

CITY OF CHATFIELD PARK & RECREATION COMMITTEE

AGENDA

City Council Chambers - 21 SE Second Street, Chatfield, MN 55923

January 27, 2025, 5:30 P.M.

A. Minutes

1. [November 25, 2024 Meeting Minutes](#)
Review the minutes from the previous meeting.

B. Continued Business

1. [Robotic Cleaner - Pool](#)
Consider recommendation to the City Council to approve the equipment purchase.
2. [Groen Park Pedestrian Bridge](#)
Consider recommendation to Council for this project.



PARK & RECREATION COMMITTEE MEETING STAFF REPORT

Meeting Date: January 27, 2025

Agenda Item: November 25, 2024 Meeting Minutes

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Review the minutes from the previous meeting.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

One-Time Cost :

Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

Account Code:

Background:

Attachments:

[2024.11.25 Park & Rec Notes.pdf](#)

Park & Rec Committee**November 25, 2024**

The Park & Recreation committee met on Monday, November 25, 2024.

Members Present: Dave Frank and Josh Broadwater.

Members Absent: None.

Others Present: Shane Fox, Brian Burkholder, Ryan Priebe, Dan Funk, Mike & Louise Mandt, and Michele Peterson

A. Minutes

1. **Meeting notes from September 23, 2024**, were reviewed with no amendments suggested.

B. Continued Business

1. **Camping:** Members considered the priority of camping improvements. Possible locations and amenities were discussed. At this time camping improvements are not a priority, however, should additional land become available in the future this is something the members would like to consider.

C. New Business

1. **2025 Pool Season:** Applications are now being accepted for the Manager for next season. At the suggestion of the outgoing Manager the three hour rental has been removed, and price adjustments for the other rentals is being considered by Council. Ryan Priebe noted that a robotic sweeper will need to be purchased to clean the deep end of the pool. Staff will need to clean the shallow and zero entry portions. Both will need to be done weekly. There will need to be an increase to the chlorine levels, as well as additional testing requirements. The diving board will be sandblasted and repainted over the winter.
2. **Hiking Trail:** Mike & Lousie Mandt brought forward the idea to create a hiking/walking trail in the City owned property at the end of Enterprise Drive. It was suggested that signage be created to ensure that no one crosses onto private property. Dan Funk will review the site with the Mandt's to lay out a potential path. Once this is identified, the discussion will be forwarded to the City Council for approval of the installation.
3. **Mower Replacement:** Much consideration was given to equipment replacement, as well as which pieces of equipment should be removed from inventory. Members noted a recommendation to forward to the City Council to trade in both the Tiller and the 60" Belly Mower Tractor. This would allow for the purchase of a zero-turn mower at no additional cost. Additionally, the recommendation was made to decrease the useful life of the Ventrac by two years, due to the number of hours utilized this first year.

D. Other

1. Discussion was had regarding cooperation for park improvements. It was noted that a team member should work with any volunteers on future improvements, to ensure that the project is completed as expected.



PARK & RECREATION COMMITTEE MEETING STAFF REPORT

Meeting Date: January 27, 2025

Agenda Item: Robotic Cleaner - Pool

Subject | Summary:

Agenda Category:

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to the City Council to approve the equipment purchase.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

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FISCAL DETAILS:

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Account Code:

Background:

Attachments:

[Robotic Cleaner Memo Packet.pdf](#)

MEMORANDUM

TO: CHATFIELD PARK AND REC COMMITTEE
FROM: RYAN PRIEBE, WATER SUPERINTENDENT
SUBJECT: ROBOTIC CLEANER
DATE: 1/23/25

Action Requested- Purchase a Robotic cleaner-brush for the pool. Thatcher's Pool (\$6,925) Horizon Pool(\$6,499)

Background- The last 2 years we have had an issue with algae and mildew growing on the pool. I have talked with my supplier and a few other towns that had the same problem. They have all bought a robotic cleaner/brush and it has helped a lot. Right now, we vacuum the pool, but it doesn't brush. We would have to manually brush the whole pool once a week. Between vacuuming and brushing the pool I would guess it would take around 6-8 hours a week. There isn't an opening in the week that long. This we could have guards put it in at end of night swim and I can grab it in the morning.

Thatcher Pools & Spas

25 Woodlake Dr. SE
Rochester, MN 55904-5509

Quote

Quote ID: 134007
Customer ID: 3377
Employee ID: Cassie
Quote Expires: 2/13/2025

Location:

City of Chatfield
21 2nd St Se
Chatfield, MN 55923-1204

City of Chatfield
21 2nd St Se
Chatfield, MN 55923-1204

Qty	Item	List Price	Unit Price	Total
1	Wave 120 Robotic Commercial Cleaner	\$7,695.00	\$6,925.50	\$6,925.50

The Dolphin Wave 120 is specifically designed for pools up to 121 feet. This powerful robot cleans the pool floor, walls and waterline to ensure complete cleaning coverage. This hardworking robot quickly and efficiently delivers a superior clean without chemicals or manual labor.

Main Features: Just plug it in, drop into the pool, for a hassle free clean | Intense scrubbing for an unmatched clean | Smart navigation of any pool for maximum coverage | Reduces water, chemical, and energy usage with every pool cleaning

Sub Total	\$6,925.50
Taxes	\$0.00
Total	\$6,925.50

Retail Value \$7,695.00
Extended \$6,925.50
You Save \$769.50

Terms And Conditions

Residential customers require a credit card on file. Once an order is invoiced it will be charged to the card on file and a receipt will be emailed to the customer. Commercial customers will have a \$1500 line of credit. Once the account reaches that limit or any invoices go 60 days past due the account will be placed on hold for any future sales or service until the account is brought current. New commercial accounts will require a credit card on file. Any project over \$2,000 requires a 50% deposit upon acceptance of the work. All special order parts must be paid in full prior to them being ordered.



To: **Ryan Priebe**

From: **Jeff Kopp** | jeff@horizonpoolsupply.com | (651) 328-7520

Ryan – attached is the quote you requested for a WAVE120 pool vacuum. Let me know if you have any questions.

Respectfully,

Jeff Kopp
Consultant / CPOI
651-328-7520

Chemicals | **Equipment** | **Supplies** | **Automation** |



Pool Education



Pool Repair



Pool Renovation



Pool Maintenance



Customer Proposal



Quoted to:

City of Chatfield
21 2nd St SE
Chatfield, MN 55923

Contact 1: Ryan Priebe
Contact 2:
Phone: (507) 867-3810
Fax: (507) 867-9093

Date: 1/23/2025

Good Through: 2/23/2025

CUS11104

Quote #: 20250123 CUS11104

Description:

Quoted by: Jeff Kopp | jeff@horizonpoolsupply.com | (651) 328-7520



Designed for large pools up to 121 feet, put the power of two robots to work at once with the Maytronics Wave 120 commercial robotic pool cleaner. Ideal for universities, YMCAs, and water parks, the Wave 120 saves you valuable times when it comes to maintaining your facility pool with its easy operation and multiple cleaning options. With superior filtering capabilities and an extra-wide cleaning path, this cleaner expertly cleans the pool with maximum effectiveness and efficiency, ensuring sparkling, healthy swimming water for your guests to enjoy.

- Designed for pools up to 121 feet for easy portability and storage
- Cleans floors, walls & waterline
- Includes caddy
- Quad
- Scrubbing Brushes
- 4, 6, & 8 hour cycle time options
- 131 foot
- Tangle-free cable
- Fine & ultra-fine, bottom load filtration
- 24 Month
- Manufacture Warranty
- Remote control included



Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1	MAY-9999359W120	Dolphin WAVE 120 Pool Cleaner	\$6,499.00	\$6,499.00
		*Shipping additional		

Total:

\$6,499.00

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Proposal Accepted By: _____

Date: _____

Authorized Signature: _____

• Quotes exceeding \$2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days after Completion.

• Products and equipment used to complete job are subject to applicable state & city sales taxes.

• Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pools & the property owner.

