CITY OF CHARLES TOWN

CHARLES TOWN TREE BOARD

AGENDA • OCTOBER 12, 2023

Committee Meeting **COUNCIL CHAMBERS** **7:00 PM**

101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

3. UNFINISHED BUSINESS

: **2023-905:** Tree Board Vacancy

: **2023-906:** Tree Planting Replacement Program with Cacapon Institute and Status of Assessment of Trees for Replacement

: **2023-907:** Tree Canopy/Inventory Update - Review of goals, software data, etc.

: **2023-908:** Grant request through Department of Forestry for tree maintenance and repair funds.

: **2023-909:** Ordering trees from Potomac Edison for planting or placement in nursery for future use.

: **2023-910:** Update on Addiction Awareness Tree Planting completed September 25, 2023, at Evitts Run Park.

4. NEW BUSINESS

: **2023-911** Assessment of Damaged Trees and Possible Removal and Replacement through Potomac Edison

: **2023-912** Request for Additional Equipment for Maintenance as part of Unmatched Grant Proposal

: **2023-913:** Discussion of Potential Future Nursery Located at the Maintenance Yard or Other Location.

: **2023-914:** Discussion of the Free Bare-Rott Seedlings for West Virginia Communities, Watershed Groups and Other Public Organizations Available Through a Partnership with Diversified Energy.
Ex for agenda item 4.4 Bare Roots Planting program WVSU Ext .pdf

5. ADJOURNMENT

6. NOTICE: Members of the public can join the meeting by accessing the following link: https://us02web.zoom.us/j/84643180937?pwd=MiswRUxQOTNKZmNhL0prZVd6OWp4dz09

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Appointment
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-905: Tree Board Vacancy

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-906: Tree Planting Replacement Program with Cacapon Institute and Status of Assessment of Trees for Replacement

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-907: Tree Canopy/Inventory Update - Review of goals, software data, etc.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-908: Grant request through Department of Forestry for tree maintenance and repair funds.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Information Only
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-909: Ordering trees from Potomac Edison for planting or placement in nursery for future use.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-910: Update on Addiction Awareness Tree Planting completed September 25, 2023, at Evitts Run Park.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-911 Assessment of Damaged Trees and Possible Removal and Replacement through Potomac Edison

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-912 Request for Additional Equipment for Maintenance as part of Unmatched Grant Proposal

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-913: Discussion of Potential Future Nursery Located at the Maintenance Yard or Other Location.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 10/12/23
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-914: Discussion of the Free Bare-Rott Seedlings for West Virginia Communities, Watershed Groups and Other Public Organizations Available Through a Partnership with Diversified Energy.

ATTACHMENTS:

- Ex for agenda item 4.4 Bare Roots Planting program WVSU Ext .pdf

Email for Agenda Oct. 5, 2023 4.4

Good afternoon:

I am contacting you to spread the word about free bare-root seedlings for West Virginia communities, watershed groups, and other public organizations available through a partnership with Diversified Energy. Diversified Energy approached WVSU last year asking for help to plant back the 4,000 trees it had to take out to extend a pipeline in Wyoming County.

WVSU Extension Service countered with the offer to plant 10,000 trees!

We were successful in planting over 8,000 seedlings this past spring, and we're shooting to plant 2,000+ more this fall. Seedlings will more than likely be a mixture of native oaks (northern red, white, and swamp white) between 12-24" tall and be available in mid to late October.

What we need from groups:

- **Public** land for planting **at least 100 seedlings**
- A group of volunteers to help plant (10 people can plant 500 trees in 2 hours depending on the planting conditions- rocky soils, topography, etc.)
- A rough planting plan and date
- A place to "heel in" (cover roots with mulch or soil in a sheltered place) seedlings if needed (we can also temporarily pot them for you if given notice)

What WVSU Extension Service provides:

- Seedling delivery
- Assistance with planting plan

- In-person planting training and labor if given adequate notice (instructional video here: https://bit.ly/planting-bare-root)
- Dibble bars for planting
- Planting bags
- Flagging (if needed)
- Snacks and water
- Wooden pins for volunteers designating them as tree planters

This is a great way to celebrate Arbor Day, plant school trees, establish/increase riparian buffers, etc.

Please contact me if interested or send folks my way!

Thank you for your help and participation!

Liz

Elizabeth Moss
Natural Resources Extension Associate
WVSU Extension Service Agriculture & Natural Resources Division
(p) 304.661.6016 (e) elizabeth.moss@wvstateu.edu
WV Tree Minders: bit.ly/WV-Tree-Minders
ISA certified arborist: MA-6509A
WV Certified Public Pesticide Applicator: O02500
Certified UAV Pilot

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Women, minorities, people with disabilities and veterans are encouraged to apply.