CITY OF CHARLES TOWN
BOARD OF PARKS AND RECREATION
AGENDA • JUNE 22, 2023

Committee Meeting **COUNCIL CHAMBERS** **6:00 PM**
101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

: 2023-577 Approval of Minutes
May 2023 minutes.docx

3. UNFINISHED BUSINESS

: Master Parks Planning Firm Presentations

4. NEW BUSINESS

: Day of Caring Service Projects Request

: **2023-567** Swim and Tennis Season Updates

: **2023-568** Skate Park Revitalization Projects

: **2023-569** Park Updates: Jefferson Memorial Park, Evitts Run Park, Willingham Knolls Park, Charles Town Skate Park, Happy Retreat/Craighill

5. ADJOURNMENT

6. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at:

https://www.charlestownwv.us/government/agendas-and-minutes/

Board of Parks and Recreation
101 East Washington Street
Charles Town, WV 25414

Meeting: 06/22/23
Department: Board of Parks and Recreation
Category: Information Only
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2023-577 Approval of Minutes

Minutes May 2023

ATTACHMENTS:

- May 2023 minutes.docx

Present: Trudy Roth, Elizabeth Ricketts, Jim Kratovil, Nick Zaglifa, Nathaneal Hartman, Larry Vogler, Alissa Meeks (Staff)

Minutes for April 2023:

Old Business:

2023-494: Master Parks Planning RFP Reviews

Sixmo; Thrasher; Kimmel Bogrette Architecture + SITE are requested to present to the Board on 7/27/2023. Motion: Trudy Roth; Second: Larry Vogler. Motion approved.

New Business:

2023-493: Summer Parks and Rec Field Trip Swim Group Rate. Motion: Staff can negotiate group rate. Jim Kratovil; Second: Larry Vogler. Motion approved.

2023-497: Parks and Recreation Budget Fiscal Year 2025. Discussions surrounding the need for P&R to have a more formalized budget process that projects capital needs, operating expenses, and revenues. Revisit the need in January 2024. Informational only, no motion required.

Parks Update

Jefferson Memorial Park. Discussions surrounding summer tennis program and entrance fees for pool use.
Motion: No change to the pool rates. Jim Kratovil. No second. Motion fails.
Motion: Open Swim, Twilight, and Adult Swim to $5 (Family Twilight up to $10); leave Seniors and Passes at current rate; Rentals $230 up to 50 people; $260 over 50 people. Nick Zaglifa; Second by Larry Vogler. Motion passes.
Evitts Run Park.
Willingham Knolls Park.
Charles Town Skate Park
Happy Retreat.
Craighill Estates

Motion to Adjourn. Jim Kratovil; Second: Nick Zaglifa.

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Master Parks Planning Firm Presentations

Master Parks Planning RFP Firm Presentations

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Day of Caring Service Projects Request

Day of Caring Service Project Request - WHS Key Club Advisor, Karen, Scott - is seeking service project ideas for September 12th Day of Caring.

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2023-567 Swim and Tennis Season Updates

Swim and Tennis Season Updates

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2023-568 Skate Park Revitalization Projects

Skate Park Revitalization Project

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