



**AGENDA
CHANHASSEN PARK & RECREATION COMMISSION
TUESDAY, SEPTEMBER 28, 2021
CITY COUNCIL CHAMBERS, 7700 MARKET BOULEVARD**

5:30 P.M. - TOUR LAKE ANN PARK PRESERVE

Lake Ann Park Preserve Site Tour

A. 7:00 P.M. - CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

Commissioners may add or delete items at this time.

D. PUBLIC ANNOUNCEMENTS

E. VISITOR PRESENTATIONS

Commission Procedures allow for presentations from the audience at this time. If a motion is required, the item will be forwarded to the next available agenda to allow for publication and review prior to consideration.

F. APPROVAL OF MINUTES

F.1 Approve Park and Recreation Commission meeting minutes dated August 24, 2021

G. NEW BUSINESS

G.1 2021 Lake Ann Park Concession/Boat Rental Evaluation

G.2 Youth Association Presentations

H. OLD BUSINESS

I. REPORTS

- I.1 Halloween Party Preview
- I.2 Park Maintenance Quarterly Update
- I.3 Senior Center Quarterly Update
- I.4 Recreation Center Quarterly Report

J. COMMISSION MEMBER COMMITTEE REPORTS

K. COMMISSION MEMBER PRESENTATIONS

L. ADMINISTRATIVE PACKET

M. ADJOURNMENT

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Lake Ann Park Preserve Site Tour	
Section	5:30 P.M. - TOUR LAKE ANN PARK PRESERVE	Item No:
Prepared By	Jerry Ruegemer, Park and Recreation Director	File No:

SUGGESTED ACTION

SUMMARY

This tour has been scheduled at the request of the commission to walk through the Lake Ann Preserve to become familiar with the property if the city moves forward with a referendum in 2022. The commission having a baseline knowledge will be beneficial with future discussions.

Please meet at the lower level parking lot (eastside) of City Hall at 5:30pm and we will car pool to Greenwood Shores Park where the tour will begin. Wear comfortable clothing and have good hiking/walking shoes.

*The city will provide a box lunch and drinks.

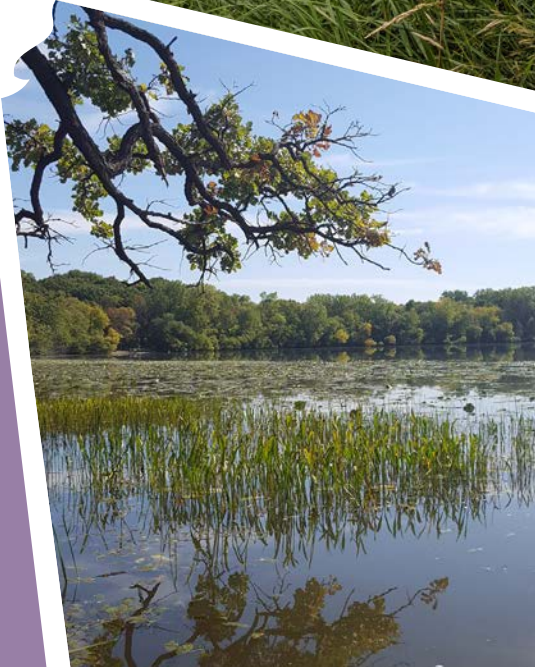
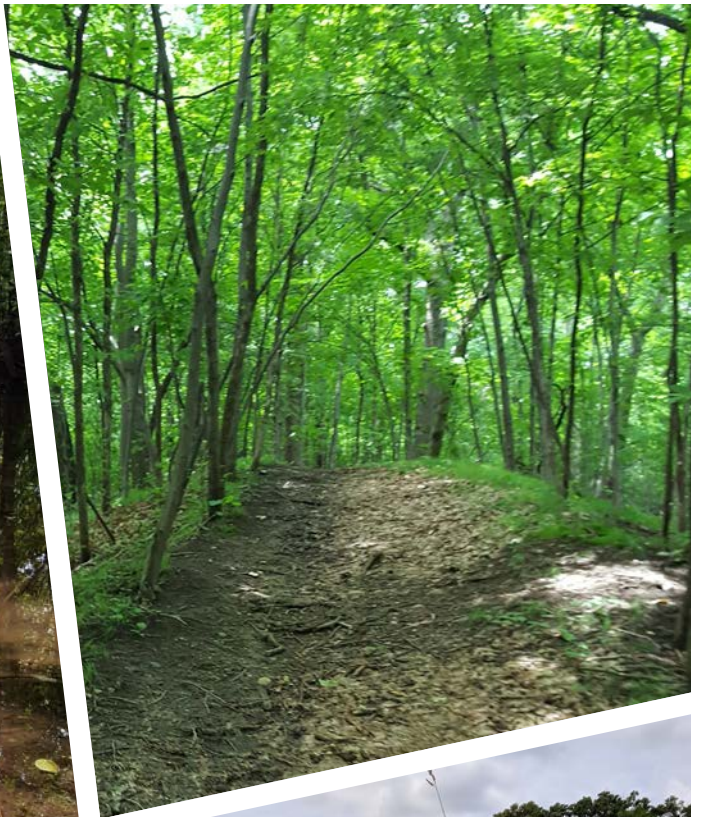
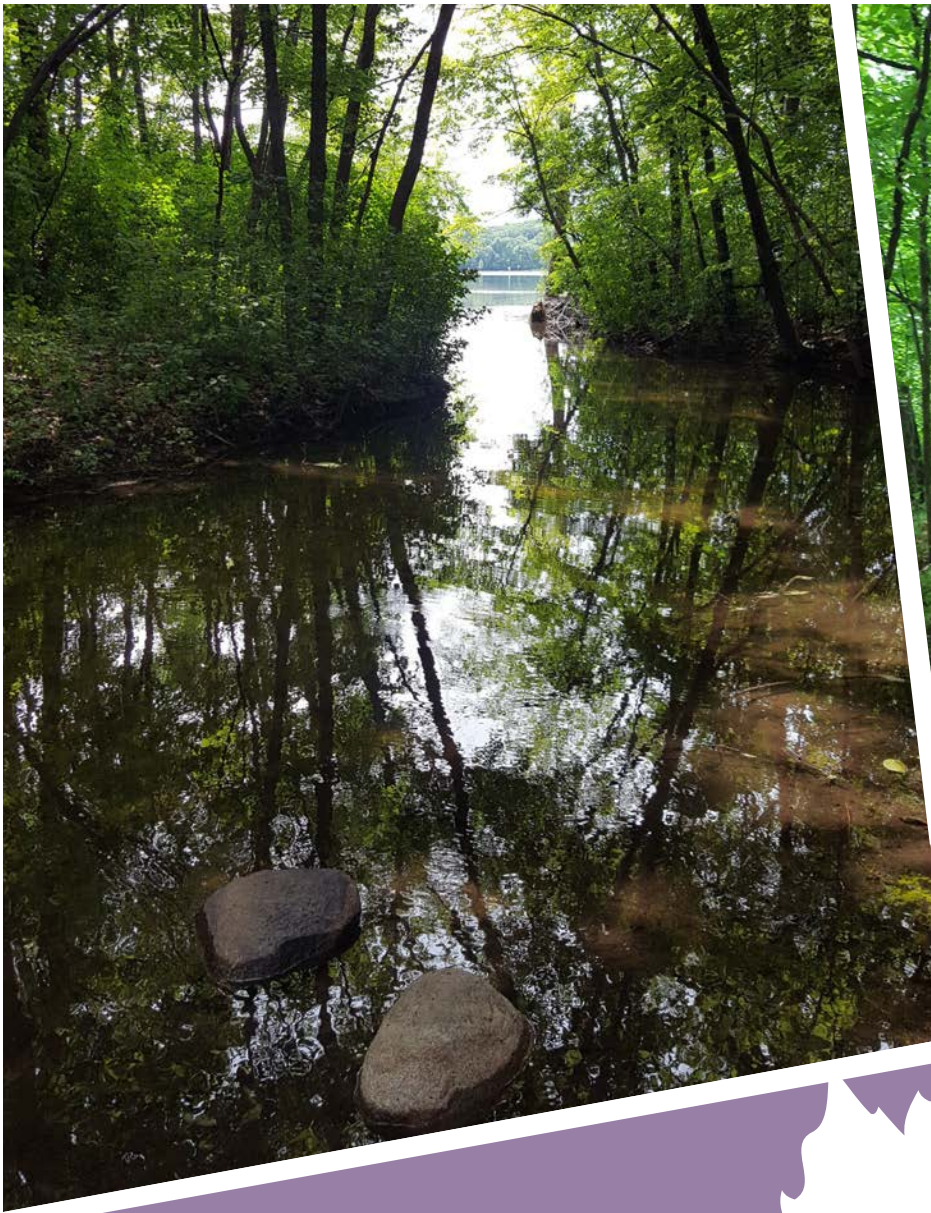
BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

[LakeAnnParkPreserveFeasibilityStudy19November2019.pdf](#)



LAKE ANN PARK PRESERVE FEASIBILITY STUDY



NOVEMBER 25, 2019



ACKNOWLEDGEMENTS

CHANHASSEN CITY COUNCIL

Mayor Elise Ryan

Council Member Dan Campion

Council Member Julia Coleman

Council Member Jerry McDonald

Council Member Bethany Tjornhom

CHANHASSEN PARKS & RECREATION COMMISSION

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CHANHASSEN CITY STAFF

Todd Hoffman, Park and Recreation Director

Adam Beers, Park Superintendent

Jill Sinclair, Environmental Resource Specialist

Kate Aanenson, Community Development Director

Todd Gerhardt, City Manager

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1 INTRODUCTION

STUDY PURPOSE

This study addresses feasibility and pricing for the creation of a trail network at the newly acquired City property known as the Lake Ann Park Preserve. The study's purpose is to understand the design limitations of the site, develop a conceptual development plan, and estimate the overall project cost.

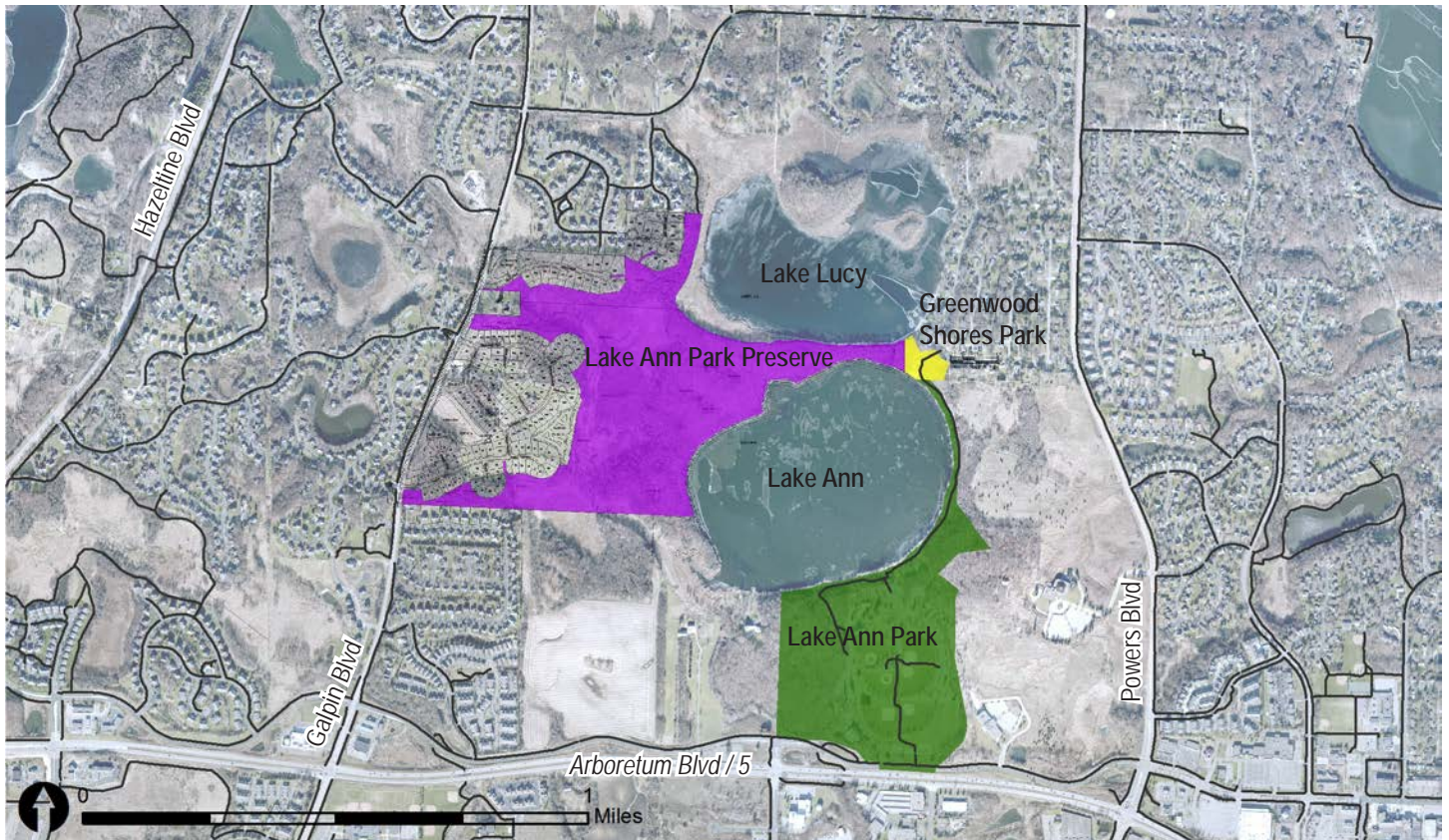
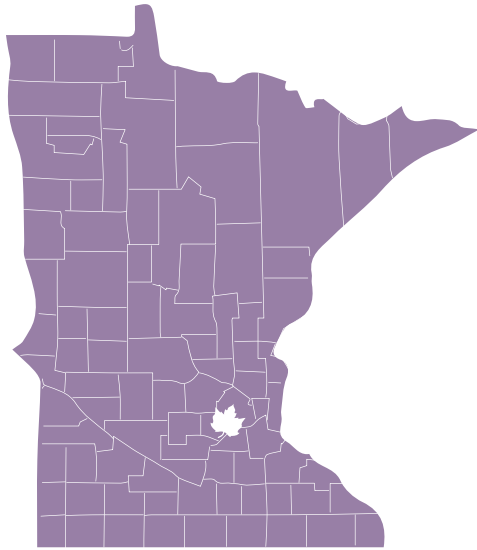
The design has been vetted through public outreach, staff input, and Park and Recreation Commission and City Council review. The design will be further refined as construction documents are developed. The design shown in this document is used to develop cost estimates and changes may impact the final cost of development of the park preserve.

Pricing reflects planning level estimates that take into account site conditions as they are understood today. Final costs may vary based on future labor and material costs, inflation, and unforeseen circumstances that may be discovered as part of the next phase of design and engineering.

PROJECT BACKGROUND

LOCATION

Chanhassen is a city of approximately 26,000 people in the southwest part of the Minneapolis/St. Paul metropolitan area. The city is often listed among the best places to live nationally, in part based on the strength of the outdoor recreation offerings of parks, trails, and lakes.



LOCAL CONTEXT

LAKE ANN AND LAKE LUCY

Lake Lucy sits at the northern portion of the parkland. The lake is 87.5 acres and reaches a depth of 20 feet. The Lake Lucy watershed is 994 acres and encompasses many of the neighborhoods to the northwest, as well as some wetland and park space. The wetland portion of Lake Ann Park Preserve drains into Lake Lucy.

Lake Lucy then drains into Lake Ann on the south side of the site. Lake Ann gets up to 45 feet deep with a surface area of 115.7 acres. The Lake Ann watershed is much smaller at 252 acres, which is nearly a 1 to 1 ratio of lake surface and land surface area. The watershed is made up of parkland and undeveloped private land. This results in very little negative impact to the water flowing overland into Lake Ann.

ADJACENT GREEN SPACE

Lake Ann Park sits on the south shore of Lake Ann, between the lake and Highway 5. The park has ballfields to the south, playgrounds, a beach, and picnic shelters near the water, and wooded trails on the west. The park is a popular community park in Chanhassen. It is actively programmed and hosts many visitors and events. The parkland also encompasses a trail corridor along the eastern edge of the lake. The corridor width varies, but is typically approximately 75' wide.

Greenwood Shores Park is a public park on the northeast corner of Lake Ann. There is a swimming beach and a picnic shelter.

While the land to the southwest of Lake Ann is not public, it is worth noting that the property has not been intensely developed and helps Lake Ann retain its natural, undeveloped character.

NEW NEIGHBORHOOD

Lake Lucy and Lake Ann define much of the north and south edges of the new parkland, but the new neighborhood development to the west will also play a role in the character of the park. Trail connections to that neighborhood will allow residents of Chanhassen to access the parkland from the west side of the city.



The watersheds for Lake Lucy (top) and Lake Ann (bottom)



The path at Lake Ann Park



Greenwood Shores Park



A HISTORY OF PLANNING FOR THE FUTURE

None of the land around Lake Ann has been heavily developed. Historically, it has been farmed or kept in a more naturalized state of forest or prairie. Private property owners have preserved the land, which remains a unique asset for the community. The trees and open space along the edges of the lake in all directions contribute to the ecological, recreational, and scenic value of Lake Ann within the community.

The site has long been identified in City planning documents for a trail to complete a loop around Lake Ann. Even as far back as the 1970s, a conceptual trail has been shown in the City's Comprehensive Plan.

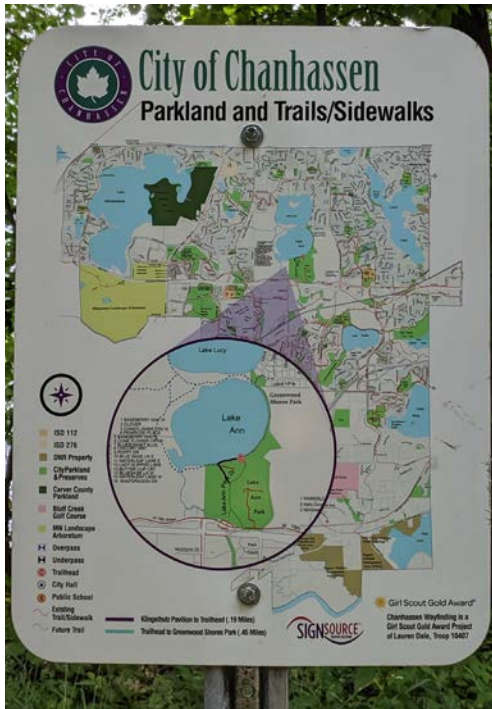
The City acquired the parkland for Lake Ann Park in 1969 through a \$250,000 referendum, choosing to preserve the shoreline for natural and water based recreation, and locating ballfields to the south between the lake and Highway 5.

In the 1980s, with the development of the parcel to the east of Lake Ann, the City of Chanhassen was able to secure property along the lake to create a paved trail and continue the loop for the public.

The development of the Greenwood Shores neighborhood also brought the dedication of Greenwood Shores Park, with a public beach on Lake Ann, as well as frontage on Lake Lucy.

When the property that Lake Ann Park Preserve sits on became available for development, the City worked with the housing developer that purchased the property to dedicate and otherwise preserve the eastern half of the site, including approximately 40 acres of wetland and 60 acres of upland with over a mile of shoreline on Lake Ann and Lake Lucy.

This long term approach to the preservation of Lake Ann's shoreline for a trail loop will have preserved approximately 3/4ths of the way around the lake, with a desire to complete the loop if/when the current owner of the private property decides to sell or subdivide the land.



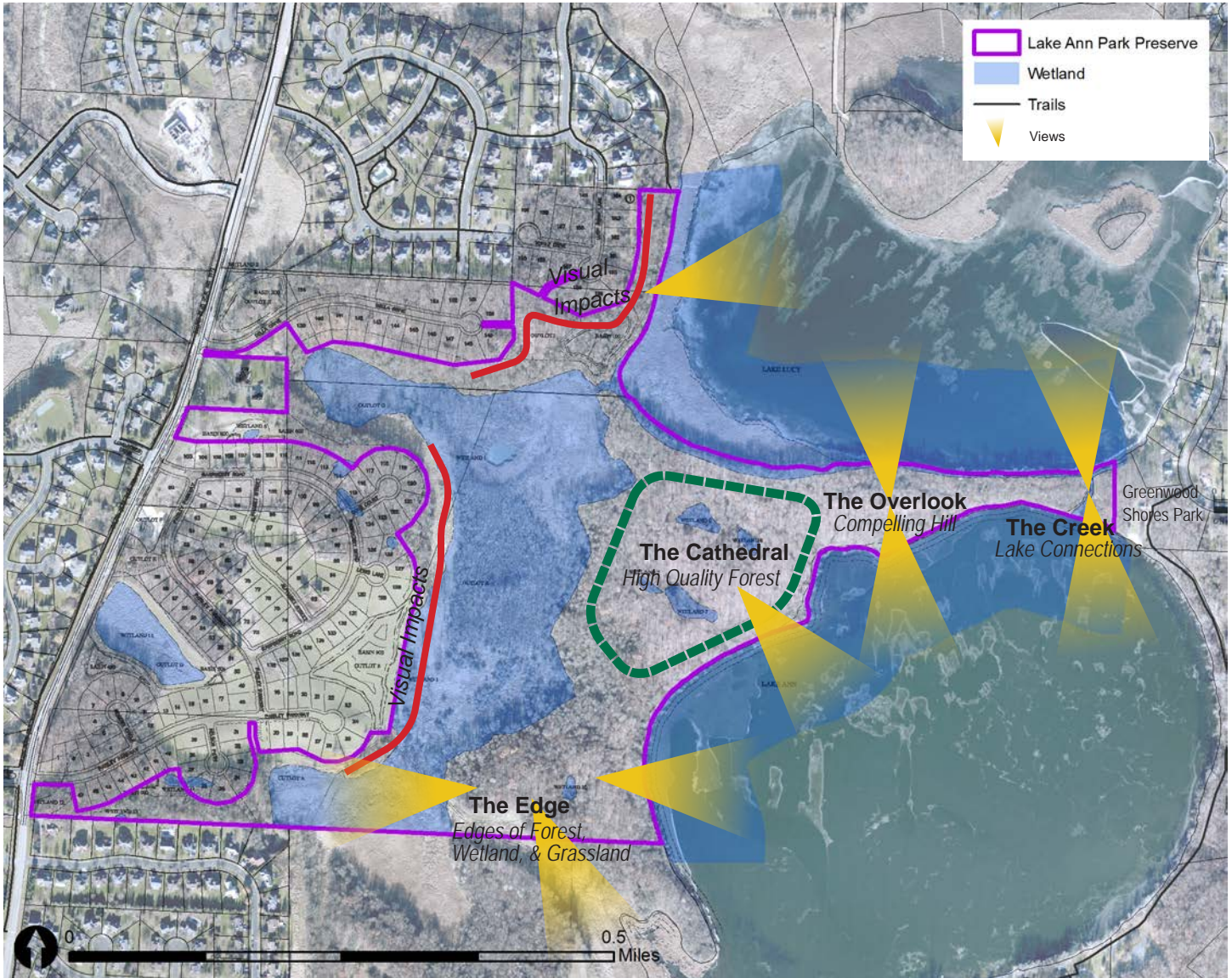
A sign at Lake Ann Park showing the planned eventual connection of a trail loop around the lake.

2 EXISTING CONDITIONS

PARK SITE

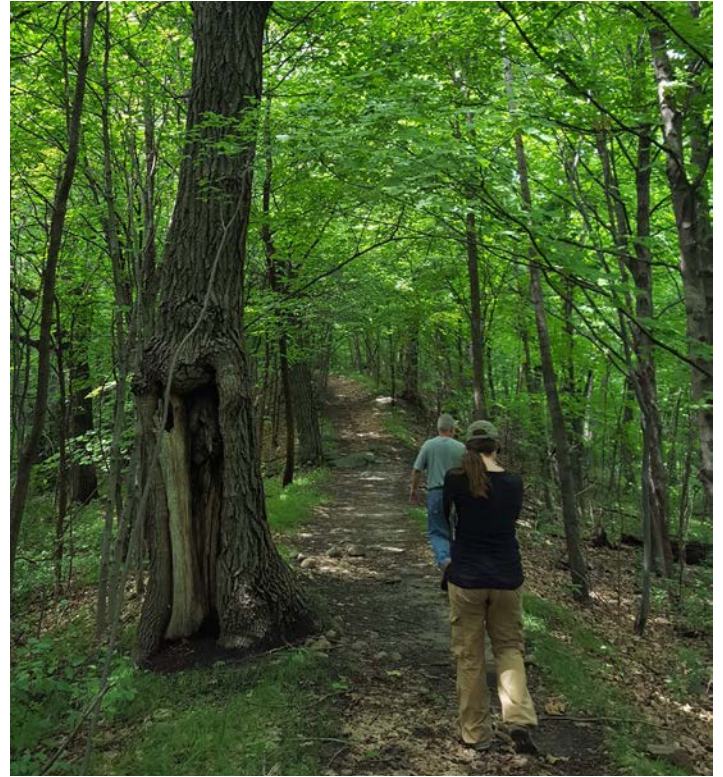
The recently acquired land is approximately 115 acres approximately split with 40 acres of wetland and 60 acres of upland. The remaining 15 acres will largely be used for grading and stormwater management related to the new neighborhood development.

The site boasts approximately 3,600 feet of shoreline on Lake Lucy and 3,400 feet on Lake Ann.





Left: The Creek - Between Lake Ann and Lake Lucy



Right: The Overlook - A unique hill feature that feels like a great place to stop and rest



Left: The Cathedral - Maples have raced to fill in the canopy as Oaks have fallen



Right: The Edge - A surprise when one emerges from the woods and into the sunlight

TOPOGRAPHY

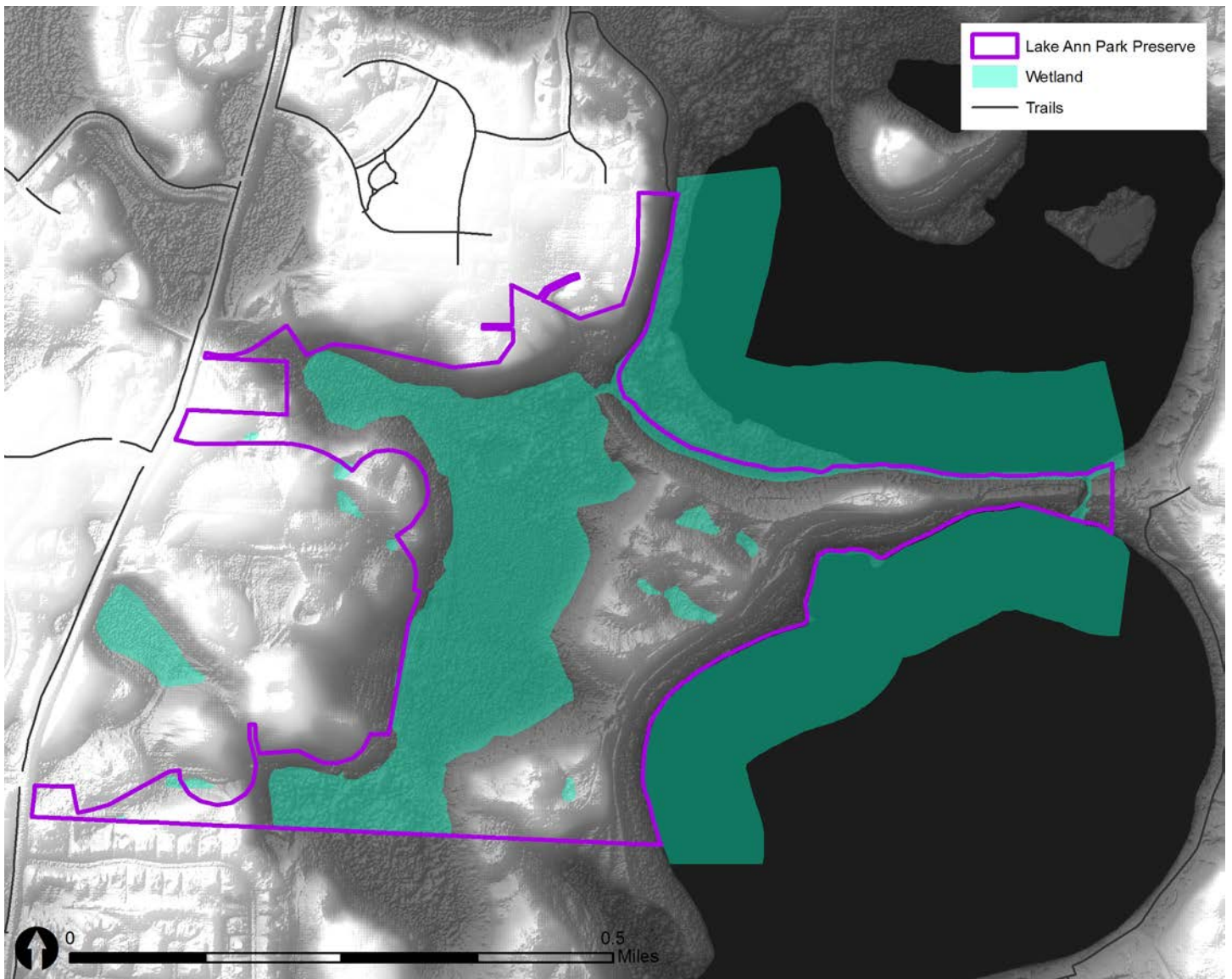
The wetland complex running through the middle of the site separates the new neighborhood from the parkland. The east parkland sits lower than the neighborhood to the west, but well above the lake elevations.

The terrain is rolling hills with a few notable nobs that provide long views across the lakes, especially during the winter when leaves are down.

WETLANDS

The largest wetland is a mix of forested wetland and emergent marshes with a few small pockets of open water. The wetland drains into Lake Lucy.

There are also small perched ponds in the wooded areas of the upland park, all less than 1/2 an acre.





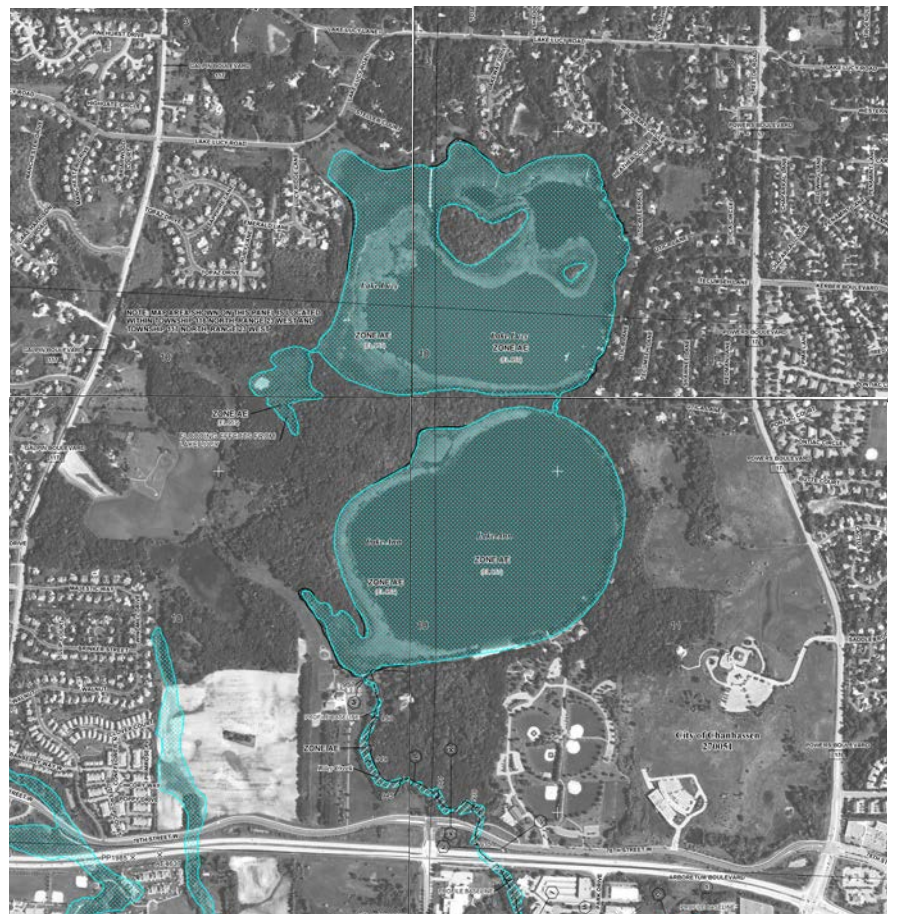
Left: Wooded wetland perched in the middle of the forested area
 Right: Wetland at the southwest corner of the woods looking towards the site of the new neighborhood

FLOODPLAINS

Floodplains do not generally impact the site, except in areas that area already wet. This does not affect the potential paved trails in the upland areas, but any crossing of a wetland that also has floodplain designation will require additional permitting and design considerations outlined in the following chapter.

SOILS

As part of the planning process, soil borings were completed along the trail alignment. These provide a better understanding of the soil conditions on site than the Soil Survey Geographic Database collected through the National Cooperative Soil Survey distributed by the Natural Resources Conservation Service (NRCS). Please see the appendix for soil boring information.



NATURAL RESOURCES ANALYSIS

OVERVIEW

The proposed trail is located within undeveloped land, which is bordered by two lakes, single-family residential development, and city parkland. Approximately 5,000 feet of shoreline form the northern and eastern edges of the property. The western portion of the property is dominated by a 30-acre wetland complex, which flows north into Lake Lucy through a natural overflow. The site has been isolated from public access for many years, which has allowed a high quality maple basswood forest to flourish in the central area of the property. Invasive species, such as a buckthorn and garlic mustard are creeping into the site along the edges of the property, but much of the area is high quality, and represents historic vegetative communities.

EVALUATION METHOD

Visits to the site were completed on July 16, and September 19, 2019. Plants were observed and photographed in mid and late-summer conditions.

PLANT COMMUNITIES

A high-quality, old growth maple basswood forest dominates the central part of the property, which is an approximately 15-acre contiguous area. The high and enclosed canopy of the maple trees forms a mostly solid shade cover over the forest floor. This has limited the growth of shrubs and herbaceous layers, as it is light-limited, however where breaks are present, an abundant herbaceous layer and numerous tree seedlings are present, which indicate a natural seed bank is present. Naturally downed trees are located throughout the property, which provide habitat for wildlife and various fungi, lichen, and moss. The forest floor is covered with maple seedlings, leaf litter, and an abundance native plant species. Native species observed on the site during the two site visits are listed in Table 1. This is not a comprehensive survey, but represents the common and most noticeable species present.

The edges of the site have been affected by various invasive and aggressive species, such as buckthorn, reed canary grass, and narrow-leaved cattails. The most prominent invasive species on the property is buckthorn, which is dense within the forested fringes and adjacent private properties. Several seedlings and large 2-3" caliper trees were observed on the site. The buckthorn was seen on all edges of the site and will likely migrate to the central area of the site if not managed aggressively to contain the natural expansion. Invasive, non-native species observed on the site are listed in Table 2.

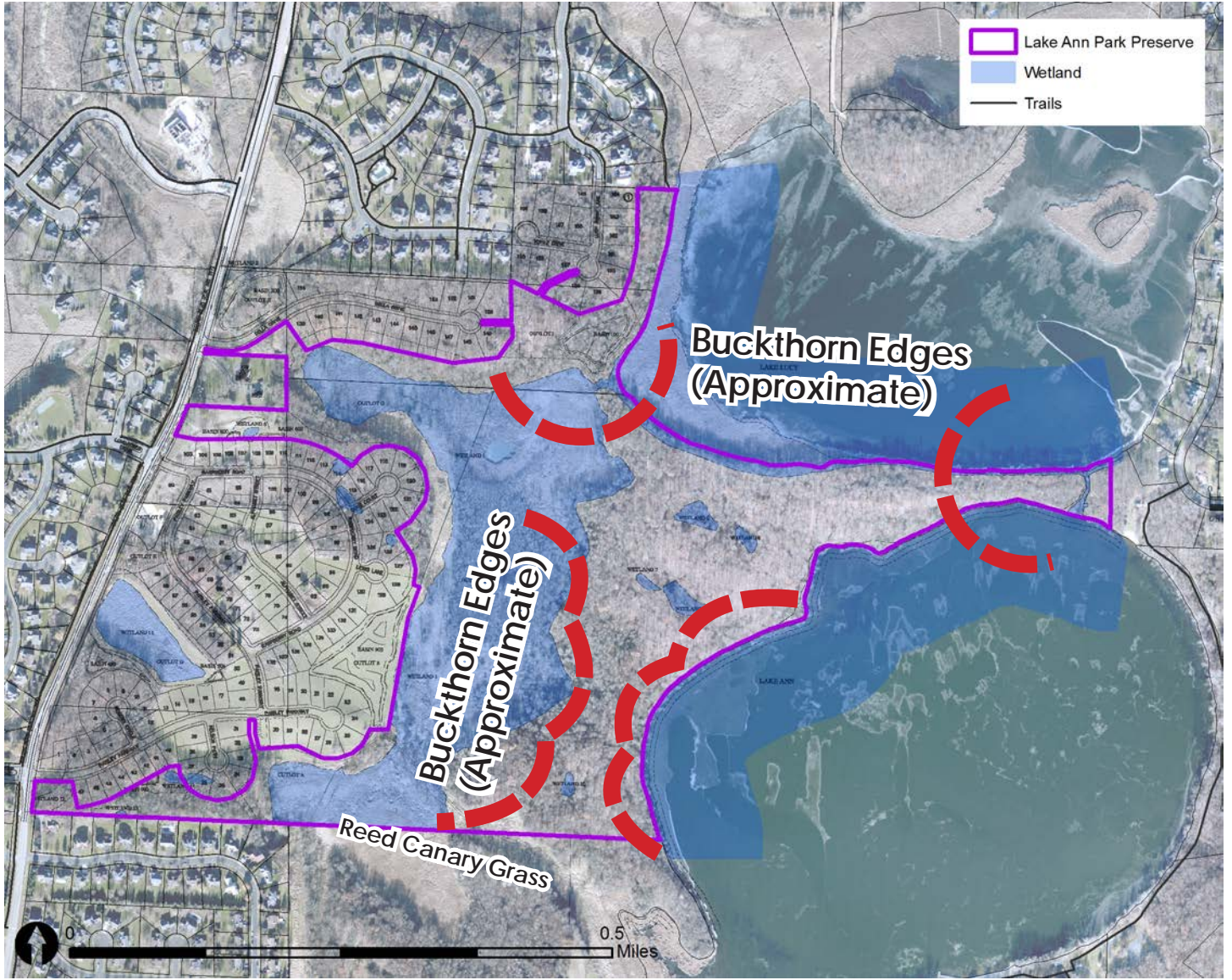
Table 1. Native Species

ANIMAL HABITAT

While not an exhaustive list, the site visits did observe the following animals or evidence of the following animals. The abundant habitat suggests there are likely more species than are identified here.

- Deer
- Turkey
- Coyote
- Frogs
- Scarlet Tanager





NATIVE SPECIES	SCIENTIFIC NAME	LOCATION VIEWED	NOTES
Ostrich fern	Matteuccia struthiopteris	northern edge of property adjacent to Lake Lucy	
Wood Fern?	Dryopteris spp.	Upland, central areas	
Jack-in-the-Pulpit	Arisaema triphyllum	throughout the site	
Zig Zag Goldenrod	Solidago flexicaulis	Upland, central areas	
Lindley's Aster	Symphyotrichum ciliolatum	Upland, central areas	
Swamp Smartweed	Persicaria amphibia	Wet, low areas	
Pennsylvania Sedge	Carex pennsylvanica	Wet, low areas, central part of site	
American Hog Peanut	Amphicarpaea bracteata	northern and western edges and into the center property-ground cover	Aggressive native
Wild Cucumber	Echinocystis lobata	Western and northern areas	Aggressive native
Canadian Wood Nettle	Laporta canadensis	Moist areas	Aggressive native
Sugar Maple tree	Acer saccharum	Central area	
Northern Red Oak tree	Quercus rubra	Upland	Oak wilt concerns
Ironwood	Ostrya virginiana	Western edge	
Paper Birch	Betula papyrifera	Southwestern area	
American Basswood	Tilia americana		
Cottonwood	Populus deltoides	Northwestern area	

Table 2: Invasive Species

INVASIVE PLANT SPECIES	SCIENTIFIC NAME	LOCATION VIEWED	THREAT LEVEL
Glossy Buckthorn aka European Buckthorn	Frangula alnus	northern and western edges of property	High
Common Buckthorn	Rhamnus cathartica	northern and western edges of property	High
Garlic mustard	Alliaria petiolata	northwestern edge of property	Moderate
Reed canary grass		Southern wet edge of property	



Native Species



Jack-in-the Pulpit



Glandular or Spreading Wood Fern??



Zig Zag Goldenrod



Lindley's Aster



Blue Beech or Ironwood??



Smartweed



Sugar Maple



Sugar Maple



Pennsylvania Sedge



Ostrich Fern



Ironwood



American Hog Peanut

Invasive Species



Garlic Mustard



Common Buckthorn



European or Glossy Buckthorn



Reed Canary Grass

3 CONCEPT PLAN

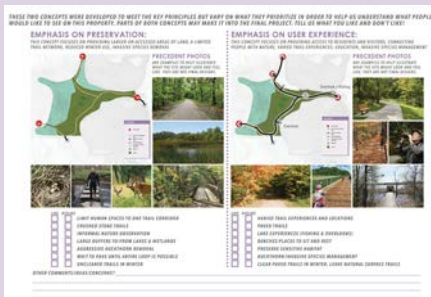
PUBLIC INPUT

Throughout the City's Park System Plan process, the desire for a connection around Lake Ann emerged as a key initiative for the City.

Later, as part of the Feasibility Study process, the planning team solicited input from residents. Through in person attendance at events and with an on-line survey, the team gathered 523 responses.

Residents were offered alternatives to different development approaches of the property. The key findings from the public input were:

- » Strong desire to protecting the natural environment, especially sensitive habitat
- » People are excited about trails. Sentiment mixed about material, but leans toward paved trails
- » Varied experiences for trail users (interact with the lake, different views, see unique areas)



Surveys were provided online and in person to solicit input from the public

CONCEPT PLAN

The concept plan was developed based on input gathered from the public, elected and appointed officials, and City of Chanhassen staff. The input was combined with an analysis of the physical characteristics and constraints to inform the layout, design, and features of the plan. The plan is based on the following 5 principles:

- » Continue trails around Lake Ann to allow for an eventual loop
- » Preserve the land as a valued natural area in Chanhassen
- » Connect residents with nature, trails, and parks
- » Protect the ecological functioning (habitat, water quality) of the site
- » Celebrate Lake Ann, Lake Lucy, and this property as community amenities

TRAILS

PAVED TRAILS

A continuation of the paved trails at Lake Ann Park will allow a wide range of users to use the trail system and experience the park preserve. Paving allows walkers, runners, those in wheelchairs or with walkers, bicyclists, and skaters to enjoy the trails.

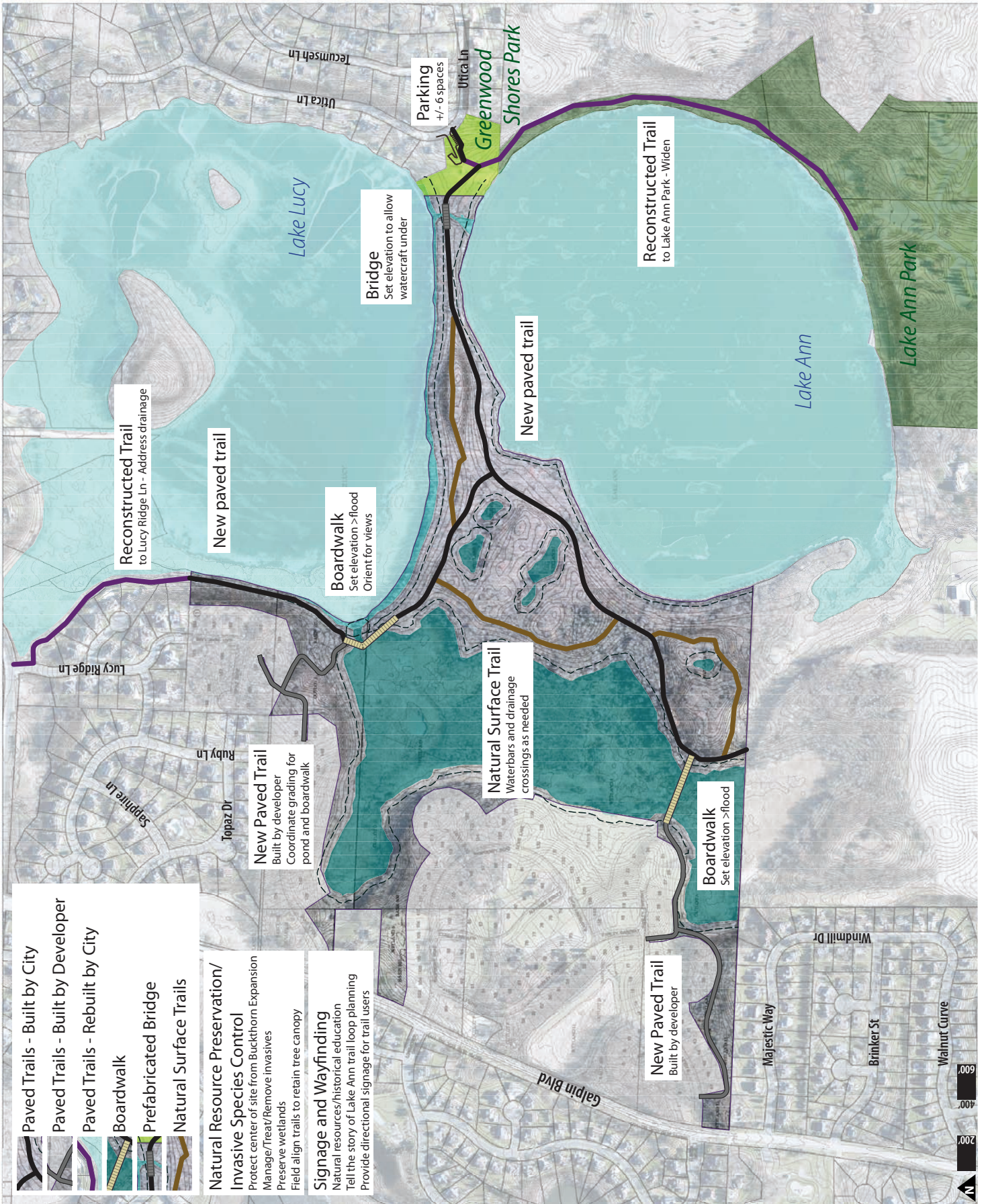
Trails are designed to be 10 feet wide to safely accommodate various users going in each direction.

Layout of the trails on the plan is generalized and a final alignment will require an on site flagging of the trail to better retain the vegetation and tree canopy on site. This also helps combat the spread of invasive species, many of which thrive in disturbed areas and outcompete native species in these locations.

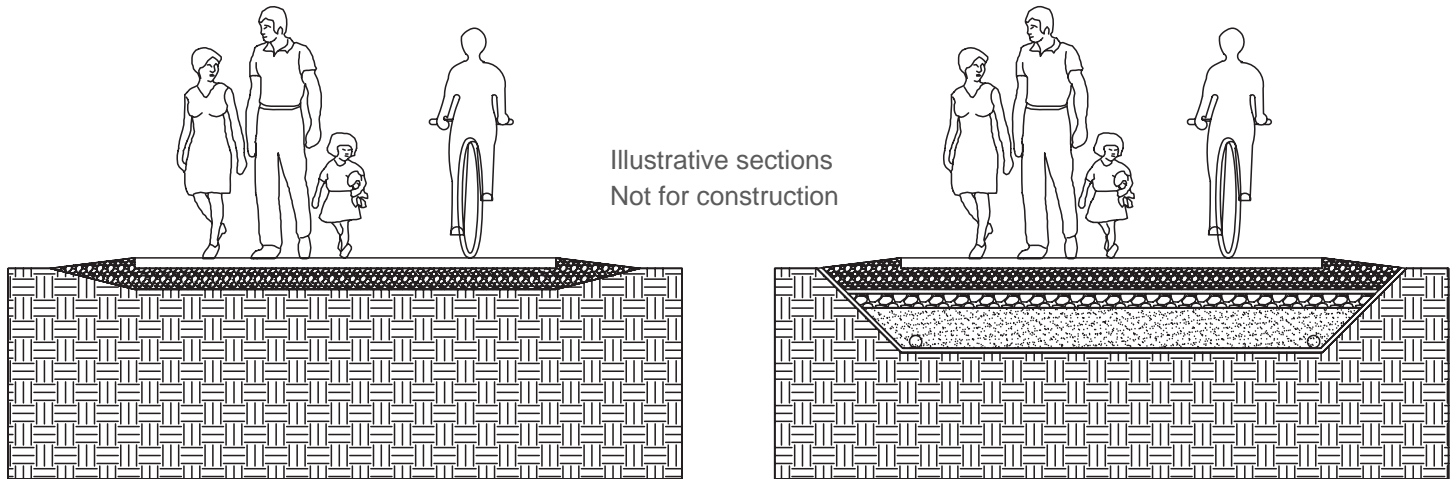


At Rice Marsh Lake, the City of Chanhassen utilized on-site flagging for final trail locations to avoid trees and preserve the canopy of the site. The effects can be seen in the aerial, with the site located trail to the left of the red line, compared with the trail design on the right side, and the obvious cut in the canopy.





Due to the soils on site, the paved trails will require a sturdier section than is typical. In order to mitigate against the high water table and challenging freeze/thaw cycles the overall section of the trail will be thicker and incorporate sub-surface structure and drainage. While this represents a larger up-front investment, it is a better long term approach, increasing the life span and reducing the maintenance demands.



A typical trail section (left) and the recommended trail section (right) show the difference in construction methods needed to create a robust, sustainable trail. While a normal trail section may only require 3 inches of bituminous over 6 inches of compacted class 5 gravel, trails in this location may require up to 2 feet of muck excavation, geotextile fabric, select granular borrow, drain tile, geogrid, and 4 inches of coarse aggregate in addition to the 6 inches of class 5 and 3 inches of bituminous.



Existing Trail Condition from the Lucy Ridge Neighborhood

RECONSTRUCTION OF PAVED TRAILS

An existing section of paved trail connecting to the northern part of the park from Lucy Ridge Road will need to be reconstructed. The trail was constructed originally during the development of the neighborhood and has aged significantly.

Depending on the staging and construction access points, the trail from Lake Ann Park to Greenwood Shores Park may also need to be reconstructed. In order to minimize the impacts to the Greenwood Shores neighborhood, the main construction access is anticipated to come from Lake Ann Park and follow the trail along the east side of the lake. The wear and tear caused by construction vehicles will necessitate the reconstruction of the trail.



NATURAL SURFACE TRAILS

In addition to the paved trail system, some of the natural surface trails will be preserved and enhanced to provide users with a secondary experience of the natural areas of the site. In some instances there are locations where water must be managed. In these cases, minimal improvements such as small culverts, waterbars, and plank boardwalks will be required to avoid negatively impacting the trails. The trails that exist today see minimal use and are not degraded as quickly as could happen with the transition to public park land. A key to preventing the degradation will be to manage water and avoid erosion.



BRIDGES AND BOARDWALKS

LAKE ANN/LAKE LUCY CROSSING

The creek between Lake Ann and Lake Lucy will be traversed with a prefabricated pedestrian bridge set on precast concrete abutments. The bridge should be wide enough to accommodate two way traffic and people stopping to enjoy the creek and lake views on both sides. This could include space for seating.

The bridge needs to be built high enough to stay out of the floodplain, and to allow for the passage of small watercraft (canoes, kayaks, fishing boats, etc.) under the bridge.

The design of the approaches to the bridge should continue the railings/fencing well beyond the bridge so that users have committed to staying on the bridge and are not drawn down to the water's edge. This is to reduce erosion and degradation of the banks of the creek.



Left: The image illustrates a strategy for keeping trail users on the specified trail and out of the erodable creek bank.
Right: Illustration of a look out off the side of the bridge. This could also include benches.

LAKE LUCY/WETLAND CROSSING

Due to the long approaches and mucky soils, the creek that drains the wetland into Lake Lucy will be crossed with a boardwalk. The boardwalk should be oriented to provide views of the wetland and the forest. To the extent possible, it should also be aligned to minimize the visual impact of the grading and housing being built in the new neighborhood.

WETLAND CROSSING

A boardwalk will also be used to connect the south part of the new neighborhood to the park preserve. The boardwalk is located to minimize the length of the crossing. The boardwalk will also go across a Metropolitan Council Sewer Interceptor that is in the wetland. In order to allow crews to maintain that pipe, a portion of the boardwalk will need to be built with a longer steel span and be removable on a temporary basis. Maintenance of the interceptor is not a common occurrence, but the boardwalk does need to allow for it on an occasional basis.

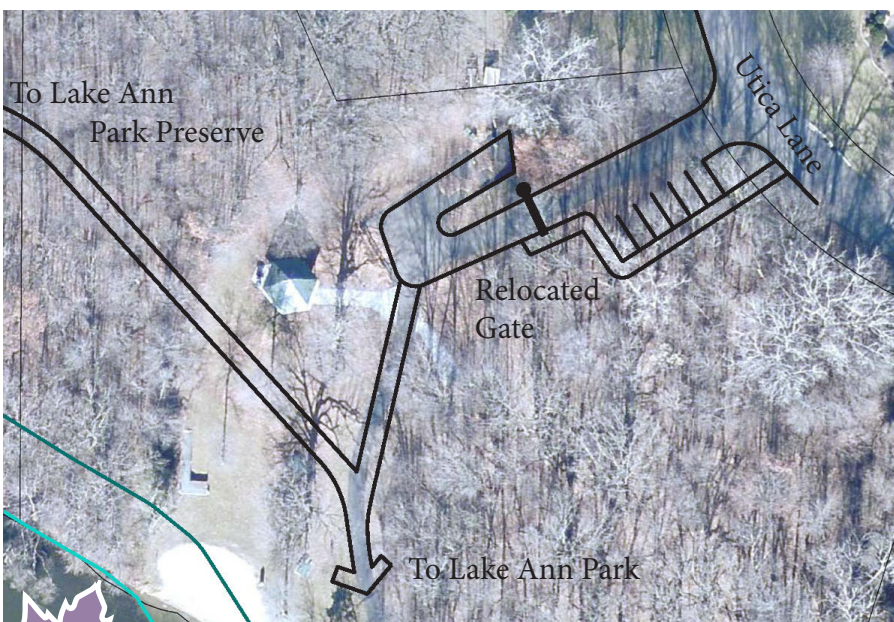
BOARDWALK DESIGN

Both boardwalks will be designed to accommodate 2 way pedestrian and bicycle traffic. They also need to be able to handle vehicle loads such as maintenance pick-up trucks. The boardwalks should be at least 12 feet clear width with 4-6 foot railings. Boardwalks should also incorporate look outs to allow trail users the chance to enjoy and experience the scenery.

The boardwalks are anticipated to utilize helical anchor supported H-10 design, where anchors are essentially drilled into the ground until they reach soils that will support the design load.

As discussed above, a portion of one boardwalk will need to be removeable to allow for occasional maintenance to the Metropolitan Council Interceptor. In this instance, the span between helical anchors is lengthened and the structure of the boardwalk under this section is supported with steel I-beams.

The elevation of the bottom of the boardwalk needs to be set above the floodplain elevations so as not to impact the flow of water in flood events.



GREENWOOD SHORES PARK PARKING LOT

The addition of a small parking lot at Greenwood Shores Park will help mitigate parking in the neighborhood and allow residents to park vehicles at Greenwood Shores Park while using the beach, picnic shelter, and park preserve trails. This will be done by relocating the existing gate and paving 6 spaces off of the entry drive.





*Left: The image illustrates the helical anchor structural support system that will be used for the boardwalks
Right: Illustration of an extended span with steel I-beams as will be needed for the Metropolitan Council Regional Sewer Interceptor Crossing.*



Both Images illustrate the character of the finished boardwalk in forested and wetland marsh environments.

NATURAL RESOURCE PRESERVATION

SHORELINE MANAGEMENT

With the beaches that are available to the public at Lake Ann Park and Greenwood Shores Park, the new park land design is not focused on bringing people to the water's edge, unless they are on a sustainable surface such as a bridge, boardwalk, or dock. This will help reduce erosion and degradation of the shoreline as well as minimize the opportunity for the spread of invasive species to these locations.

WETLAND MANAGEMENT

The design of the park incorporates a 50 foot minimum buffer from the wetlands in all locations where feasible. This meets or exceeds the guidance provided by the Riley Purgatory Bluff Creek Watershed District for wetland buffers. In instances where trails are built within standard buffer zones, the locations are driven by a need to minimize erosion and grading impacts, or to cross wetlands on sustainable, constructed surfaces and keep people out of the wetlands themselves.

FOREST MANAGEMENT

Education, signage, and paved trails will direct future park users to avoid accessing the high quality areas of the property in order to preserve the existing natural resources of the site. Encroachment into these areas will directly damage vegetation, but can also spread invasive species.

Etiquette signage and park rules should be posted at all entrances to the park to inform visitors of the value of the high-quality forest community.

Trails should be clearly defined and direct visitors to access only areas where trails exist rather than promoting hiking through the high-quality areas of the park.

Educational and interpretive signage along the trails should point out significant species and features of the forest and warn of the effects of invasive species.

INVASIVE SPECIES MANAGEMENT

The highest priority for management of natural resources on the property is to address the existing buckthorn. Management methods should be evaluated based on cost, success rate, and the size of the existing trees. Potential methods include:

- Forestry mowing with follow up treatment of stumps
- Cutting and application of glyphosate to stumps
- Goat grazing of seedlings and small trees

The Mn DNR recommends that garlic mustard is pulled or cut at ground level in areas where there is light infestation. Glyphosate may be applied in early spring or late fall when native plants are dormant.

Reed canary grass may be treated in large swaths with aquatic glyphosate. Use of wick applications may be helpful to control reed canary grass, which encouraging other species to become established.

Every invasive species management plan should include a phasing plan to ensure that initial and follow up treatments are planned.



OTHER AMENITIES

INTERPRETIVE SIGNAGE

Interpretive signage should be incorporated into the park preserve along the trails in appropriate locations to help tell the story of the parkland. Themes should include:

- » Site Ecology
- » Site History
- » City Trail and Park Planning

In locations where natural surface trails intersect with paved trails, foot cleaning stations should be paired with informational signage about invasive species to help prevent their spread.

WAYFINDING SIGNAGE

While many people may get to know the trail system in the park preserve, the new land will draw visitors and wayfinding signage will help them navigate and better understand where they are and how to get to where they want to go. Signage should be located at entries to the park preserve and at decision points where trails split.



Left: An example of educational signage

Center: An example of a boot brush foot cleaning station and informational signage

Right: An example of wayfinding signage

WATER ACCESS

While the best location is to be determined, there is an opportunity to connect park users with the lakes. This could occur with a fishing pier or a bird blind. When locating this feature, it is important to consider both the views it provides to users and also the views the dock will become a part of (what does it look like from across the lake?).



Left: An example of a fishing pier

Right: An example of a bird blind dock



4 IMPLEMENTATION

IMPLEMENTATION

COST ESTIMATE

The following cost estimate has been prepared to provide guidance on the costs associated with build-out of the concept plan. This estimate was prepared in November of 2019 and reflects current conditions.

Prices are subject to change based on any number of factors including, but not limited to changing labor and material costs, the bidding schedule and environment, phasing considerations, inflation, changes to the design, donations/volunteers, and other unknown circumstances.

	<i>ITEM DESCRIPTION</i>	<i>UNIT</i>	<i>QUANTITY</i>	<i>UNIT COST</i>	<i>TOTAL</i>
1	NEW BITUMINOUS TRAIL - PARK INTERIOR	LF	6,250	\$152	\$950,000
2	RECONSTRUCT EXISTING BITUMINOUS TRAIL - NW CORNER OF LAKE LUCY ADJACENT TO RESIDENTIAL HOMES	LF	1,250	\$132	\$165,000
3	RECONSTRUCT EXISTING BITUMINOUS TRAIL - EAST SIDE OF LAKE ANN - CONSTRUCTION ACCESS CORRIDOR	LF	2,675	\$100	\$267,500
4	TIMBER BOARDWALK STRUCTURE	LF	800	\$1,000	\$800,000
5	PREFABRICATED PEDESTRIAN TRUSS BRIDGE	EA	1	\$175,000	\$175,000
6	NATURAL TRAIL ENHANCEMENTS ALLOWANCE	LS	1	\$100,000	\$100,000
7	GREENWOOD SHORES PARKING LOT IMPROVEMENTS	SQ YD	200	\$125	\$25,000
8	TEMPORARY ACCESS AND HAUL ROAD MAINTENANCE	LS	1	\$50,000	\$50,000
9	EDUCATIONAL/INTERPRETIVE SIGNAGE ALLOWANCE	LS	1	\$50,000	\$50,000
10	INFORMATIONAL KIOSKS	EA	3	\$15,000	\$45,000
11	WAYFINDING ALLOWANCE	LS	1	\$20,000	\$20,000
12	INVASIVES TREATMENT/REMOVAL	ACRE	30	\$2,500	\$75,000
13	FISHING PIER/BIRD BLIND	EA	1	\$75,000	\$75,000
	ESTIMATED CONSTRUCTION COST				\$2,797,500.00
	CONTINGENCY (20%)				\$559,500.00
	ESTIMATED CONSTRUCTION COST TOTAL				\$3,357,000.00
	ESTIMATED OVERHEAD COSTS (ADMIN, DESIGN, ENGINEERING LEGAL) (25%)				\$839,250.00
	ESTIMATED OVERALL PROJECT COST				\$4,196,250.00



Notes:

- 1 - Includes construction costs associated with interior park paved trail construction including mobilization, 2-foot muck excavation, select granular borrow, geotextile fabric, drintile, geogrid, 4-inch coarse aggregate, 6-inch Class 5 aggregate base, 3-inch trail pavement, culverts, erosion control, topsoil, seed and signage.
- 2 - Includes construction costs associated with new paved trail construction including mobilization, earthwork (minimal grade changes), 6-inch Class 5 aggregate base, 3-inch trail pavement, culverts, erosion control, topsoil, seed and signage.
- 3 - Includes construction costs associated with replacing existing paved trail with new 10 foot trail due to construction hauling damage. Includes 6-inch Class 5 aggregate base, 3-inch trail pavement, erosion control, topsoil and seed.
- 4 - Assumes helical anchor supported H-10 design (bridge) capable of carrying vehicles, 12' clear width with 4'-6" railings. Actual depth and size of helical anchors is unknown until sub-surface soil borings can be completed. Pricing could be greatly affected up or down depending on results. Assumes 400' needed near Lennar site. Assumes 400' at Bridge #2 location
- 5 - Assumes prefabricated truss bridge with precast concrete abutments. Assumes bridge spans do not exceed 35 feet in length. Includes costs for creating look-outs on each side of the bridge.
- 6 - Includes construction costs associated with narrow planked boardwalks, culverts, and waterbars to manage water and user impacts on natural surface trails
- 7 - Includes construction costs associated with grading, adding paved parking, curb stops, bollards. Relocate existing gate.
- 8 - Assumes temporary bridge is required at Bridge #1 location to facilitate boardwalk and paved trail construction. Includes costs to place wood chips or other materials to maintain haul routes into the site.
- 9 - Assumes costs associated with the manufacture and installation of educational signage related to the history, planning, and ecological functioning of the site.
- 10 - Includes costs for informational kiosks located at parking lots
- 11 - Assumes costs associated with the manufacture and installation of wayfinding signage at trail intersections and parking lots.
- 12 - Includes costs related to Buckthorn removal and stump treatment, spraying (Buckthorn, Garlic Mustard, other invasives), forest mowing.
- 13 - Assumes construction of DNR Fishing Pier or Bird Blind

PERMITTING

Based on site visits and review of available resources and rules, the proposed alignment can be constructed with minimal regulatory review. Permits will be needed from the U.S. Army Corps of Engineers and the MNDNR for the two areas where wetland/water will be crossed, but these are reasonable provided the design achieves the goal of a complete span. Outside of City requirements, the primary permitting agency is the Riley Purgatory Creek Watershed District, which will regulate the majority of the project features. There will be components of the project that will need to be designed in compliance with their rules, however these all seem achievable. Pre-design consultation with the watershed district is recommended to discuss the project, timing, and ensure that they can proceed with permitting the project as design is finalized. The watershed district is aware of the project and has expressed an interest in partnering to ensure it is a good example of best practices.

Overall, this project fits well into the regulatory framework. Certainly some components will require compliance with the rules, but I see no fatal flaws that would prevent the concept plans that have been prepared from being used as a basis for more formal processing and finalization. The main things needed are to:

1. Remain outside of wetlands
2. Maintain the minimum buffer setbacks
3. Ensure the design of the wetland crossings (the one into Lake Lucy and the channel between Lake Lucy and Lake Ann) are complete spans, do not contribute to floodplain capacity, and meet your trail design standards.
4. Have early and often regulatory correspondence.

Based on the proposed trail alignments, the route will be able to avoid any impacts to delineated wetlands. Two channel crossings will be needed, but we assume that they will be constructed to span the channels, and have no discharge within the wetland boundaries.

Permitting

- » It is recommended that the plans be shared with the Riley Purgatory Bluff Watershed District, and request a No-Loss determination under the Minnesota Wetland Conservation Act.
- » The U.S. Army Corps of Engineers also regulates wetlands in the project area, and will need to permit the two crossings.
- » The channel from Lake Lucy to Lake Ann would also be considered Public Water and would be regulated by the Minnesota Department of Natural Resources.
- » Provided the crossings of the channel and the wetland flowing into Lake Lucy completely span the wetland, there would be no mitigation requirements, however the MNDNR typically likes to see the crossing design include a hydraulics and hydrology report to ensure the crossing will have no effects on the lakes or channel.



- » Floodplain impacts may occur if there is discharge within the floodplain. This discharge may reduce the floodplain capacity, which is why it is regulated, however it can also be mitigated if an equal volume of storage can be created. Impacts would be determined with design, and mitigation would be included within the grading plan. This is also regulated by the Riley Creek Watershed District.
- » The watershed also regulated grading and erosion control, the water crossing, and wetland buffers. Trails are allowed within the wetland buffers, provided the minimum buffer width is maintained. I am assuming that Lake Ann is considered an Exceptional wetland, and therefore you would need to keep the trail a minimum of 40-feet away from the delineated wetland edge around the lake. This appears to be possible, although some additional grading to maintain the desired slopes may be needed to achieve.
- » Crossing the interceptor will require review and approval from the Metropolitan Council for encroachments.

PROJECT PHASING

There are a number of actions that still must be done to accomplish the full build out of the park preserve. It is preferable for construction of the wetland boardwalk to occur in coordination with the construction of the developer's portion of the trails at the south end of the new neighborhood to minimize impacts on new residents.

<i>ACTION</i>	<i>NOTES</i>
Secure Funding	
Design and Engineering	
Soil Borings	Wetland borings should be done in the early winter
Permitting	Can be done at 90% Plan Completion of design/engineering
Bidding	Preferred bidding environment in the fall for construction the next year
Construction	
Set Boardwalk Structural Supports	Should be done in Winter
Construct Boardwalk Top	Should be done Spring/Summer/Fall
Construct Trail	Should be done Spring/Summer/Fall

CONSTRUCTION ACCESS AND STAGING

The selected contractor will have their own approach to access and staging, but it must be consistent with the City's goals. The construction of the wetland boardwalk is anticipated to come from the west in coordination with the development of the new neighborhood. In order to minimize the impacts to the Greenwood Shores neighborhood, the main construction access for the paved trails is anticipated to come from Lake Ann Park and follow the trail along the east side of the lake. There will still be some disruption to the Greenwood Shores neighborhood and the Lucy Ridge neighborhood as trails, bridge, boardwalks, and parking lot are constructed.

This estimate assumes a haul road will be necessary for certain parts of the project, especially for a temporary crossing of the Lake Ann/Lake Lucy creek.

It is of the utmost importance that all areas impacted by construction are restored to a natural condition.

FUNDING SOURCES

A number of funding sources may be available for the development of the Lake Ann Park Preserve. Possible opportunities have been identified from the City's Park System Plan:

GENERAL FUNDS

General funds can and should be used to develop and maintain the parks and recreation system. General funds are the primary funding source for on-going maintenance, operations, and amenities.

DEDICATED TAX LEVY

A city can hold a referendum for a dedicated tax levy with proceeds directed specifically for parks and recreation. This levy can be used for capital projects as well as operations and maintenance. The proceeds may be in place of general funds or be supplemented by general funds.

BONDING

General Obligation Bonds and Revenue Bonds provide another source of implementation funding for new public facilities, as well as repairs and/or upgrades to existing facilities.

GENERAL PARK BOND ISSUE

Residents can decide to raise revenue through a permanent or temporary tax increase dedicated for specific purposes such as park, trail, and bikeway improvements and maintenance. These funds are usually provided through bonds approved as part of a voter referendum.

PARK AND TRAIL DEDICATION

Minnesota Statutes allow local governments to require dedication of land or cash in-lieu of land for parks and trails from new subdivisions. The dedication must be reasonable and rationally related to the recreation demand created by the development.

The land for the park preserve was secured in part through park dedication. Fees collected are deposited into the City's park and recreation development fund or its multipurpose trail fund and are used for the development of new or expanded facilities. Park dedication may not be used for maintenance or replacement of existing facilities.

UTILITY/FRANCHISE FEES

Franchise fees are included on the monthly bill that customers receive from a utility, such as natural gas, electricity or cable. The fee can be a flat amount each month or a percentage of the monthly bill. A franchise fee can be implemented with an ordinance, which must be approved by the City Council.

PARTNERSHIPS

Public and private partnerships have been key to the development of the parks and recreation system. These relationships have led to the development of different types of parks, including natural resource management. The Riley Purgatory Bluff Creek Watershed District may be a viable partner on this project to be an example of best management practices for wetlands and lakes



DONATIONS

Private donations are another potential funding source. These may be financial donations from individuals or area corporations, or donations of labor from recreation clubs or use agreements.

GRANTS

The City has been successful at securing grant funding and should continue to pursue opportunities when potential award outweigh the costs for applying or administering.

MINNESOTA DNR

The Minnesota DNR is one of the most comprehensive resources when it comes to state funding for park and trail programs. They offer a variety of grant programs and technical assistance. Current programs provide assistance for many features including recreational trails. Some programs also offer assistance for the development of parks or for trail amenities such as restrooms, lightning, benches, etc.

Each of the Minnesota DNR grant programs is unique. The DNR should be consulted before pursuing a grant to clarify funding availability and qualifications.

CLEAN WATER, LAND AND LEGACY AMENDMENT

On Nov. 4 2008, Minnesota voters approved the Clean Water, Land and Legacy Amendment to the Minnesota State Constitution which increased the general sales and use tax rate by three-eighths of one percentage point (0.375%) to 6.875% and dedicated the additional proceeds for the Arts and Cultural Heritage Fund, the Outdoor Heritage Fund, Clean Water Fund, and Parks and Trails Fund.

Funding from the Legacy Amendment is administered by a variety of agencies such as the Department of Natural Resources, Pollution Control Agency, Department of Health, Historical Society, Minnesota State Arts Board and regional art councils. A number of new grant programs were created. Information about grant opportunities can be found on individual state department and organization websites.

FOUNDATIONS & NON-PROFITS

There are foundations and non-profits that are interested in fulfilling their missions by supporting local projects. There are a number of on-line tools that can assist with the process of identifying additional foundations that may provide financial support for park, trail, and bikeway improvements.

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Approve Park and Recreation Commission meeting minutes dated August 24, 2021	
Section	<u>APPROVAL OF MINUTES</u>	Item No: F.1
Prepared By	Christine Lusian, Administrative Support Specialist	File No:

SUGGESTED ACTION

The Park and Recreation Commission approves the minutes from its August 24, 2021 meeting.

SUMMARY

BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

[PRC Meeting Minutes August 24, 2021](#)

**CHANHASSEN PARK AND
RECREATION COMMISSION
REGULAR MEETING
MINUTES
AUGUST 24, 2021**

[There was no audio for the first 8 minutes of the meeting; missing portions are highlighted in yellow below.]

Chairman Tsuchiya called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Karl Tsuchiya, Sandy Sweetser, Matt Kutz, Jim Peck, Heather Markert, Don Vasatka, and Scott Fischer

MEMBERS ABSENT: Youth Commissioner Chaehyun Lee

STAFF PRESENT: Jerry Ruegemer, Park and Recreation Director; Mitchell Czech, Recreation Supervisor;

PUBLIC PRESENT: None

APPROVAL OF AGENDA. Commissioner Peck moved, Commissioner Sweetser seconded to approve the agenda as presented. All voted in favor and the motion carried unanimously with a vote of 7 to 0.

PUBLIC ANNOUNCEMENTS.

Park and Recreation Commission gave an updated on the Rotary Club of Chanhassen's Rotary Car Parade on Monday, September 6, 2021.

VISITOR PRESENTATIONS. None.

APPROVAL OF MINUTES.

APPROVE PARK & RECREATION MINUTES DATED JULY 27, 2021

Commissioner Sweetser moved, Commissioner Fischer seconded to approve the Minutes of the Park and Recreation Commission Meeting dated July 27, 2021 as presented. All voted in favor and the motion carried unanimously with a vote of 7 to 0.

NEW BUSINESS.

2021-22 ICE SKATING RINK RECOMMENDATIONS

Mitchell Czech, Recreation Supervisor, said in looking to the 2021-2022 skating season it is the recommendation to flood 11 ice rinks at six different locations and maintain five warming houses. He noted this is the same number as the past two years. Most locations have a hockey rink and a pleasure rink and hours are weekdays 4 p.m.-9 p.m., Saturdays 10 a.m.-9 p.m., and Sundays 1 p.m.-7 p.m., with the exception of Roundhouse Park which is closed weekdays, and is open Saturdays 12 p.m.-6 p.m. and Sundays 1 p.m.-6 p.m. He noted there are modified hours for non-school days. He walked the Commissioners through the numbers for attendants and said in previous years they had 24 rink attendants and wages totaled \$19,719.69 with a total of 1,709 hours worked; however, there were modifications to attendants and wages during COVID.

The Commissioners discussed what it would take to look at the addition of a warming house.

Commissioner Kutz moved, Commissioner Peck seconded that the Park and Recreation Commission recommend to the City Council that the following skating rink and warming house locations be maintained for the 2021-2022 season: Chanhassen Rec Center (1 - Pleasure Rink, 2 - Hockey Rinks), North Lotus (1 - Pleasure Rink, 1 - Hockey Rink), City Center (1 - Pleasure Rink, 1 - Hockey Rink), Bandimere Park (1 - Pleasure Rink, 1 - Hockey Rink), Roundhouse Park (1 - Pleasure Rink), Pioneer Pass Park (1 - Pleasure Rink). All voted in favor and the motion carried unanimously with a vote of 7 to 0.

ARBORETUM/TRUNK HIGHWAY (TH) 5 REGIONAL TRAIL UPDATE

Park and Recreation Director Jerry Ruegemer updated the Commissioners and noted the project is coming to an end after many years. He gave a presentation on the history of the project and showed a drone video. Mr. Ruegemer noted that Carver County is the lead on the project with 50% of the project costs, Chanhassen at 25%, Minnesota Landscape Arboretum at 25%, and Life Time Fitness donated the road right-of-way. After funding for the project was obtained, in 2018 the City passed and adopted a resolution supporting the regional Master Plan through Carver County, and approved a memorandum of understanding between the City and Carver County for construction of the regional trail and underpass. In 2019 they executed a Joint Powers Agreement (JPA) for the design, construction, maintenance, and operations which spelled out the details. The \$1.2 million of the City's portion has been paid and Carver County gave the City an interest-free loan on the remaining \$681,549; this balance will be spread out over five years.

Commissioner Sweetser asked if it will fall to Chanhassen to maintain the trails.

Mr. Ruegemer replied portions of it will as Carver County does not maintain trails. He clarified that most of the trail system is within the Landscape Arboretum property and they will maintain that; anything outside of the Arboretum, the City of Chanhassen will maintain. He showed a drone video of the trail, boardwalk, and underpasses on screen, while noting the portions of the trail that are open to the public and the portions that are still closed and under construction. Mr. Ruegemer announced that the Grand Opening is scheduled for Tuesday, October 19 at 11:30 a.m.

OLD BUSINESS. None.

REPORTS. None.

COMMISSION MEMBER COMMITTEE REPORTS.

Mr. Ruegemer noted they will do some touring in September and he will bring the Commissioners to Lake Ann and tour the woods.

COMMISSION MEMBER PRESENTATIONS. None.

ADMINISTRATIVE PRESENTATIONS. None.

ADJOURNMENT.

Commissioner Peck has had a few residents ask him if the Chanhassen Redbirds win a 4th Title in a row, would the City put up a sign on each end of town that says “Home of the Redbirds...”

Mr. Ruegemer noted that has been discussed in the past. He will look into that as he does not know if that is MnDOT or the City.

Commissioner Peck moved, Commissioner Markert seconded to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 7 to 0. The Park and Recreation Commission meeting was adjourned at 7:48 p.m.

Submitted by Jerry Ruegemer
Park and Recreation Director

Prepared by Jean Steckling

Park & Recreation Commission Staff Report

September 28, 2021



Subject	2021 Lake Ann Park Concession/Boat Rental Evaluation	
Section	<u>NEW BUSINESS</u>	Item No: G.1
Prepared By	Mitchell Czech, Recreation Supervisor	File No:

<u>SUGGESTED ACTION</u> N/A

SUMMARY

Lake Ann Park has been a very popular destination in our community for many years. Beach and other park users enjoy the services the City provides at the concession/boat rental area. Many park users were excited to return to outdoor activities with COVID-19 restrictions loosening. A combination of this excitement and warm weather helped with attendance which resulted in another good year of food and watercraft sales and rental.

\$19,420.00 Watercraft Revenue
 +\$11,507.26 Food Sales Revenue
 -\$ 2,745.00 Grey Duck Outdoor Paddleboard Payment
 -\$ 2,124.22 Sales Tax Payment
 \$26,058.04 Total Revenue

The City continued with an agreement with Grey Duck Outdoor to offer stand up paddleboards for hourly rentals. Grey Duck Outdoor purchased, licensed, and maintained all eight paddleboards throughout the rental season. The City supplied the labor to coordinate the rentals and the lockable rack to house the paddleboards. The revenue was split for this agreement (City retains 70% and Grey Duck Paddleboard retains 30%). Both partners were very pleased with this agreement and are looking forward to continuing the rentals in 2022. The paddleboards were rented a total of 547 times in 2021.

The Lake Ann concession/boat rental operation is evaluated annually to improve customer service and increase or maintain revenues. Equipment rental, food costs, hours of operation, and staffing needs are reviewed to ensure a successful concession operation.

General Comments:

- Supply chain shortages through vendors caused us to rotate through a variety of concession offerings this summer.

- Spongebob popsicles and sour gummy worms remained extremely popular.
- ICEE cups and Oreo ice cream bars were introduced late in the season and continued to sell out.
- Implemented electronic payment options for concession purchases and watercraft rental.
- Continue to look for new beverage choices other than soda. Bottled iced tea resulted in low sales again.
- Look to incorporate soft pretzels into the menu.
- Continue looking for additional healthier food options.
- Look to implement paddleboard lessons and/or classes with Grey Duck Outdoor.
- Evaluate late return policy for watercraft rentals.
- Reinstate the concession manager position.
- Purchase a two-person kayak.
- Update food signage and menu boards.
- Purchase one new trolling motor.
- Purchase a new pair of oars for the row boat.

BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

[2021 Boat Rental & Concession Stand Sales Report](#)

[2021 Boat Rental Records](#)

[2021 Food Vendor Expense](#)

2021 Boat Rental & Concession Stand Sales Report

<u>Boat Rentals</u>	<u>2019</u>	<u>2021</u>
Paddleboards	561	547
Paddleboats	353	362
Canoes	123	105
Kayaks	177	166
Row Boats w/ Trolling Motor	115	109
Row Boats	2	19
Total	1331	1308

<u>Concession Stand</u>	<u>2019</u>	<u>2021</u>
Total Revenue	\$ 25,127.52	\$ 26,058.04

Expenditures

<u>Hours & Wages</u>		
Hours (not dollars)	813.25	543.25
Wages	\$ 9,524.38	\$ 8,008.00
Total Hours & Wages	\$ 9,524.38	\$ 8,008.00

Supplies

The Watson Company	\$ 5,075.30	\$ 4,902.25
Great Lakes Coca Cola	\$ 2,221.20	\$ 2,311.56
Cub Foods	\$ 311.08	\$ 395.06
Target	\$ -	\$ 39.95
Total Supplies	\$ 7,607.96	\$ 7,648.82

Total Expenditures	\$ 17,132.34	\$ 15,656.82
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NET PROFIT	\$ 7,098.47	\$ 10,401.22
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Lake Ann Watercraft Totals Summer 2021

May

Date	Canoe	Kayak	Paddle Board	Paddle Boat	Row Boat	Row Boat w/ Mtr	Notes
29	2	1		8		2	Opening day
30				5			
31	3	6	7	27	0	3	
Total	5	7	7	40	0	5	

June

Date	Canoe	Kayak	Paddle Board	Paddle Boat	Row Boat	Row Boat w/ Mtr	Notes
1	0	0	2	0	0	0	
2	0	0	2	3	0	0	
3	0	3	6	0	0	0	
4	1	1	6	1	0	0	
5	3	1	23	10	0	2	
6	2	4	18	12	0	2	
7	0	2	5	1	0	1	
8	0	0	4	0	0	0	
9	1	3	12	0	0	2	
10	0	0	3	3	0	1	
11	1	3	1	0	0	0	
12	3	2	26	8	0	2	
13	2	3	6	11	0	0	
14	0	2	1	6	0	0	
15	0	0	2	1	0	2	
16	2	2	5	2	3	0	
17	0	1	5	2	0	1	
18	0	3	14	12	0	1	
19	4	2	6	8	0	2	
20	0	0	0	0	0	0	Rain out
21	0	0	0	2	0	0	
22	0	1	4	0	0	0	
23	0	4	7	6	0	0	
24	0	2	1	2	0	0	
25	0	3	4	5	0	1	
26	0	0	0	3	0	1	
27	2	1	7	4	0	0	
28	0	2	0	1	0	0	
29	0	3	2	3	0	0	
30	0	5	10	4	0	0	
Total	21	53	182	110	3	18	

July

Date	Canoe	Kayak	Paddle Board	Paddle Boat	Row Boat	Row Boat w/ Mtr
1	0	2	10	1	0	0

2	5	7	7	5	0	2	
3	2	5	15	13	0	3	
4	6	1	10	22	1	1	
5	3	4	22	7	0	3	
6	0	0	0	0	0	0	Rain Out
7	1	0	0	0	6	0	
8	0	1	5	7	3	0	
9	1	5	2	1	0	2	
10	8	6	12	7	1	2	
11	3	4	19	10	0	3	
12	0	4	6	0	0	0	
13	0	1	11	10	0	4	
14	0	0	0	0	0	0	Rain Out
15	0	1	14	3	0	2	
16	4	2	8	6	0	6	
17	10	4	19	6	0	1	
18	2	3	8	7	0	3	
19	1	3	13	6	0	6	
20	0	2	17	4	1	3	
21	1	0	5	5	0	7	
22	1	2	3	0	0	1	
23	1	4	11	5	0	1	
24	5	2	15	3	0	0	
25	2	3	22	8	0	5	
26	1	2	9	2	0	2	
27	3	5	5	3	0	1	
28	0	1	4	0	0	0	
29	1	2	4	1	0	1	
30	0	0	3	1	0	3	
31	4	4	17	15	0	2	
Total	65	80	296	158	12	64	

August

Date	Canoe	Kayak	Paddle Board	Paddle Boat	Row Boat	Row Boat w/ Mtr	
1	2	3	6	5	3	10	
2	0	0	0	0	0	0	Rain Out
3	0	2	0	2	0	2	
4	0	0	4	4	0	0	
5	0	2	2	0	0	0	
6	3	4	7	2	0	1	
7							Closed (Staffing)
8							Closed (Staffing)
9	0	0	2	1	0	2	Modified hours begin
10	1	0	6	2	0	4	
11	1	1	0	2	0	1	
12	0	2	0	0	0	0	
13	1	0	5	3	0	2	

14	4	5	21	20	1	0	
15	2	7	9	13	0	0	Last Day
Total	14	26	62	54	4	22	

2021 Watercraft Totals

Canoes	Kayaks	Paddle Boards	Paddle Boats	Row Boats	Row Boats w/ Mtr
105	166	547	362	19	109

Total Rented	1308
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2021 Vendor Purchases

Coke

Delivery Date	Amount
9-Jun	\$ 421.86
21-May	\$ 623.41
17-Jun	\$ 389.51
6-Jul	\$ 329.13
20-Jul	\$ 547.65

Coke Total	\$ 2,311.56
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Watson Company

Delivery Date	Amount
3-Jun	\$ 463.89
10-Jun	\$ 456.80
20-May	\$ 1,039.28
27-May	\$ 144.79
17-Jun	\$ 350.35
24-Jun	\$ 340.10
1-Jul	\$ 628.16
8-Jul	\$ 627.33
15-Jul	\$ 347.14
22-Jul	\$ 176.85
29-Jul	\$ 472.74

Returned Items	\$ (145.18)
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Watson Total	\$ 4,902.25
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Cub Foods

Delivery Date	Amount
28-May	\$ 40.29
2-Jun	\$ 27.98
4-Jun	\$ 19.24
9-Jun	\$ 25.36
15-Jun	\$ 11.36
14-Jun	\$ 38.19
11-Jun	\$ 6.00
28-Jun	\$ 21.66
2-Jul	\$ 28.63
4-Jul	\$ 15.00
7-Jul	\$ 45.87

14-Jul	\$	4.39
15-Jul	\$	22.42
8-Jul	\$	8.98
19-Jul	\$	28.63
23-Jul	\$	12.00
27-Jul	\$	14.49
30-Jul	\$	15.99
12-Aug	\$	8.58

Cub Total	\$	395.06
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Target

Delivery Date		Amount
24-Jun	\$	17.99
29-Jun	\$	21.96

Target Total	\$	39.95
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Total Vendor Expense	\$	7,648.82
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Park & Recreation Commission Staff Report

September 28, 2021



Subject	Youth Association Presentations	
Section	<u>NEW BUSINESS</u>	Item No: G.2
Prepared By	Mitchell Czech, Recreation Supervisor	File No:

SUGGESTED ACTION

SUMMARY

BACKGROUND

DISCUSSION

The local Chanhassen-area youth athletic associations have provided a great service to our residents and the surrounding communities for many years, dating back to the 1970s. Most of the associations' many facets are organized and run by parent volunteers who wish to give back and be involved with their community. It was beneficial for the Park and Recreation Commission to hear firsthand about the history of the Tonka United Soccer Association, the population they serve, sports offerings, growth projections, and facilities used.

RECOMMENDATION

ATTACHMENTS

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Halloween Party Preview	
Section	<u>REPORTS</u>	Item No: I.1
Prepared By	Priya Tandon, Recreation Coordinator	File No:

<u>SUGGESTED ACTION</u> N/A

SUMMARY

The 37th Annual Halloween Party will be held Saturday, October 30th at the Chanhassen Recreation Center from 5:30-7:30pm. This is the final of four community events held throughout the year and is open to kids ages 12 and under. Typically, around 400 kids attend the Halloween party, with 800 total including family members.

BACKGROUND

In 2020, this event was modified to an outdoor trick-or-treat event to fit the COVID-19 mandates and regulations at that time. This year's event will run in the traditional format, inside the Recreation Center, with more activities offered than in 2020. In 2020, local businesses were invited to the event and provided candy to trick-or-treaters, which was well received by both participants and businesses. Businesses will be invited back to this year's event as a positive addition to the event overall.

DISCUSSION

Participants and their families are invited to join in a variety of activities including trick-or-treating, carnival games, face painting, hayrides, refreshments, spooky rooms, and a live performance of the Spooky, not Scarry magic show by Brian Richards at 6:30pm.

Event cost is \$6/child, with adults and family members free. Pre-registration for the event is being offered online; cash/check registrations will be accepted at the door.

The event will be advertised and promoted on the City's website, via social media with a Facebook event and individual posts, to local schools via the online newsletter PeachJar, and in the local Chanhassen Villager newspaper. Volunteers are needed for this event; opportunities will be open and

offered to local volunteer organizations.

T-Mobile, USA has generously agreed to be the title sponsor of the event, and has donated \$3,000 to cover a large majority of costs associated with this event. We are very grateful to T-Mobile for their support of our programs.

COVID-19

The Halloween Party will follow the most current guidelines put forth by the Minnesota Department of Health (MDH) at the time of the event. As of now, these include:

- A requirement of masks for unvaccinated individuals, including children ages 3+.
- Encouragement of hand hygiene and increased hand sanitizing stations available near carnival games and high-touch surfaces.
- Gloves worn by staff and volunteers handling unpackaged refreshments.
- Please do not attend the Halloween Party if you are experiencing symptoms of COVID-19, or have been exposed to someone with COVID-19, per current CDC definitions of exposure. Refunds will be given for pre-event cancellations due to COVID-19 illness or exposure.

The setup of the Halloween party is flexible, and can be spread out and/or moved outside if necessary due to additional COVID-19 related mandates.

RECOMMENDATION

This update is for review only; no council action is required.

ATTACHMENTS

[2021 Event Flyer](#)



FEATURING:

**Brian Richards’
“Spooky Not
Scarry
Magic Show!”
at 6:30pm**



CITY OF CHANHASSEN’S 37TH ANNUAL
**Halloween
Party** SPONSORED BY
T Mobile

Saturday, October 30th

5:30-7:30 pm

Chanhassen Recreation Center
2310 COULTER BLVD., CHANHASSEN

\$6 per child • Ages 2-12 • Adults FREE

***Put on your costume & join us for the City of
Chanhassen’s 37th annual Halloween Party!***

There will be Trick-or-Treating, carnival games, hayrides, face painting, treats, a live performance of the Spooky not Scarry Magic Show, and more to enjoy with your family and friends.



Masks are required for all unvaccinated individuals, including children ages 3+

Register Now!



Visit chanrec.com/halloween for info or to register, OR scan the QR Code

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Park Maintenance Quarterly Update	
Section	<u>REPORTS</u>	Item No: I.2
Prepared By	Adam Beers, Park Superintendent	File No:

<u>SUGGESTED ACTION</u> None
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SUMMARY

2021 Park Projects:

- Park Equipment Replacement Plan projects included:
 - New basketball court, hoops and backboard at Lake Susan Community Park
 - New playground border and play structures at Carver Beach Park and Pheasant Hills Park
- Park Maintenance staff built and installed new "City of Chanhassen sign on West 78th Street

Park and Trail Maintenance:

- Maintenance staff will start fall fertilizing application in mid-September.
- Bandimere Soccer Field #1 will be taken out of circulation for the fall season. This allows staff to aerify and over seed. Field #1 will be ready for use in the spring.
- Staff has started tree pruning along trail segments in preparation for winter plowing.
- Irrigation shutdown will start in early October; this process typically takes a few weeks. During the shutdown process, staff performs all maintenance checks and performs any necessary repairs for the following season.
- With the outdoor facility season coming to an end, maintenance staff has been busy starting the shutdown process/closing process. This typically starts in mid-September and will be completed by November 1st.

Seasonal Staff:

- Each year we are fortunate to have a group of seasonal employees that join our team. This workforce is a critical part of our operations and handles a majority of the daily tasks, allowing full-time staff to complete more complex projects. Thanks for a great season!

BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Senior Center Quarterly Update	
Section	<u>REPORTS</u>	Item No: I.3
Prepared By	Mary Blazanin, Senior Center Coordinator	File No:

<u>SUGGESTED ACTION</u> N/A

SUMMARY

Senior Center Quarterly Update - July-September 2021

The Senior Center continues to serve our 55+ patrons with a variety of programs, events and classes covering a broad range of interests. July kicked off our first full month of regular programming since the beginning of the pandemic. We have seen a positive increase in participation, as well as newcomers to the programs, including a higher percentage of “young” seniors in the 55-70 age group.

During this quarter, over 400 people participated in large special events, day trips, and instructional classes. Our regular, weekly special interest groups and support services brought in an additional 100 to 160 participants per week. Weekly special interest groups include: Bridge, Chan-o-Laires, Bingo, Woodcarvers (multi-generational), Mah Jongg, and Friday Afternoon Matinees.

The Senior Center will utilize its approved Capital Improvement request for kitchen counter updates during the week of September 27-30. New laminate countertops, tile backsplash, new sink and disposal will be installed in the utility kitchens (Maple Corner Room and main Senior Center). Groups will be utilizing other space, or not meeting that week to accommodate workman.

Popular Summer Classes and Programs

- Kayaking 101 for 55+
- Chan-o-Laires Summer Concerts in Lake Ann Park, June-September
- Cell Phone classes: Session 1 - Make Your Phone Your Friend; Session 2 - Advanced Cell Phone Tips and Tricks
- Drive Safe and Save with MN Safety Council. Note: We are one of only a few senior centers continuing to offer in person sessions, bringing in people from many other cities and suburbs who are unable to find classes in their own communities. These classes are perfect “gate-way” classes to help people recognize what we offer and become more willing to try other senior center programs or events of interest to them.

- Bridge for Beginners, Mah Jongg 101, and Weekly Coffee and Rolls on the Plaza

Large Special Events

- **Annual Lake Ann Picnic in the Park** - Defying the heat, just over 155 guests attended. Our community partners made this event a great success. They include the Chanhassen Lions Club, SW Transit, Riley Crossing and Chan-o-Laires Senior Choir. Adam's crew did an excellent job with set-up and clean-up.
- **Women's Fall Luncheon** - Thursday, September 16. Attendance: 50
- Our next large event will be **Octoberfest**, Thursday, October 7, 11:30am, Chan Rec Center

Day Trips

Generally, day trips are a good revenue maker, giving us flexibility to keep costs down on a number of other programs offered at the Senior Center. Trips included 46-52 participants each.

- **Twins Game**, August 11, partnered with Chaska Lodge. SW Transit provided transportation.
- **Paramount Theater and Lunch in St. Cloud**, August 27, Neil Diamond Tribute Concert.
- **St. Croix Boat Trip and Shopping in Hudson**. September 21, Partner with Chaska Lodge

Current monthly support services include:

- Caregiver Support Groups and Individual Caregiver Counseling
- Medicare Insurance Counseling
- Foot Care Clinics
- Annual Vaccine Clinic: October 4, 9-10am

Upcoming Educational Series for Fall/Winter

These initiatives were planned in partnership with the Chanhassen Senior Commission

- **Geek Squad Talks** (3 monthly sessions started in September)
- **Plan Ahead to Age Well in Place** (3 sessions in October)
- November is Alzheimer's Awareness Month: **The Remember Project Theater Co. presents "Fortune Cookies"**, Monday, November 15, 5:45-7:45pm, Chan Rec Center
- **Organizing for Fun & Function: Organize, Declutter, Downsize** (3 monthly sessions starting in November)

Update on Donations and Grants*

- **Martha Walker Memorial Fund**. When regular patron, Martha Walker, passed away last year, her family generously created a Memorial Fund for the Senior Center in her honor. Martha loved the Senior Center, playing weekly Bridge and attending every local trip and special event that she could. She was a loyal participant with great enthusiasm for our programs. The scholarship funds are available upon individual request for trips or events, and have also been used to reduce overall costs for attendees of programs involving meals, as per the family's request.
- **Carver County SHIP Grants** were secured to fund specific upcoming educational classes and events in 2021/2022, including three workshops of "Aging with Gusto: Breaking Down Ageism", and a play titled "Fortune Cookies", addressing dementia related issues and performed by The Remember Project Theater Co. Please refer to attached flyers.

NOTE: Due to changes in the grant allocation system, the Senior Center will not be eligible to apply for educational SHIP grants in 2022. Carver County SHIP has been a great collaborator with us for the past several years, helping us offer many beneficial and unique resources and programs for our community.

BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

[Chan-o-Laire Tuesdays In the Park Flyer](#)

[Geek Squad Talks Flyer](#)

[Organizing for Fun & Function Flyer](#)

[Plan Ahead To Age Well In Place Flyer](#)

[St. Croix Riverboat Cruise Flyer](#)

Tuesdays in the Park with The
CHAN-O-LAIRES
SENIOR CHOIR

**Lake Ann Park
Klingelhut Pavilion**

FREE
Summer
Concerts

June 22, 1:30pm
July 27, 11:30am
August 25, 1:30pm
September 28, 1:30pm



*Bring a chair or blanket. Some pavilion seating available.
A freewill donation accepted.*

In event of heavy rain, concert is cancelled.

For more information, call 952.227.1124 or mblazanin@ci.chanhassen.mn.us



Geek Squad Talks

- » All classes are FREE and open to the public
- » Call 952.227.1124 or go online to register
- » Walk-ins welcome » Code: 6214.101

Tech 101: Staying Safe & Independent

Tuesday, Oct. 5, 3:30-4:30pm

Whether you're new to retirement, fully retired, or working your way there, this class explores simplified, innovative, and interactive technology that makes staying in the home of your choice a safe reality.

Integrating Technology for Caregivers

Thursday, Nov. 4, 2-3pm

Geek Squad experts, along with Senior Community Services, discuss apps and resources available to help caregivers better navigate and communicate care needs for their loved ones.





Organizing for Fun & Function

with Aimee Olson from Life Done Simply

Professional Productivity & Organizing Coach Aimee Olson has shared her methods nationwide and on local talk shows. Learn from the best in organizing your nest!

Class deadlines are one week before class date.



Shoebox Memories

Thursday, November 18, 11am-1pm

Reclaim your memories by organizing and preserving your photos, both digitally and physically. Learn this quick and easy way to sort through sentimental photos, which tools and programs work best, and how to archive a final product.

\$13, includes take-home shoebox, course materials, and soup/salad lunch following the presentation » Code: 6214.127



In Case of Emergency

Tuesday, January 11, 6-7:30pm

In case of unforeseen life events, you'll want to know which personal documents are the most important and how to organize them. You will also learn how to make sure they are where they need to be when you need them most, including creating safe digital options.

\$10 » Code: 6221.211



The Empty Nest and Life Change Plan

Tuesday, February 8, 6-7:30pm

Anytime your life shifts, you can plan for the future, rethink your spaces, and organize/rightsize your home! Class covers planning for life transitions, including her rightsizing checklist.

\$10 » Code: 6221.212



Plan Ahead to Age Well In Place



Everyone ages - it's a fact! To do so successfully, we strongly recommend planning. Let us help during *National Age Well in Place Month* with a 3-session workshop on the topic.

FREE Class » Register online or call 952.227.1124 » Code: 6214.121



Act III: Your Plan for Aging in Place **Tuesday, October 12, 6-7:30pm**

This class walks you through the essentials to sustain a safe and secure lifestyle as you age and includes a self-evaluation of key life issues like activity level, housing, health, finance, and more. You leave with an action plan for Aging Well in Place and a copy of "The Cost of Aging" handbook. Taught by experts from the Mpls Aging in Place Council.



Meet Trellis: Your Free I-Stop State Agency for Retirement Planning



Tuesday, October 19, 6-7pm

Once you have your aging plan in place, how do you find the resources to make it happen? Trellis is MN's one-stop-shop. As part of the MN Board on Aging, Trellis offers free, expert advice and information on health insurance, financial resources, housing, referrals, and more to help you age successfully right where you are.



Home Fit: Making Your Home a Safe Place to Stay **Tuesday, October 26, 10:30am-12pm**

AARP's HomeFit Class helps you make a plan for a lifelong home suitable for your entire household. Presenter Gene Nicolelli is an award-winning architect, a Certified Aging-in-Place Specialist, and a 40-year expert in universal design.



Program Registration

www.chanrec.com/register

Waiver of Liability:

I, the undersigned parent, guardian, or participant, do hereby agree to allow the individual(s) named herein to participate in the above-mentioned activity(ies), and I further agree to indemnify and hold harmless from and against any and all liability for an injury which may be suffered by the aforementioned individual(s) arising out of, or in any way with, his/her participation in this activity. I do hereby allow the City of Chanhassen to use any photos (taken by the city) of the individual(s) named herein in City of Chanhassen informational bulletins released to the general public.

Data Privacy Policy

The information requested on the registration form will be used to verify eligibility and determine staff, facility, and equipment needs. You/your child's name, sex, birthdate, address, phone number and health information will be provided to city staff, volunteers, the city attorney, insurer, and auditor. Although you are not legally required to disclose this information, failure to do so will prevent you/your child from participating in the program.



Please scan the QR Code with your smartphone to go directly to the registration page online.

Payments

Payment by cash, check, or credit card (Visa, MasterCard, or AMEX) is due at the time of registration. Credit card payments are accepted only for purchases over \$5 and may be processed either online or in-person at Chanhassen City Hall or the Chanhassen Recreation Center. Checks are payable to the City of Chanhassen and may be mailed-in or dropped off. Cash payments should be dropped off at City Hall or the Chanhassen Recreation Center.

Registration Deadlines

The registration deadline refers to the last day registrations are accepted. A class is considered closed if it fills before that date. Wait-lists may be available.

Cancellations and Refunds

Full refunds will be issued when the City of Chanhassen cancels a class or program. Refunds will be issued when a participant cancels prior to the registration deadline. This may vary per class or program and will be stated in individual program descriptions. For program fees under \$10, an account credit will be applied. In the event of serious injury or illness, pro-rated or partial refunds may be allowed, especially for multi-day programs. All participant-generated refund requests will be subject to a \$10 administrative fee.

See program descriptions, either online or in the program brochure, for complete details. Contact the program administrator for more information on cancellation policies.

Class times and dates are subject to change without notice.

Please call 952.227.1400 with any registration questions.



Like us on Facebook
City of Chanhassen, Minnesota Government



Follow us on Twitter
twitter.com/CityofChanMN



Follow us on Twitter
twitter.com/CityofChanMN

Name (list parent or guardian if under age 18)

Address

City & Zip Code

Phone Numbers

Home

Work

Cell

Email Address

Participant's Name(s)	Sex	Birthdate	Program Name	Code	Fee

Total Amount Due at Registration

Does the participant have any special needs or allergies? No

Yes (please list below)

**AGES
55+**



St. Croix River Cruise Luncheon & QUAIN T DOWNTOWN HUDSON

TUESDAY, SEPTEMBER 21 | 10AM-4PM

**Bus Leaves from Chanhassen Rec Center | \$74 Resident/\$76 Nonresident
Registration Deadline: Tuesday, August 24 | Register online or call 952.227.1125**

A two-hour classic riverboat ride down the beautiful St. Croix river that includes a delicious buffet lunch. Afterward, leisurely stroll along picturesque downtown Hudson and shop in quaint stores, including the iconic Knoke Chocolate Shoppe! Cost includes transportation, lunch, and cruise. The bus will leave at 10am and return around 4pm.

For more information, please call the Chanhassen Senior Center at [952.227.1125](tel:952.227.1125). Register online at <https://bit.ly/rivercruise2021>. You may also mail or drop off your registration form to Chanhassen City Hall, 7700 Market Boulevard P.O. Box 147, Chanhassen, MN 55317. No refunds given after the deadline date unless the event is canceled by the Senior Center.



PROGRAM REGISTRATION FORM **ST. CROIX RIVERBOAT CRUISE | TUESDAY, SEPTEMBER 21 | \$74 | 6214.301**

Participant's Name: _____ DOB: _____

Participant's Name: _____ DOB: _____

Address: _____ City, State, Zip: _____

Home Phone: _____ Alt. Phone: _____ Email: _____

I, the participant, do hereby agree to participate in the above-mentioned activity and I further agree to indemnify and hold harmless from and against any and all liability for injury which may be suffered by the aforementioned individual(s) arising out of, or in any way with, his/her participation in this activity. I do hereby allow the City of Chanhassen to use any photographs taken by the city of the individual(s) named herein in city informational bulletins released to the general public for the period of one year from the date I have signed below. Data Privacy Policy: The information requested on the registration form will be used to verify eligibility and determine staff, facility, and equipment needs. You/your child's name, sex, birth date, address, phone number and health information will be provided to city staff, volunteers, the city attorney, insurer, and auditor. Although you are not legally required to disclose this information, failure to do so will prevent you from participating in the program.

Participant Signature _____ Date: _____

Please make checks payable to the [City of Chanhassen](#).

For Office Use Only Date Registered: _____ Amount: _____ Check: _____ Cash: _____ CC: _____ By: _____ **59**

Park & Recreation Commission Staff Report

September 28, 2021



Subject	Recreation Center Quarterly Report	
Section	<u>REPORTS</u>	Item No: I.4
Prepared By	Jodi Sarles, Recreation Center Manager	File No:

<u>SUGGESTED ACTION</u> N/A

SUMMARY

FACILITY INFORMATION

The Chanhassen Recreation Center is under construction. The three moveable walls were removed in June, new track has been installed, and soffits have been repaired and painted. The current supply chain issues have created significant construction delays. The anticipated completion date is October. Hufcor is installing a temporary wall to block Room 4.

The Recreation Center welcomes two new Facility Supervisors, Shelley Lundborg and Jane Camilon. They will share in opening the facility Monday-Friday. They are replacing Chuck Poppitz who retired in April 2020.

Facility hours have expanded. The Recreation Center hours are Monday-Friday, 6:30am-10pm, Saturday, 8am-8pm, and Sunday, 10am-8pm.

District 112 Star Program Volunteers: School is back in session and our STAR program volunteers from the school district are back. The STAR program is a job training and life skills program for individuals ages 18-21 with special needs. We have two helpers that come in with their job coach for one hour daily, Monday-Friday. They help us with light cleaning and room set-ups.

PROGRAM INFORMATION

Dance for Fun

The fall session of dance has begun. Fifteen classes are currently offered in a variety of styles. There are 113 dancers participating in the program. Nicole Kochar, our Dance Coordinator, celebrated her 20th work anniversary with the City in August.

Rec Center Sports

We are currently searching for a new Rec Center Sports Coordinator. Due to health issues, Art Galvan has had to resign his position. Thank you to Mitchell Czech and Priya Tandon for their assistance with the program.

- Small Fry Sports (ages 3-4) – The soccer session completed September 15; it had 52 participants. We had 69 children participate in our August T-ball programs. Another session of soccer starts September 21.
- Lil' Star Sports (ages 5-6) – 48 children participated in July-September T-ball and fall soccer had 36 youth participate. We added a Fall 2 soccer session this year and that begins September 21.

Barnyard Boogie

This annual event was held Friday, September 10 at the Chanhassen Recreation Center. The event was co-sponsored with Victoria Parks and Recreation. The event included a petting zoo, bounce house, dance, snacks, and take-away crafts. The event was held outdoors with 250 people attending.

UPCOMING EVENTS

Chanhassen Bone Adventure – September 22-October 1 (see attached flyer)

Free Fit for Life Trial Class - Tuesday, October 5, 10:30-11:30am

2021 Artisan Fair

This event will take place on Saturday, November 2 from 10am-2pm. Local artists will be selling a variety of handcrafted items. Admission is free. The City will be collecting non-perishable food items for the PROP food shelf.

2021 Holiday Boutique

Saturday, December 4, 10am-2pm. This boutique will feature both handcrafted and commercial items for sale by local vendors. The City will be collecting non-perishable food items for the Bountiful Basket food shelf.

BACKGROUND

DISCUSSION

RECOMMENDATION

ATTACHMENTS

[Bone Adventure](#)

BONE Adventure

SPONSORED BY

Chuck & Don's
PET FOOD & SUPPLIES



SEPTEMBER 22 - OCTOBER 1

***Hit the trails with your family
and four-legged friend and go
on a Bone Adventure!***

There will be ten bones designed by Chanhassen Park & Rec participants placed along Chanhassen's 66 miles of trails.

Take a photo of your pooch by each of the bones you find. Bring it to Chuck & Don's Chanhassen (7818 Market Blvd.), your furry friend will receive a treat, and you will be entered into a drawing for a prize pack valued at \$100.

You will receive one prize entry for each bone found. No purchase necessary to participate.

**Share your photos to Chanhassen's Facebook,
Instagram, or Twitter page with the hashtag
#ChanBoneAdventure**

