

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: September 17, 2026
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Board of Supervisors meeting at www.carsoncity.gov/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carsoncity.gov. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. **Call to Order - Board of Supervisors**
2. **Roll Call**
3. **Invocation - Pastor Peggy Locke, Fountainhead Foursquare**
4. **Pledge of Allegiance**

5. **Public Comment:****

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

6. **For Possible Action: Approval of Minutes**

- 6.a August 20, 2026
[Click Here for Staff Report](#)

7. **Special Presentations**

- 7.a Presentation of Length of Service certificates to City Employees. (Alana Mills,

amills@carsoncity.gov)
[Click Here for Staff Report](#)

- 7.b Presentation of a Proclamation recognizing September 17, 2026, as Serge Duarte Day.
[Click Here for Staff Report](#)

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8. City Manager

- 8.a For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of August 10, 2026, through September 4, 2026. (Glen Martel, gmartel@carsoncity.gov)
[Click Here for Staff Report](#)

9. Community and Economic Development

- 9.a For Possible Action: Discussion and possible action regarding a request to close North Curry Street from West Robinson Street to West Washington Street, from 4:00 PM to 9:00 PM on October 23, 2026, for the Nevada State Museum Trunk-or-Treat Block Party. (Hope Sullivan, hsullivan@carsoncity.gov)
[Click Here for Staff Report](#)

10. Finance

- 10.a For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 4, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)
[Click Here for Staff Report](#)

11. Health and Human Services

- 11.a For Possible Action: Discussion and possible action regarding (1) the deobligation of \$315,650 in American Rescue Plan Act Local and Regional Health Authorities ("ARPA LRHA") funds awarded to Carson City through a grant agreement with the Nevada Department of Human Services, Division of Public and Behavioral Health ("DPBH"), resulting in a new award amount not to exceed \$3,159,284, and (2) authorization for the Mayor to sign any documents necessary to effectuate the deobligation of \$315,650 in ARPA LRHA funds. (Jeanne Freeman, jmfreeman@carsoncity.gov)
[Click Here for Staff Report](#)

12. Human Resources

- 12.a For Discussion Only: Discussion and presentation of the annual report from the Human Resources Department for Fiscal Year (“FY”) 2026. (Jeff Coulam, jcoulam@carsoncity.gov)
[Click Here for Staff Report](#)

13. Purchasing and Contracts

- 13.a For Possible Action: Discussion and possible action regarding purchase authority for one full body security scanner, plus shipping, installation, training and a six-year warranty for parts and labor, for the Carson City Juvenile Services Department (“Juvenile Services”) for a total not to exceed amount of \$179,000 utilizing joinder contract MA-057-24010214 between the County of Orange, California and TEK84 Inc. (Carol Akers, CAkers@carsoncity.gov and Ali Banister, abanister@carsoncity.gov)
[Click Here for Staff Report](#)

14. Treasurer

- 14.a For Possible Action: Discussion and possible action regarding the Treasurer’s monthly statement of all money on deposit, outstanding checks and cash on hand for August 2026, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carsoncity.gov)
[Click Here for Staff Report](#)

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

15. Item(s) pulled from the Consent Agenda will be heard at this time.

16. City Manager

- 16.a For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Culture and Tourism Authority (“CTA”) to represent the hotel/motel industry for a two-year term starting on September 17, 2026, and expiring on September 16, 2028. (Glen Martel, gmartel@carsoncity.gov)
[Click Here for Staff Report](#)

17. Sheriff

- 17.a For Possible Action: Discussion and possible action regarding (1) an application from the Carson City Sheriff’s Office (“CCSO”) to the Nevada Department of Public Safety, Office of Criminal Justice Assistance, for the 2023 Byrne State Crisis Intervention Program Formula Grant (“SCIP”) to support the CCSO Mobile Outreach Safety Team (“MOST”) project; and (2) authorization for the Sheriff to accept the award and execute all related grant documents if the application is approved. (Ken Furlong, Kfurlong@carsoncity.gov and Brittney Baumann, bbaumann@carsoncity.gov)
[Click Here for Staff Report](#)

18. Alternative Sentencing

- 18.a For Discussion Only: Discussion and presentation regarding drug testing trends

observed by the Carson City Department of Alternative Sentencing (“DAS”) during the second quarter of 2026. (Marlina Stone, mstone@carsoncity.gov)
[Click Here for Staff Report](#)

19. Finance

- 19.a For Possible Action: Discussion and possible action regarding Carson City’s Community Development Block Grant (“CDBG”) 2025-2026 Draft Consolidated Annual Performance and Evaluation Report (“CAPER”). (Yesenia Pacheco, ypacheco@carsoncity.gov)
[Click Here for Staff Report](#)

20. Parks and Recreation

- 20.a For Possible Action: Discussion and possible action regarding a Memorandum of Understanding (“MOU”) between Carson City and Muscle Powered, a private, non-profit 501(c)(3) organization, for planning, fundraising, design and development of the Carson City Bike Park at Centennial Park, at no cost to Carson City. (Jennifer Budge, jbudge@carsoncity.gov)
[Click Here for Staff Report](#)

21. Board of Supervisors

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

22. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

23. For Possible Action: To Adjourn

Closed Session (non-meeting) to Confer with Management Representatives and Counsel:

Following a recess or adjournment, the Carson City Board of Supervisors may gather to discuss with its management representatives certain matters pertaining to collective bargaining pursuant to NRS 288.220 or to receive legal advice from counsel regarding a matter over which the Board has supervision, control, jurisdiction or advisory power and to deliberate on the matter pursuant to NRS 241.015. Such gatherings are closed to the public as non-meetings and are specifically exempted from the provisions of the Open Meeting Law.

****PUBLIC COMMENT LIMITATIONS** - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the

minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Alexis Philippi aphilippi@carsoncity.gov or call (775) 887-2100. This agenda and backup information are available on the City's website at www.carsoncity.gov/granicus and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

City Hall 201 North Carson Street

Community Center 851 East William Street

www.carsoncity.gov/granicus

<http://notice.nv.gov>



STAFF REPORT

Report To: _____ **Meeting Date:** September 17, 2026

Staff Contact: _____

Agenda Title: August 20, 2026

Agenda Action: Formal Action / Motion **Time Requested:** _____

Proposed Motion

I move to approve the minutes for August 20, 2026.

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[8-20-2026 Draft Minutes \(BOS\).pdf](#)

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 20, 2026 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Curtis Horton, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Glen Martel, City Manager
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Briana Munoz, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours. All meeting minutes are available for review at: <https://www.carsoncity.gov/government/city-meetings>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:16) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Munoz called roll and noted the presence of a quorum. Pastor Ken Haskins of First Christian Church delivered the invocation and led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:06) – Mayor Bagwell entertained public comments. Deni French, Carson City resident, expressed concerns with the term “customer service” in public service and regarding the use of Flock camera technology and the company’s CEO. Mr. French praised Parks Superintendent Dave Navarro for providing a presentation on trees and expressed appreciation for involving citizens in the tree care process.

(8:36:30) – Sandra Owens, Carson City resident, questioned whether the City’s space needs justified the proposed 45,000-square-foot, \$30 million City Hall project and requested an independent assessment that establishes that the Hop and Mae Adams Foundation proposal is appropriate and the most cost-effective solution. Ms. Owens requested clarification on redevelopment fund usage, the accounting of commingled district funds, resident support, and the discrepancy between the City’s stated road funding needs and proposed investments.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

6.a JULY 16, 2026

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(8:39:09) – Mayor Bagwell introduced the item and entertained comments and/or corrections on the minutes. When none were forthcoming, she entertained a motion.

(8:39:30) – MOTION: Supervisor Giomi moved to approve the minutes of the July 16, 2026, Carson City Board of Supervisors meeting as presented. The motion was seconded by Supervisor Schuette and carried 5-0-0.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. SPECIAL PRESENTATIONS

7.a PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:42:20) – Mayor Bagwell invited the Board to join her in presenting the length of service certificates to City employees. Each department director or elected official read the accomplishments of the employees receiving their longevity awards, after which they joined friends and family members for a commemorative photograph with the Board.

The following employees received their longevity certificates:

- Frank Mournighan, Detention Manager – 20 years, presented by Chief of Juvenile Services Ali Banister
- Ana Gonzalez, Legal Assistant – 15 years, presented by Public Defender Charles Odgers
- Ryan Greb, Deputy Sheriff – 10 years, presented by Undersheriff Jim Primka
- Christian Dawson, Deputy Sheriff – 5 years, presented by Undersheriff Jim Primka
- Frank Abella, Chief Information Officer – 5 years, presented by Deputy City Manager Stephanie Hicks
- Andrew Rice, Deputy Chief Information Officer – 5 years, presented by Deputy City Manager Stephanie Hicks
- Andrew Kauble, IT Operations Manager – 5 years, presented by Deputy City Manager Stephanie Hicks
- Lucas Burr, Deputy District Attorney II – 5 years, presented by District Attorney Garrit Pruyt
- Robert Lewis, Sewer Technician 2 – 5 years, presented by Deputy Public Works Director Rick Cooley

CONSENT AGENDA

(9:00:49) – Mayor Bagwell introduced the Consent Agenda and entertained items that the Board wished to pull, when none were forthcoming, she entertained a motion.

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(9:01:01) – MOTION: Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.a, 9.a, 10.a, 11.a, 12.a, 13.a, which contains Resolution No. 2026-R-22, items 14.a, 14.b, 14.c, 14.d, 14.e, and 15.a, all as presented. The motion was seconded by Supervisor White and carried 5-0-0.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. CITY MANAGER

8.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JULY 6, 2026, THROUGH AUGUST 7, 2026.

9. COMMUNITY AND ECONOMIC DEVELOPMENT

9.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL SUBDIVISION MAP (SUB-2026-0105) FOR A DEVELOPMENT KNOWN AS ECHO DELTA HANGAR CONDOMINIUM NO. 2, A DEVELOPMENT RESULTING IN THE CREATION OF FOUR CONDOMINIUM HANGAR UNITS AND A COMMON AREA PARCEL LOCATED TO THE SOUTHWEST OF THE INTERSECTION OF TAXIWAY CHARLIE AND TAXIWAY BRAVO WITHIN THE CARSON CITY AIRPORT, LOCATED AT 2600 COLLEGE PARKWAY, ASSESSOR'S PARCEL NUMBER ("APN") 005-091-40.

10. CLERK-RECORDER

10.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN INTERLOCAL AGREEMENT ("AGREEMENT") BETWEEN THE NEVADA SECRETARY OF STATE AND CARSON CITY CONCERNING THE MANAGEMENT AND COST SHARING OF THE KNOWINK TOTALVOTE VOTER REGISTRATION AND ELECTION MANAGEMENT SYSTEM ("VREMS"), PURCHASED BY THE SECRETARY OF STATE FOR ELECTIONS, EFFECTIVE UPON APPROVAL THROUGH JUNE 30, 2028, FOR \$25,000 PER FISCAL YEAR FOR CONTINUED MAINTENANCE, LICENSING, HOSTING AND DATA USAGE OF THE VOTER REGISTRATION DATABASE, AND UP TO \$20,000 FOR THE TERM OF THE AGREEMENT FOR CELLULAR AND/OR WIRELESS DATA USAGE PROVIDED BY THE STATE AND UTILIZED OUTSIDE OF AN ELECTION, FOR A TOTAL AMOUNT NOT TO EXCEED \$70,000 FOR THE TERM OF THE AGREEMENT.

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11. FINANCE

11.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH AUGUST 7, 2026, PER NEVADA REVISED STATUTES ("NRS") 251.030 AND 354.290.

12. HUMAN RESOURCES

12.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN CARSON CITY AND THE OPERATING ENGINEERS LOCAL UNION NO. 3, AFL-CIO ("OPERATING ENGINEERS") TO RECOGNIZE OPERATING ENGINEERS AS THE NEW EXCLUSIVE BARGAINING AGENT FOR OFFICERS EMPLOYED IN THE CARSON CITY DEPARTMENT OF ALTERNATIVE SENTENCING ("DAS") AND TO AMEND ARTICLE 1 OF THE APPLICABLE COLLECTIVE BARGAINING AGREEMENT ("CBA"), PREVIOUSLY APPROVED ON JUNE 16, 2022, AND AMENDED SEPTEMBER 2, 2022, TO REFERENCE OPERATING ENGINEERS AS THE EXCLUSIVE BARGAINING AGENT OF DAS OFFICERS.

13. PARKS, RECREATION, & OPEN SPACE

13.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO TERMINATE CARSON CITY OBLIGATIONS FOR MAINTENANCE, LANDSCAPING, SNOW REMOVAL AND PARKING ENFORCEMENT RESPONSIBILITIES ON STATE OF NEVADA PROPERTY KNOWN AS ASSESSOR'S PARCEL NUMBERS ("APNS") 003-283-07 (FORMERLY 003-283-05), 003-282-06, 003-282-05 AND 003-282-04, TOTALING APPROXIMATELY 0.43 ACRES ("PROPERTY").

14. PURCHASING AND CONTRACTS

14.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED CONTRACT WITH JOURNAL TECHNOLOGIES, INC. ("JOURNAL") FOR THE IMPLEMENTATION OF ECOURT, AN ONLINE FILING, E-PAYMENT AND CASE MANAGEMENT SOFTWARE PROGRAM SYSTEM, AND RELATED LICENSES, MAINTENANCE AND DOCUMENT HOSTING SERVICES, FOR THE FIRST JUDICIAL DISTRICT COURT, INCLUDING ITS JUVENILE COURT, THE CARSON CITY JUSTICE COURT AND THE CARSON CITY MUNICIPAL COURT (COLLECTIVELY, "COURTS"), FOR A TOTAL AMOUNT NOT TO EXCEED \$2,259,689 DURING A TERM OF 5 YEARS.

14.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE PORTABLE FENCING FOR JOHND WINTERS CENTENNIAL PARK ("CENTENNIAL PARK") FROM SPORTAFENCE HOLDINGS LLC ("SPORTAFENCE"), FOR A TOTAL NOT TO EXCEED AMOUNT OF \$148,919.80.

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14.c FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 27300033 (“CONTRACT”) BETWEEN CARSON CITY AND SLETTEN CONSTRUCTION OF NEVADA, INC. (“SLETTEN”) TO ENGAGE SLETTEN AS A CONSTRUCTION MANAGER AT RISK (“CMAR”) FOR THE JUVENILE DETENTION AND PROBATION CENTER REMODEL PROJECT (“PROJECT”), WITH SLETTEN PROVIDING PRE-CONSTRUCTION CMAR SERVICES FOR THE PROJECT FOR A NOT TO EXCEED AMOUNT OF \$79,500.

14.d FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 27300116 (“CONTRACT”) FOR KELLER ASSOCIATES, INC. (“KELLER”) TO PROVIDE ENGINEERING DESIGN AND BIDDING SERVICES FOR THE LONG, ADAMS, AND PARK STREET SEWER AND WATER REPLACEMENT PROJECT (“PROJECT”), FOR A NOT TO EXCEED AMOUNT OF \$279,950.

14.e FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) A SOFTWARE AS A SERVICE (“SAAS”) AGREEMENT AND A STATEMENT OF WORK BETWEEN TYLER TECHNOLOGIES, INC. (“TYLER”) AND CARSON CITY, FOR THE PREVIOUSLY APPROVED MIGRATION OF CARSON CITY’S ENTERPRISE RESOURCE PLANNING (“ERP”) SYSTEM, TYLER MUNIS, TO A CLOUD-HOSTED ENVIRONMENT; (2) AUTHORIZATION FOR THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS TO EFFECTUATE THE TRANSITION OF TYLER MUNIS FROM ON-PREMISES TO A CLOUD-HOSTED ENVIRONMENT; AND (3) DIRECTION TO STAFF REGARDING IMPLEMENTATION AND STAKEHOLDER COORDINATION.

15. TREASURER

15.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR JULY 2026, SUBMITTED PER NEVADA REVISED STATUTES (“NRS”) 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

16. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

17. COMMUNITY AND ECONOMIC DEVELOPMENT

17.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION (AB-2026-0103) FROM INLAND GROUP (“APPLICANT”) FOR THE ABANDONMENT OF A 20-FOOT-WIDE NATURAL DRAINAGE EASEMENT, APPROXIMATELY

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12,615 SQUARE FEET IN SIZE, ENTERING FROM THE WEST AND CONTINUING OUT THE EAST SIDE OF A PARCEL WITHIN THE LOMPA RANCH NORTH SPECIFIC PLAN AREA (“SPA”) AND ZONED GENERAL COMMERCIAL (“GC-SPA”), LOCATED APPROXIMATELY 2,000 FEET TO THE SOUTH OF EAST WILLIAM STREET AT THE SOUTHERN TERMINUS OF GOLD DUST WAY, ASSESSOR’S PARCEL NUMBER (“APN”) 010-041-85.

(9:01:58) – Mayor Bagwell introduced the item. Associate Planner Heather Manzo referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and provided background.

PUBLIC COMMENT

(9:03:08) – Deni French, Carson City resident, expressed concerns regarding redirected drainage and potential flooding, noting that mitigation measures would protect the proposed housing and prevent impacts to existing wetland ecosystems.

(9:04:20) – MOTION: Supervisor Horton moved to approve the abandonment as presented. The motion was seconded by Supervisor Giomi and carried 5-0-0.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Horton
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

17.b FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM LC COCHISE, LLC (“APPLICANT”) CONCERNING A TENTATIVE SUBDIVISION MAP (SUB-2026-0086) TO CREATE 50 SINGLE-FAMILY RESIDENTIAL LOTS AND ASSOCIATED COMMON AREA PARCELS ON A SITE ZONED RETAIL COMMERCIAL (“RC”), LOCATED TO THE SOUTHWEST OF THE INTERSECTION OF COCHISE STREET AND WEST OVERLAND STREET, ASSESSOR’S PARCEL NUMBERS (“APNS”) 009-267-05 AND 009-267-13.

(9:04:53) – Mayor Bagwell introduced the item. Ms. Manzo referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and provided background.

(9:06:41) – Supervisor White asked where utilities would terminate and whether the eastern portions of Streets A and B were public or private. Senior Project Manager Stephen Pottéy explained that utilities would terminate in the public right-of-way with private laterals serving the access easements. Mr. Pottéy clarified that the street segments were private, despite the public designation shown for the sewer main. Supervisor White asked about the Willow Street right-of-way and Mr. Pottéy explained that Willow Street had previously been abandoned. Ms. Manzo stated that staff would confirm the abandonment and update the City’s mapping. Ken Krater of Krater Consulting Group confirmed that Willow Street was abandoned on April 27, 2020.

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PUBLIC COMMENT

(9:11:47) – Mayor Bagwell entertained public comments. Deni French, Carson City resident, said he opposed the project and cited concerns regarding traffic, limited access, housing affordability, and requested further consideration from the Planning Commission.

(9:14:08) – MOTION: Supervisor Giomi moved to approve the tentative subdivision map based on the ability to make the required findings and subject to the conditions of approval included in the staff report. The motion was seconded by Supervisor Schuette.

(9:14:20) – Supervisor White opposed the project, noting concerns regarding interior public roads, commercial viability, neighborhood compatibility, roadway maintenance, and the absence of comments from the NV Division of Environmental Protection and the Department of Water Resources. Community and Economic Development Director Hope Sullivan clarified that the special use permit was not before the Board and explained that state agencies had received the tentative map but provided no comments.

(9:20:28) – Mayor Bagwell called for the vote. The motion passed 4-1-0, with Supervisor White opposed.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Horton, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

17.c FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 108, AN ORDINANCE ESTABLISHING VARIOUS PROVISIONS REGULATING THE OPERATION OF SHORT-TERM RENTAL PROPERTIES IN CARSON CITY.

(9:21:05) – Mayor Bagwell introduced the item. Ms. Sullivan referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and provided background.

(9:21:28) – MOTION: Supervisor Schuette moved to adopt on second reading Bill No. 108, Ordinance No. 2026-11. The motion was seconded by Supervisor White and carried 5-0-0.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Horton, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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18. CITY MANAGER

18.a FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION (1) REGARDING A BUSINESS IMPACT STATEMENT CONCERNING AN ORDINANCE REPEALING PROVISIONS GOVERNING THE “CARSON CITY CENTER PROJECT” PROPOSED IN 2012, ALSO KNOWN AS THE “NUGGET ECONOMIC DEVELOPMENT PROJECT” OR THE “NUGGET PROJECT”; AND (2) TO INTRODUCE, ON FIRST READING, AN ORDINANCE REPEALING PROVISIONS GOVERNING THE “CARSON CITY CENTER PROJECT” PROPOSED IN 2012, ALSO KNOWN AS THE “NUGGET ECONOMIC DEVELOPMENT PROJECT” OR THE “NUGGET PROJECT”.

(9:22:04) – Mayor Bagwell introduced the item. Deputy City Manager Stephanie Hicks referenced the Staff Report and Supporting Materials, all of which are incorporated into the record, and presented the proposal to repeal the obsolete Carson City Center Project provisions as part of the Municipal Code cleanup.

PUBLIC COMMENT

(9:23:04) – Sandra Owens, Carson City resident, opposed the repeal and cited the 2012 voter initiative requiring voter approval of public funding for the project and questioned the timing of the repeal. Ms. Owens urged the Board to retain or replace the voter safeguard.

(9:26:17) – Betsy Strasberg, Carson City resident, opposed the repeal and urged the Board to preserve or rewrite the voter-approval requirement.

(9:28:47) – Tom Grundy, Carson City resident, raised concerns about the proposed City Hall project, its funding sources, the repeal of the 2012 ordinance, and prioritizing road maintenance.

(9:31:56) – Deni French, Carson City resident, raised concerns about the City Hall project, public transparency, funding, and the need for additional review.

(9:35:17) – JP Mackey, Carson City resident, opposed the proposed City Hall project and advocated for voter approval of public funding for building projects.

(9:36:27) – MOTION: Supervisor Schuette moved to accept the business impact statement as presented and introduce on first reading Bill No. 109. The motion was seconded by Supervisor Giomi and carried 4-1-0, with Supervisor White opposed.

CARSON CITY BOARD OF SUPERVISORS
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Page 9

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Horton, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

19. BOARD OF SUPERVISORS

Non-Action Items:

City Manager Update

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

(9:36:55) – Supervisor Giomi reported on the Murals and Music Festival, the Bonanza Kennel Club event, Mark Twain Days, the FrauFecht HEMA tournament, Rock'A Lock'A Bang! Bang! Convention, and the youth fast-pitch tournament. He announced that the Stetina's Paydirt Gravel Race event drew more than 400 participants from 32 states and generated approximately 500 hotel room nights. He reported on the Carson Water Subconservancy District's Quality Assurance Project Plan, which would allow the City to conduct standardized Carson River water-quality sampling and help address E. coli and other non-point source pollutants.

(9:43:23) – Supervisor Schuette encouraged residents to complete the Parks, Recreation, and Open Space e-bike survey and highlighted the William Street Corridor construction and the upcoming North Carson Street project.

20. PUBLIC COMMENT

(9:45:17) – Mayor Bagwell entertained public comments. Deni French, Carson City resident, expressed concerns regarding Flock technology, including data collection, retention, and use. Mr. French questioned the lack of information regarding the Ronald D. Wilson Memorial Park fencing. He recommended creating an opportunity for public comment on consent agenda items before approval and urged the Board to preserve opportunities for public participation in municipal government.

21. FOR POSSIBLE ACTION: TO ADJOURN

(9:48:31) – The meeting was adjourned at 9:48 a.m.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL.

This item did not take place.

CARSON CITY BOARD OF SUPERVISORS
Draft Minutes of the August 20, 2026 Meeting
Page 10

The Minutes of the August 20, 2026, Carson City Board of Supervisors meeting are so approved on this 17th day of September, 2026.

LORI BAGWELL, Mayor

ATTEST:

WILLIAM SCOTT HOEN, Clerk-Recorder



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Jeff Coulam, Human Resources Director

Agenda Title: Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** 15 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

August 20, 2026 (Item 7.A) - The Board of Supervisors presented Length of Service certificates.

Background/Issues & Analysis

The Board of Supervisors wishes to recognize those employees who have provided, and continue to provide, dedicated service to the residents, business owners and visitors of Carson City.

This month, the following employees are recognized:

20 Years:

Mitchell Gower, Landfill Worker

5 Years:

Raechel Freshman, Epidemiology & PHP Manager

Paola Villagrana, Juvenile Probation Officer

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: Presentation of a Proclamation recognizing September 17, 2026, as Serge Duarte Day.

Agenda Action: Other / Presentation **Time Requested:** 5 Minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[Serge Duarte Day Proclamation 2026.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

PROCLAMATION

SERGE DUARTE DAY

September 17, 2026

WHEREAS, Serge Duarte has dedicated his time, talent, and passion to playing a vital role in equipping residents with essential skills in disaster readiness, emergency response, and community support through the Community Emergency Response Team (CERT); and

WHEREAS, through his outstanding leadership and dedication, Serge has built a capable and empowered volunteer force ready to assist during emergencies, disasters, and community events; and

WHEREAS, Serge joined Carson City CERT in April 2022 and became the Program Manager in early 2023. He has been a constant, steadfast volunteer during this time, while contracting for program management.

WHEREAS, his work as the CERT Program Manager demonstrates exceptional commitment to the community by developing training programs, coordinating exercises, and promoting a culture of preparedness across Carson City and beyond; and

WHEREAS, through his vision and professionalism, Serge strengthened collaboration between volunteers, first responders, and emergency management personnel, ensuring a unified and effective response during times of need; and

WHEREAS, his contributions directly enhance public safety, increase community resilience, and inspire residents to actively engage in protecting their neighborhoods and assisting others; and

WHEREAS, Carson City is proud to recognize individuals like Serge who show exemplary service, leadership, and dedication to CERT, and his commitment to public safety continues to make a lasting and meaningful impact on our community;

NOW, THEREFORE, I, Lori Bagwell, Mayor of Carson City, on behalf of the Board of Supervisors and a grateful community, do hereby proclaim: SEPTEMBER 17, 2026, as SERGE DUARTE DAY in Carson City, Nevada, IN HONOR of his outstanding contributions to the community.

Dated this 17th day of September 2026



Lori Bagwell, Mayor



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of August 10, 2026, through September 4, 2026. (Glen Martel, gmartel@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to ratify the approval of bills and other requests for payments by the City Manager for the period of August 10, 2026, through September 4, 2026.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall, by motion entered into its minutes, ratify the action taken.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 2.29

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Accounts Payable & Wire Transfers \$14,405,938.31
Payroll Checks and Direct Deposits \$4,703,381.03

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachment(s):

[Ratify the Bills Backup.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3110826	08/21/2026	WIRE	000311 CANNON COCHRAN MNGMT SERV		86,297.46	1	08/24/2026
15580826	08/17/2026	WIRE	001558 PERS ADMINISTRATIVE FUND		3,525,796.41	1	08/17/2026
16330826	08/18/2026	WIRE	001633 PUBLIC EMPLOYEES RETIREME		26,894.14	1	08/17/2026
22350926	09/01/2026	WIRE	002235 ZIONS BANK	1,064,803.13			
24980826	08/13/2026	WIRE	002498 VOYA		97,723.53	1	08/14/2026
24990826	08/21/2026	WIRE	002499 NEVADA HEALTH AUTHORITY D		57,557.72	1	08/24/2026
25010826	08/10/2026	WIRE	002501 BANK OF AMERICA EXPRESS T		364.56	1	08/10/2026
31108261	08/24/2026	WIRE	000311 CANNON COCHRAN MNGMT SERV		162,293.75	1	08/24/2026
54350826	08/21/2026	WIRE	005435 STATE OF NV DEPT OF EDUCA		1,082,550.66	1	08/24/2026
249810826	08/27/2026	WIRE	002498 VOYA		118,612.74	1	08/28/2026
250110826	08/27/2026	WIRE	002501 BANK OF AMERICA EXPRESS T		452,770.48	1	08/28/2026
250120826	08/13/2026	WIRE	002501 BANK OF AMERICA EXPRESS T		445,295.36	1	08/14/2026
353082126	08/21/2026	WIRE	000353 CARSON CITY SCHOOL DISTRI		4,000.00	1	08/24/2026
616310826	08/27/2026	WIRE	006163 WEX HEALTH, INC.	95,037.04			
616320826	08/13/2026	WIRE	006163 WEX HEALTH, INC.		85,543.22	1	08/17/2026
911118415	08/14/2026	PRINTED	008210 AARON AUGUSTIS		130.99	1	08/24/2026
911118416	08/14/2026	PRINTED	000045 AETNA LIFE INSURANCE CO.	947.00			
911118417	08/14/2026	PRINTED	000051 AIRGAS, INC.		209.04	1	08/19/2026
911118418	08/14/2026	PRINTED	008211 ALLERMAN PROPERTY GROUP L		478.36	1	08/31/2026
911118419	08/14/2026	PRINTED	008120 ALLSTATE AUTO		36.00	1	08/24/2026
911118420	08/14/2026	PRINTED	008164 AMBETTER	587.26			
911118421	08/14/2026	PRINTED	000100 AMERICAN READY-MIX INC		2,350.00	1	08/24/2026
911118422	08/14/2026	PRINTED	000101 AMERIGAS		119.90	1	08/20/2026
911118423	08/14/2026	PRINTED	002828 AM SIGNAL, INC		2,891.22	1	08/18/2026
911118424	08/14/2026	PRINTED	008217 ANDREA DESTORIES ESTATE	143.51			
911118425	08/14/2026	PRINTED	008123 ANGEL ARMOR LLC		53,563.86	1	08/20/2026
911118426	08/14/2026	PRINTED	008173 ANTHONY SANTO		300.73	1	08/17/2026
911118427	08/14/2026	PRINTED	008173 ANTHONY SANTO		330.07	1	08/17/2026
911118428	08/14/2026	PRINTED	004540 APARTMENTS 801, LLC	182.78			
911118429	08/14/2026	PRINTED	000130 ARMAC CONSTRUCTION, LLC		22,000.00	1	08/14/2026
911118430	08/14/2026	PRINTED	007245 ASSOCIATION OF METROPOLIT	1,060.91			
911118431	08/14/2026	PRINTED	000147 AT&T		76.61	1	08/19/2026
911118432	08/14/2026	PRINTED	000147 AT&T		207.81	1	08/19/2026
911118433	08/14/2026	PRINTED	000148 AT&T		39,427.79	1	08/19/2026
911118434	08/14/2026	PRINTED	000165 AT&T ONENET SERVICE		20.77	1	08/20/2026
911118435	08/14/2026	PRINTED	008099 BEATRIZ TAPIA-VILLA	71.75			
911118436	08/14/2026	PRINTED	006953 BETSY ALLEN		18,754.78	1	08/24/2026
911118437	08/14/2026	PRINTED	000255 BOB BARKER CO INC		1,468.42	1	08/20/2026
911118438	08/14/2026	PRINTED	008168 BONNIE BULLIS		210.21	1	08/19/2026
911118439	08/14/2026	PRINTED	008195 BRYAN KENGOTT		154.79	1	08/19/2026
911118440	08/14/2026	PRINTED	006774 BURROFF AND ASSOCIATES, L		6,475.00	1	08/17/2026
911118441	08/14/2026	PRINTED	008201 CAMILLE RASNER	200.00			
911118442	08/14/2026	PRINTED	008086 CARA L O'KEEFE	148.11			
911118443	08/14/2026	PRINTED	008187 CAROL A RHEA		736.38	1	08/24/2026
911118444	08/14/2026	PRINTED	000356 CARSON CITY SENIOR CITIZE		6,325.69	1	08/21/2026
911118445	08/14/2026	PRINTED	000360 CARSON CITY SQUARE, LLC		4,634.06	1	08/24/2026
911118446	08/14/2026	PRINTED	000390 CARSON WATER SUB-CONSERVA		67,293.88	1	08/24/2026
911118447	08/14/2026	PRINTED	000392 CASA OF CARSON CITY INC		40,000.00	1	08/19/2026
911118448	08/14/2026	PRINTED	000398 CASSINELLI LANDSCAPING &		1,100.00	1	08/14/2026
911118449	08/14/2026	PRINTED	002552 CDW LLC		6,524.49	1	08/24/2026
911118450	08/14/2026	PRINTED	008196 CHARLES D PARMELEE	60.64			
911118451	08/14/2026	PRINTED	008139 CHUCK RYLANT		6,200.00	1	08/20/2026

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911118452	08/14/2026	PRINTED	004320 CINTAS CORPORATION		142.14	1	08/21/2026
911118453	08/14/2026	PRINTED	008205 CIRRA A WOODS		128.86	1	08/18/2026
911118454	08/14/2026	PRINTED	003198 COLLEEN C. LYONS	2,916.00			
911118455	08/14/2026	PRINTED	000477 CARSON CITY COMMUNITY COU		1,933.44	1	08/19/2026
911118456	08/14/2026	PRINTED	008154 CPI SERVICES INC	17,279.71			
911118457	08/14/2026	PRINTED	008169 CUSTOM SIGN SERVICE		108.20	1	08/27/2026
911118458	08/14/2026	PRINTED	008169 CUSTOM SIGN SERVICE		117.94	1	08/27/2026
911118459	08/14/2026	PRINTED	008169 CUSTOM SIGN SERVICE		94.90	1	08/27/2026
911118460	08/14/2026	PRINTED	008202 DANIELLE LAMB		524.91	1	08/31/2026
911118461	08/14/2026	PRINTED	004928 DATAFY LLC		24,500.00	1	08/19/2026
911118462	08/14/2026	PRINTED	008113 DAVID STRULL	26.03			
911118463	08/14/2026	PRINTED	008134 DAVID W MORTON TRUST		50.22	1	08/21/2026
911118464	08/14/2026	PRINTED	002633 DEMCO INC.		289.62	1	08/20/2026
911118465	08/14/2026	PRINTED	000575 DESERT HILLS FIRE & SECUR		300.00	1	08/21/2026
911118466	08/14/2026	PRINTED	004642 TRANSCRIPTION OUTSOURCING	339.34			
911118467	08/14/2026	PRINTED	008189 DON E EVANS		284.23	1	08/18/2026
911118468	08/14/2026	PRINTED	008190 DONALD E HOPKINS	328.61			
911118469	08/14/2026	PRINTED	006837 EAGLE VALLEY PUBLISHING		150.75	1	08/19/2026
911118470	08/14/2026	PRINTED	008220 EBAD MOBALIGN	236.51			
911118471	08/14/2026	PRINTED	002585 ECLINICAL WORKS LLC		38.05	1	08/20/2026
911118472	08/14/2026	PRINTED	008215 EILEEN CHOLDEN		103.52	1	08/18/2026
911118473	08/14/2026	PRINTED	006292 EMPIRE SOUTHWEST, LLC		516.90	1	08/20/2026
911118474	08/14/2026	PRINTED	002510 ENVISIONWARE INC		665.64	1	08/18/2026
911118475	08/14/2026	PRINTED	008089 ERIC FLICK		317.20	1	08/19/2026
911118476	08/14/2026	PRINTED	008089 ERIC FLICK		324.37	1	08/19/2026
911118477	08/14/2026	PRINTED	000689 EUROFINS EATON ANALYTICAL		449.80	1	08/21/2026
911118478	08/14/2026	PRINTED	000696 EXPRESS SYSTEMS		120.00	1	08/20/2026
911118479	08/14/2026	PRINTED	005180 FACQUE CONSULTING, LLC		1,575.00	1	08/21/2026
911118480	08/14/2026	PRINTED	006310 FEDERAL EMPLOYEE PROGRAM		790.37	1	08/24/2026
911118481	08/14/2026	PRINTED	008179 FIBRANZ, LYLE H REV TRUST	345.39			
911118482	08/14/2026	PRINTED	008179 FIBRANZ, LYLE H REV TRUST	132.20			
911118483	08/14/2026	PRINTED	000724 DAIOHS USA INC		553.50	1	08/18/2026
911118484	08/14/2026	PRINTED	002805 FIRSTNET		12,000.00	1	08/20/2026
911118485	08/14/2026	PRINTED	005795 FOUR POINT ENGINEERING		40,090.00	1	08/18/2026
911118486	08/14/2026	PRINTED	005097 ROUNDABOUT BREAD LLC		531.00	1	08/18/2026
911118487	08/14/2026	PRINTED	000814 GRANITE CONSTRUCTION COMP		20,985.64	1	08/24/2026
911118488	08/14/2026	PRINTED	008177 HAROLD B BOWEN	119.42			
911118489	08/14/2026	PRINTED	008199 HAROLD D LYNAM		93.79	1	08/20/2026
911118490	08/14/2026	PRINTED	000875 HEMOCUE AMERICA/ RADIOMET		203.02	1	08/20/2026
911118491	08/14/2026	PRINTED	000917 HUMANA		609.17	1	08/18/2026
911118492	08/14/2026	PRINTED	002514 INTEGRITY PEST MANAGEMENT		4,990.00	1	08/18/2026
911118493	08/14/2026	PRINTED	004845 INTERMOUNTAIN UNITED FOOD	533.46			
911118494	08/14/2026	PRINTED	000949 INTERSTATE OIL CO INC		2,905.65	1	08/18/2026
911118495	08/14/2026	PRINTED	002496 CHRISTOPHER J BADER		7,916.58	1	08/18/2026
911118496	08/14/2026	PRINTED	008198 JACK P PISHNAK	523.14			
911118497	08/14/2026	PRINTED	007347 JC PLATEAU		85.50	1	08/19/2026
911118498	08/14/2026	PRINTED	007347 JC PLATEAU		164.19	1	08/19/2026
911118499	08/14/2026	PRINTED	008163 JEFFREY M BANKS		1,787.70	1	08/26/2026
911118500	08/14/2026	PRINTED	008167 JENNA L REDUS		358.27	1	08/19/2026
911118501	08/14/2026	PRINTED	008182 JESUS A LAMAS		268.41	1	08/18/2026
911118502	08/14/2026	PRINTED	008203 JOHN E ROBERTS		525.47	1	08/19/2026
911118503	08/14/2026	PRINTED	008178 JOHN GRANATA		342.42	1	08/18/2026

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911118504	08/14/2026	PRINTED	008044 JUNE CHRZANOWSKI		134.29	1	08/17/2026
911118505	08/14/2026	PRINTED	008171 KAREN L BOWMAN		172.16	1	08/24/2026
911118506	08/14/2026	PRINTED	002791 KARPEL COMPUTER SYSTEMS I		2,000.00	1	08/18/2026
911118507	08/14/2026	PRINTED	001026 KIMLEY-HORN & ASSOCIATES		697.50	1	08/20/2026
911118508	08/14/2026	PRINTED	008191 KIRA CAMP		340.17	1	08/24/2026
911118509	08/14/2026	PRINTED	001040 KNECHT, RAQUEL		250.00	1	08/18/2026
911118510	08/14/2026	PRINTED	006335 KRISHAN PRASAD		23,467.50	1	08/17/2026
911118511	08/14/2026	PRINTED	008172 KYLE DAVIS	128.39			
911118512	08/14/2026	PRINTED	008197 LARRY RODRIGUEZ	182.29			
911118513	08/14/2026	PRINTED	008114 LAURENCE DUDSON	21.82			
911118514	08/14/2026	PRINTED	008212 LAVERN M LIPINSKI	227.11			
911118515	08/14/2026	PRINTED	001102 RELX INC.		5,125.00	1	08/20/2026
911118516	08/14/2026	PRINTED	008183 LISA MARCHEGGER		450.00	1	08/20/2026
911118517	08/14/2026	PRINTED	004802 LT BUILDERS, LLC		189.32	1	08/19/2026
911118518	08/14/2026	PRINTED	008221 LUCY PET PRODUCTS, LLC		3,660.00	1	08/19/2026
911118519	08/14/2026	PRINTED	001131 LUMOS & ASSOCIATES, INC		486.00	1	08/18/2026
911118520	08/14/2026	PRINTED	001157 HAT LIMITED PARTNERSHIP		807.90	1	08/19/2026
911118521	08/14/2026	PRINTED	001159 MARATHON STAFFING GROUP I		11,586.11	1	08/19/2026
911118522	08/14/2026	PRINTED	008180 MARIE ANAYA		101.72	1	08/31/2026
911118523	08/14/2026	PRINTED	008176 MATTHEW SMITH		181.80	1	08/28/2026
911118524	08/14/2026	PRINTED	008165 MAYER FAMILY TRUST		16.36	1	08/18/2026
911118525	08/14/2026	PRINTED	008165 MAYER FAMILY TRUST		186.39	1	08/18/2026
911118526	08/14/2026	PRINTED	001183 JOSEPH MCELLISTREM	400.00			
911118527	08/14/2026	PRINTED	008214 MICHAEL R MEENAN		99.14	1	08/19/2026
911118528	08/14/2026	PRINTED	001213 MICHAEL BAKER INTERNATIONAL		14,918.08	1	08/21/2026
911118529	08/14/2026	PRINTED	002615 MIDWEST TAPE, LLC		606.57	1	08/21/2026
911118530	08/14/2026	PRINTED	008184 MILTON CALLES RAMIREZ	128.20			
911118531	08/14/2026	PRINTED	999913 Chase Wetherington	115.00			
911118532	08/14/2026	PRINTED	999913 Christopher Ghan		64.00	1	08/24/2026
911118533	08/14/2026	PRINTED	999913 ERICA ROSELIUS		90.36	1	08/19/2026
911118534	08/14/2026	PRINTED	999913 Garrett McGuire		1,105.00	1	08/26/2026
911118535	08/14/2026	PRINTED	999913 GUILLERMO MUNOZ		229.00	1	08/18/2026
911118536	08/14/2026	PRINTED	999913 Jake Tignac		64.00	1	08/24/2026
911118537	08/14/2026	PRINTED	999913 Javi Tachiquin	64.00			
911118538	08/14/2026	PRINTED	999913 Jon Pedrini	123.00			
911118539	08/14/2026	PRINTED	999913 Jon Pedrini	136.00			
911118540	08/14/2026	PRINTED	999913 Kimberly Fahey		1,693.69	1	08/17/2026
911118541	08/14/2026	PRINTED	999913 KRISTOPHER PRESSWOOD		800.00	1	08/19/2026
911118542	08/14/2026	PRINTED	999913 Logan Boyett		64.00	1	08/25/2026
911118543	08/14/2026	PRINTED	999913 MARK TEMEN		229.00	1	08/18/2026
911118544	08/14/2026	PRINTED	999913 Raffi Attashian		211.00	1	08/24/2026
911118545	08/14/2026	PRINTED	999913 RICKY COOLEY		229.00	1	08/19/2026
911118546	08/14/2026	PRINTED	999913 Stacey Giomi		375.00	1	08/17/2026
911118547	08/14/2026	PRINTED	999913 WILLIAM DRAKE BAYS		209.00	1	08/20/2026
911118548	08/14/2026	PRINTED	999913 Zane Pedrini	1,111.00			
911118549	08/14/2026	PRINTED	005969 MCGRATH RENTCORP AND SUBS		1,278.05	1	08/17/2026
911118550	08/14/2026	PRINTED	001321 NEVADA ASSESSOR'S ASSOCIA	920.00			
911118551	08/14/2026	PRINTED	001339 NEVADA DEPARTMENT OF CORR	2,891.38			
911118552	08/14/2026	PRINTED	001359 NEVADA LAND TRUST		3,921.50	1	08/26/2026
911118553	08/14/2026	PRINTED	001387 NEVADA STATE HEALTH LABOR	58.50			
911118554	08/14/2026	PRINTED	001391 NEVADA STATE TREASURER-ME		347.51	1	08/21/2026
911118555	08/14/2026	PRINTED	004822 NICHOLAS PHILIPS		195.87	1	08/31/2026

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911118556	08/14/2026	PRINTED	002844 NICHOLS CONSULTING ENGINE		5,168.75	1	08/19/2026
911118557	08/14/2026	PRINTED	004693 NORTHERN NEVADA LEGAL AID		15,215.67	1	08/24/2026
911118558	08/14/2026	PRINTED	001455 NEVADA DEPARTMENT OF PUBL		51,165.92	1	08/17/2026
911118559	08/14/2026	PRINTED	001458 NV ENERGY		244.23	1	08/17/2026
911118560	08/14/2026	PRINTED	001461 NV ENERGY		1,451.33	1	08/17/2026
911118561	08/14/2026	PRINTED	002563 OVERDRIVE, INC		270.75	1	08/19/2026
911118562	08/14/2026	PRINTED	004384 PACIFIC STORAGE COMPANY		1,335.03	1	08/17/2026
911118563	08/14/2026	PRINTED	003919 PANNIER CORPORATION		4,715.00	1	08/18/2026
911118564	08/14/2026	PRINTED	008162 PADDLESPTS OUTPOST		1,500.00	1	08/24/2026
911118565	08/14/2026	PRINTED	008181 PAULETTE CAROLIN	262.62			
911118566	08/14/2026	PRINTED	008206 PHIL M PHILLIPS	151.32			
911118567	08/14/2026	PRINTED	008174 PILKINTON, J L LIVING TRU		1,378.90	1	08/19/2026
911118568	08/14/2026	PRINTED	001601 PORTER GROUP LLC		4,750.00	1	08/25/2026
911118569	08/14/2026	PRINTED	005335 R&R CLEANING LLC		2,450.00	1	08/19/2026
911118570	08/14/2026	PRINTED	008204 RAYBURN ARLEY DUKE REV LI		299.40	1	08/17/2026
911118571	08/14/2026	PRINTED	001684 OLIVIA REINSHAGEN-HERNAND		4,420.00	1	08/18/2026
911118572	08/14/2026	PRINTED	001690 STEVE AGUILAR		250.00	1	08/19/2026
911118573	08/14/2026	PRINTED	999915 AMANDA MCMINN		120.00	1	08/19/2026
911118574	08/14/2026	PRINTED	999915 CAMP N TOWN		50.00	1	08/21/2026
911118575	08/14/2026	PRINTED	999915 FANDANGO CASINO		100.00	1	08/27/2026
911118576	08/14/2026	PRINTED	999915 FISH THRIFT STORE		50.00	1	08/18/2026
911118577	08/14/2026	PRINTED	999915 FRANCISCO RODRIGUEZ-MARIN	100.00			
911118578	08/14/2026	PRINTED	999915 GREATER NEVADA CREDIT UNI	100.00			
911118579	08/14/2026	PRINTED	999915 HEIDI FALCONER		200.00	1	08/20/2026
911118580	08/14/2026	PRINTED	999915 HERMAN TOUCHIN		50.00	1	08/24/2026
911118581	08/14/2026	PRINTED	999915 JAMES BENT		100.00	1	08/25/2026
911118582	08/14/2026	PRINTED	999915 JENNIFER CANADA	50.00			
911118583	08/14/2026	PRINTED	999915 LISETTE TOPETTE NUNEZ		100.00	1	08/19/2026
911118584	08/14/2026	PRINTED	999915 LUIS MACIAS-MAGANA		50.00	1	08/24/2026
911118585	08/14/2026	PRINTED	999915 ROBERT SAENZ		50.00	1	08/24/2026
911118586	08/14/2026	PRINTED	999915 SCOTT GEORGE EASTELL		100.00	1	08/20/2026
911118587	08/14/2026	PRINTED	999915 SHERI WEST		200.00	1	08/18/2026
911118588	08/14/2026	PRINTED	999915 THOMAS CORNELL		100.00	1	08/17/2026
911118589	08/14/2026	PRINTED	999915 THOMAS ROSS		100.00	1	08/19/2026
911118590	08/14/2026	PRINTED	008096 RICHARD BANFIELD		102.51	1	08/27/2026
911118591	08/14/2026	PRINTED	008188 RICHARD OSHINSKI		651.48	1	08/19/2026
911118592	08/14/2026	PRINTED	006047 RICHARD B. GLASSON		643.42	1	08/25/2026
911118593	08/14/2026	PRINTED	008185 ROBERT CANNON		238.46	1	08/24/2026
911118594	08/14/2026	PRINTED	004398 JUSTIN SIBLEY		222.00	1	08/19/2026
911118595	08/14/2026	PRINTED	008030 ROGER HARADA		9,090.00	1	08/18/2026
911118596	08/14/2026	PRINTED	001740 RON WOOD FAMILY RESOURCE		3,567.21	1	08/24/2026
911118597	08/14/2026	PRINTED	008207 SEAN B MCCOY	476.38			
911118598	08/14/2026	PRINTED	006483 SGS NORTH AMERICA INC.	44.94			
911118599	08/14/2026	PRINTED	002757 SHELBY HOLTE		4,600.00	1	08/17/2026
911118600	08/14/2026	PRINTED	007423 SHELLEY K SCOTT		2,000.00	1	08/18/2026
911118601	08/14/2026	PRINTED	005127 STERICYCLE, INC.		41.44	1	08/20/2026
911118602	08/14/2026	PRINTED	007549 SIERRA HEALING HOUSE		1,400.00	1	08/17/2026
911118603	08/14/2026	PRINTED	001845 SIERRA NEVADA CONSTRUCTIO		1,086,929.84	1	08/18/2026
911118604	08/14/2026	PRINTED	006231 SKYHAWKS SPORTS ACADEMY L	9,163.35			
911118605	08/14/2026	PRINTED	001904 SOUTHWEST GAS CORP		157.28	1	08/21/2026
911118606	08/14/2026	PRINTED	008194 STEPHANIE MCCURRY		112.22	1	08/25/2026
911118607	08/14/2026	PRINTED	008192 STEVE HALEN		256.09	1	08/24/2026

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911118608	08/14/2026	PRINTED	005830 SERGE S. DUARTE		3,030.50	1	08/20/2026
911118609	08/14/2026	PRINTED	001973 SWEEPS SOFTWARE, INC.		1,939.50	1	08/21/2026
911118610	08/14/2026	PRINTED	003204 T&T LAWNS PLUS, LLC		710.00	1	08/17/2026
911118611	08/14/2026	PRINTED	001985 DOMINIC J SPALLONE III		2,310.45	1	08/18/2026
911118612	08/14/2026	PRINTED	004027 TRAFFIC AND PARKING CONTR		12,172.64	1	08/20/2026
911118613	08/14/2026	PRINTED	002481 TARGET SPECIALTY PRODUCTS		7,632.00	1	08/18/2026
911118614	08/14/2026	PRINTED	001989 TATRO, JOHN		542.08	1	08/18/2026
911118615	08/14/2026	PRINTED	003653 TERRAPHASE ENGINEERING IN		1,003.14	1	08/17/2026
911118616	08/14/2026	PRINTED	002005 LB 1106		3,026.25	1	08/18/2026
911118617	08/14/2026	PRINTED	002638 THE NEW YORK TIMES COMPAN		754.00	1	08/24/2026
911118618	08/14/2026	PRINTED	008209 THEODORE C GIBSON	276.80			
911118619	08/14/2026	PRINTED	099992 ETHAN XAVIER EDWARD BLEVI	50.00			
911118620	08/14/2026	PRINTED	099992 KYLE LAWRENCE BRAZIL		75.00	1	08/26/2026
911118621	08/14/2026	PRINTED	008186 TICOR TITLE OF NEVADA		630.30	1	08/26/2026
911118622	08/14/2026	PRINTED	004131 T-MOBILE USA, INC.		63.70	1	08/27/2026
911118623	08/14/2026	PRINTED	007363 TOLL SOUTH RENO, LLC		209.48	1	08/18/2026
911118624	08/14/2026	PRINTED	007363 TOLL SOUTH RENO, LLC		104.04	1	08/18/2026
911118625	08/14/2026	PRINTED	007363 TOLL SOUTH RENO, LLC		125.29	1	08/18/2026
911118626	08/14/2026	PRINTED	008166 TOM DAVIS		91.47	1	08/27/2026
911118627	08/14/2026	PRINTED	003241 ESCAPE VELOCITY HOLDINGS,		4,444.50	1	08/20/2026
911118628	08/14/2026	PRINTED	002045 TRIZETTO PROVIDER SOLUTIO		321.06	1	08/20/2026
911118629	08/14/2026	PRINTED	007477 TRUCORDIA		3,000.00	1	08/18/2026
911118630	08/14/2026	PRINTED	002057 TYLER TECHNOLOGIES INC		17,599.05	1	08/19/2026
911118631	08/14/2026	PRINTED	001669 UBEO WEST, LLC		2,792.87	1	08/20/2026
911118632	08/14/2026	PRINTED	001053 UKG KRONOS SYSTEMS LLC		11.18	1	08/18/2026
911118633	08/14/2026	PRINTED	002069 UNITED RENTALS (NORTH AME		347.91	1	08/24/2026
911118634	08/14/2026	PRINTED	006489 UNIVERSAL PROTECTION SERV		3,684.38	1	08/31/2026
911118635	08/14/2026	PRINTED	002113 VERIZON WIRELESS		120.03	1	08/18/2026
911118636	08/14/2026	PRINTED	002125 DEUCE NINE LLC		215.00	1	08/17/2026
911118637	08/14/2026	PRINTED	002141 WARNER, COURTNEY		1,900.00	1	08/31/2026
911118638	08/14/2026	PRINTED	002145 WASHOE COUNTY CORONER		4,412.00	1	08/20/2026
911118639	08/14/2026	PRINTED	008200 WENJUN YANG		219.48	1	08/25/2026
911118640	08/14/2026	PRINTED	002170 MDK, LLC		1,968.42	1	08/18/2026
911118641	08/14/2026	PRINTED	002177 WESTERN NEVADA SUPPLY CO		6,668.68	1	08/17/2026
911118642	08/14/2026	PRINTED	008093 WILLIAM COOK		130.96	1	08/27/2026
911118643	08/14/2026	PRINTED	099998 Ana Gonzalez-Maqueda	25.00			
911118644	08/14/2026	PRINTED	099998 Angela Renee Miller	25.00			
911118645	08/14/2026	PRINTED	099998 Bertha Maqueda-Estrada	25.00			
911118646	08/14/2026	PRINTED	099998 Gergory Alan Vincent		25.00	1	08/21/2026
911118647	08/14/2026	PRINTED	099998 Joshua Chaney	25.00			
911118648	08/14/2026	PRINTED	099998 Julie Spaletta	25.00			
911118649	08/14/2026	PRINTED	099998 Kathleen Holland	25.00			
911118650	08/14/2026	PRINTED	099998 Kyle Robert Richmond	25.00			
911118651	08/14/2026	PRINTED	099998 Sara Vincent	25.00			
911118652	08/14/2026	PRINTED	099998 Terrance Hinson	25.00			
911118653	08/14/2026	PRINTED	099998 Wyatt Hunt	25.00			
911118654	08/14/2026	PRINTED	002205 WITTMAN ENTERPRISES LLC		14,666.09	1	08/21/2026
911118655	08/14/2026	PRINTED	008193 XIOMARA IBARRA	296.74			
911118656	08/14/2026	PRINTED	008175 ZZ-100 CHRISTOPHER HOSEI		435.10	1	08/27/2026
911118657	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		100.28	1	08/21/2026
911118658	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		460.28	1	08/21/2026
911118659	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		109.70	1	08/21/2026

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911118660	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		274.41	1	08/21/2026
911118661	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		162.35	1	08/21/2026
911118662	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		100.34	1	08/21/2026
911118663	08/14/2026	PRINTED	008213 ZZ-119 SILVER SAGE VILLA		55.12	1	08/21/2026
911118664	08/14/2026	PRINTED	008170 ZZ-153 WILLIAM KRANZ	61.93			
911118665	08/14/2026	PRINTED	008208 ZZ-50 STEPHEN WRIGHT/FRA	233.80			
911118666	08/14/2026	PRINTED	008208 ZZ-50 STEPHEN WRIGHT/FRA		202.09	1	08/24/2026
911118667	08/21/2026	PRINTED	006817 ADAVEN INVESTMENTS, LLC.		2,645.00	1	08/31/2026
911118668	08/21/2026	PRINTED	000067 ALLIANCEONE RECEIVABLES M		1,950.00	1	08/31/2026
911118669	08/21/2026	PRINTED	000091 AMERICAN FAMILY LIFE ASSU		2,608.94	1	08/31/2026
911118670	08/21/2026	PRINTED	000100 AMERICAN READY-MIX INC		2,864.62	1	08/28/2026
911118671	08/21/2026	PRINTED	000132 ARNOLD MACHINERY COMPANY	1,818.39			
911118672	08/21/2026	PRINTED	000146 ATKINS NORTH AMERICA, INC		3,762.00	1	08/27/2026
911118673	08/21/2026	PRINTED	000148 AT&T		23,262.33	1	08/27/2026
911118674	08/21/2026	PRINTED	002895 AT&T		966.92	1	08/27/2026
911118675	08/21/2026	PRINTED	000152 AT&T (775-71C-1404)		3,619.00	1	08/27/2026
911118676	08/21/2026	PRINTED	000153 AT&T (775-71E-0004)		218.76	1	08/27/2026
911118677	08/21/2026	PRINTED	000154 AT&T (775-74C-1517)		7,799.00	1	08/27/2026
911118678	08/21/2026	PRINTED	000223 BERKICH LUCEY LAW GROUP,		24,000.00	1	08/25/2026
911118679	08/21/2026	PRINTED	000267 BOYS & GIRLS CLUB OF WEST		120,000.00	1	08/24/2026
911118680	08/21/2026	PRINTED	000301 CALIFA GROUP		24,094.80	1	08/27/2026
911118681	08/21/2026	PRINTED	000327 CAPITOL REPORTERS		3,350.90	1	08/28/2026
911118682	08/21/2026	PRINTED	000330 CARDINAL HEALTH 110		1,256.81	1	08/28/2026
911118683	08/21/2026	PRINTED	004640 CARSON HEIGHTS, LLC	900.00			
911118684	08/21/2026	PRINTED	000389 CARSON VICTORY ROLLERS	207.90			
911118685	08/21/2026	PRINTED	000390 CARSON WATER SUB-CONSERVA		43,301.38	1	08/24/2026
911118686	08/21/2026	PRINTED	000425 CHARTER COMMUNICATIONS		120.00	1	08/31/2026
911118687	08/21/2026	PRINTED	002523 CLARKE MOSQUITO CONTROL P		27,600.00	1	08/31/2026
911118688	08/21/2026	PRINTED	000487 CONSTRUCTION MATERIALS EN		17,730.00	1	08/25/2026
911118689	08/21/2026	PRINTED	000556 ROBERT HADDIX	45.35			
911118690	08/21/2026	PRINTED	000569 DELL MARKETING LP		3,505.07	1	08/27/2026
911118691	08/21/2026	PRINTED	007799 DENIS GIBBONS LLC		3,279.00	1	08/25/2026
911118692	08/21/2026	PRINTED	000573 DEPT OF PUBLIC SAFETY		383.00	1	08/25/2026
911118693	08/21/2026	PRINTED	000575 DESERT HILLS FIRE & SECUR		1,885.09	1	08/26/2026
911118694	08/21/2026	PRINTED	000579 DEVNET INC		23,678.80	1	08/28/2026
911118695	08/21/2026	PRINTED	004934 DOWL, LLC		34,325.40	1	08/31/2026
911118696	08/21/2026	PRINTED	000627 DYNAMIC SAFETY LLC		1,803.75	1	08/28/2026
911118697	08/21/2026	PRINTED	008232 ECO LAB USA INC.		613.08	1	08/26/2026
911118698	08/21/2026	PRINTED	006292 EMPIRE SOUTHWEST, LLC		8,998.76	1	08/26/2026
911118699	08/21/2026	PRINTED	000689 EUROFINS EATON ANALYTICAL		1,656.80	1	08/27/2026
911118700	08/21/2026	PRINTED	000724 DAIOHS USA INC		256.60	1	08/25/2026
911118701	08/21/2026	PRINTED	006257 FISHER & PHILLIPS, LLP-LA		6,512.30	1	08/26/2026
911118702	08/21/2026	PRINTED	000731 FITZHENRY'S FUNERAL HOME		650.00	1	08/25/2026
911118703	08/21/2026	PRINTED	005096 FIVE STAR RUBBER STAMP ET		590.00	1	08/25/2026
911118704	08/21/2026	PRINTED	002462 RONALD J LEVI	1,500.00			
911118705	08/21/2026	PRINTED	004207 FREEDOM FLATS LLC		1,800.00	1	08/26/2026
911118706	08/21/2026	PRINTED	000757 FRONTIER COMMUNICATIONS		122.09	1	08/31/2026
911118707	08/21/2026	PRINTED	003988 GENOA FLATS LLC		2,700.00	1	08/26/2026
911118708	08/21/2026	PRINTED	006097 GEORGE T. HALL INC.		17,020.00	1	08/25/2026
911118709	08/21/2026	PRINTED	000814 GRANITE CONSTRUCTION COMP		553.70	1	08/28/2026
911118710	08/21/2026	PRINTED	000888 HIGH SIERRA ELEVATOR INSP		486.00	1	08/27/2026
911118711	08/21/2026	PRINTED	008229 HUGO A FIGUEROA-MENDEZ	162.76			

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911118712	08/21/2026	PRINTED	007116 INGRAM LIBRARY SERVICES,		3,912.12	1	08/27/2026
911118713	08/21/2026	PRINTED	006353 INTERNET CONTENT MANAGEME		2,115.00	1	08/31/2026
911118714	08/21/2026	PRINTED	007825 JAMES LUTU		194.00	1	08/31/2026
911118715	08/21/2026	PRINTED	007358 JENNIFER DORA MCKAY	3,875.00			
911118716	08/21/2026	PRINTED	008143 J MARK SHOCKLEY		5,065.90	1	08/28/2026
911118717	08/21/2026	PRINTED	003879 JOHNSON PERKINS GRIFFIN,		5,000.00	1	08/25/2026
911118718	08/21/2026	PRINTED	008230 JOSE C RODRIGUEZ JARAMILL		569.12	1	08/25/2026
911118719	08/21/2026	PRINTED	008226 JOVON SOTAK		112.91	1	08/27/2026
911118720	08/21/2026	PRINTED	000999 DORSEY D DIAZ PSYD PLLC		3,000.00	1	08/25/2026
911118721	08/21/2026	PRINTED	002967 KANSAS CITY LIFE INSURANC		10,908.74	1	08/27/2026
911118722	08/21/2026	PRINTED	001040 KNECHT, RAQUEL		350.00	1	08/27/2026
911118723	08/21/2026	PRINTED	007182 SPECIALIZED ELEVETOR CORP		4,801.02	1	08/28/2026
911118724	08/21/2026	PRINTED	008237 KOINONIA FOSTER HOMES INC		1,550.00	1	08/24/2026
911118725	08/21/2026	PRINTED	002647 LABORATORY CORPORATION OF		1,035.41	1	08/28/2026
911118726	08/21/2026	PRINTED	001075 LAWLOR, LINDA		141.84	1	08/31/2026
911118727	08/21/2026	PRINTED	001076 SHANE BELL		42,048.15	1	08/31/2026
911118728	08/21/2026	PRINTED	001094 LEGALSHIELD		627.94	1	08/27/2026
911118729	08/21/2026	PRINTED	001101 LEXIPOL LLC		2,993.70	1	08/31/2026
911118730	08/21/2026	PRINTED	001131 LUMOS & ASSOCIATES, INC		58,215.60	1	08/25/2026
911118731	08/21/2026	PRINTED	001134 LYON COUNTY COMPTROLLER		190,046.00	1	08/24/2026
911118732	08/21/2026	PRINTED	001157 HAT LIMITED PARTNERSHIP		1,836.14	1	08/28/2026
911118733	08/21/2026	PRINTED	002868 MANUEL CALVILLO		880.00	1	08/31/2026
911118734	08/21/2026	PRINTED	001159 MARATHON STAFFING GROUP I		13,508.78	1	08/28/2026
911118735	08/21/2026	PRINTED	008231 MARK VAN BAVEL	6,472.22			
911118736	08/21/2026	PRINTED	005094 MARLETTE FLATS LLC		3,600.00	1	08/26/2026
911118737	08/21/2026	PRINTED	007708 MARIA CONCEPCION DAVIS	2,337.50			
911118738	08/21/2026	PRINTED	006096 MEGHAN RICKS		2,315.00	1	08/28/2026
911118739	08/21/2026	PRINTED	999913 Alexis Philippi		55.47	1	08/24/2026
911118740	08/21/2026	PRINTED	999913 Andersen Mueller		302.97	1	08/31/2026
911118741	08/21/2026	PRINTED	999913 Cecilia Rice	307.00			
911118742	08/21/2026	PRINTED	999913 COREY WALLS		111.50	1	08/26/2026
911118743	08/21/2026	PRINTED	999913 Gerri Hardcastle		87.80	1	08/31/2026
911118744	08/21/2026	PRINTED	999913 GUILLERMO MUNOZ		250.00	1	08/27/2026
911118745	08/21/2026	PRINTED	999913 Hope Sullivan		272.00	1	08/24/2026
911118746	08/21/2026	PRINTED	999913 JENNIFER MASON		88.00	1	08/28/2026
911118747	08/21/2026	PRINTED	999913 Mayela Quintanilla	42.55			
911118748	08/21/2026	PRINTED	999913 Mihaela Neagos		100.00	1	08/24/2026
911118749	08/21/2026	PRINTED	999913 RITE OF PASSAGE		550.00	1	08/27/2026
911118750	08/21/2026	PRINTED	007905 RNS COMMUNICATIONS, INC.		400.00	1	08/27/2026
911118751	08/21/2026	PRINTED	001268 MOURNIGHAN, FRANK		1,037.76	1	08/27/2026
911118752	08/21/2026	PRINTED	007356 NATALIA CARDILLO		734.72	1	08/26/2026
911118753	08/21/2026	PRINTED	001309 QUADIENT FINANCE USA, INC	3,381.07			
911118754	08/21/2026	PRINTED	001337 NEVADA DAY INC	1,600.00			
911118755	08/21/2026	PRINTED	001354 NEVADA FUNERAL SERVICES L		650.00	1	08/25/2026
911118756	08/21/2026	PRINTED	001449 NEVADA HEALTH AUTHORITY		12,136.55	1	08/26/2026
911118757	08/21/2026	PRINTED	001357 NEVADA HUMANE SOCIETY		72,127.20	1	08/25/2026
911118758	08/21/2026	PRINTED	002582 NEVADA LEGAL SERVICES INC	4,981.00			
911118759	08/21/2026	PRINTED	001387 NEVADA STATE HEALTH LABOR	10.00			
911118760	08/21/2026	PRINTED	001390 NEVADA STATE TREASURER		6.00	1	08/26/2026
911118761	08/21/2026	PRINTED	001394 NEVADA WATER RESOURCES AS		250.00	1	08/31/2026
911118762	08/21/2026	PRINTED	001423 NORTHERN NEVADA INTERNATI		675.00	1	08/25/2026
911118763	08/21/2026	PRINTED	001446 NEVADA DEPARTMENT OF HEAL	17,336.25			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911118764	08/21/2026	PRINTED	001461 NV ENERGY		52,968.05	1	08/24/2026
911118765	08/21/2026	PRINTED	001466 NEVADA LEGISLATIVE COUNSE		417.43	1	08/26/2026
911118766	08/21/2026	PRINTED	001467 NEVADA LEGISLATIVE COUNSE		215.85	1	08/26/2026
911118767	08/21/2026	PRINTED	001474 NEVADA STATE LIBRARY AND		29,347.00	1	08/26/2026
911118768	08/21/2026	PRINTED	002563 OVERDRIVE, INC		3,578.74	1	08/28/2026
911118769	08/21/2026	PRINTED	007355 PARK CONSULTING GROUP INC		4,150.00	1	08/26/2026
911118770	08/21/2026	PRINTED	007527 PAUL CAVIN ARCHITECT LLC		9,100.00	1	08/28/2026
911118771	08/21/2026	PRINTED	005317 BRIAN KARL HIATT		308.00	1	08/24/2026
911118772	08/21/2026	PRINTED	001605 POTTERS INDUSTRIES LLC		4,512.00	1	08/31/2026
911118773	08/21/2026	PRINTED	001609 POWERCOMM SOLUTIONS INC		105.00	1	08/26/2026
911118774	08/21/2026	PRINTED	007895 BLUETRITON BRANDS, INC.		715.14	1	08/31/2026
911118775	08/21/2026	PRINTED	006241 PRIVACY TECHNICIAN, INC		1,700.00	1	08/28/2026
911118776	08/21/2026	PRINTED	099993 Cervantes, S & R Liv Trus		647.87	1	08/31/2026
911118777	08/21/2026	PRINTED	099993 John H Bacon		7.05	1	08/28/2026
911118778	08/21/2026	PRINTED	099993 Matthew D Fisher	6.31			
911118779	08/21/2026	PRINTED	099993 McCulloch Home Services	5.63			
911118780	08/21/2026	PRINTED	099993 Twylah Ayarbe	61.76			
911118781	08/21/2026	PRINTED	006928 PROSCAPE VENTURES LLC	8,375.00			
911118782	08/21/2026	PRINTED	001633 PUBLIC EMPLOYEES RETIREME		4,298.92	1	08/24/2026
911118783	08/21/2026	PRINTED	005335 R&R CLEANING LLC		1,820.00	1	08/27/2026
911118784	08/21/2026	PRINTED	005534 RANDALL REILLY, LLC		5,337.00	1	08/26/2026
911118785	08/21/2026	PRINTED	001681 REESE, RICHARD R.		725.00	1	08/24/2026
911118786	08/21/2026	PRINTED	999916 CARSON HIGH SCHOOL		70.00	1	08/31/2026
911118787	08/21/2026	PRINTED	999916 EAGLE VALLEY MIDDLE SCHOO	70.00			
911118788	08/21/2026	PRINTED	999916 EAGLE VALLEY MIDDLE SCHOO	6.00			
911118789	08/21/2026	PRINTED	999916 EMILY LESLIE	200.00			
911118790	08/21/2026	PRINTED	999916 GIOVANNI VAZQUEZ-ESHE		230.00	1	08/24/2026
911118791	08/21/2026	PRINTED	999916 Jacob Murray		150.00	1	08/31/2026
911118792	08/21/2026	PRINTED	999916 JULLANA GRUENWALD	40.00			
911118793	08/21/2026	PRINTED	999916 MAVERIK	24.20			
911118794	08/21/2026	PRINTED	999916 Simeon Lopez		150.00	1	08/26/2026
911118795	08/21/2026	PRINTED	999916 TREASURER	980.00			
911118796	08/21/2026	PRINTED	006070 REGENCY		2,600.00	1	08/31/2026
911118797	08/21/2026	PRINTED	001683 REGIONAL TRANSPORTATION C		30,490.98	1	08/28/2026
911118798	08/21/2026	PRINTED	001684 OLIVIA REINSHAGEN-HERNAND		1,020.00	1	08/24/2026
911118799	08/21/2026	PRINTED	001714 RIGGIN, KEVIN		376.72	1	08/24/2026
911118800	08/21/2026	PRINTED	007587 RLA INVESTIGATIONS		1,001.25	1	08/27/2026
911118801	08/21/2026	PRINTED	008030 ROGER HARADA		1,912.50	1	08/27/2026
911118802	08/21/2026	PRINTED	008225 SALVADOR MATA	317.11			
911118803	08/21/2026	PRINTED	007306 SCANPRONV LLC		333.82	1	08/28/2026
911118804	08/21/2026	PRINTED	004204 STEARNS, CONRAD AND SCHMI		5,450.00	1	08/26/2026
911118805	08/21/2026	PRINTED	001845 SIERRA NEVADA CONSTRUCTIO		539,763.48	1	08/24/2026
911118806	08/21/2026	PRINTED	002735 SIGN LANGUAGE TEAM.COM		3,802.50	1	08/25/2026
911118807	08/21/2026	PRINTED	001870 SIMPLE CREMATION		650.00	1	08/27/2026
911118808	08/21/2026	PRINTED	004638 STANTON ARMS, LLC		1,000.00	1	08/31/2026
911118809	08/21/2026	PRINTED	006105 STEPHANIE FRANCE-ELLIOTT		473.20	1	08/26/2026
911118810	08/21/2026	PRINTED	004825 HOWMEDICA OSTEONICS CORP		1,878.66	1	08/28/2026
911118811	08/21/2026	PRINTED	001954 ROBERT STUYVESANT		1,837.50	1	08/24/2026
911118812	08/21/2026	PRINTED	001985 DOMINIC J SPALLONE III		1,634.84	1	08/25/2026
911118813	08/21/2026	PRINTED	001989 TATRO, JOHN	887.04			
911118814	08/21/2026	PRINTED	001991 JONES SR, TRAVIS B	3,200.00			
911118815	08/21/2026	PRINTED	002005 LB 1106		82,826.05	1	08/25/2026

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911118816	08/21/2026	PRINTED	004935 THE LANGUAGE DOCTORS		538.56	1	08/31/2026
911118817	08/21/2026	PRINTED	005318 THE RIDGE KISER PLLC	750.00			
911118818	08/21/2026	PRINTED	007957 THOMPSON TRANSCRIPTION	912.00			
911118819	08/21/2026	PRINTED	003241 ESCAPE VELOCITY HOLDINGS,		86,116.94	1	08/26/2026
911118820	08/21/2026	PRINTED	004130 TRACK GROUP AMERICAS, INC		1,203.89	1	08/26/2026
911118821	08/21/2026	PRINTED	002034 TRAVELERS CL REMITTANCE C		16,255.00	1	08/31/2026
911118822	08/21/2026	PRINTED	004028 TATE SNYDER KIMSEY ARCHIT		190,950.00	1	08/28/2026
911118823	08/21/2026	PRINTED	002057 TYLER TECHNOLOGIES INC		18,728.32	1	08/28/2026
911118824	08/21/2026	PRINTED	001669 UBEO WEST, LLC		1,822.76	1	08/26/2026
911118825	08/21/2026	PRINTED	001669 UBEO WEST, LLC		19.41	1	08/26/2026
911118826	08/21/2026	PRINTED	006379 UES PROFESSIONAL SOLUTION		308.31	1	08/28/2026
911118827	08/21/2026	PRINTED	005565 YOUR BRAND CLOTHING COMPA		40.00	1	08/26/2026
911118828	08/21/2026	PRINTED	002069 UNITED RENTALS (NORTH AME		914.52	1	08/28/2026
911118829	08/21/2026	PRINTED	002070 UNITED SITE SERVICES OF N		1,968.62	1	08/28/2026
911118830	08/21/2026	PRINTED	006489 UNIVERSAL PROTECTION SERV	3,581.25			
911118831	08/21/2026	PRINTED	002076 D & C PROPERTIES LLC		1,681.00	1	08/31/2026
911118832	08/21/2026	PRINTED	002104 VARN		1,595.00	1	08/25/2026
911118833	08/21/2026	PRINTED	005811 VERITEXT LLC		1,680.00	1	08/31/2026
911118834	08/21/2026	PRINTED	002139 WALTON'S CHAPEL OF THE VA	650.00			
911118835	08/21/2026	PRINTED	002139 WALTON'S SIERRA CHAPEL		650.00	1	08/28/2026
911118836	08/21/2026	PRINTED	002139 WALTON'S FUNERALS & CREMA	650.00			
911118837	08/21/2026	PRINTED	006944 WANDA LA RUSSA		112.00	1	08/31/2026
911118838	08/21/2026	PRINTED	002148 WASHOE COUNTY SHERIFF'S O		1,949.00	1	08/27/2026
911118839	08/21/2026	PRINTED	002170 MDK, LLC		800.00	1	08/25/2026
911118840	08/21/2026	PRINTED	002177 WESTERN NEVADA SUPPLY CO		682.69	1	08/24/2026
911118841	08/21/2026	PRINTED	008227 WILLIAM A DONAT		187.43	1	08/31/2026
911118842	08/21/2026	PRINTED	008228 WILLIAM KAUSLER	215.54			
911118843	08/21/2026	PRINTED	099998 ALLISON TABARACCI	25.00			
911118844	08/21/2026	PRINTED	099998 BRUCE TABARACCI		125.00	1	08/26/2026
911118845	08/21/2026	PRINTED	099998 DR. BURTON TABAAC		500.00	1	08/24/2026
911118846	08/21/2026	PRINTED	099998 DR. RYAN MONTI		500.00	1	08/24/2026
911118847	08/21/2026	PRINTED	099998 DR. SINA RAJAMAND	500.00			
911118848	08/21/2026	PRINTED	099998 JORDAN TABARACCI	25.00			
911118849	08/21/2026	PRINTED	099998 NITESH MURUGESH		25.00	1	08/28/2026
911118850	08/21/2026	PRINTED	099998 NITESH MURUGESH		257.85	1	08/28/2026
911118851	08/21/2026	PRINTED	099998 NOAH MAGRATH		25.00	1	08/25/2026
911118852	08/21/2026	PRINTED	099998 STEVEN LEAU		25.00	1	08/26/2026
911118853	08/21/2026	PRINTED	099998 STEVEN LEAU		216.70	1	08/26/2026
911118854	08/21/2026	PRINTED	002238 ZOLL MEDICAL CORPORATION		2,937.48	1	08/27/2026
911118855	08/28/2026	PRINTED	000023 MORLAN, WADE R	335.00			
911118856	08/28/2026	PRINTED	000051 AIRGAS, INC.	34.80			
911118857	08/28/2026	PRINTED	000126 VESTIS GROUP, LLC	62.06			
911118858	08/28/2026	PRINTED	000148 AT&T	12,179.42			
911118859	08/28/2026	PRINTED	000160 AT&T MOBILITY #2872445916	181.47			
911118860	08/28/2026	PRINTED	000273 BREWERY ARTS CENTER	36,250.00			
911118861	08/28/2026	PRINTED	004732 BRUKA THEATRE	2,000.00			
911118862	08/28/2026	PRINTED	000292 BURNEY'S COMMERCIAL SERVI	904.50			
911118863	08/28/2026	PRINTED	999911 JISELLE AZUA	25.00			
911118864	08/28/2026	PRINTED	000327 CAPITOL REPORTERS	1,700.00			
911118865	08/28/2026	PRINTED	006435 CARSON CITY SHERIFF'S AER	232.00			
911118866	08/28/2026	PRINTED	000380 CARSON TAHOE REGIONAL HEA	1,105.00			
911118867	08/28/2026	PRINTED	000410 CELLEBRITE	28,770.00			

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911118868	08/28/2026	PRINTED	000447 CENTENNIAL AGGREGATE INC	11,929.68			
911118869	08/28/2026	PRINTED	004320 CINTAS CORPORATION	71.07			
911118870	08/28/2026	PRINTED	000487 CONSTRUCTION MATERIALS EN	3,420.00			
911118871	08/28/2026	PRINTED	007977 DALE ROGERS STUDIO	10,500.00			
911118872	08/28/2026	PRINTED	000569 DELL MARKETING LP	13,245.20			
911118873	08/28/2026	PRINTED	000575 DESERT HILLS FIRE & SECUR	450.00			
911118874	08/28/2026	PRINTED	000577 DESIGN WORKSHOP INC	34,715.00			
911118875	08/28/2026	PRINTED	000579 DEVNET INC	275.00			
911118876	08/28/2026	PRINTED	000583 DIAMOND DRUGS, INC	13,366.11			
911118877	08/28/2026	PRINTED	007816 DLR GROUP INC	63,003.00			
911118878	08/28/2026	PRINTED	000607 DOUGLAS COUNTY SHERIFF'S	4,000.00			
911118879	08/28/2026	PRINTED	000610 DOUGLAS COUNTY UTILITIES	184,546.18			
911118880	08/28/2026	PRINTED	000627 DYNAMIC SAFETY LLC	8,136.45			
911118881	08/28/2026	PRINTED	006837 EAGLE VALLEY PUBLISHING	288.00			
911118882	08/28/2026	PRINTED	006292 EMPIRE SOUTHWEST, LLC	38,566.48			
911118883	08/28/2026	PRINTED	005342 ENVIRONMENTAL PROTECTION	4,655.00			
911118884	08/28/2026	PRINTED	000699 FARR CONSTRUCTION CORPORA	739,832.20			
911118885	08/28/2026	PRINTED	000724 DAIOHS USA INC	377.80			
911118886	08/28/2026	PRINTED	002997 FIRST TRANSIT, INC.	141,722.85			
911118887	08/28/2026	PRINTED	006257 FISHER & PHILLIPS, LLP-LA	3,923.40			
911118888	08/28/2026	PRINTED	005097 ROUNDAABOUT BREAD LLC		1,115.75		1 08/31/2026
911118889	08/28/2026	PRINTED	008239 GEORGE LAURICK	213.37			
911118890	08/28/2026	PRINTED	000814 GRANITE CONSTRUCTION COMP	5,339.13			
911118891	08/28/2026	PRINTED	004829 HANDY LEGAL SERVICES PC	6,431.25			
911118892	08/28/2026	PRINTED	000949 INTERSTATE OIL CO INC	2,831.54			
911118893	08/28/2026	PRINTED	002496 CHRISTOPHER J BADER		7,219.08		1 08/31/2026
911118894	08/28/2026	PRINTED	007572 JULIO BRAMBILA	677.63			
911118895	08/28/2026	PRINTED	005906 KARMA BOX PROJECT	2,431.80			
911118896	08/28/2026	PRINTED	003026 JERRY EDWIN CORBARI	774.00			
911118897	08/28/2026	PRINTED	007112 KIZER, JESSIE	352.00			
911118898	08/28/2026	PRINTED	007182 SPECIALIZED ELEVATOR CORP	518.00			
911118899	08/28/2026	PRINTED	001050 KPS-3	17,102.50			
911118900	08/28/2026	PRINTED	007491 KYLE ESPINO	299.00			
911118901	08/28/2026	PRINTED	001076 SHANE BELL	6,875.00			
911118902	08/28/2026	PRINTED	004743 KRISTIN WITHROW	2,070.00			
911118903	08/28/2026	PRINTED	001122 LOWE, CRAIG		800.00		1 08/31/2026
911118904	08/28/2026	PRINTED	001131 LUMOS & ASSOCIATES, INC	2,302.50			
911118905	08/28/2026	PRINTED	001157 HAT LIMITED PARTNERSHIP	1,462.79			
911118906	08/28/2026	PRINTED	002868 MANUEL CALVILLO	4,370.00			
911118907	08/28/2026	PRINTED	001159 MARATHON STAFFING GROUP I	9,814.26			
911118908	08/28/2026	PRINTED	007708 MARIA CONCEPCION DAVIS	297.50			
911118909	08/28/2026	PRINTED	001183 JOSEPH MCELLISTREM	7,450.99			
911118910	08/28/2026	PRINTED	002615 MIDWEST TAPE, LLC	999.48			
911118911	08/28/2026	PRINTED	999913 1ST JUDICIAL DISTRICT COU	300.00			
911118912	08/28/2026	PRINTED	999913 1ST JUDICIAL DISTRICT COU	7,500.00			
911118913	08/28/2026	PRINTED	999913 1ST JUDICIAL DISTRICT COU	1,000.00			
911118914	08/28/2026	PRINTED	999913 ALEXA SCHRECKENGOST	19.00			
911118915	08/28/2026	PRINTED	999913 DON MILLER	40.00			
911118916	08/28/2026	PRINTED	999913 EDUCATION & TRAINING SERV	549.00			
911118917	08/28/2026	PRINTED	999913 ELIZABETH MORELLI	38.00			
911118918	08/28/2026	PRINTED	999913 JENNIFER MASON	120.00			
911118919	08/28/2026	PRINTED	999913 JOCELYN MORALES	103.00			

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911118920	08/28/2026	PRINTED	999913 KIMBERLY ADAMS	94.70			
911118921	08/28/2026	PRINTED	999913 LINH DOAN	19.00			
911118922	08/28/2026	PRINTED	999913 SHANNON SILVA		16.00	1	08/31/2026
911118923	08/28/2026	PRINTED	999913 TIM HORN	76.00			
911118924	08/28/2026	PRINTED	002470 MISSION CRITICAL PARTNERS	2,134.73			
911118925	08/28/2026	PRINTED	000527 MODEL 1 COMMERCIAL VEHICL	837.24			
911118926	08/28/2026	PRINTED	007970 MOFFATT & NICHOL	39,230.68			
911118927	08/28/2026	PRINTED	001262 MOTOROLA SOLUTIONS INC	1,899.84			
911118928	08/28/2026	PRINTED	001263 MOUNTAIN MACHINERY REPAIR	7,002.76			
911118929	08/28/2026	PRINTED	008247 NCS PEARSON, INC	401.21			
911118930	08/28/2026	PRINTED	001309 QUADIENT FINANCE USA, INC	1,039.00			
911118931	08/28/2026	PRINTED	001313 GOVERNMENTJOBS.COM, INC.	5,685.00			
911118932	08/28/2026	PRINTED	006958 NETWORK COMMUNICATIONS IN	8,125.80			
911118933	08/28/2026	PRINTED	001330 NEVADA BARRICADE & SIGN C	91,544.38			
911118934	08/28/2026	PRINTED	001342 STATE OF NEVADA	15,002.26			
911118935	08/28/2026	PRINTED	001372 NEVADA PRESORT & MAIL MAR		20,000.00	1	08/31/2026
911118936	08/28/2026	PRINTED	002684 NICHE ACADEMY LLC	3,028.20			
911118937	08/28/2026	PRINTED	003256 NICHOLAS & CO., INC	9,607.34			
911118938	08/28/2026	PRINTED	008240 NORMA ALVAREZ	152.16			
911118939	08/28/2026	PRINTED	001412 NORTHERN NEVADA APPLIANCE	347.99			
911118940	08/28/2026	PRINTED	006299 NORTHSTAR TRAVEL MEDIA, L	5,795.00			
911118941	08/28/2026	PRINTED	001461 NV ENERGY	33,867.27			
911118942	08/28/2026	PRINTED	001464 NV ENERGY/WASTE WATER SUM	35,850.79			
911118943	08/28/2026	PRINTED	001467 NEVADA LEGISLATIVE COUNSE	514.51			
911118944	08/28/2026	PRINTED	002563 OVERDRIVE, INC	1,140.40			
911118945	08/28/2026	PRINTED	002986 PROFESSIONAL DEVELOPMENT	8,985.00			
911118946	08/28/2026	PRINTED	003016 SPANISH SPRINGS CONSTRUCT	471,807.58			
911118947	08/28/2026	PRINTED	001661 RAPID CONSTRUCTION INC	183,055.50			
911118948	08/28/2026	PRINTED	002637 RAPID RESPONSE DRUG TESTI	720.00			
911118949	08/28/2026	PRINTED	002469 RAVE WIRELESS, INC.	7,125.00			
911118950	08/28/2026	PRINTED	001679 REDWOOD TOXICOLOGY LAB IN	2,720.25			
911118951	08/28/2026	PRINTED	004428 RENAISSANCE LIFE & HEALTH	60,138.32			
911118952	08/28/2026	PRINTED	001690 STEVE AGUILAR	525.00			
911118953	08/28/2026	PRINTED	001700 RESOURCE CONCEPTS, INC.	2,530.00			
911118954	08/28/2026	PRINTED	999915 BRYCE ANTON FARRELL	100.00			
911118955	08/28/2026	PRINTED	999915 DIANA ASSUANI MAYORAL ORT	100.00			
911118956	08/28/2026	PRINTED	999915 GOLDEN GATE PETROLEUM	18.82			
911118957	08/28/2026	PRINTED	999915 JASMIN MICHELLE CAWTHOW	250.00			
911118958	08/28/2026	PRINTED	999915 JENNIFER CEBALLOS	50.00			
911118959	08/28/2026	PRINTED	999915 JESSICA SOTO	50.00			
911118960	08/28/2026	PRINTED	999915 JONATHAN SMITH	335.00			
911118961	08/28/2026	PRINTED	999915 JUAN MENA	20.00			
911118962	08/28/2026	PRINTED	999915 LISA FERGASON	100.00			
911118963	08/28/2026	PRINTED	999915 NEVADA ATTORNEY GENERAL'S	34.00			
911118964	08/28/2026	PRINTED	999915 SADIE ROLBERT	50.00			
911118965	08/28/2026	PRINTED	999915 THOMAS CORNELL		100.00	1	08/31/2026
911118966	08/28/2026	PRINTED	008241 RISE 8 BASKETBALL ACADEMY	2,814.00			
911118967	08/28/2026	PRINTED	007461 ROCKN' V8 MOBLIE MEDIA BL	8,968.05			
911118968	08/28/2026	PRINTED	001731 ROCK TOUGH INC	9,532.00			
911118969	08/28/2026	PRINTED	008030 ROGER HARADA	967.50			
911118970	08/28/2026	PRINTED	001773 SAFETY-KLEEN SYSTEMS, INC	5,458.31			
911118971	08/28/2026	PRINTED	001781 INDUSTRIAL PRODUCTS MFG,	18,570.07			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
911118972	08/28/2026	PRINTED	001845 SIERRA NEVADA CONSTRUCTIO		356,010.58	1	08/31/2026
911118973	08/28/2026	PRINTED	001865 SILVER STATE INDUSTRIES	6,100.00			
911118974	08/28/2026	PRINTED	001904 SOUTHWEST GAS CORP	7,367.77			
911118975	08/28/2026	PRINTED	002872 STAGECRAFT INDUSTRIES, IN	4,500.00			
911118976	08/28/2026	PRINTED	004944 SUMMIT PSYCHOLOGICAL SERV	3,000.00			
911118977	08/28/2026	PRINTED	001967 SURF THRU INC	126.00			
911118978	08/28/2026	PRINTED	001985 DOMINIC J SPALLONE III	1,397.02			
911118979	08/28/2026	PRINTED	001989 TATRO, JOHN	1,133.44			
911118980	08/28/2026	PRINTED	005318 THE RIDGE KISER PLLC	2,000.00			
911118981	08/28/2026	PRINTED	002014 PILOT THOMAS LOGISTICS	60,343.93			
911118982	08/28/2026	PRINTED	002014 THOMAS PETROLEUM LLC	6,524.13			
911118983	08/28/2026	PRINTED	099992 ALEXANDER SHAWN WALDRON	220.00			
911118984	08/28/2026	PRINTED	099992 BRIAN OMALLEY	220.00			
911118985	08/28/2026	PRINTED	099992 DANIELLE HAFEMAN	267.50			
911118986	08/28/2026	PRINTED	099992 ISAAC PATRICK ROY ALLEN	60.00			
911118987	08/28/2026	PRINTED	099992 KEVIN WILLIAM EDE	415.00			
911118988	08/28/2026	PRINTED	002536 TOTAL COURT SERVICES OF N	5,382.55			
911118989	08/28/2026	PRINTED	003241 ESCAPE VELOCITY HOLDINGS,	47,698.55			
911118990	08/28/2026	PRINTED	004130 TRACK GROUP AMERICAS, INC	1,817.00			
911118991	08/28/2026	PRINTED	002057 TYLER TECHNOLOGIES INC	93,570.50			
911118992	08/28/2026	PRINTED	001669 UBEO WEST, LLC	1,252.24			
911118993	08/28/2026	PRINTED	006379 UES PROFESSIONAL SOLUTION	4,847.50			
911118994	08/28/2026	PRINTED	006379 UES PROFESSIONAL SOLUTION	890.69			
911118995	08/28/2026	PRINTED	002060 UNDERGROUND SERVICE ALERT	7,200.40			
911118996	08/28/2026	PRINTED	002062 UNIFORMITY OF NEVADA LLC	88.49			
911118997	08/28/2026	PRINTED	002062 UNIFORMITY OF NEVADA LLC		5,204.88	1	08/31/2026
911118998	08/28/2026	PRINTED	005565 YOUR BRAND CLOTHING COMPA	1,200.00			
911118999	08/28/2026	PRINTED	002069 UNITED RENTALS (NORTH AME	662.24			
911119000	08/28/2026	PRINTED	006489 UNIVERSAL PROTECTION SERV	3,562.50			
911119001	08/28/2026	PRINTED	002719 U.S. ARMOR CORPORATION	2,496.75			
911119002	08/28/2026	PRINTED	008223 US BLUE RAVON SERVICES, L	1,900.00			
911119003	08/28/2026	PRINTED	004321 VELOCITY DYNAMICS, LLC	5,991.08			
911119004	08/28/2026	PRINTED	005811 VERITEXT LLC	11,545.65			
911119005	08/28/2026	PRINTED	002112 VERITIV OPERATING COMPANY	1,123.53			
911119006	08/28/2026	PRINTED	002125 DEUCE NINE LLC		269.06	1	08/31/2026
911119007	08/28/2026	PRINTED	002153 WASTE MANAGEMENT OF NEVAD	8,722.69			
911119008	08/28/2026	PRINTED	002162 WEDCO, INC	122.14			
911119009	08/28/2026	PRINTED	002170 MDK, LLC	1,014.58			
911119010	08/28/2026	PRINTED	002177 WESTERN NEVADA SUPPLY CO		7,542.06	1	08/31/2026
911119011	08/28/2026	PRINTED	002205 WITTMAN ENTERPRISES LLC	16,227.76			
911119012	08/28/2026	PRINTED	002238 ZOLL MEDICAL CORPORATION	524.30			
613 CHECKS CASH ACCOUNT TOTAL				4,073,526.34	10,332,411.97		

City of Carson City

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
613 CHECKS	FINAL TOTAL	4,073,526.34	10,332,411.97

** END OF REPORT - Generated by Sheri Russell **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 260814

07/24/2026 to 08/06/2026

CHECK DATE: 08/14/2026

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5903	CHILDERS, SAVANNAH M	CK	1,848.56	000006142	08/14/2026	
5568	ALCANTAR, ALEXANDER	CK	3,043.36	000006143	08/14/2026	
5949	VASQUEZ, JONATHON J.	CK	2,508.84	000006144	08/14/2026	
6760	GANN, DAKOTA R.	CK	2,029.53	000006145	08/14/2026	
6752	WRIGHT, RODNEY J.	CK	3,021.24	000006146	08/14/2026	
6757	HORNBACK, SEAN M.	CK	546.30	000006147	08/14/2026	
3466	CANNE, MICHAEL A.	CK	710.19	000006148	08/14/2026	
6753	BRADSHAW, NICKOLAS D	CK	560.16	000006149	08/14/2026	
6731	THORBJORNSEN, SCOTT	CK	1,740.12	000006150	08/14/2026	
6768	TORRES, STEVEN A.	CK	1,046.74	000006151	08/14/2026	
5981	GARCIA, ALEXANDRA M.	CK	770.82	000006152	08/14/2026	
6456	VICTOR, AUBREY L.	CK	1,834.55	000006153	08/14/2026	
6732	BATES, FLINT T.	CK	482.63	000006154	08/14/2026	
6744	BEYNON, STELLA E.	CK	55.80	000006155	08/14/2026	
6310	CONCANNON, AIDAN M.	CK	877.00	000006156	08/14/2026	
6694	CORREA, JAYDEN A.	CK	521.23	000006157	08/14/2026	
6734	CROSS, MADELYN D.	CK	273.00	000006158	08/14/2026	
6068	DAO, ELIZABETH T.	CK	145.86	000006159	08/14/2026	
6697	HEYDER, ALIYAH J.	CK	756.41	000006160	08/14/2026	
6070	HEYDER, MAKALA M.	CK	593.18	000006161	08/14/2026	
6698	HEYDER, SYDNEY M.	CK	151.32	000006162	08/14/2026	
6511	HOPKINS, LILY A.	CK	699.90	000006163	08/14/2026	
6740	JOHNSON, ALIZABETH S	CK	159.92	000006164	08/14/2026	
6100	LAUGHLIN, SEAN C.	CK	242.15	000006165	08/14/2026	
6730	MULVIHILL, KYRA A.	CK	494.78	000006166	08/14/2026	
5662	MUNOZ, BRENDIN C.	CK	485.81	000006167	08/14/2026	
6514	PAYAN, MANA	CK	298.70	000006168	08/14/2026	
6524	PLAIN, DARREN K.	CK	333.91	000006169	08/14/2026	
5263	POOR, ANNELEISE J.	CK	469.68	000006170	08/14/2026	
6627	RODRIGUEZ-NUNEZ, BRI	CK	433.03	000006171	08/14/2026	
6526	ROTOLO, SOPHIA L.	CK	507.95	000006172	08/14/2026	
6309	TORRES-CRUZ, DENZEL	CK	393.53	000006173	08/14/2026	
6699	VILLAFRANCO-GOMEZ, S	CK	321.24	000006174	08/14/2026	
6067	WARD, RONALD W.	CK	474.12	000006175	08/14/2026	
6198	HARRISON, PATRICK E.	CK	788.91	000006176	08/14/2026	
6686	ACOSTA PACHECO, NATH	CK	381.05	000006177	08/14/2026	
5843	HOULE, EMILY K.	CK	742.77	000006178	08/14/2026	
6466	MILES, ROSSY A.	CK	199.76	000006179	08/14/2026	
6606	SETTLE, ZOE MARIE V.	CK	79.90	000006180	08/14/2026	
6285	BREWSTER, DEMARCUS R	CK	73.75	000006181	08/14/2026	
6724	LAFOLLETTE, LUCAS A.	CK	184.37	000006182	08/14/2026	
3452	LOZANO-HERNANDEZ, DE	CK	159.80	000006183	08/14/2026	
6707	STEWART, CAYDEN J.	CK	98.33	000006184	08/14/2026	

43 ** TOTAL CHECK(S) 31,540.20

** END OF REPORT - Generated by Kacie Huskey **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 260828

08/07/2026 to 08/20/2026

CHECK DATE: 08/28/2026

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5903	CHILDERS, SAVANNAH M	CK	1,940.47	000006185	08/28/2026	
6384	WILSON, MICHAEL T.	CK	822.66	000006186	08/28/2026	
6769	CHARTRAW, BRITTANY N	CK	2,419.49	000006187	08/28/2026	
6781	HENRIQUEZ, ERNESTO A	CK	1,275.55	000006188	08/28/2026	
6757	HORNBACK, SEAN M.	CK	1,035.70	000006189	08/28/2026	
6776	GODDARD, MICHAEL D.	CK	975.14	000006190	08/28/2026	
6777	HOMOLA, ZACHARY J.	CK	1,214.97	000006191	08/28/2026	
6731	THORBJORNSEN, SCOTT	CK	1,695.71	000006192	08/28/2026	
6163	TURNER, GREGORY C.	CK	1,539.94	000006193	08/28/2026	
6767	CALABRESE, BEAU I.	CK	1,814.61	000006194	08/28/2026	
6764	RODRIGUEZ, ALEXANDER	CK	1,512.91	000006195	08/28/2026	
6898	SOLORIO, UNICE J.	CK	2,009.58	000006196	08/28/2026	
6774	CLEMENTS, SAMANTHA E	CK	1,106.10	000006197	08/28/2026	
6456	VICTOR, AUBREY L.	CK	1,856.87	000006198	08/28/2026	
6762	LOPEZ, TRISTAN D.	CK	1,773.94	000006199	08/28/2026	
6763	PONG, MADISON I.	CK	2,959.74	000006200	08/28/2026	
6510	ANDERSON, CHARLOTTE	CK	62.33	000006201	08/28/2026	
6732	BATES, FLINT T.	CK	280.75	000006202	08/28/2026	
6744	BEYNON, STELLA E.	CK	86.29	000006203	08/28/2026	
6694	CORREA, JAYDEN A.	CK	194.78	000006204	08/28/2026	
6734	CROSS, MADELYN D.	CK	209.27	000006205	08/28/2026	
6068	DAO, ELIZABETH T.	CK	214.94	000006206	08/28/2026	
6697	HEYDER, ALIYAH J.	CK	40.81	000006207	08/28/2026	
6698	HEYDER, SYDNEY M.	CK	30.37	000006208	08/28/2026	
6511	HOPKINS, LILY A.	CK	652.50	000006209	08/28/2026	
6740	JOHNSON, ALIZABETH S	CK	36.51	000006210	08/28/2026	
6351	KREAMER, EMILY B.	CK	38.97	000006211	08/28/2026	
6100	LAUGHLIN, SEAN C.	CK	350.21	000006212	08/28/2026	
6730	MULVIHILL, KYRA A.	CK	137.55	000006213	08/28/2026	
5662	MUNOZ, BRENDIN C.	CK	584.19	000006214	08/28/2026	
6524	PLAIN, DARREN K.	CK	167.47	000006215	08/28/2026	
5263	POOR, ANNELESE J.	CK	551.53	000006216	08/28/2026	
6627	RODRIGUEZ-NUNEZ, BRI	CK	62.33	000006217	08/28/2026	
6526	ROTOLO, SOPHIA L.	CK	152.56	000006218	08/28/2026	
6779	SORACCO, MASON J.	CK	125.26	000006219	08/28/2026	
5667	TORRES-CRUZ, ANTON H	CK	329.31	000006220	08/28/2026	
6067	WARD, RONALD W.	CK	199.18	000006221	08/28/2026	
6198	HARRISON, PATRICK E.	CK	730.64	000006222	08/28/2026	
6778	SARKISSIAN, OWEN J.	CK	344.18	000006223	08/28/2026	
6686	ACOSTA PACHECO, NATH	CK	307.31	000006224	08/28/2026	
6771	CRISTOIU, MADALYNN G	CK	310.37	000006225	08/28/2026	
5843	HOULE, EMILY K.	CK	400.51	000006226	08/28/2026	
6466	MILES, ROSSY A.	CK	175.16	000006227	08/28/2026	
6606	SETTLE, ZOE MARIE V.	CK	202.81	000006228	08/28/2026	
6766	SHERLOCK, ALLISON R.	CK	344.18	000006229	08/28/2026	
6772	TOMSICK, RIOLYNN R.	CK	350.32	000006230	08/28/2026	
6770	HOOVER, GREGORY J.	CK	174.82	000006231	08/28/2026	
3452	LOZANO-HERNANDEZ, DE	CK	159.80	000006232	08/28/2026	
6707	STEWART, CAYDEN J.	CK	135.21	000006233	08/28/2026	
6761	MADANIAN-MOHAMMADI,	CK	1,317.37	000006234	08/28/2026	
6780	SANDQUIST, MELANIE R	CK	2,353.55	000006235	08/28/2026	

51 ** TOTAL CHECK(S)

37,766.72

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 260828 08/07/2026 to 08/20/2026 CHECK DATE: 08/28/2026

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
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** END OF REPORT - Generated by Kacie Huskey **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814

PAY PERIOD: 07/24/2026 TO 08/06/2026

CHECK DATE: 08/14/2026

DEDUCTION: 9980 DIRDEP\$1

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	150.00	0.00			
5927	BAKER, RYAN W	5012525	2525	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	500.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
5204	BRISTOL, MARC D	1012512	2512	1,200.00	0.00			
4542	BURT, CAMERON M	1012512	2512	150.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	600.00	0.00			
6352	BUTORI, LESLIE D	1010500	0500	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
5092	CASCI, FELECIA M	1010500	0500	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	11.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,200.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
6372	CRUZ, HELA D	1015054	5054	50.00	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	100.00	0.00			
6540	DOWNS, CONNOR R	1011425	1425	140.00	0.00			
6366	ELZY, MARTY L	1012505	2505	800.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	100.00	0.00			
5675	FENCL, AMANDA J	1010701	0701	550.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	400.00	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	800.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	100.00	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	200.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
6371	HEINZ, ARIEL M	1010705	0705	200.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	25.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	350.00	0.00			
6111	JUDGE, MARGARET A	1010610	0610	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5159	LECK, AUSTIN M	1012512	2512	4.00	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,100.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	30.00	0.00			
5145	MURRAY, RAY D	5103201	3201	1,000.00	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	15.00	0.00			
6527	OLIVER, SUSAN E	1016200	6200	180.00	0.00			
5140	PACHECO, CESAR R	1012012	2012	150.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814 PAY PERIOD: 07/24/2026 TO 08/06/2026
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5466	PETERSON, KAILA N	1012013	2013	450.00	0.00			
5977	POWELL, KATHERINE E	1010300	0300	100.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	75.00	0.00			
4887	RATTI, ANIL K	1012512	2512	5.00	0.00			
5769	REDDICK, ETHAN T	1012512	2512	650.00	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	5.00	0.00			
6248	ROBERTSON, STACY E	1010217	0217	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	2,250.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	100.00	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	455.00	0.00			
4255	SALANOA, JAMES T	1010600	0600	1,330.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
5934	SAWKO, ELI M	5203502	3502	100.00	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,000.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	100.00	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,000.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	250.00	0.00			
5585	STONE, MARLINA M	1012800	2800	150.00	0.00			
6043	TEMEN, MARK N	1013012	3012	500.00	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	200.00	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	1,020.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
6313	TORRES, AYANNA M	1012005	2005	1,000.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	50.00	0.00			
3219	TUCKER, MORGAN H	1012014	2014	325.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	140.00	0.00			
6113	WALKER, JOHN S	1010610	0610	250.00	0.00			
RECORD COUNT: 80		TOTAL		31,759.29	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4542	BURT, CAMERON M	1012512	2512	5.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	100.00	0.00			
6619	CONTI, JOSEPH R	1010217	0217	100.00	0.00			
4279	COOK, CRAIG A	1012512	2512	4.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	500.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	75.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	400.00	0.00			
3488	HERRING, ANNA C	1010500	0500	100.00	0.00			
1474	HUNT, BRYON A	1012520	2520	1,360.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	180.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,200.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	1,600.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	1,400.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814 PAY PERIOD: 07/24/2026 TO 08/06/2026
 DEDUCTION: 9981 DIRDEP\$2 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6566	MILKS, KYLIE M	1010610	0610	5.00	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,000.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	315.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	10.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	400.00	0.00			
6043	TEMEN, MARK N	1013012	3012	2,250.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	780.00	0.00			
RECORD COUNT: 28				TOTAL	16,823.13	0.00		

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	300.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,250.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	300.00	0.00			
1474	HUNT, BRYON A	1012520	2520	56.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,136.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,000.00	0.00			
RECORD COUNT: 10				TOTAL	5,542.00	0.00		

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	2,200.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
RECORD COUNT: 7				TOTAL	4,925.00	0.00		

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	75.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
RECORD COUNT: 2				TOTAL	175.00	0.00		

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DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814 PAY PERIOD: 07/24/2026 TO 08/06/2026
 DEDUCTION: 9985 DIRDEP\$6 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP # NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
DEDUCTION: 9985 DIRECT DEPOSIT AMT 6							
EMP # NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593 GONZALES, DANIEL G	1012004	2004	25.00	0.00			
4083 LAPAILLE, RENAY D	1012706	2706	285.00	0.00			
RECORD COUNT: 2	TOTAL		310.00	0.00			
DEDUCTION: 9986 DIRECT DEPOSIT AMT 7							
EMP # NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593 GONZALES, DANIEL G	1012004	2004	6.00	0.00			
RECORD COUNT: 1	TOTAL		6.00	0.00			
DEDUCTION: 9987 DIRECT DEPOSIT AMT 8							
EMP # NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593 GONZALES, DANIEL G	1012004	2004	150.00	0.00			
6116 ODGERS, CHARLES H	1010610	0610	0.00	0.00			
RECORD COUNT: 2	TOTAL		150.00	0.00			
DEDUCTION: 9990 DIRECT DEPOSIT PER 1							
EMP # NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4548 BAILEY, RYAN R	1012512	2512	1,877.99	0.00			
4961 BARBER, FAITH M	2752005	2014	867.10	0.00			
6292 BASAK, BRYNNA H	1015055	5055	36.48	0.00			
6231 BRADLEY, MATTHEW J	1013012	3012	178.09	0.00			
6609 BREWER, MASON A	5012525	2525	3,139.90	0.00			
5968 BUMA, RICHARD W	2752800	2800	755.39	0.00			
5196 BURR, LUCAS P	1010500	0500	383.20	0.00			
6312 CARR, ISABELLA G	1012011	2011	1,885.28	0.00			
4279 COOK, CRAIG A	1012512	2512	409.36	0.00			
5714 CRUZ-FLORES, HECTOR	5603025	3025	198.44	0.00			
6377 DANIEL, DEREK F	1012012	2012	265.58	0.00			
5712 DAWSON, CHRISTIAN D	1012012	2012	305.95	0.00			
1500 DOYAL, BRIAN A	1013012	3012	1,340.95	0.00			
6306 DUTTON, CAITLYN A	1010500	0500	199.12	0.00			
4841 FOERSCHLER, CHARLENE	1012014	2014	647.48	0.00			
6030 GALEANO, BIANCA J	1010400	0400	52.99	0.00			
6610 GARCIA, MARCOS S	5012525	2525	272.69	0.00			
2396 GOMES, DANIEL A	1012012	2012	4,241.53	0.00			
2593 GONZALES, DANIEL G	1012004	2004	29.52	0.00			
2605 GONZALES, MELIAH H	1014700	4700	415.45	0.00			
6746 HAIGNEY, DIANNE L	1010212	0212	77.43	0.00			
6371 HEINZ, ARIEL M	1010705	0705	684.44	0.00			
6476 HOOD, LYSIE R	1016800	6800	470.02	0.00			
5090 HUMMEL, ANDREW M	5103201	3201	3,471.04	0.00			
6727 INIGUEZ, VANESSA X	1011425	1425	461.60	0.00			
6447 KATZORKE, NADIA E	1015060	5060	68.83	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814 PAY PERIOD: 07/24/2026 TO 08/06/2026
 DEDUCTION: 9990 DIRDEP%1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5691	KAUBLE, ANDREW K	1010710	0710	449.26	0.00			
4418	KIZER, JESSIE C	1012017	2017	5,827.94	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	382.89	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	130.61	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	963.71	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	348.82	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	1,067.37	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	732.26	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	162.21	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	1,760.02	0.00			
4699	PEEK, CODY R	1012800	2800	132.13	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	212.05	0.00			
6601	RAMIREZ, EMMA	1016200	6200	256.86	0.00			
5692	RICE, ANDREW W	1010710	0710	4,361.45	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	2,578.66	0.00			
6210	ROBB, JASON L	2563038	3201	243.78	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	2,572.21	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.03	0.00			
6301	SEVER, NOAH A	1015060	5060	6.15	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,627.51	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	116.03	0.00			
6349	VALDEZ, JILL N	5800704	0704	114.58	0.00			
RECORD COUNT:	49	TOTAL		49,827.38	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4279	COOK, CRAIG A	1012512	2512	5,438.58	0.00			
2396	GOMES, DANIEL A	1012012	2012	748.51	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,922.45	0.00			
2605	GONZALES, MELIAH H	1014700	4700	2,354.21	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	2,314.03	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,908.43	0.00			
RECORD COUNT:	6	TOTAL		15,686.21	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5674	ABELLA, FRANK K	1010710	0710	6,656.50	0.00			
6750	ABEYTA, SHELBY A	1010610	0610	3,503.88	0.00			
5570	ADAMS, JOSHUA N	5012525	2525	4,910.29	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	3,752.13	0.00			
6739	ADAMS, MOLLY I	5012537	2537	1,744.03	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,941.00	0.00			
4982	AKERS, CAROLINA E	1010620	0720	3,399.73	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	2,766.20	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,580.17	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	0.00	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	2,704.47	0.00			

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 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6311	ALLEN, TABITHA D	1013904	3012	1,748.27	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	2,337.69	0.00			
4792	ALONSO, GUILLERMO	1012706	2706	2,269.10	0.00			
6603	ALPERS, VANESSA I	2752505	2505	3,107.66	0.00			
6376	ANASTASIO, JOSEPH J	1012012	2012	3,391.88	0.00			
6635	ANAYA-GARCIA, EDGAR O	1012014	2014	2,680.64	0.00			
6640	ANAYA-GARCIA, JOSE R	1012012	2012	2,837.64	0.00			
3937	ANDERSON, DARREN S	1013012	3012	4,945.06	0.00			
6558	ANDERSON, JADEN L	1016200	6200	1,736.73	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,813.41	0.00			
6693	ANGULO SANCHEZ, VALERIE R	1015055	5055	246.95	0.00			
6064	AQUINO, JULIA B	1015055	5055	501.88	0.00			
5931	ARDEN, DEANNA R	1010600	0600	2,089.35	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	4,093.91	0.00			
6670	AREVALO ROJAS, KIMBERLY S	1015057	5057	319.58	0.00			
5064	ARGUST, RYAN F	5203502	3502	3,036.31	0.00			
6720	ARMINIO, ANDREW J	5251414	1425	4,326.20	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	6,727.83	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2012	3,169.46	0.00			
6729	ARROYO, VICTORIA	1010300	0300	1,348.23	0.00			
4872	ARTAM, NICHOLAS	1015059	5059	3,095.37	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	9,122.60	0.00			
6892	AVALOS-SILIS, STACEY T	1014700	4700	1,790.62	0.00			
6654	AYALA, OSCAR O	1013034	3034	1,893.65	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,746.54	0.00			
6105	BAILEY, DAVID A	1010610	0610	5,240.65	0.00			
6501	BAILEY, JORDAN D	1012014	2014	2,153.71	0.00			
4548	BAILEY, RYAN R	1012512	2512	2,816.99	0.00			
6747	BAIRD, ELIZABETH	1010216	0216	1,519.78	0.00			
5927	BAKER, RYAN W	5012525	2525	4,054.42	0.00			
6130	BAKKEDAHL, JON M	1012530	0600	4,403.35	0.00			
6418	BAKKEDAHL, SHAUNA P	1010216	0216	3,472.94	0.00			
5959	BALEY, ALLIE B	2756800	6800	2,346.28	0.00			
6335	BALLESTEROS, ANDREA	2756800	6800	303.19	0.00			
4134	BANISTER, ALI M	1012705	2705	5,414.92	0.00			
5329	BARAJAS, SINDY	1014700	4700	2,273.63	0.00			
4961	BARBER, FAITH M	2752005	2014	2,601.30	0.00			
6690	BARD, STEPHEN K	1013012	3012	749.04	0.00			
6533	BARIGIAN, MICHAEL J	1012013	2013	736.77	0.00			
6613	BARNETT, JACQUELINE	1011425	1425	553.40	0.00			
4579	BARNETT, KEITH A	1010710	0710	646.95	0.00			
6292	BASAK, BRYNNA H	1015055	5055	109.45	0.00			
5971	BASAK, STEPHEN W	1015055	5055	415.61	0.00			
6563	BASSELL, TAYLOR MARIE	1010610	0610	629.65	0.00			
5341	BATEMAN, DAWN E	1015057	5057	1,948.19	0.00			
4790	BAUGH, MICHELE H	1012705	2705	3,525.33	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2012	3,086.96	0.00			
6454	BAYS II, WILLIAM D	5103201	3201	1,656.18	0.00			
6404	BEAUREGARD, ANTHONY	1012515	2515	264.01	0.00			
5070	BECK, LYDIA M	7407201	7200	1,604.60	0.00			
6474	BECKER, NATASHA M	1015057	5057	450.70	0.00			
6570	BELLEW II, MICHAEL R	1015012	5012	1,594.06	0.00			

City of Carson City

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 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6373	BELTRAMO, BRENDA L	1011425	1425	728.40	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	1,475.97	0.00			
6222	BENNETT, GREGORY P	1012800	2800	2,038.25	0.00			
5810	BENSON, JAMES F	1012515	2515	3,561.33	0.00			
4788	BERGGREN, GREGG E	2545047	5047	2,123.45	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	5,524.41	0.00			
6205	BIGGIN, KAEI M	1010212	0212	1,582.95	0.00			
6193	BILLMAN, ROBERT S	2563038	3038	1,738.00	0.00			
3025	BINDLEY, BRETT J	1012011	2011	5,145.63	0.00			
4546	BINDLEY, CODY D	1012018	2011	3,491.00	0.00			
5948	BINNS, JILL A	1012011	2011	1,980.02	0.00			
6299	BLANHIR RAMIREZ, JESSIE B	2756800	6800	1,795.58	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	1,779.76	0.00			
3274	BOGGAN, JAMES T	1012012	2012	3,909.43	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,872.87	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	9,884.69	0.00			
6046	BONNAR, FARRELL B	2545012	5012	1,544.44	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	2,878.63	0.00			
6032	BORGES, CHRISTOPHER W	1015055	5055	325.51	0.00			
5461	BORINO, BRYSON D	1012512	2512	2,833.52	0.00			
6491	BORROWMAN, TEGUN J	1015057	5057	390.27	0.00			
6578	BORST, LUCY C	1015055	5055	161.76	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	4,180.96	0.00			
4779	BOYER, LYNDSY J	2545047	5047	2,971.42	0.00			
6632	BOYETT, LOGAN A	2752505	2505	4,462.58	0.00			
6643	BOYLAN, LAUREL E	1012005	2005	227.62	0.00			
6402	BOYNTON, THOMAS R	1012515	2515	365.93	0.00			
6641	BRADFORD III, CLARKSON B	1012012	2012	2,639.22	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	2,196.46	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	3,684.64	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,477.49	0.00			
5987	BRAMBILA, JULIO	1012017	2017	3,430.66	0.00			
5106	BRANDON, KELLY E	1010500	0500	5,368.15	0.00			
6718	BRANDON, KELLY M	1016800	6800	1,594.83	0.00			
4993	BRANINBURG, MARILYN A	1012004	2004	2,752.92	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	5,491.56	0.00			
6649	BRAVO NAVARRO, MARIA D	1016853	6800	2,032.79	0.00			
2805	BREHM, NATHAN E	1012014	2014	5,340.06	0.00			
6469	BRENNAN, KALEIGH D	1015057	5057	384.97	0.00			
6609	BREWER, MASON A	5012525	2525	3,139.89	0.00			
5204	BRISTOL, MARC D	1012512	2512	1,629.77	0.00			
5937	BRODEUR, MARSHALL C	1015056	5056	2,028.44	0.00			
6178	BROOKS, ERIC J	7407254	7200	2,318.20	0.00			
5321	BROWN, ANDREA L	5012525	2525	3,181.72	0.00			
6234	BROWN, OLLIS F	1010701	0701	3,208.56	0.00			
6175	BROWN-VASCONCELLOS, KADEN	1012014	2014	1,587.76	0.00			
760	BRUKETTA, MELANIE	1014700	4700	6,462.92	0.00			
3938	BRUKETTA, SAMUEL H	1010500	0500	3,556.56	0.00			
6184	BRUMIT, TYLER C	1013034	3034	2,330.16	0.00			
4799	BRUNO, JOE A	1012013	2005	72.84	0.00			
5970	BRUNSON, CASSANDRA L	1014700	4700	1,710.07	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	6,149.89	0.00			

City of Carson City

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6183	BUDIJA, LINDSAY G	7607050	3005	2,026.98	0.00			
5968	BUMA, RICHARD W	2752800	2800	2,266.18	0.00			
6733	BUMENLAG, JACKILAIN P	1015055	5055	1,014.94	0.00			
6668	BURCIAGA PEDROZA, ESTRELL	1010300	0300	1,857.72	0.00			
3773	BURNHAM, TERENCE O	1012014	2014	3,460.58	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,664.02	0.00			
5196	BURR, LUCAS P	1010500	0500	3,448.82	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,756.66	0.00			
4542	BURT, CAMERON M	1012512	2512	7,187.95	0.00			
4882	BURTON, HEATH D	1012512	2512	2,969.06	0.00			
5310	BUSBY, HAYLEE N	1012017	2017	2,203.89	0.00			
6492	BUSBY, MICHAEL R JR	1015057	5057	420.98	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,725.49	0.00			
6352	BUTORI, LESLIE D	1010500	0500	6,302.71	0.00			
6713	CABRERA CAMARENA, ANAHI	1015057	5057	442.51	0.00			
6618	CADARET, RYAN J	1010500	0500	814.48	0.00			
6531	CADISH, MATTHEW S	1014700	4700	2,387.25	0.00			
6658	CAMARENA AMAYA, ABRAHM J	1013034	3034	1,668.49	0.00			
6600	CAMPBELL, SEAN J	1010216	0216	1,454.57	0.00			
3466	CANNE, MICHAEL A	1012706	2706	0.00	0.00			
5976	CARDENAS, CINDY Y	1014700	4700	2,353.76	0.00			
5086	CARILLO, JAIME	1012012	2012	1,774.92	0.00			
6312	CARR, ISABELLA G	1012011	2011	807.97	0.00			
6509	CARRICK, BENJAMIN D	1015055	5055	635.62	0.00			
5988	CARTER, ROSE MONIQUE I	1012013	2013	1,679.34	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,209.76	0.00			
6488	CASSAS, BRANDON A	1012512	2512	2,957.32	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,543.70	0.00			
5066	CASTANEDA, VICTOR M	1012014	2014	2,981.99	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	2,174.95	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	5,238.45	0.00			
6254	CERNIGLIA, PATRICIA J	1010216	0216	564.58	0.00			
5709	CHALK, PAUL M	1012005	2005	3,354.51	0.00			
4733	CHANEY, TEDDY L	2563038	3038	2,522.36	0.00			
6725	CHANNELL, KALEB I	5103201	3702	1,609.04	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	3,196.13	0.00			
6516	CHAPTON, TENEALE A	1016800	6800	4,975.52	0.00			
5008	CHASE, JANET E	1015055	5055	332.65	0.00			
6420	CHAVEZ, KEVEEN A	1012014	2014	2,342.76	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	2,393.47	0.00			
3985	CHURCHWARD, JENNIFER A	5103201	3201	2,680.54	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	3,378.56	0.00			
6595	CLARK, CHLOE E	1015055	5055	774.24	0.00			
5961	COLEMAN, AVERY A	1015057	5057	100.67	0.00			
6261	COLEMAN, SHAYLEE F	1015057	5057	382.75	0.00			
3272	COLLAZO, URIEL	1012011	2011	4,789.07	0.00			
3551	COLLIER, AARON S	5203502	3502	3,178.85	0.00			
6084	COLON, CODY K	1015060	5060	356.33	0.00			
6310	CONCANNON, AIDAN M	1015055	5055	0.00	0.00			
6470	CONCHAS-LOPEZ, JOSELYN	1015057	5057	761.31	0.00			
6164	CONKEN, AMANDA L	1016200	6200	1,721.94	0.00			
5979	CONNOLLY, DEVIN C	2086550	2012	2,738.92	0.00			

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6662	CONNORS, MELISSA R	2151500	1500	2,265.97	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	451.27	0.00			
6619	CONTI, JOSEPH R	1010217	0217	3,094.60	0.00			
5895	CONTRERAS, CHRISTIE A	1016574	6574	2,830.95	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,144.78	0.00			
6279	COOMBS, CALE C	1015055	5055	163.61	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,606.02	0.00			
3631	COOPER, MATTHEW L	5012525	2525	9,145.17	0.00			
3878	CORBIT, JUNE K	2756800	6800	907.12	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	2,608.83	0.00			
6580	CORPIER, GERRI L	1010500	0500	5,287.56	0.00			
3285	CORTES, MAXINE	1014700	4700	6,530.05	0.00			
4929	CORTES, VANESSA A	1012706	2706	2,365.64	0.00			
5402	COSSEL, CASSANDRA N	1012017	2017	3,464.19	0.00			
6605	COSTA, MARISSA J	1012017	2017	1,861.46	0.00			
6452	COSTA, MELISSA J	5012525	2525	652.25	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,953.96	0.00			
6224	COULAM, JEFFREY L	1010705	0705	5,441.33	0.00			
862	COX, GEORGE	5103201	3702	2,378.30	0.00			
4884	COX, MICHAEL R	1012512	2512	3,793.13	0.00			
6636	COZENS, REED A	7607050	3005	6,000.05	0.00			
6161	Cragun, JARED M	2503035	3012	2,603.41	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	3,153.21	0.00			
3961	CRAWFORD, SUZANNE M	1010610	0610	3,576.38	0.00			
5860	CRISP, KONNOR J	1015055	5055	350.42	0.00			
6189	CRITTENDEN, ALEXIS D	1012012	2012	2,724.69	0.00			
5467	CROWLEY, JOSEPH J	1013904	3904	1,722.34	0.00			
4664	CRUZ, DANTE H	1015054	5054	555.01	0.00			
6372	CRUZ, HELA D	1015054	5054	395.78	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,785.97	0.00			
6388	CUPP, HEATHER N	1012017	2017	4,248.52	0.00			
4768	CUSTIS, MARK R	1015055	5055	22.99	0.00			
6645	DAGBAY, NICHOLAS D	5603025	3025	2,014.38	0.00			
6377	DANIEL, DEREK F	1012012	2012	2,390.24	0.00			
2435	DANIEL, TAWNIA S	1014700	4700	3,692.79	0.00			
6207	DANIELSON, TRAVIS A	1016853	6800	2,317.36	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	3,520.99	0.00			
6069	DAO, VICTORIA	1015055	5055	612.87	0.00			
6387	DAVI, SHELBY L	1016574	6574	1,682.97	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	2,243.63	0.00			
6337	DAY, AMBER R	1013015	3012	2,091.29	0.00			
6529	DEBACCO, MEGHAN M	1010500	0500	1,458.81	0.00			
5244	DEFALCO, RYAN B	1015060	5060	85.13	0.00			
6194	DEGRACIA, CLAYTON J	1013904	3904	10.06	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,770.63	0.00			
5891	DEVINE, IAN W	1010710	0710	1,954.15	0.00			
6691	DIAZ CAMARENA, CINTHIA	1015057	5057	245.83	0.00			
6756	DOAN, LINH N	1010400	0400	1,882.30	0.00			
6685	DOH, JAE M	1010610	0610	2,503.07	0.00			
6004	DONNELLS, CHLOE J	1010500	0500	2,161.28	0.00			
5935	DOPP, MARINA A	1015057	5057	759.28	0.00			
6075	DORAN, CORINE E	1015055	5055	337.46	0.00			

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4159	DORAN, JOHN P	1015012	5012	1,791.69	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	4,480.40	0.00			
3305	DOUGLASS-WESTERGARD, TAMM	2756200	6200	2,824.17	0.00			
6540	DOWNS, CONNOR R	1011425	1425	1,793.50	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,340.95	0.00			
3102	DRAKE, LINDA R	1010213	0213	3,293.24	0.00			
3651	DREWS, CODY J	1014700	4700	4,281.52	0.00			
6726	DUARTE, MELINA M	1010500	0500	694.71	0.00			
4873	DUEÑAS-ESTRELLA, ISRAEL	1015012	5012	1,911.38	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	3,426.17	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	1,792.06	0.00			
4761	EARP, DANIEL J	1015057	5057	4,833.70	0.00			
3130	EISNER, DAVID F	1013034	3034	2,186.43	0.00			
5565	EISSINGER, LAUREN E	2752005	2012	3,022.59	0.00			
4362	ELDER, BRIAN W	1013012	3012	4,321.66	0.00			
5960	ELLEFSON, BROOKE R	1012706	2706	2,659.54	0.00			
6316	ELLIS, THOMAS S	2563038	3038	2,317.76	0.00			
6071	ELTON, MARK R	5053702	3038	3,267.65	0.00			
6366	ELZY, MARTY L	1012505	2505	2,486.50	0.00			
3570	ENGELS, ERIC B	2563038	3038	2,806.23	0.00			
6666	ESCOBAR-RUIZ, GABRIELLA M	1012706	2706	2,008.60	0.00			
6174	ESHE, ROSAMARIA L	1012800	2800	1,719.54	0.00			
5260	ESPARZA, NADIA J	2750600	0610	1,438.03	0.00			
4869	ESPINO, KYLE	1012011	2011	3,770.74	0.00			
6735	ESPINOZA, CHAD J	5203502	3502	2,068.92	0.00			
6393	ESTES, BREANNA L	1012017	2017	3,423.16	0.00			
5455	ESTES, JACOB M	5203502	3502	3,190.82	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2012	2,633.81	0.00			
5322	EVANS, THOMAS G	1012512	2512	4,250.86	0.00			
6225	EVANSON, RYAN M	1016854	6800	2,432.76	0.00			
6039	FAHEY, KIMBERLY M	2752505	2545	8,777.54	0.00			
4388	FELIX, RYAN J	1012705	2705	4,714.77	0.00			
5675	FENCL, AMANDA J	1010701	0701	2,135.26	0.00			
6300	FERRARA, BRIAN A	1013904	3904	3,184.26	0.00			
5050	FERRIS, HEATHER M	1011425	1425	4,560.83	0.00			
6021	FINNIGAN, RHYS M	1012012	2012	2,662.98	0.00			
6715	FISCHER, KYLE B	5251414	1425	4,885.88	0.00			
6440	FLEINER, JOSHUA M	5012525	2525	3,360.83	0.00			
6688	FLUCKIGER, MARK S	2756800	6800	1,098.03	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	3,669.03	0.00			
5825	FONSECA DELGADILLO, MOISE	1012011	2011	2,591.10	0.00			
6389	FORD, HAROLD R	1015054	5054	495.31	0.00			
6147	FOSTER, CAROLYN L	1013012	3012	1,493.64	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,794.64	0.00			
5569	FOX, KAREN L	1010217	0217	731.76	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	3,372.52	0.00			
5916	FRANZ, CONRAD J	5203502	3502	2,103.57	0.00			
5234	FRAZER, JACOB B	1015055	5055	518.71	0.00			
6148	FREEMAN, ANNA C	1015005	5005	2,252.23	0.00			
4774	FREEMAN, JEANNE M	1016800	6800	4,365.77	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,997.40	0.00			
5707	FRESHMAN, RAECHEL E	2756800	6800	2,824.05	0.00			

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6617	FURLONG, KATELYN M	1015060	5060	196.67	0.00			
2458	FURLONG, KENNETH T	1012004	2005	7,847.83	0.00			
6434	GALE, CAMERON A	5012537	2537	1,336.54	0.00			
6030	GALEANO, BIANCA J	1010400	0400	1,713.38	0.00			
4540	GANGER, PAMALA A	1010701	0701	3,686.17	0.00			
6760	GANN, DAKOTA R	1012014	2014	0.00	0.00			
6659	GARCIA, AARON T	1015054	3034	475.02	0.00			
5981	GARCIA, ALEXANDRA M	1014700	4700	0.00	0.00			
6212	GARCIA, AUSTIN J	1013034	3034	716.32	0.00			
6414	GARCIA, EMMA	2756800	6800	3,135.79	0.00			
4590	GARCIA, JEREMY N	1012014	2014	2,779.11	0.00			
6610	GARCIA, MARCOS S	5012525	2525	2,454.19	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	6,552.28	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	2,107.67	0.00			
6604	GARCIA NEGRETE, MARITZA	1012706	2706	382.41	0.00			
6669	GARNETT, STEPHEN M	2563038	3038	1,714.16	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	1,320.97	0.00			
6353	GAVENDA, BRANDY S	1010610	0610	1,630.08	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	717.23	0.00			
6700	GHAN, CHRISTOPHER N	2752505	2505	4,128.84	0.00			
6227	GIBSON, CONNOR J	1012012	2012	2,736.40	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,385.11	0.00			
4125	GIBSON, MICHAEL D	1012012	2012	3,226.10	0.00			
6361	GIBSON, SHIRLEY A	1012013	2013	344.17	0.00			
145	GIOMI, ROBERT S	1010100	0100	1,098.87	0.00			
5823	GOETZ, ROCKY D	1012012	2012	2,931.43	0.00			
6109	GOMEZ, ANDREA	1010610	0610	2,198.91	0.00			
6544	GONZALES, ADRIAN M	1012012	2012	2,251.39	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	3,690.16	0.00			
3973	GONZALEZ, ANA C	1010610	0610	991.76	0.00			
6535	GONZALEZ, DENISSE L	1010610	0610	4,467.18	0.00			
6639	GONZALEZ, JESSICA I	5251414	1425	2,086.86	0.00			
5293	GOODNIGHT, DILLON M	1015012	5012	1,808.52	0.00			
5928	GOODWIN, COREY K	5012525	2525	2,764.46	0.00			
6894	GORDON, RILEY P	1015057	5057	222.22	0.00			
6276	GOULART, MARK A	2563038	3038	3,748.36	0.00			
2283	GOWER, MITCHELL A	1013904	3904	2,349.74	0.00			
4697	GREB, RYAN M	1012012	2012	3,472.01	0.00			
4154	GREEN, COLE E	1012512	2512	2,821.89	0.00			
6719	GREEN, GAVIN R	1013015	3012	1,260.71	0.00			
5516	GREEN, KENNETH C	1012512	2512	2,373.15	0.00			
6235	GRESH, CAMERON H	1010600	0600	3,141.73	0.00			
4858	GRIFFITTS, WILLIA P	1015012	5012	2,419.19	0.00			
6358	GROSS, KAYLA N	1016800	6800	2,335.68	0.00			
5502	GROTH, GARY R	1012512	2512	4,217.32	0.00			
4084	GUERRERO, AIDA M	1012705	2705	2,934.42	0.00			
6696	GUEVIN, JEREMY E	1010610	0610	1,107.21	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	2,844.23	0.00			
6675	GUTIERREZ, MARIAH C	1015057	5057	374.90	0.00			
6479	GUTIERREZ, NICHOLAS A	1012014	2014	0.00	0.00			
5901	HAGGARD, JOHN B	1012017	2017	1,261.89	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	77.43	0.00			

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5793	HALE, SHANE J	5012525	2525	6,989.42	0.00			
6380	HALL, APRIL R	1012017	2017	2,828.60	0.00			
6317	HALL, CATHERINE M	2756800	6574	1,817.92	0.00			
6129	HAMLIN, REBECCA M	1013012	3012	1,619.60	0.00			
6354	HAMPTON, BROGAN W	1015059	5059	540.84	0.00			
6706	HANEY, AYDEN C	1015060	5060	184.37	0.00			
5355	HANSEN, JACK H	1012012	2012	2,630.09	0.00			
6442	HANSEN, MICHAEL A	1016200	6200	2,338.12	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	1,661.23	0.00			
6565	HARDY, KIRA M	5012537	2537	937.10	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	3,176.51	0.00			
2782	HARNS, CHAD	1012512	2512	3,029.25	0.00			
6721	HARTLEY, HANNAH	1013015	3012	1,407.82	0.00			
4202	HARVEY, KANDIS A	1016853	6800	2,630.70	0.00			
6624	HARWOOD, MATTHEW R	1010500	0500	1,588.97	0.00			
6748	HASSELLE, SARAH A	1016200	6200	2,620.27	0.00			
5914	HATCH, RICHARD J	1012012	2012	2,669.06	0.00			
6525	HATFIELD, JEFFREY D	1010500	0500	4,801.49	0.00			
6371	HEINZ, ARIEL M	1010705	0705	2,737.75	0.00			
4568	HENNEBERGER, DANIEL G	1012011	2011	2,955.44	0.00			
6505	HENSLEY, DERICK G	1015055	5055	353.05	0.00			
6378	HERNANDEZ, JESSE D	1012012	2012	3,131.94	0.00			
4793	HERNANDEZ, MAX S	5203502	3502	1,970.78	0.00			
3488	HERRING, ANNA C	1010500	0500	2,509.96	0.00			
6383	HESSLER, WYNN K	1013012	3012	3,859.27	0.00			
6413	HICKMAN, RACHEL L	2756800	6800	2,547.04	0.00			
5327	HICKS, EMILY E	1010500	0500	2,983.10	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	6,189.00	0.00			
6055	HIGGINS, FRED S	1010710	0710	2,854.77	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	2,066.84	0.00			
6682	HIGUERA, ABIGAIL G	1015057	5057	338.03	0.00			
5387	HILLS, KENDRA L	1016800	6800	706.15	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,470.11	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,960.93	0.00			
5957	HOEN, WILLIAM S	1010213	0213	3,635.07	0.00			
6271	HOERTH, HALEN	1015057	5057	681.56	0.00			
262	HOGEN, RORY A	5251414	3012	726.31	0.00			
5665	HOLLAND, DUSTIN J	5012525	2525	100.85	0.00			
4059	HOLLOWAY, MARGARET	2756800	6800	798.12	0.00			
5495	HOLM, ANDREW C	5012525	2525	3,816.45	0.00			
4904	HOLT, JOY N	1016200	6200	5,687.54	0.00			
5313	HOMER, ZACHARY D	5603025	3025	2,492.23	0.00			
6476	HOOD, LYSIE R	1016800	6800	1,880.10	0.00			
5354	HOPPER, ERIK A	1012512	2512	3,339.30	0.00			
5016	HORN, TIMOTHY D	1015060	5060	1,711.58	0.00			
168	HORTON, CURTIS W	1010100	0100	1,382.05	0.00			
2298	HORTON, JESSE C	1012512	2512	5,192.20	0.00			
2152	HORTON, MICAH S	1012512	2512	9,916.09	0.00			
3465	HOTALING, SALVANETTE O	2756800	6800	3,579.14	0.00			
6676	HOUNSELL, CORBIN T	1015057	5057	187.45	0.00			
6168	HUCKINS, AMANDA R	1012005	2005	790.99	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,014.08	0.00			

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LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5208	HUMPHREY, ALEXIS N	1015055	5055	268.18	0.00			
3964	HUNT, BRENDA L	7607050	3005	3,128.54	0.00			
1474	HUNT, BRYON A	1012520	2520	2,831.04	0.00			
6569	HUNTER-WASHER, TYLER C	5203502	3502	1,235.13	0.00			
6396	HUNTLEY, CASSANDRA N	1012017	2017	2,362.58	0.00			
6006	HUSKEY, KACIE L	1010701	0701	2,440.33	0.00			
6722	HVINDEN, ASHLEIGH M	1016200	6200	2,488.94	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	1,384.79	0.00			
4437	INMAN, BRETTEA D	1016800	6800	3,380.83	0.00			
3216	IRWIN, MARK A	1013904	3904	3,308.57	0.00			
2842	JACKLETT, JAMES V	5103201	3201	4,724.06	0.00			
4514	JACKSON, ERIN M	1012705	2705	3,475.66	0.00			
5801	JACKSON, TRE A	5012525	2525	2,994.88	0.00			
6581	JAIMES, JOSE A	5203502	3502	2,463.71	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	2,373.39	0.00			
5269	JAMES, MARVIN R	1013015	3012	1,780.81	0.00			
6576	JANKOWSKI, MACIEJ P	1012014	2014	2,360.93	0.00			
6329	JARAMILLO, AMY E	1012013	2013	1,624.68	0.00			
1386	JENNINGS, TAMI D	1015055	5055	2,983.21	0.00			
6154	JENSEN, BLAIN D	1010610	0610	1,658.91	0.00			
6638	JENSEN, MADDISON D	5251414	1425	2,075.38	0.00			
4428	JERAULD, MICHAEL C	1012012	2012	2,735.33	0.00			
4643	JESSE, TYLER H	1013012	3012	3,426.28	0.00			
5589	JONES, CHRISTOPHER T	2563038	3038	3,086.08	0.00			
3099	JONES, DANIEL L	1012012	2012	3,174.33	0.00			
3833	JONES, DILLON C	1013904	3904	3,208.92	0.00			
6705	JOSEPHSEN, JON J	1015060	5060	93.33	0.00			
6583	JOST, KAYLA A	1012005	2005	2,466.37	0.00			
6111	JUDGE, MARGARET A	1010610	0610	2,462.12	0.00			
6538	KANE, SAYDANCE R	1015055	5055	33.88	0.00			
6171	KANUCK, ROBERT S	5103201	3201	2,325.04	0.00			
4094	KASTENS, DANIEL D	1015012	5012	3,020.34	0.00			
6447	KATZORKE, NADIA E	1015060	5060	275.34	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	4,043.38	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	123.83	0.00			
6701	KEARNEY, FINN W	1010610	0610	1,311.12	0.00			
6630	KEATING, SHAWN	5251414	1425	556.80	0.00			
6369	KEELER, ANN M	1012011	2011	2,194.45	0.00			
5527	KEENNON, DOUGLAS A	1012012	2012	2,079.29	0.00			
6156	KEEVER, LEEANN	5305067	5067	558.88	0.00			
6417	KEITH, STEVEN M JR	5103201	3702	1,819.28	0.00			
3755	KEPLER, DERRICK D	1012012	2012	2,425.10	0.00			
6157	KEY, ANTHONY M	5203502	3502	2,018.81	0.00			
6743	KEY, CHRISTOPHER M	5012525	2525	2,514.52	0.00			
6648	KEYES, MARK H	5251414	1425	2,405.40	0.00			
5480	KIEL, NATALIE S	1011430	1425	1,812.54	0.00			
4522	KING, JON G	2563038	3038	3,208.42	0.00			
6749	KING, TERRI L	1010701	0701	1,625.75	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	134.43	0.00			
6370	KLINGLER, TRENTON M	1012512	2512	2,482.56	0.00			
2878	KLUG, ERIC M	1015056	5056	2,638.12	0.00			
6427	KNORZER, JESSE M	1012512	2512	2,942.81	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6145	KOBACK, CAITLYNN D	2756800	6800	1,907.11	0.00			
4763	KOHLER, JESSE W	1012512	2512	4,797.87	0.00			
5128	KOVAL, ANDREW B	1013034	3034	2,329.92	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,924.07	0.00			
6307	KRUSE, KRIS L	1012505	2505	728.68	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	2,169.72	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,995.52	0.00			
350	LAAKER, JOHN J JR	2563038	3038	2,416.45	0.00			
5742	LABATE, JOHN A	2563038	3201	4,579.68	0.00			
4931	LACHEW, JAMES F	1012012	2012	3,010.67	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	3,326.48	0.00			
6724	LAFOLLETTE, LUCAS A	1015060	5060	0.00	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,758.39	0.00			
4602	LAMBERT, BART A	1012800	2800	4,201.07	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,524.62	0.00			
6484	LAN, VANESSA S	1014700	4700	1,242.63	0.00			
6681	LANDIS, ASHLYN J	1015057	5057	172.09	0.00			
6444	LANDIS, ERICK T	1015012	5012	2,230.03	0.00			
5439	LANE, JOANMARIE G	1012706	2706	1,917.20	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,565.80	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	743.20	0.00			
6201	LARSEN, ERIN A	2545047	5005	2,164.23	0.00			
6542	LATINIS-HARN, CIERRA L	2752800	2800	1,907.61	0.00			
6536	LAVERSA, VICKI D	2752705	2705	3,267.94	0.00			
1784	LAWLOR, LINDA L	1012705	2705	4,888.48	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	130.60	0.00			
6644	LAWRENCE, DERRICK H	1010610	0610	2,858.80	0.00			
4365	LEAGUE, TYSON D	1010500	0500	4,745.23	0.00			
6717	LEATHAM, CASSIDY K	1015060	5060	264.27	0.00			
5910	LEAZER, MACKENZIE J	1015057	5057	1,217.63	0.00			
6218	LEAZER, TRENTON W	1015057	5057	816.64	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,838.18	0.00			
3036	LEET, KAREN L	1013012	3012	3,475.79	0.00			
6246	LEPE-FLORES, CINDY K	2756800	6800	1,915.87	0.00			
5672	LEWIS, JERRED S	2563038	3038	2,142.98	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,851.83	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,687.03	0.00			
6159	LINK, AUDREY A	1013012	3012	3,077.87	0.00			
3926	LIVESAY, APRIL G	1015005	5005	2,083.81	0.00			
6411	LLOYD, KIRSTIN L	5700706	0705	2,811.53	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	2,640.53	0.00			
6391	LOPEZ, JOSHUA	5203502	3502	2,860.82	0.00			
952	LOPEZ, JULIO A	1014300	4300	3,128.14	0.00			
6131	LOPEZ, MELISSA A	1015057	5057	396.06	0.00			
405	LOPEZ, SYLVIA C	1014710	4700	895.78	0.00			
6056	LOVEJOY, MARENNA K	2545047	5047	2,627.69	0.00			
2870	LOWE, CRAIG E	1012011	2011	6,644.99	0.00			
5908	LOWE, DANIELLE W	1013015	3012	1,940.75	0.00			
4787	LOYOLA, DANIEL A	1012011	2011	3,259.06	0.00			
6204	LUCKY, TONI L	1012800	2800	747.73	0.00			
6620	LUKER, TYLER A	1012012	2012	2,076.46	0.00			
6087	LUMMEL, ALAN P	1012012	2012	2,578.98	0.00			

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3549	LUTU, JAMES S	1012706	2706	664.66	0.00			
6629	LUTZ, DANE L	2563038	3038	1,740.12	0.00			
6660	MACDONALD, ALAN M	1015054	3034	650.88	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,383.41	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	2,047.91	0.00			
4555	MACIAS, EDGAR	1012705	2705	3,611.35	0.00			
5824	MACIAS, JOSE C	1012011	2011	2,829.33	0.00			
6386	MACLEAN, ABIGAIL M	2756800	6800	2,188.12	0.00			
5572	MADRID, CARLOS A	1012512	2512	2,826.58	0.00			
6023	MAFFEI, BRADLEY J	1012012	2012	2,450.48	0.00			
5685	MANZO, HEATHER R	1011425	1425	3,720.22	0.00			
5659	MARCH, BRADEN J	1015060	5060	518.53	0.00			
6146	MARKOVITZ, JASON I	1012012	2012	2,962.25	0.00			
6031	MARQUEZ, KRISTEN N	1012013	2013	3,059.13	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012014	2014	4,181.45	0.00			
6530	MARTEL, GLEN A	1010600	0600	6,611.19	0.00			
5994	MARTEL, SARA A	1016200	6200	4,504.03	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	2,433.74	0.00			
3128	MARTIN, ELIZABETH A	1012011	2011	2,528.47	0.00			
5954	MARTIN-MERRITT, CHAZ R	5603025	3025	2,645.71	0.00			
5980	MARTINEZ, ANNA J	1012012	2012	2,997.48	0.00			
6541	MARTINEZ, MARIAH C	1012014	2014	2,202.41	0.00			
6550	MARTINEZ, ZAIDE	1010500	0500	3,141.92	0.00			
5478	MARTINONI, ROBERTA L	1010710	0710	579.40	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,648.07	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	17,001.75	0.00			
4216	MASON, JENNIFER L	5103201	3201	3,431.40	0.00			
4587	MAURER, TREY U	1015060	5060	654.61	0.00			
6650	MCCANN, JERRY L	5251414	1425	1,862.09	0.00			
6426	MCCOY, EMMA L	1010300	0300	2,082.55	0.00			
6400	MCCOY, GRACIE J	1012012	2012	2,472.95	0.00			
6891	MCDANIEL, DONALD D	1012512	2512	3,553.68	0.00			
5574	MCDONOUGH, KARIGAN L	5012525	2525	2,119.10	0.00			
6687	MCGUIRE, GARRETT P	2752505	2505	1,281.12	0.00			
6625	MCINTOSH, MITCHELL J	5012525	2525	3,106.85	0.00			
6196	MCKENNA, MICHAEL S	1010610	0610	4,664.32	0.00			
6634	MCKINNON, CONNOR J	1013034	3034	1,928.41	0.00			
6220	MCMILLEN, NANCY L	2545047	5047	519.44	0.00			
5873	MCWILLIAMS, CODY J	1012515	2515	4,567.35	0.00			
4068	MEAD, GAGE M	1012014	2014	3,732.89	0.00			
6348	MELENDRES, MATISSE I	1014700	4700	2,892.25	0.00			
4500	MELGAREJO, SUSANA E	2756800	6800	2,074.77	0.00			
5584	MELNAR, JESSICA D	1010710	0710	3,238.93	0.00			
6392	MENDOZA, ERICK	1012012	2012	0.00	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	2,157.32	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	4,189.71	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,722.53	0.00			
5431	MESSMANN, EMILY A	1015057	5057	797.60	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012012	2012	3,229.95	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	2,412.03	0.00			
5973	MIDDLETON, KELLY E	1014700	4700	1,684.54	0.00			
6736	MIELE, AUTUMN V	1015055	5055	165.33	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4420	MIERAS, TAYLOR M	2752005	2012	4,754.63	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	13,832.49	0.00			
3741	MILES, SALLYANNE L	2756800	6800	1,187.50	0.00			
6593	MILES, SHANNON J	1013904	3904	1,750.28	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,116.37	0.00			
4895	MILLER, DIANE L	1016566	6800	519.65	0.00			
6507	MILLER, JOHN-DOUGLAS J	1010610	0610	2,234.68	0.00			
6267	MILLER, LAINEY S	1015055	5055	296.86	0.00			
2667	MILLER, THOMAS T	1014700	4700	3,996.44	0.00			
4312	MILLS, ALANA N	1010705	0705	2,331.37	0.00			
5576	MILLS, HOPE M	1010212	0212	2,784.43	0.00			
5924	MOHR, DAVID A	1010300	0300	737.50	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,826.27	0.00			
5945	MONTIEL, SHARON E	1016854	6800	2,426.54	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	3,186.95	0.00			
6759	MOON, FAITH E	1012014	2014	2,286.72	0.00			
4702	MOORE, CORY M	5603025	3025	3,475.94	0.00			
3443	MOORE, JASON	2563038	3038	2,198.78	0.00			
5290	MOORE, MONICA R	1015055	5055	22.99	0.00			
5888	MORALES, JOCELYNN	1012706	2706	3,338.87	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,364.34	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	3,034.95	0.00			
5755	MORO, MICHAEL T	1012014	2014	2,624.10	0.00			
5967	MORRIS, MARLA L	1012005	2005	1,532.81	0.00			
6599	MORRISON, VALENTINO M	1015055	5055	118.74	0.00			
6153	MOSHIER-CANDIA, ANDREW M	5103201	3702	2,338.20	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,886.41	0.00			
6489	MUELLER, ANDERSEN T	2752505	2505	2,594.92	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	963.71	0.00			
6162	MUNOZ, BRIANA L	1010212	0212	2,028.01	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	3,139.37	0.00			
5145	MURRAY, RAY D	5103201	3201	1,978.67	0.00			
5796	MURUATO, AIDA A	1014700	4700	2,456.05	0.00			
6406	MYERS, MARCUS B	2253026	3012	2,391.13	0.00			
6742	NAKAMOTO, LEEZA-ANN K	1012017	2017	2,191.26	0.00			
3203	NAVARRO, DAVID A	1015012	5012	4,078.12	0.00			
6557	NAVARRO, TRAVIS E	2545047	5047	763.77	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	4,272.49	0.00			
6737	NEAR-FLIEGLER, LAUREN M	1015055	5055	500.29	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	2,113.47	0.00			
5470	NELLIS, ROBERT C	1013012	3012	5,126.23	0.00			
6528	NELSON, NICHOLAS M	5203502	3502	2,167.06	0.00			
6268	NELSON, SHEENA R	1010400	0400	1,870.68	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	457.45	0.00			
5986	NEWMAN, CHRISTOPHER R	1012706	2706	2,369.49	0.00			
6446	NGUYEN, KHANG T	1012014	2014	2,142.22	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	2,613.29	0.00			
4802	NICHOLAS, COURTNEY J	1013012	3012	3,024.71	0.00			
6399	NICHOLAS, KELLY O	7607050	3005	1,632.40	0.00			
5925	NICHOLS, LILY A	1012013	2013	1,887.31	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	2,669.33	0.00			

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5105	NORMAN, KELLY M	2503035	3012	3,001.19	0.00			
6451	NOVIKOFF, HEIDI	1012014	2014	2,224.15	0.00			
6712	NOVOA, ALEXANDER D	1012706	2706	2,107.41	0.00			
5142	NUNEZ, JOSE A	2752005	2012	3,349.89	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,257.19	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	1,708.60	0.00			
6294	O'HARA, DAVID W	1012017	2017	244.78	0.00			
6449	OCHOA, SALVADOR A	2752800	2800	2,543.77	0.00			
6116	ODGERS, CHARLES H	1010610	0610	6,149.63	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	5,809.06	0.00			
5573	OKUMA, BRANDON W	5012525	2525	2,743.08	0.00			
6527	OLIVER, SUSAN E	1016200	6200	1,566.69	0.00			
5492	OLSON, KYLE T	1012512	2512	5,771.27	0.00			
2793	OLSON, STEVEN T	1012012	2012	5,182.11	0.00			
6362	OROPEZA, PEDRO M	1012014	2014	2,315.59	0.00			
5059	ORR, TONI E	2756800	6800	3,754.95	0.00			
6082	ORTIZ FERNANDEZ, DENI A	1014700	4700	1,831.21	0.00			
6202	OSHINSKI, TAYLOR T	1015012	5012	1,437.67	0.00			
5911	OWENS, DUSTIN J	1014700	4700	3,084.88	0.00			
5140	PACHECO, CESAR R	1012012	2012	2,649.55	0.00			
5122	PACHECO, ISELA	1012004	2004	2,627.38	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	3,082.02	0.00			
6397	PAINTER, CASSIDY E	1012017	2017	1,948.07	0.00			
3411	PALAMAR, SEAN C	2752005	2012	2,728.05	0.00			
5947	PALOTAS, HAILEY M	1014700	4700	2,011.32	0.00			
6236	PARK, JESSICA S	1013012	3012	2,074.19	0.00			
6122	PARKS, RALPH L	1012800	2800	2,831.80	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	349.63	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	0.00	0.00			
3457	PECK, KENNETH S	5103201	3201	2,573.30	0.00			
6683	PEDERSEN, JOCELYN D	1012505	2505	495.31	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	8,989.62	0.00			
6025	PEDRINI, RENEE A	1012005	2005	1,123.35	0.00			
6052	PEDRINI, ZANE A	2752505	2512	1,783.23	0.00			
6155	PEEBLES, STEPHANIE J	5012537	2537	1,522.95	0.00			
4699	PEEK, CODY R	1012800	2800	2,510.52	0.00			
6124	PENCE, MICHAELA D	1012004	2004	3,932.48	0.00			
4558	PENDRAGON, BRUCE	1012011	2011	2,990.12	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,808.77	0.00			
6602	PERALTA, JASMINE M	1012012	2012	2,473.93	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	7,274.71	0.00			
5107	PETERSON, DAVID C	7407200	7200	5,089.81	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	6,246.28	0.00			
5466	PETERSON, KAILA N	1012013	2013	631.76	0.00			
3927	PETRI, TONYA J	1013012	3012	1,863.84	0.00			
6607	PETTIT, ZACHARY D	1010212	0212	2,074.07	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	2,366.08	0.00			
6689	PHILLIPS, ZACHARIAH W	2563038	3038	1,708.14	0.00			
4444	PICKEL, LANE A	5203502	3502	2,210.95	0.00			
6547	PIERROTT, DIANA Y	1010500	0500	1,862.00	0.00			
6304	PLAKE, TYLER A	1012012	2012	2,872.52	0.00			
1104	PLATT, JOHN F	3100615	3012	2,905.24	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4616	PONCE, ALONDRA C	1012013	2013	1,618.57	0.00			
6102	PONCE, MIRIAN C	1014300	4300	1,986.95	0.00			
5939	PONGASI, LENETTE M	1010500	0500	1,534.41	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	838.66	0.00			
5977	POWELL, KATHERINE E	1010300	0300	2,073.29	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	3,218.90	0.00			
6728	PRETTNER, JOSEY R	1012013	2013	228.18	0.00			
2822	PRICE, RHONDA L	1010400	0400	1,957.88	0.00			
5647	PRIETO, YVONNE J	1014700	4700	2,054.72	0.00			
938	PRIMKA, JAMES W	1012004	2004	6,040.81	0.00			
5850	PRIMKA, NATHAN J	1012012	2012	2,989.84	0.00			
4594	PRUYT, GARRIT S	1010500	0500	6,650.19	0.00			
6680	PRY, SAMUALLA L	2086550	6574	2,298.37	0.00			
6473	PULIDO, JULIAN M	1012012	2012	2,902.27	0.00			
2255	PULLEN, JEFF J	1012012	2012	3,296.12	0.00			
6575	PULLEN, PAUL J	5053702	3038	1,720.25	0.00			
6203	PURVIS, THOMAS D	1013012	3012	2,330.42	0.00			
6342	QUINTANILLA VILLARRE, MAY	2752705	2705	1,903.83	0.00			
6485	RAGSDALE, LILA A	1015055	5055	142.46	0.00			
5720	RAISOR, KELLY J	2086550	6800	780.38	0.00			
6243	RALL-SANTOS, DAEMYN T	1016853	6800	2,633.90	0.00			
6601	RAMIREZ, EMMA	1016200	6200	1,455.51	0.00			
6568	RAMIREZ, NOAH M	1015060	5060	165.94	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2014	4,285.57	0.00			
6702	RAMOS, NOAH A	1015055	5055	637.25	0.00			
5500	RANDOL, DUSTIN A	1012012	2012	2,493.48	0.00			
6704	RANGEL, PARIS G	1015057	5057	61.46	0.00			
5364	RASOR, ANDREW J	1010300	0300	3,182.61	0.00			
6482	RATCLIFFE, JONATHAN T	1016200	6200	1,787.61	0.00			
4887	RATTI, ANIL K	1012512	2512	7,099.40	0.00			
6125	RAY, MACKENZI D	1011425	1425	2,396.31	0.00			
5769	REDDICK, ETHAN T	1012512	2512	2,450.32	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,899.13	0.00			
4535	REECE, DANIEL J	1012012	2012	3,628.27	0.00			
4967	REED, MADISON J	1010213	0213	1,851.27	0.00			
2808	REED, RONALD J	1013034	3034	3,637.05	0.00			
5116	REESE, TODD E	1010500	0500	4,799.96	0.00			
5038	REGALADO, DANIEL R	1012012	2012	3,550.23	0.00			
5790	REID, KALEB J	1013034	3034	1,817.49	0.00			
3027	RESECK, LENA E	1011425	1425	2,124.88	0.00			
3831	REYNA, KELLY J	5203502	3502	3,478.93	0.00			
5692	RICE, ANDREW W	1010710	0710	484.61	0.00			
5909	RICE, CECILIA B	1011425	1425	3,230.73	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	0.00	0.00			
5972	RICHARDSON, ELISSA J	1015055	5055	60.48	0.00			
3345	RIGGIN, DARIN G	1012012	2012	3,863.31	0.00			
4256	RIGGIN, KEVIN R	1012706	2706	3,442.43	0.00			
5518	RIKALO, ROBERT P	1012013	2013	950.24	0.00			
6711	RIMAL, RESHIKA	2756800	6800	1,103.24	0.00			
4776	RIOUX, CARI C	2756800	6800	2,403.37	0.00			
6210	ROBB, JASON L	2563038	3201	2,193.98	0.00			
5405	ROBBINS, PAUL G	1012011	2011	4,164.41	0.00			

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6250	ROBERTS, JUDY D	1016200	6200	409.72	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	3,781.57	0.00			
6248	ROBERTSON, STACY E	1010217	0217	1,571.54	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,111.55	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	643.05	0.00			
4576	ROBISON, DEBRA J	1016566	6800	1,003.55	0.00			
6723	ROBLES, DANA M	1012017	2017	1,982.18	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,828.89	0.00			
6656	ROLLINS, TRAVIS L	5012537	2537	990.82	0.00			
6324	ROMEO, IVAN L	1015055	5055	432.01	0.00			
6076	ROQUE-ORTEGA, MALIYAH A	1015055	5055	474.58	0.00			
5504	ROSAS, HESED S	2756800	6800	1,533.10	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	2,680.28	0.00			
6571	ROSS, FRANCES M	1012013	2013	172.08	0.00			
6498	ROSS, GARRET T	1010710	0710	2,241.89	0.00			
6331	ROWLATT, LAUREN K	1012017	2017	1,826.28	0.00			
3146	RUIZ, HAZEL P	2756800	6800	2,047.68	0.00			
6897	RUNYON, CHRISTY L	1012520	2520	1,717.74	0.00			
6590	RUSCONI, THOMAS C	1016200	6200	1,625.82	0.00			
6684	RUSSELL, MOLLY J	1015057	5057	233.55	0.00			
6297	RUSSELL, RYKER D	1015057	5057	445.59	0.00			
3934	RUSSELL-BENABOU, SHERI M	1010701	0701	5,513.36	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	2,159.72	0.00			
4953	RYAN, PETER J	1012512	2512	5,282.23	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,594.43	0.00			
3385	SAAVEDRA, BIANCA D	1015060	5060	113.74	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	1,461.23	0.00			
6574	SALANOA, EMJAE E	1015060	5060	252.67	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,061.58	0.00			
6213	SALAS, ISAAC	1013012	3012	1,911.44	0.00			
6219	SALAS CERVANTES, AMAIRANI	1012706	2706	2,157.35	0.00			
6448	SALDANA, KASIE L	7407200	7200	1,895.56	0.00			
6086	SALERNO, ETHAN C	1010710	0710	1,810.24	0.00			
6483	SALINAS CONTRERAS, JERILY	1015057	5057	294.20	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,947.06	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	1,782.62	0.00			
6543	SANCHEZ RAMIREZ, KARLA	1012014	2014	2,580.91	0.00			
5896	SANDAGE, DANIELLE N	1012018	2011	2,941.95	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.02	0.00			
5876	SANNES, AUSTIN E	1013034	3034	1,836.02	0.00			
5913	SATTLER, DANIELLE M	1015012	5012	1,761.49	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,686.22	0.00			
5934	SAWKO, ELI M	5203502	3502	2,035.15	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	2,434.10	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	38.67	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	2,004.18	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	2,780.06	0.00			
5794	SHELLHAMMER, TYLER F	5012525	2525	3,010.69	0.00			
6437	SCHMELZER, LOGAN E	1015055	5055	84.69	0.00			
6562	SCHMIDT, GARRETT R	5103201	3201	3,120.37	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	1,102.25	0.00			
6320	SCHRECKENGOST, ALEXA M	1010400	0400	1,569.91	0.00			

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4870	SCHRECKENGOST, LESLEY	1012705	2705	1,839.00	0.00			
5526	SCHUETTE, LISA G	1010100	0100	1,462.67	0.00			
3678	SCHULZ, DARREN L	1013012	3012	6,182.56	0.00			
6598	SEGOVIANO, DONYA A	1015005	5005	433.92	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	2,960.30	0.00			
6633	SEUKTEOMA, HEATHER C	1012800	2800	544.93	0.00			
6301	SEVER, NOAH A	1015060	5060	24.58	0.00			
5920	SEVILLA-MONTALVO, BRANDON	2752800	2800	1,690.81	0.00			
5404	SHADRON, BILLIE J	1014700	4700	3,228.29	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	875.84	0.00			
6561	SHIELDS, AIDAN W	5603055	3201	2,769.27	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,577.10	0.00			
4545	SHULL, DENISE A	5012525	2525	1,943.46	0.00			
5940	SILVA, SHANNON D	1010400	0400	3,454.31	0.00			
6464	SINGER, CHAD L	6027505	5012	1,333.73	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	3,208.40	0.00			
6409	SKLAR, STEVEN L	1010400	0400	2,295.60	0.00			
6652	SMITH, BARBARA A	2151500	1500	472.78	0.00			
4509	SMITH, KYLE A	1012014	2014	3,510.27	0.00			
2985	SMITH, MATTHEW R	1012014	2014	5,039.90	0.00			
6678	SMITH, MICHAEL J	5203502	3201	4,846.81	0.00			
6657	SMITH, NATHANIEL N	1010500	0500	4,217.91	0.00			
5029	SMITH, ROBERT G	1010500	0500	3,133.69	0.00			
5985	SNYDER, JACK K	1015055	5055	137.18	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	2,321.39	0.00			
6898	SOLORIO, UNICE J	1014300	4300	2,086.49	0.00			
5639	SORENSEN, ILSE S	1015055	5055	467.66	0.00			
6240	SOSA, CHRISTINA A	1015055	5055	413.68	0.00			
6532	SPAFFORD, RACHAEL L	2151500	1500	1,723.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	4,535.12	0.00			
6072	STEELE, JOSEPH E	2545047	5047	1,570.34	0.00			
6206	STEFFENY, DAIN R	2756800	6800	2,302.28	0.00			
6244	STEVENS, RACHEAL M	2756574	6574	1,456.17	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,750.66	0.00			
6695	STICH, SUSAN Y	2086550	6574	1,648.87	0.00			
6646	STOCKDALE, CATHERINE A	5103201	3012	1,924.95	0.00			
3902	STOFFER, JENNIFER A	1012017	2017	3,562.91	0.00			
6503	STONE, CHANNING D	1012017	2017	3,203.10	0.00			
5585	STONE, MARLINA M	1012800	2800	4,984.63	0.00			
5650	STOVALL, STEVEN M	1013904	3904	2,880.60	0.00			
6671	STRICKLER, HAYLEA G	1014700	4700	1,708.81	0.00			
4212	STRUBLE, ALISHA C	1015055	5055	158.70	0.00			
6754	STUBBS, MARLY R	2756800	6574	436.61	0.00			
5930	STUERZL, JACOB F	5103201	3201	2,446.61	0.00			
6512	SULLINS, DAVID H	2151500	1500	3,153.29	0.00			
6359	SULLIVAN, HAILEY E	1015057	5057	801.20	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	4,303.53	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	4,221.22	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	4,027.93	0.00			
6495	TACASON, PHILIP JUNIOR M	1010500	0500	4,096.47	0.00			
6490	TACHIQUIN, JAVI	2752505	2505	7,222.27	0.00			
5093	TALAVERA, AZUCENA	2756800	6800	2,742.46	0.00			

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5509	TANNER, LAWRENCE M	1013904	3904	2,295.32	0.00			
6043	TEMEN, MARK N	1013012	3012	1,817.01	0.00			
6044	TERNES, NATHAN D	5103201	3201	2,105.31	0.00			
4209	TERNES, SHELBY L	1012515	2515	2,234.18	0.00			
6104	TERRINI, EMILY L	1012013	2013	577.71	0.00			
6094	TEST, JOHN J	1015055	5055	101.58	0.00			
3246	THICKE, MICHAEL R	5203502	3502	3,208.39	0.00			
6187	THOM, TRINITY L	2756800	6800	1,903.56	0.00			
4618	THOMAS, DAVID C	1015012	5012	4,199.45	0.00			
6080	THOMAS, JEFFREY M	1010710	0710	3,396.85	0.00			
6741	THORLEY, KELLEN T	1015055	5055	107.80	0.00			
5211	THORNBURG, TALIA M	2756800	6800	783.20	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	1,787.99	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	3,254.55	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,590.68	0.00			
5515	TIGNAC, JACOB W	2752505	2505	7,561.26	0.00			
6901	TILL, KIMBERLY D	1014700	4700	634.58	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	1,966.49	0.00			
6560	TONE, KASEN M	1014700	4700	2,994.37	0.00			
6165	TONSETH, ROBERT J	2545047	5047	2,473.54	0.00			
6594	TOPETE, CECELIA L	1010216	0216	421.10	0.00			
6313	TORRES, AYANNA M	1012005	2005	679.34	0.00			
5359	TORRES, BETHANY M	1012011	2011	2,850.10	0.00			
6343	TORRES, ELYSIA M	1014700	4700	1,841.15	0.00			
5644	TORRES, FRANCISCO	1012014	2014	4,346.47	0.00			
4981	TORRES, SAMANTHA M	1012012	2012	3,995.25	0.00			
6768	TORRES, STEVEN A	5103201	3201	0.00	0.00			
5469	TRAPP, NATHAN P	1012012	2012	2,763.30	0.00			
5566	TRIPP, JONATHAN A	1012011	2011	4,993.72	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	3,234.85	0.00			
6651	TROOLINES, NICHOLAS W	5103201	3702	2,135.81	0.00			
2291	TROTTER, JOE C	1012012	2012	2,411.95	0.00			
6029	TRUMBLE, MEGAN L	1012005	2005	1,994.91	0.00			
3219	TUCKER, MORGAN H	1012014	2014	3,911.40	0.00			
6289	TUCKER, STEVEN A	1015012	5012	1,391.43	0.00			
6221	TULLAR, KATURA K	1013012	3012	3,734.57	0.00			
5560	TULLY, ADAM Q	1010500	0500	5,505.44	0.00			
6459	TURNER, GRACE H	1015057	5057	295.02	0.00			
6163	TURNER, GREGORY C	5203502	3502	1,539.95	0.00			
6360	TURNER, LILLIAN A	1015055	5055	120.35	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	469.96	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	6,541.59	0.00			
6587	TWITCHELL, STEVEN R	1015059	5059	40.13	0.00			
4659	URBAN, ANDREA C	1015055	5055	1,580.88	0.00			
4765	VALDES, JOSHUA O	1012014	2014	1,856.05	0.00			
6349	VALDEZ, JILL N	5800704	0704	3,704.91	0.00			
5864	VAN UNEN, ANNETTE N	1012004	2005	607.95	0.00			
6642	VAN WORTH, KONNOR J	1012014	2014	2,355.98	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	1,352.98	0.00			
5437	VANBEUGE, JACOB D	1012012	2012	2,737.00	0.00			
6475	VANDERSTRAETEN, TYLER G	1012012	2012	2,501.90	0.00			
6117	VANOOIJEN, WILHELM M	1013012	3012	2,320.27	0.00			

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6241	VARGAS, DAKOTA R	2802020	2014	1,623.75	0.00			
5819	VASENDEN, SAMANTHA N	1012512	2512	2,525.63	0.00			
5949	VASQUEZ, JONATHON J	1012012	2012	0.00	0.00			
6611	VAZQUEZ-VALDEZ, JUAN M	1012014	2014	2,595.53	0.00			
6586	VENTURA, ANALYSSE T	1015057	5057	497.82	0.00			
6456	VICTOR, AUBREY L	1014700	4700	0.00	0.00			
6665	VICTORIO, MAYA V	1015057	5057	245.84	0.00			
6672	VICTORIO, MERIC V	1015057	5057	270.42	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	4,001.35	0.00			
6453	VONDERWERTH, KYLE S	2545047	5047	1,687.05	0.00			
6716	VUGTEVEEN, CHRISTENA F	1016200	6200	327.78	0.00			
6751	WAITE, HANNAH C	1012800	2800	2,023.74	0.00			
3643	WAKELING, EVELYN S	1014700	4700	3,059.61	0.00			
6113	WALKER, JOHN S	1010610	0610	4,240.30	0.00			
5770	WALKER, TYLER C	1015012	5012	1,789.58	0.00			
492	WALL, FRED	1012012	2012	6,673.43	0.00			
5929	WALL, TANNER J	5012525	2525	2,819.43	0.00			
6054	WALLACE, LOGEN K	5053702	3038	1,767.40	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	2,388.11	0.00			
5799	WALLS, COREY J	5103201	3201	2,405.86	0.00			
6674	WARKENTIN, COLE W	5012537	2537	1,662.58	0.00			
4508	WARNER, COURTNEY E	2151500	1500	4,943.76	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	4,217.47	0.00			
4952	WASZKIEWICZ, BRET A	1012512	2512	7,582.71	0.00			
6096	WEAVER, DEVIN G	1013012	3012	1,410.21	0.00			
5335	WEAVER, JAKOB B	1012017	2017	3,671.58	0.00			
6710	WEBER, LUKE J	1015055	5055	961.07	0.00			
5708	WEISS, KEVIN B	1010710	0710	2,694.15	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,843.57	0.00			
4502	WERNETT, JAMES A	1016200	6200	396.94	0.00			
5599	WETHERINGTON, CHASE R	2752505	2505	3,561.49	0.00			
5802	WEXLER, STUART B	7407205	7200	2,499.26	0.00			
6357	WEYRAUCH-MONTERO, NICOLE	1010500	0500	4,617.36	0.00			
6394	WHETZEL, CORA J	1012017	2017	1,971.09	0.00			
6902	WHIPPLE, ALICIA G	1016200	6200	2,536.55	0.00			
4519	WHITE, HANS H	2563038	3201	2,337.77	0.00			
5522	WHITE, MAURICE E	1010100	0100	1,257.26	0.00			
5540	WHITE-KELLY, JEANNIE M	1013034	3034	2,331.25	0.00			
3518	WHITE-KELLY, SHADOW L	5203502	3502	3,313.00	0.00			
6703	WHITEMAN, KHAIA T	1015055	5055	571.04	0.00			
6238	WHITING, BENJAMIN E	5103201	3201	3,173.53	0.00			
6577	WHITSETT, DAVID L	1012014	2014	2,787.30	0.00			
3866	WIESE, SHAWN L	5103201	3201	3,728.33	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	4,129.26	0.00			
5975	WILKINSON, NICHOLAS E	2756800	6800	1,871.81	0.00			
6245	WILLIAMS, ALLISON D	1015057	5057	813.53	0.00			
6270	WILLIAMS, EMILY M	1015057	5057	647.81	0.00			
6755	WILLIAMS, JONATHON W	1013034	3034	1,752.34	0.00			
6545	WILLIAMSON, REID J	5103201	3201	2,423.77	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	572.70	0.00			
4960	WILSON, DANIELLE R	1012017	2005	613.55	0.00			
5411	WILSON, HALEY M	1016200	6200	3,163.93	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260814 PAY PERIOD: 07/24/2026 TO 08/06/2026
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/14/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6384	WILSON, MICHAEL T	1010500	0500	845.42	0.00			
4971	WISE, ALLEN W	1015056	5056	573.61	0.00			
3032	WISE, URIAH V	5203502	3502	2,270.88	0.00			
5538	WITTER, SCOTT M	5203502	3502	2,164.77	0.00			
6368	WITTNER, ELYSE N	1010500	0500	1,801.05	0.00			
4092	WOOD, GARY N	2563038	3038	2,416.44	0.00			
6752	WRIGHT, RODNEY J	1012530	2530	0.00	0.00			
5367	YANEZ-MONTIEL, NATHALIE M	2756800	6800	1,852.89	0.00			
2705	YASUMOTO, SYLVIA M	1010212	0212	1,697.12	0.00			
4601	YU, JENG DAW	1010500	0500	7,112.30	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	2,150.59	0.00			
5275	ZAVALA, FRANK	1012706	2706	253.90	0.00			
6281	ZOGHRA-AWALI, ADAM A	1015055	5055	131.90	0.00			
RECORD COUNT: 908		TOTAL		2,191,780.84	0.00			
GRAND TOTAL				2,316,984.85	0.00			

** END OF REPORT - Generated by Amanda Fenc1 **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828 PAY PERIOD: 08/07/2026 TO 08/20/2026
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/28/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	150.00	0.00			
5927	BAKER, RYAN W	5012525	2525	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	500.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
5204	BRISTOL, MARC D	1012512	2512	1,200.00	0.00			
4542	BURT, CAMERON M	1012512	2512	150.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	600.00	0.00			
6352	BUTORI, LESLIE D	1010500	0500	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
5092	CASCI, FELECIA M	1010500	0500	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	11.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,200.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
6372	CRUZ, HELA D	1015054	5054	50.00	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	100.00	0.00			
6540	DOWNES, CONNOR R	1011425	1425	140.00	0.00			
6366	ELZY, MARTY L	1012505	2505	800.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	100.00	0.00			
5675	FENCL, AMANDA J	1010701	0701	550.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	400.00	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	800.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	100.00	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	200.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
6371	HEINZ, ARIEL M	1010705	0705	200.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	25.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	350.00	0.00			
6111	JUDGE, MARGARET A	1010610	0610	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5159	LECK, AUSTIN M	1012512	2512	4.00	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,100.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	30.00	0.00			
5145	MURRAY, RAY D	5103201	3201	1,000.00	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	15.00	0.00			
6527	OLIVER, SUSAN E	1016200	6200	180.00	0.00			
5140	PACHECO, CESAR R	1012012	2012	150.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828 PAY PERIOD: 08/07/2026 TO 08/20/2026
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/28/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5466	PETERSON, KAILA N	1012013	2013	450.00	0.00			
5977	POWELL, KATHERINE E	1010300	0300	100.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	75.00	0.00			
4887	RATTI, ANIL K	1012512	2512	5.00	0.00			
5769	REDDICK, ETHAN T	1012512	2512	650.00	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	5.00	0.00			
6248	ROBERTSON, STACY E	1010217	0217	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	2,250.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	100.00	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	455.00	0.00			
4255	SALANOA, JAMES T	1010600	0600	1,330.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
5934	SAWKO, ELI M	5203502	3502	100.00	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,000.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	100.00	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,000.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	250.00	0.00			
5585	STONE, MARLINA M	1012800	2800	150.00	0.00			
6043	TEMEN, MARK N	1013012	3012	500.00	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	200.00	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	1,020.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
6313	TORRES, AYANNA M	1012005	2005	1,000.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	50.00	0.00			
3219	TUCKER, MORGAN H	1012014	2014	325.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	140.00	0.00			
6113	WALKER, JOHN S	1010610	0610	250.00	0.00			
RECORD COUNT: 80		TOTAL		31,759.29	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4542	BURT, CAMERON M	1012512	2512	5.00	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	100.00	0.00			
6619	CONTI, JOSEPH R	1010217	0217	100.00	0.00			
4279	COOK, CRAIG A	1012512	2512	4.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	500.00	0.00			
5260	ESPARZA, NADIA J	2750600	0610	75.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
5502	GROTH, GARY R	1012512	2512	290.06	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	400.00	0.00			
3488	HERRING, ANNA C	1010500	0500	100.00	0.00			
1474	HUNT, BRYON A	1012520	2520	1,360.00	0.00			
5269	JAMES, MARVIN R	1013015	3012	180.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,200.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	1,600.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	1,400.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828 PAY PERIOD: 08/07/2026 TO 08/20/2026
 DEDUCTION: 9981 DIRDEP\$2 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/28/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6566	MILKS, KYLIE M	1010610	0610	5.00	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,000.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	315.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	10.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	400.00	0.00			
6043	TEMEN, MARK N	1013012	3012	2,250.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	780.00	0.00			
RECORD COUNT: 28				TOTAL	16,823.13	0.00		

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	300.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,250.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	300.00	0.00			
1474	HUNT, BRYON A	1012520	2520	56.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,136.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,000.00	0.00			
RECORD COUNT: 10				TOTAL	5,542.00	0.00		

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
2593	GONZALES, DANIEL G	1012004	2004	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	250.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	2,200.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	50.00	0.00			
RECORD COUNT: 7				TOTAL	4,925.00	0.00		

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	75.00	0.00			
5466	PETERSON, KAILA N	1012013	2013	100.00	0.00			
RECORD COUNT: 2				TOTAL	175.00	0.00		

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828 PAY PERIOD: 08/07/2026 TO 08/20/2026
 DEDUCTION: 9985 DIRDEP\$6 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/28/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
DEDUCTION: 9985 DIRECT DEPOSIT AMT 6								
EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	285.00	0.00			
RECORD COUNT: 2 TOTAL				310.00	0.00			
DEDUCTION: 9986 DIRECT DEPOSIT AMT 7								
EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	6.00	0.00			
RECORD COUNT: 1 TOTAL				6.00	0.00			
DEDUCTION: 9987 DIRECT DEPOSIT AMT 8								
EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012004	2004	150.00	0.00			
6116	ODGERS, CHARLES H	1010610	0610	700.00	0.00			
RECORD COUNT: 2 TOTAL				850.00	0.00			
DEDUCTION: 9990 DIRECT DEPOSIT PER 1								
EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4548	BAILEY, RYAN R	1012512	2512	4,834.18	0.00			
4961	BARBER, FAITH M	2752005	2014	715.49	0.00			
6292	BASAK, BRYNNA H	1015055	5055	15.35	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	178.09	0.00			
6609	BREWER, MASON A	5012525	2525	2,289.72	0.00			
5968	BUMA, RICHARD W	2752800	2800	755.39	0.00			
5196	BURR, LUCAS P	1010500	0500	377.24	0.00			
6312	CARR, ISABELLA G	1012011	2011	1,885.28	0.00			
4279	COOK, CRAIG A	1012512	2512	244.11	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	190.79	0.00			
6377	DANIEL, DEREK F	1012012	2012	294.83	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	300.33	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,265.36	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	180.74	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	626.81	0.00			
6030	GALEANO, BIANCA J	1010400	0400	61.69	0.00			
6610	GARCIA, MARCOS S	5012525	2525	372.11	0.00			
2396	GOMES, DANIEL A	1012012	2012	4,998.71	0.00			
2593	GONZALES, DANIEL G	1012004	2004	29.52	0.00			
2605	GONZALES, MELIAH H	1014700	4700	417.34	0.00			
6746	HAIGNEY, DIANNE L	1010212	0212	45.08	0.00			
6371	HEINZ, ARIEL M	1010705	0705	684.44	0.00			
6476	HOOD, LYSIE R	1016800	6800	470.03	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,424.07	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	460.08	0.00			
6447	KATZORKE, NADIA E	1015060	5060	45.48	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828

PAY PERIOD: 08/07/2026 TO 08/20/2026

CHECK DATE: 08/28/2026

DEDUCTION: 9990 DIRDEP%1

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5691	KAUBLE, ANDREW K	1010710	0710	443.14	0.00			
4418	KIZER, JESSIE C	1012017	2017	5,034.13	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	653.71	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	107.55	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	937.61	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	348.99	0.00			
5991	NEWELL, TAYLOR L	1015054	5054	1,067.37	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	910.20	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	162.21	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	1,760.02	0.00			
4699	PEEK, CODY R	1012800	2800	130.96	0.00			
6763	PONG, MADISON I	1015012	5012	0.00	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	212.05	0.00			
6601	RAMIREZ, EMMA	1016200	6200	243.87	0.00			
5692	RICE, ANDREW W	1010710	0710	4,307.78	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	2,578.66	0.00			
6210	ROBB, JASON L	2563038	3201	233.03	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	4,124.69	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.03	0.00			
6301	SEVER, NOAH A	1015060	5060	13.52	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,581.58	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	114.09	0.00			
6349	VALDEZ, JILL N	5800704	0704	2,253.50	0.00			
RECORD COUNT:		50	TOTAL	55,425.95	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4279	COOK, CRAIG A	1012512	2512	3,243.20	0.00			
2396	GOMES, DANIEL A	1012012	2012	882.12	0.00			
2593	GONZALES, DANIEL G	1012004	2004	2,922.45	0.00			
2605	GONZALES, MELIAH H	1014700	4700	2,364.94	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	2,282.72	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,908.43	0.00			
RECORD COUNT:		6	TOTAL	13,603.86	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5674	ABELLA, FRANK K	1010710	0710	6,595.26	0.00			
6750	ABEYTA, SHELBY A	1010610	0610	3,442.64	0.00			
6686	ACOSTA PACHECO, NATHALIE	1015057	5057	0.00	0.00			
5570	ADAMS, JOSHUA N	5012525	2525	5,051.19	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	3,682.89	0.00			
6739	ADAMS, MOLLY I	5012537	2537	1,405.35	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,403.68	0.00			
4982	AKERS, CAROLINA E	1010620	0720	3,330.49	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	2,704.95	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,510.93	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5568	ALCANTAR, ALEXANDER S	1010710	0710	2,974.12	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	2,704.47	0.00			
6311	ALLEN, TABITHA D	1013904	3012	1,748.27	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	2,318.55	0.00			
4792	ALONSO, GUILLERMO	1012706	2706	2,246.14	0.00			
6603	ALPERS, VANESSA I	2752505	2505	3,107.64	0.00			
6376	ANASTASIO, JOSEPH J	1012012	2012	2,954.09	0.00			
6635	ANAYA-GARCIA, EDGAR O	1012014	2014	2,508.71	0.00			
6640	ANAYA-GARCIA, JOSE R	1012012	2012	3,062.18	0.00			
3937	ANDERSON, DARREN S	1013012	3012	4,826.41	0.00			
6558	ANDERSON, JADEN L	1016200	6200	1,736.73	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,813.41	0.00			
6693	ANGULO SANCHEZ, VALERIE R	1015055	5055	293.67	0.00			
5931	ARDEN, DEANNA R	1010600	0600	2,002.80	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	3,507.53	0.00			
6670	AREVALO ROJAS, KIMBERLY S	1015057	5057	338.03	0.00			
5064	ARGUST, RYAN F	5203502	3502	4,674.11	0.00			
6720	ARMINIO, ANDREW J	5251414	1425	4,326.20	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	7,350.05	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2012	3,712.89	0.00			
6729	ARROYO, VICTORIA	1010300	0300	1,506.27	0.00			
4872	ARTAM, NICHOLAS	1015059	5059	2,207.63	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	10,235.13	0.00			
6892	AVALOS-SILIS, STACEY T	1014700	4700	2,293.92	0.00			
6654	AYALA, OSCAR O	1013034	3034	2,256.17	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,677.30	0.00			
6105	BAILEY, DAVID A	1010610	0610	5,447.33	0.00			
6501	BAILEY, JORDAN D	1012014	2014	2,153.71	0.00			
4548	BAILEY, RYAN R	1012512	2512	7,251.28	0.00			
6747	BAIRD, ELIZABETH	1010216	0216	1,674.76	0.00			
5927	BAKER, RYAN W	5012525	2525	8,006.66	0.00			
6130	BAKKEDAHL, JON M	1012530	0600	4,342.11	0.00			
6418	BAKKEDAHL, SHAUNA P	1010216	0216	3,234.84	0.00			
5959	BALEY, ALLIE B	2756800	6800	2,749.06	0.00			
6335	BALLESTEROS, ANDREA	2756800	6800	254.68	0.00			
4134	BANISTER, ALI M	1012705	2705	5,355.28	0.00			
5329	BARAJAS, SINDY	1014700	4700	2,252.89	0.00			
4961	BARBER, FAITH M	2752005	2014	2,146.45	0.00			
6533	BARIGIAN, MICHAEL J	1012013	2013	761.31	0.00			
6613	BARNETT, JACQUELINE	1011425	1425	321.22	0.00			
4579	BARNETT, KEITH A	1010710	0710	791.10	0.00			
6292	BASAK, BRYNNA H	1015055	5055	46.04	0.00			
5971	BASAK, STEPHEN W	1015055	5055	414.45	0.00			
6563	BASSELL, TAYLOR MARIE	1010610	0610	33.82	0.00			
5341	BATEMAN, DAWN E	1015057	5057	1,776.60	0.00			
4790	BAUGH, MICHELE H	1012705	2705	3,456.09	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2012	3,086.96	0.00			
6454	BAYS II, WILLIAM D	5103201	3201	2,773.07	0.00			
6404	BEAUREGARD, ANTHONY	1012515	2515	344.19	0.00			
5070	BECK, LYDIA M	7407201	7200	1,604.60	0.00			
6474	BECKER, NATASHA M	1015057	5057	391.23	0.00			
6570	BELLEW II, MICHAEL R	1015012	5012	1,594.06	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6373	BELTRAMO, BRENDA L	1011425	1425	910.50	0.00			
6679	BENITEZ, JUSTIN H	1012706	2706	2,048.75	0.00			
6222	BENNETT, GREGORY P	1012800	2800	2,038.25	0.00			
5810	BENSON, JAMES F	1012515	2515	3,446.75	0.00			
4788	BERGGREN, GREGG E	2545047	5047	2,054.21	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	6,298.21	0.00			
6205	BIGGIN, KAEI M	1010212	0212	1,582.95	0.00			
6193	BILLMAN, ROBERT S	2563038	3038	1,738.00	0.00			
3025	BINDLEY, BRETT J	1012011	2011	4,999.68	0.00			
4546	BINDLEY, CODY D	1012018	2011	4,048.32	0.00			
5948	BINNS, JILL A	1012011	2011	1,980.02	0.00			
6299	BLANHIR RAMIREZ, JESSIE B	2756800	6800	1,804.82	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	1,694.14	0.00			
3274	BOGGAN, JAMES T	1012012	2012	4,050.25	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,872.87	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	4,673.69	0.00			
6046	BONNAR, FARRELL B	2545012	5012	1,544.44	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	3,509.19	0.00			
6032	BORGES, CHRISTOPHER W	1015055	5055	608.59	0.00			
5461	BORINO, BRYSON D	1012512	2512	6,102.36	0.00			
6578	BORST, LUCY C	1015055	5055	120.59	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	6,215.32	0.00			
4779	BOYER, LYNDESEY J	2545047	5047	2,910.18	0.00			
6632	BOYETT, LOGAN A	2752505	2505	7,139.69	0.00			
6643	BOYLAN, LAUREL E	1012005	2005	603.20	0.00			
6402	BOYNTON, THOMAS R	1012515	2515	285.74	0.00			
6641	BRADFORD III, CLARKSON B	1012012	2012	2,646.60	0.00			
6231	BRADLEY, MATTHEW J	1013012	3012	2,196.47	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	3,621.38	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,477.49	0.00			
5987	BRAMBILA, JULIO	1012017	2017	2,868.83	0.00			
5106	BRANDON, KELLY E	1010500	0500	5,308.51	0.00			
6718	BRANDON, KELLY M	1016800	6800	1,594.83	0.00			
4993	BRANINBURG, MARILYN A	1012004	2004	2,618.73	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	5,431.92	0.00			
6649	BRAVO NAVARRO, MARIA D	1016853	6800	2,032.80	0.00			
2805	BREHM, NATHAN E	1012014	2014	5,839.63	0.00			
6469	BRENNAN, KALEIGH D	1015057	5057	200.32	0.00			
6609	BREWER, MASON A	5012525	2525	2,289.72	0.00			
5204	BRISTOL, MARC D	1012512	2512	5,355.08	0.00			
5937	BRODEUR, MARSHALL C	1015056	5056	2,061.50	0.00			
6178	BROOKS, ERIC J	7407254	7200	2,318.20	0.00			
5321	BROWN, ANDREA L	5012525	2525	3,034.56	0.00			
6234	BROWN, OLLIS F	1010701	0701	3,147.32	0.00			
6175	BROWN-VASCONCELLOS, KADEN	1012014	2014	2,020.99	0.00			
760	BRUKETTA, MELANIE	1014700	4700	6,057.81	0.00			
3938	BRUKETTA, SAMUEL H	1010500	0500	6,236.51	0.00			
6184	BRUMIT, TYLER C	1013034	3034	2,330.16	0.00			
4799	BRUNO, JOE A	1012013	2005	621.41	0.00			
5970	BRUNSON, CASSANDRA L	1014700	4700	1,869.28	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	6,037.96	0.00			
6183	BUDIJA, LINDSAY G	7607050	3005	2,026.99	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5968	BUMA, RICHARD W	2752800	2800	2,266.18	0.00			
6733	BUMENLAG, JACKILAIN P	1015055	5055	484.37	0.00			
6668	BURCIAGA PEDROZA, ESTRELL	1010300	0300	1,776.98	0.00			
3773	BURNHAM, TERENCE O	1012014	2014	2,959.19	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,664.01	0.00			
5196	BURR, LUCAS P	1010500	0500	3,395.14	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,756.66	0.00			
4542	BURT, CAMERON M	1012512	2512	7,417.01	0.00			
4882	BURTON, HEATH D	1012512	2512	2,969.06	0.00			
5310	BUSBY, HAYLEE N	1012017	2017	2,043.21	0.00			
6492	BUSBY, MICHAEL R JR	1015057	5057	297.34	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,725.50	0.00			
6352	BUTORI, LESLIE D	1010500	0500	4,863.90	0.00			
6713	CABRERA CAMARENA, ANAHI	1015057	5057	291.94	0.00			
6618	CADARET, RYAN J	1010500	0500	814.48	0.00			
6531	CADISH, MATTHEW S	1014700	4700	2,326.01	0.00			
6767	CALABRESE, BEAU I	1013904	3904	0.00	0.00			
6658	CAMARENA AMAYA, ABRAHM J	1013034	3034	1,668.49	0.00			
6600	CAMPBELL, SEAN J	1010216	0216	1,454.57	0.00			
5976	CARDENAS, CINDY Y	1014700	4700	2,377.24	0.00			
5086	CARILLO, JAIME	1012012	2012	2,232.24	0.00			
6312	CARR, ISABELLA G	1012011	2011	807.97	0.00			
6509	CARRICK, BENJAMIN D	1015055	5055	271.43	0.00			
5988	CARTER, ROSE MONIQUE I	1012013	2013	1,679.34	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,209.76	0.00			
6488	CASSAS, BRANDON A	1012512	2512	2,421.36	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,543.70	0.00			
5066	CASTANEDA, VICTOR M	1012014	2014	2,846.87	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	2,174.95	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	4,054.54	0.00			
6254	CERNIGLIA, PATRICIA J	1010216	0216	564.58	0.00			
5709	CHALK, PAUL M	1012005	2005	3,354.51	0.00			
4733	CHANEY, TEDDY L	2563038	3038	2,442.41	0.00			
6725	CHANNELL, KALEB I	5103201	3702	1,704.83	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	3,134.89	0.00			
6516	CHAPTON, TENEALE A	1016800	6800	4,914.28	0.00			
6769	CHARTRAW, BRITTANY N	1010610	0610	0.00	0.00			
5008	CHASE, JANET E	1015055	5055	371.33	0.00			
6420	CHAVEZ, KEVEEN A	1012014	2014	2,304.25	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	3,631.49	0.00			
3985	CHURCHWARD, JENNIFER A	5103201	3201	2,680.55	0.00			
4883	CLAMAN, JUSTIN B	1012512	2512	3,378.56	0.00			
6595	CLARK, CHLOE E	1015055	5055	275.35	0.00			
6774	CLEMENTS, SAMANTHA E	1014700	4700	0.00	0.00			
5961	COLEMAN, AVERY A	1015057	5057	551.94	0.00			
6261	COLEMAN, SHAYLEE F	1015057	5057	484.84	0.00			
3272	COLLAZO, URIEL	1012011	2011	4,718.32	0.00			
3551	COLLIER, AARON S	5203502	3502	3,163.20	0.00			
6084	COLON, CODY K	1015060	5060	286.35	0.00			
6310	CONCANNON, AIDAN M	1015055	5055	671.06	0.00			
6470	CONCHAS-LOPEZ, JOSELYN	1015057	5057	644.75	0.00			
6164	CONKEN, AMANDA L	1016200	6200	1,721.93	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5979	CONNOLLY, DEVIN C	2086550	2012	3,513.49	0.00			
6662	CONNORS, MELISSA R	2151500	1500	2,265.97	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	358.40	0.00			
6619	CONTI, JOSEPH R	1010217	0217	3,033.36	0.00			
5895	CONTRERAS, CHRISTIE A	1016574	6574	2,761.71	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,078.06	0.00			
6279	COOMBS, CALE C	1015055	5055	207.86	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,606.02	0.00			
3631	COOPER, MATTHEW L	5012525	2525	4,773.78	0.00			
3878	CORBIT, JUNE K	2756800	6800	1,187.50	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,978.93	0.00			
6580	CORPIER, GERRI L	1010500	0500	4,184.22	0.00			
3285	CORTES, MAXINE	1014700	4700	6,362.06	0.00			
4929	CORTES, VANESSA A	1012706	2706	2,369.61	0.00			
5402	COSSEL, CASSANDRA N	1012017	2017	4,782.79	0.00			
6605	COSTA, MARISSA J	1012017	2017	2,251.85	0.00			
6452	COSTA, MELISSA J	5012525	2525	652.25	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,884.72	0.00			
6224	COULAM, JEFFREY L	1010705	0705	5,381.69	0.00			
862	COX, GEORGE	5103201	3702	2,862.72	0.00			
4884	COX, MICHAEL R	1012512	2512	4,639.87	0.00			
6636	COZENS, REED A	7607050	3005	5,994.90	0.00			
6161	CRAGUN, JARED M	2503035	3012	2,542.17	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	3,091.97	0.00			
3961	CRAWFORD, SUZANNE M	1010610	0610	3,502.05	0.00			
6771	CRISTOIU, MADALYNN G	1015057	5057	0.00	0.00			
6189	CRITTENDEN, ALEXIS D	1012012	2012	2,376.88	0.00			
5467	CROWLEY, JOSEPH J	1013904	3904	1,757.53	0.00			
6372	CRUZ, HELA D	1015054	5054	158.96	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,717.07	0.00			
6388	CUPP, HEATHER N	1012017	2017	2,701.41	0.00			
4768	CUSTIS, MARK R	1015055	5055	88.14	0.00			
6645	DAGBAY, NICHOLAS D	5603025	3025	1,937.83	0.00			
6377	DANIEL, DEREK F	1012012	2012	2,653.45	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	3,633.15	0.00			
6207	DANIELSON, TRAVIS A	1016853	6800	2,317.36	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	2,696.48	0.00			
6069	DAO, VICTORIA	1015055	5055	420.62	0.00			
6387	DAVI, SHELBY L	1016574	6574	1,682.96	0.00			
5712	DAWSON, CHRISTIAN D	1012012	2012	2,202.42	0.00			
6337	DAY, AMBER R	1013015	3012	2,216.41	0.00			
6060	DE LA TORRE, MORGAN M	1015060	5060	253.46	0.00			
6529	DEBACCO, MEGHAN M	1010500	0500	1,458.81	0.00			
5244	DEFALCO, RYAN B	1015060	5060	552.95	0.00			
6194	DEGRACIA, CLAYTON J	1013904	3904	0.00	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,699.79	0.00			
5891	DEVINE, IAN W	1010710	0710	1,954.15	0.00			
6691	DIAZ CAMARENA, CINTHIA	1015057	5057	239.69	0.00			
6756	DOAN, LINH N	1010400	0400	1,882.30	0.00			
6685	DOH, JAE M	1010610	0610	2,441.83	0.00			
6004	DONNELS, CHLOE J	1010500	0500	2,046.55	0.00			
5935	DOPP, MARINA A	1015057	5057	616.66	0.00			

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4159	DORAN, JOHN P	1015012	5012	1,722.45	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	4,346.21	0.00			
3305	DOUGLASS-WESTERGARD, TAMM	2756200	6200	2,824.17	0.00			
6540	DOWNS, CONNOR R	1011425	1425	1,793.50	0.00			
1500	DOYAL, BRIAN A	1013012	3012	1,265.36	0.00			
3102	DRAKE, LINDA R	1010213	0213	3,293.24	0.00			
3651	DREWS, CODY J	1014700	4700	4,221.88	0.00			
6726	DUARTE, MELINA M	1010500	0500	841.82	0.00			
4873	DUEÑAS-ESTRELLA, ISRAEL	1015012	5012	1,842.14	0.00			
5381	DURAN, JAZLYN V	1015057	5057	33.00	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	3,027.48	0.00			
6306	DUTTON, CAITLYN A	1010500	0500	1,626.62	0.00			
4761	EARP, DANIEL J	1015057	5057	4,772.46	0.00			
3130	EISNER, DAVID F	1013034	3034	2,186.43	0.00			
5565	EISSINGER, LAUREN E	2752005	2012	3,140.67	0.00			
4362	ELDER, BRIAN W	1013012	3012	4,189.83	0.00			
5960	ELLEFSON, BROOKE R	1012706	2706	2,284.30	0.00			
6316	ELLIS, THOMAS S	2563038	3038	2,380.91	0.00			
6071	ELTON, MARK R	5053702	3038	1,859.46	0.00			
6366	ELZY, MARTY L	1012505	2505	2,425.26	0.00			
3570	ENGELS, ERIC B	2563038	3038	3,419.38	0.00			
6666	ESCOBAR-RUIZ, GABRIELLA M	1012706	2706	1,963.97	0.00			
6174	ESHE, ROSAMARIA L	1012800	2800	1,719.54	0.00			
5260	ESPARZA, NADIA J	2750600	0610	1,438.05	0.00			
4869	ESPINO, KYLE	1012011	2011	3,044.46	0.00			
6735	ESPINOZA, CHAD J	5203502	3502	2,311.26	0.00			
6393	ESTES, BREANNA L	1012017	2017	2,205.44	0.00			
5455	ESTES, JACOB M	5203502	3502	3,530.20	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2012	2,740.22	0.00			
5322	EVANS, THOMAS G	1012512	2512	3,086.32	0.00			
6225	EVANSON, RYAN M	1016854	6800	2,432.77	0.00			
6039	FAHEY, KIMBERLY M	2752505	2545	6,486.87	0.00			
4388	FELIX, RYAN J	1012705	2705	3,392.80	0.00			
5675	FENCL, AMANDA J	1010701	0701	2,135.26	0.00			
6300	FERRARA, BRIAN A	1013904	3904	1,959.22	0.00			
5050	FERRIS, HEATHER M	1011425	1425	4,501.19	0.00			
6021	FINNIGAN, RHYS M	1012012	2012	2,848.38	0.00			
6715	FISCHER, KYLE B	5251414	1425	4,885.88	0.00			
6440	FLEINER, JOSHUA M	5012525	2525	2,541.41	0.00			
6688	FLUCKIGER, MARK S	2756800	6800	1,499.86	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2014	3,551.91	0.00			
5825	FONSECA DELGADILLO, MOISE	1012011	2011	2,572.28	0.00			
6389	FORD, HAROLD R	1015054	5054	495.31	0.00			
6147	FOSTER, CAROLYN L	1013012	3012	1,493.64	0.00			
5292	FOUTZ, MYLES L	1012012	2012	3,352.84	0.00			
5569	FOX, KAREN L	1010217	0217	731.76	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	3,303.28	0.00			
5916	FRANZ, CONRAD J	5203502	3502	2,081.68	0.00			
5234	FRAZER, JACOB B	1015055	5055	417.10	0.00			
6148	FREEMAN, ANNA C	1015005	5005	2,190.99	0.00			
4774	FREEMAN, JEANNE M	1016800	6800	4,162.09	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,936.16	0.00			

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5707	FRESHMAN, RAEHEL E	2756800	6800	2,824.05	0.00			
6617	FURLONG, KATELYN M	1015060	5060	141.36	0.00			
2458	FURLONG, KENNETH T	1012004	2005	7,847.83	0.00			
6434	GALE, CAMERON A	5012537	2537	1,351.91	0.00			
6030	GALEANO, BIANCA J	1010400	0400	1,994.80	0.00			
4540	GANGER, PAMALA A	1010701	0701	3,626.53	0.00			
6760	GANN, DAKOTA R	1012014	2014	2,016.55	0.00			
6659	GARCIA, AARON T	1015054	3034	865.91	0.00			
5981	GARCIA, ALEXANDRA M	1014700	4700	1,816.06	0.00			
6212	GARCIA, AUSTIN J	1013034	3034	582.72	0.00			
6414	GARCIA, EMMA	2756800	6800	3,135.78	0.00			
4590	GARCIA, JEREMY N	1012014	2014	2,779.16	0.00			
6610	GARCIA, MARCOS S	5012525	2525	3,349.00	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	6,040.19	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	2,204.12	0.00			
6604	GARCIA NEGRETE, MARITZA	1012706	2706	27.31	0.00			
6669	GARNETT, STEPHEN M	2563038	3038	2,080.06	0.00			
6274	GARRETT, DANIELLE R	1012800	2800	1,320.97	0.00			
6353	GAVENDA, BRANDY S	1010610	0610	1,522.44	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	751.20	0.00			
6700	GHAN, CHRISTOPHER N	2752505	2505	6,735.21	0.00			
6227	GIBSON, CONNOR J	1012012	2012	2,820.75	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,385.11	0.00			
4125	GIBSON, MICHAEL D	1012012	2012	3,776.64	0.00			
145	GIOMI, ROBERT S	1010100	0100	1,165.16	0.00			
6776	GODDARD, MICHAEL D	1012800	2800	0.00	0.00			
5823	GOETZ, ROCKY D	1012012	2012	2,618.85	0.00			
6109	GOMEZ, ANDREA	1010610	0610	2,198.91	0.00			
6544	GONZALES, ADRIAN M	1012012	2012	2,491.11	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	3,620.92	0.00			
3973	GONZALEZ, ANA C	1010610	0610	991.76	0.00			
6535	GONZALEZ, DENISSE L	1010610	0610	4,743.02	0.00			
6639	GONZALEZ, JESSICA I	5251414	1425	2,086.86	0.00			
5293	GOODNIGHT, DILLON M	1015012	5012	1,737.67	0.00			
5928	GOODWIN, COREY K	5012525	2525	2,764.46	0.00			
6894	GORDON, RILEY P	1015057	5057	300.46	0.00			
6276	GOULART, MARK A	2563038	3038	4,779.59	0.00			
2283	GOWER, MITCHELL A	1013904	3904	2,508.30	0.00			
4697	GREB, RYAN M	1012012	2012	4,001.03	0.00			
4154	GREEN, COLE E	1012512	2512	4,497.39	0.00			
6719	GREEN, GAVIN R	1013015	3012	1,260.71	0.00			
5516	GREEN, KENNETH C	1012512	2512	3,622.33	0.00			
6235	GRESH, CAMERON H	1010600	0600	3,080.49	0.00			
4858	GRIFFITTS, WILLIA P	1015012	5012	2,357.95	0.00			
6358	GROSS, KAYLA N	1016800	6800	2,335.68	0.00			
5502	GROTH, GARY R	1012512	2512	2,853.83	0.00			
4084	GUERRERO, AIDA M	1012705	2705	2,873.18	0.00			
6696	GUEVIN, JEREMY E	1010610	0610	582.72	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	2,791.00	0.00			
6675	GUTIERREZ, MARIAH C	1015057	5057	279.65	0.00			
6479	GUTIERREZ, NICHOLAS A	1012014	2014	0.00	0.00			
5901	HAGGARD, JOHN B	1012017	2017	1,147.23	0.00			

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6746	HAIGNEY, DIANNE L	1010212	0212	856.42	0.00			
5793	HALE, SHANE J	5012525	2525	10,670.07	0.00			
6012	HALES, SHARLA S	7607050	3005	72.84	0.00			
6380	HALL, APRIL R	1012017	2017	2,845.63	0.00			
6317	HALL, CATHERINE M	2756800	6574	1,739.98	0.00			
6129	HAMLIN, REBECCA M	1013012	3012	1,619.60	0.00			
6354	HAMPTON, BROGAN W	1015059	5059	518.31	0.00			
6706	HANEY, AYDEN C	1015060	5060	49.17	0.00			
5355	HANSEN, JACK H	1012012	2012	2,553.54	0.00			
6442	HANSEN, MICHAEL A	1016200	6200	2,338.12	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	1,661.23	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	3,176.51	0.00			
2782	HARNS, CHAD	1012512	2512	8,991.69	0.00			
6721	HARTLEY, HANNAH	1013015	3012	1,371.04	0.00			
4202	HARVEY, KANDIS A	1016853	6800	2,569.46	0.00			
6624	HARWOOD, MATTHEW R	1010500	0500	1,519.72	0.00			
6748	HASSELLE, SARAH A	1016200	6200	2,774.20	0.00			
5914	HATCH, RICHARD J	1012012	2012	2,654.48	0.00			
6525	HATFIELD, JEFFREY D	1010500	0500	4,741.85	0.00			
226	HEATH, CATHERINE	1012004	2005	61.19	0.00			
6371	HEINZ, ARIEL M	1010705	0705	2,737.75	0.00			
6013	HENDRIX, TAMMY G	7607050	3005	50.87	0.00			
4568	HENNEBERGER, DANIEL G	1012011	2011	3,783.53	0.00			
6781	HENRIQUEZ, ERNESTO A	1012014	2014	0.00	0.00			
6505	HENSLEY, DERICK G	1015055	5055	347.99	0.00			
6378	HERNANDEZ, JESSE D	1012012	2012	2,596.54	0.00			
4793	HERNANDEZ, MAX S	5203502	3502	3,096.10	0.00			
3488	HERRING, ANNA C	1010500	0500	2,524.23	0.00			
6383	HESSLER, WYNN K	1013012	3012	3,798.15	0.00			
6413	HICKMAN, RACHEL L	2756800	6800	2,547.04	0.00			
5327	HICKS, EMILY E	1010500	0500	2,921.86	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	6,127.75	0.00			
6055	HIGGINS, FRED S	1010710	0710	2,793.53	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	2,066.84	0.00			
6682	HIGUERA, ABIGAIL G	1015057	5057	310.37	0.00			
5387	HILLS, KENDRA L	1016800	6800	910.16	0.00			
5726	HINDLE, DURWARD J III	7607050	3005	78.52	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,420.34	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,960.94	0.00			
5957	HOEN, WILLIAM S	1010213	0213	3,548.52	0.00			
6271	HOERTH, HALEN	1015057	5057	687.69	0.00			
262	HOGEN, RORY A	5251414	3012	705.93	0.00			
4059	HOLLOWAY, MARGARET	2756800	6800	398.35	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,745.78	0.00			
4904	HOLT, JOY N	1016200	6200	5,627.90	0.00			
5313	HOMER, ZACHARY D	5603025	3025	2,415.68	0.00			
6777	HOMOLA, ZACHARY J	2752800	2800	0.00	0.00			
6476	HOOD, LYSIE R	1016800	6800	1,880.10	0.00			
6770	HOOVER, GREGORY J	1015059	5059	0.00	0.00			
5354	HOPPER, ERIK A	1012512	2512	4,406.51	0.00			
5016	HORN, TIMOTHY D	1015060	5060	1,650.34	0.00			
168	HORTON, CURTIS W	1010100	0100	1,312.81	0.00			

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2298	HORTON, JESSE C	1012512	2512	5,363.49	0.00			
2152	HORTON, MICAH S	1012512	2512	9,199.03	0.00			
3465	HOTALING, SALVANETTE O	2756800	6800	3,433.45	0.00			
6676	HOUNSELL, CORBIN T	1015057	5057	215.10	0.00			
6168	HUCKINS, AMANDA R	1012005	2005	341.43	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,014.08	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	213.87	0.00			
3964	HUNT, BRENDA L	7607050	3005	2,941.06	0.00			
1474	HUNT, BRYON A	1012520	2520	2,804.74	0.00			
6569	HUNTER-WASHER, TYLER C	5203502	3502	1,091.22	0.00			
6396	HUNTLEY, CASSANDRA N	1012017	2017	2,609.66	0.00			
6006	HUSKEY, KACIE L	1010701	0701	2,440.33	0.00			
6722	HVINDEN, ASHLEIGH M	1016200	6200	2,488.94	0.00			
6727	INIGUEZ, VANESSA X	1011425	1425	1,380.22	0.00			
4437	INMAN, BRETTE D	1016800	6800	3,311.59	0.00			
3216	IRWIN, MARK A	1013904	3904	3,289.43	0.00			
2842	JACKLETT, JAMES V	5103201	3201	4,643.68	0.00			
4514	JACKSON, ERIN M	1012705	2705	3,775.57	0.00			
5801	JACKSON, TRE A	5012525	2525	3,119.17	0.00			
6581	JAIMES, JOSE A	5203502	3502	1,663.01	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	2,312.15	0.00			
5269	JAMES, MARVIN R	1013015	3012	1,761.67	0.00			
6576	JANKOWSKI, MACIEJ P	1012014	2014	2,246.68	0.00			
6329	JARAMILLO, AMY E	1012013	2013	1,624.67	0.00			
1386	JENNINGS, TAMI D	1015055	5055	2,983.21	0.00			
6154	JENSEN, BLAIN D	1010610	0610	1,742.62	0.00			
6638	JENSEN, MADDISON D	5251414	1425	2,075.38	0.00			
4428	JERAULD, MICHAEL C	1012012	2012	2,917.03	0.00			
4643	JESSE, TYLER H	1013012	3012	3,357.04	0.00			
6433	JOHNSON, DOUG N	7607050	3005	70.87	0.00			
5589	JONES, CHRISTOPHER T	2563038	3038	2,245.05	0.00			
3099	JONES, DANIEL L	1012012	2012	3,398.09	0.00			
3833	JONES, DILLON C	1013904	3904	3,147.68	0.00			
6705	JOSEPHSEN, JON J	1015060	5060	50.31	0.00			
6583	JOST, KAYLA A	1012005	2005	2,466.37	0.00			
6111	JUDGE, MARGARET A	1010610	0610	2,392.88	0.00			
6538	KANE, SAYDANCE R	1015055	5055	14.82	0.00			
6171	KANUCK, ROBERT S	5103201	3201	1,993.09	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,959.10	0.00			
6447	KATZORKE, NADIA E	1015060	5060	181.92	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	3,988.26	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	162.52	0.00			
6701	KEARNEY, FINN W	1010610	0610	874.08	0.00			
6630	KEATING, SHAWN	5251414	1425	10.50	0.00			
6369	KEELER, ANN M	1012011	2011	2,194.46	0.00			
5527	KEENNON, DOUGLAS A	1012012	2012	2,063.64	0.00			
6156	KEEVER, LEEANN	5305067	5067	499.86	0.00			
6417	KEITH, STEVEN M JR	5103201	3702	1,760.07	0.00			
3755	KEPLER, DERRICK D	1012012	2012	3,290.67	0.00			
6157	KEY, ANTHONY M	5203502	3502	1,956.23	0.00			
6743	KEY, CHRISTOPHER M	5012525	2525	2,117.55	0.00			
6648	KEYES, MARK H	5251414	1425	2,405.40	0.00			

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5480	KIEL, NATALIE S	1011430	1425	1,799.84	0.00			
4522	KING, JON G	2563038	3038	3,148.78	0.00			
6749	KING, TERRI L	1010701	0701	1,587.22	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	134.43	0.00			
6370	KLINGLER, TRENTON M	1012512	2512	8,655.91	0.00			
2878	KLUG, ERIC M	1015056	5056	2,439.78	0.00			
6427	KNORZER, JESSE M	1012512	2512	2,657.21	0.00			
6145	KOBACK, CAITLYNN D	2756800	6800	1,907.11	0.00			
5812	KOERNER, CASSANDRA M	7607050	3005	78.84	0.00			
4763	KOHLER, JESSE W	1012512	2512	2,450.38	0.00			
5128	KOVAL, ANDREW B	1013034	3034	1,608.24	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,787.92	0.00			
6307	KRUSE, KRIS L	1012505	2505	728.68	0.00			
6141	KUHNMUENCH, JACOB M	5012525	2525	3,704.34	0.00			
5669	KULESZA, KAREN J	1013012	3012	3,427.76	0.00			
350	LAAKER, JOHN J JR	2563038	3038	2,311.16	0.00			
5742	LABATE, JOHN A	2563038	3201	2,915.03	0.00			
4931	LACHEW, JAMES F	1012012	2012	4,587.40	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	3,265.24	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,796.69	0.00			
4602	LAMBERT, BART A	1012800	2800	4,131.83	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,842.63	0.00			
6484	LAN, VANESSA S	1014300	4300	1,818.36	0.00			
6681	LANDIS, ASHLYN J	1015057	5057	202.81	0.00			
6444	LANDIS, ERICK T	1015012	5012	2,036.01	0.00			
5439	LANE, JOANMARIE G	1012706	2706	1,917.20	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,565.80	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	865.31	0.00			
6201	LARSEN, ERIN A	2545047	5005	2,104.59	0.00			
6542	LATINIS-HARN, CIERRA L	2752800	2800	1,849.19	0.00			
6536	LAVERSA, VICKI D	2752705	2705	3,206.70	0.00			
1784	LAWLOR, LINDA L	1012705	2705	4,827.24	0.00			
6677	LAWLOR, NIKOLE M	1015057	5057	107.55	0.00			
6644	LAWRENCE, DERRICK H	1010610	0610	2,797.56	0.00			
4365	LEAGUE, TYSON D	1010500	0500	4,797.37	0.00			
6717	LEATHAM, CASSIDY K	1015060	5060	135.21	0.00			
5910	LEAZER, MACKENZIE J	1015057	5057	908.00	0.00			
6218	LEAZER, TRENTON W	1015057	5057	620.17	0.00			
5159	LECK, AUSTIN M	1012512	2512	2,838.18	0.00			
3036	LEET, KAREN L	1013012	3012	3,414.55	0.00			
6246	LEPE-FLORES, CINDY K	2756800	6800	1,895.14	0.00			
5672	LEWIS, JERRED S	2563038	3038	2,242.62	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,851.83	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,547.79	0.00			
6159	LINK, AUDREY A	1013012	3012	3,016.63	0.00			
3926	LIVESAY, APRIL G	1015005	5005	2,083.81	0.00			
6411	LLOYD, KIRSTIN L	5700706	0705	2,787.13	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	2,640.53	0.00			
6391	LOPEZ, JOSHUA	5203502	3502	2,163.27	0.00			
952	LOPEZ, JULIO A	1014300	4300	3,058.90	0.00			
405	LOPEZ, SYLVIA C	1014710	4700	863.37	0.00			
6762	LOPEZ, TRISTAN D	1015012	5012	0.00	0.00			

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6056	LOVEJOY, MARENNA K	2545047	5047	2,566.45	0.00			
2870	LOWE, CRAIG E	1012011	2011	6,645.01	0.00			
5908	LOWE, DANIELLE W	1013015	3012	1,940.75	0.00			
4787	LOYOLA, DANIEL A	1012011	2011	4,153.24	0.00			
6481	LOZANO, NORMA B	1015060	5060	163.01	0.00			
6204	LUCKY, TONI L	1012800	2800	276.53	0.00			
6620	LUKER, TYLER A	1012012	2012	2,209.91	0.00			
6087	LUMMEL, ALAN P	1012012	2012	2,950.19	0.00			
3549	LUTU, JAMES S	1012706	2706	345.99	0.00			
6629	LUTZ, DANE L	2563038	3038	1,740.12	0.00			
6660	MACDONALD, ALAN M	1015054	3034	716.32	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,415.89	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	2,073.35	0.00			
4555	MACIAS, EDGAR	1012705	2705	4,137.31	0.00			
5824	MACIAS, JOSE C	1012011	2011	4,183.16	0.00			
6386	MACLEAN, ABIGAIL M	2756800	6800	2,178.99	0.00			
6761	MADANIAN-MOHAMMADI, NEDA	1016200	6200	0.00	0.00			
5572	MADRID, CARLOS A	1012512	2512	2,826.58	0.00			
6023	MAFFEI, BRADLEY J	1012012	2012	2,587.24	0.00			
5685	MANZO, HEATHER R	1011425	1425	3,720.22	0.00			
6146	MARKOVITZ, JASON I	1012012	2012	3,268.18	0.00			
6031	MARQUEZ, KRISTEN N	1012013	2013	3,059.13	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012014	2014	4,284.92	0.00			
6530	MARTEL, GLEN A	1010600	0600	6,549.95	0.00			
5994	MARTEL, SARA A	1016200	6200	4,504.03	0.00			
1763	MARTENSEN, MARIE E	1012011	2011	2,220.57	0.00			
3128	MARTIN, ELIZABETH A	1012011	2011	2,528.47	0.00			
5954	MARTIN-MERRITT, CHAZ R	5603025	3025	3,841.76	0.00			
5980	MARTINEZ, ANNA J	1012012	2012	3,978.43	0.00			
6541	MARTINEZ, MARIAH C	1012014	2014	2,254.01	0.00			
6550	MARTINEZ, ZAIDE	1010500	0500	3,080.68	0.00			
5478	MARTINONI, ROBERTA L	1010710	0710	293.31	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,569.78	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	12,179.20	0.00			
4216	MASON, JENNIFER L	5103201	3201	3,274.47	0.00			
4587	MAURER, TREY U	1015060	5060	264.95	0.00			
6650	MCCANN, JERRY L	5251414	1425	1,228.14	0.00			
6426	MCCOY, EMMA L	1010300	0300	2,082.55	0.00			
6400	MCCOY, GRACIE J	1012012	2012	2,327.68	0.00			
6891	MCDANIEL, DONALD D	1012512	2512	3,948.74	0.00			
5574	MCDONOUGH, KARIGAN L	5012525	2525	1,944.44	0.00			
6687	MCGUIRE, GARRETT P	2752505	2505	6,088.90	0.00			
6625	MCINTOSH, MITCHELL J	5012525	2525	2,064.42	0.00			
6196	MCKENNA, MICHAEL S	1010610	0610	3,933.73	0.00			
6634	MCKINNON, CONNOR J	1013034	3034	2,461.83	0.00			
6220	MCMILLEN, NANCY L	2545047	5047	509.88	0.00			
5873	MCWILLIAMS, CODY J	1012515	2515	3,387.79	0.00			
4068	MEAD, GAGE M	1012014	2014	5,094.63	0.00			
6614	MEDINA, DOMINIC J	1015060	5060	355.09	0.00			
6348	MELENDRES, MATISSE I	1014700	4700	2,892.25	0.00			
4500	MELGAREJO, SUSANA E	2756800	6800	2,074.77	0.00			
5584	MELNAR, JESSICA D	1010710	0710	3,177.69	0.00			

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6392	MENDOZA, ERICK	1012012	2012	0.00	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	2,088.08	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	4,189.71	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,722.53	0.00			
5431	MESSMANN, EMILY A	1015057	5057	50.99	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012012	2012	2,853.58	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	2,464.51	0.00			
5973	MIDDLETON, KELLY E	1014700	4700	1,684.54	0.00			
6736	MIELE, AUTUMN V	1015055	5055	349.79	0.00			
4420	MIERAS, TAYLOR M	2752005	2012	5,601.94	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	5,037.76	0.00			
3741	MILES, SALLYANNE L	2756800	6800	1,905.50	0.00			
6593	MILES, SHANNON J	1013904	3904	1,712.16	0.00			
6566	MILKS, KYLIE M	1010610	0610	1,029.82	0.00			
6507	MILLER, JOHN-DOUGLAS J	1010610	0610	2,772.90	0.00			
2667	MILLER, THOMAS T	1014700	4700	3,996.44	0.00			
4312	MILLS, ALANA N	1010705	0705	2,248.73	0.00			
5576	MILLS, HOPE M	1010212	0212	2,784.43	0.00			
5924	MOHR, DAVID A	1010300	0300	742.05	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,289.50	0.00			
5945	MONTIEL, SHARON E	1016854	6800	2,426.54	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	3,125.71	0.00			
6759	MOON, FAITH E	1012014	2014	2,228.15	0.00			
4702	MOORE, CORY M	5603025	3025	2,822.73	0.00			
3443	MOORE, JASON	2563038	3038	2,198.78	0.00			
5290	MOORE, MONICA R	1015055	5055	133.25	0.00			
5888	MORALES, JOCELYNN	1012706	2706	2,397.15	0.00			
5420	MORELLI, ELIZABETH R	1010400	0400	1,071.00	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,303.10	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	2,857.56	0.00			
5755	MORO, MICHAEL T	1012014	2014	2,620.67	0.00			
5967	MORRIS, MARLA L	1012005	2005	0.00	0.00			
6599	MORRISON, VALENTINO M	1015055	5055	113.58	0.00			
6153	MOSHIER-CANDIA, ANDREW M	5103201	3702	1,988.34	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,825.17	0.00			
6489	MUELLER, ANDERSEN T	2752505	2505	10,285.82	0.00			
6085	MULLEN, GEOFFREY E	1013904	3904	937.60	0.00			
6730	MULVIHILL, KYRA A	1015055	5055	0.00	0.00			
6162	MUNOZ, BRIANA L	1010212	0212	2,028.03	0.00			
4636	MUNOZ, GUILLERMO	1013012	3012	3,140.92	0.00			
5145	MURRAY, RAY D	5103201	3201	2,778.64	0.00			
5796	MURUATO, AIDA A	1014700	4700	2,545.66	0.00			
6406	MYERS, MARCUS B	2253026	3012	2,329.89	0.00			
6742	NAKAMOTO, LEEZA-ANN K	1012017	2017	1,967.41	0.00			
3203	NAVARRO, DAVID A	1015012	5012	4,018.48	0.00			
6557	NAVARRO, TRAVIS E	2545047	5047	697.50	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	4,212.85	0.00			
6737	NEAR-FLIEGLER, LAUREN M	1015055	5055	139.82	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	2,190.84	0.00			
5470	NELLIS, ROBERT C	1013012	3012	5,064.99	0.00			
6528	NELSON, NICHOLAS M	5203502	3502	2,167.06	0.00			
6268	NELSON, SHEENA R	1010400	0400	1,870.68	0.00			

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5991	NEWELL, TAYLOR L	1015054	5054	457.45	0.00			
5986	NEWMAN, CHRISTOPHER R	1012706	2706	2,047.09	0.00			
6446	NGUYEN, KHANG T	1012014	2014	2,120.98	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	2,643.27	0.00			
4802	NICHOLAS, COURTNEY J	1013012	3012	2,963.47	0.00			
6399	NICHOLAS, KELLY O	7607050	3005	1,629.45	0.00			
5925	NICHOLS, LILY A	1012013	2013	1,870.26	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	2,895.98	0.00			
5105	NORMAN, KELLY M	2503035	3012	2,941.55	0.00			
6451	NOVIKOFF, HEIDI	1012014	2014	2,355.79	0.00			
6712	NOVOA, ALEXANDER D	1012706	2706	2,069.74	0.00			
5142	NUNEZ, JOSE A	2752005	2012	2,615.95	0.00			
3075	NYBERG, KEVIN J	1012505	2505	3,195.95	0.00			
5236	O'BRIEN, JACOB S	1012512	2512	2,123.81	0.00			
6294	O'HARA, DAVID W	1012017	2017	251.61	0.00			
6449	OCHOA, SALVADOR A	2752800	2800	2,543.77	0.00			
6116	ODGERS, CHARLES H	1010610	0610	5,388.39	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	5,663.92	0.00			
5573	OKUMA, BRANDON W	5012525	2525	2,900.64	0.00			
6527	OLIVER, SUSAN E	1016200	6200	1,566.69	0.00			
5492	OLSON, KYLE T	1012512	2512	5,771.27	0.00			
2793	OLSON, STEVEN T	1012012	2012	4,908.99	0.00			
6362	OROPEZA, PEDRO M	1012014	2014	2,327.29	0.00			
5059	ORR, TONI E	2756800	6800	3,632.21	0.00			
6082	ORTIZ FERNANDEZ, DENI A	1014700	4700	1,831.21	0.00			
6202	OSHINSKI, TAYLOR T	1015012	5012	820.08	0.00			
5911	OWENS, DUSTIN J	1014700	4700	3,015.64	0.00			
5140	PACHECO, CESAR R	1012012	2012	2,611.59	0.00			
5122	PACHECO, ISELA	1012004	2004	2,627.38	0.00			
6579	PACHECO LARIOS, YESENIA	1010701	0701	3,082.02	0.00			
6397	PAINTER, CASSIDY E	1012017	2017	3,123.95	0.00			
3411	PALAMAR, SEAN C	2752005	2012	2,756.76	0.00			
5947	PALOTAS, HAILEY M	1014700	4700	1,865.83	0.00			
6236	PARK, JESSICA S	1013012	3012	2,074.19	0.00			
6122	PARKS, RALPH L	1012800	2800	3,396.87	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	349.63	0.00			
6559	PAZOS HEREDIA, DANA A	1010701	0701	0.00	0.00			
3457	PECK, KENNETH S	5103201	3201	2,573.31	0.00			
6683	PEDERSEN, JOCELYN D	1012505	2505	495.31	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	10,534.51	0.00			
6052	PEDRINI, ZANE A	2752505	2512	6,357.07	0.00			
6155	PEEBLES, STEPHANIE J	5012537	2537	1,681.54	0.00			
4699	PEEK, CODY R	1012800	2800	2,488.14	0.00			
6124	PENCE, MICHAELA D	1012004	2004	3,795.03	0.00			
4558	PENDRAGON, BRUCE	1012011	2011	2,788.99	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,808.77	0.00			
6602	PERALTA, JASMINE M	1012012	2012	2,288.94	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	7,099.27	0.00			
5107	PETERSON, DAVID C	7407200	7200	5,089.81	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	3,313.70	0.00			
5466	PETERSON, KAILA N	1012013	2013	631.78	0.00			
3927	PETRI, TONYA J	1013012	3012	1,863.84	0.00			

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6607	PETTIT, ZACHARY D	1010212	0212	2,080.27	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	2,304.84	0.00			
6689	PHILLIPS, ZACHARIAH W	2563038	3038	1,708.14	0.00			
4444	PICKEL, LANE A	5203502	3502	2,141.72	0.00			
6547	PIERROTT, DIANA Y	1010500	0500	1,947.17	0.00			
6304	PLAKE, TYLER A	1012012	2012	2,862.12	0.00			
1104	PLATT, JOHN F	3100615	3012	3,720.36	0.00			
4616	PONCE, ALONDRA C	1012013	2013	1,618.57	0.00			
6102	PONCE, MIRIAN C	1014700	4700	2,337.52	0.00			
6763	PONG, MADISON I	1015012	5012	0.00	0.00			
5939	PONGASI, LENETTE M	1010500	0500	1,534.41	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	747.78	0.00			
5977	POWELL, KATHERINE E	1010300	0300	2,083.07	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	3,021.80	0.00			
2822	PRICE, RHONDA L	1010400	0400	1,957.92	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,954.19	0.00			
938	PRIMKA, JAMES W	1012004	2004	6,142.62	0.00			
5850	PRIMKA, NATHAN J	1012012	2012	3,131.03	0.00			
4594	PRUYT, GARRIT S	1010500	0500	6,650.19	0.00			
6680	PRY, SAMUALLA L	2086550	6574	2,298.37	0.00			
6473	PULIDO, JULIAN M	1012012	2012	2,801.36	0.00			
2255	PULLEN, JEFF J	1012012	2012	3,663.48	0.00			
6575	PULLEN, PAUL J	5053702	3038	1,720.25	0.00			
6203	PURVIS, THOMAS D	1013012	3012	2,330.42	0.00			
6342	QUINTANILLA VILLARRE, MAY	2752705	2705	1,903.83	0.00			
6485	RAGSDALE, LILA A	1015055	5055	69.08	0.00			
5720	RAISOR, KELLY J	2086550	6800	561.86	0.00			
6243	RALL-SANTOS, DAEMYN T	1016853	6800	2,550.10	0.00			
6601	RAMIREZ, EMMA	1016200	6200	1,381.95	0.00			
6568	RAMIREZ, NOAH M	1015060	5060	135.21	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2014	3,865.02	0.00			
6702	RAMOS, NOAH A	1015055	5055	753.02	0.00			
5500	RANDOL, DUSTIN A	1012012	2012	2,247.69	0.00			
5364	RASOR, ANDREW J	1010300	0300	3,026.82	0.00			
6482	RATCLIFFE, JONATHAN T	1016200	6200	1,787.61	0.00			
4887	RATTI, ANIL K	1012512	2512	3,830.19	0.00			
6125	RAY, MACKENZI D	1011425	1425	1,918.52	0.00			
5769	REDDICK, ETHAN T	1012512	2512	2,247.77	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,808.25	0.00			
4535	REECE, DANIEL J	1012012	2012	4,417.61	0.00			
4967	REED, MADISON J	1010213	0213	1,851.28	0.00			
2808	REED, RONALD J	1013034	3034	3,567.81	0.00			
5116	REESE, TODD E	1010500	0500	4,540.24	0.00			
5038	REGALADO, DANIEL R	1012012	2012	2,770.30	0.00			
5790	REID, KALEB J	1013034	3034	1,780.67	0.00			
3027	RESECK, LENA E	1011425	1425	2,124.87	0.00			
3831	REYNA, KELLY J	5203502	3502	3,478.93	0.00			
5692	RICE, ANDREW W	1010710	0710	478.64	0.00			
5909	RICE, CECILIA B	1011425	1425	3,230.73	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	0.00	0.00			
3345	RIGGIN, DARIN G	1012012	2012	4,327.37	0.00			
4256	RIGGIN, KEVIN R	1012705	2705	2,436.48	0.00			

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5518	RIKALO, ROBERT P	1012013	2013	606.10	0.00			
4776	RIOUX, CARI C	2756800	6800	1,738.46	0.00			
6210	ROBB, JASON L	2563038	3201	2,097.24	0.00			
5405	ROBBINS, PAUL G	1012011	2011	3,707.17	0.00			
6250	ROBERTS, JUDY D	1016200	6200	293.63	0.00			
4238	ROBERTSON, ADAM C	1012512	2512	3,326.03	0.00			
6248	ROBERTSON, STACY E	1010217	0217	1,571.54	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	384.58	0.00			
5256	ROBINSON, GREGORY E	1012512	2512	1,031.17	0.00			
6723	ROBLES, DANA M	1012017	2017	1,928.20	0.00			
6764	RODRIGUEZ, ALEXANDER R	1013904	3904	0.00	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,828.89	0.00			
6656	ROLLINS, TRAVIS L	5012537	2537	990.82	0.00			
6324	ROMEO, IVAN L	1015055	5055	96.38	0.00			
6076	ROQUE-ORTEGA, MALIYAH A	1015055	5055	256.79	0.00			
5504	ROSAS, HESED S	2756800	6800	1,542.66	0.00			
5867	ROSELIUS, ERICA L	2503040	3012	2,619.04	0.00			
6571	ROSS, FRANCES M	1012013	2013	172.08	0.00			
6498	ROSS, GARRET T	1010710	0710	2,172.65	0.00			
6331	ROWLATT, LAUREN K	1012017	2017	1,826.28	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,944.12	0.00			
6897	RUNYON, CHRISTY L	1012520	2520	1,774.18	0.00			
6590	RUSCONI, THOMAS C	1016200	6200	1,625.82	0.00			
6684	RUSSELL, MOLLY J	1015057	5057	43.02	0.00			
6297	RUSSELL, RYKER D	1015057	5057	43.02	0.00			
3934	RUSSELL-BENABOU, SHERI M	1010701	0701	5,453.72	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	2,039.53	0.00			
4953	RYAN, PETER J	1012512	2512	3,115.66	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,536.40	0.00			
3385	SAAVEDRA, BIANCA D	1015060	5060	113.74	0.00			
6169	SALANOA, CYNTHIA C	1016853	6800	1,461.23	0.00			
6574	SALANOA, EMJAE E	1015060	5060	157.06	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,000.34	0.00			
6213	SALAS, ISAAC	1013012	3012	1,911.42	0.00			
6219	SALAS CERVANTES, AMAIRANI	1012706	2706	1,793.04	0.00			
6448	SALDANA, KASIE L	7407200	7200	1,809.01	0.00			
6086	SALERNO, ETHAN C	1010710	0710	1,810.24	0.00			
6483	SALINAS CONTRERAS, JERILY	1015057	5057	281.69	0.00			
6515	SALM, GEORGE D	1012005	2005	1,516.69	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,897.98	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	1,790.69	0.00			
6543	SANCHEZ RAMIREZ, KARLA	1012014	2014	2,162.81	0.00			
5896	SANDAGE, DANIELLE N	1012018	2011	3,047.86	0.00			
6780	SANDQUIST, MELANIE R	2756800	6800	0.00	0.00			
4794	SANFILIPPO, GABRIELLA M	2752705	2705	974.02	0.00			
5876	SANNES, AUSTIN E	1013034	3034	1,799.72	0.00			
5913	SATTTLER, DANIELLE M	1015012	5012	1,585.19	0.00			
6468	SAUNDERS, KELLSEY M	1015057	5057	253.52	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,686.22	0.00			
5934	SAWKO, ELI M	5203502	3502	2,015.92	0.00			
5737	SAWYERS, DYLAN M	1012512	2512	1,623.93	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	17.45	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 260828 PAY PERIOD: 08/07/2026 TO 08/20/2026
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 08/28/2026

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5425	SCARBROUGH, ROBERT J	1013904	3904	2,095.64	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	2,586.78	0.00			
3638	SCHANK, ERNEST C	7607050	3005	70.87	0.00			
5794	SHELLHAMMER, TYLER F	5012525	2525	3,010.69	0.00			
6562	SCHMIDT, GARRETT R	5103201	3201	3,051.13	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	1,102.25	0.00			
6320	SCHRECKENGOST, ALEXA M	1010400	0400	945.33	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,817.37	0.00			
5526	SCHUETTE, LISA G	1010100	0100	1,533.51	0.00			
3678	SCHULZ, DARREN L	1013012	3012	6,102.18	0.00			
6598	SEGOVIANO, DONYA A	1015005	5005	460.99	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	2,693.11	0.00			
6633	SEUKTEOMA, HEATHER C	1012800	2800	917.42	0.00			
6301	SEVER, NOAH A	1015060	5060	54.08	0.00			
5920	SEVILLA-MONTALVO, BRANDON	2752800	2800	2,278.36	0.00			
5404	SHADRON, BILLIE J	1014700	4700	3,228.29	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	860.53	0.00			
6766	SHERLOCK, ALLISON R	1015057	5057	0.00	0.00			
6561	SHIELDS, AIDAN W	5603055	3201	2,755.83	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,417.64	0.00			
4545	SHULL, DENISE A	5012525	2525	1,943.46	0.00			
5940	SILVA, SHANNON D	1010400	0400	3,254.56	0.00			
6464	SINGER, CHAD L	6027505	5012	1,281.87	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	3,147.16	0.00			
6409	SKLAR, STEVEN L	1010400	0400	2,295.60	0.00			
6652	SMITH, BARBARA A	2151500	1500	368.98	0.00			
4509	SMITH, KYLE A	1012014	2014	3,465.48	0.00			
2985	SMITH, MATTHEW R	1012014	2014	5,039.89	0.00			
6678	SMITH, MICHAEL J	5203502	3201	3,354.27	0.00			
6657	SMITH, NATHANIEL N	1010500	0500	4,903.77	0.00			
5029	SMITH, ROBERT G	1010500	0500	3,054.86	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	2,260.15	0.00			
6898	SOLORIO, UNICE J	1014300	4300	0.00	0.00			
6779	SORACCO, MASON J	1015055	5055	0.00	0.00			
5639	SORENSEN, ILSE S	1015055	5055	301.90	0.00			
6532	SPAFFORD, RACHAEL L	2151500	1500	1,944.96	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2014	4,723.08	0.00			
6072	STEELE, JOSEPH E	2545047	5047	1,570.34	0.00			
6206	STEFFENY, DAIN R	2756800	6800	2,302.27	0.00			
6192	STERRETT, ROLAND L	7607050	3005	30.87	0.00			
6244	STEVENS, RACHEAL M	2756574	6574	1,456.13	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,771.43	0.00			
6695	STICH, SUSAN Y	2086550	6574	1,648.87	0.00			
6646	STOCKDALE, CATHERINE A	5103201	3012	1,691.43	0.00			
3663	STODIECK, FREDRIC	7607050	3005	70.87	0.00			
3902	STOFFER, JENNIFER A	1012017	2017	3,562.91	0.00			
6503	STONE, CHANNING D	1012017	2017	2,025.18	0.00			
5585	STONE, MARLINA M	1012800	2800	4,924.99	0.00			
5650	STOVALL, STEVEN M	1013904	3904	2,172.45	0.00			
6671	STRICKLER, HAYLEA G	1014700	4700	1,708.81	0.00			
4212	STRUBLE, ALISHA C	1015055	5055	147.14	0.00			
6754	STUBBS, MARLY R	2756800	6574	460.86	0.00			

City of Carson City

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LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5930	STUERZL, JACOB F	5103201	3201	2,331.30	0.00			
6512	SULLINS, DAVID H	2151500	1500	3,092.05	0.00			
6359	SULLIVAN, HAILEY E	1015057	5057	594.10	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	4,243.89	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	4,054.38	0.00			
6214	SYLVESTER, CASEY A	2503035	3012	3,960.62	0.00			
6495	TACASON, PHILIP JUNIOR M	1010500	0500	4,036.83	0.00			
6490	TACHIQUIN, JAVI	2752505	2505	3,999.38	0.00			
5093	TALAVERA, AZUCENA	2756800	6800	2,681.22	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	2,295.32	0.00			
6043	TEMEN, MARK N	1013012	3012	1,565.44	0.00			
6044	TERNES, NATHAN D	5103201	3201	2,105.30	0.00			
4209	TERNES, SHELBY L	1012515	2515	2,220.34	0.00			
6104	TERRINI, EMILY L	1012013	2013	696.29	0.00			
6094	TEST, JOHN J	1015055	5055	118.30	0.00			
3246	THICKE, MICHAEL R	5203502	3502	3,235.38	0.00			
6187	THOM, TRINITY L	2756800	6800	1,903.56	0.00			
6080	THOMAS, JEFFREY M	1010710	0710	3,335.61	0.00			
6731	THORBJORNSEN, SCOTT R	2563038	3038	0.00	0.00			
6038	TIEARNEY, CHANDLER D	1013034	3034	1,787.99	0.00			
1000	TIEARNEY, JUSTIN C	1013012	3012	3,176.27	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,590.69	0.00			
5515	TIGNAC, JACOB W	2752505	2505	11,099.56	0.00			
6901	TILL, KIMBERLY D	1014700	4700	634.58	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	1,905.25	0.00			
6560	TONE, KASEN M	1014700	4700	4,387.12	0.00			
6165	TONSETH, ROBERT J	2545047	5047	2,542.95	0.00			
6594	TOPETE, CECELIA L	1010216	0216	546.30	0.00			
6313	TORRES, AYANNA M	1012005	2005	679.34	0.00			
5359	TORRES, BETHANY M	1012011	2011	3,449.18	0.00			
6343	TORRES, ELYSIA M	1014700	4700	1,757.53	0.00			
5644	TORRES, FRANCISCO	1012014	2014	4,596.09	0.00			
4981	TORRES, SAMANTHA M	1012012	2012	4,012.13	0.00			
6768	TORRES, STEVEN A	5103201	3201	2,230.41	0.00			
5469	TRAPP, NATHAN P	1012012	2012	3,315.97	0.00			
5566	TRIPP, JONATHAN A	1012011	2011	4,519.81	0.00			
3461	TRIPP, KIMBERLY L	1012017	2017	4,086.39	0.00			
6651	TROOLINES, NICHOLAS W	5103201	3702	2,350.45	0.00			
2291	TROTTER, JOE C	1012012	2012	2,334.42	0.00			
6029	TRUMBLE, MEGAN L	1012005	2005	1,994.91	0.00			
3219	TUCKER, MORGAN H	1012014	2014	4,859.34	0.00			
6289	TUCKER, STEVEN A	1015012	5012	1,472.62	0.00			
6221	TULLAR, KATURA K	1013012	3012	3,673.33	0.00			
5560	TULLY, ADAM Q	1010500	0500	5,444.20	0.00			
6459	TURNER, GRACE H	1015057	5057	198.04	0.00			
6163	TURNER, GREGORY C	5203502	3502	0.00	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	369.35	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	15.68	0.00			
6587	TWITCHELL, STEVEN R	1015059	5059	325.58	0.00			
4659	URBAN, ANDREA C	1015055	5055	1,530.88	0.00			
4765	VALDES, JOSHUA O	1012014	2014	1,863.40	0.00			
6349	VALDEZ, JILL N	5800704	0704	1,565.99	0.00			

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5864	VAN UNEN, ANNETTE N	1012004	2005	603.76	0.00			
6642	VAN WORTH, KONNOR J	1012014	2014	2,475.26	0.00			
5130	VANBEUGE, BRENDON D	1012014	2014	1,352.98	0.00			
5437	VANBEUGE, JACOB D	1012012	2012	3,492.65	0.00			
6475	VANDERSTRAETEN, TYLER G	1012012	2012	2,863.01	0.00			
6117	VANOOIJEN, WILHELM M	1013012	3012	3,479.31	0.00			
6241	VARGAS, DAKOTA R	2802020	2014	1,449.73	0.00			
5819	VASENDEN, SAMANTHA N	1012512	2512	2,525.63	0.00			
5949	VASQUEZ, JONATHON J	1012012	2012	2,625.82	0.00			
6611	VAZQUEZ-VALDEZ, JUAN M	1012014	2014	2,718.48	0.00			
6586	VENTURA, ANALYSSE T	1015057	5057	358.86	0.00			
6456	VICTOR, AUBREY L	1014700	4700	0.00	0.00			
6665	VICTORIO, MAYA V	1015057	5057	221.25	0.00			
6672	VICTORIO, MERIC V	1015057	5057	221.25	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	2,882.54	0.00			
6453	VONDERWERTH, KYLE S	2545047	5047	1,687.05	0.00			
6716	VUGTEVEEN, CHRISTENA F	1016200	6200	305.93	0.00			
6751	WAITE, HANNAH C	1012800	2800	2,023.74	0.00			
3643	WAKELING, EVELYN S	1014700	4700	3,053.09	0.00			
6113	WALKER, JOHN S	1010610	0610	4,180.66	0.00			
5770	WALKER, TYLER C	1015012	5012	1,729.94	0.00			
492	WALL, FRED	1012012	2012	8,417.83	0.00			
5929	WALL, TANNER J	5012525	2525	4,914.87	0.00			
6054	WALLACE, LOGEN K	5053702	3038	1,767.40	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	2,847.87	0.00			
5799	WALLS, COREY J	5103201	3201	2,368.00	0.00			
6674	WARKENTIN, COLE W	5012537	2537	1,085.85	0.00			
4508	WARNER, COURTNEY E	2151500	1500	4,884.12	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	4,157.83	0.00			
4952	WASZKIEWICZ, BRET A	1012512	2512	7,201.99	0.00			
6096	WEAVER, DEVIN G	1013012	3012	1,410.21	0.00			
5335	WEAVER, JAKOB B	1012017	2017	3,514.87	0.00			
6710	WEBER, LUKE J	1015055	5055	351.32	0.00			
5708	WEISS, KEVIN B	1010710	0710	2,632.91	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,774.33	0.00			
4502	WERNETT, JAMES A	1016200	6200	396.94	0.00			
5599	WETHERINGTON, CHASE R	2752505	2505	6,005.96	0.00			
5802	WEXLER, STUART B	7407205	7200	2,499.26	0.00			
6357	WEYRAUCH-MONTERO, NICOLE	1010500	0500	3,685.54	0.00			
6394	WHETZEL, CORA J	1012017	2017	1,895.05	0.00			
6902	WHIPPLE, ALICIA G	1016200	6200	2,536.55	0.00			
4519	WHITE, HANS H	2563038	3201	3,176.49	0.00			
5522	WHITE, MAURICE E	1010100	0100	1,170.71	0.00			
5540	WHITE-KELLY, JEANNIE M	1013034	3034	1,568.96	0.00			
3518	WHITE-KELLY, SHADOW L	5203502	3502	1,996.46	0.00			
6703	WHITEMAN, KHAIA T	1015055	5055	81.99	0.00			
6238	WHITING, BENJAMIN E	5103201	3201	2,964.59	0.00			
6577	WHITSETT, DAVID L	1012014	2014	2,878.68	0.00			
3866	WIESE, SHAWN L	5103201	3201	3,244.17	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	3,991.47	0.00			
5975	WILKINSON, NICHOLAS E	2756800	6800	1,871.81	0.00			
6245	WILLIAMS, ALLISON D	1015057	5057	426.99	0.00			

City of Carson City

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LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
6270	WILLIAMS, EMILY M	1015057	5057	293.63	0.00			
6755	WILLIAMS, JONATHON W	1013034	3034	1,752.34	0.00			
6545	WILLIAMSON, REID J	5103201	3201	2,420.64	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	309.57	0.00			
4960	WILSON, DANIELLE R	1012017	2005	352.67	0.00			
5411	WILSON, HALEY M	1016200	6200	3,163.93	0.00			
6585	WILSON, HENRY J	1015056	5056	318.67	0.00			
6384	WILSON, MICHAEL T	1010500	0500	0.00	0.00			
4971	WISE, ALLEN W	1015056	5056	573.61	0.00			
3032	WISE, URIAH V	5203502	3502	2,270.89	0.00			
5538	WITTER, SCOTT M	5203502	3502	2,164.77	0.00			
6368	WITTLER, ELYSE N	1010500	0500	1,718.00	0.00			
4092	WOOD, GARY N	2563038	3038	2,416.44	0.00			
5124	WORKMAN, MICHAEL L	7607050	3005	78.52	0.00			
6752	WRIGHT, RODNEY J	1012530	2530	2,960.01	0.00			
5367	YANEZ-MONTIEL, NATHALIE M	2756800	6800	1,852.90	0.00			
2705	YASUMOTO, SYLVIA M	1010212	0212	1,697.12	0.00			
4601	YU, JENG DAW	1010500	0500	6,887.16	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	2,222.50	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
6281	ZOGHRA-AWALI, ADAM A	1015055	5055	218.56	0.00			
RECORD COUNT: 915		TOTAL		2,187,669.03	0.00			
GRAND TOTAL				2,317,089.26	0.00			

** END OF REPORT - Generated by Kacie Huskey **



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Hope Sullivan, Community and Economic Development Director

Agenda Title: For Possible Action: Discussion and possible action regarding a request to close North Curry Street from West Robinson Street to West Washington Street, from 4:00 PM to 9:00 PM on October 23, 2026, for the Nevada State Museum Trunk-or-Treat Block Party. (Hope Sullivan, hsullivan@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the street closure of North Curry Street from West Robinson to West Washington Street, with the following conditions:

1. A refundable \$250 deposit must be made by the applicant, from which money may be drawn to pay for any overtime wages incurred by the Public Works Department staff in the event the streets cannot be reopened at 9 PM because the event does not conclude within the approved timeframe.
2. The applicant must provide verification of notice to all residents and tenants affected by the street closure to the Community and Economic Development Department by not later than October 9, 2026.

Board's Strategic Goal

Quality of Life

Previous Action

March 21, 2024 (Item 14B) - The Board of Supervisors ("Board") approved a special event policy that included policies regarding street closures.

Background/Issues & Analysis

At its meeting of March 21, 2024, the Board approved a policy relative to special events. This policy included a menu of streets that the Carson City Public Works Director has the authority to close for special events. The policy further states that requests for street closures that are not on the menu must come before the Board.

Community Development has received an application for the Nevada State Museum's Trunk or Treat Block Party event on October 23, 2026, from 4:30 PM to 8:30 PM. This event is proposed to be a free, family-friendly event that will include trick-or-treating from vehicles. The event organizer anticipates that the event will have 2,500 attendees.

The applicant is requesting to close North Curry Street from West Robinson to West Washington Street between 4:00 PM and 9:00 PM to allow time for vehicles to set up, and in the interest of public safety.

The requested closure of North Curry Street is not included on the menu of roads the Public Works Director may close. The requested closure is two blocks long, extending from West Robinson to West Washington Street.

Community Development staff has requested that verification of notice to all residents and tenants affected by the street closure be provided to the department by October 9, 2026.

Applicable Statute, Code, Policy, Rule or Regulation

CCMC 4.04.077

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Redevelopment Fund, Event Street Closures Account, 6037510-500549

Is it currently budgeted? No

Explanation of Fiscal Impact: If approved, Redevelopment will reimburse Streets for the cost of personnel, vehicles, and any other necessary equipment for the setup and removal of barriers and equipment, and to provide traffic control. This closure should fit within the current year budget of \$50,000 for Fiscal Year FY 2027.

Alternatives

1. Deny the request to close the street.
2. Approve the request to close the street subject to different conditions.
3. Provide alternative direction.

Attachment(s):

[TrunkorTreat_Application.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

	CARSON CITY	Special Event Permit No.
	SPECIAL EVENT PERMIT APPLICATION Thank you for choosing Carson City as the location for your Special Event!	Date Permit Submitted:

Below, you'll find important information about the special event permitting process.
In addition, you will be prompted by event-specific questions to guide you through completing the application and guide you through any additional requirements that might apply to your event.

*****PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION*****

SECTION 1: WHEN IS A SPECIAL EVENT PERMIT REQUIRED?
If you answer "yes" to any of the questions below, a Special Event Permit is required.

Yes	No	
1. ☒	☐	Is your event open to the public? (Free or able to purchase tickets at the door)
2. ☒	☐	Is your event located on City property? ¹ (Examples: public streets, sidewalks, McFadden Plaza, city courthouse, etc.)
3. ☐	☒	If yes, will you be utilizing the cities electrical system?
4. ☒	☐	Will your event require the closure of any public streets? (If yes, please also see Section 5 for information on street closures)
5. ☐	☒	Does your event include live entertainment? (Examples: live bands, theatrical shows, etc.)
6. ☐	☒	Will you be offering merchandise for sale? (If yes, please also see Section 6 for information on vendors)
7. ☐	☒	If your event is open to the public, will you be serving or selling food? (If yes, please also see Section 7 for information on food permit requirements)
8. ☐	☒	If your event is open to the public, will you be serving or selling alcohol? (If yes, please also see Section 8 for information on temporary liquor licenses)
9. ☒	☐	Is your event promoted as a festival, trade show, craft show, car show, motorcycle rally, concert or parade?
10. ☒	☐	Will your event require public safety services to support it? (Examples: Police, Fire, Emergency Medical Services)

¹ If your event will be located at a facility owned and operated by the Carson City Parks and Recreation Department, this application may not be required. Please contact the Parks and Recreation Department to determine if this application will be required. For a list of facilities owned by the Carson City Parks and Recreation Department and instructions on how to reserve space, please click the link below.
[Reservable Parks Facilities in Carson City](#)

Special Events are regulated by the following sections of the Carson City Municipal Code (CCMC):
[CCMC Section 4.04.077 - Special Event Permits](#)
[CCMC Section 4.13.240 - Special Event Liquor Permits](#)

Please click the links above to access the applicable sections of the Carson City Municipal Code on the web. At the end of this application, you will be required to sign a statement indicating that you have read and accept the requirements outlined in the code sections above.

SECTION 2: ORGANIZATION AND CONTACT INFORMATION

Business or Organization Name Nevada State Museum, Carson City	Type of Business Entity ☐ Commercial ☒ Non-Profit		
Event Organizer Contact Name Jen Roger	Phone 775-687-0655		
Email Address jroger@nevadaculture.org	Alternate Phone 775-687-0656		
Business Address 600 N. Carson Street	City Carson City	State NV	ZIP 89701
Mailing Address 600 N. Carson Street	City Carson City	State NV	ZIP 89701

SECTION 3: GENERAL SPECIAL EVENT INFORMATION

Please tell us about the details of your Special Event.

Event Name Nevada State Museum Trunk-or-Treat Block Party

Overall Event Start Date and Time 10/23/26 4:30PM	Overall Event Finish Date and Time 10/23/26 8:30PM	Estimated Number of Attendees - Per Day 2500
Event Setup Start Date and Time 10/23/26 4:00PM	Event Tear Down Finish Date and Time 10/23/26 9:00PM	Estimated Number of Attendees - Overall 2500

For multiple day events, provide the start and finish times for each day:			For multiple day events, provide estimated number of attendees per day:	
Date (Day 1): 10/23/26	Start Time 4:30 pm	Finish Time 8:30 pm	Day 1:	Estimated Attendees 2,500
Date (Day 2):	Start Time	Finish Time	Day 2:	Estimated Attendees
Date (Day 3):	Start Time	Finish Time	Day 3:	Estimated Attendees
Date (Day 4):	Start Time	Finish Time	Day 4:	Estimated Attendees
Date (Day 5):	Start Time	Finish Time	Day 5:	Estimated Attendees

Event Location(s) N. Curry Street, between W. Robinson and W. Washington streets.

Event Description (please attach additional pages if necessary) Safe and fun community Halloween event for kids to dress up and trick or treat safely out of local businesses car trunks. We would like to block off N. Curry Street, between W. Robinson and W. Washington streets, for their safety. We will line cars up in on Curry st and in our museum parking lots.
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Additional General Event Information Required:

1. ☐ Event Site Plan. Please attach a site plan showing the layout of your proposed event including all equipment. (This is **REQUIRED**. Please see [Page 11](#) for an example.)
2. ☐ Daily Event Schedule. Please attach a daily event schedule including start and end times of all associated event activities, including set-up and tear down. (This is **REQUIRED**. Please see [Page 12](#) for an example.)
3. ☐ Private Property Authorization Letter. If your event is being held on private property, please include a letter from the property owner(s) authorizing your event.
4. ☐ Vendor List, if applicable. Please provide a list of vendors selling/serving merchandise, food or liquor at your event. (Please see [Section 6](#) for addition information.)
5. ☐ Liquor Liability Insurance, if applicable. (Please see [Section 8](#) for more information.)
6. ☐ General Liability Insurance, if applicable. (Please see [Section 10](#) for more information.)
7. ☐ Special Event Meeting. A pre-event meeting with City staff may be required depending on the scope of your event. Upon review of your application, City staff will determine the need for a pre-event meeting and will contact you. If you would like to request a pre-event meeting regardless of staff review, please check this box.

SECTION 4: EVENT APPLICATION SUBMITTAL DEADLINES²

1. ☐ Events without street closures are required to be submitted at least **30 days prior to the event**.
2. ☒ Events including street closures are required to be submitted at least **60 days prior to the event**.

² If submitted after the deadlines above, we will do our very best to accommodate your needs but cannot guarantee the same level of customer service as those applications submitted in a timely manner.

SECTION 5: EVENT STREET CLOSURES³

If your event requires street closures, please describe the closures needed here. (Example: Curry Street from Proctor to Spear, Proctor Street from Carson to Curry including entire intersection at Curry and Proctor.)

Streets Proposed for Closure

N. Curry Street, between W. Robinson and W. Washington Streets.

³ Please note that most events with street closures will require a pre-event meeting with City staff. Based on the 60-day application deadline, staff will attempt to schedule this pre-event meeting approximately 45 days prior to your event for sufficient coordination time.

Traffic Control Plans for Street Closures

All streets closures require a traffic control plan. We have several standard traffic control plans available for streets where most events take place. These plans are available for review if you need assistance determining which streets need closure for your event. You may request one of the existing plans be used as-is.

If a traffic plan is not available, the event organizer will need to submit a traffic control plan with their Special Event application.

The following steps will occur as a part of your street closure and traffic control plan process:

1. A pre-event meeting will (in most cases) be held to coordinate appropriate street closures needed.
2. A traffic control plan is required to be submitted for any street closure.
3. City staff will review the traffic control plan with you and make any needed changes.
4. The final traffic control plan will be sent to you and all applicable city departments.
5. Traffic control equipment will be placed by City staff prior to the event start. This will occur as close to your event start as possible to minimize impact to the traveling public, but will also take into account set-up needs for your event.
6. Traffic control equipment will be removed by City staff after the event ends. This will occur as soon as possible after your event ends and tear-down is completed to minimize impact to the traveling public.

Street Closure Signature Sheet

Property owners and/or tenants that will be impacted by the proposed street, sidewalk or parking space closures must be contacted and informed. A Street Closure Signature Sheet must be provided showing the names, addresses and signatures of all affected parties. Please see [Page 9](#) for the blank sheet.

As your exact street closures may be modified based on input from staff, please wait to obtain signatures until after the street closures have been confirmed by City staff. This is intended to ensure that you don't need to obtain additional signatures on a previously completed sheet as a result of street closure modifications. **The Street Closure Signature Sheet is due no later than 15 days prior to your event.**

SECTION 6: VENDORS

- | | Yes | No | |
|--|--|--------------------------|---|
| 1. | ☒ | ☐ | Does your event include vendors offering merchandise, food or alcohol for sale? |
| If "yes", please complete the Vendor List located on Page 10 identifying each of your vendors and what product they will be selling. Please refer to Pages 29-32 for the Nevada Department of Taxation Instructions for a One-Time Special Event Permit. | | | |
| 2. | Please note that vendors serving food are subject to the requirements outlined in Section 7 (Event Food) and vendors serving alcohol are subject to the requirements outlined in Section 8 (Event Liquor) below. | | |

SECTION 7: EVENT FOOD AND BEVERAGES (SERVING OR SELLING)⁴

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|--|
| 1. | ☐ | ☒ | Will you be serving food or drink at your event? |
| 2. | ☒ | ☐ | Is your event open to the public? |

If "yes" to both questions above, a Temporary Food Permit issued through Carson City Health and Human Services **MAY** be required depending upon the type of food/drink served. The information below is provided to help you determine if a Temporary Food Permit is required.

Exempt from Temporary Food Permit:

- ☐ Coffee, tea or both, with powdered non-dairy creamer or ultra-pasturized dairy creamer packaged in individual servings. This does not include beverages such as lattes and espresso that are mixed with a dairy product by the vendor during preparation.
- ☐ Commercially prepared acidic beverages including, without limitation, orange juice, lemonade and other similar beverages that are served from the original, properly labeled container without the addition of ice or other regulated food products.
- ☐ Draft beer and other alcoholic beverages that are served without the addition of ice or potentially hazardous food (time/temperature control for safety food). Please note that a Temporary Liquor License is required to serve alcoholic beverages regardless of how the alcohol is served.

Exempt from Temporary Food Permit, Continued:

- ☐ Hermetically sealed (air tight) and unopened containers of nonpotentially hazardous beverages which do not require refrigeration.
- ☐ Hot chocolate prepared without the use of potentially hazardous food (time/temperature control for safety food) or reconstituted dairy products.
- ☐ Non-potentially hazardous prepackaged baked goods, with proper labeling, from an approved source and requiring no on-site preparation.
- ☐ Non-potentially hazardous and unopened prepackaged food from an approved source with proper labeling including, without limitation, honey, jerked meats, potato chips, popcorn and other similar foods. Sampling of these products is not allowed.
- ☐ Produce sold from a produce stand at which no food preparation, breaching (cutting, opening or breaking the produce skin) of produce or product sampling is performed.
- ☐ Food supplements that are offered for sample or sale without the addition of regulated food items. Such food supplements include, but are not limited to, vitamins, minerals, protein powder mixes, energy drinks and herbal mixtures, provided that they are from an approved source.

If the food and/or beverages you would like to serve or sell do not fall within the exempt food and beverage items described above, a Temporary Health Permit is required. Please see [Pages 15-20](#) for the Temporary Health Permit application and instructions as well as a self-inspection checklist for temporary food facilities. Separate submittal of this permit application to the Health and Human Services Division, including the payment of separate fees, will apply.

⁴ Regardless of whether a Temporary Food Permit is required, food preparation and handling requirements will still apply. These requirements and other helpful tips are included in this packet on [Pages 19-20](#).

SECTION 8: EVENT LIQUOR (SERVING OR SELLING)

- | | Yes | No | |
|---|--------------------------|-------------------------------------|---|
| 1. | ☐ | ☒ | Will you be serving or selling alcohol at your event? |
| If "yes", who will be responsible for the selling or serving of alcohol? | | | |
| | ☐ | | Event Organizer Only (as sole alcohol vendor) |
| | ☐ | | Vendors Only (as separate individual vendors each selling or serving alcohol) |
| | ☐ | | Both |
|
2. Liquor Liability Insurance Required When Alcohol is Served or Offered for Sale | | | |
| a. If liquor will be sold, served or dispensed on any property owned by Carson City (including streets and sidewalks), the event organizer or vendor serving the liquor must provide Liquor Liability Insurance coverage naming the "City of Carson City, its officers, employees and agents" as an Additional Insured for a minimum of \$1,000,000 per occurrence. A sample insurance certificate has been provided on Page 13 for your reference. | | | |
| b. If the event organizer is acting as the sole alcohol vendor, then he/she must provide a certificate of insurance for the liquor liability coverage identified above for the entire event. | | | |
| | ☐ | | Insurance Certificate Attached |
| c. If several vendors are serving alcohol, each vendor must provide a separate certificate of insurance for the required liquor liability coverage identified above for their individual operation. | | | |
| | ☐ | | Insurance Certificates Attached |

3. Purchase of Wholesale Liquor Required

Please note that liquor being served at Special Events must be purchased from a wholesale distributor licensed in Nevada. A list of wholesalers with contact information is attached on [Page 14](#) for your use.

SECTION 9: FIRE⁵

- | | YES | NO | |
|----|-------------------------------------|-------------------------------------|---|
| 1. | ☐ | ☒ | Will you have a tent larger than 400 square feet with sides? |
| 2. | ☐ | ☒ | Will you have a tent larger than 700 square feet without sides? |
| 3. | ☐ | ☒ | Will you have any open flames? This includes cooking, candles, bonfires, or any other use of open flames. |
| 4. | ☐ | ☒ | Will you have fireworks or any type of pyrotechnics? |
| 5. | ☐ | ☒ | Will you have a temporary stage greater than 400 square feet? |
| 6. | ☒ | ☐ | Will you have any food trucks at your event (please provide a list of food truck vendors)? |

If you have answered "yes" to any of the questions above, a separate, no cost permit from the Carson City Fire Department **MAY** be required. Please call (775) 887-2210 for more information. Please note the following general requirements applicable to events with fire components and permits through the Fire Department:

1. For open flames, please be prepared to provide the following information to the Fire Department:
 - a. If you are cooking:
 - Detail on cooking appliances and fuel you will be using (i.e. LPG, wood, electric, etc.)
 - Detail on cooking equipment location regardless of whether it is inside or outside.
 - Detail on fire extinguishers on site (i.e. type, size, location, etc.)
 - b. If you are using candles, you will be asked to provide the following information
 - Provide detail on candle type, size and location
 - Lit candles can't be passed hand to hand
 - c. If you are having a bonfire:
 - Provide detail on the bonfire location and expected number of attendees. A site plan will be required.
 - Standby fees may apply for this activity.
 - d. If you are using a portable heater:
 - Provide detail on the type of heater and whether it is electric, LPG or kerosene.
2. Fireworks and pyrotechnics can only be done by a Nevada licensed pyrotechnician. Please refer to Section 18 of the Fire Prevention Planning Guide for Special Events on [Page 27](#) for a checklist of what must be provided to the Fire Department. Standby fees may apply for these activities.

⁵ Fire Department requirements apply to your event regardless of whether a separate Fire Department permit is required. Please refer to the Fire Prevention Planning Guide for Special Events on [Pages 21-27](#) for additional information.

SECTION 10: GENERAL LIABILITY INSURANCE AND INDEMNIFICATION

1. General Liability Insurance Required.

If your event will be held on any portion of property owned by Carson City (sidewalks, streets, etc.), you are required to provide general liability insurance coverage for the specific dates of your event. This coverage is required to name the "City of Carson City, its officers, employees and agents" as Additional Insured for a minimum of \$1,000,000 per occurrence. The policy must be obtained from an insurance carrier licensed to do business in the State of Nevada. A sample insurance certificate has been provided on [Page 28](#) for your reference.

☒ Insurance Certificate Attached

2. Hold Harmless and Indemnification.

A Hold Harmless and Indemnification Agreement is required as a part of this Special Event Permit. Please complete the agreement on the following page as a part of your application process.

☐ Hold Harmless Agreement Completed and Signed by Authorized Party

**CARSON CITY SPECIAL EVENTS
PERMIT HOLD HARMLESS & INDEMNIFICATION AGREEMENT**

I, the undersigned, submit this hold harmless agreement as part of my request to be issued a special event permit for the dates of 10/23/26 to 10/23/26 and from the hours of 4:00 PM to 9:00 PM in the name of the following event: Nevada State Museum Trunk-or-Treat Block Party.

The provisions of this agreement apply to me, my entity, group or organization and our invitees and/or guests ("permittee"). I agree to abide by all applicable rules and regulations relating to this permit. Failure to do so may result in the revocation of this permit.

I agree to defend, protect, indemnify and hold Carson City, it's officers, employees and agents free and harmless from and against any and all claims, damages, expenses, loss or liability of any kind or nature whatsoever arising out of or resulting from, the alleged acts or omission of permittee, it's officers, agents or employees in connection with the permitted event or activity; and I agree, at my own cost, risk and expense, to defend any and all claims or legal actions that may be commenced or filed against the City, it's officers, agents or employees, and that I will pay any settlement entered into and will satisfy any judgement that may be rendered against the City, it's officers, agents or employees as a result of the alleged acts or omissions of permittee or permittee's officers, agents or employees in connection with the uses, events or activities under the permit.

I agree to give Carson City prompt and timely notice of any claims or suits instituted which may directly or indirectly affect Carson City or its officers, agents or employees.

I agree to reimburse Carson City for any expenses incurred in responding to or defending any claims or suits, including the reasonable value of any services rendered or time spent by City officers, agents or employees in responding to or defending such claims or suits.

I also agree to obtain and maintain a policy of General Liability Insurance (Occurrence Form) in the amount of \$1,000,000 from an insurance carrier with an AM Best Rating, admitted to do business in the State of Nevada and to maintain this policy in full force during the term of this permit. I agree to name Carson City, its officers, agents and employees as additionally insured on this policy and accompanying endorsement page. This insurance policy must provide liability coverage for the activities of vendors and entertainers participating in the special event. If coverage is excluded for any vendor or entertainer, proof of insurance for the vendor or entertainer must be provided through additional insurance policies, also naming Carson City, its officers, agents and employees as the additional insured. Proof of insurance policies covering the permittee and/or vendors and entertainers must be submitted to Carson City at least seven (7) business days in advance of the event. Proof of coverage must be provided in the form of a Certificate of Insurance with the endorsement page. Carson City's acceptance of an insurance certificate does not relieve me of liability nor will the amount of insurance limit my responsibility.

I certify that I have the authority to enter into this agreement on behalf of the entity or organization described below and that I am executing this agreement on its behalf.

Authorized Party Jen Roger Organization Nevada State Museum, CC
Signature Jen Roger Digitally signed by Jen Roger
Date: 2026.08.14 16:02:24 -07'00' Date 8/13/2026

SECTION 11: ACKNOWLEDGMENTS AND SIGNATURES

I have read and understand/accept the requirements related to this event as stated in this permit application and in Carson City Municipal Code, Sections 4.04.077 and 4.13.240. I further understand that issuance of my special event permit may be contingent upon my acceptance of additional reasonable conditions determined by City staff upon review of my application.

Signature: **Jen Roger** Digitally signed by Jen Roger
Date: 2026.08.13 06:33:01 -07'00' Date: **8/13/2026**

Print Name: **Jen Roger**

☐ Please check here if you are willing to attend a post-event meeting with City staff to provide feedback on how we can make your event experience better. (If box is checked, we will contact you to set up a meeting at your convenience.)

OFFICE USE ONLY

Permit Fees	FEE	Permit Checklist
Event Permit Fee		Vendor List ☐
Event Permit Fee (Non-Profit)		Authorization Letter from Property Owner ☐
Vendor Fees		Event Layout/Site Plan ☐
Temporary Liquor License Fee		Daily Event Schedule ☐
TOTAL FEES DUE:		Street Closures ☐
Payment Type:		Pre-Event Meeting Required ☐
Received By:	Date:	Street Closure Signature Sheet (15 days prior) ☐
Staff Notes:		Liquor Liability Insurance (if applicable) ☐
		General Liability Insurance Certificate ☐
		Separate Health Permit Required ☐
		Separate Fire Permit Required ☐



Carson City Business License Division
108 E. Proctor St.
Carson City, Nevada 89701
(775) 887-2105

Vendor List

Vendor	Selling/Serving		
	Merchandise	Food	Liquor
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			
TBD			



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Sheri Russell-Benabou, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 4, 2026, per Nevada Revised Statutes ("NRS") 251.030 and 354.290. (Sheri Russell-Benabou, srussell@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carsoncity.gov. A "Condition of the Treasury Report" is attached indicating the beginning balance, receipts, disbursements and the ending balance of each cash account for every fund in the City as of September 4, 2026. It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachment(s):

[BOS Cash Report 9-4-26.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 8/21/2026 & 9/4/2026

Form 9

FUND	FUND NAME	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101	GENERAL FUND	\$ 20,830,213.38	\$ 442,118.59	\$ 3,271,806.36	\$ 18,000,525.61
201	AIRPORT FUND	-	-	-	-
202	COOPERATIVE EXTENSION FUND	625,556.25	-	-	625,556.25
208	SUPPLEMENTAL INDIGENT FUND	4,128,702.59	-	30,447.55	4,098,255.04
210	CAPITAL PROJECTS FUND	32,774,879.13	471,478.50	130,153.20	33,116,204.43
215	SENIOR CENTER FUND	616,598.15	-	26,334.35	590,263.80
225	CARSON CITY TRANSIT FUND	(338,090.49)	4,808.83	165,031.70	(498,313.36) ¹
230	LIBRARY GIFT FUND	122,303.85	65.70	1,140.40	121,229.15
235	LANDSCAPE MAINTENANCE FUND	872,532.64	-	7,381.32	865,151.32
236	ADMINISTRATIVE ASSESSMENT FUND	43,707.24	469.00	-	44,176.24
237	NEIGHBORHOOD IMPROVEMENT DISTRICTS	429,497.61	-	6,875.00	422,622.61
240	TRAFFIC/TRANSPORTATION FUND	11,836.41	75.00	82.13	11,829.28
245	CAMPO FUND	265,910.93	13,998.05	45,715.14	234,193.84
250	REGIONAL TRANSPORTATION FUND	9,118,770.62	400.00	1,012,951.40	8,106,219.22
253	STREET & HIGHWAY INFRASTRUCTURE FUND	3,666,534.23	200,706.27	2,276.77	3,864,963.73
254	QUALITY OF LIFE FUND	4,693,236.44	402,289.04	158,716.34	4,936,809.14
256	STREET MAINTENANCE FUND	367,592.28	401,412.50	245,777.90	523,226.88
275	GRANT FUND	2,159,339.65	43,758.08	329,371.09	1,873,726.64
280	COMMISSARY FUND	54,935.38	8,978.95	11,618.34	52,295.99
287	911 SURCHARGE FUND	(9,600.14)	48,353.32	8,504.81	30,248.37
310	INFRASTRUCTURE TAX FUND	7,182,746.30	200,706.27	116,640.53	7,266,812.04
340	EXTRAORDINARY MAINTENANCE FUND	14,210,761.61	-	63,725.80	14,147,035.81
350	RESIDENTIAL CONSTRUCTION TAX FUND	1,916,873.01	6,000.00	-	1,922,873.01
410	DEBT SERVICE FUND	1,266,955.06	584,459.83	-	1,851,414.89
501	AMBULANCE FUND	5,668,385.85	42,734.80	210,329.21	5,500,791.44
505	STORMWATER FUND	3,795,074.74	57,527.15	23,803.05	3,828,798.84
510	WASTEWATER FUND	45,275,689.94	698,806.10	399,570.19	45,574,925.85
520	WATER FUND	27,563,656.01	665,446.55	1,144,737.43	27,084,365.13
525	BUILDING PERMITS FUND	1,936,136.63	49,279.38	58,020.97	1,927,395.04
530	CEMETERY FUND	574,714.38	4,908.03	6,323.93	573,298.48
560	FLEET MANAGEMENT FUND	1,452,122.15	112,837.15	135,320.29	1,429,639.01
570	GROUP MEDICAL INSURANCE FUND	(433,160.00)	499,770.73	180,267.79	(113,657.06) ²
580	WORKERS COMPENSATION FUND	3,281,862.05	44,287.39	257,109.52	3,069,039.92
590	INSURANCE FUND	781,147.64	3,200.00	18,472.36	765,875.28
602	REDEVELOPMENT ADMINISTRATIVE FUND	76,445.80	-	14,381.57	62,064.23
603	REDEVELOPMENT REVOLVING FUND	11,215,568.82	-	3,975.55	11,211,593.27
604	REDEVELOPMENT TAX INCREMENT FUND	2,251,902.80	-	-	2,251,902.80
730	SCHOOL DEBT FUND	17,341,412.82	-	4,000.00	17,337,412.82
740	CARSON CITY TOURISM AUTHORITY	5,718,744.26	10,052.70	123,450.20	5,605,346.76
748	CARSON CITY SCHOOL OPERATING FUND	5,326,719.85	-	1,082,550.66	4,244,169.19
750	STATE OF NEVADA FUND	1,833,784.96	31,595.16	57,589.72	1,807,790.40
752	RANGE IMPROVEMENT FUND	156.98	-	-	156.98
756	EAGLE VALLEY WATER DISTRICT FUND	19,770.74	-	-	19,770.74
760	WATER SUB-CONSERVANCY FUND	141,239.50	37,001.16	37,382.47	140,858.19
765	FISH AND GAME FUND	5,849.14	-	-	5,849.14
770	FORFEITURE ACCOUNT	56,362.56	-	-	56,362.56
793	CONTROLLER'S TRUST FUND	10,991.21	-	-	10,991.21
850	CARSON CITY OPEB TRUST FUND	6,463,146.00	113,727.10	10,694.07	6,566,179.03
TOTAL		\$ 245,369,516.96	\$ 5,201,251.33	\$ 9,402,529.11	\$ 241,168,239.18

¹ Timing difference - awaiting grant expense reimbursement.

² Timing difference - insurance bills paid prior to recording of payroll withholdings.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Jeanne Freeman, Health and Human Services Director

Agenda Title: For Possible Action: Discussion and possible action regarding (1) the deobligation of \$315,650 in American Rescue Plan Act Local and Regional Health Authorities (“ARPA LRHA”) funds awarded to Carson City through a grant agreement with the Nevada Department of Human Services, Division of Public and Behavioral Health (“DPBH”), resulting in a new award amount not to exceed \$3,159,284, and (2) authorization for the Mayor to sign any documents necessary to effectuate the deobligation of \$315,650 in ARPA LRHA funds. (Jeanne Freeman, jmfreeman@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the deobligation of \$315,650 in ARPA LRHA funds and authorize the Mayor to sign any necessary documents to effectuate that deobligation.

Board's Strategic Goal

Quality of Life

Previous Action

October 19, 2023 (Item 17.B) – The Board of Supervisors approved the acceptance of the grant from DPBH in an amount up to \$749,634, effective July 1, 2023, through June 30, 2024, as SG 26070.

Background/Issues & Analysis

The intent of the Carson City Health and Human Services Department (“CCHHS”) for the ARPA LRHA funds was to enhance public health workforce infrastructure by hiring personnel to perform duties needed to increase foundational public health services to the residents served by CCHHS.

As the grant enters its last three months, Carson City analyzed spending and determined that there would be significant funds left over at the end of the award period, and proposed deobligation to the grantor to reflect CCHHS’s updated projected needs and allow other grantees to utilize the funds. When developing the original budget, salaries, contractual needs, and operating expenses were estimated. Due to staffing turnover and staff retirements, the funding needed is lower than projected.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Grant Administration Policy

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund, Health Department Revenue 2756881-431010 and Expenses for ARPA LHRA G680025053, 2756800-500101 to 501225.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, the deobligation would reduce the current total award from \$3,474,934 to \$3,159,284.

The initial subgrant (SG 26070) of \$749,634 through June 30, 2024, was supplemented by a new subgrant (SG 2025-00673) for \$2,950,366 with a term beginning July 1, 2024, and ending November 30, 2026. Subsequently, SG 2025-00673 was amended to roll over unspent funds from SG 26070, resulting in the subgrant funds from SG 2025-00673 increasing to a total of \$3,520,886. In November of 2025, SG 2025-00673 was modified to deobligate \$12,488 of the subgrant funds, resulting in a new total amount of \$3,508,398. In May of 2026, another \$33,464 was deobligated, resulting in a new total amount of \$3,474,934. In July of 2026, funds were redistributed among budget categories to support revision of the grant scope of work. The \$315,650 deobligation now sought will result in a new total of \$3,159,284 for the subgrant funds from SG 2025-00673, through November 30, 2026.

Alternatives

Do not authorize the deobligation of ARPA LRHA funds and/or provide alternative direction to staff.

Attachment(s):

[Budget Breakdown for Deobligation for Amendment 5.pdf](#)

[SG 26070 ARPA Capital Infrastructure Grant NOA 7.1.23-6.30. 24 EXECUTED.pdf](#)

[SG-2025-00673 ARPA LRHA Workforce NOA Jul24-Nov26 executed.pdf](#)

[SG-2025-00673 ARPA LRHA Amendment 1 EXECUTED.pdf](#)

[SG-2025-00673 ARPA LRHA Amendment 2 EXECUTED.pdf](#)

[SG-2025-00673 ARPA LRHA Amendment 3 EXECUTED.pdf](#)

[SG-2025-00673 ARPA LRHA Amendment 4 EXECUTED.pdf](#)

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

BUDGET NARRATIVE (7/1/23 - 11/30/2026)

(Form Revised July 2022)

USE FORMULAS FOR ALL TOTALS

Total Personnel Costs				including fringe	Total:		\$ 2,545,879.73
-----------------------	--	--	--	------------------	--------	--	-----------------

ROCS calcs *

\$2,545,879.74

		Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked	Amount Requested
Kayla Gross - FY 25 Grant/Fiscal Analyst (P102)	\$	43,777.59	0.0000%	100.0000%	12	100.00%	\$ 43,777.59
Kayla Gross/Lynsie Hood - FY 26 Grant/Fiscal Analyst (P102)	\$	62,758.30	0.0000%	100.0000%	12	100.00%	\$ 62,758.30
Kayla Gross/Lynsie Hood - FY 27 Grant/Fiscal Analyst (P102)	\$	82,794.00	50.0000%	50.0000%	5	41.67%	\$ 25,873.14

\$43,777.59

\$62,758.30

\$25,873.14

This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.

		Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked	Amount Requested
Jordan Wasser / Elyse Monroy-Marsala, FY 25 Assessment/Accreditation Coordinator	\$	86,268.21	0.0000%	100.0000%	12	100.00%	\$ 86,268.21
Elyse Monroy-Marsala, FY 26 Assessment/Accreditation Coordinator	\$	91,633.29	0.0000%	100.0000%	12	100.00%	\$ 91,633.29
Vacant, FY 27 Assessment/Accreditation Coordinator	\$	87,659.65	56.5000%	0.0000%	0	0.00%	\$ -

\$86,268.21

\$91,633.29

\$0.00

This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts.

		Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked	Amount Requested
Trinity Thom -FY 25 (A402) Administrative Assistant - Executive	\$	82,593.13	0.0000%	100.0000%	12	100.00%	\$ 82,593.13
Trinity Thom -FY 26 (A402) Administrative Assistant - Executive	\$	87,353.14	0.0000%	100.0000%	12	100.00%	\$ 87,353.14
Trinity Thom -FY 27 (A402) Administrative Assistant - Executive	\$	60,954.63	37.0000%	100.0000%	5	41.67%	\$ 34,794.94

\$82,593.13

\$87,353.14

\$34,794.95

This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		Annual Salary	Fringe Rate	% of Time	Months	Percent of Months worked	Amount Requested
Jon Evasovic / Rachel Hickman -FY 25 Data Analyst	\$	110,491.62	0.0000%	100.0000%	12	100.00%	\$ 110,491.62
Rachel Hickman -FY 26 Data Analyst	\$	130,032.82	0.0000%	100.0000%	12	100.00%	\$ 130,032.82
Rachel Hickman -FY 27 Data Analyst	\$	105,150.16	30.0000%	100.0000%	5	41.67%	\$ 56,956.34

\$110,491.62

\$130,032.82

\$56,956.34

This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		Annual Salary	Est. Fringe Rate	% of Time	Months	Percent of Months worked	Amount Requested
Dain Steffency -FY 25 Public Health Communication Specialist	\$	50,762.96	0.0000%	100.0000%	12	100.00%	\$ 50,762.96
Dain Steffency -FY 26 Public Health Communication Specialist	\$	62,729.40	0.0000%	100.0000%	12	100.00%	\$ 62,729.40

\$50,762.96

\$62,729.40

<u>Dain Steffency -FY 27 Public Health Communication Specialist</u>	\$	73,842.93	31.0000%	100.0000%	5	41.67%	\$	40,305.96	\$40,305.96
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This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper article and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>	
<u>Kyle Edison FY 25 Seasonal Mosquito Abatement Personnel - Part Time</u>	\$	15,601.51	0.0000%	100.0000%	12	100.00%	\$	15,601.51	\$15,601.51
<u>Kyle Edison/Mark Fluckiger FY26 Seasonal Mosquito Abatement Personnel - Part Time</u>	\$	12,502.93	0.0000%	100.0000%	12	100.00%	\$	12,502.93	\$12,502.93
<u>Vacant FY 27 Seasonal Mosquito Abatement Personnel - Part Time</u>	\$	36,238.00	3.5000%	100.0000%	5	41.67%	\$	15,627.65	\$15,627.65

This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other mosquito related illnesses. Carson City does not have another mosquito abatement program. CCHHS has absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. This budget period is less than 5 months since it is a seasonal position.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>	
<u>Allison Abbott FY 25 Environmental Health Specialist 1 or 2</u>		\$20,887.64	0.0000%	100.0000%	12	100.00%	\$	20,887.64	\$20,887.64
<u>Allison Abbott/ Brian Sorenson FY 26 Environmental Health Specialist 1 or 2</u>		\$39,386.86	0.0000%	100.0000%	12	100.00%	\$	39,386.86	\$39,386.86
<u>Brian Sorenson FY 27 Environmental Health Specialist 1 or 2</u>		\$76,489.23	47.0000%	50.0000%	0.5	4.17%	\$	2,342.49	\$2,342.49

This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe);

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>	
<u>Susana Melgarejo, FY 25 (S3) Clinical Services Office Supervisor</u>	\$	78,582.75	0.0000%	100.0000%	12	100.00%	\$	78,582.75	\$78,582.75
<u>Susana Melgarejo, FY 26 (S3) Clinical Services Office Supervisor</u>	\$	102,148.22	0.0000%	100.0000%	12	100.00%	\$	102,148.22	\$102,148.22
<u>Susana Melgarejo, FY 27 (S3) Clinical Services Office Supervisor</u>	\$	69,019.47	59.2000%	100.0000%	5	41.67%	\$	45,782.92	\$45,782.92

This position is responsible for overseeing the clinic operations.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>	
<u>Toni Orr / Emma Garcia, FY 25, (P2) Public Health Nurse</u>	\$	71,813.84	0.0000%	100.0000%	12	100.00%	\$	71,813.84	\$71,813.84
<u>Emma Garcia, FY 26, (P2) Public Health Nurse</u>	\$	97,364.26	0.0000%	100.0000%	12	100.00%	\$	97,364.26	\$97,364.26
<u>Emma Garcia, FY 27, (P2) Public Health Nurse</u>	\$	97,852.78	42.4000%	65.0000%	5	41.67%	\$	37,738.58	\$37,738.58

This position is responsible to provide family planning and immunization services to the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>	<u>Annual</u>	<u>Amount Requested</u>
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<u>TBD, FY25: Public Health Nurses (2), Part time: 104 average hours monthly</u>	\$	300.45	0.0000%	100.0000%	12	100.00%	\$	300.45	\$300.45
<u>TBD, FY26: Public Health Nurses (2), Part time: 104 average hours monthly</u>	\$	27,100.99	0.0000%	100.0000%	12	100.00%	\$	27,100.99	\$27,100.99
<u>TBD, FY27: Public Health Nurses (2), Part time: 104 average hours monthly</u>	\$	32,925.52	3.0500%	100.0000%	5	41.67%	\$	14,137.40	\$14,137.40

These positions are responsible for providing immunization services to the community. Added these positions back into the budget.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>		<u>Amount Requested</u>	
						<u>Annual</u>	<u>Amount Requested</u>		
<u>Caitlynn Koback, FY 26, Public Health Investigator</u>	\$	96,373.06	0.0000%	100.0000%	12	100.00%	\$	96,373.06	\$96,373.06
<u>Caitlynn Koback, FY 27, Public Health Investigator</u>	\$	65,372.93	49.0000%	100.0000%	5	41.67%	\$	40,585.70	\$40,585.70

This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>		<u>Amount Requested</u>	
						<u>Annual</u>	<u>Amount Requested</u>		
<u>Dustin Boothe, FY 25, Epidemiology Division Manager</u>	\$	32,674.93	0.0000%	100.0000%	12	100.00%	\$	32,674.93	\$32,674.93
<u>Dustin Boothe, FY 26, Epidemiology Division Manager</u>	\$	162,500.70	0.0000%	100.0000%	12	100.00%	\$	162,500.70	\$162,500.70
<u>Rachel Freshman, FY 27, Epidemiology Division Manager</u>	\$	85,287.10	55.0000%	75.0000%	5	41.67%	\$	41,310.94	\$41,310.94

This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>		<u>Amount Requested</u>	
						<u>Annual</u>	<u>Amount Requested</u>		
<u>Garrett Olson, FY 25, Epidemiologist</u>	\$	26,327.47	0.0000%	100.0000%	12	100.00%	\$	26,327.47	\$26,327.47
<u>Garrett Olson, FY 26, Epidemiologist</u>	\$	62,885.83	0.0000%	100.0000%	12	100.00%	\$	62,885.83	\$62,885.83
<u>Vacant, FY 27, Epidemiologist</u>	\$	82,813.20	57.6000%	0.0000%	0	0.00%	\$	-	\$0.00

This position will be a support in the vent of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>		<u>Amount Requested</u>	
						<u>Annual</u>	<u>Amount Requested</u>		
<u>Rachel Freshman, FY 25, Epidemiologist</u>	\$	31,212.09	0.0000%	100.0000%	12	100.00%	\$	31,212.09	\$31,212.09
<u>Rachel Freshman, FY 26, Epidemiologist</u>	\$	118,531.91	0.0000%	100.0000%	12	100.00%	\$	118,531.91	\$118,531.91
<u>Melanie Sandquist, FY 27, Epidemiologist</u>	\$	91,000.00	54.0000%	58.0000%	5	41.67%	\$	33,867.17	\$33,867.17

This position will be a support in the vent of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u>		<u>Amount Requested</u>	
						<u>Annual</u>	<u>Amount Requested</u>		
<u>Alexandra Mitchell, FY 25, Public Health Investigator</u>	\$	18,755.17	0.0000%	100.0000%	12	100.00%	\$	18,755.17	\$18,755.17
<u>Alexandra Mitchell, FY 26, Public Health Investigator</u>	\$	40,998.26	0.0000%	100.0000%	12	100.00%	\$	40,998.26	\$40,998.26

<u>Alexandra Mitchell, FY 27, Public Health Investigator</u>	\$	68,429.53	54.0000%	75.0000%	0	0.00%	\$	-	\$0.00
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This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>	
<u>Nicholas Wilkinson, FY 25, Public Health Investigator</u>	\$	18,675.73	0.0000%	100.0000%	12	100.00%	\$ 18,675.73	\$18,675.73
<u>Nicholas Wilkinson, FY 26, Public Health Investigator</u>	\$	73,302.67	0.0000%	100.0000%	12	100.00%	\$ 73,302.67	\$73,302.67
<u>Nicholas Wilkinson, FY 27, Public Health Investigator</u>	\$	69,500.97	54.0000%	90.0000%	5	41.67%	\$ 40,136.82	\$40,136.82

This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>	
<u>Azucena Talavera, FY26, Chronic Disease and Health Promotion Manager</u>	\$	41,247.47	0.0000%	100.0000%	12	100.00%	\$ 41,247.47	\$41,247.47
<u>Azucena Talavera, FY27, Chronic Disease and Health Promotion Manager</u>	\$	92,786.45	48.8650%	100.0000%	5	41.67%	\$ 57,552.74	\$57,552.74

Under general direction, plans, organizes, coordinates, supervises, reviews, and evaluates the activities of the division in regard to public health issues; develops and maintains tracking systems for the programs under the division, including data collection, analysis and financial management.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>	
<u>Vacant, Intern, FY26</u>	\$	6,057.52	0.0000%	100.0000%	12	100.00%	\$ 6,057.52	\$6,057.52

To support the development of the public health workforce and the movement of CCHHS to become an academic health department, one intern will be hired to work on public health initiatives as part of Foundation Public Health Services or Community-Specific Public Health Services.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>	
<u>Vacant, Intern, FY27</u>	\$	21,500.00	4.3000%	100.0000%	5	41.67%	\$ 9,343.55	\$9,343.55

To support the development of the public health workforce and the movement of CCHHS to become an academic health department, one intern will be hired to work on public health initiatives as part of Foundation Public Health Services or Community-Specific Public Health Services.

		<u>Annual Salary</u>	<u>Est. Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Percent of Months worked</u> <u>Annual</u>	<u>Amount Requested</u>	
<u>Caitlynn Koback / Kierstyn Marsh, FY 25, Administrative Assistant</u>	\$	45,890.67	0.0000%	100.0000%	12	100.00%	\$ 45,890.67	\$45,890.67
<u>Kierstyn Marsh, FY 26, Administrative Assistant</u>	\$	56,627.34	54.0000%	100.0000%	0	0.00%	\$ -	\$0.00

This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. This position will be discontinued in FY26.

Total Fringe Cost	\$	143,892.84	Total Salary Cost:	\$	2,401,986.75
Total Budgeted FTE		48.63000			

<u>Travel</u>	Total:	\$28,246.28	\$28,251.00
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In State Travel Totals					\$722.64		\$723.00
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FY 26 - Las Vegas, NV Bit Focus

Conference

<u>Cost</u>		<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>			
Airfare	\$151.96	1		1	\$151.96		\$152.00
Baggage Fee (\$35 per bag per leg of flight)	\$0.00	0		0	\$0.00		\$0.00
Per Diem: GSA Rate Full Days	\$86.00	1	3	1	\$258.00		\$258.00
Lodging: GSA Rate \$92.24/night; /18% tax on per night charge and resort fee = \$108.84/night	\$108.84	1	2	1	\$217.68		\$218.00
Ground Transportation	\$0.00	0	0	0	\$0.00		\$0.00
Mileage: Roundtrip travel between CCHHS to Reno-Tahoe Airport: 58 miles X \$0.70/mile = \$40.60.	\$41.00	1		1	\$41.00		\$41.00
Parking: Long-term surface lot \$18/day	\$18.00	1	3	1	\$54.00		\$54.00

Justification:

Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst attend.

		<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	\$0.00	Conference rescheduled to a time outside grant period	\$0.00
<u>FY 27 - Las Vegas, NV Bit Focus</u>							
<u>Conference</u>	<u>Cost</u>						
Airfare	\$0	0		0	\$0		\$0.00
Baggage Fee (\$35 per bag per leg of flight)	\$0	0		0	\$0		\$0.00
Per Diem: GSA Rate Full Days	\$0	0	0	0	\$0		\$0.00
Lodging: GSA Rate \$126/night; \$35 resort fee/night; 18% tax on per night charge and resort fee = \$189.98/night	\$0	0	0	0	\$0		\$0.00
Ground Transportation	\$0	0	0	0	\$0		\$0.00
Mileage: Roundtrip travel between CCHHS to Reno-Tahoe Airport: 58 miles X \$0.70/mile = \$40.60. Staff required to carpool.	\$0	0		0	\$0		\$0.00
Parking: Long-term surface lot \$18/day. Staff required to carpool.	\$0	0	0	0	\$0		\$0.00

Justification:

Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst and Human Services Case Manager attend.

		<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>	\$0.00	Conference is not being held	\$0.00
<u>FY 27 - Las Vegas, NV</u>							
<u>Crisis Management Communication Training</u>	<u>Cost</u>						
Airfare	\$0.00	0		0	\$0.00		\$0.00
Baggage Fee (\$35 per bag per leg of flight)	\$0.00	0		0	\$0.00		\$0.00
Per Diem: GSA Rate Full Days	\$0.00	0	0	0	\$0.00		\$0.00
Lodging: GSA Rate \$126/night; \$35 resort fee/night; 18% tax on per night charge and resort fee = \$189.98/night	\$0.00	0	0	0	\$0.00		\$0.00
Ground Transportation	\$0.00	0	0	0	\$0.00		\$0.00
Mileage: Roundtrip travel between CCHHS to Reno-Tahoe Airport: 58 miles X \$0.70/mile = \$40.60. Staff required to carpool.	\$0.00	0		0	\$0.00		\$0.00

Parking: Long-term surface lot \$18/day.	\$0.00	0	0	0	\$0.00	\$0.00
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Staff required to carpool.

Justification:

Identified training supports the strengthening of the CCHHS public health workforce to serve the community. These trainings will equip the Public Health Communication Specialist and Director/Deputy Director with skills in crisis management communications and warnings, enhancing public health communications during a crisis.

Out of State Totals					\$27,523.64	\$27,528.00
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Out-of-State Travel

FY 25 - Detroit, MI NACCHO

Conference

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$801.00	1		2	\$1,602.00
Per Diem: GSA Rate	\$64.00	1	5	2	\$640.00
Ground Transportation	\$29.00	1	4	1	\$116.00
Lodging:	\$302.00	1	4	2	\$2,416.00

Justification:

National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. the plan is to have the Assessment Accreditation Coordinator and Data Analyst attend.

FY 25 - Pittsburgh, PA NAGC

Communication Conference

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$510.00	1		2	\$1,020.00
Per Diem: GSA Rate Full Days	\$800.00	1	5	2	\$800.00
Lodging: GSA Rate \$110/night; 18% tax on per night charge and resort fee = \$129.80/night	\$129.80	1	4	2	\$1,038.40

Justification:

National Association of Government Communicators (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.

FY 26 - Palm Springs, CA NAGC

Communication Conference

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$337.30	1		2	\$674.60
Baggage Fee: \$35 per leg of trip	\$0.00	1		0	\$0.00
Per Diem: GSA Rate Full Day	\$86.00	1	3	2	\$516.00
Lodging: GSA Rate \$85/night; 18% tax on per night charge and resort fee = \$100.30/night	\$100.30	1	2	2	\$402.00
Ground Transportation:	\$0	0	0	0	\$0
Mileage: Not Applicable	\$0	0		0	\$0
Parking: Not Applicable	\$0	0	0	0	\$0

Justification:

National Association of Government Communicators (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.

FY 26 - Anaheim, CA NACCHO

Conference

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$327.00	1		1	\$327.00
Per Diem: GSA Rate Full Day	\$86.00	1	6	1	\$516.00
Lodging: GSA Rate \$191/night; 18% tax on per night charge = \$225.38/night	\$225.00	1	5	1	\$1,125.00
Ground Transportation	\$37.00	1	3	1	\$111.00
Mileage: Not Applicable	\$0	0		0	\$0
Parking: Not Applicable	\$0	0	0	0	\$0

Reduced to number of days used

Justification:

The National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Data Analyst or Public Health Communication Specialist attend.

					\$1,778.64	\$1,779.00
<u>FY 26 - New Orleans, Government Social Media Conference</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$579.64	1		1	\$579.64	\$580.00
Baggage Fee	\$0.00	0		0	\$0.00	\$0.00
Per Diem: GSA Rate Full Day	\$80.00	1	4	1	\$320.00	\$320.00
Lodging: GSA Rate \$179/night; \$35/night resort charge; 18% tax on per night = \$252.52/night	\$253.00	1	3	1	\$759.00	\$759.00
Ground Transportation	\$60.00	1	2	1	\$120.00	\$120.00
Mileage: Not Applicable	\$0	0		0	\$0	\$0.00
Parking: Not Applicable	\$0	0	0	0	\$0	\$0.00

Justification:

Government Social Media Conference. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Communication Specialist will attend trainings.

					\$2,787.20	\$2,788.00
<u>FY 27 - Global Public Health & Epi Conference, Boston, MA 10/22-24/26</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$508.40	1		1	\$508.40	\$509.00
Baggage Fee:	\$0.00	0		0	\$0.00	\$0.00
Per Diem: GSA Rate Full Day	\$92.00	1	5	1	\$460.00	\$460.00
Lodging: GSA Rate \$349/night; Conference Rate \$290/night; 18% tax on per night and resort charge = \$342.20/night	\$342.20	1	4	1	\$1,368.80	\$1,369.00
Ground Transportation	\$60.00	1	6	1	\$360.00	\$360.00
Mileage: Not Applicable	\$0.00	0		0	\$0.00	\$0.00
Parking: Long-term surface lot \$18/day. Staff required to carpool.	\$18.00	1	5	1	\$90.00	\$90.00

Justification: Epidemiology/Disease Investigator Training. Due to conference schedule, travel will be October 21 to Boston and return October 25, 2026.

					\$4,204.44	\$4,205.00
<u>FY 27 - eClinical Works Conference, Nashville, TN 10/23-25/26</u>	<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$556.80	1		2	\$1,113.60	\$1,114.00
Baggage Fee: \$35 per leg of trip	\$70.00	1		2	\$140.00	\$140.00
Per Diem: GSA Rate Full Day	\$86.00	1	3.5	2	\$602.00	\$602.00
Lodging: GSA Rate \$248/night; 18% tax on per night and resort charge = \$292.64/night	\$292.64	1	3.0	2	\$1,755.84	\$1,756.00
Ground Transportation	\$60.00	1	4.0	2	\$480.00	\$480.00
Mileage: Roundtrip travel between CCHHS to Reno-Tahoe Airport: 58 miles X \$0.70/mile = \$40.60. Staff required to carpool.	\$41.00	1		1	\$41.00	\$41.00
Parking: Long-term surface lot \$18/day. Staff required to carpool.	\$18.00	1	4.0	1	\$72.00	\$72.00

Justification: TBD - eClinical Works Conference and Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Clinical Services Office Supervisor will attend the eCW conference to better operate the Clinic electronic health record. The GSA rates for Washington DC were used for calculations since the location of the training has not been published.

\$1,292.36 \$1,293.00

FY 27 - 2026 National Reproductive Health Conference (07/28-31/26)

Chicago, IL

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$640.00	1		1	\$640.00
Baggage Fee:	\$0.00	1		0	\$0.00
					Conference added with prior approval from State
Per Diem: GSA Rate Full Day	\$92.00	1	4.5	1	\$414.00
Lodging: GSA Rate \$202/night; 18% tax on per night and resort charge = \$238.36/night	\$238.36	1	1	1	\$238.36
Ground Transportation	\$0	0	0	0	\$0
Mileage: Not Applicable	\$0	0		0	\$0
Parking: Not Applicable	\$0	0	0	0	\$0

Justification:

Chicago, IL for 2026 National Reproductive Health Conference. Public Health nurse was awarded a scholarship to cover conference registration and 3 nights of hotel expense. The fourth night of hotel expense is being charged to LHRA due to schedule of the conference requiring the staff member to travel on July 27th. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The National Reproductive Health Conference provides learning experiences and an opportunity to network for reproductive health clinical professionals. The Public Health Nurse attended this conference.

\$6,157.80

FY 27 - Louisville, KY; NACCHO

Conference

<u>Cost</u>	<u># of Trips</u>	<u># of days</u>	<u># of Staff</u>		
Airfare	\$822.00	1		3	\$2,466.00
Baggage Fee:	\$0.00	0		0	\$0.00
Per Diem: GSA Rate Full Day	\$80.00	1	5.5	3	\$1,320.00
Lodging: GSA Rate \$134/night; 18% tax on per night and resort charge charge = \$158.12/night	\$158.12	1	5	3	\$2,371.80
Ground Transportation	\$0	0	0	3	\$0
Mileage: Not Applicable	\$0	0		1	\$0
Parking: Not Applicable	\$0	0	0	1	\$0

Justification:

Louisville, KY; National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment Accreditation Coordinator, Data Analyst, Public Health Communications Specialist, and CCHHS Director/Deputy Director attend.

Operating **Total:** \$ 2,642.00

List tangible and expendable personal property, such as office supplies, program supplies, etc. Unit cost for general items are not required. Listing of typical or anticipated Item Amount # of FTE/ or Units # of Months or Occurrences Total Cost

Office Supplies FY 25	\$	562.00	1.00	1.00	\$ 562.00	\$562.00
Office Supplies FY 26	\$	1,380.00	1.00	1.00	\$ 1,380.00	\$1,380.00
Office Supplies FY 27	\$	20.00	7.00	5.00	\$ 700.00	\$700.00

Justification:

Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.

Equipment **Total:** \$ 12,056.00

Item	Amount	# of FTE/ or Units	# of Months or Occurrences	Total Cost	
FY 26 Desktop Computer and Field Unit	\$	4,281.00	1	1	\$ 4,281.00

Justification:

The newly hired EHS1/II needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)

FY 26 Computer Workstation	\$	-	0	0	\$ -	\$0.00
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The Communication Specialist/Data Analyst need an upgraded computer workstation in order to do the job.

\$0.00

FY 27 Computer and Training Screen	\$	7,775.00	1	1	\$	7,775.00
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\$7,775.00

\$206,076.00

\$4,407.00

Total	\$4,407
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Total	\$4,407
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Period of Performance: July 1, 2024-June 30, 2025

* Sole Source Justification: N/A

Personnel	\$4,407.00
Travel	\$0.00
Total Budget	\$4,407.00

Define - Staff will report to the Director and Deputy Director related to project progress and completion.

\$8,915.00

Period of Performance: July 1, 2025 - November 30, 2026

* Sole Source Justification: Joinder contract used by State of Nevada

Personnel	\$8,915.00
Travel	\$0.00
Total Budget	\$8,915.00

Name of Contractor or Subrecipient: FY 26 & FY 27 (5 months) TBD-	Total	\$18,500
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\$18,500.00

Period of Performance: July 1, 2025 - November 30, 2026

* Sole Source Justification: N/A

Personnel	\$18,500.00
Travel	\$0.00
Total Budget	\$18,500.00

Define - The Environmental Health Specialist will report project progress to the Environmental Health Manager and Director bi-weekly with timesheets approved by the Deputy Director or Director on a weekly basis. Hourly rate of \$50/hour to admin fee per hour of \$12.45 for a total hourly rate of \$62.45. A total of approximately 296 hours of work.

<u>Name of Contractor or Subrecipient: FY 26 & FY 27 (5 months) TBD-Executive Team Coaching</u>		Total	\$16,285	\$16,285.00
<u>Method of Selection:</u> Competitive Bid <u>Period of Performance:</u> July 1, 2025 - November 30, 2026 <u>Scope of Work:</u> Executive team coach will assist management team with identifying boundaries, setting expectations, identifying appropriate workloads, and preventing staff burnout. * Sole Source Justification: N/A				
<u>Budget</u>				
Personnel	\$16,285.00			
Travel	\$0.00			
Total Budget	\$16,285.00			
<u>Method of Accountability:</u> Define - The Executive Team coach will report project progress to the Agency Director and Deputy Director monthly.				
<u>Name of Contractor or Subrecipient: FY 26 & FY 27 (5 months) TBD-Assessment Contractor</u>		Total	\$10,965	\$10,965.00
<u>Method of Selection:</u> Competitive Bid <u>Period of Performance:</u> July 1, 2025 - November 30, 2026 <u>Scope of Work:</u> The contractor will be hired to conduct an opioid assessment of services and service gaps, including environmental health and clinical services. * Sole Source Justification: N/A				
<u>Budget</u>				
Personnel	\$10,965.00			
(\$45/hour + \$11.21 for a total of \$56.21/hour. A total of approximately 195 hours of work. Project completed by November 21, 2026)				
Travel	\$0.00			
Total Budget	\$10,965.00			
<u>Method of Accountability:</u> Define - The contractor will report project progress to the Agency Director and Deputy Director monthly.				
<u>Name of Contractor or Subrecipient: FY 26 & FY 27 (5 months) - Public Health Staffing Assessment Contractor</u>		Total	\$97,470	\$97,470.00
<u>Method of Selection:</u> Competitive Bid <u>Period of Performance:</u> July 1, 2025 - November 30, 2026 <u>Scope of Work:</u> A contractor will be hired to conduct a staffing assessment according to the Foundational Public Health Services to align with State public health funding and to support Agency congruence with community health needs assessments. * Sole Source Justification: N/A				
<u>Budget</u>				
Personnel	\$97,470.00			
(\$23,310 - upon completion of phase 1 to include project kickoff and existing conditions review; \$35,438 - upon completion of phase 2 to include outline of framework and draft Public health workforce capacity gap analysis; \$25,622 - upon completion of phase 3 to include draft workforce optimization roadmap; \$13,100 - upon completion of phase 4 to include final public health workforce capacity assessment, final gap analysis, workforce optimization roadmap, and executive presentation. Project completed by November 23, 2026)				
Travel	\$0.00			
Total Budget	\$97,470.00			
<u>Method of Accountability:</u> Define - The contractor will report project progress to the Agency Director and Deputy Director on a monthly basis. Bi-monthly meetings with the contractor will occur between Agency staff and contractual staff to provide data resources to support project completion.				
		Total	\$49,534	\$49,534.00
<u>Name of Contractor or Subrecipient: FY 26 & FY 27 (5 months) - Public Health Workforce Development Assessment Contractor</u>				

Method of Selection: Competitive Bid

Period of Performance: July 1, 2025 - November 30, 2026

Scope of Work: A contractor will be hired to establish a workforce development and performance management framework to support Foundational Public Health Services for Carson City Health and Human Services.

* Sole Source Justification: N/A

Budget

Personnel \$49,534.00

(\$15,180 upon project initiation; \$17,461 due upon completion of stakeholder agreement and current-status assessment; \$16,893 due upon the final workforce framework and presentation. Project completed by November 15, 2026)

Travel \$0.00

Total Budget \$49,534.00

Method of Accountability:

Define - The contractor will report project progress to the Agency Director and Deputy Director on a monthly basis. Bi-monthly meetings with the contractor will occur between Agency staff and contractual staff to provide data resources to support project completion.

Training	Total:	\$	40,287.00	\$40,287.00
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Item	Amount	# of FTE or Units	# of Occurrences	Cost	
FY25 Conference/Training Registration - NACCHO	\$ 700.00	2	1	\$ 1,400.00	\$1,400.00
FY26 Conference/Training Registration - NACCHO	\$ 825.00	1	1	\$ 825.00	\$825.00
FY27 Conference/Training Registration - NACCHO	\$ 880.00	3	1	\$ 2,640.00	\$2,640.00

Justification:

NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experience for local public health professionals. The plan is to have the Assessment/Accreditation coordinator, Public Health Communication Specialist, the Data Analyst, and the Director/Deputy Director attend.

FY25 Conference/Training Registration - eClinical Works Conference	\$ 985.00	1	1	\$ 985.00	Year changed	\$985.00
FY27 Conference/Training Registration - eClinical Works Conference	\$ 925.00	2	1	\$ 1,850.00		\$1,850.00

Justification: eClinical Works Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics. No travel necessary for FY25.

FY25 Conference/Training Registration - Pryor Learning	\$ 249.00	1	1	\$ 249.00	\$249.00
FY26 Conference/Training Registration - Pryor Learning	\$ -	0	0	\$ -	\$0.00

Justification: Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health. No travel necessary.

FY25 Conference/Training Registration - NAGC Communications School	\$ 1,680.00	2	1	\$ 3,360.00	\$3,360.00
FY26 Conference/Training Registration - NAGC Communications School	\$ 2,550.00	2	1	\$ 5,100.00	\$5,100.00

Justification: Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.

FY 26 Grant Writing	\$ 525.00	1	1	\$ 525.00	\$525.00
FY 26 NACO Professional Development Academy - Virtual course	\$ 1,470.00	5	1	\$ 7,350.00	\$7,350.00
FY 27 NACO Professional Development Academy - Virtual course	\$ 1,500.00	4	1	\$ 6,000.00	\$6,000.00
FY 27 NACO Leading With Analytics Training - Virtual course	\$ 995.00	3	1	\$ 2,985.00	\$2,985.00

Justification: Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which four that are funded by this grant will attend. Edited the number of employees taking this training due to employee transitions. No travel necessary.

FY 26 In-State conference / Training	\$ 375.00	0	0	\$ -	\$0.00
FY 27 In-State conference / Training - Grant Writing and Grant Management	\$ 1,100.00	1	1	\$ 1,100.00	\$1,100.00

Justification: In-state Conference / Training - Virtual grant writing and grant management trainings for CCHHS staff.

FY 26 Data Analyst Training	\$	1,075.00	1	1	\$	1,075.00	\$1,075.00
FY 27 Data Analyst Training	\$	1,000.00	1	1	\$	1,000.00	\$1,000.00

Justification: Data Analyst Training - TBD. No travel required. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.

FY 26 Epidemiologist/Disease Investigator Training	\$	575.00	1	1	\$	575.00	\$575.00
FY 27 Epidemiologist/Disease Investigator Conference Registration Public Health and Epidemiology Conference	\$	839.00	1	1	\$	839.00	\$839.00

Justification: Epidemiologist/Disease Investigator Training - TBD. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. No travel required for FY26.

FY 26 Public Health Communication Specialist Training	\$	1,500.00	0	1	\$	-	No training occurred \$0.00
FY 27 Public Health Communication Specialist Training	\$	1,500.00	1	1	\$	1,500.00	\$1,500.00

Justification: Public Health Communication Specialist Training - TBD. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.

FY 26 - Government Social Media Conference Registration	\$	929.00	1	1	\$	929.00	\$929.00
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Justification: Public Information Officer Training - Government Social Media Conference Registration. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. This training will be attended by the Public Health Communication Specialist.

Other	Total:	\$	36,881.00	\$36,881.00
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Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	
FY 25 Adobe Pro Suite License	\$	18.00	1	1 \$	18.00	\$18.00
FY 26 Alchemar License	\$	1,000.00	1	1 \$	1,000.00	\$1,000.00

Justification: The Adobe pro Suite license for the Assessment/Accreditation Coordinator and needed to perform their job.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	
FY 25 - Social Media Analytic Software (Hootsuite)	\$	725.00	1	1 \$	725.00	\$725.00
FY 26 - Social Media Analytic Software (Hootsuite)	\$	725.00	1	1 \$	725.00	\$725.00
FY 27 - Social Media Analytic Software (Hootsuite)	\$	725.00	1	1 \$	725.00	\$725.00

Justification: Social Media Analytic Software. Analytic software for the Public Health Communication Specialist to have the ability to determine CCHHS social media analytics for reporting purposes on some of the grants and to the public in various reports.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	
FY 26 - Team project management software	\$	3,375.00	0	1 \$	-	\$0.00
FY 27 - Team project management software	\$	26,125.00	1	1 \$	26,125.00	\$26,125.00

Justification: Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	
FY 25 - Qualitative Data Analysis Software (NVivo)	\$	650.00	1	1 \$	650.00	\$650.00
FY 26 - Qualitative Data Analysis Software (NVivo)	\$	700.00	1	1 \$	700.00	\$700.00
FY 27 - Qualitative Data Analysis Software (NVivo)	\$	-	1	1 \$	-	\$0.00

Justification: Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	841.00	
FY 25 - Hot Spot - Wifi	\$ 72.00	1	2	\$ 144.00			\$144.00
FY 26 - Hot Spot - Wifi	\$ 41.00	1	12	\$ 492.00			\$492.00
FY 27 - Hot Spot - Wifi	\$ 41.00	1	5	\$ 205.00			\$205.00

Justification: Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	3,839.00	
FY 25 - Data Analysis Software (Tableau)	\$ 1,311.00	1	1	\$ 1,311.00			\$1,311.00
FY 26 - Data Analysis Software (Tableau)	\$ 2,528.00	1	1	\$ 2,528.00			\$2,528.00
FY 27 - Data Analysis Software (Tableau)	\$ -	0	0	\$ -			\$0.00

Justification: The data analysis software, an annual fee, is for the Data Analyst to perform their job duties to assist with telling CCHHS' public health story.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	-	\$0.00
FY 26 - Office Equipment (Desk and Chairs)	\$ 2,500.00	0	1	\$ -			

Justification - SFY 26 To include, but not be limited to, a desk and chairs to support public health nurse, Clinical Services Office Supervisor, and disease investigator positions.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	1,344.00	
FY 26 - Printing Services	\$ 8.00	14	12	\$ 1,344.00			\$1,344.00
FY 27 - Printing Services	\$ -	0	0	\$ -			\$0.00

Justification: Printing services are normal expenses for job performance.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	-	
FY 26 - Copier/Printer Maintenance Agreement	\$ -	0	12	\$ -			\$0.00
FY 27 - Copier/Printer Maintenance Agreement	\$ -	0	5	\$ -			\$0.00

Justification: Copier/Printer Maintenance Agreement. Normal expenses for job performance.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	189.00	
FY 25 - HR Competency Testing	\$ 63.00	1	1	\$ 63.00			\$63.00
FY 26 - HR Competency Testing	\$ 63.00	1	2	\$ 126.00			\$126.00
FY 27 - HR Competency Testing	\$ -	0	0	\$ -			\$0.00

Justification: Certain positions are required to pass HR competencies prior to hire.

Item	Amount	# of FTE or Units	# of months or oo	Cost	\$	-	\$0.00
FY 27 General Operating Costs TBD.	\$ 8,000.00	0	0	\$ -			

Justification: FY 27 General Operating costs. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.

TOTAL DIRECT CHARGES						\$2,872,068.01	\$2,872,072.74
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Indirect Charges				Indirect Rate:	10.000%	\$287,207.00	\$287,211.00
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Indirect Methodology: Indirect Charges are calculated as 10% (de minimis rate) of the modified direct charges, less equipment.

TOTAL BUDGET				Total:		\$3,159,275.01	\$3,159,283.74	\$3,159,284.00
				Total Award	\$	3,474,934.00	\$3,474,934.00	\$3,474,934.00
					\$	315,658.99	\$315,650.26	\$315,650.00

*ROCS is the State's grant management program. Rounding in the ROCS system results in numbers from CCHHS differing from the State award numbers. The deobligation will result in the award being reduced by \$315,650 according to the rounding in the State system.



State of Nevada
Department of Health and Human Services
Division of Public and Behavioral Health
(hereinafter referred to as the Department)

Agency Ref. #: SG 26070

BA / CAT: 3234
CAT 23

GL: 8501

Job Number: 21027A21

NOTICE OF SUBAWARD

Program Name: Office of Public Health Infrastructure and Improvement Andrea Rivers, Agency Manager / arivers@health.nv.gov		Subrecipient's Name: Carson City Health and Human Services Nicki Asker / NAsker@carson.org	
Address: 4150 Technology Way Suite 300 Carson City, NV 89706		Address: 900 East Long Street Carson City, NV 89706	
Subaward Period: July 1, 2023 through June 30, 2024		Subrecipient's: EIN: 88-60000189 Vendor #: T80990941J UEI #: DTBPJMA2QFC8	
Purpose of Award: Support Carson City Health and Human Services with staff capacity to address growing community health needs.			
Region(s) to be served: ☐ Statewide ☒ Specific county or counties: Carson City, Lyon County, Storey County, Douglas County			
Approved Budget Categories:		FEDERAL AWARD COMPUTATION:	
1. Personnel	\$650,938.00	Total Obligated by this Action:	\$ 0.00
2. Travel	\$26,547.00	Cumulative Prior Awards this Budget Period:	\$ 0.00
3. Operating	\$0.00	Total Federal Funds Awarded to Date:	\$ 0.00
4. Equipment	\$0.00	Match Required ☐ Y ☒ N	\$ 0.00
5. Contractual/Consultant	\$0.00	Amount Required this Action:	\$ 0.00
6. Training	\$0.00	Amount Required Prior Awards:	\$ 0.00
7. Other	\$4,000.00	Total Match Amount Required:	\$ 0.00
TOTAL DIRECT COSTS	\$681,485.00	Research and Development (R&D) ☐ Y ☒ N	
8. Indirect Costs	\$68,149.00	Federal Budget Period: 03/03/2021 through 12/31/2024 *Obligations must be expended by 12/31/26.	
TOTAL APPROVED BUDGET	\$749,634.00	Federal Project Period: 03/03/2021 through 12/31/2024 *Obligations must be expended by 12/31/26.	
FOR AGENCY USE, ONLY			
Source of Funds: American Rescue Plan Act of 2021, US Treasury (ARPA)	% Funds: 100%	CFDA: 21.027	FAIN: SLFRP2634
		Federal Grant #: GFO Award # 23LRHA01	Grant Award Date by Federal Agency: June 4, 2021
Agency Approved Indirect Rate: 0%		Subrecipient Approved Indirect Rate: 10%	
Terms and Conditions: In accepting these grant funds, it is understood that: 1. This award is subject to the availability of appropriate funds. 2. Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, and the State Administrative Manual. 3. Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented. 4. Subrecipient must comply with all applicable Federal regulations. 5. Quarterly progress reports are due by the 30th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator. 6. Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.			
Incorporated Documents: Section A: Grant Conditions and Assurances; Section B: Description of Services, Scope of Work and Deliverables; Section C: Budget and Financial Reporting Requirements; Section D: Request for Reimbursement;		Section E: Audit Information Request; Section F: Current/Former State Employee Disclaimer; Section G: DHHS Business Associate Addendum; and Section H: ARPA General Provisions and Assurances Section I: ARPA Terms and Conditions	
Name	Signature	Date	
Lori Bagwell, Mayor		10/23/23	
Julia Peek, Deputy Administrator		10/31/23	
for Cody Phinney Administrator, DPBH	Kitty DeSocio	11/02/2023	

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
NOTICE OF SUBAWARD

SECTION A
GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "Independent contractor" with respect to the services to be performed under this Agreement. The Department of Health and Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Subrecipient is an Independent entity.
2. The Subrecipient shall hold harmless, defend and indemnify the Department from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.
3. The Department or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Subrecipient from its obligations under this Agreement.
 - The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Subrecipient.
4. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Subrecipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - The Department may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Subrecipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$750,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. To acknowledge this requirement, Section E of this notice of subaward must be completed.
8. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
9. Certification that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations

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implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).

10. No funding associated with this grant will be used for lobbying.
11. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
12. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
13. An organization receiving grant funds through the Department of Health and Human Services shall not use grant funds for any activity related to the following:
 - Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation; or
 - The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - Any attempt to influence:
 - The introduction or formulation of federal, state or local legislation;
 - The enactment or modification of any pending federal, state or local legislation; or
 - The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, by preparing, distributing or using publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
14. An organization receiving grant funds through the Department of Health and Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - Not specifically directed at:
 - Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a subrecipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 6/30/2024) as needed. 2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions. 3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-6/30/24 Ongoing-6/30/24 Ongoing-6/30/24	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 12/31/26. 2. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response.	6/30/2024 6/30/2024	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated before 6/30/24.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION C

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through 23LRHA01 from American Rescue Plan Act of 2021, US Treasury (ARPA). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor American Rescue Plan Act of 2021, US Treasury (ARPA).

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by 23LRHA01 from American Rescue Plan Act of 2021, US Treasury (ARPA).

Subrecipient agrees to adhere to the following budget:

BUDGET NARRATIVE-SFY24

Total Personnel Costs		Including fringe			Total:	\$	650,935.00
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
Kyle Fend, Grant/Fiscal Analyst - Full Time	\$64,480.00	40.000%	50.000%	12	100.00%	\$45,136.00	
This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department. (ER/EE)							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD, Unclassified, Assessment/Accreditation Coordinator	\$72,660.00	50.000%	100.000%	12	100.00%	\$108,990.00	
This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. (ER only - higher fringe)							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD Part time RN x 4 (\$37 x 100 hrs.)	\$14,800.00	3.50%	100.000%	12	100.00%	\$15,318.00	
These positions will assist the vaccination efforts of CCHHS. These positions will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD Community Health Worker	\$45,790.00	50.000%	100.000%	12	100.00%	\$68,685.00	
This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe)							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD Administrative Assistant - Executive	\$54,046.00	50.000%	100.000%	12	100.00%	\$81,069.00	
This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe)							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD Data Analyst	\$72,661.00	50.000%	100.000%	12	100.00%	\$108,991.50	
This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe)							
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	
TBD Comm Specialist	\$58,310.00	50.000%	45.000%	12	100.00%	\$39,359.25	
This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe)							

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	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested
TBD Seasonal Mosquito Abatement Personnel	\$14,400.00	3.600%	100.000%	12	100.00%	\$14,904.00
This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.						
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested
TBD Environmental Health Specialist 2	\$84,595.00	54.000%	100.000%	12	100.00%	\$99,476.30
This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. (ER only - higher fringe)						
	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested
Scott Sawamura, Public Health Nurse (60% Clinic and 40% Epidemiology)	\$89,622.00	54.000%	100.000%	6	50.00%	\$69,008.94
This position is funded by the CDC DIS which is anticipated to end 12/31/23. This position is responsible to provide community-based testing to cases, contacts, and cluster identified individuals to discover disease status and provide intervention; confirmation of cases and their contacts as a disease intervention activity. (ER only - higher fringe)						
Total Fringe Cost		\$ 208,696.00		Total Salary Cost:		\$ 442,243.00

Travel					Total: \$26,547.00	
Out-of-State Travel					\$18,518.00	
Location for conference or trainings is set for Atlanta, GA as that is where the CDC is located.	Cost	# of Trips	# of days	# of Staff	Total	
Airfare: \$850 (Reno, NV to Atlanta, GA) x 1 trip x 8 FTE staff	\$850.00	1	0	8	\$6,800.00	
Baggage fee: \$ 60 per person x 1 trip x 8 FTE staff	\$60.00	1	0	8	\$480.00	
Per Diem: \$ 74 per day per GSA rate for area x 1 trip x 8 FTE staff	\$74.00	1	5	8	\$2,960.00	
Lodging: \$ 163 + \$ 35.86 = total \$ 198.86 X 1 trip x 4 nights x 8 FTE staff	\$198.86	1	4	8	\$6,364.00	
Ground Transportation: \$ 60 per r/trip x 1 trip x 8 FTE staff	\$60.00	1	2	8	\$960.00	
Mileage to airport: (65.5 cents (rate per mile) x 60 miles per r/trip) x 1 trip x 8 staff	\$39.30	1	1	8	\$314.00	
Parking: \$ 16 per day x 1 trip x 5 days x 8 FTE staff	\$16.00	1	5	8	\$640.00	
Justification: Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. Location for conference or trainings is set for Atlanta, GA as that is where the CDC is located.						
In-State Travel					\$8,029.00	
Collaborating with similar public health positions in Las Vegas.	Cost	# of Trips	# of days	# of Staff	Total	
Airfare: \$400 (Reno, NV to Las Vegas, NV) x 1 trip x 8 FTE staff	\$400	1	0	8	\$3,200.00	
Per Diem: \$ 69 per day per GSA rate for area x 1 trip x 8 FTE staff	\$69	1	3	8	\$1,656.00	
Lodging: \$ 120 per day + \$ 26.4 tax = \$146.40 x 1 trip x 3 nights x 8 staff	\$146	1	2	8	\$2,342.40	
Rental Car: (\$ 45/day + unlimited miles) x 1 trip x 3 days	\$45	1	3	0	\$135.00	
Mileage to airport: (65.5 cents (rate per mile) x 60 miles per r/trip) x 1 trip x 8 staff	\$39	1	0	8	\$312.00	
Parking: \$ 16 per day x 1 trip x 3 days x 8 FTE staff	\$16	1	3	8	\$384.00	
Justification: Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. Collaborating with similar public health positions in other parts of NV helps to strengthen the CCHHS public health workforce in serving the community.						
Other					Total: \$4,000.00	

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Conference or training registration costs (\$500 per conference/trainings x 8 FTE staff)			\$4,000.00			
Justification: Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community.						
TOTAL DIRECT CHARGES						\$ 681,486.00
Indirect Charges		Indirect Rate:		10,000%		\$68,148.00
Indirect Methodology: Indirect Charges are calculated as 10% of the direct charges.						
TOTAL BUDGET						Total: \$749,634.00

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Applicant Name: Carson City Health and Human Services

Form 2

PROPOSED BUDGET SUMMARY

A.

PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	ARPA	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED									
ENTER TOTAL REQUEST	\$749,634.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$749,634.00

EXPENSE CATEGORY

Personnel	\$650,938.00								\$650,938.00
Travel	\$26,547.00								\$26,547.00
Operating	\$0								\$0
Equipment	\$0								\$0
Contractual/Consultant	\$0								\$0
Training	\$0								\$0
Other	\$4,000.00								\$4,000.00
Indirect	\$68,149.00								\$68,149.00

TOTAL EXPENSE	\$749,634.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$749,634.00
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Total Indirect Cost	\$68,149.00
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Total Agency Budget	\$749,634.00
Percent of Subrecipient Budget	

B. Explain any items noted as pending:

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C. Program Income Calculation:

- Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed \$749,634.00.
- Requests for Reimbursement will be accompanied by supporting documentation, including a line-item description of expenses incurred;
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
 - Any work performed after the BUDGET PERIOD will not be reimbursed.
 - If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
 - If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.
 - An annual progress report within 90 days of the CLOSE OF THE SUBAWARD PERIOD.
- The Department agrees:
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- Site visits and monitoring of the deliverables listed in the scope of work will be conducted on a monthly basis.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

Agency Ref. #: SG 26070
 Budget Account: 3234
 GL: 8501
 Draw #: _____

SECTION D
Request for Reimbursement

Program Name: Office of Public Health Infrastructure and Improvement Andrea Rivers, Agency Manager, arivers@health.nv.gov				Subrecipient Name: Carson City Health and Human Services Nicki Aaker, NAaker@carson.org		
Address: 4150 Technology Way Suite 300 Carson City, NV 89706				Address: 900 East Long Street Carson City, NV 89706		
Subaward Period: July 1, 2023 through June 30, 2024				Subrecipient's: EIN: 88-60000189 Vendor #: T80990941J		
FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT (must be accompanied by expenditure report/back-up)						
Month(s)		Calendar year				
Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$650,938.00	\$0.00	\$0.00	\$0.00	\$650,938.00	0.0%
2. Travel	\$26,547.00	\$0.00	\$0.00	\$0.00	\$26,547.00	0.0%
3. Operating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
4. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
5. Contractual/Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
6. Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
7. Other	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.0%
8. Indirect	\$68,149.00	\$0.00	\$0.00	\$0.00	\$68,149.00	0.0%
Total	\$749,634.00	\$0.00	\$0.00	\$0.00	\$749,634.00	0.0%
I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.						
Authorized Signature _____		Title _____		Date _____		
FOR Department USE ONLY						
Is program contact required? ☐ Yes ☐ No Contact Person: _____						
Reason for contact: _____						
Fiscal review/approval date: _____						
Scope of Work review/approval date: _____						
Chief (as required): _____						Date _____

SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$750,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).

2. Did your organization expend \$750,000 or more in all federal awards during your organization's most recent fiscal year?

☒ YES

☐ NO

3. When does your organization's fiscal year end?

June 30th

4. What is the official name of your organization?

Carson City, Nevada

5. How often is your organization audited?

Annually

6. When was your last audit performed?

Sept - Nov. 2022

7. What time-period did your last audit cover?

July 1, 2021 - June 30, 2022

8. Which accounting firm conducted your last audit?

Hinton Burdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the Issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

YES ☐ If "YES", list the names of any current or former employees of the State and the services that each person will perform.

NO ☒ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department.

Name

Services

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

and

Cason City Health and Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

I. DEFINITIONS. The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
3. **CFR** stands for the Code of Federal Regulations.
4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the individual. Refer to 45 CFR 160.103.
13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.

18. Security Rule shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. Unsecured Protected Health Information means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. USC stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e) (2) (ii) (E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(F).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media, when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.
9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's

HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.

15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information. In accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(i).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. **PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE.** The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**
 - a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
 - b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(ii)(B).
 - c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.
 - d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).
2. **Prohibited Uses and Disclosures:**
 - a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
 - b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. **OBLIGATIONS OF COVERED ENTITY**

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. **TERM AND TERMINATION**

1. **Effect of Termination:**
 - a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.

- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
- 2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
- 3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

- 1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
- 2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
- 3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
- 4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.
- 5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
- 6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION H

ARPA GENERAL PROVISIONS AND ASSURANCE

This section is applicable to all subrecipients who receive funding from the Division of Public and Behavioral Health (DPBH) via the Governor's Finance Office (GFO) under the American Rescue Plan Act (ARPA), Coronavirus State Fiscal Recovery Funds (CSFRF) allocations. By signing the cover of this packet, the subrecipient attests that all information contained in this award is true and correct. The recipient agrees to abide by and remain in compliance with the following:

1. The subrecipient must comply with all applicable State Statutes, Regulations, applicable legislation, and Executive Orders.
2. The subrecipient must comply with the American Rescue Plan Act, subaward instructions and requirements and related guidance.
3. The subrecipient acknowledges and agrees that compliance with these assurances and terms constitutes a condition of continued receipt of federal financial assistance and is binding upon subrecipient and subrecipient's successors, transferees, and assignees for the period in which such assistance is provided.
4. The subrecipient must ensure all contractors are enrolled in the Federal System Award Management (SAM.gov) as required by the Federal Funding Accountability and Transparency Act.
5. The subrecipient must adhere to the U.S. Treasury's guidance of allowable uses for CSFRF in COVID-19 pandemic response or recovery activities.
6. The subrecipient acknowledges that failure to meet any condition within this award including meeting the scope of work may result in withholding of reimbursement payments, disqualification of future funding, and/or termination of current funding.
7. The subrecipient agrees to fully cooperate with all DPBH inquiries including, but not limited to utilization, management reviews, program compliance monitoring, reporting requirements, complaint investigations, and evaluation studies.
8. The subrecipient shall cooperate in any enforcement or compliance review activities by the DPBH relating to this funding. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The subrecipient shall comply with information requests, on-site compliance reviews, and reporting requirements.
9. Subrecipient agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the subrecipient and the subrecipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees: *The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits subrecipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement).*
 - a. The subrecipient shall maintain a complaint log and inform the DPBH of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending, or completed, including outcome. Subrecipient also must inform the DPBH if subrecipient has received no complaints under Title VI.
 - b. The subrecipient must provide documentation of an administrative agency or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the subrecipient and the administrative agency that made the finding. If the subrecipient settles a case or matter alleging such discrimination, the subrecipient must provide documentation of the settlement.
 - c. Subrecipient understands that making false statements or claims in connection with this allocation is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
10. Pursuant to Executive Order 13043, 62 FR 18217 (Apr. 18, 1997), subrecipient is encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.
11. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), subrecipient should encourage its employees and contractors to adopt and enforce policies that ban text messaging while driving, and subrecipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

SECTION I

ARPA TERMS AND CONDITIONS

1. Use of Funds

- a. Subrecipient understands and agrees that the funds disbursed under this allocation may only be used in compliance with section 602(c) of the Social Security Act (the Act) and Treasury's regulations implementing that section and guidance.
- b. Subrecipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
- c. Pre-allocation costs, as defined in 2 C.F.R. § 200.458, may not be paid with this funding.
- d. Subrecipient may use funds provided under this allocation to cover both direct and indirect costs according to the approved budget. Changing line items between budget categories requires prior approval by the DPBH and must be documented in writing. Approval must be received prior to any expenses being incurred. DPBH reserves the right to deny any claims for expenses not identified as a line item if incurred prior to the approval date.
- e. The subrecipient is not required to provide cost sharing or matching of funds.

2. Maintenance of and access to records

- a. Subrecipient agrees to maintain records and financial documents sufficient to evidence compliance with section 602(c), U.S. Treasury's regulations implementing that section, and guidance issued by U.S. Treasury regarding the foregoing.
 - i. The DPBH shall have the right of access to records (electronic and otherwise) of subrecipient in order to conduct audits or other investigations.
 - ii. Records shall be maintained for a period of five (5) years from the date of the state's final report. This date is currently estimated to be March 31, 2031; subrecipients should confirm the destruction date with DPBH before destroying any applicable records.
- b. Any publications produced with funds from this allocation must display the following language: "This project [is being] [was] supported, in whole or in part, by federal allocation number SLFRP2634 allocated to the State of Nevada by the U.S. Department of the Treasury."

3. Compliance with Applicable Law and Regulations

- a. Subrecipient agrees to comply with the requirements of section 602 of the Act, regulations adopted by U.S. Treasury pursuant to section 602(f) of the Act, and guidance issued by U.S. Treasury regarding the foregoing. Subrecipient also agrees to comply with all other applicable Federal and State statutes, Regulations, and Executive Orders, subrecipient shall provide for such compliance by other parties in any agreements it enters with other parties relating to this fund allocation.
- b. Federal regulations applicable to this allocation include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions Treasury may determine are inapplicable to this allocation and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this allocation.
 - ii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the allocation term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iii. Universal Identifier and Federal System for Award Management (SAM.gov), 2 C.F.R. Part 25, pursuant to which the allocation term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the allocation is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
 - v. Subrecipient Integrity and Performance Matters, pursuant to which the allocation term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. All applicants are required to engage in a competitive bidding process for supported services, facilities, or equipment as applicable, consistent with the requirements set forth in 200 CFR 200.317 – 2 CFR 200.327.
 - vii. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - viii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - ix. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - x. Generally applicable Federal Environmental laws and regulations.
 - xi. Statutes and regulations prohibiting discrimination applicable to this allocation include, without limitation, the following:
 1. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
 2. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
 3. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.
 4. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

4. Protections for Whistleblowers

- a. In accordance with 41 U.S.C. § 4712, subrecipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following: A member of Congress or a representative of a committee of Congress, an Inspector General, the Government Accountability Office, a Treasury employee responsible for

- contract or grant oversight or management, an authorized official of the Department of Justice or other law enforcement agency, a court or grand jury, or a management official or other employee of subrecipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address mis-conduct.
- c. Subrecipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673
Budget Account: 3234

NOTICE OF SUBAWARD

Program Name: Public Health Infrastructure & Improvement Office of Administration Mitch Devalliere / DPBHPHII@health.nv.gov	Subrecipient's Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
Address: 4150 Technology Way, Carson City, NV 89701 Carson City, Nevada 89706	Address: 900 E Long St Carson City, Nevada, 89706
Subaward Period: 2024-07-01 through 2026-11-30	Subrecipient's: EIN: 88-6000189 Vendor #: T80990941J UEI #: DTBPJMA2QFC8
Purpose of Award: Support Carson City Health and Human Services with staff capacity to address growing community health needs.	
Region(s) to be served: ☐ Statewide ☒ Specific county or counties: Carson City, Douglas County, Lyon County, Storey County	
Approved Budget Categories	
1. Personnel	\$2,528,225.00
2. Travel	\$45,085.00
3. Operating	\$12,387.00
4. Equipment	\$23,400.00
5. Contractual/Consultant	\$0.00
6. Training	\$50,175.00
7. Other	\$25,003.00
TOTAL DIRECT COSTS	\$2,684,275.00
8. Indirect Costs	\$266,091.00
TOTAL APPROVED BUDGET	\$2,950,366.00

Terms and Conditions:

In accepting these grant funds, it is understood that:

1. This award is subject to the availability of appropriated funds.
2. Expenditures must comply with any statutory guidelines, the DHHS Grant Instructions and Requirements, and the State Administrative Manual.
3. Expenditures must be consistent with the narrative, goals and objectives, and budget as approved and documented.
4. Subrecipient must comply with all applicable Federal regulations.
5. Quarterly progress reports are due by the 15th of each month following the end of the quarter, unless specific exceptions are provided in writing by the grant administrator.
6. Financial Status Reports and Requests for Funds must be submitted monthly, unless specific exceptions are provided in writing by the grant administrator.

Incorporated Documents:

Section A: Grant Conditions and Assurances;
Section B: Descriptions of Services, Scope of Work and Deliverables;
Section C: Budget and Financial Reporting Requirements;
Section D: Request for Reimbursement;
Section E: Audit Information Request;

Section F: Current or Former State Employee Disclaimer
Section G: Business Associate Addendum
Section H: Matching Funds Agreement (optional: only if matching funds are required)

Name	Signature	Date
Lori Bagwell, Mayor	Lori Bagwell, Mayor	10/4/2024
Mitch Devalliere, Bureau Chief	Mitch DeValliere	10/7/2024
for Cody Phinney Administrator, DPBH	Cody Phinney	10/7/2024



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673

Budget Account: 3234

NOTICE OF SUBAWARD

Program Name: Public Health Infrastructure & Improvement Office of Administration Mitch Devalliere / DPBPHII@health.nv.gov	Subrecipient's Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
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TOTAL DIRECT COSTS	\$2,684,275.00
8. Indirect Costs	\$266,091.00
TOTAL APPROVED BUDGET	\$2,950,366.00

Terms and Conditions:

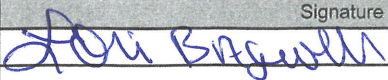
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Incorporated Documents:

Section A: Grant Conditions and Assurances;
Section B: Descriptions of Services, Scope of Work and Deliverables;
Section C: Budget and Financial Reporting Requirements;
Section D: Request for Reimbursement;
Section E: Audit Information Request;

Section F: Current or Former State Employee Disclaimer
Section G: Business Associate Addendum
Section H: Matching Funds Agreement (optional: only if matching funds are required)

Name	Signature	Date
Lori Bagwell, Mayor		10/14/24
Mitch Devalliere, Bureau Chief		
for Cody Phinney Administrator, DPBH		

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

<u>Non-Federal Source Of Funds</u>	<u>% Funds</u>	<u>Amount</u>	<u>Budget Account</u>	<u>Category</u>	<u>GL</u>	<u>Function</u>	<u>Sub-Org</u>
GFO ARPA	100.00	\$2,950,366.00	3234	23	8501	NA	NA
Job Number: 21027A21		Description: GFO Allocation # 23LRHA01 Public Health System: Local & Regional Health Authorities, subaward to Office of Health Administration to support Southern Nevada, Washoe County, Carson City Health & Human Services and Central Nevada Health authorities.					

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

SECTION A

GRANT CONDITIONS AND ASSURANCES

General Conditions

1. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Recipient shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. The Department of Health and Human Services (hereafter referred to as "Department") shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Recipient is an independent entity.
2. The Department or Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, and signed by a duly authorized representative of both organizations. Such amendments shall not invalidate this Agreement, nor relieve or release the Department or Recipient from its obligations under this Agreement.
 - ¶ The Department may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Department and Recipient.
3. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Work in Section B may only be undertaken with the prior approval of the Department. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, reports, or other materials prepared by the Recipient under this Agreement shall, at the option of the Department, become the property of the Department, and the Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.
 - ¶ The Department may also suspend or terminate this Agreement, in whole or in part, if the Recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Department may declare the Recipient ineligible for any further participation in the Department's grant agreements, in addition to other remedies as provided by law. In the event there is probable cause to believe the Recipient is in noncompliance with any applicable rules or regulations, the Department may withhold funding.

Grant Assurances

A signature on the cover page of this packet indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Adopt and maintain a system of internal controls which results in the fiscal integrity and stability of the organization, including the use of Generally Accepted Accounting Principles (GAAP).
2. Compliance with state insurance requirements for general, professional, and automobile liability; workers' compensation and employer's liability; and, if advance funds are required, commercial crime insurance.
3. These grant funds will not be used to supplant existing financial support for current programs.
4. No portion of these grant funds will be subcontracted without prior written approval unless expressly identified in the grant agreement.
5. Compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
6. Compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.
7. Compliance with the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
8. Compliance with Title 2 of the Code of Federal Regulations (CFR) and any guidance in effect from the Office of Management and Budget (OMB) related (but not limited to) audit requirements for grantees that expend \$750,000 or more in Federal awards during the grantee's fiscal year must have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular.
To acknowledge this requirement, Section E of this notice of subaward must be completed.
9. Certification that neither the Recipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 - 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp. 19150-19211).
10. No funding associated with this grant will be used for lobbying.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

11. Disclosure of any existing or potential conflicts of interest relative to the performance of services resulting from this grant award.
12. Provision of a work environment in which the use of tobacco products, alcohol, and illegal drugs will not be allowed.
13. An organization receiving grant funds through the Department of Health and Human Services shall not use grant funds for any activity related to the following:
 - ¶ Any attempt to influence the outcome of any federal, state or local election, referendum, initiative or similar procedure, through in-kind or cash contributions, endorsements, publicity or a similar activity.
 - ¶ Establishing, administering, contributing to or paying the expenses of a political party, campaign, political action committee or other organization established for the purpose of influencing the outcome of an election, referendum, initiative or similar procedure.
 - ¶ Any attempt to influence:
 - o The introduction or formulation of federal, state or local legislation; or
 - o The enactment or modification of any pending federal, state or local legislation, through communication with any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation, including, without limitation, efforts to influence State or local officials to engage in a similar lobbying activity, or through communication with any governmental official or employee in connection with a decision to sign or veto enrolled legislation.
 - ¶ Any attempt to influence the introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity through communication with any officer or employee of the United States Government, the State of Nevada or a local governmental entity, including, without limitation, efforts to influence state or local officials to engage in a similar lobbying activity.
 - ¶ Any attempt to influence:
 - o The introduction or formulation of federal, state or local legislation;
 - o The enactment or modification of any pending federal, state or local legislation; or
 - o The introduction, formulation, modification or enactment of a federal, state or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity, **by preparing, distributing or using** publicity or propaganda, or by urging members of the general public or any segment thereof to contribute to or participate in any mass demonstration, march, rally, fundraising drive, lobbying campaign or letter writing or telephone campaign.
 - ¶ Legislative liaison activities, including, without limitation, attendance at legislative sessions or committee hearings, gathering information regarding legislation and analyzing the effect of legislation, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
 - ¶ Executive branch liaison activities, including, without limitation, attendance at hearings, gathering information regarding a rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity and analyzing the effect of the rule, regulation, executive order, program, policy or position, when such activities are carried on in support of or in knowing preparation for an effort to engage in an activity prohibited pursuant to subsections 1 to 5, inclusive.
14. An organization receiving grant funds through the Nevada Department of Health and Human Services may, to the extent and in the manner authorized in its grant, use grant funds for any activity directly related to educating persons in a nonpartisan manner by providing factual information in a manner that is:
 - ¶ Made in a speech, article, publication, or other material that is distributed and made available to the public, or through radio, television, cable television or other medium of mass communication; and
 - ¶ Not specifically directed at:
 - o Any member or employee of Congress, the Nevada Legislature or a local governmental entity responsible for enacting local legislation;
 - o Any governmental official or employee who is or could be involved in a decision to sign or veto enrolled legislation; or
 - o Any officer or employee of the United States Government, the State of Nevada or a local governmental entity who is involved in introducing, formulating, modifying or enacting a Federal, State or local rule, regulation, executive order or any other program, policy or position of the United States Government, the State of Nevada or a local governmental entity.

This provision does not prohibit a recipient or an applicant for a grant from providing information that is directly related to the grant or the application for the grant to the granting agency.

To comply with reporting requirements of the Federal Funding and Accountability Transparency Act (FFATA), the sub-grantee agrees to provide the Department with copies of all contracts, sub-grants, and or amendments to either such documents, which are funded by funds allotted in this agreement.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

SECTION B

Description of Services, Scope of Work and Deliverables

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences.

Carson City Health & Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health & Human Services

Primary Goal: See detailed SOW attachment

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 11/30/2026) as needed. 2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions. 3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-11/30/2026 Ongoing-11/30/2026 Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 11/30/26. 2. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response.	Ongoing-11/30/2026 Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated at any point of the project period.

Compliance with this section is acknowledged by signing the subaward cover page of this packet

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

SECTION C

Budget and Financial Reporting Requirements

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to:
 This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant # from . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor .

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number from .

Subrecipient agrees to adhere to the following budget:

Total Personnel Costs including fringe							Total: \$2,528,225.00
<u>Employee</u>	<u>Annual Salary</u>	<u>Fringe Rate</u>	<u>% of Time</u>	<u>Months</u>	<u>Annual % of Months worked</u>	<u>Amount Requested</u>	<u>Subject to Indirect? Fringe Salary</u>
Kayla Gross, FY25 Grant/Fiscal Analyst (P102)	\$72,800.00	53.17%	50.00%	11.00	91.67%	\$51,109.25	X X
FY25 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.							
Kayla Gross, FY26 Grant/Fiscal Analyst (P102)	\$76,440.00	53.17%	50.00%	12.00	100.00%	\$58,541.19	X X
FY26 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.							
Kayla Gross, FY27 Grant/Fiscal Analyst (P102)	\$80,262.00	53.17%	50.00%	1.00	8.33%	\$5,120.31	X X
FY27 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department. Additional time will be added through future amendment with savings from FY24.							
Jordan Wasser, FY25 (P601) Unclassified Assessment/Accreditation Coordinator	\$79,981.41	45.02%	100.00%	12.00	100.00%	\$115,989.04	X X
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts.							
Jordan Wasser, FY26 (P601) Unclassified Assessment/Accreditation Coordinator	\$83,980.48	45.02%	100.00%	12.00	100.00%	\$121,788.49	X X
FY26 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts.							
Jordan Wasser, FY27 (P601) Unclassified Assessment/Accreditation Coordinator	\$88,179.50	45.02%	100.00%	1.00	8.33%	\$10,652.23	X X
FY27 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Additional time will be added through future amendment with savings from FY24.							
Trinity Thom, FY25 (A402) Administrative Assistant - Executive	\$61,721.33	28.40%	100.00%	12.00	100.00%	\$79,250.19	X X
FY25 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Trinity Thom, FY26 (A402) Administrative Assistant - Executive	\$64,807.40	28.40%	100.00%	12.00	100.00%	\$83,212.70	X X

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

FY26 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Trinity Thom, FY27 (A402) Administrative Assistant - Executive	\$68,047.77	28.40%	100.00%	2.00	16.67%	\$14,565.14	X X
FY27 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.							
Jon Evasovic, FY25 (P201) Data Analyst	\$94,165.46	37.45%	100.00%	12.00	100.00%	\$129,430.42	X X
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Jon Evasovic, FY26 (P201) Data Analyst	\$98,873.73	37.45%	100.00%	12.00	100.00%	\$135,901.94	X X
FY26 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Jon Evasovic, FY27 (P201) Data Analyst	\$103,817.42	37.45%	100.00%	1.00	8.33%	\$11,886.66	X X
FY27 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24							
Dain Steffeny, FY25 Public Health Communication Specialist	\$83,173.68	28.00%	45.00%	12.00	100.00%	\$47,908.04	X X
FY25 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Dain Steffeny, FY26 Public Health Communication Specialist	\$87,332.36	28.00%	45.00%	12.00	100.00%	\$50,303.44	X X
FY26 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Dain Steffeny, FY27 Public Health Communication Specialist	\$91,698.98	28.00%	45.00%	1.00	8.33%	\$4,399.79	X X
FY27 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.							
Kyle Edison, FY25 Seasonal Vector Control Technician - Part Time	\$56,670.00	3.50%	100.00%	6.05	50.42%	\$29,573.07	X X
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Kyle Edison, FY26 Seasonal Vector Control Technician - Part Time	\$58,238.00	3.50%	100.00%	6.00	50.00%	\$30,138.17	X X
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Kyle Edison, FY27 Seasonal Vector Control Technician - Part Time	\$39,733.00	3.50%	100.00%	1.00	8.33%	\$3,425.60	X X

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This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.							
TBD, FY25 Environmental Health Specialist 1 or 2	\$67,825.00	54.00%	100.00%	12.00	100.00%	\$104,450.50	X X
FY25 - This position will be responsible for all Environmental Health duties for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
TBD, FY26 Environmental Health Specialist 1 or 2	\$71,216.25	54.00%	100.00%	12.00	100.00%	\$109,673.03	X X
FY26 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
TBD, FY27 Environmental Health Specialist 1 or 2	\$74,777.07	54.00%	100.00%	1.00	8.33%	\$9,592.55	X X
FY27 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.							
Susana Melgarejo, FY25 (S3) Clinical Services Office Supervisor	\$57,669.25	55.92%	100.00%	11.00	91.67%	\$82,426.68	X X
FY25 - This position will be responsible for overseeing the clinic operations.							
Susana Melgarejo, FY26 (S3) Clinical Services Office Supervisor	\$60,552.71	55.92%	100.00%	12.00	100.00%	\$94,413.79	X X
FY26 - This position will be responsible for overseeing the clinic operations.							
Susana Melgarejo, FY27 (S3) Clinical Services Office Supervisor	\$63,580.35	55.92%	100.00%	1.00	8.33%	\$8,257.90	X X
FY27 - This position will be responsible for overseeing the clinic operations. Additional time will be added through future amendment with savings from FY24.							
Toni Orr, FY25 (P2) Public Health Nurse	\$93,290.50	47.62%	100.00%	12.00	100.00%	\$137,715.44	X X
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.							
Toni Orr, FY26, Public Health Nurse	\$97,955.03	47.62%	100.00%	12.00	100.00%	\$144,601.22	X X
FY26 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.							
Toni Orr, FY27, Public Health Nurse	\$102,852.78	47.62%	100.00%	1.00	8.33%	\$12,647.55	X X
FY27 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Additional time will be added through future amendment with savings from FY24.							
Allie Bailey, FY25 Public Health Investigator	\$61,446.94	47.67%	100.00%	6.00	50.00%	\$45,369.35	X X
FY25 - This position is funded with different grant funding that ends 12/31/24. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Allie Bailey, FY26 Public Health Investigator	\$64,556.16	51.50%	100.00%	12.00	100.00%	\$97,801.29	X X
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							

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Allie Bailey, FY27 Public Health Investigator	\$67,783.97	51.50%	100.00%	1.00	8.33%	\$8,554.19	X	X
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.								
TBD, FY26 (A3) Community Health Worker	\$53,025.02	54.00%	100.00%	12.00	100.00%	\$81,658.53	X	X
FY26 - This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
TBD, FY27 (A3) Community Health Worker	\$55,676.27	54.00%	100.00%	1.00	8.33%	\$7,142.26	X	X
FY27 - This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.								
Dustin Boothe, FY26 Epidemiology Division Manager	\$118,263.00	57.28%	75.00%	12.00	100.00%	\$139,503.03	X	X
FY26 - This position is funded with a grant at 75% that may end 6/30/25. This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Dustin Boothe, FY27 Epidemiology Division Manager	\$124,176.15	57.28%	75.00%	1.00	8.33%	\$12,201.63	X	X
FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.								
Garrett Olson, FY26 Epidemiologist	\$81,631.62	54.00%	90.00%	12.00	100.00%	\$113,141.43	X	X
FY26 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Garrett Olson, FY27 Epidemiologist	\$85,713.20	54.00%	90.00%	1.00	8.33%	\$9,895.91	X	X
FY27 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.								
Raechel Freshman, FY26 Epidemiologist	\$81,631.62	54.00%	90.00%	12.00	100.00%	\$113,141.43	X	X
FY26 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Raechel Freshman, FY27 Epidemiologist	\$85,713.20	54.00%	90.00%	1.00	8.33%	\$9,895.91	X	X
FY27 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.								
Alexandra Mitchell, FY26 Public Health Investigator	\$64,556.16	54.00%	50.00%	12.00	100.00%	\$49,708.24	X	X
FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Alexandra Mitchell, FY27 Public Health Investigator	\$67,783.97	54.00%	50.00%	1.00	8.33%	\$4,347.73	X	X

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FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.

Nicholas Wilkinson, FY26 Public Health Investigator	\$64,556.16	54.00%	50.00%	12.00	100.00%	\$49,708.24	X	X
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FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

Nicholas Wilkinson, FY27 Public Health Investigator	\$67,783.97	54.00%	50.00%	1.00	8.33%	\$4,347.73	X	X
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FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.

Caitlynn Koback, FY26 Administrative Assistant	\$56,627.34	54.00%	100.00%	12.00	100.00%	\$87,206.10	X	X
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FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for supporting the Public Health Disease Investigators with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.

Caitlynn Koback, FY27 Administrative Assistant	\$59,458.71	54.00%	100.00%	1.00	8.33%	\$7,627.48	X	X
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FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for supporting the Public Health Disease Investigators with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Additional time will be added through future amendment with savings from FY24.

In-State Travel **Total:** \$9,341.00

Destination of Trip: Las Vegas, NV (FY25 TBD)

	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$400.00	2	0	1	\$800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0	0	0	\$0.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	2	4	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$172.00	2	3	1	\$1,032.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	2	4	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2	0	1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00

FY25 TBD - Las Vegas, NV. Crisis Management Communication Training; Public Information and Warning Training. Miles to Airport - 60 miles. Ground transportation expense is for a rental car. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.	\$2,952.00
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Destination of Trip: Las Vegas, NV (FY26 TBD)

	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$500.00	2	0	1	\$1,000.00

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Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0	0	0	\$0.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	2	4	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$172.00	2	3	1	\$1,032.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	2	4	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2	0	1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
FY26 (TBD) - Las Vegas, NV. Crisis Management Communication Training; Public Information and Warning Training. Miles to Airport - 60 miles. Ground transportation expense is for a rental car. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$3,152.00

Destination of Trip: Las Vegas, NV (FY27 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$447.00	1	0	3	\$1,341.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0	0	0	\$0.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	1	3	3	\$621.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$146.00	1	2	3	\$876.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	1	3	1	\$135.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1	0	3	\$120.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	3	3	\$144.00
FY27 (TBD) - Las Vegas, NV. Airport - 60 Miles. Ground transportation expense is for a rental car. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. Collaborating with similar public health positions in other parts of NV helps to strengthen the CCHHS public health workforce in serving the community.					\$3,237.00

Out of State Travel					Total:	\$35,744.00
Destination of Trip: Detroit, MI (FY25 July 2024)						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		3	\$2,700.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		3	\$180.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$64.00	1	5	3	\$960.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	3	\$2,568.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	4	3	\$360.00	

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Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		3	\$120.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	3	\$240.00
FY25 (July 2024) - Detroit, MI. National Association of County and City Health Officials (NACCHO). Airport - 60 miles which is ground transportation expense. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$7,128.00

Destination of Trip: TBD (FY25 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	1	4	2	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	2	\$1,782.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	3	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		2	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	4	2	\$128.00
FY25 (TBD) - TBD. National Network Public Health Institute (NNPHI). Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NNPHI Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend. The GSA rates for Washington DC were used for calculations since the location of the training has not been published.					\$4,662.00

Destination of Trip: TBD (FY25 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$800.00	2		1	\$1,600.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	2		1	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	2	4	1	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	1	\$891.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	3	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
FY25 (TBD) - TBD. Training: Public Health Data Analysis and Telling the Public Health Story. Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Data Analyst will attend both trainings. The trainings, dates, and locations are TBD. The GSA rates for Washington DC were used for calculations since the trainings, dates, and location are TBD.					\$3,571.00

Destination of Trip: TBD (FY26 TBD)

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	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$74.00	1	5	2	\$740.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	2	\$1,712.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	4	1	\$300.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		2	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	2	\$160.00
FY26 (TBD) - TBD. National Association of County & City Health Officials (NACCHO). Airport - 60 miles - ground transportation expense. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Data Analyst or Public Health Communication Specialist attend.					\$4,912.00

Destination of Trip: TBD (FY26 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	1	4	2	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	2	\$1,782.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	3	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		2	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	4	2	\$128.00
FY26 (TBD) - TBD. National Network Public Health Institute (NNPHI). Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NNPHI Conference provides learning experiences for public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend. The GSA rates for Washington DC were used for calculations since the location of the training has not been published.					\$4,662.00

Destination of Trip: TBD (FY26 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	2		1	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	2		1	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	2	4	1	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	1	\$891.00

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Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	3	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
FY26 (TBD) - TBD. Training: Public Health Data Analysis and Telling the Public Health Story. Airport - 60 miles, ground transportation. Identified trainings are in support of strengthening the CCHHS public health workforce to serve the community. The Data Analyst will attend both trainings. The trainings, dates, and locations are TBD. The GSA rates for Washington DC were used for calculations since the trainings, dates, and location are TBD.					\$3,771.00

Destination of Trip: TBD (FY27 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		3	\$2,700.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		3	\$180.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$74.00	1	5	3	\$1,110.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	3	\$2,568.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	4	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		3	\$120.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	3	\$240.00
FY27 (TBD) - TBD. NACCHO Conference. Airport - 60 miles, ground transportation. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$7,038.00

Operating					Total:	\$12,387.00
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
Office Supplies FY25	\$35.00	9.0	12.0	\$3,759.00	X	
FY25 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY26	\$35.00	14.5	12.0	\$6,090.00	X	
FY26 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY27	\$35.00	14.5	5.0	\$2,538.00	X	
FY27 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						

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Equipment					Total:	\$23,400.00
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
Desktop Computer and Field Unit FY25	\$4,200.00	1	1	\$4,200.00	Ä	
FY25 - The newly hired EHS1/2 needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)						
Computer Workstation FY25	\$2,400.00	1	1	\$2,400.00	Ä	
FY25 - The Clinical Services Office Supervisor (new position) needs a computer workstation in order to do the job.						
Computer Replacement FY26	\$2,400.00	6	1	\$14,400.00	Ä	
FY26 - The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.						
Computer Workstation FY26	\$2,400.00	1	1	\$2,400.00	Ä	
FY26 - The Community Health Worker (new position) will need a computer workstation to perform the job.						

Contractual/Contractual and all Pass-thru Subawards	Total:	\$0.00
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Training				Total:	\$50,175.00
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	
FY25 Conference/Training Registration - NACCHO	\$725.00	3	1	\$2,175.00	
FY25 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					
FY25 Conference/Training Registration - NNPHI	\$1,100.00	2	1	\$2,200.00	
FY25 - NNPHI. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.					
FY25 Conference/Training Registration - Public Health Data Analysis	\$700.00	1	1	\$700.00	
FY25 - Public Health Data Analysis. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY25 NACO Professional Development Academy - Virtual Course	\$3,000.00	4	1	\$12,000.00	
FY25 - Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 4 that are funded by this grant will attend.					
FY25 In-State Conference/Training	\$375.00	1	1	\$375.00	
FY25 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY25 Data Analyst Training	\$1,500.00	1	1	\$1,500.00	
FY25 - Data Analyst Training TBD. No travel required. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY25 Public Health Communication Specialist Training	\$1,500.00	1	1	\$1,500.00	
FY25 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY26 Conference/Training Registration - NACCHO	\$800.00	2	1	\$1,600.00	
FY26 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend.					

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FY27 Conference/Training Registration - NACCHO	\$1,000.00	3	1	\$3,000.00	
FY27 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals and provides an opportunity to network with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist and Data Analyst attend.					
FY26 In-State Conference/Training	\$375.00	1	1	\$375.00	
FY26 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY27 In-State Conference/Training	\$375.00	2	1	\$750.00	
FY27 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY26 Conference/Training Registration - NNPHI	\$1,100.00	2	1	\$2,200.00	
FY26 - NNPHI. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NNPHI Conference provides learning experiences for public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.					
FY26 NACO Professional Development Academy - Virtual Course	\$3,000.00	2	1	\$6,000.00	
FY26 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 2 will attend that are funded by this grant.					
FY27 NACO Professional Development Academy - Virtual Course	\$3,000.00	3	1	\$9,000.00	
FY27 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 3 will attend.					
FY26 Data Analyst Training	\$1,500.00	1	1	\$1,500.00	
FY26 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY27 Data Analyst Training	\$1,200.00	1	1	\$1,200.00	
FY27 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY26 PIO Training	\$700.00	1	1	\$700.00	
FY26 - Public Information Officer (PIO) Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. This training will be attended by the Public Health Communication Specialist.					
FY27 PIO Training	\$700.00	1	1	\$700.00	
FY27 - Public Information Officer (PIO) Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. This training will be attended by the Public Health Communication Specialist.					
FY26 Public Health Communication Specialist Training	\$1,500.00	1	1	\$1,500.00	
FY26 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
FY27 Public Health Communication Specialist Training	\$1,200.00	1	1	\$1,200.00	
FY27 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Other				Total: \$25,003.00	
Expenditure	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect
Other	\$995.00	1	1	\$995.00	X
Justification: FY25 Adobe Pro Suite License. The Adobe Pro Suite license is for the initial year for the Assessment/Accreditation Coordinator and needed to perform her job duties.					

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Other	\$995.00	1	1	\$995.00	X
Justification: FY26 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$83.00	1	1	\$83.00	X
Justification: FY27 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties. Adjusted for 1 month with intent to adjust to a total of 5 months after future amendment from budget savings.					
Other	\$725.00	1	1	\$725.00	X
Justification: FY25 Social Media Analytic Software (Hootsuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	X
Justification: FY26 Social Media Analytic Software (Hootsuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$60.00	1	1	\$60.00	X
Justification: FY27 Social Media Analytic Software (Hootsuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports. Adjusted for 1 month with intent to adjust to 5 months after future amendment from budget savings.					
Other	\$360.00	1	1	\$360.00	X
Justification: FY25 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$360.00	1	1	\$360.00	X
Justification: FY26 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$360.00	1	1	\$360.00	X
Justification: FY27 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$41.00	3	6	\$738.00	X
Justification: FY25 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	3	12	\$1,476.00	X
Justification: FY26 Communication - Hot Spot Monthly Service (3 devices for 12 months). Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	3	1	\$123.00	X
Justification: FY27 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi. Adjusted for 1 month with intent to adjust to 5 months for 3 devices after future amendment from FY24 budget savings.					
Other	\$150.00	1	1	\$150.00	X
Justification: FY25 Communication - Hot Spot Unit. This expense is for one hotspot unit, a one-time cost. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$900.00	1	1	\$900.00	X
Justification: FY25 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$900.00	1	1	\$900.00	X
Justification: FY26 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					

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Other	\$75.00	1	1	\$75.00	X
Justification: FY27 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story. Adjusted for 1 month with intent to adjust to 12 months (annual license) after future amendment from FY24 budget savings.					
Other	\$1,500.00	2	1	\$3,000.00	X
Justification: FY25 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for 2 new positions, Environmental Health Specialist and Office Supervisor.					
Other	\$1,500.00	1	1	\$1,500.00	X
Justification: FY26 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for new position, Community Health Worker.					
Printing Services	\$5.00	8.95	12	\$537.00	X
Justification: FY25 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$15.00	1	1	\$15.00	X
Justification: FY27 Printing Services. Printing and copying are normal expenses for job performance. Adjusted for 1 month with intent to adjust to 5 months after future amendment from budget savings.					
Printing Services	\$50.00	1	12	\$600.00	X
Justification: FY25 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Printing Services	\$50.00	1	12	\$600.00	X
Justification: FY26 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance. Adjusted for 2.44 months with the intent to adjust to a total of 12 months after future amendment from FY 24 budget savings.					
Printing Services	\$17.00	1	1	\$17.00	X
Justification: FY27 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance. Adjusted for 1 month with intent to adjust to a total of 5 months after future amendment from FY24 budget savings.					
Other	\$8,839.00	1	1	\$8,839.00	X
Justification: FY27 General Operating Costs TBD. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.					
Printing Services	\$5.00	14.5	12	\$870.00	X
Justification: FY 26 Printing Services. Printing and copying are normal expenses for job performance.					

TOTAL DIRECT CHARGES			\$2,684,275.00
Indirect Charges	Indirect Rate:	10.0%	\$266,091.00
Indirect Methodology: De Minimis			
TOTAL BUDGET			\$2,950,366

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Applicant Name: Carson City Health & Human Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	Public Health Infrastructure & Improvement	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED	2950366								
ENTER TOTAL REQUEST	\$2,950,366.00								\$2,950,366.00

EXPENSE CATEGORY

Personnel	\$2,528,225.00								\$2,528,225.00
Travel	\$45,085.00								\$45,085.00
Operating	\$12,387.00								\$12,387.00
Equipment	\$23,400.00								\$23,400.00
Contractual/Consultant	\$0.00								\$0.00
Training	\$50,175.00								\$50,175.00
Other Expenses	\$25,003.00								\$25,003.00
Indirect	\$266,091.00								\$266,091.00
TOTAL EXPENSE	\$2,950,366.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,950,366.00
These boxes should equal 0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Indirect Cost	\$266,091.00	Total Agency Budget							\$2,950,366.00
Percent of Subrecipient Budget									100.00%

B. Explain any items noted as pending:

C. Program Income Calculation:

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- ¶ Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- ¶ Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- ¶ Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Note: If match funds are required, Section H: Matching Funds Agreement must accompany the subaward packet.

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- ¶ Total reimbursement through this subaward will not exceed \$2,950,366.00;
- ¶ Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- ¶ Indicate what additional supporting documentation is needed in order to request reimbursement;
 - U Receipts for lodging, or the hotel checkout \$0 balance bill. Hotel bills noting the employee name, date(s) of stay, and breakdown of costs by day are required for all lodging expenses. If lodging was paid for through a travel website (Expedia, Travelocity, etc.), the travel website receipt shall accompany the hotel bill. Receipts for airport parking, baggage fees, rental cars, gasoline purchases, ground transportation (taxi, shuttle, limousine, etc.). Mileage expenses should be accompanied with addresses, miles for trip, and maps. Other supporting documents as requested by PHII.; and
- ¶ Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- ¶ A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- ¶ Any work performed after the BUDGET PERIOD will not be reimbursed.
- ¶ If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- ¶ If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- ¶ Identify specific items the program or Bureau must provide or accomplish to ensure successful completion of this project, such as:
 - Á Providing technical assistance, upon request from the Subrecipient;
 - Á Providing prior approval of reports or documents to be developed;
 - Á Forwarding a report to another party, i.e. CDC.
 - Á Quarterly Evaluation template and Request for Reimbursement workbook.
- ¶ The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- ¶ The site visit/monitoring schedule may be clarified here. As needed.
- ¶ The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- ¶ All reports of expenditures and requests for reimbursement processed by the Department are **SUBJECT TO AUDIT**.
- ¶ This subaward agreement may be **TERMINATED** by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- ¶ A Request for Reimbursement is due on a Monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- ¶ Reimbursement is based on actual expenditures incurred during the period being reported.
- ¶ Payment will not be processed without all reporting being current.
- ¶ Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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**SECTION D
Request for Reimbursement**

<u>Program Name:</u> Public Health Infrastructure & Improvement	<u>Subrecipient Name:</u> Carson City Health & Human Services
<u>Address:</u> 4150 Technology Way, Carson City, NV 89701, Carson City, Nevada 89706	<u>Address:</u> 900 E Long St, Carson City, Nevada 89706
<u>Subaward Period:</u> 07/01/2024 - 11/30/2026	<u>Subrecipient's:</u> EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)	Calendar Year
----------	---------------

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$2,528,225.00	\$0.00	\$0.00	\$0.00	\$2,528,225.00	0.00%
2. Travel	\$45,085.00	\$0.00	\$0.00	0.0000	\$45,085.00	0.00%
3. Operating	\$12,387.00	\$0.00	\$0.00	\$0.00	\$12,387.00	0.00%
4. Equipment	\$23,400.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0.00%
5. Contractual/Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
6. Training	\$50,175.00	\$0.00	\$0.00	\$0.00	\$50,175.00	0.00%
7. Other	\$25,003.00	\$0.00	\$0.00	\$0.00	\$25,003.00	0.00%
8. Indirect	\$266,091.00	\$0.00	\$0.00	\$0.00	\$266,091.00	0.00%
Total	\$2,950,366.00	\$0.00	\$0.00	\$0.00	\$2,950,366.00	0.00%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Complete
						0.00%

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature	Title	Date
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FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No Contact Person

Reason for contact:

Fiscal review/approval date:

Scope of Work review/approval date:

ASO or Bureau Chief (as required):

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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$750,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR Å 200.501(a).
2. Did your organization expend \$750,000 or more in all federal awards during your organization's most recent fiscal year? X Yes Å No
3. When does your organization's fiscal year end? 6/30/2025
4. What is the official name of your organization? Carson City Nevada
5. How often is your organization audited? annually
6. When was your last audit performed? 11/30/2023
7. What time-period did your last audit cover? 7/1/2022 - 6/30/2023
8. Which accounting firm conducted your last audit? HintonBurdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- | | | |
|-----|---|---|
| YES | Ä | If "YES" list the names of any current or former employees of the State and the services that each person will perform. |
| NO | X | Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department. |

Name

Services

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

And

Carson City Health & Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

I. DEFINITIONS. The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
3. **CFR** stands for the Code of Federal Regulations.
4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the

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individual. Refer to 45 CFR 160.103.

13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e)(2)(ii)(E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media,

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when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.

9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE. The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any

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breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.

- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. Effect of Termination:

- a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

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5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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Section H is not applicable for this Subaward



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673-1
Budget Account: 3234

SUBAWARD AMENDMENT # 1

Program Name: Public Health Infrastructure & Improvement Bureau of Administration Mitch Devalliere / DPBHPHII@health.nv.gov	Subrecipient Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
Address: 10375 Professional Circle Reno, Nevada 89521	Address: 900 E Long St Carson City, Nevada, 89706
Subaward Period: 07/01/2024 through 11/30/2026	Amendment Effective Date: Upon approval by all parties.

This amendment reflects a change to: ☐ Scope of Work ☐ Term ☒ Budget ☒ Funding Source

Reason for Amendment: Originally award started as SG 26070. When the first amendment was requested, it was processed in ROCs via SG 2025-00673. Now that they have closed SG 26070, we need to roll those funds over to this award.

Required Changes

Current Language: Total reimbursement through this subaward will not exceed \$2,950,366.00. See Section B, C and D of the original subaward.

Amended Language: Total reimbursement through this subaward will not exceed \$3,520,886.00. See attached Section C revised on Oct 7, 2024.

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	\$2,528,225.00	\$514,361.00	\$3,042,586.00
2. Travel	\$45,085.00	(\$520.00)	\$44,565.00
3. Operating	\$12,387.00	\$0.00	\$12,387.00
4. Equipment	\$23,400.00	\$0.00	\$23,400.00
5. Contractual/Consultant	\$0.00	\$5,000.00	\$5,000.00
6. Training	\$50,175.00	(\$3,000.00)	\$47,175.00
7. Other	\$25,003.00	\$687.00	\$25,690.00
TOTAL DIRECT COSTS	\$2,684,275.00	\$516,528.00	\$3,200,803.00
8. Indirect Costs	\$266,091.00	\$53,992.00	\$320,083.00
TOTAL APPROVED BUDGET	\$2,950,366.00	\$570,520.00	\$3,520,886.00

Incorporated Documents:

Section B: Description of Services, Scope of Work and Deliverables revised on Oct 7, 2024

Section C: Budget and Financial Reporting Requirements revised on Oct 7, 2024

Section D: Request for Reimbursement revised on Oct 7, 2024

Section E: Audit Information Request revised on Oct 7, 2024

Section F: Current or Former State Employee Disclaimer revised on Oct 7, 2024

Section G: Business Associate Addendum revised on Oct 7, 2024

Section H: Matching Funds Agreement revised on Oct 7, 2024

Exhibit A: Original Notice of Subaward and all previous amendments

By signing this Amendment, the Authorized Subrecipient Official or their designee, Bureau Chief and DPBH Administrator acknowledge the above as the new standard of practice for the above referenced subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Name	Signature	Date
Lori Bagwell, Mayor	Lori Bagwell, Mayor	12/20/2024
Mitch Devalliere, Bureau Chief	Mitch DeValliere	12/23/2024

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for Cody Phinney, Administrator, DPBH	<i>Cody Phinney</i>	12/30/2024
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Non-Federal Source Of Funds	% Funds	Amount	Budget Account	Category	GL	Function	Sub-Org
GFO ARPA	100.00	\$3,520,886.00	3234	23	8501	NA	NA
Job Number: 21027A21		Description: GFO Allocation # 23LRHA01 Public Health System: Local & Regional Health Authorities, subaward to Office of Health Administration to support Southern Nevada, Washoe County, Carson City Health & Human Services and Central Nevada Health authorities.					

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SECTION B

Description of Services, Scope of Work and Deliverables
revised on Oct 7, 2024

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences.

Carson City Health & Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health & Human Services

Primary Goal: See detailed SOW attachment

Objective	Activities	Due Date	Documentation Needed
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 11/30/2026) as needed.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.
	2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions.	Ongoing-11/30/2026	
	3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-11/30/2026	

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 11/30/26.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated at any point of the project period.
	2. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response.	Ongoing-11/30/2026	

Compliance with this section is acknowledged by signing the subaward cover page of this packet

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**SECTION C
Budget and Financial Reporting Requirements
revised on Oct 7, 2024**

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to:
"This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant # from . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ."

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number from .

Subrecipient agrees to adhere to the following budget:

Total Personnel Costs		Including Fringe				Total:		\$3,042,586	
Employee	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	Subject to Indirect?	Fringe	Salary
Kayla Gross, FY25 Grant/Fiscal Analyst (P102)	\$72,800.00	53.17%	50.00%	11.00	91.67%	\$51,109.25	☒	☒	
FY25 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Kayla Gross, FY26 Grant/Fiscal Analyst (P102)	\$76,440.00	53.17%	50.00%	12.00	100.00%	\$58,541.19	☒	☒	
FY26 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Kayla Gross, FY27 Grant/Fiscal Analyst (P102)	\$80,262.00	53.17%	50.00%	5.00	41.67%	\$25,613.82	☒	☒	
FY27 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Jordan Wasser, FY25 (P601) Unclassified Assessment/Accreditation Coordinator	\$79,981.41	45.02%	100.00%	4.50	37.50%	\$43,495.89	☒	☒	
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Last day as full time CCHHS employee was 11/15/24, then became a contract employee to finish existing projects.									
Assessment/Accreditation Coordinator, FY26 TBD (P601)	\$81,580.62	50.00%	100.00%	12.00	100.00%	\$122,370.93	☒	☒	
FY26 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. For unclassified employees, due to timing of hire, the employee will not be eligible for wage increase in FY26 but will receive a 2% COLA Increase.									
Assessment/Accreditation Coordinator TBD, FY27 (P601)	\$85,659.65	50.00%	100.00%	5.00	41.67%	\$53,541.56	☒	☒	
FY27 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. FY 27 increased number of months from 5 to 1.									
Trinity Thom, FY25 (A402) Administrative Assistant - Executive	\$61,721.33	28.40%	100.00%	12.00	100.00%	\$79,250.19	☒	☒	
FY25 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.									

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Trinity Thom, FY26 (A402) Administrative Assistant - Executive	\$64,807.40	28.40%	100.00%	12.00	100.00%	\$83,212.70	☒	☒
FY26 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Trinity Thom, FY27 (A402) Administrative Assistant - Executive	\$68,047.77	28.40%	100.00%	5.00	41.67%	\$36,408.47	☒	☒
FY27 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. FY27 - increased number of months to 5 from 2.								
Jon Evasovic, FY25 (P201) Data Analyst.	\$94,165.46	37.45%	100.00%	4.60	38.33%	\$49,610.68	☒	☒
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Last day was 11/21/24.								
Data Analyst P201 FY26 TBD	\$98,873.73	50.00%	100.00%	12.00	100.00%	\$148,310.60	☒	☒
FY26 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Data Analyst P201 FY27 TBD	\$103,817.42	50.00%	100.00%	5.00	41.67%	\$64,891.08	☒	☒
FY27 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to five.								
Dain Steffeny, FY25 Public Health Communication Specialist	\$83,173.68	28.00%	45.00%	12.00	100.00%	\$47,908.04	☒	☒
FY25 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Dain Steffeny, FY26 Public Health Communication Specialist	\$87,332.36	28.00%	45.00%	12.00	100.00%	\$50,303.44	☒	☒
FY26 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Dain Steffeny, FY27 Public Health Communication Specialist	\$91,698.98	28.00%	45.00%	5.00	41.67%	\$22,009.52	☒	☒
FY27 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Kyle Edison, FY25 Seasonal Vector Control Technician - Part Time	\$56,670.00	3.50%	100.00%	6.05	50.42%	\$29,573.07	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Kyle Edison, FY26 Seasonal Vector Control Technician - Part Time	\$58,238.00	3.50%	100.00%	6.00	50.00%	\$30,138.17	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								

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Kyle Edison, FY27 Seasonal Vector Control Technician - Part Time	\$59,985.00	3.50%	100.00%	6.00	50.00%	\$31,042.24	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to six.								
Environmental Health Specialist 1 or 2, FY25 TBD	\$67,825.00	54.00%	100.00%	1.50	12.50%	\$13,056.31	☒	☒
FY25 - This position will be responsible for all Environmental Health duties for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Position not to be hired until 5/15/2025 since there is no Division Manager presently and there are four EHS Trainees.								
Environmental Health Specialist 1 or 2, FY26 TBD	\$71,216.25	54.00%	100.00%	12.00	100.00%	\$109,673.03	☒	☒
FY26 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Environmental Health Specialist 1 or 2, FY27 TBD	\$74,777.07	54.00%	100.00%	5.00	41.67%	\$47,985.79	☒	☒
FY27 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Susana Melgarejo, FY25 (S3) Clinical Services Office Supervisor	\$57,669.25	55.92%	100.00%	11.00	91.67%	\$82,426.68	☒	☒
FY25 - This position will be responsible for overseeing the clinic operations.								
Susana Melgarejo, FY26 (S3) Clinical Services Office Supervisor	\$60,552.71	55.92%	100.00%	12.00	100.00%	\$94,413.79	☒	☒
FY26 - This position will be responsible for overseeing the clinic operations.								
Susana Melgarejo, FY27 (S3) Clinical Services Office Supervisor	\$63,580.35	55.92%	100.00%	5.00	41.67%	\$41,309.34	☒	☒
FY27 - This position will be responsible for overseeing the clinic operations. Increased months to five.								
Toni Orr, FY25 (P2) Public Health Nurse	\$93,290.50	47.62%	100.00%	4.50	37.50%	\$51,643.29	☒	☒
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Ended 11/25/24.								
Public Health Nurse, FY26 TBD	\$97,955.03	47.62%	100.00%	12.00	100.00%	\$144,601.22	☒	☒
FY26 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.								
Public Health Nurse, FY27 TBD	\$102,852.78	47.62%	100.00%	5.00	41.67%	\$63,268.09	☒	☒
FY27 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Increased months to five.								
Allie Bailey, FY25 Public Health Investigator	\$61,446.94	47.67%	100.00%	5.00	41.67%	\$37,810.81	☒	☒
FY25 - This position is funded with different grant funding that ends 12/31/24. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Position ended 11/28/24.								
Public Health Investigator FY 26, TBD	\$65,447.00	51.50%	100.00%	12.00	100.00%	\$99,152.21	☒	☒

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FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator FY 27, TBD	\$67,783.97	51.50%	100.00%	5.00	41.67%	\$42,792.05	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Community Health Worker (A3) FY 26 TBD	\$53,025.02	54.00%	100.00%	12.00	100.00%	\$81,658.53	☒ ☒
FY26 - This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Community Health Worker (A3) FY 27 TBD	\$55,676.27	54.00%	100.00%	5.00	41.67%	\$35,728.46	☒ ☒
FY27 - This position will engage with partners and residents within the community to provide public health education on various topics. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Dustin Boothe, FY26 Epidemiology Division Manager	\$118,263.00	57.28%	75.00%	12.00	100.00%	\$139,503.03	☒ ☒
FY26 - This position is funded with a grant at 75% that may end 6/30/25. This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Dustin Boothe, FY27 Epidemiology Division Manager	\$124,176.15	57.28%	75.00%	5.00	41.67%	\$61,037.46	☒ ☒
FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Garrett Olson, FY26 Epidemiologist	\$81,631.62	54.00%	90.00%	12.00	100.00%	\$113,141.43	☒ ☒
FY26 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Garrett Olson, FY27 Epidemiologist	\$85,713.20	54.00%	90.00%	5.00	41.67%	\$49,503.33	☒ ☒
FY27 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Raechel Freshman, FY26 Epidemiologist	\$81,631.62	54.00%	90.00%	12.00	100.00%	\$113,141.43	☒ ☒
FY26 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Raechel Freshman, FY27 Epidemiologist	\$85,713.20	54.00%	90.00%	5.00	41.67%	\$49,503.33	☒ ☒
FY27 - This position is funded with a grant that may end 6/30/25. This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Alexandra Mitchell, FY26 Public Health Investigator	\$64,556.16	54.00%	50.00%	12.00	100.00%	\$49,708.24	☒ ☒
FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Alexandra Mitchell, FY27 Public Health Investigator	\$67,783.97	54.00%	50.00%	5.00	41.67%	\$21,749.10	☒ ☒
FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							

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Nicholas Wilkinson, FY26 Public Health Investigator	\$64,556.16	54.00%	50.00%	12.00	100.00%	\$49,708.24	☒	☒
FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Nicholas Wilkinson, FY27 Public Health Investigator	\$67,783.97	54.00%	50.00%	5.00	41.67%	\$21,749.10	☒	☒
FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Caitlynn Koback, FY26 Administrative Assistant	\$56,627.34	54.00%	100.00%	12.00	100.00%	\$87,206.10	☒	☒
FY26 - This position is funded with a grant that may end 6/30/25. This position is responsible for supporting the Public Health Disease Investigators with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Caitlynn Koback, FY27 Administrative Assistant	\$59,458.71	54.00%	50.00%	5.00	41.67%	\$19,077.86	☒	☒
FY27 - This position is funded with a grant that may end 6/30/25. This position is responsible for This position is responsible for supporting the Public Health Disease Investigators with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Assessment/Accreditation Coordinator, FY25 TBD (P601)	\$79,981.00	50.00%	100.00%	5.50	45.83%	\$54,982.94	☒	☒
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Last day as full time CCHHS employee was 11/15/24, then became a contract employee to finish existing projects. Benefits are estimated at 50% for new employee.								
Data Analyst P201 FY25 TBD	\$94,165.76	50.00%	100.00%	5.40	45.00%	\$63,561.89	☒	☒
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Firing for new hires are based at 50%.								
Public Health Nurse, FY25 TBD	\$93,290.50	47.62%	100.00%	5.00	41.67%	\$57,386.02	☒	☒
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.								
Public Health Nurse FY 25 - Part Time TBD	\$46,330.32	3.05%	100.00%	6.00	50.00%	\$23,871.70	☒	☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for six months.								
Public Health Nurse FY 26 - Part Time TBD	\$47,720.28	3.05%	100.00%	12.00	100.00%	\$49,175.75	☒	☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for twelve months.								
Public Health Nurse FY 27 - Part Time TBD	\$48,425.52	3.05%	100.00%	1.00	8.33%	\$4,156.88	☒	☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for one month.								
Public Health Investigator FY 25, TBD	\$61,446.94	47.62%	100.00%	5.50	45.83%	\$41,571.46	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								

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In-State Travel					Total:	\$9,341
Destination of Trip: Las Vegas, NV (FY25 TBD)						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$400.00	2		1	\$800.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	2	4	1	\$552.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$172.00	2	3	1	\$1,032.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	2	4	1	\$360.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00	
FY25 TBD - Las Vegas, NV. Crisis Management Communication Training; Public Information and Warning Training. Miles to Airport - 60 miles. Ground transportation expense is for a rental car. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$2,952.00	

Destination of Trip: Las Vegas, NV (FY26 TBD)						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$500.00	2		1	\$1,000.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	2	4	1	\$552.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$172.00	2	3	1	\$1,032.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	2	4	1	\$360.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00	
FY26 (TBD) - Las Vegas, NV. Crisis Management Communication Training; Public Information and Warning Training. Miles to Airport - 60 miles. Ground transportation expense is for a rental car. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$3,152.00	

Destination of Trip: Las Vegas, NV (FY27 TBD)						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$447.00	1		3	\$1,341.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$69.00	1	3	3	\$621.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$146.00	1	2	3	\$876.00	

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Ground Transportation: \$ per r/trip x # of trips x # of staff	\$45.00	1	3	1	\$135.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		3	\$120.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	3	3	\$144.00
FY27 (TBD) - Las Vegas, NV. Airport - 60 Miles. Ground transportation expense is for a rental car. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. Collaborating with similar public health positions in other parts of NV helps to strengthen the CCHHS public health workforce in serving the community.					\$3,237.00

Out of State Travel		OSMot Days			Total:	\$35,224
Destination of Trip: Detroit, MI (FY25 July 2024)						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		3	\$2,700.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		3	\$180.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$64.00	1	5	3	\$960.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	3	\$2,568.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	2	3	\$360.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		3	\$120.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	3	\$240.00	
FY25 (July 2024) - Detroit, MI. National Association of County and City Health Officials (NACCHO). Airport - 60 miles which is ground transportation expense. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$7,128.00	

Destination of Trip: FY25 Minneapolis, MN						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$399.00	1	1	2	\$798.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$148.00	1	4	2	\$1,184.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		1	\$40.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	1	\$80.00	

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FY25 Minneapolis, MN. National Network Public Health Institute (NNPHI). Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NNPHI Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend. GSA - First and last day of travel \$69, breakfast \$23, lunch \$26, dinner \$38. Per diem added as one item due to the different rates for first and last day of travel. Per city policy since two are traveling to the airport on the same day/time they must carpool.	\$4,142.00
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Destination of Trip: TBD (FY25 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$800.00	2		1	\$1,600.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	2		1	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	2	4	1	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	1	\$891.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
FY25 (TBD) - TBD. Training: Public Health Data Analysis and Telling the Public Health Story. Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Data Analyst will attend both trainings. The trainings, dates, and locations are TBD. The GSA rates for Washington DC were used for calculations since the trainings, dates, and location are TBD.	\$3,571.00				

Destination of Trip: TBD (FY26 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$74.00	1	5	2	\$740.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	2	\$1,712.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	5	1	\$300.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		2	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	2	\$160.00
FY26 (TBD) - TBD. National Association of County & City Health Officials (NACCHO). Airport - 60 miles - ground transportation expense. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Data Analyst or Public Health Communication Specialist attend.	\$4,912.00				

Destination of Trip: TBD (FY26 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		2	\$1,800.00

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Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		2	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	1	4	2	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	2	\$1,782.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		2	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	4	2	\$128.00
FY26 (TBD) - TBD. National Network Public Health Institute (NNPHI). Airport - 60 miles, ground transportation. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NNPHI Conference provides learning experiences for public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend. The GSA rates for Washington DC were used for calculations since the location of the training has not been published.					\$4,662.00

Destination of Trip: TBD (FY26 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	2		1	\$1,800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	2		1	\$120.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$79.00	2	4	1	\$632.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$297.00	1	3	1	\$891.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	2		1	\$80.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
FY26 (TBD) - TBD. Training: Public Health Data Analysis and Telling the Public Health Story. Airport - 60 miles, ground transportation. Identified trainings are in support of strengthening the CCHHS public health workforce to serve the community. The Data Analyst will attend both trainings. The trainings, dates, and locations are TBD. The GSA rates for Washington DC were used for calculations since the trainings, dates, and location are TBD.					\$3,771.00

Destination of Trip: TBD (FY27 TBD)					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$900.00	1		3	\$2,700.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$60.00	1		3	\$180.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$74.00	1	5	3	\$1,110.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$214.00	1	4	3	\$2,568.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$40.00	1		3	\$120.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	1	5	3	\$240.00

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FY27 (TBD) - TBD. NACCHO Conference. Airport - 60 miles, ground transportation. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.	\$7,038.00
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Operating					Total: \$12,387
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?
Office Supplies FY25	\$35.00	9.0	12.0	\$3,759.00	☒
FY25 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.					
Office Supplies FY26	\$35.00	14.5	12.0	\$6,090.00	☒
FY26 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.					
Office Supplies FY27	\$35.00	14.5	5.0	\$2,538.00	☒
FY27 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.					

Equipment					Total: \$23,400
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?
Desktop Computer and Field Unit FY25	\$4,200.00	1	1	\$4,200.00	☒
FY25 - The newly hired EHS1/2 needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)					
Computer Workstation FY25	\$2,400.00	1	1	\$2,400.00	☒
FY25 - The Clinical Services Office Supervisor (new position) needs a computer workstation in order to do the job.					
Computer Replacement FY26	\$2,400.00	6	1	\$14,400.00	☒
FY26 - The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.					
Computer Workstation FY26	\$2,400.00	1	1	\$2,400.00	☒
FY26 - The Community Health Worker (new position) will need a computer workstation to perform the job.					

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Contractual/Contractual and all Pass-thru Subawards		Total:	\$5,000
<u>Type:</u>	<u>Name:</u> Marathon - TBD		
<u>Method of Selection:</u> Sole Source			
<u>Period of Performance:</u> 10/1/2024 - 10/30/2026			
<u>Scope of Work:</u> The contractor will finish the projects she had been working on to include: (1) facilitate four community-based meetings regarding the priority health areas in the Quad-County Community Health Improvement Plan Town Halls for external stakeholders on November 19, 2024, (2) incorporate the information gathered during the four CHIP community-based meetings into the overall CHIP document and disseminate to all regional partners by December 18, 2024, (3) Establish baseline data for each strategy associated with the four health priority issues in the CHIP document and outline a schedule for data collection and updates by January 10, 2025, (3) Continue to facilitate the creation of the CCHHS Strategic Plan by December 31, 2024, (4) Launch the public customer satisfaction survey and complete data analyses to be presented in a report for CCHHS leadership by February 25, 2024. The goal and objectives of the grant are to maintain existing personnel (Goal 2). Unfortunately, the person in the position was moving to Tennessee. There are projects she was working on that could not be taken over by existing staff and still needed to get completed so changing her to a contractor was the route to go since the City does not allow for City staff to work remotely.			
<u>*Sole Source Justification:</u> Prior employee with knowledge of award and deliverables, being retained as a contractor to finish existing projects.			
<u>Budget</u>			
\$38.45 hourly x Marathon's Admin Fee of 23.6%	\$5,000.00		
<u>Method of Accountability:</u> The townhalls were attended by the Director and Deputy Director. All other activities have due dates associated with them and a report or product will be produced. The Deputy Director, Jeanne Freeman, is responsible for supervising the consultant's work. The Director also reviews the finished products.			Total: \$5,000.00

Training					Total:
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	
In-State Conference/Training FY 25	\$375.00	1	1	\$375.00	
FY25 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Data Analyst Training FY 25	\$1,500.00	1	1	\$1,500.00	
FY25 - Data Analyst Training TBD. No travel required. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Public Health Communication Specialist Training FY25	\$1,500.00	1	1	\$1,500.00	
FY25 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Conference/Training Registration - NACCHO FY26	\$800.00	2	1	\$1,600.00	
FY26 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend.					
Conference/Training Registration - NACCHO FY27	\$1,000.00	3	1	\$3,000.00	

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FY27 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals and provides an opportunity to network with peers. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communication Specialist and Data Analyst attend.				
In-State Conference/Training FY26	\$375.00	1	1	\$375.00
FY26 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
In-State Conference/Training FY27	\$375.00	2	1	\$750.00
FY27 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Conference/Training Registration - NNPHI FY26	\$1,100.00	2	1	\$2,200.00
FY26 - NNPHI. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NNPHI Conference provides learning experiences for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.				
NACO Professional Development Academy - Virtual Course FY26	\$3,000.00	4	1	\$12,000.00
FY26 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 2 will attend that are funded by this grant.				
NACO Professional Development Academy - Virtual Course FY27	\$3,000.00	3	1	\$9,000.00
FY27 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 3 will attend.				
Data Analyst Training FY26	\$1,500.00	1	1	\$1,500.00
FY26 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Data Analyst Training FY27	\$1,200.00	1	1	\$1,200.00
FY27 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
PIO Training FY26	\$700.00	1	1	\$700.00

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FY26 - Public Information Officer (PIO) Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. This training will be attended by the Public Health Communication Specialist.					
PIO Training FY27	\$700.00	1	1	\$700.00	
FY27 - Public Information Officer (PIO) Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. This training will be attended by the Public Health Communication Specialist.					
Public Health Communication Specialist Training FY26	\$1,500.00	1	1	\$1,500.00	
FY26 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Public Health Communication Specialist Training FY27	\$1,200.00	1	1	\$1,200.00	
FY27 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Conference/Training Registration - NACCHO - FY25	\$725.00	3	1	\$2,175.00	
FY25 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					
Conference/Training Registration - NNPHI FY25	\$1,100.00	2	1	\$2,200.00	
FY25 - NNPHI. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or the Data Analyst attend.					
Conference/Training Registration - Public Health Data Analysis FY25	\$700.00	1	1	\$700.00	
FY25 - Public Health Data Analysis. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
NACO Professional Development Academy - Virtual Course FY25	\$3,000.00	1	1	\$3,000.00	
FY25 - Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 4 that are funded by this grant will attend.					
Other				Total:	\$25,690
Expenditure	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect
Other	\$995.00	1	1	\$995.00	☒

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FY25 Adobe Pro Suite License. The Adobe Pro Suite license is for the initial year for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$995.00	1	1	\$995.00	☒
FY26 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$83.00	1	1	\$83.00	☒
FY27 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties. Adjusted for 1 month with intent to adjust to a total of 5 months after future amendment from budget savings.					
Other	\$725.00	1	1	\$725.00	☒
FY25 Social Media Analytic Software (Hootesuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY26 Social Media Analytic Software (Hootesuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$60.00	1	1	\$60.00	☒
FY27 Social Media Analytic Software (Hootesuite) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports. Adjusted for 1 month with intent to adjust to 5 months after future amendment from budget savings.					
Other	\$360.00	1	1	\$360.00	☒
FY25 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$360.00	1	1	\$360.00	☒
FY26 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$360.00	1	1	\$360.00	☒
FY27 Social Media Analytic Software (Adobe Teamone Bundle) - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$41.00	3	6	\$738.00	☒
FY25 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	3	12	\$1,476.00	☒
FY26 Communication - Hot Spot Monthly Service (3 devices for 12 months). Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	3	1	\$123.00	☒
FY27 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi. Adjusted for 1 month with intent to adjust to 5 months for 3 devices after future amendment from FY24 budget savings.					
Other	\$150.00	1	1	\$150.00	☒
FY25 Communication - Hot Spot Unit. This expense is for one hotspot unit, a one-time cost. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$900.00	1	1	\$900.00	☒
FY25 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					

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Other	\$900.00	1	1	\$900.00	☒
FY26 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$75.00	1	1	\$75.00	☒
FY27 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story. Adjusted for 1 month with intent to adjust to 12 months (annual license) after future amendment from FY24 budget savings.					
Other	\$1,500.00	2	1	\$3,000.00	☒
FY25 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for 2 new positions, Environmental Health Specialist and Office Supervisor.					
Other	\$1,500.00	1	1	\$1,500.00	☒
FY26 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for new position, Community Health Worker.					
Printing Services	\$5.00	8.95	12	\$537.00	☒
FY25 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$25.00	1	1	\$25.00	☒
FY27 Printing Services. Printing and copying are normal expenses for job performance. Adjusted for 1 month with intent to adjust to 5 months after future amendment from budget savings.					
Printing Services	\$50.00	1	12	\$600.00	☒
FY25 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Printing Services	\$50.00	1	12	\$600.00	☒
FY26 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance. Adjusted for 2.44 months with the intent to adjust to a total of 12 months after future amendment from FY 24 budget savings.					
Printing Services	\$17.00	1	1	\$17.00	☒
FY27 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance. Adjusted for 1 month with intent to adjust to a total of 5 months after future amendment from FY24 budget savings.					
Other	\$9,515.14	1	1	\$9,516.00	☒
FY27 General Operating Costs TBD. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.					
Printing Services	\$5.00	14.5	12	\$870.00	☒
FY 26 Printing Services. Printing and copying are normal expenses for job performance.					

TOTAL DIRECT CHARGES	\$3,200,803
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Indirect Charges	Indirect Rate:	10.0%	\$320,083
Indirect Methodology: De Minimis			

TOTAL BUDGET	\$3,520,886
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Applicant Name: Carson City Health & Human Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	Public Health Infrastructure & Improvement	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED	2950366								
ENTER TOTAL REQUEST	\$3,520,886.00								\$3,520,886.00

EXPENSE CATEGORY

Personnel	\$3,042,586.00								\$3,042,586.00
Travel	\$44,565.00								\$44,565.00
Operating	\$12,387.00								\$12,387.00
Equipment	\$23,400.00								\$23,400.00
Contractual/Consultant	\$5,000.00								\$5,000.00
Training	\$47,175.00								\$47,175.00
Other Expenses	\$25,690.00								\$25,690.00
Indirect	\$320,083.00								\$320,083.00
TOTAL EXPENSE	\$3,520,886.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$3,520,886.00
These boxes should equal 0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Indirect Cost	\$320,083.00	Total Agency Budget							\$3,520,886.00
Percent of Subrecipient Budget									100.00%

B. Explain any items noted as pending:

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C. Program Income Calculation:

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- Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Note: If match funds are required, Section H: Matching Funds Agreement must accompany the subaward packet.

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed **\$3,520,886.00**;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Indicate what additional supporting documentation is needed in order to request reimbursement;
 - Receipts for lodging, or the hotel checkout \$0 balance bill. Hotel bills noting the employee name, date(s) of stay, and breakdown of costs by day are required for all lodging expenses. If lodging was paid for through a travel website (Expedia, Travelocity, etc.), the travel website receipt shall accompany the hotel bill. Receipts for airport parking, baggage fees, rental cars, gasoline purchases, ground transportation (taxi, shuttle, limousine, etc.). Mileage expenses should be accompanied with addresses, miles for trip, and maps. Other supporting documents as requested by PHII.; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items the program or Bureau must provide or accomplish to ensure successful completion of this project, such as:
 - Providing technical assistance, upon request from the Subrecipient;
 - Providing prior approval of reports or documents to be developed;
 - Forwarding a report to another party, i.e. CDC.
 - Quarterly Evaluation template and Request for Reimbursement workbook.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The site visit/monitoring schedule may be clarified here. As needed.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are **SUBJECT TO AUDIT**.
- This subaward agreement may be **TERMINATED** by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a Monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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**SECTION D
Request for Reimbursement
revised on Oct 7, 2024**

<u>Program Name:</u> Public Health Infrastructure & Improvement	<u>Subrecipient Name:</u> Carson City Health & Human Services
<u>Address:</u> 4150 Technology Way, Carson City, NV 89701, Carson City, Nevada 89706	<u>Address:</u> 900 E Long St, Carson City, Nevada 89706
<u>Subaward Period:</u> 07/01/2024 - 11/30/2026	<u>Subrecipient's:</u> EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)	Calendar Year
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Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$3,042,586.00	\$0.00	\$0.00	\$0.00	\$3,042,586.00	0.00%
2. Travel	\$44,565.00	\$0.00	\$0.00	0.0000	\$44,565.00	0.00%
3. Operating	\$12,387.00	\$0.00	\$0.00	\$0.00	\$12,387.00	0.00%
4. Equipment	\$23,400.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0.00%
5. Contractual/Consultant	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
6. Training	\$47,175.00	\$0.00	\$0.00	\$0.00	\$47,175.00	0.00%
7. Other	\$25,690.00	\$0.00	\$0.00	\$0.00	\$25,690.00	0.00%
8. Indirect	\$320,083.00	\$0.00	\$0.00	\$0.00	\$320,083.00	0.00%
Total	\$3,520,886.00	\$0.00	\$0.00	\$0.00	\$3,520,886.00	0.00%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Complete
						0.00%

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature

Title

Date

FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No

Contact Person

Reason for contact:

Fiscal review/approval date:

Scope of Work review/approval date:

ASO or Bureau Chief (as required):

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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$750,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$750,000 or more in all federal awards during your organization's most recent fiscal year? ☒ Yes ☐ No
3. When does your organization's fiscal year end? 6/30/2025
4. What is the official name of your organization? Carson City Nevada
5. How often is your organization audited? annually
6. When was your last audit performed? 11/30/2023
7. What time-period did your last audit cover? 7/1/2022 - 6/30/2023
8. Which accounting firm conducted your last audit? HintonBurdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- | | |
|-----|---|
| YES | ☐ If "YES", list the names of any current or former employees of the State and the services that each person will perform. |
| NO | ☒ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department. |

Name

Services

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

And

Carson City Health & Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

- I. **DEFINITIONS.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.
1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
 2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
 3. **CFR** stands for the Code of Federal Regulations.
 4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
 5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
 6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
 7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
 8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
 9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
 10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
 11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
 12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the

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individual. Refer to 45 CFR 160.103.

13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e)(2)(ii)(E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media,

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when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.

9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE. The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any

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breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.

- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. Effect of Termination:

- a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

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5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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Section H is not applicable for this Subaward



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673-2
Budget Account: 3234

SUBAWARD AMENDMENT # 2

Program Name: Public Health Infrastructure & Improvement Bureau of Administration Mitch Devalliere / DPBHPHII@health.nv.gov	Subrecipient Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
Address: 10375 Professional Circle Reno, Nevada 89521	Address: 900 E Long St Carson City, Nevada, 89706
Subaward Period: 07/01/2024 through 11/30/2026	Amendment Effective Date: Upon approval by all parties.

This amendment reflects a change to: ☐ Scope of Work ☐ Term ☒ Budget ☒ Funding Source

Reason for Amendment: After conducting a thorough review of the award terms and evaluating actual expenditures against projected costs, the partner determined that a portion of the obligated funds will not be utilized. As a result, they have initiated a request for deobligation to return the unused funds.

Required Changes

Current Language: Total reimbursement through this subaward will not exceed \$3,520,886.00. See Section B, C and D of the original subaward and amendment #1.

Amended Language: Total reimbursement through this subaward will not exceed \$3,508,398.00. See attached Section C revised on Dec 30, 2024.

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	\$3,042,586.00	(\$72,401.00)	\$2,970,185.00
2. Travel	\$44,565.00	(\$1,042.00)	\$43,523.00
3. Operating	\$12,387.00	(\$7,065.00)	\$5,322.00
4. Equipment	\$23,400.00	(\$2,400.00)	\$21,000.00
5. Contractual/Consultant	\$5,000.00	\$63,950.00	\$68,950.00
6. Training	\$47,175.00	(\$4,993.00)	\$42,182.00
7. Other	\$25,690.00	\$13,231.00	\$38,921.00
TOTAL DIRECT COSTS	\$3,200,803.00	(\$10,720.00)	\$3,190,083.00
8. Indirect Costs	\$320,083.00	(\$1,768.00)	\$318,315.00
TOTAL APPROVED BUDGET	\$3,520,886.00	(\$12,488.00)	\$3,508,398.00

Incorporated Documents:

Section B: Description of Services, Scope of Work and Deliverables revised on Dec 30, 2024

Section C: Budget and Financial Reporting Requirements revised on Dec 30, 2024

Section D: Request for Reimbursement revised on Dec 30, 2024

Section E: Audit Information Request revised on Dec 30, 2024

Section F: Current or Former State Employee Disclaimer revised on Dec 30, 2024

Section G: Business Associate Addendum revised on Dec 30, 2024

Section H: Matching Funds Agreement revised on Dec 30, 2024

Exhibit A: Original Notice of Subaward and all previous amendments

By signing this Amendment, the Authorized Subrecipient Official or their designee, Bureau Chief and DPBH Administrator acknowledge the above as the new standard of practice for the above referenced subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Name	Signature	Date
Lori Bagwell, Mayor	Lori Bagwell, Mayor	11/18/2025
Mitch Devalliere, Bureau Chief	Mitch DeValliere	11/18/2025

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

for Dena Schmidt, Administrator, DPBH	<i>Andrea R. Rivers</i>	11/21/2025
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Non-Federal Source Of Funds	% Funds	Amount	Budget Account	Category	GL	Function	Sub-Org
GFO ARPA	100.00	\$3,508,398.00	3234	23	8501	NA	NA
Job Number: 21027A21		Description: GFO Allocation # 23LRHA01 Public Health System: Local & Regional Health Authorities, subaward to Office of Health Administration to support Southern Nevada, Washoe County, Carson City Health & Human Services and Central Nevada Health authorities.					

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SECTION B

Description of Services, Scope of Work and Deliverables
revised on Dec 30, 2024

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Carson City Health & Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health & Human Services

Primary Goal: See detailed SOW attachment

Objective	Activities	Due Date	Documentation Needed
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 11/30/2026) as needed.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.
	2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions.	Ongoing-11/30/2026	
	3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-11/30/2026	

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 11/30/26.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated at any point of the project period.
	2. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response.	Ongoing-11/30/2026	

Compliance with this section is acknowledged by signing the subaward cover page of this packet

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**SECTION C
Budget and Financial Reporting Requirements
revised on Dec 30, 2024**

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to:
This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant # from . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor -D

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number from .

Subrecipient agrees to adhere to the following budget:

Total Personnel Costs		Including Fringe				Total:		\$2,970,185	
Employee	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	Subject to Indirect? Fringe Salary		
Grant/Fiscal Analyst Kayla Gross, (P102) FY25	\$72,800.00	52.56%	43.00%	11.00	91.67%	\$43,779.19	☒	☒	
FY25 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross (P102) FY26	\$80,234.00	53.20%	50.00%	12.00	100.00%	\$61,459.24	☒	☒	
FY26 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross, (P102) FY27	\$82,794.00	56.70%	50.00%	5.00	41.67%	\$27,030.95	☒	☒	
FY27 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Assessment/Accreditation Coordinator Jordan Wasser/ Elyse Monroy-Marsala, (P601) FY25	\$67,400.00	40.00%	100.00%	11.00	91.67%	\$86,499.81	☒	☒	
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Last day as full time CCHHS employee was 11/15/24, then became a contract employee to finish existing projects.									
Assessment/Accreditation Coordinator Elyse Monroy-Marsala, (P601) FY26	\$82,687.00	56.50%	100.00%	12.00	100.00%	\$129,405.16	☒	☒	
FY26 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. For unclassified employees, due to timing of hire, the employee will not be eligible for wage increase in FY26 but will receive a 2% COLA Increase.									
Assessment/Accreditation Coordinator Elyse Monroy-Marsala, (P601) FY27	\$87,659.65	56.50%	100.00%	5.00	41.67%	\$57,165.97	☒	☒	
FY27 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. FY 27 increased number of months from 5 to 1.									
Administrative Assistant - Executive Trinity Thom, (A402) FY25	\$61,742.36	33.80%	100.00%	12.00	100.00%	\$82,611.28	☒	☒	
FY25 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.									

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Administrative Assistant - Executive Trinity Thom, (A402) FY26	\$64,807.40	36.80%	100.00%	12.00	100.00%	\$88,656.52	☒	☒
FY26 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant - Executive Trinity Thom, FY27 (A402) FY27	\$68,047.77	38.80%	100.00%	5.00	41.67%	\$39,357.44	☒	☒
FY27 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. FY27 - increased number of months to 5 from 2.								
Data Analyst Jon Evasovic / Rachel Hickman, (P201) SFY25	\$94,465.76	40.40%	100.00%	10.00	83.33%	\$110,520.52	☒	☒
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Last day was 11/21/24.								
Data Analyst Rachel Hickman P201 FY26	\$98,873.73	46.40%	100.00%	12.00	100.00%	\$144,751.14	☒	☒
FY26 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Data Analyst Rachel Hickman P201 FY27	\$101,817.42	50.00%	100.00%	5.00	41.67%	\$63,640.98	☒	☒
FY27 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to five.								
Public Health Communication Specialist Dain Steffeny FY25	\$83,173.68	36.40%	45.00%	12.00	100.00%	\$51,052.00	☒	☒
FY25 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY26	\$87,332.36	54.60%	45.00%	12.00	100.00%	\$60,757.12	☒	☒
FY26 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY27	\$91,698.98	56.50%	45.00%	5.00	41.67%	\$26,910.07	☒	☒
FY27 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Seasonal Vector Control Technician - Part Time Kyle Edison, FY25	\$56,238.00	3.50%	100.00%	3.25	27.08%	\$15,762.27	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Seasonal Vector Control Technician - Part Time Kyle Edison, FY26	\$59,238.00	3.50%	100.00%	9.00	75.00%	\$45,983.50	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								

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Seasonal Vector Control Technician - Part Time Kyle Edison, FY27	\$59,238.00	3.50%	100.00%	5.00	41.67%	\$25,548.43	☒ ☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to six.							
Environmental Health Specialist 1 or 2, Allison Abbott FY25	\$67,825.00	48.00%	100.00%	2.50	20.83%	\$20,909.36	☒ ☒
FY25 - This position will be responsible for all Environmental Health duties for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Position not to be hired until 5/15/2025 since there is no Division Manager presently and there are four EHS Trainees.							
Environmental Health Specialist 1 or 2, Allison Abbot / Brian Sorenson FY26	\$71,216.25	54.00%	100.00%	12.00	100.00%	\$109,673.03	☒ ☒
FY26 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Environmental Health Specialist 1 or 2, Brian Sorenson FY27	\$74,777.07	54.00%	100.00%	5.00	41.67%	\$47,985.79	☒ ☒
FY27 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY25	\$57,669.25	55.90%	100.00%	10.50	87.50%	\$78,668.07	☒ ☒
FY25 - This position will be responsible for overseeing the clinic operations.							
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY26	\$65,112.71	57.92%	100.00%	12.00	100.00%	\$102,825.99	☒ ☒
FY26 - This position will be responsible for overseeing the clinic operations.							
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY27	\$68,580.35	59.10%	100.00%	5.00	41.67%	\$45,466.69	☒ ☒
FY27 - This position will be responsible for overseeing the clinic operations. Increased months to five.							
Public Health Nurse Toni Orr / Emma Garcia, (P2) FY25	\$89,290.50	38.40%	100.00%	7.00	58.33%	\$72,083.08	☒ ☒
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Ended 11/25/24.							
Public Health Nurse, Emma Garcia (P2) FY26	\$91,995.03	41.60%	100.00%	12.00	100.00%	\$130,264.96	☒ ☒
FY26 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.							
Public Health Nurse, Emma Garcia (P2) FY27	\$95,852.78	42.40%	100.00%	5.00	41.67%	\$56,877.20	☒ ☒
FY27 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Increased months to five.							
Public Health Investigator Caitlynn Koback FY 27	\$67,783.97	51.50%	100.00%	5.00	41.67%	\$42,792.05	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiology Division Manager Dustin Boothe, FY26	\$118,263.00	57.28%	75.00%	12.00	100.00%	\$139,503.03	☒ ☒

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FY26 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiology Division Manager Dustin Boothe, FY27	\$124,276.15	57.28%	75.00%	5.00	41.67%	\$61,086.61	☒ ☒
FY27 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Garrett Olson, FY26	\$80,631.62	55.60%	90.00%	12.00	100.00%	\$112,916.52	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist Garrett Olson, FY27	\$82,813.20	57.60%	90.00%	5.00	41.67%	\$48,946.52	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Raechel Freshman, FY26	\$84,631.62	55.60%	90.00%	12.00	100.00%	\$118,518.12	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist Raechel Freshman, FY27	\$88,813.20	57.60%	90.00%	5.00	41.67%	\$52,492.80	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Alexandra Mitchell, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Alexandra Mitchell, FY27	\$67,783.97	54.00%	75.00%	5.00	41.67%	\$32,623.65	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Nicholas Wilkinson, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Nicholas Wilkinson, FY27	\$67,783.97	54.00%	75.00%	5.00	41.67%	\$32,623.65	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Nurse FY 25 - Part Time TBD	\$40,720.28	3.05%	100.00%	0.10	0.83%	\$348.29	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for six months.							
Public Health Nurse FY 26 - Part Time TBD	\$41,425.52	3.05%	100.00%	12.00	100.00%	\$42,689.00	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for twelve months.							
Public Health Nurse FY 27 - Part Time TBD	\$41,425.52	3.05%	100.00%	5.00	41.67%	\$17,788.51	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for one month.							

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Public Health Investigator Caitlynn Koback FY 26,	\$65,446.16	51.50%	100.00%	12.00	100.00%	\$99,150.93	☒	☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiology Division Manager Dustin Boothe, FY25	\$112,263.00	56.00%	75.00%	3.00	25.00%	\$32,836.93	☒	☒
FY25 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Garrett Olson, FY25	\$79,031.62	49.00%	90.00%	3.00	25.00%	\$26,495.35	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Rachel Freshman FY 25	\$80,631.62	55.00%	100.00%	3.00	25.00%	\$31,244.75	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Alexandra Mitchel FY25	\$61,556.16	53.50%	80.00%	3.00	25.00%	\$18,897.74	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Nicholas Wilkinson, SFY25	\$61,556.16	51.90%	80.00%	3.00	25.00%	\$18,700.76	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Caitlynn Koback / Kierstyn Marsh SFY 25	\$51,627.34	52.40%	100.00%	7.00	58.33%	\$45,894.08	☒	☒
SFY 25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Kierstyn Marsh SFY 26	\$56,627.34	54.00%	100.00%	3.00	25.00%	\$21,801.53	☒	☒
SFY 26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. This position will be discontinued in FY26.								

In-State Travel						Total:	\$8,879
Destination of Trip: Las Vegas, NV FY 26 - NV Bit Focus Conference							
	Cost	# of Trips	# of Days	# of Staff	Total		
Cost of travel: \$ amount per person x # of staff	\$320.00	1		1	\$320.00		
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00		
Food: \$ amount per person x # of trips x # of staff	\$86.00	1	4	1	\$344.00		
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	3	1	\$570.00		
Per diem: \$ amount per person x # of trips x # of staff	\$60.00	2	1	1	\$120.00		
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00		

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O' q hmf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	4	1	\$72.00
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$1,537.00

Destination of Trip: Las Vegas, NV FY27 Crisis Management Communications Training					
	Cost	# of Trips	# of Days	# of Staff	Total
O' q hmf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$400.00	1		2	\$800.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00
OdqCtll 9 # odqc` x odqF R@q sd eq` qd` w" of trips x # of staff	\$86.00	1	5	2	\$860.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00
F qnt mc Sq m onq` snn9 # odqqsq w" nestor x # of staff	\$60.00	2	1	2	\$240.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
O' q hmf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	5	1	\$90.00
Crisis Management Communication Training; Public Information and Warning Training. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$3,691.00

Destination of Trip: Las Vegas, NV FY 27 - NV Bit Focus Conference					
	Cost	# of Trips	# of Days	# of Staff	Total
O' q hmf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$380.00	1		2	\$760.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00
OdqCtll 9 # odqc` x odqF R@q sd eq` qd` w" of trips x # of staff	\$86.00	1	5	2	\$860.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00
F qnt mc Sq m onq` snn9 # odqqsq w" nestor x # of staff	\$60.00	2	1	2	\$240.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
O' q hmf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	5	1	\$90.00
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$3,651.00

<u>Out of State Travel</u>				OSMot Days	Total:	\$34,644
Destination of Trip: NACCHO Conference FY25 - Detroit, MI						
	Cost	# of Trips	# of Days	# of Staff	Total	

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One person x # of staff	\$801.00	1		2	\$1,602.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00
One person x # of staff	\$64.00	1	5	2	\$640.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$302.00	1	4	2	\$2,416.00
Food: \$ per person x # of staff	\$29.00	1	4	1	\$116.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00
One person x # of staff	\$0.00				\$0.00
FY25 (July 2024) - Detroit, MI. National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$4,774.00

Destination of Trip: NACCHO Conference FY26 - Anaheim, CA					
	Cost	# of Trips	# of Days	# of Staff	Total
One person x # of staff	\$327.00	1		1	\$327.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00
One person x # of staff	\$86.00	1	6	1	\$516.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$225.00	1	5	1	\$1,125.00
Food: \$ per person x # of staff	\$30.00	1	5	1	\$150.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		2	\$82.00
One person x # of staff	\$18.00	1	5	2	\$180.00
National Association of County & City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Data Analyst or Public Health Communication Specialist attend.					\$2,380.00

Destination of Trip: NACCHO Conference FY27 - Louisville, KY					
	Cost	# of Trips	# of Days	# of Staff	Total
One person x # of staff	\$658.00	1		4	\$2,632.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		4	\$280.00
One person x # of staff	\$92.00	1	6	4	\$2,208.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$199.00	1	5	4	\$3,980.00
Food: \$ per person x # of staff	\$60.00	1	6	4	\$1,440.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00

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O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	6	1	\$108.00
NACCHO Conference. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$10,689.00

Destination of Trip: NAGC Communication Conference SFY25 - Pittsburg, PA					
	Cost	# of Trips	# of Days	# of Staff	Total
O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$510.00	1		2	\$1,020.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0			\$0.00
OdqChl 9 # odqc` x odqF R@q sd enq` qd` w" of trips x # of staff	\$80.00	1	5	2	\$800.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$204.00	1	4	2	\$1,632.00
F qnt mc Sq m oncs shnn9 # odqqsdo w" nestor x # of staff	\$0.00				\$0.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00
O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$0.00				\$0.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$3,452.00

Destination of Trip: NAGC Communication Conference SFY26 - Palm Springs, CA					
	Cost	# of Trips	# of Days	# of Staff	Total
O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$480.00	1		2	\$960.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00
OdqChl 9 # odqc` x odqF R@q sd enq` qd` w" of trips x # of staff	\$86.00	1	5	2	\$860.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$208.00	1	4	2	\$1,664.00
F qnt mc Sq m oncs shnn9 # odqqsdo w" nestor x # of staff	\$60.00	2	1	2	\$240.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	2		1	\$82.00
O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$16.00	2	4	1	\$128.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$4,074.00

Destination of Trip: Government Social Media Conference SFY26 - New Orleans, LA					
	Cost	# of Trips	# of Days	# of Staff	Total
O' g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$625.00	1		1	\$625.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00

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OdqCldl 9 # odqc` x odqFR@q d' eq` qd` w" of trips x # of staff	\$80.00	1	6	1	\$480.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$253.00	1	5	1	\$1,265.00
F qnt mc Sq m oncs dnn9 # odqqsdo w" nestor x # of staff	\$60.00	1	5	1	\$300.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
O` g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	6	1	\$108.00
Government Social Media Conference. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Communication Specialist will be attending.					\$2,889.00

Destination of Trip: Epidemiology/Disease Investigator Training FY27 - TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
One qd9 bnr sodqsd' nqf lm%cdr f m dnn(w" of trips x # of staff	\$697.00	1		1	\$697.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
OdqCldl 9 # odqc` x odqFR@q d' eq` qd` w" of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
F qnt mc Sq m oncs dnn9 # odqqsdo w" nestor x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
O` g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	6	1	\$108.00
TBD - Epidemiology/Disease Investigator Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Epidemiologist or Disease Investigator will attend trainings. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

Destination of Trip: eClinical Works Conference SFY27 - TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
One qd9 bnr sodqsd' nqf lm%cdr f m dnn(w" of trips x # of staff	\$697.00	1		1	\$697.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
OdqCldl 9 # odqc` x odqFR@q d' eq` qd` w" of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
F qnt mc Sq m oncs dnn9 # odqqsdo w" nestor x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
O` g hnf 9 # odqc` x w" nestor w" nec` xr w" of staff	\$18.00	1	6	1	\$108.00
eClinical Works Conference and Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Clinical Services Office Supervisor will attend the eCW conference to better operate the Clinic electronic health record. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

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Operating					Total:	\$5,322
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
Office Supplies FY25	\$46.77	1.0	12.0	\$562.00	☒	
FY25 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY26	\$20.00	14.0	12.0	\$3,360.00	☒	
FY26 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY27	\$20.00	14.0	5.0	\$1,400.00	☒	
FY27 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						

Equipment					Total:	\$21,000
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
FY 26 Desktop Computer and Field Unit	\$4,200.00	1	1	\$4,200.00	☒	
The newly hired EHS1/2 needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)						
FY26 Computer Replacement	\$2,400.00	6	1	\$14,400.00	☒	
FY26 - The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.						
FY26 Computer Workstation	\$2,400.00	1	1	\$2,400.00	☒	
The Communication Specialist/Data Analyst need an upgraded computer workstation in order to perform the job.						

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Contractual/Contractual and all Pass-thru Subawards				Total:	\$68,950
<u>Type:</u>		<u>Name:</u> Marathon			
<u>Method of Selection:</u> Sole Source					
<u>Period of Performance:</u> 10/1/2024 - 10/30/2026					
<u>Scope of Work:</u> The contractor will finish the projects she had been working on to include: (1) facilitate four community-based meetings regarding the priority health areas in the Quad-County Community Health Improvement Plan Town Halls for external stakeholders on November 19, 2024, (2) incorporate the information gathered during the four CHIP community-based meetings into the overall CHIP document and disseminate to all regional partners by December 18, 2024, (3) Establish baseline data for each strategy associated with the four health priority issues in the CHIP document and outline a schedule for data collection and updates by January 10, 2025, (3) Continue to facilitate the creation of the CCHHS Strategic Plan by December 31, 2024, (4) Launch the public customer satisfaction survey and complete data analyses to be presented in a report for CCHHS leadership by February 25, 2024. The goal and objectives of the grant are to maintain existing personnel (Goal 2). Unfortunately, the person in the position was moving to Tennessee. There are projects she was working on that could not be taken over by existing staff and still needed to get completed so changing her to a contractor was the route to go since the City does not allow for City staff to work remotely.					
<u>*Sole Source Justification:</u> Prior employee with knowledge of award and deliverables, being retained as a contractor to finish existing projects.					
<u>Budget</u>					
\$38.45 hourly x Marathon's Admin Fee of 23.6%		\$4,407.00			
<u>Method of Accountability:</u> The townhalls were attended by the Director and Deputy Director. All other activities have due dates associated with them and a report or product will be produced. The Deputy Director, Jeanne Freeman, is responsible for supervising the consultant's work. The Director also reviews the finished products.					Total: \$4,407.00

<u>Type:</u>		<u>Name:</u> Marathon - Billing Coder			
<u>Method of Selection:</u> Sole Source					
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026					
<u>Scope of Work:</u> Billing Coder will assist with identifying coding errors that impact billing efficiency within the Clinical Services setting. Additionally, the Billing Coder will assist CCHHS with preparing for modifications to Medicaid billing services in Nevada.					
<u>*Sole Source Justification:</u> Joinder Contract used by State of Nevada					
<u>Budget</u>					
\$32 per hour + admin fee of \$9.40per hour		\$64,543.00			
<u>Method of Accountability:</u> The Billing Coder will report project progress to the Clinical Services Manager and Deputy Director bi-weekly with timesheets approved by the Deputy Director on a weekly basis.					Total: \$64,543.00

Training					Total:	\$42,182
	Amount	# of FTE or Units	# of Months or Occurrences	Cost		
Public Health Communication Specialist Training FY27	\$1,500.00	1	1	\$1,500.00		
FY27 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.						
eClinical Works Training Conference - FY26	\$985.00	1	1	\$985.00		
eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.						
eClinical Works Training Conference - FY27	\$1,050.00	1	1	\$1,050.00		

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eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.				
Pryor Learning Training Conference - FY25	\$249.00	1	1	\$249.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
Pryor Learning Training Conference - FY26	\$249.00	1	1	\$249.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
NAGC Communications School - FY25	\$1,680.00	2	1	\$3,360.00
Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
NAGC Communications School - FY26	\$1,680.00	2	1	\$3,360.00
Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY26	\$1,500.00	1	1	\$1,500.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY 27	\$1,500.00	1	1	\$1,500.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Government Social Media Conference Registration - FY26	\$929.00	1	1	\$929.00
Public Information Officer Training and Conference is an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. Will be attended by the Public Health Communication Specialist.				
NACCHO Conference/Training Registration - FY25	\$700.00	2	1	\$1,400.00
FY25 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.				
NACO Professional Development Academy - Virtual Course FY25	\$3,000.00	1	1	\$3,000.00
FY25 - Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 4 that are funded by this grant will attend.				

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NACCHO Conference/Training Registration - FY26	\$825.00	1	1	\$825.00
FY26 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend.				
NACCHO Conference/Training Registration - FY27	\$1,000.00	4	1	\$4,000.00
FY27 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals and provides an opportunity to network with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist and Data Analyst attend.				
In-State Conference/Training FY26	\$375.00	1	1	\$375.00
FY26 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
In-State Conference/Training FY27	\$375.00	2	1	\$750.00
FY27 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
NACO Professional Development Academy - Virtual Course FY26	\$1,650.00	6	1	\$9,900.00
FY26 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 2 will attend that are funded by this grant.				
NACO Professional Development Academy - Virtual Course FY27	\$2,750.00	1	1	\$2,750.00
FY27 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 3 will attend.				
Data Analyst Training FY26	\$1,500.00	1	1	\$1,500.00
FY26 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Data Analyst Training FY27	\$1,500.00	1	1	\$1,500.00
FY27 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Public Health Communication Specialist Training FY26	\$1,500.00	1	1	\$1,500.00

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FY26 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Other					Total: \$38,921
Expenditure	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect
Other	\$17.99	1	1	\$18.00	☒
FY25 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$780.00	1	1	\$780.00	☒
FY26 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$725.00	1	1	\$725.00	☒
FY25 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY26 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY27 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$41.00	1	12	\$492.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	1	5	\$205.00	☒
FY27 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$1,311.00	1	1	\$1,311.00	☒
FY25 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$1,400.00	1	1	\$1,400.00	☒
FY26 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$1,450.00	1	1	\$1,450.00	☒
FY27 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$2,500.00	1	1	\$2,500.00	☒
FY26 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for new position, Community Health Worker.					
Printing Services	\$8.00	14	12	\$1,344.00	☒
FY26 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$8.00	14	5	\$560.00	☒
FY27 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$70.00	1	12	\$840.00	☒

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FY26 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Printing Services	\$70.00	1	5	\$350.00	☒
FY27 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Other	\$1,000.00	1	12	\$12,000.00	☒
FY27 General Operating Costs TBD. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.					
Other	\$71.76	1	2	\$144.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$220.00	25	1	\$5,500.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$220.00	25	1	\$5,500.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$650.00	1	1	\$650.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$700.00	1	1	\$700.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$750.00	1	1	\$750.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	2	\$126.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					

TOTAL DIRECT CHARGES	\$3,190,083
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Indirect Charges	Indirect Rate:	10.0%	\$318,315
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Indirect Methodology: De Minimis			
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TOTAL BUDGET	\$3,508,398
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Applicant Name: Carson City Health & Human Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	Public Health Infrastructure & Improvement	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED									
ENTER TOTAL REQUEST	\$3,508,398.00								\$3,508,398.00

EXPENSE CATEGORY

Personnel	\$2,970,185.00								\$2,970,185.00
Travel	\$43,523.00								\$43,523.00
Operating	\$5,322.00								\$5,322.00
Equipment	\$21,000.00								\$21,000.00
Contractual/Consultant	\$68,950.00								\$68,950.00
Training	\$42,182.00								\$42,182.00
Other Expenses	\$38,921.00								\$38,921.00
Indirect	\$318,315.00								\$318,315.00
TOTAL EXPENSE	\$3,508,398.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$3,508,398.00
These boxes should equal 0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Indirect Cost	\$318,315.00	Total Agency Budget							\$3,508,398.00
Percent of Subrecipient Budget									100.00%

B. Explain any items noted as pending:

--

C. Program Income Calculation:

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- Cdo' qd dmsneGd' leg' mc Gt l' mRdqilbdr onkbox' knv r nm l nqf sg' m0/ \$ edwalle nesgd sn's kmnsn dwddc 'l nt mnesgd rt a' v' qp+ within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Dpt lwl dmsot dpg' rdc v lsg sgdrd d ncr adknf r sn sgd edcdq koqf q l apl v gfbg sgr d mchf v' r' oopodq sdc' mc rg' lkad qls qrdc sn the program upon termination of this agreement.
- Sq udkdwodm dr +odqcdll +' mc nsgdqqlk sdc dwodm dr l t r sbnndq sn sgd oqnbdc qdr' mc q sdr' knv dc angRs sd neddq' mc dl onkxdr- Hlr sgd Onkbox nesgd An' qp neDw l hndq sn qdr sdsbnndq bndq. Rt aqblndm sn sgd r' l d q sdr' mc oqnbdc qdr' knv dc State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Note: If match funds are required, Section H: Matching Funds Agreement must accompany the subaward packet.

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed **\$3,508,398.00**;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Indicate what additional supporting documentation is needed in order to request reimbursement;
 - Receipts for lodging, or the hotel checkout \$0 balance bill. Hotel bills noting the employee name, date(s) of stay, and breakdown of costs by day are required for all lodging expenses. If lodging was paid for through a travel website (Expedia, Travelocity, etc.), the travel website receipt shall accompany the hotel bill. Receipts for airport parking, baggage fees, rental cars, gasoline purchases, ground transportation (taxi, shuttle, limousine, etc.). Mileage expenses should be accompanied with addresses, miles for trip, and maps. Other supporting documents as requested by PHIL.; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items the program or Bureau must provide or accomplish to ensure successful completion of this project, such as:
 - Providing technical assistance, upon request from the Subrecipient;
 - Providing prior approval of reports or documents to be developed;
 - Forwarding a report to another party, i.e. CDC.
 - Quarterly Evaluation template and Request for Reimbursement workbook.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The site visit/monitoring schedule may be clarified here. As needed.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days 'edq' o' q' r r d qdc v dmmnd t onmsgd nsgdgo' q' Sgr' f qd l dmsl 'x ad sdq hm sdc ax l t d' kbnnr dmsneansg o' qdr nqt ntk sdq l ax dsgdgo' q' v hgnr sb' t r d- Sgd o' qdr dwoqtr k' f qd sg' sgr Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a Monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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**SECTION D
Request for Reimbursement
revised on Dec 30, 2024**

<u>Program Name:</u> Public Health Infrastructure & Improvement	<u>Subrecipient Name:</u> Carson City Health & Human Services
<u>Address:</u> 4150 Technology Way, Carson City, NV 89701, Carson City, Nevada 89706	<u>Address:</u> 900 E Long St, Carson City, Nevada 89706
<u>Subaward Period:</u> 07/01/2024 - 11/30/2026	<u>Subrecipient's:</u> EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)	Calendar Year
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Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$2,970,185.00	\$0.00	\$0.00	\$0.00	\$2,970,185.00	0.00%
2. Travel	\$43,523.00	\$0.00	\$0.00	0.0000	\$43,523.00	0.00%
3. Operating	\$5,322.00	\$0.00	\$0.00	\$0.00	\$5,322.00	0.00%
4. Equipment	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	0.00%
5. Contractual/Consultant	\$68,950.00	\$0.00	\$0.00	\$0.00	\$68,950.00	0.00%
6. Training	\$42,182.00	\$0.00	\$0.00	\$0.00	\$42,182.00	0.00%
7. Other	\$38,921.00	\$0.00	\$0.00	\$0.00	\$38,921.00	0.00%
8. Indirect	\$318,315.00	\$0.00	\$0.00	\$0.00	\$318,315.00	0.00%
Total	\$3,508,398.00	\$0.00	\$0.00	\$0.00	\$3,508,398.00	0.00%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Complete
						0.00%

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties.

Authorized Signature	Title	Date
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FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No

Contact Person

Reason for contact:

Fiscal review/approval date:

Scope of Work review/approval date:

ASO or Bureau Chief (as required):

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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$1,000,000.00 or more in total federal awards are required to have a single or program-specific audit conducted
by a firm that is independent of the organization. (1 BEQ § 174.010) (-)
2. Did your organization expend \$1,000,000 or more in all federal awards during your organization's most recent fiscal year? ☒ Yes ☐ No
3. When does your organization's fiscal year end? 6/30/2025
4. What is the official name of your organization? Carson City Nevada
5. How often is your organization audited? annually
6. When was your last audit performed? 11/30/2023
7. What time-period did your last audit cover? 7/1/2022 - 6/30/2023
8. Which accounting firm conducted your last audit? HintonBurdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- | | |
|-----|---|
| YES | ☐ If YES, list the names of any current or former employees of the State and the services that each person will perform. |
| NO | ☒ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department. |

Name

Services

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

And

Carson City Health & Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 "HIPAA," the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 "the HITECH Act," and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

I. **DEFINITIONS.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
3. **CFR** stands for the Code of Federal Regulations.
4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the

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individual. Refer to 45 CFR 160.103.

13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e)(2)(ii)(E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media,

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when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.

9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE. The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any

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breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.

- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. Effect of Termination:

- a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

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5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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Section H is not applicable for this Subaward



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673-3
Budget Account: 3234

SUBAWARD AMENDMENT # 3

Program Name: Public Health Infrastructure & Improvement Bureau of Administration Mitch Devalliere / DPBHPHII@health.nv.gov	Subrecipient Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
Address: 10375 Professional Circle Reno, Nevada 89521	Address: 900 E Long St Carson City, Nevada, 89706
Subaward Period: 07/01/2024 through 11/30/2026	Amendment Effective Date: Upon approval by all parties.

This amendment reflects a change to: ☐ Scope of Work ☐ Term ☒ Budget ☒ Funding Source

Reason for Amendment: After conducting a thorough review of the award terms and evaluating actual expenditures against projected costs, the partner determined that a portion of the obligated funds will not be utilized. As a result, they have initiated a request for deobligation to return the unused funds.

Required Changes

Current Language: Total reimbursement through this subaward will not exceed \$3,508,398.00. See Section B, C and D of the original subaward and amendment #2.

Amended Language: Total reimbursement through this subaward will not exceed \$3,474,934.00. See attached Section C revised on Nov 21, 2025.

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	\$2,970,185.00	(\$13,066.00)	\$2,957,119.00
2. Travel	\$43,523.00	\$0.00	\$43,523.00
3. Operating	\$5,322.00	\$0.00	\$5,322.00
4. Equipment	\$21,000.00	\$0.00	\$21,000.00
5. Contractual/Consultant	\$68,950.00	(\$10,043.00)	\$58,907.00
6. Training	\$42,182.00	\$1,494.00	\$43,676.00
7. Other	\$38,921.00	(\$9,440.00)	\$29,481.00
TOTAL DIRECT COSTS	\$3,190,083.00	(\$31,055.00)	\$3,159,028.00
8. Indirect Costs	\$318,315.00	(\$2,409.00)	\$315,906.00
TOTAL APPROVED BUDGET	\$3,508,398.00	(\$33,464.00)	\$3,474,934.00

Incorporated Documents:

Section B: Description of Services, Scope of Work and Deliverables revised on Nov 21, 2025

Section C: Budget and Financial Reporting Requirements revised on Nov 21, 2025

Section D: Request for Reimbursement revised on Nov 21, 2025

Section E: Audit Information Request revised on Nov 21, 2025

Section F: Current or Former State Employee Disclaimer revised on Nov 21, 2025

Section G: Business Associate Addendum revised on Nov 21, 2025

Section H: Matching Funds Agreement revised on Nov 21, 2025

Exhibit A: Original Notice of Subaward and all previous amendments

By signing this Amendment, the Authorized Subrecipient Official or their designee, Bureau Chief and DPBH Administrator acknowledge the above as the new standard of practice for the above referenced subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Name	Signature	Date
Lori Bagwell, Mayor	Lori Bagwell, Mayor	5/5/2026
Mitch Devalliere, Bureau Chief	Mitchell DeValliere, DC	5/5/2026

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for Dena Schmidt, Administrator, DPBH	<i>Andrea R. Rivers</i>	5/22/2026
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Non-Federal Source Of Funds	% Funds	Amount	Budget Account	Category	GL	Function	Sub-Org
GFO ARPA	100.00	\$3,474,934.00	3234	23	8501	NA	NA
Job Number: 21027A21		Description: GFO Allocation # 23LRHA01 Public Health System: Local & Regional Health Authorities, subaward to Office of Health Administration to support Southern Nevada, Washoe County, Carson City Health & Human Services and Central Nevada Health authorities.					

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SECTION B

**Description of Services, Scope of Work and Deliverables
revised on Nov 21, 2025**

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences.

Carson City Health & Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health & Human Services

Primary Goal: See detailed SOW attachment

Objective	Activities	Due Date	Documentation Needed
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 11/30/2026) as needed.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.
	2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions.	Ongoing-11/30/2026	
	3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-11/30/2026	

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 11/30/26.	Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated at any point of the project period.
	2. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response.	Ongoing-11/30/2026	

Compliance with this section is acknowledged by signing the subaward cover page of this packet

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**SECTION C
Budget and Financial Reporting Requirements
revised on**

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to:
"This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant # from . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ."

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number from .

Subrecipient agrees to adhere to the following budget:

Total Personnel Costs		Including Fringe				Total:		\$2,957,119	
Employee	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	Subject to Indirect? Fringe Salary		
Grant/Fiscal Analyst Kayla Gross, (P102) FY25	\$72,800.00	52.56%	43.00%	11.00	91.67%	\$43,779.19	☒	☒	
FY25 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross/Lynsie Hood (P102) FY26	\$80,234.00	53.20%	50.00%	12.00	100.00%	\$61,459.24	☒	☒	
FY26 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross/Lynsie Hood, (P102) FY27	\$82,794.00	56.70%	50.00%	5.00	41.67%	\$27,030.95	☒	☒	
FY27 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Assessment/Accreditation Coordinator Jordan Wasser/ Elyse Monroy-Marsala, (P601) FY25	\$67,400.00	40.00%	100.00%	11.00	91.67%	\$86,499.81	☒	☒	
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Last day as full time CCHHS employee was 11/15/24, then became a contract employee to finish existing projects.									
Assessment/Accreditation Coordinator Elyse Monroy-Marsala, (P601) FY26	\$82,687.00	56.50%	100.00%	12.00	100.00%	\$129,405.16	☒	☒	
FY26 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. For unclassified employees, due to timing of hire, the employee will not be eligible for wage increase in FY26 but will receive a 2% COLA Increase.									
Assessment/Accreditation Coordinator Vacant, (P601) FY27	\$0.00	0.00%	0.00%	0.00	0.00%	\$0.00	☒	☒	
FY27 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. FY 27 increased number of months from 5 to 1.									
Administrative Assistant - Executive Trinity Thom, (A402) FY25	\$61,742.36	33.80%	100.00%	12.00	100.00%	\$82,611.28	☒	☒	
FY25 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.									

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Administrative Assistant - Executive Trinity Thom, (A402) FY26	\$64,807.40	36.80%	100.00%	12.00	100.00%	\$88,656.52	☒	☒
FY26 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant - Executive Trinity Thom, FY27 (A402) FY27	\$68,695.84	38.80%	100.00%	5.00	41.67%	\$39,732.27	☒	☒
FY27 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. FY27 - increased number of months to 5 from 2.								
Data Analyst Jon Evasovic / Rachel Hickman, (P201) SFY25	\$94,465.76	40.40%	100.00%	10.00	83.33%	\$110,520.52	☒	☒
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Last day was 11/21/24.								
Data Analyst Rachel Hickman P201 FY26	\$98,873.73	46.40%	100.00%	12.00	100.00%	\$144,751.14	☒	☒
FY26 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Data Analyst Rachel Hickman P201 FY27	\$105,150.16	34.00%	100.00%	5.00	41.67%	\$58,713.54	☒	☒
FY27 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to five.								
Public Health Communication Specialist Dain Steffeny FY25	\$83,173.68	36.45%	45.00%	12.00	100.00%	\$51,070.72	☒	☒
FY25 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY26	\$87,332.36	54.60%	45.00%	12.00	100.00%	\$60,757.12	☒	☒
FY26 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY27	\$96,842.93	32.60%	100.00%	5.00	41.67%	\$53,510.00	☒	☒
FY27 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Seasonal Vector Control Technician - Part Time Kyle Edison, FY25	\$56,238.00	3.50%	100.00%	3.25	27.08%	\$15,762.27	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Seasonal Vector Control Technician - Part Time, Vacant, FY26	\$59,238.00	3.50%	100.00%	4.00	33.33%	\$20,435.07	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								

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Seasonal Vector Control Technician - Part Time, Vacant, FY27	\$59,238.00	3.50%	100.00%	5.00	41.67%	\$25,548.43	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to six.								
Environmental Health Specialist 1 or 2, Allison Abbott FY25	\$67,825.00	48.00%	100.00%	2.50	20.83%	\$20,909.36	☒	☒
FY25 - This position will be responsible for all Environmental Health duties for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Position not to be hired until 5/15/2025 since there is no Division Manager presently and there are four EHS Trainees.								
Environmental Health Specialist 1 or 2, Allison Abbot / Brian Sorenson FY26	\$71,216.25	54.00%	100.00%	12.00	100.00%	\$109,673.03	☒	☒
FY26 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Environmental Health Specialist 1 or 2, Brian Sorenson FY27	\$76,489.23	54.00%	100.00%	5.00	41.67%	\$49,084.52	☒	☒
FY27 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY25	\$57,669.25	55.90%	100.00%	10.50	87.50%	\$78,668.07	☒	☒
FY25 - This position will be responsible for overseeing the clinic operations.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY26	\$65,112.71	57.92%	100.00%	12.00	100.00%	\$102,825.99	☒	☒
FY26 - This position will be responsible for overseeing the clinic operations.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY27	\$69,019.47	59.10%	100.00%	5.00	41.67%	\$45,757.82	☒	☒
FY27 - This position will be responsible for overseeing the clinic operations. Increased months to five.								
Public Health Nurse Toni Orr / Emma Garcia, (P2) FY25	\$89,290.50	38.40%	100.00%	7.00	58.33%	\$72,083.08	☒	☒
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Ended 11/25/24.								
Public Health Nurse, Emma Garcia (P2) FY26	\$91,995.03	41.60%	100.00%	12.00	100.00%	\$130,264.96	☒	☒
FY26 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.								
Public Health Nurse, Emma Garcia (P2) FY27	\$95,852.78	42.40%	100.00%	5.00	41.67%	\$56,877.20	☒	☒
FY27 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Increased months to five.								
Public Health Investigator Caitlynn Koback FY 27	\$69,372.93	51.50%	100.00%	5.00	41.67%	\$43,795.17	☒	☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Epidemiology Division Manager Dustin Boothe, FY26	\$118,263.00	57.28%	75.00%	12.00	100.00%	\$139,503.03	☒	☒

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FY26 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiology Division Manager, Vacant, FY27	\$80,876.00	57.28%	75.00%	5.00	41.67%	\$39,753.73	☒ ☒
FY27 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Garrett Olson, FY26	\$80,631.62	55.60%	90.00%	12.00	100.00%	\$112,916.52	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist, Vacant, FY27	\$82,813.20	57.60%	90.00%	0.00	0.00%	\$0.00	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Raechel Freshman, FY26	\$84,631.62	55.60%	90.00%	12.00	100.00%	\$118,518.12	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist Raechel Freshman, FY27	\$88,813.20	54.00%	90.00%	5.00	41.67%	\$51,293.73	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Alexandra Mitchell, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Alexandra Mitchell, FY27	\$68,429.53	54.00%	75.00%	5.00	41.67%	\$32,934.35	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Nicholas Wilkinson, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Nicholas Wilkinson, FY27	\$67,783.97	54.00%	75.00%	5.00	41.67%	\$32,623.65	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Nurse FY 25 - Part Time TBD	\$40,720.28	3.05%	100.00%	0.10	0.83%	\$348.29	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for six months.							
Public Health Nurse FY 26 - Part Time TBD	\$41,425.52	3.05%	100.00%	12.00	100.00%	\$42,689.00	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for twelve months.							
Public Health Nurse FY 27 - Part Time TBD	\$41,425.52	3.05%	100.00%	5.00	41.67%	\$17,788.51	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for one month.							

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DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

Public Health Investigator Caitlynn Koback FY 26,	\$65,446.16	51.50%	100.00%	12.00	100.00%	\$99,150.93	☒	☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiology Division Manager Dustin Boothe, FY25	\$112,263.00	56.00%	75.00%	3.00	25.00%	\$32,836.93	☒	☒
FY25 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Garrett Olson, FY25	\$79,031.62	49.00%	90.00%	3.00	25.00%	\$26,495.35	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Rachel Freshman FY 25	\$80,631.62	55.00%	100.00%	3.00	25.00%	\$31,244.75	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Alexandra Mitchel FY25	\$61,556.16	53.50%	80.00%	3.00	25.00%	\$18,897.74	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Nicholas Wilkinson, SFY25	\$61,556.16	51.90%	80.00%	3.00	25.00%	\$18,700.76	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Caitlynn Koback / Kierstyn Marsh SFY 25	\$51,627.34	52.40%	100.00%	7.00	58.33%	\$45,894.08	☒	☒
SFY 25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Kierstyn Marsh SFY 26	\$56,627.34	54.00%	100.00%	3.00	25.00%	\$21,801.53	☒	☒
SFY 26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. This position will be discontinued in FY26.								
Azucena Talavera, FY26, Chronic Disease and Health Promotion Manager	\$92,353.49	47.87%	100.00%	4.00	33.33%	\$45,514.94	☒	☒
Under general direction, plans, organizes, coordinates, supervises, reviews, and evaluates the activities of the division in regard to public health issues; develops and maintains tracking systems for the programs under the division, including data collection, analysis and financial management.								
Azucena Talavera, FY27, Chronic Disease and Health Promotion Manager	\$97,386.45	48.87%	100.00%	5.00	41.67%	\$60,410.81	☒	☒
Under general direction, plans, organizes, coordinates, supervises, reviews, and evaluates the activities of the division in regard to public health issues; develops and maintains tracking systems for the programs under the division, including data collection, analysis and financial management.								
Vacant, Intern, FY27	\$24,000.00	4.30%	100.00%	5.00	41.67%	\$10,430.83	☒	☒
To support the development of the public health workforce and the movement of CCHHS to become an academic health department, one intern will be hired to work on public health initiatives as part of Foundation Public Health Services or Community-Specific Public Health Services.								

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In-State Travel					Total:	\$8,879
Destination of Trip: Las Vegas, NV FY 26 - NV Bit Focus Conference						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$320.00	1		1	\$320.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	4	1	\$344.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	3	1	\$570.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	1	\$120.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	4	1	\$72.00	
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$1,537.00	

Destination of Trip: Las Vegas, NV FY27 Crisis Management Communications Training						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$400.00	1		2	\$800.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	5	2	\$860.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	1	\$90.00	
Crisis Management Communication Training; Public Information and Warning Training. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$3,691.00	

Destination of Trip: Las Vegas, NV FY 27 - NV Bit Focus Conference						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$380.00	1		2	\$760.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	5	2	\$860.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00	

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Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	1	\$90.00
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$3,651.00

Out of State Travel		OSMot Days			Total:	\$34,644
Destination of Trip: NACCHO Conference FY25 - Detroit, MI						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$801.00	1		2	\$1,602.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$64.00	1	5	2	\$640.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$302.00	1	4	2	\$2,416.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$29.00	1	4	1	\$116.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$0.00				\$0.00	
FY25 (July 2024) - Detroit, MI. National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$4,774.00	

Destination of Trip: NACCHO Conference FY26 - Anaheim, CA						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$327.00	1		1	\$327.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	6	1	\$516.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$225.00	1	5	1	\$1,125.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$30.00	1	5	1	\$150.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		2	\$82.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	2	\$180.00	
National Association of County & City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Data Analyst or Public Health Communication Specialist attend.					\$2,380.00	

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Destination of Trip: NACCHO Conference FY27 - Louisville, KY

	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$658.00	1		4	\$2,632.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		4	\$280.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	4	\$2,208.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$199.00	1	5	4	\$3,980.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	4	\$1,440.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
NACCHO Conference. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$10,689.00

Destination of Trip: NAGC Communication Conference SFY25 - Pittsburg, PA

	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$510.00	1		2	\$1,020.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0			\$0.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$80.00	1	5	2	\$800.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$204.00	1	4	2	\$1,632.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0.00				\$0.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00
Parking: \$ per day x # of trips x # of days x # of staff	\$0.00				\$0.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$3,452.00

Destination of Trip: NAGC Communication Conference SFY26 - Palm Springs, CA

	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$480.00	1		2	\$960.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	5	2	\$860.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$208.00	1	4	2	\$1,664.00

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Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	2		1	\$82.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	4	1	\$128.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$4,074.00

Destination of Trip: Government Social Media Conference SFY26 - New Orleans, LA					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$625.00	1		1	\$625.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$80.00	1	6	1	\$480.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$253.00	1	5	1	\$1,265.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	5	1	\$300.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
Government Social Media Conference. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Communication Specialist will be attending.					\$2,889.00

Destination of Trip: Epidemiology/Disease Investigator Training FY27 - TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$697.00	1		1	\$697.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
TBD - Epidemiology/Disease Investigator Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Epidemiologist or Disease Investigator will attend trainings. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

Destination of Trip: eClinical Works Conference SFY27 -TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$697.00	1		1	\$697.00

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Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
eClinical Works Conference and Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Clinical Services Office Supervisor will attend the eCW conference to better operate the Clinic electronic health record. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

Operating					Total:	\$5,322
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
Office Supplies FY25	\$46.77	1	12.0	\$562.00	☒	
FY25 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY26	\$20.00	14	12.0	\$3,360.00	☒	
FY26 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY27	\$20.00	14	5.0	\$1,400.00	☒	
FY27 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						

Equipment					Total:	\$21,000
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
FY 26 Desktop Computer and Field Unit	\$4,200.00	1	1	\$4,200.00	☒	
The newly hired EHS1/2 needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)						
FY26 Computer Replacement	\$2,400.00	6	1	\$14,400.00	☒	
FY26 - The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.						
FY26 Computer Workstation	\$2,400.00	1	1	\$2,400.00	☒	
The Communication Specialist/Data Analyst need an upgraded computer workstation in order to perform the job.						

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Contractual/Contractual and all Pass-thru Subawards		Total:	\$58,907
<u>Type:</u>	<u>Name:</u> Marathon		
<u>Method of Selection:</u> Sole Source			
<u>Period of Performance:</u> 10/1/2024 - 10/30/2026			
<u>Scope of Work:</u> The contractor will finish the projects she had been working on to include: (1) facilitate four community-based meetings regarding the priority health areas in the Quad-County Community Health Improvement Plan Town Halls for external stakeholders on November 19, 2024, (2) incorporate the information gathered during the four CHIP community-based meetings into the overall CHIP document and disseminate to all regional partners by December 18, 2024, (3) Establish baseline data for each strategy associated with the four health priority issues in the CHIP document and outline a schedule for data collection and updates by January 10, 2025, (3) Continue to facilitate the creation of the CCHHS Strategic Plan by December 31, 2024, (4) Launch the public customer satisfaction survey and complete data analyses to be presented in a report for CCHHS leadership by February 25, 2024. The goal and objectives of the grant are to maintain existing personnel (Goal 2). Unfortunately, the person in the position was moving to Tennessee. There are projects she was working on that could not be taken over by existing staff and still needed to get completed so changing her to a contractor was the route to go since the City does not allow for City staff to work remotely.			
<u>*Sole Source Justification:</u> Prior employee with knowledge of award and deliverables, being retained as a contractor to finish existing projects.			
<u>Budget</u>			
\$38.45 hourly x Marathon's Admin Fee of 23.6%	\$4,407.00		
<u>Method of Accountability:</u> The townhalls were attended by the Director and Deputy Director. All other activities have due dates associated with them and a report or product will be produced. The Deputy Director, Jeanne Freeman, is responsible for supervising the consultant's work. The Director also reviews the finished products.			Total: \$4,407.00

<u>Type:</u>	<u>Name:</u> TBD - Billing Coder		
<u>Method of Selection:</u> Sole Source			
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026			
<u>Scope of Work:</u> Billing Coder will assist with identifying coding errors that impact billing efficiency within the Clinical Services setting. Additionally, the Billing Coder will assist CCHHS with preparing for modifications to Medicaid billing services in Nevada.			
<u>*Sole Source Justification:</u> Joinder Contract used by State of Nevada			
<u>Budget</u>			
\$32 per hour + admin fee of \$9.40 per hour for a total of \$41.40. A total of 1.559 hours to work.	\$54,500.00		
<u>Method of Accountability:</u> The Billing Coder will report project progress to the Clinical Services Manager and Deputy Director bi-weekly with timesheets approved by the Deputy Director on a weekly basis.			Total: \$54,500.00

Training				Total:	\$43,676
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	
NACO Professional Development Academy - Virtual Course FY26	\$1,650.00	6	1	\$9,900.00	
FY26 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 2 will attend that are funded by this grant.					
NACO Professional Development Academy - Virtual Course FY27	\$2,750.00	1	1	\$2,750.00	

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FY27 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 3 will attend.				
Data Analyst Training FY26	\$1,500.00	1	1	\$1,500.00
FY26 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Data Analyst Training FY27	\$1,500.00	1	1	\$1,500.00
FY27 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Public Health Communication Specialist Training FY26	\$1,500.00	1	1	\$1,500.00
FY26 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Public Health Communication Specialist Training FY27	\$1,500.00	1	1	\$1,500.00
FY27 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
eClinical Works Training Conference - FY26	\$985.00	1	1	\$985.00
eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.				
eClinical Works Training Conference - FY27	\$1,050.00	1	1	\$1,050.00
eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.				
Pryor Learning Training Conference - FY25	\$249.00	1	1	\$249.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
Pryor Learning Training Conference - FY26	\$249.00	7	1	\$1,743.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
NAGC Communications School - FY25	\$1,680.00	2	1	\$3,360.00
Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
NAGC Communications School - FY26	\$1,680.00	2	1	\$3,360.00

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Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY26	\$1,500.00	1	1	\$1,500.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY 27	\$1,500.00	1	1	\$1,500.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Government Social Media Conference Registration - FY26	\$929.00	1	1	\$929.00
Public Information Officer Training and Conference is an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. Will be attended by the Public Health Communication Specialist.				
NACCHO Conference/Training Registration - FY25	\$700.00	2	1	\$1,400.00
FY25 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.				
NACO Professional Development Academy - Virtual Course FY25	\$3,000.00	1	1	\$3,000.00
FY25 - Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 4 that are funded by this grant will attend.				
NACCHO Conference/Training Registration - FY26	\$825.00	1	1	\$825.00
FY26 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend.				
NACCHO Conference/Training Registration - FY27	\$1,000.00	4	1	\$4,000.00
FY27 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals and provides an opportunity to network with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist and Data Analyst attend.				
In-State Conference/Training FY26	\$375.00	1	1	\$375.00

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FY26 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
In-State Conference/Training FY27		\$375.00	2	1	\$750.00
FY27 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
Other					Total: \$29,481
Expenditure	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect
Other	\$17.99	1	1	\$18.00	☒
FY25 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$780.00	1	1	\$780.00	☒
FY26 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$725.00	1	1	\$725.00	☒
FY25 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY26 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY27 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$41.00	1	12	\$492.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	1	5	\$205.00	☒
FY27 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$1,311.00	1	1	\$1,311.00	☒
FY25 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$1,400.00	1	1	\$1,400.00	☒
FY26 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$1,450.00	1	1	\$1,450.00	☒
FY27 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$2,500.00	1	1	\$2,500.00	☒
FY26 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for new position, Community Health Worker.					
Printing Services	\$8.00	14	12	\$1,344.00	☒
FY26 Printing Services. Printing and copying are normal expenses for job performance.					

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Printing Services	\$8.00	14	5	\$560.00	☒
FY27 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$0.00	1	12	\$0.00	☒
FY26 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Printing Services	\$0.00	1	5	\$0.00	☒
FY27 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Other	\$666.66	1	12	\$8,000.00	☒
FY27 General Operating Costs TBD. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.					
Other	\$71.76	1	2	\$144.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$225.00	15	1	\$3,375.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$225.00	15	1	\$3,375.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$650.00	1	1	\$650.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$700.00	1	1	\$700.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$750.00	1	1	\$750.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	2	\$126.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					

TOTAL DIRECT CHARGES	\$3,159,028
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Indirect Charges	Indirect Rate:	10.0%	\$315,906
Indirect Methodology: De Minimis			

TOTAL BUDGET	\$3,474,934
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Applicant Name: Carson City Health & Human Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	Public Health Infrastructure & Improvement	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED									
ENTER TOTAL REQUEST	\$3,474,934.00								\$3,474,934.00
EXPENSE CATEGORY									
Personnel	\$2,957,119.00								\$2,957,119.00
Travel	\$43,523.00								\$43,523.00
Operating	\$5,322.00								\$5,322.00
Equipment	\$21,000.00								\$21,000.00
Contractual/Consultant	\$58,907.00								\$58,907.00
Training	\$43,676.00								\$43,676.00
Other Expenses	\$29,481.00								\$29,481.00
Indirect	\$315,906.00								\$315,906.00
TOTAL EXPENSE	\$3,474,934.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$3,474,934.00
These boxes should equal 0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Indirect Cost	\$315,906.00	Total Agency Budget							\$3,474,934.00
Percent of Subrecipient Budget									100.00%

B. Explain any items noted as pending:

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C. Program Income Calculation:

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- Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Note: If match funds are required, Section H: Matching Funds Agreement must accompany the subaward packet.

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed **\$3,474,934.00**;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Indicate what additional supporting documentation is needed in order to request reimbursement;
 - Receipts for lodging, or the hotel checkout \$0 balance bill. Hotel bills noting the employee name, date(s) of stay, and breakdown of costs by day are required for all lodging expenses. If lodging was paid for through a travel website (Expedia, Travelocity, etc.), the travel website receipt shall accompany the hotel bill. Receipts for airport parking, baggage fees, rental cars, gasoline purchases, ground transportation (taxi, shuttle, limousine, etc.). Mileage expenses should be accompanied with addresses, miles for trip, and maps. Other supporting documents as requested by PHII.; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items the program or Bureau must provide or accomplish to ensure successful completion of this project, such as:
 - Providing technical assistance, upon request from the Subrecipient;
 - Providing prior approval of reports or documents to be developed;
 - Forwarding a report to another party, i.e. CDC.
 - Quarterly Evaluation template and Request for Reimbursement workbook.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The site visit/monitoring schedule may be clarified here. As needed.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are **SUBJECT TO AUDIT**.
- This subaward agreement may be **TERMINATED** by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a Monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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**SECTION D
Request for Reimbursement
revised on Nov 21, 2025**

<u>Program Name:</u> Public Health Infrastructure & Improvement	<u>Subrecipient Name:</u> Carson City Health & Human Services
<u>Address:</u> 4150 Technology Way, Carson City, NV 89701, Carson City, Nevada 89706	<u>Address:</u> 900 E Long St, Carson City, Nevada 89706
<u>Subaward Period:</u> 07/01/2024 - 11/30/2026	<u>Subrecipient's:</u> EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)	Calendar Year
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Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$2,957,119.00	\$0.00	\$0.00	\$0.00	\$2,957,119.00	0.00%
2. Travel	\$43,523.00	\$0.00	\$0.00	0.0000	\$43,523.00	0.00%
3. Operating	\$5,322.00	\$0.00	\$0.00	\$0.00	\$5,322.00	0.00%
4. Equipment	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	0.00%
5. Contractual/Consultant	\$58,907.00	\$0.00	\$0.00	\$0.00	\$58,907.00	0.00%
6. Training	\$43,676.00	\$0.00	\$0.00	\$0.00	\$43,676.00	0.00%
7. Other	\$29,481.00	\$0.00	\$0.00	\$0.00	\$29,481.00	0.00%
8. Indirect	\$315,906.00	\$0.00	\$0.00	\$0.00	\$315,906.00	0.00%
Total	\$3,474,934.00	\$0.00	\$0.00	\$0.00	\$3,474,934.00	0.00%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Complete
						0.00%

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature

Title

Date

FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No

Contact Person

Reason for contact:

Fiscal review/approval date:

Scope of Work review/approval date:

ASO or Bureau Chief (as required):

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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$1,000,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).
2. Did your organization expend \$1,000,000 or more in all federal awards during your organization's most recent fiscal year? ☒ Yes ☐ No
3. When does your organization's fiscal year end? 6/30/2025
4. What is the official name of your organization? Carson City Nevada
5. How often is your organization audited? annually
6. When was your last audit performed? 11/30/2023
7. What time-period did your last audit cover? 7/1/2022 - 6/30/2023
8. Which accounting firm conducted your last audit? HintonBurdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- | | |
|-----|---|
| YES | ☐ If "YES", list the names of any current or former employees of the State and the services that each person will perform. |
| NO | ☒ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department. |

Name

Services

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

And

Carson City Health & Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

- I. **DEFINITIONS.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.
1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
 2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
 3. **CFR** stands for the Code of Federal Regulations.
 4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
 5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
 6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
 7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
 8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
 9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
 10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
 11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
 12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the

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individual. Refer to 45 CFR 160.103.

13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e)(2)(ii)(E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media,

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when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.

9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE. The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any

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breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.

- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. Effect of Termination:

- a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

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5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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Section H is not applicable for this Subaward



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673-4
Budget Account: 3234

SUBAWARD AMENDMENT # 4

Program Name: Public Health Infrastructure & Improvement Bureau of Administration Mitch Devalliere / DPBHPHII@health.nv.gov	Subrecipient Name: Carson City Health & Human Services Nicki Aaker / naaker@carson.org
Address: 10375 Professional Circle Reno, Nevada 89521	Address: 900 E Long St Carson City, Nevada, 89706
Subaward Period: 07/01/2024 through 11/30/2026	Amendment Effective Date: Upon approval by all parties.

This amendment reflects a change to: ☒ Scope of Work ☐ Term ☒ Budget ☒ Funding Source

Reason for Amendment: This Amendment is revising the scope of work (SOW) to include two additional activities to Goal 2 and adding a Goal 3 with one objective and three activities. Within this Amendment, the Contractual category has additions related to the revised SOW while other categories are reflecting FY26 actual expenses.

NOTE: The Subrecipient contact (Nicki Aaker) has retired. Jeanne Freeman is the CCHHS Director and will be signing this Amendment. Jeanne's contact information is 775-283-7217 and email address is jmfreeman@carsoncity.gov.

Required Changes

Current Language: See Section B, C and D of the original subaward and amendment #3.

Amended Language: See attached Section B,C revised on May 22, 2026.

Approved Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	\$2,957,119.00	(\$221,780.00)	\$2,735,339.00
2. Travel	\$43,523.00	(\$4,841.00)	\$38,682.00
3. Operating	\$5,322.00	(\$1,980.00)	\$3,342.00
4. Equipment	\$21,000.00	(\$9,519.00)	\$11,481.00
5. Contractual/Consultant	\$58,907.00	\$245,593.00	\$304,500.00
6. Training	\$43,676.00	(\$7,355.00)	\$36,321.00
7. Other	\$29,481.00	(\$119.00)	\$29,362.00
TOTAL DIRECT COSTS	\$3,159,028.00	(\$1.00)	\$3,159,027.00
8. Indirect Costs	\$315,906.00	\$1.00	\$315,907.00
TOTAL APPROVED BUDGET	\$3,474,934.00	\$0.00	\$3,474,934.00

Incorporated Documents:

Section B: Description of Services, Scope of Work and Deliverables revised on May 22, 2026

Section C: Budget and Financial Reporting Requirements revised on May 22, 2026

Section D: Request for Reimbursement revised on May 22, 2026

Section E: Audit Information Request revised on May 22, 2026

Section F: Current or Former State Employee Disclaimer revised on May 22, 2026

Section G: Business Associate Addendum revised on May 22, 2026

Section H: Matching Funds Agreement revised on May 22, 2026

Exhibit A: Original Notice of Subaward and all previous amendments

By signing this Amendment, the Authorized Subrecipient Official or their designee, Bureau Chief and DPBH Administrator acknowledge the above as the new standard of practice for the above referenced subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.

Name	Signature	Date
Lori Bagwell, Mayor	Lori Bagwell, Mayor	7/9/2026

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Mitch Devalliere, Bureau Chief	<i>Mitch DeValliere, DC</i>	7/14/2026
for Dena Schmidt, Administrator, DPBH	<i>Andrea R. Rivers</i>	7/27/2026

<u>Non-Federal Source Of Funds</u>	<u>% Funds</u>	<u>Amount</u>	<u>Budget Account</u>	<u>Category</u>	<u>GL</u>	<u>Function</u>	<u>Sub-Org</u>
GFO ARPA	100.00	\$3,474,934.00	3234	23	8501	NA	NA
<u>Job Number:</u> 21027A21		<u>Description:</u> GFO Allocation # 23LRHA01 Public Health System: Local & Regional Health Authorities, subaward to Office of Health Administration to support Southern Nevada, Washoe County, Carson City Health & Human Services and Central Nevada Health authorities.					



State of Nevada
Department of Health and Human Services
Division of Public & Behavioral Health
(Hereinafter referred to as the Department)

Agency Ref, #: SG-2025-00673-4
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SUBAWARD AMENDMENT # 4

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Name	Signature	Date
Lori Bagwell, Mayor		7/9/24

STATE OF NEVADA
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SECTION B

**Description of Services, Scope of Work and Deliverables
revised on May 22, 2026**

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences.

Carson City Health & Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health & Human Services

Primary Goal: See detailed SOW attachment

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

Goal: [See detailed SOW attachment](#)

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. See detailed SOW attachment	See detailed SOW attachment	11/30/2026	See detailed SOW attachment

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SECTION B

Description of Services, Scope of Work and Deliverables

Carson City Health and Human Services, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Carson City Health and Human Services

Goal 1: Enhance the public health workforce infrastructure to service residents of the Quad County Region by hiring and retaining personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Enhance Carson City Health and Human Services (CCHHS) public health workforce infrastructure by hiring personnel to perform duties needed to increase public health services to the residents served by CCHHS.	1. Hire, maintain, and re-hire public health personnel (through 11/30/2026) as needed. 2. Data will be collected for the hiring process to document successes and any potential issues in hiring the positions. 3. List of positions vacant and filled as of 6/30/2024 and annually thereafter.	Ongoing-11/30/2026 Ongoing-11/30/2026 Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, proof of hire, job descriptions, status of employment of listed public health workforce, hiring process data report, and personnel and vacated list report.

Goal 2: Maintain existing personnel.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Retention of personnel hired into the positions made possible by this grant.	1. List of positions retained as of 6/30/2024 and annually thereafter until 11/30/26. 3. Retain personnel hired through this grant to enhance CCHHS' public health workforce identified as needed through the COVID response and the After-Action Review of the pandemic response. 4. Assess executive leadership gaps and strengths. 5. Provide executive coaching for public health leadership.	Ongoing-11/30/2026 Ongoing-11/30/2026 Ongoing-11/30/2026 Ongoing-11/30/2026	1. Updates on monthly reports and additional documentation and materials, such as, list of personnel retained in the positions indicated within the grant, report of positions that were also vacated at any point of the project period. 2. Assessment and evaluation report of gaps, strengths, and development for the executive public health leadership.

Goal 3: Assess foundational public health services and associated staffing levels.

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
1. Conduct fee and workforce assessments associated with foundational public health services.	1. Conduct a public health staffing assessment to support current and future provision of public health services. 2. Develop a workforce development framework for staff development throughout a career. 3. Conduct fee-assessment study to support sustainability of staff delivering foundational public health services.	Ongoing-11/30/2026 Ongoing-11/30/2026 Ongoing-11/30/2026	1. Staffing assessment report. 2. Workforce development framework report. 3. Fee-assessment study report.

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**SECTION C
Budget and Financial Reporting Requirements
revised on May 22, 2026**

Identify the source of funding on all printed documents purchased or produced within the scope of this subaward, using a statement similar to:
"This publication (journal, article, etc.) was supported by the Nevada State Department of Health and Human Services through Grant # from . Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Department nor ."

Any activities performed under this subaward shall acknowledge the funding was provided through the Department by Grant Number from .

Subrecipient agrees to adhere to the following budget:

Total Personnel Costs		Including Fringe				Total:		\$2,735,339	
Employee	Annual Salary	Fringe Rate	% of Time	Months	Annual % of Months worked	Amount Requested	Subject to Indirect? Fringe Salary		
Grant/Fiscal Analyst Kayla Gross, (P102) FY25	\$72,800.00	52.56%	43.00%	11.00	91.67%	\$43,779.19	☒	☒	
FY25 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross/Lynsie Hood (P102) FY26	\$80,234.00	53.20%	50.00%	12.00	100.00%	\$61,459.24	☒	☒	
FY26 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Grant/Fiscal Analyst Kayla Gross/Lynsie Hood, (P102) FY27	\$82,794.00	56.70%	50.00%	5.00	41.67%	\$27,030.95	☒	☒	
FY27 - This position performs all fiscal responsibilities for the Health Department. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs within the department.									
Assessment/Accreditation Coordinator Jordan Wasser/ Elyse Monroy-Marsala, (P601) FY25	\$67,400.00	40.00%	100.00%	11.00	91.67%	\$86,499.81	☒	☒	
FY25 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. Last day as full time CCHHS employee was 11/15/24, then became a contract employee to finish existing projects.									
Assessment/Accreditation Coordinator Elyse Monroy-Marsala, (P601) FY26	\$82,687.00	56.50%	100.00%	12.00	100.00%	\$129,405.16	☒	☒	
FY26 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. For unclassified employees, due to timing of hire, the employee will not be eligible for wage increase in FY26 but will receive a 2% COLA Increase.									
Assessment/Accreditation Coordinator Vacant, (P601) FY27	\$0.00	0.00%	0.00%	0.00	0.00%	\$0.00	☒	☒	
FY27 - This position will oversee and work on CCHHS' assessments including the opioid assessments, accreditation assessments, improvement plans, and all other duties related to assessments and improvement plans. In addition, this position will oversee CCHHS' accreditation efforts. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community and CCHHS' accreditation efforts. FY 27 increased number of months from 5 to 1.									
Administrative Assistant - Executive Trinity Thom, (A402) FY25	\$61,742.36	33.80%	100.00%	12.00	100.00%	\$82,611.28	☒	☒	
FY25 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.									

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Administrative Assistant - Executive Trinity Thom, (A402) FY26	\$64,807.40	36.80%	100.00%	12.00	100.00%	\$88,656.52	☒	☒
FY26 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant - Executive Trinity Thom, FY27 (A402) FY27	\$68,695.84	38.80%	100.00%	5.00	41.67%	\$39,732.27	☒	☒
FY27 - This position will work with the Director and Deputy Director to perform administrative duties. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. FY27 - increased number of months to 5 from 2.								
Data Analyst Jon Evasovic / Rachel Hickman, (P201) SFY25	\$94,465.76	40.40%	100.00%	10.00	83.33%	\$110,520.52	☒	☒
FY25 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Last day was 11/21/24.								
Data Analyst Rachel Hickman P201 FY26	\$98,873.73	46.40%	100.00%	12.00	100.00%	\$144,751.14	☒	☒
FY26 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Data Analyst Rachel Hickman P201 FY27	\$105,150.16	34.00%	100.00%	5.00	41.67%	\$58,713.54	☒	☒
FY27 - This position will assist with all data analysis within the department. This position will oversee CCHHS' dashboard and any other efforts to communicate data to the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to five.								
Public Health Communication Specialist Dain Steffeny FY25	\$83,173.68	36.45%	45.00%	12.00	100.00%	\$51,070.72	☒	☒
FY25 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY26	\$87,332.36	54.60%	45.00%	12.00	100.00%	\$60,757.12	☒	☒
FY26 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Communication Specialist Dain Steffeny, FY27	\$96,842.93	32.60%	100.00%	5.00	41.67%	\$53,510.00	☒	☒
FY27 - This position will obtain training on FEMA Public Health Information Officer for CCHHS involving developing press releases, social media posts, newspaper articles and other information provided for the public. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Seasonal Vector Control Technician - Part Time Kyle Edison, FY25	\$56,238.00	3.50%	100.00%	3.25	27.08%	\$15,762.27	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Seasonal Vector Control Technician - Part Time, Vacant, FY26	\$59,238.00	3.50%	100.00%	4.00	33.33%	\$20,435.07	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								

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Seasonal Vector Control Technician - Part Time, Vacant, FY27	\$59,238.00	3.50%	100.00%	5.00	41.67%	\$25,548.43	☒	☒
This position will assist with mosquito surveillance and abatement to minimize the possibility of West Nile infections and other vector related illnesses. Carson City does not have another mosquito abatement program. CCHHS absorbed the program into Environmental Health (EH) which due to the increase in other duties EH is not able to absorb the program without additional funding. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased number of months to six.								
Environmental Health Specialist 1 or 2, Allison Abbott FY25	\$67,825.00	48.00%	100.00%	2.50	20.83%	\$20,909.36	☒	☒
FY25 - This position will be responsible for all Environmental Health duties for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Position not to be hired until 5/15/2025 since there is no Division Manager presently and there are four EHS Trainees.								
Environmental Health Specialist 1 or 2, Allison Abbot / Brian Sorenson FY26	\$71,216.25	54.00%	100.00%	5.50	45.83%	\$50,263.15	☒	☒
FY26 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Environmental Health Specialist 1 or 2, Brian Sorenson FY27	\$76,489.23	54.00%	0.00%	5.00	41.67%	\$0.00	☒	☒
FY27 - This position will be responsible for all plan reviews for Carson City and Douglas County. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY25	\$57,669.25	55.90%	100.00%	10.50	87.50%	\$78,668.07	☒	☒
FY25 - This position will be responsible for overseeing the clinic operations.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY26	\$65,112.71	57.92%	100.00%	12.00	100.00%	\$102,825.99	☒	☒
FY26 - This position will be responsible for overseeing the clinic operations.								
Clinical Services Office Supervisor Susana Melgarejo, (S3) FY27	\$69,019.47	59.10%	100.00%	5.00	41.67%	\$45,757.82	☒	☒
FY27 - This position will be responsible for overseeing the clinic operations. Increased months to five.								
Public Health Nurse Toni Orr / Emma Garcia, (P2) FY25	\$89,290.50	38.40%	100.00%	7.00	58.33%	\$72,083.08	☒	☒
FY25 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Ended 11/25/24.								
Public Health Nurse, Emma Garcia (P2) FY26	\$91,995.03	39.20%	100.00%	10.00	83.33%	\$106,709.97	☒	☒
FY26 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division.								
Public Health Nurse, Emma Garcia (P2) FY27	\$95,852.78	42.40%	65.00%	5.00	41.67%	\$36,970.18	☒	☒
FY27 - This position is responsible to provide family planning and immunization services to the community. This position will also be responsible for collaborating with the Epidemiology Division. Increased months to five.								
Public Health Investigator Caitlynn Koback FY 27	\$69,372.93	51.50%	100.00%	5.00	41.67%	\$43,795.17	☒	☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.								
Epidemiology Division Manager Dustin Boothe, FY26	\$118,263.00	57.28%	75.00%	12.00	100.00%	\$139,503.03	☒	☒

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FY26 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiology Division Manager, Vacant, FY27	\$83,287.10	57.28%	75.00%	5.00	41.67%	\$40,938.88	☒ ☒
FY27 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Garrett Olson, FY26	\$80,631.62	55.60%	90.00%	12.00	100.00%	\$112,916.52	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist, Vacant, FY27	\$82,813.20	57.60%	90.00%	0.00	0.00%	\$0.00	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Epidemiologist Raechel Freshman, FY26	\$84,631.62	55.60%	90.00%	12.00	100.00%	\$118,518.12	☒ ☒
FY26 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Epidemiologist Raechel Freshman, FY27	\$88,813.20	54.00%	50.00%	5.00	41.67%	\$28,496.51	☒ ☒
FY27 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Alexandra Mitchell, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Alexandra Mitchell, FY27	\$68,429.53	54.00%	75.00%	0.00	0.00%	\$0.00	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Investigator Nicholas Wilkinson, FY26	\$64,556.16	52.00%	75.00%	12.00	100.00%	\$73,594.02	☒ ☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.							
Public Health Investigator Nicholas Wilkinson, FY27	\$67,783.97	54.00%	90.00%	5.00	41.67%	\$39,148.37	☒ ☒
FY27 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. Increased months to five.							
Public Health Nurse FY 25 - Part Time TBD	\$40,720.28	3.05%	100.00%	0.10	0.83%	\$348.29	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for six months.							
Public Health Nurse FY 26 - Part Time TBD	\$41,425.52	3.05%	100.00%	12.00	100.00%	\$42,689.00	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for twelve months.							
Public Health Nurse FY 27 - Part Time TBD	\$41,425.52	3.05%	100.00%	5.00	41.67%	\$17,788.51	☒ ☒
Two part time nurses responsible for providing immunization services to the community. Average 104 total hours per month for one month.							

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Public Health Investigator Caitlynn Koback FY 26,	\$65,446.16	51.50%	100.00%	12.00	100.00%	\$99,150.93	☒	☒
FY26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiology Division Manager Dustin Boothe, FY25	\$112,263.00	56.00%	75.00%	3.00	25.00%	\$32,836.93	☒	☒
FY25 - This position is responsible for overseeing the Epidemiology Division, including personnel, activities, and grants. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Garrett Olson, FY25	\$79,031.62	49.00%	90.00%	3.00	25.00%	\$26,495.35	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Epidemiologist Rachel Freshman FY 25	\$80,631.62	55.00%	100.00%	3.00	25.00%	\$31,244.75	☒	☒
FY25 - This position will be a support in the event of a surge in a public health disease or an emergency. This position will perform data management, analysis and reporting in a timely manner of any conditions of public health significance. This position enhances the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Alexandra Mitchel FY25	\$61,556.16	53.50%	80.00%	3.00	25.00%	\$18,897.74	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Public Health Investigator Nicholas Wilkinson, SFY25	\$61,556.16	51.90%	80.00%	3.00	25.00%	\$18,700.76	☒	☒
FY25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Caitlynn Koback / Kierstyn Marsh SFY 25	\$51,627.34	52.40%	100.00%	7.00	58.33%	\$45,894.08	☒	☒
SFY 25 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community.								
Administrative Assistant Kierstyn Marsh SFY 26	\$56,627.34	54.00%	100.00%	0.00	0.00%	\$0.00	☒	☒
SFY 26 - This position is responsible for assisting with disease surveillance, disease investigations and contact tracing. This position will enhance the public health workforce infrastructure for CCHHS to meet the needs of the community. This position will be discontinued in FY26.								
Azucena Talavera, FY26, Chronic Disease and Health Promotion Manager	\$92,353.49	47.87%	100.00%	4.00	33.33%	\$45,514.94	☒	☒
Under general direction, plans, organizes, coordinates, supervises, reviews, and evaluates the activities of the division in regard to public health issues; develops and maintains tracking systems for the programs under the division, including data collection, analysis and financial management.								
Azucena Talavera, FY27, Chronic Disease and Health Promotion Manager	\$97,386.45	48.87%	100.00%	5.00	41.67%	\$60,410.81	☒	☒
Under general direction, plans, organizes, coordinates, supervises, reviews, and evaluates the activities of the division in regard to public health issues; develops and maintains tracking systems for the programs under the division, including data collection, analysis and financial management.								
Vacant, Intern, FY27	\$24,000.00	4.30%	100.00%	5.00	41.67%	\$10,430.83	☒	☒
To support the development of the public health workforce and the movement of CCHHS to become an academic health department, one intern will be hired to work on public health initiatives as part of Foundation Public Health Services or Community-Specific Public Health Services.								

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In-State Travel					Total:	\$8,065
Destination of Trip: Las Vegas, NV FY 26 - NV Bit Focus Conference						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$151.96	1		1	\$152.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	1		1	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	3	1	\$258.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$108.84	1	2	1	\$218.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0.00	0	0	0	\$0.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	3	1	\$54.00	
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$723.00	

Destination of Trip: Las Vegas, NV FY27 Crisis Management Communications Training						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$400.00	1		2	\$800.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	5	2	\$860.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	1	\$90.00	
Crisis Management Communication Training; Public Information and Warning Training. The trainings are in support of strengthening the CCHHS public health workforce to serve the community. These trainings will train the Public Health Communication Specialist on Crisis Management Communications and Public Health Information and Warnings which will enhance communication skills during a crisis.					\$3,691.00	

Destination of Trip: Las Vegas, NV FY 27 - NV Bit Focus Conference						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$380.00	1		2	\$760.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	5	2	\$860.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$190.00	1	4	2	\$1,520.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00	

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Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	1	\$90.00
Las Vegas - Bit Focus Conference. Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The Bit Focus Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Data Analyst to attend.					\$3,651.00

Out of State Travel		OSMot Days			Total:	\$30,617
Destination of Trip: NACCHO Conference FY25 - Detroit, MI						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$801.00	1		2	\$1,602.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$64.00	1	5	2	\$640.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$302.00	1	4	2	\$2,416.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$29.00	1	4	1	\$116.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$0.00				\$0.00	
FY25 (July 2024) - Detroit, MI. National Association of County and City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences and an opportunity to network for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$4,774.00	

Destination of Trip: NACCHO Conference FY26 - Anaheim, CA						
	Cost	# of Trips	# of Days	# of Staff	Total	
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$327.00	1		1	\$327.00	
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0		0	\$0.00	
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	6	1	\$516.00	
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$225.00	1	5	1	\$1,125.00	
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$30.00	1	5	1	\$150.00	
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		2	\$82.00	
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	5	2	\$180.00	
National Association of County & City Health Officials (NACCHO). Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals and networking with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Data Analyst or Public Health Communication Specialist attend.					\$2,380.00	

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Destination of Trip: NACCHO Conference FY27 - Louisville, KY					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$862.00	1		3	\$2,586.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		3	\$210.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	3	\$1,656.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$199.00	1	5	3	\$2,985.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	3	\$1,080.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
NACCHO Conference. Staff hired with this funding need to have continual training and exposure to best practices as it relates to their positions. Positions, and identified trainings, are in support of strengthening the CCHHS public health workforce to serve the community. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					\$8,666.00

Destination of Trip: NAGC Communication Conference SFY25 - Pittsburg, PA					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$510.00	1		2	\$1,020.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$0.00	0			\$0.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$80.00	1	5	2	\$800.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$204.00	1	4	2	\$1,632.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$0.00				\$0.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$0.00				\$0.00
Parking: \$ per day x # of trips x # of days x # of staff	\$0.00				\$0.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$3,452.00

Destination of Trip: NAGC Communication Conference SFY26 - Palm Springs, CA					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$337.30	1		2	\$675.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		2	\$140.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$86.00	1	3	2	\$516.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$208.00	1	3	2	\$1,248.00

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Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	2	1	2	\$240.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	2		1	\$82.00
Parking: \$ per day x # of trips x # of days x # of staff	\$16.00	2	3	1	\$96.00
National Association of Government Communications (NAGC). Identified training is in support of strengthening the CCHHS public health workforce to serve the community. The NAGC Conference provides learning experiences and networking opportunities for public health professionals. The plan is to have the Assessment/Accreditation Coordinator, and Public Health Communications Specialist or the Data Analyst to attend.					\$2,997.00

Destination of Trip: Government Social Media Conference SFY26 - New Orleans, LA					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$580.00	1		1	\$580.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$80.00	1	4	1	\$320.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$253.00	1	3	1	\$759.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	2	1	\$120.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	4	1	\$72.00
Government Social Media Conference. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Communication Specialist will be attending.					\$1,962.00

Destination of Trip: Epidemiology/Disease Investigator Training FY27 - TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$697.00	1		1	\$697.00
Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
TBD - Epidemiology/Disease Investigator Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Epidemiologist or Disease Investigator will attend trainings. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

Destination of Trip: eClinical Works Conference SFY27 - TBD					
	Cost	# of Trips	# of Days	# of Staff	Total
Airfare: cost per trip (origin & designation) x # of trips x # of staff	\$697.00	1		1	\$697.00

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Baggage fee: \$ amount per person x # of trips x # of staff	\$70.00	1		1	\$70.00
Per Diem: \$ per day per GSA rate for area x # of trips x # of staff	\$92.00	1	6	1	\$552.00
Lodging: \$ per day + \$ tax = total \$ x # of trips x # of nights x # of staff	\$273.00	1	5	1	\$1,365.00
Ground Transportation: \$ per r/trip x # of trips x # of staff	\$60.00	1	6	1	\$360.00
Mileage: (rate per mile x # of miles per r/trip) x # of trips x # of staff	\$41.00	1		1	\$41.00
Parking: \$ per day x # of trips x # of days x # of staff	\$18.00	1	6	1	\$108.00
eClinical Works Conference and Training. Identified training are in support of strengthening the CCHHS public health workforce to serve the community. The Clinical Services Office Supervisor will attend the eCW conference to better operate the Clinic electronic health record. The GSA rates for Washington, DC were used for calculations since the location of the training has not been published.					\$3,193.00

Operating					Total:	\$3,342
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
Office Supplies FY25	\$46.77	1	12.0	\$562.00	☒	
FY25 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY26	\$1,380.00	1	1.0	\$1,380.00	☒	
FY26 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						
Office Supplies FY27	\$20.00	14	5.0	\$1,400.00	☒	
FY27 - Office supplies are to be purchased as needed or to replace damaged items so the staff can perform their jobs.						

Equipment					Total:	\$11,481
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect?	
FY 26 Desktop Computer and Field Unit	\$4,281.00	1	1	\$4,281.00	☒	
The newly hired EHS1/2 needs a desktop computer and a field unit to take out on inspections since the new law allows for electronic reports to the customers (i.e. food establishment owners or managers)						
FY26 Computer Replacement	\$2,400.00	0	1	\$0.00	☒	
FY26 - The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.						
FY26 Computer Workstation	\$0.00	1	1	\$0.00	☒	
The Communication Specialist/Data Analyst need an upgraded computer workstation in order to perform the job.						
FY 27 Computer Replacement	\$2,400.00	3	1	\$7,200.00	☒	
The Epidemiology staff workstation computers were obtained at the beginning of the pandemic and will be in need of replacement.						

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Contractual/Contractual and all Pass-thru Subawards				Total:	\$304,500
<u>Type:</u>		<u>Name:</u> TBD - Environmental Health Specialist			
<u>Method of Selection:</u> Sole Source					
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026					
<u>Scope of Work:</u> Environmental health specialist will assist with plan reviews within Carson City and Douglas County.					
<u>*Sole Source Justification:</u> Joinder Contract used by State of Nevada					
<u>Budget</u>					
\$50 per hour + admin fee of \$12.45 per hour for a total of \$62.450. A total of 640.5 hours to work.		\$40,000.00			
<u>Method of Accountability:</u> The Environmental Health Specialist will report project progress to the Environmental Health Manager and Director bi-weekly with timesheets approved by the Deputy Director or Director on a weekly basis. Hourly rate of \$50/hour to admin fee per hour of \$12.45 for a total hourly rate of \$62.45. A total of 640.5 hours of work.					Total: \$40,000.00

<u>Type:</u>		<u>Name:</u> TBD - Executive Team Coaching			
<u>Method of Selection:</u> Competitive Bid					
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026					
<u>Scope of Work:</u> Executive team coach will assist management team with identifying boundaries, setting expectations, identifying appropriate workloads, and preventing staff burnout.					
<u>Budget</u>					
\$100 per hour and a total of 110 hours		\$11,000.00			
<u>Method of Accountability:</u> The Executive Team coach will report project progress to the Agency Director and Deputy Director monthly.					Total: \$11,000.00

<u>Type:</u>		<u>Name:</u> TBD - Fee Assessment Contractor			
<u>Method of Selection:</u> Competitive Bid					
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026					
<u>Scope of Work:</u> The contractor will be hired to conduct a fee assessment of mandated services, including environmental health and clinical services, to align with fees charged by the State of Nevada and similar jurisdictions.					
<u>Budget</u>					
Four staff - 2 @ \$110/hour for 342 hours; 1 @ \$171/hour for 40 hours; 1 @ \$195/hour for 25 hours; plus \$9,786 for document fees and supplies		\$96,741.00			
<u>Method of Accountability:</u> The contractor will report project progress to the Agency Director and Deputy Director monthly. Additionally, the contractor will work collaboratively with the Environmental Health and Clinical Services managers.					Total: \$96,741.00

<u>Type:</u>		<u>Name:</u> TBD - Public Health Staffing Assessment Contractor			
<u>Method of Selection:</u> Competitive Bid					
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026					
<u>Scope of Work:</u> A contractor will be hired to conduct a staffing assessment according to the Foundational Public Health Services to align with State public health funding and to support Agency congruence with community health needs assessments.					
<u>Budget</u>					
Four staff - 2 @ \$120/hour for 285 hours; 1 @ \$150/hour for 86 hours; 1 @ \$174/hour for 50 hours		\$90,000.00			

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<u>Method of Accountability:</u> The contractor will report project progress to the Agency Director and Deputy Director on a monthly basis. Bi-monthly meetings with the contractor will occur between Agency staff and contractual staff to provide data resources to support project completion.	Total: \$90,000.00
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<u>Type:</u>		<u>Name:</u> TBD - Public Health Workforce Development Assessment Contractor		
<u>Method of Selection:</u> Competitive Bid				
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026				
<u>Scope of Work:</u> A contractor will be hired to establish a workforce development and performance management framework to support Foundational Public Health Services for Carson City Health and Human Services.				
<u>Budget</u>				
Three staff -- 2 @ \$95/hour for 180 hours; 1 @ \$135/hour for 72 hours; \$833 for document fees and supplies	\$44,753.00			
<u>Method of Accountability:</u> The contractor will report project progress to the Agency Director and Deputy Director on a monthly basis. Bi-monthly meetings with the contractor will occur between Agency staff and contractual staff to provide data resources to support project completion.				Total: \$44,753.00

<u>Type:</u>	<u>Name:</u> Marathon			
<u>Method of Selection:</u> Sole Source				
<u>Period of Performance:</u> 10/1/2024 - 10/30/2026				
<u>Scope of Work:</u> The contractor will finish the projects she had been working on to include: (1) facilitate four community-based meetings regarding the priority health areas in the Quad-County Community Health Improvement Plan Town Halls for external stakeholders on November 19, 2024, (2) incorporate the information gathered during the four CHIP community-based meetings into the overall CHIP document and disseminate to all regional partners by December 18, 2024, (3) Establish baseline data for each strategy associated with the four health priority issues in the CHIP document and outline a schedule for data collection and updates by January 10, 2025, (3) Continue to facilitate the creation of the CCHHS Strategic Plan by December 31, 2024, (4) Launch the public customer satisfaction survey and complete data analyses to be presented in a report for CCHHS leadership by February 25, 2024. The goal and objectives of the grant are to maintain existing personnel (Goal 2). Unfortunately, the person in the position was moving to Tennessee. There are projects she was working on that could not be taken over by existing staff and still needed to get completed so changing her to a contractor was the route to go since the City does not allow for City staff to work remotely.				
<u>*Sole Source Justification:</u> Prior employee with knowledge of award and deliverables, being retained as a contractor to finish existing projects.				
<u>Budget</u>				
\$38.45 hourly x Marathon's Admin Fee of 23.6%	\$4,407.00			
<u>Method of Accountability:</u> The townhalls were attended by the Director and Deputy Director. All other activities have due dates associated with them and a report or product will be produced. The Deputy Director, Jeanne Freeman, is responsible for supervising the consultant's work. The Director also reviews the finished products.				Total: \$4,407.00

<u>Type:</u>	<u>Name:</u> TBD - Billing Coder			
<u>Method of Selection:</u> Sole Source				
<u>Period of Performance:</u> 7/1/2025 - 11/30/2026				
<u>Scope of Work:</u> Billing Coder will assist with identifying coding errors that impact billing efficiency within the Clinical Services setting. Additionally, the Billing Coder will assist CCHHS with preparing for modifications to Medicaid billing services in Nevada.				
<u>*Sole Source Justification:</u> Joinder Contract used by State of Nevada				
<u>Budget</u>				
\$32 per hour + admin fee of \$9.12 per hour for a total of \$41.12. A total of 428 hours to work.	\$17,599.00			
<u>Method of Accountability:</u> The Billing Coder will report project progress to the Clinical Services Manager and Deputy Director bi-weekly with timesheets approved by the Deputy Director on a weekly basis. Hourly rate of \$32/hour to admin fee per hour of \$9.12 for a total hourly rate of \$41.12. A total of 428 hours to work.				Total: \$17,599.00

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Training				Total:	\$36,321
	Amount	# of FTE or Units	# of Months or Occurrences	Cost	
NACCHO Conference/Training Registration - FY25	\$700.00	2	1	\$1,400.00	
FY25 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals. The plan is to have the Assessment/ Accreditation Coordinator, Data Analyst, and Public Health Communication Specialist attend.					
NACO Professional Development Academy - Virtual Course FY25	\$3,000.00	0	1	\$0.00	
FY25 - Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 4 that are funded by this grant will attend.					
NACCHO Conference/Training Registration - FY26	\$825.00	1	1	\$825.00	
FY26 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist or Data Analyst attend.					
NACCHO Conference/Training Registration - FY27	\$880.00	3	1	\$2,640.00	
FY27 - NACCHO. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and network with other professionals. The NACCHO Conference provides learning experiences for local public health professionals and provides an opportunity to network with peers. The plan is to have the Assessment/ Accreditation Coordinator, and Public Health Communication Specialist and Data Analyst attend.					
In-State Conference/Training FY26	\$375.00	0	1	\$0.00	
FY26 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
In-State Conference/Training FY27	\$375.00	2	1	\$750.00	
FY27 - In-State Conference/Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.					
NACO Professional Development Academy - Virtual Course FY26	\$1,470.00	5	1	\$7,350.00	
FY26 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 2 will attend that are funded by this grant.					

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NACO Professional Development Academy - Virtual Course FY27	\$2,750.00	1	1	\$2,750.00
FY27 - National Association of Counties (NACO). Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which 3 will attend.				
Data Analyst Training FY26	\$1,075.00	1	1	\$1,075.00
FY26 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Data Analyst Training FY27	\$1,500.00	1	1	\$1,500.00
FY27 - Data Analyst Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Public Health Communication Specialist Training FY26	\$1,500.00	1	1	\$1,500.00
FY26 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Public Health Communication Specialist Training FY27	\$1,500.00	1	1	\$1,500.00
FY27 - Public Health Communication Training TBD. Trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
eClinical Works Training Conference - FY26	\$985.00	0	1	\$0.00
eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.				
eClinical Works Training Conference - FY27	\$1,050.00	1	1	\$1,050.00
eClinical Works Training Conference attended by Clinical Services Office Supervisor to learn about new and best practices in utilizing the electronic health record for public health clinics.				
Pryor Learning Training Conference - FY25	\$249.00	1	1	\$249.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
Pryor Learning Training Conference - FY26	\$249.00	7	1	\$1,743.00
Pryor Learning online learning platform for the Administrative Assistant position to support staff development related to programmatic support in public health.				
NAGC Communications School - FY25	\$1,680.00	2	1	\$3,360.00
Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
NAGC Communications School - FY26	\$2,550.00	2	1	\$5,100.00

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Presentation of Public Health Data through Diverse Communication Channels. Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY26	\$575.00	1	1	\$575.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Epidemiologist / Disease Investigator Conference / Training FY 27	\$1,500.00	1	1	\$1,500.00
Epidemiologist / Disease Investigator Conference / Training are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals.				
Government Social Media Conference Registration - FY26	\$929.00	1	1	\$929.00
Public Information Officer Training and Conference is an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. Will be attended by the Public Health Communication Specialist.				
FY26 Grant Writing	\$525.00	1	1	\$525.00
Conference/trainings are an opportunity for CCHHS staff to learn about new and best practices within the public health field and provides an opportunity to network with other professionals. The NACO Professional Development Academy is a virtual educational opportunity that prepares staff for leadership roles of which four that are funded by this grant will attend. Edited the number of employees taking this training due to employee transitions. No travel necessary. Grant writing training supports managerial staff or staff preparing for supervisory positions that require grant writing and grant management experience. No travel necessary.				

Other					Total:
					\$29,362
Expenditure	Amount	# of FTE or Units	# of Months or Occurrences	Cost	Subject to Indirect
Other	\$71.76	1	2	\$144.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$225.00	15	1	\$3,375.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$225.00	15	1	\$3,375.00	☒
Team Project Management Software. This software will support collaborative team projects across the Department and improve efficiency with public health program delivery.					
Other	\$650.00	1	1	\$650.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$700.00	1	1	\$700.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					

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Other	\$750.00	1	1	\$750.00	☒
Qualitative Data Analysis Software. Analytic software (NVivo) for the Data Analyst to have the ability to analyze qualitative data for CCHHS for reporting purposes on some of the grants and to the public in various reports.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	2	\$126.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$63.00	1	1	\$63.00	☒
Certain positions are required to pass HR competencies prior to hire.					
Other	\$17.99	1	1	\$18.00	☒
FY25 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$1,000.00	1	1	\$1,000.00	☒
FY26 Adobe Pro Suite License. The Adobe Pro Suite license is for the Assessment/Accreditation Coordinator and needed to perform her job duties.					
Other	\$725.00	1	1	\$725.00	☒
FY25 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY26 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$725.00	1	1	\$725.00	☒
FY27 Social Media Analytic Software - Annual. The annual social media analytic software fee is for the Public Health Communication Specialist to have the ability to determine CCHHS' social media analytics for reporting purposes on some of the grants and to the public in various reports.					
Other	\$41.00	1	12	\$492.00	☒
FY26 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS service area since there are dead zones for cellular and Wi-Fi.					
Other	\$41.00	1	5	\$205.00	☒
FY27 Communication - Hot Spot Monthly Service. Hotspots are needed for numerous areas within CCHHS' service area since there are dead zones for cellular and Wi-Fi.					
Other	\$1,311.00	1	1	\$1,311.00	☒
FY25 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$2,528.00	1	1	\$2,528.00	☒
FY26 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$1,450.00	0	1	\$0.00	☒
FY27 Data Analysis Software (Tableau). The data analysis software, an annual fee, is for the Data Analyst to perform his job duties to assist with telling CCHHS' public health story.					
Other	\$2,500.00	1	1	\$2,500.00	☒
FY26 Office Equipment (Desk, Chair, Telephone). A desk, chair and telephone are needed for new position, Community Health Worker.					
Printing Services	\$8.00	14	12	\$1,344.00	☒

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FY26 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$8.00	14	5	\$560.00	☒
FY27 Printing Services. Printing and copying are normal expenses for job performance.					
Printing Services	\$0.00	1	12	\$0.00	☒
FY26 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Printing Services	\$0.00	1	5	\$0.00	☒
FY27 Copier/Printer Maintenance Agreement. Printing and copying are normal expenses for job performance.					
Other	\$7,982.75	1	1	\$7,983.00	☒
FY27 General Operating Costs TBD. Intend to adjust/redirect in future amendment pending budget savings in prior FYs.					

TOTAL DIRECT CHARGES				\$3,159,027
<u>Indirect Charges</u>		Indirect Rate:	10.0%	\$315,907
Indirect Methodology: De Minimis				
TOTAL BUDGET				\$3,474,934

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Applicant Name: Carson City Health & Human Services

Form 2

PROPOSED BUDGET SUMMARY

A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS

FUNDING SOURCES	Public Health Infrastructure & Improvement	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED									
ENTER TOTAL REQUEST	\$3,474,934.00								\$3,474,934.00

EXPENSE CATEGORY

Personnel	\$2,735,339.00								\$2,735,339.00
Travel	\$38,682.00								\$38,682.00
Operating	\$3,342.00								\$3,342.00
Equipment	\$11,481.00								\$11,481.00
Contractual/Consultant	\$304,500.00								\$304,500.00
Training	\$36,321.00								\$36,321.00
Other Expenses	\$29,362.00								\$29,362.00
Indirect	\$315,907.00								\$315,907.00
TOTAL EXPENSE	\$3,474,934.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$3,474,934.00
These boxes should equal 0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Total Indirect Cost	\$315,907.00	Total Agency Budget							\$3,474,934.00
Percent of Subrecipient Budget									100.00%

B. Explain any items noted as pending:

C. Program Income Calculation:

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- Department of Health and Human Services policy allows no more than 10% flexibility of the total not to exceed amount of the subaward, within the approved Scope of Work/Budget. Subrecipient will obtain written permission to redistribute funds within categories. **Note: the redistribution cannot alter the total not to exceed amount of the subaward. Modifications in excess of 10% require a formal amendment.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/ Subrecipients to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Note: If match funds are required, Section H: Matching Funds Agreement must accompany the subaward packet.

The Subrecipient agrees:

To request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subaward period.

- Total reimbursement through this subaward will not exceed \$3,474,934.00;
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Indicate what additional supporting documentation is needed in order to request reimbursement;
 - Receipts for lodging, or the hotel checkout \$0 balance bill. Hotel bills noting the employee name, date(s) of stay, and breakdown of costs by day are required for all lodging expenses. If lodging was paid for through a travel website (Expedia, Travelocity, etc.), the travel website receipt shall accompany the hotel bill. Receipts for airport parking, baggage fees, rental cars, gasoline purchases, ground transportation (taxi, shuttle, limousine, etc.). Mileage expenses should be accompanied with addresses, miles for trip, and maps. Other supporting documents as requested by PHII.; and
- Additional expenditure detail will be provided upon request from the Department.

Additionally, the Subrecipient agrees to provide:

- A complete financial accounting of all expenditures to the Department within 30 days of the CLOSE OF THE SUBAWARD PERIOD. Any un-obligated funds shall be returned to the Department at that time, or if not already requested, shall be deducted from the final award.
- Any work performed after the BUDGET PERIOD will not be reimbursed.
- If a Request for Reimbursement (RFR) is received after the 45-day closing period, the Department may not be able to provide reimbursement.
- If a credit is owed to the Department after the 45-day closing period, the funds must be returned to the Department within 30 days of identification.

The Department agrees:

- Identify specific items the program or Bureau must provide or accomplish to ensure successful completion of this project, such as:
 - Providing technical assistance, upon request from the Subrecipient;
 - Providing prior approval of reports or documents to be developed;
 - Forwarding a report to another party, i.e. CDC.
 - Quarterly Evaluation template and Request for Reimbursement workbook.
- The Department reserves the right to hold reimbursement under this subaward until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Department.

Both parties agree:

- The site visit/monitoring schedule may be clarified here. As needed.
- The Subrecipient will, in the performance of the Scope of Work specified in this subaward, perform functions and/or activities that could involve confidential information; therefore, the Subrecipient is requested to fill out Section G, which is specific to this subaward, and will be in effect for the term of this subaward.
- All reports of expenditures and requests for reimbursement processed by the Department are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Department, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

Financial Reporting Requirements

- A Request for Reimbursement is due on a Monthly basis, based on the terms of the subaward agreement, no later than the 15th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Notice of Subaward.

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**SECTION D
Request for Reimbursement
revised on May 22, 2026**

<u>Program Name:</u> Public Health Infrastructure & Improvement	<u>Subrecipient Name:</u> Carson City Health & Human Services
<u>Address:</u> 4150 Technology Way, Carson City, NV 89701, Carson City, Nevada 89706	<u>Address:</u> 900 E Long St, Carson City, Nevada 89706
<u>Subaward Period:</u> 07/01/2024 - 11/30/2026	<u>Subrecipient's:</u> EIN: 88-6000189 Vendor #: T80990941J

FINANCIAL REPORT AND REQUEST FOR REIMBURSEMENT

(must be accompanied by expenditure report/back-up)

Month(s)	Calendar Year
----------	---------------

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year to Date Total	E Budget Balance	F Percent Expended
1. Personnel	\$2,735,339.00	\$0.00	\$0.00	\$0.00	\$2,735,339.00	0.00%
2. Travel	\$38,682.00	\$0.00	\$0.00	0.0000	\$38,682.00	0.00%
3. Operating	\$3,342.00	\$0.00	\$0.00	\$0.00	\$3,342.00	0.00%
4. Equipment	\$11,481.00	\$0.00	\$0.00	\$0.00	\$11,481.00	0.00%
5. Contractual/Consultant	\$304,500.00	\$0.00	\$0.00	\$0.00	\$304,500.00	0.00%
6. Training	\$36,321.00	\$0.00	\$0.00	\$0.00	\$36,321.00	0.00%
7. Other	\$29,362.00	\$0.00	\$0.00	\$0.00	\$29,362.00	0.00%
8. Indirect	\$315,907.00	\$0.00	\$0.00	\$0.00	\$315,907.00	0.00%
Total	\$3,474,934.00	\$0.00	\$0.00	\$0.00	\$3,474,934.00	0.00%

MATCH REPORTING	Approved Match Budget	Total Prior Reported Match	Current Match Reported	Year to Date Total	Match Balance	Percent Complete
						0.00%

I, a duly authorized signatory for the applicant, certify to the best of my knowledge and belief that this report is true, complete and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant award; and that the amount of this request is not in excess of current needs or, cumulatively for the grant term, in excess of the total approved grant award. I am aware that any false, fictitious or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. I verify that the cost allocation and backup documentation attached is correct.

Authorized Signature

Title

Date

FOR DEPARTMENT USE ONLY

Is program contact required? ☐ Yes ☐ No

Contact Person

Reason for contact:

Fiscal review/approval date:

Scope of Work review/approval date:

ASO or Bureau Chief (as required):

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SECTION E

Audit Information Request

1. Non-Federal entities that **expend** \$1,000,000.00 or more in total federal awards are required to have a single or program-specific audit conducted for that year, in accordance with 2 CFR § 200.501(a).

2. Did your organization expend \$1,000,000 or more in all federal awards during your organization's most recent fiscal year?

☒ Yes ☐ No

3. When does your organization's fiscal year end?

6/30/2025

4. What is the official name of your organization?

Carson City Nevada

5. How often is your organization audited?

annually

6. When was your last audit performed?

11/30/2023

7. What time-period did your last audit cover?

7/1/2022 - 6/30/2023

8. Which accounting firm conducted your last audit?

HintonBurdick

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION F

Current or Former State Employee Disclaimer

For the purpose of State compliance with NRS 333.705, subrecipient represents and warrants that if subrecipient, or any employee of subrecipient who will be performing services under this subaward, is a current employee of the State or was employed by the State within the preceding 24 months, subrecipient has disclosed the identity of such persons, and the services that each such person will perform, to the issuing Agency. Subrecipient agrees they will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this subaward without first notifying the Agency and receiving from the Agency approval for the use of such persons. This prohibition applies equally to any subcontractors that may be used to perform the requirements of the subaward.

The provisions of this section do not apply to the employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System (PERS) during the duration of the subaward.

Are any current or former employees of the State of Nevada assigned to perform work on this subaward?

- | | |
|-----|---|
| YES | ☐ If "YES", list the names of any current or former employees of the State and the services that each person will perform. |
| NO | ☒ Subrecipient agrees that if a current or former state employee is assigned to perform work on this subaward at any point after execution of this agreement, they must receive prior approval from the Department. |

Name

Services

Subrecipient agrees that any employees listed cannot perform work until approval has been given from the Department.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

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SECTION G

Business Associate Addendum

BETWEEN

Nevada Department of Health and Human Services

Hereinafter referred to as the "Covered Entity"

And

Carson City Health & Human Services

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the agreement between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the agreement. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the agreement and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into an agreement containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

- I. **DEFINITIONS.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.
1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
 2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
 3. **CFR** stands for the Code of Federal Regulations.
 4. **Agreement** shall refer to this Addendum and that particular agreement to which this Addendum is made a part.
 5. **Covered Entity** shall mean the name of the Department listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
 6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
 7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
 8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
 9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
 10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
 11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
 12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the

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individual. Refer to 45 CFR 160.103.

13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e) (2) (ii) (E). If the Business Associate maintains an electronic health record, the Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the agreement, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: The Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.
8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media,

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when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.

9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the agreement or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use or disclose protected health information as provided for by the agreement and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the agreement or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE. The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the agreement, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e)(2)(i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any

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breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.

- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

V. TERM AND TERMINATION

1. Effect of Termination:

- a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
- b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return, or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
- c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Agreement.** The Business Associate agrees that the Covered Entity may immediately terminate the agreement if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
 - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
 - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

Compliance with this section is acknowledged by signing the subaward cover page of this packet.

**STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC & BEHAVIORAL HEALTH
NOTICE OF SUBAWARD**

Section H is not applicable for this Subaward



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Jeff Coulam, Human Resources Director

Agenda Title: For Discussion Only: Discussion and presentation of the annual report from the Human Resources Department for Fiscal Year ("FY") 2026. (Jeff Coulam, jcoulam@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** Consent

Proposed Motion

No action – presentation only.

Board's Strategic Goal

Organizational Culture

Previous Action

September 18, 2025 (Item 13.A) – Human Resources presented its annual report for FY 2025.

Background/Issues & Analysis

One of the City's established goals in the Strategic Plan is organizational culture and an objective identified under this goal is strengthening employee development. This is the fourth annual Human Resources report to be presented to the Board, consistent with the Strategic Plan, for the purpose of furthering employee development. The presentation reviews the Strategic Plan objectives, workforce, employee engagement and development and provides comparisons to the previous fiscal year.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[FY 26 HR Annual Report.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)





Carson City Human Resources Annual Report

The following information is the Carson City Human Resources Annual Report for July 2025 through June 2026.





Human Resources Department

Mission:

- To develop, implement and support programs and processes that attract, retain, empower, and motivate a diverse workforce to achieve the City's mission.

Vision:

- We aspire to build employee/employer relations that promote a quality work environment which leads to high work productivity rates and excellent customer service.



Department Structure





HR Strategic Plan Objectives

1. Conduct an employee satisfaction survey every year and use to create efficiencies, maintain a positive work environment and identify needs.
 - a. 392 employees responded.
2. Prepare annual Human Resources Report to present to the Board of Supervisors.
 - a. Report presented to the Board on September 17, 2026.
3. Expand efforts to ensure City employees and departments are aware of training and career development resources available.
 - a. 230 welcome packets provided to new hires during the fiscal year which included information on training opportunities.
 - b. eLearning opportunities announced in HR newsletter.
 - c. Quarterly in-person training opportunities provided to employees.





HR Strategic Plan Objectives, continued

4. Develop a personal career development plan for participating employees
 - a. Implemented new Carson City Emerging Leaders training program for new and soon-to-be leaders.
 - b. Developed 12 new online trainings.
5. Promote the Employee-of-the-Quarter Program and employee longevity awards.
 - a. 117 longevity awards issued and 4 employee-of-the-quarter awards presented.
6. Explore opportunities and other incentives used to attract and retain talented staff.
 - a. 190 recruitments and 8,915 applications received.



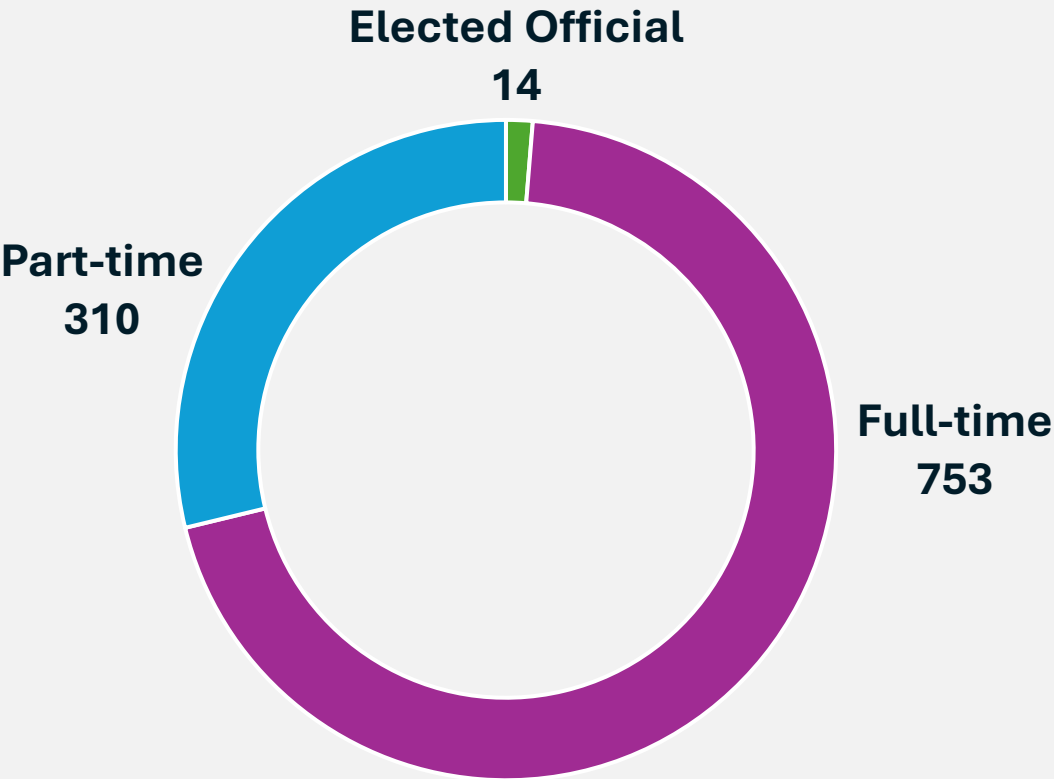


FY26 Activities

- Planned and coordinated the 2nd Annual Employee Appreciation BBQ.
- Coordinated events such as the pumpkin decorating, winter holiday door decorating, egg hunt, and other events that recognize employee contributions to maintain good employee/employer relations.
- Hosted challenges to encourage physical and mental health.
- Hosted annual in-person Health Fair partnering with local businesses and benefit carriers.
- Provided orientation to 230 new hires.
- Created and distributed monthly newsletter to all employees and retirees.
- Assisted in four labor contract negotiations.
- Led employee investigations.
- Created and maintained city-wide organizational charts throughout the fiscal year.
- Reviewed, revised, and administered employee policies and procedures.



Workforce

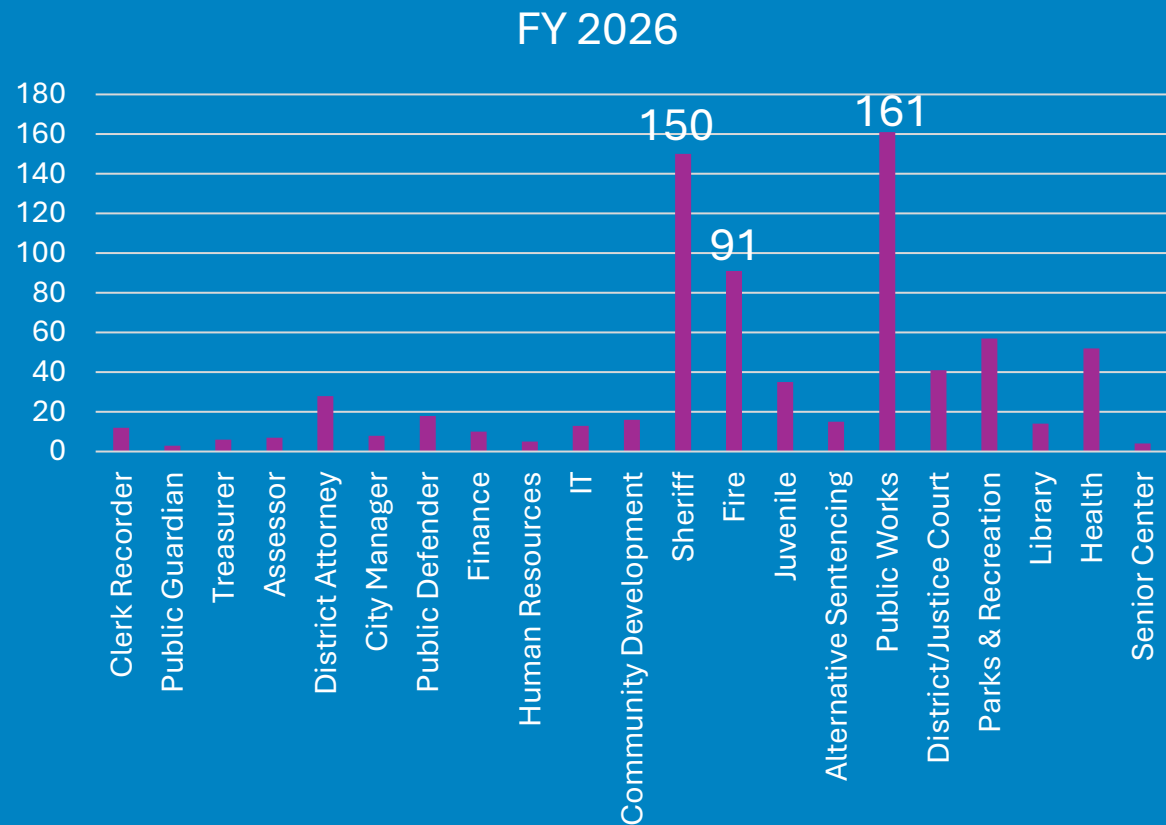
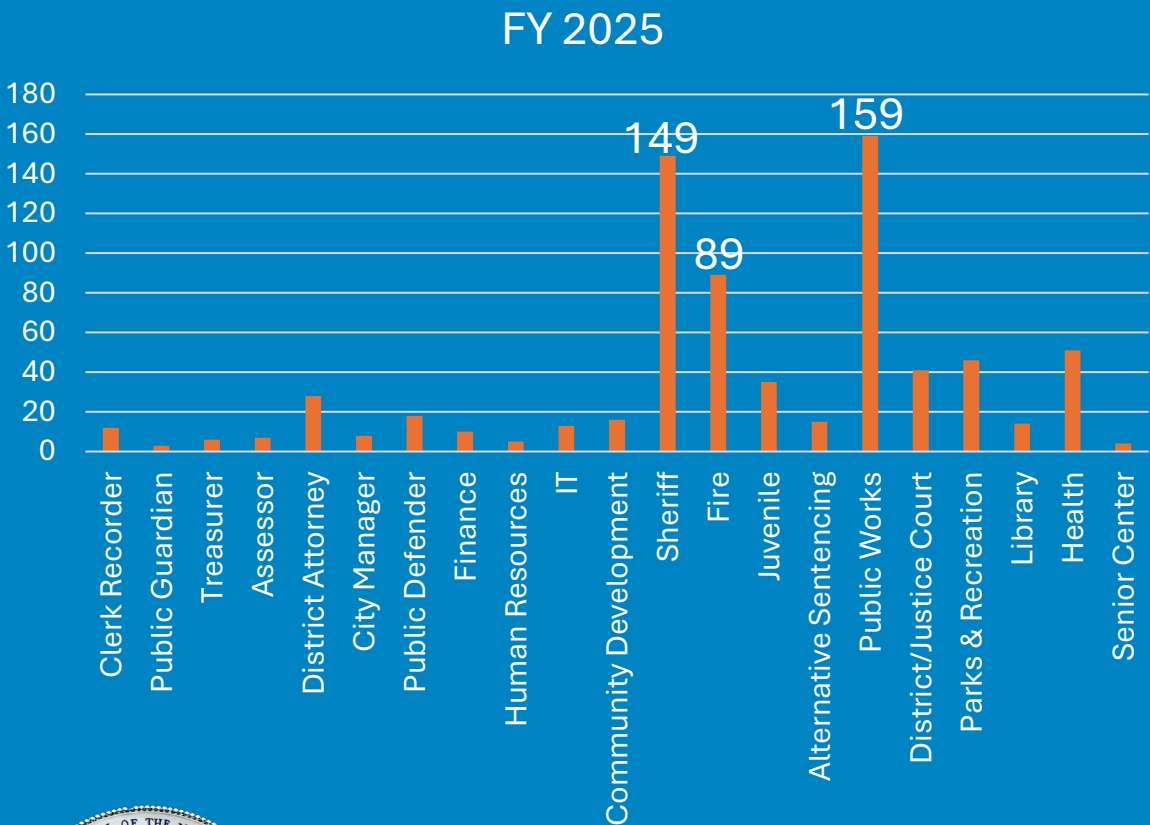


Budgeted Full-time Employees	
FY 26:	753
FY 25:	730





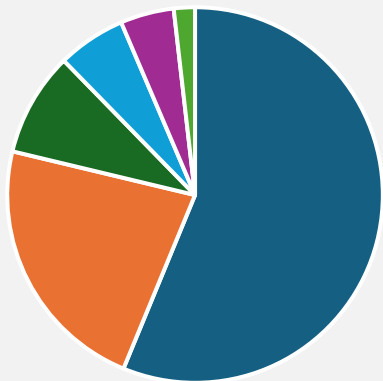
Budgeted Full-Time Positions by Department



Employee Engagement



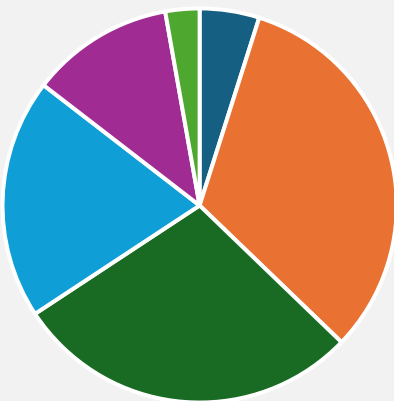
Longevity



- 0 to 5 years
- 6 to 10 years
- 11 to 15 years
- 16 to 20 years
- 21 to 25 years
- 25+ years

The majority of Carson City employees (56.1%) have been with the City for 5 years or less.

Age Breakdown



- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65+

62.8% of the city's workforce is over age 35.

Longevity certificates issued = 117

Employee-of-the-Quarter Nominations = 30

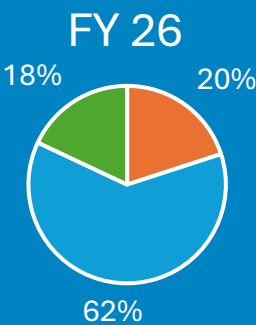
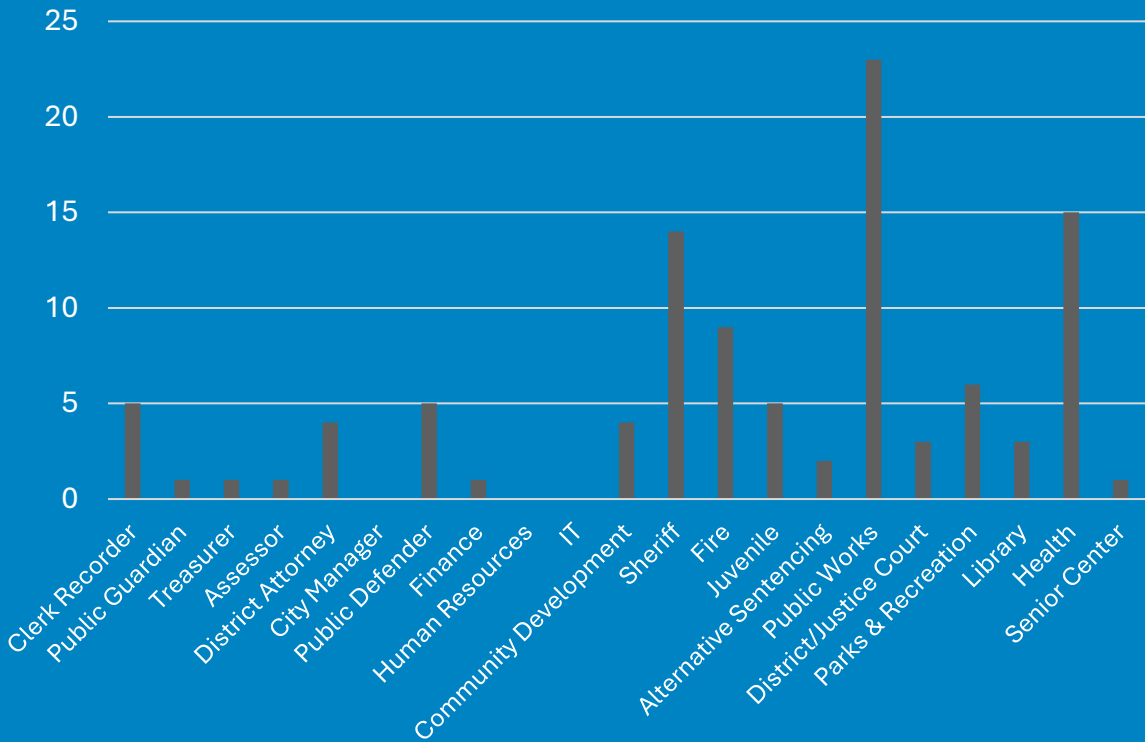
The four Employee-of-the-Quarter recipients for FY 26 had 30 years of total combined years of service with Carson City.



Full-time Employee Turnover

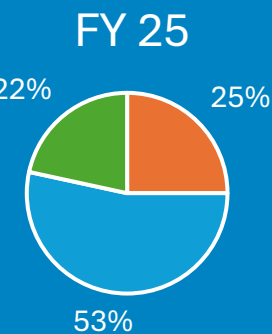


FY 2026



Turnover Rate = 13.68%

Retirement Resignation Termination



Turnover Rate = 15.89%

Retirement Resignation Termination

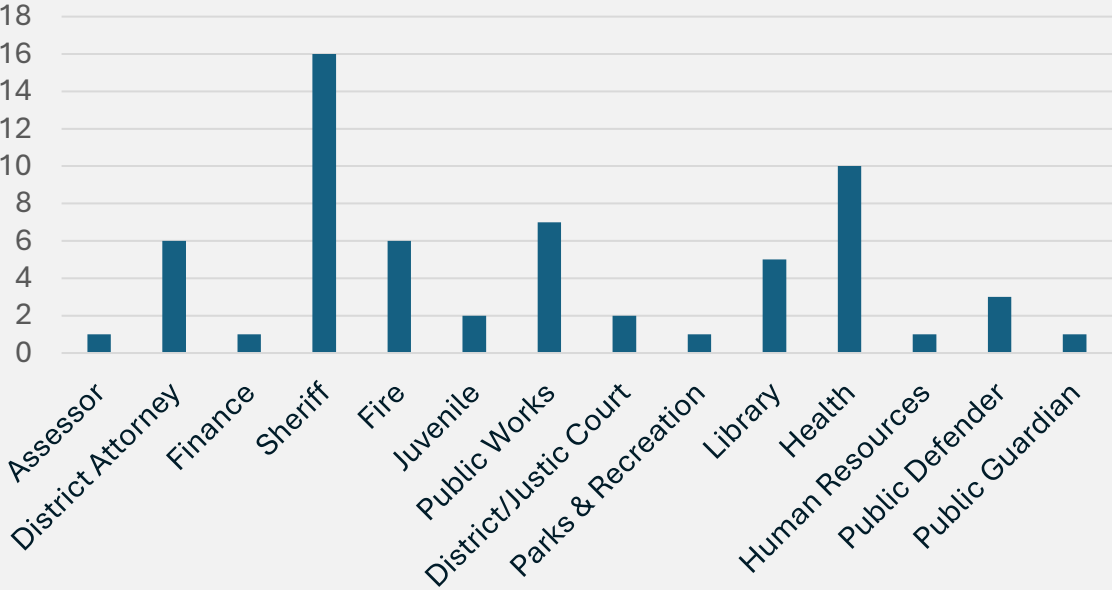
The city received 21 unemployment claims in FY 26 as compared to 18 claim in FY 25.



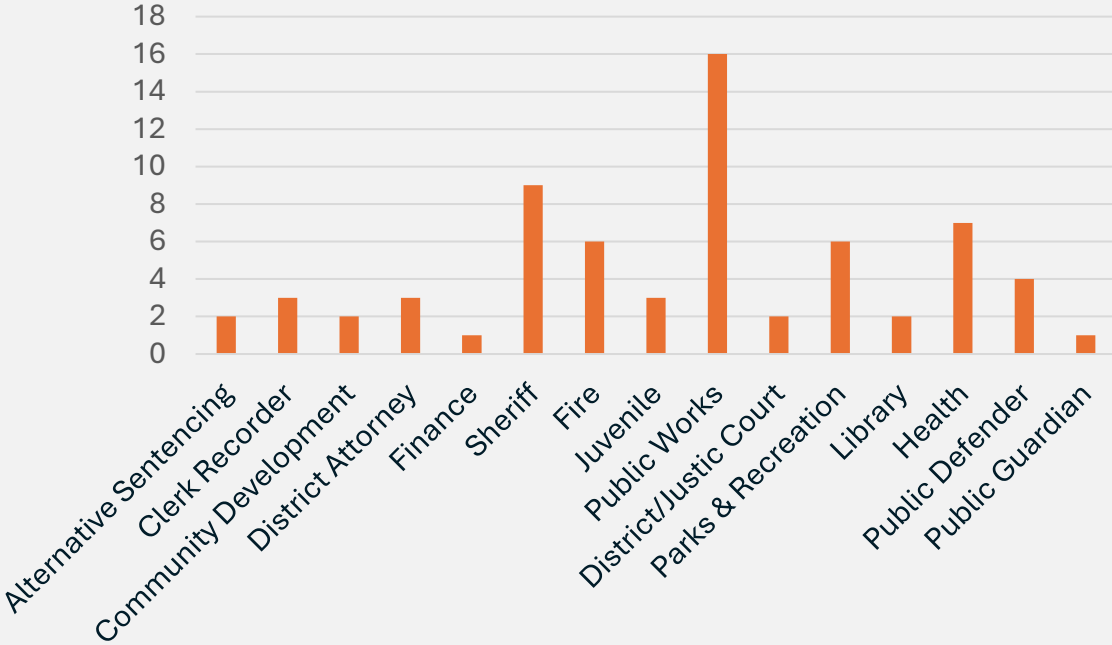


Resignations by Department/Elected Office

FY 2025
62 Total

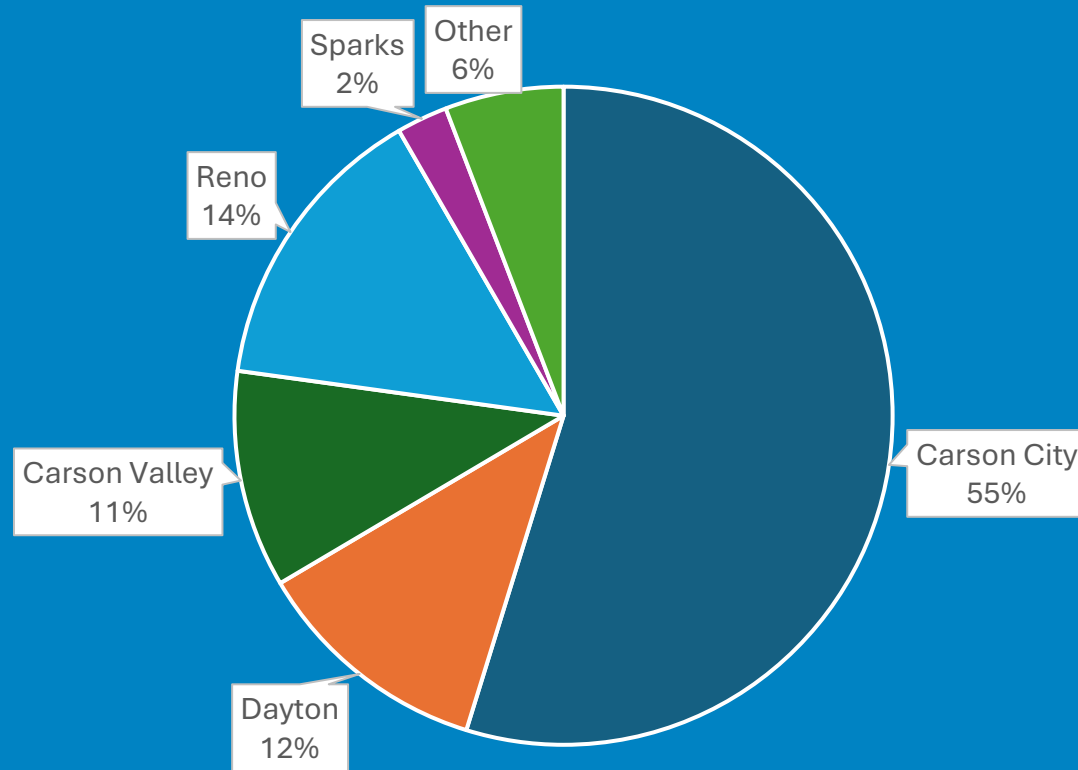


FY 2026
67 Total





Where do Carson City employees live?

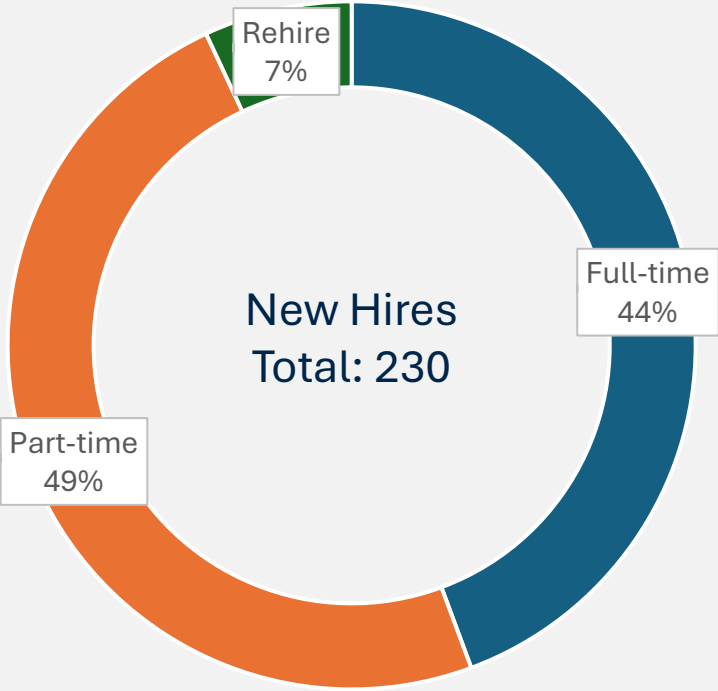


55% of Carson City employees live in Carson City.

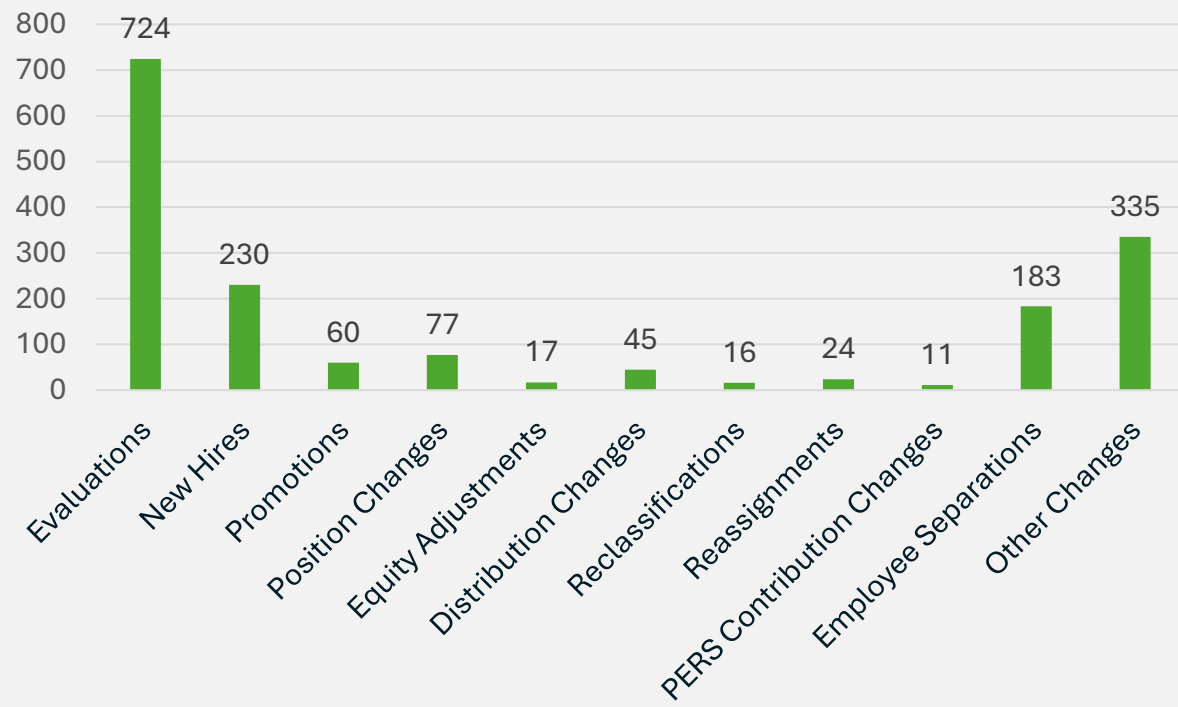




Personnel Actions Processed



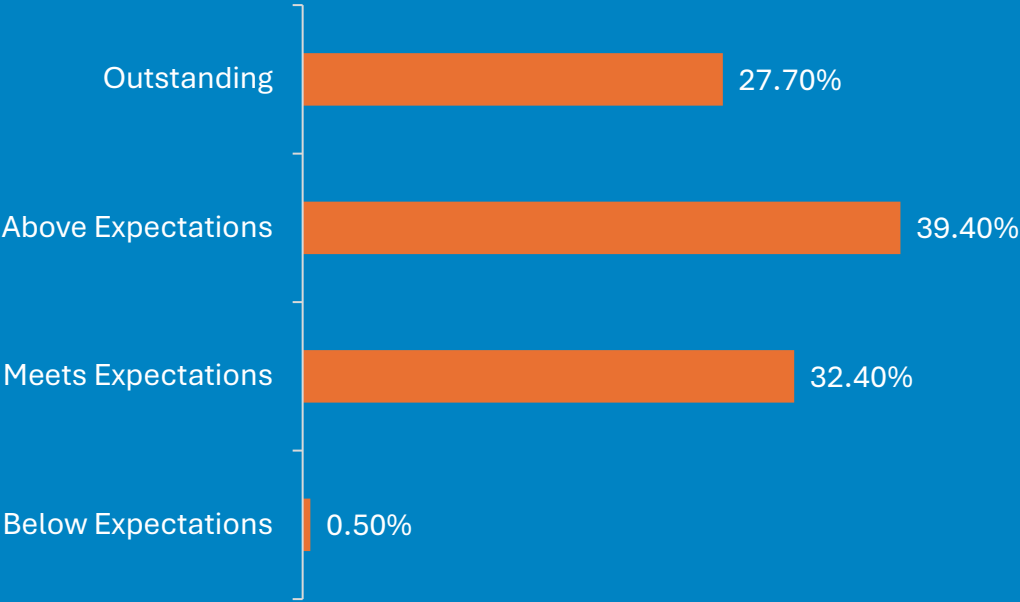
HR processed 1,722 personnel actions in FY 26



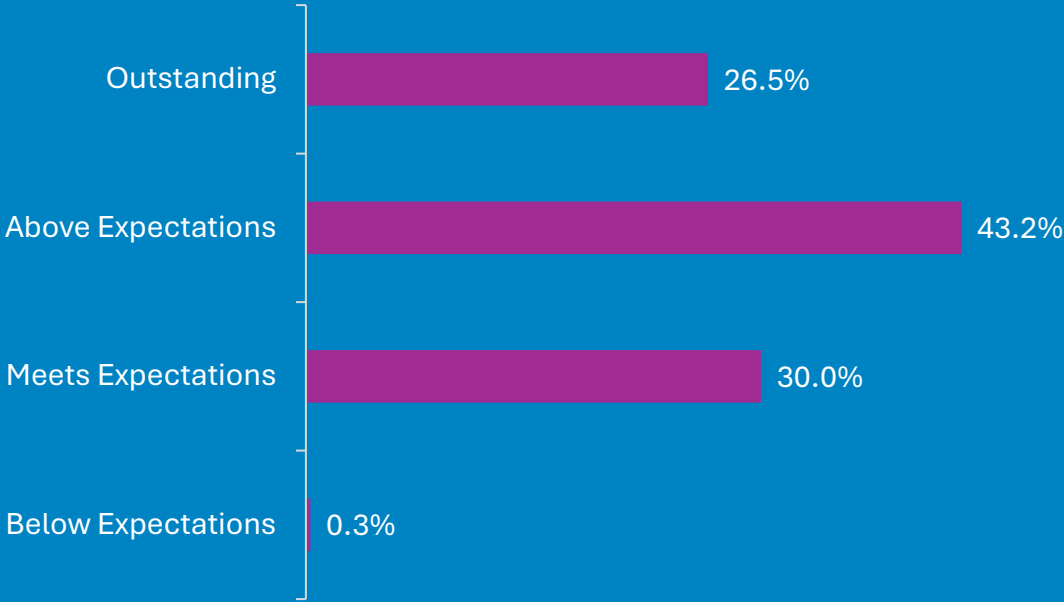
Annual Performance Reviews



FY 2025

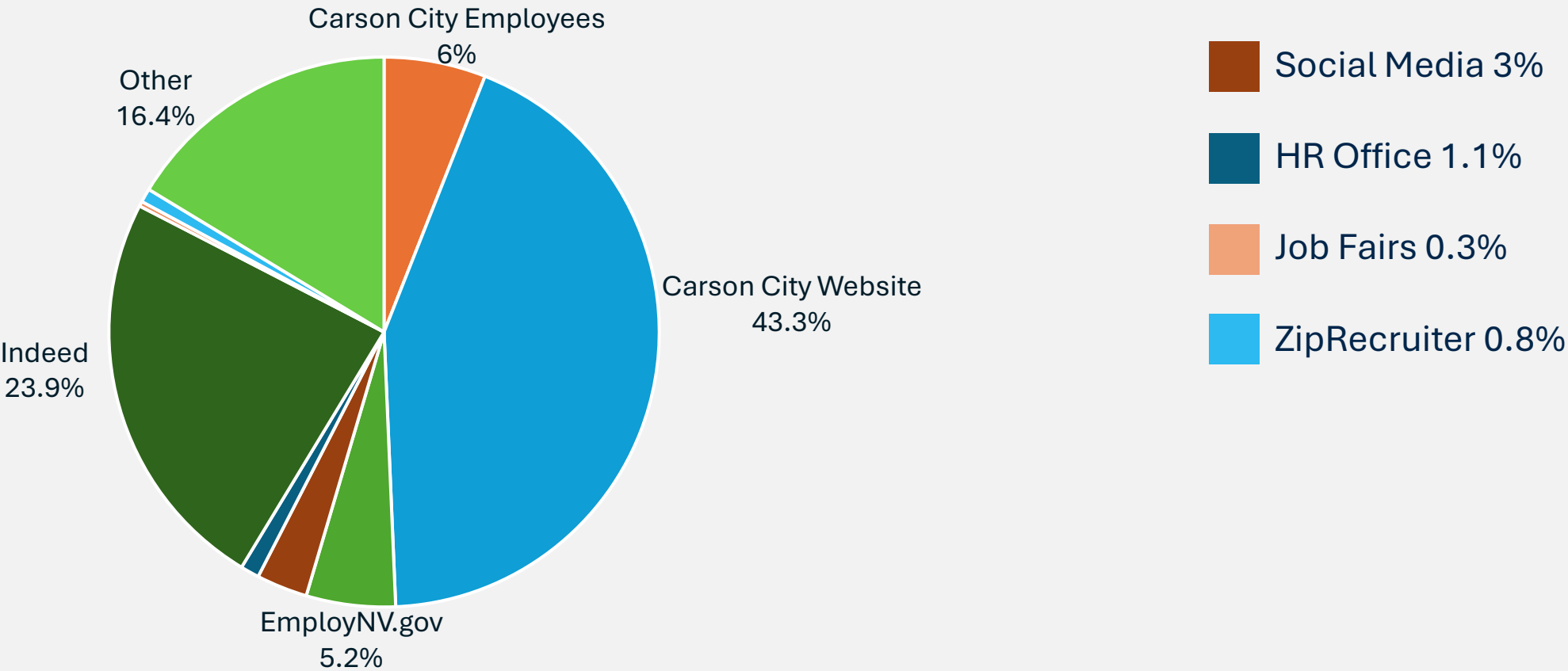


FY 2026





Sources of Applications

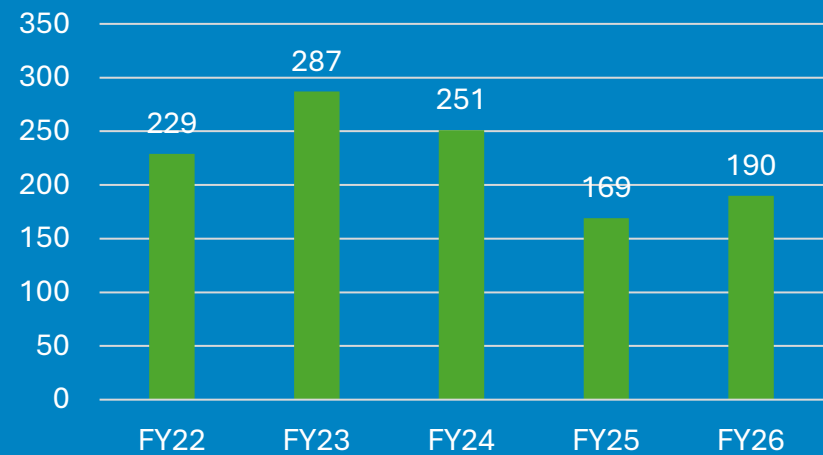


Recruitments

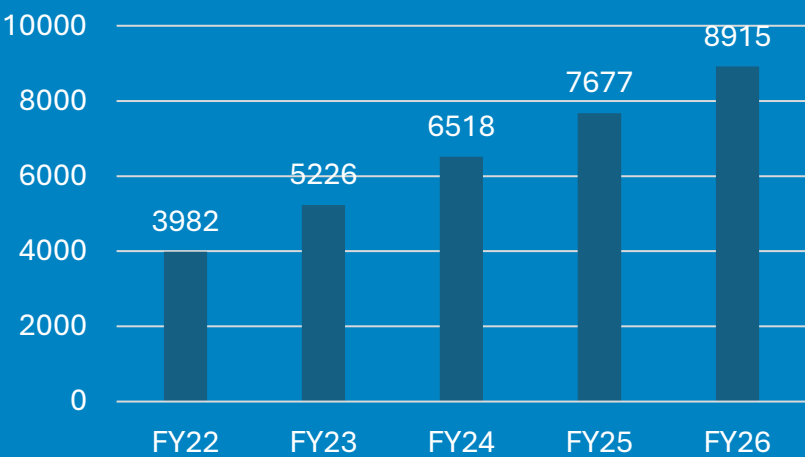


There was a 12.4% increase in the number of city job openings and 16.1% increase in the number of applications received compared to FY 25.

Job Openings



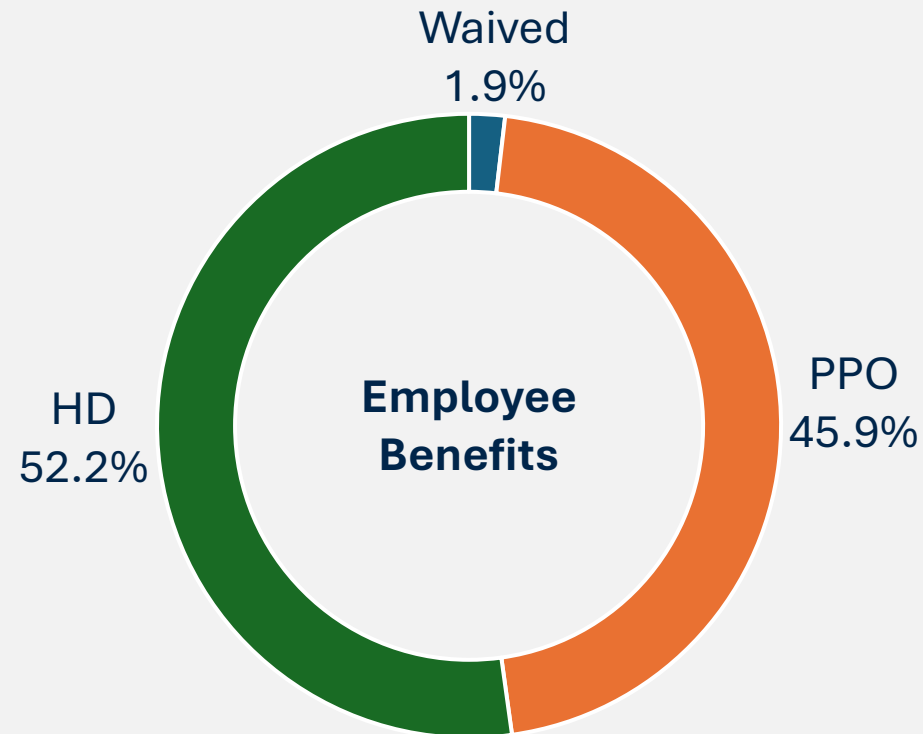
Applications Received



Positions that received the most applications were Library Assistant, Judicial Clerk I, Sherif Support Specialist, and Clerical Hourly.



Benefits Administration



- 1,679 lives covered by benefits
- Provided assistance in the resolution of claims
- Monthly in-person new hire and retiree benefit meetings
- Regular “benefits road shows” to discuss benefits and appropriate level of care
- Open enrollment meetings with current employees and retirees
- Flu vaccination clinic with in-person health fair
- Creation and administration of multiple health programs/challenges
- Administration of Federal and State laws pertaining to benefits





Employee Development

City employees have access to hundreds of in-person and online training opportunities, including trainings on safety, customer service, personal development, leadership, health & wellness, Cyber Security, and risk management.

The following is a sample of the many in-person and online trainings available from Carson City Human Resources:

- Building Blocks to Effective Leadership
- Customer Service in Local Government
- Employee Investigations
- How Great Leaders Solve Problems
- Influential Leadership
- Managing and Leading Others
- Managing Conflict
- Navigating Difficult Coworker and Customer Interactions
- The Performance Evaluation
- Team Building Workshop





STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Carol Akers, Purchasing and Contracts Administrator and Ali Banister, Chief of Juvenile Services

Agenda Title: For Possible Action: Discussion and possible action regarding purchase authority for one full body security scanner, plus shipping, installation, training and a six-year warranty for parts and labor, for the Carson City Juvenile Services Department (“Juvenile Services”) for a total not to exceed amount of \$179,000 utilizing joinder contract MA-057-24010214 between the County of Orange, California and TEK84 Inc. (Carol Akers, CAkers@carsoncity.gov and Ali Banister, abanister@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

Juvenile Services needs a full-body security scanner at its juvenile detention facility to strengthen its ability to detect and prevent contraband from entering the detention environment. The juvenile detention facility currently relies on an outdated metal detector as a primary screening tool. While the existing equipment provides an important level of security, it does not detect every type of contraband that may be concealed and brought into the facility. This creates a significant safety concern, particularly when dealing with drugs, unauthorized items and other materials that could compromise the safety and security of youth and staff.

A full-body scanner would provide a substantially enhanced screening capability and allow staff to identify concealed items that may not be detected by a traditional metal detector. Implementing this technology would create an additional layer of security at the point of entry and significantly reduce the opportunity for youth or other individuals entering the juvenile detention facility to bring contraband inside. Preventing contraband is critical to maintaining a safe and secure detention environment. Drugs and other unauthorized items can create significant risks for youth, staff, and the overall operation of the facility. A full-body scanner would assist staff in identifying these items before they enter the secure portion of the building, allowing staff to intervene before a potential safety incident occurs.

The investment would also help reduce the City’s potential liability. When contraband, particularly illegal drugs, enters a secure juvenile facility, it can result in medical emergencies, behavioral incidents, assaults, property damage, or other situations that place youth and staff at risk. Strengthening our screening process demonstrates that Carson City is taking reasonable and proactive measures to protect youth in its care, employees, and the City itself. Overall, the purchase of a full-body scanner would invest in facility safety, youth protection, employee safety, contraband prevention and risk and liability reduction to the City.

Juvenile Services previously requested funding for a better body scanner. When the City did not have the available funds, it was suggested that Juvenile Services investigate if there was an available grant to purchase the scanner. Juvenile Services received the award for the body scanner through the Nevada Office of the Attorney General, Comprehensive Opioid, Stimulant, and Substance Use Program, with zero match. The Notice of State Award for that grant was signed on July 16, 2026.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grant Fund, Juvenile Detention Department, Grants Revenue Account 2752082-434010, Equipment expense account / 2752705-507775, Project No. G270523006

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, both revenue and expenses will be augmented during the first round of budget augmentations (January/February timeframe), purchase may be made before that time, and 2752705-507775, G270523006 will be reduced by a not to exceed amount of \$179,000. The grant award is for the full \$179,000.00, with zero match.

Alternatives

Do not approve the purchase authority and/or provide alternative direction to staff.

Attachment(s):

[TEK84 Quote.pdf](#)

[Tek84_Pavilion_Cooperative_SIGNED_MA-057-24010214_Compact_Body_Scanner.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

Tek84 Inc.

13495 Gregg St
Poway, CA 92064
(858) 676-5382
accounting@tek84.com

**INVOICE**

BILL TO
Carson City of Juvenile Services
740 S Saliman Rd
Carson City, NV 89701

SHIP TO
First Judicial District Court
1545 East 5th Street
Carson City, NV 89701

SHIP DATE 08/21/2026

INVOICE 94159
DATE 08/21/2026
TERMS Net 30
DUE DATE 09/20/2026

P.O. NUMBER
QUO# 2024-12-14

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	SSD-018-0100	INTERCEPT WHOLE BODY SECURITY SCANNING SYSTEM SN: 25090008 TUBE: VJT192R24E2408	1	139,000.00	139,000.00
	INT-WARRANTY-6	SIX YEARS PARTS & LABOR ON THE ENTIRE SYSTEM FROM THE TIME OF DELIVERY	1	40,000.00	40,000.00
	SHIPPING	Freight from Tek84 warehouse to the ship to address above	1	0.00	0.00
	INT-INSTALL	INSTALLATION - INCLUDED	1	0.00	0.00
	INT-TRAINING	Up to 2.5 days Formal, classroom, on- site - Included	1	0.00	0.00

Payment Information:
Bridge Bank
Account # 8159098543
Routing # 121143260

SUBTOTAL 179,000.00
TAX (0%) 0.00
TOTAL 179,000.00

BALANCE DUE \$179,000.00

Vendor _____
FPO HPO _____
Check Date _____
Account # _____
Account # _____
Account # 6270523006
Account # 2752705 50/225
Req Name _____



**CONTRACT MA-057-24010214
BETWEEN
COUNTY OF ORANGE
AND
TEK84 INC.
FOR
COMPACT BODY SCANNER**

This Contract MA-057-24010214 for Compact Body Scanner, hereinafter referred to as "Contract", is made and entered into as of the date fully executed by and between the County of Orange, a political subdivision of the State of California acting through the Orange County Probation Department, hereinafter referred to as "County", with a place of business at 1055 N. Main St. 4th Floor, Santa Ana, CA 92701 and Tek84 Inc., with a place of business at 13495 Gregg Street, Poway CA 92064, hereinafter referred to as "Contractor". County and Contractor may be individually referred to as "Party" or collectively as "Parties".

ATTACHMENTS

This Contract is comprised of this document and the following Attachments, which are incorporated by reference into this Contract as if fully set forth:

Attachment A – Scope of Work
Attachment B - Payment & Compensation

RECITALS

WHEREAS, Contractor responded to Invitation for Bids (IFB) #057-2501405-DV for Compact Body Scanner as further set forth herein; and represented that its proposed services/goods shall meet or exceed the requirements and specification of the IFB; and

WHEREAS, Contractor and County are entering into this Contract for Compact Body Scanner under a firm fixed fee Contract; and,

WHEREAS, Contractor agrees to provide Compact Body Scanner, hereinafter referred to as "Goods", as further set forth in the Scope of Work, attached hereto as Attachment A; and,

WHEREAS, County agrees to pay Contractor based on the fees set forth in Pricing and Compensation, attached hereto as Attachment B; and

NOW, THEREFORE, the Parties mutually agree as follows:

ARTICLES

County General Terms and Conditions:

- A. Governing Law and Venue:** This Contract has been negotiated and executed in the state of California and shall be governed by and construed under the laws of the state of California. In the event of any legal action to enforce or interpret this Contract, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the Parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the Parties specifically agree to waive any and all rights to request that an action be transferred for adjudication to another county.
- B. Entire Contract:** This Contract contains the entire Contract between the Parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing. Electronic acceptance of any additional terms, conditions or supplemental Contracts by any County employee or agent, including but not limited to installers of software,

shall not be valid or binding on County unless accepted in writing by County's Purchasing Agent or designee.

- C. **Amendments:** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.
- D. **Taxes:** Unless otherwise provided herein or by law, price quoted does not include California state sales or use tax. Out-of-state Contractors shall indicate California Board of Equalization permit number and sales permit number on invoices, if California sales tax is added and collectable. If no permit numbers are shown, sales tax will be deducted from payment. The Auditor-Controller will then pay use tax directly to the State of California in lieu of payment of sales tax to the Contractor.
- E. **Delivery:** Time of delivery of goods or services is of the essence in this Contract. County reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order for goods shall not bind County to accept future shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by County. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by County.
- F. **Acceptance/Payment:** Unless otherwise agreed to in writing by County, 1) acceptance shall not be deemed complete unless in writing and until all the goods/services have actually been received, inspected, and tested to the satisfaction of County, 2) payment shall be made in arrears after satisfactory acceptance of goods and service, and 3) for **extended maintenance warranty, payments shall be made annually in advance** after satisfactory acceptance by County and in accordance with Attachment B, Compensation and Pricing. If this Contract is terminated for any reason, Contractor shall immediately pay the County one-twelfth (1/12) of the annual maintenance warranty Fee or portion therefore remaining in the Contract term.
- G. **Warranty:** Contractor expressly warrants that the goods covered by this Contract are 1) free of liens or encumbrances, 2) merchantable and good for the ordinary purposes for which they are used, and 3) fit for the particular purpose for which they are intended. Acceptance of this order shall constitute an agreement upon Contractor's part to indemnify, defend and hold County and its indemnities as identified in paragraph "Z" below, and as more fully described in paragraph "Z," harmless from liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by County by reason of the failure of the goods/services to conform to such warranties, faulty work performance, negligent or unlawful acts, and non-compliance with any applicable state or federal codes, ordinances, orders, or statutes, including the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any other remedies provided by law.
- H. **Patent/Copyright Materials/Proprietary Infringement:** Unless otherwise expressly provided in this Contract, Contractor shall be solely responsible for clearing the right to use any patented or copyrighted materials in the performance of this Contract. Contractor warrants that any software as modified through services provided hereunder will not infringe upon or violate any patent, proprietary right, or trade secret right of any third party. Contractor agrees that, in accordance with the more specific requirement contained in paragraph "Z" below, it shall indemnify, defend and hold County and County Indemnities harmless from any and all such claims and be responsible for payment of all costs, damages, penalties and expenses related to or arising from such claim(s), including, but not limited to, attorney's fees, costs and expenses.
- I. **Assignment:** The terms, covenants, and conditions contained herein shall apply to and bind the heirs, successors, executors, administrators and assigns of the parties. Furthermore, neither the performance of this Contract nor any portion thereof may be assigned by Contractor without the express written consent of County. Any attempt by Contractor to assign the performance or any portion thereof of this Contract without the express written consent of County shall be invalid and shall constitute a breach of this Contract.
- J. **Non-Discrimination:** In the performance of this Contract, Contractor agrees that it will comply with the requirements of Section 1735 of the California Labor Code and not engage nor permit any subcontractors to engage in discrimination in employment of persons because of the race, religious creed, color, national

origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons. Contractor acknowledges that a violation of this provision shall subject Contractor to penalties imposed for a violation of Section 1720 et seq. of the California Labor Code.

- K. Termination:** In addition to any other remedies or rights it may have by law, County has the right to immediately terminate this Contract without penalty for cause or after thirty (30) days' written notice without cause, unless otherwise specified. Cause shall be defined as any material breach of Contract, any misrepresentation or fraud on the part of the Contractor. Exercise by County of its right to terminate the Contract shall relieve County of all further obligations.
- L. Consent to Breach Not Waiver:** No term or provision of this Contract shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- M. Independent Contractor:** Contractor shall be considered an independent Contractor and neither Contractor, its employees nor anyone working under Contractor shall be considered an agent or an employee of County. Neither Contractor, its employees nor anyone working under Contractor shall qualify for workers' compensation or other fringe benefits of any kind through County.
- N. Performance Warranty:** Contractor shall perform all work under this Contract, taking necessary steps and precautions to perform the work to County's satisfaction. Contractor shall be responsible for the professional quality, technical assurance, timely completion and coordination of all documentation and other services furnished by the Contractor under this Contract. Contractor shall perform all work diligently, carefully, and in a good and workman-like manner; shall furnish all labor, supervision, machinery, equipment, materials, and supplies necessary therefore; shall at its sole expense obtain and maintain all permits and licenses required by public authorities, including those of County required in its governmental capacity, in connection with performance of the work; and, if permitted to subcontract, shall be fully responsible for all work performed by sub-contractors.
- O. Insurance Provision:** Prior to the provision of services under this Contract, the Contractor agrees to carry all required insurance at Contractor's expense, including all endorsements required herein, necessary to satisfy the County that the insurance provisions of this Contract have been complied with. Contractor agrees to keep such insurance coverage current, provide Certificates of Insurance, and endorsements to the County during the entire term of this Contract.

Contractor shall ensure that all subcontractors performing work on behalf of Contractor pursuant to this Contract shall be covered under Contractor's insurance as an Additional Insured or maintain insurance subject to the same terms and conditions as set forth herein for Contractor. Contractor shall not allow subcontractors to work if subcontractors have less than the level of coverage required by County from Contractor under this Contract. It is the obligation of Contractor to provide notice of the insurance requirements to every subcontractor and to receive proof of insurance prior to allowing any subcontractor to begin work. Such proof of insurance must be maintained by Contractor through the entirety of this Contract for inspection by County representative(s) at any reasonable time.

All self-insured retentions (SIR)'s shall be clearly stated on the Certificate of Insurance. Any SIR in excess of Fifty Thousand Dollars \$50,000 shall specifically be approved by the County's Risk Manager, or designee. The County reserves the right to require current audited financial reports from Contractor. If Contractor is self-insured, Contractor will indemnify the County for any and all claims resulting or arising from Contractor's services in accordance with the indemnity provision stated in this contract.

If the Contractor fails to maintain insurance acceptable to the County for the full term of this Contract, the County may terminate this Contract.

Qualified Insurer

The policy or policies of insurance must be issued by an insurer with a minimum rating of A- (Secure A.M. Best's Rating) and VIII (Financial Size Category as determined by the most current edition of the **Best's Key Rating Guide/Property-Casualty/United States or ambest.com**).

If the insurance carrier does not have an A.M. Best Rating of A-/VIII, CEO/ Risk Management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

Coverage	Minimum Limits
Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate
Automobile Liability including coverage for owned, non-owned and hired vehicles	\$1,000,000 combined single limit per accident
Workers' Compensation	Statutory
Employers Liability	\$1,000,000 per accident or disease

Increased insurance limits may be satisfied with Excess/Umbrella policies. Excess/Umbrella policies when required must provide Follow Form coverage.

Required Coverage Forms

The Commercial General Liability coverage shall be written on occurrence basis utilizing Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing coverage at least as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance:

- 1) An Additional Insured endorsement using ISO form CG 20 26 04 13 or a form at least as broad naming the **County of Orange, its elected and appointed officials, officers, employees and agents** as Additional Insureds, or provide blanket coverage, which will state **As Required By Written Contract**.
- 2) A primary non-contributory endorsement using ISO Form CG 20 01 04 13, or a form at least as broad evidencing that the Contractor's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the **County of Orange, its elected and appointed officials, officers, employees, and agents** or provide blanket coverage, which will state **As Required by Written Contract**.

All insurance policies required by this Contract shall waive all rights of subrogation against the **County of Orange, its elected and appointed officials, officers, employees, and agents** when acting within the scope of their appointment or employment.

Contractor shall provide thirty (30) days prior written notice to the County of any policy cancellation or non-renewal and ten (10) days prior written notice where cancellation is due to non-payment of premium and provide a copy of the cancellation notice to County. Failure to provide written notice of cancellation may constitute a material breach of the Contract, upon which the County may suspend or terminate this Contract.

The Commercial General Liability policy shall contain a severability of interests clause also known as a "separation of insureds" clause (standard in the ISO CG 0001 policy).

Insurance certificates and endorsements shall be emailed to Prob-Purchasing-Contracts@prob.ocgov.com.

If email is not possible, then Insurance certificates and endorsements shall specifically be forwarded to:

County of Orange
 c/o: Orange County Probation Department
 Attn: Purchasing and Contracts Unit
 1055 N. Main St., 4th Floor
 Santa Ana, CA 92701

If the Contractor fails to provide the insurance certificates and endorsements within seven (7) days of notification by CEO/Purchasing or the agency/departments purchasing division, award may be made to the next qualified vendor.

County expressly retains the right to require Contractor to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect County.

County shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not provide acceptable Certificates of Insurance and endorsements to County incorporating such changes within thirty (30) days of receipt of such notice, this Contract may be in breach without further notice to Contractor, and County shall be entitled to all legal remedies.

The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract, nor act in any way to reduce the policy coverage and limits available from the insurer

P. Changes: Contractor shall make no changes in the work or perform any additional work without the County's specific written approval.

Q. Change of Ownership/Name, Litigation Status, Conflicts with County Interests: Contractor agrees that if there is a change or transfer in ownership of Contractor's business prior to completion of this Contract, and the County agrees to an assignment of the Contract, the new owners shall be required under the terms of sale or other instruments of transfer to assume Contractor's duties and obligations contained in this Contract and complete them to the satisfaction of the County.

County reserves the right to immediately terminate the Contract in the event the County determines that the assignee is not qualified or is otherwise unacceptable to the County for the provision of Services under the Contract.

In addition, Contractor has the duty to notify the County in writing of any change in the Contractor's status with respect to name changes that do not require an assignment of the Contract. The Contractor is also obligated to notify the County in writing if the Contractor becomes a party to any litigation against the County, or a party to litigation that may reasonably affect the Contractor's performance under the Contract, as well as any potential conflicts of interest between Contractor and County that may arise prior to or during the period of Contract performance. While Contractor will be required to provide this information without prompting from the County any time there is a change in Contractor's name, conflict of interest or litigation status, Contractor must also provide an update to the County of its status in these areas whenever requested by the County.

The Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with County interests. In addition to the Contractor, this obligation shall apply to the Contractor's employees, agents, and subcontractors associated with the provision of goods and Services provided under this Contract. The Contractor's efforts shall include, but not be limited to establishing rules and procedures preventing its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers in the performance of their duties.

R. Force Majeure: Contractor shall not be assessed with liquidated damages or unsatisfactory performance penalties during any delay beyond the time named for the performance of this Contract caused by any act of God, war, civil disorder, employment strike or other cause beyond its reasonable control, provided Contractor gives written notice of the cause of the delay to County within thirty-six (36) hours of the start of the delay and Contractor avails himself of any available remedies.

- S. Confidentiality:** Contractor agrees to maintain the confidentiality of all County and County-related records and information pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this Contract. All such records and information shall be considered confidential and kept confidential by Contractor and Contractor's staff, agents and employees.
- T. Compliance with Laws:** Contractor represents and warrants that services to be provided under this Contract shall fully comply, at Contractor's expense, with all standards, laws, statutes, restrictions, ordinances, requirements, and regulations (collectively "laws"), including, but not limited to those issued by County in its governmental capacity and all other laws applicable to the services at the time services are provided to and accepted by County. Contractor acknowledges that County is relying on Contractor to ensure such compliance, and pursuant to the requirements of paragraph "Z" below, Contractor agrees that it shall defend, indemnify and hold County and County Indemnitees harmless from all liability, damages, costs, and expenses arising from or related to a violation of such laws.
- U. Freight (F.O.B. Destination):** Prior to the County's express acceptance of delivery of products, Contractor assumes full responsibility for all transportation, transportation scheduling, packing, handling, insurance, and other services associated with delivery of all products deemed necessary under this Contract.
- V. Severability:** If any term, covenant, condition, or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- W. Attorney Fees:** In any action or proceeding to enforce or interpret any provision of this Contract, each party shall bear their own attorney's fees, costs and expenses.
- X. Interpretation:** This Contract has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Contract. In addition, each party has been represented by experienced and knowledgeable independent legal counsel of their own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each party further acknowledges that they have not been influenced to any extent whatsoever in executing this Contract by any other party hereto or by any person representing them, or both. Accordingly, any rule or law (including California Civil Code Section 1654) or legal decision that would require interpretation of any ambiguities in this Contract against the party that has drafted it is not applicable and is waived. The provisions of this Contract shall be interpreted in a reasonable manner to affect the purpose of the parties and this Contract.
- Y. Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees, consultants and subcontractors performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employee, consultants and subcontractors for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by County, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- Z. Indemnification Provisions:** Contractor agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to the services, products or other performance provided by Contractor pursuant to this Contract. If judgment is entered against Contractor and County by a court of competent jurisdiction because of the concurrent active negligence of County or County Indemnitees, Contractor and County agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

- AA. Audits/Inspections:** Contractor agrees to permit the County's Auditor-Controller or the Auditor-Controller's authorized representative (including auditors from a private auditing firm hired by the County) access during normal working hours to all books, accounts, records, reports, files, financial records, supporting documentation, including payroll and accounts payable/receivable records, and other papers or property of Contractor for the purpose of auditing or inspecting any aspect of performance under this Contract. The inspection and/or audit will be confined to those matters connected with the performance of the Contract including, but not limited to, the costs of administering the Contract. The County will provide reasonable notice of such an audit or inspection.

County reserves the right to audit and verify the Contractor's records before final payment is made.

Contractor agrees to maintain such records for possible audit for a minimum of three years after final payment, unless a longer period of records retention is stipulated under this Contract or by law. Contractor agrees to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right to the County to audit records and interview staff of any subcontractor related to performance of this Contract.

Should the Contractor cease to exist as a legal entity, the Contractor's records pertaining to this agreement shall be forwarded to the surviving entity in a merger or acquisition or, in the event of liquidation, to the County's project manager.

- BB. Contingency of Funds:** Contractor acknowledges that funding or portions of funding for this Contract may be contingent upon state budget approval; receipt of funds from, and/or obligation of funds by, the state of California to County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each fiscal year covered by this Contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this Contract without penalty.
- CC. Expenditure Limit:** Contractor shall notify the County of Orange assigned Deputy Purchasing Agent (DPA) in writing when the expenditures against the Contract reach 75 percent of the dollar limit on the Contract. The County will not be responsible for any expenditure overruns and will not pay for work exceeding the dollar limit on the Contract unless a change order to cover those costs has been issued.

Additional Terms and Conditions

1. **Scope of Contract:** This Contract specifies the contractual terms and conditions by which the County will procure Compact Body Scanner from Contractor as further detailed in the Scope of Work, identified and incorporated herein by this reference as "Attachment A".
2. **Term of Contract:** This Contract shall commence upon execution of all necessary signatures, and continue for five (5) years, unless otherwise terminated by County.
3. **Renewal:** This Contract is not renewable.
4. **Breach of Contract:** The failure of the Contractor to comply with any of the provisions, covenants or conditions of this Contract shall be a material breach of this Contract. In such event the County may, and in addition to any other remedies available at law, in equity, or otherwise specified in this Contract:
 - A. Terminate the Contract immediately, pursuant to Section K herein;
 - B. Afford the Contractor written notice of the breach and ten calendar days or such shorter time that may be specified in this Contract within which to cure the breach;
 - C. Discontinue payment to the Contractor for and during the period in which the Contractor is in breach; and
 - D. Offset against any monies billed by the Contractor but yet unpaid by the County those monies disallowed pursuant to the above.
5. **Civil Rights:** Contractor attests that services provided shall be in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975 as amended; Title II of the Americans with Disabilities Act

of 1990, and other applicable State and federal laws and regulations prohibiting discrimination on the basis of race, color, national origin, ethnic group identification, age, religion, marital status, sex or disability.

- 6. Cooperative Contract:** The provisions and pricing of this Contract may be extended, at the option of Contractor, to any Municipal, County, Public Utility, Hospital, Educational Institution, or any other non-profit or governmental organization (the "Cooperative Program"). Parties in a Cooperative Program wishing to use this Contract will be responsible for issuing their own purchase documents / price agreements, providing for their own acceptance, and making any subsequent payments. Contractor shall be required to include in any agreement entered into with another agency or entity that is entered into pursuant to the provisions and pricing of this Contract a clause that binds the parties to the agreement to "indemnify, defend with counsel approved in writing by the County of Orange, California ("County"), and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to the services, products or other performance provided" under the agreement.. Failure to so include this clause voids the Contract's extension to a Cooperative Program and will be considered a material breach of this Contract and grounds for immediate Contract termination. The cooperative entities are responsible for obtaining all certificates of insurance and bonds required. The County of Orange makes no guarantee of usage by other users of this Contract.

As a cost-recovery mechanism for County, a two-percent (2%) administrative rebate on total sales from all subordinate contracts will be paid to the County for any contracts the Contractor agrees to enter into with another agency or entity, other than the County of Orange or a department thereof, under the provisions and pricing of this Contract. The County has partnered with Pavilion, a third-party administrator, responsible for managing all reporting and payments under this Cooperative Program. The Contractor shall provide quarterly Volume Sales Reports about additional sales to other entities under the provisions and pricing of this Contract. The Reports shall include the ordering agency, detail of items sold including description, quantity, and price, and shall include all transactions pertaining to sales under the Contract provisions and pricing for that Reporting Period. Contractor shall provide the Volume Sales Reports regardless of whether or not any sales have been conducted. Failure of the Contractor to provide quarterly reports as required may be deemed by the County as a material breach of the Contract. A late penalty of fifteen percent (15%) on the value of the rebate may be assessed to the Contractor for each month the payments are not received.

Subordinate contracts must be executed prior to the expiration or earlier termination of this Contract and may survive the expiration of this Contract. This Cooperative Contract provision shall survive expiration or termination of this Contract.

- 7. Conditions Affecting Work:** The Contractor shall be responsible for taking all steps reasonably necessary to ascertain the nature and location of the work to be performed under this Contract and to know the general conditions which can affect the work or the cost thereof. Any failure by the Contractor to do so will not relieve Contractor from responsibility for successfully performing the work without additional cost to the County. The County assumes no responsibility for any understanding or representations concerning the nature, location(s) or general conditions made by any of its officers or agents prior to the execution of this Contract, unless such understanding or representations by the County are expressly stated in the Contract.
- 8. County Branding Requirement – Publicity, Literature, Advertisements and Social Media:**
- A. County owns all rights to the name, logos, and symbols of County. The use and/or reproduction of County's name, logos, or symbols for any purpose, including commercial advertisement, promotional purposes, announcements, displays, or press releases, without County's prior written consent is expressly prohibited.
 - B. Contractor may develop and publish information related to this Contract where all of the following conditions are satisfied:
 - 1. Administrator/assigned Deputy Purchasing Agent provides its written approval of the content and publication of the information at least 30 days prior to Contractor publishing the information, unless a different timeframe for approval is agreed upon by the Administrator/assigned Deputy Purchasing Agent;

2. Unless directed otherwise by Administrator/assigned Deputy Purchasing Agent, the information includes a statement that the program, wholly or in part, is funded through County, State and Federal government funds [funds identified as applicable];
3. The information does not give the appearance that the County, its officers, employees, or agencies endorse:
 - a. any commercial product or service; and,
 - b. any product or service provided by Contractor, unless approved in writing by Administrator/assigned Deputy Purchasing Agent; and,
4. If Contractor uses social media (such as Facebook, Twitter, YouTube or other publicly available social media sites) to publish information related to this Contract, Contractor shall develop social media policies and procedures and have them available to the Administrator/assigned Deputy Purchasing Agent. Contractor shall comply with County Social Media Use Policy and Procedures as they pertain to any social media developed in support of the services described within this Contract. The policy is available on the Internet at <http://www.ocgov.com/gov/ceo/cio/govpolicies>.
9. **Conflict of Interest – County Personnel:** The County of Orange Board of Supervisors policy prohibits its employees from engaging in activities involving a conflict of interest. The Contractor shall not, during the period of this Contract, employ any County employee for any purpose.
10. **Conflict with Existing Law:** The Contractor and the County agree that if any provision of this Contract is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. Either Party having knowledge of such term or provisions shall promptly inform the other of the presumed non-applicability of such provision. Should the offending provision go to the heart of the Contract, the Contract shall be terminated in a manner commensurate with interests of both Parties to the maximum extent reasonable.
11. **Contingent Fees:** The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees of the Contractor or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business.

For breach or violation of this warranty, the County shall have the right to terminate this Contract in accordance with the termination clause and at its sole discretion to deduct from the Contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee from the Contractor.
12. **Contractor's Expense:** The Contractor will be responsible for all costs related to photo copying, telephone communications, electronic communication, fax communications, and parking while on County sites during the performance of work and services under this Contract. The County will not provide free parking for any service in the County Civic Center.
13. **Contractor's Records:** The Contractor shall keep true and accurate accounts, records, books and data which shall correctly reflect the business transacted by the Contractor in accordance with generally accepted accounting principles. These records shall be stored in Orange County for a period of three (3) years after final payment is received from the County. Storage of records in another county will require written approval from the County of Orange assigned DPA.
14. **Data – Title To:** All materials, documents, data or information obtained from the County data files or any County medium furnished to the Contractor in the performance of this Contract will at all times remain the property of the County. Such data or information may not be used or copied for direct or indirect use by the Contractor after completion or termination of this Contract without the express written consent of the County. All materials, documents, data or information, including copies, must be returned to the County at the end of this Contract.
15. **Debarment:** Contractor shall certify that neither Contractor nor its principles are presently debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in the transaction by any Federal department or agency. Where Contractor as the recipient of federal funds, is unable to certify

to any of the statements in the certification, Contractor must include an explanation with the bid/proposal. Debarment pending debarment, declared ineligibility or voluntary exclusion from participation by any Federal department of agency may result in the bid/proposal being deemed non-responsible.

- 16. Default:** In the event any equipment, software or service furnished by the Contractor in the performance of this Contract should fail to conform to the specifications therein, the County may reject same, and it shall become the duty of the Contractor to reclaim and remove the items without expense to the County and to immediately replace all such rejected equipment, software or service with others conforming to such specifications, provided that should the Contractor fail, neglect or refuse to do so, the County shall have the right to purchase on the open market a corresponding quantity of any such equipment, software or service and to deduct from any monies due or that may thereafter become due to the Contractor the difference between the price specified in this Contract and the actual cost to the County.

In the event the Contractor shall fail to make prompt delivery as specified of any equipment, software or service, the same conditions as to the rights of the County to purchase on the open market and to reimbursement set forth above shall apply, except as otherwise provided in this Contract.

In the event of the cancellation of this Contract, either in whole or in part, by reason of the default or breach by the Contractor, any loss or damage sustained by the County in procuring any equipment, software or service which the Contractor agreed to supply under this Contract shall be borne and paid for by the Contractor.

The rights and remedies of the County provided above shall not be exclusive and are in addition to any other rights and remedies provided by law or under the Contract.

17. Disputes – Contract:

- A. The Parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute concerning a question of fact arising under the terms of this Contract is not disposed of in a reasonable period of time by the Contractor's Project Manager and the County's Project Manager, such matter shall be brought to the attention of the County DPA by way of the following process:
1. The Contractor shall submit to the agency/department assigned DPA a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Contract, unless the County, on its own initiative, has already rendered such a final decision.
 2. The Contractor's written demand shall be fully supported by factual information, and, if such demand involves a cost adjustment to the Contract, the Contractor shall include with the demand a written statement signed by a senior official indicating that the demand is made in good faith, that the supporting data are accurate and complete, and that the amount requested accurately reflects the Contract adjustment for which the Contractor believes the County is liable.
- B. Pending the final resolution of any dispute arising under, related to, or involving this Contract, the Contractor agrees to diligently proceed with the performance of this Contract, including the delivery of goods and/or provision of services. The Contractor's failure to diligently proceed shall be considered a material breach of this Contract.

Any final decision of the County shall be expressly identified as such, shall be in writing, and shall be signed by the County DPA or his designee. If the County fails to render a decision within 90 days after receipt of the Contractor's demand, it shall be deemed a final decision adverse to the Contractor's contentions. Nothing in this section shall be construed as affecting the County's right to terminate the Contract for cause or termination for convenience as stated in section K herein.

18. Drug-Free Workplace: The Contractor hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The Contractor will:

- A. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).

- B. Establish a drug-free awareness program as required by Government Code Section 8355(b) to inform employees about all of the following:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The organization's policy of maintaining a drug-free workplace;
 - 3. Any available counseling, rehabilitation and employee assistance programs; and
 - 4. Penalties that may be imposed upon employees for drug abuse violations.
- C. Provide as required by Government Code Section 8355(c) that every employee who works under this Contract:
 - 1. Will receive a copy of the company's drug-free policy statement; and
 - 2. Will agree to abide by the terms of the company's statement as a condition of employment under this Contract.
- D. Failure to comply with these requirements may result in suspension of payments under the Contract or termination of the Contract or both, and the Contractor may be ineligible for award of any future County Contracts if the County determines that any of the following has occurred:
- E. The Contractor has made false certification, or
- F. The Contractor violates the certification by failing to carry out the requirements as noted above.

19. Emergency/Declared Disaster Requirements: In the event of an emergency or if Orange County is declared a disaster area by the County, state or federal government, this Contract may be subjected to unusual usage. The Contractor shall service the County during such an emergency or declared disaster under the same terms and conditions that apply during non-emergency/disaster conditions. The pricing quoted by the Contractor shall apply to serving the County's needs regardless of the circumstances. If the Contractor is unable to supply the goods/services under the terms of the Contract, then the Contractor shall provide proof of such disruption and a copy of the invoice for the goods/services from the Contractor's supplier(s). Additional profit margin as a result of supplying goods/services during an emergency or a declared disaster shall not be permitted. In the event of an emergency or declared disaster, emergency purchase order numbers will be assigned. All applicable invoices from the Contractor shall show both the emergency purchase order number and the Contract number.

20. Equal Employment Opportunity: The Contractor shall comply with U.S. Executive Order 11246 entitled, "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR, Part 60) and applicable state of California regulations as may now exist or be amended in the future. The Contractor shall not discriminate against any employee or applicant for employment on the basis of race, color, national origin, ancestry, religion, sex, marital status, political affiliation or physical or mental condition.

Regarding handicapped persons, the Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to provide equal opportunity to handicapped persons in employment or in advancement in employment or otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicaps in all employment practices such as the following: employment, upgrading, promotions, transfers, recruitments, advertising, layoffs, terminations, rate of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to comply with the provisions of Sections 503 and 504 of the Rehabilitation Act of 1973, as amended, pertaining to prohibition of discrimination against qualified handicapped persons in all programs and/or activities as detailed in regulations signed by the Secretary of the Department of Health and Human Services effective June 3, 1977, and found in the Federal Register, Volume 42, No. 68 dated May 4, 1977, as may now exist or be amended in the future.

Regarding Americans with disabilities, Contractor agrees to comply with applicable provisions of Title 1 of the Americans with Disabilities Act enacted in 1990 as may now exist or be amended in the future.

- 21. Errors and Omissions:** All reports, files and other documents prepared and submitted by Contractor shall be complete and shall be carefully checked by the professional(s) identified by Contractor as project manager and key personnel attached hereto, prior to submission to the County. Contractor agrees that County review is discretionary, and Contractor shall not assume that the County will discover errors and/or omissions. If the County discovers any errors or omissions prior to approving Contractor's reports, files and other written documents, the reports, files or documents will be returned to Contractor for correction. Should the County or others discover errors or omissions in the reports, files or other written documents submitted by the Contractor after County approval thereof, County approval of Contractor's reports, files or documents shall not be used as a defense by Contractor in any action between the County and Contractor, and the reports, files or documents will be returned to Contractor for correction.
- 22. Lobbying:** On the best information and belief, Contractor certifies no federal appropriated funds have been paid or will be paid by, or on behalf of, Contractor to any person influencing or attempting to influence an officer or employee of Congress; or an employee of a member of Congress in connection with the awarding of any federal contract, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative contract.
- 23. News/Information Release:** The Contractor agrees that it will not issue any news releases in connection with either the award of this Contract or any subsequent amendment of or effort under this Contract without first obtaining review and written approval of said news releases from the County through the County's Project Manager.
- 24. Notices:** Any and all notices, requests demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing with a copy provided to the assigned DPA, except through the course of the parties' project managers' routine exchange of information and cooperation during the terms of the work and services. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

FOR COUNTY:	COPY TO:
County of Orange	County of Orange
OC Probation – Purchasing Division	OC Probation – Juvenile Hall
1055 N. Main St. 4 th Floor	331 The City Drive South
Santa Ana, CA 92701	Orange, CA 92868
Attn: Diana Vo, DPA	Attn: Kerrin Carvo
Telephone: (714) 645-7038	Telephone: (714) 935-6702
Email Address: Diana.Vo@prob.ocgov.com	Email Address: Kerrin.Carvo@prob.ocgov.com
FOR CONTRACTOR:	
Tek84 Inc.	
13495 Gregg Street	
Poway, CA 92064	
Brian Amos	
Phone: 916.606.0733	
Email Address: brian.amos@tek84.com	

- 25. Precedence:** The Contract documents consist of this Contract and its exhibits and attachments. In the event of a conflict between or among the Contract documents, the order of precedence shall be the provisions of the main body of this Contract, i.e., those provisions set forth in the recitals and articles of this Contract, and then the exhibits and attachments.
- 26. Price Increase/Decrease:** No price increases will be permitted during the term of this Contract. All price decreases will automatically be extended to the County of Orange. The County requires bona fide proof of

cost increases on Contracts prior to any price adjustment. A minimum of thirty (30) days advance notice in writing is required to secure such adjustment. No retroactive price adjustments will be considered. The County may enforce, adjust, negotiate, or cancel escalating price Contracts or take any other action it deems appropriate, as it sees fit. The net dollar amount of profit will remain firm during the period of the Contract. Adjustments increasing the Contractor's profit will not be allowed.

- 27. Project Manager, County:** The County shall appoint a project manager to act as liaison between the County and the Contractor during the term of this Contract. The County's project manager shall coordinate the activities of the County staff assigned to work with the Contractor.

The County's project manager shall have the right to require the removal and replacement of the Contractor's project manager and key personnel. The County's project manager shall notify the Contractor in writing of such action. The Contractor shall accomplish the removal within 14 calendar days after written notice by the County's project manager. The County's project manager shall review and approve the appointment of the replacement for the Contractor's project manager and key personnel. Said approval shall not be unreasonably withheld.

- 28. Subcontracting:** No performance of this Contract or any portion thereof may be subcontracted by the Contractor. Any attempt by the Contractor to subcontract any performance of this Contract shall be invalid and shall constitute a breach of this Contract.
- 29. Usage:** No guarantee is given by the County to the Contractor regarding usage of this Contract. Usage figures, if provided, are approximations. The Contractor agrees to supply services and/or commodities requested, as needed by the County of Orange, at rates/prices listed in the Contract, regardless of quantity requested.
- 30. Usage Reports:** The Contractor shall submit usage reports on a quarterly and annual basis to the assigned Project Manager and DPA. The usage report shall be in a format specified by the County.
- 31. Contractor Safety:** Contractor shall comply with County's Safety and Loss Prevention Policy and Procedures #306 ("Contractor Safety Responsibilities") and submit a copy of its Injury and Prevention Program (IIPP), Jobsite Safety Inspection Checklist, and Contractor Safety-Activity Checklist to the designated County Procurement staff as part of the solicitation and/or contract process. Contractor will notify County Project Manager of any revisions to the Safety-Activity Checklist and will provide a new Safety-Activity Checklist upon County request. The IIPP shall comply with California Code of Regulations, Title 8, Section 1509 or 3203 (whichever applies). Contractor shall submit other safety programs that pertain to the type of job that will be performed on site. County reserves the right to conduct inspections and audits as necessary for the purpose of evaluating any aspect of safety performance under this Contract.
- 32. Security Requirements:** Contractor shall with the respect to all employees of Contractor performing services hereunder:
- A. Perform background checks as to past employment history, Contractor may not rely on Probation's background security clearance (hereinafter "Security Clearance", "Contractor Background Clearance" or "Probation Background Investigation") as set forth in Article 28, Contractor Background Clearance below.
 - B. Inquire as to past criminal felony convictions
 - C. Ascertain that those employees who are required to drive in the course of performing services hereunder have a valid California driver's license and no DUI convictions within two (2) years prior to commencement of services hereunder.
- 33. Facility Clearance:** Services provided at secure Probation Facilities (Juvenile Hall, Youth Leadership Academy and Youth Guidance Center) will require contractor staff to obtain Facility Clearance in advance. Contractor staff must complete a Facility Clearance Request Form and provide a copy of their valid Driver's License. Facility staff will conduct the check and notify Contractor of the results. In the event circumstances require denial, reason for the denial will not be disclosed to the Contractor or the individual.

--- Signature Page Follows ---

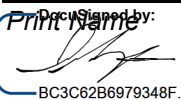
SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Contract No. MA-057-24010214 on the dates shown opposite their respective signatures below.

TEK84 INC.*

* If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. **The first corporate officer signature** must be one of the following: 1) the Chairman of the Board; 2) the President; 3) any Vice President.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signatory to bind the corporation.

Steve Smith	CEO
DocuSigned by: Print Name  BC3C62B6979348F...	Title
	1/23/2024
Signature	Date

* The **second corporate officer signature** must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer.

Jonathan Shultz	Chief Financial Officer
DocuSigned by: Print Name Jonathan Shultz B6010A432B1F4D4...	Title
	1/24/2024
Signature	Date

COUNTY OF ORANGE A political subdivision of the State of California

Diana Vo	Deputy Purchasing Agent
DocuSigned by: Print Name Diana Vo B3D41A5909AC481...	Title
	1/24/2024
Signature	Date

ATTACHMENT A SCOPE OF WORK

- I. BACKGROUND:** The Orange County Probation Department is a public agency that serves the community using efficient and research supported corrections practices to reduce crime, assist the courts in managing offenders, promoting lawful and productive lifestyles and assisting victims. County is comprised of 22 departments with over 18,000 employees located throughout the County.
- II. INTRODUCTION:** Contractor shall provide Compact Body Scanner to the Orange County Probation Department.
- III. DESCRIPTION OF GOODS AND SERVICES**
- A. Compact Body Scanner to be specially designed for use in correctional facilities.
 - B. Goods shall allow for a detailed examination of the abdominal cavity and natural cavities of the human body without employing specialized medical equipment and provides contraband detection and privacy protection.
 - C. Low X-Ray exposure ratio with multiple scanning modes for a high resolution/maximum security screening.
 - D. Goods must include at a minimum a 24-month parts and labor warranty.
- IV. CONTRACTOR REQUIREMENTS**
- A. Contractor shall possess and maintain all Federal, State and Local permits, licenses and approvals necessary to provide services/goods required for the purchase of Compact Body Scanner. Any associated fees shall be the responsibility of the Contractor. Copies of each may be requested by County.
 - B. Contractor shall have a minimum of ten (10) years of business experience providing Compact Body Scanner, including at least two (2) years' experience with installing, training and servicing the "Goods". Contractor's personnel assigned to service and install shall have at minimum, two (2) years of experience in both areas.
- V. PRODUCT REQUIREMENTS**
- A. Contractor shall:
 - 1. Provide the following minimum product specifications, to include but not be limited to:

System Requirements

- Subject remains stationary for a 3.8 second fully body scan
- Capacity – The full load rate of the Intercept is 180 scans per hour or 4,320 scans in a twenty-four (24) hour period
- Regulated by FDA
- Ultra-small footprint and safety zone, easy to install and relocate
- Scans Posterior to Anterior in accordance with ANSI/HPS N43-17-2009 Radiation Safety Standard
- ANSI Compliant Certificate Standards:
 - Complies with ANSI/HPS N43.17 2009 (Body Scanner Radiation Safety)
 - Complies with ANSI/IEEE N42.47-2010 (Body Scanner Image Quality)

Power Requirements

- 100/120/220 VAC
- 50/60 Hz 1000 Watts
- Tolerant of poorly regulated power

Detectability

- Complies with ANSI/IEEE N42.47-2010 (Body Scanner Image Quality)
- Operator and Bystander Radiation exclusion Zone equal to the footprint of the unit 34" x 72".
- Variable Scanning Dose from .25uSv to 2.0uSv
- Three image manipulation styles including – 3D, Hi RES, and DETAIL

Detects Items

- Explosives, detonators, wires, etc
- Narcotics
- Small metallic objects (razors) in body cavities
- Firearms, knives, weapons
- Unconventional weapons (plastic, wood, ceramic)
- Electronic devices
- Food
- Precious stones and metals

B. Include all labor, parts, installation, delivery, freight and training services for Goods purchased.

C. Provide new, not used condition system.

VI. CONTRACTOR RESPONSIBILITIES

Contractor shall:

- Provide products specified herein or otherwise agreed to in writing by County.
- Provide specific hands-on training as well as virtual training(s) for each device being requested.
- Provide onsite assembly and set-up, performed by Contractor's authorized staff, of all equipment within a space designated by County's project manager.

VII. EXTENDED WARRANTY FOR REPAIRS AND SERVICING

Contractor shall:

- Provide initial manufacturer's warranty for a (2) two-year period from the date of acceptance, and equipment manufactured by Contractor shall be free from defects in materials and workmanship.
- Provide warranty repair or replacement within the initial two-year period and include the system sensor head unit (SHU), cables, switches, optical train, and power module.
- Repair units within a (2) two-week time frame subject to Contractor's internal processes and availability of applicable system components and service personnel.
- Technical support, semi-annual preventive maintenance, and software upgrades with no labor, parts or travel costs.
- Provide annual radiation report including unit inspections, operation area inspection and a furnished report for auditing purposes.
- Provide additional (4) four years extended warranty identical to manufacturer's warranty with software support.

VIII. LOCATIONS AND HOURS OF OPERATION

- Contractor shall provide the requested Goods at the following Probation location.

OC Probation – Juvenile Hall
331 The City Drive South
Orange, CA 92868
Attn: Kerrin Carvo
Telephone: (714) 935-6702
Email Address: Kerrin.Carvo@prob.ocgov.com
Business Hours: 8:00 AM – 5:00 PM

- B. Contractor personnel shall arrive at the designated work location no later than fifteen (15) minutes prior to the job start time and remain until dismissed by County. Contractor shall provide a business card and name of the Contractor they are representing.
- C. Contractor shall maintain a telephone answering system, which at a minimum, provides eight (8) hour a day, five (5) day week (Monday thru Friday) coverage from the hours of 8:00 AM to 5:00 PM (PT).
- D. For all general service-related questions, Contractor shall return calls or respond to emails within twenty-four (24) hours (equivalent to one (1) business day) to County regarding requests for service.

ATTACHEMENT B PAYMENT AND COMPENSATION

- I. COMPENSATION:** This is a fixed-price Contract between County and Contractor for the purchase of Goods and Services.

Contractor agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Contractor of all its duties and obligations hereunder.

The County shall have no obligation to pay any sum in excess of the flat rates specified herein unless authorized by amendment in accordance with Articles C and P of the County Contract Terms and Conditions.

THIS CONTRACT SHALL NOT EXCEED \$199,522.50

- II. FEES AND CHARGES:** County will pay the following fees in accordance with the provisions of this Contract. Payment shall be as follows:

Compact Body Scanner

LINE ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL
01	Compact Body Scanner (includes a 2-year warranty)	1	\$ 139,000.00	\$ 139,000.00
02	Drug Detection Software	1	Included	\$ 0.00
03	Camera System for Scanning Area	1	Included	\$ 0.00
04	Non-Contact Temperature Module	1	\$ 20,000.00	\$ 20,000.00
05	Full Body Scanner Installation ($\pm$ ½ day install)	1	Included	\$ 0.00
06	Operator Training	1	Included	\$ 0.00
07	Safety Officer Training	1	Included	\$ 0.00
08	Radiation Protection Program	1	Included	\$ 0.00
09	Extended Warranty (3-Years Total) **	3	\$ 8,900.00	\$ 26,700.00
10	Sales Tax (City of Orange, CA 7.75%)*	1	\$ 12,322.50	\$ 12,322.50
11	Shipping and Delivery (from San Diego, CA)	1	\$1,500.00	\$ 1,500.00
	TOTAL			\$199,522.50

*Only applicable for Taxable items.

**Extended warranty shall be paid annually in advance at \$8,900 per year.

- III. PAYMENT TERMS:** Invoices are to be submitted in arrears to the user agency/department to the bill-to address, unless otherwise directed in this Contract. Vendor shall reference Contract number on all invoices. 1) Payment shall be net thirty (30) days after receipt of an invoice in a format acceptable to the County of Orange and verified and approved by the agency/department and subject to routine processing requirements; and 2) for **extended warranty, payments shall be made annually in advance** after satisfactory acceptance by County. If this Contract is terminated for any reason, Contractor shall immediately pay the County one-twelfth (1/12) of the annual maintenance warranty Fee or portion therefore remaining in the Contract term. The responsibility for providing an acceptable invoice rests with the Contractor.

Billing shall cover services and/or goods not previously invoiced. The Contractor shall reimburse the County of Orange for any monies paid to the Contractor for goods or services not provided or when goods or services do not meet the Contract requirements.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the goods or services.

- IV. ELECTRONIC FUNDS TRANSFER (EFT):** The County of Orange offers contractors the option of receiving payment directly to their bank account via an Electronic Fund Transfer (EFT) process in lieu of a check payment. Payment made via EFT will also receive an Electronic Remittance Advice with the payment details via e-mail. An e-mail address will need to be provided to the County of Orange via an EFT Authorization Form. To request a form, please contact the department DPA.
- V. TAXPAYER ID NUMBER:** Contractor shall include its taxpayer ID number on all invoices submitted to the County for payment to ensure compliance with IRS requirements and to expedite payment processing.
- VI. INVOICING INSTRUCTIONS:** Contractor will provide an invoice on the Contractor's letterhead for services rendered. Each invoice must have a unique number and must include the following information:
 - A. Contractor's name or DBA;
 - B. Contractor's address;
 - C. Contractor's remittance address (if different from line B);
 - D. Contractor's Federal taxpayer's ID number;
 - E. Billed to the County of Orange or Orange County Probation Department;
 - F. Delivery/Service Address
 - G. Invoice number;
 - H. Invoice date;
 - I. Goods/services ordered date;
 - J. Goods/services description; quantity, unit prices;
 - K. Contract Number (MA) Number **MA-057-24010214**;
 - L. Requisition Number: RX 1622513
 - M. Sales tax, if applicable;
 - N. Freight/delivery charges, if applicable; and
 - O. Total Invoice Amount.

Billing shall cover services and/or goods not previously invoiced. Contractor shall reimburse the County of Orange for any monies paid to the Contractor for goods or services not provided or when goods or services do not meet the Contract requirements.

Invoices shall itemize all fees, including all applicable Federal, State Tax and/or any other applicable tax and/or environmental fees as separate line items when invoicing.

Invoice and support documentation shall be mailed to:

COUNTY OF ORANGE
 PROBATION: ACCOUNTS PAYABLE
 PO BOX 10260
 SANTA ANA, CA 92711-0260

Or

Emailed to Prob-AP@prob.ocgov.com (preferred)

- VII. FIRM DISCOUNT AND PRICING STRUCTURE:** Contractor guarantees that prices quoted are equal to or less than prices quoted to any other local, State or Federal government entity for services of equal or lesser scope. Contractor agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Andrew Rasor, Treasurer

Agenda Title: For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks and cash on hand for August 2026, submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand. The monthly statement of the Treasurer is attached, containing a summary of all receipts, apportionments to, payments from and balances in all funds and separate accounts for the month of August 2026, as required by NRS 354.280. Detailed information is available at the Treasurer's Office or the Carson City Finance Department. It is important to note that there will always be timing differences with these balances. For example, while all departments submit deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 354.280

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachment(s):

[CCTO Monthly Report August 2026 for BOS 9.17.26.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



September 4, 2026

Carson City Board of Supervisors
201 N. Carson Street, Suite 2
Carson City, Nevada 89701

Re: Nevada Revised Statute 354.280
Monthly Statement of Carson City Treasurer: month ending August 31, 2026

Dear Mayor Bagwell, Supervisor Giomi, Supervisor White, Supervisor Horton, and Supervisor Schuette,

Pursuant to Nevada Revised Statutes 354.280, I hereby submit this summary record to you of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and separate accounts for the Consolidated Municipality of Carson City:

BANKING		
CASH ON DEPOSIT account balance at month's end = cash on deposit/ account balance	OUTSTANDING CHECKS outstanding general account checks + outstanding payroll account checks = outstanding checks balance	BOOK BALANCE cash on deposit/account balance - outstanding checks balance = book balance
\$6,249,941.21	\$3,152,856.04 + \$17,590.59= \$3,170,446.63	\$3,079,494.58

INVESTMENTS (reported at market value)	
LOCAL GOVERNMENT INVESTMENT POOL	\$ 38,211,888.20
GPA (Government Portfolio Advisors)	\$ 99,555,573.25
MEEDER (formerly FHN)	\$ 95,062,918.82
BCM (Buckhead Capital Management)	\$ 5,454,937.62
COMBINED TOTAL OF INVESTMENT PORTFOLIO	\$238,285,317.89

PROPERTY TAX COLLECTION (property taxes collected and posted to the general ledger for this reported period)		
SECURED PROPERTY TAX APPORTIONMENT	UNSECURED PROPERTY TAX APPORTIONMENT	TOTAL secured + unsecured = total
\$25,267,890.29	\$128,090.18	\$25,395,980.47

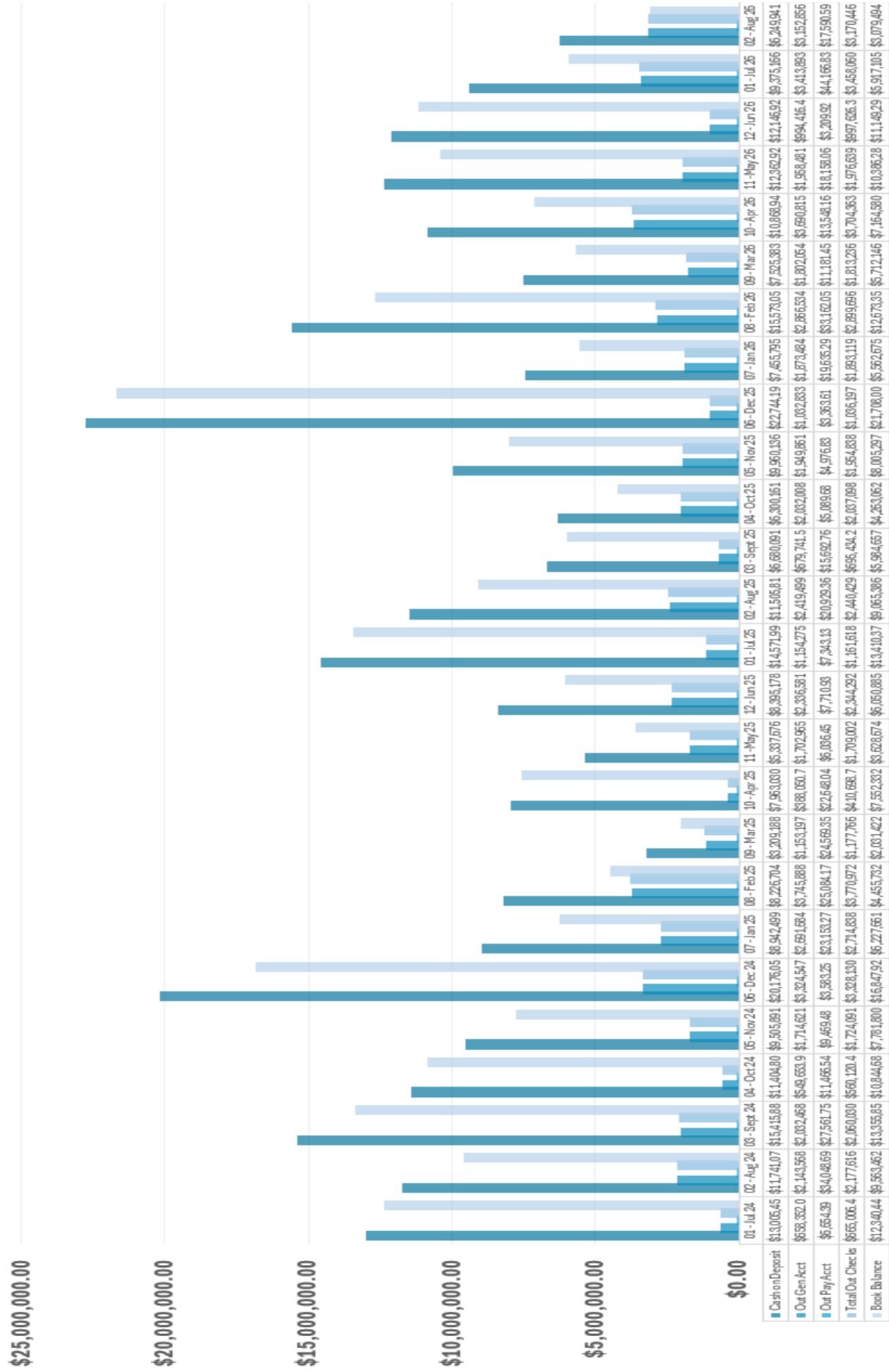
Please note that this report does not reflect timing differences which are comprised of cash deposits in transit, unsettled credit card transactions, and direct deposits such as amounts due from the State of Nevada which have not posted yet to our general ledger. Should you need more detailed information about these funds, please contact the Office of the Treasurer or the Carson City Finance Department, and we will make this information available to you. In addition, Carson City's "Finance at a Glance" web portal also provides much updated and interactive information regarding the status of Carson City's finances and budgeting and can be found at <https://carsoncity.finance.socrata.com/#!/dashboard>.

Sincerely,

Andrew Rasor, Treasurer
Consolidated Municipality of Carson City, Nevada

OFFICE OF THE TREASURER
Consolidated Municipality of Carson City, Nevada
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carsoncity.gov

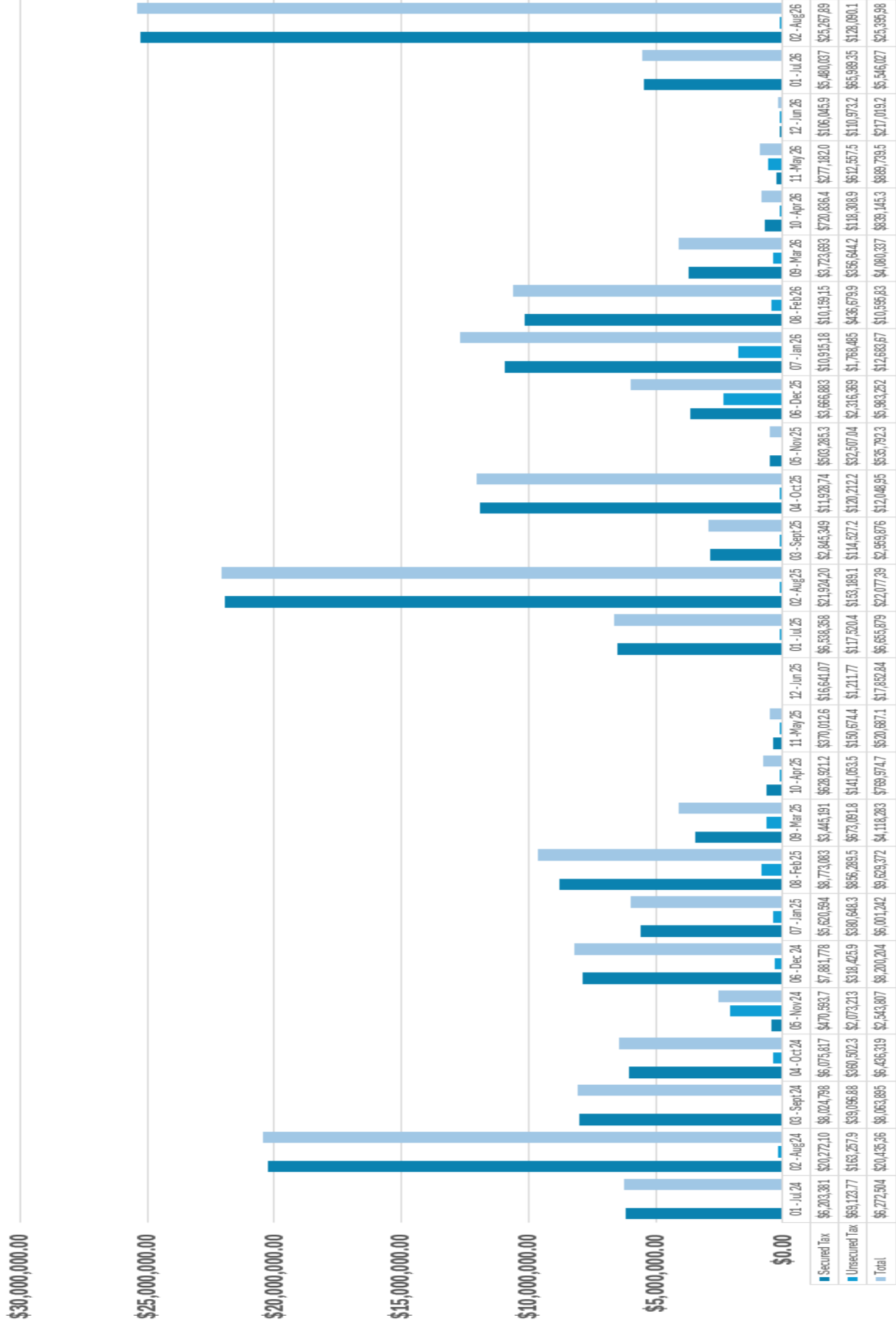
Carson City Monthly Bank Balances: FY 25-27



337



Carson City Property Tax Collection: FY 25-27





STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Glen Martel, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of one member to the Carson City Culture and Tourism Authority (“CTA”) to represent the hotel/motel industry for a two-year term starting on September 17, 2026, and expiring on September 16, 2028. (Glen Martel, gmartel@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** 30 Minutes

Proposed Motion

I move to appoint _____ for a two-year term starting on September 17, 2026, and expiring on September 16, 2028.

Board's Strategic Goal

Quality of Life

Previous Action

May 21, 2026 (Item 15a) – The Board of Supervisors (“Board”) reappointed Andrew Reno to the CTA for the citizen at large position in Carson City, for a two-year term.

December 4, 2025 (Item 10b) – The Board appointed Matthew Dodd to the CTA as a representative for the hotel/motel industry in Carson City, for a two-year term.

July 17, 2025 (Item 16a) – The Board appointed Garrett Lepire to the CTA to represent other commercial interests in Carson City, for a two-year term.

July 3, 2025 (Item 12a) – The Board appointed Diana LaForge to the CTA as a representative for the hotel/motel industry in Carson City, for a two-year term.

June 6, 2024 (Item 14a) – The Board appointed Andrew Reno to the CTA for the citizen at large position and appointed Mike Jones as a representative of the hotel/motel industry in Carson City, both for two-year terms.

December 31, 2023 (Item 14b) – The Board appointed Daman Baath to the CTA as a representative for the hotel/motel industry in Carson City, for a two-year term.

Background/Issues & Analysis

NRS 244A.599 requires the Board to appoint the following representatives to the CTA: two members must represent the hotel or motel industry operators in the City; one member must represent the other

commercial interests in the City; one member must be a member of the Carson City Board of Supervisors; and one member must represent the City-at-large. New applications were received from Samuel Mozingo and Benjamin Baggett for the hotel/motel position.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 244A.599

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not appoint anyone to the position and reopen the position for additional applicants.

Attachment(s):

[CTA Backup Packet.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



Carson City, NV

Carson City Culture & Tourism Authority

Board Details

To establish Carson City as a destination in order to draw more visitors and increase their length and frequency of stay. In addition, to enhance revenues to provide funding and facilities for local recreation.

Overview

- ☐ **Size** 5 Seats
- ☐ **Term Length** 2 Years
- ☐ **Term Limit** N/A

Additional

Meetings

Every second Monday of each month starting at 4:00 pm. Meetings are held in the Sierra Room. For information visit: VisitCarsonCity.com Upcoming and archived agendas can be found at the following link: <https://www.carsoncity.gov/government/city-meetings>

Powers & Duties

•Attend monthly meetings to approve operating bills and activities •Hear and decide on requests for funding of special projects and grant requests •Establish policies and procedures •Assist in the development of marketing and public relations plans •May be required to attend public functions on behalf of the Carson City Culture & Tourism Authority.

Additional Information

[NRS_244A.599.pdf](#)



Carson City, NV

Carson City Culture & Tourism Authority

Board Roster



Matthew Dodd
1st Term Dec 21, 2025 - Dec 20, 2027
Position Hotel/Motel Industry



Stacey Giomi
2nd Term Jan 05, 2023 - Dec 31, 2026
Position Board of Supervisors



Garrett Lepire
1st Term Jul 17, 2025 - Jul 16, 2027
Position Other Commerical Interests



Andrew Reno
2nd Term Jun 06, 2026 - Jun 05, 2028
Position Citizen at Large
Office/Role Chair



Vacancy
Position Hotel/Motel Industry
Office/Role Vice Chair

Profile

Samuel

First Name

Mozingo

Last Name

Middle
Initial

sam.mozingo16@gmail.com

Email Address

838 Travis Drive

Street Address

Apartment A

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Home: (585) 419-5883

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Carson City Culture & Tourism Authority: Submitted

Redelopment Areas 1 & 2

None Selected

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I'd like to serve on the Culture & Tourism Committee for Carson City, as I believe I can bring meaningful value to the board. Having worked in hospitality across several tourism hotspots in the US and now here in Carson City, I offer a fresh perspective shaped by community-based leadership experience gained across various roles I've held over the past ten years.

Question applies to Carson City Culture & Tourism Authority

Culture & Tourism Authority Position I am applying for: *☒ Hotel/Motel Industry

Question applies to Carson City Culture & Tourism Authority

****Question below is for those applying for the Other Commercial Interests position.**

If applying for any other position please use N/A to proceed.

Question applies to Carson City Culture & Tourism Authority

Please explain in your application materials why you are qualified to represent commercial interests in Carson City; for example, you are the owner/operator of a commercial business located in Carson City or you manage/represent a commercial business located in Carson City. An Applicant who does not represent commercial interests or fails to explain why he or she is qualified to represent commercial interests in Carson City may, in the sole discretion of Carson City, be disqualified from being appointed to this position.

N/A

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

College, Professional, Vocational or Other Schools attended:

State University of New York College at Plattsburgh, Plattsburgh, New York Finger Lakes Community College Canandaigua, NY

Major Subject:

Major: Hotel, Restaurant, and Tourism Management (ACPHA accredited) Minor: Business Administration (AACSB Accredited) Major: Liberal Arts and Sciences A.A.

Degree Conferred:

Bachelor of Science: School of Business and Economics (AACSB Accredited) Associate of Arts: Liberal Arts and Sciences

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I currently serve as General Manager of the Federal Hotel in Carson City, and I believe it's important to be actively involved in the community and to contribute my perspective on driving tourism growth in Carson City.

List the community organizations in which you have participated and describe participation:

Carson City Open Space Advisory Committee: 2022- September 2026

List your affiliation with professional or technical societies:

N/A

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Samuel Mozingo

585-419-5883 | Sam.Mozingo16@gmail.com | Carson City, NV

PROFESSIONAL OVERVIEW

Results-driven hospitality professional with 10+ years of progressive leadership experience in resort operations and guest services. Proven ability to oversee all facets of resort management – including staff development, budgeting and operational improvements – while consistently delivering exceptional guest experiences. Adept at cross-functional team coordination, with a track record of advancing from frontline guest services to senior leadership. Committed to maintaining the highest standards of service in fast-paced, guest-centric environments.

WORK EXPERIENCE

General Manager JUN. 2026 – PRESENT

Valor Hospitality Partners | The Federal Hotel & Seven Grille, Downtown Carson City, NV

Assistant Community Association Manager AUG. 2025 – JUN. 2026

Associa | Associa Sierra North, Reno, NV

- Support and execute daily community operations by coordinating vendors, assisting with budget oversight, preparing meeting agendas, documenting minutes, and facilitating board meetings.
- Oversee critical operational functions by managing vendor communication and performance. Ensuring services consistently align with elevated standards and long-term community objectives.
- Enhance operational efficiency and service excellence by managing high-volume requests, prioritizing competing demands, and implementing streamlined processes to improve response times and overall community satisfaction.

Assistant General Manager JUN. 2020 – AUG. 2025

Travel & Leisure Co. | The Resort at South Shore, Zephyr Cove, NV

- Directed all resort operations including guest services, housekeeping, maintenance, and concierge departments, ensuring seamless daily performance and a consistently exceptional guest experience.
- Led staff recruitment, onboarding, scheduling, and performance management for a multi-department team, fostering a culture of accountability, development, and service excellence.
- Developed and managed property budgets, identifying cost-saving opportunities and operational efficiencies that supported sustainable revenue performance.
- Implemented strategic operational improvements that enhanced team effectiveness and aligned resort standards with brand expectations and guest satisfaction goals.

Guest Services Manager DEC. 2016 – JUN. 2020

Travel & Leisure Co. | The Resort at South Shore, Zephyr Cove, NV

Samuel Mozingo

- Oversaw all front desk operations for a high-volume resort property, maintaining service standards and ensuring prompt, professional resolution of guest needs.
- Coordinated with housekeeping, maintenance, and concierge teams to align department workflows, reduce response times, and deliver a cohesive, guest-first experience.
- Mentored and developed front-line staff, contributing to improved team performance, reduced turnover, and increased guest satisfaction scores.

Leadership Development Program Participant JUN. 2016 – DEC. 2016

Travel & Leisure Co. | Club Wyndham Harbour Lights, San Diego, CA

- Completed an intensive 20-week leadership management training program focused on guest services operations, equipping leadership with tools and frameworks applicable to General Manager-level decision-making.

EDUCATION

Bachelor of Science, School of Business and Economics, in Hotel, Restaurant and Tourism Management, State University of New York College at Plattsburgh, Plattsburgh, New York

LICENSES & CERTIFICATIONS

Provisional Community Management License, Nevada Real Estate Division	June 2026
Adult First Aid, CPR & AED	April 2025
Certified Pool & Spa Operator	July 2024

RELATED EXPERIENCE

Board Member DEC. 2022 – SEPT. 2026

Carson City Open Space Advisory Committee, Carson City, NV

- Collaborates with government staff and the public to guide acquisition, preservation, and enhancement of natural and agricultural resources — demonstrating executive-level stakeholder engagement and community leadership.
- Active contributing member of the Foundation for Carson City Parks & Recreation, supporting long-term strategic planning and community investment.

SKILLS

Resort & Hotel Operations Management Development	Staff Leadership & Team
Budget Management & Financial Oversight	Guest Experience Strategy

Samuel Mozingo

Cross-Departmental Coordination
Improvement

Stakeholder & Community Engagement

Operational Process

Performance Management

Profile

Benjamin

First Name

F

Middle
Initial

Baggett

Last Name

benb@maccall.com

Email Address

669 College Parkway No 15

Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code

Home: (801) 403-9063

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Carson City Culture & Tourism Authority: Submitted

Redelopment Areas 1 & 2

None Selected

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

Become more active in the community.

Question applies to Carson City Culture & Tourism Authority

Culture & Tourism Authority Position I am applying for: *☒ Hotel/Motel Industry

Question applies to Carson City Culture & Tourism Authority

****Question below is for those applying for the Other Commercial Interests position.**

If applying for any other position please use N/A to proceed.

Question applies to Carson City Culture & Tourism Authority

Please explain in your application materials why you are qualified to represent commercial interests in Carson City; for example, you are the owner/operator of a commercial business located in Carson City or you manage/represent a commercial business located in Carson City. An Applicant who does not represent commercial interests or fails to explain why he or she is qualified to represent commercial interests in Carson City may, in the sole discretion of Carson City, be disqualified from being appointed to this position.

General Manager at the Staybridge Suites Hotel in Carson City.

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

College, Professional, Vocational or Other Schools attended:

University of Phoenix

Major Subject:

Business Management

Degree Conferred:

Bachelor's degree in business management

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

15 plus years in hotel management Positive attitude. Works well with other people.

List the community organizations in which you have participated and describe participation:

N/A

List your affiliation with professional or technical societies:

N/A

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

BENJAMIN BAGGETT

CONTACT

 Salt Lake City, UT 84107

 801-403-9063

 bfbaggett@gmail.com

SKILLS

- Financial Operations Management
- Compliance and Regulatory Adherence
- Hotel Management and Operations
- Team Leadership and Development
- Superior Customer Service Skills
- Budgeting and Financial Forecasting
- Problem-Solving and Decision Making
- Strategic Planning and Execution

Dynamic and results-driven professional with over 30 years of comprehensive experience in financial services and hotel management. Proven expertise in operations management, compliance, and client relations with strong leadership abilities. Adept at strategic planning and execution to enhance profitability, improve service delivery, and achieve organizational goals. Exceptional track record of managing diverse teams in high-pressure environments.

WORK HISTORY

January 2016 - Current

Assistant General Manager *Crystal Inn Hotel And Suites*, Salt Lake City, UT

- Lead daily hotel operations, ensuring exceptional guest services and experiences while achieving revenue goals to increase ADR and occupancy.
- Supervised a team of 15 Front Desk Associates providing training and development to enhance customer service/sales skills. Provided additional supervision over Housekeeping, Security, Sales, Kitchen, and Maintenance as directed by the General Manager.
- Assisted General Manager in coordinating budgets, forecasts, and month end financial reports, successfully managing resources to optimizing profitability, ADR, and occupancy. Hired and on-boarded new hotel Associates.

September 2013 - January 2016

Hotel Front Desk Supervisor *Crystal Inn Hotel and Suites*, Salt Lake City, UT

- Managed front desk operations, directly overseeing guest check-in/check-out procedures and resolving guest complaints effectively and with professionalism.
- Trained and mentored a team of 10 front desk staff, enhancing customer service through development programs and hands-on training.
- Assisted in sales and marketing initiatives by helping front desk associates to gain sales leads from guests at check-in to increase occupancy and revenue.

April 1994 - March 2013

Operations Manager/Chief Compliance Officer *Wells Fargo Bank/GPS Capital Markets* , Salt Lake City, UT

- Developed, implemented, and maintained compliance programs to adhere to Bank Secrecy Act and Know Your Customer policies. Conducted internal audits and risk assessments, collaborating with managing partners to strengthen compliance framework.
- Managed foreign exchange back office team of 8 ensuring accuracy and efficiency. Oversaw daily bank operations optimizing performance and productivity. Collaborated with cross-functional teams to manage client portfolios, delivering tailored financial solutions based on individual client needs.

EDUCATION

May 2005

Bachelor of Science Business Management
University of Phoenix , Salt Lake City, UT

NRS 244A.599 County fair and recreation boards: Creation; number, appointment and terms of members in county whose population is less than 100,000.

1. Whenever the board of county commissioners of any county or the Board of Supervisors of Carson City desires the powers granted in [NRS 244A.597](#) to [244A.655](#), inclusive, to be exercised, it shall, by resolution, determine that the interest of the county and the public interest, necessity or desirability require the exercise of those powers and the creation of a county fair and recreation board therefor, pursuant to the provisions of [NRS 244A.597](#) to [244A.655](#), inclusive. After approval of the resolution, the county or city clerk shall:

(a) Cause a copy of the resolution to be published promptly once in a newspaper published in and of general circulation in the county or city; and

(b) In the case of a county, cause a certified copy of the resolution to be mailed by registered or certified mail to the mayor or other chief executive officer of each incorporated city within the county.

2. In counties whose population is 100,000 or more, the county fair and recreation board must be selected as provided in [NRS 244A.601](#) or [244A.603](#).

3. In counties whose population is less than 100,000, and in which there are more than two incorporated cities, each incorporated city, except an incorporated city which is the county seat, must be represented by one member and any incorporated city which is the county seat must be represented by four members. Within 30 days after the day of publication of the resolution or the day on which the last of the copies of the resolution was mailed, whichever day is later, the mayor or other chief executive officer shall, with the approval of the legislative body of the city, appoint a member or members of the city council or board of trustees to serve on the board for the remainder of his, her or their terms of office. The clerk or secretary of the city shall promptly certify the appointment by registered or certified mail to the county clerk.

4. In counties whose population is less than 100,000, and in which there are only two incorporated cities, each incorporated city must be represented by one member who must be appointed and certified as provided in subsection 3, and the board of county commissioners shall appoint four representatives as follows:

(a) Two members to represent the hotel or motel operators in the county.

(b) One member to represent the other commercial interests in the county.

(c) One member to represent the county at large.

5. In counties whose population is less than 100,000, and in which there are fewer than two incorporated cities, any incorporated city which is the county seat must be represented by one member, who must be appointed and certified as provided in subsection 3, and the board of county commissioners shall appoint three representatives as follows:

(a) One member to represent the motel operators in the county.

(b) One member to represent the hotel operators in the county.

(c) One member to represent the other commercial interests in the county.

6. In all counties whose population is less than 100,000, one member of the board of county commissioners must be appointed by the county commissioners to serve on the board for the remainder of his or her term of office.

7. In all counties whose population is less than 100,000, and in which there is no incorporated city, the board of county commissioners shall appoint one member to represent the county at large.

8. In Carson City the Board of Supervisors shall appoint five representatives to the fair and recreation board established as provided in subsection 1 as follows:

(a) Two members to represent the hotel and motel operators in the city.

(b) One member to represent the other commercial interests in the city.

(c) One member who is a member of the Board of Supervisors.

(d) One member to represent the city at large.

9. Members who are not elected officials shall serve for 2-year terms.

10. The terms of all elected officials are coterminous with their terms of office. Any such member may succeed himself or herself.

[2:383:1955]—(NRS A 1961, 300, 453; 1963, 100, 791; [1965, 10](#); [1967, 1377](#); [1969, 95, 322, 1535](#); [1971, 337](#); [1977, 819](#); [1979, 515](#); [1991, 60](#); [2001, 484](#); [2003, 2263](#))



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Ken Furlong, Sheriff

Agenda Title: For Possible Action: Discussion and possible action regarding (1) an application from the Carson City Sheriff's Office ("CCSO") to the Nevada Department of Public Safety, Office of Criminal Justice Assistance, for the 2023 Byrne State Crisis Intervention Program Formula Grant ("SCIP") to support the CCSO Mobile Outreach Safety Team ("MOST") project; and (2) authorization for the Sheriff to accept the award and execute all related grant documents if the application is approved. (Ken Furlong, Kfurlong@carsoncity.gov and Brittney Baumann, bbaumann@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** 5 Minutes

Proposed Motion

I move to authorize the Sheriff to submit the grant application and to accept the grant and execute all necessary documents, if awarded.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

The Carson City Sheriff's Office (CCSO) is seeking approval to apply for the 2023 Byrne State Crisis Intervention Program Formula Grant (SCIP) administered by the Nevada Department of Public Safety, Office of Criminal Justice Assistance (OCJA), with the intent to support the Mobile Outreach Safety Team (MOST) project. The SCIP program is designed to address critical gaps in behavioral health crisis response and gun violence prevention across Nevada, with a particular focus on underserved and high-risk populations, including rural communities that face persistent shortages in behavioral health resources and crisis intervention infrastructure. The program prioritizes collaborative, multi-agency approaches and supports initiatives such as mobile crisis response teams, crisis intervention training, and technology enhancements to improve service delivery and data-driven decision-making.

MOST is a co-responder initiative pairing behavioral health professionals with law enforcement to provide specialized crisis intervention for individuals experiencing mental health emergencies, substance abuse crises, or suicidal ideation. In recent years, Carson City has experienced a marked increase in behavioral health-related incidents, including a significant rise in suicides—13 in the first four months of 2026 compared to 12 in all of 2025. Despite MOST's efforts, data indicate that none of the recent suicide decedents had prior contact with the team, highlighting the need for expanded

outreach, improved data collection, and enhanced interagency coordination. The current manual, paper-based data tracking system limits the program's ability to monitor client outcomes, identify service gaps, and demonstrate program effectiveness to stakeholders.

The proposed grant-funded project includes three primary components: acquisition of a HIPAA-compliant electronic medical record (EMR) software system to streamline referrals and case management; procurement and outfitting of an unmarked patrol vehicle to support the third MOST team; and the hiring of a temporarily contracted program manager to analyze data, coordinate outreach, and facilitate community education. These investments are intended to modernize MOST's operations, reduce duplication of services, and improve the ability to reach at-risk individuals who may not otherwise engage with law enforcement or behavioral health services. The EMR system will be fully funded for 5 years by the grantor, the vehicle will be fully funded by the grantor, and the contractor will be funded for 18 months by the grantor.

The EMR system will allow MOST to document every interaction with persons experiencing mental health crisis within the Carson community. While the EMR system is HIPAA compliant, the intent is not to maintain medical records but to gather general information during interactions. The system allows MOST to create a profile for every individual and then tracks services provided, thereby giving staff the ability to avoid duplicating services and work already completed. Also, while it is not required of any other agency, the EMR system does allow for outside agencies, such as Carson City Fire Department, to add notes to existing profiles.

MOST has recently expanded to a third team, which has created a need for an additional vehicle. The vehicle requested in this award will meet that need and allow for the complete expansion of the MOST program to three teams.

The hiring of contracted personnel to track, analyze, and interpret data provided by the EMR system will allow MOST to more effectively serve the community. This contract will last for no more than 18 months at which time an evaluation will be completed to determine if the position is needed going forward.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 244.200

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Grants Fund, Sheriff's Department Revenue 2752081-431010, Expenses 2752005-50XXXX - Grant Number to be assigned upon award (if approved).

Is it currently budgeted? No

Explanation of Fiscal Impact: The proposed grant application does not require a local match, and all initial eligible project costs are to be fully funded by the grantor, subject to the terms and conditions of the final award. The grantor has agreed to pay for the initial 5 years of the EMR system, including implementation and ongoing annual support fees, so supplemental funding will not be needed until FY32, if the Board desires to continue the program. Fiscal administration of the grant will adhere to the requirements for separate fund accounting and reporting as established by NRS 354.598005. Any future adjustments to the City's budget or financial procedures related to this grant will be brought forward for Board consideration in accordance with applicable statutory provisions.

Alternatives

Do not authorize submission of the grant application and/or provide alternative direction.

Attachment(s):

[SCIP_Request_for_Applications-OCJA \(004\).pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



2023 Byrne State Crisis Intervention Program Formula Grant (SCIP)

Program Description

The State of Nevada Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA) is now accepting applications for the Byrne State Crisis Intervention Program Grant (SCIP) from the U.S. Department of Justice, Office of Justice Programs. OCJA serves as the State Administrating Agency (SAA) for Nevada and issues subawards through this process.

The SCIP Program Funding will provide resources statewide for state agencies, local agencies and communities to address gun violence and those in mental health crisis to provide added protection to keep Nevada's citizens and tourists safe in statewide communities. OCJA will provide SCIP grant resources to projects with a high probability of improving the crisis intervention issue and increase Nevada's capacity to prevent and reduce gun violence. Projects funded with the SCIP program will enhance the rule of law by strengthening court programs, prosecution, defense, reentry programs, and system improvements for criminal justice with technology across the state. SCIP funds can be used as "seed" money for pilot projects.

Key Gaps Identified Among At-Risk Populations

The SCIP identified multiple population groups in Nevada facing significantly elevated risks related to acute emotional, mental, behavioral health crises. Suicide rates are significantly higher in Nevada's rural counties. The rural areas face chronic shortages of behavioral health professionals, have limited or no mobile crisis response teams, and often lack 24/7 crisis services. In the absence of adequate infrastructure in rural counties, law enforcement and EMS are frequently called to handle behavioral health crises without clinical support or follow-up systems.

SCIP funds sub awarded under this Request for Application (RFA) may be used for the following Project Proposals

- Serve areas in critical need of behavioral health services
- Involve collaborative, multi-agency partnerships
- Support underserved or high-risk populations such as:
 - Youth
 - Veterans
 - Older Adults
- Address firearm safety with education and outreach programs

- Mental Health programs include behavioral health programs and crisis intervention teams (CIT) training, assessment/evaluation, and response. Also training for law enforcement, courts, behavioral health providers, and community partners who respond to crisis and risk situations
- Regional Mobile Outreach Safety Teams (MOST) or co-response programs that pair behavioral health professionals with law enforcement.
- Crisis Call Centers
- Peer Support
- Court Diversion Programs
 - Mental health courts
 - Drug Courts
 - Veterans' treatment courts
 - Other specialty/diversion courts
- Telehealth needs

Distribution of Grant Funds

SCIP is a federal formula grant. Federal guidelines for SCIP, like the Byrne Justice Assistance Grant (JAG) stipulate that a minimum of 90% of Nevada's SCIP award be passed through to local jurisdictions and a maximum of 10% may be passed to state agencies.

All subrecipients must comply with all applicable provisions of the Federal Program Guidelines, and the requirements of the U.S. Department of Justice (DOJ) Federal Guide as well as OCJA Assurances.

All applicants awarded a grant from OCJA must agree to:

1. Comply with all provisions of the grant agreement.
2. Comply with all award conditions set forth in the Special Conditions and Assurances.
3. Submit all reports in the prescribed format and time frames as determined by OCJA.
4. Submit quarterly performance measures (PMT)
5. Comply with federal guidelines contained in 2 C.F.R. Part 200 and the DOJ Financial Guide.

OCJA has the right to refuse or approve any application submitted.



2023 Byrne State Crisis Intervention Program Formula Grant (SCIP)

Submittal Instructions

Use 12-point font for the narrative portion of the application. Signatures are required, and the document must be submitted electronically to OCJA staff. Attachments listed on the checklist should be scanned and submitted with the application. Quotes should be included.

The Office of Criminal Justice Assistance (OCJA) will not determine funding. Approval or disapproval of your application is solely at the discretion of Department of Justice (DOJ)

☐ NEW ☐ CONTINUING					
Organization Name					
Project Title					
Grant Funds requested		UEI #		Federal Tax ID #	XX-XXXXXXX
Agency Authorizing Official				Title	
Address & City				9-digit zip required	XXXXX-XXXX
Phone		Email			
Project Director				Title	
Address & City				9-digit zip required	XXXXX-XXXX
Phone		Email			
Financial Officer				Title	
Address & City				9-digit zip required	XXXXX-XXXX
Phone		Email			
Other Point of Contact				Email	
Designated Civil Rights Liaison: (typically, the HR Representative)				Email	
SAM Expiration: _____ ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION					

Financial Competence			
What type of accounting system is used?			
Are revenues and expenditures tracked separately? And how?			
Are there procedures in place to separate duties and approvals?			
Are funds comingled?			
Is staff familiar with the OMB Circular and Federal grant requirements?			
Did the applicant agency receive a direct JAG/SCIP award last year? ☐ Not Applicable or ☐ No <i>(continue to the next field)</i> ☐ Yes, what was the amount awarded and for what purpose? \$ _____ DISCLOSURE OF PENDING APPLICATIONS –OJP requires applicant agencies to disclose information about other applications or other sources of federal funding supporting the same project. ☐ Not Applicable ☐ Yes <u>Disclosure of Current Federal Funds</u> ☐ No other funds are allocated for this project and no other applications to fund this project are pending at this time. ☐ This agency received funding from U.S. Department of [REDACTED] in the amount of \$ [REDACTED] complementing this funding request to OCJA. ☐ This agency submitted application(s) to U.S. Department of [REDACTED] in the amount of \$ [REDACTED] If received, those funds will complete this funding request to OCJA.			
Current and Previous grant funding in last two years			
Year EXAMPLE: (2023)	Awarding Agency	Project Title or Description of the Project	Amount Awarded (\$ (i.e. 65,000)

Proposed Project Budget Summary

<u>Ensure these amounts match the amounts in the Excel Budget Worksheet.</u>	
Category	
Personnel / Fringe	
Travel	
Supplies/Operating	
Equipment (Over \$5,000 per item)	
Contracts / Consultants	
Other (Includes Registration)	
Total Federal Funding Requested (\$)	

Program Narrative

Application Reminder

- **Each section expands as needed to write the program narrative, subject to page limitations.**
- **Your application should describe the WHO – WHAT – WHEN – WHERE – WHY of the project**
- Spell out acronyms, at least when first used. Eliminate jargon when possible.
- Footnote any reference to federal, state or local laws, codes or statutes.
- Expenses that are necessary for the success of the proposed project are explained in the Program Narrative and in the Budget Worksheet and Budget Narrative. Use persuasive justifications.
- The Excel Budget Detail Worksheet/Budget Narrative is a separate document.
- Use **local** and county data and statistics PLUS baseline data.
- **What is Baseline Data?** Baseline data is to assess the effect of the project and to compare what happens before and after the program has been implemented to determine if the project or program is working.

Abstract: 300 word limit:

- Provide a concise summary of the proposed project
- What is to be accomplished. What is to be funded.
- The Abstract must clearly provide the scope of work and the amount and purpose of the funding requested. (i.e. overtime, equipment)

General Overview: 1-page limit:

- **If this is a continuation project**, describe accomplishments and past progress.
- Describe the Organization, mission, and operations, number of employees, sworn, non-sworn, and number of individuals that will work on the project.
- Describe the Agency Area of Responsibility (AOR), local community, stakeholders or participants served.

Problem Statement: 2-page limit:

- This is the Who, What, When, Where
- The application must clearly define the problem to be solved with the amount of funding requested.
- The presented plan must adequately solve the problem presented.
- The problem statement must identify the need for the services in the community and be supported by statistics and **local data** for the specific targeted area.
- Describe the nature and scope of crisis intervention in the targeted jurisdiction or community.
- The problem statement must identify the expected outcome of the proposed project.
- The problem statement must demonstrate the need for funding and address why the agency doesn't fund this project.

Goals, Objectives, Performance Measures: 3-page limit:

- **Goals** are broad general statements of the desired results or anticipated outcome of the program.
- **Goals** describe the program's intent to change, reduce, or eliminate the problem noted in the previous section.
- **Objectives** explain how the program will accomplish the goals.
- **Objectives** are SMART (specific, measureable, attainable, realistic, timely). How, who, where and when the project will be accomplished and who will perform the grant-funded activities.
- These goals and objectives will be reported on the monthly progress reports.
- Include **Baseline data** which is statistical information collected at the beginning of a project that is used to assess the change brought about by a particular intervention.
- **Performance Measures** are defined as regular measurement of outcomes and results, which generates reliable data on the effectiveness and efficiency of programs. Resources (human resources, employee time, funding) used to conduct activities and provide services. Describe the methods your agency will use to collect data.

Goal #1:

Objective #1:

Objective #2:

Goal #2:

Objective #1:

Objective #2:

Performance Measures:

Project Evaluation: 1-page limit:

- Is the plan for measuring program effectiveness well described and related to the objectives?
- How will your agency evaluate the project's success toward goals and objectives at the end of the project period?
- Identify expected accomplishments and/or challenges.
- Are data elements identified that will effectively measure the program performance?
- Does your application state who will perform the evaluation?

Statement of Coordination 1-page limit: (Not all projects lend themselves to coordination.)

- Identify whether partnerships are required.
- Describe how are tasks distributed among agencies.
- List partnerships, coordination, resources that will support the applicant agency in the activities and/or completion of grant-funded activities.

Excel Budget Detail Worksheet/Budget Narrative:

- This is a separate Excel Document. Justification of proposed costs is required in the Excel Document
- The proposed budget must be realistic for the project.
- There must be adequate budget detail provided to justify all categories, and the math must be correct.
- Show calculations to support the expenditures.
- **Include Quotes** for larger purchases and equipment requests

Fiscal Responsibilities

Federal mandates require all subrecipients of federal funding to establish and maintain accounting systems and financial records that accurately account for awarded funds. Accounting systems for all awards **must** ensure the following:

- Federal and program funds are **NOT** commingled with funds from other federal grant sources.
- The accounting system presents and classifies the historical cost of the grant/program as required for budgetary and auditing purposes.
- Funds specifically budgeted and/or received for one project cannot be used to support another.

Prohibition of supplanting – SCIP funds may not be used to supplant state or local funds but must be used to increase the amount of such funds that would, in the absence of federal funds, be made available. Although supplanting is prohibited, BJA encourages the leveraging of federal funding.

Reimbursement Notice

OCJA grants and programs are **reimbursement funded only**. Subrecipient agencies must pay for approved grant expenses from their budget and submit a Financial Claim to OCJA for reimbursement. OCJA staff reviews the Financial Claim and corresponding backup documentation for eligible expenses within the scope of the grant and once approved will process the claim for reimbursement.

Reporting Requirements, OCJA requires the following:

1. Financial Claim requesting reimbursement of expenditure **only** when there is financial activity during the month.
2. Written **Monthly** Progress Report (narrative) describing the project's progress in meeting its goals and objectives as well as challenges if any will be submitted to OCJA. **Due by the 25th of the following month.**
3. Quarterly on-line Performance Measurement Tools (PMT) report on the Bureau of Justice portal. **Due by the 20th calendar day following the end of each quarter.**
4. Delinquent Progress Reports will delay the reimbursement of financial claims and the continuation of the award.

Permissible Uses of Funds

- Project personnel salaries and benefits, including overtime pay.
- Equipment, contractual support, and training necessary for implementation of the program.
- Supplies and operating expenses directly related to project operation.
- Building rental.
- Travel for grant-funded activity and project personnel training.
- Professional services such as Consultant Costs must fall within the federally approved policy and not exceed \$650.00 per day or \$81.25 per hour.
- **Equipment items costing under \$9,999 EACH are to be included in the Supplies/Operating Expenses category.**
- **Equipment items with an acquisition cost of \$10,000 per item or more are listed as Equipment. If Equipment is purchased under a contract it is entered as Contracts on Budget.**
- **Vehicles if purchasing for new established MOST Teams.**

Restrictions on Use of Funds - Unallowable Expenses

• Any expenditure not related to the funded project. • Badges and personal items necessary for any job-related duties, i.e., side arms, identification badges, etc. • Bar charges/alcoholic beverages • Bonuses, commissions, gifts and incentives • Business cards • Car wash • Construction, Land/building acquisitions • Conference rooms • Costs incurred before the project start date or after the expiration of the project period • Corporate Formation • Compensation for Federal Employees • Food, beverages and entertainment	• Indirect costs • Late charges, fines and penalties • Lobbying, political contributions, and legislative liaison activities • Membership Dues and Professional Fees • Subscriptions • Promotional items • Professional License fee required as a condition of the job • State and local sales taxes • Tips on per diem • Passport charges • Travel expenses over GSA rates without prior notification and approval by OCJA
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• Expense of organized fund-raising • Home office workspace and related utilities. • Honoraria	• Travel insurance
--	--

OVERVIEW of CERTIFICATIONS and ASSURANCES

STANDARD PROVISIONS

1. ADMINISTRATOR'S APPROVAL: This subaward is invalid until approved by the Administrator of the Office of Criminal Justice Assistance or his/her designee.
2. AVAILABILITY OF FUNDS: Financial obligations of the State are contingent upon federal appropriations allotted to the state administering agency which are appropriately budgeted and otherwise made available.
3. FEDERAL FUNDING: This subaward is subject to and contingent upon the continuing availability of federal funds.

GRANT REQUIREMENTS

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT:
 - a. The Subrecipient guarantees it will maintain adequate accounting principles such as fund accounting, auditing, monitoring, evaluation procedures and the records necessary to ensure sufficient internal fiscal controls, proper financial management, and efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred, whether charged on a direct or indirect basis.
 - b. All expenditures must be supported by appropriate source documentation. OCJA will reimburse only actual, approved, and allowable expenditures.
 - c. The Subrecipient assures that it will comply with the provisions of the current applicable OCJA Administration Manual. However, such a guide cannot cover every foreseeable contingency; the Subrecipient is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.
2. PAYMENT & REPORTING
 - a. OCJA will **reimburse** the Subrecipient the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified as the Total Award Amount.
 - b. The Subrecipient assures that it shall maintain data and information to provide accurate program and financial reports to OCJA. Said reports shall be provided in such form, at such times, and containing such data and information as OCJA reasonably requires for proper administration of the program.
 - c. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
 - d. OCJA will withhold payment in the event the Subrecipient fails to comply with conditions and certifications contained in this grant award.

The following assurances are included in the application and must be signed by the authorized official(s).

• <i>Federal Certified Assurances</i> • <i>Civil Rights Requirements</i> • <i>Equal Employment Opportunity Plan</i>	• <i>Standard Assurances</i> • <i>Standard Certifications, Lobbying and Debarment and Drug Free Workplace</i>
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FEDERAL CERTIFIED ASSURANCES

1. FEDERAL PUBLIC POLICY ASSURANCES.
 - a. The Subrecipient hereby agrees that it, and all of its contractors, will comply with the applicable provisions of:

- i.* Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
 - ii.* The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
 - iii.* All other applicable Federal laws, orders, circulars, regulations or guidelines.
- b. The Subrecipient agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
 - i.* Part 18, Administrative Review Procedure;
 - ii.* Part 22, Confidentiality of Identifiable Research and Statistical Information;
 - iii.* Part 23, Criminal Intelligence Systems Operating Policies;
 - iv.* Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
 - v.* Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
 - vi.* Part, 38, Equal Treatment for Faith Based Organizations;
 - vii.* Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
 - viii.* Part 61 Procedures of Implementing the National Environmental Policy Act;
 - ix.* Part 63 Floodplain Management and Wetland Protection Procedures; and,
 - x.* Federal Laws or regulations applicable to Federal Assistance Programs.
- c. Subrecipient agrees to comply with the requirements of 28 CFR Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
- d. Subrecipient agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Subrecipient further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 CFR Part 22 and, in particular, section 22.23.

2. FINANCIAL & ADMINISTRATIVE MANAGEMENT

- a. Subrecipient assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:
 - i.* For state, local or Indian tribal government entities;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - ii.* For non-profit organizations.
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - iii.* For colleges and universities;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - iv.* For each agency spending more than \$500,000 per year in federal funds from all sources;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices
- b. Special Provisions and Certified Assurances

3. NON-SUPPLANTING OF FUNDS

- a. The Subrecipient certifies that any required matching funds used to pay the non-federal portion of the cost of this subaward are in addition to funds that would have otherwise been made available for the purposes of this project.
- b. The Subrecipient certifies that federal funds made available under this grant:
 - i.* Will not be used to supplant state or local funds;
 - ii.* Where there is a reduced or unchanged local investment, then the Subrecipient shall give a written explanation demonstrating that the Subrecipient's reduced or unchanged commitment was necessary even without the availability of the federal financial support under this federal grant program.

For more information, visit the Office of Justice Programs, Office for Civil Rights website at:

<http://www.ojp.usdoj.gov/about/offices/ocr.htm>.

Civil Rights Requirements

Upon a Grant Award, signature verifying completion of the civil rights training will be required. Typically, this is the Human Resource (HR) representative. The following civil rights requirements apply to all units of local governments, state agencies, for profit and non-profit organizations accepting federal grant funds. Compliance requirements apply to the entire jurisdiction/organization, and not just to the funded activities. In

an effort to assist with compliance, OCJA provides a list of the requirements along with their individual references below.

1. Training programs on civil rights compliance. <http://www.ojp.usdoj.gov/about/ocr/assistance.htm>.
2. Victims of Crime Act
<http://www.da.state.nm.us/Victims%20of%20Crime%20Act.pdf>
3. Title VI of the Civil Rights Act of 1964
<https://www.epa.gov/ocr/facts-title-vi-civil-rights-act-1964>
4. Section 503 of the Rehabilitation Act of 1973
<https://www.dol.gov/ofccp/regs/compliance/section503.htm>
5. Title II of the Americans with Disabilities Act of 1990
 - a. The Americans with Disabilities Act – www.ada.gov/pubs/ada.htm
 - b. Title II Highlights – <https://www.ada.gov/law-and-regs/regulations/title-ii>
 - c. Title II Technical Assistance Manual – www.ada.gov/taman2.html
 - d. Commonly Asked Questions ADA and Law Enforcement–
<https://www.ada.gov/resources/commonly-asked-questions-law-enforcement/>
 - e. Commonly Asked Questions ADA and Hiring Police Officers -
<https://www.ada.gov/resources/ada-and-hiring-officers-qa/>
 - f. Guidance and Resource Materials:
<https://www.ada.gov/resources/?filters=title-ii>
6. Title IX of the Education Amendments of 1972
<https://www.justice.gov/crt/title-ix-education-amendments-1972>
7. Age Discrimination Act of 1975
https://www.dol.gov/oasam/regs/statutes/age_act.htm
8. USDOJ Non-Discrimination Regulations (28 CFR 42, Subparts C, D, E and G)
<https://www.ecfr.gov/current/title-28/part-42>
9. USDO Regulations on Disability Discrimination (28 CFR Part 35)
<https://www.ecfr.gov/current/title-28/chapter-I/part-35>
10. USDOJ Grants: Statutes and Regulations on Civil Rights and Nondiscrimination
<https://www.ojp.gov/program/civil-rights-office/>

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable federal statutes, regulations, policies, guidelines, and requirements, including 2 CFR 200, Executive Order 12372 (intergovernmental review of federal programs); and 28 CFR parts 66 to 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations such as 28 CFR parts 18,22,23,30,35,38,42,61, and 63, and the award term in 2CFR 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Executive Order 11593 (identification

and protection of historic properties), the Archeological and Historical Preservation act of 1974 (16 U.S.C. §469 a-1 et seq.) and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); The Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Executive Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity –
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally assisted programs; and
 - i. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS, AND DRUG FREE WORKPLACE REQUIREMENTS

*U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller*

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and suspension (Non-Procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transactions, grant or cooperative agreement.

1. **LOBBYING**

As required by Section 1352, title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR 69, the applicant certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee or a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned

shall complete and submit Standard Form –LLL “Disclosure of Lobbying Activities,” in accordance with its instructions;

- c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. **DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT).**

As required by Executive Order 12549, Debarment and Suspension, and implemented 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67 Section 67.510.

1. The applicant certifies that it and its principles:
 - a. Are presently not debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default; and
2. Where the applicant is unable to certify any of the statements in this certification, they shall attach an explanation to this application.

3. **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act Of 1988, and implemented at 28 CFR Part 67 Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620.

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- b. Establishing an on-going drug-free awareness program to inform employees about;
 1. The dangers of drug abuse in the workplace.
 2. The grantee's policy of maintaining a drug-free workplace.
 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - o Abide by the terms of the statement.

- o Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction.
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted -
 - o Taking appropriate personnel action against such an employee, up to and including termination.
 - o Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all the paragraphs above.

The Office of Criminal Justice Assistance is committed to providing high quality, efficient, and effective subrecipient customer service through guidance, support services, collaboration, compliance and technical expertise during the life of the grant. Our success relies upon the success of our grantees in providing services to the communities across the state and in complying with all federal, state, and OCJA guidelines.

.....

We are here to help you!

Certification by Agency Authorized Official (AAO); The AAO, is considered an official ultimately responsible for this project/program. It is this person that must sign this document.

As the authorized official for the applying agency, I have read and understand the grant guidance provided with this application, to include specific guidelines, conditions, and other materials provided with this application or solicitation.

- Federal Certified Assurances
- Civil Rights Requirements
- Acknowledgement of Grant Standard Assurances
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free workplace requirements.

In submitting this application, the applicant certifies that the proposed project described in this application meets all requirements of the legislation governing the grant as indicated in the attached Certifications; that all the information contained in the application is correct; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Statement of Grant Award, and the current applicable OCJA Administrative Manual.

To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency's current budget.



Agency Authorized Officials	
Agency Authorized Official's Name (type/print)	Phone:
Title:	Email:
Signature	Date Submitted

NOTICE: All applications are subject to public review. When sensitive procedural information is necessary in the application two options are available: 1. OCJA will accept a final redacted copy without the sensitive information. 2. The applicant agency may make note of the sensitivity in the application and request a verbal decision regarding the sensitive information.

OCJA has the right to refuse or approve any application submitted.

APPLICATION CHECKLIST

Be sure that the following documents are completed, signed and electronically returned to ocja@dps.state.nv.us with your grant application, including this checklist.

Documents/Attachments due with the application:

- ☐ Please sign and send scanned copy to submit the application
- ☐ SAM Registration expiration date _____
- ☐ Program Narrative
- ☐ **Include Quotes for the proposed purchases** of equipment
- ☐ Disclosure of other federal funding sources
- ☐ Excel Budget Detail Worksheet Form **with** itemization, justification of costs and narratives
- ☐ **Technology Statement** when applicable
- ☐ Provide the Inter-Agency Agreement or **Memorandum of Understanding (MOU)** for current year if applicable

NOTE: All awards are subject to monitoring during the performance period and within three years after the end of the performance period.

**Office of Criminal Justice Assistance
1535 Old Hot Springs Rd #10
Carson City NV 89706**

OCJA e-mail: ocja@dps.state.nv.us ~ **OCJA Website:** www.ocj.nv.gov

Main Telephone # (775) 687-1500

Jazzmine Betancourt, Administrator	(775) 687-1501	jbetancourt@dps.state.nv.us
Becky Gray, Management Analyst 1033 State Coordinator, 1122 Coordinator	(775) 687-1504	rebecca.gray@dps.state.nv.us
Rebecca Barnett, Grants & Projects Analyst	(775) 687-1505	rbarnett@dps.state.nv.us
Sharon Usher, Grants & Project Analyst	(775) 687-1503	susher@dps.state.nv.us
Adriana Kovacevich, Grants & Projects Analyst	(775) 687-1502	am.kovacevich@dps.state.nv.us



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Marlina Stone, Chief Alternative Sentencing

Agenda Title: For Discussion Only: Discussion and presentation regarding drug testing trends observed by the Carson City Department of Alternative Sentencing (“DAS”) during the second quarter of 2026. (Marlina Stone, mstone@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** 15 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Safety

Previous Action

Background/Issues & Analysis

DAS will frequently test those who are under their supervision, for drugs and alcohol, to ensure compliance with their court ordered conditions. Once DAS has collected the specimen, and the in-house lab analyzes the data, they compile drug trends based off of the results. These trends can provide other agencies, such as the Sheriff's Office, the District Attorney's office, and the Courts an insight into what substances may be trending in the community.

For example, in Quarter 2 the key findings were the following:

- Tetrahydrocannabinol (Marijuana) remained the most prevalent drug detected.
- Amphetamine was the second most frequently detected drug.
- Ethyl glucuronide (Alcohol) positivity increased overall during Quarter 2.
- Overall positivity decreased from 2.33% in April to 1.86% in June, while monthly testing volume remained relatively stable throughout the quarter.

For comparison, last calendar year DAS tested 179,198 assays (which equals 18,078 urine specimens). This current calendar year (for both Quarter 1 and Quarter 2), DAS has tested 85,939 assays (which equals 8,769 urine specimens). In Quarter 2 alone, DAS has tested 43,063 assays (which equals 4,521 urine specimens).

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[Drug Trend Q2 Trend Report.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

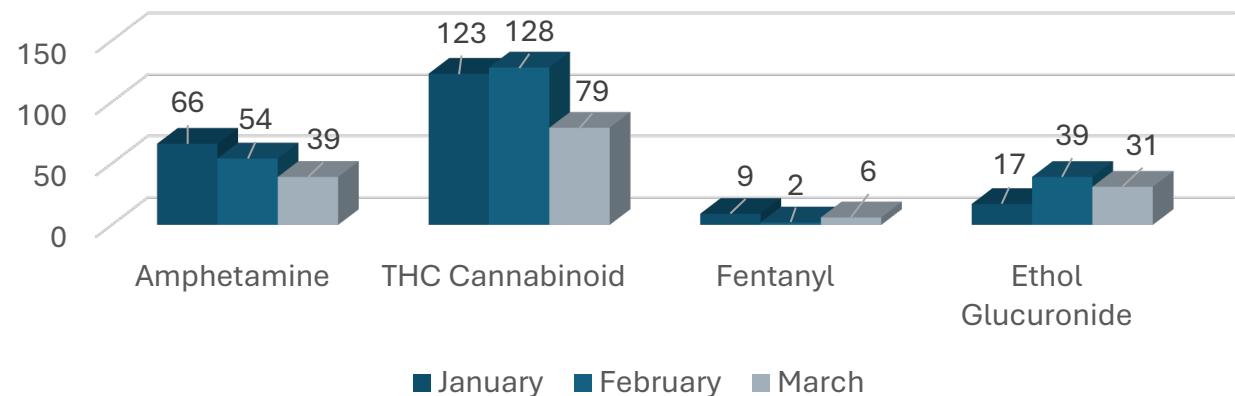


DAS Q2 Drug Trend Report

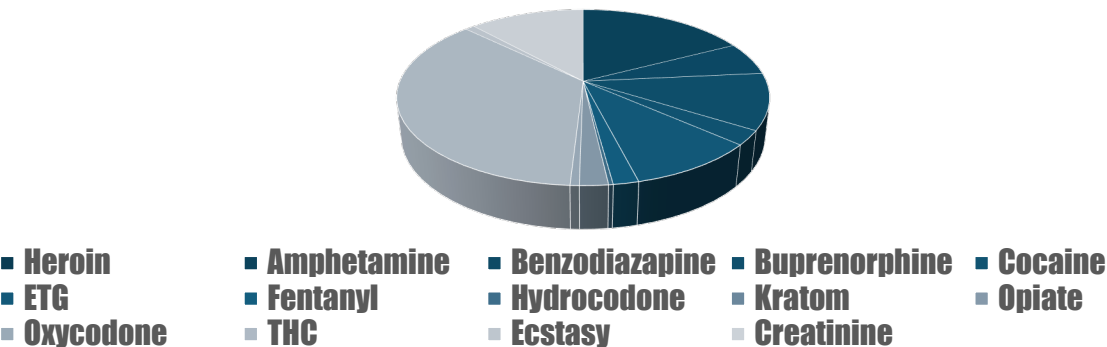
POSITIVE TESTS



TOP TRENDING ASSAYS – QUARTER 2



TOTAL POSITIVES BY ASSAY



ASSAY	Q2 TOT
HEROINE	0
AMPHETAMINE	159
BENZODIAZAPINE	55
BUPRENORPHINE	94
COCAINE	24
ETG	87
FENTANYL	17
HYDROCODONE	3
KRATOM	0
OPIATE	19
OXYCODONE	6
THC	330
ECSTASY	9
CREATININE	143
MONTHLY TOTALS:	946



Key Findings

- **THC remained the most prevalent drug detected, with 330 positive results (7.4% positivity) during Quarter 2.**
- **THC positives declined 36% from April to June, from 123 to 79 positive results.**
- **Buprenorphine had the highest overall positivity rate at 8.0%. Increasing to 10.9% in June. It should be noted that this result is consistent with prescribed medication and is not an indicator of increased illegal use.**
- **Amphetamine was the second most frequently detected drug, with 159 positives, but declined 41% from April to June.**
- **ETG positivity increased overall during Quarter 2, peaking at 39 positives in May and remaining elevated at 31 in June.**
- **Overall positivity decreased from 2.33% in April to 1.86% in June, while monthly testing volume remained relatively stable throughout the quarter.**
- **NOTE: Creatinine results indicate a result under the cutoff level of 20mg/dL. This is a specimen validity measure, not a drug of abuse assay.**

ASSAY	APRIL # OF TESTS	APRIL POS.	MAY # OF TESTS	MAY POS.	JUNE # OF TESTS	JUNE POS.
HEROIN	154	0	115	0	115	0
AMPHETAMINE	1,572	66	1,418	54	1,469	39
BENZODIAZAPINE	1,367	26	1,202	13	1,247	16
BUPRENORPHINE	572	37	296	24	304	33
COCAINE	1,516	10	1,434	4	1,488	10
ETG	1,594	17	1,434	39	1,490	31
FENTANYL	890	9	905	2	977	6
HYDROCODONE	896	2	711	1	509	0
KRATOM	891	0	754	0	651	0
OPIATE	1,573	8	1,410	6	1,467	5
OXYCODONE	695	5	529	0	507	1
THC	1,575	123	1,425	128	1,476	79
ECSTASY	565	0	459	8	441	1
CREATININE	1,594	67	1,436	43	1,490	33
TOTALS	15,904	370	13,528	322	13,631	254





QUESTIONS?





STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Sheri Russell-Benabou, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding Carson City's Community Development Block Grant ("CDBG") 2025-2026 Draft Consolidated Annual Performance and Evaluation Report ("CAPER"). (Yesenia Pacheco, ypacheco@carsoncity.gov)

Agenda Action: Other / Presentation **Time Requested:** 10 min

Proposed Motion

I move to approve the CAPER as presented [or with changes as discussed on the record].

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

July 16, 2026 (Item 16C) - The Board of Supervisors ("Board") approved the CDBG Fiscal Year ("FY") 2027 Annual Action Plan.

June 18, 2026 (Item 22A) - The Board approved the final appropriation for CDBG Funding for Fiscal Year ("FY") 2027.

October 2, 2025 (Item 12A) - The Board approved the 2024-2025 Consolidated Annual Performance and Evaluation Report ("CAPER").

August 7, 2025 (Item 16A) - The Board approved the final appropriation for CDBG Funding for Fiscal Year ("FY") 2026.

June 20, 2025 (Item 21C) - The Board approved the CDBG 2026 Annual Action Plan.

Background/Issues & Analysis

As a CDBG entitlement grantee, Carson City is required to submit to the CDBG program administrator, the U.S. Department of Housing and Urban Development ("HUD"), a consolidated plan, which identifies housing and community development priorities, an annual action plan, which provides a concise summary of the actions, activities and available resources to be used each year to address the priority needs and specific goals identified in the consolidated plan and, within 90 days of the close of each program year ("PY"), a performance report commonly known as CAPER. The CAPER is due September 28, 2025.

Prior to its submission to HUD, the draft CAPER must be made available for public review and written comment for no less than 15 days. The public may also submit oral comment during a public meeting. All public comments regarding the plans must be considered in the preparation of the CAPER, and a summary of these comments must be attached to the final version of the CAPER that will be submitted to HUD. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.), and it is administered by HUD. The CDBG program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

The CAPER was published on the Carson City website on September 4, 2026. A public notice inviting citizens to review and comment on the CAPER and attend the September 17, 2026, Board of Supervisors meeting was published by the Nevada Appeal on September 8, 2026. The public notice was also posted at Carson City Hall and the Carson City Library on September 8, 2026. The public comment period will remain open through September 24, 2026. The deadline for Carson City to submit the final CAPER to HUD through the Integrated Disbursement and Information System (IDIS) is September 28, 2026.

Applicable Statute, Code, Policy, Rule or Regulation

Title 1 of the Housing and Community Development Act of 1974 (42 U.S.C. 5301 et seq.)

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

Do not provide input on the CAPER and/or provide alternative direction to staff.

Attachment(s):

[2025-2026_CDBG_CAPER.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

Carson City Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) 2025–2026

Yesenia Pacheco, Grants Administrator

Carson City Finance Department

September 4, 2026

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

Carson City completed its third year as a Community Development Block Grant (CDBG) entitlement recipient on June 30, 2026. Carson City identifies July 1, 2025, through June 30, 2026, as Fiscal Year (FY) 2026; HUD identifies the same period as Project Year 2025.

During FY 2026, Carson City continued implementing its 2023–2028 Consolidated Plan and Annual Action Plan, with an emphasis on public facility and infrastructure improvements benefiting low- and moderate-income (LMI) areas.

The City completed the Carmine Street Rehabilitation Project during the program year. The project, funded with prior-year CDBG allocations, included sidewalk and ADA curb ramp improvements along the Carmine Street corridor. Construction followed additional design and storm drainage analysis identified as necessary during project development.

The City also advanced the Carson City Community Center Roof Replacement Project. The project was not completed during FY 2026 due to delays in the federal award and environmental review processes. Carson City received its notice of award in late November following the federal government shutdown. The environmental review schedule was subsequently extended due to staffing constraints at the Nevada State Historic Preservation Office (SHPO), with SHPO review completed in April 2026.

The project schedule was further extended to coordinate the CDBG-funded lower Community Center roof with the upper roof planned for FY 2027, allowing both components to be incorporated into a single construction project. Design of the combined project was completed in July 2026. Construction procurement is scheduled to begin in August 2026, with contract award anticipated in September 2026.

FY26

Carson City Public Works-Carmine Street ADA Sidewalk Improvements

CDBG Allocation: \$450,000

Status: Complete

Carson City Public Works- Carson City Community Center Roof Replacement

CDBG Allocation: \$382,596

Status: In Progress

Carson City Finance-CDBG Planning and Administration

CDBG Allocation: \$20,137

Status: Ongoing

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year
Infrastructure/Neighborhood Facility Improvements	Non-Housing Community Development	CDBG: PY 2025 \$382,596	Public Facility or Infrastructure Activities for Low/Moderate Income (LMI) Housing Benefit	Households Assisted	7464	7464	0%	0	0
Planning and Administration	Grant administration	CDBG: PY 2025 \$20,137	Public Facility or Infrastructure Activities other than LMI Housing Benefit	Persons Assisted	4180	4180	0%	0	0
Infrastructure/Neighborhood Facility Improvements	Non-Housing Community Development	CDBG: PY 2023 \$325,854; PY 2024 \$124,146	Public Facility or Infrastructure Activities for Low/Moderate Income (LMI) Housing Benefit	Households Assisted	1,765	1,765	100%	1,765	1,765
Planning and Administration	Grant administration	CDBG: PY 2023 \$34,793	Public Facility or Infrastructure Activities other than LMI Housing Benefit	Persons Assisted	4631	4631	99.9%	4631	4631

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Carson City's use of CDBG funds during FY 2026 was consistent with the priorities and objectives identified in the 2023–2028 Consolidated Plan and FY 2026 Annual Action Plan. The City prioritized public facility and infrastructure improvements benefiting low- and moderate-income (LMI) areas.

The Carmine Street ADA Sidewalk Improvements Project, funded with prior-year CDBG allocations totaling \$450,000, was completed during FY 2026. The project improved pedestrian infrastructure and accessibility within an LMI area and furthered the City's objective of improving public infrastructure.

For FY 2026, Carson City allocated \$382,596 in CDBG funds to the Carson City Community Center Roof Replacement Project. The Community Center is located in Mills Park in east Carson City, within an area that is 56.1 percent LMI. The project addresses the City's priority of improving access to public facilities by preserving a community facility that provides recreational, educational, adaptive recreation, public meeting, and performing arts opportunities.

The Community Center Roof Replacement remained in progress at the close of FY 2026. The City advanced environmental review and project development activities during the program year, and the project will continue into FY 2027.

The remaining \$20,137, or five percent of the FY 2026 CDBG allocation, was allocated to Planning and Administration to support administration of the CDBG program.

CR-10 - Racial and Ethnic Composition of Families Assisted

**Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)**

Numbers below reflect CDBG-assisted activities with accomplishments reported during FY 2026, including the completed Carmine Street ADA Sidewalk Improvements Project. The Carmine Street project qualified as a Low/Moderate Income Area (LMA) activity; therefore, the racial and ethnic composition reported below is based on Census demographic data for Census Tract 9, Block Group 3, the geographic area associated with the completed project. The Census population for the area is 1,371 residents.

In addition to the racial categories displayed in Table 2, Census data identify 150 residents as Some Other Race and 42 residents as Two or More Races. Hispanic or Latino origin is reported separately from race; 439 residents identify as Hispanic or Latino and 932 as Not Hispanic or Latino.

The Carson City Community Center Roof Replacement Project remained in progress at the end of the program year; therefore, final accomplishment data for that project are not included.

	CDBG
White	1,146
Black or African American	10
Asian	5
American Indian or American Native	18
Native Hawaiian or Other Pacific Islander	0
Total	1,371
Hispanic	439
Not Hispanic	932

Table 2 – Table of assistance to racial and ethnic populations by source of funds

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$ 402,733	\$636,688.29

Table 3 - Resources Made Available

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
LMI Areas of East Carson City	90%	97.5	Carmine Street ADA Improvements and Pickleball Court Project
Community Wide	10%	2.4%	Citywide Support Services for LMI households and the unhoused. (RSVP Paratransit Van). Prior-year activity drawn during PY 2025)
Planning and Grant Administration	5%	0.1%	Administration of the CDBG program.

Table 4 – Identify the geographic distribution and location of investments

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In addition to CDBG-funded activities, Carson City continued to support local nonprofit organizations through the Community Support Services Grant (CSSG) program. During FY 2026, Carson City allocated \$360,911 to nonprofit organizations providing services to low- and moderate-income residents and other vulnerable populations. Funded activities included food assistance, dental and health care, mental and behavioral health services, services for seniors and persons with disabilities, and other community support services. These locally funded activities complemented the City's CDBG investments in public facilities and infrastructure.

Carson City also leveraged CDBG funding with local resources to support roadway and infrastructure improvements. The City has limited funding available to maintain City-owned roadways, and roadway reconstruction may require upgrades to non-compliant curb ramps and other sidewalk elements to meet current ADA standards. CDBG funding for eligible ADA improvements allows the City to direct approximately \$1,250,000 in local sales and fuel tax revenues toward pavement reconstruction and stormwater improvements rather than dividing those resources between roadway and required pedestrian accessibility improvements.

The City leverages multiple funding sources to maintain roadways, and projects often involve a combination of local and federal resources. CDBG funds are also used as a match for federal transportation grants, further leveraging available resources to support the City's infrastructure and accessibility goals.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

This section is not applicable to Carson City's CDBG program.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Carson City's CDBG program did not provide any funds to housing projects in Fiscal Year 2026.

Discuss how these outcomes will impact future annual action plans.

Carson City receives a limited annual CDBG allocation and must prioritize available resources among identified community development needs. During FY 2026, the City prioritized public facility and infrastructure improvements. The City will continue to evaluate eligible activities and community needs through the annual planning process when determining the allocation of future CDBG resources.

At a February 2025 Board of Supervisors work session, the Board determined that the City's Community Support Services Grant (CSSG) program would serve as the primary funding mechanism for nonprofit community support services, allowing CDBG resources to be focused on ADA improvements and projects that improve access to public facilities. Nonprofit representatives and members of the public present at the work session expressed support for this funding approach. The City intends to continue this strategy in future Annual Action Plans while evaluating community needs and eligible uses of CDBG funds.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

The FY 2026 projects included ADA construction, infrastructure improvements, and community-wide support services, which did not directly impact affordable housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Carson City Health and Human Services (CCHHS) continued to coordinate with the Rural Nevada Continuum of Care (RNCoC) to address the needs of individuals and families experiencing or at risk of homelessness. CCHHS serves as the designated access point for the RNCoC Coordinated Entry System and participates in RNCoC committees and regional planning efforts.

Through the City's Street Outreach Program, CCHHS conducts outreach to individuals experiencing unsheltered homelessness, completes coordinated entry assessments, and connects individuals with available shelter, housing, and supportive services. CCHHS also provides case management and supportive services to assist individuals and families in addressing barriers to housing, obtaining necessary resources, and progressing toward housing stability.

These activities support the City's Survive, Stabilize, and Thrive approach to homelessness, which provides a continuum from street outreach and assessment to temporary housing, supportive services, and permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

Carson City Health and Human Services (CCHHS) continued to provide emergency shelter and housing assistance to individuals and families experiencing or at risk of homelessness. CCHHS receives Emergency Solutions Grant (ESG) funding through the Nevada Housing Division for emergency sheltering, Rapid Re-Housing, homelessness prevention, and street outreach. CCHHS provides temporary emergency shelter through partnerships with local motels, providing immediate, low-barrier shelter while assisting participants in transitioning toward permanent housing.

The CCHHS Street Outreach Team interacts with individuals experiencing homelessness and encourages the use of available community resources. These services may include assistance with identification, food, emergency shelter, transitional housing, permanent housing, and other supportive services.

CCHHS also administers Rapid Re-Housing and Transitional Housing programs to assist individuals and families in transitioning from homelessness to permanent housing. Participants receive case management and supportive services to address housing barriers and promote housing stability.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and,

receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

CCHHS manages five housing programs that assist individuals and households experiencing or at risk of homelessness. The Emergency Solutions Grant (ESG) assists households at or below 30 percent of Area Median Income (AMI) through emergency shelter, Rapid Re-Housing, and homelessness prevention. The Account for Affordable Housing (AAH) Grant assists households at or below 60 percent of AMI with homelessness prevention and rehousing assistance for households that are homeless or at risk of becoming homeless without assistance.

The Shelter Plus Care Grant, funded through the Continuum of Care (CoC) Program, provides permanent supportive housing assistance to individuals experiencing homelessness or chronic homelessness who have a qualifying disability. The CCHHS Rapid Re-Housing (RRH) Grant, also funded through the CoC Program, assists households currently experiencing homelessness with obtaining housing.

CCHHS collaborates with local mental health, substance use treatment, medical, and judicial institutions and facilities to identify individuals and households who may be discharged to homelessness. Coordination prior to discharge allows case managers to assess individuals and households, determine program eligibility, and connect them with the housing program that best aligns with their needs.

CCHHS also manages CCShares, a sober-living transitional housing program operated in collaboration with Carson City's specialty courts. The program provides transitional housing to individuals involved with the specialty courts. Individuals may be assessed while incarcerated or receiving inpatient substance use or mental health treatment to help ensure appropriate housing placement is available upon discharge.

Case management, budgeting and financial literacy, and development of a housing stability plan are incorporated into CCHHS housing programs. Skills classes are also offered to program participants, who are encouraged to continue attending after program exit to support long-term housing stability and self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

CCHHS uses housing resources to assist individuals and families experiencing or at risk of homelessness in achieving housing stability and self-sufficiency. CCHHS serves as the designated coordinated entry site for Carson City and utilizes a Housing First model to prioritize housing assistance for the most vulnerable individuals.

CCHHS provides case management services for participants in its housing programs. As part of case planning, long-term goals are established to promote housing stability and self-sufficiency. Participants may also be connected with other community resources for food, utilities, financial literacy, budgeting, and other supportive services.

CCHHS manages the Shelter Plus Care program, which provides permanent supportive housing and ongoing case management. When individuals transition from CCHHS programs to a Housing Choice Voucher administered by the Nevada Rural Housing Authority (NRHA), CCHHS may remain a secondary contact, with the participant's permission, to assist with notices and recertification requirements. This continued coordination helps prevent the loss of housing assistance and reduces the risk of a return to homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Nevada Rural Housing Authority (NRHA) is the public housing authority for Carson City and all areas of Nevada except Clark and Washoe Counties. NRHA owns and manages residential properties in Carson City and operates independently. Carson City continued to coordinate with NRHA regarding housing needs and potential affordable housing development.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City does not own or manage any housing. The City has assigned its private activity bond allocation to NRHA specifically for programs that promote homeownership.

Actions taken to provide assistance to troubled PHAs

The U.S. Department of Housing and Urban Development (HUD) has not identified NRHA as a troubled agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Carson City continues to evaluate opportunities to partner with affordable housing developers and identify barriers to developing affordable and workforce housing.

The City's Fiscal Year 2022–2026 Strategic Plan identifies as a tactic, "Evaluate ways to partner with affordable housing developers to increase affordable housing units." As part of implementing this tactic,

the City has met with affordable housing developers to identify barriers to affordable housing development.

Barriers to affordable housing in Carson City include:

- The City does not generally provide waivers for impact and other significant fees related to affordable housing development. However, the City did make land available for a 160-unit apartment complex that will provide LMI housing.
- The City has not modified infrastructure standards or authorized the use of new infrastructure technologies (i.e., water, sewer) to significantly reduce the cost of housing. However, the City Engineer may allow reduced street widths on a case-by-case basis, which can reduce the cost of development.
- The City does not give “as-of-right” density bonuses sufficient to offset the cost of building below-market units as an incentive for any market-rate residential development that includes units as an incentive.
- The City does not have an explicit policy that adjusts or waives existing parking requirements for affordable housing developments. However, the City code does provide for reduced parking requirements for senior housing projects.
- Extensive research was conducted by the Nevada Housing Division on the extent to which barriers to affordable housing, particularly barriers created by public policy, exist in Nevada Counties. Carson City does not maintain any type of exclusionary zoning. Building and development standards do not contribute significantly to the cost of housing. High density residential development is available in Carson City. Per the study, the availability of land and land costs have been the only barriers noted by developers.

The Master Plan includes policies related to housing that identify the need for affordable and workforce housing. Prior to PY 2023, the City made land available for the construction of Sierra Flats, a 160-unit multifamily housing development. Sierra Flats opened in 2025 and includes 144 affordable housing units and 16 market-rate units. The affordable units serve households earning between 30 and 60 percent of Area Median Income.

Current public policies for the development of affordable housing do not pose a significant barrier. Land use controls, zoning ordinances, building codes, fees, and charges are common for municipalities such as Carson City. The City will continue to meet with housing developers to identify and address barriers, as appropriate.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Through the Community Support Services Grant (CSSG) program, Carson City continued to partner with local nonprofit and social service providers to address obstacles to meeting underserved needs. In FY 2026, the City allocated \$360,911 in CSSG funding to nonprofit organizations providing services to low- and moderate-income residents and other vulnerable populations. Funded activities included homelessness and housing stability services, food assistance, dental and health care, mental and

behavioral health services, services for seniors and persons with disabilities, and other community support services.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Carson City Health and Human Services (CCHHS) serves as the lead agency for addressing lead poisoning and lead-based paint hazards. CCHHS conducts lead testing and surveillance and provides education and resources when it identifies elevated lead levels. CCHHS staff received training and certification to conduct testing through grant funding from the University of Nevada, Las Vegas, which also supported the purchase of testing equipment.

The City will ensure that contractors and workers involved in any CDBG-funded housing rehabilitation activities comply with applicable lead-safe work practice requirements.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Carson City Health and Human Services (CCHHS) continued to provide programs and services designed to assist individuals and families in achieving greater self-sufficiency. CCHHS provides life-skills workshops addressing financial literacy, budgeting, communication skills, employment readiness, interpersonal skills, and preparation of affordable meals. CCHHS also coordinates with community partners that provide workforce training and employment certification opportunities intended to assist individuals in obtaining employment at a livable wage.

CCHHS administers housing assistance programs that provide eligible households with rental assistance and case management services. During participation, households may receive assistance with budgeting, addressing financial barriers, and accessing employment and educational resources to support long-term housing and financial stability.

The City also continued to support local nonprofit organizations through the Community Support Services Grant (CSSG) program to provide services to low- and moderate-income residents and other vulnerable populations.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In FY 2026, Carson City continued to work closely with City departments, regional agencies, and community partners to support funded programs and projects addressing identified community needs. The City continued to coordinate local, state, and federal resources to support housing, homelessness, community development, and supportive service activities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In FY 2026, Carson City continued to enhance coordination and communication with housing and social service providers through periodic meetings, workgroups, and consultations with community partners and stakeholders. These partners included local social service providers, the Nevada Rural Housing

Authority (NRHA), local affordable housing developers, and Carson City Health and Human Services (CCHHS).

The City also continued coordination with agencies and organizations addressing related community needs, including law enforcement, healthcare providers, the Carson City Fire Department, Carson City School District, and the U.S. Department of Veterans Affairs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In FY 2026, Carson City continued to coordinate with housing and human service providers to assist low- and moderate-income households and other vulnerable populations with access to housing and supportive services.

The Carson City Board of Supervisors allocated \$360,911 through the Community Support Services Grant (CSSG) program to nonprofit organizations serving low- and moderate-income residents and other vulnerable populations. Funded activities included food assistance, dental and health care, mental and behavioral health services, services for seniors and persons with disabilities, and other community support services.

Carson City also continued to coordinate with the Nevada Rural Housing Authority, affordable housing developers, Carson City Health and Human Services, and community service providers to identify housing needs and connect residents with available housing and supportive resources.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Carson City compiles and maintains files of all funded projects and activities. The records provide a full description of each activity utilizing CDBG funds, including its location, the amount of CDBG funds budgeted, obligated, and expended for the activity, and the provision under which it is eligible.

The City's CDBG subrecipient contract explicitly details the federal and local requirements for the project, including quarterly reports and final project benefits reports. The reports are reviewed by staff to ensure that activities are being undertaken, and funds are being expended according to CDBG guidelines. The City will monitor each grantee on-site at least once during the life cycle of the grant. The City will review each project's compliance with all CDBG and other applicable federal regulations, including minority business outreach and the Labor Standards and Davis-Bacon Act. The City will emphasize compliance with national objectives, the Uniform Guidance, and performance measurement to meet the goals and objectives set forth in Carson City's 2023-2028 Consolidated Plan. The City will follow a written monitoring plan and utilize the appropriate monitoring checklists from the Grantee

Monitoring Handbook of HUD’s Office of Community Planning and Development. Technical assistance will be provided on a continual basis.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The FY 2026 CAPER will be made available for a 15-day public comment period in accordance with Carson City’s Citizen Participation Plan.

The CAPER was published on the Carson City website on September 4, 2026. A public notice inviting citizens to review and comment on the CAPER and attend the September 17, 2026, Board of Supervisors meeting was published by the Nevada Appeal on September 8, 2026. The public notice was also posted at Carson City Hall and the Carson City Library on September 8, 2026.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the jurisdiction's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOM E	ESG	HOPWA	HTF
Total Number of Activities	2	0	7	0	0
Total Labor Hours	4,835.33		1040		
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0		N/A		
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0		5		
Direct, on-the job training (including apprenticeships).	0		2		
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0		0		
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0		0		
Outreach efforts to identify and secure bids from Section 3 business concerns.	0		0		
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0		0		
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0		0		
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0		121		
Held one or more job fairs.	0		2		
Provided or connected residents with supportive services that can provide direct services or referrals.	0		237		
Provided or connected residents with supportive services that provide one or more of the following: work readiness, health screenings, interview clothing, uniforms, test fees, transportation.	0		46		
Assisted residents with finding child care.	0		0		
Assisted residents to apply for, or attend community college or a four year educational institution.	0		1		
Assisted residents to apply for, or attend vocational/technical training.	0		2		
Assisted residents to obtain financial literacy training and/or coaching.	0		231		
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0		0		
Provided or connected residents with training on computer use or online technologies.	0		12		
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0		0		
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0		17		
Other.	0		0		

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

In FY 2026, the Carmine Street ADA Sidewalk Improvements Project was completed and was subject to Section 3 requirements. The contractor identified estimated workforce needs during the bidding process; however, the contractor had a sufficient existing workforce to complete the project and did not require additional hires. Accordingly, no new hires were made for the project. Section 3 labor hour data are reported in the tables above.

The Carson City Community Center Roof Replacement Project continued in the pre-construction phase during FY 2026; as a result, no construction labor hours were generated for the project during the reporting period.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** September 17, 2026

Staff Contact: Jennifer Budge, Parks, Recreation and Open Space Director

Agenda Title: For Possible Action: Discussion and possible action regarding a Memorandum of Understanding (“MOU”) between Carson City and Muscle Powered, a private, non-profit 501(c)(3) organization, for planning, fundraising, design and development of the Carson City Bike Park at Centennial Park, at no cost to Carson City. (Jennifer Budge, jbudge@carsoncity.gov)

Agenda Action: Formal Action / Motion **Time Requested:** 20 minutes

Proposed Motion

I move to approve the MOU as presented.

Board's Strategic Goal

Quality of Life

Previous Action

August 18, 2026 (Item 5b) – The Parks and Recreation Commission recommended approval to the Board of Supervisors regarding a Memorandum of Understanding between Carson City and Muscle Powered, a private, non-profit 501(c)(3) organization, for planning, fundraising, design and development of the Carson City Bike Park at Centennial Park, at no cost to Carson City, with changes.

November 20, 2025 (Item 16a) - The Board of Supervisors approved the Centennial Park Master Plan with changes.

Background/Issues & Analysis

Muscle Powered, a private, nonprofit 501(c)(3) organization, approached the City with interest in spearheading efforts to build a bike park at Centennial Park. As part of the Centennial Park Master Plan process, the public expressed overwhelming interest in this amenity, and the Plan identified two areas to accommodate its development on the northwest portion of the park.

This item provides an opportunity for Muscle Powered to share its vision for the bike park and an overview of the roles and responsibilities outlined in the MOU. The MOU is intended solely for planning, fundraising, design, and development of the bike park. Muscle Powered would serve as the fiscal agent and lead fundraising and design efforts. The MOU requires no financial contribution from the City, does not obligate any permitting or property rights, and imposes no maintenance obligations. The MOU term is five years, with an option to renew for an additional three-year term.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 244.320 and 332.115(1)(b)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact: If the Board approves this MOU, it will have no financial impact on the City; however, it will require a reasonable in-kind contribution of staff time from the Parks, Recreation and Open Space Department to support Muscle Powered's efforts, especially with project due diligence.

Alternatives

Do not approve the MOU and/or provide alternative direction to staff.

Attachment(s):

[MP- Carson City Bike Park Presentation.pdf](#)

[Proposed Bike Park location map.pdf](#)

[Centennial Bike Park MOU with Exhibits FINAL.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)

Carson City Bike Park

A public bike park at JohnD Winters Centennial Park

- Muscle Powered | Board of Supervisors | September 17, 2026

Recommended for approval by the Parks and Recreation Commission, August 18, 2026 (unanimous)

Who is Muscle Powered

A Carson City nonprofit, doing this work here for over two decades

Local	A Carson City 501(c)(3). Volunteer board and volunteer crews.
Trails	Over two decades of building and maintaining trails across Carson City, in partnership with the City.
Track record	We have delivered successful projects on City and public land before, and we continue to maintain them – such as Ash to Kings Trail, Cap to Tahoe Trail, and Prison Hill.

What we are asking tonight

A motion to approve a Memorandum of Understanding for planning, fundraising, design, and development for the Carson City Bike Park between Carson City and Muscle Powered.

The Parks and Recreation Commission unanimously recommended approval on August 18, 2026.

What the MOU covers

- Planning
- Fundraising
- Design
- Development

What it does not do

- Commit any City funding
- Convey any property interest
- Authorize construction
- Settle a final design or footprint

What a bike park is

Five elements, smallest to largest

Tot track	A short, gentle trail or loop for balance bikes, tricycles, and beginner riders.
Pump track	A continuous looping track with rollers and banked turns. Riders build speed with body movement instead of pedaling.
Skills area	Features generally designed to be ridden at low speed, often with an easier option alongside, where riders learn to handle different types of terrain.
Flow trails	Reasonably smooth descending trails with berms and rollers, built at a range of difficulty levels.
Jump lines	Progressive features sized from extra small to extra large, in separate and clearly marked areas. Riders choose their line. Advanced areas are separated and marked at the entrance, the way a ski area marks a run.

Already in the approved Master Plan

JohnD Winters Centennial Park Master Plan, Upper Park

- Approved unanimously by the Board of Supervisors, November 20, 2025.
- 686 residents responded to the City's survey. 79 percent supported a bike park at Centennial, and it drew more first-place votes than any other proposed amenity.

Designed for everyone

Every age

The same facility serves a three-year-old on a balance bike, a high schooler working on their jump progression, and parents spending quality time with their kids.

Every ability

Adaptive riding is part of the design conversation from the start. Modern adaptive bikes ride most beginner and intermediate terrain.

Every family

A rider who starts on the tot track is still using the same park ten years later on the jump lines.

Open to the public

Our goal is no gate and no membership. Open to anyone, and organized programs or events may carry a fee, the same as elsewhere in the park system.

Right now, our local riders who want to progress drive to Truckee, Lake Tahoe, or Reno.

How it gets funded

Muscle Powered raises it

Design, construction, and long-term maintenance funding are our responsibility. The City is not being asked to contribute.

Phased

After fundraising (which is essentially the first phase), the rideable phases are each designed to be complete. If we raise less, we build less. We do not end up with a half-built park.

Mixed sources

Major donors, local business support, community giving, and grant programs that require exactly the kind of agreement we are asking for tonight.

The MOU opens the door to fundraising. Most funders will not consider a project without a formal agreement in place.

Long-term stewardship

Built to last

Professional design and construction from the start. Durable construction costs more up front and far less over twenty years.

Funded, not hoped for

Maintenance money is raised alongside construction money, into a dedicated reserve. It is part of the campaign, not a later problem.

Accountable

Muscle Powered remains responsible to the City under the agreement, and any future operating arrangement comes back to the City for approval.

What this does for Carson City



Youth

Somewhere to go,
something to work at,
and a sport that rewards
patience and
progression.



Health

An outdoor facility open
to the public, creating a
widely desired/needed
piece of parks and
recreation infrastructure.



Visitors

Riders travel for bike
parks. They eat, fuel up,
and stay here when they
do.



Assets

A capital improvement at
Centennial that the City
does not have to fund.

Next steps

Design comes first. Construction is funded and phased from there.

1

Fund design

Muscle Powered raises money for a plan set and an engineer's cost estimate.

2

Land due diligence

Runs concurrently with the City while design is underway.

3

City reviews design

The City reviews and approves the design before construction fundraising begins.

4

Fund construction

Once design and a cost estimate exist, Muscle Powered raises construction funding, phased per the designer's recommendation.

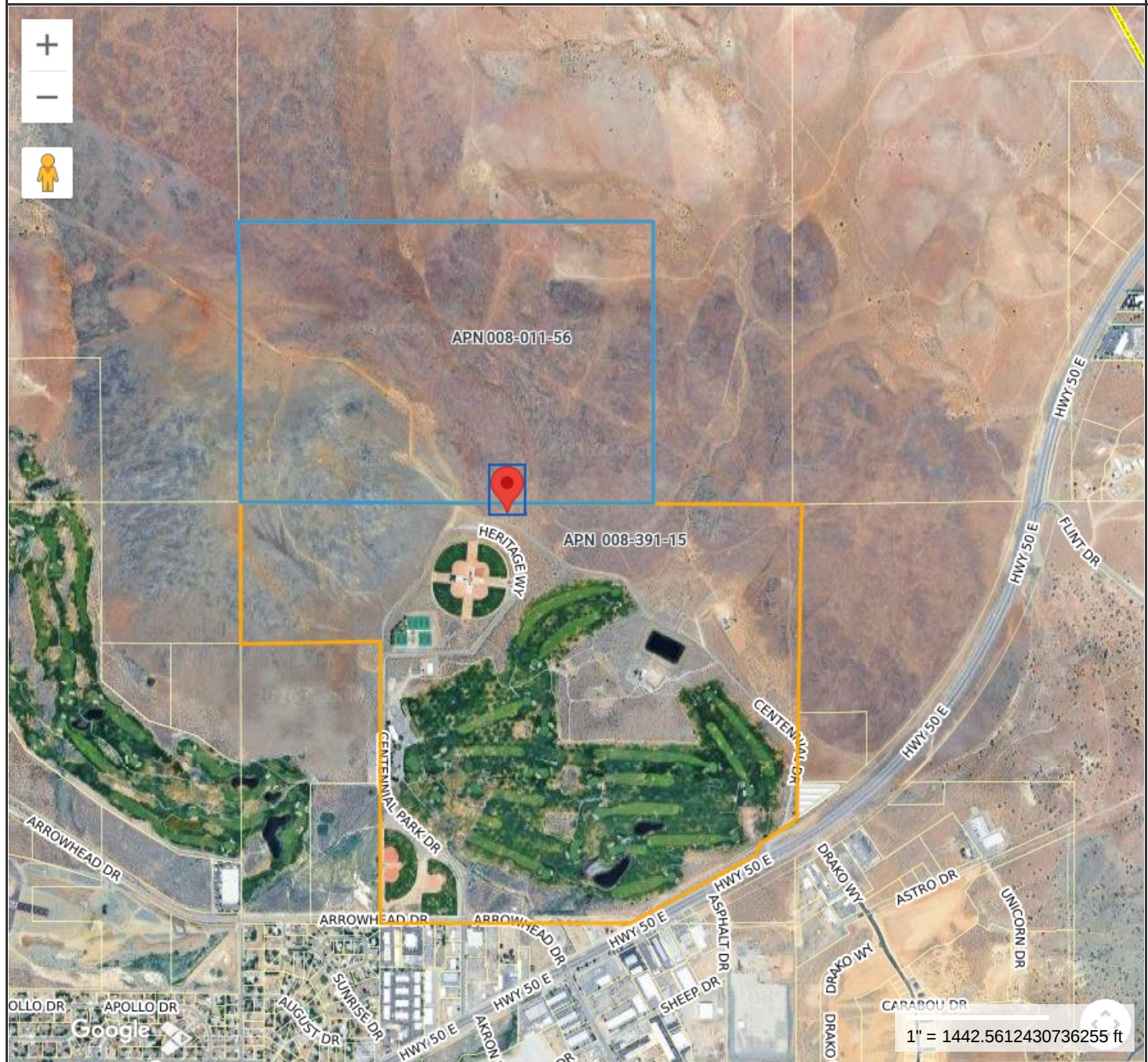
The ask

“I move to approve the Memorandum of Understanding between Carson City and Muscle Powered.”

Thank you. Happy to answer questions.

● Muscle Powered

Proposed Carson City Bike Park Location Map

**Property Information**

Property ID 00801156
Location SEC 22 16/20 NW4
Owner PARKS DEPT, CITY OF CARSON CITY
Acres 240

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

Carson City , NV makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated daily
Data updated daily

Print map scale is approximate.
Critical layout or measurement activities should not be done using this resource.

MEMORANDUM OF UNDERSTANDING

PLANNING, FUNDRAISING, DESIGN AND DEVELOPMENT OF THE CARSON CITY BIKE PARK AT CENTENNIAL PARK

Carson City, a consolidated municipality and political subdivision of the State of Nevada, acting by and through its Parks, Recreation and Open Space Department (“CITY”) and Muscle Powered, a 501(c)3 non-profit corporation organized under the laws of the State of Nevada (“MP”). CITY and MP may individually be referred to as “Party” and collectively referred to as “Parties”.

1. Purpose and Shared Intent

1.1 Purpose. This Memorandum of Understanding (“MOU”) establishes a cooperative framework for the planning, fundraising, design, and development of the Carson City Bike Park at Centennial Park (“PROJECT”) on those portions of Assessor’s Parcel Numbers 008-01-156 and 008-39-115 as identified on the Carson City Centennial Park Master Plan (the “PROPERTY”) as a public recreation amenity.

1.2 Shared Intent. The Parties intend a durable partnership to establish and enable:

- a) A progression-based riding facility that supports recreation, youth engagement, and regional vitality.
- b) Clear roles and responsibilities and transparent risk management expectations.
- c) Fundraising and capital grant pursuits through collaboration and CITY authorization.
- d) The creation of a riding facility that enables a long-term operating model that is realistic, maintainable, and administratively workable for both Parties.
- e) Incorporates adaptive and inclusive design principles from the outset, ensuring the facility is welcoming and accessible to riders of varying ages and abilities.

1.3 No CITY Funding Obligation and Future CITY Funding Considerations.

Funding for the PROJECT is intended to be secured through MP, as the fiscal agent, with non-CITY sources. This MOU does not obligate the CITY to provide permitting, design, capital, operational, or maintenance funding for the PROJECT. CITY contributions described herein are limited to in-kind contributions, recognizing that the CITY may have opportunities to provide other types of contributions in the future, subject to available funding and applicable approvals.

2. Project Area and Site Control

2.1 Project Area. The initial Project Areas are identified herein and described in Exhibit A. CITY will confirm final boundaries in coordination with MP and reflect them for consideration in a future Agreement for construction, maintenance, and operations of the PROJECT.

2.2 Construction Not Authorized. Construction is not authorized as part of this MOU and will require implementation of a future Agreement, as appropriate, prior to conducting improvements on the PROPERTY.

2.3 No Transfer of Real Property Interest. This MOU does not convey any real property interest in the Property. The Parties anticipate entering into a future long-term Agreement as described in Section 6.

3. Roles and Responsibilities

3.1 MP Scope of Work

- a) Maintain current non-profit standing as a 501(c)3 with the Internal Revenue Service and active status with the Nevada Secretary of State Office.
- b) Serve as the sole fiscal agent for the PROJECT.
- c) Lead fundraising efforts, including but not limited to soliciting donations, sponsorships, and grants for the design, permitting, and construction of the PROJECT.
- d) Develop design and construction documents for the PROJECT as follows:

MOU- Carson City Bike Park
2

- i. The bike park riding surface, trail features, and constructed rider elements will be consistent with International Mountain Bicycling Association (“IMBA”) guidelines. IMBA guidelines are a framework rather than a prescriptive specification, and MP will exercise professional judgment where site conditions, design intent, or inclusive access fall outside their scope. Constructed structural features will be engineered and stamped as required by CITY review.
 - ii. Supporting site improvements outside the bike park constructed by MP, including parking, staging areas, storage and trash enclosures, and any water or sewer connection, will be developed to the Standard Specifications for Public Works Construction as applicable. The scope, standards, and cost allocation of supporting site improvements will be determined jointly by the Parties during the design phase.
 - iii. Design will be compatible with park operations, utilities, access, and applicable CITY processes.
- e) Develop an Operations and Maintenance Manual (“MANUAL”) for the PROJECT intended for a future entity (“OPERATOR”) responsible for operations and maintenance of the Project, which is anticipated through a future and separate agreement. The MANUAL will include level-of-service standards, sustainable maintenance practices, and best management practices.
- f) Provide PROJECT status updates to the CITY not less than once per year or as reasonably requested.

3.2 City Scope of Work

- a) Allow right of entry on the PROPERTY to MP, its volunteers, and authorized agents for project scoping, planning, and permitting. Right of Entry Agreement attached hereto and incorporated herein as Exhibit B.
- b) Identify at least one CITY point of contact to assist MP in navigating project parameters, permitting requirements, and other needs.

- c) Provide MP requested CITY source documents (Centennial Park Master Plan) and GIS data (shapefiles) to MP and their authorized agents for PROJECT planning purposes at no cost.
- d) Actively participate in the success of the PROJECT by attending project planning, field visits, and public scoping/permitting meetings as required.
- e) Provide timely responses for feedback, such as planning and design reviews.
- f) Provide landowner acknowledgments and grant letters of support.
- g) Share PROJECT updates and funding opportunities on the CITY website, social media, and at advisory board meetings where appropriate.

4. Risk Management, Liability, and Insurance

4.1 Indemnification.

- a) To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each Party shall indemnify, hold harmless and defend, not excluding the other's right to participate, all other Parties from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying Party, its officers, employees, volunteers, agents, and contractors.
- b) This indemnity does not apply to (a) claims arising from a Party's own negligence, gross negligence, willful misconduct or (b) failures of a Party's own capital infrastructure, unless caused by the other Party or its agents, employees, volunteers or contractors.

4.2 Limitation of Liability. CITY does not waive and intends to assert any and all available NRS Chapter 41 immunity in all cases. The contract liability of the Parties under this MOU does not include lost revenue or profits; liquidated, incidental, punitive, indirect, special, or consequential damages; or interruption or loss of use of service, whether under theory of contract, tort, or otherwise.

4.3 Insurance Requirements. MP Coverage. MP will maintain general liability coverage in amounts and form acceptable to CITY Risk Manager, including coverage applicable to volunteer activities. CITY insurance will not cover MP or its officers, directors or volunteers.

4.4 No Personal Liability of Volunteer Leadership. Remedies for breach of this MOU by MP are limited to the nonprofit entity and its assets. No MP officer, director, or volunteer will be personally liable under this MOU absent fraud or criminal conduct.

5. Joint Working Group, Annual Review, and Community Feedback

5.1 Working Group. The Parties will convene an annual meeting (or more frequently by mutual agreement) to review:

- a) Fundraising and fiscal status for the PROJECT
- b) PROJECT progress, including planning and design
- c) Program calendar and event planning.
- d) Proposed next-phase priorities and funding outlook.
- e) Potential future partnership expansions, including grant opportunities and possible CITY participation.

5.2 Community Feedback. As feasible, the Parties may solicit and review community feedback to inform operations, signage, education needs, and future phasing priorities.

5.3 Single Source. The Parties will coordinate on major public-facing announcements to maintain consistent messaging, including groundbreaking, campaign launches, and significant partnership news. This provision does not require CITY pre-approval of MP's routine community communications, social media updates, or project status reports.

6. Term, Renewal, and Transition to Long-Term Agreement

6.1 Term. This MOU will remain in effect for five (5) years from the effective date.

6.2 Renewal. The MOU may be renewed for an additional three-year term by mutual written agreement.

6.3 Intent to Negotiate Agreement. Following completion of the design under this MOU (or sooner by mutual agreement), the Parties intend to negotiate a long-term Agreement (target 20+ years), for future consideration by the Board of Supervisors, to support capital grant eligibility and durable stewardship expectations. Any Agreement will address site boundaries, site control, baseline services, and long-term roles and responsibilities. The PROPERTY was conveyed to the CITY pursuant to the Recreation and Public Purposes Act ("R&PP Act"), 43 U.S.C. § 869-869-4 (1954), as amended, and may require approval by the Bureau of Land Management to ensure compliance with the R&PP Act.

6.4 Grant Collaboration and Potential Match. MP may pursue grants for capital improvements. The CITY may, in its discretion and subject to approval, consider serving as applicant/co-applicant, providing required match, or contributing in-kind or cash resources to strengthen competitive applications. Any grant match commitment by the CITY must be documented in writing and budgeted through the CITY's established budget process and comply with the CITY's Grant Policy and Guidelines prior to grant submission.

7. Breach, Cure, Dispute Resolution, and Termination

7.1 Breach, Notice and Cure. If either Party believes the other is in breach, it will provide written notice describing the issue. The receiving Party will have thirty (30) days to cure, or to provide a written cure plan and schedule if cure reasonably requires more time.

7.2 Escalation. If unresolved, the matter will be elevated to the Parties' leaderships for a good-faith resolution meeting.

7.3 Mediation. If still unresolved, the Parties agree to attempt non-binding mediation before termination, unless immediate action is required due to imminent hazards or legal noncompliance.

7.4 Termination. Either Party may terminate this MOU with ninety (90) days' written notice following completion of the steps above, except in circumstances requiring immediate action.

7.5 Termination in Public Interest. CITY may terminate this MOU unilaterally with 90 days' notice if (a) development of the PROJECT on the PROPERTY is no longer included in the Carson City Centennial Park Master Plan; (b) CITY no longer owns the PROPERTY on which the PROJECT is intended to be built; or (c) CITY determines, in its sole discretion, that it is in the best interest of the public to terminate this MOU.

8. General Provisions

8.1 Force Majeure. No Party shall be deemed to be in violation of this MOU if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds or storms. In such an event the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

8.2 Separate Entities; Independent Contractor. The Parties are associated with each other only for the purposes and to the extent set forth in this MOU. Nothing contained in this MOU may be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, to convey ownership of any asset, or to otherwise create any liability for one Party whatsoever with respect to the indebtedness, liabilities, and obligations of any other Party. Each Party is and continues to be separate and distinct from any other Party. MP is an independent contractor that agrees to perform the scope of work according to its own methods and without being subject to the

supervision or control of the other Parties, except as to the results of the Services, and not as to the means by which the Services are accomplished. No Party or its employees, agents, volunteers or representatives shall be considered employees, agents, or representatives of any other Party.

8.3 Compliance with Laws. Both Parties will comply with applicable laws, policies, and permitting requirements.

8.4 Expanded Partnership. The Parties acknowledge that community priorities, park usage, and funding opportunities may evolve. By mutual written agreement and through required CITY approval processes, the Parties may amend this MOU to include additional CITY contributions, including financial participation.

8.5 Appropriation and No Entitlement. Any CITY decision to provide future funding is subject to appropriation and does not create an entitlement or ongoing obligation unless explicitly stated in a later written agreement approved through CITY processes.

8.6 Entire Agreement; Modification. This MOU, together with the Exhibits, constitutes the entire agreement of the Parties and is the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. The term "agreement" as used herein shall be deemed to include all Exhibits. All Exhibits attached hereto are hereby incorporated by reference and made a part of this MOU. Where the terms of any Exhibits conflict with the provisions of this MOU, this MOU shall govern. Unless otherwise expressly authorized by the terms of this MOU, no modification or amendment to this MOU is binding upon the Parties unless the same is in writing and signed by the Parties.

8.7 Waiver of Default. Waiver of any default shall not be deemed a waiver of any substantial default. Waiver of breach of any provision of this MOU shall not be deemed a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the MOU unless

contained in a written document executed with the same formality and equal dignity herewith and attached to the original MOU.

8.8 Severability. In the event any of the provisions, or applications thereof, of this MOU are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions, or applications thereof, shall not be affected.

8.9 Governing Law; Venue. The law of the State of Nevada applies in interpreting and construing this MOU. The Parties consent to the jurisdiction of, and agree that disputes will be resolved by, the courts of the First Judicial District Court of the State of Nevada in Carson City.

9.0 Notices. All notices and other communications required or permitted to be provided under this MOU shall be in writing and may be delivered by hand, facsimile transmission with verification of receipt, email with verification of receipt by reply email acknowledgment, or by United States mail, postage prepaid and return receipt requested, addressed to the respective parties as follows:

To CITY:

Carson City Parks, Recreation and Open Space
Attn. Parks and Recreation Director
3303 Butti Way #9
Carson City, NV 89701
Email: jbudge@carsoncity.gov

To Muscle Powered:

Muscle Powered
Attn. President
PO Box 2402
Carson City, NV 89702
Email: ckincheloe@musclepowered.org

Or to such other addresses as any Party may designate by notice in accordance with this Section.

Notice shall be deemed given on the date of personal delivery by hand, or the date of receipt of email or facsimile transmission (with verification of receipt), on the date delivery is refused, if applicable, or on the date of mailing if by U.S. return receipt mail.

9.1 Public Records Requests. Pursuant to NRS 239.010, CITY information or documents may be open to public inspection and copying. CITY will have the duty to disclose particular information or documents, unless they are made confidential by law or a common law balancing of interests. MP may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that MP thereby agrees to indemnify and defend CITY for honoring such a designation. The failure to so label any document that is released by CITY shall constitute a complete waiver of any and all claims for damages caused by any re-release of the records.

9.2 Remedies. Except as otherwise provided for by law or this MOU, the rights and remedies of the Parties are not exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour.

9.3 Ownership of Real Property. This MOU does not contemplate a transfer of any real property or ownership interest between the Parties. Any future Agreement entered into by the Parties must be a separate, written agreement duly approved by the Carson City Board of Supervisors.

9.4 No Third-Party Beneficiary. It is specifically agreed between the Parties that none of the provisions of this MOU create in the public or any member thereof a third-party beneficiary or grant anyone not a Party to this MOU any right to maintain a suit for personal injuries or property damage under the terms or provisions of this MOU.

9.5 Assignment. No Party may assign, transfer or delegate any rights, obligations, or duties under this MOU without the prior written consent of the other Parties.

9.6 Authority to Sign. The Parties represent and warrant that the person executing this MOU on behalf of each respective Party has full power and authority to enter into this MOU and that the Parties are authorized by law to perform the services set forth herein.

9.7 Counterparts. This MOU may be executed in counterparts, each of which shall be deemed to be an original but all of which, taken together, shall constitute one and the same MOU.

In witness hereof, the Parties have entered into this Memorandum of Understanding as of the date of the last required signature below.

CARSON CITY:

BY: _____
Lori Bagwell, Mayor Date

Attest:

William Scott Hoen, Clerk-Recorder Date

Approved as to form by:

District Attorney, or his or her Authorized Representative Date

Muscle Powered:

BY: _____
Chelsea Kincheloe, President Date

EXHIBIT A

Master Plan - Upper Park

Lower Park Legend

- ① Plaza Improvement with Shade Shelter
- ② New Restroom Building
- ③ Tennis Court Improvement
- ④ Softball Field Improvement
- ⑤ Windscreen Trees at Perimeter
- ⑥ Softball Field Plaza Improvement
- ⑦ Future Landscape Improvement
- ⑧ Bike Park
- ⑨ Potential Bike Park
- ⑩ Drainage Area/Deflection Basin
- ⑪ Parking Lot*
- ⑫ Secondary Access Road (Open for Event Only)
- ⑬ Potential Bar Gate
- ⑭ Trailhead
- Potential Bar Gate
- Split Rail Fencing



EXHIBIT B

APN's: 008-391-15 and 008-011-56 (portions)

Property Address: 3999 Centennial Park Drive, Carson City, NV 89706

RIGHT OF ENTRY AGREEMENT

This RIGHT OF ENTRY AGREEMENT, entered into this 17th day of September, 2026, is made by and between CARSON CITY, NEVADA, a consolidated municipality and political subdivision of the State of Nevada (the "Landowner"), and Muscle Powered, (the "Licensee"). The term Licensee includes Licensee's members, volunteers, consultants, and assigns.

1. GENERAL.

1.1 Property. Landowner is the owner of certain land located in Carson City, Nevada, more commonly known as Centennial Park of which is more particularly shown on Exhibit "A", attached hereto and incorporated herein by reference (the "Property").

1.2. Entry/Improvements. Licensee desires to enter ("Entry") onto a certain portion of the Property for the purposes of reasonable due diligence and site investigation to prepare the design of the proposed Carson City Bike Park.

1.3. Consideration. In consideration for Entry, Licensee shall be responsible for all costs and expenses related to Entry, including compliance with all applicable erosion control, drainage, air quality and dust control measures and permitting requirements.

2. TERMS OF ENTRY.

2.1. Entry and Work. Subject to compliance with the provisions of this Agreement, Licensee is hereby granted the right and license to enter the Property during the term hereof for the purposes of reasonable due diligence and site investigation to prepare the design of the proposed Carson City Bike Park on the Property (the "Work"). Work may include survey, potholing, mapping, and similar duties. A fee in the amount of \$0 shall be charged by Landowner for Entry. All Work shall be performed and made at Licensee's sole cost and expense. Licensee shall be strictly liable for all claims of, all

activities of, and compliance of, all contractors, subcontractors, vendors, material men, assigns, and other third parties involved with the Entry and the Work. Landowner makes no warranty or representation that any material or condition existing on the Property will be fit for Licensee's intended use. Licensee shall not excavate fill material from the Property. Dust control shall be maintained by Licensee to Landowner's satisfaction and Licensee shall be responsible for compliance with all applicable air emissions requirements. All access to the Property shall be subject to the Landowner's approval and designation of route. Entry and all Work shall be scheduled and coordinated prior to commencement with the Director or designee of the Parks, Recreation and Open Space Department. Licensee shall not traverse, trespass on or disturb other real property owned by Landowner, unless prior written consent from Landowner is obtained.

2.2. Non-exclusive Right. The right and license of Entry granted herein is non-exclusive. Landowner may continue to use and to enjoy the Property in any manner not inconsistent with the right of Entry granted herein.

3. TERM.

3.1. Commencement and Termination. This Agreement shall commence, and be binding and effective on the parties, on the last date of the execution by a party hereto. This Agreement shall terminate on the date when all Work and restoration has been satisfactorily completed and approved by Landowner. All work and restoration must be complete prior to September 17, 2031. Notwithstanding, either party shall have the option of terminating this agreement upon 30 days notice to the other party. In the event the Agreement is terminated prior to completion of the work, Licensee shall restore the Property in accordance with Paragraph 6 prior to vacating the Property.

4. COMPLIANCE WITH REQUIREMENTS. Licensee shall comply with all applicable permits, authorizations, laws, rules and regulations of local, state and federal governmental authorities, including, without limitation, all Environmental Laws (hereinafter defined) in performing Work, and shall take every precaution to protect and safeguard the Property.

5. LIENS.

Licensee shall pay when due all bills and amounts due for labor, services or materials provided for or incorporated in the Property for the Work pursuant to the Entry. Licensee shall remove or cause to be removed within fifteen (15) days after recordation thereof any claims of mechanic's or material men's liens or other charges or encumbrances against the Property that arise from or relate to the Entry and the Work.

6. RESTORATION AND INDEMNITY.

Licensee agrees to restore the Property to its original condition to the extent reasonably possible upon completion of the Work and termination of this Agreement. Licensee's obligation hereunder to restore the Property shall include, without limitation, the removal of any debris, equipment, structures, fixtures, supplies, materials and other items necessary and incidental to Entry and performance of the Work. To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless and defend, not excluding the other's rights to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, caused by the negligence, errors, omissions, recklessness or intentional misconduct of its own officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described herein. This indemnification obligation is conditioned upon the performance of the duty of the party seeking indemnification (indemnified party), to serve the other party (indemnifying party) with written notice of actual or pending claim, within 30 calendar days of the indemnified party's notice of actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate in legal counsel.

7. ENVIRONMENTAL.

Licensee will not, nor will Licensee authorize any other person or entity, during the term of this Agreement, to manufacture, process, store, distribute, use, discharge, place, or dispose of any Hazardous Substances (hereinafter defined), in, under or on the Property or any property adjacent thereto. For purposes hereof, "Hazardous Substances" shall include: 1) those substances defined as "hazardous substances",

“hazardous materials”, “toxic substances”, “toxic material”; or “regulated substances” under any federal, state or local law, ordinance, regulation, statute or rule; 2) any petroleum based or related products except petroleum products used in construction of the Work performed hereunder; and 3) any other substance, material or waste regulated under any federal, state or local law, ordinance, regulation, statute or rule relating to the aforementioned, to the environment or to industrial hygiene (collectively, “Environmental Laws”).

8. NOTICES.

All notices and demands by any party hereto to any other party, required or desired to be given hereunder shall be in writing and shall be validly given or made only if personally delivered or deposited in the United States mail, postage prepaid, return receipt requested or if made by Federal Express or other similar delivery service maintaining records of deliveries and attempted deliveries, or if made by facsimile. Service shall be conclusively deemed made upon receipt if personally delivered or, if delivered by mail or delivery service, on the first business day delivery is attempted or upon receipt, whichever is sooner.

Any notice or demand to Landowner shall be addressed to Landowner at:

Carson City:

Carson City Parks, Recreation and Open Space
Parks, Recreation and Open Space Department
3303 Butti Way #9
Carson City, NV 89701
Email: jbudge@carsoncity.gov

Any notice or demand to Licensee shall be addressed to Licensee at:

Muscle Powered:

Muscle Powered
Attn. President
PO Box 2402
Carson City, NV 89702
Email: ckincheloe@musclepowered.org

The parties may change their addresses for the purpose of receiving notices or demands as herein provided by a written notice given in the manner aforesaid to the others, which notice of change of address shall not become effective, however, until the actual receipt thereof by the others.

9. Miscellaneous.

- A. Assignment. Neither this Agreement nor any rights or obligations of Licensee hereunder may be transferred, assigned or conveyed by Licensee without the written consent of Landowner, provided that Licensee may delegate performance of obligations hereunder to contractors or others performing the Work on the Property. Said delegation shall not relieve Licensee of liability hereunder.
- B. Survival of Covenants. Any of the representations, warranties, covenants and agreements of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination shall survive the termination and shall not be merged therein.
- C. Parties Bound. This Agreement shall be binding upon and inure to the benefit of the parties of this Agreement and their respective heirs, executors, administrators, legal representatives, successors and assigns.
- D. Severability. If any of the terms and conditions hereof shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other of the terms and conditions hereof and the terms and conditions hereof thereafter shall be construed as if such invalid, illegal, or unenforceable term or conditions had never been contained herein.
- E. Time. Time is of the essence to the performance of any provision of this Agreement. If the date for performance of any provisions of the Agreement is a Saturday, Sunday, or banking holiday (in the State of Nevada), the date for performance shall be extended until the next day that is not a Saturday, Sunday or banking holiday.

F. Waiver. Either party may specifically waive any breach of the terms and conditions hereof by the other party, but no waiver specified in this Section shall constitute a continuing waiver of similar or other breaches of the terms and conditions hereof. All remedies, rights, undertakings, obligations, and agreements contained herein shall be cumulative and not mutually exclusive.

G. Attorney's Fees. Should either party employ an attorney or attorneys to enforce any of the terms and conditions hereof, or to protect any right, title, or interest created or evidenced hereby, the non-prevailing party in any action pursued in courts of competent jurisdiction shall pay to the prevailing party all reasonable costs, damages, and expenses, including attorney's fees, expended or incurred by the prevailing party.

H. Governing Law. The terms and conditions hereof shall be governed by and construed in accordance with the laws of the State of Nevada, and venue shall be in Carson City, Nevada.

I. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an executed original, and all of which together shall constitute one and the same instrument.

J. Entirety and Amendments. This Agreement embodies the entire Agreement between the parties and supersedes all prior Agreements and understandings if any, relating to the Property, and may be amended or supplemented only by an instrument in writing executed by the party against whom enforcement is sought. No oral statements or representations made before or after the execution of this Agreement regarding the subject matter of this Agreement are binding on a party, nor may any such oral statements or representations be relied on by a party.

K. Invalid Provisions. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable. The Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of the

Agreement. The remaining provisions of the Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this Agreement.

L. Headings. Headings used in this Agreement are used for reference purposes only and do not constitute substantive matter to be considered in construing the terms of this Agreement.

M. Not a Partnership. The provisions of this Agreement are not intended to create, nor shall they be in any way interpreted or construed to create, a joint venture, partnership, or any other similar relationship between the parties.

N. No Recordation. Neither this Agreement nor any notice hereof shall be recorded in the office of the Carson City Recorder.

IN WITNESS WHEREOF, the parties hereto or a representative or either have set their hands and subscribed their signatures as of the date and year indicated.

CITY:

CARSON CITY, NEVADA, A
CONSOLIDATED MUNICIPALITY

LICENSEE:

MUSCLE POWERED

Jennifer Budge, CPRP
Parks and Recreation Director

Chelsea Kincheloe, President