CITY OF CHARLES TOWN

CHARLES TOWN TREE BOARD
AGENDA • FEBRUARY 1, 2024

Commission/Board Meeting **COUNCIL CHAMBERS** **7:00 PM**

101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. APPROVAL OF MINUTES

: **2024-83:** Tree Board Meeting Minutes - January 4, 2024
Tree Board Meeting Minutes - Jan. 4.docx

3. UNFINISHED BUSINESS

: **2024-84:** Tree Board Vacancy Filled - Welcome Carlo Olivares

: **2024-85:** Tree Planting Replacement with Cacapon Institute
Spring 2024 Community Tree Planting Project proposed locations.png

: **2024-86:** Tree Canopy/Inventory Update

: **2024-87:** Grant Approval and Consideration of Next Steps

: **2024-88:** Pollinator Garden Funds from Potomac Edison for Planting.

: **2024-89:** Tree Planting Bare Root Seedlings for WV Water-Ways

: **2024-90:** Update on Purchase of PPE for Maintenance for Tree Related Activities

: **2024-91:** Creation of Tracking System/Method for Tree Related Activities Across City Staff/Departments for In-Kind Grant Application

: **2024-92:** Discussion of Potential Future Nursery Located at the Maintenance Yard or other location.

: **2024-93:** New Grant Funds Available and Consideration of Tree Related Projects

: **2024-94:** Tracking Tree Related Time and Tickets via City Staff, Maintenance and Volunteers.

: **2024-95:** Update on Arborist Certification/Training for City Staff Person

4. NEW BUSINESS

: **2024-96:** Review of the Tree Board City Code
Ord. 2020.011 - Article 1104 Trees.pdf

: **2024-97:** Review of Procedure of Tree Board

: **2024-98:** Wright Denny Elementary School Tree Planting Project

: **2024-99:** Booth at Blooms and Blossoms in Lieu of Arbor Day Street Event - $35.00 cost

: **2024-100:** Coordination with City and Community on the African American Cemetery on S. Seminary and E. Avis Street

: **2024-101:** Discussion About Intern, Sharing/Funding and Outreach to Local Schools for Potential Candidates

: **2024-102:** Review and Update Tree Maintenance Procedures

5. ADJOURNMENT

6. NOTICE: The Public May View the Meeting Live by Clicking on the Zoom Link at:

https://us02web.zoom.us/j/81070995237?pwd=R0VpbDhRMnhJcG5DSkN0aU5wVGkyUT09

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-83: Tree Board Meeting Minutes - January 4, 2024

ATTACHMENTS:

- Tree Board Meeting Minutes - Jan. 4.docx

CITY OF CHARLES TOWN
Tree Board
January 4, 2024

Regular Meeting **Council Chambers** 7:00 PM

101 East Washington Street, Charles Town, WV 25414

CALL TO ORDER

Attendee Name	Status
Aaron Amore	Present
Katie Coon	Present
Jane King	Present
Scott Updike	Present
Elizabeth Ricketts	Present
Cindy Rezmer	Present

1. APPROVAL OF MINUTES

COMMENTS: none
RESULT: approved
MOVER: Jane King
SECONDER: Katie Coon
AYES: all

2. UNFINISHED BUSINESS

2023-1203: Tree Board Vacancy - a) 1 vacancy and status of appointment

- No updates, we all need to work on finding someone.
- Liz knows of 1 interested person who watched the last meeting and she will send them the link to apply.
- Only requirement is that applicants live within the city limits.

2023-1204: Tree Planting Replacement Program with Cacapon Institute and Status of Assessment of Trees for Replacement. Deadline for application for Spring is January 15, 2024

- The deadline is officially the 15th but there's no delivery date yet.
- Aaron will get more info on timing.
- No current members were on the board the last time so Aaron will reach out to Tanner and get more info on the procedure and timing that was used in the past.

- Liz suggested combining the planting with our Arbor Day event.

MOTION: Motion to approve the application for the Cacapon Institute Spring tree planting program.
RESULT: approved
MOVER: Scott Updike
SECONDER: Katie Coon
AYES: all

2023-1205: Tree Canopy/Inventory Update - Review of Goals, Software Data, etc. Search of Ash Trees in City for Removal

- Scott hasn't heard back from Rebecca but will update the board when he hears back.
- Scott got a link to upload our info and we don't have much data so it's hard to justify getting our own software.
- John Nissel is requesting GIS software for other city needs so maybe we can integrate our data into that.
    - James Newman is also working on that. Scott can try and coordinate with them.
- The previous tree inventory was done by a city intern and there was discussion of possibly finding another intern (maybe from the agricultural extension or a forestry student) who could also help with a range of other things with parks and rec too.

2023-1206: Grant Approval and Consideration of Next Steps, Preparation of Time/Expense Tracking for Tree Related Activities for In-Kind Reduction of Grant Proceeds

- Aaron hasn't heard anything but he's assuming Spring time.
- Aaron will reach out to Keyser because they did a few tree grants from forestry and might have some advice.

2023-1207: Pollinator Garden Funds from Potomac Edison for Planting

- Location possibly by the entrance to the skate park.
- Volunteers are available and $1k.
- We are looking at Spring.

2023-1208: Tree Planting Bare Root Seedlings for WV Water-Ways Coordination with Parks and Recreation

- Trees have been delivered to Morgan County to a non-profit called Down Streams Initiative (who was the company that got the grant for a nursery for CT about 10 yrs ago that never ended up happening).
    - They will bring the trees down in January and Aaron will talk to them about what happened with the nursery.
- Spring or maybe fall tree planting depending on size.

2023-1209: Coordination of Purchasing PPE for Maintenance for Tree Related Activities

- John was reaching out to maintenance to figure out what they need.
- Cindy will reach out to Jim about it.
- Finance holds the funds, there should be around $800 available.
- We just need to make sure and keep track of that for the grant.

2023-1210: Creation of Tracking System/Method for Tree Related Activities Across City Staff/Departments for In-Kind Grant Application

- John said there is a ticket program for in kind activities (leaf removal, branch removal/pick up, etc).
- Christmas tree pick up likely does not count as tree services.

2023-1211: Discussion of Potential Future Nursery Located at Maintenance Yard or Other Location

- John mentioned Willingham Knolls for the tree nursery.
- Water access is a consideration.
- We need to investigate locations further.

2023-1212: New Grants Funds Available and Consideration of Tree Related Projects

- Still waiting on forestry.

2023-1213: Tracking Tree Related Time and Tickets via City Staff, Maintenance and Volunteers

- See 2023-1210.

2023-1214: Coordination on Arborist Certification/Training for City Staff Person

- John has someone in mind to do the training.
- We can use the training for in kind services for the grant.
- The certification can also be helpful for the future nursery.

3. NEW BUSINESS

2023-1190: Master Tree Plan 2024

- It's gone through a few edits and has now been updated to reflect our accomplishments of 2023 and goals for 2024.
- Liz will get it on the agenda for City Council.

MOTION:Motion to approve the Master Plan for 2024.
RESULT: approved
MOVER: Katie Coon
SECONDER: Scott Updike
AYES: all

OTHER

Liz wants to start nailing down plans for Arbor Day.

Katie submitted the Tree City USA application.

4. ADJOURNMENT

Motion to adjourn at 7:31 PM
MOVER: Katie Coon
SECOND: Jane King
AYES: All

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Appointment
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-84: Tree Board Vacancy Filled - Welcome Carlo Olivares

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

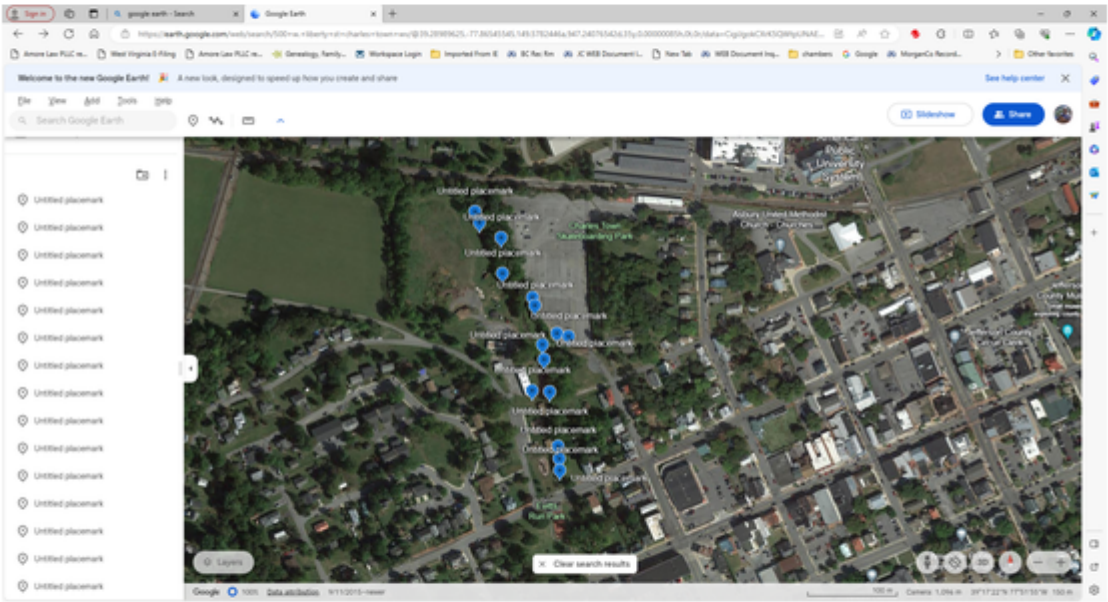
AGENDA ITEM (ID #)

2024-85: Tree Planting Replacement with Cacapon Institute

Update on status, location of trees, need volunteers (15+) and date for planting. See map attached.

ATTACHMENTS:

- Spring 2024 Community Tree Planting Project proposed locations.png


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A new look, designed to speed up how you create and share
See help center
Slideshow
Share
Untitled placemark
Clear search results
Layers

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-86: Tree Canopy/Inventory Update

Review of goals, software data, etc. Search of Ash trees in City of removal. Best method to start mapping trees.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-87: Grant Approval and Consideration of Next Steps

Preparation of time/expense tracking for tree related activities for in-kind reduction of grant proceeds.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-88: Pollinator Garden Funds from Potomac Edison for Planting.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-89: Tree Planting Bare Root Seedlings for WV Water-Ways

Coordination with Parks and Recreation

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-90: Update on Purchase of PPE for Maintenance for Tree Related Activities

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-91: Creation of Tracking System/Method for Tree Related Activities Across City Staff/Departments for In-Kind Grant Application

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

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2024-92: Discussion of Potential Future Nursery Located at the Maintenance Yard or other location.

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Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-93: New Grant Funds Available and Consideration of Tree Related Projects

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-94: Tracking Tree Related Time and Tickets via City Staff, Maintenance and Volunteers.

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-95: Update on Arborist Certification/Training for City Staff Person

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Ordinance
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-96: Review of the Tree Board City Code

ATTACHMENTS:

- Ord. 2020.011 - Article 1104 Trees.pdf

ARTICLE 1104

Trees

1104.01 General
1104.02 Public properties
1104.03 Private properties
1104.04 Administration; Enforcement; Penalties; Appeals
1104.05 Legal status

CROSS REFERENCES
General powers of every municipality and governing body – see West Virginia Code §8-12-5(29)
Quarantines and other orders – see West Virginia Code §19-12-6
Right of entry on premises – see West Virginia Code §19-12-8

1104.01 GENERAL

(a) Title. This article shall be known as the "City of Charles Town Tree Ordinance."

(b) Purpose and Intent. The purpose of this article is to provide City government with power and authority over all trees and shrubs located within the street rights-of-way, parks, and other public places of the City; and over trees, and shrubs located on private property as permitted by state law. This article is intended to enhance the quality of life and aesthetic values within the City. The provisions of this ordinance are enacted to:

(1) maintain city trees and forests in good health using appropriate arboricultural practices;
(2) establish and maintain optimal level of age and species diversity that are ideal for our region through efficient and cost-effective management of the urban forest;
(3) select, situate, and maintain street trees appropriate to maximize ecosystem services and minimize hazard, nuisance, hardscape damage, and maintenance costs;
(4) centralize tree management under a City-appointed board with the necessary expertise;
(5) foster support for community forestry through educational projects that encourage good tree management on privately owned properties;
(6) promote equity, diversity, and inclusion in all aspects of community forestry;
(7) obtain and coordinate the Tree City USA designation; and
(8) achieve the City's established goals in the Jefferson County Urban Tree Canopy Plan.

(c) Definitions. The following terms when used in this article shall have the meaning set forth in this section unless the context requires otherwise:

(1) "City" means the Mayor and Council; all City Departments; the Tree Board; or their designated agent.
(2) "Council" means the Charles Town City Council, which includes the Mayor and all members of the municipal governing body.
(3) "Landmark Tree" means a tree which that has special significance because one or more of the following criteria apply: rare species, old age, unusual size, distinct location, association with an historical event or person, scenic enhancement, or one or more unique characteristic(s) determined by the City Tree Board to qualify it for such classification.
(4) "Shrub" means a woody plant, generally smaller than a tree, typically with multiple stems branching from or near the ground.

(5) "Tree" means woody perennial usually having one dominant trunk and a mature height greater than 5 meters (16 feet).

(d) Determination of Definitions. In any case, the Tree Board shall have the right to determine whether any specific woody plant shall be considered a tree or a shrub, as defined above.

(e) Creation and Establishment of Tree Board. Thereby created and established a Tree Board for the City of Charles Town which shall consist of five residents of Charles Town, who shall be appointed by the Council and shall serve without compensation. Council may also appoint a member of the Council to serve as a liaison to the Tree Board. At the request of the Tree Board, the West Virginia Division of Forestry Urban Forestry Coordinator may serve as ex-officio, non-voting member of the Tree Board. The Tree Board may also appoint two non-voting members, which may include youth ages 17 years or older.

(1) The term of each member shall be four years. Vacancies caused by death, resignation, or otherwise shall be filled for the unexpired term by appointment of the Council.

(2) The Tree Board shall select officers from its membership, adopt rules for governance of its business, establish meeting dates, and maintain minutes of its proceedings. A majority of the five voting members shall constitute a quorum for the transaction of business.

(3) Powers and Duties. The City Tree Board or its authorized agent will have the following powers and duties:

A. to serve as a resource to assist the Parks and Recreation Department and Streets Committee, or other departments, boards, commissions, or committees where appropriate, on tree-related issues. The Tree Board should be notified in advance of any planned activities that may cause harm to city trees, except in the case of emergencies;
B. to study and make recommendations to the Council regarding the maintenance, protection, and removal of trees on public property; or when requested by the Council, to consider, investigate, make findings, report, and make recommendations upon any special matter or question lying within the scope of its powers and duties as herein set forth;
C. to resolve conflicts between trees and structures. Where sidewalk or curb damage due to tree roots occurs, or other conflicts that arise between trees in the City's rights-of-way and the City's hardscape, every reasonable effort should be made to correct the problem without removing or damaging the tree;
D. to prepare and update, annually, a written City-wide Tree Master Plan that guides the planting, maintenance, protection, and removal of trees on public lands. Such plan shall consider existing and future utility locations and environmental factors in relation to existing and future tree species on public lands, as provided in this article or other ordinances, provide a status report of Landmark Trees within the City, and include recommended changes to the Tree Ordinance as needed. . The plan will be submitted to the Council for their review and consideration;
E. to develop a risk assessment policy for the City's use that identifies and prioritizes the factors to be considered for removing trees from public properties. The Council shall approve the policy and all subsequent revisions;
F. to coordinate tree plantings on public lands, as identified in the Tree Master Plan;
G. upon request to educate owners of private land regarding the selection of species and care of trees;
H. to assist the Planning Commission with the review and comment on landscaping and buffering plans of private developments;

I. to assist the Parks and Recreation Department in planting, maintaining, protecting, and removing trees on City-owned recreational lands, green spaces, and properties, and to provide review and comments on the proposed landscaping plans of all recreational lands and properties within the City;
J. to assist the Street Committee on tree-related issues and inquiries, and upon request, to provide trainings for City personnel regarding proper arboricultural practices and tree management;
K. to accept contributions, donations, or other funds for the planting, maintenance, protection, and removal of trees throughout the City based on the Tree Board's donation policy and recommend to the Council the expenditure of said monies;
L. to advise the City on the appointment or hiring of a Professional ISA Certified Arborist, as deemed appropriate and based on approved funding;
M. to propose to the City Council for review and adoption, rules, regulations, and specifications concerning the trimming, planting, pruning, and protection of trees;
N. to obtain and coordinate the City's Tree City USA designation; and
O. to achieve the City's established goals in the Jefferson County Urban Tree Canopy Plan.

1104.02 PUBLIC PROPERTIES

(a) Planting Requirements. All trees planted within public rights of way must follow the "right tree, right place" methodology and be of a species that will not adversely affect the surrounding infrastructure such as sidewalks, curbs, above ground or underground utilities, including, but not limited to, heaving of the infrastructure by the root system.

(b) Topping Prohibited. Except where trees are severely damaged by storms or other causes, or are so situated in relation to obstructions as to render proper pruning impossible, it shall be unlawful for any person to utilize the inappropriate pruning technique known as topping to any tree on public lands.

(c) Utilities. Utilities shall comply with the ANSI 300 Standards for tree care operations on or adjacent to public lands. A utility shall not be required to obtain a permit for routine operations affecting trees, if such work is done in strict accordance with said Standards. Upon review and recommendation of any application for waiver of said regulations by the Tree Board, a permit may be issued by the City Code Enforcement Officer that modifies the pruning specifications, provided that the permit shall not be contrary to the purposes and policies herein.

(d) Injuring Trees.

(1) It shall be unlawful for any person, except with written permit as herein provided, to improperly prune, including topping, or remove, vandalize, poison, injure, kill or administer any treatment of any tree situate, in whole or in part, upon public lands, or to place or maintain upon public lands, any stone, cement or other impervious matter or substance in such a manner as may obstruct the free access of air and water to the roots of any tree within such public lands. This provision shall not apply to the paving, repairing or altering of the public streets, sidewalks, and other public places by the City.

(2) Injury to trees is prohibited in that no person shall, in the case of public trees, do, or cause to be done by others, any of the following acts:

A. secure, fasten or run any rope, wire, chain, sign, or other device or material around or through a tree;
B. permit any toxic chemical, gas, smoke, brine, oil or other injurious substance to seep, drain or be emptied upon or about any tree or shrub;

C. set fire or permit fire to burn when such fire or the heat of such will injure any portion of any tree;
D. remove any guard, stake or other device or material intended for the protection of any public tree or close or obstruct any open space about the base of a public tree or shrub designed to permit access to air, or water or fertilizer;
E. any other actions which break, injure, mutilate, deface, kill, or destroy public trees.

(3) Any violation of this section shall be enforced pursuant to Article 171 Municipal Court and subject to the fines, penalties, and costs imposed by the municipal court judge.

(e) Emergencies. The City shall use a risk assessment policy adopted by Council to determine the condition of dead or dying trees on public property and cause their removal as appropriate. Public trees may also be removed as soon as possible when they pose a threat to public health and safety or obstruct any public way.

1104.03 PRIVATE PROPERTIES

(a) Emergencies. The City shall use a risk assessment adopted by Council to determine the condition of dead, dying, or damaged trees on private property that pose a threat to public health and safety or obstruct any public way.

(b) Disease, Insects. Hazard, or Nuisance. Whenever the State Department of Agriculture has implemented a quarantine program or spray program affecting the geographical area of Charles Town, the City shall have authority to enter upon private lands in the City to assist in such program including the mandatory spraying or treatment of trees.

(c) Clarification of Property Owner.

(1) Prior to exercising authority conferred by this section, the City shall exercise due diligence to give the owner of the affected real estate notice and an opportunity to correct the condition.
(2) When a situation occurs that threatens the health and welfare of the community or impedes the use of or threaten public property, the exercise of due diligence to give any property owner notice may be abdicated by order of the Council and such order may further authorize action by the City in the absence of a State ordered quarantine program.

1104.04 ADMINISTRATION; ENFORCEMENT; PENALTIES; APPEALS

(a) Administration. The provisions of this article shall be administered by the City Code Enforcement Officer, with general oversight provided by the City Tree Board. The duties of the City Code Enforcement Officer hereunder shall include issuing permits and inspecting public lands, and enforcement of actions as may be appropriate in fulfillment of the requirements of this article.

(b) License and Bond of Forester. It shall be unlawful for any person to engage in the business of planting, cutting, trimming, pruning, removing, spraying, or otherwise treating trees within the City without a business license. As a condition for obtaining and maintaining such license, there shall be filed with the Office of the City Clerk evidence of possession of general or public liability insurance in the minimum amounts of $300,000 (single limit) for bodily injury or death and $100,000 property damage resulting from the pursuit of such person's endeavors herein described. Such policy shall by its terms require notification to the City, upon cancellation thereof.

(c) Additional Penalties.

(1) Fines. Any person who violates any provision of this article or who fails to comply with any notice issued pursuant to provision of the article, upon being found guilty of such violation, shall be subject to a fine not to exceed five hundred dollars ($500.00). Each day during which the violation of the provision of this article occurs shall constitute a separate offense.
(2) Repair or replacement of trees. If, as the result of the violation of any provision of this article, the injury, mutilation, or death of a public tree is caused, in addition to criminal penalties, the cost of the repair or replacement of such tree shall be borne by the at fault party. Replacement value of the tree shall be determined in accordance with the latest revision of the Guide for Planting Appraisal, as published by the Council of Trees & Landscape Appraisers.

(d) Appeals. The Board of Zoning Appeals, established and authorized by the City Zoning Ordinance, shall be empowered to take appeals from any person regarding this Tree Ordinance. Such appeal shall be taken within thirty (30) days of the action complained of, as provided by the rules of the Board of Zoning Appeals, by filing with the City Building Inspector on a form provided by the Board of Zoning Appeals, written notice of appeal specifying the grounds thereof.

1104.05 LEGAL STATUS

(a) Conflict with Other Laws. Whenever the provisions of any other statute require more restrictive standards that are required by this article, the provisions of such statute shall govern. The provisions of this article shall not be interpreted so as to negate or modify any provision of the International Property Maintenance Code as adopted by the City, which may be enforced simultaneously with this article subject, however, to the right of individuals to be free from double jeopardy under any multiple criminal penalty provisions thereof.

(b) Severability. Should any section or provision of this article be declared unconstitutional or invalid such declaration shall not affect the validity of the article as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

(c) Effective Date. This article shall take effect and be in force immediately upon adoption.

First Reading: NOVEMBER 16, 2020

Passed on Second Reading Following Public Hearing: DECEMBER 7, 2020

Enacted this 15th day of DECEMBER, 2020

City of Charles Town

Robert M. Trainor
Mayor

Attest:

Daryl Hennessy
City Manager/Clerk

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-97: Review of Procedure of Tree Board

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-98: Wright Denny Elementary School Tree Planting Project

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

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AGENDA ITEM (ID #)

2024-99: Booth at Blooms and Blossoms in Lieu of Arbor Day Street Event - $35.00 cost

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-100: Coordination with City and Community on the African American Cemetery on S. Seminary and E. Avis Street

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-101: Discussion About Intern, Sharing/Funding and Outreach to Local Schools for Potential Candidates

ATTACHMENTS:

Charles Town Tree Board
101 East Washington Street
Charles Town, WV 25414

Meeting: 02/01/24
Department: Charles Town Tree Board
Category: Report
Initiator:

SCHEDULED

AGENDA ITEM (ID #)

2024-102: Review and Update Tree Maintenance Procedures

ATTACHMENTS: