEZ, ANDREA	1010610	0610	2,198.91	0.00			
6544	GONZALES, ADRIAN M	1012012	2012	2,612.12	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	3,690.16	0.00			
3973	GONZALEZ, ANA C	1010610	0610	991.76	0.00			
6535	GONZALEZ, DENISSE L	1010610	0610	4,802.66	0.00			
6639	GONZALEZ, JESSICA I	5251414	1425	1,525.07	0.00			
5293	GOODNIGHT, DILLON M	1015012	5012	2,130.90	0.00			
5928	GOODWIN, COREY K	5012525	2525	2,764.46	0.00			
6894	GORDON, RILEY P	1015057	5057	460.10	0.00			
6276	GOULART, MARK A	2563038	3038	3,039.26	0.00			
2283	GOWER, MITCHELL A	1013904	3904	2,767.95	0.00			
4697	GREB, RYAN M	1012012	2012	4,029.65	0.00			
4154	GREEN, COLE E	1012512	2512	3,635.47	0.00			
5516	GREEN, KENNETH C	1012512	2512	3,520.99	0.00			
6235	GRESH, CAMERON H	1010600	0600	3,141.73	0.00			
6784	GRIFFITH, ANTHONY R	1015012	5012	1,882.06	0.00			
4858	GRIFFITTS, WILLIA P	1015012	5012	2,419.19	0.00			
6358	GROSS, KAYLA N	1016800	6800	2,417.93	0.00			
5502	GROTH, GARY R	1012512	2512	2,653.83	0.00			
4084	GUERRERO, AIDA M	1012705	2705	2,934.42	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	2,844.24	0.00			
6675	GUTIERREZ, MARIAH C	1015057	5057	153.65	0.00			
6479	GUTIERREZ, NICHOLAS A	1012014	2014	0.00	0.00			
5901	HAGGARD, JOHN B	1012017	2017	549.72	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	943.59	0.00			
5793	HALE, SHANE J	5012525	2525	3,326.44	0.00			
6380	HALL, APRIL R	1012017	2017	2,200.38	0.00			
6317	HALL, CATHERINE M	2756800	6574	1,817.92	0.00			
6129	HAMLIN, REBECCA M	1013012	3012	1,683.68	0.00			
6354	HAMPTON, BROGAN W	1015059	5059	90.13	0.00			
6706	HANEY, AYDEN C	1015060	5060	393.34	0.00			
5355	HANSEN, JACK H	1012012	2012	2,873.54	0.00			
6442	HANSEN, MICHAEL A	1016200	6200	2,338.12	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	1,661.23	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	3,176.51	0.00			
2782	HARNS, CHAD	1012512	2512	4,065.58	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5711	HARRISON, CAROL E	2086550	2014	0.00	0.00			
6721	HARTLEY, HANNAH	1013015	3012	1,288.29	0.00			
4202	HARVEY, KANDIS A	1016853	6800	2,630.70	0.00			
6624	HARWOOD, MATTHEW R	1010500	0500	1,588.97	0.00			
5914	HATCH, RICHARD J	1012012	2012	2,828.25	0.00			
6525	HATFIELD, JEFFREY D	1010500	0500	6,180.66	0.00			
6371	HEINZ, ARIEL M	1010705	0705	2,737.75	0.00			
4568	HENNEBERGER, DANIEL G	1012011	2011	4,635.56	0.00			
6781	HENRIQUEZ, ERNESTO A	1012014	2014	2,511.13	0.00			
6505	HENSLEY, DERICK G	1015055	5055	31.35	0.00			
6378	HERNANDEZ, JESSE D	1012012	2012	2,563.22	0.00			
6048	HERNANDEZ, KATIE L	1015057	5057	40.97	0.00			
4793	HERNANDEZ, MAX S	5203502	3502	3,100.53	0.00			
3488	HERRING, ANNA C	1010500	0500	2,509.86	0.00			
6383	HESSLER, WYNN K	1013012	3012	3,859.28	0.00			
6413	HICKMAN, RACHEL L	2756800	6800	2,547.05	0.00			
5327	HICKS, EMILY E	1010500	0500	2,983.10	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	6,189.00	0.00			
6055	HIGGINS, FRED S	1010710	0710	2,854.77	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	2,066.84	0.00			
6682	HIGUERA, ABIGAIL G	1015057	5057	147.51	0.00			
5387	HILLS, KENDRA L	1016800	6800	920.90	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,726.54	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,960.93	0.00			
5957	HOEN, WILLIAM S	1010213	0213	3,635.07	0.00			
6271	HOERTH, HALEN	1015057	5057	484.84	0.00			
262	HOGEN, RORY A	5251414	3012	716.12	0.00			
5665	HOLLAND, DUSTIN J	5012525	2525	100.85	0.00			
4059	HOLLOWAY, MARGARET	2756800	6800	1,183.15	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,745.78	0.00			
4904	HOLT, JOY N	1016200	6200	5,687.54	0.00			
5313	HOMER, ZACHARY D	5603025	3025	2,721.88	0.00			
6777	HOMOLA, ZACHARY J	2752800	2800	1,331.10	0.00			
6476	HOOD, LYNSIE R	1016800	6800	1,880.11	0.00			
6770	HOOVER, GREGORY J	1015059	5059	291.36	0.00			
5354	HOPPER, ERIK A	1012512	2512	3,339.30	0.00			
5016	HORN, TIMOTHY D	1015060	5060	1,711.58	0.00			
168	HORTON, CURTIS W	1010100	0100	1,382.05	0.00			
2298	HORTON, JESSE C	1012512	2512	3,447.75	0.00			
2152	HORTON, MICAH S	1012512	2512	5,201.80	0.00			
3465	HOTALING, SALVANETTE O	2756800	6800	3,903.46	0.00			
6676	HOUNSELL, CORBIN T	1015057	5057	101.41	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,014.08	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	397.19	0.00			
3964	HUNT, BRENDA L	7607050	3005	2,546.64	0.00			
1474	HUNT, BRYON A	1012520	2520	2,756.04	0.00			
6569	HUNTER-WASHER, TYLER C	5203502	3502	945.36	0.00			
6396	HUNTLEY, CASSANDRA N	1012017	2017	1,847.43	0.00			
6006	HUSKEY, KACIE L	1010701	0701	2,440.33	0.00			
6722	HVINDEN, ASHLEIGH M	1016200	6200	2,488.94	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	1,384.79	0.00			
4437	INMAN, BRETTA D	1016800	6800	3,311.59	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3216	IRWIN, MARK A	1013904	3904	2,351.81	0.00			
2842	JACKLETT, JAMES V	5103201	3201	4,724.06	0.00			
4514	JACKSON, ERIN M	1012705	2705	3,775.95	0.00			
5801	JACKSON, TRE A	5012525	2525	3,491.69	0.00			
6581	JAIMES, JOSE A	5203502	3502	2,016.69	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	2,608.64	0.00			
5269	JAMES, MARVIN R	1013015	3012	2,010.45	0.00			
6576	JANKOWSKI, MACIEJ P	1012014	2014	2,246.68	0.00			
6329	JARAMILLO, AMY E	1012013	2013	1,624.67	0.00			
1386	JENNINGS, TAMI D	1015055	5055	2,983.21	0.00			
6154	JENSEN, BLAIN D	1010610	0610	1,725.89	0.00			
6638	JENSEN, MADDISON D	5251414	1425	1,720.63	0.00			
4428	JERAULD, MICHAEL C	1012012	2012	2,953.05	0.00			
4643	JESSE, TYLER H	1013012	3012	3,426.28	0.00			
5589	JONES, CHRISTOPHER T	2563038	3038	2,085.41	0.00			
3099	JONES, DANIEL L	1012012	2012	3,587.99	0.00			
3833	JONES, DILLON C	1013904	3904	3,007.95	0.00			
6705	JOSEPHSEN, JON J	1015060	5060	56.46	0.00			
6583	JOST, KAYLA A	1012005	2005	2,466.37	0.00			
6111	JUDGE, MARGARET A	1010610	0610	2,462.12	0.00			
6171	KANUCK, ROBERT S	5103201	3201	2,252.74	0.00			
4094	KASTENS, DANIEL D	1015012	5012	3,020.34	0.00			
6447	KATZORKE, NADIA E	1015060	5060	290.09	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	4,043.38	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	232.17	0.00			
6369	KEELER, ANN M	1012011	2011	2,194.46	0.00			
5527	KEENNON, DOUGLAS A	1012012	2012	2,113.64	0.00			
6156	KEEVER, LEEANN	5305067	5067	277.70	0.00			
6417	KEITH, STEVEN M JR	5103201	3702	1,925.33	0.00			
3755	KEPLER, DERRICK D	1012012	2012	2,768.33	0.00			
6157	KEY, ANTHONY M	5203502	3502	2,227.60	0.00			
6743	KEY, CHRISTOPHER M	5012525	2525	3,454.96	0.00			
6648	KEYES, MARK H	5251414	1425	2,405.40	0.00			
5480	KIEL, NATALIE S	1011430	1425	1,799.88	0.00			
5372	KINDORF, HARRY R	1015055	5055	157.22	0.00			
4522	KING, JON G	2563038	3038	3,208.42	0.00			
6749	KING, TERRI L	1010701	0701	1,501.40	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	134.43	0.00			
6370	KLINGLER, TRENTON M	1012512	2512	2,307.03	0.00			
2878	KLUG, ERIC M	1015056	5056	2,638.12	0.00			
6427	KNORZER, JESSE M	1012512	2512	3,514.04	0.00			
6145	KOBACK, CAITLYNN D	2756800	6800	1,966.02	0.00			
6295	KOERNER, KATHLEEN E	1015055	5055	339.56	0.00			
4763	KOHLER, JESSE W	1012512	2512	2,880.73	0.00			
6425	KOURY, RACHEL	1010213	0213	1,806.50	0.00			
5128	KOVAL, ANDREW B	1013034	3034	2,019.14	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	4,147.72	0.00			
6307	KRUSE, KRIS L	1012505	2505	874.40	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	2,172.34	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,672.63	0.00			
350	LAAKER, JOHN J JR	2563038	3038	4,204.72	0.00			
5742	LABATE, JOHN A	2563038	3201	3,496.45	0.00			

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4931	LACHEW, JAMES F	1012012	2012	3,224.56	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	3,326.48	0.00			
6724	LAFOLLETTE, LUCAS A	1015060	5060	79.90	0.00			
5807	LAHAIR, KELLY J	1015012	5012	2,419.90	0.00			
4602	LAMBERT, BART A	1012800	2800	4,201.07	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,843.82	0.00			
6484	LAN, VANESSA S	1014300	4300	1,818.36	0.00			
6681	LANDIS, ASHLYN J	1015057	5057	135.22	0.00			
6444	LANDIS, ERICK T	1015012	5012	2,339.95	0.00			
5439	LANE, JOANMARIE G	1012706	2706	1,917.20	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,825.45	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	718.20	0.00			
6201	LARSEN, ERIN A	2545047	5005	2,164.23	0.00			
6542	LATINIS-HARN, CIERRA L	2752800	2800	1,838.58	0.00			
6536	LAVERSA, VICKI D	2752705	2705	3,267.94	0.00			
1784	LAWLOR, LINDA L	1012705	2705	4,888.48	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	58.39	0.00			
6644	LAWRENCE, DERRICK H	1010610	0610	2,858.80	0.00			
4365	LEAGUE, TYSON D	1010500	0500	4,857.01	0.00			
5910	LEAZER, MACKENZIE J	1015057	5057	658.24	0.00			
6218	LEAZER, TRENTON W	1015057	5057	562.36	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,838.18	0.00			
3036	LEET, KAREN L	1013012	3012	3,475.79	0.00			
6246	LEPE-FLORES, CINDY K	2756800	6800	1,895.13	0.00			
5672	LEWIS, JERRED S	2563038	3038	2,600.23	0.00			
5697	LEWIS, ROBERT D	5103201	3702	2,143.14	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,609.03	0.00			
6159	LINK, AUDREY A	1013012	3012	3,077.87	0.00			
3926	LIVESAY, APRIL G	1015005	5005	2,083.81	0.00			
6411	LLOYD, KIRSTIN L	5700706	0705	2,811.53	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	2,640.53	0.00			
6391	LOPEZ, JOSHUA	5203502	3502	2,272.88	0.00			
952	LOPEZ, JULIO A	1014300	4300	3,128.14	0.00			
405	LOPEZ, SYLVIA C	1014710	4700	1,144.37	0.00			
6762	LOPEZ, TRISTAN D	1015012	5012	2,152.42	0.00			
6056	LOVEJOY, MARENNA K	2545047	5047	2,627.69	0.00			
2870	LOWE, CRAIG E	1012011	2011	7,234.16	0.00			
5908	LOWE, DANIELLE W	1013015	3012	2,278.79	0.00			
4787	LOYOLA, DANIEL A	1012011	2011	4,300.22	0.00			
6481	LOZANO, NORMA B	1015060	5060	515.92	0.00			
6204	LUCKY, TONI L	1012800	2800	852.21	0.00			
6793	LUIS, FAITH N	1010500	0500	331.98	0.00			
6620	LUKER, TYLER A	1012012	2012	2,434.31	0.00			
6087	LUMMEL, ALAN P	1012012	2012	2,897.82	0.00			
6629	LUTZ, DANE L	2563038	3038	1,979.44	0.00			
6660	MACDONALD, ALAN M	1015012	5012	716.32	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,717.58	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	2,073.35	0.00			
4555	MACIAS, EDGAR	1012705	2705	4,575.91	0.00			
5824	MACIAS, JOSE C	1012011	2011	2,586.78	0.00			
6386	MACLEAN, ABIGAIL M	2756800	6800	1,827.39	0.00			
6761	MADANIAN-MOHAMMADI, NEDA	1016200	6200	181.69	0.00			

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5572	MADRID, CARLOS A	1012512	2512	2,826.58	0.00			
6023	MAFFEI, BRADLEY J	1012012	2012	2,538.32	0.00			
5685	MANZO, HEATHER R	1011425	1425	3,720.22	0.00			
5659	MARCH, BRADEN J	1015060	5060	425.66	0.00			
6146	MARKOVITZ, JASON I	1012012	2012	2,818.97	0.00			
6031	MARQUEZ, KRISTEN N	1012013	2013	3,059.13	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012014	2014	4,611.93	0.00			
6530	MARTEL, GLEN A	1010600	0600	6,611.19	0.00			
5994	MARTEL, SARA A	1016200	6200	4,504.03	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	2,239.70	0.00			
3128	MARTIN, ELIZABETH A	1012011	2011	2,528.47	0.00			
5954	MARTIN-MERRITT, CHAZ R	5603025	3025	4,384.01	0.00			
6794	MARTINEZ, CELESTE J	1016854	6800	0.00	0.00			
6541	MARTINEZ, MARIAH C	1012014	2014	1,701.04	0.00			
6550	MARTINEZ, ZAIDE	1010500	0500	3,141.92	0.00			
5478	MARTINONI, ROBERTA L	1010710	0710	627.10	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,648.07	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	5,456.41	0.00			
4216	MASON, JENNIFER L	5103201	3201	3,431.40	0.00			
4587	MAURER, TREY U	1015060	5060	578.13	0.00			
6650	MCCANN, JERRY L	5251414	1425	1,759.85	0.00			
6426	MCCOY, EMMA L	1010300	0300	2,082.55	0.00			
6400	MCCOY, GRACIE J	1012012	2012	2,647.90	0.00			
6891	MCDANIEL, DONALD D	1012512	2512	3,117.05	0.00			
5574	MCDONOUGH, KARIGAN L	5012525	2525	1,944.44	0.00			
6687	MCGUIRE, GARRETT P	2752505	2505	6,415.81	0.00			
6625	MCINTOSH, MITCHELL J	5012525	2525	2,130.66	0.00			
6196	MCKENNA, MICHAEL S	1010610	0610	3,993.37	0.00			
6634	MCKINNON, CONNOR J	1013034	3034	2,188.06	0.00			
6220	MCMILLEN, NANCY L	2545047	5047	536.05	0.00			
5873	MCWILLIAMS, CODY J	1012515	2515	4,510.83	0.00			
4068	MEAD, GAGE M	1012014	2014	3,581.95	0.00			
6614	MEDINA, DOMINIC J	1015060	5060	218.52	0.00			
6348	MELENDRES, MATISSE I	1014700	4700	2,892.25	0.00			
4500	MELGAREJO, SUSANA E	2756800	6800	2,074.77	0.00			
5584	MELNAR, JESSICA D	1010710	0710	3,238.93	0.00			
6392	MENDOZA, ERICK	1012012	2012	0.00	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	2,157.32	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	4,189.71	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,722.53	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012012	2012	2,467.12	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	2,395.77	0.00			
5973	MIDDLETON, KELLY E	1014700	4700	1,694.92	0.00			
6736	MIELE, AUTUMN V	1015055	5055	72.53	0.00			
4420	MIERAS, TAYLOR M	2752005	2012	5,205.14	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	4,656.66	0.00			
3741	MILES, SALLYANNE L	2756800	6800	624.16	0.00			
6593	MILES, SHANNON J	1013904	3904	1,941.81	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,194.96	0.00			
6507	MILLER, JOHN-DOUGLAS J	1010610	0610	2,772.90	0.00			
2667	MILLER, THOMAS T	1014700	4700	3,996.44	0.00			
4312	MILLS, ALANA N	1010705	0705	2,248.73	0.00			

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5576	MILLS, HOPE M	1010212	0212	2,685.81	0.00			
5924	MOHR, DAVID A	1010300	0300	732.95	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,681.58	0.00			
5945	MONTIEL, SHARON E	1016854	6800	2,426.54	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	3,186.95	0.00			
6759	MOON, FAITH E	1012014	2014	2,187.34	0.00			
4702	MOORE, CORY M	5603025	3025	3,128.93	0.00			
3443	MOORE, JASON	2563038	3038	2,420.65	0.00			
5888	MORALES, JOCELYNN	1012706	2706	2,445.61	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,593.99	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	3,330.60	0.00			
5755	MORO, MICHAEL T	1012014	2014	2,671.66	0.00			
6599	MORRISON, VALENTINO M	1015055	5055	213.15	0.00			
6153	MOSHIER-CANDIA, ANDREW M	5103201	3702	2,521.76	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,886.41	0.00			
6489	MUELLER, ANDERSEN T	2752505	2505	10,206.07	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	1,125.53	0.00			
6730	MULVIHILL, KYRA A	1015055	5055	37.12	0.00			
6162	MUNOZ, BRIANA L	1010212	0212	2,028.01	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	3,495.01	0.00			
5145	MURRAY, RAY D	5103201	3201	2,238.32	0.00			
5796	MURUATO, AIDA A	1014700	4700	2,341.55	0.00			
6406	MYERS, MARCUS B	2253026	3012	2,391.13	0.00			
6742	NAKAMOTO, LEEZA-ANN K	1012017	2017	1,943.18	0.00			
3203	NAVARRO, DAVID A	1015012	5012	4,078.12	0.00			
6557	NAVARRO, TRAVIS E	2545047	5047	535.37	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	4,272.49	0.00			
6737	NEAR-FLIEGLER, LAUREN M	1015055	5055	75.84	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	2,113.46	0.00			
5470	NELLIS, ROBERT C	1013012	3012	5,126.23	0.00			
6528	NELSON, NICHOLAS M	5203502	3502	2,730.46	0.00			
6268	NELSON, SHEENA R	1010400	0400	1,870.67	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	457.45	0.00			
5986	NEWMAN, CHRISTOPHER R	1012706	2706	2,955.20	0.00			
6446	NGUYEN, KHANG T	1012014	2014	2,099.74	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	2,842.94	0.00			
4802	NICHOLAS, COURTTNEY J	1013012	3012	3,024.71	0.00			
6399	NICHOLAS, KELLY O	7607050	3005	1,655.32	0.00			
5925	NICHOLS, LILY A	1012013	2013	1,793.09	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	8,136.24	0.00			
5105	NORMAN, KELLY M	2503035	3012	3,001.18	0.00			
6451	NOVIKOFF, HEIDI	1012014	2014	2,092.28	0.00			
6712	NOVOA, ALEXANDER D	1012706	2706	1,989.27	0.00			
5142	NUNEZ, JOSE A	2752005	2012	2,627.02	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,257.19	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	2,297.98	0.00			
6294	O'HARA, DAVID W	1012017	2017	176.48	0.00			
6449	OCHOA, SALVADOR A	2752800	2800	2,510.54	0.00			
6116	ODGERS, CHARLES H	1010610	0610	5,449.63	0.00			
6790	OGLES, CLAYTON C	1013034	3034	1,668.49	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	5,241.06	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5573	OKUMA, BRANDON W	5012525	2525	2,528.43	0.00			
6527	OLIVER, SUSAN E	1016200	6200	1,632.05	0.00			
5492	OLSON, KYLE T	1012512	2512	3,458.55	0.00			
2793	OLSON, STEVEN T	1012012	2012	4,869.98	0.00			
6362	OROPEZA, PEDRO M	1012014	2014	2,211.29	0.00			
6082	ORTIZ FERNANDEZ, DENI A	1014700	4700	1,831.21	0.00			
6202	OSHINSKI, TAYLOR T	1015012	5012	1,148.96	0.00			
5911	OWENS, DUSTIN J	1014700	4700	3,084.88	0.00			
5140	PACHECO, CESAR R	1012012	2012	2,328.10	0.00			
5122	PACHECO, ISELA	1012004	2004	2,627.38	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	3,082.02	0.00			
3411	PALAMAR, SEAN C	2752005	2012	2,810.16	0.00			
5947	PALOTAS, HAILEY M	1014700	4700	2,177.28	0.00			
6775	PARISH, NOAH S	5251414	2515	4,007.14	0.00			
6236	PARK, JESSICA S	1013012	3012	2,303.85	0.00			
6122	PARKS, RALPH L	1012800	2800	3,293.00	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	349.63	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	0.00	0.00			
3457	PECK, KENNETH S	5103201	3201	2,802.95	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	8,988.85	0.00			
6052	PEDRINI, ZANE A	2752505	2512	7,836.73	0.00			
6155	PEEBLES, STEPHANIE J	5012537	2537	1,583.85	0.00			
4699	PEEK, CODY R	1012800	2800	2,382.02	0.00			
6124	PENCE, MICHAELA D	1012004	2004	3,932.48	0.00			
4558	PENDRAGON, BRUCE	1012011	2011	3,790.02	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,808.77	0.00			
6602	PERALTA, JASMINE M	1012012	2012	2,336.73	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3,072.61	0.00			
5107	PETERSON, DAVID C	7407200	7200	5,089.81	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	4,353.01	0.00			
5466	PETERSON, KAILA N	1012013	2013	631.79	0.00			
3927	PETRI, TONYA J	1013012	3012	1,863.85	0.00			
6607	PETTIT, ZACHARY D	1010212	0212	1,980.77	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	2,366.08	0.00			
6689	PHILLIPS, ZACHARIAH W	2563038	3038	1,967.79	0.00			
4444	PICKEL, LANE A	5203502	3502	2,449.32	0.00			
6547	PIERROTT, DIANA Y	1010500	0500	1,862.00	0.00			
6304	PLAKE, TYLER A	1012012	2012	2,999.56	0.00			
1104	PLATT, JOHN F	3100615	3012	2,963.76	0.00			
4616	PONCE, ALONDRA C	1012013	2013	1,618.57	0.00			
6102	PONCE, MIRIAN C	1014700	4700	2,849.75	0.00			
6763	PONG, MADISON I	1015012	5012	1,479.87	0.00			
5939	PONGASI, LENETTE M	1010500	0500	1,413.81	0.00			
5977	POWELL, KATHERINE E	1010300	0300	2,083.06	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	3,193.53	0.00			
2822	PRICE, RHONDA L	1010400	0400	2,035.75	0.00			
5647	PRIETO, YVONNE J	1014700	4700	2,065.63	0.00			
938	PRIMKA, JAMES W	1012004	2004	6,701.40	0.00			
5850	PRIMKA, NATHAN J	1012012	2012	2,875.92	0.00			
4594	PRUYT, GARRIT S	1010500	0500	6,650.19	0.00			
6680	PRY, SAMUALLA L	2086550	6574	2,298.37	0.00			
6473	PULIDO, JULIAN M	1012014	2014	2,897.92	0.00			

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2255	PULLEN, JEFF J	1012012	2012	3,740.82	0.00			
6575	PULLEN, PAUL J	5053702	3038	2,039.17	0.00			
6203	PURVIS, THOMAS D	1013012	3012	2,330.42	0.00			
6342	QUINTANILLA VILLARRE, MAY	2752705	2705	1,970.95	0.00			
5720	RAISOR, KELLY J	2086550	6800	821.89	0.00			
6243	RALL-SANTOS, DAEMYN T	1016853	6800	2,709.13	0.00			
6601	RAMIREZ, EMMA	1016200	6200	1,455.51	0.00			
6568	RAMIREZ, NOAH M	1015060	5060	86.04	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2014	4,117.84	0.00			
6702	RAMOS, NOAH A	1015055	5055	238.47	0.00			
5500	RANDOL, DUSTIN A	1012012	2012	2,318.18	0.00			
5364	RASOR, ANDREW J	1010300	0300	3,205.71	0.00			
6482	RATCLIFFE, JONATHAN T	1016200	6200	1,787.61	0.00			
4887	RATTI, ANIL K	1012512	2512	3,920.97	0.00			
6125	RAY, MACKENZI D	1011425	1425	2,037.95	0.00			
5769	REDDICK, ETHAN T	1012512	2512	2,270.28	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	3,158.78	0.00			
4535	REECE, DANIEL J	1012012	2012	3,427.30	0.00			
4967	REED, MADISON J	1010213	0213	1,851.28	0.00			
2808	REED, RONALD J	1013034	3034	3,637.05	0.00			
5116	REESE, TODD E	1010500	0500	4,799.96	0.00			
5038	REGALADO, DANIEL R	1012012	2012	2,610.66	0.00			
5790	REID, KALEB J	1013034	3034	1,772.60	0.00			
3027	RESECK, LENA E	1011425	1425	2,124.88	0.00			
3831	REYNA, KELLY J	5203502	3502	3,478.93	0.00			
5692	RICE, ANDREW W	1010710	0710	484.61	0.00			
5909	RICE, CECILIA B	1011425	1425	3,230.73	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	0.00	0.00			
3345	RIGGIN, DARIN G	1012012	2012	4,327.36	0.00			
4256	RIGGIN, KEVIN R	1012705	2705	2,264.88	0.00			
5518	RIKALO, ROBERT P	1012013	2013	939.75	0.00			
4776	RIOUX, CARI C	2756800	6800	2,403.36	0.00			
6210	ROBB, JASON L	2563038	3201	3,149.41	0.00			
5405	ROBBINS, PAUL G	1012011	2011	3,236.41	0.00			
6250	ROBERTS, JUDY D	1016200	6200	368.75	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	2,786.25	0.00			
6248	ROBERTSON, STACY E	1010217	0217	1,571.53	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,434.82	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	1,006.08	0.00			
6723	ROBLES, DANA M	1012017	2017	514.66	0.00			
6764	RODRIGUEZ, ALEXANDER R	1013904	3904	2,635.74	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,828.89	0.00			
6656	ROLLINS, TRAVIS L	5012537	2537	1,076.09	0.00			
6076	ROQUE-ORTEGA, MALIYAH A	1015055	5055	360.45	0.00			
5504	ROSAS, HESED S	2756800	6800	1,533.09	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	2,680.28	0.00			
6498	ROSS, GARRET T	1010710	0710	2,241.89	0.00			
6331	ROWLATT, LAUREN K	1012017	2017	2,108.71	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,892.60	0.00			
6897	RUNYON, CHRISTY L	1012520	2520	1,717.74	0.00			
6590	RUSCONI, THOMAS C	1016200	6200	1,625.82	0.00			
3934	RUSSELL-BENABOU, SHERI M	1010701	0701	5,513.36	0.00			

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4603	RUTHERFORD, BRUCE D	5603025	3025	2,280.00	0.00			
4953	RYAN, PETER J	1012512	2512	4,105.74	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,561.19	0.00			
3385	SAAVEDRA, BIANCA D	1015060	5060	214.35	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	1,461.23	0.00			
6574	SALANOA, EMJAE E	1015060	5060	348.26	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,061.58	0.00			
6213	SALAS, ISAAC	1013012	3012	1,911.46	0.00			
6219	SALAS CERVANTES, AMAIRANI	1012706	2706	1,788.22	0.00			
6448	SALDANA, KASIE L	7407200	7200	1,895.56	0.00			
6086	SALERNO, ETHAN C	1010710	0710	1,810.24	0.00			
6483	SALINAS CONTRERAS, JERILY	1015057	5057	303.60	0.00			
6515	SALM, GEORGE D	1012005	2005	1,455.34	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,947.06	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	1,790.69	0.00			
6543	SANCHEZ RAMIREZ, KARLA	1012014	2014	2,162.81	0.00			
5896	SANDAGE, DANIELLE N	1012018	2011	3,299.78	0.00			
6780	SANDQUIST, MELANIE R	2756800	6800	2,577.32	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.02	0.00			
5876	SANNES, AUSTIN E	1013034	3034	1,814.28	0.00			
5913	SATTLER, DANIELLE M	1015012	5012	2,049.74	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,686.22	0.00			
5934	SAWKO, ELI M	5203502	3502	2,665.12	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,623.93	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	14.39	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	2,344.71	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	2,780.05	0.00			
5794	SCHELLHAMMER, TYLER F	5012525	2525	8,528.50	0.00			
6562	SCHMIDT, GARRETT R	5103201	3201	3,120.37	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	1,102.25	0.00			
6320	SCHRECKENGOST, ALEXA M	1010400	0400	378.13	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,917.08	0.00			
5526	SCHUETTE, LISA G	1010100	0100	1,462.67	0.00			
3678	SCHULZ, DARREN L	1013012	3012	6,082.56	0.00			
6598	SEGOVIANO, DONYA A	1015005	5005	555.42	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	2,335.19	0.00			
6633	SEUKTEOMA, HEATHER C	1012800	2800	458.89	0.00			
6301	SEVER, NOAH A	1015060	5060	272.88	0.00			
5920	SEVILLA-MONTALVO, BRANDON	2752800	2800	1,706.15	0.00			
5404	SHADRON, BILLIE J	1014700	4700	3,228.29	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,627.51	0.00			
6766	SHERLOCK, ALLISON R	1015057	5057	119.85	0.00			
6561	SHIELDS, AIDAN W	5603055	0600	3,322.88	0.00			
4035	SHINE, NOLAN J	1012512	2512	3,415.57	0.00			
4545	SHULL, DENISE A	5012525	2525	1,943.46	0.00			
5940	SILVA, SHANNON D	1010400	0400	3,454.31	0.00			
6464	SINGER, CHAD L	6027505	5012	1,529.31	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	3,208.41	0.00			
6409	SKLAR, STEVEN L	1010400	0400	2,295.61	0.00			
4509	SMITH, KYLE A	1012014	2014	3,255.41	0.00			
2985	SMITH, MATTHEW R	1012014	2014	4,939.57	0.00			
6678	SMITH, MICHAEL J	5203502	3201	3,700.47	0.00			

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6657	SMITH, NATHANIEL N	1010500	0500	4,963.41	0.00			
5985	SNYDER, JACK K	1015055	5055	101.66	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	2,521.39	0.00			
6898	SOLORIO, UNICE J	1014300	4300	1,976.25	0.00			
6779	SORACCO, MASON J	1015055	5055	180.82	0.00			
6240	SOSA, CHRISTINA A	1015055	5055	96.49	0.00			
6532	SPAFFORD, RACHAEL L	2151500	1500	1,723.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	6,093.73	0.00			
6787	SPENCER, RYAN D	1012706	2706	1,899.26	0.00			
6072	STEELE, JOSEPH E	2545047	5047	1,884.36	0.00			
6206	STEFFENY, DAIN R	2756800	6800	2,302.27	0.00			
6796	STEVENS, DENNIS R	5305067	5067	0.00	0.00			
6244	STEVENS, RACHEAL M	2756574	6574	1,456.13	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,781.82	0.00			
6695	STICH, SUSAN Y	2086550	6574	1,648.87	0.00			
6646	STOCKDALE, CATHERINE A	5103201	3012	1,777.98	0.00			
3902	STOFFER, JENNIFER A	1012017	2017	3,562.91	0.00			
6503	STONE, CHANNING D	1012017	2017	1,857.50	0.00			
5585	STONE, MARLINA M	1012800	2800	4,984.63	0.00			
5650	STOVALL, STEVEN M	1013904	3904	2,360.45	0.00			
6671	STRICKLER, HAYLEA G	1014700	4700	1,708.81	0.00			
4212	STRUBLE, ALISHA C	1015055	5055	111.13	0.00			
5930	STUERZL, JACOB F	5103201	3201	3,455.56	0.00			
6512	SULLINS, DAVID H	2151500	1500	3,114.83	0.00			
6359	SULLIVAN, HAILEY E	1015057	5057	512.15	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	4,303.53	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	4,221.22	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	4,027.90	0.00			
6495	TACASON, PHILIP JUNIOR M	1010500	0500	4,096.47	0.00			
6490	TACHIQUIN, JAVI	2752505	2505	13,317.21	0.00			
5093	TALAVERA, AZUCENA	2756800	6800	2,742.46	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	2,098.80	0.00			
6043	TEMEN, MARK N	1013012	3012	1,656.32	0.00			
6044	TERNES, NATHAN D	5103201	3201	2,357.16	0.00			
4209	TERNES, SHELBY L	1012515	2515	2,260.94	0.00			
6104	TERRINI, EMILY L	1012013	2013	725.11	0.00			
3246	THICKE, MICHAEL R	5203502	3502	3,438.02	0.00			
6187	THOM, TRINITY L	2756800	6800	1,903.56	0.00			
6080	THOMAS, JEFFREY M	1010710	0710	3,396.85	0.00			
6731	THORBJORNSEN, SCOTT R	2563038	3038	1,979.44	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	2,017.64	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	3,254.55	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	0.00	0.00			
5515	TIGNAC, JACOB W	2752505	2505	11,012.45	0.00			
6901	TILL, KIMBERLY D	1014700	4700	634.58	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	3,246.49	0.00			
6165	TONSETH, ROBERT J	2545047	5047	2,833.83	0.00			
6594	TOPETE, CECELIA L	1010216	0216	374.45	0.00			
6782	TORRES, ANDREA	1014700	4700	704.38	0.00			
6313	TORRES, AYANNA M	1012005	2005	705.00	0.00			
5359	TORRES, BETHANY M	1012011	2011	3,323.61	0.00			
6343	TORRES, ELYSIA M	1014700	4700	1,841.16	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5644	TORRES, FRANCISCO	1012014	2014	4,329.59	0.00			
4981	TORRES, SAMANTHA M	1012012	2012	4,557.05	0.00			
6768	TORRES, STEVEN A	5103201	3201	1,850.28	0.00			
5469	TRAPP, NATHAN P	1012012	2012	2,851.43	0.00			
5566	TRIPP, JONATHAN A	1012011	2011	5,275.75	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	2,314.94	0.00			
6651	TROOLINES, NICHOLAS W	5103201	3702	2,348.56	0.00			
2291	TROTTER, JOE C	1012012	2012	2,282.86	0.00			
6029	TRUMBLE, MEGAN L	1012005	2005	1,994.91	0.00			
3219	TUCKER, MORGAN H	1012014	2014	3,762.23	0.00			
6289	TUCKER, STEVEN A	1015012	5012	1,732.27	0.00			
6221	TULLAR, KATURA K	1013012	3012	3,734.58	0.00			
5560	TULLY, ADAM Q	1010500	0500	5,505.44	0.00			
6163	TURNER, GREGORY C	5203502	3502	1,876.70	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	462.23	0.00			
6587	TWITCHELL, STEVEN R	1015059	5059	333.09	0.00			
4659	URBAN, ANDREA C	1015055	5055	1,547.97	0.00			
4765	VALDES, JOSHUA O	1012014	2014	1,840.54	0.00			
6349	VALDEZ, JILL N	5800704	0704	1,565.99	0.00			
2242	VALLEY, BRIANA J	1015056	5056	62.59	0.00			
5864	VAN UNEN, ANNETTE N	1012004	2005	612.14	0.00			
6642	VAN WORTH, KONNOR J	1012014	2014	2,604.80	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	1,352.98	0.00			
5437	VANBEUGE, JACOB D	1012012	2012	3,101.47	0.00			
6475	VANDERSTRAETEN, TYLER G	1012012	2012	3,329.78	0.00			
6117	VANOOIJEN, WILHELM M	1013012	3012	2,647.50	0.00			
6241	VARGAS, DAKOTA R	2802020	2014	1,414.92	0.00			
5819	VASENDEN, SAMANTHA N	1012512	2512	2,428.60	0.00			
5949	VASQUEZ, JONATHON J	1012012	2012	2,942.82	0.00			
6611	VAZQUEZ-VALDEZ, JUAN M	1012012	2012	2,221.02	0.00			
6284	VESTAL, ZACHARY P	1015060	5060	123.83	0.00			
6456	VICTOR, AUBREY L	1014700	4700	1,855.74	0.00			
6665	VICTORIO, MAYA V	1015057	5057	122.92	0.00			
6672	VICTORIO, MERIC V	1015057	5057	86.05	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	3,059.93	0.00			
6453	VONDERWERTH, KYLE S	2545047	5047	1,946.70	0.00			
6716	VUGTEVEEN, CHRISTENA F	1016200	6200	284.08	0.00			
6751	WAITE, HANNAH C	1012800	2800	2,023.74	0.00			
3643	WAKELING, EVELYN S	1014700	4700	3,157.50	0.00			
6113	WALKER, JOHN S	1010610	0610	4,240.30	0.00			
5770	WALKER, TYLER C	1015012	5012	2,386.90	0.00			
492	WALL, FRED	1012012	2012	5,911.47	0.00			
5929	WALL, TANNER J	5012525	2525	4,819.83	0.00			
6054	WALLACE, LOGEN K	5053702	3038	1,997.05	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	2,675.96	0.00			
6674	WARKENTIN, COLE W	5012537	2537	1,402.93	0.00			
4508	WARNER, COURTNEY E	2151500	1500	4,943.76	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	4,217.47	0.00			
4952	WASZKIEWICZ, BRET A	1012512	2512	8,470.43	0.00			
6096	WEAVER, DEVIN G	1013012	3012	296.37	0.00			
5335	WEAVER, JAKOB B	1012017	2017	3,024.45	0.00			
6710	WEBER, LUKE J	1015055	5055	168.78	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261009 **PAY PERIOD: 09/18/2026 TO 10/01/2026** **CHECK DATE: 10/09/2026**

DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5708	WEISS, KEVIN B	1010710	0710	2,694.15	0.00			
4502	WERNETT, JAMES A	1016200	6200	396.94	0.00			
5599	WETHERINGTON, CHASE R	2752505	2505	8,123.49	0.00			
5802	WEXLER, STUART B	7407205	7200	2,499.26	0.00			
6357	WEYRAUCH-MONTERO, NICOLE	1010500	0500	3,754.78	0.00			
6394	WHETZEL, CORA J	1012017	2017	1,971.09	0.00			
6902	WHIPPLE, ALICIA G	1016200	6200	2,536.55	0.00			
4519	WHITE, HANS H	2563038	3201	2,393.90	0.00			
5522	WHITE, MAURICE E	1010100	0100	1,257.26	0.00			
5540	WHITE-KELLY, JEANNIE M	1013034	3034	2,053.39	0.00			
3518	WHITE-KELLY, SHADOW L	5203502	3502	2,248.70	0.00			
6703	WHITEMAN, KHAIA T	1015055	5055	52.49	0.00			
6238	WHITING, BENJAMIN E	5103201	3201	3,193.62	0.00			
6577	WHITSETT, DAVID L	1012014	2014	2,783.37	0.00			
3866	WIESE, SHAWN L	5103201	3201	4,538.73	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	4,129.26	0.00			
5975	WILKINSON, NICHOLAS E	2756800	6800	1,871.81	0.00			
6270	WILLIAMS, EMILY M	1015057	5057	37.56	0.00			
6755	WILLIAMS, JONATHON W	1013034	3034	1,875.15	0.00			
6545	WILLIAMSON, REID J	5103201	3201	3,097.42	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	924.10	0.00			
4960	WILSON, DANIELLE R	1012017	2005	521.76	0.00			
5411	WILSON, HALEY M	1016200	6200	3,163.93	0.00			
6384	WILSON, MICHAEL T	1010500	0500	677.89	0.00			
4971	WISE, ALLEN W	1015056	5056	573.61	0.00			
3032	WISE, URIAH V	5203502	3502	2,530.53	0.00			
5538	WITTER, SCOTT M	5203502	3502	3,333.68	0.00			
6368	WITTLER, ELYSE N	1010500	0500	1,718.00	0.00			
4092	WOOD, GARY N	2563038	3038	2,676.09	0.00			
6752	WRIGHT, RODNEY J	1012530	2530	2,921.25	0.00			
5367	YANEZ-MONTIEL, NATHALIE M	2756800	6800	1,919.09	0.00			
2705	YASUMOTO, SYLVIA M	1010212	0212	1,697.12	0.00			
4601	YU, JENG DAW	1010500	0500	7,112.30	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	2,138.24	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
6791	ZOGHRA-AWALI, ABRAHAM A	1015055	5055	0.00	0.00			
6281	ZOGHRA-AWALI, ADAM A	1015055	5055	85.68	0.00			
6785	ZUBIETA, JUSTIN R	1013034	3034	1,788.60	0.00			
	RECORD COUNT: 884	TOTAL		2,187,201.20	0.00			
		GRAND TOTAL		2,310,117.40	0.00			

** END OF REPORT - Generated by Kacie Huskey **

City of Carson City
CURRENT CHECK REGISTER - BIWEEKLY
WARRANT: 261023 10/02/2026 to 10/15/2026 CHECK DATE: 10/23/2026

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
6798	TACKETT, DANELLE L.	CK	867.24	000006370	10/23/2026	
5903	CHILDERS, SAVANNAH M	CK	2,049.49	000006371	10/23/2026	
6624	HARWOOD, MATTHEW R.	CK	1,889.42	000006372	10/23/2026	
6805	MEZA, MONICA	CK	582.72	000006373	10/23/2026	
6801	ROWLEY, LEANN M.	CK	500.77	000006374	10/23/2026	
5355	HANSEN, JACK H.	CK	2,712.65	000006375	10/23/2026	
6025	PEDRINI, RENEE A.	CK	244.69	000006376	10/23/2026	
6803	WARRELL, DIAMOND R.	CK	344.17	000006377	10/23/2026	
6789	FORBES, KENNETH R.	CK	3,507.84	000006378	10/23/2026	
6800	VELASCO-VILLALOBOS,	CK	788.53	000006379	10/23/2026	
6783	SMITH, PATRICK B.	CK	1,597.13	000006380	10/23/2026	
6732	BATES, FLINT T.	CK	157.95	000006381	10/23/2026	
6694	CORREA, JAYDEN A.	CK	149.39	000006382	10/23/2026	
6734	CROSS, MADELYN D.	CK	147.88	000006383	10/23/2026	
6070	HEYDER, MAKALA M.	CK	37.69	000006384	10/23/2026	
6511	HOPKINS, LILY A.	CK	81.09	000006385	10/23/2026	
6100	LAUGHLIN, SEAN C.	CK	97.36	000006386	10/23/2026	
5662	MUNOZ, BRENDIN C.	CK	384.17	000006387	10/23/2026	
6737	NEAR-FLIEGLER, LAURE	CK	81.66	000006388	10/23/2026	
5263	POOR, ANNELISE J.	CK	383.36	000006389	10/23/2026	
6627	RODRIGUEZ-NUNEZ, BRI	CK	84.45	000006390	10/23/2026	
6526	ROTOLI, SOPHIA L.	CK	325.20	000006391	10/23/2026	
6309	TORRES-CRUZ, DENZEL	CK	212.18	000006392	10/23/2026	
6699	VILLAFRANCO-GOMEZ, S	CK	44.49	000006393	10/23/2026	
6198	HARRISON, PATRICK E.	CK	607.76	000006394	10/23/2026	
6778	SARKISSIAN, OWEN J.	CK	95.27	000006395	10/23/2026	
5843	HOULE, EMILY K.	CK	353.40	000006396	10/23/2026	
3452	LOZANO-HERNANDEZ, DE	CK	79.90	000006397	10/23/2026	
6708	RANGEL, ALLYROSE H.	CK	295.00	000006398	10/23/2026	
6707	STEWART, CAYDEN J.	CK	202.81	000006399	10/23/2026	
5707	FRESHMAN, RAECHEL E.	CK	2,716.40	000006400	10/23/2026	
8312	CHILD SUPPORT SERVIC	CK	253.85	000006401	10/23/2026	

32 ** TOTAL CHECK(S) 21,875.91

** END OF REPORT - Generated by Kacie Huskey **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261023 **PAY PERIOD: 10/02/2026 TO 10/15/2026** **CHECK DATE: 10/23/2026**

DEDUCTION: 9980 DIRDEP$1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
5927	BAKER, RYAN W	5012525	2525	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	400.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
5204	BRISTOL, MARC D	1012512	2512	1,200.00	0.00			
4542	BURT, CAMERON M	1012512	2512	250.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	700.00	0.00			
6352	BUTORI, LESLIE D	1010500	0500	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
5092	CASCI, FELECIA M	1010500	0500	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	11.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,200.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
6372	CRUZ, HELA D	1015054	5054	50.00	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	100.00	0.00			
6540	DOWNS, CONNOR R	1011425	1425	140.00	0.00			
6366	ELZY, MARTY L	1012505	2505	800.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	100.00	0.00			
5675	FENCL, AMANDA J	1010701	0701	550.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	400.00	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	800.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	6.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	100.00	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	200.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
6371	HEINZ, ARIEL M	1010705	0705	200.00	0.00			
6383	HESSLER, WYNN K	1013012	3012	1,075.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	25.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	350.00	0.00			
6111	JUDGE, MARGARET A	1010610	0610	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5159	LECK, AUSTIN M	1012512	2512	4.00	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,100.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
5574	MCDONOUGH, KARIGAN L	5012525	2525	0.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	30.00	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	0.00	0.00			
5145	MURRAY, RAY D	5103201	3201	1,000.00	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	15.00	0.00			
6527	OLIVER, SUSAN E	1016200	6200	180.00	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY
WARRANT: 261023 **PAY PERIOD: 10/02/2026 TO 10/15/2026** **CHECK DATE: 10/23/2026**

DEDUCTION: 9980 DIRDEP$1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5140	PACHECO, CESAR R	1012012	2012	150.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	450.00	0.00			
5977	POWELL, KATHERINE E	1010300	0300	100.00	0.00			
4887	RATTI, ANIL K	1012512	2512	5.00	0.00			
5769	REDDICK, ETHAN T	1012512	2512	650.00	0.00			
6210	ROBB, JASON L	2563038	3201	325.00	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	5.00	0.00			
6248	ROBERTSON, STACY E	1010217	0217	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	2,250.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	100.00	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	455.00	0.00			
4255	SALANOA, JAMES T	1010600	0600	1,330.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
5934	SAWKO, ELI M	5203502	3502	100.00	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,000.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	200.00	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,000.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	250.00	0.00			
5585	STONE, MARLINA M	1012800	2800	150.00	0.00			
6043	TEMEN, MARK N	1013012	3012	500.00	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	200.00	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	1,020.00	0.00			
6313	TORRES, AYANNA M	1012005	2005	1,000.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	50.00	0.00			
3219	TUCKER, MORGAN H	1012014	2014	325.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	140.00	0.00			
6113	WALKER, JOHN S	1010610	0610	250.00	0.00			
	RECORD COUNT: 81	TOTAL		32,605.29	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2272	ALBERTSON, ERICK J	1013034	3034	150.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	75.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	100.00	0.00			
6619	CONTI, JOSEPH R	1010217	0217	100.00	0.00			
4279	COOK, CRAIG A	1012512	2512	4.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	500.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	75.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	400.00	0.00			
1474	HUNT, BRYON A	1012520	2520	1,435.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	180.00	0.00			
1386	JENNINGS, TAMI L	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,200.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	1,600.00	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261023 **PAY PERIOD: 10/02/2026 TO 10/15/2026** **CHECK DATE: 10/23/2026**

DEDUCTION: 9981 DIRDEP$2 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	1,400.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	5.00	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,000.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	315.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	10.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	200.00	0.00			
6043	TEMEN, MARK N	1013012	3012	2,250.00	0.00			
	RECORD COUNT: 26	TOTAL		14,114.06	0.00			

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6679	BENITEZ, JUSTIN H	1012706	2706	75.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	300.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,250.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	300.00	0.00			
1474	HUNT, BRYON A	1012520	2520	56.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,136.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,000.00	0.00			
	RECORD COUNT: 11	TOTAL		5,617.00	0.00			

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
	RECORD COUNT: 7	TOTAL		2,750.00	0.00			

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	75.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
	RECORD COUNT: 2	TOTAL		175.00	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 261023 **PAY PERIOD: 10/02/2026 TO 10/15/2026** **CHECK DATE: 10/23/2026**

DEDUCTION: 9985 DIRDEP$6 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
DEDUCTION: 9985 DIRECT DEPOSIT AMT 6								
2593	GONZALES, DANIEL G	1012004	2004	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	285.00	0.00			
	RECORD COUNT: 2	TOTAL		310.00	0.00			
DEDUCTION: 9986 DIRECT DEPOSIT AMT 7								
2593	GONZALES, DANIEL G	1012004	2004	25.00	0.00			
	RECORD COUNT: 1	TOTAL		25.00	0.00			
DEDUCTION: 9987 DIRECT DEPOSIT AMT 8								
2593	GONZALES, DANIEL G	1012004	2004	300.00	0.00			
6116	ODGERS, CHARLES H	1010610	0610	700.00	0.00			
	RECORD COUNT: 2	TOTAL		1,000.00	0.00			
DEDUCTION: 9990 DIRECT DEPOSIT PER 1								
4548	BAILEY, RYAN R	1012512	2512	2,868.40	0.00			
4961	BARBER, FAITH M	2752005	2014	848.89	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	201.84	0.00			
6609	BREWER, MASON A	5012525	2525	1,646.99	0.00			
5968	BUMA, RICHARD W	2752800	2800	736.34	0.00			
5196	BURR, LUCAS P	1010500	0500	377.24	0.00			
6312	CARR, ISABELLA G	1012011	2011	2,376.53	0.00			
4279	COOK, CRAIG A	1012512	2512	327.73	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	198.56	0.00			
6377	DANIEL, DEREK F	1012012	2012	263.62	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	300.33	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,265.37	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	179.68	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	626.81	0.00			
6030	GALEANO, BIANCA J	1010400	0400	65.28	0.00			
6610	GARCIA, MARCOS S	5012525	2525	284.81	0.00			
2396	GOMES, DANIEL A	1012012	2012	4,662.81	0.00			
2593	GONZALES, DANIEL G	1012004	2004	27.93	0.00			
2605	GONZALES, MELIAH H	1014700	4700	477.75	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	39.45	0.00			
6371	HEINZ, ARIEL M	1010705	0705	684.44	0.00			
6476	HOOD, LYNSIE R	1016800	6800	470.02	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,424.07	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	461.60	0.00			
6447	KATZORKE, NADIA E	1015060	5060	105.43	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	443.14	0.00			

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DEDUCTIONS REPORT BY TYPE: BIWEEKLY

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DEDUCTION: 9990 DIRDEP%1 LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4418	KIZER, JESSIE C	1012017	2017	5,232.29	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	531.97	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	863.04	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	380.30	0.00			
6737	NEAR-FLIEGLER, LAUREN M	1015055	5055	0.00	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	1,131.12	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	920.59	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	162.21	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	1,760.02	0.00			
4699	PEEK, CODY R	1012800	2800	148.68	0.00			
6763	PONG, MADISON I	1015012	5012	1,449.25	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	230.93	0.00			
6601	RAMIREZ, EMMA	1016200	6200	243.87	0.00			
5692	RICE, ANDREW W	1010710	0710	4,307.78	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	2,706.14	0.00			
6210	ROBB, JASON L	2563038	3201	288.96	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	3,148.58	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.02	0.00			
6301	SEVER, NOAH A	1015060	5060	13.52	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	860.53	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	114.09	0.00			
6349	VALDEZ, JILL N	5800704	0704	2,253.50	0.00			
	RECORD COUNT: 49	TOTAL		52,157.45	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4279	COOK, CRAIG A	1012512	2512	4,354.11	0.00			
2396	GOMES, DANIEL A	1012012	2012	822.85	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,765.04	0.00			
2605	GONZALES, MELIAH H	1014700	4700	2,707.28	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	2,282.72	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	2,078.41	0.00			
	RECORD COUNT: 6	TOTAL		15,010.41	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5674	ABELLA, FRANK K	1010710	0710	6,595.26	0.00			
6750	ABEYTA, SHELBY A	1010610	0610	3,442.64	0.00			
6686	ACOSTA PACHECO, NATHALIE	1015057	5057	319.61	0.00			
5570	ADAMS, JOSHUA N	5012525	2525	3,944.40	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	3,682.89	0.00			
6739	ADAMS, MOLLY I	5012537	2537	1,389.98	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	3,190.63	0.00			
4982	AKERS, CAROLINA E	1010620	0720	3,330.49	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	3,571.98	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,510.93	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	2,974.12	0.00			

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DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3338	ALEGRIA, VANESSA C	1014700	4700	2,704.47	0.00			
6311	ALLEN, TABITHA D	1013904	3012	1,799.80	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	2,318.55	0.00			
4792	ALONSO, GUILLERMO	1012706	2706	2,452.03	0.00			
6603	ALPERS, VANESSA I	2752505	2505	3,107.65	0.00			
6376	ANASTASIO, JOSEPH J	1012012	2012	2,721.82	0.00			
6635	ANAYA-GARCIA, EDGAR O	1012014	2014	2,401.34	0.00			
6640	ANAYA-GARCIA, JOSE R	1012012	2012	2,971.21	0.00			
3937	ANDERSON, DARREN S	1013012	3012	4,826.41	0.00			
6558	ANDERSON, JADEN L	1016200	6200	1,736.73	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,813.41	0.00			
5931	ARDEN, DEANNA R	1010600	0600	2,002.80	0.00			
5488	ARDINGER, ROBERT J	1012512	2512	4,381.58	0.00			
6670	AREVALO ROJAS, KIMBERLY S	1015057	5057	439.45	0.00			
5064	ARGUST, RYAN F	5203502	3502	3,127.63	0.00			
6720	ARMINIO, ANDREW J	5251414	1425	4,326.20	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	7,257.38	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2012	3,671.45	0.00			
6729	ARROYO, VICTORIA	1010300	0300	1,664.32	0.00			
4872	ARTAM, NICHOLAS	1015059	5059	2,207.63	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	8,178.40	0.00			
2097	AUNKST, MIA G	1015055	5055	204.10	0.00			
6892	AVALOS-SILIS, STACEY T	1014700	4700	2,080.20	0.00			
6797	AVINA, ISAAC J	2563038	3038	1,707.66	0.00			
6654	AYALA, OSCAR O	1013034	3034	2,708.01	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,677.30	0.00			
6105	BAILEY, DAVID A	1010610	0610	5,447.33	0.00			
6501	BAILEY, JORDAN D	1012014	2014	2,153.71	0.00			
4548	BAILEY, RYAN R	1012512	2512	4,302.61	0.00			
6747	BAIRD, ELIZABETH	1010216	0216	1,674.76	0.00			
5927	BAKER, RYAN W	5012525	2525	2,669.84	0.00			
6130	BAKKEDAHL, JON M	1012530	0600	4,342.11	0.00			
6418	BAKKEDAHL, SHAUNA P	1010216	0216	3,234.84	0.00			
5959	BALEY, ALLIE B	2756800	6800	2,826.06	0.00			
4134	BANISTER, ALI M	1012705	2705	5,355.28	0.00			
5329	BARAJAS, SINDY	1014700	4700	2,211.44	0.00			
4961	BARBER, FAITH M	2752005	2014	2,546.68	0.00			
6533	BARIGIAN, MICHAEL J	1012013	2013	769.49	0.00			
4579	BARNETT, KEITH A	1010710	0710	711.56	0.00			
5971	BASAK, STEPHEN W	1015055	5055	517.92	0.00			
6758	BASHOR, MICHAEL A	1010500	0500	774.83	0.00			
5341	BATEMAN, DAWN E	1015057	5057	1,776.60	0.00			
4790	BAUGH, MICHELE H	1012705	2705	3,456.09	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2012	3,086.96	0.00			
6454	BAYS II, WILLIAM D	5103201	3201	1,824.61	0.00			
6404	BEAUREGARD, ANTHONY	1012515	2515	353.10	0.00			
5070	BECK, LYDIA M	7407201	7200	1,770.64	0.00			
6474	BECKER, NATASHA M	1015057	5057	250.39	0.00			
6570	BELLEW II, MICHAEL R	1015012	5012	1,594.07	0.00			
6373	BELTRAMO, BRENDA L	1011425	1425	1,019.76	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	1,649.98	0.00			
6222	BENNETT, GREGORY P	1012800	2800	2,005.02	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5810	BENSON, JAMES F	1012515	2515	2,557.47	0.00			
4788	BERGGREN, GREGG E	2545047	5047	2,054.21	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	5,521.73	0.00			
6205	BIGGIN, KAELI M	1010212	0212	1,582.95	0.00			
6193	BILLMAN, ROBERT S	2563038	3038	1,738.00	0.00			
3025	BINDLEY, BRETT J	1012011	2011	4,187.39	0.00			
4546	BINDLEY, CODY D	1012018	2011	2,925.33	0.00			
5948	BINNS, JILL A	1012011	2011	1,980.02	0.00			
6299	BLANHIR RAMIREZ, JESSIE B	2756800	6800	1,795.59	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	1,683.53	0.00			
3274	BOGGAN, JAMES T	1012012	2012	4,170.90	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,984.11	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	7,080.67	0.00			
6046	BONNAR, FARRELL B	2545012	5012	1,685.51	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	4,155.09	0.00			
6032	BORGES, CHRISTOPHER W	1015055	5055	408.66	0.00			
5461	BORINO, BRYSON D	1012512	2512	3,910.52	0.00			
6578	BORST, LUCY C	1015055	5055	74.99	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	5,628.39	0.00			
4779	BOYER, LYNDSEY J	2545047	5047	2,910.18	0.00			
6632	BOYETT, LOGAN A	2752505	2505	1,111.11	0.00			
6643	BOYLAN, LAUREL E	1012005	2005	443.87	0.00			
6402	BOYNTON, THOMAS R	1012515	2515	303.56	0.00			
6641	BRADFORD III, CLARKSON B	1012012	2012	2,646.60	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	2,172.73	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	2,969.81	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,555.23	0.00			
5987	BRAMBILA, JULIO	1012017	2017	3,875.42	0.00			
6718	BRANDON, KELLY M	1016800	6800	1,594.83	0.00			
5106	BRANDON, KELLY E	1010500	0500	5,308.51	0.00			
4993	BRANINBURG, MARILYN A	1012004	2004	2,618.73	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	5,431.92	0.00			
6649	BRAVO NAVARRO, MARIA D	1016853	6800	2,032.79	0.00			
2805	BREHM, NATHAN E	1012014	2014	4,537.66	0.00			
6609	BREWER, MASON A	5012525	2525	1,646.98	0.00			
5204	BRISTOL, MARC D	1012512	2512	5,195.97	0.00			
5937	BRODEUR, MARSHALL C	1015056	5056	1,881.31	0.00			
6178	BROOKS, ERIC J	7407254	7200	2,318.20	0.00			
5321	BROWN, ANDREA L	5012525	2525	4,010.22	0.00			
6234	BROWN, OLLIS F	1010701	0701	3,147.32	0.00			
6175	BROWN-VASCONCELLOS, KADEN	1012014	2014	2,278.78	0.00			
760	BRUKETTA, MELANIE	1014700	4700	6,057.81	0.00			
3938	BRUKETTA, SAMUEL H	1010500	0500	3,304.29	0.00			
6184	BRUMIT, TYLER C	1013034	3034	2,359.49	0.00			
4799	BRUNO, JOE A	1012013	2005	564.06	0.00			
5970	BRUNSON, CASSANDRA L	1014700	4700	1,696.23	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	6,037.96	0.00			
6183	BUDIJA, LINDSAY G	7607050	3005	2,026.99	0.00			
5968	BUMA, RICHARD W	2752800	2800	2,209.03	0.00			
6733	BUMENLAG, JACKILAINE P	1015055	5055	445.73	0.00			
6668	BURCIAGA PEDROZA, ESTRELL	1010300	0300	1,776.98	0.00			
3773	BURNHAM, TERENCE O	1012014	2014	3,183.41	0.00			

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DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5383	BURNS, JOSHUA R	1012013	2013	1,664.02	0.00			
5196	BURR, LUCAS P	1010500	0500	3,395.14	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,756.66	0.00			
4542	BURT, CAMERON M	1012512	2512	6,233.78	0.00			
4882	BURTON, HEATH D	1012512	2512	2,969.06	0.00			
5310	BUSBY, HAYLEE N	1012017	2017	1,959.10	0.00			
6492	BUSBY, MICHAEL R JR	1015057	5057	231.62	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,625.48	0.00			
6352	BUTORI, LESLIE D	1010500	0500	4,863.90	0.00			
6713	CABRERA CAMARENA, ANAHI	1015057	5057	258.16	0.00			
6618	CADARET, RYAN J	1010500	0500	663.97	0.00			
6531	CADISH, MATTHEW S	1014700	4700	2,326.01	0.00			
6767	CALABRESE, BEAU I	1013904	3904	2,326.58	0.00			
6621	CALMEL, SEBASTIEN G	1015060	5060	338.04	0.00			
6658	CAMARENA AMAYA, ABRAHM J	1013034	3034	310.12	0.00			
6600	CAMPBELL, SEAN J	1010216	0216	1,454.57	0.00			
5976	CARDENAS, CINDY Y	1014700	4700	2,326.12	0.00			
5086	CARILLO, JAIME	1012012	2012	1,964.64	0.00			
6792	CARLSON, CAROLYN	1016566	6800	0.00	0.00			
6312	CARR, ISABELLA G	1012011	2011	1,018.51	0.00			
6509	CARRICK, BENJAMIN D	1015055	5055	250.66	0.00			
5988	CARTER, ROSE MONIQUE I	1012013	2013	1,679.34	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,209.76	0.00			
6488	CASSAS, BRANDON A	1012512	2512	2,421.36	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,543.70	0.00			
5066	CASTANEDA, VICTOR M	1012014	2014	3,121.71	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	2,803.78	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	3,568.31	0.00			
6254	CERNIGLIA, PATRICIA J	1010216	0216	769.45	0.00			
5709	CHALK, PAUL M	1012005	2005	3,354.51	0.00			
4733	CHANEY, TEDDY L	2563038	3038	2,442.41	0.00			
6725	CHANNELL, KALEB I	5103201	3702	1,728.13	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	3,134.89	0.00			
6516	CHAPTON, TENEALE A	1016800	6800	5,040.95	0.00			
6769	CHARTRAW, BRITTANY N	1010610	0610	2,569.80	0.00			
5008	CHASE, JANET E	1015055	5055	207.45	0.00			
6420	CHAVEZ, KEVEEN A	1012012	2012	2,304.25	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	2,393.47	0.00			
3985	CHURCHWARD, JENNIFER A	5103201	3201	2,777.55	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	3,609.30	0.00			
6774	CLEMENTS, SAMANTHA E	1014700	4700	2,599.98	0.00			
6261	COLEMAN, SHAYLEE F	1015057	5057	327.78	0.00			
3272	COLLAZO, URIEL	1012011	2011	3,992.64	0.00			
3551	COLLIER, AARON S	5203502	3502	4,048.76	0.00			
6084	COLON, CODY K	1015060	5060	703.83	0.00			
6310	CONCANNON, AIDAN M	1015055	5055	561.52	0.00			
6470	CONCHAS-LOPEZ, JOSELYN	1015057	5057	505.32	0.00			
6164	CONKEN, AMANDA L	1016200	6200	1,721.94	0.00			
5979	CONNOLLY, DEVIN C	2086550	2012	2,569.85	0.00			
6662	CONNORS, MELISSA R	2151500	1500	2,265.97	0.00			
6619	CONTI, JOSEPH R	1010217	0217	3,033.36	0.00			
5895	CONTRERAS, CHRISTIE A	1016574	6574	2,761.71	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	1,078.06	0.00			
2815	COOPER, CRISTAL A	1014700	4700	1,893.62	0.00			
3631	COOPER, MATTHEW L	5012525	2525	5,791.59	0.00			
3878	CORBIT, JUNE K	2756800	6800	1,203.96	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,978.93	0.00			
6580	CORPIER, GERRI L	1010500	0500	5,563.39	0.00			
3285	CORTES, MAXINE	1014700	4700	6,362.06	0.00			
4929	CORTES, VANESSA A	1012706	2706	2,761.99	0.00			
5402	COSSEL, CASSANDRA N	1012017	2017	3,357.96	0.00			
6605	COSTA, MARISSA J	1012017	2017	1,915.61	0.00			
6452	COSTA, MELISSA J	5012525	2525	724.29	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,884.72	0.00			
6224	COULAM, JEFFREY L	1010705	0705	5,381.69	0.00			
862	COX, GEORGE	5103201	3702	2,406.98	0.00			
4884	COX, MICHAEL R	1012512	2512	3,646.52	0.00			
6636	COZENS, REED A	7607050	3005	6,000.05	0.00			
6161	CRAGUN, JARED M	2503035	3012	2,674.95	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	3,091.97	0.00			
3961	CRAWFORD, SUZANNE M	1010610	0610	3,502.05	0.00			
6771	CRISTOIU, MADALYNN G	1015057	5057	251.99	0.00			
6189	CRITTENDEN, ALEXIS D	1012012	2012	2,946.85	0.00			
5467	CROWLEY, JOSEPH J	1013904	3904	1,757.53	0.00			
6372	CRUZ, HELA D	1015054	5054	526.58	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,787.04	0.00			
6388	CUPP, HEATHER N	1012017	2017	2,723.95	0.00			
4768	CUSTIS, MARK R	1015055	5055	97.60	0.00			
6645	DAGBAY, NICHOLAS D	5603025	3025	1,937.83	0.00			
6377	DANIEL, DEREK F	1012012	2012	2,372.61	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	3,633.15	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	2,696.54	0.00			
6069	DAO, VICTORIA	1015055	5055	368.49	0.00			
6387	DAVI, SHELBY L	1016574	6574	1,682.97	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	2,202.43	0.00			
6337	DAY, AMBER R	1013015	3012	2,161.79	0.00			
6529	DEBACCO, MEGHAN M	1010500	0500	1,448.20	0.00			
5244	DEFALCO, RYAN B	1015060	5060	108.34	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,699.79	0.00			
5891	DEVINE, IAN W	1010710	0710	2,018.74	0.00			
6756	DOAN, LINH N	1010400	0400	1,882.30	0.00			
6685	DOH, JAE M	1010610	0610	3,442.64	0.00			
6004	DONNELS, CHLOE J	1010500	0500	2,201.30	0.00			
5935	DOPP, MARINA A	1015057	5057	98.79	0.00			
4159	DORAN, JOHN P	1015012	5012	1,722.45	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	4,346.21	0.00			
3305	DOUGLASS-WESTERGARD, TAMM	2756200	6200	2,824.17	0.00			
6540	DOWNS, CONNOR R	1011425	1425	1,869.75	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,265.36	0.00			
3102	DRAKE, LINDA R	1010213	0213	3,293.24	0.00			
3651	DREWS, CODY J	1014700	4700	4,221.88	0.00			
6726	DUARTE, MELINA M	1010500	0500	759.07	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	1,842.14	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	2,516.86	0.00			

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6306	DUTTON, CAITLYN A	1010500	0500	1,617.07	0.00			
4761	EARP, DANIEL J	1015057	5057	4,772.46	0.00			
5565	EISSINGER, LAUREN E	2752005	2012	3,047.49	0.00			
4362	ELDER, BRIAN W	1013012	3012	4,189.81	0.00			
5960	ELLEFSON, BROOKE R	1012706	2706	2,835.99	0.00			
6316	ELLIS, THOMAS S	2563038	3038	1,982.51	0.00			
6071	ELTON, MARK R	5053702	3038	2,400.26	0.00			
6366	ELZY, MARTY L	1012505	2505	2,413.31	0.00			
3570	ENGELS, ERIC B	2563038	3038	3,456.72	0.00			
6666	ESCOBAR-RUIZ, GABRIELLA M	1012706	2706	1,868.93	0.00			
6174	ESHE, ROSAMARIA L	1012800	2800	1,719.54	0.00			
5260	ESPARZA, NADIA J	2750600	0610	1,438.05	0.00			
4869	ESPINO, KYLE	1012011	2011	3,088.08	0.00			
6393	ESTES, BREANNA L	1012017	2017	2,531.04	0.00			
5455	ESTES, JACOB M	5203502	3502	2,150.49	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2012	2,740.21	0.00			
5322	EVANS, THOMAS G	1012512	2512	3,086.32	0.00			
6225	EVANSON, RYAN M	1016854	6800	2,432.76	0.00			
6039	FAHEY, KIMBERLY M	2752505	2545	2,962.65	0.00			
4388	FELIX, RYAN J	1012705	2705	2,974.21	0.00			
5675	FENCL, AMANDA J	1010701	0701	2,135.26	0.00			
6300	FERRARA, BRIAN A	1013904	3904	2,718.74	0.00			
5050	FERRIS, HEATHER M	1011425	1425	4,501.19	0.00			
6021	FINNIGAN, RHYS M	1012012	2012	2,145.35	0.00			
6715	FISCHER, KYLE B	5251414	1425	4,885.88	0.00			
6440	FLEINER, JOSHUA M	5012525	2525	2,656.82	0.00			
6688	FLUCKIGER, MARK S	2756800	6800	1,608.60	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	3,551.91	0.00			
5825	FONSECA DELGADILLO, MOISE	1012011	2011	2,609.91	0.00			
6789	FORBES, KENNETH R	1013012	3012	0.00	0.00			
6389	FORD, HAROLD R	1015054	5054	495.31	0.00			
6147	FOSTER, CAROLYN L	1013012	3012	1,508.74	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,718.09	0.00			
5569	FOX, KAREN L	1010217	0217	731.76	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	3,303.28	0.00			
5916	FRANZ, CONRAD J	5203502	3502	2,057.57	0.00			
5234	FRAZER, JACOB B	1015055	5055	157.47	0.00			
6148	FREEMAN, ANNA C	1015005	5005	2,190.99	0.00			
4774	FREEMAN, JEANNE M	1016800	6800	4,162.09	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,936.16	0.00			
5707	FRESHMAN, RAECHEL E	2756800	6800	0.00	0.00			
6617	FURLONG, KATELYN M	1015060	5060	314.12	0.00			
2458	FURLONG, KENNETH T	1012004	2005	7,753.92	0.00			
6434	GALE, CAMERON A	5012537	2537	1,440.57	0.00			
6030	GALEANO, BIANCA J	1010400	0400	2,110.86	0.00			
4540	GANGER, PAMALA A	1010701	0701	3,626.53	0.00			
6760	GANN, DAKOTA R	1012014	2014	2,008.46	0.00			
6659	GARCIA, AARON T	1013034	3034	1,586.58	0.00			
5981	GARCIA, ALEXANDRA M	1014700	4700	1,703.74	0.00			
6212	GARCIA, AUSTIN J	1013034	3034	716.32	0.00			
4590	GARCIA, JEREMY N	1012014	2014	2,779.13	0.00			
6610	GARCIA, MARCOS S	5012525	2525	2,563.31	0.00			

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4551	GARCIA, NICOLAS R	1012512	2512	9,356.79	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	2,182.98	0.00			
6669	GARNETT, STEPHEN M	2563038	3038	1,714.16	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	1,320.97	0.00			
6353	GAVENDA, BRANDY S	1010610	0610	1,590.13	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	609.07	0.00			
6700	GHAN, CHRISTOPHER N	2752505	2505	1,245.14	0.00			
6227	GIBSON, CONNOR J	1012012	2012	3,343.59	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,385.11	0.00			
4125	GIBSON, MICHAEL D	1012012	2012	2,908.34	0.00			
6361	GIBSON, SHIRLEY A	1012013	2013	172.08	0.00			
6786	GILMAN, JAKE W	5251414	3012	2,064.39	0.00			
145	GIOMI, ROBERT S	1010100	0100	1,098.87	0.00			
6776	GODDARD, MICHAEL D	1012800	2800	819.45	0.00			
5823	GOETZ, ROCKY D	1012012	2012	4,422.47	0.00			
6109	GOMEZ, ANDREA	1010610	0610	2,198.92	0.00			
6544	GONZALES, ADRIAN M	1012012	2012	2,491.11	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	3,620.92	0.00			
3973	GONZALEZ, ANA C	1010610	0610	991.76	0.00			
6535	GONZALEZ, DENISSE L	1010610	0610	4,407.54	0.00			
6639	GONZALEZ, JESSICA I	5251414	1425	2,073.51	0.00			
5293	GOODNIGHT, DILLON M	1015012	5012	1,796.18	0.00			
5928	GOODWIN, COREY K	5012525	2525	2,895.04	0.00			
6894	GORDON, RILEY P	1015057	5057	209.71	0.00			
6276	GOULART, MARK A	2563038	3038	3,952.13	0.00			
2283	GOWER, MITCHELL A	1013904	3904	3,066.11	0.00			
4697	GREB, RYAN M	1012012	2012	5,312.74	0.00			
4154	GREEN, COLE E	1012512	2512	2,679.63	0.00			
5516	GREEN, KENNETH C	1012512	2512	2,968.28	0.00			
6235	GRESH, CAMERON H	1010600	0600	3,080.49	0.00			
6784	GRIFFITH, ANTHONY R	1015012	5012	1,625.75	0.00			
4858	GRIFFITTS, WILLIA P	1015012	5012	2,357.95	0.00			
6358	GROSS, KAYLA N	1016800	6800	2,417.92	0.00			
5502	GROTH, GARY R	1012512	2512	3,252.57	0.00			
4084	GUERRERO, AIDA M	1012705	2705	2,873.18	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	2,791.00	0.00			
6675	GUTIERREZ, MARIAH C	1015057	5057	67.61	0.00			
6479	GUTIERREZ, NICHOLAS A	1012014	2014	0.00	0.00			
5901	HAGGARD, JOHN B	1012017	2017	1,637.66	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	749.57	0.00			
5793	HALE, SHANE J	5012525	2525	2,849.96	0.00			
6380	HALL, APRIL R	1012017	2017	2,835.92	0.00			
6317	HALL, CATHERINE M	2756800	6574	1,739.97	0.00			
6129	HAMLIN, REBECCA M	1013012	3012	1,683.68	0.00			
6354	HAMPTON, BROGAN W	1015059	5059	360.56	0.00			
6706	HANEY, AYDEN C	1015060	5060	178.23	0.00			
5355	HANSEN, JACK H	1012012	2012	0.00	0.00			
6442	HANSEN, MICHAEL A	1016200	6200	2,591.30	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	1,661.23	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	3,176.51	0.00			
2782	HARNS, CHAD	1012512	2512	3,029.25	0.00			
5711	HARRISON, CAROL E	2086550	2014	1,473.92	0.00			

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6721	HARTLEY, HANNAH	1013015	3012	1,315.88	0.00			
4202	HARVEY, KANDIS A	1016853	6800	2,569.46	0.00			
6624	HARWOOD, MATTHEW R	1010500	0500	0.00	0.00			
5914	HATCH, RICHARD J	1012012	2012	2,850.97	0.00			
6525	HATFIELD, JEFFREY D	1010500	0500	4,741.85	0.00			
6371	HEINZ, ARIEL M	1010705	0705	2,737.75	0.00			
4568	HENNEBERGER, DANIEL G	1012011	2011	3,492.57	0.00			
6781	HENRIQUEZ, ERNESTO A	1012014	2014	2,295.64	0.00			
6378	HERNANDEZ, JESSE D	1012012	2012	2,871.19	0.00			
4793	HERNANDEZ, MAX S	5203502	3502	1,932.01	0.00			
3488	HERRING, ANNA C	1010500	0500	2,484.76	0.00			
6383	HESSLER, WYNN K	1013012	3012	2,723.14	0.00			
6413	HICKMAN, RACHEL L	2756800	6800	2,547.04	0.00			
5327	HICKS, EMILY E	1010500	0500	2,921.86	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	6,127.75	0.00			
6055	HIGGINS, FRED S	1010710	0710	2,793.53	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	2,066.84	0.00			
6682	HIGUERA, ABIGAIL G	1015057	5057	64.53	0.00			
5387	HILLS, KENDRA L	1016800	6800	985.31	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,842.77	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,960.93	0.00			
5957	HOEN, WILLIAM S	1010213	0213	3,548.52	0.00			
6271	HOERTH, HALEN	1015057	5057	522.40	0.00			
262	HOGEN, RORY A	5251414	3012	716.12	0.00			
4059	HOLLOWAY, MARGARET	2756800	6800	386.96	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,876.35	0.00			
4904	HOLT, JOY N	1016200	6200	5,627.90	0.00			
5313	HOMER, ZACHARY D	5603025	3025	3,564.57	0.00			
6777	HOMOLA, ZACHARY J	2752800	2800	1,331.10	0.00			
6476	HOOD, LYNSIE R	1016800	6800	1,880.10	0.00			
6770	HOOVER, GREGORY J	1015059	5059	298.64	0.00			
5354	HOPPER, ERIK A	1012512	2512	3,670.02	0.00			
5016	HORN, TIMOTHY D	1015060	5060	1,650.34	0.00			
168	HORTON, CURTIS W	1010100	0100	1,312.81	0.00			
2298	HORTON, JESSE C	1012512	2512	3,447.75	0.00			
2152	HORTON, MICAH S	1012512	2512	6,290.22	0.00			
3465	HOTALING, SALVANETTE O	2756800	6800	3,799.12	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,380.45	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	51.21	0.00			
3964	HUNT, BRENDA L	7607050	3005	3,503.84	0.00			
1474	HUNT, BRYON A	1012520	2520	2,729.74	0.00			
6569	HUNTER-WASHER, TYLER C	5203502	3502	1,707.47	0.00			
6396	HUNTLEY, CASSANDRA N	1012017	2017	2,060.34	0.00			
6006	HUSKEY, KACIE L	1010701	0701	2,440.33	0.00			
6722	HVINDEN, ASHLEIGH M	1016200	6200	2,488.94	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	1,384.79	0.00			
4437	INMAN, BRETTA D	1016800	6800	3,311.59	0.00			
2842	JACKLETT, JAMES V	5103201	3201	4,643.68	0.00			
4514	JACKSON, ERIN M	1012705	2705	3,108.19	0.00			
5801	JACKSON, TRE A	5012525	2525	3,208.90	0.00			
6581	JAIMES, JOSE A	5203502	3502	1,934.73	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	2,419.07	0.00			

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5269	JAMES, MARVIN R	1013015	3012	1,761.67	0.00			
6576	JANKOWSKI, MACIEJ P	1012014	2014	2,246.67	0.00			
6329	JARAMILLO, AMY E	1012013	2013	1,624.67	0.00			
1386	JENNINGS, TAMI L	1015055	5055	2,983.21	0.00			
6154	JENSEN, BLAIN D	1010610	0610	1,725.89	0.00			
6638	JENSEN, MADDISON D	5251414	1425	2,075.38	0.00			
4428	JERAULD, MICHAEL C	1012012	2012	2,772.92	0.00			
4643	JESSE, TYLER H	1013012	3012	3,357.04	0.00			
5589	JONES, CHRISTOPHER T	2563038	3038	1,855.76	0.00			
3099	JONES, DANIEL L	1012012	2012	3,886.47	0.00			
3833	JONES, DILLON C	1013904	3904	8,596.85	0.00			
6705	JOSEPHSEN, JON J	1015060	5060	117.91	0.00			
6583	JOST, KAYLA A	1012005	2005	2,466.37	0.00			
6111	JUDGE, MARGARET A	1010610	0610	2,392.88	0.00			
6171	KANUCK, ROBERT S	5103201	3201	2,484.63	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,959.10	0.00			
6447	KATZORKE, NADIA E	1015060	5060	421.74	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	3,988.26	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	85.13	0.00			
6369	KEELER, ANN M	1012011	2011	2,366.35	0.00			
5527	KEENNON, DOUGLAS A	1012012	2012	2,113.64	0.00			
6417	KEITH, STEVEN M JR	5103201	3702	2,098.90	0.00			
3755	KEPLER, DERRICK D	1012012	2012	3,424.98	0.00			
6157	KEY, ANTHONY M	5203502	3502	1,956.23	0.00			
6743	KEY, CHRISTOPHER M	5012525	2525	2,113.75	0.00			
6648	KEYES, MARK H	5251414	1425	2,405.40	0.00			
5480	KIEL, NATALIE S	1011430	1425	1,799.85	0.00			
5372	KINDORF, HARRY R	1015055	5055	274.91	0.00			
4522	KING, JON G	2563038	3038	3,148.78	0.00			
6749	KING, TERRI L	1010701	0701	1,482.13	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	134.43	0.00			
6370	KLINGLER, TRENTON M	1012512	2512	3,294.36	0.00			
2878	KLUG, ERIC M	1015056	5056	2,439.78	0.00			
6427	KNORZER, JESSE M	1012512	2512	3,865.27	0.00			
6145	KOBACK, CAITLYNN D	2756800	6800	1,975.83	0.00			
6295	KOERNER, KATHLEEN E	1015055	5055	367.28	0.00			
4763	KOHLER, JESSE W	1012512	2512	2,617.95	0.00			
6425	KOURY, RACHEL	1010213	0213	594.14	0.00			
5128	KOVAL, ANDREW B	1013034	3034	2,153.66	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,847.08	0.00			
6307	KRUSE, KRIS L	1012505	2505	582.94	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	3,014.48	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,672.64	0.00			
350	LAAKER, JOHN J JR	2563038	3038	2,321.49	0.00			
5742	LABATE, JOHN A	2563038	3201	2,962.13	0.00			
4931	LACHEW, JAMES F	1012012	2012	4,306.84	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	3,265.24	0.00			
6724	LAFOLLETTE, LUCAS A	1015060	5060	86.04	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,777.54	0.00			
4602	LAMBERT, BART A	1012800	2800	4,131.83	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,586.74	0.00			
6484	LAN, VANESSA S	1014700	4700	1,800.23	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6444	LANDIS, ERICK T	1015012	5012	1,986.11	0.00			
5439	LANE, JOANMARIE G	1012706	2706	1,917.20	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,565.80	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	748.72	0.00			
6201	LARSEN, ERIN A	2545047	5005	2,104.59	0.00			
6542	LATINIS-HARN, CIERRA L	2752800	2800	1,838.58	0.00			
6536	LAVERSA, VICKI D	2752705	2705	3,194.75	0.00			
1784	LAWLOR, LINDA L	1012705	2705	4,827.24	0.00			
6644	LAWRENCE, DERRICK H	1010610	0610	2,797.56	0.00			
4365	LEAGUE, TYSON D	1010500	0500	4,797.37	0.00			
5910	LEAZER, MACKENZIE J	1015057	5057	597.40	0.00			
6218	LEAZER, TRENTON W	1015057	5057	440.86	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,838.18	0.00			
3036	LEET, KAREN L	1013012	3012	3,414.55	0.00			
6246	LEPE-FLORES, CINDY K	2756800	6800	1,895.12	0.00			
5672	LEWIS, JERRED S	2563038	3038	2,242.62	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,913.48	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,547.79	0.00			
6159	LINK, AUDREY A	1013012	3012	3,016.63	0.00			
3926	LIVESAY, APRIL G	1015005	5005	2,083.81	0.00			
6411	LLOYD, KIRSTIN L	5700706	0705	2,787.13	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	2,640.53	0.00			
6391	LOPEZ, JOSHUA	5203502	3502	2,096.70	0.00			
952	LOPEZ, JULIO A	1014300	4300	3,058.90	0.00			
405	LOPEZ, SYLVIA C	1014710	4700	1,036.30	0.00			
6762	LOPEZ, TRISTAN D	1015012	5012	1,814.57	0.00			
6056	LOVEJOY, MARENNA K	2545047	5047	2,566.45	0.00			
2870	LOWE, CRAIG E	1012011	2011	6,537.88	0.00			
5908	LOWE, DANIELLE W	1013015	3012	2,019.14	0.00			
4787	LOYOLA, DANIEL A	1012011	2011	3,050.48	0.00			
6481	LOZANO, NORMA B	1015060	5060	186.22	0.00			
6204	LUCKY, TONI L	1012800	2800	0.00	0.00			
6793	LUIS, FAITH N	1010500	0500	331.98	0.00			
6620	LUKER, TYLER A	1012012	2012	2,772.66	0.00			
6087	LUMMEL, ALAN P	1012012	2012	3,048.67	0.00			
6629	LUTZ, DANE L	2563038	3038	1,740.12	0.00			
6660	MACDONALD, ALAN M	1015012	5012	509.88	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,448.93	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	2,047.91	0.00			
4555	MACIAS, EDGAR	1012705	2705	4,307.70	0.00			
5824	MACIAS, JOSE C	1012011	2011	2,554.31	0.00			
6386	MACLEAN, ABIGAIL M	2756800	6800	1,883.06	0.00			
5572	MADRID, CARLOS A	1012512	2512	2,826.58	0.00			
6023	MAFFEI, BRADLEY J	1012012	2012	2,513.89	0.00			
5685	MANZO, HEATHER R	1011425	1425	3,720.22	0.00			
5659	MARCH, BRADEN J	1015060	5060	232.17	0.00			
6146	MARKOVITZ, JASON I	1012012	2012	2,842.16	0.00			
6031	MARQUEZ, KRISTEN N	1012013	2013	3,059.13	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012014	2014	4,709.38	0.00			
6530	MARTEL, GLEN A	1010600	0600	6,549.95	0.00			
5994	MARTEL, SARA A	1016200	6200	4,504.03	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	2,220.57	0.00			

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ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3128	MARTIN, ELIZABETH A	1012011	2011	2,528.47	0.00			
5954	MARTIN-MERRITT, CHAZ R	5603025	3025	2,530.36	0.00			
6794	MARTINEZ, CELESTE J	1016854	6800	2,013.64	0.00			
6541	MARTINEZ, MARIAH C	1012014	2014	1,713.01	0.00			
6550	MARTINEZ, ZAIDE	1010500	0500	3,080.68	0.00			
5478	MARTINONI, ROBERTA L	1010710	0710	617.55	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,569.79	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	5,397.49	0.00			
4216	MASON, JENNIFER L	5103201	3201	3,274.47	0.00			
4587	MAURER, TREY U	1015060	5060	293.06	0.00			
6650	MCCANN, JERRY L	5251414	1425	1,780.29	0.00			
6426	MCCOY, EMMA L	1010300	0300	2,082.55	0.00			
6400	MCCOY, GRACIE J	1012012	2012	2,797.97	0.00			
6891	MCDANIEL, DONALD D	1012512	2512	4,232.22	0.00			
5574	MCDONOUGH, KARIGAN L	5012525	2525	1,879.94	0.00			
6687	MCGUIRE, GARRETT P	2752505	2505	1,281.11	0.00			
6625	MCINTOSH, MITCHELL J	5012525	2525	2,108.58	0.00			
6196	MCKENNA, MICHAEL S	1010610	0610	4,269.20	0.00			
6634	MCKINNON, CONNOR J	1013034	3034	1,928.41	0.00			
6220	MCMILLEN, NANCY L	2545047	5047	303.88	0.00			
5873	MCWILLIAMS, CODY J	1012515	2515	4,286.75	0.00			
4068	MEAD, GAGE M	1012014	2014	4,241.85	0.00			
6614	MEDINA, DOMINIC J	1015060	5060	191.20	0.00			
6348	MELENDRES, MATISSE I	1014700	4700	2,892.25	0.00			
4500	MELGAREJO, SUSANA E	2756800	6800	2,074.77	0.00			
5584	MELNAR, JESSICA D	1010710	0710	3,177.69	0.00			
6392	MENDOZA, ERICK	1012012	2012	0.00	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	2,088.11	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	5,777.07	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,722.53	0.00			
6805	MEZA, MONICA	1011425	1425	0.00	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012012	2012	3,076.21	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	2,440.12	0.00			
5973	MIDDLETON, KELLY E	1014700	4700	1,684.54	0.00			
6736	MIELE, AUTUMN V	1015055	5055	129.55	0.00			
4420	MIERAS, TAYLOR M	2752005	2012	4,790.30	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	4,337.99	0.00			
6593	MILES, SHANNON J	1013904	3904	3,255.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,108.41	0.00			
6507	MILLER, JOHN-DOUGLAS J	1010610	0610	2,503.79	0.00			
2667	MILLER, THOMAS T	1012800	2800	4,351.51	0.00			
4312	MILLS, ALANA N	1010705	0705	2,248.73	0.00			
5576	MILLS, HOPE M	1010212	0212	2,685.81	0.00			
5924	MOHR, DAVID A	1010300	0300	1,012.93	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,289.50	0.00			
5945	MONTIEL, SHARON E	1016854	6800	2,426.54	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	3,125.71	0.00			
6759	MOON, FAITH E	1012014	2014	2,299.79	0.00			
4702	MOORE, CORY M	5603025	3025	2,822.73	0.00			
3443	MOORE, JASON	2563038	3038	2,198.78	0.00			
5290	MOORE, MONICA R	1015055	5055	139.39	0.00			
5888	MORALES, JOCELYNN	1012706	2706	2,458.44	0.00			

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5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,303.10	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	2,857.56	0.00			
5755	MORO, MICHAEL T	1012014	2014	3,140.38	0.00			
5967	MORRIS, MARLA L	1012005	2005	761.72	0.00			
6599	MORRISON, VALENTINO M	1015055	5055	267.12	0.00			
6153	MOSHIER-CANDIA, ANDREW M	5103201	3702	2,400.23	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,825.17	0.00			
6489	MUELLER, ANDERSEN T	2752505	2505	2,481.67	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	863.04	0.00			
6730	MULVIHILL, KYRA A	1015055	5055	41.18	0.00			
6162	MUNOZ, BRIANA L	1010212	0212	2,028.02	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	3,422.68	0.00			
5145	MURRAY, RAY D	5103201	3201	2,621.14	0.00			
5796	MURUATO, AIDA A	1014700	4700	2,691.28	0.00			
6406	MYERS, MARCUS B	2253026	3012	2,329.89	0.00			
6742	NAKAMOTO, LEEZA-ANN K	1012017	2017	1,943.18	0.00			
3203	NAVARRO, DAVID A	1015012	5012	4,018.48	0.00			
6557	NAVARRO, TRAVIS E	2545047	5047	350.54	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	4,212.85	0.00			
6737	NEAR-FLIEGLER, LAUREN M	1015055	5055	20.42	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	2,125.40	0.00			
5470	NELLIS, ROBERT C	1013012	3012	5,064.99	0.00			
6528	NELSON, NICHOLAS M	5203502	3502	2,156.45	0.00			
6268	NELSON, SHEENA R	1010400	0400	2,162.73	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	484.76	0.00			
5986	NEWMAN, CHRISTOPHER R	1012706	2706	2,460.70	0.00			
6446	NGUYEN, KHANG T	1012014	2014	2,099.74	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	2,613.31	0.00			
4802	NICHOLAS, COURTTNEY J	1013012	3012	2,963.47	0.00			
6399	NICHOLAS, KELLY O	7607050	3005	1,643.84	0.00			
5925	NICHOLS, LILY A	1012013	2013	1,786.31	0.00			
5105	NORMAN, KELLY M	2503035	3012	2,941.55	0.00			
6451	NOVIKOFF, HEIDI	1012014	2014	2,343.97	0.00			
6712	NOVOA, ALEXANDER D	1012706	2706	2,039.89	0.00			
5142	NUNEZ, JOSE A	2752005	2012	3,004.50	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,195.95	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	2,148.05	0.00			
6294	O'HARA, DAVID W	1012017	2017	262.99	0.00			
6449	OCHOA, SALVADOR A	2752800	2800	2,510.54	0.00			
6116	ODGERS, CHARLES H	1010610	0610	5,388.39	0.00			
6790	OGLES, CLAYTON C	1013034	3034	1,704.76	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	5,095.92	0.00			
5573	OKUMA, BRANDON W	5012525	2525	3,603.05	0.00			
6527	OLIVER, SUSAN E	1016200	6200	1,632.05	0.00			
5492	OLSON, KYLE T	1012512	2512	4,800.84	0.00			
2793	OLSON, STEVEN T	1012012	2012	4,987.02	0.00			
6362	OROPEZA, PEDRO M	1012014	2014	2,167.73	0.00			
6082	ORTIZ FERNANDEZ, DENI A	1014700	4700	1,831.21	0.00			
6202	OSHINSKI, TAYLOR T	1015012	5012	820.08	0.00			
5911	OWENS, DUSTIN J	1014700	4700	3,015.64	0.00			
5140	PACHECO, CESAR R	1012012	2012	2,812.88	0.00			

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5122	PACHECO, ISELA	1012004	2004	2,627.38	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	3,082.02	0.00			
3411	PALAMAR, SEAN C	2752005	2012	2,745.28	0.00			
5947	PALOTAS, HAILEY M	1014700	4700	1,865.83	0.00			
6775	PARISH, NOAH S	5251414	2515	3,294.78	0.00			
6236	PARK, JESSICA S	1013012	3012	2,074.21	0.00			
6122	PARKS, RALPH L	1012800	2800	2,798.57	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	338.71	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	0.00	0.00			
3457	PECK, KENNETH S	5103201	3201	2,573.30	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	8,714.88	0.00			
6052	PEDRINI, ZANE A	2752505	2512	1,696.68	0.00			
6155	PEEBLES, STEPHANIE J	5012537	2537	1,758.31	0.00			
4699	PEEK, CODY R	1012800	2800	2,824.86	0.00			
6124	PENCE, MICHAELA D	1012004	2004	3,795.03	0.00			
4558	PENDRAGON, BRUCE	1012011	2011	2,990.11	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,808.77	0.00			
6602	PERALTA, JASMINE M	1012012	2012	2,357.10	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3,072.61	0.00			
5107	PETERSON, DAVID C	7407200	7200	5,089.81	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	3,313.69	0.00			
5466	PETERSON, KAILA N	1012013	2013	631.77	0.00			
3927	PETRI, TONYA J	1013012	3012	1,851.89	0.00			
6607	PETTIT, ZACHARY D	1010212	0212	2,158.00	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	2,304.84	0.00			
6689	PHILLIPS, ZACHARIAH W	2563038	3038	1,708.14	0.00			
4444	PICKEL, LANE A	5203502	3502	2,141.72	0.00			
6547	PIERROTT, DIANA Y	1010500	0500	1,910.57	0.00			
6304	PLAKE, TYLER A	1012012	2012	2,482.20	0.00			
1104	PLATT, JOHN F	3100615	3012	423.60	0.00			
4616	PONCE, ALONDRA C	1012013	2013	1,618.57	0.00			
6102	PONCE, MIRIAN C	1014700	4700	2,949.78	0.00			
6763	PONG, MADISON I	1015012	5012	1,449.25	0.00			
5939	PONGASI, LENETTE M	1010500	0500	1,413.81	0.00			
5977	POWELL, KATHERINE E	1010300	0300	2,083.06	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	2,824.00	0.00			
2822	PRICE, RHONDA L	1010400	0400	2,035.75	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,959.63	0.00			
938	PRIMKA, JAMES W	1012004	2004	6,527.00	0.00			
5850	PRIMKA, NATHAN J	1012012	2012	2,741.11	0.00			
4594	PRUYT, GARRIT S	1010500	0500	6,650.19	0.00			
6680	PRY, SAMUALLA L	2086550	6574	2,298.39	0.00			
6473	PULIDO, JULIAN M	1012014	2014	2,899.97	0.00			
2255	PULLEN, JEFF J	1012012	2012	2,846.52	0.00			
6575	PULLEN, PAUL J	5053702	3038	1,785.73	0.00			
6203	PURVIS, THOMAS D	1013012	3012	2,330.42	0.00			
6342	QUINTANILLA VILLARRE, MAY	2752705	2705	2,134.89	0.00			
5720	RAISOR, KELLY J	2086550	6800	1,051.34	0.00			
6243	RALL-SANTOS, DAEMYN T	1016853	6800	2,452.22	0.00			
6601	RAMIREZ, EMMA	1016200	6200	1,381.95	0.00			
6568	RAMIREZ, NOAH M	1015060	5060	79.90	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2014	3,380.48	0.00			

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6702	RAMOS, NOAH A	1015055	5055	246.81	0.00			
5500	RANDOL, DUSTIN A	1012012	2012	2,366.42	0.00			
6708	RANGEL, ALLYROSE H	1015060	5060	0.00	0.00			
5364	RASOR, ANDREW J	1010300	0300	3,049.92	0.00			
6482	RATCLIFFE, JONATHAN T	1016200	6200	1,787.61	0.00			
4887	RATTI, ANIL K	1012512	2512	4,686.59	0.00			
6125	RAY, MACKENZI D	1011425	1425	1,918.51	0.00			
5769	REDDICK, ETHAN T	1012512	2512	4,365.47	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,808.30	0.00			
4535	REECE, DANIEL J	1012012	2012	3,935.54	0.00			
4967	REED, MADISON J	1010213	0213	1,851.28	0.00			
2808	REED, RONALD J	1013034	3034	3,567.81	0.00			
5116	REESE, TODD E	1010500	0500	4,540.24	0.00			
5038	REGALADO, DANIEL R	1012012	2012	2,967.35	0.00			
5790	REID, KALEB J	1013034	3034	1,780.67	0.00			
3027	RESECK, LENA E	1011425	1425	2,124.87	0.00			
3831	REYNA, KELLY J	5203502	3502	3,478.93	0.00			
5692	RICE, ANDREW W	1010710	0710	478.64	0.00			
5909	RICE, CECILIA B	1011425	1425	3,230.73	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	0.00	0.00			
3345	RIGGIN, DARIN G	1012012	2012	4,946.13	0.00			
4256	RIGGIN, KEVIN R	1012705	2705	2,425.75	0.00			
5518	RIKALO, ROBERT P	1012013	2013	777.88	0.00			
4776	RIOUX, CARI C	2756800	6800	3,326.97	0.00			
6210	ROBB, JASON L	2563038	3201	2,600.67	0.00			
5405	ROBBINS, PAUL G	1012011	2011	3,059.49	0.00			
6250	ROBERTS, JUDY D	1016200	6200	327.78	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	2,786.25	0.00			
6248	ROBERTSON, STACY E	1010217	0217	1,571.54	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	509.85	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	787.15	0.00			
6764	RODRIGUEZ, ALEXANDER R	1013904	3904	3,190.52	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,828.89	0.00			
6656	ROLLINS, TRAVIS L	5012537	2537	990.82	0.00			
6076	ROQUE-ORTEGA, MALIYAH A	1015055	5055	319.57	0.00			
5504	ROSAS, HESED S	2756800	6800	1,533.09	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	2,619.04	0.00			
6498	ROSS, GARRET T	1010710	0710	2,172.65	0.00			
6331	ROWLATT, LAUREN K	1012017	2017	1,901.10	0.00			
6801	ROWLEY, LEANN M	1011425	1425	0.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,892.61	0.00			
6897	RUNYON, CHRISTY L	1012520	2520	1,717.74	0.00			
6590	RUSCONI, THOMAS C	1016200	6200	1,915.54	0.00			
3934	RUSSELL-BENABOU, SHERI M	1010701	0701	5,453.72	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,391.82	0.00			
4953	RYAN, PETER J	1012512	2512	3,359.12	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,438.72	0.00			
3385	SAAVEDRA, BIANCA D	1015060	5060	0.00	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	1,461.23	0.00			
6574	SALANOA, EMJAE E	1015060	5060	217.60	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,000.34	0.00			
6213	SALAS, ISAAC	1013012	3012	1,911.43	0.00			

City of Carson City
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DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6219	SALAS CERVANTES, AMAIRANI	1012706	2706	1,788.22	0.00			
6448	SALDANA, KASIE L	7407200	7200	1,809.01	0.00			
6086	SALERNO, ETHAN C	1010710	0710	1,810.24	0.00			
6483	SALINAS CONTRERAS, JERILY	1015057	5057	250.40	0.00			
6515	SALM, GEORGE D	1012005	2005	685.30	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,897.98	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	1,782.62	0.00			
6543	SANCHEZ RAMIREZ, KARLA	1012014	2014	2,183.74	0.00			
5896	SANDAGE, DANIELLE N	1012018	2011	2,904.52	0.00			
6780	SANDQUIST, MELANIE R	2756800	6800	2,577.32	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.02	0.00			
5876	SANNES, AUSTIN E	1013034	3034	1,953.31	0.00			
6778	SARKISSIAN, OWEN J	1015057	5056	0.00	0.00			
5913	SATTLER, DANIELLE M	1015012	5012	2,016.83	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,686.22	0.00			
5934	SAWKO, ELI M	5203502	3502	2,080.21	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,657.69	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	18.63	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	3,238.08	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	2,780.06	0.00			
5794	SCHELLHAMMER, TYLER F	5012525	2525	8,403.32	0.00			
6437	SCHMELZER, LOGAN E	1015055	5055	108.05	0.00			
6562	SCHMIDT, GARRETT R	5103201	3201	3,051.13	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	1,102.25	0.00			
6320	SCHRECKENGOST, ALEXA M	1010400	0400	1,069.40	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,895.44	0.00			
5526	SCHUETTE, LISA G	1010100	0100	1,462.67	0.00			
3678	SCHULZ, DARREN L	1013012	3012	6,002.18	0.00			
6598	SEGOVIANO, DONYA A	1015005	5005	555.40	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	2,434.54	0.00			
6301	SEVER, NOAH A	1015060	5060	54.08	0.00			
5920	SEVILLA-MONTALVO, BRANDON	2752800	2800	1,706.15	0.00			
5404	SHADRON, BILLIE J	1014700	4700	3,228.29	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,581.58	0.00			
6766	SHERLOCK, ALLISON R	1015057	5057	125.99	0.00			
6561	SHIELDS, AIDAN W	5603055	0600	2,671.05	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,641.75	0.00			
4545	SHULL, DENISE A	5012525	2525	1,931.51	0.00			
5940	SILVA, SHANNON D	1010400	0400	3,254.56	0.00			
6464	SINGER, CHAD L	6027505	5012	1,420.15	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	3,147.18	0.00			
6409	SKLAR, STEVEN L	1010400	0400	2,295.60	0.00			
4509	SMITH, KYLE A	1012014	2014	3,190.20	0.00			
2985	SMITH, MATTHEW R	1012014	2014	5,942.64	0.00			
6678	SMITH, MICHAEL J	5203502	3201	3,354.27	0.00			
6657	SMITH, NATHANIEL N	1010500	0500	4,903.77	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	2,460.15	0.00			
6898	SOLORIO, UNICE J	1014300	4300	1,953.18	0.00			
6779	SORACCO, MASON J	1015055	5055	223.84	0.00			
5639	SORENSON, ILSE S	1015055	5055	84.13	0.00			
6240	SOSA, CHRISTINA A	1015055	5055	174.54	0.00			
6532	SPAFFORD, RACHAEL L	2151500	1500	1,723.00	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2278	SPEEGLE, DOUGLAS E	1012014	2014	5,184.76	0.00			
6787	SPENCER, RYAN D	1012706	2706	1,861.46	0.00			
6072	STEELE, JOSEPH E	2545047	5047	1,632.32	0.00			
6206	STEFFENY, DAIN R	2756800	6800	2,302.27	0.00			
6796	STEVENS, DENNIS R	5305067	5067	383.36	0.00			
6244	STEVENS, RACHEAL M	2756574	6574	1,456.13	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,781.82	0.00			
6695	STICH, SUSAN Y	2086550	6574	1,648.87	0.00			
6646	STOCKDALE, CATHERINE A	5103201	3012	1,691.43	0.00			
3902	STOFFER, JENNIFER A	1012017	2017	3,562.91	0.00			
6503	STONE, CHANNING D	1012017	2017	2,485.73	0.00			
5585	STONE, MARLINA M	1012800	2800	4,813.17	0.00			
5650	STOVALL, STEVEN M	1013904	3904	2,555.68	0.00			
6671	STRICKLER, HAYLEA G	1014700	4700	1,708.81	0.00			
4212	STRUBLE, ALISHA C	1015055	5055	117.27	0.00			
6754	STUBBS, MARLY R	2756800	6574	388.09	0.00			
5930	STUERZL, JACOB F	5103201	3201	2,390.02	0.00			
6512	SULLINS, DAVID H	2151500	1500	3,053.59	0.00			
6359	SULLIVAN, HAILEY E	1015057	5057	532.64	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	2,743.89	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	4,054.38	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	3,960.63	0.00			
6495	TACASON, PHILIP JUNIOR M	1010500	0500	5,416.01	0.00			
6490	TACHIQUIN, JAVI	2752505	2505	4,547.51	0.00			
6798	TACKETT, DANELLE L	1010212	0212	0.00	0.00			
5093	TALAVERA, AZUCENA	2756800	6800	2,681.22	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	1,887.80	0.00			
6043	TEMEN, MARK N	1013012	3012	1,565.44	0.00			
6044	TERNES, NATHAN D	5103201	3201	2,176.08	0.00			
4209	TERNES, SHELBY L	1012515	2515	2,260.95	0.00			
6104	TERRINI, EMILY L	1012013	2013	657.84	0.00			
6094	TEST, JOHN J	1015055	5055	28.80	0.00			
3246	THICKE, MICHAEL R	5203502	3502	3,208.39	0.00			
6187	THOM, TRINITY L	2756800	6800	1,903.56	0.00			
6080	THOMAS, JEFFREY M	1010710	0710	3,335.61	0.00			
6731	THORBJORNSEN, SCOTT R	2563038	3038	1,740.12	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	1,787.99	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	3,164.32	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,590.69	0.00			
5515	TIGNAC, JACOB W	2752505	2505	2,726.01	0.00			
6901	TILL, KIMBERLY D	1014700	4700	634.58	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	3,185.25	0.00			
6165	TONSETH, ROBERT J	2545047	5047	2,412.30	0.00			
6594	TOPETE, CECELIA L	1010216	0216	466.63	0.00			
6782	TORRES, ANDREA	1014700	4700	645.99	0.00			
6313	TORRES, AYANNA M	1012005	2005	679.34	0.00			
5359	TORRES, BETHANY M	1012011	2011	2,706.85	0.00			
6343	TORRES, ELYSIA M	1014700	4700	1,757.53	0.00			
5644	TORRES, FRANCISCO	1012014	2014	4,788.60	0.00			
4981	TORRES, SAMANTHA M	1012012	2012	4,354.59	0.00			
6768	TORRES, STEVEN A	5103201	3201	1,033.84	0.00			
5469	TRAPP, NATHAN P	1012012	2012	2,932.62	0.00			

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5566	TRIPP, JONATHAN A	1012011	2011	4,172.44	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	2,374.72	0.00			
6651	TROOLINES, NICHOLAS W	5103201	3702	1,865.86	0.00			
2291	TROTTER, JOE C	1012012	2012	2,256.89	0.00			
6029	TRUMBLE, MEGAN L	1012005	2005	1,994.91	0.00			
3219	TUCKER, MORGAN H	1012014	2014	3,762.26	0.00			
6289	TUCKER, STEVEN A	1015012	5012	1,472.62	0.00			
6221	TULLAR, KATURA K	1013012	3012	3,673.31	0.00			
5560	TULLY, ADAM Q	1010500	0500	5,444.20	0.00			
6163	TURNER, GREGORY C	5203502	3502	2,187.57	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	307.44	0.00			
6587	TWITCHELL, STEVEN R	1015059	5059	318.07	0.00			
4659	URBAN, ANDREA C	1015055	5055	1,530.88	0.00			
4765	VALDES, JOSHUA O	1012014	2014	1,840.54	0.00			
6349	VALDEZ, JILL N	5800704	0704	1,565.99	0.00			
2242	VALLEY, BRIANA J	1015056	5056	43.82	0.00			
5864	VAN UNEN, ANNETTE N	1012004	2005	607.95	0.00			
6642	VAN WORTH, KONNOR J	1012014	2014	2,365.16	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	1,352.98	0.00			
5437	VANBEUGE, JACOB D	1012012	2012	3,321.76	0.00			
6475	VANDERSTRAETEN, TYLER G	1012012	2012	2,485.82	0.00			
6117	VANOOIJEN, WILHELM M	1013012	3012	2,337.47	0.00			
6241	VARGAS, DAKOTA R	2802020	2014	1,414.92	0.00			
5819	VASENDEN, SAMANTHA N	1012512	2512	2,428.60	0.00			
5949	VASQUEZ, JONATHON J	1012012	2012	2,669.96	0.00			
6611	VAZQUEZ-VALDEZ, JUAN M	1012012	2012	2,241.96	0.00			
6800	VELASCO-VILLALOBOS, VICEN	1014300	4300	0.00	0.00			
6456	VICTOR, AUBREY L	1014700	4700	1,853.51	0.00			
6665	VICTORIO, MAYA V	1015057	5057	147.53	0.00			
6672	VICTORIO, MERIC V	1015057	5057	218.20	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	3,043.79	0.00			
6453	VONDERWERTH, KYLE S	2545047	5047	1,687.05	0.00			
6716	VUGTEVEEN, CHRISTENA F	1016200	6200	327.78	0.00			
6751	WAITE, HANNAH C	1012800	2800	2,023.74	0.00			
3643	WAKELING, EVELYN S	1014700	4700	3,096.26	0.00			
6113	WALKER, JOHN S	1010610	0610	4,180.66	0.00			
5770	WALKER, TYLER C	1015012	5012	1,747.74	0.00			
492	WALL, FRED	1012012	2012	6,726.35	0.00			
5929	WALL, TANNER J	5012525	2525	3,962.61	0.00			
6054	WALLACE, LOGEN K	5053702	3038	1,767.40	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	2,774.08	0.00			
6674	WARKENTIN, COLE W	5012537	2537	1,402.93	0.00			
4508	WARNER, COURTNEY E	2151500	1500	4,884.12	0.00			
6803	WARRELL, DIAMOND R	1012800	2800	0.00	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	4,157.83	0.00			
4952	WASZKIEWICZ, BRET A	1012512	2512	6,908.68	0.00			
6096	WEAVER, DEVIN G	1013012	3012	372.85	0.00			
5335	WEAVER, JAKOB B	1012017	2017	3,481.28	0.00			
6710	WEBER, LUKE J	1015055	5055	113.21	0.00			
5708	WEISS, KEVIN B	1010710	0710	2,632.91	0.00			
4502	WERNETT, JAMES A	1016200	6200	396.94	0.00			
5599	WETHERINGTON, CHASE R	2752505	2505	2,082.21	0.00			

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5802	WEXLER, STUART B	7407205	7200	2,499.26	0.00			
6357	WEYRAUCH-MONTERO, NICOLE	1010500	0500	5,510.06	0.00			
6394	WHETZEL, CORA J	1012017	2017	2,278.93	0.00			
6902	WHIPPLE, ALICIA G	1016200	6200	2,536.55	0.00			
4519	WHITE, HANS H	2563038	3201	1,886.67	0.00			
5522	WHITE, MAURICE E	1010100	0100	1,170.71	0.00			
5540	WHITE-KELLY, JEANNIE M	1013034	3034	1,953.14	0.00			
3518	WHITE-KELLY, SHADOW L	5203502	3502	3,297.37	0.00			
6238	WHITING, BENJAMIN E	5103201	3201	3,242.79	0.00			
6577	WHITSETT, DAVID L	1012014	2014	3,015.86	0.00			
3866	WIESE, SHAWN L	5103201	3201	2,912.39	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	3,991.47	0.00			
5975	WILKINSON, NICHOLAS E	2756800	6800	1,871.82	0.00			
6755	WILLIAMS, JONATHON W	1013034	3034	1,744.26	0.00			
6545	WILLIAMSON, REID J	5103201	3201	3,015.44	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	487.58	0.00			
4960	WILSON, DANIELLE R	1012017	2005	198.08	0.00			
5411	WILSON, HALEY M	1016200	6200	3,163.93	0.00			
6585	WILSON, HENRY J	1015056	5056	191.20	0.00			
6384	WILSON, MICHAEL T	1010500	0500	990.19	0.00			
4971	WISE, ALLEN W	1015056	5056	573.61	0.00			
3032	WISE, URIAH V	5203502	3502	2,270.88	0.00			
5538	WITTER, SCOTT M	5203502	3502	2,255.28	0.00			
6368	WITTLER, ELYSE N	1010500	0500	1,707.39	0.00			
4092	WOOD, GARY N	2563038	3038	2,416.44	0.00			
6752	WRIGHT, RODNEY J	1012530	2530	2,782.01	0.00			
5367	YANEZ-MONTIEL, NATHALIE M	2756800	6800	1,919.10	0.00			
2705	YASUMOTO, SYLVIA M	1010212	0212	1,697.12	0.00			
4601	YU, JENG DAW	1010500	0500	6,887.16	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	2,251.72	0.00			
5275	ZAVALA, FRANK	1012706	2706	132.03	0.00			
6791	ZOGHRA-AWALI, ABRAHAM A	1015055	5055	100.68	0.00			
6785	ZUBIETA, JUSTIN R	1013034	3034	1,752.34	0.00			
	RECORD COUNT: 876	TOTAL		2,080,246.67	0.00			
		GRAND TOTAL		2,204,010.88	0.00			

** END OF REPORT - Generated by Kacie Huskey **

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed Interlocal Agreement No. P174-26-002 ("Agreement") with the Nevada Department of Transportation ("NDOT") with the Agreement establishing roles and responsibilities for the construction of a flagpole located at the corner of the US Highway 395 and US 50 intersection ("Project") at no cost to the City. (Stephanie Hicks, shicks@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

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Proposed Motion
I move to approve the Agreement as presented.

Board's Strategic Goal
N/A

Previous Action
N/A

Background/Issues & Analysis
As part of the America 250 Anniversary celebrations in July 2026, two garrison flags were constructed in a collaborative effort with the Foundation for Carson City Parks & Recreation. The funding for the flags was 100 percent community driven.

The Agreement establishes roles and responsibilities for the garrison flag located at the northwest corner of the US Highway 395 and US 50 intersection, including the ability for the City to bill NDOT for reimbursement of actual project costs in an amount not to exceed $20,000. The Agreement is at no cost to Carson City.

Staff recommend approval of the Agreement.

Applicable Statute, Code, Policy, Rule or Regulation
NRS Chapter 277

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The City's ongoing maintenance is expected to be minimal.

Alternatives
N/A

Attachment(s):
P174-26-002 for Final Signatures.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

INTERLOCAL AGREEMENT

This Agreement, made and entered into on , by and between the State of Nevada, acting by and through its Department of Transportation, hereinafter called the "DEPARTMENT," and Carson City, a consolidated municipality and political subdivision of the State of Nevada, 201 North Carson Street, Suite 2, Carson City, NV 89701, hereinafter called the "CITY."

WITNESSETH:

WHEREAS, an Interlocal Agreement is defined as an agreement by public agencies to "obtain a service" from another public agency; and

WHEREAS, pursuant to the provisions contained in Chapter 408 of the Nevada Revised Statutes (NRS), the Director of the DEPARTMENT may enter into those agreements necessary to carry out the provisions of the Chapter; and

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the agreement is authorized by law to perform and refers to such as an interlocal contract referred to herein as an "agreement"; and

WHEREAS, the purpose of this Agreement is for the purchase of an eighty foot (80') Galvanized Steel Internal Flagpole to be installed within DEPARTMENT's Right-of-Way, per DEPARTMENT Approved Permit No. 221812-26, on the northwest corner of the US Highway 395 (US 395) and US 50 intersection (hereinafter "PROJECT"); and

WHEREAS, the services of the CITY shall be of benefit to the DEPARTMENT and to the people of the State of Nevada; and

WHEREAS, the CITY is willing and able to perform the services described herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is agreed as follows:

ARTICLE I – CITY AGREES

1. To use the DEPARTMENT-provided funding towards the purchase, construction, and maintenance of the PROJECT.

2. To bill the DEPARTMENT, upon completion of the PROJECT, for actual PROJECT costs not to exceed Twenty Thousand and No/100 Dollars ($20,000.00).

3. To manage and maintain, at no additional cost to the DEPARTMENT, the PROJECT location in its entirety, including but not limited to the pole, the flag, any electrical requirements, incidentals, raising and lowering of the flag, and removal of the PROJECT in its entirety in the event it is in direct conflict with future road widening and/or public works improvement projects. The CITY shall also be responsible for responding to, and resolving when possible, any public complaints regarding the PROJECT and its appurtenances.

4. To perform its own inspections, at no additional cost to the DEPARTMENT, to ensure that any damage is resolved adequately and expeditiously. The CITY shall, at its own

expense, periodically assess the condition of the flag, make any necessary repairs, upgrades, or adjustments, replace the flag if necessary, and inform the DEPARTMENT of any emergency or pre-scheduled work or repairs required for the PROJECT. The CITY shall also be responsible for lowering the flag to half-mast when required, and ensuring adequate PROJECT lighting is maintained during evening and nighttime hours.

5. The CITY shall, at its own expense, obtain and pay for all licenses, permits, and/or fees and comply with all applicable federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement, including, without limitation, worker's compensation laws, licensing laws, and regulations.

ARTICLE II - DEPARTMENT AGREES

1. To fund one hundred percent (100%) of the PROJECT with CAT02 funds, estimated to be and not to exceed Twenty Thousand and No/100 Dollars ($20,000.00).

2. To observe, review, and inspect all work associated with the PROJECT during construction, with the understanding that all items of concern shall be reported to the CITY's Resident Engineer (RE) for correction.

ARTICLE III - IT IS MUTUALLY AGREED

1. The term of this Agreement shall be from the date first written above and shall remain active as long as the flagpole and its appurtenances remain within the DEPARTMENT's Right-of-Way or are repositioned to another location within the State's Right-of-Way.

2. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.

3. This Agreement may be terminated by either party prior to the date set forth above, provided that a termination shall not be effective until thirty (30) calendar days after a party has served written notice upon the other party. This Agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

4. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT:
Tracy Larkin Thomason, P.E., Director
Attn.: Mario Gomez, Deputy Director
Nevada Department of Transportation
Division: Director's Office
1263 South Stewart Street
Carson City, NV 89712
Phone: (702) 385-6501
E-mail: mgomez@dot.nv.gov

FOR CARSON CITY:
Carson City City Manager's Office
Attn.: Glen Martel, City Manager

201 North Carson Street, Suite 2
Carson City, NV 89701
Phone: 775-887-2072
E-mail: gmartel@carsoncity.gov

5. Each party agrees to keep and maintain under generally accepted accounting principles full, true, and complete records and documents (written, electronic, computer-related, or otherwise) pertaining to this Agreement and present, at any reasonable time, such information for inspection, examination, review, audit, and copying at any office where such records and documentation are maintained. Such records and documentation shall be retained for three (3) years after final payment is made.

6. Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, but not limited to, the recovery of actual damages and the prevailing party's reasonable attorney's fees and costs.

7. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

8. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

9. To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless, and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, caused by the negligence, errors, omissions, recklessness, or intentional misconduct of its own officers, employees, and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described herein. This indemnification obligation is conditioned upon the performance of the duty of the party seeking indemnification (indemnified party) to serve the other party (indemnifying party) with written notice of an actual or pending claim, within thirty (30) calendar days of the indemnified party's notice of such actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate with legal counsel.

10. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

11. Failure to declare a breach or the actual waiver of any particular breach of this Agreement or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach, including another breach of the same provision.

12. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement, and this Agreement shall be construed as if such provision did not exist. The unenforceability of such provision or provisions shall not be held to render any other provision or provisions of this Agreement unenforceable.

13. Neither party shall assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other party.

14. Except as otherwise expressly provided by this Agreement, all or any property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

15. Pursuant to NRS Chapter 239, information or documents may be open to public inspection and copying. The parties shall have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

16. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.

17. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to perform the services set forth herein.

18. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

19. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third-party beneficiary status hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

20. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or national origin, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

21. This Agreement constitutes the entire agreement of the parties and such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual

intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CARSON CITY

Lori Bagwell, Mayor

William “Scott” Hoen, Clerk Recorder

Approved as to Form:

Lucas Burr, Deputy District Attorney II

State of Nevada, acting by and through its DEPARTMENT OF TRANSPORTATION

Director

Approved as to Legality and Form:

Deputy Attorney General

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the proposed reclassification of two classified (FLSA non-exempt) Carson City Community and Economic Development Department ("Department") positions from two entry-level Building Inspectors to a job series comprising the positions of Building Inspector 1 and Building Inspector 2. (Kyle Fischer, kfischer@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

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Proposed Motion
I move to approve the position reclassifications as requested.

Board's Strategic Goal
Safety

Previous Action
December 18, 2025 (Item 16a) – The Board of Supervisors ("Board") approved renaming and reorganizing the Community Development Department as the Community and Economic Development Department and authorized the creation of new employee positions.

Background/Issues & Analysis
On February 13, 2026, the City ended its contract with a third-party vendor and brought the Building Division of the Department in-house. The Board authorized the creation of the following positions:

- 1 Building Official
- 2 Building Inspectors
- 1 Plans Examiner
- 2 Counter Technicians

Recruiting commenced immediately after Board approval. Although two building inspectors were hired, one was terminated within a few weeks of starting work. Due to the challenges in filling this position, the staff has analyzed the Building Division's organizational structure, pay, and required qualifications.

The organizational structure ties into the pay. Currently, there is only one job title of "Building Inspector", which is an entry-level position. Neighboring jurisdictions, including Douglas County, tend to have job titles of Building Inspector 1 and Building Inspector 2. This allows growth and advancement within the organization based on certifications and experience.

In analyzing the Building Inspector pay against Douglas County's and Lyon County's Building Inspector 1 utilizing the City's standard methodology, it is observed that the minimum pay grade of T202 is below the market. In order to attract and retain building inspectors, it is recommended that the City create a series to include Building Inspector 1 and Building Inspector 2 positions with a pay grade of T302 and T402, respectively.

In terms of qualifications, the current job description for Building Inspector was modified to create distinct job descriptions for the Building Inspector I and Building Inspector II. Therefore, the following is recommended:

Building Inspector 1:
- One valid Residential Inspector ICC certification (B1, E1, M1 and P1) required within six (6) months of hire.

Building Inspector 2:
- R5 Residential Combination Inspector ICC certification and at least one valid Commercial Inspector (B2, E2, M2 or P2) ICC certification at time of hire;
- Three valid Commercial Inspector ICC certifications within one year of hire; and
- C5 Commercial Combination Inspector certification required within eighteen (18) months of hire.

The proposed Building Inspector 1 and Building Inspector 2 job descriptions include the proposed certifications to ensure that employees can contribute upon being hired, and to ensure that the staff is competent to inspect a majority of the construction occurring in Carson City.

This proposal does not change the number of staff in the Building Division.

Applicable Statute, Code, Policy, Rule or Regulation
Carson City Municipal Code Title 15

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: Building Permit Fund: Salaries and Benefits expense 5251414-5001XX and 5251414-5002XX

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The fiscal impact for the balance of fiscal year 2027 is anticipated to be $11,626.13 for this reclassification, as employees will be required to receive a 10% pay increase.

Alternatives
Do not approve the job reclassifications and/or provide alternative direction to staff.

Attachment(s):
Community_Development_Org_Chart__Current_and_Proposed_.pdf

Building Inspector 1 Job Description.pdf

Building Inspector 2 Job Description.pdf

Building Inspector 1 Job Description_Redlines.pdf

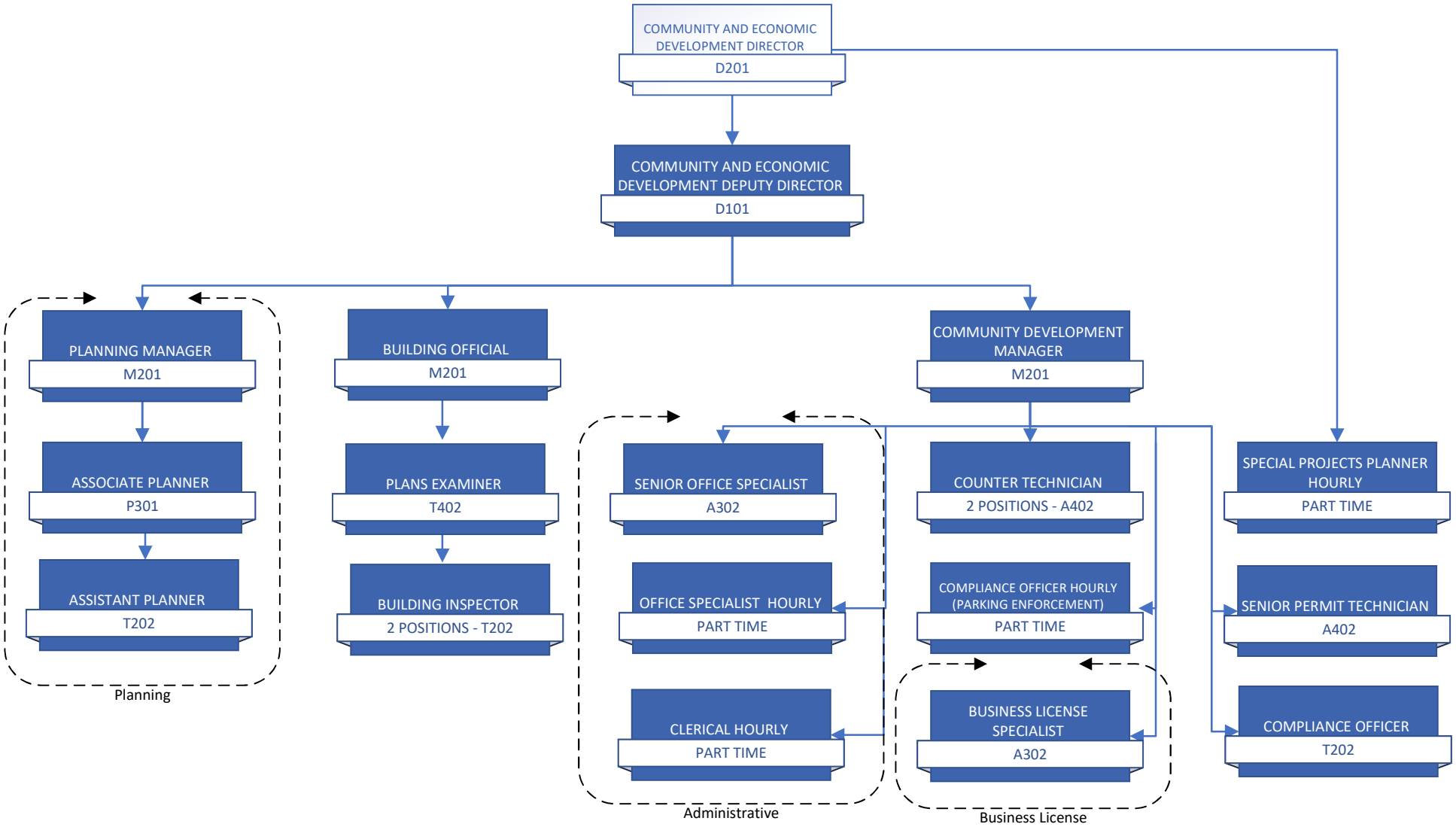
Building Inspector 2 Job Description_Redlines.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

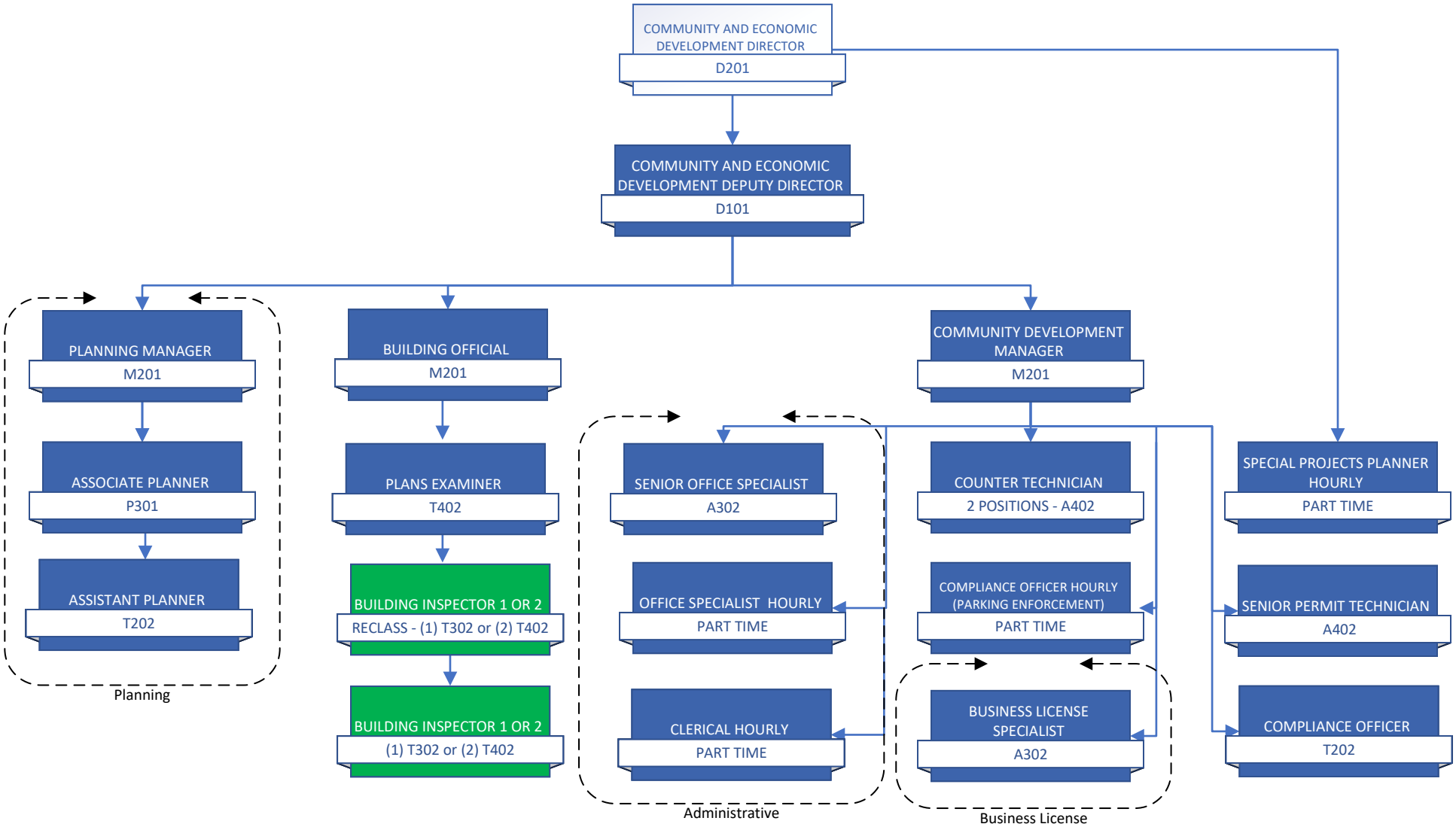
_____
(Vote Recorded By)

Carson City
Community and Economic Development

September 1, 2026
*Current



Carson City
Community and Economic Development



Proposed Changes: Reclass Two existing Building Inspector positions to Two Building Inspector 1 (Grade T302) or Building Inspector 2 (Grade T402) positions

JOB DESCRIPTION

JOB TITLE:	Building Inspector 1	**FLSA:**	Non-Exempt
DEPARTMENT:	Community and Economic Development	**GRADE:**	T302
REPORTS TO:	Building Official	**PCN:**	TBD
DATE:	November 19, 2026	**REVISED:**	

SUMMARY OF JOB PURPOSE:

Under limited supervision, responsible for performing the inspections of residential and non-residential buildings and structures in all stages of construction, alteration, and repair to ensure compliance with applicable State and local regulations/codes; enforces building, plumbing, electrical, mechanical and safety codes, laws, regulations and standards and any other codes adopted in Carson City Municipal Code Title 15. As capacity allows, recognizing the priority is building inspection, incumbent(s) may be responsible for the review and examination of building construction, improvement and repair plans and specifications for compliance with non-structural and structural requirements and applicable codes and regulations.

ESSENTIAL FUNCTIONS:

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Inspects residential and non-residential building construction, alterations, repairs and demolitions; ensures compliance with applicable codes, ordinances and regulations.
- Notes deficiencies and deviations from plans; issues notices of code violations and/or may confer with the Building Official on more serious problems and disagreements.
- Coordinates inspection activities with other City departments, public and private agencies.
- Performs safety and structural evaluations of buildings regarding disasters and complaints; responds to requests for information; provides technical information to City staff as required; provides assistance to the public.
- Reviews plans and specifications of projects; interprets City codes, notices of violation, occupancy certificates, and work stop orders.
- Provides information and responds to inquiries from contractors, property owners, City staff, business owners and the general public regarding assigned inspections.
- Performs code enforcement of the codes enforced by the Community and Economic Development Department.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

- Documents and maintains accurate records of inspections, actions taken and regulatory efforts; prepares written reports and correspondence and issues notices to correct code violations.
- Performs public counter duties as assigned.
- Develops and maintains knowledge of construction technology, methods and materials; updates code knowledge through regular training sessions.
- Represents the City with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Two (2) years of college course work (associate's degree preferred) in construction, pre-engineering, or a field related to the work, OR completion of a recognized apprenticeship in a recognized trade; AND two (2) years of journey-level experience in a trade; OR an equivalent combination of education, training and experience.

REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Valid Driver's License.
- Valid International Code Council (ICC) certification in Residential and/or Commercial Building Inspection (combination, electrical, plumbing, or mechanical) highly desirable.
- At least one (1) Valid International Code Council (ICC) Residential Inspector certification (B1, E1, M1, or P1) required within six (6) months of hire.
- OSHA 10-Hour certification or able to obtain within six (6) months of hire.

Required Knowledge and Skills

Knowledge of:

- Principles, practices codes and regulations related to building inspection.
- Procedures for documenting inspections, correcting violations and carrying through on court procedures as required.
- Concepts, materials and terminology related to building construction.
- Applicable codes and regulations.
- Computer applications related to the work.
- Business and engineering mathematics.
- Standard office practices and procedures, including filing and the operation of standard office equipment
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with the public, in person and over the telephone.

Skill in:

- Interpreting and applying appropriate methods, practices, procedures, codes and regulations to building inspection.
- Interpreting construction plans, specifications and related documents.

- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Organizing, prioritizing and coordinating work activities and meeting critical deadlines.
- Performing residential and commercial inspections
- Documentation of inspections and follow through in code violation procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Interpreting, applying and explaining complex policies, codes and regulations.
- Setting priorities, coordinating multiple activities and meeting critical deadlines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

SUPERVISION RECEIVED AND EXERCISED:

Under General Supervision - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; agility to traverse various terrains and construction sites; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*

2. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*

3. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*

4. *New employees are required to submit to a fingerprint-based background investigation and a drug screen. The fee associated with the background check and drug test must be paid for by the employee prior to beginning employment. Employment is contingent upon passing the background and the drug screen.*

5. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at www.uscis.gov.*

6. *Carson City is an Equal Opportunity Employer.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

"Carson City is an Equal Opportunity Employer"

JOB DESCRIPTION

JOB TITLE:	Building Inspector 2	**FLSA:**	Non-Exempt
DEPARTMENT:	Community and Economic Development	**GRADE:**	T402
REPORTS TO:	Building Official	**PCN:**	TBD
DATE:	November 19, 2026	**REVISED:**	

SUMMARY OF JOB PURPOSE:

Under limited supervision, responsible for performing the inspections of residential and non-residential buildings and structures in all stages of construction, alteration, and repair to ensure compliance with applicable State and local regulations/codes; enforces building, plumbing, electrical, mechanical and safety codes, laws, regulations and standards and any other codes adopted in Carson City Municipal Code Title 15. As capacity allows, recognizing the priority is building inspection, incumbent(s) may be responsible for the review and examination of building construction, improvement and repair plans and specifications for compliance with non-structural and structural requirements and applicable codes and regulations.

ESSENTIAL FUNCTIONS:

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Inspects residential and non-residential building construction, alterations, repairs and demolitions; ensures compliance with applicable codes, ordinances and regulations.
- Notes deficiencies and deviations from plans; issues notices of code violations and/or may confer with the Building Official on more serious problems and disagreements.
- Coordinates inspection activities with other City departments, public and private agencies.
- Performs safety and structural evaluations of buildings regarding disasters and complaints; responds to requests for information; provides technical information to City staff as required; provides assistance to the public.
- Reviews plans and specifications of projects; interprets City codes, notices of violation, occupancy certificates, and work stop orders.
- Provides information and responds to inquiries from contractors, property owners, City staff, business owners and the general public regarding assigned inspections.
- Performs code enforcement of the codes enforced by the Community and Economic Development Department.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

- Documents and maintains accurate records of inspections, actions taken and regulatory efforts; prepares written reports and correspondence and issues notices to correct code violations.
- Performs public counter duties as assigned.
- Develops and maintains knowledge of construction technology, methods and materials; updates code knowledge through regular training sessions.
- Represents the City with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:

Two (2) years of college course work (associate's degree preferred) in construction, pre-engineering, or a field related to the work, OR completion of a recognized apprenticeship in a recognized trade; AND two (2) years of journey-level experience in a trade; AND two (2) years of experience in performing building inspections.

REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Valid Driver's License.
- Valid International Code Council (ICC) R5 Residential Combination Inspector certification, and at least one (1) valid Commercial Inspector certification (B2, E2, M2, or P2) required at the time of hire.
- At least three (3) valid Commercial Inspector certifications (B2, E2, M2, or P2) are required within one (1) year.
- C5 Commercial Combination Inspector certification required within eighteen (18) months.
- OSHA 30-Hour certification or able to obtain within six (6) months of hire.

Required Knowledge and Skills

Knowledge of:

- Principles, practices codes and regulations related to building inspection.
- Procedures for documenting inspections, correcting violations and carrying through on court procedures as required.
- Concepts, materials and terminology related to building construction.
- Applicable codes and regulations.
- Computer applications related to the work.
- Business and engineering mathematics.
- Standard office practices and procedures, including filing and the operation of standard office equipment
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with the public, in person and over the telephone.

Skill in:

- Interpreting and applying appropriate methods, practices, procedures, codes and regulations to building inspection.
- Interpreting construction plans, specifications and related documents.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Organizing, prioritizing and coordinating work activities and meeting critical deadlines.
- Performing residential and commercial inspections
- Documentation of inspections and follow through in code violation procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Interpreting, applying and explaining complex policies, codes and regulations.
- Setting priorities, coordinating multiple activities and meeting critical deadlines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

SUPERVISION RECEIVED AND EXERCISED:

Under General Supervision - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; agility to traverse various terrains and construction sites; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*

2. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*

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4. *New employees are required to submit to a fingerprint-based background investigation and a drug screen. The fee associated with the background check and drug test must be paid for by the employee prior to beginning employment. Employment is contingent upon passing the background and the drug screen.*

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6. *Carson City is an Equal Opportunity Employer.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

"Carson City is an Equal Opportunity Employer"

JOB DESCRIPTION

JOB TITLE:	Building Inspector ~~I~~1	**FLSA:**	Non-Exempt
DEPARTMENT:	Community and Economic Development	**GRADE:**	~~T202~~ T302
REPORTS TO:	Building Official	**PCN:**	TBD
DATE:	~~June 29, 2017~~ November 19, 2026	**REVISED:**	~~December 2025~~

SUMMARY OF JOB PURPOSE:

Under limited supervision, responsible for performing the inspections of residential and non-residential buildings and structures in all stages of construction, alteration, and repair to ensure compliance with applicable State and local regulations/codes; enforces building, plumbing, electrical, mechanical and safety codes, laws, regulations and standards and any other codes adopted in Carson City Municipal Code Title 15. As capacity allows, recognizing the priority is building inspection, incumbent(s) may be responsible for the review and examination of building construction, improvement and repair plans and specifications for compliance with non-structural and structural requirements and applicable codes and regulations.

ESSENTIAL FUNCTIONS:

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Inspects residential and non-residential building construction, alterations, repairs and demolitions; ensures compliance with applicable codes, ordinances and regulations.
- Performs safety and structural evaluations of buildings following disasters and complaints.
- Notes deficiencies and deviations from plans; issues notices of code violations and/or may confer with the Building Official on more serious problems and disagreements.
- Coordinates inspection activities with other City departments, public and private agencies.
- Performs safety and structural evaluations of buildings regarding disasters and complaints; responds to requests for information; provides technical information to City staff as required; provides assistance to the public.
- Reviews plans and specifications of projects; interprets City codes, notices of violation, occupancy certificates, and work stop orders.
- Provides information and responds to inquiries from contractors, property owners, City staff, business owners and the general public regarding assigned inspections.
- Performs code enforcement of the codes enforced by the Community and Economic Development Department.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

- Documents and maintains accurate records of inspections, actions taken and regulatory efforts; prepares written reports and correspondence and issues notices to correct code violations.
- Performs public counter duties as assigned.
- Develops and maintains knowledge of construction technology, methods and materials; updates code knowledge through regular training sessions.
- Represents the City with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:
Two (2) years of college course work (associate's degree preferred) in construction, pre-engineering, or a field related to the work, OR completion of a recognized apprenticeship in a recognized trade; AND two (2) years of journey-level experience in a trade; OR an equivalent combination of education, training and experience.

REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:

- Valid Driver's License.
- Valid International Code Council (ICC) certification in Residential and/or Commercial Building Inspection (combination, electrical, plumbing, or mechanical) highly desirable.
- ~~Occupational Health & Safety Training certification or able to obtain within six (6) months of hire.~~
- At least one (1) Valid International Code Council (ICC) Residential Inspector certification (B1, E1, M1, or P1) required within six (6) months of hire.
- OSHA 10-Hour certification or able to obtain within six (6) months of hire.

Required Knowledge and Skills
Knowledge of:

- Principles, practices codes and regulations related to building inspection.
- Procedures for documenting inspections, correcting violations and carrying through on court procedures as required.
- Concepts, materials and terminology related to building construction.
- Applicable codes and regulations.
- Computer applications related to the work.
- Business and engineering mathematics.
- Standard office practices and procedures, including filing and the operation of standard office equipment
- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with the public, in person and over the telephone.

Skill in:

- Interpreting and applying appropriate methods, practices, procedures, codes and regulations to building inspection.
- Interpreting construction plans, specifications and related documents.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Organizing, prioritizing and coordinating work activities and meeting critical deadlines.
- Performing residential and commercial inspections
- Documentation of inspections and follow through in code violation procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Interpreting, applying and explaining complex policies, codes and regulations.
- Setting priorities, coordinating multiple activities and meeting critical deadlines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

SUPERVISION RECEIVED AND EXERCISED:

Under General Supervision - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; agility to traverse various terrains and construction sites; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*

2. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*

3. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*

4. *New employees are required to submit to a fingerprint-based background investigation and a drug screen. The fee associated with the background check and drug test must be paid for by the employee prior to beginning employment. Employment is contingent upon passing the background and the drug screen.*

5. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at www.uscis.gov.*

6. *Carson City is an Equal Opportunity Employer.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

"Carson City is an Equal Opportunity Employer"

JOB DESCRIPTION

JOB TITLE:	Building Inspector ~~II~~2	**FLSA:**	Non-Exempt
DEPARTMENT:	Community and Economic Development	**GRADE:**	~~T202~~ T402
REPORTS TO:	Building Official	**PCN:**	TBD
DATE:	~~June 29, 2017~~ November 19, 2026	**REVISED:**	~~December 2025~~

SUMMARY OF JOB PURPOSE:

Under limited supervision, responsible for performing the inspections of residential and non-residential buildings and structures in all stages of construction, alteration, and repair to ensure compliance with applicable State and local regulations/codes; enforces building, plumbing, electrical, mechanical and safety codes, laws, regulations and standards and any other codes adopted in Carson City Municipal Code Title 15. As capacity allows, recognizing the priority is building inspection, incumbent(s) may be responsible for the review and examination of building construction, improvement and repair plans and specifications for compliance with non-structural and structural requirements and applicable codes and regulations.

ESSENTIAL FUNCTIONS:

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

- Inspects residential and non-residential building construction, alterations, repairs and demolitions; ensures compliance with applicable codes, ordinances and regulations.
- Performs safety and structural evaluations of buildings following disasters and complaints.
- Notes deficiencies and deviations from plans; issues notices of code violations and/or may confer with the Building Official on more serious problems and disagreements.
- Coordinates inspection activities with other City departments, public and private agencies.
- Performs safety and structural evaluations of buildings regarding disasters and complaints; responds to requests for information; provides technical information to City staff as required; provides assistance to the public.
- Reviews plans and specifications of projects; interprets City codes, notices of violation, occupancy certificates, and work stop orders.
- Provides information and responds to inquiries from contractors, property owners, City staff, business owners and the general public regarding assigned inspections.
- Performs code enforcement of the codes enforced by the Community and Economic Development Department.
- Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

- Documents and maintains accurate records of inspections, actions taken and regulatory efforts; prepares written reports and correspondence and issues notices to correct code violations.
- Performs public counter duties as assigned.
- Develops and maintains knowledge of construction technology, methods and materials; updates code knowledge through regular training sessions.
- Represents the City with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Education and Experience:
Two (2) years of college course work (associate's degree preferred) in construction, pre-engineering, or a field related to the work, OR completion of a recognized apprenticeship in a recognized trade; AND two (2) years of journey-level experience in a trade; ~~OR an equivalent combination of education, training and experience.~~ AND two (2) years of experience in performing building inspections.

REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:
- Valid Driver's License.
- ~~Valid International Code Council (ICC) in Residential and/or Commercial Building Inspection (combination, electrical, plumbing, or mechanical) highly desirable.~~
- ~~Occupational Health & Safety Training certification or able to obtain within six (6) months of hire.~~
- Valid International Code Council (ICC) R5 Residential Combination Inspector certification, and at least one (1) valid Commercial Inspector certification (B2, E2, M2, or P2) required at the time of hire.
- At least three (3) valid Commercial Inspector certifications (B2, E2, M2, or P2) are required within one (1) year.
- C5 Commercial Combination Inspector certification required within eighteen (18) months.
- OSHA 30-Hour certification or able to obtain within six (6) months of hire.

Required Knowledge and Skills
Knowledge of:
- Principles, practices codes and regulations related to building inspection.
- Procedures for documenting inspections, correcting violations and carrying through on court procedures as required.
- Concepts, materials and terminology related to building construction.
- Applicable codes and regulations.
- Computer applications related to the work.
- Business and engineering mathematics.
- Standard office practices and procedures, including filing and the operation of standard office equipment

- Record keeping principles and practices.
- Correct business English, including spelling, grammar and punctuation.
- Techniques for dealing with the public, in person and over the telephone.

Skill in:

- Interpreting and applying appropriate methods, practices, procedures, codes and regulations to building inspection.
- Interpreting construction plans, specifications and related documents.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Organizing, prioritizing and coordinating work activities and meeting critical deadlines.
- Performing residential and commercial inspections
- Documentation of inspections and follow through in code violation procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within general policy guidelines.
- Interpreting, applying and explaining complex policies, codes and regulations.
- Setting priorities, coordinating multiple activities and meeting critical deadlines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.

SUPERVISION RECEIVED AND EXERCISED:

Under General Supervision - Incumbents at this level are given assignments and objectives that are governed by specifically outlined work methods and a sequence of steps, which are explained in general terms. The responsibility for achieving the work objectives, however, rests with a superior. Immediate supervision is not consistent, but checks are integrated into work processes and/or reviews are frequent enough to ensure compliance with instructions.

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 20 pounds; agility to traverse various terrains and construction sites; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; ability to operate a motor vehicle and safely travel to a variety of offsite locations.

CONDITIONS OF EMPLOYMENT:

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*

2. *Any City employee may be required to stay at or return to work during emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.*

3. *Employees may be required to complete Incident Command System training as a condition of continuing employment.*

4. *New employees are required to submit to a fingerprint-based background investigation and a drug screen. The fee associated with the background check and drug test must be paid for by the employee prior to beginning employment. Employment is contingent upon passing the background and the drug screen.*

5. *Carson City participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment with Carson City must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 775.887.2103 or go to the U.S. Citizenship and Immigration Services web page at www.uscis.gov.*

6. *Carson City is an Equal Opportunity Employer.*

I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.

PRINT NAME: _____

SIGNATURE: _____ **DATE:** _____

"Carson City is an Equal Opportunity Employer"

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Sheri Russell-Benabou, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through November 6, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

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Proposed Motion
I move to accept the report.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carsoncity.gov. A "Condition of the Treasury Report" is attached indicating the beginning balance, receipts, disbursements and the ending balance of each cash account for every fund in the City as of November 6, 2026. It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 251.030 and 354.290

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives
N/A

Attachment(s):
BOS Cash Report 11-6-26.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 10/23/2026 & 11/6/2026

FUND	FUND NAME	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	
101	GENERAL FUND	$ 27,260,044.55	$ 1,339,894.17	$ 4,044,402.53	$ 24,555,536.19	
201	AIRPORT FUND	-	167,667.37	167,667.37	-	
202	COOPERATIVE EXTENSION FUND	691,752.37	522.65	50,028.28	642,246.74	
208	SUPPLEMENTAL INDIGENT FUND	4,541,858.87	4,694.64	617,081.27	3,929,472.24	
210	CAPITAL PROJECTS FUND	31,418,034.43	486,549.59	54,765.20	31,849,818.82	
215	SENIOR CENTER FUND	666,794.58	2,041.27	28,911.83	639,924.02	
225	CARSON CITY TRANSIT FUND	499,412.78	14,475.07	18,136.97	495,750.88	
230	LIBRARY GIFT FUND	157,133.83	75.61	1,779.00	155,430.44	
235	LANDSCAPE MAINTENANCE FUND	954,345.85	167.50	17,102.02	937,411.33	
236	ADMINISTRATIVE ASSESSMENT FUND	33,791.24	672.00	436.39	34,026.85	
237	NEIGHBORHOOD IMPROVEMENT DISTRICTS	469,940.38	201.00	-	470,141.38	
240	TRAFFIC/TRANSPORTATION FUND	10,857.35	135.00	152.73	10,839.62	
245	CAMPO FUND	65,804.67	-	44,668.34	21,136.33	
250	REGIONAL TRANSPORTATION FUND	7,992,306.72	110,664.53	1,352,750.86	6,750,220.39	
253	STREET & HIGHWAY INFRASTRUCTURE FUND	4,108,298.09	-	202,709.14	3,905,588.95	
254	QUALITY OF LIFE FUND	4,551,754.20	2,823.13	169,777.54	4,384,799.79	
256	STREET MAINTENANCE FUND	748,989.67	54,763.61	161,667.18	642,086.10	
275	GRANT FUND	605,657.18	275,683.12	395,922.75	485,417.55	
280	COMMISSARY FUND	37,446.78	8,635.48	3,916.75	42,165.51	
287	911 SURCHARGE FUND	89,077.24	77,400.82	12,130.97	154,347.09	
310	INFRASTRUCTURE TAX FUND	3,272,826.47	-	130,621.57	3,142,204.90	
340	EXTRAORDINARY MAINTENANCE FUND	14,548,188.66	-	45,915.23	14,502,273.43	
350	RESIDENTIAL CONSTRUCTION TAX FUND	1,663,108.44	6,000.00	-	1,669,108.44	
410	DEBT SERVICE FUND	1,376,592.91	584,459.83	1,990,959.60	(29,906.86)	[1]
501	AMBULANCE FUND	4,669,452.52	39,326.07	194,799.77	4,513,978.82	
505	STORMWATER FUND	3,594,058.52	112,648.34	340,809.65	3,365,897.21	
510	WASTEWATER FUND	46,044,617.81	738,803.36	1,006,283.27	45,777,137.90	
520	WATER FUND	27,567,699.46	1,010,263.59	3,992,692.40	24,585,270.65	
525	BUILDING PERMITS FUND	1,742,291.22	73,817.97	100,903.64	1,715,205.55	
530	CEMETERY FUND	578,574.59	9,346.65	5,731.82	582,189.42	
560	FLEET MANAGEMENT FUND	786,240.21	-	189,470.50	596,769.71	
570	GROUP MEDICAL INSURANCE FUND	(74,606.75)	502,588.99	814,617.86	(386,635.62)	[2]
580	WORKERS COMPENSATION FUND	3,044,452.24	35,366.59	51,757.96	3,028,060.87	
590	INSURANCE FUND	1,838,955.50	700.00	25,618.44	1,814,037.06	
602	REDEVELOPMENT ADMINISTRATIVE FUND	268,973.86	4,810.00	14,415.91	259,367.95	
603	REDEVELOPMENT REVOLVING FUND	12,120,155.79	500.00	267,625.35	11,853,030.44	
604	REDEVELOPMENT TAX INCREMENT FUND	1,957,105.90	11,319.74	-	1,968,425.64	
730	SCHOOL DEBT FUND	19,939,420.49	21,133.07	6,000.00	19,954,553.56	
740	CARSON CITY TOURISM AUTHORITY	5,973,452.76	195,659.48	74,681.75	6,094,430.49	
748	CARSON CITY SCHOOL OPERATING FUND	3,162,093.55	30,617.98	903,580.25	2,289,131.28	
750	STATE OF NEVADA FUND	3,395,684.02	105,809.25	2,605,601.51	895,891.76	
752	RANGE IMPROVEMENT FUND	156.98	-	25.27	131.71	
756	EAGLE VALLEY WATER DISTRICT FUND	23,462.87	44.88	23,239.88	267.87	
760	WATER SUB-CONSERVANCY FUND	61,340.18	38,858.29	38,875.88	61,322.59	
765	FISH AND GAME FUND	5,849.14	-	-	5,849.14	
770	FORFEITURE ACCOUNT	56,730.54	-	-	56,730.54	
793	CONTROLLER'S TRUST FUND	1,980.16	-	-	1,980.16	
850	CARSON CITY OPEB TRUST FUND	6,635,481.39	71,100.96	197,447.10	6,509,135.25	
TOTAL		$ 249,157,640.21	$ 6,140,241.60	$ 20,365,681.73	$ 234,932,200.08	

[1] Timing difference - debt payments made prior to transfer and receipt of energy efficiency subsidy revenue.

[2] Timing difference - insurance bills paid prior to recording of payroll withholdings.

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding a Grant of Easement ("GOE") from Carson City ("City") to Sierra Pacific Power Company, a Nevada Corporation, d/b/a NV Energy ("Utility"), containing approximately 6,987 square feet at no cost to construct, operate, add to, modify, maintain and remove aboveground and/or underground communication facilities, electric line systems for the distribution and transmission of electricity underground and transformer service boxes/meter panels, for the installation of a new generator to service the Department of Public Works Fleet Services building located on City property with Assessor's Parcel Number ("APN") 010-031-09. (Darren Anderson, danderson@carsoncity.gov and Audrey Link, alink@carsoncity.gov).

Agenda Action: Formal Action / Motion **Time Requested:** Consent

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Proposed Motion
I move to approve the grant of easement as presented.

Board's Strategic Goal
Sustainable Infrastructure

Previous Action
February 20, 2025 (Item 9.A) – The Board of Supervisors ("Board") approved a Utility GOE for an existing Utility electric service line to be rerouted at the Property as part of the Fleet Tire and Welding Shop Project ("Project") containing approximately 5,681 square feet.

December 7, 2023 (Item 12.C) – The Board approved the award of Contract 24300265 to Reyman Brothers Construction, Inc. for construction of the Project for a not-to-exceed amount of $1,360,256.70.

Background/Issues & Analysis
A new generator will be installed at the Public Works Fleet Services building because the facility currently has no backup power. This generator will require an automatic transfer switch (ATS) to connect it to the building's service-entrance switchgear. To facilitate the installation of the new generator and ATS, the existing NV Energy (NVE) transformer must be replaced because it does not meet current codes and standards.

The proposed GOE consisting of approximately 6,987 square feet will replace the existing 5,681 square foot GOE located on the Property. The existing GOE contained inaccuracies, so staff requested and Utility signed a quitclaim releasing any interest to the prior existing GOE. The Property was previously identified as APN 010-031-04. Following a Parcel Map No. 3133, the parcel was renumbered to APN

010-031-09, which is reflected in the quitclaim and the replacement GOE.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 244.270

Financial Information
Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives
Do not approve the grant of easement and/or provide alternative direction to staff.

Attachment(s):
1. _CC GOE_DESIGN_Distribution_Design_Underground_Easement_Rev 7.21.26.pdf

2. APN & CAD Map.pdf

3. NVE Quitclaim Utility GOE - Signed & Exhibit.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

APN(s): 010-031-09

The undersigned hereby affirms that this document, including any exhibits hereby submitted for recording does not contain the personal information of any person or persons (Per NRS 239B.030)

RECORDING REQUESTED BY:
WHEN RECORDED MAIL TO:
Land Resources
NV Energy
P.O. Box 10100 MS S4B20
Reno, NV 89520

GRANT OF EASEMENT

CARSON CITY, a consolidated municipality and political subdivision of the State of Nevada, ("**Grantor**"), and in consideration of the mutual covenants contained herein and other good and valuable consideration – receipt of which is hereby acknowledged – and on behalf of itself and its successors and assigns, grants and conveys to Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy ("**Grantee**") and its successors and assigns a non-exclusive perpetual right and easement:

1. to construct, operate, add to, modify, maintain and remove communication facilities and electric line systems for the distribution and transmission of electricity underground, consisting of cables, conduit, duct banks, manholes, vaults, and other equipment, fixtures, apparatus, and improvements ("**Underground Utility Facilities**") and transformers (aboveground or underground), service boxes/meter panels (aboveground or underground), cabinets (aboveground or underground), bollards (aboveground), and other equipment, fixtures, apparatus, and improvements ("**Additional Utility Facilities**") upon, over, under and through the property legally described in Exhibit A attached hereto and by this reference made a part of this Grant of Easement ("**Easement Area**");

2. for ingress and egress to, from, over and across the Easement Area for the allowed purposes defined in numbered paragraph 1 above and for all other activities permitted by this agreement;

3. to remove, clear, cut or trim any obstruction or material (including trees, other vegetation and structures) from the surface or subsurface of the Easement Area as Grantee may deem necessary or advisable for the safe and proper use and maintenance of the Underground Utility Facilities or the Additional Utility Facilities within the Easement Area.

Grantee will be responsible for any damages, proximately caused by Grantee negligently constructing, operating, adding to, maintaining, or removing the Underground Utility Facilities and/or the Additional Utility Facilities, to any tangible, personal property or improvements owned by Grantor and located on the Easement Area on the date Grantor signs the Grant of Easement. However, this paragraph does not apply to, and Grantee is not responsible for, any damages caused when Grantee exercises its rights under numbered paragraph 3 above.

Grantor covenants for the benefit of Grantee, its successors and assigns, that no building, structure or other real property improvements will be constructed or placed on or within the Easement Area without the prior written consent of Grantee, such structures and improvements to include, but not be limited to, drainage, trees, bridges, signage, roads, fencing, storage facilities, parking canopies, and other covered facilities. Grantee

and Grantor must document Grantee's consent by both signing Grantee's standard, recordable use agreement. Grantor retains, for its benefit, the right to maintain, use and otherwise landscape the Easement Area for its own purposes; provided, however, that all such purposes and uses do not interfere with Grantee's rights herein and are in all respects consistent with the Grantee's rights herein, Grantee's electrical practices, and the National Electrical Safety Code.

Grantor may terminate this agreement for no cause upon reasonable advance written notice to Grantee. To the fullest extent permitted by law, Grantor and Grantee waive any right each may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this Grant of Easement. Grantor and Grantee further waive any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

[signature page follows]

GRANTOR:

CARSON CITY, a consolidated municipality and political subdivision of the State of Nevada

APPROVED:

_____
Lori Bagwell, Mayor Date

Form for acknowledgment in representative capacity
State of Nevada
County of _____

This instrument was acknowledged before me on _____, _____ by _____ as _____ of _____.

S
E
A
L

_____
(Signature of notarial officer)

_____
(Title and rank (optional))

REVIEWED AND RECOMMENDED BY:

_____
Darren Anderson, City Engineer Date

APPROVED FOR LEGALITY AND FORM:

_____
District Attorney or his or her Authorized Designee Date

ATTEST:

_____
William Scott Hoen, Clerk-Recorder Date

GRANTEE:

Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy

_____

Brandi Quaglieri, Manager, Land Resources Date

W.O. 3012454284
CARSON CITY PROPERTY MANAGEMENT
APN: 10-031-09

EXHIBIT "A"
EASEMENT

A portion of the northwest quarter of Section 15, Township 15 North, Range 20 East, M.D.M., Carson City, Nevada; situated within that Parcel of land described in the Deed, recorded as document number 34996 on September 13, 1960, Official Records of Carson City, Nevada; more particularly described as follows:

COMMENCING at a found Brass Cap marked RE 314 marking the West 1/4 of Section 15, Township 15 North, Range 20 East, M.D.M.;

THENCE North 16°43`52" East, 746.01 feet to a point on the Westerly line of said Parcel and the **POINT OF BEGINNING;**

THENCE along said Westerly line, North 00°36'28" East, 18.94 feet, to the beginning of a curve to the right;

THENCE continuing along said Westerly line, a distance of 15.68 feet along the arc of said curve having a 366.66 foot radius through a central angle of 02°27'03";

THENCE departing said line, the following twelve (12) courses:

1. South 88°55'19" East, 39.77 feet;
2. South 25°06'41" East, 15.19 feet;
3. South 85°00'27" East, 161.39 feet;
4. South 51°31'10" East, 147.18 feet;
5. South 89°13'32" East, 17.82 feet;
6. South 00°46'28" West, 13.96 feet;
7. North 89°13'32" West, 24.29 feet;
8. North 51°31'10" West, 126.46 feet;
9. North 81°21'47" West, 186.74 feet;
10. North 89°04'06" West, 24.10 feet;

P.O. BOX 98910, LAS VEGAS, NEVADA 89151-0001 6226 WEST SAHARA AVENUE, LAS VEGAS, NEVADA 89146
P.O. BOX 10100, RENO, NEVADA 89520-0024 6100 NEIL ROAD, RENO, NEVADA 89511 nvenergy.com

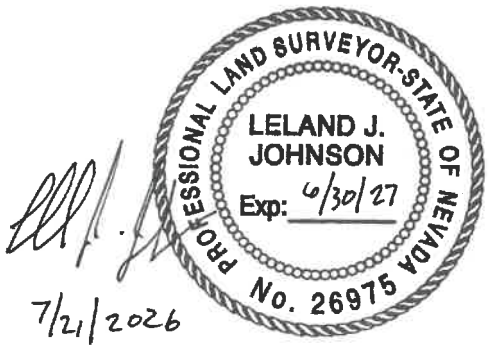
11. South 00°55'54" West, 8.53 feet
12. North 84°33'17" West, 8.44 feet, to the **Point of Beginning** and the TERMINUS of this description.

Said Easement contains 6,987 square feet of land more or less.

See Exhibit "A-1" attached hereto and made a part thereof.

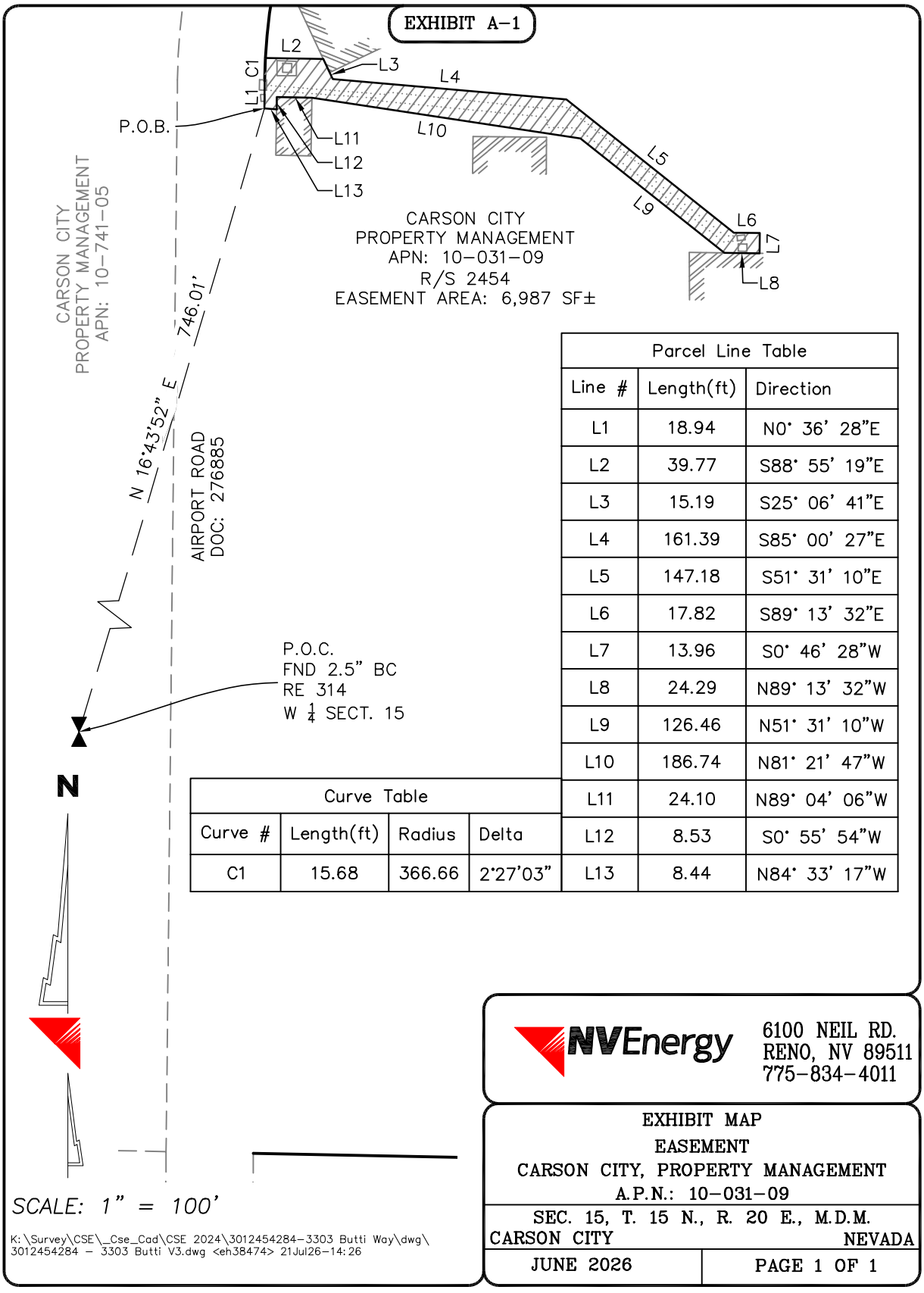
The Basis of Bearings for this Exhibit is the Record of Survey Supporting a Boundary Line Adjustment for Carson City, recorded as file number 278817 on May 30, 2002, Official Records of Carson City, Nevada.

Prepared by Leland Johnson, P.L.S.



7/21/2026

P.O. BOX 98910, LAS VEGAS, NEVADA 89151-0001 6226 WEST SAHARA AVENUE, LAS VEGAS, NEVADA 89146
P.O. BOX 10100, RENO, NEVADA 89520-0024 6100 NEIL ROAD, RENO, NEVADA 89511 nvenergy.com



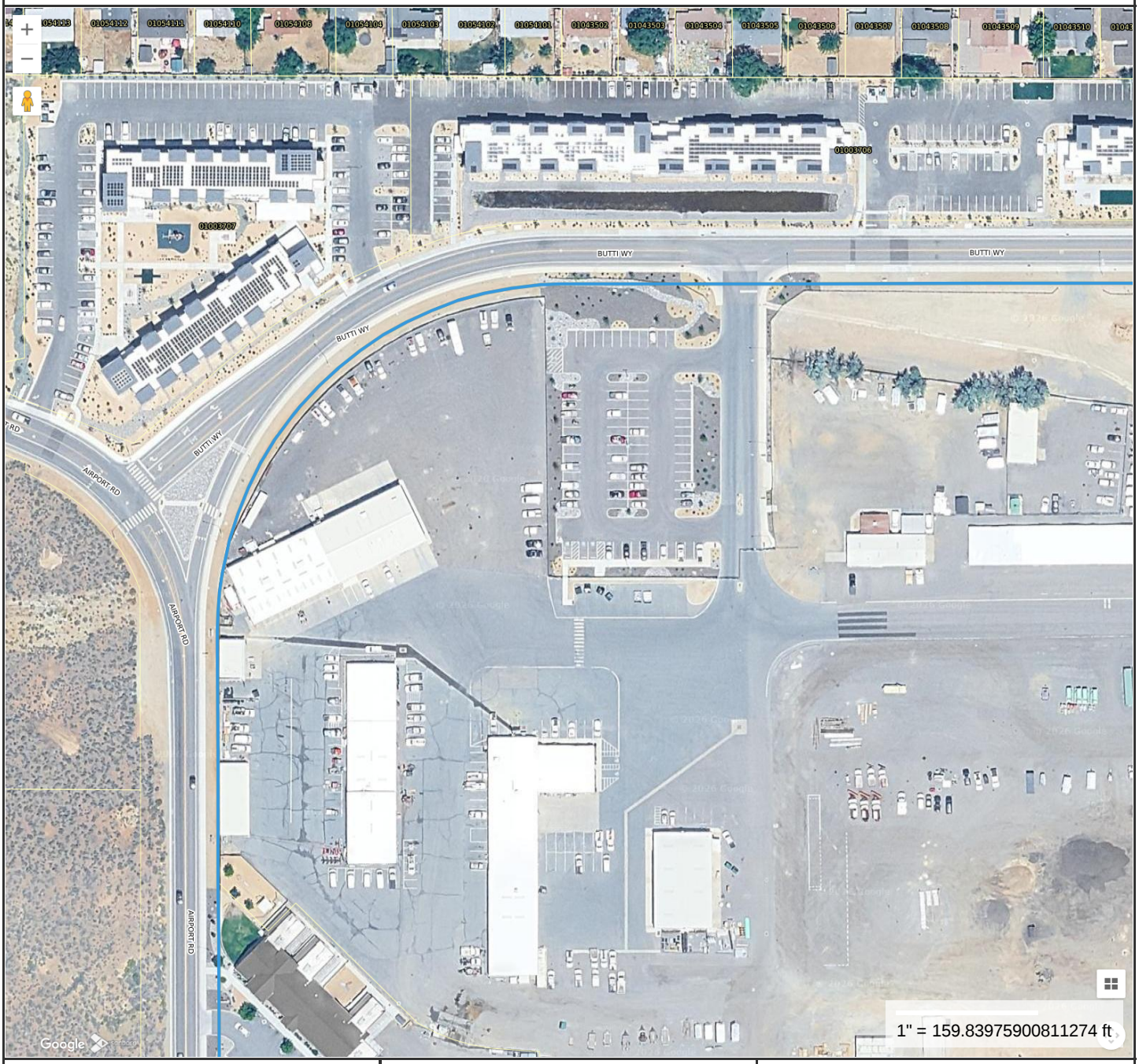
Parcel Line Table		
Line #	Length(ft)	Direction
L1	18.94	N0° 36' 28"E
L2	39.77	S88° 55' 19"E
L3	15.19	S25° 06' 41"E
L4	161.39	S85° 00' 27"E
L5	147.18	S51° 31' 10"E
L6	17.82	S89° 13' 32"E
L7	13.96	S0° 46' 28"W
L8	24.29	N89° 13' 32"W
L9	126.46	N51° 31' 10"W
L10	186.74	N81° 21' 47"W
L11	24.10	N89° 04' 06"W
L12	8.53	S0° 55' 54"W
L13	8.44	N84° 33' 17"W

Curve Table			
Curve #	Length(ft)	Radius	Delta
C1	15.68	366.66	2°27'03"

K:\Survey\CSE_Cse_Cad\CSE 2024\3012454284-3303 Butti Way\dwg\3012454284 - 3303 Butti V3.dwg <eh38474> 21Jul26-14:26

NVEnergy
6100 NEIL RD.
RENO, NV 89511
775-834-4011

EXHIBIT MAP
EASEMENT
CARSON CITY, PROPERTY MANAGEMENT
A.P.N.: 10-031-09
SEC. 15, T. 15 N., R. 20 E., M.D.M.
CARSON CITY NEVADA
JUNE 2026 PAGE 1 OF 1



Property Information

Property ID	01003109
Location	
Owner	CARSON CITY
Acres	45.8

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

Carson City , NV makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated daily
Data updated daily

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.



THIS IS NOT A RECORD OF SURVEY – FOR PLANNING PURPOSES ONLY

CARSON CITY
PUBLIC WORKS DEPARTMENT

3505 BUTTI WAY CARSON CITY, NEVADA 89701
PH: 775-887-2355 FAX: 775-887-2112

CARSON CITY PUBLIC WORKS
FLEET GENERATOR REPLACEMENT
NV ENERGY EASEMENT EXHIBIT

DESIGNED BY: –
DRAWN BY: KJK
CHECKED BY: KT/AL
SCALE (HORIZ): 1"=100'
DATE: 7/20/2026

FIGURE
EA1

I:\CAPITAL PROJECTS\Projects\P303423318-FleetGeneratorReplacement\02.Design\NVE\Easement Exhibit\P303423318_FleetGenerator_Esmt Exhibit_7-20-2026.dwg;

A portion of APN: 010-031-09
Address: 3505 Butti Way, Carson City, Nevada 89701

WHEN RECORDED MAIL TO:
Carson City Public Works Department
Real Property Analyst
3505 Butti Way
Carson City, Nevada 89701

Land Resources
NV Energy
P.O. Box 10100 MS S4B20
Reno, NV 89520

The party executing this document hereby affirms that this document submitted for recording does not contain the social security number of a person or persons as required by NRS 239B.030.

QUITCLAIM OF GRANT OF EASEMENT

This Quitclaim of Grant of Easement is made this 1st day of September, 2026, by and between Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy ("GRANTOR") and CARSON CITY, a consolidated municipality and political subdivision of the State of Nevada ("GRANTEE").

W I T N E S S E T H:

The undersigned GRANTOR, for good and valuable consideration provided by the GRANTEE, the receipt whereof is hereby acknowledged, does hereby remise, release, and quitclaim unto the GRANTEE any and all right, title, and interest in and to that certain Grant of Easement across portions of APN 010-031-09 previously known as APN 010-031-04, originally created pursuant to that certain Grant of Easement recorded in the Official Records of Carson City on June 11, 2025, as Document No. 555402, as more particularly described in Exhibit "A" and as depicted on Exhibit "B", both of which are incorporated by this reference as if fully set forth herein.

TOGETHER with all and singular the tenements, hereditaments, and appurtenances thereto belonging or appertaining, and any reversions, remainders, rents, issues, and profits thereof.

TO HAVE AND TO HOLD all and singular the premises, together with the appurtenances, unto the said GRANTEE and to its heirs, successors, and assigns forever.

IN WITNESS WHEREOF, said GRANTOR has executed this conveyance to be effective on the day and year first above written.

[signature pages to follow]

A portion of APN: 010-031-09
Address: 3505 Butti Way, Carson City, Nevada 89701

GRANTOR:

Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy

BMQ. 8.21.26

Brandi Quaglieri, Manager, Land Resources Date

Form for acknowledgment in representative capacity
State of Nevada
County of Washoe

This instrument was acknowledged before me on August 21, 2026 by Brandi Quaglieri as Manager, Land Resources of NV Energy.

(Signature of notarial officer)

(Title and rank (optional))

SEAL

NATHAN HASTINGS
Notary Public - State of Nevada
Appointment No. 09-10852-2
My Appointment Expires 02/26/2030

A portion of APN: 010-031-09
Address: 3505 Butti Way, Carson City, Nevada 89701

GRANTEE:

CARSON CITY,
a consolidated municipality and political subdivision of the State of Nevada

APPROVED:

Glen Martel, City Manager — Date: 15 Sep 26

EXHIBIT A

Doc # 555402
Recorded 6/11/2025 10:56 AM
Requested by CLERK TO BOARD
Carson City - NV
William "Scott" Hoen Clerk - Recorder
Pg 1 of 6 Fee: $0.00
Recorded By: RK

APN(s): 010-031-04

The undersigned hereby affirms that this document, including any exhibits hereby submitted for recording does not contain the personal information of any person or persons (Per NRS 239B.030)

RECORDING REQUESTED BY:
WHEN RECORDED MAIL TO:
Land Resources
NV Energy
P.O. Box 10100 MS S4B20
Reno, NV 89520

GRANT OF EASEMENT

CARSON CITY, a consolidated municipality and political subdivision of the State of Nevada, ("**Grantor**"), and in consideration of the mutual covenants contained herein and other good and valuable consideration – receipt of which is hereby acknowledged – and on behalf of itself and its successors and assigns, grants and conveys to Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy ("**Grantee**") and its successors and assigns a non-exclusive perpetual right and easement:

1. to construct, operate, add to, modify, maintain and remove communication facilities and electric line systems for the distribution and transmission of electricity underground, consisting of cables, conduit, duct banks, manholes, vaults, and other equipment, fixtures, apparatus, and improvements ("**Underground Utility Facilities**") and transformers (aboveground or underground), service boxes/meter panels (aboveground or underground), cabinets (aboveground or underground), bollards (aboveground), and other equipment, fixtures, apparatus, and improvements ("**Additional Utility Facilities**") upon, over, under and through the property legally described in Exhibit A attached hereto and by this reference made a part of this Grant of Easement ("**Easement Area**");

2. for ingress and egress to, from, over and across the Easement Area for the allowed purposes defined in numbered paragraph 1 above and for all other activities permitted by this agreement;

3. to remove, clear, cut or trim any obstruction or material (including trees, other vegetation and structures) from the surface or subsurface of the Easement Area as Grantee may deem necessary or advisable for the safe and proper use and maintenance of the Underground Utility Facilities or the Additional Utility Facilities within the Easement Area.

Grantee will be responsible for any damages, proximately caused by Grantee negligently constructing, operating, adding to, maintaining, or removing the Underground Utility Facilities and/or the Additional Utility Facilities, to any tangible, personal property or improvements owned by Grantor and located on the Easement Area on the date Grantor signs the Grant of Easement. However, this paragraph does not apply to, and Grantee is not responsible for, any damages caused when Grantee exercises its rights under numbered paragraph 3 above.

Grantor covenants for the benefit of Grantee, its successors and assigns, that no building, structure or other real property improvements will be constructed or placed on or within the Easement Area without the prior written consent of Grantee, such structures and improvements to include, but not be limited to, drainage, trees, bridges, signage, roads, fencing, storage facilities, parking canopies, and other covered facilities. Grantee

UNOFFICIAL COPY

and Grantor must document Grantee's consent by both signing Grantee's standard, recordable use agreement. Grantor retains, for its benefit, the right to maintain, use and otherwise landscape the Easement Area for its own purposes; provided, however, that all such purposes and uses do not interfere with Grantee's rights herein and are in all respects consistent with the Grantee's rights herein, Grantee's electrical practices, and the National Electrical Safety Code.

Grantor may terminate this agreement for no cause upon reasonable advance written notice to Grantee. To the fullest extent permitted by law, Grantor and Grantee waive any right each may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this Grant of Easement. Grantor and Grantee further waive any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

[signature page follows]

UNOFFICIAL COPY

GRANTEE:

Sierra Pacific Power Company, a Nevada corporation, d/b/a NV Energy

060325

William Kruger, Manager, Land Resources Date

UNOFFICIAL COPY

GRANTOR:

CARSON CITY, a consolidated municipality and political subdivision of the State of Nevada

APPROVED:

Lori Bagwell 5/21/25

Lori Bagwell, Mayor Date

Form for acknowledgment in representative capacity

State of Nevada

County of Carson City

This instrument was acknowledged before me on May 21, 2025 by Lori Bagwell as Mayor of Carson City.

S E A L — ALEXIS JEAN PHILIPPI Notary Public-State of Nevada APPT. NO. 22-7151-03 My Appt. Expires 06-08-2026

(Signature of notarial officer)

(Title and rank (optional))

REVIEWED AND RECOMMENDED BY:

6/2/25

Darren Anderson, City Engineer Date

APPROVED FOR LEGALITY AND FORM:

5/22/25

District Attorney or his or her Authorized Designee Date

Adam Tully

ATTEST:

5/27/2025

William Scott Hoen, Clerk-Recorder Date

UNOFFICIAL COPY

NVEnergy

W.O. 3012454284
CARSON CITY PROPERTY MANAGEMENT
APN: 10-031-04

EXHIBIT "A"
EASEMENT

A portion of the northwest quarter of Section 15, Township 15 North, Range 20 East, M.D.M., Carson City, Nevada; situated within that Parcel of land described in the Deed, recorded as document number 34996 on September 13, 1960, Official Records of Carson City, Nevada; more particularly described as follows:

An easement, 15.00 feet in width, lying 7.50 feet on each side of the following described centerline:

Commencing at a found Brass Cap marked RE 314 marking the West 1/4 of Section 15, Township 15 North, Range 20 East, M.D.M.;

THENCE North 16°28`35" East, 757.66 feet to a point situate on the Westerly line of said described Parcel, also being the POINT OF BEGINNING ;

THENCE South 88°55`19" East, 235.83 feet,

THENCE South 42°29`10" East, 142.94 feet to the terminus of this description.

The sidelines of said easement are to be extended or truncated as to meet at angle points and terminate on the West line of the Grantor.

Said Easement contains 5,681 square feet of land more or less.

See Exhibit "A-1" attached hereto and made a part thereof.

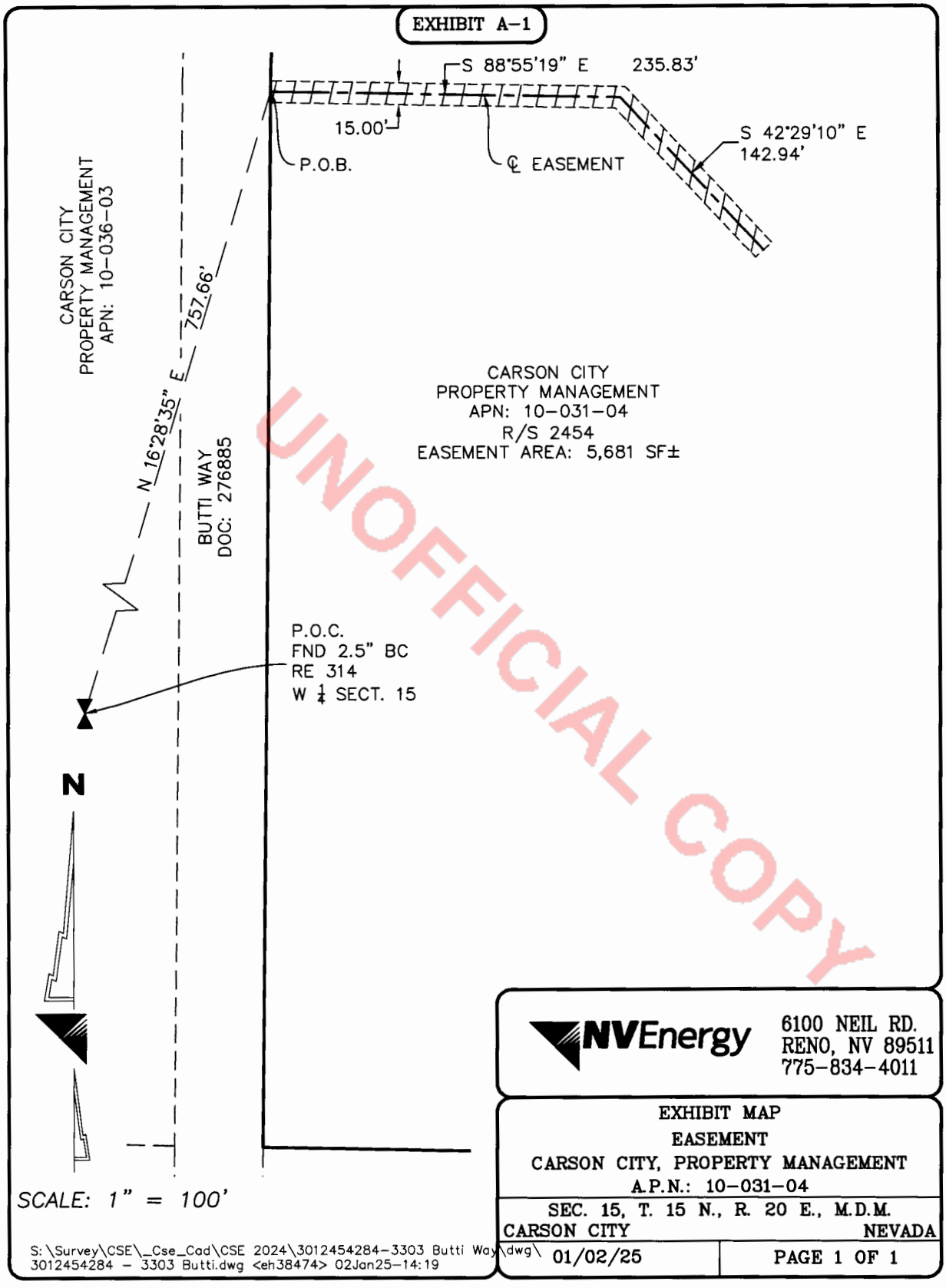
The Basis of Bearings for this Exhibit is the centerline of Butti Way which bears South 69°32'18" East.

Prepared by Ethan W. Hoops

UNOFFICIAL COPY

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P.O. BOX 10100, RENO, NEVADA 89520-0024 6100 NEIL ROAD, RENO, NEVADA 89511 nvenergy.com

EXHIBIT B



UNOFFICIAL COPY

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Carol Akers, Purchasing and Contracts Administrator

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 (“Amendment”) to Contract No. 27300036 ("Contract”) with Bureau Veritas North America, Inc. (“Bureau Veritas”) to increase the Contract amount by a total of $175,000, resulting in a new total Contract amount not to exceed $250,000, and to amend the expiration date of the Contract from July 1, 2027, to June 30, 2027, for Bureau Veritas to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion

I move to approve the Amendment as presented.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
On December 18, 2025, the Board of Supervisors reorganized the Community Development Department as the Community and Economic Development Department (“Department”) and authorized the creation of new employee positions. This action allowed the Department to bring the Building Division in-house. The staffing levels proposed at that time for the Building Division relied on a hybrid model. More specifically, the City would have a core team to provide the services necessary. During busy times or for more technical projects outside the skill set of the City staff, the City would outsource to a third party. The intention was that the bulk of the work would be done by the City staff, but that the Building Division would not be overstaffed. The staff report to the Board acknowledged that the City will need to enter into on-call contracts with third-party vendors for inspection and plan checking services. Accordingly, the City entered into a one-year contract for professional services with Bureau Veritas to conduct third-party plan review and building inspections. Due to vacant positions in the Building Division, the Department has relied on third-party services more than anticipated. Therefore, the Community and Economic Development Department is requesting to increase the contract amount to $250,000 for the term ending on June 30, 2027.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 332.115(1)(b)

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: Building Permits Fund Professional Services Account 5251414-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Account 5251414-500309 will increase by $175,000 more than initially contemplated when the contract was originally executed for $75,000. Since the beginning of the fiscal year, the Building Division has approximately $125,000 in salary savings due to vacancies in the Building Inspector and Plans Examiner positions. Additional salary savings are anticipated until these positions are filled. The salary savings will help offset the increased contract expenditures. If approved, the remaining $50,000, will be augmented from Working Capital during the 1st Round of Budget Augmentations. Working Capital is expected to be in excess of $1 million for unaudited FY 2026.

Alternatives
Do not approve the Amendment and/or provide alternative direction to staff.

Attachment(s):
27300036 DRAFT Amendment 1.pdf

27300036 Executed Contract.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

AMENDMENT FOR CONTRACT

Contract No.: 27300036
Title: Building Plan Check and Inspections
Amendment No.: 1

If Consideration will be amended, please indicate amount: Increase not to exceed amount by $175,000.

Reason for amendment: To increase the not to exceed amount by $175,000, as shown in Exhibit A to this Amendment, resulting in a new total contract not to exceed amount of $250,000, and to correct the expiration date to June 30, 2027.

It is also agreed, that all unaffected conditions, requirements, and restrictions of Contract No. 27300036, remain in full force and effect for the duration of the Contract term.

Amendment will become effective when approved by the Carson City Board of Supervisors and executed by the Carson City Mayor.

CONSULTANT
Approved by:

Bureau Veritas North America Inc.:
Name/Title: Craig Baptista, Vice President – West

Signature: _____ Date: _____

CITY
Approved by:

Carson City Purchasing and Contracts:
Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: _____ Date: _____

Approved as to form by:

District Attorney's Office:
Name/Title: District Attorney or his or her Authorized Designee

Signature: _____ Date: _____

AMENDMENT FOR CONTRACT

Contract No.: 27300036
Title: Building Plan Check and Inspections
Amendment No.: 1

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada, at their publicly noticed meeting of November 19, 2026, approved the acceptance of the attached Amendment for Contract hereinbefore identified as Amendment No. 1 to CONTRACT No. 27300036. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada, to sign this document and record the signature for the execution of this Amendment for Contract in accordance with the action taken.

CARSON CITY, NEVADA

_____
LORI BAGWELL, MAYOR

DATED this 19th day of November 2026.

ATTEST:

_____
WILLIAM SCOTT HOEN, CLERK-RECORDER

DATED this 19th day of November 2026.

Exhibit A

FEE SCHEDULE

BV's pricing reflects our commitment to the success of Carson City by helping you maintain significant quality and cost saving benefits. These include:

- ✓ Reduced plan review turnaround times and rapid responses to inspection requests
- ✓ Implementation of electronic plan review processes to help improve efficiency and control costs
- ✓ Commitment to maintain a proposed rate structure for the life of the initial contract period
- ✓ Highly qualified and licensed/certified staff
- ✓ Confidence of working with a well-established consultant in business since 1828

BILLING STRUCTURE	
Building Plan Review - 65% of city collected fees. Fees includes (2) reviews; review of deferred items. Review of ASI's, RFI's, additional reviews to be invoiced hourly.	
HOURLY RATES FOR SERVICES	
PERSONNEL CLASSIFICATIONS	**HOURLY**
Building Official	$155.00
Structural Engineer	$150.00
Sr. Plan Review Engineer	$140.00
Plan Review Engineer / Sr. Plans Examiner	$130.00
Plans Examiner	$120.00
Sr. Building Inspector	$110.00 - $125.00
Building Inspector	$95.00 - $105.00
Permit Technician	$75.00 - $85.00
Administrative / Clerical	$60.00 - $75.00
$70.00 **ADDITIONAL AVAILABLE SERVICES**	
Fire Protection Engineer / Civil Engineer (Public Works)	$175.00
Fire Specialist (HazMat) / Fire Plans Examiner	$140.00

- Rates and cost estimates shown above exclude per diem, prevailing wage and union rates. Should these be applicable, BV will discuss and negotiate fees to account for increased personnel costs.
- Fast track / Expedited plan reviews shall be an additional 1.5 times the fees shown above.
- Overtime (OT) will be charged at 1.5 times the standard hourly rate; hours worked on a designated holiday will be charged at the appropriate OT rate. No overtime will be charged without approval.
- Hourly rates subject to annual adjustment in accordance with CPI (with City approval).
- Mileage for employee-owned vehicles used in connection with the work will be at the current IRS rate. (Applicable to inspection services)
- Minimum 4 hour fee for onsite provided services.
- Minimum $200.00 plan review fee
- Hourly services to be invoiced monthly; plan review fee to be invoiced after initial review.

Rates are valid July 1, 2026 - June 30, 2027

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300036
Title: Building Plan Check and Inspections

THIS CONTRACT is made and entered into this 11 day of June, 2026, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as **"CITY"**, and Bureau Veritas North America, Inc., hereinafter referred to as **"CONSULTANT".**

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as "NRS") 332 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, **CONSULTANT'S** compensation under this agreement (does) (does not _X_) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 27300036** (hereinafter referred to as "Contract") are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. REQUIRED APPROVAL:

This Contract shall not become effective until signed by all parties and insurance certificates are received.

2. SCOPE OF WORK (Incorporated Contract Documents):

2.1 **CONSULTANT** shall provide and perform the following services set forth in **Exhibit A,** which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the "SERVICES".

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	12.31.26
GL expires	1.1.27
AL expires	↓
PL expires	↓
WC expires	↓

2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such

services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing: **(OMITTED)**

2.8 **CITY** Responsibilities:

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. CONTRACT TERM:

3.1 The term of this Contract begins on July 1, 2026, and ends on July 1, 2027, unless sooner terminated by either party as specified in **Section 7** (CONTRACT TERMINATION).

4. NOTICE:

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carsoncity.gov), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given

if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

4.2 Notice to **CONSULTANT** shall be addressed to:

Craig Baptista, Vice President- West
Bureau Veritas North America, Inc.
180 Promenade Circle, Ste 150
Sacramento, CA 95834
916-514-4516
email: craig.baptista@bureauveritas.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carsoncity.gov

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon the Fee Schedule for a not to exceed maximum amount of Seventy-Five Thousand Dollars and 00/100 ($75,000.00), and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CONSULTANT** shall provide **CITY** with a scope of work for each task to be completed and if approved by the Community and Economic Development Director, **CONSULTANT** will be provided a "Task Order" authorizing the work.

5.4 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.5 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.6 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject **CONSULTANT** to an administrative fee not to exceed $100.00. The parties hereby agree this is a reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this

Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

8. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of $125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. INDEMNIFICATION:

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as

to any party or person described in this section. However, with respect to any anticipated benefits to **CITY** resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

11.3 Except as otherwise provided in **Subsection 11.5** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

12. INDEPENDENT CONTRACTOR:

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. INSURANCE REQUIREMENTS (GENERAL):

13.1 ***NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.***

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 *Insurance Coverage (13.6 through 13.23)*:

13.6 **CONSULTANT** shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT. CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 *General Insurance Requirements (13.8 through 13.23)*:

13.8 **Certificate Holder:** Each liability insurance policy shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONSULTANT**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 **Waiver of Subrogation**: Each liability insurance policy shall provide for a waiver of subrogation as to additional insured, unless:

13.10.1 **CONSULTANT** maintains an additional $5,000,000.00 umbrella policy in lieu of the Waiver of Subrogation Clause.

13.11 **Cross-Liability**: All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 **Deductibles and Self-Insured Retentions**: Insurance maintained by **CONSULTANT** shall apply

on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONSULTANT** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed $50,000.00 per occurrence, unless otherwise approved by **CITY**.

13.13 **Policy Cancellation**: Except for ten (10) calendar days notice for non-payment of premium, each insurance policy shall be endorsed to state that; without thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts, the policy shall not be canceled, non-renewed or coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701.

13.14 **Approved Insurer**: Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

13.15 **Evidence of Insurance:** Prior to commencement of work, **CONSULTANT** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONSULTANT**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONSULTANT**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONSULTANT** shall relieve **CONSULTANT** of **CONSULTANT'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONSULTANT** or its subcontractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE**:

13.20.1 *Minimum Limits required*:

13.20.2 Two Million Dollars ($2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars ($2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars ($1,000,000.00) - Each Occurrence.

13.20.5 Coverage shall be on an occurrence basis and shall be at least as broad as ISO 1996 form CG 00 01 (or a substitute form providing equivalent coverage); and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, civil lawsuits, Title VII actions and liability assumed under an insured contract

(including the tort liability of another assumed in a business contract).

13.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**

13.21.1 *Minimum Limit required*:

13.21.2 One Million Dollars ($1,000,000.00) per occurrence for bodily injury and property damage.

13.21.3 Coverage shall be for "any auto", including owned, non-owned and hired vehicles. The policy shall be written on ISO form CA 00 01 or a substitute providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

13.22 **PROFESSIONAL LIABILITY INSURANCE (Architects, Engineers and Land Surveyors)**

13.22.1 *Minimum Limit required*:

13.22.2 One Million Dollars ($1,000,000.00).

13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.

13.22.4 Discovery period: Three (3) years after termination date of this Contract.

13.22.5 A certified copy of this policy may be required.

13.23 **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:**

13.23.1 **CONSULTANT** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit of $500,000.00 each employee per accident for bodily injury by accident or disease.

13.23.2 **CONSULTANT** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONSULTANT** is a sole proprietor; that **CONSULTANT** will not use the services of any employees in the performance of this Contract; that **CONSULTANT** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONSULTANT** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

14. BUSINESS LICENSE:

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. COMPLIANCE WITH LEGAL OBLIGATIONS:

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

16. WAIVER OF BREACH:

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

17. SEVERABILITY:

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. ASSIGNMENT / DELEGATION:

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY,** such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

19. CITY OWNERSHIP OF PROPRIETARY INFORMATION:

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 In the event federal grant funds are used for payment of all or part of this Contract:

22.1.1 **CONSULTANT** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

22.1.2 **CONSULTANT** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

22.1.3 **CONSULTANT** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.4 **CONSULTANT** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

22.1.5 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONSULTANT** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. § 635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. LOBBYING:

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. GENERAL WARRANTY:

CONSULTANT warrants that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar

SERVICES, under the same or similar circumstances, in the State of Nevada.

25. PROPER AUTHORITY:

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. ALTERNATIVE DISPUTE RESOLUTION (Public Work):

If the SERVICES under this Contract involve a "public work" as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution ("ADR") before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

28. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. Conflicts in language between this Contract and any other agreement between **CITY** and **CONSULTANT** on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300036
Title: Building Plan Check and Inspections

29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY
Executive Office
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carsoncity.gov

By: Pamela Granzow, Deputy CFO for Sheri Russell-Benabou
Sheri Russell-Benabou, Chief Financial Officer

Dated 6/11/26

CITY'S LEGAL COUNSEL
Carson City District Attorney
I have reviewed this Contract and approve as to its legal form.

By: _____
District Attorney or his or her Authorized Designee

Dated 6-4-2026

CITY'S ORIGINATING DEPARTMENT
CONSULTANT will not be given authorization to begin work until this Contract has been signed by Purchasing and Contracts

BY: Carol Akers

By: Carol Akers

Dated 6/11/2026

Funding Source: 5251414-500309

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300036
Title: Building Plan Check and Inspections

Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT
BY: Craig Baptista
TITLE: Vice President - West
FIRM: Bureau Veritas North America, Inc.
CARSON CITY BUSINESS LICENSE #: BL-010235
Address: 180 Promenade Circle, Ste 150
City: Sacramento State: CA Zip Code: 95834
Telephone: 916-514-4516
E-mail Address: craig.baptista@bureauveritas.com

Craig Baptista
(Signature of Consultant)

DATED July 10, 2026

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300036
Title: Building Plan Check and Inspections

SAMPLE INVOICE

Invoice Number: _____
Invoice Date: _____
Invoice Period: _____

Invoice shall be submitted to:

Carson City Community and Economic Development
Attn: Cecilia Rice, crice@carsoncity.gov
108 E. Proctor Street
Carson City, NV 89701

Line Item #	Description	Unit Cost	Units Completed	Total $$
			Total for this invoice	

Original Contract Sum $ _____
Less amount previously billed $ _____
= contract sum prior to this invoice $ _____
Less this invoice $ _____
=Dollars remaining on Contract $ _____

ENCLOSE COPIES OF RECEIPTS & INVOICES FOR EXPENSES & OUTSIDE SERVICES

SERVICE CAPABILITIES & QUALIFICATIONS

Building Department Plan Review

As the **largest plan review firm in the United States,** we provide full-service code consulting and plan review services for compliance with a variety of codes, including the International Building, Plumbing, Electrical, Mechanical, Fuel Gas, Energy Conservation, and Fire Codes, as well as the National Electric Codes as adopted by each jurisdiction. We have specific experience working through a variety of challenges, including (but not limited to) infill commercial development; adaptive reuse and change of occupancies of existing buildings; retrofit of un-reinforced masonry or soft-story buildings; large commercial shopping centers and mixed-use multi-family developments; live-work projects; and high tech, research, and development facilities.

BV personnel have performed and managed plan review for thousands of projects. Project types include high-rise hotels and office buildings; institutional occupancies (including jails, shipping facilities, and room additions); single-family tract and custom homes; tilt-up shells; tenant improvements; and infrastructure (roads, wet and dry utilities). Our staff has considerable review experience of virtually any structure requiring permits, plan reviews, and inspections. Our large, licensed plan review staff enables us to manage numerous and complex projects simultaneously, as well as provide discipline-specific plan reviews (e.g., structural, mechanical/plumbing, electrical, fire, access, street, drainage, map, civil infrastructure).

We offer the following plan review and inspection services:

- Architectural, fire & life safety
- Structural
- Energy code
- Accessibility requirements, including:
  - Barrier free
  - Disabled access
  - ADA
- Mechanical, electrical, and plumbing code
- Review and approval of alternative materials, design, and methods of construction
- Civil plans examination, including:
  - Grading and drainage
  - NPDES/SWPPP
  - Development
  - Infrastructure
  - Water and wastewater
  - Sewer
- Green building and LEED consulting

Plan Review Time Schedule

At your request, BV can provide plan review activities on a fast-track basis. Turnaround times for each submittal will relate to the size and nature of the project and its impact on the construction schedule. To reduce turnaround times for plan review, we use electronic submittals, phased submittals, conference calling, and videoconferencing.

BV has built long-term partnerships with agencies. We understand that accuracy, efficiency, and integrity in all aspects of professional services are required. Testimony to our professional excellence is the fact that we have provided services to many of our municipal clients since their incorporation. Because of our large pool of accessible resources, we can assemble experienced personnel in order to help with project schedule recovery when necessary. Our team maintains efficient turnaround times on all reviews as a key measurement of performance of our plan review services.

BV will also accommodate preliminary reviews to facilitate fast-tracked, or accelerated, projects. This aids with timely turnaround and enhances public relations. If applicants include designs that do not conform to the prescriptive requirements of the codes, the jurisdiction's designee will have final approval over the plan being reviewed. If requested, our staff will make recommendations for the resolution. We are also available to meet with agency staff or others as needed to discuss our findings.

SERVICE CAPABILITIES & QUALIFICATIONS



Electronic Plan Reviewing

Bureau Veritas provides an alternative solution to traditional plan checking. By utilizing Adobe Acrobat with electronic plan submittal and commenting, our plan reviewers can quickly and accurately review plans for compliance with applicable codes; this allows for economical movement of plans and quick turnaround, eliminating shipping time and costs. In this way, electronic plans with comments can be viewed and discussed with tenant, designer, and plans examiner as needed to resolve issues quickly and efficiently.

As part of this process, plans are first submitted as PDF files via a secure and confidential FTP site in which the client also has access. Our staff then reviews these plans and places comments and redlines directly on the plans, corresponding to areas needing revisions. Next, redlined plans with comments are forwarded to, or placed on, the secure FTP site for the designers, engineers, and architects. Plans can then be revised and resubmitted via the same method described. Once all items are resolved, hard copy plans are sent to BV for approval stamps and signatures. Finally, these stamped and signed approved drawings are sent to the jurisdiction for permitting.

Transmittal of Plans and Correction Lists

BV assumes responsibility for the pickup and return of plans. All plans shall be picked up from the jurisdiction offices within 24 hours of notification. Should the volume of work be sufficient, we propose to establish regular pickup of plans on a consistent basis. We will also utilize shipping courier at no additional cost to the jurisdiction.

Upon completion of each plan review, we will forward a copy of the correction list to both the jurisdiction and the applicant by mail. When corrected plans are resubmitted, we will either follow the previous procedure, or the applicant may schedule an office visit to go over any corrections in person. BV will forward completed plans once they are stamped and signed by BV staff. Our transmittal forms are customized for use unique to the specific jurisdiction.

SERVICE CAPABILITIES & QUALIFICATIONS

Building Inspection

At Bureau Veritas, we are client-focused and customize the work according to your specific needs. We can provide inspection services for a single project that presents unique complexities due to its construction or size, or we can provide enough staff to handle all inspection services for an entire jurisdiction. Our building inspection services can be adjusted to provide a high level of coordination specifically suited to the design-build concept. Our inspectors are ICC certified and have extensive experience in the construction trades. Fast-tracked projects may be built into small phases based on incremental design and fabrication steps. In such cases, our inspection team keeps daily logs to track corrections and plan review changes.

BV's inspection teams also provide on-call building inspection services to cover staff vacation time, peak workloads, specialized inspection activities, and any other situations that may arise. These activities may include next-day inspections and same-day response to important or urgent requests.

Bureau Veritas will provide the client with ICC certified personnel to provide the following services:

1. Read and study project specifications, plans, and drawings to become familiar with project prior to inspection, ensuring that structural or architectural changes have been stamped as approved by appropriate authority and recognizing the need for/requiring of plan checks for electrical, plumbing, and mechanical code requirements.
2. Perform and document inspections on construction projects to determine that all aspects of the project, such as foundations, building, electrical, plumbing, and mechanical systems, conform to the applicable building codes, zoning ordinances, energy conservation, and accessibility requirements, including known local, city, state, and federal requirements.
3. Review plans for building construction, plumbing, electrical, and mechanical details prior to making inspection.
4. Bring to the attention of the jurisdiction for approval of certain changes in building, plumbing, mechanical, electrical, and related work consistent with code and ordinance requirements.
5. Participate in reviews with fire, health, and other government agency inspectors, as well as owners.
6. Maintain a record of non-complying items and follow up to resolution of such items.
7. Inspect existing buildings for substandard, unsafe conditions, upon request.

Permit Technician Services

BV staff will work with the jurisdiction staff to seamlessly staff the public counter, issue counter permits, answer plan review or inspection questions, and assist the public with a high level of customer service. Our staff will be trained and proficient in the policies, procedures, and administrative and technical regulations of the jurisdiction. All staff members are familiar with various software systems and are able to answer questions pertaining to inspections, plan approvals, business license approvals, and certificates of occupancy.

Permit technician services may include:

- Interfacing with the public, internal staff, and related departments
- Review of permit applications for completeness
- Acceptance and routing of plans
- Calculation and/or fee collection
- Issuance of permits
- Review and issuance of counter permits, when authorized
- Maintenance of permit records
- Use of jurisdiction permitting programs and/or software, where applicable

SERVICE CAPABILITIES & QUALIFICATIONS

Building Department Administration and Special Project Management

Our experienced BV building official staff will work with the jurisdiction's management team to administer the building and safety or community development divisions. Our staff is familiar with the day-to-day building department operations, financial budget management, and political environment of a jurisdiction department. Our experienced building officials will participate in the project's design review sessions and pre-plan check code compliance meetings with permit applicants, as well as attend other required meetings for different types of large, special developments and other projects on behalf of the jurisdiction.

Fire Plan Review

Our staff will consult closely with the Fire Chief/Fire Marshal or this person's designated representative on any areas which require code interpretation or where alternate methods are being proposed and considered. Our proposed fire plan review engineers have specific experience working within multiple types of facilities to ensure compliance with applicable codes, standards, and amendments, including the Adopted National Fire Protection Standards, the Nevada Health & Safety Codes, and U.L. Our experience includes written comments and verbal communication with applicants to better understand requirements and provide direction for compliance, as well as close communication with fire departments to clarify policies, code interpretations, plan review status, and procedures.

Bureau Veritas staff have reviewed hundreds of projects for fire safety components, including NFPA 13, NFPA 72, and NFPA 101, among others. All personnel assigned to your project will have the necessary materials, resources, and training available to conduct plan reviews, including copies of applicable local amendments, policies, procedures, and forms.

Fire Inspections

BV can place an experienced fire inspector for a single project or to augment existing staff to cover staff vacations and other leaves of absence. We can even provide all fire inspection on a daily basis. Systems and components we inspect include (but are not limited to):

- Fire sprinklers, including systems beginning at property line, as directed
- Fire pumps
- Fire alarm systems
- Automatic suppression systems, including Halon, FM200, and CO2
- Hoods
- Duct extinguishing systems
- Exits
- Emergency lighting
- Voice evacuation systems
- Fire permit inspections

Additionally, we can provide regular inspections of all aspects of the fire permit requirements, whether annually, biannually, triennially, every five years, or any other length of time as mandated by the adopted codes.

FEE SCHEDULE

BV's pricing reflects our commitment to the success of Carson City by helping you maintain significant quality and cost saving benefits. These include:

- ✓ Reduced plan review turnaround times and rapid responses to inspection requests
- ✓ Implementation of electronic plan review processes to help improve efficiency and control costs
- ✓ Commitment to maintain a proposed rate structure for the life of the initial contract period
- ✓ Highly qualified and licensed/certified staff
- ✓ Confidence of working with a well-established consultant in business since 1828

BILLING STRUCTURE
Building Plan Review - 65% of city collected fees. Fees includes (2) reviews; review of deferred items. Review of ASI's, RFI's, additional reviews to be invoiced hourly.

HOURLY RATES FOR SERVICES	
PERSONNEL CLASSIFICATIONS	**HOURLY**
Building Official	$155.00
Structural Engineer	$150.00
Sr. Plan Review Engineer	$140.00
Plan Review Engineer / Sr. Plans Examiner	$130.00
Plans Examiner	$ 12 0. 00
Sr. Building Inspector	$110.00 - $125.00
Building Inspector	$95.00 - $105.00
Permit Technician	$75.00 - $85.00
Administrative / Clerical	$60.00 - $75.00
ADDITIONAL AVAILABLE SERVICES	
Fire Protection Engineer / Civil Engineer (Public Works)	$175.00
Fire Specialist (HazMat) / Fire Plans Examiner	$140.00

- Rates and cost estimates shown above exclude per diem, prevailing wage and union rates. Should these be applicable, BV will discuss and negotiate fees to account for increased personnel costs.
- Fast track / Expedited plan reviews shall be an additional 1.5 times the fees shown above.
- Overtime (OT) will be charged at 1.5 times the standard hourly rate; hours worked on a designated holiday will be charged at the appropriate OT rate. No overtime will be charged without approval.
- Hourly rates subject to annual adjustment in accordance with CPI (with City approval)
- Mileage for employee-owned vehicles used in connection with the work will be at the current IRS rate. (Applicable to inspection services)
- Minimum 4 hour fee for onsite provided services.
- Minimum $200.00 plan review fee
- Hourly services to be invoiced monthly; plan review fee to be invoiced after initial review.

Rates are valid July 1, 2026 - June 30, 2027

BUREAU VERITAS 3100 W. Charleston Blvd., Suite 210 | Las Vegas, NV 89102
P 702.473.7398 | www.bvna.com

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Carol Akers, Purchasing and Contracts Administrator

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed Amendment No. 1 ("Amendment") to Contract No. 27300038 ('Contract") with 4Leaf, Inc. ("4Leaf") to increase the Contract amount by a total of $75,000 beyond the original amount of $75,000, resulting in a new total Contract amount not to exceed $150,000, for 4Leaf to service third-party projects and staffing needs for the Building Division of the Community and Economic Development Department. (Carol Akers, cakers@carsoncity.gov and Kyle Fischer, kfischer@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

---

Proposed Motion

I move to approve the Amendment as presented.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
On December 18, 2025, the Board of Supervisors ("Board") reorganized the Community Development Department into the Community and Economic Development Department ("Department") and authorized the creation of new employee positions. This action allowed the Department to bring the Building Division in house. The staffing levels proposed at that time for the Building Division relied on a hybrid model. More specifically, the City would have a core team to provide the services necessary. During busy times or for more technical projects outside the skillset of the City staff, the City would outsource to a third party. The intention was that the bulk of the work would be done by the City staff, but that the Building Division would not be overstaffed. The staff report to the Board acknowledged that the City will need to enter into on-call contracts with third-party vendors for inspection and plan checking services.

Accordingly, on June 23, 2026, the City entered into a one-year contract for professional services with 4Leaf to conduct plan review and building inspections. Due to vacant positions in the Building Division, the Department has relied on third-party services more than anticipated. Therefore, the Community and Economic Development Department is requesting to increase the contract amount to $150,000 for the term ending on June 30, 2027.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 332.115(1)(b)

Financial Information
Is there a fiscal impact? Yes

If yes, account name/number: Building Permits Fund Professional Services Account 5251414-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Account 5251414-500309 was originally budgeted at $200,000 for FY 2027. Three contracts have been approved against this account, each at $75,000 — totaling $225,000 — which exceeds the original budget by $25,000, resulting in a current negative balance of $25,000 after encumbrances. These three contracts include the two contracts before the Board today, each originally executed at $75,000, and a contract for Energov Support at $75,000. To address both the $25,000 budget shortfall and the $75,000 increase for this contract, Finance will augment this account by $100,000 from Working Capital, making the account whole for FY 2027. Working Capital is expected to exceed $1 million based on unaudited FY 2026 results.

Alternatives
Do not approve the Amendment and/or provide alternative direction to staff.

Attachment(s):
27300038 DRAFT Amendment 1.pdf

27300038 Executed Contract.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

AMENDMENT FOR CONTRACT

Contract No.: 27300038
Title: Building Plans Examining and Inspection Services
Amendment No.: 1

If Consideration will be amended, please indicate amount: Increase not to exceed amount by $75,000.

Reason for amendment: To increase the not to exceed amount by $75,000, as shown in Exhibit A to this Amendment, resulting in a new total contract not to exceed amount of $150,000.

It is also agreed, that all unaffected conditions, requirements, and restrictions of Contract No. 27300038, remain in full force and effect for the duration of the Contract term.

Amendment will become effective when approved by the Carson City Board of Supervisors and executed by the Carson City Mayor.

CONSULTANT
Approved by:

4Leaf, Inc.:
Name/Title: Kevin Duggan, President

Signature: _____ Date: _____

CITY
Approved by:

Carson City Purchasing and Contracts:
Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: _____ Date: _____

Approved as to form by:

District Attorney's Office:
Name/Title: District Attorney or his or her Authorized Designee

Signature: _____ Date: _____

AMENDMENT FOR CONTRACT

Contract No.: 27300038
Title: Building Plans Examining and Inspection Services
Amendment No.: 1

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada, at their publicly noticed meeting of November 19, 2026, approved the acceptance of the attached Amendment for Contract hereinbefore identified as Amendment No. 1 to CONTRACT No. 27300038. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada, to sign this document and record the signature for the execution of this Amendment for Contract in accordance with the action taken.

CARSON CITY, NEVADA

_____
LORI BAGWELL, MAYOR

DATED this 19th day of November 2026.

ATTEST:

_____
WILLIAM SCOTT HOEN, CLERK-RECORDER

DATED this 19th day of November 2026.

QUALIFICATIONS TO PROVIDE

Exhibit A

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 6

FEE SCHEDULE

4LEAF, INC.

SECTION 6: FEE SCHEDULE

2026-2027 FEE SCHEDULE & BASIS OF CHARGES

FOR CARSON CITY, NV

All Rates are Subject to Basis of Charges

PLAN REVIEW COST STRUCTURE	NOTES
Plan Review Percentage: 60% *(Inclusive of all disciplines except Fire and Civil which are billed on an hourly basis)* **Hourly Plan Review**: $145 Non-Structural Review $175 Structural Review	**Fee includes:** ➢ Initial review and two (2) rechecks. Hourly charges apply after three (3) or more rechecks. ➢ Shipping, courier, and electronic service.

Building & Fire

Chief Building Official	$185/hour
Structural Plan Review Engineer (Registered SE)	$175/hour
Non-Structural Plans Examiner	$145/hour
Fire Protection Engineer (Registered FPE)	$170/hour
Fire Plans Examiner	$145/hour
Accessibility Plans Examiner	$145/hour
Civil Plan Review (Registered PE)	$170/hour
Permit Manager	$98/hour
Senior Permit Technician	$92/hour
Permit Technician	$79/hour
Clerk/Administrator	$64/hour
Senior Combination Building Inspector (Building Inspector III)	$135/hour
Commercial Building Inspector (Building Inspector II)	$125/hour
Residential Building Inspector (Building Inspector I)	$105/hour
Fire Protection Engineer	$205/hour
Fire Inspector	$155/hour
Inspector of Record	$160/hour
Supervising Inspector of Record	$180/hour
Public Works Inspector	$155/hour
DSA Class 1 / OSHPD A Inspector	$155/hour
DSA Class 2 / OSHPD B Inspector	$115/hour
DSA Class 3 / OSHPD C Inspector	$105/hour
Certified Access Specialist (CASp)	$170/hour
GoFormz Software	$50/user monthly
Hourly overtime charge per inspector	1.5 x hourly rate
Mileage (for inspections performed within the City)	IRS Rate + 20%

Code Enforcement

Project Manager $180/hour
Director of Code Enforcement $170/hour
Senior Code Enforcement Officer $125/hour
Code Enforcement Officer $105/hour
Administrative Support $80/hour

Planning

Principal-in-Charge $275/hour
Housing Policy Director $220/hour
Planning Director $200/hour
Principal/Planning Manager $170/hour
Senior Planner $155/hour
Associate Planner $135/hour
Assistant Planner $110/hour
Senior Planning Technician $100/hour
Planning Technician $90/hour

Project Management

Project Manager $170/hour
Principal-in-charge $280/hour

BASIS OF CHARGES

Rates are inclusive of "tools of the trade" such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- All invoices will include a 3% administrative fee.
- Cancellation of Building Inspection services within 24 hours of scheduled inspection will incur a minimum 2-hour charge.
- Staff Augmentation work (excluding plan review) is subject to 4-hour minimum charges unless stated otherwise. Services billed in 4-hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Expedited reviews will be billed at 1.5x the plan review fee listed in the fee schedule. Return time will be within seven (7) days of receipt of the plans from the City and three (3) days on recheck.
- Plan review of deferred submittals & revisions will be billed at the hourly rates listed.
- All plan review services will be subject to a $320.00 minimum fee if percentage-based fee or 1-hour minimum charge if hourly rates apply.
- Larger complex plan reviews can be negotiated to achieve the best possible pricing.
- All plan review services will be subject to 1-hour minimum fee.
- All plan review services are billed on a percentage basis and includes the initial review and 2 rechecks.
  - *Plan reviews will be billed on an hourly basis only after the initial review and 2 rechecks unless otherwise agreed upon on a case-by-case basis.*

  - *Fire and Civil Reviews are billed on an hourly basis and are not included in our plan review percentage.*
- These above rates reflect the FY2026-2027 contract period. 4LEAF assumes a 3% escalation for FY2027-2028, FY2028-2029, upon market conditions.
- Overtime and Premium time will be charged as follows:
  - *Regular time (work begun after 5AM or before 4PM)* — *1 x hourly rate*
  - *Nighttime (work begun after 4PM or before 5AM)* — *1.125 x hourly rate*
  - *Overtime (over 8-hour M-F or Saturdays)* — *1.5 x hourly rate*
  - *Overtime (over 8 hours Sat or 1st 8-hour Sun)* — *2 x hourly rate*
  - *Overtime (over 8 hours Sun or Holidays)* — *3 x hourly rate*
  - Overtime will only be billed with prior authorization of the Director or other designated City personnel.
  - All work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
  - Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
  - Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
  - Client agrees that 4LEAF's liability will be limited to the value of services provided.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300038
Title: Building Plans Examining and Inspection Services

THIS CONTRACT is made and entered into this 23rd day of June, 2026, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as **"CITY"**, and 4Leaf, Inc, hereinafter referred to as **"CONSULTANT".**

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as "NRS") 332 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, **CONSULTANT'S** compensation under this agreement (does) (does not _X_) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 27300038** (hereinafter referred to as "Contract") are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. **REQUIRED APPROVAL:**

This Contract shall not become effective until signed by all parties and insurance certificates are received.

2. **SCOPE OF WORK (Incorporated Contract Documents):**

2.1 **CONSULTANT** shall provide and perform the following services set forth in **Exhibit A,** which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the "SERVICES".

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	12.31.26
GL expires	3.15.27
AL expires	↓
PL expires	↓
WC expires	4.1.27

2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such

services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing: **(OMITTED)**

2.8 **CITY** Responsibilities:

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. CONTRACT TERM:

3.1 The term of this Contract begins on July 1, 2026, and ends on June 30, 2027, unless sooner terminated by either party as specified in **Section 7** (CONTRACT TERMINATION).

4. NOTICE:

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carsoncity.gov), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given

if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

4.2 Notice to **CONSULTANT** shall be addressed to:

Kevin Duggan, President
4Leaf, Inc.
157 E. Warm Springs Road
Las Vegas, NV 89119
(702) 726-4140
email: kduggan@4leafinc.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carsoncity.gov

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon the Scope of Work Fee Schedule for a not to exceed maximum amount of Seventy-Five Thousand Dollars and 00/100 ($75,000.00), and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CONSULTANT** shall provide **CITY** with a scope of work for each task to be completed, and if approved by the Community and Economic Development Director, **CONSULTANT** will be provided a "Task Order" authorizing the work.

5.4 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.5 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.6 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject **CONSULTANT** to an administrative fee not to exceed $100.00. The parties hereby agree this is a reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this

Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

8. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of $125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. INDEMNIFICATION:

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as

to any party or person described in this section. However, with respect to any anticipated benefits to **CITY** resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

11.3 Except as otherwise provided in **Subsection 11.5** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

12. INDEPENDENT CONTRACTOR:

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. INSURANCE REQUIREMENTS (GENERAL):

13.1 ***NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.***

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 *Insurance Coverage (13.6 through 13.23)*:

13.6 **CONSULTANT** shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT. CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 *General Insurance Requirements (13.8 through 13.23)*:

13.8 **Certificate Holder:** Each liability insurance policy shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONSULTANT**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 **Waiver of Subrogation**: Each liability insurance policy shall provide for a waiver of subrogation as to additional insured, unless:

13.10.1 **CONSULTANT** maintains an additional $5,000,000.00 umbrella policy in lieu of the Waiver of Subrogation Clause.

13.11 **Cross-Liability**: All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 **Deductibles and Self-Insured Retentions**: Insurance maintained by **CONSULTANT** shall apply

on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONSULTANT** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed $50,000.00 per occurrence, unless otherwise approved by **CITY**.

13.13 **Policy Cancellation**: Except for ten (10) calendar days notice for non-payment of premium, each insurance policy shall be endorsed to state that; without thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts, the policy shall not be canceled, non-renewed or coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701.

13.14 **Approved Insurer**: Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

13.15 **Evidence of Insurance:** Prior to commencement of work, **CONSULTANT** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONSULTANT**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONSULTANT**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONSULTANT** shall relieve **CONSULTANT** of **CONSULTANT'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONSULTANT** or its subcontractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE**:

13.20.1 *Minimum Limits required*:

13.20.2 Two Million Dollars ($2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars ($2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars ($1,000,000.00) - Each Occurrence.

13.20.5 Coverage shall be on an occurrence basis and shall be at least as broad as ISO 1996 form CG 00 01 (or a substitute form providing equivalent coverage); and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, civil lawsuits, Title VII actions and liability assumed under an insured contract

(including the tort liability of another assumed in a business contract).

13.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**

13.21.1 *Minimum Limit required*:

13.21.2 One Million Dollars ($1,000,000.00) per occurrence for bodily injury and property damage.

13.21.3 Coverage shall be for "any auto", including owned, non-owned and hired vehicles. The policy shall be written on ISO form CA 00 01 or a substitute providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

13.22 **PROFESSIONAL LIABILITY INSURANCE (Architects, Engineers and Land Surveyors)**

13.22.1 *Minimum Limit required*:

13.22.2 One Million Dollars ($1,000,000.00).

13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.

13.22.4 Discovery period: Three (3) years after termination date of this Contract.

13.22.5 A certified copy of this policy may be required.

13.23 **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:**

13.23.1 **CONSULTANT** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit of $500,000.00 each employee per accident for bodily injury by accident or disease.

13.23.2 **CONSULTANT** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONSULTANT** is a sole proprietor; that **CONSULTANT** will not use the services of any employees in the performance of this Contract; that **CONSULTANT** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONSULTANT** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

14. BUSINESS LICENSE:

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. COMPLIANCE WITH LEGAL OBLIGATIONS:

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

16. WAIVER OF BREACH:

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

17. SEVERABILITY:

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. ASSIGNMENT / DELEGATION:

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY,** such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

19. CITY OWNERSHIP OF PROPRIETARY INFORMATION:

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 In the event federal grant funds are used for payment of all or part of this Contract:

22.1.1 **CONSULTANT** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

22.1.2 **CONSULTANT** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

22.1.3 **CONSULTANT** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.4 **CONSULTANT** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

22.1.5 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONSULTANT** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. § 635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. LOBBYING:

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. GENERAL WARRANTY:

CONSULTANT warrants that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar

SERVICES, under the same or similar circumstances, in the State of Nevada.

25. PROPER AUTHORITY:

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. ALTERNATIVE DISPUTE RESOLUTION (Public Work):

If the SERVICES under this Contract involve a "public work" as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution ("ADR") before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

28. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. Conflicts in language between this Contract and any other agreement between **CITY** and **CONSULTANT** on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY
Executive Office
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carsoncity.gov

By: Pamela A. Cameron, Deputy CFO for Sheri Russell-Benabou
Sheri Russell-Benabou, Chief Financial Officer

Dated 6/11/2026

CITY'S LEGAL COUNSEL
Carson City District Attorney
I have reviewed this Contract and approve as to its legal form.

By:
District Attorney or his or her Authorized Designee

Dated 6-4-2026

CITY'S ORIGINATING DEPARTMENT
CONSULTANT will not be given authorization to begin work until this Contract has been signed by Purchasing and Contracts

BY: Carol Akers

Funding Source: 5251414-500309

By: [illegible], office manager for Carol Akers

Dated 6/16/2026

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 27300038
Title: Building Plans Examining and Inspection Services

Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT
BY: Kevin Duggan
TITLE: President
FIRM: 4Leaf, Inc.
CARSON CITY BUSINESS LICENSE #: BL-010534
Address: 157 E Warm Springs Road
City: Las Vegas State: NV Zip Code: 89119
Telephone: (702) 726-4140
E-mail Address: kduggan@4leafinc.com

_____
(Signature of Consultant)

DATED 06/15/2026

SAMPLE INVOICE

Invoice Number: _____
Invoice Date: _____
Invoice Period: _____

Invoice shall be submitted to:

Carson City Community and Economic Development
Attn: Cecilia Rice, crice@carsoncity.gov
108 E. Proctor Street
Carson City, NV 89701

Line Item #	Description	Unit Cost	Units Completed	Total $$
			Total for this invoice	

Original Contract Sum $ _____
Less amount previously billed $ _____
= contract sum prior to this invoice $ _____
Less this invoice $ _____
=Dollars remaining on Contract $ _____

ENCLOSE COPIES OF RECEIPTS & INVOICES FOR EXPENSES & OUTSIDE SERVICES

QUALIFICATIONS TO PROVIDE

PROFESSIONAL CONSULTING SERVICES

TO THE

Exhibit A

CITY OF
CARSON CITY



4LEAF, INC.
157 E. WARM SPRINGS ROAD
LAS VEGAS, NV 89119
(702) 762-4140

FEBRUARY 3 2026

4LEAF, INC.

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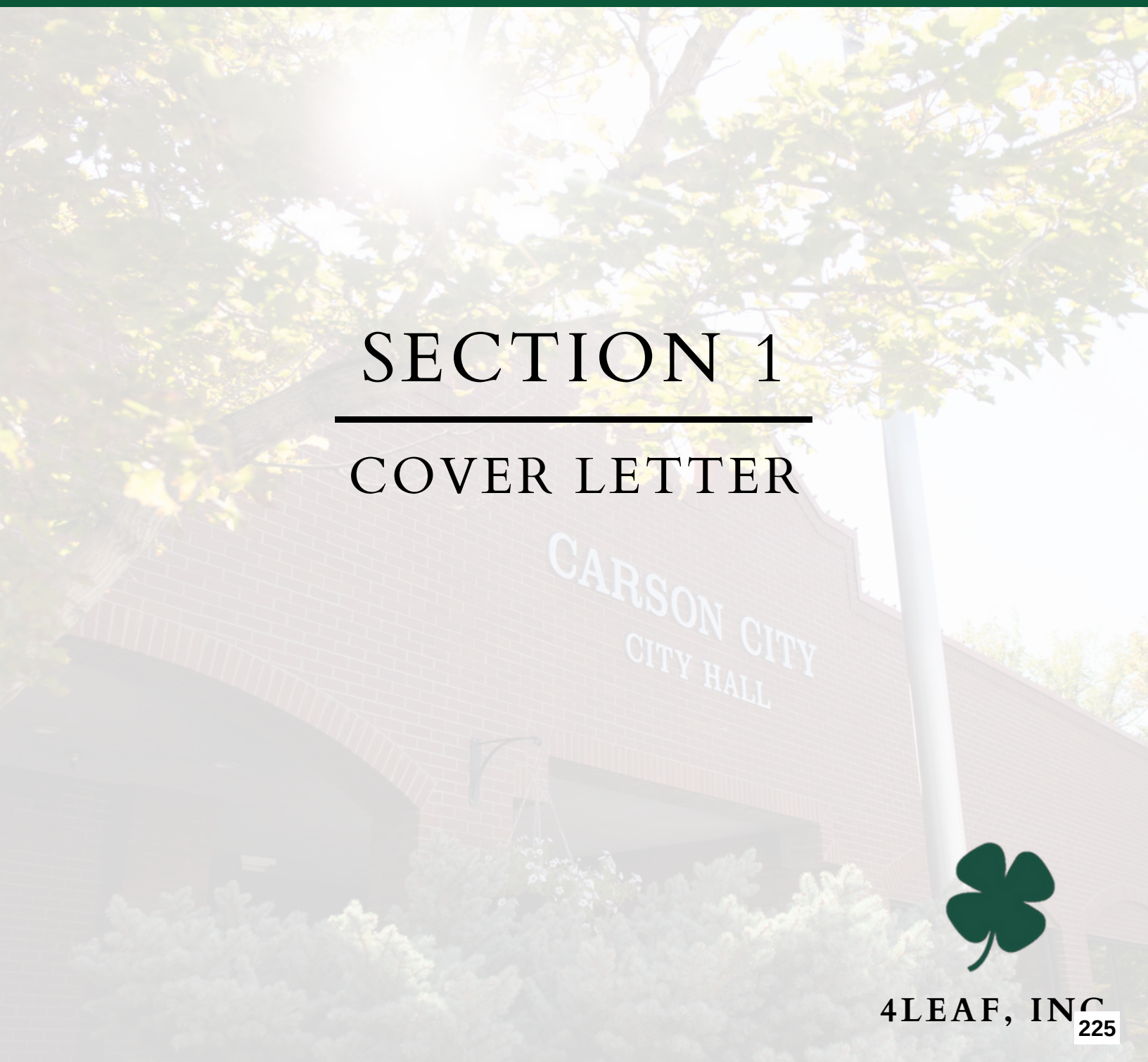
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PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 1

COVER LETTER

4LEAF, INC.

City of Carson City
Community Development Department, Building Division
201 N. Carson Street
Carson City, NV 89701
Attn: Hope Sullivan, AICP – Director of Community and Economic Development

February 3, 2026

RE: Qualifications to Provide Professional Consulting Services to the City of Carson City, NV

4LEAF, Inc. (4LEAF) is pleased to present our qualifications to provide Professional Consulting services to the City of Carson City, NV (City). 4LEAF has been providing professional consulting services to approximately 500 clients throughout the country for more than 25 years and we feel we are the ideal candidate for the following reasons:

☑ Local Presence

4LEAF has been providing professional consulting services such as Fire Prevention, Inspection, Plan Review, and other services to many prominent clients across 12 states including Nevada, California, Washington, Arizona, and more (HI, NC, MA, RI, NH, ME, CT) with the personnel available to service the Department's projects and staffing needs. In addition, we have provided these same services to many public agencies throughout the country including:

- City of Las Vegas, NV
- City of Fernley, NV
- City of North Lake Tahoe
- Humboldt County, NV
- City of Sacramento, CA
- City of Folsom, CA
- Clark County, NV
- Sacramento County, CA
- Clark County, WA

☑ Full-Service Firm

As a full-service firm, 4LEAF can provide Professional Consulting services to aid with high project workloads that require additional staff assistance. We provide jurisdictions with Inspection, Plan Review, Code Enforcement, Permitting, Planning, and more. We have qualified staff available to serve the Department with remote, on-site, part-time, or full-time project needs. Regarding the Department's needs, our services include:

- **Plan Review:** 4LEAF is an industry leader in Plan Review services and has a team of Structural Engineers, Accessibility Specialists, and Mechanical/Electrical/Plumbing/Fire Plans Examiners available to work on the City's projects. We provide courier services that guarantee less than 24-hour pickup and delivery of all plan reviews performed off-site. We also offer electronic and expedited plan review services upon request.
- **Inspection:** We have over 200 inspectors on staff who specialize in Residential, Commercial, Industrial, Energy, Fire, ADA, Solar, and Public Works projects. We have a track record of providing inspectors as-needed for long- or short-term projects, including one day assignments to cover staff training, sick days, vacation days, or spikes in permit activity.
- **Fire:** Our team is comprised of Fire Protection Engineers and Fire Plans Examiners who specialize in Fire/Life Safety Plan Review. 4LEAF also specializes in additional Fire Prevention disciplines such as Fire Inspection, Fire Investigation, Hazardous Materials (HAZMAT), and other related services.

- **Code Enforcement:** 4LEAF staff have experience working with property owners and other responsible parties to bring properties and conditions into compliance. Our Code Enforcement team is skilled in using processes including issuing administrative citations to establish whether violations of law exist on a property and ensuring compliance.
- **Planning:** 4LEAF provides the most accurate and experienced planners in the industry. We have staff ranging from Planning Technicians to Principal Planners with specialties including Environmental, Housing Policy, Entitlements, CEQA, and Current- and Long-Range Planning.

☑ Leadership

The contract with the City of Carson City will be managed by Joe Nicolas, PE. Joe has a proven track record of success working with jurisdictions throughout the country.

☑ Contact

President	Project Manager	4LEAF Local Office
Kevin J. Duggan Office: (702) 726-4140 Email: KDuggan@4leafinc.com	Joseph (Joe) Nicolas, PE Office: (702) 726-4140 Mobile: (916) 200-9959 Email: JNicolas@4leafinc.com	157 E Warm Springs Rd Las Vegas, NV 89119 Office: (702) 726-4140 Website: 4LEAFINC.COM

We appreciate the opportunity to present the City with our qualifications. Should you have any questions, please do not hesitate to reach out using the contact information provided.

Respectfully submitted,



Kevin J. Duggan
President



Joe Nicolas, PE
Project Manager

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 2

FIRM PROFILE

4LEAF, INC.

SECTION 2: FIRM PROFILE

4LEAF, Inc. (4LEAF) was established in 1999 and incorporated in 2001. Our extensive team of engineers and managers are fully equipped with training and experience to provide complete services including Plan Review, Inspection, Accessibility, Code Enforcement, Permit Technician assistance, and other related professional and technical services to the County. Our goal is to set the industry standard for excellent customer service, and we have grown to more than 400 personnel throughout California, Arizona, Hawaii, Washington, Nevada, and New England, and we are able to serve any full-time or part-time need the County may have, regardless of scope and duration.

Firm Management

Vice President, Community Development: Craig Tole
Phone: (925) 580-4055
Email: CTole@4leafinc.com

Director of Structural Engineering: Michael Loomis, SE
Phone: (925) 580-4055
Email: MLoomis@4leafinc.com

Director of Code Enforcement: Pete Roque
Phone: (562) 569-0098
Email: PRoque@4leafinc.com

Project Manager: Joe Nicolas, PE
Phone: (916) 200-9959
Email: JNicolas@4leafinc.com

Fire Services Manager: Augie Cerdan, FPE
Phone: (916) 220-3023
Email: ACerdan@4leafinc.com

Director of Planning: Tennis Wick, AICP
Phone: (707) 799-7726
Email: TWick@4leafinc.com

Office Locations

Sacramento
8896 N. Winding Way
Fair Oaks, CA 95628

4LEAF Consulting, LLC
157 E. Warm Springs Rd.
Las Vegas, NV 89119

Bay Area (HQ)
2126 Rheem Drive
Pleasanton, CA 94588

Arizona
2 N. Central Ave., Suite 1800
Phoenix, AZ 85004

Monterey
409 Washington Steet, #100
Monterey, CA 93940

Newport Beach
4440 Von Karman, Suite 300
Newport Beach, CA 92660

San Bernardino
424 E. Vanderbilt Way, Suite A
San Bernardino, CA 92408

San Diego
402 W. Broadway, Suite 400
San Diego, CA 92101

New England
132 Central St., Suite 210
Foxboro, MA 0203

Professionals

Title	# of Staff	Title	# of Staff
ICC Certified Plans Examiners	55+	**ICC Certified Inspectors & IORs**	200+
Registered Engineers (PE, SE)	20+	**ICC Permit Technicians**	45+
Registered Architects	5	**ICC Certified Building Officials**	30+
Code Enforcement Staff (PC832)	85+	**CASp**	15
Construction Managers/Inspectors	40+	**Fire Plans Examiners & Inspectors**	30+

Mission

4LEAF strives to be the best firm by providing our clients with outstanding customer service and first-rate services. We put our philosophy into action by building client relationships and prioritizing the needs of our clients—this has led us to become an industry leader in providing Building & Fire Life Safety Services to both public and private clients. We have worked with municipal departments in the construction, rehabilitation, and repair of public and private buildings and have partnered with design review and preservation boards to determine building improvement criteria and associated project requirements. We have a depth of experience in working with all types of building structures and have performed Inspection and Plan Review services on more than $50 billion dollars in construction throughout the past 23 years.

We have provided plan review and inspection services for thousands of residential projects, tenant improvements, and complex commercial projects including marijuana facilities office campuses, parking garages, hotels/resorts, transportation facilities, city/county-owned buildings, universities, hospitals, sports arenas, infrastructure, essential service facilities, solar projects, and laboratories. In addition, our team has performed inspections and plan reviews for public and private building structures for compliance with life-safety and Americans with Disabilities Act (ADA) accessibility requirements.

4LEAF has also been an industry leader across numerous other disciplines, such as Code Enforcement and Planning. Our Code Enforcement staff is dedicated to preserving and enhancing the quality of life for the residents in our client jurisdictions and work toward a goal of resolving problems efficiently and safely. Enforcing and upholding municipal codes is of utmost importance to us. Our Code Enforcement Division endeavors to improve communities through education, cooperation, and responsive enforcement.

4LEAF's Code Enforcement staff is dedicated to preserving and enhancing the quality of life for the residents in our client jurisdictions and work toward a goal of resolving problems efficiently and safely. Enforcing and upholding municipal codes (including weed and community preservation, unpermitted construction, unsafe property conditions, hazards to public health, and zoning) is of utmost importance to us. Our Code Enforcement Division endeavors to improve communities through education, cooperation, and responsive enforcement.

We have a proven track record of reviewing and inspecting projects of all sizes and complexities including:

Type B Commercial Construction	Refinery Facilities	Laboratories
City/County-Owned Facilities	Site Work	Power & Energy
Large Campuses	Waterfront	Marijuana Facilities
Fire Recovery Services	Multi-Family Projects	Military Projects
Stadiums/Arenas	Healthcare Facilities	Essential Service Facilities
Commercial Office Parks	Transportation Facilities	Detention Facilities

Large Project Experience

4LEAF is uniquely qualified to work on mixed-use projects of any size. Our team completed the Plan Review and Project Inspections for the entire $6 billion Apple Campus 2 Corporate Headquarters in the City of Cupertino, CA where we comprised a team of Building Inspectors, Plans Examiners, and Permitting Specialists.



4LEAF also provided the Plan Review and Inspection services for the $2.6 billion Wynn Casino Project in the City of Everett, MA; San Jose State University's Interdisciplinary Science Building in the City of San Jose, CA; and the County Office Building III in the County of San Mateo.







We have the resources to deploy staff to any state and as you can see from the limited examples listed above, we have provided services all over the country. Our team is well-equipped and qualified to perform services for any project and in any location. By choosing 4LEAF, you are choosing a company that prides itself on quality work, top-notch customer service, experienced staff, and a multitude of project experience. Please review our scope of services and project examples in the sections that follow to gain more understanding of our firm and how we can help achieve the County's project goals.

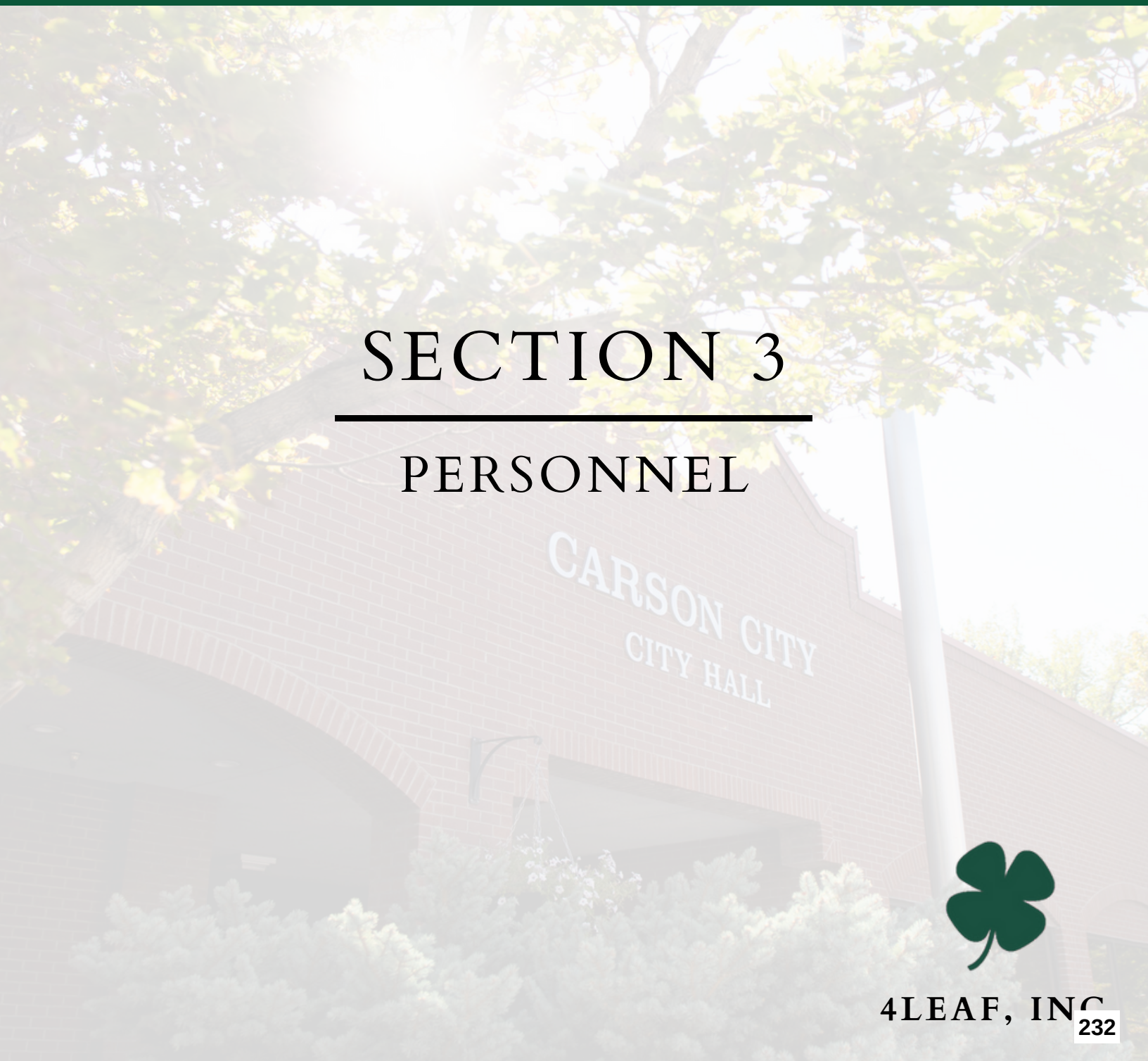
Snapshot of Services

Plan Review / Inspection	Permitting	Code Enforcement
• LEED Accredited Professionals	• Over-the-counter reviews	• Staff Augmentation Services
• Inspectors of Record	• Intake of plans	• Department Assessments
• Program Analysis & Studies	• Routing for plan review	• Vendor Enforcement
• Correcting Code Deficiencies	• Assignment management	• Blight Enforcement
• Investigating Complaints	• Hosting page turn sessions	• Substandard Housing
• Violation Issuance	• Virtual permit technician services	• Lead Paint
• Jurisdictional Inspectors		• Tobacco Enforcement
• ICC-certified Plan Reviewers	• Prepare approval packages	• Short Term Rentals
• Certified Accessibility Specialists	• Inspection scheduling	• RRP Training
• ICC-certified Building Officials	• Application Processing	• ICC & CACEO Trainings
• Building Dept. Services	• Developing Submittal Forms	• Rental Housing Programs
• Expedited Plan Reviews	• Solar Permitting	• Cannabis Enforcement
• On- and Off-Site Plan Review	• Property Research	• Business License Enforcement
• Property Condition Surveys	• Public interface	• Parking Enforcement
• Industrial, Energy, & Solar	• Special events permits	• Zoning

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 3

PERSONNEL

4LEAF, INC.

SECTION 3: PERSONNEL

As your consultant, 4LEAF understands that our role is to advocate on behalf of the City of Carson City and represent the City's best interests. 4LEAF's team will function as an extension of your staff, seamlessly integrating with the personnel and practices established by the City while adding the perspective and expertise that only 4LEAF can offer. Our goal, which we have successfully accomplished with previous clients, is to integrate our staff with yours and be accepted as an essential part of the City. Our team includes:

Management Team

Craig Tole – Executive Project Manager / VP, Community Development



Craig serves as 4LEAF's Vice President of Community Development and has worked with the firm under the supervision of our President for over 20 years. Craig's responsibilities include the day-to-day contact with many of 4LEAF's clients in the Building & Safety, Engineering, and Construction Management industries. Craig has successfully managed a multitude of inspection projects ranging from $1 million to $6 billion. Craig also manages numerous Building Department clients and is responsible for recruiting, qualifying, and placing staff throughout the organization.

Office - (702) 726-4140 | Cell – (925) 580-4055 | Email – CTole@4leafinc.com

Joseph (Joe) Nicolas, PE – Project Manager



Joe has more than 40 years of experience with both structural design and code compliance for large-scale projects as well as being a Project Manager on collaborative code review and building design projects. He brings a wealth of knowledge in large development projects, having oversaw various public and private developments, totaling over eight figures. Joe has crafted and managed a team of more than 45+ highly successful engineers and MEP staff throughout Nevada, Northern California, Washington, and Oregon. Joe will assist with any and all staffing requests from the City.

Office – (702) 726-4140 | Cell – (916) 200-9959 | Email – JNicolas@4leafinc.com

Michael Loomis, SE, CBO, CASp, PMP – Director of Structural Engineering



With more than 28 years of expertise in the industry, Michael has an excellent working knowledge of all types of construction, including architectural, structural, electrical, mechanical, and plumbing systems. He also has a strong background in civil engineering, providing developmental engineering plan review support to various projects. Michael is extremely committed and has shown dedication by obtaining multiple certifications through the International Code Council (ICC). Michael is an adaptable leader that quickly identifies departmental issues and solves them by utilizing his ample experience.

Office – (702) 726-4140 | Cell – (831) 620-2305 | Email – MLoomis@4leafinc.com

Tennis Wick, AICP – Director of Planning



Tennis serves as Director of Planning for 4LEAF, where he oversees all services of the Planning Department, including development review, long-range planning, staff augmentation, housing elements and implementation, project-specific services, community outreach and engagement, entitlement, environmental review/CEQA, agency liaison services, GIS analysis & mapping, historical preservation, and more. A long-time Petaluma resident, Tennis has been civically active twice serving as a City Planning Commissioner and as Board President of the Friends of the Petaluma River, Petaluma Peoples Service Center and the Petaluma Area Chamber of Commerce.

Office – (702) 726-4140 | Cell - (707) 799-7726 | Email – TWick@4leafinc.com

Pete Roque – National Director of Code Enforcement



Pete is a Code Enforcement expert with PC 832 and Advanced Certificates. He brings with him over 17 years of experience in Code Enforcement and has served in the capacities of Code Enforcement Administrator, Code Enforcement Manager, and Community Development Inspector II for multiple California public agencies. With a demonstrated history of working in the government administration industry, Pete is proficient in conflict resolution and has a wealth of knowledge in the subjects of permit regulations, City codes, housing investigations, citation issuance, and lien appeals.

Office - (909) 453-6588 | Cell - (949) 230-4968 | Email - PRoque@4leafinc.com

Agustin (Augie) Cerdan, FPE – Fire Services Manager



Augie has over 35 years of experience as a Fire Protection Engineer and has a successful history of holding management level positions. He is extremely knowledgeable about the Fire Prevention industry and also has experience providing building department services, as he played a crucial role in providing permit processing services in a few of his previous roles. Augie specializes in performing fire-related engineering reviews to ensure compliance with safety ordinances and codes of practice.

Office – (702) 726-4140 | Cell – (916) 220-3023 | Email – ACerdan@4leafinc.com

Vanessa Morales – Plan Review Coordinator Manager



Vanessa serves as 4LEAF's Plan Review Coordinator Manager, supervising the internal routing and completion of plan reviews, ensuring that all projects are handled efficiently and in compliance with regulations. Vanessa is also responsible for training 4LEAF's permit technician staff, equipping them with the skills and knowledge needed to meet the specific needs of the municipalities they serve. Her background in management, recordkeeping, auditing, and customer service has enabled her to effectively exceed our clients' Community Development needs.

Office – (702) 726-4140 | Cell – (925) 789-9917 | Email – VMorales@4leafinc.com

Additional resumes available upon request.

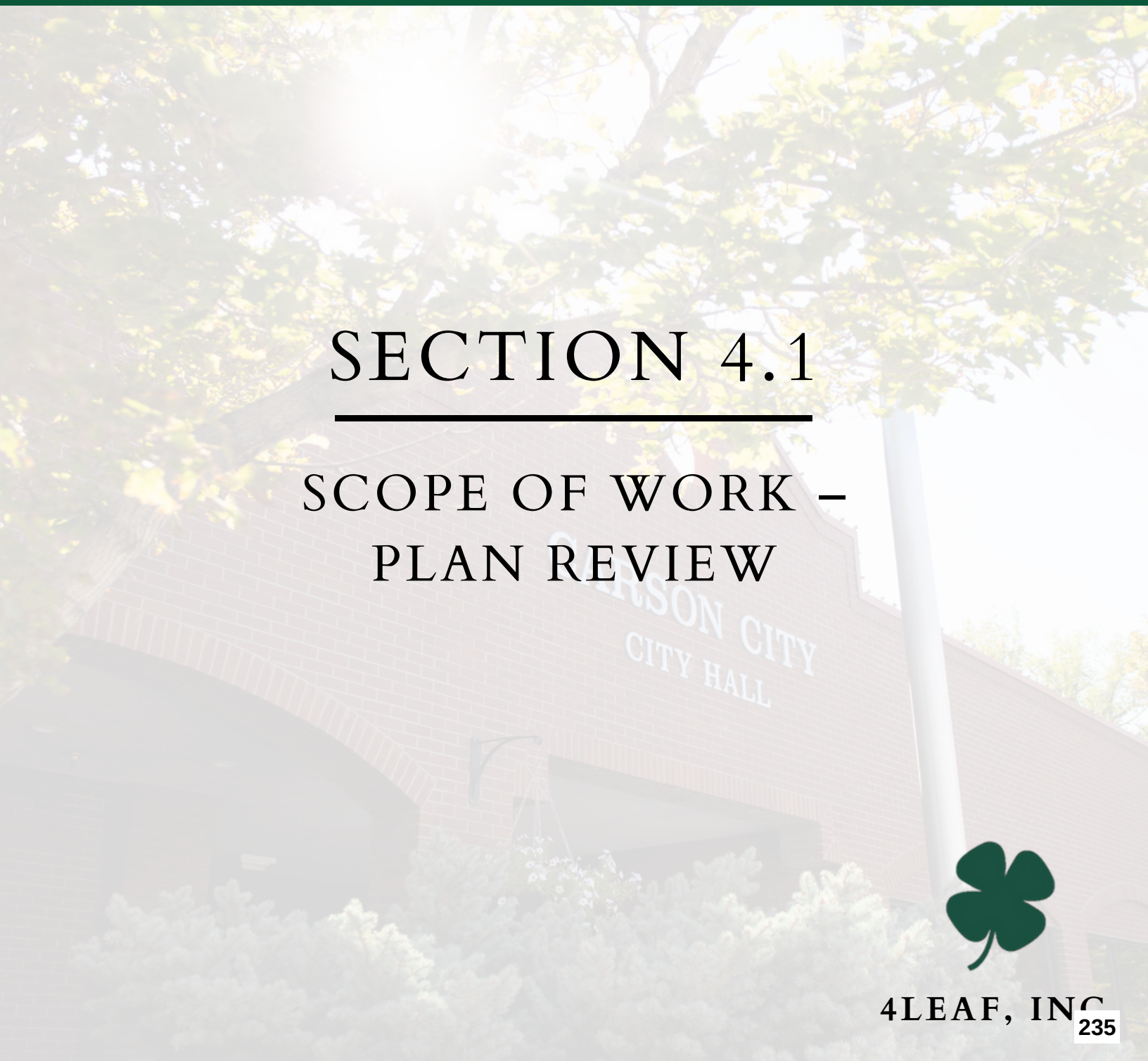
QUALIFICATIONS TO PROVIDE

Exhibit A

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 4.1

SCOPE OF WORK – PLAN REVIEW

4LEAF, INC.

SECTION 4.1: SCOPE OF WORK (PLAN REVIEW)

Plan Review Services

4LEAF will provide Plan Review for any and all types of structures to ensure compliance with all adopted codes, local ordinances, State, and federal laws that pertain to Building and Safety, and for compliance with the adopted International Code Council (ICC) Building, Plumbing, Electrical, Mechanical, National Fire Protection codes and standards, and the Accessibility and Noise and Energy Conservation requirements as mandated by the State of ~~Arizona~~ Nevada and other applicable ordinances. We provide our array of services for project types including Single-Family Dwellings, large Multi-Family Mixed-Use Dwelling Units, Commercial, and Industrial.

Approach

We understand that the specific building plan review responsibilities will include, but are not limited to:

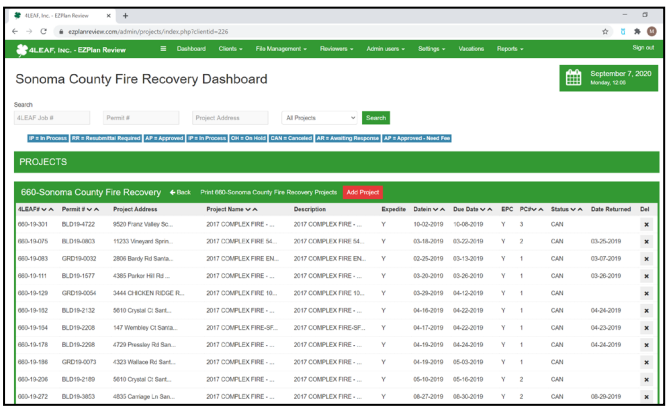
- Examining plans, drawings, specifications, computations documents, soils reports, and additional data;
- Ascertaining whether projects are in accordance with applicable building and fire codes, and City ordinances;
- Performing such reviews as structural, MEP, green building, fire and life safety, grading and drainage;
- Reviewing plans to ensure conformity to the required strengths, stresses, strains, loads, and stability as per the applicable laws;
- Reviewing plans to ensure conformity with use and occupancy classification, general building heights and areas, types of construction, fire resistance construction and protection systems, means of egress, accessibility, structural design, soils and foundations; and masonry;
- Providing additional plan review services as requested by the City;
- Conducting all plan review at the City or at a site mutually agreed upon in writing and;
- Supplying all plan review staff with all code books and other basic professional references.

On- and Off-Site Review

4LEAF can supply Registered Professional Engineers to the City to work on-site performing structural plan review and non-structural reviews at the jurisdiction's discretion. Our experience includes checking for compliance with the structural, life-safety, accessibility, plumbing, mechanical, electrical, fire, and local codes/ordinances.

4LEAF's EZPlan Review

EZPlan Review is our in-house tracking software that acts as a communication tool between 4LEAF and the jurisdictions we work with. The use of EZPlan makes communication easy. This web portal allows users visualize project due dates, notes, and status updates so that projects can be followed from start to finish. Additionally, 4LEAF provides electronically stamped and uploaded copies of approved project plans, a value which saves clients time and resources. With the use of EZPlan, 4LEAF hopes to provide a level of ease and transparency during the off-site plan review process.



QA/QC Review Process

Task 1 – Project Tracking Set-up

The first step of our process will be to set up the project in our system to enable both 4LEAF and the City to track the progress of the review. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal.

Task 2 - Complete Submittal Review

Upon receiving the plans from the City, 4LEAF will triage (preliminary plan review performed by 4LEAF plan review project lead) the submittal to verify that the submittal received is complete (i.e., all pertinent plans, calculations, reports, and other related documents) in order that we can begin our review. If the submitted package is incomplete, we will communicate with the City to discuss the deficient documents needed to proceed with our review.

Task 3 - Plan Review Assignment

After the triage process is performed and a complete package is verified, the project will be assigned to the most qualified Plans Examiner and a turnaround time will be established. We will log each application into our database the same day the plans are received to assure that they are routed in a timely manner and to allow for daily project tracking.

Task 4 - Plan Review

4LEAF will provide the project contact (Developer, Contractor, Architect, or Engineer) desired by the City with a list of any items needing correction and clarification to comply with applicable building codes, ordinances, and regulations. A correction list will be created based on the missing codes and ordinances.

Task 5 - Quality Control

Prior to submitting the plan review correction list to the City, the designated plan review project lead will review the correction list for adherence to applicable codes and ordinances as well as for accuracy and completeness. After completion of our quality control review a correction list will be e-mailed to a designated staff member at the City or as directed by the City. The correction list and a 4LEAF transmittal form will include the following information: a description of the work, type of construction, occupancy group, square footage, number of floors, and sprinkler requirements.

Task 6 - Plan Review Rechecks

Plans received for rechecks will be reviewed for conformance. Our goal is to actively work with the designers to resolve all unresolved issues after our second review. If it appears that there are complicated issues that might cause a project to go beyond our second review, we will communicate directly with the designer to resolve these concerns.

Task 7 - Project Approval

Once the final plan reviews are completed and ready for approval, 4LEAF will organize the plans and supporting documents per the City processing requirements and return them to the City, along with our letter of completion.

Turn-Around Times

4LEAF has a tremendous reputation for completing projects on-time and under budget. 4LEAF's plan review team is widely recognized for quick turn-around times and prompt service. Off-site plan reviews are performed at our office, with plans transmitted by personal delivery or overnight service. The standard turn-around time is within 10 business days for residential plan reviews and within 10 days for commercial/industrial plan reviews; however, these timeframes are negotiable based on your needs. **4LEAF also provides Fire Plan Review services**.

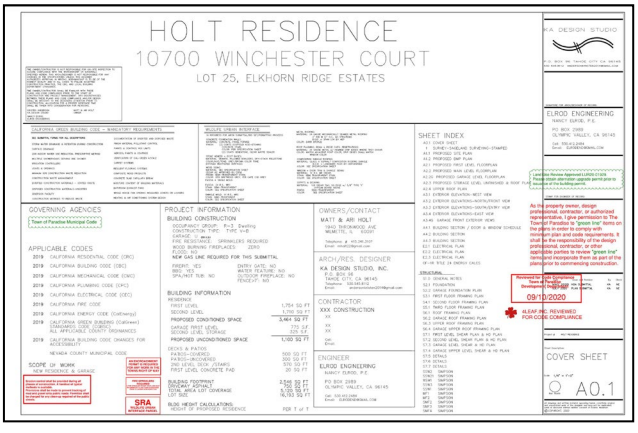
Type of Plans	Transportation	Initial Review	Resubmittal Review	Resubmittal Review #2	Expedited Review	Expedited Resubmittal
*Residential	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
**Multi-Family	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
Commercial	< 24 Hours (pick up & delivery)	< 10 Days	< 5 Days	< 5 Days	< 5 Days	< 3 Days
***Large Commercial > 15,000 s.f.	< 24 Hours (pick up & delivery)	Negotiable	Negotiable	Negotiable	Negotiable	Negotiable

***Larger complex plan reviews can be negotiated to achieve the best possible pricing. 4LEAF has a proven track record of working with municipalities to provide expedited reviews with special discounted pricing.**

Pick-up of all plans will be performed by 4LEAF staff within 24 hours of the City's phone call or e-mail at no additional cost, 4LEAF staff will transport the plans to and from the City upon a phone call to the 4LEAF office or simply e-mail pickup@4leafinc.com.

Document Control

When plans and documents are received for review, 4LEAF's Plan Review Manager and Document Control Technician analyze the project, creates a job number, and completes a Job Setup Sheet. This form highlights both the jurisdiction, applicable contact information, and all project specific design criteria and notes. Jobs are then transmitted through 4LEAF's easily accessed EZPlan Review Portal which tracks initial and subsequent reviews and is open for view by the client. The City and their customers can view 4LEAF's plan review control log through 4LEAF's EZPlan Review Portal.


HOLT RESIDENCE
10700 WINCHESTER COURT
LOT 25, ELKHORN RIDGE ESTATES

Plans then get distributed for review to a 4LEAF team consisting of Plan Review Engineers, Architect (a licensed state professional) and/or an ICC Certified Plans Examiner, as applicable. Our staff then performs his or her

function of analyzing the plans and documentation for effective conformance to the state codes, referenced construction standards, and City amendments. 4LEAF's code review methodology is "The Effective Use of the Codes" reinforced through proprietary and jurisdictional checklists. When complete, the Plan Review Manager overviews the project for quality control purposes and forwards comments or approvals to the client's pre-designated contacts.

Off-Site Electronic Plan Review

Digital plan review allows 4LEAF the ability to review, markup and transport plans of any size electronically. We strongly encourage this service for our clients. This process delivers a high degree of cost effectiveness, time efficiency and a "green" and environmentally friendly system. Through our strong focus on utilizing this digital capability, we offer full access to all 4LEAF engineers and plans examiners company-wide, from any of our office locations. A protected online portal will be established to allow property owners, contractors, developers, businesses, designers, and stakeholders to submit plans electronically for review. Access to the online portal will be given to City staff for immediate access to information regarding project status during the review process.

4LEAF has successfully implemented and used Bluebeam for electronic review of files to help eliminate the use of paper and take the plan review workflow to a whole new level. 4LEAF's offices are equipped with large scale monitors for easy review of plans. Bluebeam Revu combines powerful PDF editing, markup, and collaboration technology with reliable file creation. Bluebeam integrates flawlessly with our Green Line approach for electronic and timely turnarounds resulting in permit issuance within 5-7 business days.

Additional Technologies

Having served more than 400 jurisdictions, 4LEAF and our staff are knowledgeable and have experience working with a variety of different technologies for Electronic Plan Review, Permit Tracking, and Building Inspections. 4LEAF's experience with tracking technologies includes, but is not limited to:

e-PlanSoft™ CRW SYSTEMS ProjectDox EnerGov Accela eTRAKiT Online Permitting System iWorks CORPORATION esri

Building Department Services

4LEAF has a proven track record of providing Permit Technician/Counter staff and Building Officials to jurisdictions. 4LEAF can deploy such staff on short notice and offer training programs for department staff, if required. Our staff encompasses the right combination of experience, education, and certifications.

Permit Technician

4LEAF has a proven track record of providing Permit Technician/Counter staff to Building Divisions and Community Development Departments. 4LEAF's provided staff shall review, process, record, coordinate construction projects and serve customers at the public counter, providing information and assistance in written and oral form to the public according to departmental procedures and legal requirements.

Our staff encompasses the right combination of experience, education, and certifications. 4LEAF prides itself on providing experienced and dedicated professionals to work with the City and serve the public at the Building Division counter.

Public Assistance



All building permits and plan reviews will be tracked for expeditious processing, considering legal timelines and response time to the Department's requests from applicants, outside agencies, and other City departments. At a minimum, project milestone estimates and dates shall be tracked. In addition, the City will be tracking data regarding workload, processing times and associated costs of the Department's operations. These performance metrics will be used to evaluate 4LEAF's performance. Some enhanced performances are:

- Questionnaires rating our customer service satisfaction
- Report the response time related to the type of call.
- Monitor and report the response time of 4LEAF staff.

Process Mapping

4LEAF aims to bring departmental processes together by identifying and eliminating obstacles to streamline processes. Our subject-matter experts visit each department within a jurisdiction to conduct an analysis of existing processes, identify how best to streamline separate departmental processes to improve workflow, and provide guidance and recommendations on an improved work plan. 4LEAF implementation staff work both on- and off-site during this process and offer extensive training to existing municipal staff members on the use of a jurisdiction's preferred permitting software.

Building Official

The 4LEAF Interim Building Official can provide in-house plan reviews to the City, limiting the amount of projects distributed to outside consultants and helping the City achieve significant cost savings. The Building Official will act as an adjunct staff member to the City and work with City personnel and various departments to perform professional building services including but not limited to plan review, permit technician, building inspection, and code enforcement.

Staff qualifications for this role include evaluating and documenting projects for compliance with applicable building standards and housing codes, on- and off-site plan review, staff augmentation, and other building department related tasks. Proposed staff for this role will be appropriately trained and certified for all work.

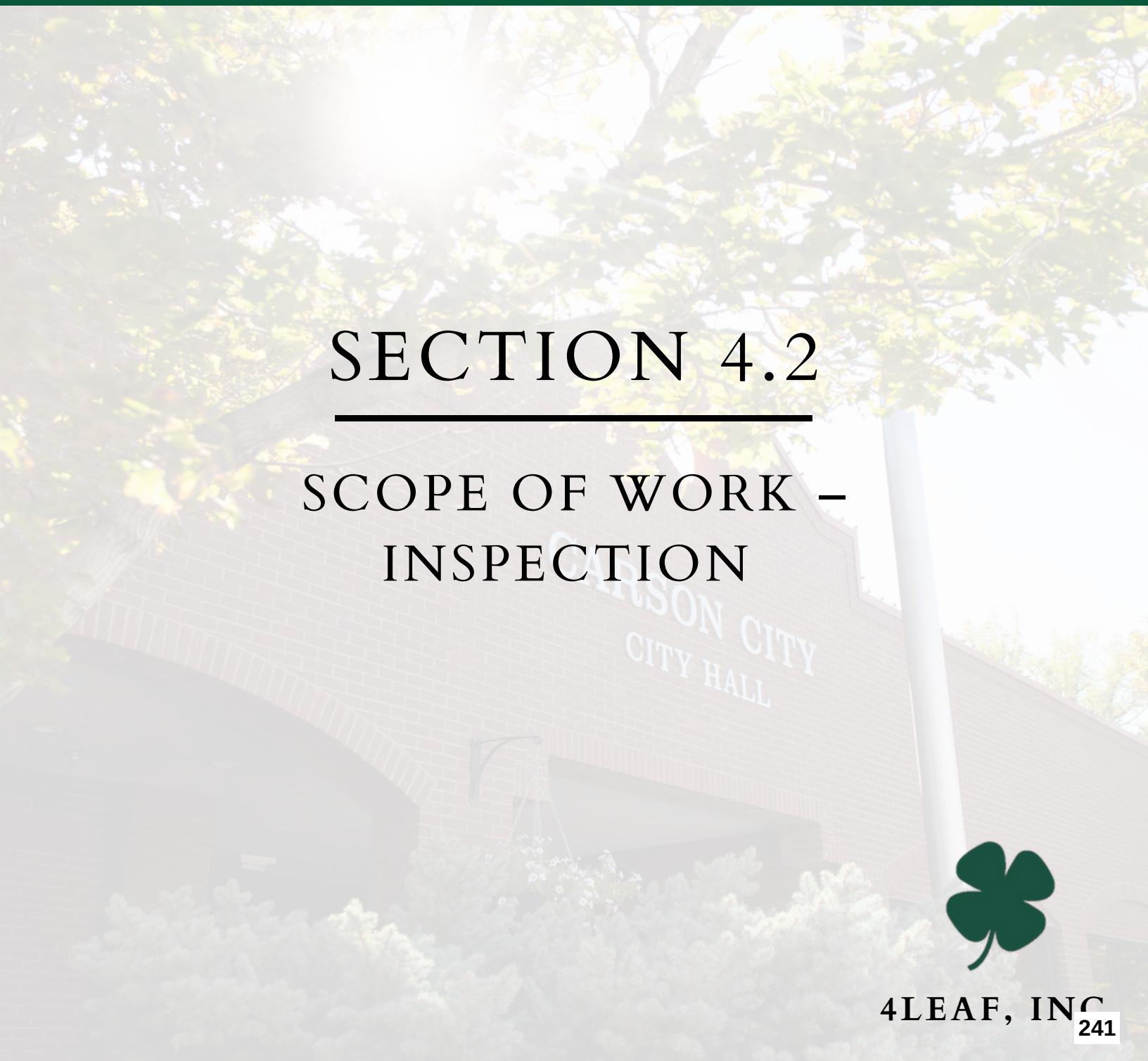
Placement Schedule

Building Department Staff	Interim	Full-Time
Permit Technician (ICC Certified)	< 2 Days	< 5 Days
Assistant Permit Technician/ Counter Staff	< 2 Days	< 5 Days
Building Official	< 2 Days	< 15 Days

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 4.2

SCOPE OF WORK – INSPECTION

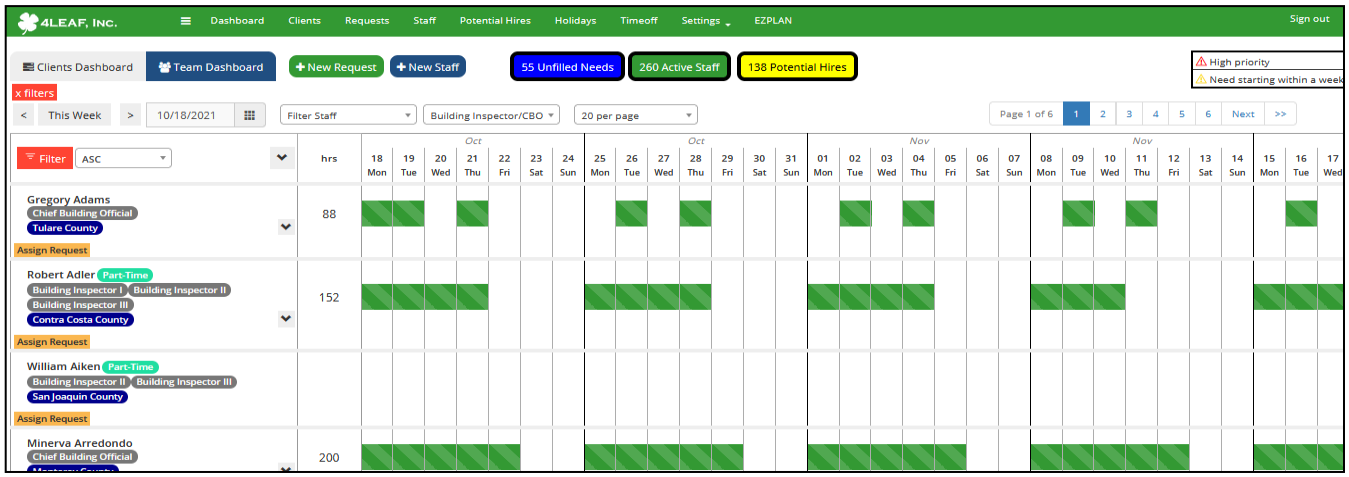
4LEAF, INC.

SECTION 4.2: SCOPE OF WORK (INSPECTION)

Inspection Services

4LEAF has a team of more than 200 ICC Certified Building Inspectors, Inspectors of Record, Fire Personnel, and Construction Inspectors working on various contracts. 4LEAF has a team committed to work throughout California who will remain for the duration of projects to ensure we capture the goals and performance that have made our inspection system successful.

We maintain the largest database of qualified inspectors of varied qualifications. Inspectors vary from current full-time inspection staff, idle staff (temporarily between assignments), and pre-qualified staff which include inspectors who are available subject to client demand. 4LEAF's inspectors are all ICC Certified and experienced working within a municipal work environment. 4LEAF will provide inspectors with all the necessary tools, equipment, and current code books sufficient to facilitate all required inspections. **4LEAF can provide interim or full-time inspectors same day or within one business day—**simply call, email, or text our assigned Project Manager for an immediate response. Our on-call database is utilized for all our clients for as-needed requests.



Periodic Inspection Services → Available Next Day

4LEAF can fulfill inspection requests immediately upon request including same day. 4LEAF has a wealth of local and available inspectors ready to serve the City. In addition, 4LEAF has a proven track record of providing such services to a number of different building departments.

Part-Time Inspection Services → Available Next Day

4LEAF will provide the City with part-time inspectors upon request. 4LEAF can provide part-time staff within 24 hours of request for any duration of time. 4LEAF's Project Manager will work closely with the department to identify the right personnel and determine the appropriate work schedule.

Full-Time Inspection Services → Available Two Days or Less

4LEAF can provide full-time inspectors upon request. 4LEAF provides this service regularly to many clients throughout Nevada, California, Oregon, Washington, Arizona, Massachusetts, and Hawaii.

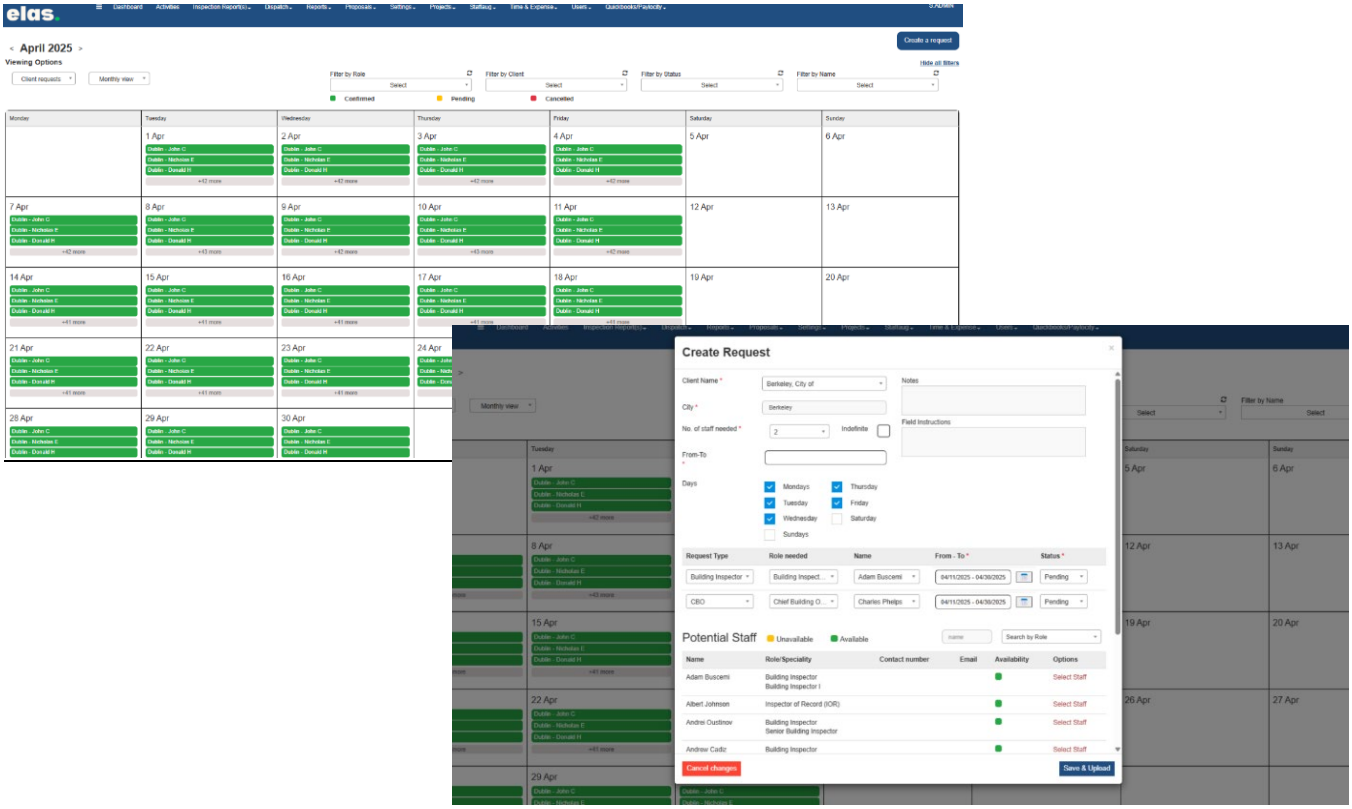
Project Specific Inspection Services → Available Two Days or Less

4LEAF is often tasked with providing inspection services to large projects on behalf of municipalities. 4LEAF currently handles large-scale projects for such clients as the City of Palo Alto, City of Cupertino, etc. These projects are developer funded into a separate City account which is distributed to 4LEAF using a separate invoice and contract number. This is particularly helpful to fast paced projects looking for continuous inspection services over a short period of time (i.e. 6 - 36 Months).

Inspection Technology

4LEAF has extensive experience working with various inspection reporting technologies, including **elas.**™ and GoFormz which 4LEAF used this for all scopes of the Apple 2 Campus **(~$8 Billion)**, the SeaTac Airport Renovation Project **(~5 Billion)**, the Encore Boston Harbor Casino **(~$2.6 Billion)**, the San Mateo County Project Development Unit **(~$1.1 Billion)**, and at San Jose State University **(~$1 Billion)**. Innovative technology allows every piece of information collected on a project to be accessible by all staff as every inspection report is stored securely and safely in the cloud. The information can be accessed through a user's web account where any inspection report can be viewed, and reports can be ran using stored project data. With inspection technology, 4LEAF inspectors are able to leave detailed notes under the inspections and observations box and instantaneously attach pictures to reports to show the items inspected. By means of an iPad, inspectors sign reports using a mobile signature block and attached pictures of the item inspected that were taken using the iPad.

elas.™ Page View

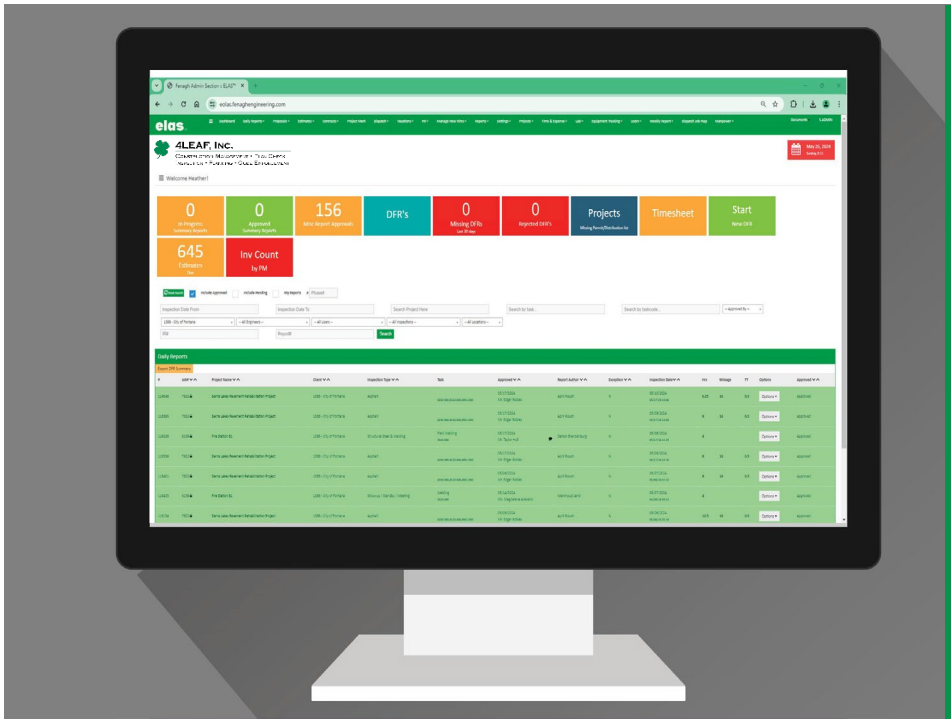


Advanced Technologies Through Elas.™

Our team's proprietary **elas.™** platform is a key tool supporting efficient and accurate field documentation and reporting for this project. **elas™** will be used by our team to streamline the management of inspection data, daily reports, plan review documentation, code compliance, and more.

elas.™ will integrate seamlessly with City's required platforms allowing inspection logs, plan review comments, and CBO certifications to be **efficiently shared and tracked**. This ensures that all team members across the City are working from the same, up-to-date information set.

elas.™ offers a secure Client Portal for designated City personnel, allowing 24/7 access to project records and real-time updates. This transparency supports timely communication and coordinates action across the full project team. **elas.™** enhances collaboration, improves data accuracy, and ensures that all documentation complies with the City's digital and project-specific requirements.



FEATURES OF ELAS™

- **Efficient Dispatch Coordination**
- **Customized and Comprehensive Report Preparation**
- **Ability to Download Reports**
- **Secure Web-Based Document Management**
- **Billed-to-Budget Reports**
- **Summary Invoices**

STEP 1	Establish minimum advance notice requirement with the City.
STEP 2	Each service request is promptly logged into **elas.™**
STEP 3	Collaboration between Dispatch Team and Project Team to allocate resources and qualified personnel
STEP 4	4LEAF personnel are notified of their assignments through **elas.™**

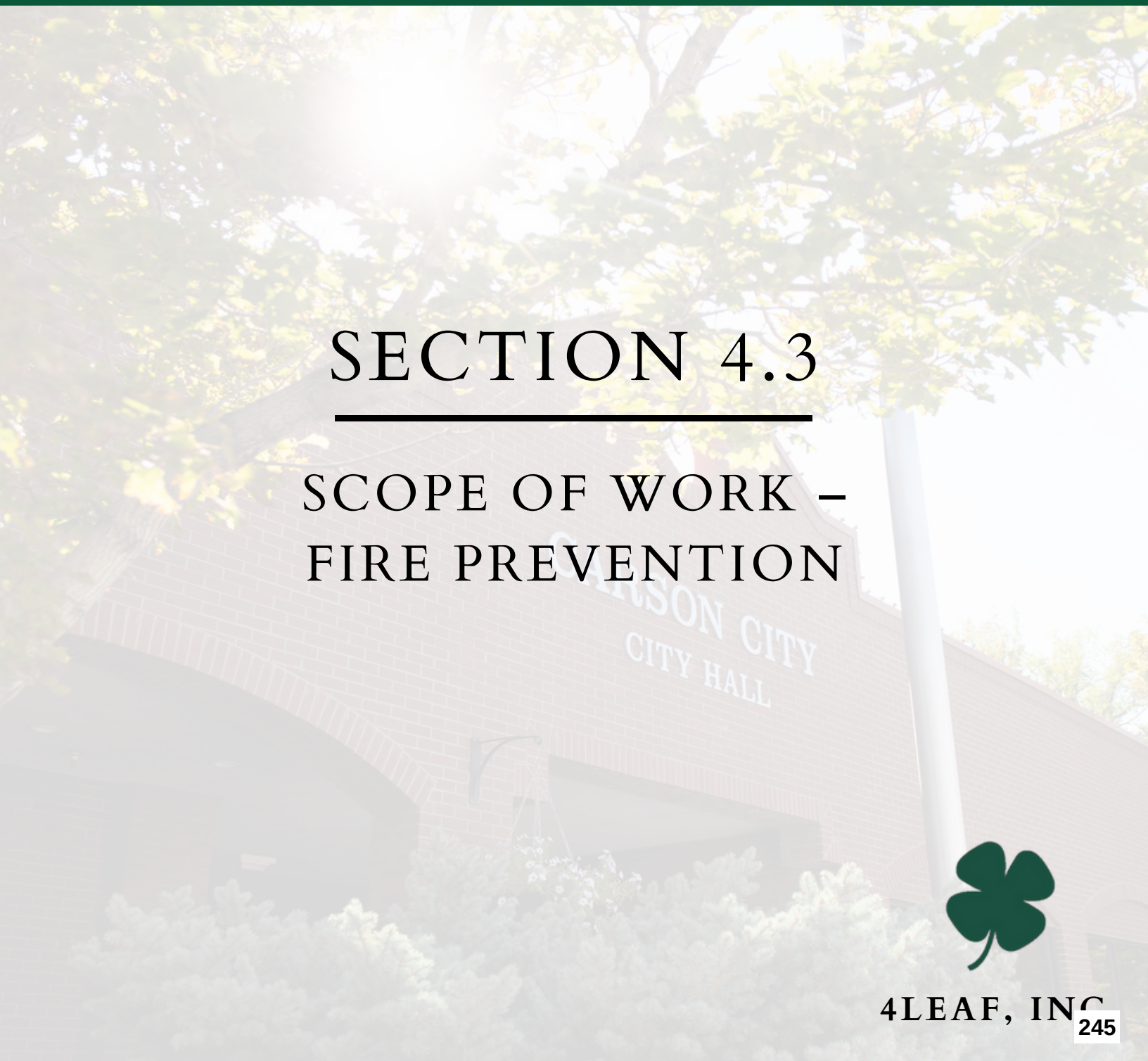
QUALIFICATIONS TO PROVIDE

Exhibit A

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 4.3

SCOPE OF WORK – FIRE PREVENTION

4LEAF, INC.

SECTION 4.3: SCOPE OF WORK (FIRE PREVENTION)

4LEAF understands that the City is seeking a consultant who is highly experienced in providing commercial and residential fire plan review and inspection services. The City would like to contract with a dependable firm who can conduct external plan reviews and provide inspection services as needed by the City in an effort to provide a timely, efficient, and professional service to the needs of the City. Additional services might include professional personnel such as Fire Marshals, Fire Protection Engineers, Fire Inspectors, Fire Prevention Officers, permit technicians, in-house/remote fire plans examiners, and other Fire Prevention personnel as needed. 4LEAF is a qualified fire consultant who can provide:

- ✓ Complete Fire Prevention Services
- ✓ Construction Related Fire Plan Reviews and Inspections
- ✓ Web-based digital platform for Fire Plan Review Permit Tracking
- ✓ Fire Prevention Division Staff Augmentation
- ✓ Annual Fire Inspections
- ✓ Administrative support



Approach

Our Fire team is comprised of experienced Fire Prevention Officers, Fire Inspectors, Fire Investigators, Fire Plans Examiners, Fire Protection Engineers, Fire Marshals, and Fire Chiefs. 4LEAF's Fire Prevention personnel are **professionally licensed, ICC Certified,** and experienced working within a public and private work environment. Our team can provide complete Fire Prevention services for all types of occupancies and construction types to ensure compliance with all adopted codes, local ordinances and state and federal laws, ordinances, regulations, and standards that pertain to Fire/Life Safety including, but not limited to:

- ➢ Nevada Administrative Codes, NAC 477
- ➢ All NFPA Standards
- ➢ Local amendments to the NV Fire Code
- ➢ Municipal Codes, Standards, and Policies
- ➢ Nevada Health and Safety Code
- ➢ National Fire & Building Referenced Standards

4LEAF is a Fire and Life Safety industry leader in Fire Prevention. Our Fire Prevention services include, but are not limited to:

Complete Fire Code New Construction Services:

- ➢ Emergency Site Access Compliance
- ➢ Fire Flow Water Supply Compliance
- ➢ Building Fire and Life Safety Compliance
- ➢ Hazardous Materials Code Compliance
- ➢ Fire Suppression, Fire Alarm and Gas Detection System Compliance
- ➢ Hazardous Occupancies, High Piled Storage, Energy Storage Systems and Plant Processing and Extraction Compliance
- ➢ Cause & Origin Investigation
- ➢ Emergency Responder Radio Communication System Compliance
- ➢ Wildland-Urban Interface Compliance
- ➢ Review of Alternative Materials and Methods of Construction
- ➢ Review of Performance-Based Code Compliance
- ➢ New Construction Acceptance Testing and Inspections
- ➢ In-House & Off-Site Plan Review
- ➢ Code Adoption

Complete Fire Prevention Division Services:

- Fire Code Operational Permits
- Annual Business Inspections
- Fire Investigations
- Hazardous Materials Inspections
- Wildland-Urban Interface Compliance
- Codes and Standards Development
- Public Education
- Safety Training
- Special Events Permits

Fire Plan Review

Fire Plans are all reviewed by 4LEAF's Fire Plan Review team for compliance with locally adopted codes and ordinances, State of Nevada Building & Fire Codes, Nevada Administrative Codes, NAC 477, and any other applicable nationally recognized standards. We provided these services for all project types including Single-Family Dwellings, large Multi-Family Mixed-Use Dwelling Units, Commercial, and Industrial.

Fire Inspection

4LEAF maintains the largest database of qualified inspectors of varied qualifications. Fire inspectors vary from current full-time inspection staff, idle staff (temporarily between assignments), and pre-qualified staff which include inspectors who are available subject to client demand. 4LEAF's fire inspectors are all ICC Certified and experienced working within a municipal work environment. 4LEAF will provide fire inspectors with all the necessary tools, equipment, and current code books sufficient to facilitate all required inspections.

4LEAF can provide interim or full-time fire inspectors same-day or within one business day — simply call, email, or text our assigned Project Manager for an immediate response. Our on-call database is utilized for all our clients for as-needed requests.

Periodic Fire Inspection Services	→	**Available Next Day**
Part-Time Fire Inspection Services	→	**Available Next Day**
Full-Time Fire Inspection Services	→	**Available Two Days or Less**
Project Specific Fire Inspection Services	→	**Available Two Days or Less**

Fire Investigation

Fire investigations require a unique mix of knowledge, experience, and skills, utilizing a very technical and scientific approach. 4LEAF has qualified Fire Investigators on staff that are able to perform cause and origin investigations to truly determine how a fire was started, regardless of its size or severity. In order to identify the root cause and ignition sequence of a fire, 4LEAF Fire Investigation personnel will collaborate with other professionals to collect, preserve, analyze, and document evidence left at the burn site.



In the event that the origin of the fire is deemed unlawful, 4LEAF is able to equip the City with an experienced investigator that has the ability to assist in any prosecutions, lawsuits, or litigations that may take place. Investigators can assist by providing expert witness testimonies and presenting any evidence discovered in court.

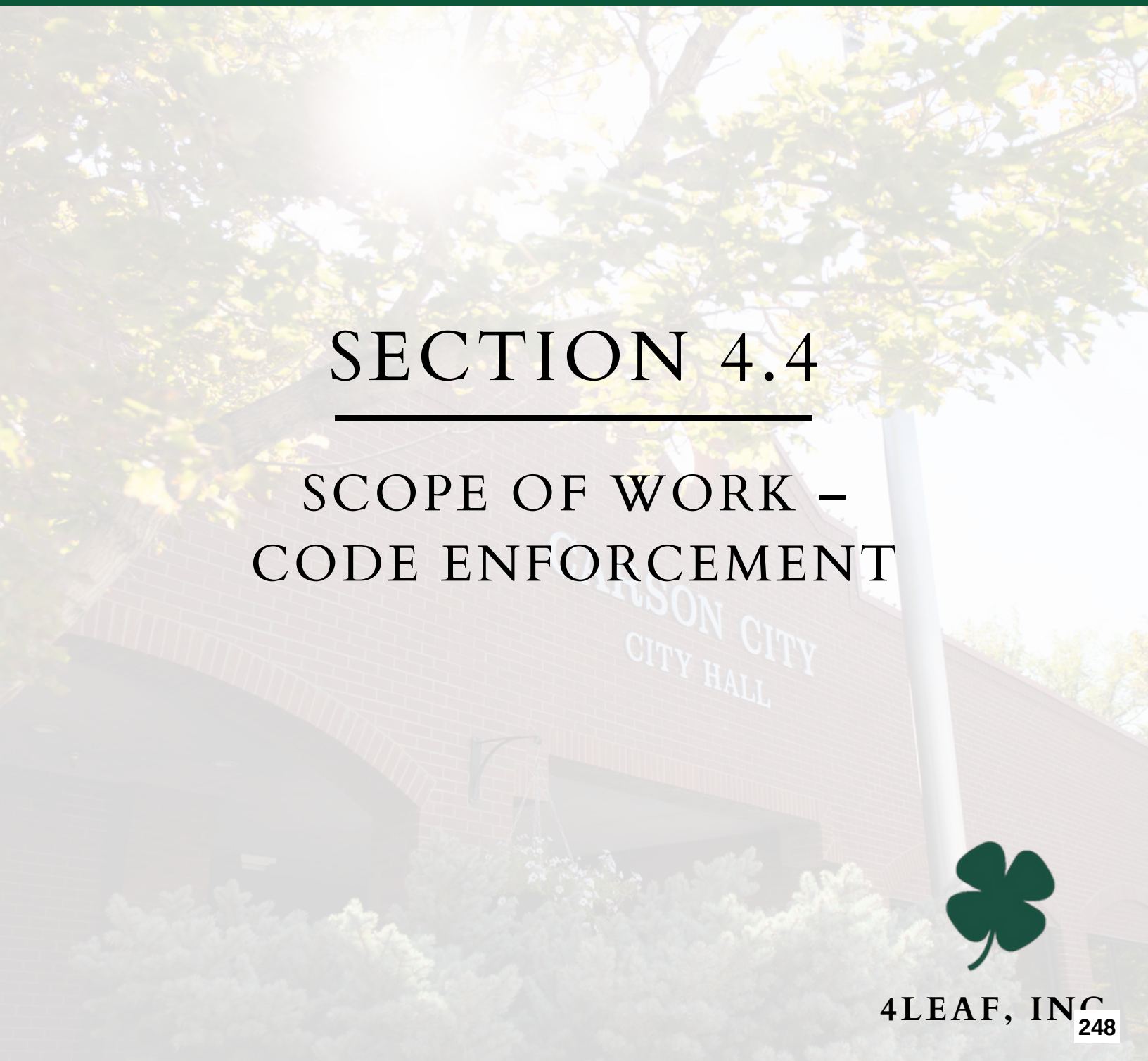
QUALIFICATIONS TO PROVIDE

Exhibit A

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 4.4

SCOPE OF WORK – CODE ENFORCEMENT

4LEAF, INC.

SECTION 4.4: SCOPE OF WORK – CODE ENFORCEMENT

Our Code Enforcement personnel are certified through the **International Code Council and various training programs offered through accredited institutions**. In addition, most of our personnel hold a PC832 and ICC Property Maintenance and Housing Inspector certification.

4LEAF staff have experience in working cooperatively with property owners and other responsible parties to bring properties and/or conditions into compliance with applicable bodies of law. Our team will be able to determine when voluntary compliance is not forthcoming from property owners or responsible parties. 4LEAF staff has experience in investigative practices that aid in substantiating a complaint exists on a property and in turn address verified violations through proper due process noticing.



4LEAF Code Enforcement Officers have experience in writing criminal citations and in working with legal counsel to assist in the successful prosecution of Code Enforcement cases either in criminal or civil court when necessary. We focus on nearly every area of Code Enforcement including but not limited to the following categories detailed below.

Scope of Services & Areas of Enforcement

Blight Enforcement

Our team works to identify and enforce State and Local laws pertaining to the maintenance of private property. Through field contact with tenants and property owners, our team works efficiently in providing guidance to address blighted conditions such as overgrown weeds, trash and debris, and graffiti.

Business License Enforcement

4LEAF is trained to identify businesses that operate without a required business license, making them non-compliant with municipal code requirements.

Classroom Training with CEUs



You can often find members of 4LEAF training nationally for organizations such as the International Code Council (ICC), American Association of Code Enforcement (AACE), and other nationally recognized affiliations of these chapters. 4LEAF's training leads include Pete Roque, Nick Henderson, CBO, and Anthony Mullins. Our instructors are nationally accredited and offer Continuing Education Credits (CEUs). They currently cover training topics such as:

- Building Blocks for Code Enforcement Officer Success
- Building Inspections and Code Enforcement – A Powerful Duo
- Case Management from Start to Finish
- Effective Communications – Bridging the Gap with External and Internal Customers
- IPMC 2021 or 2018 Exam Prep

- IPMC 2021 Overview
- Mold, Lead, Asbestos, & Vectors Enforcement
- Officer Safety – Drug Awareness for the Code Enforcement Officer
- Officer Safety – Encountering Mental Illness in the field of Code Enforcement (Self-Care)
- Officer Safety – Field Inspection Protocols for the Code Enforcement Officer
- Officer Safety – Gang Awareness for the Code Enforcement Officer
- Officer Safety – Hazardous Building Safety for the Code Enforcement Officer

Community Outreach



4LEAF will review current outreach and engagement initiatives and make appropriate recommendations to the municipality. Items typically reviewed include:

- Opportunities for involvement in community events
- Creation of pamphlets and marketing material
- Social media engagement
- News media outlets
- Municipal Code Enforcement web page
- Review of frequently asked questions

Department Assessments

4LEAF is working with several Community Development Departments to provide assessments of their code units reviewing closely staffing levels, Standard Operating Procedures (including branding/rebranding, target issues, prioritization of existing code enforcement cases, community engagement strategies, written materials such as compliance notices, postings and door hangers, data entry, inspection response time management, and training programs. 4LEAF provides in-house assessments and regular meetings with directors and municipal stakeholders for plan implementation and execution.

Hearing Officers

4LEAF has Hearing Officers available for contracted municipalities. Our seasoned officers are trained to understand the existing Municipal Code as well as other adopted codes and make findings as to whether a violation exists. Results may include fines or granting additional time for compliance for respondents with unusual hardships.

Inspections



4LEAF can provide certified and qualified staff to perform inspections in a lawful manner that respects the reasonable expectations of privacy and security of residents and their properties. Inspections conducted will determine if conditions on the properties are compliant with applicable sections of the current editions of the International Property Maintenance Code (IPMC), Municipal Code, Zoning Code, Nevada Health and Safety Codes, WA Residential Building Code, and trade codes.

Upon assignment, 4LEAF's Code Enforcement staff will be ready to respond and provide compliance solutions to code compliance cases new and existing with minimal impact to current processes.

4LEAF Code Enforcement Inspectors are qualified to do the following:

- Perform inspections for violations of Building Codes and Ordinances as adopted by the municipality.
- Research properties for prior approvals, permits, and general information relating to violations.
- Investigate and take necessary action when a violation of municipal codes exists
- Consult with the City Council as required, when requested by the Code Enforcement Manager/Director, and when escalated enforcement may be required.
- Comply with the municipality's procedures for reporting inspection results and deficiencies.
- Using municipal inspection correction forms.
- Making appropriate entries while resulting inspections, capturing case status communications, and login-in of notices sent to responsible parties.
- Conduct follow-up inspections as needed.
- Notify the responsible parties of other agency approvals prior to closing a code enforcement action.
- Maintain records as needed for the efficient and effective operation of the municipality.
- Meet with members of the general public and municipal staff on a daily basis as needed.

Lead Abatement



Although lead-based legislation has been around since the 1950s, nationwide regulation was not enforced until 1971 with the introduced of the Lead-Based Paint Poisoning Prevention Act (LBPPPA), which prohibited the use of lead-based paint in residential structures constructed or rehabilitated by the Federal government or with Federal assistance. In 1973, an amendment to the LBPPPA stated that lead-based paint should be removed from pre-1950 housing and structures. Our Code Enforcement team follows the requirements set forth by the State of Nevada to ensure proper lead safe practices are taking place in removal of lead-based paint to protect citizens from exposure.

Additionally, our team participated at the National Healthy Homes Conference in 2022 in Baltimore, MD, where we spoke on the importance of Code Enforcement for Lead Paint Abatement Programs to safeguard communities.

Massage Parlor Enforcement

This scope can often be utilized for undercover stings with partnering agencies for businesses that not only violate criminal laws but also building code violations, licensing requirements, and potential massage parlor ordinances in the jurisdiction. Early detection is vital in these cases and steps include background checks and comparable effort applied. Our team has lead programs specializing in organizing and mitigating illegal actions in massage parlors.

Parking Enforcement

4LEAF has the capabilities of providing parking enforcement. This includes:

- Enforcement of State and municipal parking regulations.
- Removal of abandoned and nuisance vehicles from the public right-of-way.
- Issuance of parking citations and review of contested citations.

Policy Review

4LEAF shall review and read current policies and procedures and define policy clearly as it sets the tone for your municipality's Code Enforcement Program. A clear policy communicates to everyone what is expected of them—whether it's how they handle complaints, how Code Enforcement Officers conduct compliance reviews, or any other aspect that the municipality needs to have communicated and consistently followed. 4LEAF will develop a well-defined user-friendly format.

Program Analysis

4LEAF understands that Code Enforcement is an essential part of a community's public health and safety, providing a regulatory mechanism to ensure the public's overall wellbeing. Addressing the community's concern in a timely and efficient manner is paramount to a successful Code Enforcement Program. 4LEAF personnel will perform the following:

- Conduct investigative inspections of unpermitted activities
- Create standard operating procedure if required
- Conduct review of all administrative/misdemeanor citations
- Provide guidance for resolution of high case load along commercial corridors
- Assist with complex code enforcement cases
- Provide guidance for resolution of existing cases
- Provide field training if required
- Provide in-house training of traditional code enforcement protocols
- Create an outreach plan to address and deter unpermitted vending/commercial corridor violations

Program Development

4LEAF project managers have experience in working cooperatively with our clients to further develop and enhance their Code Enforcement Program when requested. Our project managers are currently working with local jurisdictions to revamp and strengthen Code Enforcement Programs to gain voluntary compliance, provide resident education, and effectively communicate with the public.

4LEAF staff takes an approach in recommending, implementing, and executing program assessments, creation of policies and procedures, creation of training manuals for new hires, providing educational materials for the public, providing staff with up-to-date training, teaching current Code Enforcement staff options for compliance using adopted ordinances, and providing recommendations to cases that may require specialized expertise that may be sensitive in nature. 4LEAF staff also has designated staff tracking recent legislation to ensure the municipality follows state regulations and clients are aware of upcoming legislation that may affect their Code Enforcement Program.

Project-Specific Assignments

Our Code Enforcement Directors are often brought on board by municipalities to provide Code Enforcement consulting for on-going cases that need a fresh set of eyes and assessment. Our personnel can review current case files and compare that to the existing Municipal Code and Department's Standard Operating Procedures. Once the review is conducted, 4LEAF provides a report of our findings and our mitigation strategies related to that case. 4LEAF personnel is made available to speak with stakeholders such as Department Heads, Council, and other elected officials. If necessary, we can also provide Expert Witness Testimony.

Rental Housing Enforcement

Our team will assist with the inspection of residential rental properties on a routine and comprehensive basis to ensure the overall quality of the rental meets the requirements of the Health and Safety Code and property maintenance guidelines. This includes educating property owners, property managers, and tenants about those requirements.



Review and Develop SOP's

4LEAF routinely works with Code Enforcement Divisions to review the current Standard Operating Procedures and provide suggestions for enhancing SOP's. Our staff can also help implement and train the existing municipal personnel in these changes.

Staff Augmentation

4LEAF specializes in providing personnel to municipalities on a part-time or full-time basis. We provide staff with training opportunities, study materials, company phones, and energy-saving vehicles. 4LEAF's Code Enforcement Staff Augmentation personnel categories include:

- Department Director
- Department Manager
- Senior Code Enforcement Officer
- Code Enforcement Officer II
- Code Enforcement Officer I
- Code Enforcement Coordinator
- Hearing Officer



Short-Term Rental Programs

One of the fastest growing programs within Code Enforcement Divisions is short-term rentals. 4LEAF assists with compliance with municipal short-term rental ordinances that require property owners to adhere to several rules including limiting the number of daytime and overnight guests, prohibiting events and amplified sound, and posting specific rules and emergency information, among others.

Stormwater Enforcement

4LEAF provides Stormwater Enforcement. This includes the visual inspection of infrastructure dedicated to the management of rainwater. Violations would include having inadequate erosion/sediment controls for property, failing to conduct/document inspections, illegal dumping, overgrowth of vegetation, and flooding.

Substandard Housing

One of the major areas of code enforcement throughout the U.S. is the inspection of Substandard Housing. 4LEAF Code Enforcement Officers routinely inspect and report any violations to housing codes including substandard and uninhabitable conditions, accumulation of trash and debris, lack of utilities, property maintenance, mold, and rodent/insect infestations.



Tobacco Enforcement

4LEAF has experience working within Tobacco Enforcement programs to ensure retailers are properly licensed/permitted for the sale of tobacco. In addition, we can assist in compliance with work-place smoking and vaping prohibitions.



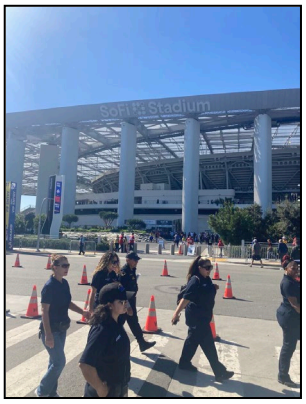
Field Staff Training

Aside from the classroom training, 4LEAF personnel are also available to conduct field training. This includes ride-a-longs with municipal personnel. This hands-on approach is often effective for training in communication, technical training, and enforcement of Municipal Codes.

Vendor Enforcement

4LEAF personnel are trained to enforce State and Local laws regarding unpermitted vending activity, issuance of Administrative Citations to vendors, generating inspection reports, testify at hearings, and provide strategic planning for large scale vending activities associated with entertainment venues. Often, this can include property the municipality owns or controls for areas such as vending like food or merchandise. This includes areas such as:

- Parks
- Public Right of Ways (such as sidewalks)
- Areas outside permitted Vending Locations



Zoning

4LEAF personnel can work with Departments to help determine whether project plans have been executed according to the conditions of approval for approved projects. Examples include:

- Construction of a building that is not allowed in a particular zoning designation.
- Building a structure (or an addition to a structure) that is too tall or that obstructs another person's view or access to light/air space.
- Conducting various operations in non-designated areas, including manufacturing, packaging, selling, growing, labeling, and other business/industrial activities.
- Living in spaces that are not designated as residential areas.
- Creating amounts of pollution or noise that exceed local limits.
- Adherence to set back and lot coverage requirements.

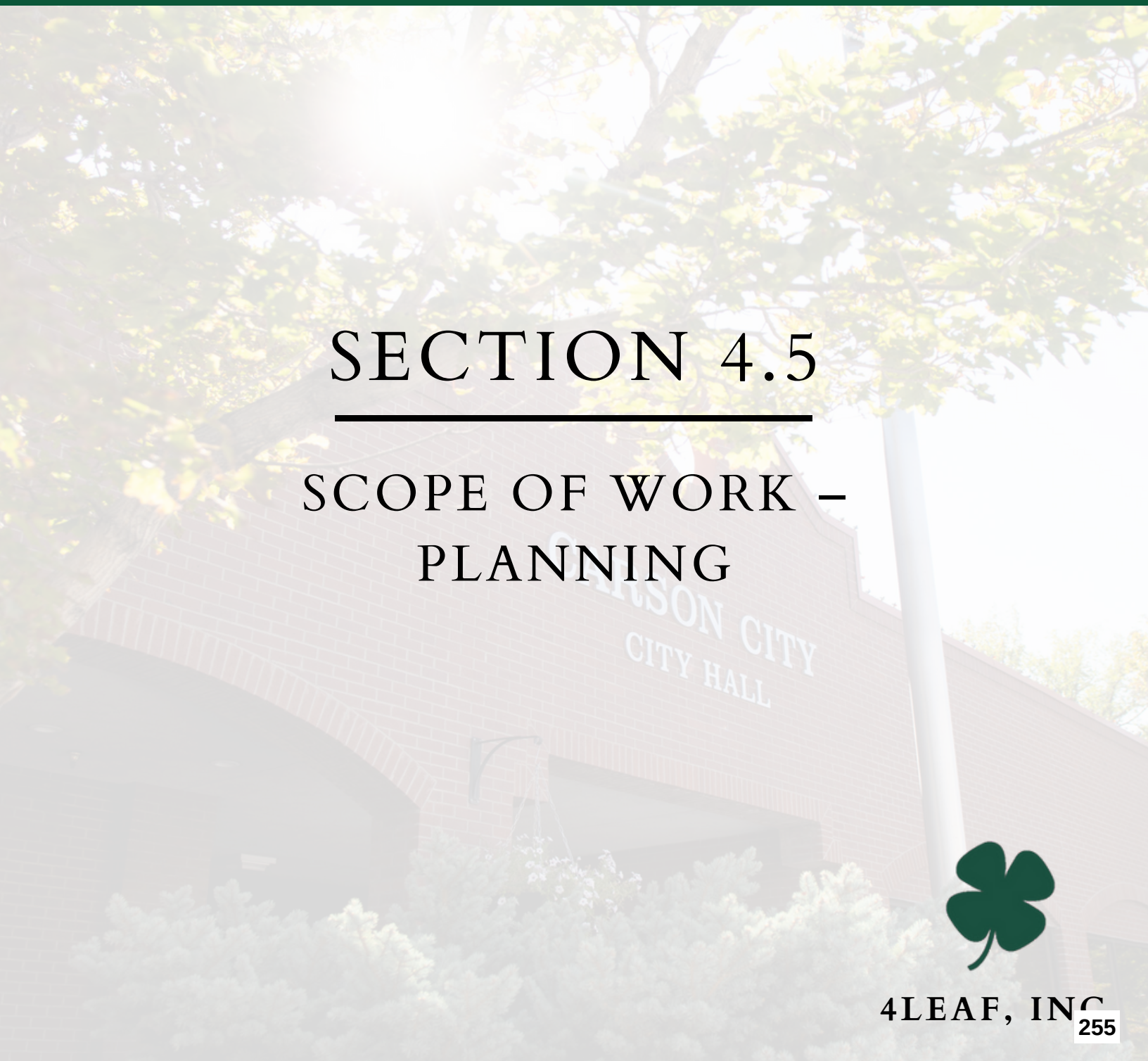
QUALIFICATIONS TO PROVIDE

Exhibit A

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 4.5

SCOPE OF WORK – PLANNING

4LEAF, INC.

SECTION 4.5: SCOPE OF WORK – PLANNING

4LEAF's approach to on-call planning services for the City centers on seamless staff integration, thorough regulatory compliance, and proactive customer service**.** We understand that the City requires high-quality professional planners who can step in on an as-needed basis to handle current planning, long-range planning, and environmental review responsibilities. Our team's collaborative style, flexibility, and solid understanding of local regulations ensure that we deliver efficient, cost-effective, and community-focused service.

Technical Expertise and Communication

Our Planners possess strong technical writing and report-preparation skills, conveying detailed analyses in an easy-to-understand manner. We translate policies, codes, and regulations into clear recommendations consistent with the City's vision. Our team uses established application checklists to streamline project reviews, ensuring that all findings and conditions of approval are firmly rooted in adopted plans and regulations. Any recommendations or conditions of approval we propose are supported by careful, policy-based rationales that help decision-makers, applicants, and the community understand the basis for each action.

Collaborative, Solution-Oriented Delivery

We recognize that planning and development tasks cannot be completed in a vacuum. Our staff are well-versed in project management and work seamlessly with other City departments and outside agencies (e.g. Caltrans, water districts, or regional boards) to ensure thorough interagency review and prompt feedback. We bring a positive, customer-focused attitude and creatively resolve challenges so projects can move forward with minimal delay. The result is a cooperative environment in which we proactively solve problems, maintain compliance, and keep stakeholders informed at every step.

Staff Augmentation and Focused Support

4LEAF's Planning Division routinely provides on-site and remote staff augmentation to fill vacancies, address staff shortages, or expedite time-sensitive projects. Our personnel are skilled at current planning tasks such as:

- **Counter Intake and Public Inquiry Response**: Our Planners serve as the first point of contact, providing professional and empathetic guidance on regulatory requirements, permit applications, and zoning policies.
- **Project Application Processing**: We handle everything from intake and project file creation to noticing requirements and completeness reviews under the Permit Streamlining Act. Our team will quickly become familiar with City regulations, enabling applicants to receive accurate information and timely responses.
- **Project Management and Case Assignment**: Senior-level staff and supervisors coordinate case assignments based on complexity, ensuring each project receives the right expertise. We are adept at updating forms and procedures where necessary to keep pace with changes to Planning and Housing regulations, providing clear, up-to-date documentation for both City staff and applicants.

Thorough Planning Review Process

Our Planners have processed a wide range of applications including commercial, residential, industrial, and mixed-use developments and are well-versed in discretionary review, design review, permit approvals, and conditions of approval. We conduct application completeness checks, facilitate environmental review (CEQA exemptions, Initial Studies, NDs, MNDs, and EIRs), and assist with public hearings. We also coordinate peer review of technical studies

(e.g., Phase I/II hazardous materials, air quality, noise) to ensure consistency with local and state requirements. Throughout the process, we communicate updates to property owners, developers, and community members—offering professional, clear guidance that fosters transparency and understanding.

Environmental Review and CEQA Compliance

4LEAF's experienced environmental specialists work seamlessly with our planners to determine the appropriate level of environmental review under CEQA. This includes:

- Identifying whether a project qualifies for categorical exemptions or requires more detailed analysis
- Managing the technical studies needed for comprehensive environmental review, including at a minimum, traffic, air quality, noise, cultural resources, and greenhouse gas emissions
- Overseeing the preparation of Mitigation Monitoring and Reporting Programs (MMRPs) and ensuring effective stakeholder engagement to address environmental concerns early in the planning process

For more complex projects, we draw on a trusted network of subconsultants with proven expertise, ensuring that all environmental documentation is legally sound, timely, and cost-effective.

Long-Range Planning and Policy Development

In addition to current planning, we offer robust long-range planning capabilities. 4LEAF's staff have helped develop General Plans, Housing Elements, Specific Plans, and Zoning Ordinance updates in diverse jurisdictions across California. Working closely with City staff and community stakeholders, we craft plans and policies that reflect local conditions and comply with state mandates, including new housing and resiliency legislation. Our goal is to create implementable, community-focused plans that balance economic development, environmental stewardship, and equitable growth.

Rapid Response and Disaster Recovery Services

4LEAF has led post-disaster planning and recovery efforts in multiple jurisdictions, deploying quickly to set up streamlined permit processes and temporary procedures for rebuilding. If the City faces urgent workloads whether from natural disasters, state mandates, or other emergencies, our team can mobilize within 24 to 48 hours, providing extra capacity for expedited application intake, permit approvals, and specialized planning tasks. By integrating emergency response coordination with forward-looking policy solutions, we help communities recover swiftly while building in resilience for the future.

Project Management and Quality Control

To maintain consistency and efficiency, 4LEAF employs a structured project management approach. A designated Project Manager or Supervisor coordinates staff assignments, monitors deadlines, and conducts periodic QA/QC reviews of work products (e.g., staff reports, environmental documents, and public notices). We provide regular updates to City leadership and maintain transparent records that track hours, tasks, and milestones. Should the City's priorities shift, or new needs emerge, we have the flexibility to quickly scale or reconfigure our staffing to accommodate changing workloads.

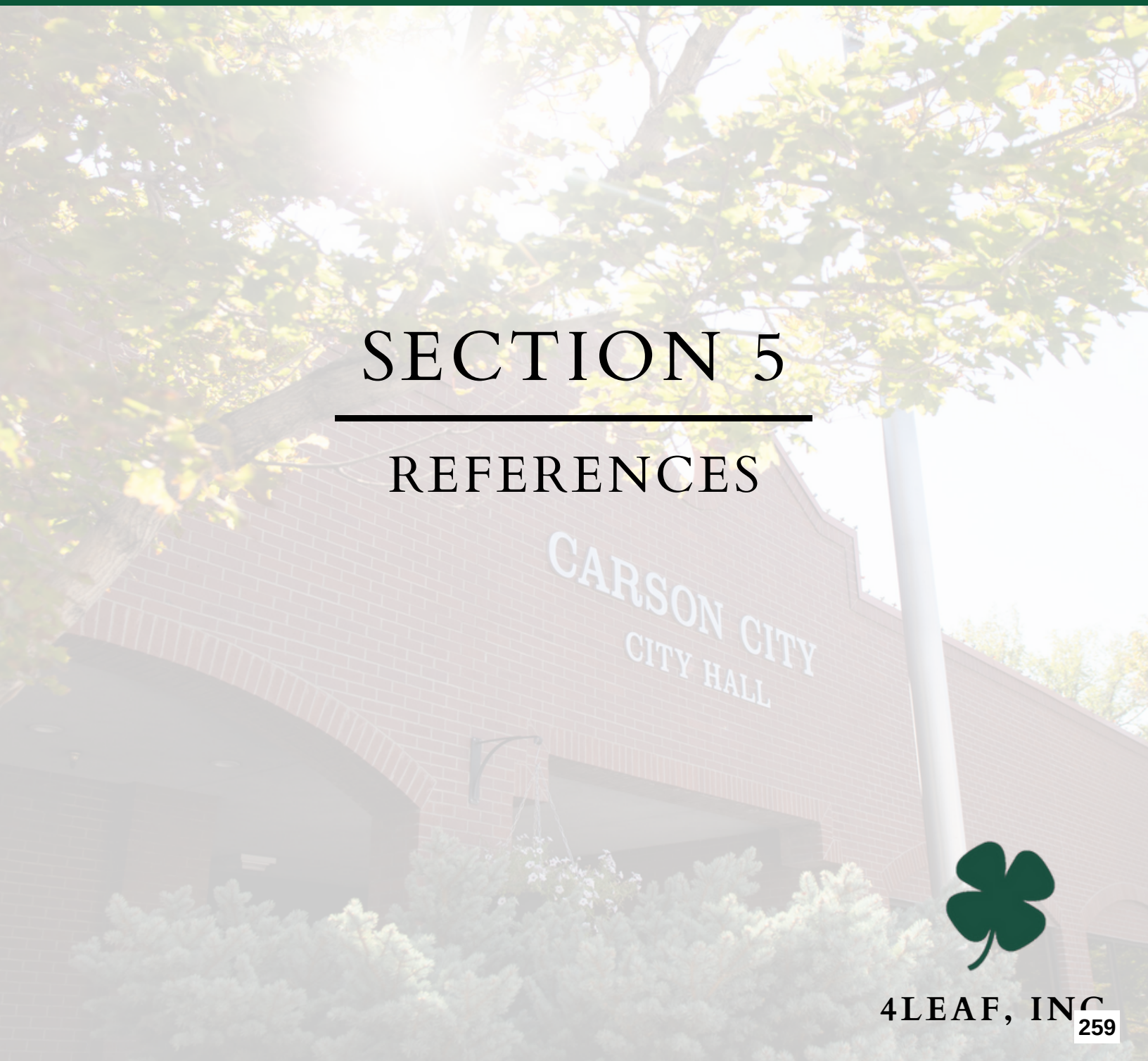
Commitment to Customer Care and Community Engagement

Above all, 4LEAF is committed to delivering exceptional customer care to the City and its constituents. We apply a customer-first approach when assisting applicants at the counter, responding to inquiries, or hosting community workshops. Our planners strive to make complex regulatory processes more understandable and approachable—so that residents and businesses feel supported, informed, and confident about their projects' outcomes. We are also sensitive to the City's cultural and linguistic diversity and have staff fluent in multiple languages to ensure inclusive outreach and engagement.

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 5

REFERENCES

4LEAF, INC.

SECTION 5: REFERENCES

City of Sparks, NV - Fire Department

On-Call Fire Prevention Plan Review & Inspection Services

4LEAF is currently providing On-Call Fire Prevention Plan Review and Inspection services to the City of Sparks, NV. Our services include field observation, state-mandated inspections, and construction-related inspections. We are responsible for preparing daily reports, reviewing submittals, and performing other assigned duties. Our team is dedicated to ensuring all project deadlines are met in accordance with the City's contract.

Fire Services:



- Reviewing plans to ensure they comply with the Nevada Fire Code, as amended and adopted by the State of Nevada and the City's requirements.
- Conducting plan reviews for adherence to the National Fire Codes as published by the National Fire Protection Association (NFPA), as adopted and referenced by the State of Nevada and the City' requirements.
- Reviewing plans for compliance with relevant provisions regarding fire alarm systems in the National Electrical Code, as published by the National Fire Protection Association (NFPA) and adopted and amended by the State of Nevada.
- Inspecting all new structures and modifications to existing structures to ensure they meet all State and Local requirements as specified by the Nevada Building Code, Nevada Fire Code, and City's requirements.
- Inspecting fixed fire suppression systems to verify that installations comply with approved plans, State requirements, local requirements, and manufacturer's specifications.
- Inspecting fire sprinkler systems to ensure that installations meet approved plans, State requirements, local requirements, and manufacturer's specifications.
- Inspecting fire alarm systems to confirm that installations align with approved plans, State requirements, local requirements, and manufacturer's specifications.
- Supporting office staff and providing counter service by responding to inquiries, returning phone calls and emails, entering correction notices and case-related comments into the City's permitting software system, and managing document filing and scanning following field inspections.

Agency Name: City of Sparks, Fire Department
Client Contact: Patrick Chew, Fire Marshal
Client Phone: (775) 353-1658
Client Email: PChew@cityofsparks.us
Dates of Services: 2025 – Present

City of Sacramento, CA

Plan Review Services & Inspection Services

4LEAF is one of the key consulting firms providing the City of Sacramento with Plan Review, Field Inspection, and Permit Processing services. 4LEAF has established a collaborative working relationship with the City's Community Development Department and understands the City's processes and procedures. 4LEAF has worked with the City for 10+ years and currently has 3 inspectors working full time.

Arden Gateway Village, Phase I



4LEAF recently performed the Life Safety, Accessibility, Structural, and Mechanical/Electrical/Plumbing review for phase I of the largest new apartment development in the City of Sacramento. Phase I is a $80 M complex that develops 13 of the 21 proposed apartment buildings, consisting of a 7,500 sq. ft. community building and 405 multi-family residential units including 1-, 2-, and 3-bedroom apartment units, studio units, and 3-bedroom townhome units.

Q19 Apartments



An exciting project that 4LEAF has recently collaborated with the City on is the review of a new mixed-use building located in Sacramento's vibrant Midtown. 4LEAF performed the Life Safety, Accessibility, Structural, and Mechanical/Electrical/Plumbing reviews of this 4-story, 64,000 sq. ft. building with a valuation of $6.6 million. 4LEAF worked closely with the City to guide the project through a phased permit and an alternative means and materials method request to bring the project to full approval on an expedited timeline.

California Family Fitness, K Street



This project is on the revitalized K Street Corridor and is a renovation of an existing unreinforced masonry building that had no as-built or drawings. The 31,000 sq. ft., 4-story, Type IIA, A-3/B occupancy building is a $4.5 million project for which 4LEAF performed Life Safety, Accessibility, Structural, and Mechanical/Electrical/Plumbing reviews. We collaborated closely with the City's Project Manager and design team to work through some difficult design constraints which required the submittal and approval of an alternate material and methods of construction.

Agency Name: City of Sacramento
Client Contact: Daniel Valencia, P.E., Supervising Engineer
Client Telephone: (916) 808- 8959
Client Email: DValencia@CityofSacramento.org
Project Dates: 2001 - Present

City of Cupertino, CA

On-Call Building Inspection and Plan Review Services

4LEAF performs on-call building inspection and plan review services for the City of Cupertino. 4LEAF has completed numerous residential and commercial plan reviews on behalf of the City.

Apple Park

4LEAF provided the Building, Fire, and Public Works Department Inspection services on the largest private commercial construction project in the Country. 4LEAF was tasked with mobilizing a **project team of more than 20** Building, Fire, and Public Works Inspectors, Project Administration Staff, and Engineering team for this more than **$8 Billion project**. 4LEAF was responsible for coordinating the inspections in relation to the City's permits and ultimately packaging milestones of the project for occupancy approval from the City's Chief Building Official.

- **Main Building –** The Main Building accommodates up to 12,000 employees and comprises approximately 2.8 million square feet.
- **Corporate Fitness Center –** Comprising approximately 100,000 square ft.
- **Corporate Auditorium –** Comprising approximately 120,000 square feet and will hold up to 1,000 people.
- **North and South Parking Structures –** Two above-grade parking structures of approximately 6,000 spaces.
- **Central Utility Plant –** Integrated parking structure and serves all buildings on the Main Building site.
- **Phase 2 Research and Development Buildings –** 600,000 square feet of office, research, and development and two separate above ground parking garages.





Plan Review Services

North and South Parking Structures – 4LEAF reviewed the above grade Parking Garages (2) for Apple Park. The 4LEAF team performed Structural, Architectural, Fire-Life-Safety, Mechanical, Electrical, and Plumbing. The garages included two – 3 story and 300,000 Sq. Ft. structures which included Photovoltaic Array on the rooftops. Both garages will be connected by bridges and spine ramp.



4LEAF was selected to perform inspections for the $2.2 Billion Vallco project. The Vallco project will provide approximately 430,939 square feet of new retail along with 2,402 residential units and 1,981,447 square feet of office with eleven (11) 22-story mixed-use high-rise buildings connected by a 30-acre green roof spanning the majority of the Vallco property.



Agency Name: City of Cupertino
Client Contact: Sean Hatch, CBO, Chief Building Official
Client Telephone: (408) 777-3231
Contact Email: SeanH@Cupertino.org
Project Dates: 2010 – Present

County of San Mateo, CA - Project Development Unit (PDU)

Building and Fire Plan Check, Fire Inspection, and Inspector of Record Services

4LEAF is currently performing Plan Check and Inspector of Record services for multiple projects on behalf of the County of San Mateo's Project Development Unit. This $1 billion program consists of up to 18 projects over the course of more than five years. 4LEAF is responsible for the combination inspections and inspection reports related to all projects including:

Regional Operations Center

The new 37,000-square-foot, two-story Regional Operations Center (ROC) will be located on the County Center campus where the motor pool was once located. The Center will house 911 Public Safety Dispatchers, an Emergency Operations Center, and the Office of Emergency Services. The ROC will serve as a hub for public safety responders during major catastrophic events. The building will achieve LEED Silver certification from the U.S. Green Building Council and is the largest project funded to date by Measure K.



Skylonda Fire Station #58

This project consists of a barracks/office building consolidating the functions and operations of two existing structures into a single structure. The building will contain administrative offices and related support spaces, conference and training rooms, a kitchen and dining room, dayroom, dorm rooms, fitness rooms, showers, and restrooms. A new primary vehicular access connection shall be to facilitate improved traffic sightlines and vehicle turning radiuses.



Animal Shelter

The County is constructing a new animal shelter that will be located at the Coyote Point site of the current animal shelter to replace the existing shelter buildings. This Design-Build project will contain programmed space for a variety of mandated animal care services, limited community services, clinic services, and administrative services. The project will replace the existing facility with a new approximately 27,000 sq. ft. animal shelter facility.



Additional Projects

- County Office Building #3
- Cordilleras
- South San Francisco Health Center
- Parking Structure #2
- San Mateo Medical Center
- La Honda Fire Station
- Portola House
- Pescadero Fire Station
- Pine Street Project

Agency Name: County of San Mateo, PDU
Client Contact: Adam Ely, Former Program Manager & Current Deputy County Executive
Client Telephone: (650) 363-1824
Client Email: AEly@smcgov.org
Project Dates: 2017 – Present

SeaTac Airport - Port of Seattle, WA

Plan Review and Inspection Services

4LEAF was awarded a contract with the Port of Seattle to provide Plan Review and Inspection Services in support of their Capital Improvement Program and Tenant Improvement Program. Services include enforcement of the SeaTac Airports building MOU and codes and all applicable State codes and regulations, review of construction drawings to assure compliance with conducting City and State adopted laws and code, interfacing with permit applicants and conducting inspections.

4LEAF has played a pivotal role across various stages of SeaTac's extensive development projects. Our contributions span from managing the $300 million Baggage Handling system to overseeing the $30 million Primary Fire Station Remodel. As a key partner in the plan review and inspection processes, we work closely with the Aviation Building Department. Positioned as the Pacific Northwest's premier internation travel hub, SeaTac is currently undergoing a $5 billion renovation.

Operating facilities that accommodate over 50 million annual passengers necessitate sophisticated coordination and adaptability. At 4LEAF, we pride ourselves on our agility in meeting these operation demands. Throughout construction, we efficiently manage and review over 50 deferred submittal packages in a "just-in-time" manner, ensuring seamless inspection support. The projected construction schedule anticipates a construction valuation exceeding $1 billion annually over the next five years.

C Concourse Expansion



The project spans the C and D Concourses with additional dining and retail, sought-after amenities such as an Interfaith Prayer and Meditation Room and Nursing Suite, and an all-new, more than 20,000-square-foot Alaska Airlines Lounge. The heart of the space – Tree at C – will be an iconic destination that invites travelers to linger with seating, airfield views, music and art, or head upstairs for more elbowroom and dining and retail options. The expansion also encompasses office space for airport businesses, airlines, and the TSA. This project will increase the existing 81,000-square-foot building into a beautiful 226,530-square-foot facility with a wish-list of amenities. Total estimated project cost is $399 million.

S Concourse Evolution



The S Concourse (formerly named the South Satellite) was constructed in the early 1970s with minimal updates since the 1980s. SEA is modernizing the spaces and renovating the facility with enhanced structural and seismic systems so that it can continue to operate and serve passengers for another 50 years. This project is a multi-year, multi-phase project with an estimated completion of construction in 2034. The project is in the preliminary stages, but the current cost estimate is between $1.9-2.2 billion. This could be updated as planning progresses.

Agency Name: Port of Seattle
Client Contact: Patrick Lawler, CBO Aviation Building Department
Client Telephone: (208) 972-9345
Contact Email: Lawler.p@portseattle.org
Project Dates: 2024 – Present

PROFESSIONAL CONSULTING SERVICES

TO THE

CITY OF CARSON CITY



SECTION 6

FEE SCHEDULE

4LEAF, INC.

SECTION 6: FEE SCHEDULE

2026-2027 FEE SCHEDULE & BASIS OF CHARGES

FOR CARSON CITY, NV

All Rates are Subject to Basis of Charges

PLAN REVIEW COST STRUCTURE	NOTES
Plan Review Percentage: 60% *(Inclusive of all disciplines except Fire and Civil which are billed on an hourly basis)* **Hourly Plan Review**: $145 Non-Structural Review $175 Structural Review	**Fee includes:** ➢ Initial review and two (2) rechecks. Hourly charges apply after three (3) or more rechecks. ➢ Shipping, courier, and electronic service.

Building & Fire

Chief Building Official	$185/hour
Structural Plan Review Engineer (Registered SE)	$175/hour
Non-Structural Plans Examiner	$145/hour
Fire Protection Engineer (Registered FPE)	$170/hour
Fire Plans Examiner	$145/hour
Accessibility Plans Examiner	$145/hour
Civil Plan Review (Registered PE)	$170/hour
Permit Manager	$98/hour
Senior Permit Technician	$92/hour
Permit Technician	$79/hour
Clerk/Administrator	$64/hour
Senior Combination Building Inspector (Building Inspector III)	$135/hour
Commercial Building Inspector (Building Inspector II)	$125/hour
Residential Building Inspector (Building Inspector I)	$105/hour
Fire Protection Engineer	$205/hour
Fire Inspector	$155/hour
Inspector of Record	$160/hour
Supervising Inspector of Record	$180/hour
Public Works Inspector	$155/hour
DSA Class 1 / OSHPD A Inspector	$155/hour
DSA Class 2 / OSHPD B Inspector	$115/hour
DSA Class 3 / OSHPD C Inspector	$105/hour
Certified Access Specialist (CASp)	$170/hour
GoFormz Software	$50/user monthly
Hourly overtime charge per inspector	1.5 x hourly rate
Mileage (for inspections performed within the City)	IRS Rate + 20%

Code Enforcement

Project Manager $180/hour
Director of Code Enforcement $170/hour
Senior Code Enforcement Officer $125/hour
Code Enforcement Officer $105/hour
Administrative Support $80/hour

Planning

Principal-in-Charge $275/hour
Housing Policy Director $220/hour
Planning Director $200/hour
Principal/Planning Manager $170/hour
Senior Planner $155/hour
Associate Planner $135/hour
Assistant Planner $110/hour
Senior Planning Technician $100/hour
Planning Technician $90/hour

Project Management

Project Manager $170/hour
Principal-in-charge $280/hour

BASIS OF CHARGES

Rates are inclusive of "tools of the trade" such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- All invoices will include a 3% administrative fee.
- Cancellation of Building Inspection services within 24 hours of scheduled inspection will incur a minimum 2-hour charge.
- Staff Augmentation work (excluding plan review) is subject to 4-hour minimum charges unless stated otherwise. Services billed in 4-hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Expedited reviews will be billed at 1.5x the plan review fee listed in the fee schedule. Return time will be within seven (7) days of receipt of the plans from the City and three (3) days on recheck.
- Plan review of deferred submittals & revisions will be billed at the hourly rates listed.
- All plan review services will be subject to a $320.00 minimum fee if percentage-based fee or 1-hour minimum charge if hourly rates apply.
- Larger complex plan reviews can be negotiated to achieve the best possible pricing.
- All plan review services will be subject to 1-hour minimum fee.
- All plan review services are billed on a percentage basis and includes the initial review and 2 rechecks.
  - *Plan reviews will be billed on an hourly basis only after the initial review and 2 rechecks unless otherwise agreed upon on a case-by-case basis.*

  - *Fire and Civil Reviews are billed on an hourly basis and are not included in our plan review percentage.*
- These above rates reflect the FY2026-2027 contract period. 4LEAF assumes a 3% escalation for FY2027-2028, FY2028-2029, upon market conditions.
- Overtime and Premium time will be charged as follows:
  - *Regular time (work begun after 5AM or before 4PM)* — *1 x hourly rate*
  - *Nighttime (work begun after 4PM or before 5AM)* — *1.125 x hourly rate*
  - *Overtime (over 8-hour M-F or Saturdays)* — *1.5 x hourly rate*
  - *Overtime (over 8 hours Sat or 1st 8-hour Sun)* — *2 x hourly rate*
  - *Overtime (over 8 hours Sun or Holidays)* — *3 x hourly rate*
  - Overtime will only be billed with prior authorization of the Director or other designated City personnel.
  - All work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
  - Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
  - Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
  - Client agrees that 4LEAF's liability will be limited to the value of services provided.

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Andrew Rasor, Treasurer

Agenda Title: For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for October 2026, submitted per Nevada Revised Statute ("NRS") 354.280. (Andrew Rasor, arasor@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

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Proposed Motion
I move to accept the report.

Board's Strategic Goal
Efficient Government

Previous Action
N/A

Background/Issues & Analysis
NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand. The monthly statement of the Treasurer is attached, containing a summary of all receipts, apportionments to, payments from and balances in all funds and separate accounts for the month of October 2026, as required by NRS 354.280. Detailed information is available at the Treasurer's Office or the Carson City Finance Department. It is important to note that there will always be timing differences with these balances. For example, while all departments submit deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 354.280

Financial Information
Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives
N/A

Attachment(s):
CCTO Monthly Report October 2026 for BOS 11.19.26.pdf

Motion: _____ 1) _____ Aye/Nay
2) _____ _____
_____
_____
_____
_____

_____
(Vote Recorded By)

November 6, 2026

Carson City Board of Supervisors
201 N. Carson Street, Suite 2
Carson City, Nevada 89701

Re: Nevada Revised Statute 354.280
Monthly Statement of Carson City Treasurer: month ending October 31, 2026

Dear Mayor Bagwell, Supervisor Giomi, Supervisor White, Supervisor Horton, and Supervisor Schuette,

Pursuant to Nevada Revised Statutes 354.280, I hereby submit this summary record to you of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and separate accounts for the Consolidated Municipality of Carson City:

BANKING		
CASH ON DEPOSIT account balance at month's end = cash on deposit/ account balance	**OUTSTANDING CHECKS** outstanding general account checks + outstanding payroll account checks = outstanding checks balance	**BOOK BALANCE** cash on deposit/account balance - outstanding checks balance = book balance
$9,071,697.48	$5,126,613.52 + $4,164.34= $5,130,777.86	$3,940,919.62

INVESTMENTS (reported at market value)	
LOCAL GOVERNMENT INVESTMENT POOL	$ 33,529,366.66
GPA (Government Portfolio Advisors)	$ 92,557,902.26
MEEDER (formerly FHN)	$ 91,231,253.21
BCM (Buckhead Capital Management)	$ 5,460,561.94
COMBINED TOTAL OF INVESTMENT PORTFOLIO	$222,779,084.07

PROPERTY TAX COLLECTION (property taxes collected and posted to the general ledger for this reported period)		
SECURED PROPERTY TAX APPORTIONMENT	UNSECURED PROPERTY TAX APPORTIONMENT	TOTAL secured + unsecured = total
$ 11,179,737.47	$ 103,029.41	$11,282,766.88

Please note that this report does not reflect timing differences which are comprised of cash deposits in transit, unsettled credit card transactions, and direct deposits such as amounts due from the State of Nevada which have not posted yet to our general ledger. Should you need more detailed information about these funds, please contact the Office of the Treasurer or the Carson City Finance Department, and we will make this information available to you. In addition, Carson City's "Finance at a Glance" web portal also provides much updated and interactive information regarding the status of Carson City's finances and budgeting and can be found at https://carsoncity.finance.socrata.com/#!/dashboard.

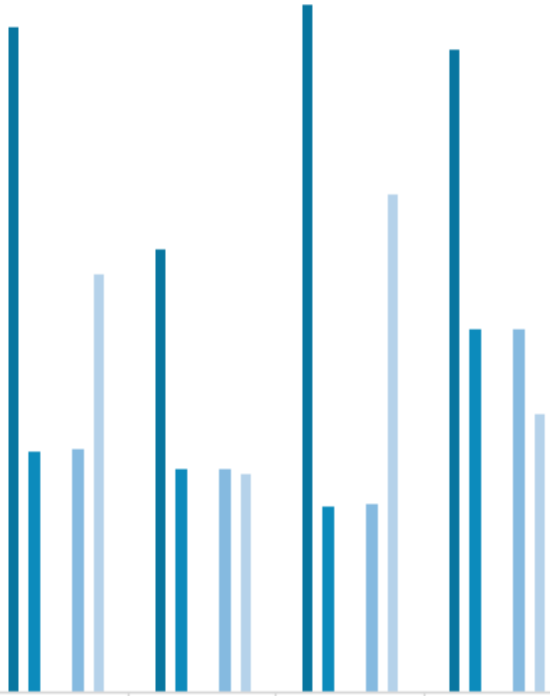
Sincerely,

Andrew Rasor, Treasurer
Consolidated Municipality of Carson City, Nevada

OFFICE OF THE TREASURER
Consolidated Municipality of Carson City, Nevada
201 North Carson Street, Suite 5 ● Carson City, NV 89701
Office: (775) 887-2092 ● Fax: (775) 887-2102
Email: treasurer@carsoncity.gov

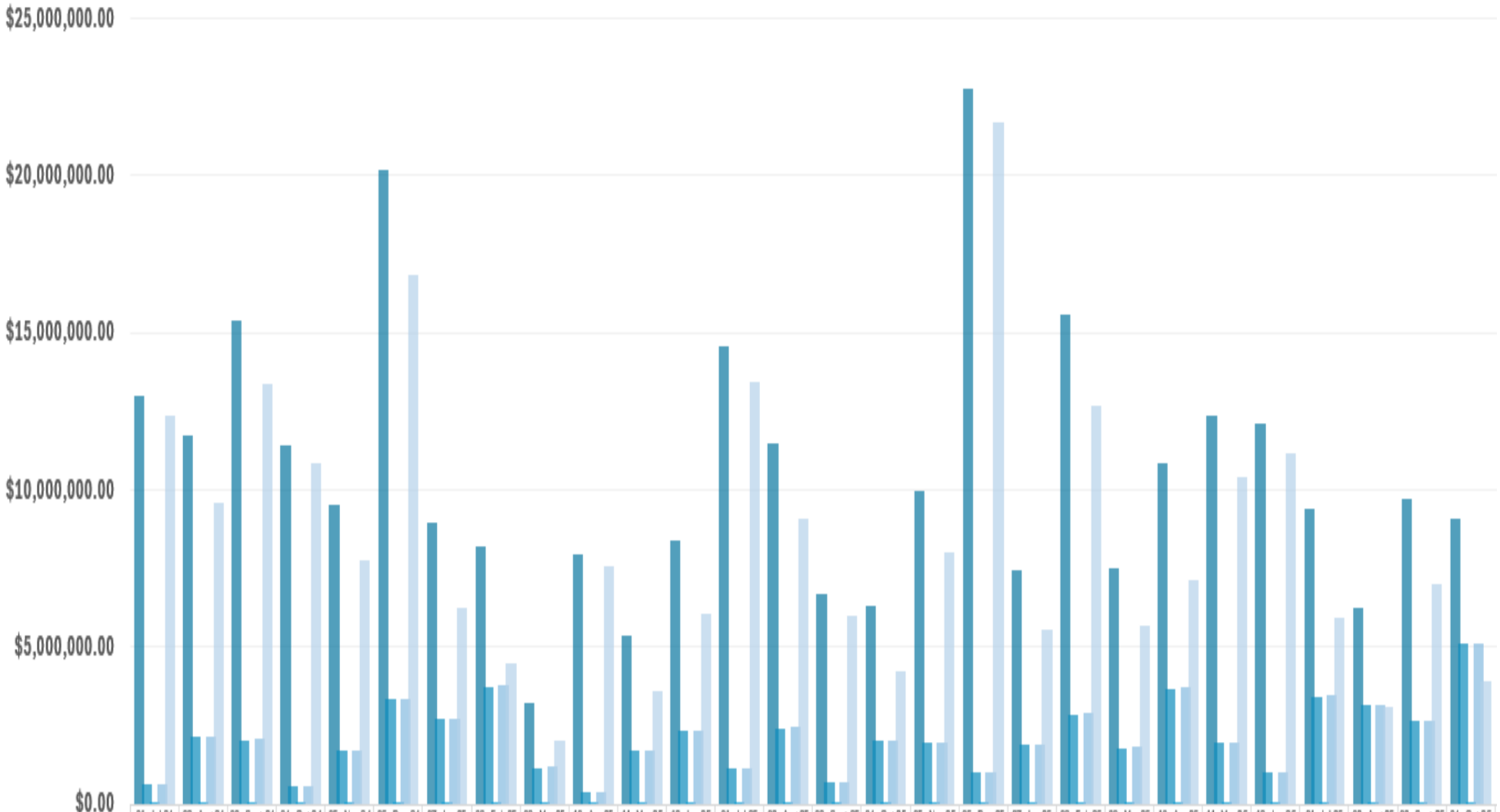
FY 27											
01 - Jul 26	02 - Aug 26	03 - Sept 26	04 - Oct 26	05 - Nov 26	06 - Dec 26	07 - Jan 27	08 - Feb 27	09 - Mar 27	10 - Apr 27	11 - May 27	12 - Jun 27
$9,375,166.23	$6,249,941.21	$9,690,607.53	$9,071,697.48	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$3,413,893.96	$3,152,856.04	$2,641,907.66	$5,126,613.52	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$44,166.83	$17,590.59	$13,607.52	$4,164.34	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$3,458,060.79	$3,170,446.63	$2,655,515.18	$5,130,777.86	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$5,917,105.44	$3,079,494.58	$7,035,092.35	$3,940,919.62	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

CARSON CITY MONTHLY BANK BALANCES: FY 2027



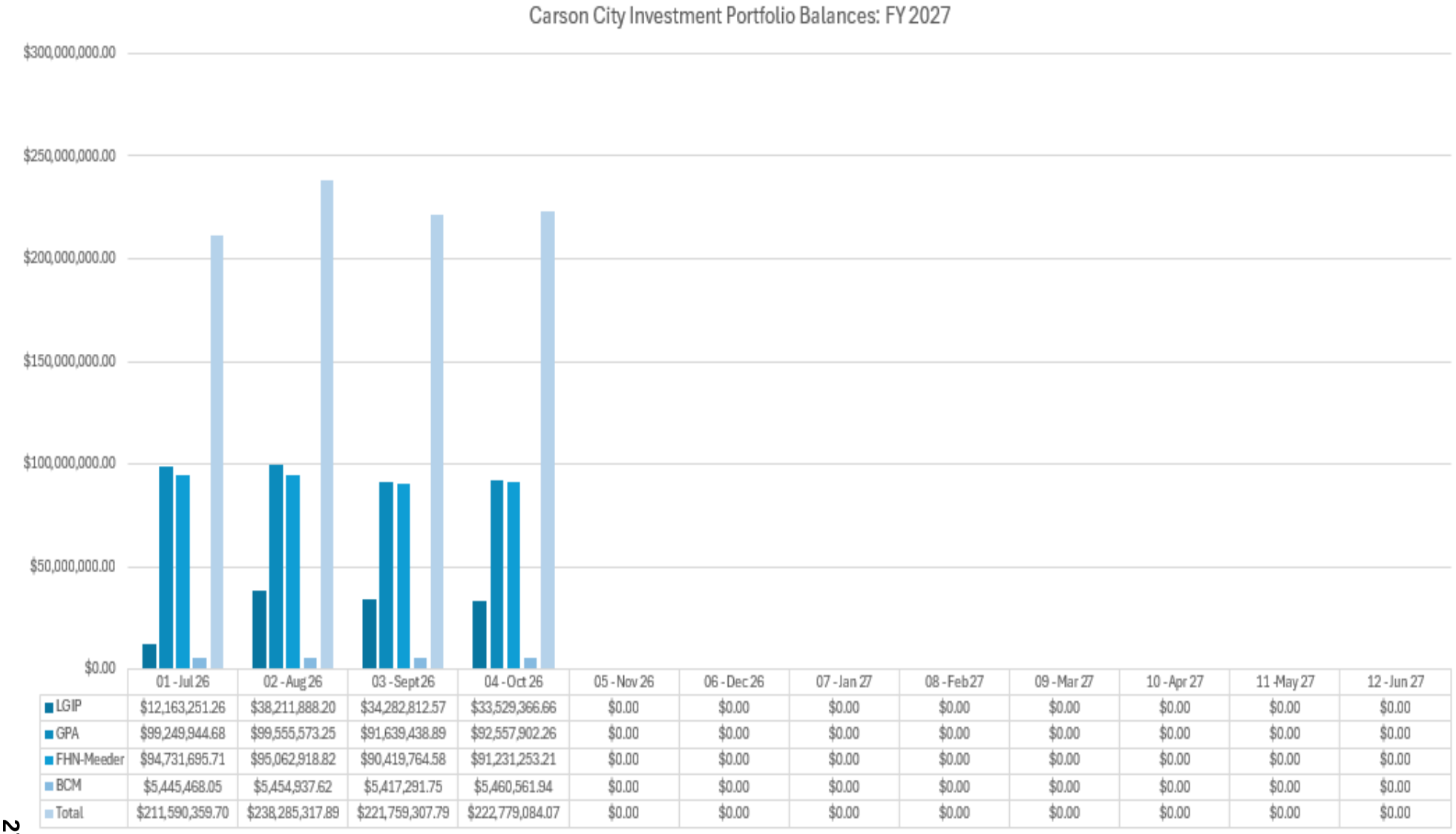
	01 - Jul 26	02 - Aug 26	03 - Sept 26	04 - Oct 26	05 - Nov 26	06 - Dec 26	07 - Jan 27	08 - Feb 27	09 - Mar 27	10 - Apr 27	11 - May 27	12 - Jun 27
Cash on Deposit	$9,375,166.23	$6,249,941.21	$9,690,607.53	$9,071,697.48	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Out Gen Acct	$3,413,893.96	$3,152,856.04	$2,641,907.66	$5,126,613.52	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Out Pay Acct	$44,166.83	$17,590.59	$13,607.52	$4,164.34	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Out Checks	$3,458,060.79	$3,170,446.63	$2,655,515.18	$5,130,777.86	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Book Balance	$5,917,105.44	$3,079,494.58	$7,035,092.35	$3,940,919.62	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Carson City Monthly Bank Balances:
FY 25-27

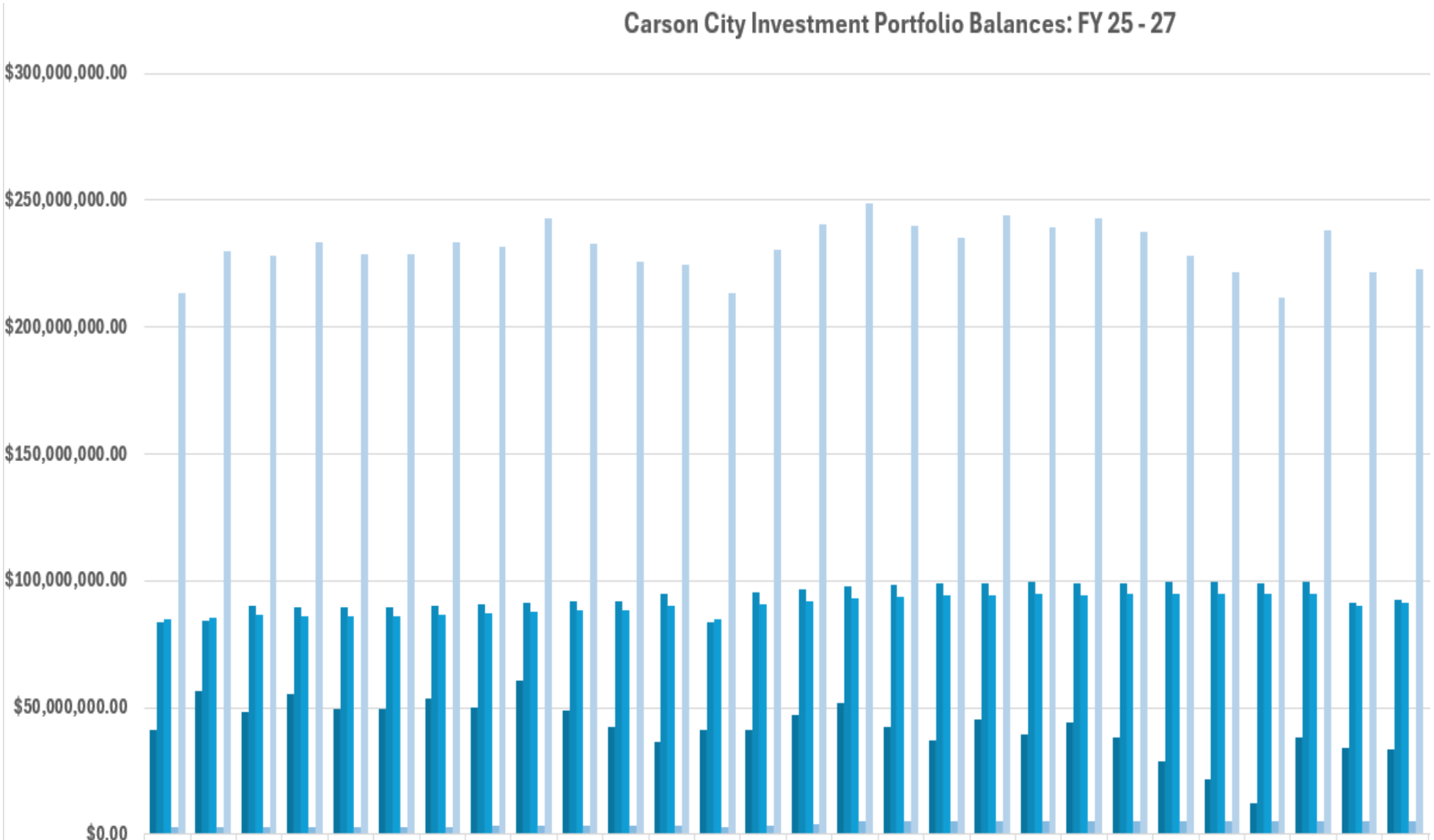


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Cash on Deposit	$13,005,45	$1,741,07	$15,415,88	$1,404,80	$9,505,891	$20,176,05	$8,942,499	$8,226,704	$3,209,188	$7,963,030	$5,337,676	$8,395,178	$14,571,99	$11,505,81	$6,680,091	$6,300,161	$9,960,136	$22,744,19	$7,455,795	$15,573,05	$7,525,383	$10,868,94	$12,362,92	$12,146,92	$9,375,166	$6,249,941	$9,690,607	$9,071,697
Out Gen Acct	$658,352.0	$2,143,568	$2,032,468	$549,653.9	$1,714,621	$3,324,547	$2,691,684	$3,745,888	$1,153,197	$388,050.7	$1,702,965	$2,336,581	$1,154,275	$2,419,499	$679,741.5	$2,032,008	$1,949,861	$1,032,833	$1,873,484	$2,866,534	$1,802,054	$3,690,815	$1,958,481	$994,416.4	$3,413,893	$3,152,856	$2,641,907	$5,126,613
Out Pay Acct	$6,654.39	$34,048.69	$27,561.75	$1,466.54	$9,469.48	$3,583.25	$23,153.27	$25,084.17	$24,569.35	$22,648.04	$6,036.45	$7,710.93	$7,343.13	$20,929.36	$15,692.76	$5,089.68	$4,976.83	$3,363.61	$19,635.29	$33,162.05	$11,181.45	$13,548.16	$18,158.06	$3,209.92	$44,166.83	$17,590.59	$13,607.52	$4,164.34
Total Out Checks	$665,006.4	$2,177,616	$2,060,030	$560,120.4	$1,724,091	$3,328,130	$2,714,838	$3,770,972	$1,177,766	$410,698.7	$1,709,002	$2,344,292	$1,161,618	$2,440,429	$695,434.2	$2,037,098	$1,954,838	$1,036,197	$1,893,119	$2,899,696	$1,813,236	$3,704,363	$1,976,639	$997,626.3	$3,458,060	$3,170,446	$2,655,515	$5,130,777
Book Balance	$12,340,44	$9,563,462	$13,355,85	$10,844,68	$7,781,800	$16,847,92	$6,227,661	$4,455,732	$2,031,422	$7,552,332	$3,628,674	$6,050,885	$13,410,37	$9,065,386	$5,984,657	$4,263,062	$8,005,297	$21,708,00	$5,562,675	$12,673,35	$5,712,146	$7,164,580	$10,386,28	$11,149,29	$5,917,105	$3,079,494	$7,035,092	$3,940,919

FY 27											
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$12,163,251.26	$38,211,888.20	$34,282,812.57	$33,529,366.66	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$99,249,944.68	$99,555,573.25	$91,639,438.89	$92,557,902.26	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$94,731,695.71	$95,062,918.82	$90,419,764.58	$91,231,253.21	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$5,445,468.05	$5,454,937.62	$5,417,291.75	$5,460,561.94	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$211,590,359.70	$238,285,317.89	$221,759,307.79	$222,779,084.07	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

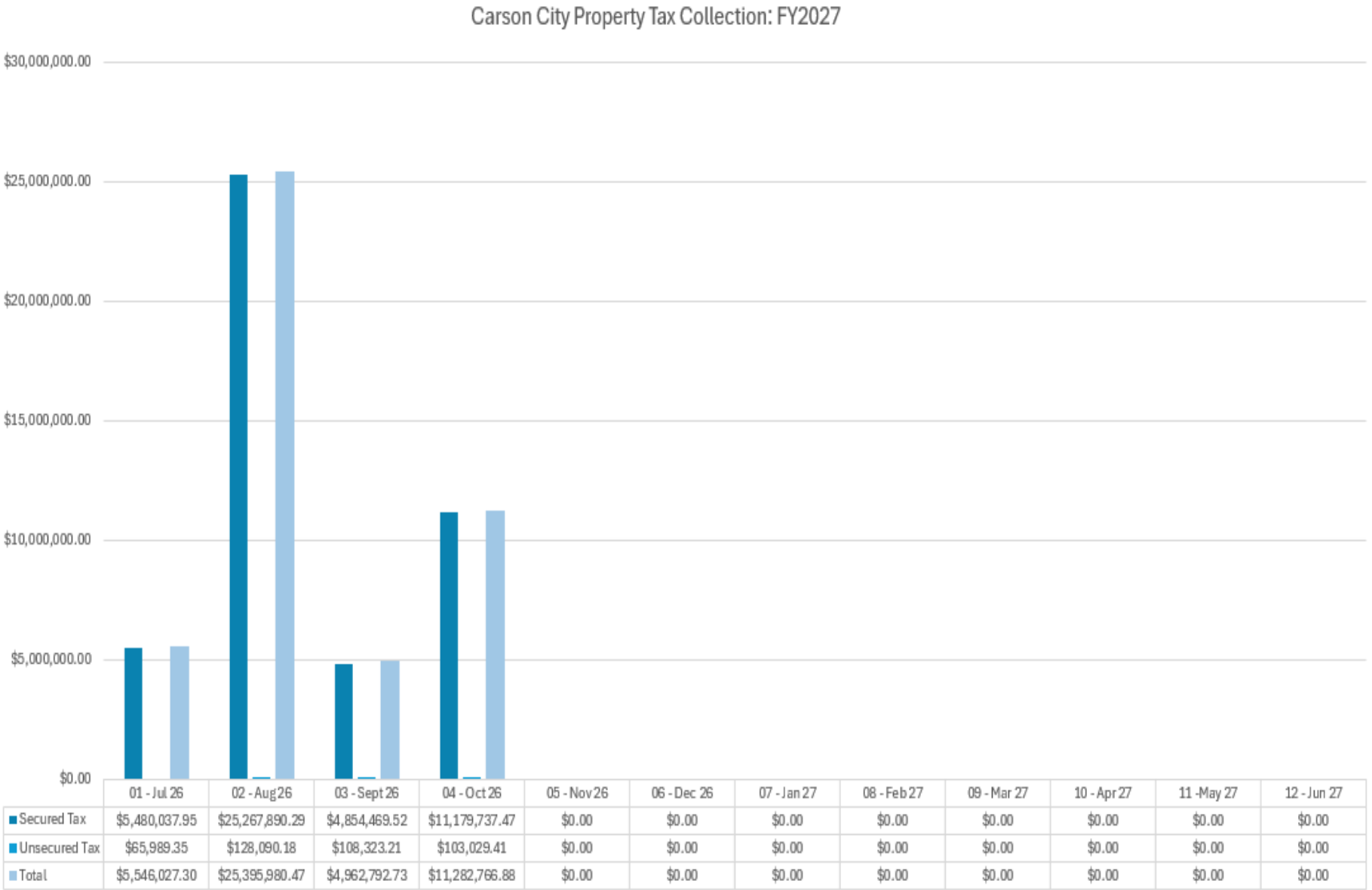


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LGIP	$12,163,251.26	$38,211,888.20	$34,282,812.57	$33,529,366.66	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
GPA	$99,249,944.68	$99,555,573.25	$91,639,438.89	$92,557,902.26	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
FHN-Meeder	$94,731,695.71	$95,062,918.82	$90,419,764.58	$91,231,253.21	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
BCM	$5,445,468.05	$5,454,937.62	$5,417,291.75	$5,460,561.94	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$211,590,359.70	$238,285,317.89	$221,759,307.79	$222,779,084.07	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

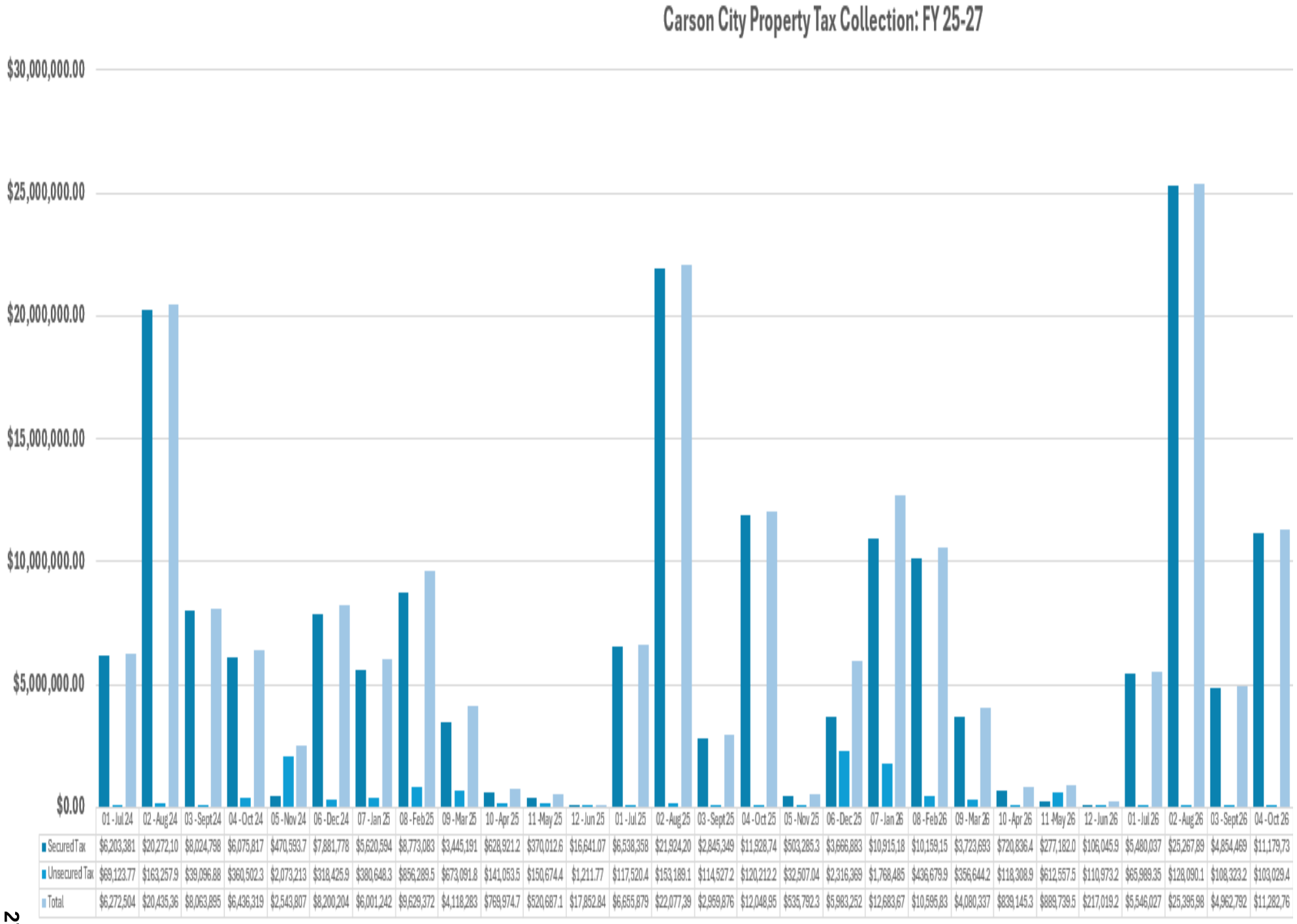


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LGIP	$41,4	$56,6	$48,3	$55,2	$49,4	$49,6	$53,6	$50,3	$60,5	$49,1	$42,3	$36,5	$41,4	$41,0	$47,0	$51,8	$42,2	$36,8	$45,2	$39,4	$44,0	$38,1	$28,7	$21,8	$12,1	$38,2	$34,2	$33,5
GPA	$83,7	$84,5	$90,1	$89,3	$89,6	$89,6	$89,9	$90,8	$91,4	$92,0	$91,7	$94,6	$83,7	$95,3	$96,8	$98,0	$98,5	$98,8	$98,9	$99,7	$99,1	$99,2	$99,3	$99,5	$99,2	$99,5	$91,6	$92,5
FHN-Meeder	$84,7	$85,7	$86,3	$85,8	$86,1	$86,1	$86,4	$87,3	$87,7	$88,4	$88,3	$89,8	$84,7	$90,7	$92,1	$93,4	$93,9	$94,1	$94,2	$94,9	$94,5	$94,7	$94,7	$94,8	$94,7	$95,0	$90,4	$91,2
BCM	$3,17	$3,19	$3,22	$3,19	$3,20	$3,21	$3,24	$3,26	$3,26	$3,28	$3,28	$3,31	$3,17	$3,34	$4,35	$5,35	$5,37	$5,38	$5,40	$5,44	$5,41	$5,42	$5,42	$5,44	$5,44	$5,45	$5,41	$5,46
Total	$213,	$230,	$228,	$233,	$228,	$228,	$233,	$231,	$242,	$233,	$225,	$224,	$213,	$230,	$240,	$248,	$240,	$235,	$243,	$239,	$243,	$237,	$228,	$221,	$211,	$238,	$221,	$222,

FY 27											
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$5,480,037.95	$25,267,890.29	$4,854,469.52	$11,179,737.47	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$65,989.35	$128,090.18	$108,323.21	$103,029.41	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$5,546,027.30	$25,395,980.47	$4,962,792.73	$11,282,766.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00



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Secured Tax	$5,480,037.95	$25,267,890.29	$4,854,469.52	$11,179,737.47	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Unsecured Tax	$65,989.35	$128,090.18	$108,323.21	$103,029.41	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$5,546,027.30	$25,395,980.47	$4,962,792.73	$11,282,766.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00



	01 - Jul 24	02 - Aug 24	03 - Sept 24	04 - Oct 24	05 - Nov 24	06 - Dec 24	07 - Jan 25	08 - Feb 25	09 - Mar 25	10 - Apr 25	11 - May 25	12 - Jun 25	01 - Jul 25	02 - Aug 25	03 - Sept 25	04 - Oct 25	05 - Nov 25	06 - Dec 25	07 - Jan 26	08 - Feb 26	09 - Mar 26	10 - Apr 26	11 - May 26	12 - Jun 26	01 - Jul 26	02 - Aug 26	03 - Sept 26	04 - Oct 26
Secured Tax	$6,203,381	$20,272,10	$8,024,798	$6,075,817	$470,593.7	$7,881,778	$5,620,594	$8,773,083	$3,445,191	$628,921.2	$370,012.6	$16,641.07	$6,538,358	$21,924,20	$2,845,349	$11,928,74	$503,285.3	$3,666,883	$10,915,18	$10,159,15	$3,723,693	$720,836.4	$277,182.0	$106,045.9	$5,480,037	$25,267,89	$4,854,469	$11,179,73
Unsecured Tax	$69,123.77	$163,257.9	$39,096.88	$360,502.3	$2,073,213	$318,425.9	$380,648.3	$856,289.5	$673,091.8	$141,053.5	$150,674.4	$1,211.77	$117,520.4	$153,189.1	$114,527.2	$120,212.2	$32,507.04	$2,316,369	$1,768,485	$436,679.9	$356,644.2	$118,308.9	$612,557.5	$110,973.2	$65,989.35	$126,090.1	$108,323.2	$103,029.4
Total	$6,272,504	$20,435,36	$8,063,895	$6,436,319	$2,543,807	$8,200,204	$6,001,242	$9,629,372	$4,118,283	$769,974.7	$520,687.1	$17,852.84	$6,655,879	$22,077,39	$2,959,876	$12,048,95	$535,792.3	$5,983,252	$12,683,67	$10,595,83	$4,080,337	$839,145.3	$889,739.5	$217,019.2	$5,546,027	$25,395,98	$4,962,792	$11,282,76

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Jennifer Budge, Parks, Recreation and Open Space Director

Agenda Title: For Possible Action: Discussion and possible action regarding proposed updates to the Parks, Recreation and Open Space Department ("Department") Fees and Charges Policy. (Jennifer Budge, jbudge@carsoncity.gov, and Dan Earp, djearp@carsoncity.gov).

Agenda Action: Formal Action / Motion **Time Requested:** 20 Minutes

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Proposed Motion

I move to approve the proposed policy updates as presented.

Board's Strategic Goal
Quality of Life

Previous Action
February 3, 2026 (Item 5D) - The Parks and Recreation Commission recommended the Fees and Charges Policy to the Board of Supervisors ("Board") with revisions.

December 2, 2025 (Item 5F) - The Parks and Recreation Commission and the Open Space Advisory Board discussed proposed updates to the Parks, Recreation and Open Space Fees and Charges Policy. No formal action was taken, but staff were directed to make revisions and bring back to the February 3, 2026 Parks and Recreation Commission meeting.

April 6, 2023 (Item 10A) - The Board approved Fees and Charges Policy edits as presented.

March 3, 2022 (Item 9A) – The Board approved revisions to the Parks, Recreation and Open Space Department Fee Policy and Schedule.

November 5, 2020 (Item 24C) – The Board approved the Department Fee Policy and Schedule to implement new fees for sports field usage and tournament fees and facility and program fees to be effective starting in 2021. The Board also repealed Resolution No. 2009-R-6 and all previous resolutions establishing or administering fees pertaining to the Department, including cemetery operations.

May 21, 2020 (Item 15A) – The Board approved the Carson City Rifle and Pistol Range Fee Schedule effective July 1, 2020, and authorized the Finance Department to direct all revenues into a designated account for future operations, maintenance, and management of the facility.

Background/Issues & Analysis

This item is a continuation from the joint Parks and Recreation Commission and Open Space Advisory Committee meeting on December 2, 2025. Based on the advisory board members' feedback, the staff have revised the document for reconsideration. The intent of this item is to review the guiding policy and the fee schedule, which includes cost-recovery goals and allocates a 10% asset management fee to be designated for the preservation of parks and recreation facilities. Staff is proposing some minor policy changes, primarily clarifying some language, including:

- Removing Cultural Commission and Truckee Meadows Parks Foundation
- Adding Foundation for Carson City Parks and Recreation, acknowledging their activities and funding of a youth scholarship program
- Non-Profit partnership clarifications on requirements
- Adding private instruction requirements
- Establishment of a cancellation fee for events
- Establishment of a priority order for reservations to ensure facilities are prioritized for public use, and agreements such as the Carson City School District
- Clarification on restrictions for youth programs and events
- Authorization for the Director to waive or reduce fees in certain circumstances and establish fees for new programs
- Authorization for the City Manager to approve modifications to the fee schedule
- Clarifications on fee durations with grammar and clerical edits
- Adjusting rifle range fees from out of state to non-city residents
- Defining Carson City resident boundaries

Fee Schedule proposed modifications include:

- Program and rental fee increases in most areas to ensure cost recovery goals are met, including recouping credit card and Activenet (registration software) fees
- Rifle and Pistol Range 20% increase and adjust from out of state to non-city residents
- Recreation fee increases (aquatics, MAC, Camp Carson, Capital Kids)
- New fees for pool rentals; grass areas rentals at certain parks for programs; outdoor rental equipment
- Modifications to field rental options for easier tournaments and game use
- Clarification on baby plots at Lone Mountain Cemetery

A Business Impact Statement is not required because businesses comprise a very small percentage of the Department's overall participant base and the fees in this policy are not paid in substantial part by businesses.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: All accounts under the General Fund Parks and Recreation 1015080-447***, and Quality of Life Open Space Department, Silver Saddle Ranch - 2545082-447201

Is it currently budgeted? No

Explanation of Fiscal Impact: As proposed fees are primarily recommended to increase, staff anticipate an increase to revenues to the department through various revenue accounts to meet Board identified cost recovery goals. Budgets will be increased based on historical receipts.

Alternatives

Do not approve the proposed policy updates and/or provide alternative direction to staff.

Attachment(s):

FINAL CLEAN FEE POLICY and ATTACHMENTS PROPOSED_11122026.pdf

FINAL REDLINE FEE POLICY AND FEE SCHEDULE PROPOSED_11122026.pdf

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

_____
(Vote Recorded By)

CARSON CITY
PARKS, RECREATION & OPEN SPACE

FEES AND CHARGES POLICY

Title/Topic: Fees and Charges	**Number:** 2020-3
Authors: Jennifer Budge, CPRP, Parks and Recreation Director Dan Earp, CPRP, Recreation Superintendent	**Effective Dates:** Rifle Range Fees: 5/21/2020 New Fees & Cemetery Fees: 11/5/2020 Sports Tournament Fees: 1/1/2021 Program Fees: 6/1/2021 2022 revisions: 4/1/2022 2023 revisions: 4/6/2023 2027 Revisions: Youth Programs: 6/1/2027 All other fees: 1/1/2027
	Revision Date: 11/19/2026
Reviewed by: DDA/Risk: 1/21/20, 10/7/25, 11/2/26; Finance: 1/24/20 OSAC: 2/24/20, 12/7/21, 2/21/23, 12/2/25 PRC: 2/4/20, 8/18/20, 12/7/21, 2/7/23, 12/2/25, 2/3/26	**Number of pages:** 12
Board of Supervisors Approval: 5/21/2020; 11/5/2020; 3/3/2022; 4/6/2023	**Attachments:** • Department Fee Schedule • Co-Sponsorship Application
Applies to: Facilities, programs, and services provided by the Parks, Recreation and Open Space Department. **Persons affected:** Department employees involved in facility reservations or recreation programs and patrons registering in programs or reserving Department facilities.	

1.0 PURPOSE

Fees and charges are necessary to provide and expand park and recreation services in order to meet community needs, while not overburdening the City's General Fund. The policy aims to establish a fair and equitable method for determining user fees, while distinguishing between different types of activities in relation to funding and subsidies.

2.0 DEFINITIONS

Admission Fee: A charge or fee to enter a building, area, event, or other recreation attractions such as a swimming pool or gymnasium.

Administration Fee: A charge that is used to cover the cost of behind-the-scenes operations and software processing fees. This fee is typically 10%.

Adult: An adult is defined as 18 years of age or older.

Asset Management: The process of managing a local government's capital assets cost-effectively. It involves analyzing the lifecycle and capacity of each asset and developing information on maintenance requirements, service levels and new asset needs. This includes infrastructure preservation of park capital assets including equipment, buildings and other improvements.

Booking Deposit: A fee due at the time of booking an activity/event to secure a Department venue and event date. Cleaning and security fees are included in the booking deposit. The deposit is refundable as long as cancellation and cleaning/security requirements are met.

Board: Carson City Board of Supervisors.

Child: A child is defined as 0-3 years of age.

City Co-Sponsored: Services that are organized, promoted, and conducted in part by the Department or another City Department and in part by an outside agency, private organization, business, or individual(s), and are the responsibility of both parties as defined in a contract, agreement, memorandum of understanding, or similar instrument.

City Sponsored: Services that are organized, promoted and conducted exclusively by the Department and/or another City Department and are the sole responsibility of the City.

Cost Recovery: Recovering the cost of any given expense. It is the degree to which an activity recovers costs associated with the provision of a program or service through user fees and/or other applicable funding mechanisms.

Department: Carson City Parks, Recreation and Open Space Department.

CTA: Carson City Cultural and Tourism Authority or Visit Carson City.

Direct Costs: Those costs that can be directly and exclusively attributed or assigned to a specific program, event or facility.

Director: Director of Carson City Parks, Recreation and Open Space Department.

Equipment Fee: Charges for providing additional, specialized equipment not usually included with admission, facility use, or other fees.

Foundation: The Foundation for Carson City Parks and Recreation, a private, non-profit 501(c)3 organization.

Gate Fees: Fees charged to event or tournament attendees to enter the facility or venue.

Indirect Costs: Those costs that can be attributed to more than one program or service such as administrative staff, insurance, vehicle/equipment depreciation, facility wear/tear, preventative

maintenance needs, and capital costs shared among various programs, registration/reservation, marketing and advertising costs.

Non-profit organization: A private business, located within Carson City limits, that has been granted a 501(c)3 tax-exempt status by the Internal Revenue Service (IRS), because it furthers a social cause and provides a public benefit. Non-profits in good standing require an active status with the Nevada Secretary of State's Office and current insurance.

Non-resident: Individuals or family units who live outside Carson City geographic boundaries. This includes households that may have a Carson City address but do not live within city limits.

OSAC: Open Space Advisory Committee

Pass Through Fees: Fees from a vendor or other third-party organization that charge for materials, those fees get passed on to the customer (example: Red Cross Lifeguard Manual).

PRC: Parks and Recreation Commission

Qualifying Veterans: A qualifying Veteran is defined as an individual with a federally issued disability rating of 50% or greater.

Reservation Fee: Charges for the exclusive, reserved use of a facility/park, reserving a specific date and time at a facility, and/or a specific area of a park or open space for use.

Resident: An individual or family unit who lives within the geographic boundaries of Carson City. This definition excludes any household members that may have a Carson City address but do not live within city limits.

Scholarship: Payment, or partial payment, for participation in an activity based upon established criteria.

Senior: A senior is defined as age 60 and older.

Service: Any program, class, event, activity, sale, reservation opportunity, maintained facility, whether a charge is associated with it or not.

Special Services Fee: Charges for extraordinary or non-typical use of facilities or programs such as special event fees, security, movie/photo location, or extraordinary hours.

Special Use Facility: Any non-traditional facility built for specific uses/purposes such as horse arenas, shooting sports, etc.

Subsidy/Financial Aide: A value by which the user fee, admission or facility use fee is reduced to the user and recovered by other means such as private donations, grants, sponsorships, financial aid, or reductions to projected revenues.

Tournament Fee: Charges for the exclusive, reserved use of athletic facilities as designated.

User Fee: Charges for participation in recreational programs, special events, athletic activities, instructional classes, or for individual use of athletic fields and/or sports complexes by leagues.

Youth: A youth is defined as 4 -17 years of age.

3.0 BASIS AND GUIDING PRINCIPLES

3.1 Participants who benefit from the goods or services provided should pay in proportion to the benefits they receive. The fundamental basis for fees and charges decision-making is a determination of who directly benefits from the service. It is recognized that pricing decisions may be influenced by practical considerations such as collection costs, market analysis, legal constraints, agreements, or the ability to pay.

If most of the benefits accrue to the community as a whole ("public good"), the community as a whole should pay for the service through taxes. "Public good" is a value determined by Carson City citizens and established by the Board's policy and budgetary appropriations, with recommendations from PRC and OSAC. If most of the benefits are to an individual or group that is to consume the good or service, not for the benefit of the general public, fees and charges should be paid. Where the benefits accrue to the community and specific users, the costs should be shared on a basis of proportional benefit. The revenue collected from fees and charges must always be greater than the cost of collecting the revenue.

3.2 Fee Establishment and Modification: Where possible, the Board will establish all fees and charges concurrently with the budget process. During the fiscal year and outside the budget process, fees may be established upon approval of the Director for new programs/events. This policy and fee schedule are intended to be reviewed annually by staff. Any new fees added as a result of new programs during the fiscal year, or any substantial modifications requested by staff, City Manager, PRC, or OSAC, will be considered by the Board. Modifications to pass through fees (ex. American Red Cross) may be approved by the Director and added to the Fee Schedule.

3.2.1 Special-use facilities that have a specific use can be difficult to compare to other services within the Department. Facilities such as the Carson City Rifle and Pistol Range or the Bob Boldrick Theater may develop a fee schedule/process that is distinct from other fees established. These facilities require specially trained staff and have specific safety, certification, and operational requirements that should be incorporated into their fees.

3.3 Usage: Parks and open spaces are generally free and open to the public for general use. Use of specialized facilities and additional services, beyond the typical use itself, will be assessed fees. The use of public areas and facilities by private groups should be considered secondary to general public use or usage by nonprofit recreation or education/recreation/service organizations. Only under unusual circumstances should private use hamper ongoing Department programs, general use, or recreation facility reservations. Fees will be charged by the City for the use of its facilities when public resources are utilized, unless waived by the Director or covered under a City co-sponsorship.

3.3.1 Due to the popularity of the park system, park facilities shall be scheduled or reserved in the following order to ensure that public use is a priority:

1. Public programs/activities/events

2. Organizations with a use-agreement with the City (ex. Carson City School District)

3. Non-profit programs/activities/events, including co-sponsorships

4. Commercial Use/Private Instruction for recreational/educational purposes

5. Private Use for non-educational or non-recreational purposes shall be limited to no more than once/month, at any specific facility, depending on availability.

3.3.2 Commercial Use/Private Instruction**:** The Department's facilities were primarily funded through taxpayer dollars and are intended to serve the public. Requests for use by commercial users or private instructors will be subject to reservation fees and are not available for drop-in use. (ex. sport instruction, private swim lessons). Private instruction may require additional waivers, a Carson City business license, certifications, and insurance, as deemed appropriate by the Risk Manager and/or District Attorney's Office.

3.3.3 Youth programs/activities/events will be smoke-free and alcohol free. (ex. sports, celebrations such as quinceañeras, baptisms, high school graduations, weddings for those under age 21)

3.4 Financing Park Facilities: Costs for the provision (acquisition, development, and routine maintenance) of traditional park facilities will not typically be factored in when determining fees. However, individuals or organizations desirous of specialized and/or new facilities as authorized by the Board, beyond existing City staff and financial resources, may be required to pay for the acquisition, development, operation, maintenance and program costs associated with the new facility. New facilities shall consider Special Assessment Districts such as a Landscape Maintenance District or similar instruments to ensure long-term sustainability and not become an additional expense for the General Fund.

3.5 The Department will limit the number of activities that Carson City subsidizes, such as for-profit sports tournaments and privately funded special events; however, the Culture and Tourism Authority (Visit Carson City) may consider endorsing such activities as appropriate. Endorsement requirements are outlined in a separate agreement.

3.6 The Department will remain competitive with other parks and recreation service providers in the region. When fees are increased, or anticipated to increase, the Department will engage in a public outreach effort prior to an increase being adopted. This may include public meetings/workshops, social media, participant emails, printed materials (ex. activity guide), and information on the City's website to educate the public regarding such changes and the justification. As much advanced notice as practicable is recommended, to notify participants. This shall be included as part of the City's budget process when practical to ensure transparency.

3.7 The Department will pursue new sources of revenue (ex. grants, sponsorships, donations, partnerships, new programs, etc.) to help offset the cost to the City.

3.8 Cancellations-

3.8.1 Recreation Programs and memberships: A 10% administrative fee will be charged when refunds are requested by the participants for programs, memberships, etc.

3.8.2 Special Event and Theater Rentals: Cancellation requests received 90 calendar days or more in advance, the rental fee and booking deposit will be refunded, less an administrative fee of 10% of the booking deposit. Cancellation requests received less than 90 days in advance will receive a refund of the reservation fee, but the full amount of the booking deposit will be retained. This includes Visit Carson City endorsements.

3.8.3 Small Events and Sport Tournaments: Cancellation requests received 30 calendar days or more in advance, the rental fee and booking deposit will be refunded, less an administrative fee of 10% of the booking deposit. Cancellation requests received less than 30 days in advance will receive a refund of the reservation fee only, with the full amount of the booking deposit to be retained. This includes Visit Carson City endorsements.

3.8.4 Rifle and Pistol Range: Please refer to Rifle and Pistol Range Reservation Policy. No refund or rescheduling if reservation is cancelled less than 8 days from event.

4.0 POLICY

4.1 The Department shall set reasonable targets for the recovery of direct and indirect costs for specified services through its user fees where it is possible to offset the General Fund or provide full cost recovery for Enterprise or Special Revenue Funds (Cemetery). Fees should consider not only cost recovery goals, but a periodic market analysis of fees and charges, throughout the region, for similar services and facilities.

4.2 Equal Opportunity and Non-Discrimination: This Policy will comply with the City's equal opportunity and non-discrimination practices.

4.3 Fee Waivers and Non-Profit Discounts: Occasionally, the Director may waive fees and charges for activities/events and ancillary items (ex. food truck vendor fees at a park for a City-sponsored event) that benefits the overall community. Fees will not be waived or reduced for events/activities that serve a limited or specific interest group or are intended to benefit a for-profit organization. An organizer must be a Carson City department, a non-profit organization, or a community organization recognized or affiliated with the City. Non-profit organizations will receive a discount at the following locations for group reservations only. Discounts will not apply to staffing services.

- Carson City Rifle and Pistol Range (50% discount)
- Bob Boldrick Theater (25% discount)

4.3.1 Non-profit organizations may request one time annually, City co-sponsorship of an event/activity/recreation program (ex. yoga in the park,). Events requesting fee waivers at the Bob Boldrick Theater must be free to the public. A limited event series/programs (ex. movies/concerts in the park/sports clinics/cultural exhibits) may also receive fee waivers

upon approval by the Director. Co-Sponsorships will be reviewed annually upon receipt of an updated approved application. Fundraisers conducted or in co-sponsorship with the Foundation, with proceeds benefiting the Department, may request additional co-sponsorships, subject to approval by the Director. Co-sponsors may advertise their event on the Community Center digital reader board at no charge.

4.3.2 The Director has the authority to waive, reduce, or otherwise alter fees for services for limited promotional purposes and to establish fees for short-term/temporary programs, classes, or exhibits on an as-required basis. This authorization may also include limited or one-time promotional contributions from the City to reciprocal government or non-profit agencies only (as identified in Sections 5.1 or 5.2). (examples: one-time coupon giveaways for a one-day-only pass to the Aquatic Facility/MAC, for a Library or Foundation-sponsored event). Further, the Director may authorize a temporary reduction in fees for certain programs to increase participation (examples: lifeguard training during times of lifeguard shortages, or early bird discounts for residents.) The Director may also approve fees for newly established programs not listed in the Fee Schedule.

4.3.3 The City Manager has the authority to approve modifications to the Department Fee Schedule, unless a Business Impact Statement is triggered, then the Board's approval is required

4.4 Gifts, Donations, and Third-Party Partnerships: Corporate and individual sponsorships, donations, and scholarships may be accepted to reduce or offset the costs of a program, service, or facility. The Children's Cabinet and Youth Sports Association are two examples of existing third-party scholarship programs that support Carson City youth sports, camps, and before and after-school programs. The Department has a youth scholarship program, funded by the Foundation, with guidelines that are based on standards consistent with the Children's Cabinet and federal rules for free and reduced lunch. Financial assistance is limited to Carson City residents.

4.5 Resident vs. Non-Resident Fees and Charges Guidelines: There will be no distinction between resident and non-resident in the access or use of the Department facilities. See the following for circumstances that warrant a non-resident fee or specific fee reductions or incentives for residents.

4.5.1 When facility operations and maintenance are subsidized by the General Fund, a non-resident fee may be established. When the demand for a program exceeds the available resources, with pre-registration required, different fees should be charged for non-residents, or early bird opportunities to maximize opportunities for residents. In general, non-resident fees should consider cost recovery when establishing a non-resident fee. Programs or services that are in the introductory stage may not differentiate in order to become established. Residents may also receive priority on waiting lists.

4.5.2 Registration for programs and reservation of facilities will be offered on a first-come, first-served basis. Registration and reservations are not considered complete until all applicable financial and insurance requirements are met. Special opportunities to specifically benefit Carson City residents should be provided, such as aquatic or MAC passes.

4.5.3 Drop-in programs such as open swim at the Aquatic Facility, drop-in sports at the MAC, special events, or general youth programs (example: skate competitions) where it is impractical to require identification and/or when significant participation numbers are anticipated, non-resident fees should not be charged.

4.5.4 When the cost to administer a different fee system is greater than the revenues produced, there should not be non-resident fees.

4.6 Insurance Requirements: Third-party special events, high-risk recreation programs (examples: carnivals, boxing, firearms training, motorcycle races, karate, roller derby, aquatics, sports competitions, activities at Prison Hill Off Highway Vehicle Area), and after-hours reservations requiring security, which include alcohol or are open to the general public, or have over 100 participants, all require liability insurance (general liability, plus liquor liability coverage when applicable). Carson City must be named as an additional insured. Low-risk reservations, such as business meetings, picnic pavilion reservations (for groups of less than 100 people and without alcohol), and similar activities, will not require insurance, consistent with other City Departments. The Carson City Risk Manager and the City's insurance broker shall provide guidance on insurance review for any exceptions or clarifications needed on this provision. Copies of full policy documents may be required by renter/event organizer to ensure compliance.

4.7 Enterprise/Special Revenue Funds: This type of fund accounts for operations that are financed and operated in a manner similar to private business enterprises. Lone Mountain Cemetery operates as an Enterprise Fund and is intended to cover all direct costs through fees for services. Additional consideration should be given to address capital needs, equipment and vehicle depreciation, savings for long-term maintenance, and other sustainable business practices, not only for legal compliance but also for the long-term financial health of this fund.

4.8 Asset Management Fee: For most services, a 10% asset management fee will be incorporated into the Department Fee Schedule. These funds will be earmarked for future infrastructure preservation of park equipment, buildings and other assets. This will not apply to the Carson City Rifle and Pistol Range, or the Cemetery Enterprise Fund, as those operations already have mechanisms in place for infrastructure preservation, as previously authorized by the Board, for asset management.

4.9 Gate Fees and Ticketing: Private organizations that rent City facilities at full cost may charge attendees gate fees or tickets in order to recover a portion of the rental fee. However, access to public facilities within the venue, such as playgrounds at sports complexes, cannot be denied to individuals wishing to access those public facilities. These individuals should not be charged gate fees.

Organizations that rent City facilities at a reduced rate due to a CTA endorsement, co-sponsorship agreement, or any other agreement may not charge gate fees to attendees, as these events are intended to be free to the public. Tickets can still be sold for events that provide entertainment and are typically ticketed events (ex. plays or musical performances at the Bob Boldrick Theater).

5.0 PROCEDURES

5.1 Government Use Rate: The City will provide a 100% rate reduction for reciprocating government and quasi-governmental agencies at a comparable rate for the use of park facilities for public meetings/educational opportunities and employee trainings/workshops. Social activities, such as retirement/birthday parties and agency celebrations, will not be covered under this provision and will be subject to applicable facility user fees. The Director will have the authority to add or remove agencies to this list. The 100% reduction will be given to the following agencies:

a) Carson City Boards, Committees, and Commissions, including, but not limited to:
    i. Board of Supervisors, Board of Equalization, Airport Authority, Audit Committee, Culture and Tourism Authority, Debt Management Commission, Historic Resources Commission, Library Board, OPEB, Charter Review Committee, Open Space Advisory Committee, Parks and Recreation Commission, Planning Commission, Redevelopment Authority, Regional Transportation Commission/CAMPO, Bicycle and Pedestrian Advisory Committee, Transportation Resource Advisory Forum Committee, Utility Finance Oversight Committee, V & T Railway Commission, Wildlife Advisory Board, and others as authorized by the Director or City Manager.
b) Bureau of Land Management
c) Carson City Employee Associations
d) Carson City School District (does not pertain to Parent Teacher Associations or Booster Clubs)
e) Carson Water Subconservancy District
f) Fire Protection Districts
g) General Improvement Districts
h) Law Enforcement/Military/Emergency Operations
i) State of Nevada – Departments/Divisions: Emergency Management/Homeland Security, Outdoor Recreation, Parks, Public Safety, Transportation, and Wildlife
j) United States Forest Service
k) University of Nevada Cooperative Extension
l) United States Geological Survey
m) Western Nevada College

5.1.1 With the exception of Carson City Boards, Committees and Commissions, the government use rate will be honored as long as no other individual or group requests the same facility and time as the governmental group. If there is a request for the same facility and time, the governmental group can retain the reservation by paying the full applicable facility use fee. Otherwise, every effort will be made to relocate the governmental group to another available City-owned facility for their meeting at no charge. For government use of buildings outside of standard business hours, the agency may be responsible for security services, staff costs, or other special requirements as determined by the Director. The 100% rate reduction for group reservations at the Carson City Rifle and Pistol Range applies only to law enforcement/military use, unless authorized by the Director.

5.1.2 The City may not honor the Government Use Rate for any governmental or quasi-governmental agency that does not reciprocate for similar facilities/purposes benefiting the citizens of Carson City.

5.1.3 Carson City Departments and associated users will not be subject to fees (ex. Board appointed task forces, ad hoc committees, public input workshops, etc.).

5.2 Cooperative Partnerships and Agreements: The City partners with organizations to cooperatively provide recreation and other specialty services to the community. While the terms for each partnership vary, the City may provide a rate reduction for reciprocating agencies that provide public meetings, employee training/workshops, or education/interpretive/recreation instruction programs for the benefit of the community. This does not apply to special events or for social activities as described in Section 5.1, nor to "subleasing" of Department facilities, unless specifically addressed in the Agreement. The reduction may be given to the following organizations:

a) Boys and Girls Club (MAC only)
b) Capitol City Gun Club
c) Carson City Culture and Tourism Authority (Visit Carson City)
d) Carson City Firefighters Association Local #2251
e) Carson City Historical Society
f) Carson City Railroad Association
g) Carson City Senior Center (non-profit Corporation, Governing Board, and Advisory Council)
h) Carson Tiger Sharks Swim Team
i) Foundation for Carson City Parks and Recreation
j) Friends of Carson City Library
k) Friends of Silver Saddle Ranch
l) Muscle Powered
m) Nevada Humane Society
n) Nevada Land Trust
o) Nevada Recreation and Parks Society
p) River Wranglers
q) Warren Engine Company
r) Youth Sports Association (includes league members in good-standing)

6.0 COST RECOVERY GOALS AND LEVELS OF SERVICE

In establishing goals to recover costs, the City will regularly analyze service levels and available resources to meet demand and determine the direct costs of providing services. The Department has proactively incorporated seasonal/part-time increases in advance of legally mandated minimum wage increases. The City will develop a sustainable and justifiable cost model for calculating fees and will recalibrate existing fees based on the Department's policies, and annual review by staff, or other direction by the Board. Inflation and a regional market analysis should also

be factors to consider over time. Updates to this policy and the fee schedule should be considered by the PRC, OSAC, as appropriate, with final approval by the Board.

Level 1

Basic services intended for the general public and requiring routine maintenance practices, are typically free of charge or do not require a reservation (first-come, first-served). Most cooperative partnerships/use agreements fall under this category. Several private non-profit organizations operate and/or maintain city facilities at low or no cost to the City for the benefit of the community and participation fees may go directly to those organizations managing the activity, not necessarily to the City's General Fund. *The cost recovery goal is 0-9%.*

Level 2

Basic services plus additional levels of service required such as staff time, planning, supervision and maintenance. Services mostly benefit a specific participant/group due to its perceived value. These services do not include specialized or intensive programming or facility development with the exception of adaptive programming (ex. Movers and Doers to support participants of all abilities). A minimum portion of these programs/facilities will be subsidized to a greater extent. *The cost recovery goal is 10%-49%.*

Level 3

Basic services plus additional specialized services/instruction, large-scale special events, or an extraordinary amount of recreational options or certifications required. There is a considerable increase in required staff, planning, supervision, and maintenance. Services include specialized or intensive programming and facilities development. *The cost recovery goal is 50%-100%+.*

Level 4

Specialized or extraordinary services that require a significant amount of staff time, planning, maintenance, and specialized equipment in order to provide. Services operated under Enterprise or Special Revenue Funds that may have legal mandates related to the delivery of these services also fall under this category. Services must not only be cost-covering but should provide enough profit to cover indirect costs and to ensure sustainable maintenance, equipment depreciation, and capital improvements associated with the service, where an Enterprise Fund exists. *The cost recovery goal is greater than 100%.*

LEVELS OF SERVICE	PROGRAM/SERVICE	COST RECOVERY GOAL
Level 1	• Parks • *Park amenities:* playgrounds, restrooms, outdoor sport courts (drop-in), individual picnic areas, off-leash areas/dog parks, horseshoe pits, skateboard parks, Carson Ridge Disc Golf (drop-in) • Neighborhood park group pavilions • Open space/natural areas • Trails/pathways • Historic/cultural sites • *Community Programs:* interpretive, outreach, education, adaptive, safety, and volunteer • *Cooperative Agreements:* Eagle Valley Golf Course, , Mills Park Miniature Riding Train, Pony Express Airpark, Wungnema House, Foreman-Roberts House, Capitol City Gun Club, Archery Range, Governor's Field, Pete Livermore Sports Complex	0% - 9%
Level 2	• Community Center • Aquatics Facility • *Specialty facilities*: Bob Boldrick Theater, Carson City Rifle and Pistol Range, Silver Saddle Ranch reservations, Prison Hill- OHV area reservations • Adaptive Programs	10%-49%
Level 3	• Multipurpose Athletic Center (MAC) • Youth and adult sports • Sports tournaments/swim meets • Concessions • Special events • Exhibits • Equipment and supply rentals • Specialty camps • Facility, indoor and outdoor sport court reservations, and field reservations • Group pavilion reservations – Mills Park and sports complexes • Aquatic programs • Contract classes; Arts and Culture	50%-100% +
Level 4	• Youth before and after school program (Capital Kids) • Youth school break programs (Camp Carson) • Lone Mountain Cemetery	>100%

2027 Proposed Fees

Carson City Parks, Recreation & Open Space

PAGE 1: AQUATIC FACILITY

AQUATIC FACILITY	Proposed Fees
Punch Passes and Memberships (weight room access is included in all options)	
Youth (ages 4-17)	
Drop-In	$4.00
10 Punch Pass	$30.00
1 Month Membership (Carson City Residents Only)	$39.00
3 Month Membership (Carson City Residents Only)	$99.00
Annual Membership (Carson City Residents Only)	$252.00
Adult (ages 18-59)	
Drop-In	$6.00
10 Punch Pass	$45.00
1 Month Membership (Carson City Residents Only)	$59.00
3 Month Membership (Carson City Residents Only)	$149.00
Annual Membership (Carson City Residents Only)	$378.00
Senior (ages 60+)	
Drop-In	$4.00
10 Punch Pass	$30.00
1 Month Membership (Carson City Residents Only)	$39.00
3 Month Membership (Carson City Residents Only)	$99.00
Annual Membership	$252.00
Family (4 Individuals)	
Drop-In	$17.00
10 Punch Pass	$128.00
1 Month Membership (Carson City Residents Only)	$166.00
3 Month Membership (Carson City Residents Only)	$421.00
Annual Membership (Carson City Residents Only)	$1,071.00
Weight Room Only	
Drop-In	$3.00
10 Punch Pass	$23.00
1 Month Membership (Carson City Residents Only)	$29.00
3 Month Membership (Carson City Residents Only)	$74.00
Annual Membership (Carson City Residents Only)	$243.00
Other Aquatic Facility User Fees	
Child ages 0-3 with paying, participating adult	Free
Veteran with 50% or higher disability status (drop-in use only)	Free
Shower Only	$1.00
Specialty Programs (kayaking, waterpolo, aquacise, range of motion, etc.)	Pool Drop-In Rates
Deep Water Exercise Drop-In	$7.00
10 Punch Pass Deep Water Exercise	$53.00
Assistant to person with disability	Free

AQUATICS (CONT'D)	Proposed Fees
Aquatic Programming	Adjustable fees to meet 50%-100% cost recovery
Classes (includes instruction and materials, per person)	
Group Swim Lessons (per lesson when pro-rated for holidays)	$7.00/lesson
Group Swim Lessons (per 8 lesson session)	$56.00/session
Private Swim Lessons (1 student per 30-minute lesson)	$35.00/lesson
Adaptive Swim Lesson Drop-In	$7.00/lesson
Padlock Purchase	$5.00/each
Swim Diaper	$1.00/each
Aquatic Facility Rentals	
Therapy Pool Rental	$60.00/hour
Weight Room rental (exclusive use)	$55.00/hour
Party Package during open swim (includes party room for up to 30 participants)	$200.00
Private Facility Rental <50 participants 2 hours	$250.00
Private Facility Rental >51 participants 2 hours	$310.00
Booking Deposit	$50.00/day
Lane Rental (short course)	$14.00/hour
Lane Rental (long course)	$28.00/hour
Swim Meet Rental <100 participants (3 hours)	$350.00
Swim Meet Rental 101-400 participants 1/2 day (5 hours)	$1,210.00
Swim Meet Rental 101-400 participants full day (10 hours)	$2,200.00
Swim Meet Rental 401-850 participants 1/2 day (5 hours)	$1,360.00
Swim Meet Rental 401-850 participants full day (10 hours)	$2,500
Swim Meet Rental 401-850 participants 1/2 day (5 hours) w/ outdoor pool (summer only)	$1,510.00
Swim Meet Rental 401-850 participants full day (10 hours)w/ outdoor pool (summer only)	$2,800.00
Hourly fee for every hour for 10 hours	$315.00
Swim meet/Special Event - Booking Deposit	$400.00/day

MULTI-PURPOSE ATHLETIC CENTER (MAC)	Proposed Fees
Punch Passes and Memberships	
Youth (ages 4-17)	
Drop-In	$4.00
10 Punch Pass	$30.00
1 Month Membership (Carson City Residents only)	$39.00
3 Month Membership (Carson City Residents only)	$99.00
Annual Membership (Carson City Residents only)	$252.00
Adult (ages 18-59)	
Drop-In	$6.00
10 Punch Pass	$45.00
1 Month Membership (Carson City Residents only)	$59.00
3 Month Membership (Carson City Residents only)	$149.00
Annual Membership (Carson City Residents only)	$378.00
Senior (ages 60+)	
Drop-In	$4.00
10 Punch Pass	$30.00
1 Month Membership (Carson City Residents only)	$39.00
3 Month Membership (Carson City Residents only)	$99.00
Annual Membership (Carson City Residents only)	$252.00
Family (4 Individuals)	
Drop-In	$17.00
10 Punch Pass	$128.00
1 Month Membership (Carson City Residents only)	$166.00
3 Month Membership (Carson City Residents only)	$421.00
Annual Membership (Carson City Residents only)	$1,071.00
Walking Track	Free
Veteran with 50% or higher disability status (drop-in use only)	Free
Assistant to person with disability	Free
MAC Facility Rentals	
Full Basketball Court Rental (3 pickelball courts)	$66.00/hour
Track Rental	$165.00/hour
Full Facility Rental 1/2 Day (5 hours)	$1,210.00/half-day
Full Facility Rental Full Day (10 hours)	$2,200.00/day
Single Pickleball Court	$22.00/hour
Half Basketball Court	$33.00/hour
Booking Deposit	$400.00/day

COMMUNITY CENTER	Proposed Fees
Facility Rentals	
Meeting Rooms	
Bonanza Room	$44.00/hour
Board Room	$55.00/hour
Fitness Room (Comstock, Tahoe)	$49.00/hour
Booking Deposit	$50.00/rental day
Gymnasium	
Gym (5 hours)	$250.00/5 hours
Gym (10 hours)	$435.00/ 10 hours
Gym (hourly fee for every hour over 10 hours)	$55.00/hour
Gym Afterschool (M-F; 2pm-6pm)	$50.00/hour
Kitchen (5 Hours)	$85.00/5 hours
Kitchen (10 hours)	$165.00/10 hours
Kitchen (hourly fee for every hour over 10 hours)	$22.00/hour
Booking Deposit	$400.00/day
West Parking Lot	$150.00/day
West Parking Lot Booking Deposit	$150.00/day
Theater	
Theater Lobby Only (per hour)	$40/hour
Theater; includes lobby (5 hours)	$550.00/5 hrs
Theater; includes lobby (10 hours)	$990.00/10 hrs
Theater; includes lobby (hourly fee for every hour over 10 hours)	$105.00/hour
Dark Day Fee (full day)	$110.00/day
After Hours Fee (between 11pm-8am)	$25.00/hour
Booking Deposit	$400.00/day

MARKETING AND ADVERTISING	Proposed Fees
Community Center Digital Reader Board Ad (minimum 2 slots)	$22.00/week/slot
Outdoor Banners	As approved by Director
Centennial Outfield Posters (per 6 month season)	As approved by Director
Sports Complexes, Mills Park Pole Flag (per 6 month season)	As approved by Director
Sponsorships	As approved by Director
City Sponsored advertisements (events, programs, meetings etc.)	Free
Activity Guide Ad (1/8 Page)	$60.00
Activity Guide Ad (1/4 Page)	$105.00
Activity Guide Ad (1/2 Page)	$170.00
Activity Guide Ad (Full Page)	$280.00

COMMUNITY CENTER (CONT'D)	Proposed Fees
Theater Staffing (per hour)	
Theater Tech Scheduled	$20.00/hour
Theater Tech Called In	$30.00/hour
Custodian Scheduled	$17.00/hour
Custodian Called In	$25.00/hour
Program Coordinator Scheduled	$40.00/hour
Program Coordinator Called In	$55.00/hour
Community Center and Theater Equipment Rental (each per day)	
Folding Chairs	$1.50/each day
Folding Tables (30"x96" or 24"x96")	$3.50/each day
Projection Screen (6')	$8.00/each day
PA System	$62.00/each day
Projector Theatre Sides (5000 lumens)	$44.00/each day
Projector Light Booth (9000 lumen)	$160.00/each day
Projector (6500 lumen)	$145.00/each day
TV/DVD	$23.00/each day
Fog Machine (F100)	$23.00/each day
Bubble Machine	$18.00/each day
Fog Machine Dry Ice	$23.00/each day
Snow Machine	$23.00/each day
Piano	$28.00/each day
Scrim (15x40 white or black)	$28.00/each day
Wireless Microphone	$16.00/each day
Stage (per section; 4'x8')	$18.00/each day
Pipe and Drape (per set/180')	$204.00/each day
Pipe and Drape 10' Section	$22.00/each day
Power Drop Chord (Gym)	$27.00/each day
Cable Ramp	$6.00/each day
Digital Audio Mixer (with support rack)	$96.00/each day
Microphone "Dynamic" (with cable and stand)	$4.50/each day
Microphone "Condensor" (with cable and stand)	$7.00/each day
Speaker Mackie	$17.00/each day
Speaker JBL Eon	$7.00/each day
Follow Spotlight per light	$19.00/each day
Lighting Paint Can	$27.00/each day
Lighting Fixture (ellipsoidal)	$3.50/each day
Lighting Fixture (ministrip)	$10.00/each day
Lighting Portable Dimming System	$40.00/each day
Lighting Control PC, Software, DMX	$28.00/each day
Power Distribution Box (400 amp, 3 phase) + one set of feeder cables	$44.00/each day
Power Distribution Box (50 amp, 1 phase) + power distribution cables	$12.00/each day
Power Distribution Cable (50 amp, 75')	$6.00/each day
Power Distrubution Cable (60 amp, 75')	$10.00/each day
Power Distribution Adaptor (100 amp)	$4.50/each day
Power Distribution Feeder Cables (50')	$32.00/each day
Easel	$3.50/each day
Podiums	$4.50/each day
Wireless in the ear monitors (8 channels)	$112.00/day
Lighting Fixture (LED SlimPar)	$10.00/day
Consumables (special effects fluid, rigging materials, tape, gels, etc.)	Market Rate + 10%

RECREATION PROGRAMS	2023 Approved Fees	Proposed Fees
Sports (per season)		
Youth Sports Uniforms	$25.00/player	Direct cost + 10%
Youth and Adult Sports		Adjustable fees to meet 100% cost recovery
Capital Kids Before & After School Youth Program		
AM Before School Program (per week)	$25.00/week	$30.00/week
PM After School Program (per week)	$50.00/week	$60.00/week
CCSD Non-School Days (single day registration)	$25.00/day	$28.00/day
Late Pick Up Fee	$10/15 minutes/child	$15.00/15 minutes/child
Camp Carson Summer Camp Program		
Fall Break Camp		$84.00/week
Winter Break Camp	$125.00/week	$140.00/week
Spring Break Camp	$150.00/week	$170.00/week
Summer Camp	$125.00/week	$170.00/week
Camp Shirts	$15.00/shirt	Direct costs + 10%
Field Trips	$15-$25 $20-$35/trip	Direct costs + 10%
Outdoor Recreation		
Outdoor Recreation Activities (kayaking, snowshoeing, etc)	100% Cost Recovery	Adjustable fees to meet 100% cost recovery
Arts and Culture		
Classes, camps, etc.		Adjustable fees to meet cost recovery goals
Movers and Doers Adaptive Recreation		
Activity Fee	As approved by Director	As approved by Director
Contract Classes (Contractor/PROS Split)	70%/30% split*	70%/30% split*
General Fees		
Administration Fees	10%	10%

*Or as approved by Director or City Manager

SPORTS FIELDS	Proposed Fees
Natural Softball/Baseball Field Rentals (Lower Centennial, Govenors, Pete Livermore)	
Baseball/Softball Field with no prep (Lower Centennial, Governors, Pete Livermore)	$20.00/field/hour
Baseball/Softball Field with prep (Lower Centennial, Governors, Pete Livermore)	$50.00/ field/hour
Tournament Facility Rental (Lower Centennial, Governors, Pete Livermore)	$650.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
Tournament Field Prep	$50.00/game/field
Tournament Lights	Actual costs, minimum of $30/hour
Booking Deposit	$400.00/day
Synthetic Softball/Baseball Field Rentals (Upper Centennial)	
Synthetic Softball/Baseball Field (Upper Centennial)	$50.00/field/hour
Tournament Facility Rental (Upper Centennial)	$750.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
Tournament Lights	$30.00/hour
Booking Deposit	$400.00/day
Flat Turf Field Rentals (football, soccer, lacrosse, etc)	
Flat Turf Field with no prep (football, soccer, lacrosse, etc)	$20.00/field/hour
Flat Turf Field with prep (football, soccer, lacrosse, etc)	$100.00/ field/hour
Tournament Facility Rental (Centennial, Governor's, Pete Livermore SB Fields)	$750.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
Booking Deposit	$400.00/day
Miscellaneous	
Pete Livermore Sports Complex Parking Lot	$150.00/day
Pete Livermore Parking Lot Booking Deposit	$150.00
Carson Ridge Disc Golf Park (exclusive use for up to 10 hours)	$385.00/day
Carson Ridge Disc Golf Booking Deposit	$150.00/day

LONE MOUNTAIN CEMETERY	Proposed Fees
Casket Space-Grass	$1,600.00/person
Casket Space-Dirt	$1,300.00/person
Casket-Open/Close	$1,025.00/person
Casket-Open/Closed Baby	$250.00/person
Marker Setting-Flat (lawn)	$85.00-$500.00/person
Marker Setting-Slant, Double Slant, Single and Double Uprights (300 lbs+)	$125.00-$600.00/person
Cremation-Space-Lawn	$600.00/person
Cremation-Space-Dirt	$400.00/person
Cremation-Open/Close-Urn Space	$250.00/person
Cremation-Open/Close-Niche (each; above ground/bench etc.)	$200.00/person
Memorial Grove Donation (per tree)	$350.00/tree
Crypt-Single	$875.00/person (or market costs)
Crypt-Double	$1,750.00/person (or market costs)
Urn Vault (standard)	$200.00/person
Urn Vault (double)	$225.00/person
Vase	$55.00/person
Community-Tank/Garden/Indigent	$50.00/person
Disinterment (may require court order and DA approval)	$2,000.00/person
Disinterment 2018 or Later (may require court order and DA approval)	$250 w/Urn Vault
Disinterment Before 2018 (may require court order and DA approval)	$400.00/person
Veteran Space	No cost
Niche-Row 1	$925.00/person
Niche-Row 2	$1,070.00/person
Niche-Row 3	$1,225.00/person
Niche-Row 4	$1,395.00/person
Companion Niche-Row 1	$1,675.00/person
Companion Niche-Row 2	$1,920.00/person
Companion Niche-Row 3	$2,210.00/person
Companion Niche-Row 4	$2,540.00/person
Baby plot 1 year of age and under (non-grass only)	No Cost
Overtime Staff Charge	$550.00

PERMITS	Proposed Fees
Overnight Camping (per vehicle; event organizers, participants, and vendors only)	$11.00/night
Special Event Permit-Commercial**	$53.25/day
Special Event Permit-Non Profit**	$21.70/day
Temporary Vendor Fee (Per Vendor)**	$2.15/day
Temporary Liquor License (5 Day Maximum)**	$20.00/day
Food Truck/Vendor (per day)	$250.00
Temporary Food Permit (1 day; 2-7 days; 8-14 days)** (Through Carson City Health Dept.)	$25; $50; $75

** Fees are in Carson City Municipal Code and will be updated with any code changes as approved by the Board

RIFLE AND PISTOL RANGE	Proposed Fees
Public Shooters	
Public Shooter Drop-In (Carson City Resident per shooter)	$7.00/day
Public Shooter Drop-In (Carson City Non-Resident per shooter)	$12.00/day
Annual Passes	
Adult Carson City Resident	$60.00/year
Adult Carson City Non-Resident	$100.00/year
Youth (17 and under) and Seniors (60+) Carson City Resident	$30.00/year
Youth (17 and under) and Senior (60+) Carson City Non-Resident	$50.00/year
Family (2 adults, 3 youth) Carson City Residents	$90.00/year
Family (2 adults, 3 youth) Carson City Non-Residents	$150.00/year
Veteran with 50% or higher disability status (for drop-in use only)	Free
Volunteers (requires minimum of 8 hours of service per month; average annually)	Free
Group Reservations (4 hour duration)	
Non-Profit organizations, Shooting Clubs (Located in Carson City)	$30.00/4 hrs
Non-Profit organizations, Shooting Clubs (Located outside Carson City)	$60.00/4 hrs
In-State Business/Commercial (requires Carson City Business License	$50.00/4 hrs
Out-of-State Business/Commercial (requires Carson City Business License	$100.00/4 hrs
Governmental Uses (Law Enforcement, Military)	Free
Cancellation Fee (8 days or less)	No Refunds
Clean Up	Direct Costs
Vendor Fee (requires Carson City Business License)	$500.00/day*
Concession and Sales (targets, ear protection, etc.)	Actual Costs
Private Range Rental/Special Event	$600.00-$3,000.00/day*
Special Event Booking Deposit	$400.00
* Businesses must be an approved user per the Carson City Rifle and Pistol Range Reservation Policy	
Sponsorships	
Directional/Education signs	as approved by Director
Kiosk (per year)	as approved by Director
Target stands, Envelopes, Parking Permits, ear protection etc.	as approved by Director
Banners	as approved by Director

REGIONAL/COMMUNITY PARKS/OPEN SPACE	Proposed Fees
Park and Open Space Facility Reservations (8am-8pm)	
Park Grounds (Fuji, Mills)	$110.00/day
Park Grounds Booking Deposit	$150.00/day
Picnic Pavilion (Fuji, Mills)	$110.00/day
Picnic Pavilion Booking Deposit	$150.00/day
Trash Can Deposit (refundable if trash is maintained by Renter)	$100.00/10 cans
Open grass space for small commercial class	$20.00/hour
Equipment Storage or material stockpiling on Open Space (one-time use)	$300.00
Short to long-term construction staging	Determined by Director/Real Property Manager
Fuji/Fairgrounds	
Arena (Carson City Fairgrounds; 8am-10pm)	$440.00/day
Exhibit Hall; includes kitchen (9am-11pm)	$440.00/day
Exhibit Hall Commercial Kitchen (5 hours)	$85.00/5 hours
Exhibit Hall Commercial Kitchen (10 hours)	$165.00/10 hours
Barn	$250.00/day
Booking Deposit	$400.00/day
Open grass space for small commercial class	$30.00/hour
Mills Park (8am-8pm)	
Marv Teixeira Pavillion	$440.00/day
Marv Teixeira Pavilion Booking Deposit	$400.00/day
Wire Looms and Chords	$100/day
Large Grass Area for Sport Usage	Same as sport field usage
Open grass space for small commercial class	$30.00/hour
Prison Hill Recreation Area (sunrise to sunset)	
Motorized Use Area (10 hours max day)	$275/day plus $5 per participant
Booking Deposit	$400.00/day
Silver Saddle Ranch (7am-5pm)	
Historic Complex excludes Red House (10 hours max day)	$550.00/day
Small Group Rental (Under 50 people)	$110/day
Booking Deposit	$400.00/day
Other Regional/Community Parks/Open Space Fees (sunrise to sunset)	
Neighborhood Parks Pavilions (first come-first served)	Free
Trail Runs/Events (exclusive use for event, runs, challenge courses, etc.)	$220.00/day plus $1 per participant in excess of 100
Trail Runs not staging on city property	Free
Trail Run Booking Deposit	$150.00/rental
Outdoor Tennis and Pickleball Court Rental (commercial use)	$15.00/hour/court
Centennial and Mills Full-Facility Rental (Tennis or Pickleball)	$440/day

OUTDOOR EQUIPMENT RENTAL	Proposed Fees*		
	Day	**Weekend**	**Week**
Late Fee	Daily Charge/day	Daily Charge/day	Daily Charge/day
Cleaning/Repair Fee	$15.00/hour	$15.00/hour	$15.00/hour
Group Discount (8 or more people)	15%	15%	15%
Kayak (includes paddle and PFD)	$25.00	$40.00	$80.00
Stand Up Paddle Board (includes paddle, pump, pfd, carry bag)	$25.00	$40.00	$80.00
SUP Electric Pump	$4.00	$6.00	$12.00
PFD (lifejacket)	$4.00	$6.00	$12.00
Backpack 55 L	$10.00	$16.00	$32.00
Backpack 65 L	$12.00	$19.00	$38.00
Backpack 85 L	$14.00	$22.00	$44.00
Kid Carrier Backpack	$10.00	$16.00	$32.00
2 Person Tent	$9.00	$15.00	$30.00
4 Person Tent	$11.00	$18.00	$36.00
6 Person Tent	$13.00	$21.00	$42.00
Backpack Stove	$4.00	$6.00	$12.00
Disc Golf Set	Free	Free	Free
Sleeping Bag	$18.00	$29.00	$58.00
Sleeping Pad	$6.00	$10.00	$20.00
Camping Hammock	$4.00	$6.00	$12.00
Camping Chair	$6.00	$10.00	$20.00
Beach Shade Cabana	$5.00	$8.00	$16.00
16 foot shade tarp with poles	$6.00	$10.00	$20.00
Pickleball Net	$8.00	$13.00	$26.00
Horse Shoes	$4.00	$6.00	$12.00
Spike Ball	$4.00	$6.00	$12.00
Corn Hole	$6.00	$10.00	$20.00
Trekking Poles	$5.00	$8.00	$16.00
Snowshoes (includes trekking poles)	$12.00	$19.00	$38.00
Kayak Paddle	$5.00	$8.00	$16.00
dry bags small	$3.00	$5.00	$10.00
dry bag large	$6.00	$10.00	$20.00
Snow gaiters	$3.00	$5.00	$10.00
Backpacking Cooking Kit (Mess Kit)	$4.00	$6.00	$12.00
Bear Canister	$5.00	$8.00	$16.00
Headlamp	$4.00	$6.00	$12.00
Stove Fuel	Market rate	N/A	N/A
Water filter	$5.00	$8.00	$16.00
Water Jug	$4.00	$6.00	$12.00
Kayak Strap Kit	$4.00	$6.00	$12.00
Paddle Jacket	$6.00	$10.00	$20.00
Paddle Pants	$4.00	$6.00	$12.00
Roto-Molded Cooler 123 Quart	$18.00	$29.00	$58.00
Roto-Molded Cooler 80 Quart	$12.00	$19.00	$38.00
Neoprene Socks	$2.00	$3.00	$6.00
Snowmaker (requires air compressor and pressure washer; not included)	$30.00	$48.00	$96.00
Devos Light Tower	$15.00	$24.00	$48.00

CO-SPONSORSHIP APPLICATION

CARSON CITY
PARKS, RECREATION AND OPEN SPACE

(Please allow 60 days for processing)

To be considered for co-sponsorship, your event must be consistent with Carson City Parks, Recreation and Open Space Department's mission: "*To provide exceptional parks, open space and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations*". Pursuant to the Fees and Charges Policy approved by the Board of Supervisors, only 501(c)(3) non-profit organizations in good standing are eligible.

Date: _____

Name of Requesting Organization: _____

☐ Non-profit organization (attach documentation)

Is organizer a non-profit/tax exempt organization? ☐ YES ☐ NO

Tax ID No. _____

Organization Representative (print name): _____

Mailing Address (print): _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail Address: _____

What is the purpose of this request for co-sponsorship?

_____

What are the days, dates and times related to this request?

_____

What are you requesting from Parks & Recreation? Please indicate any specific facility or venue site requests.

_____

How will your activity promote the mission of the Parks, Recreation and Open Space Department?

_____

What public resources will be used to support the activity you propose? **Include City funds from all resources.**

_____

_____

Supplemental Information:

Please list the benefits to the community. (Use additional sheets if necessary.)

_____

Is this event open and free to the public? ☐ YES ☐ NO

CO-SPONSORSHIP APPLICATION
CARSON CITY
PARKS, RECREATION AND OPEN SPACE (page 2)

Food and Beverage:

Will there be food? _____Catered? _____Food Truck? _____Other? _____
(If yes, please contact Carson City Health at 775-887-2190 ext.80029 / EH@carsoncity.gov)

Will there be alcohol? _____

Will you be leasing space to vendors/exhibitors? _____ Fee Charged? _____
(For alcohol and vendors/exhibitors, please contact Carson City Business License at 775-283-7040 / buslic@carsoncity.gov)

Does your event serve a specific political, religious, commercial interest or generate significant revenue over expenditures? ☐ YES ☐ NO

Please list details on how you are going to promote your event. (Use additional sheets if necessary.)

_____

1. If approved, the co-sponsorship arrangement will proceed through a probationary period of up to one (1) year. At 6 months, the relationship between the Department and the organization will be evaluated to determine whether it is mutually beneficial to continue. The evaluation process will focus on whether each party has fulfilled their commitments and whether there is a benefit to the community to continue.

2. Depending on the nature of the event, commercial general liability, automobile, or worker's compensation insurance may be required with Carson City and its officers, agents, employees and volunteers specified as Additional Insured.

3. By signing below, the organization representative agrees to abide by all applicable local, state and federal laws, rules and regulations including the following Anti-Discrimination Clause. In addition, the organization representative shall indemnify, protect, defend and hold Carson City, its officers, agents, employees and volunteers harmless against any actions, claim for injury or damage and all loss, liability, cost or expense including court costs and attorney fees, growing out of or resulting directly or indirectly from the performance of this co-sponsorship, except for that resulting from the sole negligence of Carson City.

4. The organization representative also agrees to provide recognition of Carson City's contribution through the Parks, Recreation and Open Space Department, including but not limited to the Department's logo and statement of co-sponsorship, in all of the organization's advertising and publications and at the organizations major events and/or meeting.

5. A co-sponsorship waives park rental fees only. All permits, including health, alcohol, etc. are still required to be paid.

Anti-Discrimination Agreement
The parties agree not to discriminate on the basis of race, religion, sex, color, national origin, family status, marital status, sexual orientation, age, source of income, or mental or physical disability in the performance of this agreement.

Signature of Organization Representative: _____

Date: _____

If co-sponsorship is approved, event promotion and publicity must identify Carson City as a co-sponsor of the event. Promotion of private sponsors, particularly in the form of on-site displays, must not overshadow the community orientation of the event.

Requests should be sent to:
Carson City Parks, Recreation and Open Space Director
3303 Butti Way #9
Carson City, NV 89701

Office Use Only

Reviewed by _____ Date _____
PROS Program Staff Recommendation ☐ Approve ☐ Declined
Comments _____

Reviewed by _____ Date _____
PROS Program Staff Recommendation ☐ Approve ☐ Declined
Comments _____

Reviewed by _____ Date _____
PROS Program Staff Recommendation ☐ Approve ☐ Declined
Comments _____

Target Date for evaluation of co-sponsorship _____

Documents Verified/Attached: ☐ Active – IRS: www.irs.gov/charities-non-profits/tax-exempt-organization-search

☐ Active - NV Secretary of State https://esos.nv.gov/EntitySearch/OnlineEntitySearch

☐ Insurance Received & Approved

☐ Permit Issued

~~EXHIBIT A -~~ FEES AND CHARGES POLICY

Title/Topic: Fees and Charges	**Number:** 2020-3
Authors: Jennifer Budge, CPRP, Parks and Recreation Director Dan Earp, CPRP, Recreation Superintendent	**Effective Dates:** Rifle Range Fees: 5/21/2020 New Fees & Cemetery Fees: 11/5/2020 Sports Tournament Fees: 1/1/2021 Program Fees: 6/1/2021 2022 revisions: 4/1/2022 2023 revisions: 4/6/2023 2027 Revisions: Youth Programs: 6/1/2027 All other fees: 1/1/2027
	Revision Date: ~~3/3/2022;~~ 11/19/2026
Reviewed by: DDA/Risk: 1/21/20, 10/7/25,11/2/26 Finance: 1/24/20 ~~OSAC: 2/24/20, 12/7/21,~~ 2/21/23, 12/2/25 PRC: 2/4/20, 8/18/20, 12/7/21, 2/7/23, ~~12/2/25, 2/3/26~~	**Number of pages:** 10
Board of Supervisors Approval: 5/21/2020; 11/5/2020; 3/3/2022; 4/6/2023 ~~2022 revisions: 3/3/2022~~	**Attachments:** • Department Fee Schedule • Co-Sponsorship Application
Applies to: Facilities, programs, and services provided by the Parks, Recreation and Open Space Department. **Persons affected:** Department employees involved in facility reservations or recreation programs and patrons registering in programs or reserving Department facilities.	

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1.0 PURPOSE

Fees and charges are necessary to provide and expand park and recreation services in order to meet community needs, while not overburdening the City's General Fund. The policy ~~is intended to establish a fair and equitable means to establish user fees, while distinguishing different types of activities as related to funding and subsidy~~aims to establish a fair and equitable method for determining user fees, while distinguishing between different types of activities in relation to funding and subsidies.

2.0 DEFINITIONS

Admission Fee: A charge or fee to enter a building, area, event, or other recreation attraction such as a swimming pool or gymnasium.

Administration Fee: A charge that is used to cover the cost of behind-the-scenes operations and software processing fees. This fee is typically 10%.

Adult: An adult is defined as 18 years of age or older.

Asset Management: The process of managing a local government's capital assets cost-effectively. It involves analyzing the lifecycle and capacity of each asset and developing information on maintenance requirements, service levels and new asset needs. This includes infrastructure preservation of park capital assets including equipment, buildings and other improvements.

Booking Deposit: A ~~fully refundable~~ fee due at the time of booking an activity/event to secure a Department venue and event date. Cleaning and security fees are included in the booking deposit.~~deposits~~ The deposit is refundable as long as cancellation and cleaning/security requirements are met.

Board: Carson City Board of Supervisors.

~~CC: Cultural Commission~~

Child: A child is defined as 0-3 years of age.

City Co-Sponsored: Services that are organized, promoted, and conducted in part by the Department ~~and/or in part by~~ or another City Department and in part by an~~,~~ outside agency, private organization, business, or individual(s), and are the responsibility of both parties as defined in a contract, agreement, memorandum of understanding, or similar instrument.

City Sponsored: Services that are organized, promoted and conducted exclusively by the Department and/or another City Department and are the sole responsibility of the City.

~~Cost to Collect Fee: The revenue collected from fees and charges must always be greater than the cost of collection of collecting the revenue.~~

Cost Recovery: Recovering the cost of any given expense. It is the degree to which an activity recovers costs associated with the provision of a program or service through user fees and/or other applicable funding ~~mechanism~~mechanisms.

Department: Carson City Parks, Recreation and Open Space Department.

CTA: Carson City Cultural and Tourism Authority or Visit Carson City.

Direct Costs: Those costs that can be directly and exclusively attributed or assigned to a specific program, ~~or~~ event or facility. ~~.~~

Director: Director of Carson City Parks, Recreation and Open Space Department.

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Equipment Fee: Charges for providing additional, specialized equipment not usually included with admission, facility use, or other fees.

Foundation: The Foundation for Carson City Parks and Recreation, a private, non-profit 501(c)3 organization.

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Gate Fees: Fees charged to event or tournament attendees to enter the facility or venue.

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Indirect Costs: Those costs that can be attributed to more than one program or service such as administrative staff, insurance, vehicle/equipment depreciation, facility wear/tear, preventative maintenance needs, and capital costs shared among various programs, registration/reservation, marketing and advertising costs.

Non-profit organization: A private business, located within Carson City limits, that has been granted a 501(c)3 tax-exempt status by the Internal Revenue Service (IRS), because it furthers a social cause and provides a public benefit. Non-profits in good standing require an active status with the Nevada Secretary of ~~State~~ State's Office and current insurance.

Non-resident: Individuals or family units who live outside Carson City ~~limits~~geographic boundaries. This includes households that may have a Carson City address but do not live within city limits.

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OSAC: Open Space Advisory Committee

Pass Through Fees: Fees from a vendor or other third-party organization that charge for materials, those fees get passed on to the customer (example: Red Cross Lifeguard Manual).

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PRC: Parks and Recreation Commission

Qualifying Veterans: A qualifying Veteran is defined as an individual with a federally-issued disability rating of 50% or greater.

Reservation Fee: Charges for the exclusive, reserved use of a facility/park, reserving a specific date and time at a facility, and/or a specific area of a park or open space for use.

Resident: An individual or family unit who lives within the ~~city limits~~geographic boundaries of Carson City. This ~~would~~definition excludes any household members that may have a Carson City address , but ~~does~~do not live within city limits.

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Scholarship: Payment, or partial payment, for participation in an activity based upon established criteria.

Senior: A senior is defined as age 60 and older.

Service: Any program, class, event, activity, sale, reservation opportunity, maintained facility, whether a charge is associated with it or not.

Special Services Fee: Charges for extraordinary or non-typical use of facilities or programs such as special event fees, security, movie/photo location, or extraordinary hours.

Special Use Facility: Any non-traditional facility built for specific uses/purposes such as horse arenas, shooting sports, etc.

Subsidy/Financial Aide: A value by which the user fee, admission or facility use fee is reduced to the user and recovered by other means such as private donations, grants, sponsorships, financial aid, or reductions to projected revenues.

Tournament Fee: Charges for the exclusive, reserved use of athletic facilities as designated.

User Fee: Charges for participation in recreational programs, special events, athletic activities, instructional classes, or for individual use of athletic fields and/or sports complexes by leagues.

Youth: A youth is defined as ages 4 -17 years of age.

3.0 BASIS AND GUIDING PRINCIPLES

3.1 Participants who benefit from the goods or services provided should pay in proportion to the benefits they receive. The fundamental basis for fees and charges decision-making is a determination of who directly benefits from the service. It is recognized that pricing decisions may be influenced by practical considerations such as collection costs, market analysis, legal constraints, agreements, or the ability to pay.

If most of the benefits accrue to the community as a whole ("public good"), the community as a whole should pay for the service through taxes. "Public good" is a value determined by Carson City citizens and established by the Board's policy and budgetary appropriations, with recommendations from PRC and OSAC. If most of the benefits are to an individual or group that is to consume the good or service, not for the benefit of the general public, fees and charges should be paid. Where the benefits accrue to the community and specific users, the costs should be shared on a basis of proportional benefit. The revenue collected from fees and charges must always be greater than the cost of collecting the revenue.

3.2 Fee Establishment and Modification: Where possible,The the Board will establish all fees and charges concurrently with the budget process. During the fiscal year and outside the budget process, fees may be established upon approval of the Director and/or City Manager for new programs/events. This policy and fee schedule are intended to be reviewed annually by by PRC and OSAC, as appropriatestaff. Any new fees added as a result of new programs during the fiscal year, or any substantial modifications requested by staff, City Manager, PRC, , CC, or OSAC, will be added to the fee schedule for consideredation by the Board. ChangesModifications to

pass through fees (ex. American Red Cross) may be approved by the Director and added to the Fee Schedule.

3.2.1 ~~Special use~~Special-use facilities ~~which~~ that have a specific use can be difficult to compare to other services within the Department. Facilities such as the Carson City Rifle and Pistol Range or the Bob Boldrick Theater~~,~~ may develop a fee schedule/process that is ~~distinctive~~ distinct from other fees established. These facilities require ~~specially-trained staff and have certain safety and operational requirements which should be incorporated into their specific~~ specially trained staff and have specific safety, certification, and operational requirements that should be incorporated into their fees.

3.3 Usage: Parks and open spaces are generally free and open to the public for general use. Use of specialized facilities and additional services, beyond the typical use itself, will be assessed fees. The use of public areas and facilities by private groups should be considered secondary to general public use or usage by nonprofit recreation or education/recreation/service organizations. Only under unusual circumstances should private use hamper ~~on going~~ongoing Department programs, general use, or recreation facility reservations. Fees will be charged by the City for the use of its facilities when public resources are utilized, unless waived by the Director or covered under a City co-sponsorship.

3.3.1 Due to the popularity of the park system, park facilities shall be scheduled or reserved in the following order to ensure that public use is a priority:

1. Public programs/activities/events
2. Organizations with a use-agreement with the City~~,~~ (ex. Carson City School District)
3. Non-profit programs/activities/events, including co-sponsorships
4. Commercial Use/Private Instruction for recreational/educational purposes
5. Private Use for non-educational or non-recreational purposes shall be limited to no more than once/month, at any specific facility, depending on availability.

3.3.2 Commercial Use/Private Instruction~~-~~: The Department's facilities were primarily funded through taxpayer dollars and are intended to serve the public. Requests for use by commercial users or private instructors will be subject to reservation fees and are not available for drop-in use. (ex. sport instruction, private swim lessons). Private instruction may require additional waivers, a Carson City business license, certifications, and insurance, as deemed appropriate by the Risk Manager and/or District Attorney's Office.

~~**3.3.3 Due to the popularity of the park system, park facilities shall be scheduled or reserved in the following order of priority to ensure that public use is a priority:**~~

~~**1. Public programs/activities/events**~~

~~**2. Organizations with a use-agreement with the City, (ex. Carson City School District)**~~

~~**32. Non-profit programs/activities/events, including co-sponsorships**~~

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~~43. Commercial Use/Private Instruction for recreational/educational purposes~~

~~54. Private Use for non-educational or non-recreational purposes shall be limited to no more than once/month, at any specific facility, depending on availability.~~

3.3.34 Youth programs/activities/events will be smoke-free and alcohol free. (ex. sports, celebrations such as (quinceañeras, baptisms, high school graduations, weddings for those under age 21)

3.4 Financing Park Facilities: ~~-~~Costs for the provision (acquisition, development, and routine maintenance) of traditional park facilities will not typically be factored in when determining fees. However, individuals or organizations desirous of specialized and/or new facilities as authorized by the Board, beyond existing City staff and financial resources, may be required to pay for the acquisition, development, operation, maintenance and program costs associated with the new facility. New facilities shall consider Special Assessment Districts such as a Landscape Maintenance District or similar ~~instrument~~instruments to ensure long-term sustainability and not become an additional expense for the General Fund.

3.5 The Department will limit the ~~amount~~number of activities that Carson City subsidizes, such as for-profit sports tournaments and privately-funded special events; however, the Culture and Tourism Authority (Visit Carson City) may consider endorsing such activities as appropriate. Endorsement requirements are outlined in a separate agreement.

3.6 The Department will remain competitive with other parks and recreation service providers in the region. When fees are increased, or anticipated to increase, the Department will engage in a ~~robust~~ public outreach effort prior to ~~and~~ an ~~after approval of the~~ increase being adopted. This may include public meetings/workshops, social media, participant emails, printed materials (ex. activity guide), and information on the City's website to educate the public regarding such changes and the justification. As much advanced ~~minimum of two months'~~ notice ~~to participants should be provided~~is recommended, as practicable is recommended, to ~~be provided to~~ notify participants. This shall be included as part of the City's budget process when practical to ensure transparency.

3.7 The Department will pursue new sources of revenue (ex. grants, sponsorships, donations, partnerships, new programs, etc.) to help offset the cost to the City.

3.8 Cancellations ~~Fees~~

3.8.1 Recreation Programs and memberships: A 10% ~~cancellation~~administrative fee will be charged when refunds are requested by the participants for programs, memberships, etc.

3.8.2 Special~~General to all~~ Eevent and Theater~~Facility~~ Rentals: Cancellation requests received 90 calendar days or more in advance, the rental fee and booking deposit will be refunded, less an administrative fee of 10% of the booking deposit. Cancellation requests received less than 90 days in advance will receive a refund of the reservation fee, but the full amount of the booking deposit will be retained. This includes Visit Carson City

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endorsements. ~~cancellations within 30 days of the event, including Visit Carson City endorsements.~~

3.8.3 ~~-~~ Small Events and Sport Tournaments: Cancellation requests received 30 calendar days or more in advance, the rental fee and booking deposit will be refunded, less an administrative fee of 10% of the booking deposit. Cancellation requests received less than 30 days in advance will receive a refund of the reservation fee only, ~~but~~with the full amount of the booking deposit ~~will~~to be retained. This includes Visit Carson City endorsements.

3.8.4 Rif~~d~~le and Pistol Range: Please refer to Rifle and Pistol Range Reservation Policy. No refund or rescheduling if reservation is cancelled less than ~~15~~8 days from event.

4.0 POLICY

4.1 The Department shall set reasonable targets for the recovery of direct and indirect costs for specified services through its user fees where ~~possible~~it is possible to offset the General Fund or provide full cost recovery for Enterprise or Special Revenue Funds (Cemetery). Fees should consider not only cost recovery goals, but a periodic market analysis of fees and charges, throughout the region, for similar services and facilities.

4.2 Equal Opportunity and Non-Discrimination: ~~-~~This Policy will comply with the City's equal opportunity and non-discrimination practices.

4.3 Fee Waivers and Non-Profit Discounts: Occasionally, the Director may waive fees and charges for activities/events and ancillary items (ex. food truck vendor fees at a park for a ~~City sponsored~~City-sponsored event) ~~which~~ that benefits the overall community. Fees will not be waived or reduced for events/activities ~~which~~ that serve a limited or specific interest group or are intended to benefit a for-profit organization. An organizer must be a Carson City ~~D~~department, ~~or~~ a non-profit organization ~~with current 501(c) 3 status~~, or a community organization recognized or affiliated with the City. Non-profit organizations will receive a discount at the following locations for group reservations only. Discounts will not apply to staffing services~~. or equipment, including, equipment, or advertising on the Community Center digital reader.~~

~~boards.~~

- Carson City Rifle and Pistol Range (50% discount)
- Bob Boldrick Theater (25% discount)

4.3.1 Non-profit organizations may request one time annually, City co-sponsorship of an event/activity/recreation program (ex. ~~fundraiser for the Foundation for Carson City Parks and Recreation~~yoga in the park.). Events requesting fee waivers at the Bob Boldrick Theater must be free to the public. A limited event series/programs (ex. movies/concerts in the park/sports clinics/cultural exhibits) may also receive fee waivers upon approval by the Director. Co-Sponsorships will be reviewed annually upon receipt of an updated approved application. Fundraisers conducted or in co-sponsorship with the Foundation, with proceeds

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benefiting the Department, may request additional co-sponsorships, subject to approval by the Director. Co-sponsors may advertise their event on the Community Center digital readerboard at no charge.

4.3.2 The ~~Carson City Manager~~Director has the authority to waive, reduce, or otherwise alter fees ~~and alter fees~~ for services for limited promotional purposes and to establish fees for short-term/temporary programs, classes, or exhibits on an as-required basis. This authorization may also include limited or one-time promotional contributions from the City to reciprocal government or non-profit agencies only (as identified in Sections 5.1 or 5.2). (examples: ~~O~~one-time coupon giveaways for a one-day only pass to the Aquatic Facility/MAC, for a Library or ~~Parks~~ Foundation-sponsored event). Further, the ~~City Manager~~Director may authorize a temporary reduction in fees for certain programs to increase participation (Eexamples: Lifeguard training during times of ~~l~~Lifeguard shortages, or early bird discounts for residents.)~~.~~ The Director may also approve fees for newly established programs not listed in the Fee Schedule.

4.3.3 The City Manager has the authority to approve modifications to the Department Fee Schedule, unless a Business Impact Statement is triggered, then the Board's approval is required~~.~~

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4.4 Gifts, Donations, and Third-Party Partnerships: Corporate and individual sponsorships, donations, and scholarships may be accepted to reduce or offset the costs of a program, service, or facility. The Children's Cabinet and Youth Sports Association are two examples of existing third-party scholarship programs ~~which~~ that support Carson City youth sports, camps, and before and after-school programs. ~~New~~ The Department has a youth scholarship program, funded by the Foundation, with ~~s should have~~ guidelines that are based on standards~~, such as~~ consistent with the Children's Cabinet and federal rules for free and reduced lunch.~~, and will respect the privacy of the applicant~~. Financial assistance ~~should be~~is limited to Carson City residents~~, when the City's General Fund is the source of financial aid or if it is specifically requested by a sponsor/donor~~.

4.5 Resident vs. Non-Resident Fees and Charges Guidelines: There will be no distinction between resident and non-resident in the access or use of the Department facilities. See the following for circumstances ~~which~~ that warrant a non-resident fee or specific fee reductions or incentives for residents.

4.5.1 When facility operation and maintenance is subsidized by the General Fund, a non-resident fee may be established. When the demand for a program exceeds the ~~resources available, with pre-registration required, there should be different fees~~available resources, with pre-registration required, different fees should be charged for non-residents, or early bird opportunities to maximize opportunities for residents. In general, ~~a 25% increase should be charged to~~ non-resident fees should consider cost recoverys when establishing a non-resident fee~~, where practical~~. Programs or services ~~which~~ that are in the introductory stage may not differentiate in order to become established. Residents may also receive priority on waiting lists.

4.5.2 Registration for programs and reservation of facilities will be offered on a first-come, ~~first-serve~~first-served basis. Registration and reservations are not considered complete until all applicable financial and insurance requirements are met. Special opportunities to specifically ~~-~~benefit Carson City residents should be provided, such as aquatic or MAC passes.

4.5.3 Drop-in programs such as open swim at the Aquatic Facility, drop-in sports at the MAC, special events, or general youth programs (example: skate competitions) where it is impractical to require identification and/or when significant participation numbers are anticipated, non-resident fees should not be charged.

4.5.4 When the cost to administer a different fee system is greater than the revenues produced, there should not be non-resident fees.

4.~~6~~5.~~5~~ Insurance Requirements: Third-party special events, high-risk recreation programs (examples: carnivals, boxing, firearms training, motorcycle races, karate, roller derby, aquatics, ~~running~~ sports competitions, activities at Prison Hill Off Highway Vehicle Area), and after-hours reservations requiring security, which include alcohol or are open to the general public, or have over 100 participants, all require liability insurance (general liability, plus liquor liability coverage when applicable). Carson City ~~will~~ must be named as an additional insured. Low-risk reservations ~~such as business meetings, picnic pavilion reservations (less than 100 people and no alcohol) and similar activities~~, such as business meetings, picnic pavilion reservations (for groups of less than 100 people and without alcohol), and similar activities, will not require insurance, consistent with other City Departments. The Carson City Risk Manager and the City's insurance broker~~/provider~~ shall provide guidance on insurance review for any exceptions or clarifications needed on this provision. Copies of full policy documents may be required by renter/event organizer to ensure compliance.

4.~~6~~ 7 Enterprise/Special Revenue Funds: This type of fund accounts for operations that are financed and operated in a manner similar to private business enterprises. Lone Mountain Cemetery operates as an Enterprise Fund and is intended to cover all direct costs through fees for services. Additional consideration ~~to address capital needs, equipment depreciation, savings for long-term maintenance and other sustainable practices should be considered~~should be given to address capital needs, equipment and vehicle depreciation, savings for long-term maintenance, and other sustainable business practices, not only for legal compliance but also for the long-term financial health of ~~these types of~~this fund~~s~~.

4.~~7~~8 Asset Management Fee: For most services, a 10% asset management fee will be incorporated into the Department Fee Schedule. These funds will be earmarked for future infrastructure preservation of park equipment, buildings and other assets. This will not apply to the Carson City Rifle and Pistol Range, or the Cemetery Enterprise Fund, as those operations already have mechanisms in place for infrastructure preservation, as previously authorized by the Board, for asset management.

4.~~8~~9 Gate Fees and Ticketing: Private organizations that rent City facilities at full cost ~~are able to~~may charge attendees gate fees or tickets in order to recover a portion of the rental fee. However, access to public facilities within the venue, such as a playgrounds at sports

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complexes, cannot be denied to individuals wishing to access those public facilities. These individuals should not be charged gate fees.

Organizations that rent City facilities at a reduced rate due to a~~n~~ CTA endorsement, co-sponsorship agreement, or any other agreement ~~cannot~~may not charge gate fees to attendees, as these events are intended to be free to the public. Tickets can still be sold for events that provide entertainment and are typically ticketed events. (ex. plays or musical performances at the Bob Boldrick Theater.)

5.0 PROCEDURES

5.1 Government Use Rate: The City will provide a 100% rate reduction for reciprocating government and quasi-governmental agencies at a comparable rate for the use of park facilities for public meetings/educational opportunities and employee trainings/workshops. Social ~~events~~activities, such as retirement/birthday parties and agency celebrations, will not be covered under this provision and ~~instead~~ will be subject to applicable facility user fees. The Director will have the authority to add or remove agencies to this list ~~outside of the annual review period~~. The 100% reduction will be given to the following agencies:

a) Carson City Boards, Committees, and Commissions, including, but not limited to:
   i. Board of Supervisors, Board of Equalization, Airport Authority, Audit Committee, Culture and Tourism Authority, ~~Cultural Commission,~~ Debt Management Commission, Historic Resources Commission, Library Board, OPEB, Charter Review Committee, Open Space Advisory Committee, Parks and Recreation Commission, Planning Commission, Redevelopment Authority, Regional Transportation Commission/CAMPO, Bicycle and Pedestrian Advisory Committee, Transportation Resource Advisory Forum Committee, Utility Finance Oversight Committee, V & T Railway Commission, Wildlife Advisory Board, and others as authorized by the Director or City Manager.
b) Bureau of Land Management
c) Carson City Employee Associations
d) Carson City School District (does not pertain to Parent Teacher Associations or Booster Clubs)
e) Carson Water Subconservancy District
f) Fire Protection Districts
g) General Improvement Districts
h) Law Enforcement/Military/Emergency Operations
i) State of Nevada – Departments/Divisions: Emergency Management/Homeland Security, Outdoor Recreation, Parks, Public Safety, Transportation, and Wildlife
j) United States Forest Service
k) University of Nevada Cooperative Extension
l) United States Geological Survey
m) Western Nevada College

5.1.1 With the exception of Carson City Boards, Committees and Commissions, the government use rate will be honored as long as no other individual or group requests the same facility and time as the governmental group. If there is a request for the same facility and time, the governmental group can retain the reservation by paying the full applicable facility use fee. Otherwise, every effort will be made to relocate the governmental group to another available City-owned facility for their meeting at no charge. For government use of buildings outside of standard business hours, the agency may be responsible for security services, staff costs, or other special requirements as determined by the Director. The 100% rate reduction for group reservations ~~of the Carson City Rifle and Pistol Range applies only for law enforcement/military use~~at the Carson City Rifle and Pistol Range applies only to law enforcement/military use, unless authorized by the Director.

5.1.2 The City may not honor the Government Use Rate for any governmental or quasi-governmental agency ~~which~~ that does not reciprocate for similar facilities/purposes benefiting the citizens of Carson City.

5.1.3 Carson City Departments and associated users will not be subject to fees (ex. Board appointed task forces, ad hoc committees, public input workshops, etc.).

5.2 Cooperative ~~Agreements~~Partnerships and Agreements: The City partners with organizations to cooperatively provide recreation and other specialty services to the community. While the terms for each partnership vary, the City may provide a rate reduction for reciprocating agencies ~~which~~ that provide public meetings, employee training/workshops, or education/interpretive/recreation instruction programs for the benefit of the community. This does not apply to special events or for social activities as described in Section 5.1, nor to "subleasing" of Department facilities, unless specifically addressed in the Agreement. ~~,~~ The reduction may be given to the following organizations:

a) Boys and Girls Club (MAC only)
~~a)~~b) Capitol City Gun Club
~~b) Carson City Arts Initiative~~
c) Carson City Culture and Tourism Authority (Visit Carson City)
d) Carson City Firefighters Association Local #2251
e) Carson City Historical Society
f) Carson City Railroad Association
g) Carson City Senior Center (non-profit Corporation, Governing Board, and Advisory Council)
h) Carson Tiger Sharks Swim Team
i) Foundation for Carson City Parks and Recreation
j) Friends of Carson City Library
k) Friends of Silver Saddle Ranch
l) Muscle Powered
m) Nevada Humane Society
n) Nevada Land Trust
o) Nevada Recreation and Parks Society
p) River Wranglers
~~q) Truckee Meadows Parks Foundation~~

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~~r)~~q) Warren Engine Company
~~s)~~r) Youth Sports Association (includes league members in good-standing)

6.0 COST RECOVERY GOALS AND LEVELS OF SERVICE

In establishing goals to recover costs, the City will regularly analyze service levels and available resources to meet demand and determine the direct costs of providing services. The Department has ~~pro-actively~~proactively incorporated seasonal/part-time increases in advance of ~~imminent impact of~~ legally mandated minimum wage increases ~~for seasonal/part-time staff will be examined as well~~. The City will develop a sustainable and justifiable cost model for calculating fees and will recalibrate existing fees based on the Department's policies, and annual review by ~~PRC and OSAC~~staff, or other direction by the Board. Inflation and a regional market analysis should also be factors to consider over time. Updates to this policy and the fee schedule should be considered by the PRC, OSAC, as appropriate, ~~and CC~~, with final approval by the Board.

Level 1
Basic services intended for the general public and requiring routine maintenance practices, are typically free of charge or do not require a reservation (first-come, first-served). Most cooperative partnerships/use agreements fall under this category. Several private non-profit organizations operate and/or maintain city facilities at low or no cost to the City for the benefit of the community and participation fees may go directly to those organizations managing the activity, not necessarily to the City's General Fund. *The cost recovery goal is 0-9%.*

Level 2
Basic services plus additional levels of service required such as staff time, planning, supervision and maintenance. Services mostly benefit a specific participant/group due to its perceived value. These services do not include specialized or intensive programming or facility development with the exception of adaptive programming (ex. Movers and Doers~~, Goal Getters)~~ to support participants of all abilities). A minimum portion of these programs/facilities will be subsidized to a greater extent. *The cost recovery goal is 10%-49%.*

Level 3
Basic services plus additional specialized services/instruction, large-scale special events, or an extraordinary amount of recreational options or certifications required. There is a considerable increase in required staff, planning, supervision, and maintenance. Services include specialized or intensive programming and facilities development. *The cost recovery goal is 50%-100%+.*

Level 4
Specialized or extraordinary services ~~which~~ that require a significant amount of staff time, planning, maintenance, and specialized equipment in order to provide. Services operated under Enterprise or Special Revenue Funds that may have legal mandates related to the delivery of these services also fall under this category. Services must not only be cost-covering but should provide enough profit to cover indirect costs and to ensure sustainable maintenance, equipment depreciation, and capital improvements associated with the service, where an Enterprise Fund exists. *The cost recovery goal is greater than 100%.*

LEVELS OF SERVICE	PROGRAM/SERVICE	COST RECOVERY GOAL
Level 1	• Parks • *Park amenities:* playgrounds, restrooms, outdoor sport courts (drop-in), individual picnic areas, ~~off leash~~off-leash areas/dog parks, horseshoe pits, skateboard parks, Carson Ridge Disc Golf (drop-in) • Neighborhood park group pavilions • Open space/natural areas • Trails/pathways • Historic/cultural sites • *Community Programs:* interpretive, outreach, education, adaptive, safety, and volunteer • *Cooperative Agreements:* Eagle Valley Golf Course, ~~Carson Ridge Disc Golf Park~~, Mills Park Miniature Riding Train, Pony Express Airpark, Wungnema House, Foreman-Roberts House, Capitoal City Gun Club, Archery Range, Governor's Field, Pete Livermore Sports Complex	0% - 9%
Level 2	• Community Center • Aquatics Facility • *Specialty facilities*: Bob Boldrick Theater, Carson City Rifle and Pistol Range, Silver Saddle Ranch reservations, Prison Hill- OHV area reservations • Adaptive Programs	10%-49%
Level 3	• Multipurpose Athletic Center (MAC) • Youth and adult sports • Sports tournaments/swim meets • Concessions • Special events • Exhibits • Equipment and supply rentals • Specialty camps • Facility, indoor and outdoor sport court reservationss, and field reservations • Group pavilion reservations – ~~regional~~ Mills Pparks and sports complexes • Aquatic programs • Contract classes, Arts and Culture	50%-100% +
Level 4	• Youth before and after school program (Capital Kids) • Youth school break programs (Camp Carson) • Lone Mountain Cemetery	>100%

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Proposed Fees

Carson City Parks, Recreation & Open Space

PAGE 1: AQUATIC FACILITY

AQUATIC FACILITY	2023 Fees	Proposed Fees
Punch Passes and Memberships (weight room access is included in all options)		
Youth (ages 4-17)		
Drop-In	$4.00	$4.00
10 Punch Pass	$30.00	$30.00
1 Month Membership (Carson City Residents Only)	$39.00	$39.00
3 Month Membership (Carson City Residents Only)	$99.00	$99.00
Annual Membership (Carson City Residents Only)	$252.00	$252.00
Adult (ages 18-59)		
Drop-In	$5.00	$6.00
10 Punch Pass	$38.00	$45.00
1 Month Membership (Carson City Residents Only)	$49.00	$59.00
3 Month Membership (Carson City Residents Only)	$124.00	$149.00
Annual Membership (Carson City Residents Only)	$315.00	$378.00
Senior (ages 60+)		
Drop-In	$4.00	$4.00
10 Punch Pass	$30.00	$30.00
1 Month Membership (Carson City Residents Only)	$39.00	$39.00
3 Month Membership (Carson City Residents Only)	$99.00	$99.00
Annual Membership	$252.00	$252.00
Family (4 Individuals)		
Drop-In	$14.00	$17.00
10 Punch Pass	$105.00	$128.00
1 Month Membership (Carson City Residents Only)	$137.00	$166.00
3 Month Membership (Carson City Residents Only)	$347.00	$421.00
Annual Membership (Carson City Residents Only)	$882.00	$1,071.00
Weight Room Only		
Drop-In	$3.00	$3.00
10 Punch Pass	$23.00	$23.00
1 Month Membership (Carson City Residents Only)	$29.00	$29.00
3 Month Membership (Carson City Residents Only)	$74.00	$74.00
Annual Membership (Carson City Residents Only)	$243.00	$243.00
Other Aquatic Facility User Fees		
Child ages 0-3 with paying, participating adult	Free	Free
Veteran with 50% or higher disability status (drop-in use only)	Free	Free
Shower Only	$1.00	$1.00
Specialty Programs (kayaking, waterpolo, aquacise, range of motion, etc.)	Pool Drop-In Rates	Pool Drop-In Rates
Deep Water Exercise Drop-In	$6.00	$7.00
10 Punch Pass Deep Water Exercise	$45.00	$53.00
Assistant to person with disability	Free	Free

AQUATICS (CONT'D)	2023 Approved Fees	Proposed Fees
Aquatic Programming		Adjustable fees to meet 50%-100% cost recovery
Classes (includes instruction and materials, per person)		
Group Swim Lessons (per lesson when pro-rated for holidays)	$6.00/lesson	$7.00/lesson
Group Swim Lessons (per 8 lesson session)	$44.00/session	$56.00/session
Private Swim Lessons (1 student per ~~1 hour~~ 30-minute lesson)	$44.00/lesson	$35.00/lesson
Adaptive Swim Lesson Drop-In		$7.00/lesson
Padlock Purchase		$5.00/each
Swim Diaper		$1.00/each
Aquatic Facility Rentals		
~~Indoor Pool Rental (50 meter pool, tot pool)~~	~~$192.00/hour~~	~~$192.00/hour~~
Therapy Pool Rental		$60.00/hour
~~Outdoor Pool Rental (Summer only)~~	~~$116.00/hour~~	~~$250/ 2 hour block~~
~~Full Facility Rental (indoor and outdoor pools; Summer only)~~	~~$303.00/hour~~	~~$303.00/hour~~
Weight Room rental (exclusive use)	$55.00/hour	$55.00/hour
Party Package during open swim (includes party room for up to 30 participants)		$200.00
Private Facility Rental <50 participants 2 hours		$250.00
Private Facility Rental >51 participants 2 hours		$310.00
~~Cleaning/Damage deposit (refundable)~~ Booking ~~Desposit~~ Deposit	$100.00/rental	$50.00/day
Lane Rental (short course)		$14.00/hour
Lane Rental (long course)		$28.00/hour
Swim Meet Rental <100 participants (3 hours)		$350.00
Swim Meet Rental 101-400 participants 1/2 day (5 hours)		$1,210.00
Swim Meet Rental 101-400 participants full day (10 hours)		$2,200.00
Swim Meet Rental 401-850 participants 1/2 day (5 hours)		$1,360.00
Swim Meet Rental 401-850 participants full day (10 hours)		$2,500
Swim Meet Rental 401-850 participants 1/2 day (5 hours) w/ outdoor pool (summer only)		$1,510.00
Swim Meet Rental 401-850 participants full day (10 hours)w/ outdoor pool (summer only)		$2,800.00
Hourly fee for every hour for 10 hours		$315.00
Swim meet/Special Event ~~cleaning/security~~ Booking Deposit ~~(refundable~~		$400.00/day

MULTI-PURPOSE ATHLETIC CENTER (MAC)	2023 Approved Fees	Proposed Fees
Punch Passes and Memberships		
Youth (ages 4-17)		
Drop-In	$4.00/person	$4.00
10 Punch Pass	$30.00	$30.00
1 Month Membership (Carson City Residents only)	$39.00	$39.00
3 Month Membership (Carson City Residents only)	$99.00	$99.00
Annual Membership (Carson City Residents only)	$252.00	$252.00
Adult (ages 18-59)		
Drop-In	$5.00/person	$6.00
10 Punch Pass	$38.00	$45.00
1 Month Membership (Carson City Residents only)	$49.00	$59.00
3 Month Membership (Carson City Residents only)	$124.00	$149.00
Annual Membership (Carson City Residents only)	$315.00	$378.00
Senior (ages 60+)		
Drop-In	$4.00/person	$4.00
10 Punch Pass	$30.00	$30.00
1 Month Membership (Carson City Residents only)	$39.00	$39.00
3 Month Membership (Carson City Residents only)	$99.00	$99.00
Annual Membership (Carson City Residents only)	$252.00	$252.00
Family (4 Individuals)		
Drop-In	$14.00/family	$17.00
10 Punch Pass	$105.00	$128.00
1 Month Membership (Carson City Residents only)	$137.00	$166.00
3 Month Membership (Carson City Residents only)	$347.00	$421.00
Annual Membership (Carson City Residents only)	$882.00	$1,071.00
Walking Track	Free	Free
Veteran with 50% or higher disability status (drop-in use only)	Free	Free
Assistant to person with disability	Free	Free
MAC Facility Rentals		
Full Basketball Court Rental (3 pickelball courts)	$66.00/hour	$66.00/hour
Track Rental	$165.00/hour	$165.00/hour
Full Facility Rental 1/2 Day (5 hours)	$1,210.00/half-day	$1,210.00/half-day
Full Facility Rental Full Day (10 hours)	$2,200.00/day	$2,200.00/day
Single Pickleball Court	$22.00/hour	$22.00/hour
Half Basketball Court	$33.00/hour	$33.00/hour
~~Cleaning/Damage deposit (refundable)~~ Booking Deposit	$400.00/rental	$400.00/day

COMMUNITY CENTER	2023 Approved Fees	Proposed Fees
Facility Rentals **Meeting Rooms**		
Bonanza Room ~~Small Meeting Rooms (Bonanza, Comstock, Ponderosa, Kid's Club)~~	$39.00/hour	$44.00/hour
Board Room ~~Large Meeting Rooms (Robert "Bob" Crowell Board Room, Tahoe Room)~~	$50.00/hour	$55.00/hour
Fitness Room (Comstock, Tahoe)		$49.00/hour
~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$50.00/rental	$50.00/rental day
Gymnasium		
Gym (5 hours)	$220.00/5 hrs	$250.00/5 hours
Gym (10 hours)	$385.00/10 hrs	$435.00/ 10 hours
Gym (hourly fee for every hour over 10 hours)	$55.00/hour	$55.00/hour
Gym Afterschool (M-F; 2pm-6pm)		$50.00/hour
Kitchen (5 Hours)	$85.00/5 hrs	$85.00/5 hours
Kitchen (10 hours)	$165.00/10 hrs	$165.00/10 hours
Kitchen (hourly fee for every hour over 10 hours)	$22.00/hour	$22.00/hour
~~Cleaning/Security Deposit (refundable)~~ Booking Deposit	$400.00/rental	$400.00/day
West Parking Lot	$150.00/day	$150.00/day
West Parking Lot Booking Deposit	$150.00/rental	$150.00/day
Theater		
Theater Lobby Only (per hour)	$28.00/hour	$40/hour
Theater; includes lobby (5 hours)	$550.00/5 hrs	$550.00/5 hrs
Theater; includes lobby (10 hours)	$990.00/10 hrs	$990.00/10 hrs
Theater; includes lobby (hourly fee for every hour over 10 hours)	$105.00/hour	$105.00/hour
Dark Day Fee (full day)	$110.00/day	$110.00/day
After Hours Fee (between 11pm-8am)	$13.00/hour	$25.00/hour
~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$400.00/rental	$400.00/day

MARKETING AND ADVERTISING	2023 Suggested Fees	Proposed 2026 Fees
Community Center Digital Reader Board Ad (minimum 2 slots)	$22.00/week/slot	$22.00/week/slot
Outdoor Banners	$165.00	As approved by Director
Centennial Outfield Posters (per 6 month season)	$165.00	As approved by Director
Sports Complexes, Mills Park Pole Flag (per 6 month season)	$193.00	As approved by Director
Sponsorships	As apporved by Director	As approved by Director
City Sponsored advertisements (events, programs, meetings etc.)	Free	Free
Activity Guide Ad (1/8 Page)	$60.00	$60.00
Activity Guide Ad (1/4 Page)	$105.00	$105.00
Activity Guide Ad (1/2 Page)	$170.00	$170.00
Activity Guide Ad (Full Page)	$280.00	$280.00

COMMUNITY CENTER (CONT'D)	2023 Approved Fees	Proposed Fees
Theater Staffing (per hour)		
Theater Tech Scheduled	$20.00/hour	$20.00/hour
Theater Tech Called In	$30.00/hour	$30.00/hour
Custodian Scheduled	$17.00/hour	$17.00/hour
Custodian Called In	$25.00/hour	$25.00/hour
Program Coordinator Scheduled	$40.00/hour	$40.00/hour
Program Coordinator Called In	$55.00/hour	$55.00/hour
Community Center and Theater Equipment Rental (each per day)		
Folding Chairs	$1.50/each day	$1.50/each day
Folding Tables (30"x96" or 24"x96")	$3.50/each day	$3.50/each day
Projection Screen (6')	$8.00/each day	$8.00/each day
PA System	$62.00/each day	$62.00/each day
Projector Theatre Sides (5000 lumens)	$44.00/each day	$44.00/each day
~~Projector Back Wall (2600 lumen)~~	~~$95.00/each day~~	
Projector Light Booth (9000 lumen)	$160.00/each day	$160.00/each day
Projector (6500 lumen)	$145.00/each day	$145.00/each day
TV/DVD	$23.00/each day	$23.00/each day
Fog Machine (F100)	$23.00/each day	$23.00/each day
Bubble Machine	$18.00/each day	$18.00/each day
Fog Machine Dry Ice	$23.00/each day	$23.00/each day
Snow Machine	$23.00/each day	$23.00/each day
Piano	$28.00/each day	$28.00/each day
Scrim (15x40 white or black)	$28.00/each day	$28.00/each day
Wireless Microphone	$16.00/each day	$16.00/each day
Stage (per section; 4'x8')	$18.00/each day	$18.00/each day
Pipe and Drape (per set/180')	$204.00/each day	$204.00/each day
Pipe and Drape 10' Section	$22.00/each day	$22.00/each day
Power Drop Chord (Gym)	$27.00/each day	$27.00/each day
Cable Ramp	$6.00/each day	$6.00/each day
Digital Audio Mixer (with support rack)	$96.00/each day	$96.00/each day
Microphone "Dynamic" (with cable and stand)	$4.50/each day	$4.50/each day
Microphone "Condensor" (with cable and stand)	$7.00/each day	$7.00/each day
Speaker Mackie	$17.00/each day	$17.00/each day
Speaker JBL Eon	$7.00/each day	$7.00/each day
~~Speaker Pair with Amp (bag end saphire, crown)~~	~~$53.00/each day~~	
Follow Spotlight per light	$19.00/each day	$19.00/each day
Lighting Paint Can	$27.00/each day	$27.00/each day
Lighting Fixture (ellipsoidal)	$3.50/each day	$3.50/each day
Lighting Fixture (ministrip)	$10.00/each day	$10.00/each day
Lighting Portable Dimming System	$40.00/each day	$40.00/each day
Lighting Control PC, Software, DMX	$28.00/each day	$28.00/each day
Power Distribution Box (400 amp, 3 phase) + one set of feeder cables	$44.00/each day	$44.00/each day
Power Distribution Box (50 amp, 1 phase) + power distribution cables	$12.00/each day	$12.00/each day
Power Distribution Cable (50 amp, 75')	$6.00/each day	$6.00/each day
Power Distrubution Cable (60 amp, 75')	$10.00/each day	$10.00/each day
Power Distribution Adaptor (100 amp)	$4.50/each day	$4.50/each day
Power Distribution Feeder Cables (50')	$32.00/each day	$32.00/each day
Easel	$3.50/each day	$3.50/each day
Podiums	$4.50/each day	$4.50/each day
Wireless in the ear monitors (8 channels)		$112.00/day
Lighting Fixture (LED SlimPar)		$10.00/day
Consumables (special effects fluid, rigging materials, tape, gels, etc.)		Market Rate + 10%

RECREATION PROGRAMS	2023 Approved Fees	Proposed Fees
Sports (per season)		
Youth Sports Uniforms	$25.00/player	Direct cost + 10%
Youth and Adult Sports		Adjustable fees to meet 100% cost recovery
Capital Kids Before & After School Youth Program		
AM Before School Program (per week)	$25.00/week	$30.00/week
PM After School Program (per week)	$50.00/week	$60.00/week
~~Parent Teacher Conference Week~~		~~$100/week~~
~~CCSD Professional Development Days (single day registration)~~	~~$25.00/day~~	
CCSD Non-School Days (single day registration)	$25.00/day	$28.00/day
~~CCSD Minimum Days (2 or 3 day session)~~	~~$40-$60/session~~	
~~CCSD Early Release Days (single day registration)~~	~~$13.00/day~~	
Late Pick Up Fee	$10/15 minutes/child	$15.00/15 minutes/child
Camp Carson Summer Camp Program		
~~Break Camps (per week; Summer, Winter, Spring)~~	~~$75-$150/week~~	
Fall Break Camp		$84.00/week
Winter Break Camp	$125.00/week	$140.00/week
Spring Break Camp	$150.00/week	$170.00/week
Summer Camp	$125.00/week	$170.00/week
Camp Shirts	$15.00/shirt	Direct costs + 10%
Field Trips	$15-$25 $20-$35/trip	Direct costs + 10%
Outdoor Recreation		
Outdoor Recreation Activities (kayaking, snowshoeing, etc)	100% Cost Recovery	Adjustable fees to meet 100% cost recovery
Arts and Culture		
Classes, camps, etc.		Adjustable fees to meet cost recovery goals
Movers and Doers Adaptive Recreation		
Activity Fee	As approved by Director	As approved by Director
Contract Classes (Contractor/PROS Split)	70%/30% split*	70%/30% split*
General Fees		
~~Refund processing fee (for all activities)~~ Administration Fees	10%	10%

*Or as approved by Director or City Manager

SPORTS FIELDS	2023 Approved Fees
~~**Ballfield rentals (3 Hour Time Slot)**~~	
~~Baseball/Softball Field with no prep (Centennial, Governor's, Pete Livermore)~~	~~$50.00/day field~~
~~Baseball/Softball Field with prep (Centennial, Governor's, Pete Livermore)~~	~~$88.00/day field~~
~~Flat Turf with no prep (football, soccer, lacrosse, etc)~~	~~$50.00/day field~~
~~Flat Turf with prep (football, soccer, lacrosse, etc)~~	~~$138.00/day field~~
~~Pete Livermore Sports Complex Parking Lot~~	~~$150/day~~
~~Pete Livermore Parking Lot Cleaning/Damage Deposit (refundable)~~	~~$150.00~~
~~**Sports Tournaments**~~	
~~Facility Rental (Centennial, Governor's, Pete Livermore)~~	~~$550.00/day~~
~~Facility Supervisor (if required)~~	~~$16.50/hour~~
~~Field Prep~~	~~$28.00/game/field~~
~~Lights~~	~~$28.00/game/field~~
~~Endorsed Holding Deposit (non-refundable, if cancelled)~~	~~$200.00/rental~~
~~Cleaning/Damage deposit (refundable)~~	~~$400.00/rental~~
~~Tournament Gate Fees~~	~~Not permitted~~
~~Carson Ridge Disc Golf Park (exclusive use for up to 10 hours)~~	~~$385.00/day~~
~~Carson Ridge Disc Golf Cleaning/Damage Deposit (refundable)~~	~~$150/rental~~

SPORTS FIELDS	Proposed Fees
Natural Softball/Baseball Field Rentals (Lower Centennial, Govenors, Pete Livermore)	
Baseball/Softball Field with no prep (Lower Centennial, Governors, Pete Livermore)	$20.00/field/hour
Baseball/Softball Field with prep (Lower Centennial, Governors, Pete Livermore)	$50.00/ field/hour
Tournament Facility Rental (Lower Centennial, Governors, Pete Livermore)	$650.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
Tournament Field Prep	$50.00/game/field
Tournament Lights	Actual costs, minimum of $30/hour
~~Cleaning/Damage deposit (refundable)~~ Booking Deposit	$400.00/day
Synthetic Softball/Baseball Field Rentals (Upper Centennial)	
Synthetic Softball/Baseball Field (Upper Centennial)	$50.00/field/hour
Tournament Facility Rental (Upper Centennial)	$750.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
Tournament Lights	$30.00/hour
~~Cleaning/Damage deposit (refundable)~~ Booking ~~Depsoit~~ Deposit	$400.00/day
Flat Turf Field Rentals (football, soccer, lacrosse, etc)	
Flat Turf Field with no prep (football, soccer, lacrosse, etc)	$20.00/field/hour
Flat Turf Field with prep (football, soccer, lacrosse, etc)	$100.00/ field/hour
Tournament Facility Rental (Centennial, Governor's, Pete Livermore SB Fields)	$750.00/day
Tournament Facility Supervisor (if required)	$22.00/hour
~~Cleaning/Damage deposit (refundable)~~ Booking Deposit	$400.00/day
Miscellaneous	
Pete Livermore Sports Complex Parking Lot	$150.00/day
Pete Livermore Parking Lot ~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$150.00
Carson Ridge Disc Golf Park (exclusive use for up to 10 hours)	$385.00/day
Carson Ridge Disc Golf ~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$150.00/day

LONE MOUNTAIN CEMETERY	2023 Approved Fees	Proposed Fees
Casket Space-Grass	$1,600.00/person	$1,600.00/person
Casket Space-Dirt	$1,300.00/person	$1,300.00/person
Casket-Open/Close	$1,025.00/person	$1,025.00/person
Casket-Open/Closed Baby	$250.00/person	$250.00/person
Marker Setting-Flat (lawn)	$85.00-$500.00/person	$85.00-$500.00/person
Marker Setting-Slant, Double Slant, Single and Double Uprights (300 lbs+)	$125.00-$600.00/person	$125.00-$600.00/person
Cremation-Space-Lawn	$600.00/person	$600.00/person
Cremation-Space-Dirt	$400.00/person	$400.00/person
Cremation-Open/Close-Urn Space	$250.00/person	$250.00/person
Cremation-Open/Close-Niche (each; above ground/bench etc.)	$200.00/person	$200.00/person
Memorial Grove Donation (per tree)	$350.00/tree	$350.00/tree
Crypt-Single	$875.00/person (or market costs)	$875.00/person (or market costs)
Crypt-Double	$1,750.00/person (or market costs)	$1,750.00/person (or market costs)
Urn Vault (standard)	$200.00/person	$200.00/person
Urn Vault (double)	$225.00/person	$225.00/person
Vase	$55.00/person	$55.00/person
Community-Tank/Garden/Indigent	$50.00/person	$50.00/person
Disinterment ~~Disinternment~~ (may require court order and DA approval)	$2,000.00/person	$2,000.00/person
Disinterment ~~Disinternment~~ 2018 or Later (may require court order and DA approval)	$250 w/Urn Vault	$250 w/Urn Vault
Disinterment ~~Disinternment~~ Before 2018 (may require court order and DA approval)	$400.00/person	$400.00/person
Veteran Space	No cost	No cost
Niche-Row 1	$925.00/person	$925.00/person
Niche-Row 2	$1,070.00/person	$1,070.00/person
Niche-Row 3	$1,225.00/person	$1,225.00/person
Niche-Row 4	$1,395.00/person	$1,395.00/person
Companion Niche-Row 1	$1,675.00/person	$1,675.00/person
Companion Niche-Row 2	$1,920.00/person	$1,920.00/person
Companion Niche-Row 3	$2,210.00/person	$2,210.00/person
Companion Niche-Row 4	$2,540.00/person	$2,540.00/person
Baby plot 1 year of age and under (non-grass only)		No Cost
Overtime Staff Charge	$550.00	$550.00

PERMITS	2023 Approved Fees	Proposed Fees
Overnight Camping (per vehicle; event organizers, participants, and vendors only)	$11.00/night	$11.00/night
Special Event Permit-Commercial**	$53.25/day	$53.25/day
Special Event Permit-Non Profit**	$21.70/day	$21.70/day
Temporary Vendor Fee (Per Vendor)**	$2.15/day	$2.15/day
Temporary Liquor License (5 Day Maximum)**	$20.00/day	$20.00/day
Food Truck/Vendor (per day)	$250.00	$250.00
Temporary Food Permit (1 day; 2-7 days; 8-14 days)** (Through Carson City Health Dept.)	$25; $50; $75	$25; $50; $75

** Fees are in Carson City Municipal Code and will be updated with any code changes as approved by the Board

RIFLE AND PISTOL RANGE	2023 Approved Fees	Proposed Fees
Public Shooters		
Public Shooter Drop-In (Carson City Resident ~~In-State/Residents~~; per shooter)	$5.00/day	$7.00/day
Public Shooter Drop-In (Carson City Non-Resident ~~Out-of-State~~; per shooter)	$10.00/day	$12.00/day
Annual Passes		
Adult ~~(In-State)~~ Carson City Resident	$50.00/year	$60.00/year
Adult ~~(Out-of-State)~~ Carson City Non-Resident	$100.00/year	$100.00/year
Youth (17 and under) and Seniors (60+) ~~(In-State)~~ Carson City Resident	$25.00/year	$30.00/year
Youth (17 and under) and Senior (60+) ~~(Out-of-State)~~ Carson City Non-Resident	$50.00/year	$50.00/year
Family (2 adults, 3 youth) ~~(In-State)~~ Carson City Residents	$75.00/year	$90.00/year
Family (2 adults, 3 youth) ~~(Out-of-State)~~ Carson City Non-Residents	$150.00/year	$150.00/year
Veteran with 50% or higher disability status (for drop-in use only)	Free	Free
Volunteers (requires minimum of 8 hours of service per month; average annually)	Free	Free
Group Reservations (4 hour duration)		
Non-Profit organizations, Shooting Clubs ~~(In-State)~~ (Located in Carson City)	$25.00/4 hrs	$30.00/4 hrs
Non-Profit organizations, Shooting Clubs ~~(Out-of-State)~~ (Located outside Carson City)	$50.00/4 hrs	$60.00/4 hrs
In-State Business/Commercial (requires Carson City Business License	$50.00/4 hrs	$50.00/4 hrs
Out-of-State Business/Commercial (requires Carson City Business License	$100.00/4 hrs	$100.00/4 hrs
Governmental Uses (Law Enforcement, Military)	Free	Free
Cancellation Fee (~~15~~ 8 days or less)	No Refunds	No Refunds
Clean Up	Direct Costs	Direct Costs
Vendor Fee (requires Carson City Business License)	$250.00-$500.00/day*	$500.00/day*
Concession and Sales (targets, ear protection, etc.)	Actual Costs	Actual Costs
Private Range Rental/Special Event	$500.00-$2,500.00/day*	$600.00-$3,000.00/day*
~~Cleaning/Damage Deposit (refundable)~~ Special Event Booking Deposit	$400.00	$400.00
* Businesses must be an approved user per the Carson City Rifle and Pistol Range Reservation Policy		
Sponsorships		
Directional/Education signs	$500.00/year	as approved by Director
Kiosk (per year)	$750.00/year	as approved by Director
Target stands, Envelopes, Parking Permits, ear protection etc.	Actual Costs	as approved by Director
Banners	$250.00/3 months	as approved by Director

REGIONAL/COMMUNITY PARKS/OPEN SPACE	2023 Approved Fees	Proposed Fees
Park and Open Space Facility Reservations (8am-8pm)		
Park Grounds (Fuji, Mills)	$110.00/day	$110.00/day
Park Grounds ~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$150.00/rental	$150.00/day
Picnic Pavilion (Fuji, Mills)	$110.00/day	$110.00/day
Picnic Pavilion ~~cleaning/security deposit (refundable)~~Booking Deposit	$150.00/rental	$150.00/day
Trash Can Deposit (refundable if trash is maintained by Renter)	$100.00/10 cans	$100.00/10 cans
Open grass space for small commercial class		$20.00/hour
Equipment Storage or material stockpiling on Open Space (one-time use)		$300.00
Short to long-term contstuction staging		Determined by Director/Real Property Manager
Fuji/Fairgrounds		
Arena (Carson City Fairgrounds; 8am-10pm)	$440.00/day	$440.00/day
Exhibit Hall; includes kitchen (9am-11pm)	$440.00/day	$440.00/day
Exhibit Hall Commercial Kitchen (5 hours)	$85.00/5 hours	$85.00/5 hours
Exhibit Hall Commercial Kitchen (10 hours)	$165.00/10 hours	$165.00/10 hours
Barn	$250.00/day	$250.00/day
~~Cleaning/Damage Deposit (refundable)~~ Booking ~~Desposit~~ Deposit	$400.00/rental	$400.00/day
Open grass space for small commercial class		$30.00/hour
Mills Park (8am-8pm)		
Marv Teixeira Pavillion	$440.00/day	$440.00/day
Marv Teixeira Pavilion ~~Cleaning/Damage Deposit (refundable)~~ Booking ~~Desposit~~ Deposit	$400.00/rental	$400.00/day
Wire Looms and Chords	$100/day	$100/day
Large Grass Area for Sport Usage	Same as sport field usage	Same as sport field usage
Open grass space for small commercial class		$30.00/hour
Prison Hill Recreation Area (sunrise to sunset)		
Motorized Use Area (10 hours max day)	$275/day plus $5 per participant	$275/day plus $5 per participant
~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$400.00/rental	$400.00/day
Silver Saddle Ranch (7am-5pm)		
Historic Complex excludes Red House (10 hours max day)	$550.00/day	$550.00/day
Small Group Rental (Under 50 people)	$110/day	$110/day
~~Cleaning/Damage Deposit (refundable)~~ Booking Deposit	$400.00/rental	$400.00/day
Other Regional/Community Parks/Open Space Fees (sunrise to sunset)		
Neighborhood Parks Pavilions (first come-first served)	Free	Free
Trail Runs/Events (exclusive use for event, runs, challenge courses, etc.)	$220/day plus $1 per participant in excess of 100	$220.00/day plus $1 per participant in excess of 100
Trail Runs not staging on city property	Free	Free
Trail Run ~~Cleaning/Damage~~ Booking Deposit	$150.00/rental	$150.00/rental
Outdoor Tennis and Pickleball Court Rental (commercial use)	$15.00/hour	$15.00/hour/court
Centennial and Mills Full-Facility Rental (Tennis or Pickleball)		$440/day

OUTDOOR EQUIPMENT RENTAL	Proposed Fees*		
	Day	**Weekend**	**Week**
Late Fee	Daily Charge/day	Daily Charge/day	Daily Charge/day
Cleaning/Repair Fee	$15.00/hour	$15.00/hour	$15.00/hour
Group Discount (8 or more people)	15%	15%	15%
Kayak (includes paddle and PFD)	$25.00	$40.00	$80.00
Stand Up Paddle Board (includes paddle, pump, pfd, carry bag)	$25.00	$40.00	$80.00
SUP Electric Pump	$4.00	$6.00	$12.00
PFD (lifejacket)	$4.00	$6.00	$12.00
Backpack 55 L	$10.00	$16.00	$32.00
Backpack 65 L	$12.00	$19.00	$38.00
Backpack 85 L	$14.00	$22.00	$44.00
Kid Carrier Backpack	$10.00	$16.00	$32.00
2 Person Tent	$9.00	$15.00	$30.00
4 Person Tent	$11.00	$18.00	$36.00
6 Person Tent	$13.00	$21.00	$42.00
Backpack Stove	$4.00	$6.00	$12.00
Disc Golf Set	Free	Free	Free
Sleeping Bag	$18.00	$29.00	$58.00
Sleeping Pad	$6.00	$10.00	$20.00
Camping Hammock	$4.00	$6.00	$12.00
Camping Chair	$6.00	$10.00	$20.00
Beach Shade Cabana	$5.00	$8.00	$16.00
16 foot shade tarp with poles	$6.00	$10.00	$20.00
Pickleball Net	$8.00	$13.00	$26.00
Horse Shoes	$4.00	$6.00	$12.00
Spike Ball	$4.00	$6.00	$12.00
Corn Hole	$6.00	$10.00	$20.00
Trekking Poles	$5.00	$8.00	$16.00
Snowshoes (includes trekking poles)	$12.00	$19.00	$38.00
Kayak Paddle	$5.00	$8.00	$16.00
dry bags small	$3.00	$5.00	$10.00
dry bag large	$6.00	$10.00	$20.00
Snow gaiters	$3.00	$5.00	$10.00
Backpacking Cooking Kit (Mess Kit)	$4.00	$6.00	$12.00
Bear Canister	$5.00	$8.00	$16.00
Headlamp	$4.00	$6.00	$12.00
Stove Fuel	Market rate	N/A	N/A
Water filter	$5.00	$8.00	$16.00
Water Jug	$4.00	$6.00	$12.00
Kayak Strap Kit	$4.00	$6.00	$12.00
Paddle Jacket	$6.00	$10.00	$20.00
Paddle Pants	$4.00	$6.00	$12.00
Roto-Molded Cooler 123 Quart	$18.00	$29.00	$58.00
Roto-Molded Cooler 80 Quart	$12.00	$19.00	$38.00
Neoprene Socks	$2.00	$3.00	$6.00
Snowmaker (requires air compressor and pressure washer; not included)	$30.00	$48.00	$96.00
Devos Light Tower	$15.00	$24.00	$48.00

*No fee changes proposed. Red text represents new items available.

STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 19, 2026

Staff Contact: Jennifer Budge, Parks, Recreation and Open Space Director

Agenda Title: For Possible Action: Discussion and possible action regarding proposed revisions to the Carson City Public Art Policy ("Policy"). (Jennifer Budge, jbudge@carsoncity.gov and Anna Freeman, afreeman@carsoncity.gov).

Agenda Action: Formal Action / Motion **Time Requested:** 10 minutes

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Proposed Motion
I move to approve the Policy as presented.

Board's Strategic Goal
Efficient Government

Previous Action
March 7, 2024 (Item 9.a) – The Board of Supervisors ("Board") approved the Public Art Donation Proposal form as Exhibit A of the Public Art Policy.

September 15, 2022 (Item 17.a) – The Board of Supervisors discussed and approved the Public Art Policy.

Background/Issues & Analysis
In September of 2022, the Board of Supervisors approved the Public Art Policy and the Parks, Recreation and Open Space Department inherited the Arts and Culture Program. Since that time, staff have been applying the Public Art Policy in the Department's operations of the Arts and Culture Program when managing public art acquisitions, donations, and maintenance of Carson City's public art inventory.

Most applications of the Policy have worked well for operations, however, after almost four years, staff have some suggested edits to the Policy that staff believe will improve the application, operation, and efficiency of the policy.

Applicable Statute, Code, Policy, Rule or Regulation
N/A

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives
Do not approve the revisions to the Policy, modify the revisions and/or provide alternative direction to staff.

Attachment(s):
2026-3 Public Art Policy Proposed CLEAN 11.10.2026 1430.pdf

2026-3_Public_Art_Policy_Proposed_REDLINE_11.10.2026_1430.pdf

Motion: _____	1) _____	Aye/Nay
	2) _____	_____
		_____
		_____
		_____
		_____

_____
(Vote Recorded By)

Title/Topic: Public Art Policy	**Number:** 2026-3
Authors: Anna Freeman, Recreation Program Supervisor - Arts and Culture Dan Earp, Recreation Superintendent	**Effective Date:** Public Art Policy effective 09/15/2022, Exhibit A effective 03/07/2024 **Revision Date:** 11/19/2026
Reviewed by: insert initials/dates approved by the following: DDA: HR: Risk: Others:	**Number of pages:** 8
Department Approval: **City Manager Approval:**	**Attachments:** None
Applies to: All City departments; individuals/groups wishing to donate, sell, or lease art to Carson City; artists commissioned by Carson City; and landowners wishing to partner with Carson City to co-fun visual art consistently accessible to the public.	

1.0 PURPOSE

The purpose of this policy is to establish procedures for the acquisition, maintenance, conservation, relocation, and deaccessioning of public art for the Consolidated Municipality of Carson City ("Carson City").

Carson City supports public art programming in order to reflect the City's unique cultural heritage and to create a cityscape that effectively contributes to the aspirational image and identity as held by its motto, "*Proud of its Past…Confident of its Future*".

Public art has many benefits. It encourages expression of community identity and local cultural heritage. It brings art to the people, increases community pride, draws people to public spaces, and attracts visitors, businesses and residents. It invites inclusive community participation and encourages artists to create artworks that are an expression of the historic and contemporary culture for all ages and abilities.

2.0 DEFINITIONS

Arts & Culture Manager: Individual serving in the Arts and Culture Program Manager position, employed by the Carson City Culture and Tourism Authority ("CTA").

Arts & Culture Supervisor: Individual serving in the Recreation Program Supervisor – Arts and Culture position, employed by Carson City.

Artwork: Tangible visual art including, but not limited to, drawings, prints, photographs, collages, paintings, mosaics, murals, fiber artworks, stained glass, relief or free-standing sculptures, fountains, arches, and mobiles.

Board: Carson City Board of Supervisors.

Care: The maintenance, conservation, preservation, relocation, deaccessioning, and/or any process over the lifetime of an artwork after acquisition.

Collection: This encompasses all Public Art owned and/or maintained by Carson City.

Conservation and Preservation: Examination, documentation, treatment and preventive care of artworks carried out by a professional art conservator.

Deaccession: Removal of an artwork from the Collection.

Maintenance: The routine care of artworks that does not require specialized expertise. Maintaining artworks and protecting them from damage, decay, or decomposition ensures longevity and the safety of the public who interact with them.

Partnership: A formal agreement with two or more entities (public, private, or non-profit) who collaborate to acquire or care for Public Art. Partnership could include multiple funding sources or in-kind contributions.

Public Art: Any artwork(s) commissioned, purchased, leased, accepted as donation, or otherwise acquired by Carson City. Typically, Public Art does not include street furnishings or outdoor infrastructure such as lighting, benches, or signage that have been mass-produced unless they have been specifically commissioned as art fixtures or designed by an artist(s) as an integral part of a project.

Public Art Inventory: Database of the Public Art Collection, including:

- Basic information such as title, artist, medium, and location of artwork
- Acquisition information such as cost and funding source(s), donor, and/or contract reference
- Photo(s)
- Capital asset number, where applicable
- Information about deaccessioned artwork(s)

Public Art Panel: A volunteer group established on an ad-hoc basis to assist in the selection of a finalist or a list of semifinalists for a Public Art Project.

Public Art Project: The ideation, proposal, selection, commissioning, contracting, installation, purchase, donation, and/or any other process before an artwork is acquired by Carson City. Public Art Projects may be Carson City-initiated, artist-initiated, or initiated through other means.

Solicitation Process: Carson City may choose from several processes to solicit Public Art. These include, but are not limited to:

- open call via request for qualifications (RFQ)
- open call via request for proposals (RFP)
- open call to establish an artist roster and/or
- limited call/invitational call

Where applicable, a solicitation must also comply with Carson City's purchasing policy and solicitation requirements.

Technical Review: Technical review is a project-specific process conducted by individuals with technical knowledge of the project, materials, or techniques that will contribute to the success of the selection process. Technical review shall be conducted primarily by Carson City but may include technical experts in a specific field/medium to ensure a project is sustainable to maintain into the future.

3.0 POLICY APPLICATION

3.1 This policy applies to all artworks that are commissioned, purchased, leased, accepted as donation, or otherwise acquired by Carson City.

3.2 This policy does not apply to:

3.2.1 Artworks on display within Carson City offices or buildings that have restricted public access or regulated access.

3.2.2 Temporary exhibitions of artworks such as gallery displays, event booth displays, or museum exhibits displayed on Carson City-owned or managed property where the owner of such artwork retains ownership of the work, assumes all responsibility associated with that display, and removes it after an agreed upon duration.

4.0 ADMINISTRATION

4.1 Public Art acquisition and care are managed by the Arts & Culture Supervisor. However, coordination and partnership should serve as the guiding principles in approach. Partnership among the Parks, Recreation & Open Space Department (including the Arts & Culture Program and Parks Maintenance); the Public Works Department; other Carson City departments and offices; the CTA; boards/commissions; and elected representatives is essential in the acquisition and care of Public Art.

4.2 The Board reviews, approves, adopts, and/or amends the Public Art Policy, as needed, to expand and advance the city's arts and culture identity.

5.0 FUNDING AND CONTRIBUTIONS

5.1 Carson City Funding – The Board may allocate available funds to the Arts and Culture Program annually, through Carson City's budget process, and may appropriate funds specifically for acquisition and/or care of Public Art.

5.2 CTA Funding – The CTA may allocate available funds to fully or partially fund Public Art Projects proposed to be sited on/in Carson City property, right-of-way, or facilities. The CTA's Arts & Culture Manager may coordinate with the Arts & Culture Supervisor on any Public Art Project involving the CTA.

5.3 Carson City Departments – Carson City departments, having administrative jurisdiction over any site, facility, building, or other space, existing or planned, may be a potential partner for development of a Public Art project. A department seeking the display of Public Art on its

grounds should contact the Arts & Culture Supervisor for project consultation.

5.4 Grants – All grants received by Carson City, including those funding Public Art, must adhere to the Carson City Grant Administration Policy.

5.5 Financial Contributions – Financial contributions, including, but not limited to event and program sponsorships and solicited or unsolicited donations, may be accepted to support Public Art and other arts and culture programming. Donations without restriction are best suited to strategically support the cultural vibrancy of Carson City.

5.6 In-Kind Contributions – Non-financial contributions include, but are not limited to, donated items and services such as care, facilities, food and drink, receptions, prizes, printing and supplies, parking, donated artwork, and donated labor such as Public Art Panel volunteers, guest speakers, jurors, and event or program volunteers.

6.0 ACQUISITION

6.1 Acquisition Criteria – The following criteria should be considered in the acquisition of Public Art. Additional criteria may be established at the discretion of the City Manager to meet the needs of individual projects.

6.1.1 Artistic Merit– Proposal achieves quality and value based on creativity, ingenuity, or talent.

6.1.2 Context – Artwork is compatible in scale, material, form, and content with its surroundings. Consideration should be given to the architectural, historical, geographical, and social/cultural context of the site and to the surrounding built and natural environments and their current and intended future uses.

6.1.3 Ability to Install and Maintain – Anticipated lifespan of the artwork should be considered in proportion to the effort and funding required for acquisition and Care of the work.

6.1.4 Uniqueness and Variety – Artwork is unique or adds to the variety of the Collection. Consideration should be made to acquire artworks exhibiting a variety of artists, subject matters, mediums, and styles.

6.2 Acquisition Process - The acquisition processes and the composition, roles, and/or meeting structure of involved groups will be adjusted as necessary to meet the individual needs of each project. Where applicable, the acquisition process must comply with the Carson City Purchasing Policy and with all statutes concerning the local government procurement process. Questions should be directed to the Purchasing and Contracts Administrator or to the Department's assigned Deputy District Attorney. A Public Art Panel may include, but is not limited to, artist(s) or art professional/educator(s), community member(s) and/or facility user(s), and/or member(s) of relevant board/commission(s). The following examples may be utilized and/or adjusted in the acquisition of Public Art:

6.2.1 Large Scale Public Art Project:

6.2.1.1 A budget, project goals, and/or scope of work are drafted and approved.

a) Review of budget, goals, and/or scope by Carson City staff.
b) Input from board/commission, Public Art Panel, and/or public.
c) Approval from the City Manager or Board.

6.2.1.2 Call to Artists – Artist applications are solicited through an RFQ.

6.2.1.3 Selection of Semifinalists – After the application window has closed, Carson City staff or a Public Art Panel may narrow the artist candidates down to a reasonable group of semifinalists to be invited to submit proposals.

6.2.1.4 Artist Proposals – Artists submit proposals, which may include design, technical specifications, budget, project goals, and scope of work.

6.2.1.5 Technical Review - Artist proposals may require technical review to identify viable options for further review or public input.

6.2.1.6 Public Input – Opportunities for input from the public may be offered through a public survey/vote or at a public meeting of a board, commission or committee.

6.2.1.7 Proposal Review and Recommendation – A Public Art Panel may review proposals and/or interview semifinalists and may make a recommendation to the Board or the City Manager regarding finalist(s) and alternate(s).

6.2.1.8 Approval – Public Art Projects with a direct cost to the City of $20,000 or higher are required to be placed on an agenda for review by the Board. Projects with a cost of less than $20,000 may be presented to the City Manager for review and approval, as provided in section 6.2.2.2, but may also be presented to the Board in the discretion of the City Manager and the Mayor.

6.2.1.9 Contracting – In some cases, the City Manager or Board may request a draft contract be included for review with a finalist recommendation. Some projects may warrant that the artist(s) enter into a design-only contract; in such cases, with specific oversight from the artist(s), Carson City will issue separate contracts for fabrication, installation, and maintenance. Generally, contracts for large-scale Public Art Projects are project-specific and include:

a) Scope of work.
b) Compensation and timeline.
c) Rights and responsibilities of the artist.
d) Rights and responsibilities of Carson City.
e) Care plan with:
    i. Materials and sources of the materials used in the artwork,
    ii. Methods of fabrication and the name of any individual other than the artist involved in the construction or creation of the artwork,
    iii. Installation specifications,
    iv. Method and frequency of recommended maintenance,
    v. Additional contacts for maintenance issues, if warranted, and/or
    vi. Grounds, requirements and/or process for deaccession.
f) Warranties and standards.
g) Ownership and copyrights.

and

h) Insurance, indemnification, and liability limitations.

6.2.1.10 Production and Installation – Upon signature of contract, Carson City staff monitors artwork production to assist artist in producing and delivering artwork within established budget and timeline.

6.2.2 Small Public Art Project:

6.2.2.1 Donation, purchase, or other Public Art Project is proposed.

a) The Board, City Manager, director of any Carson City department, CTA, Arts & Culture Manager, or Arts & Culture Supervisor internally propose a Public Art Project.
b) An individual or group submits an Unsolicited Public Art Proposal.

6.2.2.2 Approval

a) For projects with a direct cost to the City of less than $20,000, the City Manager may choose to:
    i. Approve or deny the proposal;
    ii. Delay decision and request more information, request a Public Art Panel, request Technical Review; and/or
    iii. Place proposal on an agenda for Board review and possible approval.
b) Projects with a direct cost to the City of $20,000 or more must be approved by the Board.

6.2.2.3 Contracting - Generally, contracts for smaller Public Art Projects will utilize a standard contract, waiver, or other agreement.

6.2.2.4 Execution - Artwork is created, installed, or otherwise acquired by Carson City. Artwork for a small art project installed on Carson City property will generally be installed by, or with the oversight of, Carson City Public Works.

6.3 Unsolicited Public Art Proposals: Carson City may consider acceptance of unsolicited proposals or donations for Public Art from artists, donors, or others. City funding for proposals is limited; the City cannot fund all proposals. When soliciting funding from the City, it is preferred that proposals have an additional partner funding source already in place. Proposals for projects or donations can be submitted to the Arts & Culture Supervisor via email or mail clearly labeled PUBLIC ART PROPOSAL with:

- Contact information (name, phone, email).
- Basic Artwork information such as title, artist, dimensions, value, media, and current condition of artwork.
- Acquisition information such as donor or cost and proposed funding source(s).
- Estimated timeline for Public Art Project.
- Background/History of the Artwork and Significance to Carson City.
- Proposed Site(s) and any applicable Preparation/Installation Requirements.
- Any additional relevant information regarding the art, artist, desired location, etc.
- Artwork Documentation (photographs/drawings/maquettes).

6.4 Unauthorized and abandoned artwork – Carson City is under no obligation to consider acquisition of unauthorized or abandoned artwork. The City Manager or Board may choose to remove and/or dispose of such work or may consider it for acquisition.

6.5 Ownership and Copyright – Whenever possible, Carson City will seek to acquire copyrights or licensing for works of art installed or displayed on City property. Staff must work with the District Attorney's Office or use a form agreement prepared by the District Attorney's Office to address the ownership, licensing, and intellectual property rights of any Public Art acquired by Carson City.

7.0 CARE

Carson City is committed to maintaining the financial value, safety, and effectiveness of its public assets and to preserving the enduring value of Public Art for the community. Proper stewardship includes maintenance, conservation, inventory, and condition assessment. The maintenance needs and care of any work of Public Art will be determined on an individual basis by the Arts & Culture Supervisor in consultation with the Carson City Parks, Recreation & Open Space and Public Works Departments, the artist, if available, and others, as needed.

8.0 DEACCESSION OR RELOCATION

8.1 Grounds for Deaccession – Carson City may consider deaccessioning Public Art for one or more of the following reasons:

8.1.1 Significant changes in use, character, or design of the site have occurred, which affect the integrity of the Public Art.

8.1.2 Safety – Artwork endangers public safety in its current location.

8.1.3 Security – Condition and security of the artwork cannot be reasonably guaranteed.

8.1.4 Theft – a piece was stolen and cannot be retrieved.

8.1.5 Damage or deterioration – Artwork has been damaged or deteriorated beyond the point where repair is practical or feasible.

8.1.6 Excessive Maintenance – Artwork requires excessive maintenance or has faults of design, material, or workmanship, and repair or remedy is impractical or a financial burden.

8.1.7 Provenance – At the time of acquisition, complete information on the provenance of the artwork was not available and additional information has since become available indicating that the artwork should not be part of the City's Public Art Collection.

8.1.8 Location – Site acquisition or sale, or a more appropriate location for the artwork has been determined.

8.2 Process for Deaccession

8.2.1 Request for Review submitted to Arts & Culture Supervisor.

8.2.2 Notice to Artist – Carson City will act in good faith and use reasonable diligence to provide written notice to artists whose works are being considered for deaccession.

8.2.3 Review by Carson City staff of:

8.2.3.1 Grounds for the proposed deaccession.

8.2.3.2 Identification of the existence or non-existence of legal limitations including issues of copyright and ownership as determined by the District Attorney's Office.

8.2.3.3 Acquisition method, cost, and/or estimated current value.

8.2.3.4 Written evaluation from a disinterested and qualified professional such as an engineer, conservator, architect, safety expert or art historian, if applicable.

8.2.3.5 Photo documentation of the site conditions, if applicable.

8.2.3.6 In the case of damage, a report that documents the original cost of the artwork, estimated value, and/or the estimated cost of repair.

8.2.3.7 In the case of theft, an official police report and/or a report prepared by the department responsible for the site of the loss.

and/or

8.2.3.8 Proposed removal or demolition work plan and justification.

8.2.4 Public Input – Opportunities for public input may be offered through a public survey or at the public meeting of a board/commission.

8.2.5 Decision – Any Public Art which has been identified as a Capital Asset requires formal approval of the Board for deaccession. For a proposed deaccession of any Public Art not identified as a Capital Asset, the City Manager may decide to accept or reject the recommendation, delay decision and request more review, or defer decision to the Board.

8.2.6 Deaccession – Any contractual Carson City agreements regarding relocation or resale of the artwork must be followed. For Public Art which has been identified as a Capital Asset, any relevant procedures in the Carson City Capital Asset Policy and Procedures Manual must be followed. To the extent deaccession is not addressed by a contract or policy, Carson City may choose any of the following methods to deaccession Public Art:

8.2.6.1 Return the artwork to the Artist.

8.2.6.2 Trade the artwork to or through an artist, gallery, museum, or other institution for other artwork of comparable value.

8.2.6.3 Donate to a museum or other caretaker.

8.2.6.4 Sell the work, such as through an art auction, art gallery, dealer, or direct bidding by individuals. Any revenue generated from such sales shall be directed to the Arts and Culture Program or other appropriate fund.

8.2.6.5 Destruction or recycling of materials comprising the artwork. This method should only be used as a last resort after considering all other possible methods.

8.2.7 Documentation - The decision and removal option should be preserved in the Public Art Inventory. For deaccessioned Public Art which has been identified as a Capital Asset, any relevant procedures in the Carson City Capital Asset Policy and Procedures Manual should be followed.

8.3 Relocation – The process and grounds for relocation or storage of Public Art shall be at the discretion of the City Manager.

POLICY AND PROCEDURE

Subject: Carson City Public Art Policy		**Index:** / **Number:**	
Effective Date: 9/15/2022	**Supersedes:** N/A	**Pages:** 20	**Approved by:** BOS 9/15/2022

1.0 PURPOSE

The purpose of this policy is to establish procedures for the acquisition, ~~and~~ maintenance, conservation, relocation, and deaccessioning of public art for the Consolidated Municipality of Carson City ("Carson City").

Carson City supports public art programming in order to reflect the City's unique cultural heritage and to create a cityscape that effectively contributes to the aspirational image and identity as held by its motto, "*Proud of its Past…Confident of its Future*".

~~An effective p~~Public art ~~program~~ has many benefits. It ~~establishes a process that~~ encourages expression of community identity and local cultural heritage. It brings art to the people, increases community pride, draws people to public spaces, and attracts visitors, ~~new~~ businesses and residents. It invites inclusive community participation and encourages artist~~(s)~~ to create artworks that are an expression of the historic and contemporary culture for all ages and abilities.

~~The Carson City Public Art Policy is considered to be a dynamic document and is required to be reviewed every two years by the Carson City Board of Supervisors ("Board").~~

~~2.0 ORGANIZATIONS AFFECTED:~~
~~All City Departments~~

~~3.0 REFERENCES:~~

~~This policy is supported by Carson City's Strategic Plan (Fiscal Years 2022-2026) which specifies 'Quality of Life & Community' as a key strategic direction with an objective to 'Engage Arts & Cultural Assets', the Carson City Cultural Commission ("CCCC") Chapter~~
~~2.41 of the Carson City Municipal Code as adopted by the Board on July 8, 2008, and the Carson City Arts and Culture Strategic Plan (as adopted by the City on April 7, 2022).~~

2.0 DEFINITIONS

Arts & Culture Manager: Individual serving in the Arts and Culture Program Manager position,

employed by the Carson City Culture and Tourism Authority ("CTA").

Arts & Culture Supervisor: Individual serving in the Recreation Program Supervisor – Arts and Culture position, employed by Carson City.

Artwork: Tangible visual art including, but not limited to, drawings, prints, photographs, collages, paintings, mosaics, murals, fiber artworks, stained glass, relief or free-standing sculptures, fountains, arches, and mobiles.

Board: Carson City Board of Supervisors.

Care: The maintenance, conservation, preservation, relocation, deaccessioning, and/or any process over the lifetime of an artwork after acquisition.

Collection: This encompasses all Public Art owned and/or maintained by Carson City.

Conservation and Preservation: Examination, documentation, treatment and preventive care of artworks carried out by a professional art conservator.

Deaccession: Removal of an artwork from the Collection.

Maintenance: The routine care of artworks that does not require specialized expertise. Maintaining artworks and protecting them from damage, decay, or decomposition ensures longevity and the safety of the public who interact with them.

Partnership: A formal agreement with two or more entities (public, private, or non-profit) who collaborate to acquire or care for Public Art. Partnership could include multiple funding sources or in-kind contributions.

Public Art: Any artwork(s) commissioned, purchased, leased, accepted as donation, or otherwise acquired by Carson City. Typically, Public Art does not include street furnishings or outdoor infrastructure such as lighting, benches, or signage that have been mass-produced unless they have been specifically commissioned as art fixtures or designed by an artist(s) as an integral part of a project.

Public Art Inventory: Database of the Public Art Collection, including:

- Basic information such as title, artist, medium, and location of artwork
- Acquisition information such as cost and funding source(s), donor, and/or contract reference
- Photo(s)
- Capital asset number, where applicable
- Information about deaccessioned artwork(s)

Public Art Panel: A volunteer group established on an ad-hoc basis to assist in the selection of a finalist or a list of semifinalists for a Public Art Project.

Public Art Project: The ideation, proposal, selection, commissioning, contracting,

installation, purchase, donation, and/or any other process before an artwork is acquired by Carson City. Public Art Projects may be Carson City-initiated, artist-initiated, or initiated through other means.

Solicitation Process: Carson City may choose from several processes to solicit Public Art. These include, but are not limited to:

- open call via request for qualifications (RFQ)
- open call via request for proposals (RFP)
- open call to establish an artist roster and/or
- limited call/invitational call

Where applicable, a solicitation must also comply with Carson City's purchasing policy and solicitation requirements.

Technical Review: Technical review is a project-specific process conducted by individuals with technical knowledge of the project, materials, or techniques that will contribute to the success of the selection process. Technical review shall be conducted primarily by Carson City but may include technical experts in a specific field/medium to ensure a project is sustainable to maintain into the future.

3.04.0 POLICY APPLICATION:

34.1 This policy applies to all ~~public art~~artworks that are~~is~~ commissioned, ~~or~~ purchased, leased, accepted as donation, or otherwise acquired~~, and meets all of the following criteria:~~ by Carson City.

~~a. Funded in whole or in part through City funds or under an agreement that maintaining the artwork is the responsibility of the City;~~

~~b. Sited on City property, right-of-way, or facilities;~~

~~c. Consistently accessible to the public.~~

34.2 This policy does not apply to:

~~a.~~ 3.2.1 Artworks on display within Carson City offices or ~~City~~ buildings that have restricted public access or regulated access. ~~This includes artworks acquired for the sole purpose of office adornment and not for overall public experience.~~

~~b.~~ 3.2.2 Temporary exhibitions of artworks ~~(~~such as gallery displays, event booth displays, ~~at art festivals, individual artworks,~~ or museum exhibits~~)~~ displayed on Carson City-owned or managed property where the owner of such artwork~~:~~ retains ownership of the work,~~;~~ assumes all responsibility associated with that display,~~;~~ and removes it after an agreed upon duration.

~~5.0 DEFINITIONS:~~

5.1 **Artworks**: Tangible art forms that include, but are not limited to, drawings, prints, photographs, collages, paintings, mosaics, murals, fiber artworks, stained glass, relief or free-standing sculptures, fountains, arches, mobiles, and environments. They can be interior and/or exterior installations or collections. Works of art may be temporary as well as permanent.

5.2 **Collection**: This encompasses all artworks owned by the municipality including the Public Art Collection and the Portable Collection.

5.3 **Conservation and Preservation**: Artworks that are part of the City's public art collection must be maintained and protected from damage, decay or decomposition. This ensures the longevity of the artwork as well as the safety of the public that interacts with it. Conservation involves examination, documentation, treatment and preventative care of artworks carried out by a professional art conservator.

5.4 **Deaccessioning**: It may be necessary at some point to permanently remove a work of art from the City's public art collection for a variety of reasons. This may be accomplished by sale, demolition or other arrangements. This includes the removalfrom its public site, removal from a maintenance cycle, and transferring of all associated records, both hard copy and electronic, into the City's deaccessioned collection file.

5.5 **Maintenance**: The routine care of artworks that does not require specialized expertise.

5.6 **Portable Collection**: Artworks owned by the municipality that are movable and often exhibited in the interior of City buildings including but not limited to paintings, sculptures, prints, photographs, mixed media or textiles.

5.7 **Public Art**: Public art is an original, one-of-a-kind, or reproduced, site-specific artwork that has been selected and commissioned by an artist(s) or donated for a designated public location. It can take the form of permanent, temporary, or moveable works in a wide range of mediums including but not limited to relief or free-standing sculptures, mosaics, murals, paintings, drawings, prints, photographs, collages, fiber artworks, stained glass, fountains, arches, mobiles, and environmental and light art.

Typically, public art does not include street furnishings and outdoor infrastructure such as lighting, benches, and signage that have been mass-produced unless they are unique articles that have been specifically commissioned as art fixtures or designed by an artist(s) as an integral part of a project.

5.8 **Public Art Panel**: An informal group of individuals, generally not less than five volunteers, selected by the Recreation Supervisor to review each art project with a solicitation component, who are representatives of the constituencies and/or stakeholders, materials and content relevant to each project. The panel selects the artist(s) for each art project through a scoring process and gives approval of the final design. This panel is fully described in Section 6.5(b) of the Public Art Policy and is similar to the process the City uses to select vendors or consultants through its Request for Qualifications processes.

5.9 **Technical Review**: Technical review is a project specific process conducted by individuals with technical knowledge of the project, materials or techniques that will contribute to the success of the selection process. Technical review shall be conducted primarily by City staff but may include technical experts in a specific field/medium to ensure a project is sustainable to maintain into the future.

6.0 PROCEDURES:

6.1 4.0 **ADMINISTRATION**

a. Oversight and coordination of the Carson City Public Art Program and all works of public art acquired by Carson City, including their budgets, are the sole responsibility of the Parks, Recreation, and Open Space Department, and its Recreation Supervisor – Arts and Culture. While the Recreation Supervisor will serve as the leading expert commissioning and overseeing the maintenance of the public art collection,

4.1 Public Art acquisition and care are managed by the Arts & Culture Supervisor. However, coordination and partnership should will serve as the guiding principles in approach. The Recreation Supervisor will work with the City Manager's Office to post any CCCC vacancies, process applications, and schedule interviews by the Board and is also responsible for the public posting of agendas for CCCC meetings. The Recreation Supervisor works in close partnership with other City departments, the CCCC and the Carson City Culture and Tourism Authority ("CTA") in the planning and execution of all public art programming and oversees all agreements the City executes with artists and other appropriate contractors in obtaining public art and commissioning public art programming. In addition, the Recreation Supervisor acts as the liaison between the CCCC, the CTA and the Board and will provide an annual report on the activities of the Public Art Program. Partnership among the Parks, Recreation & Open Space Department (including the Arts & Culture Program and Parks Maintenance); the Public Works Department; other Carson City departments and offices; the CTA; boards/commissions; and elected representatives is essential in the acquisition and care of Public Art.

b. The CCCC, created by CCMC 2.41, is comprised of seven citizens-at-large appointed by the Board to serve as the primary advisory body in support of the execution of this policy. Commissioners help foster an environment in which arts and culture are recognized as critical to the quality of life in Nevada's capital. The commission is committed to the artistic expression, educational development and economic growth of Carson City's diverse community through support, promotion and advocacy of the arts. Commissioners provide public service by recommending grant funding, sharing community feedback and serving as ambassadors of Carson City's public art programming. The CCCC will oversee the work of the Public Art Panels and make recommendations to the City Manager or Board of Supervisors regarding acquisition or deaccessioning of artwork. The CCCC makes an annual presentation to the Board in the form of an annual report and future work plan. The CCCC convenes under the Open Meeting Law

~~and is regulated by Carson City's Policies and Procedures for Board, Committees, and Commissions.~~

~~c. The CTA is the designated agency for arts and culture responsible for implementing programs and services according to the priorities contained in the Arts and Culture Strategic Plan and the administration of the 1% transient lodging tax dedicated to the implementation of the Strategic Plan and the development of cultural tourism. CTA staff will present a report on the proceeds and use of the proceeds from the 1% tax to the Board of Directors of the CTA three times each year and to the Board once each year. The CTA's Arts and Culture Program Manager will coordinate with the Recreation Supervisor on any such projects sited on City property, right-of-way or facilities.~~

~~d. The Board of Supervisors interviews and appoints all seven members of the CCCC. The Board approves, adopts and amends the Arts and Culture Strategic Plan and Public Art Policy upon recommendation of the CCCC as needed to expand and advance the City's arts and culture identity. The Board will appropriate an allocation of funds to monitor and maintain the City's public art collection. The Board, upon recommendation of the CCCC, shall approve all new public art projects and agreements over $9,999 with artists and other appropriate contractors in obtaining, commissioning, and maintaining artworks on City property or within City right-of-way.~~

4.2 The Board reviews, approves, adopts, and/or amends the Public Art Policy, as needed, to expand and advance the city's arts and culture identity.

~~6.2~~ **5.0 FUNDING AND CONTRIBUTIONS~~for Acquisitions~~**

~~a. Redevelopment Grants – Carson City's Redevelopment Authority Grants support professional arts and culture events and projects, such as community festivals, special performances, exhibitions and concerts within the fields of Theater, Music and Visual Art held within Carson City's established Redevelopment Districts #1 or #2. Examples of arts and culture projects/experiences include, but are not limited to, the following: performance/dance; film/video/media; folk arts; music/opera; theater; poetry; visual arts/crafts; traveling exhibits; and murals/outdoor installations.~~

5.1 Carson City Funding – The Board may allocate available funds to the Arts and Culture Program annually, through Carson City's budget process, and may appropriate funds specifically for acquisition and/or care of Public Art.

~~b. 1% Transient Lodging Tax – The Carson City Board of Supervisors approved an increase of 1% of the gross receipts from the rental of lodging in Carson City upon all persons in the business of providing lodging to be used primarily for the implementation of the Carson City Arts & Culture Strategic (Master) Plan and the development of cultural tourism. The 1% tax is administered by the CTA.~~

5.2 CTA Funding – The CTA may allocate available funds to fully or partially fund Public Art Projects proposed to be sited on/in Carson City property, right-of-way, or facilities. The CTA's Arts & Culture Manager may coordinate with the Arts & Culture Supervisor on any Public Art Project involving the CTA.

5.3~~c.~~ Carson City Departments – Carson ~~A~~ City department~~s, or its regulatory board~~, having administrative jurisdiction over any site, facility, building, or other space, existing or planned, may be a potential partner for development of a~~n~~ Public A~~a~~rt project. A ~~D~~ddepartment~~s~~ seeking the ~~development and~~ display of P~~p~~ublic A~~a~~rt ~~for~~ on its grounds should contact the Arts & Culture Supervisor for project consultation.~~, either temporary or permanent, will consult with the Recreation Supervisor for project consultation and administration of the Public Art Policy. Inner-municipal department partnerships that work towards the advancement of public art are impactful for Carson City residents. Such projects are shared ventures to cover direct costs of artwork. Department to department contributions may include funding, staff time, usage of space for storage or display, material resources, hardware and logistics such as transportation, labor and machinery.~~

5.4 ~~d.~~ Grants – All grants received by Carson City, including those funding Public Art, must adhere to the Carson City Grant Administration Policy. ~~All local, state and federal grants to support Arts and Culture programming and its administration are researched and written by the Recreation Supervisor. All awards are accounted for in the City's Grant Fund and are dispersed in accordance with grant regulations and requirements. Grant submissions recommended by the CCCC in excess of $9,999 must be approved by the Board of Supervisors.~~

5.5 ~~e. Cash~~ Financial Contributions – Financial contributions, including, but not limited to event and program sponsorships and solicited or unsolicited donations, may be accepted to support Public Art and other arts and culture programming. Donations without restriction are best suited to strategically support the cultural vibrancy of Carson City.~~Cash donations are accepted to support public art programming. Contributions of cash will be reviewed by the Recreation Supervisor for acceptance and reported to the CCCC. If the donation is greater than $9,999, recommendation by the CCCC will go to the Board of Supervisors for consideration. All accepted monies will be deposited in the Parks,Recreation and Open Space Donation Account. Donations without restriction are best suited to strategically achieve the goals of the Arts and Culture Strategic Plan.~~

5.6 In-Kind ~~f. Non-Cash~~ Contributions – ~~Non-cash~~ Non-financial contributions include, but are not limited to, donated items and services ~~from partner organizations~~ such as care, ~~salaries and wages,~~ facilities, food and drink, receptions, prizes, printing and supplies, parking, ~~and~~donated artwork, and donated labor such as Public Art Panel volunteers, guest speakers, jurors, and event or program volunteers.~~.~~

~~g. Tickets and Sales – All Arts and Culture tickets and sales generated to support its public art programming will be deposited in the General Fund.~~

~~h. Donated Labor – The CTA and the City graciously accepts donated labor in the form of guest speakers, public art panelists, jurors and event assistants.~~

6.0 6.3 Procedures for ACQUISITION of Public Artwork

6.1 a. Acquisition Criteria – The following criteria shall be used when consideringshould be considered in the acquisition of artwork by purchase, commission or donation, andPublic Art. Aadditional criteria may be established at the discretion of the City Manager to meet the needs of individual projects.

6.1.11. Artistic Merit of the Proposed Project – Proposal achieves quality and value based on creativity, ingenuity, or talent.

6.1.22. Context – The compatibility of the artworkArtwork is compatible in scale, material, form, and content with its surroundings. Consideration should be given to the architectural, historical, geographical, and social/cultural context of the site. Inclusive artwork, including artwork that incorporates visual and physical accessibility are encouraged. and to the surrounding built and natural environments and their current and intended future uses.

3. Site Selection – Public art should enhance the public realm and any other nearby artworks. Sites should be selected with consideration of the surrounding built and natural environments and their current and intended future uses. City staff shall be consulted through a technical review process, depending on the nature of the project, to identify preferred locations, uncover any engineering or maintenance issues, and determine whether licenses, permits, easements, rights-of-way or other agreements pertain to a potential public art location.

6.1.34. Ability to Install and Maintain – The anticipated ability of the artist to complete the artwork and considerations towards the City's ability to provide maintenance and conservation to maintain the asset over time. Considerations shall also apply to temporary projects.

5. Time Horizon of Artwork – The Aanticipated lifespan of the project and/or its host site.artwork should be considered in proportion to the effort and funding required for acquisition and Care of the work.

6.1.46. Uniqueness and Variety – To ensure that the artwork will not be duplicated, the City shall require the artist to warrant that the work is unique and limited to an edition of one unless stated to the contrary in a contract. Artwork is unique or adds to the variety of the Collection. Consideration should be made to acquire artworks exhibiting a variety of artists, subject matters, mediums, and styles.

6.26.4 **Selection Acquisition Pprocess -** The acquisition processes and the composition, roles, and/or meeting structure of involved groups will be adjusted as necessary to meet the individual needs of each project. Where applicable, the acquisition process must comply with the Carson City Purchasing Policy and with all statutes concerning the local government procurement process. Questions should be directed to the Purchasing and Contracts Administrator or to the Department's assigned Deputy District Attorney. A Public Art Panel may include, but is not limited to, artist(s) or art professional/educator(s), community member(s) and/or facility user(s), and/or member(s) of relevant board/commission(s). The

following examples may be utilized and/or adjusted in the acquisition of Public Art:

~~The City may choose from several selection processes to solicit a public art opportunity. These include but are not limited to:~~

~~a. Open Call via Request for Qualifications (RFQ)~~

~~b. Open Call via Request for Proposals (RFP)~~

~~c. Open Call to Establish an Artist Roster~~

~~d. Limited Call/Invitational Call~~

~~e. Direct Commission~~

~~f. Direct Purchase~~

6.2.1 Large Scale Public Art Project:

6.2.1.1 A budget, project goals, and/or scope of work are drafted and approved.

a) Review of budget, goals, and/or scope by Carson City staff.
b) Input from board/commission, Public Art Panel, and/or public.
c) Approval from the City Manager or Board.

6.2.1.2 Call to Artists – Artist applications are solicited through an RFQ.

6.2.1.3 Selection of Semifinalists – After the application window has closed, Carson City staff or a Public Art Panel may narrow the artist candidates down to a reasonable group of semifinalists to be invited to submit proposals.

6.2.1.4 Artist Proposals – Artists submit proposals, which may include design, technical specifications, budget, project goals, and scope of work.

6.2.1.5 Technical Review - Artist proposals may require technical review to identify viable options for further review or public input.

6.2.1.6 Public Input – Opportunities for input from the public may be offered through a public survey/vote or at a public meeting of a board, commission or committee.

6.2.1.7 Proposal Review and Recommendation – A Public Art Panel may review proposals and/or interview semifinalists and may make a recommendation to the Board or the City Manager regarding finalist(s) and alternate(s).

6.2.1.8 Approval – Public Art Projects with a direct cost to the City of $20,000 or higher are required to be placed on an agenda for review by the Board. Projects with a cost of less than $20,000 may be presented to the City Manager for review and approval, as provided in section 6.2.2.2, but may also be presented to the Board in the discretion of the City Manager and the Mayor.

6.2.1.9 Contracting – In some cases, the City Manager or Board may request a draft contract be included for review with a finalist recommendation. Some projects may warrant that the artist(s) enter into a design-only contract; in such cases, with specific oversight from the artist(s), Carson City will issue separate contracts for fabrication, installation, and maintenance. Generally, contracts for large-scale Public Art Projects are project-specific and include:

a) Scope of work.

b) Compensation and timeline.
c) Rights and responsibilities of the artist.
d) Rights and responsibilities of Carson City.
e) Care plan with:
i. Materials and sources of the materials used in the artwork,
ii. Methods of fabrication and the name of any individual other than the artist involved in the construction or creation of the artwork,
iii. Installation specifications,
iv. Method and frequency of recommended maintenance,
v. Additional contacts for maintenance issues, if warranted, and/or
vi. Grounds, requirements and/or process for deaccession.
f) Warranties and standards.
g) Ownership and copyrights.
and
h) Insurance, indemnification, and liability limitations.

6.2.1.10 Production and Installation – Upon signature of contract, Carson City staff monitors artwork production to assist artist in producing and delivering artwork within established budget and timeline.

6.2.2 Small Public Art Project:

6.2.2.1 Donation, purchase, or other Public Art Project is proposed.
a) The Board, City Manager, director of any Carson City department, CTA, Arts & Culture Manager, or Arts & Culture Supervisor internally propose a Public Art Project.
b) An individual or group submits an Unsolicited Public Art Proposal.

6.2.2.2 Approval
a) For projects with a direct cost to the City of less than $20,000, the City Manager may choose to:
i. Approve or deny the proposal;
ii. Delay decision and request more information, request a Public Art Panel, request Technical Review; and/or
iii. Place proposal on an agenda for Board review and possible approval.
b) Projects with a direct cost to the City of $20,000 or more must be approved by the Board.

6.2.2.3 Contracting - Generally, contracts for smaller Public Art Projects will utilize a standard contract, waiver, or other agreement.

6.2.2.4 Execution - Artwork is created, installed, or otherwise acquired by Carson City. Artwork for a small art project installed on Carson City property will generally be installed by, or with the oversight of, Carson City Public Works.

6.3 Unsolicited Public Art Proposals: Carson City may consider acceptance of unsolicited proposals or donations for Public Art from artists, donors, or others. City funding for proposals is limited; the City cannot fund all proposals. When soliciting funding from the City, it is

preferred that proposals have an additional partner funding source already in place. Proposals for projects or donations can be submitted to the Arts & Culture Supervisor via email or mail clearly labeled PUBLIC ART PROPOSAL with:

- Contact information (name, phone, email).
- Basic Artwork information such as title, artist, dimensions, value, media, and current condition of artwork.
- Acquisition information such as donor or cost and proposed funding source(s).
- Estimated timeline for Public Art Project.
- Background/History of the Artwork and Significance to Carson City.
- Proposed Site(s) and any applicable Preparation/Installation Requirements.
- Any additional relevant information regarding the art, artist, desired location, etc.
- Artwork Documentation (photographs/drawings/maquettes).

6.4 Unauthorized and abandoned artwork – Carson City is under no obligation to consider acquisition of unauthorized or abandoned artwork. The City Manager or Board may choose to remove and/or dispose of such work or may consider it for acquisition.

6.5 Ownership and Copyright – Whenever possible, Carson City will seek to acquire copyrights or licensing for works of art installed or displayed on City property. Staff must work with the District Attorney's Office or use a form agreement prepared by the District Attorney's Office to address the ownership, licensing, and intellectual property rights of any Public Art acquired by Carson City.

~~6.5 **Acquisition Process Participants**~~

~~The following participant groups will be formed for each project. The composition, roles, and meeting structure of each group may need to be adjusted to meet the individual needs of each project:~~

~~a. Public Art Program Staff – The Director of the Parks, Recreation, and Open Space Department delegates the responsibility of the Carson City Public Art Program, and full execution of this policy, to the Recreation Supervisor.~~

~~b. Public Art Panel – Ad hoc Public Art Panels will be created for each public art project and shall be established by the Recreation Supervisor. Each panel is specific to the public art project to which it is assigned and requires expertise that reflects the nature of the project. The Recreation Supervisor and the CTA's Arts and Culture Program Manager shall provide advice on the specific panel member expertise required for each project. Collectively, the panel will have a solid working knowledge of public art and the medium under consideration for each project, an appreciation for community involvement, and be free of conflicts of interest or the potential for financial gain from either the project or the purchase of specific artwork by the City. It is recommended that the panel consists of the following members:~~

1. CTA's Arts and Culture Program Manager,

2. An Artist or Art Professional/Educator,
3. Community Member(s) and/or Facility User(s), and

4. Member(s) of the CCCC (must not constitute a quorum of the CCCC).

The panel shall be moderated by the Recreation Supervisor or his/her delegate.

c. Technical Review – A technical review process shall be conducted on a project-specific basis and is comprised of individuals, primarily internal City staff with technical knowledge of the project, materials or techniques that will contribute to the success of the selection process. Technical review participants may include design, architectural or engineering professionals, planners, or historians. These individuals will consult on public art projects at several points throughout the process including project proposal, site selection, design and installation/construction to ensure projects are safe and sustainable for City ownership and maintenance. It is recommended that technical review include the following City staff or their selected designee:

1. City Engineer,

2. City Real Property Manager,

3. Parks, Recreation and Open Space Director,

4. Deputy District Attorney,

5. City Risk Manager,

6. Member(s) of advising Boards and Commissions, as applicable and nominated by the appropriate department (must not constitute a quorum).

6.6 Art Selection Approval Process

Below is the recommended selection process. At the discretion of the City Manager, aspects of this process may be altered to meet the needs of the project. In the case of public art projects associated with capital projects, it is recommended that the timeline of the selection process be set by the Recreation Supervisor to best align with the design and construction timeline of the capital project to ensure the overall success of both the public art and capital project.

a. Project Initiation

1. Budget Identified

2. Public Art Panel Proposed

3. Scope of Work/Project Goals Drafted and Approved – must follow the following process to inform the City Manager of approval:

i. Review from City Staff and, as needed, Boards and Commissions,
ii. Preliminary Public Input,
iii. Presented to CCCC,
iv. Memo of recommendation from the CCCC to the City Manager or Board of Supervisors.

b. Public Art Panel Orientation – review the scope of work/project goals and advise the Recreation Supervisor on the details of the RFQ, statement of qualifications, or other selection process.

c. Call for Artists – solicit applications through criteria identified in Section 6.3(a). The call must include project goals addressed with the scope of work.

d. Selection of Semifinalists – once the application window has closed, the Public Art Panel will convene to review all applications. The panel may narrow the candidates to a reasonable group of semifinalists. Semifinalists will be invited to a site visit and further proposal development with the Recreation Supervisor and city staff.

e. Finalist Selection and Recommendation to CCCC – The Public Art Panel will review the proposals, interview semifinalists, and review the analysis outlined in the technical review process. The Public Art Panel will select a finalist as a recommendation to the CCCC. One or two alternative artists may also be identified.

f. CCCC Approval and recommendations to the City Manager – The recommendation of the Public Art Panel shall be made to the CCCC. The CCCC shall review the recommendation and determine if all aspects of this policy were appropriately executed. The CCCC may 1) approve the finalist and recommend City Manager give final approval, 2) deny approval and ask that the Recreation Supervisor revisit a part of the process, or 3) delay approval and ask for additional information. After selection, the CCCC shall review the proposal to give advice on the successful completion of the public artwork.

g. Final Approval – It is the sole authority of the City Manager to either approve the selection of an artist and direct staff to proceed with a contract or place on an agenda for Board of Supervisors approval. The recommendations of the CCCC shall be forwarded in writing to the City Manager. Upon review of the recommendations, the City Manager may

choose to 1) approve the selection, 2) deny the selection and return the decision to the Recreation Supervisor for reconsideration, 3) delay the approval until such time as more information is provided, or 4) place on an agenda for Board of Supervisor review and approval.

h. Contracts – A contract, waiver, or other agreement between the City and the artist shall be executed before the acquisition process is finalized. Contracts will follow all rules, guidelines and appropriate City policies and laws. Contracts shall be initiated within 30 days of final approval by the City Manager or the Board of Supervisors. Some projects may warrant that the artist(s) enter into a design-only contract; in such cases, with specific oversight from the artist(s), the City will issue separate contracts for fabrication, installation and maintenance. Generally, contracts are to include:

1. Scope of Work and Consideration
2. Responsibilities of the Artist
3. Responsibilities of the Owner including maintenance and/or conservation
4. Warranties and Standards
5. Artist's Rights
6. Deaccession or Relocation of Artwork
7. Copyrights
8. Termination
9. Insurance and Indemnification

Upon execution of contract, the Recreation Supervisor monitors artwork production to assist artist/organization in producing and delivering artworks within established budgets and timelines, inspects the project to certify progress and authorizes payments to the artists as scheduled in the contract, tracks expenses against art project allocations and monitors administrative costs through completion.

6.7 Public Art Selection for Unique Opportunities

Opportunities will arise that may not be suitable to the process described above due to timeline, budget size or other considerations. Qualification of a project as being a "unique opportunity" will be determined through the recommendation of the CCCC. These unique opportunities will follow the above process as much as possible, at the discretion of the City Manager. In addition to the Acquisition Criteria (Section 6.3(a) above), the panel will consider a project's feasibility within its existing parameters, including timeline and budget.

6.8 Criteria for Proposal for Donations

Carson City will consider accepting donations of artwork into the City's public art collections and will consider sitting privately funded projects on public property. The City will also consider accepting works of art for display in city-owned facilities or on public property. Artworks and objects donated for placement in private offices or in non-public areas of City

facilities shall not be subject to this policy. All donations of artwork must comply with the Public Art Policy's definitions, review, and selection process.

All proposals to donate works of art to the City must be submitted by the party proposing donation (Donor) on the **Public Art Donation Form** (attached as Appendix A) to the Recreation Supervisor.

a. The Recreation Supervisor will request the following information from the donor for presentation to the CCCC:

    1. Provenance – This includes artwork information, conservation history and transfer of ownership.

    2. Artist biography, exhibition and sales history, credentials.

    3. Images or Renderings of existing artwork or object, if any.

    4. Maintenance Recommendations – All pending donations shall be required to include maintenance recommendations that outline how the artwork is to be maintained, and what materials and maintenance procedures are needed to conduct routine maintenance of the artwork (cleaning schedules and minor repairs).

    5. Proposed site, if any.

    6. Current location and any shipping, installation, display or storage requirements.

    7. Value of the artwork.

    8. Donations will also be part of a contracting process as described above in Section 6.6(h).

b. Coordination with the Parks, Recreation and Open Space Department – The Donor must maintain communication with the Recreation Supervisor regarding fundraising, design, construction, maintenance planning, and full coordination. The Recreation Supervisor will facilitate a project team of staff from across all affected City departments as necessary.

c. Sequence for Donation

    1. Reviewed by Parks, Recreation and Open Space Department staff for compliance with this policy. The Recreation Supervisor will consult with the Donor on the refinement of their proposal for a period of no more than three months after receipt of the proposal.

    2. Art donations that are proposed to be placed on parks or open

space properties may require review by the Parks and Recreation Commission or Open Space Advisory Committee as appropriate. Some properties have deed restrictions, which may prohibit certain public art.

3. Analysis by City staff during the technical review process for feasibility and compliance with all regulations.

4. Submitted to the CCCC for review, which will take into account considerations listed above in Section 6.3(a), compliance with this policy and recommendation to the City Manager.

5. Presented to the City Manager or Board of Supervisors for final approval. Any donation requiring permanent installation or construction on City property or that is valued over $9,999 will require final approval from the Board of Supervisors. The City Manager or his or her designee shall have authority to give final approval to all other donations.

6. Upon approval, the Donor will enter into a contract or other agreement with the City.

d. Limitations

1. Compliance with the Approved Proposal, Contract, Policies and Laws – It is the sole authority of the City Manager to cancel the project in writing at any time if the Donor or any participant in the process has been determined to be violating the terms of the approved proposal, the contract, or any pertinent City policies or laws.

2. Completion Deadline – Approved proposals for donation must complete the full process, including installation of the artwork, by no more than one year after final approval. The Donor may request an extension to the deadline of no more than one additional year. The extension request must be submitted to the Recreation Supervisor for review and approval by the City Manager. Fundraising requests will only be considered if there are new circumstances that have affected the ability of the Donor to complete the project on time.

e. Unauthorized and abandoned artwork – The City is under no obligation to consider acquisition of unauthorized and abandoned artwork. Instead, the City Manager may choose, at his or her full discretion, to remove and/or dispose of it or consider the work for acquisition consistent with the donation process outlined in Section 6.8.

6.9 Public Art Proposals

If an individual, organization, club, or business is interested in doing any public art events upon property owned or leased by the City or on City right-of-way such as sidewalks, parks, roads, or utilities, they will need to contact the Community Development or Parks office to seek the appropriate special event permit(s) as required. If the public art event is self-funded, it shall not be subject to theRecreation Supervisor oversight or review but must comply with the Carson City Municipal Code. Upon permit, it is encouraged that the event be presented to the CCCC to assist in municipal event promotion.

If an individual, organization, club, or business is interested in doing any permanent or temporary public art installation upon property owned or leased by the City or on City right-of-way such as sidewalks, parks, roads, or utilities they will need to contact the Recreation Supervisor to discuss if the preliminary proposal idea is within the objectives of the Arts and Culture Strategic Plan.

All such installation of art, regardless if the applicant is self-funded, or requesting funding consideration, must submit a **Public Art Proposal Form** (attached as Appendix B) to the Recreation Supervisor for their review. Recreation Supervisor will coordinate with other departments and their boards that may need to review for compliance with Carson City Municipal Code. After internal review with any applicable departments, the Recreation Supervisor may choose to recommend the proposal to the CCCC, decline the proposal, or to table the proposal until more information can be ascertained.

Upon the Recreation Supervisor's recommendation for approval, the proposal will be forwarded to the CCCC who will consider the proposal for artworks to be placed on City property or public right-of-way

The City may be able to contribute funds to recommended projects, however, funds are limited and not all proposals can be funded. When soliciting funding, it is preferred that proposals have a partner funding source already in place.

6.10 Procedures for Public Artwork Maintenance and Conservation

The City is committed to maintaining the financial value, safety and effectiveness of these public assets, and preserving the enduring value of the collection of public artworks to the community. It is the goal of the Parks, Recreation and Open Space Department to ensure proper stewardship and conservation of the collection through regular maintenance, conservation and inventory and condition assessment.

a. Maintenance plan for new acquisition – All public art commissions shall be required to include maintenance recommendations that outline how

the artwork is to be maintained and conserved, and what materials and maintenance procedures are needed to conduct routine maintenance of the artwork. A maintenance plan will include the following elements:

1. Materials, and sources of the materials, used in the artwork;

2. Methods of fabrication and the name of any individual other than the artists who was involved in the construction or creation of the artwork;

3. Installation specifications;

4. Method and frequency of required maintenance, and;

5. Additional contacts for maintenance issues, if warranted.

b. General maintenance – maintenance of the artwork, as distinguished from technical maintenance, conservation, restoration or repair, shall be the responsibility of the appropriate City Department. This may include cleaning schedules and protective measures against normal wear, weather, and vandalism. The appropriate Department shall ensure that the area around the artwork is kept clean, neat and will be responsible to protect the artwork from damage caused by watering systems, furniture placement and maintenance equipment, such as mowers.

c. Technical Maintenance and Conservation – The City will, by its own qualified staff in the appropriate Department or through a professional services contract with art conservation specialists, be responsible for the following:

1. Maintain a comprehensive Collection Database of all existing artwork in the City's public art collection. This inventory will include but not be limited to:

i. An accession number unique to the specific artwork;
ii. Artwork information – title, year of commission, location of artwork;
iii. Artist information – artist name, contact information, artist copyright;
iv. Maintenance and conservation information – materials, fabrication methods, installation specifics, ongoing photographic documentation, additional parties contact information, material-specific warranties;
v. Commissioning information – commission amount, contract reference number, contract amendments, final contract amount, funding source, additional departments or

~~organizations involved, warranties and insurance.~~

~~d. The Parks, Recreation and Open Space Department will conduct internal condition reports and periodic conservation/preservation assessment of its public art collection.~~

~~e. The Parks, Recreation and Open Space Department will annually identify restoration and repair needs for the public art collection that surpass general maintenance. This reporting will be used in creating annual work plans and appropriating funding.~~

7.0 CARE

Carson City is committed to maintaining the financial value, safety, and effectiveness of its public assets and to preserving the enduring value of Public Art for the community. Proper stewardship includes maintenance, conservation, inventory, and condition assessment. The maintenance needs and care of any work of Public Art will be determined on an individual basis by the Arts & Culture Supervisor in consultation with the Carson City Parks, Recreation & Open Space and Public Works Departments, the artist, if available, and others, as needed.

~~6.11~~ ~~**Procedures for**~~ 8.0 **DEACCESSION OR RELOCATION** ~~**of Public Artwork**~~

8.1 ~~a.~~ **Grounds for deaccession**~~ing~~ – ~~The~~ Carson City may consider deaccessioning ~~of artwork~~ Public Art for one or more of the following reasons:

~~1. Damage beyond reasonable repair – the public art has been damaged or deteriorated beyond the point where repair is practical or feasible.~~

~~2. Excessive maintenance – the artwork requires excessive maintenance or has faults of design, material, or workmanship and repair or remedy is impractical or unfeasible.~~

8.1.1 ~~3.~~ Significant changes in use, character, or design of the site have occurred, which affect the integrity of the ~~work:~~Public Art.

~~i. Site alteration – for site-integrated or site-specific works of art, the site for which the public art was specifically created: a) is structurally or otherwise altered and can no longer accommodate the artwork; b) is made publicly inaccessible as a result of new construction, demolition, or security enhancement, or c) has its surrounding environment altered in a way that significantly and adversely impacts the public art.~~

~~ii. Site acquisition or sale – for site integrated or site-specific public art, the site for which the public art was specifically created is sold or acquired by an entity other than the City, which affects the integrity of the artwork.~~

8.1.2~~4.~~ Safety – A~~the a~~rtwork endangers public safety in its current location.

8.1.3 ~~5.~~ Security – C~~the c~~ondition and security of the artwork cannot be reasonably guaranteed.

8.1.46. Theft – a piece was stolen from its location and cannot be retrieved.

8.1.5 Damage or deterioration – Artwork has been damaged or deteriorated beyond the point where repair is practical or feasible.

8.1.6 Excessive Maintenance – Artwork requires excessive maintenance or has faults of design, material, or workmanship, and repair or remedy is impractical or a financial burden.

8.1.7. Provenance – Aat the time of accessioningacquisition, complete information on the provenance of the public artartwork was not available and additional information has since become available indicating that the public artartwork should not be part of the City's Ppublic Aart Ccollection.

8.1.8 Location – Site acquisition or sale, or a more appropriate location for the artwork has been determined.

8.2 Process for Deaccession

8.2.1 Request for Review submitted to Arts & Culture Supervisor.

8.2.2 Notice to Artist – Carson City will act in good faith and use reasonable diligence to provide written notice to artists whose works are being considered for deaccession.

8.2.3 Review by Carson City staff of:

8.2.3.1 Grounds for the proposed deaccession.

8.2.3.2 Identification of the existence or non-existence of legal limitations including issues of copyright and ownership as determined by the District Attorney's Office.

8.2.3.3 Acquisition method, cost, and/or estimated current value.

8.2.3.4 Written evaluation from a disinterested and qualified professional such as an engineer, conservator, architect, safety expert or art historian, if applicable.

8.2.3.5 Photo documentation of the site conditions, if applicable.

8.2.3.6 In the case of damage, a report that documents the original cost of the artwork, estimated value, and/or the estimated cost of repair.

8.2.3.7 In the case of theft, an official police report and/or a report prepared by the department responsible for the site of the loss.

and/or

8.2.3.8 Proposed removal or demolition work plan and justification.

8.2.4 Public Input – Opportunities for public input may be offered through a public survey or at the public meeting of a board/commission.

8.2.5 Decision – Any Public Art which has been identified as a Capital Asset requires formal approval of the Board for deaccession. For a proposed deaccession of any Public Art not identified as a Capital Asset, the City Manager may decide to accept or reject the recommendation, delay decision and request more review, or defer decision to the Board.

8.2.6 Deaccession – Any contractual Carson City agreements regarding relocation or resale of the artwork must be followed. For Public Art which has been identified as a

Capital Asset, any relevant procedures in the Carson City Capital Asset Policy and Procedures Manual must be followed. To the extent deaccession is not addressed by a contract or policy, Carson City may choose any of the following methods to deaccession Public Art:

8.2.6.1 Return the artwork to the Artist.

8.2.6.2 Trade the artwork to or through an artist, gallery, museum, or other institution for other artwork of comparable value.

8.2.6.3 Donate to a museum or other caretaker.

8.2.6.4 Sell the work, such as through an art auction, art gallery, dealer, or direct bidding by individuals. Any revenue generated from such sales shall be directed to the Arts and Culture Program or other appropriate fund.

8.2.6.5 Destruction or recycling of materials comprising the artwork. This method should only be used as a last resort after considering all other possible methods.

8.2.7 Documentation - The decision and removal option should be preserved in the Public Art Inventory. For deaccessioned Public Art which has been identified as a Capital Asset, any relevant procedures in the Carson City Capital Asset Policy and Procedures Manual should be followed.

8.3 Relocation – The process and grounds for relocation or storage of Public Art shall be at the discretion of the City Manager.

~~b. Grounds for Relocation – The City may consider relocation of artwork for one or more of the following reasons:~~

~~1. Safety – the artwork endangers public safety in its current location.~~

~~2. Site acquisition for sale – for site-integrated or site-specific public art, the site for which the public art was specifically created is sold or acquired by an entity other than the City, which affects the integrity of the artwork and accessibility to the public.~~

~~3. Significant site changes or alterations.~~

~~4. Written request from the artist.~~

~~5. More appropriate location for the artwork has been determined.~~

~~c. Sequence for Deaccession or Relocation~~

~~1. Request for Review – submitted to Recreation Supervisor of the Parks, Recreation and Open Space Department.~~

~~2. Notice to Artist – Carson City will act in good faith and use reasonable diligence to provide written notice to artists whose works are being considered for relocation or deaccession.~~

~~3. Review by CCCC – the CCCC will provide recommendations in the~~

form of a report including the following information:

i. The grounds for the proposed deaccessioning;
ii. Identification of the existence or non-existence of legal limitations including issues of copyright and ownership as determined by the District Attorney's Office.
iii. Acquisition method, cost and estimated current value.
iv. Written evaluation from a disinterested and qualified professional such as an engineer, conservator, architect, safety expert or art historian;
v. Written recommendations received during the technical review process;
vi. Photo documentation of the site conditions (if applicable);
vii. In the case of damage, a report that documents the original cost of the public art, estimated value and the estimated cost of repair;
viii. In the case of theft, an official police report and a report prepared by the department responsible for the site of the loss, and;
ix. Proposed removal, relocation, and/or demolition work plan and justification for that option.

4. Public Engagement – The Recreation Supervisor will facilitate the opportunity for the public to provide feedback on the decision with the purpose of informing the decision of the CCCC.

5. Review by the CCCC – The CCCC may request the involvement of other Boards & Commissions as is necessary to the project. The CCCC will review the request for deaccessioning for compliance with this policy and other considerations. Approval is considered a recommendation by the CCCC for final review by the City Manager.

6. Decision by City Manager – A decision to relocate or deaccess public art shall be made by the City Manager. The City Manager may decide to a) accept the recommendations, b) reject the recommendations, or c) delay the decision and request more information.

7. Appeal of City Manager Decision – Decisions to relocate or deaccess public art will only be accepted from the artist or their authorized representative(s). Appeals must be made in writing to the Recreation Supervisor within 30 days of the decision of the City Manager and must be based on new information that was not considered during the process. Appeals will be agendized for review and consideration by the Board of Supervisors as soon as practicable.

d. Removal from Collection – Any contractual agreements between the artist and the City regarding removal or resale will be honored. To the extent removal is not addressed by a contract, the City may choose to use any of the following methods to remove public art that was deaccessioned:

1. Return the Work to the Artist, including all ownership of the material and copyright of the artwork. This method is preferred, and the artist shall have first right to refuse the offer. Other methods of removal from the collection, as stated below will be considered only after written notice of this refusal by the artist is received.

2. Trade through artist, gallery, museum, or other institutions for one or more other public art(s) of comparable value.

3. Donation to a museum collection or other caretaker.

4. Sale through art auction, art gallery, dealer, or direct bidding by individuals. Any revenue generated from such sale shall be directed to the Arts and Culture Program or the appropriate fund.

5. Destruction or recycling of materials comprising the public art. This method should only be used as a last resort after considering all other possible methods. If this method is used, it is recommended that no piece be recognizable as part of that public art.

e. Deaccessioning File – Documentation of the decision and removal option should be preserved in the inventory of the public artworks.

6.12 **Artwork Ownership and Copyright**

For freelance artists working on commissioned projects, the copyright remains with the artist, including any and all ways in which the work is represented, unless the artist(s) specifically signs over the copyright for the artwork to the City. This canbe through a clause on the commissioning contract specifically stating the artwork is a "work-made-for-hire" and copyright is thereby transferred to the City. Copyright lasts for the life of the artist, plus 70 years after the artist's death.

The ownership of title to the physical artwork is retained by the City. The artist(s) and the City must each agree in writing regarding the right to reproduce the artwork in any and all forms. There are several ways this can be approached:

a. An artist(s) could sell the City reproduction rights for a price as part of the artwork commissioning contract, or they could license[1] reproduction rights, but retain the copyright for themselves. The City, in turn, agrees to include a credit to the artist and a notice of copyright on all such reproductions.

b. The artist can either sell or license all reproduction rights and transfer copyright to the City.

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[4] Licensing Artworks or Selling Copyright: Many artists derive income through licensing, allowing their images to be reproduced by other people or entities in exchange for royalty payments. When artists license their artwork, they retain legal ownership of the work. This means they retain their copyright, while someone else makes and sells the item (for example, duplicating imagery on merchandise). Royalties can take the form of a lump-sum payment or a continuing payment (on a monthly or quarterly basis), typically based upon a percentage of the income from the licensed artwork. Note that artists can also "assign" copyright of the artwork. They could "sell" their intellectual property ownership interest to a buyer through a lump-sum payment who would then be able to do whatever they pleased with the artwork.

~~Public Art Donation Proposal Form~~



~~Part 2: Ownership, Licensing and Release~~

~~1. The Donor represents that he or she owns the work and the copyright to the work. If this is not the case, Donor must attach additional information explaining who owns the work and who owns the copyright to the work. Donor hereby grants to Carson City a perpetual, non-exclusive, non-transferrable license to use the Work in the course of Carson City business and to otherwise display, copy, make use and sell the Work (collectively, "use" the Work). Carson City may use the Work in general advertising materials and point of sale displays, and advertising and other promotional materials and purposes on City's website, social media and with other partners and outlets. Carson City may further use the Work for purposes of promoting Carson City and/or tourism to Carson City. The foregoing are examples of the use that may be made by Carson City of the Work, and do not limit Carson City's use of the Work under this Agreement. The license granted to Carson City includes the use of the Work by government entities affiliated with Carson City, including, but not limited to, the Carson City Culture and Tourism Authority and the Carson City Library.~~

~~2. Upon donation of the work, Donor acknowledges that Carson City will own the work. Carson City may use and maintain the work in its discretion. If the work is damaged, or for any other reason, Carson City may also destroy the work, in its sole discretion. Donor hereby releases and forever discharges Carson City and its successors, assigns, agents, representatives, officials and employees from any and all civil claims, liabilities, obligations, demands or actions which the Donor has now, or may have in the future, for damages, costs, interest, fees or compensation of any kind in any way related to the use of, damage to, or destruction of the work by Carson City.~~
~~I understand that donations are subject to a review process by Carson City.~~

~~Signature of Donor: _____ Date: _____~~

FOR CARSON CITY USE ONLY:	YES	NO	N/A	DATE
Submitted to the Carson City Cultural Commission for review and recommendation to the City Manager.				
Presented to the City Manager for final approval or recommendation to the Board of Supervisors.				
Presented to the Board of Supervisors for approval if: (1) the public art donation will require permanent installation or construction on City property; or (2) donation is valued over $9,999.				
Contract or agreement between the Donor and City executed.				

~~APPENDIX B~~

~~PUBLIC ART PROPOSAL FORM (TBD)~~