CITY OF CHARLES TOWN
INFRASTRUCTURE COMMITTEE
AGENDA • MARCH 23, 2026

Committee Meeting **COUNCIL CHAMBERS** **5:00 PM**
101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. UNFINISHED BUSINESS

: **2026-1293:** Resident Request - Issue of Speeding on South George Street
Mr. McCormick Email.pdf
Letter from Thorne January 30 2026.pdf
Letter_fro_WV_DOH_-_S._George_Street.pdf
City_letter_to_DOH_on_George_Street_-_2025.pdf

: **2026-1294:** Stormwater Issues and Updates

: **2026-1295:** Repaving Plan

: **2026-1296:** Placement of Pneumatic Tubes and Mobile Speed Radar Sign
extended_speed_summary (5mph).pdf
extended_speed_summary (10 mph).pdf

: **2026-1297:** Crosswalk at Haversack Circle and Campbell - Norborne Glebe (referral from City Council)
Infrastructure request _ cross walks in NB.pdf

: **2026-1298:** Congress Street and Lawrence Street Intersection Project Update

3. NEW BUSINESS

: **2026-1299:** Maintenance Director Report

: **2026-1300:** Issues Reported Through City App
SCity of Ch26020315290.pdf
SCity of Ch26020315291.pdf

: **2026-1301:** Site Visit to East Liberty Street

4. ADJOURNMENT

5. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at: https://www.charlestownwv.us/government/agendas_minutes.php

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

SCHEDULED

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

AGENDA ITEM (ID #)

2026-1293: Resident Request - Issue of Speeding on South George Street

ATTACHMENTS:

- Mr. McCormick Email.pdf
- Letter from Thorne January 30 2026.pdf
- Letter_fro_WV_DOH_-_S._George_Street.pdf
- City_letter_to_DOH_on_George_Street_-_2025.pdf

Outlook

Community Request for Clarification – Radar Speed Feedback on WV-115 (South George Street)

From Marshall McCormick <mmctrans@gmail.com>

Date Mon 1/19/2026 8:17 AM

To Micheal George <mgeorge@charlestownwv.us>

Cc James Kratovil <jkratovil@charlestownwv.us>; Jeff Hynes <jhynes@charlestownwv.us>; Nathaneal Hartman <nhartman@charlestownwv.us>; Julie Smith <jsmith@charlestownwv.us>; Elizabeth Ricketts <ericketts@charlestownwv.us>; Kevin Tester <ktester@charlestownwv.us>; Alden Roth <aroth@charlestownwv.us>; Andie Sugrue <asugrue@charlestownwv.us>; bill.ridenour@wvhouse.gov <bill.ridenour@wvhouse.gov>; jason.barrett@wvsenate.gov <jason.barrett@wvsenate.gov>; patricia.rucker@wvsenate.gov <patricia.rucker@wvsenate.gov>; wayne.clark@wvhouse.gov <wayne.clark@wvhouse.gov>; chris.anders@wvhouse.gov <chris.anders@wvhouse.gov>; joe.funkhouser@wvhouse.gov <joe.funkhouser@wvhouse.gov>

2 attachments (304 KB)

Letter_fro_WV_DOH_-_S._George_Street.pdf; MUHCD excerpt.docx;

Since we wrote the email of 10/19/2025, the City of Charles Town has asked the Division of Highways for assistance with pavement markings, curb extensions, fog/edge lines, and pole-mounted radar speed signs.

In response, the DOH, in its letter dated 12/31/2024, said that the WVDOH can work with the City to permit placement of curb extensions, but does not permit Pole-Mounted Radar Speed Signs, citing the concern that the use of speed feedback devices outside of work zones can be overused and ultimately result in them being ignored by drivers.

Over the past 14 months, the City set up a temporary radar speed sign (500 block in 12/2024 and 300 block in 5/2025) for 3-4 weeks each time. All residents noticed a significant calming of traffic during these periods.

The WVDOH adheres to the Federal 2009 Manual on Uniform Traffic Control Devices (MUTCD) that specifically includes an option for speed-feedback displays (Chapter 2B Regulatory Signs, Barricades and Gates, p. 58):
"A changeable message sign that shows approaching drivers their speed may be installed in conjunction with a Speed Limit sign" (albeit with the approval of the WVDOH). In this case regarding the 200-600 blocks of South George St., there is ample room on either side of the roadway to install a pole-mounted Radar Speed Sign.

Accordingly, we seek the approval and coordination of the WVDOH in the design and placement of such a speed sign. We believe this is the best option going forward.

Respectfully,

Marshall McCormick
304 279 2424
on behalf of South George Street Neighborhood Residents

Beware - This email comes from outside the City of Charles Town.

Thorne, Justin L Fri, Jan 30, 4:02 PM (1 day ago)

to me, Jennifer, Kelly, Kenneth, Kyle, Ted, Jacob, Lisa

Dear Marshall McCormick,

Thank you for the email to the West Virginia Division of Highways (WVDOH) inquiring about speed feedback signage on South George Street, WV 115 in Charles Town, Jefferson County.

District Five of the WVDOH does not have specific written guidelines or criteria regarding speed feedback signage. For consistency, we rely on guidance fron our Traffic Engineering Division. The statewide engineering practice for the WVDOH is to limit the use of speed feedback signs to work zones. As with other traffic control devices, overuse may cause the drivers to ignore the devices at critical locations. Also, guidance from the MUTCD Section 2A.20 is as follows, "Signs should be used and located judiciously, minimizing their proliferation in order to maintain their effectiveness. Regulatory and warning signs should be used conservatively because these signs, if used to excess, tend to lose their effectiveness."

