



Wednesday, January 28, 2026

***Charles County Board of County Commissioners Regular Session (Legislative Day)**

Charles County Commissioners' Meeting- Virtual

The County Commissioners will be holding this public meeting virtually. The public can watch this meeting on Comcast 95 (SD) and 1070 (HD), Verizon FIOS 10, Roku or Apple TV streaming devices (Charles County Government), and the web at www.CharlesCountyMD.gov. Residents without internet service can listen to the meeting at 301-645-0500.

[Link: Live Streaming \(Day of Meeting\)](#)

[Link: Meetings on Demand \(Previously Recorded Meetings\)](#)

[2:30 p.m.] Open Session Virtual

- **Call to Order/Pledge of Allegiance**
- **Roll Call**

Commissioner Comments

Approval of Minutes

- **Minutes of January 13, 2026**

Announcement(s)

- **Next Scheduled Session(s): February 3-4, 2026**

Approval Items

- **Budget Amendment(s) and Budget Transfer(s):**
(Mr. Samantha Chiriaco, Chief of Budget, Department of Fiscal and Administrative)

[FY2026 Budget Transfer Request #102 Additional Funds for Water Repairs Performed by Line Maintenance Utilities.pdf](#)

[FY2026 Budget Transfer Request #118 Mandated Local Share for Eligible Children in Private Prekindergartenc.pdf](#)

[BTR 118 additional MSDE information.pdf](#)

[FY2026 Budget Transfer Request #359 New CIP Project for Lackey HS Pool HVAC Emergency Replacementc.pdf](#)

- **Request for Approval: Charles County Board of Education FY2026 Inter-Category Budget Transfer**

(Ms. Karen Acton, Chief Financial Officer, and Ms. Sherri Fisher-Davis, Budget Manager, Charles County Public Schools)

[BOARD-ACTION-ITEM-Budget Q2-2026 Expense Reallocationb.pdf](#)

- **Letter of Request: To Charles County Public Schools Related to Swimming Pools in the Schools**

(Ms. Kelli Beavers, Director, and Mr. Sam Drury, Deputy Director, Department of Recreation, Parks and Tourism; and Mr. Jacob Dyer, Director, Department of Fiscal and Administrative Services)

[Letter to CCPS RE Swimming Pools 2026.01.27 DRAFT to BOCC.pdf](#)

- **Letter of Support: Naming a District 4 Court in Honor of Secretary George W. Owings III**

(Mr. Joshua Marks, Life Independent Veteran Advocate)

[Template George Owings Letter of support2.pdf](#)

- **Change Order #12 Mattawoman Waste Water Treatment Plant (MWWTP) Electrical and Automation Improvements Project, GHD Engineering Services Contract (RFP No. 17-10)**

(Mr. Stephen Billingsley, Contract Project Manager, Mr. Waqar Cheema, Senior Project Manager, Mr. Samuel Walter, Program Manager, Ms. Britta Hertling, Deputy Director, Department of Public Works, Capital Project Management Division; and Mr. Ed Gorham, Chief of Utility Projects, Department of Public Works-Utilities)

[ITB 22-31 Elec and Auto GHD Change Order 12v12112025_encrypted_.pdf](#)

- **Memorandum of Understanding: County & Town of La Plata for the Radio Station Road Side path Extension**

(Mr. Brian Kagarise, Assistant Chief, Ms. Britta Hertling, Deputy Director, Department of Public Works-Capital Project Management; Mr. Brendon Laster, Strategic Operations Officer, Department of Public Works -Facilities; and Ms. Zhypar Beishenalieva, Associate County Attorney, Office of the County Attorney for Charles County)

[Memo.pdf](#)

[BOCC_slides_BH.pdf](#)

- **Approval: Resolution 2026-01 Condemnation For Boundary Line Adjustment**

(Ms. Sarah Guy, Chief of Property Acquisition, Mr. Marc Potter, Associate County Attorney I, Office of County Attorney for Charles County)

[1-27-26 Pomfret Encroachment Open Session Summary.pdf](#)

[260108 Villareal Condemnation Resolution 1 \(1\).pdf](#)

Legislative Update

- **Legislative Update: 2026 Maryland General Assembly Session**

(Ms. Danielle Mitchell, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejeda de Gomez, G.S. Proctor & Associates, Inc.)

Commissioners' New Business

[3:30 p.m.] Closed Session Virtual

Closed Session: All or a portion of this session may be closed pursuant to Section 3-305(b)(1)(3)(4)(7)(8) of the General Provisions Article of the Annotated Code of Maryland.

Adjournment

AGENDAS ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto

ITEM TYPE: Minutes

AGENDA SECTION: Approval of Minutes

SUBJECT:

- Minutes of January 13, 2026

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto

ITEM TYPE: Announcement: Next Scheduled Commissioners' Session(s)

AGENDA SECTION: Announcement(s)

SUBJECT:

- Next Scheduled Session(s): February 3-4, 2026

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto, Department of Fiscal and Administrative Services

ITEM TYPE: Approval Item(s)

AGENDA SECTION: Approval Items

SUBJECT:

- **Budget Amendment(s) and Budget Transfer(s):**
(Mr. Samantha Chiriaco, Chief of Budget, Department of Fiscal and Administrative)

SUGGESTED ACTION:

ATTACHMENTS:

[FY2026 Budget Transfer Request #102 Additional Funds for Water Repairs Performed by Line Maintenance Utilities.pdf](#)

[FY2026 Budget Transfer Request #118 Mandated Local Share for Eligible Children in Private Prekindergartenc.pdf](#)

[BTR 118 additional MSDE information.pdf](#)

[FY2026 Budget Transfer Request #359 New CIP Project for Lackey HS Pool HVAC Emergency Replacementc.pdf](#)

Budget Transfer/Amendment Form

Please fill the form out **completely** and **attach** to your transfer/amendment request in MUNIS.

Date 1/8/2026

Submitted by Deb Tarbox

Department DPW/Utilities

Funding Request: \$ 85,000

Fiscal Year:

FY2026

Category:

Operating

Fund:

Water & Sewer Fund (30)

Reason transfer/amendment is requested?

Need additional funds for Water Repairs performed by Line Maintenance. Utilities needs 24k to cover an account overage, \$36,820 for a current repair due to a water main break and the remaining \$24k will be used as a needed for water repairs that will likely occur before the fiscal year ends.

Reason for availability of funds?

Utilities had requested \$85k for equipment to use with service line material verification for Lead and Copper. This is a new technology and when performing due diligence it was found that other jurisdictions have not received favorable results with this equipment. Therefore, Utilities will not be moving forward with this purchase.



FW: FY26 New Op Capital Form Electrical Resistance- Operations Support.xlsx

From Pat Anderson <AndersoP@charlescountymd.gov>
Date Wed 9/17/2025 6:41 AM
To Deborah L. Tarbox <TarboxD@charlescountymd.gov>

 1 attachment (19 KB)

FY26 New Op Capital Form Electrical Resistance- Operations Support.xlsx;

Good Morning Deb,

This is money Jim set aside for a piece of equipment to use with service line material verification for the Lead and Copper project. This is a new technology, and the results with other jurisdictions have not been favorable. At this point I don't think it would be wise for us to move forward with getting this equipment, so these funds could be used for the fine.

There is still a need to verify our service lines, and we may need to revisit technologies to assist in doing that, it just doesn't seem like any of them are at a point where we'll need to move forward with one of them this fiscal year. There has also been talk of companies renting out the equipment which would most likely be cheaper than buying one. I plan to ask for money for this in the FY27 budget.

Thanks,

Pat

From: Deborah L. Tarbox <TarboxD@charlescountymd.gov>
Sent: Wednesday, June 25, 2025 8:45 AM
To: Pat Anderson <AndersoP@charlescountymd.gov>
Cc: Teresa Beddow <BeddowT@charlescountymd.gov>
Subject: FY26 New Op Capital Form Electrical Resistance- Operations Support.xlsx

Good Morning Pat – Just wanted to let you know that we do have \$85k in the FY26 budget to get the Electrical Resistance/Conductivity Tester if you want to start the quote procurement process. This will be charged to a Capital Outlay account, 30255376.600000.

Thanks,

Deb

Requestion Details

Requestor: Pat Anderson

Department:

Public Works

Division: Utilities

Date: 1/7/2026

☐ New Request

☐ Increase of Existing PO#:

☐ Continuation of PO#:

Vendor: Schummer Inc.

Ship to: Charles County Government

Description	Commodity Code	G/L	U/M	Unit Price	Qty	Total Price
2" Mill and Overlay asphalt repair from watermain break				\$36,820.00	1	\$36,820.00
				\$		\$
				\$		\$
				\$		\$
				\$		\$

Procurement Method (PM)

☐ Under \$5K One Quote Required

☐ 3 Quotes (\$5K to \$50K)

☐ Sole Source

☐ Emergency

☐ Other

☒ CCG Contract #22-09

☐ Contract Awarded by Other Government Entity (Piggyback)

Jurisdiction/Group

Contract Name:

Contract #:

Applicable Socio-Economic Program Compliance Language – More Than One May Apply & Be Selected

MWBE Language	&	SLBE Language
<input type="checkbox"/> The vendor selected is an MWBE.		<input type="checkbox"/> The vendor selected is a SLBE. <input type="checkbox"/> SLBE submitted the lowest quote. <input type="checkbox"/> SLBE lowest quote with 10% preference applied.
<input type="checkbox"/> The vendor selected is a non-MWBE. <input type="checkbox"/> SLBE vendor selected/ is a non-MWBE. <input type="checkbox"/> No MWBE available for commodity/service. <input type="checkbox"/> MWBE available but did not submit lowest quote. <input type="checkbox"/> MWBE available but no response received within ten (10) business days.		<input type="checkbox"/> The vendor selected is a non-SLBE. <input type="checkbox"/> No SLBE is available. <input type="checkbox"/> Less than 3 SLBEs available & the non-SLBE provided the lowest quote after applying the 10% price preference. <input type="checkbox"/> 3 or more SLBEs available; however, after ten (10) business days only two SLBEs or less provided a quote and the non-SLBE provided the lowest quote after applying the 10% price preference.
<input checked="" type="checkbox"/> MWBE Exception due to (as specified above in the Procurement Method): sole source, piggyback, CCG contract, emergency.		<input checked="" type="checkbox"/> SLBE Exception due to (as specified above in the Procurement Method): sole source, piggyback, CCG contract, emergency.

SLBE Good Faith Effort Description (type good faith effort compliance information below)

Attachments/Comments/Notes (if applicable)

Proposal and Cost Breakdown

Requisition Approval(s)

Name & Title

Pat Anderson, Acting Chief of Technical Support

Signature



Date

1/7/2026

Schummer Inc.

P.O. Box 360
Mayo MD 21106
410-956-8080
Schummerinc@aol.com

January 6, 2025

Charles County Department of Utilities
5310 Hawthorne Road
La Plata, Maryland 20646

Proposal: Portibello Road

This Proposal is for work in accordance with ITB 22-09 for the repair one road paving that was the result of a watermain break. Work includes the 2" Mill and Overlay of the road surface, up to 730 sq yards of surface is included. Subgrade repair or base asphalt is not included. Charles County to inspect the base asphalt once over is performed to determine if additional repairs not included in this proposal are required.

A spreadsheet is included for your review. Based on the attached spreadsheet we request \$36,820.00 for the repair.

Thank you for the opportunity.

Regards,

Steven Schummer

ITB 22-09
Daily Labor and Material Cos
Portibello Road 2" M/ O
Schummer Inc.

		Hourly Costs	Hrs.	Line total
a1	Project manager	\$142.00 hr	10	\$1,420.00
a1	Foreman	\$142.00 hr	20	\$2,840.00
a2	Pipe Fitter	\$33.00 hr	0	\$0.00
a10	Excav Operator	\$70.00 hr	0	\$0.00
a3	Laborer	\$18.00 hr	20	\$360.00
a3	Laborer	\$18.00 hr	0	\$0.00
a4	Truck Driver	\$80.00 hr	40	\$3,200.00
a.11	Trk. Trl w Low Boy Oper	\$200.00 hr	20	\$4,000.00
	Equipment			
b1	Pickup Truck	\$10.00 hr	20	\$200.00
b2	Tool Truck	\$100.00 hr	20	\$2,000.00
b3, b4	Dumptruck	\$20.00 hr	40	\$800.00
b5	Backhoe/Loader	\$45.00 hr	0	\$0.00
b8	Excavator	\$120.00 hr	0	\$0.00
b7	Skid Loader	\$50.00 hr	20	\$1,000.00
b33	Trench Box	\$10.00 day	0	\$0.00
b15	asphalt roller	\$150.00 day	2	\$300.00
b19	hot patch	\$150.00 ton	92	\$13,800.00
b-35	Steel Plates Each/per day	\$15.00 day	0	\$0.00
	Vermeer 10" Chipper	\$25.00 hr	0	\$0.00
	Unit Price			
	Wast dirt dump Fees	\$50.00 ton	0	\$0.00
	Waste Concrete and Asphalt	\$75.00 ton	92	\$6,900.00
	Material (Cost plus 10%)			
b43	CR-6 @ 30 per ton	\$30.00 ton	0	\$0.00
b44	Stone #57	\$30.00 ton	0	\$0.00
	Cold Patch	\$130.00 ton	0	\$0.00
	Confined Sapce Equipment	\$500.00 day	0	\$0.00
	Vacuum Excavation Rig	\$750.00 Hour	0	\$0.00
	Concrete Repair	\$500.00 \$0.00	0	\$0.00
	Misc Fittings	\$750.00	0	\$0.00
	Daily Total Labor,Equipment			\$36,820.00

Charles County Commissioners

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30 Water and Sewer Operation							
25 Public Works - Utilities							
30255376 535100 EquipmentRepair	37,000	0	37,000	60,717.85	.00	-23,717.85	164.1%
30255376 600000 CapitalOutlay	85,000	0	85,000	.00	.00	85,000.00	.0%
TOTAL Public Works - Utilities	122,000	0	122,000	60,717.85	.00	61,282.15	49.8%
TOTAL water and Sewer Operation	122,000	0	122,000	60,717.85	.00	61,282.15	49.8%
TOTAL EXPENSES	122,000	0	122,000	60,717.85	.00	61,282.15	
GRAND TOTAL	122,000	0	122,000	60,717.85	.00	61,282.15	49.8%

** END OF REPORT - Generated by Dylan Moyer **

Budget Transfer/Amendment Form

Please fill the form out **completely** and **attach** to your transfer/amendment request in MUNIS.

Date 12/4/2025

Submitted by DFAS

Department DFAS

Funding Request: \$141,860

Fiscal Year:

FY2026

Category:

Operating

Fund:

General Fund (01)

Reason transfer/amendment is requested?

County Governments are now responsible in paying the local share of the cost for eligible children enrolled in private prekindergarten. This is an unfunded state mandated that began in FY2026. This new change was not entirely communicated by MSDE to the Counties until after the FY2026 budget was adopted. Charles County's share is \$141,853.

Reason for availability of funds?

The Contingency Budget has \$500,000 available.





Account Central



R

01540000-560000- | ReserveForContingency



Account

Segment

Status	Type	Mult
Active	Expense	No

^ Account Totals

	2026	
Original Budget	500,000.00	6.
Transfers	0.00	-6.
Revised Budget	500,000.00	
Actual (Memo)	0.00	
Encumbrances	0.00	
Requisitions	0.00	
Available Budget	500,000.00	
Percent Used	0 %	

Jacob Dyer

From: Alex Reese -MSDE- <alex.reese@maryland.gov>
Sent: Tuesday, December 2, 2025 10:47 AM
To: Jacob Dyer
Cc: Donna Gunning -MSDE-; Kevin Kinnally; Krishnanda Tallur -MSDE-
Subject: Re: MSDE Communication regarding Private Prekindergarten Funding

[External Content Warning] This message is from an external sender. Please exercise caution when opening attachments and hover over any links before clicking.

Good morning, Jake -

I hope you and your family had a wonderful Thanksgiving.

MSDE is not able to assist local government leaders with presentations to local county boards. MSDE has provided the context, background and updates on this matter to local government CFOs and MACo that can be used to provide updates to the local county boards. If they have questions that are not addressed by our updates, you can send the questions to us. We will be glad to review and answer them.

Best regards,
Alex



Alex Reese (He/Him)

Chief of Staff
Office of the State Superintendent

O: (667) 406-2280

C: (443) 826-3819

alex.reese@maryland.gov

200 W. Baltimore Street
Baltimore, Maryland 21201

marylandpublicschools.org



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On Mon, Dec 1, 2025 at 6:58 PM Jacob Dyer <DyerJ@charlescountymd.gov> wrote:

Good evening Donna and Alex. Checking in on this request as I haven't heard back from anyone at MSDE. Please advise if anyone from MSDE is willing to participate in my funding request to my board to get the funding needed to support this year's invoice.

Thanks,

Jake

From: Jacob Dyer <DyerJ@charlescountymd.gov>
Sent: Wednesday, November 19, 2025 7:08:10 AM
To: 'Donna Gunning -MSDE-' <donna.gunning@maryland.gov>; Alex Reese -MSDE- <alex.reese@maryland.gov>
Cc: Kevin Kinnally <kkinnally@mdcounties.org>
Subject: RE: MSDE Communication regarding Private Prekindergarten Funding

Good morning Donna and Alex. I am following up on my request from the October 23rd meeting between the County and MSDE that discuss the Private Prekindergarten Funding. During our meeting I requested if MSDE was able to assist with my presentation to the Charles County Board of County Commissioners that will request funding to support our FY2026 bill of \$141,853. Alex said he would get back to me and I haven't heard back. This is my formal request for your assistance. Please advise.

Thanks,

Jake Dyer
Director of Fiscal & Administrative Services
Department of Fiscal & Administrative Services
Charles County Government
200 Baltimore Street
La Plata, MD 20646
301.645.0572

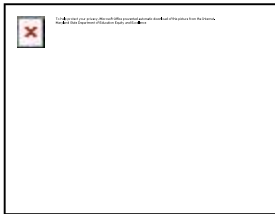
From: Donna Gunning -MSDE- <donna.gunning@maryland.gov>
Sent: Friday, October 10, 2025 4:01 PM
To: extrum99@aacounty.org; financeinfo@baltimorecountymd.gov; mary.andes@calvertcountymd.gov; Daniel Fox <dfox@carolinemd.org>; tzaleski@carrollcountymd.gov; Raymond Hamm <rhamm@cecilcountymd.gov>; Jenifer M. Ellin <EllinJ@charlescountymd.gov>; ktolley@docogonet.com; Weaver, Kelly <kweaver@frederickcountymd.gov>; Scott Weeks <sweeks@garrettcounty.org>; Sandlass, Robert <rfsandlass@harfordcountymd.gov>; Sun, Holly <hsun@howardcountymd.gov>; Pat Merritt <pmerritt@kentgov.org>; jennifer.bryant@montgomerycountymd.gov; saearely@co.pg.md.us; jrank@qac.org; vanetta.van.cleave@stmaryscountymd.gov; csapp@somersetmd.us; msparks@talbotcountymd.gov; kedlund@washco-md.net; Kimberly Reynolds <kreynolds@co.worcester.md.us>; Cenname, Robert <robert.cenname@baltimorecity.gov>; kdreed@baltimorecountymd.gov; Andrew Ondish <aondish@cecilcountymd.gov>; Jacob Dyer <DyerJ@charlescountymd.gov>; balloyd@harfordcountymd.gov; bluffman@wicomiconcounty.org; finance@alleganygov.org; jbennett@alleganygov.org
Cc: Michael Sanderson <msanderson@mdcounties.org>; kkenally@maco.org; ssample@maco.org
Subject: MSDE Communication regarding Private Prekindergarten Funding

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County Budget Directors -

MSDE is providing the attached communication addressing concerns expressed by county representatives regarding the local share of private prekindergarten. Please let me know if you have additional questions.

Enjoy your weekend!



Donna Gunning (She/Her)

Chief Financial Officer

Division of Finance

O: (410) 767-0757

C: (443) 717-1782

donna.gunning@maryland.gov

200 W. Baltimore Street

Baltimore, Maryland 21201

marylandpublicschools.org

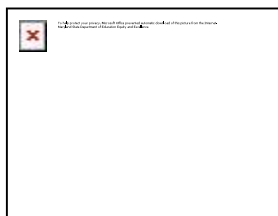


Jacob Dyer

From: Donna Gunning -MSDE- <donna.gunning@maryland.gov>
Sent: Friday, June 27, 2025 2:53 PM
To: Jacob Dyer
Cc: Joanne M Killian -MSDE-
Subject: Re: FW: FY 2026 Preliminary State Aid Calculations

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I think the intent was to make sure County officials understood these calculations are not final. The final calculations will be distributed shortly.



Donna Gunning (She/Her)

**Assistant State Superintendent
Office of Finance**

O: (410) 767-0757

C: (443) 717-1782

donna.gunning@maryland.gov

200 W. Baltimore Street
Baltimore, Maryland 21201

marylandpublicschools.org



On Fri, Jun 27, 2025 at 2:35 PM Jacob Dyer <DyerJ@charlescountymd.gov> wrote:

Donna,

Is this the January email you were referring to during our conversation? This was provided to me from our Acting Deputy County Administrator, Jenifer Ellin. The email below does talk about how this will be billed to County Governments directly. However, your email below also says more details will be provided later in the spring. Were those details provided? If so can you please share?

Thanks,

Jake

From: Jenifer M. Ellin <EllinJ@charlescountymd.gov>
Sent: Thursday, January 16, 2025 4:16 PM
To: Jacob Dyer <DyerJ@charlescountymd.gov>
Cc: Deborah Hall <HallD@charlescountymd.gov>
Subject: FW: FY 2026 Preliminary State Aid Calculations

Just making sure you had this.

From: Donna Gunning -MSDE- <donna.gunning@maryland.gov>
Sent: Thursday, January 16, 2025 3:29 PM
To: countyadministrator@alleganygov.org; exande22@aacounty.org;
dwalker@baltimorecountymd.gov; julian.willis@calvertcountymd.gov; jgoldman@carolinemd.org;
rwindham@carrollcountymd.gov; dschneckenburger@cecilcountymd.gov; Mark Belton
<BeltonM@charlescountymd.gov>; jjones@docogonet.com; jpeterson@frederickcountymd.gov;
knull@garrettcountry.org; rmccord@harfordcountymd.gov; bganz@howardcountymd.gov;
sherman@kentgov.org; richard.madaleno@montgomerycountymd.gov; thjackson@co.pg.md.us;
tmohn@qac.org; david.weiskopf@stmaryscountymd.com; dtaylor@somersetmd.us;
cbstamp@talbotcountymd.gov; mgordon@washco-md.net; bluffman@wicomiconcounty.org;
wyoung@co.worcester.md.us; faith.leach@baltimorecity.gov; extrum99@aacounty.org;
financeinfo@baltimorecountymd.gov; sharon.strand@calvertcountymd.gov; Daniel Fox
<dfox@carolinemd.org>; deffingham@carrollcountymd.gov; Shon McCollum
<smccollum@cecilcountymd.gov>; Jenifer M. Ellin <EllinJ@charlescountymd.gov>;
ktolley@docogonet.com; Weaver, Kelly <kweaver@frederickcountymd.gov>; Scott Weeks
<sweeks@garrettcountry.org>; spence, kimberly <kkspence@harfordcountymd.gov>; Sun, Holly
<hsun@howardcountymd.gov>; Pat Merritt <pmerritt@kentgov.org>;
jennifer.bryant@montgomerycountymd.gov; sjmcgibbon@co.pg.md.us; jrank@qac.org;
joyce.sapp@stmaryscountymd.gov; Faith Redmond <fredmond@somersetmd.us>;
msparks@talbotcountymd.gov; kedlund@washco-md.net; Kimberly Reynolds
<kreynolds@co.worcester.md.us>; mara.james@baltimorecity.gov; bennett@alleganygov.org;
finance@alleganygov.org
Cc: Krishnanda Tallur -MSDE- <krishnanda.tallur@maryland.gov>; Mary Pat Fannon
<marypat.fannon@pssam.org>; Rachel Hise -AIB- <rachel.hise@maryland.gov>
Subject: FY 2026 Preliminary State Aid Calculations

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County Government Leaders -

The Maryland State Department of Education (MSDE) is releasing the preliminary FY 2026 Major State Aid calculations that reflect the Governor's Allowance. Please note that the calculations are preliminary until the General Assembly passes the fiscal year 2026 budget.

For fiscal year 2026, the local share of prekindergarten for participating providers will be billed to the County Government directly. MSDE will provide more details on this process later in the spring.

For questions, please contact Donna Gunning, Assistant State Superintendent, Financial Planning, Operations and Strategy, at donna.gunning@maryland.gov or 410-767-0757.



Donna Gunning (She/Her)

**Assistant State Superintendent
Office of Finance**

O: (410) 767-0757

C: (443) 717-1782

donna.gunning@maryland.gov

200 W. Baltimore Street
Baltimore, Maryland 21201

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TO: Michael Sanderson, Executive Director, Maryland Association of Counties

FROM: Carey Wright, Ed.D., State Superintendent of Schools

DATE: October 10, 2025

SUBJECT: Local Share of Publicly Funded Prekindergarten – Private Providers

Background

In May 2024, the Maryland Association of Boards of Education (MABE) contacted the State Board of Education and the Accountability and Implementation Board (AIB) to request an interpretation of Education Article §5-229(d). Specifically, MABE asked about the respective responsibilities of county boards of education and county governments when distributing funding to public and private prekindergarten providers.

The State Board and AIB responded that the statute requires county boards of education to distribute prekindergarten funding to public providers, §5-229(d)(1), and requires county governments to distribute the local share of funding for private providers to MSDE which, in turn, distributes both the State and local share to the private providers, §5-229(d)(2). The response also noted that, because the maintenance of effort calculation for fiscal year 2025 had included the local share for private providers, county boards and county governments should work together to determine who will distribute those funds to MSDE.

In June 2024, MABE and the Public School Superintendents' Association of Maryland (PSSAM) expressed concerns with the reference to maintenance of effort. MSDE and AIB explained that this was necessary because the fiscal year 2025 calculations were finalized before MABE's inquiry. While county governments had included the local share for private providers in their appropriation to county boards, the local share should have been directed to MSDE consistent with §5-229(d)(2). To remedy the issue, MSDE invoiced county boards of education for the local share of prekindergarten funding for private providers.

MSDE and AIB's response further explained that the local share of prekindergarten funding for private providers would be excluded from the annual maintenance of effort calculations. As a result, county governments would be responsible for distributing to MSDE the local share of prekindergarten funding for private providers. County budget directors received email notification in January 2025 including the preliminary fiscal year 2026 Major State Aid calculations.

Current Process

County boards of education were required to distribute the local share of private provider prekindergarten funding to MSDE in fiscal year 2025 because these funds were included in the annual Maintenance of Effort calculations and were therefore included in the local appropriation provided to county boards from the county governments. Beginning in fiscal year 2026 and beyond, the annual Maintenance of Effort calculations exclude the local share of private provider prekindergarten funding. MSDE will invoice county governments

directly for the local share of private provider prekindergarten funding. County governments will receive a list of students residing in their jurisdiction and attending a private prekindergarten provider along with the total annual local share cost for these students. The total cost can be broken into six bi-monthly payments and county governments have the option of paying the total amount or installments throughout the fiscal year. Installment invoices will be distributed throughout the fiscal year in July, September, November, January, March and May. The total cost must be paid by June of each fiscal year.

Next Steps

In August 2025, county government budget directors shared concerns with MSDE related to the expectation that county governments pay the local share of the cost for eligible children enrolled in private prekindergarten, particularly for fiscal year 2026. County government budget directors shared concerns about the annual Maintenance of Effort calculation as well as communication gaps regarding these process changes. MSDE is resolving the Maintenance of Effort calculation concerns for those counties with required local education funding at the Maintenance of Effort level in fiscal year 2026, fiscal year 2027, and beyond. Counties with required local funding at the Local Share level are not impacted because the Local Share calculation is not based on a prior year appropriation. The Local Share is calculated annually by summing the program-level local share requirements, including eligible adjustments. In fiscal year 2026, 15 counties provide required local education funding at the Maintenance of Effort level.

The fiscal year 2026 Maintenance of Effort calculation is resolved by reducing the fiscal year 2026 invoice for the local share of private prekindergarten. Invoices for those counties with required local education funding at the Maintenance of Effort level will be reduced by the fiscal year 2025 local share of private prekindergarten. The fiscal year 2027 Maintenance of Effort calculation is resolved by including the fiscal year 2025 local share of private prekindergarten as a program shift in the Maintenance of Effort calculation for those counties with required local education funding at the Maintenance of Effort level. This program shift will remove the fiscal year 2025 local share of private prekindergarten from the base calculation of Maintenance of Effort permanently. The attached table details, for the impacted counties, the fiscal year 2025 local share of private prekindergarten funding and the adjustment to the fiscal year 2026 local share of private prekindergarten funding.

In an effort to assist county governments with the fiscal year 2026 costs, MSDE consulted with the Department of Management and Budget (DBM) to identify flexibility options for county governments. DBM has agreed to allow county governments until November 2026 to pay the fiscal year 2026 invoices. County governments may choose to pay the total amount in one payment or in multiple payments. MSDE will distribute installment invoices beginning in November 2025. The total cost for fiscal year 2026 must be paid in full by November 2026.

In January 2026, once the Governor's budget is submitted to the General Assembly, MSDE will release the preliminary fiscal year 2027 Major State Aid calculations to county budget directors at the same time the data is released to the Local Education Agencies (LEAs). The preliminary fiscal year 2027 calculations file will include a separate tab that details the local share of prekindergarten funding for private providers, including estimated student counts and the estimated local share by jurisdiction. In June 2026, after the General Assembly's legislative appropriation is released, MSDE will distribute the final fiscal year 2027 Major State Aid

calculations to the county government budget directors at the same time the information is released to the LEAs.

In July 2026, MSDE will distribute the fiscal year 2027 local share of private prekindergarten funding invoices to county government budget directors. The communication will include a list of eligible students residing in the jurisdiction and a list of participating providers operating in the jurisdiction. The fiscal year 2027 invoice must be paid in full by June 2027.

Thank you for your patience as MSDE worked with State leaders to provide flexibility to county governments in funding the local share of private provider prekindergarten students. Please feel free to contact Donna Gunning, MSDE Chief Financial Officer, with any questions at donna.gunning@maryland.gov.

Fiscal Year 2026 Local Share of Private Prekindergarten

Local Education Agency	FY 2026 Local Share Private Prekindergarten	FY 2025 Local Share Private Prekindergarten	Final FY 2026 Invoice Local Share Private Prekindergarten
Allegany	14,280	9,345	4,935
Anne Arundel	238,360	159,695	78,665
Baltimore City	963,798	344,840	618,958
Baltimore	2,016,785	1,128,666	888,119
Calvert	39,764	116,354	0
Carroll	444,065	239,768	204,297
Charles	182,964	41,111	141,853
Frederick	663,340	261,807	401,533
Harford	702,565	82,716	619,849
Howard	1,568,411	881,265	687,146
Montgomery	2,467,288	967,066	1,500,222
Queen Anne's	96,147	25,986	70,161
St. Mary's	0	0	0
Wicomico	253,802	109,964	143,838
Worcester	418,282	510,286	0
TOTAL	10,069,851	4,878,869	5,190,982



August 29, 2024

Michelle Corkadel, President
Maryland Association of Boards of Education
621 Ridgely Avenue; Suite 300
Annapolis, MD 21401

Jeffrey A. Lawson, Ed.D., President
Public School Superintendent's Association of Maryland
1217 S. Potomac Street
Baltimore, MD 21224

Dear Ms. Corkadel and Dr. Lawson:

We are writing in response to your letter dated June 14, 2024, to the Maryland State Board of Education and the Accountability and Implementation Board. In your letter, you object to any connection of the maintenance of effort funding requirement, Md. Code Ann., Educ. § 5-235, to the requirement that county governments pay the local share of publicly funded private prekindergarten directly to the Maryland State Department of Education (MSDE), Md. Code Ann., Educ. § 5-229. This stems from a statement we made in our original response to you dated May 22, 2024, which attempted to capture a factual reality rather than offer a legal interpretation. We stated that “[t]he county’s required appropriation as identified in the annual Maintenance of Effort (MOE) certification for Fiscal Year 2025 already includes the local share for private prekindergarten students.” We appreciate the opportunity to clarify this statement.

For Fiscal Year 2025, county governments included the local share for private prekindergarten students in their appropriation to the county boards of education. Pursuant to § 5-229 of the Education Article, however, this was a mistake. The General Assembly plainly intended the counties to pay the local share directly to MSDE. Had that happened, the local share would not have been included in counties’ annual MOE certifications. What is equally clear is that the General Assembly did not intend direct payments made by counties on behalf of county boards of education to become part of the MOE calculation. For instance, debt service paid directly by the county government to the bond issuer for school construction projects is excluded. Md. Code Ann., Educ. § 5-235(c)(iii). Such direct payments are made in lieu of appropriating funds to the county board of education operating budget.

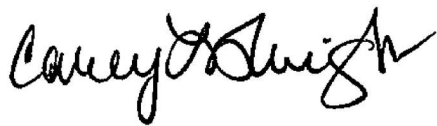
Of relevance here, the MOE statute excludes from the MOE calculation costs of existing programs that are shifted from the county board of education operating budget to the county operating budget. Md. Code Ann., Educ. § 5-235(c)(ii). This is because the MOE funding requirement is anchored to a county government’s annual appropriation to the school operating budget and the county board of education’s responsibility, in turn, to pay costs associated with operating the school system. If a cost and the funds to

pay that cost are not a part of the school operating budget, it would not make sense to include them in the calculation of MOE. For Fiscal Year 2025, county governments appropriated to the county boards of education the local share for publicly funded private prekindergarten students rather than making a direct payment to MSDE.

MSDE expects the county boards of education to remit that local share payment to MSDE upon being invoiced. As noted in our original response, counties and county boards may work together to identify the most efficient way to effectuate payment, but proper calculation of MOE and prompt payment are both necessary to effectuate §§ 5-229 and 5-235 of the Education Article. **Beginning in FY26, the MOE calculation will exclude the local share for publicly funded private prekindergarten students. MSDE will advise county governments to distribute the local share payment to MSDE directly.** Thank you for your continued support of education and educators in Maryland. Should you have any questions, please contact Donna Gunning, Assistant State Superintendent, Division of Financial Policy Planning, Operations, and Strategy, MSDE, by email at donna.gunning@maryland.gov or by phone at 410-767-0757.

If you would like to discuss this matter further, we would welcome the opportunity to meet.

Sincerely,



Carey M. Wright, Ed.D.
State Superintendent of Schools
Maryland State Department of Education



Rachel Hise
Executive Director
Accountability and Implementation Board

Jacob Dyer

From: Alex Reese -MSDE- <alex.reese@maryland.gov>
Sent: Wednesday, December 31, 2025 3:28 PM
To: Jacob Dyer
Cc: Donna Gunning -MSDE-; Kevin Kinnally; Krishnanda Tallur -MSDE-; Sarah Sample; Wesley Adams; Karen Acton; Deborah Hall; Danielle E. Mitchell; Jesse L. Bungcayao; Samantha Chiriaco; Erica Rizor; Laurel Cratsley -MSDE-
Subject: Re: MSDE Communication regarding Private Prekindergarten Funding

[External Content Warning] This message is from an external sender. Please exercise caution when opening attachments and hover over any links before clicking.

Jake,

Happy New Year's Eve. I hope you've had a nice holiday. Please find responses to your questions below in bold.

1. The August 29 2024 letter from MSDE to MABE and the Public School Superintendent's Association implies that a legal interpretation on this issue was made. They are seeking a copy of that legal interpretation. **Any legal interpretation that may have preceded the issuance of MSDE's letter is privileged and not disclosable.**
2. They are requesting if the County is able amend this year's Maintenance of Effort (MOE) with the Charles County Board of Education (CCBOE). The reason being is the adopted funding they provided to CCBOE would have been \$141K less if County staff had known about their share. As previously mentioned in my follow up email to you, County staff did not receive notice of their FY2026 funded share until June 2025, about six weeks after the County Commissioners adopted the FY2026 budget. If that is something they can do, please provide me with the process needed to get our MOE amended for FY2026 with CCBOE. **There should be no amendment to the FY2026 Maintenance of Effort funding. These funds were not included in the Local Share nor were they included in the Maintenance of Effort calculations.**

Though not requested during this meeting, the Charles County Public Schools (CCPS) Superintendent, Dr. Maria Navarro, has since reached out to our County Administrator. Dr. Navarro is asking if the County Government has the option to invoice CCPS our \$141K share instead of amending MOE. Would this be allowed by MSDE? We want to make sure we are not violating any MOE rules if we invoiced CCPS our share of the PreK costs for FY2026. **MSDE is reviewing this request and will provide a response by January 16th.**

Best,
Alex

Jacob Dyer

From: Alex Reese -MSDE- <alex.reese@maryland.gov>
Sent: Monday, January 12, 2026 2:46 PM
To: Jacob Dyer
Cc: Donna Gunning -MSDE-; Kevin Kinnally; Krishnanda Tallur -MSDE-; Sarah Sample; Wesley Adams; Karen Acton; Deborah Hall; Danielle E. Mitchell; Jesse L. Bungcayao; Samantha Chiriaco; Erica Rizor; Laurel Cratsley -MSDE-
Subject: Re: MSDE Communication regarding Private Prekindergarten Funding

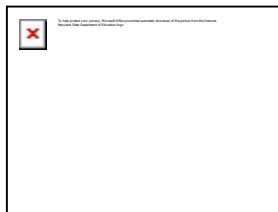
[External Content Warning] This message is from an external sender. Please exercise caution when opening attachments and hover over any links before clicking.

Jake,

I hope your year is off to a great start. I'm following up to respond to your third question about whether or not the County Government has the option to invoice CCPS.

MSDE is generally not involved in transactions between local education agencies and county governments. The annual maintenance of effort calculation is based on the certified prior year net local appropriation.

All the best,
Alex



Alex Reese (He/Him)
Chief of Staff
Office of the State Superintendent

O: (667) 406-2280
C: (443) 826-3819
alex.reese@maryland.gov

200 W. Baltimore Street
Baltimore, Maryland 21201
marylandpublicschools.org



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On Wed, Dec 31, 2025 at 3:28 PM Alex Reese -MSDE- <alex.reese@maryland.gov> wrote:
Jake,

Budget Transfer/Amendment Form

Please fill the form out **completely** and **attach** to your transfer/amendment request in MUNIS.

Date 1/16/2026

Submitted by BOE/DFAS

Department BOE

Funding Request: \$1,640,000

Fiscal Year:

FY2026

Category:

Capital Improvement Project - BOE

Fund:

Capital Projects (02)

Reason transfer/amendment is requested?

A budget transfer is being requested to create a new CIP project for the Lackey Pool HVAC Emergency Replacement. The current HVAC System has failed and needs to be replaced. The Board of Education is asking for a transfer from the BOE Contingency inflation project to cover this emergency replacement. This BTR includes replacing the HVAC equipment and temporary rental equipment to allow the pool to remain operational.

Reason for availability of funds?

The Board of Education is requesting to transfer funds from the BOE Contingency inflation project to cover the costs of replacing the HVAC unit for the Lackey Pool. There is \$2.5 million available to transfer for this project.



CHARLES COUNTY
PUBLIC SCHOOLS

5980 Radio Station Road

P.O. Box 2770

La Plata, MD 20646

www.ccboe.com

Maria V. Navarro, Ed.D.
Superintendent of Schools

Michael L. Heim
Chief of Operations and Supporting Services

Office of Operations and Supporting Services

Maintenance: 301-934-7288

Operations: 301-934-7283

Planning and Construction: 301-934-7290

Safety & Risk Management: 301-934-7275

Supporting Services: 301-934-7270

Transportation: 301-934-7262

January 15, 2026

Ms. Samantha Chiriaco
Chief of Budget
Charles County Government
P.O. Box 2150
La Plata, MD 20646

Re: FY26 Lackey Pool HVAC Emergency Replacement
New CIP Project and Budget Transfer Request

Dear Ms. Chiriaco,

Please find attached a new CIP project and budget transfer request for \$1,640,000.

Please reallocate these funds from the BOE Contingency Inflation Account to the A&E, Construction, FAS Administration and Contingency line items of the newly created project. This reallocation is to provide funding to cover the emergency replacement of the Lackey Pool HVAC Systems.

Please let me know if you have any questions and/or concerns.

Sincerely,



Michael L. Heim
Chief of Operations and Supporting Services

Enclosure

cc: Steven Andritz *SMA 1/15/26*
Brenda Basinger- Zimmerman

FY2026 BUDGET TRANSFER REQUEST

FUND: 2026 **Department Reference #:** TBD

DEPARTMENT: Planning & Construction **Fiscal Services Approval #:** _____

TO			
Division	<u>ACCOUNT TITLE</u> Account Description	ACCOUNT NUMBER	AMOUNT
BOE	Lackey Pool HVAC Emergency Replacement	New CIP Project	
	A&E	XXXXXXXXXX.50443	\$10,000
	Construction	XXXXXXXXXX.50450	\$1,480,000
	FAS Administration	XXXXXXXXXX.50442	\$2,000
	Contingency	XXXXXXXXXX.50468	\$148,000
TOTAL			\$1,640,000

REASON BUDGET TRANSFER IS REQUESTED:

A budget transfer is being requested to create a new CIP project for the Lackey Pool HVAC Emergency Replacement.

The current HVAC System has failed and needs to be replaced. A new CIP project will need to be created for this.

We are asking for a transfer from the BOE Contingency Inflation Account to cover this emergency replacement.

This BTR includes temporary rental equipment to allow the pool to remain operational.

FROM			
Division	<u>ACCOUNT TITLE</u> Account Description	ACCOUNT NUMBER	AMOUNT
BOE	BOE Contingency Inflation Account	5045005999.50468	\$1,640,000
TOTAL			\$1,640,000

REASON FOR AVAILABILITY OF BUDGET FUNDS:

We are requesting funds be transferred from the available funds in the BOE Contingency Inflation Account to cover the cost of the HVAC Emergency Replacement shown above.

Shaded Area to be completed by Fiscal Services

Availability of Funds:

BTR Policy #:

date

Director of Budget:

Authorization Level:

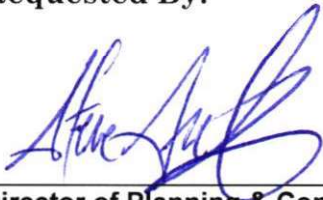
date

NOTE:

- Dollar amounts should be rounded to the nearest \$10.
- A separate form should be used for each Fund.

Please see back for signatures.

Requested By:



1/15/2026

Director of Planning & Construction

date



1/16/26

Division Head

date

Approved By:

Department Head

date

Deputy County Administrator

date

Director of Fiscal Services

date

County Administrator

date

President of County Commissioners

date



W.E. Bowers and Associates Inc.

12401 Kiln Court
Beltsville, MD 20705
301-419-2488
www.webowers.com

January 12, 2026

Timothy Braun
CCPS
5955 Radio Station Road
LaPlata, MD 20646

RE: CCPS Lackey ERU-1 & 2 Replacement

Contract #CTPS2021

Mr. Braun,

We are pleased to present to you a price of **\$264,668.00** to complete the mechanical work on the referenced project.

Pricing Breakdown:

Labor: 1215 hrs. X 127.86 = \$155,349.90

Material: \$45,709.25 (pipe, fittings, aluminum duct work, refrigerant, acetylene, brazing material, piping specialties, hanger material, consumables, recovery drums, roof protection, interlock wiring and conduit)

Subcontractors:

CMR Crane & Rigging: \$43,662.00
Power Solutions: \$11,947.00
Capitol Balance: \$4,500.00
Padgett & Associates: \$3,500.00

Total: \$264,668.00

TOTAL PRICING WITH CCPS PURCHASED EQUIPMENT	
(2) Multistack ERU Units - Lead Time 25-26 Weeks	\$502,800.00
W.E. Bowers Installation	\$264,668.00
Total	\$767,468.00

ERU-1 & 2 Work Includes:

1. Provide labor and material to install owner furnished ERU-1 & 2. Pricing and cut sheets for the new ERUs are attached.
2. Provide labor and material to disconnect electrical from existing units and make safe for removal.
3. Provide labor and material to recover and dispose of refrigerant per EPA guidelines.
4. Provide labor and material to disconnect refrigerant and hot water piping from existing units.
5. Provide labor and material to disconnect duct work from existing units.
6. Provide a crane and labor to remove and dispose of the existing units and remote condensers.
7. Provide labor and material to rig units into place and set remote condensers.
8. Provide labor and material to reconnect hot water piping to the existing units.

January 12, 2026

CCPS Lackey ERU-1 & 2 Replacement

9. Provide labor and material to install new refrigerant piping to remote condenser.
10. Provide labor to leak check all new piping.
11. Provide labor and material to evacuate and charge refrigerant piping with refrigerant.
12. Provide labor and material to install duct work transitions to connect new units to existing duct work.
13. Provide the below electrical work:
 - Disconnect existing indoor ac units ERU1 and ERU2 including associated fan coil units.
 - Connect existing wiring to new units ERU-1 and ERU-2 including associated fan coil units.
14. Provide factory startup of new unit and check operation.
15. Provide the services of a TAB company to balance new units and provide a written report.
16. Provide 2 hours of training for CCPS personnel.
17. BAS and control wiring is to be provided by others.
18. All work shall be performed during normal working hours of 6am – 3pm, Monday through Friday.

Work Excludes:

1. BAS control wiring or programing.
2. Third party commissioning agent.
3. Buy America Act.
4. Minority business participation.
5. Payment and performance bond. Add 1% if required.
6. Testing and/or removal of hazardous materials.
7. Overtime and/or premium time unless stated above.
8. ANSI B31.1 pipe welding specification. All weld piping shall be per F&I ANSI B31.9 guidelines.
9. Fire protection includes any sprinkler piping and or interlock wiring.
10. Ceiling modifications, including removal, or reinstallation of existing.
11. Concrete, including housekeeping pads.
12. Cut, patch, and painting of any kind, including roof.
13. Concrete saw cutting.
14. Scanning or x-rays of concrete slabs or walls.
15. Temporary heating and/or cooling.
16. Seismic hangers and/or supports.
17. Engineering and/or associated fees.
18. Building permit.
19. Costs associated with expediting equipment and/or schedule.
20. Costs associated with achieving a Leed rating unless specifically included above.
21. Service and/or repairs to existing equipment.
22. Equipment delays due to factory supply issues.
23. Delegated design.
24. Any additional scope required to meet ASHRAE 15.

All amounts stated in this Agreement include any required sales tax but exclude all other tariffs, duties, or government-imposed fees unless specifically stated otherwise. Each Party agrees that, unless otherwise noted in writing, the receiving party shall be responsible for all other costs arising from tariffs, import or export duties, customs fees, value-added taxes, or similar assessments. Neither Party shall be deemed to have waived or excluded these obligations under any other provision of this Agreement.



January 12, 2026
CCPS Lackey ERU-1 & 2 Replacement

Regards,

A handwritten signature in black ink, appearing to read "Scott Sampson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott Sampson
Project Manager
W.E. Bowers and Associates Inc.

**W.E. Bowers and Associates Inc.**

12401 Kiln Court
Beltsville, MD 20705
301-419-2488
www.webowers.com

January 12, 2026

Timothy Braun
CCPS
5955 Radio Station Road
LaPlata, MD 20646

RE: CCPS Lackey PoolPak Rooftop Unit Replacement

Contract #CTPS2021

Mr. Braun,

We are pleased to present to you a price of **\$206,940.00** to complete the mechanical work on the referenced project.

Installation Pricing Breakdown:

Labor: 767 hrs. X 127.86 = \$98,068.62

Material: \$32,164.31 (pipe, fittings, aluminum duct work, glycol, acetylene, brazing material, piping specialties, hanger material, consumables, recovery drums, roof protection, interlock wiring and conduit)

Subcontractors:

CMR Crane & Rigging: \$54,442.00
Power Solutions: \$13,165.00
Capitol Balance: \$2,600.00
GPI Structural Study: \$6,500.00

Total: \$206,940.00

TOTAL PRICING OPTIONS WITH CCPS PURCHASED EQUIPMENT	
PoolPak Rooftop Unit - Lead Time 17-18 Weeks	\$450,150.00
W.E. Bowers Installation	\$206,940.00
Option #1 Total	\$657,090.00
Seresco Rooftop Unit - Lead Time 17-18 Weeks	\$412,571.00
W.E. Bowers Installation	\$206,940.00
Option #2 Total	\$619,511.00

PoolPak RTU Work Includes:

1. Provide labor and material to install (1) rooftop unit purchased by CCPS. Pricing and cut sheets for the new rooftop unit are attached.
2. Provide the services of a structural engineer to analyze the existing building structure to ensure it can support the new equipment. Provide a signed sealed structural report documenting the results of the evaluation.
3. Provide labor and material to disconnect electrical from existing unit and make safe for removal.

January 12, 2026

CCPS Lackey PoolPak Rooftop Unit Replacement

4. Provide labor and material to recover and dispose of refrigerant per EPA guidelines.
5. Provide labor and material to disconnect refrigerant and pool water piping from existing unit.
6. Provide labor and material to disconnect duct work from existing unit.
7. Provide a crane and labor to remove and dispose of the existing unit and remote condenser.
8. Provide labor and material to install a curb adapter and set the new unit.
9. Provide labor and material to install duct work transitions to connect the new unit to existing duct work.
10. Provide labor and material to reconnect pool water piping to the existing unit.
11. Provide labor and material to install glycol piping to remote condenser.
12. Provide labor to leak check all new piping.
13. Provide labor and material to fill glycol piping.
14. Provide the below electrical work:
 - Disconnect existing wiring and disconnect switches for rooftop Pool Pak unit and remote condenser
 - Install new conduit and wiring and disconnect switches to new Pool Pak unit and remote condenser
 - Wiring for Pool Pak unit will be extended to the opposite end of the new unit.
 - Wiring will be connected to existing breakers.
15. Provide factory startup of new unit and check operation.
16. Provide the services of a TAB company to balance new unit and provide a written report.
17. Provide 2 hours of training for CCPS personnel.
18. BAS and control wiring is to be provided by others.
19. All work shall be performed during normal working hours of 6am – 3pm, Monday through Friday.

Work Excludes:

1. BAS control wiring or programing.
2. Third party commissioning agent.
3. Buy America Act.
4. Structural steel or building upgrades.
5. Minority business participation.
6. Payment and performance bond. Add 1% if required.
7. Testing and/or removal of hazardous materials.
8. Overtime and/or premium time unless stated above.
9. ANSI B31.1 pipe welding specification. All weld piping shall be per F&I ANSI B31.9 guidelines.
10. Fire protection includes any sprinkler piping and or interlock wiring.
11. Concrete, including housekeeping pads.
12. Cut, patch, and painting of any kind, including roof.
13. Concrete saw cutting.
14. Scanning or x-rays of concrete slabs or walls.
15. Temporary heating and/or cooling.
16. Seismic hangers and/or supports.
17. Engineering and/or associated fees.
18. Building permit.
19. Costs associated with expediting equipment and/or schedule.
20. Costs associated with achieving a Leed rating unless specifically included above.
21. Service and/or repairs to existing equipment.
22. Equipment delays due to factory supply issues.
23. Delegated design.



January 12, 2026

CCPS Lackey PoolPak Rooftop Unit Replacement

24. Any additional scope required to meet ASHRAE 15.

All amounts stated in this Agreement include any required sales tax but exclude all other tariffs, duties, or government-imposed fees unless specifically stated otherwise. Each Party agrees that, unless otherwise noted in writing, the receiving party shall be responsible for all other costs arising from tariffs, import or export duties, customs fees, value-added taxes, or similar assessments. Neither Party shall be deemed to have waived or excluded these obligations under any other provision of this Agreement.

Regards,

A handwritten signature in black ink, appearing to read "Scott Sampson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott Sampson

Project Manager

W.E. Bowers and Associates Inc.

Gragan & Sons Glass, Inc

LaPlata, MD 20646

301-934-8758

6005 Crain Highway

Estimate

Date

1/15/2026

Name/Address

Charles County Public Schools
5980 Radio Station Road
LaPlata, MD 20646

Ship To

3000 Chicamuxen Road
Indian Head, MD 20640
USA
7:25 AM - 2:15 PM

Project

Lackey High School

Description	Qty	U/M	Rate	Total
Labor to remove (4) pieces of glass and reinstall at a late date			995.00	995.00
			Total	\$995.00

Website: www.graganglass.com

Email: graganglass@gmail.com



Estimate #: BE-633935-1
Date: 15 Jan 2026

Charles County Public Schools
5980 Radio Station Rd
La Plata Maryland 20646-3337

Attn: Tim Braun
Tel: +(240)412-1696
Email: tbraun@ccboe.com

Aggreko Rep: Stephany Hanzal
Tel: (443) 381-3347
Email: stephany.hanzal@aggreko.com

Dear Tim Braun,

Thank you for your interest in Aggreko. I am pleased to submit the following estimate, which is provided to support economic justification for a path forward with Aggreko. Upon completion of your review, please contact me at my phone number listed above if you would like to move forward with an Aggreko solution. We will then technically qualify the solution and generate a formal commercial proposal for your review and acceptance.

Sincerely,
Stephany Hanzal

Expected Rental Start: 26 Jan 2026
Expected Rental End: 30 Jun 2026

Rental Duration: 156 Days
Minimum Rental: 3 Days

Recurring Charges: Rates Reflect Quantities

Qty	Description	Monthly Rate	Total Price
20	50 Feet x Cam-Lok Cable 4/0 AWG	3.1	
14	Duct 20 in (500 mm) Hi Temp Flex Length (ft): 25	16	
1	Air Conditioner 50 ton With Heat: Yes		
1	Environmental Fee (Recurring) — 5.00%		2
	TOTAL	7,836.69	43,661.53

One Time Charges:

Qty	Description	Price (Each)	Total Price
1	Labor - Setup and Teardown (Lump Sum/One Time)	1,758.12	1,758.12
1	Freight - Roundtrip (Lump Sum/One Time)	7,856.00	7,856.00
	TOTAL		9,614.12

TOTAL DURATION PRICE

USD 53,275.65

Variable Charges:

Description	Charge Method	Charge
Freight - Delivery (Cost Plus %/Per Transaction)	Per Transaction	35%
Labor - Service (Fixed Rate/Per Hour)	Per Hour	Straight Time Rate : 156.00 Over Time Rate : 234.00 Double Time Rate : 312.00
Labor - Travel (Fixed Rate/Per Mile)	Per Mile	2.39
Labor - After Hours - Call Out Fee (Fixed Rate/Per Transaction)	Per Transaction	1,250.00

Aggreko, LLC
Baltimore USA
12190 Owings Mill Blvd
Reisterstown, Maryland 21136
United States
Off: 1-800-AGGREKO (244-7356)

Note: This estimate is not binding on either party. All rentals will be subject to availability at the time an order is placed and at the rates identified in the formal commercial proposal once additional details are received concerning your equipment and service needs.

DRAFT



W.E. Bowers and Associates Inc.

12401 Kiln Court
Beltsville, MD 20705
301-419-2488
www.webowers.com

January 12, 2026

Timothy Braun
CCPS
5955 Radio Station Road
LaPlata, MD 20646

RE: CCPS Lackey ERU-1 & 2 Replacement

Contract #CTPS2021

Mr. Braun,

We are pleased to present to you a price of **\$264,668.00** to complete the mechanical work on the referenced project.

Pricing Breakdown:

Labor: 1215 hrs. X 127.86 = \$155,349.90

Material: \$45,709.25 (pipe, fittings, aluminum duct work, refrigerant, acetylene, brazing material, piping specialties, hanger material, consumables, recovery drums, roof protection, interlock wiring and conduit)

Subcontractors:

CMR Crane & Rigging: \$43,662.00
Power Solutions: \$11,947.00
Capitol Balance: \$4,500.00
Padgett & Associates: \$3,500.00

Total: \$264,668.00

TOTAL PRICING WITH CCPS PURCHASED EQUIPMENT	
(2) Multistack ERU Units - Lead Time 25-26 Weeks	\$502,800.00
W.E. Bowers Installation	\$264,668.00
Total	\$767,468.00

ERU-1 & 2 Work Includes:

1. Provide labor and material to install owner furnished ERU-1 & 2. Pricing and cut sheets for the new ERUs are attached.
2. Provide labor and material to disconnect electrical from existing units and make safe for removal.
3. Provide labor and material to recover and dispose of refrigerant per EPA guidelines.
4. Provide labor and material to disconnect refrigerant and hot water piping from existing units.
5. Provide labor and material to disconnect duct work from existing units.
6. Provide a crane and labor to remove and dispose of the existing units and remote condensers.
7. Provide labor and material to rig units into place and set remote condensers.
8. Provide labor and material to reconnect hot water piping to the existing units.

January 12, 2026

CCPS Lackey ERU-1 & 2 Replacement

9. Provide labor and material to install new refrigerant piping to remote condenser.
10. Provide labor to leak check all new piping.
11. Provide labor and material to evacuate and charge refrigerant piping with refrigerant.
12. Provide labor and material to install duct work transitions to connect new units to existing duct work.
13. Provide the below electrical work:
 - Disconnect existing indoor ac units ERU1 and ERU2 including associated fan coil units.
 - Connect existing wiring to new units ERU-1 and ERU-2 including associated fan coil units.
14. Provide factory startup of new unit and check operation.
15. Provide the services of a TAB company to balance new units and provide a written report.
16. Provide 2 hours of training for CCPS personnel.
17. BAS and control wiring is to be provided by others.
18. All work shall be performed during normal working hours of 6am – 3pm, Monday through Friday.

Work Excludes:

1. BAS control wiring or programming.
2. Third party commissioning agent.
3. Buy America Act.
4. Minority business participation.
5. Payment and performance bond. Add 1% if required.
6. Testing and/or removal of hazardous materials.
7. Overtime and/or premium time unless stated above.
8. ANSI B31.1 pipe welding specification. All weld piping shall be per F&I ANSI B31.9 guidelines.
9. Fire protection includes any sprinkler piping and or interlock wiring.
10. Ceiling modifications, including removal, or reinstallation of existing.
11. Concrete, including housekeeping pads.
12. Cut, patch, and painting of any kind, including roof.
13. Concrete saw cutting.
14. Scanning or x-rays of concrete slabs or walls.
15. Temporary heating and/or cooling.
16. Seismic hangers and/or supports.
17. Engineering and/or associated fees.
18. Building permit.
19. Costs associated with expediting equipment and/or schedule.
20. Costs associated with achieving a Leed rating unless specifically included above.
21. Service and/or repairs to existing equipment.
22. Equipment delays due to factory supply issues.
23. Delegated design.
24. Any additional scope required to meet ASHRAE 15.

All amounts stated in this Agreement include any required sales tax but exclude all other tariffs, duties, or government-imposed fees unless specifically stated otherwise. Each Party agrees that, unless otherwise noted in writing, the receiving party shall be responsible for all other costs arising from tariffs, import or export duties, customs fees, value-added taxes, or similar assessments. Neither Party shall be deemed to have waived or excluded these obligations under any other provision of this Agreement.



January 12, 2026
CCPS Lackey ERU-1 & 2 Replacement

Regards,

A handwritten signature in black ink, appearing to read "Scott Sampson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott Sampson
Project Manager
W.E. Bowers and Associates Inc.

January 12, 2026

Timothy Braun
CCPS
5955 Radio Station Road
LaPlata, MD 20646**RE: CCPS Lackey PoolPak Rooftop Unit Replacement****Contract #CTPS2021**

Mr. Braun,

We are pleased to present to you a price of **\$206,940.00** to complete the mechanical work on the referenced project.

Installation Pricing Breakdown:Labor: 767 hrs. X 127.86 = \$98,068.62Material: \$32,164.31 (pipe, fittings, aluminum duct work, glycol, acetylene, brazing material, piping specialties, hanger material, consumables, recovery drums, roof protection, interlock wiring and conduit)Subcontractors:CMR Crane & Rigging: \$54,442.00
Power Solutions: \$13,165.00
Capitol Balance: \$2,600.00
GPI Structural Study: \$6,500.00**Total: \$206,940.00**

TOTAL PRICING OPTIONS WITH CCPS PURCHASED EQUIPMENT	
PoolPak Rooftop Unit - Lead Time 17-18 Weeks	\$450,150.00
W.E. Bowers Installation	\$206,940.00
Option #1 Total	\$657,090.00
Seresco Rooftop Unit - Lead Time 17-18 Weeks	\$412,571.00
W.E. Bowers Installation	\$206,940.00
Option #2 Total	\$619,511.00

PoolPak RTU Work Includes:

1. Provide labor and material to install (1) rooftop unit purchased by CCPS. Pricing and cut sheets for the new rooftop unit are attached.
2. Provide the services of a structural engineer to analyze the existing building structure to ensure it can support the new equipment. Provide a signed sealed structural report documenting the results of the evaluation.
3. Provide labor and material to disconnect electrical from existing unit and make safe for removal.

January 12, 2026

CCPS Lackey PoolPak Rooftop Unit Replacement

4. Provide labor and material to recover and dispose of refrigerant per EPA guidelines.
5. Provide labor and material to disconnect refrigerant and pool water piping from existing unit.
6. Provide labor and material to disconnect duct work from existing unit.
7. Provide a crane and labor to remove and dispose of the existing unit and remote condenser.
8. Provide labor and material to install a curb adapter and set the new unit.
9. Provide labor and material to install duct work transitions to connect the new unit to existing duct work.
10. Provide labor and material to reconnect pool water piping to the existing unit.
11. Provide labor and material to install glycol piping to remote condenser.
12. Provide labor to leak check all new piping.
13. Provide labor and material to fill glycol piping.
14. Provide the below electrical work:
 - Disconnect existing wiring and disconnect switches for rooftop Pool Pak unit and remote condenser
 - Install new conduit and wiring and disconnect switches to new Pool Pak unit and remote condenser
 - Wiring for Pool Pak unit will be extended to the opposite end of the new unit.
 - Wiring will be connected to existing breakers.
15. Provide factory startup of new unit and check operation.
16. Provide the services of a TAB company to balance new unit and provide a written report.
17. Provide 2 hours of training for CCPS personnel.
18. BAS and control wiring is to be provided by others.
19. All work shall be performed during normal working hours of 6am – 3pm, Monday through Friday.

Work Excludes:

1. BAS control wiring or programing.
2. Third party commissioning agent.
3. Buy America Act.
4. Structural steel or building upgrades.
5. Minority business participation.
6. Payment and performance bond. Add 1% if required.
7. Testing and/or removal of hazardous materials.
8. Overtime and/or premium time unless stated above.
9. ANSI B31.1 pipe welding specification. All weld piping shall be per F&I ANSI B31.9 guidelines.
10. Fire protection includes any sprinkler piping and or interlock wiring.
11. Concrete, including housekeeping pads.
12. Cut, patch, and painting of any kind, including roof.
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16. Seismic hangers and/or supports.
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18. Building permit.
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20. Costs associated with achieving a Leed rating unless specifically included above.
21. Service and/or repairs to existing equipment.
22. Equipment delays due to factory supply issues.
23. Delegated design.



January 12, 2026

CCPS Lackey PoolPak Rooftop Unit Replacement

24. Any additional scope required to meet ASHRAE 15.

All amounts stated in this Agreement include any required sales tax but exclude all other tariffs, duties, or government-imposed fees unless specifically stated otherwise. Each Party agrees that, unless otherwise noted in writing, the receiving party shall be responsible for all other costs arising from tariffs, import or export duties, customs fees, value-added taxes, or similar assessments. Neither Party shall be deemed to have waived or excluded these obligations under any other provision of this Agreement.

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Scott Sampson

Project Manager

W.E. Bowers and Associates Inc.

Charles County Public Schools
5980 Radio Station Rd
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Attn: Tim Braun
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Stephany Hanzal

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	TOTAL	7,836.69	43,661.53

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TOTAL DURATION PRICE

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Labor - Travel (Fixed Rate/Per Mile)	Per Mile	2.39
Labor - After Hours - Call Out Fee (Fixed Rate/Per Transaction)	Per Transaction	1,250.00

Aggreko, LLC
Baltimore USA
12190 Owings Mill Blvd
Reisterstown, Maryland 21136
United States
Off: 1-800-AGGREKO (244-7356)

Note: This estimate is not binding on either party. All rentals will be subject to availability at the time an order is placed and at the rates identified in the formal commercial proposal once additional details are received concerning your equipment and service needs.

DRAFT

Gragan & Sons Glass, Inc

LaPlata, MD 20646

301-934-8758

6005 Crain Highway

Estimate

Date

1/15/2026

Name/Address

Charles County Public Schools
5980 Radio Station Road
LaPlata, MD 20646

Ship To

3000 Chicamuxen Road
Indian Head, MD 20640
USA
7:25 AM - 2:15 PM

Project

Lackey High School

Description	Qty	U/M	Rate	Total
Labor to remove (4) pieces of glass and reinstall at a late date			995.00	995.00
			Total	\$995.00

Website: www.graganglass.com

Email: graganglass@gmail.com

PROJECT: Lackey HS Pool HVAC Emergency Replacemmnt This project will make modifications for egress to the school and pool to allow for the joint use of the pool at Lackey High School by Recreation, Parks and Tourism (RPT) during the school day.	<table style="width: 100%;"> <tr> <td style="width: 50%;">PROJECT STATUS AS OF</td> <td style="width: 50%;">PROJECT NUMBER</td> </tr> <tr> <td>30-Sep-25</td> <td style="text-align: right;">5343000007</td> </tr> <tr> <td colspan="2">PROJECT TYPE: Board of Education</td> </tr> <tr> <td colspan="2">STATUS: ACTIVE</td> </tr> <tr> <td colspan="2">PROJECT RESPONSIBILITY: BOE</td> </tr> </table>	PROJECT STATUS AS OF	PROJECT NUMBER	30-Sep-25	5343000007	PROJECT TYPE: Board of Education		STATUS: ACTIVE		PROJECT RESPONSIBILITY: BOE	
PROJECT STATUS AS OF	PROJECT NUMBER										
30-Sep-25	5343000007										
PROJECT TYPE: Board of Education											
STATUS: ACTIVE											
PROJECT RESPONSIBILITY: BOE											

Life to Date Status					
Revenue Budget	ACTUAL LTD FUNDING	APPROVED LTD BUDGET	REMAINING BALANCE	% OF BUDGET	ACCOUNT NUMBER
FEDERAL	\$0.00	\$0.00	\$0.00		
STATE	0.00	0.00	0.00		
EXCISE	0.00	0.00	0.00		
BOND PROCEEDS	0.00	0.00	0.00	#DIV/0!	5343000007.40389
PAY-GO OPERATING	0.00	0.00	0.00		
OTHER: Forward Funding	0.00	0.00	0.00		
TOTAL	\$0.00	\$0.00	\$0.00		

Expense Budget	ACTUAL LTD EXPENSE	APPROVED LTD BUDGET	REMAINING BALANCE		ACCOUNT NUMBER
INSPECTION	\$0.00	\$0.00	\$0.00		
FAS ADMINISTRATION	0.00	0.00	0.00	#DIV/0!	5343000007.50442
A&E	0.00	0.00	0.00		5343000007.50443
LAND & ROW	0.00	0.00	0.00		
CONSTRUCTION	0.00	0.00	0.00	#DIV/0!	5343000007.50450
CONTINGENCY	0.00	0.00	0.00	#DIV/0!	5343000007.50468
MISCELLANEOUS	0.00	0.00	0.00	#DIV/0!	
EQUIPMENT	0.00	0.00	0.00		5343000006.50505
TOTAL	\$0.00	\$0.00	\$0.00		

PROJECT BALANCE	\$0.00	\$0.00
-----------------	--------	--------

BUDGET HISTORY	BOND FUNDING HISTORY			
	0.00 Total Local Funding			
0.00 Total LTD Budget	NEW SCHOOL CONSTRUCTION CAPACITY (N.S.C.C) BOND FUNDING HISTORY			
	0.00 Total Funding			
		Bonded	Expended	%

COMMENTS:	
PROJECT IS FULLY BUDGETED.	

Charles County Commissioners



PROJECT BUDGET REPORT

FOR 07/01/2020 - 01/31/2026

Original Budget	Net Budget Amendments	Revised Budget	Requisitions	Encumbrances	Actuals	Available Budget	Percent Used
Project: 5045005999 - BOE Contingency							
F 5045005999.40342	.	0.00	BOE State	0.00	0.00	0.00	0.00%
F 5045005999.40387	-2,388,240.00	-5,520,060.00	BOE Excise	0.00	0.00	-5,520,060.00	0.00%
F 5045005999.40389	-1,771,730.00	-2,526,940.00	BOE Bonds	0.00	0.00	-2,526,940.00	0.00%
F 5045005999.40390	-755,210.00	0.00	BOE Paygo	0.00	-6,266.82	6,266.82	0.00%
E 5045005999.50468	755,210.00	3,315,760.00	Cntngcy	0.00	0.00	3,315,760.00	0.00%
E 5045005999.52468	0.00	0.00	Cntngcy 2	0.00	0.00	0.00	0.00%
E 5045005999.53468	2,343,000.00	4,731,240.00	Cntngcy ET	0.00	0.00	4,731,240.00	0.00%
FUNDING SOURCE TOTALS for Project: 5045005999 - BOE Contingency							
-3,143,450.00	-4,903,550.00	-8,047,000.00	0.00	0.00	-6,266.82	-8,040,733.18	0.08%
EXPENSE TOTALS for Project: 5045005999 - BOE Contingency							
3,143,450.00	4,903,550.00	8,047,000.00	0.00	0.00	0.00	8,047,000.00	0.00%
TOTALS for Project: 5045005999 - BOE Contingency							
0.00	0.00	0.00	0.00	0.00	-6,266.82	6,266.82	
Project: 5343000007 - Lackey Pool HVAC Emergency Rep							
F 5343000007.40389	.	0.00	Bonds	0.00	0.00	0.00	0.00%
E 5343000007.50442	0.00	0.00	FAS Admin	0.00	0.00	0.00	0.00%
E 5343000007.50443	0.00	0.00	A&E	0.00	0.00	0.00	0.00%
E 5343000007.50450	0.00	0.00	Construct	0.00	0.00	0.00	0.00%
E 5343000007.50468	0.00	0.00	Cntngcy	0.00	0.00	0.00	0.00%
E 5343000007.50505	0.00	0.00	Equipment	0.00	0.00	0.00	0.00%
TOTALS for Project: 5343000007 - Lackey Pool HVAC Emergency Rep							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS FOR FUNDING SOURCE STRINGS							
-3,143,450.00	-4,903,550.00	-8,047,000.00	0.00	0.00	0.00	-6,266.82	-8,040,733.18
							0.00



PROJECT BUDGET REPORT

FOR 07/01/2020 - 01/31/2026

Original Budget	Net Budget Amendments	Revised Budget	Requisitions	Encumbrances	Actuals	AvaiLable Budget	Percent Used
TOTALS FOR EXPENSE STRINGS							
3,143,450.00	4,903,550.00	8,047,000.00	0.00	0.00	0.00	8,047,000.00	0.00
REPORT TOTAL							
Original Budget 0.00	Net Budget Amendments 0.00	Revised Budget 0.00	Requisitions 0.00	Encumbrances 0.00	Actuals -6,266.82	AvaiLable Budget 6,266.82	

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto, Department of Fiscal and Administrative Services

ITEM TYPE: Approval Item(s)

AGENDA SECTION: Approval Items

SUBJECT:

- **Request for Approval: Charles County Board of Education
FY2026 Inter-Category Budget Transfer**
(Ms. Karen Acton, Chief Financial Officer, and Ms. Sherri Fisher-Davis,
Budget Manager, Charles County Public Schools)

SUGGESTED ACTION:

ATTACHMENTS:

[BOARD-ACTION-ITEM-Budget Q2-2026 Expense Reallocationb.pdf](#)

ACTION ITEM FOR THE BOARD OF EDUCATION

SUBJECT:

FY2026 Intercategory Budget Transfer Request

OVERVIEW:

The Superintendent requests an intercategory budget transfer of \$4.2 Million in accordance with Education Article 5-105.

In response to rising costs for contracted Special Education services—specifically Speech Language Pathologists, Occupational Therapists, Physical Therapists, and Private Duty Nurses—CCPS is proactively reallocating funds to mitigate an anticipated budget shortfall. These reallocations are temporary and do not represent a permanent strategy for addressing ongoing cost increases.

JUSTIFICATION:

Administration Category – (\$271,580)

- Movement of funds reducing the budgeted amounts.
 - Reduction of \$90,380 from the Office of Fiscal Services contracted services
 - Reduction of \$81,000 from the Office of Technology contracted services and professional development
 - Reduction of \$100,200 from the Office of Human Resources recruitment, and overtime

Mid-Level Administration – (\$543,929)

- Movement of funds reducing the budgeted amounts.
 - Reduction of \$419,500 from the Office of Teaching and Learning contracted professional development and materials of instruction
 - Reduction of \$124,429 from the Office of School Administration and Leadership elimination of central office positions and professional development

Instructional Salaries & Wages – (\$473,000)

- Movement of funds reducing the amount of budgeted wages.
 - Reduction of summer/extended learning hourly wages

Instructional Supplies & Materials – (\$291,989)

- Movement of funds reducing the amount of budgeted supplies and materials.
 - Reduction of \$344,950 from the Office of Teaching and Learning supplies and materials in reading, science, and K-12 technology offset by increases to supplies and materials of \$52,961 for workforce development initiatives

Other Instructional Costs – (\$743,451)

- Movement of funds reducing the amounts
 - Reduction of \$475,950 from the Office of Teaching and Learning contracted instruction
 - Reduction/Reallocation of \$179,961 for workforce development initiatives
 - Reduction of \$87,540 from the Office of School Administration and Leadership athletic contracted services

Special Education – \$4,098,661

- Reallocation of funds to offset Special Education contracted services (SLP, OT, PT, private duty nurses)

Student Personnel Services – (\$13,496)

- Movement of funds reducing the budgeted amounts.
 - Reduction from elimination of central office positions

Student Transportation – \$86,000

- Movement of funds.
 - Reduction of \$3,000 extended day transportation offset by an increase of \$89,000 for workforce development transportation initiatives

Operation of Plant – (\$1,018,320)

- Movement of funds reducing the budgeted amounts.
 - Reduction of \$26,320 warehouse equipment
 - Reduction of \$ 492,000 Office of Technology supplies
 - Reduction of \$500,000 Office of Supporting Services insurances services

Fixed Charges – (\$31,996)

- Movement of funds reducing the budgeted amounts.
 - Reduction of fringe benefits to properly align budgets

Capital Outlay – (\$796,900)

- Movement of funds reducing the budgeted amounts.
 - Reduction construction and building improvements Office of Supporting Services

The funding source for the aforementioned change will be from budgeted fund balance.
(See Attachment 1).

STAKEHOLDERS INVOLVEMENT:

Board of Education (BOE) and the Charles County Commissioners.

RECOMMENDATION/FUTURE DIRECTION:

The BOE will approve the request for an intercategory budget change and forward the request to the County Commissioners for their consideration and approval.

Attachment 1

FY2026 REQUEST FOR INTERCATEGORY BUDGET CHANGE

	Current Budget	Change Increase (Decrease)	REVISED Budget
Category/ Description			
GENERAL FUND			
REVENUES			
40 - STATE REVENUES	(273,771,056)		(273,771,056)
41 - FEDERAL REVENUES	(970,000)		(970,000)
42 - LOCAL REVENUES	(17,953,907)		(17,953,907)
43 - LOCAL COUNTY APPROPRIATIONS	(242,644,900)		(242,644,900)
REVENUES Total	(535,339,863)	- -	(535,339,863)
EXPENDITURES			
101 - ADMINISTRATION	18,307,463	(271,580)	18,035,883
102 - MID-LEVEL ADMINISTRATION	34,898,503	(543,929)	34,354,574
03 - INSTRUCTION			
301 - SALARIES & WAGES	186,544,358	(473,000)	186,071,358
303 - SUPPLIES & MATERIALS	6,902,375	(291,989)	6,610,386
OTHER INSTRUCTIONAL COSTS	7,562,805	(743,451)	6,819,354
03 - INSTRUCTION Total	201,009,539	- (1,508,440)	199,501,099
104 - SPECIAL EDUCATION	53,945,849	4,098,661	58,044,510
105 - STUDENT PERSONNEL SERVICE	11,734,656	(13,496)	11,721,159
106 - STUDENT HEALTH SERVICES	7,591,013		7,591,013
107 - STUDENT TRANSPORTATION	49,736,850	86,000	49,822,850
108 - OPERATION OF PLANT	40,264,289	(1,018,320)	39,245,969
109 - MAINTENANCE OF PLANT	11,145,808		11,145,808
110 - FIXED CHARGES	99,322,616	(31,996)	99,290,621
111 - FOOD SERVICES	500,000		500,000
112 - COMMUNITY SERVICE	604,751		604,751
113 - CAPITAL OUTLAY	6,278,526	(796,900)	5,481,626
EXPENDITURES Total	535,339,863	4,184,661 (4,184,661)	535,339,863
GENERAL FUND Grand Total	(0)	4,184,661 (4,184,661)	(0)

Item Cover Page

*CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto, County Administrator's Office

ITEM TYPE: Letter of Request

AGENDA SECTION: Approval Items

SUBJECT:

- **Letter of Request: To Charles County Public Schools
Related to Swimming Pools in the Schools**

(Ms. Kelli Beavers, Director, and Mr. Sam Drury, Deputy Director,
Department of Recreation, Parks and Tourism; and Mr. Jacob Dyer,
Director, Department of Fiscal and Administrative Services)

SUGGESTED ACTION:

ATTACHMENTS:

[Letter to CCPS RE Swimming Pools 2026.01.27 DRAFT to BOCC.pdf](#)



Charles County Government

CHARLES COUNTY COMMISSIONERS

Reuben B. Collins, II, Esq., *President*
Ralph E. Patterson, II, M.A., *Vice President*
Gilbert O. Bowling, III
Thomasina O. Coates, M.S.
Amanda M. Stewart, Ed.D.

Deborah E. Hall, CPA
Acting County Administrator

January 27, 2026

Maria V. Navarro, Ed.D.
Superintendent of Schools
Charles County Public Schools
5980 Radio Station Road
PO Box 2770
La Plata, MD 20646

Dear Dr. Navarro,

For years, Charles County residents have relied upon the Charles County Public School (CCPS) system for access to swimming pools. However, the challenge with this model is the necessary limited access and availability to the public. There is a critical need for students to be able to safely engage in aquatic activity within a secure environment, and for CCPS to ensure the highest level of security for our youth during the school day.

Up until the pandemic, our residents could also utilize the pool at the La Plata campus of the College of Southern Maryland (CSM), which closed in 2020. At that time, the CSM pool needed several major improvements and costly renovations. As swimming was no longer a state requirement, the renovation costs and future operation were not supported financially by the state nor recommended by CSM. As a result, Charles County residents have had even more limitations on access to swimming pools, while demand has increased.

During the school year, the public access to the three indoor CCPS pools is generally limited to 3pm to 9pm weekdays and all day on weekends. There are even fewer operational hours during the winter months due to high school swim season. The Department of Recreation, Parks, and Tourism (RPT) have received countless requests for more access for lap swim, leisure swim, swim lessons, swim team practice, swim meets, etc. Our data – taken from the 2022 Land Preservation Parks & Recreation Plan, park master plans, and feasibility studies – all present a clear picture that Charles County residents overwhelmingly want and need more access to aquatic facilities.

In an effort to find a way to meet this need for our residents, the Charles County Board of County Commissioners have set aside some funds needed to design and construct a facility that would have multiple aquatics amenities. This facility would also be able to generate revenue, which will defray some costs. In July 2024, the County purchased the former Sears building at the St. Charles Towne Center to convert it into a Sports

& Wellness Complex. This new amenity will include an indoor competition swimming pool that will allow for daytime use by our residents, year-round. RPT is beginning the project's design phase with the goal of opening the pool by the end of calendar year 2028.

We are truly grateful for the collaboration with and support from CCPS staff on this issue. Since the FY2025 budget adoption, RPT has worked in partnership with CCPS to provide some additional daytime access to indoor pools for our residents during the school year. The FY2026-FY2030 CIP included funding for CCPS to make necessary safety modifications to both the Donald M. Wade Aquatic Center at St. Charles High School and the Lackey High School Indoor Pool to allow for daytime use.

- Effective December 1, 2025, the Wade Aquatic Center is now open for lap swimming every Monday through Friday from 5:30am to 8:30am for five months this school year.
- CCPS's safety modifications to the Lackey High School Indoor Pool will begin in summer 2026 with planned early morning operating hours available in the 2026-2027 school year.

Lastly, in taking a broader look at the future of aquatics in Charles County, we are exploring how and where funds could be invested. Our desire is to both increase and maximize access for the entire community.

As you know, the \$181 million La Plata High School (LPHS) Modernization and Addition capital project includes County funding to build a new indoor pool facility, which was added to the Capital Improvement Plan (CIP) as part of the FY2025 adopted budget. It was requested by County Government leadership that this facility be constructed as a separate building on the LPHS campus in order to meet the safety needs for CCPS students while allowing for daytime pool use by residents.

Due to the County's plans and efforts regarding the Sports & Wellness Complex, we are respectfully requesting that the funding for the LPHS indoor pool facility be removed from the CCPS FY2027-FY2031 CIP request. The County remains committed in building a second indoor pool facility in La Plata. Consequently, we request that CCPS reserve a portion of the open space on the La Plata High School / Matula Elementary School campus to ensure that this potential standalone project can be integrated into a future CIP submission. In the meantime, please keep the current La Plata High School outdoor pool open and accessible during the summer months, so this valuable resource can remain available to the community before, during, and after construction. We understand that during construction, the school's locker rooms will be renovated which may cause the outdoor pool to be temporarily closed due to Health Department regulations. In addition, the County is committed in leaving funding in the CIP to allow for CCPS to address any aged and failing infrastructure to the current outdoor pool when La Plata High School is being renovated.

Sincerely,

Reuben B. Collins, II, Esq., *President*

Ralph E. Patterson, II, M.A., *Vice President*
District 4

Gilbert O. Bowling, III.
District 1

Thomasina O. Coates, M.S.
District 2

Amanda M. Stewart, Ed.D.
District 3

DRAFT

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto

ITEM TYPE: Letter of Support

AGENDA SECTION: Approval Items

SUBJECT:

- **Letter of Support: Naming a District 4 Court in Honor of Secretary George W. Owings III**
(Mr. Joshua Marks, Life Independent Veteran Advocate)

SUGGESTED ACTION:

ATTACHMENTS:

[Template George Owings Letter of support2.pdf](#)

Subject: Letter of Support for Naming a District 4 Court in Honor of Secretary George W. Owings III

To Whom It May Concern:

It is a privilege to formally submit this letter of support for the naming of a District 4 Court in honor of the late George W. Owings III. As we reflect on his monumental contributions to Maryland, it is clear that his legacy of public service remains a gold standard for our state.

Secretary Owings was a tireless advocate for those who served. During his distinguished tenure as the Secretary of the Maryland Department of Veterans Affairs, he transformed the department into a proactive force, ensuring that Maryland's veterans received the benefits, healthcare, and respect they earned. He was also a strong advocate for justice involved veteran defendants and strongly promoted the Maryland Veteran Treatment Court program. His leadership wasn't just administrative; it was deeply personal, rooted in his own experience as a Marine Corps veteran and his twenty years of service in the Maryland House of Delegates.

Naming a District 4 Court—serving Calvert, Charles, and St. Mary's counties—after Secretary Owings is a fitting tribute for several reasons:

- Regional Dedication: As a proud son of Calvert County, George Owings spent decades representing the interests of Southern Maryland.
- Commitment to Justice: His work in the legislature and the executive branch was consistently defined by a pursuit of fairness and the protection of the vulnerable.
- A Symbol of Service: Placing his name on a house of law serves as a permanent reminder to all who enter that public service is a noble and necessary calling to help our in-crisis justice involved veterans successfully reintegrate back into society.

George Owings III was a man of integrity who bridged political divides to deliver results for his constituents and his fellow veterans. By naming a courthouse in his honor, the State of Maryland would be rightfully recognizing a lifetime of "Service Before Self."

We strongly urge the approval of a designation to ensure his impact on the Southern Maryland community and the veteran population is never forgotten.

Sincerely,

[Your Name]

[Your Title/Affiliation]

Item Cover Page

*CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto, Department of Public Works

ITEM TYPE: Change Order(s)

AGENDA SECTION: Approval Items

SUBJECT:

- **Change Order #12 Mattawoman Waste Water Treatment Plant (MWWTP) Electrical and Automation Improvements Project, GHD Engineering Services Contract (RFP No. 17-10)**

(Mr. Stephen Billingsley, Contract Project Manager, Mr. Waqar Cheema, Senior Project Manager, Mr. Samuel Walter, Program Manager, Ms. Britta Hertling, Deputy Director, Department of Public Works, Capital Project Management Division; and Mr. Ed Gorham, Chief of Utility Projects, Department of Public Works-Utilities)

SUGGESTED ACTION:












ATTACHMENTS:

[ITB 22-31 Elec and Auto GHD Change Order 12v12112025_encrypted_.pdf](#)

INTEROFFICE MEMORANDUM

Equal Opportunity Employer



TO:	Board of County Commissioners <i>County Administration</i>
THRU:	Carol DeSoto, Clerk to the Commissioners <i>County Administration</i>
THRU:	Deborah E. Hall, CPA, Acting County Administrator <i>County Administration</i>  <small>Deborah Hall (Jan 13, 2026 12:18:51 EST)</small>
THRU:	Wes Adams, County Attorney <i>County's Attorney's Office</i> 
THRU:	Jacob Dyer, Director  <small>Jacob Dyer (Jan 12, 2026 13:02:15 EST)</small> <i>Department of Fiscal and Administrative Services</i>  <small>Samantha Chiriac</small>  <small>Marissa Russell</small>
THRU:	Martin L. Harris, Director  <i>Department of Public Works</i>  <small>Patricia Butler</small>
THRU:	Britta M. Hertling, Deputy Director  <i>Department of Public Works, Capital Project Management Division</i>  <small>Ed Gorham (Dec 18, 2025 16:14:43 EST)</small>  <small>Samuel Walter (Dec 18, 2025 13:12:06 EST)</small>
FROM:	Stephen Billingsley, Contract Project Manager  <small>Stephen Billingsley (Dec 12, 2025 12:04:28 EST)</small> <i>Department of Public Works, Capital Project Management Division</i>
SUBJECT:	MWWTP Electrical and Automation Improvements Project, GHD Engineering Services Contract (RFP No. 17-10) - Change Order No. 12 - Approval Request
DATE:	December 11, 2025

The Department of Public Works, Capital Project Management Division requests approval of Change Order No. 12 to the GHD Engineering Services Contract (RFP No. 17-10) for the MWWTP Electrical and Automation Project in the amount of \$244,147.25. This Change Order is to provide continued Construction Engineering services for the remaining 7 months of fiscal year 2026 and 12 months in fiscal year 2027. The new rate increase requested in the attached proposal is based on 75% of Consumers Price Index (CPI-U) data for the period May 1, 2024, through May 1, 2025.

The current contract amount for this project is \$2,229,628.39. The total of all Change Orders to date will be \$1,019,975.39 which is a total increase of 70.16%.

Funding for this Change Order is available in the Project Budget, Fiscal Code No. 7405007078-50443 and Fiscal Code No. 7405007083-50443.

Interoffice Memorandum

Subject: MWWTP Electrical and Automation Improvements Project, GHD Engineering Services Contract (RFP No. 17-10) - Change Order No. 12 - Approval Request

Page 2

In accordance with the Budget Policies and Delegated Authorities (March 11, 2014), the Board of County Commissioners has change order approval authority for engineering services change orders over \$100,000.

The Department of Public Works, Capital Project Management Division has reviewed this change order and recommends its approval.

If you have any questions or comments, please contact Stephen Billingsley, Contract Project Manager, at 410-353-5275 or BillingS@charlescountymd.gov.

Attachments:

1. Change Order No. 12 (5 Pages)

CC: Project File

GHD
16701 Melford Blvd., Suite 221
Bowie, Maryland 20715
(240) 206-6810
ATTN: Mr. Kelvin George, P.E.

Page 1 of 1

CHANGE ORDER NO. 12

PW UTILITIES PROJECT NO.: UN 1205 and 1198 DATE 12/10/2025

NAME OF PROJECT: ITB 17-10 MWWTP Electrical and Automation

CONTRACTOR: GHD

THE FOLLOWING CHANGE(S) ARE HEREBY MADE TO THE CONTRACT:

GHD Contract RFP 17-10, Change Order No. 12 - Provide continued Construction Engineering services for the remaining 7 months in fiscal year 2026 and for 12 months in fiscal year 2027 for the total of 19 months to cover the construction works under Contract No. ITB 22-31. All back-up documentation is included with this change order.

THIS CHANGE ORDER: \$244,147.25

Approved CHANGE ORDERS: (List each Change Order)

Change Order # 1	Survey Geotechnical Investigation	\$77,967.25
Change Order # 2	Additional Design Services	\$78,000.00
Change Order # 3	VFD Replacement	\$35,000.00
Change Order # 4	Additional Design Services for Automation Improvements	\$160,702.85
Change Order # 5	Additional Engineering Services	\$84,853.70
Change Order # 6	SMECO Relocation	\$14,873.00
Change Order # 7	Switch Gear Redesign, Redundant Ductbank Breakout	\$0.00
Change Order # 8	Additional Bid Services	\$24,480.34
Change Order # 9	Time Extension Request	\$0.00
Change Order # 10	Reallocate Budget from Bid Item #5 to Bid Item #3	\$0.00
Change Order # 11	Provide Continued Construction Engineering Services	\$299,951.00

ORIGINAL CONTRACT: \$1,453,800.25

REVISED CONTRACT AMOUNT: \$2,473,775.64

CONTRACT START DATE: 12/14/2017

ORIGINAL COMPLETION DATE: 5/22/2020

ADDED TIME DUE TO PREVIOUS CHANGE ORDERS: 2687

ADDED TIME DUE TO THIS CHANGE ORDER: 0

NEW COMPLETION DATE: 9/30/2027

EXECUTION OF THIS CHANGE ORDER SIGNIFIES FULL ACCEPTANCE AND SATISFACTION FOR ALL COST: DIRECT, INDIRECT AND IMPACT, IN CONSIDERATION OF INCREASE/DECREASE OF THE CONTRACT WAIVES ANY CLAIM FOR IMPACT OR DELAY COST RELATIVE TO WORK PERFORMED UNDER THIS MODIFICATION.

ACCEPTED BY: GHD


APPROVED BY: CHARLES COUNTY GOVERNMENT

CONTRACTOR Vice President SIGNATURE

TITLE 12/10/2025 TITLE

DATE DATE

Your ref: RFP #17-10
Our ref: 11134467

June 18, 2025
October 10, 2025 (Revised)
December 8, 2025 (Revised)

Stephen Billingsley
Project Manager
Charles County
Department of Utilities
5310 Hawthorne Road
La Plata, MD 20646

Professional Services Proposal for Additional Construction Engineering and Management for the Mattawoman WWTP Electrical & Automation Project (ITB 22-31) -Amendment No. 12

Dear Stephen:

GHD would like to present the following proposal to increase the budget allocation for construction engineering services for the Mattawoman WWTP Electrical and Automation project.

1. Background

Bid Item 3, Construction Engineering and Management (CE/M) Services for the Mattawoman WWTP Electrical and Automation project included an estimated 1,500 hours, provided by the County. GHD's proposed hourly rate for these services back in 2017 was \$138.00, resulting in a budget amount of \$207,000.00.

In our August 26, 2024 proposal, GHD requested a rate increase for the period July 1, 2024 through July 1, 2025 based on 75% of the CPI-U. This resulted in a new rate of \$141.00 which was approved by the County. For the new fiscal year (July 1, 2025 through June 30, 2026), GHD is requesting an additional rate increase based on 75% of the CPI-U data for the most recent U.S. Bureau of Labor Statistics (May 2024 – May 2025). This results in a new hourly rate of \$143.54 as shown below.

Period	Hourly Rate	CPI-U	75% CPI-U	Increase	New Hourly Rate
July 1, 2024 – July 1, 2025	\$138.00	2.9%	2.18%	\$3.00	\$141.00
July 1 2025 – June 30 2026	\$141.00	2.4%	1.80%	\$2.54	\$143.54

1. CPI-U data is from the U.S. Bureau of Labor Statistics

It should also be noted that the original budget of \$207,000.00 associated with Bid Item 3 was exhausted as of mid-March 2024. Subsequently, the County approved a transfer of \$132,000.00 from Bid Item 5, "Construction Inspection Services for both the MWWTP Electrical and Automation Improvements per the Contract Documents" to Bid Item 3 for a total adjusted budget of \$339,000.00 for that bid item. This additional budget was estimated to cover the cost of engineering services through August 2024. An amendment (Amendment 11) in the amount of \$299,951.00 was executed on September 24, 2024 to provide continued construction engineering services through June 30, 2025 (the end of Charles County Fiscal Year). The remaining budget

→ The Power of Commitment

from Amendment 11 was exhausted by the end of October 2025. As of December 8, 2025 GHD has exceeded its budget by \$12,330.15

The construction engineering effort exerted over the last six (6) months represents a consumption of approximately 83 hours per month. GHD anticipates a similar monthly effort for the rest of FY26 and FY27. Based on seven (7) months remaining in FY26 and twelve months in FY27, the breakdown is as follows

1. Construction Engineering: 85 hours per month for 19 months = 1,615 hours

Total fee based on the above estimated hours and a proposed rate of \$143.54 per hour is \$231,817.10. Total fee, accounting for budget exceedance is $\$231,817.10 + \$12,330.15 = \$244,147.25$

It is acknowledged that an amendment will be executed at the end of FY26 to account for a rate increase based on the consumer price index (U).

Let me know if you have any questions.

Regards



Kelvin George
Project Manager

+1 240 206-6818
kelvin.george@ghd.com
Copy to: File

Item Cover Page

*CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto, Department of Public Works

ITEM TYPE: MOA/MOU

AGENDA SECTION: Approval Items

SUBJECT:

- **Memorandum of Understanding: County & Town of La Plata for the Radio Station Road Side path Extension**
(Mr. Brian Kagarise, Assistant Chief, Ms. Britta Hertling, Deputy Director, Department of Public Works-Capital Project Management; Mr. Brendon Laster, Strategic Operations Officer, Department of Public Works -Facilities; and Ms. Zhypar Beishenalieva, Associate County Attorney, Office of the County Attorney for Charles County)

SUGGESTED ACTION:

ATTACHMENTS:

[Memo.pdf](#)

[BOCC_slides_BH.pdf](#)

CHARLES COUNTY GOVERNMENT

INTEROFFICE MEMORANDUM

Equal Opportunity Employer



TO:	Board of County Commissioners
THRU:	Deborah E. Hall, CPA, Acting County Administrator Office of the County Administrator <i>Deborah Hall</i> <small>Deborah Hall (Jan 21, 2026 10:59:56 EST)</small>
THRU:	Wes Adams, County Attorney Office of the County Attorney <i>Wes Adams</i>
THRU:	Jake Dyer, Director Department of Fiscal and Administrative Services <i>Jacob Dyer</i> <small>Jacob Dyer (Jan 21, 2026 09:22:55 EST)</small>
THRU:	Martin L. Harris, Director Department of Public Works <i>Martin L. Harris</i>
THRU:	Brendon Laster, Strategic Operations Officer Department of Public Works <i>Brendon Laster</i> <small>Brendon Laster (Jan 21, 2026 08:04:43 EST)</small>
THRU:	Britta Hertling, Deputy Director of Capital Project Management Department of Public Works <i>Britta Hertling</i>
FROM:	Brian Kagarise, Assistant Chief of Capital Services, Capital Project Management Department of Public Works <i>Brian Kagarise</i>
SUBJECT:	Radio Station Road Sidepath Extension (MUNIS Project #4400000001) Request for Memorandum of Understanding (MOU) Approval and Signature
DATE:	January 20, 2026

Capital Project Management (CPM) is requesting the Board of County Commissioners' (Board's) review and approval of the attached Memorandum of Understanding (MOU) between Charles County Government (County) and the Town of La Plata (Town) in open session on January 27, 2026. The purpose of this Agreement is to provide reimbursement to the Town for the design, permitting, and construction of the County' Shared Use Path (SUP) portion as a part of the Town's overall SUP project.

The Town has been awarded approximately \$1.83M in grant funds through the MDOT Kimberly Lamphier Bikeways Program and Transportation Alternatives Program (TAP) to construct a Town SUP beginning at Milton Somers Middle School and extending to the main entrance to Laurel Springs Park on Radio Station Road. After the original grant award, the TAP grant was increased by \$384,000 to include the County SUP portion to further extend the Town SUP to the Rosewick Road intersection.

The Board had previously approved the CIP project titled Radio Station Road Sidepath Extension (MUNIS Project #4400000001), which established the project budget to support the County SUP portion.

The MOU Agreement being presented to the Board has been reviewed by Capital Project Management, County Attorney's Office, and the Town. Mr. Noel "Chuck" Stevens, Town Administrator, has signed and returned the MOU to the County for execution.

Radio Station Road Sidepath Extension (Munis Project #4400000001)

Request for MOU Review and Approval

January 20, 2026

Page 2

Once the MOU and Attachment 1 documents have been signed by Commissioner Collins, please return the originals to DPW-CPM for distribution to the appropriate parties.

BH/BK/dj

Attachment (1): Copy of MOU Agreement with Attachment 1

cc: Zhypar Beishenalieva, *Associate County Attorney*; Melody Weschler, *Legal Office Administrator*;
Kelli Beavers, *Director of RPT*; Sam Drury, *Deputy Director of RPT*; Ben Yeckley, *RPT Planning Supervisor*; Project File

F:\CS\CIP\PROJECTS\9 - Non-CIP Projects\Radio Station Road, MD 488, & MD 6 Bikeway Facility\Correspond\Memos\M_Bd Of Comm Frm BK_Radio Sta Rd
MD488 MD6 Bikeway Fac_Rqst For MOU Review Sig_1-20-26.Docx

**Memorandum of Understanding
between
the Charles County Government and
the Town of La Plata pertaining
to
the Radio Station Road, MD 488, and MD 6 Bikeway Facility Project**

This Agreement (the “MOU”) is effective as of _____ by and between the County Commissioners of Charles County, Maryland, body corporate and politic, a/k/a “Charles County Government” (“County”) and the Town of La Plata (“Town”) for the purpose of providing funding to the Town to design, permit, and construct a shared use path¹ (“SUP”) within the Town and the County limits, Maryland, as described below.

Points of Contact. Points of contact for this MOU will be the Town Manager for the Town and the Chief of Capital Services for the County, or their respective designees.

Term. The term of this MOU commences upon execution by both parties and extends through Project (as defined below) close-out with the State Highway Administration, except as otherwise provided for herein.

RECITALS

1. **Whereas**, the Town of La Plata’s 2019 Comprehensive Plan includes the pathway as a high priority project from downtown La Plata to the Town’s municipal boundary near Laurel Springs Regional Park;
2. **Whereas**, the 2012 Charles County Bicycle and Pedestrian Master Plan includes the construction of a SUP along the Radio Station Road within the County limits as a short-term priority;
3. **Whereas**, the Town intends to construct a SUP within the following coordinates, located within the Town: beginning at Milton Somers Middle School and running along Willow Lane, Charles Street (MD 6), La Plata Road (MD 488), and Radio Station Road to the main entrance to Laurel Springs Regional Park (all located either within the Town/Charles County, MD (“Town SUP”));
4. **Whereas**, the County desires to see the SUP extend north along Radio Station Road beyond the main entrance of Laurel Springs Regional Park to an existing stub pathway that presently ends approximately ~420 ft. south of the Rosewick Road intersection (“County SUP”);
5. **Whereas**, the Town has been awarded grants of \$385,517 through the MDOT Kimberly Lamphier Bikeways Program and \$1,442,589 from the Transportation Alternatives Program (“TAP”) (collectively, the “MDOT Programs”) for construction of the Town SUP;
6. **Whereas**, the TAP grant was increased post-award to add \$384,000 specifically to include the County SUP which is referred to herein “Rosewick TAP Grant”;
7. **Whereas**, the County and the Town herein agree that the Town will design, permit, and construct the County SUP as a part of the Town’s contracts for same according to this MOU and in accordance with the requirements of the MDOT Programs. The County SUP and the Town SUP are collectively referred to herein as the “Project.”

¹ For the purpose of this MOU, the term “shared use path” includes the facility along Willow Lane to be constructed as a ‘cycle track.’

NOW, THEREFORE, the parties, for and in consideration of the mutual promises herein contained and the performance of Scope of Work and the reimbursement of expenses do agree as follows:

SECTION 1. SCOPE OF WORK AND PERFORMANCE RESPONSIBILITIES FOR THE COUNTY SUP

- 1.1 Unless otherwise described herein, the performance of all responsibilities for the design, permitting, and construction of the County SUP shall be undertaken by the Town for and on behalf of the County, subject to reimbursement, as set out under Section 4 hereto.
- 1.2 The Town shall complete the following scope of work in relation to the County SUP:
 - a. Construct a 10' asphalt pathway in accordance with the approved plans and specifications.
 - b. Furnish the engineering services, necessary to complete the final design, plans, specifications, estimates; apply for and obtain all the Local, State, and Federal agency/jurisdictional permits and bid phases of the County SUP component of the Project, including but not limited to civil, environmental, structural, traffic, geotechnical, utility relocations, and other specializations.
 1. Environmental permitting, compliance, and mitigation obligations shall comply with the requirements of:
 - i. The County's Forest Conservation Ordinance. The Town shall prepare a preliminary forest conservation plan, forest stand delineation report and plan, final forest conservation plan, and any other documents required to obtain approval. The County will be responsible for determining the means and/or location(s) necessary to address required off-site reforest mitigation due to forested and/or existing Forest Conservation Easement impacts resultant of the County SUP.
 - ii. The County's Stormwater Management Ordinance.
 - iii. The joint federal/state application ("JPA") for the alteration of floodplains, waterways, and nontidal or tidal wetlands, which shall be accomplished through an In Lieu Fee ("ILF") payment to the Maryland Department of the Environment. Apportionment of responsibility for ILF costs shall be according to the amount of wetland impacts and corresponding mitigation required for the project as shown in the table below, which is excerpted from the JPA.

MDE Impact Plate #			Permanent Impacts (Sq Ft.)	Mitigation Required (Sq Ft)
County	1	PFO	2222	4444
	2	PFO	1432	2864
	3	PFO	1372	2744
	4	PFO	2535	5070
		PEM	397	397
	5	PFO	254	508
		PEM	665	665
SUBTOTAL			8877	16692
Acres				0.383
Cost per Acre				\$259,678
ILF			\$99,456.67	
Town	6	PFO	1108	2216
		PEM	435	435
	7	n/a	0	0
	8	PFO	1097	2194
	9	PFO	2310	4620
	10	N/A	0	0
SUBTOTAL			4950	9465
Acres				0.21
Cost per Acre				\$259,678
ILF				\$54,532.38

*PFO means **Palustrine Forested Wetlands**; PEM means Palustrine Emergent Wetlands

- c. Relocate utilities, which shall be documented in the plans, specifications, and estimates and be submitted to MDOT SHA and County's Department of Planning and Growth Management.
 - d. Provide right of way services as may be requested by the County, except for the recordation of documents which shall be the responsibility of the County.
 - e. Other activities, such as payment of review or administrative fees by state or federal agencies; contractor mobilization, survey and stakeout, construction inspection, construction management services, and other items mutually agreed by the parties that are required to close-out the Project.
- 1.3 The County's proportionate share of costs for the Project activities shall be 16%, which is defined as the percentage of the SUP (measured in linear feet) constructed from the main entrance of Laurel Springs Regional Park to ~420' south of Rosewick Road as compared to the overall length of the SUP constructed from Milton Somers Middle School to the Rosewick Road trail connection.

- 1.4 The Town and the County understand a Concurrence in Award letter may be required by MDOT/SHA and FHWA if the bid costs exceed 10% of the Engineer's Estimate, in which case, upon their mutual agreement, the parties will work together to prepare and submit such letter with proper justification to MDOT/SHA.

SECTION 2. RESPONSIBILITIES OF THE TOWN OF LA PLATA IN RELATION TO THE PROJECT

- 2.1 The Town shall:
 - a. Serve as the Project Sponsor and designate the Responsible Charge as defined by SHA;
 - b. Manage the Project in all phases and respects;
 - c. Contract with a mutually-agreed-upon and qualified consultant(s) to perform engineering and related services for the Project. The parties agree that Mead & Hunt shall be the said consultant;
 - d. Provide a copy of all formal correspondence, submittals, comment letters, etc. to the County;
 - e. Promptly notify the County's Point of Contact of all reviews or decisions that may be necessary by any County department/division/agency to advance the Project;
 - f. Apply for and secure all necessary local (Charles County Government and Town of La Plata), state, and federal permits and approvals for the Project;
 - g. Provide the final plans, specifications, and estimates ("PS&E") package to the County for review and approval (as to the County SUP) ten (10) business days prior to submittal to SHA. The final permitted drawings associated with the County's Development Services Permit must be included in the PS&E package;
 - h. Provide a copy of the advertised solicitation package and all associated addendums to the County for their project files and reference;
 - i. Notify and allow the County to participate in the pre-bid meeting, pre-bid site visit (if applicable), pre-bid questions and response task, bid opening, evaluation of bids, and recommendation of award;
 - j. Provide the County with the tabulation of bids once compiled, but no later than ten (10) business days of receipt of bids;
 - k. Provide the County with the opportunity to terminate its participation in the Project and terminate this MOU if the successful bidder exceeds the engineer's estimate for construction costs by 10% or more. The County's determination under this paragraph shall be made within ten (10) business days of the notice of bid tabulations provided for above;

- l. Notify and provide the County with the opportunity to review and comment on any construction change orders proposed by the contractor when specifically related to the County SUP. Any proposed construction change order shall be provided to the County with the Town's draft response for review and consideration. The authority to approve the change order shall remain with the Town only upon and after receipt of specific written approval from the County Point of Contact. Failure on the part of the County to respond to the request for a change order review within ten (10) business days of the County's receipt of the same shall deem the Town's proposed response sufficient;
- m. Account for County SUP costs as a separate item with its engineering and construction estimates, invoice the County monthly for all eligible expenses described herein, and issue a monthly written progress report on the status of the Project that includes separate updates on the Town SUP and the County SUP. The Contractor shall include separate Schedules of Values on their invoice form to differentiate billing amounts for the work performed on the Town SUP versus the County SUP. Invoices submitted by the Town to the County for reimbursement shall include all necessary supporting documentation, including, but not limited to consultant, contractor manufacturer, supplier, vendor invoices, timecards, materials receipts, delivery tickets, etc. being attached for reference; and
- n. Prepare and transmit to the County such plats, deeds, and easements as the County may determine to be necessary for the SUP to be constructed on County property.

SECTION 3. CHARLES COUNTY GOVERNMENT OBLIGATIONS

- 3.1 The County shall cooperate with the Town in timely execution of the Project through actions such as but not limited to:
 - a. Designating a single Point of Contact in relation to the Project;
 - b. Providing review and comments on all plans, permits, and other documents necessary for execution of the Project within existing time limits, established and followed by the Department of Planning & Growth Management for the Development Services Permit review and approval/issuance;
 - c. Causing all utility relocations for the Town SUP and the County SUP to occur as if the County were the Project Sponsor in accordance with the respective utility's franchise agreement, if one exists;
 - d. Promptly reimbursing the Town for all documented and eligible expenses on the County SUP. Invoices submitted by the Town to the County for reimbursement shall include all necessary supporting documentation in the same manner as provided to SHA for reimbursement. Supporting documentation may include relevant invoices (consultant's, contractor's, manufacturer's, supplier's/vendors, etc.), timecards, material receipts/delivery tickets, etc.;
 - e. Paying all the County costs and charges related to the review of plans and permits for the County SUP portion of the Project, including any bonding requirements for construction of the County SUP to the extent permitted by law;
 - f. Assisting the Town in fulfilling environmental permitting, compliance, and mitigation obligations necessary for the Town to secure permits for the project;
 - g. Granting the Town, its consultants, and contractors, a right of entry or the appropriate easement to construct the SUP on the County property (including but not limited to Laurel

Springs Regional Park and the Clark Senior Center), subject to the issuance of the Development Services Permit;

- h. Recording such plats, deeds, and easements as may be necessary for the SUP to be constructed on the County's property; and
- i. Participating in any inspections of the County SUP necessary to close-out the Project.

SECTION 4. COST AND GRANT SHARING; PAYMENT

- 4.1 The total estimated construction cost of the Project is \$3,249,834, as shown in Attachment 1 to this MOU and as of 90% design submittal, dated July 15, 2025, of which the County's share of construction costs is estimated to be \$386,016. The Town shall advise the County of the final construction cost estimate at the time of Project advertisement.
- 4.2 Pre-development or non-construction costs as shown in Attachment 1 and comprising of the following, shall be paid by the County to the Town upon execution of this MOU:
 - a. For the Engineering Services of the County SUP performed by Mead & Hunt, the amount of \$189,592.
 - b. For forest conservation permit planning services within the County SUP performed by Coastal Resources, Inc., the amount of \$6,551.
 - c. For utility test holes performed by KIM Engineering within the County SUP, the amount of \$7,288.
 - d. For the joint permit from the Maryland Department of the Environment in subparagraph (c) of Section 1, the amount of \$99,458.
- 4.3 The County acknowledges that certain costs indicated in Attachment 1 may not be eligible for reimbursement under the MDOT Programs. The determination of eligibility for reimbursement shall be made by SHA. In general, reimbursable costs may include:
 - a. Direct construction activities;
 - b. Administrative, construction inspection, and management services when provided by SHA or performed under a contract that is approved by SHA;
 - c. Utility relocations when paid in accordance with the terms of a franchise or other agreement pursuant to county, state, and federal law; and
 - d. Environmental mitigation activities which are necessary to comply with a permit.
- 4.4 Any change order approved by the County shall be billed to the County as provided for in Section 4.2.
- 4.5 Any expenses for Project not anticipated in this MOU shall be negotiated by the parties equitably, in good faith, and in accordance with the terms herein.
- 4.6 As to eligible costs only, the Town shall deduct the Rosewick TAP Grant (\$384,000) from the County's amount due.

- 4.7 Due to the matching fund requirements of the Rosewick TAP grant, in no event shall the County's cash contribution for the construction of County SUP be less than \$96,000.

SECTION 5. OWNERSHIP & MAINTENANCE OF THE SHARED USE PATH

- 5.1 Upon final inspection and acceptance of the County SUP, the County shall take ownership, control and maintenance obligations over the County SUP and any other elements of the Project on the County property or right of way, including Clark Senior Center. This section shall not be operable until and unless plats and easements, if necessary, are recorded in the land records of Charles County.
- 5.2 As may be necessary, Town shall assign to the County or cause to be implemented the warranty provisions of the construction contract related to those portions of the Project covered by Section 5.1.

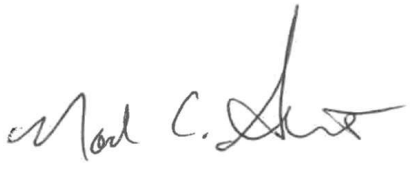
SECTION 6. GENERAL TERMS AND CONDITIONS

- 6.1 Neither party shall have any authority to bind, obligate, or commit the other party to any promise or representation, unless specifically authorized by both parties in writing in a particular transaction.
- 6.2 This MOU does not constitute hiring by either party. The parties hereto are and shall remain independent agencies bound by the provisions of this MOU. This MOU shall not be construed as a partnership, and neither party hereto shall be liable for any obligation incurred by the other except as provided herein.
- 6.3 This MOU and the relationship created hereby may be terminated, subject to the payment of all costs to the Town related to the County SUP, incurred prior to or related to the termination based upon the following:
- a. By the County prior to the award of the construction contract for the Project if the lowest responsive and responsible bid exceeds 10% of the amount in the construction cost in Attachment 1.
 - b. By the Town if the County does not perform its obligations in a timely manner and causes excessive delay to the Project, provided the Town has given the County a reasonable opportunity and sufficient time to cure its non-performance; or
 - c. By mutual agreement of the parties.
- 6.4 This MOU and the obligations created by it, together with Attachment 1 – Cost Estimate and Sharing constitute the entire agreement between the Town and County.
- 6.5 This MOU and the rights and obligations of the parties hereto and any claims or disputes thereto shall be governed by and construed in accordance with the laws of the State of Maryland. The exclusive venue for litigation shall be Charles County. If parties are not able to resolve disputes directly with each other, the parties, prior to litigation, may first attempt to resolve any disputes that arise out of this MOU through mediation before a mutually acceptable mediator.
- 6.6 This MOU may be executed in multiple counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one agreement binding on all parties hereto, notwithstanding that all the parties shall not have signed the same counterpart.

- 6.7 All notices shall be in writing and either hand delivered or sent by United States certified or registered mail, postage prepaid, return receipt requested. If both parties concur, communication by email shall be an acceptable alternative for notices and general correspondence. Notices shall be given to the Points of Contacts for each party.

APPROVED:

Reuben B. Collins, II, Esq., President,
County Commissioners of Charles County



Noel C. Stevens, Town Administrator
Town of La Plata

Date

January 17, 2026

Date

Approved as to form and legal sufficiency:



For the County Commissioners
of Charles County

Attachment 1 to MOU between Town of La Plata and Charles County Government

	TAP Grant			County			Town	
	PAR	Non-PAR	TBD	PAR	Non-PAR		PAR	Non-PAR
Pre-Development or Non-Construction								
Add'l Prof Svs through Award		X		\$ -	\$ 189,592	\$ -	\$ -	-
Plan Review/Permits/Related Services (TBD)		X			\$ 13,839			-
Wetland Mitigation			X	\$ -	\$ 99,458			56,232
Forest Conservation (TBD)		X		\$ -				-
Utility Relocation (TBD)			X					
Right of Way (TBD)		X						7,500
Construction Management/Admin (TBD)			X					
Subtotal				\$ -	\$ 302,889	\$ -	\$ 63,732	
TOTAL								\$ 366,621
Construction								
Cat 1 - Preliminary	X			\$ 75,331	\$ -	\$ 395,488	\$ -	-
Cat 2 - Grading	X			\$ 97,650	\$ -	\$ 190,475	\$ -	-
Cat 3 - Drainage	X			\$ 25,785	\$ -	\$ 389,370	\$ -	-
Cat 4 - Structures	X			\$ -	\$ -	\$ 413,400	\$ -	-
Cat 5 - Paving	X			\$ 159,950	\$ -	\$ 1,031,390	\$ -	-
Cat 6 - Shoulders	X			\$ 1,100	\$ -	\$ 239,400	\$ -	-
Cat 7 - Landscaping	X			\$ 23,550	\$ -	\$ 20,550	\$ -	-
Cat 8 - Traffic	X			\$ 2,650	\$ -	\$ 183,745	\$ -	-
TOTAL				\$ 386,016	\$ -	\$ 2,863,818	\$ -	\$ 3,249,834

*PAR is a term used by SHA to represent the eligibility of certain participating project costs and is used here for internal reference purposes.

We acknowledge the above as attachment #1 to the MOU.



Noel C. Stevens
La Plata Town Manager

Reuben B. Collins, II, Esq., President,
County Commissioners of Charles County

La Plata Bikeway/ Radio Station Road Sidepath



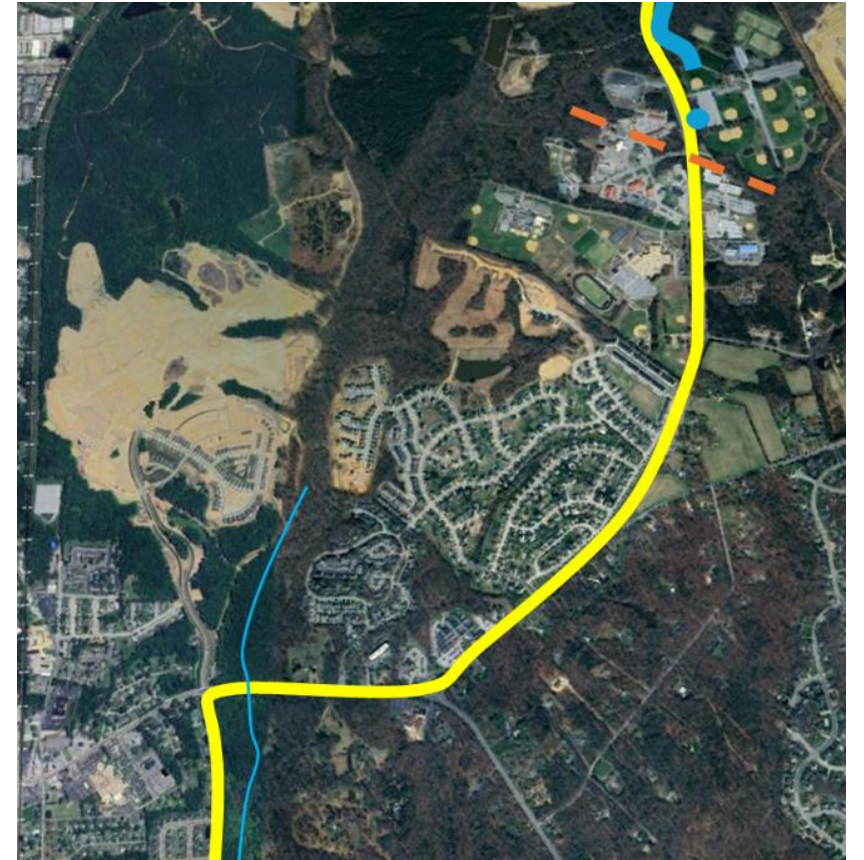
CONNECTING

Schools | Neighborhoods | Parks

Town-County Partnership Agreement

Project Description

- 2.25-mile connection from Milton Somers Middle School to Rosewick Road via Willow Lane, MD 6 (Charles Street), MD 488 (La Plata Road) and Radio Station Road.
- Creates continuous ~8 mile off-street pathway from La Plata to St. Charles at Smallwood Drive.



Anticipated Project Schedule

Activity	Anticipated Date
Final environmental approvals	March 2026
Final right of way acquisition	August 2026
SHA approval to advertise	October 2026
Contract award	February 2027
Construction Start	April 2027
Construction Completion	July 2028

Key Agreement Terms

- Town responsible for engineering, permitting, utility responsible construction, and project/construction management.
- County to reimburse all pre-construction costs upon execution of Agreement; all other costs are reimbursable.
- Design must comply with County design and construction requirements when on County property or right of way.
- Contract must comply with all federal requirements (Davis-Bacon, Buy America, etc.)
- County shall cause all utility relocations in accordance with respective utility's franchise agreements as if County were project sponsor.
- County to determine means of compliance with permitting requirements for impacts related to its property and right of way (stormwater, wetlands, forest conservation.)
- County may withdraw from Agreement if construction bids exceed 10% of engineer's estimate.
- County retains right to review and comment on change orders affecting County participation; Town retains contractual right of approval per State requirement.
- Town shall prepare any necessary easements and County shall record.
- County shall take ownership of shared use path upon final inspection when on County property.
- County retains right to inspect its portion of the project and may have contract warranty assigned for all work on County property or right of way.

Item Cover Page

*CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

DATE: January 28, 2026

SUBMITTED BY: John Adelodun

ITEM TYPE: Approval Item(s)

AGENDA SECTION: Approval Items

SUBJECT:

- **Approval: Resolution 2026-01 Condemnation For Boundary Line Adjustment**
(Ms. Sarah Guy, Chief of Property Acquisition, Mr. Marc Potter, Associate County Attorney I, Office of County Attorney for Charles County)

SUGGESTED ACTION:

ATTACHMENTS:

[1-27-26 Pomfret Encroachment Open Session Summary.pdf](#)
[260108 Villareal Condemnation Resolution 1 \(1\).pdf](#)

Program Open Space/ Pomfret Encroachment

8040 Marshall Corner Rd, Pomfret

OPEN SESSION January 27, 2026

Overview

The property at issue, 8040 Marshall Corner Road, was developed in 1974. The previous owners owned it from 1988 until 2023. In 2011, The County purchased 201 acres immediately north of 8040 Marshall Corner Rd using Program Open Space (POS) funding.

In August 2023, the Program Open Space representatives from the Department of Natural Resources (DNR) brought the encroachment issue to the attention of the County. The property owners at the time, through an attorney, requested a lot line adjustment to correct the property lines. The County was working with the previous owners to resolve this issue but a couple of weeks after the initial request, the County stopped receiving responses from the previous owners. Later that year in December 2023, they sold the property to the current owner.

The County has attempted to work with the current property owner since 2024. Following several in person meetings and a property survey the County obtained a verbal agreement from the property owner to work toward a resolution. On May 30th, a resolution package provided to Villareal via certified mail, to which we received no response. This resolution proposed adjusting the common lot line so that all improvements at issue would be on the property to whom they benefitted. The County would be responsible for 90% of the cost of this adjustment, including the survey and other items necessary for this resolution, with the property owner being responsible for 10% of the cost (\$1,000). A payment plan was also offered by the County for reimbursement over the course of 6 months (\$166.67 / month). This resolution proposal matched the verbal agreement from the in-person meetings with the property owner.

The County Attorney's Office and Chief of Property Acquisition have tried to follow up with Mr. Villareal on June 26th, July 15th, and November 4th, in part due to DNR's requests for a solution. In September, the Chief of Property Acquisition and the assigned Associate County Attorney met with the Commissioners to discuss the failure to progress in negotiations and request condemnation to resolve the matter. Since that time, the Commissioner who serves this community has worked to negotiate a resolution and despite verbal agreements from the property owner to move forward with a solution and a request from County staff to the property owner to identify a timeline everyone can work toward, the County continues to receive no response from the property owner.

Immediately prior to bringing the matter before the Commissioners again in December 2025, the Chief of Property Acquisition attempted to engage the property owner and was informed he was meeting with an attorney to discuss the matter on December 9, 2025. To provide opportunity for the property owner to engage counsel, the Chief of Property Acquisition provided an additional month to receive feedback or a letter of representation from the property owner's counsel. After no response for a month, the Chief of Property Acquisition again reached out to try to obtain resolution and was referred to an attorney but not provided with a letter of representation. Further attempts to establish a timeline for resolution have not yielded a response.

With no resolution in hand, despite multiple efforts to resolve this issue, the County has no choice but to interpret this lack of response as a denial of the proposed resolution, forcing the County to pursue alternative means of resolving this issue to unencumber future POS funds.

Next Steps

The Office of the County Attorney seeks approval to file a petition for condemnation. County staff note that ***in this case condemnation will not result in the property being declared uninhabitable or otherwise limit the use of the property. Condemnation is the legal process to compel the reconfiguration of the property line in the same manner as what has been previously proposed and verbally agreed to.***

COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND

Resolution No. 2026-0

Condemnation of Certain Real Property:

8040 Marshall Corner Road, Pomfret, Maryland 20675

Map 22, Grid 9, Parcel 215, Lot 4, Tax Account ID: 06-052487

Property of: Sammy T. Villarreal (the “Property Owner”)

WHEREAS, the property identified above, recorded in the Land Records of Charles County in Plat Book 20, Page 125, is also identified and referenced herein as the “Villarreal Property;” and

WHEREAS, the Board of County Commissioners of Charles County, Maryland (the “County”) owns certain real property associated with Tax Account ID: 06-188362, identified as Parcel I in the plat recorded in the Land Records of Charles County in Plat Book 58, Page 550, also identified and referenced herein as the “County Property”; and

WHEREAS, the County Property was acquired using State-issued funds from Program Open Space, which imposes certain restrictions on the use of the real property including that the real property is to remain unimproved in furtherance of the goal of preserving natural resources of the State of Maryland. Any violations of the provisions of Program Open Space may jeopardize future disbursements of funds connected or related to Program Open Space that the County would otherwise be eligible or entitled to receive;

WHEREAS, County staff discovered that certain improvements originating from and serving the Villarreal Property are impermissibly located upon the County Property, which is in direct violation of the provisions of Program Open Space. The extent of this unauthorized encroachment is evident in the survey attached, incorporated, and referenced herein as Exhibit A;

WHEREAS, the County has determined that it is in the public interest for the County to ensure that it remains eligible to participate in Program Open Space;

WHEREAS, the County has determined that the most equitable and legally-sound resolution to this issue is to perform an administrative lot line adjustment such that the areas and improvements currently situated upon the County Property are then integrated into the Villarreal Property, and

that an unimproved area of equal square footage, currently situated upon the Villarreal Property and contiguous to the County Property, is then integrated into the County Property; and

WHEREAS, the County has been unable to resolve this issue despite good faith and persistent efforts to find accord with the Property Owner.

NOW THEREFORE, BE IT RESOLVED this ____ day of _____, 2026, by the County Commissioners of Charles County, Maryland, that

- (1) The Recitals set forth above are incorporated and restated in full as set forth in the Resolution;
- (2) the County Department of Planning and Growth Management and Office of the County Attorney shall be, and are hereby, authorized and directed to take such steps, including the preparation and filing of pleadings and plats required, under Title 12 of the Real Property Article of the Annotated Code of Maryland, as necessary, to institute and complete condemnation proceedings against the property of: Sammy T. Villarreal at 8040 Marshall Corner Road, Pomfret, Maryland 20675 (and any and all others having an interest in properties), as is shown or indicated in any manner on the County's Plat attached as Exhibit A and entitled, "Plat of Resubdivision and Lot Line Adjustment Plat"; and
- (3) the transfer of property interests between the County and the Property Owner as outlined above and as set forth on the Plat (*see* Exhibit A) is in the best interests of the public for reasons outlined above.

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COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND

Resolution No. 2026-01

**COUNTY COMMISSIONERS OF
CHARLES COUNTY, MARYLAND**

Reuben B. Collins, II, Esq. President

Ralph E. Patterson, II, M.A., Vice President

Gilbert O. Bowling, III

Thomasina O. Coates, M.S.

Amanda M. Stewart, M.Ed.

ATTEST:

Carol DeSoto, Clerk to the County Commissioners

CERTIFICATE

I HEREBY CERTIFY that I am the duly appointed Clerk to the County Commissioner of Charles County, Maryland, and that the foregoing Resolution No. 2026-0 was duly adopted by the County Commissioners of Charles County, Maryland on _____, 2026, in public session on a regular meeting day at which meeting a quorum was present.

Carol DeSoto, Clerk to the County Commissioners

Item Cover Page

***CHARLES COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT**

DATE: January 28, 2026

SUBMITTED BY: Carol DeSoto

ITEM TYPE: Legislative Updates

AGENDA SECTION: Legislative Update

SUBJECT:

- **Legislative Update: 2026 Maryland General Assembly Session**
(Ms. Danielle Mitchell, Acting Deputy County Administrator, Office of the County Administrator; Mr. Joseph Green and Ms. Jeanette Tejeda de Gomez, G.S. Proctor & Associates, Inc.)

SUGGESTED ACTION:

ATTACHMENTS:

[Charles County 2026-1-27.pdf](#)

[Charles County Budget Briefing 1-27-2026.pdf](#)

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Taxation – Income Tax	HB0002	Subtraction Modification – Public Safety Retirement Income	Sen. Bailey	Hearing Scheduled	—	Jan 20, 2026 – 1:00 PM	Alters and expands the income tax subtraction modification for public safety retirement income.	Direct – Potential county revenue impact
Economic Development	HB0005	Community Development – Maryland New Markets Development Program	Del. Fair	Hearing Scheduled	Ways & Means / Economic Matters	Feb 5, 2026 – 1:00 PM (W&M)Feb 12, 2026 – 1:00 PM (EM)	Establishes or alters the Maryland New Markets Development Program.	Indirect – County economic development coordination
Public Safety	HB0009/SB0114	3-1-1 Systems – Expansion & Oversight Board	Del. Lopez / Sen. Kagan	First Reading	GLE / EEE	No hearing scheduled	Establishes statewide 3-1-1 expansion with required county participation.	Direct – County system implementation
Local Government – Generally	HB0010/SB0064	Legal Notices – Digital Newspapers	Del. Foley / Sen. West	Hearing Scheduled	Judiciary / Judicial Proceedings	Jan 28, 2026 – 1:00 PM (H)Jan 22, 2026 – 1:00 PM (S)	Authorizes and regulates digital publication of legal notices.	Direct – County notice requirements
Taxation – Income Tax	HB0013/SB0148	Income Tax – Subtraction Modification – Public Safety Employee Retirement Income	Sen. Kagan	Hearing Scheduled	Budget & Taxation	Jan 21, 2026 – 10:00 AM	Expands income tax subtraction for certain public safety employees, including 9-1-1 specialists.	Direct – County revenue impact
Local Government – Generally	HB0035/SB0266	Regulation of Tree of Heaven	Del. Foley / Sen. Brooks	Hearing Scheduled	E&T / EEE	Feb 4, 2026 – 1:00 PM (H)Feb 10, 2026 – 1:00 PM (S)	Authorizes counties and municipalities to regulate removal of invasive trees.	Direct (Permissive)
Transportation – Generally	HB0058	Paratransit – Interjurisdictional Routes	Del. Healey	Hearing Scheduled	E&T	Feb 5, 2026 – 1:00 PM	Requires counties to coordinate paratransit routes across jurisdictions to receive State funding.	Direct – Transit planning impact
Taxes – Recordation & Transfer	HB0082/SB0033	Recordation & Transfer Taxes – Related Business Entities – Common Law Trusts	Del. Cardin / Sen. West	Hearing Scheduled	Judiciary / Budget & Taxation	Feb 3, 2026 – 1:00 PM (H)Jan 21, 2026 – 10:00 AM (S)	Expands transfer and recordation tax exemptions.	Direct – County revenue impact
State Government – Personnel	HB0086	State & Local Employees – Cancer Screening Leave	Del. Vogel	Hearing Scheduled	GLE	Jan 27, 2026 – 2:00 PM	Provides paid leave for cancer screenings for State and local employees.	Direct – County workforce costs
Taxes – Property	HB0090/SB0224	Property Taxes – Commercial & Industrial Subclass Authority	Del. Fair et al. / Sen. Lewis Young	Hearing Scheduled	Ways & Means / Budget & Taxation	Jan 27, 2026 – 1:00 PM (H)Jan 21, 2026 – 10:00 AM (S)	Authorizes counties to create a commercial/industrial property subclass and special rate.	Direct – New county taxing authority
Municipalities	HB0099	Municipal Annexation – Land Use & Density	Del. Schindler	Hearing Scheduled	GLE	Feb 5, 2026 – 2:00 PM	Expands municipal authority over land use following annexation.	Direct – County land-use authority affected
Land Use / Economic Development	HB0120	Moratorium on New Data Centers – Co-Location & Generation Contingency	Del. Fisher et al.	Hearing Scheduled	Environment & Transportation	Feb 3, 2026 – 2:00 PM	Prohibits approval of new data centers unless clean-energy conditions are met.	Direct – Zoning, infrastructure, and economic development impacts
Operating Budget	HB0129	Public Funding – Nonprofit Entities – Reporting	Del. Morgan	First Reading	Appropriations	No hearing scheduled	Requires financial reporting by nonprofits receiving majority public funding.	Indirect – County-funded nonprofits
Elections	HB0156/SB0132	Election Law – Unaffiliated Voter Party Affiliation	Del. Fair / Sen. Kagan	Hearing Scheduled	GLE / EEE	Feb 4, 2026 – 2:00 PM (H)Feb 11, 2026 – 1:00 PM (S)	Allows unaffiliated voters to affiliate and vote provisionally.	Direct – Boards of Elections
Housing & Community Development	HB0168	Affordable Housing – Educator Workforce Housing	Del. Vogel	Hearing Scheduled	Economic Matters	Feb 5, 2026 – 1:00 PM	Expands DHCD eligibility for educator workforce housing.	Direct (Permissive)
Counties – Generally	HB0190	Constitutional Amendment – Mandatory Charter Home Rule	Del. Bouchat	First Reading	E&T	No hearing scheduled	Requires all counties to adopt charter home rule by 2032.	Direct – Structural governance change

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Transportation / Public Safety	HB0210	Motor Vehicles – Out-of-State Drivers – Automated Enforcement	Del. Foley	Hearing Scheduled	Environment and Transportation	Feb 12, 2026 – 1:00 PM	Expands automated enforcement authority for out-of-state drivers.	Direct – affects county enforcement programs, revenue assumptions, and inter-state collections.
Disabilities / Housing	HB0226/SB0022	Department of Disabilities – Housing Programs & Foundations	Chair, Appropriations	First Reading	Appropriations / B&T	No hearing scheduled	Establishes housing programs and affiliated foundations.	Indirect – County housing coordination
Flood Mitigation / Environment	HB0257	Flood-Related Watershed Studies and Flood Management Grant Program	Chair, E&T	Hearing Scheduled	Environment and Transportation	Feb 11, 2026 – 1:00 PM	Establishes watershed studies and a comprehensive flood management grant program.	Direct – creates grant opportunities but may require local matching funds, planning, and administrative capacity.
Health Insurance	HB0273/SB0014	SHOP Enrollment – Effective Dates	Chair, Health / Chair, Finance	Hearing Scheduled	Health / Finance	Jan 29, 2026 – 2:00 PM (H)	Alters effective dates of enrollment in SHOP Exchange plans.	Indirect – Small business coverage timing
Taxes – Property	HB0292/SB0122	SDAT – Local Reimbursement for Administration Costs	Chair, W&M / Chair, B&T	Hearing Scheduled	Ways & Means / Budget & Taxation	Jan 21, 2026 – 10:00 AM (S) House hearing canceled	Alters how and when counties reimburse SDAT.	Direct – County fiscal impact
Education / Data Governance	HB0293/SB0056	MLDS Center – External Data Sharing	Chair, W&M	Hearing Scheduled	W&M / EEE	Feb 4, 2026 – 2:00 PM (S)	Authorizes MLDS data sharing with third-party data centers.	Indirect – County data compliance
Taxes – Property	HB0294/SB0137	Personal Property Tax – Low Assessment Exemptions – Alteration	Chair, B&T	Hearing Scheduled	W&M / Budget & Taxation	Jan 27, 2026 – 1:00 PM (H) Jan 21, 2026 – 10:00 AM (S)	Alters exemption threshold and reporting requirements.	Direct – County tax base & administration
Taxes – Property	HB0298/SB0146	SDAT – County Supervisor Residency & Office Location	Chair, W&M / Chair, B&T	Hearing Scheduled	W&M / Budget & Taxation	Jan 27, 2026 – 1:00 PM (H) Jan 21, 2026 – 10:00 AM (S)	Removes residency and office-location requirements.	Direct – County operations
Education – Student Transportation	HB0319	Student Transportation – Sunset Repeal	Del. Sample-Hughes	First Reading	Ways & Means	No hearing scheduled	Repeals sunset on alternative transportation authority.	Direct – Ongoing flexibility
Elections / Governance	HB0350(SB0255)	Voting Rights Act of 2026 – Counties and Municipal Corporations	Del. Wims / Sen. Sydnor	First Reading / Hearing Scheduled	GLE / EEE	SB: Jan 27, 2026 – 1:00 PM	Establishes new voting rights standards and enforcement mechanisms applicable to local governments.	Direct – compliance, legal exposure, and election administration impacts for counties.
Budget	HB0392(SB0284)	Budget Reconciliation and Financing Act of 2026	Speaker / President	First Reading	Appropriations / B&T	—	Implements statutory and fiscal changes necessary to effectuate the FY 2027 State budget.	Direct – may alter local aid formulas, impose mandates, or affect county revenues and expenditures.
Transportation / Infrastructure	HB0394(SB0158)	Counties – Sidewalks and Crosswalks – Safe Routes to Public Schools	Del. Terrasa / Sen. Ellis	First Reading / Hearing Scheduled	GLE, W&M / EEE	SB: Feb 18, 2026 – 1:00 PM	Requires or incentivizes counties to construct sidewalks and crosswalks near schools as safe alternatives to bus or vehicle access.	Direct – capital construction, maintenance obligations, and possible new funding expectations for counties.

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Natural Resources	HB0404/SB0280	Natural Resources – State Parks – Terminology	Del. Mireku-North / Sen. Augustine	First Reading	Environment & Transportation / Education, Energy & the Environment	Senate hearing scheduled Feb 10, 2026 – 1:00 PM	Alters terminology related to State parks that preserve/interpret history of underrepresented communities and adjusts related statute sections.	Indirect – may affect local park references and planning (Maryland General Assembly)
Labor / Workforce	HB0516	Maryland Department of Labor – Investigation of Complaints – Requirements (Worksite Enforcement Act of 2026)	Del. Vogel	First Reading	Government, Labor & Elections	No hearing yet	Requires MD Dept. of Labor to establish procedures for receiving, reviewing, and investigating complaints, employ investigators statewide, and includes a required appropriation for positions.	Indirect – potential county workforce/regulatory impact (Maryland General Assembly)
Environment / Local Authority	HB0517	Emission Standards and Solid Waste – Local Authority	Del. Terrasa	First Reading	Environment and Transportation	—	Expands local authority to regulate emissions, ambient air quality, and solid waste management.	Direct – increased regulatory responsibility and enforcement capacity at the county level.
Labor / Public Safety	HB0532	Employment Standards – Firefighters – Payment of Wages and Payroll Info	Del. Solomon	First Reading	Government, Labor, and Elections	—	Requires enhanced wage payment standards and payroll disclosures for firefighters.	Direct – impacts county payroll systems, labor agreements, and administrative compliance.
Public Utilities / Energy	SB0026	Off-Grid Electricity Providers – Exemption	Sen. McKay	First Reading	Education, Energy & the Environment	Feb 4, 2026 – 2:00 PM (Canceled)	Exempts certain off-grid electricity providers from specified statutory requirements.	Indirect – Regulatory framework
Transportation – Capital Planning	SB0062/HB0023	CTP Prioritization (Transportation Investment Priorities Act of 2026)	Chair, B&T / Chair, W&M	First Reading	Budget & Taxation / Ways & Means	No hearing scheduled	Revises project scoring and prioritization in the Consolidated Transportation Program.	Direct – County transportation planning & funding
Public Safety / Health	SB0159	EMS – Vehicles and Ambulances – Required Supplies and Reviews	Sen. Washington, A.	Hearing Scheduled	Education, Energy, and the Environment	Feb 18, 2026 – 1:00 PM	Establishes minimum equipment, review, and complaint standards for EMS vehicles and ambulances.	Direct – compliance costs for county-operated EMS systems and contracted providers.
Land Use / Housing	SB0267	Land Use – Residential Housing – Oversight, Regulation, and Taxation (BIMBY Act)	Sen. Brooks	Hearing Scheduled	EEE / B&T	Feb 17, 2026 – 1:00 PM	Alters state oversight, zoning, and taxation authority for residential housing development.	Direct – limits local zoning authority and may affect county tax base and planning discretion.
Taxation – Income Tax	SB0271	Retirement Income – Fire, Rescue & EMS Eligibility	Sen. Gile	Hearing Scheduled	Budget & Taxation	Feb 3, 2026 – 2:00 PM	Expands eligibility for retirement income subtraction.	Direct – County revenue impact
Transportation – Highways	SB0288	Transportation – Highway User Revenues Capital Grants – Calculation	Sen. McCray	Hearing Scheduled	Budget & Taxation	Feb 3, 2026 – 2:00 PM	Alters calculation/distribution of highway user revenue-based capital grants for counties, Baltimore City, and municipalities.	Direct – County capital grant/funding impact

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Higher Education	HB0003 / SB0212	Higher Education – Nonresident Tuition – Exemption for Dependents of Public Safety Employees (Maryland Fallen Heroes Tuition Benefits Act)	Del. Schindler	Hearing Scheduled	Education, Energy, and the Environment	Jan 28, 2026 – 10:00 AM (Senate EEE)	Exempts dependents of state or local public safety employees who die in the line of duty from out-of-state or out-of-county tuition at public institutions.	Indirect – Community college tuition revenue impact.
Primary and Secondary Education	HB0014	County Boards of Education – Bullying, Harassment, or Intimidation – Reporting	Del. Foley	House Hearing Scheduled	Ways and Means	Jan 29, 2026 – 1:00 PM (W&M)	Expands bullying reporting requirements to include incidents motivated by specified personal characteristics.	Direct – Additional reporting and data-collection duties.
Primary and Secondary Education	HB0024	County Boards of Education – Volunteer Aides – School Chaplain	Del. Metzgar	House Hearing Scheduled	Ways and Means	Jan 20, 2026 – 1:00 PM (W&M)	Authorizes county boards to use volunteer chaplains to provide student support services.	Direct (Permissive).
Primary and Secondary Education	HB0026 / SB0350	Public Schools – Open Enrollment – Policies and Funding	Del. Toles	House Hearing Scheduled	Ways and Means	Feb 25, 2026 – 1:00 PM (W&M)	Allows counties to adopt open-enrollment policies and adjusts funding based on cross-county enrollment.	Direct – Enrollment and funding impacts.
Primary and Secondary Education	HB0029 / SB0343	County Boards of Education – Post-College and Career Readiness Pathways – Payment of Costs	Del. Wilkins	House Hearing Scheduled	Ways and Means	Jan 29, 2026 – 1:00 PM (W&M)	Authorizes income-based payment guidelines for post-CCR pathways.	Direct – Program cost and access.
Primary and Secondary Education	HB0057 / SB0204	Public Schools – Maryland Civic Excellence Program – Established	Del. Vogel	Hearing Scheduled	Ways and Means / EEE	Jan 29, 2026 – 1:00 PM (House W&M)	Establishes the Maryland Civic Excellence Program.	Direct/Indirect – Local implementation.
Primary and Secondary Education	HB0073	Public Schools – Water Safety and Swimming Course	Del. Toles	House Hearing Scheduled	Ways and Means	Feb 5, 2026 – 1:00 PM (W&M)	Requires water-safety and swimming instruction beginning SY 2027–28.	Direct – Curriculum and facilities.
Primary and Secondary Education	HB0102 / SB0263	Education – Dependent Children of Active Service Members – Advance Enrollment / Advance Enrollment Procedures	Del. Patterson	House Hearing Scheduled	Ways and Means	Jan 29, 2026 – 1:00 PM (W&M)	Requires advance enrollment options for dependent children of active service members.	Direct – Enrollment procedures.
Primary and Secondary Education	HB0116 / SB0147	Education – Agreements, Procurement Contracts, and Memoranda of Understanding – Reporting and Publication	Del. Miller	House Hearing Scheduled	Ways and Means	Jan 29, 2026 – 1:00 PM (W&M)	Requires reporting and publication of certain education-related agreements and contracts.	Direct – Administrative and reporting impact.
Primary and Secondary Education	HB0117 / SB0219	Public Schools – Airway Clearing Device Availability and Use – Policy (Bowen Levy Airway Clearing Device Act)	Del. Metzgar	House Hearing Scheduled	Ways and Means	Jan 29, 2026 – 1:00 PM (W&M)	Requires airway-clearing devices and emergency-use policies in schools.	Direct – Equipment and training costs.
Primary and Secondary Education	HB0128 / SB0299	County Boards of Education – Therapy Dogs – Policy for Handling and Use in Schools	Del. Vogel	House Hearing Scheduled	Ways and Means	Feb 5, 2026 – 1:00 PM (W&M)	Requires county boards to allow therapy dogs under specified policies.	Direct – Policy oversight.
Primary and Secondary Education	HB0163 / SB0079	County Boards of Education – Student Technology Use Policy – Requirements	Del. Wu	Hearing Scheduled	Ways and Means / EEE	Feb 4, 2026 – 2:00 PM (Senate EEE)	Requires county boards to adopt and publish student technology use policies.	Direct – Policy enforcement.
Primary and Secondary Education	HB0189 / SB0103	Public Middle, High, and Charter Schools – Start Time for Instruction	Del. Miller	Hearing Scheduled	Ways and Means / EEE	Feb 4, 2026 – 2:00 PM (Senate EEE)	Establishes later minimum start times beginning SY 2028–29.	Direct – Transportation and staffing.
Primary and Secondary Education	HB0222	Educational Institutions – Opioid Overdose-Reversing Medications – Policy Requirements (Naloxone Access Act)	Del. Vogel	House Hearing Scheduled	Ways and Means	Jan 20, 2026 – 1:00 PM (W&M)	Expands naloxone possession and policy requirements for educational institutions.	Direct – Training and coordination.
Education – Construction	HB0233 / SB0048	Education – Public School Construction – Alterations	Chair, Appropriations / Chair, B&T	Senate Hearing Scheduled	Budget and Taxation	Feb 3, 2026 – 2:00 PM (B&T)	Modifies public school construction approval and funding requirements.	Direct – Capital planning impact.
Primary and Secondary Education	HB0326	Education – Maryland Center for School Safety – Anonymous Reporting System	Del. Ebersole	First Reading	Ways and Means	—	Alters or expands the anonymous reporting system administered by the Center for School Safety.	Indirect – Coordination and implementation.

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Education – Blueprint	HB0490 / SB0311	Education – The Blueprint for Maryland's Future – Revisions	Speaker / President	First Reading	Ways and Means / EEE	—	Makes revisions to Blueprint implementation and governance.	Direct – Long-term fiscal and operational impact.
Education / Charles County	SB0126	Charles County – Summer Academy for Mathematics and Service Pilot Program – Establishment	Sen. Ellis	Senate Hearing Scheduled	Education, Energy, and the Environment	Feb 18, 2026 – 1:00 PM (EEE)	Establishes a six-week summer pilot academy in Charles County with state grants; requires CCPS implementation.	Direct – Charles County mandate and fiscal impact.
Taxation – Income Tax	SB0262	Classroom Supplies – Teacher Income Tax Subtraction – Alteration	Sen. Simonaire	Hearing Scheduled	Budget & Taxation	Feb 3, 2026 – 2:00 PM	Alters teacher classroom supply tax subtraction.	Indirect – Local revenue impact

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Higher Education	HB0060	Sickle Cell Disease – Institutions of Higher Education – Policies, Procedures, and Educational Campaigns	Del. Patterson	House Hearing Scheduled	Appropriations	Jan 27, 2026 – 1:00 PM	Prohibits institutions of higher education from denying access or services based on sickle cell disease; requires accommodations and an MDH education campaign.	Indirect – May affect county community colleges and student services.
Primary and Secondary Education	HB0102	Education – Dependent Children of Active Service Members – Advance Enrollment Procedures	Del. Patterson	House Hearing Scheduled	Ways & Means	Jan 29, 2026 – 1:00 PM	Requires advance enrollment for dependent children of active service members; updates registration and publication requirements.	Direct – County enrollment and registration impacts.
Public Health	HB0178	Public Health – Sickle Cell Disease – Specialized Clinics and Scholarship Program for Medical Residents	Del. Patterson	House Hearing Scheduled	Health	Feb 10, 2026 – 2:00 PM	Requires MDH to establish specialized sickle cell clinics and a scholarship program; includes an FY 2028 appropriation.	Indirect – Public health coordination and workforce impacts.
State Government – Agencies	HB0458	General Provisions – Commemorative Months – Water Safety Month	Del. Patterson	First Reading	Government, Labor, and Elections	No hearing scheduled	Requires the Governor to annually proclaim May as Water Safety Month and promote drowning prevention awareness.	Indirect – Public awareness only.
Vehicle Laws – Rules of the Road	HB0474	Vehicle Laws – Dangerous Accumulations of Snow and Ice – Removal From Exposed Vehicle Surfaces (Clear Before You Drive Act)	Del. Patterson	First Reading	Environment & Transportation	No hearing scheduled	Prohibits operation of vehicles with dangerous snow or ice accumulations; establishes penalties if violations contribute to accidents.	Direct – Local enforcement and public safety impacts.
Taxes – Income	HB0478	Income Tax – Subtraction Modification for Classroom Supplies Purchased by Teachers – Alteration	Del. Patterson	House Hearing Scheduled	Ways & Means	Feb 12, 2026 – 1:00 PM	Expands the income tax subtraction for classroom supplies to include certain prekindergarten teachers.	Indirect – Potential local revenue impact.
Primary and Secondary Education	HB0479	Southern Maryland Early College Teacher Pathway Program and Program Workgroup – Establishment	Del. Patterson	First Reading	Ways & Means	No hearing scheduled	Establishes a regional early college teacher pathway program and workgroup.	Direct – Workforce pipeline and regional coordination impacts.
Public Health	SB0019	Maryland Commission on Women's Health Advancement – Establishment	Sen. Ellis	First Reading	Finance	No hearing scheduled	Establishes a statewide commission to study and recommend improvements to women's health outcomes.	Indirect – Advisory body only.
Occupational & Professional Licensing	SB0034	Certified Public Accountants – Licensure – Qualifications	Sen. Ellis	First Reading	Education, Energy, and the Environment	No hearing scheduled	Updates licensure requirements for certified public accountants.	None – State licensure only.
Education Policy	SB0071	Education – Interjurisdictional Safe Pathways Commission – Establishment	Sen. Ellis	Senate Hearing Scheduled	Education, Energy, and the Environment	Feb 4, 2026 – 2:00 PM	Establishes a commission to coordinate safe student travel across jurisdictions.	Indirect – Planning and coordination.
Election Law	SB0073	Election Law – Accessible and Expedited Voting Act of Maryland	Sen. Ellis	Senate Hearing Scheduled	Education, Energy, and the Environment	Feb 11, 2026 – 1:00 PM	Requires enhanced voting accessibility for elderly and disabled voters.	Direct – County election administration impacts.
Public Health	SB0078	Public Health – Prostate-Specific Antigen Testing	Sen. Ellis	First Reading	Finance	No hearing scheduled	Expands access to PSA testing under public health programs.	Indirect – Public health services.

Broad Subject Name	Bill Number	Bill Title	Sponsor	Status	Committee	Hearing	Summary	County Impact
Insurance	SB0095	Property and Casualty Insurance – Parametric Insurance – Regulation	Sen. Ellis	First Reading	Finance	No hearing scheduled	Establishes a regulatory framework for parametric insurance products.	Indirect – Insurance market regulation.
Health Insurance	SB0120	Health Insurance – Dental Preventive Care (Healthy Moms and Family Smiles Act)	Sen. Ellis	First Reading	Finance	No hearing scheduled	Expands dental preventive care insurance benefits.	Indirect – Health insurance regulation.
Local Education	SB0126	Charles County – Summer Academy for Mathematics and Service Pilot Program	Sen. Ellis	Senate Hearing Scheduled	Education, Energy, and the Environment	Feb 18, 2026 – 1:00 PM	Creates a summer academy pilot program in Charles County.	Direct (Local) – County-specific program implementation.
Local Government / Transportation	SB0158	Counties – Sidewalks and Crosswalks – Safe Routes to Public Schools	Sen. Ellis	Senate Hearing Scheduled	Education, Energy, and the Environment	Feb 18, 2026 – 1:00 PM	Authorizes counties to construct sidewalks and crosswalks near schools.	Direct – Local infrastructure authority.
Motor Vehicle Law	SB0159	Motor Vehicles – Parking – Disabled Veteran Plates	Sen. Ellis	Senate Hearing Scheduled	Judicial Proceedings	Jan 28, 2026 – 11:00 AM	Modifies parking privileges for disabled veterans.	Direct – Local parking enforcement impacts.

FY 2027 Maryland State Budget & Economic Outlook

Big Picture

The Department of Legislative Services' briefing finds that the Governor's FY 2027 budget is **simpler and less contentious than last year**, meets **Spending Affordability Committee targets**, and **improves the near-term fiscal outlook** for FY 2027–2028. However, it **does not solve Maryland's long-term structural deficit**, with significant gaps re-emerging beyond FY 2028.

Overall Budget & Balances

- **Total funds:** \$70.7 billion, about \$500 million above the FY 2026 plan
- **FY 2026 deficiencies:** ~\$3.0 billion, driven largely by health provider reimbursements
- **General fund balance (end FY 2027):** ~\$108 million
- **Rainy Day Fund:** \$2.2 billion (~8% of revenues)
- **FY 2027 structural gap:** reduced from ~\$1.2 billion to ~\$394 million

How the Budget Is Balanced

Absent action, the budget would be ~\$1.5 billion out of balance. The solution relies primarily on **spending reductions**, supplemented by revenue actions and transfers:

- **Revenue actions:** Federal tax decoupling, corrections to local income tax reserves, and bond financing for land preservation
- **Transfers:** Nearly \$600 million, including major use of energy-related special funds
- **Spending reductions:**
 - Suspension of a \$450 million Rainy Day Fund deposit
 - Cost shifts to local governments (retirements for teachers, librarians, community colleges)
 - Caps on community college formula growth
 - Level funding of disparity grants
 - No provider rate increases in health and human services

Notable Risks & Assumptions

- Behavioral health costs are budgeted well below prior forecasts, raising underfunding concerns
- Medicaid and personnel costs remain pressure points given recent deficiencies
- Heavy reliance on special and federal fund swaps to relieve the general fund

Education & Major Investments

- **K–12 education:** +\$360 million (3.7%), including funding to hold harmless schools affected by federal meal eligibility changes
- **Blueprint:** Fully funded through FY 2027, but requires sharply increasing general fund support beginning in FY 2028—one of the largest drivers of future deficits
- **Economic development:** Targeted business incentives, infrastructure aid for storm-damaged areas, and selective workforce investments

Economy & Revenues Snapshot

- **Unemployment:** 4.2% (highest since 2021), reflecting labor market softening
- **Federal employment:** Significant job losses in Maryland, anticipated in revenue forecasts
- **Revenue closeout (FY 2025):** Strong overall, led by personal income taxes and unclaimed property; corporate income taxes underperformed
- **Outlook:** Modest upward revisions for FY 2026–2027 driven by performance, not stronger economic fundamentals

Personnel

- State workforce growth is **minimal (<0.5%)**, with targeted increases in transportation
- Vacancy rates are declining but remain a fiscal risk given recent personnel-related deficiencies
- Includes modest COLAs, step increases, and targeted pay adjustments to address compression and retention

Charles County — State Aid to Local Governments

Overall County Impact

- Under the Governor’s proposed FY 2027 budget, **Charles County sees a net increase in State support**, with **State Aid to Local Governments up 4.6 percent, or \$15.3 million**.
- **Direct State aid**, excluding retirement contributions, increases by **4.2 percent, or \$12.7 million**.
- While this is positive growth, **the pace of increase is below recent historical levels**, requiring the County to remain **cautious and conservative** in FY 2027 budget planning.

Where the Increases Are Concentrated

- **Most of the funding growth is concentrated in education**, including K–12, community colleges, libraries, and State-paid retirement contributions.
- These increases largely reflect **State mandates and formula-driven costs**, rather than discretionary funding for County priorities.

Education — K–12

- **K–12 funding increases by approximately 5 percent**, driven primarily by **Blueprint for Maryland’s Future requirements**.
- This funding supports instructional spending and staffing needs, but **continues to require significant local investment** to meet full Blueprint obligations.

Community Colleges — College of Southern Maryland

- **CSM funding increases by about \$716,000, or roughly 5 percent.**
 - This provides **modest operating growth**, but does not fully address **capacity constraints, workforce development demand, or enrollment pressures**.
 - Future growth is further limited by the **3 percent annual cap under the Senator John R. Cade formula**, which remains in place for the next three years.
-

Libraries

- Library funding increases by **5 percent, or \$66,000**.
 - While consistent with statewide trends, the County continues to absorb **ongoing operating and cost escalation pressures**.
-

State-Paid Retirement Contributions

- **State-paid retirement contributions increase by 9 percent, or \$2.6 million.**
 - This is a **significant cost driver**, particularly for education and other personnel-intensive departments.
 - Retirement costs contribute to **long-term structural budget pressures**, even when overall aid is increasing.
-

Public Safety — Fire, Rescue, and Ambulance

- Funding for fire, rescue, and ambulance services is **effectively flat**, with a **slight decrease of \$3,000**.
 - While modest in isolation, flat funding **adds to cumulative pressure** in a service area with rising personnel and equipment costs.
-

Health and Human Services

- **Local health grants are reduced by \$587,000, or more than 12 percent.**
 - This reduction places **additional strain on the local health department**, particularly for **preventive and community health programs**, and may require the County to backfill funding to maintain services.
-

Transportation

- **Transportation funding is flat year over year.**
- With rising construction, maintenance, and operating costs, flat funding results in a **real-dollar reduction** in transportation capacity.

Bottom Line / Key Takeaways for Charles County Specifically

- The FY 2027 budget provides **overall growth for Charles County**, but that growth is **uneven and largely driven by mandated costs**.
- **Education and retirement dominate the increases**, while **public safety, health, and transportation face flat or reduced funding**.
- As a result, the County must continue **conservative budgeting** and careful prioritization.

Bottom Line / Statewide

The FY 2027 budget **buys short-term stability**, largely through spending restraint, fund shifts, and one-time actions. **Long-term structural deficits remain unresolved**, especially as Blueprint costs accelerate, federal funding uncertainty persists, and health and personnel pressures continue to build.