CITY OF CHARLES TOWN
CONTRACTORS APPEAL BOARD
AGENDA • AUGUST 22, 2024

Contractors Appeal Board **COUNCIL CHAMBERS** **3:00 PM**
101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

: **2024-867:** Contractors Appeal Board Meeting Minutes - July 29, 2024
07292024 ContractorsAppealBoard Minutes .pdf

3. NEW BUSINESS

: **2024-868:** CE-24-30 Washington Village Apartments

4. UNFINISHED BUSINESS

5. CONTINUED CASES

6. ADJOURNMENT

7. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at: https://www.charlestownwv.us/government/agendas-and-minutes/

Contractors Appeal Board
101 East Washington Street
Charles Town, WV 25414

SCHEDULED

AGENDA ITEM (ID #)

Meeting: 08/22/24
Department: Contractors Appeal Board
Category: Report
Initiator:

2024-867: Contractors Appeal Board Meeting Minutes - July 29, 2024

ATTACHMENTS:
- 07292024 ContractorsAppealBoard Minutes .pdf

CITY OF CHARLES TOWN
CONTRACTORS APPEAL BOARD
AGENDA • JULY 29, 2024

Committee Meeting **CITY HALL** **3:00 PM**

101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER AT 3:21 PM

Present: Mark Roper, Chair
Chris Livingston
Matt Printz – Virtual
Jonathan Sherman
Josh Foster – Absent
Adam Kimpel, Alternate – Absent

Staff: Alissa Meeks
Delaine Englebert
Corey Lewis
Kim Crosson

2. APPROVAL OF MINUTES

2.1: February 9, 2024

Motion to approve February 9, 2024 minutes

RESULT:	**Approved**
MOVER:	Livingston
SECONDER:	Sherman
AYES:	Livingston, Sherman, Printz, Roper

2.2: February 15, 2024

Motion to approve February 15, 2024 minutes

RESULT:	**Approved**
MOVER:	Livingston
SECONDER:	Sherman
AYES:	Livingston, Sherman, Printz, Roper

3. NEW BUSINESS

3.1: 2024-783 – Approval of Board Rules and Regulations

Staff – Proper notice of the meeting has occurred. Appeal fee reduced from $350 to $200 to keep it consistent with circuit court appeal fee. This will continue to be monitored. The only other change was the date at the end of the document.

Motion to approve Board Rules and Regulations

RESULT:	**Approved**
MOVER:	Livingston
SECONDER:	Sherman
AYES:	Livingston, Sherman, Printz, Roper

4. UNFINISHED BUSINESS

None

5. CONTINUED CASES

None

6. ADJOURNMENT

Motion to adjourn

RESULT:	**Approved**
MOVER:	Livingston
SECONDER:	Sherman
AYES:	Livingston, Sherman, Printz, Roper

Adjourned at 3:27 pm

2024-868: CE-24-30 Washington Village Apartments

ATTACHMENTS: