



**AGENDA  
CHANHASSEN CITY COUNCIL  
MONDAY, SEPTEMBER 26, 2022  
CITY COUNCIL CHAMBERS, 7700 MARKET BOULEVARD**

**A. 5:30 P.M. - WORK SESSION**

**Note: Unless otherwise noted, work sessions are held in the Fountain Conference Room in the lower level of City Hall and are open to the public.** If the City Council does not complete the work session items in the time allotted, the remaining items will be considered after the regular agenda.

**A.1** [2023 Preliminary Budget, Levy, and CIP](#)

**A.2** [Fire Department Open House](#)

**A.3** [Future Work Session Schedule](#)

**B. 7:00 P.M. - CALL TO ORDER (Pledge of Allegiance)**

**C. PUBLIC ANNOUNCEMENTS**

**C.1** [Chanhassen Lions Service Recognition](#)

**D. CONSENT AGENDA**

All items listed under the Consent Agenda are considered to be routine by the city council and will be considered as one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. City council action is based on the staff recommendation for each item. Refer to the council packet for each staff report.

**D.1** [Approve City Council Minutes dated September 12, 2022](#)

**D.2** [Receive Planning Commission Minutes dated September 6, 2022](#)

**D.3** [Receive Senior Commission Minutes dated August 19, 2022](#)

**D.4** [Approve Claims Paid dated September 26, 2022](#)

**D.5** [Award Contract for Fox Hollow Drainage Improvement Project](#)

- D.6 Resolution 2022-XX: Approve Interfund Loan for Tax Increment Financing District 12 - Lake Place Housing
- D.7 Resolution 2022-XX: Accept Donation from Kwik Trip in the Amount of \$1,000 for the Parks and Recreation Department Senior Expo on September 29, 2022
- D.8 Resolution 2022-XX: Authorize Purchase of Replacement Network Server and Storage Array Located at Public Works
- D.9 Ordinance XXX: Amending the City Fees and Charges for 2022
- D.10 Ordinance 696: Adopt Summary of Ordinance 696 for Publication Purposes - Avienda PUD Amendment

**E. VISITOR PRESENTATIONS**

Visitor Presentations requesting a response or action from the City Council must complete and submit the Citizen Action Request Form (see VISITOR GUIDELINES at the end of this agenda).

**F. FIRE DEPARTMENT/LAW ENFORCEMENT UPDATE**

F.1 Monthly Fire Department Update

F.2 Law Enforcement Update

**G. PUBLIC HEARINGS**

**H. GENERAL BUSINESS**

H.1 Resolution 2022-XX: Adopt the Preliminary Tax Levy, Budget and Establish the Truth-In-Taxation Public Hearing Date

**I. COUNCIL PRESENTATIONS**

**J. ADMINISTRATIVE PRESENTATIONS**

**K. CORRESPONDENCE DISCUSSION**

K.1 Southern Valley Alliance Letter dated September 13, 2022

K.2 League of Minnesota Cities Magazine September/October 2022 Issue-Gnomadic Gnome Scavenger Hunt Article

**L. ADJOURNMENT**

***GUIDELINES FOR VISITOR PRESENTATIONS***

Welcome to the Chanhassen City Council Meeting. In the interest of open communications, the Chanhassen City Council wishes to provide an opportunity for the public to address the City Council. That opportunity is provided at every regular City Council meeting during Visitor Presentations.

- Anyone seeking a response or action from the City Council following their presentation is

required to complete and submit a Citizen Action Request Form. An online form is available at <https://www.ci.chanhassen.mn.us/action> or paper forms are available in the city council chambers prior to the meeting.

- Anyone indicating a desire to speak during Visitor Presentations will be acknowledged by the Mayor. When called upon to speak, state your name, address, and topic. All remarks shall be addressed to the City Council as a whole, not to any specific member(s) or to any person who is not a member of the City Council.
- If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
- Limit your comments to five minutes. Additional time may be granted at the discretion of the Mayor. If you have written comments, provide a copy to the Council.
- During Visitor Presentations, the Council and staff listen to comments and will not engage in discussion. Council members or the City Manager may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request.
- Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed to the City Manager.

Members of the City Council and some staff members may gather at Tequila Butcher, 590 West 79<sup>th</sup> Street in Chanhassen immediately after the meeting for a purely social event. All members of the public are welcome.

# City Council Item

September 26, 2022



<b>Item</b>	2023 Preliminary Budget, Levy, and CIP	
<b>File No.</b>		<b>Item No:</b> A.1
<b>Agenda Section</b>	<u><b>5:30 P.M. - WORK SESSION</b></u>	
<b>Prepared By</b>	Kelly Grinnell, Finance Director	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
Discussion of 2023 Preliminary Budget, Levy and CIP	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

Staff will present an update on the preliminary General Fund budget, maximum tax levy, and preliminary CIP for tax-supported funds for Council discussion and direction.

The Strategic Plan adopted by the Council in 2022 provides focus and direction for the development of the budget and allocation of resources. The City's strategic priorities are:

- Financial Sustainability
- Asset Management
- Development & Redevelopment
- Operational Excellence
- Communications

## **BACKGROUND**

The Council has met in two work sessions to discuss and review the 2023 budget, CIP, and levy. At the

July 11 work session staff requested guidance for the 2023 budget preparation. When the 2022 budget was adopted it included a projection for the 2023 budget showing a 7.2% levy increase. The Council discussed the proposed COLA and other elements of the budget and requested staff work to lower the levy increase from 7.2% if possible. At the August 22 work session, the Council heard a presentation on the preliminary 2023 General Fund budget, reviewed proposed CIP items and fund balance projections for capital project funds, and discussed options for the proposed maximum levy at 5.2% or 7.2%.

Staff has continued to meet and work on department budgets and CIP items. After the last work session, staff identified some items in the General Fund budget to increase, most notably fuel, which was increased \$31,700 based on current year actual amounts. Other items increased a total of \$7,000. These items decreased the contingency amount to about \$45,000. There are still some uncertain expenses at this point; however, it looks like the health insurance increase will be minimal at 2-3%. Staff recommends keeping the \$45,000 (0.3% of budget) contingency due to these uncertain expenses and for items that may come up during 2023.

The preliminary General Fund budget for 2023 is still balanced, with both projected revenues and expenditures at \$14,343,095, compared to \$14,343,275 discussed last month. The budget includes wage increases for performance adjustments (steps) for those below the range maximum (in accordance with the compensation study) and a cost-of-living adjustment (COLA) of 2.5%.

Ending fund balance for the General Fund for 2023 is projected to be \$7,970,000. The required reserve amount is approximately \$5,500,000. One of the items for consideration is whether to set aside a portion of General Fund fund balance as committed for revenue stabilization. At the last work session staff proposed setting aside one year's worth of budgeted building permit revenue (\$1,402,000) as committed fund balance. These funds would be available for use if building permit revenue comes in under budget. Staff is recommending that one year's worth of investment income (140,000) also be set aside given that this line item can also be volatile due to fair value allocation and interest rate changes. Staff will review this in depth during the work session. If the City Council adopts this approach, there would fund balance of approximately \$750,000 that could be used for one-time projects or remain in fund balance.

The projected levy for the General Fund is \$10,749,000, up \$554,254 (5.4%) from 2022. This amount has not changed from what was presented on August 22.

There are currently four capital project funds and one debt service fund with a property tax levy. There have been minor changes to the previously presented CIP request items for 2023-2027 for property tax supported funds. The Council has discussed whether to add a levy for the Park Renovation Fund. There are several park renovation projects pending, but there is currently no dedicated funding source for those projects. In the next couple of months, Council will need to decide on the several items that currently do not have an identified funding source, such as several park renovation projects. If the Council wants to fund those items for 2023, the City could use \$250,000 in General Fund balance toward park renovation (as it has in previous years) or consider a levy increase in 2023.

The chart below shows the total 2022 levy and the two 2023 projected levy options (one includes a levy for the Park Renovation Fund):

Fund	2022 Levy	5.2% Increase		7.2% Increase	
		2023 Levy	2023 Increase \$ and (%)	2023 Levy	2023 Increase \$ and (%)
<b>General</b>	\$10,194,746	\$10,749,000	\$554,254 (5.4%)	\$10,749,000	\$554,254 (5.4%)
<b>Pavement Management</b>	\$900,000	\$918,000	\$18,000 (2.0%)	\$918,000	\$18,000 (2.0%)
<b>Capital Facilities</b>	\$125,000	\$155,000	\$30,000 (24.0%)	\$155,000	\$30,000 (24.0%)
<b>Capital Fleet &amp; Equipment Replacement</b>	\$565,000	\$615,000	\$50,000 (8.8%)	\$615,000	\$50,000 (8.8%)
<b>Transportation Infrastructure Management</b>	\$394,490	\$406,000	\$11,510 (2.9%)	\$406,000	\$11,510 (2.9%)
<b>Park Renovation Fund</b>	\$0	\$0	\$0 (N/A)	\$250,000	\$250,000 (NEW)
<b>Debt Levy</b>	\$483,840	\$482,000	\$-1,840 (-0.4%)	\$482,000	\$-1,840 (-0.4%)
<b>Total</b>	<b>\$12,663,076</b>	<b>\$13,325,000</b>	<b>\$661,924 (5.2%)</b>	<b>\$13,575,000</b>	<b>\$911,924 (7.2%)</b>

One of the benefits of adopting the 7.2% levy is that it would allow for smoothing out the levy for the next several years with the addition of debt levies for a new city hall campus and a possible park referendum.

### **CIP and Unfunded Items**

The City completed a comprehensive facilities study in 2022. A small amount for deferred maintenance is included in the preliminary budget but the facilities study recommendations are not currently funded, along with other facility-related items. The Council is in the process of considering a new City Hall, a decision that will impact the deferred maintenance needs and priorities.

### **American Rescue Plan**

The City has received payments totaling \$2.88 million. A small portion of these funds have been committed to economic development and fire staffing initiatives. The Council has preliminarily reserved approximately \$1.3 million to start the Lake Ann Preserve Project. An open house for the project is scheduled for September 27. All funds must be obligated by December 31, 2024, and expended by December 31, 2026.

### **Budget and Levy Calendar**

The City must adopt a maximum tax levy by September 30. Staff has prepared two resolutions for the Council meeting on September 26, one with a 5.2% levy increase and the other with a 7.2% increase.

Staff will continue to work on the proposed budget and CIP throughout the fall and additional work sessions will be held on October 24, November 14, and November 28 if needed.

On December 12 the Council will hold its Truth-in-Taxation meeting and adopt the final 2023 tax levy, budgets, and CIP.

**DISCUSSION**

The Council and Staff will discuss further at the workshop.

**BUDGET**

**RECOMMENDATION**

**ATTACHMENTS**

# City Council Item

September 26, 2022



<b>Item</b>	Fire Department Open House	
<b>File No.</b>		<b>Item No:</b> A.2
<b>Agenda Section</b>	<b><u>5:30 P.M. - WORK SESSION</u></b>	
<b>Prepared By</b>	Ana Fatturi, Fire Inspector/Admin Specialist	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
Attend Fire Department Open House between 6-7 p.m.	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

# City Council Item

September 26, 2022



<b>Item</b>	Future Work Session Schedule	
<b>File No.</b>		<b>Item No: A.3</b>
<b>Agenda Section</b>	<b><u>5:30 P.M. - WORK SESSION</u></b>	
<b>Prepared By</b>	Kim Meuwissen, City Clerk	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

The City Council is tentatively scheduled to hold the following work sessions:

### **October 10, 2022**

1. Lake Ann Park Preserve Master Plan: Open House Follow-up and Project Update
2. Civic Campus Update

### **October 24, 2022**

1. General Fund & Property Supported Funds Discussion
2. Financial Policy Discussion
3. City Council Roundtable

### **November 14, 2022**

1. CIP, Debt & Utility Rate Study Discussion
2. Tree Policy Discussion

## **BACKGROUND**

Staff or the City Council may suggest topics for work sessions. Dates are tentative until the meeting agenda is published. Work sessions are typically held at 5:30 pm on the second and fourth Monday of each month in conjunction with the regular City Council meeting, but may be scheduled for other times as needed.

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

# City Council Item

September 26, 2022



<b>Item</b>	Chanhassen Lions Service Recognition	
<b>File No.</b>		<b>Item No:</b> C.1
<b>Agenda Section</b>	<b><u>PUBLIC ANNOUNCEMENTS</u></b>	
<b>Prepared By</b>	Jerry Ruegemer, Park and Recreation Director	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

The Chanhassen Lions Club was chartered in 1988 and is a member of Lions International, a service organization with more than 1.4 million members in 48,000 clubs around the world.

The Chanhassen Lions have been active in the community and have made past donations and participated with following projects and events.

### **Park Improvement Projects**

- Partially funding the ballfield lighting of Lake Ann Park Ball Field #4
- Purchased and installed a monument sign recognizing Lake Ann Field #4 as Lions Field
- Purchased and installed a memorial bench at Lake Ann Field #4 (Lions field)
- Purchased and installed five park benches at Bandimere Community Park

- Purchased and installed the Chanhassen Lions drinking fountain at Lake Ann Park playground

### City Service Projects

- Sponsorship of the Chanhassen Senior Center Summer Picnic for 20+ years and counting
- Fishing Contest Marshalls at February Festival
- 100% Sponsored Senior Center Drive-In Concert
- Participated in Chanhassen's "Great Stuff Food Drives" and helped deliver all donations to PROP Food Shelf
- Volunteer at various city community events
- Fire Department/Lions Pancake Breakfast

The Chanhassen Lions have been providing service to our Chanhassen Community for 34 years. Their support and commitment to Chanhassen are very much appreciated and recognized.

### **DISCUSSION**

### **BUDGET**

### **RECOMMENDATION**

### **ATTACHMENTS**

[Lions Club Certificate of Appreciation](#)

# Certificate of Appreciation

RECOGNITION PRESENTED TO:

## Chanhassen Lions Club

On behalf of the City Council and the Park & Recreation Commission, we recognize the Chanhassen Lions Club, chartered in 1988. Members of Lions International, which services more than 1.4 million members in 48,000 clubs around the world.

**Thank you for providing your service to the City of Chanhassen for 34 years.  
Your support and commitment to the community is appreciated.**



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Elise Ryan  
City of Chanhassen Mayor

# City Council Item

September 26, 2022



<b>Item</b>	Approve City Council Minutes dated September 12, 2022	
<b>File No.</b>		<b>Item No: D.1</b>
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Kim Meuwissen, City Clerk	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council approves the City Council minutes dated September 12, 2022."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

[City Council Work Session Minutes dated September 12, 2022](#)



**CHANHASSEN CITY COUNCIL  
WORK SESSION  
MINUTES  
SEPTEMBER 12, 2022**

**COUNCIL MEMBERS PRESENT:** Mayor Ryan, Councilman McDonald, and Councilwoman Rehm.

**COUNCIL MEMBERS ABSENT:** Councilman Campion and Councilwoman Schubert.

**STAFF PRESENT:** Laurie Hokkanen, City Manager; Charlie Howley, City Engineer/Public Works Director; Kate Aanenson, Community Development Director; and Kim Meuwissen, City Clerk.

**PUBLIC PRESENT:**

Tim Little, ReMax Advantage Plus  
C. Chanthakhammy, Import Motors, LLC  
Andrew Lutaya, MnDOT Metro District West  
Diane Langenbach, MnDOT  
Brandon Bourdon, Kimley Horn

**Mayor Ryan called the Work Session to order at 5:30 p.m.**

**VALLEY AUTO SALVAGE REQUEST FOR EXPANSION OF NON-CONFORMING USE FOR RECYCLING**

Community Development Director Kate Aanenson introduced the real estate agent and property owner of the subject property, Tim Little and C. Chanthakhammy. Mr. Chanthakhammy provided information on other sites he owns and operates, as well as his plans for the subject site. His proposal is to create an environmental-friendly recycling facility to collect and process scrap metal. Cars would be processed by decontaminating the fluids, safely removing parts and selling them to his buyers to be recycled into new metal.

Ms. Aanenson presented location, zoning, and land use maps of the property, a history of the site, and the proposed expansion of the existing non-conforming use.

Mr. Little reviewed the proposed site plan including traffic movements, and location of the truck scales, office/processing building, and unloading site. The purpose of the expansion is to provide additional metal recycling services to include residential items such as lawn mowers and fans, or metal scrap from construction sites. The processing building will include stalls to drain fluids from vehicles. Autos will be recycled by being decontaminated and dismantled, and then the shells are moved off the site. The site is also proposed to be enclosed by an opaque fence.

Ms. Aanenson provided a history of the Highway 61 Corridor adjacent to the site, specifically the future development of the Moon Valley site to the north. The site was originally approved as

a non-conforming use by the Township of Chanhassen in 1958. The property owner would like to expand the recycling operation to include scrap metal, appliances, electronics, etc. Pros include improving aesthetics of the property through permanent screening and addition of a building and reduce environmental impacts by providing storm water best management practices, hazardous fluid containment and collection, and elimination of dirt tracking off site. Cons include expanding and extending the existing non-conforming use and the significant improvement costs.

Mayor Ryan asked about Watershed District review and the business process. Mr. Little responded that they have spoken with the Watershed District and have hired a knowledgeable contractor to address drainage and pollution issues. Mr. Chanthakhammy added that a lot of items will be taken in by businesses (such as machine shops), placed in a roll-off container, weighed, and payment issued. Smaller items brought in by residents would be weighed and processed inside the building. He anticipates receiving and processing items from Scott and Carver Counties, as there is a need for the service and there are no nearby competitors. Cars will be decontaminated and processed on site. The shells will not be crushed and stored on the site but be transported off site on semi-trucks. The site is proposed to be aesthetically pleasing, and the developer plans to work with the City in this regard.

Councilwoman Rehm asked about visual impact from on the bluff on the Moon Valley site and also asked what happens to the fluids. Ms. Aanenson responded visual impacts would be something staff would consider during the review process. Mr. Chanthakhammy responded that specialized equipment would decontaminate the fluids which would then be placed in holding tanks.

Councilman McDonald asked if there will be any crushing or shredding of cars on the site, how they plan to process catalytic converters, and what the noise level will be from the facility. Mr. Little replied that the car shells are hauled off the site to be shredded. Mr. Chanthakhammy responded that at his St. Cloud facility they require a title and ID before they accept catalytic converters, and that noise was not a concern because there are no neighbors.

Mr. Howley asked what the site would look like in ten years if the use didn't change and no improvements were made. Mr. Little responded that it could revert back to a salvage yard similar to how the site looked like prior to the cleanup.

### **HIGHWAY 7 ROAD SAFETY AUDIT**

Public Works Director/City Engineer Charlie Howley introduced representatives from MnDOT and their consultant from Kimley Horn.

Mr. Lutaya explained the definition and purpose of a Road Safety Audit. The goal is to identify potential projects/strategies to improve safety. Strategies include the Four Es of Safety: education, enforcement, engineering, and emergency medical and trauma services. Highway 7 was divided into three study corridor segments. Existing traffic volumes and posted speeds were reviewed as well as previous plans and studies. Public engagement was also conducted via an interactive map and survey, and an online open house.

Mr. Bourdon provided an overview of the technical aspects of the segment that runs through Chanhassen, which included addressing safety concerns at various locations along the segment. Bar charts were displayed showing crash severity, manner of collision, and causes of fatal and serious injury crashes, as well as a map showing the locations of fatal and serious injury crashes along the segment. Corridor-wide initiatives include installing enforcement lights, increasing signal conspicuity (yellow borders), increasing enforcement, and creating a Highway 7 Corridor Coalition. Short-term segment-wide improvements include a corridor study, additional lighting, potential pedestrian improvements/connections, and installation of street name signs. Medium-term improvements include battery backup at signals and construction of signal improvements, and to improve visibility to reduce the number of drivers who run red lights. Long-term improvements would be as recommended in a future corridor study. Slides were presented showing proposed short, medium, and long-term improvements at specific locations along the corridor.

Mr. Lutaya discussed additional recommendations to consider to ensure safety projects continue to be implemented in the study areas. He also provided a list of next steps which include meeting with stakeholders/cities, sharing information with elected officials, sharing findings from the study with the public, and identifying funding and project prioritization.

Mr. Howley asked what comments were received from previous outreach meetings such as this one. Mr. Lutaya replied that a majority showed an interest in forming a coalition.

Mayor Ryan expressed her appreciation for the presentation and would be interested in forming a coalition. Councilwoman Rehm asked how coalitions are formed and how having a coalition would help the process, and asked if tunnels were considered from a pedestrian or biker standpoint. Ms. Langenbach responded that coalitions are important, especially relating to applying for different funding. Mr. Bourdon replied that tunnels were not specifically looked at and it depends on the results of a deeper analysis of the corridor study. Ms. Langenbach added there was a paving project for that segment of Highway 7 scheduled for 2027 which would provide an opportunity to take a closer look at what the needs are and how tunnels can be incorporated.

Mr. Howley asked for an explanation of the Intersection Control Evaluation (ICE) report at the intersection of Minnewashta Parkway. Mr. Lutaya responded that it has everything to do with funding. The signal was proposed last year but ultimately a roundabout is recommended. Ms. Langenbach added that usually an ICE report compares a signal to a roundabout to determine the best option; however, funding for a roundabout is an issue. Mr. Howley asked if this ICE report is a precursor to the project that is going to happen or are there still a lot of decisions that need to be made funding wise to make the signal even happen. Mr. Lutaya replied that there are funds identified for a signal.

Councilwoman Rehm asked about reducing the speed limit. Mr. Lutaya responded that historically there has not been good success at reducing speed limits. It is more likely that speed limits might be recommended to go up. Ms. Langenbach added that they found that installing a

lower speed limit sign doesn't change driving speeds. Installing a roundabout or making a road feel more confined slows traffic.

Mayor Ryan thanked the representatives for their presentation.

**2023 PRELIMINARY BUDGET, LEVY, AND CIP DISCUSSION**

Item postponed to September 26, 2022.

**FUTURE WORK SESSION SCHEDULE**

<b>Date</b>	<b>Item</b>
September 26	<ul style="list-style-type: none"><li>• 2023 Preliminary Budget, Levy, and CIP Discussion</li><li>• Fire Department Open House, 6-7 p.m.</li></ul>
October 10	<ul style="list-style-type: none"><li>• Lake Ann Park Preserve Master Plan: Open House Follow-up and Project Update</li></ul>
October 24	<ul style="list-style-type: none"><li>• General Fund &amp; Property Supported Funds Discussion</li></ul>
November 14	<ul style="list-style-type: none"><li>• CIP, Debt &amp; Utility Rate Study Discussion</li></ul>

**The work session adjourned at 6:45 p.m.**

Submitted by Laurie Hokkanen  
City Manager

Prepared by Kim Meuwissen  
City Clerk

**CHANHASSEN CITY COUNCIL  
REGULAR MEETING  
MINUTES  
SEPTEMBER 12, 2022**

Mayor Ryan called the meeting to order at 7:00 p.m. The meeting was opened with the Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Mayor Ryan, Councilwoman Rehm, and Councilman McDonald.

**COUNCIL MEMBERS ABSENT:** Councilman Campion and Councilwoman Schubert.

**STAFF PRESENT:** Laurie Hokkanen, City Manager; Charlie Howley, City Engineer/Public Works Director; Kate Aanenson, Community Development Director; Jerry Ruegemer, Park & Recreation Director; Priya Tandon, Recreation Coordinator; Andrea McDowell Poehler, City Attorney; and Kim Meuwissen, City Clerk.

**PUBLIC PRESENT:**

Teen Volunteers: Clara Christenson  
Mahi Madhan Kumar  
Jacob Landon  
Briella Lesinski  
Svea Moberg  
Blake Patka  
Nischay Pattanashetty  
Zoey Zvanovec

Christie Larson, Southern Valley Alliance  
Rob Schatzle, RSI Marine  
Mark Nordland, Nordland Partners  
Kendra Lindahl, Landform Professional Services, LLC  
Steve Sabraski, Landform Professional Services, LLC

**PUBLIC ANNOUNCEMENTS**

**1. Teen Volunteer Recognition**

Mayor Ryan invited the teens to the front and said: On behalf of the City Council and the Park & Recreation Commission, I would like to recognize the 2022 Teen Volunteers. These 13-16-year-olds were selected to serve as volunteers for City-sponsored recreation programs from June through August. Programs included the Summer Concert Series, Summer Discovery Playground Program, Lake Ann Adventure Camp, Senior Center activities, and Rec Center Sports programs. The City would like to thank this year's teen volunteers for their service. Together they compiled over 945 hours of service to the City of Chanhassen, the most of any group of volunteers

throughout the years. Mayor Ryan read the names of the students: Erin Anderson, Anna Blong, Clara Christenson, Arunabh Dogra, Daschle Duwe, Tucker Fritsch, Sara Koester, Mahi Madhan Kumar, Jacob Landon, Briella Lesinski, Isabella Lund, Henry Lund, Jack Maves, Svea Moberg, Blake Patka, Nischay Pattanashetty, Noah Vukelich, Owen Wilkinson, Zoey Zvanovec.

### **CONSENT AGENDA**

**Councilman McDonald moved, Councilwoman Rehm seconded that the City Council approve the following consent agenda items pursuant to the City Manager’s recommendations:**

1. Approve City Council Minutes dated August 22, 2022
2. Receive Planning Commission Minutes dated August 16, 2022
3. Receive Park & Recreation Commission Minutes dated June 28, 2022
4. Receive Senior Commission Minutes dated June 17, 2022
5. Approve Claims Paid dated September 12, 2022
6. Approve Temporary On-Sale Liquor License, St. Hubert Catholic Community, Harvest Festival on September 24, 2022
7. Approve Fireworks Display Permit for St. Hubert Catholic Community Harvest Festival on September 24, 2022
8. **Resolution 2022-68:** Authorize Entering into a Memorandum of Understanding with Carver County for a Cardboard Recycling Drop-off Site in Chanhassen

**All voted in favor and the motion carried unanimously with a vote of 3 to 0.**

### **VISITOR PRESENTATIONS**

#### **1. Christie Larson, Southern Valley Alliance - Domestic Violence Awareness Month Presentation**

Ms. Larson noted the agency is the domestic violence service provider for all of Carver County and Scott County and are located in Belle Plaine and celebrating 40 years in existence. They have served over 23,000 individuals in the communities (men, women, and children). Services include a 24/7 confidential crisis line, crisis intervention and advocacy, safety planning, assisting with State housing partnerships, and three support groups for individuals, education and community engagement including going into the schools and teaching teens about healthy relationships. Ms. Larson shared they will be moving their office to Shakopee in 2023 as they have purchased a property and will build a new building to meet the needs of their clients. The Southern Valley Alliance website is [www.svamn.org](http://www.svamn.org).

Mayor Ryan asked during awareness month in October as well as throughout the year, in addition to financial donations, are there certain items the agency looks for or collects.

Ms. Larson replied they provide a number of personal care items to victims, especially if they are fleeing a situation with nothing, including toothpaste, toothbrushes, shampoo, conditioner, diapers (especially the larger sizes), and other personal care products.

Mayor Ryan asked to learn more about the partnership with the County.

Ms. Larson noted the previous year the agency received a grant through the Office for Justice programs to implement a legality assessment program which is an 11-question screen officers are doing on the scene of domestic violence calls. The screen shows which victims are most likely to be victims of homicide or very severe violence; if the screen scores high the police immediately call a Southern Valley advocate from the scene and connect the victim with that advocate to begin the safety planning process. It is shown that it can reduce up to 60% of domestic violence homicides by using that screen and connecting with an advocate. All police departments in the two counties have implemented the screening and over the last two months of implementation they are seeing a 20% increase in the ability to connect with the victim.

**PUBLIC HEARINGS:** None.

### **GENERAL BUSINESS**

#### **1. Ordinance 695: RSI Marine, 10500 and 10520 Great Plains Boulevard: Consider a Request for Rezoning to Planned Unit Development with Site Plan, Consolidation of Lots, and Variances**

Community Development Director Aanenson gave an update noting RSI Marine is requesting rezoning to Planned Unit Development (PUD) with Site Plan approval for four boat storage buildings and initial concept does not need all public services. The site is guided for mixed use, the acreage is 8.33, and the proposed use is warehousing. Rezoning to the PUD allows some flexibility in exchange for higher quality and sensitive development. The proposed buildings will be for boat storage, allow for future redevelopment, and allow for transition between Highway 101 and the high-density residential to the east. Ms. Aanenson noted the use is to bring the boats in once per year and out once per year. She spoke about architectural compliance, landscaping, and a variance request regarding landscape islands which is supported by Staff. She shared about public utilities including fire suppression, and that sanitary services are not required at this time. She noted if a property to the east wanted to extend municipal services, this property owner would need to agree to pay those assessments. Ms. Aanenson shared that the County was provided the conceptual PUD and commented, there are no wetlands on the site, the lack of a bluff on site, grading, and stormwater. Staff recommends approval.

**Councilman McDonald moved, Councilwoman Rehm seconded that the City Council approve the rezoning to Planned Unit Development (PUD), site plan, and variances subject to the conditions of approval, and adopt the attached Findings of Fact and**

**Recommendation. All voted in favor and the motion carried unanimously with a vote of 3 to 0.**

**2. Ordinance 696: Avienda-Consider a Request to Amend Planned Unit Development-Regional Commercial**

Ms. Aanenson reminded everyone that the original Environmental Assessment document was done in 2005 and most of the property was developed except for the last segment. If a property is inactive for a number of years, they must update those environmental documents. The Applicant is requesting an amendment to the 2020 approved PUD regional commercial zoning district based on looking at adding a movie theater, moving some office around, and the Applicant noted some of the uses in that district no longer met their marketing needs. Today they have approved outlots for all properties and have a preliminary plat on outlot C and a portion of outlot A. A neighborhood meeting was held on August 6, 2022 and combined with email concerns included the percentage of housing; Ms. Aanenson shared that the housing calculation does not exceed what was originally put into the PUD, and the Applicant has taken the opportunity to maximize all of those units. She spoke about access onto Lyman Boulevard, Mills Street, and the townhouse connection for fire access safety. The Planning Commission recommended approval of the PUD amendment and encouraged the City Council to fully consider the value, size, location, and configuration of a gathering place as an integral part of the project. Ms. Aanenson spoke about the large usage area noting the Planning Commission and Staff would like to see a mixed use of 10 acres or approximately 60% of District 3 developed as amusement, recreation, or entertainment use which could include a golf course, hockey rinks, indoor amusement arcades, and a convention/performance center, and should be constructed prior to approval of some of the other subsidies to ensure that it happens. Ms. Aanenson showed slides from the developer on screen of potential recreational uses as well as a slide showing potential new changes to the site. All of the uses have been combined into the District Master Plan which is part of the PUD; in each district those uses are described with updates/changes. Ms. Aanenson shared about the PUD ordinance which has all design standards, the five districts, engineering conditions, and traffic modeling. She clarified each project must come through for a public hearing and site plan review and will be measured against the PUD standards. Staff believes this is consistent with the Comprehensive Plan and recommends approval of the PUD ordinance and adoption of the Findings of Fact.

Councilwoman Rehm received an email from someone living on Powers Boulevard who was concerned about increased traffic from Avienda. Ms. Aanenson stated there will be less and asked to hear more about that.

City Engineer Howley noted the statement about less traffic is based on the currently approved PUD, the zoning and uses of what currently is approved to be built compared to what they are proposing with this amendment, the projected traffic volumes are less. Not meaning that when the project is fully built out the traffic will be less than today, just comparing the approved project versus the proposed amended PUD, the traffic would be less.

Ms. Aanenson clarified that traffic will change and there will be more; however, it was always anticipated since 2005. Also, MnDOT required that Bluff Creek Boulevard connect to Powers Boulevard.

Mayor Ryan had a similar concern regarding traffic about people exiting this area and heading downtown. She thinks Powers Boulevard as it is today a concern with pedestrian crossings, and she noted the Traffic Safety Committee is looking at that and will continue to evaluate that situation.

Mark Nordland is happy to see that things are moving forward and is looking forward to building happening soon.

Mayor Ryan noted concerns are similar to what Mr. Nordland heard at the Planning Commission including increased housing, traffic, the entertainment space, and senior housing. She asked about one building for senior housing versus two buildings.

Mr. Nordland replied that it really is the different operators and how they meet their residents' needs. Initially they planned on one with senior services including assisted living and memory care with a small assisted-living component with a separate building that is 55+ independent living. He shared they have been working with a senior housing provider with a business model that combines those; they have a significant 55+ component plus assisted living and memory care all within the facility. That would mean a larger facility that is around 250 units that incorporates all of those. Mr. Nordland noted they feel very good about them as a user and operator, and it fits on the southern side rather than the northern side. He noted they are not sure which way it will go but wants to make sure the approval is in place if they come forward that they will be able to do it within the zoning.

Mayor Ryan asked about the entertainment and green space.

Mr. Nordland shared they are proposing a fairly large-scale central plaza at the center of the development surrounded by restaurants and other entertainment uses that would be programmed with things happening for the overall community. He noted they have been in discussion with the City about potentially doing a partnership on a larger recreational facility in the southeast corner of the project.

Mayor Ryan asked about the transition of percentage of housing that was compared to the housing that is now proposed.

Mr. Nordland replied the primary outside factor is the change in the way outside goods and services are received, especially since the pandemic. The overall square footage of retail space required in the United States has been reduced based on market demand. He noted they have tried to create other regional uses to help bolster that and they try to mix residential and entertainment retail uses in the appropriate way. He thinks adding the rowhomes is another step up in density but also adds nicely to the project and is a good transition to a regular apartment building.

Mayor Ryan noted a grocer is still an element of the project.

Mr. Nordland replied in the affirmative, they are working with a grocer right now and it is a critical component to the project.

Councilwoman Rehm would like to hear more about the plans for the water.

Mr. Nordland shared that Chanhassen has a lot of clay in their soil which does not infiltrate water very well. At the beginning they tried to do full infiltration on the project but after grading and tests throughout the site they have reworked the permit with the Watershed District to accommodate that. Because of the infiltration rates they must mitigate and will use a rainwater reuse system throughout the site for irrigation. There is a backup system for lack of rain, but a significant amount of rainwater will be collected and reused.

**Councilman McDonald moved, Councilwoman Rehm seconded that the City Council approve amending the Planned Unit Development-Regional Commercial (PUD-RC) Ordinance 657 for Avienda and adopt the Findings of Fact. All voted in favor and the motion carried unanimously with a vote of 3 to 0.**

**3. Adopt the Preliminary Tax Levy, Budget and Establish the Truth-In-Taxation Public Hearing Date**

*This item was postponed until September 26, 2022.*

**COUNCIL PRESENTATIONS:** None.

**ADMINISTRATIVE PRESENTATIONS:** None.

**CORRESPONDENCE DISCUSSION**

**1. 2022 Building Permit Activity**

**Councilman McDonald moved, Councilwoman Rehm seconded to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 3 to 0. The City Council meeting was adjourned at 8:04 p.m.**

Submitted by Laurie Hokkanen  
City Manager

Prepared by Kim Meuwissen  
City Clerk

# City Council Item

September 26, 2022



<b>Item</b>	Receive Planning Commission Minutes dated September 6, 2022	
<b>File No.</b>		<b>Item No:</b> D.2
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Jenny Potter, Sr. Admin Support Specialist	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council receives the Planning Commission minutes dated September 6, 2022."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Operational Excellence

**SUMMARY**

**BACKGROUND**

**DISCUSSION**

**BUDGET**

**RECOMMENDATION**

**ATTACHMENTS**



**CHANHASSEN PLANNING COMMISSION  
REGULAR MEETING  
MINUTES  
SEPTEMBER 6, 2022**

**CALL TO ORDER:**

Chairman Chair von Oven called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Eric Commissioner Noyes, Mark Chair von Oven, Erik Commissioner Johnson, Perry Commissioner Schwartz, and Kelsey Commissioner Alto.

**MEMBERS ABSENT:** Ryan Soller and Edward Goff.

**STAFF PRESENT:** Kate Aanenson, Community Development Director; MacKenzie Young-Walters, Associate Planner.

**PUBLIC PRESENT:**

George Bizek	8750 Powers Boulevard
Mark Bliss	7333 Hazeltine Boulevard
Dave Bloomquist	8800 Powers Boulevard
Brad Bladine	6791 Briarwood Court
Bruce Geske	7325 Hazeltine Boulevard
Don Giacchetti	6679 Lakeway Drive
Chris Mozina	6670 Pointe Lake Lucy Drive

**PUBLIC HEARINGS:**

**1. SHORT TERM RENTAL CODE AMENDMENT**

Associate Planner Young-Walters gave a presentation on the item and shared background information noting over the past year the City has seen an uptick in complaints about short-term rental properties. City Council directed staff to look into the issue with intent towards acting and coming up with a system. The most common concern is the properties being used as party houses and causing parking and noise issues for surrounding neighborhoods. The existing Ordinance is not well-suited to dealing with these issues. Staff proposes defining short-term rentals as rental of a property for a period of less than thirty days, requiring the properties have a license which establishes maximum occupancy, parking, and to provide the City with a 24/7 contact number to reach out in the event of complaints or problems, placing standards on the license reflecting the nuisance Ordinance, occupancy, and parking limits, and establishing an enforcement procedure for violations of the annual license.

Commissioner Alto asked how they will know if it is a short-term rental, other than the Applicant coming forward to apply for the license.

Mr. Young-Walters shared staff met with an external vendor who has a proprietary AI that surfs 40-50 sites for short-term rentals. The AI determines which are located within the community

and found a list of 37 short-term rentals that are currently active in the City of Chanhassen. They would run regular checks, notify the City, and then staff would notify people regarding the rental regulations and requirements.

Commissioner Schwartz noted in the memorandum it said that short-term rentals have the potential to become nuisance properties and adopting these standards will mitigate the potential impacts and operate with a minimal impact on surrounding properties. He asked if it is reasonable to ask surrounding owners to accept minimal impact.

Mr. Young-Walters noted minimal is a subjective standard and they must balance the property owner's right to use their property with the impact on neighbors. He shared about potential impacts and responses including parking on a public street versus consistently parking in front of someone's driveway, having loud parties, or having trash all over. A property that had a few extra cars a few times a year would be a slight impact and would be the minimal threshold which they believe is a fair balance. He spoke about one instance within the City which is a shared private drive and is challenging for municipal enforcement as the City does not own that right-of-way which is governed by private agreements between neighbors. While the Ordinance would allow the City to address many behaviors of a short-term rental there may be issues outside the purview of municipal jurisdiction.

Chair von Oven asked when an owner resides in the short-term rental residence, are they subject to the maximum occupancy rules.

Mr. Young-Walters replied in the negative. The company they have contracted with on the enforcement has a 24-hour complaint line; for example, on Thanksgiving Day it would go to the 24/7 contact (presumably the homeowner) and they could reply that it is the large extended family present and is not being used as a rental. The City would log it and note it is not a violation and no action would be taken by the City.

Chair von Oven asked if violations "double up" on misdemeanors so if there truly is an infraction the short-term renter and the owner could face a misdemeanor.

Mr. Young-Walters replied in the affirmative. In theory the renter could be prosecuted for violating the City's noise Ordinance and the City could go after the property owner for allowing that violation to happen. The idea was to create a mechanism to put pressure on some of the less responsible owners to take more ownership of their properties.

Commissioner Schwartz asked if the renter is from out of state and how that would affect the violation process and prosecution.

Mr. Young-Walters replied the renter would either get a citation the day-of from the Carver County Sheriff (in an extreme situation) or they will be out of town. The problem is less with one-off renters than with properties that have a series of one-off renters that violate community norms. That is why the City wanted to shift enforcement toward the property owner rather than the renters.

Commissioner Noyes noted one licensing requirement is to grant the City ability to enter the property which is a vague term to him. He asked if that is to access the lot, enter the home, facilities, or building. He stated it seems the City would need that fully defined.

Mr. Young-Walters spoke about the exact language stating yard/private property and the intention was external rather than internal on the property. The provision exists in the City's stable Ordinance and Conditional Use Permit (CUP) standards. The City Attorney reviewed the draft Ordinance and did not raise a flag on that issue. If the Commission would feel more comfortable having that defined as exterior only, they can certainly recommend that. He stated the standards say that a "good neighbor brochure" must be present which outlines City Ordinances and they could make it clear that if one generates a noise complaint staff has the right to inspect the property in response to that complaint.

Commissioner Noyes thinks the mention of adults-only in the definition of occupancy rates is a little too strict. He does not want someone to say the City is not allowing them to rent to families. He asked whether they need to change the language "adults" to "person" or "people." Commissioner Noyes spoke about size of property or type of property and that some may apply to this and others may not.

Chair von Oven asked whether the City has ever issued licensing and a process for exemption.

Community Development Director Aanenson replied the City has very few licensing requirements. The City is trying to capture something that is equitable.

Mr. Young-Walters stated if one is running an operation that is not bothering neighbors or creating an issue, he does not feel these standards would be super onerous as one would be asked to apply for a license annually. If there was something that absolutely could not work for the way one has historically run their operation, they could go through the variance process. He would prefer that than trying to hard-bake an exemption clause.

Commissioner Schwartz asked if trash and noise is part of the complaint, why would the City need access to the property as they could stand on the street and hear the noise.

Mr. Young-Walters replied in the case of a loud and energetic pool party behind a six-foot privacy fence, and perhaps they had more than 25 people, if the City has access to the property they would know whether one knowingly broke the licensing restriction of 10 people.

Commissioner Alto asked if the Sheriff is considered City Staff.

Mr. Young-Walters replied in this context, yes.

**Chairman Chair von Oven opened the public hearing.**

George Bizak 8750 Powers Boulevard, lives next to Mr. Bloomquist's short-term rental and noted he has never had any issues. Being on such a large lot, Mr. Bloomquist keeps the property

spotless and must be very good at screening renters as Mr. Bizek has never had an issue and does not have trouble with the rentals next door.

Mark Bliss, 7333 Hazeltine Boulevard, noted he and his wife Jessica have two daughters aged 4 and 6 and a German shepherd. They moved to Chanhassen for the small community feel, great schools, quiet neighborhoods, and access to parks and trails. Their home shares a driveway with 7331 Hazeltine Boulevard which is four 1-acre lots. In January of this year the neighbor sold and the property became an AirBNB rental. Mr. Bliss stated living next to an AirBnB can be interesting and unfortunately in his case has been more negative than positive; the property owner lives in Florida, the property manager is in California, and he has observed a steady list of renters nearly every night for the last two months including wedding families, bachelorette parties, German businessmen, tourists, college meet-up groups, and some nice, quiet families. Mr. Bliss stated he has seen intoxicated fights break out in the backyard, trash blowing against his fence, burning of Styrofoam in the fire pit, and nine cars in his driveway. He noted they share the driveway and these cars blocked their exit. He shared about party buses pulling into the driveway at 2:00 a.m., renters parked in the driveway, cleaning crews waiting in the driveway, trash left on the street for days on end, and cans overflowing because the property manager depends on its renters to take out the trash and many forget. Mr. Bliss agrees a proposed Ordinance is needed and he is happy about that, however the current proposal addresses most concerns except three. First daytime parking, as currently written the neighbors can have two cars in the garage and two cars in the driveway at night. During the day there are not defined limits of additional cars and the Bliss family would like it limited to four cars. He said at one time there were nine cars and his wife who is a nurse could not get to work. The family called the Sheriff, however the Sheriff does not have jurisdiction to enter the shared driveway because it is private. Mr. Bliss noted there is also nothing in the Ordinance about off-leash animals and pets or defecation standards and he thinks all pets should be on-leash or within a fenced-in area. He noted he has a very friendly German shepherd but dogs have wandered into his backyard. Mr. Bliss spoke about general property upkeep such as snow removal noting the neighbor did not plow from January to March and he spoke about lawn standards which often goes two weeks without mowing. In his experience, the rental owners are trying to make a quick buck and do everything possible to limit their expenses. Right now the yard is dead and Mr. Bliss asked for some lawn standard rules or text. He also spoke about general property maintenance including asphalt, dead trees, and branches. Mr. Bliss asked whether the Sheriff will have jurisdiction to enter the property and/or will a Community Service Officer (CSO) have that jurisdiction.

Chair von Oven asked if Mr. Bliss has any legal documentation that helps govern the shared driveway.

Mr. Bliss replied when they built the house it was three lots that were subdivided which was approved by the City Council with one common driveway and four split-offs. He noted there is nothing written as to what it is although there is a survey. There is no agreement as it was kind of handshake and now it is a free-for-all. He spoke about instances with nine cars parked on the side and his family cannot get out. What if something was wrong, his wife could not get to work and what if she is on-call? If things go wrong and they call the Sheriff, they cannot fix it and he asked what they do when a party bus comes on the property? He said at 2:00 a.m. when the dog and kids are awakened it is a pain.

Chair von Oven thinks if this were to pass the answer to the question would be yes, the Sheriff and CSO would be able to enter the property.

Mr. Bliss noted they live on the walking path with hundreds of people walking by. Many people coming in to the rental property cruise in very fast and he noted there could be an accident with someone getting hurt. There is nothing posted about slowing down or a stop sign at his address. The previous weekend there was a head-on collision and he stated people drive very fast.

Mr. Young-Walters recommended bringing that up to the Traffic Safety Committee who will then investigate and take appropriate action.

Commissioner Schwartz asked if the noise and nuisance Ordinance would apply to Mr. Bliss' concern regarding dogs.

Mr. Young-Walters replied, the property maintenance and general nuisance Ordinance apply to all properties in the City. For efficiencies sake he chose not to fully reiterate every provision of the nuisance Ordinance within the short-term rental. However, if a dog was running loose that generated a complaint that would be a violation of the standard of license and would be grounds for the City taking action against the short-term rental as it is currently written. The pet waste issue may be nebulous because it is on private property, but he would have to read through it to be sure.

Dave Bloomquist, 8800 Powers Boulevard, noted when one searches on VRBO in Chanhassen his property is the top search and he has over one hundred 5-star reviews and not a single issue. Many customers immediately rebook as soon as they leave. He spoke about the proposal regarding providing a name and number to all neighbors and noted his closest neighbor and the only one within 300 feet is George Bizek. Regarding City staff having access, he sees the house being private property and is a fourth amendment issue. Related to noise and disturbing the peace, Mr. Bloomquist was speaking with Dan Champion earlier in his backyard with kids playing on a trampoline and he could see on a normal City lot (under 1/3 acre), if someone is sensitive or it is late at night they may be annoyed. Mr. Bloomquist thinks the cookie-cutter Statute is not appropriate and noted his neighbors are hundreds of feet away with the house in the middle of the property. He spoke about decibel ratings and shared about family events at the base of the hill even closer to the neighbor to the south who shared they never heard anything. He spoke about trash cans and recycle bins noting he checks it bi-weekly or whenever they drive by it. He spoke about the stipulation limiting guests and noted he has 4 acres, 200,000 square feet (14 times the size of a City lot) and if his wife's family gathered for a holiday that is 28 people and they would have to take three shifts. Many families want to get together like that on the property at Christmas or New Year which are always booked. He noted it does not seem appropriate as he could subdivide the property into eight lots. Regarding overnight parking, his driveway is 295 feet long with a parking area of 45x48 and it will easily hold 12 cars but he would be limited to two plus two. In finding ways to rectify the licensing issue and deal with problem home owners, in St. Louis Park they had a resolution based on how a property is zoned. Mr. Bloomquist noted his property is zoned agriculture and he thinks the City should be looking at zoning commonalities with offenders and go after them that way. It is not reasonable to limit the parking

on his property because they are 300 feet off the road and he thinks there need to be different requirements based on zoning to recognize the differences.

Commissioner Noyes asked if the proposed Ordinance was passed and Mr. Bloomquist had the ability to come before the City and ask for a variance such as parking, amount of guests, etcetera, would that meet the need?

Mr. Bloomquist replied that puts him in another meeting before the Commission in hopes of convincing them that he is not a problem. He shared they pre-screen their renters and his wife goes with chocolate chip cookies to meet everyone, shares how the house works, and gives them the rules and where the book is which covers all the rules (a welcome packet). Regarding a variance it is a risk; if it was based on how it is zoned, then it becomes clear who the troublemakers are.

Commissioner Schwartz commended Mr. Bloomquist for being a model short-term rental owner. He noted it seems that is unusual if not unique, given what staff has said about a wide range of properties in the City including the Bliss family at the opposite spectrum. It would appear to be very difficult to write an Ordinance that covers each and every instance which is why the Commission thinks a variance may be the answer and he cannot imagine why there would be any issue with Mr. Bloomquist receiving said variance.

Mr. Bloomquist replied a long time ago they put a third stall on their existing home and had dealings with Sharmeen whose reply was that it is 100 feet to the next door neighbor and they should have bought a different house. He is obviously hesitant on that route, but noted he received the third stall because he worked with the City Engineer who saw that it would not be a problem and shared ideas on how to fix it. Mr. Bloomquist noted one individual kind of soured the batch. He noted the starting age for renting the property is age 30+ and the Bloomquists find out the reason they are coming to the property.

Bruce Geske, 7325 Hazeltine, is a neighbor of Mark Bliss and has lived at the residence since 1984 and was part of the planning on the trail system that went through. His concern is not as much with the house although he has heard the noise and complaints but his concern is that someone is going to get killed, the City will be held liable, and he fears he will also be held liable as he allowed the City to have an easement to put the trail across his property. This weekend he witnessed a renter come in too fast who then got out of the car and swore at the family that was walking. Mr. Geske warned the City that if they do not do anything and do not take heed to this matter someone will get hit and killed and there will be multiple lawsuits.

Mr. Young-Walters noted staff will relay these concerns to the Traffic Safety Committee who will be looking into the situation.

Brad Bladine, 6791 Briarwood Court, shared that most of his concerns have been talked through already. One of his concerns is around the day occupancy limit noting his extended family does not fit Chanhassen's small family ratio so when they get together for holidays, funerals, or weddings they have a very large gathering. He noted his seven siblings and their families could not ever be at the same rental property.

Chair von Oven clarified if he owns the home, Mr. Bladine could have as many people as he wanted there. However, if he decided to rent it to his family that would be a problem.

Mr. Bladine understands and noted it limits the use. The way his family operates, they like to spend time together and have been in other short-term rental properties for those experiences. They can get loud but not rambunctious; they just like to spend time together. His concern is about the day occupancy rate noting they will not all be living together in a rental and suggested taking into consideration the number of bedrooms and square footage of the rental.

Chair von Oven asked what the clause is in the proposed Ordinance regarding daytime occupancy.

Mr. Young-Walters stated it is written that a nighttime occupancy (# of bedrooms x 2 + 2) and the daytime occupancy states no more than 4 additional adult guests can be on the property.

Mr. Bladine suggests a different kind of limit or way to manage that such as number of cars but not the number of heads.

**Chairman Chair von Oven closed the public hearing.**

Commissioner Schwartz asked if something should be added relative to the square footage of the home and how many people it can adequately and safely contain.

Mr. Young-Walters replied the main issue is the larger the group the higher the chance of the property being used as a party house. He also thinks the formula could get overcomplicated as an unfinished basement does not provide the same amenities as a fully finished house. He suggested the Commissioners talk about whether a daytime occupancy limit is necessary to protect the parking and noise issues. If they feel the 10:00 p.m. quiet hours plus the maximum overnight vehicles present is sufficient to ensure no late-night parties, then perhaps the daytime occupancy limit is moot. He noted excessive noise can always go under the noise Ordinance.

Commissioner Alto asked if there is a City Code about occupancy.

Mr. Young-Walters believes at some point the Fire Code is involved but he is not certain on the thresholds.

Ms. Aanenson noted it is pretty open as long as it is a family unit without separate kitchens, etcetera which may be a large family living together or four college students.

Commissioner Schwartz is intrigued by the variance concept and would like to discuss adding it to the Ordinance in special circumstances such as Mr. Bloomquist's.

Chair von Oven stated they never want to create an Ordinance knowing that it already will not work for some people. At the same time he does not see a path where they can make it work. He asked about the zoning of agricultural and how much that was explored.

Mr. Young-Walters replied it was not extensively explored. It is possible Mr. Bloomquist is the only agricultural or there may be more. If the Commission wants to build in relief he suggests directing staff to put in a clause that allows staff to approve higher occupancy and parking limits based on specific characteristics of the property. At that point anyone could appeal a staff decision to the City Council. He thinks this may be a stronger route than forcing someone to go through the variance process where they would have to prove Practical Difficulties, etcetera, which are not well-suited to these situations. This would also prevent the situation where someone with a large A-2 property decides to rent it out to ATV Clubs or other situations the City would want to avoid.

Chair von Oven is in favor of building that relief in for these properties rather than forcing people to go through a variance.

Commissioner Alto noted Mr. Bloomquist has five acres but it is a four bedroom three bathroom house and she wonders where the City draws the line. Although they have more acreage, that does not mean they can pack 10 more people at night into a house that size.

Commissioner Noyes thinks they can put a stipulation explaining the permit process, requirements, and say if one is both zoned agricultural and the property is five acres or more the parking limit and daytime occupancy limit do not apply.

Chair von Oven noted they are trying to put a maximum number of people because lots of people make noise, however the City has a noise Ordinance. He said if it is his house and he is living in it he can have 20 people sleep there if he chose to. If 20 quiet people are sleeping on the floor the neighbors probably do not care. He is not in favor of eliminating the maximum number of people but if they are unable to choose the right amount of people maybe they do eliminate the maximum and allow the noise Ordinances, pet Ordinances, and other nuisance-type things. He does not know if that is the right solution.

Commissioner Noyes noted they could say the same thing about parking and thinks some things need to be defined and the number of people spending the night is critical to him although the daytime occupancy is less so. If they start to get loud there is already a mechanism in place to take care of that.

Commissioner Alto noted a popular situation after Covid is to rent a large home and have a wedding there with the entire wedding party staying there. They should discuss whether they should allow large parties as an agricultural five acre could advertise to host weddings because they have a large yard. She again asked where they draw the line for short-term rentals to also be a short-term venue.

Chair von Oven asked Commissioner Alto if she would be opposed to Mr. Bloomquist renting to someone for a wedding.

Commissioner Alto replied if it was every weekend, because then it is a wedding venue without meeting the proper permitting, business license, or alcohol license.

Commissioner Noyes noted the emails the City received show two very different extremes with a large property, very well managed, and zero issues. Then they have another one that is a complete crap show with owners there to make a profit, who are not managing it, and there are problems. Commissioner Noyes thinks today the Commissioners are trying to address that side of it and he does not want to address the situation and cause problems on the good side of it which is what they need to think through.

Commissioner Schwartz agrees they need to find a way to make exceptions while providing relief for properties like the Bliss family. He thinks they need to focus on how to solve the problem while still making it possible for Mr. Bloomquist to run his business in the manner he would like to given he is such a good property owner.

Mr. Young-Walters reiterated his earlier suggestion to put in standards that based on unique characteristics of the property staff can approve a higher overnight occupancy and parking limit. If an individual was not happy with what staff settled on, it would be appealable to the City Council who could look at it and overrule.

Commissioner Noyes asked if Mr. Young-Walters is putting himself in a difficult position by granting variances for one property over another.

Mr. Young-Walters would likely draft some more concrete standards as guidelines for staff. However, because the owner can appeal to the City Council he is confident in staff's ability to provide a written reply as to why they were or were not granted an exception. Ultimately if staff is wrong, the City Council will tell them.

Chair von Oven stated if the Commission decides to table this, then Mark Bliss will still be waiting. If they table, Chair von Oven would like to find a way to get this back by the next meeting.

Commissioner Alto noted nothing would change until January so they would still have time.

Commissioner Johnson suggested tabling and getting it back in front of the Commission as soon as possible while giving Mr. Young-Walters time to work on some of the items.

**Commissioner Alto moved, Commissioner Noyes seconded to table until the next Planning Commission in two weeks. All voted in favor and the motion carried unanimously with a vote of 5 to 0.**

**2. APPEAL REGARDING ALLEGED ERROR IN AN: ORDER, REQUIREMENT, DECISION, OR DETERMINATION, MADE BY A CITY ADMINISTRATIVE OFFICER ON THE GAYLE MORIN ADDITION - 1441 LAKE LUCY ROAD**

Ms. Aanenson noted she received an email from the party requesting the appeal which she has not had a chance to look at. The City Attorney has advised regarding the new information that it arrived too late to be addressed. Before the Commissioners tonight are the allegations that were made which is what staff presented their findings on. She wants to be clear on the record that if

there are new allegations staff would need to know and would not be able to make a recommendation tonight due to those new allegations. If there is new information this Planning Commission will not be able to make a recommendation as staff would need to go back and address those concerns.

The appealing party, Chris Mozina, stated there is plenty of new information in there.

Ms. Aanenson clarified to Mr. Mozina that staff can only address the allegations presented as part of his application which is what is being presented tonight and said it will not reflect what came in his email at 6:38 p.m. this evening.

Chris Mozina, 6670 Point Lake Lucy Road, said it is interesting what happened in the session before. He stated this is the first time in 30 years that there has been any appeal brought before this committee. There is absolutely no Ordinance specifying the protocols, rules, procedures, forms, which is part of the reason why he as the Appellant (he wants to distinguish that they are not an “Applicant” as they are not applying for anything) and the current process of the Planning Commission as the Board of Appeals is a separate body. This is not a Planning Commission meeting so they must take their Planning Commission hat off and put the Board of Appeals hat on. If they want to hear the whole truth and the entire appeal, he asked them to table, set up the rules just like they did for the Ordinance and shared that he has an appeal and is happy to present it. His opening statement was going to be this.

Chair von Oven said if they are going to step by the rules, let’s step by the rules. When it’s time for Mr. Mozina’s opening statement Chair von Oven will invite Mr. Mozina to the microphone. There is an order in which they conduct these meetings whether they are the Planning Commission or the Board of Appeals.

Mr. Mozina stated that is incorrect, sir. This is a Board of Appeals meeting and there are no rules specified for such meetings.

Chair von Oven said to hear and decide appeals where it is alleged that there is an error in any order, requirement, or determination made by a City Administrative officer in the enforcement of this Chapter. Chair von Oven stated he will follow *Robert’s Rules of Order* in this setting as he always has and will invite Mr. Mozina to the microphone when it is time, sir.

Mr. Mozina replied that is fair enough and thanked Chair von Oven.

Ms. Aanenson continued noting the Planning Commission is acting as the Board of Adjustment and Appeals. These appeals are under the Administrative Officer under Chapter 20. Anything to do with a subdivision, as she stated at the last meeting, those appeals would go to the State Court if they have not been exhausted by the City Council. Any alleged error has not been weighed-on yet by the City Council; this subdivision has not been before the City Council and is in holding. The City Attorney reviewed the recommendations in the packet and if they are going to add additional information not in the application they would review that before making findings. Ms. Aanenson clarified the findings are based on the allegations that were made. She read the allegations:

*1. City presented a unified indivisible proposal that included both a Zoning approval and a Preliminary Plat approval. By virtue of the unified proposal, any defects/allegations exposed in the Zoning proposal by definition pollutes the Preliminary Plat proposal and any defects/allegations exposed in the Preliminary Plat by definition pollute the Zoning proposal.*

Ms. Aanenson noted staff's finding is that there are no Ordinance restrictions prohibiting rezoning in subdivisions from being processed concurrently. Cities are required to process and decide such applications in the time provided by State law from the date the applications are received, and processing concurrently is generally necessary to meet the required deadlines. It is routinely done by the City.

*b. City Staff by not addressing the numerous, specific and legitimate questions raised in a Letter and 3 Addendums from the "Task Force"(all represented in the list of Interested Parties)"(Letter and 3 Addendums)*

Ms. Aanenson stated for the record in the attachments on the agenda with this application the following items were attached including the staff report, Findings of Fact, application, application narrative, the property tax information for 1441 Lake Lucy Road, the property tax of all interested parties, the affidavit of mailing, and the staff response to the task force questions. Ms. Aanenson stated again the allegation was a failure to "secure equity among individuals in the use of their property." The staff report addressed pertinent questions relating to the subdivision, there were numerous questions going back and forth over a series of weeks, the questions were answered, and are included a part of the record.

*c. Will not cause depreciation - The interest parties allege that this finding of fact is in fact not a fact and has no expert factual basis to support it such as a Comparative Market Analysis of adjacent properties.*

Ms. Aanenson stated the finding is irrelevant to this application which is Chapter 18 not Chapter 20 zoning and is not a required finding for approval of the zoning or subdivision application for the Property under the City Code.

*d) Allegations from Preliminary Plat Requirements not met and not formally waived by the City Planners*

Ms. Aanenson shared the findings that the Preliminary Plat Requirements are stipulated by Chapter 18 and are not subject to appeal under 20-28, which applies only to appeals of orders, requirements and decisions made by a city administrative officer under Chapter 20. In any event, the language "officially waived" does not appear in the City Code. Section 18-40 reads "Unless waived by city..." the Code does not state a mechanism for waiving the requirements and staff's decision to accept an application as complete without a given item, is understood to constitute waiving the requirement. Ms. Aanenson noted staff typically walks through with someone and ticks the boxes they think are necessary for the application.

*e) Pre-emptive allegation of intended granting of variances without due process to assess the buildability of the property - perching water, soil samples inaccurate: Civil Site essentially described how it is possible to overcome any building obstacle, i.e. through variances*

Ms. Aanenson stated no variances were requested in the applications related to the property, therefore it is not applicable.

*f) Zoning Erroneous Findings of Fact, The proposed zoning will not tend to or actually depreciate the area in which it is proposed."*

Ms. Aanenson noted the finding is irrelevant to this application. It is not a required finding for approval of the zoning or subdivision application for the Property under the City Code.

*g) Traffic generation by the proposed use within the zoning district is within capabilities of streets serving the property."*

Ms. Aanenson stated the private street serving the proposed single-family home on the property was previously approved in 1993 to provide access to 5 homes. That street was previously planned and approved to point access to that property.

*h) According to Sec 20-43 Public Hearing should have occurred prior to the July 19th Planning Commission Meeting*

Ms. Aanenson shared the finding that Public Hearings for zoning amendments are held at the Planning Commission. No public hearing is required prior to the public hearing scheduled with the Planning Commission on the July 29, 2022.

*i) "(b) If a development is proposed adjacent to a lake or will affect the usage of the lake, the community development director may require an expanded mailing list for sites fronting on lakeshore where the development would be visible over a large area. The Applicant is responsible for meeting with affected homeowners."*

Ms. Aanenson noted the findings are Section 20-43(b) states "If a development is proposed adjacent to a lake or will affect the usage of the lake, the Community Development Director may require an expanded mailing list for sites fronting on lakeshore where the development would be visible over a larger area. The Applicant is responsible for meeting with affected homeowners." The use of the word "may" establishes that this is a discretionary requirement, and the subsequent language provides guidance on when the expanded mailing can be required. The existing lot (Morin property) could have had a dock or water oriented accessory structure, put fence on the property, or the like. Adding the additional lot extinguishes any lakeshore rights of the existing home, so the new home would not increase any lake usage. The proposed subdivision would sever lakeshore rights of the existing home. The proposed subdivision lot would be permitted lake shore rights, thus not changing the intensity of the lakeshore use. The City mailed notification to properties within 500 feet of the subject site which exceeds the 350-foot notification standard required by the State of Minnesota. A Proposed Development notification sign has been placed on Lake Lucy Road for those that lived beyond the 500 feet.

*j) Preliminary Plat Failed Requirements from Section 18-40: Section 18-40 Preface: "Unless waived by the city because of the limited size and nature of the proposal, the following shall be furnished with a preliminary plat:" Further the City in the proposal to the Planning Commission on page 6 of 16 made the following determination: "The existing conditions survey now appears to meet all applicable requirements from Section 18-40 of Ordinance." However, that is not the case, and the City did not demonstrate a waiver of any of the following requirements which were not met: "An accurate soil report indicating soil conditions, permeability and slope" - The Watershed concluded that this requirement was not met, and substantial evidence was provided at the public hearing on July 19th to support that conclusion.*

Ms. Aanenson stated they are talking about allegations made under the Subdivision regulations and allegations can only be made under Chapter 20.

*k) "All proposed retaining walls must be shown on the plan. The top and bottom elevations of the wall must be noted."*

Ms. Aanenson noted the findings that in Chapter 18, Subdivision Regulations are not appealable. It is noted that City staff responded to this question that the retaining wall elevation was shown on page C3.

*l) "The style of home (e.g. slab on grade, split entry, lookout, walkout, full basement) must be noted on the plan."*

Ms. Aanenson spoke about Chapter 18, Subdivision Regulations, which are not applicable under this appeal and said again this has not gone before the City Council for final preliminary or final plat. At preliminary plat the lowest floor and garage elevation were shown.

*m) "Proposals for street lighting, curb and gutters, sidewalks and boulevard improvements."*

Ms. Aanenson said Chapter 18, Subdivision Regulations, are not appealable. Access to the property was previously approved by the City Council as a private street.

*n) "Photocomposite images, artistic renderings, or site elevations which depict the visual impact of the proposed development's design, landscaping, street layout, signage, pedestrian ways, lighting, buildings, or other details that affect land use within the city shall be submitted. Such images and renderings shall be from key vantage points and provide an undistorted perspective of the proposed development from abutting properties, less intensive land uses, and/or from entryway locations. Appropriate levels of resolution for the visualization shall be used from flat shading for massing studies and preliminary design to photorealistic imaging for final design."*

Ms. Aanenson noted Chapter 18, Subdivision Regulations, are not appealable.

*o) Remedies Requested Prior to the hearing of the Appeal: (These requests were articulated at a meeting held on August 17, 2022 with City Staff and the City Attorney. It is requested that they again be reviewed and addressed).Immediately halt any further proceedings concerning this development City Staff to answer all Task Force Questions in writing as per the commitment*

*from Kate Aanenson in a 22-minute conversation with Christopher Mozina on July 25, 2022 at 12:14 pm. The City Staff at a meeting on 8.17.22 indicated refusal to answer any previously presented questions or any further questions from the Interested Parties thus again reinforcing the failure to meet the very purpose of Section 20 ""(g) Secure equity among individuals in the use of their property."*

Ms. Aanenson noted staff has answered numerous pertinent questions including engineering and planning. She believes staff has answered all pertinent questions received. Pursuant to state law and city Code, the City cannot halt proceedings on a zoning or subdivision application which must be processed and decided within the required timelines.

*p) Allow sufficient time for the interested parties to evaluate the answers provided by the City, and present additional evidence to support the appeal*

Ms. Aanenson shared this is not a requirement of the City Code. The City is under specific timelines required by state law and city Code to process and decide zoning applications from the date of the application. The required public hearing was provided allowing Applicants to raise concerns regarding the proposed rezoning. The City Council has not yet weighted in on the preliminary plat, nor the final plat.

*q) City Planning assistance to ensure all required forms and protocols are understood by Interested Parties so that Appeal is not disqualified on procedural grounds. - At the meeting with City Staff and the City Attorney it was articulated numerous times by the City Staff that the City Staff was unclear how such an appeal should be addressed and what procedures to follow in doing so.*

Ms. Aanenson clarified this is the first administrative appeal that the City has received in many years. The appeal process is established in the City Code and was provided to the Applicant and only covers items within the zoning ordinance.

*r) No guidance was received from the City Attorney other than pointing to the limited requirements in Section 20-29.*

Ms. Aanenson stated the City Attorney represents the City, not the Applicant, and provided the information concerning the appeal process as identified in the City Code.

*s) City Planning assistance in describing how the appeal will be administratively heard (verbally or in writing, with what submission deadlines). - Per the meeting with the City Attorney and City Staff on 8.17.22, Other than administrative scheduling elements with Section 20-29, there are no documented rules or standards of how an appeal will be heard and dispositioned.*

Ms. Aanenson said staff provided the relevant provisions in the Code for appeals. The method of disposition is provided in the Ordinance, which provides that the Planning Commission will hold a public hearing on the appeal and decide the appeal.

*t) Conference to be scheduled with City Staff as per the Zoning Application Checklist.*

Ms. Aanenson stated this is a statement and no appeal is identified.

*u) City to provide, as soon as possible, Zoning Appeal Application Form. - Per the meeting with the City Attorney and City Staff on 8.17,22, there is no specific "Zoning Appeal Application Form", but instead, interested parties were asked to use the "Application for Development Review Form". The meeting clearly evidenced that this form did not seem to lend itself to the purpose of an Appeal, and indeed the City staff indicated that in 30 years the form was never used for an Appeal. Thus indicating there really isn't a well-defined Appeal process although this is indeed stipulated as a requirement of Minnesota Statutes."*

Ms. Aanenson stated she has been here for 30 years and this is the first appeal she has had. She reiterated one can only appeal from the Zoning Ordinance, the form was never used for an appeal and the allegation indicating that there is not a well-defined appeal process although it is stipulated as a requirement of Minnesota Statutes. While the City did not have a specific Zoning Appeal Form, in the interest of time and urgency as expressed by the Applicant, City Staff recommended using the Application for Development Review Form and indicated it would be acceptable to City staff and Applicant's use of the form was accepted by City Staff.

Ms. Aanenson stated there are many allegations and the City Council has not weighed in on it. Staff recommends the Planning Commission, acting as the Board of Appeals and Adjustments deny the appeal, and adopts the Findings of Fact and decision in the staff report.

Commissioner Schwartz read a brief email he sent to staff earlier in the day regarding a question and he is looking for clarification as to why this item is on tonight's agenda. At the last meeting the Commission recommended only that a single lot at 1441 Lake Lucy Road be rezoned from rural residential district to single-family residential district and subdivision of 4.84 acres into two lots. He stated that is all they did and the recommendation comes before the City Council on September 12 and he does not understand why they are subjecting themselves to a litany of issues that the Council has not weighed in on yet.

Commissioner Alto agreed they have already made the recommendation.

Chair von Oven asked staff if there is a reason this is on the agenda tonight versus after the City Council meeting.

Ms. Aanenson asked that the Commissioners ask the Appellant that question.

Commissioner Alto stated there is no historical precedence for appealing a recommendation to City Council.

Ms. Aanenson stated that was her comment when the question came up as she has never in 30 years had someone before it was weighed in on. She stated at the Planning Commission public hearing, one must exhaust administrative remedies and the City Council can change the Findings of Fact, add for additional information; however, the Planning Commission made a

recommendation which is where they now sit. Within that there are allegations that staff erred in the administration of something, and she stated they believe they have followed their practices.

Chair von Oven asked if there is a clear definition of City Administrative Officer.

Ms. Aanenson replied engineering and planning staff.

Chair von Oven asked if Commissioner Alto is a City Administrative Officer.

Ms. Aanenson replied in the negative.

Chair von Oven asked if anyone “up here” is a City Administrative Officer.

Ms. Aanenson replied in the negative.

Chair von Oven turned over the floor to Mr. Mozina.

Mr. Mozina apologized for his ongoing passion. He stated it was an amazing weekend, an amazing day today, and they live in an awesome country. He noted they have poured a huge amount of time since March and over the weekend into this appeal and it was a joy for him to study the history related to the Statutes, rule of law, the Constitution, the Ordinances, checks and balances, and it is a privilege to stand here in relative peace under the rule of law to argue the appeal. He asked how many souls chose the harder right than the easier wrong to make our country the rule of law and this appeal possible. He said it is amazing and they are truly blessed. He stated everything presented they have evidence to support and presented a narrative of the appeal as requested by the City Attorney and they are on the docket tonight because the City Attorney gave the City Planners the go-ahead to put it on the docket and to appeal at this point in time which is the least expensive path to choose. He turned the floor over to Don Giacchetti and clarified they will call themselves the Appellant.

Don Giacchetti, 6679 Lakeway Drive, noted he and his wife Nancy have lived there for almost 21 years and gave a presentation showing some charts. He thanked the Planning Commissioners for the job they do and noted he will focus on location, location, and freeboard. He stated the information he provides tonight is both true and accurate to the best of his knowledge and ability and without any doublespeak. He asked the Commissioners not to make any decision tonight but to take several days to absorb it because this is a serious matter. He spoke about the video on the City website where Planning Commission meetings are listed along with agenda packets and videos. Mr. Giacchetti noted there were major errors and omissions in the information presented to the Planning Commission at the July 19, 2022 public hearing. The 6679 Lakeway Drive home where he and his wife Nancy live must be considered as an adjacent building which requires at least 3 feet of freeboard elevation from the bio filtration basin (BMP) with a high-water level (HWL) or 100-year event of 974.83 feet per City Policy 1.12 on page 343 of the City of Chanhassen 2040 Comprehensive (Comp) Plan. Mr. Giacchetti took the Minutes, videos, Findings of Facts, staff report, and read it all multiple times. He gave examples noting page 3 of the Minutes from July 19, 2022 noting they look at City Ordinance, rules, and regulations and apply those; if it meets the rules and regulations that is the basis of staff’s Findings of Fact. He

gives this a thumbs-up as it makes sense to him. He clarified the clippings he is showing on screen are exact screenshots. On page 5 of the City Staff report it says staff notes that the proposal is consistent with the Comprehensive Plan which Mr. Giacchetti is not familiar with as a normal citizen. On page 2 Findings of Fact and Recommendation he noted it says the proposed subdivision is consistent with all applicable City, County, and regional plans including but not limited to the City's Comprehensive Plan. He shared page 3 of the Minutes where engineer Matt Sheehan spoke and he noted he could not find a Matt Sheehan but eventually found out his name was Mike Sheehan who is a certified and licensed professional engineer who joined Civil Site Group 6 months ago and is a very qualified individual. He noted Matt Pavek stated he feels they have the puzzle of drainage solved and going into final plans they will be able to refine all those requirements. Mr. Giacchetti has questions about this. In the staff report it talks about the City's Surface Water Management Plan which says the City requires 3 feet of freeboard between a building elevation and adjacent ponding features. He noted the design only provides 2.31 feet of freeboard to the existing home on adjacent property 6675 Lakeway Drive. Mr. Giacchetti shared from the Minutes that Mr. Seidl noted the development appears to meet all the City rules and asked why he does not make it definitive. It was also mentioned the Commissioners are not experts and he tries to do a fact check on what he agrees to be true and accurate. After the aforementioned comment, another comment was made in the Minutes that said there is only one water expert in the room tonight. Mr. Giacchetti understands that if one is not aware of who else is in the room but after reviewing he noted there are at least four other experts and feels the record ought to be corrected for that. The experts include Matt Pavek (Civil Site Group), Kevin Teppen (Senior Project Manger and certified/licensed Landscape Architect), Mike Sheehan, and Commissioner Erik Johnson who is a professional engineer who works for EVS as a Senior Geotechnical Engineer according to his LinkedIn page. Mr. Giacchetti shared that Mr. Commissioner Johnson had some employment with Haugo Geotechnical Services. He reiterated there are at least four other experts and noted comments were made that the engineering design is trying to mimic the natural design, mimic Mother Nature, and he always has questions about mimicking something. Is it a knock-off? Is it real? Did they get it as good as the original? Mr. Giacchetti noted when making a decision the things to focus on need to be both true and accurate. However, it is also critical to be aware of what is absent and what is not stated. He showed a page on screen showing all the things he did in the Minutes relating to water and freeboard issues. Mr. Giacchetti searched for a URL that brought him into the Comp Plan noting the large amount of pages the Commissioners must get their arms around and he compliments them. On page 2 he found Mayor Elise Ryan, Dan Campion, and Jerry McDonald who are three of the five members on the City Council who approved/adopted the Comp Plan in 2020. In Chapter 9 it speaks about the local surface water management and found Elise Ryan, Dan Campion, and Jerry McDonald were all Councilmembers in 2018 on the report. He noted Policy 1.12 says require building elevations to provide at least 3 feet of freeboard adjacent to ponding areas and floodplains for all development and redevelopment or when drainage facilities are constructed for an area. He showed the Staff Report from July 19 on screen which spoke about 6679 Lakeway Drive and stops at ponding features which is a major omission, and the Planning Commissioners were not give the benefit of what the policy states. They were given an outlined, truncated version that said not to worry about the property. Mr. Giacchetti showed an elevation infographic chart on screen and spoke about freeboard calculations, BMP, anchors, and how it ties into Policy 1.12 and the proposed house. He noted they are now introducing an artificial bio drain because they want to build a home which has some impervious surfaces introduced into the

natural bio system. This means they must calculate through water CAD software how big it has to be. All of the natural filtration that used to flow down the hill is now being concentrated in the artificial bio drain and is supposed to seep down into the ground. By Mr. Giacchetti's rough calculation, he comes up with 29,922.22 gallons of water.

Commissioner Noyes asked about the 60x60 foot pad shown on screen, and what is the water capacity of that area.

Mr. Giacchetti does not know but is sure the water CAD model would calculate that and the water coming off impervious surface from the driveway.

Commissioner Noyes noted when Mr. Giacchetti is doing those, he is comparing an unknown to his estimated capacity of the BMP.

Mr. Giacchetti estimated by dimensions as it is 80 feet long, 20-30 feet wide, and 2-3 feet deep.

Commissioner Noyes said that is right but it takes a professional engineer to do that where the 60x60 foot pad is just a piece of land at this point in time. He noted Mr. Giacchetti is focusing on the BMP and they are not focusing on what is there now and the carry and capacity absorption of that which is a little misleading

Mr. Giacchetti replied it was stated that they were trying to mimic what is there now and the existing condition which is what they analyzed. He spoke about the existing Morin home, the amount of gallons of water, the freeboard infographic chart, and stated they are not safer, he has a big bathtub in front of his home, and they are 50-60 feet away. Mr. Giacchetti does not think they calculated for all the water coming outside the western portion of the map on screen and noted their water CAD models do not do that. He noted water is coming down from Lake Lucy Road, down Lakeway Drive, gets to his private drive, and comes down. He heard that it is physically impossible to have 3 feet of standing water coming off that little pond and said they are building an artificial bio drain that has 30,000 gallons which is more than 3 feet of standing water right over the banks of wetland A. He showed photos on screen of cars underwater on 494 noting he lived through the 1986 super storm and his business had water up to the first level of the racking system. He is sure the engineers and designers did the best they could but did not anticipate the worst case. Mr. Giacchetti has two water experts that will comment on this.

Commissioner Schwartz appreciates the effort of Mr. Giacchetti's presentation and asked if any part of the presentation addresses the recommendation that the Planning Commission made to the City Council.

Mr. Giacchetti replied yes it does.

Commissioner Schwartz asked if Mr. Giacchetti can jump ahead to that.

Mr. Giacchetti stated the Planning Commission recommended to adopt all of the City's findings that everything is according to the rules and consistent and we're moving forward.

Commissioner Schwartz replied no, sir, that is not true. What the Planning Commission recommended to the City Council was that one lot be subdivided into two lots, period. That recommendation is coming before the City Council at its next meeting. Until the City Council approves, modifies, or denies the Planning Commission's recommendation, all of this information is just information. There is nothing that the Planning Commission can do tonight to deal with this because the administrative process as not followed through to its logical conclusion.

Chair von Oven recognizes getting all this information on the record which he is all for. He agreed there is a certain limit to what the Planning Commissioners are allowed to decide on tonight. At the beginning of Mr. Giacchetti's presentation, he asked them not to make a decision tonight, except an appeal is before the Commissioners and stated he has yet to hear anything that would make him not decide to deny the appeal. He fully admits what Mr. Giacchetti is speaking about has merit. On tonight's agenda, and the powers this committee holds in this particular session, he would appreciate if they can focus on any of the things they have been asked to come together on tonight.

Mr. Giacchetti is sympathetic to what Chair von Oven is saying and noted this is what he read and asked them to tell him if he is wrong, the City Planning Commission at the July 19 meeting voted 5-0 to adopt as a recommendation to go on to the City Council, all of the Findings of Fact, all of the City Report, and everything else. In there, Mr. Giacchetti showed the red X's which are major error and omission and thinks this body would have the ability to rescind because if they are not presented with all facts and true and accurate statements, the Commission did not have the benefit of making an informed decision. He thinks 6679 Lakeway Drive being excluded as "not an adjacent home" (and he has two experts that will attest) is major and does not comply with what the Commission approved as the Findings of Fact.

Commissioner Noyes clarified the Commission did not approve Findings of Fact. They approved a subdivision based on facts and that they spent a lot of time reading, listening, and they did not vote on Findings of Fact. They voted on one thing: should the subdivision happen or not and it has not gone any further than that. Mr. Giacchetti keeps going back and saying the Commission got the wrong facts or omissions and that is Mr. Giacchetti's opinion. Commissioner Noyes stated they are in the first inning of this whole process and have not even gotten the subdivision fully approved. Beyond that, every aspect of that project will go through the City, City Engineers, any variances will come to the Planning Commission, then it will go to the City Council. Commissioner Noyes said Mr. Giacchetti is kind of giving them a business pitch and noted Mr. Giacchetti does not like the project and Commissioner Noyes gets that.

Mr. Giacchetti disagrees, it is not that he does not like the project. The issue is very simple: the Commission based their decision to move it forward on a subdivision based upon the City's Findings of Facts, and the recommendation in the City Staff Report. That is what the Minutes reflect.

Commissioner Schwartz thinks Mr. Giacchetti is incorrect. There was a significant amount of discussion and the meeting lasted until 11:30 p.m. where there was conflicting information between what City Staff and engineering experts were saying and what the task forces experts

were saying. Because of those conflicts the Planning Commission is not in a position to make a decision on that, so they limited what they recommended to the City Council to only recommend subdividing the single lot that currently exists into two lots, that's it.

Mr. Giacchetti stated it was to recommend the subdivision according to the plans that were specified.

Chair von Oven stated one of the constant battles for everyone in the City is educating on how things work. He has learned that there is a beautiful system of checks and balances. He is not a water expert, he is a computer engineer, so when the City tells him they think they have this puzzle figured out, the reason this body is enabled to move forward with a recommendation is because they can recommend to divide into the sub lots but at the end of the day a building permit or some engineer will have to sign off on a plan that meets fully the City's plan. If the puzzle is not fully solved today and this body had to wait until every puzzle was fully solved, nothing would ever get done in the City. Chair von Oven clarified this body recommends to the City Council what they believe should happen to this property but it cannot happen unless every rule is met. Therefore, if what Mr. Giacchetti is sharing tonight is true, there will be a barrier at which this project will stop. He noted under his *Robert's Rules of Order* hat, the Commission is being presented with an appeal with an alphabet of allegations. If any of those allegations tonight are what Mr. Giacchetti is speaking to, Chair von Oven asked him to please point it out to the Commissioners so they can make a decision on what is before them tonight. Chair von Oven thinks all of this information is very pertinent for City Council in making their decision going forward and he will tell Mr. Giacchetti the City Council also holds the City to the same standards. These things will still have to fall in order against the regulations. The Planning Commission's recommendation is that if all these boxes check when the time comes, they are in favor of subdividing this lot. He stated that is the difference between what is being litigated tonight by the Appellants. Chair von Oven asked to focus the rest of the presentation on those items.

Mr. Giacchetti thinks what was concluded right before the 5-0 vote, the Commission heard from a water expert who said that it meets everything which was not true and accurate, we will get there, and we have solved the puzzle. What was not introduced and was absent was that Mr. Pavek pointed to the chart and said the -4.4 is not adjacent, does not really matter, and Commissioner Schwartz asked if that is a non-issue. Mr. Pavek responded that is a non-issue. Mr. Giacchetti noted it is a big issue and he is trying to help the Commissioners out tonight, there is a fly in the ointment called Policy 1.12 which was alluded to and was then ignored. On page 7 of the Riley Purgatory Watershed there is a chart that defines what an adjacent facility is, talks about the bio drain, and noted it is common sense. It says "to achieve low floor elevation for the adjacent structure at 6679 Lakeway Drive" so it is being called an adjacent structure. However, the Commission was not given that information and were told it is not adjacent, there will be water flowing around it, and he said that is a major elephant in the room. He noted it is an arbitrary and capricious kind of decision at 5-0 to forward this on to the City Council. He could not find this document on any City websites, Minutes, referenced in the video, it was an outline that stopped at 3 feet above ponding levels and did not mention this adjacent facility. They have a qualified, acknowledged expert and that was shielded from the Commissioners. The whole point is that if the Watershed defined 6679 Lakeway Drive as an adjacent property and the City

says everything is hunky-dory because we are ignoring that adjacent property, but it is in violation of Policy 1.12. Full stop. Go get it right, go redesign it, go do something else because the plans do not comport to that. That is not what Mr. Pavek said, he said it was not an issue and it is right there on video. He makes the allegation that the City has to have page 7 and 8 from the Watershed. He asked why does the City Staff not tell the Planning Commission about the elephant in the room and ignore Policy 1.12. Mr. Giacchetti is here to tell the Commission this is a major issue and he is trying to spare them some embarrassment. He thinks they have an opportunity to study what he is saying because this is a major, major issue. He will send the Commissioners his complete “deck of cards” and they will see.

Chair von Oven asked if 6679 Lakeway Drive is adjacent to this stormwater facility and does not conform to Policy 1.12 of the stormwater management guide.

Mr. Giacchetti replied yes, that is his allegation.

Chair von Oven asked if that is on the docket tonight and asked which letter of the allegations it falls under.

Mr. Mozina replied they will see it as a combination of allegation f and c. He approached the podium and stated he thinks the Commission saw from Ms. Aanenson that in the narrative describing the appeal, Mr. Mozina asked for clarifications. The City provided none and the City Attorney provided none other than to point to 20-29 which has no specification for how this proceeding would be carried out. Mr. Mozina in what he thought was good conscience working all weekend and up to 5:00 p.m. providing the evidence that supports the appeal. Once the Commissioners hear that evidence along with Mr. Giacchetti’s evidence, they will be compelled to reverse their adoption of the Findings of Fact provided by the City Administrators. He clarified the City Administrators birth the Findings of Fact, the Planning Commission adopts them, and the City Council approves them. There is more to what they approve than just a zoning feature because they approved a preliminary plat.

Chair von Oven noted the Planning Commission is the recommending body and do not adopt it.

Ms. Aanenson clarified Chapter 18, the subdivision regulation cannot be appealed because it has not gone through the process. All the Planning Commission has done is give recommendation.

Mr. Mozina stated that is Ms. Aanenson’s opinion.

Ms. Aanenson replied that is the City Attorney’s opinion and Mr. Mozina will not listen when the City has talked to him about this. He can only appeal the zoning administration which is Chapter 20 and that is why they are here.

Mr. Mozina stated they will hear more about that and within the Ordinance itself it talks about the risk when an Applicant tries to file a preliminary plat and a final plat at the same time because if one fails the other fails. That is a precedent-setting section within the Ordinance which says “at your own risk.” If one does a zoning application and a preliminary plat application in the same unified application, one pollutes the other. He held up a packet and stated “here is what you

approved,” and said there was a lot of discussion during the Planning Commission meeting and they were all looking at each other “what are we approving tonight?” Mr. Mozina stated they did not approve accepting the deeding of the right-of-way on Lake Lucy Road. He wants to point out in the appeal process they are here to hear and decide appeals where it is alleged that there is an error in any order, requirement, and it was read earlier in the meeting. Mr. Mozina asked if there is any time specified in there and does it limit when he can allege that an error has been made?

Chair von Oven replied not that he knows of.

Mr. Mozina stated then they are okay being here then.

Chair von Oven noted Mr. Mozina is absolutely okay being here. He wants to be clear why he even asked the question. He asked to say for a moment that his eyes have been opened and the light has shined upon him, he still cannot do anything about what Mr. Mozina’s appeal is tonight. This is why they don’t want the Commission to decide tonight, however he must look at what has been appealed and decide whether or not to make a decision. If Chair von Oven looks at what Mr. Mozina has appealed at this moment, to this body, on this project, it does not include what is shown on screen.

Mr. Mozina stated they are talking about accurate soil samples, as well.

Chair von Oven asked Mr. Mozina to please give him the letter that this points to and he will work to support Mr. Mozina. He asked to point to the allegation before this body tonight that specifically says this and he can look at it with different eyes. However, until Chair von Oven sees that he cannot.

Mr. Mozina said now they are back to the beginning. He asked (and Ms. Aanenson showed it on screen) for clarity as to what he should bring to this appeal. He noted that is in the allegation.

Commissioner Alto asked if Mr. Mozina is talking about the allegation that the City Attorney not providing more information.

Ms. Aanenson stated, as she understands it, most allegations fall under the zoning and that is not what they can do.

Mr. Mozina thinks it is allegation labeled “u.”

Ms. Aanenson stated the reason the City disagrees with the Appellant is because the subdivision has not been exhausted yet.

Mr. Mozina stated allegations labeled “u”(City provide zoning appeal form), “s” (City erred in not providing assistance with appeal or pre-meeting to address the format). Mr. Mozina clarified it is alliteration “s”, “u”, and “v” (the accurate soil samples). He noted allegation “v” was not in the narrative, but that this does not mean it is not valid.

Ms. Aanenson pointed out that is a subdivision requirement, as well.

**Chairman Chair von Oven opened the public hearing.**

Mr. Mozina tried to stick to the narrative describing the appeal and listing the items in order, but then he added additional allegations. Again, there was no restriction on him adding additional allegations, evidence, and documentation to support the appeal.

Commissioner Noyes noted Mr. Mozina did it at 6:38 p.m. today.

Mr. Mozina stated he worked 20 hours this weekend.

Commissioner Noyes understands but Mr. Mozina needs to understand what the Commissioners are up against and 22 minutes is not enough for them to review it. He noted everyone on this Commission has read all of the documents, whether it is the 2040 Comprehensive Plan, they have spent countless hours just like Mr. Mozina has. The expectation to put something forth 22 minutes beforehand and for the Commissioners to digest it and assume it is all accurate and truthful is not a fair assumption.

Mr. Mozina went back to Commissioner Alto's comments that they need to take the emotion out of it.

Commissioner Noyes replied they need to focus on procedure.

Chair von Oven stated there is a procedure, they will follow it, and that is his job. Mr. Mozina is speaking for the public comment portion and asked him to please bring his comments forward in a timely fashion.

Mr. Mozina stated the Board of Appeals summary choosing the harder right than the easier wrong. When looking at the packet he sent today, he put a table of allegations, some of which are specifically designated to zoning. He expects the Commissioners to be shocked by his first example because it is directly related to the zoning Ordinance and there is a direct Finding of Fact provided by City Staff that is actually impossible to state. As discussed, checks and balances are crucial at each stage of the process and stakeholders are the checkers and the Commission talked pretty extensively about the check and balance to look for. The answer was the next step in the process and Mr. Mozina thinks that is the wrong answer and will show the reason in the presentation. There is a lack of protocol, rules, procedures, and Ordinance clarity in the Board of Appeal process. He said the Board must consider what is true and accurate, what is absent or not stated, the whole truth. The appeal finds its justification and direction from several north stars, chief among them is Section 20-2 "secure equity among individuals in the use of their property." Mr. Mozina said Section 20-2 is the section in the zoning Ordinance. When Mr. Giacchetti talks, he is talking about his equity interest among individuals in the use of their property and that evidence applies here. The Board of Appeals has obligations as an independent trier of fact. City Staff gives birth to facts, just like a police officer with laws to enforce they arrest someone with a set of facts, it goes up to the district attorney who either creates a grand jury or decides to prosecute. There is a finder of facts, someone that adopts the fact, and then it goes to the City Council for approval. Within the birthing of facts that is where they have a

problem, to Mr. Giacchetti's point, the Commission did not see all the facts, and nobody pointed out specific Statutes and sections of the Ordinance that were missed. He is going to point those out tonight. Mr. Mozina said the Board must not vote on the recommendation provided by City Staff as it is inappropriate, incomplete, and premature. Based on the fact that there are no rules describing when documentation is required or what type of documentation is required.

Allegations are serious and compelling and deal with issues of public safety like Mr. Giacchetti was going to get to. If that bio filtration basin collapses as showed in the pictures that will all go into Mr. Giacchetti's house. It also deals with questions of ethics. The allegations will require serious, dedicated time to investigate, likewise as a trier of fact the Board's written responses to each allegation should be thoughtfully considered and documented for full transparency. It is the Appellant's belief that the presented allegations warrant the Board of Appeals reverse and/or revoke the Planning Commission adoption of the 1441 Lake Lucy Road development proposal rendered on July 19, 2022. Mr. Mozina stated as mentioned above, the Board, City, and Appellant have to keep track of over 30 allegations and answers. He stated it feels important to review several examples of the allegations up front and then examine more closely the inappropriateness of the City Staff's Recommendation to this Board and the very nature of checks and balances as designed into the U.S. Constitution, Minnesota State Statutes, and City Ordinances. He spoke about Allegation "c", Allegation "w", Allegation "g", and Allegation "o" in his packet of information and said these examples serve to further illustrate why it is wholly inappropriate to adopt the City Staff's recommendations presented prior to this meeting. The City Staff's responses to the initial narrative describing the appeal are misplaced, inaccurate, insufficient, and premature. Mr. Mozina stated the City Staff provided their recommendations without notifying Mr. Mozina (although they sent an email, fair enough) he clicked on the agenda and then saw the recommendations. He asked when did that come out? On Thursday. Mr. Mozina worked all day Friday, Saturday, Sunday, and Monday so he was prepared to not waste the Commissioners' time. He spoke about allegation "c" which states "will not cause depreciation" and said City Staff responded that this is irrelevant to this application. This response is categorically incorrect and as stated in the City Staff's birthed Findings of Fact on page 22 of the July 19, 2022 agenda packet, it is the City's statement that the zoning Ordinance directs the Planning Commission. Mr. Mozina showed a slide which he took from the proposal adopted on July 19 where it says the proposed zoning will not tend to add to or actually depreciate the area in which it is proposed. He stated those are adverse findings that they were directed to review. Mr. Mozina spoke about letter f which makes it clear that the Planning Commission must assess whether the proposal meets all traffic and street requirements and said the Appellant alleges that the private street cannot accommodate emergency fire vehicles and that the Applicant did not address that in their proposal. Mr. Mozina stated the tone of City Staff's response is concerning and the zoning Ordinance directs the Planning Commission to consider adverse effects, so it is clearly relevant. He stated he believes the City's own words show that the allegation is relevant otherwise why would it be included to begin with? Why put something into the Findings of Fact if it is not relevant?

Ms. Aanenson asked to clarify again, that the findings relate to the things that are applicable in Chapter 20 versus Chapter 18. What is in the subdivision Ordinance cannot be before the Planning Commission today because it has not been weighed-in by the City Council. She stated that is the reason those findings are not aligned with what Mr. Mozina is saying and that is still

the breakdown of communication here. She stated clearly, they will have to bring things back and clarify that.

Mr. Mozina stated he must have missed that completely because he thought there was a rezoning.

Chair von Oven clarified there has not yet been anything.

Mr. Mozina understands there was a birthing, an adoption, and they have not yet had an approval. He gets that.

Chair von Oven noted there was a recommendation from the recommending body and none of this is relevant until City Council weighs in. He understands what Mr. Mozina is saying but clarified they are not there yet.

Mr. Mozina stated the Planning Commission is not there yet and that forms the basis of appeal because they are disagreeing on whether the Commission thinks this appeal is timely right now. They are not actually disagreeing with what he is saying, they are disagreeing on whether they think it is timely.

Chair von Oven replied the Commission is not in a position to agree or disagree with what Mr. Mozina is saying because it is not timely for what they are here to decide on this issue.

Commissioner Schwartz said based on Ms. Aanenson's repeated statements, he fails to see how any of this is relevant at this time. He is happy to sit here and listen to the allegations but there is nothing the Commission can do about it at this time because if and until the City Council makes a decision on the recommendation to subdivide that lot into two lots, all of this will come back to the Planning Commission at some point in the future. Why they are spending tonight to hear these allegations, as interesting and important as they might be, it is not appropriate at this time to hear them.

Mr. Mozina noted the City Attorney already granted him that right.

Chair von Oven replied that is correct and they are holding a public hearing right now and Mr. Mozina is free to speak. He noted he will end the public hearing at 10:30 p.m.

Mr. Mozina said every single word written in his presentation has meaning.

Ms. Aanenson clarified Mr. Mozina is talking about the packet he sent earlier in the day.

Mr. Mozina replied in the affirmative. The action the Commission can take is to reverse their adoption and not send it to the City Council.

Chair von Oven noted in the earlier presentation the Commissioners were asked not to make a decision and clarified that Mr. Mozina would like the Commission to approve the appeal tonight.

Mr. Mozina would like, as Mr. Giacchetti said, to spend the time studying what is here and then render a decision. One of those possible decisions is to withdraw what they are sending to the City Council and instead have the Applicant go back and do what they should have. Mr. Mozina said crucially, City Staff did not address the actual allegations on the merits. The erroneous response from the City is further evidence as to why the Board should not and cannot adopt the appeal recommendation City Staff provided. Instead, the Board will need to thoughtfully consider all of the allegations throughout this appeal and provide its independent written response to each allegation on the merits. Mr. Mozina said the finding that the proposed zoning will not tend to or actually depreciate the area in which it is proposed is simply impossible to prove at this time, both because the building site has not yet been proven to be viable based on the need for accurate geotechnical analysis required by the Applicant, and because there is no actual representation of any kind provided by the Applicant as to the style or image of the home to be built that in turn would allow for a comparative market analysis. Regarding photo-composite images, it is not refuted, it was not provided, and a preliminary plat was sent for adoption and approval. Furthermore, the Appellants request that the Board also consider the likely results of a conditional probability or decision-tree analysis, specifically to determine the probability of success. This means the probability that the site is buildable, finding a builder, that the builder can complete the project profitably without walking away or creating harm, as well as the probability of what could be built would meet the same level of market values as the surrounding homes. Those two things would be methods by which they could determine whether the surrounding area would be depreciated. The above arguments are directly relevant under the zoning Ordinance by the City's own admission and mandate the Board to accept the appeal and reverse the Planning Commission adoption of the July 19, 2022 Applicant proposal. Mr. Mozina noted an additional allegation not present in the narrative, going forward this will be called item "w", it is alleged that Commissioner Erik Johnson, a Planning Commissioner, had a potential conflict of interest which he did not disclose, in terms of his prior employment with Haugo Geotechnical Services. By not disclosing that potential conflict of interest the Appellant believes his vote, and the entire vote of the Commission present should be voided. Haugo's work was clearly deficient as indicated by the Watershed and the Task Force. Mr. Mozina asked Commissioner Johnson if this is humorous.

Commissioner Johnson replied in the negative.

Mr. Mozina noted he would go to one of the sections that talks about misdemeanors in the enforcement of these codes. Mr. Mozina continued saying according to Mr. Seidl, the geotechnical work is required to prove the viability of the building site. It is also noted by the Appellant that the number of companies in the local area that specialize and provide employment, in the field of geotechnical engineering is limited. The City requires the resumes of all prospective Planning Commissioners; therefore the City knew or should have known that a potential conflict of interest existed. Commissioner Johnson should have recused himself but he did not. It is therefore alleged that the vote is invalid. An excerpt from Commissioner Johnson's LinkedIn page was shown.

Chair von Oven asked Mr. Mozina if he will be adding additional comments to the packet sent to the City or whether he will be reading from the packet the rest of his allowed time. Does Mr. Mozina have anything to add beyond what has already been submitted in the packet?

Mr. Mozina does not believe that there is. He continued saying traffic generation by the proposed use within the zoning district is within capabilities of streets serving the property. The Appellant alleges that there are two streets in question but only one was talked about which was the private street. The packet received also described a 7-foot right-of-way that the Applicant was proposing to provide on Lake Lucy Road. The first private street requires and does not currently meet traffic requirements for emergency vehicles as required in section 18.57.U. There appears to be a component of the Applicant's proposal that related to Lake Lucy Road, which cannot receive collector street designation under Section 20-5 to be designated as a collector street and in certain situations qualify for federal maintenance assistance. The last remaining right-of-way of 7 feet is required fronting the Morin property. Mr. Mozina spoke about process noting overlap between Section 20-5 and Section 18-57: one talks about collector streets, and one talks about the amount of right-of-way required. He asked them to see how the Section 20 zoning and Section 18 integrate with one another and noted it is important to recognize that and that the current Section 20-5 is actually incorrect. Because this right-of-way does not exist on the Morin property stretch of land, City Ordinance as documented right now is incorrect and Lake Lucy Road is not a collector street. That whole process requires investigation and an answer as to the exact motivation with respect to the granting and deeding of that 7-foot right-of-way. Mr. Mozina's allegation is normally when someone is going to deed something it needs to be accepted and recorded. It is a decision and was included in the packet. In looking at the Minutes and in the video when the Commissioners asked what they were voting on that night, they did not vote on adopting the acceptance of a deed, it was never mentioned, the road was not discussed, the right-of-way was not discussed in the Minutes nor in the video. He asked if the Commissioners realized they were accepting that?

Commissioner Schwartz noted it is irrelevant at this point in time.

Mr. Mozina continued saying it is alleged that the summary of the requests for the Planning Commission to adopt on July 19, 2022 was incomplete, therefore erroneous and requiring reversal and/or revocation of the adopted 1441 proposal. Specifically, the Appellant alleges that the Applicant's deeding of a dedicated 7 foot right-of-way to provide for a consistent right-of-way width along Lake Lucy Road, requires an approval to record that deed on behalf of the City. This deeding would directly impact collector streets as reflected in Zoning Ordinance Section 20-5 and it is alleged that the City Ordinance is currently inaccurate because it lists Lake Lucy Road as a collector street when without the deeded right-of-way, the Appellant alleges it is not. Mr. Mozina stated in Section 18-57 for right-of-way measurements they will see that 7 feet is required in order to get the 80 feet required. He spoke about a series of email exchanges between himself and Ms. Aanenson and he asked if the right-of-way deeded by the Morins to the City survives if the City Council denies the subdivision zoning application? He stated, no it does not. Does the City potentially lose out on anything of value now or in the future if the City does not get the right-of-way from the Morins? The response is if the City has to acquire it in the future, they would likely have to pay for it. The Appellant's concern is that there needs to be consideration, investigation, and a documented response as to why an investor would give something away unless value was received from that, and whose expense was that value created by? Mr. Mozina spoke about the allegation on inaccurate soil report indicating soil conditions. He stated it is simply inappropriate for the City to make this recommendation or suggested

action. He stated the actions and activities of the City Staff are what has given rise to this very appeal. They are accepting a recommendation to dismiss this from the very group for which the Appellant believes the birthing of the Findings of Fact created errors. Of course, the City Staff can defend itself, and Mr. Mozina shared they live in a beautiful City and Ms. Aanenson is responsible for that in a large degree over thirty years. That does not mean Mr. Mozina cannot credibly challenge her. It would be wholly inappropriate for this Board to vote on this tonight much less vote on the recommendation from the staff in question as it would be in direct conflict of the purpose and intent of Section 20-5 and the appeal process. It would put in jeopardy any semblance of impartiality of this Board of Appeals which is designed as a check and balance and to act independently in listening to and evaluating the facts of the allegation of this hearing. The Appellant respectfully requests that in all fairness to all stakeholders and in keeping with the intent of Section 20-29 that this Board take a prudent amount of time as allotted to investigate, compose, and render a truly independent response to this appeal. They have 15 days, and the response is in turn appealable to the City Council as mentioned by the Chair at the beginning. The Appellant tonight can appeal to the City Council even before they look at what was adopted on July 19, 2022. The appeal process objectively says that all of this discussion is relevant tonight and the Board can make a decision not to go forward in sending to the City Council something where there was a vote with a potential conflict of interest and where there was a right-of-way granted without true transparency of any conversation whatsoever. Mr. Mozina stated the City Staff nor the Board of Appeals has actually heard the full appeal yet and asked how can they adopt a recommendation based on the narrative of appeal when they have never heard the appeal? The responsibility of the Board is to hear the whole appeal dispassionately but with extreme passion as a trier of fact and a check and balance. Previously they may have mistaken his passion as feelings or emotions. As Mr. Giacchetti stated, this is not about being resistant to change, this is about understanding how change should happen properly in a country that is governed by the rule of law and by Ordinances which are all there for a purpose. The passion comes from the Appellant feeling like they were being ignored. In looking at the responses from Ms. Aanenson answering all pertinent questions; that was not the question. The Appellant sent a document with 130 questions and nobody answered them. Mr. Mozina asked when is the Applicant responsible for holding a public meeting? In the zoning section there are two parts and Ms. Aanenson showed part b. Under the zoning Code the Applicant is required under the Zoning Code and Chapter 18 to hold a meeting with the public prior to the public hearing. He noted they violated that and actually committed a misdemeanor under Section 18 by not holding a public meeting. What did they do afterwards? On July 26, 2022 they called a meeting. Mr. Mozina showed a chart on screen noting he feels this one is important as they keep thinking this check and balance can be something further down the line. He gave an analogy in keeping with building, noting if one puts a foundation down building Code requires an inspection of the foundation before they start framing. He asked should they condition the foundation levelness until the final inspection? Mr. Mozina asked can they condition an accurate soil sample and put it into the final plat section of the process when it is required in the preliminary plat? That is like doing the foundation inspection while the framers are framing. The way the Statutes are written, they are risk-averse, they must do things now otherwise they cannot move forward. For engineering people there are requirements to hit a milestone and if one does not hit those they must go back to the beginning. Mr. Mozina also wants to highlight the joint stakeholder analysis noting one person missing is the people that are the checks and balances to the process. The way City Staff, Planning Commission, Board of Appeals, Applicant, and other

citizens all have to get involved as stakeholders. He noted they are here appealing tonight because they feel this should not be sent to the City Council because of all the errors they are pointing out right now. He asked to send it back and not send it forward. Mr. Mozina stated once it goes to the City Council everything takes on a different dimension of cost for him as a taxpayer. Appealing to a district court gets expensive quickly and all of a sudden one is out \$10,000 just asking an Attorney to read 3,000 pages of information. Mr. Mozina stated this is the time for “us as taxpayers,” for their appeal to be heard. Every step the Board sends it forward costs more money and more time. He is 62 and does not have 30 more Labor Day weekends left.

**Chairman Chair von Oven closed the public hearing.**

Chair von Oven thanked them for their passion tonight noting they all may have disagreed on different things and he appreciates people staying patient with the process and staying with it. He asked if any fellow Commissioners have comments to offer up.

Commissioner Schwartz thanked the Appellants for their presentation and wants to be sure they do not mistake his position on why they are here tonight as a dismissal of the concerns and allegations. In his mind they are two very distinctly separate issues and he is not dismissive of those concerns and has no intention of minimizing them.

Commissioner Schwartz made one correction to a statement that was made noting the Commission did not approve the 1441 Lake Lucy Road proposal as indicated. The other concern regarding a potential conflict of interest, he will not judge that one way or the other, but the vote was unanimous and even if Commissioner Johnson had recused himself it would not have changed the outcome. In his mind, the question is whether any of these allegations relate to or impact the Commission’s recommendation to the City Council to subdivide a single lot into two lots? In Commissioner Schwartz’s view, all these allegations tonight have no bearing on what is before the City Council and until they act on the recommendation, this appeal is inappropriate and ahead of its time. Again, he said that does not mean the concerns aren’t valid and should not be presented. The Commissioners are bound by order and process just as staff and City Council are but until the City Council makes a decision, the recommendation to subdivide one lot into two, the information is interesting, but he does not what bearing it has.

Commissioner Alto asked to add in terms of the conflict of interest, they are all volunteers but also took an Oath of Office and swore to uphold the Constitution of the State of Minnesota and the United States. They regularly recuse themselves from cases where they know there is a conflict of interest and that is a practice the Commissioners regularly honor.

Chair von Oven noted there is passion and then there is anger. He recognizes this group is passionate and stated Chanhassen has a pretty fantastic City Staff and fellow Commissioners. He stated that was uncalled for and he recognizes that people are angry. There is one debatable allegation presented tonight that is not part of what we are here to decide tonight. Chair von Oven appreciates the appeal to include it in there, however the document, when he signs it at the end of the meetings needs to speak to what he believes about what is on the sheet. This is why he was so very adamant about the Appellant pointing out if there is some new finding in the large packet sent earlier in the evening that is part of what they are here to decide tonight. Then he

could stand beside it because he has to put his signature next to it. Chair von Oven has poured through the allegations to see if some of the debatable things brought up tonight are truly in here and he stated they are just not. If they were, the Appellant would have his appeal and he would look at it and say yes, that has something that is either against a finding but he cannot go through the allegations presented to Chair von Oven in the context of this meeting and say he disagrees with the findings of City Staff. Will some of what comes through this packet bubble up through City Council and will there be another appeal very focused on one thing that can then be debated by this body? Chair von Oven thinks very possibly, maybe; however, it is not in here right now for him. He loves the analogy of the foundation, but the foundation does not even get poured until the plan is approved which is one of Chair von Oven's checks and balances. Until all the things that the Appellant is worried about are proven that the plan has solved the puzzle, the foundation does not get poured. The City does not waste all this money, nor does the developer. The only thing they might waste (although he does not think this is a waste) would be time with the City Council discussing what was shared with them as the recommendation and what else is provided to them in the context of this.

Commissioner Noyes stated the first thing he is going to do is stand up for Commissioner Johnson noting he does not have a conflict of interest, he has relevant experience. It is nothing less, nothing more. Commissioner Noyes appreciates all the information put together by the Appellant and appreciates the fact that they took the opportunity to use a public forum to get their information out. He would do the same thing if he had the passion for a project. However, as his fellow Commissioners have stated, much of it is not relevant for where they are in this stage. Commissioner Noyes said the Appellants are kind of ignoring or minimizing what this process is about. They keep going back to new things and their experts and their opinions trying to sway the Commissioners to make a change. He stated if they were talking about some of this stuff down the road, Commissioner Noyes would be asking a lot of really pertinent questions, but it is not relevant to where they are. Commissioner Noyes noted it was a lot of great discussion but cannot stop this process because the Appellant brought all their opinions out and he is supposed to take those as facts. He said they are trying to tell him that what the City has put together is misrepresentation of facts and Commissioner Noyes does not know that the Appellant's isn't. That is not the agenda for today and he is okay talking about it but thinks they need to focus on how to move forward. Commissioner Noyes noted the Appellants will get a lot of opportunity to talk about this repeatedly, if things don't line up, if there are water issues, if there is a holding pond issue; that will not be signed off arbitrarily. There will be more discussion about it and Commissioner Noyes has confidence in this process and has confidence the Appellants' concerns will be heard. However for this appeal tonight, most of what was talked about is outside the scope of what was decided on July 19, 2022.

Commissioner Johnson agrees with Chair von Oven and Commissioner Noyes' points. Regarding the conflict of interest, Commissioner Johnson strongly disagrees noting it was a company he worked for 10 years ago, he has no affiliation, and this is totally false.

**Commissioner Alto moved, Commissioner Schwartz seconded that the Planning Commission acting as the Board of Appeals and Adjustments deny the appeal and adopts the attached Findings of Fact and Decision. All voted in favor and the motion carried unanimously with a vote of 5 to 0.**

**GENERAL BUSINESS:** None.

**APPROVAL OF MINUTES:**

**APPROVAL OF PLANNING COMMISSION MINUTES DATED AUGUST 16, 2022**  
Commissioner Noyes noted the summary Minutes of the Planning Commission meeting dated August 16, 2022 as presented.

**COMMISSION PRESENTATIONS:** None.

**CITY COUNCIL ACTION UPDATE:**

Ms. Aanenson reminded everyone on September 13 at 5:30 p.m. they will be holding a discussion with a focus on City Hall which will meet in the Senior Center. She asked everyone to bring their thinking caps.

**ADJOURNMENT:**

Commissioner Alto moved to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 5 to 0. The Planning Commission meeting was adjourned at 10:41 p.m.

Submitted by Kate Aanenson  
Community Development Director

# City Council Item

September 26, 2022



<b>Item</b>	Receive Senior Commission Minutes dated August 19, 2022	
<b>File No.</b>		<b>Item No: D.3</b>
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Jenny Potter, Sr. Admin Support Specialist	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council receives the Senior Commission minutes dated August 19, 2022."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	N/A

**SUMMARY**

**BACKGROUND**

**DISCUSSION**

**BUDGET**

**RECOMMENDATION**

**ATTACHMENTS**

[Senior Commission Minutes dated August 19, 2022](#)

## **CHANHASSEN SENIOR COMMISSION MINUTES**

**August 19, 2022**

**MEMBERS PRESENT:** Jerry Cerchia, Ruth Lunde, Linda Haight, Jim Camarata, Kara Cassidy.

**MEMBERS ABSENT:** Susan Kibler, Bhakti Modi.

**STAFF PRESENT:** Sharmeen Al-Jaff.

**GUESTS PRESENT:** Dawn Plumer, Linnéa Fonnest.

### **APPROVAL OF AGENDA:**

Commissioner Camarata moved to approve the Agenda. Commissioner Cassidy seconded the motion. All voted in favor and the motion carried.

### **SENIOR COMMISSION MINUTES DATED JUNE 17, 2022:**

Commissioner Cassidy pointed out corrections under Memorial Day Fundraising and 4<sup>th</sup> of July Bingo Event. Linnéa Fonnest requested the addition of the library program under the Generations category. Commissioner Camarata moved to approve the minutes with the noted corrections. Commissioner Lunde seconded the motion. All voted in favor and the motion carried.

### **SENIOR EXPO**

The commission discussed the length of time of the event which will take place on September 29, 2022 10:30 am – 2:30 pm. The question was asked if the event should have been longer. Staff assured the commissioners that all previous expos that the city offered were similar in length of time to this event. If additional time was needed, and if the City offers the expo again, they will lengthen the time.

The commission made comments and requested edits to the brochure.

Commissioner Camarata will have a table at the expo addressing housing.

Chairman Cerchia reminded the commissioners to make themselves available to assist on the day of the Expo.

### **SENIOR CENTER 30<sup>TH</sup> ANNIVERSARY CELEBRATION**

The commission asked if Mayor Ryan will be at the event. All commissioners were encouraged to attend the event.

### **UPDATE ON SHIP GRANT INFORMATION**

This is a statewide program. Carver County is investigating the option of partnering with Wright County. One of the programs will involve a home assessment for individuals reporting repeated falls.

### **4<sup>TH</sup> OF JULY BINGO EVENT:**

The Senior Commission raised a total of \$680.00 for Project Delta. The funds were turned over to Beyond the Yellow Ribbon who in turn sent it to Project Delta.

**ACT ON ALZHIEMER’S UPDATE:**

In November, the Senior Commission will have a table at the Library. Educational information will be available. Commissioner Lunde asked if someone should be available at the table. There will be multiple events at the Senior Center addressing Dementia and Alzheimer’s.

**RENAMING THE MEMORY CAFÉ TO “TIPTON MEMORY CAFÉ”**

The Senior Commission discussed the name and voted to change the name to “Dorina’s Memory Café”. Commissioner Camarata moved to adopt the name “Dorina’s Memory Café”. Commissioner Cassidy seconded the motion. All voted in favor and the motion carried.

**Library Adult Programs**

Linnéa Fonnest informed the commission about the three intergenerational senior and teen programs held in partnership with the Chanhasen Senior Center this summer July’s virtual program of an Adulting 101 program for teens had 38 live views and an additional 178 views the first week the recording was posted on the library’s social media channels. All three programs were successful for those who participated, though attendance was low in June and August. The August program, which paired teens and seniors for informal conversations, made first page of the *Villager*.

September 12-17 is Grandparents Week and the library will offer a fund activities art activity for grandparents and grandchildren.

The Library is offering multiple arts and crafts programs this fall, including intergenerational programs. Authors Beth Dooley (cookbook) and author Danny Spewak (veterans) will be at the Chanhasen Library. Most Thursdays through mid-November, Fall Walking & Booktalking connects a librarian with readers to discuss a book while going for a leisurely hour walk. The fall library brochure contains details on these and many more free programs of interest to seniors. Also go to [carverlib.org](http://carverlib.org) for details on events.

**ADJOURNMENT:**

Chairman Cerchia called for meeting adjournment. Commissioner Camarata moved to adjourn; Commissioner Haight seconded the motion. All voted in favor and the motion carried.

Prepared and submitted by Sharmeen Al-Jaff, Senior Planner

# City Council Item

September 26, 2022



<b>Item</b>	Approve Claims Paid dated September 26, 2022	
<b>File No.</b>		<b>Item No: D.4</b>
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Danielle Washburn, Assistant Finance Director	
<b>Reviewed By</b>	Kelly Grinnell	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council Approves Claims Paid dated September 26, 2022."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

The following claims are submitted for review and approval on September 26, 2022:

<b>Check Numbers</b>	<b>Amounts</b>
178244 - 178336	\$585,111.31
ACH Payments	\$271,922.09
<b>Total All Claims</b>	<b>\$857,033.40</b>

**BUDGET**

**RECOMMENDATION**

**ATTACHMENTS**

Check Summary

Check Summary ACH

Check Detail

Check Detail ACH

# Accounts Payable

## Checks by Date - Summary by Check Number

User: dwashburn  
 Printed: 9/19/2022 10:15 AM



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
178244	ASPMIL	ASPEN MILLS	09/08/2022	0.00	591.80
178245	AtlPoo	Atlantis Pools	09/08/2022	0.00	500.00
178246	BanTitle	Bankers Title	09/08/2022	0.00	500.00
178247	BIALFRED	FRED BIALCZYK	09/08/2022	0.00	100.00
178248	BraTim	Tim & Vonda Brands	09/08/2022	0.00	250.00
178249	CARAUT	CAR-CO AUTO PARTS INC	09/08/2022	0.00	486.25
178250	CENENE	CENTERPOINT ENERGY MINNEGASC	09/08/2022	0.00	842.71
178251	EmbMinn	CENTURYLINK	09/08/2022	0.00	1,133.38
178252	CHASKA	CITY OF CHASKA	09/08/2022	0.00	1,066.78
178253	CleSol	Cleaning Solutions Services	09/08/2022	0.00	7,620.00
178254	COMASP	Commercial Asphalt Co	09/08/2022	0.00	957.12
178255	CROCOL	CROWN COLLEGE	09/08/2022	0.00	550.00
178256	ElsbRuth	Ruth Elsberry	09/08/2022	0.00	13.00
178257	ElvJoh	John & Haley Elvecrog	09/08/2022	0.00	500.00
178258	EngKev	Kevin & Jennifer Engebretson	09/08/2022	0.00	500.00
178259	Enterpr	Enterprise FM Trust	09/08/2022	0.00	4,377.75
178260	ferwat	Ferguson Waterworks #2518	09/08/2022	0.00	4,250.00
178261	FisLoi	Lois Fiskness	09/08/2022	0.00	26.00
178262	FreJak	Jake Freeland	09/08/2022	0.00	350.00
178263	GolLak	Golf Lakes Condos	09/08/2022	0.00	10,439.31
178264	GraReb	Rebecca Granowski	09/08/2022	0.00	9.00
178265	GREMEA	GREEN MEADOWS INC	09/08/2022	0.00	591.84
178266	GyoKath	Kathleen Gyorfi	09/08/2022	0.00	78.00
178267	HartCom	Hartman Companies	09/08/2022	0.00	16,450.00
178268	HeaPar	HealthPartners, Inc.	09/08/2022	0.00	82,785.15
178269	Loc49	IUOE Local #49	09/08/2022	0.00	700.00
178270	LykAri	Arianna Lyksett	09/08/2022	0.00	500.00
178271	MagMeg	Meghan Maguire	09/08/2022	0.00	63.00
178272	MetHol	Metronet Holdings, LLC	09/08/2022	0.00	56.05
178273	MAMA	Metropolitan Area Management Associatio	09/08/2022	0.00	25.00
178274	MNTRAN	MN DEPT OF TRANSPORTATION	09/08/2022	0.00	545.54
178275	NCPERS	MN NCPERS LIFE INSURANCE	09/08/2022	0.00	112.00
178276	NeiOut	Neil's Outdoor Services, Inc.	09/08/2022	0.00	500.00
178277	PinPes	Pinnacle Pest Control	09/08/2022	0.00	1,125.00
178278	PioMan	Pioneer Manufacturing Co., Inc.	09/08/2022	0.00	825.40
178279	PopCha	Chad Poppitz	09/08/2022	0.00	255.00
178280	POWOIB	POWERPLAN OIB	09/08/2022	0.00	97.42
178281	PULPLU	PULLTABS PLUS INC	09/08/2022	0.00	181.25
178282	RMBENV	RMB Environmental Laboratories Inc	09/08/2022	0.00	217.26
178283	SchMeli	Mark & Melissa Schulte	09/08/2022	0.00	500.00
178284	SITLAN	SiteOne Landscape Supply	09/08/2022	0.00	16.96
178285	SOUSUB	SOUTHWEST NEWS MEDIA	09/08/2022	0.00	356.49
178286	STPSTA	SPS Works	09/08/2022	0.00	50.55
178287	decdo	The Deck & Door Co Inc	09/08/2022	0.00	500.00
178288	TheHart	The Hartford	09/08/2022	0.00	1,580.04
178289	TimSav	TimeSaver Off Site Secretarial, Inc	09/08/2022	0.00	952.50
178290	TruNoS	TruNorth Solar LLC	09/08/2022	0.00	250.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
178291	TWOTEA	TWO TEACHER CONSTRUCTION	09/08/2022	0.00	250.00
178292	VERIZO	VERIZON WIRELESS	09/08/2022	0.00	250.20
178293	ALLSTR	ALLSTREAM	09/15/2022	0.00	490.84
178294	APWA	AMERICAN PUBLIC WORKS ASSOC	09/15/2022	0.00	298.00
178295	AsoDavi	David Asoa	09/15/2022	0.00	1,207.82
178296	ASPEQU	Aspen Equipment	09/15/2022	0.00	6,276.56
178297	BCATRA	BCA	09/15/2022	0.00	15.00
178298	BITROA	BITUMINOUS ROADWAYS INC	09/15/2022	0.00	6,645.00
178299	CENENE	CENTERPOINT ENERGY MINNEGASCI	09/15/2022	0.00	479.11
178300	CenLin	CenturyLink	09/15/2022	0.00	64.00
178301	CHAVIL	CHANHASSEN VILLAGER	09/15/2022	0.00	116.00
178302	COMASP	Commercial Asphalt Co	09/15/2022	0.00	1,294.21
178303	CORMAI	CORE & MAIN LP	09/15/2022	0.00	163.59
178304	CUBFOO	CUB FOODS	09/15/2022	0.00	87.70
178305	DEMCON	DEM-CON LANDFILL	09/15/2022	0.00	669.85
178306	EllPat	Patricia Ellsworth	09/15/2022	0.00	100.00
178307	ferwat	Ferguson Waterworks #2518	09/15/2022	0.00	22,514.18
178308	Gascom	Gassen Company, AAMC	09/15/2022	0.00	90.00
178309	gonhom	GONYEA HOMES	09/15/2022	0.00	2,500.00
178310	GreDuc	Grey Duck Outdoor	09/15/2022	0.00	3,093.00
178311	IndSig	Indigo Signs	09/15/2022	0.00	1,527.71
178312	AheFire	J. F. Ahern Co	09/15/2022	0.00	53.69
178313	KERRMATT	Matt Kerr	09/15/2022	0.00	49.39
178314	LamSon	Lametti & Sons Inc	09/15/2022	0.00	20,741.57
178315	LANEQ1	Lano Equipment	09/15/2022	0.00	378.17
178316	LEAMIN	LEAGUE OF MINNESOTA CITIES	09/15/2022	0.00	21,376.00
178317	LEAINS	LEAGUE OF MN CITIES INS TRUST	09/15/2022	0.00	100,444.00
178318	Lennar	Lennar	09/15/2022	0.00	7,500.00
178319	LlaMa	Llama Mama MN	09/15/2022	0.00	300.00
178320	MarPam	Pamela Martin	09/15/2022	0.00	150.00
178321	METCO2	METROPOLITAN COUNCIL	09/15/2022	0.00	197,038.58
178322	MinuPre	Minuteman Press	09/15/2022	0.00	23.00
178323	NorAud	Northern Audio Production, Inc.	09/15/2022	0.00	3,037.90
178324	NOVSOL	NOVEL SOLAR THREE, LLC	09/15/2022	0.00	10,327.27
178325	parapart	Paragon Party Ponies LLC	09/15/2022	0.00	425.00
178326	ParAll	Parts Alliance South	09/15/2022	0.00	195.76
178327	PILDRY	PILGRIM DRY CLEANERS	09/15/2022	0.00	532.82
178328	PitBow	Pitney Bowes Inc.	09/15/2022	0.00	105.00
178329	ResEnv	Resource Environmental Solutions, LLC	09/15/2022	0.00	331.00
178330	RobHal	Robert Half International, Inc.	09/15/2022	0.00	184.68
178331	sarljodi	Jodi Sarles	09/15/2022	0.00	300.00
178332	schcom	Schwickert Company	09/15/2022	0.00	454.12
178333	TRACON	TRAFFIC CONTROL CORPORATION	09/15/2022	0.00	25,825.00
178334	TruGre	TruGreen Processing Center	09/15/2022	0.00	1,130.00
178335	VIKELE	VIKING ELECTRIC SUPPLY	09/15/2022	0.00	38.02
178336	WastMana	Waste Management of Minnesota, Inc	09/15/2022	0.00	1,660.02
Report Total (93 checks):				0.00	585,111.31

# Accounts Payable

## Checks by Date - Summary by Check

User: dwashburn  
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Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	ALLBLA	ALLIED BLACKTOP	09/08/2022	0.00	143,220.42
ACH	carcou	Carver County	09/08/2022	0.00	3,010.00
ACH	PedrChri	Christine Lea Pedretti	09/08/2022	0.00	742.30
ACH	engwat	Engel Water Testing Inc	09/08/2022	0.00	625.00
ACH	FASCOM	FASTENAL COMPANY	09/08/2022	0.00	1,598.28
ACH	GOPSTA	GOPHER STATE ONE-CALL INC	09/08/2022	0.00	1,651.05
ACH	INDLAN	Indoor Landscapes Inc	09/08/2022	0.00	187.00
ACH	AlHiJuli	Juli Al-Hilwani	09/08/2022	0.00	172.50
ACH	MacEme	Macqueen Emergency Group	09/08/2022	0.00	3,710.00
ACH	MatTri	Matheson Tri-Gas, Inc.	09/08/2022	0.00	32.00
ACH	MVEC	MN VALLEY ELECTRIC COOP	09/08/2022	0.00	6,249.69
ACH	OREAUT	O'Reilly Automotive Inc	09/08/2022	0.00	711.04
ACH	MINCON	SUMMIT COMPANIES	09/08/2022	0.00	1,269.00
ACH	SunLif	Sun Life Financial	09/08/2022	0.00	1,974.98
ACH	WSB	WSB & ASSOCIATES INC	09/08/2022	0.00	408.00
ACH	XCEL	XCEL ENERGY INC	09/08/2022	0.00	136.99
ACH	ZARBRU	ZARNOTH BRUSH WORKS INC	09/08/2022	0.00	379.00
ACH	BOLMEN	BOLTON & MENK INC	09/15/2022	0.00	1,355.00
ACH	BROAWA	BROADWAY AWARDS	09/15/2022	0.00	95.74
ACH	carcou	Carver County	09/15/2022	0.00	1,025.00
ACH	CCPNIM	CCP NI MASTER TENANT 4 LLC	09/15/2022	0.00	8,032.93
ACH	ESSBRO	ESS BROTHERS & SONS INC	09/15/2022	0.00	2,395.44
ACH	FASCOM	FASTENAL COMPANY	09/15/2022	0.00	1,461.65
ACH	HANTHO	HANSEN THORP PELLINEN OLSON	09/15/2022	0.00	3,454.75
ACH	HOIKOE	HOISINGTON KOEGLER GROUP	09/15/2022	0.00	1,908.75
ACH	ImaTre	ImageTrend, Inc	09/15/2022	0.00	5,150.00
ACH	InnOff	Innovative Office Solutions LLC	09/15/2022	0.00	100.94
ACH	MausKerr	Kerry Maus	09/15/2022	0.00	367.50
ACH	MacEme	Macqueen Emergency Group	09/15/2022	0.00	1,720.50
ACH	Marco	Marco Inc	09/15/2022	0.00	1,010.00
ACH	MERACE	MERLINS ACE HARDWARE	09/15/2022	0.00	2,783.73
ACH	METCO	Metropolitan Council, Env Svcs	09/15/2022	0.00	22,141.35
ACH	MinPum	Minnesota Pump Works	09/15/2022	0.00	1,820.00
ACH	MNLABO	MN DEPT OF LABOR AND INDUSTRY	09/15/2022	0.00	6,046.01
ACH	MNLABO	MN DEPT OF LABOR AND INDUSTRY	09/15/2022	0.00	27.00
ACH	MVEC	MN VALLEY ELECTRIC COOP	09/15/2022	0.00	230.91
ACH	NAPA	NAPA AUTO & TRUCK PARTS	09/15/2022	0.00	324.84
ACH	PARCON	PARROTT CONTRACTING INC	09/15/2022	0.00	4,193.50
ACH	PotMN	Potentia MN Solar	09/15/2022	0.00	10,682.94
ACH	PRARES	PRAIRIE RESTORATIONS INC	09/15/2022	0.00	1,110.00
ACH	PREMRM	PRECISE MRM LLC	09/15/2022	0.00	273.00
ACH	PreWat	Premium Waters, Inc	09/15/2022	0.00	76.39
ACH	TWISEE	TWIN CITY SEED CO.	09/15/2022	0.00	670.00
ACH	WSB	WSB & ASSOCIATES INC	09/15/2022	0.00	23,967.48
ACH	WWGRA	WW GRAINGER INC	09/15/2022	0.00	22.74
ACH	XCEL	XCEL ENERGY INC	09/15/2022	0.00	3,195.66

<b>Check No</b>	<b>Vendor No</b>	<b>Vendor Name</b>	<b>Check Date</b>	<b>Void Checks</b>	<b>Check Amount</b>
ACH	ZIEGLE	ZIEGLER INC	09/15/2022	0.00	201.09
		Report Total:		0.00	271,922.09

AP  
Check Detail-Checks



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Last Name	Acct 1	Amount	Check Date	Description
ALLSTREAM	101-1160-4311	490.84	9/15/2022	Mitel Phone System Maintenance Oct - Nov
		<hr/> 490.84	9/15/2022	
ALLSTREAM		<hr/> 490.84		
AMERICAN PUBLIC WORKS ASSOC	101-1320-4370	149.00	9/15/2022	Liquids Workshop - Nov, 2022 - Josh Girard
AMERICAN PUBLIC WORKS ASSOC	101-1320-4370	149.00	9/15/2022	Liquids Workshop - Nov, 2022 - Ryan Lannon
		<hr/> 298.00	9/15/2022	
AMERICAN PUBLIC WORKS ASSOC		<hr/> 298.00		
Asoa David	700-1384-4556	603.91	9/15/2022	Damaged Items
Asoa David	701-1384-4556	603.91	9/15/2022	Damaged Items
		<hr/> 1,207.82	9/15/2022	
Asoa David		<hr/> 1,207.82		
Aspen Equipment	400-0000-4705	6,330.00	9/15/2022	Western Series Steel - Snow Plow
Aspen Equipment	101-1550-4120	-53.44	9/15/2022	Motor Relay Kit, Blade Guide, Harness Return
		<hr/> 6,276.56	9/15/2022	
Aspen Equipment		<hr/> 6,276.56		
ASPEN MILLS	101-1220-4240	591.80	9/8/2022	Uniform - Mat Vonbank

Last Name	Acct 1	Amount	Check Date	Description
		591.80	9/8/2022	
ASPEN MILLS		591.80		
Atlantis Pools	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2021-03944 - 2071 Melody Hill Road
		500.00	9/8/2022	
Atlantis Pools		500.00		
Bankers Title	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2020-03921 - 2071 Melody Hill Rd
		500.00	9/8/2022	
Bankers Title		500.00		
BCA	101-1120-4352	15.00	9/15/2022	Background Investigation
		15.00	9/15/2022	
BCA		15.00		
BIALCZYK FRED	700-7204-4901	100.00	9/8/2022	Waterwise Rebate
		100.00	9/8/2022	
BIALCZYK FRED		100.00		
BITUMINOUS ROADWAYS INC	420-0000-4150	6,645.00	9/15/2022	1724 Lake Drive W Sidewalk
		6,645.00	9/15/2022	
BITUMINOUS ROADWAYS INC		6,645.00		
Brands Tim & Vonda	101-0000-2073	250.00	9/8/2022	Erosion Control - Permit 2020-03880 - 360 Chesterfield Lane

Last Name	Acct 1	Amount	Check Date	Description
		250.00	9/8/2022	
Brands Tim & Vonda		250.00		
CAR-CO AUTO PARTS INC	101-1220-4120	486.25	9/8/2022	Epoxy Primer, Catalys, Reducer, Omni Code
		486.25	9/8/2022	
CAR-CO AUTO PARTS INC		486.25		
CENTERPOINT ENERGY MINNEGASCO	700-7019-4321	32.52	9/8/2022	Monthly Service - 201 W 79th St
CENTERPOINT ENERGY MINNEGASCO	101-1190-4321	343.51	9/8/2022	Monthly Service - 7711 Kerber Blvd
CENTERPOINT ENERGY MINNEGASCO	700-7043-4321	82.90	9/8/2022	Monthly Service - 2100 Lake Harrison Rd
CENTERPOINT ENERGY MINNEGASCO	101-1170-4321	304.81	9/8/2022	Monthly Service - 7700 Market Blvd
CENTERPOINT ENERGY MINNEGASCO	101-1550-4321	32.52	9/8/2022	Monthly Service - 1456 W 78th St
CENTERPOINT ENERGY MINNEGASCO	700-0000-4321	21.80	9/8/2022	Monthly Service - 2323 Lake Lucy Rd
CENTERPOINT ENERGY MINNEGASCO	701-0000-4321	24.65	9/8/2022	Monthly Service - 3900 Highway 7
		842.71	9/8/2022	
CENTERPOINT ENERGY MINNEGASCO	701-0000-4321	45.73	9/15/2022	August - September Utilities
CENTERPOINT ENERGY MINNEGASCO	101-1600-4321	21.80	9/15/2022	6930 Minnewashta Pkwy, Excelsior
CENTERPOINT ENERGY MINNEGASCO	101-1312-4321	365.85	9/15/2022	August - September Utilities
CENTERPOINT ENERGY MINNEGASCO	700-0000-4321	45.73	9/15/2022	August - September Utilities
		479.11	9/15/2022	
CENTERPOINT ENERGY MINNEGASCO		1,321.82		
CENTURYLINK	101-1550-4310	30.04	9/8/2022	Monthly Service
CENTURYLINK	101-1220-4310	33.04	9/8/2022	Monthly Service
CENTURYLINK	101-1160-4325	125.00	9/8/2022	Monthly Service
CENTURYLINK	701-0000-4310	6.01	9/8/2022	Monthly Service
CENTURYLINK	101-1312-4310	48.06	9/8/2022	Monthly Service
CENTURYLINK	101-1350-4310	30.04	9/8/2022	Monthly Service
CENTURYLINK	101-1170-4310	855.18	9/8/2022	Monthly Service
CENTURYLINK	700-0000-4310	6.01	9/8/2022	Monthly Service

Last Name	Acct 1	Amount	Check Date	Description
		1,133.38	9/8/2022	
CenturyLink	701-0000-4310	32.00	9/15/2022	September Service
CenturyLink	700-0000-4310	32.00	9/15/2022	September Service
		64.00	9/15/2022	
CenturyLink		1,197.38		
CHANHASSEN VILLAGER	101-1530-4360	58.00	9/15/2022	1 year subscription - Chan Rec Center
CHANHASSEN VILLAGER	101-1120-4360	58.00	9/15/2022	1 year subscription - City of Chanhassen
		116.00	9/15/2022	
CHANHASSEN VILLAGER		116.00		
CITY OF CHASKA	101-1560-4300	1,066.78	9/8/2022	Shakopee Hocukata Trip - Senior Group Trip
		1,066.78	9/8/2022	
CITY OF CHASKA		1,066.78		
Cleaning Solutions Services	101-1312-4511	480.00	9/8/2022	Chan Public Works - Cleaning
Cleaning Solutions Services	701-0000-4511	60.00	9/8/2022	Chan Public Works - Cleaning
Cleaning Solutions Services	101-1220-4511	240.00	9/8/2022	Chan Fire Station #1 - Cleaning
Cleaning Solutions Services	101-1190-4511	3,780.00	9/8/2022	Chan Library - Cleaning
Cleaning Solutions Services	101-1170-4511	3,000.00	9/8/2022	City Hall - Cleaning
Cleaning Solutions Services	700-0000-4511	60.00	9/8/2022	Chan Public Works - Cleaning
		7,620.00	9/8/2022	
Cleaning Solutions Services		7,620.00		
Commercial Asphalt Co	420-0000-4150	957.12	9/8/2022	MV4 Wear Rec 5.80%/4/21% BM, 12.5MM Wear Rec 5.50%/4.09%, BM
		957.12	9/8/2022	
Commercial Asphalt Co	700-0000-4550	1,294.21	9/15/2022	MV3 NW Rec, MV4 Wear Rec, 12.5MM Wear Rec

Last Name	Acct 1	Amount	Check Date	Description
		1,294.21	9/15/2022	
Commercial Asphalt Co		2,251.33		
CORE & MAIN LP	700-0000-4550	163.59	9/15/2022	W3720-4UH, W3724-4UH, W3746-4 10", W3746-4 12"
		163.59	9/15/2022	
CORE & MAIN LP		163.59		
CROWN COLLEGE	101-1220-4370	550.00	9/8/2022	08/04/22 - 08/08/22 - EMT/EMR Refreshers
		550.00	9/8/2022	
CROWN COLLEGE		550.00		
CUB FOODS	101-1220-4142	20.95	9/15/2022	Spring Water
CUB FOODS	101-1220-4142	30.28	9/15/2022	Spring Water, Cascade
CUB FOODS	101-1220-4290	25.74	9/15/2022	Chinet Plates
CUB FOODS	101-1220-4290	10.73	9/15/2022	Cutlery Tray
		87.70	9/15/2022	
CUB FOODS		87.70		
DEM-CON LANDFILL	720-7207-4150	334.92	9/15/2022	Street Sweepings
DEM-CON LANDFILL	101-1320-4150	334.93	9/15/2022	Street Sweepings
		669.85	9/15/2022	
DEM-CON LANDFILL		669.85		
Ellsworth Patricia	700-7204-4901	100.00	9/15/2022	Waterwise Rebate - Dishwasher
		100.00	9/15/2022	

Last Name	Acct 1	Amount	Check Date	Description
Ellsworth Patricia		100.00		
Elsberry Ruth	101-1560-3637	13.00	9/8/2022	Program Refund - The County Fair - A MN Tradition
		13.00	9/8/2022	
Elsberry Ruth		13.00		
Elvecrog John & Haley	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2021-01828 - 7411 Fawn Hill Road
		500.00	9/8/2022	
Elvecrog John & Haley		500.00		
Engebretson Kevin & Jennifer	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2022-02023 - 691 Bighorn Drive
		500.00	9/8/2022	
Engebretson Kevin & Jennifer		500.00		
Enterprise FM Trust	770-1376-4412	707.09	9/8/2022	Lease - 22 Chev Silv 214L
Enterprise FM Trust	770-1376-4412	601.25	9/8/2022	Lease - 22 GMC Sier 412
Enterprise FM Trust	770-1376-4412	857.59	9/8/2022	Lease - 22 GMC Yuko 201L
Enterprise FM Trust	770-1376-4412	730.56	9/8/2022	Lease - 22 Chev Sil 305L
Enterprise FM Trust	770-1376-4412	711.06	9/8/2022	Lease - 22 Chev Silv 140L
Enterprise FM Trust	770-1376-4412	770.20	9/8/2022	Lease - 22 Chev Sil 411
		4,377.75	9/8/2022	
Enterprise FM Trust		4,377.75		
Ferguson Waterworks #2518	700-0000-4550	4,250.00	9/8/2022	HYD Buddy XL
		4,250.00	9/8/2022	
Ferguson Waterworks #2518	701-1384-4556	11,257.09	9/15/2022	Water Meter Replacement Project
Ferguson Waterworks #2518	700-1384-4556	11,257.09	9/15/2022	Water Meter Replacement Project

Last Name	Acct 1	Amount	Check Date	Description
		22,514.18	9/15/2022	
Ferguson Waterworks #2518		26,764.18		
Fiskness Lois	101-1560-3637	26.00	9/8/2022	Refund - The County Fair - A MN Tradition
		26.00	9/8/2022	
Fiskness Lois		26.00		
Freeland Jake	101-1560-4343	350.00	9/8/2022	Class: Make Your Phone Your Friend
		350.00	9/8/2022	
Freeland Jake		350.00		
Gassen Company, AAMC	101-0000-2021	6.18	9/15/2022	Credit for Oak Ponds HOA - RRC Resident - Conference Room
Gassen Company, AAMC	101-1530-3755	83.82	9/15/2022	Credit for Oak Ponds HOA - RRC Resident - Conference Room
		90.00	9/15/2022	
Gassen Company, AAMC		90.00		
Golf Lakes Condos	101-0000-2076	10,439.31	9/8/2022	Security Escrow - Arbor Glen - Golf Lake Condos
		10,439.31	9/8/2022	
Golf Lakes Condos		10,439.31		
GONYEA HOMES	101-0000-2072	2,500.00	9/15/2022	As-Built - 7015 Lucy Ridge Lane - Permit 2022-02445
		2,500.00	9/15/2022	
GONYEA HOMES		2,500.00		
Granowski Rebecca	101-1560-3637	9.00	9/8/2022	Refund - Bingo in the Park

Last Name	Acct 1	Amount	Check Date	Description
		9.00	9/8/2022	
Granowski Rebecca		9.00		
GREEN MEADOWS INC	101-1260-1193	318.68	9/8/2022	Lawn Mowing - 470 W 78th St
GREEN MEADOWS INC	101-1260-1193	273.16	9/8/2022	Lawn Mowing - 380 Deerfoot Trl
		591.84	9/8/2022	
GREEN MEADOWS INC		591.84		
Grey Duck Outdoor	101-1540-3635	3,093.00	9/15/2022	Lake Ann Paddleboard Rental Revenue
		3,093.00	9/15/2022	
Grey Duck Outdoor		3,093.00		
Gyorfi Kathleen	101-1560-3637	78.00	9/8/2022	Refund - Remembering Bobby Vee - Paramount Theater
		78.00	9/8/2022	
Gyorfi Kathleen		78.00		
Hartman Companies	720-7202-4300	16,450.00	9/8/2022	Ash Tree Replacements
		16,450.00	9/8/2022	
Hartman Companies		16,450.00		
HealthPartners, Inc.	720-0000-2012	1,724.49	9/8/2022	October - Family
HealthPartners, Inc.	701-0000-2012	1,035.01	9/8/2022	October - Single
HealthPartners, Inc.	700-0000-2012	3,448.98	9/8/2022	October - Family
HealthPartners, Inc.	720-0000-2012	1,380.02	9/8/2022	October - Single
HealthPartners, Inc.	701-0000-2012	3,448.98	9/8/2022	October - Family
HealthPartners, Inc.	101-0000-2012	2,070.03	9/8/2022	October - Single- Cobra
HealthPartners, Inc.	101-0000-2012	43,112.25	9/8/2022	October - Family
HealthPartners, Inc.	210-0000-2012	690.01	9/8/2022	October - Single

Last Name	Acct 1	Amount	Check Date	Description
HealthPartners, Inc.	700-0000-2012	2,415.04	9/8/2022	October - Single
HealthPartners, Inc.	101-0000-2012	23,460.34	9/8/2022	October - Single
		<hr/>		
		82,785.15	9/8/2022	
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HealthPartners, Inc.		82,785.15		
Indigo Signs	101-1550-4300	95.00	9/15/2022	Bench Plaque - In Loving Memory of Our Friend Donn Andrus
Indigo Signs	101-1180-4300	887.71	9/15/2022	Vinyl Graphics for Client Provided election signs
Indigo Signs	101-1170-4110	545.00	9/15/2022	Interior Standard Name Plates for Existing Frames
		<hr/>		
		1,527.71	9/15/2022	
		<hr/>		
Indigo Signs		1,527.71		
IUOE Local #49	701-0000-2004	49.17	9/8/2022	PR Batch 00408.09.2022 Local 49 dues
IUOE Local #49	700-0000-2004	160.83	9/8/2022	PR Batch 00408.09.2022 Local 49 dues
IUOE Local #49	101-0000-2004	490.00	9/8/2022	PR Batch 00408.09.2022 Local 49 dues
		<hr/>		
		700.00	9/8/2022	
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IUOE Local #49		700.00		
J. F. Ahern Co	700-7019-4530	53.69	9/15/2022	New Copper Tube and Fittings for Air Compressor
		<hr/>		
		53.69	9/15/2022	
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J. F. Ahern Co		53.69		
Kerr Matt	101-1160-4380	49.39	9/15/2022	Travel Reimbursement Expenses
		<hr/>		
		49.39	9/15/2022	
		<hr/>		
Kerr Matt		49.39		
Lametti & Sons Inc	601-6043-4751	20,741.57	9/15/2022	Minnewashta Parkway Rehab Hwy 5 to Hwy 7

Last Name	Acct 1	Amount	Check Date	Description
		20,741.57	9/15/2022	
Lametti & Sons Inc		20,741.57		
Lano Equipment	101-1320-4120	89.09	9/15/2022	Coupler Female, Tooth
Lano Equipment	101-1550-4120	289.08	9/15/2022	Glass Door
		378.17	9/15/2022	
Lano Equipment		378.17		
LEAGUE OF MINNESOTA CITIES	101-1110-4360	30.00	9/15/2022	Membership Dues - Minnesota Mayors - Elise Ryan
LEAGUE OF MINNESOTA CITIES	101-1110-4360	21,346.00	9/15/2022	Membership Dues 2022 - 2023
		21,376.00	9/15/2022	
LEAGUE OF MINNESOTA CITIES		21,376.00		
LEAGUE OF MN CITIES INS TRUST	101-0000-2017	51,526.00	9/15/2022	Workers Compensation Coverage
LEAGUE OF MN CITIES INS TRUST	101-1110-4483	48,918.00	9/15/2022	Property/Casualty Coverage Premium
		100,444.00	9/15/2022	
LEAGUE OF MN CITIES INS TRUST		100,444.00		
Lennar	101-0000-2072	2,500.00	9/15/2022	As-Built - Permit 2021-06308 - 1914 Fathers Song
Lennar	101-0000-2072	2,500.00	9/15/2022	As-Built - Permit 2021-05347 - 1913 Fathers Song
Lennar	101-0000-2072	2,500.00	9/15/2022	As-Built - Permit 2021-06100 - 1925 Fathers Song
		7,500.00	9/15/2022	
Lennar		7,500.00		
Llama Mama MN	101-1537-4345	300.00	9/15/2022	Barnyard Boogie - Llamas
		300.00	9/15/2022	

Last Name	Acct 1	Amount	Check Date	Description
Llama Mama MN		300.00		
Lyksett Arianna	101-1125-4381	500.00	9/8/2022	Airplane travel for conference
		500.00	9/8/2022	
Lyksett Arianna		500.00		
Maguire Meghan	101-1807-3642	63.00	9/8/2022	Lil Star Soccer Refund - Ben Maguire
		63.00	9/8/2022	
Maguire Meghan		63.00		
Martin Pamela	700-7204-4901	150.00	9/15/2022	Waterwise Rebate - Smart Irrigation Controller & Dishwasher
		150.00	9/15/2022	
Martin Pamela		150.00		
Metronet Holdings, LLC	700-7043-4310	56.05	9/8/2022	September, 2022 Service
		56.05	9/8/2022	
Metronet Holdings, LLC		56.05		
Metropolitan Area Management Association	101-1120-4370	25.00	9/8/2022	Luncheon Cost - Matt U
		25.00	9/8/2022	
Metropolitan Area Management Association		25.00		
METROPOLITAN COUNCIL	701-0000-4509	197,038.58	9/15/2022	Waste Water Services
		197,038.58	9/15/2022	

Last Name	Acct 1	Amount	Check Date	Description
METROPOLITAN COUNCIL		197,038.58		
Minuteman Press	101-1170-4110	23.00	9/15/2022	Business Cards - Samantha DiMaggio
		23.00	9/15/2022	
Minuteman Press		23.00		
MN DEPT OF TRANSPORTATION	101-1550-4120	545.54	9/8/2022	FT Snelling Damage Claim
		545.54	9/8/2022	
MN DEPT OF TRANSPORTATION		545.54		
MN NCPERS LIFE INSURANCE	700-0000-2037	8.00	9/8/2022	PR Batch 00408.09.2022 NCPERS-Life Insurance
MN NCPERS LIFE INSURANCE	701-0000-2037	8.00	9/8/2022	PR Batch 00408.09.2022 NCPERS-Life Insurance
MN NCPERS LIFE INSURANCE	101-0000-2037	96.00	9/8/2022	PR Batch 00408.09.2022 NCPERS-Life Insurance
		112.00	9/8/2022	
MN NCPERS LIFE INSURANCE		112.00		
Neil's Outdoor Services, Inc.	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2022-02101 - 9305 Eagle Ridge Rd
		500.00	9/8/2022	
Neil's Outdoor Services, Inc.		500.00		
Northern Audio Production, Inc.	101-1613-4300	2,993.00	9/15/2022	Audio Equipment, Concert Production, Lighting
Northern Audio Production, Inc.	101-1613-4359	44.90	9/15/2022	Interest - Late Payment
		3,037.90	9/15/2022	
Northern Audio Production, Inc.		3,037.90		
NOVEL SOLAR THREE, LLC	701-0000-4320	3,720.14	9/15/2022	July 2022 Production
NOVEL SOLAR THREE, LLC	700-0000-4320	6,440.26	9/15/2022	July 2022 Production

Last Name	Acct 1	Amount	Check Date	Description
NOVEL SOLAR THREE, LLC	101-1350-4320	166.87	9/15/2022	July 2022 Production
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		10,327.27	9/15/2022	
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NOVEL SOLAR THREE, LLC		10,327.27		
Paragon Party Ponies LLC	101-1537-4345	425.00	9/15/2022	Petting Zoo
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		425.00	9/15/2022	
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Paragon Party Ponies LLC		425.00		
Parts Alliance South	101-1320-4140	-171.28	9/15/2022	Chamber T20.02.25 - Return
Parts Alliance South	101-1320-4140	195.76	9/15/2022	Chamber T-20.02.50
Parts Alliance South	101-1320-4140	171.28	9/15/2022	Chamber T20.2.25
		<hr/>		
		195.76	9/15/2022	
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Parts Alliance South		195.76		
PILGRIM DRY CLEANERS	101-1220-4300	532.82	9/15/2022	Wash/Dry/Fold - Chan Fire Dept
		<hr/>		
		532.82	9/15/2022	
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PILGRIM DRY CLEANERS		532.82		
Pinnacle Pest Control	101-1370-4300	250.00	9/8/2022	Pest Control - Public Works
Pinnacle Pest Control	700-7043-4300	125.00	9/8/2022	Pest Control - Water Treatment Plant West
Pinnacle Pest Control	101-1170-4300	200.00	9/8/2022	Pest Control - City Hall
Pinnacle Pest Control	101-1220-4300	200.00	9/8/2022	Pest Control - Fire Station
Pinnacle Pest Control	700-7019-4300	125.00	9/8/2022	Pest Control - Water Treatment Plant East
Pinnacle Pest Control	101-1190-4300	225.00	9/8/2022	Pest Control - Library
		<hr/>		
		1,125.00	9/8/2022	
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Pinnacle Pest Control		1,125.00		
Pioneer Manufacturing Co., Inc.	101-1550-4150	825.40	9/8/2022	Athletic Striping Paint

Last Name	Acct 1	Amount	Check Date	Description
		825.40	9/8/2022	
Pioneer Manufacturing Co., Inc.		825.40		
Pitney Bowes Inc.	101-1120-4410	105.00	9/15/2022	Postage Machine Lease - G900
		105.00	9/15/2022	
Pitney Bowes Inc.		105.00		
Poppitz Chad	101-1767-4341	255.00	9/8/2022	Softball Umpire
		255.00	9/8/2022	
Poppitz Chad		255.00		
POWERPLAN OIB	101-1320-4120	42.00	9/8/2022	Paint
POWERPLAN OIB	101-1550-4120	55.42	9/8/2022	Paint & Thinner
		97.42	9/8/2022	
POWERPLAN OIB		97.42		
PULLTABS PLUS INC	101-1560-4130	181.25	9/8/2022	Bingo Game Cards
		181.25	9/8/2022	
PULLTABS PLUS INC		181.25		
Resource Environmental Solutions, LLC	720-7202-4300	331.00	9/15/2022	Chan Roundabout Vegetation Mgmt
		331.00	9/15/2022	
Resource Environmental Solutions, LLC		331.00		
RMB Environmental Laboratories Inc	720-0000-4300	104.00	9/8/2022	Beach Monitoring

Last Name	Acct 1	Amount	Check Date	Description
RMB Environmental Laboratories Inc	720-0000-4300	113.26	9/8/2022	Beach Monitoring
		217.26	9/8/2022	
RMB Environmental Laboratories Inc		217.26		
Robert Half International, Inc.	101-1120-4300	184.68	9/15/2022	Admin Front Desk Support - Osthus, Charlene
		184.68	9/15/2022	
Robert Half International, Inc.		184.68		
Sarles Jodi	101-0000-1027	300.00	9/15/2022	Barnyard Boogie Petty Cash
		300.00	9/15/2022	
Sarles Jodi		300.00		
Schulte Mark & Melissa	101-0000-2073	500.00	9/8/2022	Erosion Contol - Permit 2021-05007 - 6360 Teton Lane
		500.00	9/8/2022	
Schulte Mark & Melissa		500.00		
Schwickert Company	101-1550-4151	454.12	9/15/2022	Plumbing - Lake Ann Park Shed
		454.12	9/15/2022	
Schwickert Company		454.12		
SiteOne Landscape Supply	101-1550-4151	16.96	9/8/2022	Reducer Bushing Flush Style
		16.96	9/8/2022	
SiteOne Landscape Supply		16.96		
SOUTHWEST NEWS MEDIA	101-1420-4336	40.43	9/8/2022	Planning Case Notification

Last Name	Acct 1	Amount	Check Date	Description
SOUTHWEST NEWS MEDIA	101-1420-4336	33.08	9/8/2022	Zoning Amending
SOUTHWEST NEWS MEDIA	101-1110-4336	29.40	9/8/2022	Hearing on beer license
SOUTHWEST NEWS MEDIA	481-0000-4336	33.07	9/8/2022	Annual Disclosure Tax
SOUTHWEST NEWS MEDIA	480-0000-4336	33.08	9/8/2022	Annual Disclosure Tax
SOUTHWEST NEWS MEDIA	101-1420-4336	36.75	9/8/2022	Planning Case Notification
SOUTHWEST NEWS MEDIA	101-1110-4336	110.25	9/8/2022	Ordinance
SOUTHWEST NEWS MEDIA	101-1310-4336	40.43	9/8/2022	Environmental Assessment
		<hr/>		
		356.49	9/8/2022	
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SOUTHWEST NEWS MEDIA		356.49		
SPS Works	101-1120-4360	50.55	9/8/2022	Notary Stamps - Jennifer Potter & Amy Weidman
		<hr/>		
		50.55	9/8/2022	
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SPS Works		50.55		
The Deck & Door Co Inc	101-0000-2073	500.00	9/8/2022	Erosion Control - Permit 2021-02432 - 920 Penamint Court
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		500.00	9/8/2022	
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The Deck & Door Co Inc		500.00		
The Hartford	701-0000-2015	64.15	9/8/2022	September, 2022
The Hartford	210-0000-2015	19.78	9/8/2022	September, 2022
The Hartford	700-0000-2015	99.75	9/8/2022	September, 2022
The Hartford	720-0000-2015	58.88	9/8/2022	September, 2022
The Hartford	101-0000-2015	1,337.48	9/8/2022	September, 2022
		<hr/>		
		1,580.04	9/8/2022	
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The Hartford		1,580.04		
TimeSaver Off Site Secretarial, Inc	210-0000-4300	952.50	9/8/2022	Meeting Minutes
		<hr/>		
		952.50	9/8/2022	

Last Name	Acct 1	Amount	Check Date	Description
TimeSaver Off Site Secretarial, Inc		952.50		
TRAFFIC CONTROL CORPORATION	601-0000-4705	25,825.00	9/15/2022	Traffic Signal Cabinet - W 78th Street @ Kerber Blvd
		25,825.00	9/15/2022	
TRAFFIC CONTROL CORPORATION		25,825.00		
TruGreen Processing Center	101-1550-4300	1,130.00	9/15/2022	Lawn Service - Public Works S Lotus Tennis
		1,130.00	9/15/2022	
TruGreen Processing Center		1,130.00		
TruNorth Solar LLC	101-0000-2073	250.00	9/8/2022	Erosion Control - Permit 2022-01724 - 3850 Glendale Dr
		250.00	9/8/2022	
TruNorth Solar LLC		250.00		
TWO TEACHER CONSTRUCTION	101-0000-2073	250.00	9/8/2022	Erosion Control - Permit 2022-01443 - 1425 Hemlock Way
		250.00	9/8/2022	
TWO TEACHER CONSTRUCTION		250.00		
VERIZON WIRELESS	701-0000-4310	125.10	9/8/2022	Monthly Wireless
VERIZON WIRELESS	700-0000-4310	125.10	9/8/2022	Monthly Wireless
		250.20	9/8/2022	
VERIZON WIRELESS		250.20		
VIKING ELECTRIC SUPPLY	101-1370-4120	38.02	9/15/2022	Pilot Light Switch
		38.02	9/15/2022	

Last Name	Acct 1	Amount	Check Date	Description
VIKING ELECTRIC SUPPLY		38.02		
Waste Management of Minnesota, Inc	720-7202-4329	77.27	9/15/2022	Monthly Service - 1801 Lyman Blvd
Waste Management of Minnesota, Inc	101-1220-4329	104.15	9/15/2022	Monthly Service - 7610 Laredo Dr
Waste Management of Minnesota, Inc	101-1220-4329	38.71	9/15/2022	Monthly Service - 6400 Minnewashta Pkwy
Waste Management of Minnesota, Inc	700-0000-4329	17.13	9/15/2022	Monthly Service - 7901 Park Pl
Waste Management of Minnesota, Inc	101-1170-4329	262.09	9/15/2022	Monthly Service - 7700 Market Blvd
Waste Management of Minnesota, Inc	701-0000-4329	17.13	9/15/2022	Monthly Service - 7901 Park Pl
Waste Management of Minnesota, Inc	101-1312-4329	136.99	9/15/2022	Monthly Service - 7901 Park Pl
Waste Management of Minnesota, Inc	101-1550-4329	608.53	9/15/2022	Monthly Service - 7901 Park Pl
Waste Management of Minnesota, Inc	101-1190-4329	398.02	9/15/2022	Monthly Service - 7711 Kerber Blvd
		1,660.02	9/15/2022	
Waste Management of Minnesota, Inc		1,660.02		
		585,111.31		

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Check Detail-ACH



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Last Name	Acct 1	Amount	Check Date	Description
Al-Hilwani Juli	101-1539-4343	75.00	9/8/2022	Pickleball Lessons
Al-Hilwani Juli	101-1530-4343	97.50	9/8/2022	Personal Training
		<hr/>		
		172.50	9/8/2022	
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Al-Hilwani Juli		172.50		
ALLIED BLACKTOP	420-4227-4751	143,220.42	9/8/2022	2022 Sealcoat Project
		<hr/>		
		143,220.42	9/8/2022	
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ALLIED BLACKTOP		143,220.42		
BOLTON & MENK INC	101-1310-4300	1,355.00	9/15/2022	Chan/Highway 5 Trunk Watermain Relocation
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		1,355.00	9/15/2022	
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BOLTON & MENK INC		1,355.00		
BROADWAY AWARDS	101-1110-4375	95.74	9/15/2022	Heidi Hicks Maple Leaf Award
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		95.74	9/15/2022	
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BROADWAY AWARDS		95.74		
Carver County	701-1384-4556	1,505.00	9/8/2022	Chan Water Meters
Carver County	700-1384-4556	1,505.00	9/8/2022	Chan Water Meters

Last Name	Acct 1	Amount	Check Date	Description
		3,010.00	9/8/2022	
Carver County	101-1160-4326	375.00	9/15/2022	CarverLink Internet / Fiber- Sept
Carver County	700-1160-4326	650.00	9/15/2022	Carver Fiber - WWTP / W-3, 7, 8 / LS-24 - Sept
		1,025.00	9/15/2022	
Carver County		4,035.00		
CCP NI MASTER TENANT 4 LLC	701-0000-4320	1,435.78	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	101-1600-4320	32.32	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	700-7019-4320	1,971.38	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	700-0000-4320	124.38	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	101-1220-4320	134.73	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	101-1350-4320	3,516.78	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	101-1540-4320	395.75	9/15/2022	August 2022 - Blue Lake Enhanced Rate
CCP NI MASTER TENANT 4 LLC	101-1550-4320	421.81	9/15/2022	August 2022 - Blue Lake Enhanced Rate
		8,032.93	9/15/2022	
CCP NI MASTER TENANT 4 LLC		8,032.93		
Engel Water Testing Inc	700-0000-4300	625.00	9/8/2022	Water Samples
		625.00	9/8/2022	
Engel Water Testing Inc		625.00		
ESS BROTHERS & SONS INC	720-7207-4150	793.12	9/15/2022	309 X 1 Ductile, 309 X 1 5/8 Ductile Adj Ring, Super Glue
ESS BROTHERS & SONS INC	701-0000-4150	793.12	9/15/2022	309 X 1 Ductile, 309 X 1 5/8 Ductile Adj Ring, Super Glue
ESS BROTHERS & SONS INC	720-7207-4150	809.20	9/15/2022	Tub & Rock Bag, Geotextile Sock
		2,395.44	9/15/2022	
ESS BROTHERS & SONS INC		2,395.44		
FASTENAL COMPANY	700-0000-4550	1,598.28	9/8/2022	S-Steel Bolts

Last Name	Acct 1	Amount	Check Date	Description
		1,598.28	9/8/2022	
FASTENAL COMPANY	700-0000-4150	1,461.65	9/15/2022	S/S HCS 1/2-13 x 1, S/S HCS 3/4 - 11x4, S/S HCS 3/4 10x3
		1,461.65	9/15/2022	
FASTENAL COMPANY		3,059.93		
GOPHER STATE ONE-CALL INC	400-0000-4300	876.15	9/8/2022	Service Calls - August, 2022
GOPHER STATE ONE-CALL INC	400-0000-4300	774.90	9/8/2022	Service Calls - June, 2022
		1,651.05	9/8/2022	
GOPHER STATE ONE-CALL INC		1,651.05		
HANSEN THORP PELLINEN OLSON	400-0000-1155	3,171.50	9/15/2022	Chan Observation Service - Cunningham 2nd Addition
HANSEN THORP PELLINEN OLSON	400-0000-1155	283.25	9/15/2022	Chan Observation Service - Berrospid Addition
		3,454.75	9/15/2022	
HANSEN THORP PELLINEN OLSON		3,454.75		
HOISINGTON KOEGLER GROUP	101-1420-4300	1,908.75	9/15/2022	Chan Civic Campus - Joint Work Session
		1,908.75	9/15/2022	
HOISINGTON KOEGLER GROUP		1,908.75		
ImageTrend, Inc	101-1220-4237	5,150.00	9/15/2022	Annual Fee - Elite Fire, Base Continuum, Fire Content Package
		5,150.00	9/15/2022	
ImageTrend, Inc		5,150.00		
Indoor Landscapes Inc	101-1170-4300	187.00	9/8/2022	September Plant Service

Last Name	Acct 1	Amount	Check Date	Description
		187.00	9/8/2022	
Indoor Landscapes Inc		187.00		
Innovative Office Solutions LLC	101-1170-4110	-11.31	9/15/2022	Label 1" Bk/Clear- Return
Innovative Office Solutions LLC	101-1170-4110	112.25	9/15/2022	Tape, Stick Stir, Binder Clip, Copy Paper, Sheet Protector, Pen
		100.94	9/15/2022	
Innovative Office Solutions LLC		100.94		
Macqueen Emergency Group	101-1220-4530	2,610.00	9/8/2022	Flow Test, Facepiece, labor
Macqueen Emergency Group	101-1220-4352	1,100.00	9/8/2022	Fitting
		3,710.00	9/8/2022	
Macqueen Emergency Group	101-1220-4120	1,720.50	9/15/2022	Filter Hyd Gen, Filter O-Ring, Breather Hyd Tk, Filter Hydraulic
		1,720.50	9/15/2022	
Macqueen Emergency Group		5,430.50		
Marco Inc	720-0000-4410	50.50	9/15/2022	Printer/Copier Leases
Marco Inc	701-0000-4410	101.00	9/15/2022	Printer/Copier Leases
Marco Inc	101-1170-4410	757.50	9/15/2022	Printer/Copier Leases
Marco Inc	700-0000-4410	101.00	9/15/2022	Printer/Copier Leases
		1,010.00	9/15/2022	
Marco Inc		1,010.00		
Matheson Tri-Gas, Inc.	101-1370-4120	32.00	9/8/2022	Liner, Acculock MDX
		32.00	9/8/2022	
Matheson Tri-Gas, Inc.		32.00		

Last Name	Acct 1	Amount	Check Date	Description
Maus Kerry	101-1539-4343	367.50	9/15/2022	Line Dancing Lessons
		<hr/>		
		367.50	9/15/2022	
		<hr/>		
Maus Kerry		367.50		
MERLINS ACE HARDWARE	700-0000-4120	39.98	9/15/2022	Battery
MERLINS ACE HARDWARE	101-1170-4260	71.98	9/15/2022	Tie-Down, Dremel
MERLINS ACE HARDWARE	101-1550-4150	138.82	9/15/2022	acrylic sheet, powerloc joint, glass cleaner
MERLINS ACE HARDWARE	700-7043-4120	85.58	9/15/2022	fasteners, hook rope, car nozzle, masonry bit set
MERLINS ACE HARDWARE	101-1530-4130	29.67	9/15/2022	masking tape, command hook
MERLINS ACE HARDWARE	101-1550-4260	100.76	9/15/2022	Folding Pruning Saw, Folding Saw, Brass Hose
MERLINS ACE HARDWARE	700-7043-4510	76.57	9/15/2022	ant killer, reg sel
MERLINS ACE HARDWARE	700-7019-4510	0.90	9/15/2022	splyfct
MERLINS ACE HARDWARE	101-1550-4410	51.52	9/15/2022	Tray Saw, Tray Saw folding Stand
MERLINS ACE HARDWARE	700-7019-4120	4.85	9/15/2022	cap, fasteners
MERLINS ACE HARDWARE	101-1170-4510	72.03	9/15/2022	Icemaker Supply Line, Adapter, Flex Glue, Caulk
MERLINS ACE HARDWARE	101-1320-4120	58.97	9/15/2022	galv nipple, elbow
MERLINS ACE HARDWARE	700-0000-4150	45.39	9/15/2022	Faucet Supply, fasteners
MERLINS ACE HARDWARE	101-1320-4150	138.66	9/15/2022	contractor bag, mason wheel, cut wheel, padlock
MERLINS ACE HARDWARE	101-1550-4120	190.00	9/15/2022	Wasp & hornet Killer, Flex Seal, Forest Helmet, File Chainsaw
MERLINS ACE HARDWARE	101-1550-4151	16.17	9/15/2022	bushing, elbow
MERLINS ACE HARDWARE	701-0000-4260	806.40	9/15/2022	battery pack, redlithium battery
MERLINS ACE HARDWARE	101-1731-4130	8.63	9/15/2022	Utility Lighter 2pk
MERLINS ACE HARDWARE	101-1220-4290	29.66	9/15/2022	spray adhes, fastners, gorilla superglue
MERLINS ACE HARDWARE	700-0000-4260	817.19	9/15/2022	hexkey, battery pack, redlithium battery
		<hr/>		
		2,783.73	9/15/2022	
		<hr/>		
MERLINS ACE HARDWARE		2,783.73		
Metropolitan Council, Env Svcs	701-0000-2023	22,365.00	9/15/2022	August, 2022 SAC
Metropolitan Council, Env Svcs	101-1250-3816	-223.65	9/15/2022	August, 2022 SAC
		<hr/>		
		22,141.35	9/15/2022	
		<hr/>		
Metropolitan Council, Env Svcs		22,141.35		
Minnesota Pump Works	701-0000-4551	910.00	9/15/2022	Wire in UPS Bypass Circuit at Water Tower
Minnesota Pump Works	700-0000-4550	910.00	9/15/2022	Wire in UPS Bypass Circuit at Water Tower

Last Name	Acct 1	Amount	Check Date	Description
		1,820.00	9/15/2022	
Minnesota Pump Works		1,820.00		
MN DEPT OF LABOR AND INDUSTRY	101-0000-2022	27.00	9/15/2022	August, 2022 Surcharge Report
MN DEPT OF LABOR AND INDUSTRY	101-1250-3818	-123.94	9/15/2022	August, 2022 Surcharge Report
MN DEPT OF LABOR AND INDUSTRY	101-0000-2022	6,169.95	9/15/2022	August, 2022 Surcharge Report
		6,073.01	9/15/2022	
MN DEPT OF LABOR AND INDUSTRY		6,073.01		
MN VALLEY ELECTRIC COOP	101-1350-4320	5,299.18	9/8/2022	Monthly Utilities - Hwy 101/Pioneer Trl Signal
MN VALLEY ELECTRIC COOP	101-1350-4320	32.89	9/8/2022	Monthly Utilities - 96th St & St Hwy 101 Lights
MN VALLEY ELECTRIC COOP	701-0000-4320	440.45	9/8/2022	Monthly Utilities - Hwy 101/Pioneer Trl Signal
MN VALLEY ELECTRIC COOP	101-1600-4320	33.22	9/8/2022	Monthly Utilities - Hwy 101/Pioneer Trl Signal
MN VALLEY ELECTRIC COOP	101-1350-4320	169.21	9/8/2022	Monthly Utilities - Bluff Creek Blvd Lights
MN VALLEY ELECTRIC COOP	700-0000-4320	150.57	9/8/2022	Monthly Utilities - Hwy 101/Pioneer Trl Signal
MN VALLEY ELECTRIC COOP	101-1350-4320	34.18	9/8/2022	Monthly Utilities - Bluff Crk & Audubon Rd
MN VALLEY ELECTRIC COOP	101-1350-4320	89.99	9/8/2022	Monthly Utilities - 2151 Lyman Blvd
		6,249.69	9/8/2022	
MN VALLEY ELECTRIC COOP	101-1350-4320	230.91	9/15/2022	County Rd 61 & St Hwy 101 Lights
		230.91	9/15/2022	
MN VALLEY ELECTRIC COOP		6,480.60		
NAPA AUTO & TRUCK PARTS	101-1550-4120	154.48	9/15/2022	Battery, Core
NAPA AUTO & TRUCK PARTS	101-1320-4120	170.36	9/15/2022	Oil Filter, Fuel Filter
		324.84	9/15/2022	
NAPA AUTO & TRUCK PARTS		324.84		
O'Reilly Automotive Inc	101-1550-4140	145.55	9/8/2022	Adas Sensor
O'Reilly Automotive Inc	101-1550-4140	35.22	9/8/2022	Brake Cable

Last Name	Acct 1	Amount	Check Date	Description
O'Reilly Automotive Inc	700-0000-4140	63.69	9/8/2022	Pwr Inverter
O'Reilly Automotive Inc	101-1550-4140	145.57	9/8/2022	Adas Sensor
O'Reilly Automotive Inc	101-1250-4140	307.62	9/8/2022	Hose
O'Reilly Automotive Inc	101-1550-4140	30.06	9/8/2022	Brake Cable
O'Reilly Automotive Inc	101-1550-4140	58.41	9/8/2022	Brake Cable
O'Reilly Automotive Inc	101-1250-4140	54.42	9/8/2022	Knock Snr Kit
O'Reilly Automotive Inc	101-1250-4140	-54.42	9/8/2022	Knock Snr Kit Return
O'Reilly Automotive Inc	101-1550-4140	-75.08	9/8/2022	Brake Cable, Core Return
		<hr/>		
		711.04	9/8/2022	
		<hr/>		
O'Reilly Automotive Inc		711.04		
PARROTT CONTRACTING INC	700-0000-4552	4,193.50	9/15/2022	Replace Curbstop at 2750 Sandpiper Trail - Equipment, Labor
		<hr/>		
		4,193.50	9/15/2022	
		<hr/>		
PARROTT CONTRACTING INC		4,193.50		
Pedretti Christine Lea	101-1539-4343	742.30	9/8/2022	Gentle Yoga, Mat Pilates
		<hr/>		
		742.30	9/8/2022	
		<hr/>		
Pedretti Christine Lea		742.30		
Potentia MN Solar	700-0000-4320	2,500.94	9/15/2022	July 01, 2022 - July 31, 2022 Service
Potentia MN Solar	101-1170-4320	3,611.93	9/15/2022	July 01, 2022 - July 31, 2022 Service
Potentia MN Solar	101-1190-4320	4,570.07	9/15/2022	July 01, 2022 - July 31, 2022 Service
		<hr/>		
		10,682.94	9/15/2022	
		<hr/>		
Potentia MN Solar		10,682.94		
PRAIRIE RESTORATIONS INC	720-7202-4300	390.00	9/15/2022	Century Blvd Vegetation Management
PRAIRIE RESTORATIONS INC	720-7202-4300	720.00	9/15/2022	Black Locust Mgmt
		<hr/>		
		1,110.00	9/15/2022	

Last Name	Acct 1	Amount	Check Date	Description
PRAIRIE RESTORATIONS INC		1,110.00		
PRECISE MRM LLC	101-1320-4300	273.00	9/15/2022	10MB Flat Data Plan - August 2022
		273.00	9/15/2022	
PRECISE MRM LLC		273.00		
Premium Waters, Inc	101-1550-4120	4.00	9/15/2022	Monthly Service
Premium Waters, Inc	101-1550-4120	72.39	9/15/2022	5 gal Spring and Service charge
		76.39	9/15/2022	
Premium Waters, Inc		76.39		
SUMMIT COMPANIES	700-7019-4510	1,269.00	9/8/2022	Fire Sprinkler Service
		1,269.00	9/8/2022	
SUMMIT COMPANIES		1,269.00		
Sun Life Financial	210-0000-2011	8.42	9/8/2022	September, 2022
Sun Life Financial	701-0000-2011	27.51	9/8/2022	September, 2022
Sun Life Financial	720-0000-2011	25.27	9/8/2022	September, 2022
Sun Life Financial	701-0000-2037	158.64	9/8/2022	September, 2022
Sun Life Financial	700-0000-2037	158.64	9/8/2022	September, 2022
Sun Life Financial	700-0000-2011	42.80	9/8/2022	September, 2022
Sun Life Financial	101-0000-2011	574.19	9/8/2022	September, 2022
Sun Life Financial	101-0000-2011	17.03	9/8/2022	September, 2022 - Cobra
Sun Life Financial	101-0000-2037	962.48	9/8/2022	September, 2022
		1,974.98	9/8/2022	
Sun Life Financial		1,974.98		
TWIN CITY SEED CO.	701-0000-4150	335.00	9/15/2022	Sun/Shade Lawn Seed Mix
TWIN CITY SEED CO.	700-0000-4150	335.00	9/15/2022	Sun/Shade Lawn Seed Mix

Last Name	Acct 1	Amount	Check Date	Description
		670.00	9/15/2022	
TWIN CITY SEED CO.		670.00		
WSB & ASSOCIATES INC	101-1110-4300	408.00	9/8/2022	2022 Parks Referendum Task force
		408.00	9/8/2022	
WSB & ASSOCIATES INC	601-6046-4300	1,102.50	9/15/2022	Lake Lucy Road Rehab - July 1, 2022 - July 31, 2022
WSB & ASSOCIATES INC	601-6040-4300	22,864.98	9/15/2022	Galpin Blvd Improvement Project
		23,967.48	9/15/2022	
WSB & ASSOCIATES INC		24,375.48		
WW GRAINGER INC	101-1220-4120	22.74	9/15/2022	Motor Start Capacitor
		22.74	9/15/2022	
WW GRAINGER INC		22.74		
XCEL ENERGY INC	101-1600-4320	13.64	9/8/2022	Service - 7599 Minnewashta Pkwy
XCEL ENERGY INC	101-1350-4320	7.17	9/8/2022	Service - 1532 Lyman Blvd
XCEL ENERGY INC	101-1350-4320	27.89	9/8/2022	Service - 9000 Audubon Rd Unit Signal
XCEL ENERGY INC	700-0000-4320	88.29	9/8/2022	Service - 6431 Hazeltine Blvd - Water Tower
		136.99	9/8/2022	
XCEL ENERGY INC	700-0000-4320	3,195.66	9/15/2022	Monthly Services - 1720 Lake Lucy Rd
		3,195.66	9/15/2022	
XCEL ENERGY INC		3,332.65		
ZARNOTH BRUSH WORKS INC	101-1320-4120	379.00	9/8/2022	Dirt Shoe w/Carbide
		379.00	9/8/2022	

Last Name	Acct 1	Amount	Check Date	Description
ZARNOTH BRUSH WORKS INC		379.00		
ZIEGLER INC	701-0000-4120	201.09	9/15/2022	Filter, Element Fuel
		201.09	9/15/2022	
ZIEGLER INC		201.09		
		271,922.09		

# City Council Item

September 26, 2022



<b>Item</b>	Award Contract for Fox Hollow Drainage Improvement Project	
<b>File No.</b>	SWMP-045	<b>Item No:</b> D.5
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Alison Albrecht, Public Works Support Specialist	
<b>Reviewed By</b>	Charlie Burke	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council approves a Not-To-Exceed Contract of \$30,637.00 with Bituminous Roadways for the Fox Hollow Drive Drainage Improvement Project."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Asset Management

## **SUMMARY**

The project will add two new catch basin structures and associated storm sewer to collect surface water from the Fox Hollow Drive cul-de-sac.

## **BACKGROUND**

This cul-de-sac area does not drain adequately. There is currently only a curb cut that allows drainage to get into a swale and ultimately into a catch basin. The curb cut and swale routinely get clogged with debris and occasionally snow storage, which does not allow adequate drainage for the runoff. See attached picture showing the issue and a plan showing the improvement.

## **DISCUSSION**

The two property owners who have driveway access onto this cul-de-sac have voiced their concerns about this issue for many years. This is an interim solution until such time the Fox Hollow

neighborhood undergoes street reconstruction, which is planned for 2026. All work is located in the public right-of-way, but restoration of driveways and turf areas will be needed. The work does not trigger permitting from the Watershed District. If approved, the work will be completed in late October.

**BUDGET**

The Public Works Department solicited quotes for the project. Three (3) quotes were returned, as summarized below. Bituminous Roadways was the low quote.

<b>Contractor</b>	<b>Amount</b>
Bituminous Roadways	\$30,637.00
Minger Construction	\$37,860.50
NW Asphalt	\$39,753.69

Funding will come from the Surface Water Management Enterprise fund.

**RECOMMENDATION**

Staff recommends implementing the project and awarding a contract to Bituminous Roadways, Inc.

**ATTACHMENTS**

[SWMP-045](#)

[Contract](#)

[Drainage Photo](#)

[Fox Hollow Drainage Improvement Plan](#)

**Capital Improvement Program**

2021 *thru* 2025

**Department** Surface Water Management

**City of Chanhassen, MN**

**Contact** Charlie Howley

**Project #** SWMP-045  
**Project Name** Storm Water Infrastructure Maintenance/Replacement

**Type** Improvement

**Useful Life**

**Category** SWMP

**Priority** n/a

**Account #1** 720-7025-4xxx

**Account #3**

**Account #2**

**Account #4**

**Total Project Cost:** \$600,000

**Description**

This project is an annual maintenance budget used to maintain or replace failing or deficient public storm water infrastructure. In some instances public works staff can complete the work in house and pay for materials out of this fund. Other times a contractor may be needed to complete the work.

**Justification**

Every year the City replaces culverts, storm water structures and pipe throughout the City that have failed. These replacements are unforeseen and are typically noticed only after they have failed. Often these failures result in public safety issues or pose a potential threat to private property or other City infrastructure.

<b>Prior</b>	<b>Expenditures</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
350,000	Construction	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>

<b>Prior</b>	<b>Funding Sources</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
350,000	Surface Water Utility Fund	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>

**Budget Impact/Other**

These activities will likely involve the utilization of public works labor.

**FORM OF AGREEMENT  
BETWEEN CITY OF CHANHASSEN AND CONTRACTOR  
FOR  
FOX HOLLOW DRAINAGE IMPROVEMENT PROJECT**

**THIS AGREEMENT**, made this 20th day of September, 2022, by and between the CITY OF CHANHASSEN, a Minnesota municipal corporation (“Owner”) and BITUMINOUS ROADWAYS, INC. (“Contractor”). Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

**1. CONTRACT DOCUMENTS.** The following documents shall be referred to as the “Contract Documents”, all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

- A. This Agreement;
- B. Request for quotes, email dated September 1, 2022;
- C. City of Chanhassen General Conditions of the Construction Contract;
- D. Current edition of City of Chanhassen Standard Specifications & Detail Plates.
- E. Quote/Bid dated September 16, 2022.

In the event of a conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts with Contract Document “A” having the first priority and Contract Document “D” having the last priority.

**2. OBLIGATIONS OF THE CONTRACTOR.** The contractor shall provide the goods, services, and perform the work in accordance with the Contract Documents. This contract may be terminated by the City at any time upon discovery by the City that the Contractor or any of its subcontractors has submitted a false statement under oath verifying compliance with any of the minimum criteria set forth in Minn. Stat. §16C.285, Subdivision 3, the Responsible Contractor statute.

**3. CONTRACT PRICE.** Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amount of Thirty Thousand Six Hundred Thirty Seven and 00/100 (**\$30,637.00**).

**4. PAYMENT PROCEDURES.**

- A. Contractor shall submit Applications for Payment. Applications for Payment will be processed by Engineer as provided in the General Conditions.

B. Progress Payments; Retainage. Owner shall make 95% progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work.

C. Payments to Subcontractor.

(1) Prompt Payment to Subcontractors. Pursuant to Minn. Stat. § 471.25, Subd. 4a, the Contractor must pay any subcontractor within ten (10) days of the Contractor's receipt of payment from the City for undisputed services provided by the subcontractor. The Contractor must pay interest of 1 ½ percent per month or any part of a month to the Subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the Contractor shall pay the actual penalty due to the subcontractor.

(2) Form IC-134 (attached) required from general contractor. Minn. Stat. § 290.92 requires that the City of Chanhassen obtain a Withholding Affidavit for Contractors, Form IC-134, before making final payments to Contractors. This form needs to be submitted by the Contractor to the Minnesota Department of Revenue for approval.

The form is used to receive certification from the state that the vendor has complied with the requirement to withhold and remit state withholding taxes for employee salaries paid.

D. Final Payment. Upon final completion of the Work, Owner shall pay the remainder of the Contract Price as recommended by Engineer.

**5. COMPLETION DATE/LIQUIDATED DAMAGES.**

A. The Work must be completed and ready for final payment in accordance with the General Conditions by November 18, 2022.

**6. CONTRACTOR'S REPRESENTATIONS.**

A. Contractor has examined and carefully studied the Contract Documents and other related data identified in the Contract Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the site.
- E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.
- F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

K. Subcontracts:

- (1) Unless otherwise specified in the Contract Documents, the Contractor shall, upon receipt of the executed Contract Documents, submit in writing to the Owner the names of the Subcontractors proposed for the work. Subcontractors may not be changed except at the request or with the consent of the Owner.
- (2) The Contractor is responsible to the Owner for the acts and omissions of the Contractor's subcontractors, and of their direct and indirect employees, to the same extent as the Contractor is responsible for the acts and omissions of the Contractor's employees.
- (3) The Contract Documents shall not be construed as creating any contractual relation between the Owner, the Engineer, and any Subcontractor.
- (4) The Contractor shall bind every Subcontractor by the terms of the Contract Documents.

**7. WORKER'S COMPENSATION.** The Contractor shall obtain and maintain for the duration of this Contract, statutory Worker's Compensation Insurance and Employer's Liability Insurance as required under the laws of the State of Minnesota.

**8. COMPREHENSIVE GENERAL LIABILITY.** Contractor shall obtain the following minimum insurance coverage and maintain it at all times throughout the life of the Contract, with the City included as an additional name insured on a primary and non-contributory basis. The Contractor shall furnish the City a certificate of insurance satisfactory to the City evidencing the required coverage:

Bodily Injury: \$2,000,000 each occurrence  
\$2,000,000 aggregate products and completed operations

Property Damage: \$2,000,000 each occurrence  
\$2,000,000 aggregate

Contractual Liability (identifying the contract):

Bodily Injury: \$2,000,000 each occurrence

Property Damage: \$2,000,000 each occurrence  
\$2,000,000 aggregate

Personal Injury, with Employment Exclusion deleted:

\$2,000,000 aggregate

Comprehensive Automobile Liability (owned, non-owned, hired):

Bodily Injury: \$2,000,000 each occurrence  
\$2,000,000 each accident

Property Damage: \$2,000,000 each occurrence

**9. WARRANTY.** The Contractor guarantees that all new equipment warranties as specified within the quote shall be in full force and transferred to the City upon payment by the City. The Contractor shall be held responsible for any and all defects in workmanship, materials, and equipment which may develop in any part of the contracted service, and upon proper notification by the City shall immediately replace, without cost to the City, any such faulty part or parts and damage done by reason of the same in accordance with the bid specifications.

**10. INDEMNITY.** The Contractor agrees to indemnify and hold the City harmless from any claim made by third parties as a result of the services performed by it. In addition, the Contractor shall reimburse the City for any cost of reasonable attorney's fees it may incur as a result of any such claims.

**11. MISCELLANEOUS.**

- A. Terms used in this Agreement have the meanings stated in the General Conditions.
- B. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.
- C. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provisions.
- D. Data Practices/Records.
  - (1) All data created, collected, received, maintained or disseminated for any purpose in the course of this Contract is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy.

- (2) All books, records, documents and accounting procedures and practices to the Contractor and its subcontractors, if any, relative to this Contract are subject to examination by the City.
- E. Software License. If the equipment provided by the Contractor pursuant to this Contract contains software, including that which the manufacturer may have embedded into the hardware as an integral part of the equipment, the Contractor shall pay all software licensing fees. The Contractor shall also pay for all software updating fees for a period of one year following cutover. The Contractor shall have no obligation to pay for such fees thereafter. Nothing in the software license or licensing agreement shall obligate the City to pay any additional fees as a condition for continuing to use the software.
- F. Patented devices, materials and processes. If the Contract requires, or the Contractor desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, the Contractor shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the Owner. If no such agreement is made or filed as noted, the Contractor shall indemnify and hold harmless the Owner from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the Project agreed to be performed under the Contract, and shall indemnify and defend the Owner for any costs, liability, expenses and attorney's fees that result from any such infringement
- G. Assignment. Neither party may assign, sublet, or transfer any interest or obligation in this Contract without the prior written consent of the other party, and then only upon such terms and conditions as both parties may agree to and set forth in writing.
- H. Waiver. In the particular event that either party shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or any succeeding breach of this Contract by either party, whether of the same or any other covenant, condition or obligation.
- I. Governing Law/Venue. The laws of the State of Minnesota govern the interpretation of this Contract. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Carver County.
- J. Severability. If any provision, term or condition of this Contract is found to be or become unenforceable or invalid, it shall not affect the remaining provisions, terms and conditions of this Contract, unless such invalid or

unenforceable provision, term or condition renders this Contract impossible to perform. Such remaining terms and conditions of the Contract shall continue in full force and effect and shall continue to operate as the parties' entire contract.

- K. Entire Agreement. This Contract represents the entire agreement of the parties and is a final, complete and all inclusive statement of the terms thereof, and supersedes and terminates any prior agreement(s), understandings or written or verbal representations made between the parties with respect thereto.
- L. Permits and Licenses; Rights-of-Way and Easements. The Contractor shall procure all permits and licenses, pay all charges and fees therefore, and give all notices necessary and incidental to the construction and completion of the Project. The City will obtain all necessary rights-of-way and easements. The Contractor shall not be entitled to any additional compensation for any construction delay resulting from the City's not timely obtaining rights-of-way or easements.
- M. If the work is delayed or the sequencing of work is altered because of the action or inaction of the Owner, the Contractor shall be allowed a time extension to complete the work but shall not be entitled to any other compensation.

**CITY OF CHANHASSEN**

**CONTRACTOR:**

BY: \_\_\_\_\_  
Elise Ryan, Mayor

BY: \_\_\_\_\_  
Its \_\_\_\_\_

BY: \_\_\_\_\_  
Laurie Hokkanen, City Manager



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 www.bitroads.com | info@bitroads.com

<b>To:</b> CITY OF CHANHASSEN	<b>Contact:</b>
<b>Address:</b> 7700 MARKET BLVD., PO BOX 147 CHANHASSEN, MN 55317	<b>Phone:</b> 952-227-1303
<b>Project Name:</b> CHANHASSEN 220 FOX HOLLOW	<b>Bid Number:</b>
<b>Project Location:</b> 220 FOX HOLLOW, CHANHASSEN, MN	<b>Bid Date:</b> 9/16/2022

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	INSTALL 8" STORM PIPE	103.00	LF	\$57.50	\$5,922.50
2	REMOVE STORM PIPE	48.00	LF	\$12.00	\$576.00
3	2'X3' STRUCTURE STD PLATE 3101	2.00	EACH	\$5,976.00	\$11,952.00
4	CONNECT TO EXISTING STRUCTURE	2.00	EACH	\$1,026.00	\$2,052.00
5	TURF ESTABLISHMENT	1,300.00	LF	\$0.30	\$390.00
6	REMOVE CONCRETE DRIVEWAY	155.00	SF	\$4.00	\$620.00
7	INSTALL CONCRETE DRIVEWAY	140.00	SF	\$24.00	\$3,360.00
8	REMOVE CURB & GUTTER	42.00	LF	\$7.00	\$294.00
9	INSTALL CURB & GUTTER TYPE	42.00	LF	\$96.00	\$4,032.00
10	REMOVE BITUMINOUS	137.00	SF	\$1.00	\$137.00
11	REPLACE BITUMINOUS	137.00	SF	\$9.50	\$1,301.50

**Total Bid Price: \$30,637.00**

**Notes:**

- All work to be completed in 2022.
- Proposed Work Does Not Include: Irrigation Repair/Restoration, Private Utility Locates/Repairs, Sub-soil Corrections, Towing Charges, Permits and Fees, Surveying or any Unforeseen Conditions, Guarantee on drainage or ponding of water on lots with less than 1% slope.
- Noted Addn: None
- For more information: [www.bitroads.com](http://www.bitroads.com)

**Payment Terms:**

This proposal is subject to credit approval and is valid for 10 calendar days, after which time price quotes may be withdrawn without notice. This quote is based on standard AGC subcontract language and shall become a rider to any contract.

Payment due upon receipt of invoice. A finance charge of 1 1/2% per month (18% per year) will be charged on any balance over 30 days past invoice date, unless otherwise agreed upon in writing. We gladly accept Visa, Mastercard, Discover & American Express.

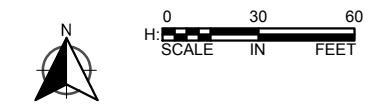
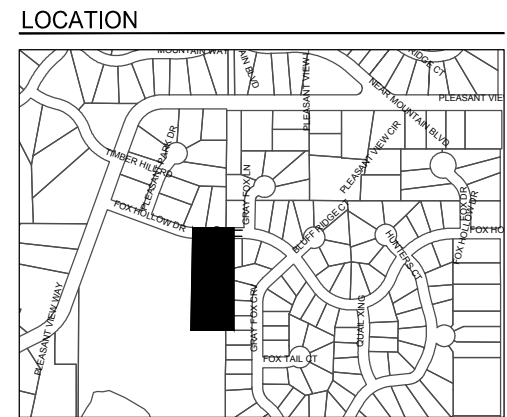
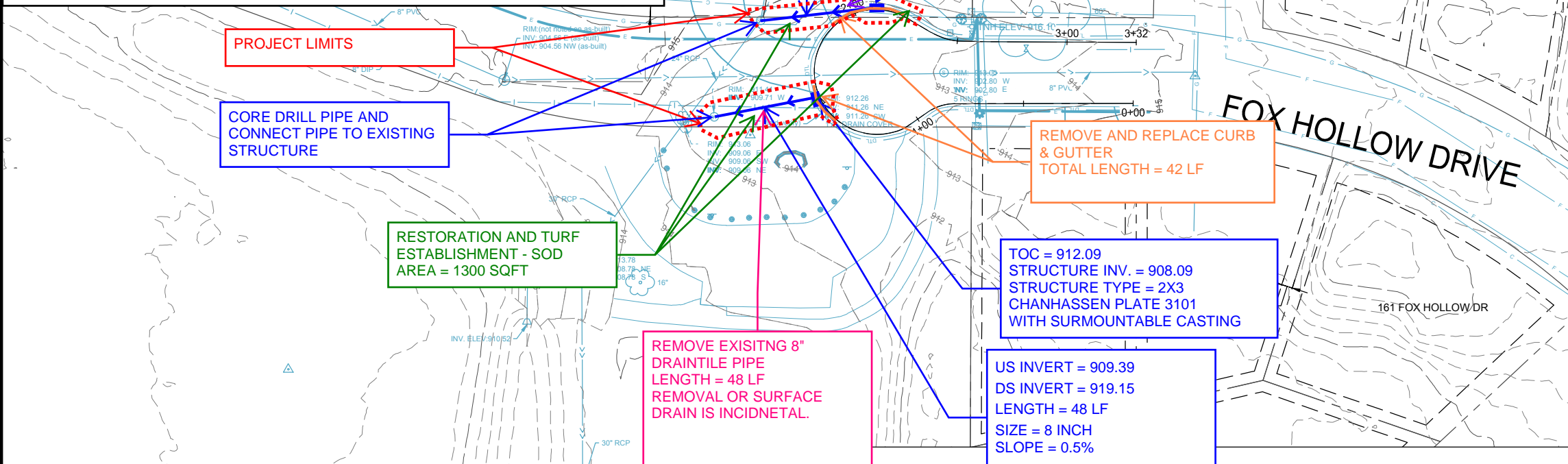
<https://bitroads.com/About-Us/75th-Anniversary>

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>BITUMINOUS ROADWAYS, INC. - MENDOTA HEIGHTS</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> Garrett Jedlicki garrett.jedlicki@bitroads.com</p>
--	--



**CONSTRUCTION NOTES**

- USE CITY OF CHANHASSEN STANDARD PLATES AND SPECIFICATIONS WHERE APPLICABLE.
- MINIMUM 6" OF TOPSOIL REQUIRED FOR TURF ESTABLISHMENT AREA. COST INCLUDED IN UNIT COST OF TURF ESTABLISHMENT ITEM.
- STORM PIPE SHALL BE HDPE SDR 35 OR CR-900 CERETA-LOK OR APPROVED BY CITY ENGINEER.
- PIPE BEDDING SHALL BE 3/4" CLEAN ROCK WITH A MINIMUM DEPTH OF 1 FT AND EXTENDING 2 FT ON EACH SIDE OF THE PIPE.
- COST OF UTILITY COORDINATION, MOVEMENT, REMOVAL, AND/OR REPLACEMENT IS INCLUDED IN UNIT COST OF PIPE.
- STRUCTURES SHALL BE INSTALLED WITH A 2" ADJUSTMENT RING.
- PROJECT TO BE STAKED BY OTHERS.



- NOTES:**
- SURVEY DATUM: HORIZONTAL: NAD83(1986), VERTICAL: (NGVD-1929)
  - THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES IF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." GOPHER ONE CALL TICKET NUMBER: 221750562
- DRAINAGE AND UTILITY EASEMENT

**wsb**

SCALE: AS SHOWN  
DESIGN BY: XXX  
PLAN BY: XXX  
CHECK BY: XXX

NO.	DATE	DESCRIPTION

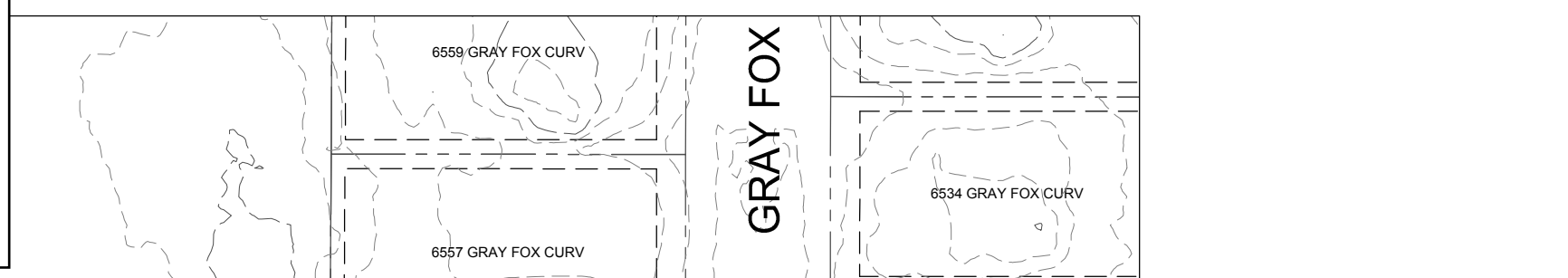
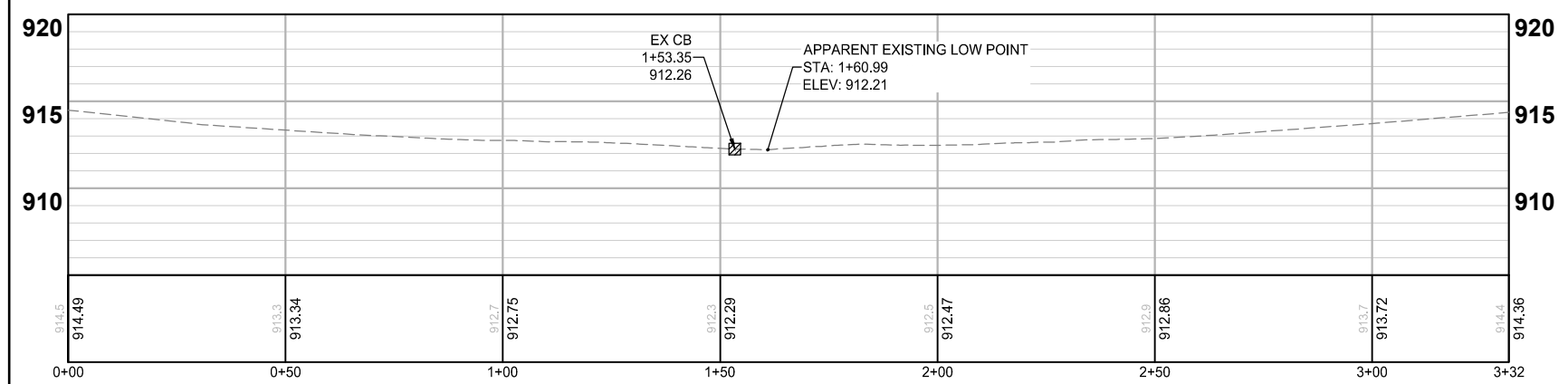
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Professional Engineer  
DATE: 01-31-2019 LIC. NO.: XXXXX

**EXISTING CONDITIONS**

**ESTIMATED QUANTITIES**

ITEM	QUANTITY	UNIT
INSTALL 8" STORM PIPE	103 LF	
REMOVE STORM PIPE	48 LF	
2' X 3' STRUCTURE STD PLATE 3101	2 EACH	
CONNECT TO EXISTING STRUCTURE	2 EACH	
TURF ESTABLISHMENT	1300 LF	
REMOVE CONCRETE DRIVEWAY	155 SF	
INSTALL CONCRETE DRIVEWAY	140 SF	
REMOVE CURB AND GUTTER	42 LF	
INSTALL CURB AND GUTTER TYPE	42 LF	
REMOVE BITUMINOUS	137 SF	
REPLACE BITUMINOUS	137 SF	



**FOX HOLLOW DRIVE SURVEY  
CITY OF CHANHASSEN**

K:\020789-000\Cad\EH\hhis020789-000-C-SITE-PLAN-SURFACES.dwg 01/19/2022 9:45:36 AM

# City Council Item

September 26, 2022



<b>Item</b>	Resolution 2022-XX: Approve Interfund Loan for Tax Increment Financing District 12 - Lake Place Housing	
<b>File No.</b>		<b>Item No:</b> D.6
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Kelly Grinnell, Finance Director	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts a resolution approving an Interfund Load for TIF District 12 - Lake Place Housing."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

## **BACKGROUND**

On March 22, 2021, the City Council approved the establishment of Tax Increment Financing (TIF) District No. 12 (a housing tax increment financing district) for the Lake Place Housing project. The City entered into a contract for private development with Lakes at Chanhassen, LLC for the project and will issue a pay-as-you-go note to reimburse the developer for eligible expenses from available TIF revenue, which will be equal to 90% of the tax increment generated from the property. The district is expected to begin to generate tax increment revenue in 2023.

The City incurred expenses of \$22,425 in 2021 to set up the TIF district and has had expenses of \$1,398 this year for reporting and compliance. The City will continue to incur expenses throughout the life of the TIF district for reporting and compliance purposes. The City will keep 10% of the tax increment

generated from the property to cover these expenses.

Since the district will not generate tax increment revenue until 2023, the fund's cash balance is currently negative and an interfund loan is required to eliminate the deficit. Minnesota Statute § 469.178 Subd. 7(a) allows the City to loan funds to the TIF district from its general fund or other fund. Such interfund loans must be authorized by resolution of the City Council. The terms and conditions for repayment of the loan must be included and include the principal amount, interest rate, and maximum term.

Staff recommends the City Council authorize up to \$50,000 at the maximum interest rate permitted by statute (currently 4%) through the date of last receipt of tax increment from the TIF district. Staff expects the interfund loan will be repaid a few years after the commencement TIF revenues.

### **DISCUSSION**

### **BUDGET**

### **RECOMMENDATION**

Staff recommends the City Council adopt the Resolution approving the interfund loan.

### **ATTACHMENTS**

[Resolution](#)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**DATE:** September 26, 2022 **RESOLUTION NO:** 2022-XX

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN  
COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 12**

**BE IT RESOLVED** by the City Council (the "Council") of the City of Chanhassen, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. The City has heretofore approved the establishment of TIF District No. 12 (the "TIF District") within Downtown Chanhassen Redevelopment Project Area (the "Project") and has adopted a Tax Increment Financing Plan (the "TIF Plan") for the purpose of financing certain improvements within the Project.

1.02. The City has determined to pay for certain costs identified in the TIF Plan consisting of site improvements/preparation, public utilities, other qualifying improvements, interest and administrative costs (collectively, the "Qualified Costs"), which costs may be financed on a temporary basis from City funds available for such purposes.

1.03. Under Minnesota Statutes, Section 469.178, Subd. 7, the City is authorized to advance or loan money from the City's General Fund or any other fund from which such advances may be legally authorized, in order to finance the Qualified Costs.

1.04. The City intends to reimburse itself for the Qualified Costs from tax increments derived from the TIF District in accordance with the terms of this resolution (which terms are referred to collectively as the "Interfund Loan").

Section 2. Terms of Interfund Loan.

2.01. The City hereby authorizes the advance of up to \$50,000 from the General Fund or so much thereof as may be paid as Qualified Costs. The City shall reimburse itself for such advances together with interest at the rate stated below. Interest accrues on the principal amount from the date of each advance. The maximum rate of interest permitted to be charged is limited to the greater of the rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 as of the date the loan or advance is authorized, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 are from time to time adjusted. The interest rate shall be 4% and will not fluctuate.

2.02. Principal and interest ("Payments") on the Interfund Loan shall be paid semi-annually on each August 1 and February 1 (each a "Payment Date"), commencing on the first Payment Date on which the Authority has Available Tax Increment (defined below), or on any other dates determined by the City Administrator, through the date of last receipt of tax increment from the TIF District.

2.03. Payments on this Interfund Loan are payable solely from "Available Tax Increment," which shall mean, on each Payment Date, tax increment available after other obligations have been paid, or as determined by the City Manager, generated in the preceding six (6) months with respect to the property within the TIF District and remitted to the City by Carver County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, all inclusive, as amended. Payments on this Interfund Loan may be subordinated to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment and are on parity with any other outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this Interfund Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.

2.05. This Interfund Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, Subd. 7, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. This Interfund Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on this Interfund Loan or other costs incident hereto except out of Available Tax Increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on this Interfund Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The City may amend the terms of this Interfund Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

Section 3. Effective Date. This resolution is effective upon the date of its approval.

**PASSED AND ADOPTED** by the Chanhassen City Council this 26th day of September 2022.

**ATTEST:**

\_\_\_\_\_  
Kim Meuwissen, City Clerk

\_\_\_\_\_  
Elise Ryan, Mayor

**YES**

**NO**

**ABSENT**

# City Council Item

September 26, 2022



<b>Item</b>	Resolution 2022-XX: Accept Donation from Kwik Trip in the Amount of \$1,000 for the Parks and Recreation Department Senior Expo on September 29, 2022	
<b>File No.</b>		<b>Item No:</b> D.7
<b>Agenda Section</b>	<u><b>CONSENT AGENDA</b></u>	
<b>Prepared By</b>	Mary Blazanin, Senior Center Coordinator	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts a resolution accepting a donation from Kwik Trip in the amount of \$1,000 to be used toward costs of the Parks and Recreation Department Senior Expo event on September 29, 2022."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

Staff recommends that the City Council accepts the donation of \$1,000 in gift cards from Kwik Trip to Chanhasen Parks and Recreation for costs related to providing a complimentary continental breakfast as well as door prize giveaways for Chanhasen's 55+ Senior Expo: *Start Your Engines! Healthy, Fit & Thriving*, scheduled on September 29, 2022.

**ATTACHMENTS**

[Resolution](#)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**DATE:** September 26, 2022 **RESOLUTION NO:** 2022-XX

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**A RESOLUTION ACCEPTING \$1,000 DONATION FROM KWIK TRIP FOR THE  
CHANHASSEN 55+ SENIOR EXPO ON SEPTEMBER 29, 2022**

**WHEREAS**, the Chanhassen Parks and Recreation Department is hosting a 55+ Senior Expo entitled *Start Your Engines! Healthy, Fit & Thriving* on September 29, 2022; and

**WHEREAS**, Kwik Trip is donating \$1,000 in gift cards for costs related to providing a complimentary continental breakfast as well as door prize giveaways.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CHANHASSEN CITY COUNCIL** hereby accepts \$1,000 in gift card donations to help offset the cost of the 55+ Senior Expo.

**BE IT FURTHER RESOLVED** that staff is directed to prepare correspondence thanking Kwik Trip for their generous contribution.

**PASSED AND ADOPTED** by the Chanhassen City Council this 26<sup>th</sup> day of September, 2022.

**ATTEST:**

\_\_\_\_\_  
Kim Meuwissen, City Clerk

\_\_\_\_\_  
Elise Ryan, Mayor

**YES**

**NO**

**ABSENT**

# City Council Item

September 26, 2022



<b>Item</b>	Resolution 2022-XX: Authorize Purchase of Replacement Network Server and Storage Array Located at Public Works	
<b>File No.</b>		<b>Item No:</b> D.8
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Rick Rice, IT Manager	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts a resolution authorizing the purchase of a replacement network server."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Asset Management

## **SUMMARY**

Replacement of the network server and storage array located at Public Works.

## **BACKGROUND**

## **DISCUSSION**

The current Dell R730 network server located at Public Works provides a backup network environment in the event the primary City network hosted at City Hall should become unavailable due to a disaster or some other cause. It also hosts several virtual servers for file and directory services. It will reach its expected service life of 5 years in November of this year and its extended warranty period will end. The associated storage array, a Compellent SC4020 which provides all the storage for the system, will reach its end of regular support with the manufacturer in December of this year.

The proposed replacement network server as configured will also replace the storage array.

**BUDGET**

Both the network server and the associated storage array were included in the 2022-2026 CIP with a combined budget amount of \$55,000.00.

Two quotes were obtained, one from Dell direct sales and the other from CIT, a local Dell Value Added Reseller. The CIT quote is in a summary format and the Dell quote is in an itemized format but both are for the same server components. Additional labor costs will be needed for some custom configuration of the server and migration from the storage array. These costs shall not exceed \$5,000.

Quote #1 \$ 28,250.00 CIT  
Quote #2 \$ 30,761.36 Dell

**RECOMMENDATION**

Staff recommends adopting a resolution authorizing the purchase of the network server replacement with quote #1.

**ATTACHMENTS**

- [Resolution](#)
- [Computer Integration Technologies Inc. Quote](#)
- [Dell Quote](#)
- [T-081 CIP Sheet - Storage Area Network](#)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**DATE:** September 26, 2021 **RESOLUTION NO:** 2022-XX

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE REPLACEMENT PURCHASE OF A DELL  
R750 NETWORK SERVER**

**WHEREAS**, the City maintains a network server and an associated storage array located at the Public Works facility; and

**WHEREAS**, this equipment provides a backup City network in the event the primary City network at City Hall should become unavailable due to a disaster or other cause; and

**WHEREAS**, the current network server and storage array are reaching the end of their expected service life; and

**WHEREAS**, the network server as configured will also replace the storage array; and

**WHEREAS**, two quotes were obtained as per the City purchasing policy; and

**WHEREAS**, the network server and storage array were included for replacement in 2022-2026 CIP

**WHEREAS**, the lowest quote received was from CIT.

**NOW THEREFORE, BE IT RESOLVED** that the Chanhassen City Council hereby authorizes the replacement purchase of a Dell R750 network server from CIT at a cost of \$28,250.00.

**PASSED AND ADOPTED** by the Chanhassen City Council this 26<sup>th</sup> day of September, 2022.

**ATTEST:**

\_\_\_\_\_  
Kim Meuwissen, City Clerk

\_\_\_\_\_  
Elise Ryan, Mayor

**YES**

**NO**

**ABSENT**

## Public Works DR Server

City of Chanhassen



**WE MAKE TECHNOLOGY  
WORK FOR BUSINESS.**

Presented by:

Chris Goettl, Sr. Account Executive • 651.255.5724 • [Chris.Goettl@cit-net.com](mailto:Chris.Goettl@cit-net.com)

Tuesday, September 20, 2022

## Service Descriptions

### Executive Summary

The City of Chanhassen is ready to replace their on site Server at the Public Works building. This Server currently runs 2 local production Servers and can be used for backup and DR purposes.

After meeting with Rick, CIT is proposing a new Server to provide:

- 1) Local File Serving for the 2 Virtual Servers
- 2) Backup Target for Veeam
- 3) DR Services for up to 15 Virtual Servers currently running at the Cities Main Office

### Scope of Work

- Procure, configure and install new ESXi host in Public Works building.
  - Install ESXi to boot media
  - Install latest BIOS and iLO
  - Configure RAID 6
  - Configure networking and vmware datastore
- Configure new host as Veeam replication target for existing Veeam deployment.
- Migrate two existing production VM's from old ESXi host and Complellent SAN to new host with internal storage

### Hardware/Software

Description	Qty	Price	Ext. Price
PowerEdge R750 Server, (2) Intel Xeon silver 4310 12-core procs, 384GB RAM, (24) 1.92TB SSD SATA Read Intensive hot plug HD's, H755 adapter, redundant 800W power supplies, quad port 1GB NIC, Dual Port 10GB SFP+, Dual Port 10GB BaseT, 5 Year ProSupport Plu	1	\$28,250.00	\$28,250.00

Subtotal: **\$28,250.00**

# Public Works DR Server



**Prepared by:**  
**Computer Integration Technologies, Inc.**

Chris Goettl  
651.255.5724  
Fax 651.450.0300  
Chris.Goettl@cit-net.com

**Prepared for:**  
**City of Chanhassen**

Attn Finance Dept  
PO Box 147  
Chanhassen, MN 55317  
Richard Rice  
(952) 227-1111  
rrice@ci.chanhassen.mn.us

**Quote Information:**

**Quote #: 017935**

Version: 4  
Delivery Date: 09/20/2022  
Expiration Date: 09/30/2022

## Quote Summary

Description	Amount
Hardware/Software	\$28,250.00
<b>Subtotal:</b>	<b>\$28,250.00</b>
<b>Shipping:</b>	<b>\$80.00</b>
<b>Total:</b>	<b>\$28,330.00</b>

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Pricing and availability are subject to change at any time.

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Each of the parties hereto has caused this Schedule to be duly executed by their authorized representatives on the date expressed below. The terms of this project proposal ("Schedule") by and between Computer Integration Technologies, Inc., ("CIT") and Customer are part of, and are hereby incorporated into, the Master Service Agreement executed by CIT and Customer.

**Computer Integration Technologies, Inc.**

**City of Chanhassen**

Signature: Chris Goettl  
Name: Chris Goettl  
Title: Sr. Account Executive  
Date: 09/20/2022

Signature: \_\_\_\_\_  
Name: Richard Rice  
Date: \_\_\_\_\_



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

<b>Quote No.</b>	<b>3000131939325.1</b>	Sales Rep	Travis Mclaurin
<b>Total</b>	<b>\$30,761.36</b>	Phone	(800) 456-3355, 80000
Customer #	22843640	Email	Lathan_Mclaurin@Dell.com
Quoted On	Sep. 21, 2022	<b>Billing To</b>	RICHARD RICE
Expires by	Oct. 22, 2022		CITY OF CHANHASSEN
Contract Name	Dell National Cooperative Purchasing Alliance-NCPA Master Agreement		7700 MARKET BLVD CHANHASSEN, MN 55317
Contract Code	C000000005600		
Customer Agreement #	NCPA 01-42		
Solution ID	16753559.1		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Travis Mclaurin

### Shipping Group

Shipping To	Shipping Method
ACCOUNTS PAYABLE CITY OF CHANHASSEN 7700 MARKET BLVD CHANHASSEN, MN 55317 (952) 227-1111	Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerEdge R750 - [AMER_R750_14794]	\$30,761.36	1	\$30,761.36

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<b>Subtotal:</b>	<b>\$30,761.36</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$30,761.36</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<hr/>	
<b>Total:</b>	<b>\$30,761.36</b>

## Shipping Group Details

### Shipping To

ACCOUNTS PAYABLE  
CITY OF CHANHASSEN  
7700 MARKET BLVD  
CHANHASSEN, MN 55317  
(952) 227-1111

### Shipping Method

Standard Delivery

	Quantity	Subtotal
<b>PowerEdge R750 - [AMER_R750_14794]</b>	<b>1</b>	<b>\$30,761.36</b>

Estimated delivery if purchased today:  
Nov. 21, 2022  
Contract # C000000005600  
Customer Agreement # NCPA 01-42

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R750 Server	210-AYCG	-	1	-
2.5 Chassis	379-BDTF	-	1	-
SAS/SATA Backplane	379-BDSS	-	1	-
No Rear Storage	379-BDTE	-	1	-
No GPU Enablement	379-BDSR	-	1	-
Trusted Platform Module 2.0 V3	461-AAIG	-	1	-
2.5" Chassis with up to 24 SAS/SATA Drives	321-BGFC	-	1	-
Intel Xeon Silver 4310 2.1G, 12C/24T, 10.4GT/s, 18M Cache, Turbo, HT (120W) DDR4-2666	338-CBWJ	-	1	-
Intel Xeon Silver 4310 2.1G, 12C/24T, 10.4GT/s, 18M Cache, Turbo, HT (120W) DDR4-2666	338-CBWJ	-	1	-
Additional Processor Selected	379-BDCO	-	1	-
Heatsink for 2 CPU configuration (CPU less than 165W)	412-AAWE	-	1	-
Performance Optimized	370-AAIP	-	1	-
3200MT/s RDIMMs	370-AEVR	-	1	-
Unconfigured RAID	780-BCDS	-	1	-
PERC H755 SAS Front	405-AAZB	-	1	-
Front PERC Mechanical Parts, for 2.5" x24 SAS/SATA Chassis	750-ADED	-	1	-
Power Saving Dell Active Power Controller	750-AABF	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
Standard Fan x6	750-ADGK	-	1	-
Power Supply 800W RDNT D, Mixed Mode	450-AJEX	-	1	-
Riser Config 2, Half Length, 4x16, 2x8 slots, SW GPU Capable	330-BBRX	-	1	-
R750 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM	329-BFGT	-	1	-
iDRAC9 Datacenter 15G	528-CRVW	-	1	-
OpenManage Enterprise Advanced Plus	528-CTZH	-	1	-
Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0	540-BCOB	-	1	-
PowerEdge 2U Standard Bezel	325-BCHU	-	1	-
Dell EMC Luggage Tag	350-BCED	-	1	-
Assembly BOSS Blank	329-BERC	-	1	-

No Quick Sync	350-BBYX	-	1	-
iDRAC,Factory Generated Password	379-BCSF	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
No Operating System	611-BBBF	-	1	-
No Media Required	605-BBFN	-	1	-
ReadyRails Sliding Rails	770-BBBQ	-	1	-
Cable Management Arm, 2U	770-BDRQ	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R750 Shipping	340-CULS	-	1	-
PowerEdge R750 Shipping Material	481-BBFG	-	1	-
PowerEdge Non BIS Marking	389-DYHB	-	1	-
PowerEdge R750 CE, CCC, Marking	389-DYHC	-	1	-
Custom Configuration	817-BBBB	-	1	-
Dell Hardware Limited Warranty Plus Onsite Service	852-7274	-	1	-
ProSupport Plus Next Business Day Onsite Service After Problem Diagnosis 5 Years	852-7358	-	1	-
ProSupport Plus 7x24 Technical Support and Assistance 5 Years	852-7359	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">//www.dell.com/contactdell</a>	951-2015	-	1	-
On-Site Installation Declined	900-9997	-	1	-
32GB RDIMM, 3200MT/s, Dual Rank 16Gb BASE x8	370-AGDS	-	12	-
1.92TB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD,	400-AXSD	-	24	-
No Power Cord	450-AAGG	-	1	-
Broadcom 57412 Dual Port 10GbE SFP+ Adapter, PCIe Low Profile	540-BBVI	-	1	-
Broadcom 57416 Dual Port 10GbE BASE-T Adapter, PCIe Full Height	540-BBUI	-	1	-

<b>Subtotal:</b>	<b>\$30,761.36</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>

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<b>Total:</b>	<b>\$30,761.36</b>
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## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

Project #	T-081
Project Name	Storage Area Network (SAN)

Account #1 400-4147-4703

Account #3

Account #2

Account #4

Total Project Cost: \$55,000

**Description**

This project funds the data storage equipment for the City storage area network, which is where the majority of all City electronic data is maintained. This storage are network (SAN) is a system comprised of numerous individual storage arrays, all managed from a single console. The SAN allows disk storage to be easily modified as storage needs change, without any downtime for users. This equipment also hosts the City's virtual network servers. A primary production storage array is located at City Hall in the main server room. A backup replication storage array is located in an auxiliary server room at the Public Works facility and also hosts several virtual machines.

**Justification**

The need for digital storage space for City documentation and applications is growing at a rate of approximately 1 to 2 Tb per year. Existing storage space became difficult to manage on individual physical network servers. Internal storage utilization is inefficient, and requires system downtime to reconfigure. Storage area network (SAN) technology allows for real time reconfiguration as well as the ability to make real time copies for redundancy and for daytime backup processes. The majority of the City physical network servers were virtualized and integrated into just three host servers which utilize this storage. A Compellent storage array was installed in 2016 as the production storage array. A new Compellent array replaced this array in 2019. The older Compellent array then replaced the two older replication Equallogic arrays at the Public Works building. This array is recommended for replacement in 2022. At that time other options, such as a converged platform, which integrates host server and SAN, will be evaluated.

Expenditures	2022	2023	2024	2025	2026	Total
Hardware	55,000					55,000
<b>Total</b>	<b>55,000</b>					<b>55,000</b>

Funding Sources	2022	2023	2024	2025	2026	Total
Technology Capital	55,000					55,000
<b>Total</b>	<b>55,000</b>					<b>55,000</b>

**Budget Impact/Other**

New arrays will be purchased with 5 years of warranty support. Software and hardware support for the storage arrays beyond 5 years will be funded out of the MIS services account 101-1160-4220.

# City Council Item

September 26, 2022



<b>Item</b>	Ordinance XXX: Amending the City Fees and Charges for 2022	
<b>File No.</b>		<b>Item No:</b> D.9
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Kelly Grinnell, Finance Director	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts an ordinance amending the City Fees and Charges for 2022; and approves a summary ordinance for publication purposes."	
<b>Motion Type</b>	4/5 Vote
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

This ordinance is updated annually to establish all of the fees and charges for the City. Staff has identified some recommended changes to certain fees adopted at the beginning of this year and amended on May 9, 2022.

## **BACKGROUND**

On January 10, 2022, the City Council adopted Ordinance 684 establishing the City Fees and Charges for 2022. Ordinance 684 is attached for reference. This was the first year fees and charges were consolidated into a single schedule from multiple ordinances and operating procedures. As the fee schedule was implemented and operating practices were reviewed for clarity and consistency, Staff identified some recommended changes to certain fees adopted at the beginning of this year. The changes are considered minor in nature and were generally for the purpose of adding clarity in language, consistency with operating practices, and fairness in reflecting the relative cost of providing the services. As a result, Ordinance 689 was adopted by the City Council on May 9, 2022 (attached). Since

that date, Staff identified additional changes that needed to be updated. The changes are indicated in the redlined version of the fees and charges schedule attached.

## **DISCUSSION**

## **BUDGET**

The fee changes have no significant effect on the revenue expectations for the 2022 budget.

## **RECOMMENDATION**

Adopt an ordinance amending City Fees and Charges for 2022.

## **ATTACHMENTS**

[Ordinance 684 adopted January 10, 2022](#)

[Ordinance 689 adopted May 9, 2022](#)

[Proposed Ordinance](#)

[Proposed Summary Ordinance](#)

[Redlined 2022 Fees and Charges Schedule Final 09-26-2022](#)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**ORDINANCE NO. 684**

**AN ORDINANCE OF THE CITY OF CHANHASSEN, MINNESOTA  
ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

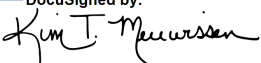
**THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA  
ORDAINS:**

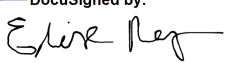
**Section 1.**

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2022 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

**Section 2.** This ordinance shall be effective immediately upon its passage.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of January, 2022 by the City Council of the City of Chanhassen, Minnesota.

DocuSigned by:  
  
27A7BEAB6267418...  
\_\_\_\_\_  
Kim Meuwissen, City Clerk

DocuSigned by:  
  
D0665DC57B5943C...  
\_\_\_\_\_  
Elise Ryan, Mayor

(Ordinance 684 published in the Chanhassen *Villager* on January 20, 2022)

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

**Cemetery Fees & Charges**

		2021 Fees	2022 Fees
<b>Cemetery Fees</b>			
<b>Grave Fee</b>			
Resident		\$400	\$400
Non-Resident		600	600
<b>Interment</b>		\$150	\$150
<b>Excavation Fee</b>			
Caskets	May be higher in winter	\$550	\$550
Urns & Infant Burials		375	375

**Licensing Fees & Charges**

		2021 Fees	2022 Fees
<b>Liquor License</b>			
<b>On Sale Intoxicating Liquor License</b>			
<u>Restaurant</u>			
Floor area under 3,000 sf		\$6,115	\$6,115
Floor area 3,000-6,000 sf		9,609	9,609
Floor Area over 6,000 sf		13,104	13,104
<u>Exclusive Liquor Store</u>			
Floor area under 3,000 sf		\$4,862	\$4,862
Floor area 3,000-6,000 sf		11,356	11,356
Floor Area over 6,000 sf		14,851	14,851
<b>Off-sale</b>			
Intoxicating (*set by State Statute)		\$200	\$200
Microdistillery		200	200
Non-intoxicating		58	58
Small brewer		200	200
<b>On-sale</b>			
Brewer taproom		\$400	\$400
Cocktail room		400	400
Non-intoxicating		410	410
<b>Sunday sales (*set by State Statute)</b>		\$200	\$200
<b>Wine/beer license</b>		\$410	\$410
<b>Background investigation on liquor license owners, officers or operating managers. (Applies to both new applications and changes to existing license holders.)</b>	Owner	\$250	\$250
	Officer	100	100
	Operating Manager (per application)	100	100
<b>Temporary on-sale liquor license</b>		\$1	\$1
<b>Other Business Licenses</b>			
<b>Waste hauler</b>	Annual fee per company	\$300	\$300
<b>Peddler, solicitor or transient merchant registration fee</b>	Per individual	\$100	\$100
<b>Massage therapy</b>	Business license	\$50	\$50
	Background investigation fee	\$250	\$250
<b>Sexually oriented business license</b>	Annual	\$1,300	\$1,300

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

<b>Animal Control Fees</b>			
<b>Kennel Fees</b>		\$25	\$25
<b>Dog and cat impounding fees</b>	1 <sup>st</sup> offense	\$50	\$50
	2 <sup>nd</sup> offense	100	100
	3 <sup>rd</sup> offense	150	150
	4 <sup>th</sup> offense	200	200
	5 <sup>th</sup> & subsequent offenses (in 12-month period)	250	250
<b>Other Permit Fees</b>			
<b>Vehicle lockout services</b>	Per incident	\$50	\$50
<b>Bow and arrow discharge permit</b>		\$20	\$20
<b>Fireworks</b>	Annual License fee	\$200	\$200
<b>Shotgun discharge permit</b>		\$20	\$20
<b>Stable</b>		\$25	\$25

**Parks & Recreation Fees & Charges**

		<b>2021 Fees</b>	<b>2022 Fees</b>
<b>Group Picnic Reservation Fees</b>			
<b>Resident - groups less than 100</b>	Monday—Thursday	\$100	\$125
	Friday—Sunday	125	150
<b>Resident - groups of 100 or more</b>	Monday—Thursday	\$150	\$175
	Friday—Sunday	175	225
<b>Nonresident - groups less than 100</b>	Monday—Thursday	\$200	\$225
	Friday—Sunday	250	275
<b>Nonresident - groups of 100 or more</b>	Monday—Thursday	\$300	\$325
	Friday—Sunday	350	375
<b>Nonprofit / Senior Group Discount</b>		25%	25%
<b>District 112/276</b>	Monday—Thursday	\$45	\$45
	Friday—Sunday	50	50
<b>All Other School Districts</b>	Monday—Thursday	\$100	\$100
	Friday—Sunday	150	150
<b>Rentals &amp; Reservations</b>			
<b>Canoe/Kayak Storage Rack</b>	Residents	\$60	\$60
	Nonresidents	70	70
<b>Watercraft Rentals</b>	Canoe	\$12	\$15
	Kayak	12	15
	Paddle Boat (4 person)	12	15
	Row Boat	12	15

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

<b>Row Boat with Electric Motor</b>		12	15
<b>Stand-Up Paddleboard</b>		16	20
<b>Volleyball Kits</b>			
<b>Weekday</b>		\$15	\$15
<b>Weekend</b>		20	20
<b>Memorials</b>			
<b>Bench</b>		\$500	\$500
<b>Tree</b>		\$1,000	\$1,000
<b>Other</b>	By Arrangement		
<b>Adult Softball</b>			
<b>Summer Softball League (per team)</b>			
<b>All resident team</b>		\$850	\$950
<b>1-5 non-resident members</b>		900	900
<b>6+ non-resident members</b>		950	950
<b>Fall Softball League (per team)</b>			
<b>All resident team</b>		\$500	\$500
<b>1-5 non-resident members</b>		550	550
<b>6+ non-resident members</b>		600	600
<b>Adult/Senior Programs (*Fees cover program supplies and staffing costs)</b>			
<b>Single-day Adult/Senior Programs</b>	Non-resident charge +\$3	\$10-65	\$10-65
<b>Multi-day Adult/Senior Programs</b>	Non-resident charge +\$10	\$10-175	\$10-175
<b>Senior Day Trips</b>	Non-resident charge +\$10	\$65-95	\$65-95
<b>Senior Overnight Trips</b>	Non-resident charge +\$10	\$250-450	\$250-450

**Recreation Center Fees & Charges**

		2021 Fees	2022 Fees
<b>Recreation Center Fees</b>			
<b>Daily Fee</b>			
<b>Resident</b>		\$3.00	\$4.00
<b>Nonresident</b>		3.50	4.50
<b>Senior Resident</b>		2.75	2.75
<b>Senior Nonresident</b>		3.25	3.25
<b>Punch Cards</b>			
<b>10 Punch Resident</b>		\$30.00	\$30.00
<b>10 Punch Nonresident</b>		35.00	35.00
<b>10 Punch Senior Resident</b>		27.50	27.50
<b>10 Punch Senior Nonresident</b>		32.50	32.50
<b>20 Punch Resident</b>		55.00	55.00
<b>20 Punch Nonresident</b>		66.00	66.00
<b>20 Punch Senior Resident</b>		50.00	50.00
<b>20 Punch Senior Nonresident</b>		61.00	61.00
<b>40 Punch Resident</b>		106.00	106.00
<b>40 Punch Nonresident</b>		129.00	129.00
<b>40 Punch Senior Resident</b>		94.00	94.00
<b>40 Punch Senior Nonresident</b>		117.00	117.00
<b>Facility</b>	Per Hour		
<b>Gym Resident</b>		\$40.00	\$50.00
<b>Gym Nonresident</b>		50.00	60.00

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

Community Room with Kitchen Resident		15.00	20.00
Community Room with Kitchen Nonresident		20.00	25.00
Community Room with Carpet Resident		15.00	20.00
Community Room with Carpet Nonresident		20.00	25.00
Conference Room Resident		15.00	15.00
Conference Room Nonresident		20.00	20.00
<b>Birthday Parties</b>			
Residents		\$55	\$55
Nonresidents		65	65
<b>Additional Time</b>			
<b>Personal Training Packages</b>			
<b>Getting Started Package (3 sessions)</b>		\$130	\$130
<b>One-on-One Packages</b>			
5 Sessions		\$195	\$195
10 Sessions		380	380
15 Sessions		540	540
20 Sessions		700	700

**Permits & Inspections Fees & Charges**

	2021 Fees	2022 Fees
<b>Building Permit and Fire Prevention</b>		
<i>Base minimum building valuation shall be as established by the most current version of the International Code Council Building Valuation Data.</i>		
<b>Building Permit Fees</b>		
Base Fee	\$24.95 (valuation up to \$500)	\$80.00 (Valuation up to \$1,000)
Valuation Range	+ fee per \$100 of value	N/A
\$501-2,000	+\$3.25	
\$1,000-25,000	+fee per \$1,000 of value N/A	+fee per \$1,000 of value +16.50
\$2,001-25,000	+14.85	N/A
\$25,001-50,000	+10.70	\$12.00
\$50,001-100,000	+7.40	\$8.50
\$100,001-500,000	+5.90	\$6.75
\$500,001-1,000,000	+5.05	\$5.50
\$1,000,000+	+3.85	\$4.50
<i>Base minimum building valuation shall be as established by the most current version of the International Code Council Building Valuation Data.</i>		
<b>Plan Review Fee</b>		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.	65% of permit fee	65% of permit fee
<b>Fire Plan Review Fee</b>	65% of permit fee	65% of permit fee

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		
<b>HVAC Permit Fees</b> <u>Total Valuation</u> \$0 to \$1,000 Plus percent of value over: \$1,001 to 10,000 \$10,001 to 50,000 \$50,001 and up	Base Rate \$30  +2.25% +1.75% +1.50%	Base Rate \$80  +2.25% +1.75% +1.50%
<b>Industrial Heating Equipment Permit Fees</b> <u>Total Valuation</u> \$0 to \$50,000  Plus percent of value over: \$50,00 to 250,000 \$250,001 to \$500,000 \$500,001 to \$750,000 \$750,001 and up	1.2% of valuation, minimum \$30  0.4% 0.3% 0.2% 0.1%	Base Rate \$80  0.4% 0.3% 0.2% 0.1%
<b>Roofing/ Siding/ Windows &amp; Door</b> Flat fee per permit		\$150 each \$300 max combined

**Development Review Fees & Charges**

Development Review Fees		2021	2022
<b>Comprehensive plan amendment</b>			
Land use amendment		\$600	\$600
Minor MUSA line for failing on-site sewers		100	100
<b>Conditional use permit</b>			
Single-family residence	Does not include site plan review	\$325	\$325
All others		425	425
<b>Grading permits</b>			
Under 50 cubic yards	N/A		
50—1,000 cubic yards	Actual cost, minimum \$50		
Over 1,000 cubic yards	Processed as interim use permit		
<b>Interim use permit</b>			
Single-family residence		\$325	\$325
All others		425	425
<b>Sign rental</b>		\$200	\$200
<b>Planned unit development/rezoning</b>			
Major amendment		\$750	\$750
Minor amendment		100	100
<b>Rezoning</b>		\$500	\$500
<b>Sign permit</b>			
Permanent		\$100	\$100
Temporary		35	35
Electric Message Center		300	300
<b>Sign Plan Review</b>		\$150	\$150

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

<b>Site Plan Review</b>			
<b>Commercial/industrial districts</b>	Plus \$10 per 1,000 square feet of building area	\$500	\$500
<b>Residential districts</b>	Plus \$5.00 per unit	500	500
<b>Administrative</b>		100	100
<b>Subdivision</b>			
<b>Create 3 lots or less</b>		\$300	\$300
<b>Create over 3 lots</b>	Plus \$15.00 per lot	600	600
<b>Final plat</b>		250	250
<b>Metes and bounds division</b>	Plus \$50.00 per lot	300	300
<b>Consolidate lots</b>		150	150
<b>Administrative subdivision</b>		150	150
<b>Temporary outdoor sales and events</b>			
<b>Temporary outdoor event permit</b>		\$50	\$50
<b>Seasonal sales permit</b>		50	50
<b>Special event permit</b>		100	100
<b>Race addendum</b>		50	50
<b>Vacation of right-of-way/easements</b>		\$300	\$300
<b>Variance</b>		\$200	\$200
<b>Wetland alteration permit</b>			
<b>Single-family residence</b>		\$150	\$150
<b>All other uses</b>		275	275
<b>Monumentation for all wetland buffer strip</b>	Per sign	\$20	\$20
<b>Zoning Appeal</b>		\$100	\$100
<b>Zoning Ordinance Amendment</b>		\$500	\$500
<b>Filing Fees/Attorney Costs</b>			
<b>Recording documents</b>	Per document	\$50	\$50
<b>Recording plats and related documents</b>		450	450
<b>Consultant Fees</b>	Cost will be billed to developer		
<b>Flood zone information and written zoning requests</b>		\$25	\$25
<b>Property owner's list, per property</b>	All requests must be made in writing	\$3	\$3
<b>Beekeeping permit</b>		\$25	\$25
<b>Chicken permit</b>		\$25	\$25
<b>Private Development Engineering Fees</b>			
<b>Public Street Light</b>		\$300	\$300
<b>Administration Fee</b>	In conjunction with the installation of the improvements		
<u><b>Cost of Construction of Improvements</b></u>			
<b>Less than \$500,000</b>	3% of construction costs		
<b>\$500,000 to \$1,000,000</b>			
<b>First \$500,000</b>	3% of construction costs		
<b>Over \$500,000</b>	2% of construction costs		
<b>Over \$1,000,000</b>			
<b>First \$1,000,000</b>	2.5% of construction costs		
<b>Over \$1,000,000</b>	1.5% of construction costs		

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

<b>Surface Water Development Fees</b>	Per acre		
<b>Parks/Open Space</b>		\$4,920	\$5,020
<b>Single Family Residential</b>		8,660	8,830
<b>Medium Density Residential</b>		10,390	10,600
<b>Townhouse/Apartment Complex/High Density Residential</b>		15,560	15,870
<b>Industrial</b>		22,450	22,900
<b>Commercial</b>		32,800	33,460
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlot, public parks, and public right-of-way are exempt from these fees.</i>			
<b>Park Dedication Fees</b>			
<b>Duplex</b>	Per dwelling	\$5,000	\$5,000
<b>Multifamily/apartment units</b>	Per dwelling	3,800	3,800
<b>Commercial/industrial</b>	Per acre	12,500	12,500
<b>Continuing care retirement facility</b>	Per bed	500	500
<b>Sewer and Water Fees</b>			
<b>Residential development &amp; Commercial, industrial and institutional development</b>	Sanitary Sewer	\$1,611	\$1,611
<i>Fees are based per unit. Parcels previously assessed trunk hook-up fees are exempt. Parcels within the Lake Ann Sewer District will be subject to the Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees.</i>	-if a portion of the sewer hookup fee was not paid at the time of final subdivision approval	\$2,302	\$2,302
	Water	8,253	8,542
	SAC (As established by the Metropolitan Council and city SAC surcharge)	75	75
<b>Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees</b>	Lake Ann Interceptor Subtrunk	\$1,971	\$1,971
<b>Water</b>		2,068	2,068
<b>All Development: Lateral Connection Charge</b>			
<b>Sewer</b>		\$7,710	\$7,980
<b>Water</b>		10,185	10,541
<b>Site Inspection for Private Developments</b>	The city hires consultant inspectors at an average of 20 hours/week at \$80.00 per hour.		
<b>G.I.S. fees</b>			
<b>Plat</b>		\$100	\$100
<b>Parcel</b>		30	30
<b>Other Inspections and Fees</b>			
<b>Inspections outside of normal business hours</b>	Per hour	\$50.00	\$80.00
<b>Reinspection fees</b>	Per hour	\$50.00	\$80.00
<b>Inspections for which no fee is specifically indicated</b>	Per hour	\$50.00	\$80.00
<b>Additional plan review required by changes, additions or revisions to plans</b>	Per hour	\$50.00	\$80.00

**ATTACHMENT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**

<b>For use of outside consultants for plan checking and inspections, or both</b>	Actual costs		
<b>Re-inspection fee for as-built surveys</b>	Per re-inspection	\$50.00	\$80.00
<b>Other Permit Fees</b>			
<b>Zoning Permit Fee</b>		\$50	\$50

**Public Works**

		2021	2022
<b>Permits</b>			
<b>Trenching &amp; Boring</b>	Per 100 feet	\$15	\$15
<b>Street or ROW</b>	Per hole	\$40	\$40
<b>Directional Bore</b>	Per road crossing, no open cut	\$30	\$30
<b>Drain Tile Connection</b>			
<b>First Inspection</b>	ROW Permit Fee	\$30	\$30
<b>Additional Inspection</b>	Per hour (15 min. increments)	40	40
<b>Temporary Lift of "No Parking" Zone</b>	Per week, no charge for 1st week	\$20	\$20
<b>Temporary Street Closure</b>		\$20	\$20
<b>Deposit</b>		100	100
<b>Grading Permit</b>	Actual cost of review time & inspection (\$50 min.)		
<b>Underground Sprinkler System</b>	ROW permit fee (No main lines in ROW)	\$30	\$30
<b>Maps, As-Built, and Photocopies</b>			
<b>Copies</b>	Per page		
<b>8½" x 11" Copy</b>		\$.25	\$.25
<b>8½" x 11" Color Copy</b>		1	1
<b>8½" x 14" or 11" x 17" Copy</b>		.50	.50
<b>8½" x 14" or 11" x 17" Color Copy</b>		2	2
<b>18" x 24" Copy</b>		5	5
<b>18" x 24" Color Copy</b>		10	10
<b>22" x 34" Copy</b>		6	6
<b>22" x 34" Color Copy</b>		10	10
<b>24" x 36" Copy</b>		10	10
<b>24" x 36" Color Copy</b>		15	15
<b>36" x 42" Copy</b>		10	10
<b>36" x 42" Color Copy</b>		20	20
<b>Aerials Copy</b>	Price by size of paper		
<b>Topography Copy</b>	Price by size of paper		
<b>Lot/Plat/RLS (full size) Copy</b>	Price by size of paper		
<b>Lot/Plat Map Copy (reduced size)</b>	Price by size of paper		
<b>Miscellaneous Fees</b>			
<b>Standard Specifications &amp; Detail Plates</b>		\$50	\$50
<b>CADD Detail Plates</b>		\$25	\$25
<b>Digital Copies (when available)</b>	Per hour (15 minute increments)	\$40	\$40
<b>Disc</b>		5	5
<b>Encroachment Agreements</b>	Or actual time and recording fees	\$100	\$100
<b>Partial Release</b>		\$15	\$15
<b>Certificate of Compliance</b>		\$25	\$25

ATTACHMENT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE

<b>Private Drinking Water Test</b>	Actual cost of lab fees		
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## ATTACHMENT A CITY OF CHANHASSEN 2022 FEE SCHEDULE

### Utility Rates

		2021	2022
<b>Water Rates</b>			
<b>Residential and Irrigation</b>	Utility rates are established for each 1,000 gallons of usage		
<b>Fixed Charge (minimum water charge per quarter)</b>		\$15.06	15.81
<b>0 to 15,000 gallons per quarter</b>		2.20	2.31
<b>15,001 to 30,000 gallons per quarter</b>		3.40	3.57
<b>30,001 to 60,000 gallons per quarter</b>		4.04	4.24
<b>60,001 to 90,000 gallons per quarter</b>		4.50	4.73
<b>90,001 + gallons per quarter</b>		5.50	5.78
<b>Commercial</b>	Utility rates are established for each 1,000 gallons of usage		
<b>Fixed Charge (minimum water charge per quarter)</b>		\$15.06	\$15.81
<b>0 to 51,000 gallons per quarter</b>		2.20	2.31
<b>51,001 to 99,000 gallons per quarter</b>		3.40	3.57
<b>99,001 to 150,000 gallons per quarter</b>		4.04	4.24
<b>150,001+ gallons per quarter</b>		4.50	4.73
<b>Multi-family properties</b>	Utility rates are established for each 1,000 gallons of usage	\$2.92	\$2.98
<b>Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations</b>	Utility rates are established for each 1,000 gallons of usage	\$7.47	\$7.47
<b>Sewage Rates</b>			
<b>Residential based on winter quarter usage</b>	Utility rates are established for each 1,000 gallons of usage	\$5.67	\$5.97
<b>Commercial based on actual quarterly usage</b>	Utility rates are established for each 1,000 gallons of usage	\$5.67	\$5.97
<b>Minimum sewage charge per quarter</b>	For amounts up to 6,000 gallons per quarter	\$34.86	\$36.75
<b>Surface Water</b>			
<b>Management User Fees</b>	Per quarter	\$21.24	\$22.53
<b>Single-family and Rural residential</b>			
<b>Agricultural</b>			
<b>Undeveloped</b>			
<b>Management User Fees</b>	Per quarter	\$41.40	\$43.88
<b>Per quarter, multiplied by the utility factor multiplied by the acreage of the parcel.</b>			
	<u>Utility Factors</u>		
<b>Medium density residential</b>	2.22		
<b>High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)</b>	3.30		
<b>Business/Commercial</b>	4.23		
<b>Parks, cemeteries, golf courses, arboretum</b>	0.46		
<b>Parking lots as a principal use</b>	6.14		

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**ORDINANCE NO. 689**

**AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

**THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA  
ORDAINS:**

**Section 1.**

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2022 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

**Section 2.** This ordinance shall be effective immediately upon its passage.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of May, 2022 by the City Council of the City of Chanhassen, Minnesota.

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Kim Meuwissen, City Clerk

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Elise Ryan, Mayor

(Summary Ordinance 689 published in the Chanhassen *Villager* on May 19, 2022)

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

ADMINISTRATIVE		2022 Fees
<b>MISCELLANEOUS</b>		
Returned check/ACH fee		\$20
Copy fee	See Engineering fee section	
Notary Fee		\$1
Radon kits		\$8
History books		\$10
Election Candidate Filing Fee		\$5
<b>CEMETERY</b>		
Grave Fee		
Resident		\$400
Non-Resident		600
Interment Fee		\$150
Excavation Fee		
Caskets	May be higher in winter	\$550
Urns & Infant Burials		375

LICENSING FEES & CHARGES		2022 Fees
<b>LIQUOR LICENSE</b>		
On Sale Intoxicating Liquor License		
<u>Restaurant</u>		
Floor area under 3,000 sf		\$6,115
Floor area 3,000-6,000 sf		9,609
Floor Area over 6,000 sf		13,104
<u>Exclusive Liquor Store</u>		
Floor area under 3,000 sf		\$4,862
Floor area 3,000-6,000 sf		11,356
Floor Area over 6,000 sf		14,851
Off-sale		
Intoxicating (*set by State Statute)		\$200
Microdistillery		200
Non-intoxicating		58
Small brewer		200
On-sale		
Brewer taproom		\$400
Cocktail room		400
Non-intoxicating		410
Sunday sales (*set by State Statute)		\$200
Wine/beer license		\$410
Background investigation on liquor license owners, officers or operating managers.	New Application	\$250
	Changes in officers or operating managers of existing license holders	100
Temporary on-sale liquor license		\$1
Community festival on-sale license		\$50

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

LICENSING FEES & CHARGES		2022 Fees
<b>LICENSING FEES &amp; CHARGES</b>		2022 Fees
<b>OTHER BUSINESS LICENSES</b>		
Waste hauler	Annual fee per company	\$300
Peddler, solicitor or transient merchant registration fee	Per individual	\$100
Massage therapy	Business license	\$50
	Background investigation fee	\$250
Sexually oriented business license	Annual	\$1,300
<b>ANIMAL CONTROL</b>		
<b>Kennel Fees</b>		
Dog and cat impounding fees	1 <sup>st</sup> offense	\$50
	2 <sup>nd</sup> offense	100
	3 <sup>rd</sup> offense	150
	4 <sup>th</sup> offense	200
	5 <sup>th</sup> & subsequent offenses (in 12-month period)	250
Bow and arrow discharge permit		\$20
Fireworks	Annual License fee	\$200
Shotgun discharge permit		\$20
Stable		\$25

PARKS & RECREATION		2022 Fees
<b>GROUP PICNIC RESERVATION FEES</b>		
Resident - groups less than 100	Monday—Thursday	\$125
	Friday—Sunday	150
Resident - groups of 100 or more	Monday—Thursday	\$175
	Friday—Sunday	225
Nonresident - groups less than 100	Monday—Thursday	\$225
	Friday—Sunday	275
Nonresident - groups of 100 or more	Monday—Thursday	\$325
	Friday—Sunday	375
Nonprofit / Senior Group Discount		25%
District 112/276	Monday—Thursday	\$45
	Friday—Sunday	50
All Other School Districts	Monday—Thursday	\$100
	Friday—Sunday	150
<b>RENTALS &amp; RESERVATIONS</b>		
Canoe/Kayak Storage Rack	Residents	\$60
	Nonresidents	70

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

PARKS & RECREATION		2022 Fees
<b>Watercraft Rentals</b>		
Canoe		\$15
Kayak		15
Paddle Boat (4 person)		15
Row Boat		15
Row Boat with Electric Motor		15
Stand-Up Paddleboard		20
<b>MEMORIALS</b>		
Bench		\$500
Tree		\$1,000
Other	By Arrangement	
<b>ADULT SOFTBALL</b>		
<b>Summer Softball League (per team)</b>		
All resident team		\$850
1-5 non-resident members		900
6+ non-resident members		950
<b>Fall Softball League (per team)</b>		
All resident team		\$500
1-5 non-resident members		550
6+ non-resident members		600

RECREATION PROGRAM FEES		2022 Fees
<b>Youth and Rec Center Programs</b>		
Youth program fees are determined annually and are published in the seasonal program brochures. Fees are designed to recover program costs.		
<b>ADULT/SENIOR PROGRAMS</b> (*fees cover program supplies and staffing costs)		
Single-day Adult/Senior Programs	Non-resident charge +\$3	\$10-65
Multi-day Adult/Senior Programs	Non-resident charge +\$10	\$10-175
Senior Day Trips	Non-resident charge +\$10	\$65-95
Senior Overnight Trips	Non-resident charge +\$10	\$250-450

CHANHASSEN RECREATION CENTER		2022 Fees
<b>Daily Fee</b>		
Resident		\$4.00
Nonresident		4.50
Senior Resident		3.75
Senior Nonresident		4.25
<b>Punch Cards</b>		
10 Punch Resident/Non-resident		\$30/35
10 Punch Senior Resident/Non-resident		27.50/32.50
20 Punch Resident/Non-resident		55/66
20 Punch Senior Resident/Non-resident		50/61
40 Punch Resident/Non-resident		106/129
40 Punch Senior Resident/Non-resident		94/117

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

CHANHASSEN RECREATION CENTER		2022 Fees
<b>Facility</b>	Per Hour	
Gym Resident		\$50.00
Gym Nonresident		60.00
Community Room with Kitchen Resident		20.00
Community Room with Kitchen Nonresident		25.00
Community Room with Carpet Resident		20.00
Community Room with Carpet Nonresident		25.00
Conference Room Resident		15.00
Conference Room Nonresident		20.00
<b>Birthday Parties</b>		
Residents		\$70
Nonresidents		85
<b>Additional Time</b>		
<b>PERSONAL TRAINING PACKAGES</b>		
Getting Started Package (3 sessions)		\$130
<b>One-on-One Packages</b>		
5 Sessions		\$195
10 Sessions		380
15 Sessions		540
20 Sessions		700

PERMITS & INSPECTIONS		2022 Fees
<i>Building permit fees are based on declared permit valuation. For declared valuations that are not representative of the work being completed, the Chanhassen valuation table may be used to determine appropriate value.</i>		
<b>Building Permit Fees</b>		
Base Fee (Valuation up to \$1,000) +fee per \$1,000 of value	Valuation Range	+fee per \$1,000 of value
	\$1,000-25,000	\$80.00 \$16.50
	\$25,001-50,000	12.00
	\$50,001-100,000	8.50
	\$100,001-500,000	6.75
	\$500,001-1,000,000	5.50
	\$1,000,000+	4.50
<b>Plan Review Fee</b>		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee
<b>Fire Plan Review Fee</b>		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

PERMITS & INSPECTIONS		2022 Fees
<b>Plumbing &amp; Mechanical Permit Fees</b> <u>Total Valuation</u> \$0 to \$1,000 Plus percent of value over: \$1,001 to 10,000 \$10,001 to 50,000 \$50,001 and up  Testing of backflow devices		Base Rate \$80  +2.25% +1.75% +1.50%  \$30
<b>Industrial Heating Equipment Permit Fees</b> <u>Total Valuation</u> \$0 to \$50,000  Plus percent of value over: \$50,00 to 250,000 \$250,001 to \$500,000 \$500,001 to \$750,000 \$750,001 and up		Base Rate \$80  0.4% 0.3% 0.2% 0.1%
<b>Roofing/ Siding/ Windows &amp; Door</b> Flat fee per permit		\$150 each \$300 max combined

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
<b>Comprehensive plan amendment</b> Land use amendment		\$600
<b>Conditional use permit</b> Single-family residence All others	Does not include site plan review	\$325 500
<b>Grading permits</b> Under 50 cubic yards 50—1,000 cubic yards Over 1,000 cubic yards	N/A \$50 Processed as interim use permit Escrow \$7,500	
<b>Interim use permit</b> Single-family residence All others		\$325 500
<b>Sign rental</b>		\$200
<b>Planned unit development/rezoning</b> Major amendment Minor amendment		\$750 100
<b>Rezoning</b>		\$500
<b>Sign permit</b> Permanent Temporary		\$100 35
<b>Sign Plan Review</b>		\$150
<b>Site Plan Review</b> Commercial/industrial districts	Plus \$10 per 1,000 square feet of building area	\$500

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
Residential districts	Plus \$5.00 per unit	500
Administrative		100
<b>Subdivision</b>		
Create 3 lots or less		\$300
Create over 3 lots	Plus \$15.00 per lot	600
Final plat	Plus \$15.00 per lot	250
Metes and bounds division		300
Consolidate lots		150
Administrative subdivision		150
<b>Temporary outdoor sales and events</b>		
Temporary outdoor event permit		\$50
Seasonal sales permit		50
Special event permit		100
Race addendum		50
<b>Vacation of right-of-way/easements</b>		\$300
<b>Variance / Appeal of Administrative Decision</b>		\$200
<b>Wetland alteration permit</b>		
Single-family residence		\$150
All other uses		275
<b>Monumentation for all wetland buffer strip</b>	Per sign	\$20
<b>Zoning Ordinance Amendment</b>		\$500
<b>Filing Fees/Attorney Costs</b>		
Recording documents	Per document	\$50
Recording plats and related documents		450
<b>Consultant Fees</b>	Cost will be billed to developer	
<b>Flood zone information and written zoning requests</b>		\$65
<b>Property owner's list, per property</b>	All requests must be made in writing	\$3
<b>Beekeeping permit</b>		\$25
<b>Chicken permit</b>		\$25

ENVIRONMENTAL PROGRAM FEES		2022 Fees
Yard waste drop off fees		\$1/bag \$8/cubic yard
Community garden plot rental		\$25
Weed Wrench Deposit (returned when tool returned)		\$150

PRIVATE DEVELOPMENT ENGINEERING FEES		
Public Street Light		\$300
Administration Fee	In conjunction with the installation of the improvements	
<u>Cost of Construction of Improvements</u>		
Less than \$500,000	3% of construction costs	
\$500,000 to \$1,000,000		
First \$500,000	3% of construction costs	
Over \$500,000	2% of construction costs	

**EXHIBIT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**  
 UPDATED MAY 9, 2022

PRIVATE DEVELOPMENT ENGINEERING FEES		
<b>Over \$1,000,000</b>		
<b>First \$1,000,000</b>	2.5% of construction costs	
<b>Over \$1,000,000</b>	1.5% of construction costs	
SURFACE WATER DEVELOPMENT FEES		
<b>Surface Water Development Fees</b>	Per acre	
<b>Parks/Open Space</b>		\$5,020
<b>Single Family Residential</b>		8,830
<b>Medium Density Residential</b>		10,600
<b>Townhouse/Apartment Complex/High Density Residential</b>		15,870
<b>Industrial</b>		22,900
<b>Commercial</b>		33,460
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlot, public parks, and public right-of-way are exempt from these fees.</i>		
PARK DEDICATION FEES		
<b>Park Dedication Fees</b>		
<b>Duplex</b>	Per dwelling	\$5,000
<b>Multifamily/apartment units</b>	Per dwelling	3,800
<b>Commercial/industrial</b>	Per acre	12,500
<b>Continuing care retirement facility</b>	Per bed	500
SEWER & WATER DEVELOPMENT FEES		
<b>Residential development &amp; Commercial, industrial and institutional development</b>		
<i>Fees are based per unit. Parcels previously assessed trunk hook-up fees are exempt. Parcels within the Lake Ann Sewer District will be subject to the Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees.</i>		
	Sanitary Sewer	\$1,611
	-if a portion of the sewer hookup fee was not paid at the time of final subdivision approval	\$2,302
	Water	8,542
	SAC (As established by the Metropolitan Council and city SAC surcharge)	75
<b>Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees</b>	Lake Ann Interceptor	\$1,971
	Subtrunk	2,068
<b>Water</b>		
<b>All Development: Lateral Connection Charge</b>		
<b>Sewer</b>		\$7,980
<b>Water</b>		10,541
OTHER INSPECTIONS & FEES		
<b>Site Inspection for Private Developments</b>	The city hires consultant inspectors at an average of 20 hours/week at \$80.00 per hour.	
<b>G.I.S. fees</b>		
<b>Plat</b>		\$100
<b>Parcel</b>		30

**EXHIBIT A**  
**CITY OF CHANHASSEN 2022 FEE SCHEDULE**  
 UPDATED MAY 9, 2022

<b>PRIVATE DEVELOPMENT ENGINEERING FEES</b>		
Inspections outside of normal business hours	Per hour	\$80
Re-inspection fees	Per hour	\$80
Inspections for which no fee is specifically indicated	Per hour	\$80
Additional plan review required by changes, additions or revisions to plans	Per hour	\$80
For use of outside consultants for plan checking and inspections, or both	Actual costs	
Re-inspection fee for as-built surveys	Per re-inspection	\$80
Zoning Permit Fee		\$50

<b>PUBLIC WORKS</b>		<b>2022 Fees</b>
Trenching & Boring	Per 100 feet	\$20
Street or ROW	Per hole	\$50
Directional Bore	Per road crossing, no open cut	\$40
Drain Tile Connection		\$50
Driveway Permit		\$50
Temporary Lift of "No Parking" Zone	Per week, no charge for 1st week	\$20
Temporary Street Closure		\$20
Deposit		100
Underground Sprinkler System	ROW permit fee (No main lines in ROW)	\$50
Copies	Per page	
8½" x 11" Copy		\$.25
8½" x 11" Color Copy		1
8½" x 14" or 11" x 17" Copy		.50
8½" x 14" or 11" x 17" Color Copy		2
18" x 24" Copy		5
18" x 24" Color Copy		10
22" x 34" Copy		6
22" x 34" Color Copy		10
24" x 36" Copy		10
24" x 36" Color Copy		15
36" x 42" Copy		10
36" x 42" Color Copy		20
Aerials Copy	Price by size of paper	
Topography Copy	Price by size of paper	
Lot/Plat/RLS (full size) Copy	Price by size of paper	
Lot/Plat Map Copy (reduced size)	Price by size of paper	
Standard Specifications & Detail Plates	Printed copy PDF copy available on city website at no charge	\$75
CADD Detail Plates		\$25
Encroachment Agreements	Application and recording fee	\$200
Partial Release		\$15
Certificate of Compliance		\$25
Private Drinking Water Test	Actual cost of lab fees	

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

UTILITY RATES		2022 Fees
<b>WATER RATES</b>		
<b>Residential and Irrigation</b>		
Minimum water charge per quarter		15.81
0 to 15,000 gallons per quarter	per 1,000 gallons	2.31
15,001 to 30,000 gallons per quarter		3.57
30,001 to 60,000 gallons per quarter		4.24
60,001 to 90,000 gallons per quarter		4.73
90,001 + gallons per quarter		5.78
<b>Commercial</b>		
Minimum water charge per quarter		\$15.81
0 to 51,000 gallons per quarter	per 1,000 gallons	2.31
51,001 to 99,000 gallons per quarter		3.57
99,001 to 150,000 gallons per quarter		4.24
150,001+ gallons per quarter		4.73
Multi-family properties	per 1,000 gallons	\$2.98
Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations	Per 1,000 gallons	\$7.47
<b>SANITARY SEWER RATES</b>		
Residential based on winter quarter usage	per 1,000 gallons	\$5.97
Commercial based on actual quarterly usage	Per 1,000 gallons	\$5.97
Minimum sewage charge per quarter	Minimum up to 6,000 gallons	\$36.75
<b>SURFACE WATER MANAGEMENT RATES</b>		
Surface Water Management User Fees - Single-family, Rural residential, Agricultural & Undeveloped	Per quarter	\$22.53
Surface Water Management User Fees – other property types	Per quarter base, multiplied by the utility factor per acre	\$43.88
	<u>Utility Factor per acre</u>	
Medium density residential	2.22	
High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)	3.30	
Business/Commercial	4.23	
Parks, cemeteries, golf courses, arboretum	0.46	
Parking lots as a principal use	6.14	
<b>DELINQUENT ACCOUNTS</b>		
Late Fees	10% of balance quarterly fee	
Certification Fee (includes 1 year interest)	10% of Balance of account + County fee	

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**ORDINANCE NO. 697**

**AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

**THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA  
ORDAINS:**

**Section 1.**

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2022 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

**Section 2.** This ordinance shall be effective immediately upon its passage.

**PASSED AND ADOPTED** this 26<sup>th</sup> day of September, 2022 by the City Council of the City of Chanhassen, Minnesota.

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Kim Meuwissen, City Clerk

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Elise Ryan, Mayor

(Summary Ordinance 697 published in the Chanhassen *Villager* on October 6, 2022)

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

ADMINISTRATIVE		2022 Fees
<b>MISCELLANEOUS</b>		
Returned Check/ACH Fee		\$20
Copy Fee	See Engineering Fees	
Notary Fee	Per notary signature	1
Radon Kit		8
History Book		10
Election Candidate Filing Fee		5
Bow and arrow discharge permit		20
Shotgun discharge permit		20
<b>CEMETERY</b>		
Grave Fee		
Resident		\$400
Non-Resident		600
Interment Fee		\$150
Excavation Fee (payable directly to excavator)		
Caskets	May be higher in winter	\$550
Urns & Infant Burials		375

LICENSING FEES & CHARGES		2022 Fees
<b>LIQUOR LICENSES</b>		
Annual license period is from May 1 to April 30. All liquor licenses are renewed annually.		
On-Sale		
Intoxicating Liquor License:		
Floor area under 3,000 square feet		\$6,115
Floor area 3,000-6,000 square feet		9,609
Floor area over 6,000 square feet		13,104
Sunday Sales (set by State Statute)		200
Brewer Taproom		400
Cocktail Room		400
Wine/Beer		410
3.2% Malt Liquor		410
Off-Sale		
Intoxicating (*set by State Statute)		\$200
Microdistillery		200
Small Brewer		200
3.2% Malt Liquor		58
Background investigation on liquor license owners, officers or operating managers.	New Application	\$250
	Changes in officers or operating managers of existing license holders	100
Temporary On-Sale Liquor License		\$1
Community Festival On-Sale Liquor License		\$50
<b>OTHER BUSINESS LICENSES</b>		
Waste Hauler	Annual fee per company	\$300
Peddler, solicitor or transient merchant registration fee	Per individual	\$100
Massage Therapy	Business license	\$50
	Background investigation fee	\$250
Sexually oriented business license	Annual	\$1,300

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

LICENSING FEES & CHARGES		2022 Fees
<b>ANIMAL CONTROL</b>		
Kennel Fee - Commercial	Annual	\$25
Dog and Cat Impounding Fees	1 <sup>st</sup> offense	\$50
	2 <sup>nd</sup> offense	100
	3 <sup>rd</sup> offense	150
	4 <sup>th</sup> offense	200
	5 <sup>th</sup> & subsequent offenses (in 12-month period)	250
Stable Permit		\$25

PARKS & RECREATION		2022 Fees
<b>GROUP PICNIC RESERVATION FEES</b>		
Resident - groups less than 100	Monday—Thursday	\$125
	Friday—Sunday	150
Resident - groups of 100 or more	Monday—Thursday	\$175
	Friday—Sunday	225
Nonresident - groups less than 100	Monday—Thursday	\$225
	Friday—Sunday	275
Nonresident - groups of 100 or more	Monday—Thursday	\$325
	Friday—Sunday	375
Nonprofit/Senior Group Discount		25%
District 112/276	Monday—Thursday	\$45
	Friday—Sunday	50
All Other School Districts	Monday—Thursday	\$100
	Friday—Sunday	150
<b>RENTALS &amp; RESERVATIONS</b>		
Canoe/Kayak Storage Rack	Residents	\$60
	Nonresidents	70
Watercraft Rentals	Canoe	\$15
	Kayak	15
	Paddle Boat (4 person)	15
	Row Boat	15
	Row Boat with Electric Motor	15
	Stand-Up Paddleboard	20
<b>MEMORIALS</b>		
Bench		\$500
Tree		\$1,000
Other	By Arrangement	

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

PARKS & RECREATION		2022 Fees
<b>ADULT SOFTBALL</b>		
Summer Softball League (per team)		
All resident team		\$850
1-5 non-resident members		900
6+ non-resident members		950
Fall Softball League (per team)		
All resident team		\$500
1-5 non-resident members		550
6+ non-resident members		600

RECREATION PROGRAM FEES		2022 Fees
<b>YOUTH AND REC CENTER PROGRAMS</b>		
Youth program fees are determined annually and are published in the seasonal program brochures. Fees are designed to recover program costs.		
<b>ADULT/SENIOR PROGRAMS (*fees cover program supplies and staffing costs)</b>		
Single-day Adult/Senior Programs	Non-resident charge +\$3	\$10-65
Multi-day Adult/Senior Programs	Non-resident charge +\$10	\$10-175
Senior Day Trips	Non-resident charge +\$10	\$65-95
Senior Overnight Trips	Non-resident charge +\$10	\$250-450

CHANHASSEN RECREATION CENTER		2022 Fees
Daily Fee		
Resident		\$4.00
Nonresident		4.50
Senior Resident		3.75
Senior Nonresident		4.25
Punch Cards		
10 Punch Resident/Non-resident		\$30/35
10 Punch Senior Resident/Non-resident		27.50/32.50
20 Punch Resident/Non-resident		55/66
20 Punch Senior Resident/Non-resident		50/61
40 Punch Resident/Non-resident		106/129
40 Punch Senior Resident/Non-resident		94/117
Facility	Per Hour	
Gym Resident		\$50.00
Gym Nonresident		60.00
Community Room with Kitchen Resident		20.00
Community Room with Kitchen Nonresident		25.00
Community Room with Carpet Resident		20.00
Community Room with Carpet Nonresident		25.00
Conference Room Resident		15.00
Conference Room Nonresident		20.00
Birthday Parties		
Residents		\$70
Nonresidents		85
Additional Time	Hourly Facility Fee	

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

CHANHASSEN RECREATION CENTER		2022 Fees
<b>PERSONAL TRAINING PACKAGES</b>		
Getting Started Package (3 sessions)		\$130
One-on-One Packages		
5 Sessions		\$195
10 Sessions		380
15 Sessions		540
20 Sessions		700

PERMITS & INSPECTIONS		2022 Fees
Building permit fees are based on declared permit valuation. For declared valuations that are not representative of the work being completed, the Chanhassen valuation table may be used to determine appropriate value.		
Building, Fire and Septic Permit Fees		
Base Fee (Valuation up to \$1,000)		\$80.00
+fee per \$1,000 of value	<u>Valuation Range:</u>	<u>+fee per \$1,000 of value:</u>
	\$1,000-25,000	\$16.50
	\$25,001-50,000	12.00
	\$50,001-100,000	8.50
	\$100,001-500,000	6.75
	\$500,001-1,000,000	5.50
	\$1,000,000+	4.50
Plan Review Fee		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee
Fire Plan Review Fee		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee
Plumbing & Mechanical Permit Fees		
<u>Total Valuation</u>		
\$0 to \$1,000		Base Rate \$80
<u>Plus percent of value over:</u>		
\$1,001 to 10,000		+2.25%
\$10,001 to 50,000		+1.75%
\$50,001 and up		+1.50%
Testing of Backflow Devices		\$30
Industrial Heating Equipment Permit Fees		
<u>Total Valuation</u>		
\$0 to \$50,000		Base Rate \$80
<u>Plus percent of value over:</u>		
\$50,00 to 250,000		0.4%
\$250,001 to \$500,000		0.3%
\$500,001 to \$750,000		0.2%
\$750,001 and up		0.1%
Roofing/ Siding/ Windows & Door		\$150 each
Flat fee per permit		\$300 max combined

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

PERMITS & INSPECTIONS		2022 Fees
State Surcharge	Fee collected on behalf of Minnesota Dept. of Labor and Industry	.05% of permit value
Moving Building	Each (Permit fee does not include escrow)	\$150
Septic Incompliance Surcharge	Per month	\$100
Cancelled permits can receive an 80% refund of the city permit fee. State Surcharge is nonrefundable.		

ESCROWS		2022 Fees
Additional escrow can be collected in the amount equal to at least 110% of the project	As-Built	\$2500
	Landscaping	750
	Erosion/Security	250-7500

FIRE DEPARTMENT		2022 Fees
<b>FALSE ALARMS</b>		
Number of False Alarms:		
First Alarm		No Charge
Second Alarm		No Charge
Third Alarm or more (each occurrence)		\$350
Fireworks Display Permit		\$200
Fireworks Sales Permit		\$100

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
Comprehensive Plan Amendment Land Use Amendment		\$600
Conditional Use Permit		
Single-Family Residence	Does not include site plan review	\$325
All Others		500
Grading Permits		
Under 50 cubic yards	Processed as Interim Use Permit Escrow	N/A
50-1,000 cubic yards		\$50
Over 1,000 cubic yards		\$7,500
Interim Use Permit		
Single-Family Residence		\$325
All Others		500
Sign Rental		\$200
Planned Unit Development/Rezoning		
Major Amendment		\$750
Minor Amendment		100
Rezoning		\$500
Sign Permit		
Permanent		\$100
Temporary		35
Sign Plan Review		\$150

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
Site Plan Review		
Commercial/Industrial Districts	Plus \$10 per 1,000 square feet of building area	\$500
Residential Districts	Plus \$5.00 per unit	500
Administrative		100
Subdivision		
Create 3 Lots or Less		\$300
Create Over 3 Lots	Plus \$15.00 per lot	600
Final Plat	Plus \$15.00 per lot	250
Metes and Bounds Division	Plus \$50.00 per lot	300
Consolidate Lots		150
Administrative Subdivision		150
Temporary Outdoor Sales and Events		
Temporary Outdoor Event Permit		\$50
Seasonal Sales Permit		50
Special Event Permit		100
Race Addendum		50
Vacation of Right-of-Way/Easements		\$300
Variance / Appeal of Administrative Decision		\$200
Wetland Alteration Permit		
Single-Family Residence		\$150
All Other Uses		275
Monumentation For All Wetland Buffer Strips	Per sign	\$20
Zoning Ordinance Amendment		\$500
Filing Fees/Attorney Costs		
<u>Recording documents:</u>	Per document	
Conditional Use Permit		\$50
Vacation		85
Metes & Bounds Subdivision		250
Interim Use Permit		50
Variance		50
Easements		85
Site Plan Agreement		85
Wetland Alteration Permit		50
Deeds		100
Recording plats and related documents	Flat Fee	\$450
Consultant Fees	Costs will be billed to developer	
Flood Zone Information		\$65
Loudspeaker		\$10
Property Owner's List	Per property	\$3
Beekeeping Permit		\$25
Chicken Permit		\$25
Zoning Permit Fee		\$50
Zoning Letter		\$65

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

ENVIRONMENTAL PROGRAM FEES		2022 Fees
Yard Waste Drop-Off Fees		\$1/bag \$8/cubic yard
Community Garden Plot Rental		\$25
Weed Wrench Deposit (Refunded When Tool Returned)		\$150

PRIVATE DEVELOPMENT ENGINEERING FEES		2022 Fees
Public Street Light		\$300
Administration Fee	In conjunction with the installation of the improvements	
<u>Cost of Construction of Improvements:</u>		
Less than \$500,000	3% of construction costs	
\$500,000 to \$1,000,000		
First \$500,000	3% of construction costs	
Over \$500,000	2% of construction costs	
Over \$1,000,000		
First \$1,000,000	2.5% of construction costs	
Over \$1,000,000	1.5% of construction costs	

SURFACE WATER DEVELOPMENT FEES		
Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlot, public parks, and public right-of-way are exempt from these fees.		
Surface Water Development Fees	Per acre	
Parks/Open Space		\$5,020
Single Family Residential		8,830
Medium Density Residential		10,600
Townhouse/Apartment Complex/High-Density Residential		15,870
Industrial		22,900
Commercial		33,460

PARK DEDICATION FEES		
Park Dedication Fees		
Single-Family	Per dwelling	\$5800
Duplex	Per dwelling	5,000
Multifamily/Apartment Units	Per dwelling	3,800
Commercial/Industrial	Per acre	12,500
Continuing Care Retirement Facility	Per bed	500

SEWER & WATER DEVELOPMENT FEES		
Residential development & Commercial, industrial and institutional development Fees are based per unit. Parcels previously assessed trunk hook-up fees are exempt. Parcels within the Lake Ann Sewer District will be subject to the Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees.	Sanitary Sewer Sanitary Sewer-Reduced Rate -if 30% of the sewer hookup fee was paid at the time of final subdivision approval	\$2302 1611
	Water Water-Reduced Rate -if 30% of the water hookup fee was paid at the time of final subdivision approval	8,542 5979

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

PRIVATE DEVELOPMENT ENGINEERING FEES		2022 Fees
	City SAC Surcharge	75
	SAC (As established by the Metropolitan Council)	2,485
Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees	Lake Ann Interceptor	\$1,971
	Subtrunk	2,068
All Development: Lateral Connection Charge	Sewer	\$7,980
	Water	10,541
OTHER INSPECTIONS & FEES		
Site Inspection for Private Developments	The city hires consultant inspectors at an average of 20 hours/week at \$80.00 per hour.	
G.I.S. fees	Plat	\$100
	Parcel	30
Inspections outside of normal business hours	Per hour	\$80
Re-inspection fees	Per hour	\$80
Inspections for which no fee is specifically indicated	Per hour	\$80
Additional plan review required by changes, additions or revisions to plans	Per hour	\$80
For use of outside consultants for plan checking and inspections, or both	Actual costs	
Re-inspection fee for as-built surveys	Per re-inspection	\$80

PUBLIC WORKS & ENGINEERING		2022 Fees
Trenching & Boring	Per 100 feet	\$20
Street or ROW	Per hole	\$50
Directional Bore	Per road crossing, no open cut	\$40
Drain Tile Connection		\$50
Driveway Permit		\$50
Temporary Lift of "No Parking" Zone	Per week, no charge for 1st week	\$20
Weight Restriction		\$25
Temporary Street Closure		\$20
	Deposit	100
Underground Sprinkler System	ROW permit fee (No main lines in ROW)	\$50

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

PUBLIC WORKS & ENGINEERING		2022 Fees
Copies	Per page	
8½" x 11" Copy		\$.25
8½" x 11" Color Copy		1
8½" x 14" or 11" x 17" Copy		.50
8½" x 14" or 11" x 17" Color Copy		2
18" x 24" Copy		5
18" x 24" Color Copy		10
22" x 34" Copy		6
22" x 34" Color Copy		10
24" x 36" Copy		10
24" x 36" Color Copy		15
36" x 42" Copy		10
36" x 42" Color Copy		20
Aerials Copy	Price by size of paper	
Topography Copy	Price by size of paper	
Lot/Plat/RLS (full size) Copy	Price by size of paper	
Lot/Plat Map Copy (reduced size)	Price by size of paper	
Standard Specifications & Detail Plates	Printed copy (PDF copy available on city website at no charge)	\$75
CADD Detail Plates		\$25
Encroachment Agreements	Application and recording fee	\$200
Partial Release		\$15
Certificate of Compliance		\$25
Private Drinking Water Test	Actual cost of lab fees	
Unauthorized water turn on		\$100
Meter Tampering		\$50
Failure to allow access to water meter	Per Month	\$100
Water Use Restriction	1 <sup>st</sup> violation	\$50
	2 <sup>nd</sup> violation	100
	3 <sup>rd</sup> violation	150
	4 <sup>th</sup> violation	250
Small Wireless Facility Agreement	Per year rent to collocate on city structure	\$150
	Per year maintenance	25
	Monthly fee for electrical service Per radio node, less than or equal to 100 max watts	73
	Per radio node over 100 max watts or actual cost of electricity	182

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED SEPTEMBER 26, 2022

UTILITY RATES		2022 Fees
<b>WATER RATES</b>		
<b>Residential and Irrigation</b>		
Minimum water charge per quarter		15.81
0 to 15,000 gallons per quarter	per 1,000 gallons	2.31
15,001 to 30,000 gallons per quarter	per 1,000 gallons	3.57
30,001 to 60,000 gallons per quarter	per 1,000 gallons	4.24
60,001 to 90,000 gallons per quarter	per 1,000 gallons	4.73
90,001 + gallons per quarter	per 1,000 gallons	5.78
<b>Commercial</b>		
Minimum water charge per quarter		\$15.81
0 to 51,000 gallons per quarter	per 1,000 gallons	2.31
51,001 to 99,000 gallons per quarter	per 1,000 gallons	3.57
99,001 to 150,000 gallons per quarter	per 1,000 gallons	4.24
150,001+ gallons per quarter	per 1,000 gallons	4.73
Multi-family Properties	per 1,000 gallons	\$2.98
Water Test		\$3.03
Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations	Per 1,000 gallons	\$7.47
<b>SANITARY SEWER RATES</b>		
Residential based on winter quarter usage	per 1,000 gallons	\$5.97
Commercial based on actual quarterly usage	Per 1,000 gallons	\$5.97
Minimum sewage charge per quarter	Minimum up to 6,000 gallons	\$36.75
<b>SURFACE WATER MANAGEMENT RATES</b>		
<b>Surface Water Management User Fees</b>		
Single-family, Rural Residential, Agricultural & Undeveloped	Per quarter	\$22.53
<b>Surface Water Management User Fees</b>		
Other Property Types	Per quarter base, multiplied by the utility factor per acre	\$43.88
	<u>Utility Factor per acre</u>	
Medium density residential	2.22	
High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)	3.30	
Business/Commercial	4.23	
Parks, cemeteries, golf courses, arboretum	0.46	
Parking lots as a principal use	6.14	
<b>DELINQUENT ACCOUNTS</b>		
Late Fees	10% of balance quarterly fee	
Certification Fee	10% of Balance of account + County fee	

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**SUMMARY OF ORDINANCE NO. **XXX****

**AN ORDINANCE AMENDING THE CITY FEES AND CHARGES FOR 2022**

The purpose of this ordinance is to amend Ordinance 689 adopted on May 9, 2022 concerning the 2022 City Fees and Charges:

The following fee categories were amended as follows:

Permits and Inspections, Escrows, Fire Department, Development Review, Environmental Programs, Park Dedication Fees, Sewer & Water Development Fees, Public Works & Engineering, and Utility Rates.

A printed copy of Ordinance No. **XXX** is available for inspection by any person during regular office hours at the office of the City Clerk.

**PASSED, ADOPTED, AND APPROVED FOR PUBLICATION** this 26<sup>th</sup> day of September, 2022, by the City Council of the City of Chanhassen.

(Summary Ordinance published in the Chanhassen Villager on October 6, 2022)

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

ADMINISTRATIVE		2022 Fees
<b>MISCELLANEOUS</b>		
Returned <del>C</del> check/ <del>A</del> CH <del>F</del> fee		\$20
Copy <del>F</del> fee	See Engineering <del>fee</del> <u>Fees</u> <del>section</del>	
Notary Fee	<u>Per notary signature</u>	\$1
Radon <del>kit</del> <u>Kits</u>		\$8
History <del>book</del> <u>Books</u>		\$10
Election Candidate Filing Fee		\$5
<u>Bow and arrow discharge permit</u>		<u>20</u>
<u>Shotgun discharge permit</u>		<u>20</u>
<b>CEMETERY</b>		
<u>Grave Fee</u>		
<u>Resident</u>		<u>\$400</u>
<u>Non-Resident</u>		<u>600</u>
<u>Interment Fee</u>		<u>\$150</u>
<u>Excavation Fee (payable directly to excavator)</u>		
<u>Caskets</u>	<u>May be higher in winter</u>	<u>\$550</u>
<u>Urns &amp; Infant Burials</u>		<u>375</u>

# CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

## Licensing Fees & Charges

LICENSING FEES & CHARGES		2022 Fees
<b>LICENSING FEES &amp; CHARGES</b>		
<b>LIQUOR LICENSES</b>		
<i>Annual license period is from May 1 to April 30. All liquor licenses are renewed annually.</i>		
<b>On-Sale</b>		
<b>Intoxicating Liquor License:</b>		
<b>Restaurant</b>		
Floor area under 3,000 <del>sf</del> <u>square feet</u>		\$6,115
Floor area 3,000-6,000 <del>square feet</del> <u>sf</u>		9,609
Floor <del>a</del> <u>Area over 6,000 square feet</u> <del>sf</del>		13,104
		<u>200</u>
<b>Sunday Sales (set by State Statute)</b>		<u>400</u>
<b>Brewer Taproom</b>		<u>400</u>
<b>Cocktail Room</b>		<u>410</u>
<b>Wine/Beer</b>		<u>410</u>
<b>3.2% Malt Liquor Exclusive Liquor Store</b>		
Floor area under 3,000 <del>sf</del>		<del>\$74,862</del>
Floor area 3,000-6,000 <del>sf</del>		<del>11,356</del>
Floor Area over 6,000 <del>sf</del>		<del>14,851</del>
<b>Off-Sale</b>		
Intoxicating (*set by State Statute)		\$200
Microdistillery		200
Small Brewer		<u>200</u>
3.2% Malt Liquor <del>Non-intoxicating</del>		58
Small brewer		<u>200</u>
<b>On-sale</b>		
Brewer taproom		<u>\$400</u>
Cocktail room		<u>400</u>
Non-intoxicating		<u>410</u>
<b>Sunday sales (*set by State Statute)</b>		<u>\$200</u>
<b>Wine/beer license</b>		<u>\$410</u>
Background investigation on liquor license owners, officers or operating managers.	New Application	\$250
	Changes in officers or operating managers of existing license holders	100
Temporary On-Sale <del>Liquor License</del> <u>liquor license</u>		\$1
Community <del>festival</del> <u>Festival</u> On-Sale <del>Liquor</del> <u>Liquor</u> License		\$50
<b>OTHER BUSINESS LICENSES</b>		
Waste <del>hauler</del> <u>Hauler</u>	Annual fee per company	\$300
Peddler, solicitor or transient merchant registration fee	Per individual	\$100
Massage <del>therapy</del> <u>Therapy</u>	Business license	\$50
	Background investigation fee	\$250
Sexually oriented business license	Annual	\$1,300
<b>ANIMAL CONTROL</b>		
Kennel Fees - <del>Commercial</del>	<u>Annual</u>	\$25
Dog and <del>cat</del> <u>Cat</u> <del>impounding</del> <u>Impounding fees</u> <del>Fees</del>	1 <sup>st</sup> offense	\$50
	2 <sup>nd</sup> offense	100
	3 <sup>rd</sup> -offense	150

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

LICENSING FEES & CHARGES		2022 Fees
	4 <sup>th</sup> -offense	200
	5 <sup>th</sup> -& subsequent offenses (in 12-month period)	250
<b>GROUP PICNIC <del>RESERVAITON-RESERVATION</del> FEES</b>		
<b>MEMORIALS</b>		
	<del>Bow and arrow discharge permit</del>	<del>\$20</del>
	<del>Fireworks</del>	<del>Annual License fee \$200</del>
	<del>Shotgun discharge permit</del>	<del>\$20</del>
	<del>Stable <u>Permit</u></del>	<del>\$25</del>

PARKS & RECREATION		2022 Fees
<b>GROUP PICNIC <del>RESERVAITON-RESERVATION</del> FEES</b>		
<b>MEMORIALS</b>		
Resident - groups less than 100		
Monday—Thursday		\$125
Friday—Sunday		150
Resident - groups of 100 or more		
Monday—Thursday		\$175
Friday—Sunday		225
Nonresident - groups less than 100		
Monday—Thursday		\$225
Friday—Sunday		275
Nonresident - groups of 100 or more		
Monday—Thursday		\$325
Friday—Sunday		375
Nonprofit-/Senior Group Discount		25%
District 112/276		
Monday—Thursday		\$45
Friday—Sunday		50
All Other School Districts		
Monday—Thursday		\$100
Friday—Sunday		150
<b>RENTALS &amp; RESERVATIONS</b>		
Canoe/Kayak Storage Rack		
Residents		\$60
Nonresidents		70
Watercraft Rentals		
Canoe		\$15
Kayak		15
Paddle Boat (4 person)		15
Row Boat		15
Row Boat with Electric Motor		15
Stand-Up Paddleboard		20
<b>MEMORIALS</b>		
Bench		\$500

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY~~ SEPTEMBER 26, 2022

PARKS & RECREATION		2022 Fees
Tree		\$1,000
Other	By Arrangement	
ADULT SOFTBALL		
<b>Summer Softball League (per team)</b>		
All resident team		\$850
1-5 non-resident members		900
6+ non-resident members		950
<b>Fall Softball League (per team)</b>		
All resident team		\$500
1-5 non-resident members		550
6+ non-resident members		600

RECREATION PROGRAM FEES		2022 Fees
YOUTH AND REC CENTER PROGRAMS		
<i>Youth program fees are determined annually and are published in the seasonal program brochures.</i>		
<i>-Fees are designed to recover program costs.</i>		
ADULT/SENIOR PROGRAMS		
<i>(*fees cover program supplies and staffing costs)</i>		
Single-day Adult/Senior Programs	Non-resident charge +\$3	\$10-65
Multi-day Adult/Senior Programs	Non-resident charge +\$10	\$10-175
Senior Day Trips	Non-resident charge +\$10	\$65-95
Senior Overnight Trips	Non-resident charge +\$10	\$250-450

CHANHASSEN RECREATION CENTER		2022 Fees
<b>Daily Fee</b>		
Resident		\$4.00
Nonresident		4.50
Senior Resident		3.75
Senior Nonresident		4.25
<b>Punch Cards</b>		
10 Punch Resident/Non-resident		\$30/35
10 Punch Senior Resident/Non-resident		27.50/32.50
20 Punch Resident/Non-resident		55/66
20 Punch Senior Resident/Non-resident		50/61
40 Punch Resident/Non-resident		106/129
40 Punch Senior Resident/Non-resident		94/117
<b>Facility</b>		
	Per Hour	
Gym Resident		\$50.00
Gym Nonresident		60.00
Community Room with Kitchen Resident		20.00
Community Room with Kitchen Nonresident		25.00
Community Room with Carpet Resident		20.00
Community Room with Carpet Nonresident		25.00
Conference Room Resident		15.00
Conference Room Nonresident		20.00



## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

PERMITS & INSPECTIONS		2022 Fees
<b>Industrial Heating Equipment Permit Fees</b> <u>Total Valuation</u> \$0 to \$50,000  Plus percent of value over: \$50,00 to 250,000 \$250,001 to \$500,000 \$500,001 to \$750,000 \$750,001 and up		Base Rate \$80  0.4% 0.3% 0.2% 0.1%
<b>Roofing/ Siding/ Windows &amp; Door</b> Flat fee per permit		\$150 each \$300 max combined
<u>State Surcharge</u>	Fee collected on behalf of Minnesota Department of Labor and Industry	<u>.05% of permit value</u>
<u>Moving Building</u>	Each (Permit fee does not include escrow)	<del>\$150 each</del>
<u>Septic Incompliance Surcharge</u>	Per month	<del>\$100.00</del>
Canceled permits can receive an 80% refund of the city permit fee. -State Surcharge is nonrefundable.		

ESCROWS		2022 Fees
<u>Additional escrow can be collected in the amount equal to at least 110% of the project</u>	As-Built Landscaping Erosion/Security	\$2500 750 250-7500

FIRE Alarm DEPARTMENT		2022 Fees
<b>FALSE ALARMS</b>		
<u>Number of False Alarms:</u> <u>First Alarm 1<sup>ST</sup></u>  <u>Second Alarm</u> <u>Third Alarm or more 2<sup>ND</sup></u> <u>3 or more (each occurrence)</u>		<del>\$50</del> No Charge No Charge 50 \$350
<u>Fireworks Display Permit</u>		\$200
<u>Fireworks Sales Permit</u>		\$100

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
Comprehensive Plan Amendment Land Use Amendment		\$60 <del>00</del>
Conditional Use Permit Single-Family Residence All Others	Does not include site plan review	\$325 500
Grading Permits Under 50 cubic yards 50—1,000 cubic yards Over 1,000 cubic yards	<del>N/A</del>  \$50 Processed as Interim Use Permit Escrow <del>\$7,500</del>	<del>N/A</del> <u>\$50</u>  <u>\$7,500</u>
Interim Use Permit Single-Family Residence All Others		\$325 500
Sign Rental		\$200
Planned Unit Development/Rezoning Major Amendment Minor Amendment		\$750 100
Rezoning		\$500
Sign Permit Permanent Temporary		\$100 35
Sign Plan Review		\$150
Site Plan Review Commercial/Industrial Districts  Residential Districts Administrative	Plus \$10 per 1,000 square feet of building area  Plus \$5.00 per unit	\$500  500 100
Subdivision Create 3 Lots <del>Or</del> <u>or</u> Less Create Over 3 Lots Final Plat Metes <del>And</del> <u>and</u> Bounds Division Consolidate Lots Administrative Subdivision	Plus \$15.00 per lot Plus \$15.00 per lot <u>Plus \$50.00 per lot</u>	\$300 600 250 300 150 150
Temporary Outdoor Sales <del>a</del> <u>And</u> Events Temporary Outdoor Event Permit Seasonal Sales Permit Special Event Permit Race Addendum		\$50 50 100 50
<del>Loudspeaker</del>		<del>\$10</del>
Vacation <del>o</del> <u>o</u> f Right- <del>o</del> <u>o</u> f-Way/Easements		\$300
Variance / Appeal <del>o</del> <u>o</u> f Administrative Decision		\$200
Wetland Alteration Permit Single-Family Residence All Other Uses		\$150 275

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
<b>Monumentation For All Wetland Buffer Strips</b>	Per sign	\$20
<b>Zoning Ordinance Amendment</b>		\$500
<b>Filing Fees/Attorney Costs</b>		
<u>Recording documents:</u>		
<u>Conditional Use Permit</u>	Per document	\$50
<u>Vacation</u>		85
<u>Metes &amp; Bounds Subdivision</u>		<del>250.00</del>
<u>Interim Use Permit</u>		50
<u>Variance</u>		50
<u>Easements</u>		85
<u>Site Plan Agreement</u>		85
<u>Wetland Alteration Permit</u>		50
<u>Deeds</u>		100
Recording plats and related documents		\$450
	<u>Flat Fee</u>	
<b>Consultant Fees</b>	Costs will be billed to developer	
<b>Flood Zone Information <del>And Written Zoning Requests</del></b>		\$65
<b><u>Loudspeaker</u></b>		<u>\$10</u>
<b>Property Owner's List, <del>Per Property</del></b>	<del>Per property</del> All requests must be made in writing	\$3
<b>Beekeeping Permit</b>		\$25
<b>Chicken Permit</b>		\$25
<b><u>Zoning Permit Fee</u></b>		<u>\$50</u>
<b><u>Zoning Letter</u></b>		<u>\$65</u>

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

ENVIRONMENTAL ENVIRONMENTAL PROGRAM FEES		2022 Fees
Yard Waste <del>drop</del> <u>Drop-Off</u> Fees		\$1/bag \$8/cubic yard
Community Garden Plot Rental		\$25
Weed Wrench Deposit ( <del>Refunded</del> <u>turned</u> When Tool Returned)		\$150

PRIVATE DEVELOPMENT ENGINEERING FEES		2022 Fees
Public Street Light		\$300
Administration Fee	In conjunction with the installation of the improvements	
<u>Cost of Construction of Improvements:</u>	3% of construction costs	
Less than \$500,000		
\$500,000 to \$1,000,000	3% of construction costs	
First \$500,000	2% of construction costs	
Over \$500,000		
Over \$1,000,000	2.5% of construction costs	
First \$1,000,000	1.5% of construction costs	
Over \$1,000,000		

SURFACE WATER DEVELOPMENT FEES		
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlet, public parks, and public right-of-way are exempt from these fees.</i>		
Surface Water Development Fees	Per acre	
Parks/Open Space		\$5,020
Single Family Residential		8,830
Medium Density Residential		10,600
Townhouse/Apartment Complex/ <del>High</del> <u>High-Density Residential</u>		15,870
Industrial		
<u>Commercial</u>		22,900
		33,460
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlet, public parks, and public right-of-way are exempt from these fees.</i>		

PARK DEDICATION FEES		
Park Dedication Fees		
<u>Single-Family</u>	<u>Per dwelling</u>	<u>\$5800</u>
	Per dwelling	\$5,000
Duplex	Per dwelling	3,800
Multifamily/Apartment Units	Per acre	12,500
Commercial/Industrial	Per bed	500
Continuing Care Retirement Facility		

SEWER & WATER DEVELOPMENT FEES		
Residential development & Commercial, industrial and institutional development	Sanitary Sewer	<del>\$1,611</del> <u>\$2,302</u> <u>\$2,302</u>

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

PRIVATE DEVELOPMENT ENGINEERING FEES		2022 Fees
<p><i>Fees are based per unit. Parcels previously assessed trunk hook-up fees are exempt. Parcels within the Lake Ann Sewer District will be subject to the Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees.</i></p>	<p><del>—if a portion of the sewer hookup fee was not paid at the time of final subdivision approval</del></p> <p><u>Sanitary Sewer-Reduced Rate</u></p> <p><del>—if 30% of the sewer hookup fee was paid at the time of final subdivision approval</del></p>	<p><u>1611</u></p>
	<p>Water</p> <p><u>Water-Reduced Rate</u></p> <p><del>—if 30% of the water hookup fee was paid at the time of final subdivision approval</del></p>	<p>8,542</p> <p><u>5979</u></p>
	<p><u>City SAC Surcharge</u></p> <p>SAC (As established by the Metropolitan Council <del>and city SAC surcharge</del>)</p>	<p><u>75</u></p> <p><u>752,485</u></p>
	<p>Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees</p> <p><u>Water</u></p>	<p>Lake Ann Interceptor \$1,971</p> <p>Subtrunk 2,068</p>
<p><b>All Development: Lateral Connection Charge</b></p> <p style="padding-left: 20px;">Sewer</p> <p style="padding-left: 20px;">Water</p>		<p>\$7,980</p> <p>10,541</p>
OTHER INSPECTIONS & FEES		
<p><b>Site Inspection for Private Developments</b></p>	<p>The city hires consultant inspectors at an average of 20 hours/week at \$80.00 per hour.</p>	
<p><b>G.I.S. fees</b></p> <p style="padding-left: 20px;">Plat</p> <p style="padding-left: 20px;">Parcel</p>		<p>\$100</p> <p>30</p>
<p><b>Inspections outside of normal business hours</b></p>	<p>Per hour</p>	<p>\$80</p>
<p><b>Re-inspection fees</b></p>	<p>Per hour</p>	<p>\$80</p>
<p><b>Inspections for which no fee is specifically indicated</b></p>	<p>Per hour</p>	<p>\$80</p>
<p><b>Additional plan review required by changes, additions or revisions to plans</b></p>	<p>Per hour</p>	<p>\$80</p>
<p><b>For use of outside consultants for plan checking and inspections, or both</b></p>	<p>Actual costs</p>	
<p><b>Re-inspection fee for as-built surveys</b></p>	<p>Per re-inspection</p>	<p>\$80</p>
<p><del>Zoning Permit Fee</del></p>		<p><u>\$50</u></p>
<p><u>Zoning Letter</u></p>		<p><u>\$65</u></p>

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

PUBLIC WORKS & ENGINEERING		2022 Fees
Trenching & Boring	Per 100 feet	\$20
Street or ROW	Per hole	\$50
Directional Bore	Per road crossing, no open cut	\$40
Drain Tile Connection		\$50
Driveway Permit		\$50
Temporary Lift of "No Parking" Zone	Per week, no charge for 1st week	\$20
<a href="#">Weight Restriction</a>		<a href="#">\$25</a>
Temporary Street Closure Deposit		\$20 100
Underground Sprinkler System	ROW permit fee (No main lines in -ROW)	\$50
Copies	Per page	
8½" x 11" Copy		\$.25
8½" x 11" Color Copy		1
8½" x 14" or 11" x 17" Copy		.50
8½" x 14" or 11" x 17" Color Copy		2
18" x 24" Copy		5
18" x 24" Color Copy		10
22" x 34" Copy		6
22" x 34" Color Copy		10
24" x 36" Copy		10
24" x 36" Color Copy		15
36" x 42" Copy		10
36" x 42" Color Copy		20
Aerials Copy	Price by size of paper	
Topography Copy	Price by size of paper	
Lot/Plat/RLS (full size) Copy	Price by size of paper	
Lot/Plat Map Copy (reduced size)	Price by size of paper	
Standard Specifications & Detail Plates	Printed copy <i>(PDF copy available on city website at no charge)</i>	\$75
CADD Detail Plates		\$25
Encroachment Agreements	Application and recording fee	\$200
Partial Release		\$15
Certificate of Compliance		\$25
Private Drinking Water Test	Actual cost of lab fees	
<a href="#">Unauthorized water turn on</a>		<a href="#">\$100</a>
<a href="#">Meter Tampering</a>		<a href="#">\$50</a>
<a href="#">Failure to allow access to water meter</a>	<a href="#">Per Month</a>	<a href="#">\$100</a>
<a href="#">Water Use Restriction</a>	<a href="#">1<sup>st</sup> violation</a>	<a href="#">\$50</a>
	<a href="#">2<sup>nd</sup> violation</a>	<a href="#">100</a>
	<a href="#">3<sup>rd</sup> violation</a>	<a href="#">150</a>
	<a href="#">4<sup>th</sup> violation</a>	<a href="#">250</a>

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

PUBLIC WORKS & ENGINEERING		2022 Fees
<u>Small Wireless Facility Agreement</u>	<u>Per year rent to collocate on city structure</u>	<u>\$150</u>
	<u>Per year maintenance</u>	<u>25</u>
	<u>Monthly fee for electrical service</u>	
	<u>-Per radio node, less than or equal to 100 max <del>watt</del>watts</u>	<u>73</u>
	<u>-Per radio node over 100 max watts or actual cost of electricity</u>	<u>182</u>

CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~SEPTEMBER 26, 2022

## CITY OF CHANHASSEN 2022 FEE SCHEDULE

UPDATED ~~MAY 9~~ SEPTEMBER 26, 2022

UTILITY RATES		2022 Fees
<b>WATER RATES</b>		
<b>Residential and Irrigation</b>		
Minimum water charge per quarter		15.81
0 to 15,000 gallons per quarter	per 1,000 gallons	2.31
15,001 to 30,000 gallons per quarter	<u>per 1,000 gallons</u>	3.57
30,001 to 60,000 gallons per quarter	<u>per 1,000 gallons</u>	4.24
60,001 to 90,000 gallons per quarter	<u>per 1,000 gallons</u>	4.73
90,001 + gallons per quarter	<u>per 1,000 gallons</u>	5.78
<b>Commercial</b>		
Minimum water charge per quarter		\$15.81
0 to 51,000 gallons per quarter	per 1,000 gallons	2.31
51,001 to 99,000 gallons per quarter	<u>per 1,000 gallons</u>	3.57
99,001 to 150,000 gallons per quarter	<u>per 1,000 gallons</u>	4.24
150,001+ gallons per quarter	<u>per 1,000 gallons</u>	4.73
Multi-family <del>properties</del> <u>Properties</u>	per 1,000 gallons	\$2.98
<u>Water Test</u>		<u>\$3.03</u>
Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations	Per 1,000 gallons	\$7.47
<b>SANITARY SEWER RATES</b>		
Residential based on winter quarter usage	per 1,000 gallons	\$5.97
Commercial based on actual quarterly usage	Per 1,000 gallons	\$5.97
Minimum sewage charge per quarter	Minimum up to 6,000 gallons	\$36.75
<b>SURFACE WATER MANAGEMENT RATES</b>		
<b>Surface Water Management User Fees—</b>		
Single-family, Rural <del>residential</del> <u>Residential</u> , Agricultural & Undeveloped	Per quarter	\$22.53
<b>Surface Water Management User Fees—</b>		
Other Property Types	Per quarter base, multiplied by the utility factor per acre	\$43.88
	<u>Utility Factor per acre</u>	
Medium density residential	2.22	
High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)	3.30	
Business/Commercial	4.23	
Parks, cemeteries, golf courses, arboretum	0.46	
Parking lots as a principal use	6.14	
<b>DELINQUENT ACCOUNTS<del>s</del></b>		
Late Fees	10% of balance quarterly fee	
Certification Fee <u>(includes 1 year interest)</u>	10% of Balance of account + County fee	

# City Council Item

September 26, 2022



<b>Item</b>	Ordinance 696: Adopt Summary of Ordinance 696 for Publication Purposes - Avienda PUD Amendment	
<b>File No.</b>		<b>Item No:</b> D.10
<b>Agenda Section</b>	<b><u>CONSENT AGENDA</u></b>	
<b>Prepared By</b>	Kim Meuwissen, City Clerk	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts Summary Ordinance 696 amending the Avienda Planned Unit Development."	
<b>Motion Type</b>	4/5 Vote
<b>Strategic Priority</b>	N/A

## **SUMMARY**

On Monday, September 12, 2022, Ordinance 696 amending the Avienda Planned Unit Development was approved by the City Council. The ordinance must be published in order to be effective; however, the ordinance is rather lengthy. In an effort to reduce publication costs, staff is requesting approval to publish a summary of Ordinance 696.

## **BACKGROUND**

"The Chanhassen City Council adopts Summary Ordinance 696 amending the Avienda Planned Unit Development."

## **DISCUSSION**

**BUDGET**

**RECOMMENDATION**

**ATTACHMENTS**

Ordinance 696 adopted September 12, 2022

Summary of Ordinance 696

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**ORDINANCE NO. 696**

**AN ORDINANCE AMENDING CHAPTER 20 OF THE  
CHANHASSEN CITY CODE, THE CITY'S ZONING ORDINANCE, BY  
AMENDING THE AVIENDA PLANNED UNIT DEVELOPMENT**

**THE CITY COUNCIL OF THE CITY OF CHANHASSEN ORDAINS:**

Section 1. Chapter 20 of the Chanhassen City Code, the City's zoning ordinance, is amended by amending the Avienda Planned Unit Development Design Standards in its entirety as follows:

**DEVELOPMENT DESIGN STANDARDS**

**A. Intent**

The use of Planned Unit Developments (PUD) for regional/lifestyle center commercial purposes should result in a reasonable and verifiable exchange between the city and the developer. This district is intended to provide for the development of regional and community scale integrated retail, office, business services, personal services, and services to the traveling public near freeway interchanges. It shall strive to create a self-sustaining pattern of land uses with cultural, employment, entertainment, housing, shopping, and social components.

The regional/lifestyle center commercial district is a mixed commercial district with retail and entertainment uses of a scale and function that serves a regional market. The physical environment emphasizes an attractive, comfortable walking experience for shoppers and visitors. It shall be designed to serve pedestrian and mass transit users as well as automobile traffic. Centers of this type, generally, have at least two major retail anchors and are characterized by the diversity of mixed retail and service uses. Uses within this district should complement existing retail users in the other commercial districts. Development of these centers shall be planned as a group of organized uses and structures to accommodate a sensitive transition between commercial activities such as loading, parking of automobiles, lighting, and trash collection, and surrounding residential uses. Such centers shall be designed with one theme, similar architectural style, similar exterior building materials, and a coordinated landscaping theme, but shall avoid monotony in design and visual appearance. Vehicle and pedestrian access are coordinated and logically linked to provide a comprehensive circulation system.

**B. Design Standards**

Unless otherwise provided in the PUD, the design standards shall follow the Chanhassen City Code Chapter 20, Article VIII Division 1 . 20-509. - STANDARDS AND GUIDELINES FOR REGIONAL/LIFESTYLE CENTER COMMERCIAL PLANNED UNIT DEVELOPMENTS and

Article XXIII, DIVISION 7. - DESIGN STANDARDS FOR COMMERCIAL, INDUSTRIAL AND OFFICE-INSTITUTIONAL DEVELOPMENTS. Applies to District 1, 2 and 3.

Chapter 20 DIVISION 9. - DESIGN STANDARDS FOR MULTIFAMILY DEVELOPMENTS and the Avienda Development Design Guidelines. Applies to Districts 4 and 5.



September 8, 2022

The Master Plan identifies five distinct districts within Avienda. Each of these districts (outlined on the plan below) is defined by specific site development patterns and perhaps a distinctive character or image. The sub-districts complement one another as part of the overall plan. The districts are shown on the attached District Map above. They include:

- District 1 - Retail – provides a location for larger-scale in-line and stand-alone retail entertainment uses. Could also include a 150-unit housing in the northwest corner.
- District 2 - The Village – provides the broadest variety, highest density, and greatest intensity of development, encouraging both vertical and horizontal mixed use. Including 53 rowhomes and up to 417 Apartments, with a minimum of 25,000 square feet of entertainment. Common/public space shall be included in this district as well as two seated restaurants in addition to other fast casual restaurants.
- District 3 Mixed Use - 10 acres or approximately 60 percent of the area in District 3 shall be developed as amusement/recreation/entertainment use. These uses include golf

entertainment, hockey rinks, indoor amusement arcades, convention/ performance center. The principal amusement/recreation/ entertainment use shall be constructed prior to the approval of any accessory uses; hotel, retail/restaurant, carwash, or office use.

- Sub-District 4 - Multi-Family – provides opportunities for high density senior or rental apartments. Includes up to 300 Senior Housing units
- Sub-District 5 - Low Density Residential – provides opportunities for small lot homes. Includes 39 townhomes that have received preliminary plat approval.

### C. Development Plans and Regulations

The PUD must be maintained in accordance with the following development plans which are on file with the city, and which are incorporated herein:

1. Final Plat dated October 28, 2021
2. Development Plan DP8.2 dated September 8, 2022
3. Avienda Design Guidelines updated September 8, 2022

#### *Permitted Uses*

1. *Entertainment:*

Amusement/recreation/entertainment use or substantially similar as reviewed by the Design Review Committee (DRC) and the Community Development Director.

2. *Retail sales:*

- a. Department stores not to exceed 25,000 square feet per store, stores that carry an assortment of merchandise from all the other categories. Such establishments may include but are not limited to department stores, discount stores, and similar establishments.
- b. Supermarkets and other food and grocery stores such as butcher shops and fish markets, fruit and vegetable markets, dairy products stores, candy, nut, and confectionery stores and retail bakeries not to exceed a total of 98,000 square feet.
- c. Apparel and accessory stores not to exceed 20,000 square feet per store.
- d. Home furnishing stores selling interior decorating supplies, such as paint, light fixtures, and décor. Such stores may not exceed 40,000 square feet for any single store.
- e. Clothing and apparel stores, including shoes, jewelry, accessories, etc.
- f. Drug stores and pharmacies.
- g. One home and furniture store which includes furniture store, home improvement center, electronic store, appliance store, and similar establishments not to exceed 50,000 square feet.
- h. Farmers market.

3. *Hospitality and food service establishments including:*

- a. Bars and taverns.
- b. Cafes, delicatessens, food catering establishments.
- c. Coffee shops and cafes.
- d. Patio/al fresco dining facilities; Accessory to a principal use.
- e. Restaurants.

4. *Hotels:*
  - a. One hotel is permitted in the Mixed-Use District.
  
5. *Services:*
  - a. Personal Services
    - i. Professional offices: banking, insurance, legal services, and real estate, etc.
    - ii. Financial institutions.
    - iii. Health and recreation clubs, industries, and services.
    - iv. Health services: Offices of doctors, dentists, optometrists, etc.
    - v. Dry cleaning, laundry, and garment services.
  - b. One daycare center, childcare centers, preschools and Montessori school, not to exceed a total of 16,000 square feet for all such uses.
  
6. *Housing:*

Residential development in the regional/lifestyle center commercial PUD may only occur in multiple-family dwellings.

  - a. Senior housing developments are limited to two sites and are not to exceed 150 units per building. Senior housing (55 Plus) includes owner, rental or service enriched.
  - b. Low Density Residential homes, District 5, shall be a Density of 3-6 units an acre and can include detached townhomes and twin homes.
  - c. Fifty-three (53) rowhomes density of 8 units an acre in part of District 2.
  - d. Apartment units with number of 417.
  - e. The total number of housing units in the PUD shall not exceed 768.
  
7. *Other uses:*
  - a. Retail businesses or service establishments that generally provide commodities or services and that are judged by the Community Development Director (1) to be similar in character and operation to the permitted uses described above; (2) to be closely complementary and to enhance the permitted uses; and (3) to be compatible with the intent and purposes of the Avienda Village Regional Lifestyle Center PUD.
  - ~~b.~~ Drive-through accessory to a permitted use. (A maximum of four shall be permitted in Avienda. In District 1 the two permitted drive-throughs can be associated with the grocery or pharmacy or bank.
  
8. Prohibited Uses
  - a. Auto related including gas stations, tires, repair etc. except for one full-service car wash in District 3.
  - a. Truck, motorcycles, boats, etc. sales.
  - b. Club warehouse including wholesale.
  - c. Gaming Establishments
  
9. Other comparable or superior materials may be approved by the DRC and the Community Development Director.

#### **D. Minimum Setbacks**

Building setbacks shall follow Chapter 20, Article VIII Division 1. 20-509. - STANDARDS AND GUIDELINES FOR REGIONAL/LIFESTYLE CENTER COMMERCIAL PLANNED UNIT

DEVELOPMENTS. Setbacks may be waived by the City Council when it is demonstrated that environmental protection and design will be enhanced.

**E. Development Site Coverage and Building Height**

1. The PUD standard for hard surface coverage is 70% for the overall development. Individual lots may exceed this threshold.
2. More than one (1) principal structure may be placed on one (1) platted lot.
3. The maximum building height shall be:
  - a. Retail District - 1 story
  - b. Village District  
Apartment - 5 stories (excluding underground parking)  
Retail - 1 story  
Restaurants - 1 story  
Entertainment - 2 story
  - c. Mixed Use District  
Hotel - 3 stories (excluding underground parking)  
Retail - 1 story  
Offices - 3 stories (excluding underground parking)
  - d. Multi-family District – the combined senior housing shall not exceed five (5) stories in height.
  - e. Low Density Housing District - 35 feet

**F. Parking Requirements**

1. Parking shall follow Chanhassen City Code ARTICLE XXIV. - OFF-STREET PARKING AND LOADING.
2. There is no minimum parking setback when it abuts, without being separated by a street, another off-street parking area.
3. Code Drive-Through Facilities. Drive-throughs must comply with the standard of the City Code 20-963 and where appropriate, the city and developer may prepare a vehicle stacking study to determine whether more or less stacking shall be required for a particular use.

**G. Landscaping Plan**

An overall landscaping plan is required. The plan shall contain the following:

1. Boulevard plantings. Located in front yards shall require a mix of over-story trees and other plantings consistent with the site. Landscaped berms shall be provided to screen the site from major roadways, railroads, and less intensive land uses. In place of mass grading for building pads and roads, stone or decorative block retaining walls shall be employed as required to preserve mature trees and the site's natural topography.
2. Exterior landscaping and double-fronted lots. Landscaped berms shall be provided to buffer the site and lots from major roadways, railroads, and less intensive uses. Similar measures shall be provided for double-fronted lots. Where necessary to accommodate this landscaping, additional lot depth may be required.

3. Foundation and yard plantings. A minimum budget or plan for foundation plants shall be established and approved by the City. As each parcel is developed in the PUD, the builder shall be required to install plant materials meeting or exceeding the required budget or prior to issuance of certificate of occupancy or provide financial guarantees acceptable to the City.
4. Tree preservation. Tree preservation is a primary goal of the PUD. A detailed tree survey should be prepared during the design of the PUD and the plans should be developed to maximize tree preservation.
5. No fences shall be permitted between the required landscape buffer and arterial and collector roads.

## H. Signage



The intent of this section is to establish an effective means of communication in the development, maintain and enhance the aesthetic environment and the business's ability to attract sources of economic development and growth, to improve pedestrian and traffic safety, to minimize the possible adverse effect of signs on nearby public and private property, and to enable the fair and consistent enforcement of these sign regulations. It is the intent of this section, to promote the health, safety, general welfare, aesthetics, and image of the community by regulating signs that are intended to communicate to the public, and to use signs which meet the city's goals:

1. Establish standards which permit businesses a reasonable and equitable opportunity to advertise their name and service.
2. Preserve and promote civic beauty and prohibit signs which detract from this objective because of size, shape, height, location, condition, cluttering or illumination.
3. Ensure that signs do not create safety hazards.
4. Ensure that signs are designed, constructed, installed, and maintained in a manner that does not adversely impact public safety or unduly distract motorists.
5. Preserve and protect property values.

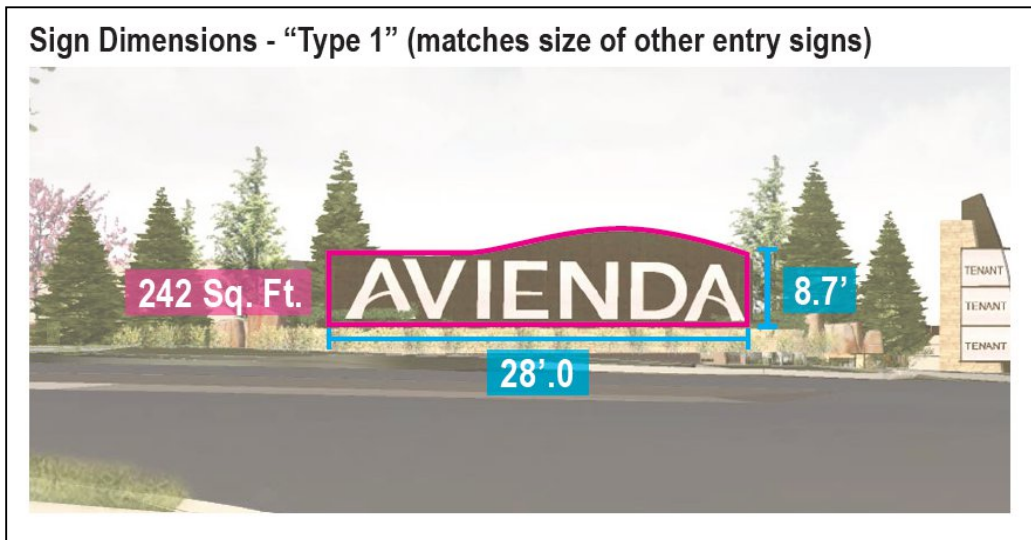
6. Ensure signs that are in proportion to the scale of, and are architecturally compatible with, the principal structures.
7. Limit temporary commercial signs and advertising displays which provide an opportunity for grand opening and occasional sales events while restricting signs which create continuous visual clutter and hazards at public right-of-way intersections.
8. All signs shall comply with the city sign ordinance ARTICLE XXVI. – SIGNS unless otherwise permitted in this document.

1. Project Identification Sign A

Six project identification signs shall be permitted for the development. The location of the Project Identification signs shall be as follows:

- a. Southwest and southeast of the intersection of Sunset Trail and Lyman Boulevard.
- b. Southwest of the intersection of Powers and Lyman Boulevards.
- c. Northwest and southwest of the intersection of Powers and Bluff Creek Boulevards.
- d. The most southeasterly corner of the development facing the Highway 212.

The design and dimensions of the sign shall be identical throughout the development with exception of the larger sign facing south on to Highway 212.





## 2. Off-Premise Directory Sign B

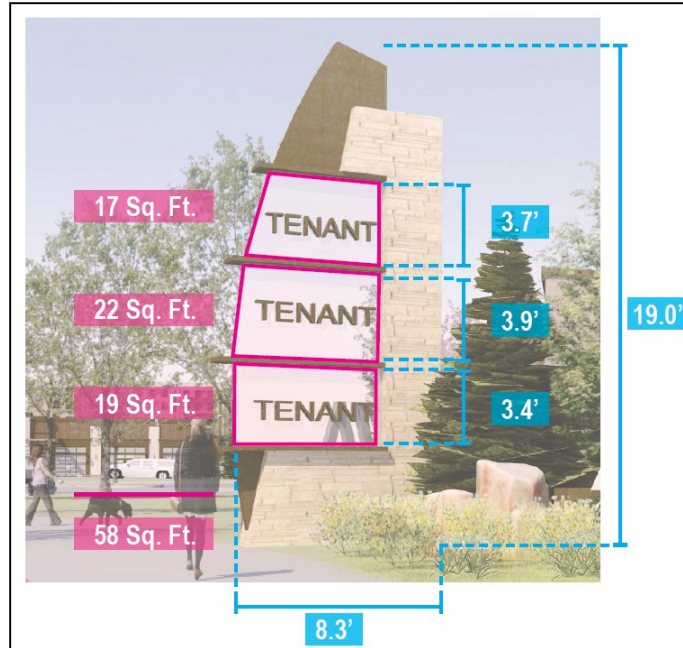
Three off-premise directory signs shall be permitted for the development. The location of the off-premise directory signs shall be as follows:

- Southeast of the intersection of Avienda Parkway and Sunset Trail.
- Northwest and southwest of the intersection of Bluff Creek Boulevard and Sunset Trail.

The sign architectural structure shall not exceed 19 feet in height and shall be built in accordance with the dimensions and design shown and labeled below.

1. The individual tenant sign panel area shall not exceed eight (8) square feet, six (6) feet wide and 1' 4" high, no more than three panels per off-premise directional sign.
2. The overall sign area shall not exceed 58 square feet.
3. The sign shall be located outside of the sight triangle and shall not interfere with the driver's intersection sight distance.
4. The sign shall maintain a minimum of 10 feet from the back of the curb.
5. The sign shall maintain a 1.5-foot separation from trails/sidewalks.
6. The sign shall not interfere with snow removal operations.
7. The sign shall only include the names and logos of the businesses.
8. The sign design shall compliment the design and materials of the proposed buildings.

Project identification sign area shall not exceed 80 square feet in sign display area nor be greater than eight (8) feet in height. The sign shall be setback a minimum of 10 feet from the property line and be located outside the sight distance triangle.



### 3. Monument Sign C

- Each lot shall be permitted one monument sign. One monument sign shall be permitted per lot with the exception of Lots 1 and 2, Block 2. These signs shall not exceed 24 square feet in sign display area nor be greater than five (5) feet in height. If more than one building is on a lot, the sign must be shared.
- All monument signs shall maintain a uniform architectural design that complements the architecture of the buildings.
- These signs shall be set back a minimum of 10 feet from the property line and be located outside the sight triangle.
- All monument signs shall face the internal streets (Avienda Parkway and Bluff Creek Boulevard).



#### 4. Wayfinding Signs D

Wayfinding signs shall be permitted along the internal street located within Lots 1 and 2, Block 5.



- a. The sign shall not exceed eight (8) feet in height.
- b. The sign area shall not exceed 32 square feet.
- c. The sign shall be located outside of the sight triangle and shall not interfere with the driver's intersection sight distance.
- d. The sign shall maintain a minimum of 10 feet from the back of the curb.
- e. The sign shall maintain a 1.5-foot separation from trails and sidewalks.
- f. The sign shall not be illuminated.
- g. The sign shall not interfere with snow removal operations.
- h. The sign lettering shall not exceed six inches and shall have a uniform style.
- i. The sign shall only include the names and logos of the businesses and a directional arrow.
- j. The sign design shall compliment the design and materials of the proposed building.
- k. The sign shall not obstruct drivers' views of any city-owned street signage or railroad signage.
- l. The sign will be owned and maintained by the developer.
- m. The applicant shall construct the sign.

#### 5. Wall Signs

- a. The location of letters and logos shall be restricted to the approved building sign bands, the tops of which shall not extend above parapet height. The letters and logos shall be restricted to a maximum of 30 inches in height. All individual letters and logos comprising each sign shall be constructed of wood, metal, or translucent facing.
- b. Second story illuminated signs that can be viewed from neighborhoods outside the PUD site, are prohibited.
- c. Tenant signage shall consist of store identification only. Copy is restricted to the tenant's proper name and major product, or service offered. Corporate logos, emblems, and similar identifying devices are permitted provided they are confined within the signage band and do not occupy more than 30% of the sign area unless the logo is the sign.

- d. Wall signs are limited to two elevations per building unless the area of square footage exceeds 25,000 or above in a single use.
- e. Single tenant buildings shall be permitted wall signs on two elevations only unless the area of square footage exceeds 25,000 or above in a single use. The size of the sign shall be based on Table 1.
- f. Halo Lit signs are permitted consistent with the wall area criteria, including maximum nits and only white.



Table 1	
Max. Percent of Wall Area	Wall Area in Square Feet (sq. ft.)
15%	0-600
13%	601-1,200
11%	1,201-1,800
9%	1,801-2,400
7%	2,401-3,200
5%	3,201-4,500
3%, not to exceed 275 sq. ft.	4,500+

6. Projecting Sign (Wall)

- a. Shall be limited to the Village Retail District.
- b. Sign area shall not exceed two (2) square feet and not project more than two (2) feet from the building.

7. Festive Flags/Banners

- a. Flags and banners shall be permitted on approved standards attached to the building facade and on standards attached to pedestrian area lighting.
- b. Flags and banners shall be constructed of fabric or vinyl.
- c. Banners shall not contain advertising for individual users, businesses, services, or products.

- d. Flags and banners shall project from buildings a maximum of two (2) feet.
- f. Flags and banners shall have a maximum area of 10 square feet.
- g. Flags and banners which are torn or excessively worn shall be removed at the request of the city.



#### 8. Building Directory

- a. In multi-tenant buildings, one building directory sign may be permitted. The directory sign shall not exceed eight square feet.

#### 9. On-Premise Directional Signs

- a. On-premise signs shall not be larger than four (4) square feet. The maximum height of the sign shall not exceed five (5) feet from the ground. The placement of directional signs on the property shall be so located such that the sign does not adversely affect adjacent properties (including site lines or confusion of adjoining ingress or egress) or the general appearance of the site from public right-of-way. No more than four (4) signs shall be allowed per lot. The City Council may allow additional signs in situations where access is confusing, or traffic safety could be jeopardized.
- b. Bench signs are prohibited except at transit stops as authorized by the local transit authority.
- c. Signs and Graphics. Wherever possible, traffic control, directional, and other public signs should be consolidated and grouped with other street fixtures and furnishings to reduce visual clutter and to facilitate vehicular and pedestrian movement. A system of directional signs should also be established to direct traffic within the commercial area and away from residential areas.

#### 10. Prohibited Signs

- a. Pylon signs.
- b. Back lit awnings.
- c. Window signs are prohibited except for company logo/symbol and not the name. Such logo shall not exceed 10% of a window area.
- d. Menu signs.
- e. Signs on roofs, dormers, and balconies.

- f. Billboards.
- g. Interchangeable letter boards or panels.
- h. Flashing signs.

11. Sign Design and Permit Requirements

- a. The sign treatment is an element of the architecture and thus should reflect the quality of the development. The signs should be consistent in color, size, and material and height throughout the development. A common theme will be introduced at the development's entrance monument and will be used throughout.
- b. All signs require a separate sign permit.
- c. Wall business signs shall comply with the City's sign ordinance for the neighborhood business district for determination of maximum sign area. Wall signs may be permitted on the "street" front and primary parking lot front of each building.

**I. Public Realm, Streetscape**

The site development, streetscape character, building placement, pedestrian realm, material expression and color, stormwater utilization, building interest, lighting and walking paths shall be consistent with the Avienda Development Guidelines Dated September 8, 2022.

**J. Engineering Conditions**

- 1. The applicant shall update the traffic analysis completed for the 2016 AUAR Update based on the approved land uses for the development.
- 2. Each subsequent plat and/or site plan will be required to complete a Traffic Impact Study for the abutting local road network to identify capacity deficiencies at affected intersections and to help identify feasible solutions to identified deficiencies. This shall also include; an assessment of internal circulation for vehicles and pedestrians; the interface between public and private streets and trails and their respective maintenance operations; and emergency service access and circulation.
- 3. The access point east of the most eastern round-a-bout on Bluff Creek Boulevard, as depicted in Development Plan 8.1 dated July 15, 2022, is not approved.
- 4. An updated capacity analysis shall be provided based on the approved land uses to determine if the municipal utilities to service the development are adequate.

**PASSED AND ADOPTED** by the Chanhassen City Council this 12<sup>th</sup> day of September, 2022.

ATTEST:

\_\_\_\_\_  
Kim Meuwissen, City Clerk

\_\_\_\_\_  
Elise Ryan, Mayor

(Summary Ordinance 696 to be published in the Chanhassen Villager on October 6, 2022)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**SUMMARY OF ORDINANCE NO. 696**

**AN ORDINANCE AMENDING CHAPTER 20 OF THE  
CHANHASSEN CITY CODE, THE CITY'S ZONING ORDINANCE,  
BY AMENDING THE AVIENDA PLANNED UNIT DEVELOPMENT-RC**

The purpose of this ordinance is to amend the Planned Unit Development-RC for Avienda as follows:

1. Add 53 row homes between the townhomes and the apartments.
2. Increase the number of apartments from 250 to 417.
3. Combine the 150-unit senior housing development to one 300-unit building at the southwest corner.
4. The northerly senior housing is now a retail use.
5. Plan potential locations for three to four additional drive-throughs.
6. The district plan may be fluid as future users are identified but consistent with the Districts and PUD Ordinance.
7. Changes to District #3 including 10 acres set aside for a regional use.

A printed copy of Ordinance No. 696 is available for inspection by any person during regular office hours at the office of the City Manager/Clerk.

**PASSED, ADOPTED, AND APPROVED FOR PUBLICATION** this 26<sup>th</sup> day of September, 2022, by the City Council of the City of Chanhassen.

(Published in the Chanhassen Villager on October 6, 2022)

# City Council Item

September 26, 2022



<b>Item</b>	Monthly Fire Department Update	
<b>File No.</b>		<b>Item No:</b> F.1
<b>Agenda Section</b>	<b><u>FIRE DEPARTMENT/LAW ENFORCEMENT UPDATE</u></b>	
<b>Prepared By</b>	Don Johnson, Fire Chief	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	Operational Excellence

## **SUMMARY**

Monthly Fire Department Update with Call Response Data from August 2022.

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

2022 09 26 Council Update  
22 09 Graphs CC  
2022 08 CRR Graphs



# CITY OF CHANHASSEN

Chanhassen is a Community for Life - Providing for Today and Planning for Tomorrow

**TO:** Laurie Hokkanen, City Manager  
**FROM:** Don Johnson, Fire Chief  
**DATE:** September 26, 2022  
**SUBJ:** Monthly Fire Department Update

## Fire Department Staffing

Department staffing is at 33 paid on-call firefighters and 6 Full Time personnel. (1) POC firefighters are on extended medical leave. One firefighter with 14 years of service retired as of September 15. An additional firefighter of three years resigned effective September 30.

## Fire Department Response

The fire department responded to (116) calls for service in August, our highest this year. Call Breakdown for the month:

1 Chief Only  
91 Duty Crew  
24 General Alarms: (22) General Alarms occurred during times the station was not staffed

Significant calls included the following:

- Mutual Aid to Eden Prairie on a Structure Fire
- Assist to Carver County Sheriff's Office for UAV Operations
- Lift Assists accounted for 15 calls for service with 6 coming from one specific care facility. This is one of the call types that was shifted from deputy response to the duty crew under the new model.

EMS Response Data:

Total EMS Responses = 55

- Difficulty Breathing (29), Serious Medical (5), Traumatic Injury/Head Injury (7)
- Motor Vehicle Accidents (4)

Primary Actions While on Scene

- Check For Injuries and Symptoms 8
- Assessment and Vitals 14
- Assessment, Vitals, and Interventions 3
- Packaging and Loading for Transport 17
- Canceled En Route by ALS Provider 2
- Assist ALS with Transport 1
- No Patient Contact 9

Fire Units Arrived Prior to Ridgeview	32
COVID Suspected/Confirmed	1
Medical Calls the FD was not started to	35*

*\*Due to changes in CAD programming, the fire department will no longer be able to collect data on no start calls. This data will be collected annually through comparison data with Ridgeview Ambulance. YTD data shows 200 no starts.*

**Other Activities**

- NFPA Annual Fit testing occurred on August 29. This includes an extensive blood work up, respirator qualification and fit testing, EKG, and hearing and eye exams.
- With high school football starting in September, the department proudly staff's each home game with EMT Firefighters
- We sent an engine company for citywide standby at Chaska Fire on September 12 as they were busy with Annual Open House activities
- On Sept 24 we staffed an Engine and crew for St. Hubert's Fall Harvest Festival , as well as, a community event at The Gardens by the Woods
- We staffed two intersections to support Fall de Tonka on Sept 25.
- The Chanhassen Fire Department Open House is currently going on this evening (Sept 26) at the station. Thanks to Assistant Chief Nutter and our team for putting this event together
- We are scheduled to present at the Senior Active Aging event on Sept 29 during day hours

## **Fire Training**

Department members attended EMS training, Strip Mall Fire Command Training, and required annual department physical and medical evaluations.

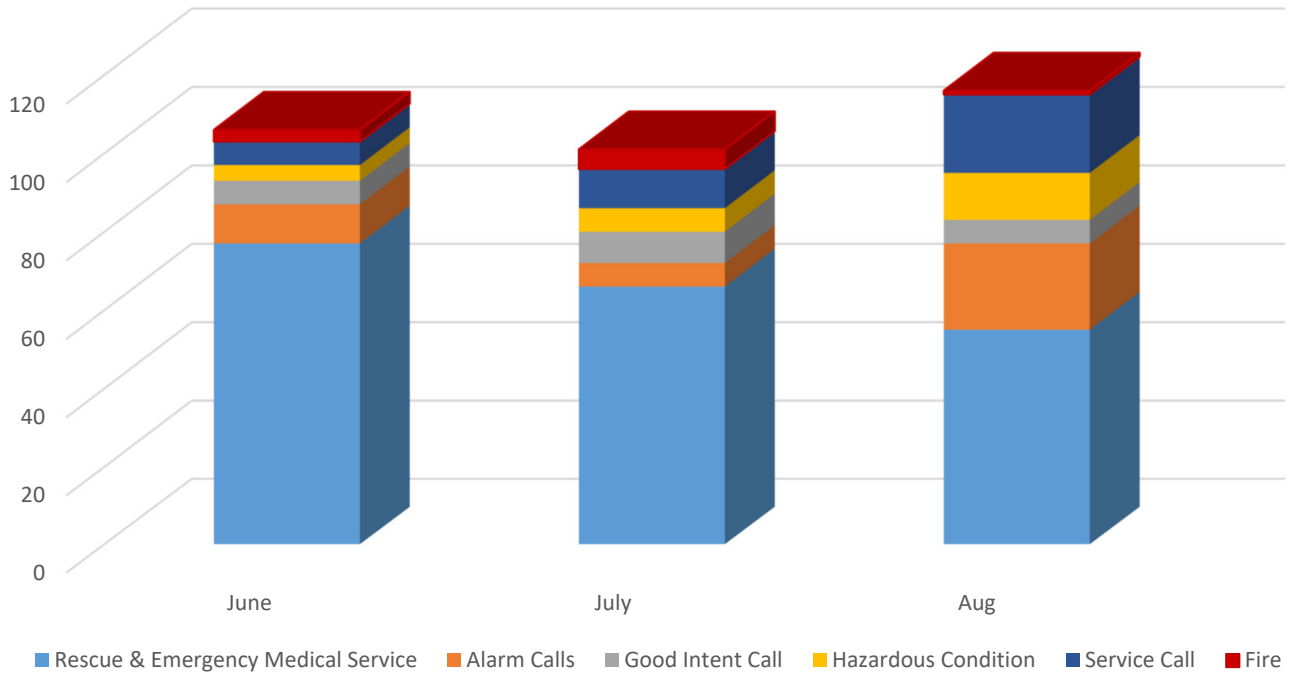
### **Fire Inspections: Including proactive, complaint based, and annual – 23 Inspections**

- 2 Pre-event Inspections: Business celebration event parties involving tents and food trucks
- 19 construction and fire sprinkler/alarm related inspections: several new fire alarm systems in businesses tested; Primrose School new fire and sprinkler testing; Christian Brothers Auto Sprinkler inspections; several school projects completed inspection at Chan Elementary and Minnetonka West.
- 2 annual or follow up inspections: Follow up to business complaints for fire code violations

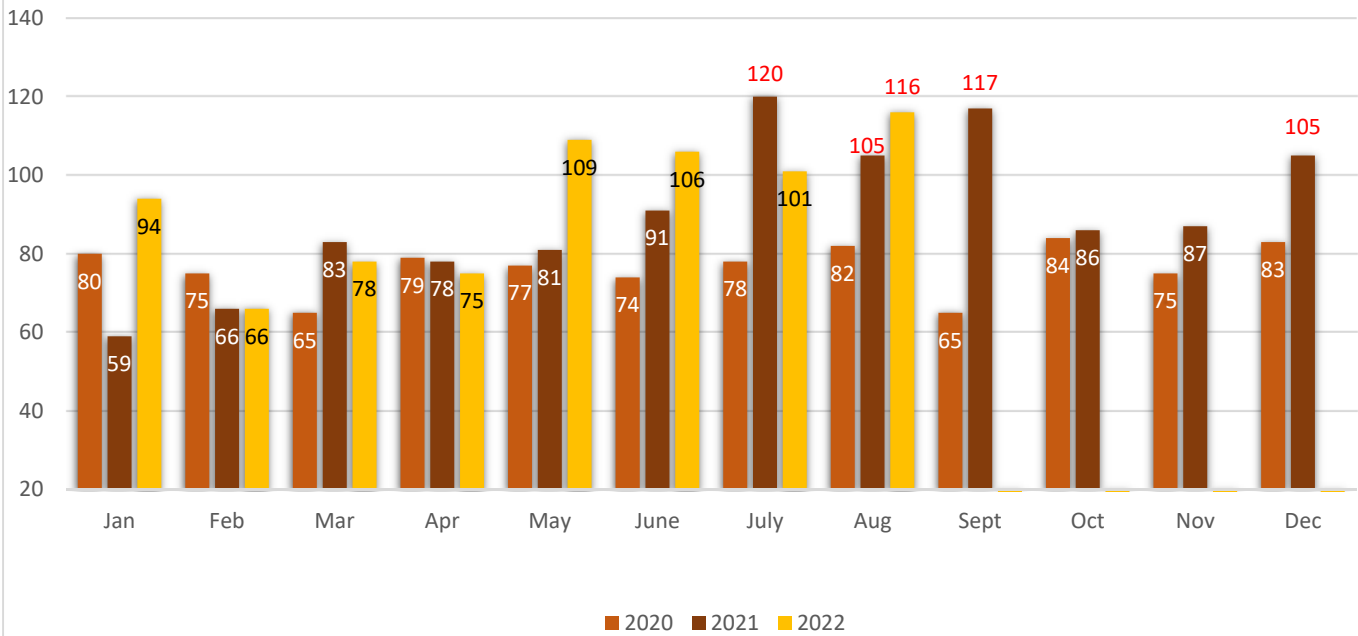
### **Plan Reviews: including fire alarm and suppression systems, building construction and remodel, and preliminary plan reviews: 21**

- Fire related: 12: Fire alarm system at new building at Storagemart; Youngstedts remodel project;
- Construction: 7: Plan Reviews completed for new Caribou building; Chapel Hill remodel
- Preliminary: 2: Xcel Energy preliminary review

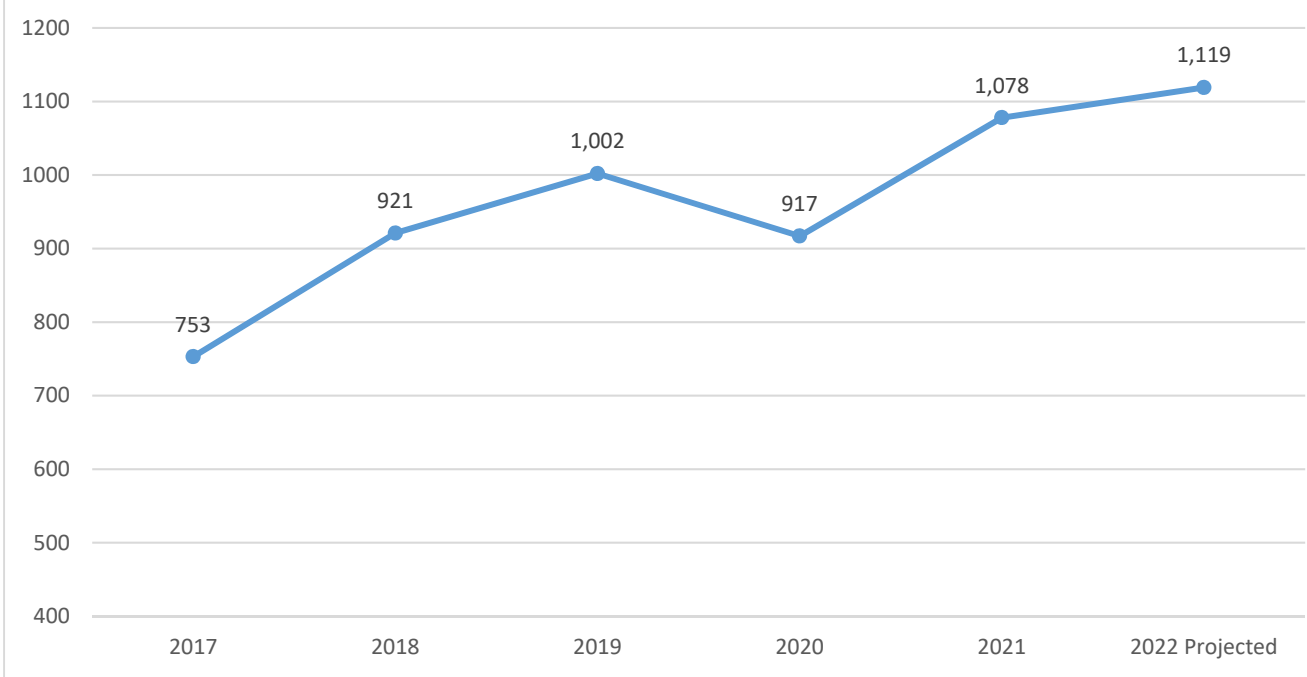
### Calls by Type and Month



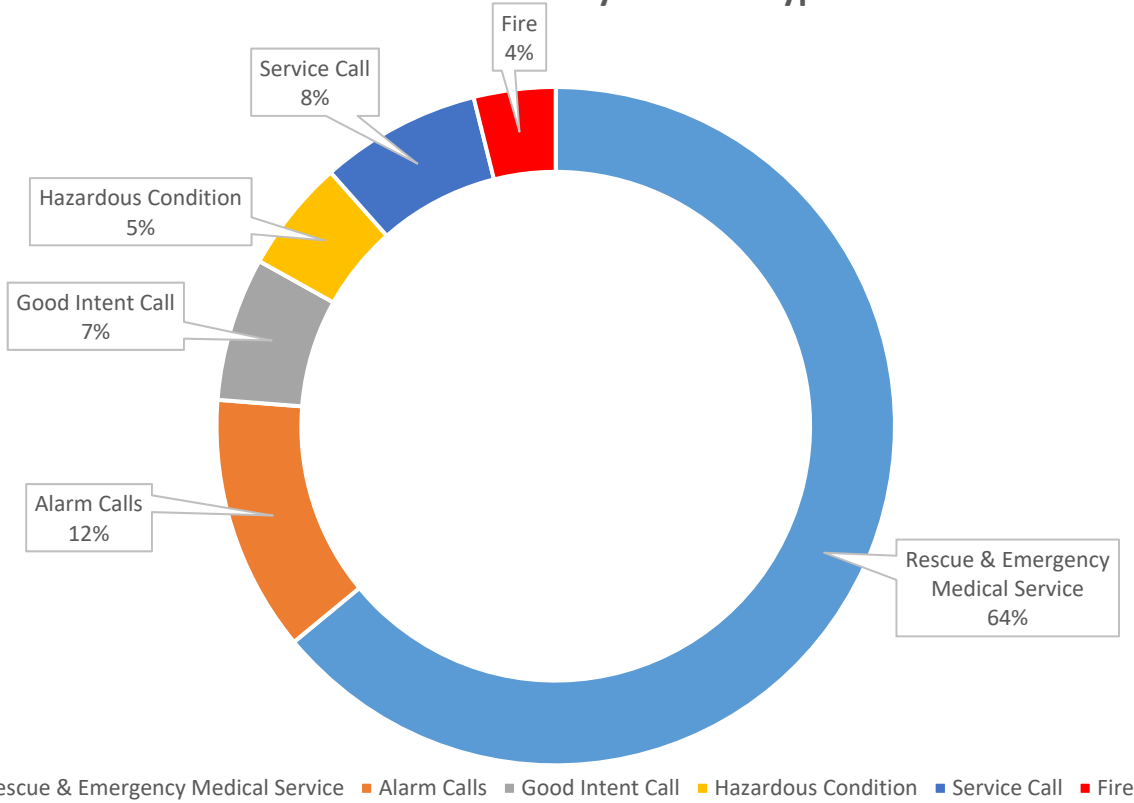
### Chanhassen Fire Department Calls By Month Comparison



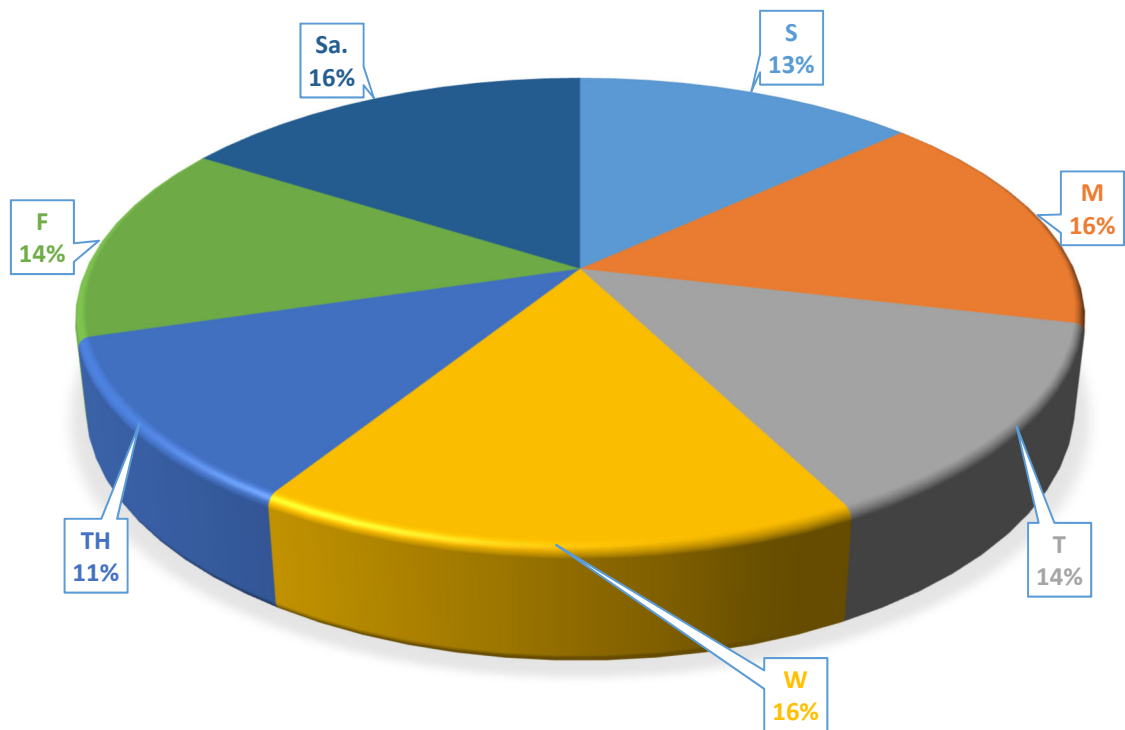
### Calls for Service by Year



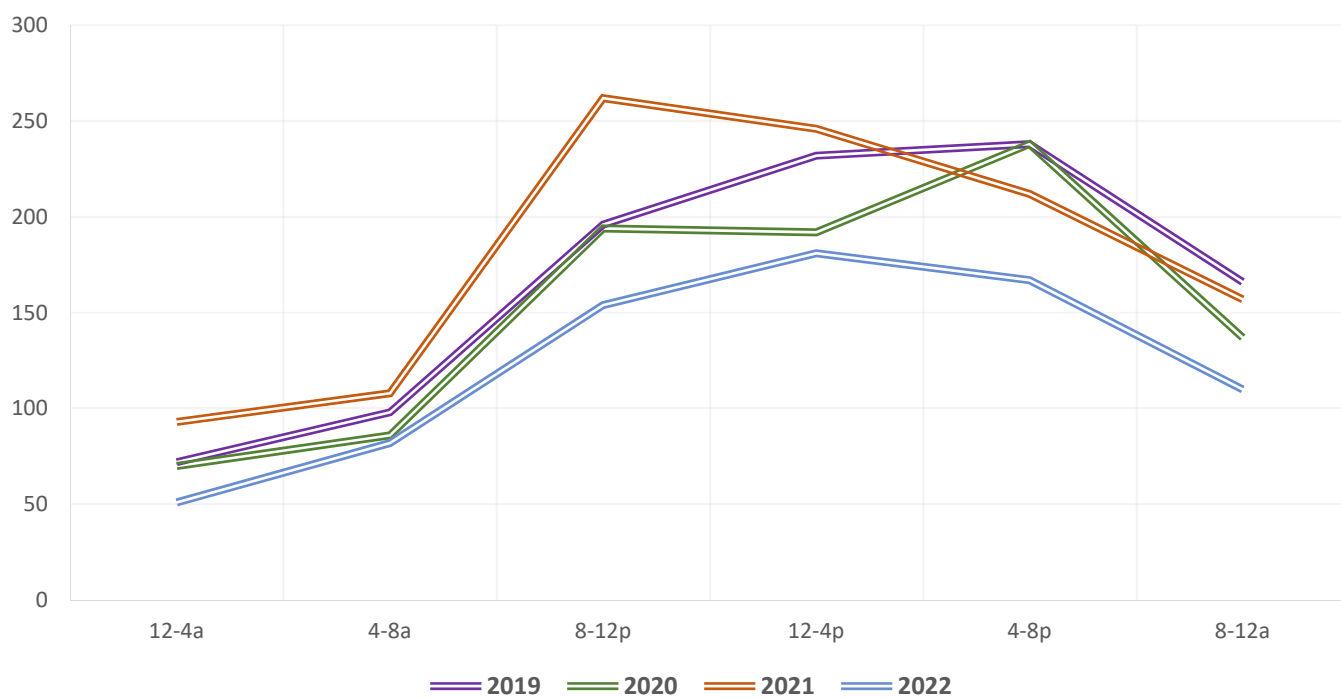
### 2022 Calls for Service by % of Call Type



### 2022 CALLS BY DAY OF WEEK



### CALLS BY TIME OF DAY



## Incident Type Report (Summary)

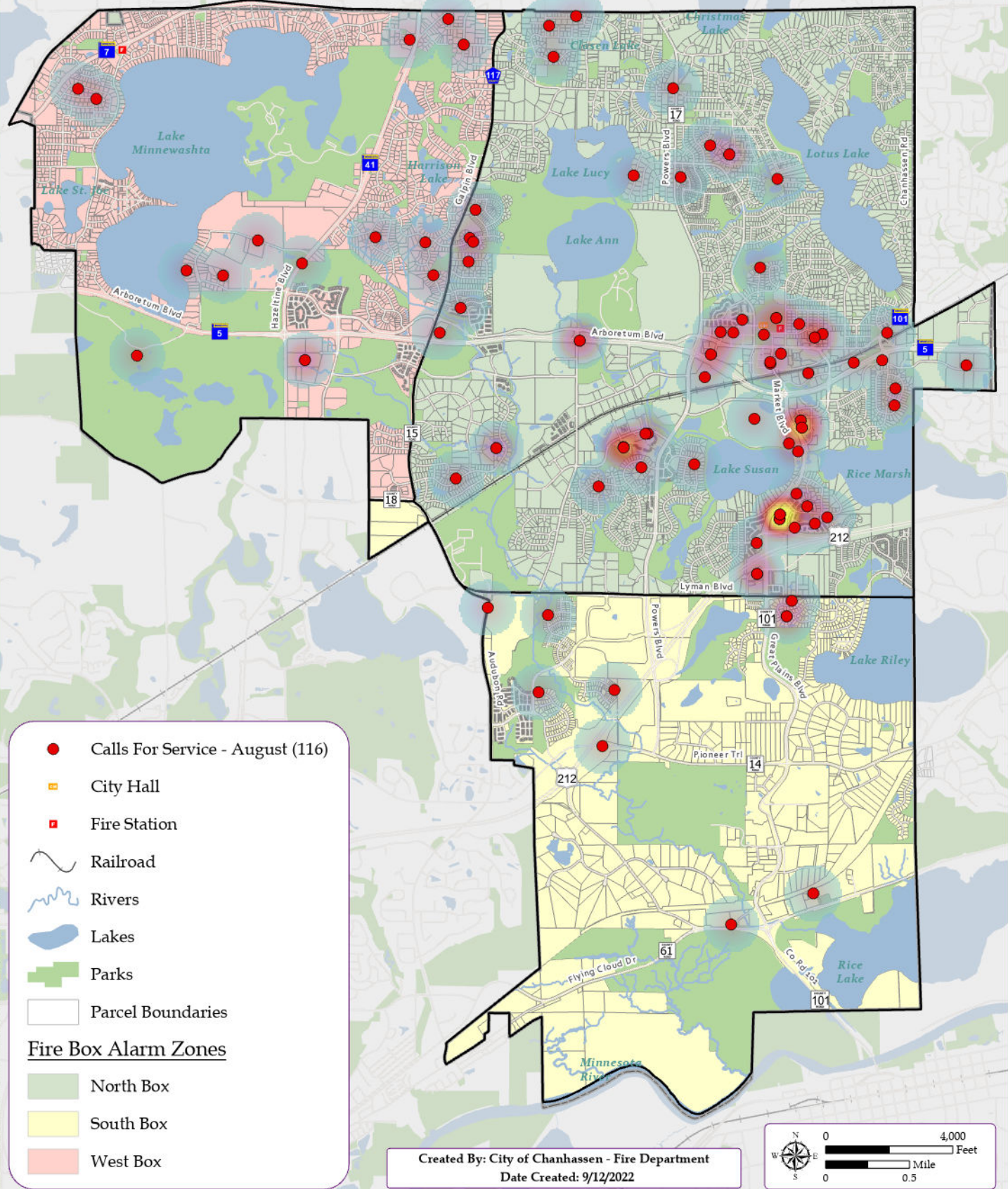
Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
111 - Building fire	1	0.86%				
	<b>Total: 1</b>	<b>Total: 0.86%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
311 - Medical assist, assist EMS crew	2	1.72%				
3211 - Cardiac Arrest	2	1.72%				
32110 - Fall Great than 10'	1	0.86%				
32112 - Medical Alarm	4	3.45%				
32114 - Serious Medical	5	4.31%				
32115 - General Medical	4	3.45%				
32116 - Weak/Dizzy/Unwell/Unspecified	2	1.72%				
32117 - Diabetic Emergency	1	0.86%				
3212 - Unconscious/Unresponsive	4	3.45%				
3213 - Difficulty Breathing	10	8.62%				
3214 - Stroke	2	1.72%				
3215 - Seizure	4	3.45%				
3217 - Allergic Reaction	1	0.86%				
3218 - Choking	1	0.86%				
3219 - Traumatic Injury/Head Injury/Severe Burn	7	6.03%				
322 - Motor vehicle accident with injuries	4	3.45%				
353 - Removal of victim(s) from stalled elevator	1	0.86%				
	<b>Total: 55</b>	<b>Total: 47.41%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
4101 - Suspected Gas Odor Inside a Structure	3	2.59%				
4102 - Suspected Gas Odor Outside	3	2.59%				
412 - Gas leak (natural gas or LPG)	1	0.86%				
424 - Carbon monoxide incident	1	0.86%				
444 - Power line down	3	2.59%				
445 - Arcing, shorted electrical equipment	1	0.86%				
	<b>Total: 12</b>	<b>Total: 10.34%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
551 - Assist police or other governmental agency	4	3.45%				
554 - Lift Assist	15	12.93%				
561 - Unauthorized burning	1	0.86%				
	<b>Total: 20</b>	<b>Total: 17.24%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
611 - Dispatched and cancelled en route	1	0.86%				
6111 - EMS Dispatched and cancelled en route	1	0.86%				
622 - No incident found on arrival at dispatch address	2	1.72%				
651 - Smoke scare, odor of smoke	2	1.72%				
	<b>Total: 6</b>	<b>Total: 5.17%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
735 - Alarm system sounded due to malfunction	2	1.72%				
736 - CO detector activation due to malfunction	2	1.72%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
741 - Sprinkler activation, no fire - unintentional	1	0.86%				
743 - Smoke detector activation, no fire - unintentional	4	3.45%				
745 - Alarm system activation, no fire - unintentional	10	8.62%				
746 - Carbon monoxide detector activation, no CO	3	2.59%				
	<b>Total: 22</b>	<b>Total: 18.97%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
	<b>Total: 116</b>	<b>Total: 100.00%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>



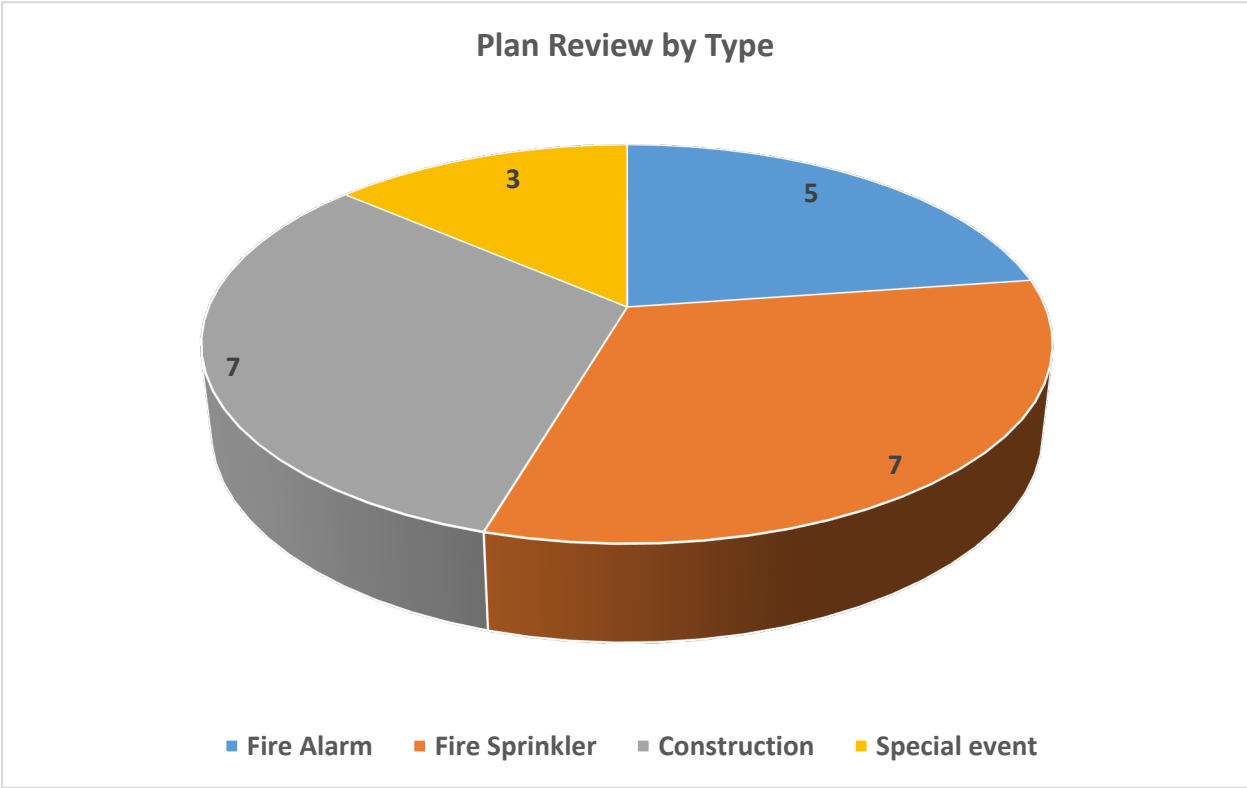
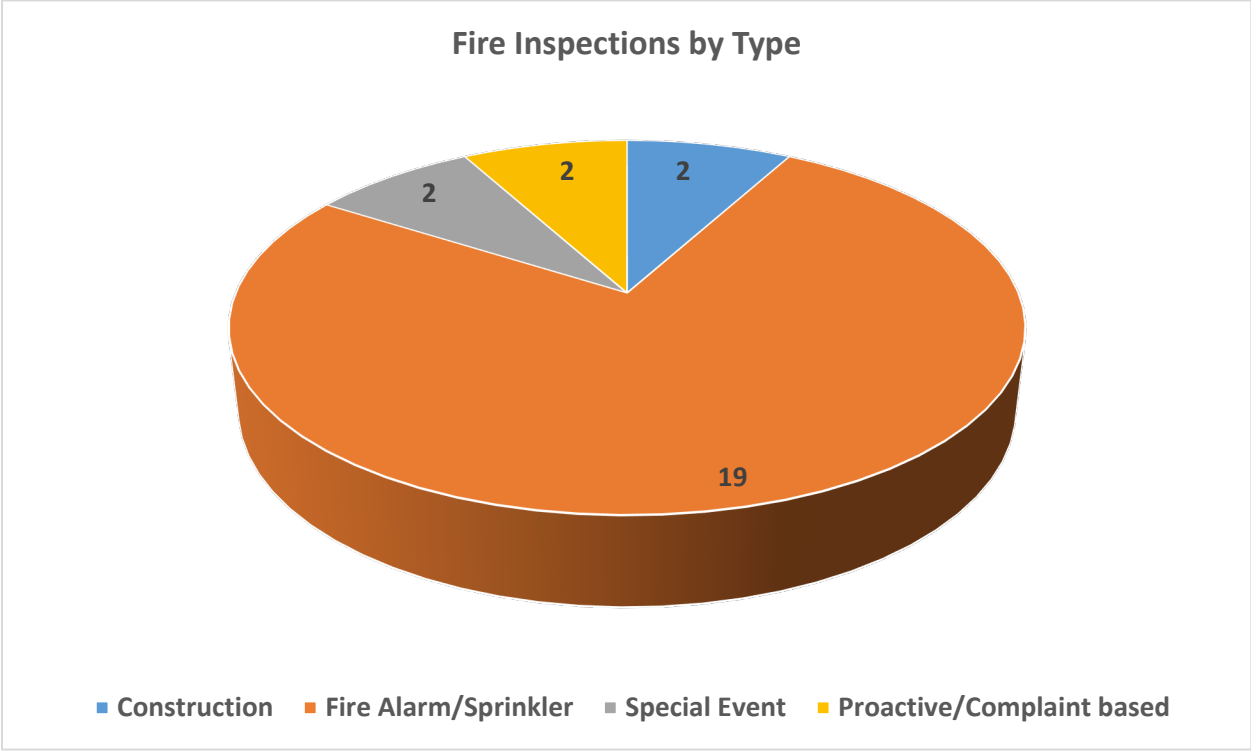
# City of Chanhassen

## Fire Calls for Service - August 2022

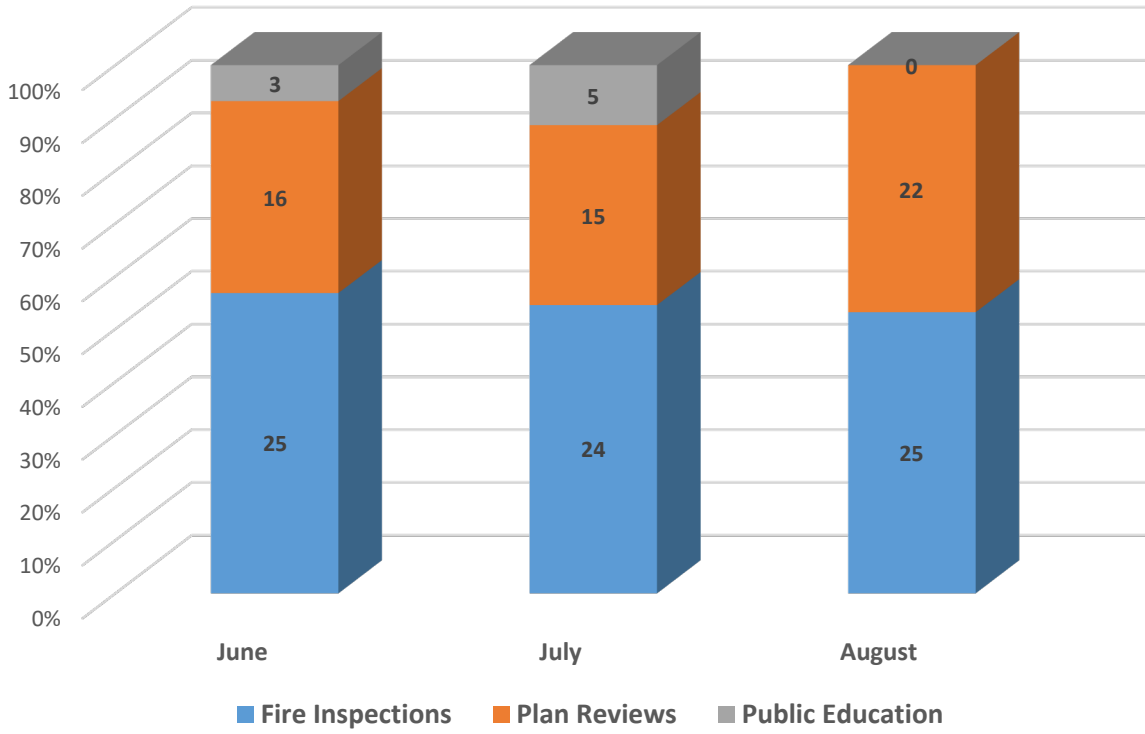


Document Path: K:\Departments\Fire\FireIncidents\_RMIS\2022-08\August01\_2022-08\August01.aprx

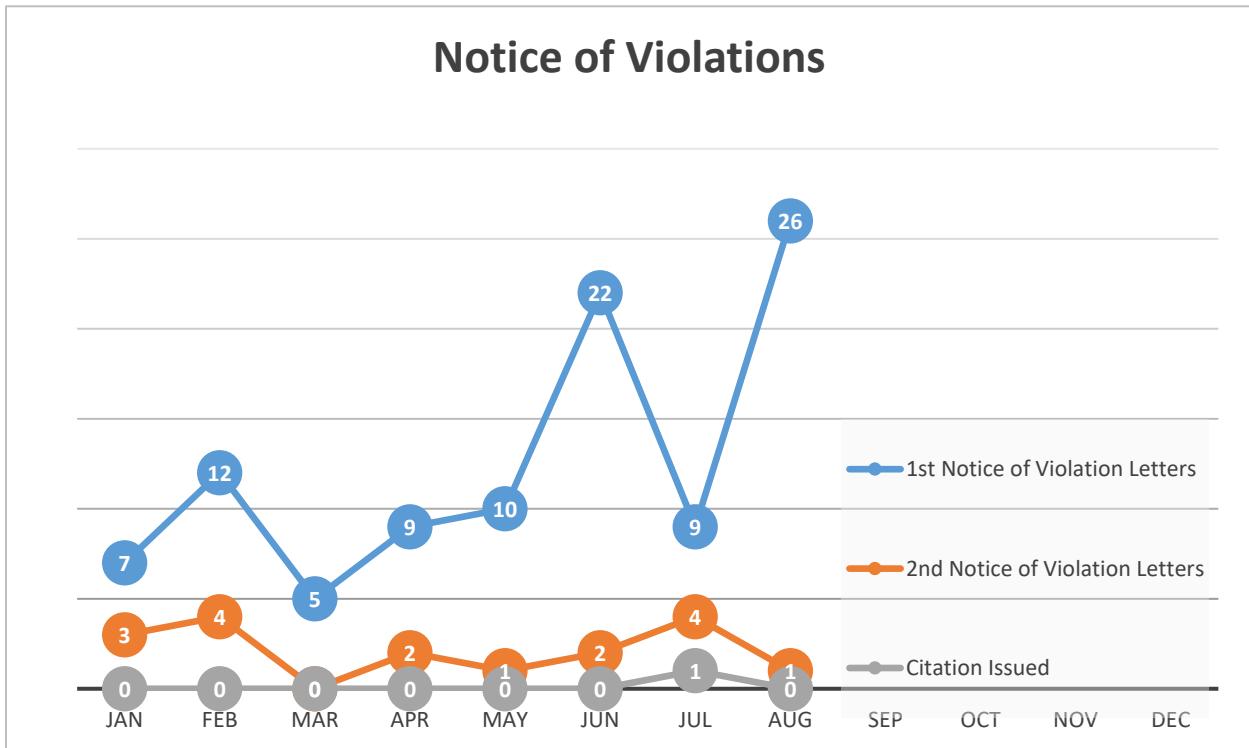
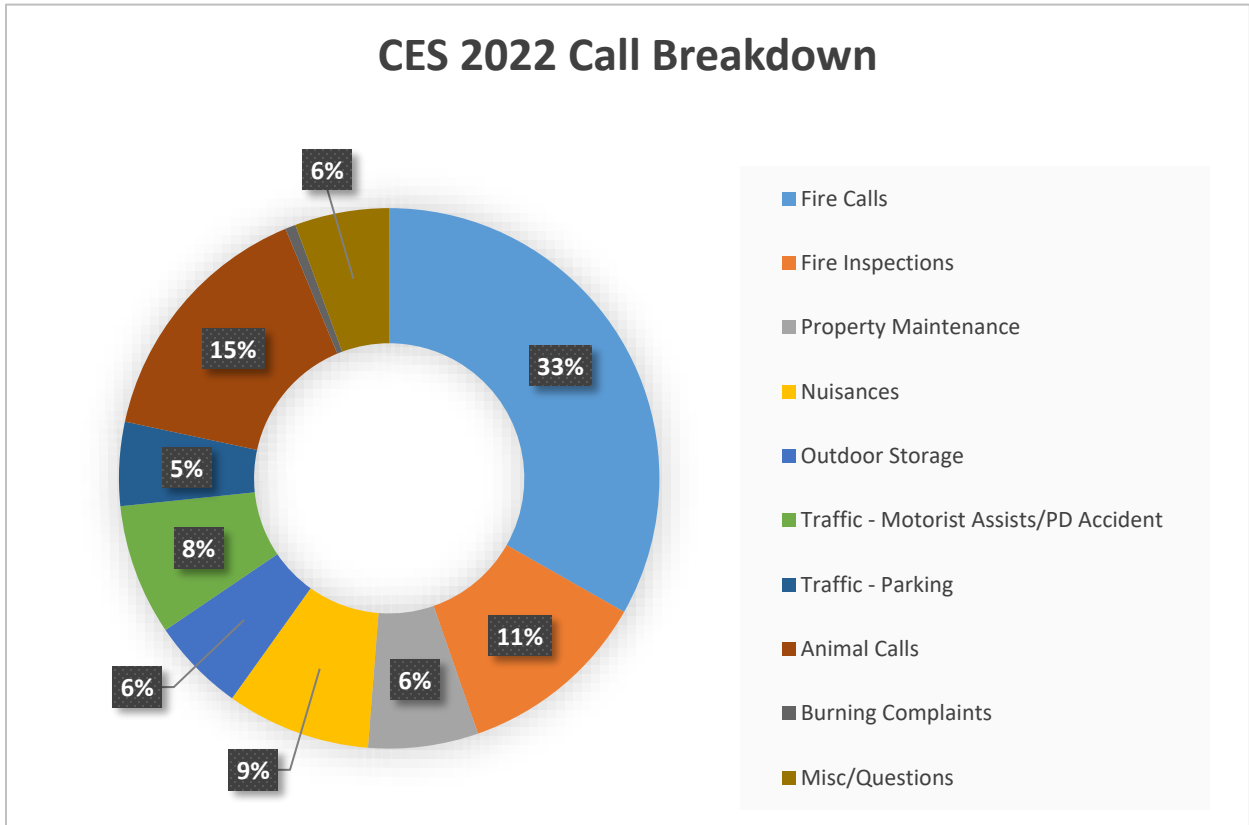
**Community Risk Reduction Reporting Data Breakdown July 2022**



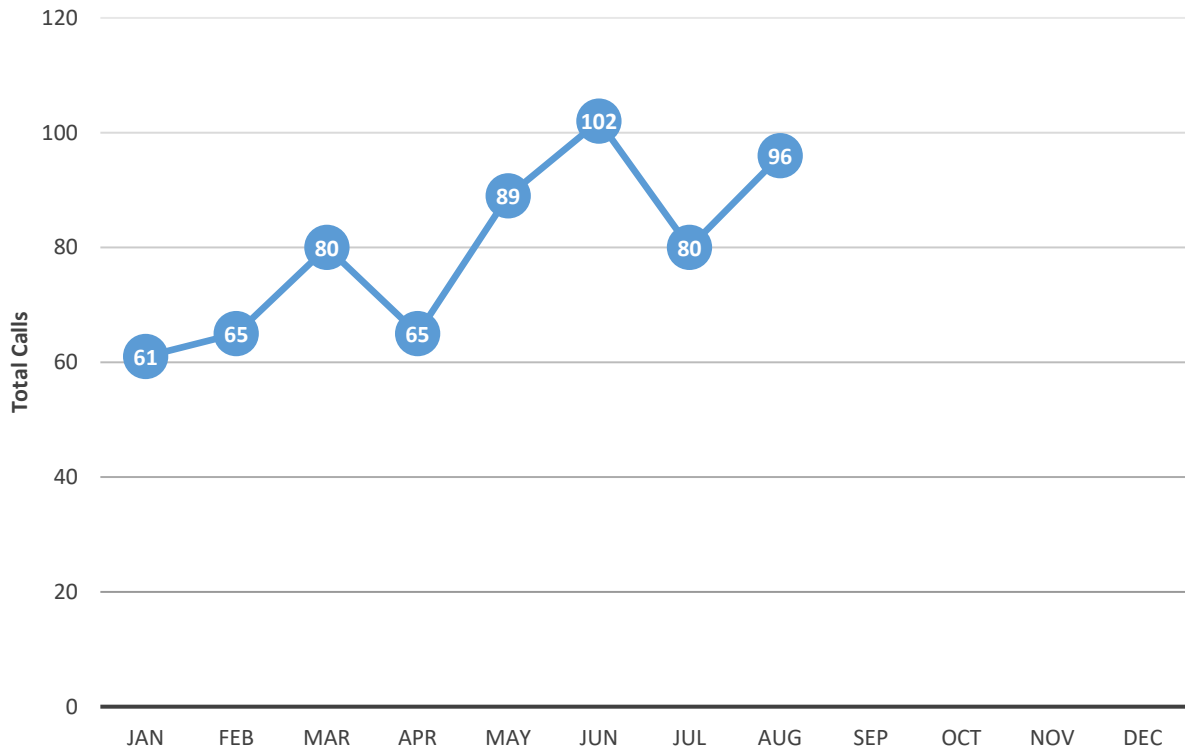
### 2022 Community Risk Reduction by Type



## Code Enforcement Specialist Data



## Total Monthly Calls/Inspections



# City Council Item

September 26, 2022



<b>Item</b>	Law Enforcement Update	
<b>File No.</b>		<b>Item No:</b> F.2
<b>Agenda Section</b>	<b><u>FIRE DEPARTMENT/LAW ENFORCEMENT UPDATE</u></b>	
<b>Prepared By</b>	Lance Pearce, Lieutenant, CCSO	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

[Chanhassen City Council Meeting 9 26 22](#)

August 2022 Breakdown  
Comparison of Metrics 2019-2022  
Activity Description by Class.pdf  
August 2022



Lieutenant  
Chanhassen Office

# Memo

TO: Mayor Ryan and Chanhassen City Council members

FROM: Lieutenant Lance Pearce

DATE: September 13, 2022

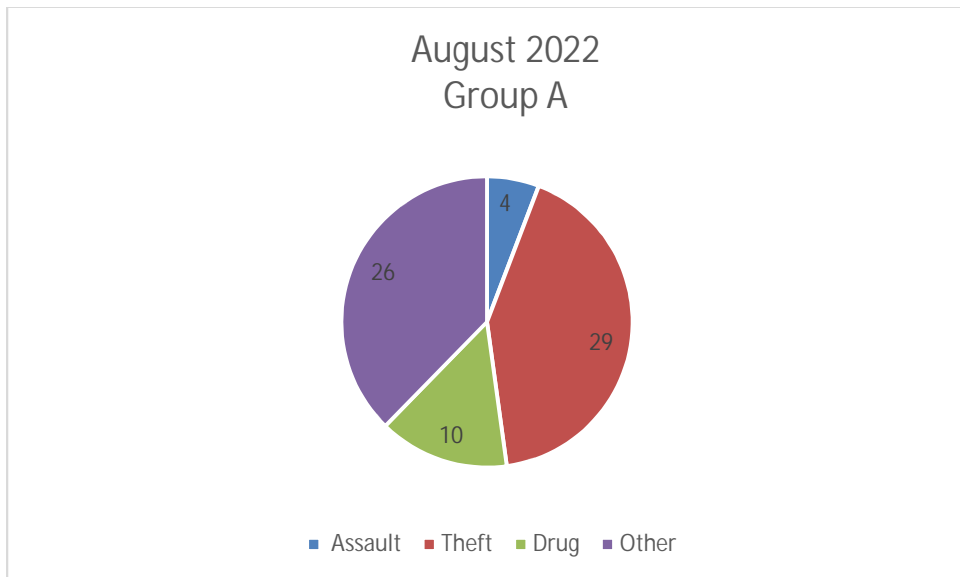
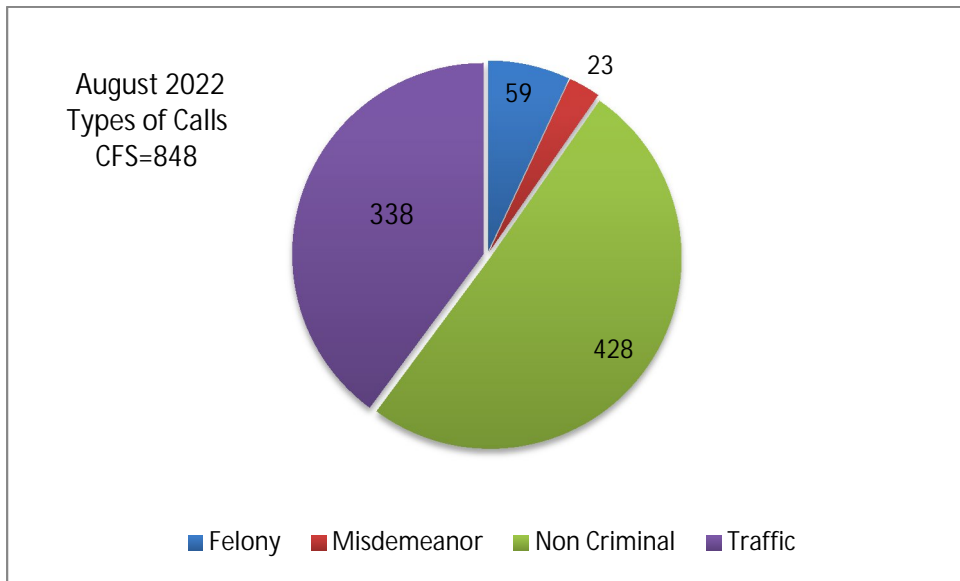
RE: Law Enforcement Update

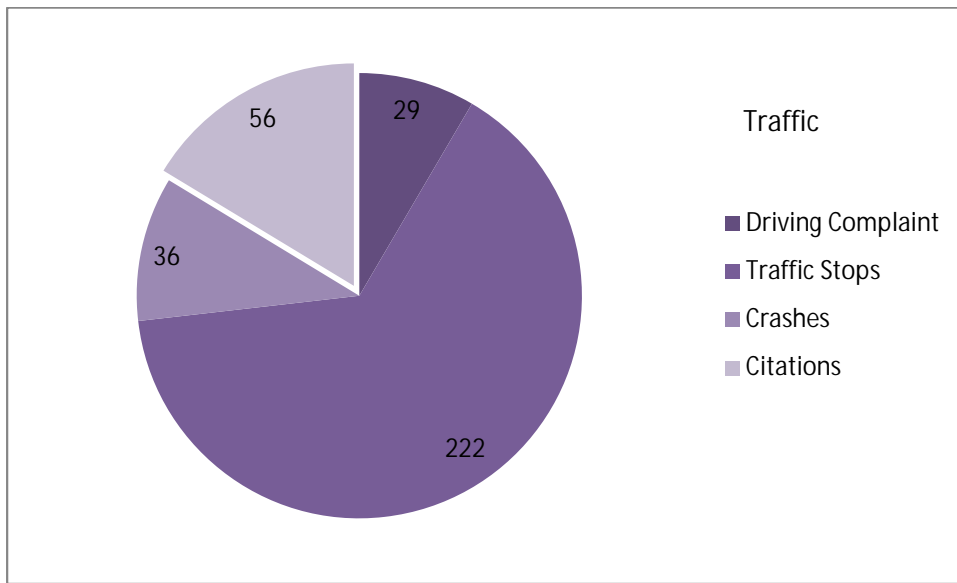
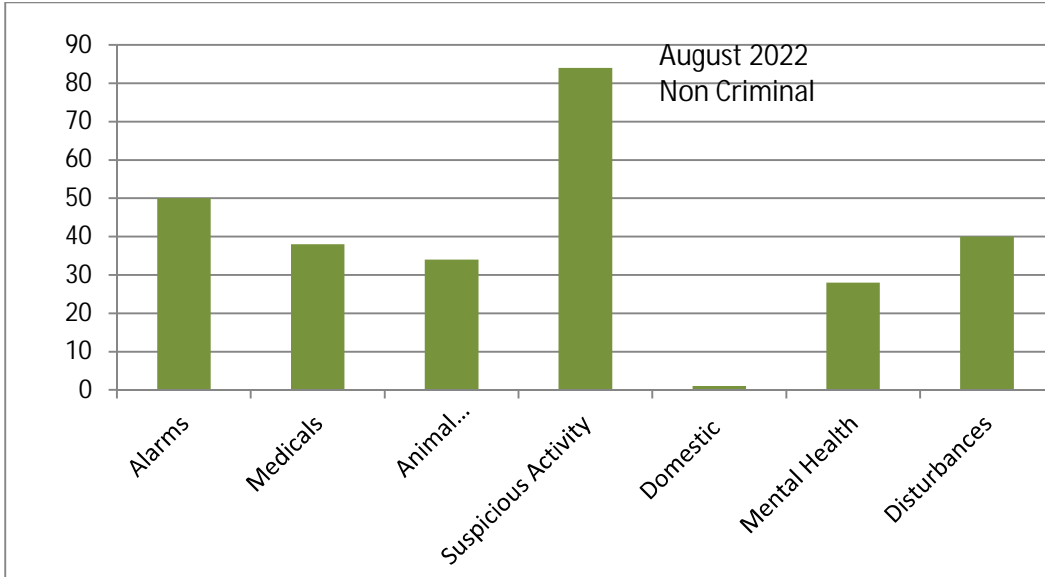
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Attached are the agenda items for the City of Chanhassen council meeting September 26, 2022 for your review and consideration.

1. Carver County Sheriff's Office City of Chanhassen August 2022 Calls for Service Summary; Group A, Group B, Non-Criminal, Traffic and Administrative.
2. Carver County Sheriff's Office City of Chanhassen August Arrest Summary.
3. Carver County Sheriff's Office City of Chanhassen August Citation Summary.
4. Staffing update: Contract remains full. Deputy Ethan Larson is the new Chanhassen High School SRO and started there on the first day of school.
5. Training update: August training was the prep for the hands-on use-of-force trainings scheduled for September.

August 2022  
Carver County Sheriff's Office  
City of Chanhassen  
Call for Service  
Total Patrol Activity=848





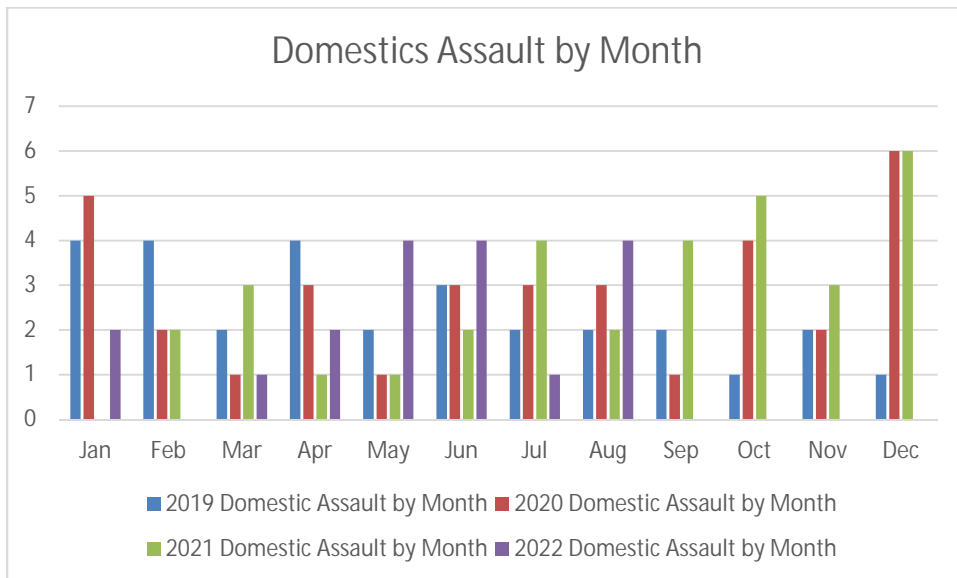
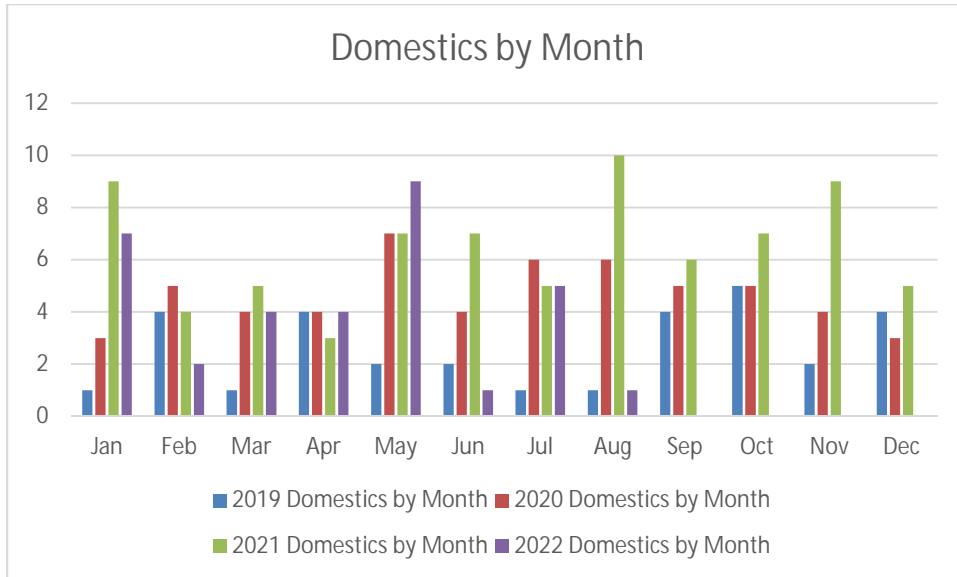


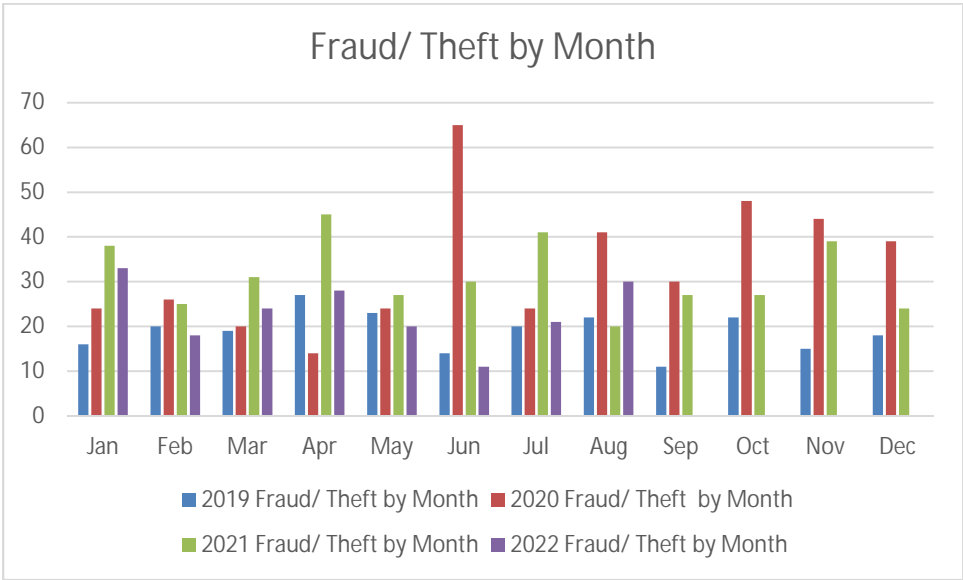
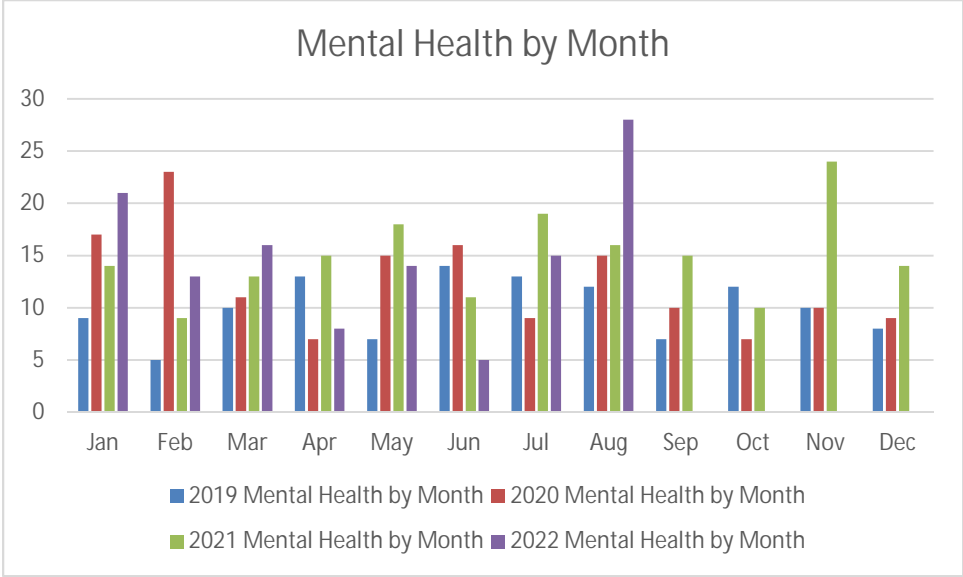






# Comparison of Metrics 2019-2022









NIBRS - Activity Codes

Activity Code	Descriptor	
<b>GROUP A</b>		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy, possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sell, possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transport, use firearm

<b>GROUP B</b>		
BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trespassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
*		Use only when Enforcement used (citation or arrest)

**Activity Codes**  
**Non-criminal, Traffic and Administrative**

<b>NON CRIMINAL</b>		
<b>Code</b>	<b>Description</b>	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Transport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

<b>TRAFFIC RELATED</b>		
<b>Code</b>	<b>Description</b>	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

**ADMINISTRATIVE**

<b>Code</b>	<b>Description</b>	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit - Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewa	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Re	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immigration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employ	Records check for Carver County employment
43	Rec Ck - SO Employ	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employ	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order



**City of Chanhassen**

**August 2022**



Carver County Sheriff's Office  
Monthly Calls for Service  
From: 08/01/2022 To: 08/31/2022

## Chanhassen City

### Patrol

#### A Offense

Assault	4
Burglary	1
Counterfeiting/Forgery	2
Drug Violation	10
Extortion/Blackmail	1
Traffic - Alcohol Rel	2
Property Damage	8
Pornography	1
Robbery	1
Sex Crime	1
Stolen Property Offenses	1
Theft	19
Fraud	10

**Total A Offense:** 61

#### B Offense

Disorderly Conduct	5
Traffic - Alcohol Rel	5
Liquor Viol	1
Misc - criminal	7
Runaway	1
Trespassing	2

**Total B Offense:** 21

#### Non Criminal

Misc Non-criminal	86
Unlock Vehicle/bldg	4
Alarm	50
Domestic	1
Missing Person	2
Abuse/Neglect (Info Only)	3
Animal	34
Medical	38
Assist Other Agency	15
Fire Call	18
Mental Health	28
Civil Process	1
Transport	2
Warrant Service	2
Boat & Water	15
Suspicious Activity	84
Open Door	3
Drug - Info Only	1
Disturbance (Info Only)	40
Child Custody Dispute	1

**Total Non Criminal:** 428

#### Traffic

Traffic - Misc	51
----------------	----



**Carver County Sheriff's Office  
Monthly Calls for Service  
From: 08/01/2022 To: 08/31/2022**

Traffic Stop	222
Pd Accident	32
Pi Accident	4
Driving Complaint	29
<b>Total Traffic:</b>	<b>338</b>

**Total Patrol: 848**

**Administrative**

**Administrative**

GunPermit-Acquire	15
GunPermit-CarryNew	9
GunPermit-CarryRenew	6
ATF	2
Rec Ck - Other Employ	2
Lic - Liquor	1
<b>Total Administrative:</b>	<b>35</b>

**Total Administrative: 35**

**Total Chanhassen City: 883**



**Carver County Sherff's Office**  
**Arrest Summary**  
**For: Chanhassen City**  
**From: 08/01/2022 To: 08/31/2022**

	<b>Total Charges</b>	<b>Total Arrestees</b>	<b>Total Incidents</b>
<b>Chanhassen City</b>			
13A - Aggravated Assault	1	1	1
13B - Simple Assault	8	3	3
13C - Intimidation	1	0	0
23D - Theft from Building	1	1	1
23H - All Other Larceny	2	2	2
26A - False Pretenses/Swindle/Confidence Garr	1	0	0
26F - Identity Theft	1	0	0
280 - Stolen Property Offenses	4	2	1
35A - Drug/Narcotic Violations	11	9	8
35B - Drug Equipment Violations	3	1	1
520 - Weapon Law Violations	1	0	0
90B - Curfew/Loitering/Vagrancy Violations	1	0	0
90C - Disorderly Conduct	5	3	2
90D - Driving Under the Influence	13	6	6
90G - Liquor Law Violations	13	12	1
90J - Trespass of Real Property	2	2	2
90Z - All Other Offenses	11	5	5
<b>Totals for Chanhassen City</b>	<b>79</b>	<b>47</b>	<b>33</b>



# Carver County Sheriff's Office Traffic Citation Summary From: 08/01/2022 To: 08/31/2022

## Chanhassen City

DAS, DAR, DAC:	6
Expired Tabs:	2
Following To Close:	1
Inattentive Driving:	1
No MN DL In Possession:	1
No MV Insurance:	2
No Proof Of Insurance:	3
No Valid Mn DL:	4
Restricted License Violation:	1
Speed:	30
Traffic Non-moving - All Other:	1
Use Electronic Device While Drivng-Ad:	3
<b>Total Chanhassen City:</b>	<b>55</b>



**Carver County Sheriff's Office  
Verbal Warnings  
From: 08/01/2022 to 08/31/2022**

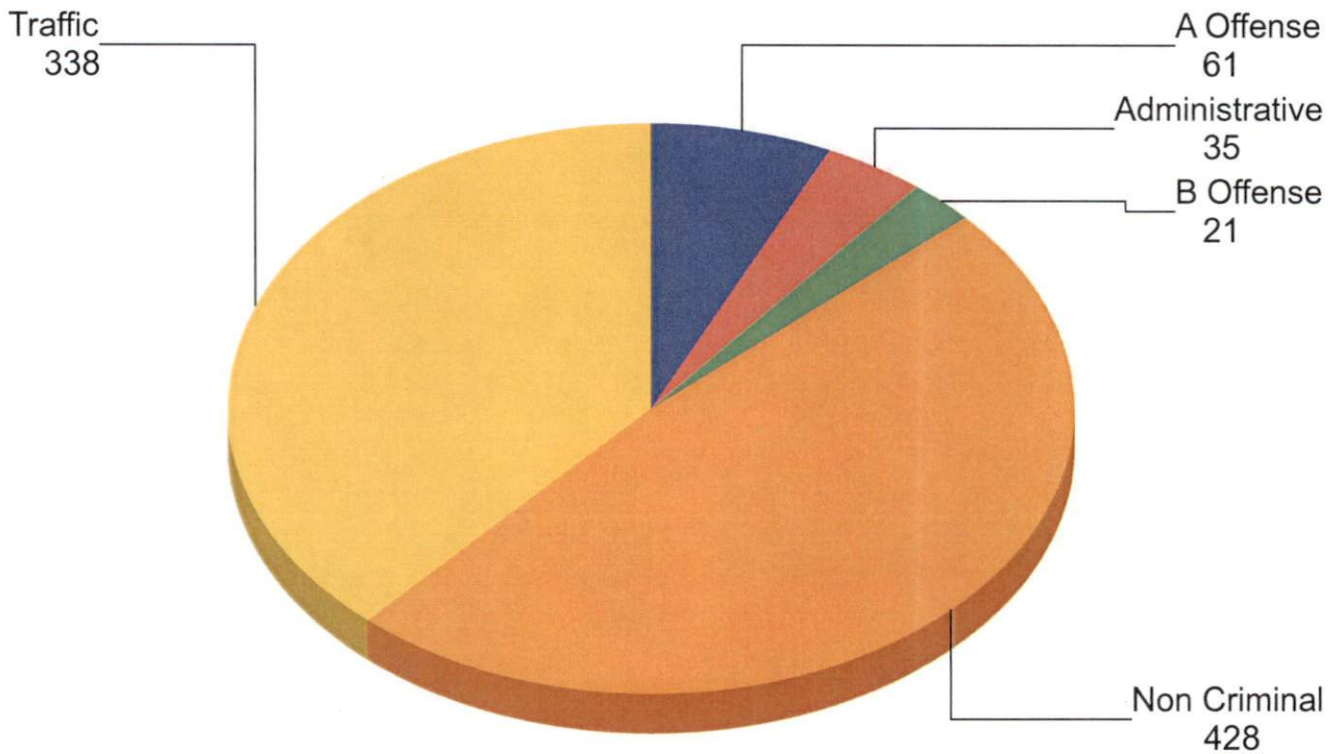
**Chanhassen City**

<b>Animal:</b>	<b>7</b>
<b>Boat &amp; Water:</b>	<b>5</b>
<b>Disturbance (Info Only):</b>	<b>1</b>
<b>Driving Complaint:</b>	<b>1</b>
<b>Misc Non-criminal:</b>	<b>8</b>
<b>Suspicious Activity:</b>	<b>4</b>
<b>Traffic - Misc:</b>	<b>3</b>
<b>Traffic Stop:</b>	<b>169</b>
<b>Grand Total Verbal Warnings:</b>	<b>198</b>



**Carver County Sheriff's Office  
Monthly Calls for Service  
From: 08/01/2022 To: 08/31/2022**

**Chanhassen City**



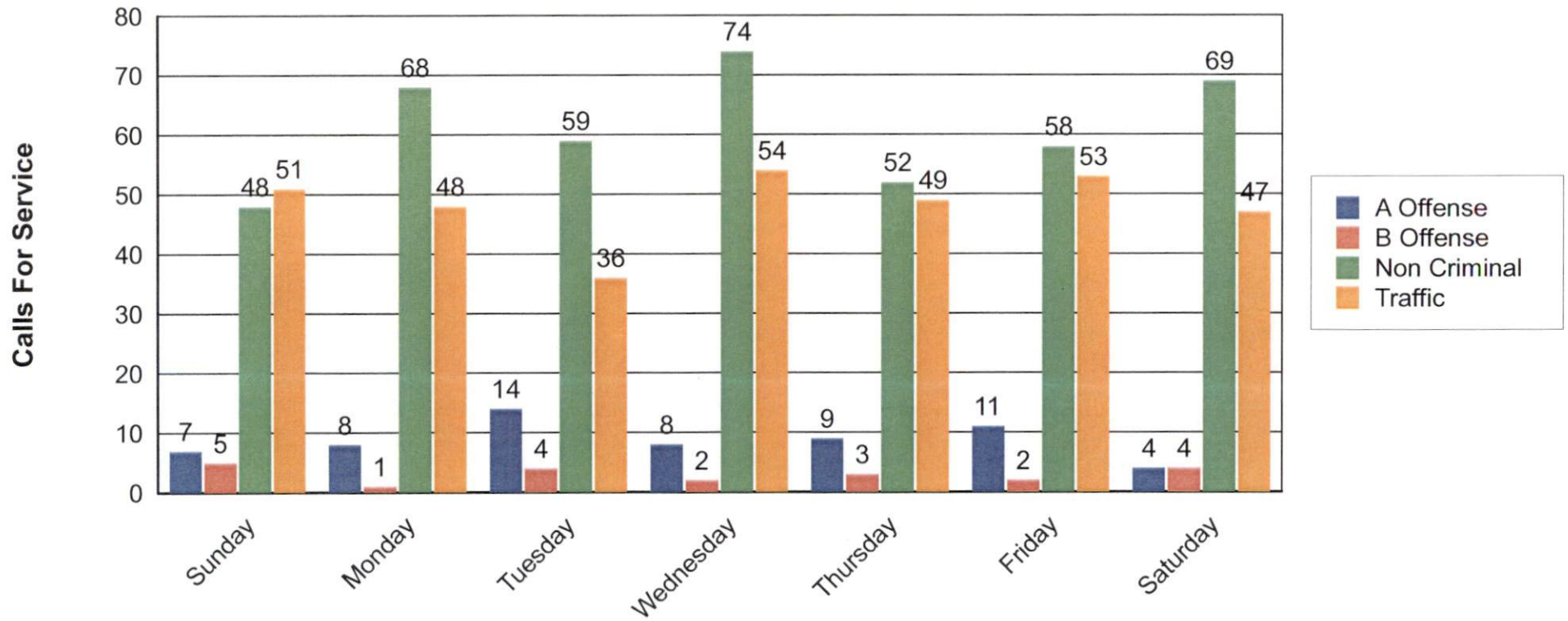
Total A Offense:	61
Total B Offense:	21
Total Non Criminal:	428
Total Traffic:	338
Total Administrative:	35

**Total Chanhassen City: 883**



**Carver County Sheriff's Office**  
**Day of Week Analysis of Calls for Service**  
**Patrol Activity**  
**From: 08/01/2022 To: 08/31/2022**

# Chanhassen City

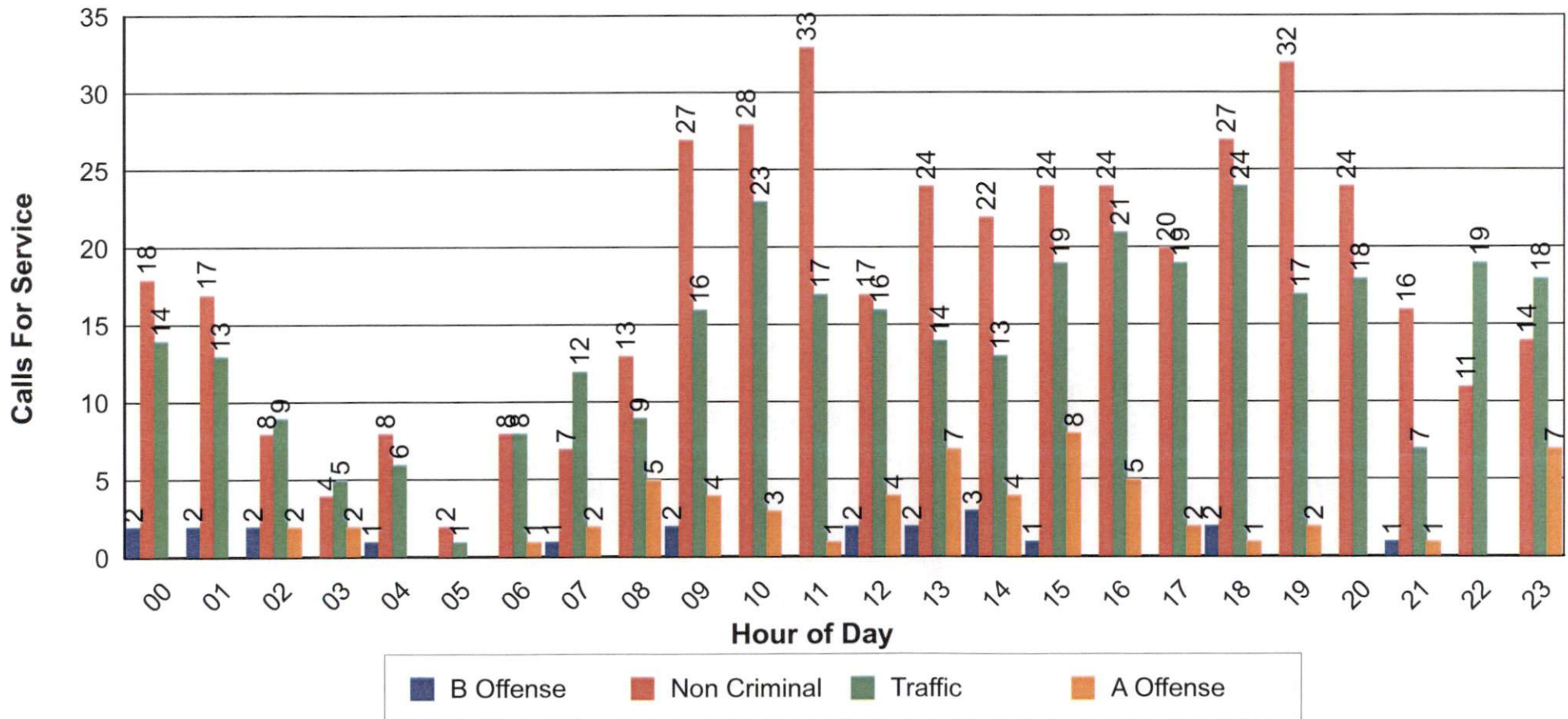


**Total Chanhassen City: 848**



**Carver County Sheriff's Office  
Hour of Day Analysis of Calls for Service  
Patrol Activity  
From: 08/01/2022 To: 08/31/2022**

## Chanhassen City



**Total Chanhassen City: 848**



**Carver County Sheriff's Office  
CSO Calls For Service  
From: 08/01/2022 To: 08/31/2022  
Chanhassen City**

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>		<u>End Time</u>		<u>Minutes Spent</u>	<u>Running Total Minutes</u>
<b>202200022160</b>								
<b>744CS</b>								
202200022160	Traffic	Animal	08/01/2022	4:41:30PM	08/01/2022	4:45:41PM	4.18	4.18
202200022160	No Chk At Sc	Animal	08/01/2022	4:45:41PM	08/01/2022	4:59:01PM	13.33	17.52
202200022160	Available	Animal	08/01/2022	4:59:01PM	08/01/2022	4:59:01PM	0.00	17.52
<b>202200023894</b>								
<b>743CS</b>								
202200023894	DISP	Traffic - Misc	08/16/2022	6:16:45PM	08/16/2022	6:16:49PM	0.07	17.58
202200023894	Enroute	Traffic - Misc	08/16/2022	6:16:49PM	08/16/2022	6:17:58PM	1.15	18.73
202200023894	Available	Traffic - Misc	08/16/2022	6:17:58PM	08/16/2022	6:17:58PM	0.00	18.73
<b>202200024107</b>								
<b>743CS</b>								
202200024107	DISP	Animal	08/18/2022	5:04:10PM	08/18/2022	5:06:16PM	2.10	20.83
202200024107	Reset At Sce	Animal	08/18/2022	5:06:16PM	08/18/2022	5:09:13PM	2.95	23.78
202200024107	Available	Animal	08/18/2022	5:09:13PM	08/18/2022	5:09:13PM	0.00	23.78
<b>202200024202</b>								
<b>744CS</b>								
202200024202	Traffic	Animal	08/19/2022	12:24:58PM	08/19/2022	12:26:27PM	1.48	25.27
202200024202	Available	Animal	08/19/2022	12:26:27PM	08/19/2022	12:26:27PM	0.00	25.27
<b>202200024540</b>								
<b>742CS</b>								
202200024540	No Chk At Sc	Animal	08/22/2022	9:23:32AM	08/22/2022	9:31:15AM	7.72	32.98
202200024540	Available	Animal	08/22/2022	9:31:15AM	08/22/2022	9:31:15AM	0.00	32.98
<b>202200024545</b>								
<b>742CS</b>								
202200024545	DISP	Traffic - Misc	08/22/2022	10:16:15AM	08/22/2022	10:16:59AM	0.73	33.72
202200024545	Scene	Traffic - Misc	08/22/2022	10:16:59AM	08/22/2022	10:17:12AM	0.22	33.93
202200024545	No Chk At Sc	Traffic - Misc	08/22/2022	10:17:12AM	08/22/2022	10:25:13AM	8.02	41.95
202200024545	Available	Traffic - Misc	08/22/2022	10:25:13AM	08/22/2022	10:25:13AM	0.00	41.95
<b>202200024871</b>								
<b>744CS</b>								
202200024871	DISP	Animal	08/25/2022	1:33:51PM	08/25/2022	1:34:28PM	0.62	42.57
202200024871	Scene	Animal	08/25/2022	1:34:28PM	08/25/2022	1:56:56PM	22.47	65.03
202200024871	Available	Animal	08/25/2022	1:56:56PM	08/25/2022	1:56:56PM	0.00	65.03
<b>202200024884</b>								
<b>741CS</b>								
202200024884	DISP	Animal	08/27/2022	11:17:24AM	08/27/2022	11:17:26AM	0.03	65.07
202200024884	Enroute	Animal	08/27/2022	11:17:26AM	08/27/2022	11:42:33AM	25.12	90.18
202200024884	Scene	Animal	08/27/2022	11:42:33AM	08/27/2022	11:49:57AM	7.40	97.58
202200024884	Available	Animal	08/27/2022	11:49:57AM	08/27/2022	11:49:57AM	0.00	97.58
202200024884	DISP	Animal	08/27/2022	11:50:12AM	08/27/2022	11:50:14AM	0.03	97.62
202200024884	Scene	Animal	08/27/2022	11:50:14AM	08/27/2022	11:50:41AM	0.45	98.07
202200024884	Available	Animal	08/27/2022	11:50:41AM	08/27/2022	11:50:41AM	0.00	98.07

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>		<u>End Time</u>		<u>Minutes Spent</u>	<u>Running Total Minutes</u>
<b>744CS</b>								
202200024884	Enroute	Animal	08/25/2022	3:58:15PM	08/25/2022	4:22:29PM	24.23	122.30
202200024884	Scene	Animal	08/25/2022	4:22:29PM	08/25/2022	5:04:54PM	42.42	164.72
202200024884	Available	Animal	08/25/2022	5:04:54PM	08/25/2022	5:04:54PM	0.00	164.72
<b>202200025357</b>								
<b>742CS</b>								
202200025357	Enroute	Animal	08/29/2022	3:12:48PM	08/29/2022	4:01:18PM	48.50	213.22
202200025357	Available	Animal	08/29/2022	4:01:18PM	08/29/2022	4:01:18PM	0.00	213.22
<b>202200025421</b>								
<b>741CS</b>								
202200025421	Scene	Animal	08/30/2022	9:19:03AM	08/30/2022	9:24:31AM	5.47	218.68
202200025421	Available	Animal	08/30/2022	9:24:31AM	08/30/2022	9:24:31AM	0.00	218.68
<b>202200025443</b>								
<b>743CS</b>								
202200025443	Enroute	Unlock Vehicle/bldg	08/30/2022	2:00:27PM	08/30/2022	2:16:01PM	15.57	234.25
202200025443	Available	Unlock Vehicle/bldg	08/30/2022	2:16:01PM	08/30/2022	2:16:01PM	0.00	234.25

**Total Minutes: 234.25**

# City Council Item

September 26, 2022



<b>Item</b>	Resolution 2022-XX: Adopt the Preliminary Tax Levy, Budget and Establish the Truth-In-Taxation Public Hearing Date	
<b>File No.</b>		<b>Item No:</b> H.1
<b>Agenda Section</b>	<b><u>GENERAL BUSINESS</u></b>	
<b>Prepared By</b>	Kelly Grinnell, Finance Director	
<b>Reviewed By</b>	Laurie Hokkanen	

<b><u>SUGGESTED ACTION</u></b>	
"The Chanhassen City Council adopts a resolution approving the 2023 preliminary budget, the preliminary 2022 tax levy, collectible in 2023, and establishing the truth-in-taxation public meeting date."	
<b>Motion Type</b>	Simple Majority Vote of members present
<b>Strategic Priority</b>	Financial Sustainability

## **SUMMARY**

The Council met in work session earlier to discuss the 2023 preliminary budget, levy, and CIP. The Council is required to adopt a preliminary levy and budget by September 30.

Staff will present an update on the preliminary General Fund budget, maximum tax levy, and preliminary CIP for tax-supported funds for Council discussion and direction.

The Strategic Plan adopted by the Council in 2022 provides focus and direction for the development of the budget and allocation of resources. The City's strategic priorities are:

- Financial Sustainability
- Asset Management
- Development & Redevelopment

- Operational Excellence
- Communications

## **BACKGROUND**

The Council has met in two work sessions to discuss and review the 2023 budget, CIP, and levy. At the July 11 work session staff requested guidance for the 2023 budget preparation. When the 2022 budget was adopted it included a projection for the 2023 budget showing a 7.2% levy increase. The Council discussed the proposed COLA and other elements of the budget and requested staff work to lower the levy increase from 7.2% if possible. At the August 22 work session, the Council heard a presentation on the preliminary 2023 General Fund budget, reviewed proposed CIP items and fund balance projections for capital project funds, and discussed options for the proposed maximum levy at 5.2% or 7.2%.

Staff has continued to meet and work on department budgets and CIP items. After the last work session, staff identified some items in the General Fund budget to increase, most notably fuel, which was increased \$31,700 based on current year actual amounts. Other items increased a total of \$7,000. These items decreased the contingency amount to about \$45,000. There are still some uncertain expenses at this point; however, it looks like the health insurance increase will be minimal at 2-3%. Staff recommends keeping the \$45,000 (0.3% of budget) contingency due to these uncertain expenses and for items that may come up during 2023.

The preliminary General Fund budget for 2023 is still balanced, with both projected revenues and expenditures at \$14,343,095, compared to \$14,343,275 discussed last month. The budget includes wage increases for performance adjustments (steps) for those below the range maximum (in accordance with the compensation study) and a cost-of-living adjustment (COLA) of 2.5%.

Ending fund balance for the General Fund for 2023 is projected to be \$7,970,000. One of the items for consideration is whether to set aside a portion of General Fund fund balance as committed for revenue stabilization. At the last work session staff proposed setting aside one year's worth of budgeted building permit revenue as committed fund balance. These funds would be available for use if building permit revenue comes in under budget. Staff is recommending that one year's worth of investment income also be set aside given that this line item can also be volatile due to fair value allocation and interest rate changes. Staff will review this in depth during the work session.

The projected levy for the General Fund is \$10,749,000, up \$554,254 (5.4%) from 2022. This amount has not changed from what was presented on August 22.

There are currently four capital project funds and one debt service fund with a property tax levy. There have been minor changes to the previously presented CIP request items for 2023-2027 for property tax supported funds. The Council has discussed whether to add a levy for the Park Renovation Fund. There are several park renovation projects pending, but there is currently no dedicated funding source for those projects. In the next couple of months, Council will need to decide on the several items that currently do not have an identified funding source, such as several park renovation projects. If the Council wants to fund those items for 2023, the City could use \$250,000 in General Fund balance toward park renovation (as it has in previous years) or consider a levy increase in 2023.

The chart below shows the total 2022 levy and the two 2023 projected levy options (one includes a levy for the Park Renovation Fund):

Fund	2022 Levy	5.2% Increase		7.2% Increase	
		2023 Levy	2023 Increase \$ and (%)	2023 Levy	2023 Increase \$ and (%)
<b>General</b>	\$10,194,746	\$10,749,000	\$554,254 (5.4%)	\$10,749,000	\$554,254 (5.4%)
<b>Pavement Management</b>	\$900,000	\$918,000	\$18,000 (2.0%)	\$918,000	\$18,000 (2.0%)
<b>Capital Facilities</b>	\$125,000	\$155,000	\$30,000 (24.0%)	\$155,000	\$30,000 (24.0%)
<b>Capital Fleet &amp; Equipment Replacement</b>	\$565,000	\$615,000	\$50,000 (8.8%)	\$615,000	\$50,000 (8.8%)
<b>Transportation Infrastructure Management</b>	\$394,490	\$406,000	\$11,510 (2.9%)	\$406,000	\$11,510 (2.9%)
<b>Park Renovation Fund</b>	\$0	\$0	\$0 (N/A)	\$250,000	\$250,000 (NEW)
<b>Debt Levy</b>	\$483,840	\$482,000	\$-1,840 (-0.4%)	\$482,000	\$-1,840 (-0.4%)
<b>Total</b>	<b>\$12,663,076</b>	<b>\$13,325,000</b>	<b>\$661,924 (5.2%)</b>	<b>\$13,575,000</b>	<b>\$911,924 (7.2%)</b>

One of the benefits of adopting the 7.2% levy is that it would allow for smoothing out the levy for the next several years with the addition of debt levies for a new city hall campus and a possible park referendum.

### **CIP and Unfunded Items**

The City completed a comprehensive facilities study in 2022. A small amount for deferred maintenance is included in the preliminary budget but the facilities study recommendations are not currently funded, along with other facility-related items. The Council is in the process of considering a new City Hall, a decision that will impact the deferred maintenance needs and priorities.

### **American Rescue Plan**

The City has received payments totaling \$2.88 million. A small portion of these funds have been committed to economic development and fire staffing initiatives. The Council has preliminarily reserved approximately \$1.3 million to start the Lake Ann Preserve Project. An open house for the project is scheduled for September 27. All funds must be obligated by December 31, 2024, and expended by December 31, 2026.

### **Budget and Levy Calendar**

The City must adopt a maximum tax levy by September 30. Staff has prepared two resolutions for the Council meeting tonight, one with a 5.2% levy increase and the other with a 7.2% increase.

Staff will continue to work on the proposed budget and CIP throughout the fall and additional work sessions will be held on October 24, November 14, and November 28 if needed.

On December 12 the Council will hold its Truth-in-Taxation meeting and adopt the final 2023 tax levy, budgets, and CIP.

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

Staff recommends the City Council adopt one of the two attached resolutions (one at 5.2% increase versus 7.2% increase) approving the 2023 preliminary budget, the preliminary 2022 tax levy, collectible in 2023, and establishing the truth-in-taxation public meeting date.

## **ATTACHMENTS**

[Resolution Adopting Preliminary Budget Levy at 7.2% and Setting Public Meeting Date](#)

[Resolution Adopting Preliminary Budget Levy at 5.2% and Setting Public Meeting Date](#)

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**DATE:** September 26, 2022 **RESOLUTION NO:** 2022-XX

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**A RESOLUTION APPROVING THE 2023 PRELIMINARY BUDGET,  
THE PRELIMINARY 2022 TAX LEVY, COLLECTIBLE IN 2023,  
AND ESTABLISHING THE TRUTH-IN-TAXATION PUBLIC MEETING DATE**

**WHEREAS**, the City Council is required to adopt a preliminary maximum tax levy by September 30 and certify the levy to the County for the purposes of preparing the Truth-in-Taxation notices mailed to property owners in the City of Chanhassen; and

**WHEREAS**, the City Council has examined the preliminary budgetary and tax levy needs for the City of Chanhassen for the calendar year 2023 through public budget meetings; and

**WHEREAS**, the City Council will continue to examine the final budget and tax levy needs through public budget meetings prior to adoption of the final budget and levy; and

**WHEREAS**, the City Council is required to hold a Truth-in-Taxation public meeting between the dates of November 25 and December 28.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Chanhassen that the 2023 preliminary budget for the following funds is adopted in the following amounts:

<b>Fund</b>	<b>Revenues &amp; Other Financing Sources</b>	<b>Expenditures &amp; Other Financing Uses</b>	<b>Net Change in Fund Balance</b>
General	\$14,343,275	\$14,343,275	\$0
Fleet & Equipment	778,551	1,009,405	(230,854)
Facilities	160,415	469,000	(308,585)
Pavement Management Program	10,575,760	11,140,000	(564,240)
Transportation Infrastructure Management	417,402	468,700	(51,298)
Park Renovation	250,000	310,000	(60,000)
Park Acquisition & Development	30,000	96,310	(66,310)
PW Facility Debt	502,861	455,425	47,436
<b>Total</b>	<b>\$27,058,264</b>	<b>\$28,292,115</b>	<b>(\$1,233,851)</b>

**BE IT FURTHER RESOLVED** by the City Council of the City of Chanhassen that the preliminary levy to be levied in 2022 upon the taxable property in the City of Chanhassen for collection in the year 2023 for the following purposes and in the following amounts:

General Fund	\$ 10,749,000
Capital Funds	2,344,000
G.O. Debt (Public Works)	<u>482,000</u>
<b>Total City of Chanhassen Levy</b>	<b><u>\$ 13,575,000</u></b>

**BE IT FURTHER RESOLVED** that the City of Chanhassen authorizes the Treasurer to certify the preliminary levy to the County Auditor for preparation of the Truth-in-Taxation notices, as set forth in the Preliminary Tax Levy Certification document; and

**BE IT FURTHER RESOLVED** that the City Council has scheduled the Council Meeting on December 12 at 7:00 p.m. for the Truth-in-Taxation public meeting to discuss the budget and levy, allow public comment, and adopt final 2023 budget and levy.

**PASSED AND ADOPTED** by the Chanhassen City Council this 26<sup>th</sup> day of September 2022.

**ATTEST:**

\_\_\_\_\_  
Kim Meuwissen, City Clerk

\_\_\_\_\_  
Elise Ryan, Mayor

**YES**

**NO**

**ABSENT**

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**DATE:** September 26, 2022 **RESOLUTION NO:** 2022-XX

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**A RESOLUTION APPROVING THE 2023 PRELIMINARY BUDGET,  
THE PRELIMINARY 2022 TAX LEVY, COLLECTIBLE IN 2023,  
AND ESTABLISHING THE TRUTH-IN-TAXATION PUBLIC MEETING DATE**

**WHEREAS**, the City Council is required to adopt a preliminary maximum tax levy by September 30 and certify the levy to the County for the purposes of preparing the Truth-in-Taxation notices mailed to property owners in the City of Chanhassen; and

**WHEREAS**, the City Council has examined the preliminary budgetary and tax levy needs for the City of Chanhassen for the calendar year 2023 through public budget meetings; and

**WHEREAS**, the City Council will continue to examine the final budget and tax levy needs through public budget meetings prior to adoption of the final budget and levy; and

**WHEREAS**, the City Council is required to hold a Truth-in-Taxation public meeting between the dates of November 25 and December 28.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Chanhassen that the 2023 preliminary budget for the following funds is adopted in the following amounts:

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General	\$14,343,275	\$14,343,275	\$0
Fleet & Equipment	778,551	1,009,405	(230,854)
Facilities	160,415	469,000	(308,585)
Pavement Management Program	10,575,760	11,140,000	(564,240)
Transportation Infrastructure Management	417,402	468,700	(51,298)
Park Renovation	0	60,000	(60,000)
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PW Facility Debt	502,861	455,425	47,436
<b>Total</b>	<b>\$26,808,264</b>	<b>\$28,042,115</b>	<b>(\$1,233,851)</b>

**BE IT FURTHER RESOLVED** by the City Council of the City of Chanhassen that the preliminary levy to be levied in 2022 upon the taxable property in the City of Chanhassen for collection in the year 2023 for the following purposes and in the following amounts:

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Capital Funds	2,094,000
G.O. Debt (Public Works)	<u>482,000</u>
<b>Total City of Chanhassen levy</b>	<b><u>\$ 13,325,000</u></b>

**BE IT FURTHER RESOLVED** that the City of Chanhassen authorizes the Treasurer to certify the preliminary levy to the County Auditor for preparation of the Truth-in-Taxation notices, as set forth in the Preliminary Tax Levy Certification document; and

**BE IT FURTHER RESOLVED** that the City Council has scheduled the Council Meeting on December 12, 2022 at 7:00 p.m. for the Truth-in-Taxation public meeting to discuss the budget and levy, allow public comment, and adopt final 2023 budget and levy.

**PASSED AND ADOPTED** by the Chanhassen City Council this 26th day of September 2022.

**ATTEST:**

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Kim Meuwissen, City Clerk

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Elise Ryan, Mayor

**YES**

**NO**

**ABSENT**

# City Council Item

September 26, 2022



<b>Item</b>	Southern Valley Alliance Letter dated September 13, 2022	
<b>File No.</b>		<b>Item No:</b> K.1
<b>Agenda Section</b>	<b><u>CORRESPONDENCE DISCUSSION</u></b>	
<b>Prepared By</b>	Kim Meuwissen, City Clerk	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

## **RECOMMENDATION**

## **ATTACHMENTS**

[Southern Valley Alliance Letter 09-13-2022](#)



September 13, 2022

Dear Chanhassen City Council,

Thank you for the amazing opportunity to share about Southern Valley Alliance (SVA), and Domestic Violence Awareness Month (DVAM), at the Council meeting on September 12<sup>th</sup>, 2022. We greatly appreciate your continued support and your time.

Like we mentioned, domestic violence is an epidemic, affecting individuals in every community. Last year, SVA assisted **945** victim-survivors within our community and answered **1,881** crisis line calls.

We all have a critical role to play in supporting survivors of abuse and preventing it from continuing. Join us this October as we turn our community purple to raise awareness and support survivors.

Below are a few simple ways to get involved:

- **Purple Light Campaign**
  - Purple is the symbolic color for DVAM. Display purple lights outside your home, business, organization, government buildings, and city parks/lights/walkways.
- **Yard Sign Campaign**
  - Show survivors in our community that they are not alone. Yard signs say, "October is Domestic Violence Awareness Month" & "We believe you. We support you. You are not alone." Signs are 18"x24" coroplast and come with a heavy-duty wire stake.
- **Following us on social media and sharing our posts**
  - @SouthernValleyAlliance (Facebook) & @svamn2020 (Instagram)

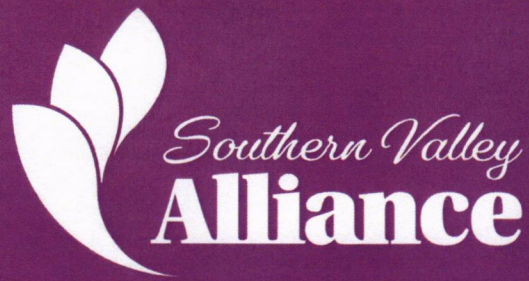
Through increasing awareness, training, and building relationships, we can empower victims, educate our youth, inform our neighbors, and partner with agencies invested in safety and well-being.

If you are interested in participating in Domestic Violence Awareness Month and would like more information, or a yard sign, contact Katie Schaumann at 952-873-4214 or [communityengagement@svamn.org](mailto:communityengagement@svamn.org)

Sincerely,

A handwritten signature in purple ink, appearing to read "Christie Larson", is written over the typed name and title.

Christie Larson  
Executive Director  
Southern Valley Alliance






# October is Domestic Violence Awareness Month



**SHARE A SIGN. SHINE A LIGHT. SAVE A LIFE.**

Join SVA's purple light and yard sign campaign this October to raise awareness and show your support.

**For more info and to order your sign:**

952-873-4214 | [officemanager@svamn.org](mailto:officemanager@svamn.org) |   

# City Council Item

September 26, 2022



<b>Item</b>	League of Minnesota Cities Magazine September/October 2022 Issue-Gnomadic Gnome Scavenger Hunt Article	
<b>File No.</b>		<b>Item No:</b> K.2
<b>Agenda Section</b>	<b><u>CORRESPONDENCE DISCUSSION</u></b>	
<b>Prepared By</b>	Kim Meuwissen, City Clerk	
<b>Reviewed By</b>		

<b><u>SUGGESTED ACTION</u></b>	
N/A	
<b>Motion Type</b>	N/A
<b>Strategic Priority</b>	N/A

## **SUMMARY**

## **BACKGROUND**

## **DISCUSSION**

## **BUDGET**

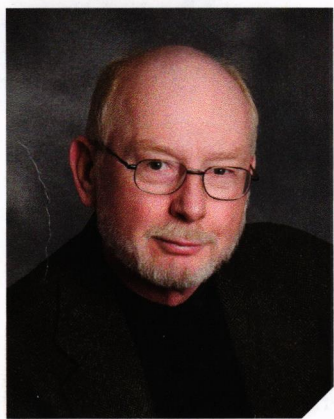
## **RECOMMENDATION**

## **ATTACHMENTS**



## REMEMBERED: Founding Trust Administrator Pete Tritz

When the commercial insurance market for cities reached a crisis point in the mid-'70s, League staff and several city officials set out to build one of the first municipal insurance pools in the nation.



Pete Tritz, who at the time was supervisor of what is now the League's Research & Information Service, stepped up (reluctantly, he would jokingly point out) to lead the League of Minnesota Cities Insurance Trust into an unknown future. And for 37 years Tritz did just that, shaping the Trust into what it is today — coverage for cities, by cities — before retiring in 2017.

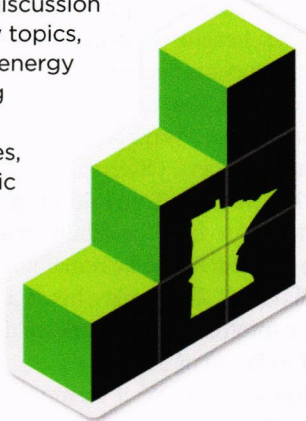
This absolute legend of the risk pooling and municipal league communities died July 1 at the age of 70, leaving behind a legacy of local government excellence and friendship.

"Pete believed passionately in the idea of public service," said Dan Greensweig, who has been LMCIT's administrator since Tritz retired. "Minnesota cities are better places because of his vision, and those of us who had the good fortune to know Pete are better people because of his wisdom and generosity of spirit. He was an outstanding mentor, a remarkable colleague, and a wonderful friend."

In addition to his contributions to the safety and financial stability of city governments (towering), he will also be remembered for his wit (quick), and his approach to life (spirited).

## A New Season of GreenStep City Workshops

The 2022-2023 season of GreenStep Cities virtual workshops are just around the corner. Beginning Sept. 21, you can join in virtually for discussion of city sustainability topics, including financing energy projects, addressing outdoor air quality, preserving dark skies, and greening historic places. GreenStep is a voluntary challenge, assistance, and recognition program that helps communities achieve their sustainability and quality-of-life goals. Actions are tailored to cities of any size, focus on cost savings and energy use reduction, and encourage civic innovation. Your city doesn't need to be a GreenStep City to participate. See the full lineup and register: [eventbrite.com/cc/2022-2023-greenstep-workshop-series-957159](https://eventbrite.com/cc/2022-2023-greenstep-workshop-series-957159).



## Where Do Gnomes Like to Roam?

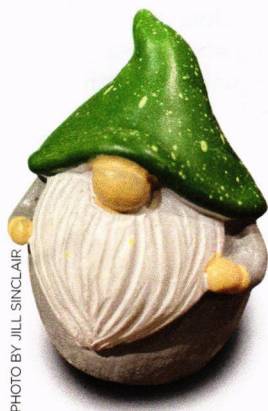


PHOTO BY JILL SINCLAIR

In a garden, of course! Or in the case of Chanhassen's recent Gnomadic Gnome Scavenger Hunt, scattered throughout the city's parks system. The city partnered with The Garden by The Woods Garden Center this spring to celebrate parks and educate residents about local environmental matters and related park topics. Residents first registered and picked up a gnome buddy named "Eco" — the collection of 140 pint-sized figurines went quick. Participants could then visit 20 different

way stations marked with interpretative signage about the parks and snap a picture of their gnome buddy visiting the site.

For each five "gnomies" (that's a gnome selfie) participants received five, free 3-inch native plants. "It was so well received by the public, and participants got to learn local fun facts along the way," said Environmental Resource Specialist Jill Sinclair.

The activity came about through the city's Park Sponsorship Program when the business offered to provide an in-kind donation. The city provided the park media promotion, mapping, and the creation, design, printing, and installation of the signs. The garden supplied the gnomes, native plants, and the grand prize of free garden mulch with free delivery.