My letter to the City of Charles Town, which you have attached, provided reasonable recommendations to address safety and provide enhanced pedestrian travel. Enforcement is a critical element when it comes to speeding traffic. We are aware that the Charles Town Police Department is located on this street and often utilizes radar to enforce the speed limit. While we will try to honor citizen requests when possible, it is recommended that all efforts be coordinated through Charles Town City Officials. This ensures that actions taken are not counter to their wishes.

If a meeting or additional clarification as to the recommendations made by Mr. Kenneth Clohan is desired, he can be reached at kenneth.l.clohan@wv.gov or 304-350-3670. Again, thank you for your email.

Lee Thorne
District Five Engineer
(304) 289-3521

---------- Forwarded message ---------
From: **Marshall McCormick** <mmctrans@gmail.com>
Date: Sun, Jan 18, 2026 at 4:29 PM
Subject: Community Request for Clarification – Radar Speed Feedback on WV-115 (South George Street)
To: <lee.j.thorne@wv.gov>

Cc: <Kenneth.L.Clohan@wv.gov>, <Kyle.B.Baranowski@wv.gov>, <Gary.T.Wilson@wv.gov>, <stephen.t.rumbaugh@wv.gov>, <jacobbum21@gmail.com>, <Ted.J.Whitmore@wv.gov>

Dear Mr. Thorne,
I am writing on behalf of neighbors and residents along South George Street (WV-115) in Charles Town to request clarification regarding WVDOH policy on the use of radar speed feedback signs, commonly displaying “YOUR SPEED,” on state-maintained roadways within municipalities.

The Charles Town City Council informed you that “The City recently conducted a two-week speed study using pneumatic tube counters, which revealed that **over 49,000 vehicles** traveled this stretch during the study period. Alarmingly, **74% of vehicles were recorded traveling at speeds that constitute enforceable violations** under the current posted speed limit of 25 miles per hour.”

Members of our neighborhood recently learned of correspondence from District Five expressing the view that “devices outside of work zones can be overused.” We appreciate that the Department must consider consistency and effectiveness in the use of traffic-control devices. At the same time, many residents remain concerned about observed vehicle speeds on WV-115 and are exploring community-supported traffic-calming options that would be fully consistent with WVDOH standards.

To help us proceed in a constructive and informed way, we would be grateful for guidance on the following:

1. Does WVDOH District Five have written criteria or guidelines describing when radar speed feedback signs may be considered on state routes within municipalities?
2. Is the concern about potential “overuse” based on specific spacing thresholds, safety research, or operational considerations that could be shared with the community?
3. Would WVDOH be open to reviewing a location-specific request for WV-115 supported by speed data, crash history, and MUTCD-compliant specifications?

Our intent is to work cooperatively with WVDOH to identify measures that improve safety while respecting the Department’s responsibility for WV-115 and its adoption of the MUTCD. Neighborhood volunteers would be happy to compile local observations or participate in a meeting with District Traffic Engineer Mr. Clohan to better understand technical requirements and next steps.
Thank you for your time and for your continued efforts to keep our roadways safe. We appreciate any guidance you can provide on the appropriate path forward.

Respectfully,

Marshall McCormick, on behalf of South George Street Neighborhood Residents

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways
Office of the District Engineer/Manager
District Five
Post Office Box 99 · Burlington, West Virginia 26710-0099 · (304) 289-3521

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

December 31, 2025

City of Charles Town
101 East Washington Street
Post Office Box 14
Charles Town, West Virginia 25414

Dear Mayor George and Council Members:

Thank you for the letter dated October 7, 2025, to the West Virginia Division of Highways (WVDOH) regarding traffic safety on South George Street, WV 115, in Jefferson County.

The study, which included a field review by Kenneth Clohan, District Traffic Engineer, has been completed. The major findings of the study are as follows:

- The pavement was found to be as wide as 38 feet, curb to curb where parking is occurring on both sides of the road. White edge lines are generally limited to areas where curbs are not present. National guidelines recommend parking space markings such as what is provided on Washington Street in the downtown area. More information is available in section 3B.27 in the MUTCD. These markings also allow better identification of the spaces, encouraging on-street parking and better designation of the areas where parking is prohibited. Another improvement to consider may be the addition of yellow curb at the intersections. This would improve sight distance for vehicles and pedestrians entering South George Street. Some studies have shown that the addition of more on street parking creates a traffic calming effect.

- Six crashes were reported in a five-year period on South George Street between Mordington Avenue and Congress Street, which is slightly below the average rate for this type of roadway. No pedestrian crashes were reported in the available five-year period.

- During the field review, one pedestrian was observed on Academy Street, but no pedestrian facilities were found on Academy Street or Mordington Avenue where crosswalks were recommended. Marked crosswalks are generally limited to areas where there are high numbers of pedestrians crossing and there are ADA compliant facilities on both sides of the crossing. Therefore, marked crosswalks are not recommended at either location.

- The WVDOH can work with the City of Charles Town to permit placement of curb extensions where feasible and where drainage allows but marking of parking spaces or no parking areas may be a less expensive first option to consider.

- The WVDOH does not permit Pole Mounted Radar Speed Signs. There is concern that the use of speed feedback devices outside of work zones can be overused and ultimately result in them being ignored by drivers.

Again, thank you for writing and sharing your concerns. Should you have any questions or require additional information concerning this matter, please feel free to contact my office at (304) 289-3521.

Sincerely,

J. Lee Thorne

J. Lee Thorne, P. E.
District Engineer/Manager

City of Charles Town

101 East Washington Street, P.O. Box 14, Charles Town, WV 25414
Phone: (304) 725-2311 ♦ Web: www.charlestownwv.us

MAYOR
Micheal George

CITY COUNCIL
James Kratovil
Elizabeth Ricketts
Jeff Hynes
Kevin Tester
Nate Hartman
Alden Roth
Julie Smith
Andie Sugrue

CITY MANAGER
Brent Manuel

October 7, 2025

West Virginia Department of Transportation
Division of Highways - District 5 office
P.O. Box 99 (Route 50)
Burlington, WV 26710-0099

Re: Request for Safety Improvements to WV-115/South George St/Charles Town Road

To J. Lee Thorne, District 5:

On behalf of the City of Charles Town, I am writing to request your attention and assistance regarding ongoing traffic safety concerns along WV-115/S. George St/Charles Town Road, particularly the 200-500 blocks. As you know, this is a state-maintained roadway within our city limits. Our residents have raised concerns at public meetings related to speeding, driver behavior, and the safety of pedestrians in this corridor, noting that children live in the area and walk to school at Wright Denny Intermediate School and the Opportunity Learning Center.

The City recently conducted a two-week speed study using pneumatic tube counters, which revealed that over 49,000 vehicles traveled this stretch during the study period. Alarmingly, 74% of vehicles were recorded traveling at speeds that constitute enforceable violations under the current posted speed limit of 25 miles per hour.

In particular, residents have voiced deep concern about the risks posed to children walking or biking in the area as there is speeding and only one pedestrian crossing in this area of roadway, at the intersection of George Street and Congress Street.

At a minimum, we request your consideration of improvements to expand the roadway striping to include:

- **Fog lines/edge lines** throughout which would provide additional visual narrowing of the travel lanes. This could help calm traffic, especially as drivers enter the more urbanized downtown core. There are currently edge lines on WV-115/South George Street, however they stop at Blakeley Pl and Mason St. The edge lines could be continued all the way to Congress. Currently, residents do use the sides of the street for parking, but those spaces are not designated on the pavement.

- Installation of a **Pole Mount Radar-Speed Signs** (digital speed feedback signs) to warn drivers who are driving in excess of the 25mph speed limit. We would request that DOH work with the City on the best placement.

The City of Charles Town would also appreciate a collaborative review of other possible traffic calming or safety interventions appropriate for this type of state-owned roadway. These could include, but are not limited to:

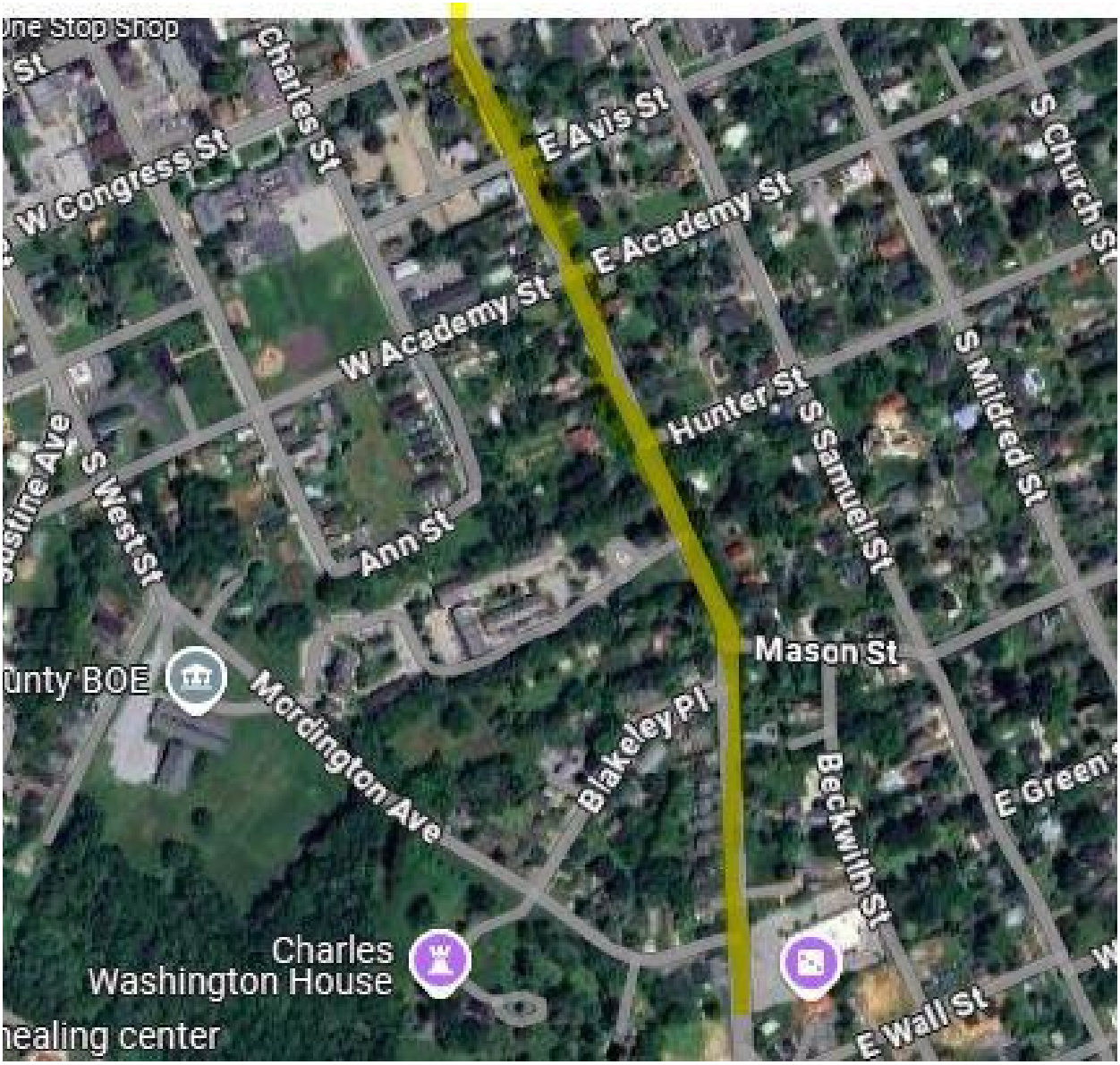
- Pavement markings that alert drivers to pedestrian activity, such as **crosswalks** at Mordington Avenue and Academy Street.

- **Curb extensions** or delineators where feasible.

The City of Charles Town recognizes the complexities involved in modifying a state-maintained road, but we also believe that safety should be a shared priority between the state and local jurisdictions. The City believes that the minor adjustment of adding fog/edge lines would be a quick, cost-effective way to reduce speeds. We would welcome a meeting or site visit with your engineering staff to further evaluate options and next steps.

Thank you for your time and consideration of this important matter. We look forward to working together to improve conditions on WV-115/South George Street and to ensure the safety and well-being of our community members.

Sincerely,
Mayor and Council


Charles St
E Avis St
W Congress St
E Academy St
S Church St
W Academy St
Hunter St
S Samuel St
S Mildred St
S West St
Ann St
Mason St
Mordington Ave
Blakeley Pl
Beckwith St
E Green
E Wall St
Charles
Washington House

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1294: Stormwater Issues and Updates

ATTACHMENTS:

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1295: Repaving Plan

ATTACHMENTS:

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

SCHEDULED

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

AGENDA ITEM (ID #)

2026-1296: Placement of Pneumatic Tubes and Mobile Speed Radar Sign

ATTACHMENTS:

- extended_speed_summary (5mph).pdf
- extended_speed_summary (10 mph).pdf

ALL TRAFFIC SOLUTIONS

Extended Speed Summary

311 S. George St, NB

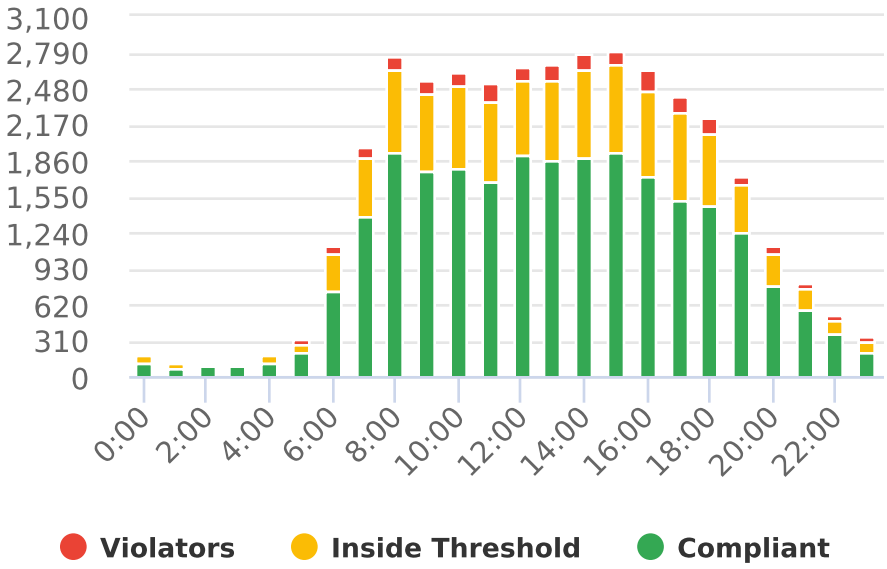
Start: 2025-09-25
End: 2025-10-10
Times: 0:00:00-23:59:59

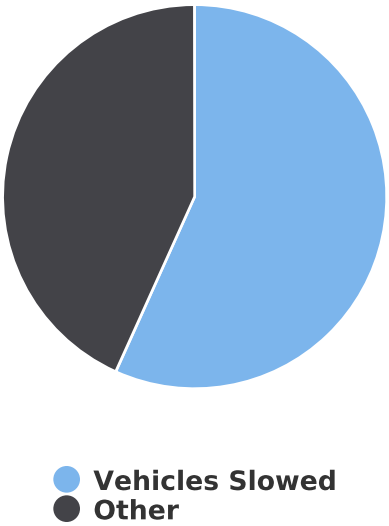
Violation Threshold: Speed Limit + 5
Speed Range: 1 to 150