Meeting Date: January 27, 2025

Agenda Item: Groen Park Pedestrian Bridge

Subject | Summary: Installation of a pedestrian bridge in Groen Park

Agenda Category: Other

Submitted By: Michele Peterson

Recommended Motion: Consider recommendation to Council for this project.

Community Engagement and Outreach:

FISCAL IMPACT:

Amount:

Ongoing Cost :

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Included in Current Budget?:

FISCAL DETAILS:

Fund Name(s) (Operations | Capital):

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Background: A grant through the DNR was applied for and received in 2022, it was a matching grant of \$77,000. The application notes that the anticipated total project cost was estimated to be \$155,000. Since that time we have requested an extension to the deadline for project completion for the grant twice, the final deadline to complete the project is June 30, 2025.

To date we have spent \$110,581 with the purchase of the bridge, engineering fees, and soil testing. Once the permit is approved we would be able to install the bridge. However the total cost to install the bridge based on one quote received is estimated at \$210,000.

Given the project has exceeded the original cost expectations, we feel that it is worth a review of the project.

Due to the fact that the bridge has already been purchased, the project has technically been started, and therefore is not eligible for other grant opportunities.

Three options can be considered, as provided by the DNR Grant Office:

1. Move forward with the project, with the bridge being installed. Work could still be ongoing after June 30, if so 10% of the grant funds would be withheld until completion of the project. We would need to identify the funding for the additional \$184,000.
 2. Move the remaining grant funds of \$29,949.75 to the next funding year, and continue with project into the next fiscal year. We would also need to identify the funding for the additional \$184,000.
 3. Cancel the project and consider selling the bridge. We would then work the DNR Fisheries to consider a project along the shoreline of Mill Creek for restoration and maintenance. As part of that work the trails throughout the parks would also be considered for removing from the fishing easement area. As well as the consideration for improved fishing access and accessibility. For the DNR grant, we would only need to pay back the portion allocated to the bridge, we can retain the matching funds for the design engineering.
-

Attachments:

Memo to City Council 1-8-25 REV (Groen Park Ped Bridge).pdf

MEMORANDUM

TO: CHATFIELD PUBLIC WORKS COMMITTEE
FROM: CRAIG BRITTON
SUBJECT: GROEN PARK PEDESTRIAN BRIDGE UPDATE
DATE: JANUARY 8, 2025
CC: CITY ADMINISTRATOR, MICHELE PETERSON
SUPERINTENDENT OF CITY SERVICES, BRIAN BURKHOLDER

Action Requested: This is an update on the status of the pedestrian bridge as it relates to the permitting and cost estimate for the pedestrian bridge. Requesting input from the Public Works Committee on how to proceed with the project.

Background: The City received a grant for the installation of the pedestrian bridge in Groen Park and the City is finalizing the permitting through the DNR in order to work within Mill Creek to install the bridge. The permit with the US Army Corps of Engineers has been completed and the permit has been obtained.

I have been in contact with Nicole Lehman from the DNR regarding the DNR permit. The DNR has requested some additional information regarding the hydraulic model that was prepared. The hydraulic model shows a 0.00 ft water surface elevation difference from the existing to proposed condition throughout the modeled area and Nicole has asked for us to provide additional information to confirm that. We have responded to Nicole's question and that should be the final item to address before the permit is issued.

Griffin Construction has provided pricing for the overall project. The estimates are coming in much higher than the grant agreement amount. The matching grant total is \$154,000 (including the pedestrian bridge), with the State picking up \$77,000 of the total. The estimated construction total submitted for the grant was approximately \$64,000. The original estimate we received from Griffin Construction was approximately \$210,000. Additionally, surveying and design fees are expected to be nearly \$38,000. This leaves a budget shortfall of approximately \$184,000 for the project. We also reached out to DeCook Excavating and received a quote from them. Their quote of \$206,668 was very similar to Griffin Construction's. Below is a breakdown of the estimated costs from Griffin Construction and attached to this memo is the quote received from ICON Constructors and DeCook Excavating.

1. Griffin Construction Total - \$210,000
 - a. Icon Constructors - \$141,060
 - i. Concrete Bridge Abutments, Rip Rap and Setting the Bridge
 - b. Durst Outdoor Services - \$10,000
 - i. Bituminous Paving of Trail

- c. Griffin Construction - \$58,940
 - i. Grading and Aggregate Base for the Trail

The completion date for the project per the grant agreement is June 30, 2025.

Please reach out with any questions.

Craig Britton



Groen Park Chatfield 1/8/25

- Mobilization
- F&I Silt Fence
- F&I Construction Drive
- Remove Trees as per plan
- Saw cut and remove blacktop
- Regrade for new paths
- Place class 5 base and 3" of blacktop
- Respread black dirt, seed and mulch
- Remove excess material from bridge excavation
 - **\$58,555.00**

Alternate 1

- **\$9,800.00**

Alternate 2

- Icon Construction
 - If DeCook carries the bridge package **\$148,113.00**

Note: Staking by Widseth

EXCLUSIONS

Asbestos/Contaminated/Hazardous Materials, Buried Debris, Rock Removal or Disposal, Soil Corrections (unless specified above), Well Sealing, Underground Storage Tanks, Personal Property Disposal, Street/Sidewalk Restoration, Survey or Layout, Inspections, Soil and Density Testing, Landscaping, Import of Planting/Structural Soils, Seeding or Restoration (unless specified above), Private Locates, Traffic Control, Permits (unless specified above), Licenses and Fees, Dewatering, Import of Rock for Laydown/Access, Relocation/Removal or Temp hanging of Existing Public or Private Utilities, SWPPP Permits, Temporary Facilities, Power, Water, or Utilities, Fencing/Temp Fence Utility Rerouting, Bituminous or Concrete New or Restoration, Excavation/Backfilling for Other Trades, Piling, Sheet piling, Shoring, Underpinning, Insulation for Structure, Insulation, Vapor Barrier, SAC or WAC Charges, Televising, Hauling During Road Restrictions, Winter Conditions, Bonds.

Thank you for the opportunity to submit a proposal on this project. If you should have any questions, please contact me at your convenience, 507-272-7258

This proposal may be withdrawn if not accepted within 30 days.

Respectfully Submitted
John Allen

ICON Constructors, LLC

13498 County Road 28

Mabel, MN 55954

Office: 507.493.5590

Cell: 507.458.2027

Fax: 507.493.5383



DBE/TGB CERTIFIED

QUOTE CHATFIELD PED BRIDGE SUBSTRUCTUREDATE: April 19, 2024TO: PRIME BIDDER

Item	Item Description	Unit	Quantity	Unit Price	Amount
	MOBILIZATION	LS	1	\$15,000.00	\$15,000.00
	STRUCTURAL CONCRETE (1G52)	CY	19	\$800.00	\$15,200.00
	STRUCTURAL CONCRETE (3B52)	CY	25	\$1,500.00	\$37,500.00
	REINFORCEMENT BARS (EPOXY)	LB	2,550	\$5.00	\$12,750.00
	STRUCTURE EXCAVATION	LS	1	\$12,000.00	\$12,000.00
	SLOPE PREPARATION	LS	1	\$2,500.00	\$2,500.00
	STRUCTURAL BACKFILL (CV)	CY	190	\$40.00	\$7,600.00
	10X42 HPILE	LF	320	\$75.00	\$24,000.00
	DRAINAGE SYSTEM (B910)	LS	1	\$2,500.00	\$2,500.00
	GEOTEXTILE FILTER TYPE 7	SY	315	\$4.00	\$1,260.00
	RANDAOM RIPRAP CLASS V	CY	215	\$50.00	\$10,750.00
Total					\$141,060.00

This quote includes all labor & equipment for the above items to be performed.

Access, traffic control, utility relocates, erosion control by others.

ICON Constructors is not responsible for the damage of the existing trail or access roads.

This quote is to become part of the subcontract.

ICON Constructors is not responsible for disturbing utilities or structures/ unforeseen conditions that could not be located.

Excess material from excavation to be hauled off by prime.

ALL ITEMS ARE TIED. BRIDGE HAULED AND PLACED BY OTHERS.

Assumed approx. 250 CY for excavated material.

Thanks,

tkraling.icon@gmail.com