



**CARSON CITY CONSOLIDATED
MUNICIPALITY
NOTICE OF THE MEETING OF THE
CARSON AREA METROPOLITAN PLANNING
ORGANIZATION**

Day: Wednesday
Date: August 13, 2025
Time: Beginning at 4:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Carson Area Metropolitan Planning Organization meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order - Carson Area Metropolitan Planning Organization (CAMPO)

2. Roll Call

3. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

4. For Possible Action: Approval of Minutes - July 9, 2025

4.A Minutes for July 9, 2025
[Click Here for Staff Report](#)

5. Public Meeting Item(s):

5.A For Discussion Only – Discussion and presentation regarding activities related to the Carson Area Metropolitan Planning Organization’s (“CAMPO”) Regional Transportation Plan (“RTP”) and the Jump Around Carson (“JAC”) Coordinated Human Services Plan (“CHSP”) which could include outreach summary, survey results, available funding, project prioritization, planned public outreach activities, and other topics related to updating the RTP and CHSP.
[Click Here for Staff Report](#)

5.B For Possible Action - Discussion and possible action regarding an application for the distribution of \$122,280 in available Federal Transit Administration (“FTA”) Section 5339(a) Program funds to the Carson City Regional Transportation Commission (“RTC”) to partially fund the replacement of an Americans with Disabilities Act (“ADA”) accessible transit vehicle for Jump Around Carson (“JAC”).
[Click Here for Staff Report](#)

5.C For Possible Action - Discussion and possible action regarding an application for the distribution of \$200,155 in available Federal Transit Administration (“FTA”) Section 5310 Program funds to the Carson City Regional Transportation Commission (“RTC”) for the capitalized operating expenses of the Jump Around Carson (“JAC”) JAC Assist Paratransit program.
[Click Here for Staff Report](#)

5.D For Possible Action – Discussion and possible action regarding (1) Highway Agreement No. PR235-25-063 (“Agreement”) for the Nevada Department of Transportation (“NDOT”) to fund a feasibility study (“Study”) for the East Dayton Bridge Project (“Project”) located in the Dayton Valley area of Lyon County through \$1,254,000 in Surface Transportation Block Grant (“STBG”) funds, plus a 5% local match of \$66,000 for a total Project cost of \$1,320,000; and (2) authorization for the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement regarding extensions of time or changes in funding amounts not to exceed 10% of the present amount.
[Click Here for Staff Report](#)

6. Non-Action Items

6.A Transportation Manager's Report
[Click Here for Staff Report](#)

6.B Nevada Department of Transportation Report
[Click Here for Staff Report](#)

6.C Other comments and reports which may include future agenda items, status review of additional projects, internal communications and administrative matters, correspondence to CAMPO, project status reports, and comments or other reports from the CAMPO members or staff.
[Click Here for Staff Report](#)

7. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised

during this period for public comment.

8. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The CAMPO will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CAMPO staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

This notice has been posted at the following locations:

Carson City Public Works, 3505 Butti Way
Community Center, 851 East William Street
City Hall, 201 North Carson Street
Carson City Library, 900 North Roop Street
Community Development Permit Center, 108 East Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Lyon County Utilities, 34 Lakes Blvd, Dayton
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
www.carson.org/agendas
notice.nv.gov



STAFF REPORT

Report To:

Meeting Date: August 13, 2025

Staff Contact:

Agenda Title: Minutes for July 9, 2025

Agenda Action: Formal Action / Motion **Time Requested:**

Proposed Motion

I move to approve the minutes, as presented.

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

07-09-25 Minutes (CAMPO).pdf

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the July 9, 2025 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, July 9, 2025, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Gregory Novak
Vice Chairperson Lucia Maloney
Member Lori Bagwell
Member John Cassinelli
Member Robert “Jim” Dodson
Member Jon Erb
Member Lisa Schuette
Ex-Officio Member Rebecca Kapuler

STAFF: Rick Cooley, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Dan Yu, Assistant District Attorney
Casey Sylvester, Transportation/Traffic Engineer
Jared Cragun, Transportation Planner/Analyst
Rebecca Bustos, Grant Analyst
Marcus Myers, Transit Coordinator
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours. All approved minutes are posted on <https://www.carson.org/government/city-meetings>.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:31:26) – Chairperson Novak called the meeting to order at 4:31 p.m.

2. ROLL CALL

(4:31:39) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(4:31:57) – Chairperson Novak entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

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4.A MINUTES FOR JUNE 11, 2025

(4:32:16) – Chairperson Novak introduced the item and entertained corrections and/or a motion.

(4:32:22) – Vice Chair Maloney moved to approve the minutes of the CAMPO June 11, 2025, meeting as presented. The motion was seconded by Member Bagwell and carried 7-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) AMENDMENT NO. 2 (“AMENDMENT”) TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) UNIFIED PLANNING WORK PROGRAM (“UPWP”) FOR FISCAL YEAR (“FY”) 2025 AND FY 2026, WHICH DELETES SECTION 3.1 OF THE UPWP AND MAKES RELATED EDITS; AND (2) AUTHORIZATION FOR THE TRANSPORTATION MANAGER TO MAKE ANY CHANGES TO THE AMENDMENT REQUESTED BY THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”), FEDERAL HIGHWAY ADMINISTRATION (“FHWA”), OR FEDERAL TRANSIT ADMINISTRATION (“FTA”) THAT DO NOT SUBSTANTIALLY MODIFY THE WORK ELEMENT ACTIVITIES OR BUDGETS OF THE UPWP.

(4:32:40) – Chairperson Novak introduced the item. Member Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich gave background and referenced the Staff Report, including the marked-up Unified Planning Work Program (UPWP) Fiscal Years 2025 / 2026: July 1, 2024 – June 30, 2026 document, all of which are incorporated into the record. Chairperson Novak noted that he did not anticipate any impact on the UPWP with the passage of the “One Big Beautiful Bill” by the U.S. Congress. Member Bagwell expected another amendment, and Mr. Martinovich believed that the amendment would be for the “monetary agreement that funds the UPWP” later in the year. There were no public comments; therefore, Chair Novak entertained a motion.

(4:36:33) – Member Bagwell moved to approve the Amendment and authorize the Transportation Manager to make changes to the Amendment, as presented. The motion was seconded by Vice Chair Maloney and carried 7-0-0.

5.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) DISADVANTAGED BUSINESS ENTERPRISE (“DBE”) PROGRAM, INCLUDING (1) SUBMISSION OF A PROPOSED THREE-YEAR DBE PARTICIPATION GOAL OF 0.82% OF ALL FEDERAL TRANSIT ADMINISTRATION (“FTA”) ASSISTED CONTACTS AWARDED BY CAMPO DURING FEDERAL FISCAL YEARS (“FFY”) 2026-2028 TO THE FTA; AND (2) AUTHORIZATION FOR THE TRANSIT MANAGER TO ADMINISTRATIVELY AMEND THE DBE PROGRAM PLAN WITH NON-SUBSTANTIVE CHANGES RESULTING

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

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FROM REQUIRED CHANGES IN FEDERAL REGULATIONS THAT DO NOT CHANGE THE DBE PARTICIPATION GOAL OR SUBSTANTIVELY EFFECT CAMPO'S PROCESSES TO ADMINISTER THE DBE PROGRAM.

(4:37:00) – Chair Novak introduced the item. Mr. Myers gave background and reviewed the agenda materials, including highlights from and the methodology for the Disadvantaged Business Enterprise (DBE) Program Goal for Federal Transit Administration Funds, incorporated into the record. Chair Novak did not see any issues with the proposed participation goal. Member Dodson inquired about the 0.63% Nevada Department of Transportation (NDOT) goal in Section 2.6, noting that the DBE goal was higher in other areas. Mr. Myers clarified that NDOT had split their goals between “race neutral” and “race conscious.” He also noted that the goal percentage identified in Section 1.2 was incorrect (has since been corrected) and had not decreased. Vice Chair Maloney was informed that the “race-neutral” goal decrease to 0.82 was a result of the funding amount assigned to projects. The Vice Chair also called the analysis “thorough” and thanked Mr. Myers. Chair Novak entertained public comments and when none were forthcoming, a motion.

(4:44:17) – Member Schuette moved to direct staff to submit CAMPO’s Disadvantaged Business Enterprise (DBE) Program to the FTA, and to authorize the Transit Manager to make the administrative amendments to the DBE Program, as presented. The motion was seconded by Member Dodson and carried 7-0-0.

5.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE SUBMISSION OF A FEDERAL TRANSIT ADMINISTRATION (“FTA”) SECTION 5339(B) BUSES AND BUS FACILITIES PROGRAM GRANT APPLICATION TO THE FTA FOR A TOTAL OF \$111,141, SUBJECT TO A 20 PERCENT LOCAL MATCH, ESTIMATED TO BE \$22,228 TO BE PROVIDED BY THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (“RTC”), TO PARTIALLY FUND THE REPLACEMENT OF A JUMP AROUND CARSON (“JAC”) TRANSIT SYSTEM FIXED ROUTE VEHICLE.

(4:44:52) – Chairperson Novak introduced the item. Mr. Myers presented the Staff Report and responded to clarifying questions. Member Bagwell reminded everyone that the purchase is for 2027; however, the timeframe to receive a bus after its order date was long, therefore, the match would not fall in the same year. She also highlighted the difference between the federal fiscal year and the State fiscal year. There were no public comments.

(4:49:05) – Member Dodson moved to approve submission of the grant application, as presented. The motion was seconded by Member Schuette and carried 7-0-0.

6. NON-ACTION ITEMS

6.A TRANSPORTATION MANAGER’S REPORT

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(4:49:41) – Mr. Martinovich reported receiving a letter from the U.S. Department of Transportation (USDOT) regarding newly published guidelines and offered to share them with the CAMPO Board once he has reviewed them.

6.B NEVADA DEPARTMENT OF TRANSPORTATION REPORT

(4:50:58) – Ex-officio Member Kapuler announced the conclusion of the 83rd session of the Nevada Legislature and noted that NDOT had received its base budget and the bonding authority for projects throughout the State. She highlighted the passage of SB315, which allowed NDOT to use the progressive design build approach for the I-80 East Sparks widening project. Ms. Kapuler also explained that the passage of AB503 would impose stricter penalties for copper utility wire theft. According to Ms. Kapuler, approximately 500 wildlife animal-vehicle collisions are reported in Nevada annually, and NDOT had studied roadway safety and had flagged 90 roadway segments for further evaluation and to pursue grants. She stated that Spooner Summit on Highway 50 had been identified as a potential area for tracking animal movements. Ms. Kapuler also announced the closure of one lane on Highway 395 from Topsy Lane to Jacks Valley Road and some intermittent closures on Wright Way in Carson City.

6.C OTHER COMMENTS AND REPORTS

(4:58:02) – Member Dodson praised the driver on a fixed bus route on College Parkway who had exited his bus to warn drivers of elderly pedestrians in the crosswalk. Chair Novak noted that he had downloaded the “Big Beautiful Bill” and observed several sections that would be of interest to this Board. He stated that three sections of the “Highway Law – Title 23” (Sections 177, 178, 179) were rescinded. Chair Novak also announced that the USDOT website had added a safety initiative on arterial roads and added emphasis on truck parking needs.

7. PUBLIC COMMENT

(5:00:54) – Chairperson Novak entertained final public comments. Executive Director of The Rural Center For Independent Living Dee Dee Foremaster relayed concerns from her constituents regarding the lack of sufficient transportation in the Arrowhead Drive area that offered many industrial jobs. She suggested offering City incentives to employers, or offering a morning and evening bus service. Ms. Foremaster also suggested offering transportation to the Mound House area.

8. FOR POSSIBLE ACTION: TO ADJOURN

(5:04:08) – Chairperson Novak adjourned the meeting at 5:04 p.m.

The Minutes of the July 9, 2025, Carson Area Metropolitan Planning Organization meeting are so approved on this 13th day of August 2025.