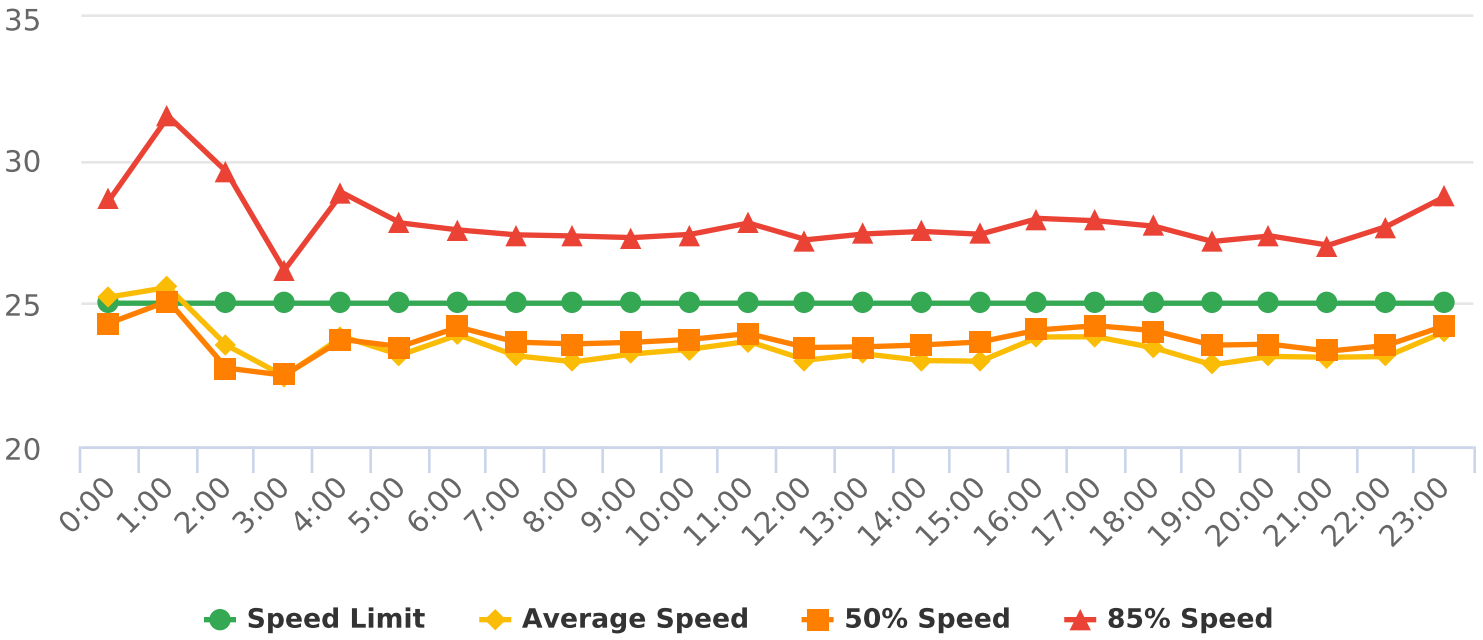
Overall Summary

Total Days of Data: 16
Speed Limit: 25
Average Speed: 23.31
50th Percentile Speed: 23.73
85th Percentile Speed: 27.54
Pace Speed Range: 19-29

Minimum Speed: 10
Maximum Speed: 73
Display Mode: Dependent Messages
Average Volume per Day: 2334.4
Total Volume: 37350







ALL TRAFFIC SOLUTIONS

Extended Speed Summary

311 S. George St, NB

Start: 2025-09-25
End: 2025-10-10
Times: 0:00:00-23:59:59

Violation Threshold: Speed Limit + 5
Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Dependent Messages	25	207	25	12.1%	13.8	1.7	10	50	25.2	24.3	28.7	55.6%
1:00	Dependent Messages	25	142	25	17.6%	9.5	1.7	10	71	25.6	25.1	31.5	43.6%
2:00	Dependent Messages	25	140	21	15.0%	9.3	1.4	10	62	23.5	22.7	29.6	49.4%
3:00	Dependent Messages	25	122	7	5.7%	8.1	0.5	10	34	22.5	22.5	26.2	43.5%
4:00	Dependent Messages	25	192	19	9.9%	12.8	1.3	10	59	23.8	23.7	28.9	42.1%
5:00	Dependent Messages	25	316	29	9.2%	21.1	1.9	10	52	23.2	23.5	27.8	39.8%
6:00	Dependent Messages	25	1114	58	5.2%	74.3	3.9	10	63	23.9	24.2	27.6	49.3%
7:00	Dependent Messages	25	1968	95	4.8%	131.2	6.3	10	43	23.2	23.6	27.4	51.4%
8:00	Dependent Messages	25	2752	119	4.3%	183.5	7.9	10	73	23.0	23.6	27.3	55.6%
9:00	Dependent Messages	25	2543	119	4.7%	169.5	7.9	10	46	23.2	23.6	27.3	59.2%
10:00	Dependent Messages	25	2623	116	4.4%	174.9	7.7	10	50	23.4	23.7	27.4	58.0%
11:00	Dependent Messages	25	2522	158	6.3%	168.1	10.5	10	46	23.7	23.9	27.8	58.8%
12:00	Dependent Messages	25	2668	120	4.5%	177.9	8.0	10	43	23.0	23.5	27.2	62.4%
13:00	Dependent Messages	25	2694	137	5.1%	179.6	9.1	10	43	23.2	23.5	27.4	61.2%
14:00	Dependent Messages	25	2781	150	5.4%	185.4	10.0	10	64	23.0	23.5	27.5	59.5%
15:00	Dependent Messages	25	2793	111	4.0%	186.2	7.4	10	47	23.0	23.6	27.4	55.9%
16:00	Dependent Messages	25	2631	167	6.3%	175.4	11.1	10	43	23.8	24.1	28.0	58.9%
17:00	Dependent Messages	25	2416	133	5.5%	161.1	8.9	10	44	23.8	24.2	27.9	58.9%
18:00	Dependent Messages	25	2224	123	5.5%	148.3	8.2	10	54	23.4	24.0	27.7	56.8%
19:00	Dependent Messages	25	1722	62	3.6%	114.8	4.1	10	39	22.8	23.5	27.2	53.3%
20:00	Dependent Messages	25	1116	68	6.1%	74.4	4.5	10	61	23.1	23.6	27.4	48.0%
21:00	Dependent Messages	25	804	43	5.3%	53.6	2.9	10	44	23.1	23.3	27.0	52.0%
22:00	Dependent Messages	25	527	40	7.6%	35.1	2.7	10	47	23.1	23.5	27.7	54.4%
23:00	Dependent Messages	25	333	33	9.9%	22.2	2.2	10	60	24.0	24.2	28.7	50.5%
Total Volumes/ Avg			**37350**	**1978**	**5.3%**	**2490.0**	**131.8**	**10**	**73**	**23.5**	**23.7**	**27.9**	**53.2%**
Total/Avg w/o Feedback			**0**	**0**	**0**	**0.0**	**0.0**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
Total/Avg w/ Feedback			**37350**	**1978**	**5.3%**	**2490.0**	**131.8**	**10**	**73**	**23.5**	**23.7**	**27.9**	**53.2%**

ALL TRAFFIC SOLUTIONS

Extended Speed Summary

553 Barksdale Drive (Norborne), SB

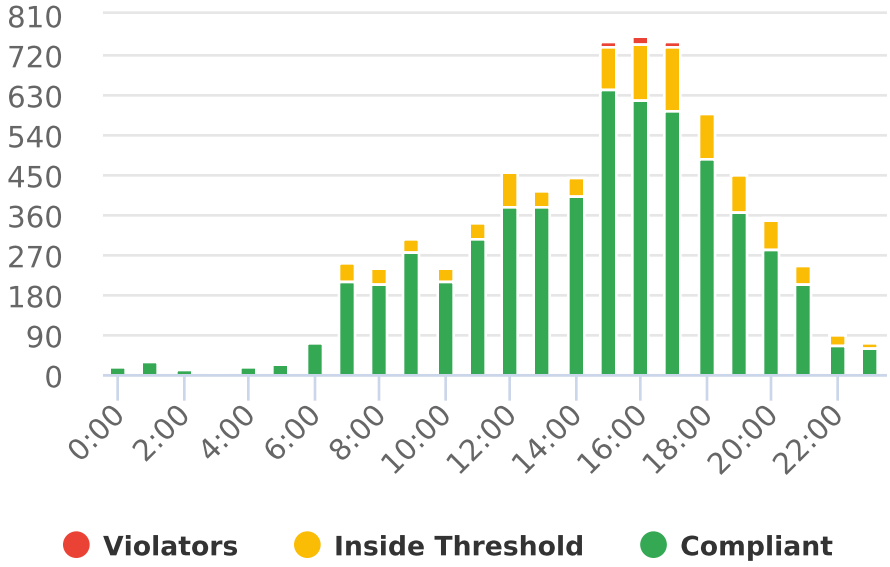
Start: 2026-01-06
End: 2026-01-16
Times: 0:00:00-23:59:59

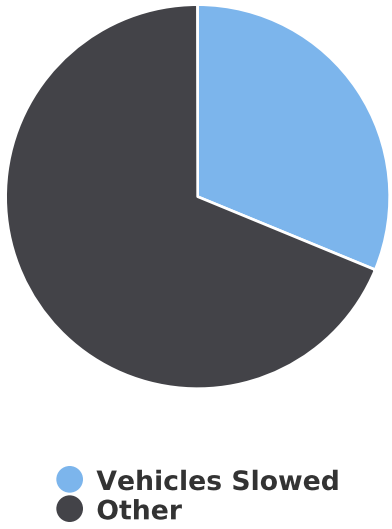
Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

