AGENDA
CHANHASSEN CITY COUNCIL
MONDAY, FEBRUARY 9, 2026
CITY COUNCIL CHAMBERS, 7700 MARKET BOULEVARD

A. 5:30 P.M. - WORK SESSION

Note: Unless otherwise noted, work sessions are held in the Training Room on the main level of City Hall and are open to the public. If the City Council does not complete the work session items in the time allotted, the remaining items will be considered after the regular agenda. **Public comment is not allowed at the work session.**

A.1 Commission Interviews

A.2 Will Be Presented After the City Council Meeting: Market Boulevard Improvement Project - Construction Staging Review

A.3 Future Work Session Schedule

B. 7:00 P.M. - CALL TO ORDER (Pledge of Allegiance)

C. PUBLIC ANNOUNCEMENTS

D. CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine by the city council and will be considered as one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. City council action is based on the staff recommendation for each item. Refer to the council packet for each staff report.

D.1 Approve City Council Meeting Minutes dated January 26, 2026

D.2 Approve City Council Work Session Minutes dated January 26, 2026

D.3 Receive Park and Recreation Commission Minutes dated November 25, 2025

D.4 Receive Park and Recreation Commission Minutes dated December 9, 2025

D.5 Receive Commission on Aging Minutes dated November 21, 2025

D.6 Receive Commission on Aging Minutes dated December 12, 2025

D.7 Approve Claims Paid dated February 9, 2026

D.8 Award Bid and Contract for Trail and Parking Lot Construction at Lake Ann Park Preserve

D.9 2026 Fleet Purchase - #487 Polar Track

D.10 Replacement of Fuel Dispensers at Public Works Facility

D.11 Approval for ESRI Software Agreement with Carver County

D.12 Resolution 2026-XX; Cooperative Agreement for Highway 41 & West 78th Street Pedestrian Underpass

D.13 Ordinance XXX: Rezoning from Rural Residential to Single-Family Residential for the property located at 7750 Crimson Bay Road (Planning Case #2025-19)

E. VISITOR PRESENTATIONS

Visitor Presentations requesting a response or action from the City Council must complete and submit the Citizen Action Request Form (see VISITOR GUIDELINES at the end of this agenda).

F. PUBLIC HEARINGS

G. GENERAL BUSINESS

G.1 Adopt Ordinance XXX: Heritage Tree Ordinance

H. COUNCIL PRESENTATIONS

I. ADMINISTRATIVE PRESENTATIONS

J. CORRESPONDENCE DISCUSSION

K. ADJOURNMENT

GUIDELINES FOR VISITOR PRESENTATIONS

Welcome to the Chanhassen City Council Meeting. In the interest of open communications, the Chanhassen City Council wishes to provide an opportunity for the public to address the City Council. That opportunity is provided at every regular City Council meeting during Visitor Presentations.

- Anyone seeking a response or action from the City Council following their presentation is required to complete and submit a Citizen Action Request Form. An online form is available at https://www.chanhassenmn.gov/action or paper forms are available in the city council chambers prior to the meeting.

- A total of thirty minutes is alloted for Visitor Presentations. Priority is given to Chanhassen residents. An additional thirty minutes may be provided after General Business items are complete at the discretion of the City Council.

- Anyone indicating a desire to speak during Visitor Presentations will be acknowledged by the Mayor. When called upon to speak, state your name, address, and topic. All remarks shall be addressed to the City Council as a whole, not to any specific member(s) or to any person who is not a member of the City Council.

- If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.

- Limit your comments to five minutes. Additional time may be granted at the discretion of the Mayor. If you have written comments, provide a copy to the Council. Comments may also be emailed to the City Council at council@chanhassenmn.gov.

- During Visitor Presentations, the Council and staff listen to comments and will not engage in discussion. Council members or the City Manager may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request.

- Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed to the City Manager.

Members of the City Council and some staff members may gather at Tequila Butcher, 590 West 79th Street in Chanhassen immediately after the meeting for a purely social event. All members of the public are welcome.

City Council Item

February 9, 2026

Item	Commission Interviews	
File No.		**Item No:** A.1
Agenda Section	**5:30 P.M. - WORK SESSION**	
Prepared By	Jenny Potter, City Clerk	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION N/A	
Motion Type	N/A
Strategic Priority	N/A

SUMMARY

The City Council will interview applicants in groups according to their first commission choice as follows:

5:30 p.m. - Planning Commission & Economic Development Commission

- Eric Noyes*
- Steve Jobe*
- Rebekah Cohen-Israel
- Erick Hanson (EDC)
- Tony Hallen (EDC)

5:55 p.m. - Park and Recreation Commission & Environmental Commission

- Alan Winters
- Nora Nashawaty*
- Zachary Wittl (Env)
- Kevin Zahler (Env)

6:20 p.m. - Commission on Aging

- Barbara Solum*
- Beth Mason*
- Sharon Cooprider

*Current commissioner

BACKGROUND

Planning Commission	
Two 3-year positions	The terms of Commissioners Eric Noyes and Steve Jobe are expiring. Both Eric Noyes and Steve Jobe have applied for reappointment.

Economic Development Commission	
Two 3-year positions	Commissioners Eric Anderson and Luke Bame terms are expiring.

Park & Recreation Commission	
Two 3-year positions	The terms of Commissioners Rob Swanson and Nora Nashawaty are expiring. Commissioner Nashawaty has applied for reappointment.

Commission on Aging	
Two 3-year	The terms of Commissioners Beth Mason and Barb Solum are expiring. Both Beth Mason and Barb Solum have applied for reappointment.

Environmental Commission	
Two 3-year positions	The term of Commissioner Leslie Elhadi is expiring. Commissioner Billy Cripe resigned in November due to a move to a different city. His term was expiring this year.

Incumbent Information

Incumbent	Commission	Terms Served	2025 Attendance
Eric Noyes	Planning	2	94%
Steve Jobe	Planning	1	94%
Nora Nashawaty	Park & Recreation	1 - year	89%
Beth Mason	Commission on Aging	1	82%
Barb Solum	Commission on Aging	1 - year	100%

DISCUSSION

Appointments will be made during the regular City Council meeting on February 23.

BUDGET

N/A

RECOMMENDATION

ATTACHMENTS

City Council Item

February 9, 2026

Item	**Will Be Presented After the City Council Meeting:** Market Boulevard Improvement Project - Construction Staging Review	
File No.	ENG 25-02	**Item No:** A.2
Agenda Section	**5:30 P.M. - WORK SESSION**	
Prepared By	Charlie Howley, Director of Public Works/City Engineer	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION N/A - Discussion only	
Motion Type	N/A
Strategic Priority	Operational Excellence

SUMMARY

Staff will review the two construction phasing options for the project.

BACKGROUND

N/A

DISCUSSION

The project is planned to be constructed in 2026. The construction will include street closures, and therefore one of the project goals is to limit inconvenience and access issues to the local businesses.

The two options are attached.

Also attached is the letter sent out to the local businesses asking for their input and feedback. A

summary of the feedback will be presented to Council at the work session.

The project page is located here: www.chanhassenmn.gov/government/projects/street-projects/market-blvd-reconstruction-project

BUDGET

N/A

RECOMMENDATION

N/A

ATTACHMENTS

MARKET BLVD CONSTRUCTION PHASING - OPTION 1
MARKET BLVD CONSTRUCTION PHASING - OPTION 2
20260127 Market Blvd Staging Letter
Market Blvd Improvement Construction Staging Presentation

PHASE 1C CONSTRUCTION:
TIME ESTIMATE - 2.5 WEEKS
START DATE: MAY 15TH
END DATE: JUNE 3RD

MAIN TRAFFIC ROUTE

DETOUR ROUTES FOR BUSINESS ACCESS (TYP.)

PHASE 1B CONSTRUCTION:
TIME ESTIMATE - 3 WEEKS
START DATE: MAY 15TH
END DATE: JUNE 5TH

PHASE 1A CONSTRUCTION:
TIME ESTIMATE - 2.8 WEEKS
START DATE: MAY 15TH
END DATE: JUNE 5TH

FIRE STATION
POST OFFICE
CHAN VIEW
LAREDO DR
KERBER BLVD
CIVIC CAMPUS DEVELOPMENT
OLD NATIONAL BANK
GREAT PLAINS BLVD
W 78TH ST
CHUCK & DON'S
ROERS DEVELOPMENT
WENDYS
JIMMY JOHNS
MARKET STREET STATION
MARKET SQUARE
MARKET ST
CUB FOODS
TIRES PLUS
TWIN CITIES & WESTERN RAIL ROAD
WALGREENS
W 79TH ST
TEQUILA BUTCHER
MARKET BLVD
TRUNK HIGHWAY 5

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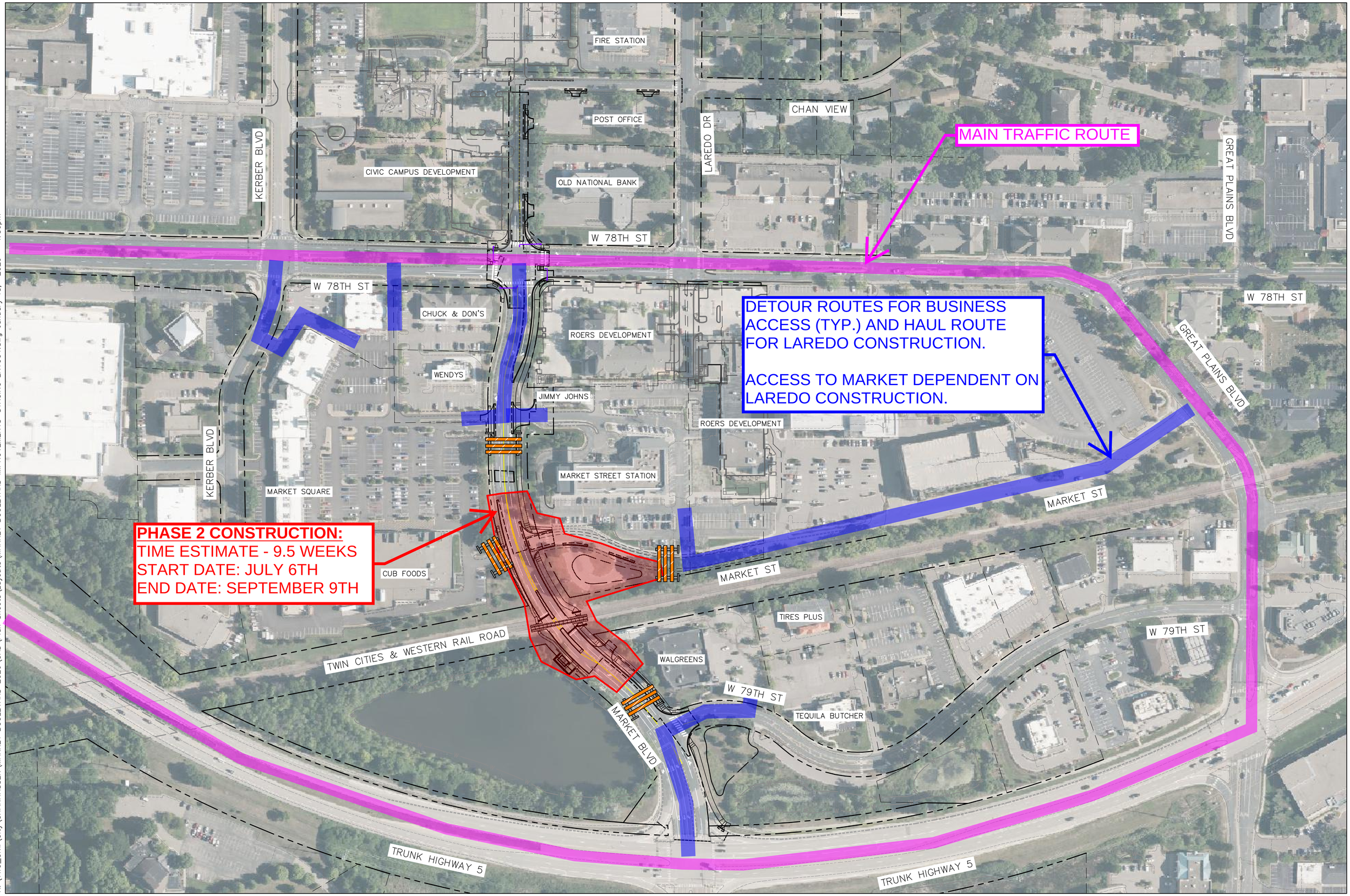
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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 1 - PHASE 1

NORTH

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HORIZONTAL SCALE IN FEET



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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT

OPTION 1 - PHASE 2

NORTH

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HORIZONTAL SCALE IN FEET

CITY HALL GARAGE
ACCESS MAINTAINED
DURING CONSTUCTION

PHASE 3 CONSTRUCTION:
TIME ESTIMATE - 6.2 WEEKS
APPROX. START: SEPTEMBER 10TH
END OF CONSTRUCTION: OCTOBER 23RD

MAIN TRAFFIC ROUTE

DETOUR ROUTES FOR
BUSINESS ACCESS (TYP.)

FIRE STATION
POST OFFICE
CHAN VIEW
LAREDO DR
OLD NATIONAL BANK
GREAT PLAINS BLVD
W 78TH ST
CHUCK & DON'S
ROERS DEVELOPMENT
WENDYS
JIMMY JOHNS
KERBER BLVD
MARKET SQUARE
MARKET STREET STATION
MARKET ST
CUB FOODS
TIRES PLUS
W 79TH ST
TWIN CITIES & WESTERN RAIL ROAD
WALGREENS
MARKET BLVD
TEQUILA BUTCHER
TRUNK HIGHWAY 5

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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 1 - PHASE 3

NORTH

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HORIZONTAL
SCALE IN FEET

DETOUR ROUTE FOR BUSINESS ACCESS (TYP.)

CITY HALL GARAGE ACCESS MAINTAINED DURING CONSTRUCTION

PHASE 1A CONSTRUCTION:
TIME ESTIMATE - 1.5 WEEKS
(COMPLETED ANYTIME BEFORE JULY)

MAIN TRAFFIC ROUTE

FIRE STATION
POST OFFICE
CHAN VIEW
LAREDO DR
BLVD
CIVIC CAMPUS DEVELOPMENT
OLD NATIONAL BANK
GREAT PLAINS BLVD
W 78TH ST
CHUCK & DON'S
ROERS DEVELOPMENT
WENDYS
JIMMY JOHNS
KERBER BLVD
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MARKET ST
CUB FOODS
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WALGREENS
MARKET BLVD
TEQUILA BUTCHER
TRUNK HIGHWAY 5

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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 1A

NORTH

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HORIZONTAL SCALE IN FEET

DETOUR ROUTES FOR BUSINESS ACCESS (TYP.)

PHASE 1B CONSTRUCTION:
TIME ESTIMATE - 2.8 WEEKS
(COMPLETED ANYTIME BEFORE JULY)

MAIN TRAFFIC ROUTE

FIRE STATION
POST OFFICE
CHAN VIEW
LAREDO DR
KERBER BLVD
CIVIC CAMPUS DEVELOPMENT
OLD NATIONAL BANK
GREAT PLAINS BLVD
W 78TH ST
CHUCK & DON'S
ROERS DEVELOPMENT
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W 79TH ST
TWIN CITIES & WESTERN RAIL ROAD
WALGREENS
TEQUILA BUTCHER
MARKET BLVD
TRUNK HIGHWAY 5

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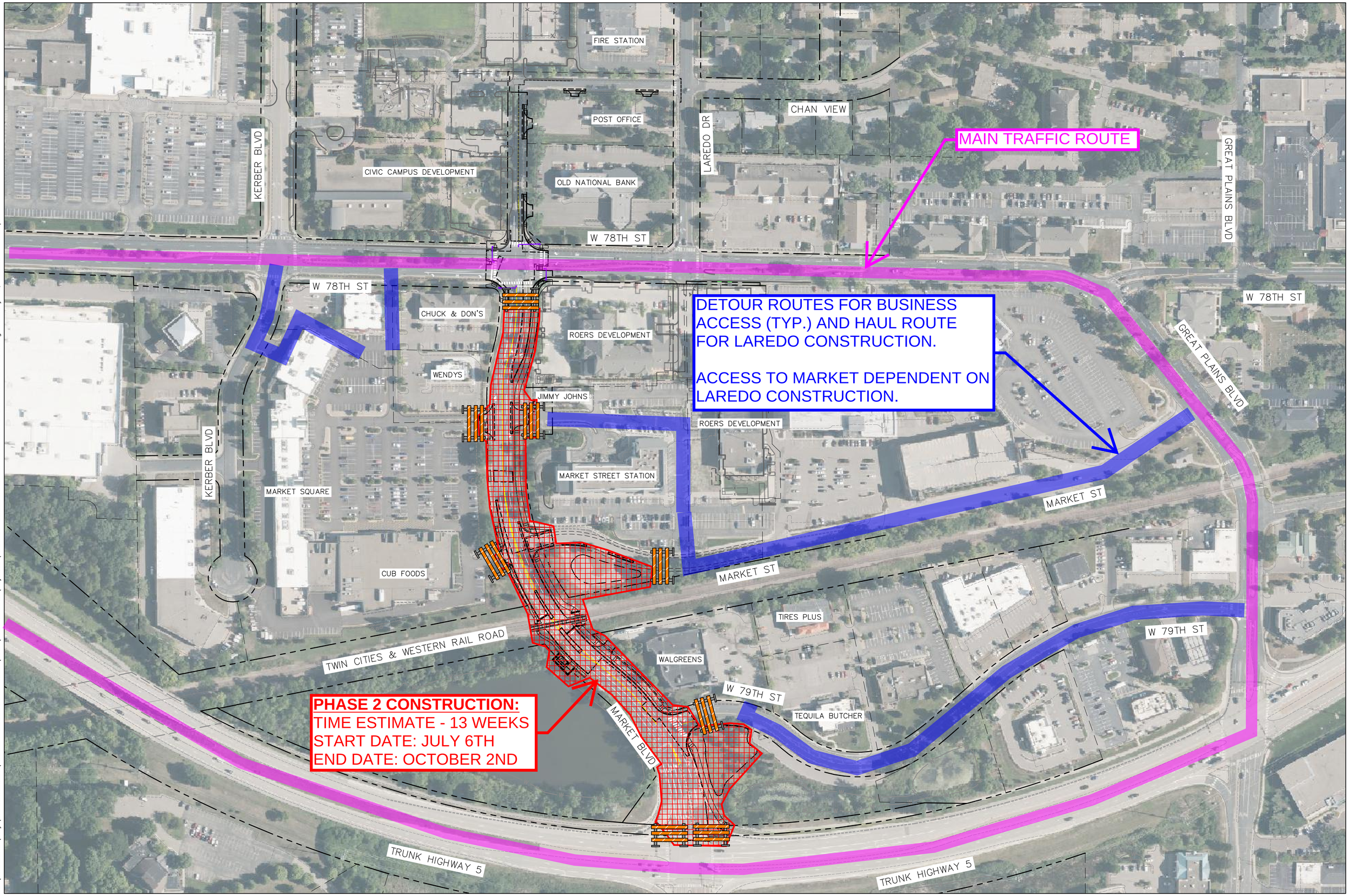
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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 1B

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HORIZONTAL SCALE IN FEET



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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 2

NORTH

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HORIZONTAL
SCALE IN FEET

CITY HALL GARAGE ACCESS MAINTAINED DURING CONSTRUCTION

PHASE 3 CONSTRUCTION:
TIME ESTIMATE - 6.2 WEEKS
START DATE: OCTOBER 2ND
END DATE: NOVEMBER 13TH

MAIN TRAFFIC ROUTE

DETOUR ROUTES FOR BUSINESS ACCESS (TYP.)

FIRE STATION
POST OFFICE
CHAN VIEW
LAREDO DR
KERBER BLVD
CIVIC CAMPUS DEVELOPMENT
OLD NATIONAL BANK
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WALGREENS
W 79TH ST
TEQUILA BUTCHER
MARKET BLVD
TRUNK HIGHWAY 5

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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 3

NORTH

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HORIZONTAL SCALE IN FEET

CITY OF CHANHASSEN

Chanhassen is a Community for Life - Providing for Today and Planning for Tomorrow

January 27, 2026

To: Market Boulevard Business Representatives

The City of Chanhassen would like to hear from you concerning the Market Boulevard Improvement Project. Specifically, we're interested in your feedback about the project's construction staging.

As a reminder, this project will largely preserve the roadway in its current format. We are not adding roundabouts; we are however, widening the street at the railroad crossing to accommodate a full 4 lane corridor.

We have developed two options for the staging plan. Rather than hosting an in-person meeting to review them, we've prepared a recorded presentation so that you can watch, or re-watch at your leisure and on your own schedule. The presentation gives a brief overview of both options, along with additional project information. The presentation, and copies of the staging plan options, can be found here: www.chanhassenmn.gov/government/projects/street-projects/market-blvd-business-engagement

Once you've reviewed the options, please fill out the prepared survey letting us know your opinion. The survey is found at the above webpage or via the QR Code at the bottom of this letter. The feedback we receive from this survey will help inform the City Council on a preferred construction staging plan.

Additional project information can be found on the main Project Page, which is on our website here: www.chanhassenmn.gov/government/projects/street-projects

We are excited to complete these needed improvements. If you have questions or concerns, you can either submit a comment on the webpage OR contact me directly either by phone at (952) 227-1169 or via email at chowley@chanhassenmn.gov

Thank you very much for your input. Together we can develop a plan that goes a long way towards avoiding disruption and confusion to the traveling public and your customers.

Sincerely,

Charles J. Howley, PE, LEED AP
Public Works Director/City Engineer

Cc: Chanhassen City Council
Laurie Hokkanen, City Manager

Market Blvd. Improvement Project

Construction Staging Options

City Council Work Session
February 9, 2026

Business Outreach Efforts

Developed two options on how to implement the construction

Prepared a recorded presentation aimed at local business outreach

Setup a non-public project page which had the survey and the presentation

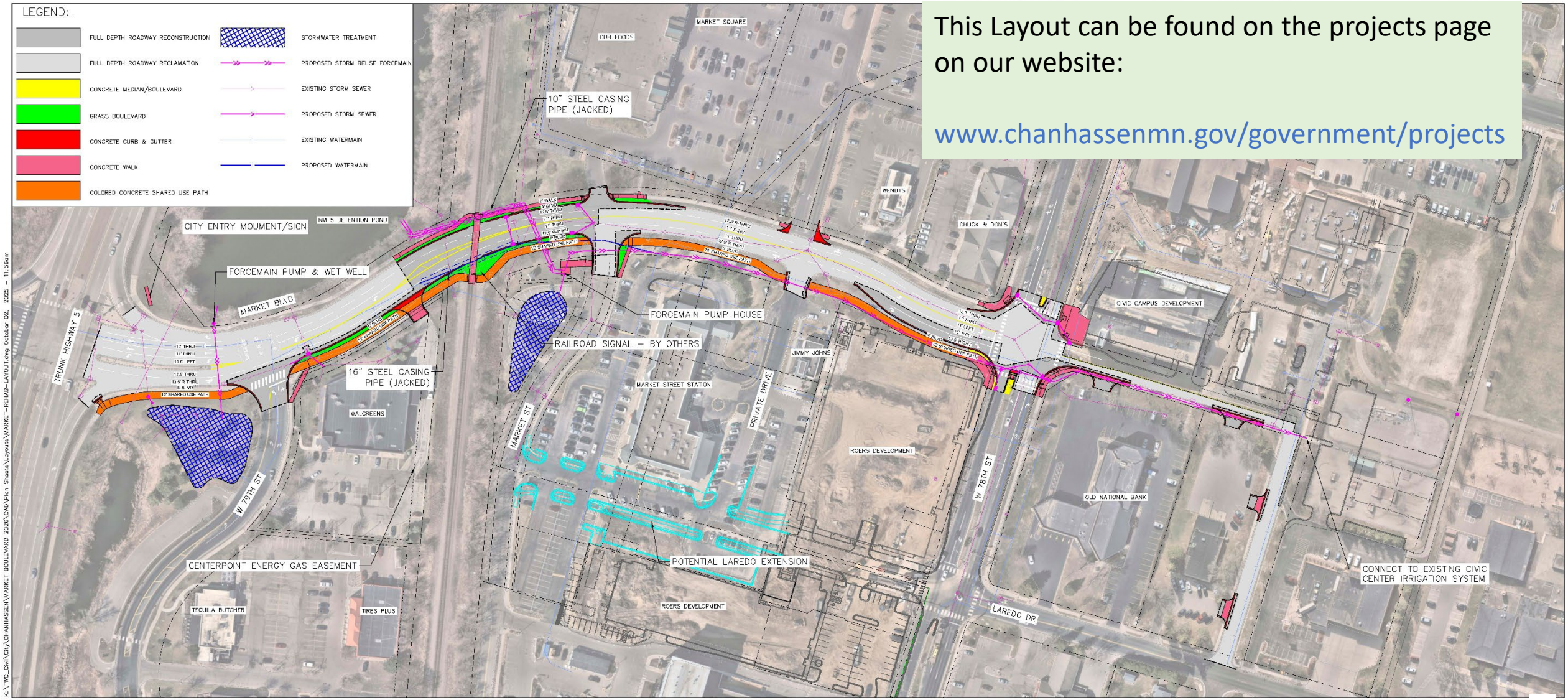
Reached out to local businesses via email (64 email addresses used)

Received 15 unique survey responses

Received 2 emails

Received 2 phone calls

Project Overview



This Layout can be found on the projects page on our website:

www.chanhassenmn.gov/government/projects

Construction Staging Option #1

Option #1

Phase 1

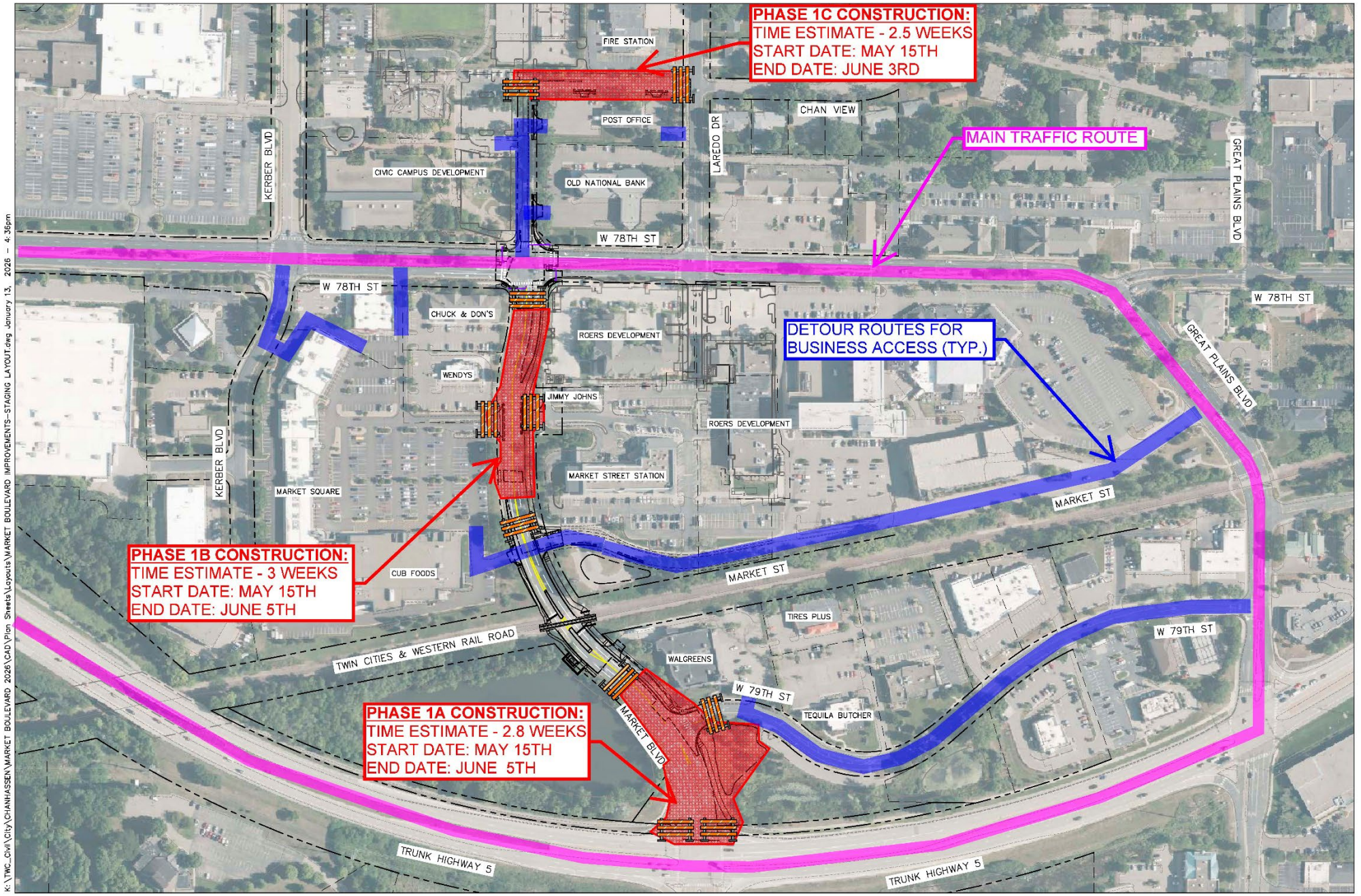
Work in RED areas

Access via BLUE

Duration 3 Weeks

Mid May to Mid June

***Done by 4th of July**



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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT

OPTION 1 - PHASE 1

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Option #1

Phase 2

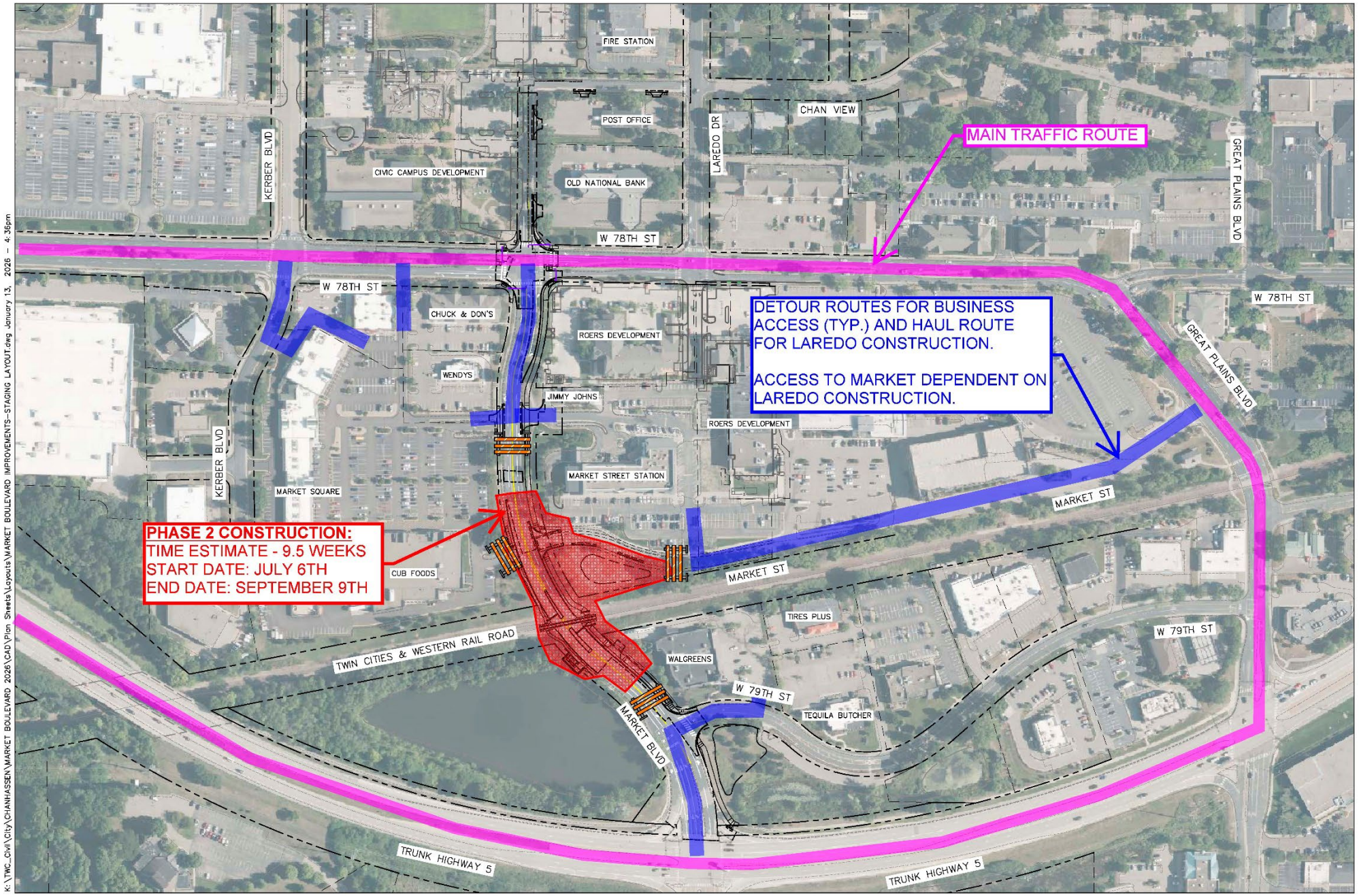
Work in RED areas

Access via BLUE

Duration 10 Weeks

Early July to Early September

***After 4th of July**



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MARKET BOULEVARD IMPROVEMENTS
CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 1 - PHASE 2

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Option #1

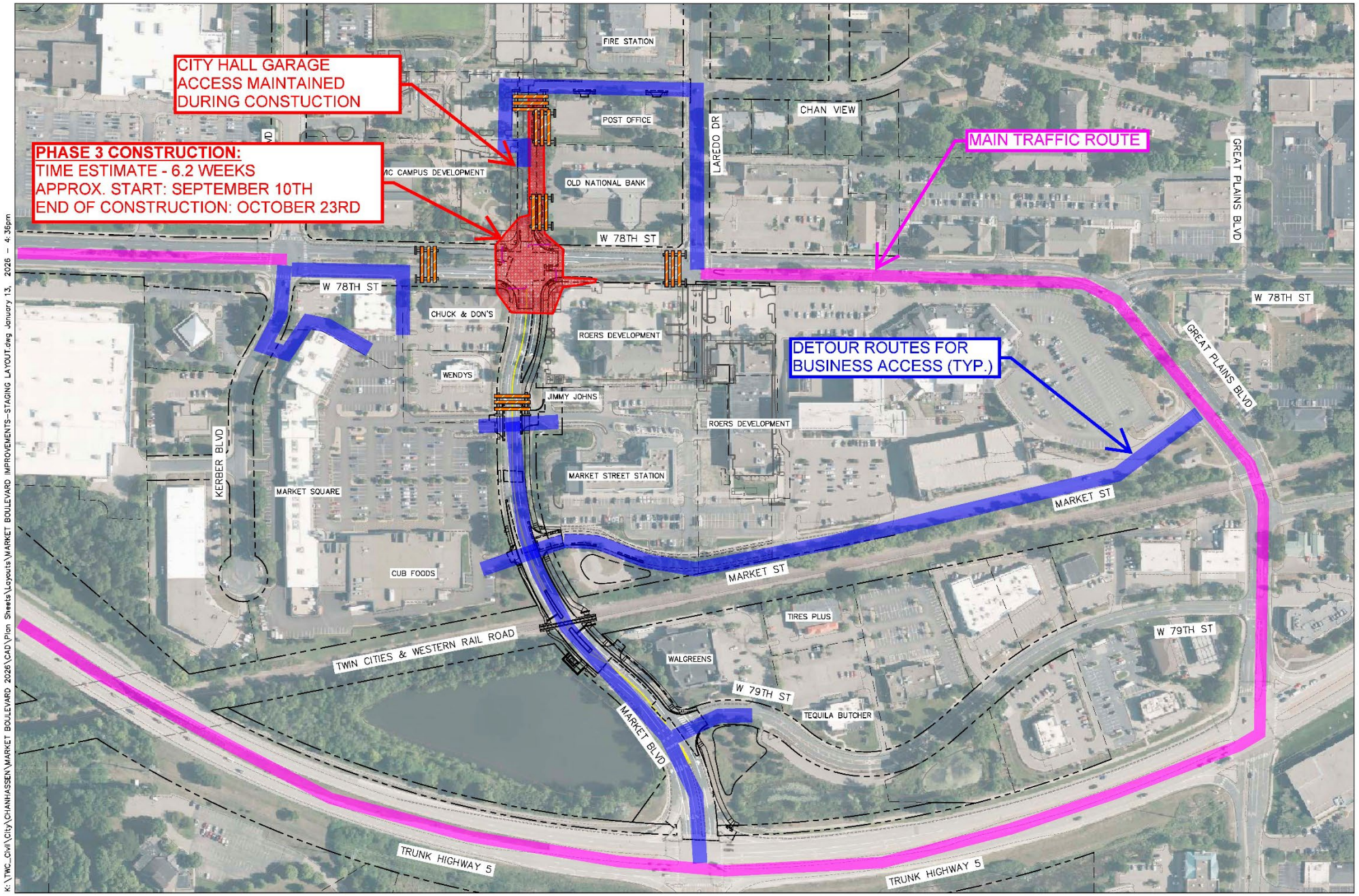
Phase 3

Work in RED areas

Access via BLUE

Duration 6 Weeks

Mid September to End of October



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MARKET BOULEVARD IMPROVEMENTS
CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 1 - PHASE 3

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Construction Staging Option #2

Option #2

Phase 1A

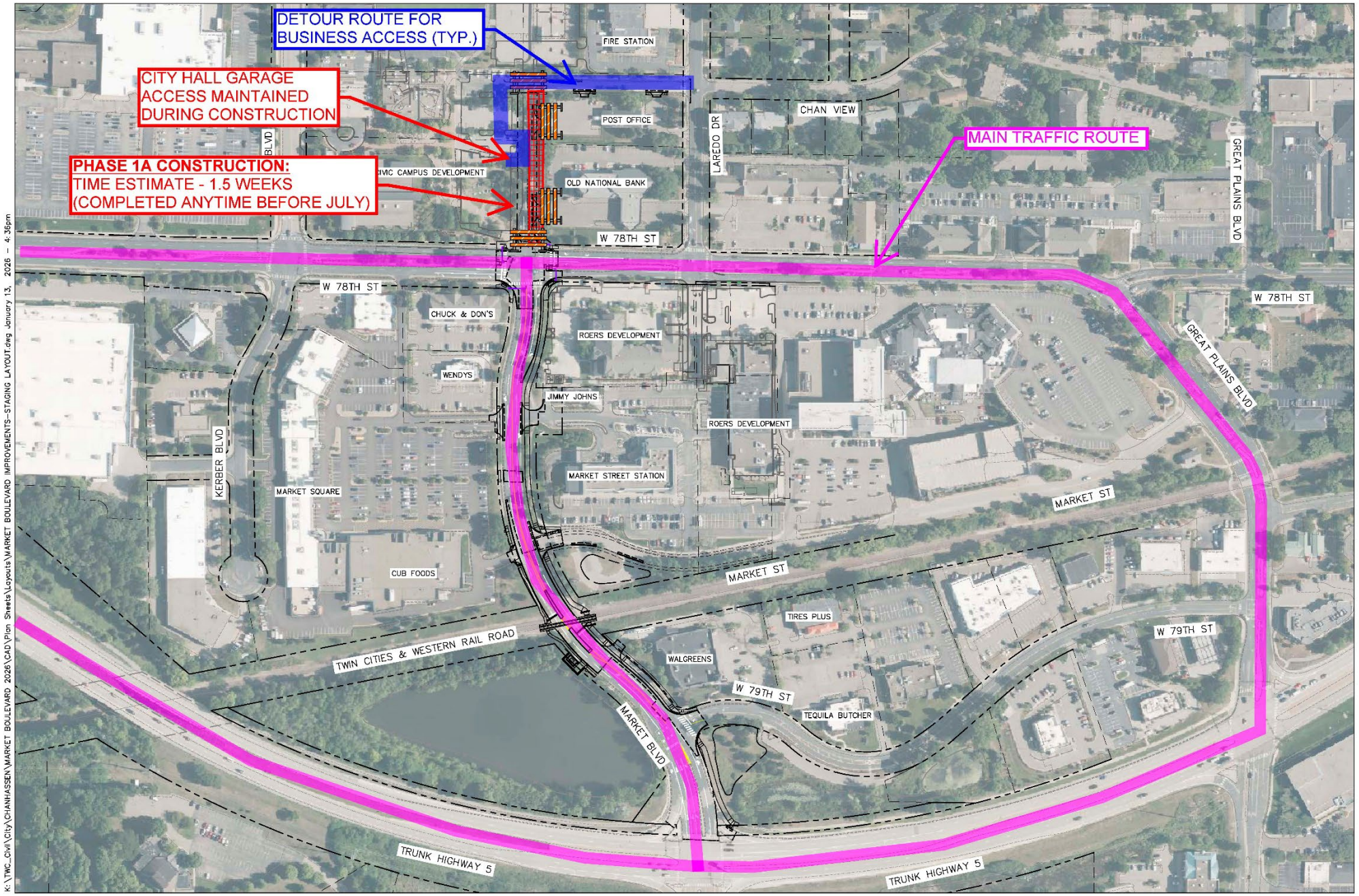
Work in RED areas

Access via BLUE

Duration 2 Weeks

Mid May to End of May

***Done before 4th of July**



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CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 1A

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Option #2

Phase 1B

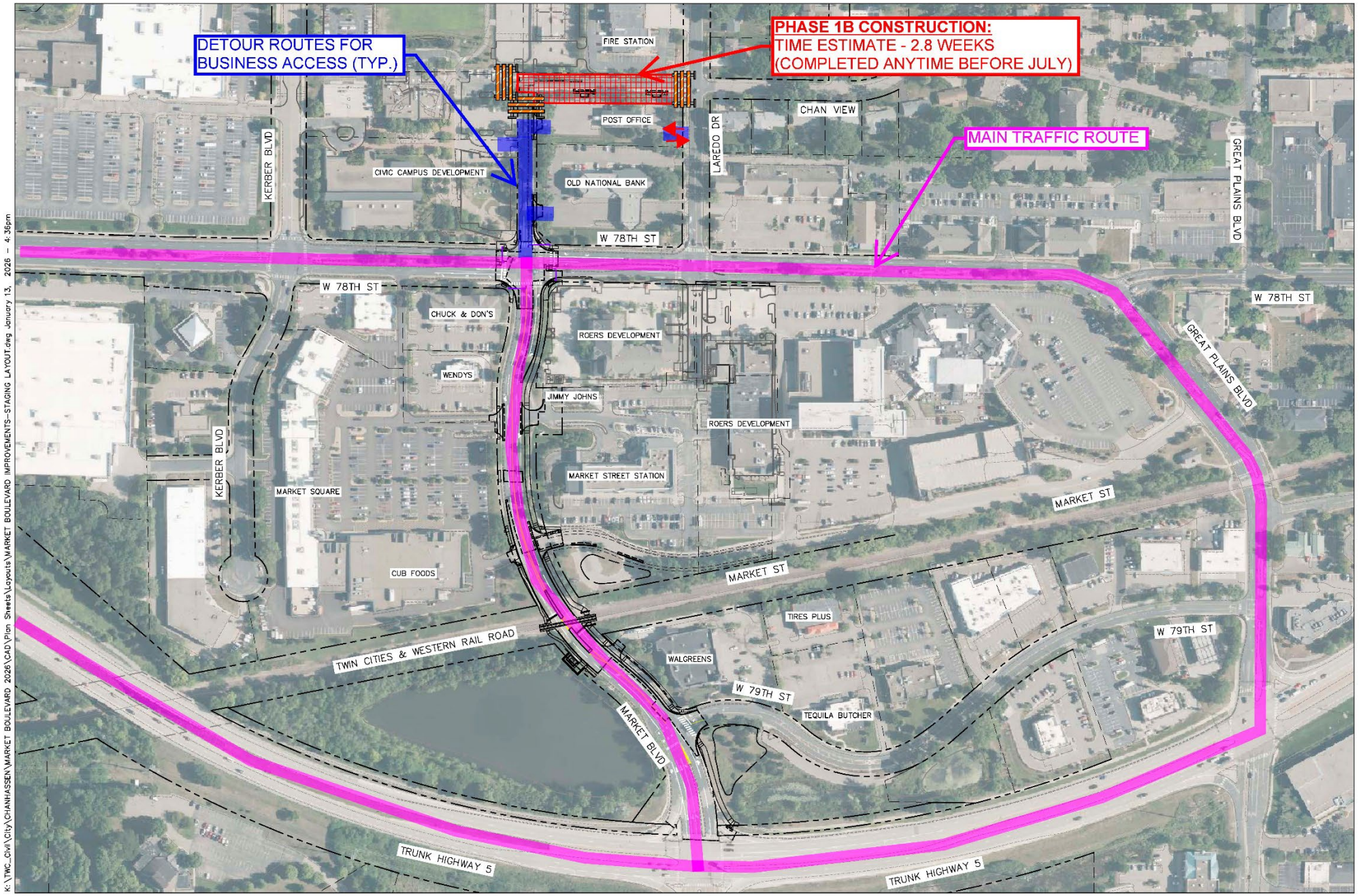
Work in RED areas

Access via BLUE

Duration 3 Weeks

Early June to End of June

***Done before 4th of July**



MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 1B

NORTH

SCALE 0 100 HORIZONTAL IN FEET

Option #2

Phase 2

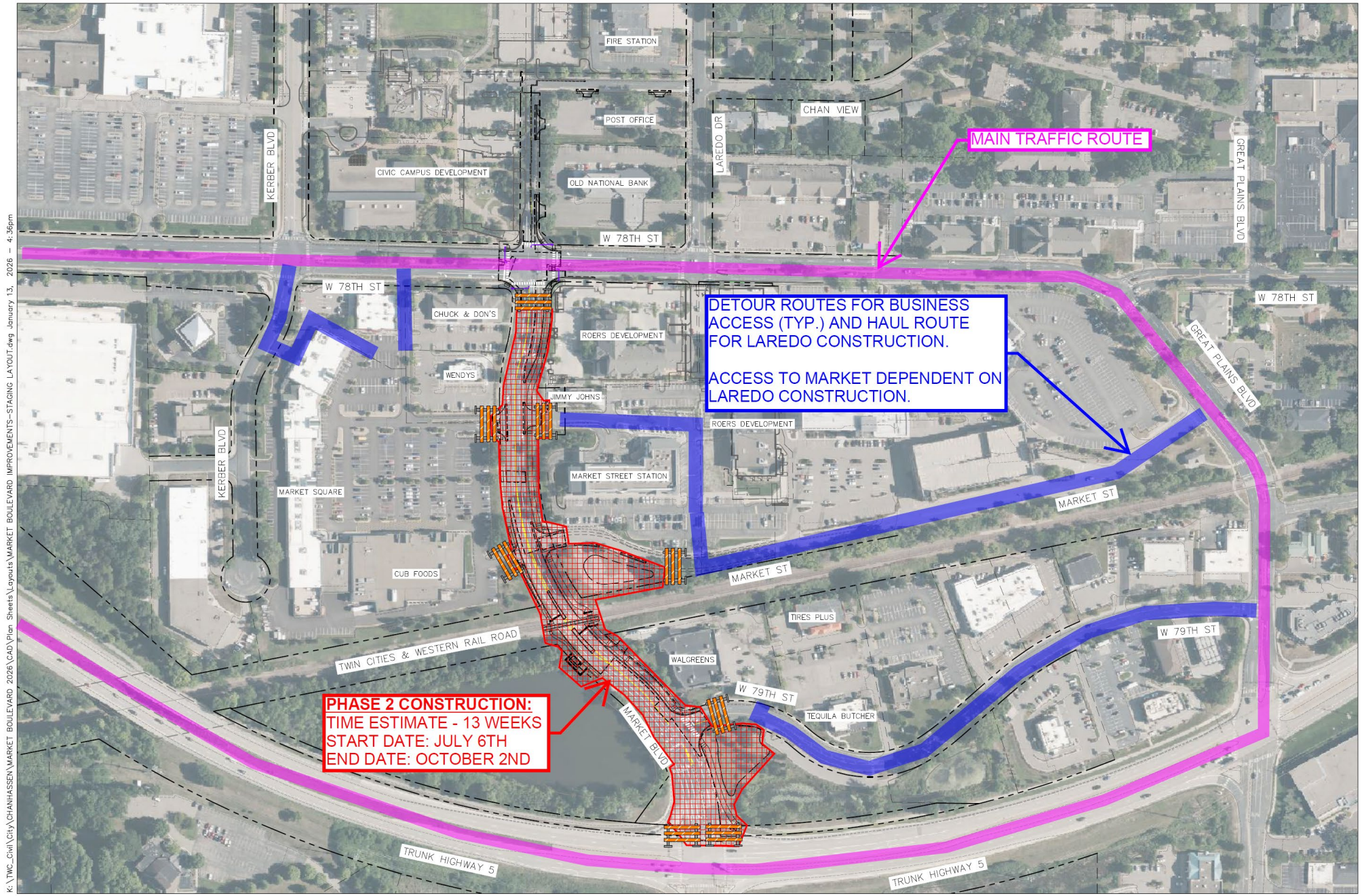
Work in RED areas

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Duration 13 Weeks

Early July to Early October

***After 4th of July**



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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 2

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Option #2

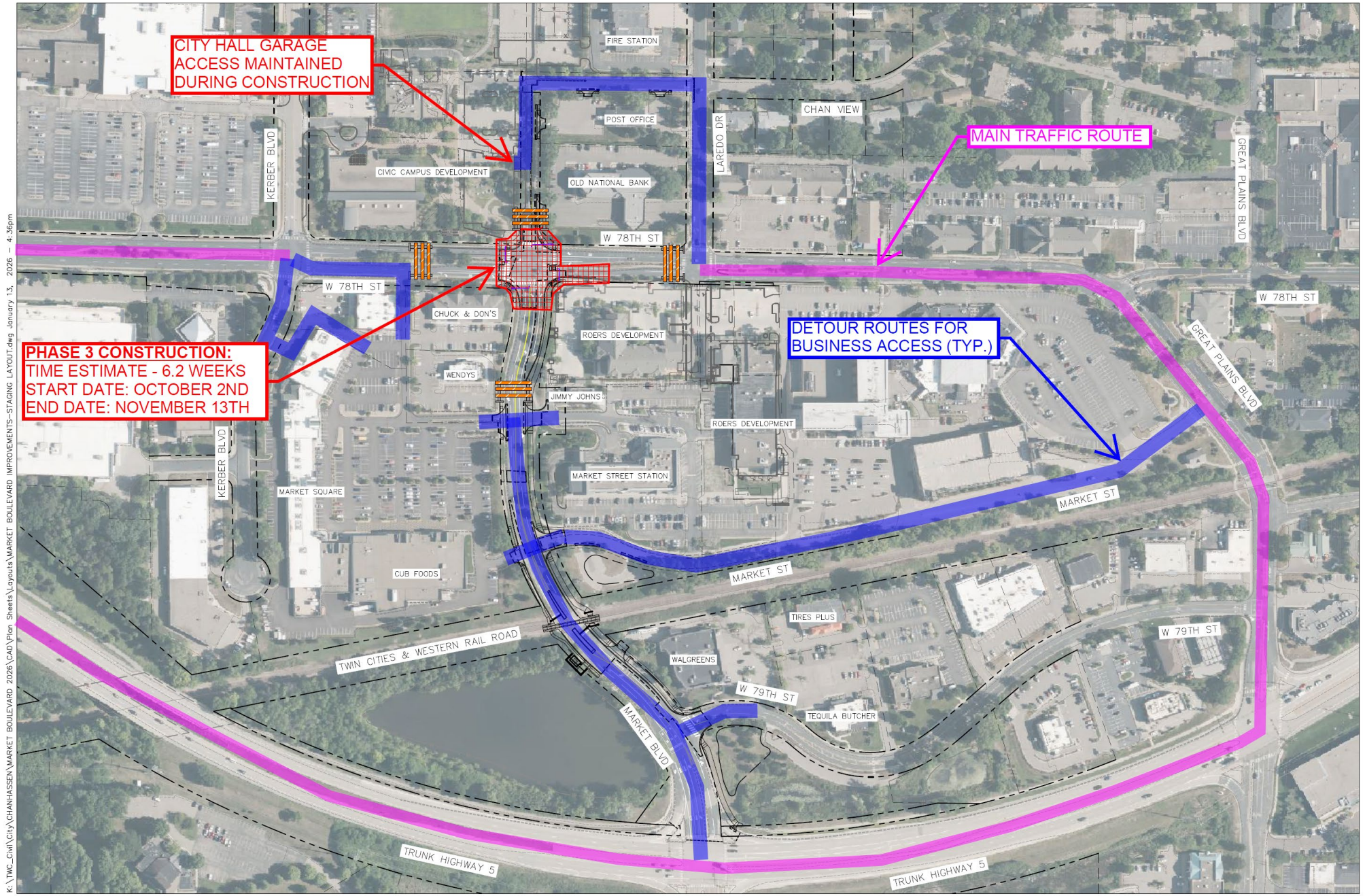
Phase 3

Work in RED areas

Access via BLUE

Duration 6 Weeks

Early October to Mid November



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MARKET BOULEVARD IMPROVEMENTS

CONSTRUCTION PHASING & TRAFFIC STAGING LAYOUT
OPTION 2 - PHASE 3

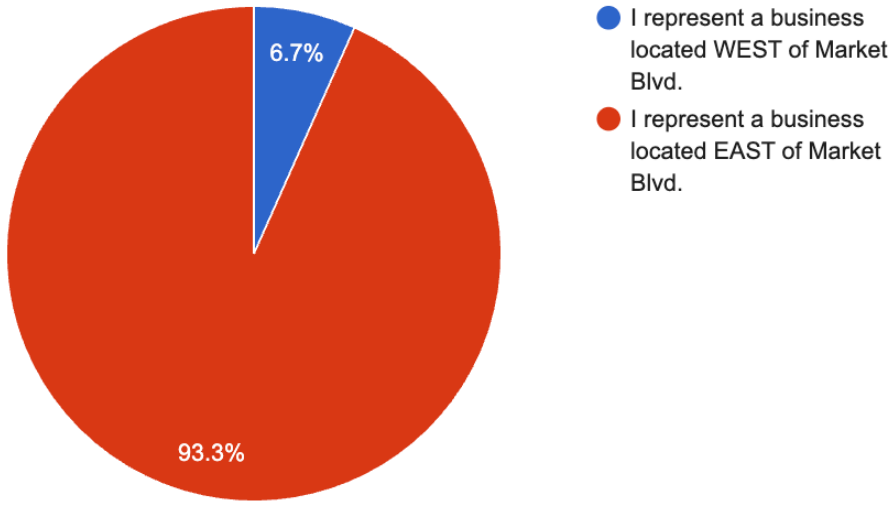
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HORIZONTAL SCALE IN FEET

Feedback Received

1. Which answer best describes your location?

Answered: 15 Skipped: 0 Left Blank: 0

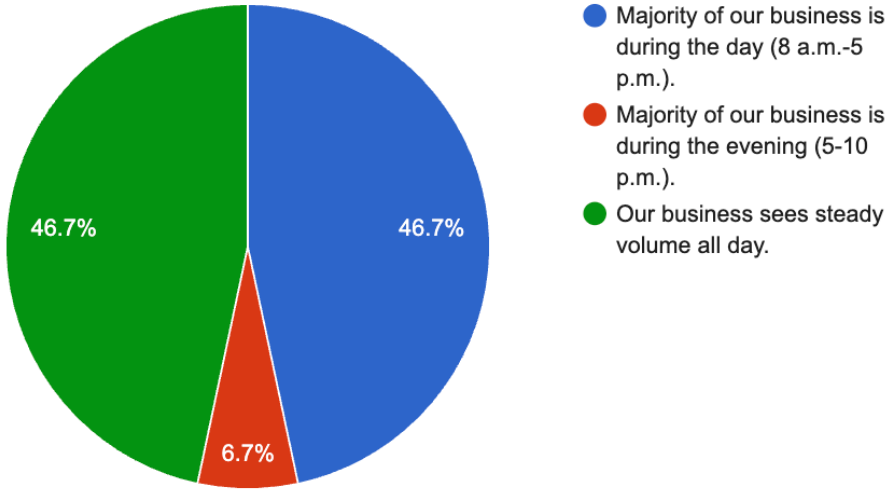


ANSWER CHOICES	RESPONSES	
I represent a business located WEST of Market Blvd.	6.67%	1
I represent a business located EAST of Market Blvd.	93.33%	14
I don't represent a business, but use Market Blvd frequently.	0.00%	0
None of the above.	0.00%	0
TOTAL		**15**

Feedback Received

2. Which answer best describes the business you represent?

Answered: 15 Skipped: 0 Left Blank: 0

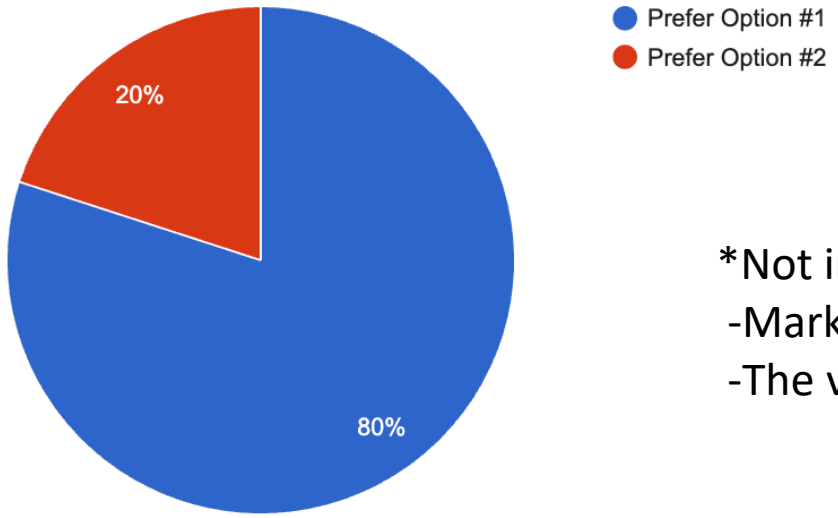


ANSWER CHOICES	RESPONSES	
Majority of our business is during the day (8 a.m.-5 p.m.).	46.67%	7
Majority of our business is during the evening (5-10 p.m.).	6.67%	1
Majority of our business is overnight (10 p.m.-8 a.m.).	0.00%	0
Our business sees steady volume all day.	46.67%	7
None of the above.	0.00%	0
TOTAL		**15**

Feedback Received

3. Which answer best describes your thoughts on the Construction Staging options?

Answered: 15 Skipped: 0 Left Blank: 0



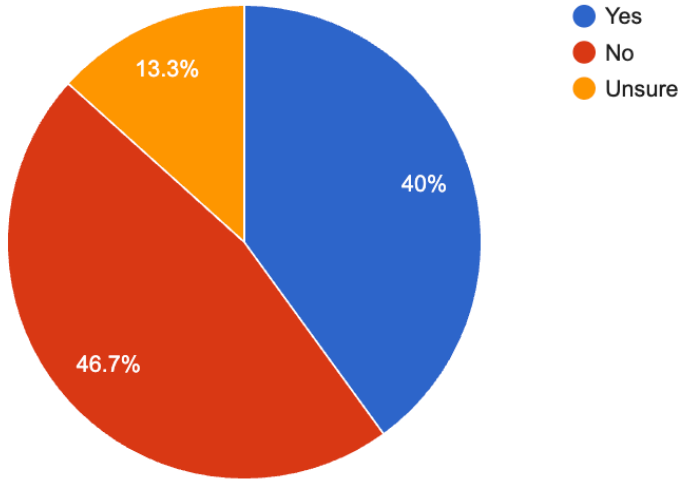
*Not included in this data:
-Market Square ownership supports Option #1
-The vast majority of their tenants also support Option #1

ANSWER CHOICES	RESPONSES	
Prefer Option #1	80.00%	12
Prefer Option #2	20.00%	3
No Preference	0.00%	0
TOTAL		**15**

Feedback Received

4. One of the schedule requirements for the construction is to have Market Blvd open and accessible for the 4th of July holiday. Do you agree that this needs to be a priority even though it will add to the overall duration of the construction?

Answered: 15 Skipped: 0 Left Blank: 0

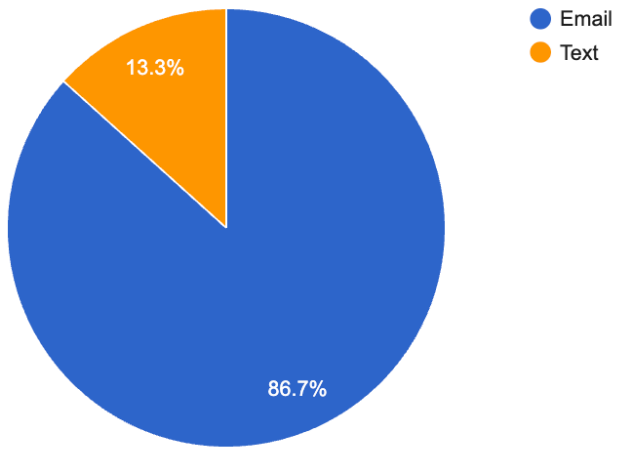


ANSWER CHOICES	RESPONSES	
Yes	40.00%	6
No	46.67%	7
Unsure	13.33%	2
TOTAL		**15**

Feedback Received

5. What is the best way to communicate project specifics with you during construction?

Answered: 15 Skipped: 0 Left Blank: 0



ANSWER CHOICES	RESPONSES	
Email	86.67%	13
Phone Call	0.00%	0
Text	13.33%	2
Face-to-Face	0.00%	0
No Preference	0.00%	0
None of the above	0.00%	0
Other	0.00%	0
TOTAL		**15**

Recommendation

Staff's recommendation is to move forward with Option #1

Note: Staff will be exploring ways to support the impacted businesses

Next Steps

Finalize Bidding Documents ..... February 23

Bid Opening ..... March 31

Public Open House ..... April 8

City Hall Training Room
4:30-6:30 PM

Assessment Hearing ..... April 13

**This is where the city council awards the construction project & adopts the assessments*

Construction Start ..... May 4

**Weather dependent*

Construction End ..... October 30

Questions?

City Council Item

February 9, 2026

Item	Future Work Session Schedule	
File No.		**Item No:** A.3
Agenda Section	**5:30 P.M. - WORK SESSION**	
Prepared By	Laurie Hokkanen, City Manager	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION N/A	
Motion Type	N/A
Strategic Priority	N/A

SUMMARY

February 23, 2026
- Fire Department Spaces Needs Study (CNH Architects)

March 9, 2026
- Lake Ann Park Preserve - next steps

March 23, 2026
- Community Center info (awarding BP #1)
- Review Snow and Ice Policy

Pending Items:
- Sign Code
- Market Blvd. construction staging

BACKGROUND

Staff or the City Council may suggest topics for work sessions. Dates are tentative until the meeting agenda is published. Work sessions are typically held at 5:30 pm in conjunction with the regular City Council meeting, but may be scheduled for other times as needed.

DISCUSSION

BUDGET

RECOMMENDATION

ATTACHMENTS

City Council Item

February 9, 2026

Item	Approve City Council Meeting Minutes dated January 26, 2026	
File No.		**Item No:** D.1
Agenda Section	**CONSENT AGENDA**	
Prepared By	Jenny Potter, City Clerk	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council approves the City Council Meeting minutes dated January 26, 2026."

Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

Staff recommends that the Chanhassen City Council approve the City Council Meeting minutes dated January 26, 2026.

ATTACHMENTS

City Council Meeting minutes dated January 26, 2026

CHANHASSEN CITY COUNCIL
REGULAR MEETING
MINUTES
JANUARY 26, 2026

Mayor Ryan called the meeting to order at 7:00 p.m. The meeting was opened with the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT: Mayor Ryan, Councilmember McDonald, Councilmember Schubert, Councilmember von Oven, and Councilmember Kimber

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Laurie Hokkanen, City Manager; Charlie Howley, Public Works Director/City Engineer; Patrick Gavin, Communications Manager; Matt Unmacht, Assistant City Manager; Jerry Ruegemer, Parks Director; Eric Maass, Community Development Director; and Jenny Potter, City Clerk

PUBLIC PRESENT:
Lucy Rehm, Representative for District 48B
Nora Nashawaty, Chanhassen Resident
Jay Johnson, 7496 Saratoga Drive

PUBLIC ANNOUNCEMENTS:

1. Proclamation Designating January 27, 2026, as Rick Rice Day

Mayor Ryan acknowledged IT Manager Rick Rice's contributions to the city before his retirement on January 26th, 2026.

Rick Rice provided comments about his time working for the City of Chanhassen.

2. Invitation to February Festival

Mayor Ryan invited residents to February Fest on February 7th from 12-3 p.m. on Lake Ann.

CONSENT AGENDA: Councilmember McDonald moved, Councilmember von Oven seconded that the City Council approve the following consent agenda items 1 through 10 pursuant to the City Manager's recommendations:

1. Approve City Council Minutes dated January 12, 2026

2. Approve City Council Work Session Minutes dated January 12, 2026

3. Receive Environmental Commission Minutes dated December 10, 2025

4. Receive Planning Commission Minutes dated December 2, 2025

5. Approve Claims Paid dated January 26, 2026

6. Fire Inspection Services Agreement

7. Resolution 2026-10: Accept the Plans and Specifications and Authorize Advertisement for Bids for the 2026 Great Plains Blvd/Lake Dr East Rehabilitation Project No. 26-02

8. Resolution 2026-11: Accepting Public Streets, Utilities, and Stormwater Improvements within The Bluffs at Lake Lucy Development

9. Resolution 2026-12: Approve Service Agreement for 2026 Joint Assessment with Carver County Assessor

10. Ordinance 756: Change the name of 82nd Street West to Lyman Boulevard, for the property addressed within the Chanhassen municipal boundary.

All voted in favor, and the motion carried unanimously with a vote of 5 to 0.

VISITOR PRESENTATIONS.

Lucy Rehm, Representative for District 48B, discussed several issues the community is facing due to the 3000 federal agents in Minnesota. She said she would support legislation to prevent ICE abuses in February. She encouraged residents to contact legislators in Washington, D.C.

Nora Nashawaty, said she was carrying around her U.S. Passport to prove her citizenship. She reviewed her requests at the last meeting, including passing a resolution, limiting cooperation with ICE Agents by requiring signed judicial warrants when seeking people on city property, and establishing a human rights commission. She reviewed the responses she received from the last meeting, including Councilmember von Oven's comments. She requested that the City Council act on behalf of its residents.

Jay Johnson, 7496 Saratoga Drive, invited residents to attend the precinct caucuses.

FIRE DEPARTMENT/LAW ENFORCEMENT UPDATES. None.

PUBLIC HEARINGS. None.

GENERAL BUSINESS. None.

COUNCIL PRESENTATIONS. None.

ADMINISTRATIVE PRESENTATIONS. None.

CORRESPONDENCE DISCUSSION.

1. **Communications Year in Review 2025**

2. **Second Quarter 2025 Economic Development Activity Report**

3. **Riley Purgatory Bluff Creek Watershed District Update**

Councilmember Schubert moved, Councilmember Kimber seconded to adjourn the meeting. All voted in favor, and the motion carried unanimously with a vote of 5 to 0. The City Council meeting was adjourned at 7:30 p.m.

Submitted by Laurie Hokkanen
City Manager

Prepared by Jenny Potter
City Clerk

City Council Item

February 9, 2026

Item	Approve City Council Work Session Minutes dated January 26, 2026	
File No.		**Item No:** D.2
Agenda Section	**CONSENT AGENDA**	
Prepared By	Jenny Potter, City Clerk	
Reviewed By		

SUGGESTED ACTION "The Chanhassen City Council approves the City Council Work Session Minutes dated January 26, 2026."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

Staff recommends that the Chanhassen City Council approve the City Council Work Session minutes dated January 26, 2026.

ATTACHMENTS

City Council Work Session minutes dated January 26, 2026

CHANHASSEN CITY COUNCIL
WORK SESSION
MINUTES
January 26, 2026

Mayor Ryan called the work session to order at 5:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Ryan, Councilmember McDonald, Councilmember von Oven, Councilmember Kimber, Councilmember Schubert

COUNCIL MEMBERS ABSENT: none

STAFF PRESENT: Laurie Hokkanen, City Manager; Matt Unmacht, Assistant City Manager; Charlie Howley, Public Works Director/City Engineer; Patrick Gavin, Communications Manager; Eric Maass, Community Development Director; Jerry Ruegemer, Parks Director; Jenny Potter, City Clerk

PUBLIC PRESENT: Mark Nordlund, Level 7; Russ McGinty, North Central Real Estate; Harry Schleeter, Broadway Equipment; Jesse Robbins, Pique Private Client; Kendra Lindahl, Landform

Pleasant View Road Improvements - Concept Design Review

Charlie Howley, Public Works Director/City Engineer, discussed a concept design review for the Pleasant View Road Improvements project, continuing a public engagement process that began with a community open house and resident survey in November 2025. Staff presented two alternative design approaches and sought early council direction as the city moves toward refining a preferred option.

Mr. Howley summarized survey feedback, noting strong support for addressing deteriorating pavement and a clear emphasis on minimizing impacts to private property, followed by concerns about speeding, bike and pedestrian safety, and overall cost. Staff used those priorities to shape a revised concept focused on reducing the scale of reconstruction.

The City Council reviewed two options. Option 1 would fully reconstruct the corridor, including roadway widening, stormwater infrastructure, and safety upgrades, would be planned as a 2-yr construction project, and comes with an estimated construction cost of approximately $8.7 million. Option 2 would use a full-depth reclamation approach to rehabilitate the existing pavement while still incorporating targeted drainage improvements, spot repairs to utilities and corridor-wide safety measures and be done during a single year of construction.
That option carries an estimated construction cost of approximately $2.8 million.

The City Council members expressed a preference for advancing the full depth reclamation option, citing lower cost and reduced impact to private property. Staff was directed to proceed with design and planning for that approach, and to evaluate further the single year of construction in 2027.

Avienda Update

Mark Nordlund, Level 7, presented an update on the proposed Avienda development. Level Seven discussed recent activity and anticipated next steps ahead of a formal Planned Unit Development amendment.

The developers reported progress on the site, including the start of construction on 412 luxury apartment units by Dorn Companies and the signing of a lease with a grocer for a 65,000 square foot store that would include a wine and spirits component and four fuel pumps.

The City Council expressed broad concern about a perceived shift away from the original vision of a high-end, walkable destination toward a more auto-oriented, commercial development, and emphasized a desire for future proposals to better reflect long-standing community expectations.

Mayor Ryan recessed the work session at 6:54 P.M.

Mayor Ryan reconvened the work session at 7:33 P.M.

Facility Naming

The City Council discussed the proposed naming of the city's new community center, a topic that grew out of earlier planning for the Chanhassen Bluffs Community Center and subsequent resident feedback about confusion over the facility's identity. Staff outlined the rationale for considering a more straightforward name and shared a recommendation to adopt "Chanhassen Community Center" to better reflect the building's role as the city's primary, community-owned facility. The City Council agreed to make this change.

Mayor Ryan adjourned the work session at 8:36 P.M.

Submitted by Laurie Hokkanen
City Manager

Prepared by Jenny Potter
City Clerk



City Council Item

February 9, 2026

Item	Receive Park and Recreation Commission Minutes dated November 25, 2025	
File No.		**Item No:** D.3
Agenda Section	**CONSENT AGENDA**	
Prepared By	Kate Vogt,	
Reviewed By		

SUGGESTED ACTION "The Chanhassen City Council receives the Park and Recreation Commission minutes dated November 25, 2025."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

ATTACHMENTS

CHANHASSEN PARK AND
RECREATION COMMISSION
REGULAR MEETING
MINUTES
NOVEMBER 25, 2025

Chair Leisen called the meeting to order at 6:01 p.m.

MEMBERS PRESENT: Rob Swanson; Kristin Fulkerson; Michael Leisen; Sean Morgan; Emily Nagel; Kurt Scheppmann; Nora Nashawaty; and Clara Christenson, youth.

MEMBERS ABSENT: None.

STAFF PRESENT: Jerry Ruegemer, Park and Recreation Director; Priya Wall, Recreation Manager; Drew Zoromski, Digital Communication Specialist; and Patrick Gavin, Communications Manager.

PUBLIC PRESENT: None.

APPROVAL OF AGENDA: Commissioner Swanson moved, Commissioner Fulkerson seconded to approve the agenda as presented. All voted in favor and the motion carried unanimously with a vote of 6 to 0.

PUBLIC ANNOUNCEMENTS: None.

VISITOR PRESENTATIONS: None.

APPROVAL OF MINUTES:

1. Approve Park & Recreation Minutes dated October 28, 2025

Commissioner Scheppmann asked about the rink maintenance cost. Ms. Wall answered that they could provide more insight at the next meeting. She said the maintenance that was already completed at the rinks was now captured in the budget. She stated that Cartegraph helped them quantify the time used, so the total cost showed an increase. She said that the current year was the most accurate number, but they will look for a comparison to see where the dollars were previously captured.

Commissioner Fulkerson moved, Commissioner Scheppmann seconded to approve the minutes of the Park and Recreation Commission meeting dated October 28, 2025, 2025 as presented. All voted in favor and the motion carried unanimously with a vote of 8 to 0.

GENERAL BUSINESS:

1. Lake Ann Park Preserve Update

This item was addressed after Item G.2.

2. Presentation of How Social Media Works to Promote the Park and Recreation Department

Jerry Ruegemer, Parks and Recreation Director, introduced Drew Zoromski and Patrick Gavin to discuss social media promotion of the Park and Recreation Department.

Drew Zoromski, Digital Communication Specialist, reviewed how social media pushed residents to the website for Park and Recreation activities. He summarized the statistics for the Park and Recreation social media page. He commented that when they boost a post for approximately $20, they garner 20,000 views. For the 4th of July, they received 47,000 views and spent $100 boosting the post. He provided a summary of the average views of videos on Instagram. He reviewed the age statistics for YouTube users and stated that he hopes to engage with parties who are not engaging on Instagram or Facebook.

Commissioner Nashawaty stated that the videos get shared in Chanhassen Facebook groups.

Mr. Zoromski said that the Instagram followers and views have trended up.

Youth Commissioner Christenson asked if they had any new techniques. Mr. Zoromski answered that they were looking to get the Park and Recreation staff on video more often.

Commissioner Swanson asked if, when they boost a post, there is a correlation in attendance at events. Priya Wall, Recreation Manager, answered that it was hard to tell, but they were trying to do surveys to ask where people see the event advertised. They do not get enough data.

Mr. Zoromski said that social media was a top way to promote the events are promoted.

Chair Leisen asked about the follower count for a city this size. Mr. Zoromski answered that they were on par, but he would have to look for more information.

Chair Leisen asked if they could give event sponsors publicity. Mr. Zoromski responded that all the social media posts include the sponsor’s logos, but they can consider more ways to promote.

Youth Commissioner Christenson suggested adding QR codes for the social media pages at events.

1. Lake Ann Park Preserve Update

Mr. Ruegemer provided a project update for Lake Ann Park Preserve now that Phase I and II reports have been submitted and reviewed by the State Historical Preservation Office. He reviewed a project timeline to explain how the project will advance moving forward.

Chair Leisen asked about a timeline to hear back from the State Historical Preservation Office. Mr. Ruegemer answered that he hoped to hear back within a couple of weeks, but he could not provide a definitive timeline.

Mr. Ruegemer said if they had favorable news on Site 21CRO188, they were hoping they could get it done with the next wave of projects. He stated that they had great bids for other projects, so they hoped they would see similar results for this project. He said that they may need to do a separate bid for Phase Three because of the tree-clearing window.

Commissioner Nashawaty asked about the percentage of the proposed new grade. Mr. Ruegemer answered that the grade had to be under five percent.

Chair Leisen asked about benches. Mr. Ruegemer responded that there were no budgeted plans for bench installation alongside the trail system. He said that they had requests for memorial benches within the park system, so he thought they could offer this area as an option.

Commissioner Nagel asked about an interpretive sign or information on trails for artifacts found, and if there were additional funds in the budget. Mr. Ruegemer answered that the City Council would determine how any extra funds would be allocated. He said that there were often compromises in Phase Three.

REPORTS:

1. Tree Lighting Ceremony & Holiday Events Preview

Ms. Wall reviewed the variety of holiday events hosted by Chanhassen during December. These events include Santa's Workshop and Letters to Santa Mailbox, Gingerbread House Decorating Contest, Holiday Market, Tree Lighting Ceremony, Tour of Lights, and Toys for Tots and Food Collections.

Chair Leisen asked if they needed volunteers for any of the activities. Ms. Wall answered that she would send out an email to the Park and Recreation Commission with the Tree Lighting Ceremony.

COMMISSION MEMBER COMMITTEE REPORTS:

Commissioner Morgan reviewed the strategic planning framework and how it would provide guidance for future conversation items. He discussed the opportunities to have small committees for specific items that interest Park and Recreation Commission members. He suggested starting

with one or two committees focused on issues. He invited feedback on the overall concept and any specific committee issues, such as the Chanhassen Bluffs Community Center.

Chair Leisen said he liked the idea of keeping the strategy packet alive. He invited Mr. Ruegemer to give some feedback.

Mr. Ruegemer said that the Chanhassen Bluffs Community Center was in the infant stages, so there would not be a snapshot into it right now. He stated that the Park and Recreation Commission could discuss any feedback from residents. He said that they could look at best practices for the park maintenance division or community events.

Commissioner Nashawaty asked if there was room for ideas at the new City Hall, such as how to get buy-in from the community or memorial bricks.

COMMISSION MEMBER PRESENTATIONS: None.

ADMINISTRATIVE PRESENTATIONS:

Mr. Ruegemer stated that the next meeting was moved up to December 9th due to the Holiday Season. He said that they would have a holiday celebration after the meeting.

ADJOURNMENT:

Commissioner Nagel moved, Commissioner Swanson seconded to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 8 to 0. The Park and Recreation Commission meeting was adjourned at 7:24 p.m.

Submitted by Jerry Ruegemer
Park and Recreation Director

City Council Item

February 9, 2026

Item	Receive Park and Recreation Commission Minutes dated December 9, 2025	
File No.		**Item No:** D.4
Agenda Section	**CONSENT AGENDA**	
Prepared By	Kate Vogt,	
Reviewed By		

SUGGESTED ACTION "The Chanhassen City Council receives the Park and Recreation Commission minutes dated December 9, 2025."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

ATTACHMENTS

CHANHASSEN PARK AND
RECREATION COMMISSION
REGULAR MEETING
MINUTES
DECEMBER 13, 2025

Chair Leisen called the meeting to order at 6:01 p.m.

MEMBERS PRESENT: Mike Leisen; Emily Nagel; Kurt Scheppmann; Nora Nashawaty; and Clara Christenson, youth.

MEMBERS ABSENT: Rob Swanson; Kristin Fulkerson; and Sean Morgan.

STAFF PRESENT: Jerry Ruegemer, Park and Recreation Director; Adam Beers, Park Superintendent; Priya Wall, Recreation Manager; Jodi Sarles, Rec Center Manager; Mary Blazanin, Senior Center Coordinator; and Jenny Potter, City Clerk.

PUBLIC PRESENT: None.

APPROVAL OF AGENDA: Commissioner Scheppmann moved, Commissioner Nagel seconded to approve the agenda as presented. All voted in favor and the motion carried unanimously with a vote of 5 to 0.

PUBLIC ANNOUNCEMENTS: None.

VISITOR PRESENTATIONS: None.

APPROVAL OF MINUTES:

1. Approve Park & Recreation Minutes dated November 25, 2025

Commissioner Nagel moved, Commissioner Nashawaty seconded to approve the minutes of the Park and Recreation Commission meeting dated November 25, 2025 as presented. All voted in favor and the motion carried unanimously with a vote of 5 to 0.

GENERAL BUSINESS:

1. Park Maintenance Quarterly Update

Adam Beers, Park Superintendent, reviewed the park maintenance, including the facility shutdown, trail maintenance, and skating rinks. He stated that they had an open position and received 41 applicants. They will start the first round of interviews soon.

Commissioner Nashawaty thanked the Park Maintenance team for thoroughly clearing snow.

2. 2025 Year in Review Presentation

Priya Wall, Recreation Manager, presented a 2025 Parks and Recreation Year in Review video.

Youth Commissioner Christenson thanked the Parks and Recreation Department for their work.

Commissioner Nashawaty suggested showing the video to the public.

Chair Leisen thanked everyone for their hard work.

REPORTS:

1. Senior Center Quarterly Report

Mary Blazanin, Senior Center Coordinator, stated that the Senior Center opened the door on November 1st. The Center also recognized an Active Aging Week, where they offered different programs. They hosted a Veterans' and Friends Pancake Breakfast on November 6th. They also hosted an annual Oktoberfest Luncheon, a *Be Safe from Frauds and Scams* presentation, and an Annual Holiday Celebration Luncheon. There were a total of 31,931 patrons who participated in programming.

Commissioner Scheppmann asked if they had already outgrown the new space. Ms. Blazanin answered that Wednesdays were very busy days.

Chair Leisen asked if they could still partner with the Recreation Center. Ms. Blazanin responded that they would still consider how to collaborate.

2. Recreation Center Quarterly Report

Jodi Sarles, Recreation Center Manager, stated that the city had used the Recreation Center for 6,872 hours, and the community rented the space for 2,141 hours. She noted that they had some behavioral issues in the open gym sessions that required intervention from the Carver County Sheriff's Department. They suspended the open gym for two weeks and have now implemented capacity procedures. She reviewed the Recreation Center events, including the Artisan Fair, Puzzlepalooza, and Holiday Market. She summarized program information for Dance for Fun, Adult Fitness, Personal Training, and Recreation Center Sports. She provided an overview of the upcoming events, including the Royal Ball, Fit for Life Free Trial Class, and the Superhero Party.

Commissioner Nashawaty asked how they pick the vendors for the Artisan Fair. Ms. Sarles answered that 30 to 40 percent of the vendors are Chanhassen residents. The word spread about the Artisan Fair, so it continues to grow.

Chair Leisen asked if she received questions about the new recreation center. Ms. Sarles answered that they have information at a table in the lobby. She thought they would have more information for the public after this week.

3. Tree Lighting Ceremony Review

Ms. Wall stated that the Tree Lighting Ceremony was hosted on December 6th. She thanked the different volunteers who participated in the event and the other businesses in Chanhassen for providing refreshments, s'mores, Santa Claus, and carolers. They collected donations for the Bountiful Basket Food Shelf Donation Trolley.

Youth Commissioner Christenson asked if they would continue the lights at the recreation center. Ms. Wall answered that she did not think there would be lights there next year.

Chair Leisen said that they would form subcommittees in the new year to help.

COMMISSION MEMBER COMMITTEE REPORTS:

Chair Leisen stated that Mr. Ruegemer sent out information about the Recreation Center.

Jerry Ruegemer, Park and Recreation Director, stated that the amenities were still at the Recreation Center at different scales to get the project close to the $80 million budget. He said that the City Council was happy with the schematic designs but encouraged them to find additional ways to reduce the budget. They were moving forward with bid documents.

Chair Leisen noted that the City Council emphasized staying in the budget. There were still many decisions about the designs. He offered his help however possible.

COMMISSION MEMBER PRESENTATIONS: None.

ADMINISTRATIVE PACKET: None.

ADJOURNMENT:

Commissioner Scheppmann moved, Youth Commissioner Christenson seconded to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 5 to 0. The Park and Recreation Commission meeting was adjourned at 6:47 p.m.

Submitted by Jerry Ruegemer
Park and Recreation Director

City Council Item

February 9, 2026

Item	Receive Commission on Aging Minutes dated November 21, 2025	
File No.		**Item No:** D.5
Agenda Section	**CONSENT AGENDA**	
Prepared By	Kate Vogt,	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council receives the Commission on Aging Minutes dated November 21, 2025."

Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

ATTACHMENTS

Chanhassen Commission on Aging, November 21, 2025
The meeting was called to order at 10:00 a.m. by Commissioner Camarata.

MEMBERS' PRESENT:
Jim Camarata, Gwen Block, Jane Bender, Phyllis Mobley, Barbara Solum, Janet Dean

MEMBERS ABSENT: Bill Monn, Beth Mason

GUESTS PRESENT: Kara Cassidy, Carver County Health and Human Services, Office of Aging. Linnea Fonnest, Adult Services Librarian, Carver County Library. Lee Ann Eiden, MSW, SCS Senior Outreach and Caregiver Services.

CALL TO ORDER:
The meeting was called to order at 10:00 a.m. by Commissioner Camarata.

APPROVAL OF AGENDA:
The agenda was reviewed. Commissioner Mobley made a motion to approve the agenda. Commissioner Block seconded. All members voted in favor; the motion was carried.

APPROVAL OF MINUTES:
October 17, 2025, minutes were reviewed. Commissioner Dean made a motion to approve the minutes. Commissioner Mobley seconded. All members voted in favor; the motion was carried.

GENERAL BUSINESS:
Commissioner Check-In on Areas of Interest/Focus Projects.
Commissioner Mobley shared that she was able to help with scheduling a community presentation by Janie Horn on March 10, from 3-4 p.m., on brain health and memory. It will be open to the public and held at the Senior Center.

Commissioner Dean has been in contact with Ridgeview, who has agreed to do an Advance Directive and Health Care Plan training for the commissioners sometime early next year. A recommendation was made to open this training up for all Carver County Commission on Aging and Advisory Councils. Kara Cassidy offered to request SHIP funds to cover food/beverages for attendees. Mary will follow up with Dean and Cassidy to coordinate and schedule this event at the Chanhassen Senior Center.

Commissioner Monn was absent; Commissioner Camarata shared that, on his behalf, Commissioner Monn was able to attend an informational presentation by SouthWest Transit. Commissioner Monn is interested in setting up a field trip for local seniors to help them learn how the program works and see the facilities. He will work with SW Transit and the Senior Center to coordinate this event sometime in late spring of 2026.

Senior Center Housewarming and Open House Recap with Mary Blazanin.
Mary said that the Housewarming Celebration was well received and well attended. The Senior Center greeted an estimated 150-175 walk ins. Tours were given by Commissioners Mason and Solum. Coffee and cake were served by Park and Recreation staff. Mary is seeing many more residents finding their way to the Senior Center now that it is open in the new building.

VISITOR PRESENTATIONS:

Carver County Health and Human Services, Office of Aging, Kara Cassidy.
Kara spoke about the Car Fit event she will be hosting on June 10. This event is for Seniors to come through with their vehicles and check that their cars are set up correctly for them. In January, AARP will be coming to Norwood Young America to do a decluttering event. Kara extended an invitation to the Commissioners. Kara shared vaccination and local disease spread statistics, as well as information on drug disposal kits being placed in local public spaces.

Chanhassen Senior Center Upcoming Programs, Mary Blazanin.
Mary shared on upcoming programming for the Senior Center, including the Annual Holiday Party slated for December 12, 11:30 a.m.-1:30pm, hosted at the Recreation Center and sponsored by Nicolet Bank and Landmark Tours. This will be a "working" meeting for Commissioners as they help set up and serve that day but also stay to enjoy lunch and music.

Senior Community Services Updates, LeeAnn Eiden
LeeAnn shared updates on Caregiver and Tech Help services, as well as upcoming events by Senior Community Services, including a Dementia Friends workshop at the Library in January. There have been some budget cuts, so they are working around that and looking for resources.

Chanhassen Library, Linnea Fonnest.
Linnea shared an overview of programming for December at the Chanhassen Library and handed out flyers and program brochures for 2026.

DISCUSSION
Commissioners discussed the need for more education and information to seniors about local senior housing options. A suggestion was made to invite local facilities to the Senior Center to present their information to patrons and help answer questions. Mary shared about similar past events at the Senior Center related to this idea. She will investigate these program options for 2026

ADJOURNMENT
Commissioner Mobley made a motion to approve the adjournment. Commissioner Block seconded. All members voted in favor; the motion was carried. Meeting adjourned at 11:23 a.m.

Submitted by Mary Blazanin, Senior Center Coordinator

City Council Item

February 9, 2026

Item	Receive Commission on Aging Minutes dated December 12, 2025	
File No.		**Item No:** D.6
Agenda Section	**CONSENT AGENDA**	
Prepared By	Kate Vogt,	
Reviewed By		

SUGGESTED ACTION "The Chanhassen City Council receives the Commission on Aging Minutes dated December 12, 2025."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

ATTACHMENTS

Chanhassen Commission on Aging, December 12, 2025

Chairman Camarata called the meeting to order at 10:00 a.m.

MEMBERS' PRESENT:

Chairman Jim Camarata, Phyllis Mobley, Gwen Block, Jane Bender, Janet Dean, Bill Monn, Beth Mason, Barbara Solum

MEMBERS ABSENT:

GUESTS PRESENT:

APPROVAL OF AGENDA:

The agenda was reviewed and accepted.

APPROVAL OF MINUTES:

November 21, 2025, minutes were reviewed electronically by all commissioners. Commissioner Mason motioned to approve the agenda. Commissioner Mobley seconded. All members voted in favor; the motion was carried.

GENERAL BUSINESS:

This Meeting was a working meeting for the Commissioners, assisting with set-up and serving at the Annual Senior Center Holiday Celebration. All Commissioners participated in creating a welcoming celebration event for over 100 guests.

VISITOR PRESENTATIONS:

None

ADJOURNMENT

Adjournment at 1:00 pm, following the end of the Holiday Celebration

Submitted by Mary Blazanin, Senior Center Coordinator

City Council Item

February 9, 2026

Item	Approve Claims Paid dated February 9, 2026	
File No.		**Item No:** D.7
Agenda Section	**CONSENT AGENDA**	
Prepared By	Danielle Washburn, Assistant Finance Director	
Reviewed By	Kelly Grinnell	

SUGGESTED ACTION "The Chanhassen City Council Approves Claims Paid dated February 9, 2026."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	Financial Sustainability

SUMMARY

BACKGROUND

DISCUSSION

The following claims are submitted for review and approval on February 9, 2026:

Total Claims $1,493,472.35

BUDGET

RECOMMENDATION

ATTACHMENTS

Payment Summary

Payment Detail

Accounts Payable

Checks by Date - Summary

Vendor Name	Check Date	Void Checks	Check Amount
Amazon	11/18/2025	0.00	4,396.59
Apple.com	11/18/2025	0.00	0.99
Arrowwood Resort	11/18/2025	0.00	272.46
Artlist	11/18/2025	0.00	322.55
Asana.com	11/18/2025	0.00	1,318.80
Avive Solutions	11/18/2025	0.00	5,305.41
Best Western Hotels	11/18/2025	0.00	267.16
Bitly, Inc	11/18/2025	0.00	35.00
Blue Ash Chili	11/18/2025	0.00	21.84
BP	11/18/2025	0.00	9.79
Burnt End BBQ	11/18/2025	0.00	24.50
Canal Park ICO	11/18/2025	0.00	48.93
Caribou Coffee	11/18/2025	0.00	14.34
Carver County Historical Society	11/18/2025	0.00	100.00
Chat GPT	11/18/2025	0.00	20.00
Chick-Fil-A	11/18/2025	0.00	232.45
Chipotle Mexican Grill	11/18/2025	0.00	546.53
City of St Louis Park	11/18/2025	0.00	40.00
Costco Wholesale	11/18/2025	0.00	1,078.02
Cracker Barrel	11/18/2025	0.00	24.63
Cub Foods	11/18/2025	0.00	123.67
Delta Airlines	11/18/2025	0.00	195.00
DHL Express	11/18/2025	0.00	22.66
Dollar Tree Stores Inc	11/18/2025	0.00	56.15
Dronetag	11/18/2025	0.00	180.77
Dumpster Rental	11/18/2025	0.00	2,091.50
Dunkin	11/18/2025	0.00	8.68
EasyKeys.com	11/18/2025	0.00	202.24
EL Loro	11/18/2025	0.00	505.98
EP Chamber	11/18/2025	0.00	15.00
Epic Event Rental	11/18/2025	0.00	582.55
Facebook	11/18/2025	0.00	61.29
FedEx Office	11/18/2025	0.00	72.89
FTD	11/18/2025	0.00	81.29
Gate Openers Unlimited Corp	11/18/2025	0.00	106.17
Grafe Auction Co	11/18/2025	0.00	826.00
Gulf Oil	11/18/2025	0.00	31.11
Home Depot	11/18/2025	0.00	2,439.95
Hope Breakfast Bar	11/18/2025	0.00	28.11
Hyatt Place	11/18/2025	0.00	1,448.15
Jimmy Johns	11/18/2025	0.00	205.96
Johnson Fitness & Wellness	11/18/2025	0.00	3,652.99
Kwik Trip	11/18/2025	0.00	9.03
Larosa's	11/18/2025	0.00	61.08

Vendor Name	Check Date	Void Checks	Check Amount
Little Angies Cantina	11/18/2025	0.00	24.71
Lunds & Byerly's	11/18/2025	0.00	68.59
MAC Parking	11/18/2025	0.00	130.23
Marathon Petro	11/18/2025	0.00	14.52
Mediterranean Cruise Cafe	11/18/2025	0.00	1,162.54
Menards	11/18/2025	0.00	272.47
Merlins Ace Hardware	11/18/2025	0.00	15.23
Metropolitan Council Enviromental Services	11/18/2025	0.00	20,000.00
Minn Fire Svc Cert Board	11/18/2025	0.00	420.00
Minnesota Paid Leave	11/18/2025	0.00	510.75
MN American Water Works Association	11/18/2025	0.00	465.00
MN Fall Maintenance Expo	11/18/2025	0.00	180.00
MN Historical Society	11/18/2025	0.00	340.00
Moe's American Restaurant	11/18/2025	0.00	22.80
Montgomery Inn	11/18/2025	0.00	34.02
Munivate LLC	11/18/2025	0.00	416.25
Nemadji Golf Course	11/18/2025	0.00	32.92
North Star Therapy Animals	11/18/2025	0.00	150.00
Office Max/Office Depot	11/18/2025	0.00	123.60
OMC Smokehouse	11/18/2025	0.00	265.95
OTC Brands Inc	11/18/2025	0.00	213.57
Oxendale's Market	11/18/2025	0.00	9.14
Panera Bread	11/18/2025	0.00	117.63
Paramount Center for the arts	11/18/2025	0.00	1,757.00
PeachJar.Com	11/18/2025	0.00	175.00
Pizzaioli	11/18/2025	0.00	1,291.50
Postmaster	11/18/2025	0.00	14.63
Recycle Away Systems & Solutions	11/18/2025	0.00	1,228.77
Safi Fresh	11/18/2025	0.00	22.11
Shorewood True Value	11/18/2025	0.00	65.08
Smartpress.com	11/18/2025	0.00	539.90
Southwest Metro Chamber of Commerce	11/18/2025	0.00	300.00
Stampli	11/18/2025	0.00	1,362.00
Stratoguard, LLC	11/18/2025	0.00	230.56
Taco Johns	11/18/2025	0.00	11.19
Target	11/18/2025	0.00	180.17
Taylors Tins	11/18/2025	0.00	92.00
The Murder Mystery Co	11/18/2025	0.00	1,599.50
The Mustard Seed	11/18/2025	0.00	267.82
The O.G. Coffee & Wine Bar	11/18/2025	0.00	9.23
The Suites Hotel at Waterfront Plaza	11/18/2025	0.00	2,139.12
Third Eye Brewing	11/18/2025	0.00	17.89
Thrifty Rental Car	11/18/2025	0.00	270.50
TJ Office Furniture	11/18/2025	0.00	163.32
Uber	11/18/2025	0.00	307.20
USA Inflatable	11/18/2025	0.00	827.17
Walk Your Plans	11/18/2025	0.00	1,998.00
Wal-Mart	11/18/2025	0.00	33.65
Westin Hotels & Resorts	11/18/2025	0.00	739.29
Zoho Corporation	11/18/2025	0.00	5,740.00
Zoom	11/18/2025	0.00	104.52
ARAMARK Refreshment Services, LLC	01/21/2026	0.00	1,128.46
ATTORNEY'S TITLE GROUP LLC	01/21/2026	0.00	50.82

Vendor Name	Check Date	Void Checks	Check Amount
BENEFIT EXTRAS INC	01/21/2026	0.00	1,154.70
BURNET TITLE	01/21/2026	0.00	17.73
CHANHASSEN FRONTIER LLC	01/21/2026	0.00	1,981.11
ERIK & TAYLOR HEDMAN	01/21/2026	0.00	214.96
EXECUTIVE TITLE OF MINNESOTA	01/21/2026	0.00	84.04
EXECUTIVE TITLE OF MN	01/21/2026	0.00	29.37
EXECUTIVE TITLE SERVICES	01/21/2026	0.00	6.39
FLEX TITLE COMPANY	01/21/2026	0.00	91.89
FLEX TITLE COMPANY LLC	01/21/2026	0.00	11.35
FLEX TITLE COMPANY LLC	01/21/2026	0.00	44.74
GREAT NORTH TITLE	01/21/2026	0.00	32.17
Heather Van Blyenburgh	01/21/2026	0.00	10,000.00
JENNIFER & GREGORY BAXTER	01/21/2026	0.00	234.69
LAVON C. JOHNSON	01/21/2026	0.00	49.09
LEAGUE OF MN CITIES INS TRUST	01/21/2026	0.00	71,423.00
Marco Inc	01/21/2026	0.00	907.00
MARTY GOULET	01/21/2026	0.00	12.02
MAZHER ABDUL QAYYUM	01/21/2026	0.00	70.49
MEGHAN WILLIAMS	01/21/2026	0.00	414.62
MN DEPT OF NATURAL RESOURCES	01/21/2026	0.00	22,001.24
MN VALLEY ELECTRIC COOP	01/21/2026	0.00	544.09
RESULTS TITLE	01/21/2026	0.00	7.53
STATE OF MINNESOTA	01/21/2026	0.00	88.00
TRADEMARK TITLE SERVICES	01/21/2026	0.00	13.34
TRADEMARK TITLE SERVICES	01/21/2026	0.00	44.31
XCEL ENERGY INC	01/21/2026	0.00	5,985.32
Abdo LLP	01/22/2026	0.00	12,000.00
American Structural Metal Inc	01/22/2026	0.00	1,769.85
ANCOM COMMUNICATIONS	01/22/2026	0.00	203.33
Bradley Bladine	01/22/2026	0.00	500.00
BRAUN INTERTEC CORPORATION	01/22/2026	0.00	1,247.00
CNH Architects, Ltd	01/22/2026	0.00	1,303.37
Compass Peer Groups LLC	01/22/2026	0.00	1,800.00
DAYCO CONCRETE COMPANY	01/22/2026	0.00	16,625.00
Diamond Vogel, Inc.	01/22/2026	0.00	1,770.68
Ferguson Waterworks #2518	01/22/2026	0.00	141.49
GOPHER STATE ONE-CALL INC	01/22/2026	0.00	132.30
GovFunds, Inc	01/22/2026	0.00	4,500.00
GRAYBAR	01/22/2026	0.00	2,900.00
HALLOCK COMPANY	01/22/2026	0.00	674.55
HealthPartners, Inc.	01/22/2026	0.00	103,233.71
INDEPENDENT SCHOOL DIST 112	01/22/2026	0.00	10,690.63
Infosend, Inc	01/22/2026	0.00	7,591.81
InfoSense Inc	01/22/2026	0.00	995.00
InTech Software Solutions, Inc	01/22/2026	0.00	6,847.00
Jason & Karen Peterson	01/22/2026	0.00	1,350.00
Jeffrey Walker	01/22/2026	0.00	500.00
KIMLEY HORN AND ASSOCIATES INC	01/22/2026	0.00	36,133.16
LAKETOWN ELECTRIC CORPORATION	01/22/2026	0.00	89,537.08
Landscape Structures Inc	01/22/2026	0.00	309,741.48
LEAGUE OF MINNESOTA CITIES	01/22/2026	0.00	24,705.00
Lockridge Grindal Nauen P.L.L.P	01/22/2026	0.00	3,333.33
MERLINS ACE HARDWARE	01/22/2026	0.00	204.44

Vendor Name	Check Date	Void Checks	Check Amount
METRO CHIEF FIRE OFFICERS ASSN	01/22/2026	0.00	100.00
Metro Garage Door Company	01/22/2026	0.00	880.00
METROPOLITAN COUNCIL	01/22/2026	0.00	264,887.91
Minnesota UC Fund	01/22/2026	0.00	1,399.00
Minuteman Press	01/22/2026	0.00	70.00
MN CITY/COUNTY MGMT ASSOC.	01/22/2026	0.00	259.58
Mulcahy Nickolaus LLC	01/22/2026	0.00	31,705.21
Municipal H2O	01/22/2026	0.00	4,800.00
OPG-3, Inc	01/22/2026	0.00	410.00
Pinnacle Pest Control	01/22/2026	0.00	1,175.00
Premium Waters, Inc	01/22/2026	0.00	4.38
Pro-Tec Design, Inc.	01/22/2026	0.00	2,555.52
Pro-Tree Outdoor Services	01/22/2026	0.00	2,675.00
Ramsey Excavating Company	01/22/2026	0.00	48,643.79
REACH FOR RESOURCES	01/22/2026	0.00	11,969.22
Rent N Save Portable Services	01/22/2026	0.00	1,157.75
Sand Creek EAP, LLC.	01/22/2026	0.00	3,677.00
SMSC Organics Recycling Facility	01/22/2026	0.00	5,860.40
SUBURBAN CHEVROLET	01/22/2026	0.00	240.57
Swanson & Youngdale Inc	01/22/2026	0.00	24,755.10
TBEI, Inc	01/22/2026	0.00	338.05
Top Line Steel Corporation	01/22/2026	0.00	1,139.05
UHL Company Inc	01/22/2026	0.00	559.00
WW GRAINGER INC	01/22/2026	0.00	324.82
CENTERPOINT ENERGY MINNEGASCO	01/28/2026	0.00	14,684.73
CenturyLink	01/28/2026	0.00	65.35
Paul Young	01/28/2026	0.00	345.00
SUSA Treasurer	01/28/2026	0.00	150.00
VERIZON WIRELESS	01/28/2026	0.00	4,245.65
XCEL ENERGY INC	01/28/2026	0.00	57,258.15
Advanced Engineering & Environmental Services, LLC	01/29/2026	0.00	4,021.72
All Truck & Trailer Parts	01/29/2026	0.00	264.80
American Family Life Assurance Company of Columbus	01/29/2026	0.00	85.02
CAMPBELL KNUTSON	01/29/2026	0.00	19,265.62
Cintas Corporation No. 2	01/29/2026	0.00	72.44
City of Shorewood	01/29/2026	0.00	32,992.33
Colonial Life & Accident Insurance Co	01/29/2026	0.00	91.26
DALCO ENTERPRISES, INC.	01/29/2026	0.00	1,635.53
Diamond Snow & Ice Control	01/29/2026	0.00	2,040.00
Dorsey and Whitney, LLP	01/29/2026	0.00	4,809.00
ECM PUBLISHERS INC	01/29/2026	0.00	192.70
JASON & ELIZABETH HERNANDEZ	01/29/2026	0.00	101.48
JEFFERSON FIRE SAFETY INC	01/29/2026	0.00	679.55
KENNEDY & GRAVEN, CHARTERED	01/29/2026	0.00	851.00
KIMLEY HORN AND ASSOCIATES INC	01/29/2026	0.00	3,464.62
Kraus-Anderson Construction Company	01/29/2026	0.00	53,079.98
LVC Companies Inc	01/29/2026	0.00	3,840.00
Macqueen Emergency Group	01/29/2026	0.00	963.80
Marian Coaching, LLC	01/29/2026	0.00	5,400.00
Minnesota Equipment	01/29/2026	0.00	123.22
MUNICIPAL LEGISLATIVE COMMISSION	01/29/2026	0.00	7,274.12
NAPA AUTO & TRUCK PARTS	01/29/2026	0.00	148.64
Natural Shore Technologies, Inc.	01/29/2026	0.00	26,781.75

Vendor Name	Check Date	Void Checks	Check Amount
Nuss Truck & Equipment	01/29/2026	0.00	114.68
On-Site Medical Services Inc	01/29/2026	0.00	1,425.00
Pro-Tree Outdoor Services	01/29/2026	0.00	4,530.00
Riley Purgatory Bluff Creek Watershed District	01/29/2026	0.00	612.90
USA BLUE BOOK	01/29/2026	0.00	232.52
VIKING ELECTRIC SUPPLY	01/29/2026	0.00	125.51
Williams Scotsman Inc	01/29/2026	0.00	1,280.00
	Report Total:	0.00	1,493,472.35

AP
Check Detail

User: dwashburn@chanhassenmn.gov
Printed: 1/30/2026 2:33:11 PM

Last Name	Acct 1	Amount	Check Date	Description
Abdo LLP	101-1130-4301	12,000.00	1/22/2026	Audit services
		12,000.00	1/22/2026	
Abdo LLP		12,000.00		
Advanced Engineering & Environmental Services, LLC	700-0000-4300	4,021.72	1/29/2026	I&C system service
		4,021.72	1/29/2026	
Advanced Engineering & Environmental Services, LLC		4,021.72		
All Truck & Trailer Parts	101-1320-4140	264.80	1/29/2026	brake chambers
		264.80	1/29/2026	
All Truck & Trailer Parts		264.80		
Amazon	101-1120-4110	29.97	11/18/2025	Monitor Stand
Amazon	101-1120-4110	36.48	11/18/2025	Batteries and Hand Soap
Amazon	101-1160-4132	39.96	11/18/2025	TV Cables
Amazon	101-1120-4110	12.49	11/18/2025	Storage Bins
Amazon	101-1160-4132	22.19	11/18/2025	Holster for Greg S/iPhone screen protector replacements
Amazon	101-1120-4110	71.76	11/18/2025	Business Card Holders
Amazon	101-1120-4110	40.09	11/18/2025	Magnets Dish Soap Sink Mat
Amazon	101-1120-4110	17.99	11/18/2025	Monitor Stand
Amazon	101-1220-4142	143.78	11/18/2025	Rope Rescue Gloves
Amazon	101-1160-4132	130.00	11/18/2025	Apple AV Adapter for Andrew H
Amazon	101-1220-4144	20.69	11/18/2025	Display sign holders
Amazon	101-1560-4130	18.07	11/18/2025	Supplies/pencil art class Fall2025

Last Name	Acct 1	Amount	Check Date	Description
Amazon	101-1160-4131	46.04	11/18/2025	Cell phone case for upgrade phone for Jamie Marsh
Amazon	101-1120-4110	14.30	11/18/2025	CommandHooks
Amazon	101-1614-4126	57.95	11/18/2025	Bubble Wands Pop Fidget Toys
Amazon	101-1160-4132	19.79	11/18/2025	Number pad for Adam J
Amazon	101-1600-4130	26.95	11/18/2025	Parks workroom supplies
Amazon	101-1120-4110	109.64	11/18/2025	Bath Mat/Shower Curtain/ShampooConditioner Dispenser
Amazon	101-1600-4130	297.88	11/18/2025	Latex Gloves/Magnetic Hooks/Drawer Organizer Tray
Amazon	101-1220-4144	72.80	11/18/2025	Open House Giveaway items
Amazon	101-1120-4110	74.34	11/18/2025	Cash Box Presentation Pointers Monitor Stand
Amazon	101-1120-4110	6.98	11/18/2025	Countertop Paper Towel Holder
Amazon	101-1120-4110	21.34	11/18/2025	broom for break room
Amazon	101-1120-4110	95.46	11/18/2025	Stencils/Business Card Holder/Door Stoppers/Spray Mop
Amazon	101-1120-4110	88.19	11/18/2025	Office Desk Trash and Recycling Bins
Amazon	101-1530-4130	28.44	11/18/2025	Games
Amazon	101-1120-4110	14.28	11/18/2025	Glass Cleaner
Amazon	101-1220-4240	7.99	11/18/2025	Mourning bands
Amazon	101-1120-4110	24.69	11/18/2025	Whiteboard for Ben
Amazon	101-1120-4110	28.87	11/18/2025	Pen Holder Drawer Organizer
Amazon	101-1120-4110	9.49	11/18/2025	Coat Hooks
Amazon	101-1120-4110	6.64	11/18/2025	To Do Notepad (Kate)
Amazon	101-1220-4142	15.29	11/18/2025	S Carabiner for Door Chocks on StatPack
Amazon	101-1120-4110	79.88	11/18/2025	Expo Markers Cardstock Name Plate Holders
Amazon	101-1600-4130	79.03	11/18/2025	Pencils/Clorox Wipes/Paper Towels/Food Storage Bags
Amazon	101-1120-4110	20.18	11/18/2025	Plate Display Holder Tote Bag (Finance)
Amazon	101-1220-4290	17.50	11/18/2025	Label Maker Tape
Amazon	101-1120-4110	17.61	11/18/2025	Doorstoppers
Amazon	101-1120-4110	42.98	11/18/2025	Paper Organizer & Flag Base
Amazon	101-1550-4120	12.34	11/18/2025	Roller chain sprocket
Amazon	101-1130-4120	212.64	11/18/2025	Keyboard Tray
Amazon	101-1220-4144	128.93	11/18/2025	Backdrop Stand & Table Covers
Amazon	101-1120-4110	7.99	11/18/2025	Carabiner (Kim)
Amazon	101-1120-4110	7.99	11/18/2025	Planner for Amy
Amazon	101-1120-4110	13.33	11/18/2025	File Folders
Amazon	101-1120-4110	9.49	11/18/2025	storage bins
Amazon	101-1120-4110	21.89	11/18/2025	Bath Towels for Basement Shower
Amazon	101-1120-4110	67.39	11/18/2025	Hanging File Folders (Engineering)
Amazon	101-1120-4110	35.47	11/18/2025	Stand Mat Address Labels
Amazon	101-1120-4110	15.00	11/18/2025	Dirty/Clean Magnet
Amazon	101-1160-4132	41.16	11/18/2025	Mouse pads and HDMI Splitter
Amazon	101-1120-4110	14.99	11/18/2025	Wall Magnet (Danielle)
Amazon	101-1120-4110	42.41	11/18/2025	Cardstock for Admin File Folders for Eng
Amazon	101-1120-4110	24.52	11/18/2025	Push Pins
Amazon	101-1220-4240	21.54	11/18/2025	Nametags for Go-Bags

Last Name	Acct 1	Amount	Check Date	Description
Amazon	101-1120-4110	28.49	11/18/2025	Cord Organizer (Luke K)
Amazon	101-1120-4110	59.63	11/18/2025	Multi Surface Cleaner/Shower Curtain Hooks/Mouse Pad
Amazon	101-1120-4110	39.45	11/18/2025	Avery Nametags for Comm
Amazon	101-1160-4132	14.39	11/18/2025	USB C extension cable for media drive sarah
Amazon	101-1220-4165	24.79	11/18/2025	Air Mist Air Freshener Spray Broom and Dustpan
Amazon	101-1120-4110	74.22	11/18/2025	Cleaning Supplies
Amazon	101-1220-4240	6.99	11/18/2025	Velcro Nametag
Amazon	101-1120-4110	21.97	11/18/2025	PushPinsandStapleRemover
Amazon	101-1120-4110	12.26	11/18/2025	Desk White Board
Amazon	101-1120-4110	15.83	11/18/2025	Goo Gone
Amazon	101-1120-4300	153.12	11/18/2025	Fly traps for new city hall
Amazon	101-1120-4110	5.69	11/18/2025	To-Do List Planner
Amazon	101-1130-4120	-202.72	11/18/2025	Keyboard Tray
Amazon	101-1120-4110	7.49	11/18/2025	PushPins
Amazon	101-1160-4207	12.24	11/18/2025	Televised Sewer Files Access Fee - Sept
Amazon	101-1120-4110	127.98	11/18/2025	Drawer storage for front desk
Amazon	700-0000-4260	421.16	11/18/2025	Safety harnesses for utilities
Amazon	101-1220-4142	26.75	11/18/2025	Rope Rescue Gloves
Amazon	101-1120-4110	78.70	11/18/2025	Compostable Plates
Amazon	101-1120-4110	50.92	11/18/2025	Storage Bings and Standing Mat
Amazon	101-1320-4120	42.50	11/18/2025	12V relay
Amazon	101-1120-4110	9.99	11/18/2025	Shower Hooks
Amazon	701-0000-4260	421.16	11/18/2025	Safety harnesses for utilities
Amazon	700-0000-4140	16.75	11/18/2025	Rotation Cup Holder with phone mount
Amazon	101-1120-4110	15.95	11/18/2025	Desk Calendar
Amazon	101-1120-4110	151.79	11/18/2025	HP Printer ink for PW Shop Printer
Amazon	701-0000-4150	72.98	11/18/2025	Sewer - umbrellas
Amazon	101-1120-4110	21.68	11/18/2025	AED Signs (Charlie H)
Amazon	101-1120-4110	23.99	11/18/2025	Dishwasher tablets
Amazon	101-1120-4110	55.37	11/18/2025	Coffee Station Supplies
		4,396.59	11/18/2025	
Amazon		4,396.59		
American Family Life Assurance Company of Columbus	101-0000-2008	85.02	1/29/2026	January premium
		85.02	1/29/2026	
American Family Life Assurance Company of Columbus		85.02		

Last Name	Acct 1	Amount	Check Date	Description
American Structural Metal Inc	414-4010-4702	1,769.85	1/22/2026	Pay App #5 Civic Campus
		1,769.85	1/22/2026	
American Structural Metal Inc		1,769.85		
ANCOM COMMUNICATIONS	101-1220-4530	203.33	1/22/2026	Replacement pager batteries
		203.33	1/22/2026	
ANCOM COMMUNICATIONS		203.33		
Apple.com	701-0000-4310	0.50	11/18/2025	iCloud storage
Apple.com	700-0000-4310	0.49	11/18/2025	iCloud storage
		0.99	11/18/2025	
Apple.com		0.99		
ARAMARK Refreshment Services, LLC	101-1120-4112	418.45	1/21/2026	City Hall Coffee Supplies
ARAMARK Refreshment Services, LLC	101-1120-4112	227.05	1/21/2026	Public Works Coffee Order
ARAMARK Refreshment Services, LLC	101-1120-4112	118.78	1/21/2026	Fire Station Coffee Order
ARAMARK Refreshment Services, LLC	101-1120-4113	214.18	1/21/2026	Bevi Flavor Refills
ARAMARK Refreshment Services, LLC	101-1120-4113	150.00	1/21/2026	Bevi Rental Fee
		1,128.46	1/21/2026	
ARAMARK Refreshment Services, LLC		1,128.46		
Arrowwood Resort	101-1130-4381	272.46	11/18/2025	Lodging for MNGFOA Conference - K Grinnell
		272.46	11/18/2025	
Arrowwood Resort		272.46		
Artlist	101-1125-4229	322.55	11/18/2025	Artlist Music/SFX Subscription

Last Name	Acct 1	Amount	Check Date	Description
		322.55	11/18/2025	
Artlist		322.55		
Asana.com	101-1125-4229	1,318.80	11/18/2025	Asana annual
		1,318.80	11/18/2025	
Asana.com		1,318.80		
ATTORNEY'S TITLE GROUP LLC	700-0000-2020	0.70	1/21/2026	Refund Check 012923-000, 6241 DOGWOOD
ATTORNEY'S TITLE GROUP LLC	700-0000-2020	15.05	1/21/2026	Refund Check 012923-000, 6241 DOGWOOD
ATTORNEY'S TITLE GROUP LLC	701-0000-2020	25.26	1/21/2026	Refund Check 012923-000, 6241 DOGWOOD
ATTORNEY'S TITLE GROUP LLC	720-0000-2020	9.81	1/21/2026	Refund Check 012923-000, 6241 DOGWOOD
		50.82	1/21/2026	
ATTORNEY'S TITLE GROUP LLC		50.82		
Avive Solutions	201-0000-4705	4,795.33	11/18/2025	AED Library Program-$4200 funded MVEC ORU grant
Avive Solutions	101-1220-4260	510.08	11/18/2025	Cases and training cartridges for AEDs
		5,305.41	11/18/2025	
Avive Solutions		5,305.41		
BAXTER JENNIFER & GREGORY	700-0000-2020	66.28	1/21/2026	Refund Check 008288-000, 2263 STONE CREEK LANE E
BAXTER JENNIFER & GREGORY	700-0000-2020	3.19	1/21/2026	Refund Check 008288-000, 2263 STONE CREEK LANE E
BAXTER JENNIFER & GREGORY	701-0000-2020	120.20	1/21/2026	Refund Check 008288-000, 2263 STONE CREEK LANE E
BAXTER JENNIFER & GREGORY	720-0000-2020	45.02	1/21/2026	Refund Check 008288-000, 2263 STONE CREEK LANE E
		234.69	1/21/2026	
BAXTER JENNIFER & GREGORY		234.69		
BENEFIT EXTRAS INC	101-0000-2012	93.75	1/21/2026	monthly admin/retiree billing
BENEFIT EXTRAS INC	101-1120-4351	105.00	1/21/2026	qualifying event letters

Last Name	Acct 1	Amount	Check Date	Description
BENEFIT EXTRAS INC	101-1120-4351	955.95	1/21/2026	Tax Advantage Plan Enrollment/Renewal fees
		1,154.70	1/21/2026	
BENEFIT EXTRAS INC		1,154.70		
Best Western Hotels	701-0000-4381	267.16	11/18/2025	Sewer school hotel
		267.16	11/18/2025	
Best Western Hotels		267.16		
Bitly, Inc	101-1125-4229	35.00	11/18/2025	Bitly subscription
		35.00	11/18/2025	
Bitly, Inc		35.00		
Bladine Bradley	101-0000-2073	500.00	1/22/2026	Erosion escrow 6791 Briarwood Ct #675332
		500.00	1/22/2026	
Bladine Bradley		500.00		
Blue Ash Chili	101-1220-4381	21.84	11/18/2025	Meal for hazard zone conference
		21.84	11/18/2025	
Blue Ash Chili		21.84		
BP	701-0000-4150	4.90	11/18/2025	batteries for emergency locate
BP	700-0000-4150	4.89	11/18/2025	batteries for emergency locate
		9.79	11/18/2025	
BP		9.79		

Last Name	Acct 1	Amount	Check Date	Description
BRAUN INTERTEC CORPORATION	601-6064-4303	600.50	1/22/2026	Project #26-02 Great Plains/Lake Dr E
BRAUN INTERTEC CORPORATION	416-0000-4303	646.50	1/22/2026	Chan Bluffs Community Center
		1,247.00	1/22/2026	
BRAUN INTERTEC CORPORATION		1,247.00		
BURNET TITLE	700-0000-2020	0.29	1/21/2026	Refund Check 007854-000, 760 BIGHORN DRIVE
BURNET TITLE	720-0000-2020	4.11	1/21/2026	Refund Check 007854-000, 760 BIGHORN DRIVE
BURNET TITLE	701-0000-2020	8.24	1/21/2026	Refund Check 007854-000, 760 BIGHORN DRIVE
BURNET TITLE	700-0000-2020	5.09	1/21/2026	Refund Check 007854-000, 760 BIGHORN DRIVE
		17.73	1/21/2026	
BURNET TITLE		17.73		
Burnt End BBQ	101-1220-4381	24.50	11/18/2025	Dinner during FirstDue conference
		24.50	11/18/2025	
Burnt End BBQ		24.50		
CAMPBELL KNUTSON	101-0000-2076	764.80	1/29/2026	Dogwood Rd ROW Vacation Escrow
CAMPBELL KNUTSON	101-1140-4302	13,116.82	1/29/2026	Legal services-December 2025
CAMPBELL KNUTSON	101-0000-2076	5,384.00	1/29/2026	Pioneer Ridge Development Escrow
		19,265.62	1/29/2026	
CAMPBELL KNUTSON		19,265.62		
Canal Park ICO	700-0000-4170	48.93	11/18/2025	Training Duluth
		48.93	11/18/2025	
Canal Park ICO		48.93		
Caribou Coffee	101-1220-4381	14.34	11/18/2025	Breakfast sandwich and coffee for trip

Last Name	Acct 1	Amount	Check Date	Description
		14.34	11/18/2025	
Caribou Coffee		14.34		
Carver County Historical Society	101-1560-4300	100.00	11/18/2025	Historical Society fees for 1 year set of presentations
		100.00	11/18/2025	
Carver County Historical Society		100.00		
CENTERPOINT ENERGY MINNEGASCO	101-1220-4321	1,305.14	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1190-4321	3,704.82	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1600-4321	22.00	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	700-0000-4321	660.53	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	700-7019-4321	821.60	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1530-4321	621.55	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	700-7043-4321	2,182.31	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1550-4321	745.60	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	701-0000-4321	516.56	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1170-4321	167.18	1/28/2026	Gas Charges
CENTERPOINT ENERGY MINNEGASCO	101-1312-4321	3,937.44	1/28/2026	Gas Charges
		14,684.73	1/28/2026	
CENTERPOINT ENERGY MINNEGASCO		14,684.73		
CenturyLink	700-7043-4310	65.35	1/28/2026	Telephone & Communication Charges
		65.35	1/28/2026	
CenturyLink		65.35		
CHANHASSEN FRONTIER LLC	700-0000-2020	1,981.11	1/21/2026	Refund Check 098995-007, 541 WEST 78TH STREET- IRRIGATION
		1,981.11	1/21/2026	

Last Name	Acct 1	Amount	Check Date	Description
CHANHASSEN FRONTIER LLC		1,981.11		
Chat GPT	101-1120-4360	20.00	11/18/2025	monthly subscription
		20.00	11/18/2025	
Chat GPT		20.00		
Chick-Fil-A	101-1110-4372	232.45	11/18/2025	City Council Meal
		232.45	11/18/2025	
Chick-Fil-A		232.45		
Chipotle Mexican Grill	101-1110-4372	192.46	11/18/2025	City Council Meal
Chipotle Mexican Grill	101-1120-4371	354.07	11/18/2025	Lunch for Insights workshop
		546.53	11/18/2025	
Chipotle Mexican Grill		546.53		
Cintas Corporation No. 2	101-1320-4150	24.15	1/29/2026	first aid kits
Cintas Corporation No. 2	701-0000-4150	24.14	1/29/2026	first aid kits
Cintas Corporation No. 2	700-0000-4150	24.15	1/29/2026	first aid kits
		72.44	1/29/2026	
Cintas Corporation No. 2		72.44		
City of Shorewood	601-0000-4509	32,992.33	1/29/2026	JPA w/ Shorewood for Mill & Overlay of Lilac Lane
		32,992.33	1/29/2026	
City of Shorewood		32,992.33		
City of St Louis Park	101-1220-4381	20.00	11/18/2025	Training Lunch Cost
City of St Louis Park	101-1220-4381	20.00	11/18/2025	Training Lunch Cost

Last Name	Acct 1	Amount	Check Date	Description
		40.00	11/18/2025	
City of St Louis Park		40.00		
CNH Architects, Ltd	402-4003-4300	1,303.37	1/22/2026	Fire station space needs analysis
		1,303.37	1/22/2026	
CNH Architects, Ltd		1,303.37		
Colonial Life & Accident Insurance Co	701-0000-2008	15.30	1/29/2026	January premium
Colonial Life & Accident Insurance Co	700-0000-2008	75.96	1/29/2026	January premium
		91.26	1/29/2026	
Colonial Life & Accident Insurance Co		91.26		
Compass Peer Groups LLC	101-1120-4360	1,800.00	1/22/2026	Annual Membership Fee
		1,800.00	1/22/2026	
Compass Peer Groups LLC		1,800.00		
Costco Wholesale	101-1537-4130	28.97	11/18/2025	Rice Krispies Ice
Costco Wholesale	201-0000-4705	500.00	11/18/2025	Applesauce/Paper Plates/fruit cups/Cookies
Costco Wholesale	101-1530-4130	13.59	11/18/2025	Haribo Gold Gummie Bears
Costco Wholesale	101-1806-4130	14.13	11/18/2025	Rice Krispies Ice
Costco Wholesale	101-1220-4144	6.36	11/18/2025	Applesauce/Paper Plates/fruit cups/Cookies
Costco Wholesale	101-1560-4112	141.64	11/18/2025	Mini Cin Rolls Banana Bites Applefritter
Costco Wholesale	101-1560-4112	193.98	11/18/2025	Mayor'sLunch&ExtraPaper supplies
Costco Wholesale	101-1120-4110	179.35	11/18/2025	Paper Holder Anchor Cascade Gel Jet Dry Fork
		1,078.02	11/18/2025	
Costco Wholesale		1,078.02		
Cracker Barrel	101-1220-4381	24.63	11/18/2025	Nutter meal hazard zone conference

Last Name	Acct 1	Amount	Check Date	Description
		24.63	11/18/2025	
Cracker Barrel		24.63		
Cub Foods	101-1310-4381	31.17	11/18/2025	Chips and Cookies for Charlie Howley
Cub Foods	101-1220-4144	70.76	11/18/2025	Lemonade Powder for Open House
Cub Foods	101-1220-4144	1.91	11/18/2025	Diced Peaches Fruit Cup
Cub Foods	101-1120-4110	19.83	11/18/2025	Bathroom soap for City Hall
		123.67	11/18/2025	
Cub Foods		123.67		
DALCO ENTERPRISES, INC.	101-1120-4110	1,635.53	1/29/2026	cleaning supplies
		1,635.53	1/29/2026	
DALCO ENTERPRISES, INC.		1,635.53		
DAYCO CONCRETE COMPANY	414-4010-4702	16,625.00	1/22/2026	Pay App #12 Civic Campus
		16,625.00	1/22/2026	
DAYCO CONCRETE COMPANY		16,625.00		
Delta Airlines	101-1220-4381	80.00	11/18/2025	Bag fees for trip
Delta Airlines	101-1220-4381	35.00	11/18/2025	Baggage fee for flight to hazard zone conference
Delta Airlines	101-1220-4381	80.00	11/18/2025	Baggage fees for trip
		195.00	11/18/2025	
Delta Airlines		195.00		
DHL Express	101-1125-4260	22.66	11/18/2025	Import duty payment for DroneTag
		22.66	11/18/2025	

Last Name	Acct 1	Amount	Check Date	Description
DHL Express		22.66		
Diamond Snow & Ice Control	101-1320-4156	2,040.00	1/29/2026	liquid deicer for treated salt
		2,040.00	1/29/2026	
Diamond Snow & Ice Control		2,040.00		
Diamond Vogel, Inc.	101-1320-4156	1,770.68	1/22/2026	anti-icing product
		1,770.68	1/22/2026	
Diamond Vogel, Inc.		1,770.68		
Dollar Tree Stores Inc	101-1560-4112	56.15	11/18/2025	tableCovers&PaperSuppl_Mayors Lunch
		56.15	11/18/2025	
Dollar Tree Stores Inc		56.15		
Dorsey and Whitney, LLP	416-0000-4302	4,809.00	1/29/2026	Community Center Property Acquisition
		4,809.00	1/29/2026	
Dorsey and Whitney, LLP		4,809.00		
Dronetag	101-1125-4260	90.38	11/18/2025	DroneTag for Communications/PW Drone
Dronetag	101-1312-4120	90.39	11/18/2025	DroneTag for Communications/PW Drone
		180.77	11/18/2025	
Dronetag		180.77		
Dumpster Rental	414-4010-4702	609.11	11/18/2025	demolition dumpster
Dumpster Rental	414-4010-4702	119.85	11/18/2025	demolition dumpster
Dumpster Rental	414-4010-4702	718.86	11/18/2025	demolition dumpster
Dumpster Rental	414-4010-4702	34.57	11/18/2025	demolition dumpster

Last Name	Acct 1	Amount	Check Date	Description
Dumpster Rental	414-4010-4702	609.11	11/18/2025	demolition dumpster
		2,091.50	11/18/2025	
Dumpster Rental		2,091.50		
Dunkin	101-1220-4381	8.68	11/18/2025	coffee purchased on work trip
		8.68	11/18/2025	
Dunkin		8.68		
EasyKeys.com	414-4010-4702	202.24	11/18/2025	Desk Keys
		202.24	11/18/2025	
EasyKeys.com		202.24		
ECM PUBLISHERS INC	101-1310-4336	147.60	1/29/2026	Crimson Bay Rd -Vacation
ECM PUBLISHERS INC	101-1420-4336	45.10	1/29/2026	Public Hearing Notice Publication 2025-19
		192.70	1/29/2026	
ECM PUBLISHERS INC		192.70		
EL Loro	101-1560-4112	303.19	11/18/2025	Food and Beverage for Mayor event
EL Loro	101-1560-4112	202.79	11/18/2025	CateringFees_food_Mayors Lunch
		505.98	11/18/2025	
EL Loro		505.98		
EP Chamber	101-1123-4381	15.00	11/18/2025	SW Chamber/EP Chamber Women's Entrepreneurship
		15.00	11/18/2025	

Last Name	Acct 1	Amount	Check Date	Description
EP Chamber		15.00		
Epic Event Rental	101-1220-4144	582.55	11/18/2025	Table and Chair Rentals for open house
		582.55	11/18/2025	
Epic Event Rental		582.55		
EXECUTIVE TITLE OF MINNESOTA	701-0000-2020	51.08	1/21/2026	Refund Check 103728-000, 7053 PEARL DRIVE
EXECUTIVE TITLE OF MINNESOTA	720-0000-2020	7.14	1/21/2026	Refund Check 103728-000, 7053 PEARL DRIVE
EXECUTIVE TITLE OF MINNESOTA	700-0000-2020	25.31	1/21/2026	Refund Check 103728-000, 7053 PEARL DRIVE
EXECUTIVE TITLE OF MINNESOTA	700-0000-2020	0.51	1/21/2026	Refund Check 103728-000, 7053 PEARL DRIVE
		84.04	1/21/2026	
EXECUTIVE TITLE OF MINNESOTA		84.04		
EXECUTIVE TITLE OF MN	701-0000-2020	16.19	1/21/2026	Refund Check 018635-000, 2165 LONGACRES DRIVE
EXECUTIVE TITLE OF MN	700-0000-2020	0.13	1/21/2026	Refund Check 018635-000, 2165 LONGACRES DRIVE
EXECUTIVE TITLE OF MN	720-0000-2020	1.78	1/21/2026	Refund Check 018635-000, 2165 LONGACRES DRIVE
EXECUTIVE TITLE OF MN	700-0000-2020	11.27	1/21/2026	Refund Check 018635-000, 2165 LONGACRES DRIVE
		29.37	1/21/2026	
EXECUTIVE TITLE OF MN		29.37		
EXECUTIVE TITLE SERVICES	701-0000-2020	1.72	1/21/2026	Refund Check 095305-000, 6310 STAGHORN LANE
EXECUTIVE TITLE SERVICES	700-0000-2020	0.06	1/21/2026	Refund Check 095305-000, 6310 STAGHORN LANE
EXECUTIVE TITLE SERVICES	700-0000-2020	3.78	1/21/2026	Refund Check 095305-000, 6310 STAGHORN LANE
EXECUTIVE TITLE SERVICES	720-0000-2020	0.83	1/21/2026	Refund Check 095305-000, 6310 STAGHORN LANE
		6.39	1/21/2026	
EXECUTIVE TITLE SERVICES		6.39		
Facebook	101-1530-4375	24.91	11/18/2025	Dance For Fun Ballet/Tap Meta Ad
Facebook	101-1530-4375	23.95	11/18/2025	Barnyard Boogie 2025 Meta Ad
Facebook	101-1800-4375	12.43	11/18/2025	Chan Rec Sports Basketball Meta Ad

Last Name	Acct 1	Amount	Check Date	Description
		61.29	11/18/2025	
Facebook		61.29		
FedEx Office	700-7043-4120	72.89	11/18/2025	Shipping to Hach WWTP
		72.89	11/18/2025	
FedEx Office		72.89		
Ferguson Waterworks #2518	700-0000-4150	141.49	1/22/2026	Hydrant tools
		141.49	1/22/2026	
Ferguson Waterworks #2518		141.49		
FLEX TITLE COMPANY	701-0000-2020	52.77	1/21/2026	Refund Check 101408-002, 763 STONEGATE ROAD
FLEX TITLE COMPANY	700-0000-2020	25.40	1/21/2026	Refund Check 101408-002, 763 STONEGATE ROAD
FLEX TITLE COMPANY	720-0000-2020	10.76	1/21/2026	Refund Check 101408-002, 763 STONEGATE ROAD
FLEX TITLE COMPANY	700-0000-2020	2.96	1/21/2026	Refund Check 101408-002, 763 STONEGATE ROAD
		91.89	1/21/2026	
FLEX TITLE COMPANY		91.89		
FLEX TITLE COMPANY LLC	700-0000-2020	17.02	1/21/2026	Refund Check 014562-001, 7155 GUNFLINT TRAIL
FLEX TITLE COMPANY LLC	700-0000-2020	4.07	1/21/2026	Refund Check 009090-000, 7490 CHANHASSEN ROAD
FLEX TITLE COMPANY LLC	701-0000-2020	5.14	1/21/2026	Refund Check 009090-000, 7490 CHANHASSEN ROAD
FLEX TITLE COMPANY LLC	701-0000-2020	20.27	1/21/2026	Refund Check 014562-001, 7155 GUNFLINT TRAIL
FLEX TITLE COMPANY LLC	720-0000-2020	6.95	1/21/2026	Refund Check 014562-001, 7155 GUNFLINT TRAIL
FLEX TITLE COMPANY LLC	700-0000-2020	0.14	1/21/2026	Refund Check 009090-000, 7490 CHANHASSEN ROAD
FLEX TITLE COMPANY LLC	720-0000-2020	2.00	1/21/2026	Refund Check 009090-000, 7490 CHANHASSEN ROAD
FLEX TITLE COMPANY LLC	700-0000-2020	0.50	1/21/2026	Refund Check 014562-001, 7155 GUNFLINT TRAIL
		56.09	1/21/2026	

Last Name	Acct 1	Amount	Check Date	Description
FLEX TITLE COMPANY LLC		56.09		
FTD	101-1120-4300	81.29	11/18/2025	Flowers for Stacy Osen's Father In Law funeral
		81.29	11/18/2025	
FTD		81.29		
Gate Openers Unlimited Corp	101-1312-4510	106.17	11/18/2025	output shaft / RPM sensor kit
		106.17	11/18/2025	
Gate Openers Unlimited Corp		106.17		
GOPHER STATE ONE-CALL INC	700-0000-4300	66.15	1/22/2026	Utility locates-December 25
GOPHER STATE ONE-CALL INC	701-0000-4300	66.15	1/22/2026	Utility locates-December 25
		132.30	1/22/2026	
GOPHER STATE ONE-CALL INC		132.30		
GOULET MARTY	700-0000-2020	2.91	1/21/2026	Refund Check 104945-000, 9335 EAGLE RIDGE RD
GOULET MARTY	720-0000-2020	3.78	1/21/2026	Refund Check 104945-000, 9335 EAGLE RIDGE RD
GOULET MARTY	700-0000-2020	0.27	1/21/2026	Refund Check 104945-000, 9335 EAGLE RIDGE RD
GOULET MARTY	701-0000-2020	5.06	1/21/2026	Refund Check 104945-000, 9335 EAGLE RIDGE RD
		12.02	1/21/2026	
GOULET MARTY		12.02		
GovFunds, Inc	101-1220-4237	4,500.00	1/22/2026	Grant funding navigator program
		4,500.00	1/22/2026	
GovFunds, Inc		4,500.00		
Grafe Auction Co	101-1220-4121	826.00	11/18/2025	Bench & Office Chairs

Last Name	Acct 1	Amount	Check Date	Description
		826.00	11/18/2025	
Grafe Auction Co		826.00		
GRAYBAR	101-1350-4120	2,900.00	1/22/2026	new LED street lights
		2,900.00	1/22/2026	
GRAYBAR		2,900.00		
GREAT NORTH TITLE	700-0000-2020	1.08	1/21/2026	Refund Check 019875-000, 2408 HUNTER DRIVE
GREAT NORTH TITLE	701-0000-2020	13.23	1/21/2026	Refund Check 019875-000, 2408 HUNTER DRIVE
GREAT NORTH TITLE	700-0000-2020	2.62	1/21/2026	Refund Check 019875-000, 2408 HUNTER DRIVE
GREAT NORTH TITLE	720-0000-2020	15.24	1/21/2026	Refund Check 019875-000, 2408 HUNTER DRIVE
		32.17	1/21/2026	
GREAT NORTH TITLE		32.17		
Gulf Oil	101-1220-4381	31.11	11/18/2025	Fuel for rental vehicle hazard zone conference
		31.11	11/18/2025	
Gulf Oil		31.11		
HALLOCK COMPANY	700-7043-4120	194.94	1/22/2026	west water treatment plan supplies t
HALLOCK COMPANY	701-0000-4551	-628.37	1/22/2026	LS 2 supplies
HALLOCK COMPANY	700-7043-4120	1,107.98	1/22/2026	west water treatment plant supplies
		674.55	1/22/2026	
HALLOCK COMPANY		674.55		
HealthPartners, Inc.	700-0000-2012	8,531.59	1/22/2026	Health premiuim-February 2026
HealthPartners, Inc.	701-0000-2013	275.14	1/22/2026	Dental premium-February 2026
HealthPartners, Inc.	101-0000-2013	4,251.58	1/22/2026	Dental premium-February 2026
HealthPartners, Inc.	101-0000-2012	3,335.05	1/22/2026	Health premiuim-February 2026

Last Name	Acct 1	Amount	Check Date	Description
HealthPartners, Inc.	720-0000-2012	4,327.34	1/22/2026	Health premiuim-February 2026
HealthPartners, Inc.	101-0000-2013	100.05	1/22/2026	Dental premium-February 2026
HealthPartners, Inc.	720-0000-2013	100.02	1/22/2026	Dental premium-February 2026
HealthPartners, Inc.	101-0000-2012	77,683.49	1/22/2026	Health premiuim-February 2026
HealthPartners, Inc.	701-0000-2012	4,204.24	1/22/2026	Health premiuim-February 2026
HealthPartners, Inc.	700-0000-2013	425.21	1/22/2026	Dental premium-February 2026
		103,233.71	1/22/2026	
HealthPartners, Inc.		103,233.71		
HEDMAN ERIK & TAYLOR	720-0000-2020	49.86	1/21/2026	Refund Check 101797-000, 6470 YOSEMITE AVE
HEDMAN ERIK & TAYLOR	700-0000-2020	61.72	1/21/2026	Refund Check 101797-000, 6470 YOSEMITE AVE
HEDMAN ERIK & TAYLOR	701-0000-2020	99.85	1/21/2026	Refund Check 101797-000, 6470 YOSEMITE AVE
HEDMAN ERIK & TAYLOR	700-0000-2020	3.53	1/21/2026	Refund Check 101797-000, 6470 YOSEMITE AVE
		214.96	1/21/2026	
HEDMAN ERIK & TAYLOR		214.96		
HERNANDEZ JASON & ELIZABETH	700-0000-2020	33.12	1/29/2026	Utility Refund-1710 Valley Ridge Tr S
HERNANDEZ JASON & ELIZABETH	701-0000-2020	49.73	1/29/2026	Utility Refund-1710 Valley Ridge Tr S
HERNANDEZ JASON & ELIZABETH	720-0000-2020	18.63	1/29/2026	Utility Refund-1710 Valley Ridge Tr S
		101.48	1/29/2026	
HERNANDEZ JASON & ELIZABETH		101.48		
Home Depot	700-0000-4120	283.92	11/18/2025	Transfer pump
Home Depot	701-0000-4551	162.30	11/18/2025	Lift station fuse disconnect ground rods
Home Depot	101-1600-4130	183.15	11/18/2025	Replacement mini fridge for new City Hall
Home Depot	101-1550-4150	733.09	11/18/2025	Roofing Nail/Sealing Tape/Hook Blades/Weathered Wood
Home Depot	101-1550-4150	49.28	11/18/2025	Memorial pads concrete
Home Depot	700-7019-4150	89.44	11/18/2025	Jaw Pliers/Purple Primer/All Purpose Cement/Bucket
Home Depot	701-0000-4551	10.82	11/18/2025	Concrete Caulking
Home Depot	101-1550-4150	836.54	11/18/2025	Shingles/Ice and Water Armor/Weathered Wood/Glv Ring
Home Depot	101-1170-4510	91.41	11/18/2025	batteries paper towel dispensers
		2,439.95	11/18/2025	

Last Name	Acct 1	Amount	Check Date	Description
Home Depot		2,439.95		
Hope Breakfast Bar	101-1120-4381	28.11	11/18/2025	Breakfast with LGN reps
		28.11	11/18/2025	
Hope Breakfast Bar		28.11		
Hyatt Place	101-1220-4381	566.80	11/18/2025	Nutter hotel hazard zone conference
Hyatt Place	101-1220-4381	881.35	11/18/2025	Heger lodging hazard zone conference
		1,448.15	11/18/2025	
Hyatt Place		1,448.15		
INDEPENDENT SCHOOL DIST 112	101-1530-4322	879.06	1/22/2026	Sewer/Water
INDEPENDENT SCHOOL DIST 112	101-1530-4321	1,943.18	1/22/2026	Natural Gas
INDEPENDENT SCHOOL DIST 112	101-1530-4320	7,868.39	1/22/2026	Electricity
		10,690.63	1/22/2026	
INDEPENDENT SCHOOL DIST 112		10,690.63		
Infosend, Inc	700-1130-4111	272.21	1/22/2026	November Statements
Infosend, Inc	720-1130-4111	299.03	1/22/2026	December Statements
Infosend, Inc	700-1130-4330	940.27	1/22/2026	November Postage
Infosend, Inc	700-1130-4111	299.04	1/22/2026	December Statements
Infosend, Inc	720-1130-4330	940.26	1/22/2026	November Postage
Infosend, Inc	701-1130-4111	299.04	1/22/2026	December Statements
Infosend, Inc	701-1130-4330	1,019.09	1/22/2026	December Postage
Infosend, Inc	700-1130-4330	1,019.09	1/22/2026	December Postage
Infosend, Inc	701-1130-4111	272.21	1/22/2026	November Statements
Infosend, Inc	720-1130-4330	1,019.09	1/22/2026	December Postage
Infosend, Inc	720-1130-4111	272.21	1/22/2026	November Statements
Infosend, Inc	701-1130-4330	940.27	1/22/2026	November Postage
		7,591.81	1/22/2026	

Last Name	Acct 1	Amount	Check Date	Description
Infosend, Inc		7,591.81		
InfoSense Inc	701-0000-4220	995.00	1/22/2026	SL-DOG Portal License
		995.00	1/22/2026	
InfoSense Inc		995.00		
InTech Software Solutions, Inc	101-1180-4300	6,847.00	1/22/2026	Modus Election Software
		6,847.00	1/22/2026	
InTech Software Solutions, Inc		6,847.00		
JEFFERSON FIRE SAFETY INC	201-0000-4705	679.55	1/29/2026	Structural firefighting boots
		679.55	1/29/2026	
JEFFERSON FIRE SAFETY INC		679.55		
Jimmy Johns	101-1310-4381	73.80	11/18/2025	CH Lunch Meeting
Jimmy Johns	101-1110-4372	132.16	11/18/2025	City Council Meal
		205.96	11/18/2025	
Jimmy Johns		205.96		
Johnson Fitness & Wellness	402-1530-4702	47.99	11/18/2025	10 ft cord for treadmill
Johnson Fitness & Wellness	402-1530-4702	3,605.00	11/18/2025	Lat pulldown for fitness center
		3,652.99	11/18/2025	
Johnson Fitness & Wellness		3,652.99		
JOHNSON LAVON C.	701-0000-2020	25.31	1/21/2026	Refund Check 015542-000, 7745 BUTTERCUP COURT
JOHNSON LAVON C.	700-0000-2020	19.59	1/21/2026	Refund Check 015542-000, 7745 BUTTERCUP COURT
JOHNSON LAVON C.	720-0000-2020	2.97	1/21/2026	Refund Check 015542-000, 7745 BUTTERCUP COURT

Last Name	Acct 1	Amount	Check Date	Description
JOHNSON LAVON C.	700-0000-2020	1.22	1/21/2026	Refund Check 015542-000, 7745 BUTTERCUP COURT
		49.09	1/21/2026	
JOHNSON LAVON C.		49.09		
KENNEDY & GRAVEN, CHARTERED	101-1140-4302	851.00	1/29/2026	Labor/Employment Matters
		851.00	1/29/2026	
KENNEDY & GRAVEN, CHARTERED		851.00		
KIMLEY HORN AND ASSOCIATES INC	101-1310-4300	2,092.50	1/22/2026	Comcast Support Services
KIMLEY HORN AND ASSOCIATES INC	101-1310-4300	8,325.70	1/22/2026	Metronet Support Services
KIMLEY HORN AND ASSOCIATES INC	400-0000-1155	165.00	1/22/2026	Pleasantview Pointe
KIMLEY HORN AND ASSOCIATES INC	400-0000-1155	10,312.50	1/22/2026	Avienda Apts
KIMLEY HORN AND ASSOCIATES INC	101-0000-2076	15,237.46	1/22/2026	Gigapower Support Services
		36,133.16	1/22/2026	
KIMLEY HORN AND ASSOCIATES INC	700-6060-4300	266.98	1/29/2026	Water @ 11%
KIMLEY HORN AND ASSOCIATES INC	701-6060-4300	194.17	1/29/2026	Sanitary @ 8%
KIMLEY HORN AND ASSOCIATES INC	720-6060-4300	533.97	1/29/2026	Storm @ 22%
KIMLEY HORN AND ASSOCIATES INC	601-6059-4300	1,037.50	1/29/2026	Pleasantview Rd
KIMLEY HORN AND ASSOCIATES INC	601-6060-4300	1,432.00	1/29/2026	PMP @ 59%
		3,464.62	1/29/2026	
KIMLEY HORN AND ASSOCIATES INC		39,597.78		
Kraus-Anderson Construction Company	414-4010-4702	53,079.98	1/29/2026	Civic Campus
		53,079.98	1/29/2026	
Kraus-Anderson Construction Company		53,079.98		
Kwik Trip	701-0000-4170	4.52	11/18/2025	Fuel for weed whips and chainsaws
Kwik Trip	700-0000-4170	4.51	11/18/2025	Fuel for weed whips and chainsaws

Last Name	Acct 1	Amount	Check Date	Description
		9.03	11/18/2025	
Kwik Trip		9.03		
LAKETOWN ELECTRIC CORPORATION	414-4010-4702	1,107.00	1/22/2026	Civic Campus
LAKETOWN ELECTRIC CORPORATION	414-4010-4702	88,430.08	1/22/2026	Pay App #17 Civic Campus
		89,537.08	1/22/2026	
LAKETOWN ELECTRIC CORPORATION		89,537.08		
Landscape Structures Inc	414-4010-4705	309,741.48	1/22/2026	Civic Campus Playground Equipment
		309,741.48	1/22/2026	
Landscape Structures Inc		309,741.48		
Larosa's	101-1220-4381	61.08	11/18/2025	Nutter meal haz zone conference trip
		61.08	11/18/2025	
Larosa's		61.08		
LEAGUE OF MINNESOTA CITIES	101-1110-4360	30.00	1/22/2026	Membership Dues - Mayor
LEAGUE OF MINNESOTA CITIES	101-1110-4360	24,675.00	1/22/2026	Membership Dues
		24,705.00	1/22/2026	
LEAGUE OF MINNESOTA CITIES		24,705.00		
LEAGUE OF MN CITIES INS TRUST	720-0000-4483	2,060.00	1/21/2026	Property/Casualty Coverage
LEAGUE OF MN CITIES INS TRUST	101-1170-4483	5,000.00	1/21/2026	Claim LMC CA 000000485172
LEAGUE OF MN CITIES INS TRUST	701-0000-4483	5,304.50	1/21/2026	Property/Casualty Coverage
LEAGUE OF MN CITIES INS TRUST	700-0000-4483	5,300.00	1/21/2026	Property/Casualty Coverage
LEAGUE OF MN CITIES INS TRUST	101-1170-4483	53,758.50	1/21/2026	Property/Casualty Coverage

Last Name	Acct 1	Amount	Check Date	Description
		71,423.00	1/21/2026	
LEAGUE OF MN CITIES INS TRUST		71,423.00		
Little Angies Cantina	700-0000-4381	24.71	11/18/2025	Dinner Duluth
		24.71	11/18/2025	
Little Angies Cantina		24.71		
Lockridge Grindal Nauen P.L.L.P	101-1110-4312	3,333.33	1/22/2026	Lobbying expenses-January 2026
		3,333.33	1/22/2026	
Lockridge Grindal Nauen P.L.L.P		3,333.33		
Lunds & Byerly's	101-1120-4110	52.21	11/18/2025	Mums and Kitchen Utensils
Lunds & Byerly's	101-1220-4144	2.93	11/18/2025	Food for Open House
Lunds & Byerly's	101-1220-4144	13.45	11/18/2025	Ice for open house
		68.59	11/18/2025	
Lunds & Byerly's		68.59		
LVC Companies Inc	700-7043-4510	1,920.00	1/29/2026	install cellular dialer for fire panel communication
LVC Companies Inc	101-1220-4510	1,920.00	1/29/2026	install cellular dialer for fire panel communication
		3,840.00	1/29/2026	
LVC Companies Inc		3,840.00		
MAC Parking	101-1220-4381	130.23	11/18/2025	Nutter Parking Haz Zone conf flight
		130.23	11/18/2025	

Last Name	Acct 1	Amount	Check Date	Description
MAC Parking		130.23		
Macqueen Emergency Group	101-1220-4260	963.80	1/29/2026	Firefighting hoods
		963.80	1/29/2026	
Macqueen Emergency Group		963.80		
Marathon Petro	101-1220-4381	14.52	11/18/2025	Fuel for rental vehicle on return
		14.52	11/18/2025	
Marathon Petro		14.52		
Marco Inc	101-1160-4411	172.00	1/21/2026	PaperCut Support License Transfer Fee
Marco Inc	101-1160-4411	735.00	1/21/2026	copier lease
		907.00	1/21/2026	
Marco Inc		907.00		
Marian Coaching, LLC	101-1220-4352	5,400.00	1/29/2026	Leadership Training for three Officers
		5,400.00	1/29/2026	
Marian Coaching, LLC		5,400.00		
Mediterranean Cruise Cafe	101-1560-4342	1,162.54	11/18/2025	Meal costs/Med Cruise Cafe for "Gals Night Out" meal
		1,162.54	11/18/2025	
Mediterranean Cruise Cafe		1,162.54		
Menards	700-7043-4510	116.62	11/18/2025	condensate neutralizer for both boilers
Menards	101-1170-4260	37.71	11/18/2025	Toolbox Rss 1/4" x 1 - 1/2"
Menards	101-1600-4130	118.14	11/18/2025	City Hall Artwork Supplies

Last Name	Acct 1	Amount	Check Date	Description
		272.47	11/18/2025	
Menards		272.47		
Merlins Ace Hardware	101-1120-4110	15.23	11/18/2025	flags for unhappy ROW issue/resident
		15.23	11/18/2025	
MERLINS ACE HARDWARE	101-1550-4120	46.60	1/22/2026	Snow Domintator Wire Rope Clip
MERLINS ACE HARDWARE	101-1220-4290	6.59	1/22/2026	Wire Brush
MERLINS ACE HARDWARE	101-1320-4156	33.99	1/22/2026	Handheld Fert Spreadr
MERLINS ACE HARDWARE	101-1220-4370	23.96	1/22/2026	Couple Air Plug Tread Seal Tap
MERLINS ACE HARDWARE	700-0000-4150	8.99	1/22/2026	Kickdown Door Hold
MERLINS ACE HARDWARE	101-1320-4150	5.37	1/22/2026	3"" Blk/Slv #1 Adhv 1pc
MERLINS ACE HARDWARE	101-1550-4150	78.94	1/22/2026	Caulk Lexel Clear 10.5oz Dropcloth
		204.44	1/22/2026	
MERLINS ACE HARDWARE		219.67		
METRO CHIEF FIRE OFFICERS ASSN	101-1220-4360	100.00	1/22/2026	Metro chiefs dues-Heger
		100.00	1/22/2026	
METRO CHIEF FIRE OFFICERS ASSN		100.00		
Metro Garage Door Company	101-1312-4510	880.00	1/22/2026	truck storage overhead door repair
		880.00	1/22/2026	
Metro Garage Door Company		880.00		
METROPOLITAN COUNCIL	701-0000-4509	264,887.91	1/22/2026	Wastewater services-February
		264,887.91	1/22/2026	

Last Name	Acct 1	Amount	Check Date	Description
METROPOLITAN COUNCIL		264,887.91		
Metropolitan Council Enviromental Services	701-0000-4509	20,000.00	11/18/2025	MCES WW Service Nov 2025
		20,000.00	11/18/2025	
Metropolitan Council Enviromental Services		20,000.00		
Minn Fire Svc Cert Board	101-1220-4370	577.50	11/18/2025	2025 dept certification renewals
Minn Fire Svc Cert Board	101-1220-4370	-157.50	11/18/2025	Overpayment refund-annual firefighter licensing/cert
		420.00	11/18/2025	
Minn Fire Svc Cert Board		420.00		
Minnesota Equipment	101-1320-4120	123.22	1/29/2026	pins / steering knobs
		123.22	1/29/2026	
Minnesota Equipment		123.22		
Minnesota Paid Leave	101-1120-4300	500.00	11/18/2025	Paid Leave submittal fee
Minnesota Paid Leave	101-1120-4300	10.75	11/18/2025	Paid Leave submittal fee
		510.75	11/18/2025	
Minnesota Paid Leave		510.75		
Minnesota UC Fund	101-1616-4060	1,399.00	1/22/2026	Q4 2025 Unemployment
		1,399.00	1/22/2026	
Minnesota UC Fund		1,399.00		
Minuteman Press	101-1120-4110	70.00	1/22/2026	Brandon Butterfield Business Cards

Last Name	Acct 1	Amount	Check Date	Description
		70.00	1/22/2026	
Minuteman Press		70.00		
MN American Water Works Association	700-0000-4370	465.00	11/18/2025	MNAWWA annual conference registration
		465.00	11/18/2025	
MN American Water Works Association		465.00		
MN CITY/COUNTY MGMT ASSOC.	101-1120-4360	259.58	1/22/2026	Membership - L Hokkanen
		259.58	1/22/2026	
MN CITY/COUNTY MGMT ASSOC.		259.58		
MN DEPT OF NATURAL RESOURCES	700-0000-4509	22,001.24	1/21/2026	MN department of Natural Resources water permit
		22,001.24	1/21/2026	
MN DEPT OF NATURAL RESOURCES		22,001.24		
MN Fall Maintenance Expo	101-1550-4370	90.00	11/18/2025	Fall Expo Rob & Pete
MN Fall Maintenance Expo	101-1550-4370	90.00	11/18/2025	Fall Expo Josh & Nick
		180.00	11/18/2025	
MN Fall Maintenance Expo		180.00		
MN Historical Society	101-1560-4342	340.00	11/18/2025	Old Fort Snelling Tour
		340.00	11/18/2025	
MN Historical Society		340.00		
MN VALLEY ELECTRIC COOP	101-1350-4320	172.21	1/21/2026	Electric Charges

Last Name	Acct 1	Amount	Check Date	Description
MN VALLEY ELECTRIC COOP	101-1350-4320	371.88	1/21/2026	Electric Charges
		544.09	1/21/2026	
MN VALLEY ELECTRIC COOP		544.09		
Moe's American Restaurant	101-1123-4381	22.80	11/18/2025	SW Chamber Monthly Ambassador Visits Lunch & Mtg
		22.80	11/18/2025	
Moe's American Restaurant		22.80		
Montgomery Inn	101-1220-4381	34.02	11/18/2025	Meal for hazard zone conference
		34.02	11/18/2025	
Montgomery Inn		34.02		
Mulcahy Nickolaus LLC	414-4010-4702	31,705.21	1/22/2026	Pay App #11 Civic Campus
		31,705.21	1/22/2026	
Mulcahy Nickolaus LLC		31,705.21		
Municipal H2O	700-7043-4300	4,800.00	1/22/2026	Annual EPA RMP service
		4,800.00	1/22/2026	
Municipal H2O		4,800.00		
MUNICIPAL LEGISLATIVE COMMISSION	101-1110-4360	7,274.12	1/29/2026	MLC Membership Dues
		7,274.12	1/29/2026	
MUNICIPAL LEGISLATIVE COMMISSION		7,274.12		
Munivate LLC	101-1250-4300	416.25	11/18/2025	BS&A consultation

Last Name	Acct 1	Amount	Check Date	Description
		416.25	11/18/2025	
Munivate LLC		416.25		
NAPA AUTO & TRUCK PARTS	101-1320-4120	37.48	1/29/2026	filters
NAPA AUTO & TRUCK PARTS	101-1550-4120	111.16	1/29/2026	filters /wiper blades
		148.64	1/29/2026	
NAPA AUTO & TRUCK PARTS		148.64		
Natural Shore Technologies, Inc.	720-0000-4300	26,781.75	1/29/2026	Annual Vegetation Management
		26,781.75	1/29/2026	
Natural Shore Technologies, Inc.		26,781.75		
Nemadji Golf Course	700-0000-4381	32.92	11/18/2025	Dinner Duluth
		32.92	11/18/2025	
Nemadji Golf Course		32.92		
North Star Therapy Animals	101-1537-4345	150.00	11/18/2025	Therapy animals at barnyard boogie
		150.00	11/18/2025	
North Star Therapy Animals		150.00		
Nuss Truck & Equipment	101-1320-4140	114.68	1/29/2026	safety valve
		114.68	1/29/2026	
Nuss Truck & Equipment		114.68		
Office Max/Office Depot	101-1120-4110	101.84	11/18/2025	Foam Board

Last Name	Acct 1	Amount	Check Date	Description
Office Max/Office Depot	101-1120-4110	21.76	11/18/2025	Flash Drives - CC Video and Hist Soc Files
		123.60	11/18/2025	
Office Max/Office Depot		123.60		
OMC Smokehouse	700-0000-4381	265.95	11/18/2025	Dinner Receipt # 712004
		265.95	11/18/2025	
OMC Smokehouse		265.95		
On-Site Medical Services Inc	101-1550-4300	181.25	1/29/2026	Hearing test
On-Site Medical Services Inc	700-0000-4300	531.25	1/29/2026	Hearing test/respiratory fit test
On-Site Medical Services Inc	701-0000-4300	531.25	1/29/2026	Hearing test/respiratory fit test
On-Site Medical Services Inc	101-1320-4300	181.25	1/29/2026	Hearing test
		1,425.00	1/29/2026	
On-Site Medical Services Inc		1,425.00		
OPG-3, Inc	101-1160-4300	410.00	1/22/2026	Laserfiche API Installation for BS&A
		410.00	1/22/2026	
OPG-3, Inc		410.00		
OTC Brands Inc	101-1614-4126	213.57	11/18/2025	Vinyl Martian Figners/Bouncy Ball/Stickers/Pumpkin Guts
		213.57	11/18/2025	
OTC Brands Inc		213.57		
Oxendale's Market	101-1530-4130	9.14	11/18/2025	Cups and root beer for bike ride
		9.14	11/18/2025	

Last Name	Acct 1	Amount	Check Date	Description
Oxendale's Market		9.14		
Panera Bread	101-1120-4381	117.63	11/18/2025	Breakfast for insights workshop
		117.63	11/18/2025	
Panera Bread		117.63		
Paramount Center for the arts	101-1560-4342	1,757.00	11/18/2025	Group Tickets "9 to 5" Paramount Thtr St Cloud
		1,757.00	11/18/2025	
Paramount Center for the arts		1,757.00		
PeachJar.Com	101-1614-4340	175.00	11/18/2025	Halloween Party promo
		175.00	11/18/2025	
PeachJar.Com		175.00		
Peterson Jason & Karen	101-0000-2073	1,350.00	1/22/2026	Erosion escrow 2980 Washta Bay Ct #632425
		1,350.00	1/22/2026	
Peterson Jason & Karen		1,350.00		
Pinnacle Pest Control	101-1190-4510	225.00	1/22/2026	pest control
Pinnacle Pest Control	101-1170-4510	250.00	1/22/2026	pest control
Pinnacle Pest Control	700-7019-4510	125.00	1/22/2026	pest control
Pinnacle Pest Control	101-1220-4510	200.00	1/22/2026	pest control
Pinnacle Pest Control	700-7043-4510	125.00	1/22/2026	pest control
Pinnacle Pest Control	101-1312-4510	250.00	1/22/2026	pest control
		1,175.00	1/22/2026	
Pinnacle Pest Control		1,175.00		

Last Name	Acct 1	Amount	Check Date	Description
Pizzaioli	101-1220-4144	1,291.50	11/18/2025	Food for Open House
		1,291.50	11/18/2025	
Pizzaioli		1,291.50		
Postmaster	101-1220-4352	6.08	11/18/2025	Certified mail for personnel matter
Postmaster	700-0000-4330	8.55	11/18/2025	Mailing fluoride samples
		14.63	11/18/2025	
Postmaster		14.63		
Premium Waters, Inc	101-1550-4120	4.38	1/22/2026	Lake Ann Water
		4.38	1/22/2026	
Premium Waters, Inc		4.38		
Pro-Tec Design, Inc.	101-1160-4200	2,555.52	1/22/2026	Milestone X-Protect Annual Renewal
		2,555.52	1/22/2026	
Pro-Tec Design, Inc.		2,555.52		
Pro-Tree Outdoor Services	101-1425-4572	1,125.00	1/22/2026	6690 Deerwood Dr. maple removal
Pro-Tree Outdoor Services	101-1425-4572	1,550.00	1/22/2026	Removals 8270 W. Lake Ct.
		2,675.00	1/22/2026	
Pro-Tree Outdoor Services	101-1425-4572	660.00	1/29/2026	Ash Tree Removal- 820 Lake Dr.
Pro-Tree Outdoor Services	101-1425-4572	3,120.00	1/29/2026	Tree Removal- 7510 Laredo Dr.
Pro-Tree Outdoor Services	101-1425-4572	750.00	1/29/2026	Ash Tree Removal- 6681 Amberwood
		4,530.00	1/29/2026	
Pro-Tree Outdoor Services		7,205.00		

Last Name	Acct 1	Amount	Check Date	Description
QAYYUM MAZHER ABDUL	700-0000-2020	0.58	1/21/2026	Refund Check 100712-000, 1250 LAKE SUSAN HILLS DRIVE
QAYYUM MAZHER ABDUL	720-0000-2020	8.27	1/21/2026	Refund Check 100712-000, 1250 LAKE SUSAN HILLS DRIVE
QAYYUM MAZHER ABDUL	701-0000-2020	16.39	1/21/2026	Refund Check 100712-000, 1250 LAKE SUSAN HILLS DRIVE
QAYYUM MAZHER ABDUL	700-0000-2020	45.25	1/21/2026	Refund Check 100712-000, 1250 LAKE SUSAN HILLS DRIVE
		70.49	1/21/2026	
QAYYUM MAZHER ABDUL		70.49		
Ramsey Excavating Company	414-4010-4702	48,643.79	1/22/2026	Pay App #17 Civic Campus
		48,643.79	1/22/2026	
Ramsey Excavating Company		48,643.79		
REACH FOR RESOURCES	101-1600-4348	11,969.22	1/22/2026	2026 adaptive recreation contract
		11,969.22	1/22/2026	
REACH FOR RESOURCES		11,969.22		
Recycle Away Systems & Solutions	101-1120-4110	1,228.77	11/18/2025	Trash and Recycling Bins for New Building
		1,228.77	11/18/2025	
Recycle Away Systems & Solutions		1,228.77		
Rent N Save Portable Services	101-1550-4400	1,157.75	1/22/2026	portable restrooms
		1,157.75	1/22/2026	
Rent N Save Portable Services		1,157.75		
RESULTS TITLE	701-0000-2020	3.99	1/21/2026	Refund Check 005374-000, 179 LAKEVIEW ROAD E
RESULTS TITLE	700-0000-2020	0.21	1/21/2026	Refund Check 005374-000, 179 LAKEVIEW ROAD E
RESULTS TITLE	720-0000-2020	1.73	1/21/2026	Refund Check 005374-000, 179 LAKEVIEW ROAD E
RESULTS TITLE	700-0000-2020	1.60	1/21/2026	Refund Check 005374-000, 179 LAKEVIEW ROAD E

Last Name	Acct 1	Amount	Check Date	Description
		7.53	1/21/2026	
RESULTS TITLE		7.53		
Riley Purgatory Bluff Creek Watershed District	101-1310-4359	17.85	1/29/2026	LC Per MN Statute 471.425
Riley Purgatory Bluff Creek Watershed District	720-0000-4300	595.05	1/29/2026	2025 Lake Level Monitoring
		612.90	1/29/2026	
Riley Purgatory Bluff Creek Watershed District		612.90		
Safi Fresh	101-1220-4381	22.11	11/18/2025	Dinner during First Due conference
		22.11	11/18/2025	
Safi Fresh		22.11		
Sand Creek EAP, LLC.	101-1125-4040	101.19	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1120-4040	168.65	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1560-4040	33.73	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1530-4040	33.73	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1311-4040	33.73	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1170-4040	67.46	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1420-4040	134.92	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1520-4040	33.73	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1130-4040	168.65	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1550-4040	269.84	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1220-4483	809.95	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	700-0000-4040	202.38	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1310-4040	202.38	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1600-4040	67.46	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1220-4040	337.30	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1320-4040	269.84	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1312-4040	67.46	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1123-4040	33.73	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	701-0000-4040	134.92	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	720-0000-4040	67.46	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1370-4040	101.19	1/22/2026	Employee Assistance program
Sand Creek EAP, LLC.	101-1160-4040	101.19	1/22/2026	Employee Assistance program

Last Name	Acct 1	Amount	Check Date	Description
Sand Creek EAP, LLC.	101-1250-4040	236.11	1/22/2026	Employee Assistance program
		3,677.00	1/22/2026	
Sand Creek EAP, LLC.		3,677.00		
Shorewood True Value	701-0000-4150	65.08	11/18/2025	Sewer - Const Adhsu
		65.08	11/18/2025	
Shorewood True Value		65.08		
Smartpress.com	101-1110-4375	37.17	11/18/2025	PVC Foam logo for podium
Smartpress.com	101-1220-4144	149.92	11/18/2025	Retractable banner for Fire Department Hiring
Smartpress.com	101-1220-4144	59.97	11/18/2025	Retractable banner for Fire Dept Hiring-rush surcharge
Smartpress.com	101-1110-4375	292.84	11/18/2025	Retractable banners-Phase 2 of the Civic Campus proj
		539.90	11/18/2025	
Smartpress.com		539.90		
SMSC Organics Recycling Facility	101-1425-4300	5,860.40	1/22/2026	Yard Waste Pick-up and Haul
		5,860.40	1/22/2026	
SMSC Organics Recycling Facility		5,860.40		
Southwest Metro Chamber of Commerce	101-1120-4381	100.00	11/18/2025	Ryan & Hokkanen registration
Southwest Metro Chamber of Commerce	101-1110-4381	50.00	11/18/2025	Jerry McDonald registration
Southwest Metro Chamber of Commerce	101-1125-4381	50.00	11/18/2025	Mayors Lunch - SW Metro Chamber - Patrick G
Southwest Metro Chamber of Commerce	101-1123-4381	50.00	11/18/2025	Mayors Lunch - SW Metro Chamber - Samantha
Southwest Metro Chamber of Commerce	101-1110-4381	50.00	11/18/2025	Kimber registration
		300.00	11/18/2025	
Southwest Metro Chamber of Commerce		300.00		
Stampli	101-1130-4300	1,362.00	11/18/2025	Stampli AP Processing Sept 2025

Last Name	Acct 1	Amount	Check Date	Description
		1,362.00	11/18/2025	
Stampli		1,362.00		
STATE OF MINNESOTA	101-1370-4140	88.00	1/21/2026	dot inspection decals
		88.00	1/21/2026	
STATE OF MINNESOTA		88.00		
Stratoguard, LLC	101-1160-4205	230.56	11/18/2025	ProofPoint Email Filtering Service - October
		230.56	11/18/2025	
Stratoguard, LLC		230.56		
SUBURBAN CHEVROLET	101-1550-4140	240.57	1/22/2026	mirror
		240.57	1/22/2026	
SUBURBAN CHEVROLET		240.57		
SUSA Treasurer	700-0000-4360	150.00	1/28/2026	SUSA membership
		150.00	1/28/2026	
SUSA Treasurer		150.00		
Swanson & Youngdale Inc	414-4010-4702	24,755.10	1/22/2026	Pay App #9 Civic Campus
		24,755.10	1/22/2026	
Swanson & Youngdale Inc		24,755.10		
Taco Johns	101-1311-4381	11.19	11/18/2025	MN GIS/LIS Conference Lunch

Last Name	Acct 1	Amount	Check Date	Description
		11.19	11/18/2025	
Taco Johns		11.19		
Target	701-0000-4150	4.24	11/18/2025	Tissues for PW
Target	101-1537-4130	21.81	11/18/2025	Country Time Lemonade Smarties
Target	101-1120-4372	32.65	11/18/2025	Tripod to live streaming PC Meeting
Target	101-1120-4110	4.24	11/18/2025	Tissues for PW
Target	101-1614-4130	84.66	11/18/2025	Hershey's DumsDums Water
Target	101-1220-4381	28.33	11/18/2025	Smart Water Gatorade Protein Bar
Target	700-0000-4150	4.24	11/18/2025	Tissues for PW
		180.17	11/18/2025	
Target		180.17		
Taylors Tins	101-1220-4240	92.00	11/18/2025	Helmet Shield
		92.00	11/18/2025	
Taylors Tins		92.00		
TBEI, Inc	101-1320-4120	508.05	1/22/2026	on spot nuts
TBEI, Inc	101-1320-4120	-170.00	1/22/2026	on spot nut overcharge credit
		338.05	1/22/2026	
TBEI, Inc		338.05		
The Murder Mystery Co	101-1120-4371	1,599.50	11/18/2025	Winter Employee Training Event
		1,599.50	11/18/2025	
The Murder Mystery Co		1,599.50		
The Mustard Seed	101-1550-4130	267.82	11/18/2025	Barnyard Boogie supplies

Last Name	Acct 1	Amount	Check Date	Description
		267.82	11/18/2025	
The Mustard Seed		267.82		
The O.G. Coffee & Wine Bar	101-1123-4381	9.23	11/18/2025	Coffee meeting with Rod from Hope House
		9.23	11/18/2025	
The O.G. Coffee & Wine Bar		9.23		
The Suites Hotel at Waterfront Plaza	101-1311-4381	637.34	11/18/2025	MN GIS/LIS Conference Hotel
The Suites Hotel at Waterfront Plaza	700-0000-4381	655.38	11/18/2025	AWWA Duluth conference hotel
The Suites Hotel at Waterfront Plaza	700-0000-4381	846.40	11/18/2025	Training Duluth Hotel
		2,139.12	11/18/2025	
The Suites Hotel at Waterfront Plaza		2,139.12		
Third Eye Brewing	101-1220-4381	17.89	11/18/2025	Meal for hazard zone conference
		17.89	11/18/2025	
Third Eye Brewing		17.89		
Thrifty Rental Car	101-1220-4381	270.50	11/18/2025	car rental hazard zone conference
		270.50	11/18/2025	
Thrifty Rental Car		270.50		
TJ Office Furniture	101-1120-4110	163.32	11/18/2025	Whiteboard for Admin Dept
		163.32	11/18/2025	
TJ Office Furniture		163.32		

Last Name	Acct 1	Amount	Check Date	Description
Top Line Steel Corporation	414-4010-4702	1,139.05	1/22/2026	Pay App #12 Civic Campus
		1,139.05	1/22/2026	
Top Line Steel Corporation		1,139.05		
TRADEMARK TITLE SERVICES	720-0000-2020	13.34	1/21/2026	Refund Check 017150-000, 1405 WEST FARM ROAD
TRADEMARK TITLE SERVICES	701-0000-2020	28.00	1/21/2026	Refund Check 098176-000, 7657 CENTURY BOULEVARD
TRADEMARK TITLE SERVICES	720-0000-2020	3.61	1/21/2026	Refund Check 098176-000, 7657 CENTURY BOULEVARD
TRADEMARK TITLE SERVICES	700-0000-2020	1.49	1/21/2026	Refund Check 098176-000, 7657 CENTURY BOULEVARD
TRADEMARK TITLE SERVICES	700-0000-2020	11.21	1/21/2026	Refund Check 098176-000, 7657 CENTURY BOULEVARD
		57.65	1/21/2026	
TRADEMARK TITLE SERVICES		57.65		
Uber	101-1220-4381	10.97	11/18/2025	Travel to MSP Airport
Uber	101-1220-4381	6.90	11/18/2025	Travel to MCI Airport
Uber	101-1220-4381	48.92	11/18/2025	Travel from MCI Airport
Uber	101-1220-4381	8.81	11/18/2025	Travel from MCI Airport
Uber	101-1220-4381	45.98	11/18/2025	Travel to MCI Airport
Uber	101-1220-4381	12.99	11/18/2025	transportation from airport to hotel tip-hazard zone conf
Uber	101-1220-4381	60.96	11/18/2025	Travel to MSP Airport
Uber	101-1220-4381	7.78	11/18/2025	Travel from the MSP Airport
Uber	101-1220-4381	38.92	11/18/2025	Travel from the MSP Airport
Uber	101-1220-4381	64.97	11/18/2025	Transportation from airport to hotel-hazard zone conference
		307.20	11/18/2025	
Uber		307.20		
UHL Company Inc	101-1312-4510	559.00	1/22/2026	truck storage air handling unit service
		559.00	1/22/2026	
UHL Company Inc		559.00		
USA BLUE BOOK	700-7043-4160	232.52	1/29/2026	chemicals

Last Name	Acct 1	Amount	Check Date	Description
		232.52	1/29/2026	
USA BLUE BOOK		232.52		
USA Inflatable	101-1614-4345	827.17	11/18/2025	Halloween Party inflatable obstacle course
		827.17	11/18/2025	
USA Inflatable		827.17		
Van Blyenburgh Heather	701-7060-4901	10,000.00	1/21/2026	PPII Grant Reimbursement 303 W 77th St
		10,000.00	1/21/2026	
Van Blyenburgh Heather		10,000.00		
VERIZON WIRELESS	101-1320-4310	297.32	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1520-4310	38.41	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1110-4310	40.01	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1120-4310	131.85	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	700-0000-4310	95.08	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1540-4310	40.01	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1550-4310	429.03	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1600-4310	236.83	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	700-0000-4310	491.03	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	701-0000-4310	351.92	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	720-0000-4310	211.31	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1420-4310	173.68	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1370-4310	101.14	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1530-4310	38.41	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	701-0000-4310	95.08	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1170-4310	76.82	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1160-4310	115.23	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1220-4310	645.99	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1250-4310	292.15	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1312-4310	116.28	1/28/2026	Telephone & Communication Charges
VERIZON WIRELESS	101-1310-4310	228.07	1/28/2026	Telephone & Communication Charges

Last Name	Acct 1	Amount	Check Date	Description
		4,245.65	1/28/2026	
VERIZON WIRELESS		4,245.65		
VIKING ELECTRIC SUPPLY	700-7043-4120	125.51	1/29/2026	pulling tape/ supplies
		125.51	1/29/2026	
VIKING ELECTRIC SUPPLY		125.51		
Walk Your Plans	101-1120-4300	1,998.00	11/18/2025	Walk your Plans - Chanhassen Community Center review
		1,998.00	11/18/2025	
Walk Your Plans		1,998.00		
Walker Jeffrey	101-0000-2073	500.00	1/22/2026	Erosion escrow 8029 Erie Ave #678786
		500.00	1/22/2026	
Walker Jeffrey		500.00		
Wal-Mart	101-1560-4112	20.45	11/18/2025	Foam Cups/Half & Half/French Vanilla/Salsa/Magic shell
Wal-Mart	101-1614-4130	13.20	11/18/2025	Ribbon Halloween Boo
		33.65	11/18/2025	
Wal-Mart		33.65		
Westin Hotels & Resorts	101-1220-4381	739.29	11/18/2025	Lodging for FirstDue Conference
		739.29	11/18/2025	
Westin Hotels & Resorts		739.29		
WILLIAMS MEGHAN	701-0000-2020	257.82	1/21/2026	Refund Check 099550-000, 9240 ELLENDALE LANE

Last Name	Acct 1	Amount	Check Date	Description
WILLIAMS MEGHAN	720-0000-2020	26.50	1/21/2026	Refund Check 099550-000, 9240 ELLENDALE LANE
WILLIAMS MEGHAN	700-0000-2020	127.73	1/21/2026	Refund Check 099550-000, 9240 ELLENDALE LANE
WILLIAMS MEGHAN	700-0000-2020	2.57	1/21/2026	Refund Check 099550-000, 9240 ELLENDALE LANE
		414.62	1/21/2026	
WILLIAMS MEGHAN		414.62		
Williams Scotsman Inc	101-1617-4400	640.00	1/29/2026	Bandimere Portable Warming House
Williams Scotsman Inc	101-1617-4400	640.00	1/29/2026	North Lotus Lake Portable Warming House
		1,280.00	1/29/2026	
Williams Scotsman Inc		1,280.00		
WW GRAINGER INC	700-7043-4150	20.20	1/22/2026	west water treatment plant supplies
WW GRAINGER INC	700-7043-4120	304.62	1/22/2026	cable/wire west water treatment plant
		324.82	1/22/2026	
WW GRAINGER INC		324.82		
XCEL ENERGY INC	700-0000-4320	1,779.89	1/21/2026	Electric Charges
XCEL ENERGY INC	700-7043-4320	4,205.43	1/21/2026	Electric Charges
		5,985.32	1/21/2026	
XCEL ENERGY INC	700-7019-4320	4,444.20	1/28/2026	Electric Charges
XCEL ENERGY INC	700-0000-4320	160.13	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1120-1193	122.31	1/28/2026	Electric Charges
XCEL ENERGY INC	701-0000-4320	160.13	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1350-4320	28,674.29	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1190-4320	2,129.70	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1170-4320	3,622.62	1/28/2026	Electric Charges
XCEL ENERGY INC	700-0000-4320	8,460.33	1/28/2026	Electric Charges
XCEL ENERGY INC	701-0000-4320	5,413.06	1/28/2026	Electric Charges
XCEL ENERGY INC	700-0000-4320	-662.70	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1540-4320	1,245.15	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1312-4320	1,477.58	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1600-4320	641.60	1/28/2026	Electric Charges

Last Name	Acct 1	Amount	Check Date	Description
XCEL ENERGY INC	700-0000-4320	220.27	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1220-4320	802.32	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1550-4320	282.45	1/28/2026	Electric Charges
XCEL ENERGY INC	101-1600-4320	64.71	1/28/2026	Electric Charges
		57,258.15	1/28/2026	
XCEL ENERGY INC		63,243.47		
Young Paul	101-1701-4345	345.00	1/28/2026	Sweetheart Dance DJ - Paul Young
		345.00	1/28/2026	
Young Paul		345.00		
Zoho Corporation	101-1160-4205	5,740.00	11/18/2025	Manage Engine Annual ServiceDesk Renewal
		5,740.00	11/18/2025	
Zoho Corporation		5,740.00		
Zoom	101-1160-4207	104.52	11/18/2025	Monthly Zoom charge
		104.52	11/18/2025	
Zoom		104.52		
		1,493,472.35		

City Council Item

February 9, 2026

Item	Award Bid and Contract for Trail and Parking Lot Construction at Lake Ann Park Preserve	
File No.		**Item No:** D.8
Agenda Section	**CONSENT AGENDA**	
Prepared By	Jerry Ruegemer, Park and Recreation Director	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council awards the bid and contract to MSB Excavating & Tiling in the amount of $783,162.45 for the Lake Ann Park Preserve Trail and Parking Lot Improvement Project."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

BACKGROUND

SEH prepared a Bid Package, which includes the North Trail and the Greenwood Shores Parking Lot. The bid documents were available for interested contractors to review on January 12, 2026. On Thursday, January 27, 2026, at 10:00 a.m., the city received and opened eight (8) bids for the Lake Ann Park Preserve Trail and Parking Lot Improvement Project (City Project P-LAPPP2). The eight (8) responsive bids ranged from $783,162.45 to $1,094,034.25. It was concluded that the bids received were of good value for the current market. The bids received from the contractors are as follows:

Bidder	Bid Amount

MSB Excavating & Tiling	$783,162.45
UrbanEdge, LLC	$832,980.65
Diversified Drainage	$839,165.55
Swan Companies	$856,840.84
Boulder Creek, Inc.	$954,302.00
Blackstone Contractors LLC	$980,924.91
Sunram Construction, Inc.	$1,019,048.00
New Look Contracting, Inc.	$1,078,756.50
Minger Construction Co. Inc	$1,094,034.25
Engineer's Estimate*	$1,102,403.00

*The Engineer's Estimate is included in the table above for reference only.

MSB Excavating & Tiling is the apparent low bidder. The contractor provided three references that were verified. All three references had worked with MSB on projects, and all three indicated a positive experience. Additionally, subcontractors and suppliers were also verified and are capable of the work.

DISCUSSION

The work to be completed includes the northern trail segment from B to C on the project graphic as well as the parking lot at Greenwood Shores Park. The southern route to Boardwalk A has not received approval from SHPO at this time. Staff will present options for next steps to the Park and Rec Commission in February for recommendation to the City Council.

The project page is available here: https://www.chanhassenmn.gov/departments/parks-recreation/park-projects/lake-ann-park-preserve

BUDGET

RECOMMENDATION

"The Chanhassen City Council awards the bid and contract to MSB Excavating & Tiling in the amount of $783,162.45 for the Lake Ann Park Preserve Trail and Parking Lot Improvement Project."

ATTACHMENTS

ADVERTISEMENT FOR BIDS_updated_010626
Bid Tabulation - Lake Ann
MSB Signed Contract Lake Ann
Low Bid - MSB Excavating & Tiling
Lake Ann Trail Parking lot-Bid Award Letter-020226

ADVERTISEMENT FOR
BIDS

Notice is hereby given that Online Bids will be received by the by the Park and Recreation Department at the City of Chanhassen, Minnesota in the City Hall at 7700 Market Boulevard, until 11:00 AM, C.S.T. Tuesday, January 27, 2026, via QuestCDN, for the furnishing of all labor and material for the construction of:

LAKE ANN PARK PRESERVE TRAIL & PARKING LOT IMPROVEMENT PROJECT (P-LAPPP2)
CHAPR 177499

The bid opening will be conducted in the City Hall via Microsoft Teams on 1/27/2026 at 11:00 AM, at which time they will be publicly opened and read aloud:

Join the meeting from your computer, tablet or smartphone:

Link: https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting
Meeting ID: 272 357 892 035
Passcode: mq2TQ3wS

Dial in by phone:

Number: 1-872-242-7640
Conference ID: 482 075 252#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

In general, the work consists of the following approximate major quantities:

4036	TON	Aggregate Base Class 5
1350	TON	Type SP 9.5 Wearing Course Mix (3;B)
3067	SY	Geotextile Fabric Type 5
3067	SY	Geogrid Type 2
10505	LF	Sediment Control Log Type Compost
943	CY	Common Topsoil Borrow
1795	SY	Rolled Erosion Prevention Cat 30
5177	LF	4” Broken Line Multi Comp
530	LF	Concrete Curb & Gutter Design B612
3500	CY	Common Excavation

Bidding Documents are available for download for a non-refundable fee of $30. To access:

1. Select the Project Bids link in the footer of http://www.sehinc.com.
2. Enter Quest Number 9996666.
3. Select the project from the results.
4. Choose Download Bid Documents.

A low-resolution preview version of the Bidding Documents is available to view at no cost by following the navigation steps 1-3 above and by selecting View Bid Documents. Contractors must download the official Bidding Documents to be listed as a Plan Holder and to submit a bid. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

The Bidding Documents may be seen at the Issuing Office of the City of Chanhassen, 7700 Market Boulevard, Chanhassen, MN 55317. Please contact Jerry Ruegemer at 952-227-1429 or jruegemer@chanhassenmn.gov with any questions.

For this project, bids will **ONLY** be received electronically. Contractors submitting an electronic bid will be charged an additional $42 at the time of bid submission via the online electronic bid service QuestCDN.com. To access the electronic Bid Worksheet, download the Bidding Documents and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Documents prepared by SEH dated 1/12/2026.

Bid Security in the amount of five percent (5%) of the amount of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

The OWNER reserves the right to retain the deposits of the three lowest bidders for a period not to exceed 60 days after the date and time set for the opening of bids. No bids may be withdrawn for a period of 60 days after the date and time set for the opening of bids.

The OWNER reserves the right to reject any and all bids, to waive irregularities and informalities therein and further reserves the right to award the Contract to the best interests of the OWNER.

It is anticipated that the bids will be considered by the Chanhassen City Council at their meeting on February 9, 2026.

Laurie Hokkanen, City Manager
City of Chanhassen, Minnesota

(Publish in the *Sun Sailor* on January 15 & 22, 2026)
(Publish on www.questcdn.com)

Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		MSB Excavating & Tiling		UrbanEdge, LLC		Diversified Drainage		Swan Companies		Boulder Creek, Inc		Blackstone Contractors LLC		Sunram Construction, Inc.		New Look Contracting, Inc.		Minger Construction Co. Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
					$1,102,403.00		$783,162.45		$832,980.65		$839,165.55		$856,840.84		$954,302.00		$980,924.91		$1,019,048.00		$1,078,756.50		$1,094,034.25	
1	2021.501	MOBILIZATION	LS	1	$80,000.00	$80,000.00	$43,000.00	$43,000.00	$46,750.00	$46,750.00	$45,000.00	$45,000.00	$54,000.00	$54,000.00	$95,000.00	$95,000.00	$103,400.00	$103,400.00	$48,525.20	$48,525.20	$225,000.00	$225,000.00	$54,600.00	$54,600.00
2	2051.501	MAINTENANCE & RESTORATION OF HAUL ROADS	LS	1	$55,000.00	$55,000.00	$10,000.00	$10,000.00	$7,000.00	$7,000.00	$2,600.00	$2,600.00	$2,500.00	$2,500.00	$12,000.00	$12,000.00	$4,840.00	$4,840.00	$38,150.00	$38,150.00	$1.00	$1.00	$12,000.00	$12,000.00
3	2101.502	CLEARING	EACH	10	$400.00	$4,000.00	$360.00	$3,600.00	$645.00	$6,450.00	$450.00	$4,500.00	$660.00	$6,600.00	$700.00	$7,000.00	$426.00	$4,260.00	$630.00	$6,300.00	$899.00	$8,990.00	$665.00	$6,650.00
4	2101.502	GRUBBING	EACH	10	$400.00	$4,000.00	$215.00	$2,150.00	$130.00	$1,300.00	$140.00	$1,400.00	$432.00	$4,320.00	$150.00	$1,500.00	$142.00	$1,420.00	$126.00	$1,260.00	$179.00	$1,790.00	$135.00	$1,350.00
5	2101.505	CLEARING	ACRE	0.8	$10,600.00	$8,480.00	$4,370.00	$3,496.00	$8,025.00	$6,420.00	$5,600.00	$4,480.00	$8,250.00	$6,600.00	$10,000.00	$8,000.00	$14,200.00	$11,360.00	$7,900.00	$6,320.00	$11,235.00	$8,988.00	$8,345.00	$6,676.00
6	2101.505	GRUBBING	ACRE	0.8	$8,500.00	$6,800.00	$2,415.00	$1,932.00	$6,000.00	$4,800.00	$1,700.00	$1,360.00	$8,062.50	$6,450.00	$6,500.00	$5,200.00	$4,260.00	$3,408.00	$6,000.00	$4,800.00	$8,425.00	$6,740.00	$6,260.00	$5,008.00
7	2104.503	REMOVE GATE	EACH	1	$500.00	$500.00	$500.00	$500.00	$965.00	$965.00	$275.00	$275.00	$750.00	$750.00	$650.00	$650.00	$426.00	$426.00	$500.00	$500.00	$1,150.00	$1,150.00	$575.00	$575.00
8	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LF	100	$5.50	$550.00	$2.00	$200.00	$2.15	$215.00	$8.00	$800.00	$5.00	$500.00	$2.50	$250.00	$7.10	$710.00	$3.75	$375.00	$7.50	$750.00	$2.25	$225.00
9	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	1932.000000000000	$10.50	$20,286.00	$2.56	$4,945.92	$8.50	$16,422.00	$6.80	$13,137.60	$4.70	$9,080.40	$3.25	$6,279.00	$9.19	$17,755.08	$5.15	$9,949.80	$11.00	$21,252.00	$9.70	$18,740.40
10	2104.504	REMOVE CONCRETE WALK	SY	62	$16.00	$992.00	$25.00	$1,550.00	$18.50	$1,147.00	$7.60	$471.20	$8.31	$515.22	$4.00	$248.00	$11.45	$709.90	$27.00	$1,674.00	$25.00	$1,550.00	$15.20	$942.40
11	2106.507	COMMON EMBANKMENT (CV)	CY	178	$37.00	$6,586.00	$9.00	$1,602.00	$12.25	$2,180.50	$21.20	$3,773.60	$19.66	$3,499.48	$4.00	$712.00	$19.94	$3,549.32	$56.50	$10,057.00	$37.00	$6,586.00	$68.50	$12,193.00
12	2106.507	EXCAVATION - COMMON (P)	CY	5440.000000000000	$32.00	$174,080.00	$30.00	$163,200.00	$15.00	$81,600.00	$16.10	$87,584.00	$21.44	$116,633.60	$24.50	$133,280.00	$41.49	$225,705.60	$46.00	$250,240.00	$37.00	$201,280.00	$52.00	$282,880.00
13	2106.507	EXCAVATION - SUBGRADE (EV)	CY	128	$37.00	$4,736.00	$9.00	$1,152.00	$30.00	$3,840.00	$42.30	$5,414.40	$18.70	$2,393.60	$26.50	$3,392.00	$22.19	$2,840.32	$57.00	$7,296.00	$37.00	$4,736.00	$44.55	$5,702.40
14	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CY	1598.000000000000	$32.00	$51,136.00	$32.95	$52,654.10	$54.00	$86,292.00	$24.00	$38,352.00	$40.13	$64,127.74	$35.50	$56,729.00	$28.91	$46,198.18	$49.25	$78,701.50	$23.00	$36,754.00	$55.00	$87,890.00
15	2106.507	SELECT GRANULAR EMBANKMENT (CV) (SUBCUT REPLACEMENT)	CY	75	$32.00	$2,400.00	$32.95	$2,471.25	$58.00	$4,350.00	$58.40	$4,380.00	$40.13	$3,009.75	$36.00	$2,700.00	$25.60	$1,920.00	$49.25	$3,693.75	$23.00	$1,725.00	$57.75	$4,331.25
16	2106.607	SALVAGE & REINSTALL SAND	CY	298	$40.00	$11,920.00	$7.25	$2,160.50	$14.25	$4,246.50	$36.40	$10,847.20	$17.62	$5,250.76	$10.00	$2,980.00	$11.91	$3,549.18	$34.00	$10,132.00	$23.00	$6,854.00	$76.50	$22,797.00
17	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	3067.000000000000	$5.50	$16,868.50	$0.75	$2,300.25	$2.90	$8,894.30	$1.40	$4,293.80	$3.09	$9,477.03	$1.00	$3,067.00	$2.53	$7,759.51	$2.60	$7,974.20	$3.00	$9,201.00	$2.30	$7,054.10
18	2108.504	GEOGRID TYPE 2	SY	3067.000000000000	$10.50	$32,203.50	$3.00	$9,201.00	$5.15	$15,795.05	$3.50	$10,734.50	$1.95	$5,980.65	$3.00	$9,201.00	$2.69	$8,250.23	$4.25	$13,034.75	$5.00	$15,335.00	$4.40	$13,494.80
19	2112.519	SUBGRADE PREPARATION	RDST	37	$16.00	$592.00	$300.00	$11,100.00	$285.00	$10,545.00	$465.00	$17,205.00	$270.27	$9,999.99	$385.00	$14,245.00	$383.78	$14,199.86	$111.00	$4,107.00	$350.00	$12,950.00	$495.00	$18,315.00
20	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	$150.00	$6,000.00	$170.00	$6,800.00	$200.00	$8,000.00	$145.00	$5,800.00	$170.00	$6,800.00	$200.00	$8,000.00	$142.00	$5,680.00	$135.00	$5,400.00	$1.00	$40.00	$315.00	$12,600.00
21	2130.523	WATER (DUST CONTROL)	MGAL	100	$45.00	$4,500.00	$20.00	$2,000.00	$50.00	$5,000.00	$230.00	$23,000.00	$124.17	$12,417.00	$18.00	$1,800.00	$14.20	$1,420.00	$45.00	$4,500.00	$1.00	$100.00	$75.35	$7,535.00
22	2211.509	AGGREGATE BASE CLASS 5	TON	3801.000000000000	$32.00	$121,632.00	$27.05	$102,817.05	$36.50	$138,736.50	$31.50	$119,731.50	$32.42	$123,228.42	$37.00	$140,637.00	$33.31	$126,611.31	$30.75	$116,880.75	$32.00	$121,632.00	$40.00	$152,040.00
23	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	1249.000000000000	$130.00	$162,370.00	$135.15	$168,802.35	$120.00	$149,880.00	$134.00	$167,366.00	$102.58	$128,122.42	$126.50	$157,998.50	$122.99	$153,614.51	$118.00	$147,382.00	$132.00	$164,868.00	$104.00	$129,896.00
24	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;C)	TON	170	$140.00	$23,800.00	$138.70	$23,579.00	$130.00	$22,100.00	$170.00	$28,900.00	$139.70	$23,749.00	$144.00	$24,480.00	$140.65	$23,910.50	$120.00	$20,400.00	$151.00	$25,670.00	$127.45	$21,666.50
25	2406.504	BRIDGE APPROACH PANELS	SY	19	$600.00	$11,400.00	$270.00	$5,130.00	$270.00	$5,130.00	$445.00	$8,455.00	$385.00	$7,315.00	$300.00	$5,700.00	$187.89	$3,569.91	$365.00	$6,935.00	$176.00	$3,344.00	$280.00	$5,320.00
26	2451.607	IMPERVIOUS BACKFILL (CV)	CY	135	$70.00	$9,450.00	$25.00	$3,375.00	$37.50	$5,062.50	$15.75	$2,126.25	$73.48	$9,919.80	$15.00	$2,025.00	$45.96	$6,204.60	$76.00	$10,260.00	$75.00	$10,125.00	$95.00	$12,825.00
27	2502.502	PRECAST CONCRETE HEADWALL	EACH	4	$500.00	$2,000.00	$600.00	$2,400.00	$600.00	$2,400.00	$1,085.00	$4,340.00	$816.39	$3,265.56	$650.00	$2,600.00	$767.00	$3,068.00	$1,200.00	$4,800.00	$1,150.00	$4,600.00	$750.00	$3,000.00
28	2502.503	6" PERF PVC PIPE DRAIN	LF	363	$22.00	$7,986.00	$12.05	$4,374.15	$29.50	$10,708.50	$21.00	$7,623.00	$21.04	$7,637.52	$23.00	$8,349.00	$26.45	$9,601.35	$39.25	$14,247.75	$20.00	$7,260.00	$22.50	$8,167.50
29	2502.503	8" PVC PIPE DRAIN	LF	112	$25.00	$2,800.00	$25.00	$2,800.00	$31.00	$3,472.00	$22.00	$2,464.00	$38.35	$4,295.20	$35.00	$3,920.00	$29.73	$3,329.76	$28.90	$3,236.80	$60.00	$6,720.00	$23.05	$2,581.60
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	EACH	7	$600.00	$4,200.00	$250.00	$1,750.00	$600.00	$4,200.00	$375.00	$2,625.00	$412.50	$2,887.50	$375.00	$2,625.00	$313.43	$2,194.01	$750.00	$5,250.00	$425.00	$2,975.00	$650.00	$4,550.00
31	2502.602	UNDERDRAIN VALVE	EACH	2	$1,000.00	$2,000.00	$1,000.00	$2,000.00	$2,400.00	$4,800.00	$1,700.00	$3,400.00	$2,557.90	$5,115.80	$1,400.00	$2,800.00	$5,800.00	$11,600.00	$1,500.00	$3,000.00	$2,000.00	$4,000.00	$1,755.00	$3,510.00
32	2506.502	ADJUST FRAME & RING CASTING (SANITARY)	EACH	1	$1,100.00	$1,100.00	$400.00	$400.00	$395.00	$395.00	$435.00	$435.00	$750.00	$750.00	$500.00	$500.00	$384.00	$384.00	$650.00	$650.00	$1,475.00	$1,475.00	$420.00	$420.00
33	2506.502	CONSTRUCT 8" NYLOPLAST STRUCTURE	EACH	2	$3,000.00	$6,000.00	$1,600.00	$3,200.00	$1,365.00	$2,730.00	$1,225.00	$2,450.00	$1,006.32	$2,012.64	$2,100.00	$4,200.00	$884.00	$1,768.00	$2,500.00	$5,000.00	$2,500.00	$5,000.00	$1,420.00	$2,840.00
34	2521.518	6" CONCRETE WALK	SF	605	$22.00	$13,310.00	$13.25	$8,016.25	$10.25	$6,201.25	$20.00	$12,100.00	$18.70	$11,313.50	$14.50	$8,772.50	$11.12	$6,727.60	$15.00	$9,075.00	$13.50	$8,167.50	$11.95	$7,229.75
35	2531.503	CONCRETE CURB & GUTTER DESIGN B612	LF	530	$55.00	$29,150.00	$28.75	$15,237.50	$26.75	$14,177.50	$44.00	$23,320.00	$34.10	$18,073.00	$30.00	$15,900.00	$30.77	$16,308.10	$35.50	$18,815.00	$26.25	$13,912.50	$32.55	$17,251.50
36	2531.503	CONCRETE CURB & GUTTER DESIGN D418	LF	45	$45.00	$2,025.00	$28.75	$1,293.75	$26.75	$1,203.75	$45.00	$2,025.00	$34.10	$1,534.50	$30.00	$1,350.00	$33.83	$1,522.35	$35.50	$1,597.50	$26.25	$1,181.25	$36.00	$1,620.00
37	2531.604	8" VALLEY GUTTER	SY	14	$16.00	$224.00	$28.75	$402.50	$115.00	$1,610.00	$185.00	$2,590.00	$148.50	$2,079.00	$41.00	$574.00	$142.50	$1,995.00	$497.00	$6,958.00	$90.00	$1,260.00	$152.75	$2,138.50
38	2531.618	TRUNCATED DOMES	SF	32	$80.00	$2,560.00	$13.25	$424.00	$40.00	$1,280.00	$16.50	$528.00	$66.00	$2,112.00	$11.50	$368.00	$84.00	$2,688.00	$85.00	$2,720.00	$58.75	$1,880.00	$88.65	$2,836.80
39	2540.604	SOUTH BASIN	SY	202	$100.00	$20,200.00	$25.00	$5,050.00	$45.00	$9,090.00	$119.00	$24,038.00	$50.00	$10,100.00	$176.00	$35,552.00	$35.15	$7,100.30	$73.75	$14,897.50	$36.00	$7,272.00	$105.00	$21,210.00
40	2540.618	PAVERS PRETREATMENT	SF	100	$110.00	$11,000.00	$45.00	$4,500.00	$32.00	$3,200.00	$58.00	$5,800.00	$35.20	$3,520.00	$62.00	$6,200.00	$38.40	$3,840.00	$40.00	$4,000.00	$35.00	$3,500.00	$33.40	$3,340.00
41	2563.601	TRAFFIC CONTROL	LS	1	$20,000.00	$20,000.00	$2,145.00	$2,145.00	$2,100.00	$2,100.00	$2,175.00	$2,175.00	$2,000.00	$2,000.00	$4,150.00	$4,150.00	$2,100.00	$2,100.00	$3,000.00	$3,000.00	$2,300.00	$2,300.00	$7,500.00	$7,500.00
42	2564.502	FLUSH MOUNT BUFFER MARKERS	EACH	39	$22.00	$858.00	$60.00	$2,340.00	$100.00	$3,900.00	$70.00	$2,730.00	$155.00	$6,045.00	$75.00	$2,925.00	$64.62	$2,520.18	$190.00	$7,410.00	$120.00	$4,680.00	$225.00	$8,775.00
43	2564.518	SIGN PANELS TYPE C	SF	28.5	$110.00	$3,135.00	$127.00	$3,619.50	$123.00	$3,505.50	$97.00	$2,764.50	$203.50	$5,799.75	$210.00	$5,985.00	$119.48	$3,405.18	$135.00	$3,847.50	$135.00	$3,847.50	$128.00	$3,648.00
44	2564.602	SALVAGE & REINSTALL SIGN	EACH	2	$200.00	$400.00	$275.00	$550.00	$268.00	$536.00	$150.00	$300.00	$605.00	$1,210.00	$625.00	$1,250.00	$262.50	$525.00	$265.00	$530.00	$294.00	$588.00	$280.00	$560.00
45	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	$5,000.00	$5,000.00	$2,000.00	$2,000.00	$4,000.00	$4,000.00	$900.00	$900.00	$3,500.00	$3,500.00	$3,700.00	$3,700.00	$1,210.00	$1,210.00	$2,400.00	$2,400.00	$1.00	$1.00	$4,020.00	$4,020.00
46	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LF	11048.000000000000	$5.50	$60,764.00	$2.71	$29,940.08	$3.25	$35,906.00	$4.00	$44,192.00	$4.24	$46,843.52	$3.00	$33,144.00	$2.37	$26,183.76	$2.75	$30,382.00	$3.25	$35,906.00	$2.60	$28,724.80
47	2573.503	SEDIMENT CONTROL LOG TYPE ROCK	LF	82	$6.00	$492.00	$17.25	$1,414.50	$10.75	$881.50	$5.50	$451.00	$6.60	$541.20	$4.50	$369.00	$5.90	$483.80	$7.00	$574.00	$12.00	$984.00	$16.70	$1,369.40
48	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	LF	175	$5.50	$962.50	$28.18	$4,931.50	$26.50	$4,637.50	$19.00	$3,325.00	$25.30	$4,427.50	$15.00	$2,625.00	$16.23	$2,840.25	$14.00	$2,450.00	$16.00	$2,800.00	$27.25	$4,768.75
49	2574.507	COMMON TOPSOIL BORROW	CY	999	$38.00	$37,962.00	$29.00	$28,971.00	$40.00	$39,960.00	$41.50	$41,458.50	$62.45	$62,387.55	$78.00	$77,922.00	$39.24	$39,200.76	$25.00	$24,975.00	$30.00	$29,970.00	$25.00	$24,975.00
50	2574.508	FERTILIZER TYPE 3	LB	200	$2.25	$450.00	$2.18	$436.00	$2.10	$420.00	$1.50	$300.00	$1.54	$308.00	$1.00	$200.00	$10.00	$2,000.00	$1.00	$200.00	$1.00	$200.00	$2.10	$420.00
51	2575.504	ROLLED EROSION PREVENTION CAT 30	SY	4825.000000000000	$5.50	$26,537.50	$2.50	$12,062.50	$2.25	$10,856.25	$3.50	$16,887.50	$2.20	$10,615.00	$2.50	$12,062.50	$2.47	$11,917.75	$2.36	$11,387.00	$2.75	$13,268.75	$2.40	$11,580.00
52	2575.505	SEEDING	ACRE	3.08	$1,500.00	$4,620.00	$1,380.00	$4,250.40	$535.00	$1,647.80	$1,800.00	$5,544.00	$1,100.00	$3,388.00	$1,150.00	$3,542.00	$7,100.00	$21,868.00	$1,050.00	$3,234.00	$1,275.00	$3,927.00	$1,335.00	$4,111.80
53	2575.508	SOUTHERN TALLGRASS ROADSIDE	LB	80	$55.00	$4,400.00	$38.65	$3,092.00	$46.50	$3,720.00	$43.00	$3,440.00	$39.60	$3,168.00	$30.00	$2,400.00	$10.00	$800.00	$30.00	$2,400.00	$35.00	$2,800.00	$37.40	$2,992.00
54	2582.503	4" SOLID LINE PAINT (WHITE)	LF	180	$4.50	$810.00	$5.73	$1,031.40	$1.10	$198.00	$3.25	$585.00	$5.72	$1,029.60	$1.00	$180.00	$5.83	$1,049.40	$9.00	$1,620.00	$3.00	$540.00	$0.55	$99.00
55	2540.602	REMOVE & REPLACE BOLLARD	EACH	1	$1,500.00	$1,500.00	$1,600.00	$1,600.00	$1,585.00	$1,585.00	$1,725.00	$1,725.00	$1,200.00	$1,200.00	$1,000.00	$1,000.00	$1,210.00	$1,210.00	$1,500.00	$1,500.00	$1,550.00	$1,550.00	$1,020.00	$1,020.00
56	2502.503	4" PERF PVC PIPE DRAIN	LF	339	$25.00	$8,475.00	$8.00	$2,712.00	$27.25	$9,237.75	$17.00	$5,763.00	$16.76	$5,681.64	$16.50	$5,593.50	$22.65	$7,678.35	$37.00	$12,543.00	$20.00	$6,780.00	$12.00	$4,068.00
57	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	2	$600.00	$1,200.00	$250.00	$500.00	$650.00	$1,300.00	$450.00	$900.00	$380.00	$760.00	$235.00	$470.00	$267.00	$534.00	$750.00	$1,500.00	$1,000.00	$2,000.00	$700.00	$1,400.00
						$1,102,403.00		$783,162.45		$832,980.65		$839,165.55		$856,840.84		$954,302.00		$980,924.91		$1,019,048.00		$1,078,756.50		$1,094,034.25

FORM OF AGREEMENT
BETWEEN CITY OF CHANHASSEN AND CONTRACTOR
FOR
LAKE ANN PARK PRESERVE BOARDWALK IMPROVEMENT PROJECT
(P-LAPPP2)

THIS AGREEMENT, made this _____ day of _____, 20____, by and between the CITY OF CHANHASSEN, a Minnesota municipal corporation ("Owner") and MSB Excavating & Tiling, LLC, a Minnesota limited liability company, 10366 County Road 6 Southwest, Howard Lake, MN 55349 ("Contractor"). Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

1. CONTRACT DOCUMENTS. The following documents shall be referred to as the "Contract Documents", all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

A. This Agreement;

B. Specifications dated January 12, 2026 including, Division S Special Provisions and:
- Addendum 1 dated January 19, 2026
- Addendum 2 dated January 23, 2026
- Addendum 3 dated January 26, 2026
- Addendum 4 dated January 27, 2026

C. City of Chanhassen General Conditions of the Construction Contract;

D. Current edition of City of Chanhassen Standard Specifications & Detail Plates.

E. Bid dated January 29, 2026.

In the event of a conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts with Contract Document "A" having the first priority and Contract Document "E" having the last priority.

2. OBLIGATIONS OF THE CONTRACTOR. The contractor shall provide the goods, services, and perform the work in accordance with the Contract Documents. This contract may be terminated by the City at any time upon discovery by the City that the Contractor or any of its subcontractors has submitted a false statement under oath verifying compliance with any of the minimum criteria set forth in Minn. Stat. §16C.285, Subdivision 3, the Responsible Contractor statute.

3. **CONTRACT PRICE**. Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amount of Seven Hundred Eighty-Three Thousand, one Hundred Sixty-Two and 45/100 Dollars (**$783,162.45**).

4. **PAYMENT PROCEDURES.**

A. Contractor shall submit Applications for Payment. Applications for Payment will be processed by Engineer as provided in the General Conditions.

B. Progress Payments; Retainage. Owner shall make 95% progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment during performance of the Work.

C. Payments to Subcontractor.

(1) Prompt Payment to Subcontractors. Pursuant to Minn. Stat. § 471.25, Subd. 4a, the Contractor must pay any subcontractor within ten (10) days of the Contractor's receipt of payment from the City for undisputed services provided by the subcontractor. The Contractor must pay interest of 1 ½ percent per month or any part of a month to the Subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100.00 or more is $10.00. For an unpaid balance of less than $100.00, the Contractor shall pay the actual penalty due to the subcontractor.

(2) Form IC-134 (attached) required from general contractor. Minn. Stat. § 290.92 requires that the City of Chanhassen obtain a Withholding Affidavit for Contractors, Form IC-134, before making final payments to Contractors. This form needs to be submitted by the Contractor to the Minnesota Department of Revenue for approval.

The form is used to receive certification from the state that the vendor has complied with the requirement to withhold and remit state withholding taxes for employee salaries paid.

D. Final Payment. Upon final completion of the Work, Owner shall pay the remainder of the Contract Price as recommended by Engineer.

5. **COMPLETION DATE/LIQUIDATED DAMAGES.**

A. In accordance with the General Conditions and Special Provisions, the Work must be substantially completed by September 30, 2026, and completed and ready for final payment by May 31, 2027.

B. Contract and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 5.A. above, plus any extensions thereof allowed. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner $1,200 for each calendar day that expires after the time specified in Paragraph 5.A. for Completion until the Work is complete.

Daily costs are based on MnDOT Table 1807.1-1, "Schedule of Liquidated Damages as follows:

TABLE 1807.1-1 SCHEDULE OF LIQUIDATED DAMAGES		
Original Contract Amount		Charge Per Cal. Day, ($)
From More Than ($)	To and Including ($)	
0	25,000	300
25,000	100,000	400
100,000	500,000	900
500,000	1,000,000	1,200
1,000,000	2,000,000	1,500
2,000,000	5,000,000	2,500
5,000,000	10,000,000	3,000
10,000,000	---	3,500

6. CONTRACTOR'S REPRESENTATIONS.

A. Contractor has examined and carefully studied the Contract Documents and other related data identified in the Contract Documents.

B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the site.

E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.

F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

K. Subcontracts:

(1) Unless otherwise specified in the Contract Documents, the Contractor shall, upon receipt of the executed Contract Documents, submit in writing to the Owner the names of the Subcontractors proposed for the work. Subcontractors may not be changed except at the request or with the consent of the Owner.

(2) The Contractor is responsible to the Owner for the acts and omissions of the Contractor's subcontractors, and of their direct and indirect employees, to the same extent as the Contractor is responsible for the acts and omissions of the Contractor's employees.

(3) The Contract Documents shall not be construed as creating any contractual relation between the Owner, the Engineer, and any Subcontractor.

(4) The Contractor shall bind every Subcontractor by the terms of the Contract Documents.

7. WORKER'S COMPENSATION. The Contractor shall obtain and maintain for the duration of this Contract, statutory Worker's Compensation Insurance and Employer's Liability Insurance as required under the laws of the State of Minnesota.

8. COMPREHENSIVE GENERAL LIABILITY. Contractor shall obtain the following minimum insurance coverage and maintain it at all times throughout the life of the Contract, with the City included as an additional name insured on a primary and non-contributory basis. The Contractor shall furnish the City a certificate of insurance satisfactory to the City evidencing the required coverage:

Bodily Injury:	$2,000,000 each occurrence $2,000,000 aggregate products and completed operations
Property Damage:	$2,000,000 each occurrence $2,000,000 aggregate

Contractual Liability (identifying the contract):

Bodily Injury:	$2,000,000 each occurrence
Property Damage:	$2,000,000 each occurrence $2,000,000 aggregate

Personal Injury, with Employment Exclusion deleted:
$2,000,000 aggregate

Comprehensive Automobile Liability (owned, non-owned, hired):

Bodily Injury:	$2,000,000 each occurrence $2,000,000 each accident
Property Damage:	$2,000,000 each occurrence

9. WARRANTY. The Contractor guarantees that all new equipment warranties as specified within the quote shall be in full force and transferred to the City upon payment by the City. The Contractor shall be held responsible for any and all defects in workmanship, materials, and equipment which may develop in any part of the contracted service, and upon proper notification by the City shall immediately replace, without cost to the City, any such faulty part or parts and damage done by reason of the same in accordance with the bid specifications.

10. INDEMNITY. The Contractor agrees to indemnify and hold the City harmless from any claim made by third parties as a result of the services performed by it. In addition, the Contractor shall reimburse the City for any cost of reasonable attorney's fees it may incur as a result of any such claims.

11. MISCELLANEOUS.

A. Terms used in this Agreement have the meanings stated in the General Conditions.

B. Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

C. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provisions.

D. Data Practices/Records.

(1) All data created, collected, received, maintained or disseminated for any purpose in the course of this Contract is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, any other applicable state statute, or any state rules adopted to implement the act, as well as federal regulations on data privacy.

(2) All books, records, documents and accounting procedures and practices to the Contractor and its subcontractors, if any, relative to this Contract are subject to examination by the City.

E. Software License. If the equipment provided by the Contractor pursuant to this Contract contains software, including that which the manufacturer may have embedded into the hardware as an integral part of the equipment, the Contractor shall pay all software licensing fees. The Contractor shall also pay for all software updating fees for a period of one year following cutover. The Contractor shall have no obligation to pay for such fees thereafter. Nothing in the software license or licensing agreement shall obligate the City to pay any additional fees as a condition for continuing to use the software.

F. Patented devices, materials and processes. If the Contract requires, or the Contractor desires, the use of any design, devise, material or process covered by letters, patent or copyright, trademark or trade name, the Contractor shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the Owner. If no such agreement is made or filed as noted, the Contractor shall indemnify and hold harmless the Owner from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the Project agreed to be performed under the Contract, and shall indemnify and defend the Owner for any costs, liability, expenses and attorney's fees that result from any such infringement

G. Assignment. Neither party may assign, sublet, or transfer any interest or obligation in this Contract without the prior written consent of the other party, and then only upon such terms and conditions as both parties may agree to and set forth in writing.

H. Waiver. In the particular event that either party shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or any succeeding breach of this Contract by either party, whether of the same or any other covenant, condition or obligation.

I. Governing Law/Venue. The laws of the State of Minnesota govern the interpretation of this Contract. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Carver County.

J. Severability. If any provision, term or condition of this Contract is found to be or become unenforceable or invalid, it shall not affect the remaining provisions, terms and conditions of this Contract, unless such invalid or

unenforceable provision, term or condition renders this Contract impossible to perform. Such remaining terms and conditions of the Contract shall continue in full force and effect and shall continue to operate as the parties' entire contract.

K. Entire Agreement. This Contract represents the entire agreement of the parties and is a final, complete and all inclusive statement of the terms thereof, and supersedes and terminates any prior agreement(s), understandings or written or verbal representations made between the parties with respect thereto.

L. Permits and Licenses; Rights-of-Way and Easements. The Contractor shall procure all permits and licenses, pay all charges and fees therefore, and give all notices necessary and incidental to the construction and completion of the Project. The City will obtain all necessary rights-of-way and easements. The Contractor shall not be entitled to any additional compensation for any construction delay resulting from the City's not timely obtaining rights-of-way or easements.

M. If the work is delayed or the sequencing of work is altered because of the action or inaction of the Owner, the Contractor shall be allowed a time extension to complete the work but shall not be entitled to any other compensation.

CITY OF CHANHASSEN

BY:_____
Elise Ryan, Mayor

BY:_____
Laurie Hokkanen, City Manager

CONTRACTOR:

BY:_____
Michael Bickman,
MSB Excavating & Tiling, LLC

TABULATION OF BIDS

Lake Ann Park Preserve Trail & Parking Lot Improvement Project				MSB Excavating & Tiling	
Chanhassen, MN				10366 Co Rd 6 SW	
Project No. P-LAPPP2				Howard Lake, MN 55349	
Bid Date: 1/29/2026				$783,162.45	
Item No.	**Item**	**Unit**	**Est Qty**	**Unit Price**	**Total Price**
1	MOBILIZATION	LS	1	$43,000.00	$43,000.00
2	MAINTENANCE & RESTORATION OF HAUL ROADS	LS	1	10,000.00	10,000.00
3	CLEARING	EACH	10	360.00	3,600.00
4	GRUBBING	EACH	10	215.00	2,150.00
5	CLEARING	ACRE	0.8	4,370.00	3,496.00
6	GRUBBING	ACRE	0.8	2,415.00	1,932.00
7	REMOVE GATE	EACH	1	500.00	500.00
8	SAWING BIT PAVEMENT (FULL DEPTH)	LF	100	2.00	200.00
9	REMOVE BITUMINOUS PAVEMENT	SY	1932	2.56	4,945.92
10	REMOVE CONCRETE WALK	SY	62	25.00	1,550.00
11	COMMON EMBANKMENT (CV)	CY	178	9.00	1,602.00
12	EXCAVATION - COMMON (P)	CY	5440	30.00	163,200.00
13	EXCAVATION - SUBGRADE (EV)	CY	128	9.00	1,152.00
14	SELECT GRANULAR EMBANKMENT (CV)	CY	1598	32.95	52,654.10
15	SELECT GRANULAR EMBANKMENT (CV) (SUBCUT	CY	75	32.95	2,471.25
16	SALVAGE & REINSTALL SAND	CY	298	7.25	2,160.50
17	GEOTEXTILE FABRIC TYPE 5	SY	3067	0.75	2,300.25
18	GEOGRID TYPE 2	SY	3067	3.00	9,201.00
19	SUBGRADE PREPARATION	RDST	37	300.00	11,100.00
20	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	170.00	6,800.00
21	WATER (DUST CONTROL)	MGAL	100	20.00	2,000.00
22	AGGREGATE BASE CLASS 5	TON	3801	27.05	102,817.05
23	TYPE SP 9.5 WEARING COURSE MIX (3;B)	TON	1249	135.15	168,802.35
24	TYPE SP 12.5 WEARING COURSE MIX (3;C)	TON	170	138.70	23,579.00
25	BRIDGE APPROACH PANELS	SY	19	270.00	5,130.00
26	IMPERVIOUS BACKFILL (CV)	CY	135	25.00	3,375.00
27	PRECAST CONCRETE HEADWALL	EACH	4	600.00	2,400.00
28	6" PERF PVC PIPE DRAIN	LF	363	12.05	4,374.15
29	8" PVC PIPE DRAIN	LF	112	25.00	2,800.00
30	6" PVC PIPE DRAIN CLEANOUT	EACH	7	250.00	1,750.00
31	UNDERDRAIN VALVE	EACH	2	1,000.00	2,000.00
32	ADJUST FRAME & RING CASTING (SANITARY)	EACH	1	400.00	400.00
33	CONSTRUCT 8" NYLOPLAST STRUCTURE	EACH	2	1,600.00	3,200.00
34	6" CONCRETE WALK	SF	605	13.25	8,016.25
35	CONCRETE CURB & GUTTER DESIGN B612	LF	530	28.75	15,237.50
36	CONCRETE CURB & GUTTER DESIGN D418	LF	45	28.75	1,293.75
37	8" VALLEY GUTTER	SY	14	28.75	402.50
38	TRUNCATED DOMES	SF	32	13.25	424.00
39	SOUTH BASIN	SY	202	25.00	5,050.00
40	PAVERS PRETREATMENT	SF	100	45.00	4,500.00
41	TRAFFIC CONTROL	LS	1	2,145.00	2,145.00
42	FLUSH MOUNT BUFFER MARKERS	EACH	39	60.00	2,340.00
43	SIGN PANELS TYPE C	SF	28.5	127.00	3,619.50
44	SALVAGE & REINSTALL SIGN	EACH	2	275.00	550.00
45	STABILIZED CONSTRUCTION EXIT	LS	1	2,000.00	2,000.00
46	SEDIMENT CONTROL LOG TYPE COMPOST	LF	11048	2.71	29,940.08
47	SEDIMENT CONTROL LOG TYPE ROCK	LF	82	17.25	1,414.50
48	FLOTATION SILT CURTAIN TYPE STILL WATER	LF	175	28.18	4,931.50

TABULATION OF BIDS

Lake Ann Park Preserve Trail & Parking Lot Improvement Project				MSB Excavating & Tiling	
Chanhassen, MN				10366 Co Rd 6 SW	
Project No. P-LAPPP2				Howard Lake, MN 55349	
Bid Date: 1/29/2026				$783,162.45	
Item No.	**Item**	**Unit**	**Est Qty**	**Unit Price**	**Total Price**
49	COMMON TOPSOIL BORROW	CY	999	29.00	28,971.00
50	FERTILIZER TYPE 3	LB	200	2.18	436.00
51	ROLLED EROSION PREVENTION CAT 30	SY	4825	2.50	12,062.50
52	SEEDING	ACRE	3.08	1,380.00	4,250.40
53	SOUTHERN TALLGRASS ROADSIDE	LB	80	38.65	3,092.00
54	4" SOLID LINE PAINT (WHITE)	LF	180	5.73	1,031.40
55	REMOVE & REPLACE BOLLARD	EACH	1	1,600.00	1,600.00
56	4" PERF PVC PIPE DRAIN	LF	339	8.00	2,712.00
57	4" PVC PIPE DRAIN CLEANOUT	EACH	2	250.00	500.00
TOTAL BID PRICE					**$783,162.45**

Building a Better World
for All of Us®

February 2, 2026

Jerry Ruegemer
Park & Recreation Director
City of Chanhassen
jruegemer@chanhassenmn.gov

RE: Lake Ann Park Preserve Trail & Parking Lot Improvement Project (City Project P-LAPPP2)
Bid Award Recommendation

Dear Mr. Ruegemer:

On Thursday, January 29, 2026 at 10:00 AM at Chanhassen City Hall and at a Teams meeting, the City received and opened nine (9) bids for the Lake Ann Park Preserve Trail & Parking Lot Improvement Project (City Project P-LAPPP2).

Contractor	Bid Amount
MSB Excavating & Tiling, LLC	**$783,162.45**
UrbanEdge, LLC	$832,980.65
Diversified Drainage	$839,165.55
Swan Companies	$856,840.84
Boulder Creek, Inc.	$954,302.00
Blackstone Contractors, LLC	$980,924.91
Sunram Construction, Inc	$1,019,048.00
New Look Contracting	$1,078,756.50
Minger Construction Co	$1,094,034.25
Engineer's Estimate (SEH)	*$1,102,403.00*

MSB Excavating & Tiling, LLC is the apparent low bidder. The contractor provided three references that were verified. All three references had worked with MSB Excavating & Tiling, LLC on projects and all three indicated a positive experience. Additionally, subcontractors and suppliers were also verified and are capable of the work.

It is recommended that the City Council consider all bids and award a contract to MSB Excavating & Tiling, LLC for the Lake Ann Park Preserve Trail & Parking Lot Improvement Project (City Project P-LAPPP2). Please contact me with any questions at jdesrude@sehinc.com or 952-912-2610.

Sincerely,
Jen Desrude, PE

SEH Project CHAPR 177499 / HOISI 171884
x:\fj\h\hoisi\171884\1-genl\14-corr\lakeannboardwalk-bidawardletter-020226.docx

City Council Item

February 9, 2026

Item	2026 Fleet Purchase - #487 Polar Track	
File No.	CIP #487	**Item No:** D.9
Agenda Section	**CONSENT AGENDA**	
Prepared By	Charlie Howley, Director of Public Works/City Engineer	
Reviewed By	Charlie Burke	

SUGGESTED ACTION "The Chanhassen City Council approves the replacement purchase of Parks equipment #487."	
Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

This action is for the approval to replace the 2015 Toro Polar Track, equipment #487.

BACKGROUND

N/A

DISCUSSION

This unit will replace the existing 2015 Toro Polar Track. The existing unit has 1416 hours on it, which is at the point of typical replacement for a unit similar to this.

Beyond just the amount of usage, the Polar Track is a very high maintenance machine, mainly due to the poor design and what the machine gets used for. There have many tires that needed to be replaced, there have been many welding jobs and hydraulic hose replacements the mechanics have done, the windshield has broken multiple times, etc. We purchased the unit for $33,000 and we've incurred

~$16,000 in maintenance costs over the 10 years in service.

The new unit will be an articulated skid steer with a snow blower, bucket, blade, and broom. This unit is a more commercially rated piece of equipment that is designed for the intended use.

This unit will be located in the City Hall garage and is primarily used for snow removal around the Civic Campus and other downtown areas.

BUDGET

This purchase is included in the approved 2026-2035 Capital Improvement Plan (CIP). The budget for this purchase is $57,000.
Quotes came in totaling $62,959.04 from the State Contract dealer.
The base machine is ~$47,000 and the attachments total another ~$16,000.

RECOMMENDATION

Staff recommends the equipment replacement.

ATTACHMENTS
E487 Quote
CIP #487

Bobcat

Quotation Number: **JL1611128**
Quote Sent Date: **Jan 15, 2026**
Expiration Date: **Feb 14, 2026**
Prepared By: **Juston Lano**
Phone: 952-292-5227
Email: justonl@lanoequipmentinc.com

Customer
CITY OF CHANHASSEN
1591 PARK RD
CHANHASSEN, MN, 55317-9594
Phone: +1 952 227 1140

Contact

Dealer
Lano Equipment, Inc, Shakopee, MN
3021 133RD STREET WEST
SHAKOPEE, MN, 55379-9281

Item Name	Item Number	Quantity	Price Each	Total
Bobcat L28 Small Articulated Loader	M1403	1	39,585.36	39,585.36
Standard Equipment: 24.8 HP Tier 4 Diesel Engine Telescopic Lift Arm (24" extension) Auxiliary Hydraulics: Variable Flow 12 GPM Articulation Lock Bar Backup Alarm Bob-Tach Operator Interlock Control System - Integrated in Left Arm Rest Controls: Forward & Reverse foot pedals with joystick controlled workgroup functions & variable control switches for auxiliary hydraulics Engine/Hydraulic Systems Shutdown Glow Plugs (Automatically Activated) Horn Instrumentation: Engine Temperature & Fuel Gauges, Hourmeter, RPM and Warning Lights Lift Arm Support Device LED Work Lights, 2-Front & 1-Rear Operator Canopy: Cup holder, Adjustable Suspension Seat, Retractable Seat Belt Roll Over Protective Structure (ROPS) meets ISO 3471 Falling Object Protective Structure (FOPS) meets ISO 3449, Level I Parking Brake: Spring Applied, Pressure Released (SAPR) Tires: 8 Ply 23-10.50x12 Turf (46.5" wide) Warranty: 1 year, or Unlimited hours whichever occurs first				
Comfort and Performance Package *Included:* Heated enclosed cab with wiper / washer, heated suspension seat, block heater, Power Bob-Tach, radio, traction assist.	M1403-P01-C03	1	4,623.84	4,623.84
52" Angle Broom	M7043	1	4,259.04	4,259.04
52" Angle Broom with 14.5 motor (16.5-17.4 gpm)	M7043-R02-C02	1	659.68	659.68
54" SAL Utility Bucket	7387673	1	900.60	900.60
Snow Blower 26X48	M7053	1	4,816.12	4,816.12
MOTOR PACKAGE 50CC (8-12 gpm)	M7053-R01-C01	1	608.76	608.76
54" Utility Blade	7196165	1	1,947.12	1,947.12
Attachment Control Kit	7427921	1	374.28	374.28
Counterweight Kit, 476 lbs.	7362520	1	1,139.45	1,139.45
Radio Kit	7362518	1	344.61	344.61
Mirror Kit	7357743	1	302.53	302.53
Strobe Light Kit, Amber	7352416	1	204.17	204.17

Rear Wiper Kit	7446938	1	553.98	553.98
	Total for Bobcat L28 Small Articulated Loader			60,319.54

Quote Subtotal	60,319.54
Dealer PDI	300.00
Freight Charges	950.00
Destination Charges	582.00
Dealer Assembly Charges	807.50
Sales Total before Taxes	62,959.04
Taxes	0.00
Quote Total - USD	**62,959.04**

Customer Acceptance:
Quotation Number: **JL1611128** Purchase Order: _____
Authorized Signature:

Print: _____ Sign: _____

Date:_____ Email:_____ Tax Exempt: Y ☐ / N ☐

Equipment #487 - Parks Utility Vehicle

Overview

Request Owner	Charlie Howley, PW Director/City Engineer
Department	Park Maintenance
Form Type	Capital Equipment
Request Type	Other Equipment
Project Number	E-487

Description

Replacement of the existing 2015 Toro Polar Track 7200 (#487) with an articulated loader.

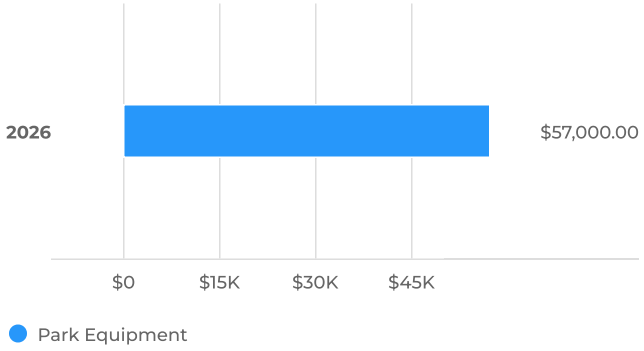
Details

New Purchase or Replacement	Replacement
Equipment Type	Utility Vehicle
Useful Life	10 years

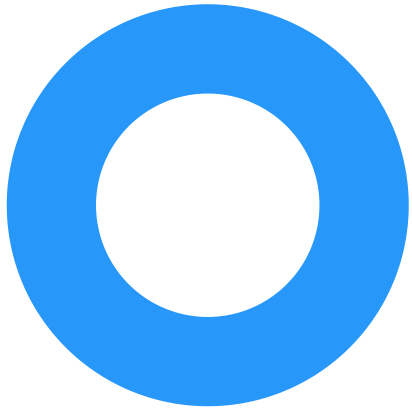
Capital Cost

FY2026 Budget	Total Budget (all years)	Project Total
$57,000	$57K	$57K

Capital Cost by Year



Capital Cost for Budgeted Years



Park Equipment (100%)	$57,000.00
TOTAL	**$57,000.00**

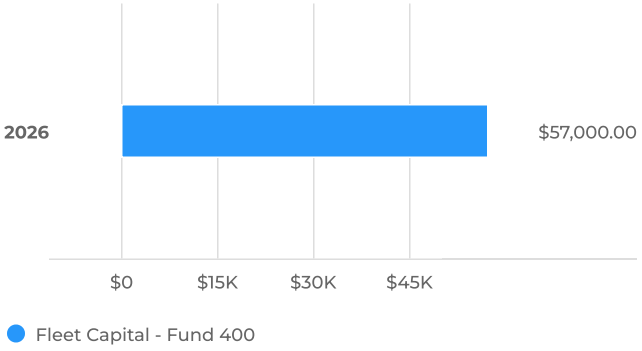
Capital Cost Breakdown

Capital Cost	FY2026	Total
Park Equipment	$57,000	$57,000
Total	**$57,000**	**$57,000**

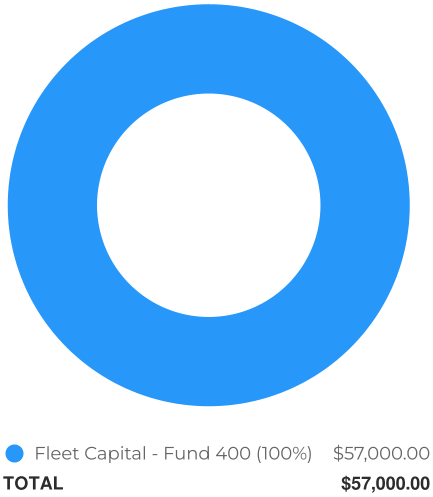
Funding Sources

FY2026 Budget	Total Budget (all years)	Project Total
$57,000	$57K	$57K

Funding Sources by Year



Funding Sources for Budgeted Years



Funding Sources Breakdown

Funding Sources	FY2026	Total
Fleet Capital - Fund 400	$57,000	$57,000
Total	**$57,000**	**$57,000**

City Council Item

February 9, 2026

Item	Replacement of Fuel Dispensers at Public Works Facility	
File No.	N/A	**Item No:** D.10
Agenda Section	**CONSENT AGENDA**	
Prepared By	Charlie Howley, Director of Public Works/City Engineer	
Reviewed By	Charlie Burke	

SUGGESTED ACTION

"The Chanhassen City Council approves a contract with Pump and Meter Service, Inc., in the amount of $27,603.22 to replace the existing fuel dispensers at the Public Works facility."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Asset Management

SUMMARY

This action is for the approval of the replacement of the two fuel dispensers located at Public Works.

BACKGROUND

There are two fuel dispensers located at Public Works that service the city fleet for fueling. Each unit dispenses unleaded and/or diesel fuel and are tied to a badged operating system for tracking purposes.

The two dispensers are original to the building (2008).

Over the past couple of years, one of the dispensers has been locking out, making it inoperable. We are able to reset it, but we can't pinpoint the actual cause. A contractor has been onsite to troubleshoot and is also unable to determine the cause. Public works staff have spent considerable time looking into this issue to no avail.

This underlying issue, along with good asset management strategy of proactive, rather than reactive, infrastructure replacement is the reason for moving ahead with replacement.

DISCUSSION

The scope will replace the two existing fuel dispensers, install new hardware, reconnect the existing card readers used to access the fuel pumps, and disposal of the old fuel pumps.

BUDGET

This replacement is included in the approved 2026-2030 Capital Improvement Plan (CIP).

The budget for this replacement is $26,000.00.

The city received two quotes for the project, both from reputable contractors that have done past work for the City.

Pump and Meter Services, Inc	$ 27,603.22
Zahl Petroleum Maintenance Co.	$ 34,971.00

RECOMMENDATION

Staff recommends approval of the contract with the low quote contractor.

ATTACHMENTS

Fuel Pump Replacement CIP
Fuel Pump Replacement Contract
Fuel Pump Replacement Quote

Budget Book

Last Updated 03/13/25

Facilities - Public Works Fuel Pump Replacements

Overview

Request Owner	Charlie Howley, PW Director/City Engineer
Department	Public Works Facility
Type	Capital Improvement
Project Number	MBPW-XXX

Description

The project consists of replacing the two fuel pumps at Public Works due to age.

The Public Works facility was constructed in 2008.

Details

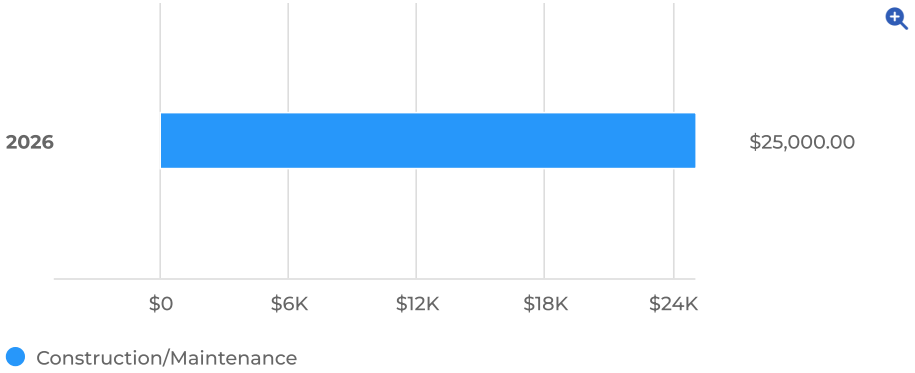
Type of Project	Replacement

Location

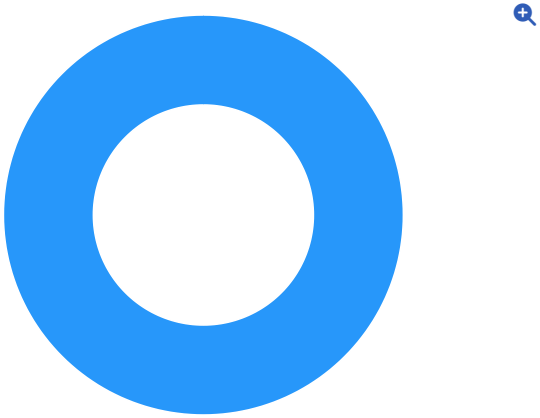


$25K $25K

Capital Cost by Year



Capital Cost for Budgeted Years

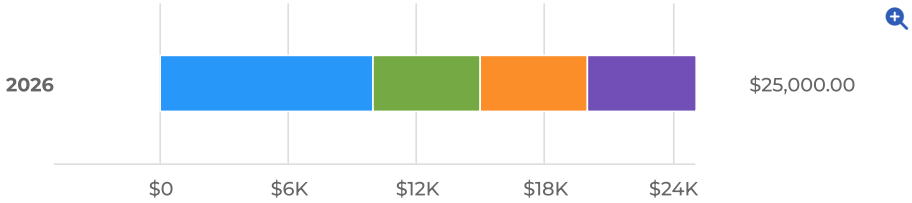


Construction/Maintenance (100%)	$25,000.00
TOTAL	$25,000.00

Spreadsheet Breakdown >

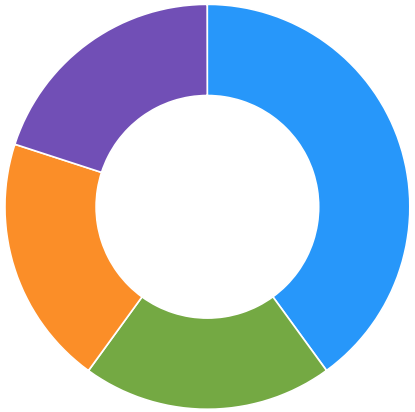
$25K $25K

Funding Sources by Year



- Facilities Capital - Fund 402
- Utility Fund - Sewer
- Utility Fund - SW Mgmt
- Utility Fund - Water

Funding Sources for Budgeted Years



Facilities Capital - Fund 402 (40%)	$10,000.00
Utility Fund - Sewer (20%)	$5,000.00
Utility Fund - SW Mgmt (20%)	$5,000.00
Utility Fund - Water (20%)	$5,000.00
TOTAL	**$25,000.00**

Spreadsheet Breakdown >

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NON-BID CONTRACT
FOR PURCHASE OF GOODS AND SERVICES

AGREEMENT made this 30th day of January, 2026, by and between the **CITY OF CHANHASSEN,** a Minnesota municipal corporation ("City") and **PUMP AND METER SERVICES, INC. ,** ("Contractor").

IN CONSIDERATION OF THEIR MUTUAL COVENANTS, THE PARTIES AGREE AS FOLLOWS:

1. CONTRACT DOCUMENTS. The following documents shall be referred to as the "Contract Documents," all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:

A. This Agreement.
B. Request for Proposal, dated January 23rd, 2026.
C. Contractor's Quote dated January 23rd, 2026.

In the event of a conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts. Contract Document "A" has the first priority and Contract Document "C" has the last priority.

2. CONTRACTOR OBLIGATIONS. The Contractor shall provide the goods, services and perform the work in accordance with the Contract Documents ("Work"). Contractor shall provide all personnel, supervision, services, materials, tools, equipment and supplies and do all things necessary and ancillary thereto specified in the Contract Documents.

3. CONTRACTOR'S REPRESENTATIONS.

A. Contractor has examined and carefully studied the Contract Documents and other related data identified in the Contract Documents.

B. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

C. Contractor has given City written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by City is acceptable to Contractor.

D. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

4. COMPENSATION. Contractor shall be paid by the City for the goods and services described in Paragraph 2 in accordance with the Quote, but not to exceed $ 27,603.22 which is

inclusive of reimbursable expenses. The fee shall not be adjusted even if the estimated number of hours to perform a task, or any other estimate, assumption or matter is wrong or exceeded. Payment shall be made periodically after a service has been completed and within thirty-five (35) days of receipt of an invoice.

5. COMPLETION DATE. The Contractor shall complete the Work on or before June 5th, 2026.

6. WARRANTY. The Contractor shall be held responsible for any and all defects in workmanship and materials and upon notification by the City shall immediately replace or repair the defective workmanship and materials without cost to the City. The Contractor warrants that only new unused materials will be used. The Contractor further warrants to the City that all materials and services furnished under the Contract will be in conformance with Contract Documents and that the goods are of merchantable quality and are fit for the use for which they are sold. These warranties are in addition to any manufacturer's standard warranty, and any warranty provided by law.

7. RIGHTS AND REMEDIES.

A. The duties and obligations imposed by the Contract Documents, and the rights and remedies available thereunder shall be in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

B. No action, or failure to act, by the City or the Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of, or acquiescence in, any breach there under, except as may be specifically agreed in writing.

8. CHANGES TO WORK. Without invalidating the Contract, the City may, at any time, or from time to time, order additions, deletions or revisions in the work provided under this Agreement; these will be authorized by an amendment to the Contract. Upon approval of an amendment, Contractor shall proceed with the work provided under the amendment. Changes in the Contract Price shall be based upon the prices identified in the Quote provided or negotiated between the parties based on similar work provided in the Proposal.

9. UNAUTHORIZED WORK. Additional work performed without authorization of an amendment of this Contract will not entitle Contractor to an increase in the Compensation or an extension of the Contract.

10. DOCUMENTS. The City shall be the owner of all documents, reports, studies, analysis and the like prepared by the Contractor in conjunction with this contract.

11. COMPLIANCE WITH LAWS AND REGULATIONS. In providing services hereunder, Contractor shall abide by all statutes, ordinances, rules and regulations pertaining to the provisions of goods and services to be provided. This contract may be terminated by the City at any time upon discovery by the City that the Contractor or any of its subcontractors has submitted a false

statement under oath verifying compliance with any of the minimum criteria set forth in Minn. Stat. §16C.285, Subdivision 3, the Responsible Contractor statute.

12. STANDARD OF CARE. Contractor shall exercise the same degrees of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional Contractor under similar circumstances. No other warranty, expressed or implied, is included in this Agreement. City shall not be responsible for discovering deficiencies in the accuracy of Contractor's services.

13. INDEMNIFICATION. To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of Contractor's negligence or its performance or failure to perform its obligations under this Contract. Contractor's indemnification obligation shall apply to subcontractor(s), or anyone directly or indirectly employed or hired by Contractor, or anyone for whose acts Contractor may be liable. Contractor agrees this indemnity obligation shall survive the completion or termination of this Contract.

14. INSURANCE. Prior to the start of the project, Contractor shall furnish to the City a certificate of insurance showing proof of the required insurance required under this Paragraph. Contractor shall take out and maintain or cause to be taken out and maintained until six (6) months after the City has accepted the public improvements, such insurance as shall protect Contractor and the City for work covered by the Contract including workers' compensation claims and property damage, bodily and personal injury which may arise from operations under this Contract, whether such operations are by Contractor or anyone directly or indirectly employed by either of them. The minimum amounts of insurance shall be as follows:

Commercial General Liability (or in combination with an umbrella policy)
$2,000,000 Each Occurrence
$2,000,000 Products/Completed Operations Aggregate
$2,000,000 Annual Aggregate

The following coverages shall be included:
Premises and Operations Bodily Injury and Property Damage
Personal and Advertising Injury
Blanket Contractual Liability
Products and Completed Operations Liability

Automobile Liability
$2,000,000 Combined Single Limit – Bodily Injury & Property Damage
Including Owned, Hired & Non-Owned Automobiles

Workers Compensation
Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Employer's Liability with minimum limits are as follows:

$500,000 – Bodily Injury by Disease per employee
$500,000 – Bodily Injury by Disease aggregate
$500,000 – Bodily Injury by Accident

The Contractor's insurance must be "Primary and Non-Contributory".

All insurance policies (or riders) required by this Contract shall be (i) taken out by and maintained with responsible insurance companies organized under the laws of one of the states of the United States and qualified to do business in the State of Minnesota, (ii) shall name the City, its employees and agents as additional insureds (CGL and umbrella only) by endorsement which shall be filed with the City. **A copy of the endorsement must be submitted with the certificate of insurance**.

Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' notice for non-payment of premium.

An Umbrella or Excess Liability insurance policy may be used to supplement Contractor's policy limits on a follow-form basis to satisfy the full policy limits required by this Contract.

15. INDEPENDENT CONTRACTOR. The City hereby retains the Contractor as an independent contractor upon the terms and conditions set forth in this Agreement. The Contractor is not an employee of the City and is free to contract with other entities as provided herein. Contractor shall be responsible for selecting the means and methods of performing the work. Contractor shall furnish any and all supplies, equipment, and incidentals necessary for Contractor's performance under this Agreement. City and Contractor agree that Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's agents or employees are in any manner agents or employees of the City. Contractor shall be exclusively responsible under this Agreement for Contractor's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

16. SUBCONTRACTORS. Contractor shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Contractor shall comply with Minnesota Statute § 471.425. Contractor must pay Subcontractor for all undisputed services provided by Subcontractor within ten days of Contractor's receipt of payment from City. Contractor must pay interest of 1.5 percent per month or any part of a month to Subcontractor on any undisputed amount not paid on time to Subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100 or more is $10.

17. ASSIGNMENT. Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

18. WAIVER. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

19. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

20. CONTROLLING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

21. COPYRIGHT. Contractor shall defend actions or claims charging infringement of any copyright or patent by reason of the use or adoption of any designs, drawings or specifications supplied by it, and it shall hold harmless the City from loss or damage resulting there from.

22. RECORDS/AUDIT. The Contractor shall maintain complete and accurate records of time and expense involved in the performance of services. Pursuant to Minnesota Statutes § 16C.05, Subd. 5, any books, records, documents, and accounting procedures and practices of City and Contractor relevant to the Agreement are subject to examination by City and Contactor, and either the Legislative Auditor or the State Auditor as appropriate. City and Contractor agree to maintain these records for a period of six years from the date of performance of all services covered under this Agreement.

23. MINNESOTA GOVERNMENT DATA PRACTICES ACT. Contractor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by the Contractor pursuant to this Agreement. Contractor is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Contractor receives a request to release data, Contractor must immediately notify City. City will give Contractor instructions concerning the release of the data to the requesting party before the data is released. Contractor agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Contractor's officers', agents', city's, partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

24. TERMINATION. This Agreement may be terminated by City on two (2) days' written notice delivered to Contractor at the address on file with the City. Upon termination under this provision if there is no fault of the Contractor, the Contractor shall be paid for goods and services rendered and reimbursable expenses until the effective date of termination. If the City terminates the Agreement because the Contractor has failed to perform in accordance with this Agreement, no further payment shall be made to the Contractor, and the City may retain another Contractor to undertake or complete the work identified in this Agreement.

Dated:_____

CITY OF CHANHASSEN

By:_____
Elise Ryan, Mayor

And:_____
Laurie Hokkanen, City Manager

Dated:_____

PUMP AND METER SERVICES, INC.

By:_____

Print Name:_____

Its:_____

PROPOSAL NO: 322C
Date 1/23/2026

HOPKINS, MN | EAU CLAIRE, WI | ROCHESTER, MN | FARGO, ND

DESIGN | ENGINEERING | SALES | PARTS | TRAINING | ONLINESTORE | SERVICE INSTALLATION

HOPKINS CORPORATE OFFICE: 11303 EXCELSIOR BLVD, HOPKINS, MN 55343 PH:952-933-4800

261460
Charge To:
CITY OF CHANHASSEN
7700 MARKET BLVD, CHANHASSEN, MN, 55317

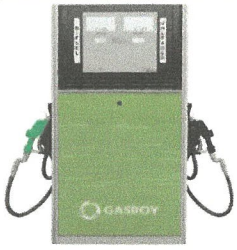
Contact:
CHARLIE SIEGLE
952-292-4694
CSIEGLE@CHANHASSENMN.GOV

1000071
Job Site:
CITY OF CHANHASSEN
7901 Park Pl, Chanhassen, MN, 55317-9237

Salesman:
TRAVIS RITTENBACH
612-590-1679
TRITTENBACH@PUMP-METER.COM

PROPOSAL DESCRIPTION: REPLACE (2) EXISTING DISPENSERS W/ NEW GASBOY ATLAS-X. NEW HANGING HARDWARE. CONNECT TO EXISTING CARD READER.

GILBARCO DISPENSING EQUIPMENT



ITEM	DESCRIPTION	QTY	SALE	Products Dispensed
	GASBOY ATLAS X 9853GXTWS DF, TWO PRODUCT, TWO HOSE, SIDE LOAD	2	$17,405.69	
	LED PRODUCT BACK LIGHT - PER SIDE	4	$756.62	
	PULSE OUTPUT BOARD, DUAL CHANNEL	2	$1,072.44	
	INTERNAL FILTER ADAPTOR W/ 10 MICRON - GAS	2	$0.00	10 Micron - Gas
	INTERNAL FILTER ADAPTOR W/ 30 MICRON - DIESEL	2	$0.00	30 Micron - Diesel
Total			**$19,234.76**	**$19,234.76**

HANGING HARDWARE

ITEM	DESCRIPTION	QTY	SALE	Products Dispensed
	3/4" X 9 FT - UNL<E10 - BLACK,RECON - HUSKY	2	$631.02	UNLEADED
	3/4" X 9 FT - DIESEL - GREEN,RECON - HUSKY	1	$320.40	DIESEL - LD
	1" X 17 FT - DIESEL - GREEN,RECON - HUSKY	1	$584.34	DIESEL - HD
POST RETRACTORS:	HOSE RETRIEVER KIT, W/WEIGHTS	1	$294.82	DIESEL - HD
	BASE FOR HOSE RETRIEVER	1	$147.41	DIESEL - HD
	1" HOSE RETRIEVER SUPPORT BUN	1	$221.53	DIESEL - HD
Total			**$2,199.53**	**$2,199.53**

INSTALLATION SCOPE

1 Mobilize and Travel to site.
2 ID wiring and product lines. Disconnect from existing Wayne Select dispensers.
3 Palletize old dispensers for removal. (Prepair for disposal at warehouse).
4 Install (2) new Gasboy AtlasX dispensers. Includes new steel piping above impact valve.
5 Includes electrician to reconnect new dispensers and connect existing PetroVend PV200 card reader to dispensers.
6 Start-up, program, purge and calibrate.
7 Complete warranty documenation.
8 Disposal of old units included.

FUEL INSTALLATION **$5,440.04**

PROPOSAL NO: 322C
Date 1/23/2026

HOPKINS, MN | EAU CLAIRE, WI | ROCHESTER, MN | FARGO, ND

DESIGN | ENGINEERING | SALES | PARTS | TRAINING | ONLINESTORE | SERVICE INSTALLATION

HOPKINS CORPORATE OFFICE: 11303 EXCELSIOR BLVD, HOPKINS, MN 55343 PH:952-933-4800

Total Considerations



QUICK and EASY
SINGLE PAGE APPLICATION
3 HOUR CREDIT DECISION FOR VALUES LESS THAN $350K

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All other invoices such as equipment, progression, change orders and final invoices are Due Net 30 days.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.

Authorized Signature: _____
TRAVIS RITTENBACH

Note: This proposal may be with-drawn by us if not accepted within: **30 DAYS**

Acceptance of Proposal	**The above prices, specifications and conditions, including the terms, are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.**

Print Name: _____ **Signature:** _____

Date of Acceptance: _____ **Title:** _____

PO#

PLEASE TELL US WHERE WOULD YOU LIKE YOUR INVOICES SENT TO:



PRINT NAME: _____
TITLE: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
EMAIL: _____

1. The Owner/Client hereby warrants and represents to PMSI that he/she has the authority to enter into this Contract and that every person, firm and entity either having an interest in the real property defined herein as the Job Site and whose consent to the Job is required is aware of this Contract and all matters contemplated hereby and has consented thereto.

2. **Delay**. If the job is delayed or postponed due to floods, explosions, strikes, storms, terrorism or other acts of God through no fault of PMSI, Owner/Client shall pay, in addition to the Contract Price, any and all increases in the cost of labor and materials in excess of those in effect on the date of this contract.

3. **Liens for Minnesota Projects. PLEASE TAKE NOTICE THAT:**

•ANY PERSONS OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

•UNDER MINNESOTA LAW YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIAL FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

•Liens for Wisconsin Projects. PLEASE TAKE NOTICE THAT:

•As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

4. **Indemnification**. Owner/Client shall indemnify, defend and hold harmless PMSI or any of PMSI's subcontractors from and against any and all claims, damages, losses, and expenses (including attorney's fees) arising out of or resulting from the performance of this contract and related construction project, which are caused in full or in part by or arise from any negligent act(s) or omission(s) of Owner/Client to the fullest extent permitted by law.

5. **Insurance.** The Owner/Client shall purchase and maintain general liability, fire, theft, and casualty insurance, including vandalism to cover the materials, personal property and improvements, and PMSI's operations during the job at the job site. Any loss or damage incurred or suffered by the Owner/Client which arises out of or relates, in any way to PMSI's performance of the job, and whether covered by insurance or not, shall be the sole responsibility of the Owner/Client. PMSI shall maintain liability and workers' compensation insurance in the amount required by law or deemed adequate by PMSI.

6. **Underground Tank.** Upon notification by PMSI, Owner/Client shall be responsible for filling all underground storage tanks with product, or if product is unavailable, water immediately upon PMSI's placement of tanks into excavations. The Owner/Client shall be responsible for any and all damages and losses that may occur due to floating or unstable tanks, if the tanks are not tilled as requested.

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9. **Underground Hazards.** Any underground obstructions encountered, such as bed rock, water, frost, foundations, non-locatable underground utility lines or excessive caving requiring shoring are not covered, unless specifically agreed to in our proposal.

10. **Partial Completion**. If the job is terminated or postponed for reasons including but not limited to the above and which are not attributable solely to PMSI, the Owner/Client shall pay to PMSI that portion of the Contract Price representing the percentage of the Job completed upon termination or postponement.

11. **Terms of Payment**. Net thirty (30) days unless otherwise stated on Contract. By signing this Contract, the Owner/Client agrees to pay on demand all costs and expenses including legal fees and out-of-pocket expenses incurred in connection with the collection of amounts due under this contract. Service Charge will be added to unpaid balance at the rate of 1.5% per month (18% per year).

12. **Warranty Exclusions and Liability Limitation**. Owner/Client agrees that it has selected each item of equipment based on its own judgment and hereby disclaims any reliance on statements or representations made by PMSI. PMSI MAKES NO WARRANTY WITH RESPECT TO THE EQUIPMENT, EXPRESS OR IMPLIED, EXCEPT FOR ANY MANUFACTURER'S WARRANTY WHICH SHALL PASS THROUGH TO OWNER/CLIENT AND PMSI EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE. Any Equipment sold hereunder and not covered by a manufacturer's warranty is accepted by Owner/Client "AS-IS, Where-IS," and "with all faults." PMSI further disclaims and Owner/Client waives any claim for consequential damages arising out of the use of or inability to use the Equipment. PMSI's liability hereunder for any claim alleged by Owner/Client shall be expressly limited to a measure of damages equivalent to Owner/Client's return of Equipment sold hereunder and PMSI's refund to Owner/Client of the purchase price. Owner/Client agrees that the damages referred to in the preceding sentence shall be its sole and exclusive remedy for any breach or negligence of PMSI. Owner/Client hereby waives and releases PMSI from any and all liability whatsoever relating to Equipment failure or nonperformance caused by or resulting from software or programming issues. In the event any legal action is commenced regarding this contract and the work related thereto, PMSI shall be entitled to recover its attorney's fees and costs from Owner/Client.

13. **Security Interest**. To secure full and prompt payment for the equipment sold herein Owner/Client hereby grants to PMSI a purchase money security interest in and to all of Owner/Client's right, title and interest in and to the equipment described and sold herein wherever located (collectively, the "Collateral"). Owner/Client acknowledges that PMSI may file a UCC-1 Financing Statement and shall release or terminate same upon receipt of full payment for Collateral.

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261460
Charge To:
CITY OF CHANHASSEN
7700 MARKET BLVD, CHANHASSEN, MN, 55317

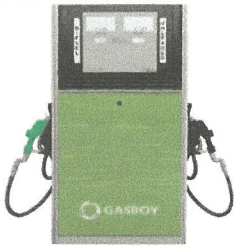
Contact:
CHARLIE SIEGLE
952-292-4694
CSIEGLE@CHANHASSENMN.GOV

1000071
Job Site:
CITY OF CHANHASSEN
7901 Park Pl, Chanhassen, MN, 55317-9237

Salesman:
TRAVIS RITTENBACH
612-590-1679
TRITTENBACH@PUMP-METER.COM

PROPOSAL DESCRIPTION: REPLACE (2) EXISTING DISPENSERS W/ NEW GASBOY ATLAS-X. NEW HANGING HARDWARE. CONNECT TO EXISTING CARD READER.

GILBARCO DISPENSING EQUIPMENT



ITEM	DESCRIPTION	QTY	SALE	Products Dispensed
	GASBOY ATLAS X 9853GXTWS DF, TWO PRODUCT, TWO HOSE, SIDE LOAD	2	$17,405.69	
	LED PRODUCT BACK LIGHT - PER SIDE	4	$756.62	
	PULSE OUTPUT BOARD, DUAL CHANNEL	2	$1,072.44	
	INTERNAL FILTER ADAPTOR W/ 10 MICRON - GAS	2	$0.00	10 Micron - Gas
	INTERNAL FILTER ADAPTOR W/ 30 MICRON - DIESEL	2	$0.00	30 Micron - Diesel
Total			**$19,234.76**	**$19,234.76**

HANGING HARDWARE

ITEM	DESCRIPTION	QTY	SALE	Products Dispensed
	3/4" X 9 FT - UNL<E10 - BLACK,RECON - HUSKY	2	$631.02	UNLEADED
	3/4" X 9 FT - DIESEL - GREEN,RECON - HUSKY	1	$320.40	DIESEL - LD
	1" X 17 FT - DIESEL - GREEN,RECON - HUSKY	1	$584.34	DIESEL - HD
POST RETRACTORS:	HOSE RETRIEVER KIT, W/WEIGHTS	1	$294.82	DIESEL - HD
	BASE FOR HOSE RETRIEVER	1	$147.41	DIESEL - HD
	1" HOSE RETRIEVER SUPPORT BUN	1	$221.53	DIESEL - HD
Total			**$2,199.53**	**$2,199.53**

INSTALLATION SCOPE

1 Mobilize and Travel to site.
2 ID wiring and product lines. Disconnect from existing Wayne Select dispensers.
3 Palletize old dispensers for removal. (Prepair for disposal at warehouse).
4 Install (2) new Gasboy AtlasX dispensers. Includes new steel piping above impact valve.
5 Includes electrician to reconnect new dispensers and connect existing PetroVend PV200 card reader to dispensers.
6 Start-up, program, purge and calibrate.
7 Complete warranty documenation.
8 Disposal of old units included.

FUEL INSTALLATION **$5,440.04**

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City Council Item

February 9, 2026

Item	Approval for ESRI Software Agreement with Carver County	
File No.		**Item No:** D.11
Agenda Section	**CONSENT AGENDA**	
Prepared By	Matt Kerr, IT Manager	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council approves the purchase of GIS products and services as part of an ESRI Enterprise License agreement with Carver County in the total amount of $46,600.05, with payments spread over the years 2026-2029."

Motion Type	Simple Majority Vote of members present
Strategic Priority	N/A

SUMMARY

Carver County established an Enterprise License agreement for GIS products and services from Environmental Systems Research Institute, Inc. (ESRI). The agreement allows municipal governments to participate at a lower cost than what could be obtained individually. City Staff utilizes this software in all departments for geographical mapping applications. The agreement is for a three-year period, so the total amount would be paid out over 2026 - 2029 at $15,533.35 a year.

BACKGROUND

DISCUSSION

BUDGET

RECOMMENDATION

Staff recommends that the City Council approve the ESRI Enterprise Agreement.

ATTACHMENTS

Esri Authorized Entity (City of Chanhassen)
Q-529688 SGEA County of Carver Contract

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. (**"Esri"**) and County of Carver (**"Managing Customer"**), have entered into a Regional Government Enterprise Agreement (**"Agreement"**) for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Chanhassen _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

January 9, 2026

Chad Riley
County of Carver
600 E 4th St
Chaska, MN 55318-2102

Dear Chad,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.

- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.

- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.

- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.

- The organization will provide an annual report of installed Esri software to Esri.

- Esri software and updates that the organization is licensed to use will be automatically available for downloading.

- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

   "THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

   Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.

3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.

4. Send the purchase order and agreement to the address, email or fax noted below:

   Esri
   Attn: Customer Service SG-EA
   380 New York Street
   Redlands, CA 92373-8100

   e-mail: service@esri.com
   fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Jason Fetch

Quotation # Q-529688

Date: January 9, 2026

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 13099 Contract # ENTERPRISE AGREEMENT

County of Carver
Information Services
600 E 4th St
Chaska, MN 55318-2102

ATTENTION: Chad Riley
PHONE: 952-361-1937
EMAIL: criley@co.carver.mn.us

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 1/9/2026 To: 4/9/2026

Material	Qty	Term	Unit Price	Total
193207	1	Year 1	$122,800.00	$122,800.00
Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				
193207	1	Year 2	$122,800.00	$122,800.00
Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				
193207	1	Year 3	$122,800.00	$122,800.00
Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				
168442	1	Year 1	$8,800.00	$8,800.00
ArcGIS GeoEvent Server Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				
168442	1	Year 2	$8,800.00	$8,800.00
ArcGIS GeoEvent Server Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				
168442	1	Year 3	$8,800.00	$8,800.00
ArcGIS GeoEvent Server Populations of 100,001 to 125,000 Small Government Enterprise Agreement Annual Subscription				

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:	**Email:**	**Phone:**
Jason Fetch	jfetch@esri.com	651-454-0600 x2331

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

FETCHJ **This offer is limited to the terms and conditions incorporated and attached herein.**

Quotation # Q-529688

Date: January 9, 2026

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 13099 Contract # ENTERPRISE AGREEMENT

County of Carver
Information Services
600 E 4th St
Chaska, MN 55318-2102

ATTENTION: Chad Riley
PHONE: 952-361-1937
EMAIL: criley@co.carver.mn.us

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 1/9/2026 To: 4/9/2026

Subtotal:	$394,800.00
Sales Tax:	$0.00
Estimated Shipping and Handling (2 Day Delivery):	$0.00
Contract Price Adjust:	$0.00
Total:	$394,800.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:	**Email:**	**Phone:**
Jason Fetch	jfetch@esri.com	651-454-0600 x2331

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

FETCHJ **This offer is limited to the terms and conditions incorporated and attached herein.**

Esri Use Only:
Cust. Name _____
Cust. # _____
PO # _____
Esri Agreement # _____

REGIONAL GOVERNMENT ENTERPRISE AGREEMENT (RG1)

This Agreement is by and between County of Carver (**"Managing Customer"**) and **Environmental Systems Research Institute, Inc.** (**"Esri"**).

This Agreement sets forth the terms for Managing Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Managing Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities (annual subscription)

ArcGIS Enterprise Software and Extensions ArcGIS Enterprise (Advanced and Standard) ArcGIS Monitor ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Data Reviewer	**ArcGIS Enterprise Additional Capability Servers** ArcGIS Image Server **ArcGIS Online User Types** ArcGIS Online Viewer User Type **ArcGIS Enterprise User Types** ArcGIS Enterprise Viewer User Type

Capped Quantities (annual subscription)

ArcGIS Online User Types		**ArcGIS Enterprise User Types**	
ArcGIS Online Contributor User Type	50	ArcGIS Enterprise Contributor User Type	50
ArcGIS Online Mobile Worker User Type	200	ArcGIS Enterprise Mobile Worker User Type	200
ArcGIS Online Creator User Type	200	ArcGIS Enterprise Creator User Type	200
ArcGIS Online Professional User Type	50	ArcGIS Enterprise Professional User Type	50
ArcGIS Online Professional Plus User Type	50	ArcGIS Enterprise Professional Plus User Type	50
ArcGIS Pro (Add-on Apps) for ArcGIS Online Creator or Professional User Type		**ArcGIS Pro (Add-on Apps) for ArcGIS Enterprise Creator or Professional User Type**	
ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	50 each	ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	50 each
ArcGIS Online Apps and Other		**ArcGIS Enterprise Apps and Other**	
ArcGIS Location Sharing for ArcGIS Online	50	ArcGIS Location Sharing for ArcGIS Enterprise	50
ArcGIS Online Service Credits	125,000	ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise	50

Other Benefits

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Esri	4
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

Managing Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement (**"Ordering Document"**). **ADDITIONAL OR CONFLICTING TERMS IN MANAGING CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties (**"Effective Date"**).

This Agreement authorizes the entities listed in Attachment 1 (each an **"Authorized Entity"**) to use Products listed in Table A, provided Authorized Entity signs and returns an executed Authorized Entity Acknowledgment Statement and agrees to be bound by the terms and conditions of this Agreement. Managing Customer may not Deploy any Products to an Authorized Entity until Managing Customer has received and sent to Esri the executed Authorized Entity Acknowledgment Statement.

Term of Agreement: Three (3) year; March 31, 2026 - March 30, 2029

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

County of Carver
(Managing Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

MANAGING CUSTOMER CONTACT INFORMATION

Contact: _____

Address: _____

City, State, Postal Code: _____

Country: _____

Quotation Number (if applicable): _____

Telephone: _____

Fax: _____

E-mail: _____

1.0—Additional Definitions

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Customer" means Managing Customer and Authorized Entity.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Managing Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at https://www.esri.com/en-us/legal/terms/full-master-agreement and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Managing Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Managing Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—Additional Grant of License

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement. Additionally, Esri grants to Managing Customer the right to Deploy for Customer's internal use, provided prior to Deploying to an Authorized Entity, Esri receives a signed copy of the Authorized Entity Acknowledgment Statement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Managing Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—Term, Termination, and Expiration

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference

registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Managing Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

3.6 Termination of an Individual Authorized Entity. Esri may terminate the license rights of a particular Authorized Entity for material breach without terminating this Agreement with Managing Customer. The breaching Authorized Entity will be given a period of thirty (30) days from the date of written notice to cure any material breach. Upon the termination of an Authorized Entity, all Products Deployed to the Authorized Entity will also terminate. Managing Customer shall reasonably cooperate with Esri in termination of an Authorized Entity for material breach of this Agreement, including enforcement of the Agreement with respect to such Authorized Entity. There will be no reduction in the Fee if an Authorized Entity's rights are terminated. The terminated Authorized Entity will have no further access to any benefits, entitlements, rights, or other items included in or otherwise related to this Agreement.

3.7 Termination by Authorized Entity. If an Authorized Entity no longer desires to participate in this Agreement, the Authorized Entity may terminate; however, there will be no decrease in the Fee as a result.

4.0—Product Updates

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Managing Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Managing Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at https://support.esri.com/en/other-resources/product-life-cycle. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Managing Customer will not be able to Deploy retired Products.

5.0—Maintenance

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at https://www.esri.com/en-us/legal/terms/maintenance). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Managing Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.

2. The Tier 1 Help Desk will be fully trained in the Products.

3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions

as well as questions on installation and troubleshooting procedures.

4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.

5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.

6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Managing Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.

2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.

3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.

5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—Endorsement and Publicity

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—Administrative Requirements

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Managing Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—Ordering, Administrative Procedures, Delivery, and Deployment

8.1 Orders, Delivery, and Deployment

a. Upon the Effective Date, Esri will invoice Managing Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Managing Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Managing Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Managing Customer interest at a monthly rate equal to the lesser of one percent

(1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Managing Customer of the past-due balance.

c. Esri's federal ID number is 95-2775-732.

d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Managing Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Managing Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 **Order Requirements.** Esri does not require Managing Customer to issue a purchase order. Managing Customer may submit a purchase order in accordance with its own process requirements, provided that if Managing Customer issues a purchase order, Managing Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Managing Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

a. All orders pertaining to this Agreement will be processed through Managing Customer's centralized point of contact.

b. The following information will be included in each Ordering Document:

(1) Managing Customer name; Esri customer number, if known; and bill-to and ship-to addresses
(2) Order number
(3) Applicable annual payment due

9.0—Mergers, Acquisitions, or Divestitures

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as **"Ownership Change"**). There will be no decrease in Fee as a result of any Ownership Change.

9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.

9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will uninstall, remove, and destroy or transfer the Products to Customer.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

ATTACHMENT 1
AUTHORIZED ENTITY LIST

1. Authorized Entity Name: City of Carver
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

2. Authorized Entity Name: City of Chanhassen
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

3. Authorized Entity Name: City of Chaska
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

4. Authorized Entity Name: City of Cologne
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

5. Authorized Entity Name: City of Hamburg
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

6. Authorized Entity Name: City of Mayer
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

7. Authorized Entity Name: City of New Germany
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

8. Authorized Entity Name: City of Norwood Young America
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

9. Authorized Entity Name: City of Victoria
   Contact Name: _____
   Address: _____
   _____
   Phone: _____
   E-mail: _____

10. Authorized Entity Name: City of Waconia
    Contact Name: _____
    Address: _____
    _____
    Phone: _____
    E-mail: _____

11. Authorized Entity Name: City of Watertown
    Contact Name: _____
    Address: _____
    _____
    Phone: _____
    E-mail: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. (**"Esri"**) and County of Carver (**"Managing Customer"**), have entered into a Regional Government Enterprise Agreement (**"Agreement"**) for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Carver _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. (**"Esri"**) and County of Carver (**"Managing Customer"**), have entered into a Regional Government Enterprise Agreement (**"Agreement"**) for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Chanhassen _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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Accepted and Agreed:

City of Chaska _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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City of Cologne _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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Accepted and Agreed:

City of Hamburg _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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City of Mayer _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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City of New Germany _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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Accepted and Agreed:

City of Norwood Young America _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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City of Victoria _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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Accepted and Agreed:

City of Waconia _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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Accepted and Agreed:

City of Watertown _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

City Council Item

February 9, 2026

Item	Resolution 2026-XX; Cooperative Agreement for Highway 41 & West 78th Street Pedestrian Underpass	
File No.	ENG 25-03	**Item No:** D.12
Agenda Section	**CONSENT AGENDA**	
Prepared By	Charlie Howley, Director of Public Works/City Engineer	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION

"The Chanhassen City Council approves a resolution authorizing entering into a cooperative agreement with MnDOT and Carver County for the Highway 41 Pedestrian Underpass Project."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Operational Excellence

SUMMARY

The pedestrian underpass on Highway 41, just north of West 78th Street, is currently out for bids. This project is not technically included in the larger Highway 5 project, but the plan is to construct it as part of the project.

The funding for the project is a 50/50 cost share with Carver County. The Cooperative Agreement considered by this action is for ownership and maintenance of the underpass and its associated appurtenances, which is a requirement for any improvement on MnDOT's Right of Way.

BACKGROUND

N/A

DISCUSSION

N/A

BUDGET

N/A

RECOMMENDATION

Staff recommends authorizing entering into the agreement.

ATTACHMENTS

RESOLUTION 2026-XX Hwy 41 Underpass MnDOT Cooperative Agreement
1061806 AGR Carver Co-Chanhassen

CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA

DATE: February 9, 2026 **RESOLUTION NO: 2026-XX**

MOTION BY: _____ **SECONDED BY:** _____

RESOLUTION AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH MnDOT, CARVER COUNTY, AND CITY OF CHANHASSEN RELATED TO THE HIGHWAY 41 SHARED USE PATH AND UNDERPASS (SP 1008-118)

WHEREAS, the State of Minnesota, Department of Transportation ("MnDOT") and the City of Chanhassen ("Chanhassen") are partnering with Carver County ("County") to construct a shared use trail and underpass along Trunk Highway 41 (TH 41), north of West 78th Street within the city of Chanhassen ("Project"); and

WHEREAS, the Project limits are within MnDOT TH 41 Right of Way from the intersection of TH 41 and West 78th Street, to 0.20 Miles north of West 78th Street; and

WHEREAS, MnDOT, County, and Chanhassen have prepared construction plans and specifications for the Project, and MnDOT has reviewed and approved the Project; and

WHEREAS, this Cooperative Agreement ("Agreement") addresses, among other details, construction and maintenance responsibilities of the infrastructure components; and

WHEREAS, a separate agreement between the County and Chanhassen will address cost share for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Chanhassen City Council does hereby authorize entering into MnDOT Agreement #1061806 with MnDOT for the purposes stated above and authorizes the Public Works Director to act on the city's behalf to approve minor amendments to the Agreement.

BE IT FURTHER RESOLVED, that the Mayor and City Manager are authorized to execute all documents necessary to execute the Agreement.

Passed and adopted by the Chanhassen City Council this 9th day of February, 2026.

ATTEST:

_____ _____

Jenny Potter, City Clerk Elise Ryan, Mayor

YES NO ABSENT

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CARVER COUNTY
AND
CITY OF CHANHASSEN
COOPERATIVE CONSTRUCTION
AGREEMENT

State Project Number:	**1008-118**
Trunk Highway Number:	**41=012**
County Project Number:	**258986**
Lighting System Feed Point:	**A**
Bridge Number:	**10X30**

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), Carver County, acting through its Board of Commissioners ("County"), and the City of Chanhassen, acting through its City Council ("City").

Recitals

1. The County will perform grading, bituminous surfacing, lighting, and box culvert Bridge 10X30 construction, and other associated construction upon, along, and adjacent to Trunk Highway (TH) 41 at 0.361 miles north of TH 5 according to County-prepared plans, specifications, and special provisions designated by the County as County Project (CP) 258986 and by the State as State Project (SP) 1008-118 (TH 41=012) ("Project"); and
2. The County requests the State allow the construction of drainage, municipal utility, shared use path, lighting, and pedestrian underpass Bridge 10X30 and the State is willing to allow said construction; and
3. The City will own and maintain the shared use path, lighting, and pedestrian underpass Bridge 10X30; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

1.1. ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2. ***Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.

1.3. ***Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the City; 8. Liability; Worker Compensation Claims; Insurance; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure.

1.4. ***Plans, Specifications, and Special Provisions.*** State-approved County plans, specifications, and special provisions designated by the County as CP 258986 and by the State as SP 1008-118 (TH 41=012) are on file in the office of the County's Engineer and incorporated into this Agreement by reference ("Project Plans").

1.5. ***Exhibits.*** Exhibit A – Drainage Ownership and Maintenance is on file in the office of the County Engineer and attached and incorporated into this Agreement.

2. Right-of-Way Use

2.1. ***Limited Right to Occupy.*** The State grants to the County (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the County (or its contractors or consultants) for revoking this right of occupancy.

2.2. ***State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the County or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the County (and its contractors and consultants) to suspend their operations until the County (and its contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the County (or its contractors or consultants) for exercising or failing to exercise its rights under this provision.

2.3. ***Traffic Control; Worker Safety.*** While the County (and its contractors and consultants) are occupying the State's Trunk Highway Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (*http://www.dot.state.mn.us/trafficeng/workzone/index.html*). All County, contractor, and consultant personnel occupying the State's Trunk Highway Right-of-Way must be provided with required reflective clothing and hats.

2.4. ***State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the County's contractor with respect to such improvements (if any) will flow to the State. The County will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the County's consultants, and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the County will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the County's consultants and contractors.

2.5. ***Utility Relocation.*** The State authorizes the County to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

3. Contract Award and Construction

3.1. ***Direction, Supervision, and Inspection of Construction***

A. The contract construction will be under the direction of the County and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The

County will give the State Aid Agreements Engineer at Roseville five days' notice of its intention to start the contract construction.

B. Responsibility for the control of materials for the contract construction will be on the County and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction".

3.2. ***Completion of Construction.*** The County will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate County official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

3.3. ***Compliance with Laws, Ordinances, and Regulations.*** The County will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the County will not require the contractor to follow local ordinances or to obtain local permits.

4. Right-of-Way; Easements; Permits

4.1. The County will, without cost or expense to the State, obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction.

4.2. The County will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.

4.3. The County will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.

4.4. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).

4.5. ***Limited Use Permit.*** The City will obtain, through the District's Right-of-Way Area Manager, Limited Use Permit 1000-0056 to cover the City's liability responsibilities for the shared use path to be constructed upon the State's Right-of-Way.

5. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

5.1. ***Storm Sewers.*** Ownership and maintenance of storm sewer facilities construction as shown on Exhibit A – Drainage Ownership and Maintenance. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.

5.2. ***Municipal Utilities.*** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.

5.3. ***Shared Use Paths.*** Maintenance of any shared use paths construction. Maintenance includes, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the shared use paths in a safe and usable condition.

5.4. ***Lighting.*** Maintenance and ownership of the lighting facilities construction on Feed Point A, located in Pedestrian Trail Bridge 10X30 under TH 41. Maintenance of electrical lighting systems includes everything within the system, from the point of attachment to the power source or utility, to the last light on the feed point, including but not limited to re-lamping of lighting units or replacing of LED luminaires, repair or replacement of all damaged luminaire glassware, loose connections, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, defective starter boards or drivers, damaged fuse holders, blown fuses, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, damaged foundations, equipment pad, installation of approved splices or replacement of wires, repair or extending of conduit, lighting cabinet maintenance including photoelectric cell, electrical distribution system, Gopher State One Call (GSOC) locates, and painting of poles and other equipment. The City will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility.

5.5. ***Pedestrian Trail Bridge 10X30 Under TH 41.*** Ownership, maintenance, repair, and reconstruction of pedestrian trail Bridge 10X30 under TH 41. The City will perform all maintenance including, but not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, graffiti removal, signing, pavement markings, wing wall repair and/or replacement, fence repair and/or replacement, anchor and panel repair, painting, repair or replacement of damaged aesthetic finishes, and any other maintenance activities necessary to perpetuate the pedestrian trail bridge in a safe, usable, and aesthetically acceptable condition. The City will perform required bridge safety inspections of the pedestrian trail bridge and share inspection reports with the State. The City will be responsible for inspection, minor and major maintenance, replacement, and any other costs. If the State deems the City's maintenance practices unacceptable, the State shall complete the necessary maintenance and invoice the City. The City may remove the pedestrian trail bridge in the future provided that the State's right-of-way is restored to the State's standards and subject to any Federal Aid reimbursement, all at the City's expense.

5.6. ***Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155
Telephone:	(651) 366-4634
Email:	malaki.ruranika@state.mn.us

6.2. The County's Authorized Representative will be:

Name, Title:	Lyndon Robjent, County Engineer (or successor)
Address:	11360 Highway 212, Suite 1, Cologne, MN 55322
Telephone:	(952) 466-5222
Email:	lrobjent@carvercountymn.gov

6.3. The City's Authorized Representative will be:

Name, Title:	Charles Howley, City Engineer (or successor)
Address:	7700 Market Boulevard, Chanhassen, MN 55317
Telephone:	(952) 227-1169
Email:	chowley@chanhassenmn.gov

7. Assignment; Amendments; Waiver; Contract Complete

7.1. ***Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third party to perform City maintenance responsibilities covered under this Agreement.

7.2. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

7.3. ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

7.4. ***Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State, the County, and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims; Insurance

8.1. Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County and the City. Notwithstanding the foregoing, the County and the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the County's or the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the County or the City or their contractor(s) or consultant(s).

8.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

8.3. The County and the City may require its contractor to carry insurance to cover claims for damages asserted against the County's and the City's contractor.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The County, the City, and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County and the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by the City, the County, or the State.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

13.1. ***By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

13.2. ***Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment or the provision of the services covered here. Termination must be by written or fax notice to the County and the City. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

13.3. ***Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement.

14. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank.]

CITY OF CHANHASSEN

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

CARVER COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

EXHIBIT A - DRAINAGE OWNERSHIP AND MAINTENANCE

Agreement 1061806
SP 1008-118
Carver County and City of Chanhassen
Page 1 of 1

City Ownership and Maintenance

MATCHLINE STA 14+50

CITY OF CHANHASSEN PROPERTY

5007
5008
5006
5009
15
5005
5004

A/L TH 41 SB
(FUTURE ALIGNMENT)

TH 41 SB
420
TH 41 NB
420

BOX CULVERT
BRIDGE # 10X30

BOX CULVERT
BRIDGE # 10X30

A/L TH 41 NB
(FUTURE ALIGNMENT)

425 425

CITY OF CHANHASSEN PROPERTY

5003
5000
20
5002
5001

A/L TH 41 TRAIL UNDERPASS

BIOFILTRATION BASIN
BTM = 964.5
HWL = 966.5

TH 41 TRAIL UNDERPASS
STA 20+19.64
END SP 1008-118

CITY OF CHANHASSEN PROPERTY

CITY OF CHANHASSEN PROPERTY

LEGEND

XXXX — DRAINAGE STRUCTURE NUMBER	EXISTING RIGHT-OF-WAY
SURFACE FLOW DIRECTION	PROPERTY LINE
PROPOSED/INPLACE MANHOLE STRUCTURE	CONSTRUCTION LIMITS
PROPOSED/INPLACE CATCH BASIN STRUCTURE	AREAS OF ENVIRONMENTAL SENSITIVITY
PROPOSED/INPLACE APRON	PROPOSED STORM SEWER
RIPRAP CL III (UNLESS NOTED)	EXISTING STORM SEWER
	PROPOSED 4" SUBDRAIN (UNLESS NOTED)

0 25 50
SCALE FEET

BOLTON & MENK
12224 NICOLLET AVENUE
BURNSVILLE, MINNESOTA 55337
Phone: (952) 890-0509
Email: Burnsville@bolton-menk.com
www.bolton-menk.com

REV.	BY	DATE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOHN L. PERKINS
LIC. NO. 56278 DATE 12-17-2025

DESIGNED MMC
DRAWN MMC
CHECKED JLP

S.P. 1008-118 (TH 41), C.P. 258986
HIGHWAY 41 TRAIL CROSSING
DRAINAGE PLANS

SHEET 19 OF 195

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CITY OF CHANHASSEN

RESOLUTION

IT IS RESOLVED that the City of Chanhassen enter into MnDOT Agreement 1061806 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for routine maintenance by the City upon, along, and adjacent to Trunk Highway 41, the limits of which are defined in said Agreement.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Chanhassen at an authorized meeting held on the _____ day of _____, 2026, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2026

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

CARVER COUNTY

RESOLUTION

IT IS RESOLVED that Carver County enter into MnDOT Agreement 1061806 with the State of Minnesota, Department of Transportation for the following purposes:

For the State to grant to the County (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans.

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Carver County at an authorized meeting held on the _____ day of _____, 2026, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2026

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

City Council Item

February 9, 2026

Item	Ordinance XXX: Rezoning from Rural Residential to Single-Family Residential for the property located at 7750 Crimson Bay Road (Planning Case #2025-19)	
File No.	Planning Case #25-19	**Item No:** D.13
Agenda Section	**CONSENT AGENDA**	
Prepared By	Rachel Arsenault, Associate Planner	
Reviewed By		

SUGGESTED ACTION

"The Chanhassen City Council approves the requested rezoning of the property located at 7750 Crimson Bay Road from Rural Residential to Single-Family Residential and adopts the attached findings of fact and decision."

Motion Type	Simple Majority Vote of members present
Strategic Priority	Development & Redevelopment

SUMMARY

The applicant is requesting a rezoning from Rural Residential to Single-Family Residential. The rezoning will facilitate the future planned lot line adjustment, decreasing the size of the property at 7750 Crimson Bay Road.

BACKGROUND

The subject property was reguided in the Comprehensive Plan guidance from Residential Large-Lot to Residential Low-Density in 2023 due to a planned extension of utility access that was installed in 2024. The property requires a rezoning prior to completion of the planned future lot line adjustment.

DISCUSSION

The proposed rezoning went to Planning Commission for public hearing on January 20th. At the public hearing, no comments or concerns were raised by residents; the only person who spoke was the applicant's engineer, indicating they were in attendance to answer any questions.

BUDGET

RECOMMENDATION

Planning Commission recommended unanimous approval of the rezoning located at 7750 Crimson Bay Road from Rural Residential to Single-Family Residential.

ATTACHMENTS

Development Application
Survey
Staff Report
Findings of Fact
Rezoning Ordinance

COMMUNITY DEVELOPMENT DEPARTMENT
Planning Division – 7700 Market Boulevard
Mailing Address – P.O. Box 147, Chanhassen, MN 55317
Phone: (952) 227-1100 / Fax: (952) 227-1110

CITY OF CHANHASSEN

APPLICATION FOR DEVELOPMENT REVIEW

Submittal Date: _____ PC Date: _____ CC Date: _____ 60-Day Review Date: _____

Section 1: Application Type (check all that apply)

(Refer to the appropriate Application Checklist for required submittal information that must accompany this application)

- ☐ Comprehensive Plan Amendment $700
- ☐ Conditional Use Permit (CUP)
  - ☐ Single-Family Residence $400
  - ☐ All Others $600
- ☐ Interim Use Permit (IUP)
  - ☐ In conjunction with Single-Family Residence.. $400
  - ☐ All Others $600
- ☒ Rezoning (REZ)
  - ☐ Planned Unit Development (PUD)..... $750
  - ☐ Minor Amendment to existing PUD $100
  - ☒ All Others $600
- ☐ Sign Plan Review..... $150
- ☐ Site Plan Review (SPR)
  - ☐ Administrative..... $100
  - ☐ Residential/Commercial/Industrial Districts.. $750**
- ☐ Subdivision (SUB)
  - ☐ Plat 3 lots or less..... $500
  - ☐ Plat over 3 lots $1250
  - ☐ Metes & Bounds (2 lots)..... $300
  - ☐ Consolidate Lots $150
  - ☐ Administrative Subd. (Line Adjustment)..... $150
  - ☐ Final Plat…….. $700*
- ☐ Vacation of Easements/Right-of-way (VAC)..... $300
  (Additional recording fees may apply)
- ☐ Variance (VAR) $200
- ☐ Wetland Alteration Permit (WAP)
  - ☐ Single-Family Residence..... $150
  - ☐ All Others..... $275
- ☐ Appeal of Administrative Decision..... $200
- ☐ Zoning Ordinance Amendment (ZOA)..... $500

***NOTE*: When multiple applications are processed concurrently, the appropriate fee shall be charged for each application.**

- ☒ Notification Sign (City to install and remove)..... $200
- ☐ Escrow for Recording Documents (check all that apply) ..... $ per document
  - ☐ Conditional Use Permit - $50
  - ☐ Wetland Alteration Permit - $50
  - ☐ Variance - $50
  - ☐ Interim Use Permit - $50
  - ☐ Easements (____ easements) - $85
  - ☐ Metes & Bounds Sub (2 deeds) - $250
  - ☐ Site Plan Agreement - $85
  - ☐ Vacation - $85
  - ☐ Deeds - $100

TOTAL FEE: $800.00

*Includes $450 escrow for attorney costs.
**Additional escrow may be required for other applications through the development contract.

Section 2: Required Information

Description of Proposal: Rezoning for a lot line adjustment between adjoiners.

Property Address or Location: 7750 Crimson Bay Road, Chaska, MN 55318

Parcel #: 252610011 Legal Description: Lot 1 and part of Lot 2, Block 1, Crimson Bay

Total Acreage: 2.84 Wetlands Present? ☒ Yes ☐ No

Present Zoning: Rural Residential - Low Density Requested Zoning: Residential Single Family (Hanson Parcel)

Present Land Use Designation: _____ Requested Land Use Designation: _____

Existing Use of Property: Single family dwelling

☐ Check box if separate narrative is attached.

Section 3: Property Owner and Applicant Information

APPLICANT OTHER THAN PROPERTY OWNER: In signing this application, I, as applicant, represent to have obtained authorization from the property owner to file this application. I agree to be bound by conditions of approval, subject only to the right to object at the hearings on the application or during the appeal period. If this application has not been signed by the property owner, I have attached separate documentation of full legal capacity to file the application. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. I certify that the information and exhibits submitted are true and correct.

Name: _____ Contact: _____

Address: _____ Phone: _____

City/State/Zip: _____ Cell: _____

Email: _____ Fax: _____

Signature: _____ Date: _____

PROPERTY OWNER: In signing this application, I, as property owner, have full legal capacity to, and hereby do, authorize the filing of this application. I understand that conditions of approval are binding and agree to be bound by those conditions, subject only to the right to object at the hearings or during the appeal periods. I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. I certify that the information and exhibits submitted are true and correct.

Name: DARLENE J. HANSON Contact: _____

Address: 7750 C RIKSON BAK RD Phone: 612-644-0632

City/State/Zip: MAPLE GROVE, MN 55311 Cell: _____

Email: DARLENEHANSON44@GMAIL.COM Fax: _____

Signature: Darlene J Hanson Date: 12-11-25

This application must be completed in full and be typewritten or clearly printed and must be accompanied by all information and plans required by applicable City Ordinance provisions. Before filing this application, refer to the appropriate Application Checklist and confer with the Planning Department to determine the specific ordinance and applicable procedural requirements.

A determination of completeness of the application shall be made within 15 business days of application submittal. A written notice of application deficiencies shall be mailed to the applicant within 15 business days of application.

PROJECT ENGINEER (if applicable)

Name: _____ Contact: _____

Address: _____ Phone: _____

City/State/Zip: _____ Cell: _____

Email: _____ Fax: _____

Section 4: Notification Information

Who should receive copies of staff reports?

- ☐ Property Owner Email _____
- ☐ Applicant Email _____
- ☐ Engineer Email _____
- ☒ Other* Email jripley@alliant-inc.com

***Other Contact Information:**

Name: Dan Ekrem, PLS

Address: 733 Marquette Ave Ste 700

City/State/Zip: Minneapolis, MN 55402

Email: dekrem@alliant-inc.com

INSTRUCTIONS TO APPLICANT: Complete all necessary form fields, then select **SAVE FORM** to save a copy to your device. **PRINT FORM** and deliver to city along with required documents and payment. **SUBMIT FORM** to send a digital copy to the city for processing.

PROPOSED PARCEL A DESCRIPTION

Those parts of Lot 1 and Lot 2, Block 1, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota, and that part of vacated Crimson Bay Road, described as follows:

Beginning at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West, assumed bearing along the north line of said Lot 1, a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West 70.78 feet; thence South 21 degrees 10 minutes 23 seconds East 198.46 feet to a northerly line of said vacated Crimson Bay Road; thence South 72 degrees 54 minutes 37 seconds East, along said northerly line of vacated Crimson Bay Road, a distance of 84.55 feet to a point of tangency on said northerly line; thence northeasterly along said northerly line, a distance of 145.51 feet along a tangential curve concave to the northwest, having a radius of 100.00 feet and a central angle of 83 degrees 22 minutes 07 seconds; thence North 27 degrees 58 minutes 46 seconds East, not tangent to said curve, a distance of 70.94 feet; thence North 12 degrees 46 minutes 50 seconds East 61.27 feet to the north line of said vacated Crimson Bay Road; thence northwesterly along said north line of vacated Crimson Bay Road, a distance of 53.89 feet, along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 48 degrees 14 minutes 42 seconds, and a chord bearing of North 48 degrees 39 minutes 19 seconds West to the east line of said Lot 1; thence North 00 degrees 26 minutes 11 seconds West, along said east line, a distance of 41.97 feet to the point of beginning.

PROPOSED PARCEL B DESCRIPTION

Outlot B, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota.

AND

That part of vacated Crimson Bay Road that lies between the northeasterly line of Trunk Highway No. 5 (Arboretum Blvd), as dedicated on said plat of CRIMSON BAY, and the following described line:

Commencing at the northeast corner of Lot 1, Block 1, said CRIMSON BAY; thence South 72 degrees 32 minutes 08 seconds West, assumed bearing along the north line of said Lot 1, a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West 70.78 feet; thence South 21 degrees 10 minutes 23 seconds East 198.46 feet to a northerly line of said vacated Crimson Bay Road; thence South 72 degrees 54 minutes 37 seconds East, along said northerly line of vacated Crimson Bay Road, a distance of 84.55 feet to a point of tangency on said northerly line; thence northeasterly along said northerly line, a distance of 145.51 feet along a tangential curve concave to the northwest, having a radius of 100.00 feet and a central angle of 83 degrees 22 minutes 07 seconds to the point of beginning of the line to be described; thence North 27 degrees 58 minutes 46 seconds East, not tangent to said curve, a distance of 70.94 feet; thence North 12 degrees 46 minutes 50 seconds East 61.27 feet to the north line of said vacated Crimson Bay Road; thence southeasterly along said north line of vacated Crimson Bay Road, a distance of 11.28 feet along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 10 degrees 05 minutes 45 seconds, and chord bearing of South 77 degrees 49 minutes 33 seconds East, to the east line of said vacated Crimson Bay Road, said point being the point of terminus of the permanent right of way easement described in Exhibit A-1 of Document No. A789134, on file and of record in said county, and said line there terminating.

PROPOSED PARCEL B DESCRIPTION (CONT.)

AND

That part of the following described property that lies westerly of a line hereinafter referred to as Line A:

Lot 1, Block 1, CRIMSON BAY, according to the plat thereof on file and of record in the Office of the County Recorder, Carver County, Minnesota, EXCLUDING that portion of said Lot 1, Block 1, CRIMSON BAY, Carver County, Minnesota which lies northerly of the following described line:

Commencing at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West along the north line of said Lot 1 a distance of 218.24 feet to the point of beginning of the line to be described; thence North 14 degrees 55 minutes 10 seconds West a distance of 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West a distance of 142.34 feet; thence South 87 degrees 33 minutes 35 seconds West a distance of 244.58 feet; thence North 42 degrees 41 minutes 06 seconds West a distance of 113.71 feet to the north line of said Lot 1 and said line there terminating;

PLUS that part of Lot 2, Block 1, CRIMSON BAY, Carver County, Minnesota which lies southerly of the following described line: Commencing at the northeast corner of Lot 1 in said Block 1; thence South 72 degrees 32 minutes 08 seconds West along the north line of said Lot 1 a distance of 218.24 feet to the point of beginning of the line to be described: thence North 14 degrees 55 minutes 10 seconds West a distance of 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West a distance of 142.34 feet; thence South 87 degrees 33 minutes 35 seconds West a distance of 244.58 feet: thence North 42 degrees 41 minutes 06 seconds West a distance of 113.71 feet to the north line of said Lot 1 and said line there terminating.

Line A is described as follows:

Commencing at the northeast corner of Lot 1 in said Block 1; thence South 72 degrees 32 minutes 08 seconds West along the north line of said Lot 1 a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West a distance of 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West a distance of 70.78 feet to the point of beginning of said Line A; thence South 21 degrees 10 minutes 23 seconds East a distance of 198.46 feet to a northerly line of vacated Crimson Bay Road, and said Line A there terminating.

EXISTING PROPERTY DESCRIPTION

Lot 1, Block 1, CRIMSON BAY, according to the plat thereof on file and of record in the Office of the County Recorder, Carver County, Minnesota which lies northerly of the following described line: Commencing at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West along the north line of said Lot 1 a distance of 218.24 feet to the point of beginning of the line to be described; thence North 14 degrees 55 minutes 10 seconds West a distance of 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West a distance of 142.34 feet; thence South 87 degrees 33 minutes 35 seconds West a distance of 244.58 feet; thence North 42 degrees 41 minutes 06 seconds West a distance of 113.71 feet to the north line of said Lot 1 and said line there terminating;

PLUS that part of Lot 2, Block 1, CRIMSON BAY, Carver County, Minnesota which lies southerly of the following described line: Commencing at the northeast corner of Lot 1 in said Block 1; thence South 72 degrees 32 minutes 08 seconds West along the north line of said Lot 1 a distance of 218.24 feet to the point of beginning of the line to be described: thence North 14 degrees 55 minutes 10 seconds West a distance of 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West a distance of 142.34 feet; thence South 87 degrees 33 minutes 35 seconds West a distance of 244.58 feet: thence North 42 degrees 41 minutes 06 seconds West a distance of 113.71 feet to the north line of said Lot 1 and said line there terminating.

ABSTRACT PROPERTY.

AND

That part of Crimson Bay Road as dedicated on the plat of CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota, that lies between the northeasterly line of Trunk Highway No. 5 (Arboretum Blvd), as dedicated on said plat, and the following described line:

Commencing at the northeast corner of said Lot 1; thence South 00 degrees 26 minutes 11 seconds East, assumed bearing along the east line of said Lot 1, a distance of 41.97 feet to the point of beginning of the line to be described; thence southeasterly 65.17 feet along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 58 degrees 20 minutes 28 seconds, and chord bearing of South 53 degrees 42 minutes 12 seconds East, to the point of terminus of the permanent right of way easement described in Exhibit A-1 of Document No. A789134, on file and of record in said county, and said line there terminating.

The intent is for the above described line to be a westerly prolongation of said permanent right of way easement per Document No. A789134.

AND

Outlot B, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota.

NOTES

1. This survey and the property description shown here on are based upon information found in the commitment for title insurance prepared by First American Title Insurance Company, commitment no. NCS-1271155-MPLS, dated July 29, 2025. Existing property description contains more land than described in said commitment.
2. The basis of bearings of the legal descriptions is assumed per plat of CRIMSON BAY. Survey is orientated to the Carver County Coordinate System NAD83 (86 adj).
3. All distances are in feet.
4. The areas of proposed parcels are:

   PARCEL A: 53,092 sq. ft.; 1.219 acres

   PARCEL B: ±177,162 sq. ft.; ±4.067acres

CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota.

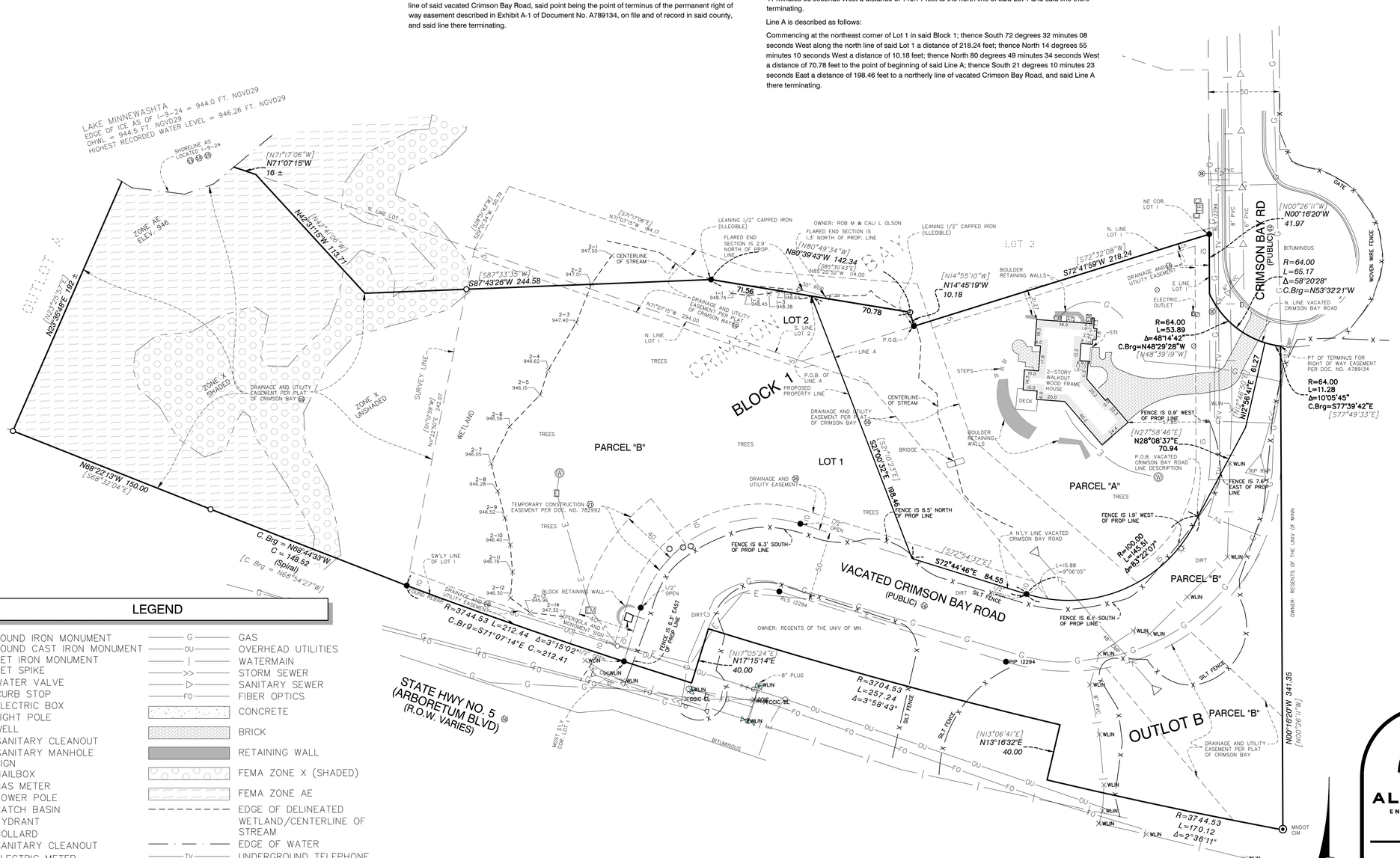
DANIEL EKREM
Print Name

Signature

January 7, 2026 — Date

57366 — License Number

DANIEL PAUL EKREM · LICENSED LAND SURVEYOR · 57366 · STATE OF MINNESOTA



LEGEND

- FOUND IRON MONUMENT
- FOUND CAST IRON MONUMENT
- SET IRON MONUMENT
- SET SPIKE
- WATER VALVE
- CURB STOP
- ELECTRIC BOX
- LIGHT POLE
- WELL
- SANITARY CLEANOUT
- SANITARY MANHOLE
- SIGN
- MAILBOX
- GAS METER
- POWER POLE
- CATCH BASIN
- HYDRANT
- BOLLARD
- SANITARY CLEANOUT
- ELECTRIC METER
- COMMUNICATION BOX
- GUY WIRE
- AIR CONDITIONER
- TRANSFORMER
- SCHEDULE B ITEM

2-9 WETLAND DELINEATION FLAG NO.

- GAS
- OVERHEAD UTILITIES
- WATERMAIN
- STORM SEWER
- SANITARY SEWER
- FIBER OPTICS
- CONCRETE
- BRICK
- RETAINING WALL
- FEMA ZONE X (SHADED)
- FEMA ZONE AE
- EDGE OF DELINEATED WETLAND/CENTERLINE OF STREAM
- EDGE OF WATER
- UNDERGROUND TELEPHONE
- UNDERGROUND ELECTRIC
- FEMA LIMIT
- FENCE

[S68°22'13"W] DENOTES DIMENSION BASED ON PLAT BEARINGS

811 Know what's below. Call before you dig. Dial 811

ALLIANT ENGINEERING
733 Marquette Ave, Ste 700
Minneapolis, MN 55402
612.758.3080 MAIN
612.758.3099 FAX
www.alliant-inc.com

LOT SPLIT SURVEY

7750 CRIMSON BAY ROAD
CHASKA, MINNESOTA

DRAWN BY	EL,BB,DE
CHECKED BY	DE
DATE ISSUED	1/7/26
SCALE	1"=40'
JOB NO.	4000088
FIELD CREW	RS

Drawing name: X:\2023\4000088-00 - 7750 Crimson Bay Road Subdivision\survey\existing conditions\4000088surv_2025.dwg Jan 07, 2026 - 10:40am

CITY OF CHANHASSEN

Chanhassen is a Community for Life - Providing for Today and Planning for Tomorrow

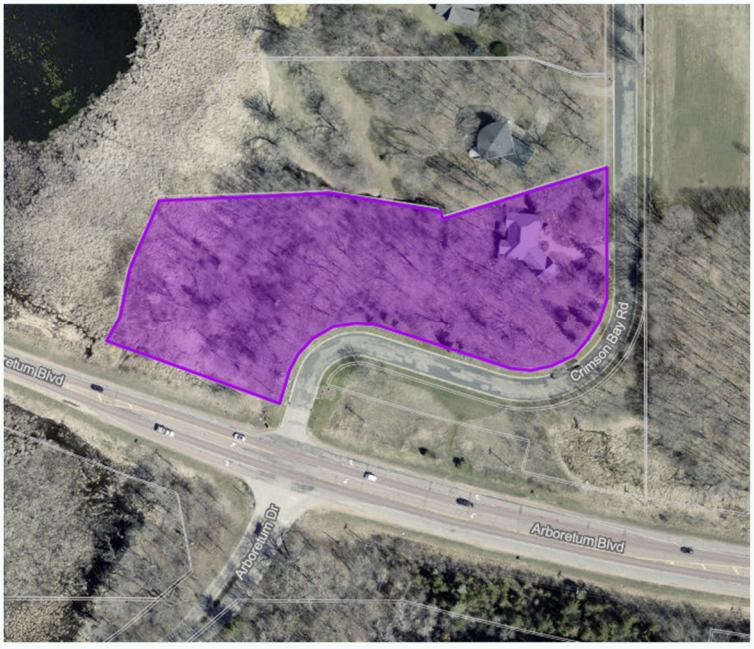
Application:	Rezoning (Planning Case #2025-19)
Staff Report Date:	February 4, 2026
Drafted By:	Rachel Arsenault, Associate Planner
Planning Commission Review Date:	January 20, 2026
City Council Review Date:	February 9, 2026

PROPOSED MOTION:

"The Chanhassen City Council approves of the requested rezoning of the property located at 7750 Crimson Bay Road from Rural Residential to Single-Family Residential."

SUMMARY OF REQUEST: The Applicant is requesting a rezoning to facilitate a property line adjustment.

LOCATION:	7750 Crimson Bay Road, Chaska MN 55318
PID:	252610011
APPLICANT/OWNER:	Darlene Hanson
PRESENT ZONING:	Rural Residential, RR
2040 LAND USE PLAN:	Residential Low Density
ACREAGE:	2.85 acres
CURRENT DENSITY:	0.35 units/acre



LEVEL OF CITY DISCRETION IN DECISION-MAKING:
The city has discretion in approving a **rezoning** because the city is acting in its legislative or policy-making capacity. A **rezoning** must be consistent with the city's Comprehensive Plan.

Notice of this public hearing has been mailed to all property owners within 500 feet.

APPLICABLE REGULATIONS
City of Chanhassen 2040 Comprehensive Plan and 2040 Future Land Use Map
Chapter 20, Article 20-XII, "RSF" SINGLE-FAMILY RESIDENTIAL DISTRICT

PROPOSAL/SUMMARY
The Applicant is requesting a rezoning from Rural Residential to Single-Family Residential. This rezoning will facilitate the future planned lot line adjustment, decreasing the size of the property at 7750 Crimson Bay Road. The portion to be rezoned correlates with the final lot lines after the adjustment.

BACKGROUND
The subject property was reguided in the Comprehensive Plan guidance from Residential Large-Lot to Residential Low-Density in 2023 due to a planned extension of utility access that was installed in 2024. The property requires a rezoning prior to any additional development applications.

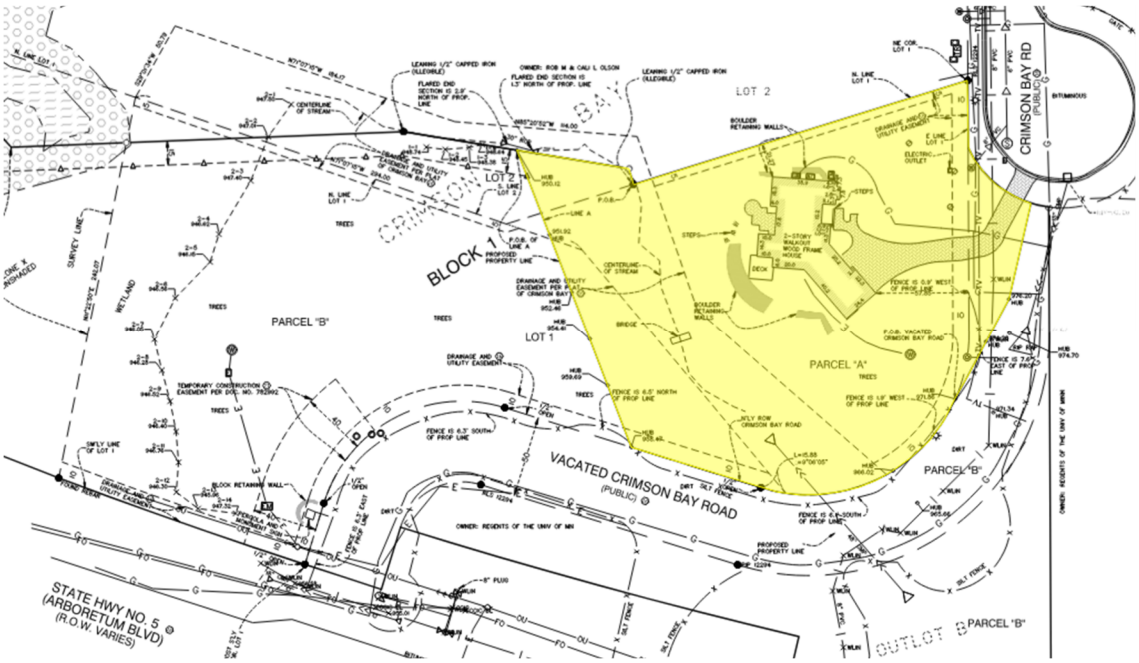
REZONING REVIEW
The Property Owner proposes to rezone a portion of the property from Rural Residential (RR) to Single-Family Residential (RSF). The rezoning has been requested to facilitate the future adjustment of the property lines for the home at 7750 Crimson Bay Road to reflect the property description in Exhibit A. The remainder of the property will maintain the current zoning designation of Rural Residential (RR).

This proposed rezoning is in accordance with the 2040 Comprehensive Plan and Land Use Map, which designates this property Residential Low Density with an allowable net density of 1.2- 4 units/acre. Within the Residential Low Density land use designation, the following zoning districts are allowed: RSF (Residential Single Family), R-4 (Mixed Low Density), RLM (Residential Low and Medium Density), or PUD-R (Planned Unit Development Residential).

Properties adjacent to the Subject Property are guided Public/Semi Public, and Residential Large Lot. The zoning districts of adjacent properties are Rural Residential (RR), and Agricultural Estate (A-2).

RECOMMENDATION
The Chanhassen Planning Commission recommended approval of the rezoning located at 7750 Crimson Bay Road from Rural Residential to Single-Family Residential.

Exhibit A



Those parts of Lot 1 and Lot 2, Block 1, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota, and that part of vacated Crimson Bay Road, described as follows:

Beginning at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West, assumed bearing along the north line of said Lot 1, a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West 70.78 feet; thence South 21 degrees 10 minutes 23 seconds East 198.46 feet to a northerly line of said vacated Crimson Bay Road; thence South 72 degrees 54 minutes 37 seconds East, along said northerly line of vacated Crimson Bay Road, a distance of 84.55 feet to a point of tangency on said northerly line; thence northeasterly along said northerly line, a distance of 145.51 feet along a tangential curve concave to the northwest, having a radius of 100.00 feet and a central angle of 83 degrees 22 minutes 07 seconds; thence North 27 degrees 58 minutes 46 seconds East, not tangent to said curve, a distance of 70.94 feet; thence North 12 degrees 46 minutes 50 seconds East 61.27 feet to the north line of said vacated Crimson Bay Road; thence northwesterly along said north line of vacated Crimson Bay Road, a distance of 53.89 feet, along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 48 degrees 14 minutes 42 seconds, and a chord bearing of North 48 degrees 39 minutes 19 seconds West to the east line of said Lot 1; thence North 00 degrees 26 minutes 11 seconds West, along said east line, a distance of 41.97 feet to the point of beginning.

CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA

FINDINGS OF FACT
AND DECISION

IN RE: Application of Property Owner Darlene Hanson, for a rezoning of the Parcel described in Exhibit A.

On January 20, 2026, the Chanhassen Planning Commission met at its regularly scheduled meeting to consider the application for rezoning. The Planning Commission conducted a public hearing on the proposed development which was preceded by a published and mailed notice. The Planning Commission heard testimony from all interested persons wishing to speak and recommended approval of the request subject to staff's condition.

On February 9, 2026, the City Council met at its regularly scheduled meeting to consider the rezoning. Based on the rezoning application before the City Council, the City Council makes the following:

FINDINGS OF FACT

1. On December 19, 2025 the City received a land use application for the property legally described in attachment Exhibit A for the following:
    A. A rezoning from Rural Residential (RR) to Single-Family Residential District (RSF).
2. The property is currently zoned Rural Residential.
3. The property is guided by the Land Use Plan as Residential Low Density.
4. The RSF zoning district is an eligible zoning district for the Residential Low Density land use designation.

REZONING FINDINGS

5. The proposed RSF Single Family Residential District meets the required standards for approval:

    a. The proposed zoning has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official City of Chanhassen 2040 Comprehensive Plan for Residential Low Density land use areas.

    b. The proposed zoning is or will be compatible with the present and future land uses of the area.

    c. The proposed zoning conforms to all performance standards contained in the Zoning Ordinance.

    d. The proposed zoning will not tend to or actually depreciate the area in which it is proposed.

e. The proposed zoning can be accommodated with existing and planned public services and will not overburden the city's service capacity.

f. Traffic generation by the proposed use within the zoning district is within the capabilities of the streets serving the property.

6. The planning report Planning Case 2025-19, dated February 4, 2026, prepared by Rachel Arsenault, et al, is incorporated herein.

7. This rezoning shall be contingent on recording the proposed lot line adjustment for the parcel described in Exhibit A.

DECISION

The City Council approves the Rezoning of the parcel described in Exhibit A subject to the condition outlined above.

ADOPTED by the Chanhassen City Council this _____ day of _____, 2026.

CHANHASSEN CITY COUNCIL

BY:_____

Its Mayor

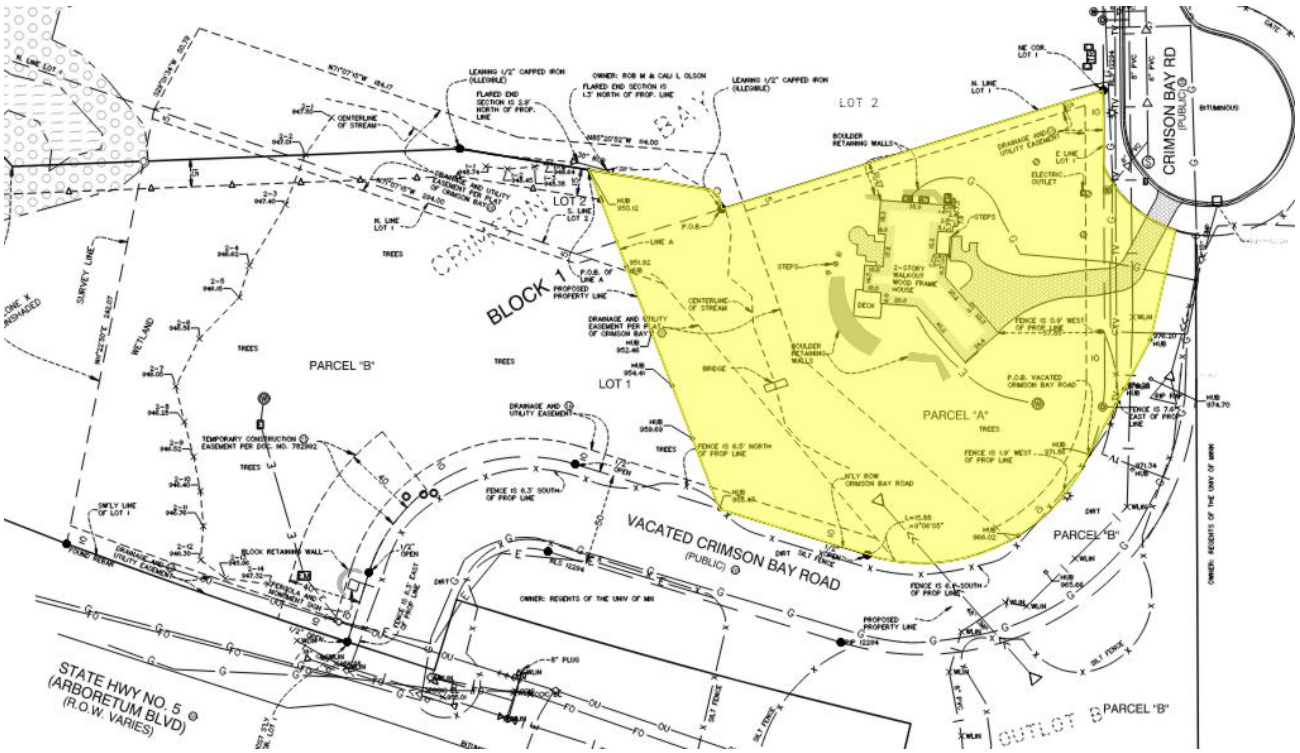
BY:_ _____

Its City Manager

EXHIBIT A

Those parts of Lot 1 and Lot 2, Block 1, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota, and that part of vacated Crimson Bay Road, described as follows:

Beginning at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West, assumed bearing along the north line of said Lot 1, a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West 70.78 feet; thence South 21 degrees 10 minutes 23 seconds East 198.46 feet to a northerly line of said vacated Crimson Bay Road; thence South 72 degrees 54 minutes 37 seconds East, along said northerly line of vacated Crimson Bay Road, a distance of 84.55 feet to a point of tangency on said northerly line; thence northeasterly along said northerly line, a distance of 145.51 feet along a tangential curve concave to the northwest, having a radius of 100.00 feet and a central angle of 83 degrees 22 minutes 07 seconds; thence North 27 degrees 58 minutes 46 seconds East, not tangent to said curve, a distance of 70.94 feet; thence North 12 degrees 46 minutes 50 seconds East 61.27 feet to the north line of said vacated Crimson Bay Road; thence northwesterly along said north line of vacated Crimson Bay Road, a distance of 53.89 feet, along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 48 degrees 14 minutes 42 seconds, and a chord bearing of North 48 degrees 39 minutes 19 seconds West to the east line of said Lot 1; thence North 00 degrees 26 minutes 11 seconds West, along said east line, a distance of 41.97 feet to the point of beginning.



CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA

ORDINANCE NO. ___

AN ORDINANCE AMENDING CHAPTER 20 OF THE CHANHASSEN CITY CODE, THE CITY'S ZONING ORDINANCE, BY REZONING CERTAIN PROPERTY TO SINGLE-FAMILY RESIDENTIAL DISTRICT (RSF)

THE CITY COUNCIL OF THE CITY OF CHANHASSEN ORDAINS:

Section 1. Chapter 20 of the Chanhassen City Code, the City's zoning ordinance, is hereby amended by rezoning all property in attached Exhibit A from Rural Residential (RR) to Single-Family Residential District (RSF).

Section 2. The zoning map of the City of Chanhassen shall not be republished to show the aforesaid zoning, but the Clerk shall appropriately mark the zoning map on file in the Clerk's Office for the purpose of indicating the rezoning hereinabove provided for in this ordinance, and all the notations, references, and other information shown thereon are hereby incorporated by reference and made a part of this ordinance.

Section 3. This ordinance shall be effective upon the recording of the proposed lot line adjustment for the parcel described in Exhibit A.

PASSED AND ADOPTED this February 9th day of January 2026, by the City Council of the City of Chanhassen, Minnesota.

Jenny Potter, City Clerk

Elise Ryan, Mayor

(Published in _____ on _____, 2026)

EXHIBIT A

Those parts of Lot 1 and Lot 2, Block 1, CRIMSON BAY, according to the recorded plat thereof, Carver County, Minnesota, and that part of vacated Crimson Bay Road, described as follows:

Beginning at the northeast corner of said Lot 1; thence South 72 degrees 32 minutes 08 seconds West, assumed bearing along the north line of said Lot 1, a distance of 218.24 feet; thence North 14 degrees 55 minutes 10 seconds West 10.18 feet; thence North 80 degrees 49 minutes 34 seconds West 70.78 feet; thence South 21 degrees 10 minutes 23 seconds East 198.46 feet to a northerly line of said vacated Crimson Bay Road; thence South 72 degrees 54 minutes 37 seconds East, along said northerly line of vacated Crimson Bay Road, a distance of 84.55 feet to a point of tangency on said northerly line; thence northeasterly along said northerly line, a distance of 145.51 feet along a tangential curve concave to the northwest, having a radius of 100.00 feet and a central angle of 83 degrees 22 minutes 07 seconds; thence North 27 degrees 58 minutes 46 seconds East, not tangent to said curve, a distance of 70.94 feet; thence North 12 degrees 46 minutes 50 seconds East 61.27 feet to the north line of said vacated Crimson Bay Road; thence northwesterly along said north line of vacated Crimson Bay Road, a distance of 53.89 feet, along a non-tangential curve concave to the northeast, having a radius of 64.00 feet, a central angle of 48 degrees 14 minutes 42 seconds, and a chord bearing of North 48 degrees 39 minutes 19 seconds West to the east line of said Lot 1; thence North 00 degrees 26 minutes 11 seconds West, along said east line, a distance of 41.97 feet to the point of beginning.

City Council Item

February 9, 2026

Item	Adopt Ordinance XXX: Heritage Tree Ordinance	
File No.		**Item No:** G.1
Agenda Section	**GENERAL BUSINESS**	
Prepared By	Jamie Marsh, Environmental Resource Specialist	
Reviewed By	Laurie Hokkanen	

SUGGESTED ACTION

"The Chanhassen City Council adopts the Heritage Tree Ordinance and approves the summary ordinance for publication."

Motion Type	Majority Vote of the entire Council
Strategic Priority	Development & Redevelopment

SUMMARY

The proposed Heritage Tree Ordinance amends the definition for a significant tree, as well as establishes a definition for heritage trees, defines parameters of what constitutes a loss or removal, and includes replacement requirements for heritage trees. The ordinance encourages tree preservation and emphasizes the value that mature trees add to our city.

BACKGROUND

At a City Council Roundtable in 2025, the mayor and council members expressed interest in renewing the conversation regarding a heritage tree ordinance. Staff prepared a potential ordinance establishing what constitutes a "heritage tree" and potential regulations that would be applicable to development projects. The proposed ordinance was brought to a City Council work session on September 22, 2025 for feedback. Based on feedback from the mayor and council members, city staff amended the ordinance and held a public hearing during the Planning Commission meeting on December 2.

The city received two public comments via email in support of the ordinance amendment that would aid in the preservation of heritage trees. Additionally, at the public hearing, a developer/land owner shared his concern that the amendment would generate fee revenue for the city, and that those fees would ultimately raise the cost of development and would in turn raise the cost of future homes. The developer also requested that the definition of heritage tree exclude trees planted as part of a tree nursery.

The Planning Commission unanimously voted to recommend the City Council's adoption of the heritage tree ordinance as presented.

No changes to the ordinance have been made since the Planning Commission's recommendation.

DISCUSSION

BUDGET

RECOMMENDATION

Staff recommends that the City Council adopt the ordinance as presented.

ATTACHMENTS

Heritage Tree Ordinance - For Adoption
Heritage Tree Ordinance - Tracked changes for reference
Summary Ordinance
Public Comments
Planning Commission Meeting Minutes Dec 2, 2025

CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA

ORDINANCE NO. XXX

AN ORDINANCE AMENDING CHAPTER 1 AND CHAPTER 18, CHANHASSEN, GENERAL PROVISIONS AND SUBDIVISION CODE, DEFINING HERITAGE TREES AND ADDING PERFORMANCE STANDARDS RELATED TO THE REQUIREMENTS OF SUBDIVISION APPLICATIONS AND PRESERVATION OF OR REPLACEMENT OF HERITAGE TREES

THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA ORDAINS:

Section 1. Chapter 1, Section 1-2 of the City Code, City of Chanhassen, Minnesota, is hereby amended to include the following:

> Heritage Tree means any healthy deciduous or coniferous tree measuring at least 25 inches in diameter at breast height (DBH)
>
> Significant Tree means any healthy tree species measuring five inches or more DBH; (20)
>
> Critical root zone: the minimum area around the tree that must remain undisturbed. This is calculated by measuring the tree's dbh and for each inch of tree diameter, one foot of root zone radius must be protected. For example, a tree with a dbh of 10, the critical root zone of the tree is 10 feet (10" dbh x 1' root zone protection equals 10 feet of root zone protection measured from the base of the tree in all directions..

Section 2. Section 18-61(d)(2) of the City Code, City of Chanhassen, Minnesota, is hereby amended as follows:

> (2) Prior to the submittal of development plans, a tree survey of the site shall be prepared by a registered landscape architect, licensed foresters, or other professional approved by the city. The tree survey shall reflect conditions on site at the time of submittal, or shall have been reviewed and updated no more than two years prior to the submittal date. This survey shall include the species, DBH size, condition identified as poor, fair, or good, location of all trees over five inches in diameter and any damaged or diseased trees on site. All heritage, significant, special, damaged, or diseased trees shall be tagged and identified on the survey. A delineation of the existing canopy coverage area(s), which outline all areas covered by tree canopy, shall be included as part of the survey.

Additionally, all damaged and diseased trees shall be cataloged with the nature and extent of any damage or disease specified

Section 3. Section 18-61(d)(2)(c) of the City Code, City of Chanhassen, Minnesota, is hereby amended to include the following:

c. Priority shall be given to retaining stands of trees and undisturbed wooded lands , as well as heritage trees. No more than ten percent of the canopy retention requirement may be met by an individual tree that is not included within a designated woodland area.

Section 4. Section 18-61(d)(2)(f), Section 18-61(d)(2)(g) and Section 18-61(d)(2)(h) of the City Code, City of Chanhassen, Minnesota, is hereby amended as follows:

f. In addition to minimum canopy coverage, if a subdivision proposes to remove heritage trees, the applicant will be subject to additional replacement requirements. A removal allowance of up to 25% of heritage tree diameter inches will be given. Heritage trees removed from the site in excess of the 25% allowance shall be required to be replaced at a rate of 1 inch of replacement for every 1 inch of heritage trees proposed to be removed These replacement plantings are in addition to and do not count towards plantings associated with adherence to canopy coverage requirements. If an applicant can establish to the sole satisfaction of the city that their site has been designed such that one or more Heritage Trees are preserved that otherwise would have been removed, the amount of diameter inches can be subtracted from the replacement requirements set forth in part f. The diameter inches subtracted from the replacements required shall not exceed 25% of the replacement trees.

g. Heritage Trees and Significant Trees shall be considered removed, killed, or lost if:
1. Shown to be removed on the tree removal plan.
2. 30% or more of the trees critical root zone is damaged by construction activity including but not limited to compaction, cutting, filling or grade change.
3. There is damage to the trunk of the tree that causes the loss of 40% or more of the bark.
4. 40% or more of the canopy is pruned or lost due to construction.

h. General Exemptions:
1. The following species are not to be considered as heritage trees but still need to be listed on a tree survey if over 5 inches in diameter: ash, aspen, boxelder, elm, mulberry, willow, and fruit trees.
2. Any invasive or noxious species, as defined by the Minnesota Department of Agriculture, will not be considered a heritage tree.

Section 5. Section 18-61(d)(9) of the City Code, City of Chanhassen, Minnesota, is hereby amended as follows:

9. If any protected significant trees or heritage trees are removed or killed or there is a loss of trees as the result of construction activities, the city requires replacement at the rate of two diameter inches per each inch of DBH of the removed, killed, or lost trees The replacement deciduous trees shall be at least 2½ inches in diameter and replacement coniferous trees shall be at least 6 feet at the time of planting. For replacement calculation purposes, a 6-foot coniferous tree shall be counted as 2 inches dbh replacement and an 8-foot coniferous tree shall be counted as 2.5 inches dbh. All replacement trees will be species that conform to the "list of desirable tree species" as established in city code section 18-61. No more than ten percent of the trees may be from any one tree species, no more than 20% from the same genus and no more than 30% from the same family. Other species or sizes may be used as replacement trees, subject to approval by the city. Alternatively, at the city's discretion, if a developer removes trees within a protected area, the canopy coverage area shall be calculated for that area, and a replacement area two times the canopy coverage area that was removed shall be planted. One tree shall be planted for each 1,089 square feet of required replacement area. Trees shall be from the list of desirable tree species, no more than ten percent of trees from any one tree species, with an average 2½-inch diameter, a similar species as vegetation existing on-site, and appropriate to the soil conditions. For any replacement trees that cannot be planted on the original site due to space restrictions, the developer shall pay the city the value of the trees, including material and installation, into the community tree planting fund. For any heritage tree that cannot be replaced on site due to space restrictions, the developer shall pay the city the value of the tree at twice the rate of the fee set for significant trees as established within the city fee schedule.

Section 6. This ordinance shall be effective immediately upon its passage and publication.

PASSED AND ADOPTED this ___day of _____, 2026, by the City Council of the City of Chanhassen, Minnesota

_____ _____

Jenny Potter, City Clerk Elise Ryan, Mayor

(Published in the _____ on _____)

SECTION 1: **AMENDMENT** "Sec 1-2 Rules Of Construction And Definitions" of the Chanhassen Municipal Code is hereby *amended* as follows:

AMENDMENT

Sec 1-2 Rules Of Construction And Definitions

Critical root zone: the minimum area around the tree that must remain undistrubed. This is calculated by measuring the tree's dbh and for each inch of tree diameter, one foot of root zone radius must be protected. For example, a tree with a dbh of 10, the critical root zone of the tree is 10 feet (10" dbh x 1' root zone protection = 10 feet of root zone protection measured from the base of the tree in all directions. (20)~~means an area 12 times the tree diameter at DBH measured from the base of the tree. (20)~~

Heritage Tree means any healthy deciduous or coniferous tree measuring at least 25 inches in diameter at breast height (DBH).

Significant tree means any healthy tree species measuring five~~12~~ inches or more DBH; ~~or any health coniferous tree measuring 12 feet in height or more.~~ (20)

SECTION 2: **AMENDMENT** "Sec 18-61 Landscaping And Tree Preservation Requirements" of the Chanhassen Municipal Code is hereby *amended* as follows:

AMENDMENT

Sec 18-61 Landscaping And Tree Preservation Requirements

(a) *Required landscaping/residential subdivision.*

(1) Each lot shall be provided with a minimum of one deciduous or conifer tree to be placed in the front yard. The type of tree shall be subject to city approval. Coniferous trees must be at least eight feet high and deciduous trees must be at least 2½ inches in diameter at the time of installation. This requirement may be waived by the city where the applicant can demonstrate that a suitable tree having a minimum diameter of 2½ inches for deciduous and eight-foot height for conifers is located in an appropriate location on the lot. The following trees may be used to meet planting requirements:

Scientific Name	**Common Name**
Overstory Trees	
Acer saccharum spp.	Maple, all varieties, except platanoides
Carya ovata	Shagbark Hickory
Celtis occidentalis	Hackberry

Juglans nigra	Black Walnut
Quercus spp.	Oak, all varieties
Aesculus glabra	Ohio Buckeye
Betula nigra	Birch, River
Betula papyrifera	Birch, paper
Catalpa speciosa	Northern Catalpa
Ginkgo biloba	Ginkgo
Gleditsia triacanthos inermis, spp.	Honeylocust, thornless - all varieties
Gymnocladus dioicus	Coffeetree, Kentucky
Tilia spp.	Linden, all varieties
Ulmus spp.	ELM, DED-resistant varieties
Ornamental Trees	
*Acer ginnala**	Maple, Amur
Amelanchier spp.	Serviceberry or Juneberry
Crataegus spp.	Hawthorn, all varieties
Malus spp.	Crabapple, assorted flowering-Varieties
Ostrya virginiana	Ironwood
Populus tremuloides	Aspen
Sorbus spp.	Ash, Mountain, all varieties
Phellodendron amurense	Amur Corktree
Prunus cerasifera "Newport"	Plum, Newport
Prunus triloba	Plum, flowering or Rose Tree of China
Prunus virginiana "Schubert"	Chokeberry, Schubert
Syringa reticulata	Lilac, Japanese tree
Conifers	
Abies balsamea	Fir, Balsam
Abies concolor	Fir, Concolor
Larix laricina	Tamarack
Picea abies	Spruce, Norway

Picea glauca	Spruce, White
Picea glauca densata	Spruce, Black Hills
Pinus nigra	Pine, Austrian
Pinus ponderosa	Pine, Ponderosa
Pinus resinosa	Pine, Norway
Pinus strobus	Pine, White
Pinus sylvestris	Pine, Scotch
Pseudotsuga menziesii	Fir, Douglas
Thuja occidentalis	Arborvitae
Thuja occidentalis "Techny"	Techny Arborvitae

* These trees shall be restricted; quantities and location must be approved by the city in a landscape plan.

(2) The tree(s) must be installed prior to receiving a certificate of occupancy or financial guarantees acceptable to the city must be provided to ensure timely installation.

(3) All areas disturbed by site grading and/or construction must be seeded or sodded immediately upon completion of work to minimize erosion. When certificates of occupancy are requested prior to the satisfaction of this requirement, financial guarantees acceptable to the city must be provided.

(4) No dead trees or uprooted stumps shall remain after development. On-site burial or burning is not permitted.

(5) Landscaped buffers around the exterior of the subdivision shall be required by the city when the plat is contiguous with collector or arterial streets as defined in the comprehensive plan and where the plat is adjacent to more intensive land uses. Required buffering shall consist of berms and landscape material consisting of a mix of trees and shrubs and/or tree preservation areas. No fences will be permitted between the required buffer and the collector or arterial street. Where appropriate, the city may require additional lot depth and area on lots containing the buffer so that it can be adequately accommodated and the homes protected from impacts. Lot depths and areas may be increased by 25 percent over zoning district standards. The landscape plan must be developed with the preliminary and final plat submittals for city approval. Appropriate financial guarantees acceptable to the city shall be required.

(b) It is the policy of the city to preserve natural woodland areas throughout the city and with respect to specific site development to retain as far as practical, substantial tree stands which can be incorporated into the overall landscape plan.

(c) No tree removal shall be permitted except as approved in a subdivision, planned unit development or site plan application. Removal of trees prior to city approval will result in the issuance of a citation. The cleared area shall be replanted at a rate of two times

the DBH inches (DBH means diameter measured at breast height, 4 5/10 feet above the ground) of trees removed, if known, or one tree per 1,089 square feet of replacement area with the required replacement area calculated at two times the canopy coverage area that was removed. Additionally, the development review process shall be halted and the developer shall be required to resubmit revised existing site condition and tree inventory plans and new landscaping plans incorporating the additional planting requirements.

(d) The following standards shall be used in evaluating subdivisions and site plans:

(1) It is a policy of the City of Chanhassen to protect the integrity of the natural environment through the preservation, protection, and planting of trees. The city finds that trees provide many benefits including: stabilization of the soil by the prevention of erosion and sedimentation, reduction of stormwater runoff and the costs associated therewith, improvement of air quality, reduction of noise pollution, control of urban heat island effect, protection and increase of property values, protection of privacy, energy conservation through natural insulation, control of drainage and restoration of denuded soil subsequent to construction and grading, protection from severe weather, providing habitat for birds and other wildlife, conservation and enhancement of city's physical and aesthetic environment, reforestation of open lands, and general protection and enhancement of the quality of life and general welfare of the city. It is therefore the purpose of this section to provide regulations related to the cutting, removal, or killing of trees on construction and development sites and to ensure the protection and preservation of the natural environment and beauty of the City of Chanhassen.

(2) Prior to the submittal of development plans, a tree survey of the site shall be prepared by a registered landscape architect, licensed forester, or other professional approved by the city. The tree survey shall reflect conditions on site at the time of submittal, or shall have been reviewed and updated no more than two years prior to the submittal date. This survey shall include the species, DBH size, condition, identified as poor, fair or good, location of all trees over ~~ten~~five inches in diameter and any damaged or diseased trees on site. All heritage, significant special, damaged or diseased trees shall be tagged and identified by number on the survey. A delineation of the existing canopy coverage area(s) which outlines all areas covered by tree canopy shall be included as part of the survey. Additionally, all damaged and diseased trees shall be cataloged with the nature and extent of any damage or disease specified.

a. Based on this survey and either site observation and measurement or a current aerial photograph (taken within one year of the date of plan submittal) interpretation, the following shall be calculated:

1. Base line canopy coverage.
2. Minimum canopy coverage requirements.

b. The following table shall be used to determine the minimum amount of canopy coverage that must be maintained or provided on-site as part of the development. It shall represent the minimum canopy

coverage, consisting of existing tree canopy and/or additional trees required for the site. Existing wetland areas, bluff areas, and dedicated park land located on site shall be excluded from the calculation of site area in the determination of site coverage. If a forested area is to be dedicated to the city for park land, then this area shall not be included in the base line canopy coverage area calculation nor shall it count towards the minimum canopy coverage for the site.

Base Line Canopy Coverage Per Acre					
Comprehensive Plan Designation	80—100%	60—79%	40—59%	20—39%	19% or less
Commercial/industrial/institutional	28%	25%	20%	14%	10%
High density residential	35%	30%	25%	20%	15%
Medium density residential	40%	35%	30%	25%	20%
Low density residential	55%	46%	35%	30%	25%
Large lot residential	68%	56%	43%	35%	25%

Base line canopy coverage is the canopy coverage existing at the time the development application is filed with the city. Minimum canopy coverage is determined by using the matrix.

c. Priority shall be given to retaining stands of trees and undisturbed wooded lands, as well as heritage trees. ~~over individual specimen trees that will be incorporated into the development~~. No more than ten percent of the canopy retention requirement may be met by an individual tree that is not included within a designated woodland area.
d. For developments that do not meet the minimum canopy coverage, the developer shall be required to develop a forestation plan to bring the total canopy coverage up to the minimum requirement. Where existing woodlands are removed or there is a loss of trees that would otherwise be used to meet the canopy coverage retention requirement, the developer shall develop a woodland replacement plan. The replacement plan must designate an area at least one and two-tenths (1.2) times the removed canopy coverage area that shall be planted with replacement trees for those removed. These plans shall locate additional trees either as a continuation of existing stands of trees that are to be preserved or create new stands of trees in desirable locations such as along roadway corridors, on the north and west perimeters of the development, in common open areas, or adjacent to park facilities.
e. The following criteria shall be followed in establishing minimum canopy coverage:

1. When planting trees, one tree shall be deemed to provide 1,089 square feet of required canopy coverage;
2. Trees must be from the approved list of desirable species (preference given for trees designated as native);

3. No more than ten percent of the trees may be from any one tree species, no more than 20 percent of the trees may be from any one genus, and no more than 30 percent of trees from any one family;
4. Overstory trees shall be at least 2½-inch caliper and understory trees shall be a minimum of 1½-inch caliper;
5. Conifer trees shall be a minimum of six feet in height;
6. Plant materials used for the reforestation shall be of a similar species as vegetation found on-site;
7. Trees shall be used that are appropriate to the soil conditions found on site;
8. Trees shall be from certified nursery stock as defined and controlled by M.S. §§ 18.44 through 18.61, the Plant Pest Act; and
9. Not less than 75 percent of the total trees required shall be overstory species.

f. In addition to minimum canopy coverage, if a subdivision proposes to remove heritage trees, the applicant will be subject to additional replacement requirements. A removal allowance of up to 25% of heritage tree diameter inches will be given. Heritage trees removed from the site in excess of the 25% allowance shall be required to be replaced at a rate of 1 inch of replacement for every 1 inch of heritage trees proposed to be removed These replacement plantings are in addition to and do not count towards plantings associated with adherence to canopy coverage requirements. If an applicant can establish to the sole satisfaction of the city that their site has been designed such that one or more Heritage Trees are preserved that otherwise would have been removed, the amount of diameter inches can be subtracted from the replacement requirements set forth in part f. The diameter inches subtracted from the replacements required shall not exceed 25% of the replacement trees.

g. Heritage Trees and Significant Trees shall be considered removed, killed, or lost if:
    1. Shown to be removed on the tree removal plan.
    2. 30% or more of the trees critical root zone is damaged by construction activity including but not limited to compaction, cutting, filling or grade change.
    3. There is damage to the trunk of the tree that causes the loss of 40% or more of the bark.
    4. 40% or more of the canopy is pruned or lost due to

construction.

h. General Exemptions:

1. The following species are not to be considered as heritage trees but still need to be listed on a tree survey if over 5 inches in diameter: ash, aspen, boxelder, elm, mulberry, willow, and fruit trees.

2. Any invasive or noxious species, as defined by the Minnesota Department of Agriculture, will not be considered a heritage tree.

(3) In order to calculate the tree removal area of the single-family detached development the applicant must include the front 105 feet of each lot within the tree removal area of the development. If a front setback variance is approved as part of the subdivision review process, the depth of the area calculated for tree removal on the lot may be reduced by the amount of the front yard setback variance.

(4) Minimizing the tree loss should be achieved by any combination of the following:

a. Realignment of streets, utilities and lot lines.
b. Consideration of alternative utility configurations such as the use of ejector pumps, force mains, or revised home elevations to minimize grading.
c. Reductions in roadway width and right-of-way and increase in street grade up to ten percent when the applicant can demonstrate that significant tree preservation is directly related to the modification.
d. Use of private streets in lieu of public streets.
e. Variation in street radius and design speed.
f. Modified grading plans.
g. Within PUDs, the city council may consider waiving minimum lot area requirements and/or density transfers as long as it can be demonstrated by the applicant that tree preservation can be enhanced. In no case shall overall project densities exceed what is allowed by the comprehensive plan. The greater the level of preservation, the greater flexibility will be considered by the city.
h. Within PUDs, variations to building setback lines, provided a minimum 20-foot building separation is maintained between buildings on adjacent lots. The setback variations shall be established and recorded as part of the plat approval.

(5) Trees designated for preservation shall be protected by snow fences with clearly marked signage specifying that the area is off limits for construction activities, or other means acceptable to the city, prior to land preparation or construction activities. Protective barriers in locations determined by the city must remain in place until all construction activities are terminated. No equipment, chemicals, soil deposits, or construction materials shall be placed within the protective barriers. All understory trees and natural vegetation

should be preserved within the boundaries of the protective areas. Where this protection area cannot be maintained or would otherwise render lots undevelopable, an alternate protection, mitigation or tree replacement plan may be considered and approved by the city. This plan may include the use of retaining walls, installation of aeration systems, requirement for post-construction deep root fertilization and soil aeration, or construction vehicle ramp systems.

(6) At the city's discretion, conservation easements may be required to protect designated tree preservation areas. Such easements shall be permanently marked and signed as a conservation area with low profile monumentation acceptable to the city. A monument is required for each 300 linear feet of tree conservation area. Within designated woodland areas, the city shall encourage the use of indigenous grasses and plant species to more closely resemble a natural area. Homeowners associations shall be responsible for the maintenance of vegetation in common areas. Individual property owners shall be responsible for the maintenance of vegetation on their property. The planting of trees in excess of those required by this section is permitted within the designated woodland area.

(7) During the removal process, trees shall be removed so as to prevent blocking of public rights-of-way or interfering with overhead utility lines.

(8) The removal of diseased and damaged trees is permissible only if they cannot be saved. These trees shall not be counted when computing the base line tree canopy coverage.

(9) If any protected significant trees are removed or killed or there is a loss of trees as the result of construction activities, the city requires replacement at the rate of two diameter inches per each inch of DBH of the removed, killed, or lost trees. The replacement deciduous trees shall be at least 2½ inches in diameter and replacement coniferous trees shall be at least 6 feet at the time of planting. For replacement calculation purposes, a 6-foot coniferous tree shall be counted as2 inches dbh replacement and an 8-foot coniferous tree shall be counted as 2.5 inches dbh. All replacement trees will be species that conform to the "list of desirable tree species" as established in city code section 18-61~~for Planting in Chanhassen~~. No more than ten percent of the trees may be from any one tree species, no more than 20% from the same genus, and no more than 30% from the same family. Other species or sizes may be used as replacement trees subject to approval by the city. Alternately, at the city's discretion, if a developer removes trees within a protected area, the canopy coverage area shall be calculated for that area and a replacement area two times the canopy coverage area that was removed shall be planted. One tree shall be planted for each 1,089 square feet of required replacement area. Trees shall be from the list of desirable tree species, no more than ten percent of trees from any one tree species, average 2½-inch diameter, a similar species as vegetation existing on-site, and appropriate to the soil conditions. ~~For any~~ If significant trees require replacement, but ~~trees that~~ cannot be planted on the original site due to

space restrictions, the developer shall pay the significant tree replacement fee.~~city the value of the trees, including material and installation, in to the community tree planting fund.~~ For any heritage trees that cannot be replaced on site due to space restrictions, the developer shall pay the city one and a half times the rate of the fee set for significant trees as established within the city fee schedule.

(10) Financial guarantees acceptable to the city shall be required to ensure satisfactory installation of landscaping requirements.

(Ord. No. 33-D, § 6.6, 2-25-85; Ord. No. 153, § 2, 11-4-91; Ord. No. 204, §§ 1, 2, 5-9-94; Ord. No. 240, § 7, 7-24-95; Ord. No. 250, § 1, 4-8-96; Ord. No. 255, § 1, 7-22-96; Ord. No. 324, § 19, 7-9-01; Ord. No. 378, § 1, 5-24-04; Ord. No. 395, § 6, 5-9-05; Ord. No. 410, § 8, 1-23-06; Ord. No. 432, § 6, 9-25-06; Ord. No. 458, §§ 1—3, 9-24-07; Ord. No. 595, §§ 3—5, 5-12-14; Ord. No. 641, § 1, 5-13-19)

Cross reference(s)—Landscaping and tree removal, § 20-1176 et seq.

CITY OF CHANHASSEN
CARVER AND HENNEPIN COUNTIES, MINNESOTA

SUMMARY OF ORDINANCE NO. xxx

AN ORDINANCE AMENDING CHAPTER 1 DEFINITIONS AND CHAPTER 20, ZONING OF THE CHANHASSEN CITY CODE

The purpose of these Code amendments are as follows:

Amend Section 1-2 to modify of establish definitions for the terms “Critical Root Zone”, “Heritage Tree” and “Significant Tree” as well as establish rules and regulations regarding Heritage Trees within the City of Chanhassen.

This ordinance shall go into effect upon passage of the ordinance by City Council.

A printed copy of Ordinance No. ___ is available for inspection by any person during regular office hours at the office of the City Manager/Clerk.

PASSED, ADOPTED, AND APPROVED FOR PUBLICATION this 9th day of February 2026, by the City Council of the City of Chanhassen.

(Publish in the Sun Sailor on _____)

From: [redacted]
Sent: Thursday, October 9, 2025 10:06 AM
To: DL Public Comments <publiccomments@chanhassenmn.gov>

Subject: Tree Ordinance Policy

Hello -

I support the preservation of heritage trees. If and when they must be removed, I support the replacement of additional trees to exceed what has been removed. Overall, I hope the city sets a goal in 2025/2026 to exponentially add more trees. This includes the "downtown" Chanhassen area, open spaces that can accommodate trees, and private property (perhaps incentivize property owners to identify spaces to add trees to private property).

Thanks,
Casey Norris

-----Original Message-----
From: Karin Arlt [redacted]
Sent: Tuesday, October 28, 2025 2:16 PM
To: DL Public Comments <publiccomments@chanhassenmn.gov>
Subject: Heritage Tree Ordinance

I think the city should have strict policies in place to protect trees and land. It is crucial for the good of all and I hope that Chanhassen adopts and enforces a Heritage Tree Ordinance.
Thank you.

Sent from my iPhone

CHANHASSEN PLANNING COMMISSION
REGULAR MEETING
MINUTES
DECEMBER 2, 2025

CALL TO ORDER:
Chairman Noyes called the meeting to order at 6:00 p.m.

MEMBERS PRESENT: Chairman Eric Noyes, Steve Jobe, Jeremy Rosengren, Ryan Soller, Mike Olmstead, and Dave Grover.

MEMBERS ABSENT: Katie Trevena.

STAFF PRESENT: Rachel Arsenault, Associate Planner; Eric Maass, Community Development Director; and Jamie Marsh, Environmental Resources Specialist.

PUBLIC PRESENT:

Erik Hallstrom	9150 Springfield Drive
Jess Moeding	
Clint Bitting	1531 Camden Ridge Drive
Dan Blake	16831 Cedarcrest EP

PUBLIC HEARINGS:

1. CONSIDER A HARDCOVER VARIANCE FOR 1531 CAMDEN RIDGE (PLANNING CASE #25-18)

Rachel Arsenault, Associate Planner, reviewed the subject property and noted that the current zoning designation is planned unit development residential. She stated that the 2040 land use plan is residential medium density, and the lot size is 0.34 acres. She reviewed the Camden Ridge PUD and stated that the hard surface coverage required 35 percent, but lots within the shoreland district may not exceed 25 percent site coverage. She commented that the variance request was for 27.4 percent, and the maximum was 25 percent due to it being in the shoreland management district. She stated the variance request was for a garage addition and home expansion. She stated that the property has proximity to a tributary stream. She said that the staff reviewed the variance findings and that it lacked practical difficulties for conforming with the code, was not in line with the intent of the chapter and the comprehensive plan, and there was no circumstance unique to the property that required the variance. She invited the Planning Commission to discuss the planning case.

Commissioner Olmstead clarified that it was a part of the Bluff Creek Overlay District. Mrs. Arsenault responded that it was a part of the Bluff Creek Overlay District in the northwest corner of the property.

Commissioner Olmstead asked if that brought in more requirements. Mrs. Arsenault answered that the overlay was aligned with the flora and fauna, and topography for the preservation of natural resources, and there is an associated setback from the boundary.

Commissioner Soller asked about the water resources report, and although the staff did not recommend approval, if there was a version where a variance for lot cover was approved, the contingencies would have to be put in that would deal with the vegetative buffer along the creek. He asked if the only point of view was that an increase in lot cover would have a net negative environmental impact, or if there were tradeoffs to enhance the property so that the net impact to the environment was positive. Eric Maass, Community Development Director, responded that conditions were offered by the water resources engineer in the event of a variance approval but that those conditions were provided as a means to only mitigate the adverse impacts of additional impervious surface coverage within the shoreland overlay district.

Commissioner Soller asked about the point of view of the Department of Natural Resources, and he asked about what level of jurisdiction or advising capacity for the lot cover variances. Mr. Maass responded that the DNR was only a commenting jurisdiction, and it does not have the authority to approve or deny a variance request. The city's shoreland management ordinance was required to be reviewed and approved by the DNR. Any amendments to the shoreland ordinance itself must gain DNR approval.

Commissioner Soller clarified that the Department of Natural Resources did not have oversight on the variance, but that the packet information was general guidance. Mr. Maass clarified that they were providing general guidance in this situation.

Commissioner Olmstead asked about the proposed conditions that would have to be met. Mrs. Arsenault confirmed this information.

Chairman Noyes invited the property owner up.

Clint Bitting, 1531 Camden Ridge Drive, thanked them for their time and consideration. He stated that they had hard decisions. He stated that he and his family have lived in Chanhassen for ten years. He said that his family loves his neighbors and neighborhood, and they want to stay in the area. He thought that the variance was a small ask and that they needed a little more space to make things comfortable. He said other houses in the neighborhood were over the 25 percent variance, so they were hoping for flexibility. He stated that they were happy to add a buffer or to be as flexible as possible. He commented that some things are different on a survey and what happens on their property is different than what the water resource engineer considers. The side of the house is a hill, and the water rushes down the hill. He said that they were looking for flexibility so they could have more space on their property.

Chairman Noyes asked about the contingency plan if they are not granted the variance. Mr. Bitting responded that the biggest reason for the variance is the need for a second home office since his wife works from home. They also wanted a garage that fit their vehicle. He said if they did not get the variance, they would punt on the project and figure out a different solution.

Commissioner Olmstead said the water ponds are in their backyard. Mr. Bitting responded that some of the water goes into the creek, but other water settles in certain areas.

Commissioner Olmstead asked whether a buffer would be beneficial to the property. Mr. Bitting answered that it would help and offset the hardcover increase. He stated that there is a big buffer near the creek already.

Chairman Noyes thanked the property owner for the time. He asked Mrs. Arsenault about a rundown of other properties in the area with the two-tiered hardscape percentage.

Mrs. Arsenault reviewed nearby properties and responded that the shoreland overland code was approved January 1, 1976, and this property was platted in 2013. Anything platted before 1976 was allowed to go up to 30 percent.

Chairman Noyes asked if all the properties complied. Mrs. Arsenault responded that there were no recent property permits, but she said that there are some properties that aren't in compliance, and some properties are in compliance.

Chairman Noyes asked about the staff error in 2016. Mrs. Arsenault answered that the reported hardcover on the surveys was over 25 percent.

Chairman Noyes questioned whether other properties had variance requests.

Commissioner Soller clarified that the entire PUD was platted in 2013.

Commissioner Olmstead said that it did not show a setback to the 1541 building, and whether the addition would impact this. Mrs. Arsenault said that the side setback was currently met, but verification would be made during the permitting. She said that there was an additional 15-foot separation code.

Commissioner Grover asked what would happen if someone had hard cover and did not get a permit. Mrs. Arsenault answered that code enforcement had to be reported, and the code enforcement issue would be addressed.

Mr. Maass said that the code enforcement was completed based on a complaint basis.

Commissioner Soller said that people would not have to dismantle the construction. Mr. Maass responded that the property owner would have to either get a permit and conform to City Code or modify to adhere to City Code, including potentially dismantling the hard cover component.

Commissioner Rosengren asked how many homes were in the district. Mrs. Arsenault said that there were around fifteen of the forty-five homes in this area.

Commissioner Roesngren asked if the examples were immediate neighbors. Mrs. Arsenault confirmed this information.

Chairman Noyes opened the public hearing.

Erik Hallstrom, 13727 Louisville Road, Shakopee, Minnesota, said he was the acting contractor. He thanked them for their time and noted that the property was not as black and white. He voiced appreciation for displaying the hard surfaces of the neighbors, and that nine of the nineteen parcels were over the variance requirements. He said that they would be over by a small amount, and it is difficult to cut a few feet out of certain areas. He stated that the property owner received a letter of approval from the homeowners' association.

Chairman Noyes closed the public hearing.

Chairman Noyes said it was difficult because there were several properties over the 25 percent mark. He asked if a number of the properties over 25 percent was due to the date of the platting. Mrs. Arsenault answered that all of the homes were built in 2016 after platting in 2013. She did not look beyond the seven nearest to the property.

Chairman Noyes said he was not concerned about the opinion of the Homeowners' Association, but he was concerned about the opinions of the Department of Natural Resources and the Water Resource Engineer. He understood that the homeowner did not want to build an addition that won't meet the needs. He stated they would not be setting a precedent with additional non-compliance.

Commissioner Soller asked if variances are evaluated independently and did not set a precedent. Mr. Maass confirmed this information and reviewed the variance findings of fact. He reviewed the definition of the practical difficulties and that the plight of the landowner was not due to the unique circumstances of the property to justify a variance.

Commissioner Soller asked about the process for the variance findings of fact, and that they need to check all of the boxes. Mr. Maass confirmed this information, and they were identified by the standards set forth by the Minnesota State Statute.

Commissioner Soller said that they normally look at misshapen lots that make things difficult for the property owner. He stated that if they deny a variance request, and if they were assenting to everything in the findings of fact, or if they could change the language of the motion before voting on it. Mr. Maass said that a motion to approve the findings of fact as presented would be a motion to deny. He said if there was an element of the findings of fact as drafted by the staff, the commissioner should make a notation in the motion or before the motion.

Commissioner Soller said he agreed with subpoint d, but had a difficult time with subpoint e because it seemed subjective, so it was difficult to be factual. He stated that there were several non-conforming lots in the Planned Unit Development, so he found it difficult not to check the box.

Commissioner Rosengren said he found difficulties because there are other properties that exceeded 25 percent, so they were saying to future applicants that the Planned Unit Development requirements would not matter.

Commissioner Olmstead said he liked that they were not widening the access off Camden Ridge. He asked how much of the driveway was a part of the increase that put them over the 25 percent. Mrs. Arsenault responded that she was not aware.

Mr. Maass said it was approximately 275 square feet, which put it about the 25 percent threshold. He stated that the staff tried to look at ways to reduce the threshold. For example, the proposed sunroom was a certain amount of square footage, and the driveway would be lengthened. They were trying to look for ways not to go through a variance, and they were not able to do that in this case, but there are opportunities to reduce the percentage.

Commissioner Olmstead said that most driveways drain towards the curve. He wished water resources were present to discuss where the driveway would drain. Mr. Maass responded that any stormwater from the front line of the home catches the curbed line and hits a storm basin, and would be routed by gravity to a stormwater basin. He said that the percentage was based on the overall lot and not on which direction the water flowed.

Commissioner Soller noted that there was inequality with non-conforming lots, especially when it is potentially nine of nineteen lots. He said if they confirm this information, it would not set a legal precedent, but there would be less preventing the properties at the Shoreland Overlay District from going to the 35 percent. He stated it was difficult to solve the problem with a variance.

Chairman Noyes stated that they did not know if there were variances on the other properties. Mrs. Arsenault responded that they did not see any variances in recent years.

Chairman Noyes said that the non-conforming lots happened around the original platting and building. Mrs. Arsenault confirmed this information.

Commissioner Soller commented that 25 percent was not unique to the planned unit development, but all shoreland overlay property. Mrs. Arsenault confirmed that it was in the shoreland overlay requirements in the City Code.

Commissioner Soller said that the variance was not the answer, but changing the terms of the Planned Unit Development to adjust the requirement. Mr. Maass responded that a city could modify a Planned Unit Development ordinance if it chooses to do so.

Commissioner Soller asked if they were exposing themselves to risk. He asked if the 25 percent requirement existed in other Planned Unit Developments. Mr. Maass confirmed that it was a requirement throughout the city for any and all properties in the Shoreland Overlay District.

Chairman Noyes asked where they would draw the line if they were to change it.

Commissioner Soller said that he sees inequality in this neighborhood, specifically. He stated that the City Code compelled him to say no, but it was challenging.

Commissioner Jobe stated that number four was his holding point. They were left with one box unchecked. If they were to think about rewriting the processes, he was not the expert.

Commissioner Rosengren commented that it was hard to do the right thing or the fair thing. He referred to number eleven on the staff recommendations, and if they approve the variance, the staff recommended establishing a native buffer. He stated that if they approved the variance and required extra conditions, they would be addressing the unfairness that had been built up, but still requiring options to address the impacts.

Chairman Noyes said he did not have proof of the other properties being over the 25 percent, other than the three that Mrs. Arsenault presented. He said that those three properties fell through the cracks.

Commissioner Olmstead asked if the additional room qualified for an attached dwelling. Mrs. Arsenault confirmed that it did not because it was incorporated into the rest of the house.

Commissioner Olmstead said it was an opportunity to keep good residents in the city and to allow them to take care of aging families. He said he liked the conditions that the water resources had put out.

Commissioner Jobe asked about the net gain for the conditions of the secondary features. Mr. Maass responded that it was not sized or scaled; it would have to come after. He said that they were included just in case, not as a recommendation.

Commissioner Grover said it was a situation where someone wanted a house rather than what was allowed by ordinance. He said he did not think the project met the criteria to receive a variance. He stated the project did not meet the criteria to get the variance.

Chairman Noyes asked if someone had put forward a motion to deny the variance, and it was seconded, but it did not pass; it was equivalent to having the variance approved. Mr. Maass answered that it would just be a motion that failed to garner support, so the motion would fail.

Chairman Noyes clarified that the only way to approve the variance was through a specific variance. Mr. Maass confirmed this information.

Commissioner Soller asked if the Planning Commission was the last step or if it would move on to the City Council. Mr. Maass answered that any person aggrieved by a decision by the Planning Commission could appeal the decision to the City Council.

Commissioner Rosengren said it was difficult to make the decision, so he wanted the elected officials of the Chanhassen City Council to make the decision and weigh whether they wanted to balance the fairness or the ordinance.

Mr. Bitting stated that some of the lots were misshapen, which would lend itself to a setback variance. Other lots are way over the limit. Mr. Rosengren answered that they needed to apply the ordinances in the city fairly to everyone. He stated it was not about the specific situation, but

the rules that all residents must abide. He said he did not want to be tasked with the weight of deciding because it seems above the Planning Commission's responsibilities.

Commissioner Soller said that they were bound by a procedural decision-making process. He stated that other lots could be non-conforming, but the variance procedure would not allow them to say yes because there is no uniqueness with the property. He asked about the city staff's findings of fact for number four about what circumstances unique to the property would include, such as the property and slope. He asked if these characteristics were subjective or if they were found in State statute or City Code, or well-known best practice. Mr. Maass answered that the features were unique to the property and not man-made or prior to the existing zoning ordinance.

Commissioner Soller stated that the unique circumstance was not that they were in the Shoreland District. Mr. Maass confirmed this information, because otherwise, any zoning district could be considered a practical difficulty.

Commissioner Rosengren asked if the fairness happening around the property qualified as a unique circumstance.

Commissioner Soller said he could not go outside of the purview of what the Planning Commission was allowed to do, although he had difficulties with the hard cover restrictions.

Mr. Hallstrom said that the precedent was already set when none of the other properties had to submit a variance.

Mr. Maass clarified that a vote nay to the motion, the motion to deny would fail. He said a motion to deny would need four votes in the affirmative. He stated that any person could file a motion of appeal with the City Council.

Commissioner Soller offered a friendly amendment for the City Council to look at the findings of fact and the criteria that are not met. He said they should not accept the finding of fact for number five, so he would vote in favor of voting aye if they said the inverse on point number five.

Commissioner Rosengren moved, Commissioner Jobe seconded that the Chanhassen Board of Appeals and Adjustments deny the requested hardcover variance in the shoreland management district and adopts the attached Findings of Facts and Decision, with the inverse on point number five. The motion carried with a vote of 5 to 1. Commissioner Olmstead voted nay.

Chairman Noyes stated that this item could be appealed to the City Council.

2. ORDINANCE XXX: AMENDING CHAPTERS 1, 18, AND 20, DEFINING AND REGULATING HERITAGE TREES

Mr. Maass reviewed the ordinance timeline. He stated that they were here to hold the Planning Commission Public Hearing, with an anticipation of going to the City Council in January 2026.

He provided a summary of the community engagement, including a Chan-Happenings Email, social media post, Chan Check In, and Publication of the Public Hearing in Sun Sailer. He stated that the staff received two written comments to date.

Jamie Marsh, Environmental Resources Specialist, discussed the proposed modifications that include establishing a definition of heritage trees, modifying the definition of significant trees, and establishing a definition of critical root zone. She stated that the modified tree survey requirements would be for all trees over 5 inches in diameter at breast height. She said that the proposed ordinance amendment would include heritage trees as a priority for saving in addition to existing stands of trees when developments were proposed. She said that there was a criterion for trees considered to be removed, killed, or lost. She commented that if heritage trees were lost due to construction activity, the replacement penalty would be a rate of two DBH inches per 1 DBH removed, or the developer would be required to pay a fee twice the rate set for significant trees. She provided an overview of the modifications made since the October Planning Commission meeting, including the definition of the critical root zone; clarifying when trees shall be removed, killed, or lost; an incentive to avoid Heritage Tree Removal; and clarifying replacement tree value in the DBH inches and height, depending on the tree type.

Mr. Maass said that the Environmental Commission asked about the impact on future applicants or developers. He responded that there would be an increased cost due to additional field work for tree inventories. He said that the City Code requires that a certified professional conduct any tree surveys, which includes the condition of the tree. The city maintains sole discretion to confirm survey information. He stated that the Planning Commission asked why some trees were not included as potential heritage trees. He responded that the Minnesota Department of Agriculture establishes tree species on the invasive or nuisance tree list, and the trees still count toward canopy coverage replacement requirements. He summarized a way to incentivize developers to save Heritage Trees, including intentional redesign of the site to avoid Heritage Tree Removals.

Chairman Noyes asked about the proposed modification and the practicality level of using trees bigger than 2.5 inches DBH. Ms. Marsh answered that the existing requirement was 2.5 inches DBH, because if you go larger, the establishment period is longer.

Chairman Noyes asked about the one foot equaling one inch in the critical zone. He said he would be surprised if a tree with a 25 DBH had such a small area to be undisturbed. He asked about the undisturbed zone, since it seemed smaller. Ms. Marsh clarified that if they had a 25-inch tree, the undisturbed zone would be 25 feet around all sides of the tree.

Commissioner Jobe asked who watered the tree and completed the maintenance, and for how long. Ms. Marsh answered that the developer had to maintain the improvements for one year after the planting. She said that there were some requirements for tree protection in development contracts.

Commissioner Grover asked if there were requirements for the type of trees. Ms. Marsh answered that there was a diversity standard in the City Code. There could be no more than ten

percent from the same species, twenty percent from the same genus, and thirty percent from the same family. They also included a list of acceptable species.

Commissioner Grover asked if the individual could pick between the tree types. Ms. Marsh responded that the developers had some flexibility to pick the trees, but the diversity standards encouraged the use of different trees.

Chairman Noyes clarified that the final plan was up to the jurisdiction of the city. Ms. Marsh confirmed this information.

Commissioner Rosengren stated that there were only so many places on the lot where the heritage trees could exist within the critical root zone. He thought there were a lot of words to describe trees that would likely not be protected because they would not be in the right locations on the lot. They would have to be in the corner of the lot so that their critical root zone is not disturbed. He did not think there would be a lot of trees protected based on the development.

Chairman Noyes said that they had received feedback that developers were clear-cutting all of the trees. He said they wanted to attempt to save some of the trees.

Commissioner Rosengren said that the focus should be on the replacement aspect rather than saving the trees.

Chairman Noyes said that there would not be a lot of room on the edges of a 15,000 square foot lot to save larger trees. He thought it would bring a higher level of conversation to consider both saving and replacing trees.

Commissioner Soller commented that not all of the lots are equal. He stated that they wanted to make sure the replanting was happening on a larger scale.

Commissioner Rosengren stated that if the norm was to knock down and replace the heritage trees, they would not need language about saving the trees.

Commissioner Soller asked if this was passive code enforcement or active code enforcement to hold developers accountable. Mr. Maass responded that a development is bound by a development contract, which stipulates approved construction plans. The ordinance is trying to further bolster and strengthen the ordinance so developers know what the enforcement would be for developers related to trees.

Ms. Marsh said that there was an allowance for the critical root zone. She said that another reason for placing the criteria is so that the tree removal or planting does not impact the homeowner later on.

Commissioner Olmstead stated he had seen trees damaged by construction, so he asked if they had examined construction zones afterward. Ms. Marsh confirmed that she would look at this information after.

Commissioner Grover asked how they would determine if there was damage to the critical root zone. Ms. Marsh answered that they look at the circumference of the tree and all of the roots around it. She said that they could analyze the construction plans submitted and the grade change, and any other damage that happened to the trunk or the canopy.

Commissioner Soller clarified that there was a 25 percent allowance for tree removal. He asked how they arrived at the 25 percent, and he wanted to know how they can ensure the ordinance has the teeth to enforce what they hope it does. Ms. Marsh responded that 25 percent was a fair and reasonable amount after researching other cities.

Commissioner Soller asked about the species exception. He said if he had a plot of land covered in an aspen forest that was beautiful, and a developer flattened the entire forest, this ordinance would not impact them because aspens are classified as invasive. He asked if aspen trees were a net negative, as they contributed to the forest environment of the city. Ms. Marsh answered that aspen trees are susceptible to a canker. She said that the heritage ordinance was in addition to the canopy coverage requirements. She stated that their value would still be counted for, but in a different way than heritage trees.

Commissioner Soller asked if city staff would have an objective formula for how many trees were saved based on the intervention of the developer. Mr. Maass answered that he was open to any modifications from the Planning Commission. He said they would look to the principles of conservation design to see if a proposed plant was going out of its way to avoid heritage trees. He provided an example of the developer changing the road direction to avoid heritage trees.

Commissioner Soller said that the loophole problem would be based on the discretion of staff in the incentive award.

Commissioner Soller stated that the heritage tree ordinance only applied to a whole subdivision, not to a single property owner. Mr. Maass confirmed that this would only apply to the subdivision ordinance and not the zoning ordinance. The City Council directed staff to review this policy.

Chairman Noyes asked if the proposed ordinance would apply to one larger property looking to subdivide into two properties. Mr. Maass answered that any subdivision of land was a subdivision, even if one five-acre lot was divided into two two-and-a-half-acre lots.

Commissioner Soller asked if the city was restricted by code to preserve heritage trees. Mr. Maass answered that the city was not often in the business of subdividing lands, but if the city were to subdivide land, it would be required to meet its own ordinance.

Commissioner Soller asked if the city were to build a road, if they would consider the direction to preserve heritage roads. Mr. Maass answered that they likely would only see a new street with a subdivision, and most city roadwork was street reconstruction, so this would not be a subdivision. He stated that Ms. Marsh helps with street reconstruction during tree removals.

Ms. Marsh said that this ordinance would not apply to street reconstruction. She works with the engineering department to help provide tree replacement for residents when trees are lost during street reconstruction.

Commissioner Rosengren asked about a previous property that was not a subdivision and whether it would be under the heritage tree ordinance. Mr. Maass answered that it needed site plan approvals, so the heritage tree ordinance would apply.

Chairman Noyes opened the public hearing.

Dan Blake, Eden Prairie, stated he was representing Tim Earhart at 9511 Meadowlark Drive. He stated it was difficult to preserve trees and write into words how to preserve trees. He expressed concerns that this would just generate fees for the city. He stated that developers would preserve a tree if they could, but if it cannot be preserved, it will raise the cost of development, which would in turn raise the cost of the house. He said that new houses in Chanhassen are very expensive. He talked about the development of Earhart Farms, which is a heavily wooded property. He thought that they saved more trees than most during the development process. The developer was frustrated with the builders for damaging the trees.

He said that home building takes up more space than they consider. He did not know why the houses had to be so big, but that development is expensive. He said that they developed 18 lots, and they had to plant 300 trees. He stated it was difficult to plant 16 trees per home. They saved more trees than normal on this particular site. He stated that they do not meander streets in Chanhassen, so it ends up being 80 feet of clear space. He said when they did this development, they had a dead end at a wetland. Wetlands get protected at all costs, which makes tree preservation and road designs difficult.

He stated it did not matter what the zoning or land use would be, but it is different to preserve trees in residential than in commercial. Developers do not save big trees in office developments. He requested that the definition of heritage trees exclude trees planted as part of a tree nursery. He did not think these should be counted in future development. They were planted as a crop, and most trees did not have branches because they were planted in straight rows. He provided examples of trees that got saved. Some were healthy, and some should not have been saved. He said that developers would save trees if they could.

Chairman Noyes closed the public hearing.

Commissioner Soller asked for feedback from Ms. Marsh on the nursery tree comment. He asked if there were exceptions for nursery trees for other cities. Ms. Marsh answered that she did not see exceptions in other cities. She said that a tree in a tree nursery would still be providing benefits to the city.

Mr. Maass answered that heritage trees were 25 inches a tree. He said he was not an arborist, but he did not expect a tree nursery to have such large trees.

Commissioner Soller moved, Commissioner Jobe seconded that the Chanhassen Board of Appeals and Adjustments recommend City Council adoption of the Heritage Tree Ordinance as presented. All voted in favor and the motion carried unanimously with a vote of 6 to 0.

GENERAL BUSINESS: None.

APPROVAL OF MINUTES:

1. APPROVAL OF PLANNING COMMISSION MINUTES DATED NOVEMBER 18, 2025

Commissioner Olmstead moved, Commissioner Grover seconded to approve the Chanhassen Planning Commission summary minutes dated November 18, 2025, as presented. All voted in favor, and the motion carried unanimously with a vote of 6 to 0.

COMMISSION PRESENTATIONS: None.

CORRESPONDENCE DISCUSSION:

Mr. Maass updated the Commissioners, noting this was the last regular meeting for the Planning Commission in 2025. He highlighted that the Chanhassen Bluffs Community Center would need to come forward for city approval, so it would likely come before the Planning Commission in February. He stated that the next City Council workshop meeting would discuss the 2050 Comprehensive Plan, which is updated every ten years.

OPEN DISCUSSION: None.

ADJOURNMENT:

Commissioner Soller moved, Commissioner Olmstead seconded to adjourn the meeting. All voted in favor and the motion carried unanimously with a vote of 6 to 0. The Planning Commission meeting was adjourned at 8:15 p.m.

Submitted by Eric Maass
Community Development Director