STAFF REPORT

Report To:	Carson Area Metropolitan Planning Organization	Meeting Date:	August 13, 2025
Staff Contact:	Kelly Norman, Senior Transportation Planner; Marcus Myers, Transit Coordinator		
Agenda Title:	For Discussion Only – Discussion and presentation regarding activities related to the Carson Area Metropolitan Planning Organization’s (“CAMPO”) Regional Transportation Plan (“RTP”) and the Jump Around Carson (“JAC”) Coordinated Human Services Plan (“CHSP”) which could include outreach summary, survey results, available funding, project prioritization, planned public outreach activities, and other topics related to updating the RTP and CHSP.		
Agenda Action:	Other / Presentation	Time Requested:	15 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

April 9, 2025 (Item 5.B) – CAMPO staff presented information related to activities occurring on the RTP and CHSP including the schedule of events, planned public outreach activities, a draft table of contents, goals and vision, CAMPO logo, and other topics for discussion only.

February 12, 2025 (Item 5.B) – CAMPO approved contract number 25300288 with Parametrix, Inc. to provide support services to update the RTP and CHSP with a not to exceed amount of \$207,500.

Background/Issues & Analysis

The RTP is a long-term planning document intended to analyze the regional transportation network and to identify current and future needs to maintain a safe, efficient, and sustainable transportation system. CAMPO, which represents Carson City, northern Douglas County, and western Lyon County, is updating the 2050 RTP as required at least once every five years. Every designated metropolitan planning organization is required to prepare a Metropolitan Transportation Plan (also known as the RTP) in accordance with 23 USC § 134(c) and 49 USC § 5303(i) to accomplish the objectives outlined by CAMPO, the State, and the public transportation providers. The RTP was last formally adopted in January 2021 with one amendment approved in August 2024. A consultant was hired to assist staff in completing the RTP revisions in February 2025.

Staff will present an overview of the RTP update effort, the results of the public survey and agency coordination meetings, planned public outreach activities, the project identification and prioritization process, funding, and concepts for analysis as part of the CHSP for consideration and input by CAMPO members.

The primary responsibility of CAMPO is to ensure existing and future expenditures for transportation projects and programs are based on a continuing, cooperative, and comprehensive (3-Cs) planning process. CAMPO does not own nor operate the transportation systems they serve; rather it serves in the overall coordination and consensus-building role in planning and programming funds for projects and operations.

Applicable Statute, Code, Policy, Rule or Regulation

23 USC 134(c), 49 USC 5303(i)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Project No. G302825001. Funding for updating the RTP and CHSP is budgeted in CAMPO's Unified Planning Work Program ("UPWP"), Task 2.1 and Task 4.1, which is reimbursable with Federal Consolidated Planning Grant funds at a rate of 95%. The 5% local match has been budgeted within CAMPO's approved UPWP for Fiscal Years 2025 & 2026.

Alternatives

N/A

Attachment(s):

[5A_CAMPO_Exhibit 1 - Presentation.pdf](#)

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



**2050 Regional
Transportation Plan &
Coordinated Human
Services Plan**

Update #2 CAMPO Board
August 13, 2025



1

CAMPO 2050 RTP & CHSP AGENDA

CAMPO 2050 Regional Transportation Plan (RTP) & Coordinated Human Services Plan (CHSP) Timeline

CAMPO 2050 RTP Outreach Efforts

CAMPO 2050 RTP & CHSP Survey Results

CHSP Outreach Efforts

CHSP Survey Results

CHSP Considerations

2050 RTP Revenues & Project Prioritization

What's next?



2

CAMPO 2050 RTP & CHSP

Outreach & Actions Timeline

February, 2025: CAMPO 2050 RTP & CHSP Update began

 Update CAMPO Vision, Goals, Table of Contents

April, 2025: CAMPO 2050 RTP & CHSP Update to the CAMPO Board #1

May, 2025: Regional Transportation Survey released

June, 2025: Outreach with stakeholders began

July, 2025: CAMPO Bicycle & Pedestrian Comment Map

August, 2025: CAMPO 2050 RTP Update to the CAMPO Board #2

September, 2025: Public Meeting; TBD



3

CAMPO 2050 Regional Transportation Plan

Outreach

Carson City



Tahoe Regional Planning Agency



Nevada Department of Transportation



Lyon County



Tahoe Transportation District



Washeoe Tribe of Nevada & California



Douglas County



Regional Transportation Commission-Washoe County



Federal Highway Administration, Nevada Division



Indian Hills GID



Muscle Powered



Federal Transit Administration, Region 9, San Francisco



4

CAMPO 2050 Regional Transportation Plan

Common Themes from RTP Stakeholder Meetings

Overall growth projections in the CAMPO planning area are relatively low with the exception of a few specific locations.

Despite slower growth, congestion appears to be increasing, especially on US 50 and US 395.

There is a need for alternative routes into and out of Carson City as US 50 and US 395 are the only realistic means currently.

Enhanced resources for signal optimization could help with some congestion/reliability issues.

There are several agency plans and CIPs that reference project needs within the region.

Transit needs include: better connections for those living outside of the urban area (especially for medical/human services trips), enhanced intercity/inter-regional routes, general public awareness and information on how to use the transit system.

There is a backlog of pavement maintenance needs throughout the region across all agencies and funding is limited.

General active transportation connectivity is needed, especially to essential services, schools, transit, and trailheads.

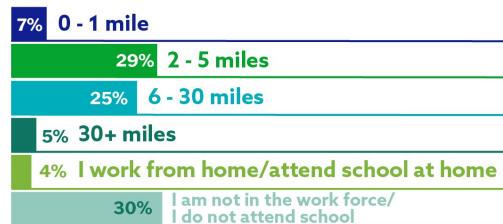
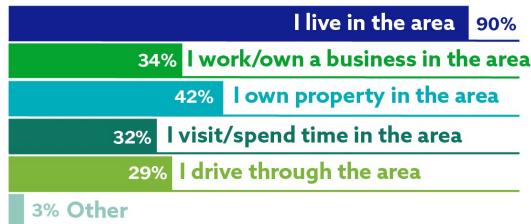
Safety issues are a continued concern for specific locations.



CAMPO 2050 Regional Transportation Plan

CAMPO 2050 RTP & CHSP Survey Results

What is your relationship to the Carson Area MPO? How far do you typically commute to get to work or attend school?



CAMPO 2050 Regional Transportation Plan

CAMPO 2050 RTP & CHSP Survey Results

Which of the following factors prevented you from taking trips this past year?

- 6% I can't drive
- 8% I do not have a car
- 10% I can't pay for gas, parking, and/or insurance
- 10% I don't have anyone to take me
- 18% I don't have bus services in my area
- 3% I can't afford bus fare
- 19% I'm not familiar with transportation options
- 13% I don't feel safe or comfortable
- 47% Other

The local and regional transportation system impacts my quality of life.

- 46% Agree
- 23% Strongly Agree
- 20% Disagree
- 11% Strongly Disagree

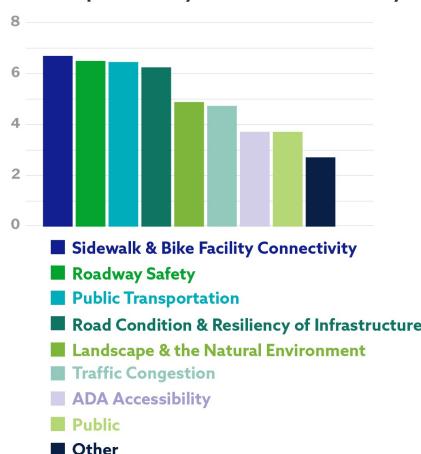


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CAMPO 2050 Regional Transportation Plan

CAMPO 2050 RTP & CHSP Survey Results

Rank the following potential priorities for the region's transportation system over the next 25 years.



Which of the following words would you use to describe the needs and vision of our region's transportation system?

- 37% Safety: Safe for all users
- 42% Reliable: Similar every day
- 28% Efficient: Direct & flowing
- 25% Accessible: Useable for all users
- 13% Sustainable: Building durable & taking care of it
- 11% Adaptable: Accomodating multiple purposes
- 21% Connected: Linking networks for all modes

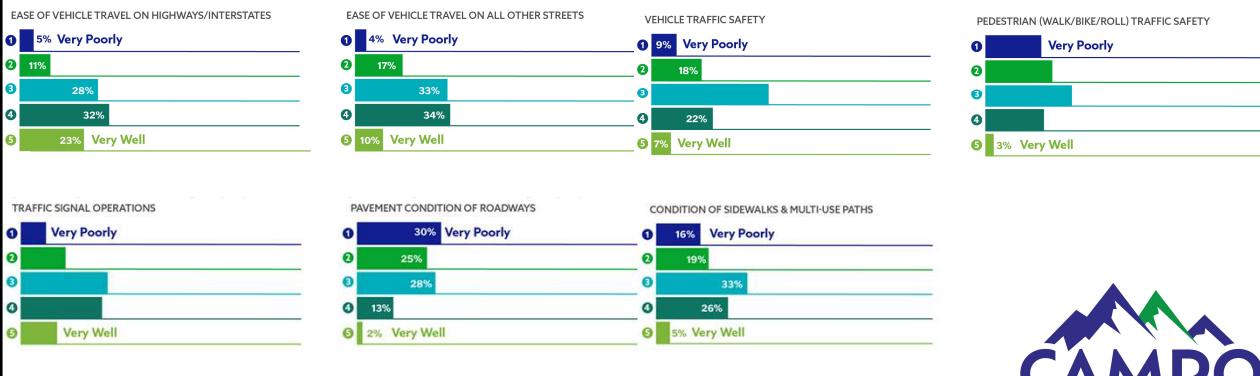


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CAMPO 2050 Regional Transportation Plan

CAMPO 2050 RTP & CHSP Survey Results

Rate how well you think the following areas are performing in the CAMPO Region (1-5).



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Coordinated Human Services Plan

What is a CHSP?

A Locally developed strategy that identifies the transportation needs of specific populations, like seniors, individuals with disabilities, and people with low incomes. The plan outlines strategies as well as short-term and long-term goals aimed to meet the identified needs.



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Coordinated Human Services Plan

CHSP Outreach Efforts

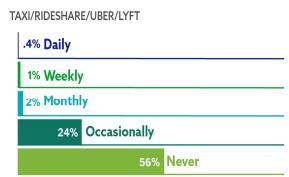
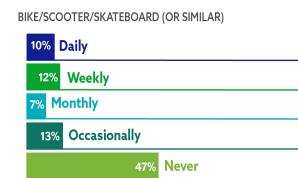
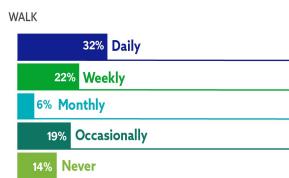
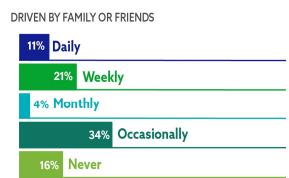


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Coordinated Human Services Plan

CAMPO RTP & CHSP Survey Results

How often do you use the following types of transportation?



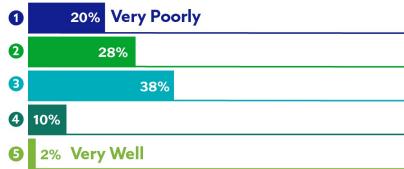
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Coordinated Human Services Plan

CAMPO RTP & CHSP Survey Results

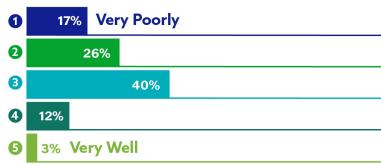
Rate how well you think the following areas are performing in the CAMPO region (1-5).

EASE & FREQUENCY OF PUBLIC TRANSPORTATION



Rate how well you think the following areas are performing in the CAMPO region (1-5).

ACCESS TO PUBLIC TRANSPORTATION



When I travel in my community, I would like to _____ more than I currently do:

- 30% Use Transit
- 26% Walk
- 25% Bike
- 16% Drive
- 3% Other

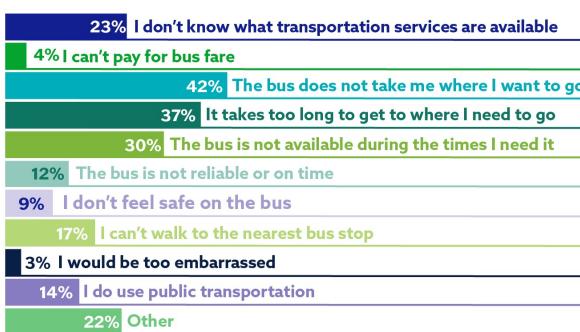


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Coordinated Human Services Plan

CHSP Outreach and Survey Results

What are the reasons why you do not choose (or cannot use) public transportation?



Common Themes from Stakeholder Meetings:

- Connectivity gaps & Regional Access
- Accessibility (Infrastructure)
- Public Awareness & Communication Barriers
- First/Last Mile Connectivity
- Regional Coordination & Strategic Planning



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Coordinated Human Services Plan

CHSP Considerations

Route Adjustments/Location requests:

- Eagle Medical Center
- Topsy Walmart
- JAC Admin Building
- North/South Carson St. Route
- Micro-Transit Options

Intercounty Travel/Connections:

- Lyon County
- Douglas County
- South Lake Tahoe

Marketing & Outreach:

- Improve access to information
- JAC participation in community events
- Bus Riding Basic's classes/tutorials



15

CAMPO Regional Revenues

- RTPs must demonstrate how activities and projects can be implemented and funded.
- While funding programs are subject to change over time (federally and locally), CAMPO is tasked with using the best available data at the time the RTP is developed.
- CAMPO staff has consulted with member agencies, included NDOT regarding available revenues.
- Projects within the RTP will fall into two categories; funded and unfunded, based on the estimated cost of each project as compared to the available revenue and funding amounts.

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CAMPO Regional Revenue Sources and 2025 Estimate

	Revenue Name	Source	2025 Amount
Road and Highway	National Highway Performance Funding (NHP)	Federal	\$ 5,080,971
	Surface Transportation Block Grant Funding (STBG)	Federal	\$ 2,797,459
	Highway Safety Improvement Funding (HSIP)	Federal	\$ 790,993
	Transportation Alternatives Funding (TAP)	Federal	\$ 726,287
	Carbon Reduction Program Funding (CRP)	Federal	\$ 524,238
	Promoting Resilient Operations for Transformative, Efficient, and Cost-savings (PROTECT)	Federal	\$ 359,199
	Federal Lands Access Program (FLAP)	Federal	\$ 1,351,350
	Community Development Block Grant Funding (CDBG)	Federal	\$ 330,000
	State Highway Funding	State	\$ 520,520
	Carson City RTC Motor Vehicle Fuel Tax and Shared Revenue Tax	Local	\$ 1,542,539
	Carson City 1/8-cent Sales Tax (Infrastructure Tax)	Local	\$ 2,016,000
	Carson City Virginia & Truckee Railway Reconstruction Plan of Expenditure	Local	\$ 1,004,000
	Carson City Franchise and Complete Street Fees	Local	\$ 375,000
	Douglas County RTC Motor Vehicle Fuel Tax and Shared Revenue Tax	Local	\$ 895,000
	Lyon County RTC Motor Vehicle Fuel Tax and Shared Revenue Tax	Local	\$ 360,000
Transit	FTA Section 5307 Funding (Urbanized Area Formula Grants)	Federal	\$ 2,424,144
	FTA Section 5310 Funding (Elderly Persons and Persons with Disabilities)	Federal	\$ 200,155
	FTA Section 5339 Funding (Bus and Bus Facility Grants)	Federal	\$ 122,280
	State and Local Transit Funding	Local	\$ 958,637

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CAMPO Regional Revenue Estimates

Revenue by Source	Annual Revenue (2025 Dollars)	2025-2035 Funding Period	2035-2050 Funding Period	Total Revenue
Road and Highway Funding				
Federal Funding Forecasted	\$11,960,499	\$242,146,564	\$269,538,694	\$511,685,258
Non-Federal Funding (State and Local*)	\$6,713,059	\$85,386,481	\$155,908,944	\$248,008,484
Carson City Transit (Jump Around Carson)				
Federal Funding Forecasted	\$2,746,579	\$30,074,274	\$62,405,529	\$92,479,803
Non-Federal Funding (State and Local)	\$958,637	\$10,590,319	\$21,994,911	\$32,585,230
TOTAL				
CAMPO Area Total Revenue	\$22,378,774	\$368,197,638	\$509,848,078	\$884,758,775

* Awaiting confirmation on one revenue source

Preliminary Assumptions:

- Federal revenues increase at 2% per year
- State revenues and local fuel tax revenues increase at 0.34% per year
- Local sales tax revenues increase at 2% per year
- Local transit revenue increases 3% per year
- Preliminary and subject to change. Based on the best information available at this time.

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Project Prioritization

- RTP contains a list of projects.
- CAMPO requested that partner agencies review the current list of projects and is seeking input from agencies on new projects to be added into the RTP.

 **CAMPO**
CARSON AREA METROPOLITAN
PLANNING ORGANIZATION

Project Input Form

Section One: Agency & Contact Information	
Lead Agency	Test
Contact Name	John Doe
Contact Phone	555-555-5555
Contact Email	John.doe@yahoo.com

Section Two: Project Information	
Project Title	Test Project
Project Description	Test Project Description
Project Type	Capacity
Project Limits, from	Street name
Project Limits, to	Street name
Planned Implementation Year (FFY)	2026
Planned Year of Completion (FFY)	2027
Total Project Cost \$	1,040,000
Funding Source for Preliminary Engineering (if applicable)	Local
Funding Source for Right Of Way (if applicable)	N/A
Funding Source for Construction (if applicable)	Federal
Agency Priority	High

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Project Prioritization

- Projects will be prioritized for the available funding based on the CAMPO goal areas including:
 - Safety
 - Quality of Life
 - Mobility
 - Prosperity
 - Adaptability
 - Preservation
- Once project list is compiled, it will be presented during the future public meeting.

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CAMPO 2050 RTP & CHSP

What's Next?

September, 2025: Public Meeting; Look for a meeting date(s) and location soon!

November, 2025: Draft 2050 RTP & Draft CHSP ready for public comment
(30 days)

December, 2025: Final Draft 2050 RTP & Final Draft CHSP

January, 2026: Final Draft 2050 RTP & Final Draft CHSP presented to the CAMPO Board
for approval



CAMPO 2050 RTP & CHSP

Contacts

Chris Martinovich, PE, Transportation Manager

775-283-7367, cmartinovich@carson.org

Kelly Norman, AICP, Senior Transportation Planner

775-283-7525, knorman@carson.org

Marcus Myers, Transit Coordinator

775-283-7583, mmyers@carson.org





STAFF REPORT

Report To:	Carson Area Metropolitan Planning Organization	Meeting Date:	August 13, 2025
Staff Contact:	Kelly Norman, Senior Transportation Planner/Analyst		
Agenda Title:	For Possible Action - Discussion and possible action regarding an application for the distribution of \$122,280 in available Federal Transit Administration (“FTA”) Section 5339(a) Program funds to the Carson City Regional Transportation Commission (“RTC”) to partially fund the replacement of an Americans with Disabilities Act (“ADA”) accessible transit vehicle for Jump Around Carson (“JAC”).		
Agenda Action:	Formal Action / Motion	Time Requested:	5 minutes

Proposed Motion

I move to award \$122,280 in FTA 5339(a) Program funds to the RTC.

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

On May 14, 2025, the Carson Area Metropolitan Planning Organization (“CAMPO”) advertised a call for projects and accepted grant applications for the distribution of Federal Fiscal Year (“FFY”) 2025 formula-based funding from the FTA Section 5339(a) Program. The FTA Section 5339(a) Program aims to improve the condition of capital transit assets by providing funds to transit operators to replace, rehabilitate, or purchase buses or bus-related facilities. Eligible recipients include designated recipients that operate fixed-route bus service, or that allocate funding to fixed-route bus operators, and state or local governmental entities within the CAMPO region that operate fixed-route bus services that are eligible to receive direct grants under Sections 5307 and 5311.

One application was received from the RTC. The RTC’s application is seeking \$122,280 to go towards the replacement of an American with Disabilities Act (“ADA”) accessible bus that is less than or equal to 30-feet. The total estimated cost of the ADA accessible bus is \$255,000. The RTC noted in their application that they requested that CAMPO apply for an FTA 5339(b) grant to supplement the difference, which CAMPO did apply for in July.

The vehicle replacement would require a 15% match, and the RTC has identified sufficient local match

funding within their application.

Staff has reviewed all applicable criteria and eligible activities in relation to the application. In assisting with the determination of the award, staff utilized the checklist included in Exhibit 1. Based on staff's review of the application, included with Exhibit 2, the RTC meets the eligibility requirements required by CAMPO to receive FTA Section 5339(a) Program funding.

Applicable Statute, Code, Policy, Rule or Regulation

49 U.S.C. Section 5339(a)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact: This pass-through grant does not impact CAMPO's budget.

Alternatives

Decline to award FTA Section 5339(a) funding to the RTC and provide alternative direction to staff.

Attachment(s):

[5B_CAMPO_Exhibit 1 JAC - 5339\(a\) FY25 Application Checklist.pdf](#)

[5B_CAMPO_Exhibit 2 JAC - 5339\(a\) FY25 Application Packet.pdf](#)

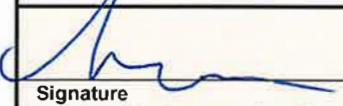
Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

APPLICATION ELIGIBILITY CHECKLIST			
Applicant's Name: <u>Jump Around Carson</u>		Applicant's Request: \$ <u>122,280</u>	
ELIGIBILITY DOCUMENTATION REQUIRED	NOTES		
ELIGIBILITY OF ORGANIZATION	Local Government & Operator of Public Trans		
FTA & LOCAL FUNDING SOURCES	5339 / General Fund		
APPLICANT INFORMATION	ADA Para Services		
PROJECT INFORMATION	Purchase 30ft ADA Transit Vehicle		
VEHICLE PURCHASE INFORMATION FORM (if applicable)	Notes Multiple Funding Sources for this Purchase		
BUDGET SUMMARY	Accurately Calculated		
PROJECT TYPE / CAMPO TRANSIT DEVELOPMENT AND COORDINATED HUMAN SERVICE PLAN	Confirmed Pg 105 CHSP		
AUTHORIZING RESOLUTION	Signed 6/11/25		
ADDITIONAL REVIEW CRITERIA	NOTES	NEW APPLICANT	DOCUMENT ON FILE
SAFETY PLAN / PTASP		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TRANSIT ASSET MANAGEMENT PLAN		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TITLE VI PLAN		<input type="checkbox"/>	<input checked="" type="checkbox"/>
DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM AND GOAL		<input type="checkbox"/>	<input checked="" type="checkbox"/>
VEHICLE MAINTENANCE POLICY (vehicle purchases)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
RIDER POLICIES AND INFORMATION (vehicle purchases)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
COPY OF VEHICLE INSURANCE POLICY (Evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00) per occurrence.)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TRAINING POLICY		<input type="checkbox"/>	<input checked="" type="checkbox"/>
DRUG AND ALCOHOL POLICY (Vehicle Purchases or 5339 Grants Only)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ADA POLICY (vehicle/passengers' information)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ACTIVE UEI No Debarment or Suspension	Yes, Exp 11/4/25	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL CERTIFICATIONS AND ASSURANCES		<input type="checkbox"/>	<input checked="" type="checkbox"/>
OTHER (Use of funding, benefit/impact to CAMPO, other potential funding opportunities, misc.)		<input type="checkbox"/>	<input type="checkbox"/>
		Grant Analyst	6/25/25
Signature: _____ Position Title: _____ Date: _____ By signing this document, I certify that I have no relation that would be considered a cause of conflict of interest with the applicant.			



**Grant Application Packet for
Federal Transit Administration
Section 5339(a) Program
Apportionment Funding for
Federal Fiscal Years (FFY) 2025**

Introduction

The Carson Area Metropolitan Planning Organization (CAMPO) is accepting grant applications for the distribution of annual formula-based funding from the Federal Transit Administration (FTA) for Section 5339(a) Program funds. An overview of program goals, available funding, and applicant eligibility is provided on the following pages.

Funding from the FTA Section 5339(a) Program occurs in the form of a **reimbursement grant**. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The grantee must follow all FTA procedures to obtain reimbursement for expenses.

To receive federal funding through this program, an applicant must be eligible, per the federal requirements discussed below, and must comply with all other applicable federal and local regulations. CAMPO, as the direct recipient of 5339(a) funds, is responsible for overseeing the funds and monitoring subrecipients of these funds. CAMPO is considered a Small Urbanized area of under 200,000 population. Compliance with federal and local regulations does not end with documents required by this grant application. Applicants should reference the resources located in the packet to determine whether they have the technical and financial capacity to manage federal grant funds while maintaining full compliance. CAMPO staff will screen applicants based on information submitted in the application and will verify compliance on an ongoing basis with regular subrecipient monitoring.

For further information or assistance, please contact:

Rebecca Bustos, Grant Analyst
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, NV 89701
Phone: 775-283-7045
E-mail: rbustos@carson.org

Grant applications will be reviewed by staff for application completeness and eligibility. If applications are complete and eligible, applications will be submitted to the CAMPO Board for evaluation and consideration for award at a public hearing. Information on the Carson Area MPO is available online at www.CarsonAreaMPO.com.

*****Deadline to submit a complete application is June 23, 2025*****

Grant Program Information

Grants for Buses and Bus Facilities Formula Program – 5339(a)

The program aims to improve the condition of capital transit assets by providing funds to transit operators to replace, rehabilitate, or purchase buses or bus-related facilities.

Eligible Recipients

Eligible Recipients include designated recipients that operate fixed route bus service or that allocate funding to fixed route bus operators; and State or local governmental entities within the CAMPO Region that operate fixed route bus services that are eligible to receive direct grants under 5307 and 5311.

Eligible Activities/Purchases

Capital projects to replace, rehabilitate and purchase buses, vans, and related equipment, and to construct bus-related facilities, including technological changes or innovations to modify low or no emission vehicles or facilities. (Note: additional competitive grants are available under FTA Section 5339(b) and 5339(c). Please contact CAMPO if interested in these grant programs.)

Match

The federal share of eligible capital costs may not exceed 80 percent, except for the purchase of certain low/no-emission vehicles or vehicles for compliance with ADA or the Clean Air Act (CAA) (85%), or for certain bus-related equipment and facilities related to the ADA, the Clean Air Act (CAA), (90%).

Available Funding

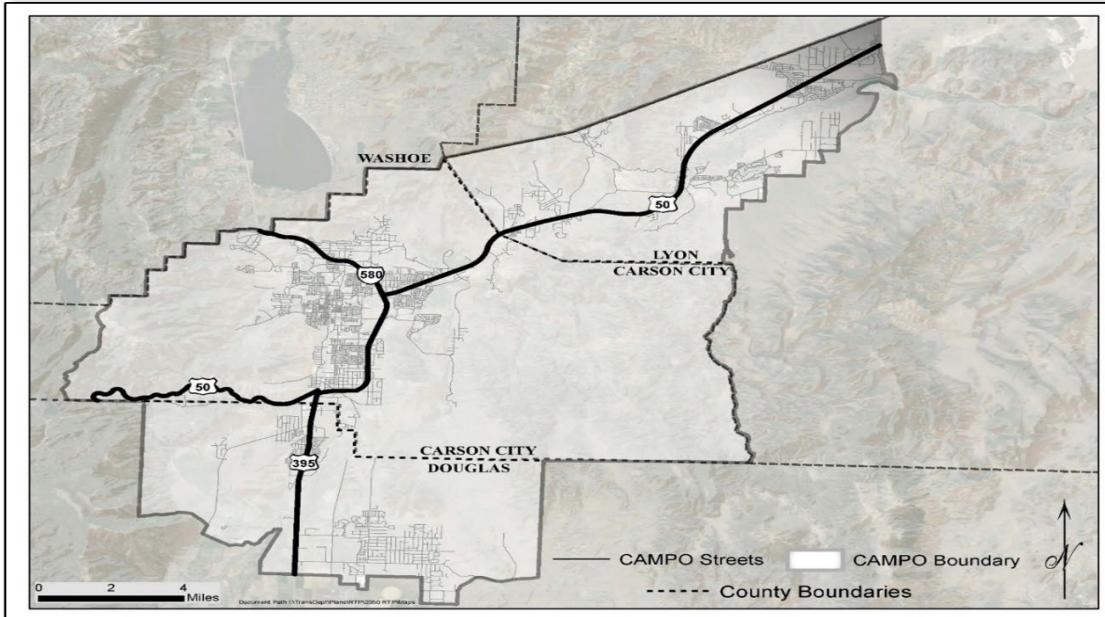
- Federal Fiscal Year 2025 - \$122,280

Statutory References

49 U.S.C. Section 5339(a)

49 U.S.C. Section 5323

Map of CAMPO



Application Process

Completed applications should be submitted to:

Rebecca Bustos
rbustos@carson.org

Email Subject: Grant Application for FTA Section 5339(a) Program – *Organization Name*

Applications can be completed either as a Microsoft Word Document or a PDF.

Grant applications must be submitted by 5:00 pm on the noticed deadline of June 23, 2025.

Applications received will be screened for completeness and eligibility prior to evaluation and consideration of award.

Application Schedule:

- Release Date – May 15, 2025
- Grant Application Submission Due – June 23, 2025
- Anticipated Award by CAMPO – August 13, 2025

Required Information

To determine eligibility and for the CAMPO Board to evaluate grant applications, applicants must complete the attached application.

CAMPO will use the following criteria to evaluate submitted grant applications:

Evaluation Criteria

- Eligibility of Organization
- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- For replacement and new vehicles, applicant's ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment

Upon completion of the selection process, CAMPO will coordinate with the project applicant to submit the necessary FTA documentation.

**Grant Application
for
Federal Transit Administration
Section 5339(a) Program
Apportionment Funding**

General Information

Brief Project Description:

Name of Organization:

Type of Organization:

Private Non-Profit Operator of Public Transportation Services
 State/Local Governmental Entity Tribal Agency (Sovereign Nation)
 Other:

Applicants should provide documentation that they are an eligible organization.

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5339(a) Program Grant for Buses and Bus Facilities Formula Program

5339(a) General Capital or Vehicle Purchases (20% match required)

Amount Requested:

5339(a) Vehicle Purchases for Compliance with ADA or Clean Air Act (15% match required per 49 U.S.C. 5323)

Amount Requested:

5339(a) Capital for Vehicle Related Equipment of Facilities for Compliance with ADA or Clean Air Act (10% match required)

Amount Requested:

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

Use the space below to detail where to find and how your project ties to the Transit Coordinated Human Service Plan.

Applicant/Organization Information

Physical Address:

Mailing Address (if different from physical address):

Contact Person:

Title:

Phone Number:

Email Address:

Applicant Federal ID#:

Applicant SAMS / UEI #:

Organization's mission statement and/or describe the organization's vision:

Detailed description of your organization:

Detailed description of your existing transportation program/services:

Describe any current connectivity/coordination efforts with surrounding area transit providers:

Project Information

Detailed Project Description:

Type of Service funding is requested for:

<input type="checkbox"/> Senior Center/Disabled Workshop	<input type="checkbox"/> Deviated Fixed Route
<input type="checkbox"/> Fixed Route	<input type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door)
<input type="checkbox"/> Other (describe)	

Clientele served by service/purchase/program (check all that apply):

<input type="checkbox"/> Elderly (60+ years old)	<input type="checkbox"/> Low Income/Welfare
<input type="checkbox"/> Persons with disabilities	<input type="checkbox"/> General Public
<input type="checkbox"/> Other	

Area Served (check all that apply):

<input type="checkbox"/> Small Urbanized Area (50,000 – 200,000 population)	<input type="checkbox"/> Lyon County
<input type="checkbox"/> Non-Urbanized Area (Rural under 50,000 population)	<input type="checkbox"/> Carson City
<input type="checkbox"/> Douglas County	<input type="checkbox"/> Other

Does the project include vehicle purchases?:

<input type="checkbox"/> Yes (Additional Form Required)	<input type="checkbox"/> No
---	-----------------------------

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)	Estimated Cost
Total Quantity	[REDACTED]	Total Estimated Cost

Procurement must follow CAMPO's Policies and Procedures Manual, available upon request of CAMPO.

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Capital Expenses		Local Match (Match Varies per Above)	
Description	Amount	Description	Amount
Total Capital Request		Total Match Request	

Required Documentation for Section 5310 or 5339(a) Funding

Applicants may attach a copy of the required documents to the application or provide a link to the document.

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO subrecipients for Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO subrecipients for Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO subrecipients of Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for the award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance more than \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B for draft). Alternative resolution forms maybe accepted.

Appendix A

Links to Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/funding/grantee-resources/certifications-and-assurances/certifications-assurances>

Links to Resources

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200

[https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative- requirements-cost-principles-and-audit-requirements-for-federal-awards](https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards)

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse- and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

SAM.GOV Register or Update the Unique Entity Identifier (UEI)

<https://sam.gov/>

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RESOLUTION NO: 2025-RTC-R-2

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A FEDERAL TRANSIT ADMINISTRATION / CARSON AREA METROPOLITAN PLANNING ORGANIZATION GRANT UNDER 49 USC §5339(a).

WHEREAS, the U.S. Department of Transportation is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization ("CAMPO") has been designated to administer certain transportation projects under 49 USC Chapter 53, including 49 USC §5339(a); and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including providing of the local share of project costs;

NOW, THEREFORE, the Carson City Regional Transportation Commission ("RTC") resolves that:

(1) The RTC Chairperson is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC §5339(a); and

(2) The Carson City Transit Coordinator is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

Upon motion by Commissioner Lisa Schuette, seconded by Commissioner Lucia Maloney, the foregoing Resolution was passed and adopted this 11 th day of June, 2025 by the following vote.

VOTE: AYES:

Chair Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Jim Dodson
Commissioner Lucia Maloney
Commissioner Greg Novak

NAYS:

None

ABSENT:

None

ABSTAIN:

None

The undersigned certifies that the foregoing is a true and correct statement.

Lori Bagwell
Lori Bagwell, Chair



STAFF REPORT

Report To:	Carson Area Metropolitan Planning Organization	Meeting Date:	August 13, 2025
Staff Contact:	Kelly Norman, Senior Transportation Planner/Analyst		
Agenda Title:	For Possible Action - Discussion and possible action regarding an application for the distribution of \$200,155 in available Federal Transit Administration (“FTA”) Section 5310 Program funds to the Carson City Regional Transportation Commission (“RTC”) for the capitalized operating expenses of the Jump Around Carson (“JAC”) JAC Assist Paratransit program.		
Agenda Action:	Formal Action / Motion	Time Requested:	5 minutes

Proposed Motion

I move to award \$200,155 in FTA Section 5310 Program funds to the RTC.

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

On May 14, 2025, the Carson Area Metropolitan Planning Organization (“CAMPO”) advertised a call for projects and accepted grant applications for the distribution of Federal Fiscal Year (“FFY”) 2025 formula-based funding from the FTA Section 5310 Program. The FTA Section 5310 Program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. The program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

One application was received from the RTC. RTC’s application is seeking \$200,155 in funding to offset operating expenses for its JAC Assist Paratransit program. Based on the proposed use of funds, the applicant must provide a 20% local match. The RTC has identified sufficient local match funding within their application.

Staff has reviewed all applicable criteria and eligible activities in relation to the application. In assisting with the determination of the award, staff utilized the checklist included in Exhibit 1. Based on staff’s review of the applications, the RTC meets the eligibility requirements required by CAMPO to receive FTA Section 5310 Program funding.

The application completed by JAC is included with Exhibit 2. The FTA Section 5310 Program is the best funding source known to CAMPO staff that allows grant reimbursement, with only a 20% local match, for capitalized operating expenses related to enhancing mobility for seniors and individuals with disabilities. CAMPO staff recommend awarding the full amount to the RTC.

Applicable Statute, Code, Policy, Rule or Regulation

49 U.S.C. Section 5310

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact: This pass-through grant does not impact CAMPO's budget.

Alternatives

Decline to award FTA Section 5310 funding to the RTC and provide alternative direction to staff.

Attachment(s):

[5C_CAMPO_Exhibit 1 JAC - 5310 FY25 Application Checklist.pdf](#)

[5C_CAMPO_Exhibit 2 JAC - 5310 FY25 Application Packet.pdf](#)

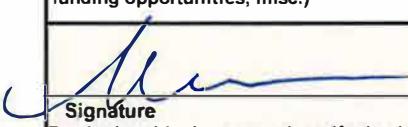
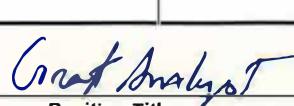
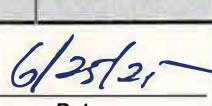
Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

APPLICATION ELIGIBILITY CHECKLIST			
Applicant's Name: <u>Jump Around Carson</u>		Applicant's Request: \$ <u>200,155</u>	
ELIGIBILITY DOCUMENTATION REQUIRED	NOTES		
ELIGIBILITY OF ORGANIZATION	Local Government & Operator of Public Trans		
FTA & LOCAL FUNDING SOURCES	5310 / General Fund		
APPLICANT INFORMATION	ADA Para Services		
PROJECT INFORMATION	Cap Op Expense		
VEHICLE REQUEST FORM (if applicable)	n/a		
BUDGET SUMMARY	Accurately Calculated		
PROJECT TYPE / CAMPO TRANSIT DEVELOPMENT AND COORDINATED HUMAN SERVICE PLAN	Confirmed Pg 95/96 CHSP		
AUTHORIZING RESOLUTION	Signed 6/11/25		
ADDITIONAL REVIEW CRITERIA	NOTES	NEW APPLICANT	DOCUMENT ON FILE
SAFETY PLAN / PTASP		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TRANSIT ASSET MANAGEMENT PLAN		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TITLE VI PLAN		<input type="checkbox"/>	<input checked="" type="checkbox"/>
DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM AND GOAL		<input type="checkbox"/>	<input checked="" type="checkbox"/>
VEHICLE MAINTENANCE POLICY (vehicle purchases)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
RIDER POLICIES AND INFORMATION (vehicle purchases)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
COPY OF VEHICLE INSURANCE POLICY (Evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00) per occurrence.)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
TRAINING POLICY		<input type="checkbox"/>	<input checked="" type="checkbox"/>
DRUG AND ALCOHOL POLICY (Vehicle Purchases or 5339 Grants Only)	n/a	<input type="checkbox"/>	<input type="checkbox"/>
ADA POLICY (vehicle/passengers' information)		<input type="checkbox"/>	<input checked="" type="checkbox"/>
ACTIVE UEI No Debarment or Suspension	Yes, Exp 11/4/25	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL CERTIFICATIONS AND ASSURANCES		<input type="checkbox"/>	<input checked="" type="checkbox"/>
OTHER (Use of funding, benefit/impact to CAMPO, other potential funding opportunities, misc.)		<input type="checkbox"/>	<input type="checkbox"/>
			
Signature	Position Title	Date	
By signing this document, I certify that I have no relation that would be considered a cause of conflict of interest with the applicant.			



**Grant Application Packet for
Federal Transit Administration
Section 5310 Program
Apportionment Funding for
Federal Fiscal Year (FFY) 2025**

Introduction

The Carson Area Metropolitan Planning Organization (CAMPO) is accepting grant applications for the distribution of annual formula-based funding from the Federal Transit Administration (FTA) for Section 5310 Program funds. An overview of program goals, available funding, and applicant eligibility is provided on the following pages.

Funding from the FTA Section 5310 Program occurs in the form of a **reimbursement grant**. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The grantee must follow all FTA procedures to obtain the reimbursement for expenses.

To receive federal funding through this program, an applicant must be eligible, per the federal requirements discussed below, and must comply with all other applicable federal and local regulations. CAMPO, as the direct recipient of 5310 funds, is responsible for overseeing the funds and monitoring subrecipients of these funds. CAMPO is considered a Small Urbanized area of under 200,000 population. Compliance with federal and local regulations does not end with documents required by this grant application. Applicants should reference the resources located in the packet to determine whether they have the technical and financial capacity to manage federal grant funds while maintaining full compliance. CAMPO staff will screen applicants based on information submitted in the application and will verify compliance on an ongoing basis with regular subrecipient monitoring.

For further information or assistance, please contact:

Rebecca Bustos, Grant Analyst
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, NV 89701
Phone: 775-283-7045
E-mail: rbustos@carson.org

Grant applications will be reviewed by staff for application completeness and eligibility. If applications are complete and eligible, applications will be submitted to the CAMPO Board for evaluation and consideration for award at a public hearing. Information on the Carson Area MPO is available online at www.CarsonAreaMPO.com.

*****Deadline to submit a complete application is June 23, 2025*****

Grant Program Information

FTA Section 5310 Program - Enhanced Mobility of Seniors & Individuals with Disabilities

The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

Eligible Recipients

Eligible recipients include private nonprofit organizations, state or local government authorities, or operators of public transportation that are specifically designated for the needs of seniors and individuals with disabilities.

Eligible Activities/Purchases

The Section 5310 funds are available for capital and operating expenses to support the provision of transportation services to address the specific needs of seniors and individuals with disabilities. All projects must either be situated in the CAMPO Area or may originate in a rural area and provide service with the CAMPO area.

Traditional Section 5310 project examples include (55% of program funds must be used on traditional projects. Up to 10% may be used for program administration):

- buses and vans – additional requirements apply.
- wheelchair lifts, ramps, and securement devices
- transit-related information technology systems, including scheduling/routing/one-call systems
- mobility management programs
- acquisition of transportation services under a contract, lease, or other arrangement

Nontraditional Section 5310 project examples include:

- travel training
- volunteer driver programs
- building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- improving signage, or way-finding technology
- incremental cost of providing same day service or door-to-door service
- purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs

Projects must be included as part of local Coordinated Human Services Transportation Plan (or similar) and must be planned, designed, and carried out to meet the specific needs of senior persons and individuals with disabilities. Additional eligibility requirements can be found in FTA Circular C 9070.1G. <https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/enhanced-mobility-seniors-and-individuals-disabilities>

Match

The federal share of eligible capital or capitalized costs may not exceed 80 percent, and 50 percent for standard operating assistance. The 10 percent that is eligible to fund program administrative costs including administration, planning, and technical assistance may be funded at 100 percent federal share. The federal share may exceed 80 percent for certain projects related to ADA and Clean Air Act (CAA) compliance.

Available Funding

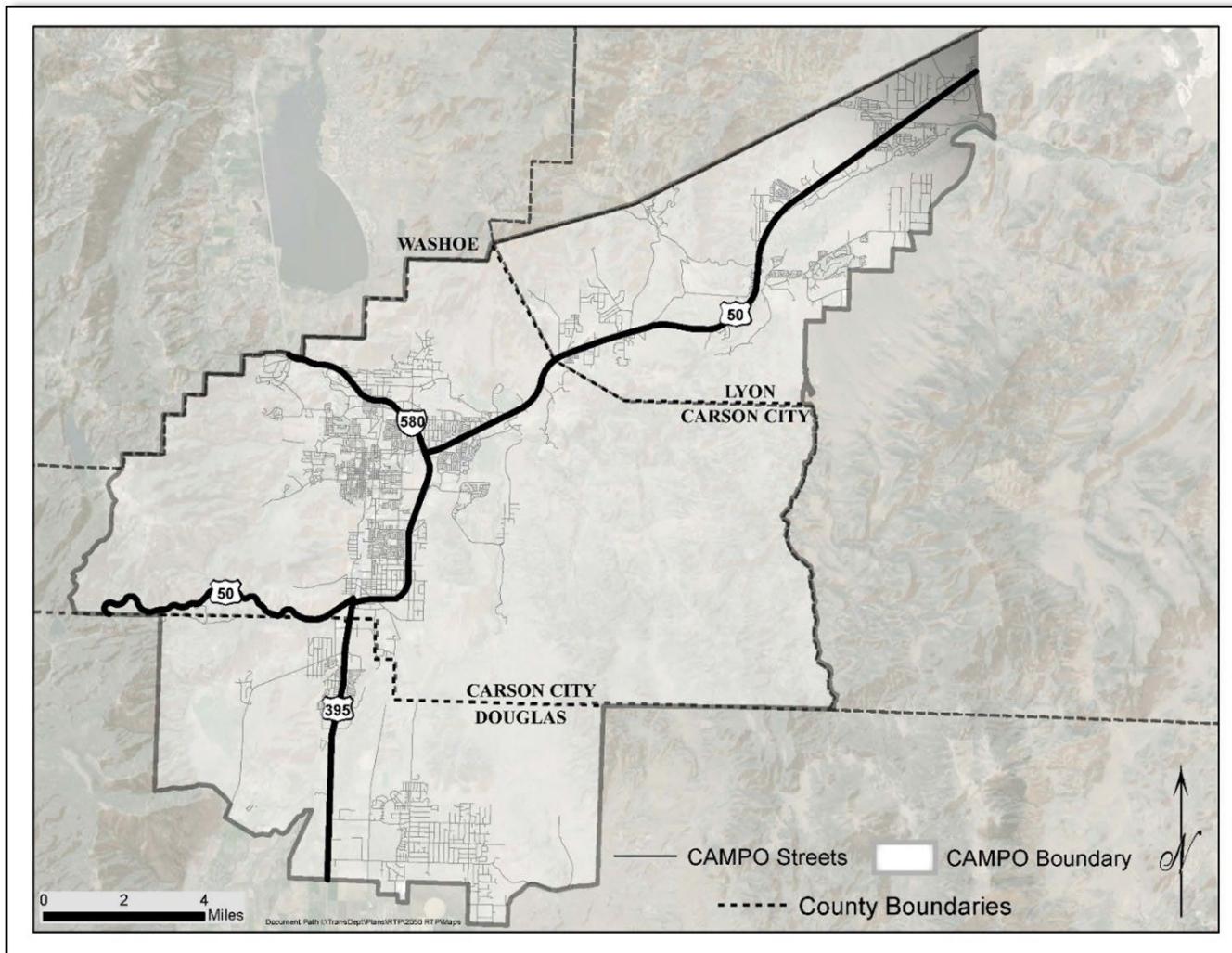
- Federal Fiscal Year 2025 - \$200,155

Statutory References

49 U.S.C. Section 5310 / Fixing America's Surface Transportation Act 3006 (FAST) / Infrastructure, Investment and Jobs Act (IIJA). Additional grant information available online:

<https://www.transit.dot.gov/funding/grants/enhanced-mobility-seniors-individuals-disabilities-section-5310>

Map of CAMPO



Application Process

Completed applications should be submitted to:

Rebecca Bustos
rbustos@carson.org

Email Subject: Grant Application for Federal Transit Administration Section 5310 Program –
Organization Name

Grant applications must be submitted by 5:00 pm on the notice deadline of June 23, 2025.

Applications received will be screened for completeness and eligibility prior to evaluation and consideration of award.

Application Schedule:

- Release Date – May 15, 2025
- Grant Application Submission Due – June 23, 2025
- Anticipated Award by CAMPO – August 13, 2025

Required Information

To determine eligibility and for the CAMPO Board to evaluate grant applications, applicants must complete the attached application.

CAMPO will use the following criteria to evaluate submitted grant applications:

Evaluation Criteria

- Eligibility of Organization
- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- Number of persons estimated to be served
- For replacement and new vehicles, applicant's ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment
- Availability of the equipment/asset to the general public

Upon completion of the selection process, CAMPO will coordinate with the project applicant to submit the necessary FTA documentation.

**Grant Application
for
Federal Transit Administration
Section 5310 Program
Apportionment Funding**

General Information

Brief Project Description:

Name of Organization:

Type of Organization:

Applicants should provide documentation that they are an eligible organization.

<input type="checkbox"/> Private Non-Profit	<input type="checkbox"/> Operator of Public Transportation Services
<input type="checkbox"/> State/Local Governmental Entity	<input type="checkbox"/> Tribal Agency (Sovereign Nation)
<input type="checkbox"/> Other	

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5310 Program Grant for Enhanced Mobility for Seniors & Individuals with Disabilities

5310 Capital Funds (general)

Amount Requested:

5310 Capital Funds (compliance with ADA)

Amount Requested:

5310 Capital Funds (compliance with Clean Air Act)

Amount Requested:

5310 Operating Funds

Amount Requested:

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

Use the space below to detail where to find and how your project ties to the Transit Coordinated Human Service Plan.

Federal transit law requires that projects selected for funding under the Enhanced Mobility for Individuals and Individuals with Disabilities (Section 5310) Program be "included in a locally developed, coordinated public transit-human services transportation plan".

Applicant/Organization Information

Physical Address:

Mailing Address (if different from physical address):

Contact Person:

Title:

Phone Number:

Email Address:

Applicant Federal ID#:

Applicant UEI / DUNS#:

Organization's mission statement and/or describe the organization's vision:

Detailed description of your organization:

Detailed description of your existing transportation program/services:

Describe any current connectivity/coordination efforts with surrounding area transit providers:

Project Information

Detailed Project Description:

Type of Service funding is requested for:

<input type="checkbox"/> Senior Center/Disabled Workshop	<input type="checkbox"/> Deviated Fixed Route
<input type="checkbox"/> Fixed Route	<input type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door)
<input type="checkbox"/> Other:	

Clientele served by service/purchase/program (check all that apply):

<input type="checkbox"/> Elderly (60+ years old)	<input type="checkbox"/> Low Income/Welfare
<input type="checkbox"/> Persons with disabilities	<input type="checkbox"/> General Public
<input type="checkbox"/> Other:	

Area Served (check all that apply):

<input type="checkbox"/> Small Urbanized Area (50,000 – 200,000 population)	<input type="checkbox"/> Lyon County
<input type="checkbox"/> Non-Urbanized Area (Rural under 50,000 population)	<input type="checkbox"/> Carson City
<input type="checkbox"/> Other:	<input type="checkbox"/> Douglas County

Does the project include vehicle purchases?:

<input type="checkbox"/> Yes (Additional Form Required)	<input type="checkbox"/> No
---	-----------------------------

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)	Estimated Cost
	Total Quantity	Total Estimated Cost

Procurement must follow CAMPO's Policies and Procedures Manual, available upon request of CAMPO.

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (Operator Contract)		Local Match (20%)	
Description	Amount	Description	Amount
Total Operating		Total Match	
Capital Expenses (Rolling Stock)		Local Match (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Total Capital		Total Match	
Administrative Expenses (Max 10%)		Optional Local Match	
Description	Amount	Description	Amount
Total Request		Total Request Match	

Required Documentation for Section 5310 or 5339(a) Funding

Applicants may attach a copy of the required documents to the application or provide a link to the document.

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO subrecipients for Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO subrecipients for Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO subrecipients of Sections 5310 and 5339(a) funding must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for the award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance more than \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information is available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B for draft). Alternative resolution forms maybe accepted.

Appendix A

Links to Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/funding/grantee-resources/certifications-and-assurances/certifications-assurances>

Links to Resources

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200

[https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative- requirements-cost-principles-and-audit-requirements-for-federal-awards](https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards)

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse- and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

SAM.GOV Register or Update the Unique Entity Identifier (UEI)

<https://sam.gov/>

RESOLUTION NO: 2025-RTC-R-1
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A
FEDERAL TRANSIT ADMINISTRATION / CARSON AREA METROPOLITAN
PLANNING ORGANIZATION GRANT UNDER 49 USC §5310.

WHEREAS, the U.S. Department of Transportation is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization ("CAMPO") has been designated to administer certain transportation projects under 49 USC Chapter 53, including 49 USC §5310; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including providing of the local share of project costs;

NOW, THEREFORE, the Carson City Regional Transportation Commission ("RTC") resolves that:

(1) The RTC Chairperson is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC §5310; and

(2) The Carson City Transit Coordinator is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

Upon motion by Commissioner Jim Dodson, seconded by Commissioner Lucia Maloney, the foregoing Resolution was passed and adopted this 11th day of June, 2025 by the following vote.

VOTE: AYES:

Chair Lori Bagwell
Vice Chair Lisa Schuelte
Commissioner Jim Dodson
Commissioner Lucia Maloney
Commissioner Greg Novak

NAYS:

None

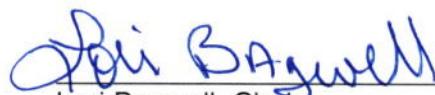
ABSENT:

None

ABSTAIN:

None

The undersigned certifies that the foregoing is a true and correct statement.


Lori Bagwell, Chair



STAFF REPORT

Report To:	Carson Area Metropolitan Planning Organization	Meeting Date:	August 13, 2025
Staff Contact:	Chris Martinovich, Transportation Manager		
Agenda Title:	For Possible Action – Discussion and possible action regarding (1) Highway Agreement No. PR235-25-063 (“Agreement”) for the Nevada Department of Transportation (“NDOT”) to fund a feasibility study (“Study”) for the East Dayton Bridge Project (“Project”) located in the Dayton Valley area of Lyon County through \$1,254,000 in Surface Transportation Block Grant (“STBG”) funds, plus a 5% local match of \$66,000 for a total Project cost of \$1,320,000; and (2) authorization for the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement regarding extensions of time or changes in funding amounts not to exceed 10% of the present amount.		
Agenda Action:	Formal Action / Motion	Time Requested:	5 minutes

Proposed Motion

I move to approve the Agreement as presented and to authorize the Transportation Manager to execute the Agreement as well as any future amendments to the Agreement regarding extensions of time or changes in funding amounts not to exceed 10% of the present amount.

Board's Strategic Goal

N/A

Previous Action

May 14, 2025 (Item 6.C) – The Carson Area Metropolitan Planning Organization (“CAMPO”) approved an interlocal agreement with Lyon County which requires Lyon County to provide \$66,000 for local matching funds and authorizes CAMPO staff to assume primary administrative responsibilities for the Study management and the administration of the STBG funds.

Background/Issues & Analysis

The Project scope includes tasks associated with the development of the Study which includes a new bridge across the Carson River and associated regional roadway connections in the CAMPO portion of Dayton Valley, Lyon County. There is one existing connection across the two sides of the Carson River via Dayton Valley Road/Quilici Road. The consideration of a second bridge over the Carson River will provide secondary access for businesses and residents and improve emergency response to the community.

CAMPO receives STBG funding annually through NDOT and makes STBG funding available to

partner agencies such as Lyon County. STBG funding can be used for a wide variety of activities including for the planning and construction of road and bridge projects. Lyon County has identified the Project as a priority for the region as documented in the 2050 Regional Transportation Plan and Transportation Improvement Program and plans to use STBG funding to begin the planning phase of the Project. Lyon County requested that CAMPO provide management and administration of the Project including coordination with NDOT, management of the Project, issuance of a request for qualifications for professional services, and grant invoicing and accounting.

The Agreement between NDOT and CAMPO includes \$1,254,000 in STBG funding for the Project which requires a 5 percent local match. Lyon County will reimburse CAMPO in an amount not to exceed \$66,000 to cover the required local match.

The Project is expected to require consultant support. Upon approval of the Agreement, staff will complete a request for proposal and submit to NDOT for approval prior to release. The Project is expected to start late in 2025 or early 2026 and continue for 12 to 18 months.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277.180

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: CAMPO Fund, Federal Grants Revenue / 2453081-431010, and Lyon County Match Revenue 2453081-437561
CAMPO Fund, CAMPO Grants Expense / 3453028-501210.

Is it currently budgeted? No

Explanation of Fiscal Impact: If approved, the Project will receive \$1,254,000 in STBG funds. STBG funds require a 5% local match, which would equate to \$66,000 in local funding. Lyon County will provide \$66,000 to CAMPO that will be used as this local match. CAMPO will augment revenue by \$1,254,000 for the STBG funds during first round budget augmentations.

Alternatives

Decline to approve the Agreement and provide alternative direction to staff.

Attachment(s):

[5D_CAMPO_Exhibit 1 Agreement PR235-25-063.pdf](#)

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

Agreement PR235-25-063

PLANNING COOPERATIVE LPA AGREEMENT

This Agreement is made and entered on _____, by and between the STATE OF NEVADA, acting by and through its Department of Transportation (hereinafter "DEPARTMENT") and Carson Area Metropolitan Planning Organization, 3505 Butti Way, Carson City, NV 89701 (hereinafter called "LOCAL AGENCY").

WITNESSETH:

WHEREAS, agreements between the DEPARTMENT and local public agencies are authorized under Nevada Revised Statutes (NRS) Chapters 277 and 408; and

WHEREAS, the DEPARTMENT and the Nevada Division of the Federal Highway Administration (FHWA) have entered into a Local Public Agency (LPA) Agreement pursuant to Title 23 United States Code (U.S.C.) § 106; and

WHEREAS, NRS 408.245 authorizes the DEPARTMENT to act as agent and to accept federal funds on behalf of LPAs; and

WHEREAS, 23 Code of Federal Regulations (CFR) § 635.105(a) provides that the DEPARTMENT shall be responsible for ensuring that LPA projects receiving federal funds receive adequate supervision and inspection to ensure that such projects are completed in conformance with FHWA Standards; and

WHEREAS, the LOCAL AGENCY is to develop a feasibility study for the East Dayton Bridge Project as outlined in the Project Scope, attached hereto and incorporated herein as Attachment A, (hereinafter "PROJECT"); and

WHEREAS, the PROJECT has been approved by the LOCAL AGENCY for federal Surface Transportation Block Grant (STBG) Program funds; and

WHEREAS, the LOCAL AGENCY is a sub-recipient of federal transportation funds, Catalog of Federal Domestic Assistance (CFDA) Number 20.205 and the LOCAL AGENCY's Unique Entity Identifier (UEI) X84GN6A5Y311 shall be used for reporting purposes; and

NOW, THEREFORE, in consideration of the premises and mutual covenants hereinafter contained, it is agreed as follows:

ARTICLE I - DEPARTMENT AGREES:

1. To ensure that the LOCAL AGENCY's actions are taken in accordance with applicable Federal and State regulations and policies.
2. To obligate federal STBG Program funding for the PROJECT in a maximum amount of One Million Three Hundred Twenty Thousand and No/100 Dollars (\$1,320,000.00).
3. To establish a Project Identification Number (PIN) to track all PROJECT costs.

4. Once the funding is obligated, to provide the LOCAL AGENCY with a written "Notice to Proceed" (NTP), authorizing the start of the PROJECT. The NTP shall include the Federal Award Identification Number (FAIN) and the "PROJECT End Date," to be mutually established by both parties in conformance with the requirements of 2 CFR Part 200.

5. To review and comment on the LOCAL AGENCY's Planning Document(s) at intermittent intervals during the PROJECT, including a review of the final PROJECT.

6. To provide an overall Disadvantaged Business Enterprise (DBE) participation goal and/or training hours for the PROJECT based on the DEPARTMENT's DBE Program, subject to, and in accordance with, Federal and State law and any other applicable laws, rules, and regulations.

7. To review the DBE information submitted to the LOCAL AGENCY by bidders on the PROJECT for compliance with 49 CFR Part 26 and to provide the LOCAL AGENCY with the results of such review.

8. To review and approve the LOCAL AGENCY's procedures utilized for advertising, bid opening, and awarding of the PROJECT so the DEPARTMENT may be ensured the same are in accordance with applicable Federal requirements.

9. To ensure that all reporting and PROJECT documentation, as necessary for financial management and required by applicable Federal requirements, is submitted by the DEPARTMENT to the FHWA.

10. To authorize the LOCAL AGENCY to proceed with the advertisement and award of the PROJECT Contract once the Request for Bid or Proposal (RFP) documentation has been reviewed and approved by the DEPARTMENT, all certifications have been completed, and the funding authorized by FHWA.

11. The DEPARTMENT shall issue such authorization through a written NTP. The NTP shall include the Federal Award Identification Number (FAIN) and the modified "PROJECT End Date," to be mutually established by both parties in conformance with the requirements of 2 CFR Part 200.

12. To assign a LPA Coordinator and a Project Manager (PM) to act as the DEPARTMENT's representatives responsible for monitoring the LOCAL AGENCY's compliance with applicable Federal and State requirements.

13. To review and approve, when acceptable to the DEPARTMENT, any changes to the Scope of the PROJECT which does not alter the maximum reimbursement to the LOCAL AGENCY as established in ARTICLE I, Paragraph 2, minus any DEPARTMENT eligible PROJECT costs. The estimated DEPARTMENT PROJECT costs are shown in Article III, Paragraph 5.

14. To review and accept the LOCAL AGENCY's draft PROJECT and receive the final draft of the LOCAL AGENCY's PROJECT.

15. To reimburse the LOCAL AGENCY upon receipt of an invoice for ninety-five percent (95%) of eligible PROJECT costs based on supporting documentation minus any

DEPARTMENT eligible PROJECT costs. Total reimbursement shall not exceed the total obligated amount, as established in ARTICLE I, Paragraph 3, minus any DEPARTMENT eligible PROJECT costs. The estimated DEPARTMENT eligible PROJECT costs are shown in Article III, Paragraph 5. Eligible PROJECT costs are those costs as defined in 2 CFR Part 200, and the State Administrative Manual (SAM), incorporated herein by reference. The SAM may be obtained from <http://budget.nv.gov/MainDocuments/>.

ARTICLE II - LOCAL AGENCY AGREES:

1. To perform or have performed by consultant forces: (a) the advertisement, award, and management of the PROJECT, as outlined in Attachment A, in accordance with Federal, State, and local laws, regulations, ordinances, and policies, including, but not limited to, those listed in the FHWA "Contract Administration Core Curriculum Participant's Manual and Reference Guide" at <https://www.fhwa.dot.gov/programadmin/contracts/coretoc.cfm>, incorporated herein by reference.
2. To allow the DEPARTMENT sixty (60) days to review and accept the draft PROJECT as a final task of PROJECT completion.
3. To proceed with the PROJECT advertisement only after receiving a written NTP from the DEPARTMENT.
4. To submit to the DEPARTMENT one (1) final PDF of all final PROJECT materials and findings.
5. To submit to the DEPARTMENT for review and approval any addenda, supplementals, and change orders, and to obtain written DEPARTMENT approval for any addenda, supplementals, and change orders prior to incorporating them into the PROJECT.
6. To allow the DEPARTMENT and its designated representatives to monitor all work associated with the PROJECT during the PROJECT.
7. To incorporate all required DBE goals into the Contract for the PROJECT as well as all applicable Federal and State required provisions and terms regarding the DBE goals.
8. To provide the DEPARTMENT the DBE information submitted by bidders on the PROJECT showing their compliance with 49 CFR Part 26 and to provide the DEPARTMENT any supporting documentation required to clarify such DBE information prior to the LOCAL AGENCY making a determination of the lowest responsive and responsible bidder.
9. To monitor the Consultant on the PROJECT to ensure that DBE goals are being met in accordance with all applicable Federal and State laws, including, but not limited to, 49 CFR Part 26, and to make available to the DEPARTMENT all documents necessary to demonstrate the Consultant's compliance with the DBE standards.
10. To perform PROJECT documentation and quality control during the LOCAL AGENCY's Contract administration according to its established procedures, as approved by the DEPARTMENT. If the LOCAL AGENCY does not have DEPARTMENT approved procedures, it must then follow the procedures contained in the DEPARTMENT's "Documentation Manual." The manual may be obtained from the DEPARTMENT's Administrative Services Division.

11. To provide to the DEPARTMENT all reporting and PROJECT documentation, as necessary for financial management, required by applicable Federal requirements, and any future Federal reporting requirements, and to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A, available at <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>.

12. As work progresses on the PROJECT, the LOCAL AGENCY shall provide the DEPARTMENT with monthly invoices for payment of the PROJECT costs. The final invoice must be submitted within ninety (90) calendar days of the acceptance of the PROJECT by the DEPARTMENT. The invoice shall be based upon, and accompanied by, auditable supporting documentation. Total reimbursement shall not exceed the total obligated amount as established in Article I, Paragraph 2. Eligible PROJECT costs are those costs as defined in 2 CFR Part 200 and the SAM.

13. To be responsible for the required five percent (5%) match of federal funds in an amount not to exceed the sum of SIXTY-SIX THOUSAND and 0/100 Dollars (\$66,000), and for one hundred percent (100%) of all costs exceeding the obligated federal funds, subject to the LOCAL AGENCY's budgeted appropriations and the allocation of sufficient funds by the governing body of the LOCAL AGENCY. The LOCAL AGENCY agrees the DEPARTMENT and the State of Nevada are not responsible for any costs exceeding the obligated federal funds.

14. To complete and sign Attachment C – “Affidavit Required Under 23 U.S.C. Section 112(C) and 2 CFR Parts 180 and 1200 - SUSPENSION OR DEBARMENT” and Attachment D – “Certification Required by Section 1352 of Title 31, United States Code, Restrictions of Lobbying Using Appropriated Federal Funds,” “Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities,” and “Disclosure of Lobbying Activities,” attached hereto and incorporated herein.

ARTICLE III - IT IS MUTUALLY AGREED:

1. The term of this Agreement shall be from the date first written above through and including June 30, 2028.

2. Costs associated with this Agreement shall be administered in accordance with the cost principles contained in 2 CFR Part 200. Indirect costs are eligible for reimbursement. The LOCAL AGENCY's indirect rate shall be approved by its Cognizant Federal Agency and that approval must be provided to the DEPARTMENT. Fringe benefit rates must be approved by the DEPARTMENT on an annual basis in order to be eligible for reimbursement.

3. The description of the PROJECT may be changed in accordance with federal requirements and by mutual written consent of the parties hereto.

4. Each party agrees to complete a joint final review of PROJECT materials prior to final acceptance of the work by the DEPARTMENT.

5. The following is a summary of the estimated PROJECT costs and available funds:

Total Estimated PROJECT Costs:

LOCAL AGENCY Planning Study Costs:	\$1,320,000
<u>Total Estimated PROJECT Costs:</u>	\$1,320,000
Available Funding Sources:	
Federal Funds:	\$1,254,000
LOCAL AGENCY Match Funds:	\$66,000
<u>Total PROJECT Funding:</u>	\$1,320,000

6. The LOCAL AGENCY may not incur any reimbursable PROJECT costs until this Agreement is executed by both parties, and the DEPARTMENT has issued a written NTP. The NTP shall include the "PROJECT End Date," which establishes the limit of federal participation for a project or phase of work associated with a project. The "PROJECT End Date" is to be mutually established by both parties in conformance with the requirements of 2 CFR Part 200. The LOCAL AGENCY is responsible for any costs incurred on the PROJECT after the "PROJECT End Date." The LOCAL AGENCY agrees that the DEPARTMENT and the State of Nevada are not responsible for any costs incurred after the "PROJECT End Date."

7. The total eligible PROJECT costs shall be determined based upon the amount of the awarded STBG Program funds, as awarded by the LOCAL AGENCY, subject to federally budgeted appropriations. The LOCAL AGENCY is responsible for one hundred percent (100%) of all costs not eligible for federal funding. The LOCAL AGENCY agrees the DEPARTMENT and the State of Nevada are not responsible for any of those costs. Eligible PROJECT costs are those costs as defined in 2 CFR Part 200 and the SAM.

8. An alteration requested by either party which substantially changes the services provided for by the expressed intent of this Agreement shall be considered extra work and shall be specified in a written amendment which sets forth the nature and scope thereof. The method of payment for such extra work shall be specified at the time the amendment is written.

9. PROJECT materials shall be reviewed by the DEPARTMENT for conformity with the Agreement terms. The LOCAL AGENCY acknowledges that review by the DEPARTMENT does not include detailed review or checking of major components and related details or the accuracy and sufficiency of such deliverables.

10. This Agreement may be terminated by mutual consent of both parties without cause. The parties expressly agree that this Agreement shall be terminated upon written notification if for any reason federal, and/or state, and/or LOCAL AGENCY funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

11. Should this Agreement be terminated by the LOCAL AGENCY for any reason prior to the completion of the PROJECT, or the Agreement is terminated by the DEPARTMENT due to the LOCAL AGENCY's failure to perform, the LOCAL AGENCY shall reimburse the DEPARTMENT for any payments made to the LOCAL AGENCY and any PROJECT costs incurred by the DEPARTMENT.

12. All notices or other communications required or permitted to be given under this

Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile or electronic mail with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT: Tracy Larkin Thomason, P.E., Director
Attn.: Joshua Larkin
Project Manager
Nevada Department of Transportation
1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7324
Fax: (775) 888-7207
Email: jlarkin@dot.nv.gov

FOR LOCAL AGENCY: Chris Martinovich, P.E., Director
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, Nevada
Phone: (775) 283-7367
Email: cmartinovich@carson.org

13. Up to the limitation of law, including, but not limited to, NRS Chapter 41 liability limitations, each party shall be responsible for all liability, claims, actions, damages, losses, and expenses, caused by the negligence, errors, omissions, recklessness or intentional misconduct of its own officers and employees.

14. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT or LOCAL AGENCY breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

15. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

16. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement, and this Agreement shall be construed as if such provision did not exist, and the unenforceability of such provision shall not be held to render any other provision or provisions of this Agreement unenforceable.

17. Failure to declare a breach or the actual waiver of any particular breach of the Agreement and or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

18. Except as otherwise expressly provided herein, all property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

19. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create any rights in any person or entity, public or private, a third party beneficiary status hereunder, or to authorize anyone not a party to this Agreement to maintain a suit pursuant to the terms or provisions of this Agreement.

20. Each party agrees to keep and maintain under generally accepted accounting principles full, true, and complete records and documents pertaining to this Agreement and to present to the DEPARTMENT, FHWA, the U.S. Department of Transportation's Inspector General, the Comptroller General of the United States or any of their duly authorized representatives, at any reasonable time, such information for inspection, examination, review, audit, and copying at any office where such records and documentation are maintained. Such records and documentation shall be maintained for three (3) years after final payment is made.

21. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

22. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability, pregnancy, sexual orientation, genetic information (GINA) or gender identity or expression, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

23. Pursuant to all applicable laws including but not limited to the Civil Rights Act of 1964, the Federal Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Executive Order 12898 (Environmental Justice), and Executive Order 13166 (Limited English Proficiency), the parties shall ensure that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are federally-funded or not.

24. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.

25. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to engage in the cooperative action set forth herein.

26. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

27. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law.

28. All references herein to federal and state code, law, statutes, regulations and circulars are to them, as amended.

29. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.

30. This Agreement constitutes the entire agreement of the parties and as such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

Carson Area Metropolitan Planning Organization

Chris Martinovich, P.E., Director

Approved as to Form:

Lucas Burr
Deputy District Attorney

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION

Director

Approved as to Legality & Form:

Steven Goldstein
D708926924EA43D
Deputy Attorney General

Attachment A – PROJECT Scope

The Project scope includes the following tasks associated with the development of a feasibility study (Study) for the East Dayton Bridge Project which includes a new bridge across the Carson River and associated regional roadway connections in the CAMPO portion of Dayton Valley, Lyon County. There is one existing connection between the two sides of the Carson River via Dayton Valley Road/Quilici Road. The consideration of a second bridge over the Carson River will provide secondary access for businesses and residents and improve emergency response to the community. The regional roadway connections will also provide alternative options for travelers who solely rely on US 50.

Task 1: Project Management and Outreach

- Project Management – Project management activities include:
 - Management of contract and project management activities including scope, schedule, budget, and ensuring the project's successful and timely completion.
 - Attendance, coordination, and preparation of agendas and meeting notes for public meetings, advisory committee meetings, stakeholder meetings, and project progress/review meetings.
 - Submittal of monthly invoices and progress reports
 - Periodic coordination meetings/phone calls with City staff. The frequency and number of meeting to be determined.
 - Quality Assurance/Quality Control reviews

Task 2: Public and Stakeholder Outreach

- Develop materials and complete activities related to public and stakeholder outreach for project activities and concepts. These tasks may include:
 - Development of outreach materials to support activities including but not limited to mailers, website maintenance and outreach, social media, traditional media, public and stakeholder meetings
 - Online and physical surveys
 - Hosting public meetings – two meetings are anticipated
 - Development of public outreach summary
 - Outreach activities as required for preliminary environmental tasks.

Task 3: Existing Conditions and Baseline Data Collection

- Existing Studies – Review existing studies and planned public and private projects.
- Aerial Survey - Gather publicly available aerial mapping data including any photography and any digital modeling.
- Right of Way Mapping – Perform right-of-way research to support the project including gathering of existing ownership information from regional agencies.
- Survey – A topographic survey along portions of the Carson River, including the floodplain and irrigation/drainage ditches may be required to supplement aerial mapping to support bridge type and hydraulic modeling analyses required to select a recommended alternative. The survey may include topographic mapping, approximately 10 river channel cross sections, break lines for linear features such as the Koch Ditch and other features as needed. Final determination of the survey limits will be finalized with project scoping.

Attachment A – PROJECT Scope

Approximate river upstream and downstream cross section limits will be based on a narrowing of the possible bridge locations.

- Develop a digital elevation model using gathered aerial mapping and surveys. The model will be limited to the river channel floodplain between the river limits determined above, as well as an estimated 200 feet on both sides of roadway alternatives. Final limits to be determined.
- Traffic Data Collection and Circulation – Complete current and future regional traffic projections. Collect existing 24-hour and AM/PM peak-hour traffic volume data and turning movements for study intersections. Also collect signal timing information for traffic signals along US 50 within the study area. Complete a level of service (LOS) analysis (HCM 2nd ed.) for both the existing and future conditions using support data from CAMPO's Travel Demand Model. Intersections for analysis may include:
 - US 50 / Dayton Valley Road
 - US 50 / Fort Churchill Road
 - US 50 / Chaves Road
 - Dayton Valley Rd / Lakes Blvd
 - Dayton Valley Road / Palmer Dr
 - Dayton Valley Road / Breakwater Dr.
 - Dayton Valley / Ricci Road
 - Additional locations depending on roadway connections
- Safety – Collect available crash statistics along Dayton Valley Road and US 50.
- Utility Identification – Coordinate with County and utility companies to identify utilities that may be affected by the project and obtain relevant utility information to determine which utilities may be affected / relocated based on the conceptual project alternatives.
- Geotechnical Analysis – Perform a geotechnical analysis including physical testing and sampling to support bridge foundation design, scour analysis, environmental, retaining wall / floodwall design, and pavement design. The details of the geotechnical investigation is as follows:
 - Review available as-built plans, soil maps, and fault maps.
 - Field investigations consisting of borings and/or test pits.
 - Seismic micro-refraction survey
 - Laboratory Testing
 - Analysis and report
- Hydraulic Analysis – Complete a hydraulic analysis for the Carson River, floodplain, and irrigation ditches to support alternatives analysis and identification of the bridge location and structure type. This effort shall include a review of FEMA floodway/floodplain maps and regulations and river modeling possibly consisting of steady and unsteady scenarios using 1D and 2D models. Coordination with Lyon County, the Carson Water Subconservancy District (CWSD) and US Army Corps of Engineers (USACE) will be required for data collection and to determine what, if any, hydraulic modeling has been completed and what additional modeling may be required to determine environmental impacts and/or mitigations required for the floodplain based on the recommended river crossing location and selection of a bridge alternative. Additionally,
 - Gather historical flood records to calibrate the new hydrology and hydraulic models, and to communicate the need for a new bridge to the public.

Attachment A – PROJECT Scope

- Gather historical aerial photographs and topographic mapping to assess Carson River geomorphology over time in the vicinity of the river crossing. Evaluate the need for a more detailed geomorphological study during the next phase of the project.
- Conduct a scour Analysis using the geotechnical data, hydraulic models, and proposed bridge configurations to calculate potential scour for the design of bridge foundations.

The results of the floodplain analysis and river modeling shall be summarized in a technical report

Task 4: Preliminary Environmental Considerations

- Environmental Linkages – Conduct environmental and planning tasks to scope and streamline the future NEPA process. This may include:
 - Conduct Planning and Environmental Linkages (PEL). Compile results in a technical report.
 - Historic Resources. Conduct initial Section 106 investigation. Conduct records search and a site visit. Develop a memorandum outlining preliminary recommendations for National Register of Historic Places (NRHP) eligibility.
 - Title VI. Using US Census Bureau and American Community Survey, supplemented with information from other local sources, identify low income and/or minority neighborhoods and businesses. Supplement data through additional research including analysis of business licenses, housing assistance, etc. Assess impacts to these neighborhoods and businesses based on the conceptual alternatives and identify what benefits and mitigations may occur.
 - Land Use and Economic Development. Collect planned and future land use and zoning information from Lyon County to identify potential development areas and inform traffic and access needs. Assess any effects (both adverse and beneficial) to future land use and planned development.
 - Section 4(f) and 6(f). Identify Section 4(f) and Section 6(f) recreational resources and constraints.
 - Biological Resources. Obtain information from U.S. Fish and Wildlife Service (USFWS), NDOW, Natural Diversity Information Source (NDIS), and Natural Heritage Program (NHP) regarding sensitive or rare species in the project area. This does not include species specific surveys with species specific protocols. Also consider the migration and mitigation of feral horses.
 - Wetlands/Waters. Identify preliminary jurisdictional wetlands and waters boundaries per the U.S. per the Corps of Engineers 1987 Wetland Delineation Manual and Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Arid West Region.
 - Hazardous Materials. Conduct research of environmental regulatory databases to identify sites of concern that could affect project design or alternatives. This may include the effects of historic mining where were once present along the Carson River.
 - Coordination and Permitting. Coordinate with the Nevada Department of Transportation (NDOT) and Federal Highway Administration regarding the PEL process. Develop a list of potential future environmental permits and approvals for construction (USACE, USFWS, NDEP, etc.)

Task 5: Alternatives Analysis

- Conceptual Roadway Connection Alternatives – Develop no less than two conceptual roadway alignment alternatives to support decision-making for the river crossing locations and ensure alternatives are feasible and constructible based on the identified constraints. Provide a review of regional roadway connectivity to confirm possible connections to and capacity of existing regional roads such as Dayton Valley Road and US 50 based on the identified existing constraints. Designs shall conform to NDOT or Lyon County Standards depending on roadway ownership. Alternatives shall consider:
 - Travel volumes and travel demand modeling using the CAMPO 2050 Travel Demand Model
 - Travel lane and intersection configurations based on traffic data
 - Cross drainage
 - Access management
 - Bicycle and Pedestrian Connectivity
 - Landscaping and other streetscape design concepts
 - Others as identified through the public process.
- Roadway Impacts – Evaluate and assess impacts and required upgrades to exiting roadways that may be connected to the existing bridge. These roads likely include:
 - Chaves Road
 - Dayton Valley Road
 - Bullion Road
- Bridge Alternatives Evaluation – Complete an evaluation of bridge alternatives including an analysis of foundation types, span length and width, bridge structure type, and associated structural appurtenances to support the alternatives process.
- Cost Analysis – Order of magnitude cost estimates for design and construction of each alternative will be completed. Also consider and evaluate funding options to complete design and construction of the project. The costs shall also include long-term maintenance costs associated with different bridge alternatives, as necessary.
- Constructability – Complete a constructability review to identify risks, constraints and mitigations associated with the project. This task shall include a meeting with relevant agencies including permitting agencies involved in the project. A report summarizing the review shall be completed.
- Risk Register - Develop a Risk Register for each alternative to document and categorize risks that may affect project delivery, cost, schedule, or public acceptance. This effort will include identifying potential risks such as environmental permitting challenges, floodplain and hydraulic constraints, geotechnical and foundation concerns, right-of-way acquisition issues, utility relocations, public or stakeholder opposition, and constructability limitations. Consider ways to describe the likelihood, potential impact, and mitigation strategy.
- Right-of-Way Summary - Prepare a conceptual right-of-way impact summary based on the proposed alternative(s). The summary will identify whether acquisitions are likely to be full or partial, whether there may be effects on utility easements or public lands; and will highlight any potentially significant challenges such as high-value parcels, residential relocations, or impacts to sensitive or protected properties.

Task 6: Feasibility Report and Recommendations

- Prepare a draft and final project feasibility report including graphics and illustrations of all findings and evaluated alternatives. The report will include conceptual design level plans showing conceptual layouts and alignments, cross-sections, bridge alternatives, right-of-way needs, environmental analysis including purpose and need, order of magnitude planning level cost estimates, funding alternatives, risks, and other elements as required. Compile study results into a matrix for evaluation and screening by CAMPO and Lyon County Board.
- Support for presentations at CAMPO and Lyon County Board meetings at key project milestones and major submittals.

In Process

Attachment B
AFFIDAVIT REQUIRED UNDER 23 USC SECTION 112(c)
AND 2 CFR PARTS 180 AND 1200 - SUSPENSION OR DEBARMENT

I, (Name of party signing affidavit and Proposal Form) (title) being duly sworn do depose and say: That (name of person, firm, association, or corporation) has not, either directly or indirectly, entered into agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; and further that, except as noted below to the best of knowledge, the above named and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(Insert Exceptions, attach additional sheets)

The above exceptions shall not necessarily result in denial of award but shall be considered in determining bidder responsibility and whether or not the Department shall enter into contract with the party. For any exception noted, indicate on an attached sheet to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. The failure to furnish this affidavit and required exceptions if any shall disqualify the party.

Signature

Title

Date

Attachment C

**CERTIFICATION REQUIRED BY SECTION 1352 OF TITLE 31, UNITED STATES
CODE**

RESTRICTIONS OF LOBBYING USING APPROPRIATED FEDERAL FUNDS

The undersigned certifies, to the best of his or her knowledge and belief that:

- (1) No Federal appropriate funds have been paid or shall be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name (please type or print)

Signature

Title

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

1. Type of Federal Action: a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: a. bid/offer/application b. initial award c. post-award	3. Report Type: a. initial filing b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: ____ Prime ____ Subawardee Tier _____, <i>if known</i>		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
Congressional District, if known :		Congressional District, if known :
6. Federal Department/Agency:		7. Federal Program Name/Description:
		CFDA Number, if applicable :
8. Federal Action Number, if known :		9. Award Amount, if known : \$
10. a. Name and Address of Lobbying Entity (<i>if individual, last name, first name, MI</i>):		b. Individuals Performing Services (<i>including address if different from No. 10a</i>) (<i>last name, first name, MI</i>):
<i>(attach Continuation Sheet(s) SF-LLA, if necessary)</i>		
11. Amount of Payment (<i>check all that apply</i>): \$ _____		13. Type of Payment (<i>circle all that apply</i>): a. retainer b. one-time fee c. commission d. contingent fee e. deferred f. other; specify: _____
12. Form of Payment (<i>Circle all that apply</i>): a. cash b. in-kind; specify:nature value		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11:		
<i>(attach Continuation Sheet(s) SF-LLA, if necessary)</i>		
15. Continuation Sheet(s) SF-LLA attached:		____ Yes ____ No

16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____

Print Name: _____

Title: _____

Telephone No.: _____ Date: _____

Authorized for Local
Reproduction**Federal Use Only:****INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLLA Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or shall be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution,

specify the nature and value of the in-kind payment.

13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or shall be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLLA Continuation Sheet(s) is attached.

16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

In Process



STAFF REPORT

Report To: Carson Area Metropolitan Planning Organization **Meeting Date:** August 13, 2025

Staff Contact: Chris Martinovich, Transportation Manager

Agenda Title: Transportation Manager's Report

Agenda Action: Other / Presentation **Time Requested:** 5 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



STAFF REPORT

Report To: Carson Area Metropolitan Planning Organization **Meeting Date:** August 13, 2025

Staff Contact: Chris Martinovich, Transportation Manager

Agenda Title: Nevada Department of Transportation Report

Agenda Action: Other / Presentation **Time Requested:** 5 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)



STAFF REPORT

Report To: Carson Area Metropolitan Planning Organization **Meeting Date:** August 13, 2025

Staff Contact: Chris Martinovich, Transportation Manager

Agenda Title: Other comments and reports which may include future agenda items, status review of additional projects, internal communications and administrative matters, correspondence to CAMPO, project status reports, and comments or other reports from the CAMPO members or staff.

Agenda Action: Other / Presentation **Time Requested:** 5 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)