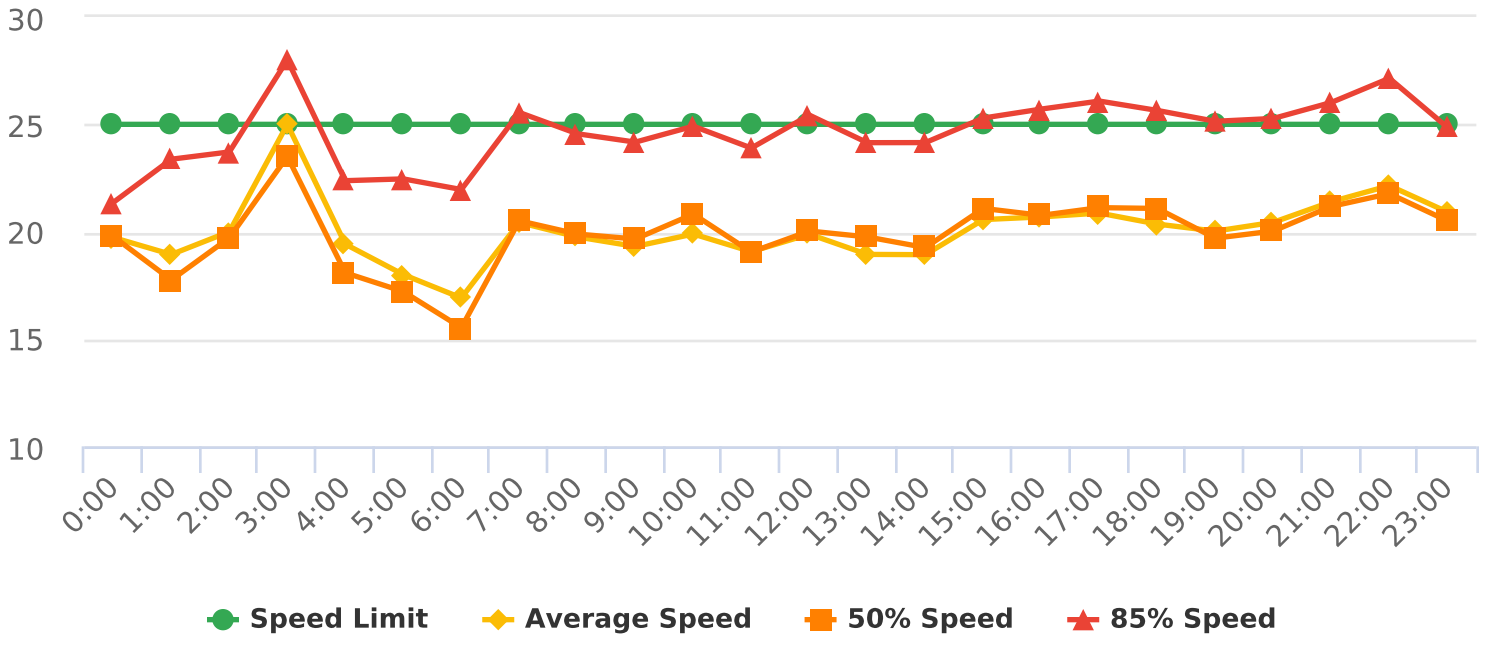
Overall Summary

Total Days of Data: 11
Speed Limit: 25
Average Speed: 20.11
50th Percentile Speed: 20.31
85th Percentile Speed: 25.13
Pace Speed Range: 16-26

Minimum Speed: 10
Maximum Speed: 48
Display Mode: Dependent Messages
Average Volume per Day: 636.2
Total Volume: 6998







ALL TRAFFIC SOLUTIONS

Extended Speed Summary

553 Barksdale Drive (Norborne), SB

Start: 2026-01-06
End: 2026-01-16
Times: 0:00:00-23:59:59

Violation Threshold: Speed Limit + 10
Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
0:00	Dependent Messages	25	22	0	0.0%	2.2	0.0	13	34	19.7	19.8	21.4	18.1%
1:00	Dependent Messages	25	32	0	0.0%	3.2	0.0	10	28	18.9	17.8	23.4	40.5%
2:00	Dependent Messages	25	14	0	0.0%	1.4	0.0	12	31	20.0	19.7	23.7	21.4%
3:00	Dependent Messages	25	4	0	0.0%	0.4	0.0	22	30	25.0	23.5	28.0	24.8%
4:00	Dependent Messages	25	24	0	0.0%	2.4	0.0	10	32	19.4	18.1	22.4	25.0%
5:00	Dependent Messages	25	24	0	0.0%	2.4	0.0	10	26	18.0	17.2	22.5	8.3%
6:00	Dependent Messages	25	80	0	0.0%	8.0	0.0	10	30	16.9	15.5	22.0	14.8%
7:00	Dependent Messages	25	254	0	0.0%	25.4	0.0	10	35	20.4	20.5	25.6	21.7%
8:00	Dependent Messages	25	243	0	0.0%	24.3	0.0	10	31	19.8	19.9	24.6	28.5%
9:00	Dependent Messages	25	309	0	0.0%	30.9	0.0	10	35	19.3	19.7	24.2	28.2%
10:00	Dependent Messages	25	243	0	0.0%	24.3	0.0	10	34	19.9	20.8	24.9	30.6%
11:00	Dependent Messages	25	343	0	0.0%	34.3	0.0	10	31	19.1	19.0	23.9	33.0%
12:00	Dependent Messages	25	461	2	0.4%	46.1	0.2	10	42	19.9	20.0	25.4	29.7%
13:00	Dependent Messages	25	412	0	0.0%	37.5	0.0	10	31	18.9	19.8	24.1	30.4%
14:00	Dependent Messages	25	442	0	0.0%	40.2	0.0	10	33	18.9	19.3	24.1	35.9%
15:00	Dependent Messages	25	752	11	1.5%	68.4	1.0	10	43	20.6	21.1	25.3	32.6%
16:00	Dependent Messages	25	764	19	2.5%	69.5	1.7	10	42	20.7	20.8	25.7	34.1%
17:00	Dependent Messages	25	750	9	1.2%	68.2	0.8	10	48	20.9	21.1	26.1	33.5%
18:00	Dependent Messages	25	596	8	1.3%	54.2	0.7	10	42	20.4	21.1	25.6	30.6%
19:00	Dependent Messages	25	452	3	0.7%	41.1	0.3	10	41	20.0	19.7	25.1	31.9%
20:00	Dependent Messages	25	353	6	1.7%	32.1	0.5	10	38	20.4	20.0	25.3	29.4%
21:00	Dependent Messages	25	255	7	2.7%	23.2	0.6	10	41	21.4	21.2	26.0	33.0%
22:00	Dependent Messages	25	96	4	4.2%	8.7	0.4	10	40	22.1	21.8	27.1	32.2%
23:00	Dependent Messages	25	73	2	2.7%	6.6	0.2	10	40	20.9	20.5	24.9	31.5%
Total Volumes/ Avg			**6998**	**71**	**1.0%**	**654.8**	**6.4**	**10**	**48**	**20.1**	**19.9**	**24.6**	**28.3%**
Total/Avg w/o Feedback			**0**	**0**	**0**	**0.0**	**0.0**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
Total/Avg w/ Feedback			**6998**	**71**	**1.0%**	**654.8**	**6.4**	**10**	**48**	**20.1**	**19.9**	**24.6**	**28.3%**

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1297: Crosswalk at Haversack Circle and Campbell - Norborne Glebe (referral from City Council)

ATTACHMENTS:

- Infrastructure request _ cross walks in NB.pdf


STOP


HAVERSACK CT.
CAMPBELL DR.








STOP

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1298: Congress Street and Lawrence Street Intersection Project Update

ATTACHMENTS:

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1299: Maintenance Director Report

ATTACHMENTS:

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

SCHEDULED

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

AGENDA ITEM (ID #)

2026-1300: Issues Reported Through City App

ATTACHMENTS:

- SCity of Ch26020315290.pdf
- SCity of Ch26020315291.pdf

Add/Edit Request

Update & Exit | Update | Cancel | Old | New Look | Mark as Duplicate | Print | Audit Trail

Assigned to: Jim Wysong **Request:** 8218 **Entered on:** 11/22/2025 5:01 PM | Long form

Customer Information Create another request for customer

Last name: Anonymous | First name: | Phone: | Alt phone:
Address: | City: | State: | Zip code:
Email:

* Topic: Street Signs
Request type: Problem
Entered via: Web
Problem Location: 100 E Washington St, Charles Town, WV 25414, USA
Priority: Normal
Followers: 0 Add Remove



Attachments: Add attachments

Delete?	Attachment Description (defaults to file name)	Public / Send to Customer when Closed?	Date	File
☐	IMG_5542.jpeg	(Customer sent attachment)	11/22/2025	

* Description: Can we use some of the hip sip beer money to fix the Charles Washington sign at the court house?

Work Order Info: Site: Location field | Charge Account: | Job Type: | Special Category:

Tasks (0, $0) | Materials (0, $0) | Total cost: $0

Delete	Status	Start Date	Due Date	Description	Assigned To	Hrs Spent	Labor Charge	Date Completed
	Open				(Select)	0		

Reason closed: This request will be sent to infrastructure committee

Due Date: 12/07/2025

Date Closed: 12/08/2025 08:31 AM By: Jim Wysong

Update & Exit | Update | Cancel

Collaboration Area (internal notes, email correspondence)

To add notes or send emails about this Request, enter message below or insert message (Select message from list), then press the appropriate button.

To add an internal note, or send a message to another employee about this request, enter your message here (at least four characters) and then press one of the buttons to the right. You will not be able to email the customer as there is no way to notify the customer.

Send to Customer
Add Internal Note
Send to Employee(s)...

Work Order: #3061132

Opened: 01/06/2026 08:41

Closed: --

This issue is new | Est. Resolution Date: Not Yet Set

By : Anonymous

Email :

Phone :

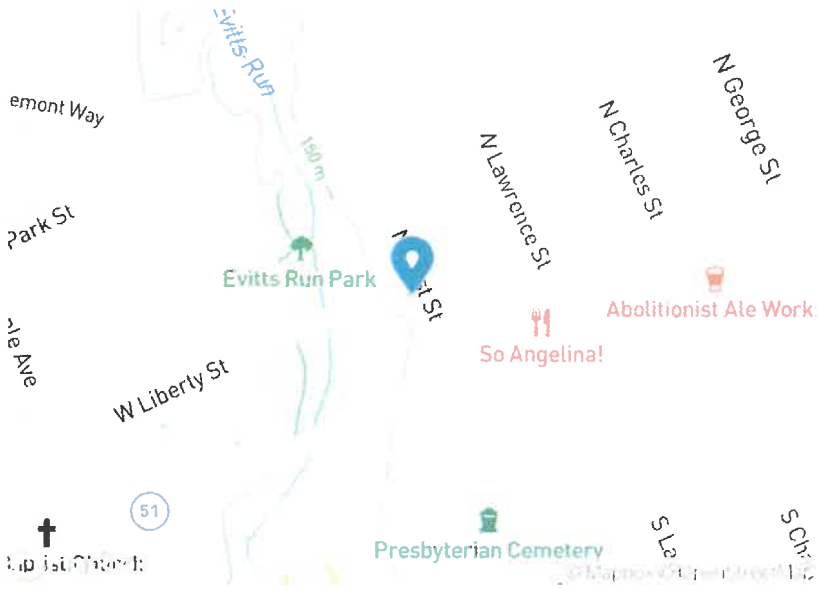
Device : Android

Media Submitted
None

Streets

STREET ADDRESS

198 N West St
Charles Town WV 25414



COMMENTS & ADDITIONAL NOTES

first time using this app, hope it works.
the congress and West streets intersection is hazardous. particularly when you're going west down congress and turning left (south) onto West; the cars parked on West completely obscure any incoming traffic and it's extremely difficult to judge whether or not you're safe to turn. I know those residents don't have driveways, but doing something, anything about visibility in that area would prevent a lot of close calls and potential fender benders. there's an empty space right there where a parking lot could go, maybe?

Infrastructure Committee
101 East Washington Street
Charles Town, WV 25414

Meeting: 03/23/26
Department: Infrastructure Committee
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2026-1301: Site Visit to East Liberty Street

ATTACHMENTS: